



REVISED AGENDA SPECIAL COMMISSION MEETING

6:00 PM - Wednesday, April 23, 2025

Commission Chambers

Page

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. DELETIONS OR WITHDRAWALS TO THE AGENDA
5. PUBLIC COMMENTS RELATED TO AGENDA ITEMS / GOOD & WELFARE
6. RESOLUTIONS
 - 6.1. Consideration and approval for a resolution regarding a Budget Amendment to the FY 2024-2025 Budget - Town Manager Lynch 4 - 7
Resolution No.: 2025-014
A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA, AMENDING RESOLUTION NO. 2024-020, ADOPTED ON SEPTEMBER 25, 2024; PROVIDING FOR AN AMENDED BUDGET FOR FISCAL YEAR 2024-2025 FOR THE TOWN, ATTACHED HERETO AS EXHIBIT "A;" PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE.
[Agenda Item Report - AIR-25-144](#)
 - 6.2. Consideration and approval of Interlocal Agreement between the City of Hallandale Beach and the Town for the repairs to the I-95 Pump Station - Town Manager Lynch (UPDATED PROPOSED AGREEMENT) 8 - 20
Resolution No.: 2025-015
A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA, APPROVING AND AUTHORIZING THE EXECUTION OF THE JOINT PARTICIPATION AGREEMENT BETWEEN THE TOWN OF PEMBROKE PARK AND THE CITY OF HALLANDALE BEACH FOR THE MAINTENANCE OF THE SOUTH BROWARD PUMPING STATION LOCATED ALONG THE WEST SIDE OF I-95, ATTACHED HERETO AS EXHIBIT "A;" AUTHORIZING THE TOWN MANAGER TO TAKE ANY AND ALL ACTION NECESSARY IN FURTHERANCE OF THE AGREEMENT, INCLUDING ACCEPTING NON-SUBSTANTIAL CHANGES TO THE AGREEMENT, SUBJECT TO THE REVIEW AND APPROVAL OF THE TOWN ATTORNEY; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.
[Agenda Item Report - AIR-25-145](#)
7. NEW BUSINESS

- | | | |
|-------|---|-----------|
| 7.1. | Reconsideration and approval to amend the scope of the Awarded Agreement for the Construction of the SW 25th St Stormwater Improvement Project - Public Works Director Merantus
Agenda Item Report - AIR-25-149 | 21 - 346 |
| 7.2. | Consideration and approval of amending the ARPA Funds Allocation and Utilization – Town Manager Lynch (UPDATED ARPA LIST)
Agenda Item Report - AIR-25-151 | 347 - 350 |
| 7.3. | Motion to ratify the Town's "fair share" contribution to the Area Agency on Aging in the amount of \$5387.64 for FY 2025-2026 - Town Manager Lynch
Agenda Item Report - AIR-25-148 | 351 - 357 |
| 7.4. | Motion to approve the Town Manager's promotion and recommend salary increase for Misael Flores, in accordance with 'Change in Pay' provision of the Town's Employee Personnel Manual - Town Manager Lynch
Agenda Item Report - AIR-25-150 | 358 - 359 |
| 7.5. | Consideration and Approval to award contract to a competitively bid contract to Blue Line Solutions, the lowest responsible, responsive bidder pursuant to RFP 12 472-14 for Speed Camera Enforcement Program in School Zones - Town Manager Lynch
Agenda Item Report - AIR-25-146 | 360 - 753 |
| 8. | ATTORNEY COMMENTS | |
| 9. | TOWN MANAGER COMMENTS | |
| 10. | COMMISSIONER COMMENTS
Commissioner Jacobs
Acting Clerk Commissioner Kashem
Clerk Commissioner Hodgkins
Vice Mayor Morrisette
Mayor Mohammed | |
| 11. | ANNOUNCEMENTS | |
| 11.1. | Special Workshop Commission Meeting, Tuesday, April 29, 2025 at 1:00 p.m.
Workshop Commission Meeting, Wednesday, April 30, 2025 at 6:00 p.m.
Budget Workshop, Tuesday, May 13, 2025 at 6:00 p.m. (UPDATED)
Regular Commission Meeting, Wednesday, May 14, 2025 at 7:00 p.m. | |
| 12. | ADJOURNMENT | |

IN ACCORDANCE WITH THE PROVISIONS OF F.S. SECTION 286.0105, IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE BOARD, AGENCY, OR COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING OR HEARING, HE OR SHE WILL NEED A RECORD OF THE PROCEEDINGS, AND, FOR SUCH PURPOSE, HE OR SHE MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

ANY PERSON REQUIRING AUXILIARY AIDS AND SERVICES AT THIS MEETING MAY CALL THE TOWN CLERKS OFFICE AT 954-966-4600 AT LEAST TWO CALENDAR DAYS PRIOR TO THE MEETING. IF YOU ARE HEARING OR SPEECH IMPAIRED PLEASE CONTACT THE FLORIDA RELAY SERVICES BY USING THE FOLLOWING NUMBERS: 1-800-955-8770 (VOICE) OR 1-800-955-8771 (TDD)

DECORUM - ALL COMMENTS MUST BE ADDRESSED TO THE COMMISSION AS A BODY AND NOT TO INDIVIDUALS. ANY PERSON MAKING IMPERTINENT OR SLANDEROUS REMARKS, OR WHO BECOMES BOISTEROUS WHILE ADDRESSING THE COMMISSION, SHALL BE BARRED FROM FURTHER AUDIENCE BEFORE THE COMMISSION BY THE PRESIDING OFFICER, UNLESS PERMISSION TO CONTINUE OR AGAIN ADDRESS THE COMMISSION IS GRANTED BY THE MAJORITY VOTE OF THE COMMISSION MEMBERS PRESENT. NO CLAPPING, APPLAUDING, HECKLING OR VERBAL OUTBURSTS IN SUPPORT OR IN OPPOSITION TO A SPEAKER OR HIS/HER REMARKS SHALL BE PERMITTED. NO SIGNS OR PLACARDS SHALL BE ALLOWED IN THE COMMISSION CHAMBERS. PLEASE MUTE OR TURN OFF YOUR CELL PHONE OR PAGER AT THE START OF THE MEETING. FAILURE TO DO SO MAY RESULT IN BEING BARRED FROM THE MEETING. PERSONS EXITING THE CHAMBER SHALL DO SO QUIETLY.

Cynthia Garcia-Lima
Town Clerk



Agenda Item Report

Subject:	Consideration and approval for a resolution regarding a Budget Amendment to the FY 2024-2025 Budget - Town Manager Lynch Resolution No.: 2025-014 A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA, AMENDING RESOLUTION NO. 2024-020, ADOPTED ON SEPTEMBER 25, 2024; PROVIDING FOR AN AMENDED BUDGET FOR FISCAL YEAR 2024-2025 FOR THE TOWN, ATTACHED HERETO AS EXHIBIT "A;" PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE.
Meeting Date:	Special Commission Meeting - April 23, 2025
Prepared For:	Town Commission
Staff Contact:	David Lynch, Town Manager
Dept/Group:	Administrative
Recommendation for Counsel to consider:	
Background Information:	
Staff Recommendations:	
Procurement:	
Financial Implications:	
Alternatives:	

ATTACHMENTS:

[Resolution 2025-014](#)

	Status:
Jacob Horowitz, Town Attorney	Approved - Apr 16 2025
David Lynch, Town Manager	Pending
Cynthia Garcia-Lima, Town Clerk	None

RESOLUTION NO. 2025-014

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA, AMENDING RESOLUTION NO. 2024-020, ADOPTED ON SEPTEMBER 25, 2024; PROVIDING FOR AN AMENDED BUDGET FOR FISCAL YEAR 2024-2025 FOR THE TOWN, ATTACHED HERETO AS EXHIBIT “A;” PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on September 25, 2024, the Town Commission of the Town of Pembroke Park adopted Resolution No. 2024-020, thereby adopting a budget for the Fiscal Year 2024-2025; and

WHEREAS, certain revisions to the Fiscal Year 2024-2025 budget are now necessary, in accordance with Section 166.241, F.S.; and

WHEREAS, Town Staff has reviewed the proposed amendments to the Fiscal Year 2024-2025 budget, and recommends the adoption of the same by the Town Commission; and

WHEREAS, the Town Commission has reviewed the proposed budget amendments set forth in Exhibit “A” and finds the adoption thereof to be in the best interests of the citizens and residents of the Town of Pembroke Park, Florida.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA, THAT:

Section 1. Each of the “WHEREAS” clauses set forth above are true and correct and herein incorporated by this reference. All exhibits attached hereto as incorporated herein and made a part hereof.

Section 2. That the Town Commission hereby amends Resolution No. 2024-020, as provided in the Amended Budget for the Fiscal Year 2024-2025, a copy of which is attached hereto as Exhibit “A” and incorporated herein by reference. In accordance with Sec. 166.241(9), F.S., a copy

of the Amended Budget shall be posted on the Town's website within five (5) days of the adoption of this Resolution.

Section 3. The provisions of this resolution shall not be deemed to be a limitation on the powers granted to the Town Commission by the Town Charter, which relates to the fiscal management of the Town's funds.

Section 4. If any clause, section or other part of this Resolution shall be held by any court of competent jurisdiction to be unconstitutional or invalid, such unconstitutional or invalid part shall be considered as eliminated and shall in no way affect the validity of the remaining portions of this Resolution.

Section 5. All Resolutions or parts of Resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Section 6. This Resolution shall become effective upon its passage and adoption.

PASSED AND ADOPTED this 23rd day of April, 2025.

MAYOR ASHIRA MOHAMMED

ATTEST:

CYNTHIA GARCIA-LIMA
Town Clerk

Approved as to form and legal sufficiency

JACOB HOROWITZ
Town Attorney

Exhibit A

Budget Amendment

Type	Account Number	Description	Amount	Notes
Revenues	401-000330-331204-00-0000	Appropriation from Stormwater Fund Reserves	\$ 1,326,213.00	FY 2025 Surplus
Revenues		ARPA Distribution	<u>\$ 200,000.00</u>	ARPA Funds
Total			<u>\$ 1,526,213.00</u>	
Expenditures	401-941002-693200-00-3355	SW 25 Project Lift Station	<u>\$ 1,526,213.00</u>	SW 25 Project Capital Outlay
Total			<u>\$ 1,526,213.00</u>	



Agenda Item Report

Subject:	Consideration and approval of Interlocal Agreement between the City of Hallandale Beach and the Town for the repairs to the I-95 Pump Station - Town Manager Lynch Resolution No.: 2025-015 A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA, APPROVING AND AUTHORIZING THE EXECUTION OF THE JOINT PARTICIPATION AGREEMENT BETWEEN THE TOWN OF PEMBROKE PARK AND THE CITY OF HALLANDALE BEACH FOR THE MAINTENANCE OF THE SOUTH BROWARD PUMPING STATION LOCATED ALONG THE WEST SIDE OF I-95, ATTACHED HERETO AS EXHIBIT "A;" AUTHORIZING THE TOWN MANAGER TO TAKE ANY AND ALL ACTION NECESSARY IN FURTHERANCE OF THE AGREEMENT, INCLUDING ACCEPTING NON-SUBSTANTIAL CHANGES TO THE AGREEMENT, SUBJECT TO THE REVIEW AND APPROVAL OF THE TOWN ATTORNEY; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.
Meeting Date:	Agenda for Special Commission Meeting - April 23, 2025
Prepared For:	Town Commission
Staff Contact:	David Lynch, Town Manager
Dept/Group:	Administrative
Recommendation for Counsel to consider:	
Background Information:	The Town of Pembroke Park and the City of Hallandale Beach have reached a verbal agreement in principle regarding the urgent repairs needed for the I-95 pump station, which is critical infrastructure for flood prevention in the Southeast corner of our community. The agreement was the result of a collaborative meeting held on Monday, April 14, 2025, during which each municipality sent a delegation of four to six representatives. The discussion was led by the City Managers of both jurisdictions and resulted in a fair and balanced plan to move forward. Key Terms of the Agreement: • Cost Sharing: Each municipality will contribute equally to the cost of repairs. • Reimbursement Strategy: Both towns will jointly pursue a 20% reimbursement from the State of Florida.

	• Project Oversight: Hallandale Beach has agreed that Todd Larson—original designer of the pump station—will serve as liaison to monitor the repair process and advocate for Pembroke Park’s interests. • Potential Reimbursements: The agreement allows for future follow-up regarding any applicable warranty or performance bonds that could offset repair costs.
Staff Recommendations:	
Procurement:	
Financial Implications:	
Alternatives:	

ATTACHMENTS:

[Resolution 2025-015](#)

[Exhibit A- Proposed Agreement I95 Stormwater Management Station Pembroke Park](#)

	Status:
Jacob Horowitz, Town Attorney	Approved - Apr 16 2025
David Lynch, Town Manager	Approved - Apr 23 2025
Cynthia Garcia-Lima, Town Clerk	Approved - Apr 23 2025

RESOLUTION NO. 2025-015

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA, APPROVING AND AUTHORIZING THE EXECUTION OF THE JOINT PARTICIPATION AGREEMENT BETWEEN THE TOWN OF PEMBROKE PARK AND THE CITY OF HALLANDALE BEACH FOR THE MAINTENANCE OF THE SOUTH BROWARD PUMPING STATION LOCATED ALONG THE WEST SIDE OF I-95, ATTACHED HERETO AS EXHIBIT “A;” AUTHORIZING THE TOWN MANAGER TO TAKE ANY AND ALL ACTION NECESSARY IN FURTHERANCE OF THE AGREEMENT, INCLUDING ACCEPTING NON-SUBSTANTIAL CHANGES TO THE AGREEMENT, SUBJECT TO THE REVIEW AND APPROVAL OF THE TOWN ATTORNEY; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, in 2007 the Town of Pembroke Park (the “Town”), the City of Hallandale Beach (the “City”) and the Florida Department of Transportation entered into an agreement providing for the maintenance and operation of the South Broward Pumping Station located along the west side of I-95; and

WHEREAS, the Original Agreement expired in 2011; however, the City and the Town have continued to work in good faith to ensure the station’s functionality and operation; and

WHEREAS, the station sustained damage as a result of a suspected lightning strike or electrical incident in November 2024, and the parties seek to coordinate and take the necessary action to ensure the station’s future operation; and

WHEREAS, the parties have worked together in good faith to negotiate a new joint participation agreement to ensure immediate repairs to the station, along with the future maintenance thereof; and

{00591618.1 3399-0000000 }

WHEREAS, the Town Commission of the Town of Pembroke Park, Florida, finds that approval and execution of the joint participation agreement with the City, pursuant to the terms and conditions set forth in the agreement attached hereto as **Exhibit “A,”** is in the best interests of the citizens and residents of the Town.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA, THAT:

Section 1. The aforementioned "Whereas" clause is hereby ratified and confirmed as being true and correct and is incorporated herein.

Section 2. The Town Commission of the Town of Pembroke Park, Florida, hereby approves and authorizes the execution of the joint participation agreement between the Town and the City of Hallandale beach, attached hereto as **Exhibit “A”** and incorporated herein. The Town Manager is hereby authorized to execute the agreement on behalf of the Town and to take any and all action necessary in furtherance of the agreement, including accepting non-substantial changes, subject to the review and approval of the Town Attorney.

Section 3. All Resolutions or parts of Resolutions in conflict herewith, be and the same are repealed to the extent of such conflict.

Section 4. If any section, sentence, clause or phrase of this Resolution is held to be invalid or unconstitutional by any court of competent jurisdiction, then said holding shall in no way affect the validity of the remaining portions of this Resolution.

Section 5. This Resolution shall become effective immediately upon its passage and adoption.

{00591618.1 3399-0000000 }

PASSED AND ADOPTED this 23rd day of April, 2025.

MAYOR ASHIRA MOHAMMED

ATTEST:

CYNTHIA GARCIA-LIMA
Town Clerk

Approved as to form and legal sufficiency

JACOB G. HOROWITZ
Town Attorney

{00591618.1 3399-0000000 }

Page 3 of 3

Page 5 of 13

Agreement for Repair of South Broward Pumping Station at I-95

This Joint Participation Agreement ("Agreement"), entered into as of the date of final execution below, by and between the City of Hallandale Beach, located at 400 S. Federal Highway, Hallandale Beach, FL 33309, ("CITY"), and the Town of Pembroke Park, located at 3150 SW 52nd Avenue, Pembroke Park, FL 33023 ("TOWN").

WITNESSETH

WHEREAS, in 2007 the parties entered into a maintenance agreement ("2007 AGREEMENT") to provide for the maintenance and operational services of the South Broward Pumping Station located along the west side of I-95 (Financial Management Number 411100-1-78-01) ("STATION"); and

WHEREAS, the STATION, including all components of the gravity pipe from Chaves Lake to the pump station and the pressure pipe from the pump station to its outfall location, is owned by the State of Florida Department of Transportation ("Department"); and

WHEREAS, in accordance with the 2007 AGREEMENT, the CITY and the TOWN have shared use and maintenance responsibilities, subject to the terms and conditions set forth therein; and

WHEREAS, the 2007 AGREEMENT provided that, for unforeseen expenditures, the parties would meet to attempt to mutually agree upon the amount and distribution of the additional funding needed; and

WHEREAS, the 2007 AGREEMENT further provided that, if no agreement was reached between the three parties, that the CITY and TOWN would equally share the costs; and

WHEREAS, the 2007 AGREEMENT expired in 2011; however, the CITY and the TOWN have continued to work in good faith to ensure the STATION's functionality and operation in an effort serve the interests of their respective communities; and

WHEREAS, the STATION's diesel tank began to leak, creating an environmental hazard and the STATION sustained substantial electrical damage due to a suspected lightning strike, rendering it non-functional; and

WHEREAS, the CITY has contacted the other parties to arrange for agreement and authorization to proceed with the necessary repairs to return the STATION to a safe and operational status; and

WHEREAS, the parties agree that time is of the essence given that the area is currently susceptible to extreme flooding, which creates a danger to the health, welfare and safety of the surrounding communities; and,

WHEREAS, the CITY by Resolution No. _____, authorizes the proper officials to enter into this Agreement; and

WHEREAS, the TOWN by Resolution No. _____, authorizes the proper officials to enter into this Agreement.

NOW, THEREFORE, in consideration of the mutual benefits to be derived from the repair of the STATION, the parties agree to the following:

1. The recitals set forth above are true and correct and are deemed incorporated herein.
2. The Term of this agreement shall commence upon execution of this agreement by the final executing party and shall end on September 30th, 2029. Renewals shall be in writing and subject to the agreement of the parties.
3. The CITY shall be responsible for executing the repairs of the STATION as outlined in EXHIBIT A, attached hereto and incorporated herein, and any work otherwise needed to restore the station to a safe operational status in accordance with all applicable Federal, State and Local laws, rules, and regulations ("REPAIR"), as otherwise limited in this agreement.
4. The CITY and TOWN shall equally share the monetary responsibility, fifty percent (50%) each, for the direct costs incurred for the REPAIR. Should the DEPARTMENT contribute to the cost of the REPAIR, the DEPARTMENT'S contribution shall offset the total cost and the CITY and TOWN shall equally be responsible for 50% of the remaining costs. Each party reserves the right to pursue further financial contribution from the DEPARTMENT for the REPAIR or for future maintenance of the STATION.
5. The TOWN shall be responsible for payment to the CITY of one hundred fifty-four thousand nine hundred and seventy-six dollars (\$154,976) within 30 days of the execution of this agreement. The TOWN shall appoint a Project Manager, at its own cost, to facilitate coordination as needed with the CITY's Project Manager and team. The CITY's team will provide the TOWN's project manager with access to the site, upon reasonable notice,

and shall keep the designated TOWN Project Manager updated as to the status of the REPAIR and will reasonably accommodate requests for meetings and information.

6. The CITY shall contribute an equal amount to the costs of the REPAIR as that paid by the TOWN pursuant to paragraph 5 above. Any overage will be split proportionally and refunded. The CITY will send an invoice to the TOWN for 50% of any additional cost incurred for the REPAIR. The TOWN will pay any such invoice within thirty (30) days of receipt.
7. The maximum liability to each of the TOWN and the CITY for direct costs incurred for the REPAIR pursuant to this agreement shall be three hundred thousand dollars (\$300,000). Any costs exceeding that amount shall be agreed upon in writing between the TOWN and the CITY. The TOWN understands and agrees that the CITY does not hereby guarantee that the STATION can be repaired to a safe and operational status within the scope of the REPAIRS authorized by this Agreement. The CITY shall not be liable to any party if the REPAIRS fail to restore the STATION to a safe and operational status.
8. At its own cost, the TOWN shall have the authority to pursue any warranty, bond, or other monies from third-parties, that are associated with the need for the REPAIR. If the TOWN recovers any monies as a result of its efforts, the TOWN shall deduct the costs of its efforts from the monies recovered and the remaining monies shall be split fifty (50%) percent to each party.
9. The parties agree that the REPAIR shall commence no later than thirty (30) days from the date of full execution of this agreement, although the CITY will make reasonable efforts to commence the repairs as soon as possible. It is estimated that the REPAIR shall be completed no later than _____ (the "Completion Date"). The CITY makes no guarantees as to the start or completion date of the REPAIRS.
10. If the STATION is successfully repaired, the parties agree to equally share the actual ongoing operational and routine maintenance costs ("COSTS") of the STATION. The CITY shall annually invoice the TOWN for half of the prior year's COSTS for such maintenance, and the TOWN shall pay said invoice within thirty (30) days of receipt.
11. Notices as required by this agreement shall be sent to the following:

For the CITY:

City Manager
City of Hallandale Beach
400 S. Federal Blvd.
Hallandale Beach, FL 33009

and

[NAME OF PROJECT MANAGER]
Department of Public Works

For the TOWN:

David Lynch
Town Manager
Town of Pembroke Park
3150 S.W. 52nd Avenue
Pembroke Park, FL 33023
dlynch@tppfl.gov

and

Todd Larson, Consultant
Craig A. Smith
277 Goolsby Blvd.
Unit 4C
Deerfield Beach, FL 33442
TLarson@craigasmith.com

12. Any party shall have the right to audit and inspect any and all records related to the STATION's operation and maintenance, including, but not limited to, all prior agreements, maintenance schedules and costs incurred by any party as a result of prior maintenance. In the event that a party seeks to obtain any records related to the STATION maintenance or operation history, the other parties shall work in good faith to promptly provide the requested information.
13. In the event it becomes necessary for a party to institute suit for the enforcement of this agreement, the aggrieved party shall initiate a dispute resolution process in accordance with Ch. 164, F.S. The prevailing party in any litigation shall be entitled to reimbursement of their attorney fees and court costs. Venue with respect to any such litigation shall be in Broward County, Florida.

DRAFT v.2- 4/13/2025

14. This Agreement and any interest herein shall not be assigned, transferred or otherwise encumbered by the CITY and/or TOWN under any circumstances without the prior written consent of the other parties.

Exhibit A

Operational Failure Report

I-95 Stormwater Management Station

1. Introduction

This document provides a detailed explanation of the operational failure of the I-95 Stormwater Management Station, which is jointly operated by the Florida Department of Transportation (FDOT), the Town of Pembroke Park, and the City of Hallandale Beach. The station suffered significant damage due to a lightning strike in the area and is currently inoperative. The City of Hallandale Beach Public Works team, in coordination with the vendor Supply Solutions Intl., has developed a scope of work to restore the station to operational status.

2. Incident Description

The I-95 Stormwater Management Station sustained substantial electrical damage due to a lightning strike, rendering it non-functional. The station typically operates under normal conditions on Florida Power & Light (FPL) power and has a diesel-powered generator with an on-site fuel tank to serve as backup power. Prior to this incident, the diesel tank was already in need of repair. However, due to the electrical failure, it is now essential that the tank be repaired to ensure proper backup power functionality.

3. Proposed Remediation Plan

3.1 Scope of Work

The proposed scope of work includes the following key steps to restore the station to operational status:

1. ****Diesel Tank Repair:**** Repair the damaged diesel fuel tank to restore the backup generator's functionality.
 - ****Estimated Cost:**** \$160,000
2. ****Reconnect On-Site Emergency Generator:**** Hook up the normally on-site generator to allow for base operational functionality of the pumps.
 - This will ensure power capability while other components are evaluated.
3. ****Evaluation of Electrical Components:**** Perform an in-depth assessment of key electrical components, including:
 - Variable Frequency Drives (VFDs)
 - Motors
 - Pumps
 - Motor Control Center (MCC)
 - ****Estimated Cost:**** \$149,952.86 vendor- Supply Solutions Intl.

Exhibit A

4. **Rental of Backup Generator:** In order to ensure uninterrupted operations during the repair process, an additional backup generator will be rented.

- **Estimated Cost:** \$10,000 per month
- The rental generator will be used in case of failure of the normally on-site generator before the system is fully restored.

5. **Reconnection to FPL Power:** After repairs and testing, an assessment will be conducted to determine if the system can be successfully reconnected to FPL power.

- If successful, the rented backup generator will no longer be needed and will be returned.
- Additional costs may be incurred for parts required for reconnection to FPL power, though this amount is currently unknown.
- **Estimated Cost (High-End Estimate):** \$100,000

Total estimated cost for operational restoration: **\$469,952.86** Minimum

This number includes 6-months of generator rental if needed

3.2 Cost Breakdown

Work Component	Estimated Cost
Diesel Tank Repair	\$160,000
Evaluation & Electrical Component Repair	\$149,952.86
Backup Generator Rental (\$10,000/month)	Varies (Approx. \$10,000 per month) \$60,000
Potential FPL Reconnection Costs	Up to \$100,000

4. Contingencies and Next Steps

- If the assessment determines that FPL reconnection is viable, the backup rental generator will no longer be needed, reducing ongoing costs.
- Additional unexpected repair costs may arise depending on further assessments.
- Work will be prioritized in the following order:
 1. Diesel tank repair
 2. Connection of the normally on-site emergency generator
 3. Electrical system evaluation
 4. Reconnection to FPL power
 5. Decommissioning of rented generator if no longer required

Exhibit A

5. Conclusion

The I-95 Stormwater Management Station is currently non-functional due to significant electrical damage from a lightning strike. A structured remediation plan has been developed to restore its operational capacity, ensuring that stormwater management functions remain effective. The estimated total cost of repairs is approximately \$469,952.86, with potential variations based on additional repair needs.



Agenda Item Report

Subject:	Reconsideration and approval to amend the scope of the Awarded Agreement for the Construction of the SW 25th St Stormwater Improvement Project - Public Works Director Merantus
Meeting Date:	Agenda for Special Commission Meeting - April 23, 2025
Prepared For:	Town Commission
Staff Contact:	Stanley Merantus, Public Services Director
Dept/Group:	Public Works
Recommendation for Counsel to consider:	It is recommended that the Town Commission enter into an agreement with Southeastern Engineering Contractors, Inc. ("Southeastern"), for the Construction of the SW 25th St Stormwater Improvement Project in an amount of four million eight hundred twenty-six thousand two hundred thirteen dollars and 0/100 (\$4,826,213.00).
Background Information:	The SW 25th Street Stormwater Project is part of a two phased project aimed at improving the stormwater management system along SW 25th Street. This project will assist in reducing flooding and enhance drainage capacity in the area. The goal is to mitigate water accumulation, improve road safety, and protect nearby properties from water damage. The project is a critical part of the Town's ongoing efforts to upgrade its stormwater infrastructure and address flooding concerns. On April 9, 2025, the Commission awarded the contract; however, it was missing the correct scope of work. This item is being brought back to amend the agreement to include in the scope of work to include the pump station.
Staff Recommendations:	It is recommended that the Town Commission enter into an agreement in an amount of \$4,826,213.00, with Southeastern, for the Construction of the SW 25th St Stormwater Improvement Project.
Procurement:	The Town issued an Request for Proposal ("RFP") 25-01R SW 25th St Stormwater Improvement Project on March 3, 2024. The RFP was advertised in the Community Newspapers, posted to DemandStar, and posted on the Town's website. On the date of the bid opening, March 17, 2025, we received 2 (two) bids from the following Bidders: Foster Marine Contractors, Inc. and Southeastern Engineering Contractors, Inc.

	Procurement performed a due diligence review of the bids for responsiveness and found that Southeastern's bid did not reveal any material defects in the bid, nor in Southeastern's qualifications.
Financial Implications:	This project will be funded by the Broward County Surtax, ARPA, and Town Stormwater Funds.
Alternatives:	

ATTACHMENTS:

[Proposed Agreement](#)

[Southeastern Proposal - "SW 25th Street Stormwater Improvements"](#)

[Bid - Pembroke - SW 25th St Stormwater Improv. 03.17.25](#)

[Southeastern Revised Bid Tabulation](#)

SERVICE AGREEMENT

THIS IS AN AGREEMENT ("Agreement"), dated this _____ day of _____
2025, by and between:

TOWN OF PEMBROKE PARK, FLORIDA, a municipal corporation organized
and operating pursuant to the laws of the State of Florida, with a business
address of 3150 S.W. 52nd Avenue, Pembroke Park, Florida 33023, hereinafter
referred to as "Town";

and

SOUTHEASTERN ENGINEERING CONTRACTORS, INC. a Florida corporation,
with a principal address of 14375 S.W. 120 Street, Miami, FL 33186 hereinafter
"Contractor," who is authorized to do business in the State of Florida. Town and
Contractor may each be referred to herein as "party" or collectively as
"parties."

WITNESSETH:

In consideration of the mutual terms and conditions, promises, covenants and payments
hereinafter set forth, Town and Contractor agree as follows:

ARTICLE 1 **PREAMBLE**

In order to establish the background, context and form of reference for this Agreement and to
generally express the objectives, and intentions of the respective parties herein, the following
statements, representations and explanations shall be accepted as predicates for the
undertakings and commitments included within the provisions which follow and may be relied
upon by the parties as essential elements of the mutual considerations upon which this
Agreement is based.

1. The Town advertised its notice to bidders of the Towns desire to hire a firm to construct
a stormwater system on S.W. 25th Street, as more particularly described in Exhibit "A" attached
hereto and by this reference made a part hereof, for the said bid entitled:
2. SW 25th Street Stormwater Improvements (RFP #25-01R)

3. On the April 23, 2025, the Town Commission designated Contractor as being the most responsible proposer submitting a responsive proposal most advantageous and in the best interests of the Town; and

4. Negotiations pertaining to the services to be performed by the Contractor were undertaken and this Agreement incorporates the results of such negotiation.

ARTICLE 2 **SERVICES AND RESPONSIBILITIES**

2.1 Contractor hereby agrees to perform the services for the SW 25th Street Stormwater Improvements, as more particularly described in **Exhibit "A"** attached hereto and by this reference made a part hereof, in accordance with the Scope of Services outlined in the specifications, RFP 25-01R, attached hereto and made a part hereof as **Exhibit "A,"** Contractor's response thereto, attached hereto and made a part hereof as **Exhibit "B,"** and Transportation Surtax Addendum for Municipal Construction Contracts, attached hereto and made a part hereof as **Exhibit "C."** Contractor agrees to do everything required by this Agreement, the Sealed Bid Package, Addendum to this Agreement, and Commission award complete with proposal form. In the event of any conflicts between this Agreement, Exhibit A, Exhibit B and Exhibit C, this Agreement shall prevail, followed by Exhibit A.

2.2 Contractor shall furnish all services, labor, equipment, and materials necessary and as may be required in the performance of this Agreement, except as otherwise specifically provided for herein, and all work performed under this Agreement shall be done in a professional manner.

2.3 Contractor hereby represents to Town, with full knowledge that Town is relying upon these representations when entering into this Agreement with Contractor, that Contractor has the professional expertise, experience and manpower to perform the services to be provided by Contractor pursuant to the terms of this Agreement.

2.4 Contractor assumes professional and technical responsibility for performance of its services to be provided hereunder in accordance with recognized professional standards of good engineering practice. If within one year following completion of its services, such services fail to meet the aforesaid standards, and the Town promptly advises Contractor thereof in writing, Contractor agrees to re-perform such deficient services without charge to the Town.

2.5 Contractor shall not utilize the services of any sub-consultant without the prior written approval of Town.

ARTICLE 3
TERM AND TERMINATION

3.1 The term of this Agreement shall commence upon execution and shall terminate one (1) year from the date of the last party to sign the Agreement. In the event that the scope of work is not completed by the thirty-first day following the expiration of this Agreement, the Contractor shall be subject to liquidated damages as set forth in Exhibit "A."

3.2 In accordance with Exhibit "A," this Agreement may be terminated by either party for cause, or by the Town for convenience, upon thirty (30) days' written notice by the Town to Contractor, in which event the Contractor shall be paid its compensation for services performed to termination date. [NOTE: Contractor may not terminate existing assignments for convenience after they have been accepted as addendums to this Agreement.] In the event that the Contractor abandons this Agreement or causes it to be terminated, Contractor shall indemnify the Town against any loss pertaining to this termination up to a maximum of the full contracted fee amount. All finished or unfinished documents, data, studies, plans, surveys, and reports prepared by Contractor shall become the property of Town and shall be delivered by Contractor to Town immediately.

3.4 SCRUTINIZED COMPANIES. Contractor certifies that it and any of its affiliates are not scrutinized companies as identified in Section 287.135, F.S. In addition, Contractor agrees to observe the requirements of Section 287.135, F.S., for applicable sub-agreements entered into for the performance of work under this Agreement. Pursuant to Section 287.135, F.S., the Town may immediately terminate this Agreement for cause if the Contractor, its affiliates, or its subContractors are found to have submitted a false certification; or if the Contractor, its affiliates, or its subContractors are placed on any applicable scrutinized companies list or engaged in prohibited contracting activity during the term of the Agreement. As provided in Subsection 287.135(8), F.S., if federal law ceases to authorize these contracting prohibitions then they shall become inoperative.

ARTICLE 4
COMPENSATION AND METHOD OF PAYMENT

4.1 Contractor shall be entitled to invoice Town in accordance with terms set forth in Exhibit "B." The total compensation for this project shall not exceed .

4.2 Town will make its best efforts to pay Contractor within thirty (30) days of receipt of proper invoice the total shown to be due on such invoice.

4.3 All payments shall be governed by the Florida Prompt Payment Act, as set forth in Part VII, Chapter 218, Florida Statutes.

4.4 Payment will be made to Contractor at:

SOUTHEASTERN ENGINEERING CONTRACTORS, INC.

14375 S.W. 120 Street
Miami, FL 33186

ARTICLE 5

CHANGES TO SCOPE OF WORK AND ADDITIONAL WORK

5.1 Town or Contractor may request changes that would increase, decrease, or otherwise modify the Scope of Services, as described in Exhibit "A," to be provided under this Agreement as described in Article 2 of this Agreement. These changes will affect the monthly compensation accordingly. Such changes or additional services must be in accordance with the provisions of the Code of Ordinances of the Town, and must be contained in a written amendment, executed by the parties hereto, with the same formality, equality and dignity herewith prior to any deviation from the terms of this Agreement, including the initiation of any additional or extra work.

5.2 In no event will the Contractor be compensated for any work which has not been described in a separate written agreement executed by the parties hereto.

ARTICLE 6

INDEMNIFICATION

6.1 Contractor shall indemnify and save harmless and defend the Town, its trustees, elected and appointed officials, agents, servants and employees from and against any and all claims, demands, or causes of action of whatsoever kind or nature sustained by the Town or any third party arising out of, or by reason of, or resulting from acts, error, omission, or negligent act of Contractor, its agents, servants or employees in the performance under this Agreement, for all costs, losses and expenses, including but not limited to, damages to persons or third party property, judgments and attorneys' fees arising out of or in connection with the performance by Contractor pursuant to this Agreement.

6.2 Contractor shall indemnify Town for all loss, damage, expense or liability including, without limitation, court costs and attorneys' fees that may result by reason of any infringement or claim of infringement of any patent, trademark, copyright, trade secret or other proprietary right due to services furnished pursuant to this Agreement. Contractor will defend and/or settle at its own expense any action brought against the Town to the extent that it is based on a claim that products or services furnished to Town by Contractor pursuant to this Agreement, or if any portion of the services or goods furnished in the performance of the service becomes unusable as a result of any such infringement or claim.

6.3 Contractor's aggregate liability shall not exceed the proceeds of insurance required to be placed pursuant to this Agreement plus the compensation received by Contractor, or extend to any claims brought subsequent to the expiration of warranty

period outlined above. The Town's rights and remedies and Contractor's liabilities as set forth in this Agreement, are exclusive, and the Town hereby releases Contractor from all further or subsequent liability, whether based in contract or tort and irrespective of fault, negligence, or strict liability.

6.4 The parties recognize that various provisions of this Agreement, including but not necessarily limited to this Section, provide for indemnification by the Contractor and that Florida Statutes §725.06 requires a specific consideration be given therefor. The parties therefore agree that the sum of Ten Dollars and 00/100 (\$10.00), receipt of which is hereby acknowledged, is the specific consideration for such indemnities, and the providing of such indemnities is deemed to be part of the specifications with respect to the services to be provided by Contractor. Furthermore, the parties understand and agree that the covenants and representations relating to this indemnification provision shall serve the term of this Agreement and continue in full force and effect as to the party's responsibility to indemnify.

ARTICLE 7 **INSURANCE**

Contractor shall comply with all insurance requirements set forth in Exhibit "A."

ARTICLE 8 **INDEPENDENT CONTRACTOR**

8.1 This Agreement does not create an employee/employer relationship between the parties. It is the intent of the parties that the Contractor is an independent Contractor under this Agreement and not the Town's employee for all purposes, including but not limited to, the application of the Fair Labor Standards Act minimum wage and overtime payments, Federal Insurance Contribution Act, the Social Security Act, the Federal Unemployment Tax Act, the provisions of the Internal Revenue Code, the State Workers' Compensation Act, and the State unemployment insurance law. The Contractor shall retain sole and absolute discretion in the judgment of the manner and means of carrying out Contractor activities and responsibilities hereunder provided, further that administrative procedures applicable to Contractor's services rendered under this Agreement shall be those of Contractor, which policies of Contractor shall not conflict with Town, State, H.U.D., or United States policies, rules or regulations relating to the use of Contractor 's Funds provided for herein. The Contractor agrees that it is a separate and independent enterprise from the Town, that it has full opportunity to find other business, that it has made its own investment in its business, and that it will utilize a high level of skill necessary to perform the work. This Agreement shall not be construed as creating any joint employment relationship between the Contractor and the Town and the Town will not be liable for any obligation incurred by Contractor, including but not limited to unpaid minimum wages and/or overtime premiums.

ARTICLE 9 **VENUE**

9.1 This Agreement shall be governed by the laws of the State of Florida as now and hereafter in force. The venue for actions arising out of this agreement shall be in Broward County, Florida.

ARTICLE 10
PUBLIC RECORDS

10.1 The Town of Pembroke Park is public agency subject to Chapter 119, Florida Statutes. The CONTRACTOR shall comply with Florida's Public Records Law. Specifically, the Contractor shall:

10.1.1 Keep and maintain public records required by the Town to perform the service;

10.1.2 Upon request from the Town's custodian of public records, provide the Town with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in chapter 119, Fla. Stat., or as otherwise provided by law;

10.1.3 Ensure that public records that are exempt or that are confidential and exempt from public record disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and, following completion of the contract, Contractor shall destroy all copies of such confidential and exempt records remaining in its possession after the Contractor transfers the records in its possession to the Town; and

10.1.4 Upon completion of the contract, Contractor shall transfer to the Town, at no cost to the Town, all public records in Contractor possession. All records stored electronically by the Contractor must be provided to the Town, upon request from the Town custodian of public records, in a format that is compatible with the information technology systems of the Town.

10.2 The failure of Contractor to comply with the provisions set forth in this Article shall constitute a Default and Breach of this Agreement, for which, the Town may terminate the Agreement.

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE
APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE
CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING
TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC
RECORDS AT

TOWN CLERK
9150 SW 52nd Avenue

Pembroke Park, FL 33023
(954) 966-4600
townclerk@tppfl.gov

ARTICLE 11
FEMA REQUIREMENTS

Any reference made to Contractor in this section shall also apply to any SubContractor under the terms of this Contract. Contractor shall be responsible for the compliance by any subContractor or lower tier subContractor with all of these contract clauses:

11.1 If reimbursement is denied to Town due to Contractor's negligence, including failure to comply with this Article, Contractor upon notification from FEMA or the Florida Division of Emergency Management of such denial and upon written demand by the Town, shall reimburse Town for amounts denied due to Contractor's negligence. This obligation shall survive the term or termination of this Agreement.

11.2 Notwithstanding anything to the contrary set forth herein, Contractor shall comply with the following federally required standard provisions, as set forth in 2 C.F.R. Sec.200.326 and 2 C.F.R. Part 200. In the event of any conflicts, the provisions of this section shall prevail.

11.2.1 Equal Employment Opportunity: During the performance of this contract, Contractor agrees as follows:

(1) Contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. Contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, sexual orientation, gender identity, or national

origin. Such action shall include, but not be limited to the following: Employment, upgrading, demotion, or transfer, recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause.

(2) Contractor will, in all solicitations or advertisements for employees placed by or on behalf of Contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.

(3) Contractor will not discharge or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant or another

employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicants as a part of such employee's essential job functions discloses the compensation of such other employees or applicants to individuals who do not otherwise have access to such information, unless such disclosure is in response to a formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with Contractor 's legal duty to furnish information.

(4) Contractor will send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, a notice to be provided by the agency contracting officer, advising the labor union or workers' representative of Contractor 's commitments under section 202 of Executive Order 11246 of September 24, 1965, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

(5) Contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.

(6) Contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the contracting agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.

(7) In the event of Contractor 's non-compliance with the nondiscrimination clauses of this contract or with any of such rules, regulations, or orders, this contract may be canceled, terminated or suspended in whole or in part and Contractor may be

declared ineligible for further Government contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

(8) Contractor will include the provisions of paragraphs (1) through (8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subContractor or vendor. Contractor will take such action with respect to any subcontract or purchase order as may be directed by the Secretary of Labor as a means of enforcing such provisions including sanctions for noncompliance: Provided, however, that in the event Contractor becomes involved in, or is threatened with, litigation with a subContractor or vendor as a result of such direction, Contractor may request the United States to enter into such litigation to protect the interests of the United States.

11.2.2 Davis-Bacon Act: Contractor shall comply with the Davis-Bacon Act (40 U.S.C. 276a to 276a-7) as supplemented by Department of Labor Regulations (29 CFR Part 5). In accordance with the statute, Contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, Contractors must be required to pay wages not less than once a week.

11.2.3 Copeland "Anti-Kickback" Act: Contractor shall comply with the Copeland "Anti- Kickback" Act, ([40 U.S.C. 3145](#)), as supplemented by Department of Labor regulations ([29 CFR Part 3](#), "Contractors and SubContractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). Contractor must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. TOWN must report all suspected or reported violations to the Federal awarding agency.

11.2.4 Contract Work Hours and Safety Standards Act. ([40 U.S.C. 3701- 3708](#)). Where applicable, pursuant to [40 U.S.C. 3702](#) and [3704](#), as supplemented by Department of Labor regulations ([29 CFR Part 5](#)) Contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of [40 U.S.C. 3704](#) are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous.

(1) Overtime requirements. No Contractor or subContractor contracting for any part of the contract work which may require or involve the employment of laborers or

mechanics shall require or permit any such laborer or mechanic in any workweek in which he or she is employed on such work to work in excess of forty hours in such workweek unless such laborer or mechanic receives compensation at a rate not less than one and one-half times the basic rate of pay for all hours worked in excess of forty hours in such workweek.

(2) Violation; liability for unpaid wages; liquidated damages. In the event of any violation of the clause set forth in paragraph (1) of this section the Contractor and any subContractor responsible therefor shall be liable for the unpaid wages. In addition, such Contractor and subContractor shall be liable to the United States (in the case of work done under contract for the District of Columbia or a territory, to such District or to such territory), for liquidated damages. Such liquidated damages shall be computed with respect to each individual laborer or mechanic, including watchmen and guards, employed in violation of the clause set forth in paragraph (1) of this section, in the sum of \$10 for each calendar day on which such individual was required or permitted to work in excess of the standard workweek of forty hours without payment of the overtime wages required by the clause set forth in paragraph (1) of this section.

(3) Withholding for unpaid wages and liquidated damages. TOWN shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld, from any moneys payable on account of work performed by the Contractor or subContractor under any such contract or any other Federal contract with the same prime Contractor, or any other federally-assisted contract subject to the Contract Work Hours and Safety Standards Act, which is held by the same prime Contractor, such sums as may be determined to be necessary to satisfy any liabilities of such Contractor or subContractor for unpaid wages and liquidated damages as provided in the clause set forth in paragraph (2) of this section.

(4) Subcontracts. The Contractor or subContractor shall insert in any subcontracts the clauses set forth in paragraph (1) through (4) of this section and also a clause requiring the subContractors to include these clauses in any lower tier subcontracts. The prime Contractor shall be responsible for compliance by any subContractor or lower tier subContractor with the clauses set forth in paragraphs (1) through (4) of this section."

11.2.5 Clean Air Act: Pursuant to [42 U.S.C. 7401- 7671q](#) and the Federal Water Pollution Control Act ([33 U.S.C. 1251- 1387](#)), as amended Contractor agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act ([42 U.S.C. 7401- 7671q](#)) and the Federal Water Pollution Control Act as amended ([33 U.S.C. 1251- 1387](#)). TOWN will report violations to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).
Clean Air Act.

(1) The Contractor agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. § 7401 et seq.

(2) The Contractor agrees to report each violation to Town and understands and agrees that the Town will, in turn, report each violation as required to assure notification to the State, Federal Emergency Management Agency, and the appropriate Environmental Protection Agency Regional Office.

(3) The Contractor agrees to include these requirements in each subcontract exceeding \$150,000 financed in whole or in part with Federal assistance provided by FEMA.

Federal Water Pollution Control Act

(1) The Contractor agrees to comply with all applicable standards, orders or regulations issued pursuant to the Federal Water Pollution Control Act, as amended, 33 U.S.C. 1251 et seq.

(2) The Contractor agrees to report each violation to the TOWN and understands and agrees that the TOWN will, in turn, report each violation as required to assure

notification to the State, Federal Emergency Management Agency, and the appropriate Environmental Protection Agency Regional Office.

(3) The Contractor agrees to include these requirements in each subcontract exceeding \$150,000 financed in whole or in part with Federal assistance provided by FEMA."

11.2.6. Suspension and Debarment. This contract is a covered transaction for purposes of 2

C.F.R. pt. 180 and 2 C.F.R. pt. 3000. As such the Contractor is required to verify that none of the Contractor, its principals (defined at 2 C.F.R. § 180.995), or its affiliates (defined at 2 C.F.R. § 180.905) are excluded (defined at 2 C.F.R. § 180.940) or disqualified (defined at 2 C.F.R. § 180.935).

(1) The Contractor must comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into. This certification is a material representation of fact relied upon by TOWN. If it is later determined that the Contractor did not comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, in addition to remedies available to State and TOWN, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment.

(2) The bidder or proposer agrees to comply with the requirements of 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C while this offer is valid and throughout the period of any contract that may arise from this offer. The bidder or proposer further agrees to include a provision requiring such compliance in its lower tier covered transactions."

11.2.7. Byrd Anti-Lobbying Amendment, 31 U.S.C. § 1352 (as amended). Contractors who apply or bid for an award of \$100,000 or more shall file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Each tier shall also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the recipient."

11.2.8 Compliance with State Energy Policy and Conservation Act. Contractor shall comply with all mandatory standards and policies relating to energy efficiency contained in the State energy conservation plan issued in compliance with the Energy Policy and Conservation Act (Pub.L. 94-163, 89 Stat. 871).

11.2.9 Recovered Materials.

(1) In the performance of this Contract, the Contractor shall make maximum use of products containing recovered materials that are EPA-designated items unless the product cannot be acquired

(i) Competitively within a timeframe providing for compliance with the contract performance schedule

(ii) Meeting Contract performance requirements; or

(iii) At a reasonable price.

(2) Information about this requirement, along with the list of EPA-designated items, is available at EPA's Comprehensive Procurement Guidelines web site, <http://www.epa.gov/smm/comprehensive-procurement-guideline-cpg-program>.

11.2.10 Pursuant to 44 CFR 13.36(i)(7), Contractor shall comply with FEMA requirements and regulations pertaining to reporting, including but not limited to those set forth at 44 CFR 40 and 41

11.2.11 Pursuant to 44 CFR 13.36(i)(8), Contractor agrees that if this Agreement results in any copyrightable materials or inventions, in accordance with 44 CFR 13.34, FEMA reserves a royalty-free, nonexclusive and irrevocable license to reproduce, publish or otherwise use the copyright of said materials or inventions for Federal Government purposes

11.2.12 Access to Records. In accordance with 44 CFR 13.36(i)(11) and Chapters 119 and 257, Florida Statutes,

(1) The Contractor agrees to provide the Town, State, FEMA, the Comptroller General of the United States or any of their authorized representatives access to any books, documents, papers and records of the Contractor which are directly pertinent to the contract for the purposes of making audits, examinations, excerpts and transcriptions.

