



Town of Pembroke Park

Agenda

SPECIAL COMMISSION MEETING
Wednesday, April 8, 2020 @ 6:00 PM
Virtual Meeting

Page

1. VIRTUAL MEETING INSTRUCTIONS

Town Hall is closed to the public. Public access to this virtual meeting can be accomplished as follows:

You can also dial in using your phone.

United States (Toll Free): [1 866 899 4679](tel:18668994679)

United States: [+1 \(669\) 224-3318](tel:+16692243318)

Access Code: 714-229-165

During the meeting you can submit a text at (305) 336-7953

Any member of the public wishing to comment publicly on any matter, including on items on the agenda, may submit their comments by email to the Interim Deputy Clerk at townclerk@townofpembrokepark.com.

2. CALL TO ORDER

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL

5. ADDITIONS, DELETIONS OR WITHDRAWALS TO THE AGENDA

6. PUBLIC COMMENTS RELATED TO AGENDA ITEMS / GOOD & WELFARE

7. NEW BUSINESS

7.a. Extension of Emergency Declaration Order - Mayor Mohammed 4 - 15

[Emergency Declaration Memo](#)
[Emergency Declaration safer at home 04 01 2020](#)
[Declaration of Emergency](#)

7.b. Pump Alarm System - Public Services Director Larson 16 - 25

[Pump Alarm - AIR-20-016 - Pdf](#)
[Sanders Company Pump Alarms](#)

7.c. Adoption of Minutes - Interim Deputy Clerk Martell 26 - 49

Workshop meeting - February 26, 2020
Regular Commission meeting - March 12, 2020
[02 26 2020 WORKSHOP MEETING MINUTES](#)

[03 12 2020 REGULAR COMMISSION MINUTES](#)

- 7.d. Cyber Security - Information Technology Director Pakula
- 7.e. Finance Department - Assistant Finance Director Taubenfeld 50
Bills over \$500.00
[Finance REVISED Bills \\$500 April 8th Meeting](#)
- 7.f. Bill of Particulars - Mayor Mohammed and Elmer Ignacio
8. RESOLUTIONS
- 8.a. **Correction of utility location agreement percentage from 2.0 to 2.5% -** 51 - 54
Public Services Director Larson
RESOLUTION NO. 2020-043
A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA, **AUTHORIZING THE TOWN TO MAKE AND ENTER INTO THE FIRST AMENDMENT TO UTILITY LOCATE AGREEMENT WITH CRAIG A. SMITH & ASSOCIATES, INC.; AUTHORIZING THE MAYOR TO EXECUTE AND DELIVER SAID FIRST AMENDMENT FOR AND ON BEHALF OF TOWN; SUPERSEDING CONFLICTING RESOLUTIONS AND PROVIDING FOR AN EFFECTIVE DATE.**
[2020-043 RESO Utility Location Agreement REVISED 2.5%](#)
[2020-043 AGREEMENT AMENDED Utility Locate Agreement](#)
- 8.b. **Correction of Vehicle Trackers -** Public Services Director Larson 55 - 79
RESOLUTION NO. 2020-044
A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA, **AUTHORIZING THE TOWN TO MAKE AND ENTER INTO AN AGREEMENT WITH VERIZON FOR GPS VEHICLE AND REPORTING SERVICES;** AUTHORIZING THE MAYOR AND APPROPRIATE TOWN OFFICIALS TO EXECUTE SAID AGREEMENT FOR AND ON BEHALF OF TOWN; SUPERSEDING CONFLICTING RESOLUTIONS AND PROVIDING AN EFFECTIVE DATE.
[RESO 2020-044 Vehicle Trackers](#)
[Tracker Memo](#)
[Tracker AT&T](#)
[Tracker Sprint](#)
[Tracker Verizon](#)
9. EMERGENCY PURCHASE
- 9.a. 2nd Floor A/C Emergency Repair - Public Services Director Larson 80 - 81
[Air Condition Emergency Purchase](#)
10. POLICY AND PROCEDURES
- 10.a. Virtual Meeting Protocol - Town Attorney Ryan 82 - 85
[Virtual Meeting Policy REVISED](#)
11. PUBLIC COMMENTS RELATED TO AGENDA ITEMS / GOOD & WELFARE
12. ADJOURNMENT

IN ACCORDANCE WITH THE PROVISIONS OF F.S. SECTION 286.0105, IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE BOARD, AGENCY, OR COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING OR HEARING, HE OR SHE WILL

NEED A RECORD OF THE PROCEEDINGS, AND, FOR SUCH PURPOSE, HE OR SHE MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

ANY PERSON REQUIRING AUXILIARY AIDS AND SERVICES AT THIS MEETING MAY CALL THE TOWN CLERKS OFFICE AT 954-966-4600 AT LEAST TWO CALENDAR DAYS PRIOR TO THE MEETING. IF YOU ARE HEARING OR SPEECH IMPAIRED PLEASE CONTACT THE FLORIDA RELAY SERVICES BY USING THE FOLLOWING NUMBERS: 1-800-955-8770 (VOICE) OR 1-800-955-8771 (TDD)

DECORUM - ALL COMMENTS MUST BE ADDRESSED TO THE COMMISSION AS A BODY AND NOT TO INDIVIDUALS. ANY PERSON MAKING IMPERTINENT OR SLANDEROUS REMARKS, OR WHO BECOMES BOISTEROUS WHILE ADDRESSING THE COMMISSION, SHALL BE BARRED FROM FURTHER AUDIENCE BEFORE THE COMMISSION BY THE PRESIDING OFFICER, UNLESS PERMISSION TO CONTINUE OR AGAIN ADDRESS THE COMMISSION IS GRANTED BY THE MAJORITY VOTE OF THE COMMISSION MEMBERS PRESENT. NO CLAPPING, APPLAUDING, HECKLING OR VERBAL OUTBURSTS IN SUPPORT OR IN OPPOSITION TO A SPEAKER OR HIS/HER REMARKS SHALL BE PERMITTED. NO SIGNS OR PLACARDS SHALL BE ALLOWED IN THE COMMISSION CHAMBERS. PLEASE MUTE OR TURN OFF YOUR CELL PHONE OR PAGER AT THE START OF THE MEETING. FAILURE TO DO SO MAY RESULT IN BEING BARRED FROM THE MEETING. PERSONS EXITING THE CHAMBER SHALL DO SO QUIETLY.



Town of Pembroke Park
3150 SW 52nd Avenue
Pembroke Park, FL 33023

Agenda Request

Meeting Date:	April, 2020
Subject:	EXTENDING EMERGENCY POWERS
Initiated by:	☒ City Council ☐ City Attorney ☐ City Manager/Staff
Prepared by:	Name & Title: Ashira Mohammed Mayor
Reviewed by:	Name & Title:
Approved by Town Manager:	Signature:
Approved by Town Attorney:	Signature:
Attachments:	
Fiscal Impact:	
Policy Question(s) for Council Considerations:	UPDATING AND EXTENDING EMERGENCY POWERS
Summary:	
Background:	
Discussion/Analysis:	
Options:	
Advantages:	
Disadvantages:	
Possible action:	
Advantages:	
Disadvantages:	
Staff Recommendations:	
Additional Action Needed:	



TOWN OF PEMBROKE PARK

3150 S.W. 52ND AVENUE PEMBROKE PARK, FLORIDA 33023 • BROWARD (954) 966-4600 FAX (954) 966-5186

DECLARATION OF EMERGENCY REGULATIONS

(COVID-19 State of Emergency – April 1, 2020)
SAFER AT HOME ORDER

WHEREAS, Novel Coronavirus Disease 2019 (COVID-19) is a severe acute respiratory illness that can spread among humans through respiratory transmission and other potential methods, and presents symptoms similar to those of influenza;

WHEREAS, in December of 2019, a new and substantial outbreak of COVID-19 emerged in Wuhan, China, and has since spread rapidly to 150 countries and territories throughout the World, including the United States, and more specifically Broward County and 30 other counties in the State of Florida;

WHEREAS, on March 11, 2020, the World Health Organization (WHO) declared COVID-19 a pandemic;

WHEREAS, as of March 18, 2020, there are 214,894 confirmed cases of COVID-19 globally, and 8,732 deaths, with 13,903 new cases and 862 new deaths, and 4 new countries reporting cases of COVID-19, in the preceding 24 hours;

WHEREAS, the Centers for Disease Control and Prevention (CDC) is predicting that it is likely that widespread transmission of COVID-19 will also occur in the United States;

WHEREAS, no vaccine or drug is currently available to cure or combat COVID-19;

WHEREAS, as of March 18, 2020, at least 80 persons in Broward County and 289 persons in the State of Florida have tested positive for COVID-19, with an unknown number of persons awaiting testing or awaiting test results;

WHEREAS, the Town of Pembroke Park is threatened by COVID-19 because of the apparent ability of the virus to spread rapidly among humans, and COVID-19 thereby constitutes a clear and present threat to the health, safety, and welfare of the citizens and visitors of the Town of Pembroke Park;

WHEREAS, the CDC has issued guidelines for "community mitigation strategies" to limit the spread of COVID-19, including recommendations for social distancing, which has proven to be an effective method for containing COVID-19;

WHEREAS, pursuant to Chapter 252, Florida Statutes, the Governor of Florida issued Executive Order 20-52, declaring a State of Emergency due to COVID-19 on March 9, 2020; and

WHEREAS, Section 252.36, Florida Statutes, provides that a gubernatorial emergency declaration activates the emergency management plans of affected Florida municipalities; and

WHEREAS, Section 252.38(2), Florida Statutes, permits a municipality to declare a local State of Emergency when conditions such as those described above are found to exist and there is a danger of loss of life; and

WHEREAS, Section 252.38(2), Florida Statutes, empowers a municipality to exercise extraordinary powers during the existence of a State of Emergency, activate emergency management plans, and take prudent action necessary to ensure the health, safety, and welfare of residents of Pembroke Park.

WHEREAS, Section 870.045, Florida Statutes, grants discretionary emergency measures to close places of public assemblage, prohibit the sale of alcohol and the establishment of curfews.

NOW, THEREFORE,

I, Ashira A. Mohammed, Mayor of Pembroke Park, Florida, do hereby find for the reasons set forth above that a local State of Emergency exists within Pembroke Park, Florida.

Pursuant to pertinent legal authorities, my office is vested with all powers and authority granted to said position during the existence of the State of Emergency proclaimed hereby.

My office shall issue such Emergency Orders as are required to conduct Town business and to protect the health, safety, and welfare of people within Pembroke Park, including, without limitation and to the extent permitted under applicable law or emergency authority, to institute a curfew, order the closure of Town facilities, restrict travel and movement within Pembroke Park, order evacuations, and such other actions deemed necessary for public safety.

All public officials and employees of Pembroke Park are hereby directed to exercise the utmost diligence in the discharge of their duties for the duration of this emergency and in the execution of State and local emergency orders, regulations, and directives.

All people of Pembroke Park are called upon and directed to comply with all necessary emergency measures, to cooperate with public officials and civil emergency/disaster service forces in executing emergency operational plans, and to obey and comply with the lawful direction of all properly identified public officers.

The State of Emergency declared hereby shall continue for a period of 30 days hereafter, up through and including April 30, 2020.

In addition to the Emergency Orders I have previously ordered and promulgated, I hereby ORDER and PROMULGATE the following additional emergency measures, effective April 1, 2020, at 12:01 a.m.(the "Order"):

Section 1. Each resident is hereby order to stay home and within the entirety of their owned or rented property. The order to stay at home does not require residents to confine themselves to the interior of their homes. Residents may make use of all exterior portions of their homes such as patios, porches, yards and driveways. For those with common areas like driveways and lobbies please maintain your 6 foot distance when other people are present. For elevators please use only in cases of emergency, do not share elevators with people who do not reside in your household. We urge you to wash your hands immediately after use and avoid direct touching of buttons whenever possible. Residents may also leave their place of residence and travel to another place in accordance with Section 3, below and shall comply with all requirements of the Executive Orders issued by the Governor of the State of Florida and all Broward County Emergency Orders, and must adhere to all measures advised by the CDC regarding social distancing.

Section 2. Unless a person has a Permissible Use as provided for in Section 3, below, no person shall travel or be on upon any public right way, including but not limited to, streets, canals, lake beds, or sidewalks, within the boundaries of the Town of Pembroke Park.

Section 3. Permissible Use. Notwithstanding Section 1 and 2, all residents and visitors of the Town may lawfully engage in the following activities:

(1) Essential Businesses. Residents and visitors may engage in travel to Essential Businesses and provide minimum basic operations to non-essential businesses as identified in Broward County Emergency Orders 20-01 and 20-02, as further refined in Broward County Emergency Order 20-03; and as may be amended or extended. For clarity, businesses may also continue operations consisting exclusively of employees or contractors performing activities at their own residences (i.e., working from home).

(2) Emergency Assistance. Residents and visitors may engage in travel and similar activities to obtain assistance from law enforcement, fire-rescue, or other emergency Services.

(3) Personal Support Activities. Residents and visitors may travel to and from their homes to care for or support a friend, companion, family member, pet or livestock, support groups, or vulnerable persons.

(4) Work in Support of Essential Businesses. Residents and visitors in the City may continue to perform work for and in support of businesses authorized to be open to the public in accordance with Broward County Emergency Order 20-01, 20-02, and 20-03, and any local government, the State government, or the Federal government.

(5) Outdoor Recreational Activities. In areas not otherwise closed by a separate Emergency or Executive Order, residents may engage in outdoor activity and recreation while staying six (6) feet apart from another person or group of people, and so as long as residents/visitors are in compliance with size of public gatherings as defined in Section 7 below. Individual daily outdoor exercise that complies with CDC social distancing guidelines is permitted. For those utilizing our public parks portable sinks have been placed throughout the park for hand washing only.

(6) Religious Activities. Residents and visitors may travel to and from places of worship. Places of worship must comply with Social Distancing Requirements as defined in Section 4 below, to the greatest extent feasible and the size of public gatherings as defined in Section 7 below. Places of worship are encouraged to livestream their services in lieu of in-person gatherings.

(7) Government Employees and Emergency Personnel. All first responders, gang and crisis Intervention workers, public health workers, emergency management personnel, emergency dispatchers, law enforcement personnel and related contractors, persons working for emergency service providers, and government employees performing work in the course and scope of their employment are categorically exempt from this Order.

(8) Public Transit. Public transit may be used for the above listed activities. People riding on public transit must comply with Social Distancing Requirements as defined in Section 4 below, to the greatest extent feasible.

Section 4. Social Distancing Requirements. A person in a public space shall:

- (1) Practice social distancing by staying at least 6 feet away whenever practicable from another person, excluding immediate family members, caretakers or, household members:
- (2) Cover all coughs and sneezes with their elbow or tissue;

(3) Not shake hands;

(4) Not enter any public place if the person exhibits any flu or COVID-19 like symptoms and/or has a fever over 99.9 degrees Fahrenheit unless that person is traveling to or from a hospital, doctor's office, urgent care, walk-in clinic, or pharmacy;

(5) If a person is exhibiting flu or COVID-19 like symptoms or has a fever over 99.9 degrees Fahrenheit and is seeking medical treatment, the person shall first contact their medical provider by phone before appearing at the medical provider's office; and

(6) If a person is exhibiting flu or COVID-19 like symptoms or has a fever over 99.9 degrees Fahrenheit and requires a prescription or a refill thereof and the pharmacy has a drive-thru window and/or delivery service, that person shall utilize the drive-thru window and/or delivery service to receive their medication.

Section 5. Essential Businesses Cleaning Protocols. For those businesses deemed to be an Essential Business, as set forth above, these facilities must make every effort to:

(1) Disinfect hourly, at a minimum all check out areas, including but not limited to, conveyor belts, cash registers, and credit card areas.

(2) Disinfect after closing or before opening all areas of the business that customers may touch or come into contact.

(3) Require employees or independent contractors present to wash and/or disinfect their hands at least once per hour.

(4) Clean and disinfect any pen, stylus or screen used to sign receipts after each customer or waive the need to sign a receipt.

(5) Ensure that no more than 10 people, including staff, are gathered in any particular area of the Essential Business.

(6) Ensure that customers at checkout are separated by at least 6 feet.

(7) Disinfect all door handles, bathrooms and elevator buttons used by the general public or employees at least hourly during business hours.

(8) Essential Businesses with waiting rooms must ensure that no person shall be seated within 6 feet of another person and all seats must be disinfected after each use.

(9) Do not allow more than 25% of their approved maximum capacity into any location.

Section 6. Limit on Gatherings. All gatherings of four (4) or more people, who are not immediate family members, shall be prohibited except for those identified in Section 3 above. Social Distancing Requirements must be observed.

Section 7. Homelessness. Individuals experiencing homelessness are strongly urged to obtain shelter, and governmental and other entities are strongly urged to make such shelter available as soon as possible and to the maximum extent practicable (and to utilize Social Distancing Requirements in their operation). **Section 8.** Exceptions for Utilities and Government Personnel. Nothing in this Order shall be construed to limit or restrict movement or use of the public rights of way for use by other local governments, the state government, and federal government or Essential employees are categorically exempt from any travel, curfew, or other restrictions relating to COVID-19 that are issued by Broward County or any other local governmental entity to the extent the activities at issue are required in order to comply with the employee's duties as an essential employee of Broward County or any other governmental entity. The following persons are designated as essential employees: first responders; gang and crisis intervention workers; public health workers; emergency management personnel: emergency dispatchers: law enforcement personnel and related contractors; persons working for emergency services providers: and governmental employees performing work in the course and scope of their employment. The Broward County Administrator or designee may designate additional persons and entities as essential employees by written directive without the need for amendment of this Emergency Order.

Section 8. Enforcement. This Order is in addition to, and supplements, the City's Declaration of a State of Emergency, County Emergency Orders, and State of Florida Executive Orders and shall be strictly adhered to at all times. This Order may be enforced by City law enforcement personnel through issuance of Notices to Appear or arrest, pursuant to the provisions of Chapter 252, Florida Statutes, and other applicable state, County and City laws, rules and regulations, or through the issuance of Code Violations and Notices of Violation pursuant to applicable provisions of Florida law, Chapter 162, Florida Statutes, and City Code.

1. Any violation of any rule or regulation issued and set forth herein shall be punishable as provided in Florida Statutes Chapter 870 and or in Chapter 1, Section 1-13(a), Code of Ordinances, Town of Pembroke Park.

Section 9. Effective Date. This Emergency Order is effective as of 12.01 A.M. on APRIL 1, 2020, and shall remain in full force and effect until terminated.

Dated, in the Town of Pembroke Park, Florida, this 1st day of April, 2020.



Attest:

A handwritten signature in blue ink, consisting of stylized loops and a long horizontal stroke.

Ashira Mohammed, Mayor
Town of Pembroke Park, Florida

A handwritten signature in blue ink, featuring a large, stylized 'G' and 'J' followed by a long horizontal stroke.

Geoffrey Jacobs Clerk Commissioner

DECLARATION OF EMERGENCY REGULATIONS

(COVID-19 State of Emergency - March 18, 2020)

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All people of Pembroke Park are called upon and directed to comply with all necessary emergency measures, to cooperate with public officials and civil emergency/disaster service forces in executing emergency operational plans, and to obey and comply with the lawful direction of all properly identified public officers.

The State of Emergency declared hereby shall continue for a period of 30 days hereafter, up through and including April 16, 2020.

1. The following events and activities within the Town of Pembroke Park are postponed, cancelled, or suspended:
 - A. All meetings of the Town Commission. Code Enforcement, DRC, Town boards, including all advisory and statutory boards, Town committees and Town working groups;
 - B. All homeowner association and civic association meetings conducted or held on Town property;
 - C. All Town recreational programs and facilities. facility rentals will be canceled. Town parks will remain open, however, park buildings/restrooms will be closed until further notice.
 - D. Town hall will be closed to the public. Town hall will remain fully operational, however starting Monday, March 23, 2020, all non-essential personal will work remotely from home. Key personnel will continue to function normally and in person.
 - E. Building department functions will be determined by the building official.
2. Grocery stores, gas stations, convenience stores, banks, credit unions, financial institutions, hardware stores, auto supply stores, hospital, healthcare and medical facilities, pharmacies, drug stores, medical supply companies, land or facilities owned and managed by Broward County, the Broward County School Board, the North Broward Hospital District, the State of Florida, and the Federal Government, are exempt from this regulation .
3. All bars, nightclubs, taverns, pubs, cocktail lounges, dance halls, halls for hire, and other like entertainment facilities and businesses shall close.
4. All gyms, fitness centers, fitness studios, dance studios, and gymnasiums shall limit their capacity to allow for social spacing of 6 feet or more apart and no more than 50% of its current building occupancy. This regulation shall not apply to gymnasiums, fitness centers, and fitness studios which: (a) are amenities of office buildings or residential and which have a capacity of 10 persons or less.
5. All restaurants, and cafeterias are mandated to reduce occupancy to 50% of its current building occupancy. We encourage all food establishments to operate their kitchens for

drive-thru, delivery, take-out, and exterior pick-up food services.

