



Town of Pembroke Park

Agenda

REGULAR COMMISSION MEETING
Wednesday, January 8, 2020 @ 7:00 PM
Council Chambers

	Page
1. CALL TO ORDER	
2. PLEDGE OF ALLEGIANCE	
3. ROLL CALL	
4. ADDITIONS, DELETIONS OR WITHDRAWALS TO THE AGENDA	
5. PUBLIC COMMENTS RELATED TO AGENDA ITEMS / GOOD & WELLFARE	
6. PRESENTATIONS / PROCLAMATIONS	
a. Lobbyist Report - Vice Mayor Clark David Sigerson CAS - Connie Vanassche Helmich Consultants Tidewater Consultants David Sigerson Monthly Report Nov 2019 David Sigerson Dec 2019 Report CAS Legislative Monthly Report Nov 2019 CAS Legislative Monthly Report Dec 2019 Helmish Consulting Monthly Report Nov 2019 Helmish Consulting Monthly Report Dec 2019 Tidewater Monthly Report Nov 2019 Tidewater Monthly Report Dec 2019 UPDATE ON ANNEXATION Dec 27 2019	6 - 28
b. Monthly Report - Town Manager Muse-Salters MANAGER REPORT	29 - 37
7. CONSENT AGENDA	
a. Resolution adopting actuarial report- Gloria Rosen Resolution No. 2020-001 A RESOLUTION OF THE PENSION BOARD OF THE TOWN OF PEMBROKE PARK, FLORIDA, AUTHORIZING THE PENSION BOARD TO FILE APPLICATIONS FOR LIFE INSURANCE POLICIES FOR TOWN COMMISSIONERS GEOFFREY JACOBS AND REYNOLD DIEUEVILLE; AUTHORIZING THE APPROPRIATE PENSION BOARD MEMBERS AND STAFF TO EXECUTE AND DELIVER ANY AND ALL DOCUMENTS REQUIRED FOR FILING THE APPLICATIONS FOR LIFE INSURANCE POLICIES FOR GEOFFREY JACOBS AND REYNOLD DIEUEVILLE; SUPERSEDING CONFLICTING RESOLUTIONS, AND PROVIDING AN EFFECTIVE DATE. 2020-001 Pension 01 08 2020	38 - 39
b. Master Gardener - Public Services Larson	40 - 41

Resolution No. 2020-002

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA, **SUPPORTING AND AUTHORIZING MYRIAM JACQUES TO APPLY AS A VOLUNTEER FOR THE FLORIDA MASTER GARDENER PROGRAM; AUTHORIZING THE PAYMENT OF MASTER GARDENER PROGRAM EXPENSES FOR MYRIAM JACQUES;** PROVIDING FOR SEVERABILITY; SUPERSEDING CONFLICTING RESOLUTIONS AND PROVIDING AN EFFECTIVE DATE.

[2020-002 Master Gardener 01 08 2020](#)

c Approval of Minutes:

42 - 92

Regular Commission Meetings 10-9-2019, 11-13-2019, 12-11-2019

Special Commission Meetings 10-31-2019, 11-12-2019, 12-18-2019

Workshop Meetings 10-02-2019, 11-06-2019, 12-04-2019

Emergency Meeting 10-04-2019, Pension Board Meeting 12-11-2019

[10 02 2019 Minutes Revised Workshop Commission Meeting](#)

[10 04 2019 Minutes Emergency Commission Meeting](#)

[10 09 2019 Revised Minutes Regular Commission Meeting](#)

[10 31 2019 Minutes Special Meeting](#)

[11 06 2019 Minutes Workshop Commission Meeting](#)

[11 12 2019 Minutes Special Meeting](#)

[11 13 2019 Minutes Regular Commission Meeting](#)

[12 04 19 Minutes Workshop Commission Meeting](#)

[12 11 2019 Minutes Pension Board Meeting](#)

[12 11 2019 Regular Commission Meeting Minutes \(2\)](#)

[12 18 2019 Special Commission Meeting Revised](#)

8. RESOLUTIONS

a Authorizing Payment of Certain Services, Materials and Supplies - Attorney Ryan

93 - 98

Resolution No. 2020-003

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA, **AUTHORIZING THE PAYMENT OF CERTAIN SERVICES, MATERIALS AND SUPPLIES WHICH ARE PROCURED ON A REGULAR OR RECURRING BASIS FOR THE FISCAL YEAR 2019-2020; RATIFYING AND CONFIRMING PRIOR PAYMENT OF EXPENSES;** PROVIDING FOR SEVERABILITY; SUPERSEDING CONFLICTING RESOLUTIONS AND PROVIDING AN EFFECTIVE DATE.

[Resolution No. 2020-003 Authorizing Payment](#)

[Reso 2020-003 plus memo](#)

b Wiring the Town Hall for the new phone system - Mark Pakula, Information Technology Department

99 - 104

Resolution No. 2020-006

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA, **AUTHORIZING THE TOWN TO MAKE AND ENTER INTO AN AGREEMENT WITH ATELECOM, INC. FOR TELECOMMUNICATIONS CABLE INSTALLATION SERVICES; AUTHORIZING THE TOWN MANAGER TO EXECUTE SAID AGREEMENT FOR AND ON BEHALF OF TOWN;** SUPERSEDING CONFLICTING RESOLUTIONS AND PROVIDING AN EFFECTIVE DATE.

[Supporting Documents](#)

[2020-006 Telecom Rewiring 01 08 2020](#)

9.	ORDINANCES - NONE	
10.	NEW BUSINESS	
a	Bills Over \$500.00 - Finance Department Bills \$500 Jan8th	105
b	Budget Performance Report thru December 31, 2019, bank balance report, employee leave history report - Assistant Budget and Finance Director Taubenfeld December - 2019 Revenue Expenditures Bank Balances - Jan 8th Meeting Leave Report - Jan 8th Meeting	106 - 132
c	Budget Amendment - Assistant Budget and Finance Director Taubenfeld Resolution No. 2020-007 A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA, REALLOCATING AND REAPPROPRIATING MONIES FOR EXPENDITURES FOR THE FISCAL YEAR 2018 – 2019; PROVIDING FOR ALL OTHER ITEMS IN THE BUDGET OF EXPENSES TO REMAIN UNCHANGED; PROVIDING FOR SEVERABILITY; SUPERSEDING CONFLICTING RESOLUTIONS AND PROVIDING AN EFFECTIVE DATE. Budget Amendment 2020-007 Budget Reallocation 01 08 2020 2020-007 Budget Amendment EXHIBIT A	133 - 156
d	Request Commissioners to authorize reimbursement of Police Explorers Annual Team Building Trip. The reimbursement is not to exceed \$800.00. Their 2019/2020 budgeted line item is \$10,000, no funds have been allocated at this time. - Christopher De Giovanni, BSO Explorer reimbursement	157 - 160
e	Extension of Consultant Contracts - Town Manager Muse-Salters a. Capital Hill Consultants b. CAS Governmental Services, LLC c. DC Strategies, LLC d. Helmich Consulting Inc. e. Michael Miller Planning Associates, Inc. f. Network Tech, Inc. g. Ryan & Ryan, LLC h. Tidewater Extension of Consultant Contracts Meeting 01-08-2020	161 - 187
f	National League of Cities Conference - March 7-11, 2020 - Clerk Commissioner Jacobs NLC conference	188 - 189
g	Appointing Auditor's Selection Committee - Mayor Mohammed Respectfully request a Special Commission Meeting for Wednesday, January 15, 2020 at 6:00 PM to award RFP 20-07 Auditor's Services	
h	Disaster Relief Worksite Agreement - Town Manager Muse-Salters Resolution No. 2020-008 A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA, AUTHORIZING THE TOWN TO MAKE AND ENTER INTO A DISASTER RELIEF WORKSITE AGREEMENT WITH CAREERSOURCE BROWARD; AUTHORIZING THE TOWN MANAGER TO	190 - 195

DETERMINE THE NUMBER OF TEMPORARY EMPLOYEES REQUIRES AND TO EXECUTE AND DELIVER THE AGREEMENT AND RELATED DOCUMENTS FOR AND ON BEHALF OF THE TOWN; SUPERSEDING CONFLICTING RESOLUTIONS AND PROVIDING AN EFFECTIVE DATE.

[Disaster Relief letter](#)

[Disaster Relief Worksite Agreement](#)

[Resolution No. 2020-008 Disaster Relief 01 08 2020](#)

- i Review and discussion of Town Manager Muse-Salters employment contract - Clerk Commissioner Jacobs 196 - 205
[Town Manager Muse Salters Contract](#)
- j Approval of Regular Commission Meeting and Workshop dates for 2020 - Interim Town Clerk Martell 206 - 207
Approval of Holidays
[2020 MEETINGS Regular and Workshop list](#)
[2020 Holiday list](#)

11. OLD BUSINESS

- a Deputy Town Clerk Natasha Joseph - Clerk Commissioner Jacobs 208 - 214

Resolution 2020-004

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA, **AUTHORIZING THE TOWN TO MAKE AND ENTER INTO THE MUTUAL RELEASE WITH NATASHA JOSEPH;** AUTHORIZING AND DIRECTING THE MAYOR AND APPROPRIATE TOWN OFFICIALS TO EXECUTE AND DELIVER SAID MUTUAL RELEASE FOR AND ON BEHALF OF THE TOWN; SUPERSEDING CONFLICTING RESOLUTIONS AND PROVIDING AN EFFECTIVE DATE.

Resolution 2020-005

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA, **TERMINATING THE EMPLOYMENT OF NATASHA JOSEPH;** SUPERSEDING CONFLICTING RESOLUTIONS AND PROVIDING AN EFFECTIVE DATE.

[Mutual Release JOSEPH](#)

[Resolution No. 2020-004 Mutual Release](#)

[Resolution No. 2020-005 Termination](#)

12. DISCUSSION

- a Agro-Eco Wellness Program - Vice Mayor Clark
- b Master Drainage/Flooding/FEMA - Vice Mayor Clark, Town Manager Muse-Salters, Public Services Director Larson, Building Official Nunez
 - a. Amnesty
 - b. Grants
- c Broward Sheriff's Office contract - Vice Mayor Clark, Town Manager Muse-Salters, Attorney Parks and Attorney Ryan
- d Polo Club hardship request for extended hours license - Mayor Mohammed, Attorney Ryan, Planner Miller 215 - 225
[Polo Club Ext Liquor License Fee Dec 31 2019](#)
- e Grandfathered car wash on HBB - Mayor Mohammed and Attorney Ryan 226 - 240

[Sweeneys Car Wash Backup Dec 31 2019](#)

- f Town Engineer advertisement of position- Vice Mayor Clark
- g Waiver of park fees for nonprofit entities - Mayor Mohammed and Attorney Ryan 241 - 242
 - [Nonprofit fee waiver](#)
 - [Parks waiver letter from Mayor Mohammed](#)
- h Employee Evaluations - Mayor Mohammed
- i 30th Avenue revitalization - Mayor Mohammed, Town Planner Miller 243 - 281
 - [30th Avenue Land Use Study May 14 2012](#)
 - [SW 30 Ave Corridor Complan Info](#)
 - [FDOT Info Public Mtg June 7 2018](#)

13. COMMISSION REPORTS
Commissioner Dieuveille
Commissioner Cohen
Clerk Commissioner Jacobs
Vice Mayor Clark
Mayor Mohammed

14. ATTORNEY REPORTS - CHRIS RYAN

15. TOWN MANAGER REPORTS - AGATHA MUSE-SALTERS

16. ANNOUNCEMENTS

Workshop, Wednesday, January 22, 2020 at 6:00 PM

Regular Commission Meeting, Wednesday, February 12, 2020, 7:00 PM

17. ADJOURNMENT

IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE BOARD, AGENCY, OR COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING OR HEARING, HE OR SHE WILL NEED A RECORD OF THE PROCEEDINGS, AND, FOR SUCH PURPOSE, HE OR SHE MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

ANY PERSON REQUIRING AUXILIARY AIDS AND SERVICES AT THIS MEETING MAY CALL THE TOWN CLERKS OFFICE AT 954-966-4600 AT LEAST TWO CALENDAR DAYS PRIOR TO THE MEETING. IF YOU ARE HEARING OR SPEECH IMPAIRED PLEASE CONTACT THE FLORIDA RELAY SERVICES BY USING THE FOLLOWING NUMBERS: 1-800-955-8770 (VOICE) OR 1-800-955-8771 (TDD)

DECORUM - ALL COMMENTS MUST BE ADDRESSED TO THE COMMISSION AS A BODY AND NOT TO INDIVIDUALS. ANY PERSON MAKING IMPERTINENT OR SLANDEROUS REMARKS, OR WHO BECOMES BOISTEROUS WHILE ADDRESSING THE COMMISSION, SHALL BE BARRED FROM FURTHER AUDIENCE BEFORE THE COMMISSION BY THE PRESIDING OFFICER, UNLESS PERMISSION TO CONTINUE OR AGAIN ADDRESS THE COMMISSION IS GRANTED BY THE MAJORITY VOTE OF THE COMMISSION MEMBERS PRESENT. NO CLAPPING, APPLAUDING, HECKLING OR VERBAL OUTBURSTS IN SUPPORT OR IN OPPOSITION TO A SPEAKER OR HIS/HER REMARKS SHALL BE PERMITTED. NO SIGNS OR PLACARDS SHALL BE ALLOWED IN THE COMMISSION CHAMBERS. PLEASE MUTE OR TURN OFF YOUR CELL PHONE OR PAGER AT THE START OF THE MEETING. FAILURE TO DO SO MAY RESULT IN BEING BARRED FROM THE MEETING. PERSONS EXITING THE CHAMBER SHALL DO SO QUIETLY.

CAPITAL HILLS CONSULTANTS
Governmental & Political Consulting

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M E M O R A N D U M

DATE: December 3, 2019

TO: The Mayor, Vice Mayor and Commissioners

FROM: David K. Sigerson, Jr., Esq. for Capital Hills Consultants
And the Governmental Consulting Team

SUBJECT: Regular Monthly Report for Nov., 2019

This report covers the Month of November, 2019.

CHC – David Sigerson Activities:

Activities and Meetings. Legislative meetings: I traveled to Tallahassee to attend the House and Senate Interim Committee meetings during the weeks of November 4-7 and 11-14 where I attended committee meetings and spoke with members and staff; I also met with the other Pembroke Park Lobby Team members regarding the Town's legislative objectives both in the area of annexation legislation and Legislative Budget Requests (LBRs). In addition, while in Tallahassee during Interim Committee meetings and during the Regular Session, I regularly attend F.A.I.R. meetings (Florida Association for Intergovernmental Relations) where issues, bills and amendments affecting local government are discussed – often resulting in action for or against a given issue or bill by members in concert with one another.

Attendance at the November 14th meeting of the Joint Legislative Auditing Committee (JLAC): the Town, along with numerous other local governmental entities, was listed in a report to the committee of entities that had not filed their respective annual audit reports by the June 30th deadline. I attended the meeting prepared to respond to the committee should that have become necessary. I was advised to do this because at several prior meetings of the JLAC several of its members had expressed extreme displeasure with local governmental entities not complying with the audit requirement. Also, Rep Pritchett, a member of the JLAC, and her Legislative Aide (LA), Dee Carper, were kind enough to meet with me and advise me as to the committee processes and procedures, the status of the staff report development process, the responsibilities and authority of the committee and the ultimate implications of non-compliance with the annual audit filing requirement. Further, I conferred with team members Richard Coates and Bill Helmich about this situation and they were prepared to engage if necessary. As a precaution, a Senate member of

the committee was contacted to discuss Pembroke Park's situation. The non-compliant entities were divided into two groups: those that had responded to the JLAC notice of non-compliance and those that had not responded. In my opinion, it was definitely an advantage that Pembroke Park, by way of the Manager's letter to the committee staff director, had responded – as we had been advised to do by Rep. Pritchett's LA, Dee Carper. Ultimately, the committee granted all of the non-compliance reporting entities an extension of time until November 30th.

Other Activities: I worked at Town Hall with Vice Mayor Clark, Todd Larsen, Myriam Jacques and Connie Vanasshe (on the phone) on filling out as many additional Legislative Budget Requests (LBR's) as we could prior to the 4pm deadline set by Rep Jones' Legis. Aide (LA) (she set 4pm as her deadline because the absolute drop dead deadline for submission LBRs from Legislative offices was 5pm that day).

Legislation on Annexation: – Annexation of Property

Having circulated the draft annexation legislation to various parties including Team members Richard Coates and Bill Helmich and to municipal partners for their feed-back, the draft was submitted to bill drafting in both the House and Senate by the November 15th and 22nd (respectively) submission deadlines. I will continue to circulate the draft to obtain feedback from interested parties.

Having contacted several officials from municipalities outside of Broward County to contact their representatives, Richard Coates, Bill Helmich and I met with several legislators during the November Interim Committee weeks to discuss our proposal and to seek support and/or co-sponsorship.

Pembroke Park Legislative Program.

As reported in previous reports, the Pembroke Park Legislative Program (which was presented to the Commission at its October 2nd Workshop Meeting) essentially consists of three elements: Legislation that impacts municipalities in general; Legislation affecting the Town in particular (for example: mobile home legislation that would force local governments to pay mobile home relocation costs) and especially as it relates to our long-term strategy to protect and preserve the Town (e.g. annexation); and, Legislative Budget Requests (LBRs) - as developed from the priority project list as recommended by staff and approved by the Commission.

As of this writing, there have been 2498 bills pre-filed – most of which are LBR's. I am in the process of reviewing the latest bills to be filed and so far I have pulled a number of bills that potentially affect local government in general or the Town of Pembroke Park specifically consistent with the policy perimeters that the Town historically has had, and currently has, in place for its Legislative Program Policy Guidelines.

During the interim Committee meetings, I confer more regularly with all team members regarding alternative strategies for achieving our legislative objectives and for obtaining legislative funding for future projects, including obtaining grant money through state or federal agencies.

Annexation/De-annexation – West Park:

I continue to report to and confer with Vice Mayor Clark on his efforts to counteract any attempt to try to de-annex any part of the Town, as the Vice Mayor continues to implement our plan of action. In addition, I regularly update all of the other team members and consult with them concerning what we need to do going forward to protect the Town from this threat.

As of this writing, the City of West Park has not requested that a Local Bill be filed and, as mentioned, the Broward Legislative Delegation met on October 29th and voted on Local Bills without West Park local bill coming up.

We continue to monitor the activities of the Delegation as Local Bills can be, and have been, filed after the deadline. I have also conferred with some legislative staff and asked to be alerted if they hear anything about a local bill being filed. These precautions notwithstanding, it is highly unlikely that a bill can or would be filed this year as very soon we will reach a point after which a local bill would not be able to meet the 30-day notice by publication requirement for most local bills.

Unfortunately, we are in a defensive position and consequently must be continuously vigilant. This is why our attempts to pass annexation legislation that provides some protection to the Town is so important.

Background Note: Even though West Park did not request an annexation/de-annexation local bill to be filed (so far) for the 2020 Legislative Session, we know that they have been thinking about. West Park had been discussing and considering filing a de-annexation/annexation local bill going back at least three years that we know of. We know this because the Vice Mayor has obtained a copy of the recording made of the West Park (WPK) Legislative Workshop in which the Commission, City Staff and their lobbyists discuss filing annexation/deannexation local bill when the political climate is right. The discussion reveals that they have been working on this for the last three years – as we have been saying – and that they have yet to decide what to try and take from Pembroke Park. So, it is irrefutable that WPK is working on filing annexation/deannexation legislation – *as I have been saying, it is not a question of whether they file a bill, but when.* The other element that is not clear yet is what they come after, but I would advise that it doesn't matter whether they come after a small piece or everything. This is because, even if WPK were to only come after, for example, the "finger properties" or one of the schools, it is clear from the audio tape of the West Park Legislative Workshop that they will not stop until they take all of Pembroke Park.

Upcoming Meetings:

Broward Legislative Delegation Pubic Hearings:

Broward Legislative Delegation Workshops on December 3rd with: the Broward School Board (9:30a-11:30a); the Broward County Commission (Noon – 1:30p); and, the Broward League of Cities (1:45p-3:00p). All meetings will be held at the Broward Governmental Center, Rm. 430. No public testimony will be taken.

December Legislative Interim Committee Meetings: The final Legislative Interim Committee meeting will be held in Tallahassee during the week of December 9 – 12.

The 2020 Regular Legislative Session is scheduled to begin Tuesday, January 14, 2020.

Broward Days Tallahassee will be held Tuesday & Wednesday, January 21 & 22, 2020.

Town Lobbyist team members reported:

Tidewater - Richard Coates:

Mr. Richard Coates and I (along with Bill Helmich) met during each of the Interim Committee Meeting weeks (Nov. 4-7 & 11-14) and discussed our annexation proposal. He accompanied myself and Mr. Helmich when we met with a potential House co-sponsor. In addition, we are discussing the proposed draft Legislation. We have discussed various strategies and he has reached out to the lobbyist for our partner city in last Session's Annexation legislation but they haven't committed to what their plans are as yet.

Mr. Coates monitors the activities of certain legislative committees during the interim for anything that might be beneficial or harmful to the Town.

The Tidewater report is attached.

Helmich Consulting - Bill Helmich:

I met with and conferred with Mr. Bill Helmich on our draft annexation proposal while I was in Tallahassee during the November Interim Committee Meetings. In addition to the above mentioned meeting with a potential House Co-sponsor, Mr. Helmich and I met with members of House Leadership to discuss our legislative proposal. He and I have also discussed various strategies for achieving the Town's primary legislative goals.

As with Mr. Coates, he is available to work with me and the rest of the team on the Town's entire legislative program.

Mr. Helmich's report is attached.

CAS Government Services, LLC - Dale Milita:

Ms. Vanassche, working with town staff, has prepared the Town's Budget requests: John P. Lyons Stormwater Pumping Station, Community Garden Pathway & Lighting, the Countyline Road Safety Improvements and the Septic to Sewer Systems Improvement Legislative Budget Requests (LBRs). These budget requests have been submitted to the appropriate legislative offices for submission to the Legislature. While, in Tallahassee, Ms. Vanassche consulted with Ms. Wood-Carper regarding grants. She has provided advice to the Town regarding its FRDAP application and with respect to possible grant programs for the Community Garden. As mentioned, Ms. Vanassche joined (by phone) myself, Vice Mayor Clark and staff as we worked to put together the last two LBRs on November 15th (the deadline day).

Although CAS is primarily responsible for budget matters, they are available to consult on and assist with the non-budget areas of the Town's Legislative Program. Ms. Vanassche regularly meets with me during the Interim Committee Weeks and during the Regular Legislative Session. In addition, I consult with Mr. Milita each month in a phone conference call also involving Ms Vanassche.

The full CASGS Report is attached.

Desinda Wood-Carper

Ms. Wood-Carper continues to advise myself and Ms. Vanassche on possible grant programs and provide advice on LBR's.

She and I regularly meet and discuss matters of interest to the Town as she has long and valuable experience an insights into both the workings of the legislature and relevant executive agencies.

Ms. Wood-Carper's November written report is delayed due to her being on medical leave.

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M E M O R A N D U M

DATE: January 02, 2020

TO: The Mayor, Vice Mayor and Commissioners

FROM: David K. Sigerson, Jr., Esq. for Capital Hills Consultants
And the Governmental Consulting Team

SUBJECT: Regular Monthly Report for Dec., 2019

This report covers the Month of December, 2019.

CHC – David Sigerson Activities:

Activities and Meetings. Legislative meetings: I traveled to Tallahassee to attend the House and Senate Interim Committee meetings during the week of December 9-12 where I attended committee meetings and spoke with members and staff. I also met with the other Pembroke Park Lobby Team members regarding the Town's legislative objectives both in the area of annexation legislation and Legislative Budget Requests (LBRs). In addition, while in Tallahassee during Interim Committee meetings and during the Regular Session, I regularly attend F.A.I.R. meetings (Florida Association for Intergovernmental Relations) where issues, bills and amendments affecting local government are discussed – often resulting in action for or against a given issue or bill by members in concert with one another.

In addition, I attended the Broward Legislative Delegation workshop meeting with the Broward League of Cities (BLC) which was held at the Broward County Governmental Center on Tuesday December 12, 2019. At the workshop the BLC presented the Delegation with some of their priority issues such as school security costs and continuing efforts to modify (to be less onerous on local governments) the state statute that passed several years ago allowing the cable companies to place their equipment on publically owned structures.

Legislation on Annexation: – Annexation of Property

Our draft bill on annexation issues was submitted to the House and Senate bill drafting offices in November. During the month of December I worked with House staff responding to questions about the draft from Bill Drafting to make slight adjustments to the draft – essentially shortening and simplify a portion of the draft.

Richard Coates, Bill Helmich and I continued to meet with legislators during the December Interim Committee week to discuss our proposal and to seek support and/or co-sponsorship for the Town's proposal.

Pembroke Park Legislative Program.

As reported in previous reports, the Pembroke Park Legislative Program (which was presented to the Commission at its October 2nd Workshop Meeting) essentially consists of three elements: Legislation that impacts municipalities in general; Legislation affecting the Town in particular (for example: mobile home legislation that would force local governments to pay mobile home relocation costs) and especially as it relates to our long-term strategy to protect and preserve the Town (e.g. annexation); and, Legislative Budget Requests (LBRs) - as developed from the priority project list as recommended by staff and approved by the Commission.

As of this writing, there have been a total of 2842 bills pre-filed (681 SBs and 2161 HBs) – a majority of the HBs are LBR's. I am in the process of reviewing the bills that potentially affect local government in general or the Town of Pembroke Park specifically, consistent with the policy perimeters that the Town historically has had, and currently has, in place for its Legislative Program Policy Guidelines.

Altogether, we have pulled out about 100 bills for more in depth analysis. In addition to the bills on the list submitted by Richard Coates (Tidewater), I have identified some other bills for analysis and tracking. Some examples are listed below:

SB 126/HB 159 – Sales & Use Tax, Gruters

SB 134/HB 6009 – Preemption of Firearms Regulation, Taddeo (HB: Daley, Joseph & Stark)

HB 149 – MMTC/Lic Req./Limitation Removed, Sabatini

SB 304 School Safety Funding, Cruz

SB 306/HB 381 State Funds/Affordable Housing Trust Fund, Mayfield, Taddeo/Silvers, Killebrew

SB 370/HB 553 School Safety Officers, Cruz/Antone

SB 754/HB 699 School Crossing Guards, Baxley/Hage

SB 766/HB 611 Local Government Accountability, Perry/Sabatini

SB 778/HB 537 Home Based Businesses, Perry/Donald

SB 818 Manufactured Housing, Hooper

SB 998 Housing, Hutson

SB 1022 Mobile Home Parks, Rouson

SB 1336/HB 3 Preemption of Local Occupational Licensing, Perry/Grant

Local Budget Requests (LBRs) – all of our LBRs have been reported out in the House (as actual individual bills) and in the Senate (with an appropriations file number). The list can also be found on the GAS (Dale Milita and Connie Vanassche) and Tidewater (Richard Coates) reports, FYI the House Bill numbers are:

HB 4017 Pembroke Park John P. Lyons Lane Stormwater Pumping Station, Jones

HB 4223 Pembroke Park Community Garden Facilities ADA Pathway & Lighting Project, Jones

HB 4225 Pembroke Park Septic to Sewer Systems Improvements, Jones

HB 4235 Town of Pembroke Park County Line Road safety Improvements, Jones

HB 4841 Town of Pembroke Park Town Hall Hardening Improvements, Jones

During the interim Committee meetings, I confer more regularly with all team members regarding alternative strategies for achieving our legislative objectives and for obtaining legislative funding for future projects, including obtaining grant money through state or federal agencies.

Annexation/De-annexation – West Park:

I continue to report to and confer with Vice Mayor Clark on his efforts to counteract any attempt to try to de-annex any part of the Town, as the Vice Mayor continues to implement our plan of action. In addition, I regularly update all of the other team members and consult with them concerning what we need to do going forward to protect the Town from this threat.

As of this writing, the City of West Park has not requested that a Local Bill be filed.

Unfortunately, we are in a defensive position and consequently must be continuously vigilant. This is why our attempts to pass annexation legislation that provides some protection to the Town is so important.

I have drafted a separate Annexation Update Report at Vice Mayor Clark's request and submitted it as a separate document, attached.

Upcoming Meetings:

Broward Legislative Delegation Pubic Hearings:

There are no currently scheduled meetings for the Broward Legislative Delegation.

The 2020 Regular Legislative Session is scheduled to begin Tuesday, January 14, 2020.

Broward Days Tallahassee will be held Tuesday & Wednesday, January 21 & 22, 2020.

Town Lobbyist team members reported:

Tidewater - Richard Coates:

Mr. Richard Coates and I (along with Bill Helmich) met or spoke by phone during the December Interim Committee Meeting week (Dec. 9-12) and discussed our annexation proposal. In addition, we are discussing the proposed draft Legislation. We have discussed various strategies and he has reached out to the lobbyist for our partner city in last Session's Annexation legislation but they haven't committed to what their plans are as yet.

Mr Coates was instrumental in securing an assurance of additional time for the Town to file its 2018 Audit Report.

In addition, Mr. Coates has identified a number bills to track consistent with our general legislative program policy goals and objectives, see Tidewater report attached.

The full Tidewater report is attached.

Helmich Consulting - Bill Helmich:

I met with and conferred with Mr. Bill Helmich on our draft annexation proposal while I was in Tallahassee during the December Interim Committee Meetings. As previously reported, Mr. Helmich and I have met with members of House Leadership to discuss our legislative proposal and have followed up with those contacts. He and I have also discussed various strategies for achieving the Town's primary legislative goals.

As with Mr. Coates, he is available to work with me and the rest of the team on the Town's entire legislative program.

Mr. Helmich's report is attached.

CAS Government Services, LLC - Dale Milita:

Ms. Vanassche, working with town staff, has prepared the Town's Budget requests: John P. Lyons Stormwater Pumping Station; Community Garden Pathway & Lighting; the Countyline Road Safety Improvements; the Septic to Sewer Systems Improvement; and Town Hall Hardening. As they have reported these budget requests now have a House Bill number and a Senate Appropriations number. See CASGS report attached,

Although CAS is primarily responsible for budget matters, they are available to consult on and assist with the non-budget areas of the Town's Legislative Program. Ms. Vanassche regularly meets with me during the Interim Committee Weeks and during the Regular Legislative Session. In addition, I consult with Mr. Milita each month in a phone conference call which also involves Ms. Vanassche.

The full CASGS Report is attached.

Desinda Wood-Carper

Ms. Wood-Carper has been in direct contact with the manager to discuss recent developments and advise her and the Town on possible grant programs.

CAS Governmental Services, LLC
Communication Advocacy Specialists

Governmental – Legislative Services – Grants – Special Funding

P.O. Box 35 • Canal Point, Florida 33438-0035
Office: 561.924.7702 • Fax: 866.929.8006

To: Mayor Mohammed, Vice Mayor Clark, Clerk Commissioner Jacobs,
Commissioner Cohen and Commissioner Dieuveille

Town Manager Agatha Muse-Salters, Assistant Town Manager Newell J.
Daughtrey, and Public Services Director Todd Larson

From: Connie Vanassche, Jim Spratt and Dale Milita
Communication Advocacy Specialists Governmental Services LLC

Date: November 30, 2019

Copies To: David K. Sigerson, Jr., Esq

RE: November 2019 Legislative Monthly Report

Communication Advocacy Specialists Governmental Services, LLC (CASGS) appreciates the opportunity to represent the Town of Pembroke Park and to provide a monthly progress report of Legislative activities that occurred during November:

- CASGS continues to coordinate the Town's concerns and issues with the entire Lobby Team.
- CASGS communicated with Staff regarding additional 2020-2021 Legislative Appropriations funding requests projects. Drafts of House and Senate Appropriation funding request forms were completed on the Town Hall Hardening and Septic to Sewer Systems Improvements projects.
- The House Appropriations Project Request forms for the Town Hall Hardening and Septic to Sewer Systems Improvements projects were finalized, approved and submitted to Representative Jones' office on Friday, November 15th prior to the 5 p.m. deadline and the Senate Local Funding Initiative Request forms were submitted to Senator Braynon's office on November 19th.
- The House & Senate continue to process and publish appropriation projects daily. As of November 30th, there were 1,382 House appropriation funding requests processed. The following Town projects have been processed:

- HB#4017 & Senate #1092 - John P Lyons Drainage Improvements
 - HB#4223 & Senate #1256 - Community Garden Pathway & Lighting
 - HB#4235 & Senate #1339- County Line Road Safety Improvements
 - HB#4225 - Septic to Sewer Systems Improvements
- CASGS was in attendance at the two regularly scheduled November House and Senate Committee Week meetings. Presentations by State agencies as well as presentations of legislation by bill sponsors continued.
 - CASGS met with Legislators throughout both Committee Weeks. We continue to monitor legislation and work with your legislators and members on your behalf.
 - The Governor released his \$91.4 billion proposed budget for 2020-2021 with emphasis that "earmarks" will need to be cut by \$84.8 million in order to help pay for his proposed budget. State economists are forecasting an economic slowdown and estimate that there will be \$867 million less in revenue over the next two years.
 - Committee Weeks for the 2020-2021 Legislative Session are as follows:
 - October 14-18, 2019 Interim Committee Week 2 - completed
 - October 21-25, 2019 Interim Committee Week 3 - completed
 - November 4-8, 2019 Interim Committee Week 4 - completed
 - November 12-15, 2019 Interim Committee Week 5 - completed
 - December 9-13, 2019 Interim Committee Week 6
 - Regular Legislative Session convenes January 14, 2020
 - February 11-12, 2020 League of Cities Legislative Action Days

Respectfully Submitted,

Connie C. Vanassche
James R. Spratt
M. Dale Milita

Governmental – Legislative Services – Grants – Special Funding

P.O. Box 35 • Canal Point, Florida 33438-0035
Office: 561.924.7702 • Fax: 866.929.8006

To: Mayor Mohammed, Vice Mayor Clark, Clerk Commissioner Jacobs,
Commissioner Cohen and Commissioner Dieuveille

Town Manager Agatha Muse-Salters, Assistant Town Manager Newell J.
Daughtrey, and Public Services Director Todd Larson

From: Connie Vanassche, Jim Spratt and Dale Milita
Communication Advocacy Specialists Governmental Services LLC

Date: December 19, 2019

Copies To: David K. Sigerson, Jr., Esq

RE: December 2019 Legislative Monthly Report

Communication Advocacy Specialists Governmental Services, LLC (CASGS) appreciates the opportunity to represent the Town of Pembroke Park and to provide a monthly progress report of Legislative activities that occurred during December:

- CASGS was in attendance for the December Committee Week. House and Senate Committee meetings included presentations by State agencies, the Governor's budget, legislation by bill sponsors including the appropriation funding requests.
- The House and Senate continued to process and publish appropriation projects. As of December 19th, there are 1,586 House appropriation funding requests processed and published.
- The following Town projects have been filed, processed and published:
 - HB#4017 & Senate #1092 - John P. Lyons Lane Stormwater Pumping Station
 - HB#4223 & Senate #1256 - Community Garden Facilities ADA Pathway & Lighting Project
 - HB#4235 & Senate #1339- County Line Road Safety Improvements
 - HB#4225 & Senate #1507 - Septic to Sewer Systems Improvements

- HB#4841 – Town Hall Hardening Improvements (Senator Braynon has filed the project. It is still being processed through the Senate system.)
- The Town's processed and published appropriation requests have been referenced to the appropriate House and Senate Committees.
- Presentation materials prepared by CASGS for the Town's appropriation funding requests projects will be provided to your Legislators to use for their presentation of the Town's projects, as per the House and Senate rules, prior to the start of the 2020-2021 Session. We will be present to support the Town's project.
- CASGS visited with your Legislators during the December Committee Week reviewing and discussing the Town's legislative budget requests.
- The Senate has filed 658 general bills, and the House has filed 507 general bills as of December 19th.
- CASGS continues to communicate with the Lobby Team members and Staff regarding the Town's legislative interests.
- CASGS continues to monitor legislation and work with your legislators and members on the Town's behalf.
- 2020-2021 Legislative Session schedule:
 - Regular Legislative Session convenes January 14, 2020
 - February 11-12, 2020 League of Cities Legislative Action Days
 - October 14-18, 2019 Interim Committee Week 2 - completed
 - October 21-25, 2019 Interim Committee Week 3 - completed
 - November 4-8, 2019 Interim Committee Week 4 - completed
 - November 12-15, 2019 Interim Committee Week 5 - completed
 - December 9-13, 2019 Interim Committee Week 6 - completed

Respectfully Submitted,

Connie C. Vanassche
James R. Spratt
M. Dale Milita

Helmich Consulting, Inc.

MEMORANDUM

To: David Sigerson

From: Helmich Consulting, Inc.

Date: Dec 3, 2019

RE: Town of Pembroke Park November Report

During the November Committee weeks (November 4-7 and 11-14), David Sigerson and I met with members of the house leadership team to discuss the specific issue of annexation. They made some helpful suggestions as to how we should proceed and suggested some members and staff that we should touch base with to explain our issue. Helmich Consulting also continues to work with David Sigerson on our bill language now that the draft has been submitted to the House and Senate Bill Drafting staffs. There is only one Committee week left in 2019 and it will primarily be a fundraising and meeting week. We will continue to advocate for the Town's issues during that week.

Helmich Consulting, Inc.

MEMORANDUM

To: David Sigerson

From: Helmich Consulting, Inc.

Date: January 3, 2020

RE: Town of Pembroke Park December Report

There was only one short committee week in December (Dec. 9 - 12). Mr. Sigerson and I were able to meet with several legislators to continue to advocate on the Town's issues. We also worked on our session strategy for the Annexation issue.

In addition, Mr. Sigerson updated me on recent developments in the Town that require finding and obtaining assistance in the form of possible grants.

When he is not in Tallahassee, Mr. Sigerson and I are in regular contact by phone concerning the Town's legislative goals and objectives.

MEMORANDUM

DATE: November, 2019

TO: The Mayor, Vice Mayor and Commissioners

FROM: Richard E. Coates, President
Tidewater Consulting, Inc.

SUBJECT: Regular Monthly Report for November 2019

This report covers the Month of November 2019

Tidewater Consulting, Inc. Activities:

Activities and Meetings: Attended a meeting with TPP Legislative Team members to discuss our annexation legislative proposals for the upcoming Legislative Session; met with and participated in several Conference Call meetings with David Sigerson to prepare for the upcoming Florida Legislative Committee Meetings. Committee meetings were held during the weeks of November 4-8 and November 11-15, whereby we continuously engaged with varying members to talk about the needs of the Town of Pembroke Park.

Legislation on Annexation: – Annexation of Property

As previously reported, language, that would go a long way to protecting the Town of Pembroke Park and other small municipalities from larger municipal neighbors that seek to de-annex and annex away desirable parts of the smaller municipality, was added to legislation that traveled through the Florida House but did not pass the Senate. Based upon our experience last Session and what we learned about objections and opposition, we are currently working with David Sigerson on re-writing the draft bill proposal to have ready to present to various potential sponsors during the remaining Interim Committee meetings. We have a current draft bill proposal in place that addresses a couple of issues with regards to chapter 171-the annexation law, and we intend to have further discussions on the proposed changes. This language redraft is a more simplified version from what we had prepared previously.

Pembroke Park Legislative Program

We are consistently working with all team members regarding alternative strategies for achieving our legislative objectives and for obtaining legislative funding for future projects, including obtaining grant money.

Annexation/De-annexation – West Park:

We continue to report to and confer with team members on any attempt to try to de-annex any part of the Town, as we continue to implement our plan of action. Our ultimate concern is focused on what we need to do going forward in order to protect the Town from this threat.

Background Note:

I have discussed with David Sigerson and the TPP Legislative Team what our strategy needs to be going forward to the next Legislative Session as we continue to discuss the previously mentioned legislation containing provisions designed to protect the Town and how we can best re-draft our proposals in such a way as to overcome the objections to it raised during the last Legislative Session.

As a staple office in Tallahassee, I am able to monitor the activities of certain legislative movements throughout the year, and listen out for anything that might be beneficial or harmful to the Town.

MEMORANDUM

DATE: December, 2019

TO: The Mayor, Vice Mayor and Commissioners

FROM: Richard E. Coates, President
Tidewater Consulting, Inc.

SUBJECT: Regular Monthly Report for December 2019

This report covers the Month of December 2019

Tidewater Consulting, Inc. Activities:

Activities and Meetings: Attended a meeting with TPP Legislative Team members to discuss our annexation legislative proposals for the upcoming Legislative Session; met with and participated in several Conference Call meetings with both David Sigerson and Mayor Mohammed to prepare for the upcoming Florida Legislative Committee Meetings. Committee meetings were held during the week of December 9-13, whereby we continuously engaged with varying members to talk about the needs of the Town of Pembroke Park. This was the last regular committee week of 2019, prior to the start of the regular Legislative Session which will begin on Tuesday, January 14, 2020.

Legislation on Annexation: – Annexation of Property

As previously reported, language, that would go a long way to protecting the Town of Pembroke Park and other small municipalities from larger municipal neighbors that seek to de-annex and annex away desirable parts of the smaller municipality, was added to legislation that traveled through the Florida House but did not pass the Senate. Based upon our experience last Session and what we learned about objections and opposition, we are currently working with David Sigerson and the lobbying team on re-writing the draft bill proposal to have ready to present to various potential sponsors during the upcoming Legislative Session. We have a current draft bill proposal in place that addresses a couple of issues with regards to chapter 171- the annexation law, and we intend to have further discussions on the proposed changes. This language redraft is a more simplified version from what we had prepared previously, and we feel as if this will allow us more opportunity for language placement.

Pembroke Park Legislative Program

We are consistently working with all team members regarding alternative strategies for achieving our legislative objectives and for obtaining legislative funding for future projects, including obtaining grant money.

Annexation/De-annexation – West Park:

We continue to report to and confer with team members on any attempt to try to de-annex any part of the Town, as we continue to implement our plan of action. Our ultimate concern is focused on what we need to do going forward in order to protect the Town from this threat.

Background Note:

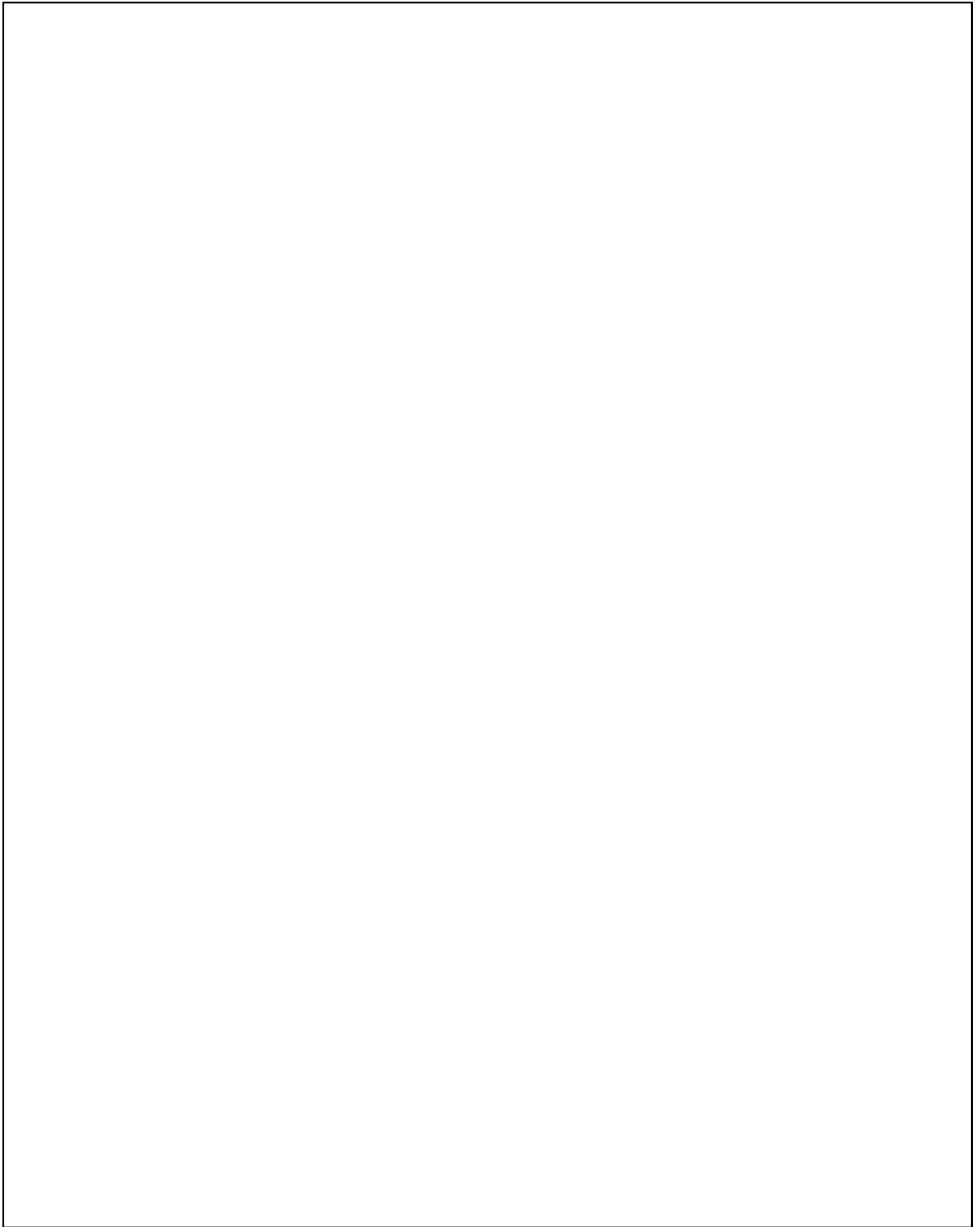
I have discussed a great length with David Sigerson and the TPP Legislative Team what our strategy needs to be going forward to the 2020 Legislative Session as we continue to discuss the previously mentioned legislation containing provisions designed to protect the Town and how we can best re-draft our proposals in such a way as to overcome the objections to it raised during the last Legislative Session.

As a stable office in Tallahassee, Tidewater Consulting, Inc., is able to monitor the activities of certain legislative movements throughout the year, and listen out for anything that might be beneficial or harmful to the Town.

2020 Legislative Bill Tracking

Number	Title	Sponsor
HB 0101	Public Construction	Andrade
HB 0133	Towing and Immobilizing Vehicles and Vessels	McClain
HB 0203	Growth Management	McClain
SB 0246	Public Construction	Hooper
HB 0279	Local Government Public Construction Works	Smith (D)
HB 0345	County Boundaries	Hogan Johnson
SB 0410	Growth Management	Perry
SB 0504	Local Government Public Construction Works	Perry
SB 0506	Public Procurement of Services	Perry
HB 0579	Public Financing of Construction Projects	Aloupis
HB 0611	Local Government Accountability	Sabatini
HB 4017	Pembroke Park John P. Lyons Lane Stormwater	Jones

	Pumping Station	
HB 4223	Pembroke Park Community Garden Facilities ADA Pathway & Lighting Project	Jones
HB 4225	Pembroke Park Septic to Sewer Systems Improvements	Jones
HB 4235	Town of Pembroke Park County Line Road Safety Improvements	Jones
HB 4841	Town of Pembroke Park Town Hall Hardening Improvements	



CAPITAL HILLS CONSULTANTS

Governmental & Political Consulting

2436 N. Federal Hwy, #483
Lighthouse Point, FL 33064

E-mail: sigersonatlaw@aol.com

Phone: (954) 540-7252
Alt. Ph: (954) 336-3544

MEMORANDUM

DATE: January 2, 2020

TO: The Mayor, Commission and the Manager and Senior Staff

FROM: Vice Mayor Howard P. Clark & David K. Sigerson, Jr., Esq.,
for Capital Hills Consultants

SUBJECT: REPORT: UPDATE ON ANNEXATION

This memo is to update the Mayor, Commission and Senior Staff as to what we have been doing and what is happening with respect to West Park and Annexation.

Brief Historical Background:

The Town of Pembroke Park has been subject to being annexed or merged (taken over by) the area now known as the City of West Park since before West Park was incorporated. We helped West Park to become incorporated – thus giving the self-determination they sought, and since incorporation have done numerous things to help them, giving them: the shopping center on County Line Road, McTyre Park, five-years of office space for a dollar per year when they first started out as a city. Despite all of this residents and elected officials from West Park continue to insist on being given more – many demanding all of Pembroke Park – believing that they are entitled to it.

More recently: even though the City of West Park did not request an annexation/de-annexation local bill to be filed (so far) for the 2020 Legislative Session, we know that they have been thinking about doing it. West Park had been discussing and considering filing a de-annexation/annexation local bill going back at least three years that we know of. We know this because the we have obtained a copy of the recording made of the West Park (WPK) Legislative Workshop in which the Commission, City Staff and their lobbyists discuss filing annexation/deannexation local bill when the “political climate is right.” The discussion reveals that they have been working on this for the last three years – as we have been saying – and from that discussion, it appears that they are undecided about what and how much they should initially attempt to take from Pembroke Park: the finger properties, one of the schools, the commercial strip along Hallandale Beach Boulevard and Coca Cola – to name a few examples. But, it is also clear from this discussion that their ultimate aim is to take all of Pembroke Park, as they have wanted to do from before they even became a City.

So, it is irrefutable that WPK is working on filing annexation/deannexation legislation – *as I have been saying, it is not a question of whether they file a bill, but when.*

During the last year we have been busy:

1. As many of you will recall, last year I directed Mr. Sigerson to draft a petition opposing annexation of any part of Pembroke Park by any other municipality. Further he drafted a brief explanation of the petition. With the help of several of staff and our friends in the French Canadian community, the petition and explanation were translated into French.
2. Having previously talked to a broad cross section of the Town's businesses, mobile home & RV park owners or Board of Directors and apartment complex owners and managers to provide facts and figures demonstrating that it will cost everyone significantly more in taxes and fees if Pembroke Park were to be taken over by West Park and explaining the difference in governmental structure between the Town and West Park.
The universal response of the residents, property owners and businesses is that they absolutely *do not* want to pay 20% more (on average) in taxes and fees; and, that they are happy with the current type of government, with the way they have been treated by their government, with the Town Commission, with the staff and with BSO police and Fire Rescue services.
3. I, accompanied by David Sigerson, Esq., Lobbyist for the Town, and a Town staff member, visited each Mobile Home Park in the Town [or specify the number] and spoke to the leadership, management and assemblages of residents to explain the petition and talk about its distribution/set up a process for collection of the signatures. In a very short time we collected thousands of signatures on the petition.
4. We have also continued our efforts with the Florida League of Cities by continuing to vigorously promote our issue through the continued efforts of the Ad Hoc Committee on Annexation, which I continue to chair. As part of that effort, last summer Mr. Sigerson and I traveled to Palm Beach County on different occasions to meet with representatives of municipalities there with whom we have been working closely on the Annexation Issue (the Ad Hoc Committee) for several years. As a result of these and our other advocacy efforts, the FLC took a policy position that, in effect, opposes allowing one municipality to annex a part of another city without that municipality's agreement.
5. Mr. Sigerson then drafted an annexation bill for the Ad Hoc Committee on Annexation that includes language that will go a long way to preventing West Park from being able to take some or all of Pembroke Park.
6. The Town's lobby team is currently working in Tallahassee with the Legislature to have our language put into law.
7. At the Time of this writing, a local bill annexing part of Pembroke Park into West Park has not been filed – we believe, at in part, because of the information campaign in the mobile home parks and our outreach to the business community has gotten back to West Park (and our legislators) and they recognize that such a bill (annexing a part of Pembroke Park) would be a big fight and since our State Representative, Shevrin Jones, is running for the State Senate, he doesn't want a nasty political fight to occur in his part of the Senate District.
8. Where we go from here: Although West Park didn't get a local bill filed for the Session, we know that they want to and that they are just waiting for, in their words, "the political climate to be right." This means that we must continue to be vigilant and to pursue our defense strategies.

This also means that we must go on offense as we are doing with our efforts with the FLC and the Ad Hoc Committee on Annexation supporting our efforts in Tallahassee to change state statutes to make it impossible or at least a lot harder for one municipality to annex part of another municipality without its agreement.

We will continue to provide periodic updates as important new developments occur.



TOWN OF PEMBROKE PARK

3150 S.W. 52ND AVENUE • PEMBROKE PARK, FLORIDA 33023 • BROWARD (954) 966-4600 • FAX (954) 966-5186

**From the Desk of the Town Manager
Agatha Muse-Salters**

MEMORANDUM

DATE: January 8, 2020

TO: Mayor Ashira A. Mohammed
Vice Mayor Howard P. Clark, Jr.
Clerk-Commissioner Geoffrey Jacobs
Commissioner Georgina Cohen
Commissioner Reynold Dieuville
Attorney Christopher J. Ryan, Town Attorney

FROM: Agatha Muse-Salters, Town Manager

SUBJECT: Town Manager Monthly Reports

This memorandum serves as a transmission of the Town Manager's Monthly Reports for December 2019.

The format of the reports will be as follows:

1. Summarization of Accomplishments & Highlighted Task for the Month;
2. Goals for the next Month;
3. Short-term Goals;
4. Long-Term Goals
5. Special Projects Report for Housing Rehabilitation Program & Infrastructure Funding Presented by DC Strategies, LLC.

I. Accomplishments & Highlighted Task for the Month

December 2019

- Developed RFP's for Auditing, Attorney, Planning and Informational Technology
- Conducted meetings with Assistant Town Manager, Department Heads and Directors to make them aware of my goals for the Town, status of their respective, Departments' projects (current, outstanding, and future), work load, and challenging they were facing;
- Attended Workshop (12/4), Business (12/11) and Special Commission (12/18) Meetings;
- Worked with staff to come to complete the 2 ½ year minutes;
- Attended a kick off meeting for the Town's Website design;
- Attended MPO Meeting;
- Dealt with special project meetings and issues confronting the town;
- Prepared letters to the JLAC Committee and the Auditor General to request an extended deadline for the audit report;
- Conducted an all Staff meeting to informed of the HR Study and other issues confronting the town;
- Handled OIG request;

- Worked with staff and the audit firm to get the audit finished.
- Drafted the response and the Management letter to the Auditor's Report;
- Conducted a meeting with staff to discuss the drainage and flooding issues facing the Town;
- Distributed the audit report to all respective agencies and parties;
- Toured the Town to review code violations as it relates to FEMA;
- Worked on finalizing the 2019 Budget Amendment;
- Along with the Finance Director started working on the findings from the audit report.

II. Goals for the next Month

- Rank all RFP's (Attorney, Planning and Informational Technology) and provide results to the Commission;
- Conduct meetings along with HR to present the job descriptions to employees;
- Work with the Grant Writer to develop a Housing Rehabilitation Program and Infrastructure Funding for the Town;
- Conduct ALL Staff Meeting;
- Conduct Management Staff Meeting;
- Start preliminary preparations for FY 2021 Budget;
- Start preparations for FY 2018-2019 Audit;
- Develop Evaluations for the employees;
- Advertise Engineering Position

III. Short-term Goals

- Rank and hold interviews for RFPs;
- Meet with Staff to present job descriptions;
- Start preliminary preparations for FY 2021 Budget;
- Start preparations for FY 2018-2019 Audit

IV. Long-term Goals

- To Bring Fire/Police back into Pembroke Park
- Change the Standing Reputation of Pembroke Park
- Bring in Businesses that will benefit the Residents (i.e. Grocery Store, Coffee Shop, and Restaurants.)
- Develop a comprehensive Code Enforcement Plan to bring the Town, Businesses, and Property Owners in compliance with the ordinance;

V. Special Projects Report for Housing Rehabilitation Program & Infrastructure Funding Presented by DC Strategies, LLC.



Special Projects Report

**Housing Rehabilitation Program &
Infrastructure Funding**

for

Town of Pembroke Park

January 6, 2020

**P.O. Box 470
Winter Park, FL 32792
(850) 363-3781**

OVERVIEW

There is so much information at hand for rehabilitation funding and grant application cycles and compliance. Due to multiple hurricane events over the last 2 years, Federal and State funding are coordinated by the Department of Economic Opportunity:

1. The Department of Economic Opportunity (DEO) has received over \$320M to distribute as grants & aid to local governments.
2. These funds are a combination of FEMA, Florida Housing Finance Corporation program funds, FL Division of Emergency Management, and DEO economic development funds.
3. Funding Cycles aren't following the usual grant notification calendar as before. Rather, there is a notice of intent process. To be aware of funding opportunities, the local government must register at <http://www.FloridaPA.org>. I have placed this in the attached *Special Projects report*. (You should be the registrant for the Town because notices will be posted via email and you must be aware of these notices.)
4. I have attempted to provide what I can in the report but you will have enough to glean that we must proactively set an internal infrastructure within the Town's 3 departments/divisions (Code enforcement, Building and Public works).
5. I need to know if the Town of Pembroke Park has filed any claims from the several hurricane events over the last 3 years. I sent Natasha Joseph and Mayor Mohammed dozens of emails from the Division of Emergency Management of every workshop set up for local governments to learn the process for FEMA claims and assistance. I am not certain as to what registrations were completed or if anyone from the Town attended.
6. Because the information is so vast, I have sent, via email, separate documents that are viable information as to what is available and how to apply.
7. Notwithstanding, there is separate funding for local government rehabilitation programs but some are connected to Hurricane Relief. (see the *Special Projects Report*)
8. Moving forward, I will be in a better position to obtain most current information after next week when the State Agencies will be reporting their funding request through Appropriations.
9. We still have an opportunity for infrastructure funding (for the flooding) through specific request directly submitted to the Department of Transportation. Last April 2019, I opened discussions with key staff at the DOT to request a direct, one time only, set aside for the Town. Unfortunately, the Town's internal deficits (lack of specific professional staff, none compliance with State required reports, etc.) required that we decline/postpone pursuit of this offer until the Town had mitigated and/or address these situations.
10. I am certain the Town may be in a better position to pursue the DOT funding within the next few months. Our initial ask was \$1.2 M for infrastructure projects contained on the Town's Capital Improvement Plan. PLEASE FORWARD THE CURRENT CIP so that I may research the possibility of requesting direct funding to cover project cost. I have requested a copy of the Capital Improvement Plan since its adoption in September 2019 but to no avail, have not received it to date.
11. We will need engineering, cost projections, etc. for each infrastructure project the Town would like to request funding. The sooner this information is available, the sooner I will be able to approach DOT with an inquiry.
12. I think the Town Rehabilitation program can receive funding from Federal and State resources provided a LOCAL HOUSING ASSISTANCE PLAN (LHAP) is created and submitted to FL Housing Finance Corporation. I have provided you with examples from two (2) actual cities (a part of the Special

Projects Report) to use as a guide to what must be included in the plan and subsequently what staffing and resources the Town must have in place.

13. In the Special Projects Report, I have listed "WHAT WE NEED TO DO," Federal & State funding sources, suggested program design and requirements for funding.

14. Since the Town has a very large percentage of mobile homes, I am providing a link to the most current State requirements for inspecting Mobile homes. I am certain these structures will be a part of the Town's Rehabilitation program, should you pursue this opportunity.

Please look forward to more information in the coming weeks, last Friday the Governor announced an additional \$210M or so, for local government mitigation. I sent you the article.

I am always available to answer or clarify any questions or information.

Catal: To create and manage a municipal housing rehabilitation program for homestead and rental properties within the Town of Pembroke Park.

Objective: To eliminate substandard living conditions and to do home improvement on single and multifamily units. Grants funded must be used to address sanitary code violations, energy conservation goals and incipient violations.

Florida Housing Finance Corporation

Florida Housing Finance Corporation (Florida Housing) was created by the state Legislature 35 years ago to assist in providing a range of affordable housing opportunities for residents that help make Florida communities great places in which to live, work and do business. Their vision is to be recognized as an outstanding provider of innovative, measurable, data-driven and fiscally sustainable solutions that respond to the affordable housing challenges of our state.

Today, Florida Housing continues its mission by increasing affordable housing opportunities and ensuring that its programs are well matched to the needs of those they serve. The agency continues to work with local governments, non-profits, elected officials and others to help spread the importance of affordable housing in Florida's communities.

Multifamily Development

Multifamily development programs (or rental housing program) include State Apartment Incentive Loan (SAIL), Multifamily Mortgage Revenue Bonds (MMRB), Florida Affordable Housing Guarantee (Guarantee Program), HOME Investment Partnerships, Elderly Housing Community Loan (EHCL), Low Income Housing Tax Credit (LIHTC) program, Grants to Serve Persons with Developmental Disabilities and National Housing Trust Fund.

Special Programs

Florida Housing's special programs include the State Housing Initiatives Partnership (SHIP), Predevelopment Loan Program (PLP), Demonstration Loans, Foreclosure Counseling Program (FCP), and the Affordable Housing Catalyst Program (Catalyst).

Homeownership

Florida Housing's homeownership programs include Homebuyer Loan programs, down payment Assistance programs (DPA), Mortgage Credit Certificates (MCC), and the Homeownership Pool Program (HOP).

Potential Funding Sources

Federal Programs

Community Development Block Grant (CDBG) Provides competitive grants to counties and municipalities for economic development initiatives and to support community revitalization, and rehabilitation.

Federal Department of Housing and Urban Development (HUD) **HOME** program (a HUD funded program can be administered through the Town of Pembroke Park)

NeighborWorks® America

State Programs

State Housing Initiatives Partnership (SHIP) Florida Housing administers the State Housing Initiatives Partnership program (SHIP), which provides funds to local governments as an incentive to create partnerships that produce and preserve affordable homeownership and multifamily housing. The program was designed to serve very low, low and moderate income families.

SHIP funds are distributed on an entitlement basis to all 67 counties and 52 Community Development Block Grant entitlement cities in Florida. The minimum allocation is \$350,000. In order to participate, local governments must establish a local housing assistance program by ordinance; develop a local housing assistance plan and housing incentive strategy; amend land development regulations or establish local policies to implement the incentive strategies; form partnerships and combine resources in order to reduce housing costs; and ensure that rent or mortgage payments within the targeted areas do not exceed 30 percent of the area median income limits, unless authorized by the mortgage lender.

SHIP dollars may be used to fund emergency repairs, new construction, rehabilitation, down payment and closing cost assistance, impact fees, construction and gap financing, mortgage buy-downs, acquisition of property for affordable housing, matching dollars for federal housing grants and programs, and homeownership counseling. SHIP funds may be used to assist units that meet the standards of chapter 553.

Local Housing Assistance Plan (LHAP)

Low Income Housing Tax Credit (LIHTC) Provides nonprofit and for-profit developers with a dollar-for-dollar reduction in federal tax liability in exchange for the development of affordable rental housing.

Suggested Program Design & Requirements for Funding

- The projects submitted for program funding must address code violations and the completed work must bring the property into code compliance.
- The program should be designed to meet one of the Department of Housing & Urban Development's (HUD) national objectives by providing safe, decent, sanitary housing to

persons of low to moderate income through the elimination of building, plumbing, electrical and sanitary code violations.

- The program should also be designed to increase the energy efficiency of homes by making general weatherization improvements, insulating homes, and replacing outdated heating systems and hot water tanks with Energy Star rated boilers, furnaces, and domestic hot water systems.
- Program grants are intended to make improvements to existing conditions. Removal and replacement of roofs, windows, siding, and electrical, plumbing and heating system repairs and replacement are typical. But other improvements like flooring replacement, bathroom upgrades, and new cabinets may be eligible if conditions are determined to be "sub-code."
- Usually program Applicants are required to provide proof of ownership, verification of income for all household members over 18 years of age, verification that property tax payments are current, and verification of homeowner's insurance.
- Houses built prior to 1978 are tested for the presence of Lead Paint by a certified lead paint inspector. Some level of lead paint remediation may be required if lead paint is found, even if there are no children living at the property. If there are children under the age of 6, the project will include full de-leading of the property.
- All inspection fees should be calculated into the total cost allowed per unit, but the fees themselves can't be included in the program allotment amount. In other words, the program grants are for the construction cost only.

WHAT DO WE NEED TO DO?

- Establish a Local Housing Assistance Plan
- Meet the requirements of Section 420.907-420.9079, Florida Statutes.
- If SHIP funds are secured, must certify that all funds will be expended in a manner which will insure that there will be no discrimination on the bases of race, color, national origin, sex, handicap, familial status or religion.
- Establish a process to determine eligibility and for the selection of recipients for funds has been developed
- Certify that SHIP funds will not be pledged for debt services on bonds
- Recipients of funds will be required to contractually commit to program guideline and terms.
- Certify that Florida Housing will be contacted promptly if the local government will be unable to comply with any provision of the local housing assistance plan (LHAP).

- Certify that the LHAP conforms to the Local Government Comprehensive Plan, or that an amendment to the Local Government Comprehensive Plan will be initiated at the next available opportunity to insure conformance with the LHAP.
- Amendments to the approved LHAP will be provided to Florida Housing for review and/or approval within 21 days after adoption.
- The trust fund must exist with a qualified depository for all SHIP funds as well as program income or recaptured funds.
- The local housing assistance trust fund must be separately stated as a special revenue fund in the local government's audited financial statements (CAFR).
- Evidence of compliance with the Florida Single Audit Act, as references in Section 215.97, F.S., must be provided to the Florida Housing Finance Corporation by June 30 of the applicable year.
- The Local Housing Assistance Plan meets the requirements of Section 420.907-420.907B, Florida Statutes and Rule Chapter 67-36 Florida Administrative Code.

RESOLUTION NO. 2020-001

A RESOLUTION OF THE PENSION BOARD OF THE TOWN OF PEMBROKE PARK, FLORIDA, AUTHORIZING THE PENSION BOARD TO FILE APPLICATIONS FOR LIFE INSURANCE POLICIES FOR TOWN COMMISSIONERS GEOFFREY JACOBS AND REYNOLD DIEUVEILLE; AUTHORIZING THE APPROPRIATE PENSION BOARD MEMBERS AND STAFF TO EXECUTE AND DELIVER ANY AND ALL DOCUMENTS REQUIRED FOR FILING THE APPLICATIONS FOR LIFE INSURANCE POLICIES FOR GEOFFREY JACOBS AND REYNOLD DIEUVEILLE; SUPERSEDING CONFLICTING RESOLUTIONS, AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Town has established the Town of Pembroke Park Supplemental Retirement System pursuant to Florida law to provide pension benefits to members of the Pembroke Park Town Commission; and

WHEREAS, the Pension Board purchases and maintains individual life insurance policies on Town Commissioners with the proceeds of said life insurance policies designated to fund pension benefit expenses for the respective insured Town Commissioner; and

WHEREAS, Geoffrey Jacobs and Reynold Dieuville were elected to the Town Commission in March 2019; and

WHEREAS, Retirement Benefits Coordinator Gloria Rosen has recommended that the Pension Board obtain individual life insurance policies for Town Commissioners Geoffrey Jacobs and Reynold Dieuville with the proceeds of said life insurance policies designated for the payment of pension benefit expenses related to the Town Commissioners.

NOW, THEREFORE, BE IT RESOLVED BY THE PENSION BOARD OF THE TOWN OF PEMBROKE PARK, FLORIDA:

Section 1: That the Pension Board of the Town of Pembroke Park, Florida authorizes

preparation and filing of applications for twenty (20) year life insurance policies for the following
Town Commissioners in the amounts stated:

<u>NAME</u>	<u>DEATH BENEFIT</u>	<u>ANNUAL PREMIUM</u>
GEORFFREY JACOBS	\$500,000.00	\$725.00
REYNOLD DIEUVEILLE	\$500,000.00	\$335.66

Section 2: That appropriate Pension Benefit Board members and staff are authorized and directed to execute any and all documents required to complete and file the applications for life insurance policies as stated above.

Section 3: That all Resolutions or parts of Resolutions of the Pension Board of the Town of Pembroke Park in conflict herewith be and the same are hereby superseded to the extent of such conflict.

Section 4: That this Resolution shall be in force and take effect immediately upon its passage and adoption.

PASSED AND ADOPTED this 8th day of January, 2020.

ASHIRA A. MOHAMMED
Pension Board Chair

ATTEST:

GEOFFREY JACOBS
Pension Board Clerk

RESOLUTION NO. 2020-002

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA, SUPPORTING AND AUTHORIZING MYRIAM JACQUES TO APPLY AS A VOLUNTEER FOR THE FLORIDA MASTER GARDENER PROGRAM; AUTHORIZING THE PAYMENT OF MASTER GARDENER PROGRAM EXPENSES FOR MYRIAM JACQUES; PROVIDING FOR SEVERABILITY; SUPERSEDING CONFLICTING RESOLUTIONS AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Town owns and operates the Agro-Eco Gardens and Centers which are comprised of the Community Garden, the Food Forest Garden, and the Learning Center to provide various wellness programs and learning opportunities for the residents of the Town and surrounding areas; and

WHEREAS, the University of Florida's Institute of Food and Agricultural Sciences ("UF-IFAS") sponsors the Florida Master Gardener Program with the mission to train volunteers to assist in providing research-based horticultural education to Florida residents; and

WHEREAS, it would be beneficial to the Town of Pembroke Park to sponsor an individual to apply for the Master Gardener Program to gain expertise in gardening best practices and to help organize, maintain, and operate the Agro-Eco Gardens and Centers; and

WHEREAS, Town employee Myriam Jacques has expressed her interest in expanding her community involvement by helping the Town with the Agro-Eco Gardens and Centers, and has volunteered to participate in the Master Gardener Program; and

WHEREAS, the Town appreciates the willingness of Myriam Jacques to increase her community involvement and desires to sponsor her application for the Master Gardener Program.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA:

Section 1: That the Town hereby authorizes and sponsors the application of Myriam Jacques as a volunteer for the Master Gardener Program through the University of Florida Institute of Food and Agricultural Sciences.

Section 2: That the Town Commission authorizes the payment of the application fee and related expenses for Myriam Jacques to participate in the Master Gardener Program in an amount not to exceed Five Hundred Dollars (\$500.00).