(2) The Contractor agrees to maintain all books, records, accounts and reports required under the contract for a period of not less than five (5) years after the date of termination or expiration of the contract, except in the event of litigation or settlement of claims arising from the performance of the contract, in which case Contractor agrees to maintain same until the Town, the State, FEMA, the Comptroller General, or any of their duly authorized representatives, have disposed of all such litigation, appeals, claims or exceptions related thereto.

11.2.13 No Obligation by the Federal Government

(1) Absent the express written consent by the Federal Government, the Federal Government or FEMA is not a party to the contract and shall not be subject to any obligations or liabilities to the Town, Contractor, or any other party (whether or not a party to that contract) pertaining to any matter resulting from the underlying contract.

(2) The Contractor agrees to include the above clause in each subcontract financed in whole or in part with Federal assistance provided by FEMA. It is further agreed that the clause shall not be modified, except to identify the subContractor who will be subject to its provisions.

11.2.14 DHS Seal, Logo, and Flags. The Contractor shall not use DHS(s), logos, crests, or reproductions of flags or likenesses of DHS agency officials without specific FEMA pre-approval.

11.2.15 Compliance with Federal Law, Regulations, and Executive Orders. This is an acknowledgement that FEMA financial assistance will be used to fund the Contract only. The Contractor will comply with all applicable federal law, regulations, executive orders, FEMA policies, procedures, and directives.

11.2.16 Fraudulent Statements. The Contractor acknowledges that 31 U.S.C. Chap. 38 applies to the Contractor's actions pertaining to this Contract.

ARTICLE 12 **MISCELLANEOUS**

12.1 Ownership of Documents. Reports, surveys, plans, studies and other data provided in connection with this Agreement are and shall remain the property of Town whether or not the project for which they are made is completed. Town hereby agrees to use Contractor's work product for its intended purposes.

12.2 Records. Contractor shall keep such records and accounts and require any and all subContractors to keep records and accounts as may be necessary in order to record complete and correct entries as to personnel hours charged to this engagement, and any expenses for which Contractor expects to be reimbursed. Such books and records will be available at all reasonable times for examination and audit by Town and shall be kept for a period of ten (10) years after the completion of all work to be performed pursuant to this Agreement. Incomplete or incorrect entries in such books and records will be grounds for disallowance by Town of any fees or expenses based upon such entries. All records shall be maintained and available for disclosure, as appropriate, in accordance with Chapter 119, F.S.

12.3 **Assignments; Amendments.** This Agreement, and any interests herein, shall not be assigned, transferred or otherwise encumbered, under any circumstances, by Contractor without the prior written consent of Town. For purposes of this Agreement, any change of ownership of Contractor shall constitute an assignment which requires Town approval. However, this Agreement shall run to the benefit of Town and its successors and assigns.

It is further agreed that no modification, amendment, or alteration in the terms or conditions contained herein shall be effective unless contained in a written document executed with the same formality and of equal dignity herewith.

12.4 No Contingent Fees. Contractor warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for Contractor to solicit or secure this Agreement, and that it has not paid or agreed to pay any person, company, corporation, individual or firm, other than a bona fide employee working solely for Contractor any fee, commission, percentage, gift, or other consideration contingent upon or resulting from the award or making of this Agreement. For the breach or violation of this provision, Town shall have the right to terminate the Agreement without liability at its discretion, to deduct from the contract price, or otherwise recover the full amount of such fee, commission, percentage, gift or consideration.

12.5 Notice. Whenever any party desires to give notice unto any other party, it must be given by written notice, sent by certified United States mail, with return receipt requested, addressed to the party for whom it is intended and the remaining party, at the places last specified, and the places for giving of notice shall remain such until they shall have been changed by written notice in compliance with the provisions of this section. For the present, Contractor and Town designate the following as the respective places for giving of notice:

For Town:

David Lynch Town Manager
Town of Pembroke Park
3150 S.W. 52nd Avenue
Pembroke Park, FL 33023
dlynch@tppfl.gov

Copy to:

Jacob G. Horowitz, Town Attorney
Goren, Cherof, Doody, and Ezrol, P.A.
3099 E. Commercial Boulevard, Suite 200
Fort Lauderdale, Florida 33308
jhorowitz@gorencherof.com

Contractor:

Eduardo Dominguez - President/CEO
SOUTHEASTERN ENGINEERING CONTRACTORS, INC.
14375 S.W. 120 Street
Miami, FL 33186
eddie@southeasterneng.com

12.6 Binding Authority. Each person signing this Agreement on behalf of either party individually warrants that he or she has full legal power to execute this Agreement

on behalf of the party for whom he or she is signing, and to bind and obligate such party with respect to all provisions contained in this Agreement.

12.7 Headings. Headings herein are for convenience of reference only and shall not be considered on any interpretation of this Agreement.

12.8 Exhibits. Each Exhibit referred to in this Agreement forms an essential part of this Agreement. The exhibits if not physically attached should be treated as part of this Agreement and are incorporated herein by reference.

12.9 Severability. If any provision of this Agreement or application thereof to any person or situation shall to any extent, be held invalid or unenforceable, the remainder of this Agreement, and the application of such provisions to persons or situations other than those as to which it shall have been held invalid or unenforceable shall not be affected thereby, and shall continue in full force and effect, and be enforced to the fullest extent permitted by law.

12.10 Extent of Agreement. This Agreement represents the entire and integrated agreement between the Town and the Contractor and supersedes all prior negotiations, representations or agreements, either written or oral.

12.11 Legal Representation. It is acknowledged that each party was represented by counsel in the preparation of and contributed equally to the terms and conditions of this Agreement and, accordingly, the rule that a contract shall be interpreted strictly against the party preparing same shall not apply herein due to the joint contributions of both parties.

12.12 **Counterparts and Execution.** This Agreement may be executed in multiple originals or counterparts, each of which shall be deemed to be an original and together shall constitute one and the same agreement. Execution and delivery of this Agreement by the Parties shall be legally binding, valid and effective upon delivery of the executed documents to the other party through facsimile transmission, email, or other electronic delivery.

12.13 Employment Verification. Contractor certifies that it is aware of and complies with the requirements of Section 448.095, Florida Statutes, as may be amended from time to time and briefly described herein below.

A. Definitions for this Section:

1. "Contractor" means a person or entity that has entered or is attempting to enter into a contract with a public employer to provide labor, supplies, or services to such employer in exchange for salary, wages, or other remuneration. "Contractor" includes, but is not limited to, a contractor or consultant.

2. "Subcontractor" means a person or entity that provides labor, supplies, or services to or for a contractor or another subcontractor in exchange for salary, wages, or other remuneration.

3. "E-Verify system" means an Internet-based system operated by the United States Department of Homeland Security that allows participating employers to electronically verify the employment eligibility of newly hired employees.

B. Registration Requirement; Termination: Pursuant to Section 448.095, Florida Statutes, effective January 1, 2021, Contractors, shall register with and use the E-verify system in order to verify the work authorization status of all newly hired employees. Contractor shall register for and utilize the U.S. Department of Homeland Security's E-Verify System to verify the employment eligibility of:

1. All persons employed by a Contractor to perform employment duties within Florida during the term of the contract;
2. All persons (including subvendors/subconsultants/subcontractors) assigned by Contractor to perform work pursuant to the contract with the Town. The Contractor acknowledges and agrees that registration and use of the U.S. Department of Homeland Security's E-Verify System during the term of the contract is a condition of the contract with the Town; and
3. The Contractor shall comply with the provisions of Section 448.095, Fla. Stat., "Employment Eligibility," as amended from time to time. This includes, but is not limited to registration and utilization of the E-Verify System to verify the work authorization status of all newly hired employees. Contractor shall also require all subcontractors to provide an affidavit attesting that the subcontractor does not employ, contract with, or subcontract with, an unauthorized alien. The Contractor shall maintain a copy of such affidavit for the duration of the contract. Failure to comply will lead to termination of this Contract, or if a subcontractor knowingly violates the statute, the subcontract must be terminated immediately. Any challenge to termination under this provision must be filed in the Circuit Court no later than twenty (20) calendar days after the date of termination. Termination of this Contract under this Section is not a breach of contract and may not be considered as such. If this contract is terminated for a violation of the statute by the Contractor, the Contractor may not be awarded a public contract for a period of one (1) year after the date of termination.

IN WITNESS OF THE FOREGOING, the parties have set their hands and seals the day and year first written above.

TOWN OF PEMBROKE PARK

BY: _____
MAYOR ASHIRA MOHAMMED

APPROVED AS TO LEGAL FORM:

BY: _____
JACOB G. HOROWITZ - Town Attorney

SOUTHEASTERN ENGINEERING CONTRACTORS, INC.

Signature: _____
Print: _____
Title: _____

STATE OF FLORIDA
COUNTY OF BROWARD

BEFORE ME, an officer duly authorized by law to administer oaths and take acknowledgments, by means of ☐ physical presence or ☐ online notarization, on this _____ day of _____, 2025, as _____ of Southern Engineering Contractors, Inc. and acknowledged that he has executed the foregoing instrument for the use and purposes mentioned in it and that the instrument is the act and deed of _____ who is personally known to me or has produced _____ as identification.

IN WITNESS WHEREOF, I have set my hand and seal in the State and County aforesaid this _____ day of _____ 2025.

NOTARY PUBLIC
Print or Type Name
My Commission Expires:

EXHIBIT A



**TOWN OF PEMBROKE PARK
REQUEST FOR PROPOSAL
RFP 25-01R
FOR
SW 25TH STREET
STORMWATER IMPROVEMENTS**

SUBMISSIONS ARE DUE AT THE ADDRESS SHOWN BELOW NO LATER THAN

MONDAY, MARCH 17, 2025

TOWN OF PEMBROKE PARK
ATTENTION: TOWN CLERK
3150 SW 52ND AVENUE
PEMBROKE PARK, FL 33023

THE RESPONSIBILITY FOR SUBMITTING A RESPONSE TO THIS RFP ON OR BEFORE THE
STATED DATE AND TIME WILL BE SOLELY AND STRICTLY THE RESPONSIBILITY OF THE
PROPOSER

**TOWN OF PEMBROKE PARK
SW 25TH STREET STORMWATER
IMPROVEMENTS
REQUEST FOR PROPOSALS (RFP) # 25-01R**

SECTION I – GENERAL OVERVIEW

A. BACKGROUND

The Town of Pembroke Park is a Florida municipal corporation and is located in the southeastern part of the state in Broward County. The Town has a current estimated permanent population of 6,700 residents with a large influx of seasonal residents each winter. The Town has a total area of 1.7 square miles.

The Town is governed by five (5) Town Commissioners, operating under a Commissioner/Manager form of government and has 50 employees. Commissioners are elected at large and serve for four (4) year terms. The Town Commission is responsible for passing Town Ordinances and Resolutions, adopting the annual budget, appointing committees, and setting policies. The Town Manager is responsible for the overall management and administration of each Department within the Town and implements Town policies at the direction of the Town Commission.

The Town provides a range of traditional municipal functions. These include police protection, fire rescue services, water, and sewer services, planning and zoning services, maintenance of roadways, and recreational opportunities.

B. DESCRIPTION OF WORK

Town of Pembroke Park, Florida (“TOWN”) is soliciting sealed bids from qualified licensed contractors to furnish all labor, materials, machinery, tools, means of transportation, supplies, equipment, and services necessary for stormwater improvements including stormwater system installation, milling, and resurfacing, thermoplastic pavement markings, and site restoration [including landscaping swale, concrete curb and gutter, driveways (asphalt, paver, or concrete), mailbox, street signs, etc.] as detailed in the plans and specifications attached hereto as Exhibit A. The description of work shall not include any “professional services,” as described by Sec. 287.055, F.S.

The project (SW 25th Stormwater Improvements) is located at SW 25th Street, Pembroke Park, FL 33023.

The TOWN will consider Bids only from responsible and responsive Bidder(s) licensed and qualified by experience to provide and do the work specified.

These instructions herein are standard for all service contracts issued through the Town of Pembroke Park Community Economic Development Department. In this document, Invitation to Bid (ITB) and Request for Proposal (RFP), bids and proposals are interchangeable.

C. SCHEDULE

The proposed time schedule related to this procurement is as follows:

Release of RFP:	Monday, March 3, 2025
Mandatory Pre-bid meeting:	Tuesday, March 11, 2025 at 10:00 am
Deadline for questions:	Friday, March 14, 2025 at 3:00 pm
Bids’ due date:	Monday, March 17, 2025 at 10:00 am
Opening/scoring of Bids:	Monday, March 17, 2025 at 3:00 pm

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**All dates are subject to change at the discretion of the Town.*

1. SUBMISSIONS OF PROPOSALS

Complete written proposals One (1) Original and six (6) copies of the completed signed submittals, both technical and financial must be submitted in sealed envelopes clearly marked on the outside of the envelope “**RFP 25-01R, “SW 25th STREET STORMWATER IMPROVEMENTS”**”, no later than **10:00 A.M. on MARCH 17, 2025**. Proposals received after this date and time will be rejected. Please allow for normal mail delivery time to ensure timely receipt of proposals, if using regular mail. **Proposals may not be submitted by e-mail or fax.**

Address: Town of Pembroke Park
3150 SW 52nd Avenue
Pembroke Park, Florida 33023
Attn: Town Clerk: Cynthia Garcia-Lima

HAND delivered copies may be delivered to the above address ONLY between the working hours of 8:00AM and 5:00PM EST, Monday through Friday, excluding holidays observed by TOWN.

Vendors are responsible for informing any commercial delivery service, if used, of all delivery requirements, and for ensuring that the required address information appears on the outer wrapper or envelope used by such service. NOTE: *Many express mail and delivery services do not guarantee overnight by noon to the Town of Pembroke Park.*

The Submittal must be signed by a company officer who is legally authorized to enter into a contractual relationship in the name of the vendor.

2. CONTACT PERSON

Vendors are encouraged to contact **Sophia Nelson, Administrator Community & Economic Development via electronic mail at snelson@tppfl.gov** for clarification to any part of the RFP requirements. All questions shall be directed to Sophia Nelson in writing via electronic mail before the DEADLINE FOR QUESTIONS by 3:00 PM, Friday, March 14, 2025. Any information obtained by an unauthorized contact shall not be used as a basis for responding to this RFP and may result in the disqualification of the vendor's submittal.

Vendors may not contact any elected official or other To TOWN employee to discuss the bid process or bid opportunities except through the Contracts and Procurement Manager named herein, which may only be contacted by electronic mail. This policy shall be strictly enforced, and TOWN reserves the right to reject the submittal of any vendor violating this provision.

3. ADDITIONAL INFORMATION/ADDENDA

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TOWN will issue responses to inquiries and any other corrections or amendments it deems necessary in written addenda issued prior to the due date posted on TOWN's website under Departments at [Open Bids | Pembroke Park, FL \(tppfl.gov\)](#), and on DemandStar at www.demandstar.com. Vendors should not rely on any representations, statements, or explanations other than those made in this RFP or in any addendum to this RFP. Where there appears to be a conflict between the RFP and any addenda issued, the last addendum issued shall prevail. Vendors are advised to check the websites for addenda before submitting their bids.

Vendors shall acknowledge any issued addenda by including the Addenda Acknowledgement with the submittal. Proposals which fail to acknowledge the vendor's receipt of any addendum shall result in the rejection of the offer if the addendum contains information which substantively changes TOWN's requirements.

4. LATE SUBMITTAL AND LATE MODIFICATIONS

Submittals received after the due date and time will not be accepted. Modifications received after the due date will not be accepted. TOWN assumes no responsibility for the premature opening of a proposal not properly addressed and identified or not delivered to the proper designation.

5. REJECTION OF PROPOSALS/CANCELLATION

The TOWN reserves the right to reject any and all submittals and reserves the right to waive any irregularities or informalities in any submittal or in the submittal procedure, when to do so would be to the advantage of TOWN. The TOWN reserves the right to cancel this RFP at any time.

6. MINIMUM RFP ACCEPTANCE PERIOD

Submittals shall be valid and may not be withdrawn for a period of 90 days from the date specified for receipt of submittals.

7. NON-COLLUSION AFFIDAVIT

By submitting a proposal in response to this RFP, the vendor represents and warrants that such proposal is genuine and not a sham or collusive or made in the interest or in behalf of any person not therein named and that the vendor has not directly or indirectly induced or solicited any other vendor to put in a sham proposal, or any other person, firm, or corporation to refrain from submitting a proposal, and that the vendor has not in any manner sought by collusion to secure to that vendor any advantage over any other vendor.

By submitting a proposal, the vendor represents and warrants that no official or employee of TOWN has, in any manner, an interest, directly or indirectly in the proposal or in the contract which may be awarded under it, or in any expected profits to arise there from.

8. COST INCURRED BY VENDORS

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All expenses involved with the preparation and submission of the Proposal to TOWN, or any work performed in connection therewith is the responsibility of the vendor(s).

9. RFP OPENING

The names of the firms responding to this RFP shall be read aloud publicly by the Town Clerk (or designee) in Town Hall at the submitting deadline and their proposals shall subsequently be subject to an evaluation review. A list of names of firms responding to the RFP shall be posted on Town's website at <https://www.tppfl.gov/bids>. The list may also be obtained from Sophia Nelson, Contracts and Procurement Manager, after the RFP due date and time stated herein.

10. PUBLIC RECORDS

All materials submitted in connection with this RFP shall be public documents and subject to the Public Records Act and all other laws of the State of Florida, the United States of America, and the public records policies of TOWN. All such materials shall remain the property of TOWN and will not be returned to the respondent.

11. TAXES

The selected vendor will be provided with the Town's Sales Tax and Use Tax Certificate of Exemption number upon request.

12. VENDOR INFORMATION

All submissions shall include a completed Vendor Information Form, current copy of business license and current W-9. Vendors whose place of business is other than the State of Florida may be required to provide to the Contracts and Procurement Manager copies of their State's regulations and/or laws concerning the application of vendor preference requirements applicable in their State. Failure to provide this information could result in the disqualification of the vendor from submitting a proposal.

13. INSURANCE

The selected vendor shall provide TOWN with a Certificate of Insurance for General Liability, Automobile insurance, and Workers' Compensation before work can begin on TOWN project and remain effective for the duration of the work as described in the contract documents, including authorized change orders, plus any period of guarantee as required in the general warranty.

General liability insurance must be at least one million dollars (\$1,000,000) combined single limit per occurrence. Automobile insurance must be at least five hundred thousand dollars (\$500,000) combined single limit per accident for bodily injury or property damage; and Workers' Compensation insurance must be in compliance with the requirements established by the State of Florida.

14. BONDS

Any combination of the following bonds will be required by TOWN: five percent (5%) bid bond, one hundred percent (100%) payment bond, and one hundred percent (100%) performance bond. All bonds shall be payable to TOWN. Bonding company must be

authorized to do business in Florida by the Florida Insurance Commission, listed in the Department of Treasury's publication of companies holding certificates of authority as acceptable surety on Federal bond and as acceptable reinsuring companies, and have an "A" or better A.M. Best rating.

15. ANTI-DISCRIMINATION

TOWN, in accordance with Title VI of the Civil Rights Act of 1964, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this RFP, disadvantaged business enterprises as defined at 49 CFR Part 23 will be afforded full opportunity to submit bids in response to this RFP and will not be discriminated against on the grounds of race, color, national origin, sex, handicap/disability in consideration of an award.

By submitting their proposals, all vendors certify to TOWN that they will conform to the provisions of the Federal Civil Rights Act of 1964, as amended and comply with Form FHWA- 1273, Required Contract Provisions Federal-Aid Construction Contracts.

In every contract for over ten thousand dollars (\$10,000) the below-listed provisions apply:

- i. During the performance of this contract, the Contractor agrees as follows:
 1. The Contractor will not discriminate against any employee or applicant for employment because of race, religion, color, sex, or national origin, except where religion, sex or national origin is a bona fide occupational qualification reasonably necessary to the normal operation of the Contractor. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause.
 2. The Contractor, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, will state that such Contractor is an equal opportunity employer.
 3. Notices, advertisements, and solicitations placed in accordance with federal law, rule or regulation shall be deemed sufficient for the purpose of meeting the requirements of this section.
- ii. The Contractor will include the above-listed provisions in every subcontract or purchase order of over ten thousand dollars (\$10,000) so that the provisions will be binding upon each subcontractor or vendor.

16. INDEMNIFICATION

To the fullest extent permitted by law, the proposer shall indemnify and hold harmless the Town and their respective consultants, agents, and employees from and against all claims, damages, losses and expenses, direct, indirect or consequential (including but not limited to

attorney's fees and other professionals and court and arbitration costs) arising out of or resulting from the performance of the proposer's work, provided that such claim, damage, loss or expense is caused in whole or in part by any negligent act or omission by the proposer, or breach of its obligations herein or by any person or organization directly or indirectly employed or engaged by the proposer to perform or furnish either of the services, or anyone for whose acts the proposer may be liable, regardless of whether or not it is caused in part by a party indemnified hereunder.

As to any and all claims against the Town or any of its consultants, agents or employees by any employee of proposer, by any person or organization directly or indirectly employed by proposer to perform or furnish any of the work, or by anyone for whose acts proposer may be liable, the indemnification obligation under this requirement shall not be limited in any way by any limitation on the amount of type of damages, compensation or benefits payable by or for proposer under worker's or workman's compensation acts, disability benefit acts or other employee benefit acts.

17. NON-DISCRIMINATION

Proposer agrees and warrants that in the performance of the contract pursuant to this solicitation, proposer will not discriminate or permit discrimination against any person or group of persons on the grounds of sex, race, color, religion, age, marital status, ancestry, national origin, past history of mental disorder, mental retardation or physical disability or other basis in any manner prohibited by federal, state, or local laws.

18. GENERAL TERMS AND CONDITIONS

Definitions

Addenda: A written change to a solicitation.

Contract: The agreement to perform the services set forth in this document signed by both parties with any addenda and other attachments specifically incorporated.

Contractor: The proposer to whom award has been made.

Modification: A written change to a contract.

Proposal: Shall refer to any offer(s) submitted in response to a Request for Proposal.

Proposer: Shall refer to anyone submitting an offer in response to a Request for Proposal.

Request for Proposal (RFP): Shall mean this solicitation documentation including any and all addenda. An RFP involves evaluation of proposals, and award may be made on a best value basis with price, technical, and other factors considered.

Solicitation: The written document requesting either bids or proposals from the marketplace.

Town: Shall refer to the Town of Pembroke Park

Vendor: a general reference to any entity responding to this solicitation or performing under any resulting contract.

The Town has established for purposes of this Request for Proposal (RFP) that the words "shall", "must", or "will" indicate an essential requirement or condition which may not be waived.

a. Equal Opportunity Agreement

In connection with work performed under a Town contract, the Respondent agrees, upon

receipt of a written award or acceptance of a contract, to support and abide by all State and Federal Equal Opportunity laws and regulations.

By submitting a proposal in response to this solicitation, the Respondent agrees to:

- Not discriminate against any employee or job applicant because of their race, creed, color, sex, age, marital status, or national origin;
- Post a copy of this pledge in a conspicuous place, available to all employees and job applicants; and
- Place or cause to be placed a statement in all solicitations or advertisement for job applicants, including subcontracts, that the Respondent is an "Equal Opportunity Employer".

b. Public Entity Crimes

Pursuant to Section 287.133(2)(a), Florida Statutes, a person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, Florida Statutes, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.

c. Issuance of Addenda

If this solicitation is amended, the Town will issue an appropriate addendum to the solicitation. If an addendum is issued, all terms and conditions that are not specifically modified shall remain unchanged.

Proponents shall acknowledge receipt of each addendum to this solicitation using one of the following methods:

- By signing and returning the addendum;
- By signed letter;
- By signed facsimile; or
- By signed scanned and emailed to townclerk@tppfl.gov

The Town must receive the acknowledgment by the time and date, and at the location specified for receipt of proposals.

d. Payment

Prompt Pay Policy: It is the policy of the Town to fully implement the provisions of the State of Florida Prompt Payment Act.

Withholding Payment: In the event a contract is canceled under any provision herein, the Town may withhold from the Contractor any monies owed on that or any contract, an

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amount sufficient to compensate for damages suffered because of the violation resulting in cancellation.

e. Access To Meetings

Persons with disabilities requiring reasonable accommodations to attend meetings, please call the Town Clerk, Cynthia Garcia-Lima at (954) 966-4600 ext. 235 at least forty-eight (48) hours in advance (excluding weekends and holidays). Public notice of all Evaluation Committee meetings will be posted in the Town's office as far in advance of the meeting as possible.

f. Confidentiality

By submitting a proposal in response to this solicitation, a Respondent acknowledges that the Town is a governmental entity subject to the Florida Public Records Law (Chapter 119, Florida Statutes). The Respondent further acknowledges that any materials or documents provided to the Town may be "public records" and, as such, may be subject to disclosure to, and copying by, the public unless otherwise specifically exempt by statute. Should a Respondent provide the Town with any materials which it believes, in good faith, contain information which would be exempt from disclosure or copying under Florida law, the Respondent shall indicate that belief by typing or printing, in bold letters, the phrase "Proprietary Information" on the face of each affected page of such material. The Respondent shall submit to the Town both a complete copy of such material and a redacted copy in which the exempt information on each affected page, and only such exempt information, has been rendered unreadable. In the event a Respondent fails to submit both copies of such material, the copy submitted will be deemed a public record subject to disclosure and copying regardless of any annotations to the contrary on the face of such document or any page(s) thereof.

Should any person request to examine or copy any material so designated, and provided the affected Respondent has otherwise fully complied with this provision, the Town, in reliance on the representations of the Respondent, will produce for that person only the redacted version of the affected material. If the person requests to examine or copy the complete version of the affected material, the Town shall notify the Respondent of that request, and the Respondent shall reply to such notification, in a writing that must be received by the Town no later than 4:00 p.m., ET, of the second Town business day following Respondent's receipt of such notification, either permitting or refusing to permit such disclosure or copying. Failure to provide a timely written reply shall be deemed consent to disclosure and copying of the complete copy of such material. If the Respondent refuses to permit disclosure or copying, the Respondent agrees to, and shall, hold harmless and indemnify the Town for all expenses, costs, damages, and penalties of any kind whatsoever which may be incurred by the Town, or assessed or awarded against the Town, in regard to the Town's refusal to permit disclosure or copying of such material. If litigation is filed in relation to such request and the Respondent is not initially named as a party, the Respondent shall promptly seek to intervene as a defendant in such litigation to defend its claim regarding the confidentiality of such material. This provision shall take precedence over any provisions or conditions of any proposal submitted by a Respondent in response to the RFP and shall constitute the Town's sole obligation with regard to maintaining confidentiality of any document, material, or information submitted

to the Town.

g. Scrutinized Companies

Subject to *Odebrecht Construction, Inc., v. Prasad*, 876 F.Supp.2d 1305 (S.D. Fla. 2012), *affirmed*, *Odebrecht Construction, Inc., v. Secretary, Florida Department of Transportation*, 715 F.3d 1268 (11th Cir. 2013), with regard to the “Cuba Amendment,” the Respondent certifies that it is not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List or the Scrutinized Companies that Boycott Israel List created pursuant to Section 215.4725, Florida Statutes (2022), as may be amended or revised, and that it is not engaged in a boycott of Israel, and that it does not have business operations in Cuba or Syria, as provided in Section 287.135, Florida Statutes (2022), as may be amended or revised. The City may terminate this Agreement at the City’s option if the Contractor is found to have submitted a false certification as provided under subsection (5) of Section 287.135, Florida Statutes (2022), as may be amended or revised, or been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List or the Scrutinized Companies that Boycott Israel List created pursuant to Section 215.4725, Florida Statutes (2022), as may be amended or revised, or is engaged in a boycott of Israel or has been engaged in business operations in Cuba or Syria, as defined in Section 287.135, Florida Statutes (2022), as may be amended or revised.

h. E-verify.

a. Registration Requirement; Termination. Pursuant to Section 448.095, Florida Statutes, effective January 1, 2021, the Successful Proposer (“Contractor”), shall register with and use the E-verify system in order to verify the work authorization status of all newly hired employees. Contractor shall register for and utilize the U.S. Department of Homeland Security’s E-Verify System to verify the employment eligibility of:

b. All persons employed by a Contractor to perform employment duties within Florida during the term of the contract; and

c. All persons (including sub vendors/sub consultants/subcontractors) assigned by Contractor to perform work pursuant to the contract with the Town of Pembroke Park. The Contractor acknowledges and agrees that registration and use of the U.S. Department of Homeland Security’s E-Verify System during the term of the contract is a condition of the contract with the Town of Pembroke Park; and

d. The Contractor shall comply with the provisions of Section 448.095, Fla. Stat., "Employment Eligibility," as amended from time to time. This includes, but is not limited to registration and utilization of the E-Verify System to verify the work authorization status of all newly hired employees. The contractor shall also require all subcontractors to provide an affidavit attesting that the subcontractor does not employ, contract with, or subcontract with, an unauthorized alien. The Contractor shall maintain a copy of such affidavit for the duration of the contract. Failure to comply will lead to termination of this Contract, or if a subcontractor knowingly violates the statute, the subcontract must be terminated immediately. Any challenge to termination under this provision must be filed in the Circuit Court no later than twenty (20) calendar days after the date of termination. Termination of this Contract under this Section is not a breach of contract and may not be considered as

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such. If this contract is terminated for a violation of the statute by the Contractor, the Contractor may not be awarded a public contract for a period of one (1) year after the date of termination.

i. Vendor Responsibility.

Sec. 287.05701, F.S. Prohibition against considering social, political, or ideological interests in government contracting.

(1) As used in this section, the term "awarding body" means:

(a) For state contracts, an agency, or the department.

(b) For local government contracts, the governing body of a county, a municipality, a special district, or any other political subdivision of the state.

(2)(a) An awarding body may not request documentation of or consider a vendor's social, political, or ideological interests when determining if the vendor is a responsible vendor.

SECTION II – SCOPE OF WORK

BID SUBMISSION INSTRUCTIONS

Bidder shall complete and submit the following documents by the deadline set forth herein:

- Quotes Bid
- Bidder Statement of Organization as described in Section 5 above using TOWN forms herein the bid documents.
- Bid Signature Page
- Questionnaire
- Acknowledgement
- Vendor/Bidder Disclosure
- References
- Certification Regarding Scrutinized Companies
- Public Entity Crimes
- Conflict of Interest Disclosure
- Non-Collusion Statement
- Confirmation of Drug-Free Workplace
- Acknowledgement of Addenda

A. Submit one (1) original complete package, three (3) duplicate complete package, and one (1) electronic copy of the Bid package on USB drive in a sealed envelope to the Town of Pembroke Park Town Clerk. All packages shall be clearly marked on the outside of the envelope: **TOWN OF PEMBROKE PARK RFP 25-01R SW 25th STREET STORMWATER IMPROVEMENTS.**

- B. The Bidder's name and address, date and hour set for the Bid opening shall also be included on the outside of the envelope, along with documents listed in Section 7 below.
- C. Submit the sealed Bid package to Town of Pembroke Park, **Attn: Town Clerk, 3150 SW 52nd Avenue, Pembroke Park, Florida 33023 on or before** Monday, March 17, 2025, **at 10:00 A.M.** Late Bids shall not be accepted.
- D. HAND delivered copies may be delivered to the above address ONLY between the working hours of 8:00AM and 5:00PM EST, Monday through Friday, excluding holidays observed by TOWN.
- E. Vendors are responsible for informing any commercial delivery service, if used, of all delivery requirements, and for ensuring that the required address information appears on the outer wrapper or envelope used by such service. NOTE: *Many express mail and delivery services do not guarantee overnight by noon to the Town of Pembroke Park.*
- F. Please allow normal mail delivery time to ensure timely receipt of bids, if using regular mail.
- G. Bids may not be submitted electronically, by e-mail, or fax.**
- H. Selected Bidder shall return the following items:
- Business License
 - Insurance Certificate
 - Completed Form W-9

RFP PACKAGE CONTENTS

- Bid Forms
 - Bid Signature Page
 - Questionnaire
 - Bid Acknowledgment
 - Vendor/Bidder Disclosure
 - References
 - Subcontractors
 - Certification Regarding Scrutinized Companies
 - Public Entity Crimes
 - Conflict of Interest Disclosure
 - Non-Collusion Statement
 - Confirmation of Drug-Free Workplace
 - Acknowledgement of Addenda
- A. If a Bidder discovers any ambiguity, conflict, discrepancy, omission, or other errors in the RFP, the Bidder must immediately notify TOWN of such error and request modification or clarification. Modifications or clarifications will be posted as addenda

issued prior to the due date posted on TOWN's website under Departments at [Open Bids | Pembroke Park, FL \(tppfl.gov\)](#), and on DemandStar at www.demandstar.com

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SECTION III – PROPOSAL EVALUATION

A. EVALUATION SCORING

Proposals will be reviewed by the Review Committee for quality and completeness. These proposals will then be scored in each of the following categories using the maximum point values listed below.

EVALUATION CRITERIA	SCORE
Professional Certifications and technical knowledge of work to be performed	20%
Mobilization and project plan/schedule aligns	20%
Proposed Bid Price comparable to the project inputs/outputs expected	20%
Past performance record on work of similar nature, financial capabilities, and corporate history, construction completion, and project management	20%
Project Team, key personnel qualifications, SBE, WBE VOSB etc.	15%
Bid Submission/Guidelines	5%
<u>TOTAL</u>	<u>100%</u>

1. PROPOSALS

Proposals will be reviewed and evaluated by the Review Committee to determine whether the Respondent has met the experience and staff qualifications described in this RFP. The short list will consist of three (3) firms with the highest-ranking scores after the technical proposal scores are tabulated. The financial proposals will then be ranked and considered in conjunction with the technical proposal scores.

2. PRESENTATIONS

TOWN may require oral and visual presentations from those firms that are ranked or short-listed. This may be done at TOWN's sole discretion when it is determined presentations are essential as part of the evaluation process and are in the best interests in this matter. It is the intention of TOWN to short-list a minimum of three (3) firms and rank them according to the most qualified firm with a proposal and presentations that best suits the needs of TOWN.

B. BID PROTEST

After the Notice of Intent to Award an Agreement is posted, any actual or prospective Proposer/Vendor who is aggrieved in connection with the pending award of the contract or any element of the process leading to the award of the contract may protest to the Deputy Town Manager. A protest must be filed with the Town Manager's Office by 5:00 PM on the first 1st Business Day after posting or any right to protest is forfeited. The protest must be in writing, must identify the name and address of the protester, and must include a factual summary of, and the basis for, the protest.

Filing shall be considered complete when the protest and the Protest Bond are received and provided a receipt. The Protest Bond shall be in the form of a cashier's check, drawn on a U.S. Bank and payable to the Town, in the amount of Fifty Thousand (\$50,000.00) dollars. Any Disqualified Proposer filing a Protest must provide a Protest Bond for that amount as well. The Protest Bond shall compensate the TOWN for the expenses of administering the protest. If the protest is decided in the protester's favor, the entire Protest Bond shall be returned to the protester. If the protest is not decided in the protester's favor, the Protest Bond shall be forfeited to the TOWN.

The Protest Committee, consisting of the Deputy Town Manager, Town Attorney, and other individuals appointed by the Town Manager, shall conduct a formal review of each properly filed protest. Such review shall be open and subject to Florida's Sunshine Law. If the Protest Committee determines that the pending award of an Agreement or any element of the process leading to the award involved a significant violation of law or applicable rule or regulation, all steps necessary and proper to correct the violation shall be taken.

If the Protest Committee determines that the protest has merit, the Town Manager shall direct that all appropriate steps be taken to remedy. If the Protest Committee determines that the protest does not have merit and denies the request, the protest matter will be considered closed with no further actions available to protester. This process is not subject to arbitration.

In the event of a timely protest and/or appeal, the Deputy Town Manager shall stay the award of the Agreement unless, after consulting with the Town Attorney and a representative from the division for which the services are being hired, the Town Manager determines that the award of the Agreement without delay is necessary to protect substantial interests of the TOWN. The continuation of the award process under these circumstances shall not preempt or otherwise affect the protest.

A Notice of Intent to reject all Proposals is subject to the protest procedure. Any Proposer that does not formally protest or appeal in accordance with this Article shall not have standing to protest the Town Commission's final award.

SECTION IV – TOWN BACKGROUND

A. PROPERTY DESCRIPTION

Pembroke Park is a municipality in Broward County, Florida, United States. The Town took its name from its location along Pembroke Road. As of the 2010 census, the population was 6,102. It is part of the South Florida metropolitan area, which was home to 5,564,635 people at the 2010 census. Almost one-half of Town residents live in mobile homes.

Pembroke Park is located at 25°59'04"N 80°10'38"W / 25.984326°N 80.177305°W / 25.984326; 80.177305°W. According to the United States Census Bureau, the Town has a total area of 1.7 square miles, of which 1.4 square miles is land and 0.27 square miles (17.5%) is water.

B. ADMINISTRATION

The project will be administered by TOWN with the Contracts and Procurement Manager or designee being the main point of contact for all questions during preparation and execution of the project. The Contracts and Procurement Manager will be instrumental in the implementation of the project.

C. PAYMENT

Payment terms are NET 30 Days. The town is exempt from all Federal, State, local, and excise taxes.

Invoices shall be mailed to:
Town of Pembroke Park
Attn: Finance Department
3150 SW 52nd Avenue
Pembroke Park, FL 33023

D. PROCEDURES AND MISCELLANEOUS ITEMS

1. All questions shall be submitted in writing via email, and all questions will be answered by addenda. All Addenda will be posted on the Town's website under Departments at www.tppfl.gov/departments/bid-openings/, and on DemandStar at www.demandstar.com. All firms responding to this RFP must check these websites before responding to this RFP.
2. All respondents to this RFP shall hold harmless the TOWN, and any of their officers and employees from all suits and claims alleged to be a result of this RFP. The issuance of this RFP constitutes only an invitation to submit proposals. TOWN reserves the right to determine, in its sole discretion, whether any aspect of a respondent's submittal meets the criteria in this RFP. TOWN also reserves the right to seek clarifications to negotiate with any vendor submitting a response, to reject any or all responses with or without cause, and to modify the procurement process and schedule. In the event that this RFP is withdrawn, or the project canceled for any reason, TOWN shall have no liability to any respondent for any costs or expenses incurred in connection with this RFP or otherwise.
3. The RFP is subject to the provisions of TOWN Procurement Policy and any revisions thereto, which are hereby incorporated into this RFP in their entirety except as amended or superseded herein.
4. Failure to submit all the mandatory forms with this proposal package shall be just cause for the rejection of the qualification package. However, TOWN reserves the right to decide, on a case-by-case basis, in its sole discretion, whether or not to reject such a bid as non-responsive.
5. In case of failure to deliver services in accordance with the contract terms and conditions, TOWN, after due oral or written notice, may procure substitute services from other sources, and hold the Contractor responsible for any resulting additional purchasing and administrative costs. This action shall be in addition to any other

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remedies which the TOWN may consider.

6. By submitting a proposal package, the vendor is certifying that the firm is not currently debarred from bidding on contracts by any agency of the State of Florida, nor the firm is an agent of a person or entity that is currently debarred from submitting contract bids for any agency of the State of Florida.
7. Any contract resulting from this RFP shall be governed in all respects by the laws of the State of Florida. Any litigation with respect thereto shall be brought in the Circuit Court of the Seventeenth Circuit, Broward County, Florida. Then, Contractor shall comply with applicable federal, state, and local laws and regulations, in the performance of the project.
8. It is understood and agreed between the parties herein that TOWN shall be bound hereunder only to the extent of the funds available, or which may hereafter become available for the purpose of this agreement.

E. FINAL SELECTION

The Review Committee representative will make a recommendation to the Town Commission following review of all qualified proposals, selection of a suitable primary and secondary vendors, and preliminary contract negotiations. TOWN shall complete contract negotiations with the successful primary and secondary vendors following the Town's Commission approval.

TOWN reserves the right to accept the response that is determined to be in the best interest of TOWN. The TOWN reserves the right to reject any and or all proposals.

(b) An awarding body may not give preference to a vendor based on the vendor's social, political, or ideological interests.

(3) Beginning July 1, 2023, any solicitation for the procurement of commodities or contractual services by an awarding body must include a provision notifying vendors of the provisions of this section.

SECTION V – CONDITIONS TO THE AGREEMENT

1. CONDITIONS TO AGREEMENT

ACCEPTANCE, CONDITION, AND PACKAGING: All material delivered on site shall remain the property of the Seller until after TOWN's physical inspection and satisfactory acceptance of the material. The material must comply fully with the terms of the RFP, be of the required quality, new, and the latest model. All containers shall be suitable for storage and shipment by common carrier, and all prices shall include standard commercial packaging. TOWN will not accept substitutes of any kind. All items or material not meeting specifications will be returned to the Bidder at the Bidder's expense. Payment will be made only after TOWN's receipt and acceptance of materials or services.

ASBESTOS STATEMENT: All material supplied must be 100% asbestos free. Bidders, by virtue of bidding, certify that if awarded any portion of the RFP the Bidder will supply only material or equipment that is 100% asbestos free.

ASSIGNMENT: Contractor shall not transfer or assign the performance required by this RFP without the prior written consent of TOWN. Any award issued pursuant to this RP, and the monies, which may become due hereunder, are not assignable except with the prior written approval of TOWN Commission, or TOWN Manager, or Town Manager's designee, depending on original award approval.

CANCELLATION FOR UNAPPROPRIATED FUNDS: The obligation of TOWN for payment to a Contractor is limited to the availability of funds appropriated in a current fiscal period, and continuation of the contract into a subsequent fiscal period is subject to appropriation of funds, unless otherwise authorized by law.

COMPLIANCE TO SPECIFICATIONS, LATE DELIVERIES/PENALTIES: Items offered may be tested for compliance to Bid specifications. Items delivered which do not conform to Bid specifications may be rejected and returned at Contractor's expense. Any violation resulting in Contract termination for cause or delivery of items not conforming to specifications, or late delivery may also result in:

- Bidder's name being removed from TOWN's Bidder mailing list for a specified period of time, during which Bidders will not be recommended for contract award.
- All Town Departments being advised to refrain from doing business with the Bidder.
- All other remedies in law or equity.

ELIGIBILITY: The Contractor must be registered with the Department of State of the State of Florida, in accordance with Florida State Statutes, prior to entering into a contract with TOWN.

INDEPENDENT CONTRACTOR: The Contractor is an independent contractor under any Contractor pursuant to this RFP. Personnel services for the Contractor shall be performed and supervised by the Contractor, and not by officers, employees, or agents of TOWN. Contractor's personnel policies, tax responsibilities, social security, health insurance, employee benefits, procurement policies unless otherwise stated in this RFP, and other similar administrative procedures applicable to services rendered under any Contract shall be those of the Contractor.

LAWS/ORDINANCES: The Contractor shall observe and comply with all Federal, state, local and municipal laws, ordinances rules and regulations that apply to the Bid Documents and Contract Documents.

LITIGATION VENUE: The parties waive the privilege of venue and agree that all litigation between them in the state courts shall take place in Broward County, Florida and that all litigation between them in the federal courts shall take place in the Southern District in and for the State of Florida.

OTHER GOVERNMENTAL ENTITIES: An awarded Bidder may be requested to provide goods and services to other governmental agencies if Bidders have sufficient capacity or good quantities available. The awarded good or services shall be provided in accordance with the terms and conditions of the RFP and contract. Prices shall be F.O.B. delivered to the requesting agency.

PATENTS AND ROYALTIES: The Contractor, without exception, shall indemnify and save harmless TOWN and its employees from liability of any nature and kind, including cost and expenses for or on account of any copyrighted, patented, or un-patented invention, process, or article manufactured or used in the performance of a Contract, including its use by TOWN. If the Contractor uses any design, device, or materials covered by letters, patent, or copyright, it is mutually agreed and understood without exception that the Bid prices shall include all royalties or

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costs arising from the use of such design, device, or materials in any way involved in the work.

PERMITS, TAXES, LICENSES: The successful Contractor shall, at its own expense, obtain all necessary permits, pay all licenses, fees, and taxes, required to comply with all local ordinances, state and federal laws, rules, and regulations applicable to business to be carried out under any Contract. Contractor will be reimbursed for all TOWN building permits.

RECORDS/AUDIT: The Contractor shall maintain during the term of the contract all books of account, reports, and records in accordance with generally accepted accounting practices and standards for records directly related to a Contract. The Contractor agrees to make available to TOWN's Internal Auditor, during normal business hours all books of account, reports and records relating to a Contract. These accounting records shall be retained for the duration of a Contract and for three years after the final payment under a Contract, or until all pending audits, investigations or litigation matters relating to a Contract are closed, whichever is later.

SAFETY STANDARDS: All manufactured items and fabricated assemblies shall comply with applicable requirements of the Occupation Safety and Health Act of 1970 as amended, and be in compliance with Chapter 442, Florida Statutes. Any toxic substance listed in Section 38F-41.03 of the Florida Administrative Code delivered as a result of this order must be accompanied by a completed Safety Data Sheet (SDS).

TERMINATION FOR CAUSE: If, through any cause, the Contractor fails to fulfill in a timely and proper manner its obligations under the Bid Documents or Contract Documents, or if the Contractor violates any of the provisions of this the Bid Documents or Contract Documents, TOWN may upon written notice to the Contractor terminate the right of the Contractor to proceed under the Bid Documents or Contract Documents, or with such part or parts of the Bid Documents or Contract Documents as to which there has been default, and may hold the Contractor liable for any damages caused to TOWN by reason of such default and termination. In the event of such termination, any completed services performed by the Contractor under the Bid Documents or Contract Documents shall, at the option of TOWN, become TOWN's property and the Contractor shall be entitled to receive equitable compensation for any work completed to the satisfaction of TOWN. The Contractor, however, shall not be relieved of liability to TOWN for damages sustained by TOWN by reason of any breach of the Bid Documents or Contract Documents by the Contractor, and TOWN may withhold any payments to the Contractor for the purpose of setoff until such time as the amount of damages due to TOWN from the Contractor can be determined.

TERMINATION FOR CONVENIENCE: TOWN reserves the right, in its best interest as determined by TOWN, to cancel a Contract by giving written notice to the Contractor thirty (30) days prior to the effective date of such cancellation.

VERBAL INSTRUCTIONS PROCEDURE: No negotiations, decisions, or actions shall be initiated or executed by the Contractor as a result of discussions with Town employees. Only those communications which are in writing from an authorized TOWN representative shall be considered.

2. PERFORMANCE OF SERVICES

Contractor agrees to perform contracted services in a professional and workmanlike manner and in compliance with all applicable laws, ordinances, rules, regulations, and permits. Services, equipment, and workmanship not conforming to the intent of the Contract Agreement or meeting the approval of TOWN may be rejected. Replacements and/or rework, as required, shall be accomplished on a timely basis at no additional cost to TOWN.

Bids must clearly state any warranties and guarantees against Subcontractor's workmanship and material. In the event of default by the Bidder, TOWN reserves the right to procure the necessary services from other sources and hold the Bidder responsible for any excess costs incurred as a result of such action.

Any variations from the RFP/ITB specifications, no matter how slight, including substitutions of products or methods must be noted and explained fully in a submittal with Bid entitled "Proposed Specifications". If no exceptions are noted, it shall be understood that the specifications will be adhered to exactly as listed in the specifications section of this document.

Where an "or EQUAL" is specified, TOWN shall be the sole judge in determining equality. Any deviation from these specifications and/or changes during construction must be approved by TOWN in writing. If specifications are in contradiction, or if they contain any errors or omissions, Bidders shall notify the Community Economic Development Department at snelson@tppfl.gov at least ten (10) working days before the Bid opening, or at the pre-bid conference, to allow sufficient time to resolve all discrepancies.

3. EMPLOYEES

Contractor shall provide qualified staff to perform all installation activities. Contractor shall have an "on-site" supervisor who speaks and reads English and is fully conversant in the safety procedures to be followed in case of injury and/or accident. All work must be performed following EPA requirements, and OSHA safety standards and regulations.

4. VARIATIONS TO SPECIFICATIONS

For each work authorization, Bidder must indicate any variance to the specifications, terms, and/or conditions, provided by TOWN, no matter how slight. If variations are not stated in the cost estimate to TOWN; it will be assumed that the product or service fully complies with the specifications, terms and/or conditions given for each specific work request.

5. REQUESTS FOR INFORMATION (RFI)

Any questions regarding the specifications shall be addressed to TOWN's Community Economic Development Department by the deadline stated herein via e-mail at snelson@tppfl.gov. Oral instructions are not binding. All questions and interpretations will be clarified in writing to all Bidders by written addenda. Failure of a Bidder to receive and/or acknowledge any addendum shall not release the Bidder from any obligations under this Bid.