6. All businesses shall have alcohol-based hand sanitizer at every entrance for use by persons upon entering and exiting.
7. All daily code enforcement fine accruals are cancelled. There will be no utility shut offs during this period.
8. All citizens and visitors of the Town of Pembroke Park are directed to comply with these emergency regulations and necessary measures, which shall be strictly enforced, and to cooperate with public officials and public safety personnel in executing any emergency operational plans, and to obey and comply with the lawful direction of all properly identified public officers.
9. Any violation of any rule or regulation issued and set forth herein shall be punishable as provided in Florida Statutes Chapter 870 and or in Chapter 1, Section 1-13(a), Code of Ordinances, Town of Pembroke Park.

Dated, in the Town of Pembroke Park, Florida, this 18th day of March, 2020.



Ashira Mohammed, Mayor
Town of Pembroke Park, Florida

Attest:

Geoffrey Jacobs Clerk Commissioner

AGENDA ITEM REPORT



To: Town Manager
Subject: Lift Station Alarms to Mobile Device Via Text Messages
Meeting: PUBLIC NOTICE - SPECIAL COMMISSION MEETING- Apr 08 2020
Department: Public Works
Staff Contact: Myriam Jacques, Public Services AssistantDirector

BACKGROUND INFORMATION:

Lift station #19 for the Coke Cola Beverages Florida plant has had 3 major spills in 3 months from December 2019 to February 2020. The causes for the spills were due to pump failures resulting from a malfunction at the plant or corroded and pitted pipes. However, the severity of each spill was due to a lack of timely response to the alarm notifications. Upon investigation, it was discovered that the hotline number listed at the plant was wrong which in turn increased the Town's response time. All the above was stated in the State report, along with the following 3 items as corrective actions to prevent recurrences.

1. Repair and upgrade the lift station and apply a more resistant coating designed for the processed chemical discharge environment.
2. Correct the communication hotline number
3. Link the pump alarm outputs to the Town staff's cell phones to receive notification of all pump alarms and system malfunctions. Crew will arrive on the scene within 20 minutes and therefore eliminate preventable spills.

The Town has performed item 1 by adding a new pipeline at the lift station (coating to be done later), and item 2. To fully satisfy the report, the Town must now implement and install a system to closely monitor the pump at the lift station, and one and best method to achieve that is to install a device that will collect and send the pump high water level alarms via text messages to selected Town mobile devices.

Attached is a product bulletin on a remote monitoring system. The quote includes installation the device into the lift station's existing control panel, and Town's start up service. The Town will need to purchase a sim card from AT&T to activate the text messaging system.

FINANCIAL IMPACT:

Not to exceed \$6,000

RECOMMENDATION:

Motion to approve procurement

ALTERNATIVES:

Continue to receive calls from Coca Cola Beverages Florida from the hotline number. This action may cause delayed notifications resulting to recurrent sewer discharge spills. The Town will then become non-compliant with the State Department of Environmental Protection.

ATTACHMENTS:

[Sanders Company Pump Alarms](#)

	Status:
Town Clerk, Deputy Town Clerk	Pending
Todd Larson, Public Works Service Director	None
Finance director, Finance & Budget Director	None
Newall J. Daughtrey, Assistant Town Manager	None



2816 SOUTHEAST MONROE STREET
STUART, FLORIDA 34997
800-247-0880 FAX 772-220-290

Proposal

Date: 3/25/2020
Proposal #: 05193
Project:

Customer:
PEMBROKE PARK

Terms	REP
Net 30	CW

Qty.

Description

1	SCI-TEXT 1062 (MONITOR ONLY) RETROFIT PANEL KIT TO INCLUDE: SCI-TEXT 1062 MODEM ANTENNA 24VDC POWER SUPPLY BACK UP BATTERY SYSTEM
16	FIELD SERVICE/INSTALLATION TO INCLUDE: CUT SWING OUT DOOR AND MOUNT SC-TEXT UNIT INSTALL DIN RAIL AND MOUNT POWER SUPPLY AND REQUIRED ISOLATION RELAYS CONNECT PUMP RUNNING, FAILURES, PHASE LOSS, HIGH AND LOW LEVEL CONFIGURE AND TEST

Sales Tax (6.0%) \$0.00

Total \$5,785.00



Two-Way Alarm/Monitoring System



Peace of Mind...
right at your fingertips!



Reliability

No Hardwire Phone Line

- Reduces the risk of lightning and power surges

No Missed Alarm Messages

- Text messages are stored and sent when the recipient's phone is available

No Third Party Servers Required

- Sci-Text™ is a direct unit to user system

Multiple Applications

Lift Stations • Wastewater Treatment Facility
Natural Gas Sites • Water Treatment Facility
Irrigation Pump Stations • Standby Generator
Dewatering Pumps • Building Security
Bypass Pumps • Gate Access • Oil Industry
Backup Callout to SCADA System
Well Pumps • Standalone SCADA System
Industrial Plants • Remote Site Monitoring

The Sci-Text™ Advantage

Features

Two-way Text Messaging

- Request Real-Time Data, Reports, and Events; Acknowledge Alarms; Set Operator Callout Order and Control Outputs via Text
- Sci-Text™ Sends Alarm Notification and Responds to User Requests via Text

Configurable for Eight (8) Operators

- Sci-Text™ Utilizes Caller ID to Recognize an Authorized Operator for Text Requests

Inputs Configurable

- Alarm, Counter, Run Times, and Local Control

Outputs Configurable

- Text Control (Momentary / Latched) & Local Input Switching

Event Log

- Logs All Configured Inputs (All Events / Alarms are Time and Date Stamped); Stores 1,000 Events

Reports

- Equipment Run Times and Analog Data Available via Text and Local Display

Compatibility

- Compatible with any GSM Network

Onboard Keypad

- Used for Configuration of Operators, Alarms, and Monitoring Points

Customer Managed Cellular Service

- No Third Party Billing

* Cell phone not included.

Sample Dialogue



Demo a Sci-Text™ from
your phone **Right Now!**

What's Inside the New Sci-Text™?

10 Digital Inputs

Alarm, Accumulator, Counter (Flow Meter, Rain Gauge)

6 Relay Outputs

Text Control or Local Control

1 Analog Input (Fused)

Alarm, Monitor, or Totalize

GSM Modem

24 VDC Power Supply (optional 12 VDC)

Battery Backup

Prewired Terminal Strip for all Input and Output Connections

Nema 4x, Nema 1 Indoor Use, and DIN Rail Mount Options

Multiline, Outdoor Viewable Operator Interface with Keypad

Volumetric Flow Calculation

Sci-Text™ was developed by Sanders Company, Inc. Since 1975, Sanders Company has provided quality products and services to the water and wastewater industry. Sanders Company is committed to providing these products and services in the most professional manner and with unquestioned integrity. From one component part to a complete water or wastewater "system", Sanders Company is available to serve this customer's needs.

Sci-Text™ (800) 247-0880



2816 SOUTHEAST MONROE STREET
STUART, FLORIDA 34997
800-247-0880 FAX 772-220-290

Proposal

Date: 3/25/2020
Proposal #: 05193
Project:

Customer:
PEMBROKE PARK

Terms	REP
Net 30	CW

Qty.

Description

1	SCI-TEXT 1062 (MONITOR ONLY) RETROFIT PANEL KIT TO INCLUDE: SCI-TEXT 1062 MODEM ANTENNA 24VDC POWER SUPPLY BACK UP BATTERY SYSTEM
16	FIELD SERVICE/INSTALLATION TO INCLUDE: CUT SWING OUT DOOR AND MOUNT SC-TEXT UNIT INSTALL DIN RAIL AND MOUNT POWER SUPPLY AND REQUIRED ISOLATION RELAYS CONNECT PUMP RUNNING, FAILURES, PHASE LOSS, HIGH AND LOW LEVEL CONFIGURE AND TEST

Sales Tax (6.0%) \$0.00

Total \$5,785.00



Two-Way Alarm/Monitoring System



Peace of Mind...
right at your fingertips!



Reliability

No Hardwire Phone Line

- Reduces the risk of lightning and power surges

No Missed Alarm Messages

- Text messages are stored and sent when the recipient's phone is available

No Third Party Servers Required

- Sci-Text™ is a direct unit to user system

Multiple Applications

Lift Stations • Wastewater Treatment Facility
Natural Gas Sites • Water Treatment Facility
Irrigation Pump Stations • Standby Generator
Dewatering Pumps • Building Security
Bypass Pumps • Gate Access • Oil Industry
Backup Callout to SCADA System
Well Pumps • Standalone SCADA System
Industrial Plants • Remote Site Monitoring

The Sci-Text™ Advantage

Features

Two-way Text Messaging

- Request Real-Time Data, Reports, and Events; Acknowledge Alarms; Set Operator Callout Order and Control Outputs via Text
- Sci-Text™ Sends Alarm Notification and Responds to User Requests via Text

Configurable for Eight (8) Operators

- Sci-Text™ Utilizes Caller ID to Recognize an Authorized Operator for Text Requests

Inputs Configurable

- Alarm, Counter, Run Times, and Local Control

Outputs Configurable

- Text Control (Momentary / Latched) & Local Input Switching

Event Log

- Logs All Configured Inputs (All Events / Alarms are Time and Date Stamped); Stores 1,000 Events

Reports

- Equipment Run Times and Analog Data Available via Text and Local Display

Compatibility

- Compatible with any GSM Network

Onboard Keypad

- Used for Configuration of Operators, Alarms, and Monitoring Points

Customer Managed Cellular Service

- No Third Party Billing

* Cell phone not included.

Sample Dialogue



Demo a Sci-Text™ from
your phone **Right Now!**

What's Inside the New Sci-Text™?

10 Digital Inputs

Alarm, Accumulator, Counter (Flow Meter, Rain Gauge)

6 Relay Outputs

Text Control or Local Control

1 Analog Input (Fused)

Alarm, Monitor, or Totalize

GSM Modem

24 VDC Power Supply (optional 12 VDC)

Battery Backup

Prewired Terminal Strip for all Input and Output Connections

Nema 4x, Nema 1 Indoor Use, and DIN Rail Mount Options

Multiline, Outdoor Viewable Operator Interface with Keypad

Volumetric Flow Calculation

Sci-Text™ was developed by Sanders Company, Inc. Since 1975, Sanders Company has provided quality products and services to the water and wastewater industry. Sanders Company is committed to providing these products and services in the most professional manner and with unquestioned integrity. From one component part to a complete water or wastewater "system", Sanders Company is available to serve this customer's needs.

Sci-Text™ (800) 247-0880



TOWN OF PEMBROKE
Workshop Commission Meeting
Commission Chambers
3152 SW 52 Avenue
Pembroke Park, FL 33023
Wednesday, February 26, 2020
6:00 PM

Mayor Ashira Mohammed
Vice Mayor Howard Clark
Clerk Commissioner Geoffrey Jacobs
Commissioner Georgina A. Cohen
Commissioner Reynold Dieuville

Assistant Town Manager Newall Daughtrey
Town Attorney Chris Ryan
Public Services Director Todd Larson
Interim Deputy Clerk Marlen D. Martell

WORKSHOP COMMISSION MEETING MINUTES

ROLL CALL OF THE CITY OFFICIALS:

The meeting was called to order at 6:14 pm by Vice Mayor Clark. Present at the meeting were Vice Mayor Clark; Mayor Ashira Mohammed; Clerk Commissioner Jacobs; Commissioner Cohen and Commissioner Reynold Dieuville.

Additional staff in attendance were: Assistant Town Manager Newall Daughtrey, Town Attorney Christopher Ryan (6:41 pm arrival); Public Services Director Todd Larson; Interim Town Clerk Marlen D. Martell; Assistant Finance Director Harry Taubenfeld; Administrative Assistant to the Commissioners Joy Brown; Administrative Assistant to the Town Clerk Suzi Reutlinger; Administrative Assistant to the Town Manager Dierdre Davis; Chief Code Officer Jeffrey Louis; Interim Building Official Miguel Nunez; Building Administrative Assistant Lucy Manzerolle; Consultant Planner Michael Miller; Human Resources Director Yolanda Menegazzo; IT Director Mark Pakula; BSO Liaison Chief Stephanie Coker; BSO Liaison Christopher De Giovanni; BSO Liaison Chief Kane.

1

CALL TO ORDER by Vice Mayor Clark at 6:14 pm.

PLEDGE OF ALLEGIANCE: led by Vice Mayor and Commissioners.

PRESENTATIONS- PROCLAMATIONS

James Lawless - Code Enforcement Member Retired - Mayor Mohammed

Forwarded to March 12th Meeting

Lock It Up - League of Women Voters - Mayor Mohammed

Forwarded to March 12th Meeting

REPORTS OF COMMITTEES AND CITY STAFF:

Add Parks Report

PUBLIC SERVICES DEPARTMENT:

- **Monthly Report - Public Services Director Larson – Directive given to address a number of maintenance issues throughout Town.**
- **Rural Developments Drainage Improvements**
- Director of Public Works Todd Larson to redo application but will check with the Road and Development Office
- Vice Mayor Clark stated that he would like Assistant Town Manager Daughtrey to oversee and organize all projects with Todd and keep a list of all ongoing projects
- **SW 25th Street Storm Water Project**
- HMGP Grant, passed all state requirement, at FEMA for funding
- Todd is looking for matching funds to prevent the Town from spending little to no money
- **Hardening of Town Hall Emergency Generator**
- Waiting at the Federal Government for funding
- **John P Lyons Lane Storm Water Improvements Phase II**
- **Hallandale Beach Boulevard Improvements**
- Broward MPO has agreed to go into an interlocal agreement with the Town with helping us with design services which Todd will bring forward. Todd received email From Paul (Broward MPO) and will be setting up a meeting to go over the agreement, Vice Mayor Clark suggested that Mr. Daughtrey be included.
- **Pembroke Park Fire Study**
- **Pembroke Park Lighting Improvements. CDBG and Broward County Grants**
- Estimate cost is in the 70K range.
- Todd has a meeting with CDBG 2/27/2020, for new project list, considered this to be on the list
- Playground cover replacement cost

2

- **CDBG 44th Year Funding Cycle Tot Lot and Raymond P Oglesby Preserve at Pembroke Park**
- Director of Public Works Todd Larson to contact vendor 2/27/2020 as to when they will be bringing their Notice of Commencement and pay their permit fees
- **Recreation Hall Improvements**
- Walkway- Next year budget
- Directive was given to Todd Larson and Mr. Daughtrey to get pricing on seal coating, striping and a canopy, Town Hall back Parking lot pricing to be included.
- Condition of rust on the structure, surface rust, use wire brush, priming and painting – sand blasting preferred
- **Pembroke Park Community Garden Improvements**
- **CDBG 45th Year Funding Cycle, ADA restrooms at Raymond P. Oglesby Preserve at Pembroke Park**
- **Renovations to Administrative section of first floor for relocation of the Building Department**
- Todd was given directive by Mayor Mohammed to move this project forward, to finalize blue prints have the Commission review.
- **Sales Surtax Funding Availability**
- **Septic to Sewer Project**
- **County Line Road Safety Improvements**
- **SW 52nd Avenue and South Park Road Bicycle and Sidewalk Improvements**
- **Septic Sewer Pricing - Mayor Mohammed, Public Services Director Larson**
- Forwarded to March 12th Meeting (possible RFP)
- Resolution Keith and Associate CONSENT
- Attorney Ryan to provide a written opinion for the next meeting
- **Vehicle Trackers - Public Services Director Larson**
- Mayor Mohammed requested Todd Larson to ask Stephanie Woodbury about pricing for tracking from Enterprise Tracking which is partnered with the League of Cities
- Forwarded to March 12th Meeting CONSENT
- **Roof - Public Services Director Larson**
- Forwarded to March 12th Meeting CONSENT
- **Renewal for Utility Locating Contract - Public Services Director Larson**
- Forwarded to March 12th Meeting CONSENT
- **Blanket Purchase Order for Imperial Electrical - Public Services Director Larson**
- Todd Larson to ask Myriam Jacques regarding a recommended means schedule regarding the lights.

Forwarded to March 12th Meeting CONSENT

Subgrant Agreement Hurricane Dorian - Public Services Director Larson

Forwarded to March 12th Meeting CONSENT

Flooding Event - Public Services Director Larson

Master Drainage - Vice Mayor Clark, Public Services Director Larson, Assistant Town Manager Daughtrey

Flooding

FEMA

Vice Mayor stated that at the next meeting he would motion to direct Todd Larson to have the water removed on 25th Street and to have it designed, permitted and redirected
Attorney Ryan to have Resolution for the CONCEPTIONAL DESIGN FOR FLOODING LIST
Todd Larson to have meeting 2 27 2020 with Mr. O'Riley to extend flow capacity for District 6
Todd Larson and Mr. Daughtrey to provide a more specific list to Attorney Ryan for the engineering and conceptual Design

Meeting recessed at 7:57pm

Meeting reconvened at 8:10pm

Human Resources to come up with a written policy regarding leaving without written approval.
Mayor Mohammed suggested that back-ups need to be in place.

HR suggested that if we are prepared for the storm, take preventative measures and monitored the weather could have reduced the damage significantly.

HR Director Yolanda Menegazzo stated that an Emergency Management Manual needs to be prepared that has a preventative maintenance schedule and who is overseeing the work being completed on a regular basis.

Mayor Mohammed stated that an inventory needs to be done on our systems on a quarterly basis to know the condition of things including the building, the sewers and a maintenance plan/ schedule and written inspections reports.

Mayor Mohammed suggested items become automated.

Todd to get quotes to clean out catch basins.

Todd has program to create Policy and Procedures of Public Works.

Todd will bring report regarding review of several vendors for work order system and have Commission approve his recommendation.

HR to fill out roads and streets position

Forwarded to March 12th Meeting

Flooding Event - Public Services Director Larson

FINANCE DEPARTMENT:

Finance Department - Assistant Finance Director Taubenfeld

HR Yolanda Menegazzo schedule a Procurement Meeting for policy and process.

Update on Outstanding Renewal Fiscal Year 2018-2019 - BTR/Billing Administrator Grooms

Business Tax Receipt and Billing Update - BTR/Billing Administrator Grooms

Drafted rebate letter sent to legal for approval.

Town Copiers - Assistant Finance Director Taubenfeld

Forwarded to March 12th Meeting

Smarsh Tech Archiving - Cost not to exceed \$2,700.00 - Information Technology Director

Pakula - Forwarded to March 12th Meeting

BUILDING AND CODE COMPLIANCE:

Building Department - Interim Building Official Nunez

Discussion of Office Lease Space in Town Hall - Interim Building Official Nunez

Broward College taking up the entire third Floor

Mayor Mohammed scheduling meeting with Mr. Nunez, Todd Larson and Newall Daughtrey next week

Forwarded to March 12th Meeting

Professional Fire Fighters Association of South Florida Lease - Mayor Mohammed, Public Services Director Larson, Interim Building Official Nunez

On hold until Mayor has meeting with Broward County Community College.

Code Enforcement Board Members two vacancies - Chief Code Enforcement Officer Louis

Code Enforcement - Chief Code Enforcement Officer Louis

Interim Building Official stated that there is a citywide assessment (Blight Control) that should be received in a couple of weeks.

HUMAN RESOURCES:

Performance Evaluation - Human Resource Director Menegazzo

HR to conduct employee performance evaluation starting Tuesday next week

Mutual Release Separation Agreement 750 hours \$36,982.50 plus 400 hours for sick and vacation for Ms. Joseph - Mayor Mohammed, Attorney Ryan

Separation Agreement 650 hours \$32,051.50 with an additional \$500.00

Forwarded to March 12th Meeting

POLICE AND FIRE DEPARTMENTS:

Broward Sheriff's Office - Captain Coker

Fire Department - Chief Kane

HUMAN RESOURCES:

**Hiring of employee positions in the Town: Park/Recreation, Engineer and future positions
- Vice Mayor Clark**

Organizational Chart - Vice Mayor Clark

Ordinance change from Town Manager to Town Administrator - Vice Mayor Clark
Forwarded to March 12th Meeting

TOWN MANAGER REPORTS:

**BCCMA Agreement for the Consolidated E911 Regional System - Assistant Manager
Daughtrey**
Forwarded to March 12th Meeting CONSENT

Closest Unit Response - Assistant Manager Daughtrey
Forwarded to March 12th Meeting CONSENT

**Master Drainage - Vice Mayor Clark, Public Services Director Larson, Assistant Town
Manager Daughtrey**
Flooding
FEMA

Residence that are in a flood zone can apply and acquire get flood insurance, Todd provided letter to Vice Mayor and Commissioner Cohen. Interim Building Manager Nunez to set up meeting with the coordinator. Daughtrey to provide notes regarding meeting separate with Commissioner Cohen.