Section 3: That if any clause, section, other part or application of this Resolution is held by any Court of competent jurisdiction to be unconstitutional or invalid, in part or application, it shall not affect the validity of the remaining portions or applications of this Resolution.

Section 4: That all Resolutions or parts of Resolutions in conflict herewith be and the same are hereby superseded to the extent of such conflict.

Section 5: That this Resolution shall be in force and take effect immediately upon its passage and adoption.

PASSED AND ADOPTED, this 8th day of January, 2020.

ATTEST:

ASHIRA A. MOHAMMED
Mayor-Commissioner

GEOFFREY JACOBS
Clerk-Commissioner

L:\Town of Pembroke Park\Resolutions\FY 2019 - 2020\Resolution No. 19-12-XX (Master Gardener).docx

TOWN OF PEMBROKE PARK

Workshop Commission Meeting

Minutes of October 2, 2019

CALL TO ORDER

6:15 P.M.

PLEDGE OF ALLEGIANCE:

Mayor Mohammed

ROLL CALL:

Mayor Mohammed; Vice Mayor Clark; Clerk Commissioner Jacobs; Commissioner Cohen; Commissioner Dieuville

Attorney Ryan; Town Manager Muse – Salters; Assistant Town Manager Daughtrey; Assistant Finance Director Taubenfeld; Deputy Town Clerk Natasha Joseph; Public Services Director Larson; Chief Code Officer Louis; Fire Safety Chief Kane; Consultant Planner Miller; Lobbyist Sigerson; BSO Liaison Chief Stephanie Coker; Billing Clerk Michelle Grooms

Discussion: Legislative Update – Vice-Mayor Clark /Lobbyist Sigerson

Discussion was held.

Connie Vanassche Lobbyist spoke on record.

Mr. Larson explained that the Proposed Project list was from last year, no changes have been made to the list other than the proposed pricing.

Discussion took place regarding the Education and Motion Facility Grant for the Reserve. Mr. Larson discussed how the implementation and the documentation of the qualifying volume requirement will take place.

Action:

Mayor Mohammed requested Public Works Director Mr. Larson email the Commission an updated copy of the Proposed Project list and the Commission will email rankings back to Mr. Larson by Friday.

Town Manager and Staff were directed to look into the turnstiles at the Parks.

Public Comments:

Business Tax Issue: Carmelite Hyppolite spoke on record.

The City Manager will work with Ms. Hyppolite regarding billing and alcohol issues.

School Zone Safety: Nathaniel Nealy spoke on record.

This item was referred to Public Safety Officer Chief Coker. Mayor Mohammed suggested increasing officer presence and road units.

Mayor Mohammed requested that a Resolution passed that kids crossing MAST arms where a delay stop 4 way red to allow kids cross safety.

FRDAP Grant - Pembroke Park Preserve Improvements: Agro-Eco Food Forest Garden Linear Pathway - Vice Mayor Clark/ Public Services Director Larson

Mr. Larson reported that the FRDAP Grant application is currently being worked on. Additions have been made to add picnic tables, grills and trash cans along the walkway.

Action:

Mr. Larson will be emailing to all interested parties for additional input.

Status of Town Projects - Vice-Mayor Clark/ Public Services Director Larson. Traffic Signalization on County Line Road

Concerns on the safety issue on signalization were discussed. Mr. Larson reported that meetings with the Sheriff's Office are being held addressing the issue of Signalization on County Line Road.

City Manager reported that plans regarding hiring a Town Engineer will be discussed.

Action:

Vice Mayor Clark stated to bring this up at the next MPO Meeting.

Mayor Mohammed had discussion considering a Traffic Resolution passed from the Town regarding children cross walks.

Mayor Mohammed proposed having the Resolution ready for next month to be pushed as a legislative priority.

Approval of Bills \$500.00 - Assistant Finance & Budget Director Taubenfled

Reoccurring Bills over \$500.00 for FY 2019/20 - Interim Assistant Finance & Budget Director Taubenfled

This item was placed on the Consent Agenda

Finance & Budget Update - Interim Assistant Finance & Budget Director Taubenfled

Discussion: Fiscal Year 2017-18 Audit - Town Manager Muse-Salters/ Attorney Ryan

Business Tax Receipt And Billing Update - Business Tax/ Billing Clerk Grooms

Business owner Luis Tolentino is asking the Commission to waive penalty fee of \$61.72

This item was placed on the Consent Agenda

Building Department Update - Interim Building Official Nunez

Ordinance needs to be amended for the flood plan and single family residences.

Code Enforcement Department Update - Chief Code Enforcement Officer Louis

Information Technology Update - IT Director Pakula

Parks Department Update - Parks' Supervisor Mckine

Public Safety-Clerk Public Safety – Clerk Commission Jacobs/ Chief Coker

Fire Safety-Commissioner Dieuveille/ Chief Kane

Safe Neighborhoods

Discussions were held

Meeting Recessed: 8:09 P.M.

Meeting Resumed: 8:27 P.M.

Update on Monitoring of Disaster Debris Removal and Disposal Services- Public Safety
Director Larson / Attorney Ryan

Mayor Mohammed requested that an RFP be done for this service.

Global Positioning System - Interim Assistant Town Manager Daughtry / Public Services
Director Larson

Mayor Mohammed assigned to Myriam Jacques to work on the GPS for next week.

FRDAP Grant - Pembroke Park Preserve Improvements: Agro-Eco Food Forest Garden
Linear Pathway - Vice Mayor Clark/ Public Services Director Larson

Resolution is needed to state that this is part of the Capital Improvement Program.
Placed on Next week's Agenda.

International Promotions, Businesses, Community Involvement - Vice Mayor Clark-
Town Manager Muse-Salters/ Attorney Ryan

Placed on next week's Agenda

Human Resource Consulting Services - Clerk Commissioner Jacobs / Town Manager
Muse-Salters

This item was placed on the next Commission Meeting

Town Contracts - Town Manager Muse-Salters/ Attorney Ryan

Town Managers Office Renovation - Town Manager Muse-Salters

Alcoholic Beverage Sales Extended Hours Licenses - Annual Fees - Consultant Town Planner Miller

Seneca Commerce Center (SCC) - Right-Of-Way encroachment Agreement Consultant Town Planner Miller

Sign Code Analysis- Consultant Ton Planner Miller

This item was placed on next Month's agenda.

Surplus and Salvage Equipment - Public Service Director Larson

Recommendation for Added Units- ITB 19-03 CDBG 44th Year Preserve TOT Lot Playground - Public Services Director Larson

Maryam Jacques will bring Additional paperwork for piece added to next weeks meeting.

Reimbursement of Attorney' Fees for Ashira Mohammed and Howard P. Clark - Attorney Ryan

Proclamations for Domestic Violence Month and Chinese Association of Science Education and Culture- Mayor Mohammed

Proclamations presented next week

Authorizing the Town to go Out for Bids for A Claims Adjuster - Mayor Mohammed

Item placed on next week's agenda

Assistant Town Manager Search - Mayor Mohammed/ Attorney Ryan

Tabulation of Assistant Town Manager was selected.
Item placed on Next week's agenda.

Town Manager Moving Expenses - Town Manager Muse-Salters

Ms. Salters to bring moving expenses receipts to meeting Next week. 9:07

Agreement with Maculele Miami Brazilian Arts Institute Pembroke Park Community garden- Vice Mayor Clark/ Attorney Ryan

Commission and Board meeting Minutes - Deputy Town Clerk Joseph

Clerk to provide Commission with all Meeting minutes from prototype with agenda attached
A special meeting to be scheduled for approval.

Interlock Agreement with the supervisor of Elections for Candidate Campaign Finance
Reporting Software - Attorney Ryan

Item placed on consent

Policy and Procedures - Town Manager Muse-Salters/ Attorney Ryan

Item to be brought in Next month

Pembroke Park Cares 501 © Update- Attorney Ryan

Attorney Ryan to place a request for the Commission Ethics opinion to verify the
Pembroke Park Cares 501

Single use Plastic Bag Initiative- Clerk Commissioner Jacobs

Item to be brought up next month.

Comments:

Manager Retreat to be brought up the next meeting

Commissioner Jacobs requested an Emergency Meeting next Friday at 6:00PM

ADJOURNMENT

With no further items for discuss, meeting adjourned at 9:33 pm. Motion made by Mayor
Mohammed motioned to adjourn the meeting. In a roll call vote, the motion passed
unanimously.

Commission approved on _____.

Attest:

(Seal)

Ashira Mohammed, Mayor

Marlen Martell, Interim Deputy Town Clerk

In accordance with the provisions of F.S. Section 286.0105, should any person seek to appeal any decision made by the Commission with respect to any matter considered at this meeting, such person will need to ensure that a verbatim record of the proceedings is made; which record includes the testimony and evidence upon which the appeal is to be based.

Any person requiring auxiliary aids and services at this meeting may call the Town Clerks Office at 954-966-4600 at least two calendar days prior to the meeting. If you are hearing or speech impaired please contact the Florida Relay Services by using the following numbers: 1-800-955-8770 (voice) or 1-800-955-8771 (tdd)

TOWN OF PEMBROKE PARK
Emergency Commission Meeting
Minutes of October 4, 2019

1. CALL TO ORDER 6:01 P.M.
2. PLEDGE OF ALLEGIANCE: Mayor Mohammed
3. ROLL CALL:

Mayor Mohammed; Vice Mayor Clark; Clerk Commissioner Jacobs; Commissioner Cohen; Commissioner Dieuvielle

Attorney Ryan; Town Manager Muse – Salters, Assistant Town Manager Daughtrey; Public Services Director Larson; IT Director, Mark Pakula

4. NEW BUSINESS:

1. DISCUSSION: Personnel Matters

Suspending Ms. Joseph, Not to exceed 90 days, Investigation needed.

RESOLUTION NO. 19-10-01: A RESOLUTION OF THE TOWN COMMISSION
OF THE TOWN OF PEMBROKE PARK, FLORIDA, SUSPENDING
ADMINISTRATIVE SERVICES DIRECTORIDEPUTY TOWN CLERK NATASHA
JOSEPH; SUPERSEDING CONFLICTING RESOLUTIONS AND
PROVIDING AN EFFECTIVE DATE

Motion made by Commission Cohen, seconded by Clerk-Commissioner Jacobs to adopt the Resolution was carried as follows:

Commissioner Cohen	Yes
Clerk Commissioner Jacobs	Yes
Commissioner Dieuvielle	Yes
Vice Mayor Clark	Yes
Mayor Mohammed	Yes

Motion made by Clerk Commission Jacobs, seconded by Commissioner Cohen to delegate the Town Manager to have Ms. Salters to bring in appropriate help to assist the town was carried as follows:

Commissioner Jacobs	Yes
Clerk Commissioner Cohen	Yes
Commissioner Dieuvielle	Yes
Vice Mayor Clark	Yes
Mayor Mohammed	Yes

October 4, 2019

2. Discussion: Town Manager Responsibilities

Discussion was held

3. Discussion: Assistant Town Manager Responsibilities

Discussion was held.

ADJOURNMENT

With no further items for discuss, meeting adjourned at 6:39 pm. Motion made by Mayor Mohammed motioned to adjourn the meeting. In a roll call vote, the motion passed unanimously.

Commission approved on _____.

Attest:

(Seal)

Ashira Mohammed, Mayor

Marlen Martell, Interim Deputy Town Clerk

In accordance with the provisions of F.S. Section 286.0105, should any person seek to appeal any decision made by the Commission with respect to any matter considered at this meeting, such person will need to ensure that a verbatim record of the proceedings is made; which record includes the testimony and evidence upon which the appeal is to be based.

Any person requiring auxiliary aids and services at this meeting may call the Town Clerks Office at 954-966-4600 at least two calendar days prior to the meeting. If you are hearing or speech impaired please contact the Florida Relay Services by using the following numbers: 1-800-955-8770 (voice) or 1-800-955-8771 (tdd)

5.

TOWN OF PEMBROKE PARK

Regular Commission Meeting

Minutes of October 9, 2019

CALL TO ORDER/ ROLL CALL: 7:07 P.M.

Mayor Mohammed; Vice Mayor Clark; Clerk Commissioner Jacobs; Commissioner Cohen; Commissioner Dieuville

Attorney Ryan; Town Manager Muse – Salters, Public Services Director Larson; Chief Code Officer Louis; Fire Safety Chief Kane; Consultant Planner Miller, Assistant Public Works Director, Jacques; Administrative Assistant to the Town Manager Davis, Assistant to the Town Deputy Clerk Reutlinger, Assistant to the Commissioners Brown, Interim Building Official Nunez

PLEDGE OF ALLEGIANCE: Mayor Mohammed

SPECIAL PRESENTATION/ REPORTS:

Presentation: Proclamation: Hispanic Heritage Month Sep 15 thru Oct 15, 2019
Presented to Lourdes Diaz

Presentation: Proclamation: Red Ribbon Week Oct 23 thru Oct 31st
Presented to the PFC Bruce W. Carter Young Marines

Presentation: Proclamation: Chinese Association of Science Education and Culture

Unable to attend, will present in November

Consent Agenda

1. Bills Over \$500.00
2. Reoccurring Bills Over \$500.00 for FY 2019-2020
3. Waiver Request-Luis Tolentino
4. Authorizing the Town to go out for Bid for Monitoring of Disaster Debris Removal and Disposal Services
5. Authorizing the Town to approve the added units - IIB 19-03 CDBG 44TH Year; Preserve Tot Lot Playground
6. Authorizing the Town to go out for Bids for a Claims Adjuster
7. Proclamation: Domestic Violence Month

Items 1-7 on the Consent Agenda were approved

Mayor Mohammed entertained a motion. A *Motion* was made by Clerk Commissioner Jacobs, seconded by Vice Mayor Clark to adopt the Consent Agenda less item numbers 8, 9 & 10. Motion passed 5-0.

Authorizing the Town to proceed with disposing Surplus and Salvage Equipment Public

19-10-02 A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA, DECLARING CERTAIN ITEMS OF PERSONAL PROPERTY SURPLUS OR OBSOLETE; DIRECTING SALE OR DISPOSAL OF SURPLUS OR OBSOLETE PERSONAL PROPERTY

Mayor Mohammed entertained a motion. A *Motion* was made by Vice Mayor Clark, seconded by Clerk Commissioner Jacobs. Motion passed 5-0.

Authorizing the Town to enter into an Agreement with Maculele Miami Brazilian Arts Institute Pembroke Park Community Garden

19-10-03 A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA, AUTHORIZING THE TOWN TO MAKE AND ENTER INTO THE COMMUNITY GARDEN AGREEMENT WITH MACULELE MIAMI BRAZILIAN ARTS INSTITUTE, INC.; AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE AND DELIVER SAID AGREEMENT FOR AND ON BEHALF OF THE TOWN

A *Motion* was made by Vice Mayor Clark, seconded by Commissioner Dieuveille. Motion passed 5-0.

Authorizing the Town to enter into an Inter-local Agreement with the Supervisor of Elections for Candidate Campaign Finance Reporting Software

19-10-04 A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA, AUTHORIZING THE TOWN TO ENTER INTO THE CANDIDATE FINANCIAL REPORTING SYSTEM AGREEMENT FOR MUNICIPALITIES WITH BROWARD COUNTY SUPERVISOR OF ELECTIONS; AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE SAID AGREEMENT FOR AND ON BEHALF OF THE TOWN

A *Motion* was made by Vice Mayor Clark, seconded by Clerk Commissioner Jacobs. Motion passed 5-0.

Yes

REMARKS FROM THE GENERAL PUBLIC

Fire Safety Update/ Stop the bleed classes- Discussion was held

Safety regarding children on County Line Road and 56th Street, Resident Katie Milledge – Discussion was held

DISCUSSION: Approval of Human Resource Consulting Services

19-10-05 A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA, SELECTING A HUMAN RESOURCES SERVICES CONSULTANT; AUTHORIZING AND DIRECTING THE TOWN TO MAKE AND ENTER INTO AN AGREEMENT WITH THE SELECTED HUMAN RESOURCES SERVICES CONSULTANT; AUTHORIZING

AND DIRECTING THE MAYOR TO EXECUTE SAID AGREEMENT FOR AND ON BEHALF OF THE TOWN

A Motion was made by Vice Mayor Clark, seconded by Commissioner Dieuville. Motion passed 5-0.

DISCUSSION: Seneca Commerce Center (SCC) - Right-of-Way Encroachment Agreement

19-10-06 A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA, AUTHORIZING THE TOWN TO MAKE AND ENTER INTO A LICENSE AGREEMENT WITH DCT/CE, LLC, A FLORIDA LIMITED LIABILITY COMPANY; AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE AND DELIVER SAID AGREEMENT FOR AND ON BEHALF OF THE TOWN

A Motion was made by Vice Mayor Clark, seconded by Clerk Commissioner Jacobs. Motion passed 5-0.

DISCUSSION: Legislative Update - Discussion was held.

DISCUSSION: FRDAP GRANT - Pembroke Park Preserve Improvements: Agro-Eco Food Forest Garden Linear Pathway

19-10-07 A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA, AUTHORIZING AND DIRECTING THE TOWN TO FILE AN APPLICATION FOR A FLORIDA RECREATION DEVELOPMENT ASSISTANCE PROGRAM GRANT FOR THE FOOD FOREST IMPROVEMENTS AT RYAN PARK; DIRECTING TOWN STAFF TO COMPLETE AND FILE THE APPLICATION IN A TIMELY FASHION

A Motion was made by Vice Mayor Clark, seconded by Commissioner Dieuville. Motion passed 5-0.

A Motion was made by Vice Mayor Clark, seconded by Commissioner Dieuville to approve Minutes - Citizen Advisory Board Minutes of October 2, 2019. Motion passed 5-0.

DISCUSSION: International Promotions, Businesses, Community Involvement

A Motion was made by Vice Mayor Clark, seconded by Commissioner Cohen for the approval of sign for the Broward Deputies, Staff and District 1. Motion passed 5-0.

A Motion was made by Vice Mayor Clark, seconded by Commissioner Cohen to take staff to the warehouse in District 1. Motion passed 5-0.

DISCUSSION: Town Contracts (Approval of Extension of Dates)

19-10-08 A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA, AUTHORIZING THE EXTENSION OF PROFESSIONAL CONSULTANTS AGREEMENTS FOR A PERIOD OF NINETY (90) DAYS; AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE THE CONTRACT EXTENSION AGREEMENTS

A *Motion* was made by Vice Mayor Clark, seconded by Commissioner Cohen for extending the contract extension of 90 days. Motion passed 4-1 Commissioner Cohen opposed.

DISCUSSION: Commission and Board Meeting Minutes

- a. Special Commission Meeting 8-1-19 - Amended Draft Minutes
- b. Special Commission Meeting 8-12-19 - Amended Draft Minutes
- c. Special Commission Meeting - Budget - Presented at Meeting

A *Motion* was made by Vice Mayor Clark, seconded by Commissioner Cohen to adopt

- a. Special Commission Meeting 8-1-19 - Amended Draft Minutes
- b. Special Commission Meeting 8-12-19 - Amended Draft Minutes
- c. Special Commission Meeting - Budget - Presented at Meeting

Motion was made by Vice Mayor Clark, seconded by Commissioner Cohen to amend the motion

Discussion

A *Motion* was made by Vice Mayor Clark, seconded by Clerk Commissioner Jacobs to adopt Special Commission Meeting 8-12-19 - Amended Draft Minutes. Motion passed 5-0.

A *Motion* was made by Vice Mayor Clark Commissioner Dieuveille to add Commissioner Cohen who was present to the Special Commission Meeting – Budget - 9-16-2017. Motion passed 5-0.

A *Motion* was made by Vice Mayor Clark, seconded by Clerk Commissioner Jacobs to adopt Special Commission Meeting 8-1-19 - Amended Draft Minutes and Special Commission Meeting – Budget - 9-16-2017. Motion passed 4-1, Mayor Mohammed opposed.

A *Motion* was made by Commission Jacobs, seconded by Vice Mayor Clark to adopt the sample format for action minutes presented for FY 2017-2018. Motion passed 4-1, opposed Commissioner Cohen.

DISCUSSION: Policy and Procedures

This item was tabled until November.

13. 19-10-01: A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA, SUSPENDING ADMINISTRATIVE SERVICES DIRECTOR/DEPUTY TOWN CLERK NATASHA JOSEPH;

SUPERSEDING CONFLICTING RESOLUTIONS AND
PROVIDING AN EFFECTIVE DATE

DISCUSSION: Recommendation of Assistant Town Manager Search

19-10-09 A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA, AUTHORIZING THE TOWN TO HIRE NEWALL DAUGHTREY AS ASSISTANT TOWN MANAGER; PROVIDING FOR HIS COMPENSATION

A *Motion* was made by Vice Mayor Clark, seconded by Commissioner Dieuveille to adopt the Resolution. Motion passed 5-0.

COMMISSIONER COMMENTS: Discussion was held

ATTORNEY COMMENTS: None

TOWN MANAGER / PERSONNEL COMMENTS: Discussion was held

EMERGENCY ITEMS: None

ADJOURNMENT

With no further items for discuss, meeting adjourned at 9:20 pm. Motion made by Mayor Mohammed motioned to adjourn the meeting. In a roll call vote, the motion passed unanimously.

Commission approved on _____.

Attest:

(Seal)

Ashira Mohammed, Mayor

Marlen Martell, Interim Deputy Town Clerk

In accordance with the provisions of F.S. Section 286.0105, should any person seek to appeal any decision made by the Commission with respect to any matter considered at this meeting, such person will need to ensure that a verbatim record of the proceedings is made; which record includes the testimony and evidence upon which the appeal is to be based.

Any person requiring auxiliary aids and services at this meeting may call the Town Clerks Office at 954-966-4600 at least two calendar days prior to the meeting. If you are hearing or speech impaired please contact the Florida Relay Services by using the following numbers: 1-800-955-8770 (voice) or 1-800-955-8771 (td)

TOWN OF PEMBROKE PARK

Special Commission Meeting

Minutes of October 31, 2019

A. CALL TO ORDER

B. ROLL CALL: 6:32 P.M.

Mayor Mohammed; Vice Mayor Clark; Clerk Commissioner Jacobs; Commissioner Cohen; Commissioner Dieuville

Attorney Ryan; Town Manager Salters, Assistant Town Manager Daughtrey, Chief Code Officer Louis; Assistant to the Town Deputy Clerk Reutlinger; Assistant Public Works Director, Jacques; Administrative Assistant to the Town Manager Davis; Interim Building Official Nunez; Budget Finance Director Taubenfeld; BSO Liaison De Giovanni

C. PLEDGE OF ALLEGIANCE: Mayor Mohammed

D. NEW BUSINESS:

4.1 DISCUSSION: AUTHORIZATION TO PURCHASE GOLF CARTS – MAYOR MOHAMMED

19-10-10 A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA, AUTHORIZING THE TOWN TO PURCHASE ONE (1) GOLF CART; AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE AND DELIVER ALL REQUIRED DOCUMENTS TO COMPLETE THE PURCHASE

Motion by Vice Mayor Clark, seconded by Commissioner Dieuville to adopt the Resolution.
MOTION PASSED 5-0.

This item was requested to be placed on the December Workshop

4.2 DISCUSSION: AUTHORIZATION TO TRANSFER FUNDS TO ALLOW FOR OVERTIME PAY – MAYOR MOHAMMED

19-10-11 A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA, AUTHORIZING THE EXPENDITURE OF FUNDS TO PAY FOR EMPLOYEE OVERTIME FOR THE HEALTH FAIR EVENT

Motion by Vice Mayor Clark, seconded by Commissioner Dieuville to adopt the Resolution.
MOTION PASSED 4-0. Commissioner Cohen opposed.

ADJOURNMENT

With no further items for discuss, meeting adjourned at 7:27 pm. Motion made by Mayor Mohammed motioned to adjourn the meeting. In a roll call vote, the motion passed unanimously.

Commission approved on _____.

Attest:

(Seal)

Ashira Mohammed, Mayor

Marlen Martell, Interim Deputy Town Clerk

In accordance with the provisions of F.S. Section 286.0105, should any person seek to appeal any decision made by the Commission with respect to any matter considered at this meeting, such person will need to ensure that a verbatim record of the proceedings is made; which record includes the testimony and evidence upon which the appeal is to be based.

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TOWN OF PEMBROKE PARK

Workshop Commission Meeting

Minutes of November 6, 2019

- A. CALL TO ORDER: 7:07 P.M.
- B. PLEDGE OF ALLEGIANCE: Mayor Mohammed

C. ROLL CALL:

Mayor Mohammed; Vice Mayor Clark; Clerk Commissioner Jacobs; Commissioner Cohen; Commissioner Dieuville

Attorney Ryan; Attorney Seigler; Town Manager Muse – Salters, Assistant Town Manager Daughtrey; Public Services Director Larson; Chief Code Officer Louis; Fire Safety Chief Kane; Consultant Planner Miller, Assistant Public Works Director, Jacques; Administrative Assistant to the Town Manager Davis, Assistant to the Town Deputy Clerk Reutlinger, Assistant to the Commissioners Brown, Interim Building Official Nunez; IT Director Pakula; HR Representative Menegazzo; Assistant Finance & Budget Director Taubenfeld

AGENDA:

5. DISCUSSION: UPDATE ON OUTSTANDING RENEWAL FISCAL YEAR 2018-2019 - BUSINESS TAX/BILLING CLERK GROOMS
Item was discussed
6. DISCUSSION: BUSINESS TAX RECEIPT AND BILLING UPDATE – BUSINESS TAX/ BILLING CLERK GROOMS
Item was discussed
9. DISCUSSION: REQUEST FOR REFUND OF INSPECTION FEES - INTERIM BUILDING OFFICIAL NUNEZ/ GOOLCHARRAN
Item was discussed
Moved to Consent Agenda
21. DISCUSSION: LAGOM HR UPDATE REPORT - CLERK COMMISSIONER JACOBS /YOLANDA MENEGAZZO
Item was moved for further discussion

Meeting was recessed at 6:36 P.M.
Meeting resumed at 6:44 P.M.

27. DISCUSSION: LAGOM HR PROFESSIONAL SERVICES FOR ORGANIZATION AND RESTRUCTURING TOWN CLERKS OFFICE - CLERK COMMISSIONER JACOBS/TOWN MANAGER MUSE-SALTERS

Item was discussed

Item was moved to the next meeting for further discussion

28. DISCUSSION: OPTIONS FOR DEPUTY TOWN CLERK - TOWN MANAGER MUSE-SALTERS

Item was discussed

Item was moved to the next meeting for further discussion

20. DISCUSSION: SOLID WASTE AND RECYCLING MOU REGARDING COLLABORATIVE STUDY AND SUBSEQUENT DEVELOPMENT OF AN INTEGRATED SOLID WASTE AND RECYCLING SYSTEM - TOWN ATTORNEY RYAN

Item was discussed

Moved to Consent Agenda

1. DISCUSSION: BUDGET PERFORMANCE - OCTOBER 2019 - ASSISTANT FINANCE BUDGET DIRECTOR TAUBENFLED

Item was discussed

2. DISCUSSION: AUTHORIZING REIMBURSEMENTS FROM LAW ENFORCEMENT TRUST FUND NOT TO EXCEED \$125.00– ASSISTANT FINANCE & BUDGET DIRECTOR TAUBENFLED

Item was discussed

Moved to Consent Agenda

3. DISCUSSION: FISCAL YEAR 2017-18 AUDIT UPDATE – TOWN MANAGER MUSE-SALTERS/ ATTORNEY RYAN

Item was discussed

Moved to Consent Agenda

7. DISCUSSION: BUILDING DEPARTMENT UPDATE – INTERIM BUILDING OFFICIAL NUNEZ

Item was discussed

Moved to Consent Agenda

8. DISCUSSION:FLOODPLAIN ORDINANCE UPDATES - INTERIM BUILDING OFFICIAL NUNEZ

Item was discussed

10. DISCUSSION: CODE ENFORCEMENT DEPARTMENT UPDATE – CHIEF CODE ENFORCEMENT OFFICER LOUIS

Item was discussed

Moved to Consent Agenda

11. DISCUSSION: INFORMATION TECHNOLOGY UPDATE – IT DIRECTOR PAKULA

- a. Software Upgrade for FTR Gold (For The Record)
- b. Extend Warranties for Dell servers
- c. Wiring for Clerks Office.
- d. New Comcast sales order consolidating the internet and phone service with Comcast
- e. Renewal of Barracuda 490 Backup Server
- f. Changing out our existing Barracuda 350 Mail archiving server for a Cloud-based solution

All Items were discussed

All items moved to Consent Agenda

12. DISCUSSION: PARKS DEPARTMENT UPDATE – PARKS' SUPERVISOR MCKINE

Item was not discussed

13. DISCUSSION: PUBLIC SAFETY – CLERK-COMMISSIONER JACOBS/CHIEF COKER

Item was discussed

14. DISCUSSION: FIRE SAFETY – COMMISSIONER DIEUVEILLE/CHIEF KANE

Item was discussed

23. DISCUSSION:STOP THE BLEED WORKSHOP - COMMISSIONER COHEN/CHIEF KANE

All Item was discussed

Item moved to Consent Agenda

15. DISCUSSION: DRAFT ORDINANCE/ POSSIBLE MODIFICATIONS TO SIGN CODE-CONSULTANT TOWN PLANNER MILLER

Item was discussed

1st Reading was sent for next week

16. DISCUSSION: STATUS OF TOWN PROJECTS –VICE-MAYOR CLARK/ PUBLIC SERVICES DIRECTOR LARSON

Item was discussed

17. DISCUSSION:NEW SUB GRANTEE AGREEMENT FOR HURRICANE IRMA - PUBLIC SERVICES DIRECTOR LARSON

Item was discussed

Items was moved to the consent agenda

18. DISCUSSION:TEMPORARY SANITARY SEWERAGE CONNECTION 3740 AND 3744 W. HALLANDALE BEACH BLVD - PUBLIC SERVICES DIRECTOR LARSON/TOWN ATTORNEY RYAN

Item was discussed

Items was moved to the consent agenda

19. DISCUSSION:BROWARD COUNTY TRANSIT BUS SHELTERS - TOWN ATTORNEY RYAN/ PUBLIC SERVICES DIRECTOR LARSON

Item was discussed

Items was moved to the consent agenda

22. DISCUSSION: AUTHORIZING TOWN MANAGER TO ATTEND NATIONAL LEAGUE OF CITIES CONFERENCE IN SAN ANTONIO TX. NOT TO EXCEED \$2000.00 - TOWN MANAGER MUSE-SALTERS

Item was discussed

24. DISCUSSION: INTERNATIONAL PROMOTIONS, BUSINESSES, COMMUNITY INVOLVEMENT, AGRO-ECO GARDENS AND CENTERS AND WELLNESS PROGRAMS – VICE MAYOR CLARK

- a. Special recognition for the Broward Sheriff's Office
- b. Authorizing the Town to enter into the ARGO-ECO community Gardens Agreement with Capoeira for all Inc.
- c. Memo Agenda Request National Wildlife Habitat
- d. Volunteer Cooperation with 4-H
Hands on Broward Agency Agreement Form – 2017

All Items were discussed

All items moved to Consent Agenda

25. DISCUSSION: 2019 COMMISSION RETREAT NOT TO EXCEED \$2000.00 - TOWN MANAGER MUSE-SALTERS

Item was discussed
Items was moved to the consent agenda

26. DISCUSSION: BROWARD MPO CSLIP PROJECTS. SW 52ND AVE AND S PARK ROAD SIDEWALKS AND BICYCLE PATHS - VICE-MAYOR CLARK/ PUBLIC SERVICES DIRECTOR LARSON

Item was discussed

29. DISCUSSION: 2020 CENSUS EMAIL SIGNATURE GRAPHIC FOR THE TOWN OF PEMBROKE PARK - PUBLIC SERVICES DIRECTOR LARSON

Item was discussed

30. DISCUSSION: OCTOBER LOBBYIST TEAM REPORTS - VICE-MAYOR CLARK/ATTORNEY SIGERSON

Item was discussed

31. DISCUSSION: COMMISSION AND BOARD MEETING MINUTES - CLERK COMMISSIONER JACOBS /ASSISTANT TOWN MANAGER DAUGHTREY

a. Town of Pembroke Park Commission and Board Meeting Minutes

Item was discussed

32. DISCUSSION: POLICY AND PROCEDURES - TOWN MANAGER MUSE-SALTERS/ATTORNEY RYAN

Item was discussed

33. DISCUSSION: PEMBROKE PARK CARES 501(C) 3 UPDATE - ATTORNEY RYAN

Item was discussed

34. DISCUSSION: MARKETING FOR NEWSLETTER FOR THE TOWN OF PEMBROKE PARK - MAYOR MOHAMMED

Item was discussed

ADJOURNMENT

With no further items for discuss, meeting adjourned at 9:47 pm. Motion made by Mayor Mohammed motioned to adjourn the meeting. In a roll call vote, the motion passed unanimously.

Commission approved on _____.

Attest:

(Seal)

Ashira Mohammed, Mayor

Marlen Martell, Interim Deputy Town Clerk

In accordance with the provisions of F.S. Section 286.0105, should any person seek to appeal any decision made by the Commission with respect to any matter considered at this meeting, such person will need to ensure that a verbatim record of the proceedings is made; which record includes the testimony and evidence upon which the appeal is to be based.

Any person requiring auxiliary aids and services at this meeting may call the Town Clerks Office at 954-966-4600 at least two calendar days prior to the meeting. If you are hearing or speech impaired please contact the Florida Relay Services by using the following numbers: 1-800-955-8770 (voice) or 1-800-955-8771 (tdd)

TOWN OF PEMBROKE PARK

Regular Commission Meeting
Minutes of November 12, 2019

1. CALL TO ORDER: 6:41 P.M.
2. PLEDGE OF ALLEGIANCE: Vice Mayor Clark
3. OLD BUSINESS:
4. ROLL CALL:

Vice Mayor Clark; Commissioner Cohen; Commissioner Dieuveille

Attorney Ryan; Town Manager Salters, Assistant Town Manager Daughtrey, Chief Code Officer Louis; Assistant to the Town Deputy Clerk Reutlinger; Assistant Public Works Director, Jacques; Administrative Assistant to the Town Manager Davis;; Budget Finance Director Taubenfeld; BSO Liaison De Giovanni

ABSENT: Mayor Mohammed; Clerk Commissioner Jacobs

5. NEW BUSINESS

5. I DISCUSSION: COMMISSION AND BOARD MEETING MINUTES: CLERK COMMISSIONER JACOBS/ ASSISTANT TOWN MANAGER DAUGHTREY

- a. October 2017 thru September 2018
 - Workshop Meetings
 - Regular Commission Meetings
 - Special Commission Meetings
 - Bid Opening Meetings
 - Pembroke Park Cares Meetings
 - Pension Board Meetings

Vice Mayor Clark stated that this meeting will continue on November 13, 2019 at 6:55PM.

Vice Mayor Clark requested the Town manager to amend the Agenda on 10/13/2019 to include this Agenda item regarding approval of meeting minutes as listed.

6. ADJOURMENT: 6:59PM

TOWN OF PEMBROKE PARK

November 12, 2019

Special Commission Meeting

Commission approved on _____.

Attest:

(Seal)

Ashira Mohammed, Mayor

Marlen Martell, Interim Deputy Town Clerk

TOWN OF PEMBROKE PARK

Regular Commission Meeting
Action minutes of November 13, 2019

- A. CALL TO ORDER: 7:03 P.M.
- B. PLEDGE OF ALLEGIANCE: Mayor Mohammed
- C. ROLL CALL:

Mayor Mohammed; Vice Mayor Clark; Clerk Commissioner Jacobs; Commissioner Cohen; Commissioner Dieuveille

Attorney Ryan; Town Manager Agatha Muse – Salters, Assistant Town Manager Newall Daughtrey; Public Services Director Todd Larson; Chief Code Officer Jeffrey Louis; Consultant Planner Michael Miller, Assistant Public Works Director, Myriam Jacques; Administrative Assistant to the Town Manager Dierdre Davis, Assistant to the Town Deputy Clerk Suzi Reutlinger, Assistant to the Commissioners Joy Brown, Interim Building Official Miguel Nunez; IT Director Mark Pakula; HR Representative Yolanda Menegazzo; Assistant Finance & Budget Director Harry Taubenfeld; BSO Liaison Chief Coker; BSO Liaison De Giovanni

Resident Brian Riemer; Stephen Riemer, Ellen Roach; David Roach

1. CONSENT AGENDA

- 1.I. Bills over \$500 - Finance Department
- 1.II. Authorizing Refund Request for Inspection Fees @ 3900 SW 52 Ave
- 1.III. Authorizing Reimbursement to Detective Jamel Martinez from Law Enforcement Trust Fund Not To Exceed \$125.00 Agenda Item Report.
- IV. Authorizing Stop the Bleed Workshop not to exceed \$200.00. - Commissioner Cohen/Chief Kane
- IV. Authorizing 2019 Commission Workshop Retreat not to exceed \$2000.00 – Town Manager Muse-Salters
- 1VI. Authorizing the use of the 2020 Census Email Signature Graphic for the Town of Pembroke Park - Public Services Director Larson Census 2020
- 1VII. Authorizing the Town to purchase Extend Warranties for Dell servers Agenda Item Report
- 1VIII. Authorizing Wiring for Clerks Office.
- 1IX. Authorizing New Comcast sales order consolidating the internet and phone services with Comcast. Agenda
- 1.X . Authorizing Renewal of Barracuda 490 Backup Server - IT Director Pakula Agenda Item Report

1.XI. Authorizing the Town to Change out the existing Barracuda 350 Mail Archiving server for a Cloud-based solution. IT Director Pakula Agenda

1.XII. Authorizing Temporary Sanitary Sewerage Connection 3740 and 3744 W. Hallandale Beach Blvd. Agenda Item Report

1 XIII. Authorizing the Town to Purchase the Software Upgrade for FTR Gold (For the Record) Agenda Item Report

1.XIV. Authorizing First Amendment Pembroke Park Bus Shelter Agreement - Attorney Ryan/Public Services Director Larson First Amendment Pembroke Park Bus Shelter Agreement Fully executed- Bus shelter maintenance agreement 10-25-13 Resolution No. 19-11-__ FN (Bus Shelters)

1.XV. Authorizing the approval of New sub grantee agreement for Hurricane Irma. Public Works Director Larson Agenda Item Report - AIR-19-160 - Pdf Proposed Resolution

1.XVII. A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PEMBROKE, FLORIDA, RELATING TO THE MEMORANDUM OF UNDERSTANDING REGARDING COLLABORATIVE STUDY AND SUBSEQUENT DEVELOPMENT OF AN INTEGRATED SOLID WASTE AND RECYCLING SYSTEM; APPOINTING REPRESENTATIVES TO REPRESENT THE TOWN IN MATTERS RELATING TO THE MEMORANDUM OF UNDERSTANDING; PROVIDING DIRECTION ON REPRESENTATION ON THE TECHNICAL GROUP OF THE MEMORANDUM OF UNDERSTANDING; PROVIDING FOR SEVERABILITY; SUPERSEDING CONFLICTING RESOLUTIONS AND PROVIDING AN EFFECTIVE DATE.

Resolution No. 19-11-XX FN 24597R

Mayor Mohammed entertained a motion. **Motion** by Vice Mayor Clark, seconded by Clerk Commissioner Jacobs, to adopt the Consent Agenda, excluding Item numbers 1.1, 1.5, 1.12, 1.16 for further discussion. **MOTION PASSED 5-0**

I. Bills over \$500.00

Motion by Mayor Mohammed, seconded by Clerk Commissioner Jacobs to adopt the bills over \$500.00 less the items for the Health Fair for the Tropical Television and the Catering Services. **MOTION PASSED 5-0.**

Motion by Mayor Mohammed, seconded by Clerk Commissioner Jacobs to review all purchases for the Health Fair and bring it to the Commission so the Commission can be fully abreast of all purchases the past a spreadsheet has been provided, moving forward on all events a spreadsheet will be provided on all purchases to the Commission that way there will be no question on any event in the future that Mayor Mohammed is lead commissioner on. **MOTION PASSED 5-0**

1.V Authorizing 2019 Commission Workshop Retreat not to exceed \$2000.00 - Town Manager Salters

Motion made by Clerk Commissioner Jacobs to cancel the Commission Retreat, Seconded by Vice Mayor Clark. **MOTION PASSED 5-0**

1.XII Authorizing Temporary Sanitary Sewerage Connection 3740 and 3744 W. Hallandale Beach Blvd. Agenda Item Report

Attorney Ryan read the Resolution by title only

191104-A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA, AUTHORIZING THE TOWN TO MAKE AND ENTER INTO A TEMPORARY SANITARY SEWAGE CONNECTION AGREEMENT WITH CANAL STREET, LLC, A FLORIDA LIMITED LIABILITY COMPANY; AUTHORIZING AND DIRECTING THE MAYOR AND TOWN OFFICIALS TO EXECUTE AND DELIVER SAID AGREEMENT FOR AND ON BEHALF OF THE TOWN; DIRECTING TOWN TO RECORD DOCUMENTS IN THE PUBLIC RECORDS OF BROWARD COUNTY, FLORIDA; SUPERSEDING CONFLICTING RESOLUTIONS AND PROVIDING AN EFFECTIVE DATE.

Motion by Vice Mayor Clark, seconded by Clerk Commissioner Jacobs to adopt the Resolution.
MOTION PASSED 5-0

1. XVI. Authorizing Floodplain Ordinance Updates - Public Services Director Larson/Interim Building Official Nunez Floodplain Ordinance Updates

Attorney Ryan read the Ordinance by title only

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA RELATING TO CHAPTER 10, FLOOD PREVENTION AND PROTECTION; AMENDING SECTION 10-75, DEFINITIONS AND SCOPE; AMENDING SECTION 10-80, DESIGN AND CONSTRUCTION OF BUILDINGS, STRUCTURES, AND FACILITIES EXEMPT FROM FLORIDA BUILDING CODE; AMENDING SECTION 10-99, GENERAL ELEVATION REQUIREMENT; AMENDING SECTION 10-100, ELEVATION REQUIREMENT FOR EXISTING MANUFACTURED HOME PARKS AND SUBDIVISIONS; PROVIDING FOR INCLUSION IN THE CODE OF ORDINANCES; PROVIDING FOR SEVERABILITY; SUPERSEDING CONFLICTING ORDINANCES AND RESOLUTIONS AND PROVIDING AN EFFECTIVE DATE.

Motion by Vice Mayor Clark, seconded by Clerk Commissioner Jacobs to adopt the Ordinance.
MOTION PASSED 5-0

2. REMARKS FROM THE GENERAL PUBLIC

Captain Coker spoke on the record

3. REGULAR AGENDA

3.I. DISCUSSION: Sign Code Analysis General Overview I Gas Station Updates MMPA

Project No. 00-1102-2018 - Consultant Town Planner Miller

Attorney Ryan read the Ordinance by title only

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF EMBROKE PARK, FLORIDA RELATING TO CHAPTER 21, SIGNS AND ADVERTISING; AMENDING SECTION 21-19, PROHIBITED SIGNS; AMENDING SECTION 21-20, PERMANENT SIGNS; PROVIDING FOR INCLUSION IN THE CODE OF ORDINANCES; PROVIDING FOR SEVERABILITY; SUPERSEDING CONFLICTING ORDINANCES AND RESOLUTIONS AND PROVIDING AN EFFECTIVE DATE.

Motion by Vice Mayor Clark, seconded by Clerk Commissioner Jacobs to adopt the Ordinance.
MOTION PASSED 5-0

Public hearing set for December 11 at 7:00 PM

3.II. DISCUSSION: Commission and Board Meeting Minutes - Clerk Commissioner Jacobs/Assistant
Town Manager Daughtrey

a. October 2017 thru September 2018

Workshop Meetings
Regular Commission Meetings
Special Commission Meetings
Pension Board Meetings
Bid Opening Meetings
Pembroke Park Cares Meetings

Motion by Vice Mayor Clark, seconded by Commissioner Dieuville to Approve the Workshop Meeting Minutes 10/7/2017 at 3:00 PM; 12/12/17; 1/8/2018; 2/7/2018; 3/7/2018 at 3:07 PM and 9/5/2018.
MOTION PASSED 4-0. Commissioner Cohen opposed.

Motion withdrawn by Vice Mayor Clark, Commissioner Dieuville rescinded

Motion by Vice Mayor Clark, seconded by Commissioner Dieuville to reconsider the Workshop Meeting Minutes in addition to the Mayors suggestions on minutes 10/7/2017 at 3:00 PM; 12/12/17; 1/8/2018; 2/7/2018; 3/7/2018 at 3:07 PM and 9/5/2018. **MOTION PASSED 4-0.** Commissioner Cohen opposed.

Motion by Vice Mayor Clark, seconded by Commissioner Dieuville to Approve the Pension Board Commission Meeting Minutes 12/12/2017; 4/11/2018; and 8/1/2018. **MOTION PASSED 4-0.** Commissioner Cohen opposed.

Motion by Vice Mayor Clark, seconded by Commissioner Dieuville to Approve the Special Commission Meeting Minutes 10/4/2017; 11/1/17; 11/9/2018; 11/29/2017; 12/12/2017; 1/8/2018; 1/17/2018; 2/12/2018 at 11:00 AM; 2/20/2018 at 7:00 PM; 3/7/2018 at 2:49 PM; 3/21/2018; 3/28/2018; 4/3/2018; 6/6/2018; 7/13/2018; 7/16/2018; 7/24/2018; 9/6/2018; 9/18/2018; and 9/25/2018. **MOTION PASSED 4-0.** Commissioner Cohen opposed.

Motion by Vice Mayor Clark, seconded by Commissioner Dieuville to Approve the Regular Commission Meeting Minutes 10/11/2017; 11/8/17; 1/8/2018; 12/13/2017; 1/10/2018; 1/25/2018; 2/14/2018; 5/9/2018; 9/12/2018 and 9/18/2019. **MOTION PASSED 4-0.** Commissioner Cohen opposed.

Motion by Vice Mayor Clark, seconded by Commissioner Dieuville to Approve the Bid Opening Meeting 3/1/2018. **MOTION PASSED 4-0.** Commissioner Cohen opposed.

Motion by Vice Mayor Clark, seconded by Commissioner Dieuville to Approve the Pembroke Park Cares Meeting 4/5/2018. **MOTION PASSED 3-0.** Commissioner Cohen and Mayor Mohammed opposed.

3.III. DISCUSSION: Lagom HR Salary and Compensation Plan - Clerk Commissioner Jacobs/Yolanda Menegazzo Town of Pembroke Park FINAL Compensation Study (003)

Meeting recessed at 8:35pm

Meeting resumed at 8:48pm

Michelle Grooms and Town Planner Michael Miller spoke on the record.

3.IV. Authorizing Professional Marketing for a Newsletter for the Town Mayor Mohammed

3.V. DISCUSSION: INTERNATIONAL PROMOTIONS, BUSINESSES, COMMUNITY INVOLVEMENT, AGRO-ECO GARDENS AND CENTERS AND WELLNESS PROGRAMS – VICE MAYOR CLARK

a. Special recognition for the Broward Sheriff's Office

b. Authorizing the Town to enter into the ARGO-ECO community Gardens agreement with Capoeira for all Inc.

3.VI. 19-11-05 A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA, AUTHORIZING THE TOWN TO MAKE AND ENTER INTO THE AGRO-ECO COMMUNITY GARDENS AGREEMENT WITH CAPOEIRA FOR ALL, INC., A FLORIDA NOT FOR PROFIT CORPORATION; AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE AND DELIVER SAID AGREEMENT FOR AND ON BEHALF OF THE TOWN; PROVIDING FOR SEVERABILITY; SUPERSEDING CONFLICTING RESOLUTIONS AND PROVIDING AN EFFECTIVE DATE.

Motion by Vice Mayor Clark, seconded by Commissioner Dieuveille to adopt the Resolution. **MOTION PASSED 5-0.**

3.VII. Memo Agenda Request National Wildlife Habitat

Motion by Vice Mayor Clark, seconded by Clerk Commissioner Jacobs to have staff to apply for the application not to exceed \$20.00 fee. **MOTION PASSED 5-0.**

3.VIII. Volunteer Cooperation with 4-H hands on Broward Agency Agreement Form 2017

Motion by Vice Mayor Clark, seconded by Commissioner Dieuveille to approve the Volunteer Corporation 4-H hands on Broward Agency Agreement Form 2017. **MOTION PASSED 5-0.**

3.IX. Discussion: Lagom HR Professional Services. Clerk Commissioner Jacobs/Town Manager Muse-Salters Town Clerks Office

Motion by Vice Mayor Clark, seconded by Clerk Commissioner Jacobs to approve the invoice of \$12, 00.00 to clean up the Clerk's Office. **MOTION PASSED 5-0.**

3.X. Discussion: Deputy Clerk Options -Town Manager Muse- Salters DEPUTY CLERK OPTIONS

Motion by Clerk Commission Jacobs, seconded by Commissioner Cohen to have Marlene Martell as an independent Contractor for the Clerk's Office. **MOTION PASSED 5-0.**

Motion by Clerk Commission Jacobs, seconded by Commissioner Cohen through the Town Manager to work with Human Resources regarding compensation for the temporary Town Clerk position. **MOTION PASSED 5-0.**

Items discussed for the Special Meeting being held on November 21st at 6:00 pm

Health Fair Expenses
Human Resources Study
Deputy Clerk Position

3.XI. DISCUSSION: Policy and Procedures - Town Manager Muse-Salters/Attorney Ryan

Attorney Ryan will email the Commission tomorrow with the Policy and Procedures Document

3.XII. DISCUSSION: Pembroke Park Cares 501 (C) 3 Update - Attorney Ryan

4. COMMISSIONER COMMENTS

Motion by Vice Mayor Clark, seconded by Clerk Commissioner Jacobs to bring up a non-agenda item. **MOTION PASSED 5-0.**

Motion by Vice Mayor Clark, seconded by Commissioner Dieuveille to direct Public Works Director Todd Larson and Assistant Public Works Director, Myriam Jacques to look into the Capital Improvements List and put together a package with anything and everything and submit to the Legislative Consultants. **MOTION PASSED 5-0.**

5. ATTORNEY COMMENTS

Motion by Vice Mayor Clark, seconded by Commissioner Dieuveille to bring up a non-agenda item. **MOTION PASSED 5-0.**

Attorney Ryan read the Resolution

19-11-07 A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA, AUTHORIZING THE TOWN TO APPLY TO THE BROWARD METROPOLITAN PLANNING ORGANIZATION FOR FUNDING UNDER THE COMPLETE STREETS AND OTHER LOCALIZED INITIATIVES PROGRAM; AUTHORIZING AND DIRECTING THE TOWN STAFF TO PREPARE AND FILE ALL DOCUMENTS REQUIRED FOR THE FUNDING APPLICATION; AUTHORIZING AND DIRECTING THE TOWN PUBLIC SERVICES DIRECTOR TO EXECUTE ANY AND ALL NECESSARY DOCUMENTS FOR AND ON BEHALF OF THE TOWN FOR THE FUNDING APPLICATION

Motion by Vice Mayor Clark, seconded by Commissioner Dieuveille to adopt the Resolution. **MOTION PASSED 5-0.**

6. TOWN MANAGER / PERSONNEL COMMENTS

ADJOURNMENT

With no further items for discuss, meeting adjourned at 9:58pm. Motion made by Mayor Mohammed motioned to adjourn the meeting. In a roll call vote, the motion passed unanimously.

Commission approved on _____.

Attest:

(Seal)

Ashira Mohammed, Mayor

Marlen Martell, Interim Deputy Town Clerk

In accordance with the provisions of F.S. Section 286.0105, should any person seek to appeal any decision made by the Commission with respect to any matter considered at this meeting, such person will need to ensure that a verbatim record of the proceedings is made; which record includes the testimony and evidence upon which the appeal is to be based.

Any person requiring auxiliary aids and services at this meeting may call the Town Clerks Office at 954-966-4600 at least two calendar days prior to the meeting. If you are hearing or speech impaired please contact the Florida Relay Services by using the following numbers: 1-800-955-8770 (voice) or 1-800-955-8771 (tdd)

DECORUM - All comments must be addressed to the Commission as a body and not to individuals. Any person making impertinent or slanderous remarks, or who becomes boisterous while addressing the Commission, shall be barred from further audience before the Commission by the presiding officer, unless permission to continue or again address the commission is granted by the majority vote of the Commission members present. No clapping, applauding, heckling or verbal outbursts in support or in opposition to a speaker or his/her remarks shall be permitted. No signs or placards shall be allowed in the Commission Chambers. Please mute or turn off your cell phone or pager at the start of the meeting. Failure to do so may result in being barred from the meeting. Persons exiting the Chamber shall do so quietly.

TOWN OF PEMBROKE PARK

Workshop Commission Meeting

Minutes of December 4, 2019

A. CALL TO ORDER/ ROLL CALL: 6:04 P.M.

Vice Mayor Clark; Commissioner Cohen; Clerk Commissioner Jacobs; Commissioner Dieuveille

Town Attorney Ryan ;Town Attorney Seiger, Town Manager Agatha Salters, Assistant Town Manager Newall Daughtrey, Public Services Director Todd Larson; Chief Code Officer Jeffrey Louis, Consultant Planner Michael Miller, Assistant Public Works Director, Jacques; IT Director Mark Pakula; Finance Director Harry Taubenfeld; BSO Liaison Coker; BSO Liaison Di Giovanni; Building Official Miguel Nunez; Assistant to the Deputy Clerk Suzi Reutlinger; Interim Deputy Clerk Marlen Martell; Assistant to the Town Manager Deirdre Davis; Assistant to the Commissioners Joy Brown; Billing Administrator Michelle Grooms

ABSENT: Mayor Mohammed

B. PLEDGE OF ALLEGIANCE: Vice Mayor Clark

1. REPORTS OF COMMITTEES AND CITY STAFF

- a. Report: Finance Department - Assistant Finance / Budget Director Taubenfeld

A Special Meeting was requested by the Town Manager regarding the Administrative Letter and Audit, whereas Commission Approval is required.

- b. Report: BTR Billing Administrator Grooms

- c. Report: Building Official Nunez

- d. Report: Code Enforcement -Chief Code Enforcement Officer Louis

Attorney Ryan arrived at 6:16 P.M.

- e. Report: Public Safety-Clerk-Commissioner Jacobs/ Chief Coker

- f. Report: Fire Safety- Commissioner Dieuveille/ Chief Kane

- g. Report: Parks Department Update: Supervisor McKine
NONE

- h. Report: Status of Town Projects- Vice- Mayor Clark/ Public Services Director Larson

- i. Report: Update of Stop The Bleed Informational Workshop Event:
Commissioner Cohen

Town Manager suggested bringing a stop the bleed workshop to the Town.

- j. Report: Town Manager Monthly Report: Town Manager Muse-Salters
Manager to send the Commissioner the Report for August 2019, September 2019 and October on December 5, 2019.

2. Discussion: Deputy Clerk Position- Clerk-Commissioner Jacobs

Postpone this item until An Employment Legal Council can be brought in Item was placed on Agenda for December 11, 2019

3. Discussion: Town Clerk Department Procedures-Interim Deputy Clerk Martell

Item was placed on the Consent Agenda for December 11, 2019 to change the Workshop Meetings by Resolution, and to Reschedule Workshop Meeting which will be the 4th Wednesday every month.

Meeting Recessed at 7:02 PM

Meeting Resumed at 7:14 PM

4. Discussion: Approval of Minutes-Assistant Town Manager Daughtrey/ Clerk-Commissioner Jacobs

A. Workshop Meetings

- | | |
|---------------|----------------|
| 1. 10-03-2018 | 7. 05-01-2019 |
| 2. 10-10-2018 | 8. 06-05-2019 |
| 3. 11-01-2018 | 9. 07-03-2019 |
| 4. 01-02-2019 | 10. 08-12-2019 |

C. Special Commission Meetings

- | | |
|----------------|-----------------------|
| 24. 10-22-2018 | 30. 08-01-2019 |
| 25. 10-24-2018 | 31. 08-12-2019 |
| 26. 10-30-2018 | 32. 09-09-2019 Budget |
| 27. 11-20-2018 | 33. 09-23-2019 Final |

- | | |
|---------------|----------------|
| 5. 01-07-2019 | 11. 09-09-2019 |
| 6. 03-13-2019 | 12. 09-09-2019 |

- | | |
|----------------|----------------|
| 28. 07-10-2019 | 34. 09-23-2019 |
| 29. 07-17-2018 | 35. 09-23-2019 |

B. Regular Commission Meetings

- | | |
|----------------|----------------|
| 13. 10-10-2018 | 19. 05-05-2019 |
| 14. 11-05-2018 | 20. 06-12-2019 |
| 15. 12-17-2018 | 21. 07-10-2019 |
| 16. 12-19-2018 | 22. 08-26-2019 |
| 17. 12-26-2018 | 23. 09-11-2019 |
| 18. 01-01-2019 | |

This Item was placed on the Consent Agenda for December 11, 2019

5. Discussion: Lagon HR Salary and Compensation Plan-Clerk-Commissioner Jacobs/Yolanda Menegazzo

This Item was placed on the Agenda for December 11, 2019

6. Discussion: Request for Proposals- Town Manager Muse-Salters

7. Consultant Contracts: Town Manager Muse-Salters
8. Discussion: Reimbursement of Legal Fees- Vice-Mayor Clark/Attorney Ryan
 - a. Memo Indemnification of Town Officials
 - b. Attorney Fees - Vice Mayor Clark

This Item was placed on the Agenda for December 11, 2019

9. Discussion: General Discussion - Vice-Mayor Clark
 - a. Golf Carts - Public Services Director Larson/ Vice- Mayor Clark
This item was placed on the Consent Agenda for December 11, 2019
 - b. International Promotions - Honoring BSO - Vice Mayor Clark
December 11, 2019 at 11:00 AM The Town of Pembroke Park will be honoring the Fire Fighters and Police Department at the Circle of Palms.
 - c. Resolution for One Blood - Vice Mayor Clark/ Attorney Ryan
 - d. Purchase Order Process - Assistant Finance Director Taubenfeld / Vice Mayor Clark

This item was placed on the Agenda for December 11, 2019

- e. Agro-Eco Wellness Program - Focal Point Senior Center Need Assessment Application - Vice Mayor Clark
 - f. MPO/FDOT - None
 - g. Annexation - None
10. Discussion: Unity of Title - Attorney Ryan
4250 West Hallandale Beach BLVD

This item was placed on the Consent Agenda for December 11, 2019

11. Discussion: 2019 Health Fair Bills - Mayor Mohammed

This item was skipped

12. Discussion: Resolutions - Mayor Mohammed

This item was skipped

13. Ordinance- Second Readings
 - a. Chapter 10 Flood Prevention and Protection

b. Chapter 21 Sign and Advertising.

14. Announcements:
Honoring BSO - Wednesday, December 11, 2019 Holiday Giveaway- Thursday,
December 19, 2019
Bulk Pick Up - Thursday, January 2, 2020

C. ADJOURNMENT: 8:13P.M.

Commission approved on _____.

Attest:

(Seal)

Ashira Mohammed, Mayor

Marlen Martell, Interim Deputy Town Clerk



TOWN OF PEMBROKE PARK

Pension Board Meeting
Commission Chambers
3152 SW 52 Avenue
Pembroke Park, FL 33023

Wednesday, December 11, 2019

6:30 PM

DRAFT

Mayor Ashira Mohammed
Vice Mayor Howard Clark
Clerk Commissioner Geoffrey Jacobs
Commissioner Georgina A. Cohen
Commissioner Reynold Dieuville

Town Manager Agatha Muse-Salters
Deputy Town Manager Newall Daughtrey
Town Attorney Christopher Ryan
Interim Deputy Clerk Marlen D Martell

PENSION BOARD MEETING MINUTES

ROLL CALL OF THE CITY OFFICIALS:

The meeting was called to order at 6:45pm by Mayor Ashira Mohammed. Present at the meeting were Mayor Ashira Mohammed, Vice Mayor Howard Clark, Commissioner Cohen and Commissioner Reynold Dieuville joined the meeting at 7:03 pm. Absent was Clerk Commissioner Jacobs.

Additional staff in attendance were: Town Manager Agatha Muse-Salters; Deputy Town Manager Newall Daughtrey, Town Attorney Tim Ryan and Michael Seiger in for Town Attorney Christopher Ryan; Interim Town Clerk Marlen D. Martell; Public Works Director Todd Larson; Chief Code Officer Jeffrey Louis; Assistant Finance Director Taubenfeld Assistant to the Administrative Assistant to the Town Clerk Suzi Reutlinger; Assistant Public Works Director, Myriam Jacques; Interim Building Official Miguel Nunez; Consultant Planner Michael Miller; Administrative Assistant to the Commissioners Joy Brown; Administrative Assistant to the Town Manager Dierdre Davis; Billing Clerk Michelle Grooms; Superintended Nick Tisi; BSO Liaison Chief Stephanie Coker; BSO Liaison Christopher De Giovanni; Human Resources Director, Yolanda Menegazzo.

1

CALL TO ORDER by Mayor Mohammed at 6:45pm.

PLEDGE OF ALLEGIANCE: led by Mayor and Commissioners.

1. CALL TO ORDER
2. NEW BUSINESS

2a Actuarial Report Presentation by Gloria Rosen

Item was placed on the January 8, 2020 Agenda

3. ADJOURNMENT

With no further items for discuss, meeting adjourned at 7:07pm. Motion made by Vice Mayor Clark motioned to adjourn the meeting. In a roll call vote, the motion passed unanimously.

Commission approved on: _____

ATTEST:

(SEAL)

Ashira Mohammed, Mayor
Town Clerk

Marlen Martell, Interim Deputy

In accordance with the provisions of F.S. Section 286.0105, should any person seek to appeal any decision made by the Commission with respect to any matter considered at this meeting, such person will need to ensure that a verbatim record of the proceedings is made; which record includes the testimony and evidence upon which the appeal is to be based.

Any person requiring auxiliary aids and services at this meeting may call the Town Clerks Office at 954-966-4600 at least two calendar days prior to the meeting. If you are hearing or speech impaired please contact the Florida Relay Services by using the following numbers: 1-800-955-8770 (voice) or 1-800-955-8771 (tdd)

DECORUM - All comments must be addressed to the Commission as a body and not to individuals. Any person making impertinent or slanderous remarks, or who becomes boisterous while addressing the Commission, shall be barred from further audience before the Commission by the presiding officer, unless permission to continue or again address the commission is granted by the majority vote of the Commission members present. No clapping, applauding, heckling or verbal outbursts in support or in opposition to a

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Town of Pembroke Park
Pension Board Meeting
December 11, 2019

speaker or his/her remarks shall be permitted. No signs or placards shall be allowed in the Commission Chambers. Please mute or turn off your cell phone or pager at the start of the meeting. Failure to do so may result in being barred from the meeting. Persons exiting the Chamber shall do so quietly.



TOWN OF PEMBROKE PARK

Regular Commission Meeting

Commission Chambers

3150 SW 52nd Avenue

Pembroke Park, FL 33023

Wednesday, December 11, 2019 at 7:00 PM

Mayor Ashira Mohammed
Vice Mayor Howard Clark
Commissioner Geoffrey Jacobs
Commissioner Georgina A. Cohen
Commissioner Reynold Dieuville

Town Manager Agatha Muse-Salters
Assistant Manager Newall Daughtrey Clerk
Town Attorney Christopher Ryan
Interim Deputy Clerk Marlen D. Martell

REGULAR COMMISSION MEETING MINUTES

CALL TO ORDER –The meeting was called to order at 6:10pm by Mayor Ashira Mohammed.

PLEDGE OF ALLEGIANCE was led by the Mayor and Commissioners.

ROLL CALL

Present at the meeting were Mayor Ashira Mohammed, Vice Mayor Howard Clark, Clerk Commissioner Geoffrey Jacobs joined the meeting at 9:40 pm, Commissioner Georgina A. Cohen and Commissioner Reynold Dieuville.

Additional staff in attendance were: Town Manager Agatha Muse-Salters; Assistant Town Manager Newall Daughtrey, Town Attorney Tim Ryan and Michael Seiger in for Town Attorney Christopher Ryan; Interim Town Clerk Marlen D. Martell; Public Works Director Todd Larson; Chief Code Officer Jeffrey Louis; Assistant Finance Director Taubenfeld; Administrative Assistant to the Town Clerk Suzi Reutlinger; Assistant Public Works Director, Myriam Jacques; Interim Building Official Miguel Nunez; Consultant Planner Michael Miller; Administrative Assistant to the Commissioners Joy Brown; Administrative Assistant to the Town Manager Dierdre Davis; Billing Clerk Michelle Grooms; Superintendent Nick Tisi; BSO

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Town of Pembroke Park
Regular Commission Meeting
December 11, 2019

Liaison Chief Stephanie Coker; BSO Liaison Christopher De Giovanni; Human Resources Director, Yolanda Menegazzo.

CALL TO ORDER by Mayor Mohammed at 7:25pm.

PLEDGE OF ALLEGIANCE: led by Mayor and Commissioners.

ADDITIONS, DELETIONS OR WITHDRAWALS TO THE AGENDA:

REMOVAL FROM CONSENT – Minutes

WITHDRAWAL – 10.d Lease of printer and 11.c Consultant Contracts

ADDITIONS – EMERGENCY REPORT FROM THE PUBLIC SERVICES DIRECTOR

Vice Mayor Clark motioned to approve and amend the consent agenda, seconded by Commissioner Cohen. **MOTION PASSED 4-0.**

PRESENTATIONS / PROCLAMATIONS

Pension Board Actuary Report - Ms. Gloria Rosen
Item was placed on the January Agenda

Update: Public Safety – Chief Coker
Item was discussed

Update: Fire Safety – Chief Kane
No discussion

Discussion of items by Public Services Director – Todd Larson

CDBG Annual Agreement

Item needed to be added to the Special Meeting held on September 18, 2019.

Master Gardner Training

Vice Mayor Clark motioned to authorize staff to fill out the application for the Master Gardener Training Course for which Myriam Jacques will be the appointed Master Gardener, seconded by Commissioner Dieuveille.

MOTION PASSED 4-0

Hurricane Dorian Reimbursement Funding

Vice Mayor Clark motioned to apply to recover funds expended on Hurricane Dorian, seconded by Commissioner Dieuveille.

MOTION PASSED 4-0.

2

Flooring in Human Resources / Clerk's Office

Vice Mayor Clark motioned to authorize staff to do tile flooring in the Clerk's Suite on the second floor not to exceed \$3,500.00, seconded by Commissioner Dieuveille.

MOTION PASSED 4-0.

Monthly Report – Town Manager Muse-Salters reported on activities and accomplishments of the Town.

The Audit will be discussed on the Special Meeting held on December 18, 2019.

Town Attorney Tim Ryan arrived at 7:59 pm

PUBLIC COMMENTS RELATED TO AGENDA ITEMS / GOOD & WELFARE

Comments from the public relating to topics that are on the agenda, or other general topics.

The following spoke on the record:

Conrad Bernier

Emma Shoaff

Mick Tisi

Michelle Grooms

Suzanne Bailey

Nick Tisi

PRESENTATIONS:

The Mayor introduced Community Outreach Liaison Suzanne Bailey.

Mayor Mohammed gave direction to Public Works Director, Todd Larson to price out the Septic Sewer.

Continuation of presentation by Todd Larson Public Services Director.

Debris removal from right a way

Vice Mayor Clark motioned to authorize debris removal not to exceed \$2,000.00, seconded by Commissioner Cohen. **MOTION PASSED 4-0.**

Item was taken out of order

CONSENT AGENDA

BILLS OVER \$ 500.00 – December 11th

Clerk's Office Report - CHANGE OF WORKSHOP MEETINGS

Change Workshop Meetings to the 4th Wednesday by Resolution.

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA, ESTABLISHING DATE AND TIME FOR TOWN COMMISSION WORKSHOP MEETINGS; PROVIDING FOR SEVER ABILITY; SUPERSEDING CONFLICTING RESOLUTIONS AND PROVIDING AN EFFECTIVE DATE.

Clerk's Office Report

UNITY OF TITLE 4250 WEST HALLANDALE BEACH BLVD

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA, **ACCEPTING THE UNITY OF TITLE FROM EXCELENTE, LLC, A FLORIDA LIMITED LIABILITY COMPANY; DIRECTING THE TOWN CLERK TO RECORD THE UNITY OF TITLE IN THE PUBLIC RECORDS OF BROWARD COUNTY, FLORIDA;** SUPERSEDING CONFLICTING RESOLUTIONS, AND PROVIDING AN EFFECTIVE DATE.

END OF CONSENT AGENDA

THE FOLLOWING MINUTES WERE REMOVED FROM CONSENT AGENDA AND VOTED SEPARATELY.

APPROVAL OF MINUTES

A. Workshop Meetings

1. 10-03-2018 7. 05-01-2019
2. 10-10-2018 8. 06-05-2019
3. 11-01-2018 9. 07-03-2019
4. 01-02-2019 10. 08-12-2019
5. 01-07-2019 11. 09-09-2019
6. 03-13-2019 12. 09-09-2019

C. Special Commission Meetings

24. 10-22-2018 30. 08-01-2019
25. 10-24-2018 31. 08-12-2019
26. 10-30-2018 32. 09-09-2019 Budget
27. 11-20-2018 33. 09-23-2019 F. Budget
28. 07-10-2019 34. 09-23-2019 Meeting
29. 07-17-2019 35. 09-23-2019

B. Regular Commission Meetings

13. 10-10-2018 19. 05-05-2019
14. 11-05-2018 20. 06-12-2019
15. 12-17-2018 21. 07-10-2019
16. 12-19-2018 22. 08-26-2019
17. 12-26-2018 23. 09-11-2019

Vice Mayor Clark motioned to approve the listed workshop, special and regular commission meeting minutes subject to technical and scrivener revision of the minutes, seconded by Commissioner Dieuveille. **MOTION PASSED 3-1.** Commission Cohen opposed.

