



# Agenda

## Workshop Commission Meeting

6:00 PM - Wednesday, April 29, 2026  
Commission Chambers

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Deletions Or Withdrawals to the Agenda**
5. **Presentations**
  - 5.1 Fire Department Update - Chief Kane
  - 5.2 Presentation on Broward County Regional Stormwater Management Strategies — Sponsored by Acting Clerk Commissioner Morrissette and Public Services Director Odoms
  - 5.3 ARPA Review — Finance Director Davermann
6. **Reports of Town Staff**
  - 6.1 Report from the Finance Department — Finance Director Davermann
  - 6.2 Report from the Police Department — Chief DeCoursey
  - 6.3 Report from the IT Department — IT Director Pakula
  - 6.4 Report from the Town Clerk's Office — Town Clerk Garcia-Lima
  - 6.5 Report from the Human Resources Department — HR Director Frishman
  - 6.6 Report from the Building Department — Building Department Manager Louis
  - 6.7 Report from the Public Services Department — Public Services Director Odoms

- 6.8 Report from the Public Information Officer — PIO Donzelli
- 6.9 Report from the Business Relations Manager — Business Relations Manager Agosto

## 7. **New Business**

- 7.1 Consideration of Approval of the Meeting Minutes:

February 25, 2026 - Special Commission Meeting

March 11, 2026 - Regular Commission Meeting

March 13, 2026 - Special Commission Meeting

March 20, 2026 - Special Commission Meeting

March 25, 2026 - Special Commission Meeting

March 31, 2026 - Special Commission Meeting

- 7.2 Consideration and approval of a contribution to the Area Agency on Aging in the amount of \$4,810 for FY 2026-2027 — Sponsored by Town Mayor Jacobs
- 7.3 Consideration and approval of a proposal from Kimley Horn to perform the 50 Year Building Safety Inspection for Town Hall – Sponsored by Public Services Director Odoms

**RESOLUTION NO: 2026-040**

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA, APPROVING AND AUTHORIZING KIMLEY HORN TO PERFORM THE 50 YEAR BUILDING SAFETY INSPECTION FOR TOWN HALL; AUTHORIZING THE EXECUTION ALL NECESSARY DOCUMENTS; PROVIDING FOR IMPLEMENTATION; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE.**

- 7.4 Consideration and authorization for the Town to execute the First Amendment to the Interlocal Agreement establishing the Solid Waste Disposal and Recyclable Materials Processing Authority of Broward County — Acting Clerk Commissioner Morrissette

**RESOLUTION NO: 2026-041**

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, APPROVING THE FIRST AMENDMENT (THE FACILITIES AMENDMENT) TO THE INTERLOCAL AGREEMENT FOR**

**SOLID WASTE DISPOSAL AND RECYCLABLE MATERIALS PROCESSING AUTHORITY OF BROWARD COUNTY, FLORIDA; AUTHORIZING THE APPROPRIATE OFFICIAL TO EXECUTE THE FIRST AMENDMENT TO THE INTERLOCAL AGREEMENT; AUTHORIZING THE TOWN CLERK TO PROVIDE A COPY OF THIS RESOLUTION AND THE EXECUTED FIRST AMENDMENT TO THE INTERLOCAL AGREEMENT FOR SOLID WASTE DISPOSAL AND RECYCLABLE MATERIALS PROCESSING AUTHORITY OF BROWARD COUNTY, FLORIDA; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

- 7.5 Consideration and approval of resolution to accept recommendation of Ranking and Award - RFP #26-01 Wastewater and Stormwater Utility Rate Revenue Sufficiency and Bond Feasibility Study - Sponsored by Procurement Administrator Woodbury

**RESOLUTION NO: 2026-042**

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA, APPROVING THE RANKING OF PROPOSERS FOR RFP #26 01 “WASTEWATER AND STORMWATER UTILITY RATE REVENUE SUFFICIENCY AND BOND FEASIBILITY STUDY”; AWARDING THE CONTRACT TO THE TOP RANKED FIRM, RAFTELIS FINANCIAL CONSULTANTS, INC.; AUTHORIZING THE TOWN ADMINISTRATION TO EXECUTE AN AGREEMENT IN THE ESTIMATED AMOUNT OF \$118,000; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE.**

- 7.6 Consideration and approval of a resolution to accept recommendation to award the RFQ 25-02 Landscape Architectural Services — Sponsored by Procurement Administrator Woodbury

**RESOLUTION NO: 2026-043**

**A RESOLUTION OF THE TOWN OF PEMBROKE PARK, FLORIDA, APPROVING THE RANKING AND AUTHORIZING THE NEGOTIATION AND EXECUTION OF CONTINUING SERVICES CONTRACTS FOR RFQ 25 02: LANDSCAPE ARCHITECTURAL SERVICES ATTACHED HERETO AS EXHIBITS A THROUGH E; PROVIDING CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