TOWN ATTORNEY – NONE

INTERIM DEPUTY CLERK – NONE

ORDINANCES:

Ordinance Citation Process - Interim Building Official Nunez
Forwarded to March 12th Meeting provide list of citation categories

**Ordinance Chapter 5 - Amending the Fees for Extended Hours License - Mayor
Mohammed**

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Forwarded to March 12th Meeting first reading

Amendment to Code of Ordinance Chapter 12 - Commissioner Dieuveille

Forwarded to March 12th Meeting first reading

Ordinance Pet Shop Moratorium Second Reading on Thursday, March 12, 2020 - Attorney Ryan

Forwarded to March 12th Meeting second reading

DISCUSSION:

Update of Flooding in Bamboo Lakes and FEMA help - Commissioner Cohen, Attorney Ryan

Forwarded to March 12th Meeting

Public Services Director Backup - Commissioner Cohen

Forwarded to March 12th Meeting

NLC Congressional City Conference from March 6 - 11 - Additional funding request for conference - Clerk Commissioner Jacobs

Forwarded to March 12th Meeting CONSENT

Additional \$1,500.00

Purchasing Selection Committees - RFP Process - Clerk Commissioner Jacobs

Forwarded to March 12th Meeting

Professional Services \$24,000.00 - Police Department Consultant - Clerk Commissioner Jacobs

Forwarded to March 12th Meeting

Agro-Eco Wellness Program - Vice Mayor Clark

Forwarded to March 12th Meeting CONSENT

Purchase of Bags

Resolution Relay for Life - Vice Mayor Clark

Forwarded to March 12th Meeting

Resolution needed donating \$1,000.00 CONSENT

Requesting reimbursement of Attorney Fees in the amount of \$8,965.78 - Attorney Ryan, Vice Mayor Clark

Forwarded to March 12th Meeting

Professional Services - Fire Department – saw not discussed, Mayor Mohammed

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Broward League of Cities 63rd Annual Gala - Mayor Mohammed

Forwarded to March 12th Meeting CONSENT \$2,500.00 PLUS find cost of 1//2 PAGE AD

Flooring for second floor Mayor and Commissioners area, not to exceed \$3,500.00 - Mayor Mohammed

Forwarded to March 12th Meeting CONSENT

COMMISSIONER COMMENTS:

Mayor Mohammed requested that Town Planner Michael Miller look into upgrading the billboards to be digital. Mike Miller to obtain the process.

Mayor Mohammed requested that Michael Miller look into the process of taking ownership of Park Lake Estates.

Mayor Mohammed stated that the Church of Christ parking lot would like to be turned into Town homes, 24 units, and is asking Michal Miller what steps would need to be taken to build 24 units.

Mayor Mohammed had discussion with Michael Miller regarding revitalizing and or economic development on antique road.

Mayor Mohammed would like to have a Farm Share event on June 20th.
Item placed on ANNOUNCEMENTS

Commissioner Dieuveille asked about an employee situation Public Services Director Todd Larson said that he would be addressing it

Mayor Mohammed this Friday at 1pm for a panel discussion for local government and on March 28th at 8pm, the Mayor will be recognized for local women in Government at Le Petit Cafe in Miramar.

ADJOURNMENT:

With no further items for discuss, meeting adjourned at 11:50pm. Mayor Mohammed motioned for adjournment, seconded by Clerk Commissioner Jacobs, **MOTION PASSED 5-0.**

NEXT WORKSHOP TOWN COMMISSION MEETING is scheduled for Thursday March 12, 2020.

Commission approved on: _____

ATTEST:

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Town of Pembroke Park
Workshop Commission Meeting
February 26, 2020

(SEAL)

Ashira Mohammed, Mayor

Marlen D. Martell, Interim Deputy Town Clerk

In accordance with the provisions of F.S. Section 286.0105, should any person seek to appeal any decision made by the Commission with respect to any matter considered at this meeting, such person will need to ensure that a verbatim record of the proceedings is made; which record includes the testimony and evidence upon which the appeal is to be based.

Any person requiring auxiliary aids and services at this meeting may call the Town Clerks Office at 954-966-4600 at least two calendar days prior to the meeting. If you are hearing or speech impaired please contact the Florida Relay Services by using the following numbers: 1-800-955-8770 (voice) or 1-800-955-8771 (TDD)

DECORUM - All comments must be addressed to the Commission as a body and not to individuals. Any person making impertinent or slanderous remarks, or who becomes boisterous while addressing the Commission, shall be barred from further audience before the Commission by the presiding officer, unless permission to continue or again address the commission is granted by the majority vote of the Commission members present. No clapping, applauding, heckling or verbal outbursts in support or in opposition to a speaker or his/her remarks shall be permitted. No signs or placards shall be allowed in the Commission Chambers. Please mute or turn off your cell phone or pager at the start of the meeting. Failure to do so may result in being barred from the meeting. Persons exiting the Chamber shall do so quietly.



TOWN OF PEMBROKE

Regular Commission Meeting
Commission Chambers
3152 SW 52 Avenue
Pembroke Park, FL 33023
Wednesday, March 12, 2020
7:00 PM



Mayor Ashira Mohammed
Vice Mayor Howard Clark
Clerk Commissioner Geoffrey Jacobs
Commissioner Georgina A. Cohen
Commissioner Reynold Dieuveille

Assistant Town Manager Newall Daughtrey
Town Attorney Chris Ryan
Public Services Director Todd Larson
Interim Deputy Clerk Marlen D. Martell

REGULAR COMMISSION MEETING MINUTES

ROLL CALL OF THE CITY OFFICIALS:

The meeting was called to order at 7:15 pm by Mayor Mohammed. Present at the meeting were Vice Mayor Clark; Mayor Ashira Mohammed; Clerk Commissioner Jacobs; Commissioner Cohen and Commissioner Reynold Dieuveille.

Additional staff in attendance were: ~~Town~~-Assistant ~~Town~~ Manager Newall Daughtrey, Town Attorney Christopher Ryan; Todd Larson, Public Services Director, Interim Town Clerk Marlen D. Martell; Assistant Finance Director Harry Taubenfeld; Administrative Assistant to the Town Clerk Suzi Reutlinger; Administrative Assistant to the Commissioners Joy Brown ; Administrative Assistant to the Town Manager Dierdre Davis; Interim Building Official Miguel Nunez; Building Administrative Assistant Lucy Manzerolle; Consultant Planner Michael Miller; BSO Liaison Chief Coker, BSO Liaison Christopher Giovanni.

CALL TO ORDER: by Mayor Mohammed at 7:15 pm.

PLEDGE OF ALLEGIANCE: led by Mayor Mohammed and Commissioners.

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Town of Pembroke Park
Regular Commission Meeting
March 12, 2020

ADDITIONS, DELETIONS OR WITHDRAWALS TO THE AGENDA:

Vice Mayor Clark motioned to approve the Amended agenda, removing from consent 10i, Town Copiers; 10p, Flooring for the second floor Mayor and Commissioners area; 10c Broward Sheriff's Office Explorer, 10n NLC Congressional City Conference from Mmarch 6-11 and 10g Blanket PO for Imperial Electric, seconded by Commissioner Cohen. **MOTION PASSED 5-0.**

PRESENTATIONS- PROCLAMATIONS:

Proclamation – James Lawless – Code Enforcement Member Retires - Mayor Mohammed

Mr. Lawless was presented with a Proclamation

Proclamation – Lock It Up – League of Women Voters - Mayor Mohammed

The lock it up Proclamation was read on the record.

A Proclamation for West Park 15th Year Anniversary and Principle Jovan Rembert are needed.

Lobbyist monthly report – January

Vice Mayor Clark made a motion to accept the Lobbyist Monthly Report for January, seconded by Commissioner Dieuveille. **MOTION PASSED 5-0.**

PUBLIC COMMENTS RELATED TO AGENDA ITEMS / GOOD & WELFARE:

Mayor Mohammed opened the meeting for **Public Comment.** Comments from the public relating to topics on the agenda, or other general topics:

The following person(s) spoke on the record:

Yesenia Martinez spoke regarding Code Enforcement Violation to be heard at the March 19th Code Enforcement Meeting.

David Roach spoke regarding the change of Public Safety Services item

OLD BUSINESS:

Requesting reimbursement of Attorney Fees in the amount of \$8,965.78 - Attorney Ryan, Vice Mayor Clark

Attorney Parks spoke on record.

Commissioner Dieuveille made a motion to approve the **Resolution 2020-027 A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA, AUTHORIZING THE REIMBURSEMENT OF REASONABLE PRIVATE LEGAL EXPENSES TO HOWARD P. CLARK JR. PURSUANT TOWN OF PEMBROKE PARK ORDINANCE NO. 18-10-03; SUPERSEDING CONFLICTING RESOLUTIONS AND PROVIDING AN EFFECTIVE DATE** for Vice Mayor Clarks reimbursement of Attorney Fees in the amount of \$8,965.78 seconded by Clerk Commissioner Jacobs. **MOTION PASSED 3-2.** Commissioner Cohen opposed, Vice Mayor Clark abstained.

[Mayor Mohammed stated to let the record show that Vice Mayor Clark will have his letter in within time frame allotted.](#)

BOARD APPLICATIONS:

Code Enforcement Board Members two vacancies - Chief Code Enforcement Officer Louis Application submitted by Tonea Nicolls-Cary.

Interim Deputy Clerk Martell to ~~order~~ conduct a background check.

Vice Mayor Clark made a motion to table this item until the next Workshop meeting held March 25, 2020, seconded by Clerk Commissioner Jacobs. **MOTION PASSED 5-0.**

REPORTS OF COMMITTEES AND CITY STAFF:

Monthly Report - Public Services Director Larson

Memo submitted – See Attachment

- SW 52nd Avenue and South Park Road - \$3,164,242.00
- SW 25th Street Stormwater Improvement Project - \$1,075,115.00
- Bike Lane and Sidewalk Improvement - \$30,000.00
- 52 Avenue Complete Streets - \$144,000.00
- County Line Road Storm Water Connection - \$90,000.00
- Mast Arm Hallandale Beach Blvd/SW 48th Avenue
- Dale Village Storm Water Connection
- Park Road Paving Drainage Improvement
- John P. Lyons Lane Stormwater Improvement Phase II
- MPO Planning Technical Assistance Program (PTAP)

Vice mayor Clark made a motion to authorize Public Service Director Todd Larson to apply to get the Planning Technical Assistance Program (PTAP), seconded by Commissioner Dieuveille **MOTION PASSED 5-0.**

FEMA - Vice Mayor Clark and Public Services Director Larson

- SW 25th Street Stormwater Project (Second funding) - \$864,976.00
- Harding of Town Hall and Emergency Generator - \$482,343.00

46th CDBG - Public Services Director Larson

Public Hearing

Mayor Mohammed opened the floor to Public Comments, David Roach spoke on the record that he was in favor of these projects, and Mayor Mohammed closed public comments.

Vice Mayor Clark made a motion to approve the **Resolution 2020-042 A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA, AUTHORIZING THE TOWN TO APPLY FOR THE 46TH YEAR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING IN THE AMOUNT OF \$63,921.00 FOR**

3

ADDITIONAL LIGHTING IMPROVEMENTS IN THE RAYMOND P. OGLESBY PRESERVE; DIRECTING THE TOWN STAFF TO COMPLETE AND FILE THE COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION; PROVIDING FOR SEVERABILITY; SUPERSEDING CONFLICTING RESOLUTIONS AND PROVIDING AN EFFECTIVE DATE, seconded by Commissioner Dieuville. **MOTION PASSED 5-0.**

HUMAN RESOURCES – NONE

CONSENT AGENDA:

Mayor Mohammed entertained a motion to approve the Consent Agenda, Clerk Commissioner Jacobs made a motion to approve the Consent Agenda removing 10i, Town Copiers; 10p, Flooring for the second floor Mayor and Commissioners area; 10c Broward Sheriff's Office Explorer, 10n NLC Congressional City Conference from ~~M~~march 6-11 and 10g Blanket PO for Imperial Electric, seconded by Vice Mayor Clark. **MOTION PASSED 5-0.**

APPROVAL OF MINUTES Regular Commission Meeting February 12, 2020

Finance Department - Assistant Finance Director Taubenfeld Bills over \$500

Reimbursement of \$47.40 for lunch during One Blood Event - Assistant Finance Director Taubenfeld

Vehicle Trackers - Public Services Director Larson

2020-036 A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA, AUTHORIZING THE TOWN TO MAKE AND ENTER INTO AN AGREEMENT WITH SPRINT MCS FOR GPS VEHICLE AND REPORTING SERVICES; AUTHORIZING THE MAYOR AND APPROPRIATE TOWN OFFICIALS TO EXECUTE SAID AGREEMENT FOR AND ON BEHALF OF TOWN; SUPERSEDING CONFLICTING RESOLUTIONS AND PROVIDING AN EFFECTIVE DATE.

Roof - Public Services Director Larson

2020-034 A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA, AUTHORIZING THE TOWN TO MAKE AND ENTER INTO AN AGREEMENT WITH AUSTRO CONSTRUCTION INC. FOR ROOF REPLACEMENT ON PUBLIC WORKS STORAGE BUILDING; AUTHORIZING THE MAYOR TO EXECUTE AND DELIVER SAID AGREEMENT FOR AND ON BEHALF OF THE TOWN; SUPERSEDING ANY CONFLICTING RESOLUTIONS AND PROVIDING AN EFFECTIVE DATE.

Renewal for Utility Locating Contract - Public Services Director Larson

2020-032 A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA, AUTHORIZING THE TOWN TO MAKE AND ENTER

4

INTO THE FIRST AMENDMENT TO UTILITY LOCATE AGREEMENT WITH CRAIG A. SMITH & ASSOCIATES, INC.; AUTHORIZING THE MAYOR TO EXECUTE AND DELIVER SAID FIRST AMENDMENT FOR AND ON BEHALF OF TOWN; SUPERSEDING CONFLICTING RESOLUTIONS AND PROVIDING FOR AN EFFECTIVE DATE.

Subgrant Agreement Hurricane Dorian - Public Services Director Larson

2020-040 A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA, AUTHORIZING THE TOWN TO MAKE AND ENTER INTO FEDERALLY-FUNDED SUBAWARD AND GRANT AGREEMENT (Z1670) WITH THE STATE OF FLORIDA, DIVISION OF EMERGENCY MANAGEMENT; AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE AND DELIVER SAID AGREEMENT FOR AND ON BEHALF OF THE TOWN; SUPERSEDING CONFLICTING RESOLUTIONS AND PROVIDING AN EFFECTIVE DATE.

Smarsh Tech Archiving - Cost not to exceed \$2,700.00 - Information Technology Director Pakula

Separation Agreement and Mutual Release 650 hours for Ms. Joseph - Mayor Mohammed, Attorney Ryan

2020-037 A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA, AUTHORIZING THE TOWN TO MAKE AND ENTER INTO THE AMENDED SEPARATION AGREEMENT AND MUTUAL RELEASE WITH NATASHA JOSEPH; AUTHORIZING AND DIRECTING THE MAYOR AND APPROPRIATE TOWN OFFICIALS TO EXECUTE AND DELIVER SAID AMENDED SEPARATION AGREEMENT AND MUTUAL RELEASE FOR AND ON BEHALF OF THE TOWN; SUPERSEDING CONFLICTING RESOLUTIONS AND PROVIDING AN EFFECTIVE DATE.

BCCMA Agreement for the Consolidated E911 Regional System - Assistant Manager Daughtrey

2020-038 A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA, AUTHORIZING THE TOWN TO MAKE AND ENTER INTO THE FIRST AMENDMENT TO AGREEMENT BETWEEN BROWARD COUNTY AND THE PARTICIPATING MUNICIPALITY FOR PARTICIPATION IN THE CONSOLIDATED REGIONAL E-911 COMMUNICATIONS SYSTEM AND FIRST AMENDMENT TO THE REGIONAL INTERLOCAL AGREEMENT BETWEEN BROWARD COUNTY AND THE TOWN OF PEMBROKE PARK PROVIDING FOR COOPERATIVE PARTICIPATION IN A REGIONAL PUBLIC SAFETY INTRANET; AUTHORIZING THE MAYOR AND APPROPRIATE TOWN OFFICIALS TO EXECUTE AND DELIVER SAID FIRST AMENDMENT FOR AND ON BEHALF OF TOWN;

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SUPERSEDING CONFLICTING RESOLUTIONS AND PROVIDING AN EFFECTIVE DATE.

Closest Unit Response - Assistant Manager Daughtrey

Relay for Life on April 4, 2020 - \$1,000.00 donation - Vice Mayor Clark

2020-039 A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA, EXPRESSING THE TOWN COMMISSION SUPPORT OF THE AMERICAN CANCER SOCIETY RELAY FOR LIFE; SUPERSEDING CONFLICTING RESOLUTIONS AND PROVIDING AN EFFECTIVE DATE

END OF CONSENT AGENDA

~~Awarding RFP# 20-06 Document Solutions – Assistant Finance Director Taubenfeld~~

46th CDBG CANOPY- Public Services Director Larson

Public Hearing

Mayor Mohammed opened the floor to Public Comments, no public comments and Mayor Mohammed closed public comments.

Vice Mayor Clark made a motion to approve the ~~Resolution 2020-04*****~~ **A RESOLUTION 2020-033 OF THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA, AUTHORIZING THE TOWN TO APPLY FOR THE 46TH YEAR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING IN THE AMOUNT OF \$63,921.00 FOR THE SHADE CANOPY PLAY GROUND AREA ~~EQUIPMENT~~ IN THE RAYMOND P. OGLESBY PRESERVE; DIRECTING THE TOWN STAFF TO COMPLETE AND FILE THE COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION; PROVIDING FOR SEVERABILITY; SUPERSEDING CONFLICTING RESOLUTIONS AND PROVIDING AN EFFECTIVE DATE, seconded by Commissioner Dieuveille. MOTION PASSED 5-0.**

Blanket Purchase Order for Imperial Electrical - Public Services Director Larson

Vice Mayor ~~Clark made~~ Clark made a motion approve ~~a the~~ blanket PO ~~for Imperial Electric not to exceed~~ in the amount of \$10,000.00, for repairs only to the existing electrical lighting and

miscellaneous repairs, seconded by_____. Commissioner Dieuville.
MOTION PASSED 3-2. Clerk Commissioner Jacobs and Mayor Mohammed opposed.

Town Copiers - Assistant Finance Director Taubenfeld

Vice Mayor Clark made a motion to adopt

Resolution 2020-035 A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA, **AUTHORIZING THE TOWN TO MAKE AND ENTER INTO AN AGREEMENT WITH DELTA BUSINESS SOLUTIONS FOR PHOTOCOPIERS FOR TOWN HALL;** AUTHORIZING THE MAYOR TO EXECUTE AND DELIVER SAID AGREEMENT FOR AND ON BEHALF OF THE TOWN; SUPERSEDING CONFLICTING RESOLUTIONS AND PROVIDING AN EFFECTIVE DATE:

_____ made a motion approve the Resolution 2020-035, seconded by
_____. Commissioner Dieuville. **MOTION PASSED 5 -0.**
Copiers to be purchased.

_____ made a motion approve the Resolution 2020-037, seconded by
_____. **MOTION PASSED** _____

_____ made a motion approve the Resolution 2020-038, seconded by
_____. **MOTION PASSED** _____

NLC Congressional City Conference from March 6 - 11 - Additional funding not to exceed \$1,500.00 for conference - Clerk Commissioner Jacobs

[Commissioner Cohen made a motion to adopt](#)

[ORDINANCE 2020-002](#) ~~AN ORDINANCE~~ ~~AN ORDINANCE~~ OF THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA, RELATING TO CHAPTER 12, HEALTH AND SANITATION, CREATING A NEW SECTION ENTITLED IMMINENT PUBLIC HEALTH THREAT; PROVIDING FOR INCLUSION IN THE CODE OF ORDINANCES; PROVIDING FOR SEVERABILITY; SUPERSEDING CONFLICTING ORDINANCES AND RESOLUTIONS AND PROVIDING AN EFFECTIVE DATE:-

_____ [made a motion to approve the Ordinance 2020-002](#), seconded by -

_____. [Clerk Commissioner Jacobs.](#) **MOTION PASSED ~~4-~~ 15-0.**

[Vice Mayor Stepped away](#)

[2nd Reading set for April 8, 2020 at 7:00pm](#)

Ordinance Chapter 5 - Amending the Fees for Extended Hours License - Mayor Mohammed

First Reading Ordinance Amending Chapter 3 (CORRECTION IT IS CHAPTER 3 NOT CHAPTER 5)

[2020-003-Vice Mayor Clark made a motion to approve](#)

[ORDINANCE 2020-003](#) AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA RELATING TO CHAPTER 3, ALCOHOLIC BEVERAGES; PROVIDING FOR INCLUSION IN THE CODE OF ORDINANCES; PROVIDING FOR SEVERABILITY; SUPERSEDING CONFLICTING ORDINANCES AND RESOLUTIONS AND PROVIDING AN EFFECTIVE DATE, [seconded by Commissioner Dieuveille](#):-

_____ [made a motion to approve the Ordinance 2020-003](#), seconded by-

_____. **MOTION PASSED ~~5-04-1~~.**

[Cohen opposed](#)

[Mayor Mohammed opened the floor to Public Comments, not Public comments, Mayor](#)

[Mohammed closed public comments.](#)

[2nd Reading set for April 8, 2020 at 7:00pm.](#)

NEW BUSINESS:

Discussion of Office Lease Space in Town Hall to Broward County Community College - Interim Building Official Nunez

Purchasing Selection Committees - RFP Process - Clerk Commissioner Jacobs

[Mayor Mohammed entertained a motion, Vice Mayor Clark made a motion to reject the process of bidding on the Town Professional Planning Consulting services; the Town Attorney Services and the IT Services, seconded by Commissioner Dieuveille](#) **MOTION PASSED 5-0.**

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Clerk Commissioner Jacobs made a motion to instruct HR to put out job descriptions for the Town Professional Planning Consulting Services; The Town Attorney and the IT Services, Seconded by Commissioner Dieuveille, **MOTION PASSED 5-0.**

Professional Services \$24,000.00 - Police Department Consultant - Clerk Commissioner Jacobs

Clerk Commissioner Jacobs tabled this item until March 25, 2020.