6. RIGHT OF REJECTION

The Town reserves the right to waive any informality in any bid, to reject any or all bids in whole or in part, with or without cause, and/or to accept the bid that in its judgment will be in the best interest of the Town.

7. PERFORMANCE BOND

If a performance bond is required in Special Conditions, the Contractor shall within fifteen (15) working days after notification of award, furnish to TOWN a Performance Bond, payable to the Town of Pembroke Park, Florida, in the face amount specified in Special Conditions as surety for faithful performance under the terms and conditions of the contract. If the bond is on an annual coverage basis, renewal for each succeeding year shall be submitted to TOWN thirty (30) days prior to the termination date of the existing Performance Bond. The Performance Bond must be executed by a surety company of recognized standing, authorized to do business in the State of Florida and having a resident agent.

Acknowledgement and agreement are given by both parties that the amount herein set for the

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Performance Bond is not intended to be nor shall be deemed to be in the nature of liquidated damages nor is it intended to limit the liability of the Contractor to TOWN in the event of a material breach of this Contract Agreement by the Contractor.

8. INSURANCE

The Contractor shall assume full responsibility and expense to obtain all necessary insurance as required by TOWN or as specified in the Special Conditions.

The Contractor must purchase and maintain, at its own cost, primary insurance(s) with the minimum coverage limits described below. Insurance(s) must be with insurers and formats acceptable to Town, covering all premises and operations, and in force from the beginning of the project through the warranty period. The selected Contractor will be responsible for any deductible losses required in its insurance(s).

Commercial General Liability

- Combined single limits of one million dollars (\$1,000,000) each occurrence
- One million dollars (\$1,000,000) aggregate

Coverage must include bodily injury, broad form property damage (including completed operations), personal injury (including coverage for contractual and employee acts), blanket contractual, independent contractors, products, and completed operations. The policy must also contain a provision for severability of interests. TOWN, its elected officials, officers, and employees must be named on the certificate as additional insured.

Professional Liability

- One million dollars (\$1,000,000) each occurrence
- One million dollars (\$1,000,000) aggregate

Employer's Liability Insurance

- Six hundred thousand dollars (\$600,000) each accident
- Six hundred thousand dollars (\$600,000) disease - policy limit
- Six hundred thousand dollars (\$600,000) disease

TOWN, its elected officials, officers, and employees must be named on the certificate as additional insured.

Comprehensive Automobile Liability - bodily injury and property damage

- Combined single limits of six hundred thousand dollars (\$600,000) each occurrence
- Six hundred thousand dollars (\$600,000) aggregate

Automobile coverage shall be for each owned, non-owned or hired Contractor vehicle (including employee-owned vehicles) used for the project and shall also contain a provision for severability of interests. TOWN, its officials and employees must be named on the certificate as additional insured.

Certificates of insurance must be received and approved by TOWN prior to the beginning of services. Certificate(s) must identify the project and indicate that cancellation, termination or material change to the policy will not occur without 30 days prior written notice to TOWN. If asked, the Contractor must provide a certified copy of any policy and/or endorsement. Should the Contractor fail to purchase or maintain insurance(s) as required, TOWN may either terminate the contract or purchase the required insurance and recover the cost from the Contractor.

9. WARRANTY

Contractor warrants to the Town that all materials and equipment furnished under the Contract will be new unless otherwise specified and that all of the Work will be of good quality, free from faults and defects and in conformance with the Contract Documents. All Work not conforming to these requirements, including substitutions not properly approved and authorized, may be considered defective. If required by the Project Manager, the Contractor must furnish satisfactory evidence as to the kind and quality of materials and equipment. This warranty is not limited by any other provisions within the Contract Documents.

All Work must have a one (1) year warranty on labor from the date of acceptance of the Work by the Town. Contractor must provide a minimum written warranty of one (1) year on all equipment, parts, or material unless the manufacturer provides a longer warranty. Where the manufacturer of the equipment, parts, or material provides a warranty greater than one (1) year, or the time frame stipulated then the manufacturer's warranty term will take precedence. Contractor will be required to provide the Project Manager a copy of the manufacturer's warranty prior to the Town issuing final payment. Manufacturer's warranties will become effective upon Final Completion of the Project.

All material and equipment furnished must be fully guaranteed by the Contractor against factory defects and workmanship. At no expense to the Town, the Contractor will correct any and all apparent and latent defects that may occur within the manufacturer's standard warranty. The Contract Documents may supersede the manufacturer's standard warranty. Manufacturer's warranties will become effective upon Final Completion of the Project.

Should the Contractor fail to perform any required warranty work the Town, at its sole discretion, may have the work performed by others, and deduct such costs from any monies due the Contractor from the Town. Where such funds are not available, the Town will bill the Contractor and Contractor will reimburse the Town within thirty (30) calendar days. The Town may take any necessary and appropriate action provided under this Contract or with law to collect such payment due the Town.

SECTION 4

CONTRACT AWARD

Any contract, as a result of this RFP, will be submitted to the Town Commission for its approval. The Contract award, if any, shall be made to the lowest responsive and responsible Bidder whose Bid shall be deemed by TOWN to be in the best interest of TOWN. TOWN's decision to make the award and which Bid is in the best interest of TOWN shall be final.

INSPECTIONS

The Contractor and the TOWN's representative shall meet once the job is completed to discuss any areas of concern. The dates and times for reviewing work will be mutually agreed to by both parties.

PERMIT FEES

TOWN will reimburse the selected Contractor municipal permit fees, as may be needed. However, administrative re-inspection fees may be assessed to the selected Contractor, in instances, where the required re-inspection is the direct result of Contractor's omission or error.

CONTRACTOR'S EQUIPMENT

All Contractors' equipment shall be maintained in a safe operating condition while performing work under this contract. The Contractor shall always have proper safety devices maintained at all times while in use. If equipment does not contain proper safety devices and/or is being operated in an unsafe manner, TOWN shall direct the Contractor to remove such equipment and/or the operator

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until the deficiency is corrected to the satisfaction of TOWN. The Contractor shall be responsible for injury to persons caused by the operation of its equipment.

STORAGE OF MATERIALS

Contractor must provide for own storage of material and equipment, if needed. No on-site storage is permitted at the work area or other public areas, unless it is pre-approved by TOWN.

DISPOSAL OF WASTE

The Contractor shall properly dispose, at its own cost, of any waste resulting from the work being performed in an approved facility at an approved site unless otherwise specified in this document. It is the Bidder's responsibility to become familiar with the existing conditions of Preserve to determine the type of equipment necessary to successfully provide the specified services.

PROTECTION OF PROPERTY

The Contractor shall take extra precaution to protect all property while conducting services. Any damage done by the Contractor shall be corrected to its original or better state and shall be corrected to the satisfaction of the Public Services Director Stanley Merantus.

DAMAGE TO PUBLIC OR PRIVATE PROPERTY

If property (public or private) is damaged while Contractor is performing work specified or is removed for the convenience of the work, it shall be repaired or replaced at the expense of the Contractor in a manner acceptable to TOWN prior to the final acceptance of the work. Contractor will be responsible for applying and securing any permits that may be required to complete such repairs. Such property shall include but not be limited to existing facilities and all of its components, site amenities, concrete and/or asphalt surfaces, vehicles, structures, sidewalks, curbs and gutters, driveways, utilities, etc.

Contractor must provide the necessary protection to prevent damage to property being repaired or replaced. If the work site has any pre-existing damage, the Contractor shall notify the Community Economic Development Department in writing via electronic mail at snelson@tppfl.gov. Failure to do so shall obligate the Contractor to make repairs per the above section.

LIQUIDATED DAMAGES

If TOWN finds any deficiencies in work performed under Scope of Work, the deficiencies will be addressed in a letter addressed to the Contractor within five (5) calendar days from inspection. The Contractor will have (10) calendar days to correct such deficiencies. No work will be paid for until all work has been inspected and approved by TOWN. Time is of the essence and \$500.00 a day liquidated damages may be assessed for every calendar day the project is late.

SECTION 5

SCOPE OF WORK

The Work consists of furnishing all labor, materials, machinery, tools, means of transportation, supplies, equipment, and services necessary for sewer and road improvements including sewer system installation, milling, and resurfacing, thermoplastic pavement markings, and site restoration [including landscaping swale, concrete curb and gutter, driveways (asphalt, paver, or concrete), mailbox, street signs, etc.] as detailed in the plans and specifications attached hereto as Exhibit A.

SECTION 6

TOWN FORMS

BID FORM

- i. Bidder agrees to perform all the work described in the contract documents to provide a complete project as shown on the plans and specifications under the following lump sum and/or unit prices.
- ii. The owner reserves the right to substitute and/or delete items as necessary to meet the funding budget.
- iii. Bids shall not include sales tax and all other applicable taxes and fees.
- iv. In the case of a discrepancy between the unit cost and the total, the discrepancy shall favor the owner (lower resulting total cost)

Bid Prices Shall Be Based Pursuant to Specifications and Exhibit A. Contractor Shall Calculate and Provide Quantity Required for Each Line Item.

In accordance with the Town's Invitation to Bid (RFP 24-06) and the specifications contained herein, the undersigned proposes the following Bid prices:

A. SW 25TH STREET STORMWATER IMPROVEMENTS BID TABULATION

Company Name					
ITEM #	DESCRIPTION	QTY	UNIT	UNIT COST	TOTAL COST (\$)
1.	Mobilization	1	LS		
2.	Maintenance of Traffic	1	LS		
3.	Survey Stakeout and As-Builts	1	LS		
4.	Testing	1	LS		
5.	Clearing and Grubbing	1	LS		
6.	Erosion Control / SWPPP	1	LS		
7.	Remove Catch Basins / manholes	8	EA		
8.	Remove 3' Sidewalk	35	SY		
9.	Remove Drainage Pipe 12"-24"	1135	LF		
10.	Behan Park (Remove pumps, fencing, force main and misc.) - complete including disposal	1	LS		
11.	Grout fill and abandon existing drainage pipe (up to 24")	90	LF		
12.	Cut / Cap Existing Drainage Pipe (12" - 24")	7	EA		
13.	Drainage Manhole C-5 w/ USF 580 Ring & Cover	6	EA		
14.	Drainage Inlet C-5 w/ USF 4155-6210 Frame & Grate	4	EA		
15.	Drainage Manhole M-4 w/ USF 580 Ring & Cover	0	EA		
16.	Drainage Manhole M-5 w/ USF 580 Ring & Cover	0	EA		

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Company Name					
ITEM #	DESCRIPTION	QTY	UNIT	UNIT COST	TOTAL COST (\$)
17.	Drainage Inlet M-5 w/ USF 4155-6210 Frame & Grate	1	EA		
18.	Drainage Manhole M-6 w/ USF 580 Ring and Cover	0	EA		
19.	M-6 Control Structure w/ USF 580 Ring and Cover	1	EA		
20.	7' x 6' Control Structure w/ (2) USF 580 Ring and Cover	0	EA		
21.	5' x 6' Control Structure w/ USF 1120T	0	EA		
22.	7' x 8' Control Structure w/ (2) USF 580 Ring and Cover	1	EA		
23.	Type M-4 MH Control Structure w/ USF 580 Ring and Cover	0	EA		
24.	Type D Inlet W/ USF 6626 Grate	2	EA		
25.	Type D Inlet W/ USF6626 Grate & Conc. Apron	1	EA		
26.	5'x5.5' Rect. Inlet w/ USF 4155-6210 Frame & Grate	2	EA		
27.	15'x7' Rect. MH (trash Rack Chamber) w/ (1) USF 1120T Slab Top Ring & Hatch Cover and (1) H-20 Rated Aluminum Hinged Access Cover	1	EA		
28.	15" Contech A2000 PVC Solid	0	LF		
29.	18" Contech A2000 PVC Solid	0	LF		
30.	24" Contech A2000 PVC Solid	52	LF		
31.	30" Contech A2000 PVC Solid	0	LF		
32.	36" Contech A2000 PVC Solid	680	LF		
33.	36" Contech A2000 PPVC (8'w x 6'H Exfiltration Trench)	369	LF		
34.	36" Contech A2000 PPVC (10'w x 6'H Exfiltration Trench)	517	LF		
35.	36" Contech A2000 PPVC (10'w x 5.5'H Exfiltration Trench)	0	LF		
36.	24" Contech A2000 PPVC (10'w x 6'H Exfiltration Trench)	0	LF		
37.	30" Contech A2000 PPVC (8'w x 6'H Exfiltration Trench)	0	LF		
38.	Connect to Existing Drainage	4	EA		
39.	36" CAP	56	LF		
40.	48" RCP	26	LF		
41.	30" PRB	0	EA		

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Company Name					
ITEM #	DESCRIPTION	QTY	UNIT	UNIT COST	TOTAL COST (\$)
42.	36" PRB	0	EA		
43.	42" PRB	9	EA		
44.	36" Tideflex Checkvalve (Series TF-1) - Installed complete	1	LF		
45.	Water Main relocations / adjustments (complete: including all testing, compaction, restoration, sample points)	45	LF		
46.	Utility Relocations Adjustments	72	LF		
47.	Storm Sewer Pump Station (Complete)	1	LS		
48.	14" DIP (Class 350) (open cut forcemain)	900	LF		
49.	20" DIP (Class 350) (open cut forcemain)	50	LF		
50.	Forcemain DIP fittings	1.5	TN		
51.	Seawall Reconstruction (Design Build complete including all permitting)	1	LS		
52.	Pavement Marking and Signage	1	LS		
53.	Construction Contingency	1	LS	\$250,000	\$250,000
54.	TOTAL			\$	

Authorized
Signatory:

(Signature)

Executed
by:

(Type or Print Name)

Title:

A. BID SIGNATURE PAGE

HOW TO SUBMIT BIDS: Bids must be submitted by hard copy. It is the sole responsibility of the Bidder to ensure that the Bid reaches the Town of Pembroke Park, Town Hall, Town Clerk's Office, 3150 SW 52nd Avenue, Pembroke Park, FL 33023, on or prior to the Bid due date and time listed. Bids submitted by fax or email will not be accepted.

The undersigned hereby agrees to furnish services subject to all instructions, terms, conditions, specifications, and addenda contained in the Invitation to Bid (RFP).

I have read the RFP, and all attachments including the specifications and fully understand what is required. By submitting this signed Bid, I understand any resulting Town contract will be subject to RFP instructions, terms, conditions, specifications, and addenda.

Submitted by	Date
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Signature	Date
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Name Print	Title
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Company (Legal Registration)

FOREIGN CORPORATIONS MAY BE REQUIRED TO OBTAIN A CERTIFICATE OF AUTHORITY FROM THE DEPARTMENT OF STATE, IN ACCORDANCE WITH FLORIDA STATUTE §607.1501 (visit <http://www.dos.state.fl.us/>).

Address

City	State	Zip
------	-------	-----

Telephone No.	FAX No	Email
---------------	--------	-------

Does your firm qualify for MBE or WBE status?	MBE	WBE
---	-----	-----



TOWN OF PEMBROKE PARK SUBMITTAL REQUIRED FORMS

Bidders must complete and submit all TOWN requested documentation to be considered a responsive and responsible Bidder.

1. Questionnaire
2. Bid Acknowledgment
3. Vendor/Bidder Disclosure
4. Subcontractors
5. References
6. Scrutinized Companies
7. Public Entity Crimes
8. Conflict of Interest Disclosure
9. Non-Collusion Statement
10. Confirmation of Drug-Free Workplace
11. Acknowledgement of Addenda



Submitted by (*Company Name*):

Corporation

Partnership

Individual

Joint Venture

Other

Describe:

Office Location:

Number of people in your organization:

Length of time the Contractor has been doing business under this name in Florida:

Years

Under what other name(s) has your firm operated:

Has or is your firm currently involved in any formal court proceedings regarding any of your contracts?

YES

(attach a detailed explanation)

NO



BID ACKNOWLEDGMENT

The undersigned, having carefully read and considered the Invitation to Bid, RFP 22-06, SW 32nd Street Asphalt Replacement for the Town of Pembroke Park, does hereby offer to perform such services for the Town of Pembroke Park, in the manner described and subject to the terms and conditions set forth in the attached RFP.

The undersigned gives permission for Pembroke Park to contact business references provided in this Bid, and any others for whom the undersigned has performed work.

The undersigned further states that this Bid is made in good faith and is not founded on, or in consequence of, any collusion, anti-competitive agreement, or other type of anti-competitive activities between themselves and any other interested party, in restraint of free competition.

Bidder Business Name: _____

Authorized Representative Signature: _____

Authorized Representative Name (Print): _____

Authorized Representative Title (Print): _____

Address: _____

Date: _____

Phone: _____

Fax: _____

Email Address: _____

Key Staff Member(s) Will Assign to Project: _____



VENDOR/BIDDER DISCLOSURE

I, _____, being first duly sworn state that:

The full legal name and business address of the person(s) or entity contracting with the Town of Pembroke Park ("Town") are as follows (Post Office addresses are not acceptable):

Name of Individual, Firm, or Organization: _____

Address: _____

FEIN: _____

State and date of incorporation _____

OWNERSHIP DISCLOSURE AFFIDAVIT

1. If the contract or business transaction is with a corporation, the full legal name and business address shall be provided for each officer and director and each stockholder who directly or indirectly holds five percent (5%) or more of the corporation's stock. If the contract or business transaction is with a trust, the full name and address shall be provided for each trustee and each beneficiary. All such names and address are as follows (Post Office addresses are not acceptable):

Full Legal Name	Address	% Ownership
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

The full legal names and business addresses of any other individual (other than subcontractors, suppliers, laborers, and lenders) who have, or will have, any legal, equitable, or beneficial interest Town of Pembroke Park in the contract or business transaction with TOWN are as follows (Post Office addresses are not acceptable):

Full Legal Name	Address	% Ownership
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

}

Page 31 of 40

STATE OF FLORIDA)
)
COUNTY OF _____)

By: _____ Date: _____
Signature of Affiant

Print Name

SUBSCRIBED AND SWORN TO or affirmed before me this _____ day of
_____, 20____, by _____, he/she is personally known
to me or has presented _____ as identification.

Notary Public, State of Florida at Large

Print or Stamp of Notary:



The Bidder shall list all Subcontractors to be used on this project, if awarded the Contract for this project in the form below.

	CLASSIFICATION OF WORK	NAME OF SUBCONTRACTOR	ADDRESS OF SUBCONTRACTOR
1.			
2.			
3.			
4.			
5.			



**DISASTER DEBRIS REMOVAL & DISPOSAL SERVICES
ADDENDA ACKNOWLEDGEMENT**

The vendor has examined and carefully studied the Request for Proposals and the following Addenda, receipt of all of which is hereby acknowledged:

Addendum No. _____

Addendum No _____

Addendum No. _____

Addendum No. _____

Authorized Representative (Signature)

Date

Authorized Representative/Title
(Print or Type)

Vendors must acknowledge any issued addenda. Proposals which fail to acknowledge the vendor's receipt of any addendum will result in the rejection of the offer if the addendum contained information which substantively changes the Owner's requirements.



REFERENCE FORM

All references must be from customers for whom your company has provided similar services as the specifications of this bid. *(Invalid contact information will result in default of references and may cause the bid to be disqualified.)*

Company Name: _____

1. Company: _____

Street Address: _____

City, State & Zip: _____

Contact Person Name: _____ Title: _____

Phone: _____ Email: _____

Describe Scope of Work and dates of project/service: _____

2. Company: _____

Street Address: _____

City, State & Zip: _____

Contact Person Name: _____ Title: _____

Phone: _____ Email: _____

Describe Scope of Work and dates of project/service: _____

3. Company: _____

Street Address: _____

City, State & Zip: _____

Contact Person Name: _____ Title: _____

Phone: _____ Email: _____

Describe Scope of Work and dates of project/service: _____

Page 35 of 40



SCRUTINIZED COMPANIES

CERTIFICATION REGARDING SCRUTINIZED COMPANIES. The Contractor hereby certifies that, pursuant to Section 287.135, Florida Statutes, it is not listed on the Scrutinized Companies that Boycott Israel and is not participating in a boycott of Israel. The Contractor understands that pursuant to Section 287.135, Florida Statutes, the submission of a false certification may subject it to civil penalties, attorneys' fees, and costs. The Contractor further understands that any contract with the Town for goods or services may be terminated at the option of the Town if the Contractor is found to have submitted a false certification or has been listed on the Scrutinized Companies that Boycott Israel list or is participating in a boycott of Israel. For purchases of \$1 million or more: By submitting a response to any solicitation, the Contractor hereby certifies that, pursuant to Section 287.135, Florida Statutes, it is not listed on the Scrutinized Companies with activities in the Iran Petroleum Energy Sector List, or the Scrutinized Companies with Activities in Sudan List, is not listed on the Scrutinized Companies that Boycott Israel and is not participating in a boycott of Israel, and is not engaged in business operations in Cuba or Syria. The Contractor understands that pursuant to Section 287.135, Florida Statutes, the submission of a false certification may subject it to civil penalties, attorneys' fees, and costs. The Contractor further understands that any contract with the Town for goods or services of \$1 million or more may be terminated at the option of the Town if the Contractor is found to have submitted a false certification or has been listed on the Scrutinized Companies with activities in the Iran Petroleum Energy Sector List or the Scrutinized Companies with Activities in Sudan List, is listed on the Scrutinized Companies that Boycott Israel list or is participating in a boycott of Israel, or is engaged in business operations in Cuba or Syria.

Acknowledged By:

Firm Name:

Printed Name:

Title:

Signature:

Date:

}



**PUBLIC ENTITY CRIMES
NOTIFICATION OF PUBLIC ENTITY CRIMES LAW**

Pursuant to Section 287.133, Florida Statutes, you are hereby notified that a person or affiliate who has been placed on the convicted contractors list following a conviction for a public entity crime may not submit a Bid on a contract to provide any goods or services to a public entity; may not submit a Bid on a contract with a public entity for the construction or repair of a public building or public work; may not submit Bids on leases or real property to a public entity; may not be awarded or perform work as a contractor, supplier, sub-Bidder, or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017 [F.S.] for Category Two [\$35,000.00] for a period of thirty-six (36) months from the date of being placed on the convicted contractors list.

Acknowledged By:

Firm Name:

Printed Name:

Title:

Signature:

Date:



CONFLICT OF INTEREST DISCLOSURE

The award of the agreement is subject to the provisions of Chapter 112, Florida Statutes. All Bidders must disclose within their Bid, the name of any officer, director, or agent who is also an employee or relative of an employee of the Town of Pembroke Park ("TOWN").

Furthermore, all Bidders must disclose the name of any TOWN employee or relative(s) of a TOWN employee who owns, directly or indirectly, an interest in the Bidders firm or any of its branches.

The purpose of this disclosure form is to give TOWN the information needed to identify potential conflicts of interest for key personnel involved in the award of this contract.

The term "conflict of interest" refers to situations in which financial or other personal considerations may adversely affect, or have the appearance of adversely affecting, an employee's professional judgment in exercising any TOWN duty or responsibility in administration, management, instruction, research, or other professional activities.

Please check one of the following statements and attach additional documentation, if necessary:

- ☐ To the best of our knowledge, the undersigned Contractor has no potential conflict of interest as defined in Chapter 112, Florida Statutes.
- ☐ The undersigned Contractor, by attachment to this form, submits information which may be a potential conflict of interest due to other Cities, Counties, contracts, or property interest for this RFP.

Acknowledged By:

Firm Name:

Printed Name:

Title:

Signature:

Date:



PROPOSER'S CERTIFICATION AND STATEMENT OF NON-COLLUSION

I _____ certify that this proposal is made without prior understanding, agreement or connection with any corporation, firm or person submitting a proposal for the same services and is in all respects fair and without collusion or fraud. I understand that collusive bidding is a violation of state and Federal law and can result in fines, prison sentences and civil damages awards.

I certify that this proposal has been prepared independently and the price submitted will not be disclosed to another person.

The Town reserves the right to reject the proposal submitted by any proposer violating this provision.

I agree to abide by all conditions of this proposal and certify that I am authorized to sign this proposal.

COMPANY NAME: _____

Authorized Representative (Signature)

Date

Authorized Representative/Title
(Print or Type)



CONFIRMATION OF DRUG-FREE WORKPLACE

In order to have a drug-free workplace program, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibitions.

2. Inform employees about the dangers of drug abuse in the workplace, the business' policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.

3. Give each employee engaged in providing the commodities or contractual services that are under Bid a copy of the statement specified in subsection (1).

4. In the statement specified in subsection (1), notify the employee that, as a condition of working on the commodities or Contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893, Florida Statutes, or of any controlled substance law of the United States or any State, for a violation occurring in the workplace no later than five (5) days after the conviction.

5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program, if such is available in the employee's community by any employee who is so convicted.

6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

A signed copy of your Drug-Free Workplace Policy must be attached to this signed copy and submitted with the Bid Documents.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

Bidder's Signature

Date

}

Page 40 of 40

EXHIBIT A

SW 25TH STREET STORMWATER IMPROVEMENTS

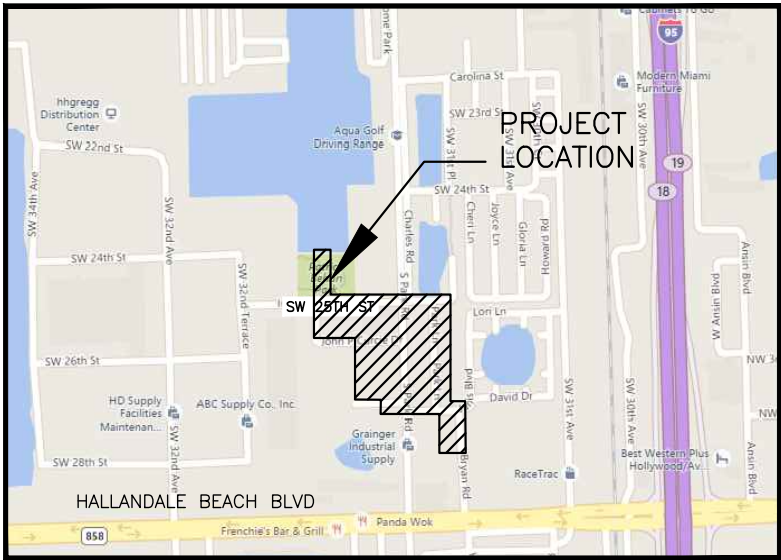
Page 62 of 326



BOARD OF COMMISSIONERS	
MAYOR	ASHIRA MOHAMMED
VICE MAYOR	ERIK MORRISSETTE
CLERK COMMISSIONER	WILLIAM R. HODGKINS
ACTING CLERK-COMMISSIONER	MUSFIKA KASHEM
COMMISSIONER	GEOFFREY JACOBS

- BCWWS NOTES:**
1. WWS APPROVAL OF THIS SET OF DRAWINGS IS RELIANT UPON THE DRAWINGS CLEARLY SHOWING ALL EXISTING AND PROPOSED UTILITY STRUCTURES, ASPHALT, PAVING, LANDSCAPING, WALLS, FENCES, UNDERGROUND PIPING, UNDERGROUND STRUCTURES, DUCT BANKS, TRANSFORMERS, POLES, STORM WATER STORAGE AREAS, PAVERS, ELECTRIC CABLE, OTHER UTILITIES FACILITIES WITHIN RIGHTS OF WAY, AND EXISTING AND PROPOSED POTABLE WATER/ RECLAIMED WATER/ WASTEWATER EASEMENTS. WWS HEREBY AUTHORIZES ONLY THE ITEMS SHOWN ON THESE DRAWINGS TO BE WITHIN SAID POTABLE WATER/ RECLAIMED WATER/ WASTEWATER EASEMENTS.
 2. RECORD DRAWINGS SHALL INCLUDE COLOR PHOTOGRAPHS OF ALL CONNECTIONS TO EXISTING WWS INFRASTRUCTURE AS WELL AS ALL CRITICAL UTILITY CROSSINGS AND WHERE SPECIFICALLY REQUIRED ON THE DESIGN DRAWINGS. ALL PHOTOGRAPHS INCLUDED IN THE RECORD DRAWINGS WILL ALSO BE PROVIDED TO WWS IN JPEG FORMAT ON CD OR DVD MEDIA. SEE "MINIMUM DRAWING REQUIREMENTS FOR PIPING PROJECTS" FOR DETAILS.
 3. WHERE NECESSARY ALL VALVE BOXES TO BE ADJUSTED TO PROPOSED GRADE. VALVES SHALL BE FLUSH WITH NEW PAVEMENT AND BRASS TAGS REINSTALLED PER DETAILS.

LOCATION MAP



ALL PLAN ELEVATIONS ARE REFERENCED IN NAVD '88
(NGVD '29 = NAVD '88 + 1.55')

SHEET INDEX

NUMBER / SHEET		DESCRIPTION
00	G-00	COVER SHEET
01	G-01	PHASING PLAN
02	V-01	SURVEY LEGEND, NOTES & ABBREVIATIONS
03 - 07	V-02 - V-07	MAP OF SPECIFIC PURPOSE SURVEY
08	C-01	CIVIL ABBREVIATIONS, INDEX & LEGEND SHEET
09	C-01A	CIVIL KEY SHEET
10 - 11	C-02 - C-03	GENERAL NOTES
12 - 16	C-04 - C-08	DEMOLITION PLAN
17 - 29	C-09 - C-21	PLAN AND PROFILE
30	C-22	PUMP STATION SITE PLAN
31	C-23	PUMP STATION DETAIL PLAN
32	C-24	PROFILES (UTILITY RELOCATION)
33 - 37	C-25 - C-29	PAVEMENT MARKING AND SIGNAGE *
38 - 39	C-30 - C-31	CONTROL STRUCTURE DETAILS *
40 - 46	C-32 - C-38	STANDARD DETAILS *
47 - 48	E-01 - E-06	ELECTRICAL PLANS *

* NOTE: SHEETS C-25 TO C-33, SHEETS C-35 TO C-38, AND SHEETS E-01 TO E-06 ARE NOT FOR BCWWS APPROVAL

4	04/17/24	PROJECT PHASING REVISIONS	FV
3	05/13/22	PERMITTING AND ENG'S REVISIONS	FV
2	04/21/22	ENG'S REVISIONS	FV
1	02/09/22	PERMITTING REVISIONS	FV
NO.	DATE	REVISION	BY

PREPARED FOR:
TOWN OF PEMBROKE PARK
PROJECT No. 21-2190

FINAL PLANS

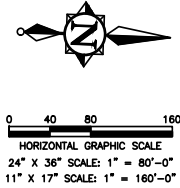
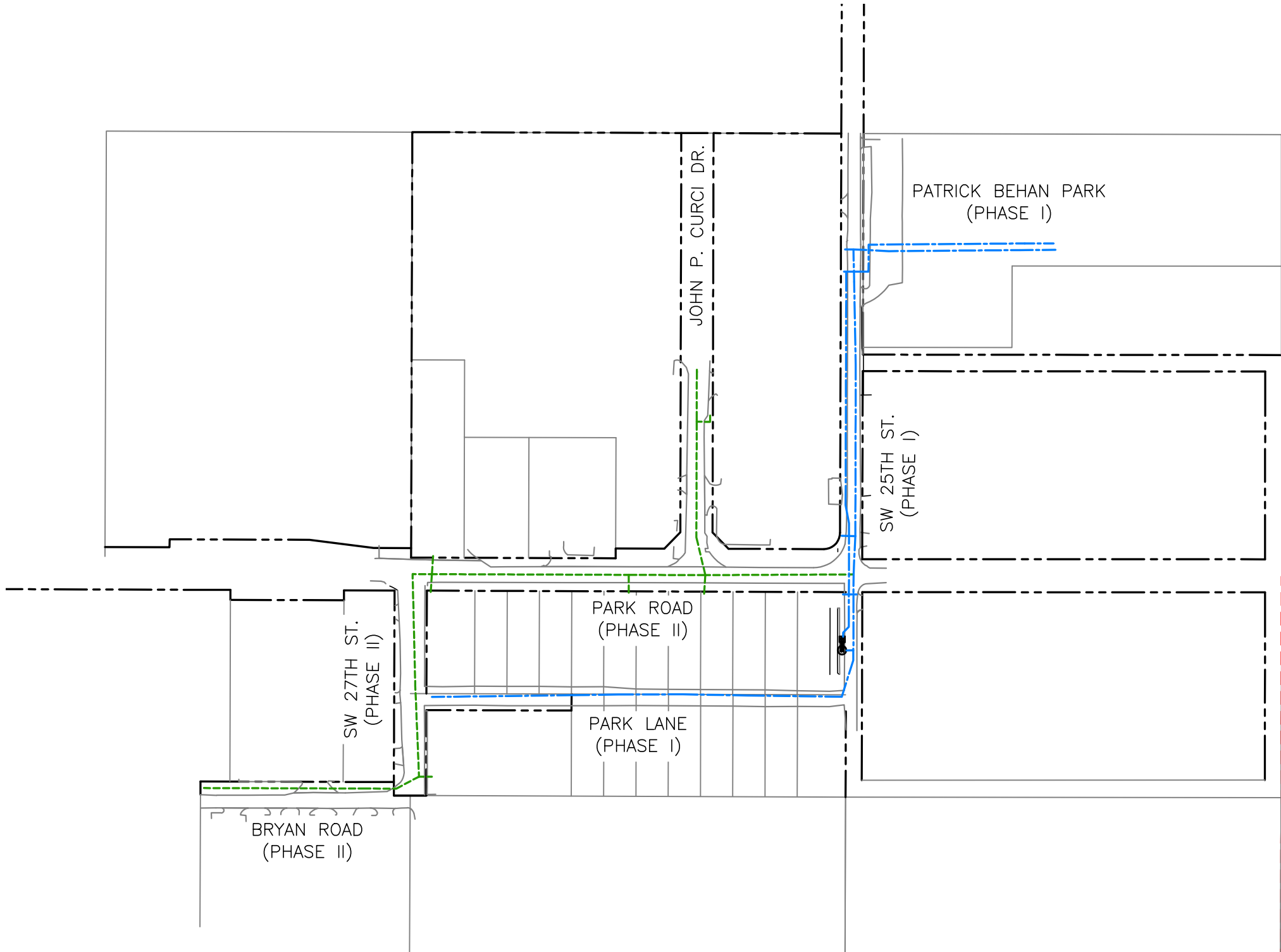


CRAIG A. SMITH & ASSOCIATES
CONSULTING ENGINEERS-PLANNERS-SURVEYORS
1425 E NEWPORT CENTER DRIVE - DEERFIELD BEACH, FLORIDA 33442
(954) 782-8222 WWW.CRAIGASMITH.COM
CERTIFICATE OF AUTHORIZATION NUMBER: LB0003110



FILE NAME: 00-2190-G-00-COVR.dwg

FRANK VILAR, STATE OF FLORIDA, PROFESSIONAL ENGINEER, LICENSE NO. 55459.
THIS ITEM HAS BEEN DIGITALLY SIGNED AND SEALED BY FRANK VILAR, P.E. ON THE DATE INDICATED HERE. PRINTED COPIES OF THIS DOCUMENT ARE NOT CONSIDERED SIGNED AND SEALED AND THE SIGNATURE MUST BE VERIFIED ON ANY ELECTRONIC COPIES.



LEGEND:

— PHASE I

--- PHASE II
(NOT IN CONTRACT)

4 NEW PHASING
PLAN SHEET

FINAL PLANS

NO.	DATE	REVISION	BY
4	04/17/24	PROJECT PHASING REVISIONS	FV
1	02/09/22	PERMITTING REVISIONS	FV

Date: 09/01/21

Designed: FV

Drawn: OM

Checked: SCS

FRANK VILAR, STATE OF FLORIDA,
PROFESSIONAL ENGINEER, LICENSE NO. 55459.
THIS ITEM HAS BEEN DIGITALLY SIGNED AND SEALED
BY FRANK VILAR, P.E., ON THE DATE INDICATED HERE.
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COPIES.

CRAIG A. SMITH & ASSOCIATES
CONSULTING ENGINEERS-PLANNERS-SURVEYORS
1425 E NEWPORT CENTER DRIVE
DEERFIELD BEACH, FLORIDA 33442
(561) 782-8222
CERTIFICATE NO. LB0003110

PREPARED FOR:
**TOWN OF
PEMBROKE PARK**
BROWARD COUNTY, FL

**SW 25TH ST. STORMWATER
IMPROVEMENTS**
PHASING PLAN

FILE NAME: 00-2190-G-01-KEY.dwg
LAST SAVED: 04/19/24 -- 3:25pm
CAS PROJECT NUMBER
21-2190

SHEET
G-01

GENERAL ABBREVIATIONS			
ABRV	DESCRIPTION	ABRV	DESCRIPTION
A/C	AIR CONDITION PAD	NTS	NOT TO SCALE
ACP	ASBESTOS CEMENT PIPE	ORB	OFFICIAL RECORDS BOOK
ALUM	ALUMINUM	O / S	OFF SET
APPROX	APPROXIMATELY	(P)	PLAT
B.C.R.	BROWARD COUNTY RECORDS	P.B.	PLAT BOOK
B/L	BASELINE	P.B.C.R.	PALM BEACH COUNTY RECORDS
BOTT	BOTTOM	PC	POINT OF CURVE
(C)	CALCULATED	PCP	PERMANENT CONTROL POINT
CIP	CAST IRON PIPE	PGS	PAGES
CL	CENTER LINE	PHDPE	PERFORATED HIGH DENSITY POLYETHYLENE
CONC	CONCRETE	PI	POINT OF INTERSECTION
D	DEED/DESCRIPTION	PK&D	PK NAIL AND DISK
D.E.	DRAINAGE EASEMENT	PRC	POINT OF REVERSE CURVE
DIA	DIAMETER	PROP	PROPOSED
DIP	DUCTILE IRON PIPE	PRM	PERMANENT REFERENCE MARKER
ELEV	ELEVATION	PSM	PROFESSIONAL SURVEYOR AND MAPPER
EOW	EDGE OF WATER	PT	POINT OF TANGENCY
EP	EDGE OF PAVEMENT	PVC	POLY VINYL CHLORIDE
EXIST	EXISTING	R	RADIUS
FF	FINISHED FLOOR	RCP	REINFORCED CONCRETE PIPE
FND	FOUND	R.E.	RIM ELEVATION
FPL	FLORIDA POWER & LIGHT	RGE	RANGE
GFF	GARAGE FINISHED FLOOR	R/W	RIGHT-OF-WAY LINE
HDPE	HIGH DENSITY POLYETHYLENE	SEC	SECTION
I.E.	INVERT ELEVATION	TOB	TOP OF BANK
IR	IRON ROD	TOE	TOE OF SLOPE
IR&C	IRON ROD AND CAP	TOP	TOP OF PIPE
IP	IRON PIPE	TWP	TOWNSHIP
L	ARC LENGTH	TYP	TYPICAL
LB	LICENSED BUSINESS	U.E.	UTILITY EASEMENT
LF	LINEAR FEET	VCP	VITRIFIED CLAY PIPE
(M)	MEASURED	Δ	DELTA

STANDARD LINETYPES			
SYMBOL	DESCRIPTION	SYMBOL	DESCRIPTION
	BASELINE		BURIED TRAFFIC CONTROL
	PARCEL LINE		COMMUNICATIONS DUCTBANK CL
	BOUNDARY LINE		FIBER OPTIC DUCTBANK CL
	EASEMENT LINE		OVERHEAD WIRE
	LOT LINE		BURIED ELECTRIC
	RIGHT OF WAY LINE		BURIED STREET LIGHTING
	CENTER LINE		ELECTRICAL DUCTBANK CENTER LINE
	SECTION LINE		FORCE MAIN
	LANDSCAPE LINE		SANITARY SEWER
	EDGE OF WATER		SANITARY SERVICE
	RR TRACKS		VACUUM SEWER
	PLAT LINE		STORM DRAIN
	CURB & GUTTER		FIRE LINE
	FENCE LINE		RAW WATER LINE
	GUARD RAIL		WATER LINE MAIN
	UNKNOWN UTILITY		WATER LINE CHILLED
	ABANDONED UTILITY		WATER SERVICE
	NON FIELD VERIFIED UTILITY		IRRIGATION LINE
	BURIED CABLE TV		GAS LINE ABOVE GROUND
	BURIED COMMUNICATIONS LINE		BURIED GAS LINE
	FIBER OPTIC CABLE		BURIED GAS SERVICE LINE
	BURIED TELEPHONE		FUEL LINE

GENERAL SYMBOL LEGEND			
SYM.	DESCRIPTION	SYM.	DESCRIPTION
	AERIAL TARGET		GAS METER
	BENCH MARK		GAS MANHOLE
	CONCRETE MONUMENT		GAS VALVE
	IRON PIPE		MONITORING WELL
	IRON ROD		VAPOR EXTRACTION POINT
	NAIL & DISC		FUEL PUMP DISPENSER
	TRAVERSE POINT		GAS MARKER
	IRON ROD AND CAP		VENT PIPE
	X CUT		GAS VALVE BOX
	DRILL HOLE		FUEL FILL CAP
	11.25" PIPE BEND		TELEPHONE JUNCTION BOX
	22.5" PIPE BEND		TELEPHONE RISER
	45" PIPE BEND		TELEPHONE MANHOLE
	90" PIPE BEND		FIBER OPTIC CABLE MARKER
	CROSS PIPE FITTING		CATV RISER
	TEE PIPE FITTING		BACKFLOW PREVENTOR
	WYE PIPE FITTING		BLOW OFF
	REDUCER PIPE FITTING		AIR RELEASE VALVE
	ELECTRIC MANHOLE		SAMPLE POINT
	ELECTRIC MOTOR		FIRE HYDRANT
	ELECTRICAL OUTLET		SIAMESE CONNECTION
	GROUND LIGHT		WATER METER
	ELECTRIC JUNCTION BOX		WATER VALVE
	ELECTRIC METER		WATER SPIGOT
	LIGHT POLE BOX		IRRIGATION CONTROL VALVE
	TRAFFIC CONTROL BOX		IRRIGATION METER
	ELECTRICAL RISER		SPRINKLER
	TRANSFORMER		CITRUS TREE
	GUY WIRE		CYPRESS TREE
	GUY POLE		GENERIC TREE
	LIGHT POLE		OAK TREE
	CONCRETE UTILITY POLE		PINE TREE
	METAL UTILITY POLE		PALM TREE
	WOOD UTILITY POLE		MANGROVE
	MAST ARM POLE		GROUND PENETRATING RADAR
	CLEAN OUT		BORING HOLE
	SANITARY MANHOLE		METER (UNKNOWN)
	STUB OUT		BOLLARD
	STAND PIPE		COLUMN
	SEWER VALVE		MAIL BOX
	CATCH BASIN		FLAG POLE
	STORM DRAIN MANHOLE		HANDICAP MARKER
	YARD DRAIN		MANHOLE (UNKNOWN)
	CURB INLET		SATELLITE DISH
	CURB INLET W/ MANHOLE		SIGN
	CURB INLET W/ GRATE		PARKING METER
	CI W/ MANHOLE & GRATE		POST
			UTILITY BOX
			UTILITY RISER
			CEMETERY HEAD STONE

STANDARD HATCH PATTERNS			
SYM	DESCRIPTION	SYM	DESCRIPTION
	CONCRETE		STONE
	BRICK		ASPHALT

LINE WEIGHTS	
EXISTING	SHADED SOLID LINES & TEXT DENOTE EXISTING EQUIPMENT, STRUCTURES AND WORK.
FUTURE	NON-SHADED DASHED LINES & TEXT DENOTE FUTURE EQUIPMENT, STRUCTURES AND WORK.
PROPOSED	NON-SHADED, BOLD, SOLID LINES & TEXT DENOTE PROPOSED EQUIPMENT, STRUCTURES AND WORK.

NOTE:
FOR GRAPHICAL CLARIFICATION ON PLANS CONTAINING BACKGROUND AERIAL PHOTOS EXISTING ITEMS ARE SHOWN HOLLOW WHERE AS PROPOSED ARE SHOWN SOLID.

EXISTING

PROPOSED

PIPE LEGEND

A schematic diagram of a pipe structure. It starts with a circular 'PROP STRUCTURE' containing a 'PROP GRATE'. This is followed by a series of 'PROP 45° BENDS' leading to a straight 'PROP PIPE' section, which is enclosed in a dashed rectangular box labeled 'PROP TRENCH'.

PIPE FITTINGS

SYM	DESC	SYM	DESC
	11.25" BEND		45° BEND
	22.5" BEND		90° BEND
	TEE		WYE
	REDUCER		PLUG
	CAP		

TAGS

A diagram of a structure callout. It shows a line pointing to a circular structure. To the right, a vertical list of labels is connected to the structure by a horizontal line: 'STATION OFFSET', 'STRUCTURE NUMBER', 'STRUCTURE TYPE', 'GRATE ELEVATION', and 'INVERT ELEVATION(S)'.

STRUCTURE CALLOUT

A diagram of a section symbol. It features a triangle with a circle inside containing the letter 'A'. Below the circle is the number '00'. To the right, a horizontal line points to another triangle. Labels 'SECTION LETTER' and 'SHEET SECTION APPEARS ON' point to the 'A' and '00' respectively.

SECTION SYMBOL

A diagram of a detail symbol. It shows a line pointing to a hexagon containing the number '1' above '00'. To the right, labels 'DETAIL NUMBER' and 'SHEET DETAIL APPEARS ON' point to the '1' and '00' respectively.

DETAIL SYMBOL

PATTERNS	
SYMBOL	DESCRIPTION
	PAVEMENT RESTORATION AND MILLING
	PARK LANE PAVEMENT RECONSTRUCTION
	SWALE RESTORATION
	PAVEMENT RESTORATION
	ASPHALT DRIVEWAY & SIDEWALK RESTORATION
	PROPOSED TO BE REMOVED
	UTILITY RELOCATION/ADJUSTMENT
	PROPOSED DRAINAGE TO BE ABANDONED IN PLACE
	PROPOSED DRAINAGE TO BE GROUT FILLED AND ABANDONED IN PLACE
	PROPOSED EASEMENT
	PROPOSED CUT/CAP EXISTING DRAINAGE

NOTE: THE LEGEND SHOWN HEREON IS REPRESENTATIVE OF ALL CAS DRAFTING STANDARDS AND IS NOT PROJECT SPECIFIC.