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RESOLUTIONS: Attorney Ryan read the following Resolution, by title only:

ONE BLOOD – Vice Mayor Clark

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA, **SUPPORTING THE 2020 ANNUAL BLOOD DRIVE CONDUCTED BY PARK LAKE ESTATES AND ONE BLOOD SOUTH FLORIDA;** SUPERSEDING CONFLICTING RESOLUTIONS AND PROVIDING AN EFFECTIVE DATE.

Vice Mayor Clark motioned to approve the Resolution, seconded by Commissioner Dieuveille.
MOTION PASSED 4-0.

Meeting Recessed at 8:36 pm

Meeting Resumed at 8:49 pm

ORDINANCES:

ORDINANCES - SECOND READING – Town Attorney Ryan

SIGNS AND ADVERTISING

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA RELATING TO **CHAPTER 21, AMENDING SECTION 21-19, PROHIBITED SIGNS; AMENDING SECTION 21-20, PERMANENT SIGNS; PROVIDING FOR INCLUSION IN THE CODE OF ORDINANCES;** PROVIDING FOR SEVER ABILITY; SUPERSEDING CONFLICTING ORDINANCES AND RESOLUTIONS AND PROVIDING AN EFFECTIVE DATE.

Attorney Ryan opened the public hearing. There were no speakers present. Attorney Ryan closed the public hearing.

Vice Mayor Clark motioned to adopt the Ordinance, seconded by Commissioner Cohen.
MOTION PASSED 4-0.

FLOOD PREVENTION AND PROTECTION

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA RELATING TO **CHAPTER 10, FLOOD PREVENTION AND PROTECTION; AMENDING SECTION 10-75, DEFINITIONS AND SCOPE; AMENDING SECTION 10-80, DESIGN AND CONSTRUCTION OF BUILDINGS, STRUCTURES, AND FACILITIES EXEMPT FROM FLORIDA BUILDING CODE;**

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**AMENDING SECTION 10-99, GENERAL ELEVATION REQUIREMENT;
AMENDING SECTION 10-100, ELEVATION REQUIREMENT FOR EXISTING
MANUFACTURED HOME PARKS AND SUBDIVISIONS; PROVIDING FOR
INCLUSION IN THE CODE OF ORDINANCES; PROVIDING FOR SEVER
ABILITY; SUPERSEDING CONFLICTING ORDINANCES AND RESOLUTIONS AND
PROVIDING AN EFFECTIVE DATE.**

Attorney Ryan opened the public hearing. There were no speakers present. Attorney Ryan closed the public hearing.

Vice Mayor Clark motioned to adopt the Ordinance, seconded by Commissioner Cohen.
MOTION PASSED 4-0.

NEW BUSINESS

Holiday Luncheon – Commissioner Cohen
Item was discussed

Workshop scheduled for January 1, 2020 - Workshop date change – Interim Deputy Clerk Martell

Commissioner Cohen motioned to approve to cancel the Workshop on January 1, 2020 for approval, seconded by Vice Mayor Clark. **MOTION PASSED 4-0.**

Approval of Decorum statement - Interim Deputy Clerk Martell
Decorum Statement language was approved.

Vice Mayor Clark motioned to change the Calendar to add a Special Commission Meeting on Wednesday, December 18th, 2019, in the Commission chambers at 6:00pm, seconded by Commissioner Cohen. **MOTION PASSED 4-0.**

Discussion Roberts Rules of Order on January 8, 2020

Lease of printer for Clerk's Office - Interim Deputy Clerk Martell **WITHDRAWAL**

OLD BUSINESS

2019 HEALTH FAIR BILLS – Mayor Mohammed
INVOICES: Burchell and Tropical TV

Vice Mayor Clark motioned to authorize payment of all outstanding bills to vendors for the Health Fair, seconded by Commissioner Dieuville. **MOTION PASSED 4-0.**

6

DEPUTY CLERK POSITION:

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA, AUTHORIZING THE TOWN TO MAKE AND ENTER INTO THE MUTUAL RELEASE WITH NATASHA JOSEPH; AUTHORIZING AND DIRECTING THE MAYOR AND APPROPRIATE TOWN OFFICIALS TO EXECUTE AND DELIVER SAID MUTUAL RELEASE FOR AND ON BEHALF OF THE TOWN; SUPERSEDING CONFLICTING RESOLUTIONS AND PROVIDING AN EFFECTIVE DATE.

OR

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA, TERMINATING THE EMPLOYMENT OF NATASHA JOSEPH; SUPERSEDING CONFLICTING RESOLUTIONS AND PROVIDING AN EFFECTIVE DATE.

2019-11-05 Fact Finding Report (Rev 2019-11-06)NJ (2)

Clerk Commissioner Jacobs arrived at 9:40 pm

Attorney Ryan was given directive to work with Ms. Joseph to establish an agreed separation proposal by December 31, 2019

Clerk Commissioner Jacobs motioned to accept the proposal for the offer to be presented by the Town Attorney as stated, Seconded by Commissioner Cohen. **MOTION PASSED 4-1.** Vice Mayor Clark opposed.

Attorney Ryan left the meeting at 10:04 pm. Attorney Michael Seiger was present for the remainder of the meeting.

Meeting Recessed at 10:05 pm

Meeting Resumed at 10:13 pm

PERSONNEL: LAGON HR SALARY AND COMPENSATION PLAN – Clerk Commissioner Jacobs/ Yolanda Menegazzo

Town of Pembroke Park FINAL Compensation Study_11-19-19

7

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA, APPROVING AND ACCEPTING THE SALARY STUDY & RECOMMENDED COMPENSATION PLAN PREPARED BY LAGOM HR; AUTHORIZING AND DIRECTING THE TOWN STAFF TO IMPLEMENT THE TERMS AND CONDITIONS OF THE SALARY STUDY & RECOMMENDED COMPENSATION PLAN; PROVIDING FOR SEVER ABILITY; SUPERSEDING CONFLICTING RESOLUTIONS AND PROVIDING AN EFFECTIVE DATE.

Clerk Commissioner Jacobs motioned to approve the Resolution, seconded by Commissioner Cohen. **MOTION PASSED 5-0.**

NEW BUSINESS

REQUEST FOR PROPOSALS

RFP20-02- Auditing Services - 9-11-09
RFP 20-03 for Town Attorney Services 12-09-19
RFP 20-04 Professional Planning Consulting Services 12-09-19
RFP 20-05 - IT Services_12-09-19

Vice Mayor Clark motioned to separate and first put out RFP 20-02 Auditing Services bid package, seconded by Commissioner Cohen. **MOTION PASSED 5-0.**

Vice Mayor Clark motioned to advertise RFP 20-03 for Town Attorney Services; 20-04 Professional Planning Consulting Services and RFP 20-058 IT Services bid package, seconded by Commissioner Cohen. **MOTION PASSED 5-0.**

Vice Mayor Clark motioned to amending the RFP's extending submission to January 31, 2020, seconded by Commissioner Cohen. **MOTION PASSED 5-0.**

CONSULTANT CONTRACTS – Town Manager Muse-Salters WITHDRAWAL

Interim Deputy Clerk

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA, AUTHORIZING THE TOWN TO MAKE AND ENTER INTO THE INDEPENDENT CONTRACTOR AGREEMENT WITH MARLEN MARTELL FOR INTERIM DEPUTY TOWN CLERK SERVICES; AUTHORIZING AND DIRECTING THE MAYOR AND TOWN OFFICIALS TO EXECUTE AND DELIVER SAID AGREEMENT FOR AND ON BEHALF OF THE TOWN; SUPERSEDING CONFLICTING RESOLUTIONS AND PROVIDING AN EFFECTIVE DATE.

Vice Mayor Clark motioned to adopt the Resolution, seconded by Commissioner Cohen.
MOTION PASSED 5-0.

GOLF CARTS – Vice Mayor Clark
Golf Carts Quotes - Discussion was tabled.

HONORING BSO – Vice Mayor Clark, on December 11, 2019.

AGRO- ECO WELLNESS PROGRAM –Vice Mayor Clark
Focal Point Senior Center Needs Assessment Application
SC.SE Focal Point Community Needs Assessment1

Commissioner Dieuveille motioned to authorize staff to fill out the application for focal point, seconded by Clerk Commissioner Jacobs. **MOTION PASSED 5-0.**

COMMISSION REPORTS:

Commissioner Dieuveille - NONE
Commissioner Cohen
Clerk Commissioner Jacobs - NONE
Vice Mayor Clark
Mayor Mohammed

The Commission unanimously wished the Town residents Happy Holidays and a wonderful New Year.

ATTORNEY REPORT – Town Attorney Ryan - NONE

TOWN MANAGER REPORTS – Town Manager Muse-Salters
Staff Meeting scheduled for Friday, December 13, 2019

ANNOUNCEMENTS

Honoring BSO - Wednesday December 11, 2019 at 10:00 am
Holiday Toy Giveaway - Thursday December 19, 2019
Bulk Pick Up - Thursday January 2, 2020

ADJOURNMENT

With no further items for discuss, meeting adjourned at 11:28pm. Motion made by Vice Mayor Clark motioned to adjourn the meeting. In a roll call vote, the motion passed unanimously.

NEXT REGULAR VILLAGE COMMISSION MEETING is scheduled for Wednesday, January 8th 2020.

Commission approved on: _____

ATTEST:

(SEAL)

Ashira Mohammed, Mayor

Marlen Martell, Interim Deputy Clerk

In accordance with the provisions of F.S. Section 286.0105, should any person seek to appeal any decision made by the Commission with respect to any matter considered at this meeting, such person will need to ensure that a verbatim record of the proceedings is made; which record includes the testimony and evidence upon which the appeal is to be based.

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DECORUM - All comments must be addressed to the Commission as a body and not to individuals. Any person making impertinent or slanderous remarks, or who becomes boisterous while addressing the Commission, shall be barred from further audience before the Commission by the presiding officer, unless permission to continue or again address the commission is granted by the majority vote of the Commission members present. No clapping, applauding, heckling or verbal outbursts in support or in opposition to a speaker or his/her remarks shall be permitted. No signs or placards shall be allowed in the Commission Chambers. Please mute or turn off your cell phone or pager att he start of the meeting. Failure to do so may result in being barred from the meeting. Persons exiting the Chamber shall do so quietly.



TOWN OF PEMBROKE PARK

Special Commission Meeting

Commission Chambers

3150 SW 52nd Avenue

Pembroke Park, FL 33023

Wednesday, December 18, 2019 at 6:00 PM

Mayor Ashira Mohammed
Vice Mayor Howard Clark
Clerk Commissioner Geoffrey Jacobs
Commissioner Georgina A. Cohen
Commissioner Reynold Dieuville

Town Manager Agatha Muse-Salters
Assistant Town Manager Newall Daughtrey
Town Attorney Christopher Ryan
Interim Deputy Clerk Marlen D Martell

SPECIAL COMMISSION MEETING MINUTES

CALL TO ORDER –The meeting was called to order at 6:10pm by Mayor Ashira Mohammed.

PLEDGE OF ALLEGIANCE was led by the Mayor and Commissioners.

ROLL CALL

Present at the meeting were Mayor Ashira Mohammed, Clerk Commissioner Geoffrey Jacobs, Commissioner Georgina A. Cohen and Commissioner Reynold Dieuville. Vice Mayor Howard Clark was absent.

Additional staff in attendance were: Town Manager Agatha Muse-Salters; Assistant Town Manager Newall Daughtrey, Town Attorney Chris Ryan; Interim Town Clerk Marlen D. Martell; Public Works Director Todd Larson; Chief Code Officer Jeffrey Louis; Assistant Finance Director Taubenfeld; Assistant Public Works Director, Myriam Jacques; Interim Building Official Miguel Nunez; BSO Liaison Chief Stephanie Coker; BSO Liaison Christopher De Giovanni.

Special Commission Meeting
December 18, 2019
Page 1 | 4

ADDITIONS, DELETIONS OR WITHDRAWALS TO THE AGENDA

Pension Actuary was tabled until the January 8th.

**MOTION FOR APPROVAL OF AMENDED AGENDA BY CLERK COMMISSIONER JACOBS,
SECONDED BY COMMISSIONER**

PUBLIC COMMENTS RELATED TO AGENDA ITEMS / GOOD & WELLFARE

No speakers from the public.

Sequence of meeting altered awaiting auditing company

NEW BUSINESS:

Execution of 45th Year CDBG - ADA Restroom Construction - Public Services Director - Todd Larson

Agenda Item Report - AIR-19-087 - Pdf

Agenda Item Report - AIR-19-087 - Html

45 YR - CDBG - Pembroke Park - Award Letter & Exhibits

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA, AUTHORIZING **THE TOWN TO MAKE AND ENTER INTO THE AGREEMENT BETWEEN BROWARD COUNTY AND TOWN OF PEMBROKE PARK FOR FUNDING AND ADMINISTRATION OF 45TH YEAR COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAMS FOR ADA RESTROOMS CONSTRUCTION; AUTHORIZING AND DIRECTING THE MAYOR AND APPROPRIATE TOWN STAFF TO EXECUTE AND DELIVER SAID AGREEMENT FOR AND ON BEHALF OF THE TOWN; PROVIDING FOR SEVERABILITY; SUPERSEDING CONFLICTING RESOLUTIONS AND PROVIDING AN EFFECTIVE DATE.** **MOTION FOR APPROVAL BY COMMISSIONER DIEUEVILLE, SECONDED BY CLERK COMMISSIONER JACOBS. MOTION PASSED 4-0.**

PENSION ACTUARY RESOLUTION TABLED TO JANUARY 8TH PENSION BOARD MEETING
AT 6:45 PM

A RESOLUTION OF THE PENSION BOARD OF THE TOWN OF PEMBROKE PARK, FLORIDA, **AUTHORIZING THE PENSION BOARD TO FILE APPLICATIONS FOR LIFE INSURANCE POLICIES FOR TOWN COMMISSIONERS GEOFFREY JACOBS AND REYNOLD DIEUEVILLE; AUTHORIZING THE APPROPRIATE PENSION BOARD MEMBERS AND STAFF TO EXECUTE AND DELIVER ANY AND ALL DOCUMENTS REQUIRED FOR FILING THE APPLICATIONS FOR LIFE INSURANCE POLICIES FOR GEOFFREY JACOBS AND REYNOLD DIEUEVILLE; SUPERSEDING CONFLICTING RESOLUTIONS, AND PROVIDING AN EFFECTIVE DATE.**

ANNOUNCEMENTS:

Holiday Toy Giveaway - Thursday, December 19, 2019 between 4pm - 9pm

DISCUSSION:

TOWN MANAGER MUSE-SALTERS ASKED THE COMMISSION FOR DIRECTIVE ON THE FOLLOWING:

THE COMMISSION VOTED TO CLOSE TOWN HALL AT NOON ON TUESDAY, DECEMBER 24, 2019. MOTION BY COMMISSIONER COHEN, SECONDED BY COMMISSIONER DIEUVEILLE.

COMMISSION VOTED TO PROVIDE PAYROLL TO STAFF ON TUESDAY, DECEMBER 24, 2019. MOTION BY COMMISSIONER DIEUVEILLE, SECONDED BY COMMISSIONER COHEN. CLERK COMMISSIONER JACOBS OPPOSED. MOTION PASSED 3-1.

TOWN HALL WILL CLOSE ON MONDAY, DECEMBER 23, 2019 FROM 12:00 PM UNTIL 2:00 PM. MOTION WAS NOT NECESSARY, BUT COMMISSIONERS UNANIMOUSLY CONSENTED.

Continued sequence of agenda:

2017/2018 FINANCIAL AUDIT A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA, ACCEPTING THE ANNUAL FINANCIAL REPORT AND AUDIT REPORT FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2018; SUPERSEDING CONFLICTING RESOLUTIONS AND PROVIDING AN EFFECTIVE DATE.

Tony Grau presented the audit and addressed Commissioners concerns. Town Manager stated policy and procedures will be created to address future auditing concerns.

MOTION FOR APPROVAL BY COMMISSIONER COHEN, SECONDED BY COMMISSIONER DIEUVEILLE. MOTION PASSED 4-0.

Mayor Mohammed provided information that is available at Town Hall regarding becoming a certified small business owner with the County.

MAYOR AND COMMISSIONERS WISHED EVERYONE A HAPPY AND HEALTHY HOLIDAY.

ADJOURNMENT- With no further business meeting adjourned at 7:03 PM. **MOTION BY CLERK COMMISSIONER JACOBS, SECONDED BY COMMISSIONER DIEUVEILLE. MOTION PASSED 4-0.**

NEXT REGULAR COMMISSION MEETING is scheduled for Wednesday, January 8th 2020.

Commission approved on: _____

ATTEST:

(SEAL)

Ashira Mohammed, Mayor

Marlen D. Martell, Interim Deputy Clerk

IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE BOARD, AGENCY, OR COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING OR HEARING, HE OR SHE WILL NEED A RECORD OF THE PROCEEDINGS, AND, FOR SUCH PURPOSE, HE OR SHE MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

ANY PERSON REQUIRING AUXILIARY AIDS AND SERVICES AT THIS MEETING MAY CALL THE TOWN CLERKS OFFICE AT 954-966-4600 AT LEAST TWO CALENDAR DAYS PRIOR TO THE MEETING. IF YOU ARE HEARING OR SPEECH IMPAIRED PLEASE CONTACT THE FLORIDA RELAY SERVICES BY USING THE FOLLOWING NUMBERS: 1-800-955-8770 (VOICE) OR 1-800-955-8771 (TDD)

DECORUM - ALL COMMENTS MUST BE ADDRESSED TO THE COMMISSION AS A BODY AND NOT TO INDIVIDUALS. ANY PERSON MAKING IMPERTINENT OR SLANDEROUS REMARKS, OR WHO BECOMES BOISTEROUS WHILE ADDRESSING THE COMMISSION, SHALL BE BARRED FROM FURTHER AUDIENCE BEFORE THE COMMISSION BY THE PRESIDING OFFICER, UNLESS PERMISSION TO CONTINUE OR AGAIN ADDRESS THE COMMISSION IS GRANTED BY THE MAJORITY VOTE OF THE COMMISSION MEMBERS PRESENT. NO CLAPPING, APPLAUDING, HECKLING OR VERBAL OUTBURSTS IN SUPPORT OR IN OPPOSITION TO A SPEAKER OR HIS/HER REMARKS SHALL BE PERMITTED. NO SIGNS OR PLACARDS SHALL BE ALLOWED IN THE COMMISSION CHAMBERS. PLEASE MUTE OR TURN OFF YOUR CELL PHONE OR PAGER AT THE START OF THE MEETING. FAILURE TO DO SO MAY RESULT IN BEING BARRED FROM THE MEETING. PERSONS EXITING THE CHAMBER SHALL DO SO QUIETLY.

Special Commission Meeting
December 18, 2019
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RESOLUTION NO. 2020-003

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA, AUTHORIZING THE PAYMENT OF CERTAIN SERVICES, MATERIALS AND SUPPLIES WHICH ARE PROCURED ON A REGULAR OR RECURRING BASIS FOR THE FISCAL YEAR 2019-2020; RATIFYING AND CONFIRMING PRIOR PAYMENT OF EXPENSES; PROVIDING FOR SEVERABILITY; SUPERSEDING CONFLICTING RESOLUTIONS AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Town of Pembroke Park procures certain services, materials and supplies on a regular or recurring basis which procurement is ordinary and required for the operation of a municipal government; and

WHEREAS, requiring the Town Commission to review and approve the recurring monthly expenses would be an unnecessary administrative burden for the Town's Staff and Commissioners; and

WHEREAS, Section 2-125, Pembroke Park Code of Ordinances, provides that the Town Commission may authorize the payment of regular or recurring expenses by resolution from time to time in order to streamline the procurement procedures.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA:

Section 1: That the Town Commission authorizes the monthly payment for the services, materials and supplies listed on the attached Exhibit "A" for the fiscal year 2019-2020 without the submission of invoices for individual approval pursuant to the provisions of Section 2-125, Pembroke Park Code of Ordinances.

Section 2: That the Town Finance and Budget Department is authorized and directed to provide for the monthly payment for the services, materials and supplies listed on the attached

Exhibit “A”.

Section 3: That the Town Commission hereby ratifies and confirms the prior payment for the services, materials, and supplies listed on the attached Exhibit A, which were paid during October 2019.

Section 4: That if any clause, section, other part or application of this Resolution is held by any Court of competent jurisdiction to be unconstitutional or invalid, in part or application, it shall not affect the validity of the remaining portions or applications of this Resolution.

Section 5: That all Resolutions or parts of Resolutions in conflict herewith be and the same are hereby superseded to the extent of such conflict.

Section 6: That this Resolution shall be in force and take effect immediately upon its passage and adoption.

PASSED AND ADOPTED this 8th day of January, 2020.

ATTEST:

ASHIRA A. MOHAMMED
Mayor-Commissioner

GEOFFREY JACOBS
Clerk-Commissioner

AGENDA ITEM REPORT



To: Town Commission and Town staff
Subject: RESOLUTION: Authorizing the Payment of Certain Services, Materials, and Supplies which are Procured on a Regular or Recurring Basis for the Fiscal Year 2019-2020
Meeting: Workshop Meeting - 06 Nov 2019; Regular Meeting – 13 Nov 2019
Department: Finance & Budget
Staff Contact: Town Attorney

BACKGROUND INFORMATION:

Town procures certain services, materials and supplies on a regular or recurring basis and the Town Code of Ordinances provides that the Town Commission may authorize the payment of regular or recurring expenses by resolution in order to streamline procurement procedures.

FINANCIAL IMPACT:

See Exhibit A to Resolution.

POLICY IMPLICATIONS:

If the proposed resolution is adopted, payment of items on the attached Exhibit A will not require further Town Commission approval during FY 2019-2020.

RECOMMENDATION:

Adopt the proposed resolution authorizing the payment of certain regular or recurring expenses for FY 2019-2020

ALTERNATIVES:

If the proposed resolution is not adopted, payment of items on the attached Exhibit A will require individual Town Commission approval at future meetings each time the expense becomes payable.

RESOLUTION NO. 19-11-__

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA, AUTHORIZING THE PAYMENT OF CERTAIN SERVICES, MATERIALS AND SUPPLIES WHICH ARE PROCURED ON A REGULAR OR RECURRING BASIS FOR THE FISCAL YEAR 2019-2020; RATIFYING AND CONFIRMING PRIOR PAYMENT OF EXPENSES; PROVIDING FOR SEVERABILITY; SUPERSEDING CONFLICTING RESOLUTIONS AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Town of Pembroke Park procures certain services, materials and supplies on a regular or recurring basis which procurement is ordinary and required for the operation of a municipal government; and

WHEREAS, requiring the Town Commission to review and approve the recurring monthly expenses would be an unnecessary administrative burden for the Town's Staff and Commissioners; and

WHEREAS, Section 2-125, Pembroke Park Code of Ordinances, provides that the Town Commission may authorize the payment of regular or recurring expenses by resolution from time to time in order to streamline the procurement procedures.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA:

Section 1: That the Town Commission authorizes the monthly payment for the services, materials and supplies listed on the attached Exhibit "A" for the fiscal year 2019-2020 without the submission of invoices for individual approval pursuant to the provisions of Section 2-125, Pembroke Park Code of Ordinances.

Section 2: That the Town Finance and Budget Department is authorized and directed to provide for the monthly payment for the services, materials and supplies listed on the attached

Exhibit “A”.

Section 3: That the Town Commission hereby ratifies and confirms the prior payment for the services, materials, and supplies listed on the attached Exhibit A, which were paid during October 2019.

Section 4: That if any clause, section, other part or application of this Resolution is held by any Court of competent jurisdiction to be unconstitutional or invalid, in part or application, it shall not affect the validity of the remaining portions or applications of this Resolution.

Section 5: That all Resolutions or parts of Resolutions in conflict herewith be and the same are hereby superseded to the extent of such conflict.

Section 6: That this Resolution shall be in force and take effect immediately upon its passage and adoption.

PASSED AND ADOPTED this ____ day of November, 2019.

ATTEST:

ASHIRA A. MOHAMMED
Mayor-Commissioner

GEOFFREY JACOBS
Clerk-Commissioner

L:\Town of Pembroke Park\Resolutions\FY 2019 - 2020\19-11\Resolution No. 19-11-__ FN24550E.docx

Town of Pembroke Park
Recurring Monthly Expenses 2019/2020

* Vendors names may change

AGENDA ITEM REPORT



To:

Subject: Wiring the Town Hall for the new phone system.

Meeting: REGULAR COMMISSION MEETING - Jan 08 2020

Department: IT

Staff Contact: Mark Pakula, Information Technology Director

BACKGROUND INFORMATION:

This is to wire the first and second floor for the new telephone system from Comcast.

FINANCIAL IMPACT:

This is a budgeted item \$4105.00 not to exceed \$4600.00

RECOMMENDATION:

The Commission approves using Atelecom the Town has used them before and they do excellent work.

ATTACHMENTS:

[Atelecom](#)
[telephoneman](#)
[Axis Cabling](#)

	Status:
Town Clerk, Deputy Town Clerk	Approved - Dec 19 2019
Finance director, Finance & Budget Director	Approved - Dec 24 2019
Newall J. Daughtrey, Assistant Town Manager	Approved - Dec 24 2019
Agatha Muse-Salters, Town Manager	Approved - Dec 24 2019

Invoice



Atelecom, Inc.

7378 West Atlantic Blvd., #352
Margate, Florida 33063 – 3942
Voice: (954) 495-4409 Fax: (954) 495-4427

Quote

Date:10-31-19

FOR:

☐ Sales
☒ Service
☐ Other:

☐ Repairs
☒ Install

BILL TO:		WORK SITE:	
Attention/Name:	Mark Pakula	Attention/Name:	
Company Name:	Town of Pembroke Park	Company Name:	
Street Address:	3150 SW 52nd Ave	Street Address:	Same
City, ST Zip Code:	Hollywood, FL 33023	City, ST Zip Code:	
Phone #:	(954) 966-4600	Phone #:	
Fax #:		Fax #:	

DESCRIPTION	QTY.	UNIT PRICE	AMOUNT
Cat 6 cables for voice for Comcast phones	39	95.00	3,705.00
24 port cat 6 patch panel installed	2		
Install 2 post rack upstairs (Customer's rack)	1		
cable for TV	10	80.00	800.00
		-400.00	
12 - Month Warranty - Parts & Labor			
Additional Information: any Additional cable runs= \$95 /\$80 each			
Deposit = \$2052.50			
Balance due after install of cables = \$2052.50			
		SUBTOTAL	\$ 4,105.00
		SALES TAX	6.00%
		TOTAL	\$ 4,105.00

PAYMENT TYPE: ☐ Sales ☐ Credit Card ☐ Net 30 ☐ Check ☐ Cash ☐ Other Specify: _____

By signing below, the undersigned Customer acknowledges and agrees that the above services, repairs or purchases to be satisfactory. If Customer is a corporation, partnership or other entity, the undersigned hereby personally guarantees the payment of this invoice. Customer agrees that if Customer refuses to pay and/or has a returned check, Customer agrees to pay any fees required to collect payment. Atelecom, Inc. reports all delinquent accounts to the credit bureau. Customer understand and agrees, that if Customer's account becomes delinquent or if Customer refuses to pay, Atelecom will remove any equipment, cable and jacks that were either sold to or installed for said Customer. All checks are to be made payable to: **Atelecom, Inc.** Customer will be charged a minimum of \$25.00 for any check returned.

I AGREE TO ALL THE TERMS AS STATED ABOVE.

Customer's Signature: _____

Date: _____

Technician's Name: _____

Date: _____

THANK YOU FOR YOUR BUSINESS!



The Telephone Man
3400 SW 26 Terrace
Unit# A3
Ft. Lauderdale, Florida 33312
(954)-923-2838

QUOTE

Bill To

Town of Pembroke Park

3150 SW 52nd Avenue
Pembroke Park, FL 33023
954.701.4345

Quote#	160772
Quote Date	12/16/19
Sales person	Al / Scott

Contact Name:	Mark
---------------	------

#	Item & Description	Qty	Price	Amount
1	Cable Run, Cat 6, PVC / non plenum up to 125' Includes: Wallplate, Insert, Labeling & Testing	39.00 ea	85.00	3,315.00
2	Cable Run, Coax RG6, PVC / non Plenum for TV Monitor up to 125' Includes: F- Connectors, Wall Plate, Labeling & Testing	10.00 ea	75.00	750.00
3	Quest Patch Panel, CAT6, 24 Port	2.00 ea	80.00	160.00
4	Hour(s) Labor Installation & modification (cut 1' off of 7' rack) of customer provided 6' x 19" equipment rack and install ladder rack to secure to wall	1.50 Hour	125.00	187.50
5	Misc. Installation Material Ladder Rack with mounting plates & anchors	1.00 EA	75.00	75.00
6	10% Discount	1.00	-448.75	-448.75

All Cat 6 Data cables will be certified with fluke tester

Sub Total 4,038.75

Exempt 2019 (0%) 0.00

Total \$4,038.75

Authorized Signature _____

**ADDRESS**

Town of Pembroke Park
3150 SW 52nd Ave
Pembroke Park, FL 33023

Estimate 29026**DATE 12/09/2019**

DESCRIPTION	QTY	RATE	AMOUNT
CAT6 Network Cable Drops Includes: CAT6 Cable, CAT6 Jacks, Wall-plates & Labels	39	65.00	2,535.00
Coax Cable (TV)	10	65.00	650.00
(Hrs) Network Cabling Installation, Termination & Certification	16	95.00	1,520.00
Patch Panel (CAT6 24 Port)	2	90.00	180.00
Demarc Extension	1	114.00	114.00

* Includes Installation of Customer Provided Rack

Please make checks payable to:
AXIS NETWORK CABLING
2901 NW 28th Street, Lauderdale Lakes, FL 33311
Terms: 50% on Acceptance / 50% on Completion

TOTAL \$4,999.00

Accepted By

Accepted Date

Providing outstanding client service is our top priority. We welcome your comments and suggestions -

Page 4 of 4

RESOLUTION NO. 2020-006

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA, AUTHORIZING THE TOWN TO MAKE AND ENTER INTO AN AGREEMENT WITH ATELECOM, INC. FOR TELECOMMUNICATIONS CABLE INSTALLATION SERVICES; AUTHORIZING THE TOWN MANAGER TO EXECUTE SAID AGREEMENT FOR AND ON BEHALF OF TOWN; SUPERSEDING CONFLICTING RESOLUTIONS AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, it is necessary to remove and replace the existing telecommunications cable system on the first and second floors of Town Hall to accommodate the new telephone system being implemented from Comcast Communications; and

WHEREAS, the Town staff has solicited proposals from qualified vendors to complete the project in accordance with the requirements of the Town procurement ordinance; and

WHEREAS, the Town staff has reviewed the proposals received for the project and recommends that the Town select the proposal submitted by Atelecom, Inc. in the amount of Four Thousand One Hundred and Five Dollars (\$4,105.00) for the project.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA:

Section 1: That the Town is authorized to make and enter into the Agreement with Atelecom, Inc. for labor and materials required for the removal and replacement of telecommunications cable system on the first and second floors of Town Hall in the amount of \$4,105.00, said Agreement being on file with the Interim Deputy Town Clerk, and by reference made a part hereof.

Section 2: That the Town Manager is authorized and directed to execute and deliver said Agreement for and on behalf of the Town

Section 3: That all Resolutions or parts of Resolutions in conflict herewith be and the same are hereby superseded to the extent of such conflict.

Section 4: That this Resolution shall be in force and take effect immediately upon its passage and adoption.

PASSED AND ADOPTED, this 8th day of January, 2020.

ATTEST:

ASHIRA A. MOHAMMED
Mayor-Commissioner

GEOFFREY JACOBS
Clerk-Commissioner

Town of Pembroke Park
Bills over \$500
January 8, 2019 Wednesday

PAYMENTS				
Invoice#	Vendor	Service/Product	Dept.	Amount
10909021	Gray Robinson	Matters Regarding the Code Amendment (Billed Through November 30, 2019) File#820081-5	Legal	\$ 814.20
2019-PP-1201	Michael Miller Planning Associates	General Planning Services Rendered November 27th Through December 31st 2019	Planning	\$ 13,092.75
2019-PP-1202	Michael Miller Planning Associates	Land Development Planning Services Rendered November 27th Through December 31st 2019	Reimbursable	\$ 1,197.50
Total:				\$15,104.45

Purchase Orders				
305370	Aero Electric	Service Work on Generator Engine at Lift Station	Sewer	\$ 785.80
305371	Kailas Construction	Pipe Repair At Coca Cola Pump Station (Emergency Purchase Order)	Sewer	\$ 9,043.11
305373	All Broward Animal Removal	Animal Removal at Town Hall and Preserve Park	NonDept/Parks	\$ 600.00
305375	Southeast Mechanical Service	Cooling Tower Cleaning At Town Hall	NonDept	\$ 1,500.00
305377	UCF Florida Institute of Government	Fundamentals of Code Enforcement Level 1 Class and Exam for Teresa Malcolm	Building	\$ 605.00
305378	Fleet Tire Truck and Auto Center	Oil & Filter Change, (2) Tires and Replacement of Motorcraft Fuel Filters for Recycle Truck	Roads	\$ 957.33
305381	CDW Government	(1) Netgear 48 Port Gigabit Smart Managed Pro Switch (GS748T) & (2) Netgear 48 Port Gigabit Smart Managed Pro Switches (GS752TPv2)	NonDept	\$ 1,327.12
305382	ProTech Auto Repair	Front & Rear Brakes and Rotors/ Air Filter for Truck #38	Roads	\$ 720.00
305383	ProTech Auto Repair	Oil Change, Catalytic Converter Assembly, Tune Up and Oxygen Sensors for Truck #31	Sewer	\$ 1,400.00
Total:				\$16,938.36

Grand Total:	\$32,042.81
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TOWN OF PEMBROKE PARK (1PBPF)
GL Budget Performance
Revenue and Expense
Percentage Used
From 10/1/2019 to 12/31/2019

Description	Budget	Encumbered	Actual	Remaining	Percent
001 - GENERAL FUND					
Ad Valorem Taxes	6,014,705.00	0.00	4,814,397.55	1,200,307.45	80.04%
Local Option Gas Tax	119,137.00	0.00	28,372.60	90,764.40	23.82%
Electric Utility Tax	790,000.00	0.00	142,159.18	647,840.82	17.99%
Communication Tax	160,000.00	0.00	40,458.66	119,541.34	25.29%
Water Utility Tax	260,000.00	0.00	60,628.74	199,371.26	23.32%
Gas Utility Tax	15,000.00	0.00	2,119.09	12,880.91	14.13%
Electric Franchise Fee	575,000.00	0.00	106,603.32	468,396.68	18.54%
Gas Franchise Fee	7,000.00	0.00	1,023.09	5,976.91	14.62%
Garbage Franchise Fee	225,000.00	0.00	49,945.55	175,054.45	22.20%
Towing Franchise Fee	10,000.00	0.00	0.00	10,000.00	0.00%
Bus Stop Shelter Franchise Fee	3,500.00	0.00	2,100.00	1,400.00	60.00%
Bus Stop Benches Franchise Fee	4,250.00	0.00	4,250.00	0.00	100.00%
Business Tax Receipt - Local	125,000.00	0.00	3,020.00	121,980.00	2.42%
Business Tax - County	2,500.00	0.00	681.38	1,818.62	27.26%
Certificate of Use Permits	29,000.00	0.00	52.50	28,947.50	0.18%
Building Inspection Fees	2,500.00	0.00	650.00	1,850.00	26.00%
Building Reinspection Fee B.T.R.	500.00	0.00	0.00	500.00	0.00%
Fire Inspection Fees Business Tax	12,000.00	0.00	2,485.00	9,515.00	20.71%
Fire Inspection Fees Annual Renewals	49,000.00	0.00	4,245.00	44,755.00	8.66%
Fire Reinspection Fee B.T.R.	1,000.00	0.00	0.00	1,000.00	0.00%
Sign Fees	58,000.00	0.00	0.00	58,000.00	0.00%
Alarm Registration Fees	2,900.00	0.00	115.00	2,785.00	3.97%
Other License, Fees, Permits	10,830.00	0.00	0.00	10,830.00	0.00%
Federal Grants	513,563.00	0.00	0.00	513,563.00	0.00%
Other Grants	123,180.00	0.00	0.00	123,180.00	0.00%
Municipal Revenue Sharing Program	213,577.00	0.00	50,426.60	163,150.40	23.61%
Mobile Home Licenses	6,500.00	0.00	2,315.10	4,184.90	35.62%
Alcoholic Beverage Licenses	5,000.00	0.00	0.00	5,000.00	0.00%
Half Cent Sales Tax	447,363.00	0.00	68,139.13	379,223.87	15.23%
Lien Searches	4,000.00	0.00	600.00	3,400.00	15.00%
EMS Transport Collections	280,000.00	0.00	25,537.28	254,462.72	9.12%
Park Facility Rental-Preserve	3,000.00	0.00	125.00	2,875.00	4.17%
Local Law Enforcement Trust Fund Fines	1,000.00	0.00	0.00	1,000.00	0.00%
Rec. Vehicle Inspection Fee Revenue	2,500.00	0.00	25.00	2,475.00	1.00%
False Alarm Fees	7,000.00	0.00	1,625.00	5,375.00	23.21%
Code Enforcement Fines - Per Diem	1,000.00	0.00	0.00	1,000.00	0.00%
Other Fines and Forfeitures	7,000.00	0.00	680.72	6,319.28	9.72%
Interest - FL Dept Admin - LGIP Investments	18,000.00	0.00	0.00	18,000.00	0.00%
Interest/Penalties - Ad Valorem/Tangible Taxes	6,500.00	0.00	4,022.50	2,477.50	61.88%
Penalty and Late Charges	5,000.00	0.00	1,756.47	3,243.53	35.13%
Garbage Collection Fees OES	10,000.00	0.00	2,778.17	7,221.83	27.78%
Impact Fees - Fire	77,505.00	0.00	0.00	77,505.00	0.00%
Other Revenue	632,000.00	0.00	5,636.05	626,363.95	0.89%
Other Miscellaneous (JWL Community Event)	80,000.00	0.00	2,433.18	77,566.82	3.04%
Total Revenue	\$ 10,920,510.00	\$ -	\$ 5,429,406.86	\$ 5,491,103.14	49.72%

TOWN OF PEMBROKE PARK (1PBPF)
GL Budget Performance
Revenue and Expense
Percentage Used
From 10/1/2019 to 12/31/2019

Description	Budget	Encumbered	Actual	Remaining	Percent
Salaries	210,000.00	0.00	52,500.00	157,500.00	25.00%
FICA Taxes Expense	16,065.00	0.00	3,642.51	12,422.49	22.67%
Employer Contribution Retirement Fund	21,964.00	0.00	0.00	21,964.00	0.00%
Group Insurance Health	49,843.00	0.00	9,968.64	39,874.36	20.00%
Dental/Vision Insurance	9,889.00	0.00	3,296.48	6,592.52	33.33%
Life Insurance (Standard Insur.Co.)	3,895.00	0.00	1,247.51	2,647.49	32.03%
Long Term Care (John Hancock Co.)	8,693.00	0.00	1,918.24	6,774.76	22.07%
Life Insurance (John Hancock VUL)	5,082.00	0.00	2,431.56	2,650.44	47.85%
Workers' Compensation	412.00	0.00	205.41	206.59	49.86%
Travel	14,000.00	0.00	2,634.55	11,365.45	18.82%
Cell Phone	5,000.00	0.00	1,139.17	3,860.83	22.78%
Insurance - Property & Liability	682.00	0.00	342.55	339.45	50.23%
Business Meetings	5,000.00	0.00	264.32	4,735.68	5.29%
Misc. Charges	3,000.00	0.00	241.50	2,758.50	8.05%
Memberships	3,700.00	0.00	3,884.80	(184.80)	104.99%
Education and Training	2,500.00	0.00	0.00	2,500.00	0.00%
Election Services	15,000.00	0.00	0.00	15,000.00	0.00%
Total Expense Mayor & Commission Department	\$ 374,725.00	\$ -	\$ 83,717.24	\$ 291,007.76	22.34%

TOWN OF PEMBROKE PARK (1PBPF)
GL Budget Performance
Revenue and Expense
Percentage Used
From 10/1/2019 to 12/31/2019

Description	Budget	Encumbered	Actual	Remaining	Percent
Full Time Salaries	668,499.00	0.00	141,816.95	526,682.05	21.21%
Overtime	1,500.00	0.00	4,186.75	(2,686.75)	279.12%
FICA Taxes Expense	56,196.00	0.00	10,629.66	45,566.34	18.92%
Employee Retirement Expense	96,813.00	0.00	24,807.87	72,005.13	25.62%
Group Insurance	117,132.00	0.00	26,958.68	90,173.32	23.02%
Dental/Vision Insurance	19,501.00	0.00	3,597.64	15,903.36	18.45%
Life Insurance (Standard Insur.Co.)	12,937.00	0.00	3,052.79	9,884.21	23.60%
Long Term Care (John Hancock Co.)	686.00	0.00	374.63	311.37	54.61%
Life Insurance (John Hancock VUL)	18,544.00	0.00	2,469.21	16,074.79	13.32%
Workers' Compensation	1,232.00	0.00	616.26	615.74	50.02%
Town Hall-Janitorial Services	2,611.00	0.00	652.71	1,958.29	25.00%
Contractual Services	13,800.00	0.00	2,647.28	11,152.72	19.18%
Contractual Services - Professional Services	81,000.00	0.00	17,612.72	63,387.28	21.74%
Travel	5,000.00	0.00	857.23	4,142.77	17.14%
Cellular Phones	1,750.00	0.00	534.75	1,215.25	30.56%
Lease Expense - Vehicles	18,000.00	0.00	4,500.00	13,500.00	25.00%
Lease Expense-Copy Machine	6,000.00	0.00	1,527.64	4,472.36	25.46%
General Liability - Property Insurance	4,738.00	0.00	2,430.95	2,307.05	51.31%
Misc. Maintenance - Car & Buildings	1,800.00	0.00	0.00	1,800.00	0.00%
Printing	2,000.00	0.00	374.00	1,626.00	18.70%
Misc. Charges	5,000.00	0.00	3,562.38	1,437.62	71.25%
Business Meetings/Meals	500.00	0.00	0.00	500.00	0.00%
Office Supplies	7,000.00	0.00	1,732.71	5,267.29	24.75%
Vehicle Expense - Gasoline	2,000.00	0.00	20.66	1,979.34	1.03%
Memberships/Subscriptions	5,300.00	0.00	1,357.10	3,942.90	25.61%
Education & Training, Tuition Assistance	10,000.00	0.00	0.00	10,000.00	0.00%
Education & Training, Registration/Books	1,000.00	0.00	642.00	358.00	64.20%
Total Expense Administration Department	\$ 1,160,539.00	\$ -	\$ 256,962.57	\$ 903,576.43	22.14%

TOWN OF PEMBROKE PARK (1PBPF)
GL Budget Performance
Revenue and Expense
Percentage Used
From 10/1/2019 to 12/31/2019

Description	Budget	Encumbered	Actual	Remaining	Percent
Salaries	311,434.00	0.00	52,834.96	258,599.04	16.97%
Overtime	2,000.00	0.00	317.87	1,682.13	15.89%
FICA Taxes Expense	23,825.00	0.00	4,039.62	19,785.38	16.96%
Employee Retirement Expense	44,168.00	0.00	8,443.62	35,724.38	19.12%
Group Insurance	39,875.00	0.00	9,968.64	29,906.36	25.00%
Dental/Vision Insurance	7,415.00	0.00	1,646.56	5,768.44	22.21%
Life Insurance (Standard Insur.Co.)	5,693.00	0.00	1,436.96	4,256.04	25.24%
Life Insurance (John Hancock VUL)	4,696.00	0.00	479.25	4,216.75	10.21%
Workers' Compensation	410.00	0.00	205.42	204.58	50.10%
Recurring Audit Costs	45,000.00	0.00	0.00	45,000.00	0.00%
Contractual Service	4,611.00	0.00	652.71	3,958.29	14.16%
Contractual Services-Software Maint Fees	4,000.00	0.00	0.00	4,000.00	0.00%
Travel	2,000.00	0.00	0.00	2,000.00	0.00%
Cellular Phones	700.00	0.00	212.07	487.93	30.30%
Lease Expense-Copiers	2,000.00	0.00	836.23	1,163.77	41.81%
General Liability - Property Insurance	2,428.00	0.00	1,276.07	1,151.93	52.56%
Maintenance & Repair	500.00	0.00	0.00	500.00	0.00%
Printing and Forms	1,000.00	0.00	240.00	760.00	24.00%
Business Meetings/Meals	500.00	0.00	0.00	500.00	0.00%
Misc. Charges	500.00	0.00	22.50	477.50	4.50%
Office Supplies	2,000.00	0.00	564.52	1,435.48	28.23%
Memberships	1,000.00	0.00	92.55	907.45	9.26%
Education & Training-Registration/Books	1,000.00	0.00	0.00	1,000.00	0.00%
Total Expense Finance Department	\$ 506,755.00	\$ -	\$ 83,269.55	\$ 423,485.45	16.43%

TOWN OF PEMBROKE PARK (1PBPF)
GL Budget Performance
Revenue and Expense
Percentage Used
From 10/1/2019 to 12/31/2019

Description	Budget	Encumbered	Actual	Remaining	Percent
Misc. Reimbursable Expense	10,000.00	0.00	3,306.00	6,694.00	33.06%
Contractual Services-Legal-Retainer	100,000.00	0.00	24,999.99	75,000.01	25.00%
Contractual Services-Legal-Non Retainer	100,000.00	0.00	9,770.90	90,229.10	9.77%
Travel	0.00	0.00	0.00	0.00	#DIV/0!
Advertising	7,500.00	0.00	0.00	7,500.00	0.00%
Total Expense Legal Department	\$ 217,500.00	\$ -	\$ 38,076.89	\$ 179,423.11	17.51%
Reimbursable Expense	50,000.00	0.00	8,305.10	41,694.90	16.61%
Contractual Services-Planning	200,000.00	0.00	38,278.47	161,721.53	19.14%
Contractual Services-Legis Svcs Planning	10,000.00	0.00	1,666.66	8,333.34	16.67%
Board Expenses - Planning & Zoning	1,000.00	0.00	150.00	850.00	15.00%
Total Expense Comprehensive Planning Dept.	\$ 261,000.00	\$ -	\$ 48,400.23	\$ 212,599.77	18.54%
Various Contractual Services	32,000.00	0.00	8,008.44	23,991.56	25.03%
Contractual Svcs-Town Hall-Pest Control	3,720.00	0.00	238.36	3,481.64	6.41%
Contractual Svc-Computer Related Service	98,000.00	0.00	22,587.00	75,413.00	23.05%
Telephone Cost - Cellular	3,000.00	0.00	234.29	2,765.71	7.81%
Town Hall Line Charge/Internet Connection	13,200.00	0.00	3,212.33	9,987.67	24.34%
Postage-Shipping-Fed Express	3,500.00	0.00	2,557.54	942.46	73.07%
Electricity-Town Hall	38,000.00	0.00	8,238.03	29,761.97	21.68%
Water-Town Hall	5,000.00	0.00	162.11	4,837.89	3.24%
Lease Expense-Copy Machine and Other	900.00	0.00	213.78	686.22	23.75%
Insurance Expense - General Liability/Prop.	2,642.00	0.00	1,412.25	1,229.75	53.45%
Maintenance & Repair Car Bldg & Equipmnt	15,000.00	0.00	2,609.38	12,390.62	17.40%
Maintenance and Repair-3RD FLOOR	2,500.00	0.00	0.00	2,500.00	0.00%
Donations	15,000.00	0.00	0.00	15,000.00	0.00%
Lobbying Expenses	134,000.00	0.00	14,333.32	119,666.68	10.70%
Misc Charges	48,000.00	0.00	12,582.39	35,417.61	26.21%
Misc. Market Supplies/Office Supplies	4,000.00	0.00	506.44	3,493.56	12.66%
Total Expense Non - Departmental General Gov't	418,462.00	0.00	76,895.66	341,566.34	18.38%

TOWN OF PEMBROKE PARK (1PBPF)
 GL Budget Performance
 Revenue and Expense
 Percentage Used
 From 10/1/2019 to 12/31/2019

<u>Description</u>	<u>Budget</u>	<u>Encumbered</u>	<u>Actual</u>	<u>Remaining</u>	<u>Percent</u>
Contractual Services-Law Enforcement	3,272,014.00	0.00	817,648.50	2,454,365.50	24.99%
LLETTF - Explorer Program	10,000.00	0.00	0.00	10,000.00	0.00%
BSO - Traffic Enforcement	5,000.00	0.00	0.00	5,000.00	0.00%
LLETTF Town Hall Security	40,000.00	0.00	0.00	40,000.00	0.00%
Total Law Enforcement	3,327,014.00	0.00	817,648.50	2,509,365.50	24.58%
Contractual Services-Fire Rescue	3,205,828.00	0.00	801,456.90	2,404,371.10	25.00%
Total Fire Department	3,205,828.00	0.00	801,456.90	2,404,371.10	25.00%

TOWN OF PEMBROKE PARK (1PBPF)
GL Budget Performance
Revenue and Expense
Percentage Used
From 10/1/2019 to 12/31/2019

Description	Budget	Encumbered	Actual	Remaining	Percent
100 - Building Department					
Building Permits	318,150.00	0.00	55,063.49	263,086.51	17.31%
Building Permit - Reinspection Fee	7,875.00	0.00	3,750.00	4,125.00	47.62%
Building Dept. Reinstatement Fee	5,555.00	0.00	200.00	5,355.00	3.60%
Building Inspection Fee	34,100.00	0.00	7,675.00	26,425.00	22.51%
Electrical Permits	34,715.00	0.00	7,433.45	27,281.55	21.41%
Electrical Permit-Reinspection Fee	4,850.00	0.00	225.00	4,625.00	4.64%
Electrical Inspection Fee	8,585.00	0.00	3,250.00	5,335.00	37.86%
Mechanical Permits	28,150.00	0.00	15,027.77	13,122.23	53.38%
Mechanical Permit-Reinspection Fee	500.00	0.00	600.00	(100.00)	120.00%
Mechanical Inspection Fee	3,385.00	0.00	950.00	2,435.00	28.06%
Plumbing Permits	44,450.00	0.00	4,710.17	39,739.83	10.60%
Plumbing Permit Reinspection Fee	760.00	0.00	525.00	235.00	69.08%
Plumbing Inspection Fee	2,830.00	0.00	1,050.00	1,780.00	37.10%
Fire Inspection Fees Permits	28,500.00	0.00	0.00	28,500.00	0.00%
Fire Reinspection Fee	59,000.00	0.00	9,774.50	49,225.50	16.57%
Zoning & Variance & Site Plan Fees	30,000.00	0.00	9,230.00	20,770.00	30.77%
Engineering-Planning Services	30,000.00	0.00	0.00	30,000.00	0.00%
Radon Fees - 10% Restricted for Education	4,500.00	0.00	849.23	3,650.77	18.87%
Plan Review	68,680.00	0.00	21,135.00	47,545.00	30.77%
Processing Fee	52,520.00	0.00	17,500.00	35,020.00	33.32%
Certificate of Occupany Fee	5,050.00	0.00	164.75	4,885.25	3.26%
Certificate of Completion	34,350.00	0.00	9,977.83	24,372.17	29.05%
Code Enforcement Fines	30,000.00	0.00	0.00	30,000.00	0.00%
Other Revenue Building Department	5,000.00	0.00	193.25	4,806.75	3.87%
Total Revenue - Building Department	841,505.00	0.00	169,284.44	672,220.56	20.12%
Full Time Salaries	212,441.00	0.00	37,925.48	174,515.52	17.85%
Overtime	4,000.00	0.00	741.83	3,258.17	18.55%
FICA Taxes Expense	16,252.00	0.00	2,944.79	13,307.21	18.12%
Employee Retirement Expense	33,942.00	0.00	5,235.03	28,706.97	15.42%
Group Insurance	29,906.00	0.00	6,645.76	23,260.24	22.22%
Dental/Vision Insurance	3,794.00	0.00	439.68	3,354.32	11.59%
Life Insurance (Standard Insur.Co.)	3,906.00	0.00	733.56	3,172.44	18.78%
Life Insurance (John Hancock VUL)	3,420.00	0.00	480.00	2,940.00	14.04%
Workers' Compensation	1,643.00	0.00	821.68	821.32	50.01%
Contractual Service-Town Hall-Janitorial	2,611.00	0.00	652.71	1,958.29	25.00%
Contractual Services-Software Maint Fees	0.00	0.00	0.00	0.00	#DIV/0!
Contractual Services-Bldg Dept Elect	34,000.00	0.00	5,487.50	28,512.50	16.14%
Contractual Services-Bldg Dept Plumb	15,000.00	0.00	2,850.00	12,150.00	19.00%
Contractual Services-Bldg Dept Mech	16,000.00	0.00	2,775.00	13,225.00	17.34%
Contractual Services-Bldg Dept Structural	0.00	0.00	0.00	0.00	#DIV/0!
Contractual Services-User Fees Ink Force	6,000.00	0.00	1,000.00	5,000.00	16.67%
Travel	1,000.00	0.00	0.00	1,000.00	0.00%
Cell Phone	3,800.00	0.00	340.24	3,459.76	8.95%
Lease Expense-Copier	3,600.00	0.00	253.08	3,346.92	7.03%
Insurance - Property & Liability	6,203.00	0.00	3,163.67	3,039.33	51.00%
Maintenance & Repair Car Bldg & Equipmt.	1,000.00	0.00	0.00	1,000.00	0.00%
Printing & Forms	1,000.00	0.00	99.00	901.00	9.90%
Misc. Charges	1,000.00	0.00	0.00	1,000.00	0.00%
Office Supplies	3,000.00	0.00	532.41	2,467.59	17.75%
Uniforms	500.00	0.00	487.00	13.00	97.40%
Vehicle Expense-Gasoline Costs	1,000.00	0.00	29.95	970.05	3.00%
Memberships/Subscription	500.00	0.00	0.00	500.00	0.00%
Education & Training-Registration/Books	1,000.00	0.00	539.00	461.00	53.90%
Total Building Department	\$ 406,518.00	\$ -	\$ 74,177.37	\$ 332,340.63	18.25%

TOWN OF PEMBROKE PARK (1PBPF)
GL Budget Performance
Revenue and Expense
Percentage Used
From 10/1/2019 to 12/31/2019

<u>Description</u>	<u>Budget</u>	<u>Encumbered</u>	<u>Actual</u>	<u>Remaining</u>	<u>Percent</u>
Full Time Salaries	158,079.00	0.00	28,568.98	129,510.02	18.07%
Overtime	2,000.00	0.00	232.68	1,767.32	11.63%
FICA Taxes Expense	12,093.00	0.00	2,130.44	9,962.56	17.62%
Employee Retirement Expense	22,564.00	0.00	5,597.19	16,966.81	24.81%
Group Insurance	32,398.00	0.00	5,607.36	26,790.64	17.31%
Dental/Vision Insurance	6,061.00	0.00	1,195.24	4,865.76	19.72%
Life Insurance (Standard Insur.Co.)	2,914.00	0.00	774.95	2,139.05	26.59%
Long Term Care (John Hancock Co.)	229.00	0.00	200.83	28.17	87.70%
Life Insurance (John Hancock VUL)	2,790.00	0.00	322.50	2,467.50	11.56%
Workers' Compensation	1,642.00	0.00	821.68	820.32	50.04%
Town Hall-Janitorial	2,611.00	0.00	652.71	1,958.29	25.00%
Contractual Services	5,400.00	0.00	300.00	5,100.00	5.56%
Travel - Hotel, Airfare, Mileage, Tolls & Meals	2,500.00	0.00	39.97	2,460.03	1.60%
Cell Phones	3,000.00	0.00	289.25	2,710.75	9.64%
Lease Expense- Copier	1,000.00	0.00	253.08	746.92	25.31%
Insurance - Property & Liability	5,375.00	0.00	2,749.55	2,625.45	51.15%
Printing and Forms	1,300.00	0.00	0.00	1,300.00	0.00%
Misc. Charges	1,500.00	0.00	0.00	1,500.00	0.00%
Office Supplies	4,500.00	0.00	14.50	4,485.50	0.32%
Uniform Expense	800.00	0.00	50.62	749.38	6.33%
Vehicle Expense-Gasoline	3,000.00	0.00	119.58	2,880.42	3.99%
Vehicle Expense-Maintenance & Repair	1,000.00	0.00	0.00	1,000.00	0.00%
Board Expenses-Code & P&Z Boards	4,635.00	0.00	300.00	4,335.00	6.47%
Memberships	625.00	0.00	100.00	525.00	16.00%
Education & Training - Other	3,000.00	0.00	445.00	2,555.00	14.83%
Total Code Enforcement	\$ 281,016.00	\$ -	\$ 50,766.11	\$ 230,249.89	18.07%

TOWN OF PEMBROKE PARK (1PBPF)
GL Budget Performance
Revenue and Expense
Percentage Used
From 10/1/2019 to 12/31/2019

Description	Budget	Encumbered	Actual	Remaining	Percent
Full Time Employee Salaries	189,724.00	0.00	43,033.64	146,690.36	22.68%
Overtime	3,500.00	0.00	1,723.45	1,776.55	49.24%
FICA Taxes Expense	14,514.00	0.00	3,322.86	11,191.14	22.89%
Employee Retirement Expense	20,246.00	0.00	4,817.74	15,428.26	23.80%
Group Insurance	39,875.00	0.00	9,968.64	29,906.36	25.00%
Dental/Vision Insurance	7,392.00	0.00	2,464.08	4,927.92	33.33%
Life Insurance (Standard Insur.Co.)	3,506.00	0.00	1,171.72	2,334.28	33.42%
Long Term Care (John Hancock Co.)	291.00	0.00	413.56	(122.56)	142.12%
Life Insurance (John Hancock VUL)	4,733.00	0.00	1,333.17	3,399.83	28.17%
Workers' Compensation	6,983.00	0.00	3,492.14	3,490.86	50.01%
Town Hall Janitorial	2,611.00	0.00	652.74	1,958.26	25.00%
Travel	1,000.00	0.00	0.00	1,000.00	0.00%
Cellular Phones	2,400.00	0.00	378.82	2,021.18	15.78%
Town Hall Line Charge/Internet Connection	700.00	0.00	0.00	700.00	0.00%
Electricity-Outdoor Lighting	32,000.00	0.00	7,022.62	24,977.38	21.95%
Water-Public Works	2,000.00	0.00	119.16	1,880.84	5.96%
Rental Expense-Equipment Copier	3,600.00	0.00	446.71	3,153.29	12.41%
Insurance Expense Prop - General Liability	23,805.00	0.00	11,964.43	11,840.57	50.26%
Maintenance & Repair Car Bldg & Equipmnt	30,000.00	0.00	7,038.09	22,961.91	23.46%
Misc. Charges	15,000.00	0.00	1,048.31	13,951.69	6.99%
Office Supplies	1,500.00	0.00	283.68	1,216.32	18.91%
Uniform Expense	1,800.00	0.00	219.45	1,580.55	12.19%
Vehicle Expense-Gasoline	6,000.00	0.00	1,583.44	4,416.56	26.39%
Memberships/Subscriptions & Dues	1,000.00	0.00	31.25	968.75	3.13%
Education & Training-Registration/Books	1,500.00	0.00	150.00	1,350.00	10.00%
Total Roads & Streets Department	\$ 415,680.00	\$ -	\$ 102,679.70	\$ 313,000.30	24.70%

TOWN OF PEMBROKE PARK (1PBPF)
GL Budget Performance
Revenue and Expense
Percentage Used
From 10/1/2019 to 12/31/2019

Description	Budget	Encumbered	Actual	Remaining	Percent
Full Time Salaries	251,461.00	0.00	41,437.37	210,023.63	16.48%
Overtime	15,000.00	0.00	7,619.66	7,380.34	50.80%
FICA Taxes Expense	19,237.00	0.00	3,738.75	15,498.25	19.44%
Employee Retirement Expense	21,299.00	0.00	4,213.71	17,085.29	19.78%
Group Insurance	49,843.00	0.00	13,291.52	36,551.48	26.67%
Dental/Vision Insurance	10,559.00	0.00	2,694.72	7,864.28	25.52%
Life Insurance (Standard Insur.Co.)	4,664.00	0.00	1,150.32	3,513.68	24.66%
Life Insurance (John Hancock VUL)	5,449.00	0.00	987.24	4,461.76	18.12%
Workers' Compensation	5,752.00	0.00	2,875.88	2,876.12	50.00%
Contractual Services	1,700.00	0.00	452.64	1,247.36	26.63%
Travel- Hotel, Airfare, Milage, Tolls & Meals	400.00	0.00	0.00	400.00	0.00%
Cellular Phones & Beepers	1,500.00	0.00	198.76	1,301.24	13.25%
Phone Line- Behan Park	3,200.00	0.00	776.31	2,423.69	24.26%
Phone Line- Oglesby Preserve	1,200.00	0.00	173.79	1,026.21	14.48%
Electricity	15,000.00	0.00	3,591.32	11,408.68	23.94%
Water Charges	3,000.00	0.00	958.34	2,041.66	31.94%
Insurance - Property & Liability	13,000.00	0.00	6,556.83	6,443.17	50.44%
Maintenance & Repair Car Bldg & Equipmt.	25,000.00	0.00	8,157.18	16,842.82	32.63%
Office Supplies	400.00	0.00	81.72	318.28	20.43%
Uniform Expense	2,000.00	0.00	221.81	1,778.19	11.09%
Misc. Charges	15,000.00	0.00	745.67	14,254.33	4.97%
Gasoline Costs	4,500.00	0.00	747.51	3,752.49	16.61%
Membership, Dues & Subscription	900.00	0.00	0.00	900.00	0.00%
Education & Training-Registration/Books	1,500.00	0.00	150.00	1,350.00	10.00%
Pembroke Park Health Fair Festival	10,000.00	0.00	9,916.83	83.17	99.17%
Pembroke Park- Egg Hunt	6,000.00	0.00	0.00	6,000.00	0.00%
Pembroke Park- Toy Drive	4,000.00	0.00	900.00	3,100.00	22.50%
Pembroke Park- Turkey Drive	6,000.00	0.00	6,440.44	(440.44)	107.34%
Community Garden	5,000.00	0.00	1,520.10	3,479.90	30.40%
Maculele Miami Brazalian Arts Institute	2,000.00	0.00	0.00	2,000.00	0.00%
Relay for Life Event	2,000.00	0.00	0.00	2,000.00	0.00%
School Supply Drive	3,500.00	0.00	0.00	3,500.00	0.00%
Church of Christ	1,500.00	0.00	0.00	1,500.00	0.00%
Newsletter Mailings	10,000.00	0.00	0.00	10,000.00	0.00%
60th Anniversary Celebration	25,000.00	0.00	0.00	25,000.00	0.00%
Food Distribution Farm Share	2,000.00	0.00	0.00	2,000.00	0.00%
Holiday Party	4,500.00	0.00	(70.00)	4,570.00	-1.56%
Pet Fair	5,000.00	0.00	0.00	5,000.00	0.00%
Little Library Dispensers	2,000.00	0.00	0.00	2,000.00	0.00%
Halloween Spectacular Event	2,500.00	0.00	3,163.19	(663.19)	126.53%
Club Richelieu	1,000.00	0.00	0.00	1,000.00	0.00%
Promotions for All Community Events	7,500.00	0.00	0.00	7,500.00	0.00%
Walk A Thon	1,000.00	0.00	0.00	1,000.00	0.00%
Fl. Intl. Trade & Commission Expo (FITCE)	2,000.00	0.00	618.63	1,381.37	30.93%
Focal Point - Walk a thon	1,000.00	0.00	0.00	1,000.00	0.00%
One Blood	250.00	0.00	0.00	250.00	0.00%
Total Parks Department	575,314.00	0.00	123,310.24	452,003.76	21.43%
Machinery and Equipment	60,700.00	0.00	0.00	60,700.00	0.00%
Equipment, Security, Holiday Deco (+250)	6,000.00	0.00	561.56	5,438.44	9.36%
Community Garden - Irrigation System	8,000.00	0.00	0.00	8,000.00	0.00%
Park Rec - Concrete Slab	4,000.00	0.00	0.00	4,000.00	0.00%
Fire & EMS Study Project # 9075	40,000.00	0.00	0.00	40,000.00	0.00%
Municipal Complex Conceptual Design Project #9076	79,110.00	0.00	0.00	79,110.00	0.00%
Town all Restroom Improvements	20,000.00	0.00	0.00	20,000.00	0.00%
TownHall Hardening Project # 9078	684,750.00	0.00	0.00	684,750.00	0.00%
Hardware & Software Replacement	226,000.00	0.00	29,066.77	196,933.23	12.86%
Machinery and Equipment	10,000.00	0.00	0.00	10,000.00	0.00%
Vehicle Purchase	25,000.00	0.00	0.00	25,000.00	0.00%
Capital Outlay-Machinery and Equipment	5,000.00	0.00	0.00	5,000.00	0.00%
Machinery & Equipment (over \$250.00)	2,500.00	0.00	0.00	2,500.00	0.00%
Vehicle Purchase	26,000.00	0.00	0.00	26,000.00	0.00%
Machinery and Equipment	63,850.00	0.00	0.00	63,850.00	0.00%
Total Capital Outlay & Equipment	1,260,910.00	0.00	29,628.33	1,231,281.67	22.22%
44 Year CDBG Tot Lot Project # 9078	66,672.00			66,672.00	0.00%
45 Year CDBG Tot Lot OlgesbyProject	105,000.00	0.00	0.00	105,000.00	0.00%
Total Capital Projects	171,672.00	0.00	0.00	171,672.00	0.00%
Total Expenditures - General Fund	\$ 12,582,933.00		\$ 2,586,989.29	\$ 9,995,943.71	20.56%

TOWN OF PEMBROKE PARK (1PBPF)
GL Budget Performance
Revenue and Expense
Percentage Used
From 10/1/2019 to 12/31/2019

Description	Budget	Encumbered	Actual	Remaining	Percent
400 - SEWER ENTERPRISE FUND					
Sewer Service Charges	2,680,000.00	0.00	695,948.90	1,984,051.10	25.97%
Fixture Charges	75,000.00	0.00	19,151.09	55,848.91	25.53%
Sewer Hookup Fees	10,000.00	0.00	1,500.00	8,500.00	15.00%
Interest - Revenue- LGIP	20,000.00	0.00	0.00	20,000.00	0.00%
Impact Fee Physical Environment	177,589.00	0.00	0.00	177,589.00	0.00%
Other Miscellaneous Revenue	0.00	0.00	0.00	0.00	#DIV/0!
Total Revenue - Sewer Fund	2,962,589.00	0.00	716,599.99	2,245,989.01	24.19%
Regular Full Time Salary	399,259.00	0.00	79,991.07	325,120.61	20.03%
Overtime	10,000.00	0.00	1,722.46	8,277.54	17.22%
FICA Taxes	30,543.00	0.00	6,015.39	24,527.61	19.69%
Employee Retirement Expense	46,346.00	0.00	9,921.80	36,424.20	21.41%
Group Insurance - Health	59,812.00	0.00	18,275.84	41,536.16	30.56%
Group Insurance - Dental & Vision	8,042.00	0.00	2,268.08	5,773.92	28.20%
Group Life Insurance (SIC)	6,934.00	0.00	2,174.26	4,759.74	31.36%
Long Term Care Insurance (JHC)	873.00	0.00	728.67	144.33	83.47%
Life Insurance - JHC VUL	7,511.00	0.00	1,690.32	5,820.68	22.50%
Workers' Compensation	13,969.00	0.00	6,984.28	6,984.72	50.00%
Reimbursable Expenses-Site Plan	0.00	0.00	0.00	0.00	#DIV/0!
Professional Services-Engineering	2,000.00	0.00	0.00	2,000.00	0.00%
Retainer	2,000.00	0.00	0.00	2,000.00	0.00%
Sewer Maintenance & Treatment - Hollywood	1,000,000.00	0.00	73,217.38	926,782.62	7.32%
Misc. Contractual Services-Sewer Department	20,000.00	0.00	3,443.97	16,556.03	17.22%
Travel	2,000.00	0.00	0.00	2,000.00	0.00%
Cellular Phones/Beepers	3,500.00	0.00	419.12	3,080.88	11.97%
Telephone Lines	0.00	0.00	0.00	0.00	#DIV/0!
Electricity-Sewer Pumps	35,000.00	0.00	7,284.90	27,715.10	20.81%
Water-Public Works	20,000.00	0.00	5,703.34	14,296.66	28.52%
Insurance - Property & Liability FLC	37,516.00	0.00	19,191.39	18,324.61	51.16%
Maintenance-Lift Stations	150,000.00	0.00	11,916.88	138,083.12	7.94%
Maintenance & Repair Car Bldg & Equipmt.	80,000.00	0.00	793.74	79,206.26	0.99%
Misc. Charges	20,000.00	0.00	4,602.49	15,397.51	23.01%
Operating Supplies-Uniform Expense	1,500.00	0.00	134.39	1,365.61	8.96%
Vehicle Expense-Gasoline	6,000.00	0.00	827.01	5,172.99	13.78%
Memberships	2,000.00	0.00	98.75	1,901.25	4.94%
Education & Training-Registration/Books	2,500.00	0.00	150.00	2,350.00	6.00%
Administrative Services	410,000.00	0.00	0.00	410,000.00	0.00%
New Sewer Truck	30,000.00	0.00	0.00	30,000.00	0.00%
Master Plan Update	40,000.00	0.00	0.00	40,000.00	0.00%
Debt Service-Principal Payment	37,000.00	0.00	9,250.02	27,749.98	25.00%
Debt Service- Sinking Fund Interest	91,350.00	0.00	22,837.50	68,512.50	25.00%
Debt Service Reserve Account	12,912.00	0.00	3,228.00	9,684.00	25.00%
Debt Service S/T Assets Reserve	74,022.00	0.00	18,505.41	55,516.59	25.00%
Depreciation/Amortization Expense	300,000.00	0.00	0.00	300,000.00	0.00%
Total Sewer Fund Expenditures	2,962,589.00	0.00	311,376.46	2,657,065.22	10.51%

TOWN OF PEMBROKE PARK (1PBPF)
GL Budget Performance
Revenue and Expense
Percentage Used
From 10/1/2019 to 12/31/2019

Description	Budget	Encumbered	Actual	Remaining	Percent
401 - STORMWATER MANAGEMENT FUND					
Stormwater Management Utility Fees	1,440,000.00	0.00	351,253.26	1,088,746.74	24.39%
FEMA Grant	1,590,428.00	0.00	0.00	1,590,428.00	0.00%
Impact Fee Revenue-Physical Environment	<u>118,827.00</u>	<u>0.00</u>	<u>0.00</u>	<u>118,827.00</u>	<u>0.00%</u>
Total Stormwater Revenue	<u>3,149,255.00</u>	<u>0.00</u>	<u>351,253.26</u>	<u>2,798,001.74</u>	<u>11.15%</u>
Salaries	178,340.00	0.00	21,815.84	156,524.16	12.23%
Overtime	10,000.00	0.00	2,962.45	7,037.55	29.62%
FICA Taxes	13,643.00	0.00	1,885.67	11,757.33	13.82%
Employee Retirement Expense	15,105.00	0.00	2,132.71	12,972.29	14.12%
Group Insurance - Health	29,906.00	0.00	4,984.32	24,921.68	16.67%
Group Insurance - Dental & Vision	6,517.00	0.00	934.88	5,582.12	14.35%
Group Life Insurance - SIC	2,877.00	0.00	596.21	2,280.79	20.72%
Life Insurance - JHC VUL	4,530.00	0.00	420.00	4,110.00	9.27%
Workers' Compensation	9,038.00	0.00	4,519.24	4,518.76	50.00%
Legal/Non Retainer	4,000.00	0.00	0.00	4,000.00	0.00%
Engineering	5,000.00	0.00	0.00	5,000.00	0.00%
Professional Services	5,000.00	0.00	0.00	5,000.00	0.00%
Cell Phones/Beepers	650.00	0.00	117.74	532.26	18.11%
Electricity-Drainage Pumps	25,000.00	0.00	3,472.49	21,527.51	13.89%
Insurance Expense FLC	2,500.00	0.00	0.00	2,500.00	0.00%
Insurance - Prop & General Liability	32,825.00	0.00	17,062.65	15,762.35	51.98%
Maintenance & Repair Cars, Building & Other	50,000.00	0.00	11,855.27	38,144.73	23.71%
Misc. Charges	15,000.00	0.00	2,305.29	12,694.71	15.37%
Uniform Expense	500.00	0.00	111.12	388.88	22.22%
Memberships/Subscriptions and Dues	600.00	0.00	500.00	100.00	83.33%
Education & Training, Registration, Books	2,500.00	0.00	0.00	2,500.00	0.00%
Administrative Services GF Cost Allocation	210,000.00	0.00	0.00	210,000.00	0.00%
Machinery and Equipment New Stormwater Truck	30,000.00	0.00	0.00	30,000.00	0.00%
Depreciation Expense	500,000.00	0.00	0.00	500,000.00	0.00%
County Line Stormwater & Sidewalk Project # 3353	150,000.00	0.00	0.00	150,000.00	0.00%
John P. Lyons Phase II Engineering & Design #3354	912,350.00	0.00	0.00	912,350.00	0.00%
S.W. 25th St. Stormwater Improvement Phase II #3355	<u>1,208,220.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,208,220.00</u>	<u>0.00%</u>
Total Stormwater Expenditures	<u>3,424,101.00</u>	<u>0.00</u>	<u>75,675.88</u>	<u>3,348,425.12</u>	<u>2.21%</u>
Total Revenue - ALL FUNDS	\$ 17,873,859.00		\$ 6,666,544.55	\$ 11,207,314.45	37.30%
Total Expenditures - ALL FUNDS	\$ 18,969,623.00		\$ 2,974,041.63	\$ 16,001,434.05	15.68%

1/2/2020

Treasury Information Report: Express Balance Report



Express Balance Report

Standard Express Balance Report

As of 12/31/2019

Company: TOWN OF PEMBROKE PARK

User: Harry Taubenfeld

01/02/2020 08:21 AM ET

Commercial Electronic Office®

Treasury Information Reporting

Note: Intraday information subject to change

Summary Section

Account Number	Account Name	Previous Day Balances		Intraday Balance	
		Closing Ledger Balance	Closing Collected Balance	Opening Available Balance	Current Available Balance
Account Balances for <u>2000037266284</u>	121000248 WELLS FARGO BANK, N.A. INVESTMENT	77,210.37	77,210.37	77,210.37	77,210.37
Account Balances for <u>2000044269847</u>	121000248 WELLS FARGO BANK, N.A. LOCAL LAW ENFORCEMENT	42,562.05	42,562.05	42,562.05	42,562.05
Account Balances for <u>2000044270179</u>	121000248 WELLS FARGO BANK, N.A. RESERVE	140,956.00	140,956.00	140,956.00	140,956.00
Account Balances for <u>2000044270182</u>	121000248 WELLS FARGO BANK, N.A. CONSTRUCTION	808,364.76	808,364.76	808,364.76	808,364.76
Account Balances for <u>2000044270195</u>	121000248 WELLS FARGO BANK, N.A. SINKING FUND	44,348.11	44,348.11	44,348.11	44,348.11
Account Balances for <u>2000143043498</u>	121000248 WELLS FARGO BANK, N.A. PAYROLL	77,322.34	77,322.34	77,322.34	66,208.06
Account Balances for <u>2000143043605</u>	121000248 WELLS FARGO BANK, N.A. OPERATING	785,979.03	785,979.03	785,979.03	785,979.03
Account Balances for <u>2000143044044</u>	121000248 WELLS FARGO BANK, N.A. DEPOSIT	8,594,814.66	8,594,814.66	8,594,814.66	8,595,513.65

Account Section

Currency: USD

Bank: 121000248

Account: 2000037266284(FL)

WELLS FARGO BANK, N.A.
INVESTMENT

Closing Ledger Balance	77,210.37	MTD Accrued Debit Interest	N/A
Closing Collected Balance	77,210.37	Total Credits	.00
Opening Available Balance	77,210.37	Total Debits	.00
Current Available Balance	77,210.37	Total Number Credits	0
MTD Accrued Credit Interest	N/A	Total Number Debits	0

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Currency: USD

Bank: 121000248

WELLS FARGO BANK, N.A.