Mayor Mohammed stated that the next agenda workshop a smoke free town will be presented.

Motion made by Clerk Commissioner Jacobs to move the Workshop meeting from March 26th to March 25th at 6:00pm, Seconded by Vice Mayor Clark. **MOTION PASSED 5-0.**

Clerk Commissioner Jacobs made a motion to move the Professional Services, Police Department Consulting until March 25, 2020 and Seconded by Vice Mayor Clark and seconded by Vice Mayor Clark, **MOTION PASSED 5-0.**

MPO/FDOT - Mast Arm Resolution - Vice Mayor Clark

Vice Mayor Clark made a motion to approve 2020-041 A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA, **RESTATING THE TOWN'S REQUEST FOR THE INSTALLATION OF A MAST-ARM TRAFFIC CONTROL STRUCTURE AT SW 48TH AVENUE AND STATE ROAD 858 (HALLANDALE BEACH BOULEVARD); REQUESTING ASSISTANCE FROM THE FLORIDA DEPARTMENT OF TRANSPORTATION AND BROWARD COUNTY METROPOLITAN PLANNING ORGANIZATION; SUPERSEDING CONFLICTING RESOLUTIONS AND PROVIDING AN EFFECTIVE DATE.**

_____made a motion to approve the Resolution 2020-041, and seconded by Commissioner Dieuveille. _____, **MOTION PASSED 5-0.**

Department of Environmental Protection (DEP)- Water Quality Grant - Vice Mayor Clark, Public Services Director Larson, Lobbyist David Siegerson

No need to apply for grant at this time for this project

National League of Cities grant to be put together to promote the Census, 1.6 Million to allocate to cities, Todd Larson to have Stephanie Woodbury to look into it

Todd Larson stated that during a preliminary review with D.O.T, at the intersection of I-95 and Hallandale Beach Boulevard a 50 ft. banner can go across the exit onto Hallandale Beach Boulevard, can be used in the future for later use to advertise.

Mayor Mohammed stated that if we apply for any Federal grants, the Senators and Representative will send a letter of support

Mayor Mohammad to send Todd Larson information regarding Senate Aide

Vice Mayor Clark requested that Attorney Ryan have a Resolution to have the ability to run flood/drain water south. Vice Mayor to send information to Attorney Ryan for the Workshop March 25, 2020

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Agro-Eco Wellness Program - Vice Mayor Clark

Mayor Mohammed passed the gavel to Vice Mayor Clark.

Item placed on Workshop March 25, 2020.

Atlanta fresh food access

Item placed on Workshop March 25, 2020

USDA Grant Counting people Fruits and vegetables distribution (Release FORM)

Programs: Educational, Farmers Market etc...

Offering Community Hours for Students

Counts need to be conducted, Vice Mayor Clark directed Todd Larson, Joy Brown and Assistant Manager Daughtrey to come up with a system to count people along with a release form.

Assistant Town Manager to ~~contact~~register the schools to provide ~~get~~-volunteer hours for the students.

30th Avenue - Design Conceptual Drainage and Roadway - Vice Mayor Clark and Public Services Director Larson

Clerk Commissioner Jacobs made a motion to directing staff to get a quote from Keith & Associates to obtain a quote for the design on the sewer and drainage on 30th avenue, seconded by Commissioner Dieuveille, **MOTION PASSED 4-0.** Mayor Mohammed stepped away

Septic Sewer Pricing - Mayor Mohammed, Public Services Director Larson

2020-031 A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA, AUTHORIZING THE TOWN TO MAKE AND ENTER TO WORK AUTHORIZATION #6 WITH KEITH & ASSOCIATES, INC FOR SW 30TH AVENUE SANITARY SEWER PROJECT; AUTHORIZING AND DIRECTING THE MAYOR AND TOWN OFFICIALS TO EXECUTE SAID WORK AUTHORIZATION #6 FOR AND ON BEHALF OF THE TOWN; SUPERSEDING CONFLICTING RESOLUTIONS AND PROVIDING AN EFFECTIVE DATE.

Item was not discussed will forward to the April 8th Regular Commission Meeting.

Broward League of Cities 63rd Annual Gala \$2,500.00 or \$5,000.00 - Mayor Mohammed

Clerk Commissioner Jacobs made a motion for the Broward League of Cities 63rd Annual Gala to obtain the \$2,500.00 advertisement, seconded by Commissioner Dieuveille, **MOTION PASSED 4-0.** Mayor Mohammed stepped away.

Meeting recessed at 9:55pm

Meeting resumed at 10:13pm

Update of Flooding in Bamboo Lakes and FEMA help - Commissioner Cohen, Attorney Ryan

Septic Sewer Pricing—Mayor Mohammed, Public Services Director Larson

~~2020-031 A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA, AUTHORIZING THE TOWN TO MAKE AND ENTER TO WORK AUTHORIZATION #6 WITH KEITH & ASSOCIATES, INC FOR SW 30TH AVENUE SANITARY SEWER PROJECT; AUTHORIZING AND DIRECTING THE MAYOR AND TOWN OFFICIALS TO EXECUTE SAID WORK AUTHORIZATION #6 FOR AND ON BEHALF OF THE TOWN; SUPERSEDING CONFLICTING RESOLUTIONS AND PROVIDING AN EFFECTIVE DATE.~~

~~_____ made a motion to approve the Resolution 2020-031, seconded by—
_____. **MOTION PASSED 5-0.**~~

Broward League of Cities 63rd Annual Gala \$2,500.00 or \$5,000.00 – Mayor Mohammed

Update of Flooding in Bamboo Lakes and FEMA help – Commissioner Cohen, Attorney Ryan

Public Services Director Backup - Commissioner Cohen

Flooding Event - Public Services Director Larson

ADDENDUM TO AGENDA

Mr. Daughtrey and Mr. Larson are to present a letter to the Commissioners ~~from the Feds from~~ ~~OIG clearing Mr. Larson of any wrongful doing~~ ~~from any violation.~~

Commissioner Cohen made a motion to have Todd Larson resign, retire or terminate his employment, seconded by Commissioner Dieuveille, **MOTION FAILS 2-3.** Commissioner Dieuveille, Vice Mayor Clark and Mayor Mohammed opposed.

Monthly Report – Public Services Director Larson

John P Lyons Lane Stormwater Improvement Phase II

Vice Mayor Clark made a motion to direct staff to have engineer working on the project to increase pump station capacity to John P Lyons to outfall, seconded by Commissioner Dieuveille

MOTION PASSED 4-1. Commissioner Cohen opposed until an experienced Engineer is on staff.

Todd Larson to get engineering cost for the 25th Street design.

DISCUSSION:

ATTORNEY REPORTS - None

TOWN MANAGER REPORTS - None

COMMISSIONER REPORTS - None

INTERIM DEPUTY CLERK

Shade Meeting - Interim Deputy Clerk Martell, IT Director Pakula

Shade Meeting for Security Issues held at 5:30PM on March 25th.

Coronavirus - Update on future action to be taken - Interim Deputy Clerk Martell, IT Director Pakula

Consider providing employees with remote access in order to work from home on a Virus. Other items to consider during this transition is the purchase of computers take into consideration, other ways software to install, log in and log out, set up computers to be able to work remotely, maybe purchase computers at \$760.00 to \$960.00 each and the cost of software is \$548.50 yearly for every 10 users is 548.50 yearly. We should also consider cancelling future events and meetings.

as a Towns need to prepare for the coronavirus cancellations.

Coronavirus - Update on future action to be taken - Interim Deputy Clerk Martell, IT Director Pakula

ANNOUNCEMENTS:

March 17, 2020 - Election
March 18, 2020 - Final Pique-Nique
(Thursday) March 26, 2020 - Commission Workshop Meeting
April 1, 2020 - Census 2020 (Deadline to submit)
April 2 & 4, 2020 - Democratic National Election Selection Committee
[Held at Town Hall](#)
April 4, 2020 - Relay for Life
April 11, 2020 - Eggstravaganza

ADJOURNMENT

With no further items for discuss, meeting adjourned at ~~_____~~12:03 pm. Mayor Mohammed motioned for adjournment, seconded by Clerk Commissioner Jacobs, **MOTION PASSED 5-0.**

NEXT WORKSHOP TOWN COMMISSION MEETING is scheduled for Wednesday, March 25, 2020.

Commission approved on: _____

ATTEST:

(SEAL)

Ashira Mohammed, Mayor

Marlen D. Martell, Interim Deputy Town Clerk

In accordance with the provisions of F.S. Section 286.0105, should any person seek to appeal any decision made by the Commission with respect to any matter considered at this meeting, such person will need to ensure that a verbatim record of the proceedings is made; which record includes the testimony and evidence upon which the appeal is to be based.

Any person requiring auxiliary aids and services at this meeting may call the Town Clerks Office at 954-966-4600 at least two calendar days prior to the meeting. If you are hearing or speech

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Town of Pembroke Park
Regular Commission Meeting
March 12, 2020

impaired please contact the Florida Relay Services by using the following numbers: 1-800-955-8770 (voice) or 1-800-955-8771 (TDD)

DECORUM - All comments must be addressed to the Commission as a body and not to individuals. Any person making impertinent or slanderous remarks, or who becomes boisterous while addressing the Commission, shall be barred from further audience before the Commission by the presiding officer, unless permission to continue or again address the commission is granted by the majority vote of the Commission members present. No clapping, applauding, heckling or verbal outbursts in support or in opposition to a speaker or his/her remarks shall be permitted. No signs or placards shall be allowed in the Commission Chambers. Please mute or turn off your cell phone or pager at the start of the meeting. Failure to do so may result in being barred from the meeting. Persons exiting the Chamber shall do so quietly.

**Town of Pembroke Park
Bills over \$500
April 08, 2020 Wednesday**

PAYMENTS				
Invoice#	Vendor	Service/Product	Dept.	Amount
20036	Aging & Disability Resource Center of Broward County	2020 Fair Share Allocation	Donation	\$ 3,510.00
210600	Brinkley Morgan	Matters Regarding the Progressive Waste Litigation Through February 29, 2020	Legal	\$ 1,788.95
228202	Harry Hipler P.A.	Code Board Meeting Held February 28th 2020 (Review Agenda, Preparation, Review Ordinances, Read & Review Minutes for 17 Cases)	Legal	\$ 525.00
21595-1	Hydra Services	Service Call to Pump Station Trinity Tower 33	Sewer	\$ 657.50
2020-PP-0301	Michael Miller Planning Associates	General Planning Services Rendered March 1st Through March 31st 2020	Planning	\$ 13,257.50
2020-PP-0302	Michael Miller Planning Associates	Land Development Planning Services Rendered March 1st Through March 31st 2020	Reimbursable	\$ 2,660.00
972	Ryan & Ryan LLC	Matters Regarding the Auditor Selection for Fiscal Year 2018-2019	Legal	\$ 1,767.50
974	Ryan & Ryan LLC	Matters Regarding the 45th CDBG Application for Raymond P. Oglesby Preserve Restrooms	Legal	\$ 752.50
975	Ryan & Ryan LLC	Matters Regarding Robert Patterson Employment Discrimination Complaint	Legal	\$ 682.50
976	Ryan & Ryan LLC	Matters Regarding the Employment of Agatha Muse-Salters	Legal	\$ 3,272.50
157915	Sachs Sax & Caplan	Professional Services in Regards to the BSO Litigation #13965-00003 (Billed Through February 1-February 29, 2020)	Legal	\$ 682.59
1276150-2237-4	Waste Management Inc.	Additional Dumpster At Preserve Park	Parks	\$ 741.90
M186144	Waste Management Recycling America	Net Balance for Recycling January 2020	NonDept	\$ 676.85
M187384	Waste Management Recycling America	Net Balance for Recycling February 2020	NonDept	\$ 694.40
Total:				\$31,669.69

Purchase Orders				
305417	Carnahan, Proctor and Cross Inc.	Broward County 5 Year Drainage Recertification	Sewer	\$ 1,100.00
305418	Kelly's Tractor	Repair Cylinders Due To Hydraulic Leak On Backhoe (EMERGENCY)	Roads/Sewer	\$ 1,886.61
Total:				\$2,986.61

Grand Total:	\$34,656.30
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RESOLUTION NO. 2020-043

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA, AUTHORIZING THE TOWN TO MAKE AND ENTER INTO THE FIRST AMENDMENT TO UTILITY LOCATE AGREEMENT WITH CRAIG A. SMITH & ASSOCIATES, INC.; AUTHORIZING THE MAYOR TO EXECUTE AND DELIVER SAID FIRST AMENDMENT FOR AND ON BEHALF OF TOWN; SUPERSEDING CONFLICTING RESOLUTIONS AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town entered into a Utility Locate Agreement ("Agreement") with Craig A. Smith & Associates, Inc. on April 12, 2017 for an initial term of three years; and

WHEREAS, the Agreement provides for renewal of the Agreement for up to two consecutive one-year periods subject to approval by the parties; and

WHEREAS, the Town desires to extend the Agreement for a period of one year and Craig A. Smith & Associates, Inc. has agreed to the requested extension; and

WHEREAS, the price for services for the additional one year term will increase by two and one-half (2.5%) percent as provided for in the initial Agreement; and

WHEREAS, it is necessary for the parties to enter into an amendment to the Agreement setting forth the extension of the Agreement and the increase in the price for services.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA, THAT:

Section 1: That the Town is authorized and directed to enter into the First Amendment to the Utility Locate Agreement with Craig A. Smith & Associates, Inc., said First Amendment being on file with the Town Clerk and by reference made a part hereof.

Section 2: That the Mayor is hereby authorized and directed to execute and deliver said First Amendment for and on behalf of the Town.

Section 3: That all Resolutions or parts of Resolutions in conflict herewith be and the same are superseded to the extent of such conflict.

Section 4: That this Resolution shall be in force and take effect upon its passage and adoption.

PASSED AND ADOPTED this 12th day of April 8th , 2020.

ATTEST:

ASHIRA A. MOHAMMED
Mayor-Commissioner

GEOFFREY JACOBS
Clerk-Commissioner

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FIRST AMENDMENT TO UTILITY LOCATE AGREEMENT
DATED APRIL 12, 2017

FIRST PARTY: CRAIG A. SMITH & ASSOCIATES, INC.

SECOND PARTY: TOWN OF PEMBROKE PARK

The parties hereby agree to modify the terms and provisions of the aforesaid Utility Locate Agreement (Contract) as follows, to-wit:

1. All the terms and conditions of the Contract not specifically amended by the terms of this Amendment shall remain in full force and effect between the parties. All defined terms used herein shall have the same meaning as set forth in the Contract unless the context herein requires otherwise. In the event of any conflict or ambiguity between the terms and provisions of this Amendment and the terms and provisions of the Contract, this Amendment shall control to the extent of such conflict or ambiguity.

2. The parties agree to extend the term of the Contract for the period of one (1) year from April 12, 2020 through April 11, 2021.

3. The parties agree to increase the price for services under the Contract by two and one-half (2.5%) percent beginning April 12, 2020.

4. IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT TOWN CLERK, 954-966-4600, townclerk@townofpembrokepark.com, 3150 SW 52 Avenue, Pembroke Park, FL 33023.

First party agrees to comply with public records laws, specifically to:

- a. Keep and maintain public records required by the public agency to perform the service.
- b. Upon request from the public agency's custodian of public records, provide the public agency with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law.
- c. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the contractor does not transfer the records to the public agency.
- d. Upon completion of the contract, transfer, at no cost, to the public agency all public records in possession of the contractor or keep and maintain public records required by the

public agency to perform the service. If the contractor transfers all public records to the public agency upon completion of the contract, the contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the contractor keeps and maintains public records upon completion of the contract, the contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the public agency, upon request from the public agency's custodian of public records, in a format that is compatible with the information technology systems of the public agency.

5. This Amendment may be executed in multiple counterparts, each of which shall be deemed an original, and all of which, when taken together, shall constitute one and the same instrument. A faxed copy of this Amendment shall have the same force and effect as the original.

6. This Amendment, together with the Contract, constitutes and represents the entire agreement between the parties hereto and supersedes any prior understandings or agreements, written or verbal, between the parties hereto respecting the subject matter herein. This Amendment may be amended, supplemented, modified or discharged only upon an agreement in writing executed by all of the parties.

CRAIG A. SMITH & ASSOCIATES, INC.

TOWN OF PEMBROKE PARK

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

RESOLUTION NO. 2020-044

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA, AUTHORIZING THE TOWN TO MAKE AND ENTER INTO AN AGREEMENT WITH VERIZON FOR GPS VEHICLE AND REPORTING SERVICES; AUTHORIZING THE MAYOR AND APPROPRIATE TOWN OFFICIALS TO EXECUTE SAID AGREEMENT FOR AND ON BEHALF OF TOWN; SUPERSEDING CONFLICTING RESOLUTIONS AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Verizon and the State of Florida Department of Management Services contract #DMS-10/11-008B offers GPS vehicle tracking and reporting services identified as Fleetlocate Fleemanagement Advanced Plus Solution: and

WHEREAS, the Town is authorized pursuant to Section 2-126, Pembroke Park Code of Ordinances, to “piggy-back” on the State of Florida contract with Verizon; and

WHEREAS, the Town desires to enter into an agreement with Sprint MC to use the Fleetlocate Fleemanagmt Advanced Plus Solution for seventeen Town vehicles; and

WHEREAS, it is necessary for parties to enter into a written agreement setting forth the terms and conditions for the use of the GPS tracking and reporting services.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA:

Section 1: That the Town is authorized to make and enter into an agreement with Verizon pursuant to State of Florida Department of Management Services contract #DMS 10/11-008B for the Fleetlocate Fleemanagement Advanced Plus Solution for seventeen Town vehicles.

Section 2: That upon approval of the Agreement by the Town Staff, the Mayor and appropriate Town officials are authorized to execute and deliver said Agreement for and on behalf of the Town.

Section 3: That all Resolutions or parts of Resolutions in conflict herewith be and the same are superseded to the extent of such conflict.

Section 4: That this Resolution shall be in force and take effect immediately upon its passage and adoption.

PASSED AND ADOPTED this 8th day of April, 2020.

ATTEST:

ASHIRA A. MOHAMMED
Mayor-Commissioner

GEOFFREY JACOBS
Clerk-Commissioner

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TOWN OF PEMBROKE PARK

3150 S.W. 52ND AVENUE • PEMBROKE PARK, FLORIDA 33023 • BROWARD (954) 966-4600 • FAX (954) 966-5186

Memo

To: Ashira Mohammed, Mayor
Howard Clark, Jr., Vice - Mayor
Geoffrey Jacobs, Clerk-Commissioner
Georgina Cohen, Commissioner
Reynold Dieuville, Commissioner
Newall J. Daughtrey, Assistant Town Manager

From: Todd Larson, Public Services Director

Date: February 19, 2020

Re: Vehicle Tracking

Town staff has obtained three quotes for Vehicle Tracking based on the Florida State Contract. We are recommending the use of Verizon, which has the lowest monthly recurring fee of \$323.00 and a startup cost of \$595.17.