SHEET REVISIONS

1	02/09/22	PERMITTING REVISIONS	FV
NO.	DATE	REVISION	BY

Date:	09/01/21
Designed:	FV
Drawn:	OM
Checked:	SCS

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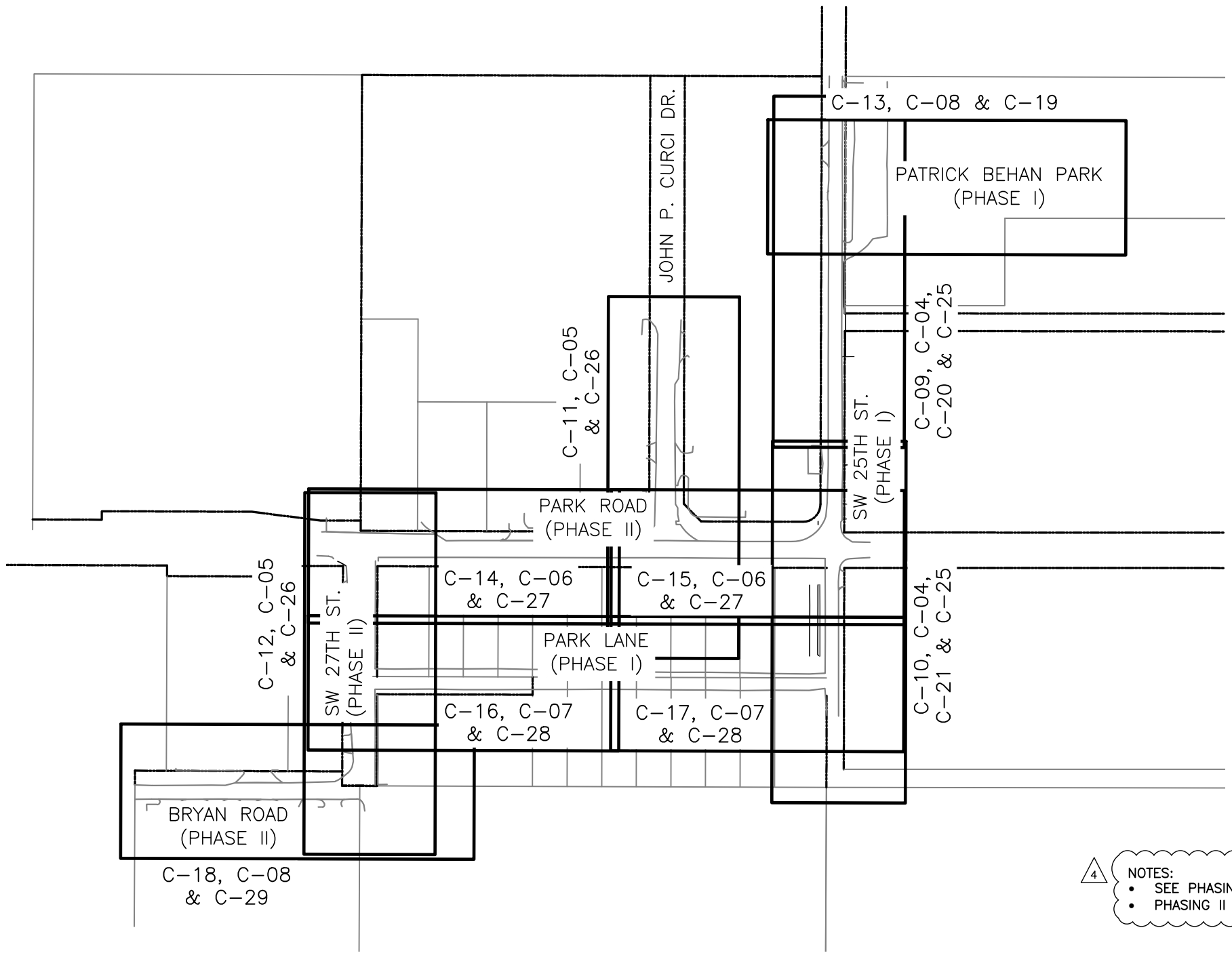
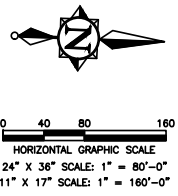
CRAIG A. SMITH & ASSOCIATES
CONSULTING ENGINEERS-PLANNERS-SURVEYORS
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DEERFIELD BEACH, FLORIDA 33442
(561) 782-8222
CERTIFICATE NO. LB0003110

PREPARED FOR:
TOWN OF
PEMBROKE PARK
BROWARD COUNTY, FL

SW 25TH ST. STORMWATER IMPROVEMENTS
CIVIL ABBREVIATIONS, INDEX & LEGEND SHEET

FILE NAME: 30-2190-C-01-LGND.dwg
LAST SAVED: 04/19/24 - 2:49pm
CAS PROJECT NUMBER
21-2190

SHEET
C-01



4. NOTES:
• SEE PHASING PLAN SHEET G-01
• PHASING II AREAS NOT IN CONTRACT (N.I.C)

FINAL PLANS

NO.	DATE	REVISION	BY
4	04/17/24	PROJECT PHASING REVISIONS	FV
1	02/09/22	PERMITTING REVISIONS	FV

Date: 09/01/21
Designed: FV
Drawn: OM
Checked: SCS

FRANK VILAR, STATE OF FLORIDA
PROFESSIONAL ENGINEER, LICENSE NO. 55459.
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CERTIFICATE NO. LB0003110

PREPARED FOR:
TOWN OF
PEMBROKE PARK
BROWARD COUNTY, FL

SW 25TH ST. STORMWATER
IMPROVEMENTS
CIVIL KEY SHEET

FILE NAME: 30-2190-C01A-LGND.dwg
LAST SAVED: 04/22/24 - 8:45am
CAS PROJECT NUMBER
21-2190

SHEET
C01A

GENERAL NOTES

THE LOCATION AND SIZE OF ALL EXISTING UTILITIES AND TOPOGRAPHY HAVE BEEN PREPARED FROM INFORMATION AVAILABLE TO THE ENGINEER. THIS INFORMATION IS NOT GUARANTEED AND IT IS THE CONTRACTOR'S RESPONSIBILITY TO DETERMINE THE EXACT LOCATION OF ANY EXISTING UTILITIES AND TOPOGRAPHY PRIOR TO CONSTRUCTION. THE CONTRACTOR SHALL VERIFY ALL UTILITIES, BY ELECTRONIC METHODS AND BY HAND EXCAVATION IN COORDINATION WITH ALL UTILITY COMPANIES, PRIOR TO BEGINNING ANY CONSTRUCTION OPERATIONS. THIS WORK BY THE CONTRACTOR SHALL BE CONSIDERED INCIDENTAL TO THE CONTRACT AND NO ADDITIONAL COMPENSATION SHALL BE ALLOWED.

1. APPLICABLE CODES

- 1.1. GENERAL
ALL CONSTRUCTION, MATERIALS AND TESTING SHALL CONFORM TO THE STANDARDS AND SPECIFICATIONS OF LOCAL, COUNTY, STATE AND NATIONAL CODES WHERE APPLICABLE.
WHEN ANY OF THE GOVERNING REGULATORY AGENCY'S STANDARDS AND SPECIFICATIONS ARE IN CONFLICT, THE MORE STRINGENT OF THE TWO SHALL APPLY.
- 1.2. CONSTRUCTION SAFETY
ALL CONSTRUCTION SHALL BE DONE IN CONFORMANCE WITH THE RULES AND REGULATIONS OF THE OCCUPATIONAL SAFETY AND HEALTH ADMINISTRATION (OSHA) AND THE MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES (MUTCD).
- 1.3. TRENCH SAFETY ACT
CONTRACTOR SHALL BE SOLELY RESPONSIBLE FOR COMPLIANCE WITH THE STATE FLORIDA TRENCH SAFETY ACT.
- 1.4. SURVEY DATA
ALL ELEVATIONS ON THE PLANS OR REFERENCED IN THE SPECIFICATIONS UNLESS OTHERWISE NOTED, ARE BASED ON NORTH AMERICAN VERTICAL DATUM OF 1988 (NAVD '88).

2. PRECONSTRUCTION RESPONSIBILITIES

- 2.1. THE CONTRACTOR SHALL OBTAIN A SUNSHINE STATE ONE CALL AT 811 CERTIFICATION NUMBER AT LEAST 48 HOURS PRIOR TO BEGINNING ANY EXCAVATION.
- 2.2. PRIOR TO BEGINNING CONSTRUCTION, THE CONTRACTOR SHALL VERIFY THE SIZE, LOCATION, ELEVATION, AND MATERIAL OF ALL EXISTING UTILITIES WITHIN THE AREA OF CONSTRUCTION.
- 2.3. EXISTING UTILITY LOCATIONS SHOWN ON THESE PLANS ARE APPROXIMATE. THE ENGINEER ASSUMES NO RESPONSIBILITY FOR THE ACCURACY OF EXISTING UTILITIES SHOWN OR FOR ANY EXISTING UTILITIES NOT SHOWN.
- 2.4. THE CONTRACTOR SHALL BE RESPONSIBLE FOR DAMAGE TO ANY EXISTING UTILITIES FOR WHICH HE FAILS TO REQUEST LOCATIONS FROM THE UTILITY OWNER. HE IS RESPONSIBLE AS WELL FOR DAMAGE TO ANY EXISTING UTILITIES WHICH ARE PROPERLY LOCATED.
- 2.5. IF THE PROJECT CONSTRUCTION IS IN THE VICINITY OF A RAILROAD, THE CONTRACTOR SHALL CONTACT THE FEC RAILROAD PRIOR TO CONSTRUCTION AND MAKE ARRANGEMENTS TO PROCURE THE SERVICES OF FEC RAILROAD WATCHMEN WHILE WORKING ADJACENT FEC RIGHT-OF-WAY.
- 2.6. CONTRACTOR TO PROVIDE CD/DVD PRE-CONSTRUCTION VIDEO PRIOR TO COMMENCING WORK. ENGINEER TO REVIEW AND APPROVE VIDEO DURING THE SHOP DRAWING REVIEW PHASE FOR COMPLETENESS.

3. INSPECTIONS

- 3.1. THE CONTRACTOR SHALL NOTIFY THE OWNER/MUNICIPAL AUTHORITY, THE ENGINEER OF RECORD, THE COUNTY AND/OR STATE, IF APPLICABLE, AT LEAST 48 HOURS PRIOR TO BEGINNING CONSTRUCTION AND PRIOR TO THE INSPECTION OF THE FOLLOWING ITEMS:
- 3.1.1. STORM DRAINAGE
- 3.1.2. SANITARY-SEWER N/A
- 3.1.3. WATER SYSTEM
- 3.1.4. SUBGRADE - SUBMIT AND HAVE APPROVED DENSITIES PRIOR TO PLACEMENT OF ROCK
- 3.1.5. LIMEROCK BASE - SUBMIT AND HAVE APPROVED DENSITIES AND AS-BUILTS PRIOR TO THE PLACEMENT OF ANY ASPHALT.
- 3.1.6. ASPHALTIC CONCRETE
- 3.1.7. FINAL INSPECTION

4. SHOP DRAWINGS

- 4.1. PRIOR TO THEIR CONSTRUCTION OR INSTALLATION, SHOP DRAWINGS SHALL BE SUBMITTED TO AND REVIEWED BY THE OWNER/MUNICIPAL AUTHORITY AND ENGINEER OF RECORD FOR MANHOLES, PIPING, CATCH BASINS, FIRE HYDRANTS, VALVES AND OTHER MECHANICAL/ELECTRICAL EQUIPMENT WITH ASSOCIATED STRUCTURES, INCLUDING ALL DATA. CATALOGUE LITERATURE SHALL BE SUBMITTED FOR PROPOSED PIPES, FITTINGS, AND APPURTENANCES.
- 4.2. PRIOR TO SUBMITTING SHOP DRAWINGS TO THE ENGINEER, THE CONTRACTOR SHALL REVIEW AND APPROVE THE DRAWINGS, AND SHALL NOTE IN RED ANY DEVIATIONS FROM THE ENGINEERS' PLANS OR SPECIFICATIONS.
- 4.3. INDIVIDUAL SHOP DRAWINGS FOR ALL PRECAST STRUCTURES ARE REQUIRED. CATALOGUE LITERATURE WILL NOT BE ACCEPTED FOR PRECAST STRUCTURES.

5. TEMPORARY FACILITIES

- 5.1. TEMPORARY UTILITIES
IT SHALL BE THE CONTRACTOR'S RESPONSIBILITY TO ARRANGE FOR OR SUPPLY TEMPORARY WATER SERVICE, SANITARY FACILITIES AND ELECTRICITY TO HIS EMPLOYEES AND SUBCONTRACTORS FOR THEIR USE DURING CONSTRUCTION.
- 5.2. TRAFFIC REGULATION
- 5.2.1. MAINTENANCE OF TRAFFIC IN THE PUBLIC RIGHT-OF-WAY SHALL BE IN ACCORDANCE WITH THE MUTCD AND ANY REGULATORY PERMIT REQUIREMENTS.
- 5.2.2. ALL OPEN TRENCHES AND HOLES ADJACENT TO ROADWAYS OR WALKWAYS SHALL BE PROPERLY MARKED AND BARRICADED TO ASSURE THE SAFETY OF BOTH VEHICULAR AND PEDESTRIAN TRAFFIC.
- 5.2.3. NO TRENCHES OR HOLES NEAR WALKWAYS OR IN ROADWAYS OR THEIR SHOULDERS ARE TO BE LEFT OPEN DURING NIGHTTIME HOURS WITHOUT EXPRESS PERMISSION OF THE ENGINEER, OWNER/MUNICIPAL AUTHORITY AND LOCAL OR COUNTY AUTHORITY.
- 5.2.4. ALL CONSTRUCTION WITHIN FDOT R/W MUST CONFORM WITH FDOT SPECIFICATIONS, STANDARDS AND PERMIT REQUIREMENTS. NO WORK SHALL COMMENCE WITHIN FDOT R/W'S WITHOUT AN FDOT PERMIT. FULL LANE WIDTH RESTORATION TO MATCH EXISTING PAVEMENT SECTION IS REQUIRED IN ACCORDANCE WITH STANDARDS FOR PROPOSED WORK WITHIN FDOT R/W.
- 5.2.5. CONTRACTOR SHALL PREPARE AND SUBMIT MAINTENANCE OF TRAFFIC PLAN (MOT) WHERE REQUIRED BY FEDERAL, STATE, COUNTY OR LOCAL AGENCIES HAVING JURISDICTION. CONTRACTOR SHALL OBTAIN ALL REQUIRED APPROVALS AND PERMITS ASSOCIATED WITH THE MOT'S. ALL MOT'S TO BE ATSSA CERTIFIED.

6. PROJECT CLOSEOUT

- 6.1. CLEANING OUT
- 6.1.1. DURING CONSTRUCTION, THE PROJECT SITE AND ALL ADJACENT AREAS SHALL BE MAINTAINED IN A NEAT AND CLEAN MANNER. UPON FINAL CLEAN UP, THE PROJECT SITE SHALL BE LEFT CLEAR OF ALL SURPLUS MATERIAL OR TRASH. THE PAVED AREAS SHALL BE SWEEPED BROOM CLEAN AS DIRECTED BY THE ENGINEER.
- 6.1.2. THE CONTRACTOR SHALL RESTORE OR REPLACE, WHEN AND AS DIRECTED BY THE ENGINEER OR OWNER/MUNICIPAL AUTHORITY, ANY PUBLIC OR PRIVATE PROPERTY DAMAGED BY HIS WORK, EQUIPMENT, EMPLOYEES OR THOSE OF HIS SUBCONTRACTORS TO A CONDITION AT LEAST EQUAL TO THAT EXISTING IMMEDIATELY PRIOR TO THE BEGINNING OF OPERATIONS. TO THIS END, THE CONTRACTOR SHALL DO AS REQUIRED ALL NECESSARY ROADWAY OR DRIVEWAY, WALKWAYS, IRRIGATION AND LANDSCAPING WORK. SUITABLE MATERIALS AND METHODS SHALL BE USED FOR SUCH RESTORATION.
- 6.1.3. WHERE MATERIAL OR DEBRIS HAS WASHED OR FLOWED INTO OR BEEN PLACED IN WATER COURSES, DITCHES, DRAINS, CATCH BASINS, OR ELSEWHERE AS A RESULT OF THE CONTRACTOR'S OPERATIONS, SUCH MATERIAL OR DEBRIS SHALL BE REMOVED, SATISFACTORILY DISPOSED OF DURING PROGRESS OF THE WORK, AND THE AREA KEPT IN A CLEAN AND NEAT CONDITION AS DIRECTED BY OF THE ENGINEER.
- 6.1.4. CONTRACTOR SHALL DISPOSE OF ALL SITE DEMOLITION IN ACCORDANCE WITH STATE AND LOCAL REGULATIONS.
- 6.2. PROJECT RECORD DOCUMENTS
- 6.2.1. THE CONTRACTOR SHALL MAINTAIN ACCURATE AND COMPLETE RECORDS OF WORK ITEMS COMPLETED.

- 6.2.2. PRIOR TO THE PLACEMENT OF ANY ASPHALT OR CONCRETE PAVEMENT, THE CONTRACTOR SHALL SUBMIT TO THE ENGINEER "AS-BUILT" PLANS SHOWING LIMEROCK BASE GRADES, AND ALL DRAINAGE, WATER, AND SEWER IMPROVEMENTS. PAVING OPERATIONS SHALL NOT COMMENCE UNTIL THE ENGINEER AND THE APPROVING AGENCY HAS REVIEWED THE "AS-BUILTS".
- 6.2.3. ALL REQUIRED DENSITY AND LBR TEST RESULTS FOR SUBGRADE SHALL BE PROVIDED TO THE ENGINEER AND THE OWNER/MUNICIPAL AUTHORITY PRIOR TO PLACING LIMEROCK BASE MATERIAL.
- 6.2.4. ALL REQUIRED DENSITY AND LBR TEST RESULTS FOR LIMEROCK SHALL BE PROVIDED TO THE ENGINEER AND THE OWNER/MUNICIPAL AUTHORITY PRIOR TO PLACING ASPHALT.
- 6.2.5. ALL "AS-BUILT" INFORMATION SUBMITTED TO THE ENGINEER SHALL BE SUFFICIENTLY ACCURATE, CLEAR AND LEGIBLE TO THE SATISFACTION OF THE ENGINEER THAT THE INFORMATION PROVIDES A TRUE REPRESENTATION OF THE IMPROVEMENTS CONSTRUCTED.
- 6.2.6. LAKE AS-BUILTS WILL BE CROSS SECTIONED SHOWING THE DESIGNED SECTION AS DASHED, AS-BUILT SECTION AS SOLID, AND HAVE THE TOP OF BANK REFERENCE TO THE LAKE MAINTENANCE EASEMENT. SPACING BETWEEN EACH CROSS-SECTION SHALL BE SUCH AS TO PROVIDE ENOUGH DATA TO DETERMINE IF THE LAKE WAS CONSTRUCTED AS DESIGNED.
- 6.2.7. UPON COMPLETION OF CONSTRUCTION, THE CONTRACTOR SHALL SUBMIT TO THE ENGINEER OF RECORD ONE COMPLETE SET OF "AS-BUILT" CONSTRUCTION DRAWINGS. THESE DRAWINGS SHALL BE MARKED TO SHOW "RECORD DRAWING" OR "AS-BUILT" CONSTRUCTION CHANGES AND DIMENSIONED LOCATIONS AND ELEVATIONS OF ALL IMPROVEMENTS AND SHALL BE SIGNED AND SEALED BY A REGISTERED LAND SURVEYOR OR ENGINEER. FINAL AS-BUILT INFORMATION SHALL BE SUBMITTED ON AN AUTOCAD FORMAT AS DIRECTED BY THE ENGINEER.

7. STORM DRAINAGE

- 7.1. CONTRACTOR MAY UTILIZE ONE OF THE FOLLOWING MATERIALS (AS DIRECTED AND APPROVED BY THE ENGINEER) ON A SIZE FOR SIZE BASIS:
- 7.1.1. ALUMINUM
- 7.1.1.1. PIPE SHALL BE ALUMINUM, MANUFACTURED IN CONFORMANCE WITH ASTM B-209. METAL PIPE SHALL NOT BE ALLOWED WITHIN THE ROAD RIGHT-OF-WAY.
- 7.1.1.2. PIPE SHALL BE SPIRAL RIB DRAINAGE PIPE WITH 3/4" X 3/4" RIBS, APPROXIMATELY 7-1/2" ON CENTER. GAUGE THICKNESS SHALL MEET FDOT STANDARD 945-1.
- 7.1.1.3. PIPE COUPLING BANDS SHALL BE 12" WIDE STANDARD SPLIT BANDS OF THE SAME ALLOY AS THE PIPE AND MAY BE ONE GAUGE LIGHTER THAN THE PIPE.
- 7.1.1.4. POLYURETHANE OR OTHER SEALANT SHALL BE USED WITH COUPLING BANDS ON ALL NON-PERFORATED PIPE.
- 7.1.1.5. CONTECH ULTRA-FLO OR APPROVED EQUAL
- 7.1.2. REINFORCED CONCRETE (RCP)
- 7.1.2.1. REQUIREMENTS OF SECTION 449, INCLUSIVE, OF THE FLORIDA D.O.T. ALL REINFORCED CONCRETE PIPE SHALL BE CLASS III WATER TIGHT AND CONFORM TO THE STANDARD SPECIFICATIONS
- 7.1.2.2. JOINTS IN RCP SHALL EMPLOY O-RING TYPE GASKETS AS SPECIFIED IN SECTION 942-1 OF FLORIDA D.O.T. STANDARD SPECIFICATIONS AND ASTM C443-98
- 7.1.2.3. PRECAST CONCRETE MANHOLES AND CATCH BASINS SHALL MEET THE REQUIREMENTS OF A.S.T.M. SPECIFICATION C-478 AND 64T.
- 7.1.2.4. CONCRETE FOR PRECAST MANHOLES AND CATCH BASINS SHALL HAVE A MINIMUM COMPRESSIVE STRENGTH OF 4000 PSI AT 28 DAYS.
- 7.1.2.5. REINFORCING STEEL FOR MANHOLES AND CATCH BASINS SHALL CONFORM TO A.S.T.M. SPECIFICATION A-615 AND A-305, LATEST REVISION.
- 7.1.2.6. ALL RE-BAR SPLICES IN CONCRETE STRUCTURES SHALL HAVE A MINIMUM LAP OF 24 BAR DIAMETERS.
- 7.1.2.7. ALL JOINTS IN CONCRETE STRUCTURES SHALL BE FINISHED WATERTIGHT.
- 7.1.2.8. ALL SPACES AROUND PIPING ENTERING OR LEAVING MANHOLES AND CATCH BASINS SHALL BE COMPLETELY FILLED WITH 2:1 CEMENT MORTAR.
- 7.1.2.9. CONCRETE PIPE FOR STORM SEWERS ON DOT PROJECTS SHALL CONFORM TO FDOT 430-2.
- 7.1.2.10. CONCRETE PIPE FOR STORM SEWERS SHALL CONFORM TO ASTM L76-79, TABLE III WALL B OR LATEST REVISION. ALL PIPE SHALL HAVE MODIFIED TONGUE AND GROOVE JOINTS AND HAVE RUBBER GASKETS, UNLESS OTHERWISE SPECIFIED.
- 7.1.2.11. RCP OR THE FOLLOWING APPROVED EQUALS MAY BE USED: CONTECH A2000 PVC OR ADS HP STORM.
- 7.1.3. HIGH DENSITY POLYETHYLENE PIPE (HDPE)
- 7.1.3.1. HIGH DENSITY POLYETHYLENE PIPE FOR STORM SEWERS SHALL CONFORM TO FDOT 948-2. ADS HP STORM IS ACCEPTABLE OR THE FOLLOWING APPROVED EQUALS: CONTECH A2000 PVC OR RCP. ADS N-12 HDPE PIPE IS NOT ALLOWED.
- 7.1.4. POLYVINYL-CHLORIDE PIPE (PVC)
- 7.1.4.1. POLYVINYL-CHLORIDE PIPE FOR STORM SEWERS SHALL CONFORM TO FDOT 948-1.
- 7.1.4.2. CONTECH A 2000 PVC OR APPROVED EQUALS (RCP OR ADS HP STORM).
- 7.2. BEDDING AND INITIAL BACKFILL OVER DRAINAGE PIPE SHALL BE SAND WITH NO ROCK LARGER THAN 3/4" & 2" DIAMETER, RESPECTIVELY.
- 7.3. BACKFILL MATERIAL UNDER PAVED AREAS SHALL BE COMPACTED TO 98% OF THE MAXIMUM DENSITY AS DETERMINED BY AASHTO T-180.
- 7.4. BACKFILL MATERIAL UNDER AREAS NOT TO BE PAVED SHALL BE COMPACTED TO 95% OF THE MAXIMUM DENSITY AS DETERMINED BY AASHTO T-180. (INCLUDES SWALE AREAS.)
- 7.5. STORM WATER POLLUTION PROTECTION PLAN. CONTRACTOR SHALL INSTALL AND MAINTAIN TEMPORARY SILT SCREENERS IN CATCH BASINS AND AT LOCATIONS AS DIRECTED BY THE ENGINEER UNTIL FINAL ACCEPTANCE OCCURS.

8. PAVING

- 8.1. GENERAL
- 8.1.1. ALL UNDERGROUND UTILITIES SHALL BE COMPLETED PRIOR TO THE CONSTRUCTION OF THE LIMEROCK BASE AND PRIOR TO THE PLACEMENT OF THE PAVEMENT.
- 8.1.2. ALL STREET CORNER PAVEMENT RADII SHALL BE 35 FEET UNLESS OTHERWISE NOTED ON THE PLANS.
- 8.1.3. TWO ROWS OF BAHIA SOD SHALL BE LAID ALONG CURB WITHIN TWO WEEKS OR AS DIRECTED BY THE ENGINEER OF INSTALLING FIRST LIFT OF ASPHALT.
- 8.2. MATERIALS
- 8.2.1. LIMEROCK BASE MATERIAL SHALL HAVE A MINIMUM OF 70% CARBONATES (CALCIUM AND MAGNESIUM) WITH A MINIMUM LBR OF 100 AND MEET FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) STANDARDS.
- 8.2.2. SUBGRADE MATERIAL SHALL HAVE A MINIMUM LBR OF 40, SHALL BE COMPACTED TO MIN. 98% OF THE MAXIMUM DRY DENSITY AS DETERMINED BY AASHTO T-180 SPECS AND MEET FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) STANDARDS.
- 8.2.3. PRIME COAT AND TACK COAT SHALL MEET FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) STANDARDS.
- 8.2.4. SURFACE COURSE SHALL BE EQUAL TO FDOT TYPE SP9.5 ASPHALTIC CONCRETE. CONTRACTOR TO SUBMIT FDOT APPROVED ASPHALT MIX SHOP DRAWING FOR ENGINEERS REVIEW/APPROVAL PRIOR TO PLACEMENT OF ANY ASPHALT.
- 8.3. INSTALLATION
- 8.3.1. LIMEROCK BASE MATERIAL SHALL BE 8" THICK OR AS SHOWN AND SHALL BE COMPACTED TO MIN. 98% OF THE MAXIMUM DRY DENSITY AS DETERMINED BY AASHTO T-180.
- 8.3.2. LIMEROCK BASE MATERIAL SHALL BE PLACED IN TWO OR MORE EQUAL LIFTS.
- 8.3.3. ASPHALTIC CONCRETE SHALL BE AS INDICATED ON PLANS, AND PLACED IN TWO (2) LIFTS. UNLESS OTHERWISE INDICATED.
- 8.3.4. PRIME COAT SHALL BE PLACED ON ALL LIMEROCK BASES IN ACCORDANCE WITH (FDOT) STANDARDS.

9.

- 8.3.5. TACK COAT SHALL BE PLACED AS REQUIRED IN ACCORDANCE WITH (FDOT) STANDARDS.
- 8.4. TESTING
- 8.4.1. ALL SUBGRADE, LIMEROCK AND ASPHALT TESTS REQUIRED SHALL BE TAKEN AT THE DIRECTION OF THE ENGINEER AND/OR THE OWNER/MUNICIPAL AUTHORITY.
- 8.5. PAVERS
- 8.5.1. ALL PAVER MATERIAL, INSTALLATION AND MAINTENANCE SPECIFICATIONS SHALL MEET THE REQUIREMENTS OF THE OWNER/MUNICIPAL AUTHORITY.
- SIGNING AND MARKING
- 9.1. ALL PAVEMENT MARKINGS WITHIN PUBLIC RIGHT-OF-WAYS SHALL BE ALKYD BASED REFLECTORIZED THERMOPLASTIC.
- 9.2. ALL EXISTING PAVEMENT MARKINGS IN CONFLICT WITH PROPOSED DESIGN SHALL BE REMOVED. METHOD OF REMOVAL TO BE APPROVED BY COUNTY AND/OR MUNICIPAL TRAFFIC ENGINEERING DEPARTMENT.
- 9.3. ALL TEMPORARY PAVEMENT MARKINGS WITHIN PUBLIC RIGHT-OF-WAYS SHALL BE PAINT IN ACCORDANCE WITH COUNTY AND/OR MUNICIPAL TRAFFIC ENGINEERING DEPARTMENT MINIMUM STANDARDS UNLESS OTHERWISE NOTED EXCEPT ON FINAL LIFT WHICH SHALL BE FOIL BACK TAPE OR PAPER TAPE.
- 9.4. ALL SIGNING, PAVEMENT MARKINGS, REFLECTIVE PAVEMENT MARKERS & GEOMETRICS SHALL BE IN ACCORDANCE WITH MUNICIPAL/COUNTY STANDARDS, AND THE MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES FOR STREETS AND HIGHWAYS.
- 9.5. STOP BARS ARE TO BE LOCATED 4' TYPICAL BEHIND PEDESTRIAN CROSSWALKS OR SIDEWALKS AND 4' MIN. (30' MAX.) FROM THROUGH LANE EDGE OF PAVEMENT.
- 9.6. ALL SIGN PLACEMENT TO BE OUTSIDE OF MIN. CLEAR ZONE REQUIREMENTS (FLORIDA GREEN BOOK, LATEST EDITION).
- 9.7. SIGN SUPPORTS SHOULD NOT BE PLACED IN THE BOTTOM OF SWALE AREAS WHERE EROSION MIGHT AFFECT THE SIGN SUPPORTS.
- 9.8. ALL EXISTING RUMBLE STRIP SETS TO BE REMOVED AND RECONSTRUCTED AS SHOWN AND PER FDOT INDEX 546.
- 9.9. RPM'S SHALL BE CLASS "B" OR EQUIVALENT, APPLIED WITH EPOXY OR BITUMINOUS ADHESIVE.
- 9.10. CONTRACTOR SHALL CONTACT COUNTY/MUNICIPAL TRAFFIC DIVISION FORTY EIGHT (48) HOURS PRIOR TO CONSTRUCTION IF WORK IS BEING DONE WITHIN 10 FEET OF ANY SIGNAL EQUIPMENT.
- 9.11. DAMAGES TO LOOPS OR ANY SIGNAL EQUIPMENT CAUSED BY CONSTRUCTION W/ THIS PROJECT MUST BE REPAIRED OR REPLACED TO ORIGINAL OR BETTER CONDITION BY CONTRACTOR AT NO COST TO OWNER.
- 9.12. METHODS FOR REMOVAL OF EXISTING PAVEMENT MARKINGS SHALL BE BY SAND OR WATER BLASTING PER MUNICIPAL/COUNTY TRAFFIC DIVISION STANDARDS.
10. FDEP GENERAL WATER NOTES
- 10.1. ALL PIPE, PIPE FITTINGS, PIPE JOINT PACKING AND JOINTING MATERIALS, VALVES, FIRE HYDRANTS AND METERS INSTALLED SHALL CONFORM TO APPLICABLE AMERICAN WATER WORKS ASSOCIATION (AWWA) STANDARDS.
- 10.2. ALL PUBLIC WATER SYSTEM COMPONENTS, EXCLUDING FIRE HYDRANTS, THAT WILL COME INTO CONTACT WITH DRINKING WATER SHALL CONFORM TO NST INTERNATIONAL STANDARD 61 AS ADOPTED IN RULE 62-555.335, F.A.C., OR OTHER APPLICABLE STANDARDS, REGULATION OR REQUIREMENTS REFERENCED IN PARAGRAPH 62-333.320(3)(b), F.A.C.
- 10.3. ALL PIPE AND PIPE FITTINGS INSTALLED SHALL BE COLOR CODED OR MARKED IN ACCORDANCE WITH SUBPARAGRAPH 62-555.320(21)(b)3, F.A.C., USING BLUE AS PREDOMINANT COLOR. (UNDERGROUND PLASTIC PIPE SHALL BE SOLID-WALL BLUE PIPE, SHALL HAVE A CO-EXTRUDED BLUE EXTERNAL SKIN, OR SHALL BE WHITE OR BLACK PIPE WITH BLUE STRIPES INCORPORATED INTO OR APPLIED TO THE PIPEWALL; AND UNDERGROUND METAL OR CONCRETE PIPE SHALL HAVE BLUE STRIPES AND APPLIED TO THE PIPE WALL. PIPE STRIPED DURING MANUFACTURING OF THE PIPE SHALL HAVE CONTINUOUS STRIPES THAT RUN PARALLEL TO THE AXIS OF THE PIPE, THAT ARE LOCATED AT NO GREATER THAN 90-DEGREE INTERVALS AROUND THE PIPE AND THAT WILL REMAIN INTACT DURING AND AFTER INSTALLATION OF THE PIPE. IF TAPE OR PAINT IS USED TO STRIPE PIPE DURING PIPE AND THAT IS LOCATED ALONG THE TOP OF THE PIPE; FOR PIPE WITH AN INTERNAL DIAMETER OF 24 INCHES OR GREATER, TAPE OR PAINT SHALL BE APPLIED IN CONTINUOUS LINES ALONG EACH SIDE OF THE PIPE AS WELL AS ALONG THE TOP OF THE PIPE. ABOVEGROUND PIPE SHALL BE PAINTED BLUE OR SHALL BE COLOR CODED OR MARKED LIKE UNDERGROUND PIPE.)
- 10.4. NEW OR ALTERED WATER MAINS CONSTRUCTED OF POLYVINYL CHLORIDE PIPE SHALL BE PRESSURE AND LEAKAGE TESTED IN ACCORDANCE WITH AWWA STANDARD C603 OR C605, RESPECTIVELY, AS INCORPORATED INTO RULE 62-555.330, F.A.C. AND ALL OTHER NEW OR ALTERED WATER MAINS SHALL BE PRESSURE AND LEAKAGE TESTED IN ACCORDANCE WITH AWWA STANDARD C600 AS INCORPORATED INTO RULE 62-333.330.
- LANDSCAPE NOTES
- 11.1. ALL CONSTRUCTION ACTIVITY, INCLUDING TRENCHING, IS TO BE A MINIMUM OF SIX FEET FROM THE BASE OF ANY TREE THAT IS DESIGNATED TO REMAIN.
- 11.2. ALL TREES PLANTED IN ISLANDS CONTAINING HYDRANTS OR FDC'S MUST COMPLY WITH FLORIDA FIRE PREVENTION CODE 18.3.4.1 - CLEARANCES OF 7'-6" IN FRONT OF AND TO THE SIDES OF THE FIRE HYDRANT, WITH A 4' CLEARANCE TO THE REAR OF THE HYDRANT.
- 11.3. METERS SHALL HAVE AT LEAST 3' OF UNOBSTRUCTED ACCESS TO AND VIEW OF THE MANHOLE OR METER FROM THE PUBLIC RIGHT-OF-WAY AND AT LEAST 5' OF VERTICAL CLEARANCE ABOVE THE MANHOLE OR METER PIT.
- 11.4. ALL LIMEROCK AND BASE MATERIALS SHALL BE REMOVED FROM THE PLANTER AREAS/ISLANDS AND REPLACED WITH APPROPRIATE PLANTING SOIL PRIOR TO THE LANDSCAPING OF THE SITE.
- 11.5. THE REMOVAL OF ANY TREE ON THE SITE IS PROHIBITED WITHOUT THE REQUIRED MUNICIPAL / COUNTY / STATE PERMIT.
- 11.6. ROOT PRUNING OF TREES AFFECTED BY THE CONSTRUCTION SHALL BE DONE BY AN ISA CERTIFIED ARBORIST.
12. FDEP GENERAL SEWER NOTES
- 12.1. APPROPRIATE DEFLECTION TESTS ARE SPECIFIED FOR ALL FLEXIBLE PIPE. TESTING IS REQUIRED AFTER THE FINAL BACKFILL HAS BEEN IN PLACED AT LEAST 30 DAYS TO PERMIT STABILIZATION OF THE SOIL-PIPE SYSTEM. TESTING REQUIREMENTS SPECIFY: 1) NO PIPE SHALL EXCEED A DEFLECTION OF 5%; 2) USING A RIGID BALL OR MANDREL FOR THE DEFLECTION TEST WITH A DIAMETER NOT LESS THAN 95% OF THE BASE INSIDE DIAMETER OR AVERAGE INSIDE DIAMETER OF THE PIPE, DEPENDING ON WHICH IS SPECIFIED IN THE ASTM SPECIFICATION, INCLUDING THE APPENDIX, TO WHICH THE PIPE IS MANUFACTURED; AND 3) PERFORMING THE TEST WITHOUT MECHANICAL PULLING DEVICES.
- 12.2. LEAKAGE TESTS ARE SPECIFIED REQUIRING THAT: 1) THE LEAKAGE EXFILTRATION OR INFILTRATION DOES NOT EXCEED 100 GALLONS PER INCH OF PIPE DIAMETER PER MILE PER DAY FOR ANY SECTION OF THE SYSTEM; 2) EXFILTRATION OR INFILTRATION TEST BE PERFORMED WITH A MINIMUM POSITIVE HEAD OF 2 FEET; AND 3) AIR TESTS, AS A MINIMUM, CONFORM TO THE TEST PROCEDURE DESCRIBED IN ASTM C924 FOR CONCRETE PIPE, ASTM F-1417 FOR PLASTIC PIPE, AND FOR OTHER MATERIALS APPROPRIATE TEST PROCEDURES.
- 12.3. DESIGN REQUIRES THAT A BENCH BE PROVIDED ON EACH SIDE OF ANY MANHOLE CHANNEL WHEN THE PIPE DIAMETER(S) ARE LESS THAN THE MANHOLE DIAMETER AND THAT NO LATERAL SEWER, SERVICE CONNECTION, OR DROP MANHOLE PIPE DISCHARGES INTO THE SURFACE OF THE BENCH.
- 12.4. DESIGN REQUIRES: 1) MANHOLE LIFT HOLES AND GRADE ADJUSTMENT RINGS BE SEALED WITH NON-SHRINK MORTAR OR OTHER APPROPRIATE MATERIAL; 2) INLET AND OUTLET PIPES BE JOINED TO THE MANHOLE WITH A GASKETED FLEXIBLE WATERTIGHT CONNECTION OR ANOTHER WATERTIGHT CONNECTION ARRANGEMENT THAT ALLOWS DIFFERENTIAL SETTLEMENT OF THE PIPE AND MANHOLE WALL; AND 3) WATERTIGHT MANHOLE COVERS BE USED WHEREVER THE MANHOLE TOPS MAY BE FLOODED BY STREET RUNOFF OR HIGH WATER.
- 12.5. MANHOLE INSPECTION AND TESTING FOR WATERTIGHTNESS OR DAMAGE PRIOR TO PLACING INTO SERVICE ARE SPECIFIED. AIR TESTING, IF SPECIFIED FOR CONCRETE SEWER MANHOLES, CONFORMS TO THE TEST PROCEDURES DESCRIBED IN ASTM C-1244.
- 12.6. SUITABLE COUPLINGS APPROVED BY THE ENGINEER AND COMPLYING WITH ASTM SPECIFICATIONS ARE REQUIRED FOR JOINING DISSIMILAR MATERIALS.

FINAL PLANS

3	05/13/22	PERMITTING AND ENG'S REVISIONS	FV
NO.	DATE	REVISION	BY

Date: 09/01/21
Designed: FV
Drawn: OM
Checked: SCS

FRANK VILAR, STATE OF FLORIDA
PROFESSIONAL ENGINEER, LICENSE NO. 55459.
THIS ITEM HAS BEEN DIGITALLY SIGNED AND SEALED
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PREPARED FOR:
TOWN OF
PEMBROKE PARK
BROWARD COUNTY, FL

SW 25TH ST. STORMWATER
IMPROVEMENTS
GENERAL NOTES

FILE NAME: 30-2190-C-02-NOTE.dwg
LAST SAVED: 05/29/24 - 3:06pm

CAS PROJECT NUMBER
21-2190

SHEET
C-02

1. FLORIDA DEPT OF HEALTH COLOR CODING REQUIREMENTS FOR POTABLE WATER MAINS
ALL WATER MAIN PIPE, INCLUDING FITTINGS, INSTALLED ON OR AFTER AUGUST 28, 2003, EXCEPT PIPE INSTALLED UNDER A CONSTRUCTION PERMIT FOR WHICH THE HEALTH DEPARTMENT RECEIVED A COMPLETE APPLICATION BEFORE AUGUST 28, 2003, SHALL BE COLOR CODED OR MARKED USING BLUE AS A PREDOMINANT COLOR TO DIFFERENTIATE DRINKING WATER FROM RECLAIMED OR OTHER WATER. UNDERGROUND PLASTIC PIPE SHALL BE SOLID-WALL BLUE PIPE, SHALL HAVE A CO-EXTRUDED BLUE EXTERNAL SKIN, OR SHALL BE WHITE OR BLACK PIPE WITH BLUE STRIPES INCORPORATED INTO, OR APPLIED TO, THE PIPE WALL; AND UNDERGROUND METAL OR CONCRETE PIPE SHALL HAVE BLUE STRIPES APPLIED TO THE PIPE WALL. PIPE STRIPED DURING MANUFACTURING OF THE PIPE SHALL HAVE CONTINUOUS STRIPES THAT RUN PARALLEL TO THE AXIS OF THE PIPE, THAT ARE LOCATED AT NO GREATER THAN 90-DEGREE INTERVALS AROUND THE PIPE, AND THAT WILL REMAIN INTACT DURING AND AFTER INSTALLATION OF THE PIPE. IF TAPE OR PAINT IS USED TO STRIP PIPE DURING INSTALLATION OF THE PIPE, THE TAPE OR PAINT SHALL BE APPLIED IN A CONTINUOUS LINE THAT RUNS PARALLEL TO THE AXIS OF THE PIPE AND THAT IS LOCATED ALONG THE TOP OF THE PIPE; FOR PIPES WITH AN INTERNAL DIAMETER OF 24 INCHES OR GREATER, TAPE OR PAINT SHALL BE APPLIED IN CONTINUOUS LINES ALONG EACH SIDE OF THE PIPE AS WELL AS ALONG THE TOP OF THE PIPE. ABOVEGROUND PIPE AT DRINKING WATER TREATMENT PLANTS SHALL BE COLOR CODED AND LABELED IN ACCORDANCE WITH SUBSECTION 62-555.320(10), F.A.C., AND ALL OTHER ABOVEGROUND PIPE SHALL BE PAINTED BLUE OR SHALL BE COLOR CODED OR MARKED LIKE UNDERGROUND PIPE.
- SUBSECTION 62-555.320(10), F.A.C READS AS FOLLOWS:
- COLOR CODING OF PIPING AT DRINKING WATER TREATMENT PLANTS: ALL NEW OR ALTERED, ABOVEGROUND PIPING AT DRINKING WATER TREATMENT PLANTS SHALL BE COLOR CODED AND LABELED AS RECOMMENDED IN SECTION 2.14 OF RECOMMENDED STANDARDS FOR WATER WORKS AS INCORPORATED INTO RULE 62-555.330, F.A.C. IN ADDITION, ALL UNDERGROUND WATER MAIN PIPE THAT IS INSTALLED AT DRINKING WATER TREATMENT PLANTS ON OR AFTER AUGUST 28, 2003, AND THAT IS CONVEYING FINISHED DRINKING WATER SHALL BE COLOR CODED AS REQUIRED UNDER SUBPARAGRAPH 62-555.320(21)(B)3., F.A.C. THIS SUBSECTION DOES NOT APPLY TO DRINKING WATER TREATMENT PLANT PIPING INSTALLED OR ALTERED UNDER A CONSTRUCTION PERMIT FOR WHICH THE DEPARTMENT RECEIVED A COMPLETE APPLICATION BEFORE AUGUST 28, 2003.
2. GENERAL NOTES WATER AND SEWER
- 2.1. ALL APPLICABLE PERMITS MUST BE OBTAINED AND ALL APPLICABLE FEES AND CHARGES MUST BE PAID PRIOR TO COMMENCEMENT OF CONSTRUCTION.
- 2.2. A PRE-CONSTRUCTION MEETING SHALL BE HELD WITH THE OWNER/MUNICIPAL AUTHORITY ATTENDED BY THE CONTRACTOR, ENGINEER AND OTHER INTERESTED PARTIES PRIOR TO COMMENCEMENT OF CONSTRUCTION.
- 2.3. THE CONTRACTOR SHALL MAINTAIN AT ALL TIMES ON THE SITE A CURRENT SET OF APPROVED CONSTRUCTION PLANS. THE PLANS SHALL BE MADE AVAILABLE TO THE MUNICIPALITY'S ENGINEER OR HIS DESIGNEE UPON REQUEST.
- 2.4. THE CONTRACTOR SHALL FIELD VERIFY THE LOCATIONS OF ALL EXISTING UTILITIES SHOWN ON THE APPROVED PLANS. APPROVAL OF PLANS BY THE MUNICIPALITY IN NO WAY IMPLIES VERIFICATION OF THE ACCURACY OF THOSE PLANS OR FEATURES DEPICTED THEREON. THE OWNER'S ENGINEER SHALL BRING TO THE ATTENTION OF THE MUNICIPALITY'S ENGINEER ANY DISCREPANCY IN, OR VARIATION FROM, THE APPROVED PLANS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROTECTION OF EXISTING AND NEWLY INSTALLED UTILITIES AND IMPROVEMENTS FROM DAMAGE, DISRUPTION OF SERVICE, OR DESTRUCTION AT ALL TIMES THROUGHOUT THE DURATION OF CONSTRUCTION. THE CONTRACTOR SHALL BE RESPONSIBLE FOR TAKING SUCH MEASURES AS NECESSARY TO PROTECT THE HEALTH, SAFETY AND WELFARE OF THOSE PERSONS HAVING ACCESS TO THE WORK SITE. THE CONTRACTOR SHALL TAKE THE NECESSARY PRECAUTIONS TO SAFEGUARD ALL EXISTING STRUCTURES AND UTILITIES. ADDITIONAL UTILITIES MAY EXIST WHICH ARE NOT SHOWN ON THE PLANS. ANY AND ALL CONFLICTS WITH EXISTING UTILITIES SHALL BE REPORTED TO THE ENGINEER.
- 2.5. THE CONTRACTOR SHALL INFORM THE MUNICIPALITY'S ENGINEER AT LEAST 48 HOURS IN ADVANCE OF COMMENCING CONSTRUCTION AND/OR CONNECTING TO A MUNICIPAL FACILITY.
- 2.6. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE SCHEDULING OF, AND PAYMENT FOR, SUCH TESTS AS MAY BE DEEMED NECESSARY BY THE OWNER'S ENGINEER OR THE MUNICIPAL ENGINEER, AND AS CALLED FOR IN THE PLANS AND SPECIFICATIONS.
- 2.7. THE OWNER'S ENGINEER SHALL MAKE SUFFICIENT INSPECTIONS OF THE WORK TO ENABLE HIM TO CERTIFY THE INSTALLATION AS BEING IN CONFORMANCE WITH THE APPLICABLE STANDARDS AND SPECIFICATIONS.
- 2.8. THE OWNER'S REPRESENTATIVE WILL INFORM THE CONTRACTOR WHEN TO BACK FILL THE WORK, AND WILL WITNESS ALL PRESSURE, BACTERIOLOGICAL AND INFILTRATION/EXFILTRATION TESTS.
- 2.9. NEW OR RELOCATED, UNDERGROUND WATER MAINS INCLUDED IN THIS PROJECT WILL BE LAID TO PROVIDE A HORIZONTAL DISTANCE OF AT LEAST THREE FEET (10 FEET PREFERRED) BETWEEN THE OUTSIDE OF THE WATER MAIN AND THE OUTSIDE OF ANY EXISTING OR PROPOSED VACUUM TYPE SANITARY SEWER, STORM SEWER, STORMWATER FORCE MAIN, OR PIPELINE CONVEYING RECLAIMED WATER REGULATED UNDER PART III OF CHAPTER 62-610, F.A.C.; A HORIZONTAL DISTANCE OF AT LEAST SIX FEET (10 FEET PREFERRED) BETWEEN THE OUTSIDE OF THE WATER MAIN AND THE OUTSIDE OF ANY EXISTING OR PROPOSED GRAVITY-TYPE SANITARY SEWER (OR A HORIZONTAL DISTANCE OF AT LEAST THREE FEET BETWEEN THE OUTSIDE OF THE WATER MAIN AND THE OUTSIDE OF ANY EXISTING OR PROPOSED GRAVITY TYPE SANITARY SEWER IF THE BOTTOM OF THE WATER MAIN WILL BE LAID AT LEAST SIX INCHES ABOVE THE TOP OF THE SEWER); A HORIZONTAL DISTANCE OF AT LEAST SIX FEET (10 FEET PREFERRED) BETWEEN THE OUTSIDE OF THE WATER MAIN AND THE OUTSIDE OF ANY EXISTING OR PROPOSED PRESSURE-TYPE SANITARY SEWER, WASTEWATER FORCE MAIN, OR PIPELINE CONVEYING RECLAIMED WATER NOT REGULATED UNDER PART III OF CHAPTER 62-610, F.A.C.; AND A HORIZONTAL DISTANCE OF AT LEAST TEN FEET BETWEEN THE OUTSIDE OF THE WATER MAIN AND ALL PARTS OF ANY EXISTING OR PROPOSED "ON-SITE SEWAGE TREATMENT AND DISPOSAL SYSTEM."
- 2.10. NEW OR RELOCATED, UNDERGROUND WATER MAINS THAT ARE INCLUDED IN THIS PROJECT AND THAT WILL CROSS ANY EXISTING OR PROPOSED GRAVITY- OR VACUUM-TYPE SANITARY SEWER OR STORM SEWER WILL BE LAID SO THE OUTSIDE OF THE WATER MAIN IS AT LEAST SIX INCHES (12 INCHES PREFERRED) ABOVE THE OTHER PIPELINE OR AT LEAST 12 INCHES BELOW THE OTHER PIPELINE; AND NEW OR RELOCATED, UNDERGROUND WATER MAINS THAT ARE INCLUDED IN THIS PROJECT AND THAT WILL CROSS ANY EXISTING OR PROPOSED PRESSURE TYPE SANITARY SEWER, WASTEWATER OR STORMWATER FORCE MAIN, OR PIPELINE CONVEYING RECLAIMED WATER WILL BE LAID SO THE OUTSIDE OF THE WATER MAIN IS AT LEAST 12 INCHES ABOVE OR BELOW THE OTHER PIPELINE.
- 2.11. AT THE UTILITY CROSSINGS DESCRIBED ABOVE, ONE FULL LENGTH OF WATER MAIN PIPE WILL BE CENTERED ABOVE OR BELOW THE OTHER PIPELINE SO THE WATER MAIN JOINTS WILL BE AS FAR AS POSSIBLE FROM THE OTHER PIPELINE OR THE PIPES WILL BE ARRANGED SO THAT ALL WATER MAIN JOINTS ARE AT LEAST THREE FEET FROM ALL JOINTS IN VACUUM-TYPE SANITARY SEWERS, STORM SEWERS, STORMWATER FORCE MAINS, OR PIPELINES CONVEYING RECLAIMED WATER REGULATED UNDER PART III OF CHAPTER 62-610, F.A.C., AND AT LEAST SIX FEET FROM ALL JOINTS IN GRAVITY- OR PRESSURE-TYPE SANITARY SEWERS, WASTEWATER FORCE MAINS, OR PIPELINES CONVEYING RECLAIMED WATER NOT REGULATED UNDER PART III OF CHAPTER 62-610, F.A.C.
- 2.12. NO DEVIATION FROM APPROVED PLANS SHALL BE PERMITTED WITHOUT THE WRITTEN CONSENT OF THE MUNICIPAL ENGINEER.
- 2.13. CONTRACTOR SHALL BE RESPONSIBLE FOR COORDINATING THESE PLANS WITH ANY PAVING AND DRAINAGE PLANS IN THIS PROJECT WORK AREA.
- 2.14. ALL INSTALLATIONS WITHIN THE COUNTY RIGHT-OF-WAY SHALL BE IN CONFORMITY WITH THE COUNTY ENGINEERING DIVISION "MINIMUM STANDARDS".
- 2.15. ALL INSTALLATIONS AND TESTING OF DUCTILE IRON PIPE SHALL COMPLY WITH ANSI/AWWA C-600-99 (OR CURRENT EDITION).
- 2.16. COATINGS AND LININGS (DIP):
2.16.1. DUCTILE IRON PIPE AND FITTINGS FOR UNDERGROUND SERVICE SHALL RECEIVE AN EXTERIOR BITUMINOUS COATING