<https://wellssuite.ceo.wellsfargo.com/timx/tirservice?KEY=232920&actionType=PleaseWait&channel=portal&reportid=1501&fileContentType=&childWi...> 1/3

1/2/2020

Treasury Information Report: Express Balance Report

Account: 2000044269847(FL)**LOCAL LAW ENFORCEMENT**

Closing Ledger Balance	42,562.05	MTD Accrued Debit Interest	N/A
Closing Collected Balance	42,562.05	Total Credits	.00
Opening Available Balance	42,562.05	Total Debits	.00
Current Available Balance	42,562.05	Total Number Credits	0
MTD Accrued Credit Interest	N/A	Total Number Debits	0

[Back To Top](#)**Currency:** USD**Bank:** 121000248**WELLS FARGO BANK, N.A.
RESERVE****Account:** 2000044270179(FL)

Closing Ledger Balance	140,956.00	MTD Accrued Debit Interest	N/A
Closing Collected Balance	140,956.00	Total Credits	.00
Opening Available Balance	140,956.00	Total Debits	.00
Current Available Balance	140,956.00	Total Number Credits	0
MTD Accrued Credit Interest	N/A	Total Number Debits	0

[Back To Top](#)**Currency:** USD**Bank:** 121000248**WELLS FARGO BANK, N.A.
CONSTRUCTION****Account:** 2000044270182(FL)

Closing Ledger Balance	808,364.76	MTD Accrued Debit Interest	N/A
Closing Collected Balance	808,364.76	Total Credits	.00
Opening Available Balance	808,364.76	Total Debits	.00
Current Available Balance	808,364.76	Total Number Credits	0
MTD Accrued Credit Interest	N/A	Total Number Debits	0

[Back To Top](#)**Currency:** USD**Bank:** 121000248**WELLS FARGO BANK, N.A.
SINKING FUND****Account:** 2000044270195(FL)

Closing Ledger Balance	44,348.11	MTD Accrued Debit Interest	N/A
Closing Collected Balance	44,348.11	Total Credits	.00
Opening Available Balance	44,348.11	Total Debits	.00
Current Available Balance	44,348.11	Total Number Credits	0
MTD Accrued Credit Interest	N/A	Total Number Debits	0

[Back To Top](#)**Currency:** USD**Bank:** 121000248**WELLS FARGO BANK, N.A.
PAYROLL****Account:** 2000143043498(FL)

Closing Ledger Balance	77,322.34	MTD Accrued Debit Interest	N/A
Closing Collected Balance	77,322.34	Total Credits	39,390.29
Opening Available Balance	77,322.34	Total Debits	.00
Current Available Balance	66,208.06	Total Number Credits	1
MTD Accrued Credit Interest	N/A	Total Number Debits	0

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1/2/2020

Treasury Information Report: Express Balance Report

Currency: USD**Bank:** 121000248**Account:** 2000143043605(FL)**WELLS FARGO BANK, N.A.
OPERATING**

Closing Ledger Balance	785,979.03	MTD Accrued Debit Interest	N/A
Closing Collected Balance	785,979.03	Total Credits	94,149.89
Opening Available Balance	785,979.03	Total Debits	512.00
Current Available Balance	785,979.03	Total Number Credits	1
MTD Accrued Credit Interest	N/A	Total Number Debits	2

[Back To Top](#)**Currency:** USD**Bank:** 121000248**Account:** 2000143044044(FL)**WELLS FARGO BANK, N.A.
DEPOSIT**

Closing Ledger Balance	8,594,814.66	MTD Accrued Debit Interest	N/A
Closing Collected Balance	8,594,814.66	Total Credits	355.75
Opening Available Balance	8,594,814.66	Total Debits	133,540.18
Current Available Balance	8,595,513.65	Total Number Credits	2
MTD Accrued Credit Interest	N/A	Total Number Debits	2

[Back To Top](#)**Currency:** USD**Bank:** 121000248

Closing Ledger Balance	10,571,557.32	MTD Accrued Debit Interest	N/A
Closing Collected Balance	10,571,557.32	Total Credits	133,895.93
Opening Available Balance	10,571,557.32	Total Debits	134,052.18
Current Available Balance	10,561,142.03	Total Number Credits	4
MTD Accrued Credit Interest	N/A	Total Number Debits	4

Grand Total For Currency: USD

Closing Ledger Balance	10,571,557.32	MTD Accrued Debit Interest	N/A
Closing Collected Balance	10,571,557.32	Total Credits	133,895.93
Opening Available Balance	10,571,557.32	Total Debits	134,052.18
Current Available Balance	10,561,142.03	Total Number Credits	4
MTD Accrued Credit Interest	N/A	Total Number Debits	4

---- END OF REPORT ----

Commercial Checking Acct Public Funds

Account number: **2000037266006** ■ December 1, 2019 - December 31, 2019 ■ Page 1 of 2

**WELLS
FARGO**

TOWN OF PEMBROKE PARK FLA
CAFETERIA PLAN ACCOUNT
3150 SW 52ND AVE
PEMBROKE PARK FL 33023-5413

Questions?

Call your Customer Service Officer or Client Services
1-800-AT WELLS (1-800-289-3557)
5:00 AM TO 6:00 PM Pacific Time Monday - Friday

Online: [wellsfargo.com](https://www.wellsfargo.com)

Write: Wells Fargo Bank, N.A. (182)
PO Box 63020
San Francisco, CA 94163

Account summary

Commercial Checking Acct Public Funds

Account number	Beginning balance	Total credits	Total debits	Ending balance
2000037266006	\$21,038.17	\$1,208.00	-\$2,332.64	\$19,913.53

Credits

Electronic deposits/bank credits

Effective date	Posted date	Amount	Transaction detail
	12/09	377.00	Desktop Check Deposit
	12/17	277.00	Desktop Check Deposit
	12/23	277.00	Desktop Check Deposit
	12/31	277.00	Desktop Check Deposit
		\$1,208.00	Total electronic deposits/bank credits
		\$1,208.00	Total credits

Debits

Electronic debits/bank debits

Effective date	Posted date	Amount	Transaction detail
	12/02	25.00	< Business to Business ACH Debit - Take Care By Wag Pdf 191128 Af05657 Town of Pembroke Park
	12/02	25.00	< Business to Business ACH Debit - Take Care By Wag Pdf 191127 Af05657 Town of Pembroke Park
	12/04	9.68	< Business to Business ACH Debit - Take Care By Wag Pdf 191202 Af05657 Town of Pembroke Park
	12/05	30.00	< Business to Business ACH Debit - Take Care By Wag Pdf 191203 Af05657 Town of Pembroke Park
	12/11	25.00	< Business to Business ACH Debit - Take Care By Wag Pdf 191209 Af05657 Town of Pembroke Park
	12/16	140.00	< Business to Business ACH Debit - Wageworks Receivable 191214 Inv1753674 Town of Pembroke Park

**Electronic debits/bank debits (continued)**

<i>Effective date</i>	<i>Posted date</i>	<i>Amount</i>	<i>Transaction detail</i>
12/18		1,035.00	< Business to Business ACH Debit - Take Care By Wag Pdf 191216 Af05657 Town of Pembroke Park
12/19		24.66	< Business to Business ACH Debit - Take Care By Wag Pdf 191217 Af05657 Town of Pembroke Park
12/24		1,000.32	< Business to Business ACH Debit - Take Care By Wag Pdf 191220 Af05657 Town of Pembroke Park
12/26		17.98	< Business to Business ACH Debit - Take Care By Wag Pdf 191223 Af05657 Town of Pembroke Park
		\$2,332.64	Total electronic debits/bank debits
		\$2,332.64	Total debits

< **Business to Business ACH:** If this is a business account, this transaction has a return time frame of one business day from post date. This time frame does not apply to consumer accounts.

Daily ledger balance summary

<i>Date</i>	<i>Balance</i>	<i>Date</i>	<i>Balance</i>	<i>Date</i>	<i>Balance</i>
11/30	21,038.17	12/11	21,300.49	12/23	20,654.83
12/02	20,988.17	12/16	21,160.49	12/24	19,654.51
12/04	20,978.49	12/17	21,437.49	12/26	19,636.53
12/05	20,948.49	12/18	20,402.49	12/31	19,913.53
12/09	21,325.49	12/19	20,377.83		
Average daily ledger balance		\$20,629.42			

PR Employee Leave Report (Detailed)

TOWN OF PEMBROKE PARK (1BPFD)

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Page 1

Sort by: Employee Number

Employee Number	Employee Name	Program	Status
10100	Manzerolle, Lucie M.	BLD-RF	ACTIVE

Attached Codes

Code	Description	Type	Current Rate	Apply	Accrued	Annual Limit	Next Accrual
PD	PERSONAL DAY	Other	1.0000	Per unit	0.0000	999,999.9999	0.0000
S1	Sick Leave Accrual	Sick	1.8462	Per period	96.0024	999,999.9999	0.0000
V2	Vacation Accrual 48-120 Months	Vacation	2.3080	Per period	120.0160	999,999.9999	0.0000

Leave Totals

Leave Type	Shelter Code	Accrued	Used	Remaining	Max. Remaining
Other		0.0000	9.5000	0.0000	9,999,999.9999
Sick		96.0024	16.7500	311.7524	9,999,999.9999
Vacation		120.0160	6.7500	259.4760	9,999,999.9999

Employee Number	Employee Name	Program	Status
10250	Malcolm, Teresa N.	BLD-RF	ACTIVE

Attached Codes

Code	Description	Type	Current Rate	Apply	Accrued	Annual Limit	Next Accrual
PD	PERSONAL DAY	Other	1.0000	Per unit	0.0000	999,999.9999	0.0000
S1	Sick Leave Accrual	Sick	1.8462	Per period	96.0024	999,999.9999	0.0000
V2	Vacation Accrual 48-120 Months	Vacation	2.3080	Per period	89.9860	999,999.9999	0.0000

Leave Totals

Leave Type	Shelter Code	Accrued	Used	Remaining	Max. Remaining
Other		0.0000	8.0000	0.2500	9,999,999.9999
Sick		96.0024	52.2500	59.1390	9,999,999.9999
Vacation		89.9860	10.0000	145.1826	9,999,999.9999

Employee Number	Employee Name	Program	Status
10360	Nunez, Miguel A.	BLD-RP	ACTIVE

Leave Totals

Leave Type	Shelter Code	Accrued	Used	Remaining	Max. Remaining
Other		0.0000	0.0000	0.0000	9,999,999.0000

Employee Number	Employee Name	Program	Status
10400	CLARK, JR, HOWARD P.	COM-ES	ACTIVE

Employee Number	Employee Name	Program	Status
10410	Jacobs, Geoffrey R.	COM-ES	ACTIVE

Employee Number	Employee Name	Program	Status
10420	Dieuveille, Reynold	COM-ES	ACTIVE

Employee Number	Employee Name	Program	Status
10600	COHEN, GEORGINA A.	COM-ES	ACTIVE

Employee Number	Employee Name	Program	Status
10701	DAY, ROBERT M.	SEF-RF	ACTIVE

Attached Codes

Code	Description	Type	Current Rate	Apply	Accrued	Annual Limit	Next Accrual
PD	PERSONAL DAY	Other	1.0000	Per unit	0.0000	999,999.9999	0.0000

PR Employee Leave Report (Detailed)

TOWN OF PEMBROKE PARK (1PBPFDD)

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Sort by: Employee Number

S1	Sick Leave Accrual	Sick	1.8462	Per period	96.0024	999,999.9999	0.0000
V2	Vacation Accrual 48-120 Months	Vacation	2.3080	Per period	120.0160	999,999.9999	0.0000

Leave Totals

Leave Type	Shelter Code	Accrued	Used	Remaining	Max. Remaining
Other		0.0000	8.0000	0.0000	9,999,999.9999
Sick		96.0024	100.0320	5.9828	9,999,999.9999
Vacation		120.0160	108.9680	128.8040	9,999,999.9999

Employee Number	Employee Name	Program	Status
11100	Muse-Salters, Agatha	ADM-RF	ACTIVE

Attached Codes

Code	Description	Type	Current Rate	Apply	Accrued	Annual Limit	Next Accrual
PD	PERSONAL DAY	Other	1.0000	Per unit	120.0000	999,999.9999	0.0000
S1	Sick Leave Accrual	Sick	1.8462	Per period	38.7702	999,999.9999	0.0000
V3	Vacation Accrual 120+ Months	Vacation	3.0770	Per period	64.6170	999,999.9999	0.0000

Leave Totals

Leave Type	Shelter Code	Accrued	Used	Remaining	Max. Remaining
Other		120.0000	72.0000	40.0000	9,999,999.0000
Sick		38.7702	0.0000	40.6164	9,999,999.0000
Vacation		64.6170	0.0000	227.6940	9,999,999.0000

Employee Number	Employee Name	Program	Status
11300	Daughtrey, Newall J.	ADM-RF	ACTIVE

Attached Codes

Code	Description	Type	Current Rate	Apply	Accrued	Annual Limit	Next Accrual
PD	PERSONAL DAY	Other	1.0000	Per unit	0.0000	999,999.9999	0.0000
S1	Sick Leave Accrual	Sick	1.8462	Per period	40.6164	999,999.9999	0.0000
V1	Vacation Accrual 0 - 48 Months	Vacation	1.5380	Per period	33.8360	999,999.9999	0.0000

Leave Totals

Leave Type	Shelter Code	Accrued	Used	Remaining	Max. Remaining
Other		0.0000	0.0000	0.0000	9,999,999.0000
Sick		40.6164	0.0000	42.4626	9,999,999.0000
Vacation		33.8360	0.0000	35.3740	9,999,999.0000

Employee Number	Employee Name	Program	Status
11400	Grooms, MICHELLE	ADM-RF	ACTIVE

Attached Codes

Code	Description	Type	Current Rate	Apply	Accrued	Annual Limit	Next Accrual
PD	PERSONAL DAY	Other	1.0000	Per unit	11.0000	999,999.9999	0.0000
S1	Sick Leave Accrual	Sick	1.8462	Per period	96.0024	999,999.9999	0.0000
V3	Vacation Accrual 120+ Months	Vacation	3.0770	Per period	160.0040	999,999.9999	0.0000

Leave Totals

Leave Type	Shelter Code	Accrued	Used	Remaining	Max. Remaining
Other		11.0000	13.0000	6.0000	9,999,999.9999
Sick		96.0024	54.0000	363.7900	9,999,999.9999
Vacation		160.0040	206.0000	54.1100	9,999,999.9999

PR Employee Leave Report (Detailed)

TOWN OF PEMBROKE PARK (1BPFD)

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Sort by: Employee Number

Employee Number	Employee Name	Program	Status
11500	CORNISH BROWN, MONTJOY	ADM-RF	ACTIVE

Attached Codes

Code	Description	Type	Current Rate	Apply	Accrued	Annual Limit	Next Accrual
PD	PERSONAL DAY	Other	1.0000	Per unit	97.5000	999,999.9999	0.0000
S1	Sick Leave Accrual	Sick	1.8462	Per period	31.3854	999,999.9999	0.0000
V1	Vacation Accrual 0 - 48 Months	Vacation	1.5380	Per period	26.1460	999,999.9999	0.0000

Leave Totals

Leave Type	Shelter Code	Accrued	Used	Remaining	Max. Remaining
Other		97.5000	8.0000	73.5000	9,999,999.0000
Sick		31.3854	0.0000	33.2316	9,999,999.0000
Vacation		26.1460	0.0000	27.6840	9,999,999.0000

Employee Number	Employee Name	Program	Status
11660	HILL, BYRON R.	PWS-RF	ACTIVE

Attached Codes

Code	Description	Type	Current Rate	Apply	Accrued	Annual Limit	Next Accrual
PD	PERSONAL DAY	Other	1.0000	Per unit	0.0000	999,999.9999	0.0000
S1	Sick Leave Accrual	Sick	1.8462	Per period	96.0024	999,999.9999	0.0000
V2	Vacation Accrual 48-120 Months	Vacation	2.3080	Per period	120.0160	999,999.9999	0.0000

Leave Totals

Leave Type	Shelter Code	Accrued	Used	Remaining	Max. Remaining
Other		0.0000	8.0000	0.6200	9,999,999.9999
Sick		96.0024	108.7500	2.0862	9,999,999.9999
Vacation		120.0160	147.7500	71.7880	9,999,999.9999

Employee Number	Employee Name	Program	Status
11700	CHAVEZ, WERNER I.	ADM-RF	ACTIVE

Attached Codes

Code	Description	Type	Current Rate	Apply	Accrued	Annual Limit	Next Accrual
PD	PERSONAL DAY	Other	1.0000	Per unit	0.0000	999,999.9999	0.0000
S1	Sick Leave Accrual	Sick	1.8462	Per period	29.5392	999,999.9999	0.0000
V1	Vacation Accrual 0 - 48 Months	Vacation	1.5380	Per period	24.6080	999,999.9999	0.0000

Leave Totals

Leave Type	Shelter Code	Accrued	Used	Remaining	Max. Remaining
Other		0.0000	0.0000	0.0000	9,999,999.0000
Sick		29.5392	0.0000	31.3854	9,999,999.0000
Vacation		24.6080	0.0000	26.1460	9,999,999.0000

Employee Number	Employee Name	Program	Status
12200	JOSEPH, NATASHA	ADM-RF	ACTIVE

Attached Codes

Code	Description	Type	Current Rate	Apply	Accrued	Annual Limit	Next Accrual
PD	PERSONAL DAY	Other	1.0000	Per unit	0.0000	999,999.9999	0.0000
S1	Sick Leave Accrual	Sick	1.8462	Per period	97.8486	999,999.9999	0.0000
V3	Vacation Accrual 120+ Months	Vacation	3.0770	Per period	163.0810	999,999.9999	0.0000

PR Employee Leave Report (Detailed)

TOWN OF PEMBROKE PARK (1BPBFD)

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Sort by: Employee Number

Leave Totals

Leave Type	Shelter Code	Accrued	Used	Remaining	Max. Remaining
Other		0.0000	8.0000	0.0000	9,999,999.9999
Sick		97.8486	176.0000	163.7424	9,999,999.9999
Vacation		163.0810	247.0000	759.7500	9,999,999.9999

Employee Number	Employee Name	Program	Status
12350	Greene, Ramonda L.	SEF-RF	ACTIVE

Attached Codes

Code	Description	Type	Current Rate	Apply	Accrued	Annual Limit	Next Accrual
PD	PERSONAL DAY	Other	1.0000	Per unit	0.0000	999,999.9999	0.0000
S1	Sick Leave Accrual	Sick	1.8462	Per period	46.1550	999,999.9999	0.0000
V1	Vacation Accrual 0 - 48 Months	Vacation	1.5380	Per period	38.4500	999,999.9999	0.0000

Leave Totals

Leave Type	Shelter Code	Accrued	Used	Remaining	Max. Remaining
Other		0.0000	0.0000	0.0000	9,999,999.0000
Sick		46.1550	0.0000	48.0012	9,999,999.0000
Vacation		38.4500	0.0000	39.9880	9,999,999.0000

Employee Number	Employee Name	Program	Status
12400	LARSON, TODD V.	SEF-RF	ACTIVE

Attached Codes

Code	Description	Type	Current Rate	Apply	Accrued	Annual Limit	Next Accrual
PD	PERSONAL DAY	Other	1.0000	Per unit	0.0000	999,999.9999	0.0000
S1	Sick Leave Accrual	Sick	1.8462	Per period	97.8486	999,999.9999	0.0000
V3	Vacation Accrual 120+ Months	Vacation	3.0770	Per period	163.0810	999,999.9999	0.0000

Leave Totals

Leave Type	Shelter Code	Accrued	Used	Remaining	Max. Remaining
Other		0.0000	8.0000	0.0000	9,999,999.9999
Sick		97.8486	110.0000	601.2786	9,999,999.9999
Vacation		163.0810	112.0000	240.1910	9,999,999.9999

Employee Number	Employee Name	Program	Status
12500	Lawson, James	PWS-RF	ACTIVE

Attached Codes

Code	Description	Type	Current Rate	Apply	Accrued	Annual Limit	Next Accrual
PD	PERSONAL DAY	Other	1.0000	Per unit	0.0000	999,999.9999	0.0000
S1	Sick Leave Accrual	Sick	1.8462	Per period	96.0024	999,999.9999	0.0000
V2	Vacation Accrual 48-120 Months	Vacation	2.3080	Per period	120.0160	999,999.9999	0.0000

Leave Totals

Leave Type	Shelter Code	Accrued	Used	Remaining	Max. Remaining
Other		0.0000	8.0000	0.0900	9,999,999.9999
Sick		96.0024	68.7500	122.7138	9,999,999.9999
Vacation		120.0160	88.0000	130.5720	9,999,999.9999

Employee Number	Employee Name	Program	Status
12550	Brown, Patrick L.	PWS-RF	ACTIVE

PR Employee Leave Report (Detailed)

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Sort by: Employee Number

Attached Codes

Code	Description	Type	Current Rate	Apply	Accrued	Annual Limit	Next Accrual
PD	PERSONAL DAY	Other	1.0000	Per unit	8.0000	999,999.9999	0.0000
S1	Sick Leave Accrual	Sick	1.8462	Per period	70.1556	999,999.9999	0.0000
V1	Vacation Accrual 0 - 48 Months	Vacation	1.5380	Per period	58.4440	999,999.9999	0.0000

Leave Totals

Leave Type	Shelter Code	Accrued	Used	Remaining	Max. Remaining
Other		8.0000	8.0000	0.0000	9,999,999.0000
Sick		70.1556	19.5000	52.5018	9,999,999.0000
Vacation		58.4440	0.0000	59.9820	9,999,999.0000

Employee Number	Employee Name	Program	Status
12800	LOUIS, JEFFERY J.	CDE-RF	ACTIVE

Attached Codes

Code	Description	Type	Current Rate	Apply	Accrued	Annual Limit	Next Accrual
PD	PERSONAL DAY	Other	1.0000	Per unit	9.0000	999,999.9999	0.0000
S1	Sick Leave Accrual	Sick	1.8462	Per period	97.8486	999,999.9999	0.0000
V2	Vacation Accrual 48-120 Months	Vacation	2.3080	Per period	116.1640	999,999.9999	0.0000

Leave Totals

Leave Type	Shelter Code	Accrued	Used	Remaining	Max. Remaining
Other		9.0000	8.0000	14.0000	9,999,999.9999
Sick		97.8486	46.0000	197.9230	9,999,999.9999
Vacation		116.1640	72.0000	258.3520	9,999,999.9999

Employee Number	Employee Name	Program	Status
13200	Mckine, Christopher	PRK-RF	ACTIVE

Attached Codes

Code	Description	Type	Current Rate	Apply	Accrued	Annual Limit	Next Accrual
PD	PERSONAL DAY	Other	1.0000	Per unit	12.0000	999,999.9999	0.0000
S1	Sick Leave Accrual	Sick	1.8462	Per period	97.8486	999,999.9999	0.0000
V3	Vacation Accrual 120+ Months	Vacation	3.0770	Per period	163.0810	999,999.9999	0.0000

Leave Totals

Leave Type	Shelter Code	Accrued	Used	Remaining	Max. Remaining
Other		12.0000	23.0000	0.5000	9,999,999.9999
Sick		97.8486	120.2500	295.6086	9,999,999.9999
Vacation		163.0810	186.2500	220.4010	9,999,999.9999

Employee Number	Employee Name	Program	Status
13400	Mesa, Adrian	PRK-RF	ACTIVE

Attached Codes

Code	Description	Type	Current Rate	Apply	Accrued	Annual Limit	Next Accrual
PD	PERSONAL DAY	Other	1.0000	Per unit	24.0000	999,999.9999	0.0000
S1	Sick Leave Accrual	Sick	1.8462	Per period	97.8486	999,999.9999	0.0000
V3	Vacation Accrual 120+ Months	Vacation	3.0770	Per period	163.0810	999,999.9999	0.0000

Leave Totals

Leave Type	Shelter Code	Accrued	Used	Remaining	Max. Remaining
Other		24.0000	31.5000	0.5000	9,999,999.9999
Sick		97.8486	75.0000	118.1286	9,999,999.9999

PR Employee Leave Report (Detailed)

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Sort by: Employee Number

Vacation	163.0810	164.0000	105.1610	9,999,999.9999
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Employee Number	Employee Name	Program	Status
13600	Mohammed, Ashira A.	COM-ES	ACTIVE

Employee Number	Employee Name	Program	Status
13750	Flores, Misael	PRK-RF	ACTIVE

Attached Codes

Code	Description	Type	Current Rate	Apply	Accrued	Annual Limit	Next Accrual
PD	PERSONAL DAY	Other	1.0000	Per unit	12.0000	999,999.9999	0.0000
S1	Sick Leave Accrual	Sick	1.8462	Per period	97.8486	999,999.9999	0.0000
V1	Vacation Accrual 0 - 48 Months	Vacation	1.5380	Per period	81.5140	999,999.9999	0.0000

Leave Totals

Leave Type	Shelter Code	Accrued	Used	Remaining	Max. Remaining
Other		12.0000	57.2500	1.0000	9,999,999.9999
Sick		97.8486	19.5000	234.5224	9,999,999.9999
Vacation		81.5140	96.0000	170.2060	9,999,999.9999

Employee Number	Employee Name	Program	Status
13800	NEREUS, GARY	STW-RF	ACTIVE

Attached Codes

Code	Description	Type	Current Rate	Apply	Accrued	Annual Limit	Next Accrual
PD	PERSONAL DAY	Other	1.0000	Per unit	0.0000	999,999.9999	0.0000
S1	Sick Leave Accrual	Sick	1.8462	Per period	97.8486	999,999.9999	0.0000
V3	Vacation Accrual 120+ Months	Vacation	3.0770	Per period	163.0810	999,999.9999	0.0000

Leave Totals

Leave Type	Shelter Code	Accrued	Used	Remaining	Max. Remaining
Other		0.0000	8.0000	2.0000	9,999,999.9999
Sick		97.8486	99.7500	403.9240	9,999,999.9999
Vacation		163.0810	120.0000	175.4100	9,999,999.9999

Employee Number	Employee Name	Program	Status
13950	Herrera, Jorge E.	PRK-RF	ACTIVE

Attached Codes

Code	Description	Type	Current Rate	Apply	Accrued	Annual Limit	Next Accrual
PD	PERSONAL DAY	Other	1.0000	Per unit	8.0000	999,999.9999	0.0000
S1	Sick Leave Accrual	Sick	1.8462	Per period	59.0784	999,999.9999	0.0000
V1	Vacation Accrual 0 - 48 Months	Vacation	1.5380	Per period	49.2160	999,999.9999	0.0000

Leave Totals

Leave Type	Shelter Code	Accrued	Used	Remaining	Max. Remaining
Other		8.0000	0.0000	0.0000	9,999,999.0000
Sick		59.0784	4.0000	56.9246	9,999,999.0000
Vacation		49.2160	0.0000	50.7540	9,999,999.0000

Employee Number	Employee Name	Program	Status
14100	RAMIREZ, JOSELINE D.	CDE-RF	ACTIVE

Attached Codes

Code	Description	Type	Current Rate	Apply	Accrued	Annual Limit	Next Accrual
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PR Employee Leave Report (Detailed)

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Sort by: Employee Number

PD	PERSONAL DAY	Other	1.0000	Per unit	0.2500	999,999.9999	0.0000
S1	Sick Leave Accrual	Sick	1.8462	Per period	97.8486	999,999.9999	0.0000
V2	Vacation Accrual 48-120 Months	Vacation	2.3080	Per period	122.3240	999,999.9999	0.0000

Leave Totals

Leave Type	Shelter Code	Accrued	Used	Remaining	Max. Remaining
Other		0.2500	8.2500	0.0000	9,999,999.9999
Sick		97.8486	130.0000	81.8934	9,999,999.9999
Vacation		122.3240	149.2500	208.3760	9,999,999.9999

Employee Number	Employee Name	Program	Status
14350	Noel, Christian	FIN-RF	ACTIVE

Attached Codes

Code	Description	Type	Current Rate	Apply	Accrued	Annual Limit	Next Accrual
PD	PERSONAL DAY	Other	1.0000	Per unit	0.0000	999,999.9999	0.0000
S1	Sick Leave Accrual	Sick	1.8462	Per period	86.7714	999,999.9999	0.0000
V1	Vacation Accrual 0 - 48 Months	Vacation	1.5380	Per period	72.2860	999,999.9999	0.0000

Leave Totals

Leave Type	Shelter Code	Accrued	Used	Remaining	Max. Remaining
Other		0.0000	8.0000	0.7500	9,999,999.0000
Sick		86.7714	23.2500	65.3676	9,999,999.0000
Vacation		72.2860	0.5000	73.3240	9,999,999.0000

Employee Number	Employee Name	Program	Status
14500	Price, Valerie	FIN-RF	ACTIVE

Attached Codes

Code	Description	Type	Current Rate	Apply	Accrued	Annual Limit	Next Accrual
PD	PERSONAL DAY	Other	1.0000	Per unit	3.0000	999,999.9999	0.0000
S1	Sick Leave Accrual	Sick	1.8462	Per period	96.0024	999,999.9999	0.0000
V2	Vacation Accrual 48-120 Months	Vacation	2.3080	Per period	120.0160	999,999.9999	0.0000

Leave Totals

Leave Type	Shelter Code	Accrued	Used	Remaining	Max. Remaining
Other		3.0000	10.0000	8.2500	9,999,999.9999
Sick		96.0024	26.0000	136.1524	9,999,999.9999
Vacation		120.0160	111.5000	158.7860	9,999,999.9999

Employee Number	Employee Name	Program	Status
14560	Taubenfeld, Harry	FIN-RF	ACTIVE

Attached Codes

Code	Description	Type	Current Rate	Apply	Accrued	Annual Limit	Next Accrual
PD	PERSONAL DAY	Other	1.0000	Per unit	0.0000	999,999.9999	0.0000
S1	Sick Leave Accrual	Sick	1.8462	Per period	48.0012	999,999.9999	0.0000
V1	Vacation Accrual 0 - 48 Months	Vacation	1.5380	Per period	39.9880	999,999.9999	0.0000

Leave Totals

Leave Type	Shelter Code	Accrued	Used	Remaining	Max. Remaining
Other		0.0000	0.0000	0.0000	9,999,999.0000
Sick		48.0012	8.0000	41.8474	9,999,999.0000
Vacation		39.9880	16.0000	25.5260	9,999,999.0000

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Sort by: Employee Number

Employee Number	Employee Name	Program	Status
15200	TISI, NICHOLAS M.	SEF-RF	ACTIVE

Attached Codes

Code	Description	Type	Current Rate	Apply	Accrued	Annual Limit	Next Accrual
PD	PERSONAL DAY	Other	1.0000	Per unit	0.0000	999,999.9999	0.0000
S1	Sick Leave Accrual	Sick	1.8462	Per period	96.0024	999,999.9999	0.0000
V3	Vacation Accrual 120+ Months	Vacation	3.0770	Per period	160.0040	999,999.9999	0.0000

Leave Totals

Leave Type	Shelter Code	Accrued	Used	Remaining	Max. Remaining
Other		0.0000	8.0000	0.0000	9,999,999.9999
Sick		96.0024	86.5000	24.4424	9,999,999.9999
Vacation		160.0040	158.2500	50.0840	9,999,999.9999

Employee Number	Employee Name	Program	Status
16000	WOODBURY, STEPHANIE M.	SEF-RF	ACTIVE

Attached Codes

Code	Description	Type	Current Rate	Apply	Accrued	Annual Limit	Next Accrual
PD	PERSONAL DAY	Other	1.0000	Per unit	0.0000	999,999.9999	0.0000
S1	Sick Leave Accrual	Sick	1.8462	Per period	84.9252	999,999.9999	0.0000
V3	Vacation Accrual 120+ Months	Vacation	3.0770	Per period	135.3900	999,999.9999	0.0000

Leave Totals

Leave Type	Shelter Code	Accrued	Used	Remaining	Max. Remaining
Other		0.0000	8.0000	0.0800	9,999,999.9999
Sick		84.9252	182.7500	67.9108	9,999,999.9999
Vacation		135.3900	187.7500	163.7090	9,999,999.9999

Employee Number	Employee Name	Program	Status
16100	Myriam, Moise J.	PWS-RF	ACTIVE

Attached Codes

Code	Description	Type	Current Rate	Apply	Accrued	Annual Limit	Next Accrual
PD	PERSONAL DAY	Other	1.0000	Per unit	0.0000	999,999.9999	0.0000
S1	Sick Leave Accrual	Sick	1.8462	Per period	96.0024	999,999.9999	0.0000
V1	Vacation Accrual 0 - 48 Months	Vacation	1.5380	Per period	79.9760	999,999.9999	0.0000

Leave Totals

Leave Type	Shelter Code	Accrued	Used	Remaining	Max. Remaining
Other		0.0000	8.0000	0.0000	9,999,999.0000
Sick		96.0024	8.0000	91.6948	9,999,999.0000
Vacation		79.9760	0.0000	55.0520	9,999,999.0000

Employee Number	Employee Name	Program	Status
16300	Wallace, Timothy E.	PWS-RF	ACTIVE

Attached Codes

Code	Description	Type	Current Rate	Apply	Accrued	Annual Limit	Next Accrual
PD	PERSONAL DAY	Other	1.0000	Per unit	0.0000	999,999.9999	0.0000
S1	Sick Leave Accrual	Sick	1.8462	Per period	96.0024	999,999.9999	0.0000
V1	Vacation Accrual 0 - 48 Months	Vacation	1.5380	Per period	79.9760	999,999.9999	0.0000

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Sort by: Employee Number

Leave Totals

Leave Type	Shelter Code	Accrued	Used	Remaining	Max. Remaining
Other		0.0000	0.0000	3.0000	9,999,999.9999
Sick		96.0024	122.7500	146.5724	9,999,999.9999
Vacation		79.9760	51.7500	148.8260	9,999,999.9999

Employee Number	Employee Name	Program	Status
19000	Davis, Dierdre E.	ADM-RF	ACTIVE

Attached Codes

Code	Description	Type	Current Rate	Apply	Accrued	Annual Limit	Next Accrual
PD	PERSONAL DAY	Other	1.0000	Per unit	0.0000	999,999.9999	0.0000
S1	Sick Leave Accrual	Sick	1.8462	Per period	62.7708	999,999.9999	0.0000
V1	Vacation Accrual 0 - 48 Months	Vacation	1.5380	Per period	52.2920	999,999.9999	0.0000

Leave Totals

Leave Type	Shelter Code	Accrued	Used	Remaining	Max. Remaining
Other		0.0000	8.0000	0.0000	9,999,999.0000
Sick		62.7708	59.0000	5.6170	9,999,999.0000
Vacation		52.2920	0.0000	53.8300	9,999,999.0000

Employee Number	Employee Name	Program	Status
19100	Reutlinger, Susan	ADM-RF	ACTIVE

Attached Codes

Code	Description	Type	Current Rate	Apply	Accrued	Annual Limit	Next Accrual
PD	PERSONAL DAY	Other	1.0000	Per unit	0.0000	999,999.9999	0.0000
S1	Sick Leave Accrual	Sick	1.8462	Per period	38.7702	999,999.9999	0.0000
V1	Vacation Accrual 0 - 48 Months	Vacation	1.5380	Per period	32.2980	999,999.9999	0.0000

Leave Totals

Leave Type	Shelter Code	Accrued	Used	Remaining	Max. Remaining
Other		0.0000	0.0000	0.0000	9,999,999.0000
Sick		38.7702	0.0000	40.6164	9,999,999.0000
Vacation		32.2980	0.0000	33.8360	9,999,999.0000

Employee Number	Employee Name	Program	Status
19500	Segree, Orville A.	ADM-RF	ACTIVE

Attached Codes

Code	Description	Type	Current Rate	Apply	Accrued	Annual Limit	Next Accrual
PD	PERSONAL DAY	Other	1.0000	Per unit	1.2500	999,999.9999	0.0000
S1	Sick Leave Accrual	Sick	1.8462	Per period	38.7702	999,999.9999	0.0000
V1	Vacation Accrual 0 - 48 Months	Vacation	1.5380	Per period	32.2980	999,999.9999	0.0000

Leave Totals

Leave Type	Shelter Code	Accrued	Used	Remaining	Max. Remaining
Other		1.2500	0.0000	0.0000	9,999,999.0000
Sick		38.7702	0.0000	40.6164	9,999,999.0000
Vacation		32.2980	0.0000	33.8360	9,999,999.0000

Report Totals

PR Employee Leave Report (Detailed)

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Sort by: Employee Number

Attached Codes

Code	Description	Type	Current Rate	Apply	Accrued
PD	PERSONAL DAY	Other	1.0000	Per unit	306.0000
S1	Sick Leave Accrual	Sick	1.8462	Per period	2,418.5220
V1	Vacation Accrual 0 - 48 Months	Vacation	1.5380	Per period	701.3280
V2	Vacation Accrual 48-120 Months	Vacation	2.3080	Per period	928.5540
V3	Vacation Accrual 120+ Months	Vacation	3.0770	Per period	1,335.4200

Leave Totals

Leave Type	Accrued	Used	Remaining
Other	306.0000	344.5000	150.5400
Sick	2,418.5220	1,716.7820	3,928.4464
Vacation	2,965.3020	2,239.7180	4,192.2106

Report Summary

Report Selection Criteria

Report Type: Detailed
Sort By: Employee Number
Status Type: Active
Skip employees without Leave Codes: No
Include subtotals: No
Vacation: Yes
Sick: Yes
PTO: Yes
Holiday: Yes
Compensation: Yes
Other: Yes
Page Break By Employee Number: No
Additional Filter: <None>

Start	End
Employee Number: Start	End
Employee Name: Start	End
Program: Start	End
Code: Start	End
Status: Start	End
Sort by UDF: Start	End
Additional Filter: Start	End

TOWN OF PEMBROKE PARK (1PBPF)

GL Budget Performance

Expense
Percentage Used
From 10/1/2018 to 9/30/2019

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Account - Description	Budget	Actual	Remaining	Percent Used
Mayor & Commission				
001-510511-110000-00-0000 - Salaries	210,000.00	168,000.00	42,000.00	80.00
001-510511-210000-00-0000 - FICA Taxes Expense	16,065.00	11,190.75	4,874.25	69.66
001-510511-220000-00-0000 - Employer Contribution Retirement f	91,100.00	37,362.00	53,738.00	41.01
001-510511-230001-00-0000 - Group Insurance Health	56,373.00	33,823.87	22,549.13	60.00
001-510511-230001-01-0000 - Dental/Vision Insurance	9,820.00	6,567.06	3,252.94	66.87
001-510511-230001-02-0000 - Life Insurance (Standard Insur.Co.)	1,736.00	2,812.03	(1,076.03)	161.98
001-510511-230001-03-0000 - Long Term Care (John Hancock Cc	8,049.00	4,385.56	3,663.44	54.49
001-510511-230001-05-0000 - Life Insurance (John Hancock VUL	7,882.00	7,131.63	750.37	90.48
001-510511-240000-00-0000 - Workers' Compensation	500.00	374.28	125.72	74.86
001-510511-400001-00-0000 - Travel	14,000.00	10,983.78	3,016.22	78.46
001-510511-410001-00-0000 - Cell Phone	4,000.00	5,710.93	(1,710.93)	142.77
001-510511-450002-00-0000 - Insurance - Property & Liability	600.00	622.33	(22.33)	103.72
001-510511-490006-00-0000 - Business Meetings	5,000.00	4,888.62	111.38	97.77
001-510511-490900-00-0000 - Misc. Charges	3,000.00	4,013.34	(1,013.34)	133.78
001-510511-540001-00-0000 - Memberships	3,500.00	1,695.00	1,805.00	48.43
001-510511-540001-01-0000 - Education and Training	2,500.00	0.00	2,500.00	0.00
001-510511-540002-00-0000 - Election Services	85,000.00	10,990.97	74,009.03	12.93
Total Mayor & Commission	519,125.00	310,552.15	208,572.85	59.82

Budget Amendment for Mayor & Commission Department

Transfer From:	AMOUNT
001-510511-540001-01-0000 - Education and Training	2,100.00
001-510511-540001-00-0000 - Memberships	1,800.00
Transfer To:	
001-510511-490900-00-0000 - Misc. Charges	1,020.00
001-510511-230001-02-0000 - Life Insurance (Standard Insur.Co.)	1,080.00
001-510511-410001-00-0000 - Cell Phone	1,800.00
	<u>3,900.00</u>
	<u>3,900.00</u>

TOWN OF PEMBROKE PARK (1PBPF)

GL Budget Performance

Expense
Percentage Used
From 10/1/2018 to 9/30/2019

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Account - Description	Budget	Actual	Remaining	Percent Used
Administration				
001-510512-120000-00-0000 - Full Time Salaries	555,098.00	242,568.68	312,529.32	43.70
001-510512-140000-00-0000 - Overtime	1,500.00	5,773.93	(4,273.93)	384.93
001-510512-210000-00-0000 - FICA Taxes Expense	42,469.00	16,265.84	26,203.16	38.30
001-510512-220000-00-0000 - Employee Retirement Expense	78,136.00	40,506.18	37,629.82	51.84
001-510512-230001-00-0000 - Group Insurance	107,109.00	29,125.92	77,983.08	27.19
001-510512-230001-01-0000 - Dental/Vision Insurance	22,186.00	3,600.05	18,585.95	16.23
001-510512-230001-02-0000 - Life Insurance (Standard Insur.Co.)	4,884.00	3,325.32	1,558.68	68.09
001-510512-230001-03-0000 - Long Term Care (John Hancock Cc	685.00	742.80	(57.80)	108.44
001-510512-230001-05-0000 - Life Insurance (John Hancock VUL	5,010.00	2,196.26	2,813.74	43.84
001-510512-240000-00-0000 - Workers' Compensation	1,800.00	981.74	818.26	54.54
001-510512-340006-01-0000 - Town Hall-Janitorial Services	2,611.00	2,610.84	0.16	99.99
001-510512-340007-00-0000 - Contractual Services	36,000.00	93,099.00	(57,099.00)	258.61
001-510512-400001-00-0000 - Travel	6,000.00	5,111.36	888.64	85.19
001-510512-410001-00-0000 - Cellular Phones	3,000.00	1,199.98	1,800.02	40.00
001-510512-441001-00-0000 - Lease Expense - Vehicles	6,000.00	0.00	6,000.00	0.00
001-510512-441002-00-0000 - Lease Expense-Copy Machine	4,000.00	6,347.82	(2,347.82)	158.70
001-510512-450002-00-0000 - General Liability - Property Insuran	5,000.00	3,684.46	1,315.54	73.69
001-510512-460010-00-0000 - Misc. Maintenance - Car & Building	1,800.00	56.94	1,743.06	3.16
001-510512-470000-00-0000 - Printing	2,400.00	2,173.35	226.65	90.56
001-510512-490002-00-0000 - Misc. Charges	7,000.00	7,370.24	(370.24)	105.29
001-510512-490006-00-0000 - Business Meetings/Meals	1,000.00	438.75	561.25	43.88
001-510512-510001-00-0000 - Office Supplies	8,000.00	6,986.89	1,013.11	87.34
001-510512-521001-00-0000 - Vehicle Expense - Gasoline	2,000.00	0.00	2,000.00	0.00
001-510512-540001-00-0000 - Memberships/Subscriptions	5,000.00	2,635.98	2,364.02	52.72
Total Administration	908,688.00	476,802.33	431,885.67	52.47

Budget Amendment for Administration Department

Transfer From:	AMOUNT
001-510512-230001-00-0000 - Group Insurance	65,500.00
Transfer To:	
001-510512-140000-00-0000 - Overtime	4,500.00
001-510512-340007-00-0000 - Contractual Services	58,000.00
001-510512-441002-00-0000 - Lease Expense-Copy Machine	2,500.00
001-510512-490002-00-0000 - Misc. Charges	500.00
	<u>65,500.00</u>
	<u>65,500.00</u>

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Finance				
001-510513-120000-00-0000 - Salaries	293,662.00	134,898.80	158,763.20	45.94
001-510513-140000-00-0000 - Overtime	1,400.00	1,873.26	(473.26)	133.80
001-510513-210000-00-0000 - FICA Taxes Expense	22,465.00	9,512.59	12,952.41	42.34
001-510513-220000-00-0000 - Employee Retirement Expense	39,132.00	15,882.31	23,249.69	40.59
001-510513-230001-00-0000 - Group Insurance	45,098.00	17,851.18	27,246.82	39.58
001-510513-230001-01-0000 - Dental/Vision Insurance	8,026.00	2,099.96	5,926.04	26.16
001-510513-230001-02-0000 - Life Insurance (Standard Insur.Co.)	2,628.00	2,190.65	437.35	83.36
001-510513-230001-05-0000 - Life Insurance (John Hancock VUL)	2,820.00	1,718.00	1,102.00	60.92
001-510513-240000-00-0000 - Workers' Compensation	550.00	368.99	181.01	67.09
001-510513-320001-00-0000 - Recurring Audit Costs	35,000.00	64,800.00	(29,800.00)	185.14
001-510513-340006-01-0000 - Contractual Service	27,500.00	164,395.52	(136,895.52)	597.80
001-510513-340007-00-0000 - Contractual Services-Software Maint	12,500.00	6,987.49	5,512.51	55.90
001-510513-400001-00-0000 - Travel	2,000.00	0.00	2,000.00	0.00
001-510513-410001-00-0000 - Cellular Phones	1,500.00	101.18	1,398.82	6.75
001-510513-441002-00-0000 - Lease Expense-Copiers	2,650.00	2,242.56	407.44	84.62
001-510513-450002-00-0000 - General Liability - Property Insurance	4,000.00	2,014.84	1,985.16	50.37
001-510513-460900-00-0000 - Maintenance & Repair	500.00	34.52	465.48	6.90
001-510513-470000-00-0000 - Printing and Forms	1,200.00	183.00	1,017.00	15.25
001-510513-490006-00-0000 - Business Meetings/Meals	750.00	0.00	750.00	0.00
001-510513-490900-00-0000 - Misc. Charges	1,000.00	2,025.39	(1,025.39)	202.54
001-510513-510001-00-0000 - Office Supplies	3,000.00	1,387.46	1,612.54	46.25
001-510513-540001-00-0000 - Memberships	1,300.00	170.00	1,130.00	13.08
001-510513-541900-00-0000 - Education & Training-Registration/E	1,000.00	0.00	1,000.00	0.00
Total Finance	509,681.00	430,737.70	78,943.30	84.51

Budget Amendment for Finance Department

Transfer From:	AMOUNT
001-510513-120000-00-0000 - Salaries	155,000.00
001-510513-220000-00-0000 - Employee Retirement Expense	20,000.00
001-510513-230001-00-0000 - Group Insurance	16,000.00
Transfer To:	
001-510513-140000-00-0000 - Overtime	1,000.00
001-510513-320001-00-0000 - Recurring Audit Costs	48,000.00
001-510513-340006-01-0000 - Contractual Service	140,000.00
001-510513-490900-00-0000 - Misc. Charges	2,000.00
	<u>191,000.00</u>
	<u>191,000.00</u>

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Legal				
001-510514-303003-00-0000 - Misc. Reimbursable Expense	5,000.00	10,978.00	(5,978.00)	219.56
001-510514-340003-01-0000 - Contractual Services-Legal-Retaine	100,000.00	99,999.96	0.04	100.00
001-510514-340003-02-0000 - Contractual Services-Legal-Non Re	50,000.00	120,826.72	(70,826.72)	241.65
001-510514-400002-00-0000 - Travel	2,000.00	0.00	2,000.00	0.00
001-510514-480001-00-0000 - Advertising	10,000.00	7,551.50	2,448.50	75.52
Total Legal	167,000.00	239,356.18	-72,356.18	143.33

Budget Amendment for Legal Department

Transfer From:	AMOUNT
001-510511-540002-00-0000 - Election Services	74,000.00
001-510512-441001-00-0000 - Lease Expense - Vehicles	3,000.00
Transfer To:	
001-510514-303003-00-0000 - Misc. Reimbursable Expense	6,000.00
001-510514-340003-02-0000 - Contractual Services-Legal-Non Retainer	71,000.00
	<u>77,000.00</u>
	<u>77,000.00</u>

Comprehensive Planning

001-510515-303003-00-0000 - Reimbursable Expense	45,000.00	51,842.83	(6,842.83)	115.21
001-510515-340004-00-0000 - Contractual Services-Planning	215,000.00	200,037.34	14,962.66	93.04
001-510515-340004-00-3000 - Contractual Services-Legis Svcs Pl	10,000.00	9,999.96	0.04	100.00
001-510515-522001-00-0000 - Board Expenses - Planning & Zonir	1,000.00	700.00	300.00	70.00
Total Comprehensive Planning	271,000.00	262,580.13	8,419.87	96.89

Budget Amendment for Planning Department

Transfer From:	AMOUNT
001-510515-340004-00-0000 - Contractual Services-Planning	7,000.00
Transfer To:	
001-510515-303003-00-0000 - Reimbursable Expense	7,000.00
	<u>7,000.00</u>
	<u>7,000.00</u>

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Non-Departmental				
001-510519-340004-00-0000 - Various Contractual Services	75,000.00	76,361.88	(1,361.88)	101.82
001-510519-340006-05-0000 - Contractual Svcs-Town Hall-Pest C	3,300.00	3,404.52	(104.52)	103.17
001-510519-340007-00-0000 - Contractual Svc-Computer Related	85,000.00	86,814.42	(1,814.42)	102.13
001-510519-410001-00-0000 - Telephone Cost - Cellular	4,000.00	3,007.09	992.91	75.18
001-510519-410003-00-0000 - Town Hall Line Charge/Internet Cor	12,000.00	13,166.06	(1,166.06)	109.72
001-510519-411003-00-0000 - Postage-Shipping-Fed Express	5,500.00	4,434.92	1,065.08	80.63
001-510519-430001-00-0000 - Electricity-Town Hall	38,000.00	40,717.45	(2,717.45)	107.15
001-510519-431001-00-0000 - Water-Town Hall	4,000.00	4,717.17	(717.17)	117.93
001-510519-441002-00-0000 - Lease Expense-Copy Machine and	1,824.00	641.34	1,182.66	35.16
001-510519-450002-00-0000 - Insurance Expense - General Liabi	15,000.00	1,816.22	13,183.78	12.11
001-510519-460010-00-0000 - Maintenance & Repair Car Bldg & E	15,000.00	21,845.07	(6,845.07)	145.63
001-510519-460011-00-0000 - Maintenance and Repair-3RD FLOI	2,500.00	1,529.77	970.23	61.19
001-510519-470000-00-0000 - Printing and Forms	1,000.00	0.00	1,000.00	0.00
001-510519-480002-00-0000 - Advertising	2,000.00	0.00	2,000.00	0.00
001-510519-480003-00-0000 - Donations	15,000.00	6,963.00	8,037.00	46.42
001-510519-490001-00-0000 - Lobbying Expenses	115,000.00	119,000.00	(4,000.00)	103.48
001-510519-490003-00-0000 - Misc Charges	133,518.00	32,275.95	101,242.05	24.17
001-510519-490005-00-0000 - Bad Debt Expense	10,000.00	0.00	10,000.00	0.00
001-510519-520900-00-0000 - Misc. Market Supplies/Office Suppl	5,500.00	4,944.94	555.06	89.91
001-510519-640003-00-0000 - Equipment, Security, Holiday Deco	10,000.00	1,418.85	8,581.15	14.19
001-510519-640003-00-9077 - Hardware & Software Replacement	100,000.00	114,566.77	(14,566.77)	114.57
Total Non-Departmental	653,142.00	537,625.42	115,516.58	82.31

Budget Amendment for Non-Departmental Department

Transfer From:	AMOUNT
001-510519-490003-00-0000 - Misc Charges	36,500.00
Transfer To:	
001-510519-340004-00-0000 - Various Contractual Services	1,500.00
001-510519-340006-05-0000 - Contractual Svcs-Town Hall-Pest Control	500.00
001-510519-340007-00-0000 - Contractual Svc-Computer Related Service	2,000.00
001-510519-410003-00-0000 - Town Hall Line Charge/Internet Connection	1,500.00
001-510519-430001-00-0000 - Electricity-Town Hall	3,000.00
001-510519-431001-00-0000 - Water-Town Hall	1,000.00
001-510519-460010-00-0000 - Maintenance & Repair Car Bldg & Equipmnt	7,000.00
001-510519-490001-00-0000 - Lobbying Expenses	5,000.00
001-510519-640003-00-9077 - Hardware & Software Replacement	15,000.00
	<u>36,500.00</u>
	<u>36,500.00</u>

Law Enforcement

001-520521-340001-00-0000 - Contractual Services-Law Enforcen	3,019,768.00	3,019,767.96	0.04	100.00
001-520521-520900-01-0000 - LLETTF - Explorer Program	10,000.00	8,320.33	1,679.67	83.20
001-520521-520900-04-0000 - BSO - Traffic Enforcement	20,000.00	516.00	19,484.00	2.58
Total Law Enforcement	3,049,768.00	3,028,604.29	21,163.71	99.31

Fire Rescue

001-520522-340002-00-0000 - Contractual Services-Fire Rescue	3,021,482.00	3,021,482.04	(0.04)	100.00
Total Fire Rescue	3,021,482.00	3,021,482.04	-0.04	100.00

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Building				
001-524524-120000-00-0000 - Full Time Salaries	153,512.00	200,136.50	(46,624.50)	130.37
001-524524-140000-00-0000 - Overtime	3,000.00	4,081.14	(1,081.14)	136.04
001-524524-210000-00-0000 - FICA Taxes Expense	11,744.00	15,406.17	(3,662.17)	131.18
001-524524-220000-00-0000 - Employee Retirement Expense	22,560.00	30,266.06	(7,706.06)	134.16
001-524524-230001-00-0000 - Group Insurance	33,824.00	31,944.77	1,879.23	94.44
001-524524-230001-01-0000 - Dental/Vision Insurance	2,622.00	1,917.29	704.71	73.12
001-524524-230001-02-0000 - Life Insurance (Standard Insur.Co.)	1,376.00	2,937.33	(1,561.33)	213.47
001-524524-230001-03-0000 - Long Term Care (John Hancock Cc	5,387.00	4,548.91	838.09	84.44
001-524524-230001-05-0000 - Life Insurance (John Hancock VUL)	5,649.00	4,717.00	932.00	83.50
001-524524-240000-00-0000 - Workers' Compensation	2,250.00	1,289.32	960.68	57.30
001-524524-340006-01-0000 - Contractual Service-Town Hall-Jani	2,611.00	2,610.84	0.16	99.99
001-524524-340007-00-0000 - Contractual Services-Software Mail	5,000.00	0.00	5,000.00	0.00
001-524524-340012-01-0000 - Contractual Services-Bldg Dept Ele	33,000.00	38,870.00	(5,870.00)	117.79
001-524524-340012-02-0000 - Contractual Services-Bldg Dept Plu	8,000.00	9,700.00	(1,700.00)	121.25
001-524524-340012-03-0000 - Contractual Services-Bldg Dept Me	19,000.00	22,277.50	(3,277.50)	117.25
001-524524-340012-99-0000 - Contractual Services-Bldg Dept Str	60,000.00	35,235.00	24,765.00	58.73
001-524524-340013-00-0000 - Contractual Services-User Fees Ink	6,000.00	9,400.00	(3,400.00)	156.67
001-524524-400001-00-0000 - Travel	500.00	19.85	480.15	3.97
001-524524-410001-00-0000 - Cell Phone	3,700.00	3,812.26	(112.26)	103.03
001-524524-441002-01-0000 - Lease Expense-Copier	5,000.00	3,838.70	1,161.30	76.77
001-524524-450002-00-0000 - Insurance - Property & Liability	5,500.00	5,234.05	265.95	95.16
001-524524-460011-00-0000 - Maintenance & Repair Car Bldg & E	1,000.00	554.79	445.21	55.48
001-524524-470000-00-0000 - Printing & Forms	1,000.00	1,171.50	(171.50)	117.15
001-524524-490900-00-0000 - Misc. Charges	1,500.00	3,838.21	(2,338.21)	255.88
001-524524-510001-00-0000 - Office Supplies	3,000.00	2,767.00	233.00	92.23
001-524524-520003-00-0000 - Uniforms	500.00	364.80	135.20	72.96
001-524524-521001-00-0000 - Vehicle Expense-Gasoline Costs	1,000.00	299.73	700.27	29.97
001-524524-540001-00-0000 - Memberships/Subscription	500.00	49.00	451.00	9.80
001-524524-541900-00-0000 - Education & Training-Registration/E	1,500.00	378.14	1,121.86	25.21
001-524524-640003-00-0000 - Machinery and Equipment	30,000.00	6,172.40	23,827.60	20.57
Total Building	430,235.00	443,838.26	-13,603.26	1.24

Budget Amendment for Building Department

Transfer From:	AMOUNT
001-524524-340012-99-0000 - Contractual Services-Bldg Dept Structural	24,000.00
001-524524-340007-00-0000 - Contractual Services-Software Maint Fees	5,000.00
001-524524-640003-00-0000 - Machinery and Equipment	23,000.00
<i>001-524524-640003-00-0000 - MACHINERY & EQUIPMENT</i>	<i>28,000.00</i>
Transfer To:	
001-524524-120000-00-0000 - Full Time Salaries	47,000.00
001-524524-140000-00-0000 - Overtime	1,500.00
001-524524-210000-00-0000 - FICA Taxes Expense	4,000.00
001-524524-220000-00-0000 - Employee Retirement Expense	8,000.00
001-524524-230001-02-0000 - Life Insurance (Standard Insur.Co.)	2,000.00
001-524524-340012-01-0000 - Contractual Services-Bldg Dept Elect	6,000.00
001-524524-340012-02-0000 - Contractual Services-Bldg Dept Plumb	2,000.00
001-524524-340012-03-0000 - Contractual Services-Bldg Dept Mech	3,500.00
001-524524-340013-00-0000 - Contractual Services-User Fees Ink Force	3,500.00
001-524524-490900-00-0000 - Misc. Charges	2,500.00
	<u>80,000.00</u>
	<u>80,000.00</u>

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Roads & Streets				
001-530541-120000-00-0000 - Full Time Employee Salaries	139,234.00	168,135.68	(28,901.68)	120.76
001-530541-140000-00-0000 - Overtime	3,500.00	3,620.81	(120.81)	103.45
001-530541-210000-00-0000 - FICA Taxes Expense	10,651.00	12,538.52	(1,887.52)	117.72
001-530541-220000-00-0000 - Employee Retirement Expense	15,267.00	18,504.21	(3,237.21)	121.20
001-530541-230001-00-0000 - Group Insurance	31,005.00	38,051.76	(7,046.76)	122.73
001-530541-230001-01-0000 - Dental/Vision Insurance	3,766.00	5,782.98	(2,016.98)	153.56
001-530541-230001-02-0000 - Life Insurance (Standard Insur.Co.)	1,039.00	2,790.09	(1,751.09)	268.54
001-530541-230001-03-0000 - Long Term Care (John Hancock Co.)	291.00	315.00	(24.00)	108.25
001-530541-230001-05-0000 - Life Insurance (John Hancock VUL)	3,690.00	4,656.57	(966.57)	126.19
001-530541-240000-00-0000 - Workers' Compensation	9,250.00	6,307.52	2,942.48	68.19
001-530541-340006-01-0000 - Town Hall Janitorial	2,700.00	2,610.96	89.04	96.70
001-530541-400002-00-0000 - Travel	1,000.00	1,012.17	(12.17)	101.22
001-530541-410001-00-0000 - Cellular Phones	2,400.00	2,697.16	(297.16)	112.38
001-530541-410009-00-0000 - Town Hall Line Charge/Internet Cor	700.00	0.00	700.00	0.00
001-530541-430009-00-0000 - Electricity-Outdoor Lighting	30,000.00	34,160.84	(4,160.84)	113.87
001-530541-431006-00-0000 - Water-Public Works	3,000.00	(3.29)	3,003.29	-0.11
001-530541-440001-00-0000 - Rental Expense-Equipment Copier	3,500.00	3,838.70	(338.70)	109.68
001-530541-450002-00-0000 - Insurance Expense Prop - General	15,000.00	20,362.37	(5,362.37)	135.75
001-530541-460060-00-0000 - Maintenance & Repair Car Bldg & E	30,000.00	42,534.51	(12,534.51)	141.78
001-530541-490900-00-0000 - Misc. Charges	15,000.00	10,026.36	4,973.64	66.84
001-530541-510001-00-0000 - Office Supplies	1,200.00	2,611.75	(1,411.75)	217.65
001-530541-520003-00-0000 - Uniform Expense	1,500.00	1,062.30	437.70	70.82
001-530541-521001-00-0000 - Vehicle Expense-Gasoline	6,000.00	7,296.03	(1,296.03)	121.60
001-530541-540004-00-0000 - Memberships/Subscriptions & Dues	1,000.00	347.00	653.00	34.70
001-530541-541001-00-0000 - Education & Training-Registration/E	1,500.00	800.00	700.00	53.33
001-530541-640000-00-9075 - Fire & EMS Study Project # 9075	40,000.00	0.00	40,000.00	0.00
001-530541-640000-00-9076 - Municipal Complex Conceptual Des	50,000.00	0.00	50,000.00	0.00
001-530541-640003-00-0000 - Capital Outlay-Machinery and Equip	5,000.00	4,732.79	267.21	94.66
Total Roads & Streets	427,193.00	394,792.79	32,400.21	92.42

Budget Amendment for Roads & Streets Department

Transfer From:	AMOUNT
001-530541-640000-00-9075 - Fire & EMS Study Project # 9075	35,000.00
001-530541-640000-00-9076 - Municipal Complex Conceptual Design Project #9076	44,000.00
Transfer To:	
001-530541-120000-00-0000 - Full Time Employee Salaries	30,000.00
001-530541-140000-00-0000 - Overtime	500.00
001-530541-210000-00-0000 - FICA Taxes Expense	2,000.00
001-530541-220000-00-0000 - Employee Retirement Expense	3,500.00
001-530541-230001-00-0000 - Group Insurance	7,500.00
001-530541-230001-01-0000 - Dental/Vision Insurance	2,500.00
001-530541-230001-02-0000 - Life Insurance (Standard Insur.Co.)	2,000.00
001-530541-230001-03-0000 - Long Term Care (John Hancock Co.)	500.00
001-530541-230001-05-0000 - Life Insurance (John Hancock VUL)	1,000.00
001-530541-430009-00-0000 - Electricity-Outdoor Lighting	5,000.00
001-530541-440001-00-0000 - Rental Expense-Equipment Copier	500.00
001-530541-450002-00-0000 - Insurance Expense Prop - General Liability	6,000.00
001-530541-460060-00-0000 - Maintenance & Repair Car Bldg & Equipmnt	15,000.00
001-530541-510001-00-0000 - Office Supplies	1,500.00
001-530541-521001-00-0000 - Vehicle Expense-Gasoline	1,500.00
	<u>79,000.00</u>
	<u>79,000.00</u>

TOWN OF PEMBROKE PARK (1BPFD)

