



AGENDA

REGULAR COMMISSION MEETING

7:00 PM - Wednesday, December 14, 2022
Commission Chambers

	Page
1. CALL TO ORDER	
2. PLEDGE OF ALLEGIANCE	
3. ROLL CALL	
4. ADDITIONS, DELETIONS OR WITHDRAWALS TO THE AGENDA	
5. PRESENTATIONS / PROCLAMATIONS	
5.1. Proposed Legislative Program - Lobbyist Sigerson Lobby 2022-23 Final PPK LEGISLATIVE PROGRAM	6 - 9
6. PUBLIC COMMENTS RELATED TO AGENDA ITEMS / GOOD & WELFARE	
7. CONSENT AGENDA	
8. RESOLUTIONS	
8.1. Police Union - Town Manager Jimenez RESOLUTION NO. 2022-022 A RESOLUTION OF THE TOWN COMMISSION OF PEMBROKE PARK, FLORIDA, RECOGNIZING THE FLORIDA STATE LODGE FRATERNAL ORDER OF POLICE AS THE EXCLUSIVE BARGAINING REPRESENTATIVE OF THE PROPOSED BARGAINING UNIT COMPRISED OF ALL FULL-TIME, SWORN EMPLOYEES OF THE TOWN OF PEMBROKE PARK IN THE CLASSIFICATIONS OF POLICE OFFICERS, POLICE SERGEANTS, AND POLICE LIEUTENANTS; AUTHORIZING AND DIRECTING THE MAYOR AND APPROPRIATE TOWN OFFICIALS TO TAKE ANY AND ALL ACTION NECESSARY TO EFFECTUATE THE INTENT OF THIS RESOLUTION; SUPERSEDING CONFLICTING RESOLUTIONS AND PROVIDING AN EFFECTIVE DATE. 2022-022 Police Union	10 - 12
9. ORDINANCES - 2ND READING	
9.1. Amending the responsibilities of the Planning and Zoning Board - Building Official Nunez ORDINANCE NO. 2022-016 AN ORDINANCE OF THE TOWN OF PEMBROKE PARK, FLORIDA, AMENDING SECTION 28-36 OF CHAPTER 28 "ZONING", ARTICLE II	13 - 16

**“ADMINISTRATION” WITHIN THE TOWN OF PEMBROKE PARK
CODE OF ORDINANCES TO FURTHER DEFINE THE
RESPONSIBILITIES OF THE TOWN’S PLANNING AND ZONING
BOARD; PROVIDING FOR SEVERABILITY; PROVIDING FOR
INCLUSION IN THE CODE OF ORDINANCES; SUPERSEDING
CONFLICTING ORDINANCES AND RESOLUTIONS; AND
PROVIDING AN EFFECTIVE DATE.**

[2022-016 ZONING REVISIONS ADMIN 2022](#)

10. NEW BUSINESS

- | | | |
|-------|--|-----------|
| 10.1. | Approval of Minutes - Town Clerk Martell
Special Commission Meeting on Saturday, November 12, 2022
<u>11 12 2022 SPECIAL COMMISSION MEETING</u> | 17 - 23 |
| 10.2. | 2023 Regular and Workshop Commission Meeting Schedule - Town Clerk Martell
<u>2023 Regular and Workshop Meeting List</u> | 24 |
| 10.3. | Service Contract for IT- IT Director Pakula

Approve Service
<u>Agenda Item Report - AIR-22-183 - Pdf</u> | 25 - 42 |
| 10.4. | Consulting Services for the Town of Pembroke Park - IT Director Pakula

Approve
<u>Agenda Item Report - AIR-22-176 - Pdf</u> | 43 - 45 |
| 10.5. | Credit Card over \$20,000 for October 2022 - Finance Director Brown

N/A
<u>Agenda Item Report - AIR-22-193 - Pdf</u> | 46 - 47 |
| 10.6. | Request for Extension to the "Amnesty Program" Expiration Date - Building Official Nunez

Staff recommends approval
<u>Agenda Item Report - AIR-22-200 - Pdf</u> | 48 - 49 |
| 10.7. | Police Department Build-Out Contractor Ranking - Building Official Nunez

Staff recommends approval with an additional 15% of the proposal for contingencies
<u>Agenda Item Report - AIR-22-192 - Pdf</u> | 50 - 278 |
| 10.8. | Proposal for Town Minimum Wage for Employees - Mayor Jacobs, HR Director Friedman | 279 - 281 |

Staff is requesting Commission approval to move forward with the option with the effective date 01/01/2023.

[Agenda Item Report - AIR-22-199 - Pdf](#)

- 10.9. Volunteer Time Off Program - HR Director Friedman 282 - 285

Staff recommends approval of the Volunteer Time Off Program.

[Agenda Item Report - AIR-22-180 - Pdf](#)

- 10.10. Performance Awards Program - HR Director Friedman 286 - 288

Staff recommends approval of the Performance Awards Program.

[Agenda Item Report - AIR-22-181 - Pdf](#)

- 10.11. Paid Parental Leave Policy - HR Director Friedman 289 - 293

Staff recommends approval of the Paid Parental Leave Policy.

[Agenda Item Report - Paid Parental Leave Policy - Pdf](#)

- 10.12. Crossing Guard contract - Police Chief Howard 294 - 343

Request guidance from the commission to determine if police will manage the crossing guards or will the service be retained by public works.

[Agenda Item Report - AIR-22-188 - Pdf](#)

- 10.13. AFR facial recognition software - Police Chief Howard 344 - 351

Staff recommends the 3 year purchase of this critical technology

[Agenda Item Report - AIR-22-186 - Pdf](#)

- 10.14. Internet Service at the Community Center - Clerk Commissioner Hodgkins

- 10.15. Retrofit Town Hall Windows and Doors Replacement Award Selection Recommendation - Public Services Director Clark 352 - 398

Staff recommends Commission approval to lowest and responsiveness bidder with option to award to next the lowest and responsible bidder, if first bid get disqualified

[Agenda Item Report - AIR-22-187 - Pdf](#)

- 10.16. Emergency sewer repair - 3300 S.W. 30th Street - Public Services Director Clark 399 - 414

Informational purposes

[Agenda Item Report - AIR-22-197 - Pdf](#)

- 10.17. Emergency sewer repair - 2250 South Park Road - Public Services Director Clark 415 - 430
- Informational purposes
[Agenda Item Report - AIR-22-196 - Pdf](#)
- 10.18. Emergency sewer repair - 3001 S.W. 33rd Avenue - Public Services Director Clark 431 - 439
- Informational purposes
[Agenda Item Report - AIR-22-195 - Pdf](#)
- 10.19. S.W. 30th Avenue - Sanitary Sewer Improvement Project Study - Public Services Director Clark 440 - 586
- Informational
[Agenda Item Report - AIR-22-194 - Pdf](#)
- 10.20. Termination of Public Works Director - Town Manager Jimenez, HR Director Friedman
11. OLD BUSINESS
- 11.1. Town Attorney Exit Contract - Town Manager Jimenez, HR Director Friedman 587
- [Agenda Item Report - AIR-22-198 - Pdf](#)
- 11.2. Interim Town Attorney - Town Manager Jimenez
12. DISCUSSION
- 12.1. Mayor discussion items: 588 - 597
- Job description and salaries
 Public Services Position - \$120,750.08
 Deputy Public Services Director - \$94,499.77
 Public Works Project Manager - \$76,225.97
[JD public services director revised 04 20 2021](#)
[JD assistant public services director](#)
[JD project manager](#)
[Deputy Public Services Director](#)
13. ATTORNEY REPORTS
14. TOWN MANAGER REPORTS
15. COMMISSION REPORTS
 Clerk Commissioner Hodgkins
 Vice Mayor Dieuveille
 Mayor Jacobs
16. ANNOUNCEMENTS

- 16.1. Sprinkles and Sparkles Holiday Event, Sunday, December 18th from 12-8 PM
Special Magistrate Hearing, Wednesday, December 21st at 9:00 AM
Workshop Commission Meeting, Wednesday, December 28th at 6:00 PM

17. ADJOURNMENT

IN ACCORDANCE WITH THE PROVISIONS OF F.S. SECTION 286.0105, IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE BOARD, AGENCY, OR COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING OR HEARING, HE OR SHE WILL NEED A RECORD OF THE PROCEEDINGS, AND, FOR SUCH PURPOSE, HE OR SHE MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

ANY PERSON REQUIRING AUXILIARY AIDS AND SERVICES AT THIS MEETING MAY CALL THE TOWN CLERKS OFFICE AT 954-966-4600 AT LEAST TWO CALENDAR DAYS PRIOR TO THE MEETING. IF YOU ARE HEARING OR SPEECH IMPAIRED PLEASE CONTACT THE FLORIDA RELAY SERVICES BY USING THE FOLLOWING NUMBERS: 1-800-955-8770 (VOICE) OR 1-800-955-8771 (TDD)

DECORUM - ALL COMMENTS MUST BE ADDRESSED TO THE COMMISSION AS A BODY AND NOT TO INDIVIDUALS. ANY PERSON MAKING IMPERTINENT OR SLANDEROUS REMARKS, OR WHO BECOMES BOISTEROUS WHILE ADDRESSING THE COMMISSION, SHALL BE BARRED FROM FURTHER AUDIENCE BEFORE THE COMMISSION BY THE PRESIDING OFFICER, UNLESS PERMISSION TO CONTINUE OR AGAIN ADDRESS THE COMMISSION IS GRANTED BY THE MAJORITY VOTE OF THE COMMISSION MEMBERS PRESENT. NO CLAPPING, APPLAUDING, HECKLING OR VERBAL OUTBURSTS IN SUPPORT OR IN OPPOSITION TO A SPEAKER OR HIS/HER REMARKS SHALL BE PERMITTED. NO SIGNS OR PLACARDS SHALL BE ALLOWED IN THE COMMISSION CHAMBERS. PLEASE MUTE OR TURN OFF YOUR CELL PHONE OR PAGER AT THE START OF THE MEETING. FAILURE TO DO SO MAY RESULT IN BEING BARRED FROM THE MEETING. PERSONS EXITING THE CHAMBER SHALL DO SO QUIETLY.

Marlen D. Martell
Town Clerk

2022-2023 Proposed Legislative Program - Issues and Projects List

Prepared for Pembroke Park

City Commission Workshop

November 21, 2022

General Policy Guidelines:

Support for legislation that generally benefits the Town of Pembroke Park (the Town), protects and expands the Town's ability raise revenue to provide for the needs of its residents and specifically legislation that protects the Town from unwanted attempts to reduce its boundaries or that would preserve, protect and promote the mobile home lifestyle or facilitates the Town's ability to achieve that objective.

Oppose legislation that tends to limit, restrict or diminish the Town's ability to raise and spend revenue to provide for the needs of its residents, infringes upon home rule authority or annexation legislation that would either specifically harm the Town of Pembroke Park or that could be used generally to undermine or diminish the Town's ability to maintain its size and character.

As little in the way of substantive legislation has been pre-filed, listed below are proposed policy issue statements that should serve as more specific guidelines for supporting or opposing legislation consistent with the general policy statements above, and, as a matter of course, all mobile home bills will be reviewed in light of the long-standing mobile home policies of the Town – see Mobile Homes below. Legislative support will be sought for annexation legislation drafted as historically supported by the Town and developed through its participation and leadership on the Ad Hoc committee on Annexation. See Annexation below.

Also, I have listed below various issue positions of the Florida League of Cities that relate to issues that have come up each year for the last several years and are issues chosen because they touch issues that have historically been of interest to the Town.

Section II of the proposed legislative program is are two projects for the Commission's consideration that have been identified in discussions with senior staff as meeting important or immediate needs of the Town. This list is provided for Commission discussion and if authorized, prioritization for submission as Legislative Budget Requests (LBR).

The Town of Pembroke Park:

I. Substantive Legislation

General Local Government General Taxing Authority:

The Town of Pembroke Park supports legislation that protects or enhances the ability of the Town of Pembroke Park to raise revenue to meet the needs of its residents.

It opposes legislation that limits or restricts local government authority to raise and spend funds necessary to protect the health, safety and welfare of its citizens and to provide the services that its residents expect.

Property Tax

The Florida League of Cities SUPPORTS legislation that creates an equitable and fairly administered property tax system while maintaining a municipality's ability to fund public services

Transportation, Housing & Economic Development

Economic Development Incentives

The Town of Pembroke Park supports legislation and policies that encourage coordination among Enterprise Florida, the Department of Economic Opportunity, other state agencies and cities to promote local economic development by providing increased funding, technical assistance and increased collaboration between the state and cities on offering incentives that maximize economic development opportunities for retention, expansion, and attraction, and building sustainable economic resiliency.

Annexation

The Town of Pembroke Park supports legislation that facilitates the municipal annexation of unincorporated areas while protecting private property rights and respecting municipal boundaries.

Support legislation that would require both municipalities to agree to any de-annexation/annexation proposal as between two neighboring municipalities.

Transportation Funding

The Town of Pembroke Park supports legislation:

- Directing the Florida Department of Transportation to establish a grant program to provide financial assistance for the installation of publicly available electric vehicle charging infrastructure on public or private property
- Providing technical assistance for the development and adoption of local or regional plans for charging infrastructure and associated equipment
- Identifying additional transportation revenue to support innovative infrastructure and transit projects to meet the surging transportation demands driven by dramatic growth throughout Florida.

Mobility Plans:

The Florida League of Cities SUPPORTS legislation that defines and clarifies mobility plans and fees in order to provide a clear and concise regulatory framework for Florida cities to acquire, construct and implement alternative modes of transportation.

Accessible Housing

The Florida League of Cities supports legislation that requires all money from the Sadowski State and Local Housing Trust Fund be used only for Florida's affordable housing programs that are targeted to meet the needs of workforce, low and very low income housing, including home ownership and rental availability. The League also supports legislation that includes wraparound services for workforce housing, such as affordable/accessible transportation in Transit Oriented Communities

Mobile Homes

The Town of Pembroke Park supports legislation that preserves, protects and promotes the mobile home lifestyle and specifically oppose legislation that would impose relocation costs on, or reduce or eliminate any home rule authority of, local government.

Each Legislative Session, legislation affecting mobile homes, mobile home parks or homeowners' association regulation is reviewed for consistency with the above stated long-standing policy of the Town of Pembroke Park.

Municipal Administration/Home Rule Powers/Preemption of Local Regulation/Unfunded Mandates:

Home Rule in General

The Town of Pembroke Park supports legislation that promotes or protects local government control over traditional areas of local government regulation, such as those involving the health, safety and welfare of its residents.

Opposes legislation that would limit or eliminate local control and home rule powers or that would impose an unfunded mandate upon local government.

Enterprise Fund Transfers

The Florida League of Cities SUPPORTS legislation preserving the authority of municipalities to manage municipal revenue sources and realize a reasonable rate of return on their proprietary assets and services.

Cybersecurity

The Town of Pembroke Park supports legislation dedicating state resources for the development and enhancement of municipal cybersecurity by providing funding for technical assistance, threat assessments, employee training, infrastructure improvements and data protection, including the protection of exempt and confidential information such as law enforcement personnel information and security plans for government buildings and other key critical infrastructure.

School Resource Officers Funding

The Town of Pembroke Park supports legislation creating a dedicated and recurring state revenue stream to offset any impacts for those cities providing SROs to schools.

Sober Homes

The Town of Pembroke Park supports legislation requiring businesses classified as "Day or Night Treatment with Community Housing" to comply with current statutory requirements for certified recovery residences. In addition, the will support legislation clarifying the fire-safety standards that can be imposed on sober homes in order to ensure compliance with federal fair housing laws.

Utilities, Natural Resources & Public Works

Water Resources Planning and Comprehensive Watershed Management Priority Statement:

The Florida League of Cities SUPPORTS legislation establishing a statewide coordinated planning and prioritization approach for water resource investments that funds Florida's current and projected water needs in an equitable manner and authorizing Comprehensive Watershed Management projects to qualify for funding under the state Water Protection and Sustainability Trust Fund.

II. Appropriations:

2023 Legislative Session Projects List

General Guidelines to Prioritizing Projects –

- *Careful consideration should be given to the total number of projects that are actually submitted to the Legislature, assuring that multiple projects will not come from the same funding source.*
- *Projects selected for submission must have a reasonably accurate cost estimation, with projects requiring engineering/architect professional proposals having those attachments (i.e. Construction only, engineering/architect professional fees only.)*
- *Will there be a local match? If so, how much? Will it be in cash or in-kind services.*
- *Projects must have a Return on Investment (ROI) estimation.*
- *What is the target population to be served, and approximate number of people that will be served.*
- *Will the project serve a statewide interest?*

Another consideration is staff time or outside professional assistance needed to get all of the specific data (cost estimations) for a given project or project grouping.

Below is the Proposed Project List for the 2022-23 Legislative Session which has been developed through staff and consultant input and submitted for Commission discussion, prioritization and approval.

2022-2023 Legislative Session Priority Legislative Project Funding Recommendations

Proposed Legislative projects for consideration would come out of the FY 2023-2024 State Budget.

Presentation at November 21, 2022 Commission Workshop meeting:

1. GeoSCADA Telemetry Monitoring System for Stormwater and Wastewater: \$519,467 + IT costs* -- Funds to be used to purchase and install the LSPRO GeoSCADA telemetry monitoring system and equipment for stormwater and wastewater critical infrastructure assets to address citywide resiliency and vulnerability assessment planning to protect public health, life and safety of citizenry, business community, properties from flooding, severe storms, sea level rise events.

The Town will provide cellular connectivity with a private APN configuration and Web services for cloud-based SCADA/HMI access.

* Mark Pakula is awaiting response to request for the preliminary SCADA IT set up cost information.

2. Wastewater Lift Station Improvements: Lift Station 17 - \$1,775,553 – Funds requested will be used for contractual design and construction services to upgrade and rehabilitate Lift Station 17. Proper operation of critical infrastructure prevents pollutants from entering surface waters, which also protects public health, life and safety of visitors, citizenry, and the business community. This LBR will require a substantial match.

RESOLUTION NO. 2022-022

A RESOLUTION OF THE TOWN COMMISSION OF PEMBROKE PARK, FLORIDA, RECOGNIZING THE FLORIDA STATE LODGE FRATERNAL ORDER OF POLICE AS THE EXCLUSIVE BARGAINING REPRESENTATIVE OF THE PROPOSED BARGAINING UNIT COMPRISED OF ALL FULL-TIME, SWORN EMPLOYEES OF THE TOWN OF PEMBROKE PARK IN THE CLASSIFICATIONS OF POLICE OFFICERS, POLICE SERGEANTS, AND POLICE LIEUTENANTS; AUTHORIZING AND DIRECTING THE MAYOR AND APPROPRIATE TOWN OFFICIALS TO TAKE ANY AND ALL ACTION NECESSARY TO EFFECTUATE THE INTENT OF THIS RESOLUTION; SUPERSEDING CONFLICTING RESOLUTIONS AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Florida State Lodge Fraternal Order of Police, Inc. (the “FOP”), on October 31, 2022, filed Representation-Certification Petition, Case Number 2022-033, Florida Public Employees Relations Commission (the “RC Petition”); and

WHEREAS, the RC Petition proposed that the FOP represent a bargaining unit of Town employees including “All full-time, sworn employees of the Town of Pembroke Park in the classifications of police officers, police sergeants, and police lieutenants” and excluding “All other employees of the Town of Pembroke Park”; and

WHEREAS, the RC Petition recited that it was accompanied by signed and dated showing of interest statements of eleven employees holding positions identified in the proposed bargaining unit; and

WHEREAS, there are a total of twelve (12) employees holding such positions and, therefore, the FOP has presented evidence of majority support among the affected employees; and

WHEREAS, the FOP has or will withdraw the RC Petition and the FOP and the Town will jointly submit a Recognition-Acknowledgement Petition (“RA Petition”) to the Public Employees Relations Commission (“PERC”) for the same bargaining unit described in the RC Petition and, whereby, if approved by PERC, would result in the certification of the FOP as the bargaining representative of that bargaining unit; and

WHEREAS, the RA Petition requires submission of documentation of the formal recognition process whereby the Town recognized the FOP as the exclusive bargaining representative of the employees proposed for inclusion in the unit.

NOW, THEREFORE, it is RESOLVED by the Commission of the Town of Pembroke Park as follows:

Section 1. Recitals. The recitals above are true and correct and incorporated by reference as if fully set forth here.

Section 2. Recognition. The Town hereby recognizes the FOP as the exclusive bargaining representative of the employees proposed for inclusion in the unit based on the evidence of majority support shown by the showing of interest statements of the great majority of persons currently employed in the positions proposed for the bargaining unit.

Section 3. Authorization. The Town Manager and Town Attorney, or their designee, is hereby authorized to take all necessary and appropriate steps to effectuate the filing of the RA Petition and the recognition of the FOP as the bargaining representative of the proposed bargaining unit.

Section 4. Conflicts. That all Resolutions or parts of Resolutions in conflict herewith be and the same are hereby superseded to the extent of such conflict.

Section 5. Effective Date. That this Resolution shall be in force and take effect immediately upon its passage and adoption.

PASSED AND ADOPTED this ____ day of _____, 2022.

ATTEST

GEOFFREY JACOBS
Mayor Commissioner

MARLEN D. MARTELL
Town Clerk

Approved as to form and legal sufficiency

Town Attorney

ORDINANCE NO. 2022-016

AN ORDINANCE OF THE TOWN OF PEMBROKE PARK, FLORIDA, AMENDING SECTION 28-36 OF CHAPTER 28 “ZONING”, ARTICLE II “ADMINISTRATION” WITHIN THE TOWN OF PEMBROKE PARK CODE OF ORDINANCES TO FURTHER DEFINE THE RESPONSIBILITIES OF THE TOWN’S PLANNING AND ZONING BOARD; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN THE CODE OF ORDINANCES; SUPERSEDING CONFLICTING ORDINANCES AND RESOLUTIONS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Legislature of the State of Florida has, in Chapter 166, Florida Statutes, conferred upon local governments the authority to adopt regulations designed to promote the public health, safety, and general welfare of its citizenry; and

WHEREAS, Town of Pembroke Park (“Town”) staff has determined that Chapter 28 “Zoning” of the Town’s Code should be amended to streamline the zoning code and bring it up to date with current law; and

WHEREAS, Town staff has determined that the administrative portion of the zoning code should be amended to reflect that the planning and zoning board should only be reviewing amendments to Chapter 28 “Zoning” that propose to change the actual list of permitted, conditional, or prohibited uses within a zoning category, or ordinances that propose to change the actual zoning map designation of a parcel or parcels of land; and

WHEREAS, the Town Commission for the Town finds that it is in the best interest of the Town and promotes the public health, safety and general welfare of its citizenry to amend Section 28-36 “Procedure for amendments initiated by Town Commission or Planning and Zoning” within Chapter 28 “Zoning” of the Town’s Code.

NOW, THEREFORE, BE IT ORDAINED by the **Town Commission** of the **Town of Pembroke Park**:

Section 1: Amendment of Section 28-36 “Procedure for amendments initiated by Town Commission or Planning and Zoning” within Chapter 28 “Zoning” of the Town’s Code. Section 28-36 “Procedure for amendments initiated by Town Commission or Planning and Zoning” with Chapter 28 of the Town’s Code is hereby amended as follows (shown in ~~striketrough~~ and underline format):

CHAPTER 28 - ZONING.

* * *

ARTICLE II. – ADMINISTRATION

* * *

DIVISION 2. – AMENDMENTS

Sec. 28-36. - Procedure for amendments initiated by Town Commission or Planning and Zoning Board.

(a) The regulations, restrictions, and boundaries set forth in this chapter may from time to time be amended, supplemented, changed or repealed by the Town Commission on its own motion or on petition of the Planning and Zoning Board under the procedures set forth in this section.

(b) ~~Any~~ proposed amendment, supplement, change, modification or repeal which proposes to change the actual list of permitted, conditional, or prohibited uses within a zoning category, or proposes to change the actual zoning map designation of a parcel or parcels of land shall first be submitted to the Planning and Zoning Board for its recommendation and report, which Planning and Zoning Board may at its option hold a public hearing. If the Planning and Zoning Board decides to hold a public hearing, such public bearing shall be preceded by a notice of hearing containing the time and place of such hearing, which notice shall be published in a newspaper of general circulation in the Town, and the said publication shall be at least ten (10) days before the date of the public hearing.

(c) The Planning and Zoning Board shall make its recommendation or report to the Town Commission within sixty (60) days of the date of the public hearing. If the Planning and Zoning Board fails to report within sixty (60) days, the Town Commission shall consider the matter

reported without recommendation. The recommendation of the Planning and Zoning Board is not binding upon the Town Commission.

(d) The Town Commission shall schedule a public hearing upon the proposed amendment, supplement, change, modification or repeal after the receipt of the report from the Planning and Zoning Board. If the Planning and Zoning Board fails to report, the Town Commission shall, upon the expiration of sixty (60) days following the public hearing before the Planning and Zoning Board, thereafter schedule a public hearing at the first regular meeting subsequent to the expiration of the sixty (60) days as aforesaid.

* * *

Section 2. Codification. It is the intention of the Town Commission of the Town of Pembroke Park, and it is therefore ordained, that the provisions of the Ordinance shall become and be made a part of the Town of Pembroke Park's Code of Ordinances, that sections of this Ordinance may be re-numbered or re-lettered to accomplish such intentions, and that the word "Ordinance" shall be changed to "Section" or other appropriate word.

Section 3: Severability. The provisions of this Ordinance are to be severable and if any section, sentence, clause or phrase of this Ordinance shall, for any reason, be held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining sections, sentences, clauses, and phrases of this Ordinance but shall remain in effect, it being the legislative intent that this Ordinance shall stand notwithstanding the invalidity of any part.

Section 4: Conflict. All Ordinances, parts of Ordinances, Resolutions or parts of Resolutions, in conflict herewith be and the same are hereby superseded to the extent of such conflict.

Section 5: Effective Date. This Ordinance shall be in force and take effect as provided by law.

PASSED AND ADOPTED on First Reading this ____ day of _____, 2022.

PASSED AND ADOPTED on Second Reading this ____ day of _____, 2022.

ATTEST:

GEOFFREY JACOBS
Mayor-Commissioner

MARLEN D. MARTELL
Town Clerk

Approved as to form and legal sufficiency

MELISSA P. ANDERSON
Town Attorney

VOTE

GEOFFREY JACOBS

REYNOLD DIEUVEILLE

WILLIAM HODGKINS



MINUTES SPECIAL COMMISSION MEETING

10:00 AM - Saturday, November 12, 2022
Commission Chambers

The SPECIAL COMMISSION MEETING of the Town of Pembroke Park was called to order on Saturday, November 12, 2022, at 10:00 AM, in the Commission Chambers, with the following members present:

PRESENT: Mayor Geoffrey Jacobs; Vice Mayor Reynold Dieuville; and Clerk Commissioner Bill Hodgkins

EXCUSED:

1. **CALL TO ORDER**
by Mayor Jacobs at 10:05am
2. **PLEDGE OF ALLEGIANCE**
Led by Mayor and Commissioners
3. **ROLL CALL**
4. **ADDITIONS, DELETIONS OR WITHDRAWALS TO THE AGENDA**
ADD 11.1 ATTORNEY MELISSA ANDERSON
REMOVE ITEM 12.1 TO A FUTURE MEETING
5. **PUBLIC COMMENTS RELATED TO AGENDA ITEMS / GOOD & WELFARE**
DAVID ROACH SPOKE ON RECORD
GREGG JACOBS SPOKE ON RECORD
6. **PRESENTATIONS**
 1. Proclamations

PROCLAMATION FOR NATIVE AMERICAN HERITAGE MONTH READ BY
VICE MAYOR
DIEUVEILLE

PROCLAMATION FOR POLICE MONTH READ BY MAYOR JACOBS
7. **CONSENT AGENDA**
 1. Approval of Minutes - Town Clerk Martell

10 15 2022 SPECIAL COMMISSION MEETING
10 26 2022 VIRTUAL COMMISSION MEETING

2. Police Department Built-Out Status - Building Official Nunez
3. Salary increase for Joy Brown due to being placed in a new position - Police Chief Howard
4. SW 30th Street Sanitary Sewer Feasibility and Force Main Replacement - Public Services Director Clark
5. Holiday Lighting - Public Services Director Clark
6. Building supervisors take home vehicles - Building Official Nunez

Moved by Vice Mayor Reynold Dieuville
Seconded by Clerk Commissioner Bill Hodgkins

MOTION TO ACCEPT THE CONSENT AGENDA

Ayes: Mayor Geoffrey Jacobs, Vice Mayor Reynold Dieuville, and
Clerk Commissioner Bill Hodgkins

PASSED 3-0 on a recorded vote

8. RESOLUTIONS

NONE

9. ORDINANCES - 1ST READING

1. Amending the responsibilities of the Planning and Zoning Board - Building Official Nunez

ORDINANCE NO. 2022-016

AN ORDINANCE OF THE TOWN OF PEMBROKE PARK, FLORIDA,
**AMENDING SECTION 28-36 OF CHAPTER 28 "ZONING", ARTICLE II
"ADMINISTRATION" WITHIN THE TOWN OF PEMBROKE PARK CODE OF
ORDINANCES TO FURTHER DEFINE THE RESPONSIBILITIES OF THE
TOWN'S PLANNING AND ZONING BOARD;** PROVIDING FOR
SEVERABILITY; PROVIDING FOR INCLUSION IN THE CODE OF
ORDINANCES; SUPERSEDING CONFLICTING ORDINANCES AND
RESOLUTIONS; AND PROVIDING AN EFFECTIVE DATE.

Mayor Jacobs opened for public comment-NONE
Mayor Jacobs closed public comment

Moved by Vice Mayor Reynold Dieuville
Seconded by Clerk Commissioner Bill Hodgkins

MOTION TO APPROVE ORDINANCE NO. 2022-016

Ayes: Mayor Geoffrey Jacobs, Vice Mayor Reynold Dieuveille, and
Clerk Commissioner Bill Hodgkins

PASSED 3-0 on a recorded vote

2. Amending responsibility for connection to Town system - Building Official
Nunez

ORDINANCE NO. 2022-017

AN ORDINANCE OF THE TOWN OF PEMBROKE PARK, FLORIDA,
**AMENDING SECTION 28-279 “Responsibility for connection to Town
system” WITHIN CHAPTER 28 “ZONING” AND MOVING THE SECTION TO
CHAPTER 26 “UTILITIES”; RESCINDING ORDINANCE NO. 2022-010;**
PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN THE
CODE OF ORDINANCES; SUPERSEDING CONFLICTING ORDINANCES
AND RESOLUTIONS; AND PROVIDING AN EFFECTIVE DATE.

Mayor Jacobs opened for public comment-NONE
Mayor Jacobs closed public comment

Moved by Clerk Commissioner Bill Hodgkins
Seconded by Vice Mayor Reynold Dieuveille

MOTION TO APPROVE ORDINANCE NO. 2022-017

Ayes: Mayor Geoffrey Jacobs, Vice Mayor Reynold Dieuveille, and
Clerk Commissioner Bill Hodgkins

PASSED 3-0 on a recorded vote

10. ORDINANCES - 2ND READING

1. Amendment of Election Ordinance - Town Clerk Martell, Town Attorney
Anderson

ORDINANCE NO. 2022-012

AN ORDINANCE OF THE TOWN OF PEMBROKE PARK, FLORIDA,
**AMENDING CHAPTER 8 “ELECTIONS”, ARTICLE 2 “REGISTRATION OF
ELECTORS”, ARTICLE III “ELECTION PROCEDURE”, ARTICLE IV “POLL
WATCHERS”, AND ARTICLE V “QUALIFICATIONS OF CANDIDATES” OF
TOWN’S CODE TO UPDATE TERMINOLOGY WITHIN THE ARTICLES AND
TO CLARIFY THE DATE FOR CANDIDATE QUALIFICATION;** PROVIDING
FOR SEVERABILITY; PROVIDING FOR INCLUSION IN THE CODE OF
ORDINANCES; SUPERSEDING CONFLICTING ORDINANCES AND
RESOLUTIONS; AND PROVIDING AN EFFECTIVE DATE.

Moved by Vice Mayor Reynold Dieuveille
Seconded by Clerk Commissioner Bill Hodgkins

Mayor Jacobs opened for public comment-NONE
Mayor Jacobs closed public comment

MOTION TO APPROVE ORDINANCE 2022-012

Ayes: Mayor Geoffrey Jacobs, Clerk Commissioner Bill Hodgkins,
and Vice Mayor Reynold Dieuveille

PASSED 3-0 on a recorded vote

2. Commission salary \$10,000 increase - Town Manager Jimenez

ORDINANCE NO. 2022-013

AN ORDINANCE OF THE TOWN OF PEMBROKE PARK, FLORIDA,
**AMENDING CHAPTER 2 “ADMINISTRATION”, ARTICLE II “TOWN
COMMISSION”, DIVISION 2 “COMPENSATION” TO INCREASE
COMMISSION PAY BY \$10,000 ANNUALLY FOR EACH COMMISSIONER;**
PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN THE
CODE OF ORDINANCES; SUPERSEDING CONFLICTING ORDINANCES
AND RESOLUTIONS; AND PROVIDING AN EFFECTIVE DATE.

Moved by Vice Mayor Reynold Dieuveille

Seconded by Clerk Commissioner Bill Hodgkins

Mayor Jacobs opened for public comment-NONE

Mayor Jacobs closed public comment

MOTION TO APPROVE ORDINANCE 2022-013

Ayes: Mayor Geoffrey Jacobs, Clerk Commissioner Bill Hodgkins,
and Vice Mayor Reynold Dieuveille

PASSED 3-0 on a recorded vote

3. Proposed Dumpster Enclosures Requirements - Building Official Nunez

ORDINANCE NO. 2022-014

AN ORDINANCE OF THE TOWN OF PEMBROKE PARK, FLORIDA,
**AMENDING ARTICLE III “DUMPSTERS” WITHIN CHAPTER 11 “GARBAGE
AND REFUSE” OF THE TOWN’S CODE OF ORDINANCE TO REQUIRE
DUMPSTER ENCLOSURES WITHIN THE TOWN;** PROVIDING FOR
SEVERABILITY; PROVIDING FOR INCLUSION IN THE CODE OF
ORDINANCES; SUPERSEDING CONFLICTING ORDINANCES AND
RESOLUTIONS; AND PROVIDING AN EFFECTIVE DATE.

Moved by Clerk Commissioner Bill Hodgkins

Seconded by Vice Mayor Reynold Dieuveille

Mayor Jacobs opened for public comment-NONE

Mayor Jacobs closed public comment

MOTION TO APPROVE ORDINANCE 2022-014

Ayes: Mayor Geoffrey Jacobs, Clerk Commissioner Bill Hodgkins,
and Vice Mayor Reynold Dieuveille

PASSED 3-0 on a recorded vote

4. Proposed change to parking spaces dimensions - Town Ordinance 28-301 -
Building Official Nunez

ORDINANCE NO. 2022-015

AN ORDINANCE OF THE TOWN OF PEMBROKE PARK, FLORIDA,
**AMENDING CHAPTER 28 “ZONING”, ARTICLE IV “SUPPLEMENTAL
DISTRICT REGULATIONS”, DIVISION 2 “OFF-STREET PARKING” OF
TOWN’S CODE BY CHANGING THE DISTANCE REQUIREMENTS FOR
OFF-STREET PARKING**; PROVIDING FOR SEVERABILITY; PROVIDING
FOR INCLUSION IN THE CODE OF ORDINANCES; SUPERSEDING
CONFLICTING ORDINANCES AND RESOLUTIONS; AND PROVIDING AN
EFFECTIVE DATE.

Moved by Vice Mayor Reynold Dieuveille
Seconded by Clerk Commissioner Bill Hodgkins

Mayor Jacobs opened for public comment-NONE
Mayor Jacobs closed public comment

MOTION TO APPROVE ORDINANCE 2022-015

Ayes: Mayor Geoffrey Jacobs, Clerk Commissioner Bill Hodgkins,
and Vice Mayor Reynold Dieuveille
PASSED 3-0 on a recorded vote

11. OLD BUSINESS

11.1 TOWN ATTORNEY MELISSA ANDERSON

MOTION TO PART WAYS WITH TOWN ATTORNEY MELISSA ANDERSON (NO
COMPETENCE, NO CONFIDENCE) MADE BY VICE MAYOR DIEUEVILLE, GAVEL
PASSED TO VICE MAYOR DIEUEVILLE, SECONDED BY MAYOR JACOBS

MOTION TO RESCIND PREVIOUS MOTION TO PART WAYS WITH ATTORNEY
MELISSA ANDERSON NO COMPETENCE, NO CONFIDENCE MADE BY VICE
MAYOR DIEUEVILLE, MAYOR JACOBS WITHDREW SECOND.

MOTION TO ALLOW TOWN MANAGER TO COMMENCE NEGOTIATIONS TO
TRANSITION LEGAL DEPARTMENT MADE BY VICE MAYOR DIEUEVILLE,
SECONDED BY MAYOR JACOBS, MOTION PASSED 3-0.

12. NEW BUSINESS

1. Guidance for Formal Investigation - HR Director Friedman

ITEM REMOVED FROM THE AGENDA

2. Megawattage Contract for Standby Generators Maintenance Services - A
Piggyback Contract from the City of Weston (December 2018 to March 2024). -
Public Services Director Clark

Moved by Vice Mayor Reynold Dieuveille
Seconded by Clerk Commissioner Bill Hodgkins

MOTION TO APPROVE MEGAWATTAGE CONTRACT FOR STANDBY GENERATORS

Ayes: Mayor Geoffrey Jacobs, Vice Mayor Reynold Dieuveille, and Clerk Commissioner Bill Hodgkins

PASSED 3-0 on a recorded vote

13. DISCUSSION

1. Winter Wonderland - Events Coordinator Meza

EXECUTIVE ASSISTANT TO THE COMMISSIONERS TO HAVE ADDITIONAL DISCUSSION WITH THE MAYOR

14. ATTORNEY COMMENTS

ATTORNEY SAM GOREN SITTING IN AS TOWN ATTORNEY HAD NO COMMENT

15. TOWN MANAGER COMMENTS

NONE

16. COMMISSIONER COMMENTS

CLERK COMMISSIONER HODGKINS - NONE
VICE MAYOR DIEUVEILLE – NONE
MAYOR JACOBS -

17. ANNOUNCEMENTS

1. Special Magistrate on Wednesday, November 16, 2022 at 9:00 AM
Virtual Workshop Commission Meeting on Monday, November 21, 2022 at 6:00 PM
Turkey Give-A-Way, Monday, November 21, 2022 at 4:00 to 8:00 PM
Winter Wonderland, Sunday, December 18, 2022 from 10:00 AM to 10:00 PM

18. ADJOURNMENT

WITH NO FURTHER BUSINESS MEETING ADJOURNED AT 11:10 PM,
UNANIMOUS MOTIONED FOR ADJOURNMENT.

Commission Approved on _____

ATTEST:

Marlen D. Martell, Town Clerk

In accordance with the provisions of F.S. Section 286.0105, should any person seek to appeal any decision made by the Commission with respect to any matter considered at this meeting, such person will need to ensure that a verbatim record of the proceedings is made; which record includes the testimony and evidence upon which the appeal is to be based.

Any person requiring auxiliary aids and services at this meeting may call the Town Clerks Office at 954-966-4600 at least two calendar days prior to the meeting. If you are hearing or speech impaired please contact the Florida Relay Services by using the following numbers: 1-800-955-8770 (voice) or 1-800-955-8771 (TDD)

DECORUM - All comments must be addressed to the Commission as a body and not to individuals. Any person making impertinent or slanderous remarks, or who becomes boisterous while addressing the Commission, shall be barred from further audience before the Commission by the presiding officer, unless permission to continue or again address the commission is granted by the majority vote of the Commission members present. No clapping, applauding, heckling or verbal outbursts in support or in opposition to a speaker or his/her remarks shall be permitted. No signs or placards shall be allowed in the Commission Chambers. Please mute or turn off your cell phone or pager at the start of the meeting. Failure to do so may result in being barred from the meeting. Persons exiting the Chamber shall do so quietly.



MEMORANDUM

TO: Honorable Mayor & Commissioners of the
Town of Pembroke Park

FROM: Marlen Martell, Town Clerk

DATE: November 16, 2022

TITLE: Approval of 2023 Regular Commission Meetings and Workshops

The following is the list of Regular Commission Meeting and Commission Workshop Meetings for 2023:

Regular Commission Meetings

Wednesday, January 11, 2023
Wednesday, February 8, 2023
Wednesday, March 8, 2023
Wednesday, April 12, 2023
Wednesday, May 10, 2023
Wednesday, June 14, 2023
Wednesday, July 12, 2023**Summer
Wednesday, August 9, 2023**
Wednesday, September 13, 2023
Wednesday, October 11, 2023
Wednesday, November 8, 2023

Commission Workshop Meetings

Wednesday, January 25, 2023
Wednesday, February 22, 2023
Wednesday, March 22, 2023
Wednesday, April 26, 2023
Wednesday, May 24, 2023
Wednesday, June 26, 2023** Summer
Wednesday, July 27, 2023**
Wednesday, August 23, 2023
Wednesday, September 27, 2023
Wednesday, October 25, 2023
Wednesday, November 22, 2023**

**TBD Date change/cancellation

Prepared by: Marlen Martell, Town Clerk

AGENDA ITEM REPORT



To:

Subject: Service Contract for IT

Meeting: 11 21 2022 DRAFT WORKSHOP COMMISSION MEETING - Nov 21 2022

Department: IT

Staff Contact: Mark Pakula, Information Technology Director

BACKGROUND INFORMATION:

This is for Flagler Technologies. They provide support and help Desk for the Town

FINANCIAL IMPACT:

This is a budgeted item. Contract Vehicle: NCPA-01-97. The yearly cost is \$21,600.00 I'm asking not to exceed \$30,000.00 for Emergences

RECOMMENDATION:

Approve Service

ATTACHMENTS:

[Town of Pembroke Park - MSP-6080 - 2022-11-07 \(002\)](#)



Managed Services Agreement MSP 6080

Agreement to Provide Managed Services to:
Town of Pembroke Park

Project Name: Town of Pembroke Park_MSP - 6080

Prepared for:

JC Jimenez
Town of Pembroke Park
Town Manager

Prepared by:

Elvin Paulette
Flagler Technologies
Solution Architect
P: (561) 568-5243
elvin.paulette@flagler.io

Flagler Technologies
Sales Representative

Ken Wagner
Flagler Technologies
Account Executive
P: (561) 229-1603
ken.wagner@flagler.io

SOW Agreement

This Services Agreement (the “Agreement”) sets forth terms under which Flagler Technologies a Florida Limited Liability Company corporation (“Company”) with address of 5295 Town Center Rd Suite 201 Boca Raton, FL 33486 shall provide services to Town of Pembroke Park (the “Client”) with locations at:

Main: 3150 Southwest 52nd Avenue, Pembroke Park FL 33023

This Agreement is effective as of December 1, 2022 (“Effective Date”).

Exhibit A – Managed IT Services

Flagler Technologies Managed IT Services provide affordable proactive IT management and support to your business. Utilizing our unique framework for providing managed IT services, we provide a range of proactive services to keep your information systems up and running and Town of Pembroke Park employees and business productive.

Features

- Site Assessment and Inventory
- Proactive Service
- Management and Status Reporting
- Best Practice Driven
- Automation and Reliability

Benefits

- Reliability
- Security
- Consistency
- Productivity
- Cost Management and Control
- Performance (Optimization)
- Managed Expansion and Growth

Our goal is to serve as your technology partner with a focus on providing solutions. We use a consultative approach to evaluate your business and technology needs and then advise on the best solutions for your current and future needs. Flagler Technologies can save your organization time and money through better use of appropriate technologies.

System Administration Based on Your Business Needs

Your annual Managed IT Service contract is bundled with discretionary onsite system administration. You may also purchase additional on-site hours, at a special price, for such tasks as break/fix occurrences, initial system deployment, and major OS upgrades. During the initial implementation, our engineers will discuss all steps of the implementation with you prior to beginning. They will then install the software necessary for remote administration, performing any reconfiguration required to bring all administered systems to a known state for easier monitoring and management. Configuration changes are documented and provided to you.

Service and Deliverables to Keep Your System Running Right

The Managed IT Services program provides the critical tasks to keep your system up and running. Tasks conducted by our Managed Services engineers to enable managed IT services include:

Site Assessment

- Review system infrastructure and network security policies

Network Consistency

- Bring infrastructure and systems to a known state; install applications, patches, or updates required

Site Database

- Inventory database containing your system hardware and software

Review Managed Service Activities

- Service and support procedures, discretionary on-site time, and the parameters of the service

Managed Services - per Ticket

- Charges per help desk ticket

Infrastructure Support – Normal Business Hours

- Server Hardware support as needed
- Server OS support as needed
- Network Infrastructure support as needed

Infrastructure Support – After Business Hours/Weekends

- Server Hardware support as needed
- Server OS support as needed
- Network Infrastructure support as needed

Annual (QA)

- Annual technology assessment to identify people, process, technology gaps, make recommendations and remediation plan with key stakeholders

On-going Remote Managed Services include:

- User Account Management
- Onboarding/Off Boarding Employees
- Patch Management
- License Reporting
- Network Configuration Management
- Workstation and Supported Application Support/Help Desk
- Firewall Management
- Server Management
- Office 365 Management
- Google Workspace
- End User Remote Control/Support
- Management Level Reporting
- Cloud/SAAS apps management
- Backup Management
- Ticketing System
- RMM Tool for reporting and patch management Included
- Sophos Managed Endpoint Security Client Included

Customer Integration Tickets

- Remote maintenance of MAC and Windows OS-based workstations and attached peripherals
- Work with Town of Pembroke Park with system integration issues.

Features

- Remote maintenance of MAC and Windows OS-based workstations and attached peripherals
- Knowledge transfer to in-house administrators and end users
- On Site Support As Needed (HQ)

Benefits

- Increase efficiency: respond faster to problems and meet required service levels
- Increase effectiveness: only used when needed
- Realize value: reduce your cost of ownership

Comprehensive Services

Flagler support engineers can perform any of these tasks:

- Setup and deployment of new users
- Assist with the allocation of system resources
- Assist in hardware failure determination and resolution
- Assist in hardware maintenance as required; diagnosis and repair of defective hardware by replacing parts

Third-Party Software Support Coordination

As an added service, Flagler Technologies will provide support coordination systems such as Phone System (VoiceMail, Ring Groups, etc.) (Phones) and other applications. Flagler Technologies must be granted a level of authorization to open support incidents against those systems. Flagler will rely on the third party to provide technical outcome of those incidents, but Flagler will log incidents and provide access where needed.

Features

- One number to call for issues with applications and hardware vendor systems
- Provide a technical liaison to technology vendors
- Track issues through resolution
- Provide matrix and analysis of issues

Benefits

- One point of contact - easy to remember and hand off for all aspects of the issue
- Consistent communication – helps to expedite a resolution
- Increased efficiency – users do not have to wait on-line with respective hardware or software representatives to resolve issues

Flagler Technologies will provide software support coordination for OS, Office Productivity applications and hardware related issues. The assigned support technician will field requests or trouble calls, log the request with appropriate vendor and track the issue through resolution.

Exhibit B – Fee Schedule for Managed Services ¹

Flagler Technologies, LLC will provide Town of Pembroke Park with the IT Managed Services as defined in Exhibit A.

As part of this Agreement Flagler Technologies, LLC will provide a technical account manager whose responsibility will be to work with Town of Pembroke Park management to determine an appropriate technology strategy and to meet with Flagler's client manager on service level acceptability, current issues and to plan proactive work on an agreed upon periodic basis. Flagler Technologies, LLC will keep an accounting of service and provide Town of Pembroke Park with a periodic report.

Upgrading or replacing hardware or software normally requires on-site service. Fees do not include the cost of new or replacement hardware, software, cabling or other equipment that may be required to perform services under this agreement. Client will be quoted a price for new or replacement equipment prior to installation and will sign a work order therefore and be billed separately.

Additional Services:

Flagler Technologies, LLC shall, in addition to the standard services identified above, provide Third Party Software Support Coordination as defined in Exhibit A.

For a monthly fee of:

Description	Unit Price	Total
Managed IT Services	\$0.00	
• <i>Managed Services - per Ticket</i>	\$60.00	
• <i>Infrastructure Support - Normal Business Hours</i>	\$60.00	
• <i>Infrastructure Support - After Business Hours/Weekends</i>	\$225.00	
Monthly Commitment		\$1,800.00

Terms:

Service(s) Start Date:	December 1, 2022
Service(s) Duration	36 months
Service(s) End Date:	November 30, 2025

Beginning on the Effective Date of this agreement, Client will be billed according to the above-stated payment schedule, for applicable fees. Hardware/software costs, if any, shall be billed monthly. Any amount due to Flagler Technologies, LLC under this Agreement shall be payable in full upon receipt of an invoice therefore, without withholding, deduction or offset of any amounts for any purpose.

Any amount not paid within 30 days of the date of each invoice shall be subject to an interest charge equal to the lesser of 1.5% monthly or the maximum interest charge permissible under applicable law, payable on demand. Any charges not disputed by Client in good faith within 7 days of the receipt of an invoice therefore will be deemed approved and accepted by Client.

1. This fee is based on an inventory of equipment the following locations.

Location	Inventory
Main: 3150 Southwest 52nd Avenue, Pembroke Park FL 33023	1 site

2. Monthly commitment can be used for Managed Services Tickets, Infrastructure Support during Normal Business Hours and Infrastructure Support After Business Hours/Weekends. If usage exceeds the monthly \$1800.00 commitment, the rates per support type will be implemented as follows:
 - a. \$60 per Managed Services Tickets
 - b. \$60 per Infrastructure Support during Normal Business Hours incident
 - c. \$225 per Infrastructure Support After Business Hours/Weekends incident

IN WITNESS HEREOF, the parties hereto have caused this Statement of Work Agreement to be executed by their duly authorized representatives on the dates set forth below. By affixing my signature below, I hereby authorize Flagler Technologies to perform the services detailed in this proposal, and I accept all the terms and conditions governing the delivery of, and payment for, those services.

Accepted:

Accepted:

By: Town of Pembroke Park

By: Flagler Technologies

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

Exhibit C – SLA (Service Level Agreement)

Service Level Agreement (SLA) for *Town of Pembroke Park* by Flagler Technologies, LLC

Effective Date: December 1, 2022

Document Owner:	Flagler Technologies, LLC
------------------------	---------------------------

Version

Version	Date	Description	Author
1.0	November 7, 2022	Service Level Agreement	Elvin Paulette

Approval

(By signing below, all Approvers agree to all terms and conditions outlined in this Agreement.)

Approvers	Role	Signed	Approval Date
Flagler Technologies	Service Provider		
Town of Pembroke Park	Customer		

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1. Agreement Overview

This Agreement represents a Service Level Agreement (“SLA” or “Agreement”) between **Flagler Technologies, LLC** and **Town of Pembroke Park** for the provisioning of IT services required to support and sustain Shenandoah.

This Agreement remains valid until superseded by a revised agreement mutually endorsed by the stakeholders.

This Agreement outlines the parameters of all IT services covered as they are mutually understood by the primary stakeholders. This Agreement does not supersede current processes and procedures unless explicitly stated herein.

2. Goals & Objectives

The **purpose** of this Agreement is to ensure that the proper elements and commitments are in place to provide consistent IT service support and delivery to Town of Pembroke Park by Flagler Technologies, LLC.

The **goal** of this Agreement is to obtain mutual agreement for Managed IT services between Flagler Technologies and Town of Pembroke Park

The **objectives** of this Agreement are to:

- Provide clear reference to service ownership, accountability, roles and/or responsibilities.
- Present a clear, concise and measurable description of service provision to the customer.
- Match perceptions of expected service provision with actual service support & delivery.

3. Stakeholders

The following Service Provider(s) and Customer(s) will be used as the basis of the Agreement and represent the **primary stakeholders** associated with this SLA:

IT Service Provider(s): Flagler Technologies, LLC (“Provider”)

IT Customer(s): Town of Pembroke Park (“Customer”)

4. Periodic Review

This Agreement is valid from the **Effective Date** outlined herein and is valid until further notice. This Agreement should be reviewed at a minimum once per fiscal year; however, in lieu of a review during any period specified, the current Agreement will remain in effect.

The **Business Relationship Manager** ("Document Owner") is responsible for facilitating regular reviews of this document. Contents of this document may be amended as required, provided mutual agreement is obtained from the primary stakeholders and communicated to all affected parties. The Document Owner will incorporate all subsequent revisions and obtain mutual agreements / approvals as required.

Business Relationship Manager: Ken Wagner (ken.wagner@flagler.io)

Review Period: Yearly

Previous Review Date: N/A

Next Review Date: Upon Completion of Onboarding

5. Service Agreement

The following detailed service parameters are the responsibility of the Service Provider in the ongoing support of this Agreement.

5.1. Service Scope

The following Services are covered by this Agreement:

- Staffed telephone support
- Monitored email support (ticketing system)
- Remote assistance using Remote Desktop and a Virtual Private Network (VPN) where available
- Monthly system health check
- Patch Management (*Infrastructure items will be patched assuming maintenance agreements and/or warranties are in place and under active entitlement by the respective manufacturer*)

5.2. Customer Requirements

Customer responsibilities and/or requirements in support of this Agreement include:

- Payment for all support costs at the agreed interval.
- Reasonable availability of customer representative(s) when resolving a service-related incident or request.
- Customer must maintain and have an active, direct support contracts with respective software and hardware infrastructure vendors

5.3. Service Provider Requirements

Service Provider responsibilities and/or requirements in support of this Agreement include:

- Meeting response times associated with service-related incidents.
- Appropriate notification to Customer for all scheduled maintenance.
- Background and Substance Abuse screened service technicians.

5.4. Service Assumptions

Assumptions related to in-scope services and/or components include:

- Changes to services will be communicated and documented to all stakeholders.

6. Service Management

Effective support of in-scope services is a result of maintaining consistent service levels. The following sections provide relevant details on service availability, and support of in-scope services and related components.

In Scope: laptop/desktop, mobile application on iOS, server, switch, access point, firewall operating systems. Phone system configuration (third-party support coordination) Internet Service Provider, Microsoft Office 365, Anti-Virus for endpoints (Server and desktop/laptop). Server Backup and file restoration.

Out of Scope: Third Party Services Availability. ISP carriers, Phone System, Office 365 are subject to the availability by the respective service provider. Flagler Technologies will open a ticket directly with these providers in the event of a service availability outage and inform the customer with the response and escalate on the customer's behalf. Installation of new hardware or software will be quoted separately

6.1. Service Availability

Coverage parameters specific to the service(s) covered in this Agreement are as follows:

- Telephone support: 8:00 A.M. to 6:00 P.M. Monday – Friday. Eastern US Time zone.
 - Telephone Number: **(561) 229-1602**
 - Calls received out of office hours will be forwarded to a mobile phone and best efforts will be made to answer / action the call. Emergency escalation options are in place for network down emergencies.
- Email support: Monitored 8:00 A.M. to 6:00 P.M. Monday – Friday. Eastern US Time zone.
 - Email Address for Support: support@flagler.io

- Emails received outside of office hours will be collected, however no action can be guaranteed until the next business day.
- Onsite assistance during the business week if onsite work planned. 8:30 A.M. to 5:00 P.M. Monday – Friday. Eastern US Time zone. Emergency, on-site break fix can be requested and escalated and every reasonable attempt to arrive onsite will be attempted.

6.2. Service Requests

In support of services outlined in this Agreement, the Service Provider will respond to service-related incidents and/or requests submitted by the Customer within the following time frames:

- 8X5X4 0-4 hours (during business hours) for issues classified as **High** priority.
- 8X5 within 48 hours for issues classified as **Medium** priority.
- Within 5 working days for issues classified as **Low** priority.

Remote assistance will be provided in-line with the above timescales dependent on the priority of the support request.

6.3. Service Escalation

Managed Services - Escalation Management

Introduction – This document describes the Escalation Management process during extended or difficult incident management scenarios. Escalation Management brings order, structure, focused management attention and additional resources to those customer situations which could otherwise result in a high level of customer dissatisfaction and/or damage to Flagler's reputation. These are situations which could lead to significant loss of business to the Customer or Flagler Managed Services, or where significant costs may be incurred by Flagler Technologies to resolve the customer situation.

Escalation Management is closely related to and supports the Incident Management, Request Management and Problem Management processes. It is an important process that should be treated with equal or greater focus as compared to these other well-defined ITIL processes. Escalation Management can re-prioritize, reassign, and monitor a situation to a satisfactory completion. There are two types of escalation.

- Functional Escalation** – primarily associated with Incident Management. Functional escalation occurs whenever an incident is escalated from one support level to another. This escalation will take place whenever a technical resource is unable to resolve an incident without additional support, or within the specified Target Time to Resolution (TTR). Functional escalation criteria are established in the Incident Management process.

- B. **Hierarchical or Escalation Management** is used to ensure attention for notification or to take any necessary action. Escalation management follows an established process based on criteria established in this document. The Escalation Management process may be applied to Request Management, Incident Management, or Problem Management.

Escalation Management Process

- A. **Escalation Management** may be invoked due to any of the following:
- a. Customer request – VERBAL OR WRITTEN REQUEST TO “**DUTY MANAGER**” at any time.
 - b. Functional escalation outside of the on-staff technical team
 - c. Any level of functional support is unable to meet established TTR (1st level)
 - d. An incident exceeds the expected TTR by more than 25% (1st level escalation)
 - e. An incident exceeds the expected TTR by more than 50% (2nd level escalation)
- B. **Escalation Levels**
- a. 1st Level – Escalation Manager (immediate supervisor “**DUTY MANAGER**”)
 - i. Logs escalation and links logs to incident or problem record
 - ii. Conducts a detailed internal situation appraisal
 - iii. Identifies additional resources or research required
 - iv. Works with technical team to develop action plan and new TTR
 - v. Contacts customer to verify communications plan and explain steps being taken
 - vi. Establishes next steps in escalation management plan
 - vii. Manages incident and communications plan until transferred or resolved
 - b. 2nd Level - Director or CTO
 - i. Invoked when requested by 1st level manager, customer, or when TTR is exceeded by more than 50%.
 - ii. Reviews current action plan assessing risk to customer and Flagler.
 - iii. Determine if new action plan is required or if additional resources are needed based on situational assessment
 - iv. Secures necessary resources
 - v. Updates communication plan to ensure proper updates are being published (Hourly, On-Demand, Milestone based)
 - c. 3rd Level Senior Management or Ownership
 - i. Invoked when requested by customer, Director/CTO, or where TTR is unknown or considered unacceptable
 - ii. Determines if communications with customer senior team is appropriate
 - iii. Determines if escalation to vendor support senior team is required

- iv. Determines if other Flagler senior level persons are required (Legal, Financial, etc)
- v. Leads senior level discussions and meetings
- vi. Monitors on-going response plan

C. **Resolution**

- a. Verify customer satisfaction
- b. Monitor situation for agreed period
- c. Escalation team remains available during monitoring period
- d. Escalation closed by escalation manager
- e. Establish post resolution review with full team
 - i. Ensure all remaining tasks are complete
 - ii. Ensure resolution is permanent or plans are in place to complete
 - iii. Discuss lessons learned
 - iv. Determine if Root Cause Analysis is appropriate
- f. Conduct Root Cause Analysis (if determined by post incident review internally or by software function failure or service availability failure). In some situations, due to service provider, ISP, SaaS application outage, root cause can be determined solely by Flagler Technologies, LLC. Flagler will request root cause failure from respective service or provider.

AGENDA ITEM REPORT



To:

Subject: Consulting Services for the Town of Pembroke Park

Meeting: AGENDA VIRTUAL WORKSHOP COMMISSION MEETING - October 26, 2022

Department: IT

Staff Contact: Mark Pakula, Information Technology Director

BACKGROUND INFORMATION:

SFB Solutions has been working with the Town for the last two years. This is just an renewal for support hours.

FINANCIAL IMPACT:

This is a Budgeted Item Consulting services \$4,900.00 I ask not to exceed \$10,000.00

RECOMMENDATION:

Approve

ATTACHMENTS:

[SOW-town_of_pembroke_park-Support-Services](#)

Company Name

320 SOUTH FLAMINGO RD #182
PEMBROKE PINES, FLORIDA 33027



SOW 101 for Agreement to Perform Consulting Services to Town of Pembroke Park

Date

10/12/2022

Services Performed By:

Company Name
320 SOUTH FLAMINGO RD #182
PEMBROKE PINES, FLORIDA
33027

Services Performed For:

Town of Pembroke Park

This Statement of Work (SOW) is issued pursuant to the Consultant Services Master Agreement between Town of Pembroke Park ("Client") and **Company Name** ("Contractor"), effective a date 10/12/2022 (the "Agreement"). This SOW is subject to the terms and conditions contained in the Agreement between the parties and is made a part thereof. Any term not otherwise defined herein shall have the meaning specified in the Agreement. In the event of any conflict or inconsistency between the terms of this SOW and the terms of this Agreement, the terms of this SOW shall govern and prevail.

This SOW # 101 (hereinafter called the "SOW"), effective as of 10/12/2022, is entered into by and between Contractor and Client, and is subject to the terms and conditions specified below. The Exhibit(s) to this SOW, if any, shall be deemed to be a part hereof. In the event of any inconsistencies between the terms of the body of this SOW and the terms of the Exhibit(s) hereto, the terms of the body of this SOW shall prevail.

Scope of Work

Contractor shall provide the Services and Deliverable(s) as follows:

IT consultation and support hours for various projects relating to the standup the police and town server and network infrastructure.

Contractor Responsibilities

- Provide on-going support for equipment and services relating to the police and town server and network infrastructure.

Client Responsibilities

- Provide a technical lead or point person to work with in regards to issues.

Quote

Item Description	Number of Resources	Hourly Rate	Total
System Engineer Support Hours (existing customer 2022 discounted rate)	1	\$175.00	28
Government Pricing Rate			
		Total	\$4,900.00

Completion Criteria

Contractor shall have fulfilled its obligations when any one of the following first occurs:

- Contractor accomplishes the Contractor activities described within this SOW, including delivery to Client of the materials listed in the Section entitled “Deliverable Materials,” and Client accepts such activities and materials without unreasonable objections. No response from Client within 2-business days of deliverables being delivered by Contractor is deemed acceptance.
- Contractor and/or Client has the right to cancel services or deliverables not yet provided with 20 business days advance written notice to the other party.

AGENDA ITEM REPORT



To: Commission
Subject: Credit Card over \$20,000 for October 2022
Meeting: PUBLIC NOTICE - REGULAR COMMISSION MEETING- December 14, 2022
Department: Finance
Staff Contact: Roy Brown, Finance & Budget Director

BACKGROUND INFORMATION:

N/A

FINANCIAL IMPACT:

N/A

POLICY IMPLICATIONS:

N/A

RECOMMENDATION:

N/A

ALTERNATIVES:

N/A

ATTACHMENTS:

[Statement--9993-11-30-2022-1 1 Redacted](#)



SYNOVUS BANK
P.O. BOX 23061
COLUMBUS, GA 31902-3061

CARD SERVICES
P.O. BOX 2181
COLUMBUS, GA 31902-2181

ACCOUNT NUMBER	
PAYMENT DUE DATE	December 20, 2022
AMOUNT DUE	\$20,004.04
CURRENT BALANCE	\$20,004.04

AMOUNT ENCLOSED	\$		.	
--------------------	----	--	---	--

TOWN OF PEMBROKE PARK
CORPORATE ACCOUNT
3150 SW 52ND AVE
PEMBROKE PARK FL 33023-5413

** 0000000



Please tear payment coupon at perforation.

STATEMENT MESSAGES

For customer service, call 1-888-SYNOVUS (796-6887) 24 hours a day, 7 days a week.

COMPANY ACCOUNT SUMMARY			
CORPORATE ACCOUNT NUMBER			
STATEMENT CLOSING DATE		November 30, 2022	PREVIOUS BALANCE
PAYMENT DUE DATE		December 20, 2022	PURCHASES AND OTHER CHARGES
CREDIT LIMIT		50,000	BALANCE TRANSFERS
AVAILABLE CREDIT		29,996	CASH ADVANCES
FOR CUSTOMER SERVICE CALL: 1-888-SYNOVUS (796-6887)			CASH ADVANCE FEE
			LATE PAYMENT CHARGES
			FINANCE CHARGES
			CREDITS
Send Customer Inquiries To: Commercial Customer Support P.O. Box 23061 Columbus, GA 31902-3061			PAYMENTS
			NEW BALANCE
			TOTAL PAYMENT DUE
			DISPUTED AMOUNT



AGENDA ITEM REPORT



To: Commission Approval
Subject: Request for Extension to the "Amnesty Program" Expiration Date
Meeting: 12 14 2022 DRAFT AGENDA REGULAR COMMISSION MEETING - Dec 14 2022
Department: Building
Staff Contact: Miguel Nunez, Building Official

RECOMMENDATION:

Staff recommends approval

ATTACHMENTS:

[22-027](#)



TOWN OF PEMBROKE PARK
BUILDING DEPARTMENT
3150 SW 52ND Avenue
Pembroke Park, FL 33023
Office 954-966-4600 • Fax 954-966-5310

MEMORANDUM NO.: 22-027

DATE: December 07, 2022

TO: Hon. Geoffrey Jacobs, Mayor
Hon. Reynold Dieuville, Vice-Mayor
Hon. William Hodgkins, Clerk-Commissioner

VIA: Juan Carlos (JC) Jimenez, Town Manager

FROM: Miguel A. Núñez, Building Official *MN*

RE: **AMNESTY PROGRAM EXTENSION.**

At this time, I would like to request authorization from the commission to extend the expiration date of the "Amnesty Program" until April 30, 2022, due many unforeseen issues with the outside contributors of this program.

Therefore, your approval to this matter will be appreciated by the applicants and the community.

As always, if you have further questions or comments, do not hesitate to contact me at your earliest convenience.

Respectfully submitted.

Cc: File.

[https://tppfl-my.sharepoint.com/personal/mnunez_tppfl_gov/documents/building official/topp-man/pp documents/memos/2022/22-027.docx](https://tppfl-my.sharepoint.com/personal/mnunez_tppfl_gov/documents/building%20official/topp-man/pp%20documents/memos/2022/22-027.docx)

AGENDA ITEM REPORT



To: Commission Approval
Subject: Police Department Build-Out Contractor Ranking
Meeting: 12 14 2022 DRAFT AGENDA REGULAR COMMISSION MEETING - Dec 14 2022
Department: Building
Staff Contact: Miguel Nunez, Building Official

RECOMMENDATION:

Staff recommends approval with an additional 15% of the proposal for contingencies

ATTACHMENTS:

[Building 22-026](#)

JC Jimenez, Town Manager	Status:
Marlen Martell, Town Clerk	Approved - Dec 09 2022
	Approved - Dec 08 2022



TOWN OF PEMBROKE PARK
BUILDING DEPARTMENT
3150 SW 52ND Avenue
Pembroke Park, FL 33023
Office 954-966-4600 • Fax 954-966-5310

MEMORANDUM NO.: 22-026

DATE: December 07, 2022

TO: Hon. Geoffrey Jacobs, Mayor
Hon. Reynold Dieuville, Vice-Mayor
Hon. William Hodgkins, Clerk-Commissioner

VIA: Juan Carlos (JC) Jimenez, Town Manager

VIA: Roy Brown, Finance Director

FROM: Miguel A. Núñez, Building Official *MN*

RE: **POLICE DEPARTMENT BUILT-OUT CONSTRUCTION SERVICES RANKING**

At this time, I would like to request authorization from the commission and the Town Manager to issue the Notice to Proceed (NTP) to the selected contractor noted below for the proposed Police Department Built-Out at the first floor Town Hall building. see below the chart comparison of the provided proposals and attachments.

Ranking	Vendor	Amount (\$)
1	Waypoint Contracting, Inc.	\$925,000.00
2	OKABREMA	\$1,100,000.00
3	Vercetti Enterprises, LLC.	\$1,122,798.00
4	Florida Palm Construction	\$1,141,490.00
5	Persons Services Corp. (Disqualified due incomplete submittal)	\$1,195,618.23

Based in the above chart and the proposed associated amounts, we recommend the selected contractor to be Waypoint Contracting, Inc.

As always, if you have further questions or comments, do not hesitate to contact me at your earliest convenience.

Respectfully submitted.

Cc: File.

[https://tppfl-my.sharepoint.com/personal/mnunez_tppfl_gov/documents/building official/topp-man/pp documents/memos/2022/22-026.docx](https://tppfl-my.sharepoint.com/personal/mnunez_tppfl_gov/documents/building%20official/topp-man/pp%20documents/memos/2022/22-026.docx)

BID FORM

**BID NO. ITB 22-12
BUILT-OUT IMPROVEMENTS FOR THE POLICE DEPARTMENT**

TO: TOWN OF PEMBROKE PARK

PROPOSAL FROM:

Waypoint Contracting, Inc.

(Bidder)

THE UNDERSIGNED BIDDER, having familiarized himself with the work required by the Contract Documents, the site where the work is to be performed, local labor conditions and all laws, regulations, and other factors affecting performance of the work, and having satisfied himself of the expense and difficulties attending performance of the work.

HEREBY PROPOSES and agrees, if this Bid for **Built-Out Improvements For The Police Department, BID NO. ITB 22-12**, is accepted to enter into a Contract in the form attached, to perform all Work, including the assumptions of all obligations, duties and responsibilities necessary to the successful completion of the Contract, and to furnish all materials and equipment required to be incorporated in and form a permanent part of the Work, including tools, equipment, supplies, transportation, facilities, labor, superintendence and services required to perform the Work; all the Work necessary to complete construction in place and ready for use, the disposal of all excess materials, repair or replacement of damaged or destroyed property and the final cleaning up of the Work; and to supply all required bonds, insurance and submittals; all as indicated or specified in the Contract Documents to be performed or furnished by Contractor for the total bid price of:

nine hundred and twenty five thousand _____ dollars

(\$ 925,000.00)

This bid total is the sum of the extended prices as shown on the final bid form.

Bidder hereby agrees to commence Work under this Contract within **seven (10) days** following the date indicated on the "Notice to Proceed" by the Town and to fully complete the Work within **number of calendar days**, as provided in "Contract Time" section in the Contract between the parties. Bidder further agrees to pay as liquidated damages for each consecutive calendar day thereafter that the Work to be performed is not completed, as provided in "Liquidated Damages" section in the Contract.

Bidder represents and hereby states that he/she and his/her subcontractors are familiar and capable to perform such construction.

In the event of extension error(s), the unit price will prevail, and the bidder's total offer will be corrected accordingly.

BID FORM

**BID NO. ITB 22-12
BUILT-OUT IMPROVEMENTS FOR THE POLICE DEPARTMENT**

The bidder proposes to furnish all labor, tools, material, equipment, and supplies, and to sustain all the expense incurred in doing the work, including installation of all materials, equipment, and supplies furnished, as well as all other labor, warranties, permit fees, taxes, insurance, general and administration and other miscellaneous costs, overhead and profit as set forth below that may be awarded by the Town of Pembroke Park, Florida, through its proper officers, and to do the same strictly in accordance with the drawings and Contract Documents which are referred to below and made a part hereof, at the following prices.

Name of Firm: Waypoint Contracting, Inc.

**SEE ATTACHED EXCEL SPREADSHEET ATTACHED IN THIS BEID
DOCUMENTS**

(MUST BE PROVIDED AND COMPLETED WITH BID)

Waypoint Contracting Inc				
Line	Description	Value	Contractor	
1	General Conditions	\$ 21,500.00		
2	Overhead and Profit	\$ 58,000.00		
3	Supervision	\$ 25,450.00		
4	Miscellaneous labor	\$ 3,850.00		
5	Bond Costs	\$ 14,350.00		
6	Builders Risk Insurance	\$ 18,500.00		
7	Demolition	\$ 22,000.00		
8	Sitework (AC Equipment Slab)	\$ 2,800.00		
9	Concrete and Formwork	\$ 13,000.00		
10	Piles	N/A		
11	Masonry	\$ 4,200.00		
12	Structural Steel (Support for Bullet Proof)	\$ 2,800.00		
13	Miscellaneous Metals _ Ac Screen	\$ 6,000.00		
14	Rough Carpentry	\$ 980.00		
15	Finish Carpentry (Chair rail, Corner gaurds	\$ 10,575.00		
16	Cabinetry	\$ 16,440.00		
17	Thermal & Moisture Protection	\$ 6,850.00		
18	Sprayed on Fireproofing	N/A		
19	Caulking	Inc in Glazing		
20	Doors & Frames	\$ 31,900.00		
21	Finish Hardware	\$ 25,000.00		
22	Glass & Glazing Inc Bullet Proof System	\$ 65,000.00		
23	Stucco & Patching	\$ 5,800.00		
24	EIFS System	N/A		
25	Framing & Drywall	\$ 110,000.00		
26	Acoustical Ceiling & Tile	\$ 16,000.00		
27	Flooring	\$ 49,750.00		
28	Painting	\$ 20,625.00		
29	Other Finishes	\$ -		
30	Toilet and Bath Accessories	\$ 5,800.00		
31	Window Treatments	\$ 10,320.00		
32	Signage	\$ 1,500.00		
33	Specialties Lockers	\$ 19,520.00		
34	Louvers	Inc in Hvac		
35	Fire Extinguishers	\$ 400.00		
36	HVAC Equipment (DX Sytem, Fans, etc.)	\$ 85,000.00		
37	HVAC Ductwork	Inc in Hvac		
38	HVAC Diffusers and Grilles	Inc in Hvac		
39	HVAC Refrigerant Lines and Insulation	Inc in Hvac		
40	HVAC Louvers	Inc in Hvac		
41	HVAC Specialties/Additional Items	Inc in Hvac		
42	Plumbing Sanitary (Pipe, couplings, etc.)	\$ 82,500.00		
43	Plumbing H&C Water (Pipe, couplings, etc.)	Inc in Plumbing		
44	Water Heater	Inc in Plumbing		
45	Plumbing Recirculating System	Inc in Plumbing		
46	Plumbing Specialties/Additional Items	Inc in Plumbing		
47	Electrical Switchgear (Panels, breakers, etc.)	\$ 130,000.00		

48	Electrical Conduits, couplings, etc.	<i>Inc in Electric</i>		
49	Electrical Wiring	<i>Inc in Electric</i>		
50	Electrical Boxes	<i>Inc in Electric</i>		
51	Electrical Devices (Sensors, switches, receptacles)	<i>Inc in Electric</i>		
52	Lighting Fixtures	<i>Inc in Electric</i>		
53	Electrical Specialties/Additional Items	<i>Inc in Electric</i>		
54	Fire Alarm (Changes, Additions, etc.))	\$ 35,640.00		
55	Testing	\$ 750.00		
56	Infection Control Risk Assessment	N/A		
57	Interim Life Safety Measure	N/A		
58	Clean-Up	\$ 2,200.00		
59	GLI/WC Insurance	<i>Inc in Builder Risk</i>		
60				
61				
62				
63				
64	SUB TOTAL	Sub-Total =	925,000.00	
65				
66				
67	Allowances			
68				
69				
70	5% Permit for Master Plan Only			
		Grand-Total =	925,000.00	

BID FORM

**BID NO. ITB 22-12
Built-Out Improvements for The Police Department**

CHECKLIST

- Is the Schedule of Subcontractor's included in questionnaire? Y ☒ N ____
- Is the proof of insurance included? Y ☒ N ____
- Is the questionnaire included? Y ☒ N ____
- Are financial statements submitted with questionnaire? Y ☒ N ____
- Is the bid bond included? Y ☒ N ____
- Is the proof of licensing submitted to perform project submitted? Y ☒ N ____
(Current certificate of competency/state license included)
- Current Business Tax Receipt? Y ☒ N ____
- Is the Notarized Signature of Bidder Form page submitted? Y ☒ N ____
- Is the Drug Free Form submitted? Y ☒ N ____
- Is the Trench Safety Form submitted? Y ☒ N ____
- Is the proof provided that shows Bidder's Firm Name is registered with their State of origin and in business for a minimum of one year? Y ☒ N ____
- Is one original version of bidder's bid package submitted (No Copies of the bid package are required)? Y ☒ N ____

The undersigned bidder acknowledges that all files as posted on the Town of Pembroke Park's website for Bid No. ITB 22-12 constitute the documents governing this bid.

NAME OF FIRM: Waypoint Contracting, Inc.

BY: Katrina Frischholz 11/07/2022
(Typed or printed) (Date)
Signature:  President
(Signature) (Title)

Bidder hereby certifies that the only person/persons interested in this Bid/Contract, as principal or principals, is/are named herein and that no other than herein mentioned has any interest in the Bid/Contract to which the work pertains; that this Bid is made without connection or arrangement with any other person, company, or parties making a bid and that the Bid is in all respects fair and made in good faith without collusion or fraud.

The full names and addresses of parties interested in this Bid as principals are as follows:

Name: Katrina Frischholz	Name:
Address: 1324 NW 29 ST	Address:
City/State/Zip: Miami, FL 33142	City/State/Zip:

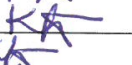
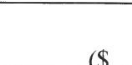
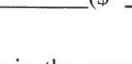
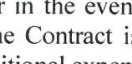
Bidder understands that the Owner reserves the right to reject all Bids and to waive any informality in bidding. Bidder agrees that the Owner may reduce or delete any work items as deemed necessary. Such reduction or deletion of work items shall not constitute a basis for withdrawal of this bid.

The Bidder agrees that the Bid shall be good and may not be withdrawn for a period of **ninety (90) calendar days** after Bid Opening.

Bidder hereby acknowledges receipt of the following Addenda:

ADDENDUM ACKNOWLEDGEMENT

ADDENDUM DATE SIGNATURE OF PERSON SIGNING BID

1.	1	11/04/2022	
2.	2	11/04/2022	
3.	3	11/04/2022	
4.	4	11/09/22	
	5	11/07/22	
	6	11/08/22	
	7	11/09/22	
	8	11/10/22	

The Bid Security attached in the sum of _____ 5%

_____ (\$ _____) **5% of Bid Price**

is to become the property of the Owner in the event the required Bonds, Insurance and other requested documentation are not provided, and the Contract is not executed within the time above set forth, as liquidated damages for the delay and additional expenses to the Owner caused thereby.

SIGNATURE OF BIDDER FORM**BID NO. ITB 22-12****Built-Out Improvements for The Police Department**

This form must be signed in the presence of a Notary Public or other officer authorized to administer oaths and submitted with the bid package on the specified bid opening date. The undersigned bidder certifies that this bid package is submitted in accordance with the specifications in its entirety and with full understanding of the conditions governing this bid. *Bidder must submit proof that their firm name is registered with their State of origin.

SIGNATURE OF BIDDER

If an Individual: _____ / _____, doing business
Signature Print Name
as _____

If a Partnership: _____
by: _____ / _____,
General Partner's Signature Print Name

If a Corporation: _____
Waypoint Contracting, Inc.
Corporate Name
(a Florida Corporation)

by: [Signature] / Katrina Frischholz
Signature Print Name

Title: President
President or other Authorized Officer

Attest: [Signature] (SEAL)
Corporate Secretary

Business Address: 1324 NW 29 ST
Street Address (P.O. Box Address is not permitted)
Miami, FL 33142
Town, State, Zip

Telephone No. 786-608-1406 Fax No. _____

Email Address of Authorized Signature: kfrischholz@waypointci.com

Federal ID. No. 81-4602789

State of FL _____ Contractor Certification No.: GCG 1519415

Broward County Certificate of Competency No: _____

NOTE: All certifications/licenses shall be issued in the Bidder's name.

NOTARY: STATE OF: Florida COUNTY OF: Miami Dade

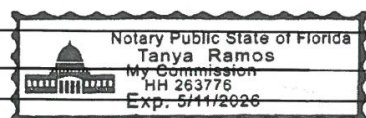
The foregoing instrument was acknowledged before me this 8 day of Nov. 20 22, by
Katrina Frischholz who is (who are) personally known to me or who has produced
_____ as identification.

NOTARY PUBLIC SIGNATURE: [Signature]

NOTARY NAME, PRINTED, TYPED OR STAMPED: _____

Commission Number: _____ My Commission Expires: _____

Page 19 of 89



**CERTIFICATE OF COMPLIANCE WITH
THE FLORIDA TRENCH SAFETY ACT**

**BID NO. ITB 22-12
Built-Out Improvements for The Police Department**

Bidder acknowledges that he is solely responsible for complying with the Florida Trench Safety Act (Act) and Occupational Safety and Health Administration's excavation safety standard 29 CFR 1926.650 (Subpart P as amended). Bidder further acknowledges that included in the various items of the proposal and in the Grand Total Base Bid Price are costs for complying with the Florida Trench Safety Act (90-96, Laws of Florida) effective October 1, 1990. The bidder further identifies the costs to be summarized below:

N/A				
Trench Safety Method (Description)	Units of Measure (LF,SY)	Unit (Quantity)	Unit Cost	Extended Cost
A. _____	_____	_____	_____	_____
B. _____	_____	_____	_____	_____
C. _____	_____	_____	_____	_____
D. _____	_____	_____	_____	_____

Failure to complete the above may result in the bid being declared non-responsive. The costs indicated above are provided to comply with the Act and shall not constitute grounds for any additional compensation to that listed for the separate line item of the Bid Form.

By: Waypoint Contracting, Inc.
Bidder

11/08/2022
Date

[Signature]
Authorized Signature

QUESTIONNAIRE

BID NO. ITB 22-12

The undersigned guarantees the truth and accuracy of all statements and answers herein contained. Failure to fully complete the questionnaire may result in your bid being considered non-responsive.

1. How many years has the bidder identified on Signature of Bidder page been in business?
 6 years.
2. What is the last project of this nature that you have completed? (Identify completion date)
 City of Doral Police Department

3. Have you ever failed to complete work awarded to you; if so, where, and why?
 No, we have never failed to complete work awarded to us.

4. Have you personally inspected the proposed work and have you a complete understanding and plan for its performance?
 Yes, our lead estimator inspected the work and we have a complete understanding and plan
 for its performance.

5. Will you subcontract any part of this work? If so, give details: Name of Sub Work to be Performed
 Yes, please see attached sublist.

6. What equipment do you own that is available for the work? (Attach additional listing if necessary.)

Name of Bidder: Waypoint Contracting, Inc.

QUESTIONNAIRE

7. What equipment will you purchase for the proposed work?

We will purchase whatever equipment is needed to perform the work.

8. What equipment will you rent for the proposed work?

We will rent whatever equipment is needed to perform the work.

9. Bidder to submit their Balance Sheet and Income Statement for their most recent year as an attachment to the questionnaire. Period reported on: Please see attached.

10. The Town will not award a bid to any bidder who cannot prove to the satisfaction of the Town that the Corporation/Partnership/Individual identified on the Signature of Bidder form has satisfactory written references for work similar to the work being bid upon.

References that are for work performed by a parent corporation or affiliated subsidiary will not be considered by the Town. L

The Town requires a minimum of three (3) satisfactory references for similar work for this Bid.

The Bidder shall be the Prime contractor for each reference and each reference shall be for the owner of the project. Similar work shall mean:

The Bidder shall have a minimum of three (3) satisfactory references showing that the Bidder's firm, with or without the use of subcontractors, has successfully completed at least three (3) projects. References shall be within the period of 4-1-2012 through the time of the bid opening.

Additional references may be submitted as an attachment.

A. Owner (Company/Entity Palm Beach County
Name): 2633 Vista Parkway
Address

Town, State, Zip: West Palm Beach, FL 33411

Project Manager of Firm: Anthony Longo Title: _____

Phone No.: _____ /Email: alongo@pbcgov.org

Project John Prince Park Completion Date of Project: 03/2019 - 1/2020
Title: _____ (Within period of 4-1-2012 through time of the bid opening)

Name of Bidder: Waypoint Contracting, Inc.

QUESTIONNAIRE

(References continued)

Summary of Project: Interior renovation of a 2,484 sqft community center which consisted of
structural demolition and rework of the space to provide improved ADA accessibility to the facility.
This included concrete footings, steel columns & beams. The scope also included new mechanical,
electrical, fire alarm, and plumbing to support the new architectural layout. New doors, drywall, floor
& wall tile, cabinets & counter tops, bathroom partitions & accessories, and paint were also furnished
an installed

B. Owner (Company/Entity Name): Town of Medley
Address 10601 NW 105 Way
Town, State, Zip: Medley, FL 33178
Project Manager of Firm: Jose Lopez Title: Director of Environmental Engineering
Phone No.: 954-260-5373 /Email: jlopez@bermelloajamil.com
Project Title: MEDLEY LAKESDIE COMMUNITY Completion Date of Project: 12/2020 - 05/2021
CENTER (Within period of 4-1-2012 through time of the bid opening)

Summary of Project: complete interior renovation of an approximately 7,000 square-foot community center. The
scope of work included interior demolition, installation of storefront systems, removal of
exterior openings, installation of mill-work, installation of new interior finishes, and
modification of existing mechanical, electrical, plumbing and fire alarm.

C. Owner (Company/Entity Name): Shecter & Everett Interior Renovation
Address: 4531 Ponce de Leon Blvd.
Town, State, Zip: Coral Gables, FL 33134
Project Manager of Firm: Philip Schecter Title: Owner
Phone No.: 305-332-4157 /Email: _____
Project Title: SHECTER & EVERETT INTERIOR Completion Date of Project: 05/08/2020 - 10/03/2020
RENOVATION (Within period of 4-1-2013 through time of the bid opening)

Name of Bidder: Waypoint Contracting, Inc.

QUESTIONNAIRE

(References continued)

Summary of Project: complete interior renovation of the office space. The renovation included: New HVAC duct system, installation of new duct work to provide air into each office space. Installation of new electrical panel, inverters, motions sensors, connect tracks, new lights fixtures installation, conduits ~~for low voltage and electrical system~~. Installation of two new bathrooms. New carriers, toilets, urinals, 2 ADA bathrooms, water fountain, water heater, janitor room with a mop sink. Installation of new water lines, connection of new waste pipes into building's main waste line. Installation of new flooring tiles, new bathroom partitions, millwork, countertops. Installation of new flooring, new baseboard, new wall partitions, installation of glass walls and windows. Installation of new door frames and doors. Installation of new Fire Alarm fixtures integrate new and existing devices, installation and relocation of new and existing Fire Alarm sprinklers head and system. Installation of new Acoustical Ceiling Tile in each room.

11. State the true, exact, correct, and complete name of the partnership, corporation, or trade names under which you do business, and the address of the place of business. (If a corporation, state the name of the President and Secretary. If a partnership, state the names of all general partners. If a fictitious/trade name, state the names of the individuals who do business under the fictitious/trade name attach compliance with the fictitious name statute. It is absolutely necessary that this information be furnished.)

Waypoint Contracting, Inc.

Correct Name of Bidder

(Correct Name of Bidder shall also appear on Signature of Bidder Form)

- (a) The address of the principal place of business:

1324 NW 29 ST Miami, FL 33142

- (b) The names of the corporate officers, or general partners, or individuals doing business under a fictitious trade name, are as follows:

Eddy Gonzalez

Jorge Lopez

Waypoint Contracting, Inc.

Bidder Name

QUESTIONNAIRE

12. Declaration of Work Components Schedule

Minimum of 20% of work to be completed by bidder identified on Signature of Bidder Form.
(Mobilization, administration, overhead and profit may not be included in the work components)

Work Components that make up the above minimum are as follows:

demolition

Miscellaneous concrete work

installation of doors & hardware

general cleanup & final clean

painting

Work Components that will be provided by subcontractors are as follows:

electrical

HVAC

plumbing

drywall

glazing

cabinetry

Name of Bidder: Waypoint Contracting, Inc.

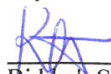
DRUG-FREE WORKPLACE FORM

**BID NO. ITB 22-12
Built-Out Improvements for The Police Department**

The undersigned vendor in accordance with Florida Statute 287.087 hereby certifies that
Waypoint Contracting, Inc. does:
(Name of Business)

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community by, any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.



Bidder's Signature

11/08/2022

Date

BID BOND

**BID NO. ITB 22-12
Built-Out Improvements for The Police Department**

KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned:

Waypoint Contracting, Inc. , as Principal and
(Name of Bidder)

FCCI Insurance Company , as Surety, are
(Name of Surety)

hereby held and firmly bound unto the Town of Pembroke Park, Florida, as Obligee, in the sum of:

Dollars (\$) *****5%*****) / 5% of Bid Price

as liquidated damages for payment of which, well and truly to be made, we hereby jointly and severally bind ourselves, our heirs, executors, administrators, successors, and assigns.

The condition of this obligation is such that whereas the principal has submitted to the Town of Pembroke Park a certain Bid attached hereto and made a part hereof, to enter into a contract in writing, hereinafter referenced to as the **BID NO. ITB 22-12 for Built-Out Improvements for The Police Department**

NOW THEREFORE,

- a. If said Bid shall be rejected or withdrawn as provided in the Invitation to Bid and Instructions to Bidders attached hereto or, in the alternative,
- b. If said Bid shall be accepted and the Principal shall duly execute and deliver the Form of Contract attached hereto and shall furnish all insurance requirements, the specified bond for the faithful performance of the Contract and for the payment of labor and materials furnished for the performance of the Contract, then this obligation shall be void, otherwise it shall remain in full force and effect, it being expressly understood and agreed that the liability of the Surety for any and all claims hereunder in no event shall exceed the amount of this obligation.

The Surety, for value received, hereby agrees that the obligations of said Surety and its bond shall be in no way impaired or affected by any extensions of the time within which such Bid may be accepted and said Surety does hereby waive notice of any such extensions.

IN WITNESS WHEREOF, the parties hereto have duly executed this bond on the

8th day of November, 20 22.

PRINCIPAL: Waypoint Contracting, Inc.

By: [Signature] _____
Signature (Seal)

Name: Katrina Frischholz

Title: president

Address: 2470 NW 102nd Place, Suite 203

Doral, FL 33172

Telephone: 786-608-1406

SURETY: FCCI Insurance Company



By: [Signature] _____
(Seal) Signature

Name: Michael A. Bonet

Title: Attorney-In-Fact

Address: 6300 University Parkway

Sarasota, FL 34240

WITNESS:

Sealed and delivered in the presence of:

[Signature]

Genesis Ferrian



GENERAL POWER OF ATTORNEY

Know all men by these presents: That the FCCI Insurance Company, a Corporation organized and existing under the laws of the State of Florida (the "Corporation") does make, constitute and appoint:

Roy V. Fabry; Michael A. Bonet

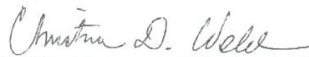
Each, its true and lawful Attorney-In-Fact, to make, execute, seal and deliver, for and on its behalf as surety, and as its act and deed in all bonds and undertakings provided that no bond or undertaking or contract of suretyship executed under this authority shall exceed the sum of (not to exceed \$10,000,000.00): **\$10,000,000.00**

This Power of Attorney is made and executed by authority of a Resolution adopted by the Board of Directors. That resolution also authorized any further action by the officers of the Company necessary to effect such transaction.

The signatures below and the seal of the Corporation may be affixed by facsimile, and any such facsimile signatures or facsimile seal shall be binding upon the Corporation when so affixed and in the future with regard to any bond, undertaking or contract of surety to which it is attached.

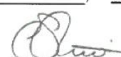
In witness whereof, the FCCI Insurance Company has caused these presents to be signed by its duly authorized officers and its corporate Seal to be hereunto affixed, this 23rd day of July, 2020.

Attest:



Christina D. Welch, President
FCCI Insurance Company





Christopher Shoucair,
EVP, CFO, Treasurer, Secretary
FCCI Insurance Company

State of Florida
County of Sarasota

Before me this day personally appeared Christina D. Welch, who is personally known to me and who executed the foregoing document for the purposes expressed therein.

My commission expires: 2/27/2023





Notary Public

State of Florida
County of Sarasota

Before me this day personally appeared Christina D. Welch, who is personally known to me and who executed the foregoing document for the purposes expressed therein.

My commission expires: 2/27/2023





Notary Public

CERTIFICATE

I, the undersigned Secretary of FCCI Insurance Company, a Florida Corporation, DO HEREBY CERTIFY that the foregoing Power of Attorney remains in full force and has not been revoked; and furthermore that the February 27, 2020 Resolution of the Board of Directors, referenced in said Power of Attorney, is now in force.



Dated this 8th day of November, 2022



Christopher Shoucair, EVP, CFO, Treasurer, Secretary
FCCI Insurance Company

1-IONA-3592-NA-04, 7/2020

CERTIFICATION OF FISCAL YEAR 2021-2022 RESTRICTIONS ON THE AWARD OF CERTAIN CONTRACTS AND SUB-CONTRACTS TO FOREIGN COUNTRIES

This certification is to verify that the offeror 1) is not a contractor of a foreign country included on the list of countries that discriminate against U.S. firms published by the U.S. Trade Representative (USTR); 2) has not or will not enter into any subcontract with a subcontractor or a foreign country included on the USTR list, and 3) will not provide any product of a country included on the USTR list. These prohibitions also apply to certain products used in these activities, such as affixed equipment, electronics, utilities, and instruments.

Grantees or subgrantees recipients entering into contract for construction, alteration, or repair of any public building or public work project subject to the prohibitions described in this Notice shall include the following provision in all such contracts:

Restriction on Public Building and Public Works Projects.

Definitions

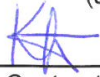
"Component" as used in this clause, means those articles, materials, and supplies incorporated directly into the product.

"Product", as used in this clause, means construction materials - i.e., articles, materials, and supplies brought to the construction site for incorporation into the public works project, including permanently affixed equipment, instruments, utilities, electronic or other devices, but not including vehicles or construction equipment. In determining the origin of a product BROWARD COUNTY will consider a product as product as produced in a foreign country if it has been assembled or manufactured in the foreign country, or if the cost of the components mine, produced, or manufactured in the foreign country exceed 50 percent of the cost of all its components.

"Contractor or subcontractor of a foreign country", as used in this clause, means any contractor or subcontractor that is a citizen or national of a foreign country or is controlled directly or indirectly by citizens or nationals of a foreign country. A contractor or subcontractor shall be considered to be a citizen or national of a foreign country, or controlled directly or indirectly by citizens or nationals of a foreign country:

1. If 50 percent or more of the contractor or subcontractor is owned by a citizen or national of the foreign country.
2. If the title of 50 percent or more of the stock of the contractor or subcontractor is held subject to trust or fiduciary obligation in favor of citizens or nationals of the foreign country.
3. If 50 percent or more of the voting power in the Contractor or subcontractor is vested in or exercisable on behalf of a citizen or national of the foreign country.
4. In the case or partnership, if any general partner is a citizen of the foreign country;

5. In the case of a corporation, if its president or other chief executive officer or the chairman or its board of directors is a citizen of the foreign country or the majority of any number of its directors necessary to constitute a quorum are citizen of the foreign country or the corporation is organized under the laws of the foreign country or any subdivision, territory, or possession thereof; or
6. In the case of a contractor or subcontractor who is a joint venture, if any participation firm is a citizen or national of a foreign country or meets any of the criteria in subparagraphs (a) (1) through (5) of this clause.



Contractor Signature

11/08/2022

Date

(a) Restrictions

The Contractor shall not (1) knowingly enter into any subcontract under this contract with a subcontractor of a foreign country included on the list of countries that discriminate against U.S. firms published by the United States Trade Representation (See Paragraph (c) of this clause), or (2) supply any product under this contract of a country included on the list of foreign countries that discriminate against U.S. firms published by the USTR.

(b) USTR List

The USTR published a list in the Federal Register in accordance with section 109(c) of publication L 100-202 where countries can be added or deleted.

(c) Certification

The Contractor may rely upon the certification of a prospective subcontractor that is not a subcontractor of a foreign country included on the list of countries that discriminate against U.S. firms published by the USTR and that products supplied by such subcontractor for use on the Federal public works project under this contract are not products of a foreign country included on the list of foreign countries that discriminate against U.S. firms published by the USTR, unless such Contractor has knowledge that the certification is erroneous.

(d) Subcontracts

The Contractor shall incorporate this clause, modified only for the purpose of properly identifying the parties, in all subcontracts. This paragraph (e) shall also be incorporated in all subcontracts.

For additional information see Federal Register Vol. 53, No. 53, No. 116, Pages 22569-22573.

CERTIFICATION OF BIDDER REGARDING EQUAL EMPLOYMENT OPPORTUNITY

This certification is required pursuant to Executive Order 11246 (30 F.R. 12319-25). The implementing rules and regulations provide that any bids or prospective contractor, or any of their proposed subcontractors, should state as an initial part of the bid or negotiations of the contract whether he has participated in any previous contract or subcontract subject to the equal opportunity clause; and, if so, whether it has filed all compliance reports due under applicable instructions.

Where the Certification indicates that the apparent successful bidder has not filed a compliance report due under applicable instructions, bidder shall submit a compliance report prior to award. NO CONTRACT SHALL BE AWARDED UNLESS SUCH REPORT IS SUBMITTED.

CERTIFICATION BY BIDDER

BIDDER'S NAME: Waypoint Contracting, INC.

ADDRESS: 1324 NW 29 ST Miami, FL 33142

1. Bidder has participated in a previous contract or subcontract subject to the Equal Opportunity Clause. Yes X No _____
2. Compliance reports were required to be filed in connection with such contract or subcontract. Yes X No _____
3. Bidder has filed all compliance reports due under applicable instructions, including SF. 100. Yes X No _____

If answer to item 3 is "No", please explain in detail on reverse side of this certification.

**CERTIFICATION BY PROPOSED SUBCONTRACTOR REGARDING
EQUAL EMPLOYMENT OPPORTUNITY**

Waypoint Contracting, Inc.

Name of Prime Contractor

ITB 22-12
built-out improvements for
the police department

Project No. /Project Name

This certification is required pursuant to Executive Order 11246 (30 F.R. 12319-25). The implementing rules and regulations provide that any bids of prospective contractor, or any of their proposed subcontractors, should state as an initial part of the bid or negotiations of the contract whether he has participated in any previous contract or subcontract subject to the equal opportunity clause; and, if so, whether it has filed all compliance reports due under applicable instructions.

Where the Certification indicates that the apparent successful bidder has not filed a compliance report due under applicable instructions, bidder shall submit a compliance report prior to award. NO CONTRACT SHALL BE AWARDED UNLESS SUCH REPORT IS SUBMITTED.

SUBCONTRACTOR'S CERTIFICATION

SUBCONTRACTOR'S NAME: _____

ADDRESS: _____

1. Bidder has participated in a previous contract or subcontract subject to the Equal Opportunity Clause. Yes _____ No _____
2. Compliance reports were required to be filed in connection with such contract or subcontract. Yes _____ No _____
3. Bidder has filed all compliance reports due under applicable instructions, including SF. 100. Yes _____ No _____

If answer to any item is "No", please explain in detail below or attach a piece of paper if needed.

Certification – The information above is true and complete to the best of my knowledge and belief.

Print Name

Signature

Date

**NOTICE TO PROSPECTIVE SUBCONTRACTORS OF REQUIREMENT
FOR CERTIFICATIONS OF NONSEGREGATED FACILITIES**

- a. Certification of Nonsegregated Facilities, as required by the May 1967, order (32 F.R. 7439, May 19, 1967) on Elimination of Segregated Facilities by the Secretary of Labor, must be submitted prior to the award of a federally assisted Construction Contract exceeding \$10,000.00 which is not exempt from the provisions of the Equal Opportunity Clause.
- b. CONTRACTORS receiving subcontract awards exceeding \$10,000.00 which are not exempt from the provision of the Equal Opportunity Clause will be required to provide for the forwarding of this notice to prospective subcontractors for supplies and construction contracts where the subcontracts exceed \$10,000.00 and are not exempt from the provisions of the Equal Opportunity Clause.
- c. A Certification for regarding Equal Employment Opportunity is also enclosed with the Bid Proposal Form and should be submitted by the CONTRACTOR with his bid but must be submitted prior to award.
- d. The Notice to Labor Unions on the following page shall be forwarded by the CONTRACTOR in accordance with Paragraph 3 of Nondiscrimination Provisions to be included in Federally Assisted Construction Contracts.

**NOTICE TO PROSPECTIVE SUBCONTRACTORS OF REQUIREMENTS FOR
CERTIFICATION OF NON-SEGREGATED FACILITIES**

A Certification of Nonsegregated Facilities, as required by the May 9, 1967, Order (32 7439 May 19, 1967) on Elimination of Segregated Facilities by the Secretary of Labor must be submitted prior to the award of a subcontract exceeding \$10,000.00 which is not exempt from the provisions of the Equal Opportunity Clause. The Certification may be submitted either for each subcontractor or for all subcontracts during a period (i.e., quarterly, semiannually, or annually).

NOTE: The penalty for making false statements in offers is prescribed in 18 U.S.C. 1001.

DATE 11/08/2022



Signature of Bid
Prospective Contractor

1324 NW 29 ST Miami, FL 33142

ADDRESS (including zip code)

NOTICE TO LABOR UNIONS OR OTHER ORGANIZATIONS OF WORKERS
NONDISCRIMINATION IN EMPLOYMENT

TO: Town of Pembroke Park
(Name of Union or Organization of Workers)

The undersigned currently holds contract(s) with

Waypoint Contracting, Inc.

(Name of Applicant)

Involving funds or credit of the U.S. Government of (a) subcontract (s) with prime contractor holding such contract(s).

You are advised that under the provisions of the above contract(s) or subcontract(s) and in accordance with Executive Order 11246, dated September 4, 1965, the undersigned is obligated not to discriminate against any employee or applicant for employment because of race, color, creed, or national origin. This obligation not to discriminate includes, but is not limited to the following:

HIRING, PLACEMENT, UPGRADING, TRANSFER OR DEMOTION,
RECRUITMENT, ADVERTISING OR SOLICITATION FOR EMPLOYMENT
TRAINING DURING EMPLOYMENT, RATES OF PAY OR OTHER FORMS OF
COMPENSATION, SELECTION FOR TRAINING INCLUDING APPRENTICESHIP,
LAYOFF OR TERMINATION.

This notice is furnished to you pursuant to the provisions of the above contract(s) and Executive Order 11246.

Copies of this notice will be posted by the undersigned in conspicuous places available to employees or applicants for employment.



Waypoint Contracting, Inc.
(Contractor or Subcontractor)

11/08/2022
(Date)

**Certification Regarding
Debarment, Suspension,
And Other Responsibility Matters
Primary Covered Transactions**

- (1) The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:
- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency.
 - (b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
 - (d) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default.
- (2) Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Katrina Frischholz 
Name

BUILT OUT IMPROVEMENT FOR THE POLICE
DEPARTMENT
Project Name

President
Title
Waypoint Contracting, Inc.
Firm

BID NO. ITB 22-12
Project Number

1324 NW 29 St
Street Address
Miami, FL 33142
City, State, Zip

**Certification Regarding
Debarment, Suspension, Ineligibility
And Voluntary Exclusion**

Lower Tier Covered Transactions

- (1) The prospective lower tier participant certifies, by submission of this document, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective lower tier participant is unable to certify to the above statement, the prospective participant shall attach an explanation to this form.

Katrina Frischholz
Name

TOWN OF PEMBROKE PARK
Local Government

President
Title

BID NO. ITB 22-12
CDBG Contract Number

Waypoint Contracting, Inc.
Firm

1324 NW 29 St
Street Address

Miami, FL 33142
City, State, Zip

11/08/2022
Date



Ron DeSantis, Governor

Melanie S. Griffin, Secretary



STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

CONSTRUCTION INDUSTRY LICENSING BOARD

THE GENERAL CONTRACTOR HEREIN IS CERTIFIED UNDER THE
PROVISIONS OF CHAPTER 489, FLORIDA STATUTES

LOPEZ, JORGE LUIS

WAYPOINT CONTRACTING INC
P.O. Box 558472
MIAMI FL 33255

LICENSE NUMBER: CGC1519415

EXPIRATION DATE: AUGUST 31, 2024

Always verify licenses online at MyFloridaLicense.com



Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
6/29/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER RSC Insurance Brokerage, Inc. 9350 S Dixie Hwy Suite 1400 Miami FL 33156		CONTACT NAME: PHONE (A/C, No, Ext): (305) 446-2271 FAX (A/C, No): E-MAIL ADDRESS: MIA-Certificates@risk-strategies.com	
INSURED Waypoint Contracting, Inc. 7955 NW 12th Street, Suite 400 Doral FL 33126		INSURER(S) AFFORDING COVERAGE INSURER A: Monroe Guaranty Ins Co NAIC # 32506 INSURER B: FCCI Insurance Co 10178 INSURER C: National Trust Insurance Co 20141 INSURER D: INSURER E: INSURER F:	

COVERAGES

CERTIFICATE NUMBER: CL2262982836

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY			GL100046991-04	6/30/2022	6/30/2023	EACH OCCURRENCE \$ 1,000,000
	☐ CLAIMS-MADE ☒ OCCUR		DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000				
			MED EXP (Any one person) \$ 10,000				
			PERSONAL & ADV INJURY \$ 1,000,000				
			GENERAL AGGREGATE \$ 2,000,000				
	GEN'L AGGREGATE LIMIT APPLIES PER:						PRODUCTS - COMP/OP AGG \$ 2,000,000
	☐ POLICY ☒ PRO-JECT ☐ LOC						
	OTHER:						
B	AUTOMOBILE LIABILITY			CA100015294-05	6/30/2022	6/30/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	☒ ANY AUTO		BODILY INJURY (Per person) \$				
	☐ ALL OWNED AUTOS	☐ SCHEDULED AUTOS	BODILY INJURY (Per accident) \$				
	☒ HIRED AUTOS	☒ NON-OWNED AUTOS	PROPERTY DAMAGE (Per accident) \$				
C	☒ UMBRELLA LIAB ☒ OCCUR			UMB100025766-04	6/30/2022	6/30/2023	EACH OCCURRENCE \$ 3,000,000
	☐ EXCESS LIAB ☐ CLAIMS-MADE		AGGREGATE \$ 3,000,000				
	DED ☒ RETENTION \$ 10,000						
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			WC0100070963-02	6/30/2022	6/30/2023	☒ PER STATUTE ☐ OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	☐ Y/N ☐ N/A	E.L. EACH ACCIDENT \$ 1,000,000				
	If yes, describe under DESCRIPTION OF OPERATIONS below		E.L. DISEASE - EA EMPLOYEE \$ 1,000,000				
			E.L. DISEASE - POLICY LIMIT \$ 1,000,000				

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

Proof of Insurance Only

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

R Ins. Brokerage/ALRL

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ACORD 25 (2014/01)
INS025 (201401)

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2022 FLORIDA PROFIT CORPORATION AMENDED ANNUAL REPORT

DOCUMENT# P16000094860

Entity Name: WAYPOINT CONTRACTING INC

Current Principal Place of Business:

1324 NW 29TH STREET
MIAMI, FL 33142

Current Mailing Address:

P.O BOX 558482
MIAMI, FL 33255 US

FEI Number: 81-4602789

Certificate of Status Desired: No

Name and Address of Current Registered Agent:

WAYPOINT CONTRACTING, INC.
1324 NW 29TH STREET
MIAMI, FL 33124 US

The above named entity submits this statement for the purpose of changing its registered office or registered agent, or both, in the State of Florida.

SIGNATURE: JORGE LOPEZ

07/26/2022

Electronic Signature of Registered Agent

Date

Officer/Director Detail :

Title VP

Name LOPEZ, JORGE L

Address PO BOX 558482

City-State-Zip: MIAMI FL 33255

I hereby certify that the information indicated on this report or supplemental report is true and accurate and that my electronic signature shall have the same legal effect as if made under oath; that I am an officer or director of the corporation or the receiver or trustee empowered to execute this report as required by Chapter 607, Florida Statutes; and that my name appears above, or on an attachment with all other like empowered.

SIGNATURE: JORGE LOPEZ

VP

07/26/2022

Electronic Signature of Signing Officer/Director Detail

Date

7217886

**MIAMI-DADE COUNTY - STATE OF FLORIDA
LOCAL BUSINESS TAX
2022 - 2023 APPLICATION**

N/A September 29, 2022

RENEWAL
RECEIPT: 7502155
STATE # CGC1519415

DBA/BUSINESS NAME:
WAYPOINT CONTRACTING INC

BUSINESS LOCATION:
1324 NW 29TH ST
MIAMI, FL 33142-6620

OWNER/CORP.
WAYPOINT CONTRACTING INC
C/O JORGE LUIS LOPEZ PRES
PHONE # 786-608-1406

PO BOX 420008
MIAMI, FL 33242-0008

NAICS CODE: 2389

Print Blocking Flags:

Add'l Doc Description: State/County License or Certificate

BUS. COMMENCEMENT DATE: 02/03/2017	
SEC	TYPE OF BUSINESS
BLDG1	GENERAL BUILDING CONTRACTOR
2	

APPLICATION DETAILS	
FEE	AMOUNT
Receipt Fee	30.00
UMSA Fee	0.00
Beacon Council Fee	15.00
Bingo Permit Fee	0.00
Nightclub Permit Fee	0.00
Multi-Municipal Contractor Fee	0.00
Restricted Contractor Fee	0.00
Library Fee	0.00
Transfer Fee	0.00
Doing Business without a License Penalty	0.00
Late Penalty	0.00
Collection Cost	0.00
NSF Fee	0.00
Prior Years Due	0.00
Amount Recently Paid	- 45.00
TOTAL AMOUNT DUE:	0.00

If no longer in business, please notify us in writing.

Review and correct the information shown on this application.

A 25% penalty will be assessed to anyone found operating without a paid local business tax, in addition to any other penalty provided by local ordinance (Sec 8A-176(2)).

A Certificate of Use and/or City Business Tax Receipt may also be required.

To pay online go to <https://miamidade.county-taxes.com>

To pay by mail, make check payable to:

Miami-Dade County Tax Collector

Business Tax

200 NW 2nd Avenue, 3rd Floor

Miami FL 33128

To pay in person go to:

200 NW 2nd Avenue, 1st Floor

(305) 270-4949

local.businessstax@miamidade.gov

A service fee of not less than \$25.00 up to a minimum of 5% will be charged for all returned checks.

↑ RETAIN FOR YOUR RECORDS ↑

**MIAMI-DADE COUNTY -
STATE OF FLORIDA
LOCAL BUSINESS TAX
2022 - 2023 APPLICATION**

7217886

BUSINESS LOCATION:
1324 NW 29TH ST
MIAMI, FL 33142-6620

OWNER/CORP.
WAYPOINT CONTRACTING INC
C/O JORGE LUIS LOPEZ PRES

WAYPOINT CONTRACTING INC
C/O JORGE LUIS LOPEZ QUALIFIER
PO BOX 420008
MIAMI, FL 33242-0008

Scan to pay



BUS. COMMENCEMENT DATE:02/03/2017
SEC **TYPE OF BUSINESS**
 BLDG1 GENERAL BUILDING CONTRACTOR
 2

APPLICATION IS HEREBY MADE FOR A LOCAL BUSINESS TAX RECEIPT OR PERMIT FOR THE BUSINESS PROFESSION OR OCCUPATION DESCRIBED HEREON. I SWEAR THAT THE INFORMATION IS TRUE AND CORRECT.

SIGNATURE REQUIRED SEE INSTRUCTIONS ABOVE
Please pay only one amount. The amounts due after Sept 30th include penalties per FS 205.053.

<i>If Received By</i>	Sep 30, 2022	Oct 31, 2022	Nov 30, 2022	Dec 31, 2022
<i>Please Pay</i>	\$0.00	\$0.00	\$0.00	\$0.00

[illegible]



JOHN PRINCE PARK FOUNTAINS ACCESSIBILITY RENOVATIONS

Palm Beach County, FL



RENOVATION



GOVERNMENT/
MUNICIPAL

Total Contract Value:
\$472,511.46

Original Contract Amount:
\$350,291.00

Start / End Dates:
03/2019 - 1/2020

Client Contact:
Anthony Longo
2633 Vista Parkway
West Palm Beach, FL 33411
alongo@pbcgov.org
Architect:
Colome & Associates
561-833-9147



Waypoint was responsible for Interior renovation of a 2,484 sqft community center which consisted of structural demolition and rework of the space to provide improved ADA accessibility to the facility. This included concrete footings, steel columns & beams. The scope also included new mechanical, electrical, fire alarm, and plumbing to support the new architectural layout. New doors, drywall, floor & wall tile, cabinets & counter tops, bathroom partitions & accessories, and paint were also furnished and installed.





MEDLEY LAKESDIE COMMUNITY CENTER
Medley, FL



RENOVATION



GOVERNMENT/
MUNICIPAL



FACILITY IN
OPERATION

Total Contract Value:
\$287,790.53

Start / End Dates:
12/2020 - 05/2021

Client Contact:
Jose Lopez
Town of Medley
10601 NW 105 Way
Medley, FL 33178
954-260-5373
Architect:
Red Design Group
305-392-0024



Waypoint was awarded this best value contract. The project was a complete interior renovation of an approximately 7,000 square-foot community center that serves local families. Waypoint was responsible for all construction related activities throughout the course of this project including bidding, scheduling, permitting, construction, and closeout. This project was completed safely, with no reported injuries.

The scope of work includes:

- Select interior demolition
- Removal of exterior openings
- Installation of storefront systems
- Modification of existing mechanical, electrical, plumbing, and fire alarm systems
- Installation of millwork
- Installation of new interior finishes





S&E | SHECHTER
& EVERETT, LLP
FORENSIC ACCOUNTANTS & CONSULTANTS

SHECHTER & EVERETT INTERIOR RENOVATION

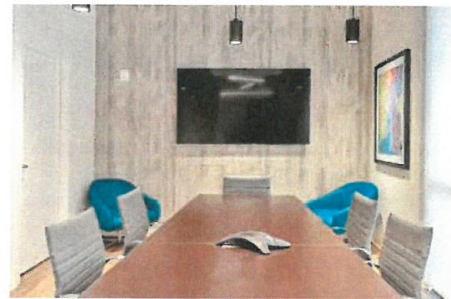
Coral Gables, FL



Total Contract Value:
\$815,345.84

Start / End Dates:
05/08/2020 - 10/03/2020

Client Contact:
Philip Shechter
4531 Ponce de Leon Blvd.
Coral Gables, Florida 33134
305-332-4157



Waypoint Contracting, Inc., was selected for the complete interior renovation of the office space. The renovation included:

- New HVAC duct system, installation of new duct work to provide air into each office space.
- Installation of new electrical panel, inverters, motions sensors, connect tracks, new lights fixtures installation, conduits for low voltage and electrical system.
- Installation of two new bathrooms. New carriers, toilets, urinals, 2 ADA bathrooms, water fountain, water heater, janitor room with a mop sink.
- Installation of new water lines, connection of new waste pipes into building's main waste line.
- Installation of new flooring tiles, new bathroom partitions, millwork, countertops.
- Installation of new flooring, new baseboard, new wall partitions, installation of glass walls and windows.
- Installation of new door frames and doors. Installation of new Fire Alarm fixtures integrate new and existing devices, installation and relocation of new and existing Fire Alarm sprinklers head and system.
- Installation of new Acoustical Ceiling Tile in each room.



SUNNY LAKES PARK COMMUNITY CENTER RENOVATIONS

Town Of Davie, FL.



RENOVATION



GOVERNMENT/
MUNICIPAL



PARK

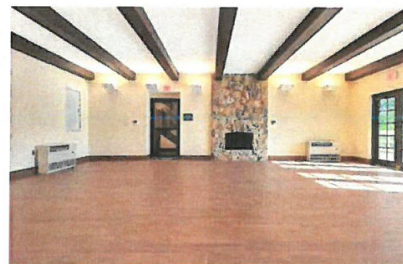
Total Contract
Value: \$1,159,945.86

Original Contract
Value: \$1,068,191.91

Start / End Dates:
03/2020 - 06/2020

Client Contact:
Gerardo Diaz
6591 Orange Drive,
Town of Davie, FL 33314
954-355-8814
gerardo_diaz@davie-fl.gov

Architect:
CPZ Architects
954-792-8525



Waypoint Contracting, Inc., was selected by the Town of Davie for the Interior Renovation of the Community Center. Waypoint was responsible for the demolition of the existing interior of the building which was remodeled and exterior repairs.

The scope of this project included:

- Replacement of overhang ceiling and roof downspouts .
- Installation of new Awning.
- Installation of Exterior Impact Doors/ French Doors.
- Fencing and Gates installed.
- Landscaping work including sod and plants.
- New ramp and sidewalk including railing at ramp area.
- Installation of Shutters.
- Stucco Repairs.
- Renovation of the electrical, mechanical and plumbing system.
- Complete new fixtures, units, and system was replaced.
- New Fire Alarm System installed.
- Complete renovation of finishes including flooring, drywall, ceiling, painting, blinds, fire extinguishers, new doors and frames, windows, window sills, kitchen millwork and bathrooms.
- New railings installed at balconies and stairways.
- Re Paint of the Exterior of Building.
- Deck repairs completed: installation of structural members and replacement of deck boards.



RFI #001

Town of Pembroke Park Police Department Offices Renovations

CIP Project # ITB 2022-12

November 4, 2022

Mr. Limreal Blanc, Estimator.
Waypoint Contracting, Inc.
PO Box 558482
Miami, FL 33255

Mr. Blanc,

At this time, I would like to respond to the above RFI's as follows:

Reference: Attached request.

Q1. Can the City please provide the name and contact for the Fire Alarm Contractor who currently services the building?

City Fire

City Fire, Inc.

Mr. Darrel Feeley

5708 SW 25th Street

Hollywood, FL 33023

954-987-1338 (Main

954-651-5893 (Cell)

Q2. The plumbing sheets PI / P2 does not have any plumbing fixture schedule. Can the Town/architect please provide the model number and manufactures brands for the plumbing fixtures?

Plumbing fixture schedule is shown on attached sheet P-2.

Q3. General Note 11 & Specific Note # 4 on sheet A1.0 Calls for Fire Sprinkler shop drawings to be prepared and included in the GC Contract. Please advise whether this builds out will require a Fire sprinkler System?. If yes can the Town, please provide the necessary flow test calculations and water pressure for the design on the Fire Sprinkler System?

The note on A1.0 was incorrect. There is no fire sprinkler system on the project. The note has been removed.

Q4. Can the Town please advise whether it is the responsibility of the General contractor to cover the construction permit cost.? Refer general notes #2 on sheet A1.0.

The town will cover the associated permit fees for this construction work; the contractor will pay any required Broward County Fees, and the town will reimburse.

Q5. The plans call for the Window System type B at the front desk. Is it the intention of the Town / Architect to have this Glass system a Bullet Proof system ? If yes, please provide a

ballistic or attack rating in order to accurately quote". Also require is the size and specifications of the pass thru drawer and tray.
The pass thru drawer and window type B are to be level 3 bullet resistant. Notes were added on sheet A4.0 and A5.2.

Proposed Solution- See attached Documents / Plans

Miguel A. Nunez, MPA, CBO, CFM
Building Official

Cc: Juan C. Jimenez, Town Manager
Lucie Manzerolle, Building Manager
Jorge Cervantes, Project Manager (CGA and associates)
File



RFI #002

Town of Pembroke Park Police Department Offices Renovations

CIP Project # ITB 2022-12

November 7, 2022

Mr. Christian Del Castillo, Assistant Estimator.
Vercetti Enterprises
7296 SW 48th Street
Miami, FL 33155

Mr. Del Castillo,

At this time, I would like to respond to the above RFI's as follows:

Q1. The elevations of the showers do not match the specification selected. The sizes are different.
Please clarify which is correct.

The showers are 3' x 3' as shown on the floorplan. Elevation 6/A4.0 is correct. Elevation 5/A4.0 shows the sidewall of the shower room and the entire wall is to be tiled as shown.

Q2. The notes of the shower pans do not match the elevations or the drawings. Please clarify which is correct.

Provide Freedom Showers Accessibility Professionals Acrylic Barrier Free Shower Pan 36" x 36" Model APA3636BFPAN. See attachment. Location of note on drawings was corrected.

Q3. No specification given on WB-2. Please provide.

The wall base in the shower room is listed with the PT1 floor spec. It is 3" x 18" bullnose top end edge Atlas Concorde Fray Pearl Matte Finish. Finish Schedule was corrected.

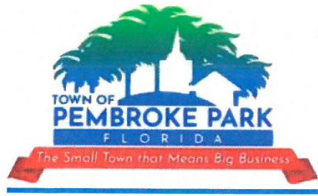
Q4. Waterproofing of the showers. Can the architect please clarify

Sidewalls and floor of shower stall shall be coated with liquid-applied Red Gard Waterproofing prior to application of tile.

Proposed Solution- See attached Drawings.

Miguel A. Nunez, MPA, CBO, CFM
Building Official

Cc: Juan C. Jimenez, Town Manager
Lucie Manzerolle, Building Manager
Jorge Cervantes, Project Manager (CGA and associates)
File



RFI #003

Town of Pembroke Park Police Department Offices Renovations

CIP Project # ITB 2022-12

November 4, 2022

Mr. Brian Fray, Vice-President
Florida Palm
3931 SW 47th Avenue, Suite 101
Davie, FL 33314

Mr. Fray,

At this time, I would like to respond to the above RFI's as follows:

Q1. Do you have a plumbing fixture schedule you can provide us?

Revised sheet 2 have been issued.

Q2. Are we able to value engineer the plumbing system? We believe there are less expensive ways to run the sanitary system.

There are footers below the slab per as-built drawings. VE is not allowed at this time.

Q3. Are we able to use a more cost-effective domestic water piping? We can save money by using PEX or CPVC for the domestic water. The plans call for copper - copper is very expensive right now.

VE is not allowed at this time.

Q4. Can we choose our own fixtures to help cost engineer the project and provide submittals to be approved?

Revised sheet P2 have been issued.

Miguel A. Nunez, MPA, CBO, CFM
Building Official

Cc: Juan C. Jimenez, Town Manager
Lucie Manzerolle, Building Manager
Jorge Cervantes, Project Manager (CGA and associates)
File



RFI #004

Town of Pembroke Park Police Department Offices Renovations

CIP Project # ITB 2022-12

November 9, 2022

Ms. Maria Eugenia Lovera D.,
COSUGAS, LLC
719 Shotgun Road
Sunrise, FL 33326

Ms. Lovera,

At this time, I would like to respond to the RFI's as follows:

Q1. The bid documents are not included the technical specifications, please can you send as that document or are there a link where we can access.

Notes and specifications are provided throughout the drawings and on Sheet A7.0.

Q2. For the doors 108 and 116, have you considered a specific NOA?

Door 108 shall meet Florida Product Approval FP#1592. Door 116 is not an exterior door so no NOA is necessary. Door 116 shall have a 1-hr fire label. Notes added to door schedule.

Q3. For the aluminum Louvers 12"x12 "have you considered a specific NOA?

Provide Ruskin Company EME 420MD Aluminum Louvers that meet Florida Product Approval FL #21829 R4. Note added on sheet A1.0.

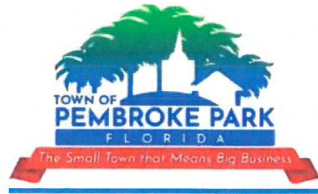
Q4. For the windows type A & B have you considered a specific NOA?

Window types A&B shall be YKK YHS50FI with Florida Product Approval FL# 14218. Note added on sheet A1.0.

Reference: see attached.

Miguel A. Nunez, MPA, CBO, CFM
Building Official

Cc: Juan C. Jimenez, Town Manager
Lucie Manzerolle, Building Manager
Jorge Cervantes, Project Manager (CGA and associates)
File



RFI #005

Town of Pembroke Park Police Department Offices Renovations

CIP Project # ITB 2022-12

November 7, 2022

Mr. Octavio Maniglia
OKABREMA Corp.

Mr. Maniglia,

At this time, I would like to respond to the above RFI's as follows:

Q1. I just want to confirm If there any addendums for this project ? Due date still on November 10 @ 2:00pm? Please advise. Thank you!!

Currently, there has no addendums to this project; however, we have released RFI #1, 2, and 3; and all the bidders have nbeen copied with the Q&A's; in addition, the due date still on November 10, 2022.

PS. A RFI #4, is expected to be submitted today, after our consultant respnse.

Miguel A. Nunez, MPA, CBO, CFM
Building Official

Cc: Juan C. Jimenez, Town Manager
Lucie Manzerolle, Building Manager
Jorge Cervantes, Project Manager (CGA and associates)
File



RFI #006

Town of Pembroke Park Police Department Offices Renovations

CIP Project # ITB 2022-12

November 8, 2022

Mr. Anthony Perez
OAC Action Construction Corp.
anthony@oacconstruction.com

Mr. Perez,

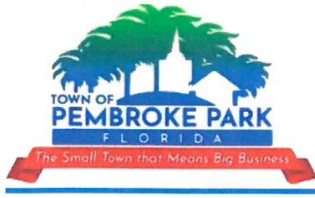
At this time, I would like to respond to the attached RFI's as follows:

Q1. Due to the potential hurricane, is there going to be an extension for the bid on the built-out improvements for the police department?

Currently, there is no intent to extend the compliance date; therefore, please keep it as per the ITB requirements.

Miguel A. Nunez, MPA, CBO, CFM
Building Official

Cc: Juan C. Jimenez, Town Manager
Lucie Manzerolle, Building Manager
Jorge Cervantes, Project Manager (CGA and associates)
File



RFI #007

Town of Pembroke Park Police Department Offices Renovations

CIP Project # ITB 2022-12

November 9, 2022

Mr. Limreal Blanc, Estimator.
Waypoint Contracting, Inc.
PO Box 558482
Miami, FL 33255

Mr. Blanc,

At this time, I would like to respond to the RFI's as follows:

Q1. Sheet 4.0 elevation #11 and 12 shows cubicles for the evidence room storage. Can the Town please confirm that these shelving/ cubbies are made of steel shelving and the similar materials to the other Lockers? If they are not steel, can you please confirm what material are these made off.

The evidence room storage cabinets are to be plastic laminated plywood cabinets as shown on attached Revised Sheets A1.0, A4.0 and A5.2.

Additional questions by this bidder, requested between RFI's; thus, summarized for clarity.

Q2. Can the Town please clarify the following for the areas to receive the 1/16" Lead lined drywall, whether the spaced out 1/16 lead lined drywall goes all the way to the deck in the areas designated namely the (evidence room, narcotics, guns, and the armory)?

The security partition walls in the evidence room, narcotics, guns, and the armory are constructed with 1/16" lead lining on the stud side of the drywall only on one side of the security partition. The drywall on the other side is conventional gypsum board. The lead lining is to continue all the way to the deck above.

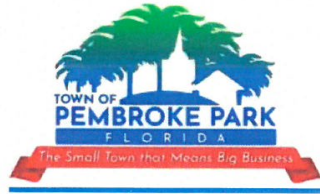
Q3. and please clarify if both side of these interior partitions will receive the 1/16 lead lined drywall?

The lead lined drywall is on only one side of the security partitions.

See attached:

Miguel A. Nunez, MPA, CBO, CFM
Building Official

Cc: Juan C. Jimenez, Town Manager
Lucie Manzerolle, Building Manager
Jorge Cervantes, Project Manager (CGA and associates)
File



RFI #008

Town of Pembroke Park Police Department Offices Renovations

CIP Project # ITB 2022-12

November 10, 2022

Mr. Herman Giacomelli.
COSUGAS, LLC
719 Shotgun Road
Sunrise, FL 33326

Mr. Giacomelli,

At this time, I would like to respond to the RFI's as follows:

Q1. Per General Information, Item 7, Page 3 of 89 of the Bid Documents:

"The Bidder shall have a minimum of three (3) satisfactory references showing that the Bidder's firm, with or without the use of subcontractors, has successfully completed at least three (3) projects involving the illumination upgrade of parks/educational campuses, open spaces, and/or parking lots throughout South Florida"

The Scope of Work of this project involves only interior improvement and construction of offices, evidence rooms, meeting rooms, and small armory.

Question/Clarification.

