



REVISED AGENDA SPECIAL COMMISSION MEETING

6:00 PM - Tuesday, February 24, 2026

Commission Chambers

Page

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. DELETIONS OR WITHDRAWALS TO THE AGENDA
5. PUBLIC COMMENTS RELATED TO AGENDA ITEMS / GOOD & WELFARE
6. PRESENTATIONS
 - 6.1. Report from the Building Department - Building Department Manager Louis
[Agenda Item Report - AIR-26-117](#)
 - 6.2. Report from the Police Department - Chief DeCoursey
[Agenda Item Report - AIR-26-118](#)
 - 6.3. Report from the Town Clerk Department - Town Clerk Garcia-Lima
[Agenda Item Report - AIR-26-119](#)
 - 6.4. Report from the Finance Department - Finance Director Davermann
[Agenda Item Report - AIR-26-120](#)
 - 6.5. Report from the Public Services Department - Public Services Director Odoms
[Agenda Item Report - AIR-26-121](#)
 - 6.6. Report from the IT Department - IT Director Pakula
[Agenda Item Report - AIR-26-122](#)
 - 6.7. Accountability - Sponsored by Mayor Jacobs
[Agenda Item Report - AIR-26-040](#)
7. DISCUSSION
 - 7.1. Discussion on Little Free Libraries - Sponsored by Mayor Jacobs (ADDED)
[Agenda Item Report - AIR-26-130](#)
 - 7.2. Discussion on Vulnerability Assessment March 2025 - Sponsored by Mayor Jacobs (ADDED)
[Agenda Item Report - AIR-26-132](#)
 - 7.3. Discussion on the Assistant Town Manager/Administrative Services Director Position - Sponsored by Mayor Jacobs (ADDED)

[Agenda Item Report - AIR-26-084](#)

- 7.4. Discussion on Taxation/ Utilities/fire suppression - Sponsored by Mayor Jacobs (ADDED)

[Agenda Item Report - AIR-26-083](#)

- 7.5. Discussion on the Building Department - Sponsored by Mayor Jacobs (ADDED)

[Agenda Item Report - AIR-26-082](#)

- 7.6. Discussion on ARPA funds - Sponsored by Mayor Jacobs (ADDED)

[Agenda Item Report - AIR-26-081](#)

- 7.7. Christmas Tree - Sponsored by Mayor Jacobs (ADDED)

[Agenda Item Report - AIR-26-080](#)

8. ATTORNEY COMMENTS

9. TOWN MANAGER COMMENTS

10. COMMISSIONER COMMENTS

Commissioner Mohammed

Acting Clerk Commissioner Morrisette

Clerk Commissioner Hodgkins

Vice Mayor Kashem

Mayor Jacobs

11. ANNOUNCEMENTS

- 11.1. Regular Commission Meeting, Wednesday, March 11, 2026 at 7:00 p.m.

Special Magistrate Hearing, Wednesday, March 18, 2026 at 9:00 a.m.

Workshop Commission Meeting, Wednesday March 25, 2026 at 6:00 p.m.

SPECIAL EVENTS

Food Giveaway, Saturday, February 28, 2026 at 9:00 a.m.

Food Giveaway, Saturday, March 21, 2026 at 9:00 a.m.

Eggstravaganza, Saturday, March 28, 2026 at 10:00 a.m.

12. ADJOURNMENT

IN ACCORDANCE WITH THE PROVISIONS OF F.S. SECTION 286.0105, IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE BOARD, AGENCY, OR COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING OR HEARING, HE OR SHE WILL NEED A RECORD OF THE PROCEEDINGS, AND, FOR SUCH PURPOSE, HE OR SHE MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

ANY PERSON REQUIRING AUXILIARY AIDS AND SERVICES AT THIS MEETING MAY CALL THE TOWN CLERKS OFFICE AT 954-966-4600 AT LEAST TWO CALENDAR DAYS PRIOR TO THE MEETING. IF YOU ARE HEARING OR SPEECH IMPAIRED PLEASE CONTACT THE FLORIDA RELAY SERVICES BY USING THE FOLLOWING NUMBERS: 1-800-955-8770 (VOICE) OR 1-800-955-8771 (TDD)