GL Budget Performance

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Account - Description	Budget	Actual	Remaining	Percent Used
Code Enforcement				
001-539539-120000-00-0000 - Full Time Salaries	164,491.00	126,056.96	38,434.04	76.63
001-539539-140000-00-0000 - Overtime	1,000.00	1,164.59	(164.59)	116.46
001-539539-210000-00-0000 - FICA Taxes Expense	12,585.00	9,043.98	3,541.02	71.86
001-539539-220000-00-0000 - Employee Retirement Expense	25,773.00	23,450.95	2,322.05	90.99
001-539539-230001-00-0000 - Group Insurance	39,461.00	25,367.43	14,093.57	64.28
001-539539-230001-01-0000 - Dental/Vision Insurance	6,631.00	3,502.91	3,128.09	52.83
001-539539-230001-02-0000 - Life Insurance (Standard Insur.Co.)	1,474.00	2,216.16	(742.16)	150.35
001-539539-230001-03-0000 - Long Term Care (John Hancock Co	229.00	247.60	(18.60)	108.12
001-539539-230001-05-0000 - Life Insurance (John Hancock VUL	1,915.00	1,289.50	625.50	67.34
001-539539-240000-00-0000 - Workers' Compensation	2,500.00	1,197.17	1,302.83	47.89
001-539539-340006-01-0000 - Town Hall-Janitorial	2,611.00	2,610.84	0.16	99.99
001-539539-340007-00-0000 - Contractual Services	5,400.00	1,800.00	3,600.00	33.33
001-539539-400002-00-0000 - Travel - Hotel, Airfare, Mileage, Tol	2,500.00	1,538.73	961.27	61.55
001-539539-410001-00-0000 - Cell Phones	3,800.00	1,985.85	1,814.15	52.26
001-539539-441003-00-0000 - Lease Expense- Copier	1,000.00	696.10	303.90	69.61
001-539539-450002-00-0000 - Insurance - Property & Liability	7,000.00	4,488.13	2,511.87	64.12
001-539539-490900-00-0000 - Misc. Charges	2,500.00	184.06	2,315.94	7.36
001-539539-510001-00-0000 - Office Supplies	4,500.00	3,165.70	1,334.30	70.35
001-539539-520003-00-0000 - Uniform Expense	800.00	48.73	751.27	6.09
001-539539-521001-00-0000 - Vehicle Expense-Gasoline	3,000.00	920.61	2,079.39	30.69
001-539539-521002-00-0000 - Vehicle Expense-Maintenance & R	1,000.00	248.16	751.84	24.82
001-539539-522001-00-0000 - Board Expenses-Code & P&Z Boar	2,500.00	1,450.00	1,050.00	58.00
001-539539-540001-00-0000 - Memberships	625.00	553.73	71.27	88.60
001-539539-541900-00-0000 - Education & Training - Other	3,000.00	1,007.50	1,992.50	33.58
001-539539-640003-00-0000 - Machinery & Equipment (over \$250	26,000.00	111.30	25,888.70	0.43
Total Code Enforcement	322,795.00	214,899.69	107,895.31	66.57

Budget Amendment for Code Department

Transfer From:	AMOUNT
001-539539-340007-00-0000 - Contractual Services	1,500.00
Transfer To:	
001-539539-140000-00-0000 - Overtime	500.00
001-539539-230001-02-0000 - Life Insurance (Standard Insur.Co.)	1,000.00
	<u>1,500.00</u>
	<u>1,500.00</u>

TOWN OF PEMBROKE PARK (1BPBFD)

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Account - Description	Budget	Actual	Remaining	Percent Used
Parks & Recreation				
001-570572-120000-00-0000 - Full Time Salaries	215,194.00	167,642.70	47,551.30	77.90
001-570572-140000-00-0000 - Overtime	15,000.00	32,307.59	(17,307.59)	215.38
001-570572-210000-00-0000 - FICA Taxes Expense	16,463.00	13,239.35	3,223.65	80.42
001-570572-220000-00-0000 - Employee Retirement Expense	17,776.00	16,583.85	1,192.15	93.29
001-570572-230001-00-0000 - Group Insurance	56,373.00	35,703.35	20,669.65	63.33
001-570572-230001-01-0000 - Dental/Vision Insurance	10,483.00	6,033.72	4,449.28	57.56
001-570572-230001-02-0000 - Life Insurance (Standard Insur.Co.)	1,936.00	2,506.63	(570.63)	129.47
001-570572-230001-05-0000 - Life Insurance (John Hancock VUL)	3,424.00	2,804.24	619.76	81.90
001-570572-240000-00-0000 - Workers' Compensation	7,500.00	5,040.00	2,460.00	67.20
001-570572-340006-05-0000 - Contractual Services	1,700.00	2,098.48	(398.48)	123.44
001-570572-400000-00-0000 - Travel- Hotel, Airfare, Milage, Tolls	400.00	0.00	400.00	0.00
001-570572-410001-00-0000 - Cellular Phones & Beepers	1,500.00	1,517.71	(17.71)	101.18
001-570572-410005-00-0000 - Phone Line-Behan Park	3,600.00	3,087.76	512.24	85.77
001-570572-410006-00-0000 - Phone Line- Oglesby Preserve	2,500.00	680.76	1,819.24	27.23
001-570572-430003-00-0000 - Electricity	15,000.00	14,377.70	622.30	95.85
001-570572-431003-00-0000 - Water Charges	2,500.00	2,286.29	213.71	91.45
001-570572-450002-00-0000 - Insurance - Property & Liability	12,000.00	11,371.31	628.69	94.76
001-570572-460900-00-0000 - Maintenance & Repair Car Bldg & t	21,000.00	27,482.68	(6,482.68)	130.87
001-570572-510001-00-0000 - Office Supplies	400.00	123.76	276.24	30.94
001-570572-520003-00-0000 - Uniform Expense	2,500.00	928.87	1,571.13	37.15
001-570572-520900-00-0000 - Misc. Charges	15,000.00	7,247.93	7,752.07	48.32
001-570572-521001-00-0000 - Gasoline Costs	5,000.00	4,232.32	767.68	84.65
001-570572-540001-00-0000 - Membership, Dues & Subscription	900.00	0.00	900.00	0.00
001-570572-541001-00-0000 - Education & Training-Registration/E	1,500.00	813.07	686.93	54.20
001-570572-460900-00-0000 - Maintenance & Repair Car Bldg & t	250,000.00	251,609.50	(1,609.50)	100.64
001-570572-640000-00-9049 - Pembroke Park Health Fair Festiva	15,000.00	8,297.10	6,702.90	55.31
001-570572-640000-00-9051 - Pembroke Park- Egg Hunt	6,000.00	5,669.97	330.03	94.50
001-570572-640000-00-9052 - Pembroke Park- Toy Drive	4,000.00	2,888.43	1,111.57	72.21
001-570572-640000-00-9053 - Pembroke Park- Turkey Drive	6,000.00	7,544.24	(1,544.24)	125.74
001-570572-640000-00-9055 - Community Garden	5,000.00	18,831.62	(13,831.62)	376.63
001-570572-640000-00-9056 - Maculele Miami Brazalian Arts Insti	2,000.00	1,487.00	513.00	74.35
001-570572-640000-00-9057 - Relay for Life Event	2,000.00	0.00	2,000.00	0.00
001-570572-640000-00-9058 - School Supply Drive	3,500.00	5,484.72	(1,984.72)	156.71
001-570572-640000-00-9059 - Church of Christ	1,500.00	0.00	1,500.00	0.00
001-570572-640000-00-9060 - Newsletter Mailings	10,000.00	0.00	10,000.00	0.00
001-570572-640000-00-9061 - 60th Anniversary Celebration	25,000.00	0.00	25,000.00	0.00
001-570572-640000-00-9062 - Food Distribution Farm Share	2,500.00	1,415.24	1,084.76	56.61
001-570572-640000-00-9063 - Holiday Party	2,500.00	2,181.21	318.79	87.25
001-570572-640000-00-9065 - Pembroke Park Cares Inc.	5,000.00	0.00	5,000.00	0.00
001-570572-640000-00-9066 - Little Library Dispensers	2,000.00	0.00	2,000.00	0.00
001-570572-640000-00-9067 - 43 Year CDBG Phase II Preserve C	161,482.00	157,653.80	3,828.20	97.63
001-570572-640000-00-9070 - Halloween Spectacular Event	2,500.00	3,078.00	(578.00)	123.12
001-570572-640000-00-9071 - Club Richelieu	1,000.00	0.00	1,000.00	0.00
001-570572-640000-00-9075 - Promotions for All Community Ever	7,500.00	0.00	7,500.00	0.00
001-570572-640000-00-9078 - 44 Yr CDBG Tod Lot Playgroud Prc	66,672.00	0.00	66,672.00	0.00
001-570572-640003-00-0000 - Machinery and Equipment Commur	10,000.00	10,234.95	(234.95)	102.35
Total Parks & Recreation	1,020,803.00	834,485.85	186,317.15	81.75

Budget Amendment for Parks Department

Transfer From:	AMOUNT
001-570572-120000-00-0000 - Full Time Salaries	18,000.00
001-570572-640000-00-9078 - 44 Yr CDBG Tod Lot Playgroud Project #9078	29,000.00
Transfer To:	
001-570572-140000-00-0000 - Overtime	18,000.00
001-570572-230001-02-0000 - Life Insurance (Standard Insur.Co.)	1,000.00
001-570572-460900-00-0000 - Maintenance & Repair Car Bldg & Equipmt.	6,500.00
001-570572-460900-00-0000 - Maintenance & Repair Car Bldg & Equipmt.	2,000.00
001-570572-640000-00-9053 - Pembroke Park- Turkey Drive	2,000.00
001-570572-640000-00-9055 - Community Garden	14,000.00
001-570572-640000-00-9058 - School Supply Drive	2,000.00
001-570572-640000-00-9070 - Halloween Spectacular Event	1,000.00
001-570572-640003-00-0000 - Machinery and Equipment Community Garden	500.00
	<u>47,000.00</u>
	<u>47,000.00</u>

TOWN OF PEMBROKE PARK (1BPFD)

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Sewer Department				
400-530535-120000-00-0000 - Regular Full Time Salary	341,473.00	302,496.68	38,976.32	88.59
400-530535-140000-00-0000 - Overtime	12,000.00	9,689.47	2,310.53	80.75
400-530535-210000-00-0000 - FICA Taxes	26,122.00	23,602.98	2,519.02	90.36
400-530535-220000-00-0000 - Employee Retirement Expense	39,500.00	40,550.66	(1,050.66)	102.66
400-530535-230001-00-0000 - Group Insurance - Health	62,010.00	52,334.41	9,675.59	84.40
400-530535-230001-01-0000 - Group Insurance - Dental & Vision	7,910.00	5,265.95	2,644.05	66.57
400-530535-230001-02-0000 - Group Life Insurance (SIC)	3,068.00	5,580.75	(2,512.75)	181.90
400-530535-230001-03-0000 - Long Term Care Insurance (JHC)	873.00	873.14	(0.14)	100.02
400-530535-230001-05-0000 - Life Insurance - JHC VUL	6,317.00	5,674.01	642.99	89.82
400-530535-240000-00-0000 - Workers' Compensation	17,700.00	12,750.90	4,949.10	72.04
400-530535-303003-00-0000 - Reimbursable Expenses-Site Plan	500.00	0.00	500.00	0.00
400-530535-310002-00-0000 - Professional Services-Engineering	2,000.00	0.00	2,000.00	0.00
400-530535-340003-02-0000 - Retainer	2,000.00	0.00	2,000.00	0.00
400-530535-340009-01-0000 - Sewer Maintenance & Treatment	1,100,000.00	896,089.90	203,910.10	81.46
400-530535-340009-02-0000 - Misc. Contractual Services-Sewer	15,000.00	21,133.72	(6,133.72)	140.89
400-530535-400001-00-0000 - Travel	1,500.00	1,094.72	405.28	72.98
400-530535-410001-00-0000 - Cellular Phones/Beeepers	3,600.00	3,457.99	142.01	96.06
400-530535-410009-00-0000 - Telephone Lines	600.00	0.00	600.00	0.00
400-530535-430007-00-0000 - Electricity-Sewer Pumps	35,000.00	35,006.02	(6.02)	100.02
400-530535-431006-00-0000 - Water-Public Works	24,000.00	19,131.06	4,868.94	79.71
400-530535-450002-00-0000 - Insurance - Property & Liability FLC	32,400.00	33,807.72	(1,407.72)	104.34
400-530535-460050-00-0000 - Maintenance-Lift Stations	160,000.00	11,920.32	148,079.68	7.45
400-530535-460900-00-0000 - Maintenance & Repair Car Bldg & E	65,000.00	63,415.89	1,584.11	97.56
400-530535-490900-00-0000 - Misc. Charges	20,000.00	15,042.78	4,957.22	75.21
400-530535-520003-00-0000 - Operating Supplies-Uniform Expen	1,500.00	789.03	710.97	52.60
400-530535-521001-00-0000 - Vehicle Expense-Gasoline	6,000.00	5,459.66	540.34	90.99
400-530535-540001-00-0000 - Memberships	800.00	1,208.81	(408.81)	151.10
400-530535-541001-00-0000 - Education & Training-Registration/E	2,500.00	1,574.85	925.15	62.99
400-530535-581000-00-0000 - Administrative Services	415,000.00	417,697.31	(2,697.31)	100.65
400-530535-640003-00-0000 - New Sewer Truck	60,000.00	47,151.00	12,849.00	78.59
400-530535-640005-00-0000 - Federal & State grant Match Funds	207,218.00	0.00	207,218.00	0.00
400-530535-710000-00-0000 - Debt Service-Principal Payment	36,000.00	0.00	36,000.00	0.00
400-530535-720000-00-0000 - Debt Service- Sinking Fund Interes	92,925.00	92,669.79	255.21	99.73
400-530535-730000-00-0000 - Debt Service Reserve Account	12,912.00	0.00	12,912.00	0.00
400-530535-730000-01-0000 - Debt Service S/T Assets Reserve	74,022.00	0.00	74,022.00	0.00
400-530535-800000-00-0000 - Depreciation/Amortization Expense	300,000.00	0.00	300,000.00	0.00
Total Sewer Department	3,187,450.00	2,125,469.52	1,061,980.48	

Budget Amendment for Sewer Department

Transfer From:	AMOUNT
400-530535-340009-01-0000 - Sewer Maintenance & Treatment - Hollywood	16,000.00
Transfer To:	
400-530535-220000-00-0000 - Employee Retirement Expense	1,500.00
400-530535-230001-02-0000 - Group Life Insurance (SIC)	3,000.00
400-530535-340009-02-0000 - Misc. Contractual Services-Sewer Department	6,500.00
400-530535-450002-00-0000 - Insurance - Property & Liability FLC	1,500.00
400-530535-540001-00-0000 - Memberships	500.00
400-530535-581000-00-0000 - Administrative Services	3,000.00
	<u>16,000.00</u>
	<u>16,000.00</u>

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Stormwater Department				
401-530538-120000-00-0000 - Salaries	95,337.00	96,509.32	(1,172.32)	101.23
401-530538-140000-00-0000 - Overtime	12,000.00	7,019.14	4,980.86	58.49
401-530538-210000-00-0000 - FICA Taxes	7,293.00	7,790.62	(497.62)	106.82
401-530538-220000-00-0000 - Employee Retirement Expense	7,876.00	8,487.13	(611.13)	107.76
401-530538-230001-00-0000 - Group Insurance - Health	28,187.00	18,128.96	10,058.04	64.32
401-530538-230001-01-0000 - Group Insurance - Dental & Vision	5,241.00	2,953.82	2,287.18	56.36
401-530538-230001-02-0000 - Group Life Insurance - SIC	866.00	1,515.33	(649.33)	174.98
401-530538-230001-05-0000 - Life Insurance - JHC VUL	2,180.00	1,820.00	360.00	83.49
401-530538-240000-00-0000 - Workers' Compensation	11,250.00	8,277.42	2,972.58	73.58
401-530538-340003-02-0000 - Legal/Non Retainer	4,000.00	0.00	4,000.00	0.00
401-530538-340005-00-0000 - Engineering	5,000.00	455.00	4,545.00	9.10
401-530538-340011-00-0000 - Professional Services	5,000.00	0.00	5,000.00	0.00
401-530538-410001-00-0000 - Cell Phones/Beeepers	650.00	679.64	(29.64)	104.56
401-530538-430006-00-0000 - Electricity-Drainage Pumps	25,000.00	20,264.82	4,735.18	81.06
401-530538-450001-00-0000 - Insurance Expense FLC	2,500.00	(62.94)	2,562.94	-2.52
401-530538-450002-00-0000 - Insurance - Prop & General Liability	28,000.00	29,526.17	(1,526.17)	105.45
401-530538-460900-00-0000 - Maintenance & Repair Cars, Buildir	48,000.00	23,962.49	24,037.51	49.92
401-530538-490900-00-0000 - Misc. Charges	15,000.00	11,775.20	3,224.80	78.50
401-530538-520003-00-0000 - Uniform Expense	500.00	356.26	143.74	71.25
401-530538-541001-00-0000 - Memberships/Subscriptions and Du	600.00	750.00	(150.00)	125.00
401-530538-541002-00-0000 - Education & Training,Registration, I	2,500.00	493.45	2,006.55	19.74
401-530538-581000-00-0000 - Administrative Services GF Cost Al	211,991.00	205,983.83	6,007.17	97.17
401-530538-640001-00-0000 - Machinery and Equipment New Sto	30,000.00	29,056.00	944.00	96.85
401-530538-800000-00-0000 - Depreciation Expense	500,000.00	0.00	500,000.00	0.00
401-941002-693200-00-0000 - Federal & State Grant Match Funds	315,911.00	0.00	315,911.00	0.00
401-941002-693200-00-3352 - County Line Stormwater & Sidewall	150,000.00	0.00	150,000.00	0.00
401-941002-693200-00-3354 - John P. Lyons Phase II Engineering	100,000.00	0.00	100,000.00	0.00
Total Stormwater Department	1,614,882.00	475,741.66	1,139,140.34	76.75

Budget Amendment for Stormwater Department

Transfer From:	AMOUNT
401-530538-460900-00-0000 - Maintenance & Repair Cars, Building & Other	6,500.00
Transfer To:	
401-530538-120000-00-0000 - Salaries	1,500.00
401-530538-210000-00-0000 - FICA Taxes	500.00
401-530538-220000-00-0000 - Employee Retirement Expense	1,000.00
401-530538-230001-02-0000 - Group Life Insurance - SIC	1,000.00
401-530538-450002-00-0000 - Insurance - Prop & General Liability	2,000.00
401-530538-541001-00-0000 - Memberships	500.00
	<u>6,500.00</u>
	<u>6,500.00</u>

RESOLUTION NO. 2020- 007

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA, **REALLOCATING AND REAPPROPRIATING MONIES FOR EXPENDITURES FOR THE FISCAL YEAR 2018 – 2019; PROVIDING FOR ALL OTHER ITEMS IN THE BUDGET OF EXPENSES TO REMAIN UNCHANGED;** PROVIDING FOR SEVERABILITY; SUPERSEDING CONFLICTING RESOLUTIONS AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, on September 18, 2018, the Pembroke Park Town Commission adopted Resolution 18-09-11 approving the annual budget appropriating and allocating monies for the payment of municipal expenditures for the operation of the Town of Pembroke Park for the Fiscal Year beginning October 1, 2018 and ending September 30, 2019; and

WHEREAS, due to unanticipated municipal activities it has become necessary to reallocate and reappropriate certain budgeted expenditures.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA:

Section 1: That the appropriations for expenditures in the Fiscal Year 2019 – 2020 annual budget are hereby reallocated and reappropriated for the payment of expenditures incident to the operation of the Town of Pembroke Park in all government functions and capacities, as the same are designated, adjusted, and set forth in the reallocation of funds for the Fiscal Year 2018 – 2019, attached hereto as Exhibit A, and made a part hereof by reference.

Section 2: That all others provisions of Resolution 18-09-11 and the Fiscal Year 2018 – 2019 budget of expenses which are not in conflict with this or any other part of this Resolution shall remain unchanged and in full force and effect.

Section 3: That if any clause, section, other part or application of this Resolution is

held by any Court of competent jurisdiction to be unconstitutional or invalid, in part or application, it shall not affect the validity of the remaining portions or applications of this Resolution.

Section 4: That all Resolutions or parts of Resolutions in conflict herewith be and the same are hereby superseded to the extent of such conflict.

Section 5: That this Resolution shall be in force and take effect immediately upon its passage and adoption.

PASSED AND ADOPTED, this 8th day of January, 2020.

ATTEST:

ASHIRA A. MOHAMMED
Mayor-Commissioner

GEOFFREY JACOBS
Clerk-Commissioner

TOWN OF PEMBROKE PARK (1PBPDF)

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Expense

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Account - Description	Budget	Actual	Remaining	Percent Used
Mayor & Commission				
001-510511-110000-00-0000 - Salaries	210,000.00	168,000.00	42,000.00	80.00
001-510511-210000-00-0000 - FICA Taxes Expense	16,065.00	11,190.75	4,874.25	69.66
001-510511-220000-00-0000 - Employer Contribution Retirement f	91,100.00	37,362.00	53,738.00	41.01
001-510511-230001-00-0000 - Group Insurance Health	56,373.00	33,823.87	22,549.13	60.00
001-510511-230001-01-0000 - Dental/Vision Insurance	9,820.00	6,567.06	3,252.94	66.87
001-510511-230001-02-0000 - Life Insurance (Standard Insur.Co.)	1,736.00	2,812.03	(1,076.03)	161.98
001-510511-230001-03-0000 - Long Term Care (John Hancock Cc	8,049.00	4,385.56	3,663.44	54.49
001-510511-230001-05-0000 - Life Insurance (John Hancock VUL	7,882.00	7,131.63	750.37	90.48
001-510511-240000-00-0000 - Workers' Compensation	500.00	374.28	125.72	74.86
001-510511-400001-00-0000 - Travel	14,000.00	10,983.78	3,016.22	78.46
001-510511-410001-00-0000 - Cell Phone	4,000.00	5,710.93	(1,710.93)	142.77
001-510511-450002-00-0000 - Insurance - Property & Liability	600.00	622.33	(22.33)	103.72
001-510511-490006-00-0000 - Business Meetings	5,000.00	4,888.62	111.38	97.77
001-510511-490900-00-0000 - Misc. Charges	3,000.00	4,013.34	(1,013.34)	133.78
001-510511-540001-00-0000 - Memberships	3,500.00	1,695.00	1,805.00	48.43
001-510511-540001-01-0000 - Education and Training	2,500.00	0.00	2,500.00	0.00
001-510511-540002-00-0000 - Election Services	85,000.00	10,990.97	74,009.03	12.93
Total Mayor & Commission	519,125.00	310,552.15	208,572.85	59.82

Budget Amendment for Mayor & Commission Department

Transfer From:	AMOUNT
001-510511-540001-01-0000 - Education and Training	2,100.00
001-510511-540001-00-0000 - Memberships	1,800.00
Transfer To:	
001-510511-490900-00-0000 - Misc. Charges	1,020.00
001-510511-230001-02-0000 - Life Insurance (Standard Insur.Co.)	1,080.00
001-510511-410001-00-0000 - Cell Phone	1,800.00
	<u>3,900.00</u>
	<u>3,900.00</u>

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Administration				
001-510512-120000-00-0000 - Full Time Salaries	555,098.00	242,568.68	312,529.32	43.70
001-510512-140000-00-0000 - Overtime	1,500.00	5,773.93	(4,273.93)	384.93
001-510512-210000-00-0000 - FICA Taxes Expense	42,469.00	16,265.84	26,203.16	38.30
001-510512-220000-00-0000 - Employee Retirement Expense	78,136.00	40,506.18	37,629.82	51.84
001-510512-230001-00-0000 - Group Insurance	107,109.00	29,125.92	77,983.08	27.19
001-510512-230001-01-0000 - Dental/Vision Insurance	22,186.00	3,600.05	18,585.95	16.23
001-510512-230001-02-0000 - Life Insurance (Standard Insur.Co.)	4,884.00	3,325.32	1,558.68	68.09
001-510512-230001-03-0000 - Long Term Care (John Hancock Co)	685.00	742.80	(57.80)	108.44
001-510512-230001-05-0000 - Life Insurance (John Hancock VUL)	5,010.00	2,196.26	2,813.74	43.84
001-510512-240000-00-0000 - Workers' Compensation	1,800.00	981.74	818.26	54.54
001-510512-340006-01-0000 - Town Hall-Janitorial Services	2,611.00	2,610.84	0.16	99.99
001-510512-340007-00-0000 - Contractual Services	36,000.00	93,099.00	(57,099.00)	258.61
001-510512-400001-00-0000 - Travel	6,000.00	5,111.36	888.64	85.19
001-510512-410001-00-0000 - Cellular Phones	3,000.00	1,199.98	1,800.02	40.00
001-510512-441001-00-0000 - Lease Expense - Vehicles	6,000.00	0.00	6,000.00	0.00
001-510512-441002-00-0000 - Lease Expense-Copy Machine	4,000.00	6,347.82	(2,347.82)	158.70
001-510512-450002-00-0000 - General Liability - Property Insurance	5,000.00	3,684.46	1,315.54	73.69
001-510512-460010-00-0000 - Misc. Maintenance - Car & Building	1,800.00	56.94	1,743.06	3.16
001-510512-470000-00-0000 - Printing	2,400.00	2,173.35	226.65	90.56
001-510512-490002-00-0000 - Misc. Charges	7,000.00	7,370.24	(370.24)	105.29
001-510512-490006-00-0000 - Business Meetings/Meals	1,000.00	438.75	561.25	43.88
001-510512-510001-00-0000 - Office Supplies	8,000.00	6,986.89	1,013.11	87.34
001-510512-521001-00-0000 - Vehicle Expense - Gasoline	2,000.00	0.00	2,000.00	0.00
001-510512-540001-00-0000 - Memberships/Subscriptions	5,000.00	2,635.98	2,364.02	52.72
Total Administration	908,688.00	476,802.33	431,885.67	52.47

Budget Amendment for Administration Department

Transfer From:	AMOUNT
001-510512-230001-00-0000 - Group Insurance	65,500.00
Transfer To:	
001-510512-140000-00-0000 - Overtime	4,500.00
001-510512-340007-00-0000 - Contractual Services	58,000.00
001-510512-441002-00-0000 - Lease Expense-Copy Machine	2,500.00
001-510512-490002-00-0000 - Misc. Charges	500.00
	<u>65,500.00</u>
	<u>65,500.00</u>

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Finance				
001-510513-120000-00-0000 - Salaries	293,662.00	134,898.80	158,763.20	45.94
001-510513-140000-00-0000 - Overtime	1,400.00	1,873.26	(473.26)	133.80
001-510513-210000-00-0000 - FICA Taxes Expense	22,465.00	9,512.59	12,952.41	42.34
001-510513-220000-00-0000 - Employee Retirement Expense	39,132.00	15,882.31	23,249.69	40.59
001-510513-230001-00-0000 - Group Insurance	45,098.00	17,851.18	27,246.82	39.58
001-510513-230001-01-0000 - Dental/Vision Insurance	8,026.00	2,099.96	5,926.04	26.16
001-510513-230001-02-0000 - Life Insurance (Standard Insur.Co.)	2,628.00	2,190.65	437.35	83.36
001-510513-230001-05-0000 - Life Insurance (John Hancock VUL)	2,820.00	1,718.00	1,102.00	60.92
001-510513-240000-00-0000 - Workers' Compensation	550.00	368.99	181.01	67.09
001-510513-320001-00-0000 - Recurring Audit Costs	35,000.00	64,800.00	(29,800.00)	185.14
001-510513-340006-01-0000 - Contractual Service	27,500.00	164,395.52	(136,895.52)	597.80
001-510513-340007-00-0000 - Contractual Services-Software Mai	12,500.00	6,987.49	5,512.51	55.90
001-510513-400001-00-0000 - Travel	2,000.00	0.00	2,000.00	0.00
001-510513-410001-00-0000 - Cellular Phones	1,500.00	101.18	1,398.82	6.75
001-510513-441002-00-0000 - Lease Expense-Copiers	2,650.00	2,242.56	407.44	84.62
001-510513-450002-00-0000 - General Liability - Property Insuran	4,000.00	2,014.84	1,985.16	50.37
001-510513-460900-00-0000 - Maintenance & Repair	500.00	34.52	465.48	6.90
001-510513-470000-00-0000 - Printing and Forms	1,200.00	183.00	1,017.00	15.25
001-510513-490006-00-0000 - Business Meetings/Meals	750.00	0.00	750.00	0.00
001-510513-490900-00-0000 - Misc. Charges	1,000.00	2,025.39	(1,025.39)	202.54
001-510513-510001-00-0000 - Office Supplies	3,000.00	1,387.46	1,612.54	46.25
001-510513-540001-00-0000 - Memberships	1,300.00	170.00	1,130.00	13.08
001-510513-541900-00-0000 - Education & Training-Registration/E	1,000.00	0.00	1,000.00	0.00
Total Finance	509,681.00	430,737.70	78,943.30	84.51

Budget Amendment for Finance Department

Transfer From:	AMOUNT
001-510513-120000-00-0000 - Salaries	155,000.00
001-510513-220000-00-0000 - Employee Retirement Expense	20,000.00
001-510513-230001-00-0000 - Group Insurance	16,000.00
Transfer To:	
001-510513-140000-00-0000 - Overtime	1,000.00
001-510513-320001-00-0000 - Recurring Audit Costs	48,000.00
001-510513-340006-01-0000 - Contractual Service	140,000.00
001-510513-490900-00-0000 - Misc. Charges	2,000.00
	<u>191,000.00</u>
	<u>191,000.00</u>

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Legal				
001-510514-303003-00-0000 - Misc. Reimbursable Expense	5,000.00	10,978.00	(5,978.00)	219.56
001-510514-340003-01-0000 - Contractual Services-Legal-Retaine	100,000.00	99,999.96	0.04	100.00
001-510514-340003-02-0000 - Contractual Services-Legal-Non Re	50,000.00	120,826.72	(70,826.72)	241.65
001-510514-400002-00-0000 - Travel	2,000.00	0.00	2,000.00	0.00
001-510514-480001-00-0000 - Advertising	10,000.00	7,551.50	2,448.50	75.52
Total Legal	167,000.00	239,356.18	-72,356.18	143.33

Budget Amendment for Legal Department

Transfer From:	AMOUNT
001-510511-540002-00-0000 - Election Services	74,000.00
001-510512-441001-00-0000 - Lease Expense - Vehicles	3,000.00
Transfer To:	
001-510514-303003-00-0000 - Misc. Reimbursable Expense	6,000.00
001-510514-340003-02-0000 - Contractual Services-Legal-Non Retainer	71,000.00
	<u>77,000.00</u>
	<u>77,000.00</u>

Comprehensive Planning

001-510515-303003-00-0000 - Reimbursable Expense	45,000.00	51,842.83	(6,842.83)	115.21
001-510515-340004-00-0000 - Contractual Services-Planning	215,000.00	200,037.34	14,962.66	93.04
001-510515-340004-00-3000 - Contractual Services-Legis Svcs Pl	10,000.00	9,999.96	0.04	100.00
001-510515-522001-00-0000 - Board Expenses - Planning & Zonir	1,000.00	700.00	300.00	70.00
Total Comprehensive Planning	271,000.00	262,580.13	8,419.87	96.89

Budget Amendment for Planning Department

Transfer From:	AMOUNT
001-510515-340004-00-0000 - Contractual Services-Planning	7,000.00
Transfer To:	
001-510515-303003-00-0000 - Reimbursable Expense	7,000.00
	<u>7,000.00</u>
	<u>7,000.00</u>

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Non-Departmental				
001-510519-340004-00-0000 - Various Contractual Services	75,000.00	76,361.88	(1,361.88)	101.82
001-510519-340006-05-0000 - Contractual Svcs-Town Hall-Pest C	3,300.00	3,404.52	(104.52)	103.17
001-510519-340007-00-0000 - Contractual Svc-Computer Related	85,000.00	86,814.42	(1,814.42)	102.13
001-510519-410001-00-0000 - Telephone Cost - Cellular	4,000.00	3,007.09	992.91	75.18
001-510519-410003-00-0000 - Town Hall Line Charge/Internet Cor	12,000.00	13,166.06	(1,166.06)	109.72
001-510519-411003-00-0000 - Postage-Shipping-Fed Express	5,500.00	4,434.92	1,065.08	80.63
001-510519-430001-00-0000 - Electricity-Town Hall	38,000.00	40,717.45	(2,717.45)	107.15
001-510519-431001-00-0000 - Water-Town Hall	4,000.00	4,717.17	(717.17)	117.93
001-510519-441002-00-0000 - Lease Expense-Copy Machine and	1,824.00	641.34	1,182.66	35.16
001-510519-450002-00-0000 - Insurance Expense - General Liabi	15,000.00	1,816.22	13,183.78	12.11
001-510519-460010-00-0000 - Maintenance & Repair Car Bldg & E	15,000.00	21,845.07	(6,845.07)	145.63
001-510519-460011-00-0000 - Maintenance and Repair-3RD FLO	2,500.00	1,529.77	970.23	61.19
001-510519-470000-00-0000 - Printing and Forms	1,000.00	0.00	1,000.00	0.00
001-510519-480002-00-0000 - Advertising	2,000.00	0.00	2,000.00	0.00
001-510519-480003-00-0000 - Donations	15,000.00	6,963.00	8,037.00	46.42
001-510519-490001-00-0000 - Lobbying Expenses	115,000.00	119,000.00	(4,000.00)	103.48
001-510519-490003-00-0000 - Misc Charges	133,518.00	32,275.95	101,242.05	24.17
001-510519-490005-00-0000 - Bad Debt Expense	10,000.00	0.00	10,000.00	0.00
001-510519-520900-00-0000 - Misc. Market Supplies/Office Suppl	5,500.00	4,944.94	555.06	89.91
001-510519-640003-00-0000 - Equipment, Security, Holiday Deco	10,000.00	1,418.85	8,581.15	14.19
001-510519-640003-00-9077 - Hardware & Software Replacement	100,000.00	114,566.77	(14,566.77)	114.57
Total Non-Departmental	653,142.00	537,625.42	115,516.58	82.31

Budget Amendment for Non-Departmental Department

Transfer From:	AMOUNT
001-510519-490003-00-0000 - Misc Charges	36,500.00
Transfer To:	
001-510519-340004-00-0000 - Various Contractual Services	1,500.00
001-510519-340006-05-0000 - Contractual Svcs-Town Hall-Pest Control	500.00
001-510519-340007-00-0000 - Contractual Svc-Computer Related Service	2,000.00
001-510519-410003-00-0000 - Town Hall Line Charge/Internet Connection	1,500.00
001-510519-430001-00-0000 - Electricity-Town Hall	3,000.00
001-510519-431001-00-0000 - Water-Town Hall	1,000.00
001-510519-460010-00-0000 - Maintenance & Repair Car Bldg & Equipmnt	7,000.00
001-510519-490001-00-0000 - Lobbying Expenses	5,000.00
001-510519-640003-00-9077 - Hardware & Software Replacement	15,000.00
	<u>36,500.00</u>
	<u>36,500.00</u>

Law Enforcement

001-520521-340001-00-0000 - Contractual Services-Law Enforcen	3,019,768.00	3,019,767.96	0.04	100.00
001-520521-520900-01-0000 - LLET - Explorer Program	10,000.00	8,320.33	1,679.67	83.20
001-520521-520900-04-0000 - BSO - Traffic Enforcement	20,000.00	516.00	19,484.00	2.58
Total Law Enforcement	3,049,768.00	3,028,604.29	21,163.71	99.31

Fire Rescue

001-520522-340002-00-0000 - Contractual Services-Fire Rescue	3,021,482.00	3,021,482.04	(0.04)	100.00
Total Fire Rescue	3,021,482.00	3,021,482.04	-0.04	100.00

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Building				
001-524524-120000-00-0000 - Full Time Salaries	153,512.00	200,136.50	(46,624.50)	130.37
001-524524-140000-00-0000 - Overtime	3,000.00	4,081.14	(1,081.14)	136.04
001-524524-210000-00-0000 - FICA Taxes Expense	11,744.00	15,406.17	(3,662.17)	131.18
001-524524-220000-00-0000 - Employee Retirement Expense	22,560.00	30,266.06	(7,706.06)	134.16
001-524524-230001-00-0000 - Group Insurance	33,824.00	31,944.77	1,879.23	94.44
001-524524-230001-01-0000 - Dental/Vision Insurance	2,622.00	1,917.29	704.71	73.12
001-524524-230001-02-0000 - Life Insurance (Standard Insur.Co.)	1,376.00	2,937.33	(1,561.33)	213.47
001-524524-230001-03-0000 - Long Term Care (John Hancock Cc	5,387.00	4,548.91	838.09	84.44
001-524524-230001-05-0000 - Life Insurance (John Hancock VUL	5,649.00	4,717.00	932.00	83.50
001-524524-240000-00-0000 - Workers' Compensation	2,250.00	1,289.32	960.68	57.30
001-524524-340006-01-0000 - Contractual Service-Town Hall-Jani	2,611.00	2,610.84	0.16	99.99
001-524524-340007-00-0000 - Contractual Services-Software Main	5,000.00	0.00	5,000.00	0.00
001-524524-340012-01-0000 - Contractual Services-Bldg Dept Ele	33,000.00	38,870.00	(5,870.00)	117.79
001-524524-340012-02-0000 - Contractual Services-Bldg Dept Plu	8,000.00	9,700.00	(1,700.00)	121.25
001-524524-340012-03-0000 - Contractual Services-Bldg Dept Me	19,000.00	22,277.50	(3,277.50)	117.25
001-524524-340012-99-0000 - Contractual Services-Bldg Dept Str	60,000.00	35,235.00	24,765.00	58.73
001-524524-340013-00-0000 - Contractual Services-User Fees Ink	6,000.00	9,400.00	(3,400.00)	156.67
001-524524-400001-00-0000 - Travel	500.00	19.85	480.15	3.97
001-524524-410001-00-0000 - Cell Phone	3,700.00	3,812.26	(112.26)	103.03
001-524524-441002-01-0000 - Lease Expense-Copier	5,000.00	3,838.70	1,161.30	76.77
001-524524-450002-00-0000 - Insurance - Property & Liability	5,500.00	5,234.05	265.95	95.16
001-524524-460011-00-0000 - Maintenance & Repair Car Bldg & E	1,000.00	554.79	445.21	55.48
001-524524-470000-00-0000 - Printing & Forms	1,000.00	1,171.50	(171.50)	117.15
001-524524-490900-00-0000 - Misc. Charges	1,500.00	3,838.21	(2,338.21)	255.88
001-524524-510001-00-0000 - Office Supplies	3,000.00	2,767.00	233.00	92.23
001-524524-520003-00-0000 - Uniforms	500.00	364.80	135.20	72.96
001-524524-521001-00-0000 - Vehicle Expense-Gasoline Costs	1,000.00	299.73	700.27	29.97
001-524524-540001-00-0000 - Memberships/Subscription	500.00	49.00	451.00	9.80
001-524524-541900-00-0000 - Education & Training-Registration/E	1,500.00	378.14	1,121.86	25.21
001-524524-640003-00-0000 - Machinery and Equipment	30,000.00	6,172.40	23,827.60	20.57
Total Building	430,235.00	443,838.26	-13,603.26	1.24

Budget Amendment for Building Department

Transfer From:	AMOUNT
001-524524-340012-99-0000 - Contractual Services-Bldg Dept Structural	24,000.00
001-524524-340007-00-0000 - Contractual Services-Software Maint Fees	5,000.00
001-524524-640003-00-0000 - Machinery and Equipment	23,000.00
<i>ECI - 570572 - 640003-00-0000 - MACHINERY & EQUIPMENT</i>	<i>28,000.00</i>
Transfer To:	
001-524524-120000-00-0000 - Full Time Salaries	47,000.00
001-524524-140000-00-0000 - Overtime	1,500.00
001-524524-210000-00-0000 - FICA Taxes Expense	4,000.00
001-524524-220000-00-0000 - Employee Retirement Expense	8,000.00
001-524524-230001-02-0000 - Life Insurance (Standard Insur.Co.)	2,000.00
001-524524-340012-01-0000 - Contractual Services-Bldg Dept Elect	6,000.00
001-524524-340012-02-0000 - Contractual Services-Bldg Dept Plumb	2,000.00
001-524524-340012-03-0000 - Contractual Services-Bldg Dept Mech	3,500.00
001-524524-340013-00-0000 - Contractual Services-User Fees Ink Force	3,500.00
001-524524-490900-00-0000 - Misc. Charges	2,500.00
	<i>80,000.00</i>
	<u>80,000.00</u>

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Roads & Streets				
001-530541-120000-00-0000 - Full Time Employee Salaries	139,234.00	168,135.68	(28,901.68)	120.76
001-530541-140000-00-0000 - Overtime	3,500.00	3,620.81	(120.81)	103.45
001-530541-210000-00-0000 - FICA Taxes Expense	10,651.00	12,538.52	(1,887.52)	117.72
001-530541-220000-00-0000 - Employee Retirement Expense	15,267.00	18,504.21	(3,237.21)	121.20
001-530541-230001-00-0000 - Group Insurance	31,005.00	38,051.76	(7,046.76)	122.73
001-530541-230001-01-0000 - Dental/Vision Insurance	3,766.00	5,782.98	(2,016.98)	153.56
001-530541-230001-02-0000 - Life Insurance (Standard Insur.Co.)	1,039.00	2,790.09	(1,751.09)	268.54
001-530541-230001-03-0000 - Long Term Care (John Hancock Co.)	291.00	315.00	(24.00)	108.25
001-530541-230001-05-0000 - Life Insurance (John Hancock VUL)	3,690.00	4,656.57	(966.57)	126.19
001-530541-240000-00-0000 - Workers' Compensation	9,250.00	6,307.52	2,942.48	68.19
001-530541-340006-01-0000 - Town Hall Janitorial	2,700.00	2,610.96	89.04	96.70
001-530541-400002-00-0000 - Travel	1,000.00	1,012.17	(12.17)	101.22
001-530541-410001-00-0000 - Cellular Phones	2,400.00	2,697.16	(297.16)	112.38
001-530541-410009-00-0000 - Town Hall Line Charge/Internet Cor	700.00	0.00	700.00	0.00
001-530541-430009-00-0000 - Electricity-Outdoor Lighting	30,000.00	34,160.84	(4,160.84)	113.87
001-530541-431006-00-0000 - Water-Public Works	3,000.00	(3.29)	3,003.29	-0.11
001-530541-440001-00-0000 - Rental Expense-Equipment Copier	3,500.00	3,838.70	(338.70)	109.68
001-530541-450002-00-0000 - Insurance Expense Prop - General	15,000.00	20,362.37	(5,362.37)	135.75
001-530541-460060-00-0000 - Maintenance & Repair Car Bldg & E	30,000.00	42,534.51	(12,534.51)	141.78
001-530541-490900-00-0000 - Misc. Charges	15,000.00	10,026.36	4,973.64	66.84
001-530541-510001-00-0000 - Office Supplies	1,200.00	2,611.75	(1,411.75)	217.65
001-530541-520003-00-0000 - Uniform Expense	1,500.00	1,062.30	437.70	70.82
001-530541-521001-00-0000 - Vehicle Expense-Gasoline	6,000.00	7,296.03	(1,296.03)	121.60
001-530541-540004-00-0000 - Memberships/Subscriptions & Dues	1,000.00	347.00	653.00	34.70
001-530541-541001-00-0000 - Education & Training-Registration/E	1,500.00	800.00	700.00	53.33
001-530541-640000-00-9075 - Fire & EMS Study Project # 9075	40,000.00	0.00	40,000.00	0.00
001-530541-640000-00-9076 - Municipal Complex Conceptual Des	50,000.00	0.00	50,000.00	0.00
001-530541-640003-00-0000 - Capital Outlay-Machinery and Equip	5,000.00	4,732.79	267.21	94.66
Total Roads & Streets	427,193.00	394,792.79	32,400.21	92.42

Budget Amendment for Roads & Streets Department

Transfer From:	AMOUNT
001-530541-640000-00-9075 - Fire & EMS Study Project # 9075	35,000.00
001-530541-640000-00-9076 - Municipal Complex Conceptual Design Project #9076	44,000.00
Transfer To:	
001-530541-120000-00-0000 - Full Time Employee Salaries	30,000.00
001-530541-140000-00-0000 - Overtime	500.00
001-530541-210000-00-0000 - FICA Taxes Expense	2,000.00
001-530541-220000-00-0000 - Employee Retirement Expense	3,500.00
001-530541-230001-00-0000 - Group Insurance	7,500.00
001-530541-230001-01-0000 - Dental/Vision Insurance	2,500.00
001-530541-230001-02-0000 - Life Insurance (Standard Insur.Co.)	2,000.00
001-530541-230001-03-0000 - Long Term Care (John Hancock Co.)	500.00
001-530541-230001-05-0000 - Life Insurance (John Hancock VUL)	1,000.00
001-530541-430009-00-0000 - Electricity-Outdoor Lighting	5,000.00
001-530541-440001-00-0000 - Rental Expense-Equipment Copier	500.00
001-530541-450002-00-0000 - Insurance Expense Prop - General Liability	6,000.00
001-530541-460060-00-0000 - Maintenance & Repair Car Bldg & Equipmnt	15,000.00
001-530541-510001-00-0000 - Office Supplies	1,500.00
001-530541-521001-00-0000 - Vehicle Expense-Gasoline	1,500.00
	<u>79,000.00</u>
	<u>79,000.00</u>

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Code Enforcement				
001-539539-120000-00-0000 - Full Time Salaries	164,491.00	126,056.96	38,434.04	76.63
001-539539-140000-00-0000 - Overtime	1,000.00	1,164.59	(164.59)	116.46
001-539539-210000-00-0000 - FICA Taxes Expense	12,585.00	9,043.98	3,541.02	71.86
001-539539-220000-00-0000 - Employee Retirement Expense	25,773.00	23,450.95	2,322.05	90.99
001-539539-230001-00-0000 - Group Insurance	39,461.00	25,367.43	14,093.57	64.28
001-539539-230001-01-0000 - Dental/Vision Insurance	6,631.00	3,502.91	3,128.09	52.83
001-539539-230001-02-0000 - Life Insurance (Standard Insur.Co.)	1,474.00	2,216.16	(742.16)	150.35
001-539539-230001-03-0000 - Long Term Care (John Hancock Cc	229.00	247.60	(18.60)	108.12
001-539539-230001-05-0000 - Life Insurance (John Hancock VUL	1,915.00	1,289.50	625.50	67.34
001-539539-240000-00-0000 - Workers' Compensation	2,500.00	1,197.17	1,302.83	47.89
001-539539-340006-01-0000 - Town Hall-Janitorial	2,611.00	2,610.84	0.16	99.99
001-539539-340007-00-0000 - Contractual Services	5,400.00	1,800.00	3,600.00	33.33
001-539539-400002-00-0000 - Travel - Hotel, Airfare, Mileage, Tol	2,500.00	1,538.73	961.27	61.55
001-539539-410001-00-0000 - Cell Phones	3,800.00	1,985.85	1,814.15	52.26
001-539539-441003-00-0000 - Lease Expense- Copier	1,000.00	696.10	303.90	69.61
001-539539-450002-00-0000 - Insurance - Property & Liability	7,000.00	4,488.13	2,511.87	64.12
001-539539-490900-00-0000 - Misc. Charges	2,500.00	184.06	2,315.94	7.36
001-539539-510001-00-0000 - Office Supplies	4,500.00	3,165.70	1,334.30	70.35
001-539539-520003-00-0000 - Uniform Expense	800.00	48.73	751.27	6.09
001-539539-521001-00-0000 - Vehicle Expense-Gasoline	3,000.00	920.61	2,079.39	30.69
001-539539-521002-00-0000 - Vehicle Expense-Maintenance & R	1,000.00	248.16	751.84	24.82
001-539539-522001-00-0000 - Board Expenses-Code & P&Z Boar	2,500.00	1,450.00	1,050.00	58.00
001-539539-540001-00-0000 - Memberships	625.00	553.73	71.27	88.60
001-539539-541900-00-0000 - Education & Training - Other	3,000.00	1,007.50	1,992.50	33.58
001-539539-640003-00-0000 - Machinery & Equipment (over \$250	26,000.00	111.30	25,888.70	0.43
Total Code Enforcement	322,795.00	214,899.69	107,895.31	66.57

Budget Amendment for Code Department

Transfer From:	AMOUNT
001-539539-340007-00-0000 - Contractual Services	1,500.00
Transfer To:	
001-539539-140000-00-0000 - Overtime	500.00
001-539539-230001-02-0000 - Life Insurance (Standard Insur.Co.)	1,000.00
	<u>1,500.00</u>
	<u>1,500.00</u>

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Parks & Recreation				
001-570572-120000-00-0000 - Full Time Salaries	215,194.00	167,642.70	47,551.30	77.90
001-570572-140000-00-0000 - Overtime	15,000.00	32,307.59	(17,307.59)	215.38
001-570572-210000-00-0000 - FICA Taxes Expense	16,463.00	13,239.35	3,223.65	80.42
001-570572-220000-00-0000 - Employee Retirement Expense	17,776.00	16,583.85	1,192.15	93.29
001-570572-230001-00-0000 - Group Insurance	56,373.00	35,703.35	20,669.65	63.33
001-570572-230001-01-0000 - Dental/Vision Insurance	10,483.00	6,033.72	4,449.28	57.56
001-570572-230001-02-0000 - Life Insurance (Standard Insur.Co.)	1,936.00	2,506.63	(570.63)	129.47
001-570572-230001-05-0000 - Life Insurance (John Hancock VUL)	3,424.00	2,804.24	619.76	81.90
001-570572-240000-00-0000 - Workers' Compensation	7,500.00	5,040.00	2,460.00	67.20
001-570572-340006-05-0000 - Contractual Services	1,700.00	2,098.48	(398.48)	123.44
001-570572-400000-00-0000 - Travel- Hotel, Airfare, Milage, Tolls	400.00	0.00	400.00	0.00
001-570572-410001-00-0000 - Cellular Phones & Beepers	1,500.00	1,517.71	(17.71)	101.18
001-570572-410005-00-0000 - Phone Line- Behan Park	3,600.00	3,087.76	512.24	85.77
001-570572-410006-00-0000 - Phone Line- Oglesby Preserve	2,500.00	680.76	1,819.24	27.23
001-570572-430003-00-0000 - Electricity	15,000.00	14,377.70	622.30	95.85
001-570572-431003-00-0000 - Water Charges	2,500.00	2,286.29	213.71	91.45
001-570572-450002-00-0000 - Insurance - Property & Liability	12,000.00	11,371.31	628.69	94.76
001-570572-460900-00-0000 - Maintenance & Repair Car Bldg & E	21,000.00	27,482.68	(6,482.68)	130.87
001-570572-510001-00-0000 - Office Supplies	400.00	123.76	276.24	30.94
001-570572-520003-00-0000 - Uniform Expense	2,500.00	928.87	1,571.13	37.15
001-570572-520900-00-0000 - Misc. Charges	15,000.00	7,247.93	7,752.07	48.32
001-570572-521001-00-0000 - Gasoline Costs	5,000.00	4,232.32	767.68	84.65
001-570572-540001-00-0000 - Membership, Dues & Subscription	900.00	0.00	900.00	0.00
001-570572-541001-00-0000 - Education & Training-Registration/E	1,500.00	813.07	686.93	54.20
001-570572-460900-00-0000 - Maintenance & Repair Car Bldg & E	250,000.00	251,809.50	(1,809.50)	100.64
001-570572-640000-00-9049 - Pembroke Park Health Fair Festiva	15,000.00	8,297.10	6,702.90	55.31
001-570572-640000-00-9051 - Pembroke Park- Egg Hunt	6,000.00	5,669.97	330.03	94.50
001-570572-640000-00-9052 - Pembroke Park- Toy Drive	4,000.00	2,888.43	1,111.57	72.21
001-570572-640000-00-9053 - Pembroke Park- Turkey Drive	6,000.00	7,544.24	(1,544.24)	125.74
001-570572-640000-00-9055 - Community Garden	5,000.00	18,831.62	(13,831.62)	376.63
001-570572-640000-00-9056 - Maculele Miami Brazilian Arts Insti	2,000.00	1,487.00	513.00	74.35
001-570572-640000-00-9057 - Relay for Life Event	2,000.00	0.00	2,000.00	0.00
001-570572-640000-00-9058 - School Supply Drive	3,500.00	5,484.72	(1,984.72)	156.71
001-570572-640000-00-9059 - Church of Christ	1,500.00	0.00	1,500.00	0.00
001-570572-640000-00-9060 - Newsletter Mailings	10,000.00	0.00	10,000.00	0.00
001-570572-640000-00-9061 - 60th Anniversary Celebration	25,000.00	0.00	25,000.00	0.00
001-570572-640000-00-9062 - Food Distribution Farm Share	2,500.00	1,415.24	1,084.76	56.61
001-570572-640000-00-9063 - Holiday Party	2,500.00	2,181.21	318.79	87.25
001-570572-640000-00-9065 - Pembroke Park Cares Inc.	5,000.00	0.00	5,000.00	0.00
001-570572-640000-00-9066 - Little Library Dispensers	2,000.00	0.00	2,000.00	0.00
001-570572-640000-00-9067 - 43 Year CDBG Phase II Preserve C	161,482.00	157,653.80	3,828.20	97.63
001-570572-640000-00-9070 - Halloween Spectacular Event	2,500.00	3,078.00	(578.00)	123.12
001-570572-640000-00-9071 - Club Richelieu	1,000.00	0.00	1,000.00	0.00
001-570572-640000-00-9075 - Promotions for All Community Ever	7,500.00	0.00	7,500.00	0.00
001-570572-640000-00-9078 - 44 Yr CDBG Tod Lot Playgroud Prc	66,672.00	0.00	66,672.00	0.00
001-570572-640003-00-0000 - Machinery and Equipment Commur	10,000.00	10,234.95	(234.95)	102.35
Total Parks & Recreation	1,020,803.00	834,485.85	186,317.15	81.75

Budget Amendment for Parks Department

Transfer From:	AMOUNT
001-570572-120000-00-0000 - Full Time Salaries	18,000.00
001-570572-640000-00-9078 - 44 Yr CDBG Tod Lot Playgroud Project #9078	29,000.00
Transfer To:	
001-570572-140000-00-0000 - Overtime	18,000.00
001-570572-230001-02-0000 - Life Insurance (Standard Insur.Co.)	1,000.00
001-570572-460900-00-0000 - Maintenance & Repair Car Bldg & Equipmt.	6,500.00
001-570572-460900-00-0000 - Maintenance & Repair Car Bldg & Equipmt.	2,000.00
001-570572-640000-00-9053 - Pembroke Park- Turkey Drive	2,000.00
001-570572-640000-00-9055 - Community Garden	14,000.00
001-570572-640000-00-9058 - School Supply Drive	2,000.00
001-570572-640000-00-9070 - Halloween Spectacular Event	1,000.00
001-570572-640003-00-0000 - Machinery and Equipment Community Garden	500.00
	<u>47,000.00</u>
	<u>47,000.00</u>

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Sewer Department				
400-530535-120000-00-0000 - Regular Full Time Salary	341,473.00	302,496.68	38,976.32	88.59
400-530535-140000-00-0000 - Overtime	12,000.00	9,689.47	2,310.53	80.75
400-530535-210000-00-0000 - FICA Taxes	26,122.00	23,602.98	2,519.02	90.36
400-530535-220000-00-0000 - Employee Retirement Expense	39,500.00	40,550.66	(1,050.66)	102.66
400-530535-230001-00-0000 - Group Insurance - Health	62,010.00	52,334.41	9,675.59	84.40
400-530535-230001-01-0000 - Group Insurance - Dental & Vision	7,910.00	5,265.95	2,644.05	66.57
400-530535-230001-02-0000 - Group Life Insurance (SIC)	3,068.00	5,580.75	(2,512.75)	181.90
400-530535-230001-03-0000 - Long Term Care Insurance (JHC)	873.00	873.14	(0.14)	100.02
400-530535-230001-05-0000 - Life Insurance - JHC VUL	6,317.00	5,674.01	642.99	89.82
400-530535-240000-00-0000 - Workers' Compensation	17,700.00	12,750.90	4,949.10	72.04
400-530535-303003-00-0000 - Reimbursable Expenses-Site Plan	500.00	0.00	500.00	0.00
400-530535-310002-00-0000 - Professional Services-Engineering	2,000.00	0.00	2,000.00	0.00
400-530535-340003-02-0000 - Retainer	2,000.00	0.00	2,000.00	0.00
400-530535-340009-01-0000 - Sewer Maintenance & Treatment	1,100,000.00	896,089.90	203,910.10	81.46
400-530535-340009-02-0000 - Misc. Contractual Services-Sewer	15,000.00	21,133.72	(6,133.72)	140.89
400-530535-400001-00-0000 - Travel	1,500.00	1,094.72	405.28	72.98
400-530535-410001-00-0000 - Cellular Phones/Beepers	3,600.00	3,457.99	142.01	96.06
400-530535-410009-00-0000 - Telephone Lines	600.00	0.00	600.00	0.00
400-530535-430007-00-0000 - Electricity-Sewer Pumps	35,000.00	35,006.02	(6.02)	100.02
400-530535-431006-00-0000 - Water-Public Works	24,000.00	19,131.06	4,868.94	79.71
400-530535-450002-00-0000 - Insurance - Property & Liability FLC	32,400.00	33,807.72	(1,407.72)	104.34
400-530535-460050-00-0000 - Maintenance-Lift Stations	160,000.00	11,920.32	148,079.68	7.45
400-530535-460900-00-0000 - Maintenance & Repair Car Bldg & E	65,000.00	63,415.89	1,584.11	97.56
400-530535-490900-00-0000 - Misc. Charges	20,000.00	15,042.78	4,957.22	75.21
400-530535-520003-00-0000 - Operating Supplies-Uniform Expen	1,500.00	789.03	710.97	52.60
400-530535-521001-00-0000 - Vehicle Expense-Gasoline	6,000.00	5,459.66	540.34	90.99
400-530535-540001-00-0000 - Memberships	800.00	1,208.81	(408.81)	151.10
400-530535-541001-00-0000 - Education & Training-Registration/E	2,500.00	1,574.85	925.15	62.99
400-530535-581000-00-0000 - Administrative Services	415,000.00	417,697.31	(2,697.31)	100.65
400-530535-640003-00-0000 - New Sewer Truck	60,000.00	47,151.00	12,849.00	78.59
400-530535-640005-00-0000 - Federal & State grant Match Funds	207,218.00	0.00	207,218.00	0.00
400-530535-710000-00-0000 - Debt Service-Principal Payment	36,000.00	0.00	36,000.00	0.00
400-530535-720000-00-0000 - Debt Service- Sinking Fund Interes	92,925.00	92,669.79	255.21	99.73
400-530535-730000-00-0000 - Debt Service Reserve Account	12,912.00	0.00	12,912.00	0.00
400-530535-730000-01-0000 - Debt Service S/T Assets Reserve	74,022.00	0.00	74,022.00	0.00
400-530535-800000-00-0000 - Depreciation/Amortization Expense	300,000.00	0.00	300,000.00	0.00
Total Sewer Department	3,187,450.00	2,125,469.52	1,061,980.48	

Budget Amendment for Sewer Department

Transfer From:	AMOUNT
400-530535-340009-01-0000 - Sewer Maintenance & Treatment - Hollywood	16,000.00
Transfer To:	
400-530535-220000-00-0000 - Employee Retirement Expense	1,500.00
400-530535-230001-02-0000 - Group Life Insurance (SIC)	3,000.00
400-530535-340009-02-0000 - Misc. Contractual Services-Sewer Department	6,500.00
400-530535-450002-00-0000 - Insurance - Property & Liability FLC	1,500.00
400-530535-540001-00-0000 - Memberships	500.00
400-530535-581000-00-0000 - Administrative Services	3,000.00
	<u>16,000.00</u>
	<u>16,000.00</u>

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Stormwater Department				
401-530538-120000-00-0000 - Salaries	95,337.00	96,509.32	(1,172.32)	101.23
401-530538-140000-00-0000 - Overtime	12,000.00	7,019.14	4,980.86	58.49
401-530538-210000-00-0000 - FICA Taxes	7,293.00	7,790.62	(497.62)	106.82
401-530538-220000-00-0000 - Employee Retirement Expense	7,876.00	8,487.13	(611.13)	107.76
401-530538-230001-00-0000 - Group Insurance - Health	28,187.00	18,128.96	10,058.04	64.32
401-530538-230001-01-0000 - Group Insurance - Dental & Vision	5,241.00	2,953.82	2,287.18	56.36
401-530538-230001-02-0000 - Group Life Insurance - SIC	866.00	1,515.33	(649.33)	174.98
401-530538-230001-05-0000 - Life Insurance - JHC VUL	2,180.00	1,820.00	360.00	83.49
401-530538-240000-00-0000 - Workers' Compensation	11,250.00	8,277.42	2,972.58	73.58
401-530538-340003-02-0000 - Legal/Non Retainer	4,000.00	0.00	4,000.00	0.00
401-530538-340005-00-0000 - Engineering	5,000.00	455.00	4,545.00	9.10
401-530538-340011-00-0000 - Professional Services	5,000.00	0.00	5,000.00	0.00
401-530538-410001-00-0000 - Cell Phones/Beepers	650.00	679.64	(29.64)	104.56
401-530538-430006-00-0000 - Electricity-Drainage Pumps	25,000.00	20,264.82	4,735.18	81.06
401-530538-450001-00-0000 - Insurance Expense FLC	2,500.00	(62.94)	2,562.94	-2.52
401-530538-450002-00-0000 - Insurance - Prop & General Liability	28,000.00	29,526.17	(1,526.17)	105.45
401-530538-460900-00-0000 - Maintenance & Repair Cars, Buildir	48,000.00	23,962.49	24,037.51	49.92
401-530538-490900-00-0000 - Misc. Charges	15,000.00	11,775.20	3,224.80	78.50
401-530538-520003-00-0000 - Uniform Expense	500.00	356.26	143.74	71.25
401-530538-541001-00-0000 - Memberships/Subscriptions and Dt	600.00	750.00	(150.00)	125.00
401-530538-541002-00-0000 - Education & Training, Registration, I	2,500.00	493.45	2,006.55	19.74
401-530538-581000-00-0000 - Administrative Services GF Cost Al	211,991.00	205,983.83	6,007.17	97.17
401-530538-640001-00-0000 - Machinery and Equipment New Sto	30,000.00	29,056.00	944.00	96.85
401-530538-800000-00-0000 - Depreciation Expense	500,000.00	0.00	500,000.00	0.00
401-941002-693200-00-0000 - Federal & State Grant Match Funds	315,911.00	0.00	315,911.00	0.00
401-941002-693200-00-3352 - County Line Stormwater & Sidewall	150,000.00	0.00	150,000.00	0.00
401-941002-693200-00-3354 - John P. Lyons Phase II Engineering	100,000.00	0.00	100,000.00	0.00
Total Stormwater Department	1,614,882.00	475,741.66	1,139,140.34	76.75

Budget Amendment for Stormwater Department

Transfer From:	AMOUNT
401-530538-460900-00-0000 - Maintenance & Repair Cars, Building & Other	6,500.00
Transfer To:	
401-530538-120000-00-0000 - Salaries	1,500.00
401-530538-210000-00-0000 - FICA Taxes	500.00
401-530538-220000-00-0000 - Employee Retirement Expense	1,000.00
401-530538-230001-02-0000 - Group Life Insurance - SIC	1,000.00
401-530538-450002-00-0000 - Insurance - Prop & General Liability	2,000.00
401-530538-541001-00-0000 - Memberships	500.00
	<u>6,500.00</u>
	<u>6,500.00</u>

CREDIT CARD
ORDER

Payment Status: APPROVED

5121
Domino's Pizza
(407) 248-8434

12/13/2019 8:07 PM
Order 925830 Server 7607
Rewards Code: fb9GdDZY

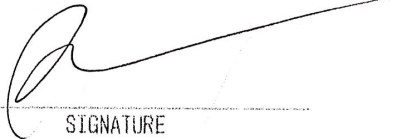
Delivery
HOMWOOD
5893 AMERICAN WAY # 319
JACOB 786-560-4445
(407) 226-0669

Visa
CREDIT CARD # XXXXXXXXXXXX8983
REFERENCE 160265307123
APPROVAL CODE 04421D

Amount \$60.38

Tip 10.00

Total 70.38

X 
SIGNATURE

I AGREE TO PAY THE ABOVE TOTAL
AMOUNT ACCORDING TO CARD ISSUER
AGREEMENT

THIS ORDER CAN STILL EARN
POINTS TOWARD FREE PIZZA!
VISIT [DOMINOS.COM/CLAIMREWARDS](https://www.dominos.com/claimrewards)
WITHIN 30 DAYS TO CLAIM
YOUR POINTS.

DEL EXPS ID _____

ANY DELIVERY CHARGE IS NOT A TIP
PAID TO YOUR DRIVER

Chili's Grill & Bar
I Drive #109
7021 International Dr.
Orlando, FL 32819

Amanda Bo

Tbl 27 Chk 50091 Gst 0
Station Dec14'19 10:31PM

1 WATER
1 WATER
1 WATER
1 1/2 HOUSE_RIB 12.49
1 CHICKEN FAJITAS 14.99
1 THE BOSS BURGER 15.19
1 CHIPS & DIPS 4.39
ADD FRESH GUAC 2.10
1 SIDE DRESSING
1 3 for \$10 10.00
1 WATER
1 BOWL-ENCHILADA
1 CHIPOTLE-CRISPERS
1 Chips and Choice R -6.49

Sub Total 52.67
TAX 3.43
TOTAL 56.10

Payments:

Visa Credit/8983
Auth/Chip Read
TID:**0709
RRN:1912140900150091
AID:A0000000031010
TVR:8000008000
IAD:FBBE4E3DEE77A35B3030
TSI:6800
ARC:00
TRN SEQ:00002719
TRN ID:1253597650
NET:Visa
MODE:Issuer
Auth Code:04791D 56.10
Tip Paid 12.52
Total 68.62

TOTAL PAID USD\$ 68.62

BALANCE DUE 0.00

Want free Chips Salsa
or a drink, or visit?
Chilis.com Rewards

Gift Card activation is
delayed by 4 hours.



AREAS USA FLTP, LLC.
NATURE'S TABLE
CANOE CREEK TRAVEL PLAZA
61541 Sianexie R.

855

13DEC'19 2:57PM

TOGO
3 CHIPTL RICE BWL 26.97
1 LG ACAI BOWL 7.69
1 SIDE MEAT 1.09
0898316582900419189
VISA - EMV 38.43
FOOD 35.75
TAX 2.68
PAYMENT 38.43

---61541 Closed DEC13 02:58PM---

Tell us how we did and enter to
win 2 round trip airline tickets

Complete a brief survey at
www.areasask.com/10315

Enter code below:

08550-61541-14131-23367

For Guest Service:
Visit areasask.com/10315
Or Call 866.820.1178

Your order number is: 855

AREAS USA FLTP, LLC.
WENDY'S #00011360
CANOE CREEK SERVICE PLAZA
1535 Cynthia M

CHK 1272

DANNY

13DEC'19 2:50PM

TOGO
3 MED SPCY CHIX 25.98
1 MED 1/2 BCNATR 10.68
SUB LEMONADE 0.55
1 MED CHIX NUGG 7.89
SUB LEMONADE 0.55
1 MD SNGL BBQCHZ 8.85
SUB LEMONADE 0.55
1 MED CHX FILLET 8.66
1 MD SPICY NUGGETS 8.39
CHEESE SAUCE
2 MED 1/4 SINGL 16.70
1 MD BCN JALAPENO 9.89
CHEESE SAUCE
1 MD SPICY NUGGETS 7.89
1 MED CHX GRILL 8.78
0898316552100419178
VISA - EMV 124.01
FOOD 115.36
TAX 8.65
PAYMENT 124.01

---1535 Closed DEC13 02:55PM---

Tell us how we did and enter to
win 2 round trip airline tickets

Complete a brief survey at
www.areasask.com/10322

Enter code below:

12720-01535-14131-23997

For Guest Service:
Visit areasask.com/10322
Or Call 866.820.1178

Your order number is: 1272

Lunch
Total \$163

Kinda
TOTAL \$304



Cirkus McGurkus-128
Islands of Adventure
www.universalorlando.com



Thunder Falls-139
Islands of Adventure
www.universalorlando.com

OPERATOR: Danikkah Y. 8426
CHECK NUMBER: 4-292

Btl Apple Juice 2.89
Cheese Combo 14.09
Sm Caesar Salad
Side Fries 3.49

SUBTOTAL 20.47
TAX 1.34
AMOUNT DUE 21.81

VF VS 17.00
AMOUNT DUE 4.81

CASH 5.00
CHANGE 0.19
Items Sold: 3

DATE: 12/14/2019 TIME: 4:50 PM

CUSTOMER COPY

Terminal ID : 09123914
TXNBR : 1912140128000402920169

Entry Mode : 05 ICC
Card Name : VisaCredit
Number : *****8983
Seq. Number : 002
Start Date :
Expires : **/**

PURCHASE
AMOUNT : USD 17.00
APPROVED 03453D
Verified by Signature

Visa Credit
AID : A0000000031010
App. Crypt. : 40 F751BEC2B7BB169B
TVR : 8080000000
IAD : 06010A03600000
TSI : 7800

Signature

I agree to pay the above amount
according to my Card issuer agreement.