- Since this project is an interior improvement, is the **illumination upgrade of parks/educational campuses, open spaces, and/or parking lots** a condition to be considered non-responsive??
It appears this was a mistake in the formation of the ITB, Therefore, receive this RFI as a removal of such statement and replace as follows:

"The Bidder shall have a minimum of three (3) satisfactory references showing that the Bidder's firm, with or without the use of subcontractors, has successfully completed at least three (3) projects involving the interior alterations for office occupancy/spaces throughout South Florida"

Miguel A. Nunez, MPA, CBO, CFM
Building Official

Cc: Juan C. Jimenez, Town Manager
Lucie Manzerolle, Building Manager
Jorge Cervantes, Project Manager (CGA and associates)
File



Town of Pembroke Park
Police Department Offices Renovations
CIP Project # ITB 2022-12

DATE: November 9, 2022
TO: All Bidders
FROM: Miguel A. Núñez, Building Official *MN*
RE: **ITB 2022-012 - BID DUE DATE EXTENSION**

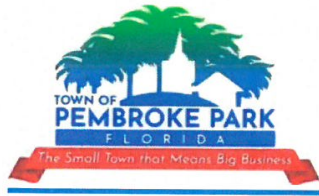
Due the current weather events and with the interest to have the best response by all bidders, the required due date for the above referenced Invitation to Bid (ITB); is hereby extended until Thursday, November 16, 2022, at 12:00 Noon.

Further, all other conditions and required actions with the original ITB remains unaltered.

As always, if you have any questions or comments, please let us know.

Regards.

CC: Juan Carlos (JC) Jimenez, Town Manager
Lucie Manzerolle, Building Manager
Jorge Cervantes, Project manager (CGA and Associates)
Marlen Martell, Town Clerk
File



Town of Pembroke Park
Police Department Offices Renovations
CIP Project # ITB 2022-12

DATE: November 9, 2022
TO: All Bidders
FROM: Miguel A. Núñez, Building Official *MN*
RE: **ITB 2022-012 - BID DUE DATE EXTENSION**

Due the current weather events and with the interest to have the best response by all bidders, the required due date for the above referenced Invitation to Bid (ITB); is hereby extended until Thursday, November 17, 2022, at 12:00 Noon.

Further, all other conditions and required actions with the original ITB remains unaltered.

As always, if you have any questions or comments, please let us know.

Regards.

CC: Juan Carlos (JC) Jimenez, Town Manager
Lucie Manzerolle, Building Manager
Jorge Cervantes, Project manager (CGA and Associates)
Marlen Martell, Town Clerk
File



BID NO. ITB 22-12 BUILT-OUT IMPROVEMENTS FOR THE POLICE DEPARTMENT

Closing Date: November 17, 2022 @ 12:00 P.M.

BID FORM

**BID NO. ITB 22-12
BUILT-OUT IMPROVEMENTS FOR THE POLICE DEPARTMENT**

TO: TOWN OF PEMBROKE PARK

PROPOSAL FROM:

Ward Construction

(Bidder)

THE UNDERSIGNED BIDDER, having familiarized himself with the work required by the Contract Documents, the site where the work is to be performed, local labor conditions and all laws, regulations, and other factors affecting performance of the work, and having satisfied himself of the expense and difficulties attending performance of the work.

HEREBY PROPOSES and agrees, if this Bid for **Built-Out Improvements For The Police Department, BID NO. ITB 22-12**, is accepted to enter into a Contract in the form attached, to perform all Work, including the assumptions of all obligations, duties and responsibilities necessary to the successful completion of the Contract, and to furnish all materials and equipment required to be incorporated in and form a permanent part of the Work, including tools, equipment, supplies, transportation, facilities, labor, superintendence and services required to perform the Work; all the Work necessary to complete construction in place and ready for use, the disposal of all excess materials, repair or replacement of damaged or destroyed property and the final cleaning up of the Work; and to supply all required bonds, insurance and submissions; all as indicated or specified in the Contract Documents to be performed or furnished by Contractor for the total bid price of:

One hundred and twenty five thousand (\$125,000.00) dollars

(\$125,000.00)

This bid total is the sum of the extended prices as shown on the final bid form.

Bidder hereby agrees to commence Work under this Contract within **seven (10) days** following the date indicated on the "Notice to Proceed" by the Town and to fully complete the Work within **number of calendar days**, as provided in "Contract Time" section in the Contract between the parties. Bidder further agrees to pay as liquidated damages for each consecutive calendar day thereafter that the Work to be performed is not completed, as provided in "Liquidated Damages" section in the Contract.

Bidder represents and hereby states that he/she and his/her subcontractors are familiar and capable to perform such construction.

In the event of extension error(s), the unit price will prevail, and the bidder's total offer will be corrected accordingly.

BID FORM

**BID NO. ITB 22-12
BUILT-OUT IMPROVEMENTS FOR THE POLICE DEPARTMENT**

The bidder proposes to furnish all labor, tools, material, equipment, and supplies, and to sustain all the expense incurred in doing the work, including installation of all materials, equipment, and supplies furnished, as well as all other labor, warranties, permit fees, taxes, insurance, general and administration and other miscellaneous costs, overhead and profit as set forth below that may be awarded by the Town of Pompano Park, Florida, through its proper officers, and to do the same strictly in accordance with the drawings and Contract Documents which are referred to below and made a part hereof, at the following prices.

Name of Firm: MARKENBACH LLC

**SEE ATTACHED EXCEL SPREADSHEET ATTACHED IN THIS BEID
DOCUMENTS**

(MUST BE PROVIDED AND COMPLETED WITH BID)

Pembroke Park Police Department

Line	Description	Contractor
1	General Conditions	\$55,000.00
2	Overhead and Profit	\$85,000.00
3	Supervision	\$45,000.00
4	Miscellaneous labor	\$25,000.00
5	Bond Costs	\$33,000.00
6	Builders Risk Insurance	\$7,000.00
7	Demolition	\$60,000.00
8	Sitework	\$15,000.00
9	Concrete and Formwork	\$35,000.00
10	Piles	\$0.00
11	Masonry	\$25,000.00
12	Structural Steel	\$0.00
13	Miscellaneous Metals	\$0.00
14	Rough Carpentry	\$15,000.00
15	Finish Carpentry	\$25,000.00
16	Cabinetry	\$55,000.00
17	Thermal & Moisture Protection	\$5,000.00
18	Sprayed on Fireproofing	\$2,500.00
19	Caulking	\$3,500.00
20	Doors & Frames	\$72,000.00
21	Finish Hardware	\$25,000.00
22	Glass & Glazing	\$38,000.00
23	Stucco & Patching	\$20,000.00
24	EIFS System	\$0.00
25	Framing & Drywall	\$50,000.00
26	Acoustical Ceiling & Tile	\$38,520.00
27	Flooring	\$67,500.00
28	Painting	\$20,000.00
29	Other Finishes	\$5,000.00
30	Toilet and Bath Accessories	\$16,000.00
31	Window Treatments	\$2,500.00
32	Signage	\$5,000.00
33	Specialties	\$5,000.00
34	Louvers	\$4,500.00
35	Fire Extinguishers	\$2,500.00
36	HVAC Equipment (DX Sytem, Fans, etc.)	\$35,000.00
37	HVAC Ductwork	\$25,000.00
38	HVAC Diffusers and Grilles	\$5,000.00
39	HVAC Refrigerant Lines and Insulation	\$5,000.00

printed 11/17/2022

Pembroke Park Police Department

40	HVAC Louvers		\$2,500.00
41	HVAC Specialties/Additional Items		\$2,500.00
42	Plumbing Sanitary (Pipe, couplings, etc.)		\$20,000.00
43	Plumbing H&C Water (Pipe, couplings, etc.)		\$15,000.00
44	Water Heater		\$5,000.00
45	Plumbing Recirculating System		\$5,000.00
46	Plumbing Specialties/Additional Items		\$2,500.00
47	Electrical Switchgear (Panels, breakers, etc.)		\$35,000.00
48	Electrical Conduits, couplings, etc.		\$10,000.00
49	Electrical Wiring		\$10,000.00
50	Electrical Boxes		\$5,000.00
51	Electrical Devices (Sensors, switches, receptacles)		\$5,000.00
52	Lighting Fixtures		\$20,000.00
53	Electrical Specialties/Additional Items		\$2,500.00
54	Fire Alarm (Changes, Additions, etc.)		\$5,000.00
55	Testing		\$5,000.00
56	Infection Control Risk Assessment		\$2,500.00
57	Interim Life Safety Measure		\$2,500.00
58	Clean-Up		\$4,000.00
59	GLI/WC Insurance		\$8,480.00
60			
61			
62			
63			
64	SUB TOTAL	Sub-Total =	\$1,100,000.00
65			
66			
67	Allowances		
68			
69			
70	10% 5% REDUCTION FOR 10% OR 15% ONLY		
71			
72		Grand-Total =	\$1,100,000.00
73	Written Bid		One million, hundred thousand

printed :11/17/2022

BID BOND

**BID NO. ITB 22-12
Built-Out Improvements for The Police Department**

KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned:

Okabrema Corp. , as Principal and
(Name of Bidder)

Old Republic Surety Company , as Surety, are
(Name of Surety)

hereby held and firmly bound unto the Town of Pembroke Park, Florida, as Obligee, in the sum of:

Dollars (\$ Five Percent of Amount Bid) / 5% of Bid Price
~~5% of Amount Bid~~

as liquidated damages for payment of which, well and truly to be made, we hereby jointly and severally bind ourselves, our heirs, executors, administrators, successors, and assigns.

The condition of this obligation is such that whereas the principal has submitted to the Town of Pembroke Park a certain Bid attached hereto and made a part hereof, to enter into a contract in writing, hereinafter referenced to as the **BID NO. ITB 22-12 for Built-Out Improvements for The Police Department**

NOW THEREFORE,

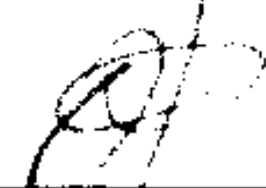
- a. If said Bid shall be rejected or withdrawn as provided in the Invitation to Bid and Instructions to Bidders attached hereto or, in the alternative,
- b. If said Bid shall be accepted and the Principal shall duly execute and deliver the Form of Contract attached hereto and shall furnish all insurance requirements, the specified bond for the faithful performance of the Contract and for the payment of labor and materials furnished for the performance of the Contract, then this obligation shall be void, otherwise it shall remain in full force and effect, it being expressly understood and agreed that the liability of the Surety for any and all claims hereunder in no event shall exceed the amount of this obligation.

The Surety, for value received, hereby agrees that the obligations of said Surety and its bond shall be in no way impaired or affected by any extensions of the time within which such Bid may be accepted and said Surety does hereby waive notice of any such extensions.

IN WITNESS WHEREOF, the parties hereto have duly executed this bond on the

16th day of November, 20 22.

PRINCIPAL: Okabrema Corp.

By: 
Signature (Seal)

Name: _____

Title: _____

Address: 6708 San Vicente Street

Coral Gables, FL. 33146

Telephone: 305-498-6680

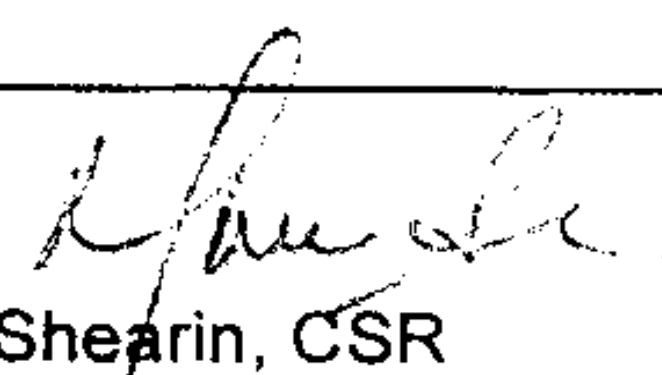
SURETY: Old Republic Surety Company

By: 
(Seal) Signature

Name: David T. Satine

Title: Attorney-In-Fact

Address: PO BOX 1635, Milwaukee, WI 53201 - 1635.

WITNESS: 
Doreen Shearin, CSR

Sealed and delivered in the presence of:



POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That OLD REPUBLIC SURETY COMPANY, a Wisconsin stock insurance corporation, does make, constitute and appoint: **WARREN M ALTER, DAVID T SATINE, JONATHAN A. BURSEVICH** of MIAMI LAKES, FL

its true and lawful Attorney(s)-in-Fact, with full power and authority for and on behalf of the company as surety, to execute and deliver and affix the seal of the company thereto (if a seal is required), bonds, undertakings, recognizances or other written obligations in the nature thereof **(other than bail bonds, bank depository bonds, mortgage deficiency bonds, mortgage guaranty bonds, guarantees of installment paper and no guaranty bonds, self-insurance workers compensation bonds guaranteeing payment of benefits, asbestos abatement contract bonds, waste management bonds, hazardous waste remediation bonds or black lung bonds)**, as follows:

ALL WRITTEN INSTRUMENTS

and to bind OLD REPUBLIC SURETY COMPANY thereby, and all of the acts of said Attorneys-in-Fact, pursuant to these presents, are ratified and confirmed. This appointment is made under and by authority of the board of directors at a special meeting held on February 18, 1982.

This Power of Attorney is signed and sealed by facsimile under and by the authority of the following resolutions adopted by the board of directors of the OLD REPUBLIC SURETY COMPANY on February 18, 1982.

RESOLVED that, the president, any vice-president or assistant vice president, in conjunction with the secretary or any assistant secretary, may appoint attorneys-in-fact or agents with authority as defined or limited in the instrument evidencing the appointment in each case, for and on behalf of the company execute and deliver and affix the seal of the company to bonds, undertakings, recognizances, and suretyship obligations of all kinds; and said officers may remove any such attorney-in-fact or agent and revoke any Power of Attorney previously granted to such person.

RESOLVED FURTHER, that any bond, undertaking, recognizance, or suretyship obligation shall be valid and binding upon the Company

- (i) when signed by the president, any vice president or assistant vice president, and attested and sealed (if a seal be required) by any secretary or assistant secretary; or
- (ii) when signed by the president, any vice president or assistant vice president, secretary or assistant secretary, and countersigned and sealed (if a seal be required) by a duly authorized attorney-in-fact or agent; or
- (iii) when duly executed and sealed (if a seal be required) by one or more attorneys-in-fact or agents pursuant to and within the limits of the authority evidenced by the Power of Attorney issued by the company to such person or persons.

RESOLVED FURTHER that the signature of any authorized officer and the seal of the company may be affixed by facsimile to any Power of Attorney or certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the company; and such signature and seal when so used shall have the same force and effect as though manually affixed.

IN WITNESS WHEREOF, OLD REPUBLIC SURETY COMPANY has caused these presents to be signed by its proper officer, and its corporate seal to be affixed this 31st day of March, 2020


Assistant Secretary



OLD REPUBLIC SURETY COMPANY


President

STATE OF WISCONSIN, COUNTY OF WAUKESHA - SS

On this 31st day of March, 2020, personally came before me, Alan Pavlic and Karen J Haffner, to me known to be the individuals and officers of the OLD REPUBLIC SURETY COMPANY who executed the above instrument, and they each acknowledged the execution of the same, and being by me duly sworn, did severally depose and say: that they are the said officers of the corporation aforesaid, and that the seal affixed to the above instrument is the seal of the corporation, and that said corporate seal and their signatures as such officers were duly affixed and subscribed to the said instrument by the authority of the board of directors of said corporation.




Notary Public

My Commission Expires: September 28, 2022

(Expiration of notary's commission does not invalidate this instrument)

CERTIFICATE

I, the undersigned, assistant secretary of the OLD REPUBLIC SURETY COMPANY, a Wisconsin corporation, CERTIFY that the foregoing and attached Power of Attorney remains in full force and has not been revoked; and furthermore, that the Resolutions of the board of directors set forth in the Power of Attorney, are now in force.

92-3000



Signed and sealed at the City of Brookfield, WI this 16th day of November, 2022

ORSC 22262 (3-06)


Assistant Secretary



OKABREMA DOCS



6708 San Vicente Street
Coral Gables, Florida 33146
info@okabrema.us+ 3054986680

OKABREMA

About

OKABREMA is a South Florida leader full-service, innovative & creative general contracting firm that will complete your project in a fashion time, which results in savings of the overall cost of your project.

- OKABREMA is your one-stop shopping for procuring all of the professional services required to design and build your project, and facilitate a fast track process for the efficient and effective completion of your project.
- OKABREMA qualified professional team member's will work together to complete your project on time, within budget, within the project scope requirements, and good quality on a safe work place environment.
- With over 30-years of combined experience in commercial and residential construction. Our dedicated and knowledgeable team of construction managers will guide you through the entire construction process from start to finish, making sure you are well informed every step of the way.

Ongoing Projects

- Pinecrest Gardens Cypress Hall Kitchen/Storage addition. (Village of Pinecrest).
- Alterations & additions for: Adam and Anneliese Gelber. (Navicon Construction).
- Roofing, concrete, windows & drywall activities (Thornton Construction).
- Roofing, concrete, windows & drywall activities (AHS Residential).
- Roofing, concrete, windows & drywall activities (Coastal Construction).

Past Projects

General contracting services for **local government** entities (South Florida Region).

- Bid & Award Village of Pinecrest Gardens Cypress Hall Kitchen / Storage addition. CP: **400K** / CD: Oct 12, 2022.
- Bid & Award City of Weston Tequesta Trace Park garbage enclosure project. CP: **60K** / CD: March 2013.
- Bid & Award City of Sunrise Fire Stations # 39 & 83 glass replacement project. CP: **280K** / CD: October 2015.
- Bid & Award City of Palm Beach Gardens Police Station #1, Fire Station #1 & Youth Center fire re-roof & water proofing project. CP: **250K** / CD: February 2015.
- Bid & Award City of Hialeah Adult Center interior finishes project. CP: **145K** / CD: February 2014.

New construction / remodeling projects for **residential & commercial** costumers (South Florida Region).

- 1875 sqft dental office build-out project, Hialeah Gardens, FL. CP: **275K** / CD: December 2018.
- 2600 sqft interior remodeling project, Coral Gables, FL. CP: **245K** / CD: April 2016.
- Artista Loft interior project, Sunrise, FL. CP: **65K** / CD: November 2015.
- 500 sqft addition project, Davie, FL. CP: **75K** / CD: April 2015.
- 1500 sqft addition project, Jupiter, FL. CP: **150K** / CD: December 2014.



6708 San Vicente Street
Coral Gables, Florida 33146
Info@okabrema.us+ 3054986680

- 950 sqft interior remodeling project, Pembroke Pines, FL. CP: **50K** / CD: May 2014.
- Condo roof terrace demolition & new roof. Miami, FL. CP: **95K** / CD: December 2013.
- 2000 sqft addition project, Weston FL. CP: **250K** / CD: October 2013.
- 1800 sqft beach condo remodeling project. Ft Lauderdale, FL. CP: **120K** / CD September 2013.
- Outdoor Improvements, Jupiter, FL. CP: **90K** / CD: February 2013.
- 2100 sqft condo remodeling project. Miami, FL. CP: **75K** / CD: December 2012.

Octavio Manglio

OKABREMA Construction

C:305-498-6680

Octavio Maniglia

6708 San Vicente St, Coral Gables, FL 33146 / omaniglia@okabrema.us, Mobile: (305)498-6680

Professional Experience

AHS Residential

Miami, FL

2019- 2021

AHS at Coral Reef (175 Rental Units, 170,000 sqft, valued at 24.5 M)
Villas at Pine Grove (204 Rental Units, 193,800 sqft, valued at 22.5 M)
Landings at Tamiami (264 Rental Units, 187,824 sqft, valued at 32 M)
Banyan Ridge (228 Rental Units, 176,700 sqft, valued at 31 M)

Shell Project Manager

- Coordinate and supervise all shell related daily operations along with each project construction team.
- Budget control & analysis along with cost control department for ongoing and under development projects.
- Monitor and adjust schedule per phasing, logistics or pour sequence changes during construction.
- Develop and review subcontractor scope of work, analyze and accept subcontractor proposal for best value.
- Subcontractors Risk Management assessment, Letters of Intent, contract negotiations & awarded.
- Review and approved subcontractors changes orders & application of payments.
- Promote and implement all required safety measures from start to finish on each project.
- Promote highest quality levels throughout the entire construction process.
- Generate and reconciled all shell related purchase orders.
- Review and approved all shell related suppliers and vendors invoices.
- Value engineer input during design & construction phases.

COASTAL Construction

Miami, FL

2018-2019

Merrick Park Hotel (147 Hotel Rooms, 157,359 sqft, valued at 50 M).
Mimo Bay Apartments (267 Units, 428,673 sqft, valued at 60 M).

Assistant Project Manager

- Develop and review subcontractor scope of work, analyze and accept subcontractor proposal for best value.
- Subcontractors Risk Management assessment, Letters of Intent, contract negotiations & awarded.
- Review & approved subcontractors changes orders & application of payments.
- Monitor & balance project budget.

MCM Construction Management

Ft Lauderdale, FL

2016-2018

FLLT4 Airport Eastern Expansion (204,617 sqft, valued at 120 M).

Change Manager

- Prepare and review estimates of material, labor, equipment, subcontracts, construction facilities, etc.
- Foster relationships with subcontractors and suppliers.
- Develop and review subcontractor scope of work, analyze and accept subcontractor quotes for best value.
- Present cost estimates to meet customer proposals, providing consideration for general and special conditions.

Superintendent

- Responsible for: Plan, coordinate, direct, and supervise personnel, subcontractors, and vendors engaged to ensure completion of Zone A,B & C (T-4/ G1-G6 Passenger Boarding Bridge) areas work on time, within budget and to the quality specified.

OKABREMA Corp
Business Owner / Project Manager

Miami, FL
2012-Present

General contracting services for **local government** entities (South Florida Region).

- Bid & Award Village of Pinecrest Gardens Cypress Hall Kitchen / Storage addition. CP: **400K** / CD: Oct 12, 2022.
- Bid & Award City of Weston Tequesta Trace Park garbage enclosure project. CP: **60K** / CD: March 2016.
- Bid & Award City of Sunrise Fire Stations # 39 & 83 glass replacement project. CP: **280K** / CD: October 2015.
- Bid & Award City of Palm Beach Gardens Police Station #1, Fire Station #1 & Youth Center fire re-roof & water proofing project. CP: **250K** / CD: February 2015.
- Bid & Award City of Hialeah Adult Center interior finishes project. CP: **145K** / CD: February 2014.

New construction / remodeling projects for **residential & commercial** costumers (South Florida Region).

- 2600 sqft interior remodeling project, Coral Gables, FL. CP: **245K** / CD: April 2016.
- Artesia Loft interior project, Sunrise, FL. CP: **65K** / CD: November 2015.
- 500 sqft addition project, Davie, FL. CP: **75K** / CD: April 2015.
- 1500 sqft addition project, Jupiter, FL. CP: **150K** / CD: December 2014.
- 950 sqft interior remoceling project, Pembroke Pines, FL. CP: **50K** / CD: May 2014.
- Condo roof terrace demolition & new roof. Miami, FL. CP: **95K** / CD: Dec 2013.
- 2000 sqft addition project, Weston FL. CP: **250K** / CD: October 2013.
- 1800 sqft beach condo remodeling project. Ft Lauderdale, FL. CP: **120K** / CD September 2013.
- Outdoor improvements, Jupiter, FL. CP: **90K** / CD: February 2013.
- 2100 sqft condo remodeling project. Miami, FL. CP: **75K** / CD: December 2012.

WSP Canter Seinuk Group
Structural Engineer

New York, NY
2007-2012

- Perform structural field inspections at the following Manhattan high-rise buildings: One WTC (**Freedom Tower**) (3 million sqft, valued at \$ 3.1 billion); Two WTC (2.53 million sqft, valued at \$2.1 billion); and **Trump Riverside South Complex**: Buildings I, J1&J2 (1+ million sqft, valued at \$ 800+ million).
- Responsible for: Supervise, coordinate, and report construction activities along with the design and construction teams; Facilitate communication between design and construction team; Perform adjustments to the design due to unexpected field conditions.

ABP Costruzioni S.A.
Project Manager

Pescara, Italy
2005-2007

- Responsible for control and implementation of 109-apartment "**Santa Filomena Residences**" (\$ 20+ million).
- Plan, coordinate, direct, and supervise personnel, subcontractors, and vendors engaged to ensure completion of work on time, within budget and to the quality specified.
- Maintain owner, architect, subcontractor and vendor relations.

Constructora Hispanica C.A.
Assistant Project Manager

Madrid, Spain
2003-20005

- Responsible for the control and implementation of the development "**Pabellon Cubierto Principes de Asturias**" (\$ 30+ million).
- Directly responsible for estimates and change orders.

Education

New York University
Master in Science of Construction Management
Metropolitan University
BS in Civil Engineering, P.E. #: 146.647.

New York, NY
Class of 2009
Caracas, Venezuela
Class of 2003

Skills/Others

Language Skills: English, Spanish, and Italian.
Computer Skills: Procore, Sage 300, Textura, Bluebeam Revu, Primavera, Oncenter (Take off & Quick Bid).
Associations: American Society of Civil Engineers (ASCE), ABC Associated Builders & Contractors, New York University students, Venezuelan Chamber of Commerce, Greater Miami Chamber of Commerce.
Certifications: CGC# 1521381, ACI Associate Concrete Construction Special Inspector, ACI Concrete Field Testing Technician- Grade I, OSHA 10 & Scaffold Trained.
Awards: 2015 CTBUH Best Tall Building Americas, One World Trade Center, Ny, USA. 2014 ABC Emerging Contractor of the year, Miami, FL. 2004 *Constructora Hispanica*. (Recognition for outstanding results and completion of Pabellon Polideportivo Principe de Asturias 2004).



Ron DeSantis, Governor

Melanie S. Griffin, Secretary



STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
CONSTRUCTION INDUSTRY LICENSING BOARD

THE GENERAL CONTRACTOR HEREIN IS CERTIFIED UNDER THE
PROVISIONS OF CHAPTER 489, FLORIDA STATUTES

MANIGLIA, OCTAVIO

OKABREMA CORP.
6708 SAN VICENTE STREET
CORAL GABLES FL 33146

LICENSE NUMBER: CGC1521381

EXPIRATION DATE: AUGUST 31, 2024

Always verify licenses online at [MyFloridaLicense.com](https://myfloridalicense.com)



Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
11/16/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Next First Insurance Agency, Inc. PO Box 60787 Palo Alto, CA 94306	CONTACT NAME: PHONE (A/C, No, Ext): (855) 222-5919 E-MAIL ADDRESS: support@nextinsurance.com FAX (A/C, No): INSURER(S) AFFORDING COVERAGE INSURER A: State National Insurance Company, Inc. NAIC # 12831 INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:
INSURED OKABREMA Corp 6708 San Vicente St Coral Gables, FL 33146	

COVERAGES **CERTIFICATE NUMBER:** 631158598 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PROJECT ☐ LOC OTHER:	X	NXT1MMIQ87-01-GL	06/09/2022	06/09/2023	EACH OCCURRENCE \$1,000,000.00 DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000.00 MED EXP (Any one person) \$10,000.00 PERSONAL & ADV INJURY \$1,000,000.00 GENERAL AGGREGATE \$2,000,000.00 PRODUCTS - COMP/OP AGG \$2,000,000.00 \$
	AUTOMOBILE LIABILITY ANY AUTO OWNED AUTOS ONLY HIRED AUTOS ONLY SCHEDULED AUTOS NON-OWNED AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED ☐ RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N ☒ Y ☐ N/A	NXTWKW79P4-00-WC	01/14/2022	01/14/2023	☒ PER STATUTE ☐ OTHER E.L. EACH ACCIDENT \$1,000,000.00 E.L. DISEASE - EA EMPLOYEE \$1,000,000.00 E.L. DISEASE - POLICY LIMIT \$1,000,000.00
A	Contractors Errors and Omissions	X	NX11MMIQ87-01-GL	06/09/2022	06/09/2023	Each Occurrence: \$25,000.00 Aggregate: \$50,000.00

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The Certificate Holder is Town of Pembroke Park. This Certificate Holder is an Additional Insured on the General Liability policy per the Additional Insured Automatic Status Endorsement. All Certificate Holder privileges apply only if required by written agreement between the Certificate Holder and the insured, and are subject to policy terms and conditions.

CERTIFICATE HOLDER

Town of Pembroke Park
3150 SW 52nd Ave
Hollywood, FL 33023

LIVE CERTIFICATE



CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

ACORD 25 (2016/03)

The ACORD name and logo are registered marks of ACORD

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Income Statement (Profit and Loss)

OKABREMA CORP
For the 10 months ended October 31, 2022
Accrual Basis

	JAN-OCT 2022
Income	
Sales	710,153.41
Total Income	710,153.41
Gross Profit	710,153.41
Operating Expenses	
Bank Service Charges	340.00
Contractor	234,268.23
Job Supplies	40,439.49
Meals & Entertainment	718.95
Office Expenses	675.45
Postage & Delivery	228.18
Repairs and Maintenance	3,350.00
Total Operating Expenses	279,520.30
Operating Income	430,633.11
Net Income	430,633.11

Balance Sheet

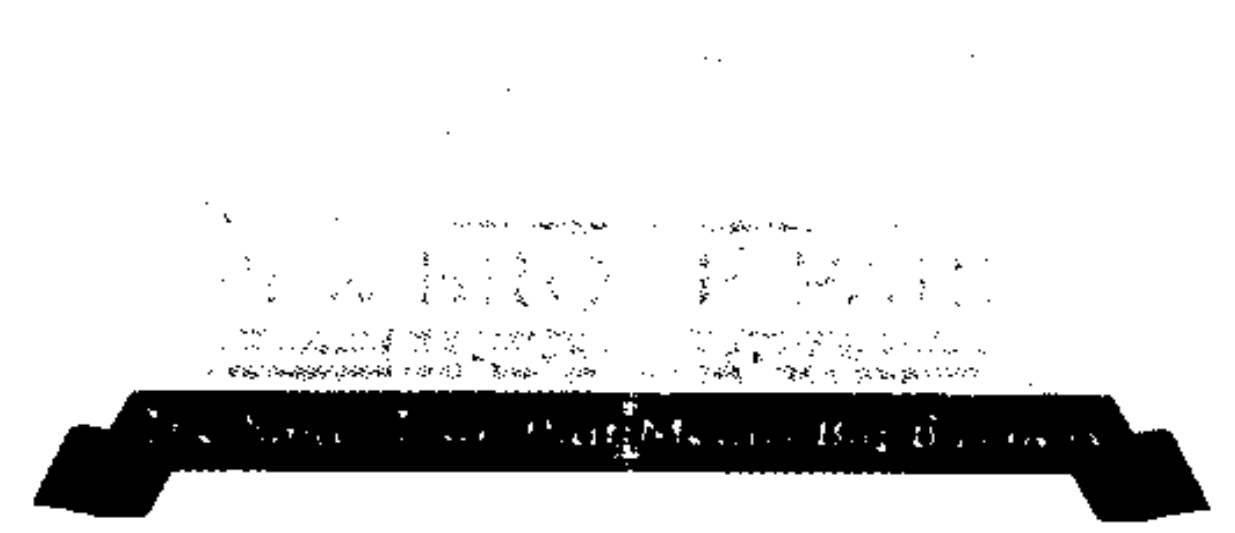
OKABREMA CORP
As of October 31, 2022
Accrual Basis

	OCT 31, 2022
Assets	
Current Assets	
Cash and Cash Equivalents	
Checking 0842	120,485.63
Checking 3962	8,452.93
Total Cash and Cash Equivalents	128,938.56
Account Receivable	313,062.00
Total Current Assets	442,000.56
Total Assets	442,000.56
Liabilities and Equity	
Liabilities	
Current Liabilities	
Credit Card 9714	1,930.38
Total Current Liabilities	1,930.38
Total Liabilities	1,930.38
Equity	
Current Year Earnings	430,633.11
Owners Contribution	321,242.50
Owners Draw	(311,805.43)
Total Equity	440,070.18
Total Liabilities and Equity	442,000.56



ADDENDUMS & RFI'S

Town of Pembroke Park
3150 SW 52nd Avenue • Pembroke Park, Florida 33023
954.966.4600 •



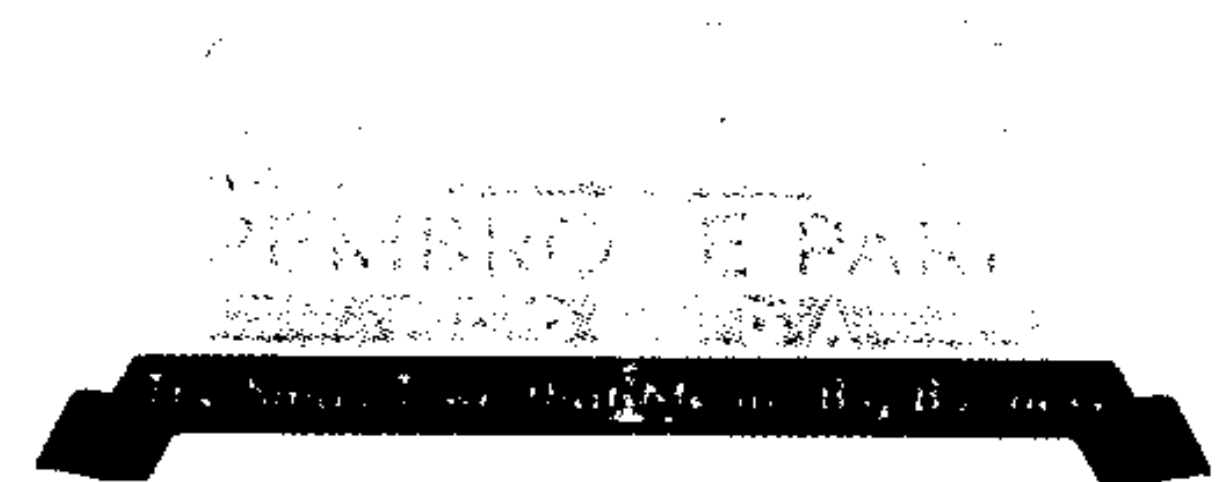
November 8, 2022

ADDENDUM 2
BUILT OUT IMPROVEMENT FOR THE POLICE DEPARTMENT
ITB 22-12

AF 11/8/22

RFIs #1, 2, 3, 5, and 6

Town of Pembroke Park
3150 SW 52nd Avenue • Pembroke Park, Florida 33023
954.866.4600 •



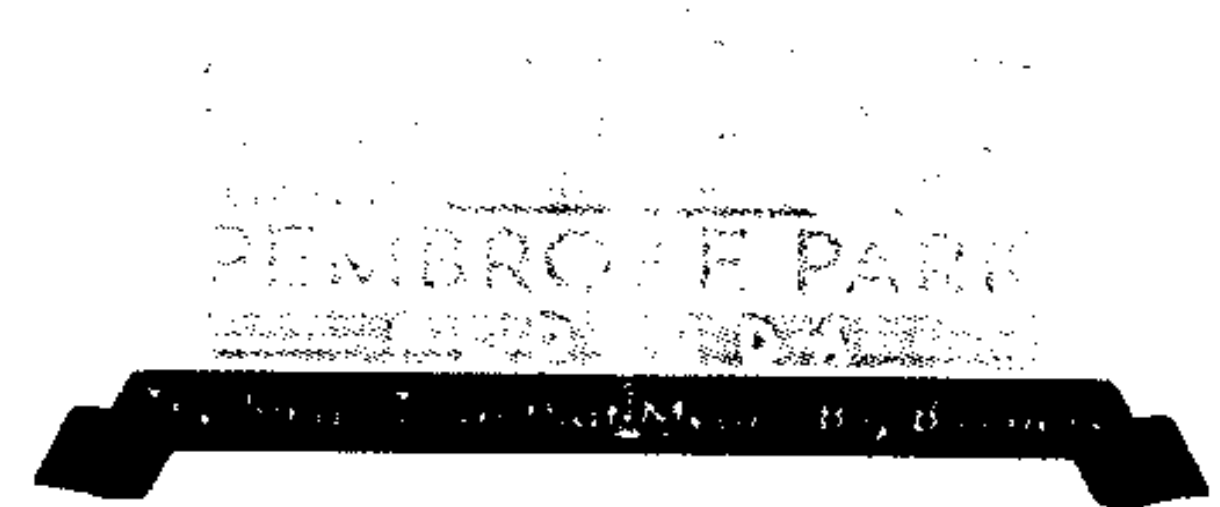
November 9, 2022

ADDENDUM 3
BUILT OUT IMPROVEMENT FOR THE POLICE DEPARTMENT
ITB 22-12

OF 11/8/22

RFI #004

Town of Pembroke Park
3150 S.W. 52nd Avenue • Pembroke Park, Florida 33023
954.966.4600 •



November 9, 2022

ADDENDUM 4 *11/5/22*
BUILT OUT IMPROVEMENT FOR THE POLICE DEPARTMENT
ITB 22-12

Bid Extension of Submittal Date (Due Date)



Town of Pembroke Park
Police Department Offices Renovations
CIP Project # ITB 2022-12

DATE: November 9, 2022 *11/8/22*
TO: All Bidders
FROM: Miguel A. Núñez, Building Official *MN*
RE: **ITB 2022-012 - BID DUE DATE EXTENSION**

Due the current weather events and with the interest to have the best response by all bidders, the required due date for the above referenced Invitation to Bid (ITB); is hereby extended until Thursday, November 17, 2022, at 12:00 Noon.

Further, all other conditions and required actions with the original ITB remains unaltered.

As always, if you have any questions or comments, please let us know.

Regards.

CC: Juan Carlos (JC) Jimenez, Town Manager
Lucie Manzerolle, Building Manager
Jorge Cervantes, Project manager (CGA and Associates)
Marlen Martell, Town Clerk
File



RFI #0001

11/8/22

**Town of Pembroke Park
Police Department Offices Renovations**

CIP Project # ITB 2022-12

November 4, 2022

Mr. Lirneal Blanc, Estimator.
Waypoint Contracting, Inc.
PO Box 558482
Miami, FL 33255

Mr. Blanc,

At this time, I would like to respond to the above RFI's as follows:

Reference: Attached request.

Q1. Can the City please provide the name and contact for the Fire Alarm Contractor who currently services the building?

City Fire
City Fire, Inc.
Mr. Darrel Feeley
5708 SW 25th Street
Hollywood, FL 33023
954-987-1338 (Main
954-651-5893 (Cell)

Q2. The plumbing sheets PI / P2 does not have any plumbing fixture schedule. Can the Town/architect please provide the model number and manufactures brands for the plumbing fixtures?

Plumbing fixture schedule is shown on attached sheet P-2.

Q3. General Note 11 & Specific Note # 4 on sheet A1.0 Calls for Fire Sprinkler shop drawings to be prepared and included in the GC Contract. Please advise whether this builds out will require a Fire sprinkler System?. If yes can the Town, please provide the necessary flow test calculations and water pressure for the design on the Fire Sprinkler System?

The note on A1.0 was incorrect. There is no fire sprinkler system on the project. The note has been removed.

Q4. Can the Town please advise whether it is the responsibility of the General contractor to cover the construction permit cost.? Refer general notes #2 on sheet A1.0.

The town will cover the associated permit fees for this construction work; the contractor will pay any required Broward County Fees, and the town will reimburse.

Q5. The plans call for the Window System type B at the front desk. Is it the intention of the Town / Architect to have this Glass system a Bullet Proof system ? If yes, please provide a

ballistic or attack rating in order to accurately quote". Also require is the size and specifications of the pass thru drawer and tray.
The pass thru drawer and window type B are to be level 3 bullet resistant. Notes were added on sheet A4.0 and A5.2.

Proposed Solution- See attached Documents / Plans

Miguel A.
Núñez

Digitally signed by Miguel A. Nunez
DN: cn=Miguel A. Nunez, o= Town of Pembroke
Park, ou=CBO,
email=mnunez@townofpembrokepa.com,
c=US
Reason: I am the author of this document
Location: Pembroke Park, Florida
Date: 2022.11.04 08:35:32 -0400

Miguel A. Nunez, MPA, CBO, CFM
Building Official

Cc: Juan C. Jimenez, Town Manager
Lucie Manzerolle, Building Manager
Jorge Cervantes, Project Manager (CGA and associates)
File

31 October 2022

Town of Pembroke Park
Build out Improvements for the Police Department
ITE- 22-12



Dear Sir or Madam,

Waypoint Contracting Inc. has reviewed the plans, specifications and bid documents for the above referenced project and hereby submits the following questions, please advise/clarify:

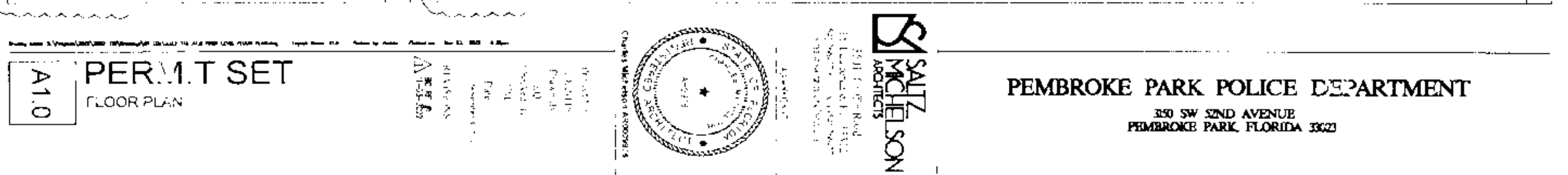
- Can the City please provide the name and contact for the Fire Alarm Contractor who currently services the building?
- The plumbing sheets P1 / P2 does not have any plumbing fixture schedule. Can the Town/architect please provide the model number and manufactures brands for the plumbing fixtures?
- General Note 11 & Specific Note # 4 on sheet A1.0 Calls for Fire Sprinkler shop drawings to be prepared and included in the GC Contract. Please advise whether this builds out will require a Fire sprinkler System?. If yes can the Town, please provide the necessary flow test calculations and water pressure for the design on the Fire Sprinkler System?
- Can the Town please advise whether it is the responsibility of the General contractor to cover the construction permit cost.? Refer general notes #2 on sheet A1.0.
- The plans call for the Window System type B at the front desk. Is it the intention of the Town / Architect to have this Glass system a Bullet Proof system ? If yes, please provide **a ballistic or attack rating** in order to accurately quote". Also require is the size and specifications of the pass thru drawer and tray.

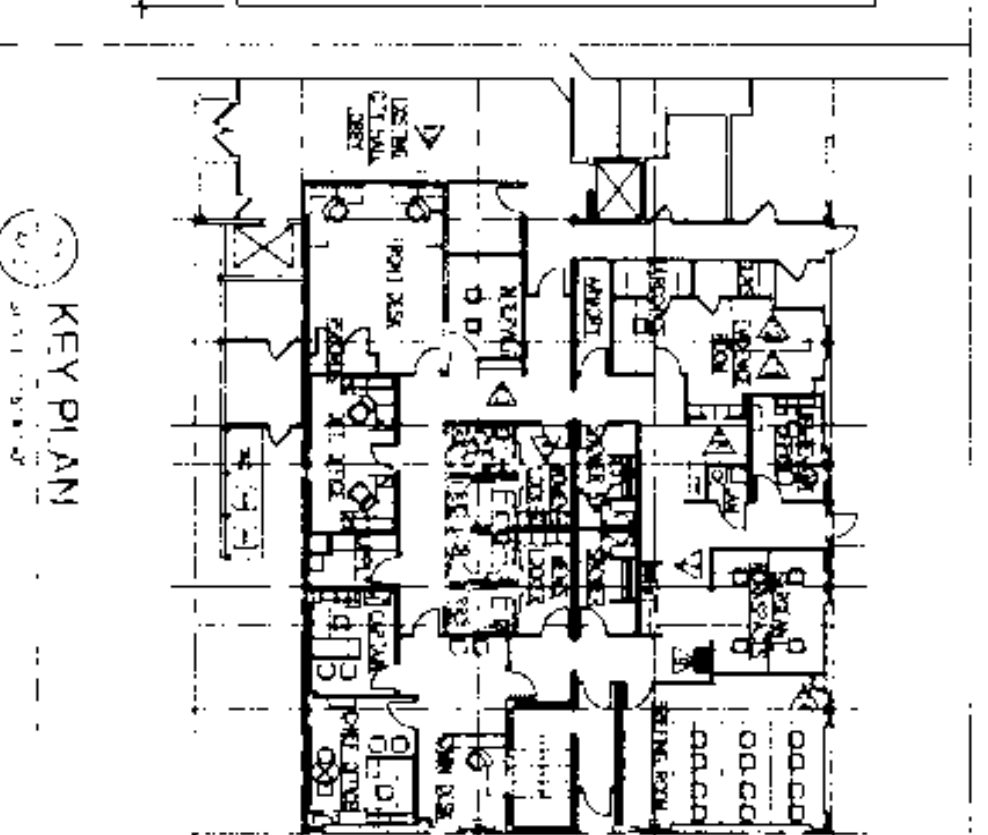
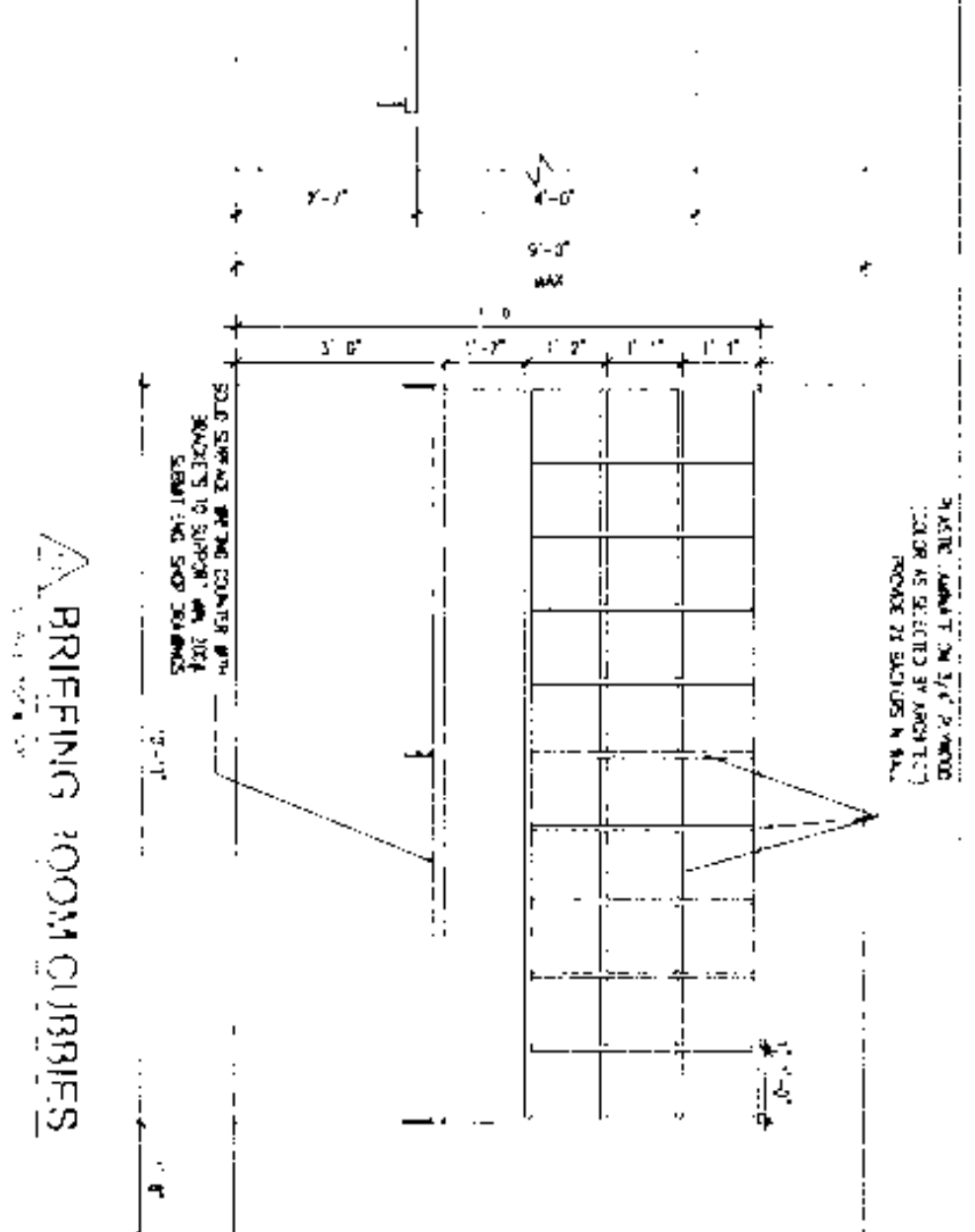
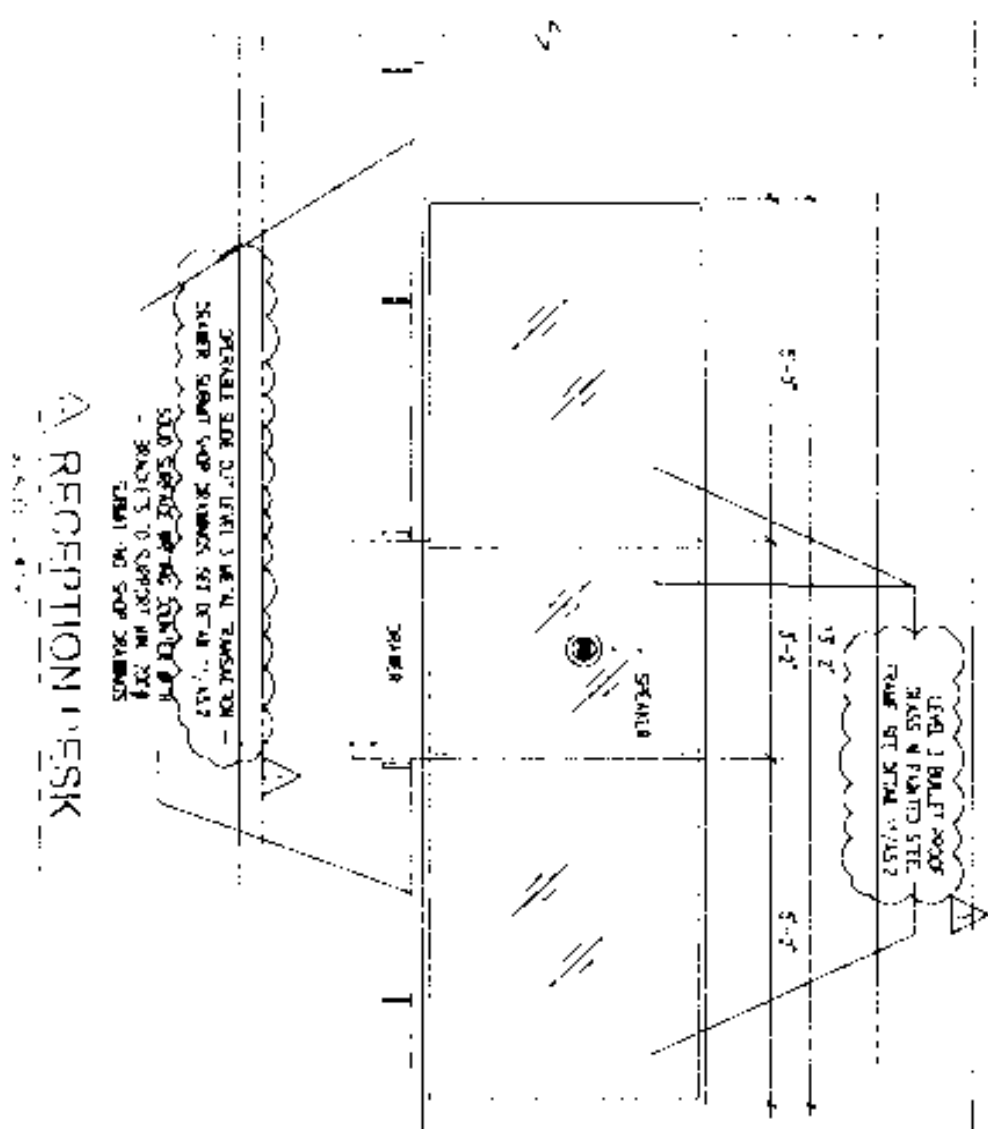
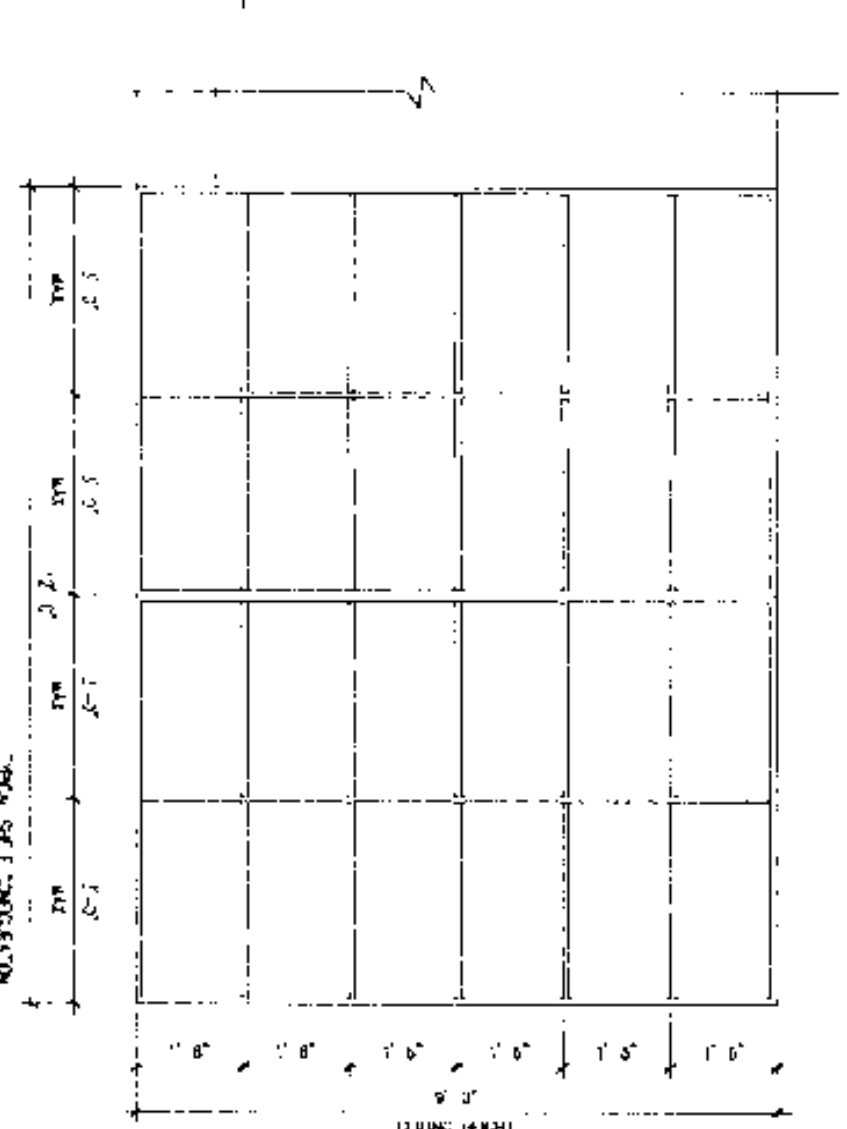
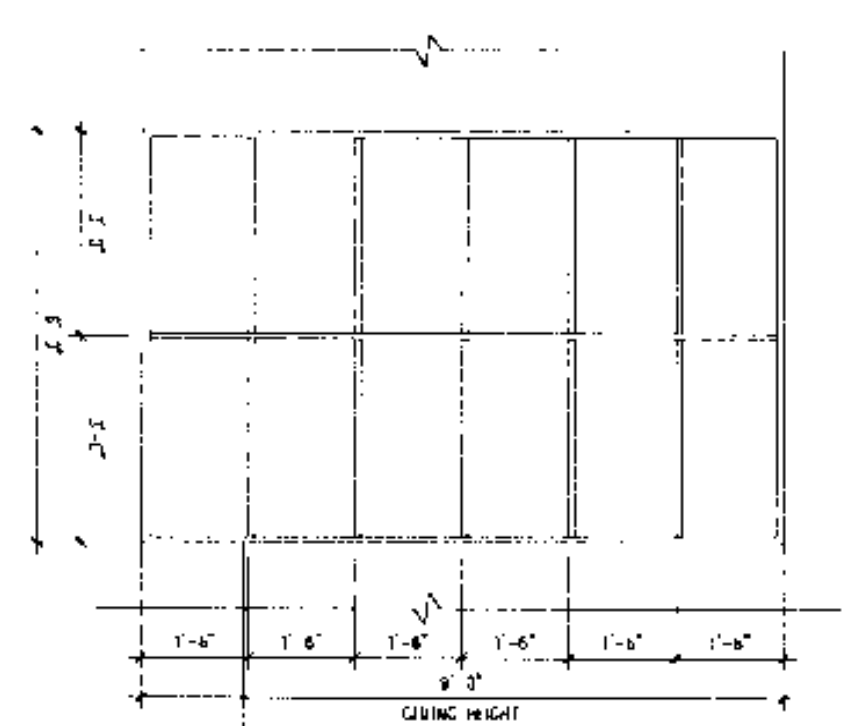
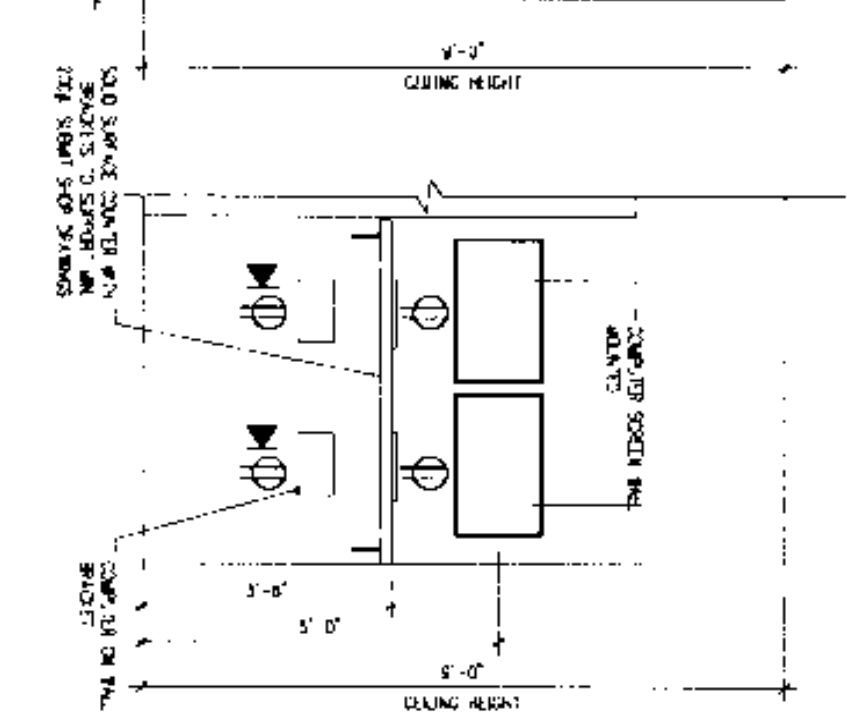
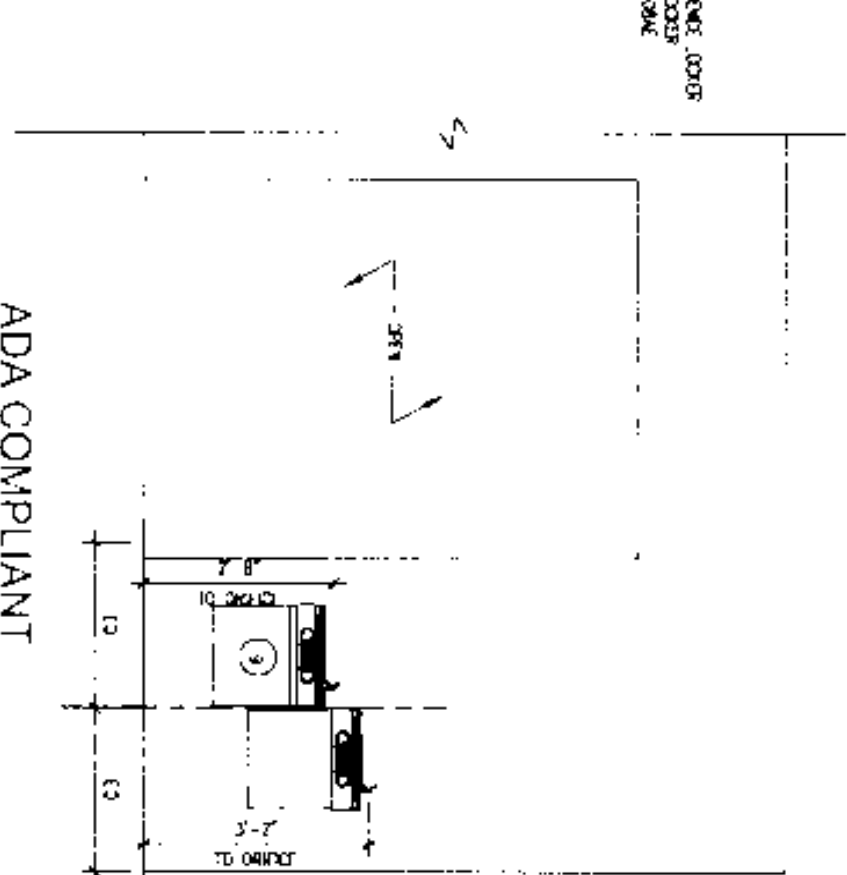
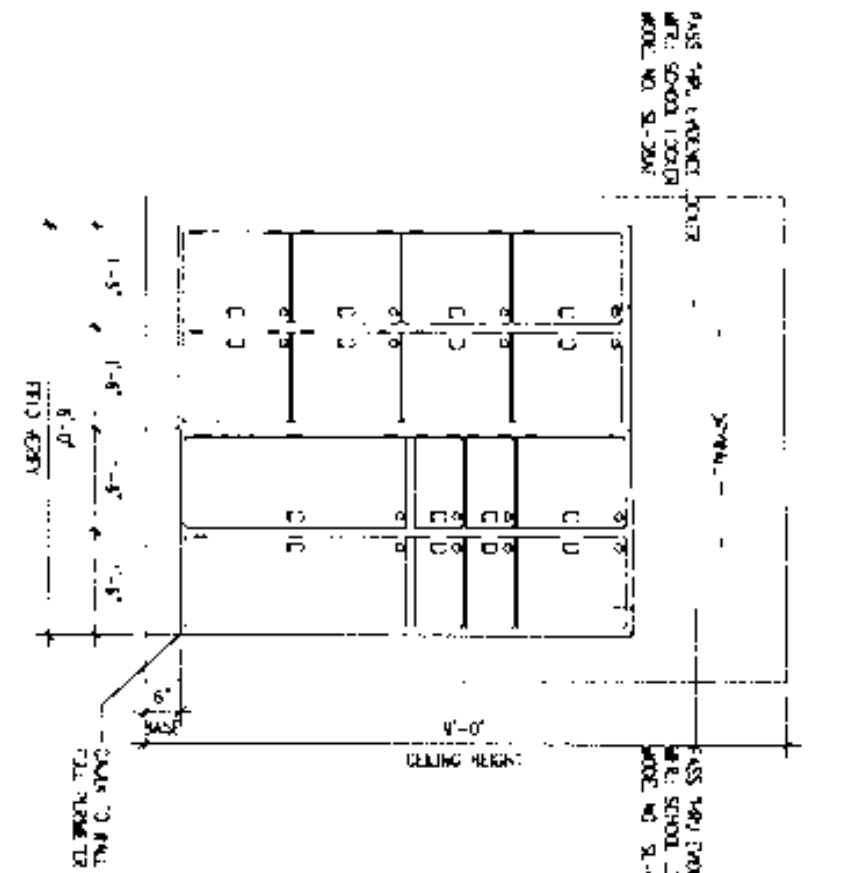
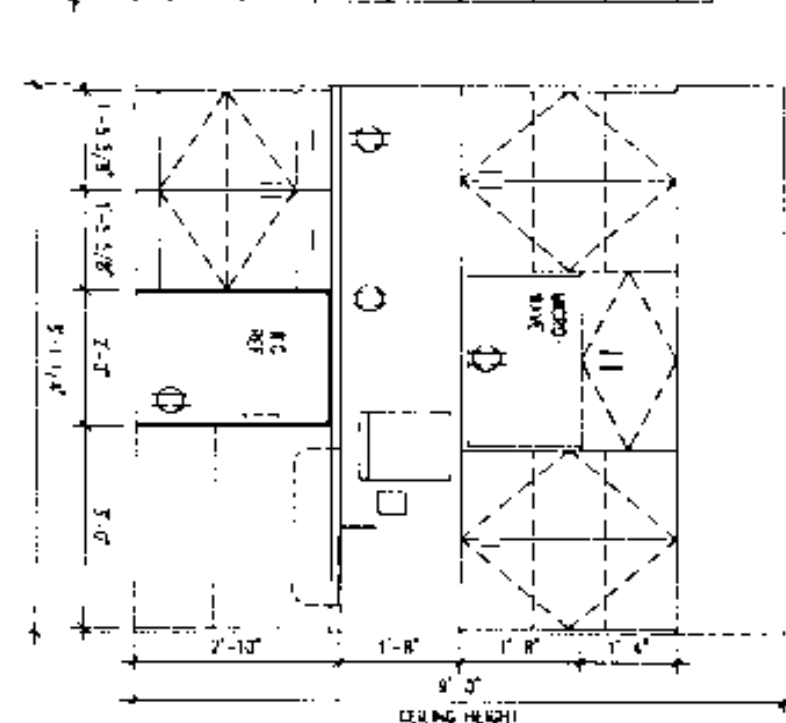
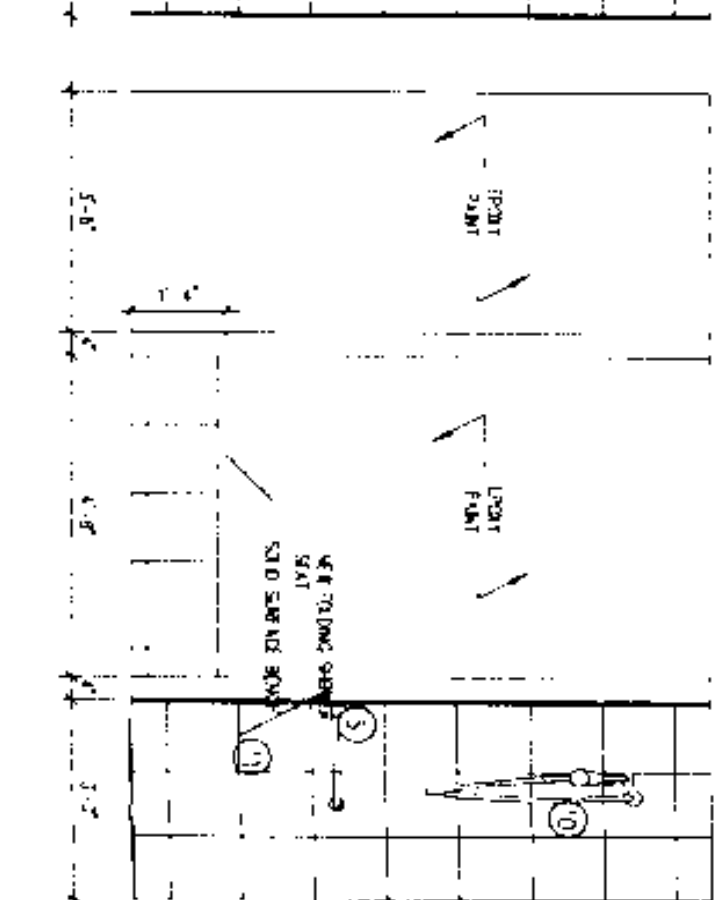
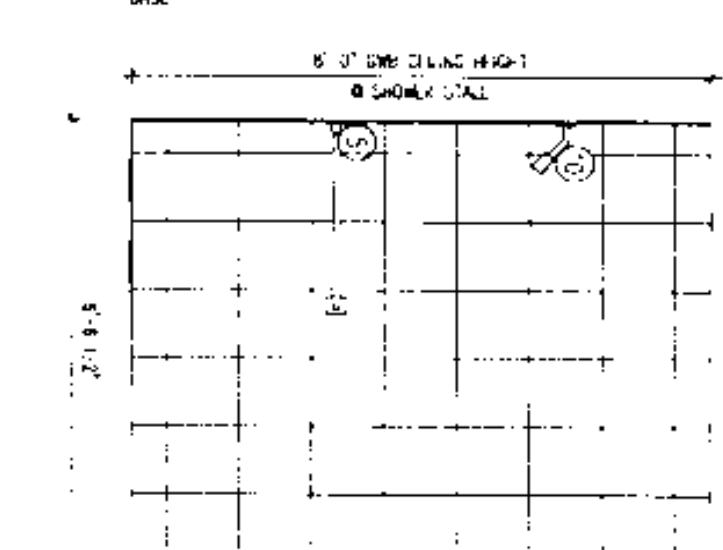
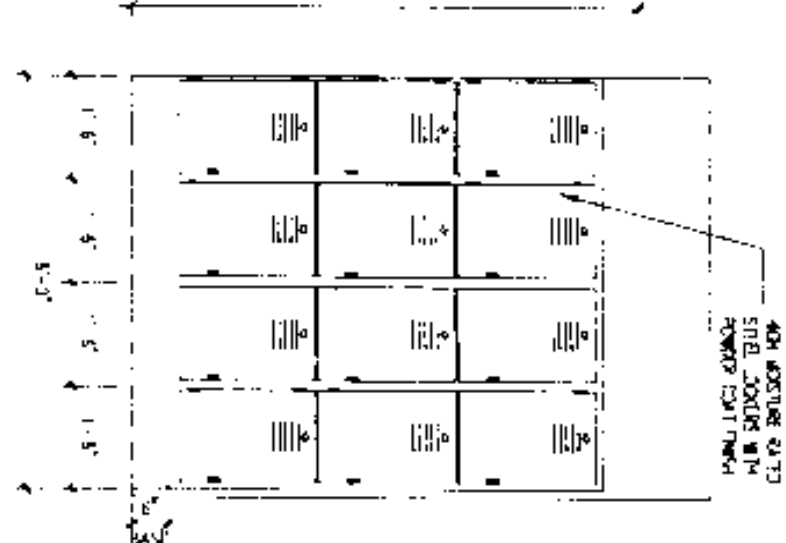
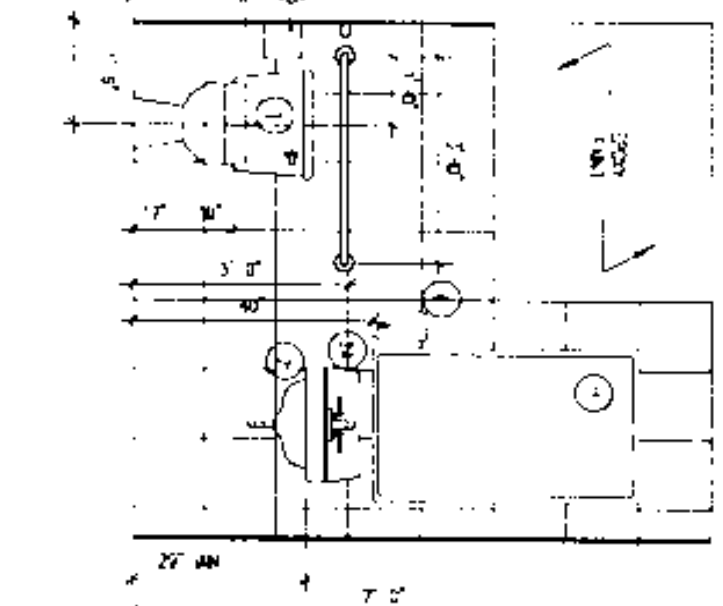
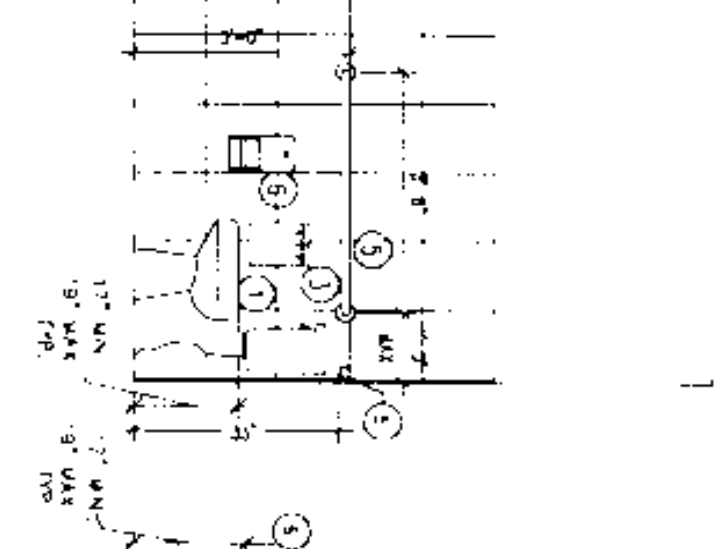
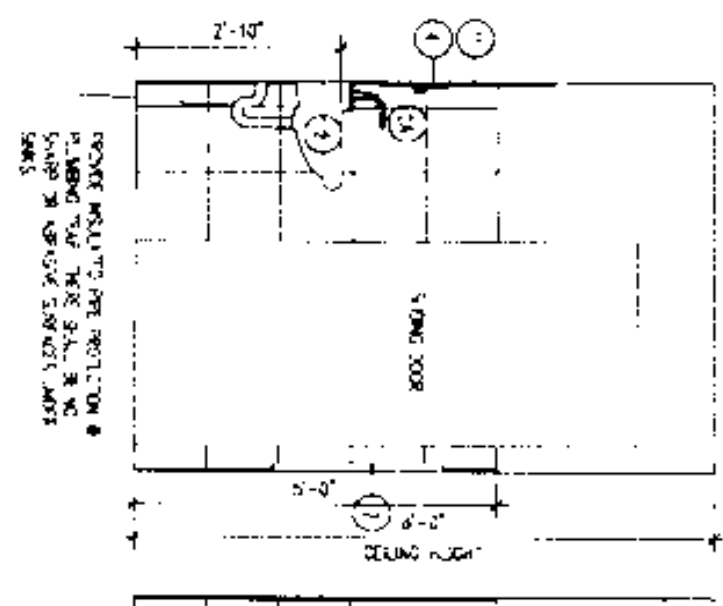
Thank you,

Limreal Blanc
Estimator

• lblanc@waypointci.com
• 786.472.6735 • 786.608.1406

Phone: (786) 608-1406 - Mailing: PO Box 558482, Miami, FL 33255 - www.waypointci.com



[illegible]

GENERAL NOTES

[illegible][illegible]

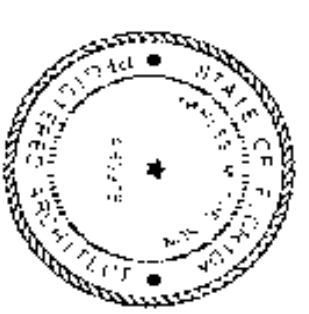
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INTERIOR
ELEVATIONS

A4.0

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PEMBROKE PARK, FLORIDA 33023

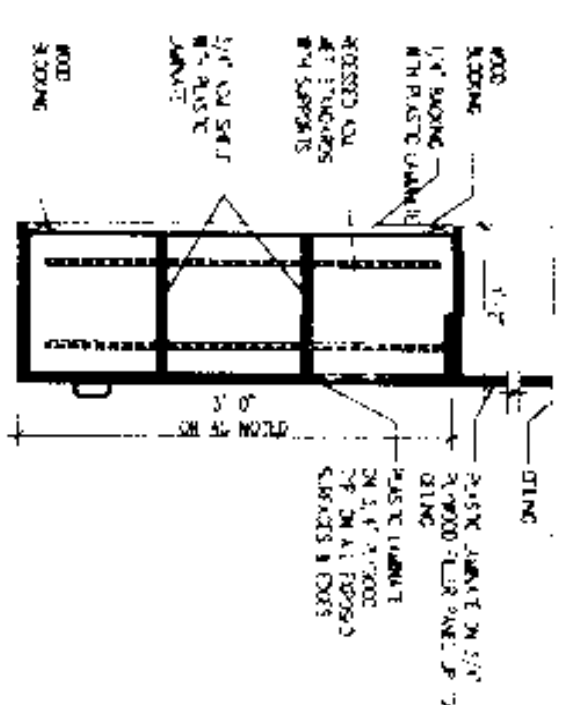
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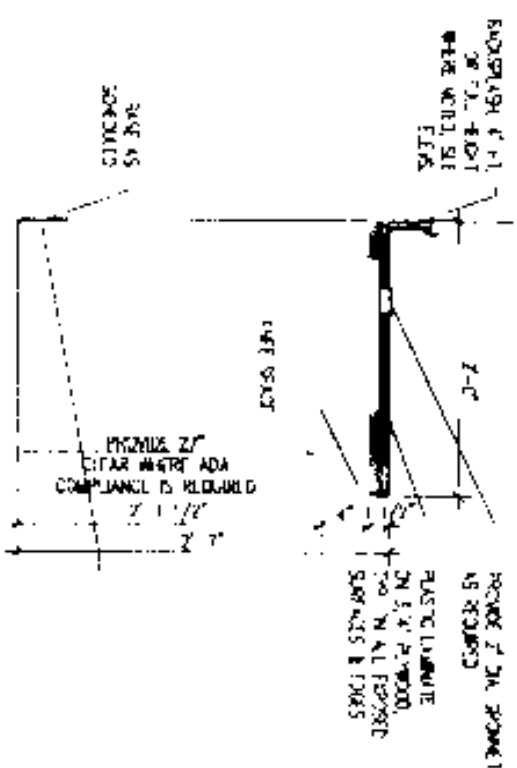


SALTZ
MICHELSON
ARCHITECTS

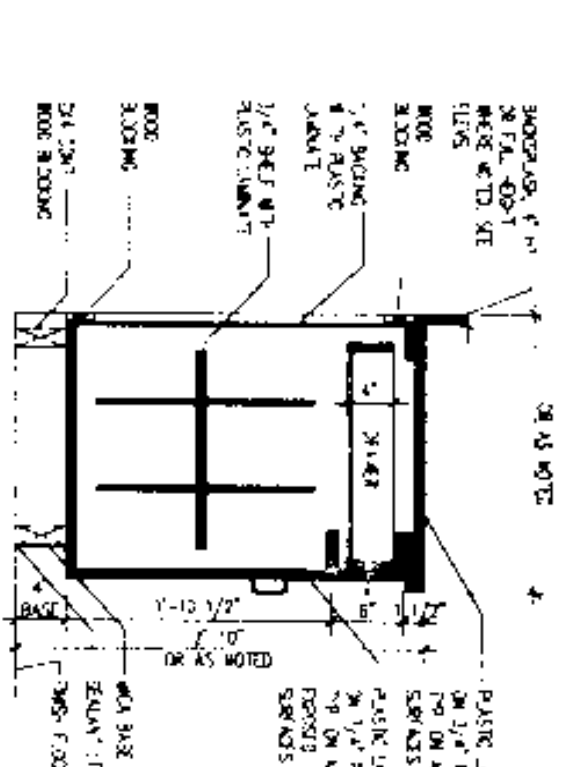
TYPICAL CABINETRY DETAILS (NOTE: DETAILS ON THIS SHEET ARE TYPICAL AND MAY NOT BE REFERENCED ON THE PLANS AND/OR SPECIFIC TO THE WORK. APPLY DETAILS AS REQUIRED TO ACCOMMODATE CONDITIONS ENCOUNTERED AT THE SITE IN ORDER TO COMPLETE THE WORK AS INTENDED)



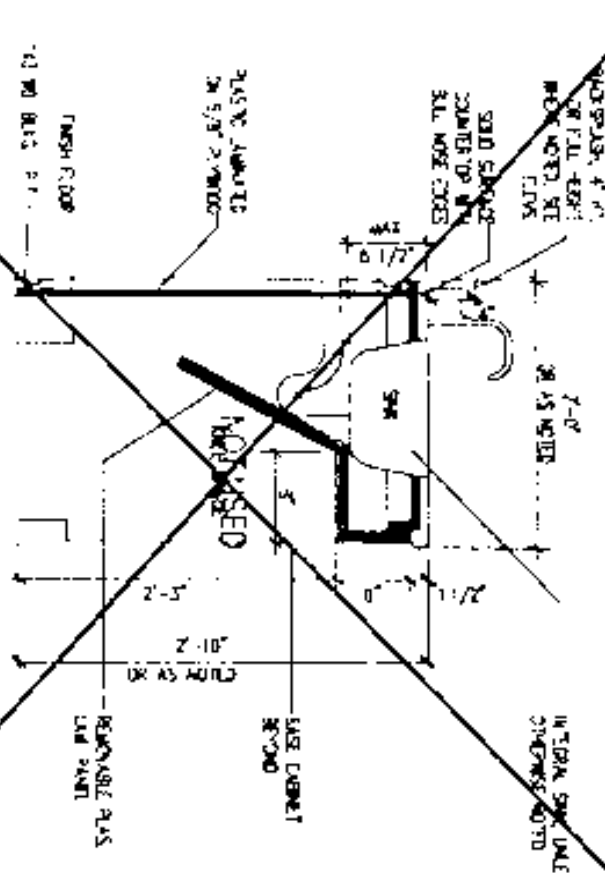
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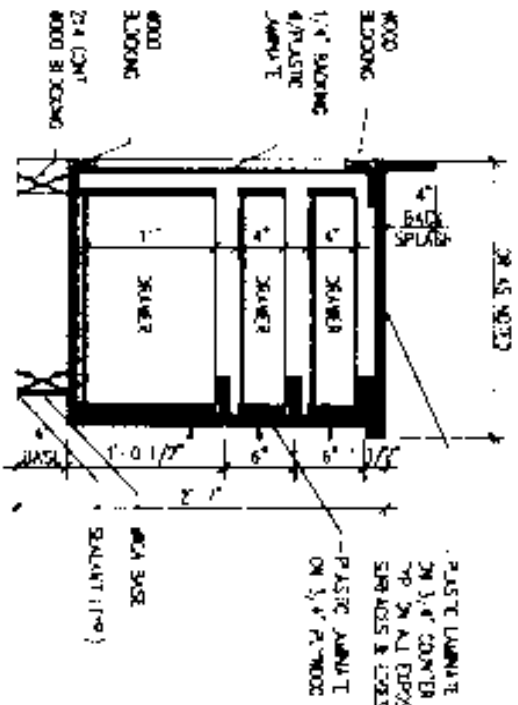
2 TYP. WORK STATION/ COUNTER DETAIL



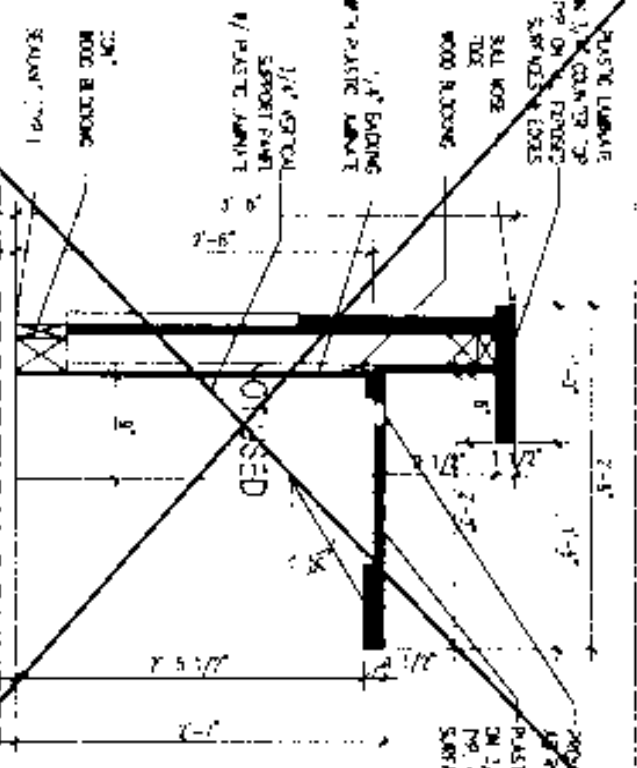
3 TYP. BASE CABINET DETAIL



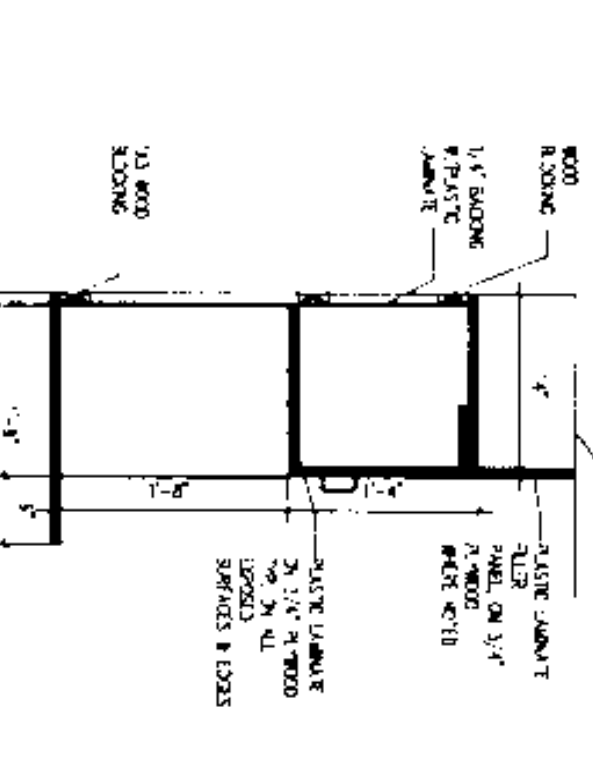
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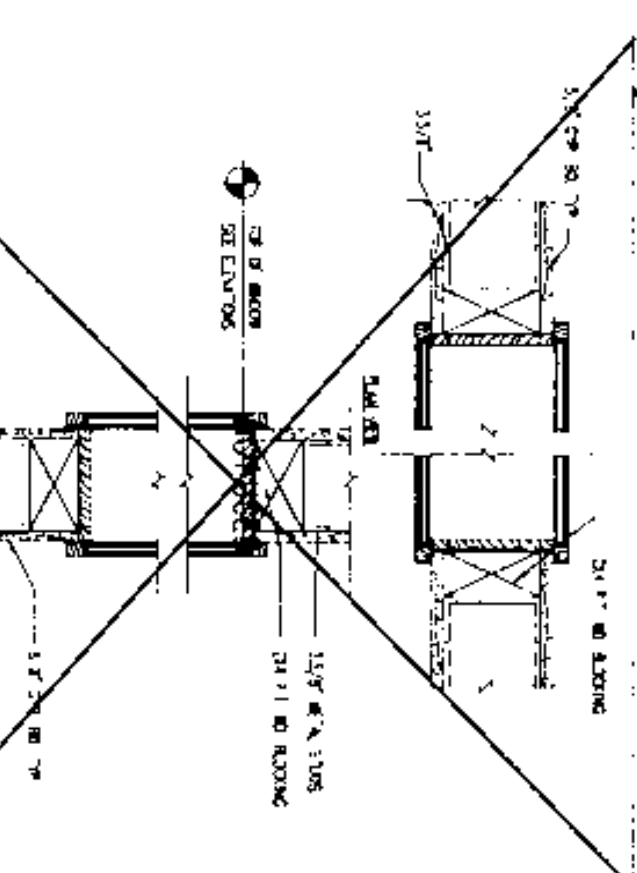
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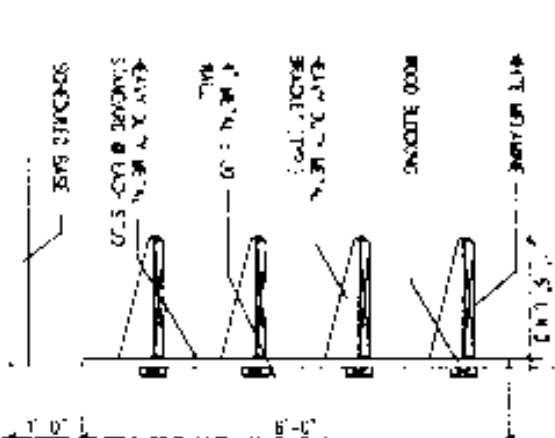
6 TYP. RECEPTION COUNTER/ BASE CABINET DETAIL



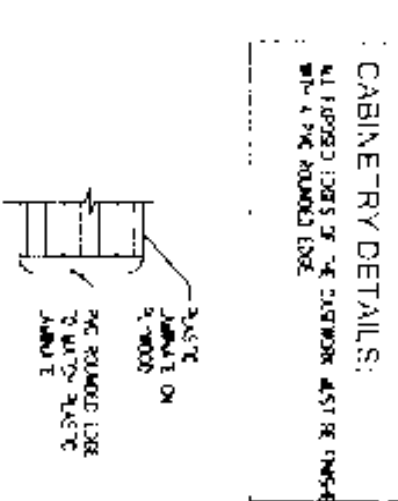
7 UPPER CABINET MICROWAVE



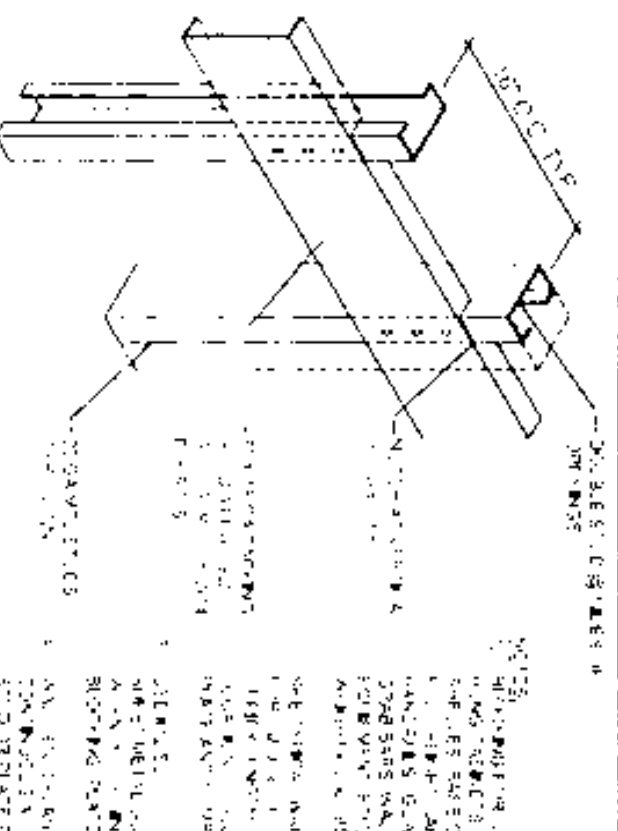
8 PASS-THRU DETAILS



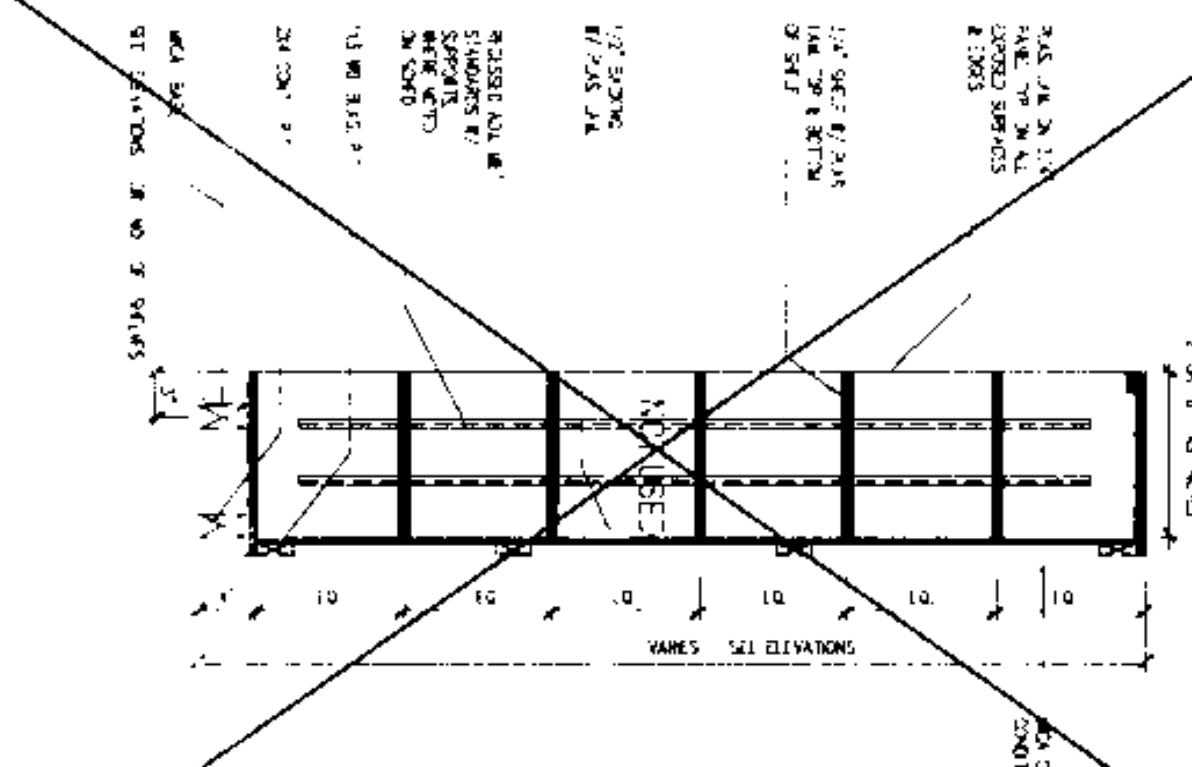
9 TYP. CLOSEST SHELF DETAIL



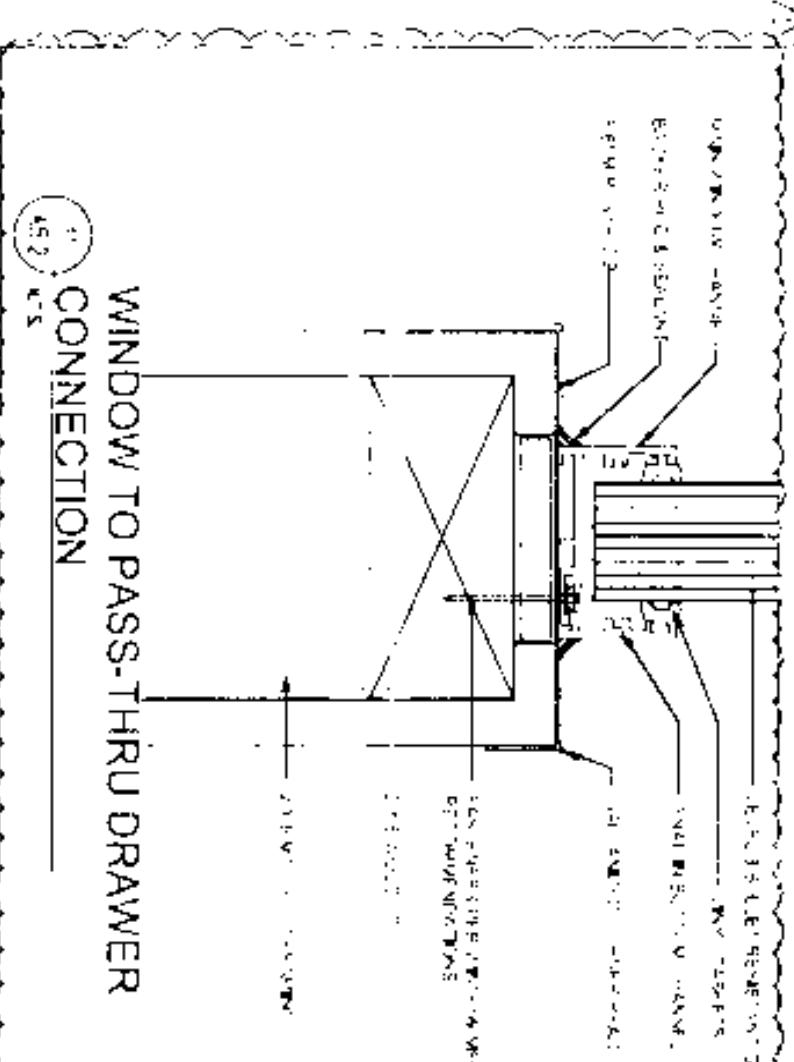
10 PVC EDGE DETAIL



11 TYPICAL HEAVY DUTY BACKING DETAIL



12 BOOKCASE DETAIL



13 WINDOW TO PASS-THRU DRAWER CONNECTION

TYPICAL CABINETRY NOTES

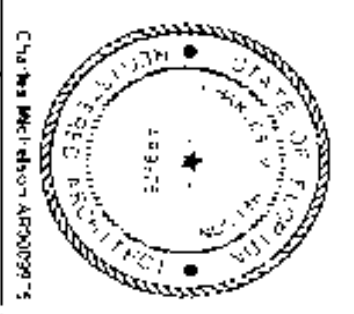
1. ALL CABINETRY SHALL BE FABRICATED FROM 3/4\"/>
2. ALL CABINETRY SHALL BE FINISHED WITH A MINIMUM OF TWO COATS OF PRIMER AND TWO COATS OF FINISH COAT.
3. ALL CABINETRY SHALL BE ASSEMBLED AND FINISHED IN THE WORK AREA.
4. ALL CABINETRY SHALL BE INSTALLED IN ACCORDANCE WITH THE MANUFACTURER'S INSTRUCTIONS.
5. ALL CABINETRY SHALL BE INSTALLED IN ACCORDANCE WITH THE LOCAL BUILDING CODES.
6. ALL CABINETRY SHALL BE INSTALLED IN ACCORDANCE WITH THE PROJECT SPECIFICATIONS.
7. ALL CABINETRY SHALL BE INSTALLED IN ACCORDANCE WITH THE PROJECT SCHEDULE.
8. ALL CABINETRY SHALL BE INSTALLED IN ACCORDANCE WITH THE PROJECT BUDGET.
9. ALL CABINETRY SHALL BE INSTALLED IN ACCORDANCE WITH THE PROJECT QUALITY.
10. ALL CABINETRY SHALL BE INSTALLED IN ACCORDANCE WITH THE PROJECT SAFETY.
11. ALL CABINETRY SHALL BE INSTALLED IN ACCORDANCE WITH THE PROJECT ENVIRONMENT.
12. ALL CABINETRY SHALL BE INSTALLED IN ACCORDANCE WITH THE PROJECT COMMUNITY.
13. ALL CABINETRY SHALL BE INSTALLED IN ACCORDANCE WITH THE PROJECT FUTURE.

TYPICAL CABINET HARDWARE NOTES

1. ALL CABINET HARDWARE SHALL BE FABRICATED FROM 3/4\"/>
2. ALL CABINET HARDWARE SHALL BE FINISHED WITH A MINIMUM OF TWO COATS OF PRIMER AND TWO COATS OF FINISH COAT.
3. ALL CABINET HARDWARE SHALL BE ASSEMBLED AND FINISHED IN THE WORK AREA.
4. ALL CABINET HARDWARE SHALL BE INSTALLED IN ACCORDANCE WITH THE MANUFACTURER'S INSTRUCTIONS.
5. ALL CABINET HARDWARE SHALL BE INSTALLED IN ACCORDANCE WITH THE LOCAL BUILDING CODES.
6. ALL CABINET HARDWARE SHALL BE INSTALLED IN ACCORDANCE WITH THE PROJECT SPECIFICATIONS.
7. ALL CABINET HARDWARE SHALL BE INSTALLED IN ACCORDANCE WITH THE PROJECT SCHEDULE.
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12. ALL CABINET HARDWARE SHALL BE INSTALLED IN ACCORDANCE WITH THE PROJECT COMMUNITY.
13. ALL CABINET HARDWARE SHALL BE INSTALLED IN ACCORDANCE WITH THE PROJECT FUTURE.

PERMIT SET
CABINETRY
DETAILS

AS.2



SALT
MICHELSON
ARCHITECTS

PEMBROKE PARK POLICE DEPARTMENT
150 SW 32ND AVENUE
PEMBROKE PARK, FLORIDA 33023



RFI #002

11/8/22

**Town of Pembroke Park
Police Department Offices Renovations**

CIP Project # ITB 2022-12

November 7, 2022

Mr. Christian Del Castillo, Assistant Estimator.
Verce Enterprises
7296 SW 48th Street
Miami, FL 33155

Mr. Del Castillo,

At this time, I would like to respond to the above RFI's as follows:

Q1. The elevations of the showers do not match the specification selected. The sizes are different.

Please clarify which is correct.

The showers are 3' x 3' as shown on the floorplan. Elevation 6/A4.0 is correct. Elevation 5/A4.0 shows the sidewall of the shower room and the entire wall is to be tiled as shown.

Q2. The notes of the shower pans do not match the elevations or the drawings. Please clarify which is correct.

Provide Freedom Showers Accessibility Professionals Acrylic Barrier Free Shower Pan 36" x 36" Model APA3636BFPAN. See attachment. Location of note on drawings was corrected.

Q3. No specification given on WB-2. Please provide.

The wall base in the shower room is listed with the PT1 floor spec. It is 3" x 18" bullnose top end edge Atlas Concorde Fray Pearl Matte Finish. Finish Schedule was corrected.

Q4. Waterproofing of the showers. Can the architect please clarify

Sidewalls and floor of shower stall shall be coated with liquid-applied Red Gard Waterproofing prior to application of tile.

Proposed Solution- See attached Drawings.

**Miguel A.
Núñez**

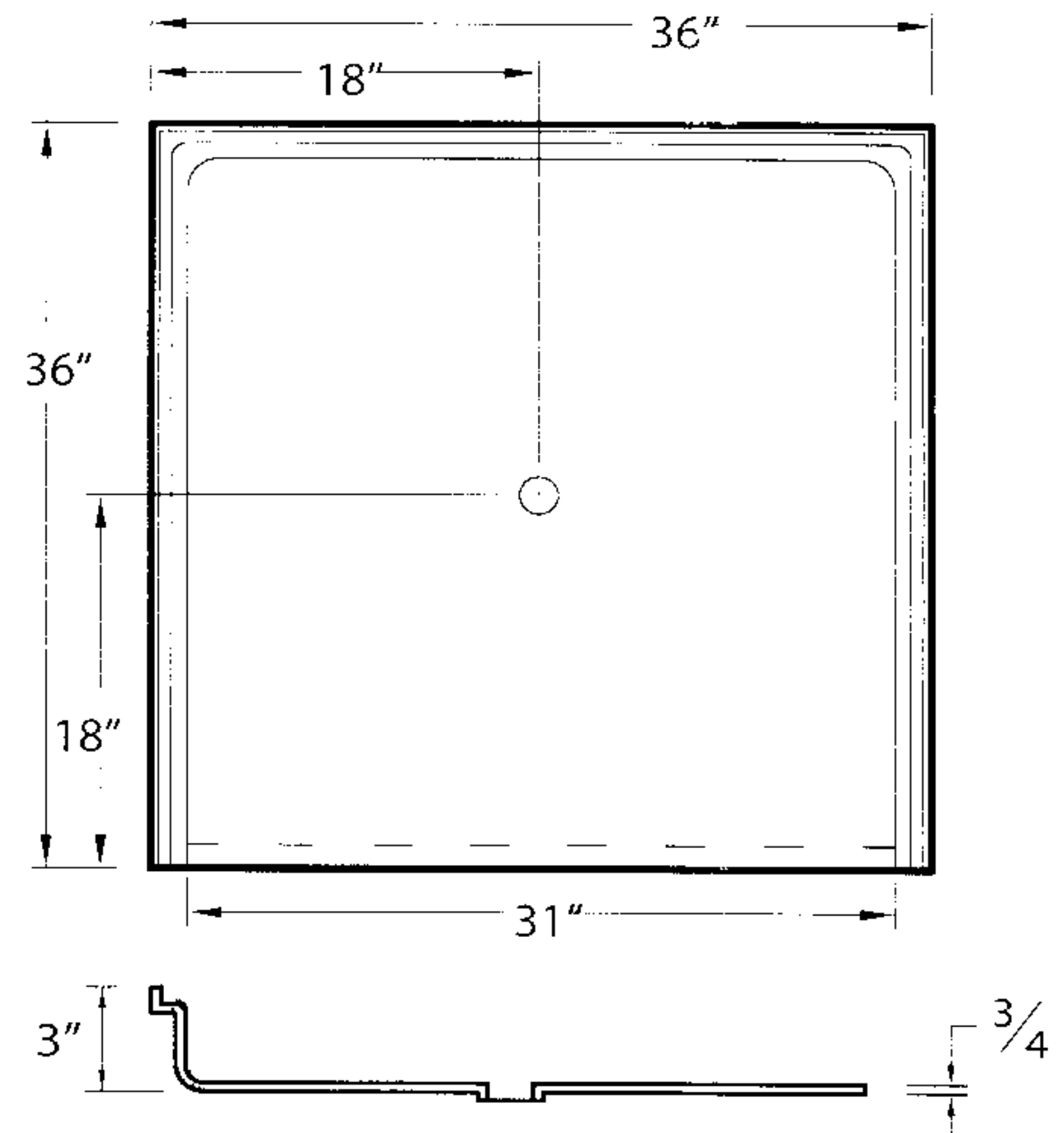
Digitally signed by Miguel A. Nunez
DN: cn=Miguel A. Nunez, o=Town of Pembroke
Park, ou=CFO,
email=miguel.nunez@townofpembrokepark.com, c=US
Reason: I have reviewed this document
Location: Pembroke Park, Florida
Date: 2022.11.07 04:51:18 -0500

Miguel A. Nunez, MPA, CBO, CFM
Building Official

Cc: Juan C. Jimenez, Town Manager
Lucie Manzerolle, Building Manager
Jorge Cervantes, Project Manager (CGA and associates)
File



Acrylic Barrier Free Shower Pan 36" x 36"



Drawing not to scale,
All dimensions may vary up to 3/8"

Model APA3636BFPAN

36" x 36" x 3" outside dimensions,
31" x 31" inside dimensions

One piece acrylic shower pan with textured floor. Polished chrome drain assembly.

3/4" barrier free threshold with pre-leveled and reinforced shower base for easy installation.

www.FreedomShowers.com

1-877-947-7769



For Barrier Free pan models: APA3636BFPAN, APA3939BFPAN, APA4836BFPAN, APA4848BFPAN, APA6032BFPAN, APA6232BFPAN and APA6636BFPAN

Note: Be sure the opening in the sub-floor slab is minimum 12" (305 mm) square/round and the stub of the waste pipe is central with the opening and projects at least 1" (25mm) above the floor.

- 1) Plan the installation relative to finished wall surfaces. Take into consideration the dimensions of the Shower Base and the Shower Door to be installed, if applicable.
- 2) The hole in the Series A shower base is 3 1/4" (83mm) in diameter to accommodate the 2" (50mm) drain fitting. Where the 1 1/2" (38mm) waste pipe has been roughed-in, shorten the stub and attach a 1 1/2" x 2" coupling and a 2" (50mm) nipple to project at least 1" above the sub-floor or slab.
- 3) Install the drain body (figure1) on the shower base before installation as follows.
 - a. Place the drain body (1) through the 3 1/4" hole in the shower base with the threads extending through the bottom hole.
 - b. Apply a generous amount of plumbers putty between drain body and shower base surface.
 - c. Place the rubber gasket (2) over the threads so that the gasket rests flush against the bottom of the shower base.
 - d. Caution: Do not over tighten (Hand tighten & wrench 3/4" turn)
- 4) Prepare the shower base bedding compound using sufficient lightweight cement, plaster, gypsum or fix-all bed to provide an even support for the entire bottom area of the shower base.
- 5) Place the shower base in the proper position (drain fitting over the waste pipe stub) using the floor not the deck as the support and carefully set it in the bedding compound. (See Figure 3)
- 6) Using a level, check the shower base in both directions to ensure that it is level for proper drainage. Do not step on shower base while performing this operation. Note: let shower base set before proceeding.
- 7) Secure base to studs by drilling holes thru tile flange and nail/screw to studs.
- 8) Carefully bring tile or finish surface to the shower base deck. Seal edges as shown (see figures 3).



Drain Fitting

Note: Be sure the setting bed is completely dry before proceeding.

Prepare the drain joint between the waste pipe and drain fitting as follows (see figure 1)

1. Coat the neoprene ring (6) with lubricant. Then press it over pipe and into drain fitting.
Caution: **Do not use linseed or mineral oil lubricants.**
2. Using the tool (5) provided, screw threaded ring (7) into the drain body (1).
3. Use an internal cutter to cut waste pipe stub flush with top threaded ring (7).
4. Press snap-on drain cover (4), round or square, into the drain body (1).

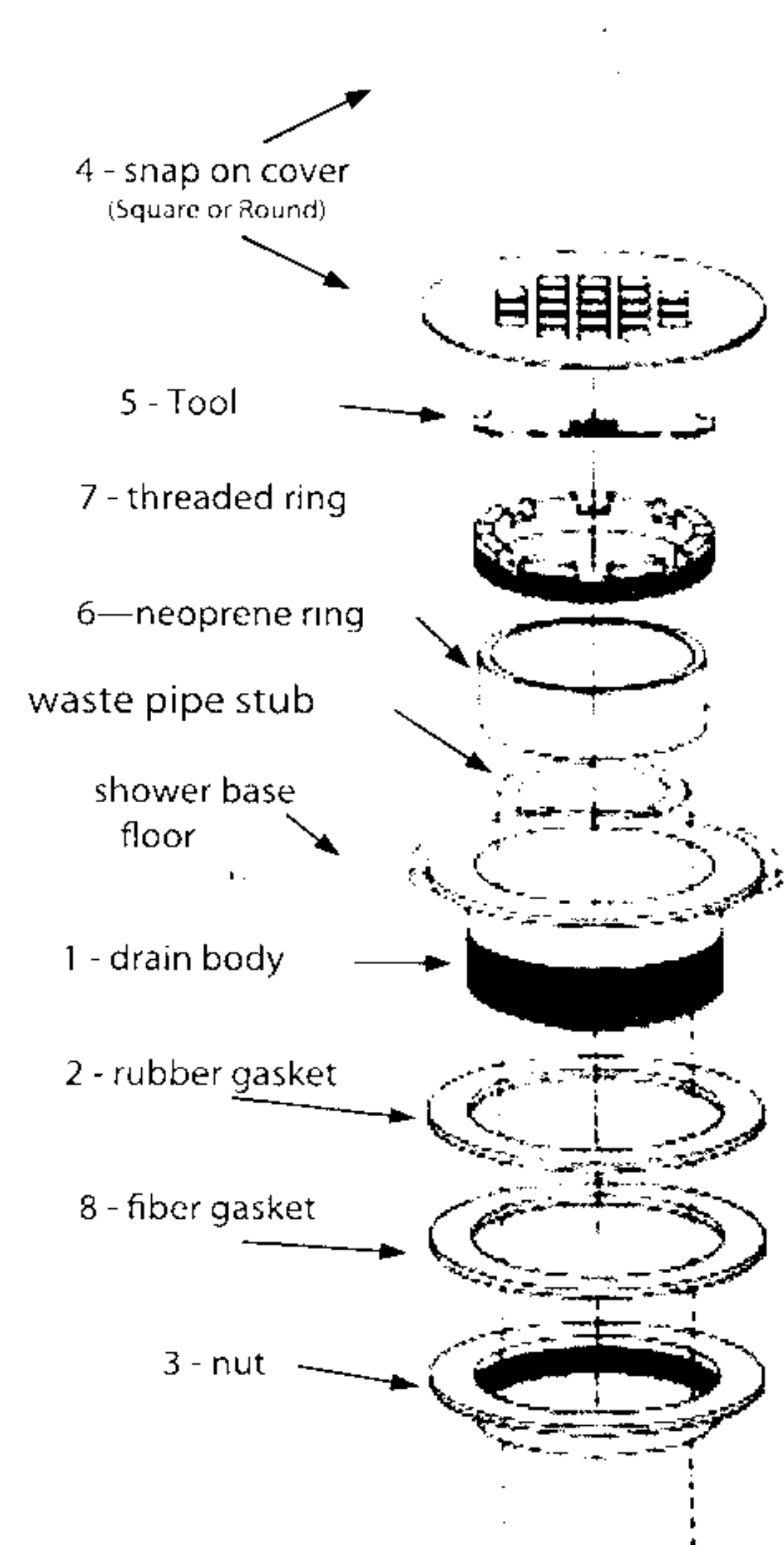
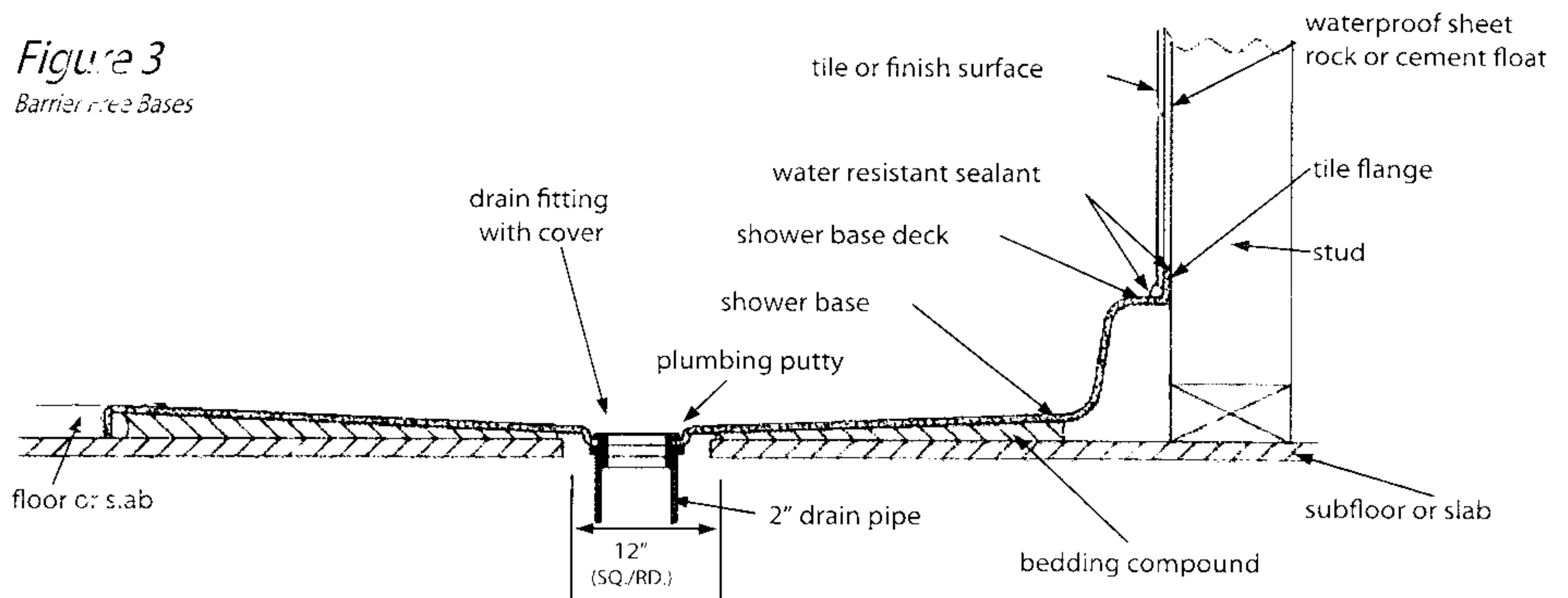


Figure 1



Figure 3
Barrier Free Bases



Care and Maintenance Instructions

Your series 'A' shower base is made from the highest quality acrylic material available. The hard, non-porous slip resistant surface is designed to prevent dirt build-up and resist stains better than any other plastic material. Normal cleaning is simple and easy. To maintain the exquisite new look of your shower base follow these simple steps:

- Just use warm water, a soft sponge, and mild liquid detergent or non-abrasive cleaner to wipe the surfaces clean and then rinse thoroughly. **Never Use Abrasive Cleaners.**
- Do not allow your acrylic surface to come into contact with products such as acetone (nail polish remover), nail polish, dry cleaning solutions, laquer thinners, gasoline, pine oil, etc.
- Remove dust and dry dirt with a soft damp cloth.
- Clean grease, oil, paint, and ink stains with isopropyl (rubbing) alcohol.
- Avoid using razor blades or other sharp instruments that might scratch the surface.



RFI #001

11/5/22

Town of Pembroke Park
Police Department Offices Renovations

CIP Project # ITB 2022-12

November 4, 2022

Mr. Brian Fray, Vice-President
Florida Palm
3931 SW 47th Avenue, Suite 101
Davie, FL 33314

Mr. Fray,

At this time, I would like to respond to the above RFI's as follows:

Q1. Do you have a plumbing fixture schedule you can provide us?

Revised sheet 2 have been issued.

Q2. Are we able to value engineer the plumbing system? We believe there are less expensive ways to run the sanitary system.

There are footers below the slab per as-built drawings. VE is not allowed at this time.

Q3. Are we able to use a more cost-effective domestic water piping? We can save money by using PEX or CPVC for the domestic water. The plans call for copper - copper is very expensive right now. VE is not allowed at this time.

Q4. Can we choose our own fixtures to help cost engineer the project and provide submittals to be approved?

Revised sheet P2 have been issued.

**Miguel A.
Núñez**

Digitally signed by Miguel A. Nunez
DN: cn=Miguel A. Nunez, o=Town of Pembroke
Park, ou=CBO,
email=mnunez@townofpembrokepark.com, c=US
Reason: I am the author of this document
Location: Pembroke Park, Florida
Date: 2022.11.04 15:51:44 -0400

Miguel A. Nunez, MPA, CBO, CFM
Building Official

Cc: Juan C. Jimenez, Town Manager
Lucie Manzerolle, Building Manager
Jorge Cervantes, Project Manager (CGA and associates)
File



RFI #004

AP 11/9/22

Town of Pembroke Park
Police Department Offices Renovations

CIP Project # ITB 2022-12

November 9, 2022

Ms. Maria Eugenia Lovera D.,
COSUGAS, LLC
719 Shotgun Road
Sunrise, FL 33326

Ms. Lovera,

At this time, I would like to respond to the RFI's as follows:

Q1. The bid documents are not included the technical specifications, please can you send as that document or are there a link where we can access.

Notes and specifications are provided throughout the drawings and on Sheet A7.0.

Q2. For the doors 108 and 116, have you considered a specific NOA?

Door 108 shall meet Florida Product Approval FP#1592. Door 116 is not an exterior door so no NOA is necessary. Door 116 shall have a 1-hr fire label. Notes added to door schedule.

Q3. For the aluminum Louvers 12"x12 "have you considered a specific NOA?

Provide Ruskin Company EME 420MD Aluminum Louvers that meet Florida Product Approval FL #21829 R4. Note added on sheet A1.0.

Q4. For the windows type A & B have you considered a specific NOA?

Window types A&B shall be YKK YHS50FI with Florida Product Approval FL# 14218. Note added on sheet A1.0.

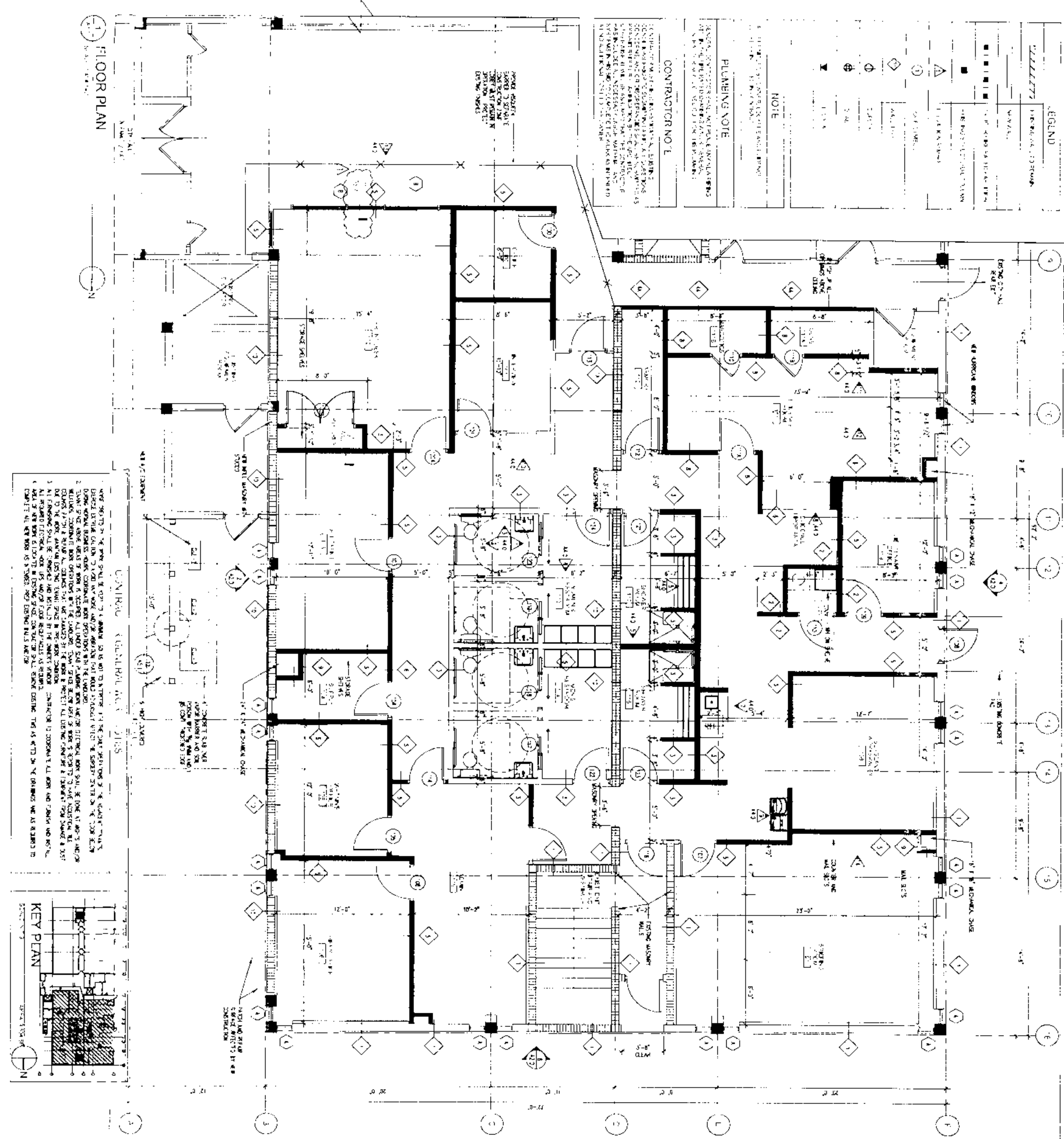
Reference: see attached.

**Miguel A.
Núñez**

Digitally signed by Miguel A. Nunez
DN: cn=Miguel A. Nunez, o=Town of Pembroke
Park, ou=CBO,
email=MNunez@townofpembrokepark.com, c=US
Reason: I am the author of this document
Location: Pembroke Park, Florida
Date: 2022.11.09.08:29:17 -05'00'

Miguel A. Nunez, MPA, CBO, CFM
Building Official

Cc: Juan C. Jimenez, Town Manager
Lucie Manzerolle, Building Manager
Jorge Cervantes, Project Manager (CGA and associates)
File



LEGEND	
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- GENERAL NOTES**

 1. THE WORKMAN SHALL BE RESPONSIBLE FOR THE PROTECTION OF ALL EXISTING UTILITIES AND STRUCTURES. ANY DAMAGE TO EXISTING UTILITIES OR STRUCTURES SHALL BE REPAIRED AT THE WORKMAN'S EXPENSE.
 2. THE WORKMAN SHALL BE RESPONSIBLE FOR THE PROTECTION OF ALL EXISTING UTILITIES AND STRUCTURES. ANY DAMAGE TO EXISTING UTILITIES OR STRUCTURES SHALL BE REPAIRED AT THE WORKMAN'S EXPENSE.
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 9. THE WORKMAN SHALL BE RESPONSIBLE FOR THE PROTECTION OF ALL EXISTING UTILITIES AND STRUCTURES. ANY DAMAGE TO EXISTING UTILITIES OR STRUCTURES SHALL BE REPAIRED AT THE WORKMAN'S EXPENSE.
 10. THE WORKMAN SHALL BE RESPONSIBLE FOR THE PROTECTION OF ALL EXISTING UTILITIES AND STRUCTURES. ANY DAMAGE TO EXISTING UTILITIES OR STRUCTURES SHALL BE REPAIRED AT THE WORKMAN'S EXPENSE.
- SPECIFIC NOTES**

 1. THE WORKMAN SHALL BE RESPONSIBLE FOR THE PROTECTION OF ALL EXISTING UTILITIES AND STRUCTURES. ANY DAMAGE TO EXISTING UTILITIES OR STRUCTURES SHALL BE REPAIRED AT THE WORKMAN'S EXPENSE.
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PERMIT SET
FLOOR PLAN
A1.0

PEMBROKE PARK POLICE DEPARTMENT
330 SW 32ND AVENUE
PEMBROKE PARK, FLORIDA 33023

SAITZ ROOFERS

PROFESSIONAL SEAL

Page 136 of 597



RFI #005

AF 11/3/22

Town of Pembroke Park
Police Department Offices Renovations

CIP Project # ITB 2022-12

November 7, 2022

Mr. Octavio Maniglia
OKABREMA Corp.

Mr. Maniglia,

At this time, I would like to respond to the above RFI's as follows:

Q1. I just want to confirm If there any addendums for this project ? Due date still on November 10 @ 2:00pm? Please advise. Thank you!!

Currently, there has no addendums to this project; however, we have released RFI #1, 2, and 3; and all the bidders have been copied with the Q&A's; in addition, the due date still on November 10, 2022.

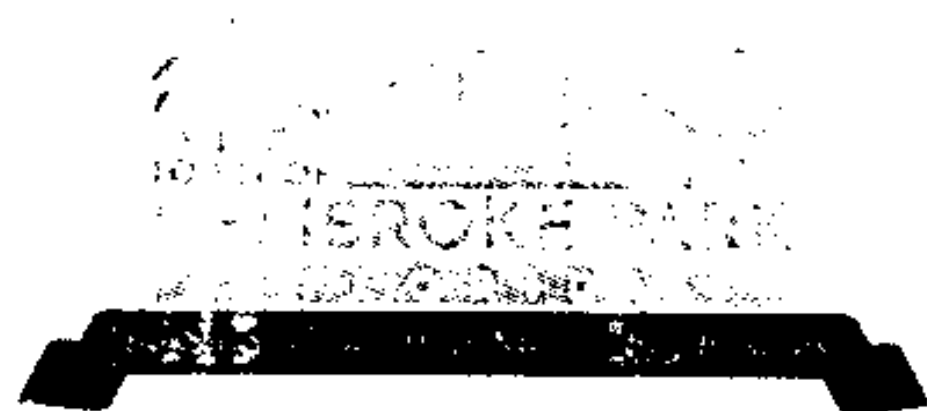
PS. A RFI #4, is expected to be submitted today, after our consultant response.

**Miguel A.
Núñez**

Digitally signed by Miguel A. Nunez
DN: cn=Miguel A. Nunez, o= Town of Pembroke
Park, ou= CBO,
email=mnunez@townofpembrokepark.com, c=US
Reason: I am the author of this document
Location: Pembroke Park, Florida
Date: 2022.11.07 11:43:39 -05'00'

Miguel A. Nunez, MPA, CBO, CFM
Building Official

Cc: Juan C. Jimenez, Town Manager
Lucie Manzerolle, Building Manager
George Cervantes, Project Manager (CGA and associates)
File



RFI #006

11/8/22

Town of Pembroke Park
Police Department Offices Renovations

CIP Project # ITB 2022-12

November 8, 2022

Mr. Anthony Perez
OAC Action Construction Corp.

Mr. Perez,

At this time, I would like to respond to the attached RFI's as follows:

Q1. Due to the potential hurricane, is there going to be an extension for the bid on the built-out improvements for the police department?

Currently, there is no intent to extend the compliance date; therefore, please keep it as per the ITB requirements.