- OF COAL TAR VARNISH OR ASPHALT BASE PAINT, 1.0-MIL FILM THICKNESS IN ACCORDANCE WITH ANSI/AWWA A21.51/C-151.
- 2.16.2. EXPOSED DUCTILE IRON PIPE AND FITTINGS FOR SERVICE SHALL RECEIVE A FACTORY APPLIED EXTERIOR COATING OF UNIVERSAL RUST-INHIBITIVE PRIMER, 2.0 MILS DRY FILM THICKNESS.
- 2.16.3. DUCTILE IRON PIPE AND FITTINGS FOR WASTEWATER SERVICE SHALL RECEIVE A FACTORY APPLIED INTERIOR CERAMIC EPOXY COATING WITH A MINIMUM DRY THICKNESS OF 40 MILS IN ACCORDANCE WITH ANSI A21.4. PROTECTO 401 OR APPROVED EQUAL.
- 2.16.4. DUCTILE IRON PIPE AND FITTINGS FOR WATER AND REUSE SERVICE SHALL RECEIVE AN EXTERIOR COATING AS SPECIFIED ABOVE AND SHALL BE CEMENT MORTAR LINED AND BITUMINOUS SEALED IN ACCORDANCE WITH ANSI A21.4.
- 2.17. WASTEWATER APPLICATIONS:
2.17.1. PVC
2.17.1.1.FOR GRAVITY SEWER ONLY SDR 26 PVC OR
2.17.2. DIP
2.17.2.1.PRESSURE CLASS 350 FOR 4"-24" DIAMETER PIPE
2.17.2.2.PRESSURE CLASS 250 FOR 30" OR GREATER DIAMETER PIPE
2.17.2.3.CLASS 53 FOR FLANGED APPLICATIONS
- 2.18. FORCE MAINS SHALL BE TESTED IN ACCORDANCE WITH AWWA STANDARD C-600 LATEST REVISION. THE COMPLETE SYSTEM SHALL BE HYDROSTATICALLY TESTED UNDER A MINIMUM CONSTANT PRESSURE OF 150 PSI, FOR A MINIMUM OF 2 HOURS. A LEAKAGE TEST SHALL BE PERFORMED AT THE ABOVE MENTIONED PRESSURE UNTIL THE LEAKAGE IS LESS THAN THE NUMBER OF GALLONS PER HOUR AS DETERMINED BY THE FORMULA.
$$L = \frac{SD \cdot P \cdot \sqrt{2}}{148,000}$$

WHERE:
L = ALLOWABLE LEAKAGE IN GPH
D = NOMINAL PIPE DIAMETER IN INCHES
S = LENGTH OF PIPE IN FEET BEING TESTED
P = AVERAGE TEST PRESSURE IN PSI
THE SECTION OF MAIN BEING TESTED SHALL BE LIMITED TO A MAXIMUM LENGTH OF 2000'.
- NOTE:
3. WATER SYSTEM NOTES
- 3.1. ALL WATER MAINS LARGER THAN 12" SHALL BE DUCTILE IRON PIPE (DIP). ALL PIPE MATERIAL SHALL BE APPROVED BY THE ENGINEER AND SHALL MEET THE FOLLOWING MINIMUM REQUIREMENTS:
3.1.1. PVC (NOT ALLOWED)
3.1.1.1. 4"-AND-6"-DIA. GLASS-200; DR14, AWWA C-900-07
3.1.1.2. 8"-TO-12"-DIA. GLASS-150; DR18 ANSI/AWWA C900-07 OR
3.1.2. DIP
3.1.2.1. ANSI/AWWA C151/A21.51 - 02 AND CEMENT MORTAR LINED AND SEALED PER ANSI/AWWA C104/A21.4-02
3.1.2.2. PRESSURE CLASS 350 FOR 4"-24" DIAMETER PIPE
3.1.2.3. PRESSURE CLASS 250 FOR 30" OR GREATER DIAMETER PIPE
3.1.2.4. CLASS 53 FOR FLANGED APPLICATIONS
- 3.2. ALL DUCTILE IRON PIPE WATER MAINS SHALL BE INSTALLED WITH A MINIMUM CLEAR COVER OF 30 INCHES. ALL PVC WATER MAINS SHALL BE INSTALLED WITH MINIMUM CLEAR COVER OF 36 INCHES.
- 3.3. ALL TRENCHING, PIPE-LAYING, BACKFILL, PRESSURE TESTING AND DISINFECTING MUST COMPLY WITH THE COUNTY OFFICE MINIMUM CONSTRUCTION REQUIREMENTS.
- 3.4. ALL FITTINGS SHALL BE CAST IRON OR DUCTILE IRON MEETING ANSI/AWWA C-110/A21.10-03 SPECIFICATIONS, WITH 250 PSI MINIMUM WORKING PRESSURE. FITTINGS MUST BE CEMENT LINED AND SEAL COATED PER ANSI/AWWA C151/A21.51-02 AND C-104/A21.4-03.
- 3.5. MEG-A-LUG OR APPROVED EQUAL RESTRAINED JOINT CONSTRUCTION, IF APPROVED BY THE ENGINEER, SHALL BE USED TO MINIMIZE OR ELIMINATE THRUST BLOCKS.
- 3.6. GATE VALVES 4 INCH AND LARGER SHALL BE RESILIENT SEAT AND SHALL MEET ANSI/AWWA C-509-01 SPECIFICATIONS (LATEST REVISION). VALVES SHALL BE MUELLER OR APPROVED EQUAL.
- 3.7. MIN. VALVE SPACING SHALL BE AS PER SECTION 8.2 OF THE TEN STATES STANDARDS.
- 3.8. FIRE HYDRANTS SHALL BE AS REQUIRED BY THE MUNICIPAL AUTHORITY AND AT A MINIMUM SHALL BE TRAFFIC BREAKAWAY TYPE MUELLER CO. CENTURIUM MODEL NO. A-423 OR APPROVED EQUAL AND SHALL BE INSTALLED WITH THE CENTER OF THE HOSE NOZZLE 18" ABOVE FINISHED GRADE OR AS DIRECTED BY ENGINEER.
- 3.9. CONTRACTOR SHALL SUBMIT REQUIRED NUMBER OF COPIES AS REQUESTED BY THE ENGINEER OF THE PROPOSED MATERIALS.
3.9.1. PIPE AND FITTINGS
3.9.2. VALVES
3.9.3. FIRE HYDRANTS
3.9.4. CURB AND CORP. STOPS
3.9.5. WATER SERVICE TUBING
3.9.6. U BRANCHES
3.9.7. WATER SERVICE CASING
3.9.8. ALL OTHERS AS REQUESTED BY THE ENGINEER OR THE OWNER.
- 3.10. WHEN PVC PIPE IS USED FOR WATER MAINS, A 14-GAUGE MULTISTRAND COPPER WIRE OR APPROVED EQUAL MATERIAL SHALL BE INSTALLED CONTINUOUSLY ALONG THE LENGTH OF THE PIPE. THE WIRE SHALL BE BROUGHT UP AND A MINIMUM OF FOUR FEET OF EXCESS WIRE SHALL BE COILED AT EACH VALVE. A GREEN LOCATOR (MODEL NO. 1253 AS MANUFACTURED BY AUTOMATION PRODUCTS CO.) OR APPROVED EQUAL SHALL BE INSTALLED AT EVERY WATER SERVICE.
- 3.11. THE COMPLETE WATER SYSTEM SHALL BE HYDROSTATICALLY TESTED UNDER A MINIMUM CONSTANT PRESSURE OF 150 PSI FOR A MINIMUM 2 HOURS TEST AND SHALL NOT EXCEED THE LEAKAGE REQUIREMENTS AS PER ANSI/AWWA Specifications OF C600-05 IN ACCORDANCE WITH THE FOLLOWING LEAKAGE FORMULA:
$$L = \frac{SD \cdot P \cdot \sqrt{2}}{148,000}$$

WHERE:
L = ALLOWABLE LEAKAGE IN GPH
D = NOMINAL PIPE DIAMETER IN INCHES
S = LENGTH OF PIPE IN FEET BEING TESTED
P = AVERAGE TEST PRESSURE IN PSI
NOTE: THE SECTION OF MAIN BEING TESTED SHALL BE LIMITED TO A MAXIMUM LENGTH OF 2000'. NO ALLOWABLE LEAKAGE SHALL BE PERMITTED FOR FIRE HYDRANTS.
- 3.12. DISINFECTION OF WATER MAINS SHALL COMPLY WITH ANSI/AWWA C-651-05 STANDARD.
- 3.13. THE CONTRACTOR SHALL SUPPLY AND INSTALL APPROVED REFLECTIVE MARKERS IN THE STREET DRIVING LANE ADJACENT TO ALL FIRE HYDRANTS. COLOR AND LOCATION SHALL BE DIRECTED BY THE ENGINEER.
- 3.14. PAVEMENT RESTORATION SHALL BE CARRIED OUT IN ACCORDANCE WITH THE REQUIREMENTS OF THE AUTHORITY HAVING JURISDICTION.
- 3.15. ALL WATER MAIN INSTALLATIONS SHALL COMPLY WITH THE COLOR CODING REQUIREMENTS OF CHAPTER 62-555.320, FAC.
- 3.16. RESTRAINED JOINT PIPE SHALL BE USED FOR ALL BENDS, TEES, CROSSES, PLUGS AND FIRE HYDRANTS PER THE STANDARD DETAILS AND MUNICIPAL UTILITY REQUIREMENTS.
4. FIRE SAFETY NOTES

- 4.1. ALL FIRE HYDRANTS SHALL COMPLY WITH THE FOLLOWING INSTALLATION CRITERIA:
4.1.1. FIRE HYDRANTS SHALL BE LOCATED 5' MIN. FROM EDGE OF PAYMENT WITH RAISED CURBING
4.1.2. BOLLARDS MAY BE REQUIRED FOR FIRE HYDRANTS WITH LESS THAN 7FT TO EDGE OF PAYMENT (WITHOUT RAISED CURBING). NO BOLLARDS MAY BE INSTALLED IN CITY RIGHT OF WAY "CLEAR ZONE".
4.1.3. THE 5-1/4" OUTLET SHALL FACE THE ROADWAY.
4.1.4. UNOBSTRUCTED SPACE (7'-6" MIN. ALL SIDES AND 4' MIN. REAR) SHALL BE MAINTAINED AROUND THE CIRCUMFERENCE OF THE FIRE HYDRANT UNLESS OTHER WISE REQUIRED OR APPROVED BY THE FIRE CHIEF. LANDSCAPING SHALL NOT OBSCURE THE FIRE HYDRANT.
4.1.5. FIRE DEPARTMENT SHALL APPROVE ALL FIRE HYDRANT LOCATIONS.
4.1.6. REFLECTORS IN THE ROADWAY TO INDICATE FIRE HYDRANT LOCATIONS SHALL BE PROVIDED AND INSTALLED AS DIRECTED BY THE ENGINEER.
4.1.7. MINIMUM WATER FLOW REQUIRED FOR FIRE HYDRANTS SHALL BE 1000 GPM OR AS REQUIRED BY THE MUNICIPAL AUTHORITY.
4.1.8. ALL F.H.'S ARE TO MEET MIN. CLEAR ZONE REQUIREMENTS PER FDOT FLORIDA GREEN BOOK LATEST EDITION.
5. STORM WATER POLLUTION PREVENTION PLAN (SWPPP) REQUIREMENTS
5.1. CONTRACTOR IS RESPONSIBLE FOR PREPARING SWPPP, SUBMITTING SWPPP TO FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION PRIOR TO THE COMMENCEMENT OF CONSTRUCTION, IMPLEMENTING AND MAINTAINING SWPPP DURING CONSTRUCTION ACTIVITIES AND ABIDING BY SWPPP REQUIREMENTS UNTIL FINAL CERTIFICATION OF SITE CONSTRUCTION IS OBTAINED.
6. EARTHWORK NOTES
6.1. IT IS THE CONTRACTORS RESPONSIBILITY TO CALCULATE THE CUT/FILL VOLUMES FOR THE PROPOSED IMPROVEMENTS PRIOR TO BIDDING THE JOB.
7. SODDING REQUIREMENTS
7.1. ALL BERMS AND SWALES ARE TO BE SODDED WITH BAHIA SOD OR MATCH EXISTING. ALL EXISTING IRRIGATION DAMAGED MUST BE REPLACED TO EXISTING CONDITION OR BETTER.
7.2. LAKE SIDE SLOPES SHALL BE TOP SOILED AND STABILIZED THROUGH SEEDING AND PLANTING FROM 2 FEET BELOW TO 1 FOOT ABOVE THE CONTROL ELEVATION.
7.3. SOD AREAS ADJACENT TO PAVEMENT HAVING RUNOFF TO SWALES (INCLUDING PROPOSED ROADWAY SHOULDERS) SHALL BE GRADED 0.2' LOWER THAN PROPOSED EDGE OF PAVEMENT PLAN GRADES TO ALLOW FOR PLACEMENT OF SOD. PEG ALL SOD ON LAKE BANK SLOPES, SWALE SLOPES AND GROUND BETWEEN EDGE OF PAVEMENT AND SWALE AREAS IN PROPOSED SHEET FLOW AREAS.
8. DEWATERING PERMIT
8.1. DEWATERING PERMIT IS NOT AVAILABLE FOR THIS PROJECT. IT IS THE CONTRACTORS RESPONSIBILITY TO OBTAIN A DEWATERING PERMIT.
9. UNSUITABLE MATERIAL REMOVAL AND DISPOSAL
9.1. CONTRACTOR IS RESPONSIBLE FOR DETERMINATION/INVESTIGATION OF SUBSURFACE CONDITIONS. ALL UNSUITABLE MATERIAL SURFACE AND SUBSURFACE WITHIN AREAS OF CONSTRUCTION IS TO BE REMOVED AND DISPOSED OF IN ACCORDANCE WITH ALL APPLICABLE REGULATIONS. UNSUITABLE MATERIAL INCLUDES BUT IS NOT LIMITED TO: DEBRIS, ORGANICS/MUCK, AND PLASTIC MATERIAL. ALL UNSUITABLE MATERIAL REMOVED SHALL BE REPLACED WITH SUITABLE MATERIAL.
10. GEOTECHNICAL REQUIREMENTS
10.1. CONTRACTOR IS RESPONSIBLE FOR DETERMINATION/INVESTIGATION OF SUBSURFACE CONDITIONS. REFER TO CONTRACT DOCUMENTS FOR GEOTECHNICAL REPORT.
11. DEMOLITION NOTES
11.1. PROPER SAFETY PRECAUTIONS SHALL BE TAKEN TO SEPARATE AREA OF DEMOLITION FROM SURROUNDING PROPERTY.
11.2. ALL ASPHALT AND CURB SHALL BE SAWCUT AT THE LIMITS OF DEMOLITION PRIOR TO REMOVAL.
11.3. ALL DEMOLITION TO BE PERFORMED IN A MANNER TO ELIMINATE HAZARDS TO PERSONS AND PROPERTY, MINIMIZE INTERFERENCE WITH USE OF ADJACENT AREAS, PROVIDE NON-DISRUPTION OF SERVICES PROVIDED BY EXISTING UTILITIES TO ADJACENT AREAS, AND TO PROVIDE FREE PASSAGE TO AND FROM ADJACENT AREAS OR STRUCTURES.
11.4. PRIOR TO AND DURING DEMOLITION, CONTRACTOR SHALL TAKE NECESSARY PRECAUTIONS TO AVOID DAMAGE TO EXISTING ITEMS TO REMAIN.
11.5. DEBRIS RESULTING FROM DEMOLITION SHALL BECOME THE PROPERTY OF CONTRACTOR AND SHALL BE PROPERLY DISPOSED OF ON A DAILY BASIS. DISPOSAL OF DEBRIS SHALL BE IN COMPLIANCE WITH APPLICABLE FEDERAL, STATE AND LOCAL PERMITS, RULES AND/OR REGULATIONS.
11.6. HAZARDOUS MATERIALS, IF PRESENT, SHALL BE DEALT WITH IN A MANNER CONSISTENT WITH FEDERAL, STATE AND LOCAL REGULATIONS.
11.7. UPON COMPLETION OF DEMOLITION, SITE IS TO BE LEFT IN CLEAN CONDITION FREE OF DEBRIS.
11.8. CONTRACTOR TO PROVIDE PROPER SEDIMENT CONTROL AND PROTECTION OF STORM WATER STRUCTURES, BOTH WITHIN AND OUTSIDE THE LIMITS OF DEMOLITION AND P/L, TO PREVENT DEPOSIT OF SEDIMENTS CONVEYED THROUGH RUNOFF. CONTRACTOR TO CLEAN AND REMOVE SEDIMENTS FROM ALL STRUCTURES AS NEEDED.
11.9. EXISTING UTILITIES INFORMATION IS PROVIDED FOR REFERENCE ONLY. CONTRACTOR IS RESPONSIBLE FOR IDENTIFYING ALL UTILITIES SHOWN OR NOT SHOWN PRIOR TO DEMOLITION. CONTRACTOR SHALL HAVE ALL UTILITIES PROPERLY LOCATED PRIOR TO COMMENCEMENT OF DEMOLITION.
11.10. BRICK AND GROUT ANY REMAINING HOLE OPENINGS IN EXISTING STRUCTURES AFTER REMOVAL OF ANY PIPE DESIGNATED FOR REMOVAL.
12. MISCELLANEOUS DRAINAGE NOTES:
12.1. ALL DRAINAGE STRUCTURES TO HAVE 18" SUMP FROM LOWEST INVERT (OR PRB BOTTOM).
12.2. UNLESS OTHERWISE INDICATED, MANHOLES WILL HAVE USF 580 RING AND COVERS.
12.3. PROPOSED FDOT TYPE C DITCH BOTTOM INLETS (D.B.I.) WILL HAVE USF 6611 GRATES, FDOT TYPE D DITCH BOTTOM INLETS WILL HAVE USF 6626 GRATES.
12.4. ALL PROPOSED STRUCTURES TO HAVE 12"ø WEEP HOLE AT BOTTOM WITH A 6" UNDERLAYER OF 3/4" WASHED ROCK WITH FILTER FABRIC.
12.5. ALL PROPOSED PVC PIPES TO BE CONTECH A2000 PVC.
12.6. CONTRACTOR TO PROTECT AND ADJUST ALL EXISTING VALVE BOXES, FIRE HYDRANTS, BLOW-OFFS, METER BOXES, CLEANOUTS AND MANHOLE RIMS AFFECTED BY THIS PROJECT AND SHALL MEET PROPOSED ELEVATIONS. ALL VALVES TO BE ADJUSTED TO PROPOSED ELEVATIONS WITH C.I. VALVE BOX PER CITY STANDARDS.
12.7. MIN. 3' HORIZONTAL SEPARATION (WALL TO WALL) REQUIRED BETWEEN EXISTING WATER UTILITIES & PROPOSED DRAINAGE STRUCTURES.
13. CURED IN PLACE PIPE (CIPP)
13.1. EPOXY VINYL ESTER OR EPOXY RESIN IS REQUIRED FOR CIPP.
13.2. CIPP SIGNED AND SEALED DESIGN CALCULATIONS (BY PROFESSIONAL ENGINEER REGISTERED IN STATE OF FLORIDA) ARE TO BE SUBMITTED TO THE ENGINEER PRIOR TO CONSTRUCTION. CALCULATIONS FOR CIPP PIPE THICKNESS SHOULD BE CONSISTENT WITH THE PROJECTS PROPOSED PUMP STATION DESIGN CRITERIA. CIPP CALCULATIONS SHOULD BE PRODUCED FOR A 50 YEAR CIPP LIFE EXPECTANCY AND MIN. 100 PSI PRESSURE RATING.
13.3. PIPE PERFORMANCE PRESSURE TEST SHALL BE PROVIDED AFTER CIPP INSTALLATION TO ENSURE COMPLIANCE WITH THE PROPOSED PUMP STATION DESIGN CONDITIONS.
- *THE STANDARD NOTES CONTAINED HEREON ARE GENERAL IN NATURE. FOR ANY CONTRADICTION BETWEEN THESE GENERAL NOTES AND THE UTILITY OWNERS STANDARD DETAILS AND NOTES, THE UTILITY OWNERS NOTES AND
- DETAILS GOVERN.
FINAL PLANS

3	05/13/22	PERMITTING AND ENG'S REVISIONS	FV	
1	02/09/22	PERMITTING REVISIONS	FV	
NO.	DATE	REVISION	BY	

Date:	09/01/21
Designed:	FV
Drawn:	OM
Checked:	SCS

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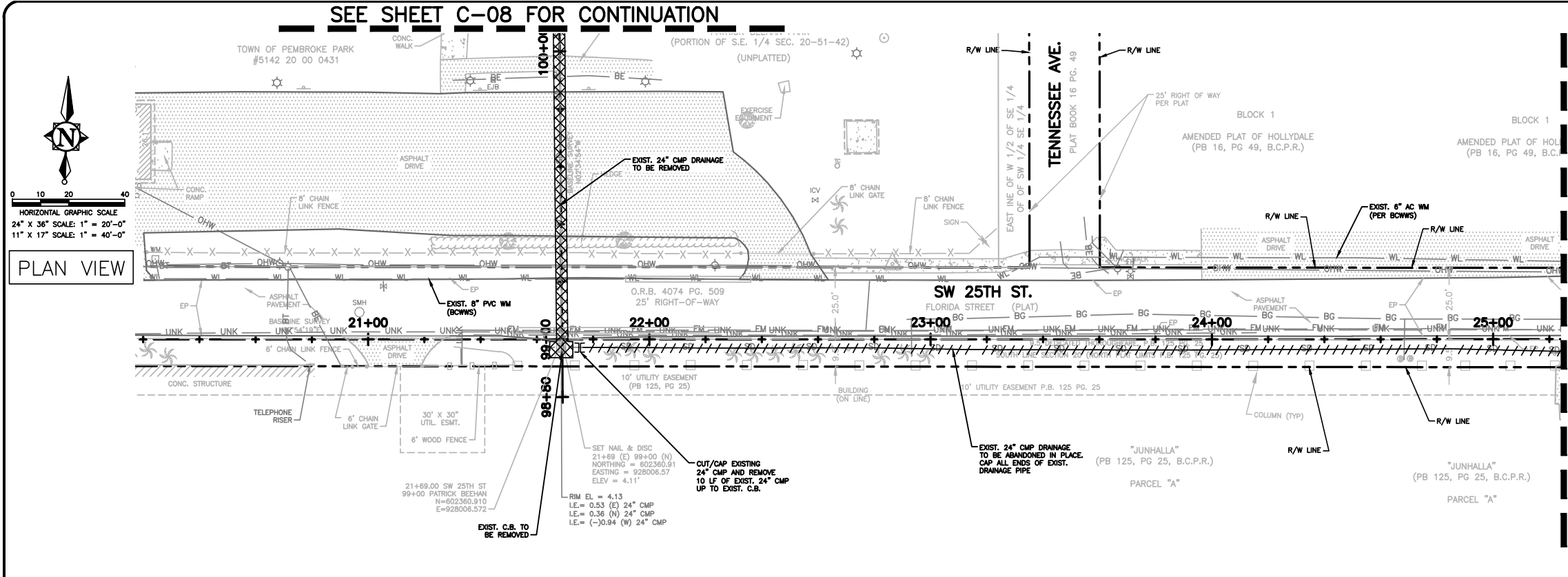
CRAIG A. SMITH & ASSOCIATES
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1425 E NEWPORT CENTER DRIVE
DEERFIELD BEACH, FLORIDA 33442
(954) 782-8222
CERTIFICATE NO. LB0003110

PREPARED FOR:
TOWN OF
PEMBROKE PARK
BROWARD COUNTY, FL

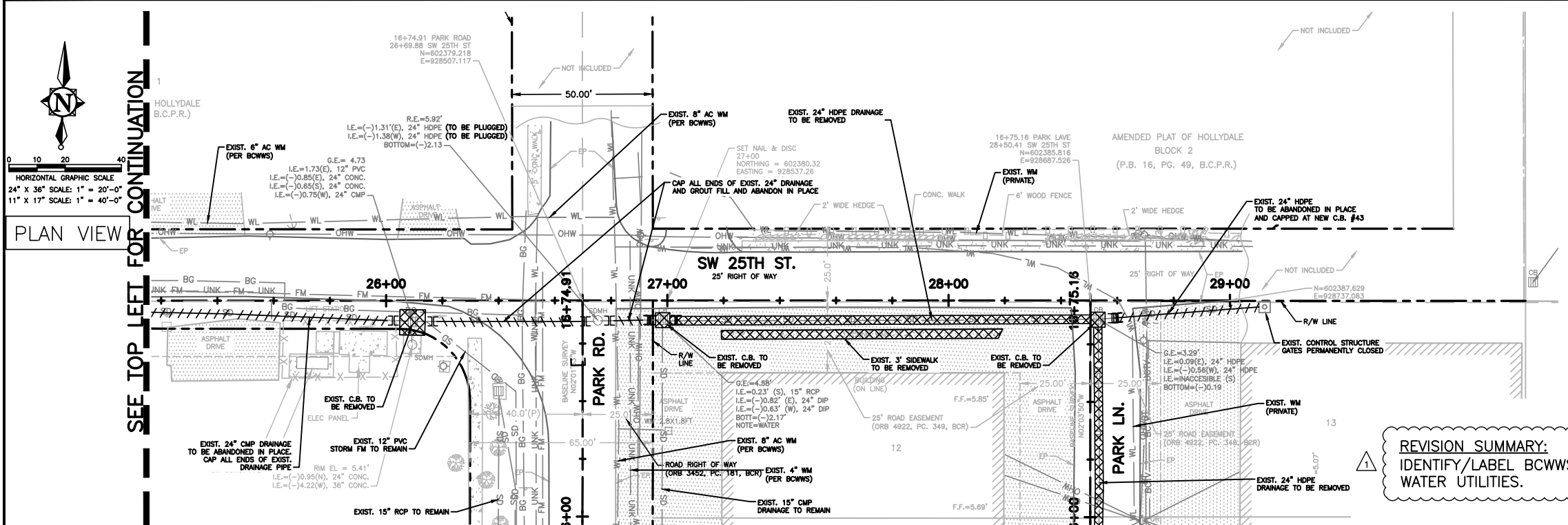
SW 25TH ST. STORMWATER
IMPROVEMENTS
GENERAL NOTES

FILE NAME: 30-2190-C-03-NOTE.dwg
LAST SAVED: 04/18/23 - 10:30am
CAS PROJECT NUMBER
21-2190

SHEET
C-03



- NOTES:
1. PROPER SAFETY PRECAUTIONS SHALL BE TAKEN TO SEPARATE AREA OF DEMOLITION FROM SURROUNDING PROPERTY.
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NO.	DATE	REVISION	BY
1	02/09/22	PERMITTING REVISIONS	FV

Date: 09/01/21
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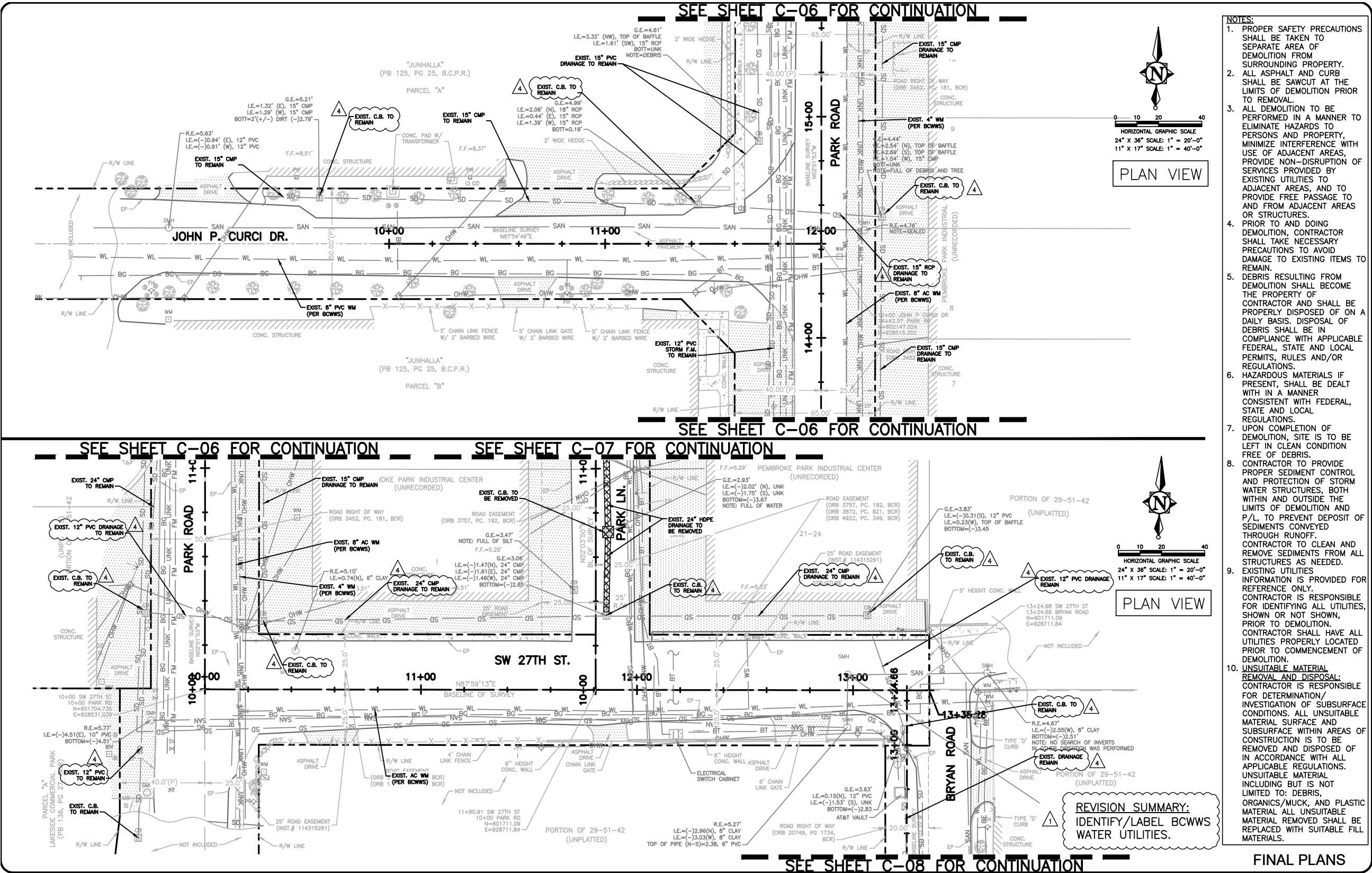
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1425 E NEWPORT CENTER DRIVE
DEERFIELD BEACH, FLORIDA 33442
(954) 782-8222
CERTIFICATE NO. LB0003110

PREPARED FOR:
TOWN OF
PEMBROKE PARK
BROWARD COUNTY, FL

SW 25TH ST. STORMWATER
IMPROVEMENTS
DEMOLITION PLAN

FILE NAME: 30-2190-C-04-DEM.dwg
LAST SAVED: 04/22/24 - 8:50am
CAS PROJECT NUMBER
21-2190

SHEET
C-04



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1	02/09/22	PERMITTING REVISIONS	FV

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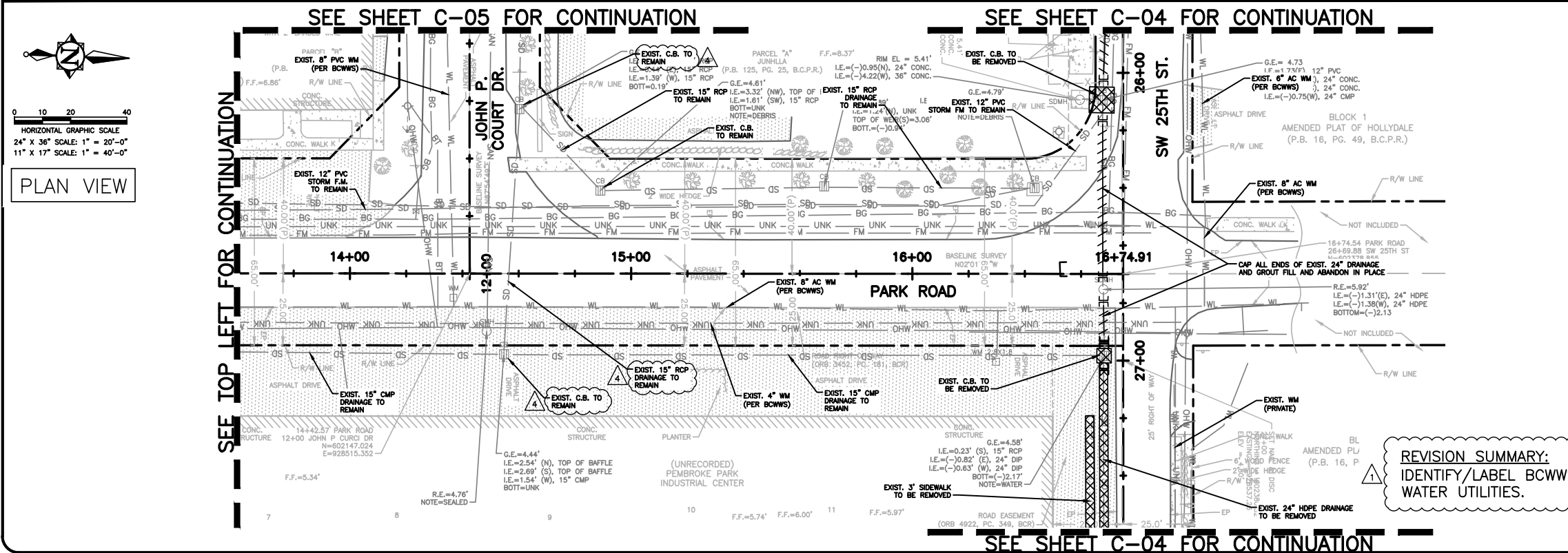
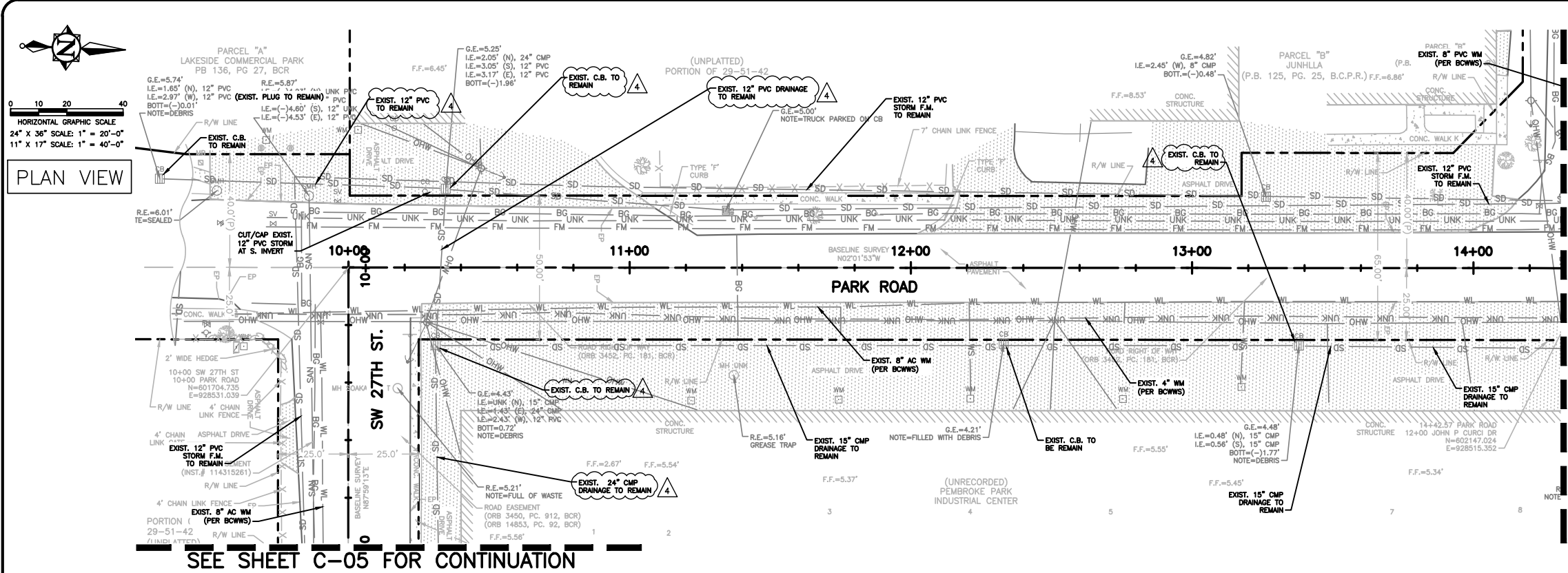
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PREPARED FOR:
TOWN OF
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BROWARD COUNTY, FL

SW 25TH ST. STORMWATER
IMPROVEMENTS
DEMOLITION PLAN

FILE NAME: 30-2190-C-05-DEMO.dwg
LAST SAVED: 04/22/24 - 10:28am
CAS PROJECT NUMBER
21-2190

SHEET
C-05



- NOTES:**
1. PROPER SAFETY PRECAUTIONS SHALL BE TAKEN TO SEPARATE AREA OF DEMOLITION FROM SURROUNDING PROPERTY.
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REVISION SUMMARY:
IDENTIFY/LABEL BCWS WATER UTILITIES.

FINAL PLANS

NO.	DATE	REVISION	BY
4	04/17/24	PROJECT PHASING REVISIONS	FV
1	02/09/22	PERMITTING REVISIONS	FV

Date: 09/01/21
Designed: FV
Drawn: OM
Checked: SCS

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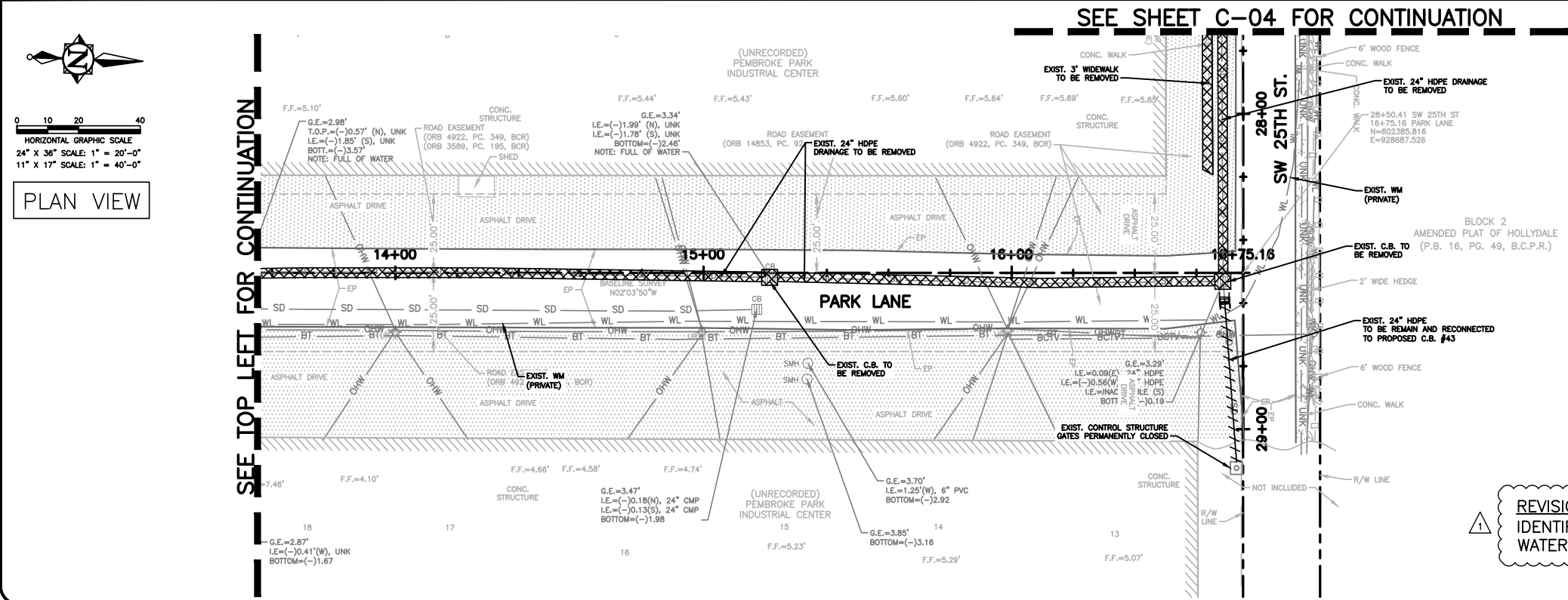
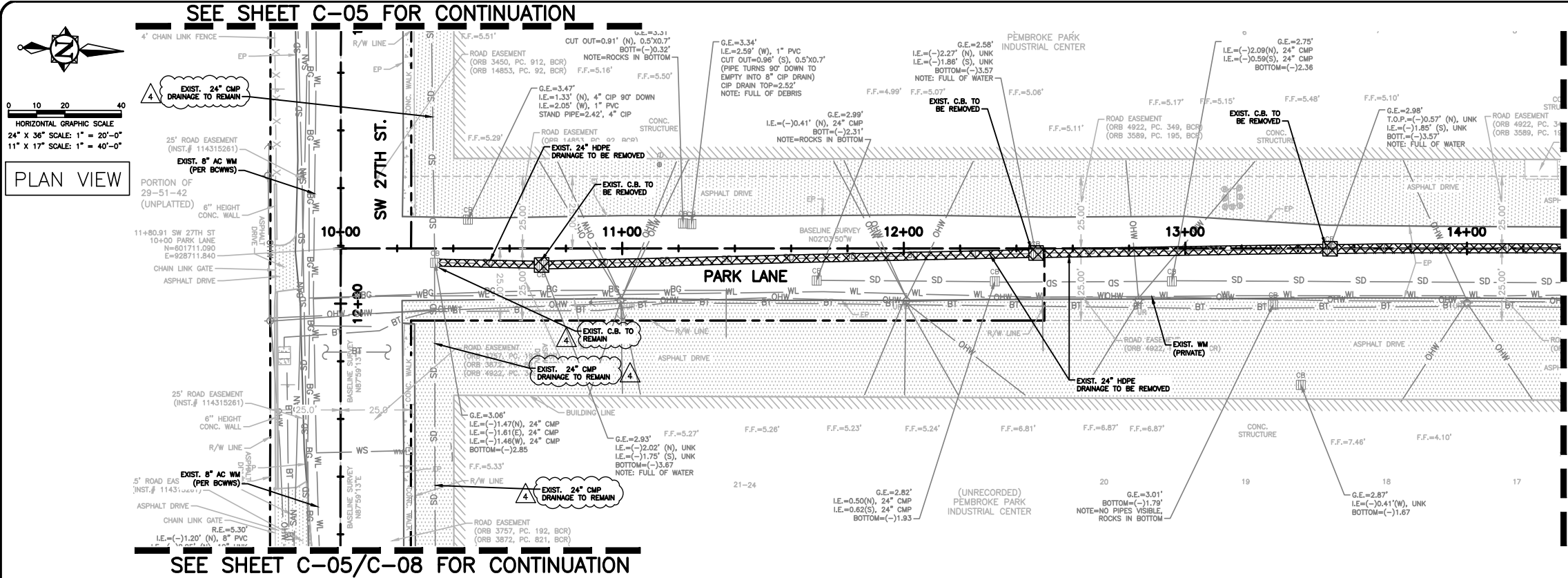
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1425 E NEWPORT CENTER DRIVE
DEERFIELD BEACH, FLORIDA 33442
(954) 782-8222
CERTIFICATE NO. LB0003110

PREPARED FOR:
**TOWN OF
PEMBROKE PARK
BROWARD COUNTY, FL**

**SW 25TH ST. STORMWATER
IMPROVEMENTS
DEMOLITION PLAN**

FILE NAME: 30-2190-C-06-DEMO.dwg
LAST SAVED: 04/22/24 - 10:07am
CAS PROJECT NUMBER
21-2190

SHEET
C-06



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REVISION SUMMARY:
IDENTIFY/LABEL BCWS
WATER UTILITIES.