Company	Start Up Cost	Monthly Fee (17 units)	Total 12 Month Cost
Verizon	\$595.17	\$323.00	\$4,471.17
Sprint MCS	-\$626.54	\$489.77	\$5,250.70
AT&T	\$873.00	\$697.00	\$8,997.00

AT&T Fleet Complete

AT&T Fleet Complete
3455 Peachtree Road NE
Atlanta, GA
30326
T: 1-800-220-0779

QUO-01986-K7X8T3

Effective Date: 10/11/2019

From: Stephen Smyth

Client: Town of Pembroke Park
3150 SW 52nd Avenue
Pembroke Park, US-FL 33023
USA

Ship To: Town of Pembroke Park
3150 SW 52nd Avenue
Pembroke Park, US-FL 33023
USA

PRODUCTS

Quantity	Product Code	Product Type	Product Description	Unit Price	Total
17	100294 Firstnet FT Advanced- unbundled	Kit-1		✓ \$50.00	\$850.00
1	101023 Shipping- Ground Shipment 11-25	Service		✓ \$23.00	\$23.00
17	100019 : AT&T : : : MGS800 Fleet Tracker	Hardware		\$0.00	\$0.00
17	100098 Universal Cable MGS800 - OBD	Accessory	Universal OBD harness for device installation behind the vehicle dash.	\$0.00	\$0.00

SUBSCRIPTIONS

Quantity	Product Code	Frequency	Price	Total
17	100360 FC INSTALL SOC \$3	Monthly <i>\$100/vehicle for 36 months</i>	✓ \$3.00	\$51.00
17	100386 Fleet Complete Fleet Tracker 18	Monthly <i>Hosting fee</i>	✓ \$16.00	\$272.00
17	100624 FirstNet 250MB data plan	Monthly	✓ \$8.00	\$136.00

ADDITIONAL TERMS AND CONDITIONS

Contract Length:	0 Monthly Terms	Telecommunications Service Provider (TSP):	AT&T
Above prices valid for :	30 days after Effective Date	Early Termination Fee (ETF):	\$0.00
Total Upfront Fees:	\$873.00	Fees (Monthly):	\$697.00

Sprint MCS Contract Quotation - Estimated Cost

Customer Information		Contract Information	
Customer Name:	Pembroke Park	Remit To Address:	PO Box 4181 Carol Stream, IL 60197-4181
POC:	Myriam Jacques	Vendor PO Address:	1505 Farm Credit Drive 4th floor, McLean, VA 22102
Address:	3150 SW 52nd Ave.	Contract Number:	MCS #DMS 10-11-008B
City:	Pembroke Park		
State:	Florida		
Zip:	33023		
POC:			
Email Address:	mjacques@townofpembrokepark.com		
Acct # (if applicable):	tbd		
Quote Date: 10.9.19 Expiration Date: 10.31.19		Contract Vehicle: #DMS 10-11-008B	

Sales Representative Information

Name & Title: Tom Nadler/ Tracy Srodes
 Phone: 305 345 6637
 Email Address: Tomer.nadler@sprint.com

Note: Handset credit and promotions only apply per device with the purchase of an associated service plan

Equipment Sale / Replacement / Upgrade					
Qty.	Model	Suggested Retail Price	Upgrade	Gov Price	Extended Price
17	GO9 Vehcile Trackers	✓ \$149.99		\$0.00	\$0.00
17	Set up charge			✓ \$59.00 !	\$1,003.00
17	DISCRESSIONARY CREDIT - Set charge			-\$50.00	-\$850.00
8	Car Adaptors			\$25.00	\$200.00
2	Credit towards install - 2 months			-\$489.77	-\$979.54
17	Total				Subtotal for equipment: -\$626.54

TOTAL ONE-TIME CHARGES

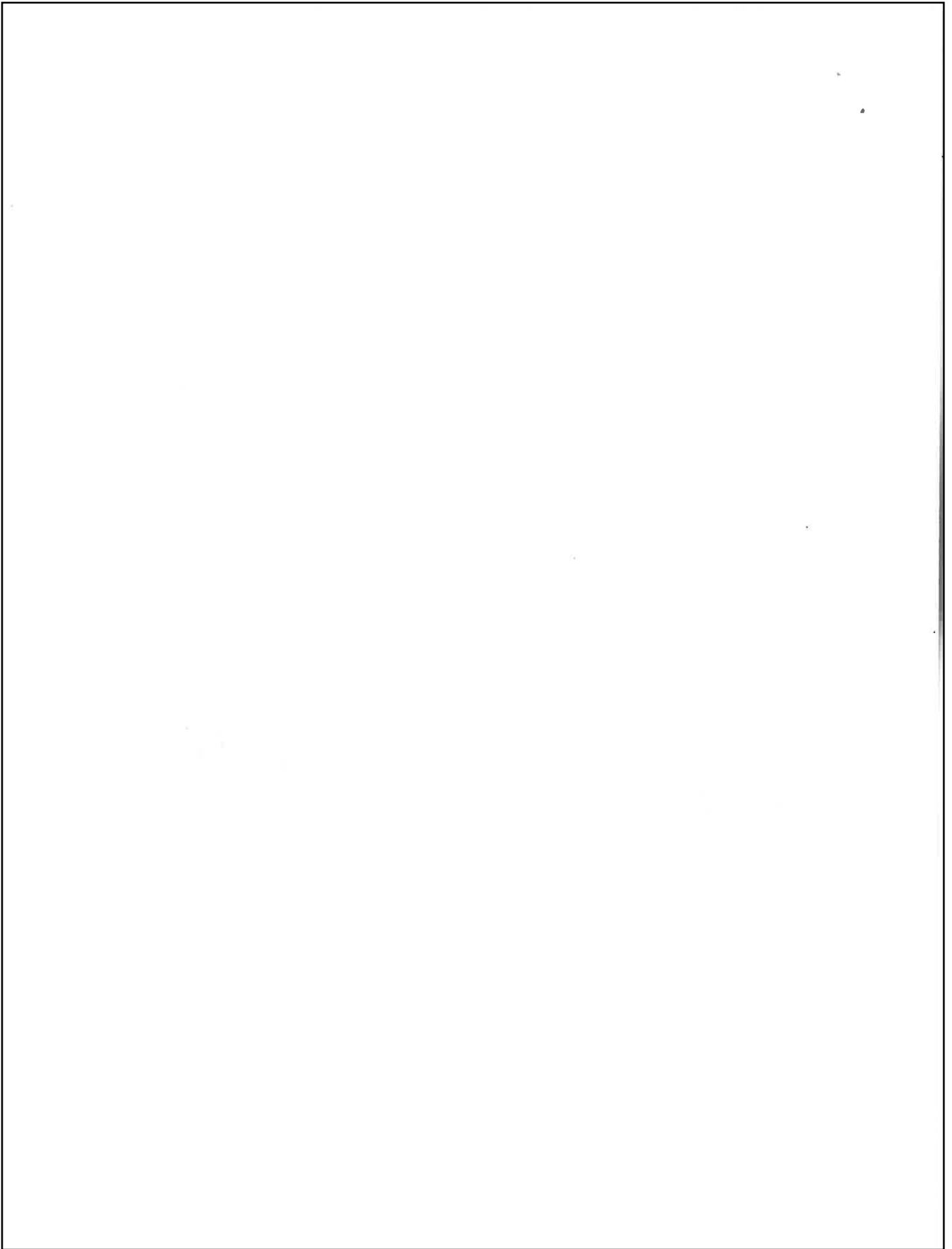
Rate Plans Voice/Tablet/Aircard/Telemetry					
Qty.	Rate Plan	MRC	Minutes In bucket	Months	Extended Monthly Price
	<i>Rate Plan</i>				
17	Spireon Fleetlocate Advanced Plus	✓ \$23.68 3	Plan + software	1	\$402.56
17	40MB Data plan - 15 Sec Ping rate	✓ \$5.13 4		1	\$87.21
17	<i>30 days</i>				
17	Total				Subtotal for monthly recurring service: \$489.77



Universal Funding Fee TBD

TOTAL MONTHLY RECURRING CHARGES \$489.77

This quotation for equipment and/or services under Sprint Communication's is provided for informational purposes only. This quotation is not and should not be construed as an offer by Sprint Communications to perform any work or to provide any products and/or services; is not intended to convey Sprint Communication's agreement to perform any work or provide any product and/or services; nor is it intended to indicate a customer's eligibility to order equipment and/or services. To order equipment and/or services, eligible customers must submit a valid purchase order, credit card, or execute a funding form agreement. This quotation is valid for thirty (30) days from the date on which it was issued, and may be extended by written approval of Sprint's Strategic Pricing Group.



Myriam Jacques

From: Blankstrom, Dan [SLS] <Dan.2.Blankstrom@sprint.com>
Sent: Wednesday, October 09, 2019 4:10 PM
To: Myriam Jacques
Cc: Nadler, Tomer [SLS]; tracy.Srodes@managemobility.com; West, Daniel [SLS]
Subject: Request for Quote - Mobile Communication Services - Sprint Response
Attachments: Sprint Fleet GPS Quote for Pembroke Park.pdf

Importance: High

Good afternoon Ms. Jacques,

Tom Nadler is out of the office but he wanted the Sprint team to respond to your request as soon as possible. Attached is the proposal for your review, additional comments are noted below with your original requested questions.

Installation options

- 1) Training to install (Training will be provided at no additional cost)
- 2) Company installation (Installation of this simple solution is typically self-installed)

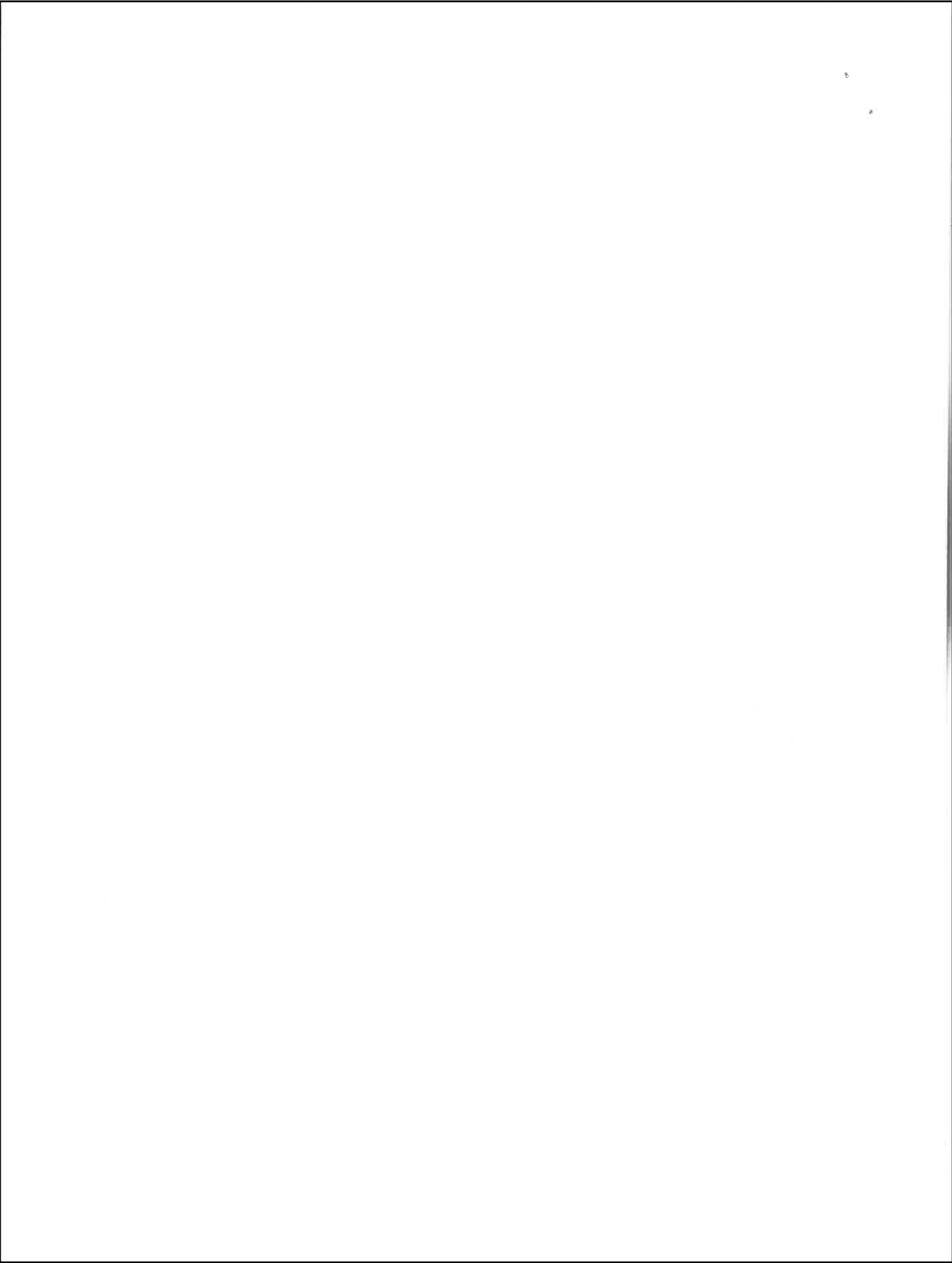
Please let the Sprint team know if there are any questions or if any additional information may be needed.

Very best regards,

Dan Blankstrom
Sprint Solutions Engineer
O: 954-713-9658/ M: 281-802-1211
dan.2.blankstrom@sprint.com



/***** EMAIL DISCLAIMER *****/ Please note: Florida has a very broad public records law. Most written communications to or from Town Officials and employees regarding Town business are public records available to the public and media upon request. Your e-mail communications may therefore be subject to public disclosure.





STATE OF FLORIDA PRICING



Customers can add or remove users as needed; no termination charges apply.

Note: Data charges may apply

On day 27, Canvas will send an email to the customer to remind them that the first 30 days were free and billing for the app will start the following month.

Canvas only works with smartphones, laptops and tablets. It is not compatible with feature phones, MBB cards or M2M devices.

The use of Canvas is subject to a customer agreement to Canvas terms and conditions, which includes terms that may be unacceptable to some government customers. Before enrolling your customer please carefully review all Canvas terms and conditions. View terms of use at - https://www.gocanvas.com/terms_of_use.

SPIREON

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- 89. SPIREON FLEETLOCATE TRAILER MANAGEMENT SOLUTION** – The Spireon FleetLocate Trailer Management Solution ("FleetLocate Trailer Solution") includes a web-based trailer management Application from Spireon, Inc. ("Spireon") that provides real-time trailer location information ("Spireon Trailer Application"). The Business Plan set forth in this section is available only for activation on the Spireon FL12 wireless devices provided by Spireon ("Trailer Devices"). In addition to access to the Spireon Trailer Application, the MRC for the FleetLocate Trailer Solution includes training, maintenance support, standard ground shipping for the Trailer Device, access to the Nationwide Sprint Network, messaging, and the Trailer Device. Installation is not included and Customer may purchase this service from Sprint for an additional charge.

A. Charges

	FL12 Trailer Device
MRC	19.43*
Spireon Web-Based Software	Included
Device Activation Fee**	\$27.95

* MRC is net of all discounts. Customer's Service Pricing Discount is not applicable.

** The Device Activation Fee is a one-time charge that will be applied for each Trailer Device activated with the FleetLocate Trailer Solution.

(1) Activations of the FleetLocate Trailer Solution may not be eligible for service credits, wireless device discounts, or rebates. The FleetLocate Trailer Solution may not be purchased in conjunction with certain Sprint promotions or contests.

B. Customer's use of the Spireon Trailer Application and the Trailer Devices is subject to Customer's acceptance of the Spireon Tracking Solution Agreement presented to Customer upon first log-in to the Spireon portal ("Spireon Terms"). Customer must agree to the Spireon Terms before Spireon offers any services associated with the FleetLocate Trailer Solution. Customer agrees to pay any applicable charges to Sprint related to expedited shipping, installation, or repair, and replacement of the FL12 Devices. The Spireon Terms are subject to change without prior notice to Customer. If Spireon chooses to make a change to the Spireon Terms and the Customer reasonably determines such a change has a material adverse effect on the Customer's use of the FleetLocate



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Solutions, then the Customer may terminate the affected FleetLocate Solutions for convenience without incurring any early termination liability relating to the discontinuance of the affected FleetLocate Solutions.

C. Technical Support. For technical support related to the FleetLocate Trailer Solution, Customer should call Spireon at 888-546-9810.

90 SPIREON FLEETLOCATE POWERED ASSET SOLUTION

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The Spireon FleetLocate Powered Asset Solution ("FleetLocate Powered Asset Solution") includes a web-based powered asset management Application from Spireon, Inc. ("Spireon") that provides real-time powered asset location information and the duration of engine usage ("Spireon Powered Asset Application"). The Business Plan set forth in this section is available only for activation on the Spireon FL12EQ wireless devices provided by Spireon ("Powered Asset Devices"). In addition to access to the Spireon Powered Asset Application, the MRC for the FleetLocate Powered Asset Solution includes training, maintenance support, standard ground shipping for the Powered Asset Device, access to the Nationwide Sprint Network, messaging, and the Powered Asset Device. Installation is not included and Customer may purchase this service from Sprint for an additional charge.

A. Charges

	FL12EQ Powered Asset Device
MRC	19.43*
Spireon Web-Based Software	Included
Device Activation Fee**	\$27.95

* MRC is net of all discounts. Customer's Service Pricing Discount is not applicable.

** The Device Activation Fee is a one-time charge that will be applied for each Powered Asset Device activated with the FleetLocate Powered Asset Solution.

(1) Activations of the FleetLocate Powered Asset Solution may not be eligible for service credits, wireless device discounts, or rebates. The FleetLocate Powered Asset Solution may not be purchased in conjunction with certain Sprint promotions or contests.

B. Customer's use of the Spireon Powered Asset Application and the Powered Asset Devices is subject to Customer's acceptance of the Spireon Tracking Solution Agreement presented to Customer upon first log-in to the Spireon portal ("Spireon Terms"). Customer must agree to the Spireon Terms before Spireon offers any services associated with the FleetLocate Powered Asset Solution. Customer agrees to pay any applicable charges to Sprint related to expedited shipping, installation, or repair, and replacement of the FL12EQ Devices. The Spireon Terms are subject to change without prior notice to Customer. If Spireon chooses to make a change to the Spireon Terms and the Customer reasonably determines such a change has a material adverse effect on the Customer's use of the FleetLocate Solutions, then the Customer may terminate the affected FleetLocate Solutions for convenience without incurring any early termination liability relating to the discontinuance of the affected FleetLocate Solutions.

C. Technical Support. For technical support related to the FleetLocate Powered Asset Solution, Customer should call Spireon at 888-546-9810.



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91. SPIREON FLEETLOCATE ASSET SOLUTION.

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The Spireon FleetLocate Asset Solution ("FleetLocate Asset Solution") includes a web-based asset tracking Application from Spireon, Inc. ("Spireon") that provides one or two location pings each day to enable Customer to monitor its assets and inventory ("Spireon Asset Application"). The Business Plan set forth in this section is available only for activation on the Spireon FL700 wireless device provided by Spireon ("FL700 Device"). In addition to access to the Spireon Asset Application, the MRC for the FleetLocate Asset Solution includes the FL700 Device, training, standard ground shipping for the FL700 Device, access to the Nationwide Sprint Network, and messaging. Installation is not included and Customer may purchase this service from Sprint for an additional charge.

A. Charges

MRC	17.95*
Spireon Web-Based Software	Included
Device Activation Fee**	\$27.95

* MRC is net of all discounts. Customer's Service Pricing Discount is not applicable.

** The Device Activation Fee is a one-time charge that will be applied for each FL700 Device activated with the FleetLocate Asset Solution.

(1) Activations of the FleetLocate Asset Solution may not be eligible for service credits, wireless device discounts, or rebates. The FleetLocate Asset Solution may not be purchased in conjunction with certain Sprint promotions or contests.

B. Customer's use of the Spireon Asset Application and the FL700 Devices is subject to Customer's acceptance of the Spireon Tracking Solution Agreement presented to Customer upon first log-in to the Spireon portal ("Spireon Terms"). Customer must agree to the Spireon Terms before Spireon offers any services associated with the FleetLocate Asset Solution. Customer agrees to pay any applicable charges to Sprint related to expedited shipping, installation, or repair, and replacement of the FL700 Devices. The Spireon Terms are subject to change without prior notice to Customer. If Spireon chooses to make a change to the Spireon Terms and the Customer reasonably determines such a change has a material adverse effect on the Customer's use of the FleetLocate Solutions, then the Customer may terminate the affected FleetLocate Solutions for convenience without incurring any early termination liability relating to the discontinuance of the affected FleetLocate Solutions

C. **Technical Support.** For technical support related to the FleetLocate Asset Solution, Customer should call Spireon at 888-546-9810.

92. SPIREON FLEETLOCATE FLEET MANAGEMENT STANDARD SOLUTION - UNBUNDLED DATA.

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The Spireon FleetLocate Fleet Management Standard Solution ("FleetLocate Standard Solution") includes a web-based fleet management Application from Spireon, Inc. ("Spireon") that provides real-time vehicle location information ("Spireon Standard Fleet Application"). The Business Plan set forth in this section is available only for activation on the Spireon FL18 wireless device provided by Spireon ("FL18 Device"). In addition to access to the Spireon Standard Fleet Application, the MRC for the FleetLocate Standard Solution



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includes the FL18 Device, basic installation, training, and standard ground shipping for the FL18 Device. Access to the Nationwide Sprint Network and messaging are not included and Customer may purchase these services from Sprint for an additional charge.