**Miguel A.
Núñez**

Digitally signed by Miguel A. Núñez
DN: cn=Miguel A. Núñez, o=Town of
Pembroke Park, ou=CBO,
email=mnunez@townofpembrokepark.
com, c=US
Location: Pembroke Park, Florida
Date: 2022.11.08 08:00:02 -05'00'

Miguel A. Nunez, MPA, CBO, CFM
Building Official

Cc: Juan C. Jimenez, Town Manager
Lucie Manzerolle, Building Manager
Jorge Cervantes, Project Manager (CGA and associates)
File



BID DOCS

BID FORM

**BID NO. ITB 22-12
Built-Out Improvements for The Police Department**

CHECKLIST

Is the Schedule of Subcontractor's included in questionnaire? Y ☒ N ☐

Is the proof of insurance included? Y ☒ N ☐

Is the questionnaire included? Y ☒ N ☐

Are financial statements submitted with questionnaire? Y ☒ N ☐

Is the bid bond included? Y ☒ N ☐

Is the proof of licensing submitted to perform project submitted? Y ☒ N ☐

(Current certificate of competency/state license included)

Current Business Tax Receipt? Y ☒ N ☐

Is the Notarized Signature of Bidder Form page submitted? Y ☒ N ☐

Is the Drug Free Form submitted? Y ☒ N ☐

Is the Trench Safety Form submitted? Y ☒ N ☐

Is the proof provided that shows Bidder's Firm Name is registered with their State of origin and in business for a minimum of one year? Y ☒ N ☐

Is one original version of bidder's bid package submitted (No Copies of the bid package are required)? Y ☒ N ☐

The undersigned bidder acknowledges that all files as posted on the Town of Pembroke Park's website for Bid No. ITB 22-12 constitute the documents governing this bid.

NAME OF FIRM: ORANGE COUNTY

BY: Octavio Mangia 11/22/22
(Typed or printed) (Date)

Signature: 
(Signature) (Title)

Bidder hereby certifies that the only person/persons interested in this Bid/Contract, as principal or principals, is/are named herein and that no other than herein mentioned has any interest in the Bid/Contract to which the work pertains; that this Bid is made without connection or arrangement with any other person, company, or parties making a bid and that the Bid is in all respects fair and made in good faith without collusion or fraud.

The full names and addresses of parties interested in this Bid as principals are as follows:

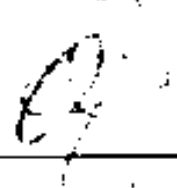
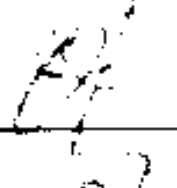
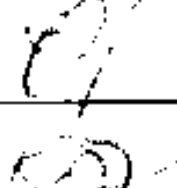
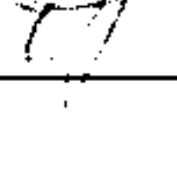
Name: K. J. ...	Name:
Address: P.O. Box ...	Address:
City/State/Zip:	City/State/Zip:

Bidder understands that the Owner reserves the right to reject all Bids and to waive any informality in bidding. Bidder agrees that the Owner may reduce or delete any work items as deemed necessary. Such reduction or deletion of work items shall not constitute a basis for withdrawal of this bid.

The Bidder agrees that the Bid shall be good and may not be withdrawn for a period of **ninety (90) calendar days** after Bid Opening.

Bidder hereby acknowledges receipt of the following Addenda:

ADDENDUM ACKNOWLEDGEMENT

ADDENDUM	DATE	SIGNATURE OF PERSON SIGNING BID
1.	...	
2.	...	
3.	...	
4.	...	

The Bid Security attached in the sum of Twenty Thousand Dollars with 00/100 cents
(\$ 20,000.00) **5% of Bid Price**

is to become the property of the Owner in the event the required Bonds, Insurance and other requested documentation are not provided, and the Contract is not executed within the time above set forth, as liquidated damages for the delay and additional expenses to the Owner caused thereby.

SIGNATURE OF BIDDER FORM
BID NO. ITB 22-12
Built-Out Improvements for The Police Department

This form must be signed in the presence of a Notary Public or other officer authorized to administer oaths and submitted with the bid package on the specified bid opening date. The undersigned bidder certifies that this bid package is submitted in accordance with the specifications in its entirety and with full understanding of the conditions governing this bid. *Bidder must submit proof that their firm name is registered with their State of origin.

SIGNATURE OF BIDDER

If an Individual: [Signature] _____, doing business
as _____
Signature Print Name

If a Partnership: _____
by: _____,
General Partner's Signature Print Name

If a Corporation: _____
Corporate Name
(a _____ Corporation)
by: _____,
Signature Print Name
Title: _____
President or other Authorized Officer
Attest: _____ (SEAL)
Corporate Secretary

Business Address: _____
Street Address (P.O. Box Address is not permitted)

Town, State, Zip

Telephone No. _____ Fax No. _____

Email Address of Authorized Signature: _____

Federal ID. No. _____

State of FL _____ Contractor Certification No.: _____

Broward County Certificate of Competency No: _____

NOTE: All certifications/licenses shall be issued in the Bidder's name.

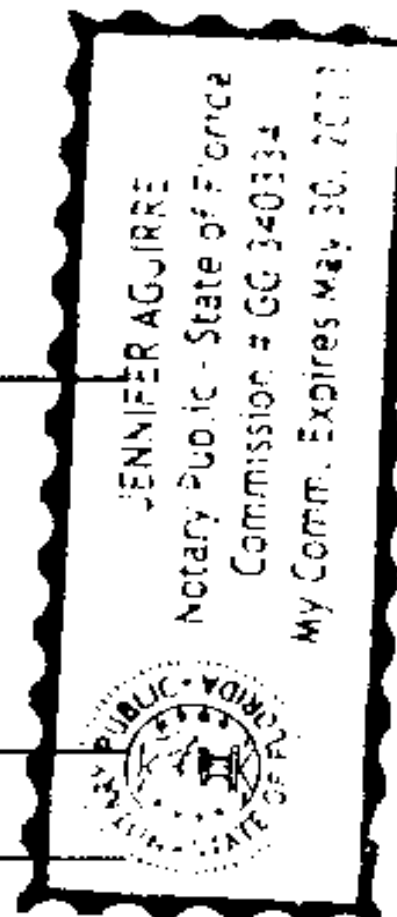
NOTARY: STATE OF: Florida COUNTY OF: Miami Dade

The foregoing instrument was acknowledged before me this 16th day of November 2022, by
Octavio Hernandez who is (who are) personally known to me or who has produced
_____ as identification.

NOTARY PUBLIC SIGNATURE: [Signature]

NOTARY NAME, PRINTED, TYPED OR STAMPED: Jennice Assume

Commission Number: 66340334 My Commission Expires: May 30, 2023



CERTIFICATE OF COMPLIANCE WITH THE FLORIDA TRENCH SAFETY ACT

BID NO. ITB 22-12

Bidder acknowledges that he is solely responsible for complying with the Florida Trench Safety Act (Act) and Occupational Safety and Health Administration's excavation safety standard 29 CFR 1926.650 (Subpart P as amended). Bidder further acknowledges that included in the various items of the proposal and in the Grand Total Base Bid Price are costs for complying with the Florida Trench Safety Act (90-96, Laws of Florida) effective October 1, 1990. The bidder further identifies the costs to be summarized below:

Trench Safety Method (Description)	Units of Measure (L,F,S,Y)	Unit (Quantity)	Unit Cost	Extended Cost
A. <u>Sloping/Shoring</u>	<u>100</u>	<u>LF</u>	<u>100</u>	<u>10,000</u>
B. _____	_____	_____	_____	_____
C. _____	_____	_____	_____	_____
D. _____	_____	_____	_____	_____

Failure to complete the above may result in the bid being declared non-responsive. The costs indicated above are provided to comply with the Act and shall not constitute grounds for any additional compensation to that listed for the separate line item of the Bid Form.

By: CHRISTIANE
Bidder

Date _____


Authorized Signature

QUESTIONNAIRE

BID NO. ITB 22-12

The undersigned guarantees the truth and accuracy of all statements and answers herein contained. Failure to fully complete the questionnaire may result in your bid being considered non-responsive.

1. How many years has the bidder identified on Signature of Bidder page been in business?
18 years.

2. What is the last project of this nature that you have completed? (Identify completion date)

Asphalt Paving on 10th St

3. Have you ever failed to complete work awarded to you; if so, where, and why?

No

4. Have you personally inspected the proposed work and have you a complete understanding and plan for its performance?

Yes

5. Will you subcontract any part of this work? If so, give details: Name of Sub Work to be Performed

Not Subcontracted

6. What equipment do you own that is available for the work? (Attach additional listing if necessary.)

All demolition & paving equipment owned & selected to complete this project of work

Name of Bidder: James R. McFarland

QUESTIONNAIRE

7. What equipment will you purchase for the proposed work?

As needed for work on project

8. What equipment will you rent for the proposed work?

As needed for work on project

9. Bidder to submit their Balance Sheet and Income Statement for their most recent year as an attachment to the questionnaire. Period reported on: 12/31/2011

10. The Town will not award a bid to any bidder who cannot prove to the satisfaction of the Town that the Corporation/Partnership/Individual identified on the Signature of Bidder form has satisfactory written references for work similar to the work being bid upon.

References that are for work performed by a parent corporation or affiliated subsidiary will not be considered by the Town.

The Town requires a minimum of three (3) satisfactory references for similar work for this Bid.

The Bidder shall be the Prime contractor for each reference and each reference shall be for the owner of the project. Similar work shall mean:

The Bidder shall have a minimum of three (3) satisfactory references showing that the Bidder's firm, with or without the use of subcontractors, has successfully completed at least three (3) projects. References shall be within the period of 4-1-2012 through the time of the bid opening.

Additional references may be submitted as an attachment.

A. Owner (Company/Entity City of Portland
Name): Address 1445 S Dixie Ave

Town, State, Zip: Medford, Oregon 97504

Project Manager of Firm: John Title: Director of Public Works

Phone No.: 503/661-1000 /Email: john@portland.gov

Project PG&E, A major renovation Completion Date of Project: 10/1/2011

Title: _____ (Within period of 4-1-2012 through time of the bid opening)

Name of Bidder: DRACON INC.

QUESTIONNAIRE

(References continued)

Summary of Project: _____

B. Owner (Company/Entity Name): _____

Address _____

Town, State, Zip: _____

Project Manager of Firm: _____ Title: _____

Phone No.: _____ /Email: _____

Project Title: _____ Completion Date of Project: _____
(Within period of 4-1-2012 through time of the bid opening)

Summary of Project: _____

C. Owner (Company/Entity Name): _____

Address: _____

Town, State, Zip: _____

Project Manager of Firm: _____ Title: _____

Phone No.: _____ /Email: _____

Project Title: _____ Completion Date of Project: _____
(Within period of 4-1-2013 through time of the bid opening)

Name of Bidder: _____

QUESTIONNAIRE

(References continued)

Summary of Project: _____

11. State the true, exact, correct, and complete name of the partnership, corporation, or trade names under which you do business, and the address of the place of business. (If a corporation, state the name of the President and Secretary. If a partnership, state the names of all general partners. If a fictitious/trade name, state the names of the individuals who do business under the fictitious/trade name attach compliance with the fictitious name statute. It is absolutely necessary that this information be furnished.)

Correct Name of Bidder

(Correct Name of Bidder shall also appear on Signature of Bidder Form)

- (a) The address of the principal place of business:

- (b) The names of the corporate officers, or general partners, or individuals doing business under a fictitious trade name, are as follows:

Bidder Name

QUESTIONNAIRE

12. Declaration of Work Components Schedule

Minimum of 20% of work to be completed by bidder identified on Signature of Bidder Form.
(Mobilization, administration, overhead and profit may not be included in the work components)

Work Components that make up the above minimum are as follows:

Framing, Insulation and Drywall
Flooring
Paint
Demolition

Work Components that will be provided by subcontractors are as follows:

Mechanical Work / Cool Squad
Electrical Work / Delco Solutions
Plumbing Work / Bay Plumbing
Fire Alarm / City Fire

Name of Bidder: OKA Construction

DRUG-FREE WORKPLACE FORM

**BID NO. ITB 22-12
Built-Out Improvements for The Police Department**

The undersigned vendor in accordance with Florida Statute 287.087 hereby certifies that
WARRIOR GROUP does:
(Name of Business)

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community by, any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.



Bidder's Signature

10/10/22

Date

CERTIFICATION OF FISCAL YEAR 2021-2022 RESTRICTIONS ON THE AWARD OF CERTAIN CONTRACTS AND SUB-CONTRACTS TO FOREIGN COUNTRIES

This certification is to verify that the offeror 1) is not a contractor of a foreign country included on the list of countries that discriminate against U.S. firms published by the U.S. Trade Representative (USTR); 2) has not or will not enter into any subcontract with a subcontractor or a foreign country included on the USTR list, and 3) will not provide any product of a country included on the USTR list. These prohibitions also apply to certain products used in these activities, such as affixed equipment, electronics, utilities, and instruments.

Grantees or subgrantees recipients entering into contract for construction, alteration, or repair of any public building or public work project subject to the prohibitions described in this Notice shall include the following provision in all such contracts:

Restriction on Public Building and Public Works Projects.

Definitions

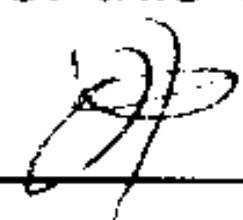
"Component" as used in this clause, means those articles, materials, and supplies incorporated directly into the product.

"Product", as used in this clause, means construction materials - i.e., articles, materials, and supplies brought to the construction site for incorporation into the public works project, including permanently affixed equipment, instruments, utilities, electronic or other devices, but not including vehicles or construction equipment. In determining the origin of a product BROWARD COUNTY will consider a product as product as produced in a foreign country if it has been assembled or manufactured in the foreign country, or if the cost of the components mine, produced, or manufactured in the foreign country exceed 50 percent of the cost of all its components.

"Contractor or subcontractor of a foreign country", as used in this clause, means any contractor or subcontractor that is a citizen or national of a foreign country or is controlled directly or indirectly by citizens or nationals of a foreign country. A contractor or subcontractor shall be considered to be a citizen or national of a foreign country, or controlled directly or indirectly by citizens or nationals of a foreign country:

1. If 50 percent or more of the contractor or subcontractor is owned by a citizen or national of the foreign country.
2. If the title of 50 percent or more of the stock of the contractor or subcontractor is held subject to trust or fiduciary obligation in favor of citizens or nationals of the foreign country.
3. If 50 percent or more of the voting power in the Contractor or subcontractor is vested in or exercisable on behalf of a citizen or national of the foreign country.
4. In the case of partnership, if any general partner is a citizen of the foreign country;

5. In the case of a corporation, if its president or other chief executive officer or the chairman or its board of directors is a citizen of the foreign country or the majority of any number of its directors necessary to constitute a quorum are citizen of the foreign country or the corporation is organized under the laws of the foreign country or any subdivision, territory, or possession thereof; or
6. In the case of a contractor or subcontractor who is a joint venture, if any participation firm is a citizen or national of a foreign country or meets any of the criteria in subparagraphs (c) (1) through (5) of this clause.


Contractor Signature

Date

(a) Restrictions

The Contractor shall not (1) knowingly enter into any subcontract under this contract with a subcontractor of a foreign country included on the list of countries that discriminate against U.S. firms published by the United States Trade Representation (See Paragraph (c) of this clause), or (2) supply any product under this contract of a country included on the list of foreign countries that discriminate against U.S. firms published by the USTR.

(b) USTR List

The USTR published a list in the Federal Register in accordance with section 109(c) of publication L 100-202 where countries can be added or deleted.

(c) Certification

The Contractor may rely upon the certification of a prospective subcontractor that is not a subcontractor of a foreign country included on the list of countries that discriminate against U.S. firms published by the USTR and that products supplied by such subcontractor for use on the Federal public works project under this contract are not products of a foreign country included on the list of foreign countries that discriminate against U.S. firms published by the USTR, unless such Contractor has knowledge that the certification is erroneous.

(d) Subcontracts

The Contractor shall incorporate this clause, modified only for the purpose of properly identifying the parties, in all subcontracts. This paragraph (e) shall also be incorporated in all subcontracts.

For additional information see Federal Register Vol.53, No. 53, No. 116, Pages 22569-22573.

CERTIFICATION OF BIDDER REGARDING EQUAL EMPLOYMENT OPPORTUNITY

This certification is required pursuant to Executive Order 11246 (30 F.R. 12319-25). The implementing rules and regulations provide that any bids or prospective contractor, or any of their proposed subcontractors, should state as an initial part of the bid or negotiations of the contract whether he has participated in any previous contract or subcontract subject to the equal opportunity clause; and, if so, whether it has filed all compliance reports due under applicable instructions.

Where the Certification indicates that the apparent successful bidder has not filed a compliance report due under applicable instructions, bidder shall submit a compliance report prior to award. NO CONTRACT SHALL BE AWARDED UNLESS SUCH REPORT IS SUBMITTED.

CERTIFICATION BY BIDDER

BIDDER'S NAME: ASHTA INC

ADDRESS: 10000 Highway 101, Suite 100, San Jose, CA 95138

1. Bidder has participated in a previous contract or subcontract subject to the Equal Opportunity Clause. Yes _____ No _____
2. Compliance reports were required to be filed in connection with such contract or subcontract. Yes _____ No _____
3. Bidder has filed all compliance reports due under applicable instructions, including SF. 100. Yes _____ No _____

If answer to item 3 is "No", please explain in detail on reverse side of this certification.

CERTIFICATE OF CORPORATE AUTHORITY

**BID NO. ITB 22-12
Built-Out Improvements for The Police Department**

I, Donna A. Williams, certify that I am the **Secretary** of the corporation named as Contractor in **Bid No. ITB 22-12**; that _____ who signed the said Contract on behalf of the Contractor, was then President of said corporation. that I know the seal of said corporation; that said seal has been affixed to this Contract; and that it was so affixed by order of said official of the Corporation; that I know his/her signature, and such signature hereto is genuine; and that he/she signed this Contract by authority of the directors of said Corporation.

Dated this _____ day of September, 20 ____.

Donna A. Williams
Corporate Secretary



(Corporate Seal)

**ACKNOWLEDGMENT OF CONTRACTOR,
IF CORPORATION**

**BID NO. ITB 22-12
Built-Out Improvements for The Police Department**

State of FL
County of Alachua as:

On this 7 day of November, 2022, before me personally came and appeared

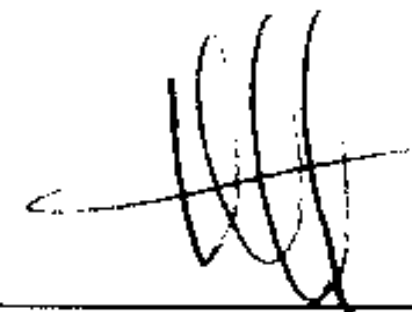
David P. Hargis, to me known, who, being by me duly sworn, did depose
and say that he/she resides at

10125 SW 10th St, Gainesville, FL 32608
that he/she is the _____
of Police Dept

the corporation described in and which executed the foregoing contract; that he knows the seal
of said corporation; that one of the impressions affixed to said contract is an impression of such
seal; that he is the proper official of said corporation designated to execute such contract, that
he/she has authority so to do, that he/she executed same for and in behalf of said corporation,
and that his/her act is the act and deed of said corporation.

Witness my hand and official notarial seal at November 14, 2022

the day and year above written.

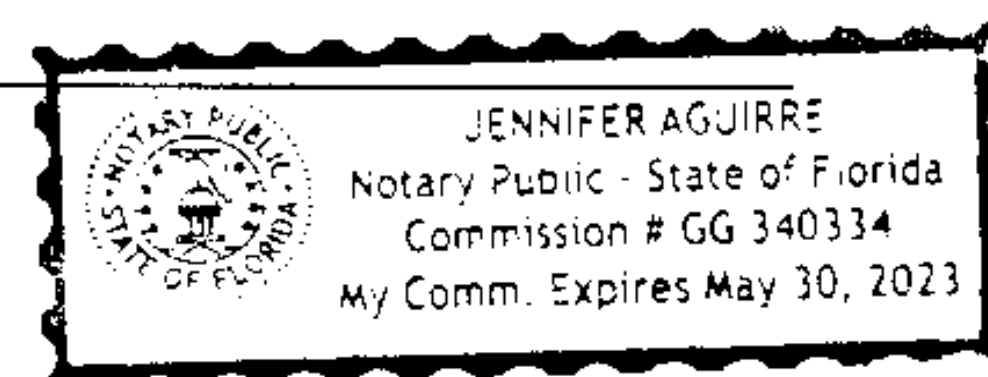


Notary Public

Jennifer Aguirre

(Seal)

My Commission Expires: May 30, 2023
(Seal)





Design-Build | Construction | General Contracting

Vercetti Enterprises, LLC
7296 SW 48th Street
Miami, FL 33155
305.517.3772
dv@vercetti.net

Bid No. ITB 22-22
Built-Out Improvements for The Police Department

Due: Thursday, November 17th, 2022 at 12:00 P.M.

To: Lucie Manzerolle
Imanzerolle@tppfl.gov

At
Town of Pembroke Park
3150 SW 52nd Avenue
Pembroke Park, Florida 33023



Design-Build | Construction | General Contracting

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7296 SW 48TH STREET, MIAMI, FL 33155 | 305.517.3772 | INFO@VERCETTI.NET



VERCETTI
ENTERPRISES

Design-Build | Construction | General Contracting

Lucie Manzerolle
Building Department
Town of Pembroke Park, FL

RE: Bid No. ITB 22-12 – Built-Out Improvements for the Police Department – Executive Summary

Vercetti Enterprises, LLC is a South Florida based, State Certified General Contractor that specializes in commercial, industrial, and multi-family projects with offices in both Miami and Broward County. Vercetti Enterprises has on-going and completed projects with institutional clients such as Hialeah Housing Authority, Homestead Housing Authority, Miami-Dade County Public Schools, and Sunrise Group.

The firm was established on September 30th, 2016 by Danial Vercetti. Mr. Vercetti has over 17 years of successful experience in the South Florida construction industry. Under Danial's guidance and leadership Vercetti Enterprises currently has approximately \$20m in on-going and completed projects in the last year alone. Vercetti Enterprises acts as the general contractor on all projects and 100% ownership is solely retained by Danial Vercetti.

Vercetti Enterprises currently has a bonding capacity of \$20 million per project and \$40 million aggregate. Vercetti Enterprises is comprised of an experienced and highly motivated team of 16 full-time employees and is able to include additional staff on a per project basis as needed.

The Vercetti Enterprises team has over 100 years of combined construction experience across almost all project types with clients such as the Optimum Development USA, Sun Holdings, Popeyes, Excel Sports Management, Popular Bank, Maguina Group, University of Miami, Florida International University, Burger King, Slim Chickens, City of Hialeah, City of West Miami, Hialeah Park Casino, and many more.

Best regards,

Danny Vercetti
President

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BID FORM

**BID NO. ITB 22-12
BUILT-OUT IMPROVEMENTS FOR THE POLICE DEPARTMENT**

TO: TOWN OF PEMBROKE PARK

PROPOSAL FROM:

Vercetti Enterprises, LLC

(Bidder)

THE UNDERSIGNED BIDDER, having familiarized himself with the work required by the Contract Documents, the site where the work is to be performed, local labor conditions and all laws, regulations, and other factors affecting performance of the work, and having satisfied himself of the expense and difficulties attending performance of the work.

HEREBY PROPOSES and agrees, if this Bid for **Built-Out Improvements For The Police Department, BID NO. ITB 22-12**, is accepted to enter into a Contract in the form attached, to perform all Work, including the assumptions of all obligations, duties and responsibilities necessary to the successful completion of the Contract, and to furnish all materials and equipment required to be incorporated in and form a permanent part of the Work, including tools, equipment, supplies, transportation, facilities, labor, superintendence and services required to perform the Work; all the Work necessary to complete construction in place and ready for use, the disposal of all excess materials, repair or replacement of damaged or destroyed property and the final cleaning up of the Work; and to supply all required bonds, insurance and submittals; all as indicated or specified in the Contract Documents to be performed or furnished by Contractor for the total bid price of:

One million one hundred and twenty two and seven hundred ninety eight _____ dollars

(\$ 1,122,798.00)

This bid total is the sum of the extended prices as shown on the final bid form.

Bidder hereby agrees to commence Work under this Contract within **seven (10) days** following the date indicated on the "Notice to Proceed" by the Town and to fully complete the Work within **number of calendar days**, as provided in "Contract Time" section in the Contract between the parties. Bidder further agrees to pay as liquidated damages for each consecutive calendar day thereafter that the Work to be performed is not completed, as provided in "Liquidated Damages" section in the Contract.

Bidder represents and hereby states that he/she and his/her subcontractors are familiar and capable to perform such construction.

In the event of extension error(s), the unit price will prevail, and the bidder's total offer will be corrected accordingly.

BID FORM

**BID NO. ITB 22-12
BUILT-OUT IMPROVEMENTS FOR THE POLICE DEPARTMENT**

The bidder proposes to furnish all labor, tools, material, equipment, and supplies, and to sustain all the expense incurred in doing the work, including installation of all materials, equipment, and supplies furnished, as well as all other labor, warranties, permit fees, taxes, insurance, general and administration and other miscellaneous costs, overhead and profit as set forth below that may be awarded by the Town of Pembroke Park, Florida, through its proper officers, and to do the same strictly in accordance with the drawings and Contract Documents which are referred to below and made a part hereof, at the following prices.

Name of Firm: Vercetti Enterprises, LLC

**SEE ATTACHED EXCEL SPREADSHEET ATTACHED IN THIS BEID
DOCUMENTS**

(MUST BE PROVIDED AND COMPLETED WITH BID)

Pembroke Park Police Department

Line	Description	Contractor	
1	General Conditions	131,416	
2	Overhead and Profit	95,837	
3	Supervision		
4	Miscellaneous labor	12,800	
5	Bond Costs	15,129	
6	Builders Risk Insurance	0	
7	Demolition	34,913	
8	Sitework	2500	
9	Concrete and Formwork	42,883	
10	Piles		
11	Masonry		
12	Structural Steel		
13	Miscellaneous Metals	14,913	
14	Rough Carpentry		
15	Finish Carpentry		
16	Cabinetry	67,500	
17	Thermal & Moisture Protection		
18	Sprayed on Fireproofing		
19	Caulking	1,500	
20	Doors & Frames	45,615	
21	Finish Hardware		
22	Glass & Glazing	65,419	
23	Stucco & Patching	7,653	
24	EIFS System		
25	Framing & Drywall	90,006	
26	Acoustical Ceiling & Tile	8,323	
27	Flooring	56,856	
28	Painting	17,714	
29	Other Finishes		
30	Toilet and Bath Accessories	9,340	
31	Window Treatments	10,135	
32	Signage		
33	Specialties	12,458	
34	Louvers		
35	Fire Extinguishers	1,033	
36	HVAC Equipment (DX Sytem, Fans, etc.)	18,285	
37	HVAC Ductwork	36,570	
38	HVAC Diffusers and Grilles	3,657	
39	HVAC Refrigerant Lines and Insulation	10,971	
40	HVAC Louvers	3,657	
41	HVAC Specialties/Additional Items		
42	Plumbing Sanitary (Pipe, couplings, etc.)	25,875	
43	Plumbing H&C Water (Pipe, couplings, etc.)	20,700	
44	Water Heater	5,175	
45	Plumbing Recirculating System		
46	Plumbing Specialties/Additional Items	6,553	
47	Electrical Switchgear (Panels, breakers, etc.)		
48	Electrical Conduits, couplings, etc.	32,763	
49	Electrical Wiring	32,763	
50	Electrical Boxes	32,763	
51	Electrical Devices (Sensors, switches, receptacles)	13,105	
52	Lighting Fixtures	13,105	
53	Electrical Specialties/Additional Items		
54	Fire Alarm (Changes, Additions, etc.))	39,325	
55	Testing		
56	Infection Control Risk Assessment		
57	Interim Life Safety Measure		
58	Clean-Up	6,750	
59	GLI/WC Insurance	23,375	
60			
61			
62			
63			
64	SUB TOTAL	Sub-Total =	1,069,331
65			
66			
67	Allowances		
68			
69			
70	a) 5% Permit for Master Plan Only		53,467
71			
72		Grand-Total =	1,122,798
73	Written Bid		

BID FORM

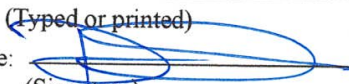
**BID NO. ITB 22-12
Built-Out Improvements for The Police Department**

CHECKLIST

Is the Schedule of Subcontractor's included in questionnaire? Y X N ____
Is the proof of insurance included? Y X N ____
Is the questionnaire included? Y X N ____
Are financial statements submitted with questionnaire? Y X N ____
Is the bid bond included? Y X N ____
Is the proof of licensing submitted to perform project submitted? Y X N ____
(Current certificate of competency/state license included)
Current Business Tax Receipt? Y X N ____
Is the Notarized Signature of Bidder Form page submitted? Y X N ____
Is the Drug Free Form submitted? Y X N ____
Is the Trench Safety Form submitted? Y X N ____
Is the proof provided that shows Bidder's Firm Name is registered with their State of origin
and in business for a minimum of one year? Y X N ____
Is one original version of bidder's bid package submitted (No Copies of the bid package are
required)? Y X N ____

The undersigned bidder acknowledges that all files as posted on the Town of Pembroke Park's website for Bid No. ITB 22-12 constitute the documents governing this bid.

NAME OF FIRM: Vercetti Enterprises, LLC

BY: Danial Vercetti 11/16/2022
(Typed or printed) (Date)
Signature:  President
(Signature) (Title)

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Bidder hereby certifies that the only person/persons interested in this Bid/Contract, as principal or principals, is/are named herein and that no other than herein mentioned has any interest in the Bid/Contract to which the work pertains; that this Bid is made without connection or arrangement with any other person, company, or parties making a bid and that the Bid is in all respects fair and made in good faith without collusion or fraud.

The full names and addresses of parties interested in this Bid as principals are as follows:

Name: Danial Vercetti	Name:
Address: 7296 SW 48th Street	Address:
City/State/Zip: Miami, FL 33155	City/State/Zip:

Bidder understands that the Owner reserves the right to reject all Bids and to waive any informality in bidding. Bidder agrees that the Owner may reduce or delete any work items as deemed necessary. Such reduction or deletion of work items shall not constitute a basis for withdrawal of this bid.

The Bidder agrees that the Bid shall be good and may not be withdrawn for a period of **ninety (90) calendar days** after Bid Opening.

Bidder hereby acknowledges receipt of the following Addenda:

ADDENDUM ACKNOWLEDGEMENT

ADDENDUM DATE SIGNATURE OF PERSON SIGNING BID

2. RFI #001	11/4/2022		2. RFIs #1, 2, 3, 5 and 6 11/8/2022
2. RFI #002	11/7/2022		3. RFIs #4 11/9/2022
2. RFI #003	11/4/2022		ITB2022-012 - Bid Extension - 11-9-2022
2. RFI #005	11/7/2022		RFI #007 - 11/9/2022
2. RFI #006	11/8/2022		RFI #008 - 11/10/2022 and 11/14/2022
3. RFI #004	11/9/2022		

The Bid Security attached in the sum of Fifty six thousand one hundred and thirty nine with ninety cents

(\$ 56,139.90) 5% of Bid Price

is to become the property of the Owner in the event the required Bonds, Insurance and other requested documentation are not provided, and the Contract is not executed within the time above set forth, as liquidated damages for the delay and additional expenses to the Owner caused thereby.

SIGNATURE OF BIDDER FORM

BID NO. ITB 22-12

Built-Out Improvements for The Police Department

This form must be signed in the presence of a Notary Public or other officer authorized to administer oaths and submitted with the bid package on the specified bid opening date. The undersigned bidder certifies that this bid package is submitted in accordance with the specifications in its entirety and with full understanding of the conditions governing this bid. *Bidder must submit proof that their firm name is registered with their State of origin.

SIGNATURE OF BIDDER

If an Individual: _____ / _____, doing business
Signature Print Name
as _____

If a Partnership: _____
by: _____ / _____,
General Partner's Signature Print Name

If a Corporation: Vercetti Enterprises, LLC
Corporate Name
(a FL _____ Corporation)

by: _____ / Danial Vercetti
Signature Print Name
Title: President
President or other Authorized Officer
Attest: Danial Vercetti _____ (SEAL)
Corporate Secretary

Business Address: 7296 SW 48th Street
Street Address (P.O. Box Address is not permitted)
Miami, FL 33155
Town, State, Zip

Telephone No. 305.215.6341 Fax No. _____

Email Address of Authorized Signature: DV@VERCETTI.NET

Federal ID. No. 81-4022045

State of FL Contractor Certification No.: CGC1524967

Broward County Certificate of Competency No: _____

NOTE: All certifications/licenses shall be issued in the Bidder's name.

NOTARY: STATE OF: FL COUNTY OF: Miami Dade

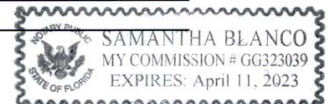
The foregoing instrument was acknowledged before me this 11th day of November 20 22 by
Danial Vercetti who is (who are) personally known to me or who has produced
_____ as identification.

NOTARY PUBLIC SIGNATURE: _____

NOTARY NAME, PRINTED, TYPED OR STAMPED: Samantha Blanco

Commission Number: GG323039 My Commission Expires: 4/11/2023

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**CERTIFICATE OF COMPLIANCE WITH
THE FLORIDA TRENCH SAFETY ACT**

**BID NO. ITB 22-12
Built-Out Improvements for The Police Department**

Bidder acknowledges that he is solely responsible for complying with the Florida Trench Safety Act (Act) and Occupational Safety and Health Administration's excavation safety standard 29 CFR 1926.650 (Subpart P as amended). Bidder further acknowledges that included in the various items of the proposal and in the Grand Total Base Bid Price are costs for complying with the Florida Trench Safety Act (90-96, Laws of Florida) effective October 1, 1990. The bidder further identifies the costs to be summarized below:

	Trench Safety Method (Description)	Units of Measure (LF,SY)	Unit (Quantity)	Unit Cost	Extended Cost
A.	0	0	0	0	0
B.	0	0	0	0	0
C.	0	0	0	0	0
D.	0	0	0	0	0

Failure to complete the above may result in the bid being declared non-responsive. The costs indicated above are provided to comply with the Act and shall not constitute grounds for any additional compensation to that listed for the separate line item of the Bid Form.

By: Danial Vercetti
Bidder

11/11/2022

Date


Authorized Signature

QUESTIONNAIRE

BID NO. ITB 22-12

The undersigned guarantees the truth and accuracy of all statements and answers herein contained. Failure to fully complete the questionnaire may result in your bid being considered non-responsive.

1. How many years has the bidder identified on Signature of Bidder page been in business?
6.2 years.
 2. What is the last project of this nature that you have completed? (Identify completion date)
Sofia at Design District - 8/1/2022 Ink HQ at Miami Beach - 9/1/2021
Amal at Coconut Grove - 1/1/2022 Hialeah Distribution Expansion - 12/15/2021
 3. Have you ever failed to complete work awarded to you; if so, where, and why?
No
 4. Have you personally inspected the proposed work and have you a complete understanding and plan for its performance?
Yes
 5. Will you subcontract any part of this work? If so, give details: Name of Sub Work to be Performed
TBD - Plumbing
TBD - Mechanical
TBD - Electrical
City Fire, Inc. - Fire Alarm
 6. What equipment do you own that is available for the work? (Attach additional listing if necessary.)
Ladders, drills, extension cords, hard hats, wheel chuck, negative air unit, etc.
- Name of Bidder: Vercetti Enterprises, LLC

QUESTIONNAIRE

7. What equipment will you purchase for the proposed work?

n/a

8. What equipment will you rent for the proposed work?

n/a

9. Bidder to submit their Balance Sheet and Income Statement for their most recent year as an attachment to the questionnaire. Period reported on: See financial statement

10. The Town will not award a bid to any bidder who cannot prove to the satisfaction of the Town that the Corporation/Partnership/Individual identified on the Signature of Bidder form has satisfactory written references for work similar to the work being bid upon.

References that are for work performed by a parent corporation or affiliated subsidiary will not be considered by the Town.

The Town requires a minimum of three (3) satisfactory references for similar work for this Bid.

The Bidder shall be the Prime contractor for each reference and each reference shall be for the owner of the project. Similar work shall mean:

The Bidder shall have a minimum of three (3) satisfactory references showing that the Bidder's firm, with or without the use of subcontractors, has successfully completed at least three (3) projects. References shall be within the period of 4-1-2012 through the time of the bid opening.

Additional references may be submitted as an attachment. See Tab - References for Additional

A. Owner (Company/Entity Synergy 8 Capital
1691 Michigan Ave., #501
 Name): Address

Town, State, Zip: Miami Beach, FL 33139

Project Manager of Firm: Ricardo Tabet Title: Managing Director

Phone No.: 305.587.3007 /Email: rt@synergy8capital.com

Project Ink Headquarter Office Completion Date of Project: 9/1/2021
 Title: (Within period of 4-1-2012 through time of the bid opening)

Name of Bidder: Vercetti Enterprises, LLC

QUESTIONNAIRE

(References continued)

Summary of Project: Interior office buildout of 4,000 sq. ft. for Ink Headquarters North America

B. Owner (Company/Entity Name): Ink Entertainment

Address 1691 Michigan Ave., #501

Town, State, Zip: Miami Beach, FL 33139

Project Manager of Firm: Fadi Abdulnour Title: Managing Director U.S. Development

Phone No.: 725.400.3800 /Email: fadi.a@inkentertainment.com

Project Title: Sofia at Design District Completion Date of Project: 8/1/2022
(Within period of 4-1-2012 through time of the bid opening)

Summary of Project: _____

Sofia at Design District 5,000 sq. ft. restaurant and bar within active boutique mall.

C. Owner (Company/Entity Name):

Address: 29355 South Federal Highway

Town, State, Zip: Homestead, FL 33033

Project Manager of Firm: Shane R. White, Sr. Title: Executive Director

Phone No.: 305.247.0639 /Email: swhite@hhahousing.org

Project Title: Redland Phase V & VI Completion Date of Project: 12/31/2022
(Within period of 4-1-2013 through time of the bid opening)

Name of Bidder: Vercetti Enterprises, LLC

QUESTIONNAIRE

(References continued)

Summary of Project: Forty townhome expansion in existing community.

11. State the true, exact, correct, and complete name of the partnership, corporation, or trade names under which you do business, and the address of the place of business. (If a corporation, state the name of the President and Secretary. If a partnership, state the names of all general partners. If a fictitious/trade name, state the names of the individuals who do business under the fictitious/trade name attach compliance with the fictitious name statute. It is absolutely necessary that this information be furnished.)

Vercetti Enterprises, LLC

Correct Name of Bidder

(Correct Name of Bidder shall also appear on Signature of Bidder Form)

- (a) The address of the principal place of business:

7296 SW 48th Street, Miami, FL 33155

- (b) The names of the corporate officers, or general partners, or individuals doing business under a fictitious trade name, are as follows:

Danial Vercetti

Vercetti Enterprises, LLC

Bidder Name

QUESTIONNAIRE

12. Declaration of Work Components Schedule

Minimum of 20% of work to be completed by bidder identified on Signature of Bidder Form.
(Mobilization, administration, overhead and profit may not be included in the work components)

Work Components that make up the above minimum are as follows:

Demolition, concrete, doors, drywall, acoustical, painting, and clean-up.

Work Components that will be provided by subcontractors are as follows:

Plumbing, mechanical, electrical and fire alarm

Name of Bidder: Vercetti Enterprises, LLC

DRUG-FREE WORKPLACE FORM

**BID NO. ITB 22-12
Built-Out Improvements for The Police Department**

The undersigned vendor in accordance with Florida Statute 287.087 hereby certifies that
Vercetti Enterprises, LLC does:
(Name of Business)

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community by, any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.


Bidder's Signature

11/11/2022
Date

BID BOND

**BID NO. ITB 22-12
Built-Out Improvements for The Police Department**

KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned:

Vercetti Enterprises LLC , as Principal and
(Name of Bidder)

American Alternative Insurance Corporation , as Surety, are
(Name of Surety)

hereby held and firmly bound unto the Town of Pembroke Park, Florida, as Obligee, in the sum of:

Dollars (\$) 56,139.90) / **5% of Bid Price**

as liquidated damages for payment of which, well and truly to be made, we hereby jointly and severally bind ourselves, our heirs, executors, administrators, successors, and assigns.

The condition of this obligation is such that whereas the principal has submitted to the Town of Pembroke Park a certain Bid attached hereto and made a part hereof, to enter into a contract in writing, hereinafter referenced to as the **BID NO. ITB 22-12 for Built-Out Improvements for The Police Department**

NOW THEREFORE,

- a. If said Bid shall be rejected or withdrawn as provided in the Invitation to Bid and Instructions to Bidders attached hereto or, in the alternative,
- b. If said Bid shall be accepted and the Principal shall duly execute and deliver the Form of Contract attached hereto and shall furnish all insurance requirements, the specified bond for the faithful performance of the Contract and for the payment of labor and materials furnished for the performance of the Contract, then this obligation shall be void, otherwise it shall remain in full force and effect, it being expressly understood and agreed that the liability of the Surety for any and all claims hereunder in no event shall exceed the amount of this obligation.

The Surety, for value received, hereby agrees that the obligations of said Surety and its bond shall be in no way impaired or affected by any extensions of the time within which such Bid may be accepted and said Surety does hereby waive notice of any such extensions.

CERTIFIED COPY

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That the AMERICAN ALTERNATIVE INSURANCE CORPORATION, a corporation organized and existing by virtue of the laws of the State of Delaware ("Corporation") with offices at 555 College Road East, Princeton, N.J. 08543, has made, constituted and appointed, and by these presents, does make, constitute and appoint:

Warren M. Alter; David T. Satine; and Jonathan A. Bursevich

its true and lawful Attorneys-in-Fact, at Princeton, in the State of New Jersey, each of them alone to have full power to act without the other or others, to make, execute and deliver on its behalf, as Surety or Co-surety, bonds and undertakings given for any and all purposes, also to execute and deliver on its behalf as aforesaid renewals, extensions, agreements, waivers, consents or stipulations relating to such bonds or undertakings provided, however, that no single bond or undertaking so made, executed and delivered shall obligate said Company for any portion of the penal sum thereof in excess of the sum of **One Hundred Million Dollars (\$100,000,000)**. Such bonds and undertakings for said purposes, when duly executed by said Attorney(s)-in-Fact, shall be binding upon said Company as fully and to the same extent as if signed by the President of said Company under its corporate seal attested by its Secretary. This appointment is made under and by authority of a certain Resolution adopted at a meeting of the Board of Directors of said Company duly held on the 27th day of August, 1975, a copy of which appears below.

IN WITNESS WHEREOF, the AMERICAN ALTERNATIVE INSURANCE CORPORATION has caused its corporate seal to be hereunto affixed, and these presents to be signed by its duly authorized officers this 24th day of September, 2021.



By: Michael G. Kerner
Michael G. Kerner
President

Attest: Ignacio Rivera
Ignacio Rivera
Deputy General Counsel & Secretary

STATE OF NEW JERSEY, COUNTY OF SOMERSET

The foregoing instrument was acknowledged before me by means of online notarization this 24th day of September, 2021, by Michael G. Kerner and Ignacio Rivera, who are personally known to me.



Jiliana Sanfilippo
Jiliana Sanfilippo, Notary Public
State of New Jersey
My Commission Expires February 8, 2026

SECRETARY'S CERTIFICATE

The undersigned, Ignacio Rivera, hereby certifies:

1. That the undersigned is Secretary of American Alternative Insurance Corporation, a corporation of the State of Delaware;
2. That the original power of attorney of which the foregoing is a copy was duly executed on behalf of said Corporation on the day of its date, and has not since been revoked, amended or modified; that the undersigned has compared the foregoing copy thereof with said original power of attorney, and that the same is a true and correct copy of said original power of attorney and of the whole thereof;
3. That the original resolution of which the following is a copy was duly adopted at, and recorded in the minutes of, a regular meeting of the Board of Directors of said Corporation duly held on August 4, 1998, and has not since been revoked, amended or modified.

RESOLVED, that each of the following officers of this Corporation, namely, the President, the Executive Vice President, the Senior Vice Presidents, and the Vice Presidents, be, and they hereby are, authorized, from time to time in their discretion, to appoint such agent or agents or attorney or attorneys-in-fact as deemed by them necessary or desirable for the purpose of carrying on this Corporation's business, and to empower such agent or agents or attorney or attorneys-in-fact to execute and deliver, in this Corporation's name and on its behalf, and under its seal or otherwise, surety bonds, surety undertakings or surety contracts made by this Corporation as surety thereon.

RESOLVED, that the signature of any authorized officer of the Corporation and the Corporation's seal may be affixed by facsimile to any power of attorney and revocation of any power of attorney or certificate of either given for the execution of any surety bond, surety undertaking, or surety contract, such signature and seal, when so used being hereby adopted by the Corporation as the original signature of such officer and the original seal of the Corporation, to be valid and binding upon the Corporation with the same force and effect as though manually affixed.

FURTHER RESOLVED, that any prior appointments by the Corporation of MGAs are, in all respects, hereby ratified, confirmed and approved.

FURTHER RESOLVED, that the Secretary or any Assistant Secretary of this Corporation is hereby authorized to certify and deliver to any person to whom such certification and delivery may be deemed necessary and desirable in the opinion of such Secretary or Assistant Secretary, a true copy of the foregoing resolution.

4. The undersigned has compared the foregoing copies of said original resolutions as so recorded, and they are the same true and correct copies of said original resolutions as so recorded and of the whole thereof.

Witness the hand of the undersigned and the seal of said Corporation this 7th day of November, 2022.



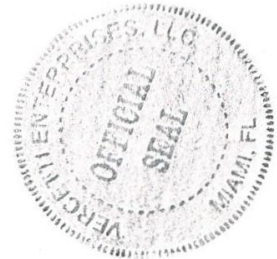
AMERICAN ALTERNATIVE INSURANCE CORPORATION

Ignacio Rivera
Ignacio Rivera
Deputy General Counsel & Secretary

TRS-1001-1

IN WITNESS WHEREOF, the parties hereto have duly executed this bond on the

7th day of November, 2022.



PRINCIPAL: Vercetti Enterprises LLC

By: [Signature] _____
Signature (Seal)

Name: Danial Vercetti

Title: President

Address: 7296 SW 48th Street, Miami, FL 33155

Telephone: 305-517-3772

SURETY: American Alternative Insurance Corporation

By: [Signature] _____
Signature (Seal)

Name: Warren M. Alter

Title: Attorney-In-Fact

Address: 555 College Road East - P.O. Box 5241, Princeton, NJ 08543

WITNESS: [Signature]

Sealed and delivered in the presence of:

**CERTIFICATION OF FISCAL YEAR 2021-2022 RESTRICTIONS ON THE AWARD OF
CERTAIN CONTRACTS AND SUB-CONTRACTS TO FOREIGN COUNTRIES**

This certification is to verify that the offeror 1) is not a contractor of a foreign country included on the list of countries that discriminate against U.S. firms published by the U.S. Trade Representative (USTR); 2) has not or will not enter into any subcontract with a subcontractor or a foreign country included on the USTR list, and 3) will not provide any product of a country included on the USTR list. These prohibitions also apply to certain products used in these activities, such as affixed equipment, electronics, utilities, and instruments.

Grantees or subgrantees recipients entering into contract for construction, alteration, or repair of any public building or public work project subject to the prohibitions described in this Notice shall include the following provision in all such contracts:

Restriction on Public Building and Public Works Projects.

Definitions

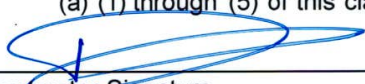
"Component" as used in this clause, means those articles, materials, and supplies incorporated directly into the product.

"Product", as used in this clause, means construction materials - i.e., articles, materials, and supplies brought to the construction site for incorporation into the public works project, including permanently affixed equipment, instruments, utilities, electronic or other devices, but not including vehicles or construction equipment. In determining the origin of a product BROWARD COUNTY will consider a product as product as produced in a foreign country if it has been assembled or manufactured in the foreign country, or if the cost of the components mine, produced, or manufactured in the foreign country exceed 50 percent of the cost of all its components.

"Contractor or subcontractor of a foreign country", as used in this clause, means any contractor or subcontractor that is a citizen or national of a foreign country or is controlled directly or indirectly by citizens or nationals of a foreign country. A contractor or subcontractor shall be considered to be a citizen or national of a foreign country, or controlled directly or indirectly by citizens or nationals of a foreign country:

1. If 50 percent or more of the contractor or subcontractor is owned by a citizen or national of the foreign country.
2. If the title of 50 percent or more of the stock of the contractor or subcontractor is held subject to trust or fiduciary obligation in favor of citizens or nationals of the foreign country.
3. If 50 percent or more of the voting power in the Contractor or subcontractor is vested in or exercisable on behalf of a citizen or national of the foreign country.
4. In the case or partnership, if any general partner is a citizen of the foreign country;

5. In the case of a corporation, if its president or other chief executive officer or the chairman or its board of directors is a citizen of the foreign country or the majority of any number of its directors necessary to constitute a quorum are citizen of the foreign country or the corporation is organized under the laws of the foreign country or any subdivision, territory, or possession thereof; or
6. In the case of a contractor or subcontractor who is a joint venture, if any participation firm is a citizen or national of a foreign country or meets any of the criteria in subparagraphs (a) (1) through (5) of this clause.


Contractor Signature

11/11/2022

Date

(a) Restrictions

The Contractor shall not (1) knowingly enter into any subcontract under this contract with a subcontractor of a foreign country included on the list of countries that discriminate against U.S. firms published by the United States Trade Representation (See Paragraph (c) of this clause), or (2) supply any product under this contract of a country included on the list of foreign countries that discriminate against U.S. firms published by the USTR.

(b) USTR List

The USTR published a list in the Federal Register in accordance with section 109(c) of publication L 100-202 where countries can be added or deleted.

(c) Certification

The Contractor may rely upon the certification of a prospective subcontractor that is not a subcontractor of a foreign country included on the list of countries that discriminate against U.S. firms published by the USTR and that products supplied by such subcontractor for use on the Federal public works project under this contract are not products of a foreign country included on the list of foreign countries that discriminate against U.S. firms published by the USTR, unless such Contractor has knowledge that the certification is erroneous.

(d) Subcontracts

The Contractor shall incorporate this clause, modified only for the purpose of properly identifying the parties, in all subcontracts. This paragraph (e) shall also be incorporated in all subcontracts.

For additional information see Federal Register Vol. 53, No. 53, No. 116, Pages 22569-22573.

CERTIFICATION OF BIDDER REGARDING EQUAL EMPLOYMENT OPPORTUNITY

This certification is required pursuant to Executive Order 11246 (30 F.R. 12319-25). The implementing rules and regulations provide that any bids or prospective contractor, or any of their proposed subcontractors, should state as an initial part of the bid or negotiations of the contract whether he has participated in any previous contract or subcontract subject to the equal opportunity clause; and, if so, whether it has filed all compliance reports due under applicable instructions.

Where the Certification indicates that the apparent successful bidder has not filed a compliance report due under applicable instructions, bidder shall submit a compliance report prior to award. NO CONTRACT SHALL BE AWARDED UNLESS SUCH REPORT IS SUBMITTED.

CERTIFICATION BY BIDDER

BIDDER'S NAME: Vercetti Enterprises, LLC

ADDRESS: 7296 SW 48th Street, Miami, FL 33155

1. Bidder has participated in a previous contract or subcontract subject to the Equal Opportunity Clause. Yes X No _____
2. Compliance reports were required to be filed in connection with such contract or subcontract. Yes X No _____
3. Bidder has filed all compliance reports due under applicable instructions, including SF. 100. Yes X No _____

If answer to item 3 is "No", please explain in detail on reverse side of this certification.

**CERTIFICATION BY PROPOSED SUBCONTRACTOR REGARDING
EQUAL EMPLOYMENT OPPORTUNITY**

Vercetti Enterprises, LLC
Name of Prime Contractor

Bid No. ITB 22-22
Built-Out Improvements For The Police Department
Project No. /Project Name

This certification is required pursuant to Executive Order 11246 (30 F.R. 12319-25). The implementing rules and regulations provide that any bids of prospective contractor, or any of their proposed subcontractors, should state as an initial part of the bid or negotiations of the contract whether he has participated in any previous contract or subcontract subject to the equal opportunity clause; and, if so, whether it has filed all compliance reports due under applicable instructions.

Where the Certification indicates that the apparent successful bidder has not filed a compliance report due under applicable instructions, bidder shall submit a compliance report prior to award. NO CONTRACT SHALL BE AWARDED UNLESS SUCH REPORT IS SUBMITTED.

SUBCONTRACTOR'S CERTIFICATION

SUBCONTRACTOR'S NAME: TBD

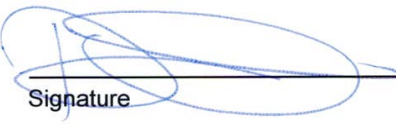
ADDRESS: _____

1. Bidder has participated in a previous contract or subcontract subject to the Equal Opportunity Clause. Yes X No _____
2. Compliance reports were required to be filed in connection with such contract or subcontract. Yes X No _____
3. Bidder has filed all compliance reports due under applicable instructions, including SF. 100. Yes X No _____

If answer to any item is "No", please explain in detail below or attach a piece of paper if needed.

Certification—The information above is true and complete to the best of my knowledge and belief.

Danial Vercetti
Print Name


Signature

11/17/2022
Date

**NOTICE TO PROSPECTIVE SUBCONTRACTORS OF REQUIREMENT
FOR CERTIFICATIONS OF NONSEGREGATED FACILITIES**

- a. Certification of Nonsegregated Facilities, as required by the May 1967, order (32 F.R. 7439, May 19, 1967) on Elimination of Segregated Facilities by the Secretary of Labor, must be submitted prior to the award of a federally assisted Construction Contract exceeding \$10,000.00 which is not exempt from the provisions of the Equal Opportunity Clause.
- b. CONTRACTORS receiving subcontract awards exceeding \$10,000.00 which are not exempt from the provision of the Equal Opportunity Clause will be required to provide for the forwarding of this notice to prospective subcontractors for supplies and construction contracts where the subcontracts exceed \$10,000.00 and are not exempt from the provisions of the Equal Opportunity Clause.
- c. A Certification for regarding Equal Employment Opportunity is also enclosed with the Bid Proposal Form and should be submitted by the CONTRACTOR with his bid but must be submitted prior to award.
- d. The Notice to Labor Unions on the following page shall be forwarded by the CONTRACTOR in accordance with Paragraph 3 of Nondiscrimination Provisions to be included in Federally Assisted Construction Contracts.

**NOTICE TO PROSPECTIVE SUBCONTRACTORS OF REQUIREMENTS FOR
CERTIFICATION OF NON-SEGREGATED FACILITIES**

A Certification of Nonsegregated Facilities, as required by the May 9, 1967, Order (32 7439 May 19, 1967) on Elimination of Segregated Facilities by the Secretary of Labor must be submitted prior to the award of a subcontract exceeding \$10,000.00 which is not exempt from the provisions of the Equal Opportunity Clause. The Certification may be submitted either for each subcontractor or for all subcontracts during a period (i.e., quarterly, semiannually, or annually).

NOTE: The penalty for making false statements in offers is prescribed in 18 U.S.C. 1001.

DATE 11/11/2022

Vercetti Enterprises, LLC
Signature of Bid
Prospective Contractor 

7296 SW 48th Street, Miami, FL 33155
ADDRESS (including zip code)

NOTICE TO LABOR UNIONS OR OTHER ORGANIZATIONS OF WORKERS
NONDISCRIMINATION IN EMPLOYMENT

TO: TBD
(Name of Union or Organization of Workers)

The undersigned currently holds contract(s) with

Vercetti Enterprises, LLC
(Name of Applicant)

Involving funds or credit of the U.S. Government of (a) subcontract (s) with prime contractor holding such contract(s).

You are advised that under the provisions of the above contract(s) or subcontract(s) and in accordance with Executive Order 11246, dated September 4, 1965, the undersigned is obligated not to discriminate against any employee or applicant for employment because of race, color, creed, or national origin. This obligation not to discriminate includes, but is not limited to the following:

HIRING, PLACEMENT, UPGRADING, TRANSFER OR DEMOTION,
RECRUITMENT, ADVERTISING OR SOLICITATION FOR EMPLOYMENT
TRAINING DURING EMPLOYMENT, RATES OF PAY OR OTHER FORMS OF
COMPENSATION, SELECTION FOR TRAINING INCLUDING APPRENTICESHIP,
LAYOFF OR TERMINATION.

This notice is furnished to you pursuant to the provisions of the above contract(s) and Executive Order 11246.

Copies of this notice will be posted by the undersigned in conspicuous places available to employees or applicants for employment.



Danial Vercetti - President

Vercetti Enterprises, LLC
(Contractor or Subcontractor)

11/11/2022
(Date)

**Certification Regarding
Debarment, Suspension,
And Other Responsibility Matters
Primary Covered Transactions**

- (1) The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:
- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency.
 - (b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
 - (d) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default.
- (2) Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Danial Vercetti
Name

BUILT OUT IMPROVEMENT FOR THE POLICE DEPARTMENT
Project Name

President
Title

BID NO. ITB 22-12
Project Number

Vercetti Enterprises, LLC
Firm

7296 SW 48th Street
Street Address

Miami, FL 33155
City, State, Zip

**Certification Regarding
Debarment, Suspension, Ineligibility
And Voluntary Exclusion**

Lower Tier Covered Transactions

- (1) The prospective lower tier participant certifies, by submission of this document, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective lower tier participant is unable to certify to the above statement, the prospective participant shall attach an explanation to this form.

Danial Vercetti
Name

Local Government

President
Title

CDBG Contract Number

Vercetti Enterprises, LLC
Firm

7296 SW 48th Street
Street Address

Miami, FL 33155
City, State, Zip

11/11/2022
Date

CERTIFICATE OF CORPORATE AUTHORITY

**BID NO. ITB 22-12
Built-Out Improvements for The Police Department**

I, Danial Vercetti, certify that I am the **Secretary** of the corporation named as Contractor in **Bid No. ITB 22-12**; that Danial Vercetti who signed the said Contract on behalf of the Contractor, was then President of said corporation.

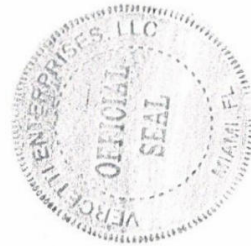
that I know the seal of said corporation; that said seal has been affixed to this Contract; and that it was so affixed by order of said official of the Corporation; that I know his/her signature, and such signature hereto is genuine; and that he/she signed this Contract by authority of the directors of said Corporation.

Dated this 11th day of November, 20 22.



Corporate Secretary

(Corporate Seal)



**ACKNOWLEDGEMENT OF CONTRACTOR,
IF A PARTNERSHIP**

**BID NO. ITB 22-12
Built-Out Improvements for The Police Department**

State of _____
County of _____ as:

On this _____ day of _____, 20____, before me personally came and
appeared _____, to me known, and known to me to be one of the
members of the firm of _____ described in and who executed the
foregoing instrument and he/she acknowledged to me that he/she executed the same as and for
the act and deed of said firm and that he/she is duly authorized to bind such firm.

Notary Public

(Seal)

**ACKNOWLEDGMENT OF CONTRACTOR,
IF AN INDIVIDUAL**

State of _____
County of _____ as:

On this _____ day of _____, 20____, before me personally came and
appeared _____, to me known, and known to be to be the
person described in and who executed the foregoing instrument and acknowledged that he/she
executed the same.

Notary Public

(Seal)

**ACKNOWLEDGMENT OF CONTRACTOR,
IF CORPORATION**

**BID NO. ITB 22-12
Built-Out Improvements for The Police Department**

State of FL
as:
County of Miami Dade

On this 11th day of November, 20 22, before me personally came and appeared

Danial Vercetti, to me known, who, being by me duly sworn, did depose
and say that he/she resides at

7296 SW 48th Street, Miami, FL 33155

that he/she is the President

of Vercetti Enterprises, LLC

the corporation described in and which executed the foregoing contract; that he knows the seal of said corporation; that one of the impressions affixed to said contract is an impression of such seal; that he is the proper official of said corporation designated to execute such contract, that he/she has authority so to do, that he/she executed same for and in behalf of said corporation, and that his/her act is the act and deed of said corporation.

Witness my hand and official notarial seal on 11/11/2022

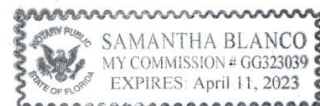
the day and year above written.



Notary Public

(Seal)

My Commission Expires: 4/11/2023
(Seal)



PUBLIC CONSTRUCTION BOND

BY THIS BOND, WE, Vercetti Enterprises, LLC, as Principal and American Alternative Insurance Corporation a Corporation, as Surety, are bound to the Town of Pembroke Park, Florida, hereinafter referred to as "Owner", in the sum of 5% of bid price, for payment of which we bind ourselves, our heirs, personal representatives, successors, and assigns, jointly and severally.

THE CONDITION OF THIS BOND is that if Principal:

1. Performs the Contract dated *Date will be provided upon executed contract*, 20____ between Principal and Owner for construction of **Built-Out Improvements For The Police Department, Bid No. ITB 22-12**, the Contract being made a part of this bond by reference, in the time and in the manner prescribed in the Contract, and;
2. Promptly makes payment to all claimants, as defined in Section 255.05 (1), Florida Statutes, supplying Principal with labor, materials, and supplies, used directly or indirectly by Principal in the prosecution of the work provided for in the Contract, and.
3. Pays Owner all loss, damages, expenses, costs, and attorney's fees, including appellate proceedings, and including any liquidated damages or actual damage caused by the delay of performance of Contractor, that Owner sustains because of a default by Principal under the Contract, and;
4. Performs the guarantee of all work and materials furnished under the Contract for the time specified in the Contract; then this bond is void; otherwise, it remains in full force. Any changes in or under the Contract Documents and compliance or noncompliance with any formalities connected with the Contract or the changes does not affect Surety's obligation under this bond. Any increase in the total contract amount as authorized by the Owner shall accordingly increase the Surety's obligation by the same dollar amount of said increase. Contractor shall be responsible for notification to Surety of all such changes; subsection (2) of Section 255.05, Florida Statutes as amended for the notice and time limitations for claimants.
5. This Bond is intended to comply with the provisions of Section 255.05, Florida Statutes, and all terms and conditions of said Statutes are incorporated herein by reference thereto. In the event of any conflict, ambiguity or discrepancy between Section 255.05 of the Florida Statutes and this Bond, the Florida Statutes section 255.05 shall control. No right of action shall accrue on this Bond to or for the use of any person or corporation other than the TOWN and those persons or corporations provided for by said Statute, their heirs, executors, administrators, successors, or assigns. All claimants and other parties claiming any interest in this Bond are expressly referred to Section 255.05, including particularly the notice and time limitation provisions of that section.

Dated on 11/11, 20 22

PRINCIPAL:

ATTEST:

Danial Vercetti
Corporate Secretary

Danial Vercetti
Principal

By: [Signature]
Signature

Title: Principal

(Seal)

Samantha Blanco
Witness to Principal

Address 7296 SW 48th Street, Miami, FL 33155

(Address)

SURETY:

ATTEST:

Signature will be provided upon executed contract
Surety

Signature will be provided upon executed contract
Surety

Attorney-in-fact

(Seal)

Witness as to Surety

555 College Road East - P.O Box 5241, Princeton, NJ 08543
Address

Telephone: (____) _____

NOTE: Date of Bond must not be prior to date of Contract. If Contractor is a Partnership, all partners must execute bond.

IMPORTANT: Surety companies executing bonds **must** appear and remain on the Treasury Department's most current list (Circular 570 as amended) during construction, guarantee and warranty periods, and be authorized to transact business in the State of Florida, and be pre-approved by the Town. Bond shall be a minimum bond rating of Best's rating of "A" and Best's financial size category of not less than Class VII.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
11/04/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Merchant Insurance Solutions 12326 Isabella Drive Bonita Springs FL 34135		CONTACT NAME: Jennifer McDonald PHONE (A/C, No, Ext): (239) 273-2931 FAX (A/C, No): (866) 406-4983 E-MAIL ADDRESS: nealm@merchantinsurancesolutions.com	
INSURED VERCETTI ENTERPRISES, LLC 7296 S.W. 48th Street Miami FL 33155		INSURER(S) AFFORDING COVERAGE INSURER A: GEMINI INSURANCE COMPANY INSURER B: STATE NATIONAL INSURANCE COMPANY INSURER C: LLOYDS OF LONDON INSURER D: INSURER E: INSURER F:	
		NAIC # 10833 12831	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PRO-JECT ☐ LOC OTHER:			VGGP006987	11/01/2022	11/01/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☒ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ NON-OWNED AUTOS ONLY			VGGP006987	11/01/2022	11/01/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Aggregate Limit \$ 1,000,000
	☒ UMBRELLA LIAB ☒ EXCESS LIAB DED \$ RETENTION \$			VGFX001636	11/01/2022	11/01/2023	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	NXTCDAKKPR-02-WC	11/02/2022	11/02/2023	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
C	Professional Liability			ANE4551456.21	08/04/2021	08/04/2023	Each Claim \$250,000 Aggregate \$250,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

Evidence of Insurance	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

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ACORD 25 (2016/03)

Page 138 of 229 The ACORD name and logo are registered marks of ACORD

Financial Statement
See Original Bid Submission Package

Danial A Vercetti is a Florida State Certified General Contractor and is the qualifier for Vercetti Enterprises, LLC. CGC 1524967



Ron DeSantis, Governor

Melanie S. Griffin, Secretary



STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

CONSTRUCTION INDUSTRY LICENSING BOARD

THE GENERAL CONTRACTOR HEREIN IS CERTIFIED UNDER THE
PROVISIONS OF CHAPTER 489, FLORIDA STATUTES

VERCETTI, DANIAL A

VERCETTI ENTERPRISES, LLC
7296 SW 48TH STREET
MIAMI FL 33155

LICENSE NUMBER: CGC1524967

EXPIRATION DATE: AUGUST 31, 2024

Always verify licenses online at [MyFloridaLicense.com](https://myfloridalicense.com)



Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.

Local Business Tax Receipt
Miami-Dade County, State of Florida
-THIS IS NOT A BILL - DO NOT PAY



7224507

RECEIPT NO.
RENEWAL
7509183

BUSINESS NAME/LOCATION
VERCETTI ENTERPRISES LLC
7296 SW 48TH ST
MIAMI, FL 33155-5559



EXPIRES
SEPTEMBER 30, 2023
Must be displayed at place of business
Pursuant to County Code
Chapter 8A - Art. 9 & 10

OWNER
VERCETTI ENTERPRISES, LLC
C/O DANIAL VERCETTI

SEC. TYPE OF BUSINESS
196 GENERAL BUILDING
CONTRACTOR

**PAYMENT RECEIVED
BY TAX COLLECTOR**
75.00 09/14/2022
INT-22-414103

Worker(s)

1

CGC1524967

This Local Business Tax Receipt only confirms payment of the Local Business Tax. The Receipt is not a license, permit, or a certification of the holder's qualifications, to do business. Holder must comply with any governmental or nongovernmental regulatory laws and requirements which apply to the business.

The RECEIPT NO. above must be displayed on all commercial vehicles - Miami-Dade Code Sec 8a-276.

For more information, visit www.miamidade.gov/taxcollector





[Department of State](#) / [Division of Corporations](#) / [Search Records](#) / [Search by Entity Name](#) /

Detail by Entity Name

Florida Limited Liability Company
VERCETTI ENTERPRISES, LLC

Filing Information

Document Number L16000182879
FEI/EIN Number 81-4022045
Date Filed 09/30/2016
State FL
Status ACTIVE

Principal Address

7296 SW 48 Street
Miami, FL 33155

Changed: 06/17/2020

Mailing Address

7296 SW 48 Street
Miami, FL 33155

Changed: 06/17/2020

Registered Agent Name & Address

VERCETTI, DANIAL A
7296 SW 48 Street
Miami, FL 33155

Address Changed: 06/12/2020

Authorized Person(s) Detail

Name & Address

Title P

VERCETTI, DANIAL
7296 SW 48 Street
Miami, FL 33155

Annual Reports

Report Year	Filed Date
2020	02/03/2020

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<https://search.sunbiz.org/Inquiry/CorporationSearch/SearchResultDetail?inquirytype=EntityName&directionType=Initial&searchNameOrder=VERCETT...>

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2021	02/03/2021
2022	01/24/2022

Document Images

01/24/2022 -- ANNUAL REPORT	View image in PDF format
02/03/2021 -- ANNUAL REPORT	View image in PDF format
06/12/2020 -- AMENDED ANNUAL REPORT	View image in PDF format
02/03/2020 -- ANNUAL REPORT	View image in PDF format
04/05/2019 -- ANNUAL REPORT	View image in PDF format
03/31/2018 -- ANNUAL REPORT	View image in PDF format
03/03/2017 -- ANNUAL REPORT	View image in PDF format
09/30/2016 -- Florida Limited Liability	View image in PDF format



VERCETTI
ENTERPRISES

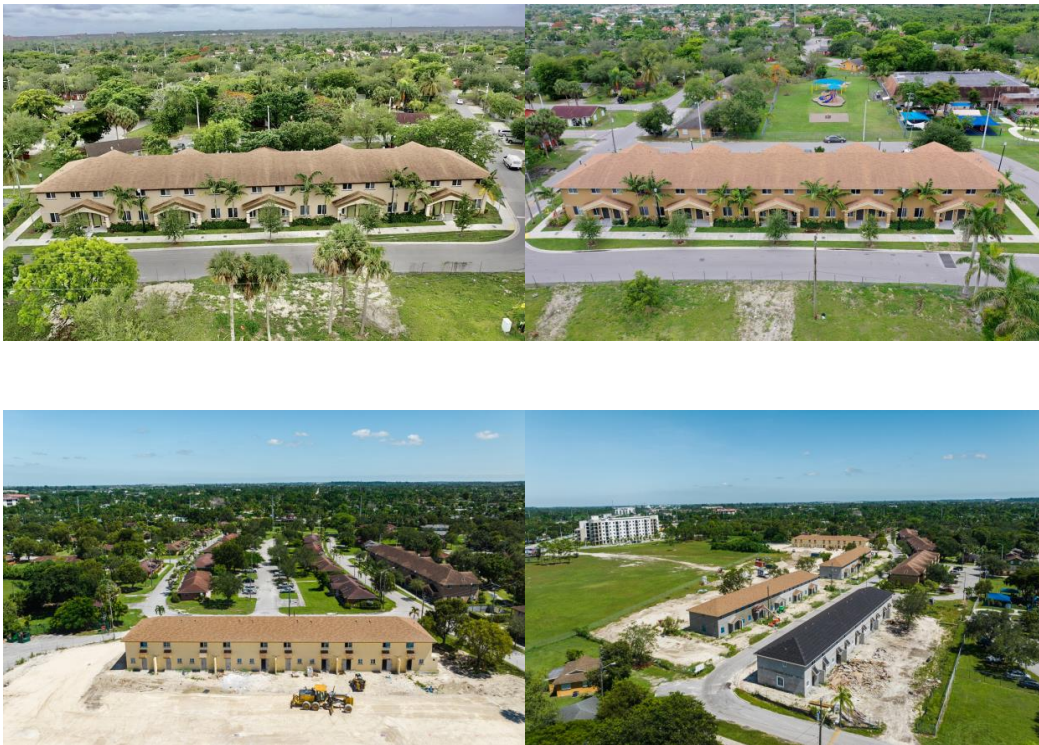
Design-Build | Construction | General Contracting

RE: Bid No. ITB 22-12 – Built-Out Improvements for the Police Department – Company Experience

Homestead Housing Authority - Redland Phase V & VI is a forty-unit townhome project consisting of four separate buildings. The project includes all new utilities including primary electrical from Homestead Energy Services, water, sanitary sewer, fire protection, fire alarm, and a complete sitework package including parking.

Client Contact: Shane White – 305.247.0639 – swhite@hhahousing.org

Project Cost: \$9,500,000.00



Hialeah Housing Authority – Distribution Warehouse Expansion is a 3,000 square foot addition to an existing facility. The project includes improvements to the existing stairwells, interiors, new loading dock, stairs, mechanical, plumbing and electrical.

Client Contact: Miguel Hernandez – 305.888.9744 – Miguel.hernandez@hialeahhousing.org
Project Cost: \$550,000.00



Popeyes Homestead

- Owner: Verdad Real Estate, Inc.
- Client Contact: Shawn Burkett – 972-787-0014 - sburkett@avangc.com
- Contract Amount: \$1.25m
- Project Scope Description: New ground-up restaurant including parking lot and utilities.



Popeyes Palm Coast

- Owner: Sun Holdings, Inc.
- Client Contact: Alejandro Orfanos – 972-620-2287 – aorfanos@sunholdings.net
- Contract Amount: \$1.25m
- Project Scope Description: New ground-up restaurant including parking lot and utilities.



Dollar Tree Homestead

- Owner: Dollar Tree Stores
- Client Contact: Charles Gomez – 757-376-0058 – cgomez@dollartree.com
- Contract Amount: \$2m
- Project Scope Description: New ground-up commercial store including parking lot and utilities.



Spin Car Wash – North Lauderdale, FL is a ground-up construction of an all-new 3,100 sq. ft. flex-serve car wash with 20 vacuum stations, an elongated wash tunnel, and three 2000-gallon reclamation tanks on over an acre. Project includes all new sitework, utilities, primary power, concrete building, finishes, canopies, plumbing, mechanical, electrical and low voltage.

Client Contact: Sasha Palmer – 954.552.2959 – sashapalmer08@yahoo.com

Project Cost: \$1,800,000.00



Spin Car Wash – Oakland Park, FL is a conversion/renovation of an existing full-service car wash to a flex serve car wash with 12 vacuum stations, elongated wash tunnel and three 3000-gallon tanks. The project included completion of the sitework package, plumbing, electrical and misc. vehicle cleaning accessories.

Client Contact: Sasha Palmer – 954.552.2959 – sashapalmer08@yahoo.com

Project Cost: \$250,000.00



High Pines Residence

- A. Owner: Thermal Group
- B. Client Contact: Edward Kiejliches – 305-873-3451 – ek@thethermalgroup.com
- C. Project Scope: Group-up residence
- D. Bid Amount: \$2,000,000.00



Popular Bank - Miami Beach

- Owner: Popular Bank
- Client Contact: Kenyata Allain – kallain@popular.com – 786-953-1271
- Project Scope: Build-out for new branch location
- Contract Amount: \$475,000.00



Popular Bank - Sunrise

- Owner: Popular Bank
- Client Contact: Kenyata Allain – kallain@popular.com – 786-953-1271
- Project Scope: Build-out for new branch location
- Contract Amount: \$450,000.00



Ink Entertainment – North America Headquarters

- Owner: Ink Entertainment
- Client Contact: Ricardo Tabet
- Project Scope: Build-out for North America office
- Contract Amount: \$1,250,000.00



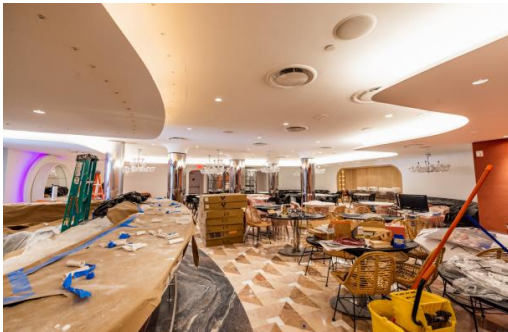
Amal Grove Ink – Amal Restaurant and Bar – Ground Floor

- Owner: Ink Entertainment
- Client Contact: Fadi Abdulnour
- Project Scope: Build-out of ground floor indoor and outdoor restaurant and lounge
- Contract Amount: \$5,500,000.00



Sofia DD – Sofia at Design District – Ground Floor

- Owner: Ink Entertainment
- Client Contact: Fadi Abdulnour
- Project Scope: Renovation of indoor and outdoor restaurant and lounge
- Contract Amount: \$4,500,000.00



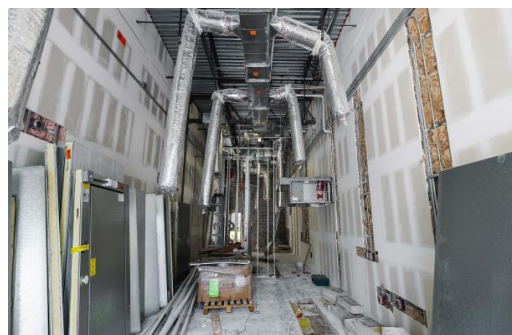
Jersey Mike's at Carter Square

- Owner: JM Valley Group
- Client Contact: Jair Neciosup Paz
- Project Scope: Renovation for new fast casual restaurant
- Contract Amount: \$350,000.00



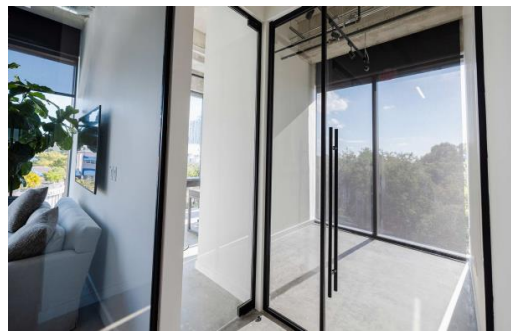
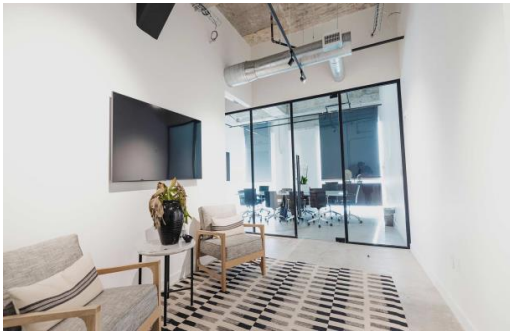
Jersey Mike's at Doral

- Owner: StoveTop Restaurant Group
- Client Contact: Eric Houseman
- Project Scope: Buildout of new fast casual restaurant
- Contract Amount: \$400,000.00



Excel Sports Management HQ at Coconut Grove

- Owner: Excel Sports Management
- Client Contact: Jeff Schwartz
- Project Scope: Buildout of new offices
- Contract Amount: \$100,000.00



Maguina Residence at Downtown Doral

- Owner: Mag USA
- Client Contact: Carlos Maguina
- Project Scope: New pool, landscaping, pergola, BBQ, site drainage and driveway
- Contract Amount: \$350,000.00



Dollar Tree at Hollywood, FL

- Owner: Dollar Tree Stores
- Client Contact: Carlos Gomez
- Project Scope: Renovation of complete space for new store
- Contract Amount: \$400,000.00



Dollar Tree at Hypoluxo, FL

- Owner: Dollar Tree Stores
- Client Contact: Carlos Gomez
- Project Scope: Renovation of complete space for new store
- Contract Amount: \$400,000.00





DANNY VERCETTI
PRESIDENT

CERTIFICATIONS

Certified Florida General Contractor
Community Association Manager
Sales Associate
OSHA 10 & 30 Hour Certified

EDUCATION

Florida International University
– *Master of Science in Real Estate*
– *Bachelor of Science in Construction Management*

COLLABORATIONS

Homestead Housing Authority
Hialeah Housing Authority
Miami Dade County Public Schools
Dollar Tree Stores
Popeye's Louisiana Kitchen
Jersey Mikes
Sunrise Community
Allen Morris Company
Ink Entertainment
Sun Holdings
Baptist Hospital
Page 159 of 229

ROLES AND RESPONSIBILITIES

As President of Vercetti Enterprises, Danny oversees a team of construction professionals who manage the design and construction phases of each project by incorporating their development and general contracting experience to ensure each project is delivered on time and within budget.

EXPERIENCE SUMMARY

With over 18 years of professional experience in both development and construction, Danny has experience working in all stages of construction projects. From handling the design and programming in the initial stages to shepherding the project through the construction phases, he is fully capable of providing such services as the relationship requires.

NOTABLE PROJECT EXPERIENCE

■ Redland Phase V & VI- \$9.3m



■ Spin Car Wash – \$1.8m



■ High Pines Residence I - \$2m



■ Ink Entertainment Office - \$1m



■ Sofia Restaurant & Bar - \$3m



■ Amal Restaurant & Bar – \$6m





MAXIMO "MAX" PEREZ
PROJECT EXECUTIVE

CERTIFICATIONS

Certified General Contractor
Florida Home Inspector
OSHA 10 & 30 Hour Certified

EDUCATION

Cuc University –
Bachelors of Science in Civil Engineer
Florida International University –
Master of Science in Construction Management

COLLABORATIONS

Miami Dade County
Ink Entertainment
Hialeah Housing Authority
Terrace of The Isles
Oasis in The Gables, LLC
1013 Castile Avenue Corp.

PREVIOUS EMPLOYERS

Engineering & Construction
SA Corp.

Page 160 of 229

ROLES AND RESPONSIBILITIES

As Project Executive, Max's primary responsibility is to oversee all items related to construction operations including business development, staffing assignments, project development, cost and schedule analysis, including owner and subcontractor negotiations. Max is involved from pre-construction to construction and project close-out.

EXPERIENCE SUMMARY

Max is the Project Executive at Vercetti Enterprises, bringing over 30 years of hands-on experience to the firm. Prior to joining the team, Max owned and operated a well-known construction firm which has built over 20 residences, 200 condo units and over 1m square feet of projects valued at over \$200m. His projects have ranged from 250k to \$20m+. Both his accomplishments and experience are instrumental to each project's success.

NOTABLE PROJECT EXPERIENCE

■ Amal at Coconut Grove - \$4.5m



■ Hoffman Gardens Addition - \$2m



■ Terrace of The Isles - \$15m



■ 1013 Castile Ave Residence - \$2.7m



■ 5250 SW 114 Ct. - \$1.65m



■ 6130 SW 44th Terrace - \$1.2m





ALEXANDER ITURREY
PROJECT MANAGER

CERTIFICATIONS

OSHA 30 Hour Certified
Florida State Notary

EDUCATION

Florida International
University – *Bachelor of
Science in Construction
Management*

COLLABORATIONS

Popular Bank
Allen Morris Company
Jersey Mike's
Maguina Group
City of Miramar
Miramar Pembroke
Management Partners

PREVIOUS EMPLOYERS

All About Doors and Windows

ROLES AND RESPONSIBILITIES

Alexander Iturrey is a project manager with Vercetti Enterprises and is responsible for the creation and management of RFI's, pay applications, change order requests, plan revisions, submittals, shop drawings, cost and schedule tracking, monthly reports, and general project oversight and coordination with the jobsite superintendent.

EXPERIENCE SUMMARY

Alexander has been a part of multiple projects with Vercetti beginning with estimating, to contracting, procurement, construction and finally closeout. His experience of working in a team setting starting from a bid set of documents makes him an integral part of our team.

NOTABLE PROJECT EXPERIENCE

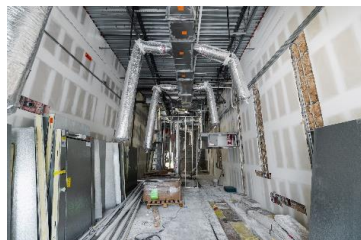
■ Popular at Miami Beach - \$475k



■ Popular Bank at Sunrise – \$450k



■ Jersey Mike's at Doral - \$375K



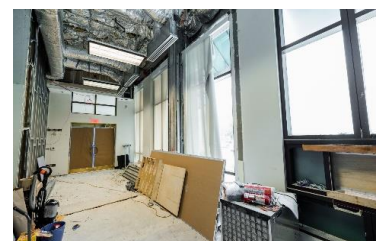
■ Maguina Group - \$400k



■ Retail Expansion & Reno - \$700k



■ Alhambra Corridors - \$250k





RAPHAEL ECHEVERRIA
SUPERINTENDENT

CERTIFICATIONS

OSHA 10 & 30 Hour Certified
Florida State Notary

EDUCATION

Miami Dade College –
Construction Technology

COLLABORATIONS

Ink Entertainment
Dollar Tree Stores
City of Doral
Terra Group
Sun Holdings
University of Miami
Miami Children's Hospital
Miami Dade College

PREVIOUS EMPLOYERS

HB Construction
OHL Arellano

ROLES AND RESPONSIBILITIES

As Superintendent at Vercetti Enterprises, Raphael provides onsite coordination and supervision throughout all phases of his projects. He is responsible for on-site planning, coordinating and directing all of the day-to-day project related field activities. He will coordinate subcontractors, vendors, materials, equipment and inspections as well as ensure that all personal on site follow the OSHA regulations and compliance.

EXPERIENCE SUMMARY

Raphael has over 18 years of professional experience as a superintendent working for multiple general contractors. He has been a part of many different project types across South Florida ranging from ground-up commercial projects all the way to interior renovations.

NOTABLE PROJECT EXPERIENCE

■ Dollar Tree Stores Homestead - \$2m



■ Popeyes at Palm Coast - \$1.2m



■ Popeyes Remodel - \$1.2m



■ South Miami Hospital – \$80m



■ Mary Street Office & Retail - \$5m

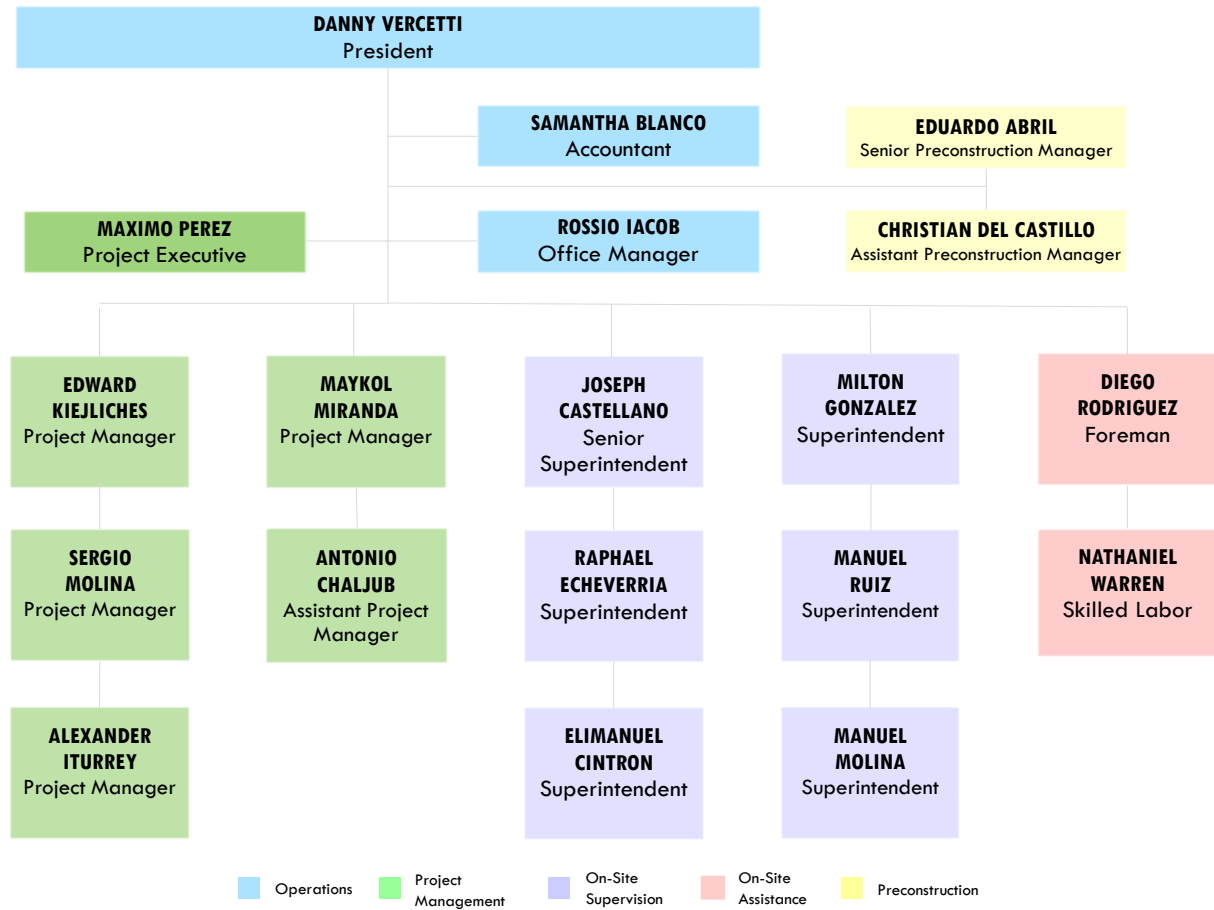


■ Amal Restaurants & Bar - \$6m





ORGANIZATION CHART





VERCETTI ENTERPRISES

Design-Build | Construction | General Contracting

RE: Bid No. ITB 22-12 – Built-Out Improvements for the Police Department – Capacity to Perform and Project Approach

Vercetti Enterprises understands from experience that a successful project requires a very hands-on approach to ensure the project is not only within schedule but also hits the target budget. Our team has focused on building specialty projects from car washes, restaurants, banks, custom spec homes and multi-family. Following a project award, our team immediately begins communication with the local building municipality, utility providers, and vendors in order to coordinate connections, permitting, and costs early on to eliminate unforeseeable obstacles. Vercetti plans to utilize these same tactics applied on previous projects to ensure that this project is executed quickly and seamlessly.

We use the following steps to ensure the project is completed on-time and exceeds the expected quality and budgetary standards:

Options Analysis

Vercetti Enterprises recognizes that a ground-up project where there was an existing structure and utilities requires a detailed initial investigation and evaluation of all available building variations in order to avoid surprises down the road. As a standard, we research any options through value engineering, constructability, bidding, scheduling and quantity estimating to develop a proper proposal that takes into account the clients and individual entities needs and concerns.

Design Review

We leverage our experience with different methods and approaches to construction so that we exceed our client's expectations while reducing overall costs, time, and often improving the core of the original concept. Vercetti Enterprises assists in identifying alternative means and methods utilizing our teams experience and subcontractors experience to assist in identifying alternative materials.

Estimate

By utilizing the latest construction take-off software, we are able to create quick and accurate estimates followed closely by material cost and labor details to develop a cost basis and options on industry standards against the subcontractor and suppliers estimate. This allows us to be ahead of the estimate and begin analyzing cost from multiple angles such as labor, materials, and stage of work. The culmination are final specific reports of material lists, subcontract amounts, detailed bill of materials and/or unit prices.

Subcontracting Practices

Vercetti Enterprises has strong relationships with subcontractors that have been developed from over a decade of partnerships on successful projects. A critical component to any project is seamless communication and relationships as a vehicle to solving and eliminating any issues.

Information Distribution

We apply the most up-to date web-based automated bid solicitation software allowing us to distribute project information to each and every subcontractor and vendor with receipt confirmation of invitation and participation.

Scope and Project Review

The estimating team provides a detailed comprehensive scope sheet identifying each of the project requirements for each subcontractor and trade. Vercetti team works hand in hand with subcontractors through constant email and phone conversations to weed out any grey areas and scope gaps.

Subcontractor Award

Our estimating arm reviews all proposals upon final incorporation of each process mentioned above and holds a final meeting prior to executing the subcontract agreement.

Cost Control

Vercetti Enterprises goes step by step on each item in the construction process, from every detailed RFI and potential change order to identifying value engineering opportunities and solutions. We are actively entrenched on a proactive and solution-based attitude to each project.

Security Plan

Jobsite safety and security are both critical aspects necessary for the successful completion of each project. We employ a culture of being proactive rather than reactive from as early as the bid preparation to understand what could occur throughout the duration of construction and then using our teams experience, we strategize to create realistic solutions. As a company standard, each project has meshed fencing with top support bars, superintendent with master key, barricades, secure storage, off-site storage, live cameras, possible on-site security and coordination with local law enforcement to periodically patrol during off hours. As construction progresses, the Vercetti team revises and updates the security and safety plans as necessary. By taking a proactive approach from the very beginning, we are able to prevent loss claims and frequently receive praise from our clients.

Scheduling and Procurement

Our team utilizes the latest project scheduling software to provide accurate and detailed schedules along with industry standard accounting software for cost control measures. We begin by thoroughly reviewing the construction documents, overlaying each discipline, and assessing the site to begin coordinating activities. At this stage we then create the master schedule along with each necessary activity and begin to incorporate key project partners experience while reviewing all information related to permitting, shop drawings, submittals, fabrication, delivery, staging, and constructability. With this information we logistically tie in all activities along with their allotted durations. Effective management of the project relies on the experience and skill of our on-site staff to monitor, manage, and enforce schedules, contracting and costs. As a company standard, the project manager is responsible for reviewing and scheduling each project with the superintendent and president weekly. The project manager tracks detailed procurement activities for durations from suppliers, fabricators, and freight companies. They will also review and incorporate the most up-to date submittal log to properly access submittals; when they need to be submitted, reviewed and approved for accurate fabrication and delivery timelines which in turn helps to better assist the A/E team on when key items require reviewal. During the weekly subcontractor meetings, the project manager and superintendent meet with on-site subcontractors and anyone involved in the three-week lookahead. This schedule is generated by the superintendent and emailed weekly to all the subcontractors along with a breakdown of expected dates to be on-site.

Quality Control, Issue Anticipation and Resolution

Vercetti Enterprises takes on a motivated approach to create an acceptable base-line from the start of each project. This baseline level is detailed and created from the various amount of our successful owner approved projects. From the bid stages, we utilize qualified subcontractors and materials from trusted vendors. Our team is thoroughly educated on the Vercetti project quality standard and expectations are constantly communicated with the project team; from subcontractors to material fabricators. This stringent core of upholding our standard is very well known amongst our subcontractors. During construction, we perform daily quality inspections, catalogue hundreds of photos, and often times resolve issues immediately, on the spot. We do not wait around for weekly meetings or till the end of the project to discuss and fix necessary corrections. During our regular owner and design professional meetings, we request project walkthroughs to ensure any questions are quickly addressed. This proactive and hands on approach eliminates problems from escalating. To add onto this, the president visits the job-site regularly to inspect and review workmanship.



VERCETTI
ENTERPRISES

Design-Build | Construction | General Contracting

RE: Bid No. ITB 22-12 – Built-Out Improvements for the Police Department – Client References

Ricardo Tabet – Managing Director - Synergy 8 Capital
305.587.3007 / rt@synergy8capital.com

- The Celino Hotel – Ground-up & renovation of historic hotel(s) on Ocean Drive
- 3480 Main Highway – Ground-up building in Coconut Grove including restaurant, bar, offices, and parking garage

Fadi Abdulnour – Managing Director U.S. Development – Ink Entertainment
725.400.3800 / fadi.a@inkentertainment.com

- Amal Restaurant – New construction of ground floor and rooftop restaurant and bar
- Sofia Restaurant – Renovation of existing restaurant and bar

Shane R. White Sr. – Executive Director – Homestead Housing Authority
305.247.0639 / swhite@hhahousing.org

- Redland West – Phase V & VI – Under construction of 40 ground-up townhomes

Jair Neciosup Paz – President JM Valley Group
818.414.6556 / jair@jmvalley.com

- Jersey Mike's / Carter Square – Restaurant build-out
- Jersey Mike's / Doral – Under construction of restaurant build-out

Kenyata Allain – Popular Bank – Director of Construction
917.653.8587 / kallain@popular.com

- Popular Bank / Sunrise – Renovation of existing space
- Popular Bank / Miami Beach – Renovation of existing space

Parker Israeli – Asset Management – Miramar Pembroke Management Partners
732.705.7360 / parker.israeli@gmail.com

- Miramar Retail Center – Renovation and expansion of a retail plaza

Miguel Hernandez – Director of Construction – Hialeah Housing Authority
305.888.9744 / miguel.hernandez@hialeahhousing.org

- HHA Warehouse Addition – Ground-up construction of new warehouse facility

Charles Gomez – Project Manager – Dollar Tree / Family Dollars
757.321.5218 / cgomez@dollartree.com

- Dollar Tree / Hypoluxo – Renovation of existing space
- Dollar Tree / Biscayne Shores – Renovation of existing space
- Dollar Tree / Pembroke Pines – Renovation of existing space
- Dollar Tree / Homestead – Ground-up construction of new store

Richard Hughes – Assistant Director – City of Miramar
954.602.3267 / rhughes@miramarfl.gov

- Miramar Retail Center – Renovation and expansion of a retail plaza

Margaret Feldman – Vice President – Sunrise Community
305.273.3071 / mfeldman@sunrisegroup.org

- Eureka Power Plan – Emergency power plan for Eureka campus

Sasha Palmer – Project and Development Manager for Spin Car Wash
954.552.2959 / sasha@spincarwash.com

- Spin Car Wash / North Lauderdale – Ground-up construction of new car wash

Eric Houseman – Owner – StoveTop Restaurant Group
844.894.6757 ext. 706 / erichouseman@rocketmail.com

- Jersey Mike's / Doral – Under construction of restaurant build-out

Carlos Maguina – Owner – Mag USA
305.342.3333 / carlos@magusa.us

- Maguina Residence – New Pool, landscaping, pergola, BBQ, drainage and driveway

Alberto Marin – Project Manager – Miami-Dade County Public Schools
305.995.4706 / almarin@dadeschools.net

- Fairlawn Elementary School – Ground-up construction of two-story addition

Michel El Haddad – Director of Design and Construction for Sun Holdings
972.620.2287 / melhaddad@sunholdings.net

- Popeye's / West Miami – Renovation of existing restaurant

Alejandro Orfanos – Development Manager for Sun Holdings
972.620.2287 / aorfanos@sunholdings.net

- Popeye's / West Miami – Renovation of existing restaurant
- Popeye's / Palm Coast – Ground-up construction of new restaurant

Gavert Bucknor – South Florida Regional Manager for Sailorman
786.318.6287 / gbucknor@sailormen.com

- Popeye's / Homestead – Ground-up construction of new restaurant

Shawn Burkett – Senior Manager at Verdad Real Estate / Vertical CM
504.266.6738 / sburkett@verticalcm.com

- Emergency Power - Delivered and connected temporary power to various Burger King locations
- Popeye's / Homestead – Ground-up construction of new restaurant

Key Development Group – Real Estate Investment Fund
keydevgroup@gmail.com

- Provided development management & acquisition advisement on multiple real estate properties
- Properties range from multi-family to student housing

Michael Adrian Hernandez – VisualForm Associates – Designer & Owner's Representative
786.985.7124 – michael@visualformassociates.com

- Luxury Residence / Miami Beach – Design-build of custom home



VERCETTI
ENTERPRISES

Design-Build | Construction | General Contracting

RE: Bid No. ITB 22-12 – Built-Out Improvements for the Police Department – Architect
References

Alyssa Kriplen – Principal – MAKwork, Inc.
305.310.2602 / alyssa@makwork.com

- Amal Restaurant – New construction of ground floor and rooftop restaurant and bar
- Sofia Restaurant - Renovation of existing restaurant and bar

Manuel D. Fernandez – Principal – V3 Architectural Group
305.559.1496 / manuel@v3architecturalgroup.com

- HHA Warehouse Addition – Ground-up construction of new warehouse facility

Emilio Lebolo III – President – One A Architecture
954.464.7201 / el@oneaarchitecture.com

- Eureka Power Plan – Emergency power plan for Eureka campus

Jose Miguel Silva – Principal – CMA Design Studio, Inc.
305.448.4200 / jsilva@cmadsi.com

- Luxury Home / High Pines – Under construction of 5,500 square foot residence

Lazaro Jose Rodriguez – President – LJR Architecture and Design Group, Inc.
786.556.9663 / ljrod71@gmail.com

- Redland West – Phase V & VI – Under construction of 40 ground-up townhomes

Chris Vidal – President – Gershen Associates
305.661.7122 / chris.vidal@gerschenassociates.com

- Jersey Mike's – Under construction of restaurant build-out



VERCETTI
ENTERPRISES

Design-Build | Construction | General Contracting

RE: Bid No. ITB 22-12 – Built-Out Improvements for the Police Department – Landlord and Property Management References

Nicola Termini – Project Manager / Tenant Coordination – Miami Design District Associates
305.232.6792 / Nicola@designdistrict.com

- Sofia Restaurant - Renovation of existing restaurant and bar

Alejandro Bonilla – Asset Management – The Allen Morris Company
305.343.6689 / Alejandro@allenmorris.com

- Alhambra Corridors – Construction of exterior storefront and ground floor corridor.

Gregory Zambrana – Assistant Property Manager – Jones Long LaSalle
305.338.6819 / Gregory.zambrana@am.jll.com

- Amal Restaurant – New construction of ground floor and rooftop restaurant and bar
- Excel Sports Management – Interior renovation
- 3480 Main Highway – Renovation of lobby and entrance

Gerry Zambrana – Director of Facilities – Jones Long LaSalle
305.281.3457 / Gerry.zambrana.jr@@am.jll.com

- Amal Restaurant – New construction of ground floor and rooftop restaurant and bar
- Excel Sports Management – Interior renovation
- 3480 Main Highway – Renovation of lobby and entrance

Jonathon Pavlov – Director of Asset Management - CGI
786.791.3136 / jpavlov@cgimg.com

- Amal Restaurant – New construction of ground floor and rooftop restaurant and bar

Brendan Fagan – Assistant Project Manager – Terra Group
305.379.5000 / bfagan@terragroup.com

- Jersey Mike's – Buildout of new Jersey Mike's Restaurant

Parker Israeli – Asset Management – Miramar Pembroke Management Partners
732.705.7360 / parker.israeli@gmail.com

- Miramar Retail Center – Renovation and expansion of a retail plaza



VERCETTI
ENTERPRISES

Design-Build | Construction | General Contracting

RE: Bid No. ITB 22-12 – Built-Out Improvements for the Police Department –
Davis-Bacon Act Experience

Vercetti Enterprises has experience working with the U.S. Department of Housing and Urban Development, Miami-Dade County Public Housing & Community Development Department, Section 3, U.S. Department of Agricultural, Davis-Bacon Act, Federal Labor Standards Provisions, Equal Employment Opportunity Certification and American Disabilities Act.

- Homestead Housing Authority – Redland Phase V & VI – Row House Community
 - United States Department of Agricultural
 - Davis-Bacon Act
 - Federal Labor Standards
 - Equal Employment Opportunity Certification
 - American Disabilities Act
- Hialeah Housing Authority – Hoffman Gardens - Distribution Warehouse Expansion
 - United States Department of Housing and Urban Development
 - Indian Self-Determination and Education Assistance Act
 - Section 3
 - Davis-Bacon Act
 - Federal Labor Standards
 - Equal Employment Opportunity Certification
 - American Disabilities Act
- Sunrise Community, Inc. – Eureka Adult Day Training Center – Sunrise Emergency Power Plan
 - United States Department of Housing and Urban Development
 - Miami-Dade Public Housing and Community Development
 - Section 3
 - Davis-Bacon Act
 - Federal Labor Standards
 - Equal Employment Opportunity Certification
 - American Disabilities Act



VERCETTI ENTERPRISES

Design-Build | Construction | General Contracting

RE: Bid No. ITB 22-12 – Built-Out Improvements for the Police Department – Bonding and Financial Capacity

Bonding Capacity

Vercetti Enterprises currently has a bonding capacity of \$20 million per project and \$40 million aggregate.

Financial Capacity

Vercetti Enterprises has completed over \$40 million in projects and has financial means to purchase materials and equipment in advance to accelerate and maintain project schedules.

Credit Lines

Vercetti Enterprises has a \$1.5 million in credit line with Popular Bank. Vercetti has not used more than 25% in its history. The relationship between Vercetti and Popular Bank is very healthy. As such, Vercetti was chosen to build two of the latest bank branches; Sunrise and Miami Beach.



www.altersurety.com

March 29, 2022

Building Better Communities, Inc.
4780 North State Road 7
Lauderdale Lakes, FL. 33319

RE: VERCETTI ENTERPRISES LLC
Project: Construction Services For Tequesta Reserve

To Whom It May Concern:

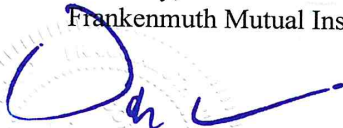
This is to advise you that our office provides Bid, Performance, and Payment Bonds for Vercetti Enterprises LLC. Their surety is Frankenmuth Mutual Insurance Company, which carries an A.M. Best Rating of A XI and listed in the Department of the Treasury's Federal Register.

Based upon normal and standard underwriting criteria at the time of the request, we anticipate providing Performance and Payment Bonds for single size jobs in the \$20,000,000 range and \$40,000,000 in the aggregate. These amounts should not be construed as a limit but rather a guide to handle their day-to-day needs. We obviously reserve the right to review all contractual documents, bond forms, and obtain satisfactory evidence of funding prior to final commitment to issue any bonds.

Vercetti Enterprises LLC., is an excellent contractor and we hold them in high regard. Obviously, we feel extremely confident in our contractor and encourage you to offer them an opportunity to execute the above referenced project.

This letter is not an assumption of liability. It is issued only as a bonding reference requested by our respected client. If you should have any questions, please do not hesitate to give me a call.

Sincerely,
Frankenmuth Mutual Insurance Company


Warren M. Alter
Attorney-in-Fact

5979 N.W. 151st Street • Suite 202 • Miami Lakes, FL 33014
Page 174 of 229 Phone: 305-517-3803 • Fax: 305-328-4838

Page 69

FRANKENMUTH MUTUAL INSURANCE COMPANY

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS, that Frankenmuth Mutual Insurance Company (the "Company"), a corporation duly organized and existing under the laws of the State of Michigan, having its principal office at 1 Mutual Avenue, Frankenmuth, Michigan 48787, does hereby nominate, constitute and appoint:

Warren M. Alter, Jonathan A. Bursevich, David T. Satine, Dawn Auspitz

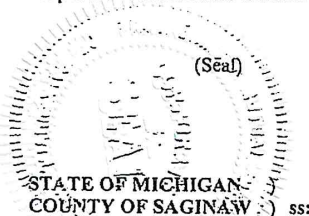
Their true and lawful attorney(s)-in-fact, each in their separate capacity if more than one is named above, to make, execute, seal, acknowledge and deliver any and all bonds, contracts and undertakings of suretyship, with the exception of Financial Guaranty Insurance, provided, however, that the penal sum of any one such instrument shall not exceed the sum of:

Fifty Million and 00/100 Dollars (\$50,000,000)

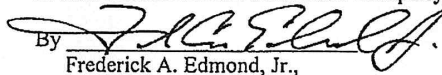
This Power of Attorney is granted pursuant to the following Resolution duly adopted at a meeting of the Board of Directors of Frankenmuth Mutual Insurance Company:

"RESOLVED, that the President, Senior Vice President or Vice President and each of them under their respective designations, hereby is authorized to execute powers of attorney, and such authority can be executed by use of facsimile signature, which may be attested or acknowledged by any officer of the Company, qualifying the attorney(s) named in the given power of attorney, to execute on behalf of, and acknowledge as the act and deed of Frankenmuth Mutual Insurance Company on all bonds, contracts and undertakings of suretyship, and to affix the corporate seal thereto."

IN WITNESS WHEREOF, the Company has caused these presents to be signed and attested by its appropriate officers and its corporate seal hereunto affixed this 10th day of September, 2018.

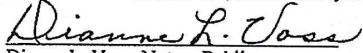


Frankenmuth Mutual Insurance Company

By 
Frederick A. Edmond, Jr.,
President and Chief Operating Officer

Sworn to before me, a Notary Public in the State of Michigan, by Frederick A. Edmond, Jr., to me personally known to be the individual and officer described in, and who executed the preceding instrument, deposed and said the Corporate Seal and his signature as Officer were affixed and subscribed to said instrument by the authority of the Company.

IN TESTIMONY WHEREOF, I have set my hand, and affixed my Official Seal this 10th day of September, 2018.

 (Seal)
Dianne L. Voss, Notary Public
Saginaw County, State of Michigan
My Commission Expires July 23, 2024

I, the undersigned, Vice President of Frankenmuth Mutual Insurance Company, do hereby certify that the foregoing is a true, correct and complete copy of the original Power of Attorney; that said Power of Attorney has not been revoked or rescinded and is in full force and effect as of this date.

IN WITNESS WHEREOF, I have set my hand and affixed the Seal of the Company, this 29th day of March, 2022.


Andrew H. Knudsen, Vice President

ALL CORRESPONDENCE RELATED TO BOND VALIDATION AND/OR A CLAIM SHOULD BE DIRECTED
TO THE DIRECTOR OF SURETY, 701 US ROUTE ONE, SUITE 1, YARMOUTH, ME 04096



TOWN OF PEMBROKE PARK

3150 SW 52ND AVENUE
PEMBROKE PARK, FL 33023
754-232-1627 OFFICE • 954-966-5310 FAX

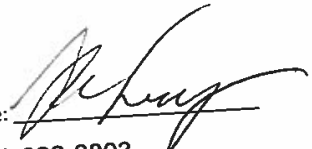
Contractor's Registration

Business Name: Florida Palm Construction
Business Address: 3931 SW 47th Ave
Business Mailing Address: Suite 101
Phone: 954-706-7816 Fax: _____
Email Address: cheryl@floridapalm.com brian@floridapalm.com

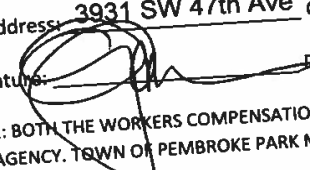
In order for contractors to obtain permit from the Town of Pembroke Park, they must register with us by submitting the following requirements in a valid and current state:

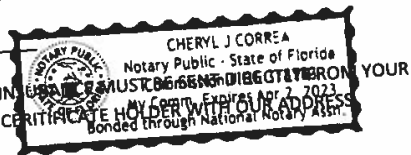
- ☒ State Certification
- ☒ State Registration
- ☒ Certificate of Competency
- ☒ Occupational License
- ☒ Liability Insurance
- ☒ Workers Comp Insurance
- ☒ Workers Comp Exempt
- ☒ Copy of Driver's License

☒ State's Fire Marshall License

Qualifier's Name: Brian A Fay Qualifier's Signature: 

Qualifier's Address: 3931 SW 47th Ave Qualifier's Cell: 813-992-8803

Notary Signature:  Date: 11-3-22



PLEASE NOTE: BOTH THE WORKERS COMPENSATION AND THE LIABILITY INSURANCE MUST BE SENT DIRECTLY FROM YOUR INSURANCE AGENCY. TOWN OF PEMBROKE PARK MUST APPEAR AS THE CERTIFICATE HOLDER WITH OUR ADDRESS.

ALL PERMIT APPLICATIONS REQUIRE THE QUALIFIER'S SIGNATURE.

SUBMIT THIS FORM AT THE BUILDING DEPARTMENT OR EMAIL: PERMITS@TPPFL.GOV

Our Mission Statement:

We are dedicated to be proactive in serving our resident and business community by providing an experienced administration team implementing the Florida Building Code in the Town of Pembroke Park. We do this by providing a positive delivery service and are recognized as a leader in customer service organizations.

Pembroke Park Police Department

Line	Description	Florida Palm Construction
1	General Conditions	\$59,290.00
2	Overhead and Profit	\$217,426.66
3	Supervision	INCLUDED
4	Miscellaneous labor	INCLUDED
5	Bond Costs	INCLUDED
6	Builders Risk Insurance	\$65,560.00
7	Demolition	INCLUDED
8	Sitework	INCLUDED
9	Concrete and Formwork	N/A
10	Piles	\$16,120.50
11	Masonry	N/A
12	Structural Steel	N/A
13	Miscellaneous Metals	N/A
14	Rough Carpentry	N/A
15	Finish Carpentry	\$24,930.00
16	Cabinetry	N/A
17	Thermal & Moisture Protection	N/A
18	Sprayed on Fireproofing	INCLUDED
19	Caulking	\$83,609.01
20	Doors & Frames	INCLUDED
21	Finish Hardware	INCLUDED
22	Glass & Glazing	\$6,800.00
23	Stucco & Patching	N/A
24	EIFS System	\$125,500.00
25	Framing & Drywall	\$17,000.00
26	Acoustical Ceiling & Tile	\$46,875.00
27	Flooring	\$67,400.00
28	Painting	N/A
29	Other Finishes	\$62,337.72
30	Toilet and Bath Accessories	INCLUDED
31	Window Treatments	N/A
32	Signage	N/A
33	Specialties	N/A
34	Louvers	INCLUDED
35	Fire Extinguishers	\$70,650.00
36	HVAC Equipment (DX Sytem, Fans, etc.)	INCLUDED
37	HVAC Ductwork	INCLUDED
38	HVAC Diffusers and Grilles	INCLUDED
39	HVAC Refrigerant Lines and Insulation	INCLUDED
40	HVAC Louvers	INCLUDED
41	HVAC Specialties/Additional Items	\$70,859.00
42	Plumbing Sanitary (Pipe, couplings, etc.)	INCLUDED
43	Plumbing H&C Water (Pipe, couplings, etc.)	INCLUDED
44	Water Heater	INCLUDED
45	Plumbing Recirculating System	INCLUDED
46	Plumbing Specialties/Additional Items	\$114,950.00
47	Electrical Switchgear (Panels, breakers, etc.)	INCLUDED
48	Electrical Conduits, couplings, etc.	INCLUDED
49	Electrical Wiring	INCLUDED
50	Electrical Boxes	INCLUDED
51	Electrical Devices (Sensors, switches, receptacles)	INCLUDED
52	Lighting Fixtures	INCLUDED
53	Electrical Specialties/Additional Items	\$37,825.41
54	Fire Alarm (Changes, Additions, etc.)	INCLUDED
55	Testing	N/A
56	Infection Control Risk Assessment	N/A
57	Interim Life Safety Measure	INCLUDED
58	Clean-Up	INCLUDED
59	GLI/WC Insurance	
60		
61		
62		
63		
64	SUB TOTAL	Sub-Total = \$1,087,133.30
65		
66		
67	Allowances	
68		
69		
70	a) 5% Permit for Master Plan Only	\$54,356.67
71		
72		Grand-Total = \$1,141,490.00
Page 177 of 229 One million one hundred forty one thousand four hundred and ninety dollars		

printed 11/11/2023

BID FORM

**BID NO. ITB 22-12
BUILT-OUT IMPROVEMENTS FOR THE POLICE DEPARTMENT**

TO: TOWN OF PEMBROKE PARK

PROPOSAL FROM:

FLORIDA PALM CONSTRUCTION, INC.

(Bidder)

THE UNDERSIGNED BIDDER, having familiarized himself with the work required by the Contract Documents, the site where the work is to be performed, local labor conditions and all laws, regulations, and other factors affecting performance of the work, and having satisfied himself of the expense and difficulties attending performance of the work.

HEREBY PROPOSES and agrees, if this Bid for **Built-Out Improvements For The Police Department, BID NO. ITB 22-12**, is accepted to enter into a Contract in the form attached, to perform all Work, including the assumptions of all obligations, duties and responsibilities necessary to the successful completion of the Contract, and to furnish all materials and equipment required to be incorporated in and form a permanent part of the Work, including tools, equipment, supplies, transportation, facilities, labor, superintendence and services required to perform the Work; all the Work necessary to complete construction in place and ready for use, the disposal of all excess materials, repair or replacement of damaged or destroyed property and the final cleaning up of the Work; and to supply all required bonds, insurance and submittals; all as indicated or specified in the Contract Documents to be performed or furnished by Contractor for the total bid price of:

One Million One hundred forty one thousand Four hundred ninety ^{00/100}
dollars
(\$ 1,141,490.00)

This bid total is the sum of the extended prices as shown on the final bid form.

Bidder hereby agrees to commence Work under this Contract within **seven (10) days** following the date indicated on the "Notice to Proceed" by the Town and to fully complete the Work within **number of calendar days**, as provided in "Contract Time" section in the Contract between the parties. Bidder further agrees to pay as liquidated damages for each consecutive calendar day thereafter that the Work to be performed is not completed, as provided in "Liquidated Damages" section in the Contract.

Bidder represents and hereby states that he/she and his/her subcontractors are familiar and capable to perform such construction.

In the event of extension error(s), the unit price will prevail, and the bidder's total offer will be corrected accordingly.

BID FORM

**BID NO. ITB 22-12
BUILT-OUT IMPROVEMENTS FOR THE POLICE DEPARTMENT**

The bidder proposes to furnish all labor, tools, material, equipment, and supplies, and to sustain all the expense incurred in doing the work, including installation of all materials, equipment, and supplies furnished, as well as all other labor, warranties, permit fees, taxes, insurance, general and administration and other miscellaneous costs, overhead and profit as set forth below that may be awarded by the Town of Pembroke Park, Florida, through its proper officers, and to do the same strictly in accordance with the drawings and Contract Documents which are referred to below and made a part hereof, at the following prices.

Name of Firm: FLORIDA PALM CONSTRUCTION, INC.

**SEE ATTACHED EXCEL SPREADSHEET ATTACHED IN THIS BEID
DOCUMENTS**

(MUST BE PROVIDED AND COMPLETED WITH BID)

BID FORM

**BID NO. ITB 22-12
Built-Out Improvements for The Police Department**

CHECKLIST

Is the Schedule of Subcontractor's included in questionnaire? ☒ Y ___ N ___
Is the proof of insurance included? ☒ Y ___ N ___
Is the questionnaire included? ☒ Y ___ N ___
Are financial statements submitted with questionnaire? ☒ Y ___ N ___
Is the bid bond included? ☒ Y ___ N ___
Is the proof of licensing submitted to perform project submitted? ☒ Y ___ N ___
(Current certificate of competency/state license included)
Current Business Tax Receipt? ☒ Y ___ N ___
Is the Notarized Signature of Bidder Form page submitted? ☒ Y ___ N ___
Is the Drug Free Form submitted? ☒ Y ___ N ___
Is the Trench Safety Form submitted? ☒ Y ___ N ___
Is the proof provided that shows Bidder's Firm Name is registered with their State of origin
and in business for a minimum of one year? ☒ Y ___ N ___
Is one original version of bidder's bid package submitted (No Copies of the bid package are
required)? ☒ Y ___ N ___

The undersigned bidder acknowledges that all files as posted on the Town of Pembroke Park's website for Bid No. ITB 22-12 constitute the documents governing this bid.

NAME OF FIRM: FLORIDA PALM CONSTRUCTION

BY: BRIAN FAY 11-14-22

(Typed or printed)

(Date)

Signature: Brian Fay

(Signature)

VICE PRESIDENT

(Title)

Bidder hereby certifies that the only person/persons interested in this Bid/Contract, as principal or principals, is/are named herein and that no other than herein mentioned has any interest in the Bid/Contract to which the work pertains; that this Bid is made without connection or arrangement with any other person, company, or parties making a bid and that the Bid is in all respects fair and made in good faith without collusion or fraud.

The full names and addresses of parties interested in this Bid as principals are as follows:

Name: ILEANA FAY	Name: BRIAN FAY
Address: 422 Stone Mount Dr.	Address: 422 Stone Mount Dr.
City/State/Zip: Weston, FL	City/State/Zip: Weston, FL

Bidder understands that the Owner reserves the right to reject all Bids and to waive any informality in bidding. Bidder agrees that the Owner may reduce or delete any work items as deemed necessary. Such reduction or deletion of work items shall not constitute a basis for withdrawal of this bid.

The Bidder agrees that the Bid shall be good and may not be withdrawn for a period of **ninety (90) calendar days** after Bid Opening.

Bidder hereby acknowledges receipt of the following Addenda:

ADDENDUM ACKNOWLEDGEMENT

ADDENDUM DATE SIGNATURE OF PERSON SIGNING BID

1.	RFI #1	11-4-22	Brian Fay
2.	RFI #2	11-7-22	Brian Fay
3.	RFI #3	11-4-22	Brian Fay
4.	RFI #4	11-9-22	Brian Fay
	RFI #5	11-7-22	Brian Fay
	RFI #6	11-8-22	Brian Fay

The Bid Security attached in the sum of

\$54,356.67) **5% of Bid Price**

is to become the property of the Owner in the event the required Bonds, Insurance and other requested documentation are not provided, and the Contract is not executed within the time above set forth, as liquidated damages for the delay and additional expenses to the Owner caused thereby.

SIGNATURE OF BIDDER FORM

BID NO. ITB 22-12

Built-Out Improvements for The Police Department

This form must be signed in the presence of a Notary Public or other officer authorized to administer oaths and submitted with the bid package on the specified bid opening date. The undersigned bidder certifies that this bid package is submitted in accordance with the specifications in its entirety and with full understanding of the conditions governing this bid. *Bidder must submit proof that their firm name is registered with their State of origin.

SIGNATURE OF BIDDER

If an Individual: _____, doing business
Signature _____ Print Name _____
as _____

If a Partnership: _____

by: _____
General Partner's Signature _____ Print Name _____

If a Corporation: FLORIDA PALM CONSTRUCTION, INC
Corporate Name
(a FLORIDA Corporation)

by: Brian Fay BRIAN FAY
Signature _____ Print Name _____

Title: VICE PRESIDENT
President or other Authorized Officer

Attest: Brian Fay
Corporate Secretary

Business Address: 3931 SW 47th AVE. SUITE 101
Street Address (P.O. Box Address is not permitted)
DAVE, FL 33314
Town, State, Zip

Telephone No. 954-706-7816 Fax No. N/A

Email Address of Authorized Signature: Brian@floridapalm.com

Federal ID. No. 47-2259113

State of FL ☒ Contractor Certification No.: CBC1260339, CGL1529854

Broward County Certificate of Competency No: N/A

NOTE: All certifications/licenses shall be issued in the Bidder's name.

NOTARY: STATE OF: Florida COUNTY OF: _____

The foregoing instrument was acknowledged before me this _____ day of _____ 20____
Brian Fay who is (who are) personally known to me or who has produced _____
as identification.

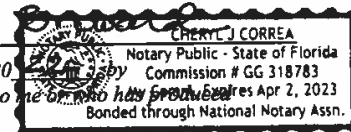
NOTARY PUBLIC SIGNATURE: _____

NOTARY NAME, PRINTED, TYPED OR STAMPED: CHERYL CORREA

Commission Number: 66-318713 My Commission Expires: 4-2-2023

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Page 182 of 229



STATEMENT OF NO BID

**BID NO. ITB 22-12
Built-Out Improvements for The Police Department**

If you are not bidding on this service/commodity, please complete and return this form to: Town of
Pembroke Park 3150 SW 52nd Avenue, Pembroke Park, Florida 33023.

COMPANY NAME: _____

ADDRESS: _____

TELEPHONE: _____

SIGNATURE: _____

DATE: _____

We, the undersigned have declined to bid the above subject bid because of the following
reasons:

- _____ Insufficient time to respond to the Invitation to Bid
- _____ We do not offer this product or an equivalent
- _____ Our product schedule would not permit us to perform
- _____ Unable to meet specifications
- _____ Other (specify below)

REMARKS: _____

WILL BID !!

**CERTIFICATE OF COMPLIANCE WITH
THE FLORIDA TRENCH SAFETY ACT**

**BID NO. ITB 22-12
Built-Out Improvements for The Police Department**

Bidder acknowledges that he is solely responsible for complying with the Florida Trench Safety Act (Act) and Occupational Safety and Health Administration's excavation safety standard 29 CFR 1926.650 (Subpart P as amended). Bidder further acknowledges that included in the various items of the proposal and in the Grand Total Base Bid Price are costs for complying with the Florida Trench Safety Act (90-96, Laws of Florida) effective October 1, 1990. The bidder further identifies the costs to be summarized below:

Trench Safety Method (Description)	Units of Measure (LF,SY)	Unit (Quantity)	Unit Cost	Extended Cost
A. _____	_____	_____	_____	_____
B. _____	NO TRENCHES ON PROJECT N/A			_____
C. _____				_____
D. _____				_____

Failure to complete the above may result in the bid being declared non-responsive. The costs indicated above are provided to comply with the Act and shall not constitute grounds for any additional compensation to that listed for the separate line item of the Bid Form.

By: FLORIDA PALM CONST.
Bidder

11-4-2022
Date

Brian Fay
Authorized Signature

QUESTIONNAIRE

BID NO. ITB 22-12

The undersigned guarantees the truth and accuracy of all statements and answers herein contained. Failure to fully complete the questionnaire may result in your bid being considered non-responsive.

1. How many years has the bidder identified on Signature of Bidder page been in business?

8 years.

2. What is the last project of this nature that you have completed? (Identify completion date)

Specialized Speech
large commercial Buildout - Completed 7-20-
2022

3. Have you ever failed to complete work awarded to you; if so, where, and why?

NO

4. Have you personally inspected the proposed work and have you a complete understanding and plan for its performance?

YES

5. Will you subcontract any part of this work? If so, give details: Name of Sub Work to be Performed

All Trades Required to complete Scope T.B.D.

6. What equipment do you own that is available for the work? (Attach additional listing if necessary.)

None

Name of Bidder: FLORIDA PALM CONSTRUCTION

QUESTIONNAIRE

7. What equipment will you purchase for the proposed work? TBD

8. What equipment will you rent for the proposed work? TBD

9. Bidder to submit their Balance Sheet and Income Statement for their most recent year as an attachment to the questionnaire. Period reported on: 9-30-2022

10. The Town will not award a bid to any bidder who cannot prove to the satisfaction of the Town that the Corporation/Partnership/Individual identified on the Signature of Bidder form has satisfactory written references for work similar to the work being bid upon.

References that are for work performed by a parent corporation or affiliated subsidiary will not be considered by the Town.

The Town requires a minimum of three (3) satisfactory references for similar work for this Bid.

The Bidder shall be the Prime contractor for each reference and each reference shall be for the owner of the project. Similar work shall mean:

The Bidder shall have a minimum of three (3) satisfactory references showing that the Bidder's firm, with or without the use of subcontractors, has successfully completed at least three (3) projects. References shall be within the period of 4-1-2012 through the time of the bid opening.

Additional references may be submitted as an attachment.

A. Owner (Company/Entity _____

Name): Address _____

Town, State, Zip: _____

Project Manager of Firm: _____ Title: _____

Phone No.: _____ /Email: _____

Project _____ Completion Date of Project: _____

Title: _____ (Within period of 4-1-2012 through time of the bid opening)

Name of Bidder: FLORIDA PALM CONSTRUCTION

QUESTIONNAIRE

(References continued)

Summary of Project: _____

Attached

B. Owner (Company/Entity Name): _____

Address _____

Town, State, Zip: _____

Project Manager of Firm: _____

Title: _____

Phone No.: _____ /Email: _____

Project Title: _____

Completion Date of Project: _____

(Within period of 4-1-2012 through time of the bid opening)

Summary of Project: _____

C. Owner (Company/Entity Name): _____

Address: _____

Town, State, Zip: _____

Project Manager of Firm: _____

Title: _____

Phone No.: _____ /Email: _____

Project Title: _____

Completion Date of Project: _____

(Within period of 4-1-2013 through time of the bid opening)

Name of Bidder: _____

QUESTIONNAIRE

(References continued)

Summary of Project: _____

ATTACHED!

11. State the true, exact, correct, and complete name of the partnership, corporation, or trade names under which you do business, and the address of the place of business. (If a corporation, state the name of the President and Secretary. If a partnership, state the names of all general partners. If a fictitious/trade name, state the names of the individuals who do business under the fictitious/trade name attach compliance with the fictitious name statute. It is absolutely necessary that this information be furnished.)