- 7.7 Consideration and approval of a resolution to accept recommendation to award the RFQ 25-02 Construction Engineering Inspection Services — Sponsored by Procurement Administrator Woodbury

**RESOLUTION NO: 2026-044**

**A RESOLUTION OF THE TOWN OF PEMBROKE PARK, FLORIDA, APPROVING THE RANKING AND AUTHORIZING THE NEGOTIATION AND EXECUTION OF CONTINUING SERVICES CONTRACTS FOR RFQ 25 02: CONSTRUCTION ENGINEERING INSPECTION SERVICES ATTACHED HERETO AS EXHIBITS A THROUGH D; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

**8. Discussion**

- 8.1 Discussion on toxic waste element - Sponsored by Clerk Commissioner Hodgkins
- 8.2 Discussion and possible action on tax abatement referendum question on the 2026 General Election Ballot — Sponsored by Town Clerk Garcia-Lima and Commissioner Mohammed
- 8.3 Discussion on the Finance Department and Town Financial Update — Sponsored by Vice Mayor Kashem
- 8.4 Discussion on UMC Free Clinic — Vice Mayor Kashem
- 8.5 Discussion on Community Center — Sponsored by Commissioner Mohammed
- 8.6 Discussion and possible action regarding amendment to Mission Square Retirement Accounts — Sponsored by HR Director Frishman
- 8.7 Discussion and clarification of the expected recruiting process for the Town Manager & Assistant Town Manager positions — Sponsored by HR Director Frishman
- 8.8 Discussion and clarification of the expectations of the Code Compliance Division — Sponsored by Building Manager Jeffrey Louis
- 8.9 Discussion on the Amnesty Program - Sponsored by Building Department Manager Louis and Town Manager Sigerson
- 8.10 Discussion on Community Support Request – Smart Bridge Academy Summer 2026 - Sponsored by Mayor Jacobs

- 8.11 Discussion and possible action regarding interfering with Town Staff - Sponsored by Mayor Jacobs
- 8.12 Discussion and possible action regarding Bamboo Social Club - Sponsored by Mayor Jacobs
- 8.13 Discussion and possible action on Summer Hiatus Schedule - Sponsored by Mayor Jacobs
- 8.14 Discussion on Scheduling of Budget Workshop Prior to the scheduled August 26, 2026 Workshop Commission Meeting — Sponsored by Town Manager Sigerson
- 8.15 Consideration of Approval of a Resolution delegating the Town Manager, to negotiate and execute as needed during the Commission's summer recess — Town Manager Sigerson

**RESOLUTION NO: 2026-039**

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA, AUTHORIZING THE TOWN MANAGER, OR HIS DESIGNEE, TO NEGOTIATE AND EXECUTE, AS MIGHT BE NECESSARY DURING THE COMMISSION'S SUMMER RECESS, CONTRACTS AND CHANGE ORDERS ABOVE THE TOWN MANAGER'S PURCHASING AUTHORITY; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS AND PROVIDING FOR AN EFFECTIVE DATE.**

**9. Attorney Comments**

**10. Town Manager Comments**

**11. Commissioner Comments**

**12. Announcements**

- 12.1 Regular Commission meeting, Wednesday, May 13, 2026 at 7:00 p.m.
- Special Magistrate Hearing, Wednesday, May 20, 2026 at 9:00 a.m.
- Workshop Commission meeting, Wednesday, May 27, 2026 at 9:00 a.m.

**SPECIAL EVENTS**

Food Giveaway, Saturday, May 30, 2026 at 9:00 a.m.

### **13. Adjournment**

In accordance with the provisions of F.S. Section 286.0105, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at this meeting or hearing, he or she will need a record of the proceedings, and, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Any person requiring auxiliary aids and services at this meeting may call the town clerks office at 954-966-4600 at least two calendar days prior to the meeting. If you are hearing or speech impaired please contact the florida relay services by using the following numbers: 1-800-955-8770 (voice) or 1-800-955-8771 (TDD)

Decorum — All comments must be addressed to the commission as a body and not to individuals. Any person making impertinent or slanderous remarks, or who becomes boisterous while addressing the commission, shall be barred from further audience before the commission by the presiding officer, unless permission to continue or again address the commission is granted by the majority vote of the commission members present. No clapping, applauding, heckling or verbal outbursts in support or in opposition to a speaker or his/her remarks shall be permitted. No signs or placards shall be allowed in the commission chambers. Please mute or turn off your cell phone or pager at the start of the meeting. Failure to do so may result in being barred from the meeting. persons exiting the chamber shall do so quietly.

Cynthia Garcia-Lima  
Town Clerk