A. Charges

MRC	24.55*
Spireon Web-Based Software	Included
Device Activation Fee**	\$27.95
Garmin	\$5.13*
Garmin Activation Fee	\$24.60
Power Take-Off Tracking	\$3.08*
1 minute - Frequent Pinging	\$5.13*
30 second – Frequent Pinging	\$10.25*

* MRC is net of all discounts. Customer's Service Pricing Discount is not applicable.

** The Device Activation Fee is a one-time charge that will be applied for each FL18 Device activated with the FleetLocate Standard Solution.

- (1) Activations of the FleetLocate Standard Solution are not eligible for service credits, wireless device discounts, or rebates. The FleetLocate Standard Solution may not be purchased in conjunction with certain Sprint promotions or contests.
- (2) Garmin is an optional feature that provides navigation and messaging for the FleetLocate Standard Solution via fleet-ready personal navigation devices from Garmin Ltd. The MRC for the Garmin feature includes the Garmin FMI cable, installation, service and the messaging tab in the FleetLocate Standard Solution user interface. The Garmin personal navigation device is not included. The Garmin Activation Fee is a one-time charge that will be applied for each Garmin feature activated with the FleetLocate Standard Solution. Additional accessories will be required for this feature to operate.
- (3) Power Take-Off Tracking is an optional feature that tracks when a vehicle's Power Take-Off (PTO) feature is on or off. PTO information is available to Customer via alerting, reporting, and the Spireon portal. The MRC for the PTO Tracking feature includes standard installation, which requires a 12-volt connection inside the cab of the vehicle. Additional accessories will be required for this feature to operate.



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- (4) The FleetLocate Standard Solution will ping a vehicle at two minute intervals. A Frequent Pinging option may be added to the FleetLocate Standard Solution to enable Customer to track the location of a vehicle at either one minute or 30 second intervals.
- B. Customer's use of the Spireon Standard Fleet Application and the FL18 Devices is subject to Customer's acceptance of the Spireon Tracking Solution Agreement presented to Customer upon first log-in to the Spireon portal ("Spireon Terms"). Customer must agree to the Spireon Terms before Spireon offers any services associated with the FleetLocate Standard Solution. Customer agrees to pay any applicable charges to Sprint related to expedited shipping, installation, or repair and replacement of the FL18 Devices. The Spireon Terms are subject to change without prior notice to Customer. If Spireon chooses to make a change to the Spireon Terms and the Customer reasonably determines such a change has a material adverse effect on the Customer's use of the FleetLocate Solutions, then the Customer may terminate the affected FleetLocate Solutions for convenience without incurring any early termination liability relating to the discontinuance of the affected FleetLocate Solutions.
- C. **Technical Support.** For technical support related to the FleetLocate Standard Solution, Customer should call Spireon at 888-546-9810.

93. SPIREON FLEETLOCATE FLEET MANAGEMENT BASIC SOLUTION - UNBUNDLED DATA.

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The Spireon FleetLocate Fleet Management Basic Solution ("FleetLocate Basic Solution") includes a web-based fleet management Application from Spireon, Inc. ("Spireon") that provides real-time GPS Tracking features, breadcrumb trail, geofencing, idling, speeding, maintenance and safety alerts (the "Spireon Basic Fleet Application"). The Business Plan set forth in this section is available only for activation on the Spireon FL7 Vehicle Tracker device provided by Spireon ("FL7 Device"). In addition to access to the Spireon Basic Fleet Application, the MRC for the FleetLocate Basic Solution includes the FL7 Device, training, and standard ground shipping for the FL7 Device. Access to the Nationwide Sprint Network is not included and Customer may purchase this service from Sprint for an additional charge.

A. Charges

MRC	\$15.38*
Spireon Web-Based Software	Included
Setup Fee**	\$59.99

* MRC is net of all discounts. Customer's Service Pricing Discount is not applicable.

** The Setup Fee is a one-time charge that will be applied for each FL7 Device activated with the FleetLocate Basic Solution.

- (1) Activations of the FleetLocate Basic Solution are not eligible for service credits, wireless device discounts, or rebates. The FleetLocate Basic Solution may not be purchased in conjunction with certain Sprint promotions or contests.
- B. Customer's use of the Spireon Basic Fleet Application and the FL7 Devices is subject to Customer's acceptance of the Subscription Service Agreement and Terms of Purchase presented to Customer upon first log-in to the Spireon portal ("Spireon Terms"). Customer must agree to the Spireon Terms before Spireon offers any services associated with the FleetLocate Basic Solution. Customer agrees to pay any applicable charges to Sprint related to expedited shipping, installation, or repair and replacement of the FL7 Devices. The Spireon Terms are subject to change without prior notice to Customer.
- C. **Technical Support.** For technical support related to the FleetLocate Basic Solution, Customer should call Spireon at 888-546-9810.



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94. SPIREON FLEETLOCATE FLEET MANAGEMENT ADVANCED SOLUTION - UNBUNDLED DATA.

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The Spireon FleetLocate Fleet Management Advanced Solution ("FleetLocate Advanced Solution") includes a web-based fleet management Application from Spireon, Inc. ("Spireon") that provides real-time GPS Tracking features integrated with vehicle diagnostics and driver safety features with alerts ("Spireon Advanced Fleet Application"). The Business Plan set forth in this section is available only for activation on the Spireon FL7 Vehicle Tracker device provided by Spireon ("FL7 Device"). In addition to access to the Spireon Advanced Fleet Application, the MRC for the FleetLocate Advanced Solution includes the FL7 Device, training, and standard ground shipping for the FL7 Device. Access to the Nationwide Sprint Network is not included and Customer may purchase this service from Sprint for an additional charge.

i. Charges

MRC	\$21.15*
Spireon Web-Based Software	Included
Setup Fee**	\$59.99
Garmin	\$0.00*
Power Take-Off Tracking	\$0.00*
Driver ID	\$0.00*
GoTalk	\$0.00*

* MRC is net of all discounts. **Customer's Service Pricing Discount is not applicable.**

** The Setup Fee is a one-time charge that will be applied for each FL7 Device activated with the FleetLocate Advanced Solution.

Activations of the FleetLocate Advanced Solution are not eligible for service credits, wireless device discounts, or rebates. The FleetLocate Advanced Solution may not be purchased in conjunction with certain Sprint promotions or contests.

Garmin is an optional feature that provides navigation and messaging for the FleetLocate Advanced Solution via fleet-ready personal navigation devices from Garmin Ltd. The MRC for the Garmin feature includes the service and the messaging tab in the FleetLocate Advanced Solution user interface. The Garmin personal navigation device is not included. Customer must purchase additional accessories for this feature to operate.

Power Take-Off Tracking is an optional feature that tracks when a vehicle's Power Take-Off (PTO) feature is on or off. PTO information is available to Customer via alerting, reporting, and the Spireon portal. The MRC for the PTO Tracking feature includes standard installation, which requires a 12-volt connection inside the cab of the vehicle. Customer must purchase additional accessories for this feature to operate.

Spireon's Driver ID solution plugs directly into the FleetLocate GPS tracking device and, through key fobs assigned to each driver, allows Customer to identify individuals to keep better track of each driver's productivity and on-road safety – no matter which vehicle they use. This optional feature can only be used with FleetLocate Advanced and FleetLocate Advanced Plus solutions. Customer must purchase additional accessories for this feature to operate.



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GoTalk is an in-vehicle add-on primarily designed to communicate canned spoken instructions/notifications to drivers with limited distraction. Customer must purchase additional accessories for this feature to operate.

- B. Customer's use of the Spireon Advanced Fleet Application and the FL7 Devices is subject to Customer's acceptance of the Subscription Service Agreement and Terms of Purchase presented to Customer upon first log-in to the Spireon portal ("Spireon Terms"). Customer must agree to the Spireon Terms before Spireon offers any services associated with the FleetLocate Advanced Solution Customer agrees to pay any applicable charges to Sprint related to expedited shipping, installation, or repair and replacement of the FL7 Devices. The Spireon Terms are subject to change without prior notice to Customer. If Spireon chooses to make a change to the Spireon Terms and the Customer reasonably determines such a change has a material adverse effect on the Customer's use of the FleetLocate Solutions, then the Customer may terminate the affected FleetLocate Solutions for convenience without incurring any early termination liability relating to the discontinuance of the affected FleetLocate Solutions.
- C. **Technical Support.** For technical support related to the FleetLocate Advanced Solution, Customer should call Spireon at 888-546-9810.

95. SPIREON FLEETLOCATE FLEET MANAGEMENT ADVANCED PLUS SOLUTION - UNBUNDLED DATA [Back to Price Page](#)

The Spireon FleetLocate Fleet Management Advanced Plus Solution ("FleetLocate Advanced Plus Solution") includes a web-based fleet management Application from Spireon, Inc. ("Spireon") that provides real-time GPS Tracking features integrated with vehicle diagnostics, driver safety features with alerts and Hours of Service (HOS) regulatory compliance features including mobile driver logs, electronic driver log reports and driver inspection reporting (DVIR) ("Spireon Advanced Plus Fleet Application"). The Business Plan set forth in this section is available only for activation on the Spireon FL7 Vehicle Tracker device provided by Spireon ("FL7 Device"). In addition to access to the Spireon Advanced Plus Fleet Application, the MRC for the FleetLocate Advanced Plus Solution includes the FL7 Device, training, and standard ground shipping for the FL7 Device. Access to the Nationwide Sprint Network is not included and Customer may purchase this service from Sprint for an additional charge.

ii. Charges

MRC	\$23.67*
Spireon Web-Based Software	Included
Setup Fee**	\$59.99
Garmin	\$0.00*
Power Take-Off Tracking	\$0.00*
Driver ID	\$0.00*
Active Tracking	\$0.00*
GoTalk	\$0.00*



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MRC	\$23.67*
GoTalk Plus Active Tracking	\$0.00*

* MRC is net of all discounts. Customer's Service Pricing Discount is not applicable.

** The Setup Fee is a one-time charge that will be applied for each FL7 Device activated with the FleetLocate Advanced Plus Solution.

- (1) Activations of the FleetLocate Advanced Plus Solution are not eligible for service credits, wireless device discounts, or rebates. The FleetLocate Advanced Plus Solution may not be purchased in conjunction with certain Sprint promotions or contests.
- (2) The FleetLocate Advanced Plus Solution also allows Android devices to access the Spireon fleet management Application through the applicable application store. The tablet device, mount, interface cable, and the additional data access plan for the tablet are not included in the MRC set forth above.
- (3) Garmin is an optional feature that provides navigation and messaging for the FleetLocate Advanced Plus Solution via fleet-ready personal navigation devices from Garmin Ltd. The MRC for the Garmin feature includes the service and the messaging tab in the FleetLocate Advanced Plus Solution user interface. The Garmin personal navigation device is not included. Customer must purchase additional accessories for this feature to operate.
- (4) Power Take-Off Tracking is an optional feature that tracks when a vehicle's Power Take-Off (PTO) feature is on or off. PTO information is available to Customer via alerting, reporting, and the Spireon portal. The MRC for the PTO Tracking feature includes standard installation, which requires a 12-volt connection inside the cab of the vehicle. Customer must purchase additional accessories for this feature to operate.
- (5) Spireon's Driver ID solution plugs directly into the FleetLocate GPS tracking device and, through key fobs assigned to each driver, allows Customer to identify individuals to keep better track of each driver's productivity and on-road safety – no matter which vehicle they use. This optional feature can only be used with FleetLocate Advanced and FleetLocate Advanced Plus solutions. Customer must purchase additional accessories for this feature to operate.
- (6) Active Tracking allows Customer to monitor vehicle movement on the Spireon Advanced Plus Fleet Application map screen in near real-time. This optional feature requires a 25MB Sprint Data Access Business Plan.
- (7) GoTalk is an in-vehicle add-on primarily designed to communicate canned spoken instructions/notifications to drivers with limited distraction. Customer must purchase additional accessories for this feature to operate.
- (8) GoTalk Plus Active Tracking provides custom alerts and allows live driver coaching using custom spoken messages. GoTalk Plus Active Tracking requires Active Tracking. Customer must purchase additional accessories for this feature to operate.

B. Customer's use of the Spireon Advanced Plus Fleet Application and the FL7 Devices is subject to Customer's acceptance of the Subscription Service Agreement and Terms of Purchase presented to Customer upon first log-in to the Spireon portal ("Spireon Terms"). Customer must agree to the Spireon Terms before Spireon offers any services associated with the FleetLocate Advanced Plus Solution. Customer agrees to pay any applicable charges to Sprint related to expedited shipping, installation, or repair and replacement of the FL7 Devices. The Spireon Terms are subject to change without prior notice to Customer. If Spireon chooses to make a change to the Spireon Terms and the Customer reasonably determines such a change has a material adverse effect on the Customer's use of the FleetLocate Solutions, then the Customer may terminate the affected FleetLocate Solutions for convenience without incurring any early termination liability relating to the discontinuance of the affected FleetLocate Solutions.

C. Technical Support. For technical support related to the FleetLocate Advanced Plus Solution, Customer should call Spireon at 888-546-9810.



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96. SPIREON FLEETLOCATE FLEET MANAGEMENT FL4 ESSENTIAL SOLUTION - UNBUNDLED DATA.

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The Spireon FleetLocate Fleet Management FL4 Essential Solution ("FleetLocate FL4 Essential Solution") includes a web-based fleet management Application from Spireon, Inc. ("Spireon") that provides a real-time information platform to locate vehicles, and track driver behavior ("Spireon FL4 Essential Application"). The Business Plan set forth in this section is available only for activation on the Spireon FL4 Vehicle Tracker device provided by Spireon ("FL4 Device"). In addition to access to the Spireon FL4 Essential Application, the MRC for the FleetLocate FL4 Essential Solution includes use of the FL4 Device, training, and standard ground shipping for the FL4 Device. Access to the Nationwide Sprint Network and messaging are not included; Customer must purchase these services from Sprint for an additional charge. Installation is not included and Customer may purchase this service from Sprint for an additional charge.

A. Charges

MRC	\$11.23*
Spireon FL4 Essential Application	Included
Setup Fee**	\$50.00

* MRC is net of all discounts. Customer's Service Pricing Discount is not applicable.

** The Setup Fee is a one-time charge that will be applied for each FL4 Device activated with the FleetLocate FL4 Essential Solution.

- (1) Activations of the FleetLocate FL4 Essential Solution are not eligible for service credits, wireless device discounts, or rebates. The FleetLocate FL4 Essential Solution may not be purchased in conjunction with certain Sprint promotions or contests.
- (2) Optional accessories are available for an additional charge.

B. Spireon Terms. Customer's use of the Spireon FL4 Essential Application and the FL4 Devices is subject to Customer's acceptance of the Subscription Service Agreement and Terms of Purchase presented to Customer upon first log-in to the Spireon portal ("Spireon Terms"). Customer must agree to the Spireon Terms before Spireon offers any services associated with the FleetLocate FL4 Essential Solution. Pursuant to the Spireon Terms, Customer agrees to pay any applicable charges to Sprint related to expedited shipping, installation, or repair, replacement and returns of the FL4 Devices. The Spireon Terms are subject to change without prior notice to Customer. If Spireon chooses to make a change to the Spireon Terms and the Customer reasonably determines such a change has a material adverse effect on the Customer's use of the FleetLocate Solutions, then the Customer may terminate the affected FleetLocate Solutions for convenience without incurring any early termination liability relating to the discontinuance of the affected FleetLocate Solutions.

C. Technical Support. For technical support related to the FleetLocate FL4 Essential Solution, Customer should call Spireon at 888-546-9810.

97. SPIREON FLEETLOCATE FLEET MANAGEMENT FL4 STANDARD SOLUTION - UNBUNDLED DATA.

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The Spireon FleetLocate Fleet Management FL4 Standard Solution ("FleetLocate FL4 Standard Solution") includes a web-based fleet management Application from Spireon, Inc. ("Spireon") that provides a real-time information platform to locate vehicles, track driver behavior, and provide vehicle diagnostics ("Spireon FL4 Standard Application"). The Business Plan set forth in this section is available only for activation on the Spireon FL4 Vehicle Tracker device provided by Spireon ("FL4 Device"). In addition to access to the Spireon FL4 Standard Application, the MRC for the FleetLocate FL4 Standard Solution includes use of the FL4 Device, training, and standard ground shipping for the FL4 Device. Access to the Nationwide Sprint Network and messaging are not included; Customer must purchase these services from Sprint for an additional charge. Installation is not included and Customer may purchase this service from Sprint for an additional charge.



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Florida

A. Charges

MRC	\$13.28
Spireon FL4 Standard Application	Included
Setup Fee**	\$50.00

* MRC is net of all discounts. Customer's Service Pricing Discount is not applicable.

** The Setup Fee is a one-time charge that will be applied for each FL4 Device activated with the FleetLocate FL4 Standard Solution.

(1) Activations of the FleetLocate FL4 Standard Solution are not eligible for service credits, wireless device discounts, or rebates. The FleetLocate FL4 Standard Solution may not be purchased in conjunction with certain Sprint promotions or contests.

(2) Optional accessories are available for an additional charge.

B. Spireon Terms. Customer's use of the Spireon FL4 Standard Application and the FL4 Devices is subject to Customer's acceptance of the Subscription Service Agreement and Terms of Purchase presented to Customer upon first log-in to the Spireon portal ("Spireon Terms"). Customer must agree to the Spireon Terms before Spireon offers any services associated with the FleetLocate FL4 Standard Solution. Pursuant to the Spireon Terms, Customer agrees to pay any applicable charges to Sprint related to expedited shipping, installation, or repair, replacement and returns of the FL4 Devices. The Spireon Terms are subject to change without prior notice to Customer. If Spireon chooses to make a change to the Spireon Terms and the Customer reasonably determines such a change has a material adverse effect on the Customer's use of the FleetLocate Solutions, then the Customer may terminate the affected FleetLocate Solutions for convenience without incurring any early termination liability relating to the discontinuance of the affected FleetLocate Solutions.

C. Technical Support. For technical support related to the FleetLocate FL4 Standard Solution, Customer should call Spireon at 888-546-9810.

98 Equipment Service and Repair Plan

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No Terms and Conditions for this product.

99 Mobile to Mobile (add to plan)

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No Terms and Conditions for this product.

100 International LD calling Plan

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No Terms and Conditions for this product.

101 Standby

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No Terms and Conditions for this product.

101.1 Season Standby Plan – Tablets and Connection cards

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A. Description. The Sprint Seasonal Standby Plan allows Customer to place Tablet and Connection Card devices on inactive status for a period not to exceed 3 consecutive months. Only Corporate-Liable Active Units that have been active on another Business Plan for a minimum of 3 consecutive months are eligible for the Sprint Seasonal Standby Plan. At the end of the inactive status period, all Corporate-Liable Active Units on the Sprint Seasonal Standby Plan will be moved to a generally available Business Plan, which will depend on the applicable device type, unless Customer notifies Sprint in writing at least 30 days prior to the expiration of the Sprint Seasonal Standby Plan and specifically requests a particular Business Plan. Customer may incur usage charges in addition to the new Business Plan MRC. Time spent as inactive on



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the Sprint Seasonal Standby Plan does not count toward the fulfillment of a Corporate-Liable Active Unit's Minimum Service Term. A Corporate-Liable Active Unit's Minimum Service Term, and the number of months contributing to upgrade eligibility, will be extended for the length of time the Corporate-Liable Active Unit spent as inactive on the Sprint Seasonal Standby Plan. Sprint reserves the right to limit the devices that can be used with this Business Plan. The Sprint Seasonal Standby Plan may not be available in all Sprint tools, including self-service tools such as Enhanced Account Manager. Sprint reserves the right to remove the Sprint Seasonal Standby Plan at any time.

B. Pricing. Sprint will charge Customer the following charges:

MRC	\$5.13* per Corporate-Liable Active Unit
-----	--

*MRC is net of all discounts. Customer's Service Pricing Discount is not applicable.

- (1) Corporate-Liable Active Units on the Sprint Seasonal Standby Plan will not have access to any voice or data features. Customer will be liable for any applicable taxes, fees, charges and surcharges.

C. Service Credits, Wireless Device Discounts, Rebates. Corporate-Liable Active Units on the Sprint Seasonal Standby Plan are not eligible for service credits, wireless device discounts, or rebates.