FLORIDA PALM CONSTRUCTION

Correct Name of Bidder

(Correct Name of Bidder shall also appear on Signature of Bidder Form)

- (a) The address of the principal place of business:

3931 SW 47th Ave., Suite 101

Davie, FL 33314

- (b) The names of the corporate officers, or general partners, or individuals doing business under a fictitious trade name, are as follows:

ILEANA FAY - P

BRIAN FAY - VP

FLORIDA PALM CONSTRUCTION

Bidder Name

QUESTIONNAIRE

12. Declaration of Work Components Schedule

Minimum of 20% of work to be completed by bidder identified on Signature of Bidder Form.
(Mobilization, administration, overhead and profit may not be included in the work components)

Work Components that make up the above minimum are as follows:

Plumbing scope
Lockers supplied and installed

Work Components that will be provided by subcontractors are as follows:

Plumbing - Florida Palm Plumbing
Windows - MCI Impact Windows
Millwork - Artcraft
Demo - EA Demolition
Flooring - Resource 4 Floor
Specialties - 145 Building Supply
Fire Alarm - City Fire

Name of Bidder: FLORIDA PALM CONSTRUCTION

DRUG-FREE WORKPLACE FORM

**BID NO. ITB 22-12
Built-Out Improvements for The Police Department**

The undersigned vendor in accordance with Florida Statute 287.087 hereby certifies that

FLORIDA PALM CONSTRUCTION does:
(Name of Business)

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community by, any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

Brian Fay
Bidder's Signature

11-4-2022
Date

BID BOND

**BID NO. ITB 22-12
Built-Out Improvements for The Police Department**

KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned:

Florida Palm Construction, Inc. , as Principal and

(Name of Bidder)

The Ohio Casualty Insurance Company , as Surety, are

(Name of Surety)

hereby held and firmly bound unto the Town of Pembroke Park, Florida, as Obligee, in the sum of:

Dollars (\$) 54,356.67) / 5% of Bid Price

as liquidated damages for payment of which, well and truly to be made, we hereby jointly and severally bind ourselves, our heirs, executors, administrators, successors, and assigns.

The condition of this obligation is such that whereas the principal has submitted to the Town of Pembroke Park a certain Bid attached hereto and made a part hereof, to enter into a contract in writing, hereinafter referenced to as the **BID NO. ITB 22-12 for Built-Out Improvements for The Police Department**

NOW THEREFORE,

- a. If said Bid shall be rejected or withdrawn as provided in the Invitation to Bid and Instructions to Bidders attached hereto or, in the alternative,
- b. If said Bid shall be accepted and the Principal shall duly execute and deliver the Form of Contract attached hereto and shall furnish all insurance requirements, the specified bond for the faithful performance of the Contract and for the payment of labor and materials furnished for the performance of the Contract, then this obligation shall be void, otherwise it shall remain in full force and effect, it being expressly understood and agreed that the liability of the Surety for any and all claims hereunder in no event shall exceed the amount of this obligation.

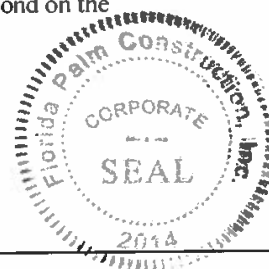
The Surety, for value received, hereby agrees that the obligations of said Surety and its bond shall be in no way impaired or affected by any extensions of the time within which such Bid may be accepted and said Surety does hereby waive notice of any such extensions.

IN WITNESS WHEREOF, the parties hereto have duly executed this bond on the

17th day of November, 20 22.

PRINCIPAL: Florida Palm Construction, Inc.

By: Brian Fay Signature
(Seal)



Name: Brian Fay

Title: Vice President

Address: 3931 SW 47th Ave. Unit 101, Davie, FL 33314

Telephone: (954) 706-7816

SURETY: The Ohio Casualty Insurance Company

By: Jarrett Merlucci Signature
(Seal)

Name: Jarrett Merlucci

Title: Attorney-in-Fact

Address: 175 Berkeley Street, Boston, MA 02116

WITNESS:

Scaled and delivered in the presence of:

Dania Banks

CERTIFICATION OF FISCAL YEAR 2021-2022 RESTRICTIONS ON THE AWARD OF CERTAIN CONTRACTS AND SUB-CONTRACTS TO FOREIGN COUNTRIES

This certification is to verify that the offeror 1) is not a contractor of a foreign country included on the list of countries that discriminate against U.S. firms published by the U.S. Trade Representative (USTR); 2) has not or will not enter into any subcontract with a subcontractor or a foreign country included on the USTR list, and 3) will not provide any product of a country included on the USTR list. These prohibitions also apply to certain products used in these activities, such as affixed equipment, electronics, utilities, and instruments.

Grantees or subgrantees recipients entering into contract for construction, alteration, or repair of any public building or public work project subject to the prohibitions described in this Notice shall include the following provision in all such contracts:

Restriction on Public Building and Public Works Projects.

Definitions

"Component" as used in this clause, means those articles, materials, and supplies incorporated directly into the product.

"Product", as used in this clause, means construction materials - i.e., articles, materials, and supplies brought to the construction site for incorporation into the public works project, including permanently affixed equipment, instruments, utilities, electronic or other devices, but not including vehicles or construction equipment. In determining the origin of a product BROWARD COUNTY will consider a product as product as produced in a foreign country if it has been assembled or manufactured in the foreign country, or if the cost of the components mine, produced, or manufactured in the foreign country exceed 50 percent of the cost of all its components.

"Contractor or subcontractor of a foreign country", as used in this clause, means any contractor or subcontractor that is a citizen or national of a foreign country or is controlled directly or indirectly by citizens or nationals of a foreign country. A contractor or subcontractor shall be considered to be a citizen or national of a foreign country, or controlled directly or indirectly by citizens or nationals of a foreign country:

1. If 50 percent or more of the contractor or subcontractor is owned by a citizen or national of the foreign country.
2. If the title of 50 percent or more of the stock of the contractor or subcontractor is held subject to trust or fiduciary obligation in favor of citizens or nationals of the foreign country.
3. If 50 percent or more of the voting power in the Contractor or subcontractor is vested in or exercisable on behalf of a citizen or national of the foreign country.
4. In the case or partnership, if any general partner is a citizen of the foreign country;

5. In the case of a corporation, if its president or other chief executive officer or the chairman or its board of directors is a citizen of the foreign country or the majority of any number of its directors necessary to constitute a quorum are citizen of the foreign country or the corporation is organized under the laws of the foreign country or any subdivision, territory, or possession thereof; or
6. In the case of a contractor or subcontractor who is a joint venture, if any participation firm is a citizen or national of a foreign country or meets any of the criteria in subparagraphs (a) (1) through (5) of this clause.

Brian Fay
Contractor Signature

11-4-2022
Date

(a) Restrictions

The Contractor shall not (1) knowingly enter into any subcontract under this contract with a subcontractor of a foreign country included on the list of countries that discriminate against U.S. firms published by the United States Trade Representation (See Paragraph (c) of this clause), or (2) supply any product under this contract of a country included on the list of foreign countries that discriminate against U.S. firms published by the USTR.

(b) USTR List

The USTR published a list in the Federal Register in accordance with section 109(c) of publication L 100-202 where countries can be added or deleted.

(c) Certification

The Contractor may rely upon the certification of a prospective subcontractor that is not a subcontractor of a foreign country included on the list of countries that discriminate against U.S. firms published by the USTR and that products supplied by such subcontractor for use on the Federal public works project under this contract are not products of a foreign country included on the list of foreign countries that discriminate against U.S. firms published by the USTR, unless such Contractor has knowledge that the certification is erroneous.

(d) Subcontracts

The Contractor shall incorporate this clause, modified only for the purpose of properly identifying the parties, in all subcontracts. This paragraph (e) shall also be incorporated in all subcontracts.

For additional information see Federal Register Vol. 53, No. 53, No. 116, Pages 22569-22573.

CERTIFICATION OF BIDDER REGARDING EQUAL EMPLOYMENT OPPORTUNITY

This certification is required pursuant to Executive Order 11246 (30 F.R. 12319-25). The implementing rules and regulations provide that any bids or prospective contractor, or any of their proposed subcontractors, should state as an initial part of the bid or negotiations of the contract whether he has participated in any previous contract or subcontract subject to the equal opportunity clause; and, if so, whether it has filed all compliance reports due under applicable instructions.

Where the Certification indicates that the apparent successful bidder has not filed a compliance report due under applicable instructions, bidder shall submit a compliance report prior to award. NO CONTRACT SHALL BE AWARDED UNLESS SUCH REPORT IS SUBMITTED.

CERTIFICATION BY BIDDER

BIDDER'S NAME: FLORIDA PALM CONSTRUCTION

ADDRESS: 3931 SW 47th Ave., Suite 101, Davie, FL 33314

1. Bidder has participated in a previous contract or subcontract subject to the Equal Opportunity Clause. Yes ☒ No ☐
2. Compliance reports were required to be filed in connection with such contract or subcontract. Yes ☒ No ☐
3. Bidder has filed all compliance reports due under applicable instructions, including SF. 100. Yes ☒ No ☐

If answer to item 3 is "No", please explain in detail on reverse side of this certification.

**CERTIFICATION BY PROPOSED SUBCONTRACTOR REGARDING
EQUAL EMPLOYMENT OPPORTUNITY**

FLORIDA PALM CONSTRUCTION

ITB 22-12

Name of Prime Contractor

Project No. /Project Name

This certification is required pursuant to Executive Order 11246 (30 F.R. 12319-25). The implementing rules and regulations provide that any bids of prospective contractor, or any of their proposed subcontractors, should state as an initial part of the bid or negotiations of the contract whether he has participated in any previous contract or subcontract subject to the equal opportunity clause; and, if so, whether it has filed all compliance reports due under applicable instructions.

Where the Certification indicates that the apparent successful bidder has not filed a compliance report due under applicable instructions, bidder shall submit a compliance report prior to award. NO CONTRACT SHALL BE AWARDED UNLESS SUCH REPORT IS SUBMITTED.

SUBCONTRACTOR'S CERTIFICATION

SUBCONTRACTOR'S NAME: FLORIDA PALM PLUMBING

ADDRESS: 3931 SW 47th AVE., SUITE 101, DAVE, FL
33314

1. Bidder has participated in a previous contract or subcontract subject to the Equal Opportunity Clause. Yes ☒ No ☐
2. Compliance reports were required to be filed in connection with such contract or subcontract. Yes ☒ No ☐
3. Bidder has filed all compliance reports due under applicable instructions, including SF. 100. Yes ☒ No ☐

If answer to any item is "No", please explain in detail below or attach a piece of paper if needed.

Certification - The information above is true and complete to the best of my knowledge and belief.

ILEANA FAY
Print Name

Ileana Fay
Signature

11-4-2022
Date

**NOTICE TO PROSPECTIVE SUBCONTRACTORS OF REQUIREMENT
FOR CERTIFICATIONS OF NONSEGREGATED FACILITIES**

- a. Certification of Nonsegregated Facilities, as required by the May 1967, order (32 F.R. 7439, May 19, 1967) on Elimination of Segregated Facilities by the Secretary of Labor, must be submitted prior to the award of a federally assisted Construction Contract exceeding \$10,000.00 which is not exempt from the provisions of the Equal Opportunity Clause.
- b. CONTRACTORS receiving subcontract awards exceeding \$10,000.00 which are not exempt from the provision of the Equal Opportunity Clause will be required to provide for the forwarding of this notice to prospective subcontractors for supplies and construction contracts where the subcontracts exceed \$10,000.00 and are not exempt from the provisions of the Equal Opportunity Clause.
- c. A Certification for regarding Equal Employment Opportunity is also enclosed with the Bid Proposal Form and should be submitted by the CONTRACTOR with his bid but must be submitted prior to award.
- d. The Notice to Labor Unions on the following page shall be forwarded by the CONTRACTOR in accordance with Paragraph 3 of Nondiscrimination Provisions to be included in Federally Assisted Construction Contracts.

**NOTICE TO PROSPECTIVE SUBCONTRACTORS OF REQUIREMENTS FOR
CERTIFICATION OF NON-SEGREGATED FACILITIES**

A Certification of Nonsegregated Facilities, as required by the May 9, 1967, Order (32 7439 May 19, 1967) on Elimination of Segregated Facilities by the Secretary of Labor must be submitted prior to the award of a subcontract exceeding \$10,000.00 which is not exempt from the provisions of the Equal Opportunity Clause. The Certification may be submitted either for each subcontractor or for all subcontracts during a period (i.e., quarterly, semiannually, or annually).

NOTE: The penalty for making false statements in offers is prescribed in 18 U.S.C. 1001.

DATE 11-4-2022

Mian Fay
Signature of Bid
Prospective Contractor

3931 SW 47th Ave, Suite 101, Davie, FL 33314
ADDRESS (including zip code)

NOTICE TO LABOR UNIONS OR OTHER ORGANIZATIONS OF WORKERS

NONDISCRIMINATION IN EMPLOYMENT

TO: N/A
(Name of Union or Organization of Workers)

The undersigned currently holds contract(s) with

FLORIDA PALM CONSTRUCTION
(Name of Applicant)

Involving funds or credit of the U.S. Government of (a) subcontract (s) with prime contractor holding such contract(s).

You are advised that under the provisions of the above contract(s) or subcontract(s) and in accordance with Executive Order 11246, dated September 4, 1965, the undersigned is obligated not to discriminate against any employee or applicant for employment because of race, color, creed, or national origin. This obligation not to discriminate includes, but is not limited to the following:

HIRING, PLACEMENT, UPGRADING, TRANSFER OR DEMOTION,
RECRUITMENT, ADVERTISING OR SOLICITATION FOR EMPLOYMENT
TRAINING DURING EMPLOYMENT, RATES OF PAY OR OTHER FORMS OF
COMPENSATION, SELECTION FOR TRAINING INCLUDING APPRENTICESHIP,
LAYOFF OR TERMINATION.

This notice is furnished to you pursuant to the provisions of the above contract(s) and Executive Order 11246.

Copies of this notice will be posted by the undersigned in conspicuous places available to employees or applicants for employment.

Brian Fay
(Contractor or Subcontractor)

11-4-2022
(Date)

**Certification Regarding
Debarment, Suspension,
And Other Responsibility Matters
Primary Covered Transactions**

- (1) The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:
- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency.
 - (b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
 - (d) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default.
- (2) Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

BRIAN FAY
Name

PEMBROKE PARK
BULDOOT POLICE DEPT.
Project Name

VICE PRESIDENT
Title

ITB 2022-12
Project Number

FLORIDA PALM CONST.
Firm

3931 SW 47th Ave.
Street Address

Davie, FL 33314
City, State, Zip

**Certification Regarding
Debarment, Suspension, Ineligibility
And Voluntary Exclusion**

Lower Tier Covered Transactions

- (1) The prospective lower tier participant certifies, by submission of this document, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective lower tier participant is unable to certify to the above statement, the prospective participant shall attach an explanation to this form.

<u>Brian Fay</u> Name <u>Vice President</u> Title <u>Florida Palm Const.</u> Firm <u>3931 SW 47th Ave.</u> Street Address <u>Davie, FL 33314</u> City, State, Zip <u>11-4-2022</u> Date	<u>Town of Davie</u> Local Government <u>ITB 2022-12</u> CDBG Contract Number
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CONTRACT

BID NO. ITB 22-12

Built-Out Improvements for The Police Department

Contract for work in and about the Town of Pembroke Park, Florida for Built-Out Improvements for The Police Department Improvement, BID NO. ITB 22-12 dated 11-4, 2022

By _____ and between the Town of Pembroke Park, Florida (hereinafter called the **Owner**) and FLORIDA PALM CONSTRUCTION (hereinafter called the **Contractor**).

WITNESSETH that the Owner and Contractor in consideration of the premises and of the mutual covenants, considerations and agreements contained herein, agree as follows:

1. WORK TO BE PERFORMED

The Contractor shall furnish all plant, labor, services, materials, supplies, equipment, transportation and other facilities and appurtenance necessary or proper for incidental to:

Built-Out Improvements for The Police Department

BID NO. ITB 22-12

in strict and full accordance with the requirements of the Contract Documents and with such further details and instructions as the Engineer may from time-to-time issue for the purposes of insuring the thorough completion of the work.

2. CONTRACT DOCUMENTS

The Contract Documents consist of the following documents. It is understood that all the terms, provisions, conditions, and obligations set forth in the Contract Documents (as defined herein) shall constitute a part of this Contract and are to have the same force and effect as if set forth specifically and at length herein.

- Form of Contract including Public Construction Bond and Insurance
- Invitation to Bid
- Instructions to Bidders
- Special Instructions
- Bid Form
- Certificate of Compliance with FL Trench Safety Act
- Questionnaire
- Drug-Free Workplace Form
- Bid Bond
- General Conditions
- Special Conditions
- Technical Specifications
- Addenda
- Drawings/Exhibits
- Notice of Award
- Notice(s) to Proceed
- Documentation submitted by Engineer following the Notice to Proceed
- Project Forms
- Close Out Forms
- Change Orders, Field Orders
- All provisions required by law to be inserted in this Contract, whether inserted or not, Written
- Instructions from the Engineer
- Any additional documents the submission of which is required by this Project

CONTRACT

BID NO. ITB 22-12 Built-Out Improvements for The Police Department

3. CONTRACT TIME

3.1 The Work under this Contract shall be commenced promptly and prosecuted with diligence.

In accordance with the General Conditions, the Work shall be:

Substantially Completed on or before the Substantial Completion Date within 120 calendar days after the date provided in the Notice to Proceed, and

Finally Completed on or before the Final Completion Date and ready for final payment in accordance with this Contract within 150 calendar days after the date provided in the Notice to Proceed.

3.2 Owner and Contractor recognize that time is of the essence for the completion of the Work. As such, Owner and Contractor recognize that Owner will suffer direct financial loss if the Work is not completed within the Contract Time, plus any extensions thereof allowed in accordance with the General Conditions. They also recognize the delays, expense and difficulties involved in proving the actual loss suffered by the Owner if the Work is not completed on time. Accordingly, instead of requiring any such proof, Contractor agrees to forfeit and pay Owner as liquidated damages for delay (but not as a penalty) the amount of \$1,000 for each calendar day that expires after the Contract Time for Substantial Completion until the Work is substantially complete. However, if the contractor completes the project 100% before the timeline as established in item 3.1, the owner agrees to compensate the contractor with a \$300 per business day bonus.

After Substantial Completion, if the Contractor shall neglect, refuse, or fail to complete the remaining Work within the Contract Time (Final Completion Date), the Contractor shall pay the Owner \$500 for each calendar day that expires after the time for Final Completion. These amounts represent a reasonable estimate of the Owner's expenses for extended delays and for inspection, engineering services and administrative costs associated with such delay.

3.3 Owner is authorized to deduct liquidated damages from monies due to the Contractor for the Work under this Contract.

4. SUCCESSORS, ASSIGNS AND ASSIGNMENT

The Owner and the Contractor each binds itself, its officers, directors, qualifying agents, partners, successors, assigns and legal representatives to the other party hereto and to the partners, successors, assigns and legal representatives of such other party in respect to all covenants, agreements and obligations contained in the Contract. It is agreed that the Contractor shall not assign, transfer, convey or otherwise dispose of the contract or its right, title, or interest in or to the same or any part thereof, or allow legal action to be brought in its name for the benefit of others, without previous consent of the Owner and concurred to by the sureties.

5. INDEPENDENT CONTRACTOR

Contractor represents that it is fully experienced and properly qualified to perform the class of work provided for herein, and that it is properly licensed, equipped, organized, and financed to perform such work. Contractor shall act as an independent Contractor and not as the agent of Owner in performing the Contract, maintaining complete control over its employees and all its suppliers and subcontractors. Nothing contained in this Contract, or any subcontract awarded by Contractor shall create any contractual relationship between any such supplier or subcontractor and Owner. Contractor shall perform all Work in accordance with its own methods subject to compliance with the Contract.

6. PROVISION AND MAINTENANCE OF BOND

A Surety Bond legally issued, meeting the requirements in the Contract Documents, and approved by the Town shall be maintained by Contractor. If the Surety on any Bond furnished by the CONTRACTOR is declared bankrupt or becomes insolvent or its right to conduct business in the State of Florida is terminated or it ceases to meet the requirements of Surety Bond the CONTRACTOR shall within five (5) days thereafter substitute another Bond and surety, both of which shall be subject to the approval of the TOWN.

7. PROVISION AND MAINTENANCE OF INSURANCE

During the performance of the Work under this Contract, Contractor shall maintain the insurance policies and coverages that are identified in the "Instructions to Bidders" and shall meet all other requirement therein. Contractor shall provide originals or certified copies of all policies, and such coverages shall be written by an insurance company authorized to do business in Florida.

8. COMPENSATION TO BE PAID CONTRACTOR

In consideration of the faithful performance of this Contract by the Contractor, the Owner will pay to the Contractor for the full and entire completion of this Contract and upon acceptance of the work by the Owner in the Amount of \$ 1,141,490.00 . This represents the entire cost which the

owner will have to pay the Contractor for acceptable and conforming work, inclusive of all materials, supplies, costs, fees, and is the maximum extent of the owner's obligation to pay Contractor but does not constitute a limitation, of any sort, of the Contractor's obligations to perform the work in accordance with this Contract.

CONTRACT

**BID NO. ITB 22-12
BUILT-OUT IMPROVEMENTS FOR THE POLICE DEPARTMENT**

IN WITNESS WHEREOF, the Town of Pembroke Park, Florida, at a regular meeting thereof, by action of the Town Commission authorizing and directing the foregoing be adopted, has caused these presents to be signed by its Mayor, and its seal to be hereunto affixed, and _____ has executed this Contract all as of the day and year first above written.

TOWN OF PEMBROKE PARK, FLORIDA

Witness:

By: Geoffrey Jacobs, Mayor
(Seal)

Approved by Commission _____, 20____
on

Item _____ Account Number _____

CONTRACTOR:

Attest:

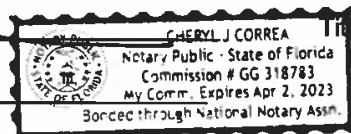
Aleena Kelly
Corporate Secretary
(Affirm Corporate Seal)

By: Brian Fay
Signature

Witness:

Name: Brian Fay

[Signature]



V.P.
President or other duly authorized
Corporate Officer

CERTIFICATE OF CORPORATE AUTHORITY

**BID NO. ITB 22-12
Built-Out Improvements for The Police Department**

I, Ileana Fay, certify that I am the **Secretary** of the corporation
named as Contractor in **Bid No. ITB 22-12**; that Ileana Fay who signed the
said Contract on behalf of the Contractor, was then Secretary of said corporation.
that I know the seal of said corporation; that said seal has been affixed to this Contract; and that
it was so affixed by order of said official of the Corporation; that I know his/her signature, and
such signature hereto is genuine; and that he/she signed this Contract by authority of the
directors of said Corporation.

Dated this 4th day of November, 20 22.

Ileana Fay
Corporate Secretary



**ACKNOWLEDGEMENT OF CONTRACTOR,
IF A PARTNERSHIP**

**BID NO. ITB 22-12
Built-Out Improvements for The Police Department**

State of _____ as:
County of _____

N/A
CORPORATION

On this _____ day of _____, 20____, before me personally came and
appeared _____, to me known, and known to me to be one of the
members of the firm of _____ described in and who executed the
foregoing instrument and he/she acknowledged to me that he/she executed the same as and for
the act and deed of said firm and that he/she is duly authorized to bind such firm.

Notary Public

(Seal)

**ACKNOWLEDGMENT OF CONTRACTOR,
IF AN INDIVIDUAL**

State of _____ as:
County of _____

On this _____ day of _____, 20____, before me personally came and
appeared _____, to me known, and known to be to be the
person described in and who executed the foregoing instrument and acknowledged that he/she
executed the same.

Notary Public

(Seal)

**ACKNOWLEDGMENT OF CONTRACTOR,
IF CORPORATION**

BID NO. ITB 22-12

Built-Out Improvements for The Police Department

State of Florida

County of Broward as:

On this 4th day of November, 20 22, before me personally came and appeared

Brian Fay, to me known, who, being by me duly sworn, did depose

and say that he/she resides at

422 Stonemount Drive, Weston, FL 33326

that he/she is the Vice President

of Florida Palm Construction

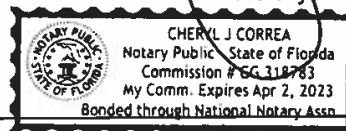
the corporation described in and which executed the foregoing contract; that he knows the seal of said corporation; that one of the impressions affixed to said contract is an impression of such seal; that he is the proper official of said corporation designated to execute such contract, that he/she has authority so to do, that he/she executed same for and in behalf of said corporation, and that his/her act is the act and deed of said corporation.

Witness my hand and official notarial seal at _____

November 4th, 2022

the day and year above written.

[Signature]
Notary Public



(Seal)

My Commission Expires: _____

(Seal)

PUBLIC CONSTRUCTION BOND

BY THIS BOND, WE, BRIAN FAY, as Principal and FLORIDA PALM CONSTRUCTION a Corporation, as Surety, are bound to the Town of Pembroke Park, Florida, hereinafter referred to as "Owner", in the sum of \$54,356.67, for payment of which we bind ourselves, our heirs, personal representatives, successors, and assigns, jointly and severally.

THE CONDITION OF THIS BOND is that if Principal:

1. Performs the Contract dated 11/17, 202022 between Principal and

Owner for construction of **Built-Out Improvements For The Police Department, Bid No. ITB 22-12**, the Contract being made a part of this bond by reference, in the time and in the manner prescribed in the Contract, and;

2. Promptly makes payment to all claimants, as defined in Section 255.05 (1), Florida Statutes, supplying Principal with labor, materials, and supplies, used directly or indirectly by Principal in the prosecution of the work provided for in the Contract, and.

3. Pays Owner all loss, damages, expenses, costs, and attorney's fees, including appellate proceedings, and including any liquidated damages or actual damage caused by the delay of performance of Contractor, that Owner sustains because of a default by Principal under the Contract, and;

4. Performs the guarantee of all work and materials furnished under the Contract for the time specified in the Contract; then this bond is void; otherwise, it remains in full force. Any changes in or under the Contract Documents and compliance or noncompliance with any formalities connected with the Contract or the changes does not affect Surety's obligation under this bond. Any increase in the total contract amount as authorized by the Owner shall accordingly increase the Surety's obligation by the same dollar amount of said increase. Contractor shall be responsible for notification to Surety of all such changes; subsection (2) of Section 255.05, Florida Statutes as amended for the notice and time limitations for claimants.

5. This Bond is intended to comply with the provisions of Section 255.05, Florida Statutes, and all terms and conditions of said Statutes are incorporated herein by reference thereto. In the event of any conflict, ambiguity or discrepancy between Section 255.05 of the Florida Statutes and this Bond, the Florida Statutes section 255.05 shall control. No right of action shall accrue on this Bond to or for the use of any person or corporation other than the TOWN and those persons or corporations provided for by said Statute, their heirs, executors, administrators, successors, or assigns. All claimants and other parties claiming any interest in this Bond are expressly referred to Section 255.05, including particularly the notice and time limitation provisions of that section.



FLORIDA PALM
CONSTRUCTION

Florida Palm Construction, Inc. 3931 SW 47th
Ave. Unit 101, Davie, FL 33314
Phone: 954-706-7816
www.floridapalmconstruction.com

Reference 1:

Scope of Work: Full Renovation of City Hall Multi-Purpose Room
Contract/Project: City Hall Multi-Purpose Room Remodel
Agency: City of Parkland Purchasing Department
Contact Name/Title: Ryan Spradin – Assistant Public Works Department
Contact Email: rspradlin@cityofparkland.org
Contact Telephone: (954) 757 - 4149
Architect Company & Contact: CPZ Architects, Inc. – Chris P. Zimmerman
Architect Telephone: (954) 792 - 8525
Contract /Project Dates: 10/01/20 to 02/19/21
Contract Amount: \$129,000.00

Reference 2:

Scope of Work: Full Commercial Multi-Tenant Interior Remodel
Contract/Project: Isn't This Great
Agency: Isn't This Great, LLC.
Contact Name/Title: Solomon Schoonover; General Counsel
Contact Email: solomon@itgcor.com
Contact Telephone: (954) 243 - 8910
Architect Company & Contact: Karins Engineering Group, Inc. – Hector D. Guerra
Architect Telephone: (954) 551 - 5936
Contract /Project Dates: 4/2/18 to 1/1/19
Contract Amount: \$1,000,000.00



FLORIDA PALM
CONSTRUCTION

Florida Palm Construction, Inc. 3931 SW 47th
Ave. Unit 101, Davie, FL 33314
Phone: 954-706-7816
www.floridapalmconstruction.com

Reference 5:

Scope of Work: 3 Story, 76 units apartment plumbing remodel. 90,000 sq ft of apartment space that was replumbed sequentially.

Contract/Project: EL CID Apartment

Agency: Wilshire Pacific

Contact Name/Title: Tom Coyle – Project Manager

Contact Email: tcoble@wilshirepacific.com

Contact Telephone: (480) 280 - 2085

Architect Company & Contact: Epic Engineering – BJ Peters

Architect Telephone: (435) 654 - 6600

Contract /Project Dates: 7/14/20 to 11/12/20

Contract Amount: \$234,091.98



FLORIDA PALM
CONSTRUCTION

Florida Palm Plumbing, Inc. 3931 SW 47th
Ave. Unit 101, Davie, FL 33314
Phone: 954-706-7816
www.floridapalm.com

Reference 1:

Scope of Work: Full Plumbing for Multifamily Development
Project Name: PINNACLE 441, Hollywood, FL
Contract Amount: \$1,350,000.00
Client: Pinnacle Housing Group
Contact Name/Title: Contact Luke Wolfson-Project Manager
Email: luke@pinnaclehousing.com
Contact Telephone: (305) 854-7100
Contract /Project Dates: Ongoing Project- 113 Units

Reference 2:

Scope of Work: Full Plumbing for Multifamily Development Berkeley
Project Name: Berkeley Landing-Riviera Beach, FL
Contract Amount: \$1,390,000.00
Client: Pinnacle/Wentworth Dev/D. Stephenson JV
Contact Name/Title: Contact Brett Csonka-Project Manager
Email: Brett@pinnaclehousing.com
Contact Telephone: (305) 854-7100
Contract/Project Dates: Ongoing Project- 115 Units

Reference 3:

Scope of Work: Full Plumbing for Multifamily Development
Project Name: Island Cove-Delray Beach
Contract Amount: \$1,350,000.00
Client: Lecesse Construction
Contact Name/Title: Ashley Tarasco-Project Manager
Email: atarasco@lecesseconstruction.com
Contact Telephone: (407) 625-6623
Contract /Project Dates: Ongoing Project- 60 Units



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
11/04/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Brown & Brown of Florida, Inc. 1201 W Cypress Creek Rd Suite 130 Fort Lauderdale FL 33309		CONTACT NAME: Nanette Le Hardy PHONE (A/C, No, Ext): (954) 776-2222 FAX (A/C, No): (954) 776-4446 E-MAIL ADDRESS: 053.certs@bbrown.com														
INSURED Florida Palm Construction, Inc. 3931 SW 47th Ave #101 Davie FL 33314		<table border="1"><thead><tr><th>INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr></thead><tbody><tr><td>INSURER A: Clear Blue Specialty Insurance Company</td><td>22328</td></tr><tr><td>INSURER B: Alistate Insurance Company</td><td>19232</td></tr><tr><td>INSURER C: James River Insurance Company</td><td>13685</td></tr><tr><td>INSURER D:</td><td></td></tr><tr><td>INSURER E:</td><td></td></tr><tr><td>INSURER F:</td><td></td></tr></tbody></table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Clear Blue Specialty Insurance Company	22328	INSURER B: Alistate Insurance Company	19232	INSURER C: James River Insurance Company	13685	INSURER D:		INSURER E:		INSURER F:	
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COVERAGES **CERTIFICATE NUMBER:** 22-23 Master (UMB \$4MM) **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSUR LTR	TYPE OF INSURANCE	ADDL SUBR INSO WYD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR		AR01-RS-2201290-02	01/09/2022	01/09/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☒ PRO-JECT ☒ LOC OTHER:					
B	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY		648919096	01/31/2022	01/31/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE		00132366-0	06/21/2022	01/09/2023	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000
C	DED ☒ RETENTION \$ 0 WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N ☐ N/A				PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: Job: Police Dept. ITB 22-12

CERTIFICATE HOLDER

City of Pembroke Park 3150 SW 52nd Ave Pembroke Park FL 33023

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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ACORD 25 (2016/03)

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
11/08/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER CORPORATE INS ADVISORS 1201 W CYPRESS CREEK RD SUITE 130 FORT LAUDERDALE FL 33309 776JM		CONTACT NAME: PHONE (A/C, No, Ext): E-MAIL ADDRESS:		FAX (A/C, No):
INSURED FLORIDA PALM CONSTRUCTION INC DBA GLADES PLUMBING & 3931 SW 47TH AVE #101 DAVIE FL 33314		INSURER(S) AFFORDING COVERAGE INSURER A: FLORIDA W.C. JUA INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:		

COVERAGES		CERTIFICATE NUMBER:		REVISION NUMBER:	
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.					
INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY) POLICY EXP (MM/DD/YYYY) LIMITS
	COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☐ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ AGG ☐ POLICY ☐ PROJECT ☐ LOC				EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL \$ PRODUCTS - COMP/OP AGG \$ COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ EACH OCCURRENCE \$ AGGREGATE \$
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ NON-OWNED AUTOS ONLY UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED RETENTION \$				
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			(6FR13UB-6G46648-0-22)	05-06-22 05-06-23 X PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)					

CERTIFICATE HOLDER CITY OF PEMBROKE PARK 3150 SW 52ND AVE. PEMBROKE PARK FL 33023	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
---	--

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ACORD 25 (2016/03)
(Rev. 09-18)

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Welcome
Alexis Fifelski

≡ MENU

Company Information

Company Name

Florida Palm Construction

Company ID Number

875873

Doing Business As (DBA) Name

Florida Palm

DUNS Number

941066511

Physical Location**Address 1**

3931 SW 47th Ave.

Address 2

Unit 101

City

Davie

State

FL

Zip Code

33314

County

BROWARD

Mailing Address**Address 1**

--

Address 2

--

City

--

State

--

Zip Code

Florida Palm Construction Inc

Profit and Loss

January - September, 2022

	TOTAL
Income	
4000 Construction Income	3,047,426.48
4001 Contract Billings	-63,674.00
4100 Income (Other)	1,240.80
Total Income	\$2,984,993.28
Cost of Goods Sold	\$2,427,095.68
GROSS PROFIT	\$557,897.60
Expenses	\$460,587.46
NET OPERATING INCOME	\$97,310.14
Other Income	
7000 Interest Income	-707.90
Total Other Income	\$ -707.90
NET OTHER INCOME	\$ -707.90
NET INCOME	\$96,602.24

Florida Palm Construction Inc

Balance Sheet
As of September 30, 2022

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	\$ -7,653.65
Accounts Receivable	
1200 Accounts Receivable	800,217.86
Total Accounts Receivable	\$800,217.86
Other Current Assets	\$54,723.70
Total Current Assets	\$847,287.91
Fixed Assets	\$154,619.43
Other Assets	
1300 Due from Florida Palm Plumbing	1,219,932.36
1900 Rent Security Deposit	1,217.92
Total Other Assets	\$1,221,150.28
TOTAL ASSETS	\$2,223,057.62
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	\$1,875,507.84
Long-Term Liabilities	\$740,677.84
Total Liabilities	\$2,616,185.68
Equity	\$ -393,128.06
TOTAL LIABILITIES AND EQUITY	\$2,223,057.62

BROWARD COUNTY LOCAL BUSINESS TAX RECEIPT

115 S. Andrews Ave., Rm. A-100, Ft. Lauderdale, FL 33301-1895 - 954-831-4000
VALID OCTOBER 1, 2022 THROUGH SEPTEMBER 30, 2023

DBA: FLORIDA PALM CONSTRUCTION INC D/B/A
FLORIDA PALM CONSTRUCTION INC
Business Name: Receipt #: 180-315178
Business Type: CONTRACTOR (GENERAL CONTRACTOR)

Owner Name: BRIAN ANTHONY FAY
Business Location: 3931 SW 47TH AVE STE 101
Business Phone: 9547067816
Business Opened: 04/07/2021
State/County/Cert/Reg: CGC1529854
Exemption Code:

Rooms Seats Employees Machines Professionals
14

For Vending Business Only					Vending Type:	
Number of Machines:					Prior Years	Collection Cost
Tax Amount	Transfer Fee	NSF Fee	Penalty		0.00	0.00
54.00	0.00	0.00	0.00			
						Total Paid
						54.00

THIS RECEIPT MUST BE POSTED CONSPICUOUSLY IN YOUR PLACE OF BUSINESS

THIS BECOMES A TAX RECEIPT

WHEN VALIDATED

This tax is levied for the privilege of doing business within Broward County and is non-regulatory in nature. You must meet all County and/or Municipality planning and zoning requirements. This Business Tax Receipt must be transferred when the business is sold, business name has changed or you have moved the business location. This receipt does not indicate that the business is legal or that it is in compliance with State or local laws and regulations.

Mailing Address:

FLORIDA PALM CONSTRUCTION INC
3931 SW 47TH AVE STE 101
DAVIE, FL 33314-2831

Receipt #1CP-21-00008189

Paid 08/18/2022 54.00

08/16/2022 Effective Date

2022 - 2023



FLORIDA DRUG-FREE WORKPLACE PREMIUM CREDIT PROGRAM

NOTICE TO EMPLOYER: If you have a Drug-Free Workplace Program established and maintained in accordance with Florida law, and you would like to apply for the 5% premium credit that is available, please complete this form and forward it to your insurer. Re-certification is required annually.

APPLICATION FOR DRUG-FREE WORKPLACE PREMIUM CREDIT PROGRAM

Name of Employer: Florida Palm Construction, Inc.

Date Program Implemented: 1/1/2019

Testing:

Procedures for drug testing have been established and/or drug testing has been conducted in the following areas:

- | | |
|--|--|
| ☒ Job applicant | ☐ Routine fitness for duty |
| ☒ Reasonable suspicion | ☐ Follow-up testing to Employee Assistance Programs |

Notice of Employer's Drug Testing Policy:

- | | |
|---|--|
| ☒ Copy to all employees prior to testing | ☐ Show notice of drug testing on vacancy announcements |
| ☐ Posted on employer's premises | ☐ Copies available to personnel office or other suitable locations |
| ☒ Copy to job applicants prior to testing | ☐ No notice required because the employer had a drug testing program in place prior to July 1, 1990 |
| ☐ General notice given 60 days prior to testing | |

Education:

- ☒ Resource file on providers
☐ Employee Assistance Program
☐ Education

Name of Medical Review Officer: Quest Diagnostics

A. Name of approved Agency for Health Care Administration Lab or United States Department of Health and Human Services Certified Laboratory: Quest Diagnostics

B. Phone No.: (800) 345-2455

C. Address: PO BOX 740709 Atlanta GA 30374

Your certification is subject to physical verification by the insurer. Your policy is subject to additional premium for reimbursement of premium credit, and cancellation provisions of the policy if it is determined that you misrepresented your compliance with Florida law. Any person who knowingly and with intent to injure, defraud or deceive any insurer, files a statement of claim or an application containing any false, incomplete or misleading information with the purpose of avoiding or reducing the amount of premiums for workers compensation coverage is guilty of a felony of the third degree, punishable as provided in Section 775.082, s. 775.083, or s. 775.084, Florida Statutes.

Under penalties of perjury, I declare that I have read the foregoing Application for Drug-Free Workplace Premium Credit Program, and that the facts stated in it are true.

Florida Palm Construction, Inc. 9/2/2022

Employer Name

Date

cll Ruy
Officer/Owner Signature*

President

Title

*Application must be signed by an officer or owner.

W09NDK19

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Page 1 of 1

Form 09-01A

**Request for Taxpayer
Identification Number and Certification**

**Give Form to the
requester. Do not
send to the IRS.**

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type.
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. Florida Palm Construction	
2 Business name/disregarded entity name, if different from above	
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. ☐ Individual/sole proprietor or single-member LLC ☐ C Corporation ☒ S Corporation ☐ Partnership ☐ Trust/estate ☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. ☐ Other (see instructions) ►	
4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ (Applies to accounts maintained outside the U.S.)	
5 Address (number, street, and apt. or suite no.) See instructions. 3931 SW 47th Ave Unit 101	Requester's name and address (optional)
6 City, state, and ZIP code Davie, Florida 33314	
7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number								
			-				-	
or								
Employer identification number								
4	7	-	2	2	5	9	1	1

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

**Sign
Here**

Signature of
U.S. person ►

Aleana L. Fay

Date ►

3/8/2022

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
 - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
 - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
 - Form 1099-S (proceeds from real estate transactions)
 - Form 1099-K (merchant card and third party network transactions)
 - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
 - Form 1099-C (canceled debt)
 - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

Ron DeSantis, Governor



Melanie S. Griffin, Secretary



STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

CONSTRUCTION INDUSTRY LICENSING BOARD

THE BUILDING CONTRACTOR HEREIN IS CERTIFIED UNDER THE
PROVISIONS OF CHAPTER 489, FLORIDA STATUTES

FAY, BRIAN ANTHONY

FLORIDA PALM CONSTRUCTION, INC.

3981 SW 47TH AVE

SUITE 101

DAVIE

FL 33314

LICENSE NUMBER: CBC1260339

EXPIRATION DATE: AUGUST 31, 2024

Always verify licenses online at MyFloridaLicense.com



Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.



Ron DeSantis, Governor

Melanie S. Griffin, Secretary



STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

CONSTRUCTION INDUSTRY LICENSING BOARD

THE GENERAL CONTRACTOR HEREIN IS CERTIFIED UNDER THE
PROVISIONS OF CHAPTER 489, FLORIDA STATUTES

FAY, BRIAN ANTHONY

FLORIDA PALM CONSTRUCTION, INC.

3931 SW 47TH AVE

UNIT 101

DAVIE

FL 33314

LICENSE NUMBER: CGC1529854

EXPIRATION DATE: AUGUST 31, 2024

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Ron DeSantis, Governor

Melanie S. Griffin, Secretary



STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

CONSTRUCTION INDUSTRY LICENSING BOARD

THE PLUMBING CONTRACTOR HEREIN IS CERTIFIED UNDER THE
PROVISIONS OF CHAPTER 489, FLORIDA STATUTES

FAY, BRIAN ANTHONY

FLORIDA PALM PLUMBING, INC.

3931 SW 47TH AVE

SUITE 101

DAVIE

FL 33314

LICENSE NUMBER: CFC1430420

EXPIRATION DATE: AUGUST 31, 2024

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Do not alter this document in any form.

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BID BOND

**BID NO. ITB 22-12
Built-Out Improvements for The Police Department**

KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned:

Florida Palm Construction, Inc. , as Principal and
(Name of Bidder)

The Ohio Casualty Insurance Company , as Surety, are
(Name of Surety)

hereby held and firmly bound unto the Town of Pembroke Park, Florida, as Obligee, in the sum of:

Dollars (\$ 5% of Amount Bid) / 5% of Bid Price

as liquidated damages for payment of which, well and truly to be made, we hereby jointly and severally bind ourselves, our heirs, executors, administrators, successors, and assigns.

The condition of this obligation is such that whereas the principal has submitted to the Town of Pembroke Park a certain Bid attached hereto and made a part hereof, to enter into a contract in writing, hereinafter referenced to as the **BID NO. ITB 22-12 for Built-Out Improvements for The Police Department**

NOW THEREFORE,

- a. If said Bid shall be rejected or withdrawn as provided in the Invitation to Bid and Instructions to Bidders attached hereto or, in the alternative,
- b. If said Bid shall be accepted and the Principal shall duly execute and deliver the Form of Contract attached hereto and shall furnish all insurance requirements, the specified bond for the faithful performance of the Contract and for the payment of labor and materials furnished for the performance of the Contract, then this obligation shall be void, otherwise it shall remain in full force and effect, it being expressly understood and agreed that the liability of the Surety for any and all claims hereunder in no event shall exceed the amount of this obligation.

The Surety, for value received, hereby agrees that the obligations of said Surety and its bond shall be in no way impaired or affected by any extensions of the time within which such Bid may be accepted and said Surety does hereby waive notice of any such extensions.

IN WITNESS WHEREOF, the parties hereto have duly executed this bond on the

17th day of November, 20 22.

PRINCIPAL: Florida Palm Construction, Inc.

By: _____
Signature (Seal)

Name: _____

Title: _____

Address: 3931 SW 47th Ave. Unit 101, Davie, FL 33314

Telephone: (954) 706-7816

SURETY: The Ohio Casualty Insurance Company

By: 
Signature (Seal)

Name: Jarrett Merlucci

Title: Attorney-in-Fact

Address: 175 Berkeley Street, Boston, MA 02116

WITNESS:

 Sealed and delivered in the presence of:

Dania Banks



This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated.

Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

Certificate No 8205265-964011

POWER OF ATTORNEY

KNOWN ALL PERSONS BY THESE PRESENTS: That The Ohio Casualty Insurance Company is a corporation duly organized under the laws of the State of New Hampshire, that Liberty Mutual Insurance Company is a corporation duly organized under the laws of the State of Massachusetts, and West American Insurance Company is a corporation duly organized under the laws of the State of Indiana (herein collectively called the "Companies"), pursuant to and by authority herein set forth, does hereby name, constitute and appoint, Charles D. Nielson, Charles J. Nielson, David R. Hoover, Janet Merlucci, Shawn A. Burton

all of the city of Miami Lakes state of FL each individually if there be more than one named, its true and lawful attorney-in-fact to make, execute, seal, acknowledge and deliver for and on its behalf as surety and as its act and deed, any and all undertakings, bonds, recognizances and other surety obligations, in pursuance of these presents and shall be as binding upon the Companies as if they have been duly signed by the president and attested by the secretary of the Companies in their own proper persons.

IN WITNESS WHEREOF, this Power of Attorney has been subscribed by an authorized officer or official of the Companies and the corporate seals of the Companies have been affixed thereto this 12th day of April, 2021



Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

By: [Signature]
David M. Carey, Assistant Secretary

State of PENNSYLVANIA ss
County of MONTGOMERY

On this 12th day of April, 2021 before me personally appeared David M. Carey, who acknowledged himself to be the Assistant Secretary of Liberty Mutual Insurance Company, The Ohio Casualty Company, and West American Insurance Company, and that he, as such, being authorized so to do, execute the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my notarial seal at King of Prussia, Pennsylvania, on the day and year first above written.



Commonwealth of Pennsylvania - Notary Seal
Teresa Pastella, Notary Public
Montgomery County
My commission expires March 28, 2025
Commission number 1126044
Member, Pennsylvania Association of Notaries

By: [Signature]
Teresa Pastella, Notary Public

This Power of Attorney is made and executed pursuant to and by authority of the following By-laws and Authorizations of The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company which resolutions are now in full force and effect reading as follows:

ARTICLE IV - OFFICERS: Section 12 Power of Attorney

Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitation as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and execution of any such instruments and to attach thereto the seal of the Corporation. When so executed, such instruments shall be as binding as if signed by the President and attested to by the Secretary. Any power or authority granted to any representative or attorney-in-fact under the provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority.

ARTICLE XIII - Execution of Contracts: Section 5 Surety Bonds and Undertakings

Any officer of the Company authorized for that purpose in writing by the chairman or the president, and subject to such limitations as the chairman or the president may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Company by their signature and execution of any such instruments and to attach thereto the seal of the Company. When so executed such instruments shall be as binding as if signed by the president and attested by the secretary.

Certificate of Designation - The President of the Company, acting pursuant to the Bylaws of the Company, authorizes David M. Carey, Assistant Secretary to appoint such attorneys-in-fact as may be necessary to act on behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations.

Authorization - By unanimous consent of the Company's Board of Directors, the Company consents that facsimile or mechanically reproduced signature of any assistant secretary of the Company, wherever appearing upon a certified copy of any power of attorney issued by the Company in connection with surety bonds, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

I, Renee C. Llewellyn, the undersigned, Assistant Secretary, The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company do hereby certify that the original power of attorney of which the foregoing is a full, true and correct copy of the Power of Attorney executed by said Companies, is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Companies this 17th day of November, 2022



By: [Signature]
Renee C. Llewellyn, Assistant Secretary

LMS-12873 LMIC OCIC WAIC Multi Co 02/21

Not valid for mortgage, note, loan, letter of credit, currency rate, interest rate or residual value guarantees.

For bond and/or Power of Attorney (POA) verification inquiries, please call 610-832-8240 or email HOSUR@libertymutual.com.

AGENDA ITEM REPORT



To:

Subject: Proposal for Town Minimum Wage for Employees

Meeting: 12 14 2022 DRAFT AGENDA REGULAR COMMISSION MEETING - Dec 14 2022

Department: Administrative

Staff Contact: Babette Friedman, HR Director

FINANCIAL IMPACT:

Immediate impact \$26,392

RECOMMENDATION:

Staff is requesting Commission approval to move forward with the option with the effective date 01/01/2023.

ATTACHMENTS:

[minimum wage](#)

Marlen Martell, Town Clerk	Status:
JC Jimenez, Town Manager	Pending
Babette Friedman, HR Director	None
	None



TO: Mayor and Town Commissioners
JC Jimenez, Town Manager

FROM: Babette Friedman, Human Resources Director *Babette Friedman*

DATE: December 9, 2022

RE: Proposal for Town Minimum Wage

Background

Many of our local municipalities are continuing to struggle with recruiting candidates for all positions at various levels. As a small municipality the difficulty to recruit is even more challenging. This situation calls for an aggressive stance as it comes to compensation and employee benefits. Mayor Jacobs tasked myself along with Finance and Budget Director Brown to brainstorm various ways to increase the minimum wage for all positions, which would have an initial affect on this fiscal year's budget. We have developed three (3) proposals to assist in getting all positions to the minimum wage of \$42,016.00 (\$20.20 an hour).

Proposal

The proposals being presented range from going in effect immediately to either over a 2- or 3-year period. The proposed rate would be \$20.20 an hour, which equates to \$42,016 annually. This will effect the salaries of 4 current employees and 2 posted positions. The financial impact to the Town varies depending on which proposal the Commission approves. Below is a financial breakdown of each proposal and the funds impact.

JOB TITLE	DEPARTMENT	CURRENT IMPACT	PROPOSED FINANCIAL IMPACT	VARIANCE	% INCREASE	3-YR PLAN	2-YR PLAN	1/1/2023 (9 MOS)
Maint. Worker	Parks	41,032.99	50,235.39	9,202.40	22%	3,067.47	4,601.20	6,901.80
Scanning Clerk	Building	41,126.25	50,235.39	9,109.14	22%	3,036.38	4,554.57	6,831.86
Receptionist	Clerk's Office	43,047.34	50,235.39	7,188.05	17%	2,396.02	3,594.03	5,391.04
Maint. Worker	Stormwater	46,106.16	50,235.39	4,129.23	9%	1,376.41	2,064.62	3,096.92
Maint. Worker	Parks	47,250.11	50,235.39	2,985.28	6%	995.09	1,492.64	2,238.96
Maint. Worker	Roads & Streets	51,078.87	53,654.38	2,575.51	0.05	858.50	1,287.75	1,931.63
				\$35,189		\$11,729	\$17,594	\$26,392

Fund	Total Variance	3YR- Impact	2YR- Impact	FY23 Impact
General Fund Impact	21,951.24	7,317.08	10,975.62	16,463.43
Building Impact	9,109.14	3,036.38	4,554.57	6,831.86
Stormwater Impact	4,129.23	1,376.41	2,064.62	3,096.92
Total	35,189.62	11,729.87	17,594.81	26,392.21

AGENDA ITEM REPORT



To:

Subject: Volunteer Time Off Program

Meeting: 11 21 2022 DRAFT VIRTUAL WORKSHOP COMMISSION MEETING - Nov 21 2022

Department: Administrative

Staff Contact: Babette Friedman, HR Director

RECOMMENDATION:

Staff recommends approval of the Volunteer Time Off Program.

ATTACHMENTS:

[Volunteer Time Off Program](#)

	Status:
Roy Brown, Finance & Budget Director	Approved - Nov 09 2022
Melissa Anderson, Town Attorney	Approved - Nov 09 2022
JC Jimenez, Town Manager	Pending
Marlen Martell, Town Clerk	None



TOWN OF PEMBROKE PARK

Volunteer Time Off Program

RE: Volunteer Time Off Program POLICY: 2022.12.14(2)
EFFECTIVE DATE #: December 14, 2022 UPDATED:

POLICY:

The purpose of this policy is to outline the opportunities and procedures for the Town of Pembroke Park employees to engage in community volunteering activities. We encourage employees to volunteer at Town events and other local non-profit organizations.

The purpose of the Town of Pembroke Park's volunteer program is to:

- Support volunteer activities that enhance and serve the communities in which we live and work.
- Support communities that are impacted by disasters.
- Address issues that impact quality of life.

The additional purpose of this program is to create community engagement opportunities for the Town of Pembroke Park's employees that are meaningful, purposeful and helps those in need. At the same time, the Town of Pembroke Park recognizes that participating in these activities will also enrich and inspire the lives of our employees. 'Community' is not defined as just local community but may encompass a global perspective.

GUIDELINES:

All full-time employees who volunteer will receive hour for hour leave time added to their volunteer leave bank up to 20 hours. Volunteer hours will only be approved for 501(c)(3) nonprofit organizations or Town sponsored events where the employee is not paid to work. Volunteer leave bank hours must be used by the end of the calendar year.

More than one organization may be chosen. If you are not sure of the status of your chosen organization, please contact Human Resources for guidelines.

CRITERIA:

All full-time employees of the Town of Pembroke Park are eligible to participate in this program after one month from date-of-hire. The employee must be in good standing. Employees also must sign in at the Town Sponsored event or provide documentation that they volunteered at an eligible 501(c)(3) nonprofit to receive credit.

The Town of Pembroke Park reserves the right to modify, amend, suspend, or discontinue this program at any time without prior notice. The town also reserves the right to revoke approval if it is felt that the employee is misusing the program.

APPROVAL PROCESS:

The employee must submit the request form to Human Resources at least 5 days before the event for approval. Approval is at the discretion of the Town Manager and Human Resources.

Examples of appropriate uses for Volunteer Time Off Program:

- Volunteering at a Town Sponsored Event (i.e. Back to School Event, Fall Music Festival)
- Building a house for Habitat for Humanity
- Volunteering at a food bank
- Cleaning up a beach, park or trail
- Becoming a Big Brother/Big Sister
- Volunteering at a local hospital
- Volunteering at 501(c)(3) nonprofit (i.e. Feeding South Florida, Make a Wish, Goodwill)

Approved:

Juan Carlos (JC) Jimenez, Town Manager

Date

Volunteer Time Off Request Form

Date of request: _____

Employee name: _____

Charitable Organization Information:

Organization Name: _____

Event Name: _____

Address: _____

City/State/Zip: _____

Date and time of Event: _____

Total number of hours: _____

I certify that the information provided is complete and correct to the best of my knowledge. By checking this box, I verify that the volunteer efforts and recipient organization meet [company name]'s VTO guidelines.

Employee signature Date

Approved Disapproved

Human Resources Signature Date

Approved Disapproved

Town Manager's Signature Date

Completed by HR: ____ Hours added to Volunteer Bank Date added to Bank: _____

SUBMIT COMPLETED FORM TO: hr@tppfl.gov

AGENDA ITEM REPORT



To:

Subject: Performance Awards Program

Meeting: REPORTS ONLY WORKSHHP MEETING CANCELLED - Nov 21 2022

Department:

Staff Contact: Babette Friedman, HR Director

RECOMMENDATION:

Staff recommends approval of the Performance Awards Program.

ATTACHMENTS:

[HR Employee Awards Program](#)

	Status:
Roy Brown, Finance & Budget Director	Approved - Nov 09 2022
Melissa Anderson, Town Attorney	Approved - Nov 09 2022
JC Jimenez, Town Manager	Approved - Nov 16 2022
Marlen Martell, Town Clerk	Approved - Nov 16 2022



TOWN OF PEMBROKE PARK

Performance Awards Program

RE: <u>Performance Awards Program</u>	POLICY: <u>2022.12.14</u>
EFFECTIVE DATE #: <u>December 14, 2022</u>	UPDATED: _____

POLICY:

The objective of this program is to provide the Town of Pembroke Park with the sole discretion to recognize individuals with performance awards in the form of monetary payments in addition to merit increases. These awards should be granted only to those individuals who clearly demonstrate outstanding performance levels. The awards may be granted for outstanding performance upon completion of a special project or assignment, job-related skill, or professional development accomplishment, or for overall outstanding performance throughout the year.

No more than fifteen percent (15%) of the eligible group shall be granted a performance award during any one fiscal year. Exceptions could be made based on the actual number of people performing in an outstanding manner, subject to approval by the Town Commission.

GUIDELINES:

Commendable Performance Award: This award is for outstanding performance or accomplishment to the benefit of the Town. It includes a lump sum payment of up to \$2,500. The Commendable Performance Award is based on evaluation of the criteria enumerated in this policy.

Distinguished Service Award: This award is for sustained accomplishment and outstanding performance to the benefit of the Town. It includes a lump sum payment of up to \$5,000.

CRITERIA:

A nominee must have demonstrated (a) superior performance and accomplishment for Commendable Service Award and (b) sustained extraordinary accomplishment for Distinguished

Service Award. Criteria upon which nominees will be evaluated may include, but need not be limited to, the following:

- Career achievements that are recognized throughout the County or are acknowledged on a state or national level.
- Specific achievement of significant cost reduction or cost avoidance enabling the agency to reallocate resources to high priority activities, such as implementation of a departmental business plan.
- Unusual levels of cooperative effort with other Counties/Cities, state or federal agencies, governmental jurisdictions, and/or the private sector, including community involvement.
- Major professional and career related awards and honors received.
- Demonstrable managerial effectiveness as indicated by decision making and problem-solving skills.
- Outstanding performance upon completion of a special project or assignment.

In documenting the above criteria and in all other areas cited in support of the nomination, it must be clear that the nominee has demonstrated qualities of strength, leadership, integrity, industry, and personal conduct of a level that has established and maintained a high degree of public confidence and trust.

SELECTION PROCESS:

A memorandum with supporting documentation must be submitted to The Town Manager and Town Commission for approval.

AWARD PAYMENT:

A lump sum payment will be made to each recipient. These lump sum payments, as well as the costs of pins and plaques, will come from the recipient employee's department.

The performance award amount is considered to be separate from base pay. The amount will not be added to base pay when calculating future pay adjustments. No employee may receive more than two awards in any five-year period.

Approved:

Juan Carlos (JC) Jimenez, Town Manager

Date

AGENDA ITEM REPORT



To:

Subject: Paid Parental Leave Policy

Meeting: 11 21 2022 DRAFT VIRTUAL WORKSHOP COMMISSION MEETING - Nov 21 2022

Department: Administrative

Staff Contact: Babette Friedman, HR Director

RECOMMENDATION:

Staff recommends approval of the Paid Parental Leave Policy.

ATTACHMENTS:

[PPL Policy](#)

	Status:
Roy Brown, Finance & Budget Director	Approved - Nov 14 2022
Melissa Anderson, Town Attorney	Approved - Nov 14 2022
JC Jimenez, Town Manager	Pending
Marlen Martell, Town Clerk	None



TOWN OF PEMBROKE PARK

Paid Parental Leave Policy

RE: <u>Paid Parental Leave Policy</u>	POLICY: <u>2022.12.14(3)</u>
EFFECTIVE DATE #: <u>December 14, 2022</u>	UPDATED: _____

POLICY:

Paid Parental leave provides leave with pay to enable eligible employees to care for and bond with a newborn, newly adopted, newly placed foster child, or with a child newly placed in the employee's guardianship, or in loco parentis (qualified placement).

Eligible male and female employees will receive a maximum of eight (8) weeks of paid parental leave per birth, adoption, or qualified placement of a child/children, for the purpose of bonding with the new child.

In no case will an employee receive more than one period of paid parental leave in a rolling 12-month period, regardless of whether more than one birth, adoption, or qualified placement event occurs within that 12-month time frame. An eligible employee includes a mother, father, stepparent, legal guardian, individual who is in loco parentis, or certified domestic partner of the parent at the time of the birth or date of the adoption or placement of the child.

GUIDELINES:

To be eligible for paid parental leave, a permanent full-time employee must have worked for the Town for at least twelve (12) months and worked at least 1,250 hours during the twelve-month period preceding the leave. Paid parental leave will run concurrently with the FMLA and must be utilized immediately starting the date of the birth, adoption, or qualified placement of a child. Annual leave and sick leave will continue to accrue during the period of paid parental leave, and the employee's regular payroll deductions for health insurance, retirement, and all other benefits will continue during the duration of paid parental leave.

PROCEDURE:

- A. An eligible employee must submit all required documentation requesting FMLA leave at least thirty (30) days prior to the anticipated date of the leave. To the extent the 30-day notice is not possible, the employee must submit the documentation and FMLA request soon as possible.

- B. Eligible employees will be paid at 100% of their base hourly rate of pay for their normal work schedule. Paid parental leave will be paid on a biweekly basis according to the Town's regularly scheduled payroll calendar. If a holiday occurs during paid parental leave, the employee will receive holiday pay in lieu of paid parental leave.
- C. Approved paid parental leave must be taken on a continuous, consecutive basis during the period immediately starting the date of the birth, adoption, or placement of a child. Paid parental leave for the purpose of bonding with the child may not be used or extended beyond the eight-week time frame.
- D. Any unused paid parental leave will be forfeited at the end of the allowed period. In the event two employees working in the same department share a child and are both eligible for paid parental leave at the same time, a staggered leave may be granted by the Department Head, but in no case will the combined leave extend beyond twelve (12) weeks following the birth, adoption, or qualified placement of the child.
- E. Employees approved for paid parental leave shall not be eligible for leave donation under the provisions.
- F. Upon voluntary termination of the employee's employment with the Town, he or she will not be paid for any unused paid parental leave for which he or she was eligible. Further, any employee who fails to return to work due to a voluntary termination following a paid parental leave or following the conclusion of FMLA leave shall reimburse the Town in an amount equivalent to the value of the paid parental leave taken either directly, or through deductions from his or her final paycheck if the balance is sufficient to cover the amount owed, or through a combination thereof.

COORDINATION OF BENEFITS:

- A. Paid parental leave taken under this policy will run concurrently with leave under the FMLA; thus, for any leave taken under this policy that falls under the definition of circumstances qualifying for leave due to the birth, adoption, or other qualified placement of a child, the leave will be counted toward the 12 weeks of available FMLA leave per a 12-month period. All other requirements and provisions under the FMLA will apply. In no case will the total amount of leave, whether paid or unpaid, granted to the employee under the FMLA exceed 12 weeks during the 12-month FMLA period. See the Employee Handbook for additional information on The Family and Medical Leave Act.
- B. After the paid parental leave benefit is exhausted, the balance of FMLA leave (if applicable) will be compensated through employees' accrued sick and vacation time if available. Applicable short-term disability benefits commence after paid parental leave is concluded and run concurrent with paid leave benefits; certain paid leave benefits including sick time, offset short-term disability benefits. Employees should review their short-term disability certificate for program information.

- C. Upon exhaustion of accrued sick, vacation and personal time, any remaining leave will be unpaid leave.

REQUESTS FOR PAID PARENTAL LEAVE:

- A. An eligible employee must submit a completed Paid Parental Leave HR form (see addendum #1), an approved FMLA "Designation Notice" (DOL form WH-382 – see addendum #2), and "Notice of Eligibility and Rights & Responsibilities" (DOL form WH-381 - see addendum #3) requesting FMLA Leave at least thirty (30) days prior to the anticipated date of the leave. To the extent the 30-day notice is not possible, the employee must submit the completed documentation as soon as possible.

*Note: For adoptions or placement of a child, the "Notice of Eligibility and Rights & Responsibilities" (DOL form WH-381 - see addendum #3) must be completed by you're the Human Resources Department.

Approved:

Juan Carlos (JC) Jimenez, Town Manager

Date



TOWN OF PEMBROKE PARK

HUMAN RESOURCES DEPARTMENT

REQUEST FOR PAID PARENTAL LEAVE

SECTION I: EMPLOYEE INFORMATION			
Last Name	First Name	MI	Job Title
Department		Supervisor	
Email:		Division	
Home Phone Number	Work Phone Number	Date of Hire	

SECTION II: REASON FOR LEAVE
☐ For the birth of your child or to care for your newborn child; (Birth certificate required when it becomes available). Date of birth: _____ ☐ For the placement of a child with you for adoption or state-approved foster care; (Finalized Adoption agreement or letter from placement agency required). Date of placement: _____ ☐ For the foster care placement; (Proof of licensure and verification of placement which should include the age, gender and placement date of the child must be provided). Date of placement: _____ During the leave period, the employee shall be paid 100 percent of his or her base wages employees for a maximum of eight (8) weeks of paid parental leave per birth, adoption, or qualified placement of a child/children, for the purpose of bonding with the new child.

Comments:

_____ Anticipated Start Date of Leave	_____ Anticipated End Date of Leave
--	--

SECTION III: ELIGIBILITY
An active employee is eligible for paid parental leave provided that: 1. You have been employed by the Town of Pembroke Park for at least 12 months. 2. You are a Non-Bargaining Unit employee or covered by a collective bargaining agreement whose agreement explicitly provides for this benefit.

SECTION IV: CERTIFICATION			
An employee who takes paid parental leave must submit written certification of the need for such leave. Failure to provide the certification in a timely manner may result in a delay of approval of leave.			
	Print Name	Signature	Date
Employee			
Department Director			
Human Resources Director			

*Forward completed form with supporting documentation to Human Resources:
3150 SW 52nd Ave. Pembroke Park, FL 33023 or 954-251-2611

AGENDA ITEM REPORT



To:

Subject: Crossing Guard contract

Meeting: PUBLIC NOTICE - WORKSHOP COMMISSION MEETING - November 21, 2022

Department: Police Department

Staff Contact: David Howard, Interim Chief of Police

FINANCIAL IMPACT:

Unk

RECOMMENDATION:

Request guidance from the commission to determine if police will manage the crossing guards or will the service be retained by public works.

ATTACHMENTS:

[14 IFB 1164387- School Crossing Guards](#)

[Award Recommendation School Crossing Guard Services IFB 1164387](#)



City of Miami

Invitation for Bid (IFB)

Procurement Department

Miami Riverside Center

444 SW 2nd Avenue, 6th Floor

Miami, Florida 33130

Web Site Address: www.miamigov.com/procurement

IFB Number:	1164387
Title:	Invitation for Bid for School Crossing Guard Services
Issue Date/Time:	May 27, 2021
IFB Closing Date/Time:	Friday, June 17, 2021 at 2:00 PM
Pre-Bid/Pre-Proposal Conference:	Voluntary
Pre-Bid/Pre-Proposal Date/Time:	Thursday, June 3, 2021 at 10:00 AM
Pre-Bid/Pre-Proposal Location:	Online via Microsoft Teams
Deadline for Request for Clarification:	Tuesday, June 8, 2021 at 2:00 PM
Contracting Officer:	Falcon, Eduardo
Contracting Officer E-Mail Address:	efalcon@miamigov.com

Certification Statement

Please quote on this form, if applicable, net prices for the item(s) listed. Return signed original and retain a copy for your files. Prices should include all costs, including transportation to destination. The City reserves the right to accept or reject all or any part of this submission. Prices should be firm for a minimum of 180 days following the time set for closing of the submissions.

In the event of errors in extension of totals, the unit prices shall govern in determining the quoted prices.

We (I) certify that we have read your solicitation, completed the necessary documents, and propose to furnish and deliver, **F.O.B. DESTINATION**, the items or services specified herein.

The undersigned hereby certifies that neither the contractual party nor any of its principal owners or personnel have been convicted of any of the violations, or debarred or suspended as set in section 18-107 or Ordinance No. 12271.

All exceptions to this submission have been documented in the section below (refer to paragraph and section).

EXCEPTIONS:

We (I) certify that any and all information contained in this submission is true; and we (I) further certify that this submission is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a submission for the same materials, supplies, equipment, or service, and is in all respects fair and without collusion or fraud. We (I) agree to abide by all terms and conditions of this solicitation and certify that I am authorized to sign this submission for the submitter. Please print the following and sign your name:

BIDDER NAME: _____

ADDRESS: _____

PHONE: _____ FAX: _____

EMAIL: _____ CELL(Optional): _____

SIGNED BY: _____

TITLE: _____ DATE: _____

Certifications

Legal Name of Firm:

Federal Employment Identification Number ("FEIN/EIN"):

Entity Type: Partnership, Sole Proprietorship, Corporation, etc.

Year Established:

Office Location: City of Miami, Miami-Dade County, or Other

Occupational License Number:

Occupational License Issuing Agency:

Occupational License Expiration Date:

Will Subcontractor(s) be used? (Yes or No)

If subcontractor(s) will be utilized, provide their name, address and the portion of the work they will be responsible for under this contract (a copy of their license(s) must be submitted with your bid response):

Please list and acknowledge all addendum/addenda received. List the addendum/addenda number and date of receipt (i.e. Addendum No. 1, 1/07/21). If no addendum/addenda was/were issued, please insert N/A.

If Bidder has a Local Office, as defined under Chapter 18/Article III, Section 18-73 of the City Code, has Bidder filled out, notarized, and included with its bid response the "City of Miami Local Office Certification" form? YES OR NO? (The City of Miami Local Office Certification form is located in the Documents Section of BidSync)

Reference No. 1: Name of Company/Agency for which bidder is currently providing the services/goods

as described in this solicitation, or has provided such services/goods in the past:

Reference No. 1: Address, City, State, and Zip for above reference company/agency listed:

Reference No. 1: Name of Contact Person and Telephone Number for above reference no. 1

Reference No. 1: Date of Contract or Sale for above reference no. 1

Reference No. 2: Name of Company/Agency for which bidder is currently providing the services/goods as described in this solicitation, or has provided such services/goods in the past:

Reference No. 2: Address, City, State, and Zip for above reference company/agency listed:

Reference No. 2: Name of Contact Person and Telephone Number for above reference no. 2

Reference No. 2: Date of Contract or Sale for above reference no. 2

Reference No. 3: Name of Company/Agency for which bidder is currently providing the services/goods as described in this solicitation, or has provided such services/goods in the past:

Reference No. 3: Address, City, State, and Zip for above reference company/agency listed:

Reference No. 3: Name of Contact Person and Telephone Number for above reference no. 3

Reference No. 3: Date of Contract or Sale for above reference no. 3

What is the total number of years' experience that Bidder has in providing services as described in this

Invitation for Bid?

The City anticipates that the services described herein can be planned and launched immediately after contract signing. Is your firm able to roll out a full deployment of required services immediately?

IMPORTANT NOTICE TO BIDDERS:

- FAILURE TO COMPLETE, SIGN AND UPLOAD THE CERTIFICATION STATEMENT AND CERTIFICATIONS SECTION WILL RENDER YOUR BID NON-RESPONSIVE.
- ALL UPLOADS SHALL BE IN PDF FILE FORMAT AND EXCEL FORMAT FOR THE BID PRICE SHEET, NO OTHER FILE FORMATS WILL BE ACCEPTED BY THE CITY.
- ATTACHMENT FILES SHALL BE NO MORE THAN 250MB IN SIZE EACH, SHOULD THERE BE A NEED FOR A LARGER SIZE FILE TO BE UPLOADED SPLIT IN MULTIPLE FILES.
- CONTACT BIDSYNC VENDOR SUPPORT TOLL-FREE NUMBER 800-990-9339, SUPPORT.BIDSYNC.COM OR EMAIL SUPPORT@BIDSYNC.COM, FOR BIDSYNC TECHNICAL DIFFICULTIES AND/OR ISSUES.

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Terms and Conditions

1. General Conditions

1.1. 1. General Terms and Conditions for Invitation for Bids (IFB)

1. GENERAL TERMS AND CONDITIONS FOR INVITATION FOR BID (IFB) -

References to goods only apply insofar as they are applicable to "Goods" as defined in Section 18-73 of the City Code. References to "Professional and Personal Services" are as defined in Section 18-73 of the City Code.

Intent: The General Terms and Conditions described herein apply to the acquisition of goods/ services with an estimated aggregate cost of \$25,000.00 or more.

Definition: A Formal Solicitation is defined as issuance of an Invitation for Bids, Request for Proposals, Request for Qualifications, or Request for Letters of Interest pursuant to the City of Miami (City) Procurement Code and/or Florida Law, as amended. Formal Solicitation and Solicitation shall be defined in the same manner herein.

1.1. ACCEPTANCE OF GOODS - Any good(s) delivered under this Formal Solicitation, if applicable, shall remain the property of the Bidder until a physical inspection and actual usage of the good is made, and thereafter is accepted as satisfactory to the City. It must comply with the terms herein and be fully in accordance with specifications and of the highest quality. In the event the goods supplied to the City are found to be defective or do not conform to specifications, the City reserves the right to cancel the order upon written notice to the Successful Bidder and return the product to the Successful Bidder at the Successful Bidder's expense.

1.2. ACCEPTANCE OF OFFER - The signed or electronic submission of a Bidder's response shall be considered an offer on the part of the Bidder; such offer shall be deemed accepted upon issuance by the City of a Purchase Order.

1.3. ACCEPTANCE/REJECTION - The City reserves the right to accept, reject any or all, or portion of responses after opening/closing date, and request re-issuance on the goods/services described in the Formal Solicitation. In the event of a rejection, the Director of Procurement shall notify all affected Bidders and provide a written explanation for such rejection. The City also reserves the right to reject the Response of any Bidder which has previously failed to properly perform under the Terms and Conditions of a City Contract, to deliver on time contracts of a similar nature, and which is not capable to perform the requirements defined in this Formal Solicitation. The foregoing is not an all-inclusive list of reasons for which a response may be rejected. The City further reserves the right to waive any irregularities, minor informalities, or technicalities in any or all responses and may, at its sole discretion, re-issue the Formal Solicitation.

1.4. ADDENDA - It is the Bidder's responsibility to ensure receipt of all Addenda. Responses to questions/inquiries from prospective Bidders will be provided in the form of an Addendum. Addenda are available on BidSync.

1.5. ALTERNATE RESPONSES -Alternate responses will not be considered, unless specifically requested by the City.

1.6. ASSIGNMENT - Successful Bidder agrees not to subcontract, assign, transfer, convey, sublet, pledge, encumber, or otherwise dispose of the resulting Contract, in whole or in part, or any or all of its rights, title or interest herein, without the City's prior written consent.

1.7. ATTORNEY'S FEES - In connection with any litigation, appellate, administrative, mediation, and/or arbitration arising out of the resulting Contract, each party shall bear their own attorney's fees through and including, appellate litigation and any post-judgment proceedings.

1.8. AUDIT RIGHTS AND RECORDS RETENTION -The Successful Bidder agrees to provide access at all reasonable times to the City, or to any of its duly authorized representatives, to any books, documents, papers, and records of Successful Bidder which are directly pertinent to this Formal Solicitation, for the purpose of audit, examination, excerpts, and transcriptions. The Successful Bidder shall maintain and retain any and all of the books, documents, papers, and records pertinent to the resulting Contract for three (3) years after the City makes final payment and all other pending matters are closed. Successful Bidder's/Contractor's failure to, or refusal to comply with this condition, shall result in the immediate cancellation of this Contract by the City. The Audit Rights set forth in Section 18-102 of the City Code apply as supplemental terms and are deemed as being incorporated by reference herein.

1.9. AVAILABILITY OF CONTRACT STATE-WIDE - Any governmental, not-for-profit, or quasi-governmental entity in the State of Florida, may avail itself of this Contract and purchase any, and all goods/services, specified herein from the Successful Bidder at the Contract price(s) established herein, when permissible by Federal, State, and local laws, rules, and regulations.

Additionally, any governmental entity outside of the State of Florida but, within the Continental United States of America, may avail itself to this Contract and purchase any and all goods/services, specified herein from the Successful Bidder at the Contract price(s) established herein, when permissible by Federal, State, and local laws, rules, and regulations.

Each governmental, not-for-profit or quasi-governmental entity which uses this Formal Solicitation and resulting Contract will establish its own Contract, place its own orders, issue its own purchase orders, be invoiced there from and make its own payments, determine shipping terms and issue its own exemption certificates as required by the Successful Bidder.

1.10. AWARD OF CONTRACT -

A. The Formal Solicitation, any addenda issued, the Bidder's response, and the Purchase Order shall constitute the entire Contract, unless modified in accordance with any ensuing Contract, or amendment.

The award of a Contract, where there are Tie Bids, the tie breaker will be decided by the Director of Procurement or designee, in the instance that Tie Bids cannot be determined by applying Florida Statute 287.087, Preference to Businesses with Drug-Free Workplace Programs.

B. The award of this Contract may be preconditioned on the subsequent submission of other documents as specified in the Special Conditions or Specifications/Scope of Work. Bidder may be found non-responsive if such documents are not submitted in a timely manner and in the form required by the City. Where Bidder is found non-responsive, the City, through action taken by the Department of Procurement, will void its acceptance of the Bidder's Response and may accept the Response from the next lowest responsive, responsible Bidder most advantageous to the City or may re-solicit for the goods/services. The City, at its sole discretion, may seek monetary restitution from Bidder and/or its bid bond or guaranty, and/or similar security, if applicable, as a result of damages or increased costs sustained as a result of the Bidder's failure to satisfy the City's requirements.

C. The term of the Contract shall be specified in one of three documents which shall be issued to the Successful Bidder. These documents may either be, a Purchase Order, Notice of Award, and/or Contract Award Sheet.

D. The City reserves the right to automatically extend this Contract for up to one hundred eighty (180) calendar days beyond the stated Contract term, in order to provide City departments with continual service and supplies while a new Contract is being solicited, evaluated, and/or awarded. If the right to extend is exercised, the City shall notify the Successful Bidder, in writing, of its intent to extend the Contract in accordance with the existing terms and conditions for a specified number of days. Additional extensions beyond the first one hundred eighty (180) day extension may occur, if, the City and the Successful Bidder are in mutual agreement of such extensions.

E. Where the Contract involves a single shipment of goods to the City, the Contract term shall conclude upon completion of the expressed or implied warranty periods.

F. The City reserves the right to award the Contract on a split-order, lump sum, individual-item basis, or such method of award in the best interest of the City, unless otherwise specified.

G. A Contract may be awarded to the Successful Bidder by the City Commission based upon the minimum qualification requirements reflected herein.

1.11. BID BOND/ BID SECURITY - A cashier's or certified check issued by a bank authorized to transact banking business in Florida, or a Bid Bond/Bid Security signed by a surety company that is licensed to do business in the State of Florida, payable to the City of Miami, for the amount as specified in the bid, is required from all Bidders, if so indicated under the Special Conditions. This check or bond guarantees that a Bidder will accept the Contract, as bid, if it is awarded to Bidder. Bidder shall forfeit bid deposit to the City, should City award Contract to Bidder and Bidder fails to accept the award. The City reserves the right to reject any and all surety tendered to the City. Bid deposits are returned to unsuccessful Bidders within ten (10) days after the award and Successful Bidder's acceptance of award. If one hundred eighty (180) days have passed after the date of the Formal Solicitation closing date, and no Contract has been awarded, all bid deposits will be returned on demand.

1.12. BID SECURITY FORFEITED LIQUIDATED DAMAGES - Failure to execute a Contract and/or file an acceptable Performance Bond, when required, as provided herein, shall be just cause for the annulment of the award and the forfeiture of the Bid Bond/Bid Security to the City, which forfeiture shall be considered, not as a penalty, but in mitigation of damages sustained which cannot be determined at the time of award. Award may then be made to the next lowest responsive and responsible Bidder, or all Bid responses may be rejected.

1.13. BID RESPONSE FORM - All required forms in the Formal Solicitation should be completed, signed, and submitted accordingly as specified to in the Formal Solicitation. Digital signatures may only be utilized if expressly permitted in the solicitation.

1.14. BRAND NAMES - If, and wherever in the specifications, brand names, makes, models, names of any manufacturers, trade names, or Bidder catalog numbers are specified, it is for the purpose of establishing the type, function, minimum standard of design, efficiency, grade, or quality of goods only. When the City does not desire to rule out other competitors' brands or makes, the phrase "APPROVED EQUAL" is added. Unless otherwise specified, any manufacturers' names, trade names, brand names, information or catalog numbers listed in a specification are descriptive, not restrictive or exclusive. The Bidder shall provide any equipment that meets or exceeds the applicable specifications, including without limitation the following: Equal in every important attribute, to include industry quality measurable standard, quality of product, accessibility of distribution, durability/reliability/dependability and warranty coverage, and the delivery schedule.

When bidding an "APPROVED EQUAL", Bidders shall submit, with their response, complete sets of necessary data (e.g., factory information sheets, specifications, brochures, etc.) in order for the City to evaluate and determine the equality of the item(s) bid. The Bidder shall demonstrate comparability, including appropriate catalog materials,

literature, specifications, test data, etc. The City shall be the sole judge of equality and its decision shall be final. The City shall determine in its sole discretion, subject to the concurrence of the Project Manager whether goods are acceptable as an equivalent. Unless otherwise specified, evidence in the form of samples may be requested, if the proposed brand is other than specified by the City. Such samples are to be furnished after Formal Solicitation opening/closing, upon request of the City. If samples are requested by the City, such samples must be received by the City no later than seven (7) calendar days after a formal request is made.

When "NO SUBSTITUTION" is used in conjunction with a manufacturer's name, brand name, and/or model number, that named item is the only item that will be accepted by the City in that particular instance.

1.15. CANCELLATION -The City reserves the right to cancel this Formal Solicitation, before its opening/closing. In the event of cancellation, the Director of Procurement shall notify all prospective Bidders and provide a written explanation for the cancellation. There shall be no recourse against the City for a cancellation made in accordance with this Section.

1.16. CAPITAL EXPENDITURES - Successful Bidder understands that any capital expenditures that the Successful Bidder makes, or prepares to make, in order to deliver/perform the goods/services required by the City, is a business risk which the Successful Bidder must assume. The City will not be obligated to reimburse amortized or unamortized capital expenditures, or to maintain the approved status of any Successful Bidder. If Successful Bidder has been unable to recoup its capital expenditures during the time it is rendering such goods/services, it shall not have any claim upon the City.

1.17. CITY NOT LIABLE FOR DELAYS -It is further expressly agreed that in no event shall the City be liable for, or responsible to, the Bidder, any subcontractor, or to any other person for, or on account of, any stoppages or delay in the work herein provided for by injunction, or other legal or equitable proceedings, or on account of any delay for any cause over which the City has no control.

1.18. COLLUSION - Bidder, by submitting a response, certifies that its response is made without previous understanding, agreement, or connection either with any person, firm, or corporation submitting a Bid for the same goods/services, or with the City of Miami's Procurement Department or initiating department. The Bidder certifies that its response is fair, without control, collusion, fraud, or other illegal action. Bidder certifies that it is in compliance with the Conflict of Interest and Code of Ethics Laws. The City will investigate all potential situations where collusion may have occurred, and the City reserves the right to reject any and all Bids where collusion may have occurred.

1.19. COMPLIANCE WITH FEDERAL, STATE AND LOCAL LAWS - Successful Bidder understands that contracts between private entities and local governments are subject to certain laws, codes, and regulations, including laws pertaining to public records, sunshine (open meetings), conflict of interest, ethics records keeping, etc. City and Successful Bidder agree to comply with and observe all applicable laws, codes, regulations, and ordinances, and to secure all applicable public approvals and/or consents, of any governmental agency and/or owner of intellectual property rights as that may in any way affect the goods or services offered, including, but not limited to:

A. Executive Order 11246, which prohibits discrimination against any employee, applicant, or client because of race, creed, color, national origin, sex, or age with regard to, but not limited to, the following: employment practices, rate of pay or other compensation methods, and training selection.

B. Occupational, Safety and Health Act (OSHA), as applicable to this Formal Solicitation.

C. The State of Florida Statutes, Section 287.133(3)(A) on Public Entity Crimes.

D. Environment Protection Agency (EPA), as applicable to this Formal Solicitation.

E. Uniform Commercial Code (Florida Statutes, Chapter 672).

F. Americans with Disabilities Act of 1990, as amended.

G. National Institute of Occupational Safety Hazards (NIOSH), as applicable to this Formal Solicitation.

H. National Forest Products Association (NFPA), as applicable to this Formal Solicitation.

I. City Procurement Ordinance, City Code Section 18, Article III.

J. Conflict of Interest, City Code Section 2-611;61.

K. Cone of Silence, City Code Section 18-74.

L. The Florida Statutes Sections 218.70 to 218.79, the Prompt Payment Act.

Lack of knowledge by the Successful Bidder will in no way be a cause for relief from responsibility. Non-compliance with all applicable local, State, and Federal directives, orders, codes, rules, regulations, and laws may be considered grounds for termination of Contract at the option of the City Manager.

Copies of the City Ordinances may be obtained from the City Clerk's Office.

1.20. CONE OF SILENCE - Pursuant to Section 18-74 of the City of Miami Code, a "Cone of Silence" is imposed upon each Formal Solicitation once advertised and terminates at the time the City Manager issues a written recommendation to the Miami City Commission. The Cone of Silence shall be applicable only to Formal Solicitations for the provision of goods and services for amounts greater than \$200,000. The Cone of Silence prohibits any communication regarding Formal Solicitations between, among others:

Potential vendors, service providers, bidders, lobbyists or consultants and the City's professional staff including, but not limited to, the City Manager and the City Manager's staff; the Mayor, City Commissioners, or their respective staffs.

The provision does not apply to, among other communications: oral communications with the City Procurement staff, provided the communication is limited strictly to matters of process or procedure already contained in the Formal Solicitation document; the provisions of the Cone of Silence do not apply to oral communications at duly noticed site visits/inspections, pre-bid conferences, or public presentations made to the Miami City Commission during a duly noticed public meeting; or communications in writing or by email at any time with any City employee, official or member of the City Commission unless specifically prohibited by the applicable Formal Solicitation documents; or communications in connection with the collection of industry comments or the performance of market research regarding a particular Formal Solicitation by City Procurement staff.

Bidders must file a copy of any written communications with the Office of the City Clerk, which shall be made available to any person upon request. The City shall respond in writing and file a copy with the City Clerk's Office, which shall be made available to any person upon request. Written communications may be in the form of an e-mail, or fax with a copy to the City Clerk's Office being required.

In addition to any other penalties provided by law, violation of the Cone of Silence by any Bidder shall render any award voidable. A violation by a particular Bidder, lobbyist or consultant shall subject same to potential penalties pursuant to the City Code. Any person having personal knowledge of a violation of these provisions shall report such violation to the State Attorney and/or may file a complaint with the Miami Dade County Commission on Ethics.

This language is only a summary of the key provisions of the Cone of Silence. Please review City of Miami Code Section 18-74 for a complete and thorough description of the Cone of Silence. You may contact the City Clerk's Office at 305-250-5360 or clerks@miamigov.com, to obtain a copy of same.

1.21. CONFIDENTIALITY - As a political subdivision, the City of Miami is subject to the Florida Government in the Sunshine (public Meetings) Act and Public Records Act. If this Contract contains a confidentiality provision, it shall have no application when disclosure is required by Florida law or upon court order.

1.22. CONFLICT OF INTEREST - Bidders, by responding to this Formal Solicitation, certify that to the best of their knowledge or belief, no elected/appointed official or employee of the City of Miami is financially interested, directly or indirectly, in the purchase of goods/services specified in this Formal Solicitation. Any such interests on the part of the Bidder or its employees must be disclosed in writing to the City. Further, Bidder shall disclose the name of any City employee who owns, directly or indirectly, an interest of five percent (5%) or more of the total assets of capital stock in Bidder's firm.

A. Bidder further agrees not to use or attempt to use any knowledge, property, or resource which may be within his/her trust, or perform his/her duties, to secure a special privilege, benefit, or exemption for himself/herself, or others. Bidder may not disclose or use information not available to members of the general public and gained by reason of his/her position, except for information relating exclusively to governmental practices, for his/her personal, or benefit, or for the personal gain, or benefit of any other person, or business entity.

B. Bidder hereby acknowledges that he/she has not contracted or transacted any business with the City or any person, or agency acting for the City, and has not appeared in representation of any third party before any board, Commission, or agency of the City within the past two years. Bidder further warrants that he/she is not related, specifically the spouse, son, daughter, parent, brother, or sister, to: (i) any member of the Commission; (ii) the Mayor; (iii) any City employee; or (iv) any member of any board or agency of the City.

C. A violation of this section may subject the Bidder to immediate termination of any contract with the City, and imposition of the maximum fine and/or any penalties allowed by law. Additionally, violations may be considered by and subject to action by the Miami-Dade County Commission on Ethics.

1.23. COPYRIGHT OR PATENT RIGHTS - Bidders warrant that there has been no violation of copyright or patent rights in manufacturing, producing, or selling the goods shipped or ordered and/or services provided as a result of this Formal Solicitation, and Bidders agree to hold the City harmless from any and all liability, loss, or expense occasioned by any such violation.

1.24. COST INCURRED BY BIDDER - All expenses involved with the preparation and submission of Bids to the City, or any work performed in connection therewith shall be borne by the Bidder.

1.25. DEBARMENT AND SUSPENSIONS (SECTION 18-107) -

Authority and requirement to debar/suspend. After reasonable notice to an actual or prospective Contractual Party, and after reasonable opportunity for such party to be heard, the City Manager, after consultation with the Chief

Procurement Officer and the City Attorney, shall have the authority to debar a Contractual Party, for the causes listed below, from consideration for award of City Contracts. The debarment shall be for a period of not fewer than three (3) years. The City Manager shall also have the authority to suspend a Contractual Party from consideration for award of City Contracts if there is probable cause for debarment, pending the debarment determination. The authority to debar/suspend contractors shall be exercised in accordance with regulations which shall be issued by the Chief Procurement Officer after approval by the City Manager, the City Attorney, and the City Commission.

A. Causes for debarment/suspension. Causes for debarment or suspension include the following:

- 1) Conviction for commission of a criminal offense incident to obtaining or attempting to obtain a public or private Contract or subcontract, or incident to the performance of such Contract or subcontract.
- 2) Conviction under state or federal statutes of embezzlement, theft, forgery, bribery, falsification or destruction of records, receiving stolen property, or any other offense indicating a lack of business integrity or business honesty.
- 3) Conviction under state or federal antitrust statutes arising out of the submission of Bids or Proposals.
- 4) Violation of Contract provisions, which is regarded by the Chief Procurement Officer to be indicative of non-responsibility. Such violation may include failure without good cause to perform in accordance with the terms and conditions of a Contract or to perform within the time limits provided in a Contract, provided that failure to perform caused by acts beyond the control of a party shall not be considered a basis for debarment/suspension.
- 5) Debarment/suspension of the Contractual Party by any federal, state or other governmental entity.
- 6) False certification pursuant to paragraph C below.
- 7) Found in violation of a zoning ordinance or any other city ordinance or regulation and for which the violation remains noncompliant.
- 8) Found in violation of a zoning ordinance or any other city ordinance or regulation and for which a civil penalty or fine is due and owing to the city.
- 9) Any other cause judged by the City Manager to be so serious and compelling as to affect the responsibility of the Contractual Party performing city Contracts.

B. Certification. All Contracts for goods and services, sales, and leases by the city shall contain a certification that neither the Contractual Party nor any of its principal owners or personnel have been convicted of any of the violations set forth above or debarred or suspended as set forth in paragraph (b)(5).

C. Debarment and suspension decisions. Subject to the provisions of paragraph (a), the City Manager shall render a written decision stating the reasons for the debarment or suspension. A copy of the decision shall be provided promptly to the Contractual Party, along with a notice of said party's right to seek judicial relief.

1.26. DEBARRED/SUSPENDED VENDORS - An entity or affiliate who has been placed on the State of Florida debarred or suspended vendor list may not submit a Response for a solicitation to provide goods or services to a public

entity; may not submit a Response to a solicitation with a public entity for the construction or repair of a public building or public work; may not submit response on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity; and may not transact business with any public entity.

1.27. DEFAULT/FAILURE TO PERFORM -The City shall be the sole judge of nonperformance, which shall include any failure on the part of the Successful Bidder to accept the award, to furnish required documents, and/or to fulfill any portion of this Contract within the time stipulated.

Upon default by the Successful Bidder to meet any terms of a Contract, the City will notify the Successful Bidder of the default and will provide the Successful Bidder three (3) days (weekends and holidays excluded) upon notification, by the City, to remedy the default. Failure by the Successful Bidder to correct the default within the required three (3) days, shall result in the Contract being terminated upon the City notifying in writing the Successful Bidder of its intentions and the effective date of the termination. The following shall constitute default:

A. Failure to perform the work or deliver the goods/services required under the Contract, and/or within the time required, or failing to use the subcontractors, entities, and personnel as identified and set forth, and to the degree specified in the Contract.

B. Failure to begin the work under this Contract within the time specified.

C. Failure to perform the work with sufficient workers and equipment, or with sufficient materials to ensure timely completion.

D. Neglecting or refusing to remove materials or perform new work where prior work has been rejected as nonconforming with the terms of the Contract.

E. Becoming insolvent, being declared bankrupt, or committing any act of bankruptcy or insolvency, or making an assignment for the benefit of creditors, if the insolvency, bankruptcy, or assignment renders the Successful Bidder incapable of performing the work in accordance with, and as required by the Contract.

F. Failure to comply with any of the terms of the Contract in any material respect.

All costs and charges incurred by the City as a result of a default, or a default incurred beyond the time limits stated, together with the cost of completing the work, shall be deducted from any monies due, or which may become due on this Contract to the Successful Bidder.

1.28. DETERMINATION OF RESPONSIVENESS AND RESPONSIBILITY - Each Bid will be reviewed to determine if it is responsive to the submission requirements outlined in the Formal Solicitation.

A. Responsive Bid is one which follows the requirements of the Formal Solicitation, includes all documentation, is submitted in the format outlined in the Formal Solicitation, is of timely submission, and has appropriate signatures

as required on each document. Failure to comply with these requirements may deem a Bid non-responsive.

B. Determination of Responsibility. A Responsible Bidder shall mean a Bidder who has submitted a Bid and who has the capability, as determined under Section 18-95 of the City Code, in all respects to fully perform the Contract requirements, and the integrity and reliability of which give reasonable assurance of good faith and performance.

1) Bids will only be considered from any person or firm who are regularly engaged in the business of providing the good(s)/service(s) required by the Formal Solicitation. Bidder must be able to demonstrate a satisfactory record of performance and integrity, and have sufficient financial, material, equipment, facility, personnel resources, and expertise to meet all contractual requirements.

2) The City may consider any information available regarding the financial, technical, and other qualifications and abilities of a Bidder, including past performance (experience) with the City or any other governmental entity, in making the award.

3) The City may require the Bidder(s) to provide documentation that they have been designated as an authorized representative of a manufacturer or supplier which is the actual source of supply, if required by the Formal Solicitation.

1.29. DISCOUNTS OFFERED DURING TERM OF CONTRACT -Discount prices offered in the Response shall be fixed after the award of a Contract by the Commission, unless otherwise specified in the Special Terms and Conditions. Price discounts, off the original prices quoted in the Response, will be accepted from Successful Bidder during the term of the Contract. Such discounts shall remain in effect for a minimum of one hundred and eighty (180) days from approval by the City Commission. Any discounts offered by a manufacturer to Successful Bidder will be passed on to the City.

1.30. DISCREPANCIES, ERRORS, AND OMISSIONS -Any discrepancies, errors, or omissions in the Formal Solicitation, or Addenda (as applicable), should be reported in writing to the City's Procurement Department. Should it be found necessary, a written Addendum will be incorporated in the Formal Solicitation and will become part of the Purchase Order (Contract documents). The City will not be responsible for any oral instructions, clarifications, or other communications.

A. Order of Precedence. Any inconsistency in this Formal Solicitation shall be resolved by giving precedence to the following documents, the first of such list being the governing documents.

- 1) Addenda (if applicable)
- 2) Specifications
- 3) Special Conditions
- 4) General Terms and Conditions

1.31. EMERGENCY/DISASTER PERFORMANCE -In the event of a natural disaster or other emergency, or disaster situation, the Successful Bidder shall provide the City with the commodities/services defined

within the scope of this Formal Solicitation at the price contained within Bidder's response. Further, Successful Bidder shall deliver/perform for the City on a priority basis during such times of emergency.

1.32. ENTIRE BID CONTRACT -The Bid Contract consists of any amendments to the Bid Contract, the Formal Solicitation, including any addenda, Bidder's Response and any written agreement entered into by the City of Miami and Successful Bidder, and represents the entire understanding and agreement between the parties with respect to the subject matter hereof and supersedes all other negotiations, understanding, and representations, if any, made by and between the parties. To the extent that the Bid Contract conflicts with, modifies, alters or changes any of the terms and conditions contained in the Formal Solicitation and/or Bid, the Formal Solicitation, including any addenda, and then the Bid shall control. This Contract may be amended only by a written agreement signed by the City and Successful Bidder.

1.33. ESTIMATED QUANTITIES - Estimated quantities or dollars are provided for the Bidder's guidance only: (a) estimates are based on the City's anticipated needs and/or usage during a previous contract period and; (b) the City may use these estimates to determine the low Bidder. Estimated quantities do not contemplate or include possible additional quantities that may be ordered by other government, quasi-government or non-profit entities utilizing this Contract. No guarantee is expressed or implied as to quantities that will be purchased during the Contract period. The City is not obligated to place an order for any given amount subsequent to the award of the Contract. Said estimates may be used by the City for purposes of determining the low Bidder meeting specifications. The City reserves the right to acquire additional quantities at the prices bid or at lower prices in this Formal Solicitation.

1.34. EVALUATION OF RESPONSES -

A. Rejection of Bids. The City may reject a Bid for any of the following reasons:

- 1) Bidder fails to acknowledge receipt of addenda;
- 2) Bidder misstates or conceals any material fact in the Bid;
- 3) Bid does not conform to the requirements of the Formal Solicitation;
- 4) Bid requires a conditional award that conflicts with the method of award;
- 5) Bid does not include required samples, certificates, licenses; and,
- 6) Bid was not executed by the Bidder's authorized agent.

The foregoing is not an all-inclusive list of reasons for which a Bid may be rejected. The City may reject, and/or re-advertise for all or any portion of the Formal Solicitation, whenever it is deemed in the best interest of the City.

B. Elimination from Consideration.

- 1) A Bid Contract shall not be awarded to any person or firm which is in arrears to the City upon any debt or contract, or which is a defaulter as surety or otherwise upon any obligation to the City.
- 2) A Bid Contract may not be awarded to any person or firm which has failed to perform under the terms and conditions of any previous contract with the City or failed to deliver on time, under contracts of a similar nature.
- 3) A Bid contract may not be awarded to any person or firm who has been debarred by the City, in accordance with the City's Debarment and Suspension Ordinance (Section 18-107), or is currently debarred by the State of Florida or

any political subdivision, or is on the convicted vendor's list per Section 287.133, Florida Statutes.

1.35. EXCEPTIONS TO GENERAL TERMS AND/OR SPECIAL CONDITIONS OR SPECIFICATIONS -

Exceptions to the specifications shall be listed in the Bid and shall reference the applicable section. Any exceptions to the General Terms and/or Special Conditions shall be cause for a Bid to be considered non-responsive.

1.36. Freight on Board (F.O.B) DESTINATION -Unless otherwise specified in the Formal Solicitation, all prices quoted/proposed by the Bidder must be F.O.B. DESTINATION, inside delivery, with all delivery costs and charges included in the bid price, unless otherwise specified in this Formal Solicitation. Failure to do so may be cause for rejection of Bid.

1.37. FIRM PRICES - The Bidder warrants that prices, terms, and conditions quoted in its Bid will be firm throughout the duration of the Bid Contract unless otherwise specified in the Formal Solicitation. Such prices will remain firm for the period of performance, or resulting purchase orders, or Bid Contracts.

1.38. FLORIDA MINIMUM WAGE AND CITY OF MIAMI LIVING WAGE ORDINANCE -

A. Florida Minimum Wage. In accordance with the Constitution of the State of Florida, Article X, Section 24, employers shall pay employee wages no less than the minimum wage for all hours worked in Florida. Accordingly, it is the Successful Bidder's/Contractor's and their subcontractor's responsibility to understand and comply with this Florida minimum wage requirement and pay its employees the current established hourly minimum wage rate. This minimum wage rate is subject to change or adjusted by the rate of inflation using the consumer price index ("CPI") for urban wage earners and clerical workers, CPI-W, or a successor index as calculated by the United States Department of Labor. Each adjusted minimum wage rate calculated, shall be determined and published by the Agency Workforce Innovation on September 30th of each year and take effect on the following January 1st.

It is the Bidder's and their subcontractor's (if applicable), full responsibility to determine whether any of their employees may be impacted by this Florida Minimum Wage Law, at any given point in time during the term of the Bid Contract. If impacted, Bidder must provide, with its bid, employee name(s), job title(s), job description(s), and current pay rate(s). Failure to submit this information at the time of bid submittal constitute Successful Bidder's/Contractor's acknowledgement and understanding that the Florida Minimum Wage Law will not impact its prices throughout the term of the Bid Contract, and a waiver of any contractual price increase request(s). The City reserves the right to request and the Successful Bidder must provide for any, and all information to make a wage and contractual price increase(s) determination.

B. City of Miami Living Wage Ordinance. The City of Miami adopted a Living Wage Ordinance for City Service Contracts with a total contract value exceeding \$100,000 annually, and that have been competitively solicited and awarded on, or after January 1, 2017 by the City.

"Service Contract" means a contract to provide services to the City, excluding, however, professional services as defined by the "Consultants Competitive Negotiation Act" set forth in F.S. § 287.055, and Section 18-87 of the City Code, and/or the other exclusions provided by Section 18-557 of the City Code. Section 18-557 is attached as Attachment A located in the Documents Section of BidSync. Please see provisions in Attachment A.

If a solicitation requires services, effective on January 1, 2017, Contractors must pay to all its employees, who provide services, a living wage of no less than \$15.00 per hour without health benefits; or a wage of no less than \$13.19 an hour, with health benefits.

This language is only a summary of the key provisions of the City of Miami Living Wage Ordinance. Please review **Attachment A**, located in the Documents Section of BidSync, for a complete and thorough description of the City of Miami Living Wage Ordinance.

1.39. GOVERNING LAW AND VENUE - The validity and effect of any Bid Contract as a result of this Formal Solicitation shall be governed by the laws of the State of Florida. The parties agree that any action, mediation, or arbitration arising out of the Bid Contract shall take place in Miami-Dade County, Florida. In any action or proceeding each party shall bear their own respective attorney's fees.

1.40. HEADINGS AND TERMS - The headings to the various paragraphs of the Bid Contract have been inserted for convenient reference only and shall not in any manner be construed as modifying, amending, or affecting in any way, the expressed terms and conditions hereof.

1.41. HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT (HIPAA) - Any person, firm, or entity that performs or assists the City of Miami with a function or activity involving the use or disclosure of "individually identifiable health information (IIHI), and/or Protected Health Information (PHI), shall comply with the Health Insurance Portability and Accountability Act (HIPAA) of 1996, and the City of Miami Privacy Standards. HIPAA mandates for privacy, security, and electronic transfer standards, which include, but are not limited to:

- A.** Use of information only for performing services required by the contract or as required by law;
- B.** Use of appropriate safeguards to prevent non-permitted disclosures;
- C.** Reporting to the City of Miami of any non-permitted use or disclosure;
- D.** Assurances that any agents and subcontractors agree to the same restrictions and conditions that apply to the Bidder and reasonable assurances that IIHI/PHI will be held confidential;
- E.** Making PHI available to the customer;
- F.** Making PHI available to the customer for review and amendment; and incorporating any amendments requested by the customer;
- G.** Making PHI available to the City of Miami for an accounting of disclosures; and
- H.** Making internal practices, books and records related to PHI available to the City of Miami for compliance audits. PHI shall maintain its protected status regardless of the form and method of transmission (i.e., paper records, and/or electronic transfer of data). The Successful Bidder must give its customers written notice of its privacy information practices, including specifically, a description of the types of uses and disclosures that would be made with protected health information.

1.42 INDEMNIFICATION -Successful Bidder shall indemnify, hold and save harmless, and defend (at its own cost and expense), the City, its officers, agents, directors, and/or employees, from all liabilities, damages, losses, judgments, and costs, including, but not limited to, reasonable attorney's fees, to the extent caused by the negligence, recklessness, negligent act or omission, or intentional wrongful misconduct of Successful Bidder and persons employed or utilized by Successful Bidder in the performance of this Contract. The Successful Bidder shall further, hold the City, its officials and employees, indemnify, save and hold harmless for, and defend (at its own cost), the City its officials and/or employees against any civil actions, statutory or similar claims, injuries or damages arising or resulting from the permitted Work, even if it is alleged that the City, its officials, and/or employees were negligent. In the event that any action or proceeding is brought against the City by reason of any such claim or demand, the Successful Bidder shall, upon written notice from the City, resist and defend such action or proceeding by counsel satisfactory to the City. The Successful Bidder expressly understands and agrees that any insurance protection required by this Contract or otherwise provided by the Successful Bidder shall in no way limit the responsibility to indemnify, keep and save harmless and defend the City or its officers, employees, agents and instrumentalities as herein provided.

The indemnification provided above shall obligate the Successful Bidder to defend, at its own expense, to and through trial, administrative, appellate, supplemental or bankruptcy proceeding, or to provide for such defense, at the City's option, any and all claims of liability and all suits and actions of every name and description which may be brought against the City, whether performed by the Successful Bidder, or persons employed or utilized by the Successful Bidder.

These duties will survive the cancellation or expiration of the Contract. This Section will be interpreted under the laws of the State of Florida, including without limitation and interpretation, which conforms to the limitations of Sections 725.06 and/or 725.08, Florida Statutes, as applicable and as amended.

Successful Bidder shall require all sub-consultant/contractor agreements to include a provision that each sub-contractor will indemnify the City in substantially the same language as this Section. The Successful Bidder agrees and recognizes that the City shall not be held liable or responsible for any claims which may result from any actions or omissions of the Successful Bidder in which the City participated either through review or concurrence of the Consultant's actions. In reviewing, approving or rejecting any submissions by the Successful Bidder or other acts of the Successful Bidder, the City, in no way, assumes or shares any responsibility or liability of the Successful Bidder or sub-consultant/contractor under this Contract.

Ten dollars (\$10) of the payments made by the City constitute separate, distinct, and independent consideration for the granting of this Indemnification, the receipt and sufficiency of which is voluntarily and knowingly acknowledged by the Successful Bidder.

1.43. FORMATION AND DESCRIPTIVE LITERATURE - Bidders must furnish all information requested in the spaces provided in the Formal Solicitation. Further, as may be specified elsewhere, each Bidder must submit for evaluation, cuts, sketches, descriptive literature, technical specifications, and Material Safety Data Sheets (MSDS) as required, covering the products offered. Reference to literature submitted with a previous bid, or on file with the City, will not satisfy this provision.

1.44. INSPECTIONS - The City may, at reasonable times during the term of the Bid Contract, inspect Successful Bidder's/Contractor's facilities and perform such tests, as the City deems reasonably necessary, to determine whether the goods and/or services required to be provided by the Successful Bidder, under the Bid Contract conform to the terms and conditions of the Formal Solicitation. Successful Bidder shall make available to the City all reasonable facilities and assistance to facilitate the performance of tests or inspections by City representatives. All tests and inspections shall be subject to, and made in accordance with, the provisions of the City of Miami Ordinance No. 12271 (Section 18-101) City Code, as same may be amended or supplemented, from time to time, which, in conjunction with Section 18-102, providing for audits of City contractors, are applicable and are deemed as being incorporated by reference as supplemental terms.

1.45. INSPECTION OF BID - Bids received by the City, pursuant to a Formal Solicitation, will not be made available until such time as the City provides notice of a decision, or intended decision, or within 30 days after bid closing, whichever is earlier. Bid results will be tabulated and may be furnished upon request, via fax or e-mail, to the City's Procurement Contracting Officer, issuing the Formal Solicitation. Tabulations are also available on the City's website following a recommendation for award.

1.46. INSURANCE - Within ten (10) days after receipt of Notice of Award, the Successful Bidder, shall furnish the evidence of insurance to the Procurement Department, as applicable. Submitted evidence of insurance shall demonstrate strict compliance with all requirements stipulated in the Special Conditions section titled "Insurance Requirements". The City shall be listed as an "Additional Insured."

Issuance of a Purchase Order is contingent upon the receipt of proper insurance documents. If the certificate of insurance is received within the specified time frame but not in the manner prescribed in the Formal Solicitation, the Successful Bidder shall be verbally notified of such deficiency and shall have an additional five (5) calendar days to submit a corrected certificate to the City. If the Successful Bidder fails to submit the required insurance documents in the manner prescribed in the Formal Solicitation within fifteen (15) calendar days after receipt of the Notice of Award, the Successful Bidder shall be in default of the contractual terms and conditions and will not be awarded the contract. Information regarding any insurance requirements shall be directed to the Risk Management Director, Department of Risk Management, at 444 SW 2nd Avenue, 9th Floor, Miami, Florida 33130, 305-416-1384.

The Successful Bidder shall be responsible for ensuring that the insurance documents required in conjunction with this Section remain in effect for the duration of the contractual period; including any renewals and extensions that may be exercised by the City.

1.47. INVOICES - Invoices submitted by Successful Bidder to the City shall include the Purchase Order number and description of goods and/or services delivered (i.e., quantity, unit price, extended price, etc.); and in compliance with Chapter 218 of the Florida Statutes (Prompt Payment Act).

1.48. LOCAL PREFERENCE -City Code Section 18-85, states, "when a responsive, responsible non-local Bidder submits the lowest bid price, and the bid submitted by one or more responsive, responsible local Bidders who maintain a local office, as defined in Section 18-73, is within fifteen percent (15%) of the price submitted by the non-local Bidder, then that non-local Bidder and each of the aforementioned responsive, responsible local Bidders shall have the opportunity to submit a best and final bid equal to or lower than the amount of the low bid previously submitted by the non-local Bidder. Contract award shall be made to the lowest responsive, responsible Bidder submitting the lowest best and final bid. In the case of a tie in the best and final bid between a local Bidder and a non-local Bidder, contract award shall be made to the local Bidder."

1.49. MANUFACTURER'S CERTIFICATION - The City reserves the right to request from Bidders a separate Manufacturer's Certification of all statements made in the Bid. Failure to provide such certification may result in the rejection of the Bid, or termination of the Bid Contract, for which the Bidder/Successful Bidder shall bear full liability.

1.50. MODIFICATIONS OR CHANGES IN PURCHASE ORDERS AND CONTRACTS - No Contract or understanding to modify the Formal Solicitation and the resultant Purchase Order(s) or Bid Contract, if applicable, shall be binding upon the City, unless made in writing by the City's Director of Procurement through the issuance of a change order, addendum, amendment, or supplement to the Bid Contract, Purchase Order, or award sheet, as applicable.

1.51. MOST FAVORED NATIONS - Successful Bidder shall not treat the City of Miami ("City") worse than any other similarly-situated local government and, in this regard, grants the City a "most favored nations clause" meaning the City will be entitled to receive and be governed by the most favorable terms and conditions that Successful Bidder grants now or in the future to a similarly situated local government.

1.52. NO PARTNERSHIP OR JOINT VENTURE - Nothing contained in the Bid Contract will be deemed or construed to create a partnership or joint venture between the City and Successful Bidder, or to create any other similar relationship between the parties.

1.53. NONCONFORMANCE TO CONTRACT CONDITIONS - Items may be tested for compliance with specifications under the direction of the Florida Department of Agriculture and Consumer Services, or by other appropriate testing laboratories as determined by the City. The data derived from any test for compliance with specifications is public record, and open to examination thereto in accordance with Chapter 119, Florida Statutes. Items delivered, not conforming to specifications may be rejected, and returned at Successful Bidder's/Contractor's expense. The non-conforming items not delivered in accordance with the stipulated delivery date in the Bid and/or Purchase Order, may result in Successful Bidder being found in default, in which event, any and all re-procurement costs may be charged against the defaulted Successful Bidder. Any violation of the above stipulations may also result in the Successful Bidder being removed from the City's supplier's list.

1.54. NONDISCRIMINATION - Successful Bidder affirms that it shall not discriminate as to race, gender, color, age, religion, national origin, marital status, or disability, in connection with its performance under the Formal Solicitation. Furthermore, Successful Bidder affirms that no otherwise qualified individual shall solely by reason of their race, gender, color, age, religion, national origin, marital status or disability be excluded from the participation in, be denied benefits of, or be subjected to, discrimination under any program or activity.

In connection with the conduct of its business, including performance of services and employment of personnel, Successful Bidder shall not discriminate against any person on the basis of race, gender, color, age, religion, national origin, marital status or disability. All persons having appropriate qualifications shall be afforded equal opportunity for employment.

1.55. NON-EXCLUSIVE CONTRACT/ PIGGYBACK PROVISION - At such times as may serve in the City's best interest, the City reserves the right to advertise for, receive, and award additional contracts for the goods and/or services described herein, and to make use of other competitively bid (governmental) contracts, agreements, or other similar sources, for the purchase of the goods and/or services described herein, as may be available in accordance with the applicable provisions of the City of Miami Procurement Ordinance.

It is hereby agreed and understood that the Formal Solicitation does not constitute the exclusive rights of the Successful Bidder(s)/Contractor(s) to receive all orders that may be generated by the City, in conjunction with the Formal Solicitation.

In addition, any and all goods, and/or services required by the City in conjunction with construction projects are

solicited under a distinctly different solicitation process and shall not be purchased under the terms, conditions and awards rendered under the Formal Solicitation, unless such purchases are determined to be in the best interest of the City.

1.56. NOTICE REGARDING "CURES" - Bids submitted with irregularities, deficiencies, and/or technicalities that deviate from the minimum qualifications and submission requirements of Request for Qualifications (RFQ), Request for Proposals (RFP), invitation to bid (ITB), invitation for bids (IFB), invitation to quote (ITQ), Requests for Letters of Interest (RFLI) and Request for Sponsorships (RFS) shall result in a non-responsive determination. any solicitation issued after **May 6, 2019**, shall comply with APM 2-19. APM 2-19 is attached hereto. only minor irregularities, deficiencies, and technicalities may be allowed to be timely cured by the bidder at the sole discretion of the city. material irregularities, deficiencies, and technicalities cannot be cured by the bidder, and are not waivable by the city.

BIDS SUBMITTED WITH IRREGULARITIES, DEFICIENCIES, AND/OR TECHNICALITIES THAT DEVIATE FROM THE MINIMUM QUALIFICATIONS AND SUBMISSION REQUIREMENTS OF THIS IFB SHALL RESULT IN A NON-RESPONSIVE DETERMINATION. The City will not give consideration to the curing of any Bids that fail to meet the minimum qualifications and submission requirements of this IFB. Bidder understands that non-responsive Bids will not be evaluated.

1.57. OCCUPATIONAL LICENSE/BUSINESS TAX RECEIPT - Any person, firm, corporation, or joint venture, with a business location within the City's municipal boundaries and is submitting a Bid under the Formal Solicitation shall meet the City's Business Tax Receipt requirements in accordance with Chapter 31.1, Article I of the City of Miami Charter. Others with a location outside of the City's municipal boundaries shall meet their local Occupational License/Business Tax Receipt requirements. A copy of the Occupational License/Business Tax Receipt must be submitted with the Bid; however, the City may, in its sole discretion, and in its best interest, allow the Bidder to provide the Occupational License/Business Tax Receipt to the City during the evaluation period, but prior to award. A Certificate of Use ("CU") will be required if applicable under City regulations.

1.58. ONE PROPOSAL - Only one (1) Bid from an individual, firm, partnership, corporation, or joint venture will be considered in response to the Formal Solicitation, unless otherwise stipulated in the Formal Solicitation.

1.59. OWNERSHIP OF DOCUMENTS - It is understood by and between the parties, that any documents, records, files, or any other matter whatsoever, which is given by the City to the Successful Bidder, pursuant to the Formal Solicitation shall at all times remain the property of the City, and shall not be used by the Successful Bidder for any other purposes whatsoever, without the written consent of the City.

1.60. PARTIAL INVALIDITY - If any provision of the Bid Contract or the application thereof, to any person or circumstance, shall to any extent be held invalid, then the remainder of the Bid Contract or, the application of such provision to persons or circumstances other than those as to which it is held invalid, shall not be affected thereby, and each provision of the Bid Contract shall be valid and enforced to the fullest extent permitted by law.

1.61. PERFORMANCE/PAYMENT BOND - A Successful Bidder may be required to furnish a Performance/Payment Bond as part of the requirements of the Bid Contract, in an amount equal to one hundred percent (100%) of the Bid Contract price. Any bond furnished will comply with Florida Law, and be in a form acceptable to the City of Miami Risk Management Director.

1.62. PREPARATION OF BIDS - Bidders are expected to examine the specifications, required delivery, drawings, and all special and general conditions.

A. Each Bidder shall furnish the information required in the Formal Solicitation. The Bidder shall print, type or manually enter the all requested information, sign and upload the Certification Statement

B. If so required, the unit price for each unit offered, shall be shown, and such price shall include packaging, handling and shipping, and F.O.B. Miami delivery inside City premises, unless otherwise specified. Bidder shall include in their Bid all taxes, insurance, social security (if applicable), workmen's compensation, and any other benefits normally paid by the Bidder to its employees. If applicable, a unit price shall be entered in the "Unit Price" column for each item. Based upon estimated quantity, an extended price shall be entered in the "Extended Price" column for each item offered. In case of a discrepancy between the unit price and extended price, the unit price will prevail.

C. The Bidder must state a definite time, if required, in calendar days, for delivery of goods and/or services.

D. The Bidder should retain a copy of all response documents for future reference.

E. All Bids, as described, must be fully completed and typed, or printed in ink and must be signed in ink with the Bidder's name, and by an officer or employee having authority to represent the Bidder by their signature. Bids having any erasures or corrections, must be initialed in ink by person signing the Bid or the Bid may be rejected.

F. Bids shall remain valid for at least 180 days. Upon award of a Bid Contract, the content of the Successful Bidder's/Contractor's Bid, may be included as part of the Bid Contract, at the City's discretion.

G. The City 's Bid Forms shall be used when Bidder is submitting its Bid. Use of any other forms, will result in the rejection of the Bid.

1.63. PRICE ADJUSTMENTS - Any price decrease effectuated during the Bid Contract period, either by reason of market change, or on the part of the Successful Bidder to other customers shall be passed on to the City.

1.64. PRODUCT SUBSTITUTES - In the event a particular awarded and approved manufacturer's product becomes unavailable during the term of the Bid Contract, the Successful Bidder awarded that item may arrange with the City's authorized representative(s) to supply a substitute product at the awarded price or lower, provided that a sample is approved in advance of delivery, and that the new product meets or exceeds all quality requirements.

1.65. CONFLICT OF INTEREST, AND UNETHICAL BUSINESS PRACTICE PROHIBITIONS - Successful Bidder represents and warrants to the City, that it has not employed, or retained any person, or company employed by the City to solicit or secure the Bid Contract and that the Successful Bidder has not offered to pay, paid, or agreed to pay any person any fee, commission, percentage, brokerage fee, or gift of any kind contingent upon, or in connection with, the award of the Bid Contract.

1.66. PROMPT PAYMENT - Bidders may offer a cash discount for prompt payment; however, discounts shall not be considered in determining the lowest net cost for Bid evaluation purposes.

Bidders are required to provide their prompt payment terms in the space provided on the Formal Solicitation. If no prompt payment discount is being offered, the Bidder must enter zero (0) for the percentage discount to indicate no discount. If the Bidder fails to enter a percentage, it is understood and agreed that the terms shall be two percent (2%), 20 days, effective after receipt of invoice or final acceptance by the City, whichever is later.

When the City is entitled to a cash discount, the period of computation will commence on the date of delivery, or receipt of a correctly completed invoice, whichever is later. If an adjustment in payment is necessary due to damage, the cash discount period shall commence on the date final approval for payment is authorized. If a discount is part of the contract, but the invoice does not reflect the existence of a cash discount, the City is entitled to a cash discount

with the period commencing on the date it is determined by the City that a cash discount applies.

Price discounts off the original prices quoted on the Bid Price Sheet will be accepted from Successful Bidder(s) during the term of the contract. The City will comply with the Florida Prompt Payment Act, as applicable.

1.67. PROPERTY - Property owned by the City is the responsibility of the City. Such property furnished to a Successful Bidder for repair, modification, study, etc., shall remain the property of the City. Damages to such property occurring while in the possession of the Successful Bidder shall be the responsibility of the Successful Bidder. Damages occurring to such property while in route to the City, shall be the responsibility of the Successful Bidder. In the event that such property is destroyed, or declared a total loss, the Successful Bidder shall be responsible for the replacement value of the property, at the current market value, less depreciation of the property, if any.

1.68. PROVISIONS BINDING - Except as otherwise expressly provided in the resultant Bid Contract, all covenants, conditions and provisions of the resultant Bid Contract, shall be binding upon, and shall inure to the benefit of the parties hereto and their respective heirs, legal representatives, successors, and assigns.

1.69. PUBLIC ENTITY CRIMES - A person or affiliate who has been placed on the convicted vendor list, following a conviction for a public entity crime may not:

- A. Submit a Bid to provide any goods or services to a public entity.
- B. Submit a Bid on a contract with a public entity for the construction or repair of a public building or public work.
- C. Submit responses on leases of real property to a public entity.
- D. Be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity.
- E. Transact business with any public entity in excess of the threshold amount provided in Section 287.017, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.

1.70. PUBLIC RECORDS - Successful Bidder understands that the public shall have access, at all reasonable times, to all documents and information pertaining to City contracts, subject to the provisions of Chapter 119, Florida Statutes, and City Code, Section 18, Article III, and agrees to allow access by the City and the public, to all documents subject to disclosure under applicable law. Successful Bidder shall additionally comply with the provisions of Section 119.0701, Florida Statutes, titled "Contracts; public records".

Successful Bidder shall additionally comply with Section 119.0701, Florida Statutes, including without limitation:

- A. Keep and maintain public records that ordinarily and necessarily would be required by the City to perform this service.
- B. Provide the public with access to public records on the same terms and conditions as the City would at the cost provided by Chapter 119, Florida Statutes, or as otherwise provided by law.
- C. Ensure that public records that are exempt or confidential and exempt from disclosure are not disclosed except as authorized by law.
- D. Meet all requirements for retaining public records and transfer, at no cost, to the City all public records in its

possession upon termination of this Agreement and destroy any duplicate public records that are exempt or confidential and exempt from disclosure requirements.

E. All electronically stored public records must be provided to the City in a format compatible with the City's information technology systems. **IF THE CONSULTANT HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONSULTANT'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE DIVISION OF PUBLIC RECORDS AT (305) 416-1800, VIA EMAIL AT PUBLICRECORDS@MIAMIGOV.COM, OR REGULAR MAIL AT CITY OF MIAMI OFFICE OF THE CITY ATTORNEY, 444 SW 2ND AVENUE, 9TH FL, MIAMI, FL 33130. THE CONSULTANT MAY ALSO CONTACT THE RECORDS CUSTODIAN AT THE CITY OF MIAMI DEPARTMENT WHO IS ADMINISTERING THIS CONTRACT.**

Successful Bidder/Contractor's failure or refusal to comply with the provision of this Section shall result in the immediate cancellation of the Bid Contract by the City.

1.71. QUALITY OF GOODS, MATERIALS, SUPPLIES, AND PRODUCTS - All materials used in the manufacturing, or construction of supplies, or materials, covered by the Formal Solicitation shall be new. The items bid shall be of the latest make or model, of the best quality, and of the highest grade of workmanship, unless as otherwise specified in the Formal Solicitation.

1.72. QUALITY OF WORK/SERVICES - The work/services performed shall be of the highest quality and workmanship. Materials furnished to complete the service shall be new and of the highest quality, except as otherwise specified in the Formal Solicitation.

1.73. REMEDIES PRIOR TO AWARD (SECTION 18-106) - If prior to a Bid Contract award, it is determined that a Formal Solicitation or proposed bid award is in violation of law, then the Formal Solicitation or proposed bid award shall be cancelled and all bids rejected by the City Commission, the City Manager, or the Chief Procurement Officer, as may be applicable, or revised to comply with the law.

1.74. RESOLUTION OF CONTRACT DISPUTES (SECTION 18-105):

- A. Authority to resolve Contract disputes.** The City Manager, after obtaining the approval of the City Attorney, shall have the authority to resolve disputes between the Successful Bidder and the City which arise under, or by virtue of, a Contract between them; provided that, in cases involving an amount greater than \$25,000, the City Commission must approve the City Manager's decision. Such authority extends, without limitation, to disputes based upon breach of Contract, mistake, misrepresentation, or lack of complete performance, and shall be invoked by a Contractual Party by submission of a protest to the City Manager.
- B. Contract dispute decisions.** If a dispute is not resolved by mutual consent, the City Manager shall promptly render a written report stating the reasons for the action taken by the City Commission, or the City Manager, which shall be final and conclusive. A copy of the decision shall be immediately provided to the protesting party, along with a notice of such party's right to seek judicial relief, provided that the protesting party shall not be entitled to such judicial relief without first having followed the procedure set forth in this Section.

1.75. RESOLUTION OF PROTESTED SOLICITATIONS AND AWARDS (SECTION 18-104):

(a) Right to protest.

The following procedures shall be used for resolution of protested solicitations and awards except for purchases of goods, supplies, equipment, and services, the estimated cost of which does not exceed \$25,000.00. Protests thereon shall be governed by the administrative policies and procedures of purchasing.

(1) Protest of solicitation.

a. Any prospective bidder who perceives itself aggrieved in connection with the solicitation of a contract may protest to the chief procurement officer. A written notice of intent to file a protest shall be filed with the chief procurement officer within three days after the request for proposals, request for qualifications or request for letters of interest is published in a newspaper of general circulation. A notice of intent to file a protest is considered filed when received by the chief procurement officer; or

b. Any prospective bidder who intends to contest bid specifications or a bid solicitation may protest to the chief procurement officer. A written notice of intent to file a protest shall be filed with the chief procurement officer within three days after the bid solicitation is published in a newspaper of general circulation. A notice of intent to file a protest is considered filed when received by the chief procurement officer.

(2) Protest of award.

a. Any actual bidder who perceives itself aggrieved in connection with the recommended award of contract may protest to the chief procurement officer. A written notice of intent to file a protest shall be filed with the chief procurement officer within two days after receipt by the bidder of the notice of the city manager's recommendation for award of contract. The receipt by bidder of such notice shall be confirmed by the city by facsimile or electronic mail or U.S. mail, return receipt requested. A notice of intent to file a protest is considered filed when received by the chief procurement officer; or

b. Any actual responsive and responsible bidder whose bid is lower than that of the recommended bidder may protest to the chief procurement officer. A written notice of intent to file a protest shall be filed with the chief procurement officer within two days after receipt by the bidder of the notice of the city's determination of non-responsiveness or non-responsibility. The receipt by bidder of such notice shall be confirmed by the city by facsimile or electronic mail or U.S. mail, return receipt requested. A notice of intent to file a protest is considered filed when received by the chief procurement officer.

c. A written protest based on any of the foregoing must be submitted to the chief procurement officer within five days after the date the notice of protest was filed. A written protest is considered filed when received by the chief procurement officer.

The written protest may not challenge the relative weight of the evaluation criteria or the formula for assigning points in making an award determination.

The written protest shall state with particularity the specific facts and law upon which the protest of the solicitation or the award is based and shall include all pertinent documents and evidence and shall be accompanied by the required filing fee as provided in subsection (f). This shall form the basis for review of the written protest and no facts, grounds, documentation or evidence not contained in the protester's submission to the chief procurement officer at the time of filing the protest shall be permitted in the consideration of the written protest.

No time will be added to the above limits for service by mail. In computing any period of time prescribed or allowed by this section, the day of the act, event or default from which the designated period of time begins to run shall not be included. The last day of the period so computed shall be included unless it is a Saturday, Sunday or legal holiday in which event the period shall run until the end of the next day, which is neither a Saturday, Sunday nor legal holiday. Intermediate Saturdays, Sundays and legal holidays shall be excluded in the computation of the time for filing.

(b) Authority to resolve protests; hearing officer(s).

Hearing officers appointed by the city shall have authority to resolve protests filed under this chapter of the City Code. The city manager shall appoint a hearing officer, from a separate list of potential hearing officers pre-approved by the city commission, to resolve protests filed in accordance with this section, no later than five working days following the filing of a bid protest. The hearing officer shall have the authority to settle and resolve any written protest. The hearing officer shall submit said decision to the protesting party and to the other persons specified within ten days after he/she holds a hearing under the protest.