FINAL PLANS

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4	04/17/24	PROJECT PHASING REVISIONS	FV
1	02/09/22	PERMITTING REVISIONS	FV

Date: 09/01/21
Designed: FV
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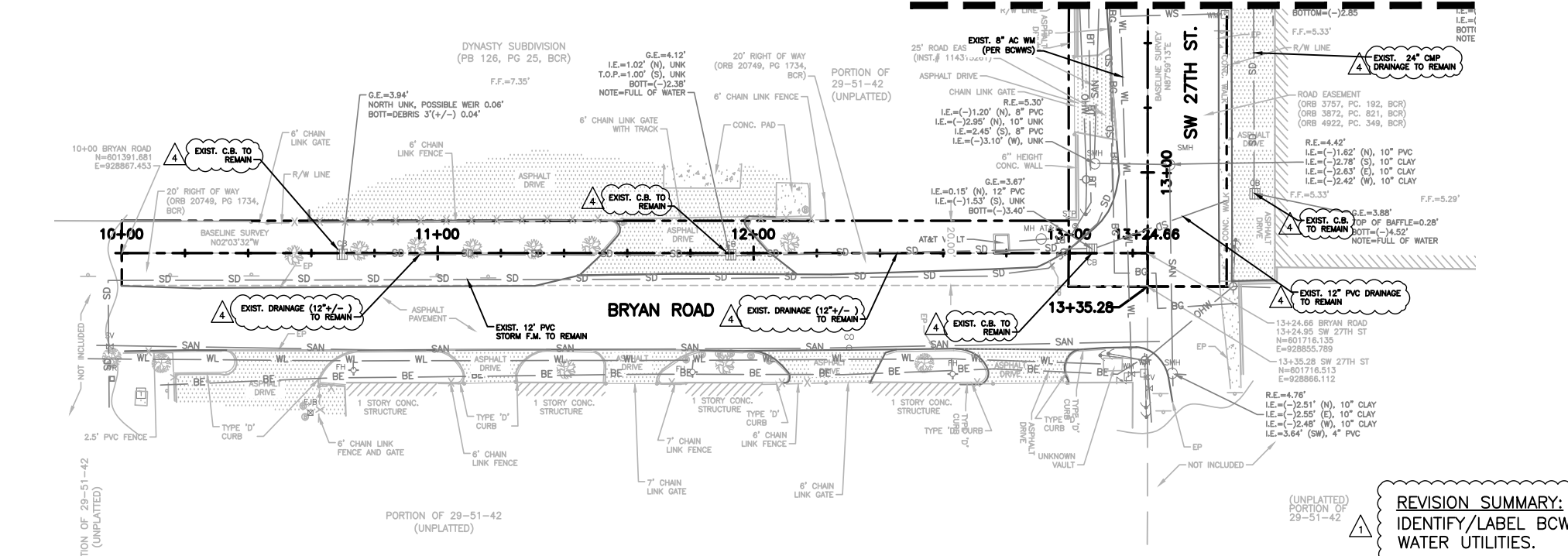
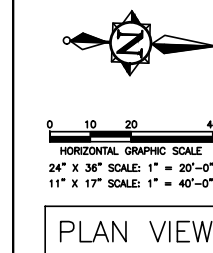
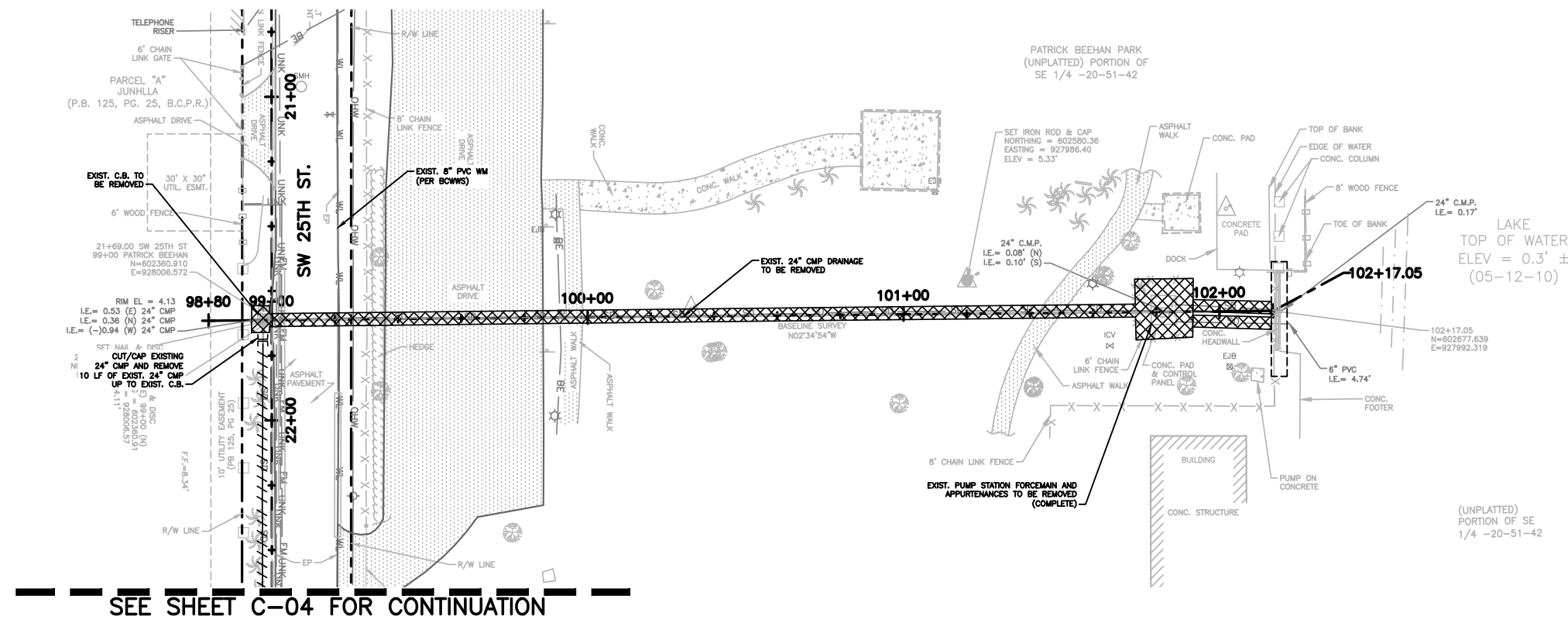
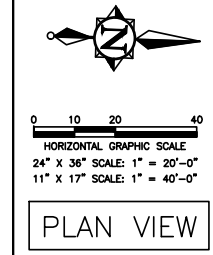
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1425 E NEWPORT CENTER DRIVE
DEERFIELD BEACH, FLORIDA 33442
(904) 782-8222
CERTIFICATE NO. LB0003110

PREPARED FOR:
TOWN OF
PEMBROKE PARK
BROWARD COUNTY, FL

SW 25TH ST. STORMWATER
IMPROVEMENTS
DEMOLITION PLAN

FILE NAME: 30-2190-C-07-DEMO.dwg
LAST SAVED: 04/22/24 - 10:13am
CAS PROJECT NUMBER
21-2190

SHEET
C-07



- NOTES:**
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REVISION SUMMARY:
IDENTIFY/LABEL BCWWS WATER UTILITIES.

FINAL PLANS

NO.	DATE	REVISION	BY
4	04/17/24	PROJECT PHASING REVISIONS	FV
1	02/09/22	PERMITTING REVISIONS	FV

Date: 09/01/21
Designed: FV
Drawn: OM
Checked: SCS

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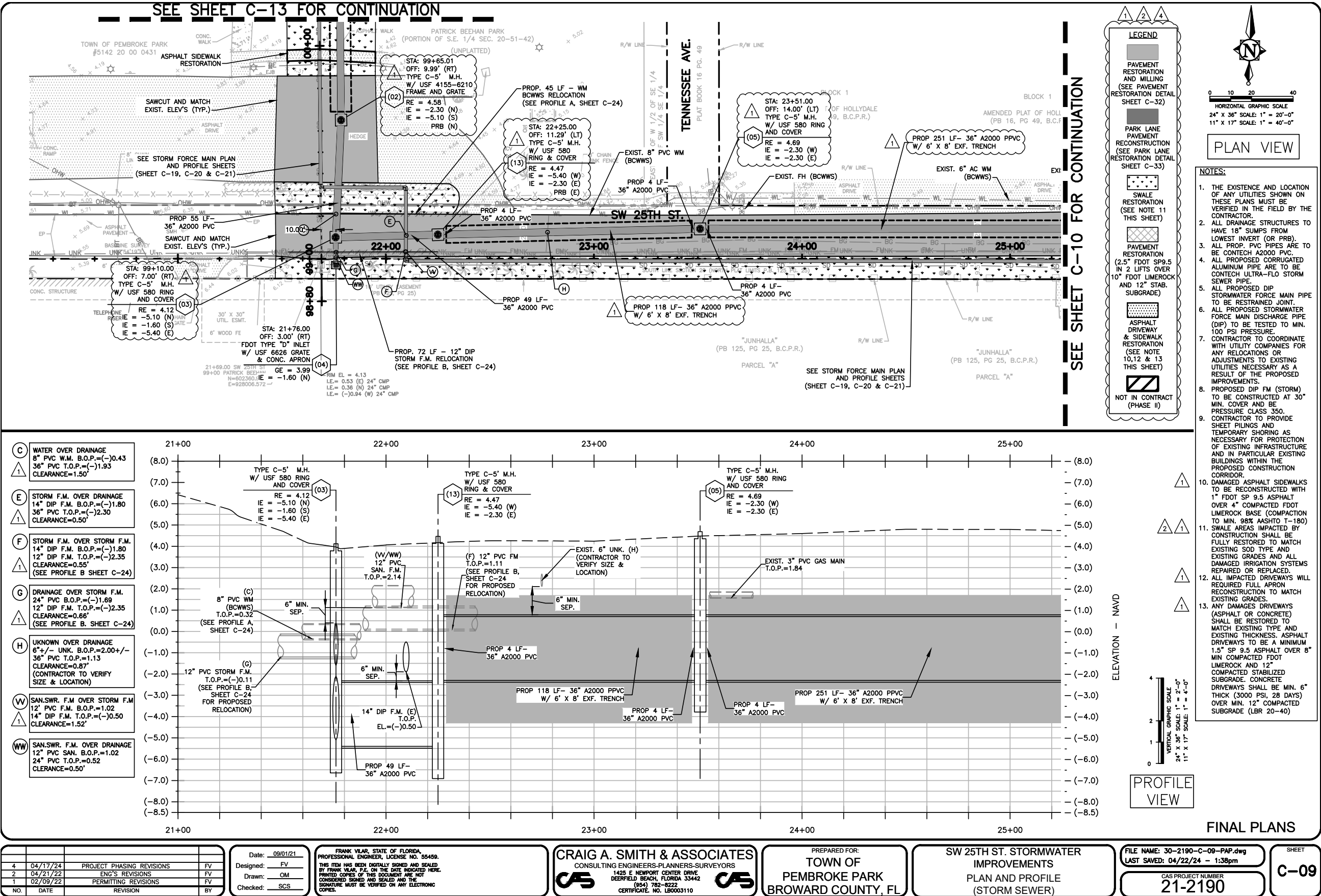
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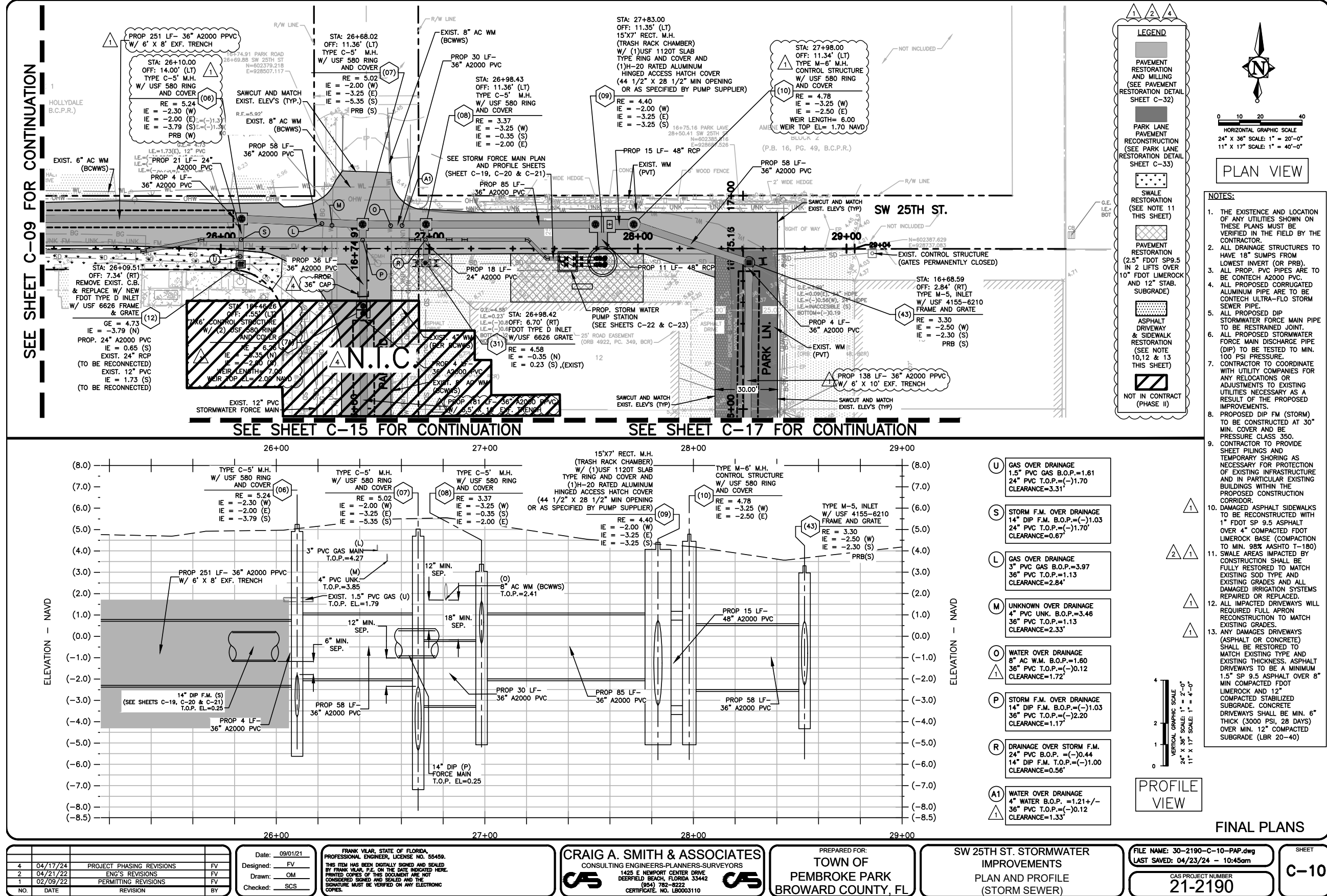
PREPARED FOR:
**TOWN OF
PEMBROKE PARK**
BROWARD COUNTY, FL

**SW 25TH ST. STORMWATER
IMPROVEMENTS
DEMOLITION PLAN**

FILE NAME: 30-2190-C-08-DEMO.dwg
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CAS PROJECT NUMBER
21-2190

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C-08





NO.	DATE	REVISION	BY
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2	04/21/22	ENG'S REVISIONS	FV
1	02/09/22	PERMITTING REVISIONS	FV

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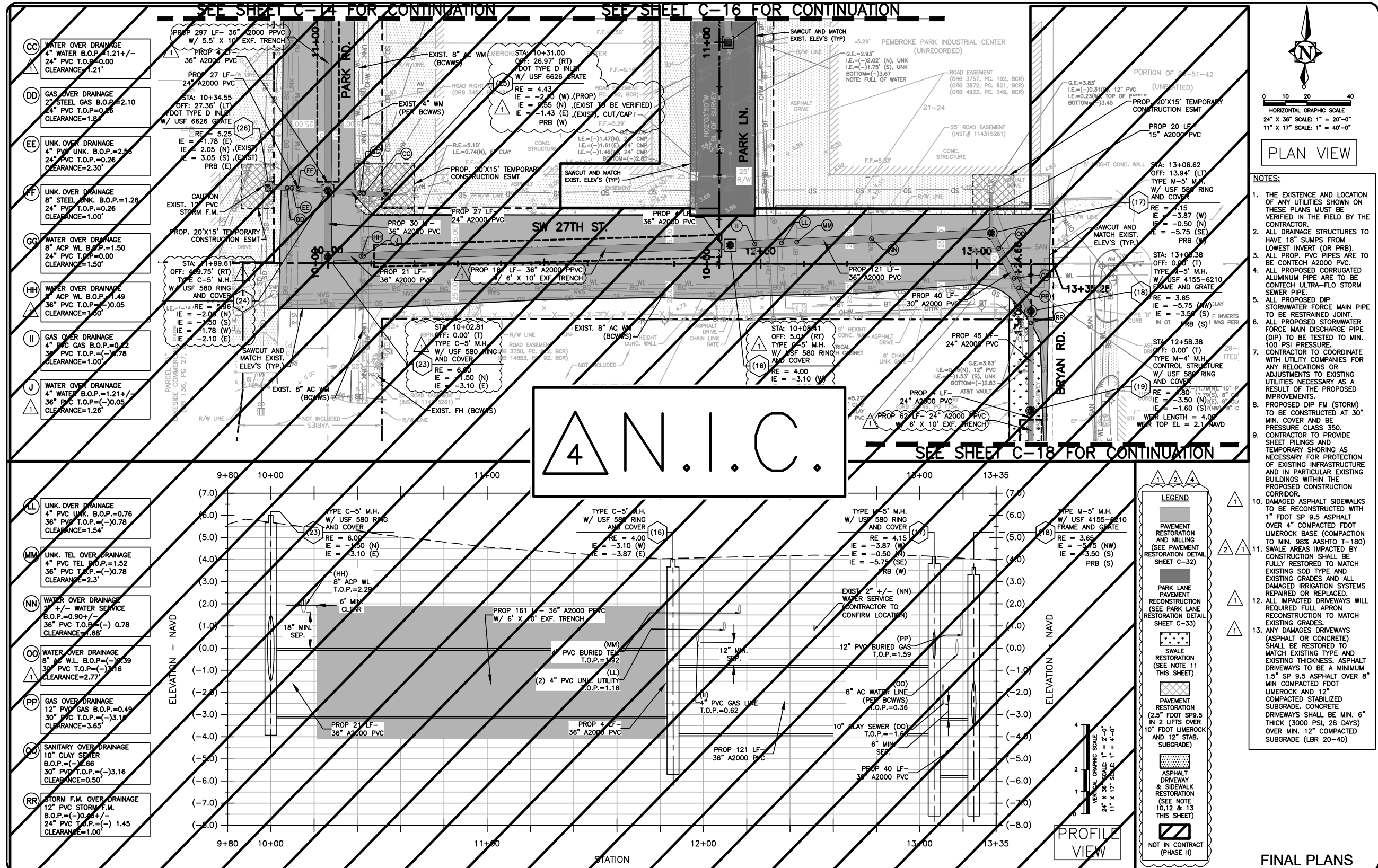
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CERTIFICATE NO. LB0003110

PREPARED FOR:
**TOWN OF
PEMBROKE PARK**
BROWARD COUNTY, FL

**SW 25TH ST. STORMWATER
IMPROVEMENTS
PLAN AND PROFILE
(STORM SEWER)**





NO.	DATE	REVISION	BY
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2	04/21/22	ENG'S REVISIONS	FV
1	02/09/22	PERMITTING REVISIONS	FV

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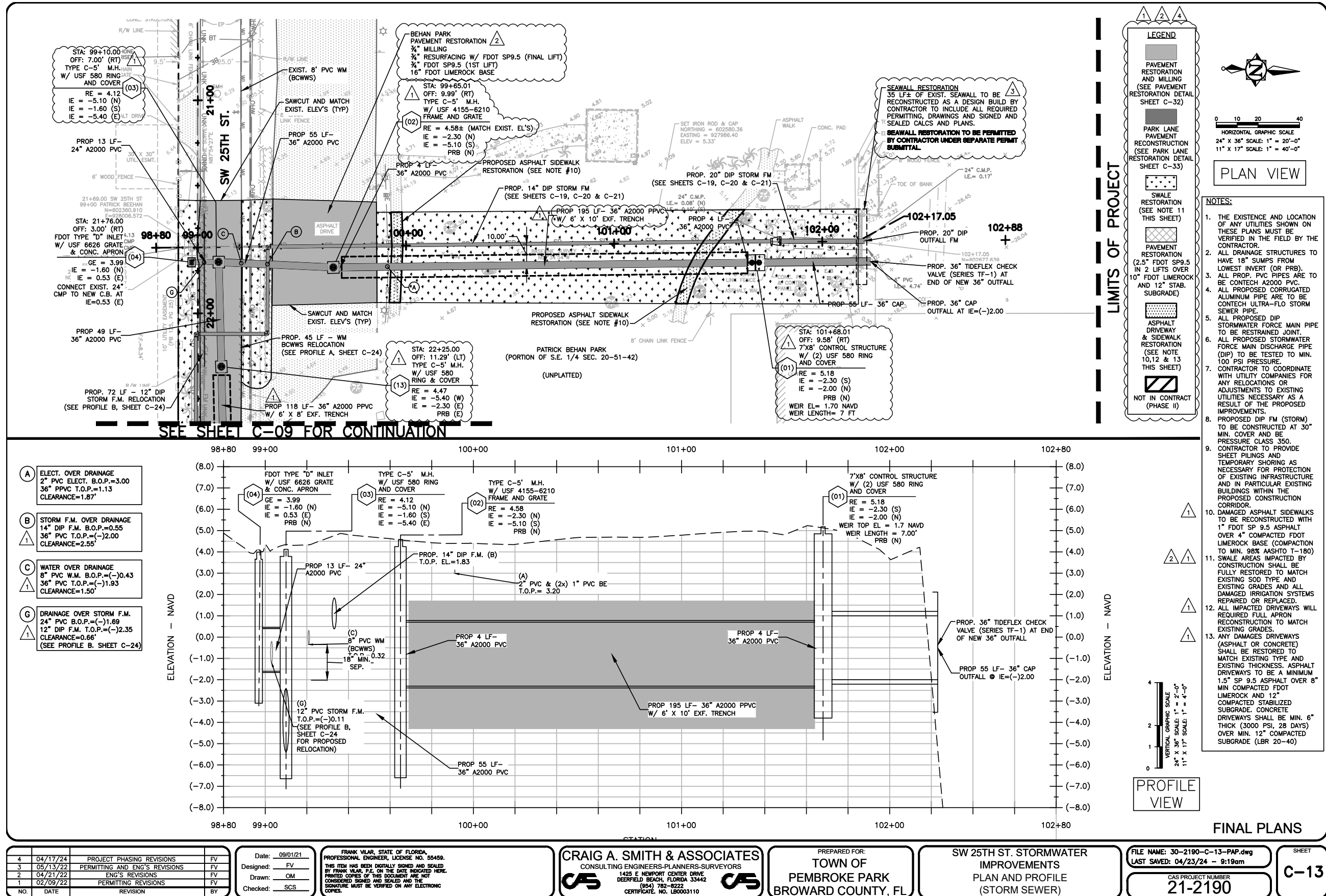
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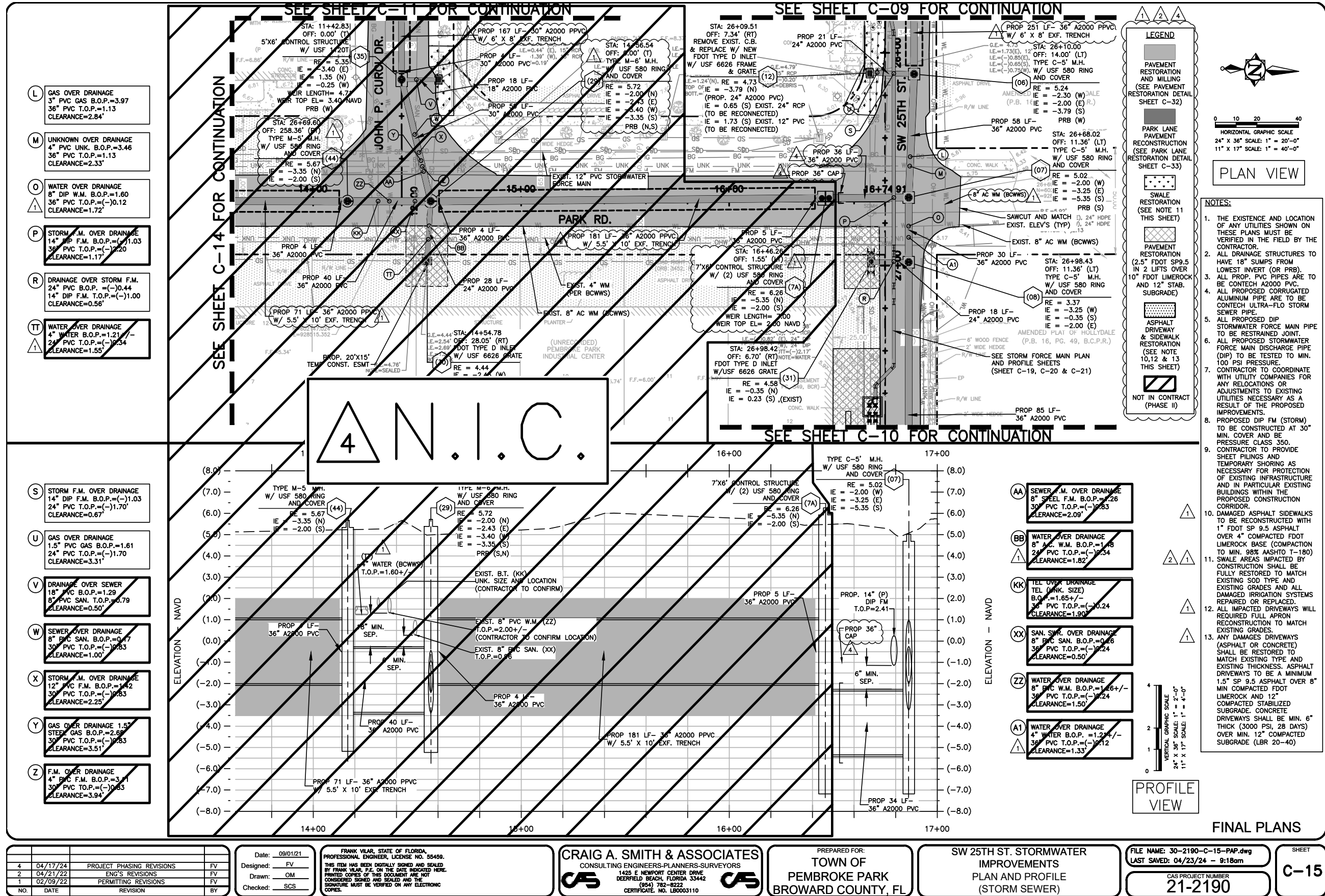
**SW 25TH ST. STORMWATER
IMPROVEMENTS**
PLAN AND PROFILE
(STORM SEWER)

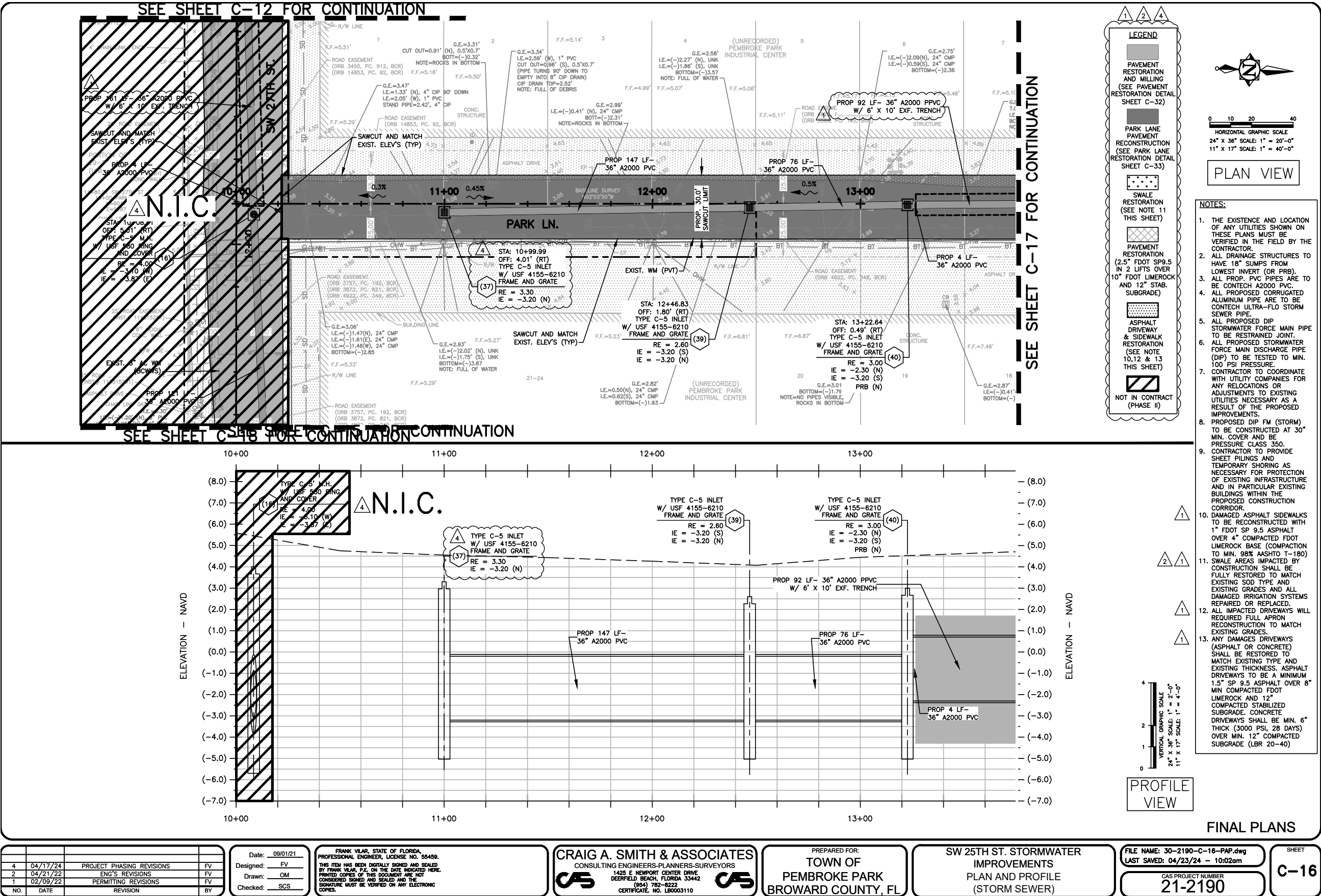
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CAS PROJECT NUMBER
21-2190

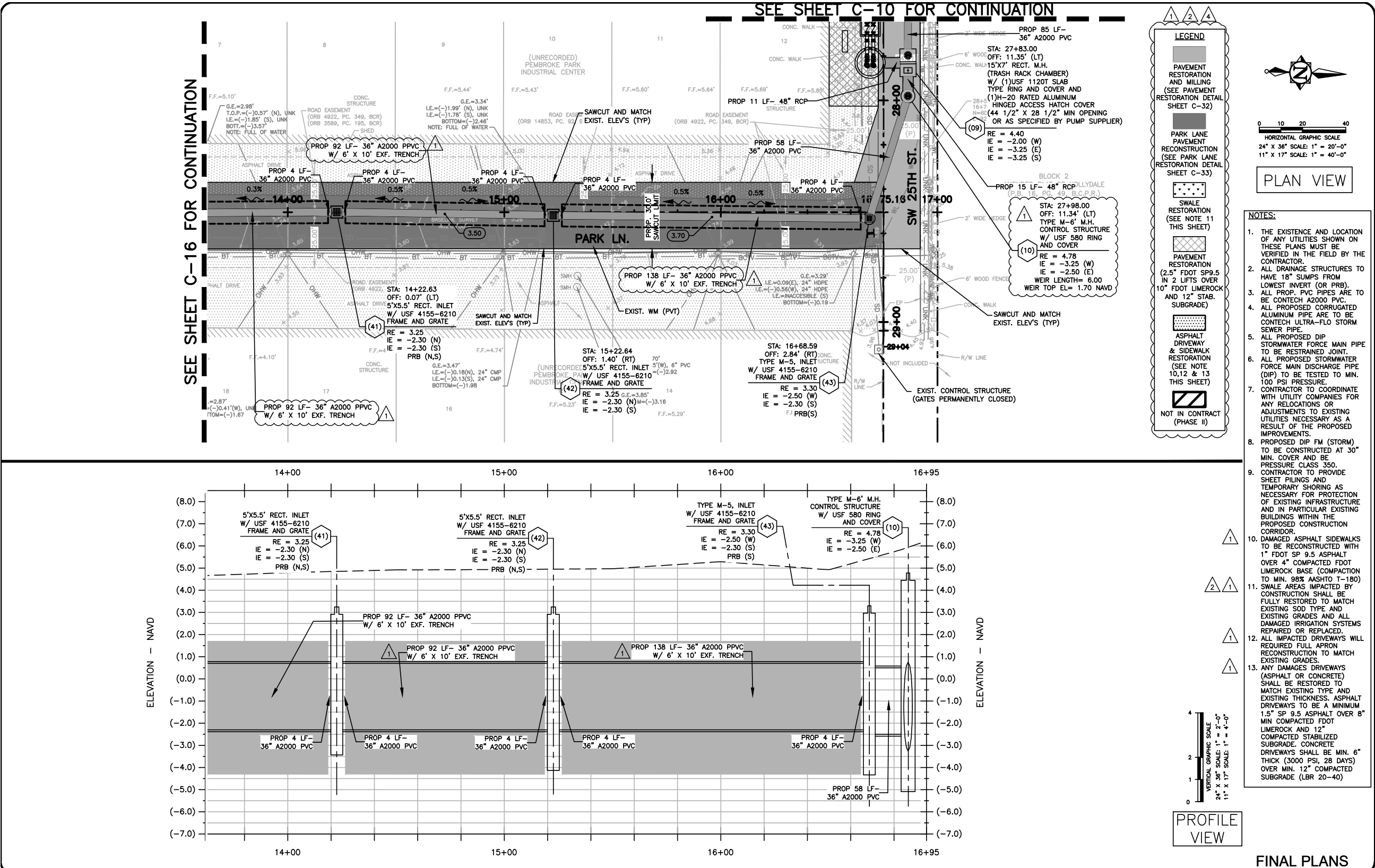
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NO.	DATE	REVISION	BY
4	04/17/24	PROJECT PHASING REVISIONS	FV
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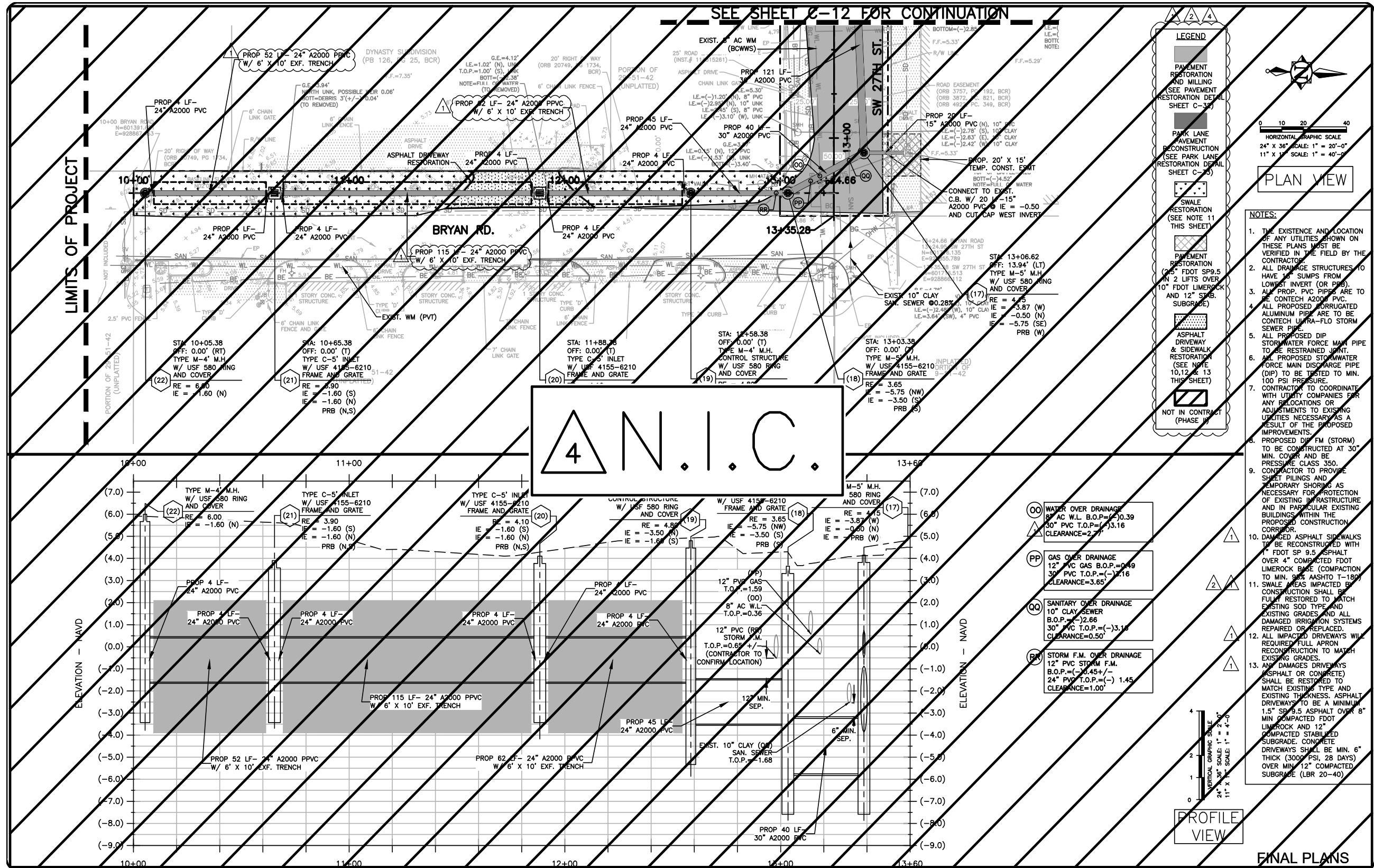
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CONSULTING ENGINEERS-PLANNERS-SURVEYORS
1425 E NEWPORT CENTER DRIVE
DEERFIELD BEACH, FLORIDA 33442
(561) 782-8222
CERTIFICATE NO. LB0003110

PREPARED FOR:
TOWN OF
PEMBROKE PARK
BROWARD COUNTY, FL

SW 25TH ST. STORMWATER
IMPROVEMENTS
PLAN AND PROFILE
(STORM SEWER)

FILE NAME: 30-2190-C-17-PAP.dwg
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CAS PROJECT NUMBER
21-2190

SHEET
C-17



NO.	DATE	REVISION	BY
4	04/17/24	PROJECT PHASING REVISIONS	FV
2	04/21/22	ENG'S REVISIONS	FV
1	02/09/22	PERMITTING REVISIONS	FV

Date: 09/01/21
Designed: FV
Drawn: OM
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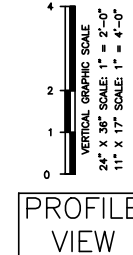
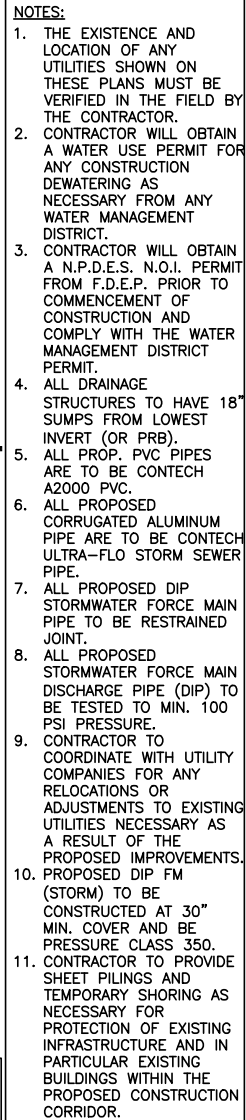
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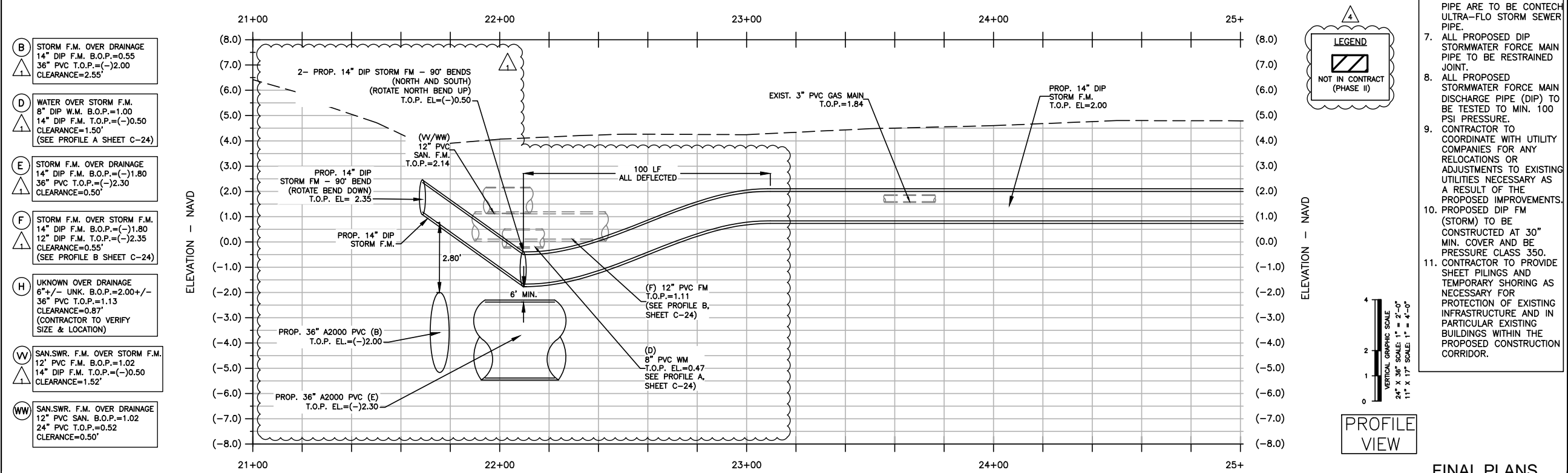
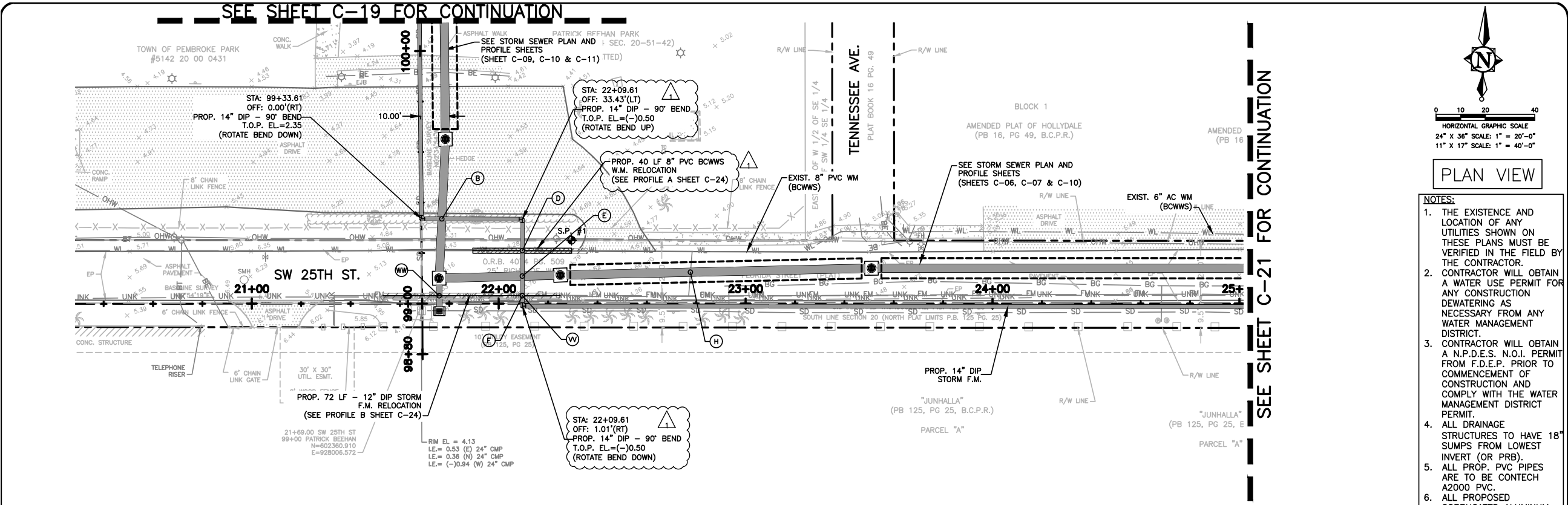
SW 25TH ST. STORMWATER
IMPROVEMENTS
PLAN AND PROFILE
(STORM SEWER)

FILE NAME: 30-2190-C-18-PAP.dwg
LAST SAVED: 04/23/24 - 10:08am
CAS PROJECT NUMBER
21-2190

SHEET
C-18



SHEET
C-19



NO.	DATE	REVISION	BY
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Designed: FV
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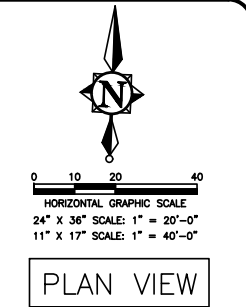
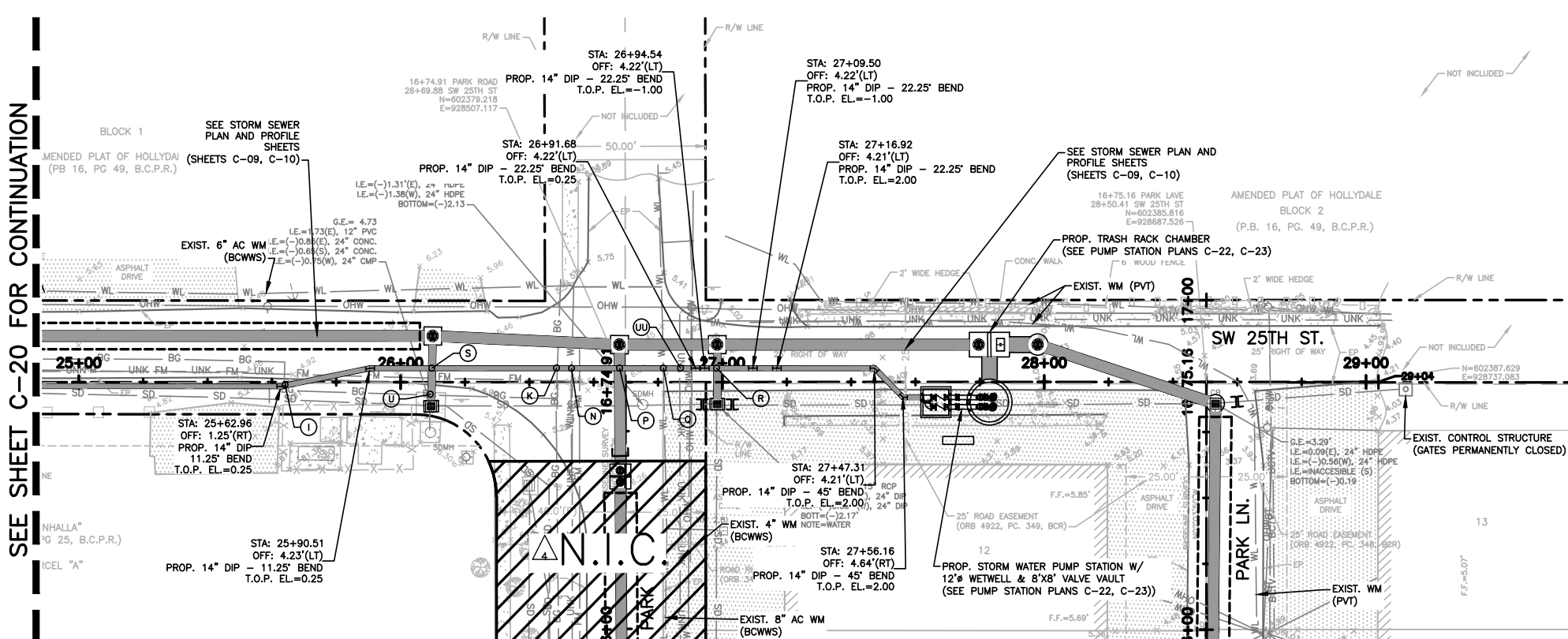
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TOWN OF
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BROWARD COUNTY, FL

SW 25TH ST. STORMWATER
IMPROVEMENTS
PLAN & PROFILE
(FORCE MAIN)

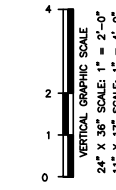
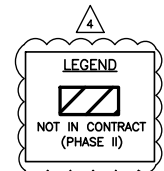
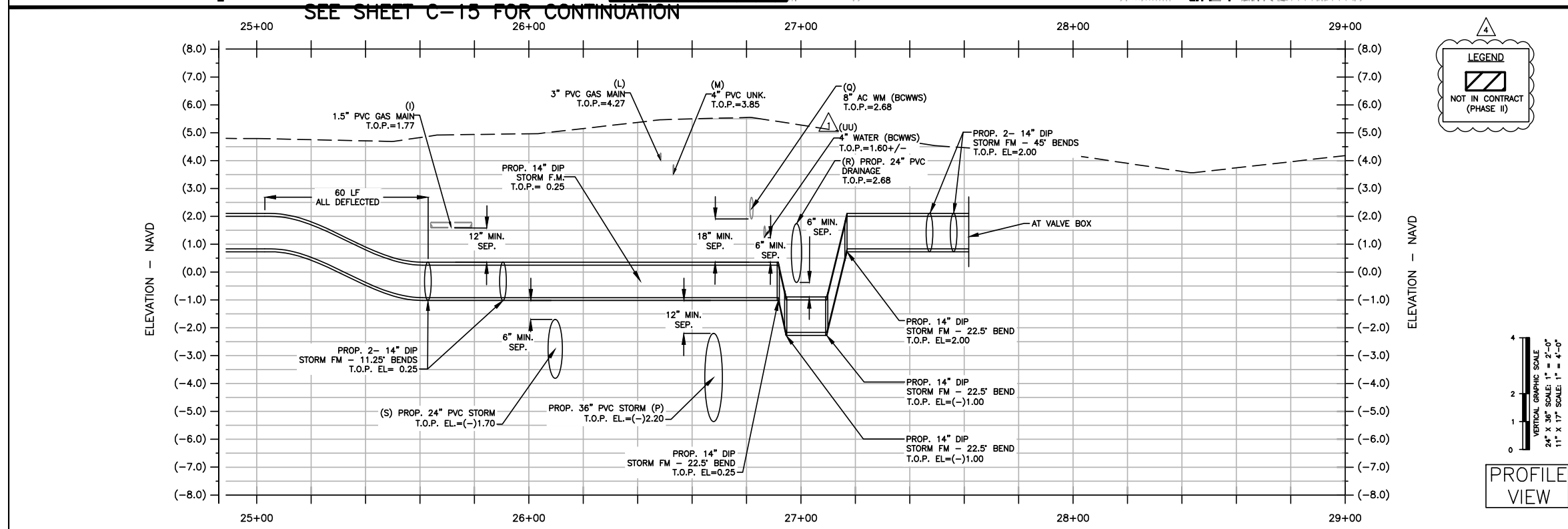
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LAST SAVED: 04/24/24 - 9:35am
CAS PROJECT NUMBER
21-2190