DECORUM - ALL COMMENTS MUST BE ADDRESSED TO THE COMMISSION AS A BODY AND NOT TO INDIVIDUALS. ANY PERSON MAKING IMPERTINENT OR SLANDEROUS REMARKS, OR WHO BECOMES BOISTEROUS WHILE ADDRESSING THE COMMISSION, SHALL BE BARRED FROM FURTHER AUDIENCE BEFORE THE COMMISSION BY THE PRESIDING OFFICER, UNLESS PERMISSION TO CONTINUE OR AGAIN ADDRESS THE COMMISSION IS GRANTED BY THE MAJORITY VOTE OF THE COMMISSION MEMBERS PRESENT. NO CLAPPING,

APPLAUDING, HECKLING OR VERBAL OUTBURSTS IN SUPPORT OR IN OPPOSITION TO A SPEAKER OR HIS/HER REMARKS SHALL BE PERMITTED. NO SIGNS OR PLACARDS SHALL BE ALLOWED IN THE COMMISSION CHAMBERS. PLEASE MUTE OR TURN OFF YOUR CELL PHONE OR PAGER AT THE START OF THE MEETING. FAILURE TO DO SO MAY RESULT IN BEING BARRED FROM THE MEETING. PERSONS EXITING THE CHAMBER SHALL DO SO QUIETLY.

Cynthia Garcia-Lima
Town Clerk



Agenda Item Report

Subject:	Discussion on the Assistant Town Manager/Administrative Services Director Position - Sponsored by Mayor Jacobs
Meeting Date:	Special Commission Meeting - February 20, 2026
Prepared For:	Town Commission
Staff Contact:	Geoffrey Jacobs, Commissioner
Dept/Group:	
Recommendation for Counsel to consider:	
Background Information:	
Staff Recommendations:	
Procurement:	
Financial Implications:	
Alternatives:	



Agenda Item Report

Subject:	Discussion on Taxation/ Utilities/fire suppression - Sponsored by Mayor Jacobs
Meeting Date:	Special Commission Meeting - February 20, 2026
Prepared For:	Town Commission
Staff Contact:	Geoffrey Jacobs, Commissioner
Dept/Group:	
Recommendation for Counsel to consider:	
Background Information:	
Staff Recommendations:	
Procurement:	
Financial Implications:	
Alternatives:	



Agenda Item Report

Subject:	Discussion on the Building Department - Sponsored by Mayor Jacobs
Meeting Date:	Special Commission Meeting - February 20, 2026
Prepared For:	Town Commission
Staff Contact:	Geoffrey Jacobs, Commissioner
Dept/Group:	Administrative
Recommendation for Counsel to consider:	
Background Information:	
Staff Recommendations:	
Procurement:	
Financial Implications:	
Alternatives:	



Agenda Item Report

Subject:	Discussion on ARPA funds - Sponsored by Mayor Jacobs
Meeting Date:	Special Commission Meeting - February 20, 2026
Prepared For:	Town Commission
Staff Contact:	Geoffrey Jacobs, Commissioner
Dept/Group:	Administrative
Recommendation for Counsel to consider:	
Background Information:	
Staff Recommendations:	
Procurement:	
Financial Implications:	
Alternatives:	



Agenda Item Report

Subject:	Christmas Tree - Sponsored by Mayor Jacobs
Meeting Date:	Special Commission Meeting - February 20, 2026
Prepared For:	Town Commission
Staff Contact:	Geoffrey Jacobs, Commissioner
Dept/Group:	Administrative
Recommendation for Counsel to consider:	
Background Information:	
Staff Recommendations:	
Procurement:	
Financial Implications:	
Alternatives:	