102 Wireless Priority Service -WPS (Public Safety)

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No Terms and Conditions for this product

103-105. MULTILINE

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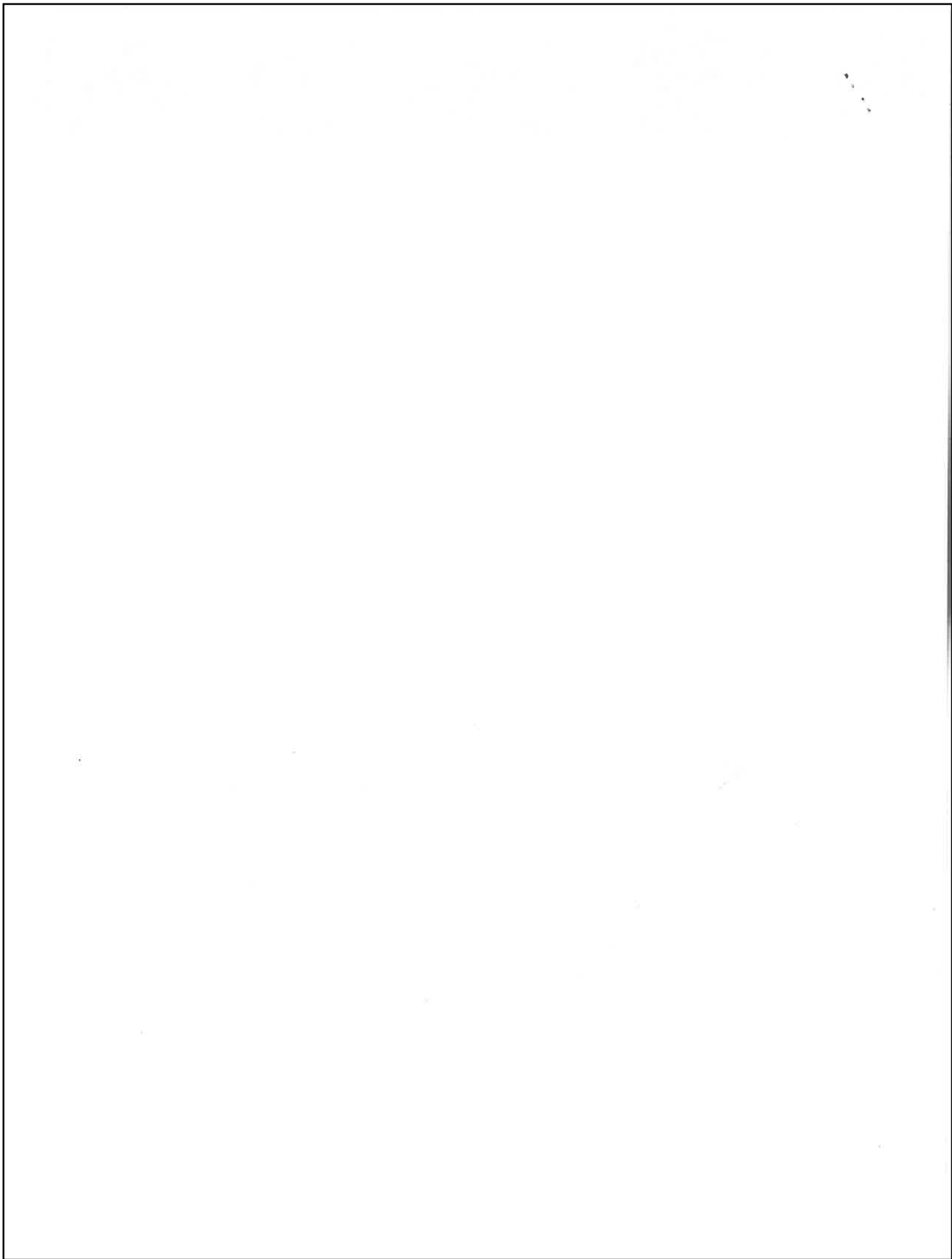
Sprint MultiLine. Sprint MultiLine is a business grade voice and SMS text service that deploys additional phone numbers on a wireless Smartphone via the Sprint MultiLine application (the "MultiLine App"). Up to five additional phone numbers can be deployed on any one Smartphone. The Sprint MultiLine Service requires each end user of Customer that Customer authorizes to use the Sprint MultiLine Service (each an "Individual Device Holder") to (i) have a Sprint approved Smartphone, (ii) maintain a usage plan with any wireless telecommunications carrier on such Smartphone, and (iii) download the MultiLine App. Individual Device Holders use their personal mobile device wireless telecommunications carrier network and service plan to facilitate voice calls and SMS texts through the Sprint MultiLine Service and the Individual Device Holder may incur roaming, usage, and overage charges under their personal service plan. Sprint MultiLine is designed to be used primarily for domestic calling within the United States but U.S. International outbound dialing is available for an additional fee. Sprint will charge Customer list pricing on a per minute basis for International outbound dialing unless Customer purchases an International Outbound Calling plan with Sprint. Customer may use a new phone number or port an existing phone number for use with Sprint MultiLine.

C. Additional Sprint MultiLine Features. Customer may add the following features to the Sprint MultiLine Service.

- (1) **Sprint MultiLine Mobile Recording.** Sprint MultiLine Mobile Recording provides the ability to record voice and SMS text messages on individual Sprint MultiLine user phone numbers. Recordings will be stored for seven days on the Sprint MultiLine cloud platform. Customers will be given the ability to download recordings to a Customer site archive location.
- (2) **Sprint MultiLine Data Analytics.** Sprint MultiLine Data Analytics is offered via a VPN connection that incorporates cellular data usage reporting related to designated third party applications on Individual Device Holder Smartphones via a dashboard report made available in the Sprint MultiLine portal. Sprint MultiLine Data Analytics may require an Enterprise Mobility Management client in addition to Sprint MultiLine Analytics feature. Please see your account representative for additional information.

D. Sprint MultiLine Pricing

	MRC* PER LINE
Sprint MultiLine	\$13.84
Sprint MultiLine Mobile Recording	\$10.25





Cellco Partnership dba "Verizon Wireless"
10170 Junction Drive, Suite 200
Annapolis Junction, MD 20701

Verizon Wireless Sales Contact: Natalie Cunningham
Phone: 954-654-2563
Email: natalie.cunningham@verizonwireless.com

Customer: Town of Pembroke Park
Address: 3150 SW 52nd Ave
City, State, Zip: Hollywood FL 33023
Attention:
Phone:

Pricing Proposal for Verizon Connect

State of Florida #DMS-10/11-008C

Ship to Address (if different than above):
City, State, Zip:
Shipping Contact:
Reference #/PO# (if applicable):
Phone:

ECPD/EWI Profile ID (required): 3570637

Tax Rate or Admin. Fee for Estimated 0.00%
Charges on Hardware/Equipment:

Quote #: TOPP110819

Please reference the quote number
above when placing an order

Date of Quote: 11/08/19
Pricing Valid Thru: 02/08/20
Preparer Code: 0214
DUNS: 968904698
Cage Code: 1HWU7
Tax ID: 22-3372889

Service Options					
Description		Qty.	Monthly Access Fee	Total Base Monthly Charge	Total Base Charge for One Year
		NASPO, GTA, FL, NJ, TX, MI CONTRACTS ONLY			
5200-GPS Only			\$17.00	\$0.00	\$0.00
5500-Diagnostics + GPS		17	\$19.00	\$323.00	\$3,876.00
H6100-Expressfleet			\$13.86	\$0.00	\$0.00
AssetGuard (Asset Tracking) BX			\$13.00	\$0.00	\$0.00
AssetGuard (Asset Tracking) PW			\$13.00	\$0.00	\$0.00
Connect			\$2.95	\$0.00	\$0.00
CUR 1 Minute		17	\$0.00	\$0.00	\$0.00
CUR 15 Seconds			\$3.00	\$0.00	\$0.00
CUR 30 Seconds			\$2.00	\$0.00	\$0.00
CUR 45 Seconds			\$1.00	\$0.00	\$0.00
Data Services			\$0.00	\$0.00	\$0.00
Satellite			\$34.95	\$0.00	\$0.00
Device/Hardware Options					
Description		Qty.	Purchase Cost Per Unit		Extended Cost
5200-GPS Only			\$0.01		\$0.00
5500-Diagnostics + GPS		17	\$0.01		\$0.17
AssetGuard (Asset Tracking) BX			\$150.00		\$0.00
AssetGuard (Asset Tracking) PW			\$150.00		\$0.00
Accessory Options					
SKU/Item Number	Description	Qty.	Purchase Cost Per Unit		Extended Cost
A-PEM001	PEM Port Expansion Module		\$140.00		\$0.00
A-SAT001	Satellite Modem		\$550.00		\$0.00
KIT-SAT	Satellite Kit (includes one modem, antenna & harness)		\$650.00		\$0.00
PARTS030	Reinstallation Kit		\$3.00		\$0.00
PARTS031	Tamper Resistant Zip Ties (100 per pack)		\$50.00		\$0.00
PARTS032	Combination Antenna A (standard)		\$30.00		\$0.00
PARTS037	AT-1400 Replacement Battery		\$45.00		\$0.00
PARTS039	AT-1400 Bracket		\$20.00		\$0.00
PARTS040	Window-Mount GPS Antenna Module (5500/5200)		\$35.00		\$0.00
PARTS041	Sensor Input Harness (5500/5200)		\$10.00		\$0.00
PARTS042	OBD-II Adapter Kit only including Core Connector & 8 Adapters (5500/5200)		\$20.00		\$0.00
PARTS043	6-pin Heavy Duty Harness (5500/5200)		\$35.00		\$0.00
PARTS044	9-pin Heavy Duty Harness with Square Flange (5500/5200)		\$35.00		\$0.00
PARTS045	9-pin Heavy Duty Harness with "D" Mount (5500/5200)		\$35.00		\$0.00
PARTS046	Universal Harness (5200)		\$10.00		\$0.00
PARTS053	Garmin FMI 45 Cable with Traffic for Connect		\$145.95		\$0.00
PARTS054	Garmin FMI Modified Cable		\$55.00		\$0.00
PARTS057	Pelican Micro Case for 5200 w/ 15' Universal Harness		\$74.95		\$0.00
PARTS058	Universal Harness		\$10.00		\$0.00
PARTS059	Quick Install Harness		\$10.00		\$0.00
PARTS060	Driver ID Reader		\$15.00		\$0.00
PARTS061	Driver ID Key		\$3.50		\$0.00
PARTS063	Satellite Antenna		\$50.00		\$0.00

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PARTS064	Satellite Harness		\$50.00		\$0.00
PARTS065	Asset Guard BX Replacement Batter (1)		\$75.00		\$0.00
PARTS066	Asset Guard BX Magnet Mount Kit includes CalAmp 133561 hardware & lanyard, and CalAmp 1M101-MMC25 magnets (set of 4)		\$75.00		\$0.00
PARTS069	OBD Harness Extension		\$10.00		\$0.00
PARTS070	16-Pin Heavy Duty Harness		\$35.00		\$0.00
PARTS071	Bluetooth Extension		\$0.00		\$0.00
PARTS087	Audible Driver ID Alert		\$15.00		\$0.00
PARTS090 (Replaces PARTS049)	Alternate Power/Ground Adapter (5200/5500)		\$20.00		\$0.00
PARTS095 (Replaces PARTS062)	ID Reader Adapter Install Kit		\$30.00		\$0.00
PARTS097	5000 9-Pin "D" Mount Harness Type 2		\$35.00		\$0.00
PARTS098	5000 9-Pin Square Harness Type 2		\$35.00		\$0.00
PARTS109 (Replaces PARTS047)	USM - OBD Harness Kit for 5200/5500	17	\$35.00		\$595.00
PARTS111	USM 9-pin "D" Mount Harness Type 2 Pins F-G		\$35.00		\$0.00
PARTS112	USM 9-pin "D" Square Harness Type 2 Pins F-G		\$35.00		\$0.00

Install Options

Item Number	Installation Type (Per Unit)	Qty.	Purchase Cost Per Unit		Extended Cost
I-INSTALL-AG	Add-On to Base Installation (AssetGuard BX)		\$65.00		\$0.00
I-INSTALL-BTE	Add-On to Base Installation (Bluetooth)		\$35.00		\$0.00
I-INSTALL-DID	Add-On to Base Installation (Driver ID)		\$35.00		\$0.00
I-INSTALL-FMI	Add-On to Base Installation (Garmin)		\$35.00		\$0.00
I-INSTALL-PEM	Add-On to Base Installation (Port Expansion Module)		\$35.00		\$0.00
I-INSTALL-PMC	Add-On to Base Installation (Pelican Micro Case)		\$35.00		\$0.00
I-INSTALL-SAT	Add-On to Base Installation (Satellite)		\$35.00		\$0.00
I-INSTALL-SENSOR	Add-On to Base Installation (Sensor). Sensor Install is \$65 PER SENSOR		\$65.00		\$0.00
I-INSTALL-UNIT	Base Installation -- Plug/Play or 3 Wire. Includes 1 Device & 1 Harness. Tier 1 Install Only		\$65.00		\$0.00
I-NOSHOW	No Show (Applies per trip if the installer makes the trip and the designated vehicle is not available)		\$75.00		\$0.00
I-REMOVAL-UNIT	Removal of device. Unit cost is per trip.		\$65.00		\$0.00
I-SWAP-UNIT	Device Swap		\$65.00		\$0.00
I-TRANSFER-UNIT	Device Transfer		\$65.00		\$0.00
I-TROUBLESHOOT-UNIT	Troubleshoot. Unit cost is per trip, per unit.		\$65.00		\$0.00
TRAINING-FULL	Full Day Installation Training		\$300.00		\$0.00
TRAINING-HALF	½ Day Installation Training		\$150.00		\$0.00

Pricing Summary (All prices have been discounted. No further discounts apply.)

Total One (1) Time Purchase (Hardware/Devices, Accessories and Install Options):	\$595.17
Total Monthly Access/Recurring Costs for One (1) Month of Contract Term:	\$323.00
OVERALL COST FOR INITIAL MONTH OF CONTRACT TERM (not including shipping and taxes, if applicable):	\$918.17
Tax Rate or Administrative Fee: 0.00%	Estimated Tax or Administrative Fee on Hardware/Devices & Accessories: \$0.00
Contract Term in Months: 12	Total Monthly Access/Recurring Costs for Contract Term: \$3,875.00

The Customer acknowledges and agrees to the following:

This price quote to the Company listed above, the "Customer", is based upon the parties mutual understanding that the Customer intends to purchase the above goods and/or services under Verizon Wireless' contract referenced below:

State of Florida #DMS-10/11-008C

This price quote is subject to the terms and conditions of Verizon Wireless' contract referenced above and Networkfleet service. Terms and conditions of an individual state Participating Addendum (PA) that has not been amended to include Networkfleet service will not apply to the procurement of Networkfleet Service. The price quote does not include shipping and taxes unless otherwise noted. Shipping and taxes (if applicable) are applied to the monthly invoice. Hardware and service orders must be placed at the same time or the order will be subject to delay until both orders are received. Orders will not be accepted for hardware without service. A copy of this quote, in its entirety, must accompany the authorized ordering party's email for electronic orders. For customers issuing a PO, the PO must reference a valid Verizon Wireless quote number and contract number, include a copy of the quote in its entirety, and be addressed to Verizon Wireless. Special requirements and/or terms and conditions of a customer provided PO, either by reference and/or attachment, are rejected, void and have no force or effect. Must be on a 12 month service agreement. Additional terms and conditions apply to Networkfleet service that are subject to review by end user government agencies. Networkfleet coverage included in the Verizon Wireless 4G, 3G and 3G Extended Networks. 4G service requires 4G equipment and 4G coverage. Only one Hardware tier and one Service tier per Customer Account.

California – State Mandated Agencies (Participating Addendum #7-10-70-16 under NASPO ValuePoint #1907): Orders placed by California state mandated agencies are subject to case-by-case verification and may require additional/alternate documentation, including but not limited to: TECH 401 Exemption Approval Form, Form 20, and STD 65 Form.

Remit Payment To: Verizon Wireless, P.O. Box 64498, Baltimore, Maryland 21264-4498

VERIZON CONNECT NETWORKFLEET SERVICE TERMS AND CONDITIONS PRESENTED IN THE PAGES IMMEDIATELY FOLLOWING THIS PRICE QUOTE

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Contract: State of Florida #DMS-10/11-008C
Quote #: TOPP110819
Date of Quote: 11/08/19

Verizon Connect Networkfleet (NWF) Terms & Conditions

1. DEFINITIONS. In these Terms and Conditions, the following terms, when capitalized, shall have the meaning set forth below:

"Customer Website Pages" means the web pages on the Verizon Connect NWF Website designated by Verizon Connect NWF for use by Customer.

"Devices" means the Verizon Connect NWF wireless device(s) identified on an accepted order.

"Verizon Connect NWF Services" means the services ordered hereunder including, but not limited to: (a) collection of diagnostic and/or location information from a Vehicle; (b) any proprietary data feed or elements thereof or any APIs provided by Verizon Connect NWF; (c) analysis, delivery and posting of Vehicle information to the Verizon Connect NWF Website; (d) notification to Customer and/or a designated third party by e-mail of certain events or Vehicle information; (e) Customer access and usage of Customer Website Pages; and (f) Device installation services.

"Verizon Connect NWF Website" means the Verizon Connect NWF website currently located at www.VerizonConnectNWF.com.

"Verizon Connect NWF" is a wholly owned subsidiary of Verizon Communications, Inc., and an affiliate of Celco Partnership, d/b/a Verizon Wireless which is the "Contractor" under the State of Florida DMS-10/11-008C.

"Service Partners" means the entities that Verizon Wireless works with, from time to time, to provide the Verizon Connect NWF Services, including, but not limited to, installers, website operators, mapping data providers and licensors.

"Vehicle" means any vehicle equipment equipped with a Device and owned or under the control of Customer.

2. Verizon Connect NWF LICENSE. During the time that Customer is entitled to receive Verizon Connect NWF Services hereunder, the Customer shall have a non-exclusive, non-transferable license to (i) use the Verizon Connect NWF Services in the United States and such other countries as may be approved by Verizon Wireless in writing, (ii) access and use the Customer Website Pages, and (iii) use the firmware and software included in the Devices, solely for use in connection with the Verizon Connect NWF Services, and as provided in these Terms and Conditions. Redistribution or resale of this information by the Customer is prohibited without prior written consent.

3. INSTALLATION SERVICES. If Verizon Wireless accepts an order for Device installation services, such services may be performed by Service Partners who will install the Device at a mutually agreed location, in accordance with Verizon Connect NWF's Installation Policy, located at http://info.VerizonConnectNWF.com/rs/VerizonConnectNWF/images/Installation_Policy.pdf, as it may be amended from time to time, which is available at the Verizon Connect NWF Website. Customer acknowledges and agrees that installation of the Device may involve drilling holes, rewiring and other similar alterations to the Vehicle and that Verizon Wireless is not obligated to restore the Vehicle after removal of the Device.

4. CUSTOMER OBLIGATIONS. Customer shall limit its use of the Devices, Verizon Connect NWF Services, Verizon Connect NWF Website, and Customer Website Pages to their intended purposes and shall comply, and cause its employees and agents to comply with all applicable laws and regulations and with Verizon Connect NWF's Website Acceptable Use Policy, Privacy Policy and all other policies that Verizon Connect NWF may establish from time to time, which are, or will be available, on the Verizon Connect NWF Website. Customer shall inform its drivers of Vehicles that such Vehicle has been enabled for Verizon Connect NWF Services and that the Verizon Connect NWF Services include the collection of data points associated with the Vehicle's location and manner of operation.

5. LIMITED WARRANTY. (a) Verizon Wireless warrants to Customer that a Device purchased hereunder (other than an Asset Tracker device) will be free from defects in material and workmanship that prevent the Device from functioning in accordance with its specifications for a period of three (3) years following the initial activation of a Device. The period may be extended through the same period of time as the Customer has continuously paid for Verizon Connect NWF Services for the Device; (b) Verizon Wireless warrants to Customer that an Asset Tracker device which has been purchased new from Verizon Connect NWF by Customer, will be free from defects in material and workmanship that prevent it from functioning in accordance with its specifications for a period of three (3) years from initial activation, excluding the battery. (c) Verizon Wireless warrants to Customer that all accessories that are purchased new from Verizon Connect NWF by Customer will be free from defects in material and workmanship that prevent them from functioning in accordance with their specifications for a period of one (1) year from the date of shipment. (d) Verizon Wireless warrants to Customer that installation services will be free from defects in workmanship for a period of one (1) year from completion of any such installation services (unless Customer has purchased an extended installation warranty). Verizon Wireless warrants that extended warranty installation services will be free from defects in workmanship for a period of one (1) year following completion of such services. The period may be extended through the same period of time as the Customer has continuously paid for such extended warranty installation service. (e) Warranty claims must be made by notifying Verizon Wireless in writing promptly after Customer learns of the facts supporting a warranty claim, as specified in Verizon Connect NWF's then-current applicable warranty policy. The warranty policy can be found at <http://info.VerizonConnectNWF.com/rs/VerizonConnectNWF/images/Warranty.pdf>. Verizon Wireless will, at its discretion, either repair or replace any non-complying Device with a Device of equivalent functionality, and if applicable, remedy any defects in installation of the Device. (f) THE REMEDIES IN THIS SECTION ARE THE SOLE OBLIGATIONS AND REMEDY FOR BREACH OF ANY WARRANTY.