CUSTOMER COPY

OPERATOR: Le'Anna W. 6386
CHECK NUMBER: 1-116

2 Banana Cream Tart 5.39
Btl Prem Water 10.00
Chicken 1/2 Combo 16.49
Corn on Cob
Rice and Beans
Chocolate Shake
2 Chicken 1/2 Platter 25.98
Corn on Cob
Fries
2 Choc Chip Brownie Cake 8.98
Iced Tea 3.99
2 Rib Platter 33.98
Corn on Cob
Fries
6 Ribs and Chicken Platter 95.94
Corn on Cob
Fries
Rice Bowl Chicken 13.99
3 Rice Bowl Pork 41.97
Side Plantain Chips 1.99
2 Side Roasted Potatoes 5.98
7 Soda 27.93
Turkey Leg Platter 14.99
Fries
Vanilla Shake 3.99
Comcast (46.74)

SUBTOTAL 264.85
TAX 16.67
AMOUNT DUE 281.52

VF VS 281.52
CHANGE 0.00
Items Sold: 33

DATE: 12/14/2019 TIME: 1:49 PM

CUSTOMER COPY

Terminal ID : 09123574
TXNBR : 1912140139000101160075

Entry Mode : 05 ICC
Card Name : VisaCredit
Number : *****8983
Seq. Number : 002
Start Date :
Expires : **/**

PURCHASE
AMOUNT : USD 281.52

Chili's Grill & Bar
I Drive #109
7021 International Dr.
Orlando, FL 32819

Server: Brenda
10:35 PM
Table 32/3

DOB: 12/14/2019
12/14/2019
1/10130

SALE

VISA

Card #XXXXXXXXXX8983

5242903

Magnetic card present: MARTINEZ IAMEL
Card Entry Method: S

Approval: 08192D

Amount: \$150.

+ Tip: 25.00

= Total: 175.18

I agree to pay the
total amount accord
card issuer a

X

* Gratuity Guide

15% = \$21.15

18% = \$25.38

20% = \$28.20

22% = \$31.02

Want free Chips and Salsa
or a drink, every visit?
Chilis.com/Rewards

Gift Card activation is
delayed by 4 hours.

Chili's Grill & Bar
I Drive #109
7021 International Dr.
Orlando, FL 32819

Server: Caitlin
Cashier: Brenda
Table 32/3
Guests: 14
Reprint #: 1
Order Type: Dine In

12/14/2019

10:34 PM
10130

3 for \$10

SPRITE_
BOWL-BAKED-POTATO
MARGARITA-CHICKEN

10.00

3 for \$10

STRAWBERRY LEMON
CAESAR-SALAD
CAJUN-CHICKEN-PASTA

10.00

3 for \$10

STRAWBERRY LEMON
CAESAR-SALAD
CAJUN-CHICKEN-PASTA

10.00

3 for \$10

WATER
CHIPS-&-DIPS
-BACON-BURGER

10.00

3 for \$10

STRAWBERRY LEMON
CAESAR-SALAD
CAJUN-CHICKEN-PASTA

10.00

3 for \$10

WATER

10.00

BOWL-CHILI

CHILI UPGRADE
-BACON-BURGER

1.00

3 for \$10

SWEET TEA

10.00

CHIPS-&-DIPS

CHIPOTLE-CRISPERS
3 for \$10

CONSULTANT REINSTATEMENT & EXTENSION AGREEMENTS

- 1. The Capital Hills Consultants, Inc.; Attorney David K. Sigerson, Jr.**
- 2. CAS Governmental Services, LLC.; Community Advocacy Specialists Governmental Services, LLC – Connie Vanassche, Jim Spratt & Dale Milita**
- 3. DC Strategies, LLC – Desinda Wood-Carper**
- 4. Helmich Consulting, Inc. – Bill Helmich**
- 5. Michael Miller Planning Associates, Inc.; Michael Miller, President**
- 6. Network Techs, Inc.; Mark Pakula**
- 7. Ryan & Ryan, LLC.; Attorney Christopher Ryan, Manager**
- 8. Tidewater Consulting, Inc.; Richard E. Coates, President**
Note: Contract was approved January 1, 2019 – December 31, 2019. An extension was not warranted. The Commission needs to approve the contract for January 1, 2020 – December 31, 2020.

The Capital Hills Consultants, Inc.; Attorney David K. Sigerson, Jr.



TOWN OF PEMBROKE PARK

CONSULTANT REINSTATEMENT AND EXTENSION AGREEMENT

THIS Consultant Reinstatement and Extension Agreement ("Agreement") is made by and between the Town of Pembroke Park, a Florida municipality, ("Town"), whose address is 3150 SW 52nd Ave., Pembroke Park, FL 33023, and The Capital Hills Consultants, Inc., a Florida corporation, ("Consultant") whose address is 6004 Vista Linda Lane, Boca Raton, Florida 33433 (each a "Party" and collectively "Parties").

RECITALS

- A. Consultant and Town entered into an agreement for Consultant to provide professional services to Town under the terms set forth in said agreement ("Original Agreement").
- B. The term of the Original Agreement between Consultant and Town has expired pursuant to the provisions of the Original Agreement.
- C. The Parties desire to reinstate the terms of the Original Agreement as set forth herein, and provide for a term of ninety (90) days.

NOW THEREFORE, for and in consideration of the foregoing premises and the mutual terms and conditions contained herein, Town and Consultant hereby agree as follows:

1. The above recitals are true and correct and are incorporated in this Agreement by reference herein.
2. It is expressly agreed by and between the Parties, that this Agreement reinstates and is supplemental to the Original Agreement, which is made a part hereof by reference, and all terms, conditions, and provisions of the Original Agreement, unless specifically modified herein, are to apply to this Agreement and are part hereof as though expressly rewritten, incorporated, and included herein.
3. The term of this Agreement is for a period beginning on October 1, 2019 through December 30, 2019 ("Term"), unless terminated by either Party as provided in the Original Agreement. Unless either Party notifies the other, by registered mail at least fifteen (15) days before the expiration of the Term, of its intention not to renew and continue this Agreement, the Term shall automatically be extended for a further period of thirty (30) days ("Extension Period"); in such event, all terms and conditions of the Original Agreement and this Agreement shall continue in full force and effect during the Extension Period, except that there shall be no further automatic renewal after expiration of the Extension Period.
4. The Parties agree that the monthly compensation paid to Consultant by Town shall be \$5,400.00. Consultant shall also be entitled to such other compensation, if any, in addition to the monthly stipend, as provided in the Original Agreement.
5. In the event of any conflict, inconsistency, or incongruity between the provisions of this Agreement and any of the provisions of the Original Agreement, the provisions of this Agreement shall in all respects govern and control.

*Town of Pembroke Park
Consultant Reinstatement and Extension Agreement with The Capital Hills Consultants, Inc.*

Page 1 of 2

6. It is to be understood that this Agreement shall in no way act as a waiver of any of the conditions and obligations imposed on the Parties by the Original Agreement, and any rights that either of the Parties may have by virtue of the Original Agreement are to be considered as of full force and effect.

IN WITNESS WHEREOF, the Parties hereto have made and executed this Agreement on the respective dates under each signature below.

**THE CAPITAL HILLS CONSULTANTS,
INC., a Florida corporation**

By: DK Sigerson, Jr., Esq.
DK Sigerson, Jr., Esq. (Jan 3, 2020)

Print Name: DAVID K SIGERSON JR
Authorized Representative

Date: 1

TOWN OF PEMBROKE PARK

By: _____
Ashira Mohammed, Mayor

Attest: _____
Agatha Muse-Salters, Town Manager

Date: _____

TOWN ATTORNEY'S OFFICE
Approved as to form and legality:

By: Christopher J. Ryan
Christopher J. Ryan, Town Attorney

**CAS Governmental Services, LLC; Community Advocacy Specialists
Governmental Services, LLC – Connie Vanassche, Jim Spratt & Dale Milita**



TOWN OF PEMBROKE PARK

CONSULTANT REINSTATEMENT AND EXTENSION AGREEMENT

THIS Consultant Reinstatement and Extension Agreement ("Agreement") is made by and between the Town of Pembroke Park, a Florida municipality, ("Town"), whose address is 3150 SW 52nd Ave., Pembroke Park, FL 33023, and CAS Governmental Services, LLC, a Florida limited liability company, ("Consultant") whose address is 36910 3rd Street, Canal Point, FL 33438 (each a "Party" and collectively "Parties").

RECITALS

- A. Consultant and Town entered into an agreement for Consultant to provide professional services to Town under the terms set forth in said agreement ("Original Agreement").
- B. The term of the Original Agreement between Consultant and Town has expired pursuant to the provisions of the Original Agreement.
- C. The Parties desire to reinstate the terms of the Original Agreement as set forth herein, and provide for a term of ninety (90) days.

NOW THEREFORE, for and in consideration of the foregoing premises and the mutual terms and conditions contained herein, Town and Consultant hereby agree as follows:

- 1. The above recitals are true and correct and are incorporated in this Agreement by reference herein.
- 2. It is expressly agreed by and between the Parties, that this Agreement reinstates and is supplemental to the Original Agreement, which is made a part hereof by reference, and all terms, conditions, and provisions of the Original Agreement, unless specifically modified herein, are to apply to this Agreement and are part hereof as though expressly rewritten, incorporated, and included herein.
- 3. The term of this Agreement is for a period beginning on October 1, 2019 through December 30, 2019 ("Term"), unless terminated by either Party as provided in the Original Agreement. Unless either Party notifies the other, by registered mail at least fifteen (15) days before the expiration of the Term, of its intention not to renew and continue this Agreement, the Term shall automatically be extended for a further period of thirty (30) days ("Extension Period"); in such event, all terms and conditions of the Original Agreement and this Agreement shall continue in full force and effect during the Extension Period, except that there shall be no further automatic renewal after expiration of the Extension Period.
- 4. The Parties agree that the monthly compensation paid to Consultant by Town shall be \$833.33. Consultant shall also be entitled to such other compensation, if any, in addition to the monthly stipend, as provided in the Original Agreement.
- 5. In the event of any conflict, inconsistency, or incongruity between the provisions of this Agreement and any of the provisions of the Original Agreement, the provisions of this Agreement shall in all respects govern and control.

6. It is to be understood that this Agreement shall in no way act as a waiver of any of the conditions and obligations imposed on the Parties by the Original Agreement, and any rights that either of the Parties may have by virtue of the Original Agreement are to be considered as of full force and effect.

IN WITNESS WHEREOF, the Parties hereto have made and executed this Agreement on the respective dates under each signature below.

CAS GOVERNMENTAL SERVICES, LLC,
a Florida limited liability company

TOWN OF PEMBROKE PARK

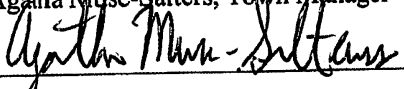
By: 

By: _____
Ashira Mohammed, Mayor

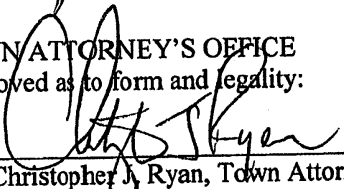
Print Name: M. Dale M. I. T. e
Authorized Representative

Attest: _____
Agatha Muse-Salters, Town Manager

Date: Oct. 28, 2019

Date: 

TOWN ATTORNEY'S OFFICE
Approved as to form and legality:

By: 
Christopher J. Ryan, Town Attorney

DC Strategies, LLC – Desinda Wood-Carper



TOWN OF PEMBROKE PARK

CONSULTANT REINSTATEMENT AND EXTENSION AGREEMENT

THIS Consultant Reinstatement and Extension Agreement ("Agreement") is made by and between the Town of Pembroke Park, a Florida municipality, ("Town"), whose address is 3150 SW 52nd Ave., Pembroke Park, FL 33023, and DC Strategies, LLC, a Florida limited liability company, ("Consultant") whose address is 2522 Tahoe Circle, Winter Park, FL 32790 (each a "Party" and collectively "Parties").

RECITALS

- A. Consultant and Town entered into an agreement for Consultant to provide professional services to Town under the terms set forth in said agreement ("Original Agreement").
- B. The term of the Original Agreement between Consultant and Town has expired pursuant to the provisions of the Original Agreement.
- C. The Parties desire to reinstate the terms of the Original Agreement as set forth herein, and provide for a term of ninety (90) days.

NOW THEREFORE, for and in consideration of the foregoing premises and the mutual terms and conditions contained herein, Town and Consultant hereby agree as follows:

- 1. The above recitals are true and correct and are incorporated in this Agreement by reference herein.
- 2. It is expressly agreed by and between the Parties, that this Agreement reinstates and is supplemental to the Original Agreement, which is made a part hereof by reference, and all terms, conditions, and provisions of the Original Agreement, unless specifically modified herein, are to apply to this Agreement and are part hereof as though expressly rewritten, incorporated, and included herein.
- 3. The term of this Agreement is for a period beginning on October 1, 2019 through December 30, 2019 ("Term"), unless terminated by either Party as provided in the Original Agreement. Unless either Party notifies the other, by registered mail at least fifteen (15) days before the expiration of the Term, of its intention not to renew and continue this Agreement, the Term shall automatically be extended for a further period of thirty (30) days ("Extension Period"); in such event, all terms and conditions of the Original Agreement and this Agreement shall continue in full force and effect during the Extension Period, except that there shall be no further automatic renewal after expiration of the Extension Period.
- 4. The Parties agree that the monthly compensation paid to Consultant by Town shall be \$4,666.66. Consultant shall also be entitled to such other compensation, if any, in addition to the monthly stipend, as provided in the Original Agreement.
- 5. In the event of any conflict, inconsistency, or incongruity between the provisions of this Agreement and any of the provisions of the Original Agreement, the provisions of this Agreement shall in all respects govern and control.

Page 1 of 2

*Town of Pembroke Park
Consultant Reinstatement and Extension Agreement with DC Strategies, LLC*

6. It is to be understood that this Agreement shall in no way act as a waiver of any of the conditions and obligations imposed on the Parties by the Original Agreement, and any rights that either of the Parties may have by virtue of the Original Agreement are to be considered as of full force and effect.

IN WITNESS WHEREOF, the Parties hereto have made and executed this Agreement on the respective dates under each signature below.

DC STRATEGIES, LLC, a Florida limited liability company

By: Desinda L. Wood

Print Name: Desinda L. Wood
Authorized Representative

Date: October 26, 2019

TOWN OF PEMBROKE PARK

By: Ashira Mohammed, Mayor

Attest: Agatha Muse-Salters
Agatha Muse-Salters, Town Manager

Date: 11/7/2019

TOWN ATTORNEY'S OFFICE
Approved as to form and legality:

By: Christopher J. Ryan
Christopher J. Ryan, Town Attorney

Helmich Consulting, Inc. – Bill Helmich



TOWN OF PEMBROKE PARK

CONSULTANT REINSTATEMENT AND EXTENSION AGREEMENT

THIS Consultant Reinstatement and Extension Agreement ("Agreement") is made by and between the Town of Pembroke Park, a Florida municipality, ("Town"), whose address is 3150 SW 52nd Ave., Pembroke Park, FL 33023, and Helmich Consulting, Inc., a Florida corporation, ("Consultant") whose address is 303 Johns Drive, Tallahassee, FL 32301 (each a "Party" and collectively "Parties").

RECITALS

- A. Consultant and Town entered into an agreement for Consultant to provide professional services to Town under the terms set forth in said agreement ("Original Agreement").
- B. The term of the Original Agreement between Consultant and Town has expired pursuant to the provisions of the Original Agreement.
- C. The Parties desire to reinstate the terms of the Original Agreement as set forth herein, and provide for a term of ninety (90) days.

NOW THEREFORE, for and in consideration of the foregoing premises and the mutual terms and conditions contained herein, Town and Consultant hereby agree as follows:

1. The above recitals are true and correct and are incorporated in this Agreement by reference herein.
2. It is expressly agreed by and between the Parties, that this Agreement reinstates and is supplemental to the Original Agreement, which is made a part hereof by reference, and all terms, conditions, and provisions of the Original Agreement, unless specifically modified herein, are to apply to this Agreement and are part hereof as though expressly rewritten, incorporated, and included herein.
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4. The Parties agree that the monthly compensation paid to Consultant by Town shall be \$416.66. Consultant shall also be entitled to such other compensation, if any, in addition to the monthly stipend, as provided in the Original Agreement.
5. In the event of any conflict, inconsistency, or incongruity between the provisions of this Agreement and any of the provisions of the Original Agreement, the provisions of this Agreement shall in all respects govern and control.

Page 1 of 2

6. It is to be understood that this Agreement shall in no way act as a waiver of any of the conditions and obligations imposed on the Parties by the Original Agreement, and any rights that either of the Parties may have by virtue of the Original Agreement are to be considered as of full force and effect.

IN WITNESS WHEREOF, the Parties hereto have made and executed this Agreement on the respective dates under each signature below.

HELMICH CONSULTING, INC., a Florida corporation

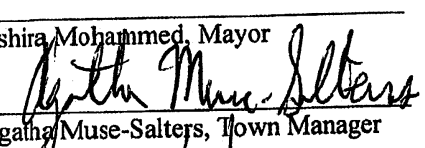
By: 

Print Name: William E. Helmich
Authorized Representative

Date: 10/28/19

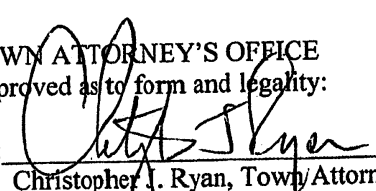
TOWN OF PEMBROKE PARK

By: Ashira Mohammed, Mayor

Attest:  11-7-19
Agatha Muse-Salters, Town Manager

Date: 11/7/2019

TOWN ATTORNEY'S OFFICE
Approved as to form and legality:

By: 
Christopher J. Ryan, Town Attorney

Michael Miller Planning Associates, Inc.; Michael Miller, President



TOWN OF PEMBROKE PARK

CONSULTANT REINSTATEMENT AND EXTENSION AGREEMENT

THIS Consultant Reinstatement and Extension Agreement ("Agreement") is made by and between the Town of Pembroke Park, a Florida municipality, ("Town"), whose address is 3150 SW 52nd Ave., Pembroke Park, FL 33023, and Michael Miller Planning Associates Inc., a Florida corporation, ("Consultant") whose address is 7522 Wiles Road, Suite B-203, Coral Springs, FL 33067 (each a "Party" and collectively "Parties").

RECITALS

- A. Consultant and Town entered into an agreement for Consultant to provide professional services to Town under the terms set forth in said agreement ("Original Agreement").
- B. The term of the Original Agreement between Consultant and Town has expired pursuant to the provisions of the Original Agreement.
- C. The Parties desire to reinstate the terms of the Original Agreement as set forth herein, and provide for a term of ninety (90) days.

NOW THEREFORE, for and in consideration of the foregoing premises and the mutual terms and conditions contained herein, Town and Consultant hereby agree as follows:

1. The above recitals are true and correct and are incorporated in this Agreement by reference herein.
2. It is expressly agreed by and between the Parties, that this Agreement reinstates and is supplemental to the Original Agreement, which is made a part hereof by reference, and all terms, conditions, and provisions of the Original Agreement, unless specifically modified herein, are to apply to this Agreement and are part hereof as though expressly rewritten, incorporated, and included herein.
3. The term of this Agreement is for a period beginning on October 1, 2019 through December 30, 2019 ("Term"), unless terminated by either Party as provided in the Original Agreement. Unless either Party notifies the other, by registered mail at least fifteen (15) days before the expiration of the Term, of its intention not to renew and continue this Agreement, the Term shall automatically be extended for a further period of thirty (30) days ("Extension Period"); in such event, all terms and conditions of the Original Agreement and this Agreement shall continue in full force and effect during the Extension Period, except that there shall be no further automatic renewal after expiration of the Extension Period.
4. The Parties agree that the monthly compensation paid to Consultant by Town shall be \$3,500.00. Consultant shall also be entitled to such other compensation, if any, in addition to the monthly stipend, as provided in the Original Agreement, subsequent annual renewals, work authorizations, or other correspondence as to work and hourly fees.

5. In the event of any conflict, inconsistency, or incongruity between the provisions of this Agreement and any of the provisions of the Original Agreement, the provisions of this Agreement shall in all respects govern and control.
6. It is to be understood that this Agreement shall in no way act as a waiver of any of the conditions and obligations imposed on the Parties by the Original Agreement, and any rights that either of the Parties may have by virtue of the Original Agreement are to be considered as of full force and effect.

IN WITNESS WHEREOF, the Parties hereto have made and executed this Agreement on the respective dates under each signature below.

**MICHAEL MILLER PLANNING
ASSOCIATES INC, a Florida corporation**

By: 
Michael Miller, President

Date: 11/17/19

TOWN OF PEMBROKE PARK

By: _____
Ashira Mohammed, Mayor

Attest: _____
Agatha Muse-Salters, Town Manager

Date: _____

TOWN ATTORNEY'S OFFICE
Approved as to form and legality:

By: _____
Christopher J. Ryan, Town Attorney

Network Techs, Inc.; Mark Pakula



TOWN OF PEMBROKE PARK

CONSULTANT REINSTATEMENT AND EXTENSION AGREEMENT

THIS Consultant Reinstatement and Extension Agreement ("Agreement") is made by and between the Town of Pembroke Park, a Florida municipality, ("Town"), whose address is 3150 SW 52nd Ave., Pembroke Park, FL 33023, and Network Techs, Inc., a Florida corporation, ("Consultant") whose address is 3150 SW 52nd Ave., Suite 210, Pembroke Park, FL 33023 (each a "Party" and collectively "Parties").

RECITALS

- A. Consultant and Town entered into an agreement for Consultant to provide professional services to Town under the terms set forth in said agreement ("Original Agreement").
- B. The term of the Original Agreement between Consultant and Town has expired pursuant to the provisions of the Original Agreement.
- C. The Parties desire to reinstate the terms of the Original Agreement as set forth herein, and provide for a term of ninety (90) days.

NOW THEREFORE, for and in consideration of the foregoing premises and the mutual terms and conditions contained herein, Town and Consultant hereby agree as follows:

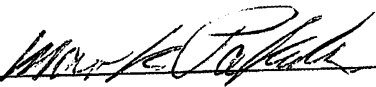
1. The above recitals are true and correct and are incorporated in this Agreement by reference herein.
2. It is expressly agreed by and between the Parties, that this Agreement reinstates and is supplemental to the Original Agreement, which is made a part hereof by reference, and all terms, conditions, and provisions of the Original Agreement, unless specifically modified herein, are to apply to this Agreement and are part hereof as though expressly rewritten, incorporated, and included herein.
3. The term of this Agreement is for a period beginning on October 1, 2019 through December 30, 2019 ("Term"), unless terminated by either Party as provided in the Original Agreement. Unless either Party notifies the other, by registered mail at least fifteen (15) days before the expiration of the Term, of its intention not to renew and continue this Agreement, the Term shall automatically be extended for a further period of thirty (30) days ("Extension Period"); in such event, all terms and conditions of the Original Agreement and this Agreement shall continue in full force and effect during the Extension Period, except that there shall be no further automatic renewal after expiration of the Extension Period.
4. The Parties agree that the monthly compensation paid to Consultant by Town shall be \$6,512.00. Consultant shall also be entitled to such other compensation, if any, in addition to the monthly stipend, as provided in the Original Agreement.
5. In the event of any conflict, inconsistency, or incongruity between the provisions of this Agreement and any of the provisions of the Original Agreement, the provisions of this Agreement shall in all respects govern and control.

Page 1 of 2

6. It is to be understood that this Agreement shall in no way act as a waiver of any of the conditions and obligations imposed on the Parties by the Original Agreement, and any rights that either of the Parties may have by virtue of the Original Agreement are to be considered as of full force and effect.

IN WITNESS WHEREOF, the Parties hereto have made and executed this Agreement on the respective dates under each signature below.

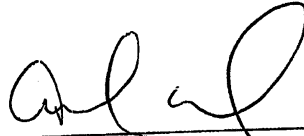
NETWORK TECHS, INC., a Florida corporation

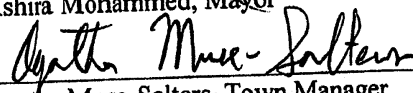
By: 

Print Name: Mark P. Kula
Authorized Representative

Date: 10-30-2019

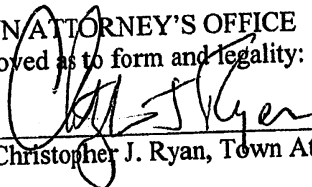
TOWN OF PEMBROKE PARK

By: 
Ashira Mohammed, Mayor

Attest: 
Agatha Muse-Salters, Town Manager

Date: 11/06/2019

TOWN ATTORNEY'S OFFICE
Approved as to form and legality:

By: 
Christopher J. Ryan, Town Attorney

Ryan & Ryan, LLC.; Attorney Christopher Ryan, Manager



TOWN OF PEMBROKE PARK

CONSULTANT REINSTATEMENT AND EXTENSION AGREEMENT

THIS Consultant Reinstatement and Extension Agreement ("Agreement") is made by and between the Town of Pembroke Park, a Florida municipality, ("Town"), whose address is 3150 SW 52nd Ave., Pembroke Park, FL 33023, and Ryan & Ryan, LLC, a Florida limited liability company, ("Consultant") whose address is 700 East Dania Beach Boulevard, Dania Beach, Florida 33004 (each a "Party" and collectively "Parties").

RECITALS

- A. Consultant and Town entered into an agreement for Consultant to provide professional services to Town under the terms set forth in said agreement ("Original Agreement").
- B. The term of the Original Agreement between Consultant and Town has expired pursuant to the provisions of the Original Agreement.
- C. The Parties desire to reinstate the terms of the Original Agreement as set forth herein, and provide for a term of ninety (90) days.

NOW THEREFORE, for and in consideration of the foregoing premises and the mutual terms and conditions contained herein, Town and Consultant hereby agree as follows:

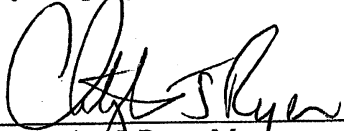
1. The above recitals are true and correct and are incorporated in this Agreement by reference herein.
2. It is expressly agreed by and between the Parties, that this Agreement reinstates and is supplemental to the Original Agreement, which is made a part hereof by reference, and all terms, conditions, and provisions of the Original Agreement, unless specifically modified herein, are to apply to this Agreement and are part hereof as though expressly rewritten, incorporated, and included herein.
3. The term of this Agreement is for a period beginning on October 1, 2019 through December 30, 2019 ("Term"), unless terminated by either Party as provided in the Original Agreement. Unless either Party notifies the other, by registered mail at least fifteen (15) days before the expiration of the Term, of its intention not to renew and continue this Agreement, the Term shall automatically be extended for a further period of thirty (30) days ("Extension Period"); in such event, all terms and conditions of the Original Agreement and this Agreement shall continue in full force and effect during the Extension Period, except that there shall be no further automatic renewal after expiration of the Extension Period.
4. The Parties agree that the monthly compensation paid to Consultant by Town shall be \$8,333.33. Consultant shall also be entitled to such other compensation, if any, in addition to the monthly stipend, as provided in the Original Agreement.
5. In the event of any conflict, inconsistency, or incongruity between the provisions of this Agreement and any of the provisions of the Original Agreement, the provisions of this Agreement shall in all respects govern and control.

Page 1 of 2

6. It is to be understood that this Agreement shall in no way act as a waiver of any of the conditions and obligations imposed on the Parties by the Original Agreement, and any rights that either of the Parties may have by virtue of the Original Agreement are to be considered as of full force and effect.

IN WITNESS WHEREOF, the Parties hereto have made and executed this Agreement on the respective dates under each signature below.

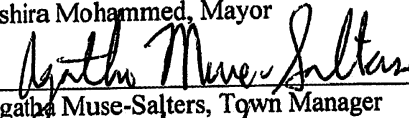
RYAN & RYAN, LLC, a Florida limited liability company

By: 
Christopher J. Ryan, Manager

Date: 10/22/19

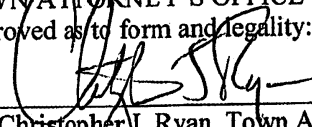
TOWN OF PEMBROKE PARK

By: Ashira Mohammed, Mayor

Attest: 
Agatha Muse-Salters, Town Manager

Date: 11/07/2019

TOWN ATTORNEY'S OFFICE
Approved as to form and legality:

By: 
Christopher J. Ryan, Town Attorney

Tidewater Consulting, Inc.; Richard E. Coates, President

Note: Contract was approved January 1, 2019 – December 31, 2019. An extension was not warranted. The Commission needs to approve the contract for January 1, 2020 – December 31, 2020.

AGREEMENT

THIS AGREEMENT made and entered into by and between the TOWN OF PEMBROKE PARK, Florida, a municipal corporation of the State of Florida, 3150 SW 52 Avenue, Pembroke Park, Broward County, Florida 33023, (hereinafter referred to as "TOWN"), and TIDEWATER CONSULTING, INC., 115 East Park Avenue, Unit 1, Tallahassee, Florida 32301, (hereinafter referred to as "TIDEWATER")

WITNESSETH

WHEREAS, there is currently legislation pending in the Florida Legislature affecting the TOWN; and

WHEREAS, TIDEWATER is a consulting firm that employs registered lobbyists with the Florida Legislature and has experience working with matters that come before the Florida Legislature; and

WHEREAS, the TOWN desires to retain the services of TIDEWATER to represent the TOWN'S interest before the Florida Legislature.

NOW THEREFORE, in consideration of the foregoing premises and the mutual terms and conditions herein, the TOWN and TIDEWATER hereby agree as follows:

1. The TOWN agrees to retain the services of TIDEWATER and TIDEWATER agrees to represent the TOWN in matters before the Florida Legislature during the 2020 Legislative Session.

2. The parties agree that the TOWN shall pay TIDEWATER the sum of SIXTY THOUSAND AND 00/100TH (\$60,000.00) DOLLARS for its services during the term of this Agreement; Payable as follows: \$20,000 on January 15, 2020; and, \$20,000 on April 15, 2020; and, \$20,000 on August 15, 2020.

3. The TOWN further agrees to reimburse TIDEWATER for all reasonably expended out-of-pocket costs incurred in connection with this Agreement including, but not limited to airfare, hotel, meals, courier, federal express etc. in an amount not to exceed FIVE THOUSAND AND 00/100TH (\$5,000.00) DOLLARS.

4. TIDEWATER is and shall be in the performance of all work, services and activities under this Agreement, independent, and not an employee, agent or servant of TOWN. All persons engaged in any of the work or services performed pursuant to this Agreement shall at all times and in all places be subject to TIDEWATER'S sole discretion, supervision and control. TIDEWATER shall exercise control over the means and manner in which it and its employees perform the work, and in all respects TIDEWATER'S relationship and the relationship of its employees to TOWN shall be that of an independent contractor and not as employees or agents of TOWN.

5. TIDEWATER agrees that it shall make no statements, press releases or publicity releases concerning this Agreement or the subject matter or publish or otherwise disclose or permit to be disclosed or published any of the data or other information, obtained or furnished in compliance with this Agreement, or any particulars thereof, during the period of this Agreement, without first notifying TOWN and securing its consent. TOWN shall not unreasonably withhold consent.

6. A. IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S

DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT (954) 966-4600 EXTENTION 235, townclerk@townofpembrokepark.com. 3150 SW 52nd AVENUE, PEMBROKE PARK, FLORIDA 33023.

Contractor agrees to comply with Florida public records laws, specifically to:

1. Keep and maintain public records required by the Town of Pembroke Park to perform the service.
 2. Upon request from the Town of Pembroke Park's custodian of public records, provide the Town of Pembroke Park with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided for in Chapter 119, Florida Statutes, or as otherwise provided by law.
 3. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the contractor does not transfer the records to the Town of Pembroke Park.
 4. Upon completion of the contract, transfer, at no cost, to the Town of Pembroke Park all public records in possession of the contractor or keep and maintain public records required by the Town of Pembroke Park to perform the service. If the contractor transfers all public records to the Town of Pembroke Park upon completion of the contract, the contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the contractor keeps and maintains public records upon completion of the contract, the contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the Town of Pembroke Park, upon request from the Town of Pembroke Park's custodian of public records, in a format that is compatible with the information technology systems of the Town of Pembroke Park.
- B. Contractor agrees to return all phone calls from Town Commissioners by the close of business on the following business day.
- C. Contractor agrees to complete all assignments given to Contractor by Town Commission by the deadline provided by the Town Commission. In the event no deadline has been provided by the Town Commission, Contractor agrees to complete

all assignments given to Contractor by the Town Commission within a reasonable time.

D. Contractor agrees to provide the Town Commission a status report of all the matters which the Contractor has undertaken by the direction of the Town Commission on a monthly basis.

7. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original but all of which shall constitute one and the same Agreement.

8. The term of this Agreement shall commence upon the execution of this Agreement by the parties and shall terminate on December 31, 2020 and may be renewed automatically for succeeding terms of two (2) additional years.

This Agreement may be terminated unilaterally by either party provided that thirty (30) days written notice of such termination is given by the party electing to terminate to the other party.

TIDEWATER may retain any and all amounts paid to it by the TOWN prior to the termination of the Agreement.

IN WITNESS WHEREOF, the parties have made and executed this Agreement on the dates set forth under their signatures.

TIDEWATER CONSULTING, INC.
A Florida Corporation

TOWN OF PEMBROKE PARK,

By: _____

By: _____
Ashira Mohammed, Mayor

Print Name: _____
Authorized Representative

Attest: _____
Agatha Muse-Salters, Town Manager

Date: _____

Date: _____

TOWN ATTORNEY'S OFFICE
Approved as to form and legality:

By: _____
Christopher J. Ryan, Town Attorney



Registration is open for Congressional City Conference

Local leaders are creating and sharing solutions to tough challenges, but enacting them requires a strong federal-local government partnership. Congressional City Conference brings these leaders together to navigate their key issues, take action and make their voices heard.

LEARN MORE



[LEARN MORE](#)



You may opt out of email communications from NLC at any time. Update your [communication preferences](#).

This message was intended for: gjacobs@townofpembrokepark.com

660 North Capitol Street, NW, Suite 450, Washington, DC 20001

For questions, please contact media@nlc.org.

[Privacy Policy](#) | © 2019 NLC, All Rights Reserved

Powered by [Higher Logic](#)

/***** EMAIL DISCLAIMER *****/ Please note: Florida has a very broad public records law. Most written communications to or from Town Officials and employees regarding Town business are public records available to the public and media upon request. Your e-mail communications may therefore be subject to public disclosure.

Disaster Relief Worksite Agreement

Please return the signed Worksite Agreement to:

**CareerSource Broward
2890 West Cypress Creek Road
Fort Lauderdale, FL 33309
Attn: Legal**

Disaster Relief Worksite Agreement

This Agreement is made between CAREERSOURCE BROWARD hereafter referred to as CSBD, and _____, hereafter called **EMPLOYER/HOST WORKSITE**. The parties agree that the **EMPLOYER** shall supervise and provide work assignments to Temporary Employees made available through a federal U.S. Department of Labor Disaster Relief grant to CSBD to assist with Disaster Recovery efforts. The number and type of disaster relief workers have been specified by **EMPLOYER** below. Disaster Relief Workers shall be referred by a staffing company under contract with CSBD to serve as the Employer of Record for the Temporary Disaster Relief employees. Prior to disaster relief worker assignment, Employer/Host Worksite will be asked to submit job orders to CSBD for each subsidized position they are requesting. The job order outlines the worker's duties, work hours and schedule, worksite location, and wage rate. Employer/Host Worksites will be required to adhere to the job order information submitted,

EMPLOYER/ HOST WORKSITE ENTITY INFORMATION	Name:	
	Federal Employer ID Number (FEIN)	
	Address	
	City, State, Zip Code	
	Telephone Number	
	Contact Person	
	Collective Bargaining Agent (If Applicable)	
Worksite is: ☐ Government ☐ Private Nonprofit		

	WORKSITE POSITION TITLES	NUMBER OF POSITIONS	SUPERVISOR'S NAME
WORKSITE INFORMATION			
Attach Additional Sheets if Necessary			

Employer/Host Worksite Authorized Representative Signature Must be an authorized signatory	Type/Print Name	Title	Date
CSBD Authorized Representative Signature	Type/Print Name	Title	Date

Worksite Agreement – General Assurances

1. **AUTHORITY:** This Agreement is executed pursuant to the Workforce Innovation and Opportunity Act, 29 U.S.C. 2801, *et seq.*, as amended ("WIOA"), and Final Regulations, 20 C.F.R. Part 652, *et al.*
2. **WORK DESCRIPTION:** An individual served under this Agreement will be referred to as a Temporary Worker. A Job Order listing the duties for each Temporary Employee assigned to Employer under this Agreement. Temporary Employee may not begin work until this Agreement is signed. CSBD and EMPLOYER shall agree on the process for collection of timesheets and submission to the staffing company serving as the Employer of Record.
3. The EMPLOYER agrees that the Temporary Worker:
 - (1) Shall not work in excess of 6 months.
 - (2) Wages which are determined by the EMPLOYER shall be paid by the Employer of Record. Wages shall be comparable to wages paid to other employees with commensurate skills and experience.
4. Each EMPLOYER Worksite supervisor shall be provided a Supervisor Orientation for the program.
5. The EMPLOYER shall provide the DREP participant with an orientation to the requirements of the job, work rules, expectations, hours of work, and any other special requirements of the EMPLOYER.
6. The EMPLOYER will provide a sufficient quantity of work to fully occupy the Temporary Worker.
7. The EMPLOYER Worksite shall notify CSBD and the Employer of Record Contact provided to EMPLOYER of Temporary Employee terminations.
8. The EMPLOYER agrees to provide the instruction, supervision of employees, equipment tools, etc. that are necessary for the Temporary Employees to perform their job duties.
9. The EMPLOYER will agree to absorb all financial liability for any costs that may result from damage caused by the Temporary Employees in the performance of their duties.
10. The EMPLOYER will ensure that accurate time and attendance records are completed on a daily basis and that the hours recorded will only reflect the hours the Temporary Employees worked.
11. The EMPLOYER will treat the Temporary Employees in the same manner as other employees in regards to workplace requirements including disciplinary actions.
12. The EMPLOYER will ensure that the tasks assigned to the Temporary Workers are for the purposes of repair as a result of the disaster and are performed within the disaster area.
13. The EMPLOYER will notify the CSBD and the staffing company contact provided to EMPLOYER when all tasks have been completed at the Worksite.
14. The EMPLOYER will ensure that the Temporary Employees will not be involved in any sectarian or political activities.
15. The EMPLOYER will retain an "Emergency Contact" form for each Temporary Employee.
16. The EMPLOYER will retain all tools purchased for the program through the end of the project.
17. **MONITORING:** The employer agrees to allow CSBD, the Florida Department of Economic Opportunity, the U.S. Department of Labor, to monitor the Worksite to ensure compliance with rules and regulations.
18. **EMPLOYEE DISPLACEMENT/REPLACEMENT:** Temporary Employees shall not displace (including a partial displacement, such as a reduction in the hours of non-overtime work, wages, or employment benefits) any currently employed employee (as of date of participation). Temporary Workers may not be employed in or assigned to a job if:
 - (1) Any other individual is on layoff from the same or any substantially equivalent job;
 - (2) The employer has terminated the employment of any regular, unsubsidized employee or otherwise caused an involuntary reduction in its workforce with the intention of filling the vacancy so created with CSBD funded Temporary Employees; or
 - (3) The job is created in a promotional line that infringes in any way on the promotional opportunities of current employed workers.
- 4) Regular employees and Temporary Employees alleging displacement may file a complaint under the applicable grievance procedures found at 20 C.F.R. Part 667.600. (WIOA Section 181)
19. **WORKERS COMPENSATION:** The Staffing Company, engaged by CSBD to serve as the Employer of Record, for the Temporary Employees is responsible for job related injuries to the Temporary Employees and will provide insurance through Workers Compensation. The EMPLOYER/Worksite supervisor MUST contact CSBD and the Staffing Company contact provided to EMPLOYER immediately upon the occurrence of a workplace injury to a Temporary Employees and shall also complete the necessary forms.
20. **HEALTH AND SAFETY:** Temporary Employees employed or trained in inherently dangerous occupations shall be assigned to work in accordance with reasonable safety practices.
21. The EMPLOYER agrees to maintain sanitary facilities, safe working conditions, within a drug-free workplace and compliance with the OSHA and Child Labor Laws and age laws of the Fair Labor Standards Act (FLSA) provided to the employer by the staffing agency.
22. **INAPPROPRIATE ACTIVITIES:** The EMPLOYER will not place Temporary Employees in unapproved activities. If Temporary Employees are assigned to unapproved activities, they shall be subject to immediate removal from the worksite.
23. **NEPOTISM:** No Temporary Employee may be placed in an employment activity when a member of that person's immediate family is directly supervised by or directly supervises that individual.
24. **UNION COMPLIANCE:** The EMPLOYER ensures this Temporary Employment will not impair existing contracts for services or collective bargaining agreements. When a program or activity authorized under Title 1 of WIOA would be inconsistent with a collective bargaining agreement, the appropriate labor organization and employer must provide written concurrence before the program or activity begins. (29 C.F.R. Part 667.270(b))
25. **DISCLOSURE OF CONFIDENTIAL INFORMATION:** The EMPLOYER agrees to maintain the confidentiality of any information regarding applicants and trainees, or their families, which may be obtained through application forms, interviews, tests, and reports from public agencies, counselors or any other sources.
26. **EQUAL OPPORTUNITY:** The EMPLOYER agrees not to discriminate against any Temporary Employees because of age, race, creed, color, religion, political belief or affiliation, sex, national origin, ancestry or disability. The EMPLOYER further agrees that it will take affirmative action to ensure that Temporary Employees are treated without discrimination during employment, upgrading, demotion or transfer, recruitment or recruitment advertising; layoff or terminations; rates of pay or other forms of compensation and selection for training, including apprenticeship. (WIOA Section 188)
27. **AMERICAN WITH DISABILITIES ACT:** The EMPLOYER shall comply with the Americans with Disabilities Act of 1991, Public Law 101-336, or as amended and associated code of federal regulations published in the Federal Register as applicable to the EMPLOYER directly or indirectly as recipients of grant funds from the State of Iowa.
28. The EMPLOYER will perform its duties in accordance with the Workforce Innovation and Opportunity Act and the regulations, procedures and standards promulgated there under, as well as any subsequent legislation, regulations, procedures and standards enacted in substitution or in addition thereto.
29. **RELATIONSHIP OF PARTIES:** The EMPLOYER is not the agent of CSBD for any purpose pursuant to this Agreement and will make no representation of any such agency. In agreeing to employ and provide training for Temporary Employees, the EMPLOYER understands that this does not make the Temporary Employees an employee or agent of the CSBD.
30. **TERMINATION OF AGREEMENT:** CSBD may terminate, effective immediately, performance of work under this Agreement if, for any reason, CSBD determines that such termination is in the best interest of the program. CSBD may also cancel this Agreement if it determines that the EMPLOYER has failed to comply with any of the other provisions contained in the Agreement or any other program requirement.
31. **AVAILABILITY OF FUNDS:** This Agreement is predicated on the continuing availability of funds from the Florida Department of Economic Opportunity through the United States Department of Labor.

Acknowledgement: I have received the above information. Employer's Initials: _____ Date: _____

RESOLUTION NO. 2020-008

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA, AUTHORIZING THE TOWN TO MAKE AND ENTER INTO A DISASTER RELIEF WORKSITE AGREEMENT WITH CAREERSOURCE BROWARD; AUTHORIZING THE TOWN MANAGER TO DETERMINE THE NUMBER OF TEMPORARY EMPLOYEES REQUIRES AND TO EXECUTE AND DELIVER THE AGREEMENT AND RELATED DOCUMENTS FOR AND ON BEHALF OF THE TOWN; SUPERSEDING CONFLICTING RESOLUTIONS AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, CAREERSOURCE BROWARD (“CSBD”) through the U.S. Department of Labor Disaster Relief grant to CSBD has developed a program to provide temporary disaster relief employees to local governments to assist recovery efforts following a natural disaster; and

WHEREAS, the Town may enter into a Disaster Relief Worksite Agreement (“Agreement”) with CSBD to allow the Town to obtain temporary employees from CSBD to assist in disaster recovery efforts; and

WHEREAS, under the Agreement the Town will be responsible to determine the number of temporary employees required, the type of skills and qualifications required for each temporary employee, to pay the wages of temporary employees, and additional duties as fully set out in the Agreement; and

WHEREAS, the Town Commission has determined that it is in the Town’s best interest to participate in the temporary employee program following a natural disaster; and

WHEREAS, the Town Commission intends to confer the authority on the Town Manager to determine the number of employees required by the Town following a natural disaster and the type of skills and qualifications required for each temporary employee.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE

TOWN OF PEMBROKE PARK, FLORIDA:

Section 1: That the above referenced recitals are true and correct and are incorporated in this Resolution by reference herein.

Section 2: That the Town is authorized to make and enter into the Disaster Relief Worksite Agreement with CAREERSOURCE BROWARD for temporary employees to assist the Town following a natural disaster, said Agreement being on file with the Town Clerk and by reference made a part hereof.

Section 3: That the Town Manager is given the authority to determine the number of employees required by the Town following a natural disaster and the type of skills and qualifications required for each temporary employee, and to execute and deliver the Disaster Relief Worksite Agreement and related documents in the event the Town Manager determines it is necessary to utilize the temporary employees for disaster relief efforts.

Section 4: That all Resolutions or parts of Resolutions in conflict herewith be and the same are hereby superseded to the extent of such conflict.

Section 5: That this Resolution shall be in force and take effect immediately upon its passage and adoption.

PASSED AND ADOPTED, this 8th day of January, 2020.

ATTEST:

ASHIRA A. MOHAMMED
Mayor-Commissioner

GEOFFREY JACOBS
Clerk-Commissioner

L:\Town of Pembroke Park\Resolutions\FY 2019 - 2020\20-01\Resolution DRAFT (Disaster Relief).docx

EMPLOYMENT AGREEMENT

THIS EMPLOYMENT AGREEMENT (hereinafter referred to as "Agreement"), is by and between Town of Pembroke Park, Florida, a subdivision of the State of Florida (hereinafter referred to as "Town"), and Agatha Muse-Salters (hereinafter referred to by name or as "Town Manager").

WITNESSETH:

WHEREAS, the Town desires to employ Agatha Muse-Salters as Town Manager of the Town of Pembroke Park, Florida; and

WHEREAS, the Town, through its Town Commission, desires to provide for certain benefits and compensation for Town Manager and to establish conditions of employment applicable to Town Manager; and

WHEREAS, Agatha Muse-Salters desires to accept employment as Town Manager of the Town of Pembroke Park under the terms and conditions set forth herein.

NOW, THEREFORE, in consideration of the mutual promises as set forth in this Agreement, the parties agree as follows:

Section 1. Employment

A. The Town of Pembroke Park hereby hires and appoints Agatha Muse-Salters as its Town Manager, under the terms established herein, to perform the duties and functions specified in the Pembroke Park Code of Ordinances and to perform such other legally permissible and proper duties and functions as the Town Commission shall from time to time assign.

B. The Town's employment of Agatha Muse-Salters shall be effective August 2, 2019, and continue for a period of three (3) years. Provided that neither party gives the other two (2) months' termination notice, there shall be an unlimited number of one (1) year automatic renewals of this Agreement. In the event the Town Commission decides not to renew this Agreement, there shall be no severance pay made except for accumulated Vacation Leave (up to a maximum of 400 hours) and sick leave (up to \$500.00). In the event that less than two (2) months' notice of termination is provided by either party, terminations shall occur in accordance with Sections 11 and 12 of this Agreement.

Section 2. Salary and Evaluation

A. For the performance of services pursuant to this Agreement, the Town agrees to pay the Town Manager an annual base salary of One Hundred Fifty Thousand Dollars (\$150,000.00), payable in equal weekly installments at the same time as other Town employees are paid.

B. After the first year of this Agreement, should the general Town staff receive a cost of living increase, the Town Manager will receive the same increase at the same time as the other staff.

C. Not less than (30) thirty days prior to the first anniversary date of this Agreement, and every six (6) months thereafter, the Town Manager and Town Commissioners shall meet individually, and, in consideration of resources provided and matters outside the control of the Town Manager and Town Commission, discuss the Town Manager's performance and how the Town Commission can assist the Town Manager in performing the Town Manager's duties. Following the individual meetings with the Town Commissioners, the Town Manager will provide the Town Commission with a draft progress report inclusive of the Town Manager's and Town Commissioners' comments and suggestions. Following the Town Commission's review of the draft, the Town Manager shall prepare the final progress report to the Town Commission for adoption.

D. The Town may also increase the Town Manager's base salary and/or other benefits of the Town Manager in such amounts and to such an extent as the Town Commission may determine desirable on the basis of an annual performance evaluation of the Town Manager. The form of the evaluation shall be suggested by the Town Manager and approved by the Town Commission. The annual evaluation shall be made between August 1st and October 1st of each year in which this Agreement is effective.

E. Nothing in this Section shall require the Town to increase the base salary or other benefits of the Town Manager. Furthermore, the Town's failure to conduct any of the scheduled evaluations shall not constitute noncompliance with a material provision of this Agreement.

Section 3. Duties and Obligations

A. The Town Manager shall have the duties, responsibilities and powers of said office under the Pembroke Park Code of Ordinances. The Town Manager agrees to perform all duties and responsibilities faithfully, industriously, and to the best of her ability and in a professional and competent manner.

B. The Town Manager shall remain in the exclusive employ of the Town and shall devote all such time, attention, knowledge and skills necessary to faithfully perform her duties under this Agreement. The Town Manager may, however, engage in educational and professional activities and other employment activities upon receipt of approval by the Town Commission, provided that such activities shall not interfere with her primary obligation to the Town as its Town Manager. The Town Manager shall dedicate no less than an average of forty (40) hours per week in the performance of her duties hereunder.

C. In the event the Town Manager shall serve on any appointed boards or elected boards of any professional organization, or serve on any committees related to her professional activities, in the event any monies are paid, or gifts received, by the Town Manager related to such service, such money or property shall be paid over to or delivered to the Town, unless otherwise provided by the Town Commission.

D. In the event the Town Manager is temporarily unable to perform her duties, she shall nominate an Acting Town Manager for consideration and designation, if acceptable, by Town Commission.

Section 4. Automobile Allowance and Communications Equipment

The Town Manager is required to be on call for twenty-four hour service. In recognition thereof:

A. Automobile Allowance

1. During the term of this Agreement the Town will provide the Town Manager with an automobile, the make and model to be mutually agreed upon between the parties, which shall be chosen from a competitively bid contract with a Florida governmental agency (the "Automobile"). The Automobile shall belong to or be leased by the Town and shall be registered in the Town's name for use by the Town Manager during the term of her employment with the Town. The Town shall bear all the fixed and variable costs of the Automobile, including licenses, insurance, gasoline, regular maintenance and repairs. Use by the Town Manager of the Automobile shall be made at all times only for her Town-related transportation and travel use. The Town Manager shall take reasonable care of the Automobile, including but not limited to: obeying traffic laws and bringing the Automobile for routine maintenance, and shall promptly notify the Town in the event there is an issue related to the Automobile, including but not limited to: an accident, traffic citation, need for repair, or suspension of driver's license. The Town shall not, at any time, bear the costs of any traffic citation, offense or fine of any kind incurred by the Town Manager during her use of the Automobile. The Automobile will be promptly returned to the Town by the Town Manager immediately after the Town Manager's separation of employment with the Town, clean and in good working condition. It is hereby agreed that the Town Manager has no right of retention with regard to the Automobile.
2. Until the Town provides the Town Manager with an Automobile as per Paragraph A.1. of this Section, the Town agrees to pay the Town Manager a monthly automobile allowance of Seven Hundred and Fifty Dollars (\$750.00) to lease or own, insure, operate and maintain a vehicle, including fuel, for the discharge of her responsibilities to the Town. For the conduct of any Town business outside Broward County, the Town Manager shall be reimbursed for related automobile expenses at the established Florida Statute mileage rate.
3. In the event the Town Commission adopts a formal policy governing Town automobiles, such policy will be applicable to and supersede this Agreement.

B. Town shall provide the Town Manager with a cell phone and laptop computer capable of remote connection to Town internet for her use in conducting Town business.

Section 5. Dues and Subscriptions

The Town agrees to pay the Town Manager's professional dues for membership in the International City/County Management Association, the Florida City and County Management Association or other local government management professional association. The Town shall pay other dues and subscriptions on behalf of the Town Manager as are approved in the Town's annual budget (on a line item basis) or as authorized separately by the Town Commission.

Section 6. Professional Development

The Town agrees to pay reasonable and customary travel and subsistence expenses pursuant to the Town's travel policy for the Town Manager's travel to and attendance at the International City/County Management Association's annual conference, the Florida City and County Management Association's annual conference or other local government management professional association's annual conference. The Town may choose to pay for the Town Manager's attendance at other seminars, conferences, and committee meetings as it deems appropriate and approves by Town Commission action. Travel outside of the State of Florida requires Town Commission prior approval.

Section 7. Vacation Leave, Personal Holiday, and Sick Days

A. The Town Manager shall be entitled to One Hundred Sixty (160) hours of annual Vacation Leave during each year of the term of this Agreement. The Town Manager's annual Vacation Leave shall be available for use upon commencement of employment and each year thereafter on the service date anniversary. There is no limit on the amount of Vacation Leave that may carry forward. Upon separation of employment, Town Manager shall be paid for up to Four Hundred (400) hours of unused Vacation Leave.

B. In addition to Vacation Leave, the Town Manager shall be entitled to Fifteen (15) personal leave days in each calendar year, none of which may be carried forward from year to year.

C. Town Manager shall be entitled to and abide by the Sick Leave Policy stated in the Town Personnel Policies and Procedures Manual, effective April 9, 1997, or as such policy may be updated and adopted upon future action of the Town Commission.

Section 8. Holidays

The Town Manager is entitled to the same paid holidays as the general Town staff.

Section 9. Health, Dental, Vision, Life and Disability Insurance

A. The Town agrees to pay 100% of the Town Manager's health, dental and vision insurance and the Town Manager's long term disability insurance on the same terms as general employees.

B. Life insurance for the Town Manager shall be provided in an amount equal to \$100,000.00, or the highest amount as may be available through the Town's insurance carrier, if less than \$100,000.00.

C. Supplemental life insurance in larger amounts can be requested in accordance with and subject to the "Evidence of Insurability Form" being approved through the underwriting guidelines. Such supplemental life insurance is at the Town Manager's expense.

Section 10. Retirement

The Town agrees to contribute Eight (8%) Percent of the Town Manager's base salary to a retirement or pension plan of the Town Manager's choosing, upon approval by the Town's Finance and Budget Department, such approval not to be unreasonably withheld.

Section 11. Termination by the Town and Severance Pay

A. The Town Manager shall serve at the pleasure of the Town Commission, and the Town Commission may terminate this Agreement and the Town Manager's employment with the Town at any time, with or without "just cause".

B. Termination "without just cause". Should a majority of the members of the Town Commission, then currently holding office, vote to terminate the services of the Town Manager "without just cause", then within ten (10) business days following such vote, the Town Commission shall cause the Town Manager to be paid any accrued and unpaid salary and benefits earned (including 400 hours maximum hours of Vacation Leave, up to Five Hundred (\$500.00) dollars of Sick Leave, and insurance, but excluding such items and allowances as are used in conducting Town business such as, but not limited to, the use of the Town computer and the automobile and cell phone allowance) prior to the date of termination based on a forty (40) hour work week. Within forty-five (45) calendar days following the vote to terminate the Town Manager's employment, the Town Commission agree to pay the Town Manager a lump sum severance pay equal to the lesser of either six (6) months of her base salary or the balance of time remaining under the term of this Agreement, as full and complete payment and satisfaction of any claims of the Town Manager of whatsoever nature arising out of this Agreement or otherwise. As consideration for such payment, the Town Manager shall, prior to receipt thereof, execute and deliver to the Town a general release of the Town, the Town Commission members, and all Town officers, agents, and employees for all claims, acts and actions (whether accrued or subsequently accruing) from the beginning of time until the date of release, said release to be prepared by the Town Attorney.

C. Termination "with just cause". In the event the Town Manager is terminated "with just cause", the Town, with the exception of accrued and unpaid salary and benefits actually earned, shall have no obligation to pay the amounts outlined in Section 11, Paragraph B of this Agreement. For purposes of this Agreement, "just cause" is defined and limited to any of the following:

1. Misfeasance, malfeasance and/or nonfeasance in performance of the Town Manager's duties and responsibilities.
2. Conviction or a plea of guilty or no contest to a misdemeanor or felony crime, whether or not adjudication is withheld.
3. Neglect of duty, including the inability or unwillingness to properly discharge the responsibilities of office.
4. Violation of any substantive Town policy, rule, or regulation, which would subject any other Town employee to termination.
5. The commission of any fraudulent act against the interest of the Town.
6. The commission of any act which involves moral turpitude, or which causes the Town disrepute.
7. Violation of the International City/County Management Association Code of Ethics or being found to have committed an ethics violation by the Florida Commission on Ethics.
8. Any other act of a similar nature of the same or greater seriousness.

D. In the event Town terminates the Town Manager "with just cause", as provided in Paragraph C above, then the Town Manager will be given a written copy of the particulars and shall have the right to appear in public before the Town Commission, with counsel, if so desired, and present evidence, argument, and rebuttal concerning said allegations. After such hearing, if a majority of the members of the Town Commission then currently holding office find there is cause to terminate the Town Manager, then the Town Manager shall not be entitled to severance pay. Said hearing shall be held within sixty (60) days of the notice of terminations.

E. In the event the Town Commission, during the employment term, reduces the salary or other benefits of the Town Manager, as identified herein, in a greater percentage than an equivalent across-the-board reduction for all full-time Town employees, or in the event the Town allegedly refuses to comply with any other material provision of this Agreement benefiting the Town Manager, the Town Manager shall notify the Town Commission in writing of the alleged violation. The Town Commission shall have forty-five (45) days from such notice within which to cure the violation, otherwise, the Town Manager may at her option, consider such violation as termination "without just cause" as of the date of such alleged reduction or refusal, and the severance pay provisions and other termination provisions contained herein shall become applicable at the annual salary and benefit level in effect prior to the reduction or refusal.

Section 12. Termination by the Town Manager

The Town Manager may terminate this Agreement at any time by delivering to the Town Commission a written notice of termination not later than ninety (90) days prior to the effective

date of the notice of termination. If the Town Manager terminates this Agreement, then the provisions of Section 11, Paragraph B above, shall not apply. If the Town Manager voluntarily resigns pursuant to this Section, the Town shall pay to the Town Manager all accrued compensation due the Town Manager up to the Town Manager's final day of employment, including any accrued Vacation Leave up to the Four Hundred (400) hour limit. The Town shall have no further financial obligation to the Town Manager pursuant to this Agreement. This subsection shall not prevent the Town Manager from collecting any money earned as a result of participation in a deferred retirement or pension program approved as per Section 10 of this Agreement.

Section 13. Disability

If the Town Manager becomes permanently disabled or is otherwise unable to perform her duties because of sickness, accident, injury, mental incapacity or health for a period of four consecutive weeks beyond any accrued leave, the Town shall have the option to terminate this Agreement, subject to the severance pay provision outlined in Section 11, Paragraph B of this Agreement.

Section 14. Indemnification

A. Town shall defend, save harmless, and indemnify the Town Manager against any action for any injury or damage suffered as a result of any act, event, or omission of action that the Town Manager reasonably believes to be in the scope of her duties or function, unless she acted in bad faith or with malicious purpose or in a manner exhibiting wanton and willful disregard of human rights, safety, or property. The Town will compromise and settle any such claim or suit and pay the amount of any settlement or judgment rendered thereon. The Town shall not be liable for the acts or omissions of the Town Manager committed while acting outside the course and scope of her agreed duties or committed in bad faith or with malicious purpose or in a manner exhibiting wanton and willful disregard of human rights, safety, or property. In such instance, the Town Manager shall reimburse the Town for any legal fees and expenses the Town has incurred or otherwise paid, for or on her behalf, in connection with the charged conduct.

B. Said indemnification shall extend beyond the termination of employment and the expiration of this Agreement to provide protection for any such acts undertaken or committed in her capacity as Town Manager, regardless of whether the notice of claim or filing of a lawsuit occurs during or following employment with the Town.

Section 15. Code of Ethics

Inasmuch as the Town Manager is an active full member of the International City/County Management Association (ICMA), or other local government management professional association, the "Code of Ethics" promulgated by ICMA or other local government management professional association is incorporated herein, and by this reference made a part hereof. Said "Code of Ethics" shall furnish principles to govern the Town Manager's conduct and actions as Town Manager of the Town. Additionally, the Town Manager shall abide by the standards established by the Florida Commission on Ethics.

Section 16. Attorney's Fees

If any litigation is commenced between the parties concerning any provision of this Agreement or the rights and duties of any person in relation thereto, the party prevailing in such litigation will be entitled, in addition to such other relief as may be granted, to reasonable attorney's fees and expenses incurred in connection therewith, including appellate fees and expenses.

Section 17. Bonding

The Town agrees to bear the full cost of any fidelity or other bonds required of the Town Manager under any policy, regulation, ordinance or law.

Section 18. Transparency

A. Open Door Policy: The Town Manager shall maintain an open door policy encouraging communication between the members of the Town Commission, Town Employees, residents, property owners and other persons who have matters of interest related to the well-being of the Town.

B. Governmental Relations: The Town Manager shall strive to maintain positive constructive relationships with elected officials, employees and agents of other governmental agencies for the purpose of mutual good will and the constructive conduct of business regarding matters of interest between the parties.

C. Communications: The Town Manager and Town Commission shall work cooperatively to keep each other and the community informed as to the status of plans, projects and the operations of the Town.

D. Right to Speak: The Town Manager shall have the right to address the Town Commission orally and/or in writing in all matters before the Town Commission affecting those matters under her responsibility and/or her employment with the Town.

Section 19. General Terms and Conditions

A. If any provision or any portion thereof, contained in this Agreement is held by a court of competent jurisdiction to be unconstitutional, illegal, invalid or unenforceable, the remainder of this Agreement, or portion thereof, shall not be affected and shall remain in full force and effect.

B. The waiver by either party of a breach of any provision of this Agreement by the other shall not operate or be construed as a waiver of any subsequent breach by that party.

C. This Agreement shall be binding upon and inure to the benefit of the heirs at law or personal representative of Town Manager.

D. This Agreement contains the entire Agreement of the parties. It may not be changed verbally, but only by an Agreement in writing signed by the parties.

E. Florida law shall govern this Agreement and any litigation that may arise from this Agreement, shall be filed and litigated in Broward County, Florida.

F. Upon Town Manager's death, the Town's obligations under this Agreement shall terminate except for:

1. Transfer of ownership of retirement funds, if any, to her designated beneficiaries;
2. Payment of accrued leave balances in accordance with this Agreement;
3. Payment of all outstanding hospitalization, medical, vision and dental bills in accordance with this Agreement;
4. Payment of all life insurance benefits in accordance with this Agreement;

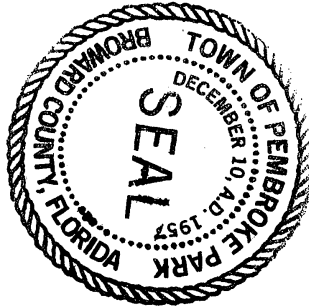
G. The parties acknowledge that each has shared equally in the drafting and preparation of this Agreement and, accordingly, no court construing this Agreement shall construe it more strictly against one party than the other and every covenant, term and provision of this Agreement shall be construed simply according to its fair meaning.

H. This Agreement may be executed in duplicate or counterparts, each of which shall be deemed an original and all of which together shall be deemed one and the same instrument. No term, condition or covenant of this Agreement shall be binding on either party until both parties have signed it.

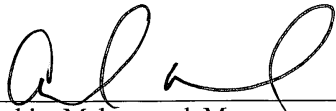
I. The effective date of this Agreement shall be the last date it is executed by either of the parties to this Agreement.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK; SIGNATURE PAGE TO FOLLOW]

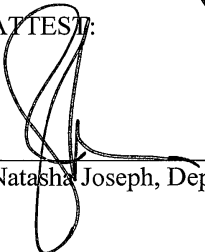
Executed by the TOWN this 1st day of August, 2019.



TOWN OF PEMBROKE PARK

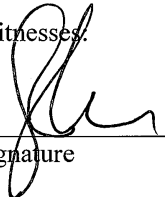
By: 
Ashira Mohammed, Mayor

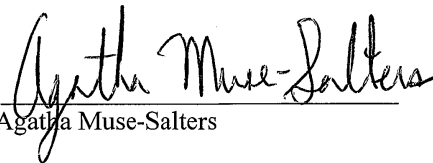
ATTESIT:


Natasha Joseph, Deputy Town Clerk

Executed by the TOWN MANAGER this 1st day of August, 2019.

Witnesses:


Signature


Agatha Muse-Salters

NATASHA JOSEPH.
Print Name


Signature

Jeffrey Louis
Print Name



TOWN OF PEMBROKE PARK

MEMORANDUM

TO: Honorable Mayor & Commissioners of the
Town of Pembroke Park

FROM: Marlen Martell, Interim Deputy Town Clerk

DATE: January 8, 2020

TITLE: Approval of 2020 Regular Commission Meeting and Workshops

The following is the list of Regular Commission Meeting and Commission Workshop Meetings for 2020:

Regular Commission Meetings

Commission Workshop Meetings

Wednesday, January 8, 2020
Wednesday, February 12, 2020
Wednesday, March 11, 2020
Wednesday, April 8, 2020
Wednesday, May 13, 2020
Wednesday, June 10, 2020
Wednesday, July 8, 2020
Wednesday, August 12, 2020
Wednesday, September 9, 2020
Wednesday, October 14, 2020
***Wednesday, November 11, 2020**
Wednesday, December 9, 2020

Wednesday, January 22, 2020
Wednesday, February 26, 2020
Wednesday, March 25, 2020
Wednesday, April 22, 2020
Wednesday, May 27, 2020
Wednesday, June 24, 2020
Wednesday, July 22, 2020
Wednesday, August 26, 2020
Wednesday, September 23, 2020
Wednesday, October 28, 2020
Wednesday, November 25, 2020
Wednesday, December 23, 2020

***Need alternative date in conflict with Veterans Day**

Prepared by: Marlen Martell, Interim Deputy Town Clerk



TOWN OF PEMBROKE PARK

MEMORANDUM

TO: Honorable Mayor & Members of the
Town of Pembroke Park Commission

FROM: Marlen Martell, Interim Deputy Town Clerk

DATE: January 8, 2020

TITLE: Approval of 2020 Holidays

The following is the list of holidays for 2020:

New Year's Day	Wednesday, January 1, 2020
Martin Luther King Jr. Day	Monday, January 20, 2020
Presidents' Day	February 17, 2020
Memorial Day	Monday, May 25, 2020
Independence Day	Friday, July 3, 2020
Labor Day	Monday, September 7, 2020
Columbus Day	Monday, October 12, 2020
Veterans' Day	Wednesday, November 11, 2020
Thanksgiving Day	Thursday, November 26, 2020
Day After Thanksgiving Day	Friday, November 27, 2020
Christmas Day	Friday, December 25, 2020
New Year's Day	Friday, January 1, 2021

Prepared by: Marlen Martell, Interim Deputy Town Clerk

MUTUAL RELEASE

This Mutual Release is entered into by and between NATASHA JOSEPH, ("JOSEPH"), and TOWN OF PEMBROKE PARK, a Florida municipal corporation, ("TOWN").

RECITALS

A. TOWN terminated the employment of JOSEPH on December 11, 2019.

B. JOSEPH and TOWN have agreed to enter into this Mutual Release in settlement of any and all disputes and claims relating to JOSEPH's employment with Town.

In consideration of the mutual relinquishment of their respective legal rights with reference to the above-mentioned employment matter, and other good and valuable consideration, the receipt and sufficiency of which is hereby affirmed, JOSEPH and TOWN agree as follows:

1. TOWN agrees to pay JOSEPH Seven Hundred Forty-Seven and Four Hundred Forty-Two Thousandths (747.442) hours of accrued vacation leave at the same hourly rate that JOSEPH was receiving when her employment with TOWN ended and Five Hundred Dollars (\$500.00) for accrued sick leave, less standard withholdings and authorized deductions.

2. TOWN agrees to pay the total sum due to JOSEPH for her accrued vacation and sick leave pay less standards holdings and authorized deductions within Ten (10) days of the execution of this Mutual Release by the parties.

3. Each party hereby remises, releases, acquits, satisfies, and forever discharges the other party of and from all, and any manner of action and actions, causes and causes of action, suits, debts, dues, sums of money, accounts, reckonings, bonds, bills, specialties, covenants, contracts, controversies, agreements, promises, variances, trespasses, damages, judgments, executions, claims and demands whatsoever, in law or in equity, which either party ever had,

now has, or which any successor, heir or assign of either party hereafter can, shall or may have, against the other party, for, upon or by reason of any matter, cause or thing whatsoever, including, but not limited to, claims for wages and benefits from the beginning of the world until the day of these presents.

4. TOWN and JOSEPH each agrees that they shall not make any false, disparaging or derogatory statements to any media outlet, person, future or former employee of TOWN, prospective or future employer of JOSEPH, or other party regarding such other party or any such other parties' officers, employees, agents, or representatives or about such other parties' employment history or administration of governmental affairs.

5. This Mutual Release constitutes and contains the entire agreement and understanding concerning JOSEPH's employment with TOWN, and this instrument supersedes and replaces all prior negotiations and all agreements proposed or otherwise, whether written or oral, concerning same.

6. If any provision of this Mutual Release or the application thereof is held invalid, that invalidity shall not affect other provisions or applications of this Mutual Release which can be given effect without the invalid provisions or applications, and to this end, the provisions of this Mutual Release are declared to be severable.

7. This Mutual Release and rights and obligations dated herein shall inure to the benefit of and be binding upon the parties hereto and their respective successors and assigns.