(1) *Hearing officer.* The hearing officer may be a special master as defined in chapter 2, article X, section 2-811 of the City Code, or a lawyer in good standing with the Florida Bar for a minimum of ten years with a preference given to a lawyer who has served as an appellate or trial court judge. The hearing officer may be appointed from alternative sources (e.g. expert consulting agreements, piggyback contracts, etc.) where the city commission adopts a recommendation of the city attorney that such action is necessary to achieve fairness in the proceedings. The engagement of hearing officers is excluded from the procurement ordinance as legal services. The hearing officers appointed in the pre-qualified group should be scheduled to hear protests on a rotational basis.

(2) *Right of protest.* Any actual bidder or bidder who has standing under Florida law dissatisfied and aggrieved with the decision of the city regarding the protest of a solicitation or the protest of an award as set forth above in this section may request a protest hearing. Such a written request for a protest hearing must be initiated with a notice of intent to protest followed by an actual protest as provided in subsection 18-104(a). The notice of intent to protest and the actual protest must each be timely received by the chief procurement officer and must comply with all requirements set forth in subsection 18-104(a). Failure to submit the required notice of intent to protest and the actual protest within the specified timeframes will result in an administrative dismissal of the protest.

(3) *Hearing date.* Within 30 days of receipt of the notice of protest, the chief procurement officer shall schedule a hearing before a hearing officer, at which time the person protesting shall be given the opportunity to demonstrate why the decision of the city relative to the solicitation or the award, which may include a recommendation for award by the city manager to the city commission, as applicable, should be overturned. The party recommended for award, if it is a protest of award, shall have a right to intervene and be heard.

(4) *Hearing procedure.* The procedure for any such hearing conducted under this article shall be as follows:

a. The city shall cause to be served by certified mail a notice of hearing stating the time, date, and place of the hearing. The notice of hearing shall be sent by certified mail, return receipt requested, to the mailing address of the protester.

b. The party, any intervenor, and the city shall each have the right to be represented by counsel, to call and examine witnesses, to introduce evidence, to examine opposing or rebuttal witnesses on any relevant matter related to the

protest even though the matter was not covered in the direct examination, and to impeach any witness regardless of which party first called him/her to testify. The hearing officer may extend the deadline for completion of the protest hearing for good cause shown, but such an extension shall not exceed an additional five business days. The hearing officer shall consider the written protest and supporting documents and evidence appended thereto, supporting documents or evidence from any intervenor, and the decision or recommendation as to the solicitation or award being protested, as applicable. The protesting party, and any intervenor, must file all pertinent documents supporting his/her protest or motion to intervene at least five business days before the hearing, as applicable. The hearing officer shall allow a maximum of two hours for the protest presentation and a maximum of two hours for the city response. When there is an intervenor, a maximum of two hours will be added for the intervenor. In the event of multiple protests for the same project, the hearing officer shall allocate time as necessary to ensure that the hearing shall not exceed a total of one day.

c. The hearing officer shall consider the evidence presented at the hearing. In any hearing before the hearing officer, irrelevant, immaterial, repetitious, scandalous, or frivolous evidence shall be excluded. All other evidence of a type commonly relied upon by reasonably prudent persons in the conduct of their affairs shall be admissible whether or not such evidence would be admissible in trial in the courts of Florida. The hearing officer may also require written summaries, proffers, affidavits, and other documents the hearing officer determines to be necessary to conclude the hearing and issue a final order within the time limits set forth by this section.

d. The hearing officer shall determine whether procedural due process has been afforded, whether the essential requirements of law have been observed, and whether the decision was arbitrary, capricious, an abuse of discretion, or unsupported by substantial evidence as a whole. Substantial evidence means such relevant evidence as a reasonable mind might accept as adequate to support a conclusion.

e. Within ten days from the date of the hearing, the hearing officer shall complete and submit to the City Manager, the City Attorney, any intervenor, the Chief Procurement Officer, and the person requesting said hearing a final order consisting of his/her findings of fact and conclusions of law as to the denial or granting of the protest, as applicable.

f. The decisions of the hearing officer are final in terms of city decisions relative to the protest.

Any appeal from the decision of the hearing officer shall be in accordance with the Florida Rules of Appellate Procedure.

(c) Compliance with filing requirements.

Failure of a party to timely file either the notice of intent to file a protest or the written protest, together with the required filing fee as provided in subsection (f), with the chief procurement officer within the time provided in subsection (a), above, shall constitute a forfeiture of such party's right to file a protest pursuant to this section. The protesting party shall not be entitled to seek judicial relief without first having followed the procedure set forth in this section.

(d) Stay of procurements during protests.

Upon receipt of a written protest filed pursuant to the requirements of this section, the city shall not proceed further with the solicitation or with the award of the contract until the protest is resolved by the chief procurement officer or the city commission as provided in subsection (b) above, unless the city manager makes a written determination

that the solicitation process or the contract award must be continued without delay in order to avoid an immediate and serious danger to the public health, safety or welfare.

(e) Costs.

All costs accruing from a protest shall be assumed by the protestor.

(f) Filing fee.

The written protest must be accompanied by a filing fee in the form of a money order or cashier's check payable to the city in an amount equal to one percent of the amount of the bid or proposed contract, or \$5,000.00, whichever is less, which filing fee shall guarantee the payment of all costs which may be adjudged against the protestor in any administrative or court proceeding. If a protest is upheld by the chief procurement officer and/or the city commission, as applicable, the filing fee shall be refunded to the protestor less any costs assessed under subsection (e) above. If the protest is denied, the filing fee shall be forfeited to the city in lieu of payment of costs for the administrative proceedings as prescribed by subsection (e) above. (Ord. No. 12271, § 2, 8-22-02; Ord. No. 13629, § 2, 9-8-16)

1.76. SAMPLES - Samples of items, when required, must be submitted within the time specified at no expense to the City. If not destroyed by testing, Bidder(s) will be notified by the City to remove such samples, at Bidder's expense, within 30 days after notification. Failure to remove the samples will result in such samples becoming the property of the City.

1.77. SELLING, TRANSFERRING OR ASSIGNING RESPONSIBILITIES - Successful Bidder shall not sell, assign, transfer, or subcontract at any time during the term of the Contract, the Contract itself, or any portion thereof, or any part of its operations, or assign, sell, pledge, dispose, convey, or encumber any portion of the performance required by this Bid Contract, except under, and by virtue of written permission granted by the City through the proper officials, which may be withheld or conditioned, in the City's sole discretion.

1.78. SERVICE AND WARRANTY - When specified, the Bidder shall define all warranty, service, and replacements that will be provided. Bidders must explain on the Bid to what extent warranty and service facilities are available. A copy of the manufacturer's warranty, if applicable, should be submitted with Bidder's response.

1.79. SILENCE OF SPECIFICATIONS - The apparent silence of the scope of work/specifications, and any supplemental scope of work/specification as to any detail or the omission from it, of detailed description concerning any point, shall be regarded as meaning that only the best commercial practices are to prevail, and that only materials of first quality and correct type, size, and design shall be used. All workmanship and services shall be first quality.

All interpretations of the scope of work/specifications shall be made upon the basis of this statement.

If Bidder has a current contract with the State of Florida, Department of General Services, to supply the items in the Formal Solicitation, the Bidder shall quote not more than the contract price; failure to comply with this request will result in disqualification of the Bid.

1.80. SUBMISSION AND RECEIPT OF BIDS - Electronic Bid submittals to this IFB are to be submitted through BidSync Electronic Bidding System ("BidSync") until the date and time as indicated in the Solicitation. The responsibility for submitting a Bid on/or before the stated closing time and date is solely and strictly the responsibility of the Bidder. The City will in no way be responsible for delays caused by technical difficulties or caused by any

other occurrence. Electronic Bid submissions may require the uploading of electronic attachments. The submission of attachments containing embedded documents or proprietary file extensions is prohibited. All documents should be attached as individual files and labeled. Any Bids received and time stamped through BidSync, prior to the Bid submittal deadline, shall be accepted as a timely submittal and anything thereafter will be rejected. Additionally, BidSync will not allow for the electronic Bid submittal after the closing date and time has lapsed. Bids will be opened promptly at the time and date specified.

All expenses involved with the preparation and submission of Bids to the City, or any work performed in connection therewith, shall be borne by the Bidder(s). Accordingly, Bidder(s):

1. Must register, free of charge, with BidSync Electronic Bidding System ("BidSync") to establish an account in order to have access to view and/or respond to any solicitations issued by the City of Miami's Procurement Department ("City").
2. Shall submit all Bids electronically. Hard copy Bid submittals will not be accepted. NO EXCEPTIONS.
3. Must submit the Certification Statement and associated solicitation documents which define requirements of items and/or services to be purchased, and must be completed and submitted as outlined within the solicitation via BidSync. The use of any other forms and/or the modification of City forms will result in the rejection of the Bidder's Bid submittal.
4. Shall ensure that the Certification Statement is fully completed and provided with your Bid. Failure to comply with these requirements may cause the Bid to be rejected.
5. Must ensure that an authorized agent of the Bidder's firm signs the Certification Statement and submits it electronically. FAILURE TO SIGN THE CERTIFICATION STATEMENT SHALL DEEM THE BID NON-RESPONSIVE.
6. May be considered non-responsive if Bids do not conform to the terms and conditions of this solicitation.

1.81. TAXES - The City is exempt from any taxes imposed by the State and/or Federal Government. Exemption certificates will be provided upon request. Notwithstanding, Bidders should be aware that all materials and supplies that are purchased by the Bidder for the completion of the Bid Contract is subject to the Florida State Sales Tax in accordance with Section 212.08, Florida Statutes, as amended, and all amendments thereto, and shall be paid solely by the Bidder.

1.82. TERMINATION - The City Manager, on behalf of the City, reserves the right to terminate the Bid Contract by written notice to the Successful Bidder effective as of the date specified in the notice, should any of the following apply:

A. The Successful Bidder is determined by the City, to be in breach of any of the terms and conditions of the Bid Contract.

B. The City has determined that such termination will be in the best interest of the City, to terminate the Bid Contract for its own convenience;

C. Funds are not available to cover the cost of the contracted goods and/or services. The City's obligation is contingent upon the availability of appropriate funds.

1.83. TERMS OF PAYMENT - Payment will be made by the City after the goods and/or services have been received, inspected, and found to comply with award specifications, free of damage, or defect, and properly invoiced. Payment will be made after delivery, within forty-five (45) days of receipt of an invoice, and authorized inspection and acceptance of the goods/services, and pursuant to Section 218.74, Florida Statutes, and other applicable law.

1.84. TIMELY DELIVERY - Time will be of the essence for any orders placed as a result of the Formal Solicitation. The City reserves the right to cancel such orders, or any part thereof, without obligation, if delivery is not made within the time(s) specified in the Bid. Deliveries shall be made during regular City business hours, unless otherwise specified in the Special Conditions.

1.85. TITLE - Title to the goods shall not pass to the City until after the City has inspected and accepted the goods or used the goods, whichever comes first.

1.86. TRADE SECRETS EXECUTION TO PUBLIC RECORDS DISCLOSURE -All Bids submitted to the City are subject to public disclosure, pursuant to Chapter 119, Florida Statutes. An exception may be made for "trade secrets." If the Bid contains information that constitutes a "trade secret", all material that qualifies for exemption from Chapter 119, must be submitted in a separate envelope, clearly identified as "TRADE SECRETS EXCEPTION," with Bidder's name, the Formal Solicitation number, and title marked on the outside.

Please be aware that the designation of an item as a trade secret by Bidder may be challenged in court by any person. By Bidder's designation of material in Bidder's Response as a "trade secret" Bidder agrees to indemnify and hold harmless the City for any award to a plaintiff for damages, costs, or attorney's fees and for costs and attorney's fees, incurred by the City, by reason of any legal action challenging Bidder's claim.

1.87. UNAUTHORIZED WORK OR DELIVERY OF GOODS - Neither the Successful Bidder nor any of their employees shall perform any work, or deliver any goods, unless a change order or purchase order is issued and received by the Successful Bidder. The Successful Bidder will not be paid for any work performed, or goods delivered outside the scope of the Bid Contract, or any work performed by Successful Bidder's/Contractor's employee(s) not otherwise previously authorized.

1.88. USE OF NAME - The City is not engaged in research for advertising, sales promotion, or other publicity purposes. No advertising, sales promotion, or other publicity materials containing information obtained from the Formal Solicitation shall be mentioned, or imply the name of the City, without prior express written permission from the City Manager, or the City Commission.

1.89. VARIATIONS OF SPECIFICATIONS - For purposes of the Formal Solicitation evaluation, Bidder(s) must indicate any variances from the Formal Solicitation scope of work/specifications and/or conditions, no matter how slight. If variations, are not stated on their Bid, it will be assumed that the product fully complies with the Formal Solicitation's scope of work/specifications.

2. Special Conditions

2.1. PURPOSE

The purpose of this Solicitation is to establish a contract, for School Crossing Guard Services, as specified herein, from a source, fully compliant with the terms, conditions and stipulations of the Solicitation.

2.2. VOLUNTARY PRE-BID CONFERENCE

A Virtual Voluntary pre-bid conference will be held on Thursday, June 3, 2021 at 10:00 AM online via Microsoft Teams at Conference ID 828 541 144# or via phone (786) 598 - 2961. A discussion of the requirements of the Solicitation will occur at that time. Each potential Bidder is required, prior to submitting a Bid Response, to acquaint itself thoroughly with any and all conditions and/or requirements that may in any manner affect the work to be performed. All questions and answers affecting the scope of work/specifications of the IFB will be included in an addendum, that will be distributed through BidSync, following the Pre-Bid Conference to all the attendees.

Because the City considers the Pre-Bid Conference to be critical to understanding the Solicitation requirements, attendance is highly recommended.

2.3. DEADLINE FOR RECEIPT OF REQUEST FOR ADDITIONAL INFORMATION/CLARIFICATION

Any questions or clarifications concerning this solicitation shall be submitted electronically via the Bidsync Portal. All questions must be received no later than Tuesday June 8, 2021 at 2:00 p.m. All responses to questions will be sent to all prospective bidders/proposers in the form of an addendum. NO QUESTIONS WILL BE RECEIVED VERBALLY OR AFTER SAID DEADLINE.

2.4. TERM OF CONTRACT

The Contract shall commence upon the date of notice of award and shall be effective for two (2) years with the option to renew for three (3) one-year periods, subject to the availability of funds for succeeding fiscal years. Continuation of the contract beyond the initial period is a City prerogative; not a right of the Bidder. This prerogative will be exercised only when such continuation is clearly in the best interest of the City.

2.5. LIVING WAGE ORDINANCE

The City of Miami adopted a Living Wage Ordinance for City Service Contracts with a total contract value exceeding \$100,000 annually, and that have been competitively solicited and awarded on, or after January 1, 2017 by the City.

“Service Contract” means a contract to provide services to the City, excluding, however, professional services as defined by the "Consultants Competitive Negotiation Act" set forth in F.S. § 287.055, and Section 18-87 of the City Code, and/or the other exclusions provided by Section 18-557 of the City Code. **Section 18-557 is located in the Documents Section of BidSync as Attachment A.**

If a solicitation requires services, effective on January 1, 2017, contractors must pay to all its employees, who provide services, a living wage of no less than \$15.00 per hour without health benefits; or a wage of no less than \$13.19 an hour, with health benefits.

Living wage means a wage that is as defined in section 18-557 of this Code. The living wage may be adjusted once

annually by an amount equivalent to the cost of living adjustment for Miami-Dade County as published by the United States Department of Labor, Bureau of Labor Statistics. Language so stating will be included in all request for proposals, or other competitive solicitation documents, issued by the city for the procurement of services (unless the living wage provisions are excluded as provided in section 18-557 herein).

This language is only a summary of the key provisions of the City of Miami Living Wage Ordinance. Please review **Attachment A**, located in the Documents Section of BidSync, for a complete and thorough description of the City of Miami Living Wage Ordinance.

2.6. BIDDERS MINIMUM QUALIFICATIONS

For a Bidder to be deemed responsive the following minimum qualification requirements cited below shall be satisfied. In determining said responsiveness, each such minimum qualification requirement shall be addressed in detail in the Bid submittal. Failure to meet each such following minimum qualification requirement and/or failure to provide sufficient detailed documentation concerning the same, shall result in the Bid being deemed non-responsive.

Bidder Shall:

- A. Be an established firm, legally qualified to do business in the state of Florida, be able to comply with all Florida Department of Transportation ("FDOT") regulations, and be able to provide services related to those requested in this IFB, specifically those required in Sections 3.3, 3.4 and 3.5 of this solicitation.
- B. Have never filed for bankruptcy, be in sound financial condition, have no record of civil litigation or pending lawsuits involving criminal activities of a moral turpitude, and shall not have conflicts of interest with the City.
- C. Not have a member, principal, officer, or stockholder in arrears or in default of any debt or contract involving the City, (as a party to a contract, or otherwise); nor have failed to perform faithfully on any previous contract with the City.
- D. Have worked in the capacity as a provider of School Crossing Guards services to governmental entities for at least three (3) consecutive years with the same Federal Employment Identification Number ("FEIN").
- E. Submit a written dress code policy as a part of the IFB response.
- F. Submit a written plan to as to how the Bidder will manage, supervise, and logistically implement the current school crossing guard for twenty-seven (27) public schools, with a minimum of forty (40) school crossing guards and two (2) field supervisors, encompassing two (2) morning shifts and two (2) afternoon shifts.

NOTE: Submittals that do not respond completely to all requirements shall be considered non-responsive and eliminated from the process.

2.7. CONDITIONS FOR RENEWAL

Each renewal of this contract is subject to the following:

- (1) Continued satisfactory performance compliance with the specifications, terms and conditions established herein.
- (2) Availability of funds

2.8. NON-APPROPRIATION OF FUNDS

In the event no funds or insufficient funds are appropriated and budgeted or are otherwise unavailable in any fiscal period for payments due under this contract, then the City, upon written notice to the Successful Bidder, shall have the unqualified right to terminate the contract without any penalty or expense to the City. No guarantee, warranty or representation is made that any project(s) will be awarded to any firm(s).

2.9. METHOD OF AWARD

Award of this contract will be made to the lowest responsive and responsible Bidder who bids on all items and whose

bid offers the lowest price when all items are added in the aggregate. Failure to bid on all items shall deem your bid non-responsive.

2.10. TIE BIDS

Whenever two or more Bids which are equal with respect to price, quality and service are received by the City for the procurement of commodities or contractual services, a Bid received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. Established procedures for processing tie Bids will be followed if none of the tied vendors have a drug-free workplace program. In order to have a drug-free workplace program, a business shall:

- (1) Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the action that will be taken against employees for violations of such prohibition.
- (2) Inform employees about the dangers of drug abuse in the workplace, the business' policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
- (3) Give each employee engaged in providing the commodities or contractual services that are under Bid a copy of the statement specified in subsection (1).
- (4) In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under Bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
- (5) Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program, if such is available in the employee's community, by any employee who is so convicted.
- (6) Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

2.11. INSURANCE REQUIREMENTS

Successful Bidder shall indemnify, hold and save harmless, and defend (at its own cost and expense), the City, its officers, agents, directors, and/or employees, from all liabilities, damages, losses, judgments, and costs, including but not limited to, reasonable attorney's fees, to the extent caused by the negligence, recklessness, negligent act or omission, or intentional wrongful misconduct of Successful Bidder and persons employed or utilized by Successful Bidder in the performance of this Contract. Successful Bidder shall further, hold the City, its officials and employees, indemnify, save and hold harmless for, and defend (at its own cost), the City its officials and/or employees against any civil actions, statutory or similar claims, injuries or damages arising or resulting from the permitted Work, even if it is alleged that the City, its officials, and/or employees were negligent. In the event that any action or proceeding is brought against the City by reason of any such claim or demand, the Successful Bidder shall, upon written notice from the City, resist and defend such action or proceeding by counsel satisfactory to the City. The Successful Bidder expressly understands and agrees that any insurance protection required by this Contract or otherwise provided by the Successful Bidder shall in no way limit the responsibility to indemnify, keep and save harmless and defend the City or its officers, employees, agents and instrumentalities as herein provided.

The indemnification provided above shall obligate the Successful Bidder to defend, at its own expense, to and through trial, administrative, appellate, supplemental or bankruptcy proceeding, or to provide for such defense, at the City's option, any and all claims of liability and all suits and actions of every name and description which may be brought against the City, whether performed by the Successful Bidder, or persons employed or utilized by Successful Bidder.

These duties will survive the cancellation or expiration of the Contract. This Section will be interpreted under the laws of the State of Florida, including without limitation and interpretation, which conforms to the limitations of Sections 725.06 and/or 725.08, Florida Statutes, as applicable and as amended.

Successful Bidder shall require all subcontractor(s) agreements to include a provision that each subcontractor(s) will indemnify the City in substantially the same language as this Section. The Successful Bidder agrees and recognizes that the City shall not be held liable or responsible for any claims which may result from any actions or omissions of the Successful Bidder in which the City participated either through review or concurrence of the Successful Bidder's actions. In reviewing, approving or rejecting any submissions by the Successful Bidder or other acts of the Successful Bidder, the City, in no way, assumes or shares any responsibility or liability of the Successful Bidder or subcontractor(s) under this Contract.

Ten dollars (\$10) of the payments made by the City constitute separate, distinct, and independent consideration for the granting of this Indemnification, the receipt and sufficiency of which is voluntarily and knowingly acknowledged by the Successful Bidder.

Note: Insurance Definitions, Conditions, and Additional Requirements are located in the Documents Section of BidSync.

I. Commercial General Liability

A. Limits of Liability

Bodily Injury and Property Damage Liability

Each Occurrence \$1,000,000

General Aggregate Limit \$2,000,000

Personal and Adv. Injury \$1,000,000

Products/Completed Operations \$1,000,000

B. Endorsements Required

City of Miami listed as an additional insured

Contingent and Contractual Liability Premises and Operations Liability Primary Insurance Clause

II. Business Automobile Liability

A. Limits of Liability

Bodily Injury and Property Damage Liability Combined Single Limit

Any Auto

Including Hired, Borrowed or Non-Owned Autos

Any One Accident \$ 500,000

B. Endorsements Required

City of Miami listed as an additional insured

III. Worker's Compensation

Limits of Liability Statutory-State of Florida

IV. Employer's Liability

A. Limits of Liability

\$1,000,000 for bodily injury caused by an accident, each accident

\$1,000,000 for bodily injury caused by disease, each employee

\$1,000,000 for bodily injury caused by disease, policy limit

V. Professional Liability/Errors and Omissions Coverage

Combined Single Limit

Each Claim \$1,000,000

General Aggregate Limit \$1,000,000 Retro Date Included

Successful Bidder agrees to maintain professional liability/Errors & Omissions coverage for at least 2 years after termination of the contract period subject to continued availability of commercially reasonable terms and conditions of such coverage.

VI. Umbrella Liability

Each claim \$1,000,000

\$1,000,000 policy aggregate

Excess Follow Form over all applicable liability policies contained herein

City of Miami listed as an additional insured

The above policies shall provide the City of Miami with written notice of cancellation or material change from the insurer in accordance to policy provisions.

Companies authorized to do business in the State of Florida, with the following qualifications, shall issue all insurance policies required above:

The company must be rated no less than "A-" as to management, and no less than "Class V" as to Financial Strength, by the latest edition of Best's Insurance Guide, published by A.M. Best Company, Oldwick, New Jersey, or its equivalent. All policies and /or certificates of insurance are subject to review and verification by Risk Management prior to insurance approval. (See Insurance Addendum in Document Section).

Certificates will indicate no modification or change in insurance shall be made without thirty (30) days written advance notice to the certificate holder.

NOTE: CITY BID NUMBER AND/OR TITLE OF BID MUST APPEAR ON EACH CERTIFICATE.

Compliance with the foregoing requirements shall not relieve the Successful Bidder of his liability and obligation under this section or under any other section of this Agreement.

--If insurance certificates are scheduled to expire during the contractual period, the Successful Bidder shall be responsible for submitting new or renewed insurance certificates to the City at a minimum of ten (10) calendar days in advance of such expiration.

--In the event that expired certificates are not replaced with new or renewed certificates which cover the contractual period, the City shall:

- (1) Suspend the contract until such time as the new or renewed certificates are received by the City in the manner prescribed in the Invitation for Bids.
- (2) The City may, at its sole discretion, terminate this contract for cause and seek re-procurement damages from the Successful Bidder in conjunction with the General and Special Terms and Conditions of the Bid.

The Successful Bidder shall be responsible for assuring that the insurance certificates required in conjunction with this Section remain in force for the duration of the contractual period; including any and all option terms that may be

granted to the Successful Bidder.

2.12. BID SUBMISSION

Please refer to Section 1.80 Submission and Receipt of Bids of the General Terms and Conditions of this solicitation.

2.13. PROJECT MANAGER

Upon award, Successful Bidder shall report and work directly with Major Eric Gonzalez or Designee, who shall be designated as the Project Manager(s) for the City.

2.14. SUPERVISION

Successful Bidder shall assign one working "On Duty" Field Supervisor when designated by the Project Manager or their designee. Successful Bidder shall also provide the name and telephone number for a responsible Field Supervisor, or the Successful Bidder, who may be reached at any time for the purposes of addressing issues and receiving information as to daily contract performance. In the event the assigned Field Supervisor demonstrates an inability to properly supervise their personnel as determined by the Project Manager or their designee, then the Project Manager or their designee have the authority to request the immediate dismissal of said Field Supervisor of their responsibilities at the facility and Successful Bidder is to assign another individual upon four (4) hour notice (if requested by the City) to supervise staff in a satisfactory manner as determined by the Project Manager or their designee. The City shall only be liable for payment of the actual hours worked by said Field Supervisor(s).

2.15. ADDITIONS/DELETIONS OF FACILITIES /SERVICES

Although this solicitation identifies specific facilities/services, it is hereby agreed and understood that any facility/item/services may be added/deleted to/from this contract at the sole option and discretion of the City as it may deem in its best interest at such time.

2.16. HOURLY RATE

The hourly rate quoted shall include full compensation for labor, equipment uses, travel time, and any other cost to the bidder. This rate is assumed to be at straight time for all labor, except as otherwise noted.

2.17. LOCAL PREFERENCE

City Code Section 18-85, states, "when a responsive, responsible non-local Bidder submits the lowest bid price, and the bid submitted by one or more responsive, responsible local Bidders who maintain a local office, as defined in Section 18-73, is within fifteen percent (15%) of the price submitted by the non-local Bidder, then that non-local Bidder and each of the aforementioned responsive, responsible local Bidders shall have the opportunity to submit a best and final bid equal to or lower than the amount of the low bid previously submitted by the non-local Bidder. Contract award shall be made to the lowest responsive, responsible Bidder submitting the lowest best and final bid. In the case of a tie in the best and final bid between a local Bidder and a non-local Bidder, contract award shall be made to the local Bidder."

2.18. PERFORMANCE BOND

Within ten (10) working days following notice of award by the City, the Successful Bidder shall furnish to the City of Miami, a Performance Bond in the total amount of the Cost to the City for the contract year, this bond shall be maintained for the duration of the contract and any extensions or renewals (to be determined at the time of award). The Performance Bond can be in the form of a Cashier's Check, made payable to the City of Miami; a bond written

by a surety company authorized to do business in the State of Florida and shall comply with State Statute 287.0935; or an Irrevocable Letter of Credit. If the latter is chosen, it must be written on a bank located in Miami-Dade County, be in the amount of the contract and should clearly and expressly state that it cannot be revoked until express written approval has been given by the City of Miami. The City, to draw on same, would merely have to give written notice to the bank with a copy to the Successful Bidder.

2.19. BID BOND/SURETY BOND

All responses shall be accompanied by a Certified Check (Money Order), Cashier's Check or Surety Bond in the amount of five percent (5%) of the bid forecast amount payable to the City of Miami and conditioned upon the Successful Bidder submitting the specified Performance Bond within fifteen (15) days following award by the City Commission, in the form and manner required by the City. In case of failure or refusal to do so within the time stated, the security submitted with the bid will be forfeited as liquidated damages because of such failure or default. The original Certified Check (Money Order), Cashier's Check or Surety Bond shall be submitted to Procurement Department, 444 SW 2nd Avenue, 6th Floor, Miami, Florida 33130. Upon execution of a Contract, and receipt of the Performance Bond as outlined above, the Certified Check (Money Order), Cashier's Check or Surety Bonds will be returned to all Bidders.

2.20. BACKGROUND CHECKS

Prior to commencement of the Successful Bidder's provision of School Crossing Guard services, Successful Bidder shall provide Level II Background Screening results pursuant to Florida Statute 435.04, for all employees, volunteers, and/or subcontractors who shall engaged in providing School Crossing Guard services.

2.21. JESSICA LUNSFORD ACT

In accordance with the requirements of Sections 435.04 and 435.05, Florida Statutes (2015) as well as with the requirements of HB 1877, The Jessica Lunsford Act (2005), effective September 1, 2005, as amended, and to the extent required by applicable law, Successful Bidder agrees that all of its Personnel who provide or may provide Services under this Contract have completed all background screening requirements as outlined in the above-referenced statutes. Successful Bidder agrees to bear any and all costs associated with acquiring the required background screenings. Successful Bidder agrees that it has an ongoing duty to maintain and update this list as new Personnel are hired and in the event that any previously screened employee fails to meet the statutory standards. Successful Bidder further agrees to notify the City immediately upon becoming aware that one of its Personnel, who was previously certified as completing the background check and meeting the statutory standards, is subsequently arrested or convicted of any disqualifying offense.

Successful Bidder further covenants that any of its Personnel who provide or may provide Services under this Contract, shall also satisfy the requirements and conditions of the Lauren Book Child Safety Ordinance under Article XVII, Miami-Dade County Code of Ordinances, as amended, including background screening requirements.

2.22. EMERGENCY

The Successful Bidder shall provide the City with School Crossing Guard Personnel in the evenings, weekends, and holidays, on an as needed basis, to manage any emergency situation which may threaten public health and safety, as determined by the City. Successful Bidder shall furnish with its Bid submittal a twenty-four (24) hour telephone number in the event of any such emergency situation. Pricing for this service shall be included in the Bid Price Sheet.

2.23. CHANGES/ALTERATIONS

Bidder may change or withdraw a Bid at any time **prior to** Bid submission deadline; however, no oral modifications will be allowed. Written modifications shall not be allowed following the Bid deadline.

2.24. FORCE MAJEURE

Successful Bidder shall not be liable for any failure of or delay in the performance of this Agreement for the period that such failure or delay is due to causes beyond its reasonable control, including but not limited to acts of God, war, strikes or labor disputes, embargoes, government orders or any other force majeure event.

2.25. METHOD OF PAYMENT

Full payment will be made upon receipt and acceptance of a completed services. No down or partial down payments will be made.

2.26. FAILURE TO PERFORM

Should it not be possible to reach the Successful Bidder or Field Supervisor and/or should remedial action not be taken within 48 hours of any failure to perform according to specifications, the City reserves the right to declare Successful Bidder in default of the contract or make appropriate reductions in the contract payment.

2.27. TERMINATION

A. FOR DEFAULT

If Successful Bidder defaults in its performance under this Contract and does not cure the default within 30 days after written notice of default, the City Manager may terminate this Contract, in whole or in part, upon written notice without penalty to the City of Miami. In such event the Successful Bidder shall be liable for damages including the excess cost of procuring similar supplies or services: provided that if, (1) it is determined for any reason that the Successful Bidder was not in default or (2) the Successful Bidder failure to perform is without his or his Subcontractor's control, fault or negligence, the termination will be deemed to be a termination for the convenience of the City of Miami.

B. FOR CONVENIENCE

The City Manager may terminate this Contract, in whole or in part, upon 30 days prior written notice when it is in the best interest of the City of Miami. If this Contract is for supplies, products, equipment, or software, and so terminated for the convenience by the City of Miami the Successful Bidder will be compensated in accordance with an agreed upon adjustment of cost. To the extent that this Contract is for services and so terminated, the City of Miami shall be liable only for payment in accordance with the payment provisions of the Contract for those services rendered prior to termination.

2.28. ADDITIONAL TERMS AND CONDITIONS

No additional terms and conditions included as part of your solicitation response shall be evaluated or considered, and any and all such additional terms and conditions shall have no force or effect and are inapplicable to this solicitation. If submitted either purposely, through intent or design, or inadvertently, appearing separately in transmittal letters, specifications, literature, price lists or warranties, it is understood and agreed that the General Conditions and Special Conditions in this solicitation are the only conditions applicable to this solicitation and that the Bidder's/Bidder's authorized signature affixed to the Bidder's/Bidder's acknowledgment form attests to this. If a Professional Services Agreement (PSA) or other Agreement is provided by the City and is expressly included as part of this solicitation, no

additional terms or conditions which materially or substantially vary, modify or alter the terms or conditions of the PSA or Agreement, in the sole opinion and reasonable discretion of the City will be considered. Any and all such additional terms and conditions shall have no force or effect and are inapplicable to this PSA or Agreement.

3. Specifications

3.1. SPECIFICATIONS/SCOPE OF WORK

The City of Miami ("City") is seeking bids from qualified Bidders to provide School Crossing Guard Services for the City of Miami Police Department ("Police"), in accordance with the terms, conditions, and specifications contained in this Invitation for Bid ("IFB").

The Successful Bidder shall be responsible for providing State of Florida Department of Transportation ("FDOT") certified school crossing guards at locations and times specified by the City. The Successful Bidder shall be completely responsible for the supervision and training of such personnel in accordance with contract specifications, terms and conditions, and shall exercise exclusive control over persons employed to fulfill these contract requirements in accordance with the IFB specifications.

3.2 SCHEDULING/STAFFING REQUIREMENTS

It is the City's desire that the Successful Bidder coordinate with the City to offer the persons currently employed as school crossing guards or back-up guards, first consideration for any available school crossing guard work in accordance with the Successful Bidder's employment terms and conditions.

It is anticipated that forty (40) school crossing guards and three (3) Field Supervisors will be required for each school day. However, this is an estimate and the Project Manager will keep the Successful Bidder informed as to the exact number of school crossing guards that will be required at any one time. The Successful Bidder shall be required to provide coverage at the school crossings for the times indicated in Locations and Hours Attachment located in the Documents Section of the Solicitation (list of locations and hours of coverage, all tentative.).

All times listed in this attachment could be shifted earlier or later. The Successful Bidder shall be flexible and provide guards for the hours and locations needed on the instructions of the Project Manager or Designee.

Four (4) hours will be paid by the City for daily coverage at each school. However, in situations where elementary and middle school hours overlap at a post, additional hours of coverage and the number of hours that will be paid by the City will be mutually agreed upon by the Successful Bidder and the Project Manager.

All school crossing guards are required to be at their assigned post one-half (1/2) hour prior to the start of school in the morning, and one-half (1/2) hour following dismissal in the afternoon. However, should the required reporting times be changed by the Dade County School Board, Successful Bidder shall comply with no added cost to the City.

3.3 TRAINING

It shall be the responsibility of the Successful Bidder, at no cost to the City, to ensure that all persons employed as school crossing guards, including Field Supervisors, receive proper training. The Successful Bidder must comply with Title XXIII, Chapter 316 Section 316.75, Florida Statutes, "School Crossing Guards" (previously Section 234.302, Florida Statutes, the "Ramon Turnquest School Crossing Guard Act"), by employing FDOT certified crossing guard trainers to ensure that all persons employed as school crossing guards receive proper training as required by law. Successful Bidder shall provide evidence (e.g., FDOT issued training certificate or FDOT training performance checklist, if no certificate has yet been issued by the State) of training to Project Manager prior to employment by Successful Bidder. It is the Successful Bidder's responsibility to keep all training documentation up to date and to provide copies to the Project Manager or Designee. All FDOT issued training certificates shall be signed by Successful

Bidder before forwarding to the Project Manager.

Under no circumstances shall the Successful Bidder place a school crossing guard at a location who does not meet the state-mandated training requirements. Use of school crossing guards or Field Supervisors who have not successfully met the training criteria may result in rejection of invoices for service and/or may serve as grounds for termination of the Contract.

State required initial and annual re-training of all school crossing guards, including Field Supervisors, shall be conducted by a FDOT certified trainer as per the standards established by the FDOT. It shall be the sole responsibility of the Successful Bidder, at no cost to the City, to comply with all requirements of this regulation prior to contract commencement. The Field Supervisors shall be certified FDOT trainers; all pertinent information and qualifications, including copies of FDOT school crossing guard trainer certifications, be included as a part of your IFB response. If a Subcontractor or Consultant shall be the source of training, such Subcontractor or Consultant shall be identified, and all pertinent information and qualifications, including copies of FDOT school crossing guard trainer certifications, are to be included as a part of your IFB response.

Any required additional training throughout the school year will be the sole responsibility of the Successful Bidder, at no cost to the City.

The City, at its own expense, may provide training or instructions for some or all of the School Crossing Guards and Field Supervisors for topics related to job performance. Should this occur, the abovementioned personnel will be paid for their time in accordance to the Bid Price Sheet.

3.4 EMPLOYEE QUALIFICATIONS

a. **Training:** All appropriate Successful Bidder personnel must have received training in accordance with the training requirements as set forth in Section 3.3 above, prior to being assigned to the City's Contract. Use of untrained guards or Field supervisors may result in rejection of invoices for service and/or may serve as grounds for termination of the Contract. Successful Bidder shall provide the City with credentials supporting this training, prior to guard, back-up guard, Field supervisor or trainer assignment.

Previous school crossing guard experience of the Successful Bidder's employees who would be assigned to this Contract is preferred by the City.

b. **Dress Code/Identification:** Successful Bidder shall provide the City a copy of their written dress code policy as a part of the IFB response.

All Successful Bidder's employees shall present a professional appearance, be neat, clean, well groomed, courteous, properly uniformed, conduct themselves in a respectable manner, and be a minimum of eighteen (18) years old. The preferred uniform consists of a white shirt or blouse and navy or dark slacks or trousers. The Successful Bidder or its employees are responsible for the cost of such uniform.

Successful Bidder's personnel shall wear some identification indicating they are the Successful Bidder's employee. This shall be in the form of a company issued identification and a company issued uniform. The City reserves the right to approve uniforms to conform with City standards. .

Successful Bidder's personnel shall under no circumstances be permitted to wear open toed shoes, sandals, sling backs or slip-ons, or suggestive clothing.

c. **Personnel Removal/Reassignment/Substitution:** The City acknowledges that all employees and contractors of the Successful Bidder shall be considered to be, at all times, the sole employees or contractors of the Successful Bidder under its sole discretion and not an employee or agent of the City. The City reserves the right to request the Successful Bidder to remove any employee it deems careless, incompetent, insubordinate, or otherwise objectionable and whose continued performance of the services is not in the best interest of the City. Such Successful Bidder employee will be replaced with an acceptable substitute employee. Such request, if made by the Project Manager or designee, shall be complied with immediately.

Notes:

Guards, back-up guards, Field Supervisors, and/or trainers with felony arrest history, misdemeanor arrest history involving moral turpitude, or being listed as a sexual predator or offender, shall not work on this contract.

Use of guards, back-up guards, Field Supervisors or trainers who have not successfully passed the criminal background history check may result in rejection of invoices for service and/or may serve as grounds for termination of the Contract.

Successful Bidder shall mandate that all employees assigned to this contract report any criminal charges brought against them immediately. Successful Bidder, upon receipt of such information, will immediately notify the Project Manager or Designee.

Annual Criminal Background History Checks as set forth above for all persons assigned to this Contract shall be required, at no cost to the City, each summer prior to commencement of the new school year in August.

There may be nuances based on prior arrests and or convictions for crimes that may not be enumerated. Therefore, The City has the final decision in all hiring matters.

3.5 DAILY FIELD SUPERVISION

The Successful Bidder shall provide a minimum of three (3) experienced field Supervisors overseeing the operations, at all times, while the guards are on duty. A maximum of twelve (12) hours will be paid by the City for daily supervision for a maximum of three (3) field Supervisors. All supervisory personnel shall have FDOT certification as a Field Supervisor. It will be the responsibility of the field Supervisor(s) to ensure that all crossings are properly staffed at all times such staffing is required by the City. Field Supervisors are permitted to work a post only on an emergency basis; Field Supervisors are to be active in the field, not working posts.

Additional supervisory personnel may be provided by the Successful Bidder to ensure a greater degree of monitoring and contract compliance. However, this will be provided at no cost to the City.

3.6 GUARD BACK UP

The Successful Bidder shall ensure that adequate employees are available for the backup of any school crossing guard in case of absenteeism. Each backup school crossing guard shall be fully trained, FDOT certified, and familiar with the specific crossing location. Each working school crossing guard shall be provided with the name and telephone

number of a back-up guard and Field Supervisors in case the working guard cannot be at their post.

3.7 TWENTY-FOUR (24) HOUR ANSWERING SERVICE

The Successful Bidder shall provide for its employees a 24-hour answering service. The Successful Bidder may set-up its own call-out procedure, and **this information shall be included in the IFB response.**

3.8 REPORTS

Successful Bidder shall provide the following reports to the Project Manager or Designee in the frequencies specified:

a. Weekly Group Time Sheet: This report shall be in a form agreeable to both parties and must include each post location, by school name in alphabetical order, identification of the guard assigned to each post location, number of hours per day worked at each location during the week and other pertinent information to document that all school crossing guard posts were properly staffed during the week. Each report shall be signed by the Successful Bidder certifying that the Successful Bidder's employees worked the hours listed on the timesheet. This report shall be sent via electronic mail to the Project Manager or Designee not later than the Wednesday following each week worked. The report shall also be sent via electronic mail, in Microsoft Excel format, to the Project Manager or Designee at the same time it is provided via electronic mail.

b. Master Guard List: This report shall include all school crossing guards and their assigned posts and back-up guards assigned to the contract. This report is to be provided at commencement of the school year and updated periodically as changes occur. This report shall be sent via electronic mail to the Project Manager or Designee in Microsoft Excel format.

c. Student Count Report: A "student count report" shall be conducted, upon request of the Project Manager or Designee. This report shall contain the following information: Guard name, location and the number of students crossed A.M. and P.M. This report, when requested, shall be sent via electronic mail to the Project Manager or Designee.

d. Complaint Report: Successful Bidder shall have an established procedure for handling, responding to, and documenting actions regarding all complaints received. A report of all complaints shall be provided to the Project Manager or Designee as follows: due January 15th for the period covering commencement of the school year in August through Winter Break; due June 15th for the period covering commencement of school following Winter Break through the end of the Regular school year in May/June. If there is an Extended School Year Session (e.g., Summer School), a report shall be due on August 1st covering the entire Extended School Year Session. This report shall include the following minimum information: Date of complaint, post location, guard identification, type of complaint, action taken, total number of complaints for the reporting period. This report shall be sent via electronic mail to the Project Manager or Designee in Microsoft Excel format.

e. Daily Time Sheets: Successful Bidder shall maintain at its offices, and make available for inspection by City personnel, daily time sheets for all school crossing guards and Field Supervisors assigned to this contract. The daily time sheet shall, at a minimum, identify the school crossing guard or Field Supervisor and total number of hours worked each day. Daily time sheets shall be signed by the Successful Bidder's employees certifying as to the number of hours worked.

f. Additional Reports: The Project Manager or Designee may request additional reports from time to time for the purpose of evaluating the performance of the Successful Bidder. Successful Bidder agrees to provide these reports to the City, as requested, at no additional charge.

3.9 CITY MEETINGS

The City may request periodic meetings with the Successful Bidder to review performance, address specific issues, etc. Successful Bidder agrees to attend these meetings, at no charge to the City, as necessary during the Contract term. Successful Bidder, at a minimum, must attend periodic countywide meetings organized by the School Board and Dade County Traffic Engineering. Additionally, the Successful Bidder may be requested to attend various meetings involving the school principals, parents, and similar entities regarding contract and/or safety-related issues. Successful Bidder agrees to do so at no charge to the City.

3.10 EQUIPMENT

The Successful Bidder is responsible, at no cost to the City, for supplying all equipment required by the FDOT standards and guidelines and necessary for the school crossing guards to perform their duties, to include at a minimum, but not limited to, the following: 1) retro-reflective stop paddle that conforms to the guidelines in MUTCD (Manual on Uniform Traffic Control Devices) Section 6E.03 and/or fluorescent or retro-reflective orange gloves; 2) fluorescent and retro- reflective safety vest; 3) metal whistle with lanyard; and 4) hi-visibility yellow rain gear. Any required replacement of aged, lost or damaged equipment shall be the responsibility of the Successful Bidder, at no cost to the City.

The Successful Bidder shall provide, at its sole expense, all other equipment that may be required to properly perform the services in accordance with the terms of this IFB.

3.11 SCHOOL YEAR SCHEDULE

It is estimated that school crossing guard services will be required for a total of approximately 210 days per year. The Project Manager or Designee will inform the Successful Bidder of the specific dates when they are made available from the School Board. No warranty or guarantee is given or implied as to the total number of days of guard and Field Supervisor coverage that will be required as a result of this Contract.

Approximate School Year scheduling is as follows:

- a. Regular School Year:** The Regular School Year (consisting of 180 school days) typically begins in mid-August and is in session until approximately early June, with appropriate holidays, breaks and teacher workdays that do not require coverage.
- b. Extended School Year (a/k/a Summer School):** The Extended School Year typically begins in July and is in session for approximately 30 days.

3.12 ANNEXATION AND/OR ADDITIONS OR REMOVAL OF SCHOOLS

In the event that additional areas are annexed and/or schools are added or removed into the City of Miami, the Successful Bidder shall assume responsibility for providing school crossing guard services to designated schools in the annexed areas. The level of service and hourly charge for services provided in an annexed area must be equal to the service and hourly charge provided within the original City limits at the time the annexation is effective. The Successful Bidder will be required to provide school crossing guard services at locations in the annexed areas, as directed by the Project Manager or Designee. The Project Manager or Designee shall provide all information regarding the additional number of school crossing guards required as soon as the annexation is approved. The Project Manager or Designee will work with the Successful Bidder to develop a transition plan before the date upon which the expanded service will be required.

3.13 RETENTION PROGRAM

If Bidder has an established program designed to recruit and retain personnel assigned to this contract, Bidder shall include in their IFB response a description of such program.

3.14 BASIC PRE-EMPLOYMENT PHYSICAL EXAMINATION

FDOT guidelines recommend that each prospective school crossing guard be given a basic physical examination, including agility, blood pressure, vision and hearing tests. If Bidder has an established program designed to meet these criteria Bidder shall include in their IFB response a description of such program.

3.15 SPECIAL EVENTS

The Successful Bidder may be requested to provide school crossing guards for special events. The City will provide the Successful Bidder with specific dates of these events when known to the City and will provide the Successful Bidder seven (7) days advance notice of the City's requirements. A maximum of four (4) hours will be paid to the Successful Bidder, per school crossing guard at the hourly rate in effect at the time of service. Additional hours of coverage and the number of hours that will be paid by the City will be mutually agreed upon by the Successful Bidder and the Project Manager or Designee.

City of Miami

ANNIE PEREZ, CPPO
Director of Procurement

Arthur Noriega V.
City Manager



October 14, 2021

All Responding Bidders (See Distribution List)

SUBJECT: Invitation for Bid (IFB) No. 1164387- School Crossing Guard Services

Dear Bidder:

Evaluation of the bid tendered in response to the above-mentioned solicitation has been completed. The City Manager has signed the award recommendation award as shown in the attached document.

This notice is provided in accordance with Section 1.20 of the solicitation. Our provision of this notice also serves to confirm the lifting of the Cone of Silence from this procurement action, as dictated by Section 18-74 (d) (2) of the City of Miami Code.

We appreciate your firm's participation to the subject action. If you have any questions, please contact me at 305-416-1901, or via email at efalcon@miamigov.com.

Sincerely,

Eduardo J. Falcon

Eduardo Falcon
Procurement Contracting Manager

Distribution List: Miami Patrol Eagle Protection, LLC.
Packplus Inc. Dba Josmar Medical Staffing
Waterfield Florida Staffing, LLC

Attachment: City Manager Award Recommendation

c: City Clerk
Fernando Casamayor, Assistant City Manager, Chief Financial Officer
Manny Morales, Interim Chief of Police
Yadissa A. Calderon, CPPB, NIGP-CPP Assistant Director, Department of Procurement

**CITY OF MIAMI, FLORIDA
INTER-OFFICE MEMORANDUM**

TO: Arthur Noriega V
City Manager

DATE October 8, 2021

FILE:

SUBJECT: Recommendation of Award
School Crossing Guard
Services

FROM: Annie Perez, CPPO 
Director/Chief Procurement Officer
Department of Procurement

REFERENCES: Invitation for Bid ("IFB")
No. 1164387

ENCLOSURES:

RECOMMENDATION:

Based on the findings below, the Department of Procurement ("Procurement") hereby recommends award of IFB No. 1164387, for the provision of School Crossing Guard Services, on an as needed basis, for the City of Miami Police Department ("Police") to Waterfield Florida Staffing, LLC ("Waterfield"), who met all the requirements per bid specifications.

IFB No./Title: IFB No. 1164387, School Crossing Guard Services, on an as needed basis.

Contract Amount: \$928,944.00 annually (Approximately \$4,644,720.00 for all five (5) years in the aggregate).

Contract Term: Initial term for a period of two (2) years with the option to renew for three (3) additional one (1) year periods.

Recommended Vendor: Waterfield Florida Staffing, LLC

BACKGROUND:

On May 27, 2021, Procurement on behalf of Police issued IFB No. 1164387, under full and open competition. As required by the Procurement Code, the IFB was advertised and issued online. On July 8, 2021, at bid closing three (3) bids were received, two (2) bids were deemed non-responsive: The bids received from Miami Patrol Eagle Protection, LLC, and Packplus Inc. DBA Josmar Medical Staffing were deemed non-responsive as the companies did not submit the requested dress code policy or written implementation plan, as required in the Bidders minimum qualification requirements. The bid from Waterfield Florida Staffing, LLC was subsequently evaluated and tabulated following the guidelines published in the Bid. Procurement is recommending award to Waterfield, the apparent lowest responsive and responsible Bidder, per bid specifications.

Consequently, approval of this recommendation to award is requested. Your signature below will indicate approval of this recommendation.

Approved:


850CF6C3730D42A

Arthur Noriega V, City Manager

Date:

October 13, 2021 | 17:51:57 EDT

c: Fernando Casamayor, Assistant City Manager, Chief Financial Officer
Art Acevedo, Chief of Police
Yadissa A. Calderon, CPPB, NIGP-CPP, Assistant Director, Department of Procurement

PR21235

Page 50 of 50

AGENDA ITEM REPORT



To:

Subject: AFR facial recognition software

Meeting: PUBLIC NOTICE - WORKSHOP COMMISSION MEETING - November 21, 2022

Department: Police Department

Staff Contact: David Howard, Interim Chief of Police

BACKGROUND INFORMATION:

Our Town is in the middle of several much larger jurisdictions and as a result most of our criminal activities are being committed by those who do not live in our Town. This software utilizes arrest photos to identify potential suspects saving many man hours for our limited staff and resources.

FINANCIAL IMPACT:

\$13,750

POLICY IMPLICATIONS:

n/a

RECOMMENDATION:

Staff recommends the 3 year purchase of this critical technology

ALTERNATIVES:

None

ATTACHMENTS:

[Town of Pembroke Park PD - 2022 \(002\)](#)

[2022 29404 ARF Engine Final Contact Vendor sign \(002\)](#)



12223 Highland Ave, Ste. 106-777
Rancho Cucamonga, CA 91739

PROPOSAL

CUSTOMER

Town of Pembroke Park Police Department

DATE

10/31/2022

Description	Qty	Rate	Total
Annual subscription for AFR Engine Software Service - Unlimited department users - Email support included	1	5,000.00	5,000.00
Total			\$5,000.00



WEST PALM BEACH CITY OF WEST PALM BEACH
SOFTWARE AND LICENSE SERVICE AGREEMENT

Contract No. 29404
Provider Name: MARLOW INNOVATIONS, INC. d/b/a AFR ENGINE
Provider Address: 12223 Highland Avenue, Ste. 106-777
Rancho Cucamonga, CA 91739

Email: sales@afrengine.com

Telephone: 1-888-339-3656

FEI/EIN #: 83-2346369

Scope of Services. Purchase of annual subscription for license to access AFR Engine Software Services.

☒ Quote/Invoice #10238 or additional terms attached as **Exhibit A**. Only new or additional terms contained in the Quote/Invoice which are identified above are included in this Agreement. In the event of any conflict between Exhibit A and this Agreement, the terms of this Agreement shall govern and control. Terms in the Quote/Invoice not addressed in this Agreement are not made part of this Agreement.

Location of Delivery: Electronic delivery by no later than forty-eight (48) hours after Provider's receipt of order.

City Department: West Palm Beach Police Department

Equipment /Systems Involved (if applicable):

Service Term: ☒ Recurring services ☒ Annually.

☒ Recurring services to be provided from **December 29, 2021** through: **October 1, 2024**

Fee: ☒ Lump sum \$13,750.00

Total Fee Under Agreement: Total to be paid to Provider for Recurring Services on an annual basis for two years and 9 months (which were prorated); not to exceed \$13,750.00.

Invoice Schedule: ☒ Completion of Services – electronic delivery and software implementation.

THIS AGREEMENT ("Agreement") is made by and between the **PROVIDER** identified above and the **City of West Palm Beach** ("City"), 401 Clematis Street, West Palm Beach, FL 33401;

In consideration of the covenants and conditions set forth in this Agreement, the Provider and City agree as follows:

1. **Services.** Provider shall provide all equipment, materials and labor necessary to provide the services described above (the "Services"). Provider shall render the Services in a diligent, careful and thorough manner consistent with good business practice. Time shall be of the essence with respect to all matters set forth in this Agreement. The Services shall be completed, to the City's satisfaction, in accordance with the time frames indicated above.

2. **Fee.** The City shall pay Provider the Fee indicated above (the "Fee"). The Fee shall be the sole compensation paid to Provider in connection with the rendition of the Services and the performance of any and all of its other obligations under this Agreement and shall include any out-of-pocket or other expenses, including travel expenses, incurred by Provider. The total Fee paid under this Agreement shall not exceed \$50,000.

3. **Invoices.** Invoices must identify the PO number and shall be submitted to: **West Palm Beach Finance Department, Attn: Accounts Payable**, P.O. Box 3366, West Palm Beach, FL 33402-3366. Invoices shall show the nature of the service and dates(s) of service. Invoices based on hourly rates shall show the actual hours worked, person performing services, nature of the service, hourly rate, and dates(s) of service. All services rendered prior to September 30th of any given year are required to be invoiced by September 30th of that year. **Provider shall provide W-9 with first invoice.**

4. **Payment.** The Fee shall be paid based on receipt of a proper invoice in accordance with the invoice schedule indicated above. Payment will be made within 45 days of receipt of a proper invoice in accordance with the Local Government Prompt Payment Act, Section 218.70, et al., Florida Statutes. No payment made under this Agreement shall be conclusive evidence of the performance of this Agreement by Provider, either wholly or in part, and no payment shall be construed to be an acceptance of or to relieve Provider of liability for the defective, faulty or incomplete rendition of the Services.

5. **Term.** This Agreement shall commence upon full execution by the parties and expire upon completion of the Services (as indicated by the Completion date of end date above) and final payment, unless earlier terminated. The term of this Agreement shall not exceed three (3) years.

6. **Duly Licensed.** Provider represents that it is duly licensed to perform the Services under this Agreement and that it will continue to maintain all licenses and approvals required to conduct its business.

7. **Compliance with Laws.** In the conduct of the Services under this Agreement, Provider shall comply in all material respects with all applicable federal and state laws and regulations and all applicable county and City ordinances and regulations, including ethics and procurement requirements.

8. **Independent Contractor.** It is specifically understood that Provider is an independent contractor. *If Provider is an individual:* (i) Provider is not an employee of the City; (ii) this Agreement is not a contract of employment and that no relationship of employer/employee or principal/agent is or shall be created nor shall exist by reason of the performance of the Services under this Agreement; (iii) Provider will not be eligible to participate in any employee benefit maintained by the City; (iv) Provider will not be covered by the City's workers' compensation insurance; (v) Provider will be solely and exclusively responsible for payment of all taxes due in respect of all compensation and/or other consideration received by Provider under this Agreement. *If Provider is a business firm:* (i) Provider acknowledges that its employees will not be covered by the City's workers' compensation insurance; (ii) Provider shall be responsible for social security, unemployment and disability taxes and all other payroll taxes due with respect to Provider's employees who provide Services under this Agreement; (iii) Provider shall have no authority to bind City to any contractual or other obligation whatsoever; (iv) Provider shall be responsible to the City for all work or services performed by Provider, its employees, agents, or subcontractors under this Agreement.

9. **Insurance.** Unless waived in writing below by the applicable Department Director, Provider shall purchase from and maintain during the term of the Services, and all applicable statutes of limitation periods, the following insurance:

AFR Engine Software License and Service Agreement
LFB 29404 07142022

(a) **Comprehensive General Liability** insurance in an amount not less than \$1,000,000.00 Combined Single Limit per each occurrence and \$1,000,000 aggregate, with bodily injury limits, which may not be subject to a self-insured retention or deductible exceeding \$25,000.

☐ Commercial General Liability Insurance is waived by the Department Director.

Dept. Director Signature _____

(b) **Worker's Compensation and Employer's Liability Insurance** with limits of Employer's Liability Insurance not less than \$500,000 "each accident," \$500,000 "disease policy limit," and \$500,000 "disease each employee" unless an opt out letter in conformance with Florida Statutes, Chapter 440, has been provided to the City.

☒ Provider is the sole owner and/or employer with less than four non-construction employees and opts out of workers' compensation coverage under Florida Chapter 440. Provider understands that Provider must comply with Sec. 440.055, F.S., and other applicable regulations. Provider is an independent contractor.


Provider Signature _____

(c) **Automobile Liability:** Not less than \$1,000,000.00 for injuries per person in any one accident or occurrence and \$1,000,000.00 in the aggregate for injuries per occurrence or accident, with \$100,000.00 for property damage in any one accident or occurrence. May not be subject to a self-insured retention or deductible exceeding \$10,000.

☒ Automobile Liability Insurance is waived by the Department Director.

Dept. Director Signature _____

Self-insurance shall not be acceptable. All insurance policies shall be issued by companies that (a) are authorized to transact business in the State of Florida, (b) have agents upon whom service of process may be made in Palm Beach County, Florida, and (c) have a best's rating of A- VI or better.

Additional Insured: All liability insurance policies shall name and endorse the following as additional insured(s): the City of West Palm Beach and its commissioners, officers, employees and agents.

Certificate of Insurance: Provider shall provide the City Risk Manager with a copy of the Certificate of Insurance and endorsements evidencing the types of Insurance and coverage required prior to the commencement of Services. It is the Provider's responsibility to ensure that the City's Risk Manager and the Department both have a current Insurance Certificate and endorsements at all times.

If Provider's insurance policy is a claims made policy, Provider shall maintain such insurance coverage for a period of five (5) years after the expiration or termination of this Agreement. Applicable coverage may be met by keeping the policies in force, or by obtaining an extension of coverage commonly known as a reporting endorsement of tail coverage.

The provisions of this section shall survive beyond the expiration or termination of this Agreement.

10. Indemnity. Provider shall indemnify, defend, save and hold harmless the City, its commissioners, officers, agents and employees, from all claims, damages, losses, liabilities and expenses arising out of the operations of Provider or any subcontractors, agents, officers, servants, independent contractors or employees pursuant to this Agreement, specifically including, but not limited to, those caused by or arising out of (a) any act, omission, default or negligence of Provider in the performance of the Services under this Agreement; or (b) the violation of federal, state, county or municipal laws, ordinances or regulations by Provider. Nothing in this Agreement shall be deemed to affect the rights, privileges and sovereign immunities of the City as set forth in Section 768.28, Florida Statutes.

AFR Engine Software License and Service Agreement
LFB 29404 07142022

3

This paragraph shall not be construed to require Provider to indemnify the City for its own negligence, or intentional acts of the City, its agents or employees. This clause shall survive the expiration or termination of this Agreement.

11. Termination. City shall have the right to terminate this Agreement, in whole or in part, with or without cause, or for its convenience, upon five (5) days written notice to Provider. In the event of termination, City shall compensate the Provider for all Services satisfactorily performed through the termination date. Upon termination, this Agreement shall have no further force or effect and the parties shall be relieved of all further liability, except those provisions intended to survive termination of this Agreement.

12. Warranty. Provider shall warrant that the Services shall be free from improper workmanship and defective materials for one (1) year from completion.

13. Notices. Notices required hereunder shall be given by written notice sent by registered U.S. mail, return receipt requested, or by electronic transmission producing a written record, if to the City, to P.O. Box 3366, West Palm Beach, FL 33402, attention: City Administrator, and if to Provider, to the address set forth above.

14. Taxes. Provider understands that in performing the Services for the City, Provider is not exempt from paying sales tax to Provider's suppliers for materials required for Provider to perform under this Agreement. Provider shall not be authorized to use City's tax exemption number for purchasing supplies or materials.

15. Lobbying Certification. Provider certifies to the best of its knowledge and belief that no funds or other resources received from the State in connection with this Agreement will be used directly or indirectly to influence legislation or any other official action by the Florida Legislature or any state agency.

16. Non Discrimination. Provider shall not discriminate against any person because of race, color, religion, sex, gender identity or expression, genetic information, national origin, age, disability, familial status, marital status or sexual orientation.

17. Small Business. The small business provisions of the City Code of Ordinances, Chapter 66, are incorporated into this Agreement by this reference.

18. Assignment. This Agreement requires the skills and experience of Provider and may not be assigned by Provider.

19. Force Majeure. Any deadline provided for in this Agreement may be extended if the deadline is not met because of one of the following conditions occurring with respect to that particular project or parcel: fire, strike, explosion, power blackout, earthquake, volcanic action, flood, war, civil disturbances, terrorist acts, hurricanes and acts of God. When one of the foregoing conditions interferes with contract performance, then the party affected may be excused from performance on a day-for-day basis to the extent such party's obligations relate to the performance so interfered with; provided, the party so affected shall use reasonable efforts to remedy or remove such causes of non-performance. The party so affected shall not be entitled to any additional compensation by reason of any day-for-day extension.

20. No Solicitation. Provider warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for Provider, to solicit or secure this Agreement and that it has not paid or agreed to pay any person, company, corporation, individual, or firm, other than a bona fide employee working solely for Provider, any fee, commission, percentage, gift, or any other consideration contingent upon or resulting from the award or making of this Agreement. In the event of a breach or violation of this provision by Provider, the City shall have the right to terminate the Agreement without liability and, at its discretion, to deduct from the Fee, or otherwise recover, the full amount of such fee, commission, percentage, gift, or consideration.

21. Public Entity Crimes Act. Provider represents that the execution of this Agreement will not violate the Public Entity Crimes Act (Section 287.133, Florida Statutes), and certifies that Provider and any subcontractors under this Agreement have not been placed on the convicted vendor list maintained by the State of Florida Department of Management Services within 36 months from the date of submitting a proposal for this Agreement or entering into this Agreement. Violation of this section may result in termination of this Agreement and recovery of all monies paid, and may result in debarment from the City's competitive procurement activities.

22. Unauthorized Aliens. The knowing employment by Provider or its sub-contractors of any alien not authorized to work by the immigration laws or the Attorney General of the United States is prohibited and shall be a default of this Agreement which results in unilateral termination.

23. Public Records Law. Provider shall allow public access to all documents, papers, letters or other material subject to the provisions of Chapter 119, Florida Statutes, and made or received by the Provider in conjunction with this Agreement. Failure by the Provider to grant such public access shall be grounds for immediate unilateral cancellation of this Agreement by the City.

24. Governing Law. This Agreement shall be construed and interpreted, and the rights of the parties hereto determined, in accordance with Florida law without regard to conflicts of law provisions. The City and Provider submit to the jurisdiction of Florida courts and federal courts located in Florida. The parties agree that proper venue for any suit concerning this Agreement shall be Palm Beach County, Florida, or the Federal Southern District of Florida. Provider agrees to waive all defenses to any suit filed in Florida based upon improper venue or *forum nonconveniens*. TO ENCOURAGE PROMPT AND EQUITABLE RESOLUTION OF ANY LITIGATION, EACH PARTY HEREBY WAIVES ITS RIGHTS TO A TRIAL BY JURY IN ANY LITIGATION RELATED TO THIS AGREEMENT.

25. Severability. In the event that any sentence, section, paragraph or portion of this Agreement shall be held by a court to be invalid or unenforceable for any reason, such invalidity or unenforceability shall not affect the remaining portions of this Agreement and the same shall remain in full force and effect.

26. Waiver. No waiver of a breach of any provision of this Agreement shall constitute a waiver of any subsequent breach of the same or any other provision of this Agreement, and no waiver shall be effective unless made in writing.

27. Ethics; Conflicts of Interest. Provider shall comply with all federal, state and local ethics laws and regulations.

28. Scrutinized Companies List. Pursuant to Fla. Stat. Sec. 287.135, Provider represents that Provider is not on the Scrutinized Companies that Boycott Israel List, maintained by the State of Florida, and is not engaged in a boycott of Israel.

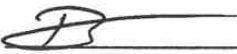
29. Inspector General. Provider is aware that the Inspector General of Palm Beach County has the authority to investigate and audit matters relating to the negotiation and performance of this contract, and may demand and obtain records and testimony from Provider and its subcontractors and lower tier subcontractors. Provider understands and agrees that in addition to all other remedies and consequences provided by law, the failure of Provider or its subcontractor or lower tier subcontractors to fully cooperate with the Inspector General when requested may be deemed by the City to be a material breach of this Agreement justifying its termination.

30. Digital Signature. The parties to this Agreement may agree to execute this Agreement, and all subsequent amendments or modifications to it by digital signature, in accordance with Ch. 668, Fla. Stat.

31. Entire Agreement; Exhibits; Amendment. Any exhibits attached to this Agreement are incorporated into the terms and conditions of this Agreement. In the event of any conflict between this Agreement and any Exhibits, this Agreement governs. This Agreement embodies the entire agreement and understanding of the parties with respect to the subject matter of this Agreement and supersede all prior and contemporaneous agreements and understandings, oral or written, relating to the subject matter. This Agreement may only be modified by written amendment executed by the City and Provider.

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement as of the day and year executed below.

PROVIDER:
MARLOW INNOVATIONS, INC.
D/B/A AFR ENGINE

By: 

Name: Brian Marlow

Title: Chief Executive Officer

CITY OF WEST PALM BEACH

By: _____
Keith A. James, Mayor

Date: _____, 2022

ATTEST:

CITY ATTORNEY'S OFFICE
Approved as to form and legality:

By: _____
City Clerk

By: _____

AGENDA ITEM REPORT



To: Town Commission
Subject: Retrofit Town Hall Windows and Doors Replacement Award Selection Recommendation
Meeting: 11 21 2022 DRAFT VIRTUAL WORKSHOP COMMISSION MEETING - Nov 21 2022
Department: Public Works
Staff Contact: Myriam Jacques, Deputy Public Services Director

BACKGROUND INFORMATION:

This is one of the three Town Hall Hardening projects funded by the HMGP. It consisted of replacing 8 glass windows openings and 3 glass doors for the Town Hall building

FINANCIAL IMPACT:

\$29,930 to the lowest bidder, and not to exceed \$30,601

POLICY IMPLICATIONS:

75% of HMGP => \$22,447.50 (29,930) up to \$22,950.75 (30,601)

RECOMMENDATION:

Staff recommends Commission approval to lowest and responsiveness bidder with option to award to next the lowest and responsible bidder, if first bid get disqualified

ATTACHMENTS:

[ITB22-11 Bid Review Matrix](#)
[ITB22-11 Windows&Doors Replacement Bids - Hartzell](#)
[ITB22-11 Windows&Doors Replacement Bids - LGI](#)



Town of Pembroke Park
Wind Retrofit Windows and Doors Replacement

ITB 22-11 Bid Tabulation, Bid Opening November 1, 2022

ITEM #	DESCRIPTION	LGI Construction		Qty	Roof Painting by Hartzell, Inc.	
		Total Cost	Unit Cost		Total Cost	Unit Cost
1	Eight (8) Fixed Hurricane Rated Glass Windows	15,760.00	1,970.00	8.00	12,600.00	1,575.00
2	One (1) Double Door Hurricane Rated Glass Door	5,770.00	5,770.00	1.00	8,281.00	8,281.00
3	Two (2) Single Door Hurricane Rated Glass Doors	8,400.00	4,200.00	2.00	9,720.00	4,860.00
4	WARRANTY: One (1) Year Minimum Warranty	<i>included</i>		1.00	<i>included</i>	
TOTALS		\$29,930.00			\$30,601.00	



Town of Pembroke Park
Wind Retrofit Windows and Doors Replacement

ITB 22-11 Bid Review Matrix, Bid Opening November 1, 2022

	Documents	LGI Construction	Roof Painting by Hartzell, Inc.
1	Total Bid Amount	\$29,930.00	\$30,601.00
2	Contractor Certification: Debarment, Suspension, Ineligibility and Voluntary Exclusion	X	X
3	Subcontractor: Certification: Debarment, Suspension, Ineligibility and Voluntary Exclusion	N/A	N/A
4	Bid Forms	X	X
5	Bid Signature Page	X	X
6	Questionnaire	X	X
7	Bid Acknowledgment	X	X
8	Vendor/Bidder Disclosure	X	X
9	Subcontractors	X	X
10	References	X	X
11	Scrutinized Companies	X	
12	Public Entity Crimes	X	X
13	Conflict of Interest Disclosure	X	X
14	Non-Collusion Statement	X	X
15	Confirmation of Drug-Free Workplace	X	X
16	Acknowledgement of Addenda	X	X

Town of PembrokePark
3150 SW 52nd Avenue • Pembroke Park, Florida 33023
954.966.4600 • www.tppfl.gov



**TOWN OF PEMBROKE PARK
INVITATION TO BID (ITB)
Wind Retrofit Windows and Doors Replacement
Funds From FEMA's Hazard Mitigation Grant
Program (HMGP), A Federally Funded Project**

BID PACKAGE ITB NO. 22-11

SUBMISSIONS ARE DUE AT THE ADDRESS SHOWN BELOW NO LATER THAN

Tuesday, November 01, 2022 at 3:00 PM, EST

TOWN OF PEMBROKE PARK
ATTENTION: TOWN CLERK
3150 SW 52ND AVENUE
PEMBROKE PARK, FL 33023

THE RESPONSIBILITY FOR SUBMITTING A RESPONSE TO THIS ITB ON OR BEFORE THE STATED DATE AND TIME WILL BE SOLELY AND STRICTLY THE RESPONSIBILITY OF THE OFFEROR

**ATTACHMENT H - CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND
VOLUNTARY EXCLUSION**

Subcontractor Covered Transactions

- (1) The prospective subcontractor, of the Proposer certifies, by submission of this document, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the Proposer's subcontractor is unable to certify to the above statement, the prospective subcontractor shall attach an explanation to this form.

SUBCONTRACTOR

By: Mike G. L.
Signature

Mike Goodwin, Project Director
Name and Title

3195 N. Powerline Rd.
Street Address

Pompano Beach FL 33069
City, State, Zip

11/1/2022
Date

Town of Pembroke Park
Sub-Recipient's Name

H0481
OEM Contract Number

4337-338-R
FEMA Project Number

**ATTACHMENT I - FEDERAL FUNDING ACCOUNTABILITY AND TRANSPARENCY ACT
INSTRUCTIONS AND WORKSHEET - INTENTIONALLY OMITTED**

PROJECT #:	4337-338-R
FUNDING AGENCY:	Federal Emergency Management Agency
AWARD AMOUNT:	
OBLIGATION/ACTION DATE:	February 25, 2020
SUBAWARD DATE (if applicable):	
DUNS#:	024477655
DUNS# +4:	

As a Hazard Mitigation Grant Program project, the Contractor shall provide wind protection and protection from severe weather or other hazards to the Town Hall building, located in Pembroke Park, Broward County, Florida 33009. Coordinates (25.985930, - 80.169788).

The Contractor agrees to administer and complete the project per scope of work as submitted by the ITB and comply with Federal, State and Local Laws, Regulations, and Codes. When completed, the Proposer shall provide deliverables as specified in the ITB.

The HMGP project shall provide protection to the facility and shall be accomplished by replacing eight (8) windows and three (3) doors with hurricane rated windows and doors system with a Florida Building Code-approved system.

Wind protections shall be provided on any other opening such as vents, louvers, and exhaust fans. All installations shall be in strict compliance with the Florida Building Code or Miami Dade Specifications and all materials shall be certified to meet wind and impact standards. The local municipal or county building department shall inspect and certify installation according to the manufacture specification.

ATTACHMENT J - MANDATORY CONTRACT PROVISIONS

Provisions:

Any contract or subcontract funded under this RFP must contain the applicable provisions outlined in Appendix II to 2 C.F.R. Part 200. It is the responsibility of the Proposer to include the required provisions. TOWN provides the following list of sample provisions that may be required:

OMB Guidance

- (1) Davis-Bacon Act, as amended (40 U.S.C. 3141-3148)
 - a. Copeland "Anti-Kickback" Act (40 U.S.C. 3145)
- (2) Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708)
- (3) Rights to Inventions Made Under a Contract or Agreement
- (4) Clean Air Act (42 U.S.C. 7401-7671q.)
- (5) Mandatory standards and policies related to energy efficiency
- (6) Debarment and Suspension (Executive Orders 12549 and 12689)
- (7) Byrd anti-Lobbying Amendment (31 U.S.C. 1352)

ATTACHMENT K - ADDENDA ACKNOWLEDGEMENT

The Proposer has examined and carefully studied the Request for Proposals and the following Addenda. Receipt of all ADDENDA is hereby acknowledged:

Addendum Number:

Acknowledged By:

Addendum No. 1



Addendum No. 2

Addendum No. 3

Addendum No. 4

Addendum No. 5

Addendum No. 6

Addendum No. 7

Check Box if No Addenda were Issued ☐



Authorized Representative Signature

11/1/2022

Date

Mike Goodman, Project Director

Authorized Representative/Title (Type or Print)

Proposers must acknowledge all issued addenda. Proposals which fail to acknowledge the Proposer's receipt of any addendum shall result in the rejection of the offer, if the addendum contained information which substantively changes the Owner's requirements.

Town of Pembroke Park, Florida

(1 of 3)

SECTION 6 BID FORM

(3 pages)

Wind Retrofit Windows and Doors Replacement

ITB 22-11

Bids Due: Tuesday, November 1, 2022

For information, contact the Public Services Department:

Myriam Jacques
954-966-4600 Ext. 200
MJacques@tpfpl.gov

Release Date: Sunday, October 9, 2022

Submitted by: Roof Painting By Hartzell
(Company name)

PLEASE RETURN ONLY THIS BID FORM (3 PAGES) AND THE OTHER REQUIRED TOWN FORMS.

(2 of 3)

A. SCHEDULE OF BID PRICES

Bidder warrants, by virtue of bidding, that the Bid and the prices quoted in the Bid will be firm for acceptance by TOWN.

(Please fill in all blanks and return with your Bid.)

NOTE: Bidder shall perform the work with its own organization, amounting to not less than 35 percent of the contract price.

Bidder agrees to perform all the work described in the contract documents for the following unit prices or lump sums. BIDS shall include shipping costs, sales tax, and all other applicable taxes. Bidder also understands that the extended total for each and every item is the result of multiplying the quantity times the unit cost. The unit cost shall prevail, if discrepancies between the unit and total costs are found.

Bid Prices Shall Be Based Pursuant to Specifications and Attachment A. Contractor Shall Calculate and Provide Quantity Required for Each Line Item.

In accordance with the Town's Invitation to Bid (ITB 22-11) and the specifications contained herein, the undersigned proposes the following Bid prices:

WIND RETROFIT WINDOWS AND DOORS REPLACEMENT BID PRICES

Company Name					
ITEM #	DESCRIPTION	QTY	UNIT	UNIT COST	TOTAL COST (\$)
1.	Eight (8) Fixed Hurricane Rated Glass Windows, NOA 20-0401.10	8		1575 ⁰⁰	12,600 ⁰⁰
2.	One (1) Double Door Hurricane Rated Glass Door, NOA 20-0828.06	1		8,281 ⁰⁰	8281 ⁰⁰
3.	Two (2) Single Door Hurricane Rated Glass Doors, NOA 20-0828.06	2		4860	9720 ⁰⁰
4.	WARRANTY: One (1) Year Minimum Warranty	1	LS	n/c	
5.	TOTAL	\$		30,601 ⁰⁰	

Authorized Signatory:

(Signature)

Executed by:

(Type or Print Name)

Title:

For (Company):

Address:

Telephone Number:

Email:

(3 of 3)

B. BID SIGNATURE PAGE

HOW TO SUBMIT BIDS: Bids must be submitted by hard copy. It is the sole responsibility of the Bidder to ensure that the Bid reaches the Town of Pembroke Park, Town Hall, Town Clerk's Office, 3150 SW 52nd Avenue, Pembroke Park, FL 33023, on or prior to the Bid due date and time listed. Bids submitted by fax or email will not be accepted.

The undersigned hereby agrees to furnish services subject to all instructions, terms, conditions, specifications, and addenda contained in the Invitation to Bid (ITB).

I have read the ITB, and all attachments including the specifications and fully understand what is required. By submitting this signed Bid, I understand any resulting Town contract will be subject to ITB instructions, terms, conditions, specifications, and addenda.

<u>Roof Painting By Hartzell</u>		<u>11/1/22</u>
Submitted by		Date
<u>Mike Goodwin</u>		<u>11/1/22</u>
Signature		Date
<u>Mike Goodwin</u>	<u>Project Director</u>	<u>11/1/22</u>
Name Print		Title
<u>Roof Painting By Hartzell, Inc</u>		
Company (Legal Registration)		

FOREIGN CORPORATIONS MAY BE REQUIRED TO OBTAIN A CERTIFICATE OF AUTHORITY FROM THE DEPARTMENT OF STATE, IN ACCORDANCE WITH FLORIDA STATUTE §607.1501 (visit <http://www.dos.state.fl.us/>).

Address

City State Zip

Telephone No. FAX No Email

Does your firm qualify for MBE or WBE status? MBE WBE



7. TOWN OF PEMBROKE PARK SUBMITTAL REQUIRED FORMS

Bidders must complete and submit all TOWN requested documentation to be considered a responsive and responsible Bidder.

1. Section 1, Items 5 and 6 Documentations ✓
2. Questionnaire ✓
3. Bid Acknowledgment ✓
4. Vendor/Bidder Disclosure ✓
5. Subcontractors ✓
6. References ✓
7. Scrutinized Companies ✓
8. Public Entity Crimes ✓
9. Conflict of Interest Disclosure ✓
10. Non-Collusion Statement ✓
11. Confirmation of Drug-Free Workplace ✓

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Town of Pembroke Park
ITB 22-11 Wind Retrofit Windows and Doors Replacement

QUESTIONNAIRE

Roof Painting By Hartzell

Submitted by (Company Name):

Corporation

Corporation

Partnership

Individual

Joint Venture

Other

Describe:

3195 N. Powerline Rd, Pompano Beach FL 33069

Office Location:

89

Number of people in your organization:

Seventy three Years

73

Length of time the Contractor has been doing business under this name in Florida:

Years

Hartzell Painting, Hartzell Construction, South Florida window & Doors

Under what other name(s) has your firm operated:

Has or is your firm currently involved in any formal court proceedings regarding any of your contracts?

NO

YES

(Attach a detailed explanation)

NO

Town of Pembroke Park
ITB 22-11 Wind Retrofit Windows and Doors Replacement



BID ACKNOWLEDGMENT

The undersigned, having carefully read and considered the Invitation to Bid, ITB 22-11, Wind Retrofit Windows and Doors Replacement for the Town of Pembroke Park, does hereby offer to perform such services for the Town of Pembroke Park, in the manner described and subject to the terms and conditions set forth in the attached ITB.

The undersigned gives permission for Pembroke Park to contact business references provided in this Bid, and any others for whom the undersigned has performed work.

The undersigned further states that this Bid is made in good faith and is not founded on, or in consequence of, any collusion, anti-competitive agreement, or other type of anti-competitive activities between themselves and any other interested party, in restraint of free competition.

Bidder Business Name: Roof Painting By Hartzell

Authorized Representative Signature: Mike Goodwin

Authorized Representative Name (Print): Mike Goodwin

Authorized Representative Title (Print): Project Director

Address: 3195 N. Powerline Rd, Pompano Beach FL 33069

Date: 11/1/2022 Phone: 954-658-0515 Fax: 954-957-9766

Email Address: mgoodwin@myhartzell.com

Key Staff Member(s) Will Assign to Project: Mike Goodwin, Carlos Gonzales, Greg Bodanachik



VENDOR/BIDDER DISCLOSURE

I, Mike Goodwin, being first duly sworn state that:

The full legal name and business address of the person(s) or entity contracting with the Town of Pembroke Park

("Town") are as follows (Post Office addresses are not acceptable):

Name of Individual, Firm, or Organization: Roof Painting By Hartzell

Address: 3195 N. Powerline Rd
Pompano Beach FL 33069

FEIN: ~~288~~ 59-114411

State and date of incorporation Florida 1963

OWNERSHIP DISCLOSURE AFFIDAVIT

1. If the contract or business transaction is with a corporation, the full legal name and business address shall be provided for each officer and director and each stockholder who directly or indirectly holds five percent (5%) or more of the corporation's stock. If the contract or business transaction is with a trust, the full name and address shall be provided for each trustee and each beneficiary. All such names and address are as follows (Post Office addresses are not acceptable):

Full Legal Name	Address	% Ownership
<u>Edward Holman</u>	<u>3195 N. Powerline Rd, Pompano</u>	<u>100%</u>

The full legal names and business addresses of any other individual (other than subcontractors, suppliers, laborers, and lenders) who have, or will have, any legal, equitable, or beneficial interest Town of Pembroke Park in the contract or business transaction with TOWN are as follows (Post Office addresses are not acceptable):

Full Legal Name	Address	% Ownership
<u>none</u>		



SUBCONTRACTORS

The Bidder shall list all Subcontractors to be used on this project, if awarded the Contract for this project in the form below.

none self perform all work

	CLASSIFICATION OF WORK	NAME OF SUBCONTRACTOR	ADDRESS OF SUBCONTRACTOR
1.			
2.			
3.			
4.			
5.			

REFERENCES

All references must be from customers for whom your company has provided similar services as the specifications of this Bid. (Invalid contact information will result in default of references and may cause the bid to be disqualified.)

Company Name:

1.	Company	City of Hollywood	
	Street Address	1640 NE 14 th St	
	City, State & Zip	Hollywood FL 3	
	Contact Person Name	Bill Blue	Title Wastewater maintenance Supervisor
	Phone	954-294-4068	Email WBlue@hollywoodfl.org
	Describe Scope of Work and dates of project/service (start/end) installed new impact windows & doors on Administration Bldg		
2.	Company	Post & Beam	
	Street Address	1913 A NW 40 th Court, Pompano Beach FL 33064	
	City, State & Zip		
	Contact Person Name	Robert Cohen	Title Director of Operation
	Phone	631-742-3277	Email Rob@BigBeams.com
	Describe Scope of Work and dates of project/service (start/end) installed new impact windows on 80 plus Life Guard Towers		
3.	Company	St Thomas University	
	Street Address	16401 NW 37 th Avenue	
	City, State & Zip	Miami Gardens FL 33054	
	Contact Person Name	Chris Tarrant	Title
	Phone	786-778-7952	Email CTarrant@stu.edu
	Describe Scope of Work and dates of project/service (start/end) installed new impact windows		



SCRUTINIZED COMPANIES

CERTIFICATION REGARDING SCRUTINIZED COMPANIES. The Contractor hereby certifies that, pursuant to Section 287.135, Florida Statutes, it is not listed on the Scrutinized Companies that Boycott Israel and is not participating in a boycott of Israel. The Contractor understands that pursuant to Section 287.135, Florida Statutes, the submission of a false certification may subject it to civil penalties, attorneys' fees, and costs. The Contractor further understands that any contract with the Town for goods or services may be terminated at the option of the Town if the Contractor is found to have submitted a false certification or has been listed on the Scrutinized Companies that Boycott Israel list or is participating in a boycott of Israel. For purchases of \$1 million or more: By submitting a response to any solicitation, the Contractor hereby certifies that, pursuant to Section 287.135, Florida Statutes, it is not listed on the Scrutinized Companies with activities in the Iran Petroleum Energy Sector List, or the Scrutinized Companies with Activities in Sudan List, is not listed on the Scrutinized Companies that Boycott Israel and is not participating in a boycott of Israel, and is not engaged in business operations in Cuba or Syria. The Contractor understands that pursuant to Section 287.135, Florida Statutes, the submission of a false certification may subject it to civil penalties, attorneys' fees, and costs. The Contractor further understands that any contract with the Town for goods or services of \$1 million or more may be terminated at the option of the Town if the Contractor is found to have submitted a false certification or has been listed on the Scrutinized Companies with activities in the Iran Petroleum Energy Sector List or the Scrutinized Companies with Activities in Sudan List, is listed on the Scrutinized Companies that Boycott Israel list or is participating in a boycott of Israel, or is engaged in business operations in Cuba or Syria.

Acknowledged By:

Jessica Santiago



Roof Painting By Hartzell

Firm Name:

Mike Goodwin

Project Director

Printed Name:

Mike Goodwin

Title:

11/1/2022

Signature:

Date:



PUBLIC ENTITY CRIMES

NOTIFICATION OF PUBLIC ENTITY CRIMES LAW

Pursuant to Section 287.133, Florida Statutes, you are hereby notified that a person or affiliate who has been placed on the convicted contractors list following a conviction for a public entity crime may not submit a Bid on a contract to provide any goods or services to a public entity; may not submit a Bid on a contract with a public entity for the construction or repair of a public building or public work; may not submit Bids on leases or real property to a public entity; may not be awarded or perform work as a contractor, supplier, sub-Bidder, or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017 [F.S.] for Category Two [\$35,000.00] for a period of thirty-six (36) months from the date of being placed on the convicted contractors list.

Jessica Santiago

Acknowledged By:



Roof Painting by Hartzell

Firm Name:

Mike Goodwin

Printed Name:

Mike Goodwin

Signature:

Project Director

Title:

11/1/2022

Date:



NON-COLLUSION STATEMENT

By signing this offer, the vendor/contractor certifies that this offer is made independently and free from collusion. Vendor shall disclose below any Town of Pembroke Park ("TOWN") officer or employee, or any relative of any such officer or employee who is an officer or director of, or has a material interest in, the vendor's business, who is in a position to influence this procurement.

Any TOWN officer or employee who has any input into the writing of specifications or requirements, solicitation of offers, decision to award, evaluation of offers, or any other activity pertinent to this procurement is presumed, for purposes hereof, to be in a position to influence this procurement.

For purposes hereof, a person has a material interest if they directly or indirectly own more than 5 percent of the total assets or capital stock of any business entity, or if they otherwise stand to personally gain if the contract is awarded to this vendor.

In accordance with TOWN Policy and Standards:

1. TOWN employees may not contract with TOWN through any corporation or business entity in which they or their immediate family members hold a controlling financial interest (e.g., ownership of five (5) percent or more).
2. Immediate family members (spouse, parents, and children) are also prohibited from contracting with TOWN subject to the same general rules.

Failure of a vendor to disclose any relationship described herein shall be reason for debarment in accordance with the provisions of TOWN Finance Code.

NAME	RELATIONSHIPS
n/a	

In the event the vendor does not indicate any names, TOWN shall interpret this to mean that the vendor has indicated that no such relationships exist.

Company/Firm: Roof Painting By Hartzell

Authorized Signature: [Signature]

Print Name: Mike Goodwin

Title: Project Director

Date: 11/1/2022



CONFLICT OF INTEREST DISCLOSURE

The award of the agreement is subject to the provisions of Chapter 112, Florida Statutes. All Bidders must disclose within their Bid, the name of any officer, director, or agent who is also an employee or relative of an employee of the Town of Pembroke Park ("TOWN").

Furthermore, all Bidders must disclose the name of any TOWN employee or relative(s) of a TOWN employee who owns, directly or indirectly, an interest in the Bidders firm or any of its branches.

The purpose of this disclosure form is to give TOWN the information needed to identify potential conflicts of interest for key personnel involved in the award of this contract.

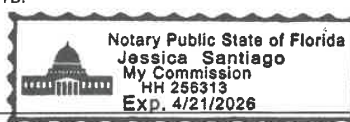
The term "conflict of interest" refers to situations in which financial or other personal considerations may adversely affect, or have the appearance of adversely affecting, an employee's professional judgment in exercising any TOWN duty or responsibility in administration, management, instruction, research, or other professional activities.

Please check one of the following statements and attach additional documentation, if necessary:

- ☐ To the best of our knowledge, the undersigned Contractor has no potential conflict of interest as defined in Chapter 112, Florida Statutes.
- ☐ The undersigned Contractor, by attachment to this form, submits information which may be a potential conflict of interest due to other Cities, Counties, contracts, or property interest for this ITB.

Jessica Santiago

Acknowledged By:



Roof Painting By Hartzell

Firm Name:

Mike Goodwin

Printed Name:

[Signature]

Signature:

Project Director

Title:

11/1/2022

Date:



CONFIRMATION OF DRUG-FREE WORKPLACE

In order to have a drug-free workplace program, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibitions.
2. Inform employees about the dangers of drug abuse in the workplace, the business' policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under Bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employee that, as a condition of working on the commodities or Contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893, Florida Statutes, or of any controlled substance law of the United States or any State, for a violation occurring in the workplace no later than five (5) days after the conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program, if such is available in the employee's community by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

A signed copy of your Drug-Free Workplace Policy must be attached to this signed copy and submitted with the Bid Documents.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.



Bidder's Signature



Date



Ron DeSantis, Governor

Melanie S. Griffin, Secretary



STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

CONSTRUCTION INDUSTRY LICENSING BOARD

THE GENERAL CONTRACTOR HEREIN IS CERTIFIED UNDER THE
PROVISIONS OF CHAPTER 489, FLORIDA STATUTES

FERRIGNO, WILLIAM ANTHONY JR

HARTZELL PAINTING
3195 N POWERLINE ROAD
POMPANO BEACH FL 33069

LICENSE NUMBER: CGC1517138

EXPIRATION DATE: AUGUST 31, 2024

Always verify licenses online at MyFloridaLicense.com



Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.

TOWN OF PEMBROKE PARK
INVITATION TO BID (ITB)
WINDOWS AND DOORS REPLACEMENT
ITB NO. 22-11

The Town of Pembroke Park, Florida invites qualified firms to submit responses in accordance with the requirements stated herein no later than **3:00 PM ON Tuesday, November 1, 2022**, for **ITB NO. 22-11**. Interested firms may secure the solicitation package and all other pertinent information by visiting www.DemandStar.com or <https://pembrokeparkfl.civiccms.acsitefactory.com/bids>.

A Mandatory Pre-Bid meeting and site visit will be held at 11:00 AM on Tuesday, October 18, 2022 at the Town Hall Commission Chambers, 3150 SW 52nd Avenue, Pembroke Park, FL 33023. Bidders are required to attend this pre-bid conference in order to be eligible to respond to this ITB.

The Windows and Doors Replacement is a Federally Funded Project from FEMA's Hazard Mitigation Grant Program (HMGP).

All questions concerning the Invitation to Bid shall be submitted by electronic mail to the Public Services Department, Myriam Jacques at MJacques@tppl.gov, no later than 5:00 PM on or before Monday, October 24, 2022. No questions shall be answered orally.

Respondents shall submit One (1) original complete bid package and One (1) copy of the complete bid package on USB drive, to the Town of Pembroke Park – Attention: Town Clerk, Marlen Martell, 3150 SW 52nd Avenue, Pembroke Park, FL 33023, on or before the due date stipulated above. All packages shall be clearly marked: **"ITB 22-11 – WIND RETROFIT WINDOWS AND DOORS REPLACEMENT"** on the outside of the envelope, along with the Bidder's company name, address, date, and hour set for the Bid opening. **Late submissions shall not be accepted.**

THE FOLLOWING COMPLIANCE REQUIREMENTS APPLY TO THE FEDERAL RESOURCES AWARDED UNDER THIS ITB:

- 2 CFR Part 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.
- The Robert T. Stafford Disaster Relief and Emergency Assistance Act, Public Law 93-288, as amended, 42 U.S.C. 5121 et seq., and Related Authorities.
- Sections 1361(A) of the National Flood Insurance Act of 1968, 42 U.S.C. 4104c, as amended by the National Flood Insurance Reform Act of 1994, Public Law 103-325 and the Bunning-Bereuter- Blumenauer Flood Insurance Reform Act of 2004, Public Law 108-264.
- 31 CFR Part 205 Rules and Procedures for Funds Transfers.

Federal Program:

- The Bidder is subject to all administrative and financial requirements as set forth in this ITB, or he/she will be in violation of the terms of the ITB.

NOTE: ALL PROSPECTIVE BIDDERS/RESPONDENTS ARE HEREBY CAUTIONED NOT TO CONTACT ANY MEMBER OF THE TOWN OF PEMBROKE PARK STAFF OR OFFICIALS OTHER THAN THE SPECIFIED CONTACT PERSON.

Minority owned, women owned, and small business enterprises are encouraged to respond to this solicitation.

TOWN OF PEMBROKE PARK, a Florida
municipal corporation

By: */s/ Marlen Martell*
MARLEN D. MARTELL
Town Clerk

ANY INDIVIDUAL WITH A DISABILITY WHICH REQUIRES A REASONABLE ACCOMMODATION IN ORDER TO PARTICIPATE IN SUBMISSION OF A BID SHOULD CONTACT THE TOWN CLERK AT (954) 966-4600 AT LEAST FORTY-EIGHT (48) HOURS PRIOR TO THE DATE SET FOR SUBMISSION OF BIDS.



ROOFP-2

OP ID: HP

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
07/07/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
INNOVATIVE INSURANCE
CONSULTANTS, INC.
5461 UNIVERSITY DRIVE, #103
CORAL SPRINGS, FL 33067
THOMAS J. DEFRANCO

954-340-9551

CONTACT NAME: THOMAS J. DEFRANCO

PHONE (A/C, No, Ext): 954-340-9551

FAX (A/C, No): 954-340-9456

E-MAIL ADDRESS: TOM@INNOVATIVE-INSURANCE.COM

INSURED
ROOF PAINTING BY HARTZELL, INC.
DBA HARTZELL PAINTING
3195 N POWERLINE RD. #101
POMPANO BEACH, FL 33067

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A: JAMES RIVER INSURANCE CO - RUM

12203

INSURER B: FCCI INSURANCE CO.

33472

INSURER C: INSURANCE CO OF THE WEST

27847

INSURER D: IRONSHORE SPECIALTY INS CO.

INSURER E:

INSURER F:

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WYD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY						
	☐ CLAIMS-MADE ☒ OCCUR			00132197-0	06/30/2022	06/30/2023	EACH OCCURRENCE \$ 1,000,000
	☒ BLANKET ADDL INSR			PRIMARY NON-CONTRIBUTORY			DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
	☒ BLANKET WAIVER						MED EXP (Any one person) \$ 5,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						PERSONAL & ADV INJURY \$ 1,000,000
	☐ POLICY ☒ PRO-JECT ☐ LOC						GENERAL AGGREGATE \$ 2,000,000
	OTHER:						PRODUCTS - COMP/OP AGG \$ 2,000,000
							\$
B	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	☒ ANY AUTO OWNED AUTOS ONLY			CA100002789-07	06/30/2022	06/30/2023	BODILY INJURY (Per person) \$
	☒ HIRED AUTOS ONLY						BODILY INJURY (Per accident) \$
	☐ SCHEDULED AUTOS						PROPERTY DAMAGE (Per accident) \$
	☒ NON-OWNED AUTOS ONLY						\$
							\$
A	UMBRELLA LIAB						EACH OCCURRENCE \$ 2,000,000
	☒ EXCESS LIAB			00132200-0	06/30/2022	06/30/2023	AGGREGATE \$ 2,000,000
	DED ☒ RETENTION \$ 0						SEE NOTES
							\$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						☒ PER STATUTE ☒ OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/ MEMBER EXCLUDED? (Mandatory in NH)			WFL 5036484 05	04/15/2022	04/15/2023	E.L. EACH ACCIDENT \$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below			BLANKET WAIVER INCLUDED			E.L. DISEASE - EA EMPLOYEE \$ 1,000,000
							E.L. DISEASE - POLICY LIMIT \$ 1,000,000
D	POLLUTION LIAB.			ICELLUW00124125	06/30/2022	06/30/2023	AGGREGATE \$ 2,000,000
				\$5,000 DEDUCTIBLE			OCCURENC \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

PAINT-6

ROOF PAINTING BY HARTZELL, INC
DBA HARTZELL PAINTING
3195 N POWERLINE RD. #101
POMPANO BEACH, FL 33069

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

ACORD 25 (2016/03)

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NOTEPAD

INSURED'S NAME **ROOF PAINTING BY HARTZELL, INC. ROOFP-2**
OP ID: HP

PAGE 2
Date **07/07/2022**

EXCESS POLICY COVERS OVER GENERAL LIABILITY, AUTO, & WORKERS COMPENSATION ONLY.

**Request for Taxpayer
Identification Number and Certification**

**Give Form to the
requester. Do not
send to the IRS.**

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type.
See Specific instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. Roof Painting by Hartzell, Inc. aka Hartzell Painting		
2 Business name/disregarded entity name, if different from above		
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. ☐ Individual/sole proprietor or single-member LLC ☐ C Corporation ☒ S Corporation ☐ Partnership ☐ Trust/estate ☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► _____ Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. ☐ Other (see instructions) ► _____	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ (Applies to accounts maintained outside the U.S.)	
5 Address (number, street, and apt. or suite no.) See instructions. 3195 N. Powerline Rd. Suite 101	Requester's name and address (optional)	
6 City, state, and ZIP code Pompano Beach, FL 33069		
7 List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number									
				-					
OR									
Employer identification number									
5	9	-	1	1	4	4	1	1	1

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ► 	Date ► 10/10/22
------------------	--	------------------------

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
 - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
 - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
 - Form 1099-S (proceeds from real estate transactions)
 - Form 1099-K (merchant card and third party network transactions)
 - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
 - Form 1099-C (canceled debt)
 - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

**ATTACHMENT H - CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND
VOLUNTARY EXCLUSION**

Subcontractor Covered Transactions

- (1) The prospective subcontractor, of the Proposer certifies, by submission of this document, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the Proposer's subcontractor is unable to certify to the above statement, the prospective subcontractor shall attach an explanation to this form.

SUBCONTRACTOR

By: 
Signature
Leonard Graham - President
Name and Title
1773 Blount Road, # 314
Street Address
Pompano Beach, FL 33069
City, State, Zip
11.9.2022
Date

Town of Pembroke Park
Sub-Recipient's Name
H0481
OEM Contract Number
4337-338-R
FEMA Project Number

**ATTACHMENT I - FEDERAL FUNDING ACCOUNTABILITY AND TRANSPARENCY ACT
INSTRUCTIONS AND WORKSHEET - INTENTIONALLY OMITTED**

PROJECT #:	4337-338-R
FUNDING AGENCY:	Federal Emergency Management Agency
AWARD AMOUNT:	
OBLIGATION/ACTION DATE:	February 25, 2020
SUBAWARD DATE (if applicable):	
DUNS#:	024477655
DUNS# +4:	

As a Hazard Mitigation Grant Program project, the Contractor shall provide wind protection and protection from severe weather or other hazards to the Town Hall building, located in Pembroke Park, Broward County, Florida 33009. Coordinates (25.985930, -80.169788).

The Contractor agrees to administer and complete the project per scope of work as submitted by the ITB and comply with Federal, State and Local Laws, Regulations, and Codes. When completed, the Proposer shall provide deliverables as specified in the ITB.

The HMGP project shall provide protection to the facility and shall be accomplished by replacing eight (8) windows and three (3) doors with hurricane rated windows and doors system with a Florida Building Code-approved system.

Wind protections shall be provided on any other opening such as vents, louvers, and exhaust fans. All installations shall be in strict compliance with the Florida Building Code or Miami Dade Specifications and all materials shall be certified to meet wind and impact standards. The local municipal or county building department shall inspect and certify installation according to the manufacture specification.

ATTACHMENT J - MANDATORY CONTRACT PROVISIONS

Provisions:

Any contract or subcontract funded under this RFP must contain the applicable provisions outlined in Appendix II to 2 C.F.R. Part 200. It is the responsibility of the Proposer to include the required provisions. TOWN provides the following list of sample provisions that may be required:

OMB Guidance

- (1) Davis-Bacon Act, as amended (40 U.S.C. 3141-3148)
 - a. Copeland "Anti-Kickback" Act (40 U.S.C. 3145)
- (2) Contract Work Hours and Safety Standards Act (40 U.S. C. 3701-3708)
- (3) Rights to Inventions Made Under a Contract or Agreement
- (4) Clean Air Act (42 U.S.C. 7401-7671q.)
- (5) Mandatory standards and policies related to energy efficiency
- (6) Debarment and Suspension (Executive Orders 12549 and 12689)
- (7) Byrd anti-Lobbying Amendment (31 U.S.C. 1352)

ATTACHMENT K - ADDENDA ACKNOWLEDGEMENT

The Proposer has examined and carefully studied the Request for Proposals and the following Addenda. Receipt of all ADDENDA is hereby acknowledged:

Addendum Number:

Acknowledged By:

Addendum No. 1

Addendum No. 2

Addendum No. 3

Addendum No. 4

Addendum No. 5

Addendum No. 6

Addendum No. 7

Check Box if No Addenda were Issued




Authorized Representative Signature

10-31-2022
Date

Leonard Graham
Authorized Representative/Title (Type or Print)

Proposers must acknowledge all issued addenda. Proposals which fail to acknowledge the Proposer's receipt of any addendum shall result in the rejection of the offer, if the addendum contained information which substantively changes the Owner's requirements.

Town of Pembroke Park, Florida

(1 of 3)

SECTION 6 BID FORM

(3 pages)

Wind Retrofit Windows and Doors Replacement

ITB 22-11

Bids Due: Tuesday, November 1, 2022

For information, contact the Public Services Department:

Myriam Jacques
954-966-4600 Ext. 200
MyriamJacques@tppfl.gov

Release Date: Sunday, October 9, 2022

Submitted by: LGI Construction
(Company name)

PLEASE RETURN ONLY THIS BID FORM (3 PAGES) AND THE OTHER REQUIRED TOWN FORMS.

(2 of 3)

A. SCHEDULE OF BID PRICES

Bidder warrants, by virtue of bidding, that the Bid and the prices quoted in the Bid will be firm for acceptance by TOWN.

(Please fill in all blanks and return with your Bid.)

NOTE: Bidder shall perform the work with its own organization, amounting to not less than 35 percent of the contract price.

Bidder agrees to perform all the work described in the contract documents for the following unit prices or lump sums. BIDS shall include shipping costs, sales tax, and all other applicable taxes. Bidder also understands that the extended total for each and every item is the result of multiplying the quantity times the unit cost. The unit cost shall prevail, if discrepancies between the unit and total costs are found.

Bid Prices Shall Be Based Pursuant to Specifications and Attachment A. Contractor Shall Calculate and Provide Quantity Required for Each Line Item.

In accordance with the Town's Invitation to Bid (ITB 22-11) and the specifications contained herein, the undersigned proposes the following Bid prices:

WIND RETROFIT WINDOWS AND DOORS REPLACEMENT BID PRICES

Company Name					
ITEM #	DESCRIPTION	QTY	UNIT	UNIT COST	TOTAL COST (\$)
1.	Eight (8) Fixed Hurricane Rated Glass Windows, NOA 20-0401.10	8		\$1970	\$15,760
2.	One (1) Double Door Hurricane Rated Glass Door, NOA 20-0828.06	1		\$5770	\$5770
3.	Two (2) Single Door Hurricane Rated Glass Doors, NOA 20-0828.06	2		\$4200	\$8400
4.	WARRANTY: One (1) Year Minimum Warranty	1	LS		
5.	TOTAL	\$ 29,930.			

Authorized Signatory:

(Signature)

Executed by: Leonard Graham

(Type or Print Name)
President

Title: LGI Construction

For (Company): 1773 Blount Road, Pompano Beach, FL 33069

Address: 954-326-8061 marcella@LgiconstructionFL.com

Telephone Number: or 954-326-1485

Email:

(3 of 3)

B. BID SIGNATURE PAGE

HOW TO SUBMIT BIDS: Bids must be submitted by hard copy. It is the sole responsibility of the Bidder to ensure that the Bid reaches the Town of Pembroke Park, Town Hall, Town Clerk's Office, 3150 SW 52nd Avenue, Pembroke Park, FL 33023, on or prior to the Bid due date and time listed. Bids submitted by fax or email will not be accepted.

The undersigned hereby agrees to furnish services subject to all instructions, terms, conditions, specifications, and addenda contained in the Invitation to Bid (ITB).

I have read the ITB, and all attachments including the specifications and fully understand what is required. By submitting this signed Bid, I understand any resulting Town contract will be subject to ITB instructions, terms, conditions, specifications, and addenda.

Leonard Graham 10-31-2022
Submitted by Date
[Signature] 10-31-2022
Signature Date
Leonard Graham President
Name Print Title
Leonard Graham Inc DBA LGI Construction
Company (Legal Registration)

FOREIGN CORPORATIONS MAY BE REQUIRED TO OBTAIN A CERTIFICATE OF AUTHORITY FROM THE DEPARTMENT OF STATE, IN ACCORDANCE WITH FLORIDA STATUTE §607.1501 (visit <http://www.dos.state.fl.us/>).

1773 Blount Road # 314
Address
Pompano Beach Florida 33064
City State Zip
9543268061 Leonardgrahaminc@gmail.com
Telephone No. FAX No Email

Does your firm qualify for MBE or WBE status? yes MBE NO WBE



7. TOWN OF PEMBROKE PARK SUBMITTAL REQUIRED FORMS

Bidders must complete and submit all TOWN requested documentation to be considered a responsive and responsible Bidder.

1. Section 1, Items 5 and 6 Documentations
2. Questionnaire
3. Bid Acknowledgment
4. Vendor/Bidder Disclosure
5. Subcontractors
6. References
7. Scrutinized Companies
8. Public Entity Crimes
9. Conflict of Interest Disclosure
10. Non-Collusion Statement
11. Confirmation of Drug-Free Workplace

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Town of Pembroke Park
ITB 22-11 Wind Retrofit Windows and Doors Replacement

QUESTIONNAIRE

LGI Construction

Submitted by (Company Name):

S. Corporation

Corporation

Partnership

Individual

Joint Venture

Other

Describe:

1773 Blount Road, #314

Office Location:

10

Number of people in your organization:

20 years

Length of time the Contractor has been doing business under this name in Florida:

Years

Leonard Graham Inc

Under what other name(s) has your firm operated:

NO

Has or is your firm currently involved in any formal court proceedings regarding any of your contracts?

YES

(Attach a detailed explanation)

NO

Town of Pembroke Park
ITB 22-11 Wind Retrofit Windows and Doors Replacement



BID ACKNOWLEDGMENT

The undersigned, having carefully read and considered the Invitation to Bid, ITB 22-11, Wind Retrofit Windows and Doors Replacement for the Town of Pembroke Park, does hereby offer to perform such services for the Town of Pembroke Park, in the manner described and subject to the terms and conditions set forth in the attached ITB.

The undersigned gives permission for Pembroke Park to contact business references provided in this Bid, and any others for whom the undersigned has performed work.

The undersigned further states that this Bid is made in good faith and is not founded on, or in consequence of, any collusion, anti-competitive agreement, or other type of anti-competitive activities between themselves and any other interested party, in restraint of free competition.

Bidder Business Name: LGI Construction

Authorized Representative Signature: *Leonard Graham*

Authorized Representative Name (Print): Leonard Graham

Authorized Representative Title (Print): President

Address: 1773 Blount Road

Date: 10-25-2022 Phone: 954 326 8061 Fax: _____

Email Address: Leonardgrahaminc@gmail.com

Key Staff Member(s) Will Assign to Project: Marcella Holness
Rudolf Walcott



Town of Pembroke Park
ITB 22-11 Wind Retrofit Windows and Doors Replacement

VENDOR/BIDDER DISCLOSURE

Leonard Graham being first duly sworn state that:

The full legal name and business address of the person(s) or entity contracting with the Town of Pembroke Park

("Town") are as follows (Post Office addresses are not acceptable):

Name of Individual, Firm, or Organization: LGI Construction

Address: 1773 Blount Road
Pompana Beach, FL 33069

FEIN: 65-1093788

State and date of incorporation FL - 4/2001

OWNERSHIP DISCLOSURE AFFIDAVIT

1. If the contract or business transaction is with a corporation, the full legal name and business address shall be provided for each officer and director and each stockholder who directly or indirectly holds five percent (5%) or more of the corporation's stock. If the contract or business transaction is with a trust, the full name and address shall be provided for each trustee and each beneficiary. All such names and address are as follows (Post Office addresses are not acceptable):

Full Legal Name	Address	% Ownership
<u>Leonard Graham</u>	<u>5103 Yellow Pine Lane</u> <u>Tamarae, FL 33319</u>	<u>100%</u>

The full legal names and business addresses of any other individual (other than subcontractors, suppliers, laborers, and lenders) who have, or will have, any legal, equitable, or beneficial interest Town of Pembroke Park in the contract or business transaction with TOWN are as follows (Post Office addresses are not acceptable):

Full Legal Name	Address	% Ownership
<u>N/A</u>		

Town of Pembroke Park
ITB 22-11 Wind Retrofit Windows and Doors Replacement

STATE OF FLORIDA)

COUNTY OF Broward)

By: [Signature]
Signature of Affiant

Date: 11.1.2022

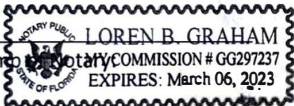
Leonard Graham
Print Name

SUBSCRIBED AND SWORN TO or affirmed before me this 1 day of

November 2022, by Leonard Graham, he/she is personally known

to me or has presented _____ as identification.

[Signature]
Notary Public, State of Florida at Large

Print or Stamp of Notary:  LOREN B. GRAHAM
COMMISSION # GG297237
EXPIRES: March 06, 2023



Town of Pembroke Park
ITB 22-11 Wind Retrofit Windows and Doors Replacement

SUBCONTRACTORS

The Bidder shall list all Subcontractors to be used on this project, if awarded the Contract for this project in the form below.

	CLASSIFICATION OF WORK	NAME OF SUBCONTRACTOR	ADDRESS OF SUBCONTRACTOR
1.	NA	NA	N/A
2.			
3.			
4.			
5.			

LGI Construction will use in-house staff.
Subcontractors are not necessary

REFERENCES

All references must be from customers for whom your company has provided similar services as the specifications of this Bid. (Invalid contact information will result in default of references and may cause the bid to be disqualified.)

Company Name:

1.	Company	Faulkner Development Group
	Street Address	1120 Bel Aire Drive East
	City, State & Zip	Pembroke Pines, FL 33027
	Contact Person Name	Desiree Faulkner
	Title	President
	Phone	786.351.3100
	Email	desireeF@faulknerpartnersllc.com
	Describe Scope of Work and dates of project/service (start/end) Rehabbed 30 apartments and 1 community center. For each location, changed windows/doors and interior renovations.	
2.	Company	City of Delray Beach
	Street Address	100 NW 1st Avenue
	City, State & Zip	Delray Beach, FL 33444
	Contact Person Name	Steve Lee
	Title	Construction Coordinator
	Phone	561.243.7281
	Email	Lee@mydelraybeach.com
	Describe Scope of Work and dates of project/service (start/end) Installed windows and doors at various locations in Delray Beach. Projects completed annually over the last 5 years.	
3.	Company	City of Palm Beach
	Street Address	100 Australian Avenue - 5th Floor
	City, State & Zip	WPB, FL 33406
	Contact Person Name	Dorina Jenkins
	Title	Department Manager
	Phone	561.233.3635
	Email	djenkins1@pbcgov.org
	Describe Scope of Work and dates of project/service (start/end) Installed windows and doors at various locations over the last year.	



SCRUTINIZED COMPANIES

CERTIFICATION REGARDING SCRUTINIZED COMPANIES. The Contractor hereby certifies that, pursuant to Section 287.135, Florida Statutes, it is not listed on the Scrutinized Companies that Boycott Israel and is not participating in a boycott of Israel. The Contractor understands that pursuant to Section 287.135, Florida Statutes, the submission of a false certification may subject it to civil penalties, attorneys' fees, and costs. The Contractor further understands that any contract with the Town for goods or services may be terminated at the option of the Town if the Contractor is found to have submitted a false certification or has been listed on the Scrutinized Companies that Boycott Israel list or is participating in a boycott of Israel. For purchases of \$1 million or more: By submitting a response to any solicitation, the Contractor hereby certifies that, pursuant to Section 287.135, Florida Statutes, it is not listed on the Scrutinized Companies with activities in the Iran Petroleum Energy Sector List, or the Scrutinized Companies with Activities in Sudan List, is not listed on the Scrutinized Companies that Boycott Israel and is not participating in a boycott of Israel, and is not engaged in business operations in Cuba or Syria. The Contractor understands that pursuant to Section 287.135, Florida Statutes, the submission of a false certification may subject it to civil penalties, attorneys' fees, and costs. The Contractor further understands that any contract with the Town for goods or services of \$1 million or more may be terminated at the option of the Town if the Contractor is found to have submitted a false certification or has been listed on the Scrutinized Companies with activities in the Iran Petroleum Energy Sector List or the Scrutinized Companies with Activities in Sudan List, is listed on the Scrutinized Companies that Boycott Israel list or is participating in a boycott of Israel, or is engaged in business operations in Cuba or Syria.

Leonard Graham

Acknowledged By:

LGI Construction

Firm Name:

Leonard Graham

Printed Name:

L. Graham

Signature:

President

Title:

10-31-22

Date:

Town of Pembroke Park
ITB 22-11 Wind Retrofit Windows and Doors Replacement



PUBLIC ENTITY CRIMES

NOTIFICATION OF PUBLIC ENTITY CRIMES LAW

Pursuant to Section 287.133, Florida Statutes, you are hereby notified that a person or affiliate who has been placed on the convicted contractors list following a conviction for a public entity crime may not submit a Bid on a contract to provide any goods or services to a public entity; may not submit a Bid on a contract with a public entity for the construction or repair of a public building or public work; may not submit Bids on leases or real property to a public entity; may not be awarded or perform work as a contractor, supplier, sub-Bidder, or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017 [F.S.] for Category Two [\$35,000.00] for a period of thirty-six (36) months from the date of being placed on the convicted contractors list.

Leonard Graham

Acknowledged By:

LGE Construction

Firm Name:

Leonard Graham

President

Printed Name:

Title:

Signature

10-21-2022

Signature:

Date:



Town of Pembroke Park
ITB 22-11 Wind Retrofit Windows and Doors Replacement

CONFLICT OF INTEREST DISCLOSURE

The award of the agreement is subject to the provisions of Chapter 112, Florida Statutes. All Bidders must disclose within their Bid, the name of any officer, director, or agent who is also an employee or relative of an employee of the Town of Pembroke Park ("TOWN").

Furthermore, all Bidders must disclose the name of any TOWN employee or relative(s) of a TOWN employee who owns, directly or indirectly, an interest in the Bidders firm or any of its branches.

The purpose of this disclosure form is to give TOWN the information needed to identify potential conflicts of interest for key personnel involved in the award of this contract.

The term "conflict of interest" refers to situations in which financial or other personal considerations may adversely affect, or have the appearance of adversely affecting, an employee's professional judgment in exercising any TOWN duty or responsibility in administration, management, instruction, research, or other professional activities.

Please check one of the following statements and attach additional documentation, if necessary:

☒ To the best of our knowledge, the undersigned Contractor has no potential conflict of interest as defined in Chapter 112, Florida Statutes.

☐ The undersigned Contractor, by attachment to this form, submits information which may be a potential conflict of interest due to other Cities, Counties, contracts, or property interest for this ITB.

Leonard Graham

Acknowledged By:

LGE Construction

Firm Name:

Leonard Graham

Printed Name:

[Signature]

Signature:

President

Title:

10-31-22

Date:



NON-COLLUSION STATEMENT

By signing this offer, the vendor/contractor certifies that this offer is made independently and free from collusion. Vendor shall disclose below any Town of Pembroke Park ("TOWN") officer or employee, or any relative of any such officer or employee who is an officer or director of, or has a material interest in, the vendor's business, who is in a position to influence this procurement.

Any TOWN officer or employee who has any input into the writing of specifications or requirements, solicitation of offers, decision to award, evaluation of offers, or any other activity pertinent to this procurement is presumed, for purposes hereof, to be in a position to influence this procurement.

For purposes hereof, a person has a material interest if they directly or indirectly own more than 5 percent of the total assets or capital stock of any business entity, or if they otherwise stand to personally gain if the contract is awarded to this vendor.

In accordance with TOWN Policy and Standards:

1. TOWN employees may not contract with TOWN through any corporation or business entity in which they or their immediate family members hold a controlling financial interest (e.g., ownership of five (5) percent or more).
2. Immediate family members (spouse, parents, and children) are also prohibited from contracting with TOWN subject to the same general rules.

Failure of a vendor to disclose any relationship described herein shall be reason for debarment in accordance with the provisions of TOWN Finance Code.

NAME	RELATIONSHIPS
N/A	N/A

In the event the vendor does not indicate any names, TOWN shall interpret this to mean that the vendor has indicated that no such relationships exist.

Company/Firm: LGI Construction

Authorized Signature: [Signature]

Print Name: Leonard Graham

Title: President

Date: 10-31-2022



CONFIRMATION OF DRUG-FREE WORKPLACE

In order to have a drug-free workplace program, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibitions.
2. Inform employees about the dangers of drug abuse in the workplace, the business' policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under Bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employee that, as a condition of working on the commodities or Contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893, Florida Statutes, or of any controlled substance law of the United States or any State, for a violation occurring in the workplace no later than five (5) days after the conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program, if such is available in the employee's community by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

A signed copy of your Drug-Free Workplace Policy must be attached to this signed copy and submitted with the Bid Documents.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.


Bidder's Signature

10-31-2022

Date

AGENDA ITEM REPORT



To:

Subject: Emergency sewer repair - 3300 S.W. 30th Street

Meeting: 12 14 2022 DRAFT AGENDA REGULAR COMMISSION MEETING - Dec 14 2022

Department: Public Works

Staff Contact: Robert Clark, Public Services Director

FINANCIAL IMPACT:

\$39,785.00

RECOMMENDATION:

Informational purposes

ATTACHMENTS:

[1811_001](#)

[1820_001](#)

Myriam Jacques, Deputy Public
Services Director

JC Jimenez, Town Manager

Marlen Martell, Town Clerk

Status:

Approved - Dec 09 2022

Approved - Dec 09 2022

Approved - Dec 09 2022



Emergency Sewer Repair

Location: 3300 S.W. 30th Street

Date: 11/20/2022

Vendor Name	Cost
Cacique Utilities	\$37,700.00
Shenandoah Pipe Inspection & Restoration	\$2,085.00

Total costs: \$39,785.00



City of Pembroke Park
3150 SW 52nd Ave
Pembroke Park, FL 33023

Invoice 1128

Date:11-28-2022

Project: Emergency- 3000 SW 33rd Ave

Description	Qty	Unit	Unit Price	Total
Mobilization	1	Lump Sum	\$5,000.00	\$5,000.00
Working Under MOT	1	Lump Sum	\$2,500.00	\$2,500.00
Repair 6" DIP Pipe	1	Lump Sum	\$20,500.00	\$20,500.00
Backfilling and Compacting	1	Lump Sum	\$5,800.00	\$5,800.00
Remove and Replace Fill Material	1	Lump Sum	\$3,900.00	\$3,900.00
			TOTAL	\$37,700.00

We Appreciate your Business!

Please Remit Payment to: 3922 New Valencia Greenacres, FL 33467

If you have any questions please contact David Cacique @ 954-594-0626



Invoice #: 94664

Invoice Date: 11-21-2022
Customer ID: 16244

TO:
PEMBROKE PARK, TOWN OF
3150 SW 52ND AVENUE
PEMBROKE PARK, FL. 33023
Attn: Stephanie
(954)966-4600

Job Location:

01-27884, Force Main Repair
3000 SW 33rd Ave
Town of Pembroke Park, Florida

QUANTITY	DESCRIPTION OF SERVICE	UNIT PRICE	AMOUNT
	Job done November 21, 2022		
5.50 Hr.	Hydraulic Jet Vac Truck	320.00	\$1,760.00
1.00 Each	Disposal Fee	325.00	\$325.00

TERMS: **NET 10 DAYS**

REMIT TO: Shenandoah General Construction LLC

Amount Due \$2,085.00

16244 -

27884
Emergency Callout



HENANDOAH
Pipe Inspection & Restoration
1888 NW 22nd Street
Pompano Beach, FL 33069
(954) 975-0098 • Fax (954) 975-9718

B

DAILY WORK REPORT

Date: 11-21-2022

Name of Contractor: <u>Pembroke Park</u>	Job Name: <u>Force main Repair</u>
Address:	Job Address: <u>3000 SW 33rd Ave.</u>
State & Zip:	Job City: <u>West park FL.</u>

Equipment/Material	Quantity	Unit Type	Unit Price	Total
Jet Vac Truck	5 1/2		320.00	1760.00
Telespection Truck				
Support Truck				
Fuel Surcharge				
Disposal Fee	yes		325.00	325.00
Water Usage				

Note: 1) "One Way" Travel time is same hourly rate as truck.
2) Hourly rates will consist of a 4 hour min.

Amount Due 2085.00

Start Time: 1:30 AM

Finish Time: 7:00 AM

Foreman's Comments: _____

Equipment on Job	Personnel on Job
<u>Vac-truck</u> <u># 462</u>	<u>Constant</u>

used vac truck
Soft dig help crews Exposed pipe for Repair and
Washed spilled Sewer area as instructed
Disposal Fee

Rob-D
X R
Signature of Contractor's Representative.
Above work has been completed satisfactorily.

Town of Pembroke Park
3150 SW 52nd Avenue • Pembroke Park, Florida 33023
954.966.4600 • www.tppfl.gov



From: Public Services Department
To: JC Jimenez
Date: Monday, November 21, 2022
Re: After Action Report
Force Main Break 3300 SW 30th St.

Force Main Leak

On or about Sunday November 20, 2022, at 20:35 Robert Dibeneditto informed the Public Services Director Robert Clark (PSD) that a resident of West Park called in to town hall to report water rising from the ground at 3300 SW 30th St. West Park, Fl. 33023. PSD (Public Services Director) arrives on scene at approximately 21:25 and mobilized management of traffic.

PSD determines there was a sewer line break located at 3300 SW 30th St. with water bubbling up from the swale on the side of the house. The GIS map placed the forced main directly under the swale.

PSD initiated an Active Leak Protocol and reached out to local vendors for support. Cacique Utilities, an approved vendor, contractor and sub-contractor of multiple local municipalities was mobilized for an emergency repair.

At approximately 02:39, Shenandoah and Cacique Utilities were mobilized with a full crew, and one (1) Vac-Excavator truck to assist with the leak mitigation and setting a line bypass.

We uncovered a breach in the 6" Ductile Iron Pipe approximately 4' below the surface. The pipe demonstrated a rupture in the line consistent with wear over time and/or manufactured defect. At approximately 06:00 November 21, 2022, the job was completed, new sand, rock topsoil and Sod was installed and clean up protocols were executed to restore the area to original condition.

Support Team

Rob Dibeneditto	Water and Sewer	Project Management
Robert Clark	Public Services	Director

The Public Services Department is continuing efforts in the reporting process to all pertinent parties. *See attached photos*

Respectfully Yours,

Robert Clark



Robert Clark
Public Services Director, Town of Pembroke Park
954.966.4600 EXT 212 rclark@tppfl.gov
www.tppfl.gov
3150 SW 52nd Ave Pembroke Park, FL 33023







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AGENDA ITEM REPORT

**To:****Subject:** Emergency sewer repair - 2250 South Park Road**Meeting:** 12 14 2022 DRAFT AGENDA REGULAR COMMISSION MEETING - Dec 14 2022**Department:** Public Works**Staff Contact:** Robert Clark, Public Services Director**FINANCIAL IMPACT:**

\$55,280.00

RECOMMENDATION:

Informational purposes

ATTACHMENTS:[1810_001](#)[PS 2250 South Park Rd Emergency sewer repair](#)

	Status:
Myriam Jacques, Deputy Public Services Director	Approved - Dec 08 2022
Robert Clark, Public Services Director	Approved - Dec 08 2022
Roy Brown, Finance & Budget Director	Approved - Dec 08 2022
JC Jimenez, Town Manager	Approved - Dec 09 2022
Marlen Martell, Town Clerk	Approved - Dec 09 2022



Emergency Sewer Repair

Location: 2250 South Park Road

Date: 11/16/2022

Vendor Name	Cost
Cacique Utilities	\$44,960.00
Johnson Environmental Services	\$8,167.50
Johnson Environmental Services	\$1,327.50
Tri-County Services	\$825.00

Total costs: \$55,280.00



City of Pembroke Park
3150 SW 52nd Ave
Pembroke Park, FL 33023

Invoice 1116

Date:11-16-2022

Project: Emergency- 2250 S Park Road

Description	Qty	Unit	Unit Price	Total
Mobilization	1	Lump Sum	\$5,000.00	\$5,000.00
Working Under MOT	1	Lump Sum	\$3,500.00	\$3,500.00
Repair 8" DIP Pipe	1	Lump Sum	\$23,860.00	\$23,860.00
Backfilling and Compacting	1	Lump Sum	\$5,800.00	\$5,800.00
Remove and Replace Road Base and Asphalt	1	Lump Sum	\$6,800.00	\$6,800.00
			TOTAL	\$44,960.00

We Appreciate your Business!

Please Remit Payment to: 3922 New Valencia Greenacres, FL 33467

If you have any questions please contact David Cacique @ 954-594-0626



JOHNSON ENVIRONMENTAL
4600 POWERLINE ROAD
FORT LAUDERDALE, FL 33309
954-776-5931

Invoice

Date	Invoice #
11/16/2022	274924
Invoice Total	
8,167.50	

Bill To:

FINANCE & BUDGET DEPARTMENT
TOWN OF PEMBROKE PARK
3150 SW 52ND AVE
PEMBROKE PARK FL 33023

Service Address:

TOWN OF PEMBROKE PARK
3150 SW 52ND AVE
PEMBROKE PARK FL 33023

Account No. 02-5354 4

For proper credit please return this portion.

DATE	DESCRIPTION	QUANTITY	AMOUNT	TOTAL
	** SUB ACCT: 02- 5519 TOWN OF PEMBROKE PARK 2250 S PARK RD WORK ORDER#: 274805 EMERGENCY CALLED IN BY STEPHANIE 954-520-1649 SEWER MAIN BREAK EMERGENCY DISPATCH FEE VAC TRUCK (HOURLY 1:30P-6:30P) PUMP TRUCK 1 (HOURLY 12:30P-7:30P) PUMP TRUCK 2 (HOURLY 3:30P-8:00P) PUMP TRUCK 3 (HOURLY 2:30P-7:30P) PUMP TRUCK 4 (HOURLY 2:30P-7:30P) Sub-Account: Total 8,167.50			
11/14/22				
11/14/22				
11/14/22				
11/14/22		1.00	350.000	350.00
11/14/22		5.00	295.000	1,475.00
11/14/22		7.00	295.000	2,065.00
11/14/22		4.50	295.000	1,327.50
11/14/22		5.00	295.000	1,475.00
11/14/22		5.00	295.000	1,475.00
Total				8,167.50
Periodically check online, Terms of Service which are subject to change. Check Terms of Service johnsones.com For 24/7 account access & bill pay visit www.johnsones.com and use access code 0008118 to sign up.			Total Invoice:	8,167.50

Account Balance

12,961.90

JOHNSON ENVIRONMENTAL

Account No.: 02-5354 4

Billing Name: TOWN OF PEMBROKE PARK

Invoice #: 274924



JOHNSON ENVIRONMENTAL
4600 POWERLINE ROAD
FORT LAUDERDALE, FL 33309
954-776-5931

Invoice

Date	Invoice #
11/17/2022	275040
Invoice Total	
1,327.50	

Bill To:

FINANCE & BUDGET DEPARTMENT
TOWN OF PEMBROKE PARK
3150 SW 52ND AVE
PEMBROKE PARK FL 33023

Service Address:

TOWN OF PEMBROKE PARK
3150 SW 52ND AVE
PEMBROKE PARK FL 33023

Account No. 02-5354 4

For proper credit please return this portion.