SHEET
C-20

- I** GAS OVER STORM F.M.
1.5" PVC GAS B.O.P.=1.61
14" DIP F.M. T.O.P.=0.25
CLEARANCE=1.36'
- K** GAS OVER STORM F.M.
3" PVC GAS B.O.P.=3.97
14" DIP F.M. T.O.P.=0.25
CLEARANCE=3.72'
- N** UNKNOWN OVER STORM F.M.
4" PVC UNK. B.O.P.=3.46
14" DIP F.M. T.O.P.=0.25
CLEARANCE=3.25'
- P** STORM F.M. OVER DRAINAGE
14" DIP F.M. B.O.P.=(-)1.03
36" PVC T.O.P.=(-)2.20
CLEARANCE=1.17'
- Q** WATER OVER STORM F.M.
8" AC WM B.O.P.=1.93
14" DIP F.M. T.O.P.=0.25
CLEARANCE=1.68'
- R** DRAINAGE OVER STORM F.M.
24" PVC B.O.P.=(-)0.44
14" DIP F.M. T.O.P.=(-)1.00
CLEARANCE=0.56'
- S** STORM F.M. OVER DRAINAGE
14" DIP F.M. B.O.P.=(-)1.03
24" PVC T.O.P.=(-)1.70
CLEARANCE=0.67'
- U** GAS OVER DRAINAGE
1.5" PVC GAS B.O.P.=1.61
24" PVC T.O.P.=(-)1.70
CLEARANCE=3.31'
- UU** WATER OVER STORM F.M.
4" WATER B.O.P.=1.21+/-
14" DIP F.M. T.O.P.=0.25
CLEARANCE=0.96'



- NOTES:**
1. THE EXISTENCE AND LOCATION OF ANY UTILITIES SHOWN ON THESE PLANS MUST BE VERIFIED IN THE FIELD BY THE CONTRACTOR.
 2. CONTRACTOR WILL OBTAIN A WATER USE PERMIT FOR ANY CONSTRUCTION DEWATERING AS NECESSARY FROM ANY WATER MANAGEMENT DISTRICT.
 3. CONTRACTOR WILL OBTAIN A N.P.D.E.S. N.O.I. PERMIT FROM F.D.E.P. PRIOR TO COMMENCEMENT OF CONSTRUCTION AND COMPLY WITH THE WATER MANAGEMENT DISTRICT PERMIT.
 4. ALL DRAINAGE STRUCTURES TO HAVE 18\"/>



PROFILE VIEW

FINAL PLANS

NO.	DATE	REVISION	BY
4	04/17/24	PROJECT PHASING REVISIONS	FV
1	02/09/22	PERMITTING REVISIONS	FV

Date: 09/01/21
Designed: FV
Drawn: OM
Checked: SCS

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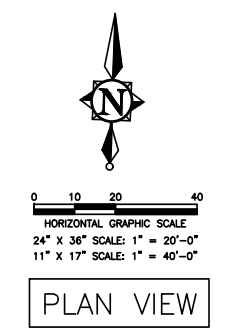
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CONSULTING ENGINEERS-PLANNERS-SURVEYORS
1425 E NEWPORT CENTER DRIVE
DEERFIELD BEACH, FLORIDA 33442
(954) 782-8222
CERTIFICATE NO. LB0003110

PREPARED FOR:
**TOWN OF
PEMBROKE PARK**
BROWARD COUNTY, FL

**SW 25TH ST. STORMWATER
IMPROVEMENTS
PLAN & PROFILE
(FORCE MAIN)**

FILE NAME: 30-2190-C-21-PAP.dwg
LAST SAVED: 04/24/24 - 9:35am
CAS PROJECT NUMBER
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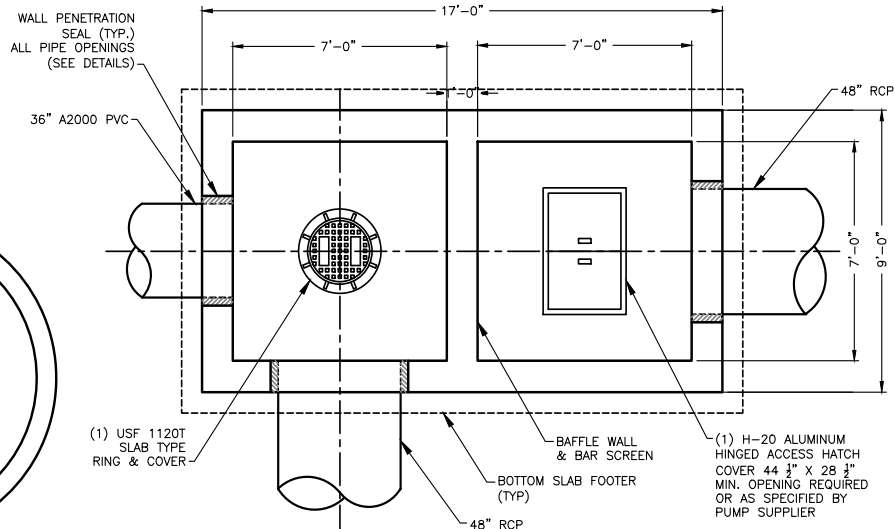
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C-21



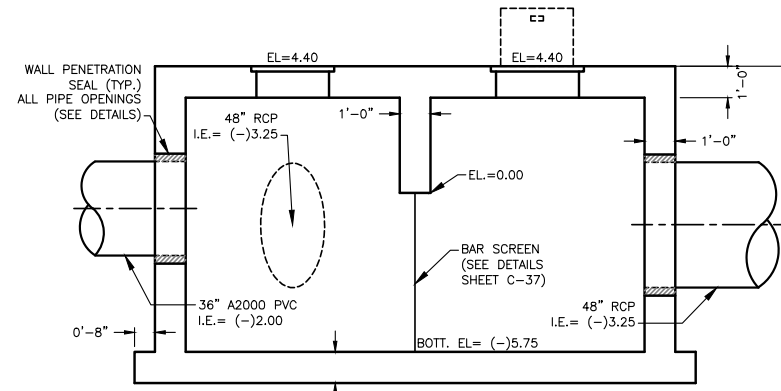
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 3. CONTRACTOR WILL OBTAIN A N.P.D.E.S. N.O.I. PERMIT FROM F.D.E.P. PRIOR TO COMMENCEMENT OF CONSTRUCTION AND COMPLY WITH THE WATER MANAGEMENT DISTRICT PERMIT.
 4. ALL DRAINAGE STRUCTURES TO HAVE 18" SUMPS FROM LOWEST INVERT (OR PRB).
 5. ALL PROP. PVC PIPES ARE TO BE CONTECH A2000 PVC.
 6. ALL PROPOSED CORRUGATED ALUMINUM PIPE ARE TO BE CONTECH ULTRA-FLO STORM SEWER PIPE.
 7. ALL PROPOSED DIP STORMWATER FORCE MAIN PIPE TO BE RESTRAINED JOINT.
 8. ALL PROPOSED STORMWATER FORCE MAIN DISCHARGE PIPE (DIP) TO BE TESTED TO MIN. 100 PSI PRESSURE.
 9. CONTRACTOR TO COORDINATE WITH UTILITY COMPANIES FOR ANY RELOCATIONS OR ADJUSTMENTS TO EXISTING UTILITIES NECESSARY AS A RESULT OF THE PROPOSED IMPROVEMENTS.
 10. PROPOSED DIP FM (STORM) TO BE CONSTRUCTED AT 30" MIN. COVER AND BE PRESSURE CLASS 350.
 11. CONTRACTOR TO PROVIDE SHEET PILING AND TEMPORARY SHORING AS NECESSARY FOR PROTECTION OF EXISTING INFRASTRUCTURE AND IN PARTICULAR EXISTING BUILDINGS WITHIN THE PROPOSED CONSTRUCTION CORRIDOR.

FINAL PLANS

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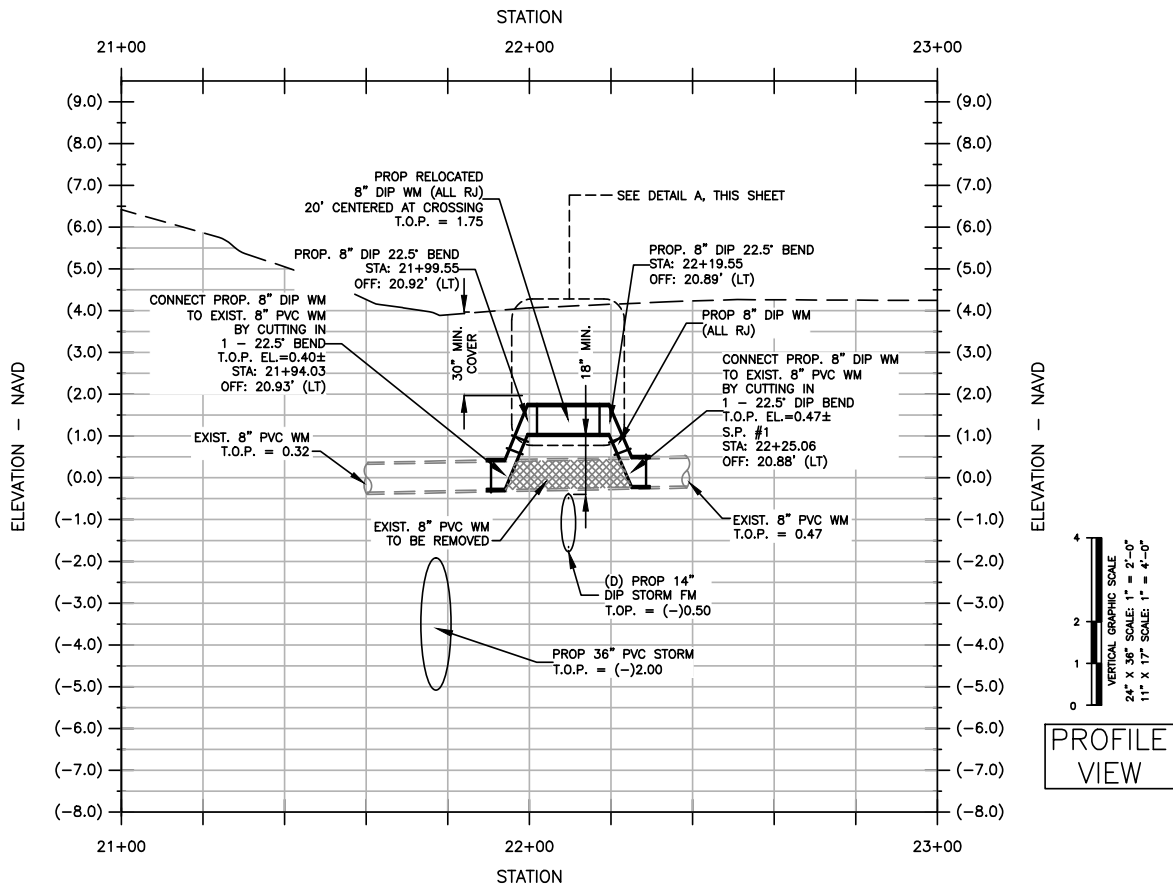
PLAN
SCALE: N.T.S.



ST.#09 PUMP STATION
TRASH RACK STRUCTURE
SCALE: N.T.S.

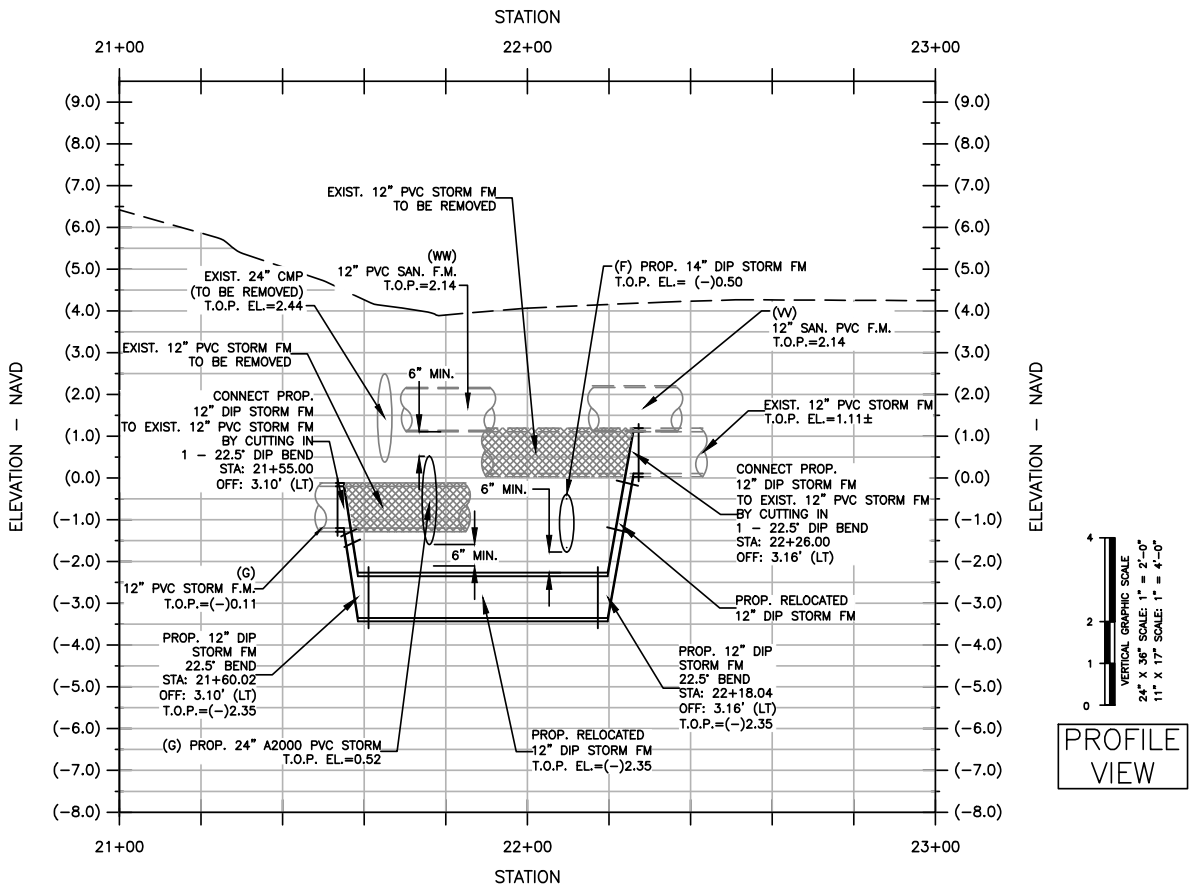
NUMBER OF PUMPS	2	
PUMP MANUFACTURER	FLYGT XYLEM	
PUMP MODEL NUMBER	FLYGT NP3153LT3-623, 10"Ø OR APPROVED EQUAL	
IMPELLER TYPE	HARD IRON	
IMPELLER SIZE	222	MM
OPERATING SPEED	1155 (MAX)	R.P.M.
MOTOR HORSEPOWER	15	HP
RATED VOLTAGE	230V/3PH	VOLTS
RATED CURRENT	46	AMPS
FREQUENCY	60	HERTZ
INSULATION CLASS	H	—
POWER FACTOR	0.70	—
DESIGN FLOW	2588	GPM
TDH AT DESIGN FLOW	13.2	FEET

- NOTES:**
1. DUCTILE IRON PIPE WITHIN PUMP STATION TO BE CLASS 53 FLANGED IN ACCORDANCE WITH AWWA C-115. ALL OTHER BURIED DUCTILE IRON PIPE TO BE PRESSURE CLASS 350.
 2. DUCTILE IRON PIPE FLANGES AND FITTINGS TO BE CLASS 150 PER ANSI B16.42.
 3. TYPE 316 STAINLESS STEEL SHALL BE USED IN PUMP STATION STRUCTURES FOR FLANGE BOLTS, BRACKETS, GUIDE RAILS AND ALL OTHER HARDWARE UNLESS OTHERWISE SPECIFIED.
 4. CONTRACTOR TO SUBMIT SHOP DRAWINGS FOR THE REINFORCED CONCRETE PRECAST CONCRETE (4,000 PSI MIN.) PUMP STATION STRUCTURES AND BUOYANCY CALCULATIONS SIGNED AND SEALED BY A PROFESSIONAL ENGINEER PRIOR TO ORDERING STRUCTURES.
 5. HATCHES AND TOP SLABS TO BE H-20 RATED. HATCHES ARE TO BE LOCKABLE AND SIZED TO PROVIDE COMPLETE UNRESTRICTED ACCESS TO PUMPS AND VALVES AND BE FULLY ACCESSIBLE FOR MAINTENANCE AND CLEANING. CONTRACTOR TO PROVIDE SHOP DRAWINGS FOR APPROVAL PRIOR TO ORDERING STRUCTURES.
 6. PROPOSED PUMP STATION WORK TO BE BID COMPLETE AND INCLUDE BUT NOT BE LIMITED TO:
 - a. ALL BUILDING PERMITS AND FEES AND SUBMITTAL TO BUILDING DEPARTMENT.
 - b. COORDINATION WITH FPL AND PAYMENT OF ALL APPLICABLE FEES.
 7. HATCHES SHALL BE US FOUNDRY, HALLIDAY (OR APPROVED EQUAL). ALL HARDWARE TO BE 316 STAINLESS STEEL.
 8. HATCHES TO BE EQUIPPED WITH AUTOMATIC HOLD OPEN ARMS, HORIZONTAL COMPRESSION SPRINGS, WATER TIGHT SLAM LOCKS, RECESSED OVERSIZED PADLOCK BOX AND SAFETY CHAINS. HINGES TO BE ATTACHED USING TAMPER PROOF CARRIAGE BOLTS WITH WELDED NUTS.
 9. SECONDARY PUMP IS A STANDBY (REDUNDANT) PUMP. ONLY ONE PUMP WILL BE OPERATING AT A TIME.



PROFILE A
SW 25 ST. EXIST. BCWWS
8" PVC W.M. RELOCATION

- NOTES:
- REFER TO BCWWS FIG. 107 FOR BEND DEFLECTION REQUIREMENTS.



PROFILE B
SW 25 ST. EXIST 12" PVC
STORM F.M. RELOCATION

- NOTES:
- CONTRACTOR TO PROVIDE TEMPORARY BY-PASS FOR STORMWATER FLOWS AT EXIST. STORMWATER PUMP STATION (SW 25 ST. & PARK RD.) UNTIL PROP. STORMWATER FORCE MAIN RELOCATIONS AND ALL TIE-IN CONNECTIONS ARE COMPLETE.

- (D) WATER OVER STORM F.M.
8" DIP W.M. B.O.P.=1.00
14" DIP F.M. T.O.P.=(-)0.50
CLEARANCE=1.50'
(SEE PROFILE A SHEET C-24)
- (F) STORM F.M. OVER STORM F.M.
14" DIP F.M. B.O.P.=(-)1.80
12" DIP F.M. T.O.P.=(-)2.35
CLEARANCE=0.55'
(SEE PROFILE B SHEET C-24)
- (G) DRAINAGE OVER STORM F.M.
24" PVC B.O.P.=(-)1.69
12" DIP F.M. T.O.P.=(-)2.35
CLEARANCE=0.66'
(SEE PROFILE B SHEET C-24)
- (W) SAN.SWR. F.M. OVER STORM F.M.
12" PVC F.M. B.O.P.=1.02
14" DIP F.M. T.O.P.=(-)0.50
CLEARANCE=1.52'
- (WW) SAN.SWR. F.M. OVER DRAINAGE
12" PVC SAN. B.O.P.=1.02
24" PVC T.O.P.=0.52
CLEARANCE=0.50'

FINAL PLANS

NO.	DATE	REVISION	BY
1	02/09/22	PERMITTING REVISIONS	FV

Date: 09/01/21
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Checked: SCS

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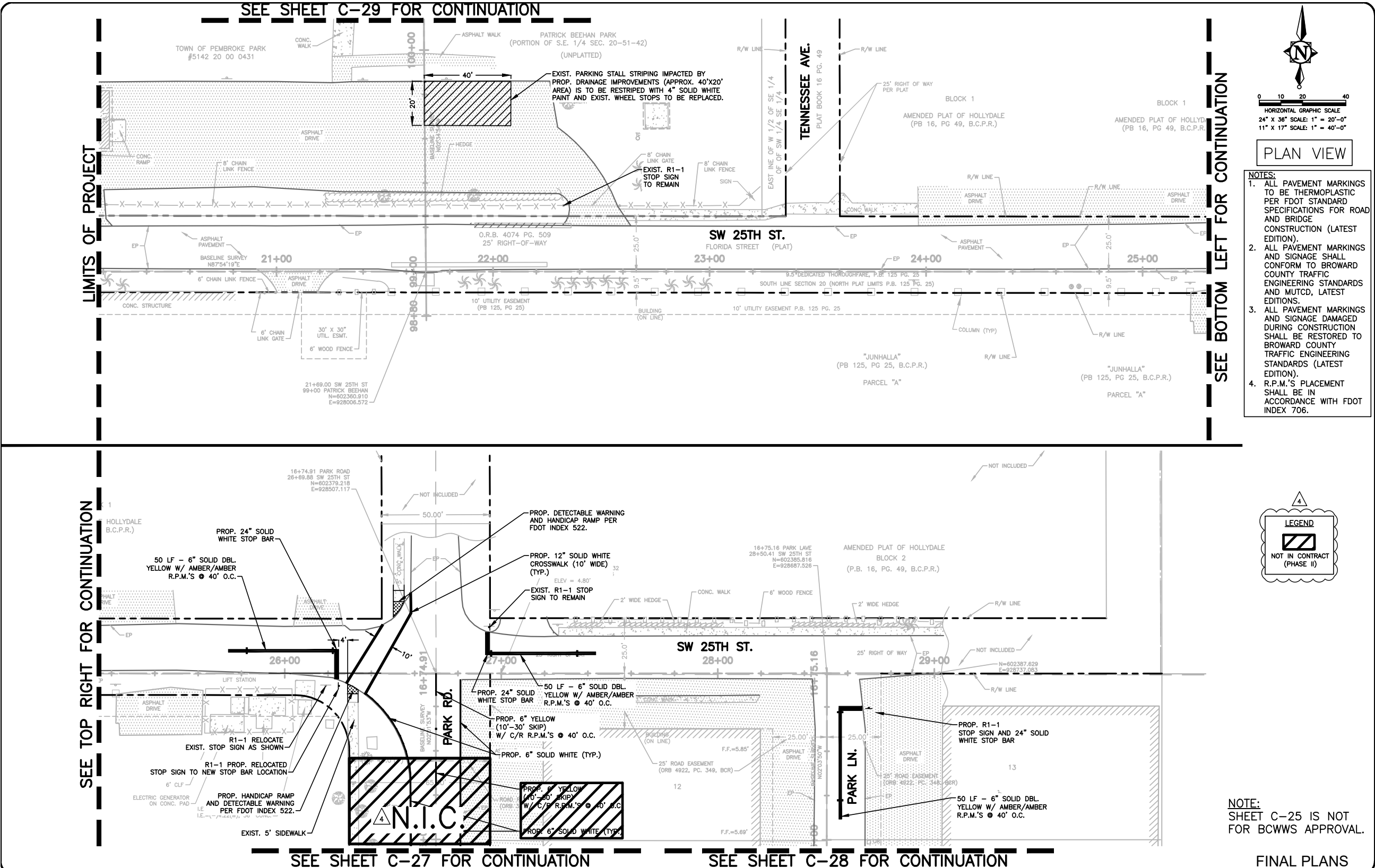
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(561) 782-8222
CERTIFICATE NO. LB0003110

PREPARED FOR:
TOWN OF
PEMBROKE PARK
BROWARD COUNTY, FL

SW 25TH ST. STORMWATER
IMPROVEMENTS
PROFILES
(UTILITY RELOCATIONS)

FILE NAME: 30-2190-C-24-PROF.dwg
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21-2190

SHEET
C-24



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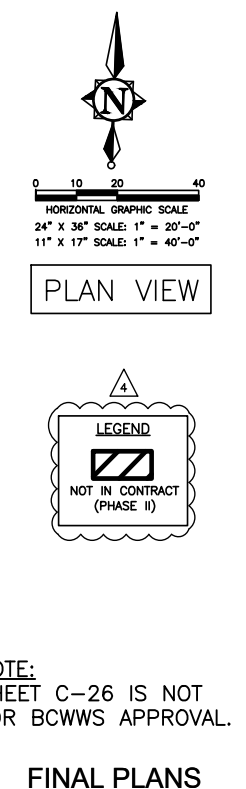
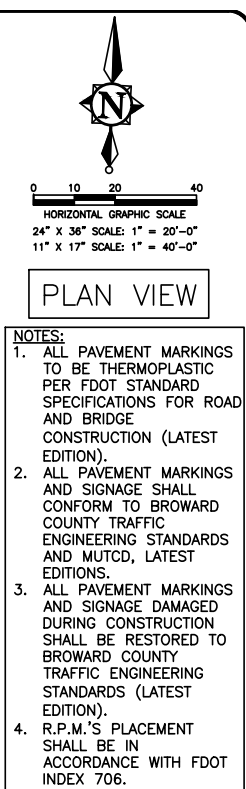
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1425 E NEWPORT CENTER DRIVE
DEERFIELD BEACH, FLORIDA 33442
(954) 782-8222
CERTIFICATE NO. LB0003110

PREPARED FOR:
TOWN OF
PEMBROKE PARK
BROWARD COUNTY, FL

SW 25TH ST. STORMWATER
IMPROVEMENTS
PAVEMENT MARKING AND SIGNAGE

FILE NAME: 30-2190-C-25-PMS.dwg
LAST SAVED: 04/23/24 - 3:04pm
CAS PROJECT NUMBER
21-2190

SHEET
C-25



4	04/17/24	PROJECT PHASING REVISIONS	FV
NO.	DATE	REVISION	BY

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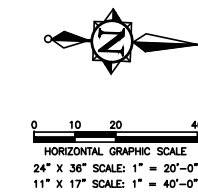
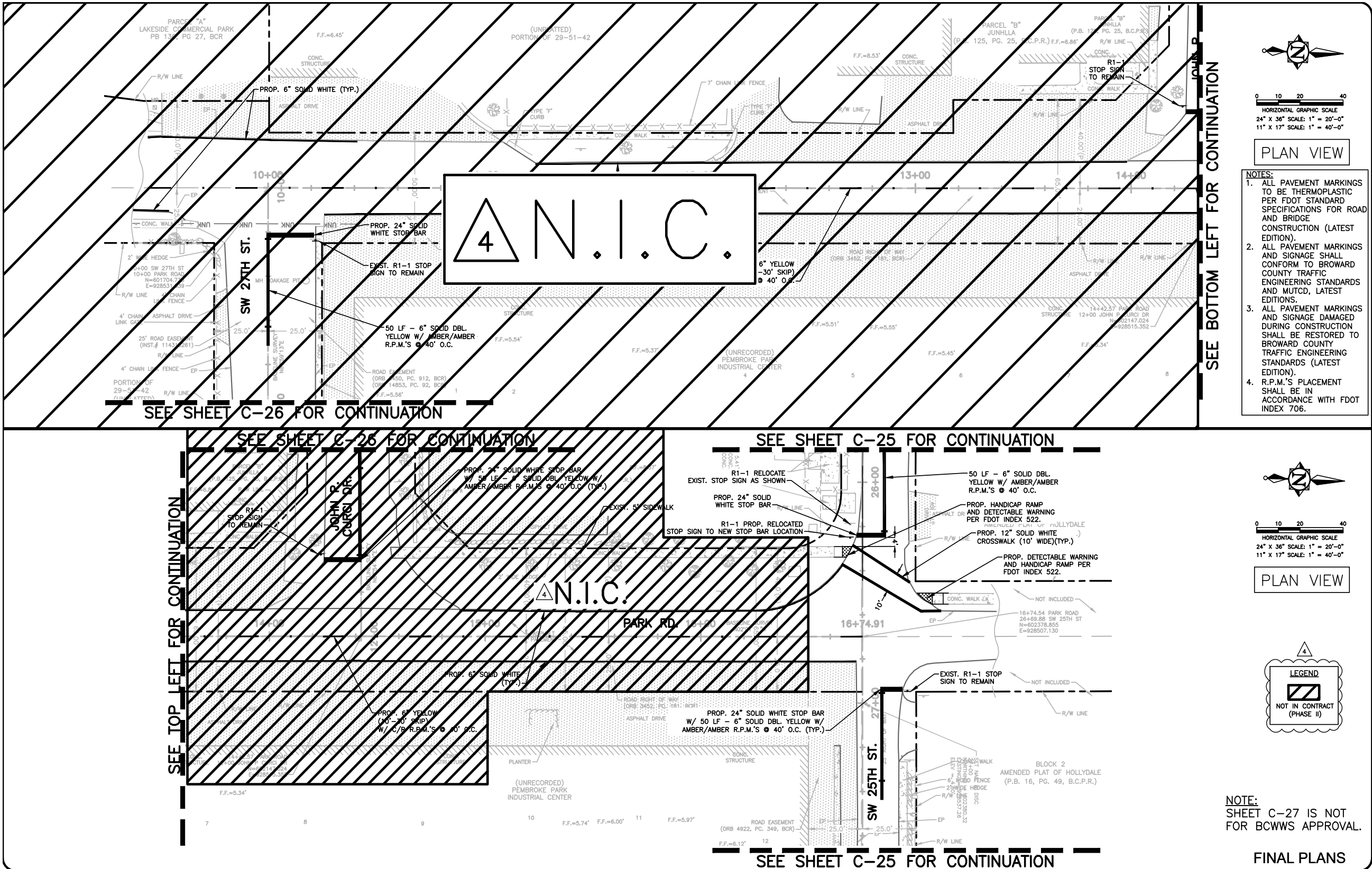
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PAVEMENT MARKING AND SIGNAGE

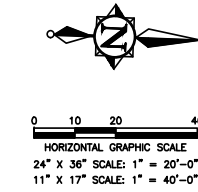
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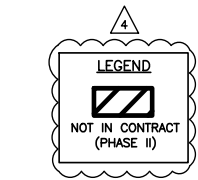


PLAN VIEW

- NOTES:
1. ALL PAVEMENT MARKINGS TO BE THERMOPLASTIC PER FDOT STANDARD SPECIFICATIONS FOR ROAD AND BRIDGE CONSTRUCTION (LATEST EDITION).
 2. ALL PAVEMENT MARKINGS AND SIGNAGE SHALL CONFORM TO BROWARD COUNTY TRAFFIC ENGINEERING STANDARDS AND MUTCD, LATEST EDITIONS.
 3. ALL PAVEMENT MARKINGS AND SIGNAGE DAMAGED DURING CONSTRUCTION SHALL BE RESTORED TO BROWARD COUNTY TRAFFIC ENGINEERING STANDARDS (LATEST EDITION).
 4. R.P.M.'S PLACEMENT SHALL BE IN ACCORDANCE WITH FDOT INDEX 706.



PLAN VIEW



NOTE:
SHEET C-27 IS NOT
FOR BCWWS APPROVAL.

FINAL PLANS

NO.	DATE	REVISION	BY
4	04/17/24	PROJECT PHASING REVISIONS	FV

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Drawn: OM
Checked: SCS

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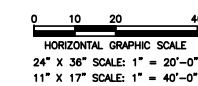
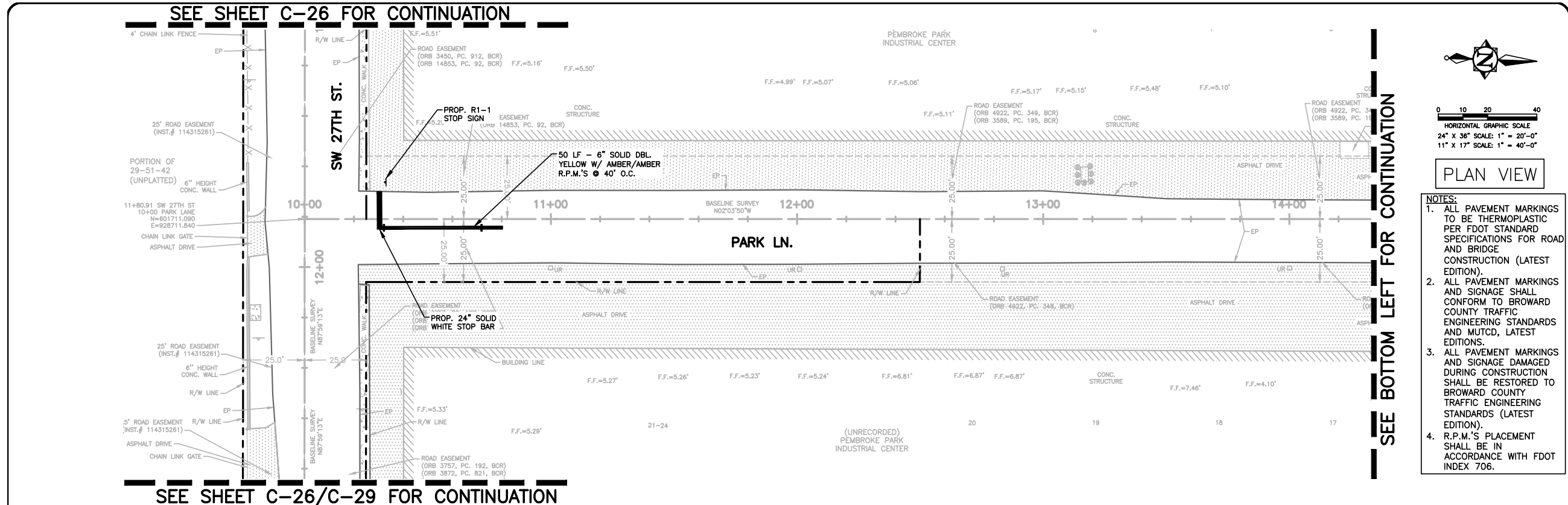
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DEERFIELD BEACH, FLORIDA 33442
(904) 782-8222
CERTIFICATE NO. LB0003110

PREPARED FOR:
TOWN OF
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BROWARD COUNTY, FL

SW 25TH ST. STORMWATER
IMPROVEMENTS
PAVEMENT MARKING AND SIGNAGE

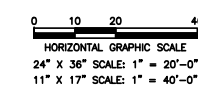
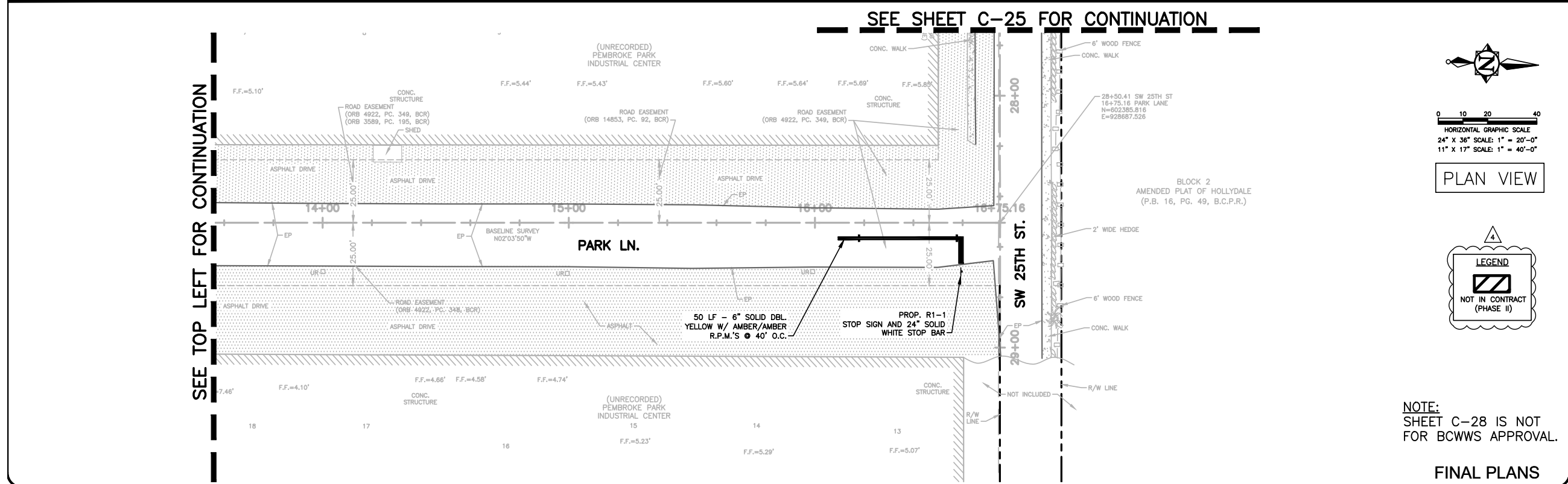
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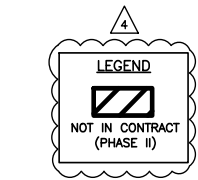


PLAN VIEW

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 3. ALL PAVEMENT MARKINGS AND SIGNAGE DAMAGED DURING CONSTRUCTION SHALL BE RESTORED TO BROWARD COUNTY TRAFFIC ENGINEERING STANDARDS (LATEST EDITION).
 4. R.P.M.'S PLACEMENT SHALL BE IN ACCORDANCE WITH FDOT INDEX 706.



PLAN VIEW



NOTE:
SHEET C-28 IS NOT FOR BCWWS APPROVAL.

FINAL PLANS

NO.	DATE	REVISION	BY

Date: 09/01/21
Designed: FV
Drawn: OM
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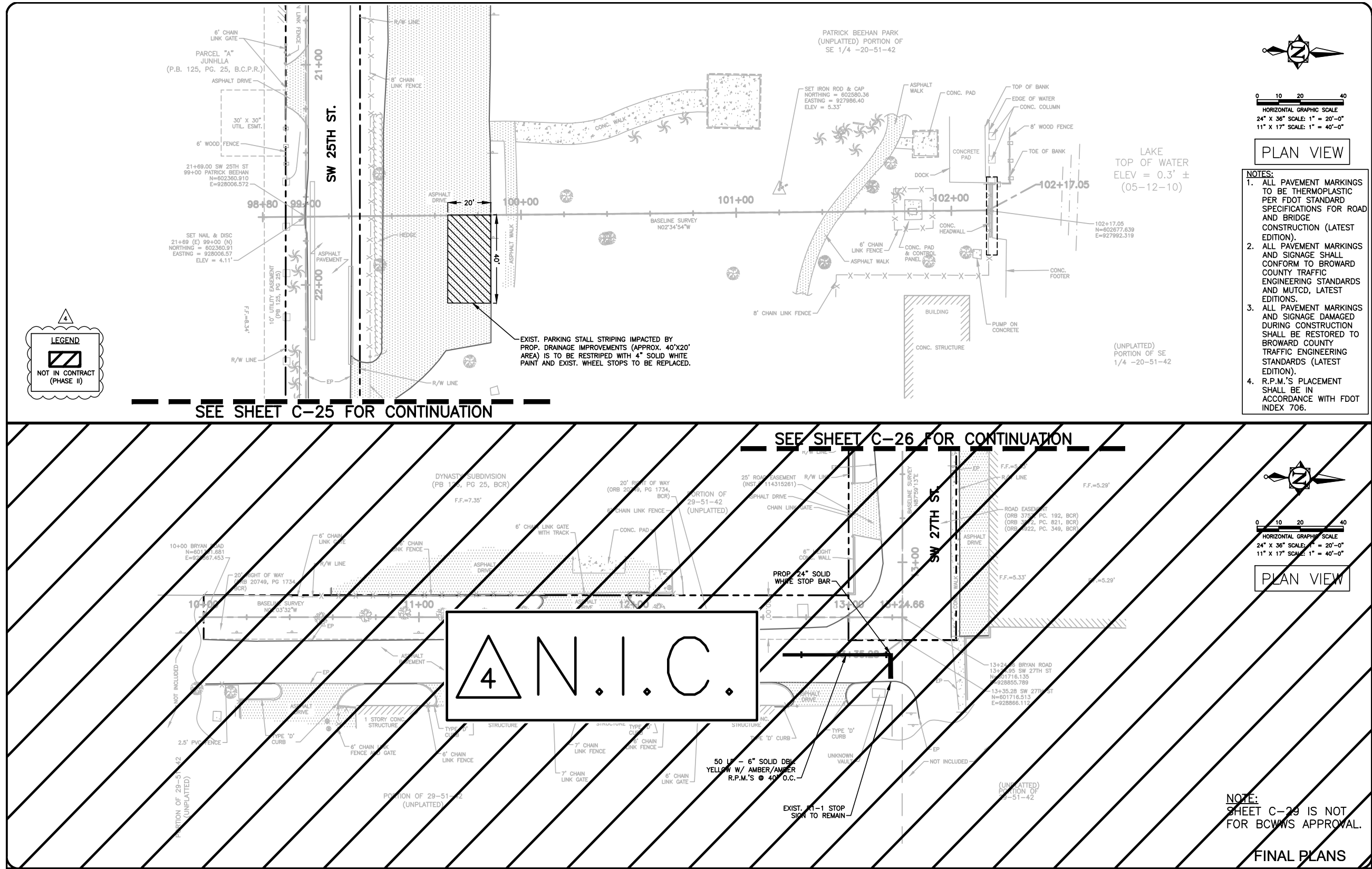
CRAIG A. SMITH & ASSOCIATES
CONSULTING ENGINEERS-PLANNERS-SURVEYORS
1425 E NEWPORT CENTER DRIVE
DEERFIELD BEACH, FLORIDA 33442
(904) 782-8222
CERTIFICATE NO. LB0003110

PREPARED FOR:
TOWN OF
PEMBROKE PARK
BROWARD COUNTY, FL

SW 25TH ST. STORMWATER
IMPROVEMENTS
PAVEMENT MARKING AND SIGNAGE

FILE NAME: 30-2190-C-28-PMS.dwg
LAST SAVED: 04/24/24 - 9:38am
CAS PROJECT NUMBER
21-2190

SHEET
C-28



NO.	DATE	REVISION	BY
4	04/17/24	PROJECT PHASING REVISIONS	FV

Date:	09/01/21
Designed:	FV
Drawn:	OM
Checked:	SCS

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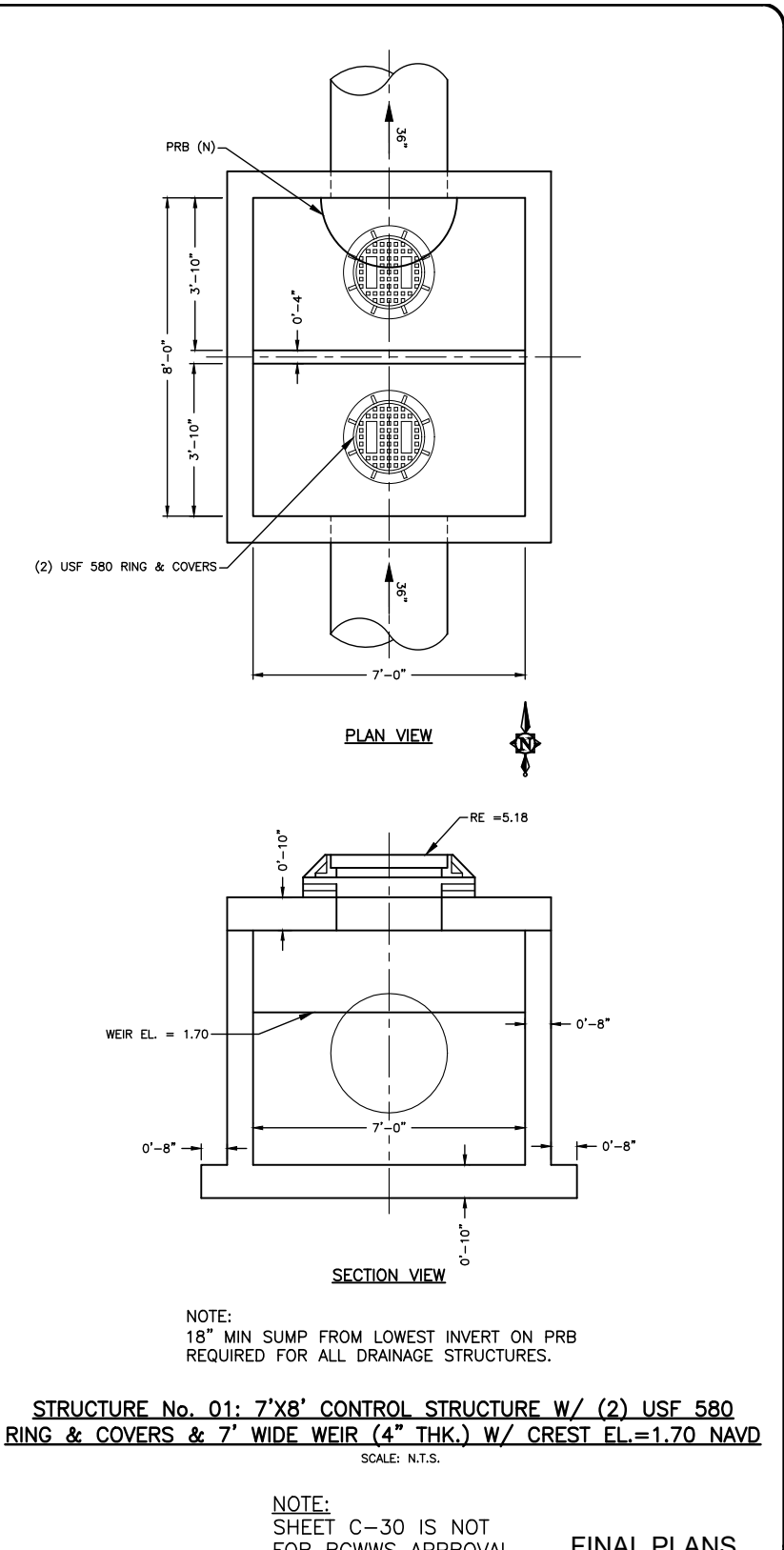
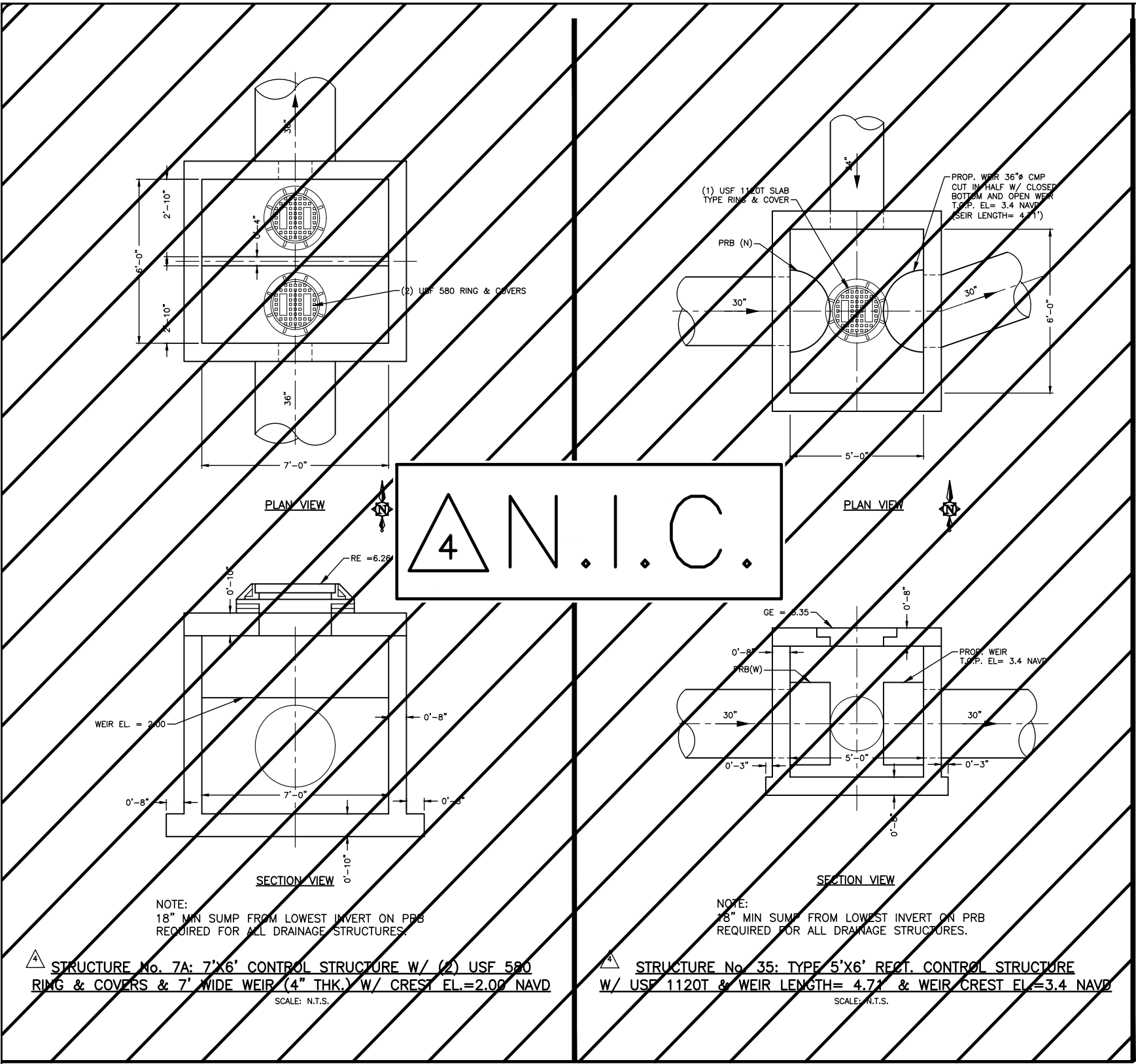
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CONSULTING ENGINEERS-PLANNERS-SURVEYORS
1425 E NEWPORT CENTER DRIVE
DEERFIELD BEACH, FLORIDA 33442
(904) 782-8222
CERTIFICATE NO. LB0003110

PREPARED FOR:
TOWN OF
PEMBROKE PARK
BROWARD COUNTY, FL

SW 25TH ST. STORMWATER
IMPROVEMENTS
PAVEMENT MARKING AND SIGNAGE

FILE NAME: 30-2190-C-29-PMS.dwg
LAST SAVED: 04/24/24 - 9:35am
CAS PROJECT NUMBER
21-2190

SHEET
C-29



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SHEET C-30 IS NOT
FOR BCWS APPROVAL.