8. The preparation of this Mutual Release has been a joint effort of the parties, and resulting document shall not, solely as a matter of judicial construction, be construed more severely against one of the parties than the other.

9. In entering into this Mutual Release, the parties represent that they have had an

adequate opportunity to consult with an attorney regarding this Mutual Release, that they have relied upon the advice of their attorneys, who are attorneys of their own choice, and that the terms of this Mutual Release have been completely read and explained to them by their attorneys, and that the terms are fully understood and voluntarily accepted by them.

10. The parties hereby irrevocably submit to the jurisdiction of the Florida state or federal court in any action or proceeding arising out of or relating to this Mutual Release and hereby irrevocably agree that all claims with respect to such action or proceeding shall be heard and determined in Broward County, Florida, the venue situs. The parties agree that this Mutual Release shall be construed and interpreted according to the laws of the State of Florida.

IN WITNESS WHEREOF, the parties have made and executed this Mutual Release on the respective dates under each signature.

Signed, Sealed and Delivered in our Presence:

Witness: _____

NATASHA JOSEPH

Witness: _____

STATE OF FLORIDA)
)
COUNTY OF BROWARD)

The foregoing instrument was acknowledged before me this ____ day of December, 2019, by NATASHA JOSEPH, who is [] personally known to me or [] has produced _____ as identification.

[Notary Seal]

Notary Public, State of Florida
Printed Name: _____
My Commission Expires: _____

Signed, Sealed and Delivered in our Presence:

TOWN OF PEMBROKE PARK, a municipal
corporation in Broward County, Florida

Witness: _____

By: _____

ASHIRA MOHAMMED, Mayor
3150 SW 52 Avenue
Pembroke Park, Florida 33023

Witness: _____

STATE OF FLORIDA)

)

COUNTY OF BROWARD)

The foregoing instrument was acknowledged before me this ____ day of December 2019,
by ASHIRA MOHAMMED as Mayor for Town of Pembroke Park.

[Notary Seal]

Notary Public, State of Florida

Printed Name: _____

My Commission Expires: _____

RESOLUTION NO. 2020-004

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA, AUTHORIZING THE TOWN TO MAKE AND ENTER INTO THE MUTUAL RELEASE WITH NATASHA JOSEPH; AUTHORIZING AND DIRECTING THE MAYOR AND APPROPRIATE TOWN OFFICIALS TO EXECUTE AND DELIVER SAID MUTUAL RELEASE FOR AND ON BEHALF OF THE TOWN; SUPERSEDING CONFLICTING RESOLUTIONS AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Town Commission has terminated the employment of Natasha Joseph effective December 11, 2019; and

WHEREAS, the Town Commission desires to enter into a mutual release with Natasha Joseph relating to the termination of her employment with the Town.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA:

Section 1: That upon final approval of the Mutual Release by Town staff, the Town is authorized to make and enter into a Mutual Release with Natasha Joseph relating to the termination of her employment and payment of accrued benefits.

Section 2: That the Mayor and appropriate Town officials are authorized and directed to execute and deliver said Mutual Release for and on behalf of the Town.

Section 3: That all Resolutions or parts of Resolutions in conflict herewith be and the same are hereby superseded to the extent of such conflict.

Section 4: That this Resolution shall be in force and take effect immediately upon its passage and adoption.

PASSED AND ADOPTED, this ____ day of December, 2019.

ATTEST:

ASHIRA A. MOHAMMED
Mayor-Commissioner

GEOFFREY JACOBS
Clerk-Commissioner

RESOLUTION NO. 2020-005

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA, TERMINATING THE EMPLOYMENT OF NATASHA JOSEPH; SUPERSEDING CONFLICTING RESOLUTIONS AND PROVIDING AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA:

Section 1: That the Town Commission hereby terminates the employment of Natasha Joseph with the Town of Pembroke Park effective immediately.

Section 2: That all Resolutions or parts of Resolutions in conflict herewith be and the same are hereby superseded to the extent of such conflict.

Section 3: That this Resolution shall be in force and take effect immediately upon its passage and adoption.

PASSED AND ADOPTED, this ____ day of December, 2019.

ATTEST:

ASHIRA A. MOHAMMED
Mayor-Commissioner

GEOFFREY JACOBS
Clerk-Commissioner



Town of Pembroke Park
3150 SW 52nd Avenue
Pembroke Park, FL 33023

Agenda Request

Meeting Date:	TC Workshop Mtg. 8-07-19 / TC Regular Mtg. 8-14-19
Subject:	Analysis / Possible Modifications to Liquor Sales Extended Hours License (EHL) Fee Structure
Initiated by:	☒ City Council ☐ City Attorney ☐ City Manager/Staff
Prepared by:	Name & Title: Michael J. Miller, AICP - Consultant Town Planner
Reviewed by:	Name & Title:
Approved by Town Manager:	Signature:
Approved by Town Attorney:	Signature:
Attachments:	MMPA Staff Report dated July 26, 2019
Fiscal Impact:	Possible Decrease in EHL Fees received by the Town (\$3,000+/-).
Policy Question(s) for Council Considerations:	Should the Town Commission revise the fee schedule for the two businesses that have been granted an EHL (Polo Club / Scarlett's).
Summary:	In 1998 the Town began to issue EHL for restaurant & restaurant bar businesses. In 2014 the Town updated the Code to clarify provisions, and adjusted (increased) application fees / annual renewal fees. One of the EHL business owners has not been paying their fees and complained about the annual fee.
Background:	See summary above.
Discussion/Analysis:	See summary above. See MMPA staff report dated July 26, 2019.
Options:	Retain the current Alcoholic Beverage Sale Extended Hours License (EHL) Fee Structure as is (\$5,000 per yr). Adjust the current Alcoholic Beverage Sale Extended Hours License (EHL) Fee Structure.
Advantages:	One of the EHL business owners (Polo Club) has fallen behind on paying their annual renewal fees, and has yet to pay the balance of their 2016 application fees. Due to the small size of that business and current limited operating hours the business owner feels the fees are too high. If the fee structure was adjusted for the delinquent time period 2014-2019 and for future renewal periods they could pay the Town.
Disadvantages:	If the current fee structure was NOT adjusted for the delinquent time period 2014-2019 and for future renewal periods, the business owner would have difficulty paying the Town (\$15,000+/-), and their business operations might fail.
Possible action:	A) Leave the current (2014) Extended Hours License (EHL) fee structure in place and request full / partial payment compliance. B) Adjust the current fee structure, agree to a financial settlement for past due amounts.
Advantages:	See above.
Disadvantages:	See above.
Staff Recommendations:	See MMPA staff report dated July 26, 2019
Additional Action Needed:	Based on the Town Commission's direction: A) request payment of outstanding fees due the Town, which may require legal action. B) Authorize staff to initiate a Code amendment to adjust the current fee structure. C) Agree to a settlement amount.

Michael J. Miller

To: Natasha Joseph; Todd Larson
Cc: mgrooms@townofpembrokepark.com; Christopher J. Ryan, Esq.; Michael Seiger, Esq.;
Ashira A. Mohammed (ashira.ann@gmail.com)
Subject: Pembroke Park - Alcoholic Beverage Sales - Extended Hours License Fees
Attachments: Agenda Request Form - 8-2018.pdf; PP TC Staff Report Alcoholic Bev EHL Fees July 26 2019.pdf

Town Staff:

At the July 10, 2019 Town Commission meeting a discussion was held, after listening to comments from the owner of the Polo Club, about the Town's fee structure for Alcoholic Beverage Extended Hours Licenses. In 2014 the Code was updated to clarify the licensing requirements, and the application fees / annual renewal fees were adjusted. The Polo Club owner is delinquent in paying their fees (2014-2018) and requested the Town look into the fee structure and consider adjusting his fees, due to the limited times / activity occurring at the business. MMPA was requested to research the matter and prepare a report.

Attached please find a copy of our staff report on this matter. Based on our findings the Town may want to consider adjustments.

Please consider placing this item on the August 2019 TC Workshop / Regular meetings for discussion.

Michael J. Miller, AICP
Town of Pembroke Park
Consultant Town Planner
July 30, 2019

**TOWN OF PEMBROKE PARK
COMMUNITY DEVELOPMENT
MEMORANDUM**

To: Mayor and Town Commissioners
Town of Pembroke Park

CC: Chris Ryan, Esq., Town Attorney
Natasha Joseph, Admin. Services Director / Deputy Town Clerk
Todd Larson, Public Services Director

From: Michael J. Miller, AICP *MJM*
Consultant Town Planner

Date: July 26th, 2019

Subject: Alcoholic Beverage Sales
Extended Hours Licenses – Annual Fees
MMPA Project No. 00-1102-2018

RECOMMENDED TOWN COMMISSION ACTION

MMPA recommends the Town Commission review the contents of this staff report and consider various options related to Annual Fees charged for Extended Hours Licenses in the Town.

ISSUE

At the July 10th, 2019 Town Commission meeting, after hearing from the owner of the Polo Club (Andrew Reed) and Town staff (BTR Clerk Grooms) about his delinquent fees for holding an Extended Hours License (EHL) issued by the Town for alcoholic beverage sales, a discussion occurred about such establishments and the annual fees the Town charges. The Town adopted its initial zoning laws regulating alcoholic beverages in 1962, with updates in 1977, 1998 and most recently in 2014. The 2014 Code modifications included adjustments to the application fees and annual renewal fees established in 1998 for EHL. EHL are only issued to a "restaurant" or "restaurant bar" meeting certain food service (full-course meals) and building size requirements (2,000 sq. ft. / 75 seats). An EHL entitles a qualified business selling alcoholic beverages to operate from 6 AM to 7 AM Monday - Friday and on Sunday mornings from 6 AM to 1 PM. As of this date only two (2) businesses in the Town qualify and have obtained an EHL (Scarlett's Cabaret Adult Entertainment Nightclub / Polo Club). The 2014 Code update adjusted the initial application review fee (\$250 to \$500) and increased the annual renewal fees on a graduated schedule (Prior to Oct. 2014 = \$1,250 / Effective Oct. 1, 2014 = \$3,000 / Effective Oct. 1, 2015 and thereafter = \$5,000).

**Town of Pembroke Park
Alcoholic Beverage Sales
Extended Hours Licenses – Annual Fees
July 26th, 2019
Page 2**

MMPA coordinated the 2014 Code update as requested and examined all types of businesses in the Town selling alcoholic beverages (bars / clubs / restaurants / liquor stores / C-Stores / other). Several suggestions were made to update various Code provisions regulating alcoholic beverage sales; however, only the Extended Hours License (EHL) section / sections regulating the permitted hours for sales (clarification) and noise regulations were updated.

As part of the 2014 Code clean-up of the EHL provisions, the former Town Manager (Dr. Levy) and Town Commission at that time decided to increase the (1) fee for the initial application (from \$250 to \$500), and (2) the annual renewal fees (from \$1,250 to \$5,000 incrementally), as no adjustment had been made since 1998. MMPA did not provide any research data or advice on the 2014 fee schedule adjustments.

Application Fee - As to the application review process, an EHL application is required to be reviewed by Town staff (mostly MMPA / legal), the Planning and Zoning Board must hold a public hearing, and finally the Town Commission must hold a public hearing prior to granting an EHL. This requires research, preparation of staff reports and public meetings. It is our understanding the Town's application fee is to help "defray" the cost of review and processing. Historically the Town's EHL application review / processing has not been a "cost recovery" type of land development application, like a rezoning or site plan. As we understand its purpose, the fee was not supposed to fully cover the initial cost of review – as the Town receives an annual renewal fee. Our research reveals that other nearby communities charge substantially more for the initial application review and their in-house staff does the review (Hall. Bch. = \$1,045 / Hollywood = \$2,400 / Miramar = \$1,584). Again, the Town increased the application fee from \$250 (established in 1998) to \$500 in 2014. MMPA records reveal our firm's cost to review / process both the Polo Club EHL application and Scarlett's EHL application was about \$1,800 each. In addition, the Town Attorney's office / other Town staff may have billed time as well.

Annual Renewal Fees – As stated above, the EHL annual renewal fee (\$1,250) was established in 1998 when the Town's initial EHL regulations were written to allow such activities. When the Code was updated in 2014 the Town's Administration felt that fee was too low (not updated in 16+ years) and did not cover the cost of BSO / staff monitoring. The initial annual renewal fee amount selected in 2014 was originally set at \$5,000 – but after public input the annual renewal fee schedule was adjusted with "step" increases over a few years (Oct. 1, 2014 = \$3,000 / Oct. 1, 2015 and thereafter = \$5,000). Town staff has confirmed that Scarlett's Cabaret has fully paid their initial application fee and the specified yearly annual renewal fees (2014 – 2018). Town staff recently informed the Town Commission that the Polo Club has not fully paid either the initial application fee or some of the specified yearly annual renewal fees. MMPA notes that although the Alcoholic Beverage Code was updated in June 2014, it was not until Feb. 2016 that both Scarlett's Cabaret and the Polo Club applied for their EHL, and it was not until April 2016 that they received their formal EHL approvals from the Town Commission. Between June 2014 - April 2016 the Town finalized the Ordinance, created an application form and instituted a review process. The two businesses were allowed to continue to operate temporarily during the restricted hours (6AM - 7AM M-F / 6AM – 1PM Sundays) without a formal EHL while the Town finalized their procedures. The Polo Club owner (Andrew Reed) recently appeared before the Town Commission to explain his payment delinquency and requested the "past due" fees (\$15K+/-) be adjusted, due to the type of limited business currently occurring at the Polo Club (only Friday / Saturday nights).

**Town of Pembroke Park
Alcoholic Beverage Sales
Extended Hours Licenses – Annual Fees
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As part of the discussions on the Town's outstanding BTR / License / Cost Recovery financial accounts (some are delinquent), MMPA was requested at the July 10, 2019 Town Commission meeting to research this matter and offer suggestions to possibly modify the fee structure. MMPA has looked back at the 2014 Town Code updates, the 2016 Extended Hours License (EHL) applications for both Scarlett's Cabaret and the Polo Club. Finally, MMPA researched the processes / fee structures of several nearby communities that have similar late-night liquor sale approval processes (Hallandale Beach / Hollywood / Miramar). These communities have similar approval processes for Extended Hours Liquor Sale Licenses / Night Club Licenses. Following is our analysis and suggestions.

ANALYSIS

Historically the Town has been known to allow most businesses to have great latitude in their operations. As related to alcoholic beverage sales the Town has some of the most liberal hours of operation as compared to other local governments. The Town has had some type of regulations since 1962 on the sale of alcoholic beverages. The Town is one of only a few that requires separation distances between establishments (500' between establishments / 300' to churches / schools).

Prior to being granted a license to sell or serve alcoholic beverages from the state of Florida, all businesses / persons are required to verify with the local jurisdiction that such proposed sale or serving of alcoholic beverages is consistent with local zoning laws. As Consultant Town Planner, MMPA has been the designated agent for the Town of Pembroke Park to review (and sign-off) applications for Alcoholic Beverage Licenses to insure consistency with local regulations / zoning laws. MMPA carefully monitors and reviews each license application, measures the required separation distances, maintains maps of all license locations and helps to enforce other land development regulations (signage / flags / outdoor activities / appearance).

The Town's current regulations group together retail store sales (no consumption on premises) and any establishment that has on-site consumption. A number of businesses (12) only sell beer and wine (no hard liquor) which is permitted everywhere with no separation criteria from each other, but at least 300 feet from an existing church or school (ex. gas stations / convenience stores / restaurants / Aqua Golf). In the industrial areas there are a few wholesale distributors (4). There are four (4) businesses that sell beer / wine / hard liquor at a bar / restaurant / nightclub. Those 4 businesses are separated by substantial distances – more than ½ mile apart (not clustered together).

The normal allowed hours of operation for businesses to sell alcohol are 23 hours per day (M-F 7am to 6am the next day / Saturday all day / Sunday from 1pm to 6am the next day). An Extended Hours License can be requested for the "off timeframes" but there are restrictions (food and building size). The Town Commission must approve any extended hours license after receiving a recommendation from the Planning and Zoning Board. Town staff handles the annual Business Tax Receipt renewals and issuance of Certificates of Use.

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Alcoholic Beverage Sales
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Of those businesses listed above only two (2) have extended hours licenses (Scarlett's and Polo Club). Because many of the adjoining cities require their businesses that sell alcohol to close at either 2am or 4am persons tend to gravitate to Pembroke Park late at night to continue drinking.

Business	Site Size	Bldg. Size	Seating
Polo Club	40,808 sq. ft.	4,415 sq. ft.	104
Scarlett's Cabaret	50,598 sq. ft.	20,893 sq. ft.	808

While the properties are not much different in size (.94 acres vs. 1.16 acres) the Scarlett's Cabaret building is about 5 times larger than the Polo Club building and Scarlett's has about 8 times more seating. While Scarlett's Cabaret is a full-scale adult entertainment night-club operating almost 24/7, the Polo Club in recent years has become a limited low-scale late-night restaurant that serves alcoholic beverages – mostly for other nightclub / restaurant employees. Of course, this could change to a more robust full-time business by the current owner or if the site was sold / operated by others, although adult entertainment could never occur there due to zoning restrictions. Below are listed the fee structures of the nearby cities we studied.

City	BTR	Application Fee	Annual Fee
Hallandale Beach	\$400 @ 4AM \$800 @ 6AM	\$1,045+/-	\$14 per seat
Hollywood	\$75	\$2,400	\$1,800 plus \$800 < 150 seats \$1,900 > 150 seats
Miramar	\$486.20	\$1,584	\$1,322.34

For comparison purposes, we have prepared an analysis of the two businesses with EHL / Night Club licenses utilizing the other city's fee structures.

	Pemb. Park	Hall. Bch.	Hollywood	Miramar
Polo Club				
App. Fee	\$500	\$1,045	\$2,400	\$1,584
BTR	\$315	\$800	\$75	\$486.20
Annual Fee	\$5,000	\$1,456	\$2,600	\$1,322.24
Scarlett's				
App. Fee	\$500	\$1,045	\$2,400	\$1,584
BTR	\$525	\$800	\$75	\$486.20
Annual Fee	\$5,000	\$11,312	\$3,700	\$1,322.24

**Town of Pembroke Park
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Page 5**

Application Fee Analysis - The analysis reveals that the Town's Extended Hours License (EHL) application fee is quite low compared to the other cities. Again, it is our understanding the previous / current \$500 application fee was not supposed to be fully "cost recovery" and was meant to defray only part of the Town's costs. Due to the amount of work involved in reviewing / processing such applications, an application fee of about \$2,000- \$2,500 would be more appropriate to more fully cover the Town's costs, if that was desired. It is doubtful the Town will receive many of these types of applications, as the current qualifying conditions (use must be a restaurant or restaurant bar serving full-course meals on site / at least 75 seats / at least 2,000 sq. ft. of building) restrain these types of applications.

Annual Fee Analysis (Polo Club) - The analysis reveals that the Town's current Extended Hours License (EHL) annual fee is considerably higher than the other cities analyzed. The average of the other city's annual renewal fee for a business of similar scope and size is about \$1,793 per year. Additionally, due to the current limited activity at the business (Fri. / Sat. nights for a few hours), the operator has limited income to cover the costs of running the business. The Town's current fees result in a cost of about \$48 every day the establishment is operating (\$5,000 divided by 104 days operating). Based on the average data set the Town might consider adjusting the annual fee to \$1,500 - \$2,000 per year for the Polo Club. If the operational hours change in the future this could be revisited.

Annual Fee Analysis (Scarlett's Cabaret) - The analysis reveals that the Town's current Extended Hours License (EHL) annual fee for the Scarlett's Cabaret Adult Entertainment Club is only about 45% of the fee the City of Hallandale Beach would charge if that business was in their community, but 25% more than Hollywood would charge, and about 74% more than Miramar would charge for a similarly sized business. The average of the other cities annual renewal fee is about \$5,445 per year, but the Hallandale Beach fees skews the data higher. Additionally, due to a legal settlement with Scarlett's, the Town receives payments from Scarlett's to help offset public service costs. The Town's current fees result in a cost of about \$13.70 every day the establishment is operating (\$5,000 divided by 365 days operating). Based on the above data set and other financial payments, MMPA believes the Town should consider leaving the annual fee the same (\$5,000) per year for Scarlett's.

Differences in Businesses – Following are a list of some differences in the Town's two EHL businesses that might warrant alterations to the current fee structure.

- Adult Entertainment Business vs. Restaurant that operates during late-night hours.
- Size of the establishment (Scarlett's = 808 seats / Polo Club = 104 seats).
- Size of the building (Scarlett's = 20,893 sq. ft. / Polo Club = 4,415 sq. ft.).
- Hours of Operation (Scarlett's = 24/7/365 / Polo Club = Fri. & Sat. nights for 2-3 hours).

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SUMMARY

MMPA was requested to review the existing Town Code provisions related to “fees” for Alcoholic Beverage Extended Hours Licenses. Based on our analysis the Town may want to adjust the fees structure to accommodate businesses that have limited operations.

*

Michael J. Miller

To: Ashira A. Mohammed (ashira.ann@gmail.com)
Subject: Pembroke Park - Polo Club Extended Hours License - Research on Fees
Attachments: PP Sample Alcoholic Bev Sales Ext Hrs Data Oct 2019.pdf

Mayor:

As requested I quickly researched more of the communities in Broward County for their allowances on extended hours liquor sales and hours of operation. The data set is kind of all over the place but commonly about \$1,000 - \$1,300 per year for similar clubs – this is what I recommended in my report (\$1,250). Most are based on the number of seats / building size / people occupancy. Several cities do not allow extended hours at all (Plantation / Pembroke Pines).

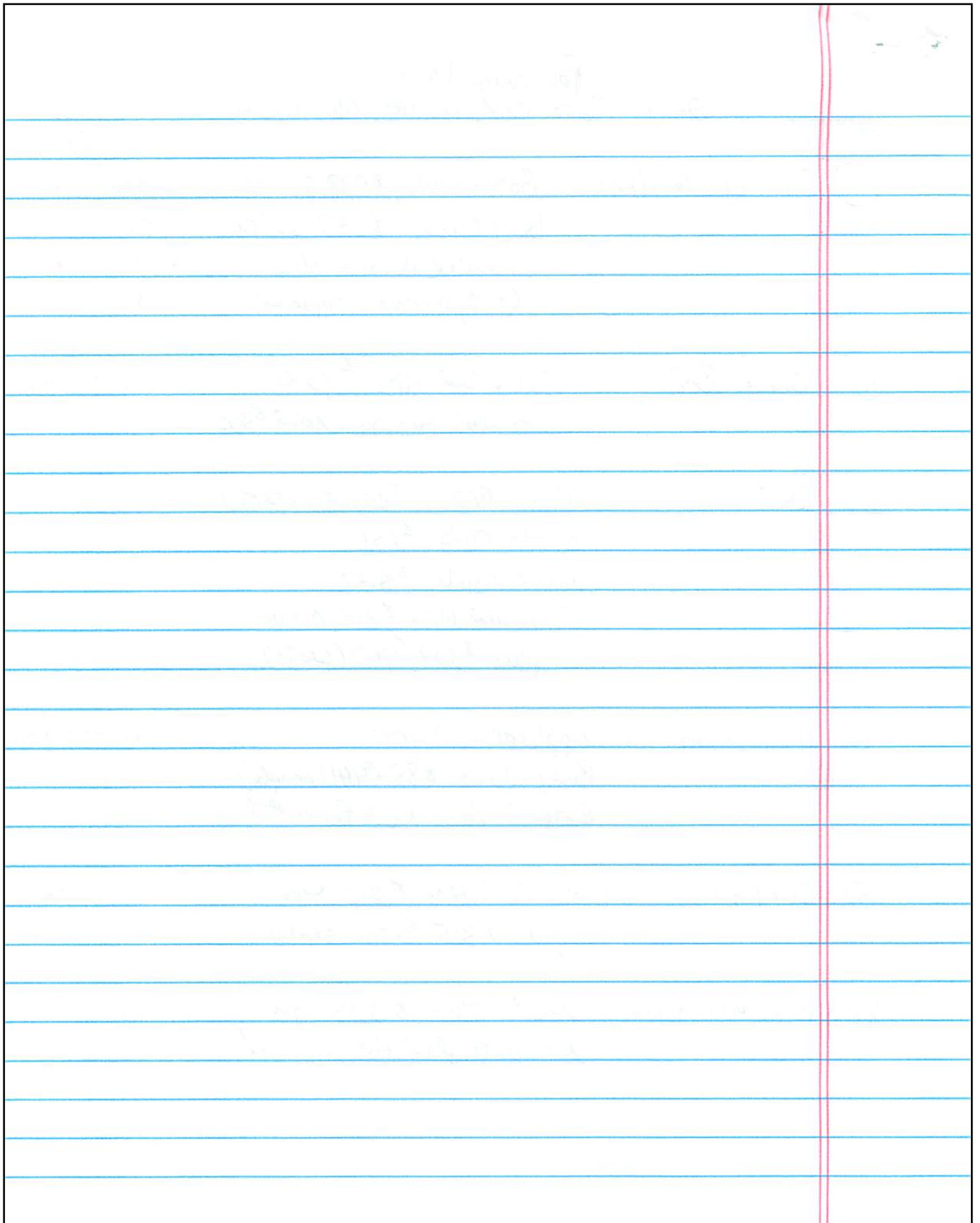
Let me know if you need more data.

Michael J. Miller, AICP
October 9, 2019

2019 Pembroke Park Extended Hours ALC License

Closed
Hrs

- ① Fort Lauderdale Bottle Club \$938.85 Yr * 2AM-7AM
 Bar/Club \$157.50 Yr Sun-Thurs.
 Extended Hours - N/L * 3AM-7AM
 (City Manager Approval) Fri + Sat
- ② Dania Beach Extended Hrs \$1230 3AM-7AM
 Extended Hrs Sun Addl \$300
- ③ Davie Bars \$105-\$351 Yr (seats)
 Bottle Club \$1319
 Night Club \$527
 Extended Hrs \$219 Annual
 plus \$329-\$767 (seats)
- ④ Plantation Application \$400 4AM-7AM
 Bar/Clubs \$88-\$441 (people)
 Extend Hrs - NOT Permitted
- ⑤ Sunrise Extended Hrs \$210 Yr 1AM-7AM
 plus \$315-\$630 (seats)
- ⑥ Pembroke Pines Night Club \$375 yr 3AM-11AM
 NO Extended Hrs allowed



LAW OFFICES
RYAN & RYAN, LLC
THIRD FLOOR
700 EAST DANIA BEACH BOULEVARD
DANIA BEACH, FLORIDA 33004-3090

ARCHIE J. RYAN, III
TIMOTHY M. RYAN
CHRISTOPHER J. RYAN*
ERIC W. ABEND

**Board Certified City,
County and Local
Government Lawyer*

TELEPHONE: (954) 920-2921
FACSIMILE: (954) 921-1247
www.ryanlawfl.com

December 8, 2017

VIA EMAIL: jjonlaw@hotmail.com
AND U.S. MAIL

James Jean-Francois, Esq.
James Jean-Francois, P.A.
6100 Hollywood Blvd., Suite 211
Hollywood, FL 33024

Re: Mobile Hand Car Wash at
3200 West Hallandale Beach Blvd.
Pembroke Park, FL 33023
Our File Number: 23874E

Dear Mr. Jean-Francois:

Our law firm, as counsel for the Town of Pembroke Park ("Town"), has reviewed the request for the Town to issue a business tax receipt and Certificate of Use to your clients, David Rassi and Maria Rassi, to operate a mobile hand car wash at 3200 West Hallandale Beach Boulevard, Pembroke Park. The request for your clients to operate the mobile hand car wash at the listed location is denied for the reasons set for herein.

The operation of mobile hand car washes is specifically addressed in Section 28-187.1, Pembroke Park Code of Ordinances. Subsection 28-187.1(c)(1) requires that a mobile hand car wash must be an accessory to and operating as a secondary service of the primary use. The primary use must be an automotive related use. The primary use of the subject location is a package liquor store and a bar for onsite consumption of alcoholic beverages. There is no automotive related use as a primary use of the subject property so the application must be denied.

You state that the mobile hand car wash has been in operation since 1977 when it was operated as an accessory use of an automotive related use, and is therefore grandfathered in as a legal nonconforming use. The Town staff has been regularly monitoring the location and they state that

James Jean-Francois, Esq.
Mobile Hand Car Wash

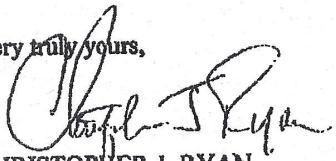
December 8, 2017
Page Two

the mobile hand car wash was discontinued in April 2014, and remained discontinued until September 2016. Section 28-341, Pembroke Park Code of Ordinances, states if a nonconforming use is discontinued for a period of ninety (90) days, every future use of the premises shall be in compliance with the provisions of the zoning code. Accordingly, the operation of the mobile hand car wash lost its grandfathered status as a legal nonconforming use when the operation was discontinued for a period in excess of ninety (90) days. A mobile hand car wash may now only be operated at the listed address if it conforms with the requirements of Section 28-187.1(c).

The Town staff has reviewed the affidavit of David Rassi you provided stating the mobile hand car wash has been continually operated since 1977. The Town staff disagrees with the statements contained in the affidavit regarding the continuing use as a mobile hand car wash on the property.

Your client is directed to cease its mobile car wash operation immediately. Failure to cease the mobile car wash operation will result in prosecution of the operator and the property owner by the Town Code Enforcement division.

Very truly yours,



CHRISTOPHER J. RYAN

CJR/aja

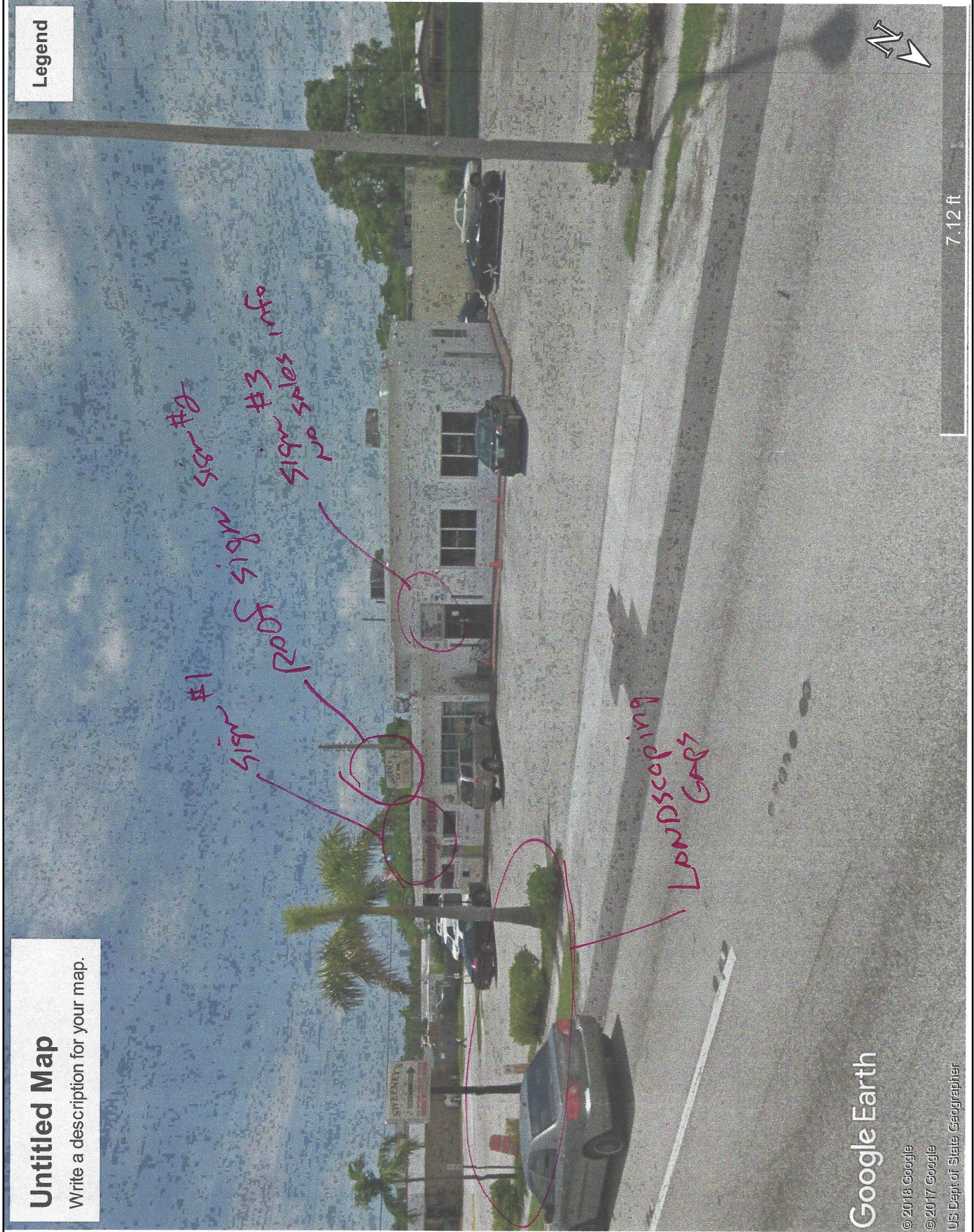
cc: Town of Pembroke Park

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Untitled Map

Write a description for your map.

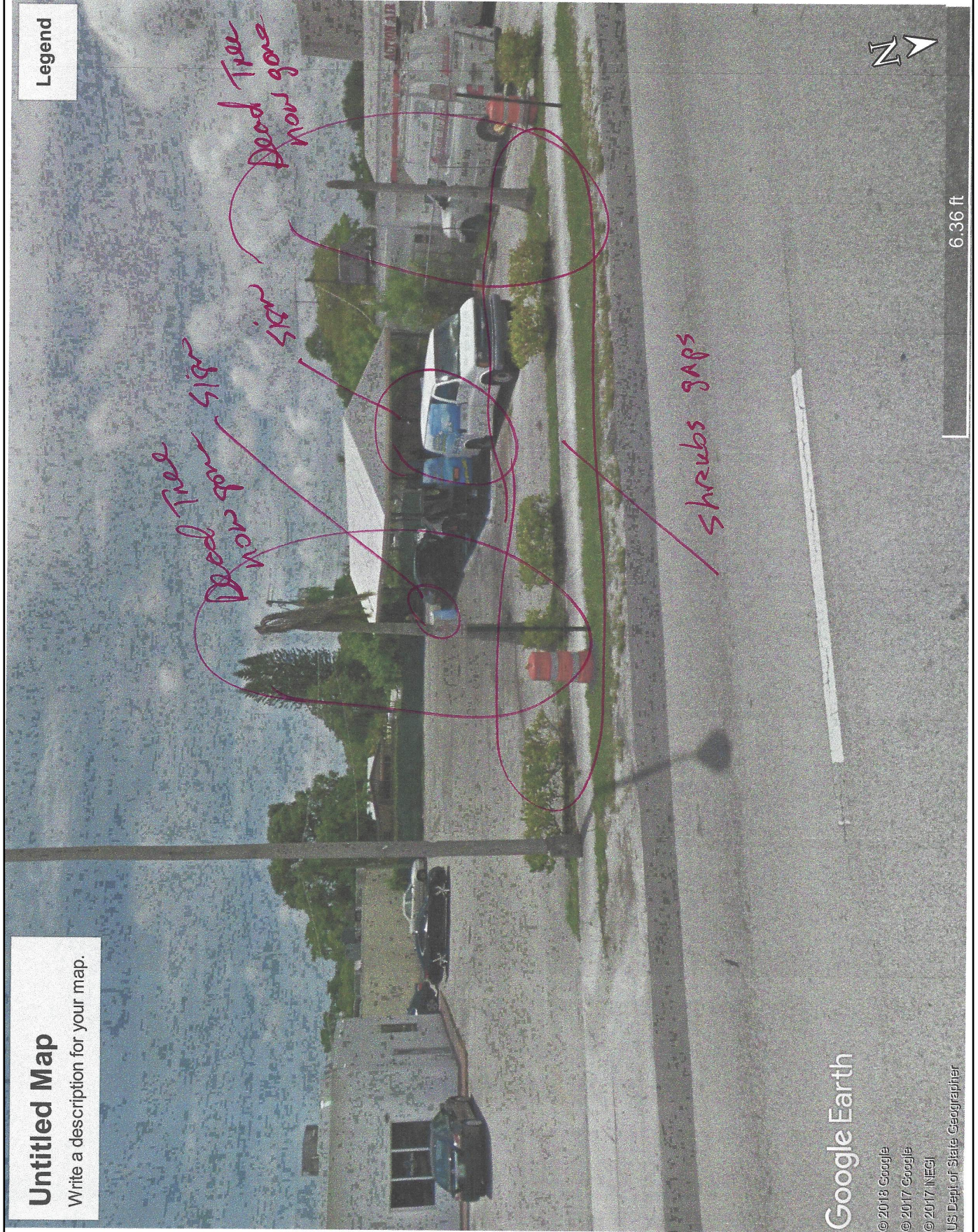
Legend



Untitled Map

Write a description for your map.

Legend



Google Earth

© 2018 Google

© 2017 Google

© 2017 INEGI

US Dept of State Geographer

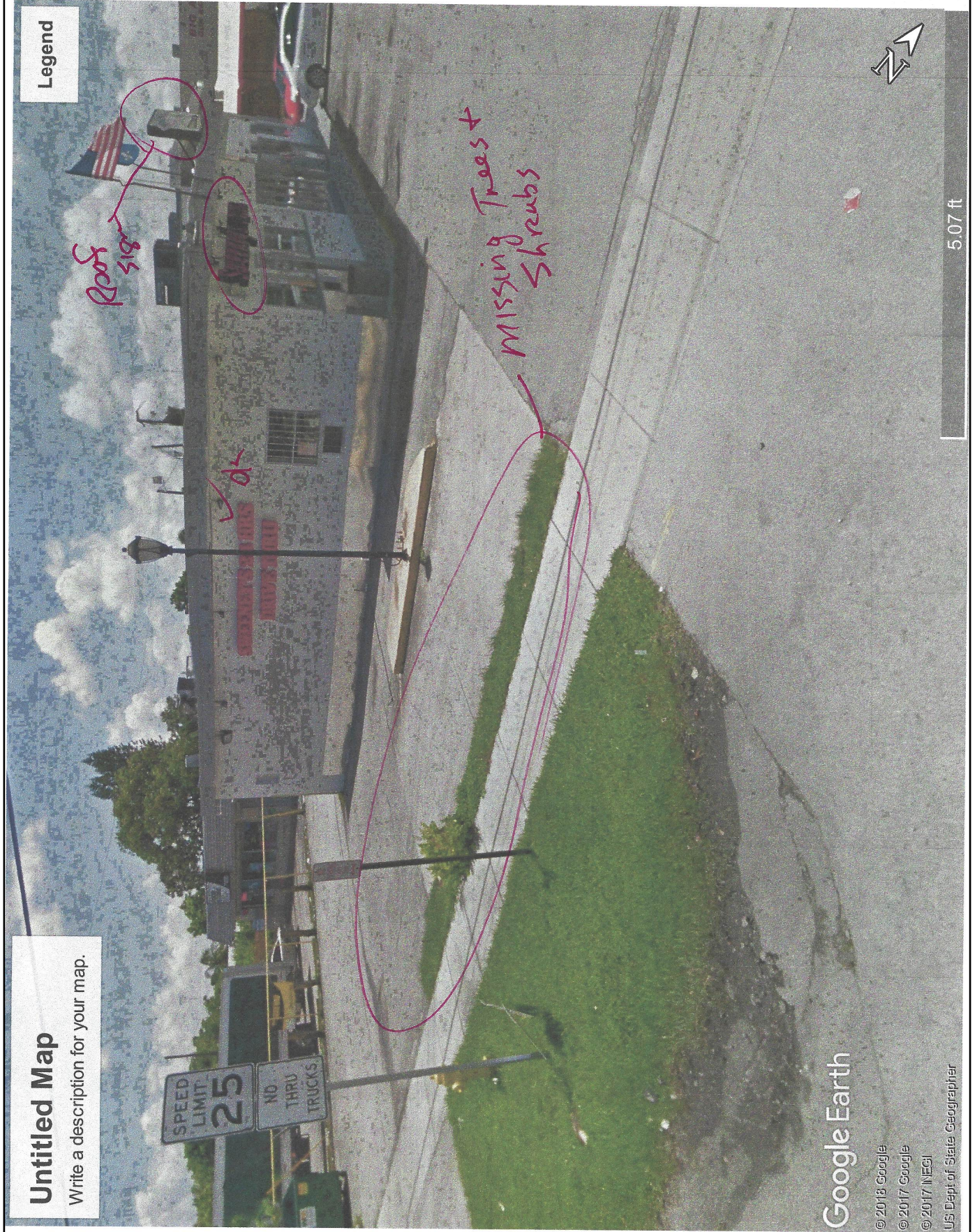
6.36 ft



Untitled Map

Write a description for your map.

Legend



books 24/7 liquor store hallandale

Sign in



Rating ▼ Open 24 hours ▼ Clear Filters X

Total Wine & More
(46) 4.6 (227) · Wine Store
North Miami, FL
(305) 354-3270

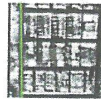
23 LIQUOR STORE
4.2 (56) · Liquor Store
Hallandale Beach, FL
(954) 967-0612
Open 24 hours

Sweeney's 23 Hour Liquor Store
4.2 (52) · Liquor Store
Modest spot for beverage sales including beer, wine & spirits, with extended hours of operation.
Hollywood, FL
(954) 342-9579
Open 24 hours

24 Liquors
4.3 (45) · Liquor Store
Hallandale Beach, FL
(954) 544-3673
Open 24 hours

Vip21 Delivery Services
5.0 (10) · Liquor Store
Hallandale Beach, FL
(305) 303-8688
Open 24 hours

Walgreens
2.8 (46) SS · Drug Store
Drugstore chain with health & beauty items, plus



Sweeney's 23 Hour Liquor Store

4.2
Liquor Store
52 Google reviews

Directions

Modest spot for beverage sales including beer, wine & spirits, with extended hours of operation.

Address: 3200 W Hallandale Beach Blvd, Hollywood, FL 33023

Hours: Tuesday Open 24 hours
Wednesday Open 24 hours
Thursday Open 24 hours
Friday Open 24 hours
Saturday Open 24 hours
Sunday Open 24 hours
Monday Open 24 hours

Suggest an edit
Phone: (954) 342-9579
Suggest an edit

Add missing information
Add website

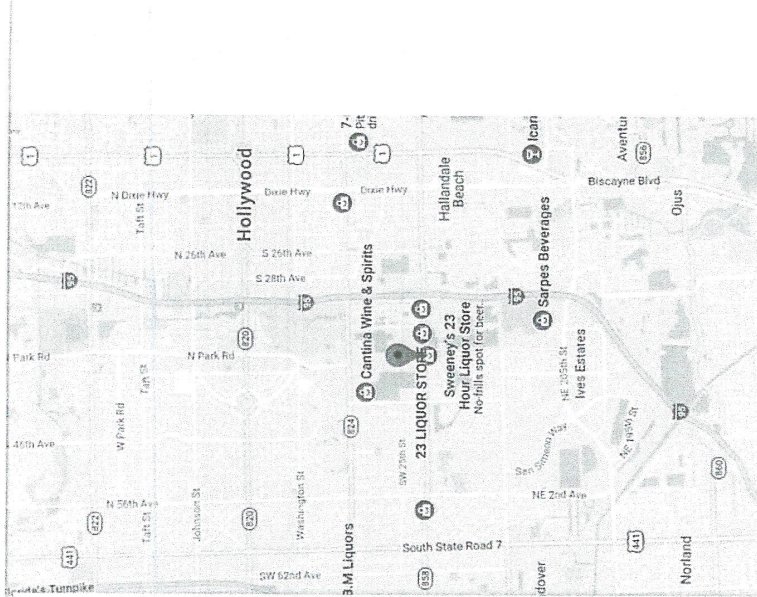
Questions & answers
See all questions (1)

Ask a question

Popular times

⌚ 9 AM. Usually not busy

Tuesdays



Michael Miller

To: mgrooms@townofpembrokepark.com
Cc: Tom Wilde; cjr@ryanlawfi.com; James Tisdale (jtisdale@townofpembrokepark.com)
Subject: Pembroke Park - BTR - Sweeneys Car Wash
Attachments: PP BTR Sweeneys Car Wash Dec 2014.pdf

Contacts: Michelle Grooms - Smith

Michelle:

I have reviewed the new BTR application for Sweeney's you forwarded to my office for review to operate a hand car wash again. I find the requested land use is listed as a permitted use **ONLY** if it complies with the stated "Specific Use Regulations" listed in the B-1 Zoning District. Such uses are allowed only if it is an accessory use to an "automotive related use". The primary use at this location for decades has been a liquor package store and bar. Several decades ago I heard there may have been gasoline sales available but the pumps were removed long ago – there is no primary automotive land use at this site. The Town had allowed a hand car wash to operate at the site as a grandfathered use - but that use ceased operation at least prior to May 2014 (more than 180 days ago) when all uses vacated the premises. While that land use operated at this location there they commonly violated many of the Town's Codes (illegal signs / flags / drainage / etc.) The operation was also located on top of required parking spaces for the store / bar. Section 23-341 and 23-342 of the Town Code (Non-Conforming Use Regulations) states that if a nonconforming use ceases to operate for more than a 90 day period it loses its grandfathered use status. Town staff has verified that this non-conforming land use (hand car wash) ceased operation prior to May 2014 (180+ days ago) when an active Code Enforcement case brought against the site was heard by the Town's Code Enforcement Board.

Therefore, I object to granting the BTR / Certificate of Use application for that land use. The existing tattered canopies / tents must be removed from the site.

Michael J. Miller, AICP
Consultant Town Planner
December 12th, 2014

7522 Wiles Road Suite B-203
Coral Springs, Florida 33067
(Tel) 954-757-9909
(Fax) 954-757-7089
(E-mail) mmiller@michaelmillerplanning.com

**MICHAEL MILLER
PLANNING
ASSOCIATES, INC.**

Fax

To:	James Tisdale, Code Officer Town of Pembroke Park	From:	Michael J. Miller, AICP Pembroke Park Consultant Town Planner
Fax:	954-966-5186	Pages:	2 (Including cover page)
Phone:	954-966-4600	Date:	4/10/2008 4/24/2008
Re:	Sweeney's / Baller's Property Code Issue – Landscaping	CC:	

☐ Urgent ☐ For Review ☐ Please Comment ☐ Please Reply ☐ As Requested

J.T.:

As per our discussion, attached please find a copy of the Landscape Plan the Town approved on June 24th, 2003. We approved a modification to the tree species on SW 32nd Avenue on April 30th, 2004. There are to be four (4) Royal Palm trees (20 feet in height) along Hallandale Beach Boulevard and three (3) Dahoon Holly trees (12 feet in height) along SW 32nd Avenue. Also, a continuous Ixora hedge is required.

At least one of the palm trees is missing in front of the car wash area and possibly one more. It appears all of the Dahoon Holly trees on SW 32nd Avenue are gone. Can you give them a visit or write them up?

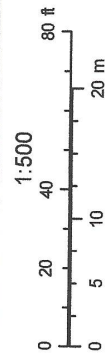
Mike

Property Id: 514230090081

**Please see map disclaimer



January 25, 2018



Flight Date: Jan. 02, 2008 Broward County Property Appraiser

Michael J. Miller

To: Ashira A. Mohammed (ashira.ann@gmail.com)
Cc: Tom Wilde (twilde@townofpembrokepark.com); njoseph@townofpembrokepark.com; TLarson@townofpembrokepark.com; Jeffrey Louis (jlouis@townofpembrokepark.com); cjr@ryanlawfl.com; mgrooms@townofpembrokepark.com; Alan Corriveau; Lucie Manzerolle (lanzerolle@townofpembrokepark.com)
Subject: Pembroke Park - Sweeney's Code Violations
Attachments: PP Sweeneys Code Violation Memo Jan 9 2018.docx; PP Sweeney's Code Violation Exhibits Jan 2018.pdf

Mayor Mohammed / Others:

Recently there has been issues with the property owner (Joseph Edelman) / Sweeney's business operator (David Rassi) as related to permissible land uses, property appearance and site operations.

At a meeting held after the December TC meeting I was requested to prepare a comprehensive list of ongoing Code violations, as the business operator claims he is in compliance with the Town Codes.

I coordinated with Todd Larson, Jeffrey Louis, Michelle Grooms and the Bldg. Dept. staff to research / prepare the attached document.

Please review and provide staff direction – this needs to get presented to both Mr. Edelman and Mr. Rassi.

Michael J. Miller, AICP
Consultant Town Planner
January 25, 2018

TOWN OF PEMBROKE PARK

3150 SW 52nd Avenue Pembroke Park, Florida 33023

954-966-4600

STAFF MEMORANDUM

To: Town of Pembroke Park

From: Michael J. Miller, AICP - Consultant Town Planner
Jeffrey Louis – Code Enforcement Officer
Todd Larson - Public Works Director / Deputy Code Enforcement Officer

Date: January 9th, 2018

Subject: Sweeney's Property
3200 W. Hallandale Beach Boulevard
Existing Code Violations
MMPA Project No. 00-1102-2001

BACKGROUND

On Monday January 8th, 2018 after the Town Commission's monthly Workshop meeting a meeting was held at Town Hall with Mayor Ashira Mohamed, Asst. Manager / Deputy Town Clerk Natasha Joseph, Public Works Director Todd Larson, and David Rassi, leaseholder / business owner of Sweeney's Liquor Store / Bar. The purpose of the meeting was to discuss ongoing Code violations at the above site. MMPA was requested by the Mayor to prepare a listing of the Code violations so the property owner, business owner and Town have a clear list of the ongoing issues.

Sweeney's Liquor Store / Bar - The subject site is located at the southwest corner of W. Hallandale Beach Boulevard and SW 32nd Avenue. According to the BC Property Appraiser website this site was developed in 1967 as a drive-in liquor store and bar. At one-time (20+ years ago) gas pumps existed at the site along SW 32nd Avenue near the liquor drive-thru window. The George family (Brown Jug) owned / operated the site for many years. On 12/30/13 the site was sold to a group known as BSD Realty. The site completely closed-down for an extended period of time while the group contemplated redevelopment options, which never materialized (April 2014 - November 2014 = 180+/- days). If a nonconforming use ceases to operate for more than 90 days, it loses its grandfathered status. Mr. Edelman acquired the site on 2/10/16. David Rassi and his wife lease the property from Mr. Edelman to operate the liquor store / site activities. After Mr. Edelman acquired the site in early 2016 a series of meetings / presentations were made to the Town about potential future redevelopment plans, but no activity has occurred since. Much of the redevelopment plans involves the acquisition of adjoining sites, which has apparently proved to be difficult / expensive.

Following is a listing of the specific Code Violations as of 1/09/18:

- 1) Hand Car Wash** - In 1999 the Town adopted revisions to its Zoning Code that added "Special Use Regulations" for a list of specified uses, one of which were hand car washes. To qualify to have an accessory hand car wash use, the primary use has to be an automotive related use (gas station / auto parts). The Town administration at that time agreed to allow this site to continue to operate with an accessory hand car wash despite

**Town of Pembroke Park
Sweeney's Liquor Store / Bar
List of Existing Code Violations
January 9th, 2018
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the fact there was no primary automotive use. On 12/30/13 the site was sold to a group known as BSD Realty. The site completely closed down for an extended period of time while the group contemplated redevelopment options, which never materialized (April 2014 - November 2014 = 180+/- days). If a nonconforming use ceases to operate for more than 90 days, it loses its grandfathered status. In November 2016, after the hand car wash was closed for well over 180 days, it again began to operate. Town staff noticed the operation immediately and cited the owner. At a meeting at Town Hall in December 2016 attended by former Town Manager Bob Levy, Town Attorney Chris Ryan, Code Officer Jeffrey Louis and Town Planner Miller, based on the fact that (1) the land use is only allowed as an accessory use to an automotive related primary use, and (2) more than 90 days had passed since the hand car wash closed, the Town Attorney was instructed to prepare a letter to the land owner / operator that the hand car wash was illegal and had to close permanently. For unknown reasons the preparation of the letter was delayed – but was finally transmitted to an attorney representing Mr. Rassi on 12/8/17. Despite the legal ruling the hand car wash use continues.

Code Violation #1 – Non-conforming status for hand car wash was lost in June 2014 – 90 days after closing in April 2014. Town records reveal the use did not operate for 180+/- days (Sec. 28-342). See Town Attorney letter dated 12/08/17.

Code Violation #2 – Hand Car Washes are allowed only as an accessory use to an automotive related primary use via the Town's Specific Use Regulations (Sec. 28-187.1). See Town Attorney letter dated 12/08/17.

Code Violation #3 – Since the illegal hand car wash reopened it has operated without a Town Business Tax Receipt (BTR). (Sec. 15-17)

Code Violation #4 – Since the illegal hand car wash reopened it has operated without a Certificate of Use from the Town. (Sec. 15-175)

Code Violation #5 – There shall be no additional signage on site to indicate the car wash. There are both sandwich signs (pricing) on the site and signs on a van that parks near HBB during operating hours. (Sec. 28-187.1(c)(5)).

Code Violation #6 – The required car wash parking spaces are separate from the parking spaces required by the primary use and the car wash may not use the required parking spaces for the primary use. The size of the building (3,166 sq. ft.) and land use requires 12 parking spaces ($3,166 \text{ sq. ft.} / 300 = 10.55$ plus 1:4 spaces for employees assume less than 4 employees). The best information the Town has from a recent survey provided by the owner. The survey shows only 9 parking spaces and several spaces do not meet either Town's grandfathered size (9' wide) or current minimum size requirements (10' wide). As this site was built in the late 1960s the parking spaces can be 9' wide. Therefore, the hand car wash is utilizing required parking spaces for the primary use. Need to designate at least 3 additional parking spaces on the site in a size / location acceptable to the Town. (Sec. 28-187.1(c)(6)).

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Sweeney's Liquor Store / Bar
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- 2) **Illegal Cooking Facility** - Recently the BSO Fire Marshall (Roger Gonzalez) inspected the site and found illegal cooking (fryer) occurring in the building – Building / Fire Code violations. The owner was cited.

Code Violation #7 – Cooking with unapproved facilities for fire safety. After being cited the business owner stated he instructed the activity to cease.

- 3) **Mobile Food Truck** - A mobile food truck appeared at the site in December 2017. All activities in the B-1 District must occur within a completely enclosed building. The Town's long-standing policy is to forbid any mobile food trucks / trailers at any sites – except during active temporary construction activities. Restaurants operating in commercial buildings paying significant rent / business licensing would be at a disadvantage. The Town Code provides that if a party wishes to operate an outside activity, a Special Exception is required prior to opening. This process was undertaken in recent years for a temporary food trailer for Scarlett's Cabaret (now closed and removed) and Frenchie's Restaurant (denied due to parking issues). It does not matter that a county or state license was obtained – the Town's Zoning Code controls land use. In addition, there are numerous Sweeney's / Hennessy Tyme food catering signs all over the truck exterior that is being used for illegal advertising (Sec. 21-19(11)). The food truck had been parked out front near HBB for maximum exposure. After being cited by the Town Code Officer the vehicle was relocated behind (south) the building during day light hours. It is claimed it is just be recharged. However, it was explained meals were being made for sale in the liquor store / bar.

Code Violation #8 – A mobile food truck is not permitted, as all activities within the B-1 Business District must occur within a completely enclosed building. There is a procedure to obtain a Special Exception to operate an outdoor activity (PZB / TC advertised public hearings @ about 3 months). It is stated the truck is used for catering and just parked there for recharging and has been moved behind the building. (Sec. 28-188).

Code Violation #9 – There are numerous Sweeney's / Hennessy Tyme Brandy signs all over the truck exterior that is being used for illegal advertising. (Sec. 21-19(11)). The food truck had been parked out front near HBB for maximum exposure.

Code Violation #10 – A catering business is not listed as a permitted use in the B-1 Business District – only in the M-1 Industrial District (there are several). (Sec. 28-187).

- 4) **Liquor Store Hours** - The sale of liquor is entitled to occur 23 hours per day (not between 6 AM – 7 AM) nor on Sunday mornings (6 AM to 1 PM). The operator states the use is open, but no liquor sales are occurring. A website ad (see attached) notes the business operates 24-hours per day.

Code Violation #11 – From the advertisement it appears the business is open 24 / 7 – it is not clear if alcoholic beverages are being sold during the prohibited period. BSO to monitor site activities. (Sec. 3-2 / 3-3)

- 5) **Landscaping** – Along every roadway a minimum 5-foot wide landscape strip is required with a continuous row of shrubs and trees. Along any interior property line a minimum 2.5-foot wide landscape strip is required with a continuous row of shrubs and trees. The shrubs must be continuous (no gaps) and be planted / maintained at a height of at least 24 inches. The site has inconsistent or nonexistent landscape strips along both HBB and SW 32 Avenue. Along HBB Ixora shrubs meeting the height requirement exist, but many gaps exist. The required tree species along HBB is Royal Palm installed 30' on center. The Royal Palms must be at least 12" in diameter 8' above the ground and have 10'-12' of grey wood before palm fronds start. Such trees were installed several years ago but many are now missing (only one remains). No trees exist in the landscape strip in front of the hand car wash. Along SW 32 Ave. no landscaping exists (removed/died). Replacement trees / shrubs are required to be planted and maintained as specified by the landscape plan dated 6/24/03. (Sec 27-33 / 27-34 / 27-35 / 27-36 / 27-38 / 27-39 / 27-42).

Code Violation #12 – Many required trees and shrubbery are missing from the site. The required landscape strips are not being maintained. The landscaping appears to not be irrigated causing the landscape materials to die. Replace the missing Royal Palm trees along HBB (see specifications above). Replace the missing Ixora shrubs along HBB (see specifications above). Recreate the missing landscape strip along SW 32 Avenue. Install one (1) Live Oak tree (12' tall x 5' spread x 2' caliper) and continuous row of Ixora shrubs (24' tall x 24" on center). (Sec. 27-33 / 27-34 / 27-35 / 27-36 / 27-38 / 27-39 / 27-42).

- 6) **Outdoor Vending Machines** – Remove all outdoor vending machines (ATM / other). Again, all activities in the B-1 Business District must occur within a completely enclosed building. The Town Commission's long-standing policy is to not allow outdoor sales, including vending machines. (Sec. 28-188)

Code Violation #13 – Remove all outdoor vending machines. (Sec. 28-188)

- 7) **Signage** – Commercial businesses are allowed one (1) sign per street frontage. There are two (2) business signs facing HBB and one (1) facing SW 32 Avenue. According to the Town Licensing Clerk there is only one business license issued to Sweeney's – but there are two (2) uses (a liquor store / bar). Therefore, only one (1) sign is allowed as there is one (1) business license. One of the signs is a prohibited "roof" sign (sign attached above the roof line). Town staff has found that a permit was issued by the Town for this sign on May 3, 2001. However, a variance would have been necessary to allow the sign before a permit was issued. The Town could not locate any record of a sign variance being granted. If there a variance granted, please provide evidence. Staff believes the "roof" sign should be removed (Sec. 21-19(7)). There are LED strip lights along the window frames (red and white) that are turned on throughout the night. Code Enforcement staff has asked several times to remove the LED strip lights. Need to remove LED strip lighting from the windows (Sec. 21-19(17)). Finally, there is a changeable information sign depicting sales specials over the front door. This sign is not permitted. (Sec. 21-20)

Code Violation #14 – Remove illegal signs - Sec. 21-19(7) / Sec. 21-19(17) / 21-20(h)

**Town of Pembroke Park
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8) Business Licenses – According to information listed on the State of Florida Department of State Corporation information there are a number of businesses assigned to this address with either of the Rassi's names. The Town has knowledge of only one business operating at the site Sweeney's 23, LLC. The others include:

- Sweeney's Solutions, LLC
- Sweeney's Service Providers, LLC
- Sweeney's Hotel Maintenance, LLC

Code Violation #15 – The above businesses appear to be operating without a valid Town Business Tax Receipt (BTR). (Sec. 15-17)

Code Violation #16 – The above businesses appear to be operating without a valid Certificate of Use from the Town. (Sec. 15-175)

Code Violation #17 – The Town has issued only one (1) business license to the above business; however, there are two (2) land uses – a liquor store and a bar. (Sec. 15-17)



Town of Pembroke Park
3150 SW 52nd Avenue
Pembroke Park, FL 33023

Agenda Request

Meeting Date:	01/08/2019
Subject:	Non-Profit Park Fee Waiver
Initiated by:	☒ City Commission ☐ City Attorney ☐ City Manager / Staff
Prepared by:	Name & Title: Ashira Mohammed Mayor
Reviewed by:	Name & Title:
Approved by Town Manager:	Signature:
Approved by Town Attorney:	Signature:
Attachments:	
Fiscal Impact:	
Policy Question(s) for Commission Considerations:	Whether we should direct the Parks Operational Manager to oversee the waivers?
Summary:	Post Partum Mothers a 501c3 in the town wishes to use the park's faculty to hold its January monthly meeting. They would also like to host a post partum mothers 1k
Background:	The town has an unwritten policy of waiving the fee for 501c3's and local homeowners associations to use parks facilities.
Discussion/Analysis:	whether we can direct parks manager to oversee the waivers or bring them before the commission?
Options:	
Advantages:	good policy
Disadvantages:	miniscule lost of revenue
Possible action:	waive fee per organization or per event. direct staff to waive fee.
Advantages:	
Disadvantages:	
Staff Recommendations:	
Additional Action Needed:	

From the Desk of Mayor Ashira Mohammed

To whom it may concern,

The town has always had a policy of waiving the parks rental fees for various local non-profit organizations wishing to use the parks facility for a public good. In recent months I have received numerous request from various organizations wishing to use the parks to host events that benefit the community. In the past the Parks Director Thomas Wilde handled the waivers.

The first request is from an organization called 'Doing Good in the Hood' which is the 501c3 we partnered with for our 2019 Toy Giveaway in which her organization was able to sure 250 toys for our community. The president Ms. Kim Jackson of the organization is a teacher in Hallandale Beach and is new to the South Florida community. Her organization has been around for years in Atlanta and has done a plethora of events there with many local celebrities backing her organization. She has also participated in our events including the thanksgiving giveaway and the health fair. In Atlanta her organization has provided good to the community like toiletries, hot meal, grocery distributions, sporting equipment. She would like to be able to host some of those same events in our city.

The second request is from an organization that is in the city called Post-Partum mothers. They are a 501c3 organization that helps mothers deal with post-partum depression and promote breastfeeding. They are looking to host their January meeting in the city and also host a 1k walk in the near future.

These are just a few that I have received in the past two weeks. With the town not having a parks director and Chris McKline being the Operations manager and being the person who receives and schedules the paperwork for the facility usage I would suggest that we give him the authority to waive the fees for 501c3 that provide a local benefit to our community. Thank you.

Sincerely,

Ashira Mohammed

Town of Pembroke Park, Florida
SW 30th Avenue Land Use Corridor Study

DRAFT

Prepared By:
Michael Miller Planning Associates, Inc.
2012

Town of Pembroke Park
SW 30th Avenue Land Use Corridor Study

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SECTION 1: INTRODUCTION

The purpose of this study is to examine the existing land uses, changing trends and future desired land uses in the geographic area bounded on the east by I-95, on the west by the South Florida Railroad Corridor (formerly Seaboard Coastline RR), Pembroke Road on the north and Hallandale Beach Boulevard on the south. This land area is one of the oldest in the Town of Pembroke Park. Although the zoning has been “industrial” for decades, the area has traditionally featured antique outlets (furniture / paintings / interior decorations), furniture showrooms (City Furniture / piano stores) / home improvement land uses (flooring / kitchens / cabinets), etc. due to its highly visible location fronting I-95. However, over the past few years a longtime major furniture outlet (City Furniture) and several of the antique stores left the area. The Town leaders have recognized the changing character of this land area and included a discussion about possible modifications to the land use / zoning regulations for this area. SW 30th Avenue, a narrow 2-lane local frontage road fronts directly on I-95 in the northern portion of the study land area but curves to the west of the lands fronting I-95 in the southern portion. This roadway and the properties that front along this roadway have and will continue to play a vital part in the “front-door” appearance of the Town. There are currently a wide variety of uses located along this roadway varying in intensity and type, which is ultimately the subject of this study.

The study examines the existing land uses and future land use designations of the properties along SW 30th Avenue and how these affect potential development and redevelopment of this area. The study contains a detailed examination of the properties that are located along SW 30th Avenue in this area of the Town. The land uses are analyzed with the intention of promoting desired land uses, prohibiting undesirable land uses and promoting redevelopment of the properties along SW 30th Avenue. Many of the land parcels are quite small but intensely developed with large unattractive box-like warehouse buildings, with few parking spaces, poor signage and little or no landscaping.

The study is organized in the same manner as the project tasks are undertaken. Section 2 includes background information on the Town’s history and how it has developed over the years. Section 3 provides current zoning, specific businesses and current land use classifications for the SW 30th Avenue study area. Section 4 identifies the planning problems and discusses the methodology undertaken to evaluate these properties and their relationship to the vision for the roadway and area.

Section 5 presents an analysis of the data gathered in the methodology outlined in Section 4. This section identifies the condition of the properties located along the SW 30th Avenue study area. Section 6 contains specific recommendations for SW 30th Avenue. In addition, Section 6 provides recommendations, suggestions and funding mechanisms that may be implemented to enhance the SW 30th Avenue study area.

SECTION 2: BACKGROUND

In the 1950's the area know today as the Town of Pembroke Park was developed with several industrial areas along its fringes. At that time the Town's municipal boundaries were confined to what today makes up the northeast section of the Town. This area today includes the roadway that is the subject of this study, SW 30th Avenue. By 1957 several chemical plants had been established in this area along with a rendering plant that was in full operation by 1957.

It was about the time when the rendering plant became operational that several landowners in the area formed a consensus and petitioned the State of Florida Legislature in a special session to create the municipality of Pembroke. The Legislature approved this petition and the Town of Pembroke as formed. Shortly after its formation, the Town on December 16th, 1957 passed and adopted its first zoning regulations to control the spread of objectionable industries. These regulations were most likely drafted, as a direct result of the type of land uses / development that had been occurring in the area prior to it's becoming a municipality.

Shortly after the Town of Pembroke was created by the Legislature, this same body abolished the original municipality charter, and issued a new charter for the creation of the Town of Pembroke Park. The State Legislature adopted the new Charter on June 20th, 1959 via House Bill No. 2477. Since that time a series of small annexations and attempted annexations has slowly increased the Town's area, specifically toward the west. The final annexation was in 1978 when Hollywood Ridge Farms added approximately 3/8 of a square mile to the Town's area along its western boundary, which increased the Town's size to approximately 1.65 square miles.

Town of Pembroke Park
SW 30th Avenue Land Use Corridor Study

SECTION 3: PLANNING CONTEXT

The SW 30th Avenue Land Use Corridor study area itself is located in southern Broward County Florida and entirely contained within the Town of Pembroke Park, (see Exhibit 1, Location Map). The study area is comprised of varying uses under two current zoning classifications: (B-1) Business District in Division 5 – Sec. 28-186 through Sec. 23-194.1; and (M-1) Industrial District classification in Division 6 – Sec. 28-211 through Sec. 28-218 of the Town Code of Ordinances. Only one property in the study area is zoned Business (B-1) and it is referenced as number one (1) in the tables and exhibits. All remaining parcels are zoned Industrial District (M-1) and are referenced in following tables and exhibits as 2 thru 24. The following Table 1 presents all primary businesses within the study area, and the businesses current primary use. In order to ease communication and discussion about specific land Use issues, each table has a reference field with a fixed number. The information within the tables and exhibits was compiled by site observations, Broward County Property Appraisers website, and communication from the City's Occupational Licenses Department. Secondary business information is important yet not easily attainable.

Table 1: SW 30TH Avenue Corridor Businesses with Current Uses

Business Name	Existing	Ref
Multiple Office Businesses (Chip tech Inc., Talent agency + more)	Office	1
Vacant	Vacant	2
Cors-Air EM Corson Associates	Manufacturing & Sales A/C	3
Vacant	Vacant	4
Cemex	Manufacture Cement	5
Davis Tours	Industrial	6
Vacant	Vacant	7
Vacant	Vacant	8
Bobbs Pianos & Organs	Retail	9
Nagel Antiques & I.Kolen's & Orkin (temporally)	Retail – Antiques	10
Boat Repair	Industrial	11
Daniels Antique Shop	Retail – Antiques	12
I-95 Motor Sports	Retail – Auto	13
Used Motorcycles	Retail – Auto	14
European Collection	Retail	15
Vacant	Vacant	16
Supreme Hotel & Restaurant Supply	Wholesale	17
City Furniture	Retail	18
Multi Entertainment Event Planning	Service / Warehouse	19
Elegant House International	Retail – Antiques	20
Cabinets to Go	Retail	21
Piano Music Center	Retail	22
Orkin Site	Commercial	23
Aid Automotive Brokers	Wholesale Auto	24

Town of Pembroke Park
SW 30th Avenue Land Use Corridor Study

SECTION 4: THE PROBLEM AND METHODOLOGY

This study concentrates on SW 30th Avenue (the study area) in the Town of Pembroke Park. Specific attributes, for example, the current uses within the study area will be examined. This corridor is unique because it is the visual gateway to the Town of Pembroke Park. The initial research and analysis shows that some of the current uses appear to disconnect the impression towards the area being an inviting and clean place to be and shop. There also is a lack of a sense of place. The current zoning district may be contributing to the above problem therefore an analysis is required to see if the study area can possibly benefit from a code amendment change or a completely new zoning district.

MMPA research and methodology uses information gained from actual site inventory/observations, occupational license records, Broward County, and Geographical Information System (GIS). Next, the information/attributes were synthesized with GIS to create (8 ½ by 11 sized) maps to visually understand what currently makes up the study area. After analyzing the research and data, recommendations were then developed.