Agenda Item Report

Subject:	Accountability - Sponsored by Mayor Jacobs
Meeting Date:	Special Commission Meeting - February 20, 2026
Prepared For:	Town Commission
Staff Contact:	Geoffrey Jacobs, Commissioner
Dept/Group:	Administrative
Recommendation for Counsel to consider:	
Background Information:	
Staff Recommendations:	
Procurement:	
Financial Implications:	
Alternatives:	

ATTACHMENTS:

[Follow-up - expectations for 2026 DO NOT REPLY ALL](#)

[Rumors circulating, job stability and accountability DO NOT RESPOND ALL](#)

From: [Geoffrey Jacobs](#)
Subject: Follow-up - expectations for 2026 *DO NOT REPLY ALL*
Date: Wednesday, January 7, 2026 9:27:21 PM

Department Directors, Managers, and Staff,

This email is a follow-up to my previous message regarding expectations for 2026 and our discussion during tonight's meeting focused on "measurable results".

Prior to the next workshop, I am directing each Department Head to prepare a presentation for the Commission. This presentation must clearly outline your department's measurable results from 2025. I understand that not every director served for the entire calendar year. That is acceptable. What matters is what was accomplished within your department during 2025, regardless of time in Pembroke Park.

This presentation must be factual and data-driven. Do not include fluff, filler, or padded language. I am looking for real, demonstrable outcomes. If something did not move forward, say so. If progress was limited, explain why.

In addition, each presentation must clearly address your plans for 2026, including:

- Current projects that are actively moving forward
- Projects that will be completed in 2026
- Projects that should be eliminated.

This level of transparency and accountability is not optional. It is how we move Pembroke Park forward. Clear expectations, honest assessments, and measurable performance are the foundation of effective leadership. This starts from the commission, to the town manager on down...

I appreciate your cooperation and professionalism as we continue to raise the standard for how this town operates.

Respectfully,

Mayor Geoffrey Jacobs
Town of Pembroke Park
GJacobs@TPPFL.Gov
3150 SW 52 Avenue
Pembroke Park, FL 33023
(Office) 954-966-4600

I firmly commit to the principles of truth, transparency, and accountability in governance. As I have repeatedly declared, any actions that are illegal, unethical, or immoral will not be tolerated and must be reported to the appropriate authorities. Our residents, business owners, and the public at large deserve nothing less than a municipal government that operates with integrity and unwavering dedication to the highest ethical standards. Mayor Geoffrey Jacobs

From: [Geoffrey Jacobs](#)
Subject: Rumors circulating, job stability and accountability ***DO NOT RESPOND ALL***
Date: Friday, January 9, 2026 1:52:56 PM

Town Directors, Department Heads, Staff, and Officers,

Since the conclusion of our last meeting, I have become aware of rumors circulating that jobs are at risk or that I am seeking to have people terminated. That is simply not true. These statements are unfounded, and I am sending this message to put an end to that narrative.

The purpose of my recent direction to Department Directors/Heads is straightforward. I am asking for a clear accounting of what has been accomplished in Pembroke Park, to establish a realistic and measurable baseline for 2026, and to identify projects that are not achievable and should be discontinued as we look toward 2027. This is about accountability, focus, and responsible planning. It is not about targeting individuals.

If you are aware of who is originating or spreading these personal and damaging rumors, whether that individual is a Commissioner, manager, or department heads, I strongly encourage you to report it to Human Resources. The sooner this behavior is addressed, the sooner we can stop the distractions and continue moving the town forward.

I have been clear from day one. I am not here to be liked or to win popularity contests. I am here to do a job for the taxpayers of Pembroke Park. I will not compromise my integrity, and I will not participate in or overlook fraud, waste, abuse, or any illegal, unethical, or immoral conduct. Any such matters will be addressed and properly reported.

Department Directors and Heads have sufficient time to prepare their presentations for the Commission prior to the next workshop. I expect those presentations to be honest, factual, and focused on results.

Thank you for your professionalism and continued commitment to serving this community.

Respectfully,

Mayor Geoffrey Jacobs
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GJacobs@TPPFL.Gov
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