Confidential proprietary information. Not for disclosure outside of Verizon or the government without written authorization.

6. EXCLUSIONS. The Limited does not cover repair, replacement or correction of any defect, damage or malfunctions caused by: (i) failure to properly install the Devices as described in the Verizon Connect NWF installation guides (if installation is not performed by Verizon Connect NWF); (ii) accident, negligence, theft, vandalism, operator error, misuse or acts of Nature; (iii) failure of the facilities Customer uses to access the Verizon Connect NWF Website or to conform to Verizon Connect NWF specifications; (iv) modifications, attachments, repairs or unauthorized parts replacements performed by Customer or any third party not authorized by Verizon Connect NWF; or (v) use by Customer of hardware or software not provided or approved by Verizon Connect NWF. Customer will be responsible for the cost of Support Services provided by Verizon Connect NWF caused by any of the foregoing.

7. DISCLAIMER OF WARRANTIES. EXCEPT FOR THE LIMITED WARRANTY SET FORTH IN SECTION 5, VERIZON WIRELESS MAKES NO WARRANTY OR GUARANTEE OF ANY KIND WITH RESPECT TO THE DEVICES AND THE Verizon Connect NWF SERVICES. TO THE FULLEST EXTENT PERMISSIBLE BY APPLICABLE LAW, VERIZON WIRELESS DISCLAIMS ALL REPRESENTATIONS AND WARRANTIES OF ANY KIND, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO: IMPLIED WARRANTIES OF NONINFRINGEMENT, MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE; AND ANY IMPLIED WARRANTY ARISING FROM COURSE OF PERFORMANCE, COURSE OF DEALING OR USAGE OF TRADE. VERIZON WIRELESS DOES NOT WARRANT THAT THE RECEIPT OF DATA, MAPPING INFORMATION, AND OTHER CONTENT FROM THE DEVICES WILL BE AVAILABLE AT ALL TIMES, AT ALL GEOGRAPHIC LOCATIONS, UNINTERRUPTED OR ERROR-FREE, OR THAT THE TRANSMISSION OF DATA, MAPPING INFORMATION, AND OTHER CONTENT FROM VERIZON CONNECT NWF TO CUSTOMER OR TO THE CUSTOMER WEBSITE PAGES WILL ALWAYS BE ACCURATE, TIMELY OR COMPLETE.

8. LIMITATION OF LIABILITY. (a) NEITHER PARTY WILL BE LIABLE FOR CONSEQUENTIAL, SPECIAL, INDIRECT OR INCIDENTAL DAMAGES, INCLUDING LOST PROFITS OR LOST DATA, EVEN IF THAT PARTY IS INFORMED THAT THOSE DAMAGES MAY OCCUR. VERIZON WIRELESS' CUMULATIVE LIABILITY UNDER ANY LEGAL THEORY SHALL NOT EXCEED THE AMOUNT PAID TO VERIZON WIRELESS. (b) WITHOUT LIMITING THE FOREGOING, VERIZON WIRELESS AND THE SERVICE PARTNERS ARE NOT RESPONSIBLE FOR LIABILITIES OF ANY KIND RESULTING FROM DELAYS IN DELIVERY, INSTALLATION OR PROVIDING VERIZON CONNECT NWF SERVICES OR OTHER SERVICES, REGARDLESS OF THE CAUSE OF THE DELAY. CUSTOMER UNDERSTANDS AND AGREES THAT VERIZON WIRELESS SHALL NOT BE LIABLE FOR ANY DAMAGES OF ANY KIND RESULTING FROM AN ALLEGED OR ACTUAL LACK OF SECURITY RELATING TO CUSTOMER'S USE OF THE VERIZON CONNECT NWF SERVICES. (c) CUSTOMER UNDERSTANDS AND AGREES THAT: (i) THE DEVICE IS A WIRELESS DEVICE AND THAT WIRELESS COMMUNICATIONS NETWORKS ARE USED TO CONNECT THE DEVICES WITH VERIZON CONNECT NWF'S DATA CENTER AND BY USING GPS (GLOBAL POSITIONING SYSTEM) TO DETERMINE A VEHICLE'S LOCATION; (ii) THE VERIZON CONNECT NWF SERVICES WILL NOT OPERATE UNLESS A VEHICLE IS IN AN AREA THAT HAS ADEQUATE WIRELESS COMMUNICATIONS COVERAGE AND, EVEN IF A VEHICLE IS IN SUCH AREA, THE VERIZON CONNECT NWF SERVICE IS SUBJECT TO WIRELESS SERVICE NETWORK AND TRANSMISSION LIMITATIONS AND MAY BE ADVERSELY AFFECTED BY TERRAIN, SIGNAL STRENGTH, WEATHER AND ATMOSPHERIC CONDITIONS, OR OTHER THINGS THAT VERIZON WIRELESS DO NOT CONTROL; AND (iii) INFORMATION ABOUT A VEHICLE'S LOCATION WILL NOT BE AVAILABLE UNLESS THE DEVICE IN THE VEHICLE IS ABLE TO RECEIVE GPS SIGNALS.

9. PROPRIETARY RIGHTS. Customer acknowledges and agrees that the Devices, the Verizon Connect NWF Service and the Verizon Connect NWF Website may include patent, copyright, trademark, service mark, trade secrets, or other intellectual property rights (collectively "Proprietary Rights") of Verizon Connect NWF, its affiliates or the Service Partners (including, with respect to the Verizon Connect NWF Website, materials that may be proprietary to Service Partners and suppliers, and that Verizon Connect NWF, its affiliates, including Verizon Wireless and/or the Service Partners retain title to and ownership of those Proprietary Rights and any and all improvements, modifications, fixes or enhancements made by or for Verizon Connect NWF, its affiliates and/or the Service Partners to the Devices, the Verizon Connect NWF Service or the Verizon Connect NWF Website and grant such Customers a limited license for purposes of utilizing the services for the purposes outlined in this agreement. Customer will not copy, modify, reverse-engineer, disassemble or decompile any software or firmware included in any Device or the Verizon Connect NWF Website or otherwise provided to Customer by or on behalf of Verizon Connect NWF, and will not disclose such software or provide access to the Devices, such software or any Verizon Connect NWF Services to any third party for such a purpose. Customer agrees that with respect to the Verizon Connect NWF Services, it shall not, nor shall it permit any third party to (a) assign, transfer, lease, rent, sell, distribute or import such Verizon Connect NWF Services to any third party; (b) except with the express written consent of Verizon Wireless, combine, embed or incorporate the Verizon Connect NWF Services into any other product or service other than any Customer-owned or developed interface for purposes of receiving the data feed delivered from the Verizon Connect NWF Devices; (c) reverse engineer, translate, convert, decompile the Verizon Connect NWF Services; (d) remove or alter any proprietary notices in the Verizon Connect NWF Services; (e) use the Verizon Connect NWF Services in connection with the transmission, sale, license, or delivery of any infringing, defamatory, offensive, or illegal products, services, or materials; (f) use the Verizon Connect NWF Services in any manner that threatens the integrity, performance, or availability of the Verizon Connect NWF Service; or (g) use the Verizon Connect NWF Service in any manner that violates local, state or federal laws, regulations or orders. The Verizon Connect NWF Website includes aerial, satellite imagery from Digital Globe, one of the Service Partners, as a mapping option. If Customer uses such mapping option, Customer agrees to comply with the terms of use contained in Digital Globe's End User License Agreement found at http://www.digitalglobe.com/sites/default/files/dgcs/DigitalGlobe_Product_EULA.pdf.

10. MODIFICATIONS; WEBSITE MAINTENANCE. Verizon Connect NWF may alter or modify all or part of the Devices, the Verizon Connect NWF Services or the Verizon Connect NWF Website from time to time; provided such changes do not materially adversely affect Customer's use of the Verizon Connect NWF Services or Verizon Connect NWF Website. Subject to the foregoing, such changes may include, without limitation, the addition or withdrawal of features, information, products, services, software or changes in instructions. Verizon Connect NWF reserves the right to perform scheduled maintenance for the Verizon Connect NWF Services and Verizon Connect NWF Website from time to time. This may include application and database maintenance as well as general website maintenance and may or may not involve Verizon Connect NWF Website and Verizon Connect NWF Services unavailability.

11. DATA. Customer represents and warrants that it has all rights and authority with respect to the data Verizon Wireless, Verizon Connect NWF, and the Service Partners acquire and transmit through Customer's use of the Devices, the Verizon Connect NWF Services and the Verizon Connect NWF Website ("Business Data") and grant the rights and approvals set forth in this Agreement and further grants to Verizon Wireless, Verizon Connect NWF, its affiliates and the Service Partners the nonexclusive, license and right to collect, access and use Business Data, and to access, copy and use the Business Data in the course of performing the Verizon Connect NWF Services and to analyze, measure and optimize the performance of the Devices and the Verizon Connect NWF Services and to develop new offerings for Customer and others and for other purposes of Verizon Connect NWF and its affiliates, including the development of data products for sale, licensing and distribution to third parties during the term of its contract with the Customer; provided, however, that except as may be required under law or court order, Verizon Connect NWF will not disclose or distribute Business Data to a third party in a form that permits identification of Customer.

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12. EXPORT CONTROL. Customer understands and agrees that: (i) the software used in connection with the Service is controlled by US export control laws; (ii) further transfer or export of the software may be subject to US export control laws or similar laws of other countries; (iii) Customer will abide by such laws; and (iv) Customer will not re-export or divert the software to a country or activity in contravention of U.S. law. Customer represents and warrant that: (i) Customer is not now located in, does not maintain an office or residence in, is not a citizen of, nor does Customer intend to travel to (without agreeing to follow any specific federal regulatory parameters on such travel), any of the following countries: Cuba, Iran, North Korea, Sudan, Syria, or other locations where the United States or other governments may have restrictions; and (ii) Customer is not, nor does Customer anticipate being, listed on any U.S. Government, United Nations or other country's prohibited parties list (including, but not limited to the U.S. Department of Commerce Denied Persons List or Entity List and the U.S. Treasury Department's Specially Designated Nationals, Terrorists or Narcotics Traffickers List).

13. OWNERSHIP AND ACCEPTANCE. Title transfer and acceptance of products and services occur upon shipment or provision of service.

14. GENERAL. (a) No amendment, change, modification or waiver to any provision of any accepted order or these Terms and Conditions will be binding unless signed by an authorized representative of each party. (b) The parties' respective rights and obligations under Sections 7. DISCLAIMER OF WARRANTIES, 9. PROPRIETARY RIGHTS, and 11. DATA survive termination of an order.

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TOWN OF PEMBROKE PARK

3150 S.W. 52ND AVENUE PEMBROKE PARK, FLORIDA 33023 • BROWARD (954) 966-4600 FAX (954) 966-5186

Ashira A. Mohammed
Mayor

Memo

Howard P. Clark, Jr.
Vice Mayor

Geoffrey Jacobs
Clerk-Commissioner

Georgina Cohen
Commissioner

Reynold Dieuville
Commissioner

Newall Daughtrey
Assistant Town Manager

Christopher J. Ryan
Town Attorney

To: Ashira Mohammed, Mayor
Howard Clark, Jr., Vice - Mayor
Geoffrey Jacobs, Clerk-Commissioner
Georgina Cohen, Commissioner
Reynold Dieuville, Commissioner
Newall J. Daughtrey, Assistant Town Manager

From: Todd Larson, Public Services Director

Date: February 21, 2020

Re: Emergency Repair Second Floor Air Conditioner

One of the Two compressors for the second Floor Air Conditioner has a bad coil and needs to be replaced. Town staff has solicited a proposal from Capital Air. We are recommending the replacement of the Coil for \$4,583.00. It would cost more than half of this to do a temporary repair.

LOCATION OF WORK

THIS CUSTOMER IS
A PROSPECT FOR

NAME
Town of Pembroke Park

STREET
3150 SW 52nd Avenue

WORK TO BE DONE

Pembroke Park

- ☐ Heating Unit
☐ Air Conditioning
☐ Elec. Air Cleaner
☐ Humidifier

CAPITAL AIR CONDITIONING

2951 Simms Street Hollywood, FL 33020
(954) 792-4942 Fax: (954) 797-0029

MAINTENANCE INVOICE
No.

DATE 4 / 6 / 20

- ☒ COMPRESSOR
☐ Suction
☐ Head
☐ V A
☐ Electrical Connections
& Contacts Tight & Clean

- ☐ CONDENSER COIL
☐ Clean Coil
☐ Ent. °F Lv. °F

- ☒ REFRIGERANT
☐ Leaks
☐ Charge

- ☒ FAN & MOTOR
☐ V A
☐ Electrical Connections
& Contacts Tight & Clean

- ☒ COOLING COIL
☐ Clean Coil
☐ Leaving Air Temp. °F

- ☐ FAN & MOTOR
☐ V A
☐ Fan Pulleys (Adjust Belt)
Lubricate Bearings & Motor
Electrical Connections
& Contacts Tight & Clean

- ☒ CONDENSATE AREAS
☐ Inspect & Clean Drain Pans
☐ Inspect & Clean Drain

- ☒ AIR FILTERS
☐ Cleaned ☐ Replaced

- ☒ HEATING ASSEMBLY
☐ Burner & Interchanger
☐ Fuel Supply and Pressure
☐ Pilot Assembly (also Clean)
☐ Flame Adjustment
☐ Stack Switch & Flue
☐ Fan & Limit Switch operation

☒ THERMOSTAT

Rapair Proposal

SOURCE	COST	QTY.	ITEM	PRICE
			FILTER	X X

NAME	BILL TO	PHONE
STREET		
CITY	STATE	ZIP
FHP	MODEL	EM240-3VTC
NAME	MODEL	JU019208
NAME	SERIAL NUMBER	
☐ WARRANTY	☐ SERVICE CONTRACT	☐ INCOMPLETE
DATE	DESCRIPTION OF WORK PERFORMED	
	The evaporator coil is leaking refrigerant in this unit.	
	To install a new evaporator coil into this existing unit. total price is \$4,583.00	

COST

BREAKDOWN

MATERIAL	
LABOR	
TOTAL	
TRAVEL	
HOURS	
MILES	
R	O

UPON INSPECTION OUR TRAINED PERSONNEL RECOMMEND

Waiting on approval to order part.

Part takes approx. 10 business days to get from manufacturer.

CUSTOMER'S AUTHORIZATION	CUSTOMER'S ACCEPTANCE
SIGNATURE	SIGNATURE

INVOICE
NUMBER

ITEM	AMOUNT
TOTAL MATERIAL	
SERVICE CHARGE	
SALES TAX	
CUSTOMER NUMBER	
TOTAL	\$ 4,583.00

TERMS: NET DATE OF INVOICE

When making Payment, please refer to Invoice Number

LAW OFFICES
RYAN & RYAN, LLC
THIRD FLOOR
700 EAST DANIA BEACH BOULEVARD
DANIA BEACH, FLORIDA 33004-3090

ARCHIE J. RYAN III
TIMOTHY M. RYAN
CHRISTOPHER J. RYAN*
RYAN SOOHOO

*Board Certified City,
County and Local
Government Lawyer

TELEPHONE 954.920.2921
FACSIMILE 954.921.1247

MEMORANDUM

To: Ashira Mohammed, Mayor
Howard P. Clark, Jr., Vice Mayor
Geoffrey Jacobs, Clerk-Commissioner
Georgina Cohen, Commissioner
Reynold Dieuville, Commissioner
Newall J. Daughtry, Assistant Town Manager
Marlen Martell, Interim Deputy Clerk

From: Christopher J. Ryan, Esq. *CJR*

Re: Town of Pembroke Park ("Town")/ Meeting Procedures -
Communications Media Technology

Date: April 7, 2020

Our File Number: 24725E

Governor Ron DeSantis signed Executive Order No. 20-69 on March 20, 2020 (the "Order"), which suspended any statutory requirement that a physical quorum be present in order to conduct a meeting of a local government body, including the Town Commission. The Order further authorizes the Town Commission to utilize communications media technology ("CMT"), such as telephonic and video conferencing, as provided in Section 120.54(5)(b)(2), F.S., to conduct public meetings. A copy of the statute is attached.

I have prepared a proposed order setting forth specific procedures to conduct public meetings of the Town Commission utilizing CMT. The procedures set forth in the proposed order comply with the Governor's Order and applicable statutory and code provisions while ensuring full compliance with the Sunshine Law. The proposed order also provides for public access and participation through the use of CMT. A copy of the proposed order is attached for your review.

I recommend that the Town Commission publicly consider and approve the proposed order at the April 8, 2020 meeting and implement the procedures contained in the order for all Town Commission meetings through the use of CMT.

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TOWN OF PEMBROKE PARK
TOWN COMMISSION MEETING PROCEDURES
(Communications Media Technology)

WHEREAS, on March 9, 2020, Governor Ron DeSantis signed Executive Order No. 20-52, thereby declaring a public health emergency in the State of Florida due to public health threat resulting from the spread of the Novel Coronavirus Disease 2019 (“COVID-19”); and

WHEREAS, on March 10, 2020, Broward County Administrator Bertha Henry declared a state of emergency in Broward County; and

WHEREAS, on March 11, 2002, the World Health Organization declared the COVID-19 outbreak a global pandemic

WHEREAS, on March 16, 2020, President Trump and the Centers for Disease Control and Prevention (“CDC”) issued the 15 Days to Slow the Spread guidance advising individuals to adopt far reaching social distancing measures, such as working from home and avoiding gatherings of more than 10 people; and

WHEREAS, on March 20, 2020, Governor Ron DeSantis signed Executive Order No. 20-69 (the “Order”), thereby suspending any statutory requirement that a physical quorum be present in order to conduct a meeting of a local government body, including the Town Commission; and

WHEREAS, the Order further authorizes the Town Commission to utilize communications media technology (“CMT”), such as telephonic and video conferencing, as provided in Section 120.54(5)(b)(2), F.S., to conduct a public meeting; and

WHEREAS, the Town Commission desires to conduct a meeting consistent with the Order and fully compliant with the Sunshine Law, and to provide the utmost transparency and opportunity for public access and participation while ensuring that all necessary and appropriate steps are taken to protect the health, safety and welfare of the citizens and residents of the Town.

NOW, THEREFORE, the Town Commission of the Town of Pembroke Park, pursuant to Executive Order No. 20-29, dated March 20, 2020, the authority set forth in Ch. 252, F.S., and all other applicable laws, hereby adopts the following procedures for Town Commission meetings utilizing communications media technology:

1. Notice for all “virtual” meetings of the Town Commission shall be prepared and posted in accordance with Section 120.54(5)(b)(2), F.S., and Ch. 28-109, F.A.C., along with the Town’s Code of Ordinances and other applicable local and state law.
2. Members of the Town Commission and Town staff may attend meetings remotely utilizing CMT. The Town’s IT Department shall assist to ensure that all members of

the Town Commission and necessary Town staff, as determined by the Assistant Town Manager, have access to the Town Commission meeting. Pursuant to the Order, a physical quorum of the Town Commission is not legally required to hold a meeting and conduct official business. In the event that a physical quorum is not present, a virtual quorum shall be required in order to hold a meeting and conduct official business.

3. The Assistant Town Manager may determine that it is in the best interest of the health, safety and welfare of the Town to close Town Hall to the general public. The general public shall not be permitted to physically attend meetings of the Town Commission during such time that the Town Hall is closed to the public. This restriction is intended to ensure compliance with the CDC recommendation to avoid gatherings of more than ten (10) people. Public access to the virtual meetings may be accomplished by using the media access phone number and access code listed on the Notice of Meeting for that particular meeting.
4. Any member of the public desiring to comment on an agenda item may submit their comments in writing via email of up to 250 words to the email address townclerk@townofpembrokepark.com up to 1 hour before scheduled time of any Town Commission meeting. The public may submit a text during the meeting at 305.336.7953. All comments received via email or text will be read into the record and addressed by Town Commission under the specific agenda item. All comments submitted via email or text shall be made a part of the public record. Any member of the public that requires additional information about the Town Commission meeting or has any questions on how to submit a public comment at the meeting may contact:

Marlen Martell
Town of Pembroke Park
3150 SW 52 Avenue
Pembroke Park, FL 33023
954.966.4600 ext. 235
townclerk@townofpembrokepark.com

5. Due to the limited opportunity for public participation at the Town Commission meetings, the Town Commission will not consider or take action on any matter requiring a public hearing pursuant to Florida Statutes, Pembroke Park Code of Ordinances or Administrative Rule.
6. All action of the Town Commission shall be taken by a roll call vote.

**APPROVED BY THE TOWN COMMISSION OF THE TOWN OF PEMBROKE
PARK** and filed with the Town on the ____ day of April.

ASHIRA MOHAMMED
Mayor

ATTEST:

GEOFFREY JACOBS
Clerk-Commissioner

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