Table 2, SW 30th Corridor Property Owner, Address, and Reference Number

Reference Number	Site	Owner
1	3001	Timely Property Inc
2	2885	Timely Property Inc
3	2865	Tharp, Barry D, King, E & L King LLL Partnership
5		Peggy Messingschlanger Rev. Tr.
4		2550 SW 30 th Ave. LLC
6	2550	2550 SW 30 th Ave. LLC
7	2516	Peggy Messingschlanger Rev. Tr.
8	2514	Peggy Messingschlanger Rev. Tr.
9	2512	Peggy Messingschlanger Rev. Tr.
10	2540	N T Corp
11	2530	Fine Line Interiors Inc.
12	2520	Daniels, Jonathan W
12A	2500	2500 South 30 Ave. LLC
13	2400	2400 South 30 Ave. LLC
14	2350	2350 SW 30 Ave. Properties
15	2250	2250 South 30 Ave. LLC
17	2150	SLR Realty Corp
18	2050	K & K Building Associated
19	2000	I-95 Pembroke LLC
20	1960	ANO LLC
21	1950	1950 South 30 Avenue LLC
23	1820	Rolins Continental Inc
24	1790	RBR Land Trust

Town of Pembroke Park
SW 30th Avenue Land Use Corridor Study

Table 3, Business Name, Existing Use, and Reference Number

Ref	Business Name	Existing	sidewalk	antique stand lights
1	Multiple Office Businesses	Office		yes
2	Vacant	Vacant – Warehouse		
3	Cors-Air EM Corson Associates	Manufacturing & Sales A/C		
4	Vacant	Vacant – Land		
5	Cemex	Manufacture Cement		
6	Davis Tours			
7	Vacant	Vacant		
8	Vacant	Vacant		
9	Bobs Pianos & Organs	Retail	yes	
10	Nagel Antiques	Retail - Antiques		yes
11	Boat Repair	Repair Shop – Boat engines	yes	yes
12	Daniels Antique Shop	Retail – Antiques	yes	yes
13	I-95 Motorcycles	Wholesale/retail	yes	yes
14	Motor Cycle Used Parts	Retail	yes	yes
15	Antiques/Art	Retail	yes	yes
16	Multimedia innovations	Wholesale	yes	yes
17	Supreme Hotel & Restaurant Supply	Wholesale		yes
18	City Furniture	Retail		yes
19	Multi Entertainment Productions	Service / Warehouse		
20	Elegant House International	Retail – Antiques		yes
21	Cabinets to Go	Retail		yes
22	Piano Music Center	Retail		yes
23	Orkin Site	Orkin		yes
24	AID Automotive Brokers	Wholesale Auto		yes

SECTION 5: ANALYSIS AND FINDINGS

MMPA found that the SW 30th Avenue corridor study area has several unique attributes and conditions that prevailed in the analysis. Again, the study area is bound by I-95 on the east and the South Florida Regional Transportation Authority (SFRTA) railroad on the west. Access to the study area has both strengths and weaknesses. The strengths include the study area's high visibility from I-95 and it's accessible from Pembroke Road on the north and Hallandale Beach Boulevard on the south. The weaknesses include the accessibility to enter the corridor, as it appears to be limited and or difficult. The area is accessible from only two points, and people could find it difficult to enter the corridor as they may pass the entrance due to traffic congestion close to the I-95 ramps, low visibility of signage indicating that this is a destination of place. Also, if one misses the Corridor, there is no easy place on Hallandale Beach Boulevard or Pembroke Road to turn around to enter the corridor.

MMPA further found by using 2012 Broward County Property Appraiser data that many property owners own multiple properties along the corridor (See Exhibit 2, Property Owner Map). Over the past five years approximately 25% of the properties have changed ownership, either in name only or outright sale.

The largest owners are the Peggy Messingschlanger Trust who own 3 of the 24 sites, 2550 SW 30th Ave. LLC which also owns 3 of the 24 Timely Property Inc which owns two parcels referenced to in this corridor study. Three other property owners own multiple sites and other multiple owners may exist but the legal descriptions differ so are viewed as single site owners. Having multiple property owners allows for future development on a larger scale. However, for the purposes of this land use study, MMPA specifically examined the Current Uses (see exhibit 3, Current Use Map) to produce quantifiable statements that can produce qualitative results. Out of the 24 primary uses, five (5) are Retail Antiques, four (4) are Retail, Three (3) are Wholesale, and One (1) is a Wholesale Collectable and one (1) is a Service / Warehouse. Compile the above 14 businesses (see Exhibit 4, Reference numbers: 7, 9, 10, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, and 22) and subtract the two vacant lots (see Exhibit 4, Reference numbers 4 and 23), shows that 58-66% of the land uses are related. However, they are not all antique related. The businesses under the above-specified land uses all have a relationship as they sell interior beautification goods and or related services. (see Exhibit 5, Business Name and Current Use Map). Note that reference Number seven (7) is currently illegally operating as a roofing company. The business does not have the occupational license to use the land and operate in the current manner that is taking place. As the business does not have the Town's permission to provide the services in the manner that is taking place the study will continue to refer to the business as operating under a wholesale use and disregard the current use and as this issue is being further handled by appropriate authorities.

The study also recognizes that the Town has a large (M-1) Industrial District so it is feasible to exclude a certain business classification, as there is ample room in the Town for industrial activity. The following uses: Wholesale Auto, Industrial, Manufacturing & Sales-A/C, and Repair Shops-Auto are current uses in the study area that do not promote or provide a sense of place. This is important because SW 30th Avenue Corridor is the visual gateway to the Town of Pembroke Park (see Exhibit 7: Current Feasible Uses That Can Create a Sense of Place Map). This is a land use

Town of Pembroke Park
SW 30th Avenue Land Use Corridor Study

study yet it is important to note that the Town is currently having code violation problems with certain business listed under the above uses.

Findings conclude to show that the following uses: Wholesale Auto, Industrial, Manufacturing & Sales-A/C, and Repair Shops-Auto should be discouraged / prohibited on SW 30th Avenue. This corridor is the visual gateway to the Town of Pembroke Park. The above uses operating on the visual gateway to the Town break the connection of many benefits that the Corridors physical location could provides to the Town. Specifically these uses are not enticing people to enjoy Pembroke Park as a place to live, play, and work in. After examining the Town's Land Use map one will notice that the Town has ample opportunities to operate Wholesale Auto, Industrial, Manufacturing & Sales-A/C, and Repair Shops-Auto in other areas. The above uses do not create a built environment on SW 30th Avenue that provides desire or opportunity of a walkable street for people to enjoy and want to further explore the Town. Furthermore, the businesses that are focused on automobile repairs and sales have cars parked and or are moving in and out, which creates a visual commotion and possible safety hazards if people are walking the street.

MMPA site observations, additionally examined other attributes that can possibly effect land use development and redevelopment. Such attributes include parking, business upkeep, signage, landscaping and sidewalk and lighting improvements (see Exhibit 6, Sidewalk and Lighting improvements). The above attributes are important and will be addressed in the MMPA recommendations section.

SECTION 6: CONCLUSIONS AND RECOMMENDATIONS

MMPA believes that to promote and update the SW 30th Avenue corridor additional regulations and procedures can be implemented. It is recommended that the Industrial (M-1) Zoning District over this corridor be changed to a focused zoning district. The name Antique Row is also limiting to the corridor, as it does not promote all the current businesses that work for the study area. In order for the corridor's survival and for it to be used to its potential, it is necessary to create a vision for the corridor that can realistically be implemented with the majority of current uses that appear to work and enhance the Town.

1. Create a new Zoning District for the SW 30th Avenue Corridor
Business Interior Design District (B-ID)

Through provisions of the Broward County's Land Use Plan and the Town's, commercial flexibility can be utilized to designate the study area as commercial within the Town's zoning code without the need to change the Land Use Plan Map. The Flexibility provision within the Town Land Use Plan allows the Town to designate up to 20% of the industrial designated land as commercial using the flexibility rules. To date the Town has used this provision sparingly and has allocated only 14 acres as commercial within the Industrial Land Use designation. The Town has up to 58.34 acres of commercial flexibility remaining. As noted above, the 30th Avenue study area is approximately 16 acres in size, so the Town clearly has enough room within this rule to designate the entire area as commercial if so desired.

2. Establish a new name for the corridor
Interior Design District or Home Improvement Row

A new name and zoning designation can only go so far, therefore, MMPA also suggests the following recommendations as well:

3. Permit by right specific Land Uses

The current zoning category does not list specific uses which are permitted by right within the area. While a new zoning category would eliminate that concern the Town should carefully consider listing specific uses within the new zoning category.

Uses permitted by right could include but not be limited too;

Retail specific uses relating to antiques, interior design, home improvement, furniture, appliance stores, art galleries, bicycle shops, book and stationery, china, drapery stores, florists, hardware stores hobby shops, jewelry stores, luggage shops, music stores, paint stores, specialty shops, (all retail stores would be limited to no more than ____ sq. ft.),

4. Prohibit specific Land Uses

Wholesale Auto, Industrial, Manufacturing & Sales-A/C, and Repair Shops-Auto should be discouraged / prohibited on SW 30th Avenue as it is the visual gateway to the Town of Pembroke Park and the above uses provide no connection or apparent benefit for the corridors physical location to the Town.

Town of Pembroke Park
SW 30th Avenue Land Use Corridor Study

5. Encourage Public Involvement

Property Owners and Residents should be involved in the visioning process towards the corridor.

6. Consider Roadway Access and Parking

If a new zoning category is considered, a detailed parking study should be undertaken to determine actual parking spaces per parcel, including public and private, determine the potential need for additional parking, and a recommendation on eliminating any deficits if any. A windshield survey would indicate at certain times, parking could be an issue, the Town may consider alternative parking strategies such as shared parking, Town installed parking, special taxing district for the purpose of acquiring parking areas etc.

SW 30th Avenue should take advantage of the access afforded by the main arterial thoroughfares of the Town yet with consideration on how the traffic will flow by the I-95 entrance and exit points. The amount of expected accessibility, and parking requirements should be considered when planning or approving future developments.

Another and or a different future entranceway into the Corridor could possibly make accessibility and parking better for businesses and people. This could also increase the intensity of uses in the corridor, such as density and creating more parking could bring the opportunity of having large amounts office space available in the corridor.

7. Consider Dividing the Corridor

Another choice would be to divide the corridor into two different districts and allow the new B-ID zoning to be applied to only reference numbers 10-24 and make a different zoning category for reference numbers 2-9. This area can be restricted to uses that require minimum traffic and parking. Look at Exhibit 4; notice that the road bends between 9 and 10 so that natural break could be used to divide the different districts. Also, Exhibit 6 shows the lighting and sidewalk improvements that have taken place

8. Code Enforcement

Expand duties by providing new accountability tools within this department. One possibility to improve land use classification compliance, while ensuring the business is being properly maintained is to create a check and balance system using current data from Occupational Licenses. Code Enforcement can work door-to-door covering the entire Town over a planned specific amount of time. They can track each site visit on a parcel map to ensure that the entire Town is verified and the process fulfilled is fair.

9. Uniform Signage

a. Marketing is clearly a part of any venues success. SW 30th Avenue has great visibility from I-95 traffic and signage to promote the corridor is located at the south entrance, and at the bend in the middle of SW 30 Avenue. However, the signage-business directory board at the entrance is easy to overlook, and you cannot see the signage-business directory board on SW 30th if you are not on SW 30th. One suggestion is to modify the corridor's name to show the

Town of Pembroke Park
SW 30th Avenue Land Use Corridor Study

business base is broader but focused with places that people will want to spend time and money. If the corridors name sounds good and represents the current business the business will be more applicable to use it in advertisements therefore can create more positive awareness for the Town of Pembroke Park. Another suggestion is to place the signage-business directory board around a waterfront façade to gain attention.

b. The Town has specific sign restrictions and requirements in Section 21-16 of the Town code. Potentially, the Town could amend this section and add specific language relating to the 30th Ave. area whereby business could have different type of signs than currently permitted ie, larger or more signs and at different locations. etc.

10. Creating a Destination Place

In order to rejuvenate the corridor into a destination place some key suggestions to consider include: People watching, people either single or in groups enjoy opportunities to watch people. Sitting spaces, if people are expected to walk a corridor there should be opportunities for them to sit, relax, and watch people. Planters are good suggestion to humanize the scale of a corridor. Keeping plants in planters low to the ground can help deemphasize a long walk. Necessary existing walls and fences should have design added to them to help the streets presence flow.

11. Encourage Food Establishments

Places with activity tend to have food. For a corridor like SW 30th different options to consider are vendors, and indoor and outdoor cafes (balcony or deck seating with umbrellas) could be promoted in a new land use district/classification.

12. Funding Possibilities

The study highlighted that in a few incidents the same owner owns many parcels. If anyone shall submit to develop on a large-scale they could help fund part of the above streetscape initiatives that can help improve the Corridor's sense of place.

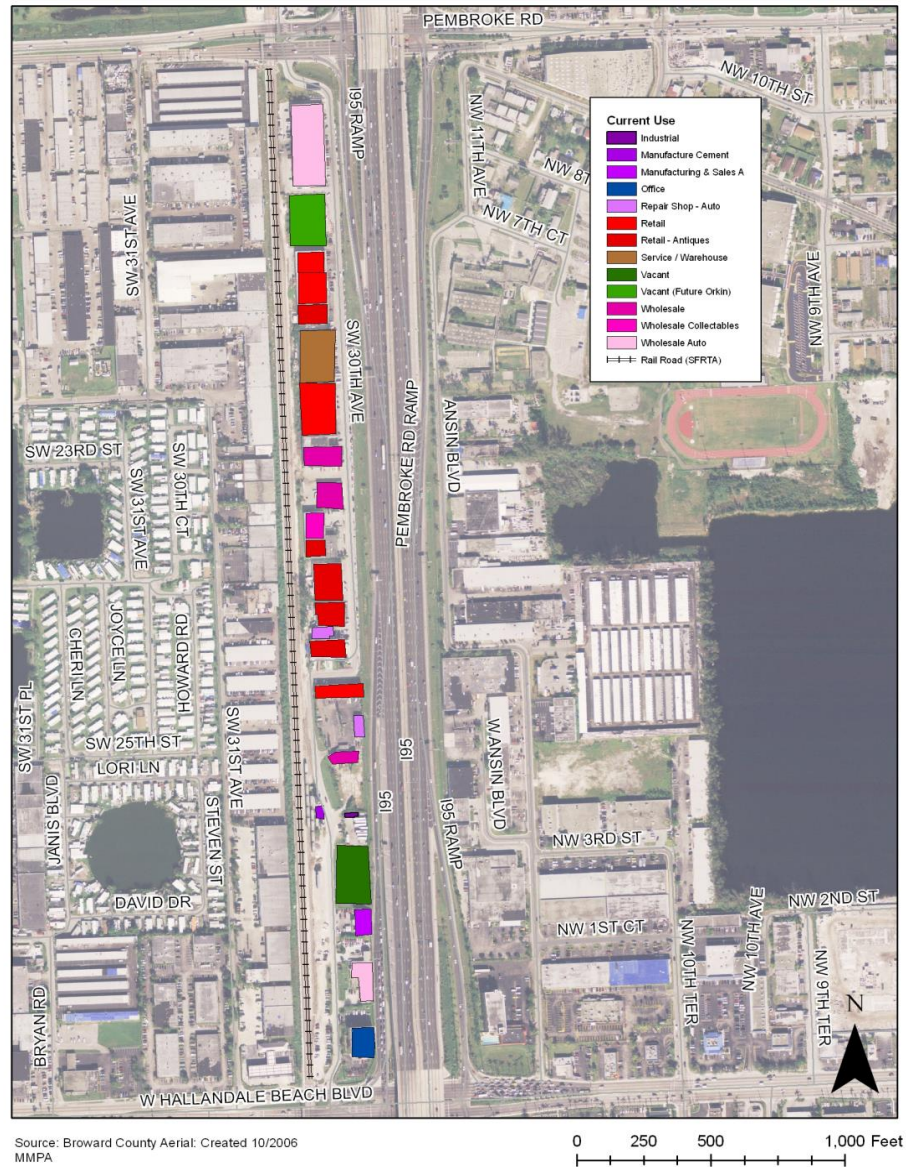
13. Utilities / Infrastructure

One of the most important issues restricting redevelopment at this time is the lack of adequate utilities, drainage and other infrastructure within the Corridor. SW 30th Avenue was originally built as a narrow private access driveway serving a few developed sites (prior to I-95 construction). The Town was convinced to take over the road as a public road, but the roadway was not properly designed. The Town had to acquire additional road right-of-way (50' min.) which affected the already small sizes of the lots. A potable water line with fire hydrants was eventually installed and portions of the road were repaved. There is no sanitary sewer serving the area – all sites are on septic tanks which are now prohibited. While warehouses and antique stores use little water and produce little sewer discharge more desired active uses (office / retail / restaurant) require pumps / sewer lines. Drainage has been a problem as the land has low elevations and is "sandwiched" by raised sections of I-95 and the railroad. Some sections of the road pavement are in poor condition due to the drainage and heavy use.

Town of Pembroke Park
SW 30th Avenue Land Use Corridor Study

Exhibit 3 - Current Use Map

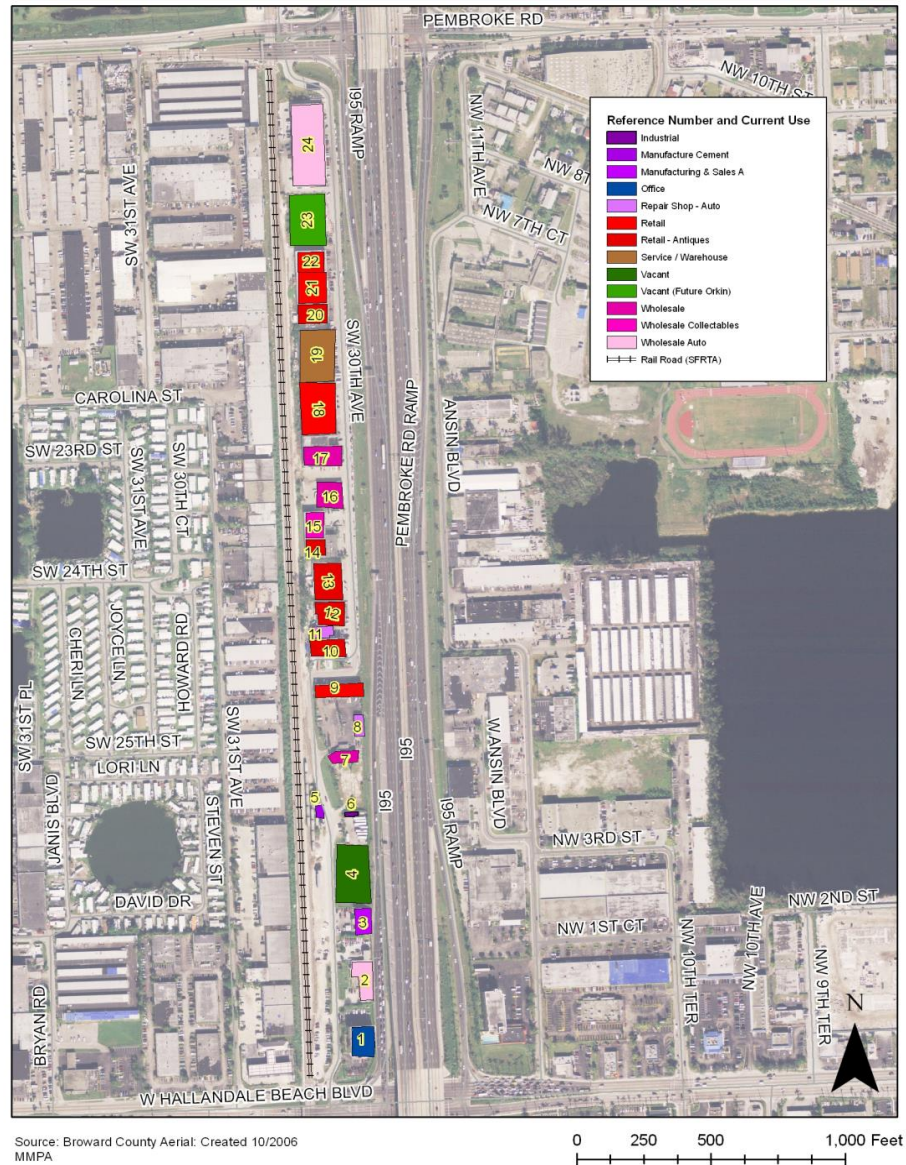
**SW 30th Avenue Land Use Corridor Study
Current Use**



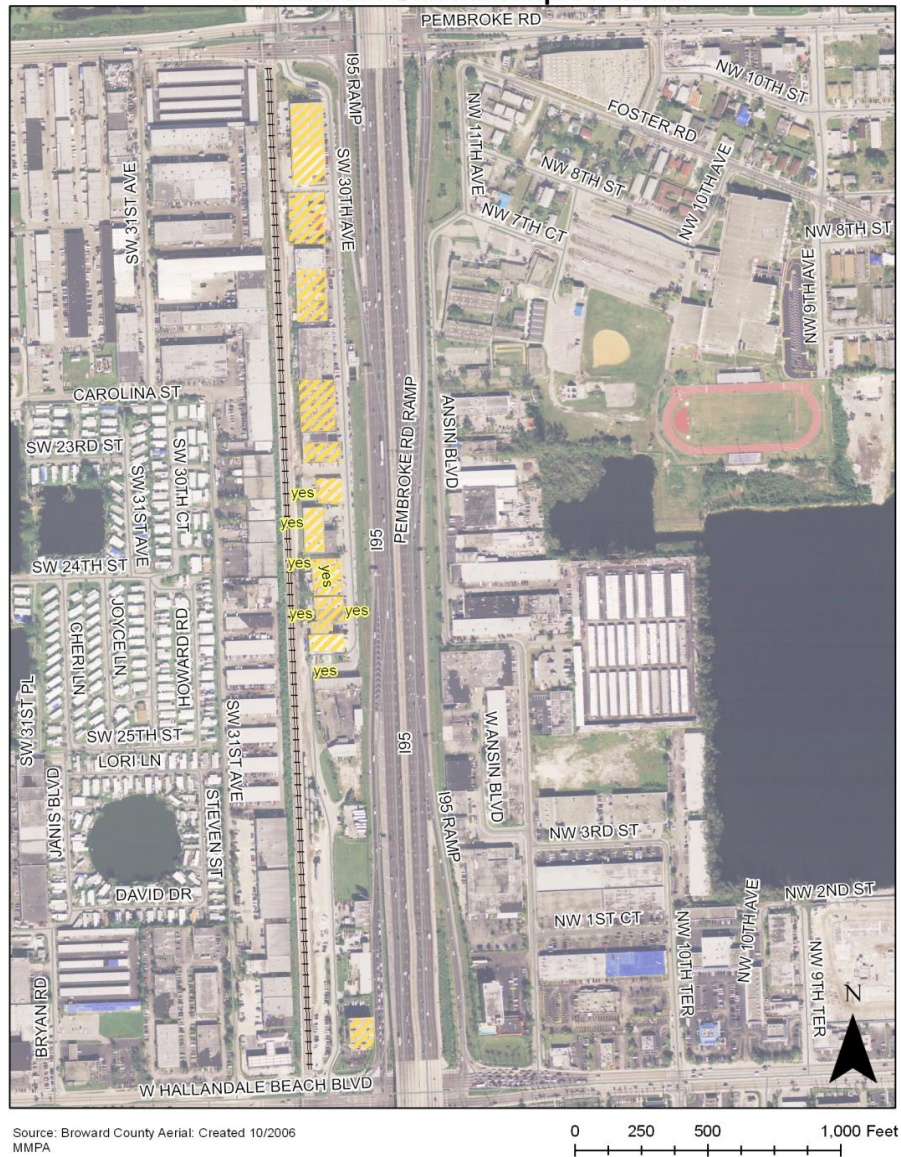
Town of Pembroke Park
SW 30th Avenue Land Use Corridor Study

Exhibit 4 - Reference Number and Current Use

**SW 30th Avenue Land Use Corridor Study
Reference Number and Current Use**



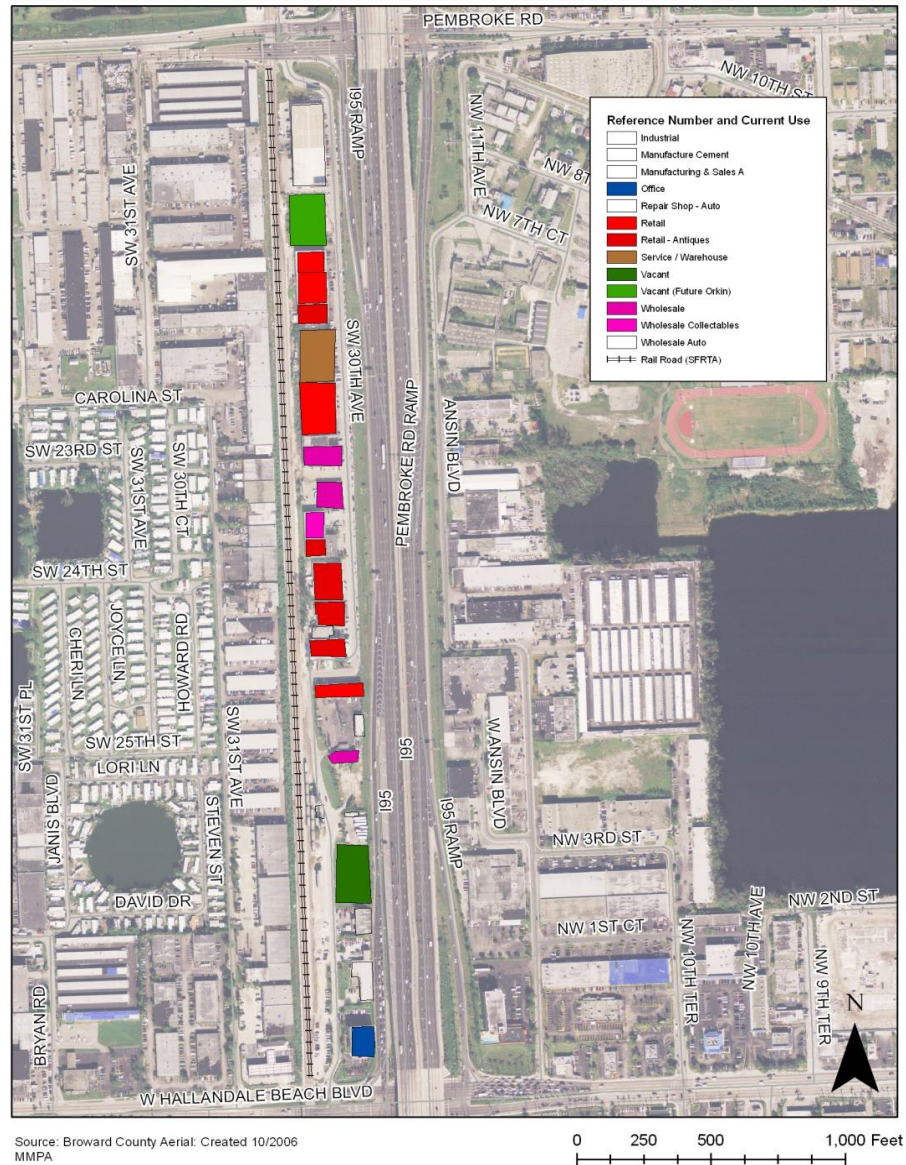
SW 30th Avenue Land Use Corridor Study Shade Area Shows Lighting Improvements Yes Includes Sidewalk Improvements



Town of Pembroke Park
SW 30th Avenue Land Use Corridor Study

Exhibit 7 - Current Feasible Uses That Can Create A Sense of Place Map

**SW 30th Avenue Land Use Corridor Study
Feasible Uses That Create A Sense Of Place**



TOWN OF PEMBROKE PARK

ADOPTED EVALUATION AND APPRAISAL REPORT OF THE ADOPTED COMPREHENSIVE PLAN



**Adopted April 14th, 2010
Resolution No. 10-04-03**

**Prepared by:
Michael Miller Planning Associates, Inc.
7522 Wiles Road Suite B-203
Coral Springs, Florida 33067**

**Town of Pembroke Park
Evaluation and Appraisal Report (EAR)**

April 2010

LOCAL ISSUES IDENTIFIED

Based on the EAR Scoping Meeting held on April 29th, 2005 and the Letter of Understanding (LOU) received from DCA on June 17th, 2005, the agreed upon Major Local Issues for the Town of Pembroke Park are:

Land Use

Issue 1 Redevelopment Pressures / Opportunities

The Town is essentially built-out at this time with only a few small infill parcels. The Town's is located in a strategic position between Broward and Miami-Dade Counties and between western suburbs and coastal communities. A great deal of traffic passes through the Town. Many parcels are under-developed (not at maximum intensity – Mobile Home Parks / commercial). I-95 frontage, possible railroad conversion to commuter and the Town's location are opportunities.

Issue 2 Broward County Flexibility Zone Issues

The Broward County Land Use Plan provides a mechanism for cities to arrange and re-arrange land uses and densities to be sensitive to local desires. This is known as the Flexibility Rule and includes a pool of Flexibility Units and Reserve Units. The City is located entirely within Flex Zone 95. The Town currently has 119 Flex Units and 0 Reserve Units. If redevelopment occurs including mixed-uses, there would not be a great amount of units available for allocation in commercial areas.

Issue 3 Scarcity of Land for Development

There are approximately 6.35 acres of vacant residential land remaining, about 17.5 acres of vacant commercial land and about 51 acres of vacant Industrial land in the Town. A majority of the commercial lands are substandard as to size that restricts proper site design. Unless lakes are filled land is scarce. Lakes are needed for stormwater management.

Issue 4 Preserve Mobile Home Park Lifestyle

The Town's primary housing stock is provided in Mobile Home / RV Parks. Out of about 4,356 total Dwelling Units about 2,581 are either Mobile Homes / RV (59%). There are only 11 single-family homes in the Town. The balance is multi-family (1,609 or 37%) or Adult Living Facilities (ALF – 262 beds). About 27% of the homes are used seasonably mostly by Canadians. The Mobile Home Parks for the most part are well maintained as a whole. The Town Charter and Zoning Code protect the parks.

Issue 5 Railroad Corridor Opportunities / Constraints

This railroad corridor (former FEC) has traditionally been a freight route but recent discussions are occurring to double-track and use one for commuter traffic. This may present opportunities for redevelopment in the area near the corridor. Noise is always a problem – a sound wall will be installed in the near future.

Issue 6 SW 30th Avenue Antiques Row

The Town has fostered a land use niche of Antique Stores and related home improvement businesses along SW 30th Avenue facing I-95 between Hallandale Beach Boulevard and Pembroke Road. The area currently has an Industrial FLUM designation. A change may be initiated. The Town is preparing a study and special zoning regulations for the area at present.

Issue 7 Assessment of Land Areas / Corridors for possible TOC / TOD

Broward County has switched to a Transit Oriented Concurrency (TOC) system that examines transit needs in areas of the County versus traditional roadway concurrency analysis. The County is encouraging the use of Transit Oriented Design (TOD) along major roadway corridors where higher intensity development / mixed-use development is strongly encouraged. Hallandale Beach Boulevard and Pembroke Road may be opportunities for the Town.

Transportation

Issue 8 Traffic Congestion – Hallandale Beach Blvd. – I-95 to SW 56th Avenue

This State Arterial roadway is one of the main east/west roadways in the south county area. The roadway is only 4 lanes except at I-95 and experiences LOS deficiencies. The original right-of-way was 100 feet but the Trafficways Plan requires 120 feet. Considerable additional R-O-W has been acquired over the years. This roadway experiences heavy traffic flows during PM Peak Hour periods, typically caused by cut-through to adjoining municipalities. The area near I-95 has numerous operational conflicts (driveways / intersections / signals).

Issue 9 Congestion on I-95 and at intersections with HB Blvd. and Pembroke Rd

This roadway corridor is the major north / south Expressway extending across Broward County. Traffic volumes far exceed design capacity. The entire right-of-way of I-95 is within the Town Limits. Traffic from western suburbs and coastal communities seek access to I-95. The Gulfstream Park and Hollywood Dog Track facilities impact the roadway operations. Future redevelopment to add "Slots" is expected to significantly increase traffic flows.

Issue 10 County Line Road Status

Future long-range transportation plans have designated a 106-foot corridor along County Line Road from the Dolphin Stadium to I-95. The corridor previously included the link in Hallandale Beach from I-95 to Dixie Highway. Recent studies related to the Gulfstream Park DRI redevelopment explored the reuse of that corridor to relieve traffic from Federal Highway and east/west arterials. The MPO 5-year plan lists a study to link the Turnpike to I-95. This would have severe land use impacts. Currently new development along the roadway is experiencing conflicts with this issue.

Issue 11 Traffic Signal Locations / Timing / Coordination

The section of Hallandale Beach Boulevard near I-95 has many conflicts with older development such as Mobile Home Parks and commercial businesses with direct back-out parking. The Town and FDOT have been reviewing operation options for some time. A new traffic signal at SW 32nd Avenue is critical for safety reasons. Compounding the problem are occasional signal timing overrides by FHP and/or Hallandale Beach during Gulfstream Park activities. In attempts to clear westbound traffic at I-95, traffic backs up into Pembroke Park, compounding the congested area west of I-95.

Issue 12 Railroad Corridor – Transportation Related Issues

This railroad corridor (former FEC) has traditionally been a freight route but recent discussions are occurring to double-track and use one for commuter traffic. Noise is always a problem – a sound wall will be installed in the near future. Tracks cross Hallandale Beach Boulevard and Pembroke Road causing traffic backups.

Issue 13 Gulfstream Park / Hollywood Dog Track Traffic Impacts on Town

The facilities generate a considerable amount of traffic during certain times of the day, particularly PM Peak Hour. With the new "Slot" uses approved in March 2005, it is anticipated that additional traffic will occur. The Town will receive a majority of the impacts but not receive any compensation to address the impacts. Also, the facilities are exempt from certain concurrency and local site plan reviews; therefore, impacts cannot be mitigated.

Infrastructure**Issue 14 Potable Water Needs – 10-year Water Supply Planning**

The Town will need to comply with state law that requires the preparation of a plan. The Town prepared and adopted a 10-Year Water Supply Facilities Work Plan on February 11th, 2009. The Town receives all water from Broward County.

Issue 15 Wastewater Issues – Problems with Shared Facility / Effluent Reuse

The Town has been experiencing problems with billing for treatment services. However, a better meter system and reimbursement has been arranged. The current treatment system is to discharge to the ocean outfall. Possibly re-use for irrigation could be explored.

Issue 16 Stormwater Issues – Localize Flooding Problems

The Town has had terrible problems with flooding in the past, however, in the last few years a Stormwater Master Plan was prepared and several major infrastructure improvements have been made, including an Ocean Outfall. The eastern portion of the Town is low and received the majority of the improvements to date. Future improvements are planned in western areas of the Town.

Housing**Issue 17 Mobile Home Developments – Preservation / Housing Affordability**

The City is considered one of the few cities in South Florida with an abundance of affordable housing opportunities. This needs to be nurtured in the future. However, housing and property conditions need to be maintained to avoid blight conditions.

Issue 18 Scarcity of Land for Housing

There are approximately 6.53 acres of vacant residential land remaining, about 17.5 acres of vacant commercial land and about 51 acres of vacant industrial land in the Town. A majority of the commercial lands are substandard as to size that restricts proper site design. Unless lakes are filled land is scarce. Lakes are needed for stormwater management.

ISSUE 5 – Railroad Corridor Opportunities / Constraints

The eastern portion of the Town includes the entire I-95 right-of-way corridor between Pembroke Road and the Miami Dade County Line. Approximately 250-300 feet west of I-95 is the railroad right-of-way for the former Seaboard Coastline Railroad, now referred to as the South Florida Rail Corridor. Between the railroad right-of-way and I-95 there is a narrow land area, with the widest point being approximately 300 feet. The area has developed primarily with low intensity industrial / specialty / home improvement land uses north of Hallandale Beach Boulevard with commercial uses south of Hallandale Beach Boulevard. Within this area lies a wide assortment of activities, including industrial / warehouse uses, commercial uses and the Town's Antique Row. The area on the western side of the tracks is predominantly industrial land use north of Hallandale Beach Boulevard with several interspersed Mobile Home Parks (Medium Density 10-16 DUA) and with almost exclusively Mobile Home Parks west of the railroad south of Hallandale Beach Boulevard (Low-Medium Density 6-10 DUA).

The current uses along the corridor do not utilize the rail siding with the exception of one minor area used for loading and unloading of bulk materials (cement). While the rail line runs through the Town, there is for all intent and purposes no usage of it (one siding for concrete plant). As the County continues to grow, higher density residential projects have begun to be built in the eastern portions of the County. Because of these new higher densities and increased usage, double-tracking of this line occurred as well as enhanced commuter components. The Town could choose to play an important role in providing infrastructure to the commuter portion of the rail system via new stations, park and ride lots and commercial activities supporting these new uses. However, access to the area along the railroad is limited with poor circulation patterns due to the proximity of the I-95 interchanges. If the FEC Railway corridor along Dixie Highway (1 mile east of Town) becomes a commuter line as is planned, the importance of the South Florida Rail Corridor within the Town will be diminished, as the FEC corridor is better suited for higher intensity redevelopment, as it is located within existing multi-use areas.

The Town may have the opportunity to include new land use categories within the plan or to revise the applicable LDRs to address changes to the area as a result of the potential enhanced commuter rail system. The current industrial land uses do not significantly support general commercial uses, as most industrial uses are low employee / low tech employers.

For the area south of Hallandale Beach Boulevard and west of the rail line there are a number of Mobile Home Parks, several of which have lie directly adjacent to the railroad corridor. The state recently installed sound barrier walls along the track line that has reduced the noise to these residential uses considerably. The Town desires FDOT to take a more active role in maintaining this portion of the railroad corridor due to its proximity to the residential mobile home parks.

At this time, the Town Commission does not desire any changes to the FLUM for this area. The Town's primary goals at this time for this area is to adequately buffer, maintain, and abate noise from the railroad corridor. During the EAR-Based Amendment process the Town will amend the Future Land Use and Transportation

Elements to include text discussing the railroad corridor and the Town's desires to buffer, maintain and abate related noise. The Town will also add related GOP's including a policy in the Transportation Element requesting FDOT to continue to properly maintain the railroad corridor within the Town's boundaries and a policy related to maintaining and improving sound abatement from the railroad corridor.

ISSUE 6 – SW 30th Avenue Antiques Row

The Town has fostered a land use niche of Antique Stores and related home improvement businesses along SW 30th Avenue facing I-95 between Hallandale Beach Boulevard and Pembroke Road. The area currently has an Industrial FLUM designation which has not always complimented the Town's desires in this area and has lead to several conflicting businesses. In order to encourage development in this area within the stated theme a change or new zoning category and/or land use category should be initiated. Currently the Town is preparing a study for the area and special zoning regulations which will continue to foster the desired business uses in the short term until more significant zoning and land use category changes can be put in place in the long term. Some of the long standing Antique Store businesses are suffering from the current economic decline, as well as the advent of internet sales (fewer on-site patrons).

The adopted Comprehensive Plan does not adequately address the changing nature of this area. The Town will strive to complete the study of the SW 30th Avenue corridor area in a timely manner and consider options which could include a new land use category and/or new zoning category and/or special zoning regulations to the existing zoning designation. If changes are desired by the Town to the Comprehensive Plan, appropriate GOP's will be added to the Future Land Use Element and associated map series.

ISSUE 7 – Assessment of Land Areas / corridors for possible TOC / TOD

Transit Oriented Concurrency (TOC) is a change to traditional roadway transportation concurrency analysis to determine adequate operating conditions in urban areas. The focus of transportation-related improvements is shifted from roadways to mass transit improvements. As urban areas are developed and roadways are widened to their maximum practical width due to right-of-way / private land constraints, acquisition and construction costs, more emphasis is placed on transit services to relieve congestion. When concurrency was instituted in the 1990s, the county quickly realized that older eastern and central developed cities were prohibited from development, as most roadways were already congested and had unacceptable operating Level of Service (LOS) characteristics. This actually forced urban sprawl to occur in the western communities as roadways had ample capacity.

To address this situation, Broward County adopted a Transportation Concurrency Exception Area (TCEA) for the eastern areas of the county, primarily east of I-95 north of Commercial Boulevard and the Florida Turnpike south of Commercial Boulevard. Since the Town of Pembroke Park is east of the Florida Turnpike and south of Commercial Boulevard, it was completely within the TCEA. Generally, developments within the boundaries described in the plan were exempt from roadway concurrency. In 2005 Broward County switched to a TOC system. The County was divided into 10 TOC Concurrency Districts. Two (2) districts (Northwest

FUTURE LAND USE ELEMENT

A. Successes and Shortcomings of Plan Element

Since 1997, most of the Future Land Use Element's Objective have been met; however, some items / target dates to accomplish tasks were not achieved due to work priorities / funding / political decisions. During the last planning period growth occurred generally as envisioned.

The most significant change was the creation of the new City of West Park which included the de-annexation of land from the Town. The City of West Park was formed from several areas of unincorporated Broward County that surrounded the Town in March 2005 and as part of that City's formation, a portion of Pembroke Park was de-annexed and given to the City of West Park. The 2005 de-annexed area encompassed approximately 17 acres of commercial land (Lake Forest Shopping Center / several smaller parcels) at the intersection of County Line Road and SW 40th Avenue as well as road right-of-ways along County Line Road. During the 2009 legislative session McTyre Park (19+/- acres) was de-annexed from the Town into West Park. The plan text and map series needs to be updated to reflect the de-annexation.

The Future Land Use Map (FLUM) was also found to have a few minor scrivener mapping errors, as the boundaries did not follow actual property lines where desired. This needs to be corrected as it has caused owners to take un-necessary corrective actions. Although the existing plan contains GOPs that generally address land use compatibility (residential / non-residential); additional policies and LDRs should be added, especially where residential uses abut industrial uses, due to ongoing conflicts.

The Town modernized the plan to allow a broader range of mixed-use developments; however, the Town does not desire stand-alone residential development in commercial areas, and the text states that. The development upon which the plan was amended never broke ground, a victim of the recent real estate collapse.

The Town is nearly built-out in early 2009 with only a few remaining residential parcels left, as well as a few non-residential parcels. The Town feels strongly about protecting the Mobile Home Park / RV Park lifestyle and has already modified the LDRs to create additional safeguards. Additional policies will be added to bolster this issue. Should a major disaster occur (i.e. hurricane) the Town may reconsider this stance.

In addition, the Town has numerous lakes created in earlier years for fill. Some reclamation has occurred and will continue to occur in the industrial area (Meekins Lake). These water bodies are essential for stormwater management and open space aesthetics. The Town has already adopted LDR amendments on lake excavation / filling operations and density may not be obtained from lakes. Additional policies will be added to bolster this issue.

The Florida Department of State Division of Historical Resources requires that all structures more than 50 years of age be cataloged, as this is one indicator that a site / structure may be historically significant. It does not mean the site / structure is protected from renovations or even demolition. The Town has never applied to or received any grants from the Florida Department of State (DOS) to prepare a comprehensive Historic

Properties Survey. However, there is one site in the Town that is currently noted on the Florida Master Site File (Hoffman House) which is now owned by the Town and used by the Parks and Recreation Department. According to research performed by examining the Broward County Property Appraisers Office website information, and using 1960 as the 50-year date as this inventory was done in late 2009, the Town of Pembroke Park has the following sites 50 years of age or older:

1.	Single-Family House / Office – 3115 SW 52 nd Ave.	1933	(Hoffman House)
2.	Single-Family House – 3715 SW 52 nd Avenue	1943	(Former Nursery)
3.	Mini-Warehouses – 2701 Bryan Road	1951	(Armadillo)
4.	Single-Family House – 3100 Hallandale Beach Blvd	1952	(Shoaff)
5.	Warehouse – 1904 SW 31 st Avenue	1955	
6.	Single-Family House – 4945 SW 41 st Street	1956	(Unsafe Structure)
7.	Single-Family House – 3725 SW 52 nd Avenue	1957	(Former Nursery)
8.	Warehouse – 2401 John P. Lyons Lane	1958	
9.	Warehouse – 1812 SW 31 st Avenue	1959	
10.	Commercial Center – 4400 Hallandale Beach Blvd.	1960	
11.	Commercial Center – 3220 Hallandale Beach Blvd.	1960	
12.	Gas Station – 3180 Hallandale Beach Blvd.	1960	(Sunoco)
13.	Warehouse – 2550 SW 30 th Avenue	1960	(Messingschlager)
14.	Warehouse – 5501 SW 25 th Court	1960	
15.	Warehouse – 5421 SW 25 th Court	1960	
16.	Warehouse – 5311 SW 25 th Court	1960	

The Future Land Use Map series will designate the properties.

None of the sites are considered historically significant, except the Hoffman House (Florida Master Site File No. 8BD4436), which is located within a Town Park and is used as the Town's Parks and Recreation Department offices / meeting rooms).

B. Recommendations

The element data and analysis will be reviewed in detail and updated. The text and maps will be updated to reflect the West Park de-annexations and scrivener errors. Additional policies on Mobile Home / RV Park lifestyles will be added as well as for lakes. The Town may consider new FLUM / Zoning categories to address future potential development along 30th Avenue (I-95 / Tri-Rail corridors). The Future Land Use Map series will be amended to include historically significant structures.

Although the existing plan contains GOPs that generally address land use compatibility (residential / non-residential), additional policies and LDRs should be added, especially where residential uses abut industrial uses, due to ongoing conflicts.

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SR 9 / I-95 PD&E Study

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About the Study



Project Description

The PD&E Study is proposing improvements to the Hallandale Beach Boulevard, Pembroke Road, and Hollywood Boulevard interchanges. The project is located in Broward County, Florida and is contained within the municipalities of Hallandale Beach, Pembroke Park, and Hollywood. The PD&E Study will evaluate the potential modification of existing entrance and exit ramps serving the three interchanges within the project limits. Intersection improvements will be evaluated along Hallandale Beach Boulevard, Pembroke Road, and Hollywood Boulevard to facilitate the ramp modifications and improve the access and operation of the corridors upstream and downstream from the interchanges. Along these arterial roadways, the project extends from the ramp terminal intersection to the adjacent signalized intersections on either side of I-95. Along the Hallandale Beach Boulevard, Pembroke Road and Hollywood Boulevard arterial roadways, the project covers a total distance of 0.5 miles, 0.52 miles and 0.63 miles, respectively.

The study will evaluate a No-Build Alternative and several Build Alternatives. The No-Build (no construction) Alternative will include currently planned and programmed improvements and will be compared against the considered Build Alternatives. The study will evaluate the social, economic, physical and environmental impacts associated with the potential improvements.

This study will be coordinated with other adjacent studies/projects including 95 Express Phase 3C between south of Hollywood Boulevard and SW 42nd Street.



Click on image to view map details.

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PD&E STUDY MILESTONE SCHEDULE

PROJECT MILESTONES	2016		2017				2018				2019				2020	
	Jul	Oct	Jan	Apr	Jul	Oct	Jan	Apr	Jul	Oct	Jan	Apr	Jul	Oct	Jan	Apr
	Aug	Nov	Feb	May	Aug	Nov	Feb	May	Aug	Nov	Feb	May	Aug	Nov	Feb	May
Sep	Dec	Mar	Jun	Sep	Dec	Mar	Jun	Sep	Dec	Mar	Jun	Sep	Dec	Mar	Jun	
Begin Study	◆															
Data Collection																
Public Kick-off Meeting				◆												
Engineering and Environmental Analyses																
Alternatives Public Workshop								◆								
Draft Documentation																
Public Hearing														◆		
Final Documentation																
Location and Design Concept Acceptance (Study Completed)																◆
Public Involvement																

Schedule Subject to Change



I-95 (SR 9) PROJECT DEVELOPMENT & ENVIRONMENT (PD&E) STUDY

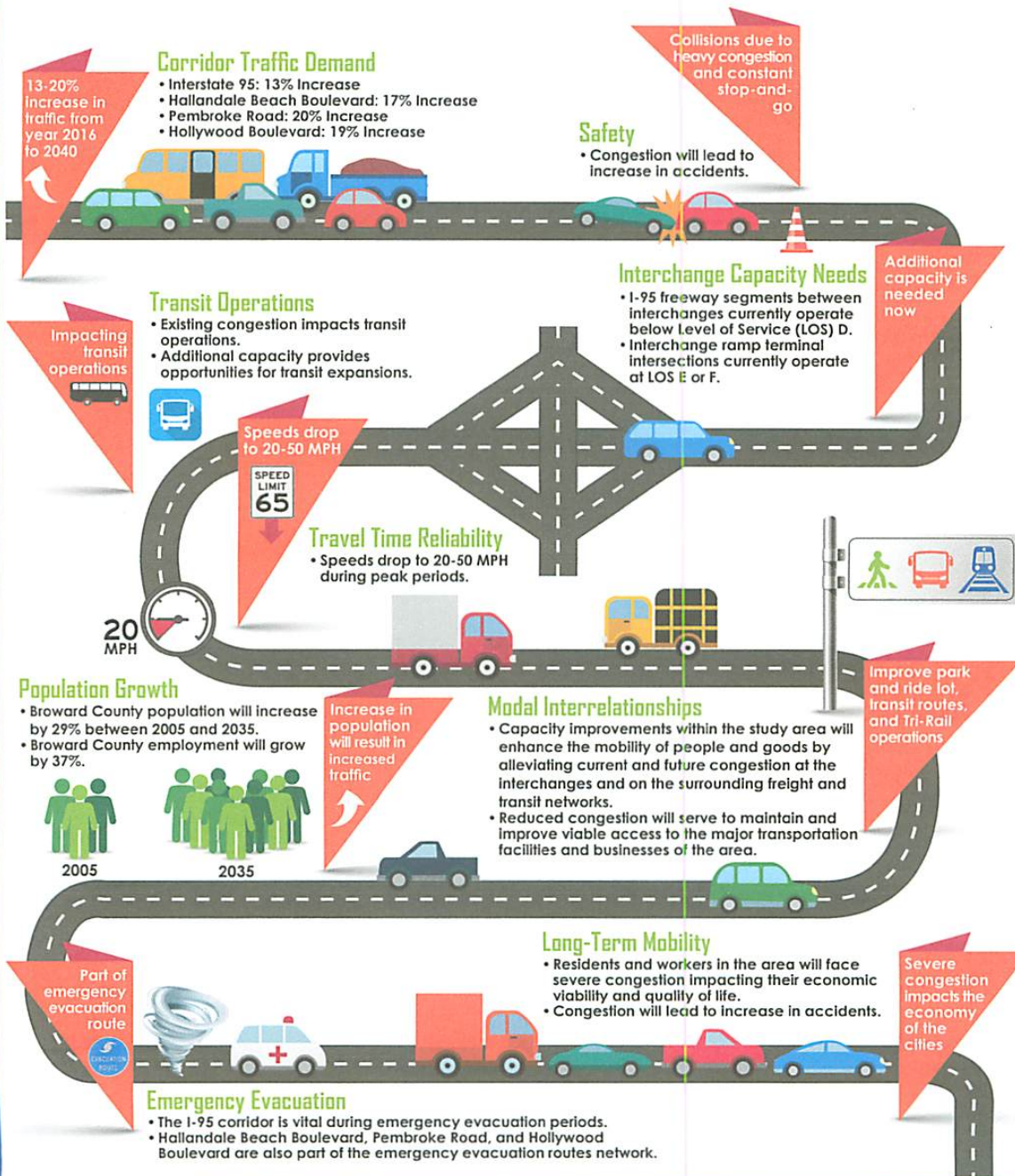
From South of Hallandale Beach Boulevard (SR 858) to North of Hollywood Boulevard (SR 820)

FPID No.: 436903-I-22-02 • ETOM No.: 14254



NEEDS OF THE PROJECT

PURPOSE AND NEED - The primary need for this project is to increase capacity at the interchanges and at adjacent intersections along Hallandale Beach Boulevard, Pembroke Road and Hollywood Boulevard. Secondary considerations for the purpose and need of this project include: traffic demand, safety, transit operations, travel time reliability, population growth, modal interrelationships, emergency evacuation, and long-term mobility.

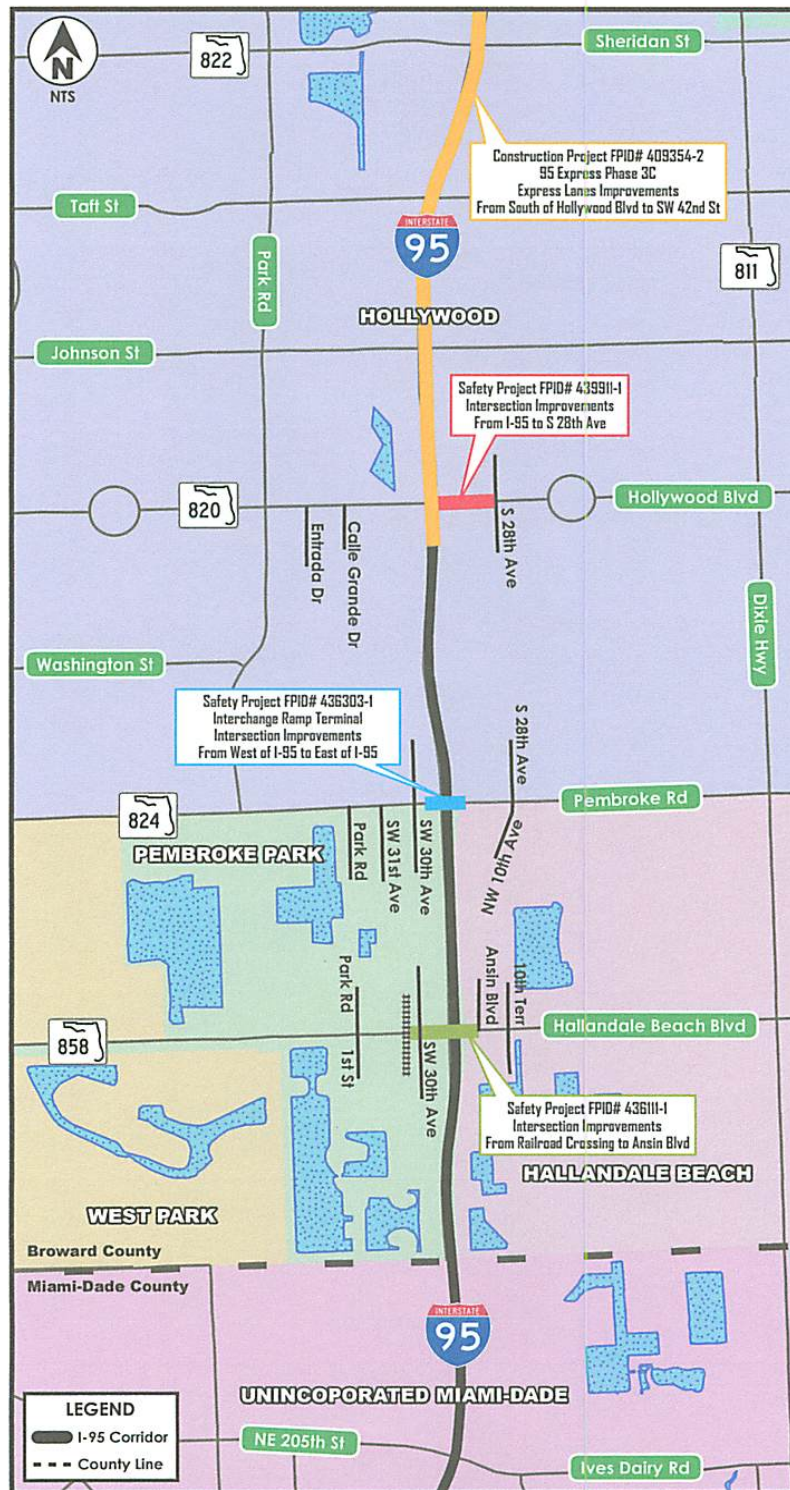


I-95 (SR 9) PROJECT DEVELOPMENT & ENVIRONMENT (PD&E) STUDY

From South of Hallandale Beach Boulevard (SR 85B) to North of Hollywood Boulevard (SR 82D)
 FPID No.: 436903-1-22-02 • ETOM No.: 14254



COORDINATION WITH ADJACENT PROJECTS



I-95 (SR 9) PROJECT DEVELOPMENT & ENVIRONMENT (PD&E) STUDY

From South of Hallandale Beach Boulevard (SR 858) to North of Hollywood Boulevard (SR 820)

FPID No.: 436903-1-22-02 • ETOM No.: 14254



NO-BUILD ALTERNATIVE CONDITIONS (AREAS BELOW LOS D)

LEVEL OF SERVICE (LOS) DEFINITIONS



LOS A: Free-flow traffic with individual users virtually unaffected by the presence of others in the traffic stream.



LOS B: Stable traffic flow with a high degree of freedom to select speed and operating conditions but with some influence from other users.



LOS C: Restricted flow that remains stable but with significant interactions with others in the traffic stream. The general level of comfort and convenience declines noticeably at this level.



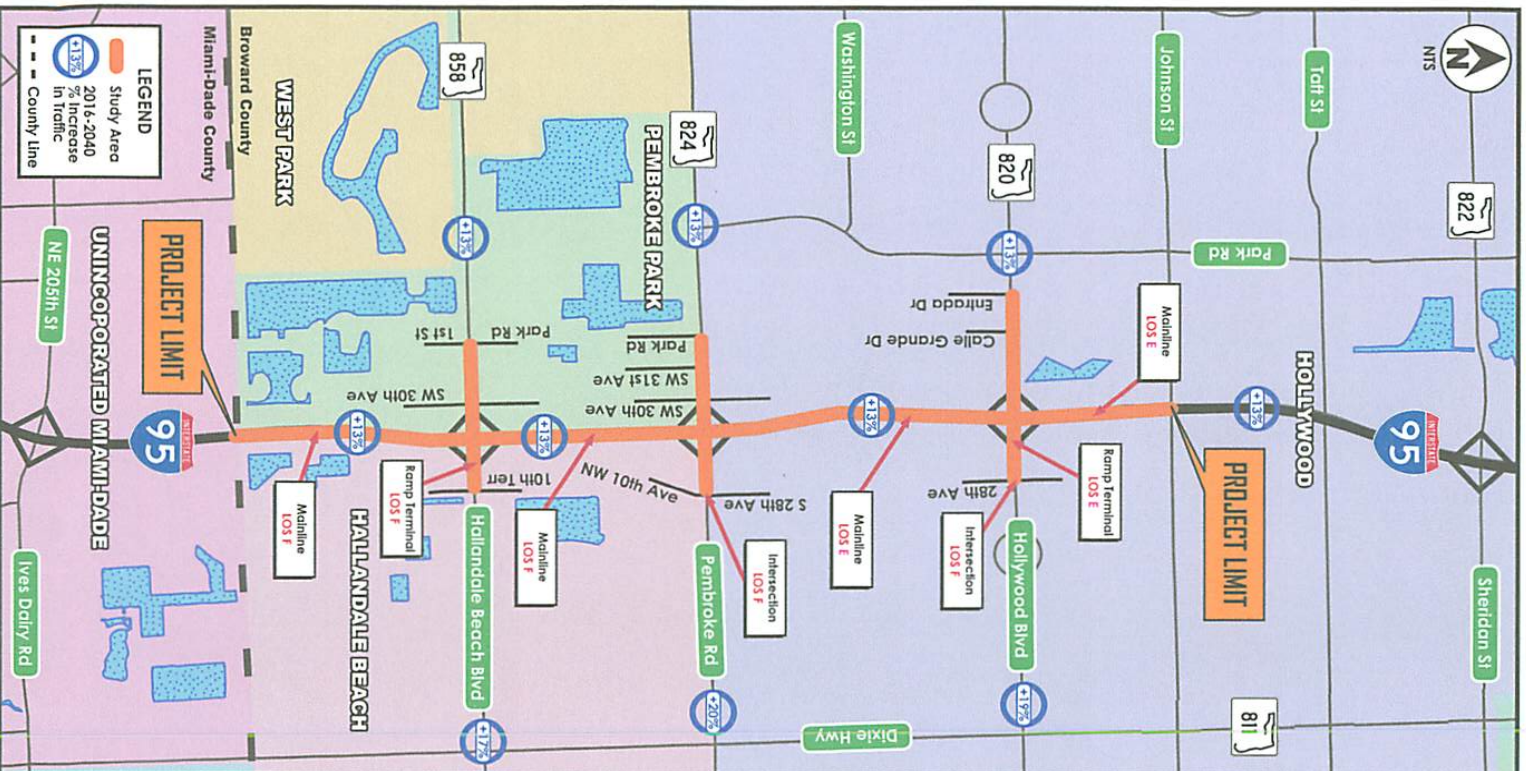
LOS D: High-density flow in which speed and freedom to maneuver are severely restricted and comfort and convenience have declined even though flow remains stable.



LOS E: Unstable flow at or near capacity levels with poor levels of comfort and convenience.



LOS F: Forced traffic flow in which the amount of traffic approaching a point exceeds the amount that can be served. LOS F is characterized by stop-and-go waves, poor travel times, low comfort and convenience, and increased accident exposure.



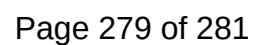
I-95 (SR 9) PROJECT DEVELOPMENT & ENVIRONMENT (PDE) STUDY

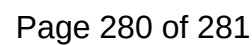
From South of Hallandale Beach Boulevard (SR 858) to North of Hollywood Boulevard (SR 820)
FPO No. 436503-4-22-02 • EITM No. 14254











DRAFT

EVALUATION MATRIX

QUALITATIVE COMPARISON				
Variables/Parameters	No-Build Alternative	Build Alternative 1	Build Alternative 2	
Engineering				
Geometric Compliance to Design Criteria	No change	Meets criteria	Meets criteria	
Multimodal Facilities	No change	Provides the ability to enhance bus service operations; Improves bicycle and pedestrian facilities	Provides the ability to enhance bus service operations; Improves bicycle and pedestrian facilities	
Mobility	Increased congestion	Adds capacity; Improves the traffic operations of the area	Adds capacity; Improves the traffic operations of the area	
Safety Improvements	Includes planned/programmed ramp terminal safety improvements	Reduces long term crashes related to heavy congestion, mainline weaving maneuvers, mainline and ramp speed differentials and interstate access	Reduces long term crashes related to heavy congestion, mainline weaving maneuvers, mainline and ramp speed differentials and interstate access	
Drainage Analysis	No impact	Less impacts than Alternative 2	More impacts than Alternative 1	
Structures Analysis	No change	New bridges = 4 Bridge widenings = 3	Alternative 2A: New bridges = 8 Alternative 2B: New bridges = 5 Alternative 2C: New bridges = 5 Bridge widenings = 3	
Utility Impacts	No impact	5 Major impacts; 7 Minor impacts	5 Major impacts; 7 Minor impacts	
Maintenance of Traffic	No impact	Moderate impacts during construction; Less impacts than Alternative 2	Moderate impacts during construction; More impacts than Alternative 1	
Purpose and Need	Does not meet	Meets	Meets	
Traffic	Several areas with LOS E and/or LOS F	Achieves LOS D or better	Achieves LOS D or better	
Socio-Economic				
Right of Way Impacts	None	Total = 39 Commercial = 30 Residential = 2 Governmental = 5 (Extent of parcel impacts are not known at this time)	Alternative 2A Total = 49 Alternative 2B Total = 44 Alternative 2C Total = 43 Commercial = 30 Residential = 5 Governmental = 4 Industrial = 5 (Extent of parcel impacts are not known at this time)	
Social and Neighborhood Impacts	None/No change	Provides the ability to incorporate regional express bus service which offers an alternative to auto travel and addresses needs of low-income users and disadvantaged groups (Public input/comment is needed to continue this evaluation particularly as it relates to community cohesion, aesthetics, and visual effects)	Provides the ability to incorporate regional express bus service which offers an alternative to auto travel and addresses needs of low-income users and disadvantaged groups (Public input/comment is needed to continue this evaluation particularly as it relates to community cohesion, aesthetics, and visual effects)	
Economic and Employment Impacts	No impact	Improves mobility, throughput, travel speeds and travel time for this vital SS facility and cross streets; Supports economic development and reduces congestion (Public input/comment is needed to continue this evaluation especially since this alternative may involve some business displacement)	Improves mobility, throughput, travel speeds and travel time for this vital SS facility and cross streets; Supports economic development and reduces congestion (Public input/comment is needed to continue this evaluation especially since this alternative may involve some business displacement)	
Community Services/Features	No impact	Government facilities and public parks are located adjacent to the corridor but no disruption in their function and/or the services provided are anticipated	Government facilities and public parks are located adjacent to the corridor but no disruption in their function and/or the services provided are anticipated	
Public Comments	(Pending)	(Pending)	(Pending)	
Environment				
Noise Impacts	Does not have the ability to add noise abatement	(Pending Noise Study results)	(Pending Noise Study results)	
Air Quality	Potential impacts from increased congestion	The project is located within an attainment area, so significant air quality impacts are not anticipated.	The project is located within an attainment area, so significant air quality impacts are not anticipated.	
Contamination	No impact	Three known contaminated sites and four potentially contaminated sites are directly affected by right of way acquisition (Risk analysis underway)	Three known contaminated sites and four potentially contaminated sites are directly affected by right of way acquisition (Risk analysis underway)	
Biological/Wetland Impacts	No impact	Direct wetland impacts = 0 acres Indirect wetland impacts = 0 acres Direct surface water impacts = 0.17 acres Direct impact to stormwater/Drainage Features = 0.16 acres (only Orangebrook drainage feature included)	Direct wetland impacts = 0 acres Indirect wetland impacts = 0 acres Direct surface water impacts = 0.17 acres Direct impact to stormwater/Drainage Features = 0.16 acres (only Orangebrook drainage feature included)	
Water Quality	No impact/No improvement	Equivalent water quality treatment will be provided that meets state water quality criteria. Potential for improvement possible based on the proposed drainage system.	Equivalent water quality treatment will be provided that meets state water quality criteria. Potential for improvement possible based on the proposed drainage system.	
Cultural/Historic/Archaeological Impacts	No impact	National Register Historic Seaboard Air Line Railroad (8804449) and Seaboard Coastline Railroad Terminal Building (880143); 1 Historic Golf Course (Orangebrook)	National Register Historic Seaboard Air Line Railroad (8804449) and Seaboard Coastline Railroad Terminal Building (880143); 2 Historic Golf Courses (Orangebrook and Sunset)	
Cost				
Engineering, CEI and Construction	No construction; No cost involved = \$0	\$127.3 million	\$117.3 million	
Right of Way/Business Damages	None = \$0	\$48.3 million	\$40.3 million	

PERFORMANCE EVALUATION CRITERIA

Engineering

Geometric Compliance to Design Criteria: Assesses the compliance of the alternatives with FDOT and AASHTO design standards.

Multimodal Facilities: Measures the availability of multi-modal facilities and their amenities and how each alternative enhances the ability to promote other transportation modes.

Mobility: Measures the ability of an alternative to provide adequate capacity and minimize travel time delay through the corridor.

Safety Improvements: Provides consideration for an alternative's physical, geometric and operational features identifying to what extent they would minimize actual or potential safety hazards.

Drainage Analysis: Evaluates storm water treatment and attenuation within the project limits. Determines and estimates the storm water management facility requirements to serve the drainage needs of the proposed improvements.

Structures Analysis: Evaluates the needed structural improvements of all the bridges within the project limits. This analysis also determines if new bridges are required to accommodate the proposed improvements.

Utility Impacts: Measures the utility impacts of the alternatives. This includes potential conflicts and relocation of the utility lines that are located within the FDOT right of way.

Maintenance of Traffic: Measures the effectiveness of the proposed traffic control schemes during construction to minimize effects on the local residents, business, and traveling public and emergency management services.

Purpose and Need: Measures the ability of an alternative to comply with the purpose and need of the project.

Socio-Economic

Right of Way Impacts: Identifies the level and type of any residential and/or business disruptions associated with an alternative.

Social and Neighborhood Impacts: Identifies whether an alternative has impacts on social and neighborhood issues, including visual and aesthetic concerns.

Economic and Employment Impacts: Identifies whether an alternative impacts economic issues along the corridor.

Community Services/Features: Measures the effect and/or compatibility of an alternative to meet the surrounding visual environment needs from both the roadway user and the supporting community. Also provides a degree of impact to the community's services (Fire, Police, Parks, etc.)

Public Comments: Incorporates the comments and feedback from the public for each alternative. Public and Agency Kick-off Meetings were held on May 25, 2017. Stakeholders voice their opinions and concerns during outreach efforts.

Environmental

Noise Impacts: Measures the ability of an alternative to meet pre-established noise standards.

Air Quality: Measures the ability of an alternative to meet pre-established air quality standards.

Contamination: Measures the potential impact on existing or potential hazardous material sites and/or generators.

Biological/Wetland Impacts: Identifies the degree of potential effect of Threatened and Endangered Species and potential impacts to wetland habitat.

Water Quality: Measures the alternative's potential effect on water quality for any surface or subsurface water resource within the project limits.

Cultural/Historic/Archaeological Impacts: Measures the degree of impact associated with historic structures or archaeological sites that may be caused by the development of a specific corridor or concept.

Project Cost

Engineering, CEI and Construction: Compares each alternative based on design and construction costs.

Right of Way/Business Damages: Addresses variations in right of way costs between alternatives.



I-95 (SR 9) PROJECT DEVELOPMENT & ENVIRONMENT (PD&E) STUDY

From South of Hallandale Beach Boulevard (SR 85B) to North of Hollywood Boulevard (SR 820)

FPID No.: 436803-I-22-02 • ETDM No.: 14254