DATE	DESCRIPTION	QUANTITY	AMOUNT	TOTAL
11/15/22	** SUB ACCT: 02- 5519 TOWN OF PEMBROKE PARK			
11/15/22	2250 S PARK RD			
11/15/22	WORK ORDER#: 274829			
	FINISH CLEAN UP FROM PREVIOUS DAY			
	EMERGENCY PER ROBERT CLARKE			
	VAC TRUCK (HOURLY 10:50AM-3:15PM)	4.50	295.000	1,327.50
	Sub-Account:			
	Total 1,327.50			
Periodically check online, Terms of Service which are subject to change. Check Terms of Service johnsones.com For 24/7 account access & bill pay visit www.johnsones.com and use access code 0008118 to sign up.				
			Total Invoice:	1,327.50

Account Balance

14,289.40

JOHNSON ENVIRONMENTAL

Account No.: 02-5354 4

Billing Name: TOWN OF PEMBROKE PARK

Invoice #: 275040

Tri-County Services, Inc.
P. O. Box 292457
Davie, FL 33329-2457 US
954-797-0101
andrew@trisweep.com
www.tricountysweeping.com

Invoice

**BILL TO**

The Town of Pembroke Park
2450 South Park Road
Pembroke Pines, FL 33009

SHIP TO

The Town of Pembroke Park
2450 South Park Road
Pembroke Pines, FL 33009

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
A-19113	11/28/2022	\$825.00	12/28/2022	Net 30	

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
11/16/2022	220	Power Sweep: As Directed By Customer	1	825.00	825.00

BALANCE DUE

\$825.00

Town of PembrokePark
3150 SW 52nd Avenue • Pembroke Park, Florida 33023
954.966.4600 • www.tppfl.gov



From: Public Services Department
To: JC Jimenez
Date: Monday, November 14, 2022
Re: After Action Report
Force Main Break S. Park Rd.

Force Main Leak

On or about Monday November 14, 2022, at 10:20 Robert Clark (PSD) was informed by Stephanie Woodbury that a business owner (Aqua Golf) called in to town hall to report water rising from the ground on 2250 South Park Road. PSD (Public Services Director) arrives on scene at approximately 10:40 and mobilized management of traffic.

PSD determines there was a sewer line break located at the exit of Aqua Golf. It was determined at approximately 11:00 the pavement was cracked, and water was bubbling up from the crack. The GIS map placed the forced main directly under the crack. PSD returns on scene at approximately 12:30 after shutting down Ls# 34(Master Lift Station),29,30,3,32,9,19,16, &31 to direct traffic until the Roads & Streets Department arrived on scene to take over the MOT.

PSD initiated an Active Leak Protocol and reached out to local vendors for support. Cacique Utilities, an approved vendor, contractor and sub-contractor of multiple local municipalities was mobilized for an emergency repair.

At approximately 14:39, Johnson Environmental and Cacique Utilities were mobilized with a full crew, four (4) Pump trucks and one (1) Vac-Excavator truck to assist with the leak mitigation and setting a line bypass.

We uncovered a breach in the 8" Ductile Iron Pipe approximately 6' below the surface. The pipe demonstrated a rupture in the line consistent with wear over time and/or manufactured defect. At approximately 22:00 November 14, 2022, the job was completed, new sand and rock topsoil was installed and clean up protocols were executed to restore the area to original condition.

Support Team

Misael Flores	Parks and Recreation	Project Management
Patrick Brown	Roads and Streets	Water Mitigation
Byron Hill	Roads and Streets	MOT
Robert Clark	Water and Sewer	Director

The Public Services Department is continuing efforts in the reporting process to all pertinent parties. *See attached photos*

Respectfully Yours,

Robert Clark



Robert Clark
Public Services Director, Town of Pembroke Park
[954.966.4600](tel:954.966.4600) EXT 212 rclark@tppfl.gov
www.tppfl.gov
3150 SW 52nd Ave Pembroke Park, FL 33023



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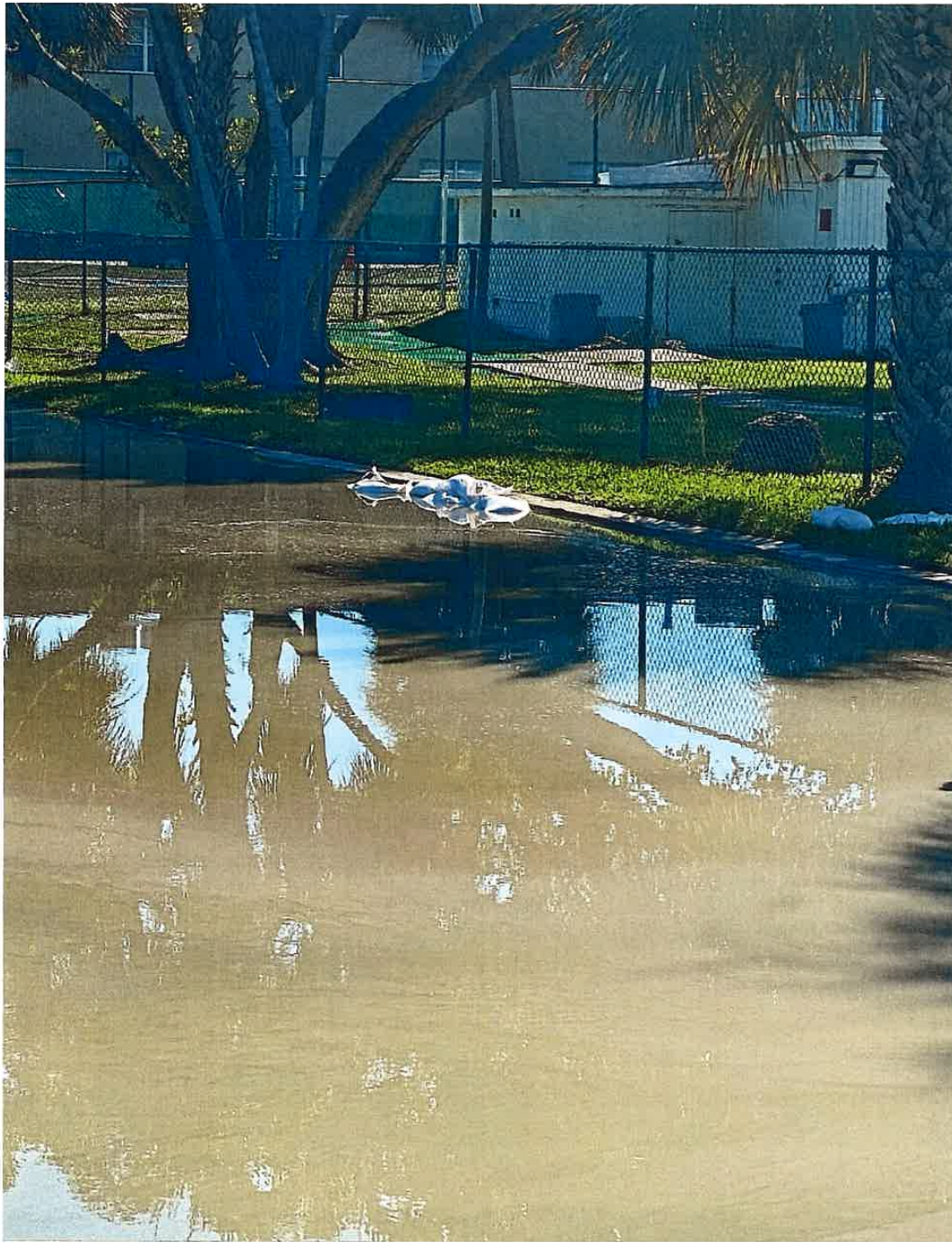
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AGENDA ITEM REPORT



To:

Subject: Emergency sewer repair - 3001 S.W. 33rd Avenue

Meeting: 12 14 2022 DRAFT AGENDA REGULAR COMMISSION MEETING - Dec 14 2022

Department: Public Works

Staff Contact: Robert Clark, Public Services Director

FINANCIAL IMPACT:

\$42,604.40

RECOMMENDATION:

Informational purposes

ATTACHMENTS:

[1809 001](#)

[1819 001](#)

Myriam Jacques, Deputy Public
Services Director

JC Jimenez, Town Manager

Marlen Martell, Town Clerk

Status:

Approved - Dec 09 2022

Approved - Dec 09 2022

Approved - Dec 09 2022



Emergency Sewer Repair

Location: 3001 S.W. 33rd Avenue

Date: 11/3/2022

Vendor Name	Cost
Cacique Utilities	\$37,810.00
Johnson Environmental Services	\$4,794.40

Total costs: \$42,604.40



City of Pembroke Park
3150 SW 52nd Ave
Pembroke Park, FL 33023

Invoice 1108

Date:11-8-2022

Project: Emergency- 3000 SW 33rd Ave

Descripton	Qty	Unit	Unit Price	Total
Mobilization	1	Lump Sum	\$5,000.00	\$5,000.00
Working Under MOT	1	Lump Sum	\$2,500.00	\$2,500.00
Repair 6" AC Pipe	1	Lump Sum	\$13,500.00	\$13,500.00
Dewatering	1	Lump Sum	\$2,500.00	\$2,500.00
Import Clean Fill/Backfilling and Compacting	1	Lump Sum	\$4,800.00	\$4,800.00
Remove and Replace Asphalt Trench	1	Lump Sum	\$3,900.00	\$3,900.00
Road Restoration Limerock	1	Lump Sum	\$2,800.00	\$2,800.00
Trucking Services and Hauling Away Asphalt	1	Lump Sum	\$1,200.00	\$1,200.00
Saw Cutting Asphalt	1	Lump Sum	\$860.00	\$860.00
Sod Restoration	1	Lump Sum	\$750.00	\$750.00
We Appreciate your Business!			TOTAL	\$37,810.00

Please Remit Payment to: 3922 New Valencia Greenacres, FL 33467

If you have any questions please contact David Cacique @ 954-594-0626



JOHNSON ENVIRONMENTAL
4600 POWERLINE ROAD
FORT LAUDERDALE, FL 33309
954-776-5931

Invoice

Date	Invoice #
11/07/2022	274443
Invoice Total	
4,794.40	

Bill To:

FINANCE & BUDGET DEPARTMENT
TOWN OF PEMBROKE PARK
3150 SW 52ND AVE
PEMBROKE PARK FL 33023

Service Address:

TOWN OF PEMBROKE PARK
3150 SW 52ND AVE
PEMBROKE PARK FL 33023

Account No. 02-5354 4

For proper credit please return this portion.

DATE	DESCRIPTION	QUANTITY	AMOUNT	TOTAL
	** SUB ACCT: 02- 5512 TOWN OF PEMBROKE PARK 3000 SW 33RD AVE WORK ORDER#: 274202			
11/03/22	ASSIST WITH MAIN BREAK REPORTED	1.00		
11/03/22	BY ROBERT 954.547.0629			
11/03/22	EMERGENCY DISPATCH FEE	1.00	350.000	350.00
11/03/22	FUEL SURCHARGE			28.00
11/03/22	VAC TRUCK (HOURLY 6:50A-12:44P)	6.00	295.000	1,770.00
11/03/22	FUEL SURCHARGE			141.60
11/03/22	DISPOSAL FEE	1.00	774.500	774.50
11/03/22	PUMP TRUCK (HOURLY 8:30A-11:15A)	3.00	295.000	885.00
11/03/22	FUEL SURCHARGE			70.80
11/03/22	DISPOSAL FEE	1.00	774.500	774.50
	Sub-Account:			
	Sub Total 4,554.00			
	Fees 240.40			
	Total 4,794.40			
	Periodically check online, Terms of Service which are subject to change. Check Terms of Service johnsones.com For 24/7 account access & bill pay visit www.johnsones.com and use access code 0008118 to sign up.			
			Sub Total:	4,554.00
			Total Fees:	240.40
			Total Invoice:	4,794.40

Account Balance

18,253.40

JOHNSON ENVIRONMENTAL

Account No.: 02-5354 4

Billing Name: TOWN OF PEMBROKE PARK

Invoice #: 274443

Town of PembrokePark
3150 SW 52nd Avenue • Pembroke Park, Florida 33023
954.966.4600 • www.tppfl.gov



From: Public Services Department
To: JC Jimenez
Date: Friday, November 04, 2022
Re: After Action Report
Force Main Break 3001 SW 33rd Avenue

Force Main Leak

On or about Wednesday, November 2, 2022, at 22:12 Robert Dibenedetto (Rob D.) received a call from Broward county sewer emergency dispatch informing him of a sewer line break. After looking at GIS maps and talking with the Public Services Director Rob Clark (PSD), it was determined the force main was in West Park but part of Pembroke Park's system.

Both the PSD and maintenance worker Rob D arrived on site at 23:00 and confirmed Pembroke Park's ownership of the force main. They shut off all applicable lift stations on the line to stop the flow of sewerage. Then returned to the site and called C&I Construction and Design, Dig Safe, and Cacique Utilities inquiring for their availabilities. C&I did not return the call, and Dig Safe could not be reached until 7:00. With the lift stations off and the flow of sewerage stopped, both PSD and Rob D returned home at 1:00.

Dave from Cacique Utilities finally returned the call at 3:00 and arrived on site at 4:00 to investigate and organize his crew. At 6:00, Rob D arrived back on site and called various vacuum truck companies. At 7:00 Johnson Environmental Services (JES) arrived with one vac truck to start collecting spilled sewerage. Also, at 7:00 Dig Safe was called and got a ticket created. (ticket number 307200178). At 8:00 Cacique's underground utility location company arrived and marked out the ground for underground utilities. Once marked, JES started excavating with the vacuum truck only, to reach the pipe and assess the damage. At 8:30 JES also started to vac and pump at the same time to eliminate the need to leave the site to empty the vac truck. By 9:00 all

appropriate underground utility location companies had arrived and marked out the ground as well. After completion of the utility location Cacique's crew started excavation with the backhoe. The pump truck was full by 10:15 and was taken to lift station 34 to be emptied then it was sent away. However, the vac truck was kept on site. JES vac truck was sent away at 11:30 after successfully vacuuming up the spilled sewage and disinfecting the area. By 10:30 Cacique has replaced the damaged section of pipe and all lift stations were turned back on by 11:00. Cacique Utilities took a lunch break and finished backfilling the hole afterwards. Cacique patched the damaged asphalt area upon arrival of the asphalt truck at 15:30. The crew returned the Town's backhoe and trailer to the park along with all cones associated with construction roadblocks. At 17:00 all work ceased, and the job was completed. All pictures associated with the work performed are attached to work order number

Respectfully Yours,

Robert Clark



Robert Clark
Public Services Director, Town of Pembroke Park
954.966.4600 EXT 212 rclark@tppl.gov
www.tppl.gov
3150 SW 52nd Ave Pembroke Park, FL 33023





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AGENDA ITEM REPORT



To:

Subject: S.W. 30th Avenue - Sanitary Sewer Improvement Project Study

Meeting: 12 14 2022 DRAFT AGENDA REGULAR COMMISSION MEETING - Dec 14 2022

Department: Public Works

Staff Contact: Robert Clark, Public Services Director

RECOMMENDATION:

Informational

ATTACHMENTS:

[09630.06 Sanitary Sewer Report \(2021-12-14\)](#)

	Status:
Myriam Jacques, Deputy Public Services Director	Approved - Dec 08 2022
Robert Clark, Public Services Director	Approved - Dec 08 2022
Roy Brown, Finance & Budget Director	Approved - Dec 08 2022
JC Jimenez, Town Manager	Approved - Dec 09 2022
Marlen Martell, Town Clerk	Approved - Dec 09 2022

SANITARY SEWER IMPROVEMENT REPORT

PROJECT NO. 09630.06
ISSUED: SEPTEMBER 2021



SW 30th AVENUE – SANITARY SEWER IMPROVEMENT PROJECT Town of Pembroke Park

Pembroke Park, FL 33009



Engineering Inspired Design.

Florida Engineering Business License: CA7928
Florida Surveyor and Mapper Business License: LB6860
Florida Landscape Architecture Business License: LC26000457
301 E. Atlantic Boulevard, Pompano Beach, FL 33060
954-788-3400

www.KEITHteam.com

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APPENDIX

APPENDIX A – Calculations

I. WaterCAD

- a. Existing Conditions
- b. Option 1
- c. Option 2

II. Existing Conditions

- a. Lift Station Calculations
- b. Pump Performance Datasheet
- c. Opinion of Probable Cost

III. Projected Conditions

- a. Lift Station Calculations
- b. Pump Performance Datasheet
- c. Opinion of Probable Cost

APPENDIX B – Site Location Map

APPENDIX C – Projected Zoning Map

APPENDIX D – FEMA Flood Map

APPENDIX E – USDA Soils Map

APPENDIX F – Contamination Map

APPENDIX G – Town of Pembroke Park Sewer Atlas Map

APPENDIX H – Broward County WWS Lift Station Details

APPENDIX I – Subsurface Utility Engineering (SUE) Exhibit

APPENDIX J – Plat of Utility Easement



EXECUTIVE SUMMARY

KEITH and Associates, Inc. (KEITH) at the request of the Town of Pembroke Park has completed an evaluation of the required Sanitary Sewer improvements to eliminate/abandon the existing private septic systems along SW 30th Avenue, between W. Pembroke Road (S.R. 824) and W. Hallandale Boulevard (S.R. 854) within the Town of Pembroke Park.

The purpose of this report is to provide proposed sanitary sewer improvements options (up to two) to replace and upgrade the system to support future development opportunities within the area.

Based on the utility information provided by Town staff and applying local Broward County Water and Wastewater Services (BCWWS) criteria, KEITH modeled two separate scenarios. Both scenarios involve proposing a new Town owned public gravity collection system along SW 30th Avenue, a new pump station, and force main extending into the Town's existing 12-inch Force Main located along S. Park Side Drive. The main difference between the two scenarios is the pipe route/alignment of the new system. Scenario One avoids routing the new force main through Pembroke Road (S.R. 824) by utilizing an existing utility easement within a private parcel to intercept the existing 12-inch Force Main, while Scenario Two routes the new force main through Pembroke Road (S.R. 824).

After reviewing the parameters of both Scenarios, careful evaluation of available information of the existing Sanitary Sewer system provided by the Town (including as-builts, atlas maps and WaterCAD models), assessment of the system once the proposed additional sewer flows added to the model and development of conceptual plans for the two proposed pipe route/alignment scenarios; KEITH considers **Scenario One** to be the more feasible and cost-effective solution.

Scenario One is estimated to cost approximately **\$3,088,900** and will require approximately 3,600 LF of 8-inch public gravity main, one (1) public pump station and 3,769 LF of 6-inch DIP force main.

The Conceptual Plans generated as part of this report are preliminary and additional survey, subsurface utility exploration (SUE), design and permitting will be required to generate final construction documents.



INTRODUCTION

I. Project Location

The project is located on SW 30th Avenue, between W. Pembroke Road (S.R. 824) and W. Hallandale Boulevard (S.R 854), comprises of 19 properties totaling approximately 12.40 acres of land and it lies within Section 21, Township 51S and Range 42E.

II. Background

The existing properties are within the municipal limits of the Town of Pembroke Park as well as the Town's sanitary sewer service area. However, the 19 properties within the project area are currently served by private sanitary sewer septic systems.

The Town currently operates and maintains approximately 20 public lift/pump stations within their 614 acre service area. The sewer flow generated from the Town's sanitary sewer system is collected and conveyed to the Southern Regional Wastewater Treatment Plant, owned and operated by Broward County Water and Wastewater Services (BCWWS) and located at 1621 N 14th Avenue, Hollywood, Florida.

The existing properties are mainly warehouses (Zoning Designation M-1 - Industrial District and B-1 - Business District) and are currently served by private septic sewer systems to handle their wastewater. The Town is looking to facilitate re-development of this area by installing required sanitary sewer infrastructure improvements capable of supporting potential new future uses which the existing septic systems will not be able to serve.

Table 1 below identifies the 19 existing properties within this project.

Table 1: Property Identification

Property Address	Folio Number(s)	Current Land Use
1730 SW 30th Ave	514221280021	Warehouse / Storage
1820 SW 30th Ave	514221280025	Office Building
1950 SW 30th Ave	514221280026	Warehouse / Storage
1960 SW 30th Ave	514221280027	Warehouse / Storage
2000 SW 30th Ave	514221280024	Warehouse / Storage
2050 SW 30th Ave	514221010101	Warehouse / Storage
2150 SW 30th Ave	514221010103 / 514221010107	Warehouse / Storage
2250 SW 30th Ave	514221010117	Warehouse / Storage
2350 SW 30th Ave	514221010108	Warehouse / Storage
2400 SW 30th Ave	514221010109	Warehouse / Storage
2500 SW 30th Ave	514221010113	Warehouse / Storage
2520 SW 30th Ave	514221010118	Warehouse / Storage
2530 SW 30th Ave	514221010114	Warehouse / Storage
2540 SW 30th Ave	514221010120	Warehouse / Storage
2512 SW 30th Ave	514221010131	Warehouse / Storage
2550 SW 30th Ave	514228710010	Warehouse / Storage
2865 SW 30th Ave	514228000102	Warehouse / Storage
2885 SW 30th Ave	514228740010	Office Building
3001 W. Hallandale Beach Blvd.	514228640010	Office Building



Refer to **Figure 1** below for the Project Location.



Figure 1: Project Location

EVALUATION OF EXISTING CONDITIONS

I. Basis of Evaluation

A. Sanitary Sewer System Design

The project's sanitary sewer system design is based on Broward County Water and Wastewater Services (BCWWS) criteria.

B. Existing Utilities

A review of all collected As-Built, Topographic Surveys, Design Plans, Permits, Agreements, Sanitary Sewer Master Plan, Reports, and Subsurface Utility Engineering (SUE) performed by KEITH was conducted to establish a comprehensive understanding of the existing utilities for the design of the proposed alignment of the new sanitary sewer system that would ultimately convey the wastewater generated by the study area.



II. General Broward County WWS Criteria Requirements

A. Force Main Design Criteria

Force main velocities must maintain a design velocity of at least 2-ft per second. The design must include automatic air release valves at high points to prevent air locking. Restrained Joints must also be included to prevent separation of joints and pipe movement, due to thrust forces and water hammer (surges). Friction losses due to bends/fittings/pipes must also be incorporated into the design using the Hazen-Williams formula or other acceptable methods.

B. Pump Station/Wetwell Design Criteria

A minimum of two pumps are required, each with the capacity to individually meet the required design flow, to allow for redundancy in case one pump goes out of service. The top of slab and access covers of the wetwell and valve vault shall be a minimum of one (1) foot above the FEMA Base Flood Elevation and not lower than the crown of adjacent roadway. Buoyancy calculations associated with the seasonal high-water table shall be considered to prevent floatation. Ventilation and odor control shall also be incorporated into the design of the pump station.

C. Miscellaneous Design Criteria

Pumps, control panels, wetwell, valve vault, alarm systems and all other pump station components shall conform with Broward County WWS "Minimum Design and Construction Standard".

D. Vertical Datum Reference

All elevation information provided in this report, the proposed plans and the boundary and topographic survey references the North American Vertical Datum of 1988 (NAVD88).

ASSESSMENT

I. Approach

KEITH used WaterCAD to model the proposed pump station and sanitary sewer forcemain. WaterCAD simulates the hydraulic gradient for pressure pipe networks based on inputs of links (pipes) and nodes (tanks, junctions, reservoirs, hydrants, and pumps). These inputs are modeled as a steady-state condition to ensure the proposed pipes are adequately sized based on the velocity and pressure demands within the simulation.

The Town of Pembroke Park provided their WaterCAD report for their existing sanitary sewer system. KEITH input this information to ensure the existing conditions matched the Town's information. Once this information was input, KEITH was then able to model the proposed improvements to adequately size the pump station and force main based on the conceptual plan layouts.

Once the location of the pump station was determined, an alignment for the proposed forcemain to convey the sanitary sewage from the study area to the nearest available point of connection to the Town of Pembroke Park's existing forcemain would need to be determined using any available right-of-ways and possible public utility easements within private properties if feasible.

II. Site Characteristics

A. FEMA Flood Zone

The project is located within Zone X, 0.2% annual chance flood hazard, per FEMA Flood Panel No. 12011C0731H dated 8/18/2014. Refer to **Appendix B** for details.

B. USDA Soil Map

According to the USDA Soil Map, the soils within this project are 91.6% Urban Land, 0 to 2 percent slopes. Refer to **Appendix C** for details.



C. Site Contamination

No known existing contaminants are within or adjacent to this project.

D. Future Land Use

Based on previous discussions with the Town of Pembroke Park on 7/29/2021, assumptions were made regarding each property to determine the sanitary sewer demand for the pump station. The properties were assumed to be a future Hotel, Office, and/or Restaurant. Refer to Appendix A for additional information.

CONCEPTUAL SANITARY SEWER IMPROVEMENTS

I. System Layout - Scenario One

A. Improvement Description:

The proposed improvements for Scenario One include approximately 3,600 LF of 8-inch public gravity main, one (1) public pump station and 3,769 LF of 6-inch DIP force main. The 6-inch force main runs north along SW 30th Avenue and then runs to the west through a back alley and connects to the Town's existing 12-inch DIP force main along S. Park Road. Refer to **Figure 2** below which depicts the layout in yellow and green. These proposed items were incorporated as inputs into the WaterCAD model. These inputs are depicted in the WaterCAD results section and **Table 2** below.



Figure 2: Proposed Improvements (Scenario One)



Table 2: Proposed Design Inputs (Scenario One)

Prop. Improvement	Link / Node ID	Prop. Pipe Size (in)	Prop. Pipe Length (ft)	Hazen-Williams Coefficient	Demand (gpm)	Elevation (ft - NAVD88)
Pump Station	PMP-23	-	-	-	-	(-)8.50
Pipe	P-62(1)	12	1,155	130	-	2.00
Pipe	P-62(2)	12	1,156	130	-	2.00
Pipe	P-200	8	20	130	-	2.00
Pipe	P-201	8	20	130	-	2.00
Pipe	P-202	4	3,729	130	-	2.00
Junction	J-200	-	-	-	632	2.00
Junction	J-201	-	-	-	0	2.00

B. Existing Right-of-Way and Utility Easement

In order to minimize the placement of the forcemain within FDOT right-of-way, a utility easement within private property was considered to allow the alignment to run along Town maintained streets, to minimize impacts associated with MOT within highly trafficked roads. The viability of this consideration depended on whether additional utilities can be legally installed within the easement without needing to secure additional rights from the private property owners along the route of the proposed forcemain. We needed to determine if the existing easement was only designated to serve the existing drainage forcemain. Upon review of the plat, attached in Appendix K, and review of the utilities located during the SUE investigation conducted by KEITH, it was determined that the proposed sanitary forcemain could be legally installed and maintained within the existing Utility Easement. The existing easement was dedicated by the plat for the purpose of the installation and maintenance of public utilities. It was discovered that there is currently a fiber optic cable running in the existing utility easement.

C. Opinion of Probable Cost:

The proposed improvements for Scenario One will cost approximately \$3,199,577.18. Refer to Appendix H for the Preliminary Engineer's Opinion of Probable Cost breakdown.

D. Assessment

The WaterCAD analysis considers the future demand from the development area into the proposed pump stations and supports this showing a total flow of 1,107 gpm within J-200. Pump Station PMP-23 was input with the same system curves as other pumps throughout the Town. Additional coordination with the appropriate pump manufacturers will be required during the design phase to ensure the proposed pump station is properly designed. Proposed forcemain Route 1 (Pipe P-202) was designed as a 6-inch DIP force main. The WaterCAD analysis shows that Pipe P-202 can support 475 gpm at 5.39 ft/s. This meets the velocity requirements from BCWWS to ensure scouring does not occur.



II. System Layout – Scenario Two

A. Improvement Description:

The proposed improvements for Scenario Two include approximately 3,600 LF of 8-inch public gravity main, one (1) public pump station and 3,868 LF of 6-inch DIP force main. The proposed 6-inch force main runs north along SW 30th Avenue and then runs to the west through Pembroke Road (SR-824) and connects to the Town's existing 12-inch DIP force main at the corner of Pembroke Road (SR-824) and S. Park Road. Refer to **Figure 3** below which depicts the layout in yellow and pink. These proposed items were incorporated as inputs into the WaterCAD model. These inputs are depicted in the WaterCAD results section and **Table 3** below.



Figure 3: Proposed Improvements (Scenario Two)



Table 3: Proposed Improvement (Scenario Two)

Prop. Improvement	Link / Node ID	Prop. Pipe Size (in)	Prop. Pipe Length (ft)	Hazen-Williams Coefficient	Demand (gpm)	Elevation (ft -NAVD88)
Pump Station	PMP-23	-	-	-	-	(-)8.50
Reservoir	R-27	-	-	-	-	0.00
Pipe	P-62(1)	12	577	130	-	2.00
Pipe	P-62(2)	12	1,734	130	-	2.00
Pipe	P-200	8	20	130	-	2.00
Pipe	P-201	8	20	130	-	2.00
Pipe	P-202	4	3,868	130	-	2.00
Junction	J-200	-	-	-	632	2.00
Junction	J-201	-	-	-	0	2.00

B. Opinion of Probable Cost:

The proposed improvements for Scenario Two will cost about \$3,530,978.51. Refer to **Appendix I** for the Preliminary Engineer's Opinion of Probable Cost breakdown.

C. Assessment

The WaterCAD analysis considers the future demand from the development area into the proposed pump stations and supports this showing a total flow of 1,145 gpm within J-200. Pump Station PMP-23 was input with the same system curves as other pumps throughout the Town. Additional coordination with the appropriate pump manufacturers will be required during the design phase to ensure the proposed pump station is properly designed. Proposed forcemain Route 1 (Pipe P-202) was designed as a 6-inch DIP force main. The WaterCAD analysis shows that Pipe P-202 can support 513 gpm at 5.82 ft/s. This meets the velocity requirements from BCWWS to ensure scouring does not occur.

CONCLUSION

I. Summary

A WaterCAD analysis was used to model two (2) potential routes (Scenarios) to provide sanitary sewer to the future development of the project area. Both of these potential solutions include a proposed pump station along with a 6-inch force main in order to connect into the Town's existing sanitary sewer system. The 8-inch gravity main, which provides flow from the buildings to the pump station, remains effectively the same for both scenarios. However, the routes for the 6-inch force main vary; Scenario One requires ±3,729 LF of 6-inch forcemain compared to Scenario Two which requires ±3,868 LF and construction within a major FDOT arterial roadway at the intersection within Interstate Highway I-95. Both Scenario's involve crossing of the CSX Railroad in order to connect into the Town's sanitary sewer system. The results from the WaterCAD analysis show that a 6-inch line provides the sufficient flow required to handle the demand from the proposed development. Both Scenario's appear to be feasible options. Additional coordination with the pump manufacturers will be required during the design process and preparation of construction documents. It may be beneficial to design the pump station components (pumps and float elevations) in stages since the future development will most likely be constructed in phases until ultimate buildout.



II. Recommendations

After several conversations with Town staff on the Town's vision for this area, careful evaluation of available information on the Town's existing Sanitary Sewer system (including as-builts, atlas maps and WaterCAD models), assessment of the system once the proposed additional sewer flows added to the model and development of conceptual plans for the two proposed pipe route/alignment scenarios; KEITH considers **Scenario One** to be the more feasible and cost-effective solution for the following reasons:

1. Scenario One has a lower estimated construction cost than Scenario Two.
2. Scenario One utilizes existing Town right-of-ways and an existing 10-ft Utility Easement through private property, and avoiding completing improvements within FDOT's right-of-way (Pembroke Road / SR 824) as required on Scenario #2. Any work within FDOT's right-of-way (Pembroke Road / SR 824) would require:
 - a. Permit/plan approvals through FDOT which would present about three more months in permit processing time.
 - b. The Town would need to maintain an active Utility Permit with FDOT for their new force main within FDOT's right-of-way.
 - c. FDOT would require the Town and their contractor to meet their construction requirements (including a very detailed Maintenance of Traffic (MOT) Plan) which will likely delay construction of the project and increase construction cost.



CALCULATIONS





LIFT STATION CALCULATIONS

SW 30th AVENUE - SANITARY SEWER PROJECT

SW 30th Avenue between Hallandale Beach Pembroke Road., Pembroke Park, FL 33009

A. DESIGN FLOWS

PER THE BROWARD COUNTY CODE, CHAPTER 27, SECTION 27-201

A.1. AVERAGE DAILY FLOWS

Property Address	Land Use	Total Land Area (SF)	Specific Condition	Per unit in Gallons per day (GPD)	Number of Units/seats/pupil &/or SQ. FT.	Sub-Total (GPD)
1730 SW 30th Ave	III. Residences	54,296	(c) Motel/Hotes units, per Bedroom	150.00	500	75,000
1820 SW 30th Ave	Office Building	33,391	(a) per Square ft	0.20	16,696	3,339
1950 SW 30th Ave	Office Building	16,727	(a) per Square ft	0.20	8,364	1,673
1960 SW 30th Ave	I. Restaurants	33,518	(a) Open 24hrs, per seat including bar	50.00	300	15,000
2000 SW 30th Ave	Office Building	37,809	(a) per Square ft	0.20	7,562	1,512
2050 SW 30th Ave	Office Building	32,359	(a) per Square ft	0.20	16,180	3,236
2150 SW 30th Ave	Office Building	28,811	(a) per Square ft	0.20	14,406	2,881
2250 SW 30th Ave	I. Restaurants	17,510	(a) Open 24hrs, per seat including bar	50.00	200	10,000
2350 SW 30th Ave	Office Building	29,459	(a) per Square ft	0.20	14,730	2,946
2400 SW 30th Ave	III. Residences	25,898	(c) Motel/Hotes units, per Bedroom	150.00	250	37,500
2500 SW 30th Ave	III. Residences	8,005	(c) Motel/Hotes units, per Bedroom	150.00	70	10,500
2520 SW 30th Ave	III. Residences	8,011	(c) Motel/Hotes units, per Bedroom	150.00	70	10,500
2530 SW 30th Ave	III. Residences	8,176	(c) Motel/Hotes units, per Bedroom	150.00	70	10,500
2540 SW 30th Ave	III. Residences	17,911	(c) Motel/Hotes units, per Bedroom	150.00	160	24,000
2512 SW 30th Ave	Office Building	68,051	(a) per Square ft	0.20	34,026	6,805
2550 SW 30th Ave	Office Building	52,044	(a) per Square ft	0.20	26,022	5,204
2865 SW 30th Ave	Office Building	11,240	(a) per Square ft	0.20	5,620	1,124

KEITH Project #: 09630.M6

1 of 2

Date: 9/7/2021

N:\09\09630.06 - SW 30th Ave Sanitary Sewer Improvement Project - Town of Pembroke Park\Engineering\Design Calculations & Reports\Sanitary Sewer\09630.M6
LS Calculations - Final Build Out.xlsx

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LIFT STATION CALCULATIONS

SW 30th AVENUE - SANITARY SEWER PROJECT

SW 30th Avenue between Hallandale Beach Pembroke Road., Pembroke Park, FL 33009

Property Address	Land Use	Total Land Area (SF)	Specific Condition	Per unit in Gallons per day (GPD)	Number of Units/seats/pupil &/or SQ. FT.	Sub-Total (GPD)
2885 SW 30th Ave	Office Building	30,973	(a) per Square ft	0.20	15,487	3,097
3001 W Hallandale Beach Blvd	Office Building	26,324	(a) per Square ft	0.20	13,162	2,632
Total, Q (GPD)						227,450
Total, Q (GPM)						157.95

A.2. PEAK FACTOR

$$1) \text{ Peaking Factor, } PF = \frac{18 + \sqrt{\frac{Q}{100,000}}}{4 + \sqrt{\frac{Q}{100,000}}}$$

CALCULATED - PEAKING FACTOR, PF	3.54
BCWWS - PEAKING FACTOR, PF	4

$$2) \text{ Peak Hourly Factor, } PHF = \frac{PF \times Q}{24 \text{ hrs/day}}$$

*Since Broward County Water & Wastewater Services (BCWWS) PF > CALCULATED PF use BCWWS-PF

A. 3. PEAK HOURLY FLOW

$$3) \text{ Peak Flow, } PQ = \frac{PHF}{60}$$

PEAK HOURLY FLOW, PHF (GPH)	37,908
PEAK FLOW, PQ (GPM)	632
TOTAL PEAK DESIGN FLOW - FOR 24hr DAY	632

WATERCAD RESULTS – Existing Scenario



Scenario Summary Report

Base

Scenario Summary

Demand Alternative	Base-Average Daily
Physical Alternative	Base-Physical
Initial Settings Alternative	Base-Initial Settings
Operational Alternative	Base-Operational
Age Alternative	Base-Age Alternative
Constituent Alternative	Base-Constituent
Trace Alternative	Base-Trace Alternative
Fire Flow Alternative	Base-Fire Flow

Hydraulic Analysis Summary

Analysis	Steady State
Friction Method	Hazen-Williams Formula
Accuracy	0.001000
Trials	40

Calibration

Demand Operation	<none>	Roughness Operation	<none>
Demand	0.00	Roughness	0.00

Created: 03/27/00 02:43:00 PM

Title: PEMBROKE PARK#3 EXISTING SYSTEM

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Scenario: Base
Steady State Analysis
Pipe Report

Link	Length (ft)	D (in)	Material	Rough	O/C Status	Q (gpm)	HL (ft)	Start P (psi)	End P (psi)	Velocity (ft/s)
P-2	2,679.00	6	Asbestos Cement	115.0	Open	220	14.65	40.47	34.13	2.44
P-3	584.00	6	Ductile Iron	115.0	Open	220	3.19	34.13	32.75	2.44
P-4	1,180.00	6	Ductile Iron	115.0	Open	220	6.45	32.75	29.96	2.44
P-5	861.00	6	Ductile Iron	115.0	Open	220	4.71	29.96	27.92	2.44
P-6	79.00	6	Ductile Iron	115.0	Open	220	0.43	27.92	27.73	2.44
P-7	376.00	6	Ductile Iron	115.0	Open	220	2.06	27.73	26.85	2.44
P-8	494.00	6	Ductile Iron	115.0	Open	220	2.70	26.85	25.68	2.44
P-9	597.00	6	Ductile Iron	115.0	Open	220	3.27	25.68	24.27	2.44
P-10	295.00	8	Ductile Iron	115.0	Open	220	0.40	24.27	24.09	1.38
P-12	1,348.00	6	Ductile Iron	115.0	Open	-720	68.88	24.09	53.88	8.18
P-15	211.00	6	Ductile Iron	115.0	Open	-550	6.56	11.48	14.31	6.25
P-16	859.00	8	Cast iron	115.0	Open	-550	6.58	14.31	17.16	3.52
P-27	36.00	6	Cast iron	115.0	Open	-200	0.17	19.48	19.55	2.24
P-28	446.00	3	Ductile Iron	115.0	Open	0	0.00	19.48	19.48	0.00
P-30	675.00	4	PVC	115.0	Open	-20	0.24	20.12	20.22	0.43
P-32	389.00	4	PVC	115.0	Open	0	0.00	21.73	21.73	0.00
P-33	1,025.00	4	Cast iron	115.0	Open	130	14.85	28.99	22.57	3.20
P-34	676.00	8	Cast iron	115.0	Open	-320	1.94	21.73	22.57	2.07
P-38	515.00	4	Ductile Iron	115.0	Open	0	0.00	19.55	19.55	0.00
P-40	280.00	8	Ductile Iron	115.0	Open	-1,150	8.35	36.29	39.91	7.34
P-45	668.00	8	Ductile Iron	115.0	Open	1,150	19.93	31.19	22.57	7.34
P-51	576.00	8	Ductile Iron	115.0	Open	1,490	27.69	11.48	-0.50	9.50
P-53	12.00	8	Ductile Iron	115.0	Open	-2,170	1.16	-0.50		13.83
P-61	345.00	8	Ductile Iron	115.0	Open	-340	1.09	19.65	20.12	2.17
P-62	2,311.00	12	Ductile Iron	115.0	Open	-950	6.74	19.65	22.57	2.70
P-63	1,298.00	8	Ductile Iron	115.0	Open	-320	3.72	20.12	21.73	2.07
P-64	1,077.00	3	Ductile Iron	115.0	Open	-120	59.48		25.72	5.50
P-65	396.00	8	Ductile Iron	115.0	Open	1,150	11.82	36.29	31.19	7.34
P-66	692.00	8	Ductile Iron	115.0	Open	1,150	20.65	48.84	39.91	7.34
P-69	3,955.00	8	Ductile Iron	115.0	Open	560	31.63	17.92	4.24	3.60
P-70	3,955.00	12	Ductile Iron	115.0	Open	1,640	31.79	17.92	4.18	4.67
P-72	137.00	12	Ductile Iron	115.0	Open	560	0.15	4.24	4.18	1.60
P-73	40.00	8	Ductile Iron	115.0	Open	-2,210	4.00	17.92	19.65	14.10
P-76	3,915.00	6	Ductile Iron	115.0	Open	-200	18.16	19.55	27.40	2.24
P-78	529.00	3	Ductile Iron	115.0	Open	0	0.00	39.91	39.91	0.00
P-86	20.00	6	Ductile Iron	115.0	Open	0	0.00	29.96	29.96	0.00
P-88	83.00	6	Ductile Iron	115.0	Open	0	0.00	27.73	27.73	0.00
P-90	25.00	6	Ductile Iron	115.0	Open	0	0.00	26.85	26.85	0.00
P-92	69.00	6	Ductile Iron	115.0	Open	0	0.00	25.68	25.68	0.00
P-96	418.00	6	Ductile Iron	115.0	Open	0	0.00	33.27	34.13	0.00
P-97	134.00	6	Ductile Iron	115.0	Open	0	0.00	32.75	32.75	0.00
P-100	1,429.00	8	Ductile Iron	115.0	Open	940	29.18	24.09	11.48	5.98
P-102	141.00	3	PVC	115.0	Open	-50	1.33	17.16	17.73	2.12
P-105	902.00	3	Ductile Iron	115.0	Open	0	0.00	18.52	18.52	0.00
P-106	18.00	6	Ductile Iron	115.0	Open	-200	0.08	18.48	18.52	2.24
P-107	477.00	6	Ductile Iron	115.0	Open	200	2.21	19.48	18.52	2.24
P-108	1,405.00	8	PVC	115.0	Open	-100	0.47	40.47	40.67	0.65
P-109	1,221.00	10	PVC	115.0	Open	-100	0.14	40.67	40.73	0.41
P-110	10.00	6	Ductile Iron	115.0	Open	0	0.00		-0.86	0.00
P-118	389.00	6	Ductile Iron	115.0	Open	0	0.00		0.86	0.00
P-119	198.00	6	Ductile Iron	115.0	Open	0	0.00	33.61	32.75	0.00
P-120	1.00	6	Ductile Iron	115.0	Open	110	0.17e-2		-0.87	1.29

Title: PEMBROKE PARK#3 EXISTING SYSTEM

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Scenario: Base
Steady State Analysis
Pipe Report

Link	Length (ft)	D (in)	Material	Rough	O/C Status	Q (gpm)	HL (ft)	Start P (psi)	End P (psi)	Velocity (ft/s)
P-121	10.00	6	Ductile Iron	115.0	Open	110	0.02	39.61	40.47	1.29
P-123	10.00	6	Ductile Iron	115.0	Open	100	0.01		0.43	1.15
P-124	15.00	6	Ductile Iron	115.0	Open	100	0.02	41.17	40.73	1.15
P-125	642.00	6	Ductile Iron	115.0	Open	0	0.00		0.43	0.00
P-126	483.00	6	Ductile Iron	115.0	Open	0	0.00	28.17	27.73	0.00
P-128	10.00	6	Ductile Iron	115.0	Open	0	0.00		3.03	0.00
P-129	498.00	6	Ductile Iron	115.0	Open	0	0.00	29.87	26.85	0.00
P-130	10.00	6	Ductile Iron	115.0	Open	0	0.00		0.00	0.00
P-131	25.00	6	Ductile Iron	115.0	Open	0	0.00	25.68	25.68	0.00
P-132	6.00	4	Ductile Iron	115.0	Open	0	0.00	39.91	36.02	0.00
P-133	4.00	3	Ductile Iron	115.0	Open	0	0.00	-3.89		0.00
P-134	13.00	3	Ductile Iron	115.0	Open	120	0.72		2.72	5.50
P-135	12.00	3	Ductile Iron	115.0	Open	120	0.66	29.03	25.72	5.50
P-136	4.00	4	Ductile Iron	115.0	Open	20	0.14e-2		1.30	0.43
P-137	4.00	4	Ductile Iron	115.0	Open	20	0.14e-2	21.52	20.22	0.43
P-138	12.00	8	Ductile Iron	115.0	Open	-920	0.24	19.65	20.19	5.85
P-139	8.00	8	Ductile Iron	115.0	Open	-920	0.16	0.36		5.85
P-140	3.00	4	Ductile Iron	115.0	Open	130	0.04		0.41	3.20
P-141	3.00	4	Ductile Iron	115.0	Open	130	0.04	29.44	28.99	3.20
P-142	5.00	6	Ductile Iron	115.0	Open	0	0.00		1.73	0.00
P-143	5.00	6	Ductile Iron	115.0	Open	0	0.00	23.46	21.73	0.00
P-144	17.00	12	Ductile Iron	115.0	Open	1,150	0.07		4.51	3.26
P-145	22.00	12	Ductile Iron	115.0	Open	1,150	0.09	53.42	48.84	3.26
P-146	31.00	3	Ductile Iron	115.0	Open	0	0.00	18.52	21.11	0.00
P-147	35.00	3	Ductile Iron	115.0	Open	0	0.00		3.82	0.00
P-148	5.00	3	Ductile Iron	115.0	Open	0	0.00		2.59	0.00
P-149	5.00	3	Ductile Iron	115.0	Open	0	0.00	22.07	19.48	0.00
P-150	5.00	4	Ductile Iron	115.0	Open	0	0.00	19.55	16.95	0.00
P-151	5.00	4	Ductile Iron	115.0	Open	0	0.00	-2.59		0.00
P-152	10.00	4	Ductile Iron	115.0	Open	40	0.02		0.43	0.96
P-153	10.00	4	Ductile Iron	115.0	Open	40	0.02	18.92	18.48	0.96
P-154	7.00	3	PVC	115.0	Open	-50	0.07	17.73	20.36	2.12
P-155	8.00	3	Ductile Iron	115.0	Open	-50	0.08	2.56		2.12
P-156	8.00	4	Ductile Iron	115.0	Open	-200	0.27	27.40	24.92	5.03
P-157	7.00	4	Ductile Iron	115.0	Open	-200	0.23	-2.70		5.03
P-158	1,485.00	14	Ductile Iron	115.0	Open	2,210	9.72	4.18	-0.03	4.60
P-159	5.00	14	Ductile Iron	115.0	Open	-3,060	0.06	-0.03		6.37
P-161	10.00	6	Ductile Iron	115.0	Open	720	0.51		-1.95	8.18
P-162	5.00	6	Ductile Iron	115.0	Open	720	0.26	52.26	53.88	8.18
P-163	293.00	8	Cast iron	115.0	Open	-500	1.91	17.16	17.98	3.22
P-164	733.00	8	Cast iron	115.0	Open	-230	1.16	17.98	18.48	1.50
P-165	358.00	4	Ductile Iron	115.0	Open	270	21.43	30.28	17.98	6.90
P-166	5.00	4	Ductile Iron	115.0	Open	270	0.30		2.90	6.90

Title: PEMBROKE PARK#3 EXISTING SYSTEM

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Page 2 of 2

**Scenario: Base
Steady State Analysis
Junction Report**

Node Label	Demand Type	Demand (gpm)	Demand Pattern	Elevation (ft)	Calculated Hydraulic Grade (ft)	Pressure (psi)	Calculated Demand (gpm)
J-1	Demand	0	Fixed	2.00	96.19	40.73	0
J-2	Demand	0	Fixed	2.00	95.58	40.47	0
J-3	Demand	0	Fixed	2.00	80.93	34.13	0
J-4	Demand	0	Fixed	2.00	77.73	32.75	0
J-5	Demand	0	Fixed	2.00	71.28	29.96	0
J-6	Demand	0	Fixed	2.00	66.57	27.92	0
J-7	Demand	0	Fixed	2.00	66.14	27.73	0
J-8	Demand	0	Fixed	2.00	64.08	26.85	0
J-9	Demand	0	Fixed	2.00	61.38	25.68	0
J-10	Demand	0	Fixed	2.00	58.11	24.27	0
J-12	Demand	0	Fixed	2.00	126.60	53.88	0
J-13	Demand	0	Fixed	2.00	57.72	24.09	0
J-14	Demand	0	Fixed	2.00	28.54	11.48	0
J-16	Demand	0	Fixed	2.00	35.10	14.31	0
J-17	Demand	0	Fixed	2.00	41.68	17.16	0
J-18	Demand	0	Fixed	2.00	44.74	18.48	0
J-20	Demand	0	Fixed	2.00	47.21	19.55	0
J-25	Demand	0	Fixed	2.00	44.83	18.52	0
J-26	Demand	0	Fixed	2.00	47.04	19.48	0
J-27	Demand	0	Fixed	2.00	47.04	19.48	0
J-29	Demand	0	Fixed	2.00	48.53	20.12	0
J-30	Demand	0	Fixed	2.00	48.77	20.22	0
J-31	Demand	0	Fixed	2.00	52.25	21.73	0
J-32	Demand	0	Fixed	2.00	52.25	21.73	0
J-33	Demand	0	Fixed	2.00	69.03	28.99	0
J-34	Demand	0	Fixed	2.00	54.19	22.57	0
J-35	Demand	0	Fixed	2.00	61.48	25.72	0
J-36	Demand	0	Fixed	2.00	85.93	36.29	0
J-38	Demand	0	Fixed	2.00	94.29	39.91	0
J-39	Demand	0	Fixed	2.00	74.12	31.19	0
J-42	Demand	0	Fixed	2.00	47.21	19.55	0
J-45	Demand	3,660	Fixed	2.00	0.84	-0.50	3,660
J-47	Demand	0	Fixed	2.00	114.93	48.84	0
J-48	Demand	0	Fixed	2.00	43.45	17.92	0
J-49	Demand	0	Fixed	2.00	47.44	19.65	0
J-51	Demand	0	Fixed	2.00	11.81	4.24	0
J-52	Demand	0	Fixed	2.00	11.66	4.18	0
J-53	Demand	0	Fixed	2.00	65.36	27.40	0
J-54	Demand	0	Fixed	2.00	94.29	39.91	0
J-57	Demand	0	Fixed	2.00	77.73	32.75	0
J-58	Demand	0	Fixed	2.00	71.28	29.96	0
J-59	Demand	0	Fixed	2.00	66.14	27.73	0
J-60	Demand	0	Fixed	2.00	64.08	26.85	0
J-61	Demand	0	Fixed	2.00	61.38	25.68	0
J-62	Demand	0	Fixed	2.00	43.01	17.73	0
J-63	Demand	0	Fixed	2.00	44.83	18.52	0
J-64	Demand	0	Fixed	2.00	96.05	40.67	0
J-22	Demand	5,270	Fixed	2.00	1.94	-0.03	5,270
J-24	Demand	0	Fixed	2.00	43.59	17.98	0

Title: PEMBROKE PARK#3 EXISTING SYSTEM

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**Scenario: Base
Steady State Analysis
Pump Report**

Link Label	Shutoff Head (ft)	Design Head (ft)	Design Discharge (gpm)	Maximum Operating Head (ft)	Maximum Operating Discharge (gpm)	Current Status	Pump Head (ft)	Discharge (gpm)	Current Water Power (Hp)
PMP-25	75.00	57.00	330	40.00	650	Pump cannot deliver head (Closed).	0.00	0	0.0000
PMP-26	75.00	57.00	330	40.00	650	Pump cannot deliver head (Closed).	0.00	0	0.0000
PMP-27	95.00	78.00	630	48.00	1,250	On	93.60	110	2.6960
PMP-28	95.00	78.00	630	40.00	1,250	On	94.22	100	2.4108
PMP-29	45.00	32.00	150	15.00	340	Pump cannot deliver head (Closed).	0.00	0	0.0000
PMP-30	27.00	22.00	110	15.00	220	Pump cannot deliver head (Closed).	0.00	0	0.0000
PMP-31	22.00	16.00	100	12.00	200	Pump cannot deliver head (Closed).	0.00	0	0.0000
PMP-32	73.00	59.00	400	44.00	800	Pump cannot deliver head (Closed).	0.00	0	0.0000
PMP-33	140.00	124.00	50	80.00	100	On	60.86	120	1.8629
PMP-34	48.00	30.00	300	15.00	580	On	46.77	20	0.1987
PMP-35	63.00	44.00	1,000	20.00	2,000	On	45.84	920	10.6155
PMP-36	78.00	61.00	200	45.00	400	On	67.12	130	2.1257
PMP-37	26.00	19.00	200	12.00	400	Pump cannot deliver head (Closed).	0.00	0	0.0000
PMP-38	149.00	110.00	1,200	45.00	2,000	On	113.09	1,150	32.8198
PMP-39	40.00	25.00	90	10.00	180	On	0.00	0	0.0000
PMP-40	40.00	25.00	90	10.00	180	Pump cannot deliver head (Closed).	0.00	0	0.0000
PMP-41	45.00	32.00	150	15.00	340	Pump cannot deliver head (Closed).	0.00	0	0.0000
PMP-42	94.00	70.00	30	30.00	40	On	42.77	40	0.4047
PMP-43	45.00	32.00	150	15.00	340	On	41.15	50	0.4841
PMP-44	75.00	57.00	330	40.00	650	On	63.86	200	3.1771
PMP-45	164.00	145.00	320	95.00	1,400	On	125.36	720	22.8182
PMP-46	75.00	60.00	330	40.00	650	On	63.32	270	4.3183

Title: PEMBROKE PARK#3 EXISTING SYSTEM

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HYDRAULIC STATUS:

Hydraulic status for steady-state conditions

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-----
Balanced      Trials = 8, Accuracy = 0.000004
Flow Supplied 9,040 gpm
Flow Demanded 8,920 gpm
Flow Stored   120 gpm
R-1           Reservoir: Emptying
R-2           Reservoir: Emptying
R-3           Reservoir: Closed Or Stagnant
R-4           Reservoir: Closed Or Stagnant
R-5           Reservoir: Closed Or Stagnant
R-6           Reservoir: Closed Or Stagnant
R-7           Reservoir: Closed Or Stagnant
R-8           Reservoir: Closed Or Stagnant
R-9           Reservoir: Emptying
R-10          Reservoir: Emptying
R-11          Reservoir: Emptying
R-12          Reservoir: Emptying
R-13          Reservoir: Closed Or Stagnant
R-14          Reservoir: Emptying
R-15          Reservoir: Closed Or Stagnant
R-16          Reservoir: Closed Or Stagnant
R-17          Reservoir: Closed Or Stagnant
R-18          Reservoir: Emptying
R-19          Reservoir: Emptying
R-20          Reservoir: Emptying
R-21          Reservoir: Emptying
R-22          Reservoir: Filling
R-23          Reservoir: Emptying
R-24          Reservoir: Emptying
R-25          Reservoir: Emptying
P-147         Check Valve: Closed
PMP-25        Pump: Cannot deliver head
PMP-26        Pump: Cannot deliver head
PMP-27        Pump: On
PMP-28        Pump: On
PMP-29        Pump: Cannot deliver head
PMP-30        Pump: Cannot deliver head
PMP-31        Pump: Cannot deliver head
PMP-32        Pump: Cannot deliver head
PMP-33        Pump: On
PMP-34        Pump: On
PMP-35        Pump: On
PMP-36        Pump: On
PMP-37        Pump: Cannot deliver head
PMP-38        Pump: On
PMP-39        Pump: On
PMP-40        Pump: Cannot deliver head
PMP-41        Pump: Cannot deliver head
PMP-42        Pump: On
PMP-43        Pump: On
PMP-44        Pump: On
PMP-45        Pump: On
PMP-46        Pump: On
-----
```

WARNINGS:

```
Cannot deliver head at 0.0 hrs: PMP-25
Cannot deliver head at 0.0 hrs: PMP-26
Cannot deliver head at 0.0 hrs: PMP-29
Cannot deliver head at 0.0 hrs: PMP-30
Cannot deliver head at 0.0 hrs: PMP-31
Cannot deliver head at 0.0 hrs: PMP-32
Cannot deliver head at 0.0 hrs: PMP-37
Cannot deliver head at 0.0 hrs: PMP-40
```

Title: PEMBROKE PARK#3 EXISTING SYSTEM

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Detailed Report for Pump: PMP-25 LS #13

Note:

The input data may have been modified since the last calculation was performed.
The calculated results may be outdated.

Scenario Summary

Label	Base
Demand Alternative	Base-Average Daily
Physical Alternative	Base-Physical
Initial Settings Alternative	Base-Initial Settings
Operational Alternative	Base-Operational
Age Alternative	Base-Age Alternative
Constituent Alternative	Base-Constituent
Trace Alternative	Base-Trace Alternative
Fire Flow Alternative	Base-Fire Flow

Calibration Summary

Demand	<none>	Roughness	<none>
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Geometric Summary

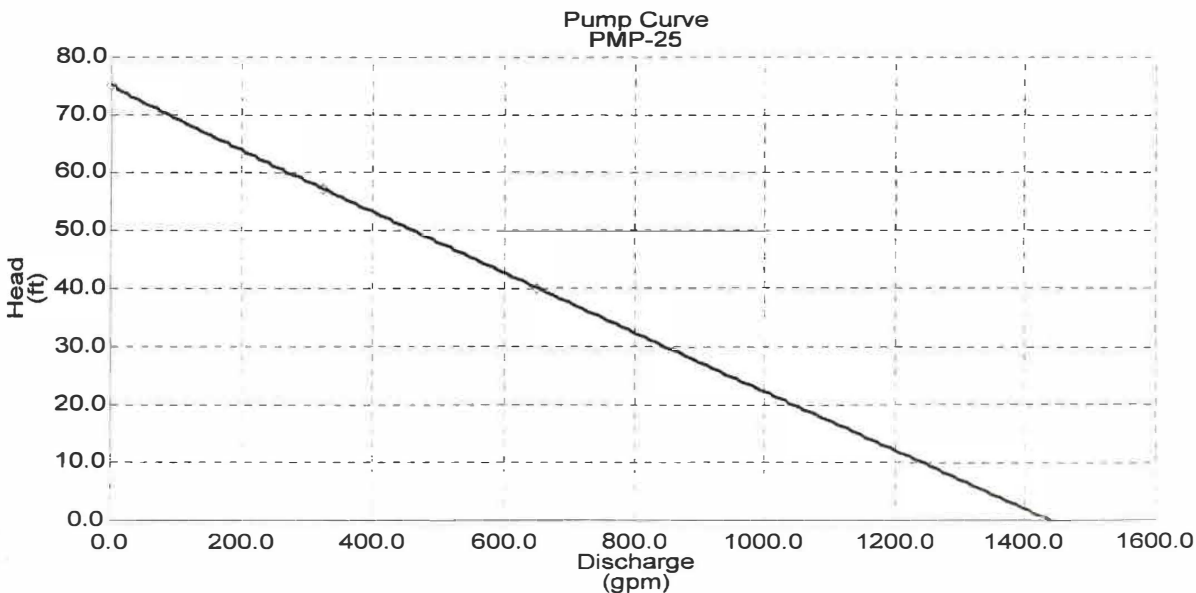
X	922,951.55 ft	From Pipe	P-110
Y	601,037.96 ft	To Pipe	P-96
Elevation	4.00 ft		

Initial Condition Summary

Status	On	Relative Speed Factor	1.00
--------	----	-----------------------	------

Pump Definition Summary

Pump Type	Standard (3 Point)		
Shutoff Head	75.00 ft	Shutoff Discharge	0 gpm
Design Head	57.00 ft	Design Discharge	330 gpm
Maximum Operating Head	40.00 ft	Maximum Operating Discharge	650 gpm



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Detailed Report for Pump: PMP-25

Calculated Results Summary

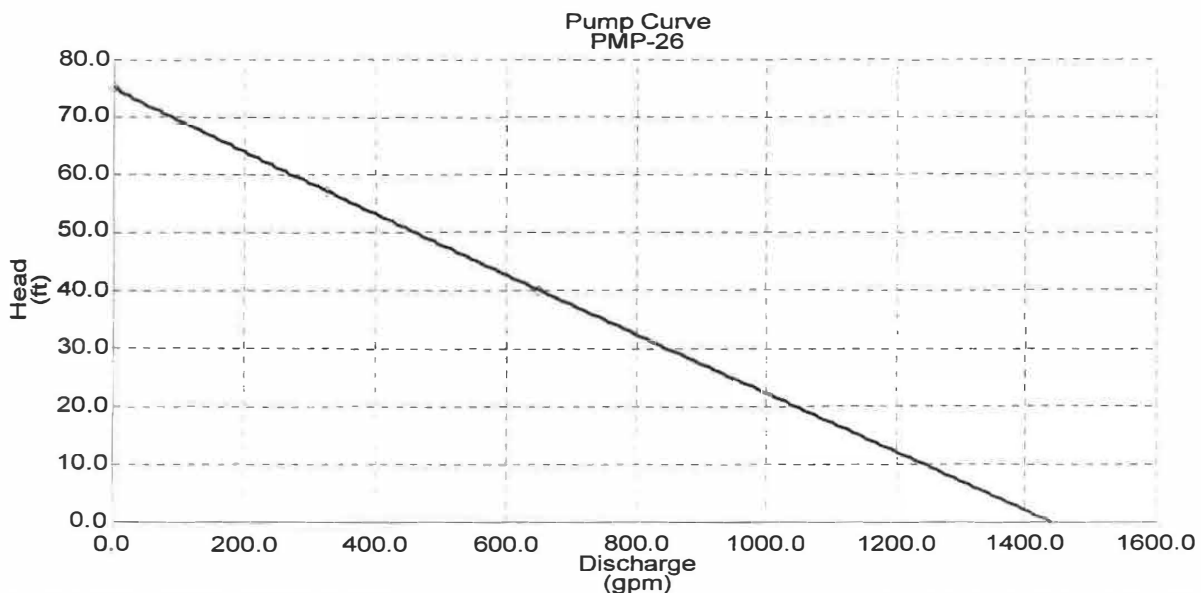
Time	Status	Constituent (mg/l)	From Grade (ft)	To Grade (ft)	Flow (gpm)	Head (ft)	Relative Speed	Useful Power (Hp)
0.00 hr	Pump cannot deliver head (Closed)	N/A	2.00	80.93	0	0.00	1.00	0.0000

Detailed Report for Pump: PMP-26 LS #15

Note:

The input data may have been modified since the last calculation was performed.
The calculated results may be outdated.

Scenario Summary			
Label	Base		
Demand Alternative	Base-Average Daily		
Physical Alternative	Base-Physical		
Initial Settings Alternative	Base-Initial Settings		
Operational Alternative	Base-Operational		
Age Alternative	Base-Age Alternative		
Constituent Alternative	Base-Constituent		
Trace Alternative	Base-Trace Alternative		
Fire Flow Alternative	Base-Fire Flow		
Calibration Summary			
Demand	<none>	Roughness	<none>
Geometric Summary			
X	923,526.12 ft	From Pipe	P-118
Y	601,057.47 ft	To Pipe	P-119
Elevation	0.00 ft		
Initial Condition Summary			
Status	On	Relative Speed Factor	1.00
Pump Definition Summary			
Pump Type	Standard (3 Point)		
Shutoff Head	75.00 ft	Shutoff Discharge	0 gpm
Design Head	57.00 ft	Design Discharge	330 gpm
Maximum Operating Head	40.00 ft	Maximum Operating Discharge	650 gpm



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Detailed Report for Pump: PMP-26

Calculated Results Summary

Time	Status	Constituent (mg/l)	From Grade (ft)	To Grade (ft)	Flow (gpm)	Head (ft)	Relative Speed	Useful Power (Hp)
0.00 hr	Pump cannot deliver head (Closed)	N/A	2.00	77.73	0	0.00	1.00	0.0000

Detailed Report for Pump: PMP-27

Note:

The input data may have been modified since the last calculation was performed.
The calculated results may be outdated.

Scenario Summary

Label	Base
Demand Alternative	Base-Average Daily
Physical Alternative	Base-Physical
Initial Settings Alternative	Base-Initial Settings
Operational Alternative	Base-Operational
Age Alternative	Base-Age Alternative
Constituent Alternative	Base-Constituent
Trace Alternative	Base-Trace Alternative
Fire Flow Alternative	Base-Fire Flow

Calibration Summary

Demand	<none>	Roughness	<none>
--------	--------	-----------	--------

Geometric Summary

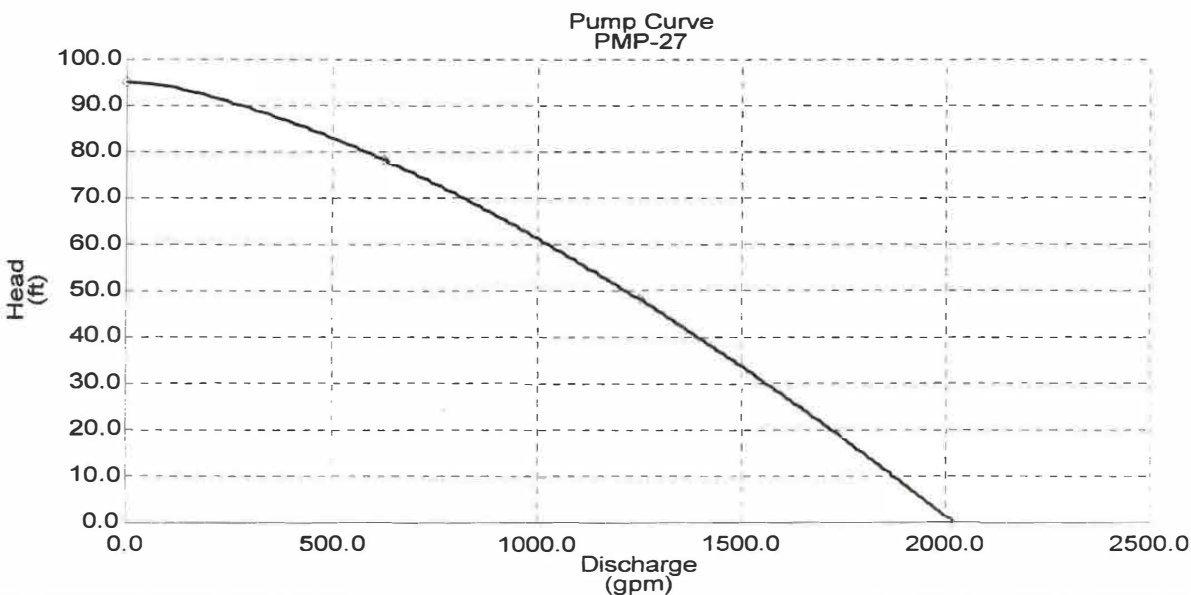
X	920,975.70 ft	From Pipe	P-120
Y	600,476.32 ft	To Pipe	P-121
Elevation	4.00 ft		

Initial Condition Summary

Status	On	Relative Speed Factor	1.00
--------	----	-----------------------	------

Pump Definition Summary

Pump Type	Standard (3 Point)		
Shutoff Head	95.00 ft	Shutoff Discharge	0 gpm
Design Head	78.00 ft	Design Discharge	630 gpm
Maximum Operating Head	48.00 ft	Maximum Operating Discharge	1,250 gpm



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Detailed Report for Pump: PMP-27

Calculated Results Summary

Time	Status	Constituent (mg/l)	From Grade (ft)	To Grade (ft)	Flow (gpm)	Head (ft)	Relative Speed	Useful Power (Hp)
0.00 hr	On	N/A	2.00	95.60	110	93.60	1.00	2.6960

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Detailed Report for Pump: PMP-28

Note:

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The calculated results may be outdated.

Scenario Summary

Label	Base
Demand Alternative	Base-Average Daily
Physical Alternative	Base-Physical
Initial Settings Alternative	Base-Initial Settings
Operational Alternative	Base-Operational
Age Alternative	Base-Age Alternative
Constituent Alternative	Base-Constituent
Trace Alternative	Base-Trace Alternative
Fire Flow Alternative	Base-Fire Flow

Calibration Summary

Demand	<none>	Roughness	<none>
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Geometric Summary

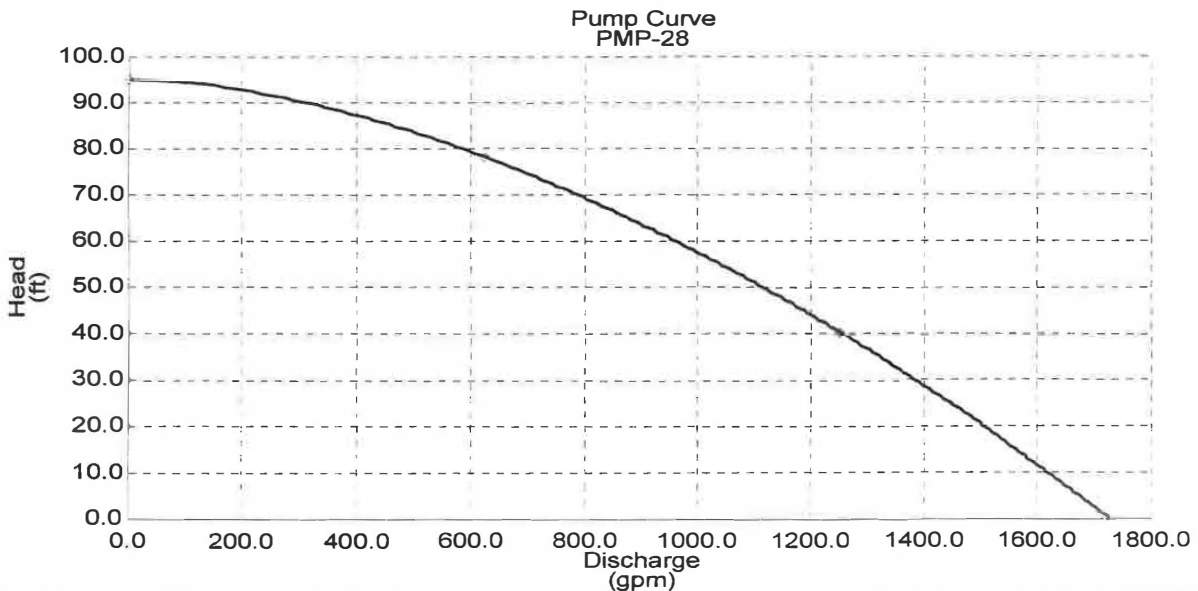
X	920,381.58 ft	From Pipe	P-123
Y	598,419.83 ft	To Pipe	P-124
Elevation	1.00 ft		

Initial Condition Summary

Status	On	Relative Speed Factor	1.00
--------	----	-----------------------	------

Pump Definition Summary

Pump Type	Standard (3 Point)		
Shutoff Head	95.00 ft	Shutoff Discharge	0 gpm
Design Head	78.00 ft	Design Discharge	630 gpm
Maximum Operating Head	40.00 ft	Maximum Operating Discharge	1,250 gpm



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Detailed Report for Pump: PMP-28

Calculated Results Summary

Time	Status	Constituent (mg/l)	From Grade (ft)	To Grade (ft)	Flow (gpm)	Head (ft)	Relative Speed	Useful Power (Hp)
0.00 hr	On	N/A	1.99	96.21	100	94.22	1.00	2.4108

Detailed Report for Pump: PMP-29

Note:

The input data may have been modified since the last calculation was performed.
The calculated results may be outdated.

Scenario Summary

Label	Base
Demand Alternative	Base-Average Daily
Physical Alternative	Base-Physical
Initial Settings Alternative	Base-Initial Settings
Operational Alternative	Base-Operational
Age Alternative	Base-Age Alternative
Constituent Alternative	Base-Constituent
Trace Alternative	Base-Trace Alternative
Fire Flow Alternative	Base-Fire Flow

Calibration Summary

Demand	<none>	Roughness	<none>
--------	--------	-----------	--------

Geometric Summary

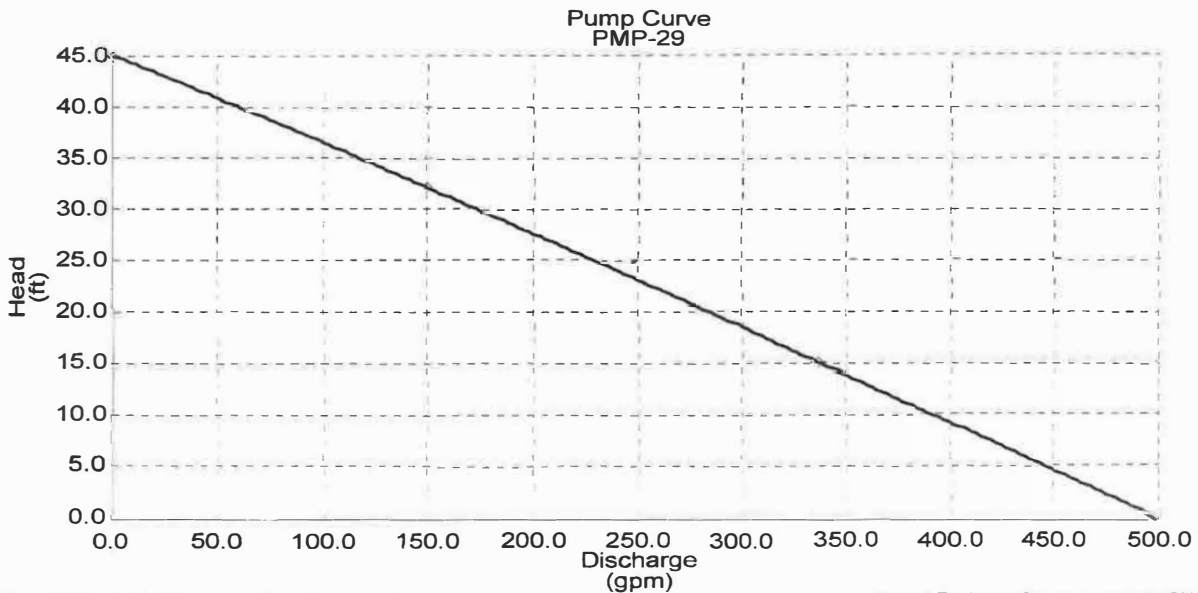
X	925,636.68 ft	From Pipe	P-125
Y	601,532.97 ft	To Pipe	P-126
Elevation	1.00 ft		

Initial Condition Summary

Status	On	Relative Speed Factor	1.00
--------	----	-----------------------	------

Pump Definition Summary

Pump Type	Standard (3 Point)		
Shutoff Head	45.00 ft	Shutoff Discharge	0 gpm
Design Head	32.00 ft	Design Discharge	150 gpm
Maximum Operating Head	15.00 ft	Maximum Operating Discharge	340 gpm



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Detailed Report for Pump: PMP-29

Calculated Results Summary

Time	Status	Constituent (mg/l)	From Grade (ft)	To Grade (ft)	Flow (gpm)	Head (ft)	Relative Speed	Useful Power (Hp)
0.00 hr	Pump cannot deliver head (Closed)	N/A	2.00	66.14	0	0.00	1.00	0.0000

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Detailed Report for Pump: PMP-30

Note:

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Scenario Summary

Label	Base
Demand Alternative	Base-Average Daily
Physical Alternative	Base-Physical
Initial Settings Alternative	Base-Initial Settings
Operational Alternative	Base-Operational
Age Alternative	Base-Age Alternative
Constituent Alternative	Base-Constituent
Trace Alternative	Base-Trace Alternative
Fire Flow Alternative	Base-Fire Flow

Calibration Summary

Demand	<none>	Roughness	<none>
--------	--------	-----------	--------

Geometric Summary

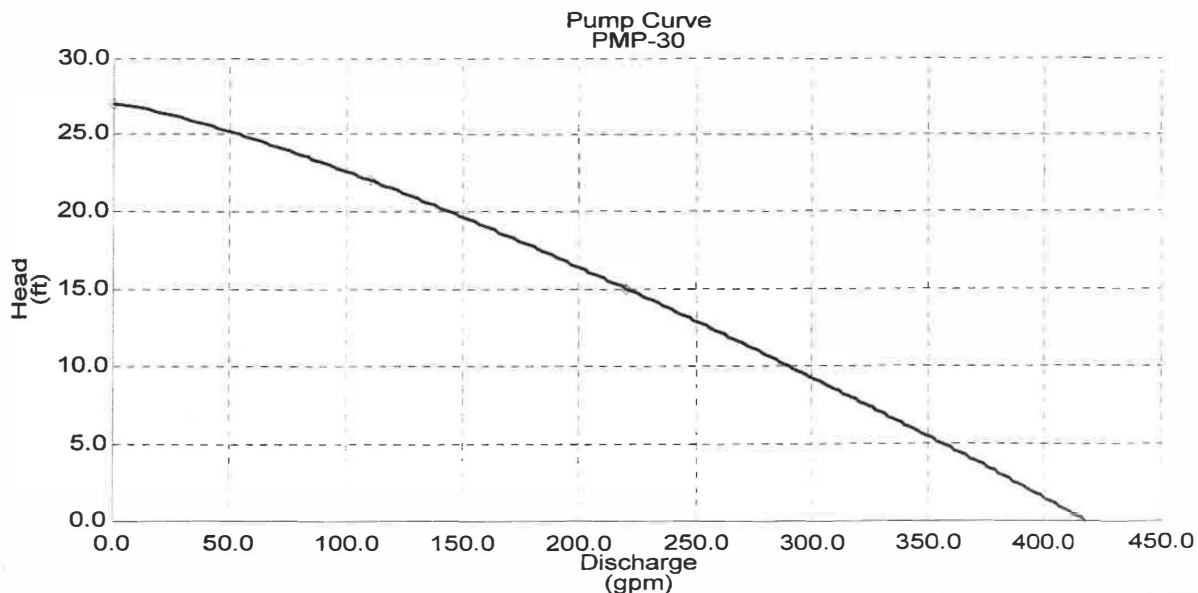
X	925,992.78 ft	From Pipe	P-128
Y	601,544.19 ft	To Pipe	P-129
Elevation	-5.00 ft		

Initial Condition Summary

Status	On	Relative Speed Factor	1.00
--------	----	-----------------------	------

Pump Definition Summary

Pump Type	Standard (3 Point)		
Shutoff Head	27.00 ft	Shutoff Discharge	0 gpm
Design Head	22.00 ft	Design Discharge	110 gpm
Maximum Operating Head	15.00 ft	Maximum Operating Discharge	220 gpm



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Detailed Report for Pump: PMP-30

Calculated Results Summary

Time	Status	Constituent (mg/l)	From Grade (ft)	To Grade (ft)	Flow (gpm)	Head (ft)	Relative Speed	Useful Power (Hp)
0.00 hr	Pump cannot deliver head (Closed)	N/A	2.00	64.08	0	0.00	1.00	0.0000

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Detailed Report for Pump: PMP-31

Note:

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Scenario Summary

Label	Base
Demand Alternative	Base-Average Daily
Physical Alternative	Base-Physical
Initial Settings Alternative	Base-Initial Settings
Operational Alternative	Base-Operational
Age Alternative	Base-Age Alternative
Constituent Alternative	Base-Constituent
Trace Alternative	Base-Trace Alternative
Fire Flow Alternative	Base-Fire Flow

Calibration Summary

Demand	<none>	Roughness	<none>
--------	--------	-----------	--------

Geometric Summary

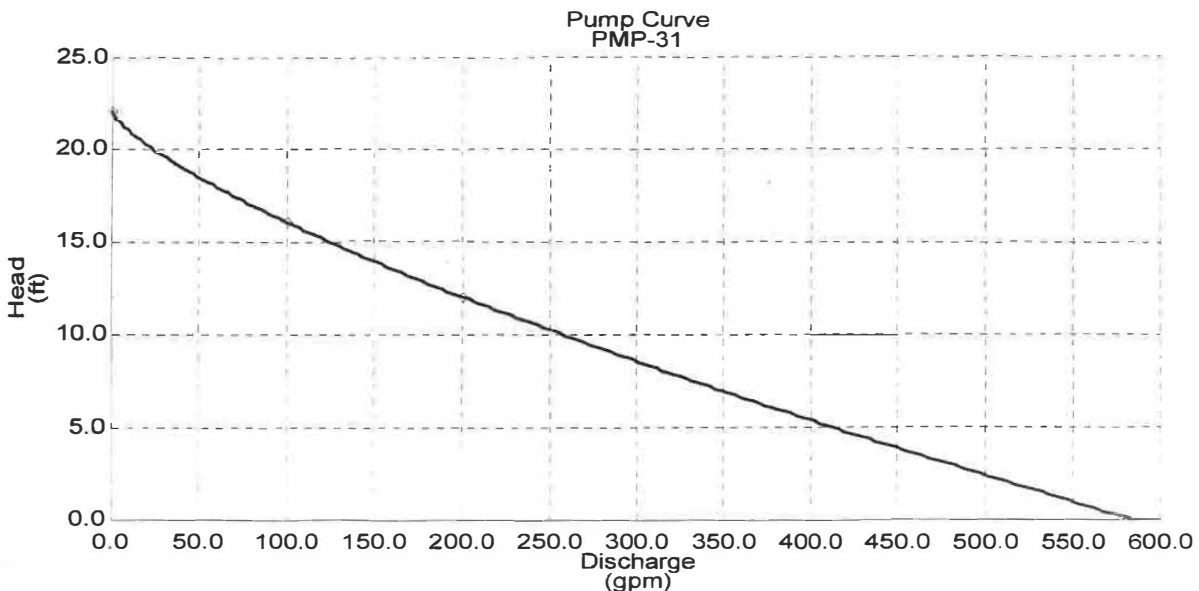
X	926,498.06 ft	From Pipe	P-130
Y	601,516.37 ft	To Pipe	P-131
Elevation	2.00 ft		

Initial Condition Summary

Status	On	Relative Speed Factor	1.00
--------	----	-----------------------	------

Pump Definition Summary

Pump Type	Standard (3 Point)		
Shutoff Head	22.00 ft	Shutoff Discharge	0 gpm
Design Head	16.00 ft	Design Discharge	100 gpm
Maximum Operating Head	12.00 ft	Maximum Operating Discharge	200 gpm



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Detailed Report for Pump: PMP-31

Calculated Results Summary

Time	Status	Constituent (mg/l)	From Grade (ft)	To Grade (ft)	Flow (gpm)	Head (ft)	Relative Speed	Useful Power (Hp)
0.00 hr	Pump cannot deliver head (Closed)	N/A	2.00	61.38	0	0.00	1.00	0.0000

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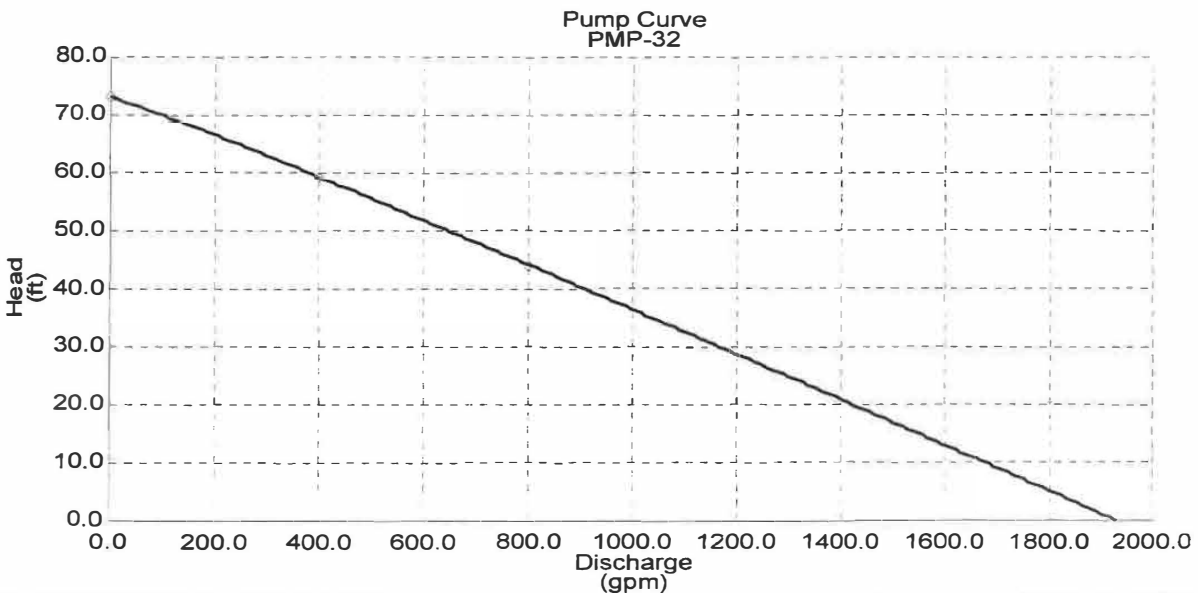
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Detailed Report for Pump: PMP-32

Note:

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The calculated results may be outdated.

Scenario Summary			
Label	Base		
Demand Alternative	Base-Average Daily		
Physical Alternative	Base-Physical		
Initial Settings Alternative	Base-Initial Settings		
Operational Alternative	Base-Operational		
Age Alternative	Base-Age Alternative		
Constituent Alternative	Base-Constituent		
Trace Alternative	Base-Trace Alternative		
Fire Flow Alternative	Base-Fire Flow		
Calibration Summary			
Demand	<none>	Roughness	<none>
Geometric Summary			
X	927,774.17 ft	From Pipe	P-133
Y	602,332.72 ft	To Pipe	P-132
Elevation	11.00 ft		
Initial Condition Summary			
Status	On	Relative Speed Factor	1.00
Pump Definition Summary			
Pump Type	Standard (3 Point)		
Shutoff Head	73.00 ft	Shutoff Discharge	0 gpm
Design Head	59.00 ft	Design Discharge	400 gpm
Maximum Operating Head	44.00 ft	Maximum Operating Discharge	800 gpm



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Detailed Report for Pump: PMP-32

Calculated Results Summary

Time	Status	Constituent (mg/l)	From Grade (ft)	To Grade (ft)	Flow (gpm)	Head (ft)	Relative Speed	Useful Power (Hp)
0.00 hr	Pump cannot deliver head (Closed)	N/A	2.00	94.29	0	0.00	1.00	0.0000

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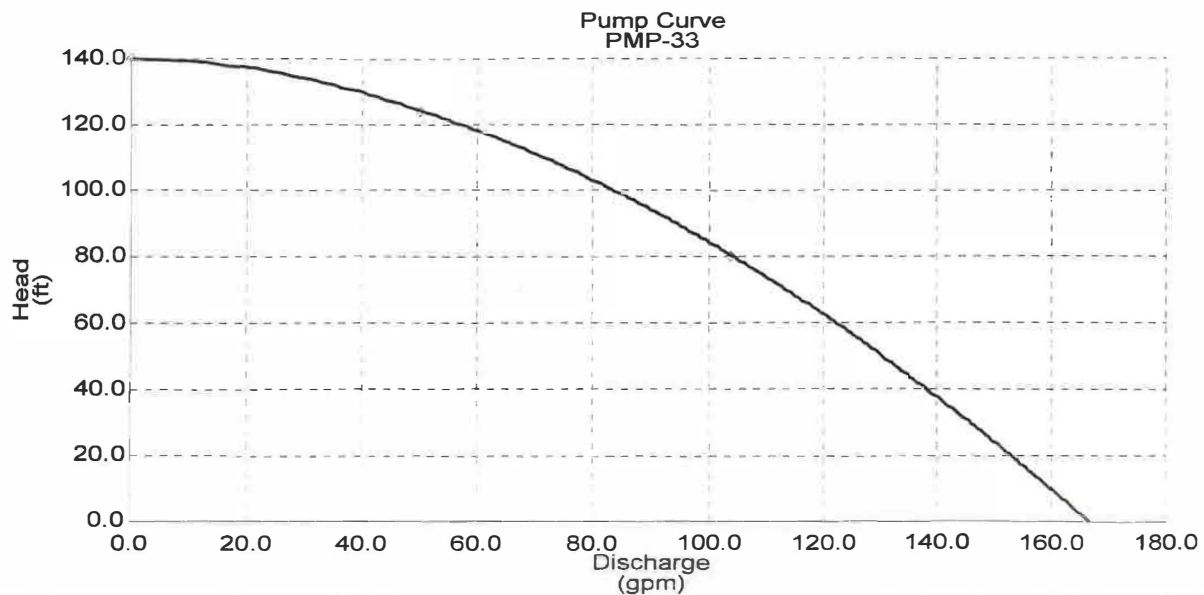
Page 2 of 2

Detailed Report for Pump: PMP-33

Note:

The input data may have been modified since the last calculation was performed.
The calculated results may be outdated.

Scenario Summary			
Label	Base		
Demand Alternative	Base-Average Daily		
Physical Alternative	Base-Physical		
Initial Settings Alternative	Base-Initial Settings		
Operational Alternative	Base-Operational		
Age Alternative	Base-Age Alternative		
Constituent Alternative	Base-Constituent		
Trace Alternative	Base-Trace Alternative		
Fire Flow Alternative	Base-Fire Flow		
Calibration Summary			
Demand	<none>	Roughness	<none>
Geometric Summary			
X	928,154.31 ft	From Pipe	P-134
Y	602,625.23 ft	To Pipe	P-135
Elevation	-5.00 ft		
Initial Condition Summary			
Status	On	Relative Speed Factor	1.00
Pump Definition Summary			
Pump Type	Standard (3 Point)		
Shutoff Head	140.00 ft	Shutoff Discharge	0 gpm
Design Head	124.00 ft	Design Discharge	50 gpm
Maximum Operating Head	80.00 ft	Maximum Operating Discharge	100 gpm



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Detailed Report for Pump: PMP-33

Calculated Results Summary

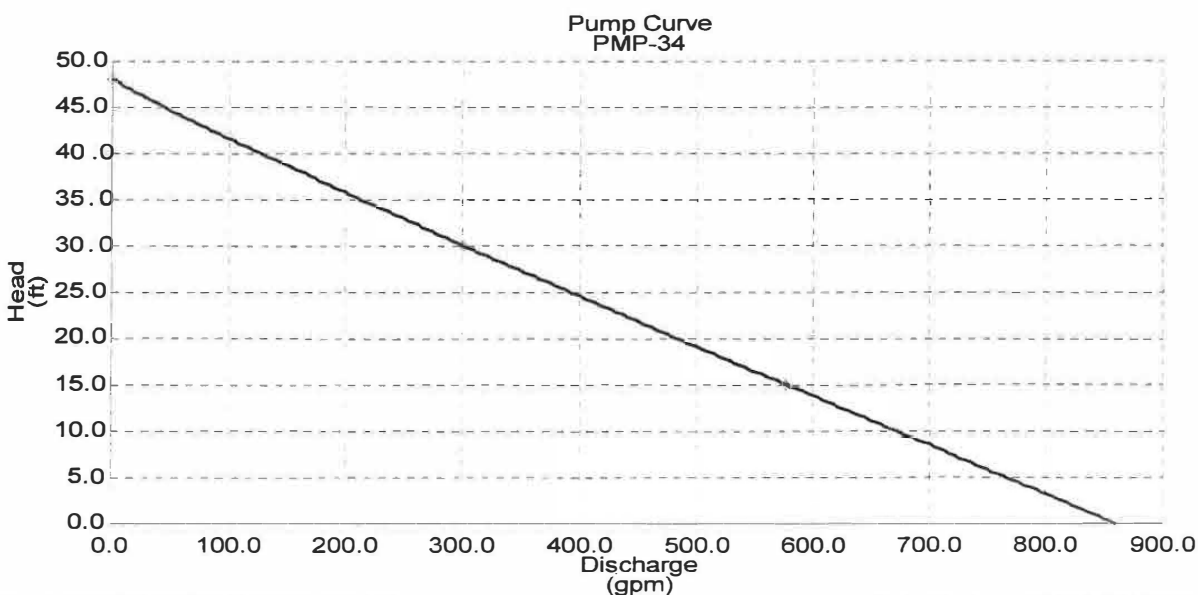
Time	Status	Constituent (mg/l)	From Grade (ft)	To Grade (ft)	Flow (gpm)	Head (ft)	Relative Speed	Useful Power (Hp)
0.00 hr	On	N/A	1.28	62.14	120	60.86	1.00	1.8629

Detailed Report for Pump: PMP-34

Note:

The input data may have been modified since the last calculation was performed.
The calculated results may be outdated.

Scenario Summary			
Label	Base		
Demand Alternative	Base-Average Daily		
Physical Alternative	Base-Physical		
Initial Settings Alternative	Base-Initial Settings		
Operational Alternative	Base-Operational		
Age Alternative	Base-Age Alternative		
Constituent Alternative	Base-Constituent		
Trace Alternative	Base-Trace Alternative		
Fire Flow Alternative	Base-Fire Flow		
Calibration Summary			
Demand	<none>	Roughness	<none>
Geometric Summary			
X	927,335.16 ft	From Pipe	P-136
Y	604,337.82 ft	To Pipe	P-137
Elevation	-1.00 ft		
Initial Condition Summary			
Status	On	Relative Speed Factor	1.00
Pump Definition Summary			
Pump Type	Standard (3 Point)		
Shutoff Head	48.00 ft	Shutoff Discharge	0 gpm
Design Head	30.00 ft	Design Discharge	300 gpm
Maximum Operating Head	15.00 ft	Maximum Operating Discharge	580 gpm



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Detailed Report for Pump: PMP-34

Calculated Results Summary

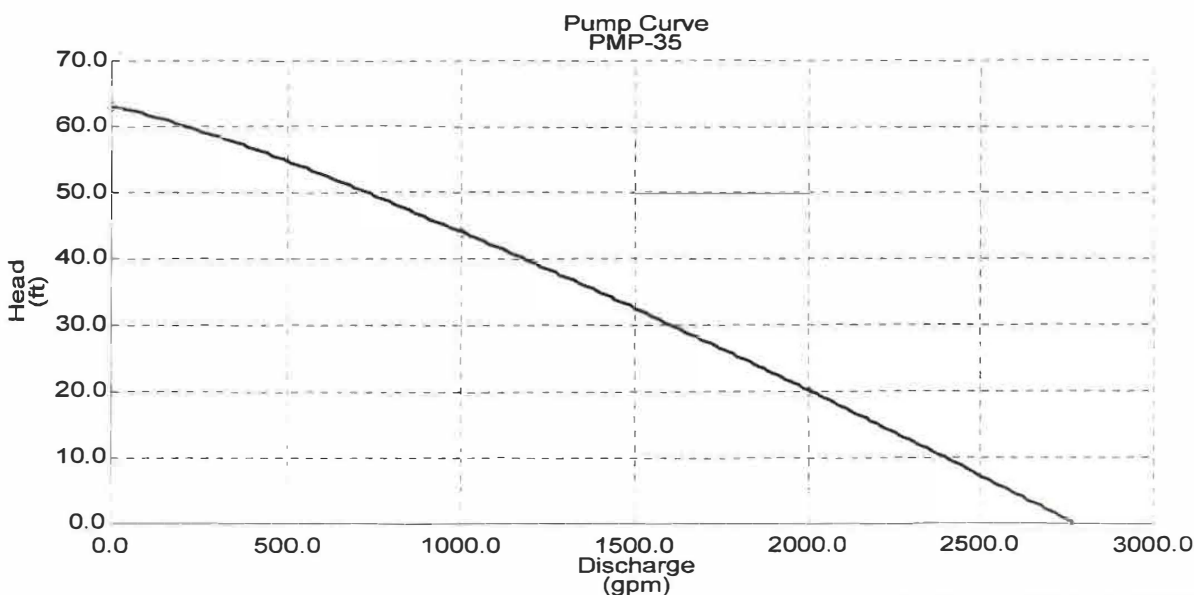
Time	Status	Constituent (mg/l)	From Grade (ft)	To Grade (ft)	Flow (gpm)	Head (ft)	Relative Speed	Useful Power (Hp)
0.00 hr	On	N/A	2.00	48.77	20	46.77	1.00	0.1987

Detailed Report for Pump: PMP-35

Note:

The input data may have been modified since the last calculation was performed.
The calculated results may be outdated.

Scenario Summary			
Label	Base		
Demand Alternative	Base-Average Daily		
Physical Alternative	Base-Physical		
Initial Settings Alternative	Base-Initial Settings		
Operational Alternative	Base-Operational		
Age Alternative	Base-Age Alternative		
Constituent Alternative	Base-Constituent		
Trace Alternative	Base-Trace Alternative		
Fire Flow Alternative	Base-Fire Flow		
Calibration Summary			
Demand	<none>	Roughness	<none>
Geometric Summary			
X	927,149.59 ft	From Pipe	P-139
Y	604,828.73 ft	To Pipe	P-138
Elevation	1.00 ft		
Initial Condition Summary			
Status	On	Relative Speed Factor	1.00
Pump Definition Summary			
Pump Type	Standard (3 Point)		
Shutoff Head	63.00 ft	Shutoff Discharge	0 gpm
Design Head	44.00 ft	Design Discharge	1,000 gpm
Maximum Operating Head	20.00 ft	Maximum Operating Discharge	2,000 gpm



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Detailed Report for Pump: PMP-35

Calculated Results Summary

Time	Status	Constituent (mg/l)	From Grade (ft)	To Grade (ft)	Flow Rate (gpm)	Head (ft)	Relative Speed	Useful Power (Hp)
0.00 hr	On	N/A	1.84	47.68	920	45.84	1.00	10.6155

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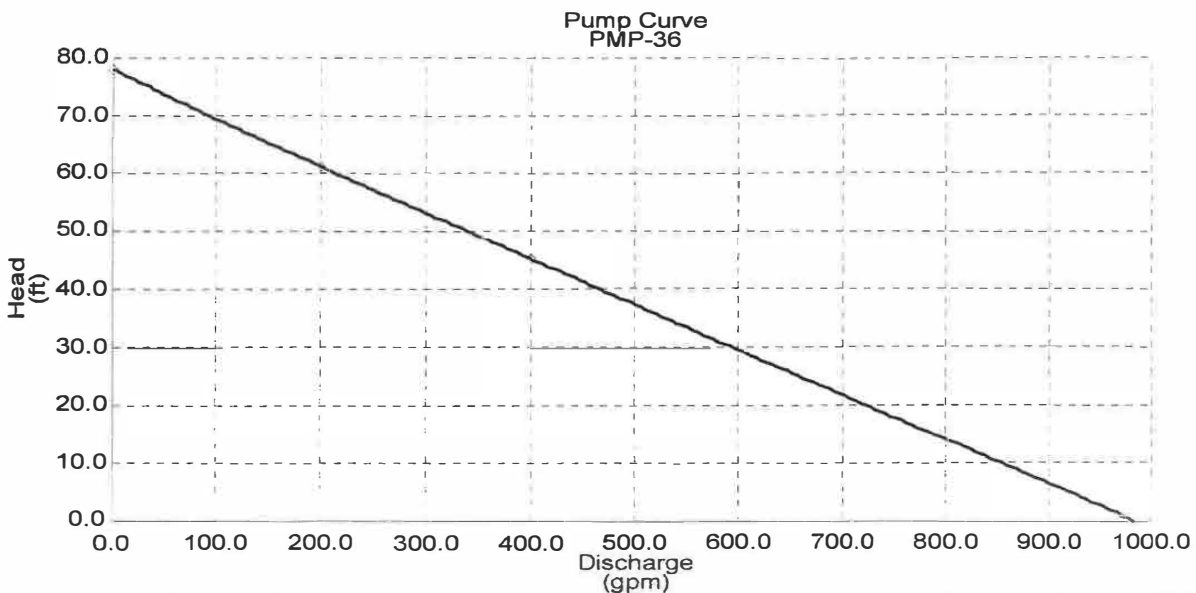
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Detailed Report for Pump: PMP-36

Note:

The input data may have been modified since the last calculation was performed.
The calculated results may be outdated.

Scenario Summary			
Label	Base		
Demand Alternative	Base-Average Daily		
Physical Alternative	Base-Physical		
Initial Settings Alternative	Base-Initial Settings		
Operational Alternative	Base-Operational		
Age Alternative	Base-Age Alternative		
Constituent Alternative	Base-Constituent		
Trace Alternative	Base-Trace Alternative		
Fire Flow Alternative	Base-Fire Flow		
Calibration Summary			
Demand	<none>	Roughness	<none>
Geometric Summary			
X	929,273.26 ft	From Pipe	P-140
Y	604,052.62 ft	To Pipe	P-141
Elevation	1.00 ft		
Initial Condition Summary			
Status	On	Relative Speed Factor	1.00
Pump Definition Summary			
Pump Type	Standard (3 Point)		
Shutoff Head	78.00 ft	Shutoff Discharge	0 gpm
Design Head	61.00 ft	Design Discharge	200 gpm
Maximum Operating Head	45.00 ft	Maximum Operating Discharge	400 gpm



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Detailed Report for Pump: PMP-36

Calculated Results Summary

Time	Status	Constituent (mg/l)	From Grade (ft)	To Grade (ft)	Flow Grade (gpm)	Head (ft)	Relative Speed	Useful Power (Hp)
0.00 hr	On	N/A	1.96	69.08	130	67.12	1.00	2.1257

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Detailed Report for Pump: PMP-37

Note:

The input data may have been modified since the last calculation was performed.
The calculated results may be outdated.

Scenario Summary

Label	Base
Demand Alternative	Base-Average Daily
Physical Alternative	Base-Physical
Initial Settings Alternative	Base-Initial Settings
Operational Alternative	Base-Operational
Age Alternative	Base-Age Alternative
Constituent Alternative	Base-Constituent
Trace Alternative	Base-Trace Alternative
Fire Flow Alternative	Base-Fire Flow

Calibration Summary

Demand	<none>	Roughness	<none>
--------	--------	-----------	--------

Geometric Summary

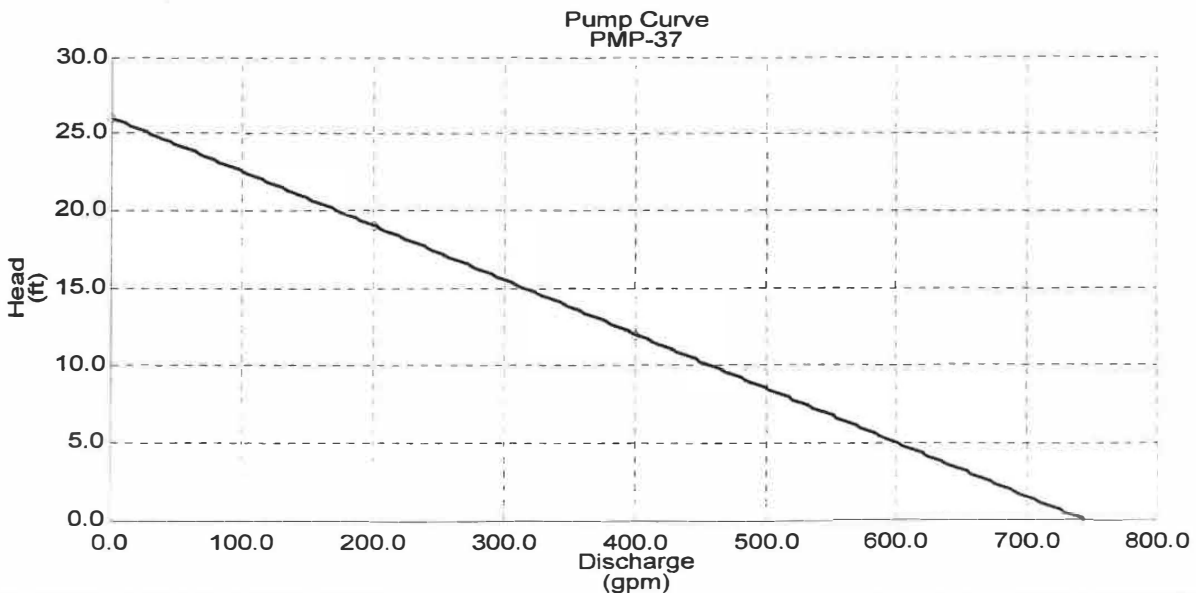
X	928,742.01 ft	From Pipe	P-142
Y	604,650.14 ft	To Pipe	P-143
Elevation	-2.00 ft		

Initial Condition Summary

Status	On	Relative Speed Factor	1.00
--------	----	-----------------------	------

Pump Definition Summary

Pump Type	Standard (3 Point)		
Shutoff Head	26.00 ft	Shutoff Discharge	0 gpm
Design Head	19.00 ft	Design Discharge	200 gpm
Maximum Operating Head	12.00 ft	Maximum Operating Discharge	400 gpm



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Detailed Report for Pump: PMP-37

Message List

Message List

Warning: Cannot deliver head at 0.0 hrs

Calculated Results Summary

Time	Status	Constituent (mg/l)	From Grade (ft)	To Grade (ft)	Flow (gpm)	Head (ft)	Relative Speed	Useful Power (Hp)
0.00 hr	Pump cannot deliver head (Closed)	N/A	2.00	52.25	0	0.00	1.00	0.0000

Detailed Report for Pump: PMP-38

Note:

The input data may have been modified since the last calculation was performed.
The calculated results may be outdated.

Scenario Summary

Label	Base
Demand Alternative	Base-Average Daily
Physical Alternative	Base-Physical
Initial Settings Alternative	Base-Initial Settings
Operational Alternative	Base-Operational
Age Alternative	Base-Age Alternative
Constituent Alternative	Base-Constituent
Trace Alternative	Base-Trace Alternative
Fire Flow Alternative	Base-Fire Flow

Calibration Summary

Demand	<none>	Roughness	<none>
--------	--------	-----------	--------

Geometric Summary

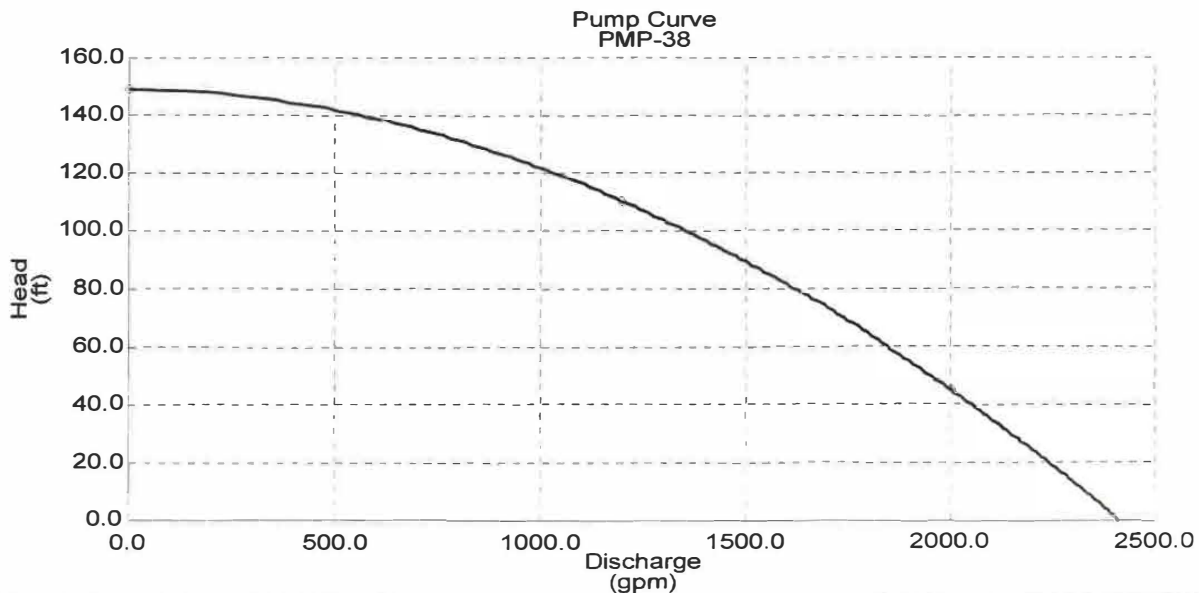
X	928,048.80 ft	From Pipe	P-144
Y	601,673.07 ft	To Pipe	P-145
Elevation	-8.50 ft		

Initial Condition Summary

Status	On	Relative Speed Factor	1.00
--------	----	-----------------------	------

Pump Definition Summary

Pump Type	Standard (3 Point)		
Shutoff Head	149.00 ft	Shutoff Discharge	0 gpm
Design Head	110.00 ft	Design Discharge	1,200 gpm
Maximum Operating Head	45.00 ft	Maximum Operating Discharge	2,000 gpm



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Detailed Report for Pump: PMP-38

Calculated Results Summary

Time	Status	Constituent (mg/l)	From Grade (ft)	To Grade (ft)	Flow (gpm)	Head (ft)	Relative Speed	Useful Power (Hp)
0.00 hr	On	N/A	1.93	115.02	1,150	113.09	1.00	32.8198

Detailed Report for Pump: PMP-39

Note:

The input data may have been modified since the last calculation was performed.
The calculated results may be outdated.

Scenario Summary

Label	Base
Demand Alternative	Base-Average Daily
Physical Alternative	Base-Physical
Initial Settings Alternative	Base-Initial Settings
Operational Alternative	Base-Operational
Age Alternative	Base-Age Alternative
Constituent Alternative	Base-Constituent
Trace Alternative	Base-Trace Alternative
Fire Flow Alternative	Base-Fire Flow

Calibration Summary

Demand	<none>	Roughness	<none>
--------	--------	-----------	--------

Geometric Summary

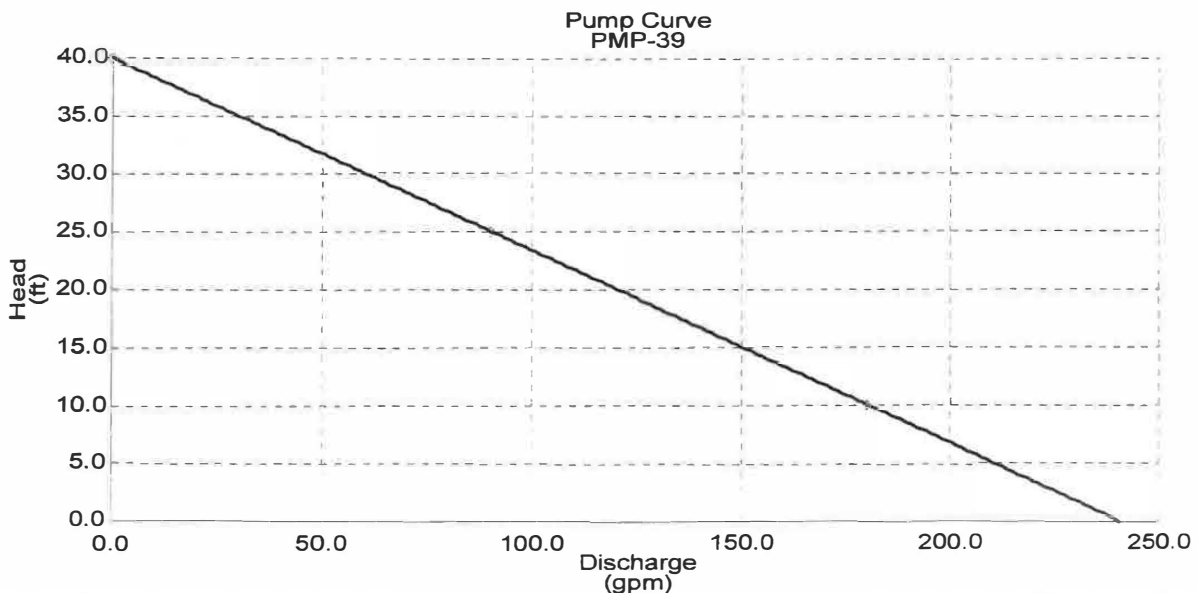
X	929,572.58 ft	From Pipe	P-147
Y	600,612.70 ft	To Pipe	P-146
Elevation	-4.00 ft		

Initial Condition Summary

Status	On	Relative Speed Factor	1.00
--------	----	-----------------------	------

Pump Definition Summary

Pump Type	Standard (3 Point)		
Shutoff Head	40.00 ft	Shutoff Discharge	0 gpm
Design Head	25.00 ft	Design Discharge	90 gpm
Maximum Operating Head	10.00 ft	Maximum Operating Discharge	180 gpm



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Detailed Report for Pump: PMP-39

Calculated Results Summary

Time	Status	Constituent (mg/l)	From Grade (ft)	To Grade (ft)	Flow (gpm)	Head (ft)	Relative Speed	Useful Power (Hp)
0.00 hr	On	N/A	4.83	44.83	0	0.00	1.00	0.0000

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Detailed Report for Pump: PMP-40

Note:

The input data may have been modified since the last calculation was performed.
The calculated results may be outdated.

Scenario Summary

Label	Base
Demand Alternative	Base-Average Daily
Physical Alternative	Base-Physical
Initial Settings Alternative	Base-Initial Settings
Operational Alternative	Base-Operational
Age Alternative	Base-Age Alternative
Constituent Alternative	Base-Constituent
Trace Alternative	Base-Trace Alternative
Fire Flow Alternative	Base-Fire Flow

Calibration Summary

Demand	<none>	Roughness	<none>
--------	--------	-----------	--------

Geometric Summary

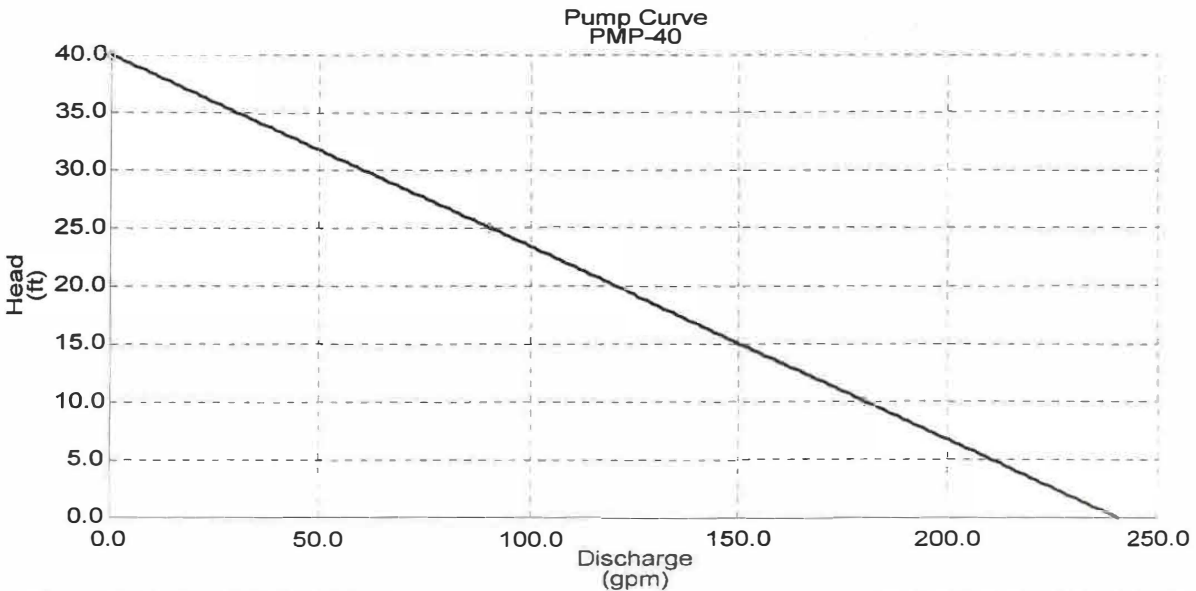
X	929,460.60 ft	From Pipe	P-148
Y	600,146.00 ft	To Pipe	P-149
Elevation	-4.00 ft		

Initial Condition Summary

Status	On	Relative Speed Factor	1.00
--------	----	-----------------------	------

Pump Definition Summary

Pump Type	Standard (3 Point)		
Shutoff Head	40.00 ft	Shutoff Discharge	0 gpm
Design Head	25.00 ft	Design Discharge	90 gpm
Maximum Operating Head	10.00 ft	Maximum Operating Discharge	180 gpm



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Detailed Report for Pump: PMP-40

Calculated Results Summary

Time	Status	Constituent (mg/l)	From Grade (ft)	To Grade (ft)	Flow (gpm)	Head (ft)	Relative Speed	Useful Power (Hp)
0.00 hr	Pump cannot deliver head (Closed)	N/A	2.00	47.04	0	0.00	1.00	0.0000

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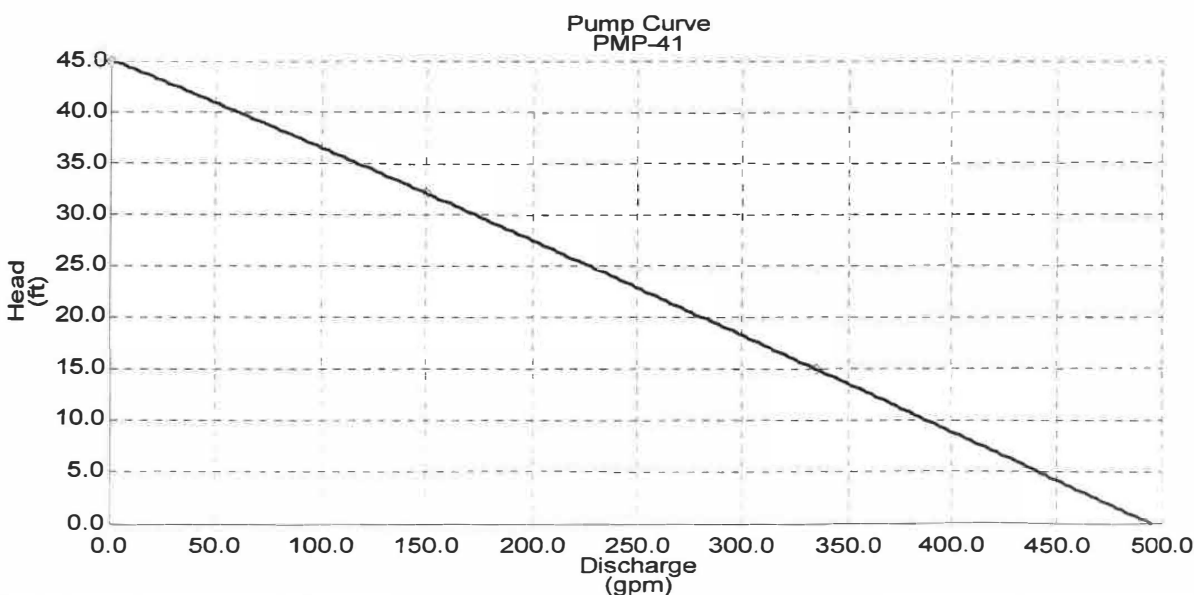
Page 2 of 2

Detailed Report for Pump: PMP-41

Note:

The input data may have been modified since the last calculation was performed.
The calculated results may be outdated.

Scenario Summary			
Label	Base		
Demand Alternative	Base-Average Daily		
Physical Alternative	Base-Physical		
Initial Settings Alternative	Base-Initial Settings		
Operational Alternative	Base-Operational		
Age Alternative	Base-Age Alternative		
Constituent Alternative	Base-Constituent		
Trace Alternative	Base-Trace Alternative		
Fire Flow Alternative	Base-Fire Flow		
Calibration Summary			
Demand	<none>	Roughness	<none>
Geometric Summary			
X	930,437.56 ft	From Pipe	P-151
Y	600,106.91 ft	To Pipe	P-150
Elevation	8.00 ft		
Initial Condition Summary			
Status	On	Relative Speed Factor	1.00
Pump Definition Summary			
Pump Type	Standard (3 Point)		
Shutoff Head	45.00 ft	Shutoff Discharge	0 gpm
Design Head	32.00 ft	Design Discharge	150 gpm
Maximum Operating Head	15.00 ft	Maximum Operating Discharge	340 gpm



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Detailed Report for Pump: PMP-41

Calculated Results Summary

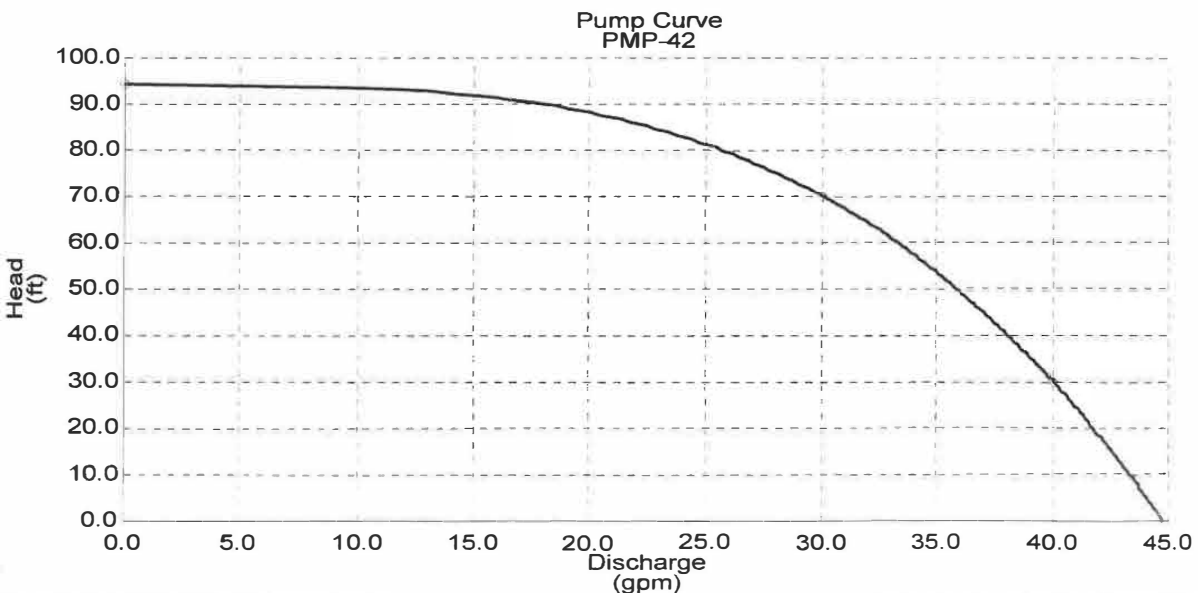
Time	Status	Constituent (mg/l)	From Grade (ft)	To Grade (ft)	Flow (gpm)	Head (ft)	Relative Speed	Useful Power (Hp)
0.00 hr	Pump cannot deliver head (Closed)	N/A	2.00	47.21	0	0.00	1.00	0.0000

Detailed Report for Pump: PMP-42

Note:

The input data may have been modified since the last calculation was performed.
The calculated results may be outdated.

Scenario Summary			
Label	Base		
Demand Alternative	Base-Average Daily		
Physical Alternative	Base-Physical		
Initial Settings Alternative	Base-Initial Settings		
Operational Alternative	Base-Operational		
Age Alternative	Base-Age Alternative		
Constituent Alternative	Base-Constituent		
Trace Alternative	Base-Trace Alternative		
Fire Flow Alternative	Base-Fire Flow		
Calibration Summary			
Demand	<none>	Roughness	<none>
Geometric Summary			
X	929,324.62 ft	From Pipe	P-152
Y	599,289.78 ft	To Pipe	P-153
Elevation	1.00 ft		
Initial Condition Summary			
Status	On	Relative Speed Factor	1.00
Pump Definition Summary			
Pump Type	Standard (3 Point)		
Shutoff Head	94.00 ft	Shutoff Discharge	0 gpm
Design Head	70.00 ft	Design Discharge	30 gpm
Maximum Operating Head	30.00 ft	Maximum Operating Discharge	40 gpm



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Detailed Report for Pump: PMP-42

Calculated Results Summary

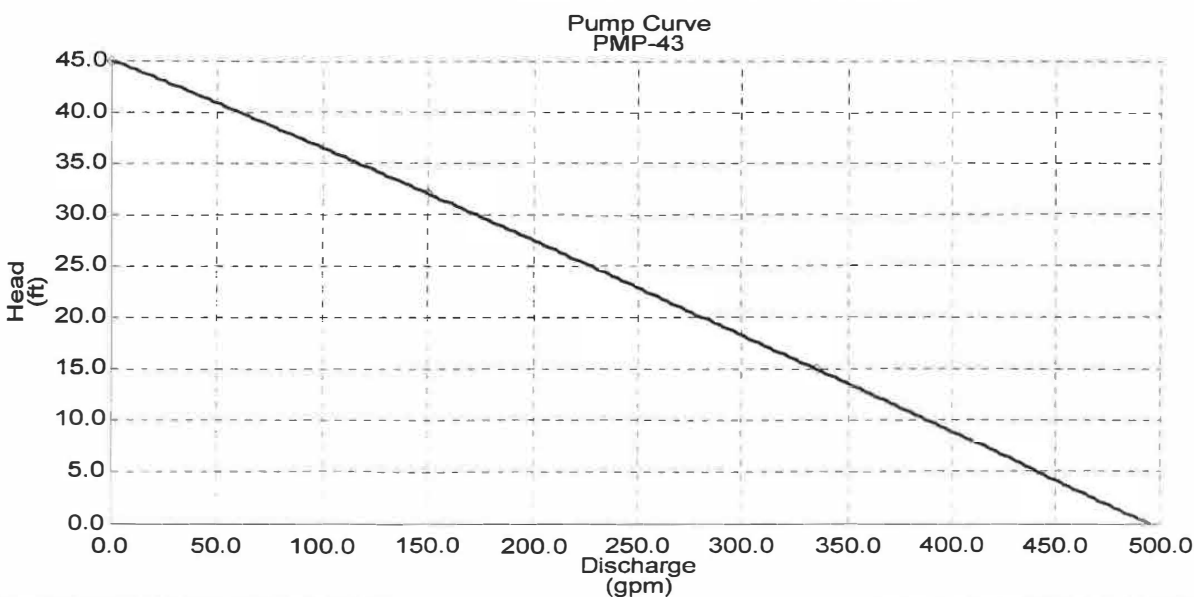
Time	Status	Constituent (mg/l)	From Grade (ft)	To Grade (ft)	Flow Grade (gpm)	Head (ft)	Relative Speed	Useful Power (Hp)
0.00 hr	On	N/A	1.98	44.76	40	42.77	1.00	0.4047

Detailed Report for Pump: PMP-43

Note:

The input data may have been modified since the last calculation was performed.
The calculated results may be outdated.

Scenario Summary			
Label	Base		
Demand Alternative	Base-Average Daily		
Physical Alternative	Base-Physical		
Initial Settings Alternative	Base-Initial Settings		
Operational Alternative	Base-Operational		
Age Alternative	Base-Age Alternative		
Constituent Alternative	Base-Constituent		
Trace Alternative	Base-Trace Alternative		
Fire Flow Alternative	Base-Fire Flow		
Calibration Summary			
Demand	<none>	Roughness	<none>
Geometric Summary			
X	929,018.79 ft	From Pipe	P-155
Y	600,031.28 ft	To Pipe	P-154
Elevation	-4.00 ft		
Initial Condition Summary			
Status	On	Relative Speed Factor	1.00
Pump Definition Summary			
Pump Type	Standard (3 Point)		
Shutoff Head	45.00 ft	Shutoff Discharge	0 gpm
Design Head	32.00 ft	Design Discharge	150 gpm
Maximum Operating Head	15.00 ft	Maximum Operating Discharge	340 gpm



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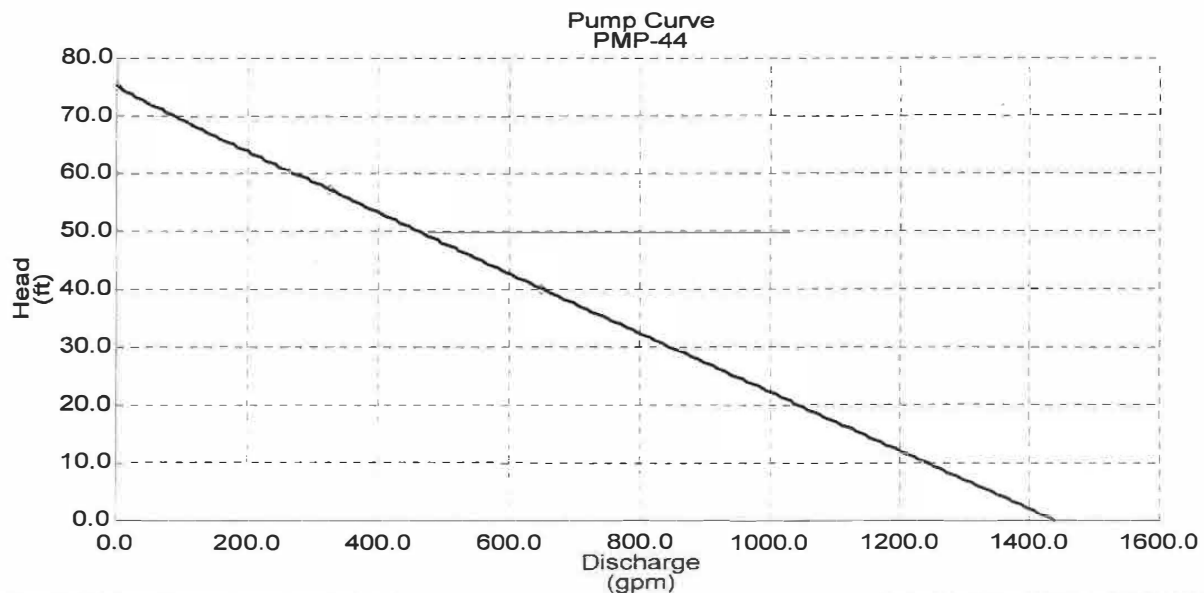
Project Engineer: GREG A GIARRATANA
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Page 1 of 2

Detailed Report for Pump: PMP-44

Note:

The input data may have been modified since the last calculation was performed.
The calculated results may be outdated.

Scenario Summary			
Label	Base		
Demand Alternative	Base-Average Daily		
Physical Alternative	Base-Physical		
Initial Settings Alternative	Base-Initial Settings		
Operational Alternative	Base-Operational		
Age Alternative	Base-Age Alternative		
Constituent Alternative	Base-Constituent		
Trace Alternative	Base-Trace Alternative		
Fire Flow Alternative	Base-Fire Flow		
Calibration Summary			
Demand	<none>	Roughness	<none>
Geometric Summary			
X	928,404.77 ft	From Pipe	P-157
Y	597,002.55 ft	To Pipe	P-156
Elevation	8.00 ft		
Initial Condition Summary			
Status	On	Relative Speed Factor	1.00
Pump Definition Summary			
Pump Type	Standard (3 Point)		
Shutoff Head	75.00 ft	Shutoff Discharge	0 gpm
Design Head	57.00 ft	Design Discharge	330 gpm
Maximum Operating Head	40.00 ft	Maximum Operating Discharge	650 gpm



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Detailed Report for Pump: PMP-44

Calculated Results Summary

Time	Status	Constituent (mg/l)	From Grade (ft)	To Grade (ft)	Flow Grade (gpm)	Head (ft)	Relative Speed	Useful Power (Hp)
0.00 hr	On	N/A	1.77	65.63	200	63.86	1.00	3.1771

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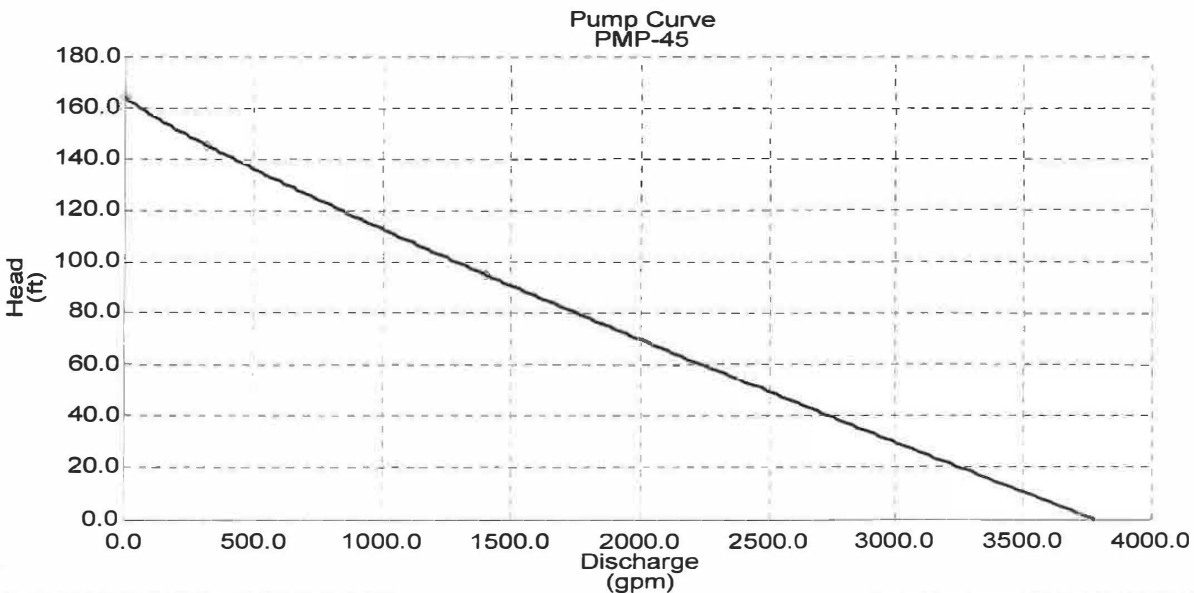
Page 2 of 2

Detailed Report for Pump: PMP-45

Note:

The input data may have been modified since the last calculation was performed.
The calculated results may be outdated.

Scenario Summary			
Label	Base		
Demand Alternative	Base-Average Daily		
Physical Alternative	Base-Physical		
Initial Settings Alternative	Base-Initial Settings		
Operational Alternative	Base-Operational		
Age Alternative	Base-Age Alternative		
Constituent Alternative	Base-Constituent		
Trace Alternative	Base-Trace Alternative		
Fire Flow Alternative	Base-Fire Flow		
Calibration Summary			
Demand	<none>	Roughness	<none>
Geometric Summary			
X	926,737.57 ft	From Pipe	P-161
Y	602,409.20 ft	To Pipe	P-162
Elevation	6.00 ft		
Initial Condition Summary			
Status	On	Relative Speed Factor	1.00
Pump Definition Summary			
Pump Type	Standard (3 Point)		
Shutoff Head	164.00 ft	Shutoff Discharge	0 gpm
Design Head	145.00 ft	Design Discharge	320 gpm
Maximum Operating Head	95.00 ft	Maximum Operating Discharge	1,400 gpm



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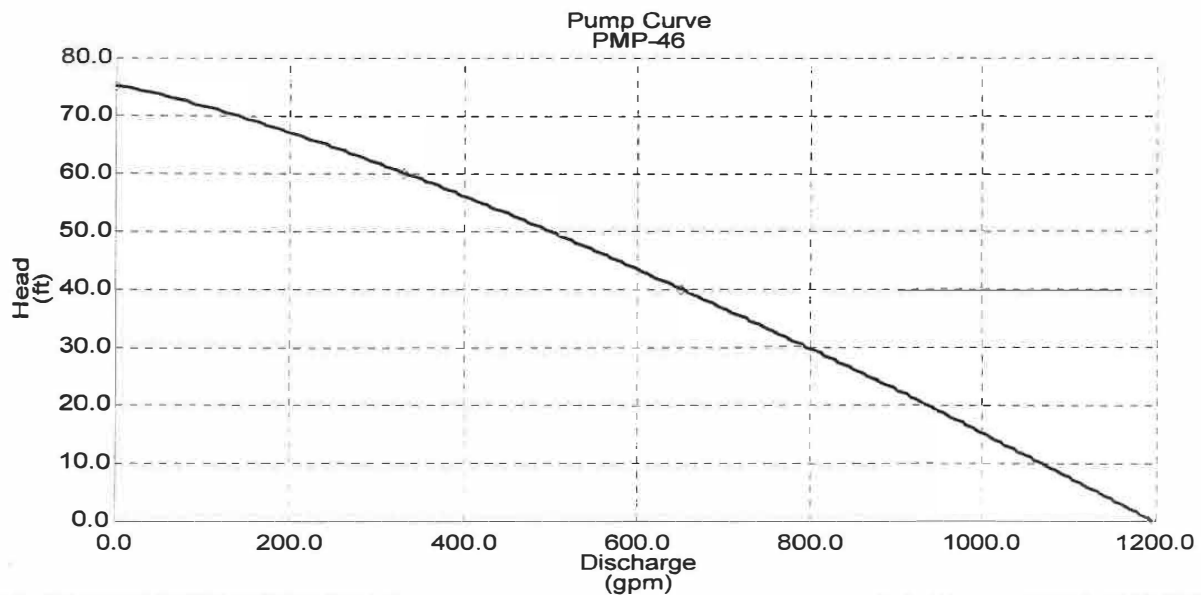
Project Engineer: GREG A GIARRATANA
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Page 1 of 2

Detailed Report for Pump: PMP-46

Note:

The input data may have been modified since the last calculation was performed.
The calculated results may be outdated.

Scenario Summary			
Label	Base		
Demand Alternative	Base-Average Daily		
Physical Alternative	Base-Physical		
Initial Settings Alternative	Base-Initial Settings		
Operational Alternative	Base-Operational		
Age Alternative	Base-Age Alternative		
Constituent Alternative	Base-Constituent		
Trace Alternative	Base-Trace Alternative		
Fire Flow Alternative	Base-Fire Flow		
Calibration Summary			
Demand	<none>	Roughness	<none>
Geometric Summary			
X	928,277.03 ft	From Pipe	P-166
Y	599,676.33 ft	To Pipe	P-165
Elevation	-5.00 ft		
Initial Condition Summary			
Status	On	Relative Speed Factor	1.00
Pump Definition Summary			
Pump Type	Standard (3 Point)		
Shutoff Head	75.00 ft	Shutoff Discharge	0 gpm
Design Head	60.00 ft	Design Discharge	330 gpm
Maximum Operating Head	40.00 ft	Maximum Operating Discharge	650 gpm



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Detailed Report for Pump: PMP-46

Calculated Results Summary

Time	Status	Constituent (mg/l)	From Grade (ft)	To Grade (ft)	Flow (gpm)	Head (ft)	Relative Speed	Useful Power (Hp)
0.00 hr	On	N/A	1.70	65.02	270	63.32	1.00	4.3183

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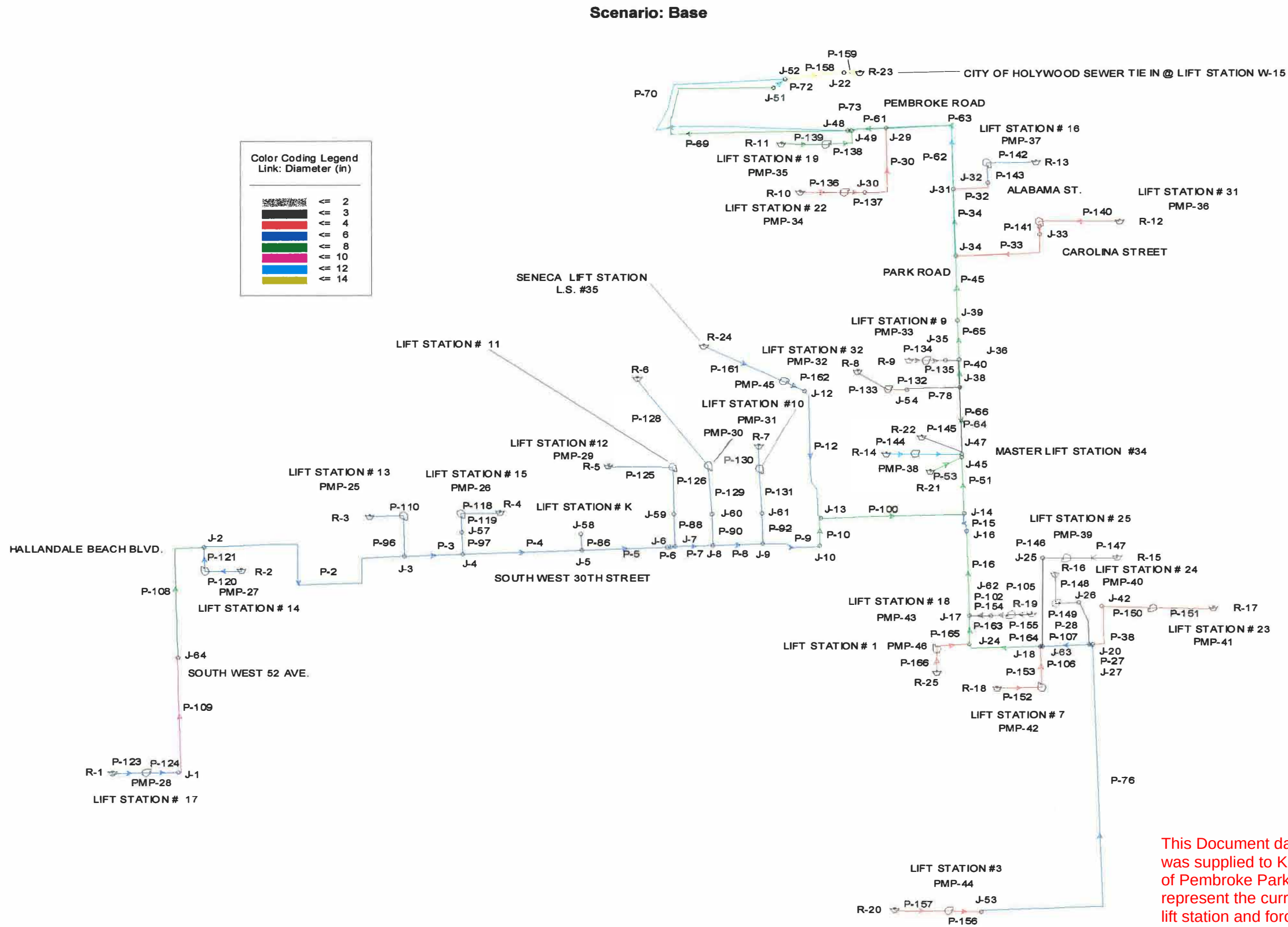
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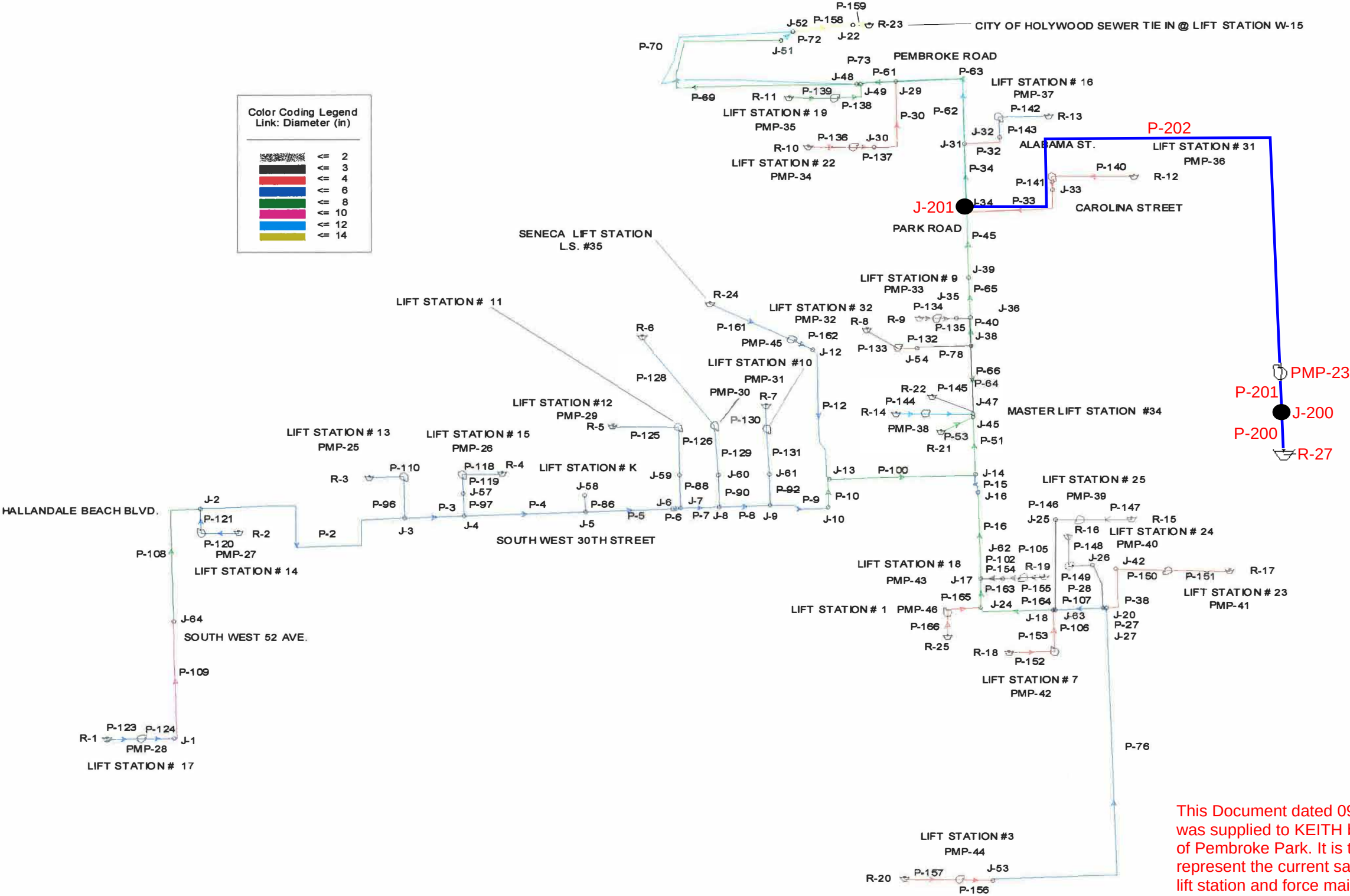


This Document dated 09/08/2000,
was supplied to KEITH by the Town
of Pembroke Park. It is thought to
represent the current sanitary sewer
lift station and force main network.

WATERCAD RESULTS – Scenario One



Network Diagram (Option 1)



This Document dated 09/08/2000, was supplied to KEITH by the Town of Pembroke Park. It is thought to represent the current sanitary sewer lift station and force main network.

FlexTable: Pipe Table

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Label	Start Node	Stop Node	Diameter (in)	Material	Hazen-Williams C	Has User Defined Length?	Length (User Defined) (ft)	Length (ft)	Flow (gpm)	Velocity (ft/s)	Headloss Gradient (ft/ft)
P-2	J-2	J-3	6.0	Asbestos Cement	115.0	True	2,679	2,679	216	2.45	0.005
P-3	J-3	J-6	6.0	Ductile Iron	115.0	True	584	584	216	2.45	0.005
P-4	J-6	J-5	6.0	Ductile Iron	115.0	True	1,180	1,180	216	2.45	0.005
P-5	J-5	J-6	6.0	Ductile Iron	115.0	True	861	861	216	2.45	0.005
P-6	J-6	J-7	6.0	Ductile Iron	115.0	True	79	79	216	2.45	0.005
P-7	J-7	J-8	6.0	Ductile Iron	115.0	True	376	376	216	2.45	0.005
P-8	J-8	J-9	6.0	Ductile Iron	115.0	True	494	494	216	2.45	0.005
P-9	J-9	J-10	6.0	Ductile Iron	115.0	True	597	597	216	2.45	0.005
P-10	J-10	J-13	8.0	Ductile Iron	115.0	True	295	295	216	1.38	0.001
P-12	J-12	J-13	6.0	Ductile Iron	115.0	True	1,348	1,348	721	8.19	0.051
P-15	J-14	J-16	6.0	Ductile Iron	115.0	True	211	211	-549	6.23	0.031
P-16	J-17	J-16	8.0	Cast iron	115.0	True	859	859	549	3.50	0.008
P-27	J-20	J-27	6.0	Cast iron	115.0	True	36	36	198	2.24	0.005
P-28	J-26	J-27	3.0	Ductile Iron	115.0	True	446	446	0	0.00	0.000
P-30	J-41	J-29	4.0	PVC	115.0	True	675	675	6	0.14	0.000
P-32	J-32	J-31	4.0	PVC	115.0	True	389	389	0	0.00	0.000
P-33	J-33	J-34	4.0	Cast iron	115.0	True	1,025	1,025	178	4.54	0.027
P-34	J-34	J-31	8.0	Cast iron	115.0	True	676	676	-528	3.37	0.007
P-38	J-31	J-20	4.0	Ductile Iron	115.0	True	515	515	0	0.00	0.000
P-40	J-38	J-36	8.0	Ductile Iron	115.0	True	280	280	-706	4.51	0.012
P-45	J-39	J-34	8.0	Ductile Iron	115.0	True	668	668	-706	4.51	0.012
P-51	J-14	J-45	8.0	Ductile Iron	115.0	True	576	576	1,486	9.48	0.048
P-53	R-21	J-45	8.0	Ductile Iron	115.0	True	12	12	1,308	8.35	0.038
P-61	J-29	J-49	8.0	Ductile Iron	115.0	True	345	345	-196	1.25	0.001
P-62(1)	J-29	J-201	12.0	Ductile Iron	115.0	True	2,003	2,003	-2,075	5.89	0.012
P-62(2)	J-201	J-47	12.0	Ductile Iron	115.0	True	1,156	1,156	-1,600	4.54	0.008
P-63	J-31	J-29	8.0	Ductile Iron	115.0	True	1,155	1,155	-528	3.37	0.007
P-64	R-22	J-35	3.0	Ductile Iron	115.0	True	1,077	1,077	-118	5.36	0.052
P-65	J-36	J-39	8.0	Ductile Iron	115.0	True	396	396	-706	4.51	0.012
P-66	J-45	J-38	8.0	Ductile Iron	115.0	True	1,077	1,077	-866	5.53	0.018
P-69	J-48	J-52	8.0	Ductile Iron	115.0	True	3,955	3,955	613	3.91	0.009
P-70	J-29	J-51	12.0	Ductile Iron	115.0	True	3,955	3,955	1,748	4.96	0.009
P-72	J-51	J-52	12.0	Ductile Iron	115.0	True	137	137	1,748	4.96	0.009
P-73	J-49	J-48	8.0	Ductile Iron	115.0	True	40	40	613	3.91	0.009
P-76	J-27	J-20	6.0	Ductile Iron	115.0	True	3,915	3,915	198	2.24	0.005
P-78	J-54	J-38	3.0	Ductile Iron	115.0	True	529	529	160	7.28	0.092
P-86	J-58	J-5	6.0	Ductile Iron	115.0	True	20	20	0	0.00	0.000
P-88	J-59	J-7	6.0	Ductile Iron	115.0	True	83	83	0	0.00	0.000
P-90	J-60	J-8	6.0	Ductile Iron	115.0	True	25	25	0	0.00	0.000

FlexTable: Pipe Table

Label	Start Node	Stop Node	Diameter (in)	Material	Hazen-Williams C	Has User Defined Length?	Length (User Defined) (ft)	Length (ft)	Flow (gpm)	Velocity (ft/s)	Headloss Gradient (ft/ft)
P-92	J-61	J-9	6.0	Ductile Iron	115.0	True	69	69	0	0.00	0.000
P-96	PMP-25	J-3	6.0	Ductile Iron	115.0	True	418	418	0	0.00	0.000
P-97	J-57	J-6	6.0	Ductile Iron	115.0	True	134	134	0	0.00	0.000
P-100	J-13	J-14	8.0	Ductile Iron	115.0	True	1,429	1,429	937	5.98	0.020
P-102	PMP-43	J-62	3.0	PVC	115.0	True	141	141	44	2.00	0.008
P-105	J-25	J-48	3.0	Ductile Iron	115.0	True	902	902	0	0.00	0.000
P-106	J-48	J-26	6.0	Ductile Iron	115.0	True	18	18	198	2.24	0.005
P-107	J-27	J-48	6.0	Ductile Iron	115.0	True	477	477	198	2.24	0.005
P-108	J-64	J-2	8.0	PVC	115.0	True	1,405	1,405	101	0.65	0.000
P-109	J-1	J-64	10.0	PVC	115.0	True	1,221	1,221	101	0.41	0.000
P-110	R-3	PMP-25	6.0	Ductile Iron	115.0	True	10	10	0	0.00	0.000
P-118	R-4	PMP-26	6.0	Ductile Iron	115.0	True	389	389	0	0.00	0.000
P-119	PMP-26	J-57	6.0	Ductile Iron	115.0	True	198	198	0	0.00	0.000
P-120	R-2	PMP-27	6.0	Ductile Iron	115.0	True	1	1	114	1.30	0.002
P-121	PMP-27	J-2	6.0	Ductile Iron	115.0	True	10	10	114	1.30	0.002
P-123	R-1	PMP-28	6.0	Ductile Iron	115.0	True	10	10	101	1.15	0.001
P-124	PMP-28	J-1	6.0	Ductile Iron	115.0	True	15	15	101	1.15	0.001
P-125	R-5	PMP-29	6.0	Ductile Iron	115.0	True	642	642	0	0.00	0.000
P-126	PMP-29	J-59	6.0	Ductile Iron	115.0	True	483	483	0	0.00	0.000
P-128	R-6	PMP-30	6.0	Ductile Iron	115.0	True	10	10	0	0.00	0.000
P-129	PMP-30	J-60	6.0	Ductile Iron	115.0	True	498	498	0	0.00	0.000
P-130	R-7	PMP-31	6.0	Ductile Iron	115.0	True	10	10	0	0.00	0.000
P-131	PMP-31	J-61	6.0	Ductile Iron	115.0	True	25	25	0	0.00	0.000
P-132	PMP-32	J-54	4.0	Ductile Iron	115.0	True	6	6	160	4.10	0.023
P-133	R-8	PMP-32	3.0	Ductile Iron	115.0	True	4	4	160	7.28	0.092
P-134	R-9	PMP-33	3.0	Ductile Iron	115.0	True	13	13	118	5.36	0.052
P-135	PMP-33	J-35	3.0	Ductile Iron	115.0	True	12	12	118	5.36	0.052
P-136	R-10	PMP-34	4.0	Ductile Iron	115.0	True	4	4	6	0.14	0.000
P-137	PMP-34	J-41	4.0	Ductile Iron	115.0	True	4	4	6	0.14	0.000
P-138	PMP-35	J-49	8.0	Ductile Iron	115.0	True	12	12	809	5.16	0.015
P-139	R-11	PMP-35	8.0	Ductile Iron	115.0	True	8	8	809	5.16	0.015
P-140	R-12	PMP-36	4.0	Ductile Iron	115.0	True	3	3	178	4.54	0.027
P-141	PMP-36	J-33	4.0	Ductile Iron	115.0	True	3	3	178	4.54	0.027
P-142	R-13	PMP-37	6.0	Ductile Iron	115.0	True	5	5	0	0.00	0.000
P-143	PMP-37	J-32	6.0	Ductile Iron	115.0	True	5	5	0	0.00	0.000
P-144	R-14	PMP-38	12.0	Ductile Iron	115.0	True	17	17	1,600	4.54	0.008
P-145	PMP-38	J-47	12.0	Ductile Iron	115.0	True	22	22	1,600	4.54	0.008
P-146	PMP-39	J-25	3.0	Ductile Iron	115.0	True	31	31	0	0.00	0.000
P-147	R-15	PMP-39	3.0	Ductile Iron	115.0	True	35	35	0	0.00	0.000

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FlexTable: Pipe Table

Label	Start Node	Stop Node	Diameter (in)	Material	Hazen-Williams C	Has User Defined Length?	Length (User Defined) (ft)	Length (ft)	Flow (gpm)	Velocity (ft/s)	Headloss Gradient (ft/ft)
P-148	R-16	PMP-40	3.0	Ductile Iron	115.0	True	5	5	0	0.00	0.000
P-149	PMP-40	J-26	3.0	Ductile Iron	115.0	True	5	5	0	0.00	0.000
P-150	PMP-41	J-31	4.0	Ductile Iron	115.0	True	5	5	0	0.00	0.000
P-151	R-17	PMP-41	4.0	Ductile Iron	115.0	True	5	5	0	0.00	0.000
P-152	R-18	PMP-42	4.0	Ductile Iron	115.0	True	10	10	37	0.96	0.002
P-153	PMP-42	J-26	4.0	Ductile Iron	115.0	True	10	10	37	0.96	0.002
P-154	J-62	J-17	3.0	PVC	115.0	True	7	7	44	2.00	0.008
P-155	R-19	PMP-43	3.0	Ductile Iron	115.0	True	8	8	44	2.00	0.008
P-156	PMP-44	J-27	4.0	Ductile Iron	115.0	True	8	8	198	5.05	0.033
P-157	R-20	PMP-44	4.0	Ductile Iron	115.0	True	7	7	198	5.05	0.033
P-158	J-52	J-22	14.0	Ductile Iron	115.0	True	1,485	1,485	2,361	4.92	0.007
P-159	J-22	R-23	14.0	Ductile Iron	115.0	True	5	5	-2,909	6.06	0.011
P-161	R-24	PMP-45	6.0	Ductile Iron	115.0	True	10	10	721	8.19	0.051
P-162	PMP-45	J-12	6.0	Ductile Iron	115.0	True	5	5	721	8.19	0.051
P-163	J-24	J-17	8.0	Cast iron	115.0	True	293	293	505	3.22	0.006
P-164	J-26	J-24	8.0	Cast iron	115.0	True	733	733	235	1.50	0.002
P-165	PMP-46	J-24	4.0	Ductile Iron	115.0	True	358	358	270	6.88	0.059
P-166	R-25	PMP-46	4.0	Ductile Iron	115.0	True	5	5	270	6.88	0.059
P-200	R-27	J-200	8.0	Ductile Iron	130.0	True	20	20	1,107	7.07	0.022
P-201	J-200	PMP-23	8.0	Ductile Iron	130.0	True	20	20	475	3.03	0.005
P-202	PMP-23	J-201	6.0	Ductile Iron	130.0	False	0	3,729	475	5.39	0.019

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FlexTable: Junction Table

Label	Elevation (ft)	Demand Collection	Pressure Head (ft)	Hydraulic Grade (ft)	Pressure (psi)	Demand (gpm)
J-1	2.00	<Collection: 1 items>	92.23	94.23	40	0
J-64	2.00	<Collection: 1 items>	92.09	94.09	40	0
J-2	2.00	<Collection: 1 items>	91.63	93.63	40	0
J-3	2.00	<Collection: 1 items>	77.09	79.09	33	0
J-6	2.00	<Collection: 1 items>	73.92	75.92	32	0
J-5	2.00	<Collection: 1 items>	67.52	69.52	29	0
J-58	2.00	<Collection: 1 items>	67.52	69.52	29	0
J-6	2.00	<Collection: 1 items>	62.85	64.85	27	0
J-7	2.00	<Collection: 1 items>	62.42	64.42	27	0
J-8	2.00	<Collection: 1 items>	60.38	62.38	26	0
J-9	2.00	<Collection: 1 items>	57.70	59.70	25	0
J-61	2.00	<Collection: 1 items>	57.70	59.70	25	0
J-60	2.00	<Collection: 1 items>	60.38	62.38	26	0
J-59	2.00	<Collection: 1 items>	62.42	64.42	27	0
J-10	2.00	<Collection: 1 items>	54.46	56.46	24	0
J-13	2.00	<Collection: 1 items>	54.06	56.06	23	0
J-12	2.00	<Collection: 1 items>	122.58	124.58	53	0
J-14	2.00	<Collection: 1 items>	25.03	27.03	11	0
J-45	2.00	<Collection: 1 items>	-2.45	-0.45	-1	3,660
J-47	2.00	<Collection: 1 items>	78.93	80.93	34	0
J-38	2.00	<Collection: 1 items>	16.48	18.48	7	0
J-24	2.00	<Collection: 1 items>	39.87	41.87	17	0
J-17	2.00	<Collection: 1 items>	37.98	39.98	16	0
J-16	2.00	<Collection: 1 items>	31.50	33.50	14	0
J-26	2.00	<Collection: 1 items>	41.02	43.02	18	0
J-27	2.00	<Collection: 1 items>	61.60	63.60	27	0
J-20	2.00	<Collection: 1 items>	43.48	45.48	19	0
J-26	2.00	<Collection: 1 items>	43.31	45.31	19	0
J-27	2.00	<Collection: 1 items>	43.31	45.31	19	0
J-31	2.00	<Collection: 1 items>	43.48	45.48	19	0
J-25	2.00	<Collection: 1 items>	41.11	43.11	18	0
J-36	2.00	<Collection: 1 items>	19.84	21.84	9	0
J-39	2.00	<Collection: 1 items>	24.61	26.61	11	0
J-34	2.00	<Collection: 1 items>	32.64	34.64	14	0
J-33	2.00	<Collection: 1 items>	60.66	62.66	26	0
J-32	2.00	<Collection: 1 items>	37.39	39.39	16	0
J-31	2.00	<Collection: 1 items>	37.39	39.39	16	0
J-29	2.00	<Collection: 1 items>	45.51	47.51	20	0
J-41	2.00	<Collection: 1 items>	45.54	47.54	20	0
J-49	2.00	<Collection: 1 items>	45.90	47.90	20	0
J-22	2.00	<Collection: 1 items>	-2.05	-0.05	-1	5,270
J-52	2.00	<Collection: 1 items>	8.89	10.89	4	0
J-48	2.00	<Collection: 1 items>	45.53	47.53	20	0
J-51	2.00	<Collection: 1 items>	10.12	12.12	4	0
J-57	2.00	<Collection: 1 items>	73.92	75.92	32	0
J-48	2.00	<Collection: 1 items>	41.11	43.11	18	0
J-62	2.00	<Collection: 1 items>	38.04	40.04	16	0
J-54	2.00	<Collection: 1 items>	65.13	67.13	28	0
J-35	2.00	<Collection: 1 items>	54.19	56.19	23	0
J-201	2.00	<Collection: 0 items>	70.15	72.15	30	0
J-200	2.00	<Collection: 1 items>	-2.44	-0.44	-1	632

FlexTable: Pump Table

Label	Elevation (ft)	Head (Shutoff) (ft)	Flow (Design) (gpm)	Head (Design) (ft)	Head (Maximum Operating) (ft)	Hydraulic Grade (Discharge) (ft)	Flow (Total) (gpm)	Pump Head (ft)
PMP-25	4.00	45.00	150	32.00	15.00	79.09	0	0.00
PMP-26	0.00	75.00	330	57.00	40.00	75.92	0	0.00
PMP-27	4.00	95.00	630	78.00	48.00	93.65	114	93.65
PMP-28	1.00	95.00	630	78.00	40.00	94.25	101	94.26
PMP-29	1.00	45.00	150	32.00	15.00	64.42	0	0.00
PMP-30	-5.00	27.00	110	22.00	15.00	62.38	0	0.00
PMP-31	2.00	22.00	100	16.00	12.00	59.70	0	0.00
PMP-32	11.00	73.00	400	59.00	44.00	67.27	160	67.64
PMP-33	-5.00	140.00	50	124.00	80.00	56.82	118	57.50
PMP-34	-1.00	48.00	300	30.00	15.00	47.54	6	47.54
PMP-35	1.00	63.00	1,000	44.00	20.00	48.08	809	48.21
PMP-36	1.00	78.00	200	61.00	45.00	62.74	178	62.82
PMP-37	-2.00	26.00	200	19.00	12.00	39.39	0	0.00
PMP-38	-8.50	149.00	1,200	110.00	45.00	81.09	1,600	81.22
PMP-39	-4.00	40.00	90	25.00	10.00	43.11	0	40.00
PMP-40	-4.00	40.00	90	25.00	10.00	45.31	0	0.00
PMP-41	8.00	45.00	150	32.00	15.00	45.48	0	0.00
PMP-42	1.00	94.00	30	70.00	30.00	43.04	37	43.05
PMP-43	-4.00	45.00	150	32.00	15.00	41.22	44	41.29
PMP-44	8.00	75.00	330	57.00	40.00	63.87	198	64.10
PMP-45	6.00	164.00	320	145.00	95.00	124.84	721	125.34
PMP-46	-5.00	75.00	330	60.00	40.00	63.06	270	63.35
PMP-23	-8.50	149.00	1,200	110.00	45.00	141.88	475	142.41

FlexTable: Reservoir Table

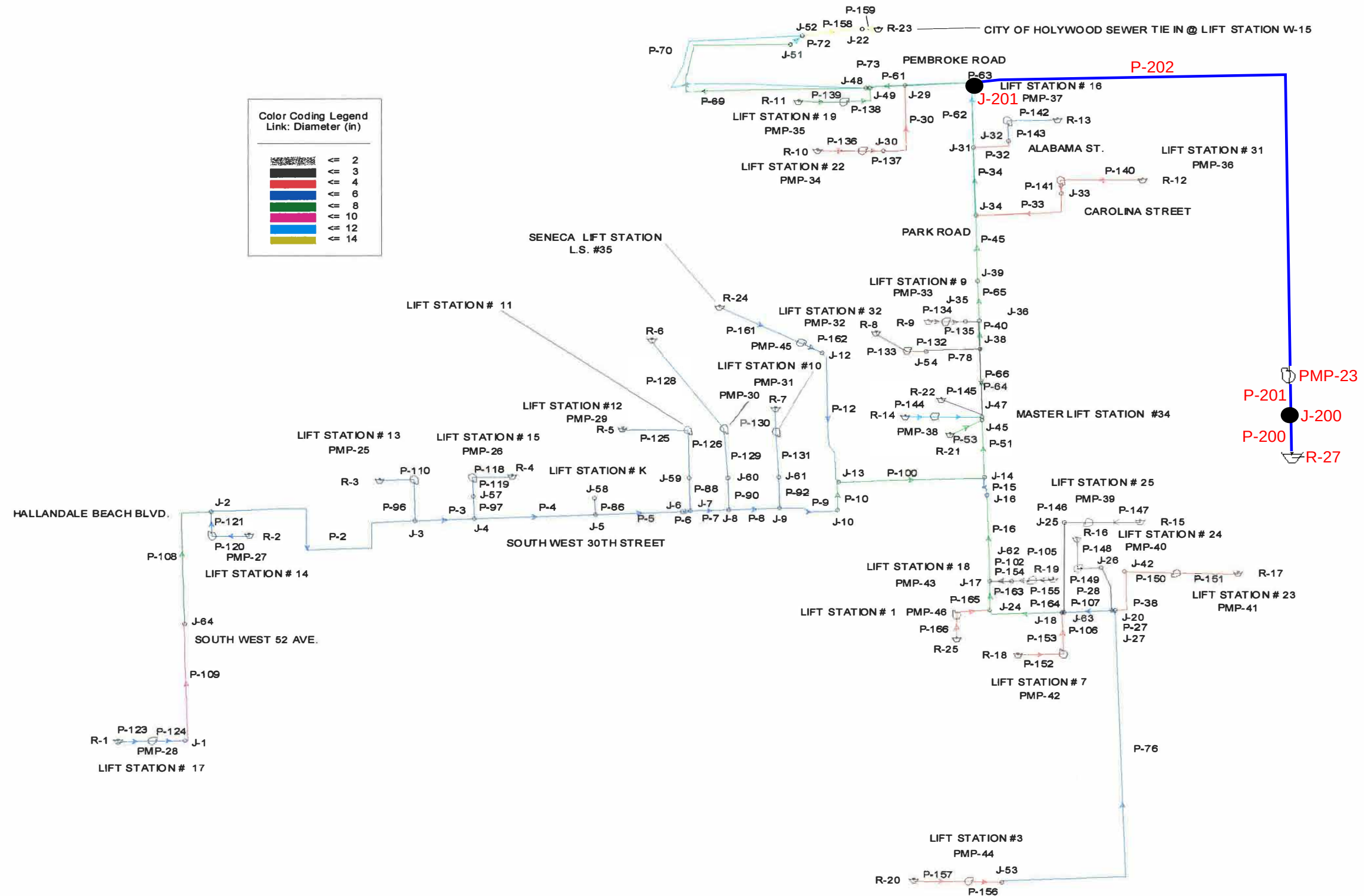
Label	Elevation (ft)	Flow (Out net) (gpm)	Hydraulic Grade (ft)
R-1	0.00	101	0.00
R-2	0.00	114	0.00
R-3	0.00	0	0.00
R-4	0.00	0	0.00
R-5	0.00	0	0.00
R-6	0.00	0	0.00
R-7	0.00	0	0.00
R-8	0.00	160	0.00
R-9	0.00	118	0.00
R-10	0.00	6	0.00
R-11	0.00	809	0.00
R-12	0.00	178	0.00
R-13	0.00	0	0.00
R-14	0.00	1,600	0.00
R-15	0.00	0	0.00
R-16	0.00	0	0.00
R-17	0.00	0	0.00
R-18	0.00	37	0.00
R-19	0.00	44	0.00
R-20	0.00	198	0.00
R-23	0.00	2,909	0.00
R-24	0.00	721	0.00
R-25	0.00	270	0.00
R-22	0.00	-118	0.00
R-21	0.00	1,308	0.00
R-27	0.00	1,107	0.00

WATERCAD RESULTS – Scenario Two



Color Coding Legend
Link: Diameter (in)

	≤ 2
	≤ 3
	≤ 4
	≤ 6
	≤ 8
	≤ 10
	≤ 12
	≤ 14



FlexTable: Pipe Table

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Label	Start Node	Stop Node	Diameter (in)	Material	Hazen-Williams C	Has User Defined Length?	Length (User Defined) (ft)	Length (ft)	Flow (gpm)	Velocity (ft/s)	Headloss Gradient (ft/ft)
P-2	J-2	J-3	6.0	Asbestos Cement	115.0	True	2,679	2,679	216	2.45	0.005
P-3	J-3	J-6	6.0	Ductile Iron	115.0	True	584	584	216	2.45	0.005
P-4	J-6	J-5	6.0	Ductile Iron	115.0	True	1,180	1,180	216	2.45	0.005
P-5	J-5	J-6	6.0	Ductile Iron	115.0	True	861	861	216	2.45	0.005
P-6	J-6	J-7	6.0	Ductile Iron	115.0	True	79	79	216	2.45	0.005
P-7	J-7	J-8	6.0	Ductile Iron	115.0	True	376	376	216	2.45	0.005
P-8	J-8	J-9	6.0	Ductile Iron	115.0	True	494	494	216	2.45	0.005
P-9	J-9	J-10	6.0	Ductile Iron	115.0	True	597	597	216	2.45	0.005
P-10	J-10	J-13	8.0	Ductile Iron	115.0	True	295	295	216	1.38	0.001
P-12	J-12	J-13	6.0	Ductile Iron	115.0	True	1,348	1,348	721	8.19	0.051
P-15	J-14	J-16	6.0	Ductile Iron	115.0	True	211	211	-549	6.23	0.031
P-16	J-17	J-16	8.0	Cast iron	115.0	True	859	859	549	3.50	0.008
P-27	J-20	J-27	6.0	Cast iron	115.0	True	36	36	198	2.24	0.005
P-28	J-26	J-27	3.0	Ductile Iron	115.0	True	446	446	0	0.00	0.000
P-30	J-41	J-29	4.0	PVC	115.0	True	675	675	0	0.00	0.000
P-32	J-32	J-31	4.0	PVC	115.0	True	389	389	0	0.00	0.000
P-33	J-33	J-34	4.0	Cast iron	115.0	True	1,025	1,025	176	4.50	0.027
P-34	J-34	J-31	8.0	Cast iron	115.0	True	676	676	-536	3.42	0.007
P-38	J-31	J-20	4.0	Ductile Iron	115.0	True	515	515	0	0.00	0.000
P-40	J-38	J-36	8.0	Ductile Iron	115.0	True	280	280	-713	4.55	0.012
P-45	J-39	J-34	8.0	Ductile Iron	115.0	True	668	668	-713	4.55	0.012
P-51	J-14	J-45	8.0	Ductile Iron	115.0	True	576	576	1,486	9.48	0.048
P-53	R-21	J-45	8.0	Ductile Iron	115.0	True	12	12	1,302	8.31	0.037
P-61	J-29	J-49	8.0	Ductile Iron	115.0	True	345	345	-107	0.69	0.000
P-62(1)	J-29	J-201	12.0	Ductile Iron	115.0	True	577	577	-2,216	6.29	0.014
P-62(2)	J-201	J-47	12.0	Ductile Iron	115.0	True	1,734	1,734	-1,703	4.83	0.009
P-63	J-31	J-29	8.0	Ductile Iron	115.0	True	1,298	1,298	-536	3.42	0.007
P-64	R-22	J-35	3.0	Ductile Iron	115.0	True	1,077	1,077	-118	5.36	0.052
P-65	J-36	J-39	8.0	Ductile Iron	115.0	True	396	396	-713	4.55	0.012
P-66	J-45	J-38	8.0	Ductile Iron	115.0	True	1,077	1,077	-873	5.57	0.018
P-69	J-48	J-52	8.0	Ductile Iron	115.0	True	3,955	3,955	624	3.98	0.010
P-70	J-29	J-51	12.0	Ductile Iron	115.0	True	3,955	3,955	1,787	5.07	0.009
P-72	J-51	J-52	12.0	Ductile Iron	115.0	True	137	137	1,787	5.07	0.009
P-73	J-49	J-48	8.0	Ductile Iron	115.0	True	40	40	624	3.98	0.010
P-76	J-27	J-20	6.0	Ductile Iron	115.0	True	3,915	3,915	198	2.24	0.005
P-78	J-54	J-38	3.0	Ductile Iron	115.0	True	529	529	160	7.27	0.092

FlexTable: Pipe Table

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Label	Start Node	Stop Node	Diameter (in)	Material	Hazen-Williams C	Has User Defined Length?	Length (User Defined) (ft)	Length (ft)	Flow (gpm)	Velocity (ft/s)	Headloss Gradient (ft/ft)
P-86	J-58	J-5	6.0	Ductile Iron	115.0	True	20	20	0	0.00	0.000
P-88	J-59	J-7	6.0	Ductile Iron	115.0	True	83	83	0	0.00	0.000
P-90	J-60	J-8	6.0	Ductile Iron	115.0	True	25	25	0	0.00	0.000
P-92	J-61	J-9	6.0	Ductile Iron	115.0	True	69	69	0	0.00	0.000
P-96	PMP-25	J-3	6.0	Ductile Iron	115.0	True	418	418	0	0.00	0.000
P-97	J-57	J-6	6.0	Ductile Iron	115.0	True	134	134	0	0.00	0.000
P-100	J-13	J-14	8.0	Ductile Iron	115.0	True	1,429	1,429	937	5.98	0.020
P-102	PMP-43	J-62	3.0	PVC	115.0	True	141	141	44	2.00	0.008
P-105	J-25	J-48	3.0	Ductile Iron	115.0	True	902	902	0	0.00	0.000
P-106	J-48	J-26	6.0	Ductile Iron	115.0	True	18	18	198	2.24	0.005
P-107	J-27	J-48	6.0	Ductile Iron	115.0	True	477	477	198	2.24	0.005
P-108	J-64	J-2	8.0	PVC	115.0	True	1,405	1,405	101	0.65	0.000
P-109	J-1	J-64	10.0	PVC	115.0	True	1,221	1,221	101	0.41	0.000
P-110	R-3	PMP-25	6.0	Ductile Iron	115.0	True	10	10	0	0.00	0.000
P-118	R-4	PMP-26	6.0	Ductile Iron	115.0	True	389	389	0	0.00	0.000
P-119	PMP-26	J-57	6.0	Ductile Iron	115.0	True	198	198	0	0.00	0.000
P-120	R-2	PMP-27	6.0	Ductile Iron	115.0	True	1	1	114	1.30	0.002
P-121	PMP-27	J-2	6.0	Ductile Iron	115.0	True	10	10	114	1.30	0.002
P-123	R-1	PMP-28	6.0	Ductile Iron	115.0	True	10	10	101	1.15	0.001
P-124	PMP-28	J-1	6.0	Ductile Iron	115.0	True	15	15	101	1.15	0.001
P-125	R-5	PMP-29	6.0	Ductile Iron	115.0	True	642	642	0	0.00	0.000
P-126	PMP-29	J-59	6.0	Ductile Iron	115.0	True	483	483	0	0.00	0.000
P-128	R-6	PMP-30	6.0	Ductile Iron	115.0	True	10	10	0	0.00	0.000
P-129	PMP-30	J-60	6.0	Ductile Iron	115.0	True	498	498	0	0.00	0.000
P-130	R-7	PMP-31	6.0	Ductile Iron	115.0	True	10	10	0	0.00	0.000
P-131	PMP-31	J-61	6.0	Ductile Iron	115.0	True	25	25	0	0.00	0.000
P-132	PMP-32	J-54	4.0	Ductile Iron	115.0	True	6	6	160	4.09	0.023
P-133	R-8	PMP-32	3.0	Ductile Iron	115.0	True	4	4	160	7.27	0.092
P-134	R-9	PMP-33	3.0	Ductile Iron	115.0	True	13	13	118	5.36	0.052
P-135	PMP-33	J-35	3.0	Ductile Iron	115.0	True	12	12	118	5.36	0.052
P-136	R-10	PMP-34	4.0	Ductile Iron	115.0	True	4	4	0	0.00	0.000
P-137	PMP-34	J-41	4.0	Ductile Iron	115.0	True	4	4	0	0.00	0.000
P-138	PMP-35	J-49	8.0	Ductile Iron	115.0	True	12	12	732	4.67	0.013
P-139	R-11	PMP-35	8.0	Ductile Iron	115.0	True	8	8	732	4.67	0.013
P-140	R-12	PMP-36	4.0	Ductile Iron	115.0	True	3	3	176	4.50	0.027
P-141	PMP-36	J-33	4.0	Ductile Iron	115.0	True	3	3	176	4.50	0.027

FlexTable: Pipe Table

Label	Start Node	Stop Node	Diameter (in)	Material	Hazen-Williams C	Has User Defined Length?	Length (User Defined) (ft)	Length (ft)	Flow (gpm)	Velocity (ft/s)	Headloss Gradient (ft/ft)
P-142	R-13	PMP-37	6.0	Ductile Iron	115.0	True	5	5	0	0.00	0.000
P-143	PMP-37	J-32	6.0	Ductile Iron	115.0	True	5	5	0	0.00	0.000
P-144	R-14	PMP-38	12.0	Ductile Iron	115.0	True	17	17	1,703	4.83	0.009
P-145	PMP-38	J-47	12.0	Ductile Iron	115.0	True	22	22	1,703	4.83	0.009
P-146	PMP-39	J-25	3.0	Ductile Iron	115.0	True	31	31	0	0.00	0.000
P-147	R-15	PMP-39	3.0	Ductile Iron	115.0	True	35	35	0	0.00	0.000
P-148	R-16	PMP-40	3.0	Ductile Iron	115.0	True	5	5	0	0.00	0.000
P-149	PMP-40	J-26	3.0	Ductile Iron	115.0	True	5	5	0	0.00	0.000
P-150	PMP-41	J-31	4.0	Ductile Iron	115.0	True	5	5	0	0.00	0.000
P-151	R-17	PMP-41	4.0	Ductile Iron	115.0	True	5	5	0	0.00	0.000
P-152	R-18	PMP-42	4.0	Ductile Iron	115.0	True	10	10	37	0.96	0.002
P-153	PMP-42	J-26	4.0	Ductile Iron	115.0	True	10	10	37	0.96	0.002
P-154	J-62	J-17	3.0	PVC	115.0	True	7	7	44	2.00	0.008
P-155	R-19	PMP-43	3.0	Ductile Iron	115.0	True	8	8	44	2.00	0.008
P-156	PMP-44	J-27	4.0	Ductile Iron	115.0	True	8	8	198	5.05	0.033
P-157	R-20	PMP-44	4.0	Ductile Iron	115.0	True	7	7	198	5.05	0.033
P-158	J-52	J-22	14.0	Ductile Iron	115.0	True	1,485	1,485	2,411	5.03	0.008
P-159	J-22	R-23	14.0	Ductile Iron	115.0	True	5	5	-2,859	5.96	0.011
P-161	R-24	PMP-45	6.0	Ductile Iron	115.0	True	10	10	721	8.19	0.051
P-162	PMP-45	J-12	6.0	Ductile Iron	115.0	True	5	5	721	8.19	0.051
P-163	J-24	J-17	8.0	Cast iron	115.0	True	293	293	505	3.22	0.006
P-164	J-26	J-24	8.0	Cast iron	115.0	True	733	733	235	1.50	0.002
P-165	PMP-46	J-24	4.0	Ductile Iron	115.0	True	358	358	270	6.88	0.059
P-166	R-25	PMP-46	4.0	Ductile Iron	115.0	True	5	5	270	6.88	0.059
P-200	R-27	J-200	8.0	Ductile Iron	130.0	True	20	20	1,145	7.31	0.023
P-201	J-200	PMP-23	8.0	Ductile Iron	130.0	True	20	20	513	3.27	0.005
P-202	PMP-23	J-201	6.0	Ductile Iron	130.0	False	0	3,868	513	5.82	0.022

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FlexTable: Junction Table

Label	Elevation (ft)	Demand Collection	Pressure Head (ft)	Hydraulic Grade (ft)	Pressure (psi)	Demand (gpm)
J-1	2.00	<Collection: 1 items>	92.23	94.23	40	0
J-64	2.00	<Collection: 1 items>	92.09	94.09	40	0
J-2	2.00	<Collection: 1 items>	91.63	93.63	40	0
J-3	2.00	<Collection: 1 items>	77.09	79.09	33	0
J-6	2.00	<Collection: 1 items>	73.92	75.92	32	0
J-5	2.00	<Collection: 1 items>	67.52	69.52	29	0
J-58	2.00	<Collection: 1 items>	67.52	69.52	29	0
J-6	2.00	<Collection: 1 items>	62.85	64.85	27	0
J-7	2.00	<Collection: 1 items>	62.42	64.42	27	0
J-8	2.00	<Collection: 1 items>	60.38	62.38	26	0
J-9	2.00	<Collection: 1 items>	57.70	59.70	25	0
J-61	2.00	<Collection: 1 items>	57.70	59.70	25	0
J-60	2.00	<Collection: 1 items>	60.38	62.38	26	0
J-59	2.00	<Collection: 1 items>	62.42	64.42	27	0
J-10	2.00	<Collection: 1 items>	54.46	56.46	24	0
J-13	2.00	<Collection: 1 items>	54.07	56.07	23	0
J-12	2.00	<Collection: 1 items>	122.58	124.58	53	0
J-14	2.00	<Collection: 1 items>	25.04	27.04	11	0
J-45	2.00	<Collection: 1 items>	-2.45	-0.45	-1	3,660
J-47	2.00	<Collection: 1 items>	70.27	72.27	30	0
J-38	2.00	<Collection: 1 items>	16.74	18.74	7	0
J-24	2.00	<Collection: 1 items>	39.87	41.87	17	0
J-17	2.00	<Collection: 1 items>	37.98	39.98	16	0
J-16	2.00	<Collection: 1 items>	31.50	33.50	14	0
J-26	2.00	<Collection: 1 items>	41.02	43.02	18	0
J-27	2.00	<Collection: 1 items>	61.60	63.60	27	0
J-20	2.00	<Collection: 1 items>	43.48	45.48	19	0
J-26	2.00	<Collection: 1 items>	43.32	45.32	19	0
J-27	2.00	<Collection: 1 items>	43.32	45.32	19	0
J-31	2.00	<Collection: 1 items>	43.48	45.48	19	0
J-25	2.00	<Collection: 1 items>	41.11	43.11	18	0
J-36	2.00	<Collection: 1 items>	20.16	22.16	9	0
J-39	2.00	<Collection: 1 items>	25.01	27.01	11	0
J-34	2.00	<Collection: 1 items>	33.19	35.19	14	0
J-33	2.00	<Collection: 1 items>	60.78	62.78	26	0
J-32	2.00	<Collection: 1 items>	38.08	40.08	16	0
J-31	2.00	<Collection: 1 items>	38.08	40.08	16	0
J-29	2.00	<Collection: 1 items>	47.47	49.47	21	0
J-41	2.00	<Collection: 1 items>	47.47	49.47	21	0
J-49	2.00	<Collection: 1 items>	47.59	49.59	21	0
J-22	2.00	<Collection: 1 items>	-2.05	-0.05	-1	5,270
J-52	2.00	<Collection: 1 items>	9.33	11.33	4	0
J-48	2.00	<Collection: 1 items>	47.21	49.21	20	0
J-51	2.00	<Collection: 1 items>	10.60	12.60	5	0
J-57	2.00	<Collection: 1 items>	73.92	75.92	32	0
J-48	2.00	<Collection: 1 items>	41.11	43.11	18	0
J-62	2.00	<Collection: 1 items>	38.04	40.04	16	0
J-54	2.00	<Collection: 1 items>	65.15	67.15	28	0
J-35	2.00	<Collection: 1 items>	54.19	56.19	23	0
J-201	2.00	<Collection: 0 items>	55.48	57.48	24	0
J-200	2.00	<Collection: 1 items>	-2.47	-0.47	-1	632

FlexTable: Pump Table

Label	Elevation (ft)	Head (Shutoff) (ft)	Flow (Design) (gpm)	Head (Design) (ft)	Head (Maximum Operating) (ft)	Hydraulic Grade (Discharge) (ft)	Flow (Total) (gpm)	Pump Head (ft)
PMP-25	4.00	45.00	150	32.00	15.00	79.09	0	0.00
PMP-26	0.00	75.00	330	57.00	40.00	75.92	0	0.00
PMP-27	4.00	95.00	630	78.00	48.00	93.65	114	93.65
PMP-28	1.00	95.00	630	78.00	40.00	94.25	101	94.26
PMP-29	1.00	45.00	150	32.00	15.00	64.42	0	0.00
PMP-30	-5.00	27.00	110	22.00	15.00	62.38	0	0.00
PMP-31	2.00	22.00	100	16.00	12.00	59.70	0	0.00
PMP-32	11.00	73.00	400	59.00	44.00	67.29	160	67.65
PMP-33	-5.00	140.00	50	124.00	80.00	56.82	118	57.50
PMP-34	-1.00	48.00	300	30.00	15.00	49.47	0	0.00
PMP-35	1.00	63.00	1,000	44.00	20.00	49.75	732	49.85
PMP-36	1.00	78.00	200	61.00	45.00	62.86	176	62.94
PMP-37	-2.00	26.00	200	19.00	12.00	40.08	0	0.00
PMP-38	-8.50	149.00	1,200	110.00	45.00	72.45	1,703	72.60
PMP-39	-4.00	40.00	90	25.00	10.00	43.11	0	40.00
PMP-40	-4.00	40.00	90	25.00	10.00	45.32	0	0.00
PMP-41	8.00	45.00	150	32.00	15.00	45.48	0	0.00
PMP-42	1.00	94.00	30	70.00	30.00	43.04	37	43.06
PMP-43	-4.00	45.00	150	32.00	15.00	41.22	44	41.29
PMP-44	8.00	75.00	330	57.00	40.00	63.87	198	64.10
PMP-45	6.00	164.00	320	145.00	95.00	124.84	721	125.35
PMP-46	-5.00	75.00	330	60.00	40.00	63.06	270	63.35
PMP-23	-8.50	149.00	1,200	110.00	45.00	140.80	513	141.37

FlexTable: Reservoir Table

Label	Elevation (ft)	Flow (Out net) (gpm)	Hydraulic Grade (ft)
R-1	0.00	101	0.00
R-2	0.00	114	0.00
R-3	0.00	0	0.00
R-4	0.00	0	0.00
R-5	0.00	0	0.00
R-6	0.00	0	0.00
R-7	0.00	0	0.00
R-8	0.00	160	0.00
R-9	0.00	118	0.00
R-10	0.00	0	0.00
R-11	0.00	732	0.00
R-12	0.00	176	0.00
R-13	0.00	0	0.00
R-14	0.00	1,703	0.00
R-15	0.00	0	0.00
R-16	0.00	0	0.00
R-17	0.00	0	0.00
R-18	0.00	37	0.00
R-19	0.00	44	0.00
R-20	0.00	198	0.00
R-23	0.00	2,859	0.00
R-24	0.00	721	0.00
R-25	0.00	270	0.00
R-22	0.00	-118	0.00
R-21	0.00	1,302	0.00
R-27	0.00	1,145	0.00

Appendix A

Site Location (Future Use) Map



LEGEND

Hotel



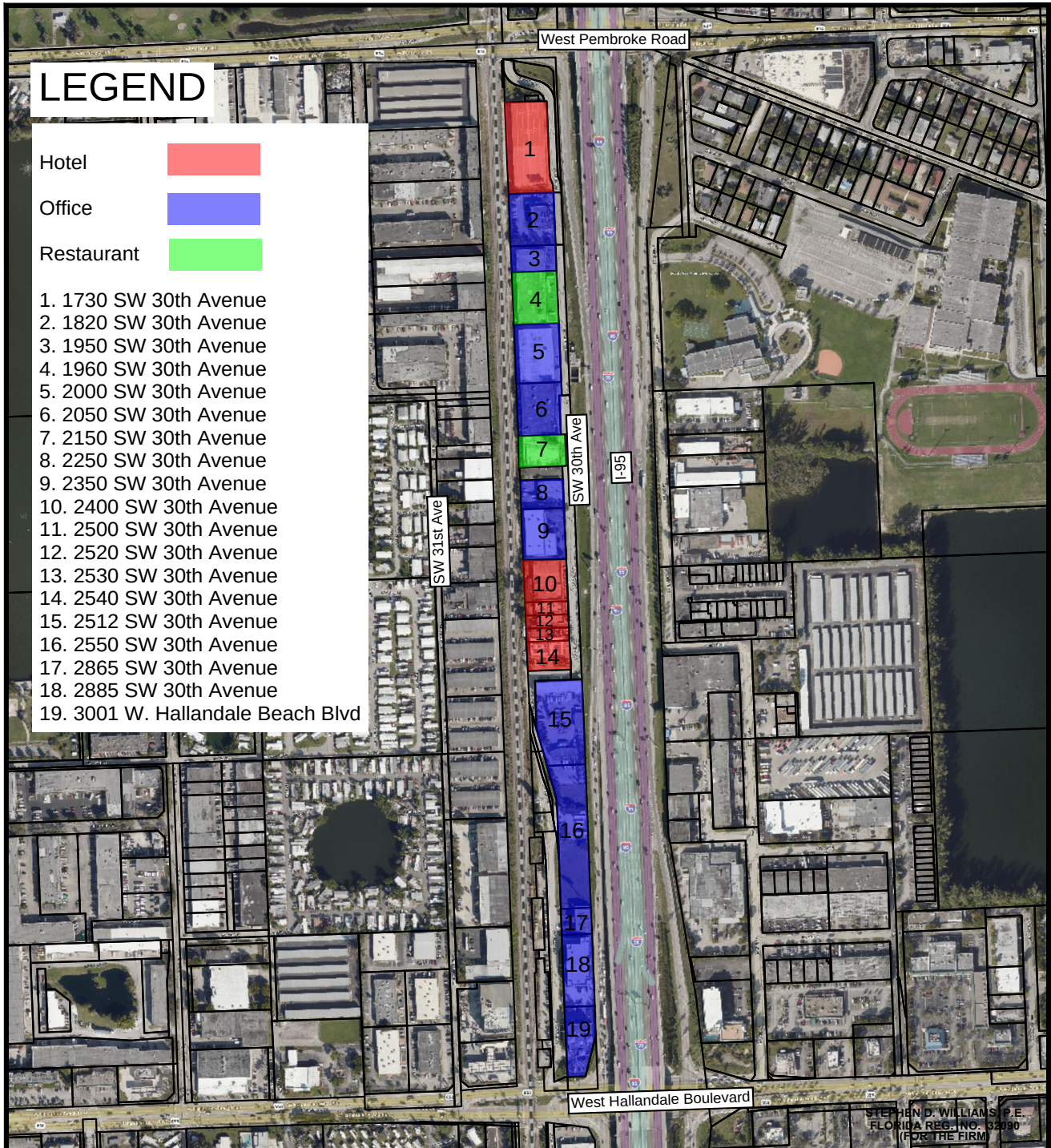
Office



Restaurant



1. 1730 SW 30th Avenue
2. 1820 SW 30th Avenue
3. 1950 SW 30th Avenue
4. 1960 SW 30th Avenue
5. 2000 SW 30th Avenue
6. 2050 SW 30th Avenue
7. 2150 SW 30th Avenue
8. 2250 SW 30th Avenue
9. 2350 SW 30th Avenue
10. 2400 SW 30th Avenue
11. 2500 SW 30th Avenue
12. 2520 SW 30th Avenue
13. 2530 SW 30th Avenue
14. 2540 SW 30th Avenue
15. 2512 SW 30th Avenue
16. 2550 SW 30th Avenue
17. 2865 SW 30th Avenue
18. 2885 SW 30th Avenue
19. 3001 W. Hallandale Beach Blvd



Drawing name: N:\090983\06 - SW 30th Ave Sanitary Sewer Improvement Project - Town of Pembroke
Participating Design Calculations & Report/Summary Sewer Final Build-out Noting

Plotted by: mbrooks On: 8/23/2021 5:33 PM

STEPHEN D. WILLIAMS, P.E.
FLORIDA REG. NO. 32090
(FOR THE FIRM)

PROJECT

**PEMBROKE PARK -
SANITARY SEWER
IMPROVEMENTS**

Page 84 of 147



301 East Atlantic Blvd.
Pompano Beach, FL 33060
PH: (954) 788-3400

Florida Engineering Business License: CA7928
Florida Surveyor and Mapper Business License: LB6860
Florida Landscape Architecture Business License: LC26000457

SHEET 1 OF 1

DRAWING NO. APPENDIX A

DATE 8/23/21

SCALE 1" = 500'

DSGN. BY NM

DWNG. BY MB

CHK. BY CM

DATE	REVISIONS

Appendix B

FEMA Flood Map

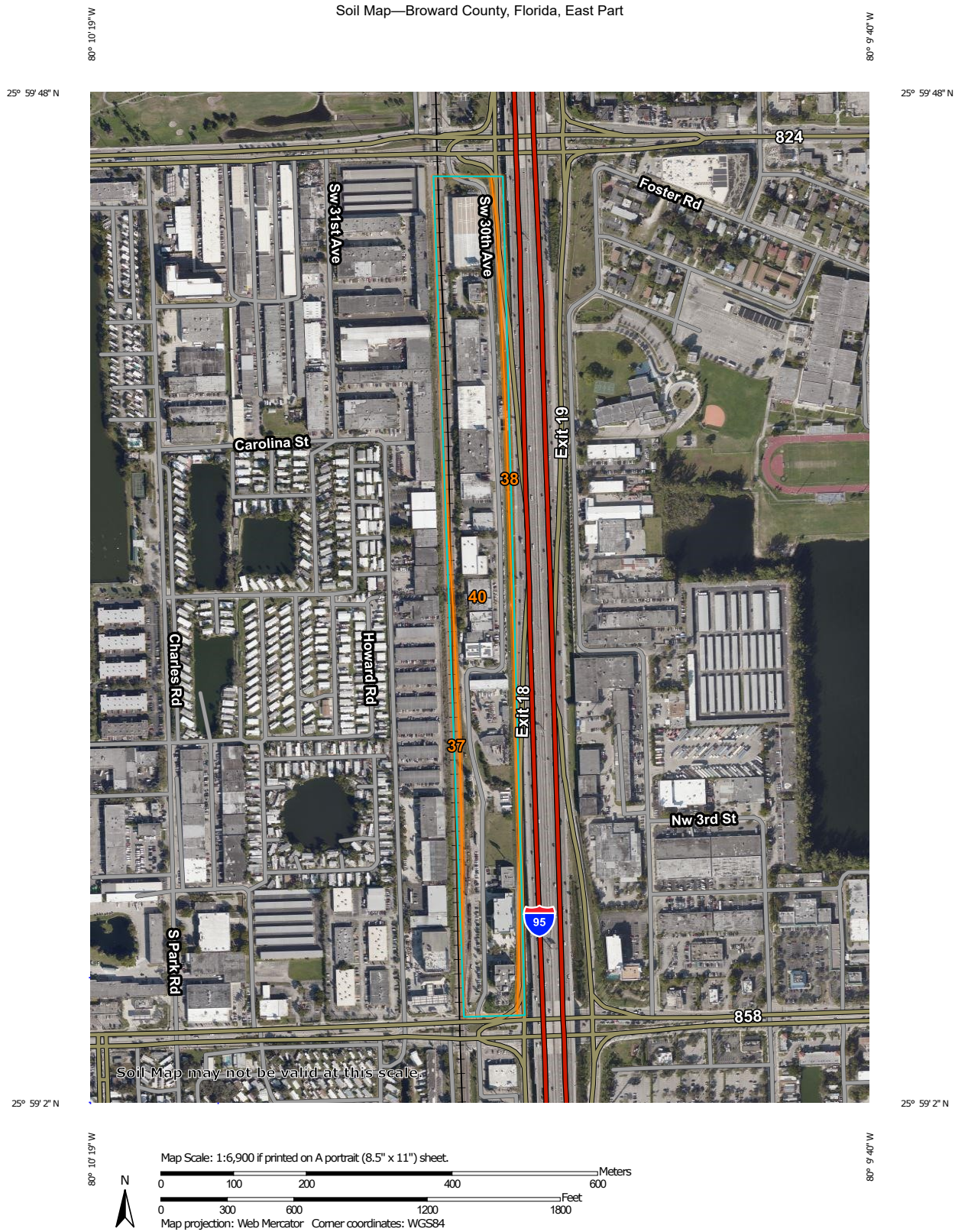


Appendix C

USDA Soils Map



Soil Map—Broward County, Florida, East Part



Natural Resources
Conservation Service

Web Soil Survey
National Cooperative Soil Survey

8/12/2021
Page 1 of 3

Soil Map—Broward County, Florida, East Part

MAP LEGEND

Area of Interest (AOI)

 Area of Interest (AOI)

Soils

 Soil Map Unit Polygons

 Soil Map Unit Lines

 Soil Map Unit Points

Special Point Features



Blowout



Borrow Pit



Clay Spot



Closed Depression



Gravel Pit



Gravelly Spot



Landfill



Lava Flow



Marsh or swamp



Mine or Quarry



Miscellaneous Water



Perennial Water



Rock Outcrop



Saline Spot



Sandy Spot



Severely Eroded Spot



Sinkhole



Slide or Slip



Sodic Spot



Spoil Area



Stony Spot



Very Stony Spot



Wet Spot



Other



Special Line Features

Water Features



Streams and Canals

Transportation



Rails



Interstate Highways



US Routes



Major Roads



Local Roads

Background



Aerial Photography

MAP INFORMATION

The soil surveys that comprise your AOI were mapped at 1:20,000.

Warning: Soil Map may not be valid at this scale.

Enlargement of maps beyond the scale of mapping can cause misunderstanding of the detail of mapping and accuracy of soil line placement. The maps do not show the small areas of contrasting soils that could have been shown at a more detailed scale.

Please rely on the bar scale on each map sheet for map measurements.

Source of Map: Natural Resources Conservation Service

Web Soil Survey URL:

Coordinate System: Web Mercator (EPSG:3857)

Maps from the Web Soil Survey are based on the Web Mercator projection, which preserves direction and shape but distorts distance and area. A projection that preserves area, such as the Albers equal-area conic projection, should be used if more accurate calculations of distance or area are required.

This product is generated from the USDA-NRCS certified data as of the version date(s) listed below.

Soil Survey Area: Broward County, Florida, East Part

Survey Area Data: Version 16, Jun 8, 2020

Soil map units are labeled (as space allows) for map scales 1:50,000 or larger.

Date(s) aerial images were photographed: Jan 2, 2019—Mar 26, 2019

The orthophoto or other base map on which the soil lines were compiled and digitized probably differs from the background imagery displayed on these maps. As a result, some minor shifting of map unit boundaries may be evident.



Natural Resources
Conservation Service

Web Soil Survey
National Cooperative Soil Survey

8/12/2021
Page 2 of 3

Map Unit Legend

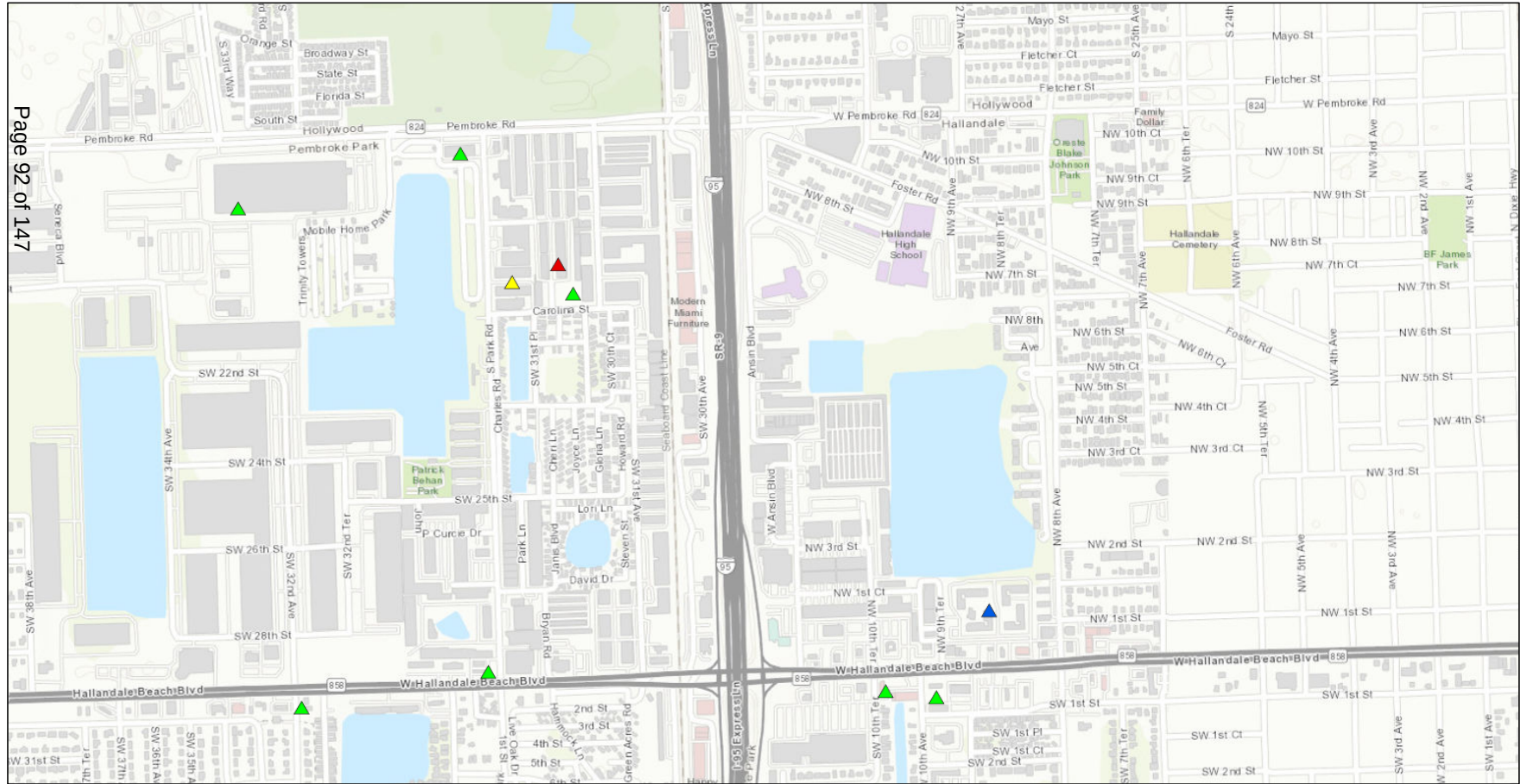
Map Unit Symbol	Map Unit Name	Acres in AOI	Percent of AOI
37	Udorthents, marly substratum- Urban land complex	0.8	3.1%
38	Udorthents, shaped	1.4	5.3%
40	Urban land, 0 to 2 percent slopes	23.9	91.6%
Totals for Area of Interest		26.1	100.0%

Appendix D

Contamination Map



FDEP Contamination Map

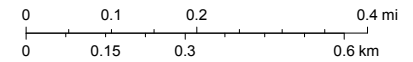


August 12, 2021

DEP Cleanup Sites

- ▲ BROWNFIELD SITES
- ▲ PETROLEUM
- ▲ SUPERFUND
- ▲ OTHER WASTE CLEANUP

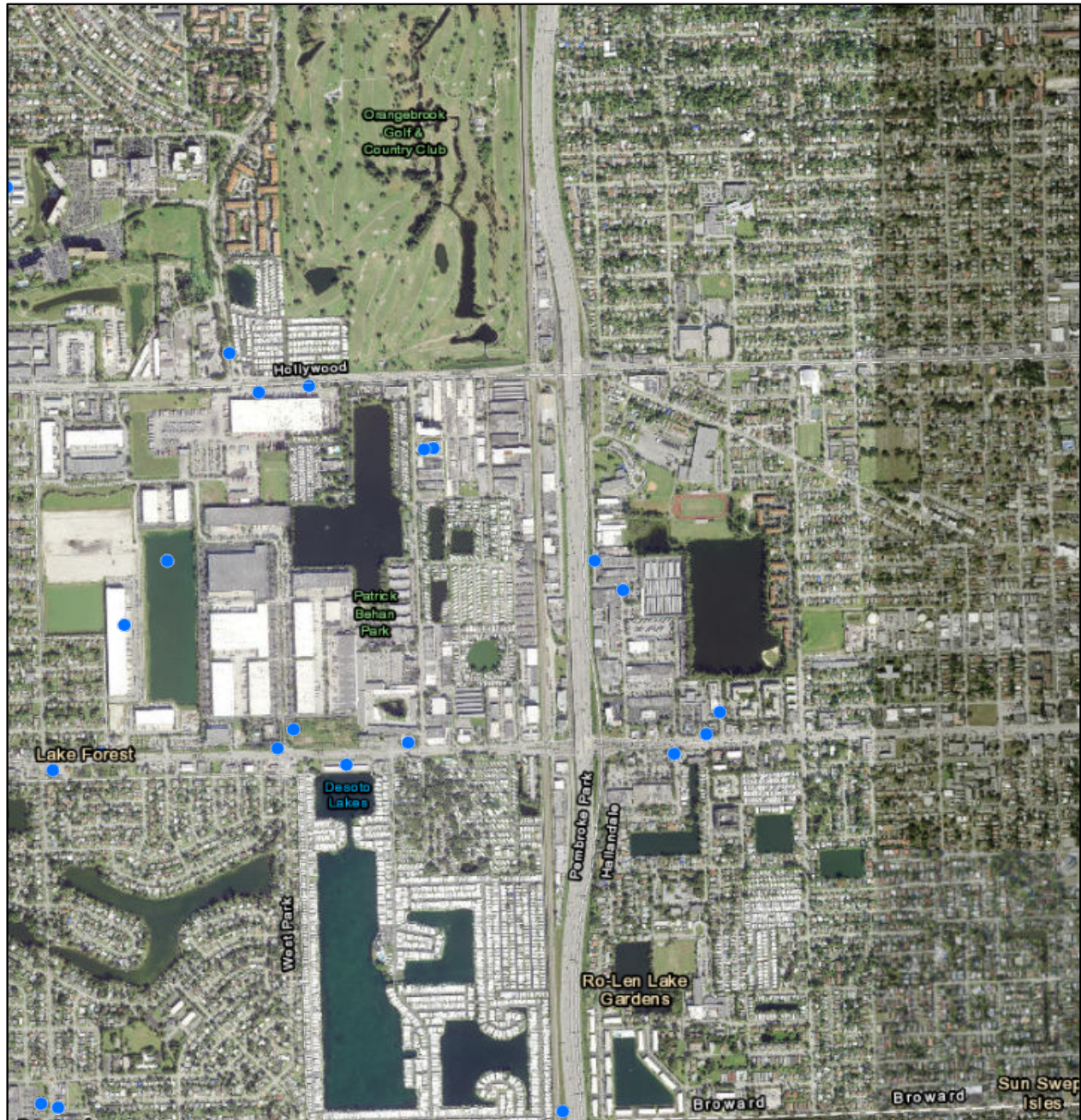
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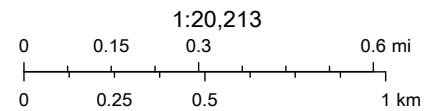
Sources: Esri, HERE, Garmin, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), (c) OpenStreetMap contributors, and the GIS User Community

Map created by Map Direct, powered by ESRI. undefined
Florida Department of Environmental Protection makes no warranty, expressed or implied, or assumes any legal liability or responsibility for the accuracy, completeness, or usefulness of any information, apparatus, product, or process disclosed, or represents that its use would not infringe privately owned rights.

Broward County Contaminated Sites



December 14, 2021



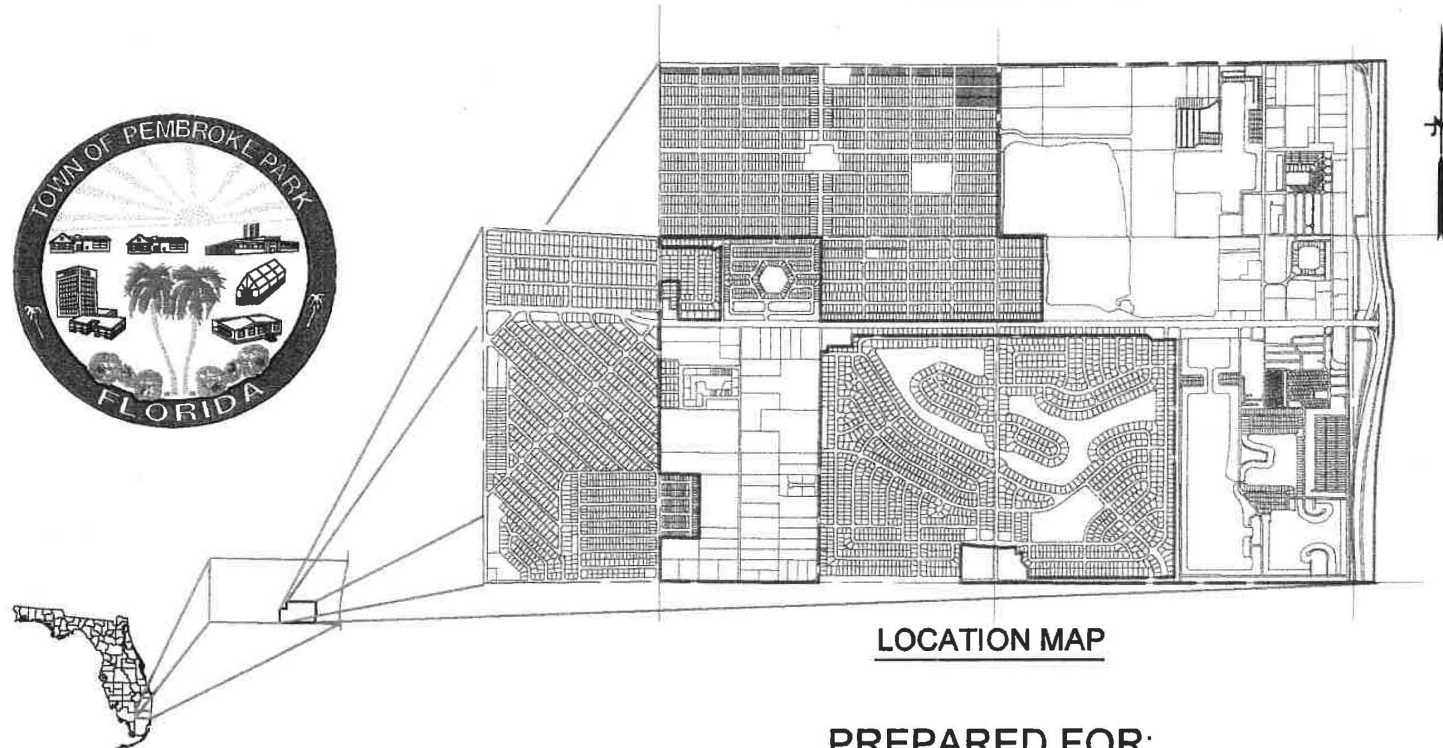
Esri, HERE, Garmin, IPC, PPR, POSSE, EEPD, SFWMD GIS Services,
State of Florida, Maxar

Appendix E

Town of Pembroke Park Sewer Atlas Map



SEWER AND FORCEMAIN ATLAS



LOCATION MAP

ANNETTE WEXLER
JOHN P. LYONS
EMMA SHOAF
HOWARD P. CLARK, JR

MAYOR
VICE MAYOR
COMMISSIONER
COMMISSIONER

THERESA CIUMMO

CLERK/COMMISSIONER

Dr. ROBERT A. LEVY

TOWN ADMINISTRATOR

PREPARED FOR:
THE TOWN OF PEMBROKE PARK

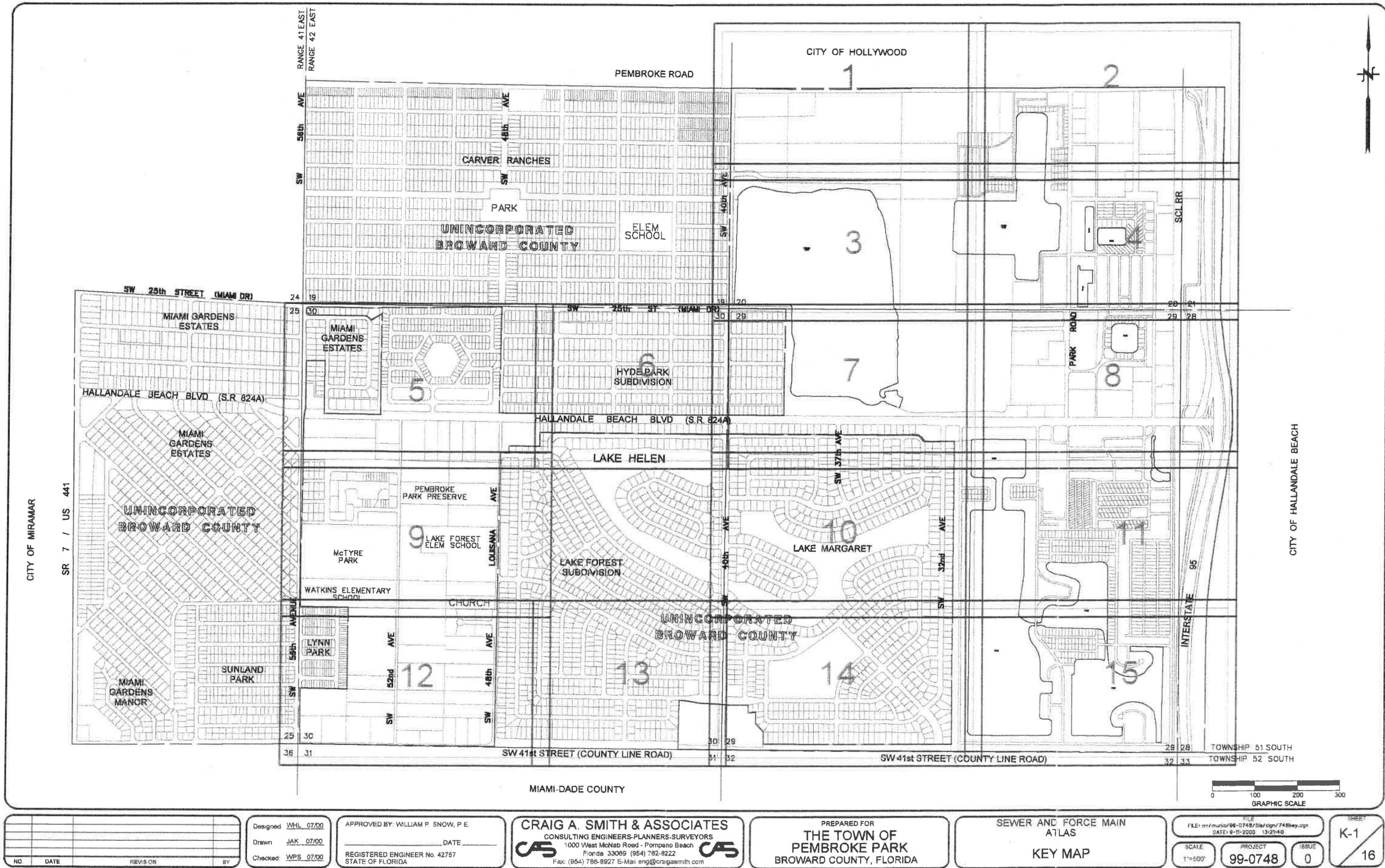


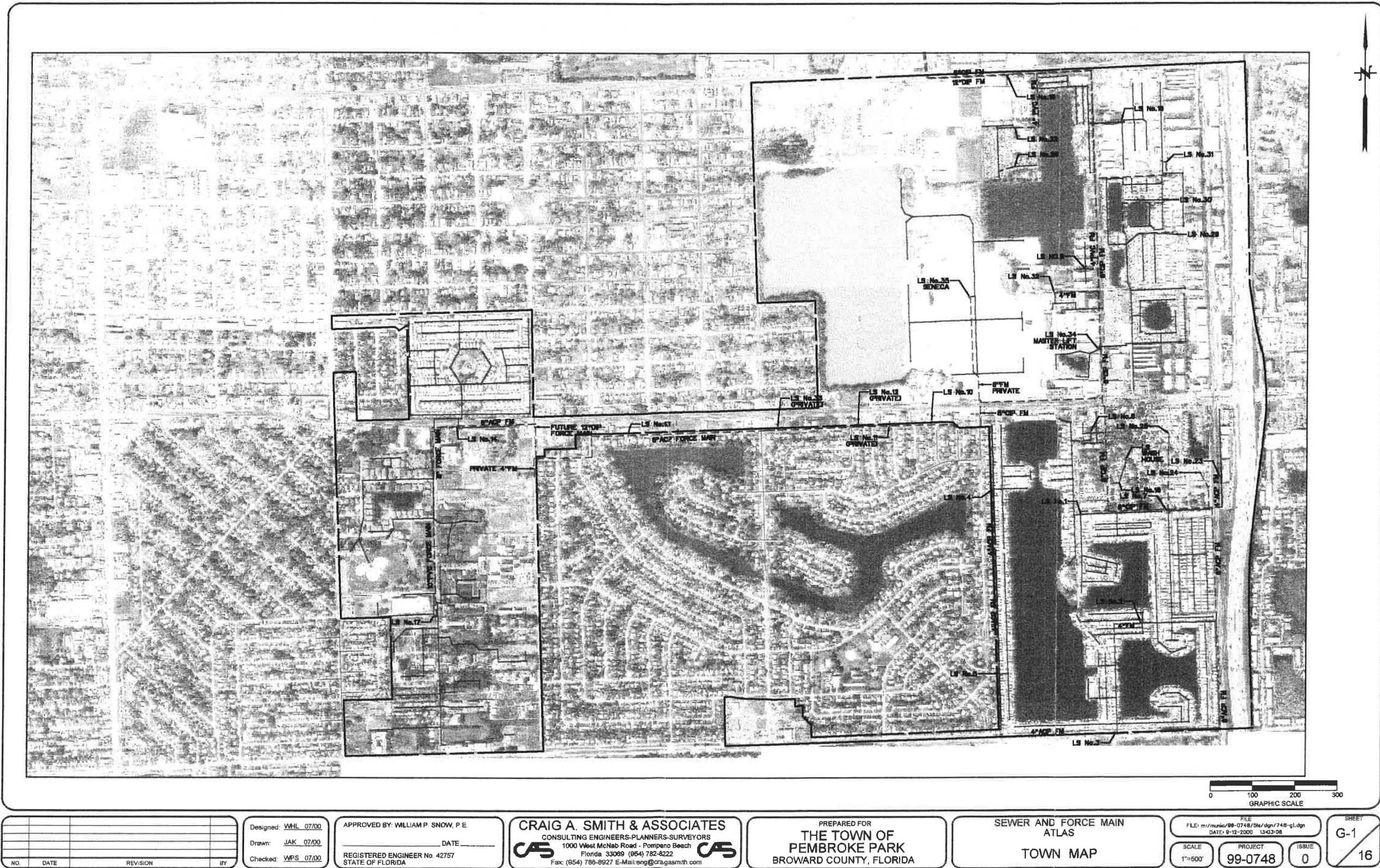
CRAIG A. SMITH & ASSOCIATES
CONSULTING ENGINEERS-PLANNERS-SURVEYORS
1000 West McNab Road - Pompano Beach
Florida 33069 (954) 782-8222
Fax: (954) 786-8927 E-Mail: eng@craigasmith.com

DATE: 9-12-2000 14:17:38 FILE: m:\munic\99-0748\5ls\dgn\748cover.dgn



PROJECT No. 99-0748







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GRAPHIC SCALE

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APPROVED BY: WILLIAM P. SNOW, P.E.

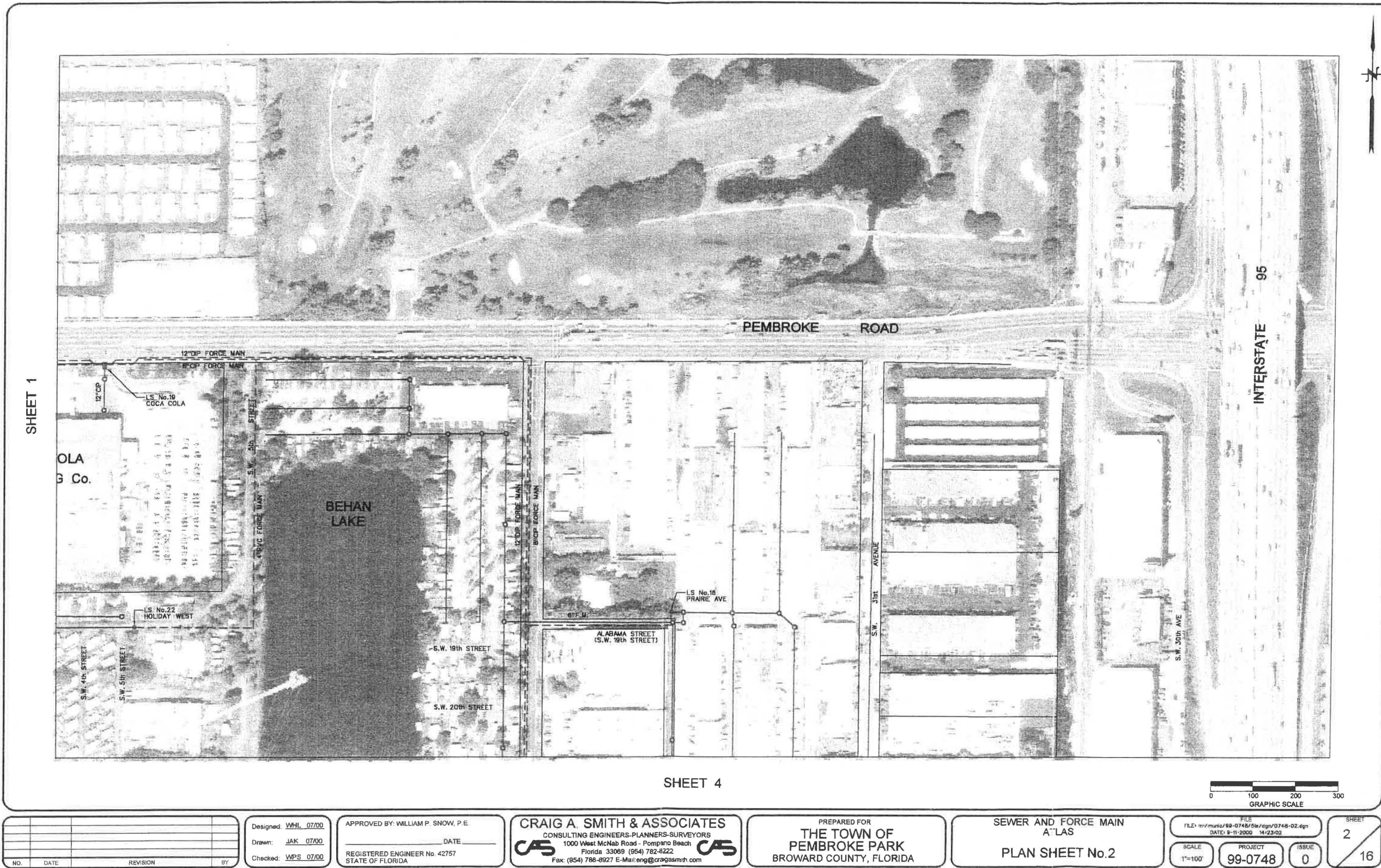
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REGISTERED ENGINEER No. 42757
STATE OF FLORIDA

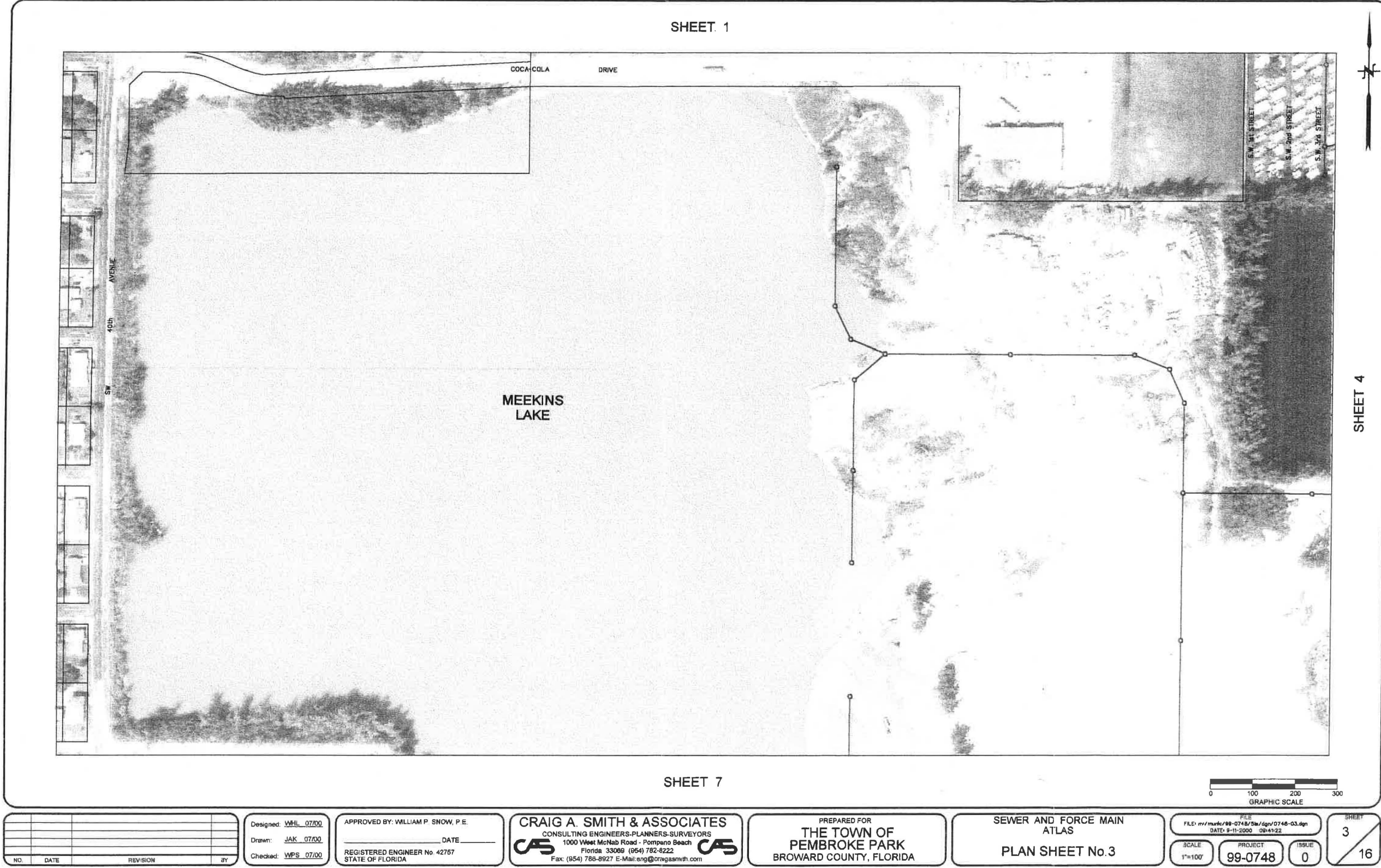
PREPARED FOR
**THE TOWN OF
PEMBROKE PARK**
BROWARD COUNTY, FLORIDA

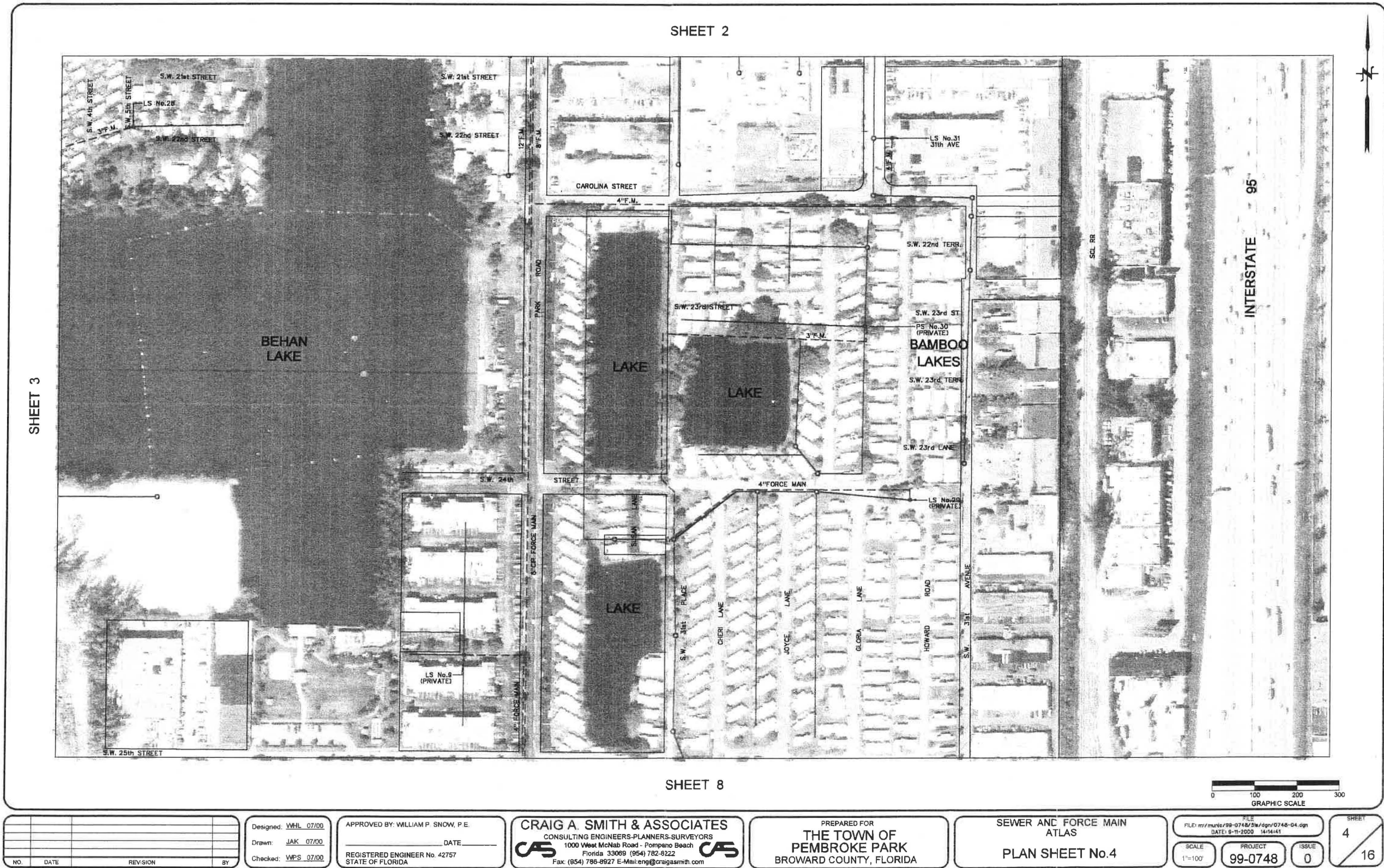
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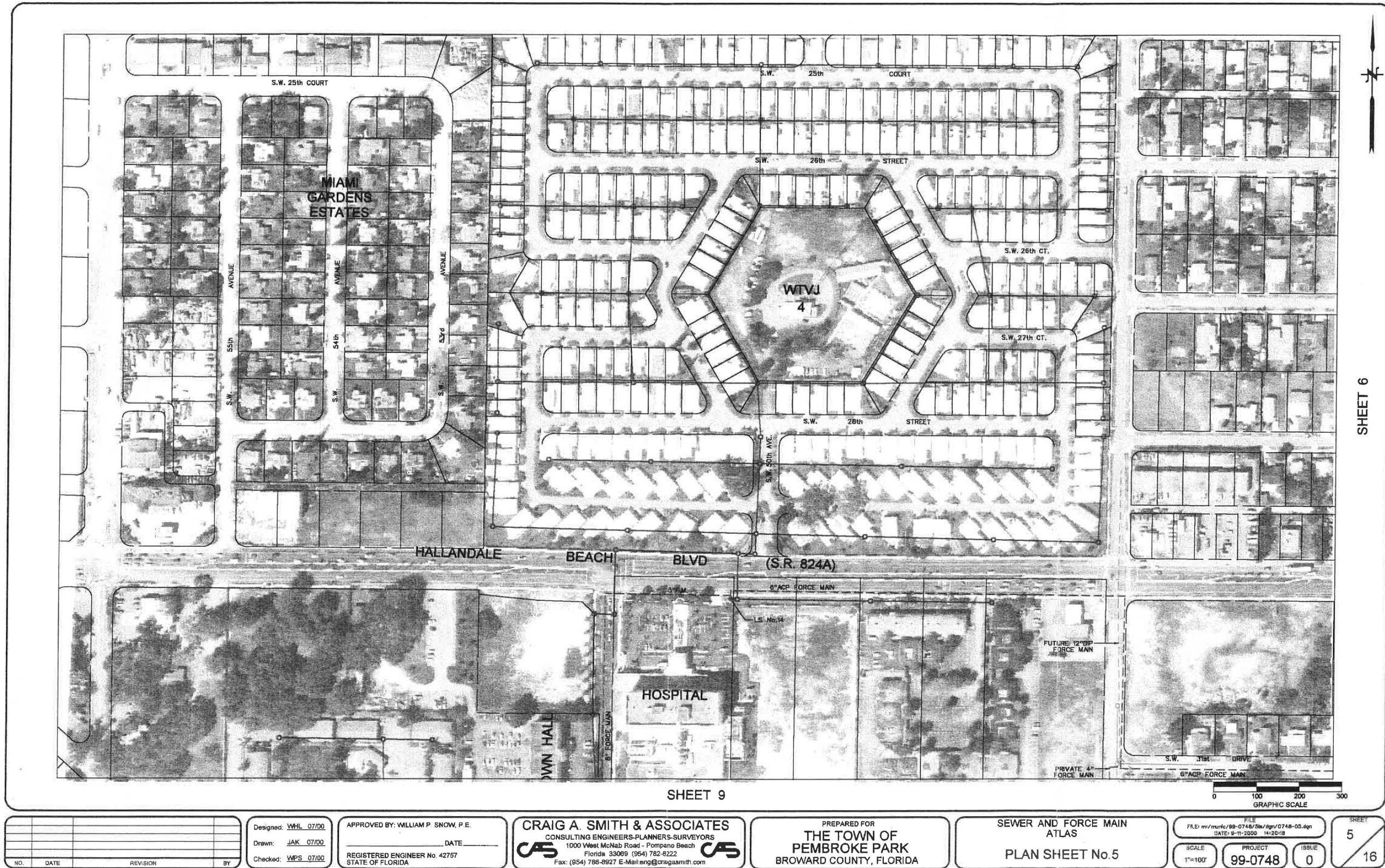
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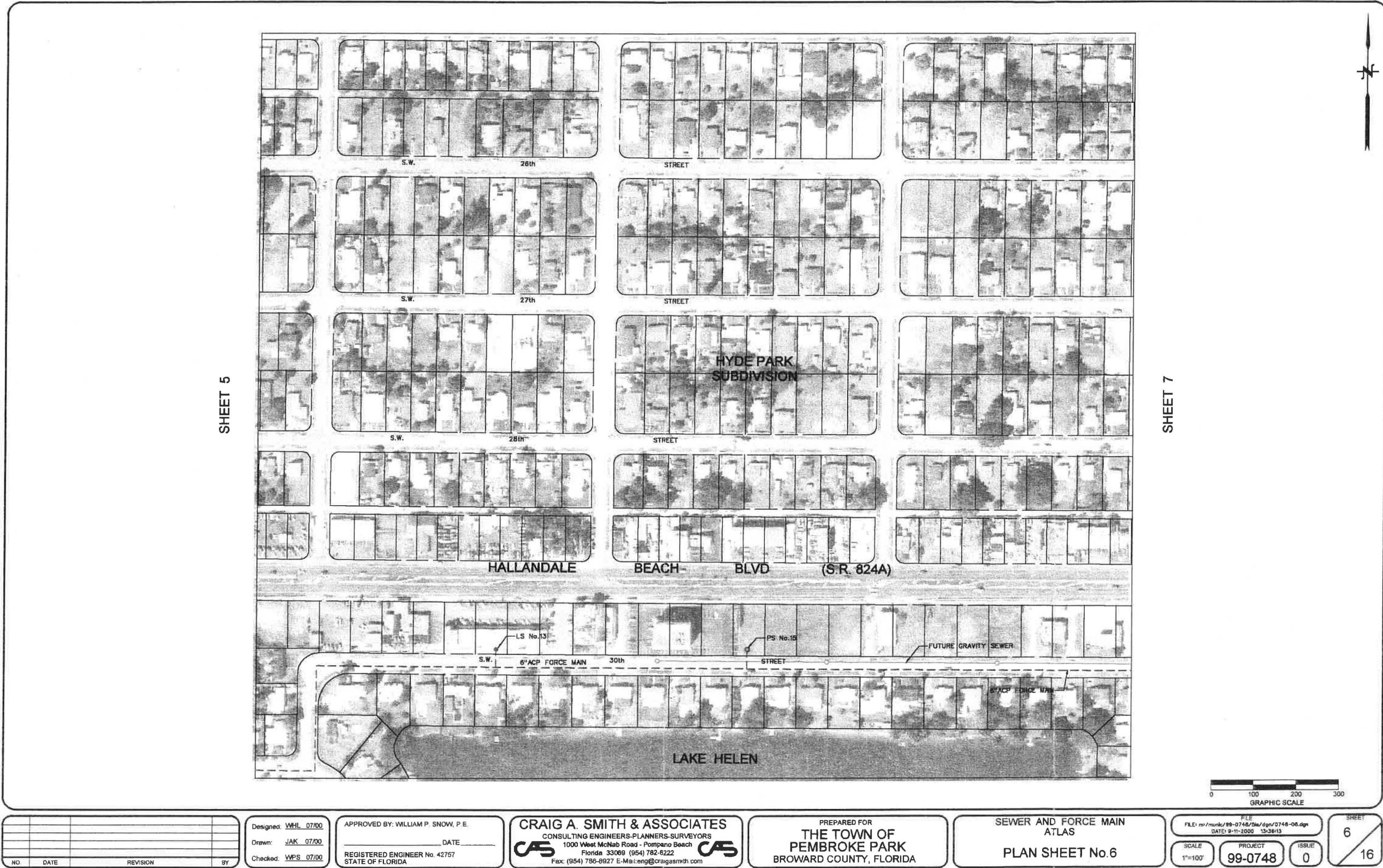
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16











NO.	DATE	REVISION	BY

Designed: WHL 07/00
Drawn: JAK 07/00
Checked: WPS 07/00

APPROVED BY: WILLIAM P. SNOW, P.E.

DATE _____
REGISTERED ENGINEER No. 42757
STATE OF FLORIDA

CRAIG A. SMITH & ASSOCIATES
CONSULTING ENGINEERS-PLANNERS-SURVEYORS
1000 West McRob Road - Pompano Beach
Florida 33069 (954) 782-6222
Fax: (954) 786-8927 E-Mail: eng@craigasmith.com

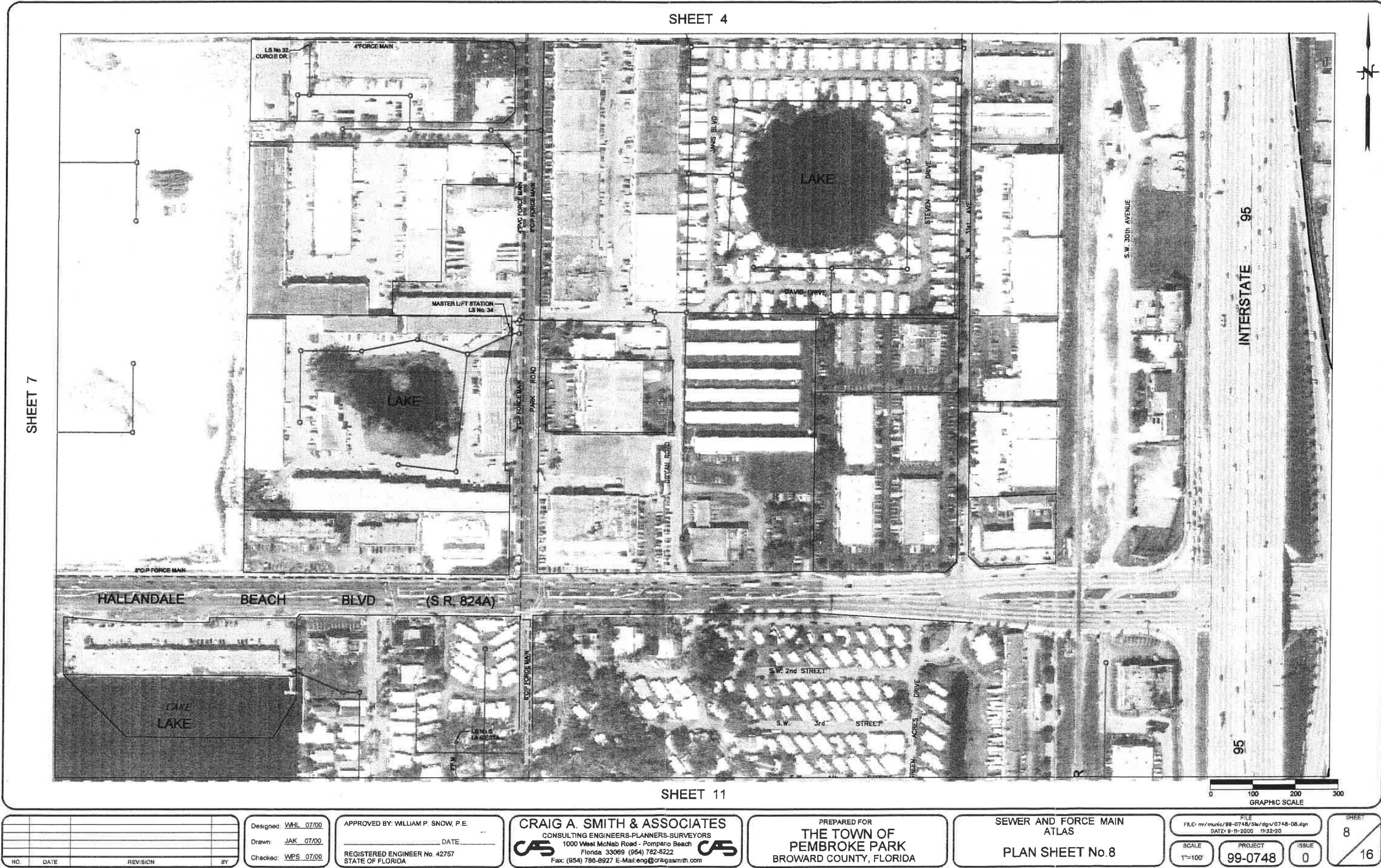
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PEMBROKE PARK**
BROWARD COUNTY, FLORIDA

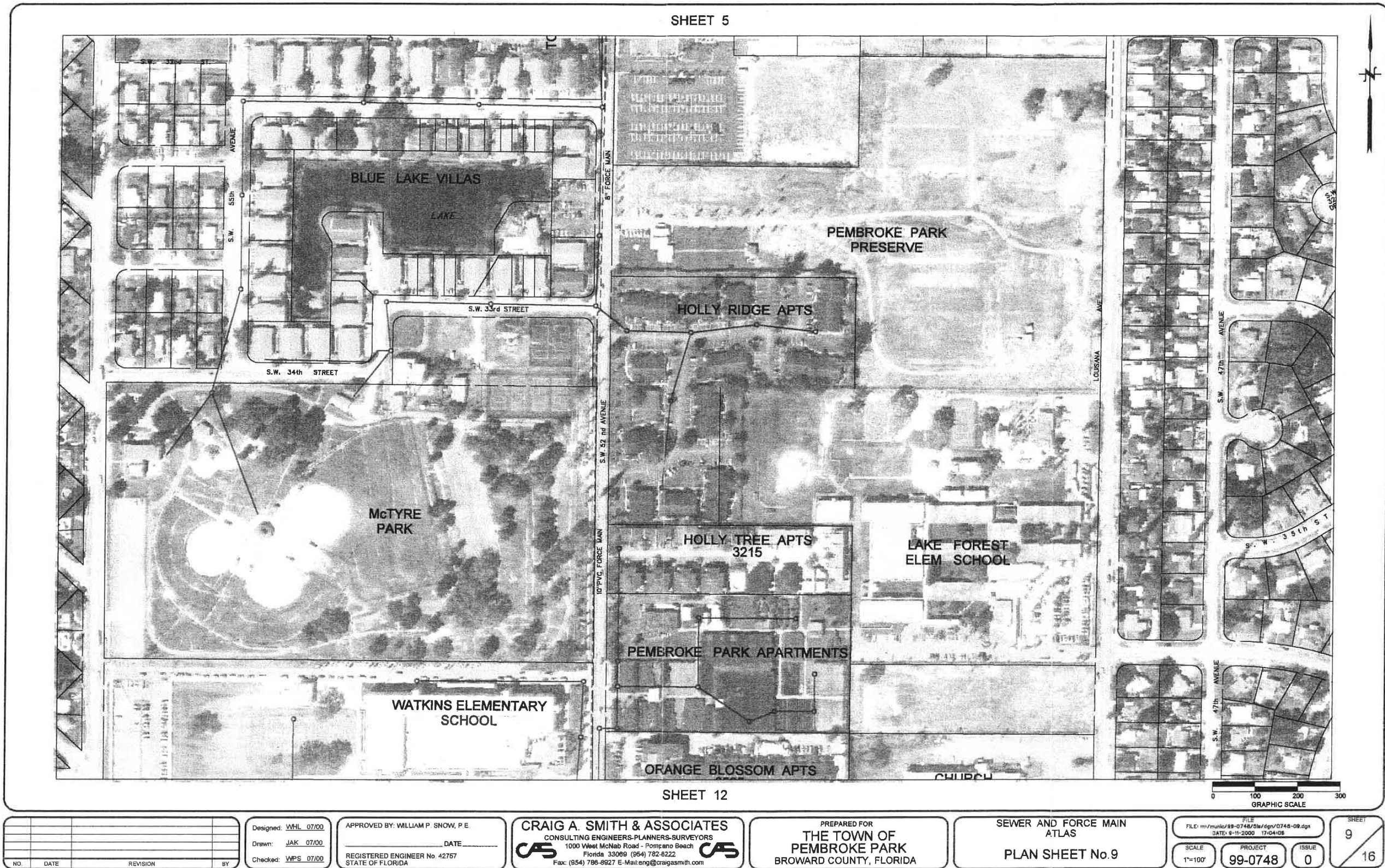
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PLAN SHEET No.6

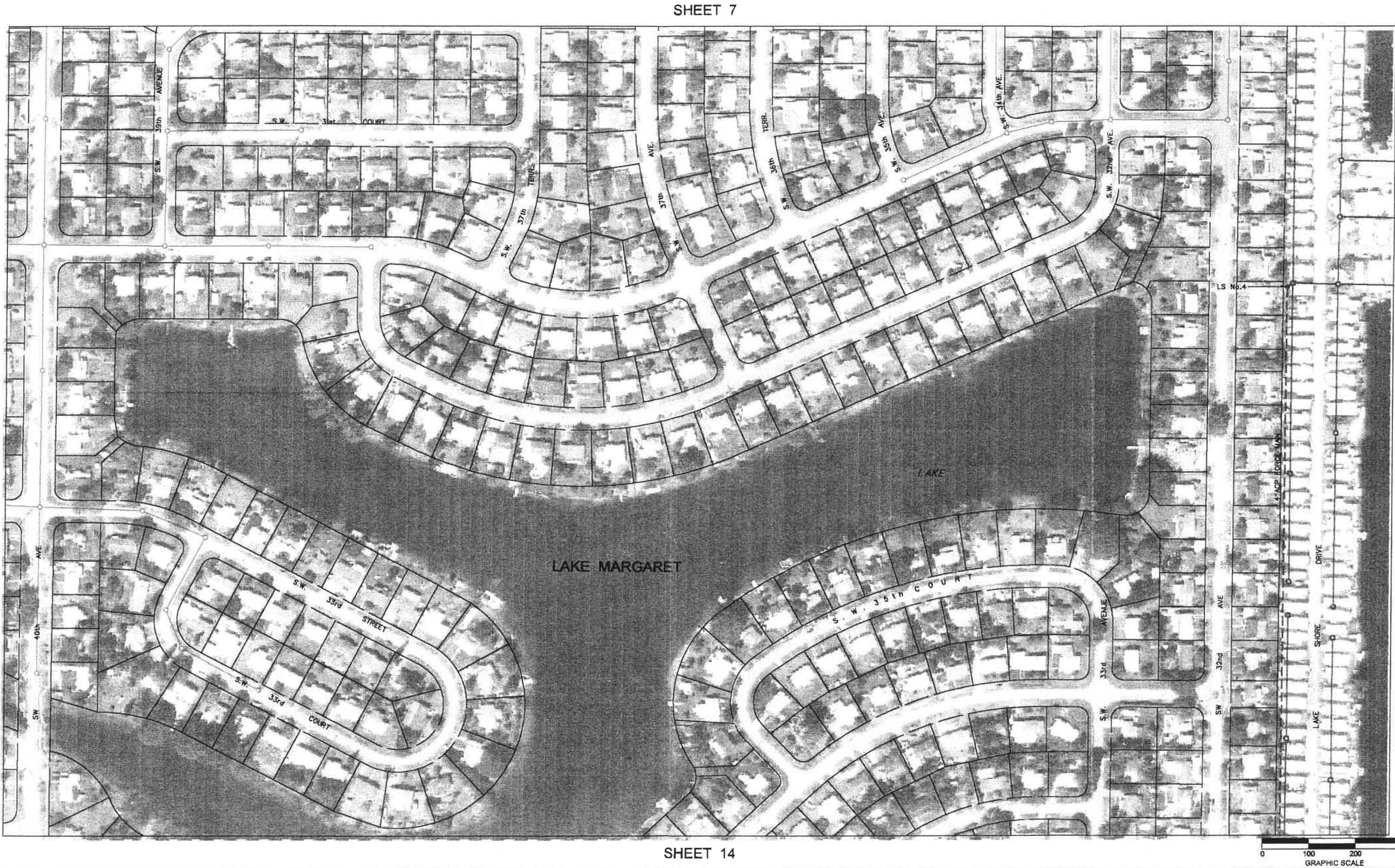
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99-0748
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NO.	DATE	REV-SION	BY

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Checked: WPS 07/00

APPROVED BY: WILLIAM P. SNOW, P.E.
DATE: _____
REGISTERED ENGINEER No. 42757
STATE OF FLORIDA

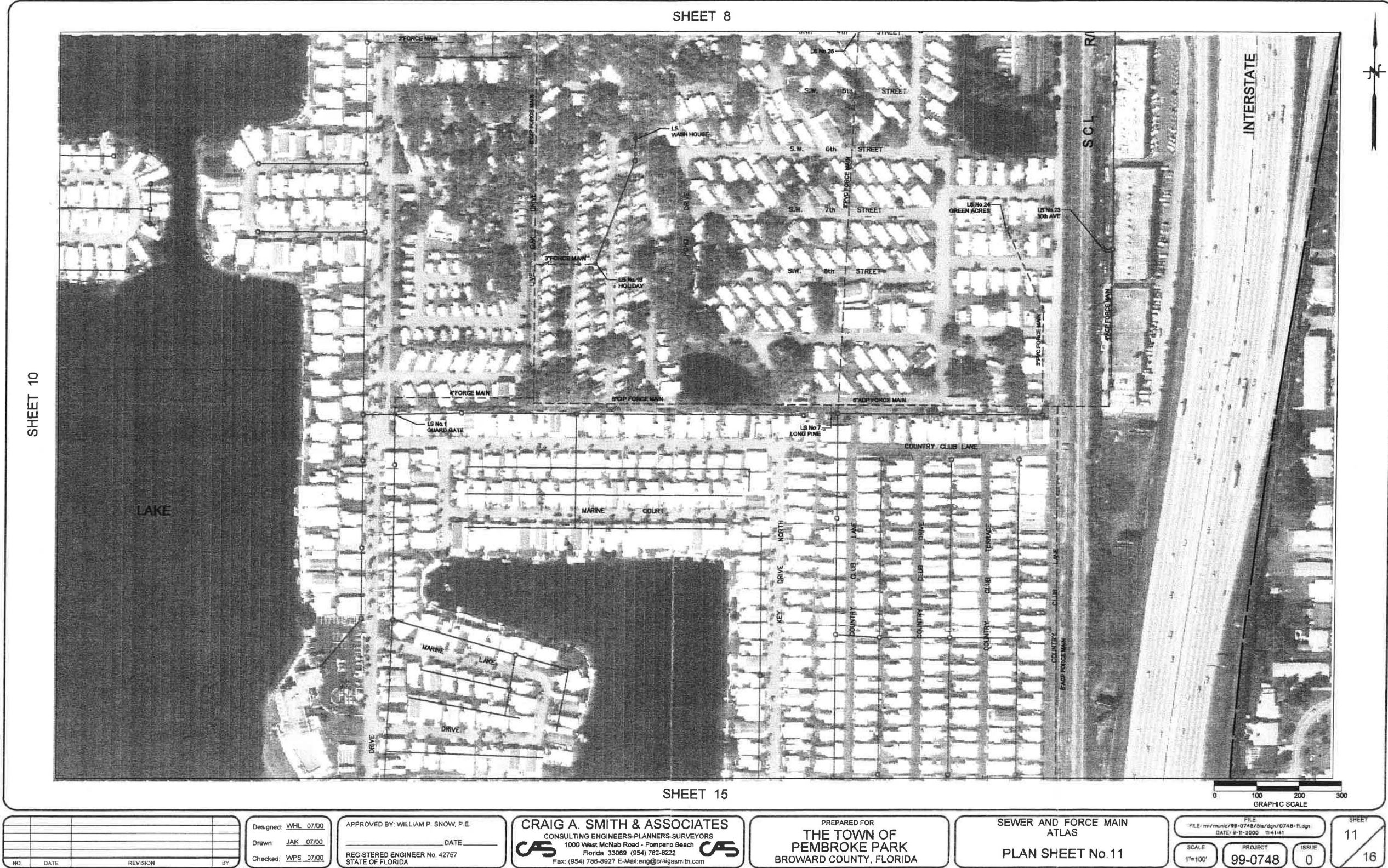
CRAIG A. SMITH & ASSOCIATES
CONSULTING ENGINEERS-PLANNERS-SURVEYORS
1000 West McNab Road - Pompano Beach
Florida 33069 (954) 782-8222
Fax: (954) 786-8927 E-Mail: eng@craigasmith.com

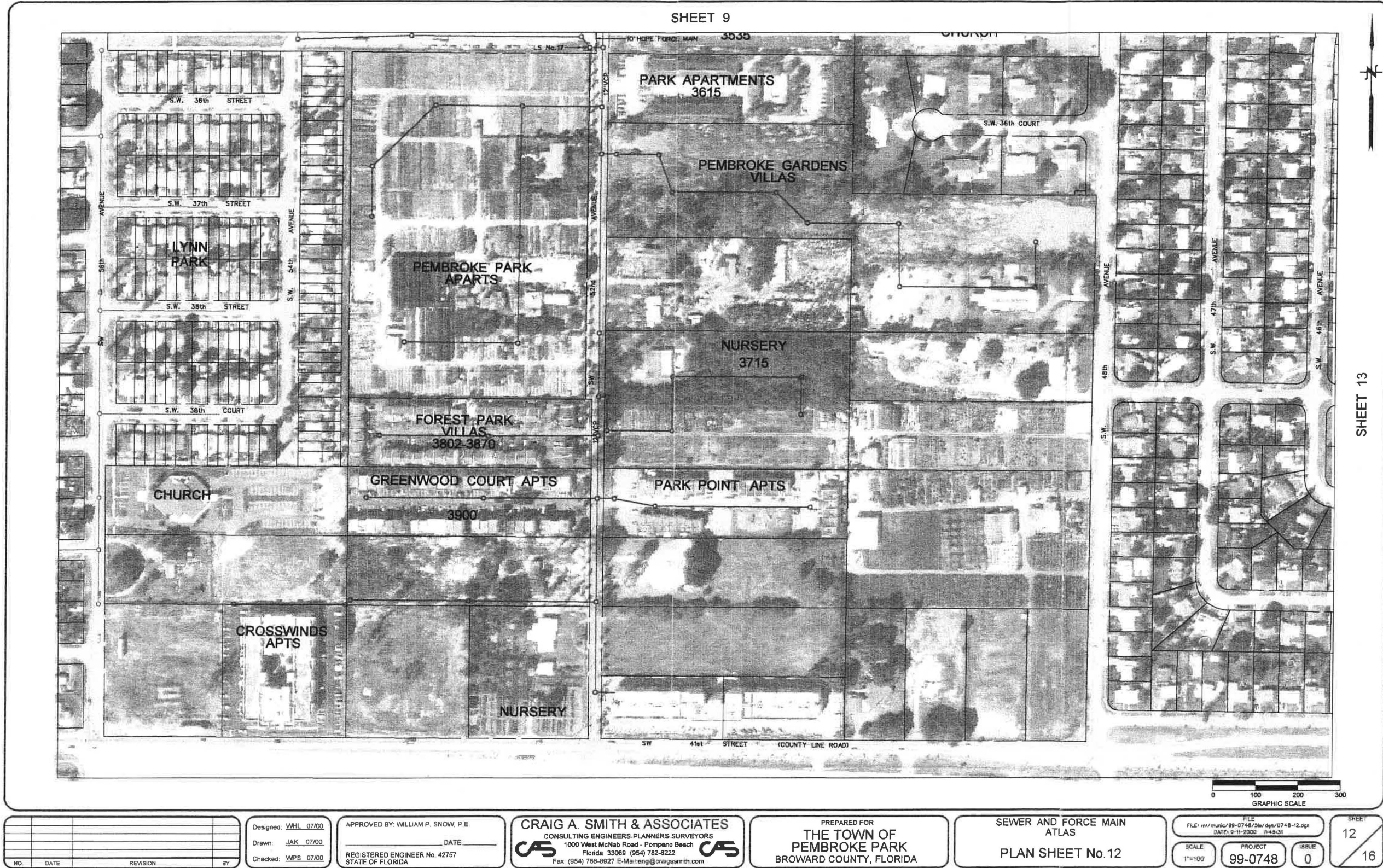
PREPARED FOR
**THE TOWN OF
PEMBROKE PARK**
BROWARD COUNTY, FLORIDA

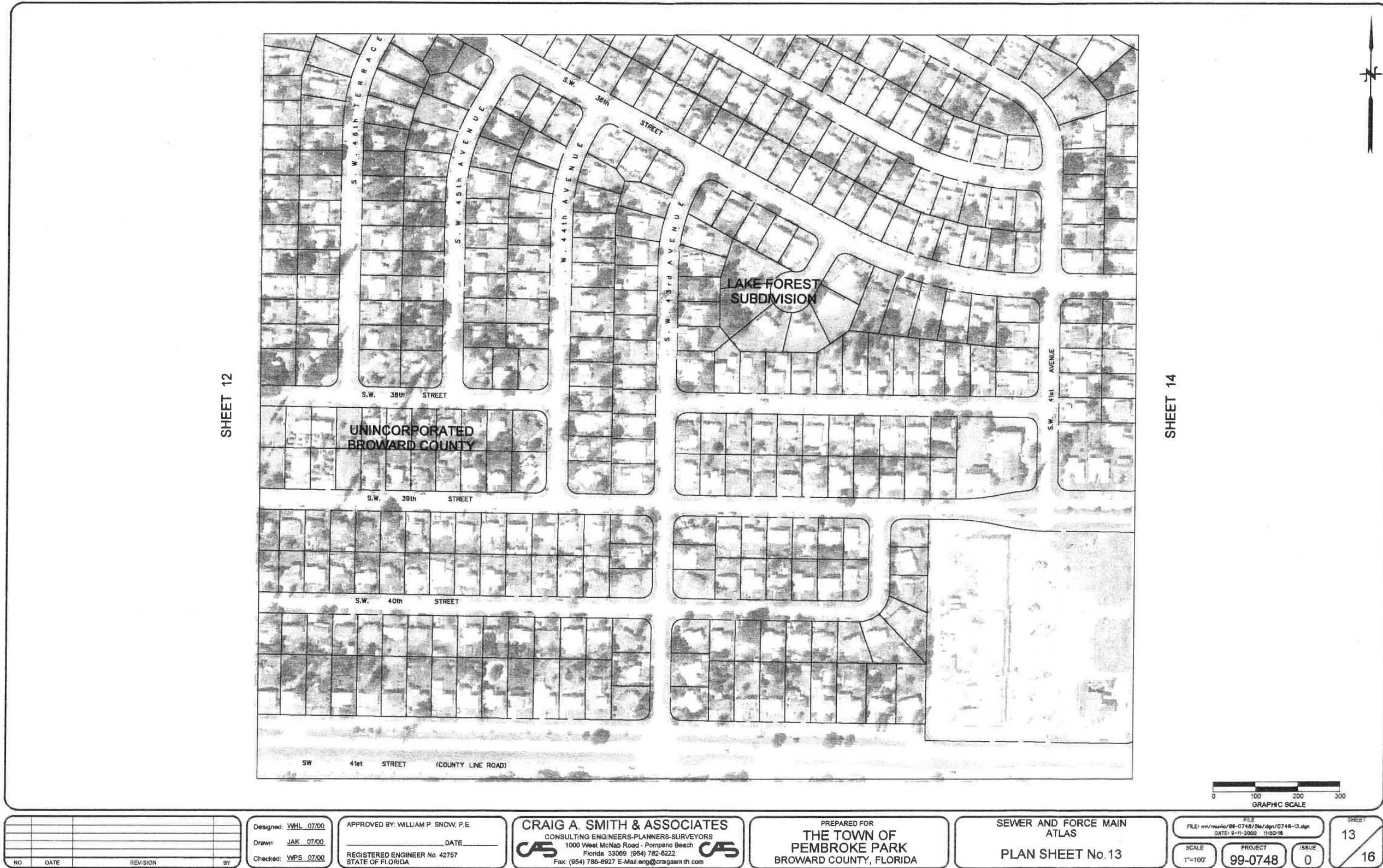
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ISSUE: **0**

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10
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NO.	DATE	REVISION	BY

Designed: WHL 07/00
Drawn: JAK 07/00
Checked: WPS 07/00

APPROVED BY: WILLIAM P. SNOW, P.E.
DATE: _____
REGISTERED ENGINEER No. 42757
STATE OF FLORIDA

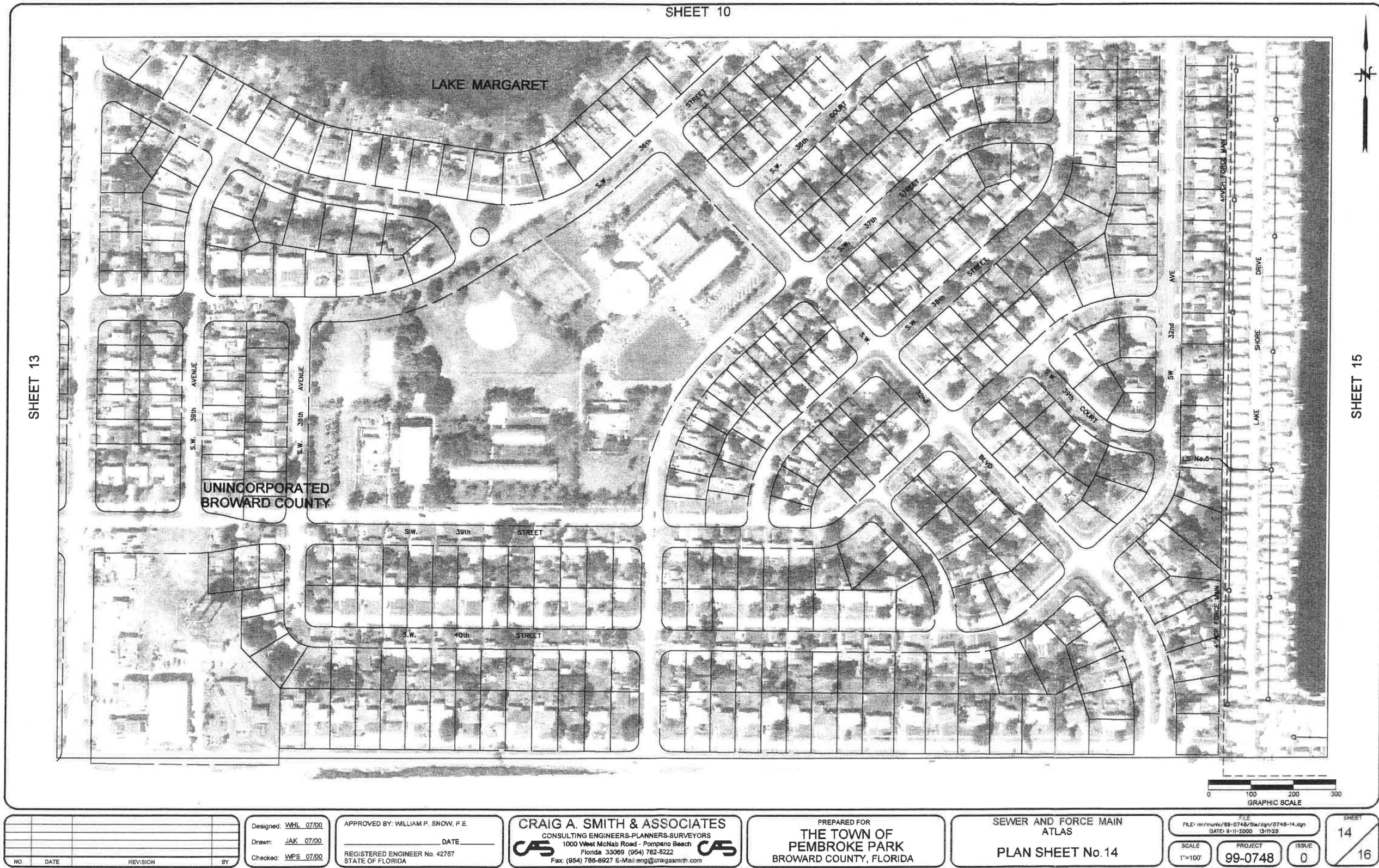
CRAIG A. SMITH & ASSOCIATES
CONSULTING ENGINEERS-PLANNERS-SURVEYORS
CAS 1000 West McNab Road - Pompano Beach
Florida 33069 (954) 782-8222
Fax: (954) 786-8927 E-Mail: eng@craigasmith.com **CAS**

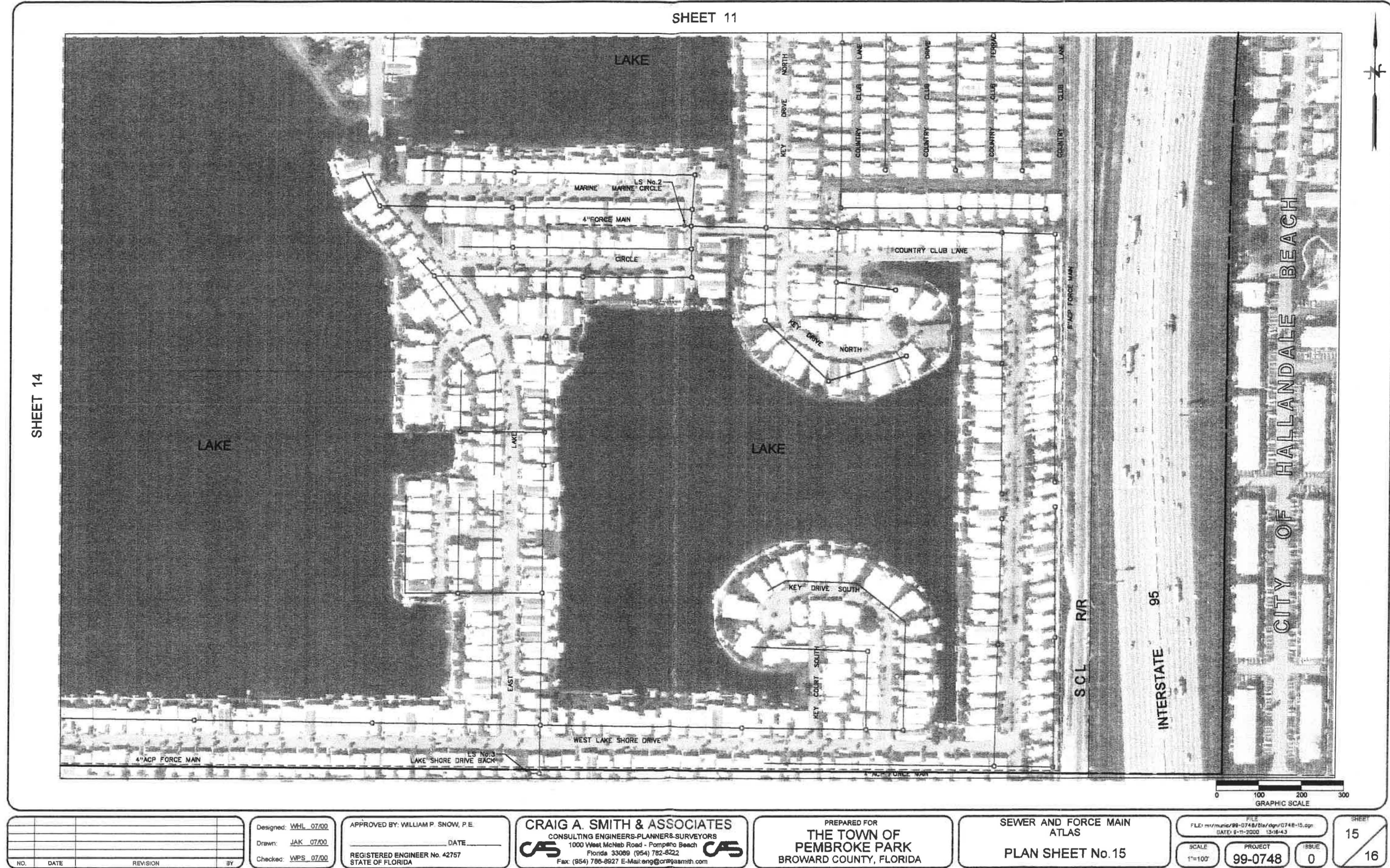
PREPARED FOR
**THE TOWN OF
PEMBROKE PARK**
BROWARD COUNTY, FLORIDA

**SEWER AND FORCE MAIN
ATLAS**
PLAN SHEET No. 13

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16





Appendix F

Broward County WWS Latest Details and Notes



L:\EED_DESIGN_DATA\CAO STANDARDS\WWS STD SUBMITTALS\LIFT STATION TO DEVELOPER\WWS WEBSITE 6 & 2013\WWS LIFT STATIONS TEMPLATE.dwg, COVER SHEET (G-1), 6/6/2013 3:53:11 PM, CBOGARCIA, 48666 PDF 2x3

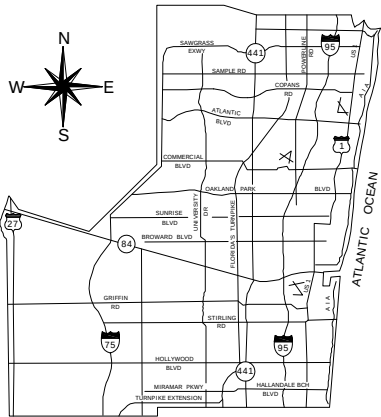
TYPICAL STANDARD LIFT STATION

THESE TYPICAL LIFT STATION PLANS CONTAIN WWS MINIMUM REQUIREMENTS AND ARE INTENDED TO PROVIDE A BASIS FOR SITE ADAPTATION AND DESIGN BY A QUALIFIED ENGINEER. THE INFORMATION HEREIN CONTAINED SHALL ONLY BE USED AS A GENERAL GUIDELINE FOR THE INTENDED OPERATION AND FUNCTIONS AND SHALL NOT BE CONSTRUED AS ALL INCLUSIVE.

ENGINEER OF RECORD AND CONSULTANTS USING THESE GUIDELINES SHALL VERIFY AND MODIFY ANY REQUIREMENT NOT NECESSARILY SHOWN AS MAY BE REQUIRED BY ANY AND ALL APPLICABLE CODES AND STANDARDS.

FOR TRIPLEX STATIONS AND FOR ALL LIFT STATIONS REQUIRING AN ONSITE GENERATOR, DESIGNER SHALL CONSULT WITH WWS FOR ADDITIONAL REQUIREMENTS. THESE STANDARDS APPLY ONLY TO DUPLEX LIFT STATIONS.

ALL CHANGES TO THESE MINIMUM REQUIREMENTS SHALL BE CLEARLY IDENTIFIED WHEN SUBMITTING FOR APPROVAL.



BROWARD COUNTY, FL
GENERAL LOCATION MAP

PROJECT LOCATION

PRELIMINARY SET
6/2013

DRAWING INDEX

DESCRIPTION	SHEET DESIGNATION
COVER SHEET	G-1
ABBREVIATIONS & LOCATION MAP	G-2
PLAN & ELEVATION	M-1
SITE PLAN	M-2
STANDARD DETAILS	M-3
STANDARD DETAILS	M-4
PUMP STATIONS NOTES	M-5
ELECTRICAL SITE PLAN & RISER	E-1
ELECTRICAL PLAN & CONNECTION PANEL	E-2
DUPLEX CONTROLS CIRCUIT	E-3
ELECTRICAL SCHEMATIC AND CONTROL PANEL	E-4
ELECTRIC SERVICE AND TRANSFER SWITCH	E-5
ELECTRICAL DETAILS	E-6



CONTRACTOR TO COMPLY WITH FS CHAPTER 556
(UNDERGROUND FACILITY DAMAGE PREVENTION
AND SAFETY ACT).

THE SIZE OF THESE PLANS MAY HAVE BEEN ALTERED BY REPRODUCTION.
THIS MUST BE CONSIDERED WHEN OBTAINING DATA.

THE VERTICAL DATUM USED FOR THESE DRAWINGS WAS NAVD 88

PROJECT NAME:
XXXXXXXXXXXX
XXXXXXXXXXXX
PROJECT NO XXXX
NOT FOR CONSTRUCTION

SEAL

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DATE:	REVISION DESCRIPTION:	
DRAWING NAME: COVER SHEET		
SCALE: AS SHOWN	DWG NO:	
DESIGNATION: G-1		

LAST SAVED: 06/06/13 - 3:27PM

GENERAL LOCATION MAP



ABBREVIATIONS

[illegible]

PROJECT NAME:

XXXXXX
XXXXXX

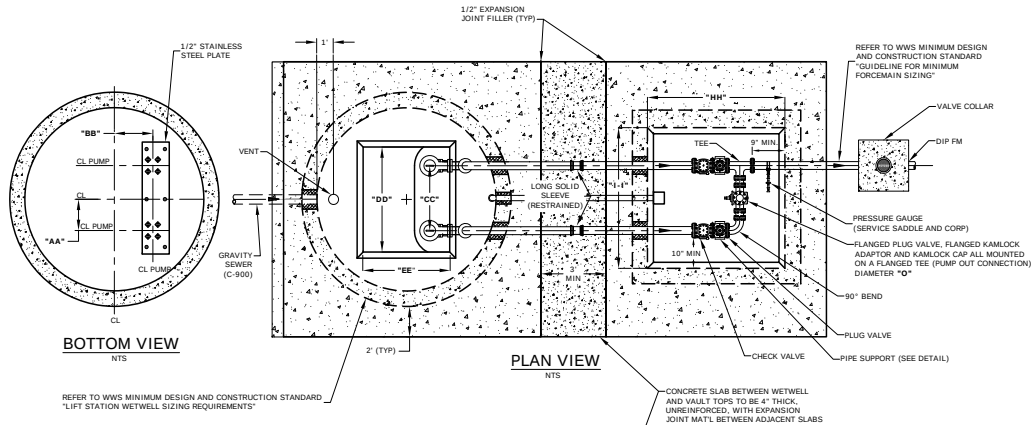
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NOT FOR CONSTRUCTION

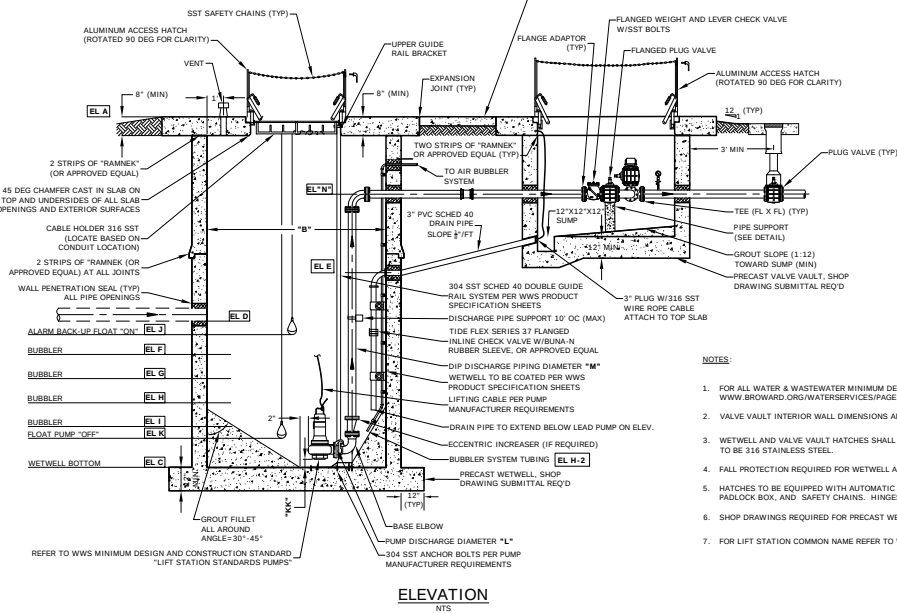
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DRAWING NAME: ABBREVIATIONS AND LOCATION MAP		
SCALE:	DWG NO:	
AS SHOWN	XXXX-XX-XXX	
DESIGNATION: G-2		

LAST SAVED: 06/06/13 - 3:27PM



LIFT STATION DATA TABLE	
LIFT STATION COMMON NAME	#
PUMP MODEL NUMBER / IMPELLER SIZE	
WWS STANDARD CURVE #	
VOLTAGE/CYCLES/PHASE	
HORSE POWER	
RPM	
DESIGN POINT FLOW (GPM)	
DESIGN POINT HEAD (FT)	
SHUT-OFF HEAD (FT)	
MID-POINT FLOW (GPM)	
MID-POINT HEAD (FT)	
EFFICIENCY AT DESIGN POINT (%)	
RUN OUT FLOW (GPM)	
RUN OUT HEAD (FT)	
FINISHED TOP OF SLAB EL. "A"	
WETWELL ELEVATION "B" (FT)	
WETWELL BOTTOM ELEVATION "C"	
INFLUENT PIPE DIAMETER (INCHES)	
INFLUENT PIPE INVERT ELEVATION "D"	
CHECK VALVE ELEVATION "E"	
ALARM ELEVATION "F"	
LAG PUMP "ON" ELEVATION "G"	
LEAD PUMP "ON" ELEVATION "H"	
BUBBLER ELEVATION "H-2"	
PUMPS "OFF" ELEVATION "I"	
ALARM/FLOAT PUMP "ON" ELEVATION "J"	
FLOAT PUMP "OFF" ELEVATION "K"	
PUMP DISCHARGE DIAMETER "L" (INCHES)	
DISCHARGE PIPE DIAMETER "M" (INCHES)	
DISCHARGE PIPE CL ELEVATION "N"	
PUMP OUT DIAMETER "O" (INCHES)	
WETWELL CL TO PUMP CL "AA" (IN)	
WETWELL CL TO PUMP CL "BB" (IN)	
PUMP CL TO PUMP CL "CC" (IN)	
MIN. WETWELL HATCH OPENING LENGTH "DD" (IN)	
MIN. WETWELL HATCH OPENING WIDTH "EE" (IN)	
VALVE VAULT WIDTH "HH" (IN)	
VALVE VAULT LENGTH "II" (IN)	
WETWELL BOTTOM TO VOLUTE BOTTOM "KK" (IN)	

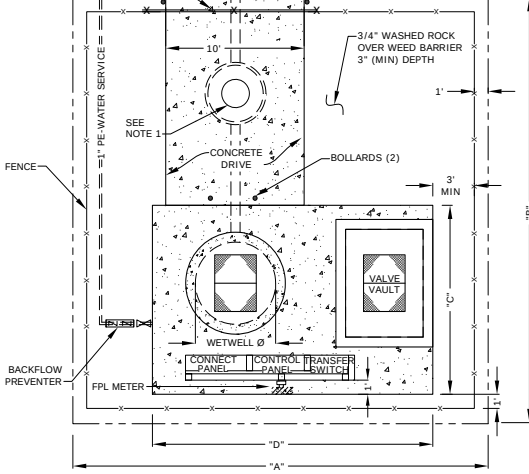


- NOTES:**
1. FOR ALL WATER & WASTEWATER MINIMUM DESIGN AND CONSTRUCTION STANDARDS VISIT THE WWS WEBSITE AT: WWW.BROWARD.ORG/WATERSERVICES/PAGES/MINIMUMDESIGNANDCONSTRUCTIONSTANDARDS.ASPX
 2. VALVE VAULT INTERIOR WALL DIMENSIONS AND HATCH FRAME OPENING DIMENSIONS TO BE 60"x60" OR 72"x72" AS DIRECTED BY WWS.
 3. WETWELL AND VALVE VAULT HATCHES SHALL BE US FOUNDRY, HALLIDAY (OR APPROVED EQUAL) THD/TPD ALUMINUM ACCESS HATCHES. ALL HARDWARE TO BE 316 STAINLESS STEEL.
 4. FALL PROTECTION REQUIRED FOR WETWELL AND VALVE VAULT. (SUBMITTAL REQUIRED).
 5. HATCHES TO BE EQUIPPED WITH AUTOMATIC HOLD OPEN ARMS, HORIZONTAL COMPRESSION SPRINGS, WATERTIGHT SLAM LOCKS, RECESSED OVERSIZE PADLOCK BOX, AND SAFETY CHAINS. HINGES TO BE ATTACHED USING TAMPER PROOF CARRIAGE BOLTS WITH WELDED NUTS.
 6. SHOP DRAWINGS REQUIRED FOR PRECAST WETWELL, VALVE VAULT AND TOP SLABS. ALL PRECAST STRUCTURES MUST MEET ASTM C48 SPECIFICATIONS.
 7. FOR LIFT STATION COMMON NAME REFER TO WWS MINIMUM DESIGN AND CONSTRUCTION STANDARD "RETAIL LIFT STATION NAMING CONVENTION"

PROJECT NAME: XXXXXXXXXXXXXXXXXXXX
XXXXXXXXXXXXXXXXXXXX
PROJECT NO XXXX

SEAL

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DRAWING NAME:		
PLAN AND ELEVATION		
SCALE:	DWG NO:	
AS SHOWN		
DESIGNATION:		
M-1		

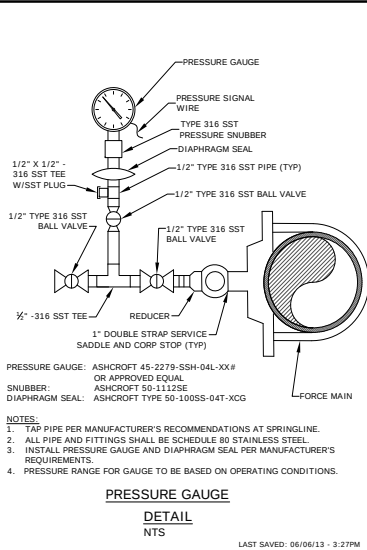
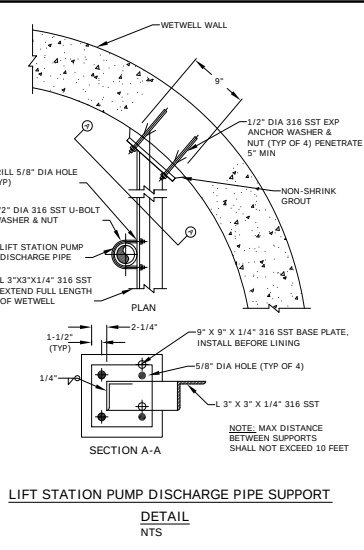
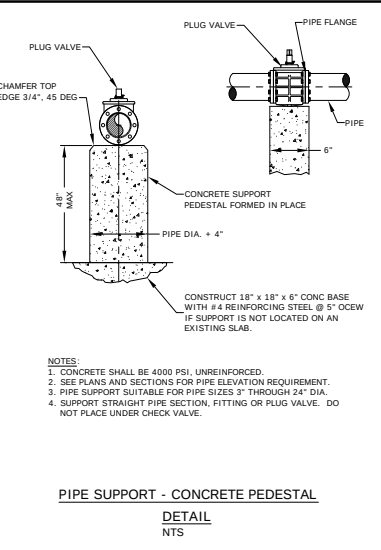
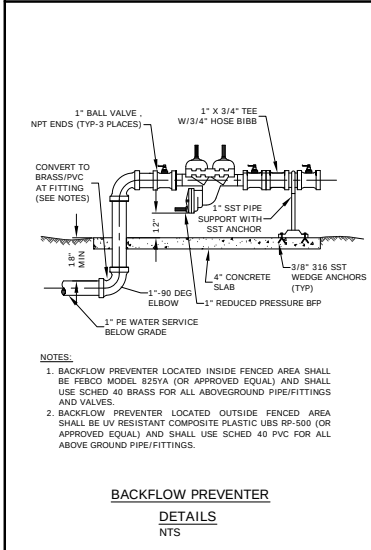


1. MAINTENANCE ACCESS STRUCTURES SHALL BE INSTALLED WITHIN THE PUMP STATION EASEMENT AS SHOWN UNLESS WWS DIRECTS OTHERWISE.
2. FINISH GRADE ELEVATION FOR WETWELL AND VALVE VAULT SHALL BE A MINIMUM OF ONE FOOT ABOVE THE FEMA 100 YR FLOOD ELEVATION OR NOT LOWER THAN CROWN OF ROAD.
3. ALL CONCRETE SLABS ON GRADE SHALL BE CLASS A.
4. DRIVEWAY SHALL BE 6-INCH THICK CONCRETE, WITHOUT REINFORCEMENT, UNLESS WWS DIRECTS OTHERWISE.
5. THIS SITE LAYOUT IS GENERAL IN NATURE AND SHOULD BE MODIFIED AS REQUIRED FOR EACH INDIVIDUAL LIFT STATION. WWS RESERVES THE RIGHT TO MODIFY PROPOSED LAYOUT TO MEET OPERATIONAL NEEDS.

WETWELL DIAMETER	"A"	"B"	"C"	"D"
6"	30.00'	30.00'	13.34'	20.25'
8"	30.00'	30.00'	16.34'	22.25'
10"	32.00'	32.00'	19.00'	27.50'
12"	35.00'	35.00'	20.00'	29.00'

SEAL

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DATE: _____	REVISION DESCRIPTION: _____	
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SCALE: _____ AS SHOWN	DWG NO: _____	
DESIGNATION: M-2		



PROJECT NAME:

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XXXXXXXXXXXX

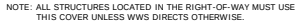
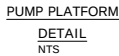
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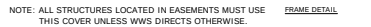
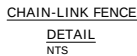
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SEA

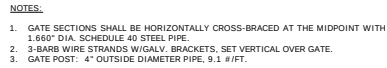
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STANDARD DETAILS		
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M-3		



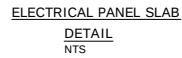
TROUGH FRAME, HEAVY-DUTY, DOUBLE
ACCESS DOOR COVER (THD)
DETAIL
NTS



TROUGH FRAME, PEDESTRIAN, DOUBLE
ACCESS DOOR COVER (TPD)
DETAIL
NTS



12' SWING GATE
DETAIL
NTS



PROJECT NAME: XXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXX	PROJECT NO XXXX	NOT FOR CONSTRUCTION
SEAL		
DESIGN DATE	DRAWING REVISION DESCRIPTION	CHECK
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DESIGNATION: M-4		

TO BE COMPLETED
BY ENGINEER OF RECORD

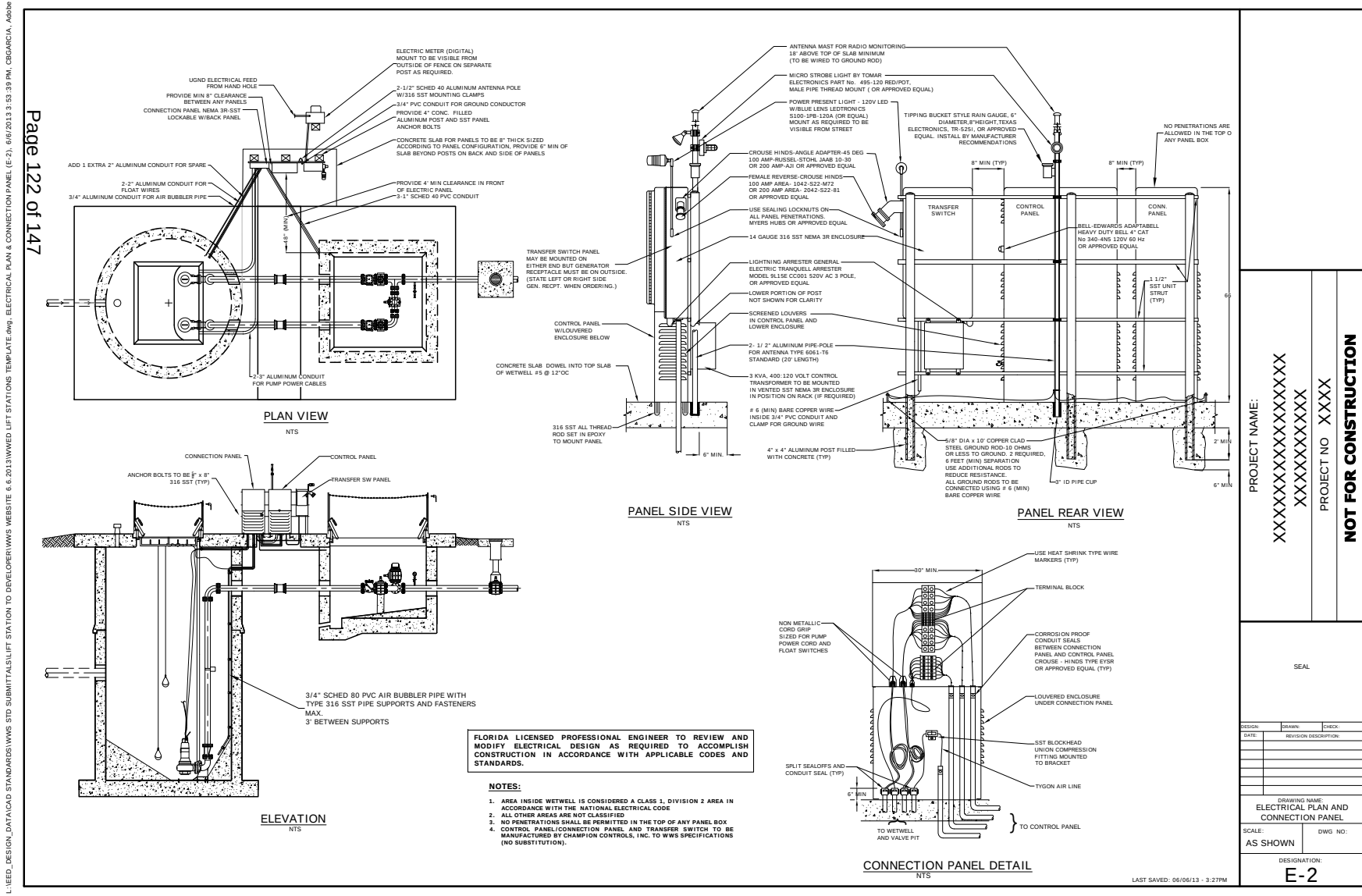
SITE PLAN
SCALE:

TO BE COMPLETED
BY ENGINEER OF RECORD

ELECTRICAL RISER DIAGRAM
NTS

LAST SAVED: 06/06/13 - 3:27PM

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DATE:	REVISION DESCRIPTION:			
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SCALE: AS SHOWN		DWD NO:		
DESIGNATION: E-1				



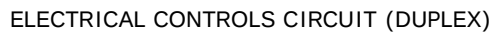
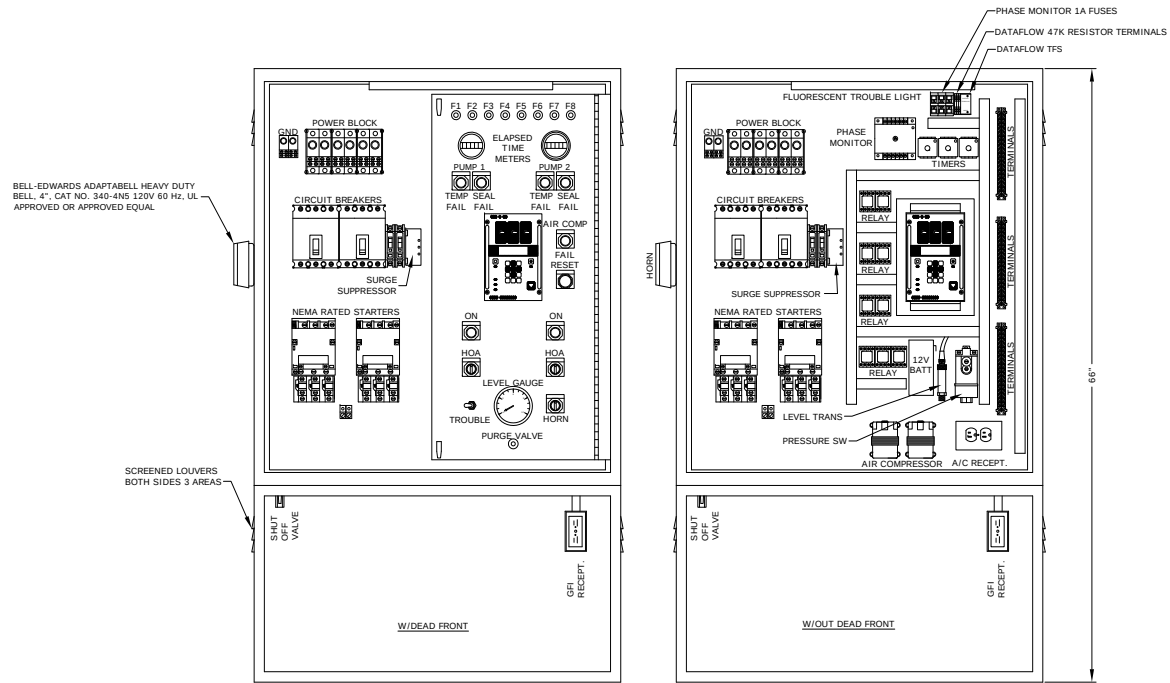


Figure 1: Pump Control Schematic. This diagram illustrates the electrical control system for two pumps, Pump 1 and Pump 2. The system includes a 24VAC transformer, backup control power, pump 2 time delay, pump 2, pump 1 seal fail, pump 1 thermo fail, pump 2 seal fail, pump 2 thermo fail, pump 1 moisture, pump 1 tstat, pump 2 moisture, and pump 2 tstat. The schematic is divided into two main sections: the top section for pump 2 and the bottom section for pump 1. The top section shows the backup control power (41) connected to pump 2 time delay (41) and pump 2 (43). Pump 2 is connected to pump 1 seal fail (72) and pump 1 thermo fail (73). The bottom section shows the 24VAC transformer (91) connected to pump 1 moisture (70) and pump 1 tstat (71). Pump 1 moisture is connected to pump 2 moisture (74) and pump 2 tstat (75). The schematic also includes a 24VAC transformer (91) and a 24VAC xfomer (95).

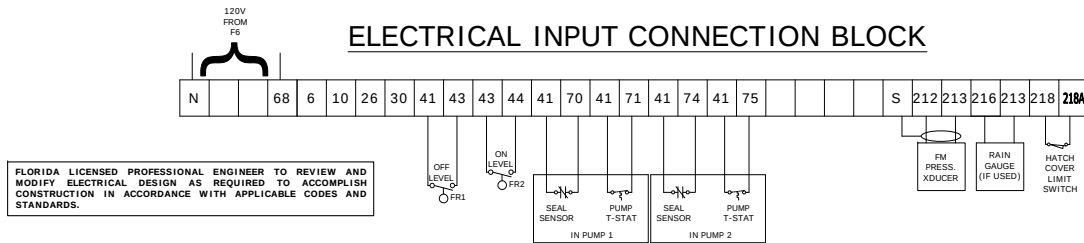
NOT FOR CONSTRUCTION

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DRAWING NAME:		
DUPLIX CONTROLS CIRCUIT		
SCALE:	DWG NO:	
NTS		
DESIGNATION:		
E-3		



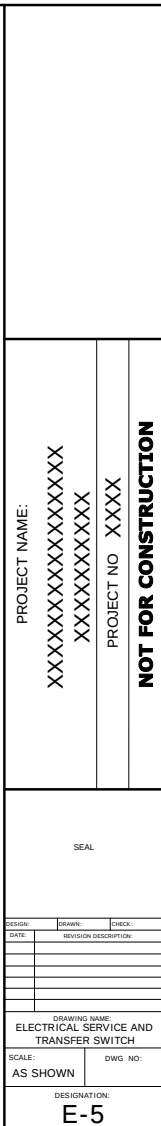
DUPLEX CONTROL PANEL LAYOUT

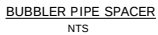
ENCLOSURE SIZE : 66" x 36" x 10"
RATING: NEMA 3R
MATERIAL: 316 STAINLESS STEEL



FLORIDA LICENSED PROFESSIONAL ENGINEER TO REVIEW AND
MODIFY ELECTRICAL DESIGN AS REQUIRED TO ACCOMPLISH
CONSTRUCTION IN ACCORDANCE WITH APPLICABLE CODES AND
STANDARDS.

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DATE:	REVISION DESCRIPTION:				
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SCALE: NTS		DWG NO:			
DESIGNATION: E-4					





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PROJECT NO XXXX

NOT FOR CONSTRUCTION

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DRAWING NAME:		
ELECTRICAL DETAILS		
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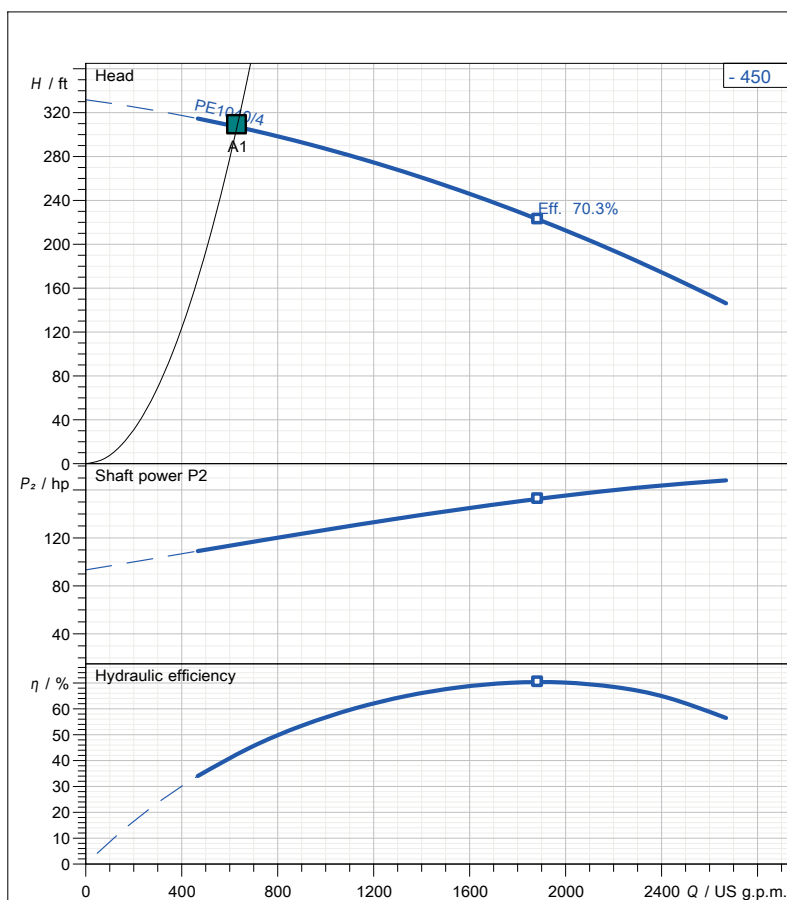
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Appendix G

Pump Performance Datasheet



XFP 150M-CB2 60 HZ



Testnorm
ISO 9906: 2012, HI 11.6/14.6 Gr 2B

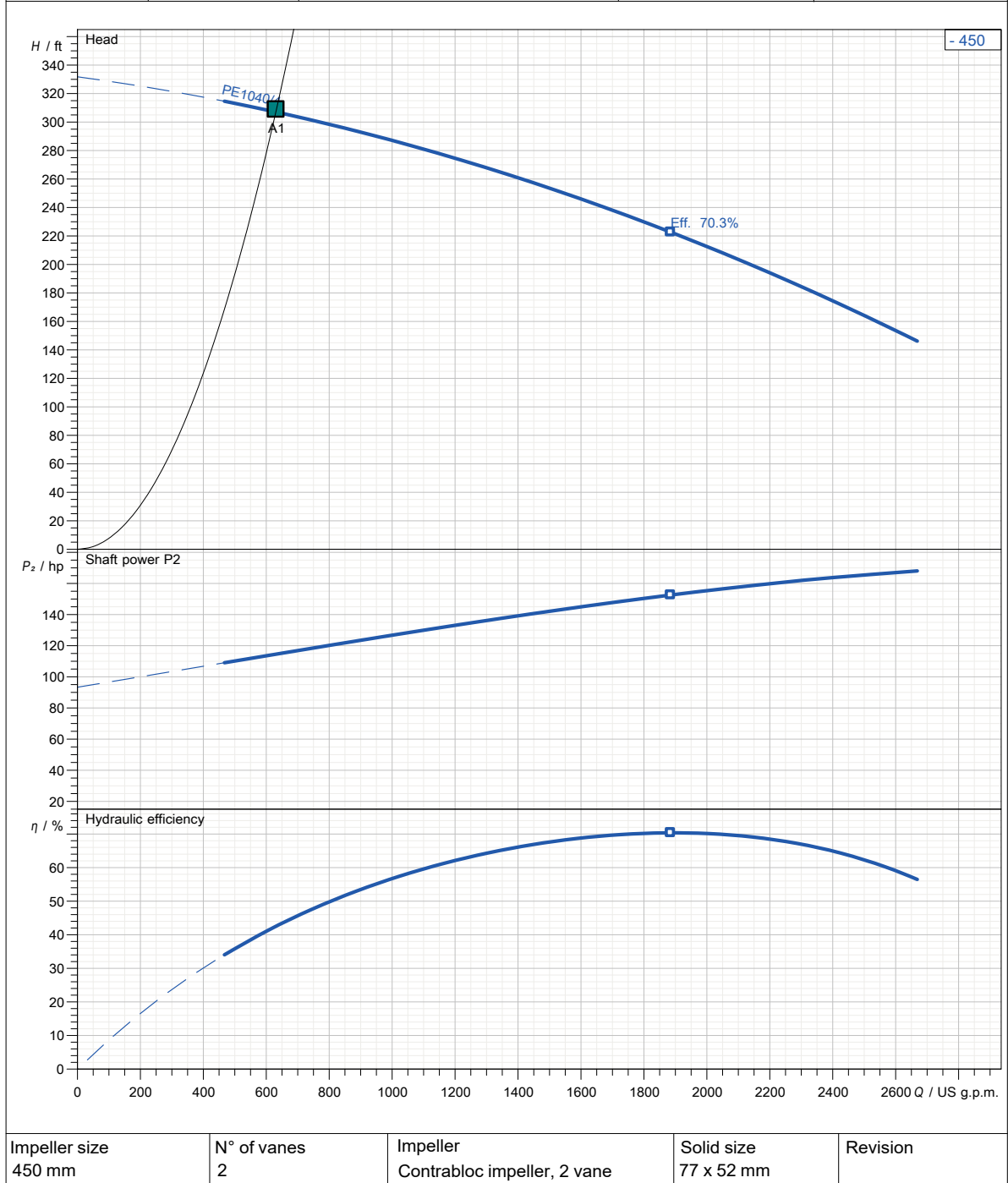
2021-09-17

Operating data specification		Power input		119 hp
Flow	630 US g.p.m.	Head		307 ft
Efficiency	42.5 %	Shaft power		115 hp
NPSH		Fluid		Water
Temperature	68 °F	Nature of system		Single head pump
No. of pumps	1			
Pump data				
Type	XFP 150M-CB2 60 HZ	Make		SULZER
Series	XFP PE4-PE7	Impeller	Contrabloc impeller, 2 vane	
N° of vanes	2	Impeller size		450 mm
Free passage	77 x 52 mm	Suction flange		DN150
Discharge flange	DN150	Type of installation		
Moment of inertia	13.1 lb ft²		wet well vertical installation	2"
Motor data				
Rated voltage	480 V	Frequency		60 Hz
Rated power P2	139 hp	Nominal Speed		1780 rpm
Number of poles	4	Efficiency		95.8 %
Power factor	0.883	Rated current		148 A
Starting current	1330 A	Rated torque		411 lbf ft
Starting torque	1230 lbf ft	Degree of protection		IP 68
Insulation class	F	No. starts per hour		10

Sulzer reserves the right to change any data and dimensions without prior notice and can not be held responsible for the use of information contained in this software.

Spaix® 4, Version 4.3.9 - 2017/11/23 (Build 324)
Data version Dec-2017

Curve number		Pump performance curves XFP 150M-CB2 60 HZ			SULZER
Reference curve XFP 150M-CB2 60 HZ					
			Discharge DN150	Frequency 60 Hz	
Density 62.32 lb/ft³	Viscosity 1.005 mm²/s	Testnorm ISO 9906: 2012, HI 11.6/14.6 Gr 2B		Rated speed 1786 rpm	Date 2021-09-17
Flow 630 US g.p.m.	Head 307 ft	Shaft power 115 hp	Power input 119 hp	Hydraulic efficiency 42.5 %	NPSH

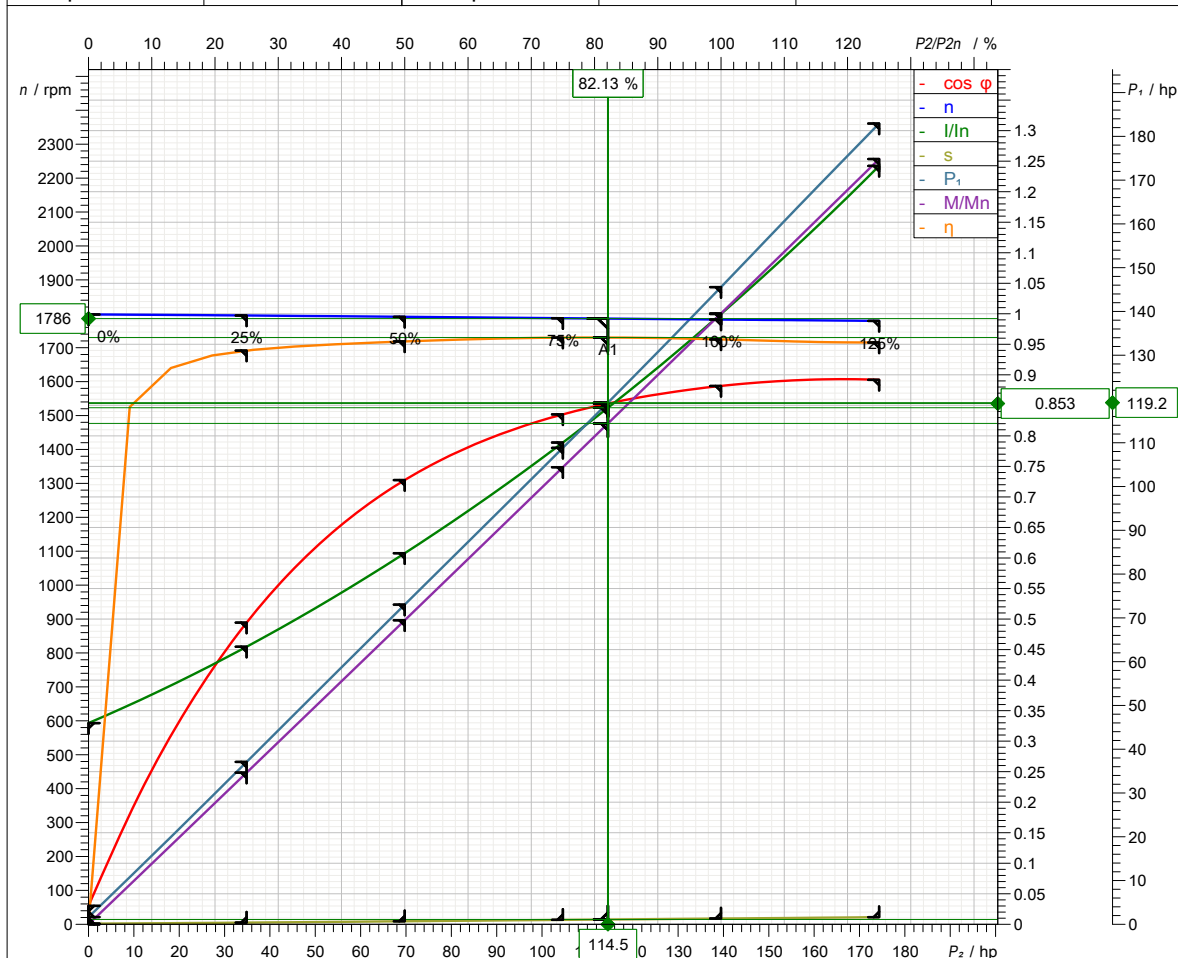


Sulzer reserves the right to change any data and dimensions without prior notice and can not be held responsible for the use of information contained in this software.

Spaix® 4, Version 4.3.9 - 2017/11/23 (Build 324)
Data version Dec-2017

Frequency 60 Hz	PE5	Motor performance curve PE1040/4	SULZER

Rated power 139 hp	Service factor 1.3	Nominal Speed 1780 rpm	Number of poles 4	Rated voltage 480 V	Date 2021-09-17
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Symbol	No load	25 %	50 %	75 %	100 %	125 %
P_2 / hp	0	34.87	69.73	104.6	139.5	174.3
P_1 / hp	1.642	37.1	73.04	108.8	145.6	182.9
η / %	0	93.98	95.48	96.1	95.81	95.29
n / rpm	1798	1795	1791	1787	1783	1779
$\cos \phi$	0.03017	0.4942	0.7277	0.8353	0.8818	0.8918
I / A	48.81	67.34	90.03	116.9	148.1	184
s / %	0.1109	0.2789	0.4978	0.7244	0.9433	1.167
M / lbf ft	0	102	204.5	307.4	410.8	514.7

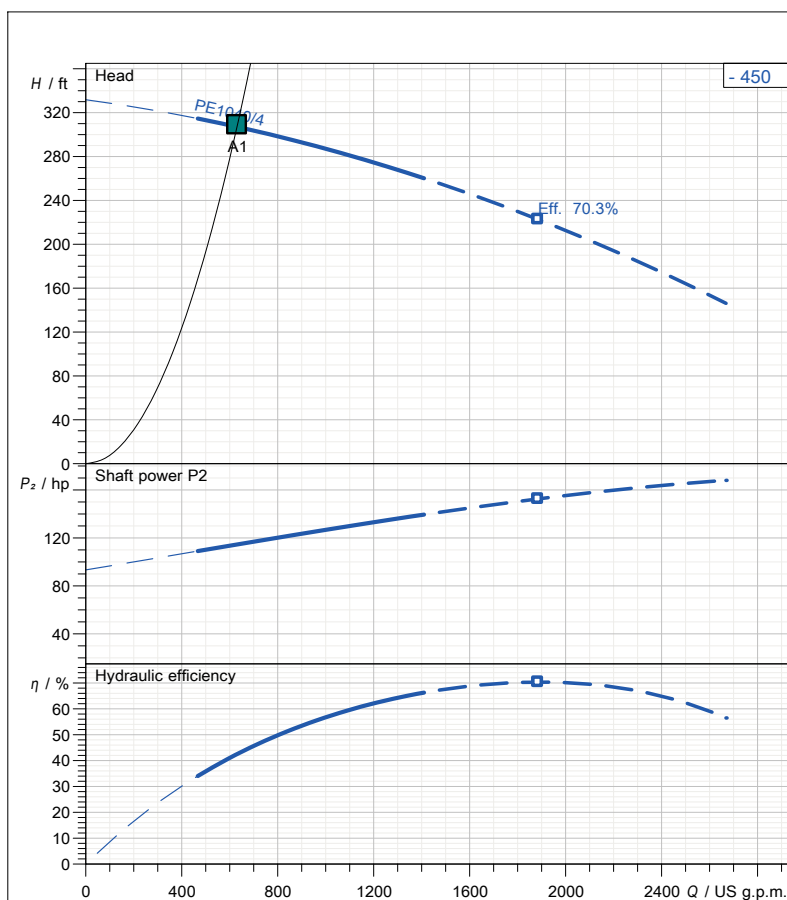
Tolerance according to VDE 0530 T1 12.84 for rated power

Starting current 1330 A	Starting torque 1230 lbf ft	Moment of inertia 35.6 lb ft ²	No. starts per hour 10	
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Sulzer reserves the right to change any data and dimensions without prior notice and can not be held responsible for the use of information contained in this software.

Spaix® 4, Version 4.3.9 - 2017/11/23 (Build 324)
Data version Dec-2017

XFP 150M-CB2 60 HZ



Testnorm
ISO 9906: 2012, HI 11.6/14.6 Gr 2B

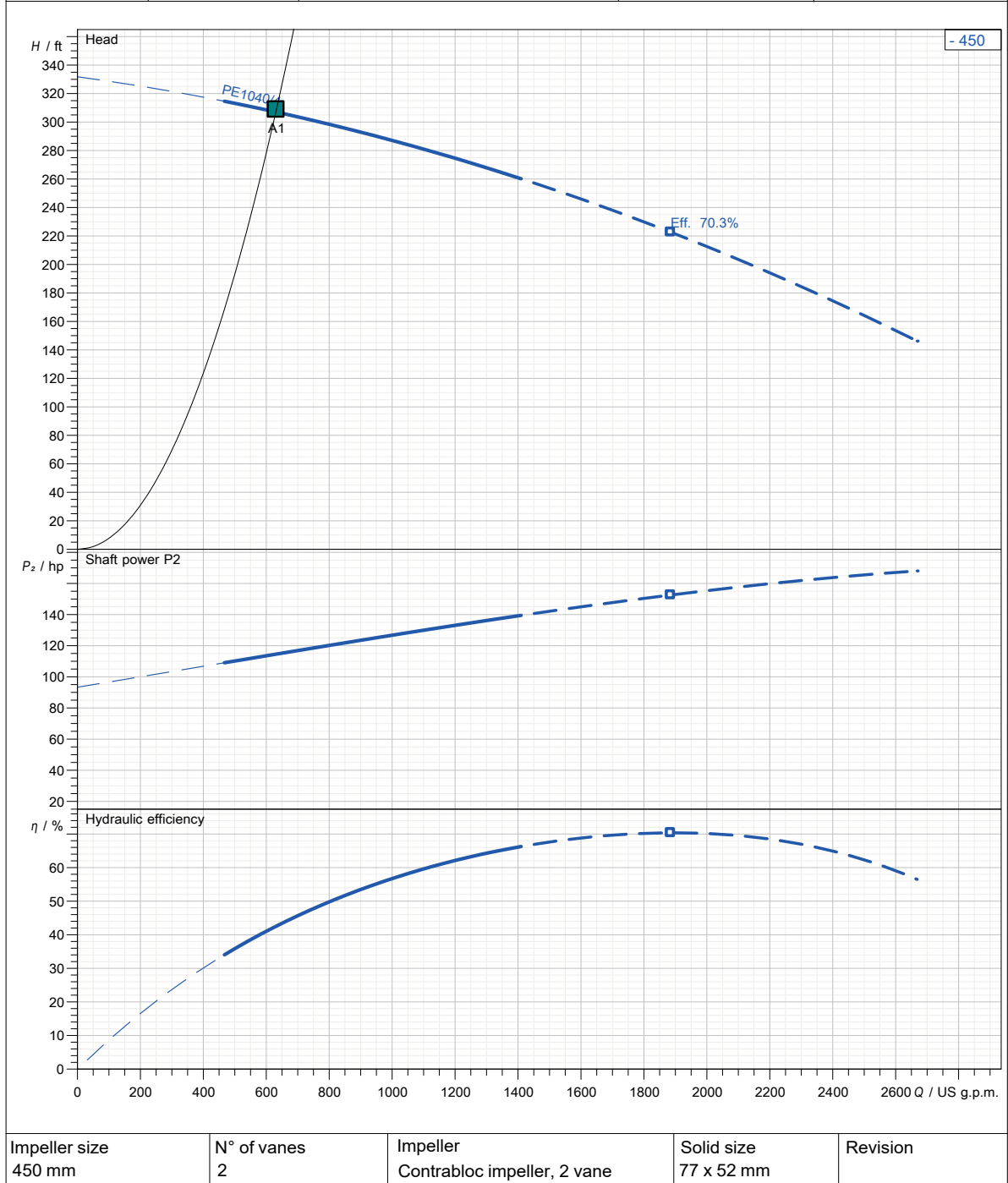
2021-09-17

Operating data specification		Power input		119 hp
Flow	630 US g.p.m.	Head		307 ft
Efficiency	42.5 %	Shaft power		115 hp
NPSH		Fluid		Water
Temperature	68 °F	Nature of system		Single head pump
No. of pumps	1			
Pump data				
Type	XFP 150M-CB2 60 HZ	Make		SULZER
Series	XFP PE4-PE7	Impeller	Contrabloc impeller, 2 vane	
N° of vanes	2	Impeller size	450 mm	
Free passage	77 x 52 mm	Suction flange	DN150	
Discharge flange	DN150	Type of installation		
Moment of inertia	13.1 lb ft²		wet well vertical installation	2"
Motor data				
Rated voltage	480 V	Frequency		60 Hz
Rated power P2	139 hp	Nominal Speed		1780 rpm
Number of poles	4	Efficiency		95.8 %
Power factor	0.883	Rated current		148 A
Starting current	1330 A	Rated torque		411 lbf ft
Starting torque	1230 lbf ft	Degree of protection		IP 68
Insulation class	F	No. starts per hour		10

Sulzer reserves the right to change any data and dimensions without prior notice and can not be held responsible for the use of information contained in this software.

Spaix® 4, Version 4.3.9 - 2017/11/23 (Build 324)
Data version Dec-2017

Curve number		Pump performance curves XFP 150M-CB2 60 HZ			SULZER
Reference curve XFP 150M-CB2 60 HZ					
			Discharge DN150	Frequency 60 Hz	
Density 62.32 lb/ft³	Viscosity 1.005 mm²/s	Testnorm ISO 9906: 2012, HI 11.6/14.6 Gr 2B		Rated speed 1786 rpm	Date 2021-09-17
Flow 630 US g.p.m.	Head 307 ft	Shaft power 115 hp	Power input 119 hp	Hydraulic efficiency 42.5 %	NPSH

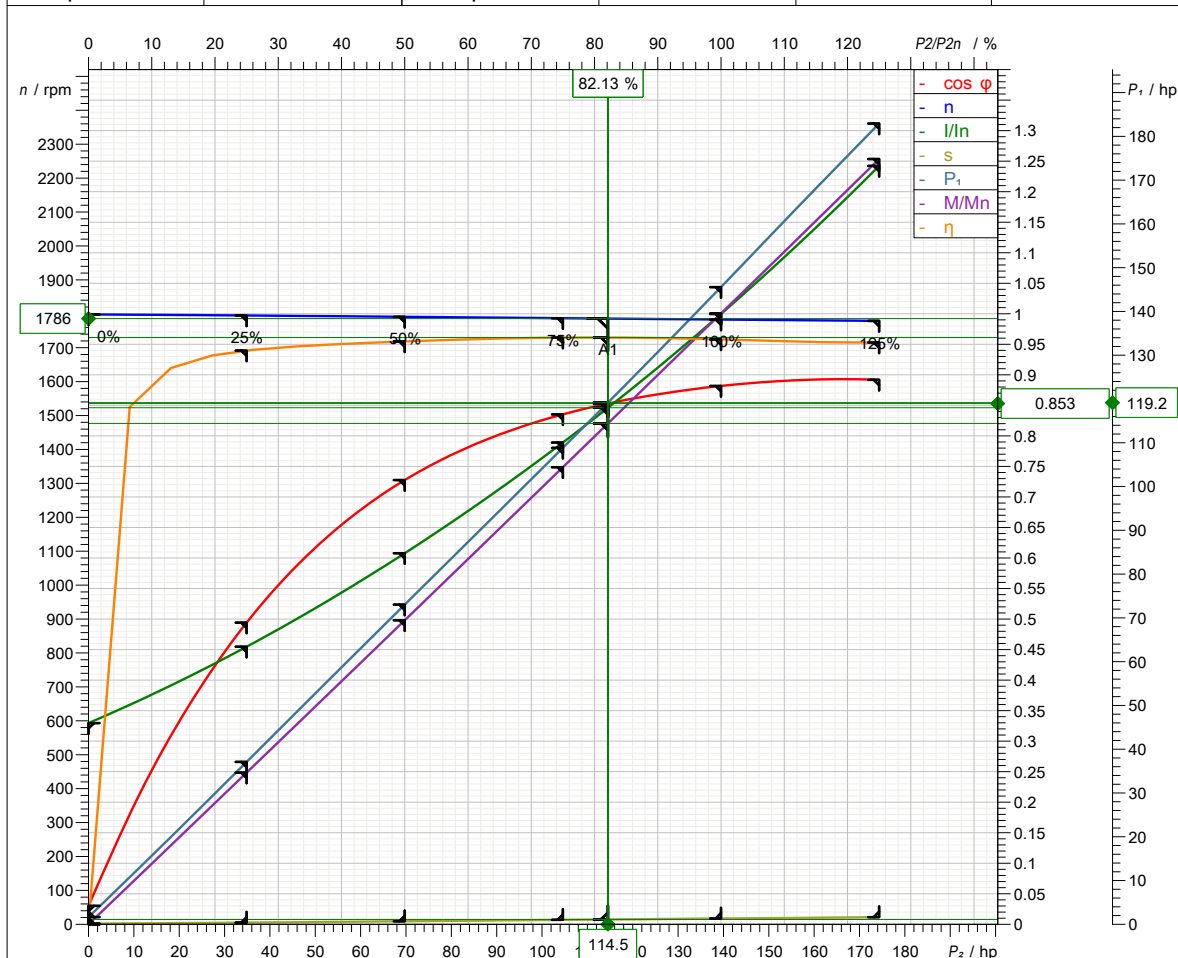


Sulzer reserves the right to change any data and dimensions without prior notice and can not be held responsible for the use of information contained in this software.

Spaix® 4, Version 4.3.9 - 2017/11/23 (Build 324)
Data version Dec-2017

Frequency 60 Hz	PE5	Motor performance curve PE1040/4	SULZER

Rated power 139 hp	Service factor 1.3	Nominal Speed 1780 rpm	Number of poles 4	Rated voltage 480 V	Date 2021-09-17
-----------------------	-----------------------	---------------------------	----------------------	------------------------	--------------------



Symbol	No load	25 %	50 %	75 %	100 %	125 %
P_2 / hp	0	34.87	69.73	104.6	139.5	174.3
P_1 / hp	1.642	37.1	73.04	108.8	145.6	182.9
η / %	0	93.98	95.48	96.1	95.81	95.29
n / rpm	1798	1795	1791	1787	1783	1779
$\cos \phi$	0.03017	0.4942	0.7277	0.8353	0.8818	0.8918
I / A	48.81	67.34	90.03	116.9	148.1	184
s / %	0.1109	0.2789	0.4978	0.7244	0.9433	1.167
M / lbf ft	0	102	204.5	307.4	410.8	514.7

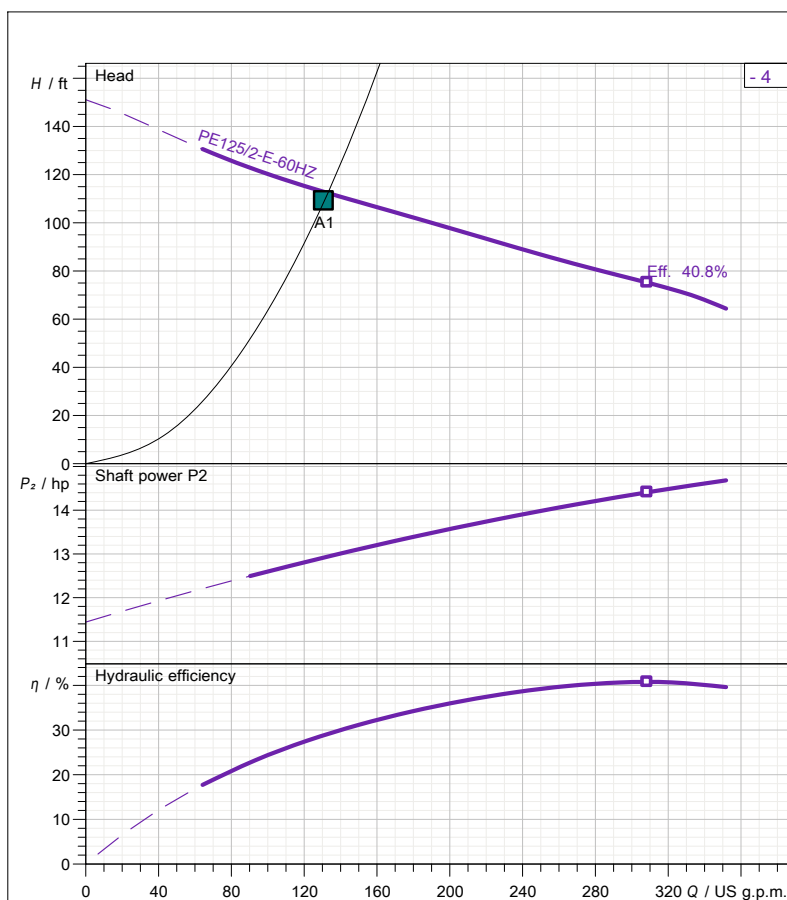
Tolerance according to VDE 0530 T1 12.84 for rated power

Starting current 1330 A	Starting torque 1230 lbf ft	Moment of inertia 35.6 lb ft ²	No. starts per hour 10	
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Sulzer reserves the right to change any data and dimensions without prior notice and can not be held responsible for the use of information contained in this software.

Spaix® 4, Version 4.3.9 - 2017/11/23 (Build 324)
Data version Dec-2017

XFP 80E CB1 60HZ (wet pit)



Testnorm
ISO 9906: 2012, HI 11.6/14.6 ≤10kW

This pump (non oil-cooled) is suitable for wet pump installation only.
It is NOT suitable for dry pump installation.

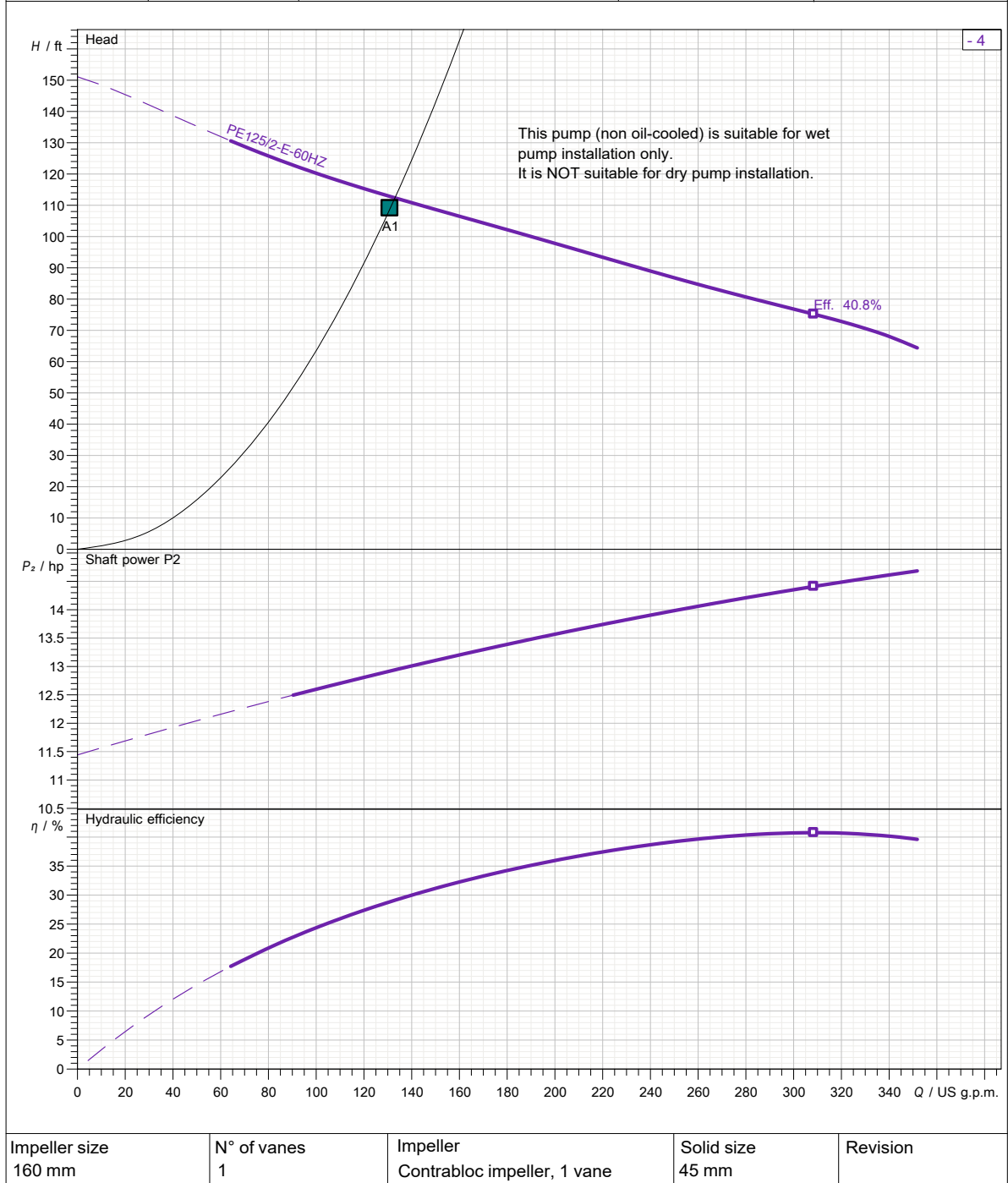
2021-09-17

Operating data specification		Power input	
Flow	133 US g.p.m.	Head	14 hp
Efficiency	29.1 %	Head	112 ft
NPSH	0 ft	Shaft power	12.9 hp
Temperature	68 °F	Fluid	Water
No. of pumps	1	Nature of system	Single head pump
Pump data		Make	
Type	XFP 80E CB1 60HZ (wet pit)	Impeller	SULZER
Series	XFP PE1-PE3	Impeller size	Contrabloc impeller, 1 vane
N° of vanes	1	Suction flange	160 mm
Free passage	45 mm	Type of installation	DN80
Discharge flange	DN80		
Moment of inertia	0.306 lb ft ²		Wet Well installation with pedestal
Motor data		Frequency	
Rated voltage	460 V	Nominal Speed	60 Hz
Rated power P2	16.8 hp	Efficiency	3520 rpm
Number of poles	2	Rated current	91 %
Power factor	0.81	Rated torque	21.3 A
Starting current	145 A	Degree of protection	25 lbf ft
Starting torque	56.6 lbf ft	No. starts per hour	IP 68
Insulation class	H		15

Sulzer reserves the right to change any data and dimensions without prior notice and can not be held responsible for the use of information contained in this software.

Spaix® 4, Version 4.3.9 - 2017/11/23 (Build 324)
Data version Dec-2017

Curve number		Pump performance curves XFP 80E CB1 60HZ (wet pit)			SULZER
Reference curve XFP80E CB1 60HZ					
			Discharge DN80	Frequency 60 Hz	
Density 62.32 lb/ft³	Viscosity 1.005 mm²/s	Testnorm ISO 9906: 2012, HI 11.6/14.6 ≤10kW		Rated speed 3541 rpm	Date 2021-09-17
Flow 133 US g.p.m.	Head 112 ft	Shaft power 12.9 hp	Power input 14 hp	Hydraulic efficiency 29.1 %	NPSH 0 ft

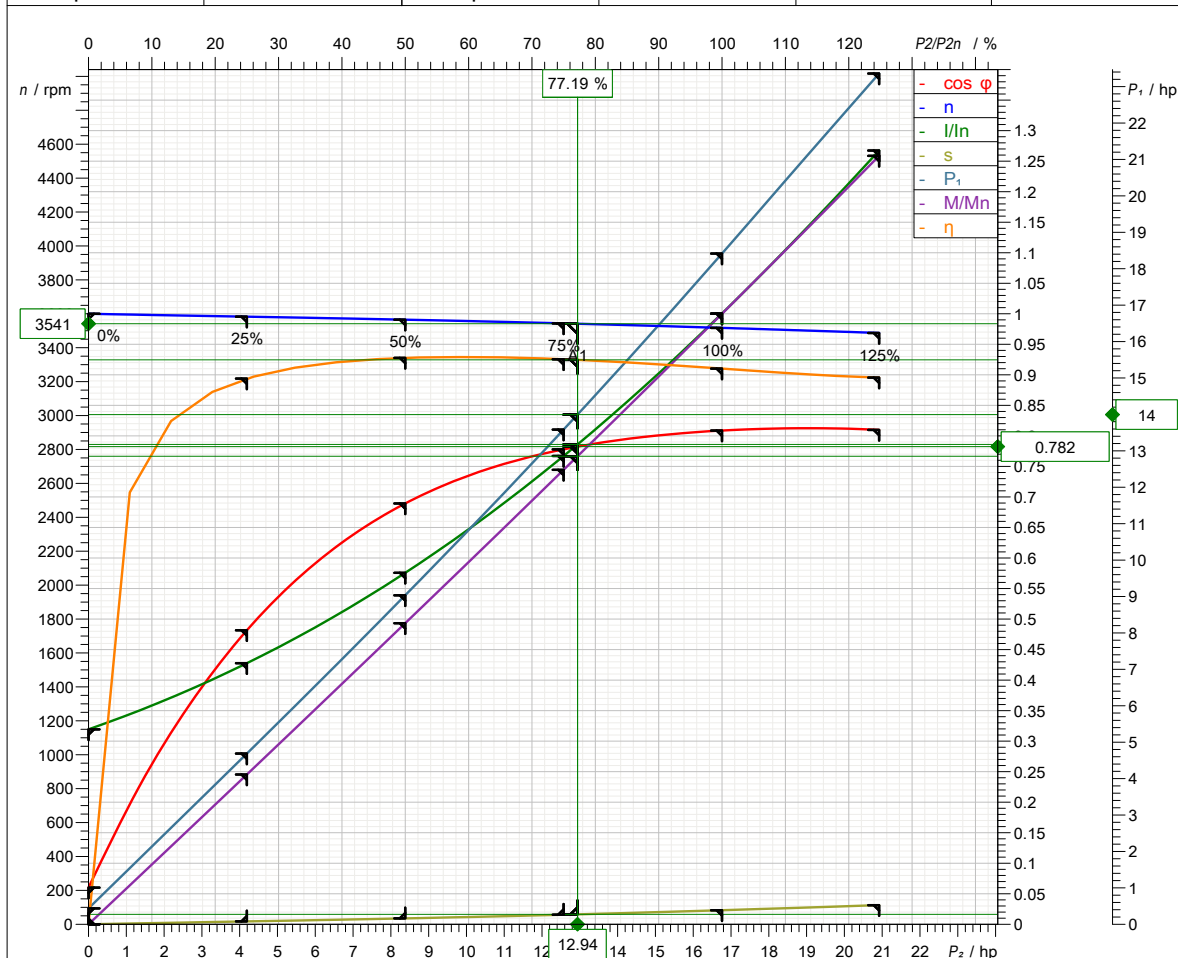


Sulzer reserves the right to change any data and dimensions without prior notice and can not be held responsible for the use of information contained in this software.

Spaix® 4, Version 4.3.9 - 2017/11/23 (Build 324)
Data version Dec-2017

Frequency 60 Hz	PE2	Motor performance curve PE125/2-E-60HZ	SULZER
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Rated power 16.8 hp	Service factor 1.3	Nominal Speed 3520 rpm	Number of poles 2	Rated voltage 460 V	Date 2021-09-17
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Symbol	No load	25 %	50 %	75 %	100 %	125 %
P ₂ / hp	0	4.191	8.381	12.57	16.76	
P ₁ / hp	0.4372	4.688	9.034	13.58	18.42	
η / %	0	89.39	92.78	92.55	91.02	
n / rpm	3600	3583	3565	3543	3517	
cos φ	0.06015	0.4816	0.6894	0.778	0.8088	
I / A	6.802	9.111	12.26	16.34	21.31	
s / %	0.0005605	0.4732	0.9691	1.572	2.308	
M / lbf ft	0	6.143	12.35	18.64	25.03	

Tolerance according to VDE 0530 T1 12.84 for rated power

Starting current 145 A	Starting torque 56.6 lbf ft	Moment of inertia 0.503 lb ft ²	No. starts per hour 15
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Sulzer reserves the right to change any data and dimensions without prior notice and can not be held responsible for the use of information contained in this software.

Spaix® 4, Version 4.3.9 - 2017/11/23 (Build 324)
Data version Dec-2017

Appendix H

Scenario One: Opinion of Probable Cost





**PRELIMINARY ENGINEER'S ESTIMATED CONSTRUCTION COST
ENGINEER'S REPORT**

PROJECT TITLE				K&A PROJECT NO.		DATE	
SW 30th Ave - Sanitary Sewer Improvements (Route #1) Park Rd				09630.M6		02/05/20	
LOCATION							
Town of Pembroke Park							
ESTIMATED BY CMP				CHECKED BY		APPROVED BY	
ITEM NO.	DESCRIPTION			QUANTITY	UNIT	UNIT PRICE MAT. & LAB	ESTIMATED AMOUNT
	Water Main						
1	F&I 2 inch Single Water Service			1	EA	\$1,000.00	\$1,000.00
2	Cut and Connect to Existing System (Water Main)			1	EA	\$1,980.00	\$1,980.00
						Subtotal	\$2,980.00

	Sanitary Sewer				
3	F&I Maintenance Access Structures (0' - 6' deep)	4	EA	\$3,245.00	\$12,980.00
4	F&I Maintenance Access Structures (6' - 8' deep)	1	EA	\$5,245.00	\$5,245.00
5	F&I Maintenance Access Structures (8' - 12' deep)	5	EA	\$6,845.00	\$34,225.00
6	F&I ARV Maintenance Access Structures (Includes Air Release Valve)	1	EA	\$4,150.00	\$4,150.00
7	F&I 8 inch SDR 26 PVC Gravity Sewer Main (0' - 6')	1,600	LF	\$80.50	\$128,800.00
8	F&I 8 inch SDR 26 PVC Gravity Sewer Main (6' - 8')	800	LF	\$100.00	\$80,000.00
9	F&I 8 inch SDR 26 PVC Gravity Sewer Main (8' - 12')	1,200	LF	\$195.00	\$234,000.00
10	F&I Single Sanitary Sewer Lateral	18	EA	\$2,970.00	\$53,460.00
11	F&I 6 inch Diameter Epoxy Coated DIP FM	3,729	LF	\$177.55	\$662,083.95
12	F&I Epoxy Lined Ductile Iron Pipe Fittings (6")	0.6	TN	\$5,100.00	\$3,060.00
13	F&I Plug Valve 6 inch	2	EA	\$1,155.00	\$2,310.00
14	F&I Tapping Sleeve & Tapping Valve (Water/Force Main) 12" x 6"	1	EA	\$7,370.00	\$7,370.00
15	Lift Station	1	EA	\$315,000.00	\$315,000.00
16	Directional Bore Under the CSX Railroad Right of Way	1	LS	\$150,000.00	\$150,000.00
				Subtotal	\$1,692,683.95



**PRELIMINARY ENGINEER'S ESTIMATED CONSTRUCTION COST
ENGINEER'S REPORT**

PROJECT TITLE	K&A PROJECT NO.	DATE
SW 30th Ave - Sanitary Sewer Improvements (Route #1) Park Rd	09630.M6	02/05/20

LOCATION
Town of Pembroke Park

ESTIMATED BY CMP		CHECKED BY		APPROVED BY	
ITEM NO.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE MAT. & LAB	ESTIMATED AMOUNT
	Paving				
17	Mill and Resurface Asphalt Concrete Pavement (1 inch Avg Depth)	21,000	SY	\$14.00	\$294,000.00
18	Restoration of Pavement Section City Right-of-Way (Roadway)	2,400	SY	\$54.00	\$129,600.00
19	Pavement Markings & Signage	1	LS	\$10,000.00	\$10,000.00
20	Type F Curb & Gutter	100	LF	\$21.50	\$2,150.00
21	Replacement of 4" Concrete Sidewalk	250	SF	\$4.15	\$1,037.50
22	Replacement of 6" Concrete Sidewalk	120	SF	\$5.00	\$600.00
				Subtotal	\$437,387.50

				TOTAL ESTIMATE COST =	\$2,133,051.45
				MOBILIZATION (5%) =	\$106,652.57
				MAINTENANCE OF TRAFFIC (Town) (3%) =	\$63,991.54
				EROSION CONTROL (2%) =	\$42,661.03
				CONTINGENCY (20%) =	\$426,610.29
				CONSTRUCTION TOTAL =	\$2,772,966.89

Additional Services					
1	Survey, Subsurface Utility Exploration (SUE) & Design Testing	1	EA	4.0%	\$85,322.06
2	Professional Design Services & Permitting	1	EA	10%	\$213,305.15
3	Construction Administration Services	1	EA	6%	\$127,983.09
				Subtotal	\$426,610.29

				TOTAL PROJECT COST =	\$3,199,577.18
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NOTES:

1. Quantities were calculated based on aeriels and no Design
2. The locations and sizes of the existing utilities are based on best available information and cannot be guaranteed for their accuracy.
3. This estimate does not include professional services.
4. Any unforeseen utility locates or break repair would be considered under contingency.

Appendix I

Scenario Two: Opinion of Probable Cost





**PRELIMINARY ENGINEER'S ESTIMATED CONSTRUCTION COST
ENGINEER'S REPORT**

PROJECT TITLE			K&A PROJECT NO.		DATE
SW 30th Ave - Sanitary Sewer Improvements (Route #2) Pembroke RD			09630.M6		02/05/20
LOCATION					
Town of Pembroke Park					
ESTIMATED BY CMP			CHECKED BY		APPROVED BY
ITEM NO.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE MAT. & LAB	ESTIMATED AMOUNT
	Water Main				
1	F&I 2 inch Single Water Service	1	EA	\$1,000.00	\$1,000.00
2	Cut and Connect to Existing System (Water Main)	1	EA	\$1,980.00	\$1,980.00
				Subtotal	\$2,980.00

Sanitary Sewer					
3	F&I Maintenance Access Structures (0' - 6' deep)	4	EA	\$3,245.00	\$12,980.00
4	F&I Maintenance Access Structures (6' - 8' deep)	1	EA	\$5,245.00	\$5,245.00
5	F&I Maintenance Access Structures (8' - 12' deep)	5	EA	\$6,845.00	\$34,225.00
6	F&I ARV Maintenance Access Structures (Includes Air Release Valve)	1	EA	\$4,150.00	\$4,150.00
7	F&I 8 inch SDR 26 PVC Gravity Sewer Main (0' - 6')	1,600	LF	\$80.50	\$128,800.00
8	F&I 8 inch SDR 26 PVC Gravity Sewer Main (6' - 8')	800	LF	\$100.00	\$80,000.00
9	F&I 8 inch SDR 26 PVC Gravity Sewer Main (8' - 12')	1,200	LF	\$195.00	\$234,000.00
10	F&I Single Sanitary Sewer Lateral	18	EA	\$2,970.00	\$53,460.00
11	F&I 6 inch Diameter Epoxy Coated DIP FM	3,868	LF	\$177.55	\$686,763.40
12	F&I Epoxy Lined Ductile Iron Pipe Fittings (6")	0.6	TN	\$5,100.00	\$3,060.00
13	F&I Plug Valve 6 inch	2	EA	\$1,155.00	\$2,310.00
14	F&I Tapping Sleeve & Tapping Valve (Water/Force Main) 12" x 6"	1	EA	\$7,370.00	\$7,370.00
15	Lift Station	1	EA	\$315,000.00	\$315,000.00
16	Directional Bore Under the CSX Railroad Right of Way	1	LS	\$150,000.00	\$150,000.00
Subtotal					\$1,717,363.40



**PRELIMINARY ENGINEER'S ESTIMATED CONSTRUCTION COST
ENGINEER'S REPORT**

PROJECT TITLE			K&A PROJECT NO.		DATE
SW 30th Ave - Sanitary Sewer Improvements (Route #2) Pembroke RD			09630.M6		02/05/20
LOCATION					
Town of Pembroke Park					
ESTIMATED BY CMP			CHECKED BY		APPROVED BY
ITEM NO.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE MAT. & LAB	ESTIMATED AMOUNT
	Paving				
17	Mill and Resurface Asphalt Concrete Pavement (1 inch Avg Depth)	20,000	SY	\$14.00	\$280,000.00
18	Restoration of Pavement Section FDOT Right-of-Way (Roadway)	1,800	SY	\$58.50	\$105,300.00
19	Restoration of Pavement Section City Right-of-Way (Roadway)	2,400	SY	\$54.00	\$129,600.00
20	Pavement Markings & Signage	1	LS	\$10,000.00	\$10,000.00
21	Type F Curb & Gutter	100	LF	\$21.50	\$2,150.00
22	Replacement of 4" Concrete Sidewalk	250	SF	\$4.15	\$1,037.50
23	Replacement of 6" Concrete Sidewalk	120	SF	\$5.00	\$600.00
				Subtotal	\$528,687.50

TOTAL ESTIMATE COST =	\$2,249,030.90
MOBILIZATION (5%) =	\$112,451.55
MAINTENANCE OF TRAFFIC (Town & FDOT) (10%) =	\$224,903.09
EROSION CONTROL (2%) =	\$44,980.62
CONTINGENCY (20%) =	\$449,806.18
CONSTRUCTION TOTAL =	\$3,081,172.33

	Additional Services				
1	Survey, Subsurface Utility Exploration (SUE) & Design Testing	1	EA	4%	\$89,961.24
2	Professional Design Services & Permitting	1	EA	10%	\$224,903.09
3	Construction Administration Services	1	EA	6%	\$134,941.85
Subtotal					\$449,806.18

TOTAL PROJECT COST =	\$3,530,978.51
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NOTES:

- Quantities were calculated based on aeriels and no Design
- The locations and sizes of the existing utilities are based on best available information and cannot be guaranteed for their accuracy.
- This estimate does not include professional services.
- Any unforeseen utility locates or break repair would be considered under contingency.

Appendix J

Subsurface Utility Engineering (SUE) Exhibit



Appendix K

Plat of Utility Easement



SOUTHERN STEEL "S" BUILDING PLAT

THE S.E. 1/4 OF SEC. 20, TWP. 51 S., RNG. 42 E., PEMBROKE PARK, BROWARD COUNTY, FLA.

ACCESS GROUP - SCIENTISTS, PLANNERS, AND ENGINEERS: GAINESVILLE, FLA. INC.

DESCRIPTION:

PARCEL A: THE NORTH 250 FEET OF THE SOUTH 500 FEET OF THAT PART LYING WEST OF THE SEABOARD ALL-FLORIDA RAILROAD RIGHT OF WAY LINE OF THE NORTH THREE QUARTERS OF THE EAST HALF OF THE NORTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 20, TOWNSHIP 51 SOUTH, RANGE 42 EAST, BROWARD COUNTY, FLORIDA, EXCEPTING THEREFROM THE WEST 150 FEET OF SAID NORTH THREE QUARTERS.

PARCEL B: THE SOUTH 500 FEET OF THAT PART LYING WEST OF THE SEABOARD ALL-FLORIDA RAILROAD RIGHT OF WAY LINE OF THE NORTH THREE QUARTERS OF THE EAST HALF OF THE NORTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 20, TOWNSHIP 51 SOUTH, RANGE 42 EAST, BROWARD COUNTY, FLORIDA, EXCEPTING THEREFROM THE WEST 150 FEET, THE NORTH 250 FEET AND THE SOUTH 208.20 OF SAID NORTH THREE QUARTERS.

TOWN OF PEMBROKE PARK:

THIS PLAT IS HEREBY ACCEPTED AND APPROVED FOR RECORD BY THE TOWN COMMISSION THIS 6th DAY OF November, 1985.

By: [Signature] Mayor Attested: [Signature] Clerk
 Mayor Clerk Commissioner of Town

BROWARD COUNTY FINANCE AND ADMINISTRATIVE SERVICES DEPARTMENT, COUNTY RECORDS

DIVISION: MINUTES SECTION
 THIS IS TO CERTIFY THAT THIS PLAT COMPLIES WITH THE PROVISIONS OF CHAPTER 177, FLORIDA STATUTES, AND WAS ACCEPTED FOR RECORD BY THE BOARD OF COMMISSIONERS OF BROWARD COUNTY, FLORIDA THIS 3rd DAY OF DECEMBER, 1985

Attest: F.T. JOHNSON
 COUNTY ADMINISTRATOR

By: [Signature] Chairman, Board of County Commissioners
 By: [Signature] Deputy

BROWARD COUNTY FINANCE AND ADMINISTRATIVE SERVICES DEPARTMENT, COUNTY RECORDS

DIVISION: RECORDING SECTION
 THIS INSTRUMENT WAS FILED FOR RECORD THIS 15th DAY OF April 1986 AND RECORDED IN PLAT BOOK 127 AT PAGE 6 RECORD VERIFIED

Attest: F.T. JOHNSON
 COUNTY ADMINISTRATOR

By: [Signature] Deputy

BROWARD COUNTY PLANNING COUNCIL:

THIS IS TO CERTIFY THAT THE BROWARD COUNTY PLANNING COUNCIL APPROVED THIS PLAT WITH REGARD TO DEDICATIONS OF RIGHTS-OF-WAY FOR TRAFFICWAY BY RESOLUTION DULY ADOPTED THIS 26th DAY OF September, 1985

By: [Signature] DATE: 4/9/86

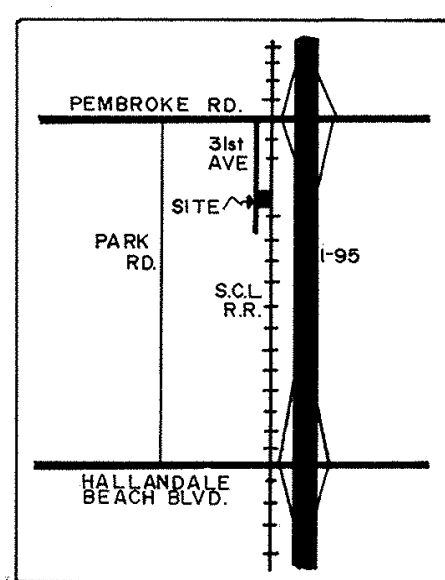
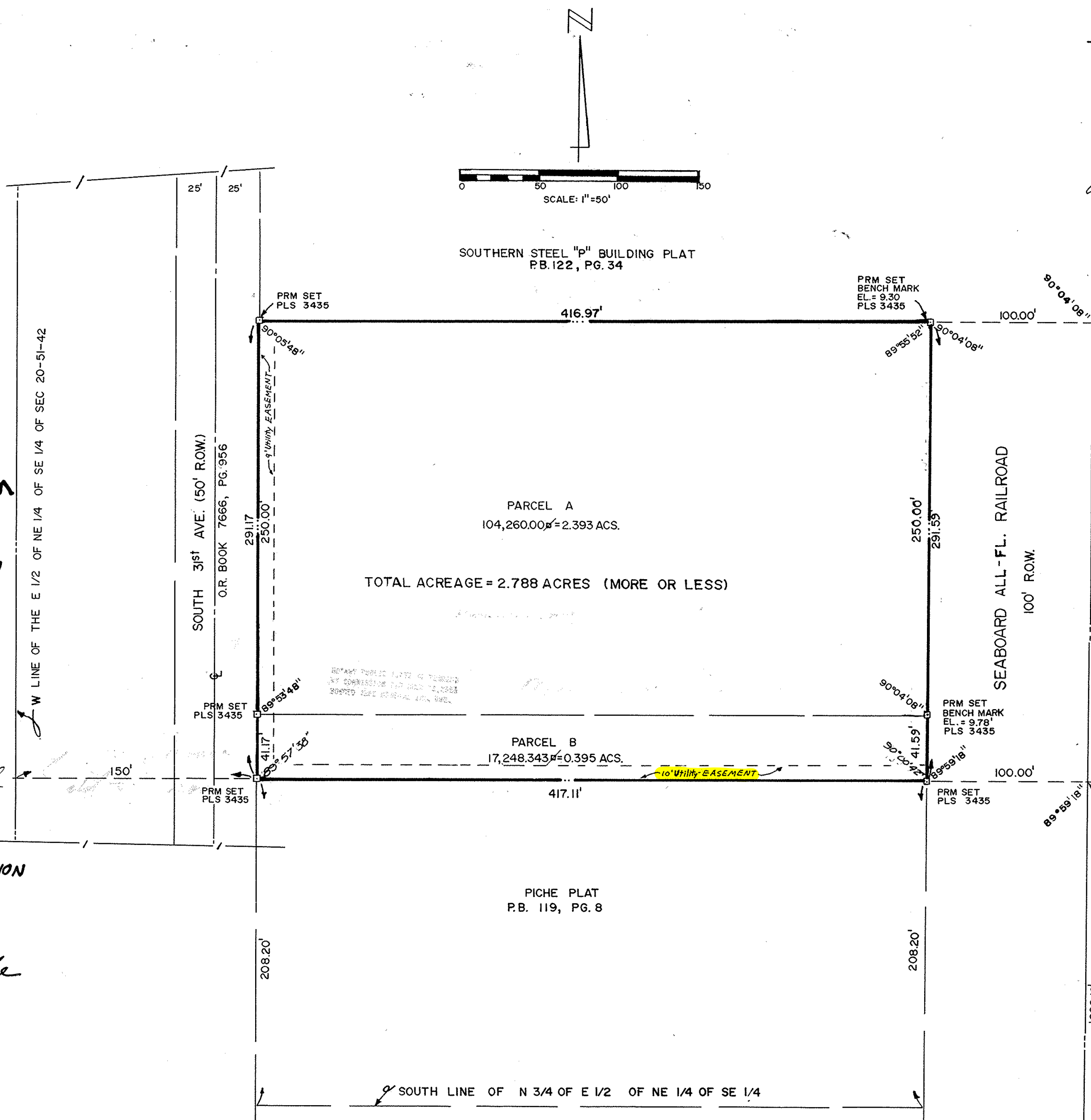
BROWARD COUNTY ENGINEERING DIVISION:

THIS PLAT IS APPROVED AND ACCEPTED FOR RECORD.

By: [Signature] 4-10-86
 HENRY P. COOK, DIRECTOR OF ENGINEERING, FLA. P.E. No. 12506
 By: [Signature] 4-10-86
 ROBERT L. THOMPSON, COUNTY SURVEYOR, PLS # 3849

NOTES:

- 1) ☐ P.R.M. INDICATES PERMANENT REFERENCE MONUMENT AND ARE AS SHOWN ON SURVEY.
- 2) BENCH MARK ELEVATIONS ARE SET ON TOP OF P.R.M.'S AS SHOWN ON THE SURVEY AND WERE ESTABLISHED USING THIRD ORDER PROCEDURES FROM BROWARD COUNTY PUBLISHED BENCH MARKS AND ARE IN 1929 N.G.V.D.
- 3) BEARINGS SHOWN ARE ASSUMED.
- 4) THIS PLAT IS RESTRICTED TO: INDUSTRIAL USE.



DEDICATION:

KNOW ALL MEN BY THESE PRESENTS: THAT SOUTHERN STEEL INDUSTRIES, INC. A FLORIDA CORPORATION, IS THE CO-OWNER IN FEE SIMPLE OF THE LANDS SHOWN AND DESCRIBED HEREON AND HAS CAUSED SAID LANDS TO BE SUBDIVIDED AND PLATTED IN THE MANNER SHOWN HEREON AND TO BE KNOWN AS "SOUTHERN STEEL "S" BUILDING PLAT," A SUBDIVISION IN THE S.E. 1/4 OF SECTION 20, TOWNSHIP 51 SOUTH, RANGE 42 EAST, PEMBROKE PARK, BROWARD COUNTY, FLORIDA.

ALL THOROUGHFARES AND EASEMENTS SHOWN ON THIS PLAT ARE HEREBY DEDICATED TO THE PERPETUAL USE OF THE PUBLIC FOR PROPER PURPOSES.

IN WITNESS WHEREOF SOUTHERN STEEL INDUSTRIES, INC. A FLORIDA CORPORATION, HAS CAUSED THESE PRESENTS TO BE SIGNED BY ITS OFFICERS AND THE CORPORATE SEAL AFFIXED THERETO THIS 1 DAY OF August, 1985.

WITNESS: [Signature] AS TO BOTH

[Signature]
 SOUTHERN STEEL INDUSTRIES, INC.
 CHARLES M. KELSEY, JR. - PRESIDENT

WITNESS: [Signature] AS TO BOTH

[Signature]
 SOUTHERN STEEL INDUSTRIES, INC.
 DANIEL DUARTE - SECRETARY

ACKNOWLEDGEMENT:

STATE OF FLORIDA } ss. I, HEREBY CERTIFY THAT ON THIS DAY PERSONALLY COUNTY OF BROWARD } APPEARED BEFORE ME CHARLES M. KELSEY, JR. AND DANIEL DUARTE, PRESIDENT AND SECRETARY, RESPECTIVELY, OF SOUTHERN STEEL INDUSTRIES, INC. WHO ACKNOWLEDGED TO ME THE EXECUTION OF THE FOREGOING INSTRUMENT OF DEDICATION FOR THE PURPOSES THEREIN EXPRESSED.

WITNESS MY HAND AND OFFICIAL SEAL THIS 1 DAY OF August, 1985.

MY COMMISSION EXPIRES:

NOTARY PUBLIC Marsha A. Cline STATE OF FLORIDA.

DEDICATION:

KNOW ALL MEN BY THESE PRESENTS: THAT JEAN M. POSPISIL IS THE CO-OWNER IN FEE SIMPLE OF THE LAND DESCRIBED AND SHOWN AS INCLUDED IN THIS PLAT HAS CAUSED SAID LAND TO BE SUBDIVIDED AND PLATTED AS SHOWN AND DOES HEREBY DEDICATE THE EASEMENTS SHOWN THEREON.

IN WITNESS WHEREOF THE UNDERSIGNED HAVE HEREUNTO SET THEIR HANDS THIS 9 DAY OF August, 1985.

WITNESS: [Signature]

[Signature]

WITNESS: [Signature]

[Signature]

WITNESS: [Signature]

[Signature]

ACKNOWLEDGEMENT:

STATE OF FLORIDA } ss. I, HEREBY CERTIFY THAT ON THIS DAY PERSONALLY COUNTY OF BROWARD } APPEARED BEFORE ME JEAN M. POSPISIL WHO ACKNOWLEDGED TO ME THE EXECUTION OF THE FOREGOING INSTRUMENT OF DEDICATION FOR THE PURPOSES THEREIN EXPRESSED.

WITNESS MY HAND AND OFFICIAL SEAL THIS 9 DAY OF August, 1985.

MY COMMISSION EXPIRES:

NOTARY PUBLIC Marsha A. Cline STATE OF FLORIDA

SURVEYOR'S CERTIFICATE:

I, JAMES A. FOWLER, HEREBY CERTIFY THAT THIS PLAT COMPLIES WITH ALL OF THE REQUIREMENTS OF CHAPTER 177, FLORIDA STATUTES, AND THAT IT IS A TRUE AND CORRECT REPRESENTATION OF A RECENT SURVEY MADE UNDER MY DIRECTION, AND FURTHER THAT THE PERMANENT REFERENCE MONUMENTS WERE SET IN ACCORDANCE WITH SAID CHAPTER 177.

ALL SURVEY INFORMATION SHOWN ON THIS PLAT MEETS THE MINIMUM TECHNICAL STANDARDS SET FORTH BY THE FLORIDA BOARD OF LAND SURVEYORS, PER SECTION 472.02, F.S. AND IS HEREBY CERTIFIED TO THIS 20th DAY OF JUNE, 1985, AT VERO BEACH, INDIAN RIVER COUNTY, FLORIDA.

[Signature]

JAMES A. FOWLER, PROFESSIONAL LAND SURVEYOR, No. 3435 - STATE OF FLORIDA

OR BY 13324 PG 386

SOUTHERN STEEL "S" BUILDING PLAT
THE S.E. 1/4 OF SEC.20,TWP. 51S.,RNG.42E.,PEMBROKE PARK,BROWARD COUNTY, FLA.
ACCESS GROUP - SCIENTISTS, PLANNERS, AND ENGINEERS: GAINESVILLE, FL A.
INC.

DEDICATION BY MORTGAGEE:

KNOW ALL MEN BY THESE PRESENTS, THAT HOME SAVINGS ASSOCIATION OF FLORIDA, OWNER AND HOLDER OF THOSE CERTAIN MORTGAGES OF THE LAND DESCRIBED AND SHOWN AS INCLUDED IN THIS PLAT HAS CAUSED SAID LAND TO BE SUBDIVIDED AND PLATTED AS SHOWN AND DOES HEREBY CONSENT TO AND JOIN IN THE MAKING AND FILING FOR RECORD OF THE ATTACHED PLAT AND TO THE DEDICATION OF THE THOROUGHFARES AND EASEMENTS SHOWN THEREON.
IN WITNESS WHEREOF THE UNDERSIGNED HAVE HEREUNTO SET THEIR HANDS THIS
1 DAY OF August, 1985.

WITNESS: Edmond Wilson
AS TO BOTH

William C. Lemke
HOME SAVINGS ASSOCIATION OF FLORIDA,
WILLIAM C. LEMKE
SR. VICE PRESIDENT

WITNESS: Wanda L. Galt
AS TO BOTH

Jacquelynne Mills
ASST. SECY. TREAS.
HOME SAVINGS ASSOCIATION OF FLORIDA

ACKNOWLEDGEMENT:

STATE OF FLORIDA }
COUNTY OF BROWARD } I HEREBY CERTIFY: THAT ON THIS DAY PERSONALLY APPEARED BEFORE
ME, TO ADMINISTER OATHS AND TAKE ACKNOWLEDGEMENTS, William C. Lemke ^{SR. VICE PRESIDENT} AND
Jacquelynne Mills ^{ASST. SECRETARY}
OF HOME SAVINGS ASSOCIATION OF FLORIDA AND THEY ACKNOWLEDGED TO ME THE EXECUTION
OF THE FOREGOING INSTRUMENT OF DEDICATION FOR THE PURPOSES THEREIN EXPRESSED.
WITNESS MY HAND AND OFFICIAL SEAL AT Hollywood, Florida, THIS 1 DAY
OF August, 1985.

MY COMMISSION EXPIRES: DATE
NOTARY PUBLIC STATE OF FLORIDA
MY COMMISSION EXP. JULY 20, 1990
BONDED THRU GENERAL LRS. AND.

Wanda L. Galt
NOTARY PUBLIC - STATE OF FLORIDA

DEDICATION BY MORTGAGEE:

KNOW ALL MEN BY THESE PRESENTS, THAT CHARLES M. KELSEY, SR., OWNER AND HOLDER OF THOSE CERTAIN MORTGAGES OF THE LAND DESCRIBED AND SHOWN AS INCLUDED IN THIS PLAT HAS CAUSED SAID LAND TO BE SUBDIVIDED AND PLATTED AS SHOWN AND DOES HEREBY CONSENT TO AND JOIN IN THE MAKING AND FILING FOR RECORD OF THE ATTACHED PLAT AND TO THE DEDICATION OF THE THOROUGHFARES AND EASEMENTS SHOWN THEREON.
IN WITNESS WHEREOF THE UNDERSIGNED HAVE HEREUNTO SET THEIR HANDS THIS
1 DAY OF August, 1985.

WITNESS: Edmond Wilson

Charles M. Kelsey Sr.
CHARLES M. KELSEY, SR. - PRESIDENT
SOUTHERN STEEL INDUSTRIES, INC.

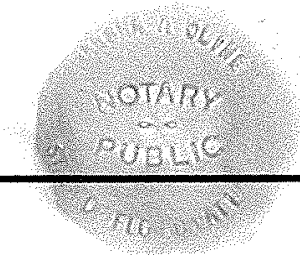
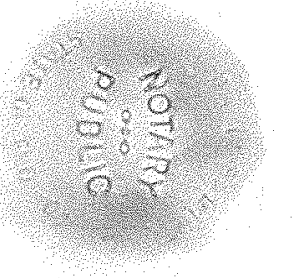
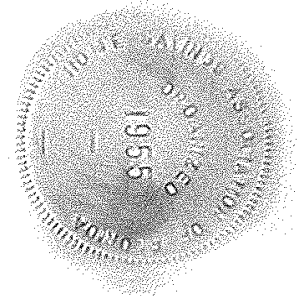
WITNESS: Wanda L. Galt

ACKNOWLEDGEMENT:

STATE OF FLORIDA }
COUNTY OF BROWARD } I HEREBY CERTIFY: THAT ON THIS DAY PERSONALLY APPEARED
BEFORE ME, TO ADMINISTER OATHS AND TAKE ACKNOWLEDGEMENTS, CHARLES M.
KELSEY, SR., AND HE ACKNOWLEDGED TO ME THE EXECUTION OF THE FOREGOING
INSTRUMENT OF DEDICATION FOR THE PURPOSES THEREIN EXPRESSED.
WITNESS MY HAND AND OFFICIAL SEAL AT PEMBROKE PARK, Florida, THIS 1
DAY OF August, 1985.

MY COMMISSION EXPIRES: DATE
NOTARY PUBLIC STATE OF FLORIDA
MY COMMISSION EXP. JULY 22, 1990
BONDED THRU GENERAL LRS. AND.

Wanda L. Galt
NOTARY PUBLIC - STATE OF FLORIDA



AGENDA ITEM REPORT



To:

Subject: Town Attorney Separation

Meeting: 12 14 2022 DRAFT AGENDA REGULAR COMMISSION MEETING - Dec 14 2022

Department: Administrative

Staff Contact: Babette Friedman, HR Director

Babette Friedman, HR Director	Status:
JC Jimenez, Town Manager	Pending
Marlen Martell, Town Clerk	None
	None



The Town of Pembroke Park Job Description

Public Services Director

EEO Class Code: First/Mid Offs & Mgrs.

Union Status: Unclassified

FLSA Code: Exempt

Department: Public Services
Supervises: All Public Services Employees
Position Reports To: Town Manager
Sworn: No

Job Specifications

NATURE OF WORK

The Public Services Director is responsible for directing and coordinating of all personnel and operations within the Public Services Department in the areas of maintenance, repairs, and upkeep of the Town's infrastructure such as wastewater, stormwater, roads & streets, and parks & recreation. The Public Services Director also serves as the official Emergency Management Director in the event of a natural or man-made disaster.

ILLUSTRATIVE TASKS

Tasks required of those in the position of Public Services Director include but are not limited to:

- Regularly communicate and update the Public Services Commissioner Liaison on all matters of the department.
- Create and plan long-term programs that support the Town's growth and development.
- Responsible for analyzing, assessing, and obtaining proposals for public services in accordance with Town procurement regulations; provide recommendations to Assistant Town Manager, Town Manager, and Town Commission as applicable.
- Supervise and direct staff to work on public services projects as needed.
- Submit annual budget estimates and accompanying descriptions of need to the Town Manager, Assistant Town Manager, and Town Commission as applicable.
- Ensure projects are completed within designated timelines, allocated budget, and project specifications for internal staff as well as outside contractors.
- Monitor and evaluate performance of Public Services Department employees; create performance improvement plans as needed.
- Ensure proper protocol is adhered to for contracting outside vendors for public services.

- Leads the preparation, filing, and compliance of all grant applications and programs related to public services.
- Supports the Town Planner with the Capital Improvement Plan, capital improvement projects, and all public works contracts.
- Ensure that public services contractors' performance is evaluated and supervised.
- Ensures that the Town's standards of beautification are held to the highest standards.
- Oversees the proper planning, coordination, setup, and breakdown for all Town events.
- Supervises the Town Engineer; support the Town Planner and Chief Building Official in the following functions: building inspections, engineering, and planning and zoning as needed.
- Ensures that best practices are followed by the public services staff in regard to safe work practices.
- Responsible for creating and updating the preventative maintenance plan for the Public Services Department such as drainage, wastewater, stormwater, roads, streets, parks, groundskeeping, maintenance equipment, and public services vehicles.
- Responsible for planning and leading the responses to natural disasters and other emergencies while keeping the Town Manager abreast of all activities, including coordinating various external training courses or internal disaster exercises for staff and volunteers to ensure an effective and coordinated response to an emergency.
- Represents the Town at various assigned meetings, associations and boards related to Public Services.
- Attends all Town events as needed.
- Any/all other assignments and duties related to Public Services designated by the Town Manager and Town Commission.
- Relevant training and education as required by the position.

KNOWLEDGE, ABILITIES AND SKILLS

Employees in the position of Public Services Director should have:

- Knowledge in municipal Public Services such as planning, design, maintenance, and construction.
- Knowledge in principles of budget preparation and expenditure control.
- Knowledge in applicable Federal, State, and local laws and regulations pertaining to public works and solid waste functions.
- Knowledge in Principles of Effective Management Skills.
- Ability to analyze, evaluate, and implement municipal public works and solid waste programs/projects.
- Strong communication skills.
- Knowledge in safe work practices.
- Ability to plan, organize and direct the work of public works.
- Ability to analyze organizational and administrative problems, recommend alternative courses of action, and provide leadership to others in implementing such actions.
- Ability to repair and create clear and comprehensive written reports.
- Maintain strong relationships with the Town officials, employees, contractors, the general public, and representatives of other agencies.

- Experience in evaluating and training staff.
- Ability to use computers for word processing, technical computer applications and/or accounting purposes.
- Knowledge in operation stormwater and wastewater utilities.
- Knowledge in municipal code and code enforcement operations.

MINIMUM REQUIREMENTS

- The minimum education required to be considered for the position of Public Services Director is a bachelor's degree in Public Administration, Business Administration Law, Civil Engineering, Construction, Architecture or a field related to the aforementioned. Master's Degree in Public Administration (M.P.A.) or related field of study preferred.
- FEMA based Professional Development Series (PDS) certification preferred.
- A minimum of seven (7) years of experience in Public Works with a minimum of five (5) years of managerial experience.
- An equivalent combination of education and experience may be considered.

PHYSICAL REQUIREMENTS AND WORKING ENVIRONMENT

The physical demands described here are representative of those that must be met by a teammate to successfully perform the essential duties and functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Regularly required to stand, sit, see, speak, hear, and use hands and fingers to operate a computer, telephone, or other electronic device.
- Occasional light to moderate lifting of office products and supplies may be required.

The work environment characteristics described here are representative of those a teammate encounters while performing the essential duties and functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

- Moderate noise (business office with computers, telephones, printers, fax machines, photocopiers, filing cabinets, and light traffic)
- Ability to work within a confined area.
- Ability to work in a computer station for an extended period.
- The employee may be subject to work hazards including loud noise, vibrations, moving mechanical parts, exposure to chemicals, fumes, odors, poor ventilation, and oils.
- Work subjects employees to the current OSHA standards on blood borne pathogens.
- The physical environment requires the employee to work inside and outside in heat/cold, wet/humid, and dry/arid conditions.
- On call 24/7 for Town emergencies and obligations.



Assistant Public Services Director

EEO Class Code: First/Mid Offs & Mgrs.

Union Status: Unclassified

FLSA Code: ~~Non~~-Exempt

The Town of Pembroke Park Job Description

Department:	Public Services
Supervises:	Town Engineer, Town Planner, Chief Building Official, Project Manager, Superintendent
Position Reports To:	Public Services Director
Sworn:	No

Job Specifications

NATURE OF WORK

The position performs a variety of professional administrative and managerial duties in assisting the Public Services Director. The position performs both assigned and independent duties. The position requires coordination and implementation of a variety of Public Works projects such as: parks, stormwater and wastewater maintenance, streets, and roads, building maintenance, vehicle fleet maintenance, etc. This position serves as Acting Public Services Director in the absence of the Director, community liaison, staff liaison on various boards, and assists with community projects. Work requires the exercise of discretion in performing daily activities based on a complete knowledge of administrative policies and procedures related to Public Services and the Town operations.

ILLUSTRATIVE TASKS

Tasks required of those in the position of Assistant Public Service Director include, but are not limited to:

- Performs analytic review of Public Services procedures, recommending appropriate goals, objectives, and improvements.
- Attends staff, committee and Town Board meetings as required, and makes recommendations of subjects under discussion; Staff liaison to boards and commissions as assigned.
- Participates in intergovernmental issues and programs by attending official meetings, as required, to answer questions, provide information, and/or request resources.
- Completes routine administrative functions and special assignments by preparing detailed reports and analysis, identifying and recommending process improvements, and recommending alternatives in the Public Services Department.

Page 1 of 3

Assistant Public Services Director Job Description Updated: 09/2020

- Serves as Acting Director in the absence of the Public Services Director.
- Ensures that all work regarding parks, stormwater and wastewater maintenance, streets and roads, building maintenance, vehicle fleet maintenance, etc. is being done correctly and in a timely basis.
- Reviews, revises, and prepares documentation for procurement of annual purchases of commodities and contractual services and manages expenditure control, purchasing approval, and related contracts within the scope of public services.
- Assists the Public Services Director in reviewing department budget expenses for capital improvement.
- Ensures that all procurement procedures for the Town related to Public Services are adhered to.
- Assists the Public Services Director in preparing Requests for Proposal (RFPs) for consultants and overall contract management for public services.
- Supports the Public Services Director in preparing reports for the Commission regarding each contract.
- Aids in progressing various Town projects; coordinates staffing, oversees beautification projects, and coordinates with outside vendors.
- Attends monthly FEMA telephone conferences.
- Reports FEMA meeting affairs to Chief Building Official (Floodplain Manager.)
- Maintains contract files for Public Services Department.
- Manages and updates SOP manuals for Public Services Department.
- Works closely with the Town Clerk utilizing agenda software system.
- Coordinates projects related to all aspects of Public Works that may include research, data analysis, report writing, presentations, and grants.
- Reviews employee applications and conducts interviews for the Public Services Department.
- Monitors and updates the Geographical Information System (GIS) for tracking of Public Works activities.
- Complies with all Town Policies, Protocols, and Procedures.
- Assists the Public Services Director in supervising all public services employees including the Town Engineer, Town Planner, Chief Building Official, Project Manager, and Superintendent.
- Coordinates and attends all Town events as needed.
- Any related duties and special projects as assigned by the Public Services Director.
- Manages the operation of the Agro-Eco Gardens & Centers.
- Relevant training and education as required by the position.

KNOWLEDGE, ABILITIES AND SKILLS

Employees in the position of Assistant Public Services Director should have:

- Comprehensive knowledge of the principles and practices of public administration.
- Considerable knowledge of sources of information related to problems of local government.
- Ability to write clear and concise reports, memoranda, directives, and letters.
- Ability to develop comprehensive plans from general instructions.

- Ability to accomplish assigned administrative tasks with a minimum of supervision and with only general directions.
- Ability to establish and maintain satisfactory work relations with department directors and the public.
- Knowledge of municipal infrastructure, including streets, roads, buildings, wastewater, stormwater, parks, building inspections, engineering, and planning & zoning.

MINIMUM REQUIREMENTS

- Employees are expected to have earned a bachelor's degree in Business Administration, Public Administration, Civil Engineering, Construction, Architecture, or related field of study required, Master's Degree in Public Administration (M.P.A.) or related field of study preferred.
- Three (3) to five (5) years supervisory experience and/or training within a public service setting.
- FEMA based Professional Development Series (PDS) certification preferred.
- An equivalent combination of education and experience may be considered

PHYSICAL REQUIREMENTS AND WORKING ENVIRONMENT

The physical demands described here are representative of those that must be met by a teammate to successfully perform the essential duties and functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Regularly required to stand, sit, see, speak, hear, and use hands and fingers to operate a computer, telephone, or other electronic device.
- Occasional light to moderate lifting of products and supplies may be required.

The work environment characteristics described here are representative of those a teammate encounters while performing the essential duties and functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

- Moderate noise (business office with computers, telephones, printers, fax machines, photocopiers, filing cabinets, and light traffic)
- Ability to work within a confined area
- Ability to work in a computer station for an extended period
- The employee may be subject to work hazards including loud noise, vibrations, moving mechanical parts, exposure to chemicals, fumes, odors, poor ventilation, and oils.
- Work subjects' employees to the current OSHA standards on blood borne pathogens.
- The physical environment requires the employee to work inside and outside in heat/cold, wet/humid, and dry/arid conditions.
- On call 24/7 for Town emergencies and obligations.



The Town of Pembroke Park Job Description

Project Manager

EEO Class Code: First/Mid Offs & Mgrs.

Union Status: Unclassified

FLSA Code: Exempt

Department: Public Service
Supervises: None
Position Reports To: Assistant Public Services Director
Sworn: No

Job Specifications

NATURE OF WORK

The Project Manager will supervise development and implementation for a variety of capital improvement and beautification projects within the Public Service Department and the Town of Pembroke Park. Work involves managing, coordinating, and maintaining project goals, objectives and expenses. Duties include but are not limited to, managing project budgets and planning and preparing related reports and documents, ensuring project compliance with applicable regulations and mandates; and regularly interacting with a wide variety of individuals, companies and organizations associated with these projects.

ILLUSTRATIVE TASKS

Tasks required of those in the position of Project Manager include but are not limited to:

- Plans each project by reviewing the scope of the project and its needs with Town management and applicable departments.
- Manages community projects coordination, inspecting all project phases including design, scope of work, cost estimating, contract administration and budgets.
- Assesses progress and compliance with plans and specifications, developing solutions when problems and questions arise, and coordinating with contractors to implement plans.
- Reviews submittals of completed projects and prepares close-out documents.
- Develops cost estimates for project budgets.
- Requests purchase orders and processes pay applications for projects.
- Prepares and processes purchase orders.
- Works closely with the purchasing division to create RFP/RFQ documents and subsequent contracts as needed for community projects.

- Attends meetings regularly with Town management and applicable departments to discuss special project needs, prepare a scope of projects and appropriate documents, coordinating activities to implement projects and monitor the progress of each.
- Attends Town and Board meetings as needed to provide project updates.
- May serve as a staff liaison to Town Boards as needed.
- Respond to customer inquiries.
- In the state of emergencies have the responsibility to collect required documentation for emergency grants and reimbursement requirements.
- Assisting with the coordination of Town events and other activities.

KNOWLEDGE, ABILITIES AND SKILLS

The Project Manager should have experience with:

- Proven ability to lead negotiations with consultants, other agencies, and stakeholders to procure resources and formalize cooperative relationships that achieve project goals.
- Excellent oral and written communication and project management skills.
- Ability to read and comprehend construction plans, estimates and specifications.
- Ability to work well within a team environment and demonstrate strong leadership skills.
- Strong understanding of administration of finances associated with project management, i.e. cost estimation and budgeting.
- Ability to exercise flexibility in accommodating shifting priorities, demands, and schedules.
- Standard office procedures, practices, and methods.
- Proficiency in Microsoft Office Suite.

MINIMUM REQUIREMENTS

- Bachelor's Degree in Project Management, Construction Management Social Sciences, Public Administration, Engineering, Architecture, or related field is required.
- Master's Degree in related field preferred.
- At least three (3) years of related experience.
- An equivalent combination of education and experience may be considered.

PHYSICAL REQUIREMENTS AND WORKING ENVIRONMENT

The physical demands described here are representative of those that must be met by a teammate to successfully perform the essential duties and functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Regularly required to stand, sit, see, speak, hear, and use hands and fingers to operate a computer, telephone, or other electronic device.
- Occasional light to moderate lifting of office products and supplies may be required.

The work environment characteristics described here are representative of those a teammate encounters while performing the essential duties and functions of this job. Reasonable

Page 2 of 3

Project Manager Job Description Updated: 09/2020

accommodations may be made to enable individuals with disabilities to perform essential functions.

- Moderate noise (business office with computers, telephones, printers, fax machines, photocopiers, filing cabinets, and light traffic).
- Ability to work within a confined area.
- Ability to work in a computer station for an extended period.
- The physical environment requires the employee to work inside and outside in heat/cold, wet/humid, and dry/arid conditions.
- May be requested to work overtime and weekends for special town events, projects, and emergencies.

Town of PembrokePark
3150 SW 52nd Avenue • Pembroke Park, Florida 33023
954.966.4600 • www.tppfl.gov



From: Public Services Department
To: JC Jimenez, Town Manager
Date: Tuesday, October 18, 2022
Re: Letter of Termination for Myriam Jacques, DPSD

Dear Sir,

Pursuant to the discussion held in the meeting yesterday with the HR Director, myself and you, I have determined that DPSD Myriam Jacques has not performed at a level sufficient to facilitate all requirements necessary for the outstanding grants to be completed in a timely manner. Like you, I have lost confidence in Myriam's ability to perform these tasks.

During our recent meeting, you uncovered a discrepancy vital to the proper reporting of the grant funding to the Commission and the discrepancy could have been the lynchpin holding the entire project together. In addition, Myriam has consistently sought extensions due to not meeting the time requirements necessary to move the grant process forward.

Sir, we have met on numerous occasions to discuss the lack of performance, productivity and most recently the failure in proper reporting of this vital information. That said, I am seeking the immediate termination of DPSD Myriam Jacques for cause.

I recommend the position of DPSD be eliminated, and we outsource the duties of Grants Management to a reputable firm with the knowledge, skills and abilities needed to secure and manage our much-needed grant funding.

Respectfully Yours,

Robert Clark



Robert Clark
Public Services
Director, Town of Pembroke Park
EXT 212 rclark@tppfl.gov
www.tppfl.gov
3150 SW 52nd Ave Pembroke Park, FL 33023