FINAL PLANS

NO.	DATE	REVISION	BY
4	04/17/24	PROJECT PHASING REVISIONS	FV

Date: 09/01/21
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Drawn: OM
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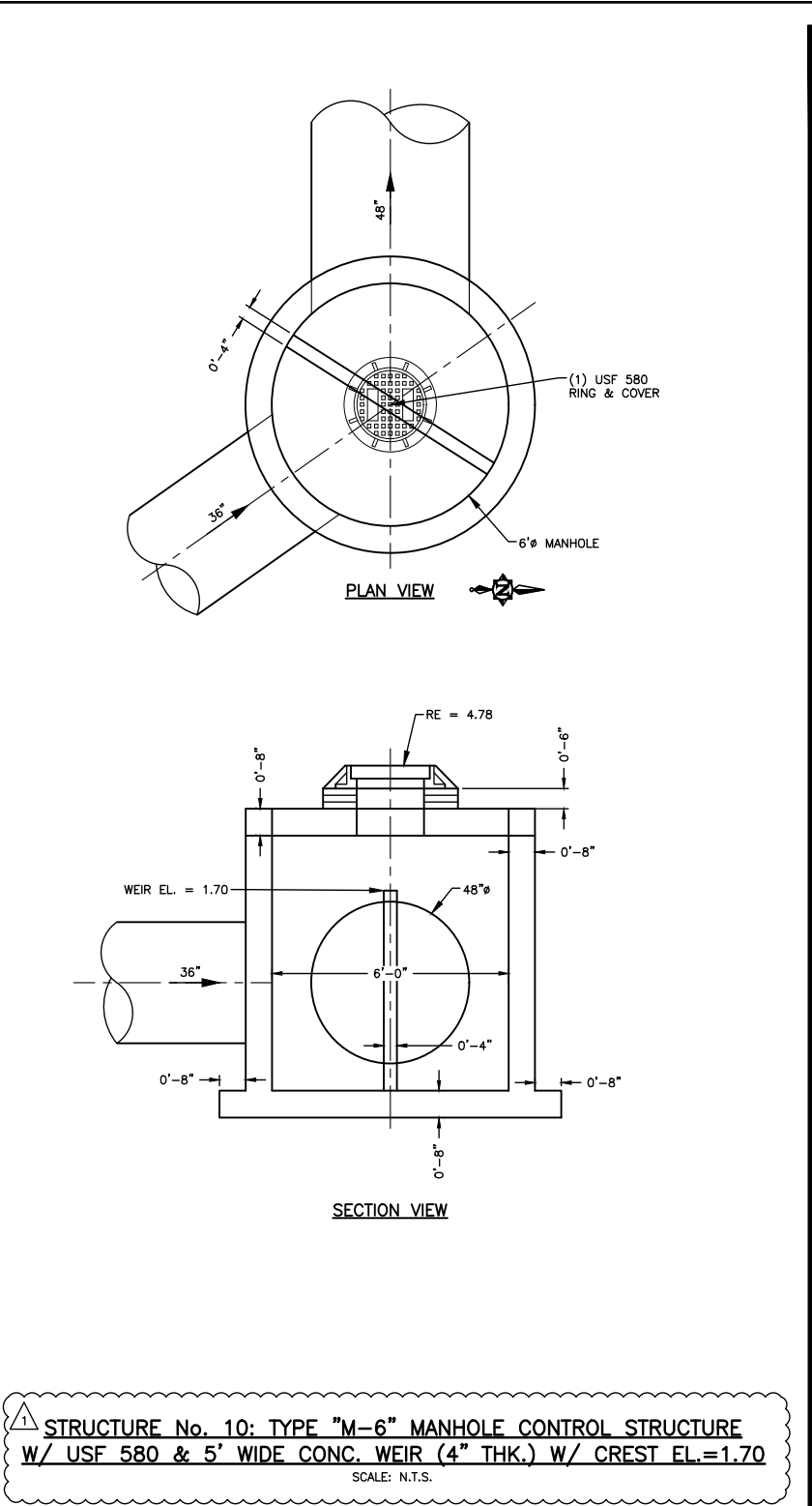
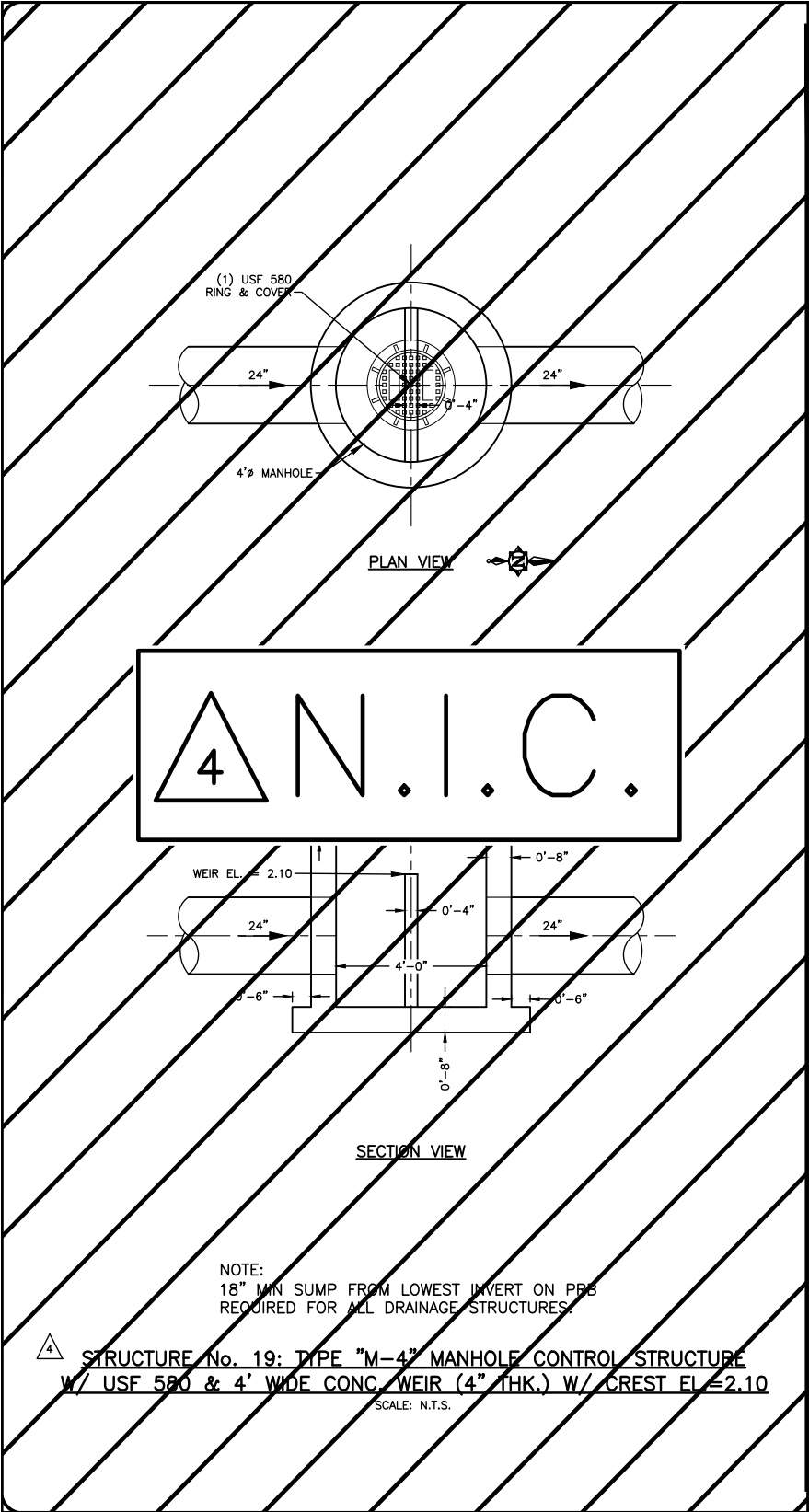
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1425 E NEWPORT CENTER DRIVE
DEERFIELD BEACH, FLORIDA 33442
(954) 782-8222
CERTIFICATE NO. LB0003110

PREPARED FOR:
TOWN OF
PEMBROKE PARK
BROWARD COUNTY, FL

SW 25TH ST. STORMWATER
IMPROVEMENTS
STANDARD DETAILS

FILE NAME: 40-2190-C-30-DTL-5.dwg
LAST SAVED: 04/23/24 - 3:05pm
CAS PROJECT NUMBER
21-2190

SHEET
C-30



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FINAL PLANS

NO.	DATE	REVISION	BY
4	04/17/24	PROJECT PHASING REVISIONS	FV
1	02/09/22	PERMITTING REVISIONS	FV

Date:	09/01/21
Designed:	FV
Drawn:	OM
Checked:	SCS

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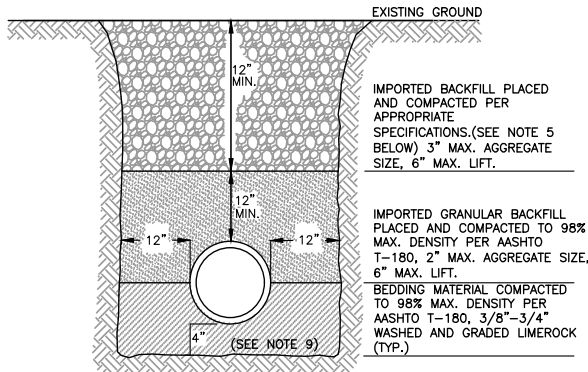
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1425 E NEWPORT CENTER DRIVE
DEERFIELD BEACH, FLORIDA 33442
(954) 782-8222
CERTIFICATE NO. LB0003110

PREPARED FOR:
TOWN OF
PEMBROKE PARK
BROWARD COUNTY, FL

SW 25TH ST. STORMWATER
IMPROVEMENTS
STANDARD DETAILS

FILE NAME: 40-2190-C-31-DTL5.dwg
LAST SAVED: 04/23/24 - 3:13pm
CAS PROJECT NUMBER
21-2190

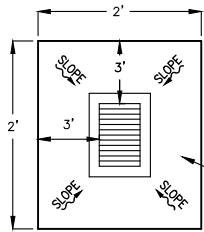
SHEET
C-31



1
2
TYPICAL TRENCH DETAIL
SCALE: N.T.S.

NOTES:

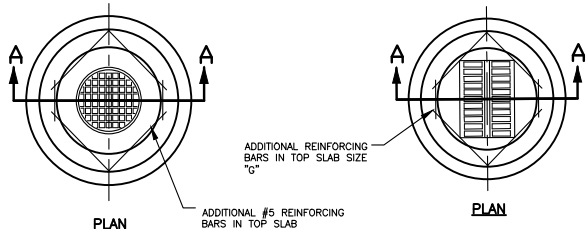
- CONTRACTOR TO PROVIDE SAFE TRENCH SLOPES PER OSHA REQUIREMENTS. WHERE SOIL CONDITIONS CAN NOT BE MAINTAINED, CONTRACTOR IS TO PROVIDE APPROVED MEANS OF CONSTRUCTION.
- UNSUITABLE IN-SITU MATERIALS SUCH AS MUCK, DEBRIS AND LARGE ROCKS SHALL BE REMOVED AND DISPOSED OF IN ACCORDANCE TO ALL APPLICABLE REGULATIONS; BEDDING MATERIAL AND BACKFILL SHALL CONSIST OF WASHED AND GRADED LIMEROCK.
- THE PIPE AND/OR STRUCTURE SHALL BE FULLY SUPPORTED FOR ITS ENTIRE LENGTH WITH APPROPRIATE COMPACTION UNDER THE PIPE HAUNCHES.
- BACKFILL SHALL BE FREE OF UNSUITABLE MATERIAL SUCH AS LARGE ROCK, MUCK, AND DEBRIS.
- COMPACT BACKFILL TO 98% DENSITY UNDER PAVEMENT AND TO 95% DENSITY ELSEWHERE (AASHTO T-180)
- COMPACTION AND DENSITY TESTS SHALL BE COMPLETED DURING BACKFILL OPERATIONS, CONTRACTORS NOT FOLLOWING THIS PROCEDURE, FOR WHATEVER REASONS, SHALL BE REQUIRED TO RE-EXCAVATE THE AREA IN QUESTION, DOWN TO THE BEDDING MATERIAL, THEN BACKFILL FOLLOWING THE ABOVE PROCEDURES.
- SHEETING WILL BE REQUIRED AS DETERMINED IN THE FIELD.
- MECHANICAL COMPACTION NOT ALLOWED BELOW THIS LEVEL (WITHIN 12" OF TOP PIPE).
- WHERE UNSUITABLE SOILS ARE ENCOUNTERED AT THE PIPE INVERT, THE BEDDING MATERIAL IS TO BE EXTENDED TO A MIN. OF 24" BELOW THE INVERT ELEVATION AND NON-WOVEN FILTER FABRIC TO BE LAID BETWEEN UNSUITABLE SOILS & BASE. FILTER FABRIC TO EXTEND MIN. 12" ABOVE TOP OF PIPE.
- REFER TO GEOTECHNICAL REPORT IN CONTRACT SPECIFICATIONS FOR ADDITIONAL REQUIREMENTS AND RECOMMENDATIONS.



CONCRETE APRON PLAN

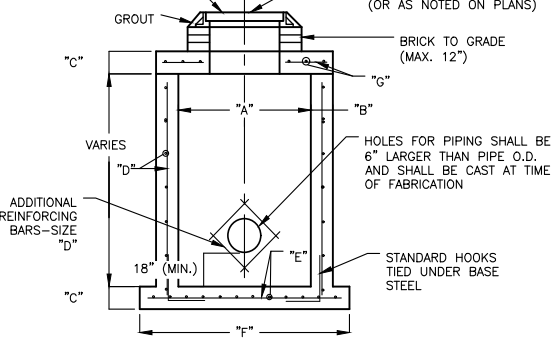
- NOTE:
- ALL CONCRETE SHALL HAVE A MINIMUM COMPRESSIVE STRENGTH OF 4000 PSI AT 28 DAYS.
 - SLOPE SIDES OF APRON TO MATCH SWALE PROFILE.

6" THICK CONCRETE COLLAR WITH WIRE MESH REINFORCING (REQUIRED ONLY WHEN INLET IS OUT OF PAVEMENT)



FOR CATCH BASIN TOP, USE U.S. FOUNDRY FRAME & GRATE DRAWING No. 4155 (OR AS NOTED ON PLANS)

FOR MANHOLE TOP, USE U.S. FOUNDRY FRAME & COVER DRAWING No. 580E (OR AS NOTED ON PLANS)



SECTION A-A

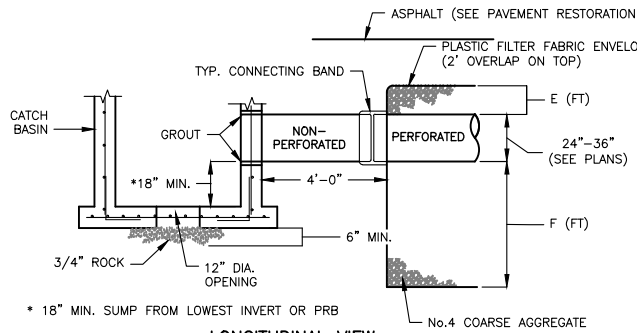
PRECAST DRAINAGE MANHOLE (M) / CATCH BASIN (C)

TYPE *	"A"	"B"	"C"	"D"	"E"	"F"	"G"
C-4 / M-4	4'-0"	8"	8"	#4 @ 12" C.C.E.W.	#4 @ 12" C.C.E.W.	6'-4"DIA	#4 @ 6" C.C.E.W.
C-5 / M-5	5'-0"	8"	8"	#5 @ 12" C.C.E.W.	#5 @ 12" C.C.E.W.	7'-4"DIA	#5 @ 8" C.C.E.W.
C-6 / M-6	6'-0"	8"	10"	#5 @ 12" C.C.E.W.	#5 @ 6" C.C.E.W.	8'-4"DIA	#5 @ 6" C.C.E.W.
C-7 / M-7	7'-0"	8"	10"	#5 @ 12" C.C.E.W.	#5 @ 6" C.C.E.W.	9'-4"DIA	#5 @ 6" C.C.E.W.
C-8 / M-8	8'-0"	10"	10"	2-W.W.M.W./#4 @ 12" C.C. VERT.	#5 @ 6" C.C.E.W.	10'-8"DIA	#5 @ 6" C.C.E.W.

* C - INDICATES SQUARE INSIDE LENGTH
M - INDICATES CIRCULAR STRUCTURE INTERNAL DIAMETER

PRECAST DRAINAGE STRUCTURE

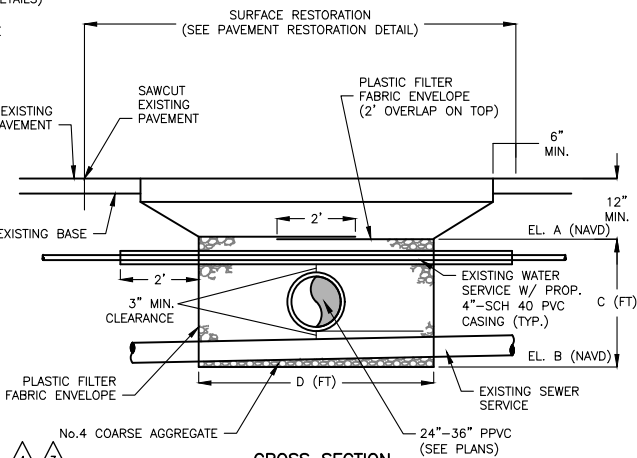
SCALE: N.T.S.



TRENCH DRAIN NOTES:

- THE CONTRACTOR SHALL TAKE NECESSARY PRECAUTIONS TO PREVENT CONTAMINATION OF THE TRENCH BY SAND, SILT OR DELETERIOUS MATERIAL.
- THE CONTRACTOR SHALL INSTALL PERFORATED CONTECH A2000 PVC PIPE OR APPROVED EQUAL.
- THE CONTRACTOR SHALL CUT THE FILTER FABRIC AT END OF PIPE AND INSERT BETWEEN PIPE AND PIPE BAND SUCH THAT PIPE BAND CLAMPS TRENCH LINER.
- SEE DETAILS OF CATCH BASIN FOR CONSTRUCTION DETAILS OF SAME.
- PLASTIC FILTER FABRIC SHALL CONFORM TO D.O.T. SEC. 985 OR APPROVED EQUAL.
- PRIOR TO BACKFILLING ANY DRAINAGE STRUCTURE, THE TOWN OF PEMBROKE PARK SHALL BE GIVEN 24 HOURS NOTICE IN ORDER TO SCHEDULE AN INSPECTION OF THE FACILITY.
- WHERE EXISTING WATER SERVICES CROSS PROPOSED EXFILTRATION TRENCH, CONTRACTOR SHALL CUT SAID SERVICES AND PROVIDE 4" SCH 40 PVC SLEEVES TO BE EXTENDED 2' EITHER SIDE OF TRENCH. EXISTING SERVICES TO BE RECONNECTED UTILIZING DRESSER COUPLING.

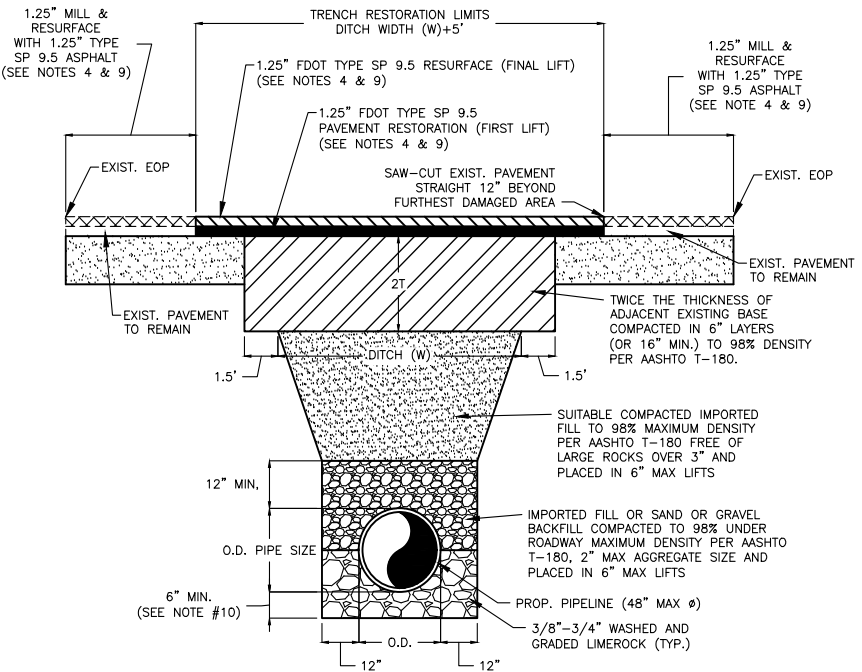
3
1
EXFILTRATION TRENCH DETAIL
SCALE: N.T.S.



EXFILTRATION TRENCH LOCATION	DIMENSION / ELEVATION						PIPE INV	PIPE INV
	"A"	"B"	"C"	"D"	"E"	"F"		
SW 25TH ST.	1.70	(-)4.30	6	8	1.00	2.00	-2.30	36
PATRICK BEHAN PARK	1.70	(-)4.30	6	10	1.00	2.00	-2.30	36
PARK LANE	1.70	(-)4.30	6	10	1.00	2.00	-2.30	36

GENERAL NOTES:

- BASE MATERIAL OVER DITCH SHALL BE TWICE THE THICKNESS OF THE ORIGINAL OR 16" MIN.
- BASE MATERIAL SHALL BE PLACED IN 6" MAX. LAYERS (LOOSE MEASUREMENT) AND EACH LAYER THOROUGHLY COMPACTED TO 98% OF MAXIMUM DENSITY, PER AASHTO T-180.
- ASPHALT CONCRETE PAVEMENT JOINTS SHALL BE MECHANICALLY SAWED.
- ASPHALT SHALL BE CONSISTENT WITH THE SURROUNDING EXISTING ASPHALT BY TYPE AND THICKNESS OR 2.5" MIN. (2-1.25" LIFTS) FDOT SP 9.5 WHICHEVER IS GREATER.
- BASE MATERIAL SHALL HAVE A MIN. CARBONATE OF 70% AND LBR 100 MIN.
- SUB GRADE MATERIAL SHALL BE COMPACTED TO 98% OF MAXIMUM DENSITY, PER AASHTO T-180 AND LBR 40 MIN.
- IF THE DITCH IS FILLED TEMPORARILY, IT SHALL BE COVERED WITH A 2" THICK ASPHALT CONCRETE PATCH TO KEEP THE FILL MATERIAL FROM RAVELING, AND BE MAINTAINED UNTIL REPLACED WITH A PERMANENT PATCH.
- COST OF ALL IMPORTED FILL, BACKFILL, BASE AND PAVEMENT RESTORATION TO BE INCLUDED IN THE LINEAR FOOT PRICE FOR PIPE BEING INSTALLED.
- CONSTRUCTION IN CITY ROADS WILL REQUIRE FULL PAVEMENT RESTORATION PER THIS DETAIL UNLESS OTHERWISE INDICATED.
- WHERE UNSUITABLE SOILS ARE ENCOUNTERED AT THE PIPE INVERT, THE BEDDING MATERIAL SHALL BE EXTENDED TO A MINIMUM OF 24" BELOW THE INVERT ELEVATION AND NON WOVEN FILTER FABRIC TO BE LAID BETWEEN UNSUITABLE SOILS AND BASE. FILTER FABRIC TO EXTEND MIN 12" ABOVE TOP OF PIPE.
- ALL TRENCH BACKFILL SHOULD BE FREE OF UNSUITABLE MATERIAL SUCH AS LARGE ROCK, MUCK AND DEBRIS.
- REFER TO GEOTECHNICAL REPORT IN CONTRACT SPECIFICATIONS FOR ADDITIONAL INFORMATION/RECOMMENDATIONS.



1
2
TYPICAL PAVEMENT RESTORATION & INSTALLATION DETAIL
SCALE: N.T.S.

NOTE:
SHEET C-32 IS NOT FOR BCWWS APPROVAL.

FINAL PLANS

NO.	DATE	REVISION	BY
4	04/17/24	PROJECT PHASING REVISIONS	FV
3	05/13/22	PERMITTING AND ENG'S REVISIONS	FV
2	04/21/22	ENG'S REVISIONS	FV
1	02/09/22	PERMITTING REVISIONS	FV

Date: 09/01/21
Designed: FV
Drawn: OM
Checked: SCS

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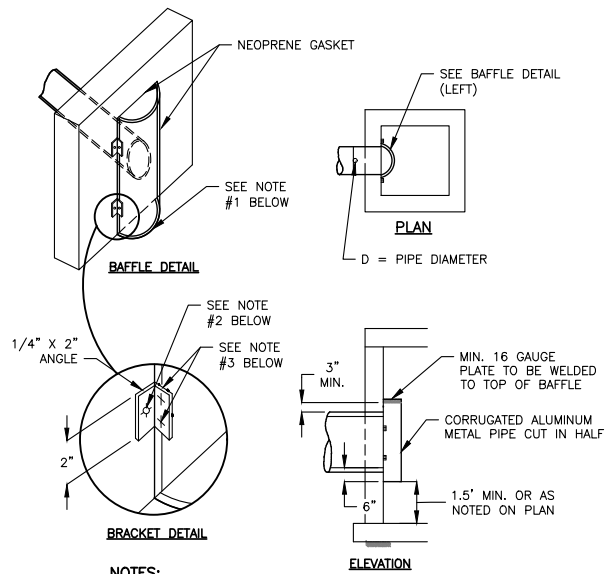
CRAIG A. SMITH & ASSOCIATES
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1425 E NEWPORT CENTER DRIVE
DEERFIELD BEACH, FLORIDA 33442
(954) 782-8222
CERTIFICATE NO. LB0003110

PREPARED FOR:
TOWN OF PEMBROKE PARK
BROWARD COUNTY, FL

SW 25TH ST. STORMWATER IMPROVEMENTS
STANDARD DRAINAGE DETAILS

FILE NAME: 40-2190-C-32-DTL5.dwg
LAST SAVED: 04/23/24 - 3:12pm
CAS PROJECT NUMBER
21-2190

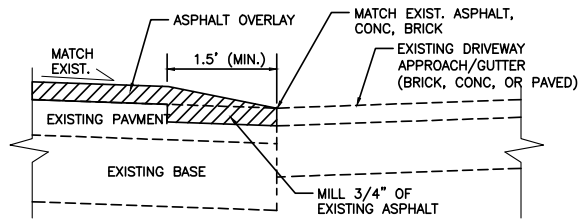
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C-32



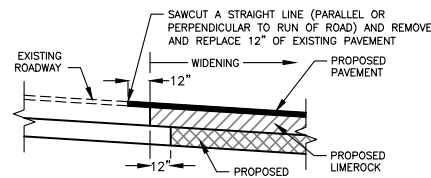
NOTES:

- SECTION OF A C.M.P. CUT IN HALF, BAFFLE DIAMETER SHALL BE ONE SIZE LARGER THAN THE DISCHARGE PIPE.
- 1/2" GALVANIZED LAG BOLT IN LEAD SHIELD
- 2-1/4" THRU BOLTS.

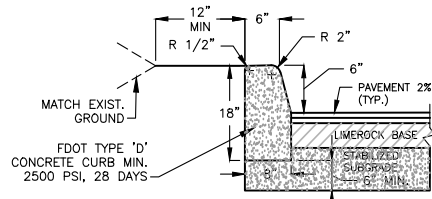
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BAFFLE TYPE**
SCALE: N.T.S.



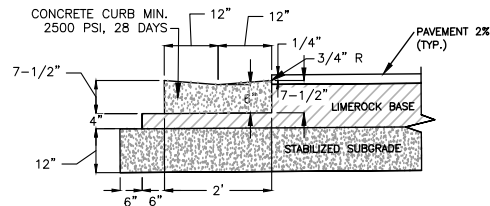
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MILLING DETAIL**
SCALE: N.T.S.



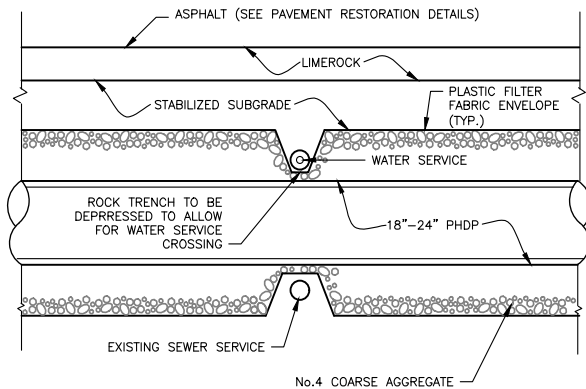
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SCALE: N.T.S.



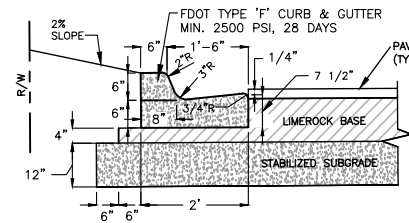
TYPE 'D' CURB
SCALE: N.T.S.



VALLEY GUTTER
SCALE: N.T.S.



**TYPICAL UTILITY / TRENCH
DEPRESSION DETAIL**
SCALE: N.T.S.



TYPE 'F' CURB
SCALE: N.T.S.

CURB DETAILS
SCALE: N.T.S.

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FINAL PLANS

NO.	DATE	REVISION	BY
2	04/21/22	ENG'S REVISIONS	FV
1	02/09/22	PERMITTING REVISIONS	FV

Date: 09/01/21
Designed: FV
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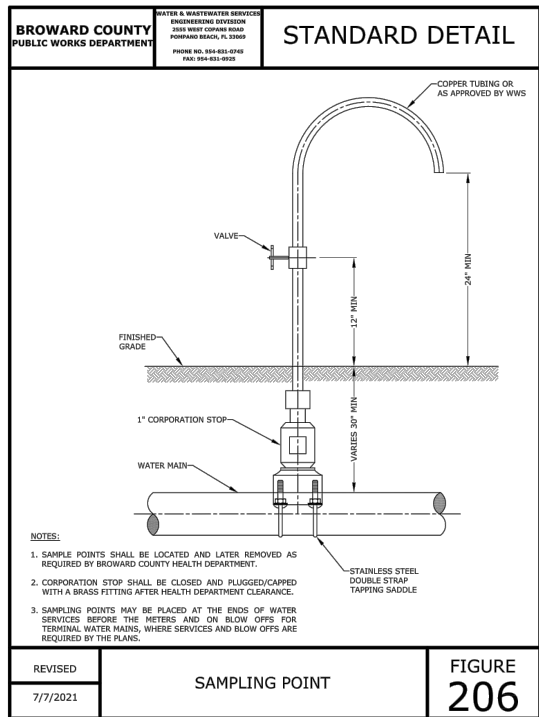
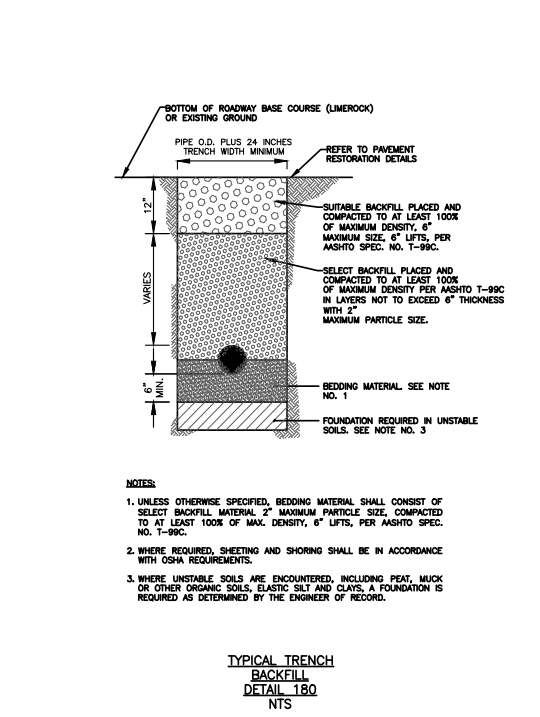
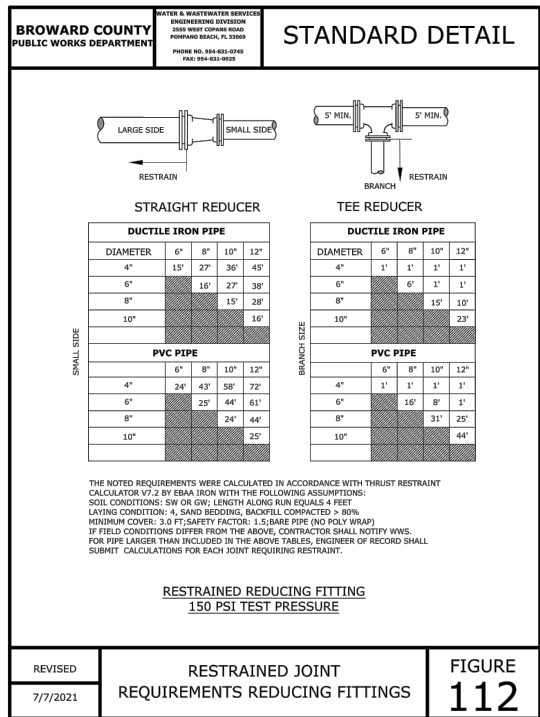
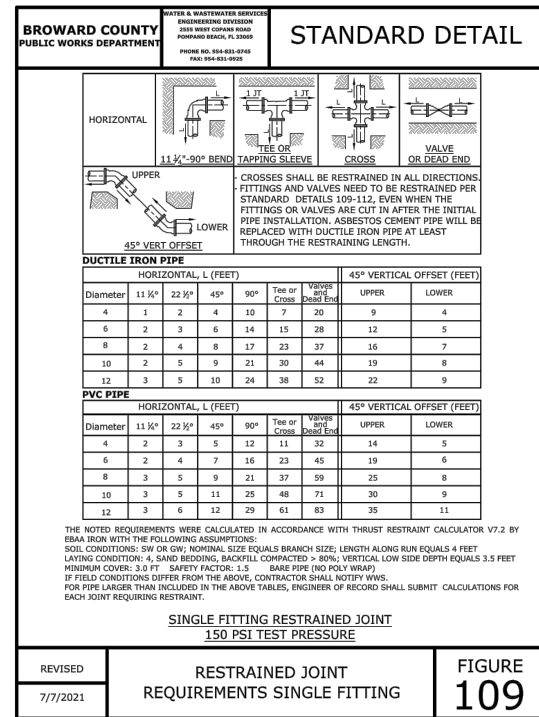
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1425 E NEWPORT CENTER DRIVE
DEERFIELD BEACH, FLORIDA 33442
(954) 782-8222
CERTIFICATE NO. LB0003110

PREPARED FOR:
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PEMBROKE PARK**
BROWARD COUNTY, FL

SW 25TH ST. STORMWATER
IMPROVEMENTS
STANDARD DRAINAGE
DETAILS

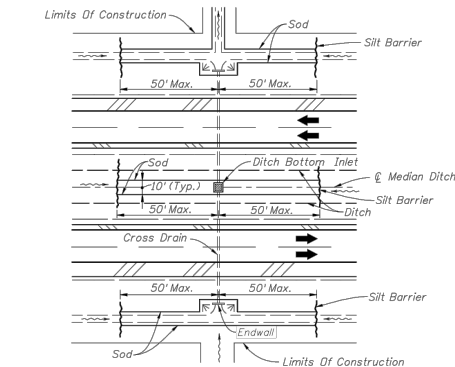
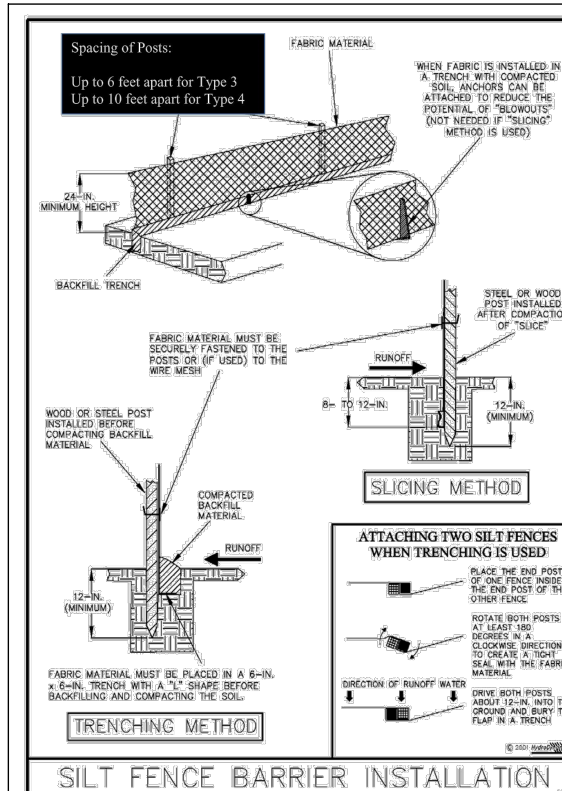
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CAS PROJECT NUMBER
21-2190

SHEET
C-33





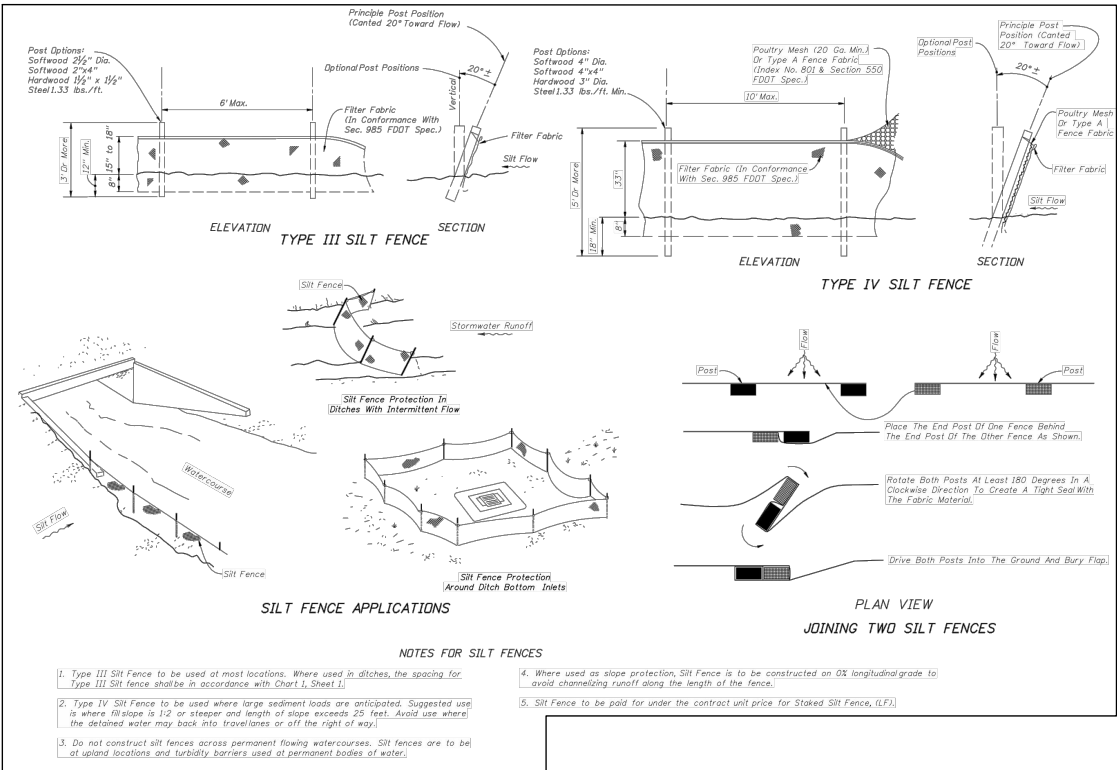
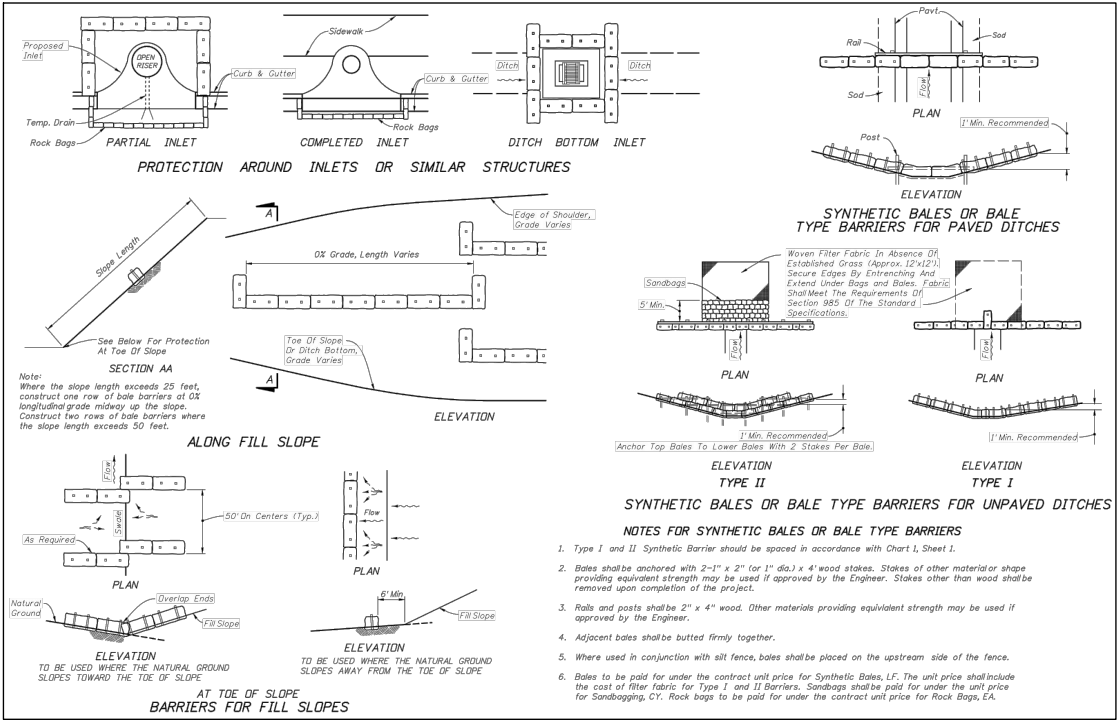
SHEET
C34A



DITCH INSTALLATIONS AT DRAINAGE STRUCTURES

SHEET
C-35

SHEET
C-35



NOTE:
SHEET C-36 IS NOT
FOR BCWWS APPROVAL.
FINAL PLANS

NO.	DATE	REVISION	BY

Date: 09/01/21
Designed: FV
Drawn: OM
Checked: SCS

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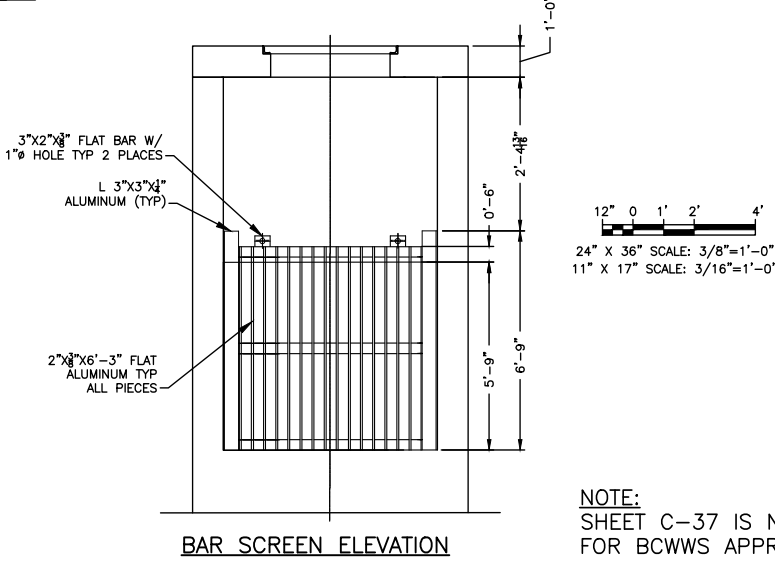
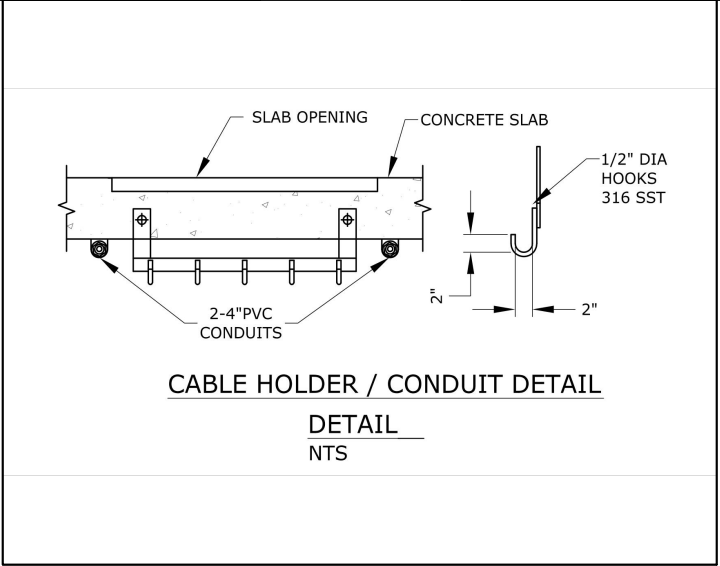
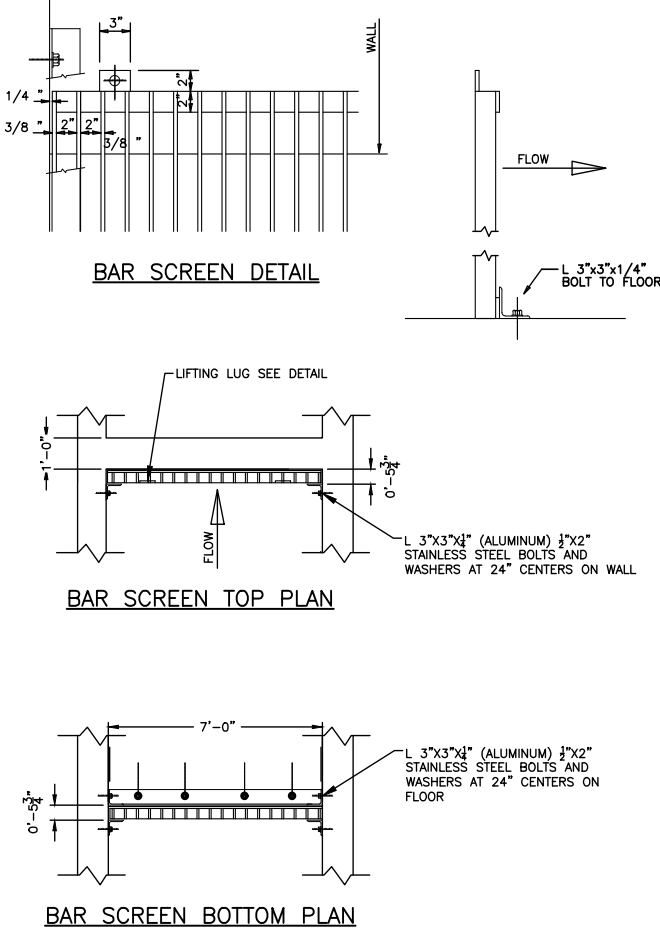
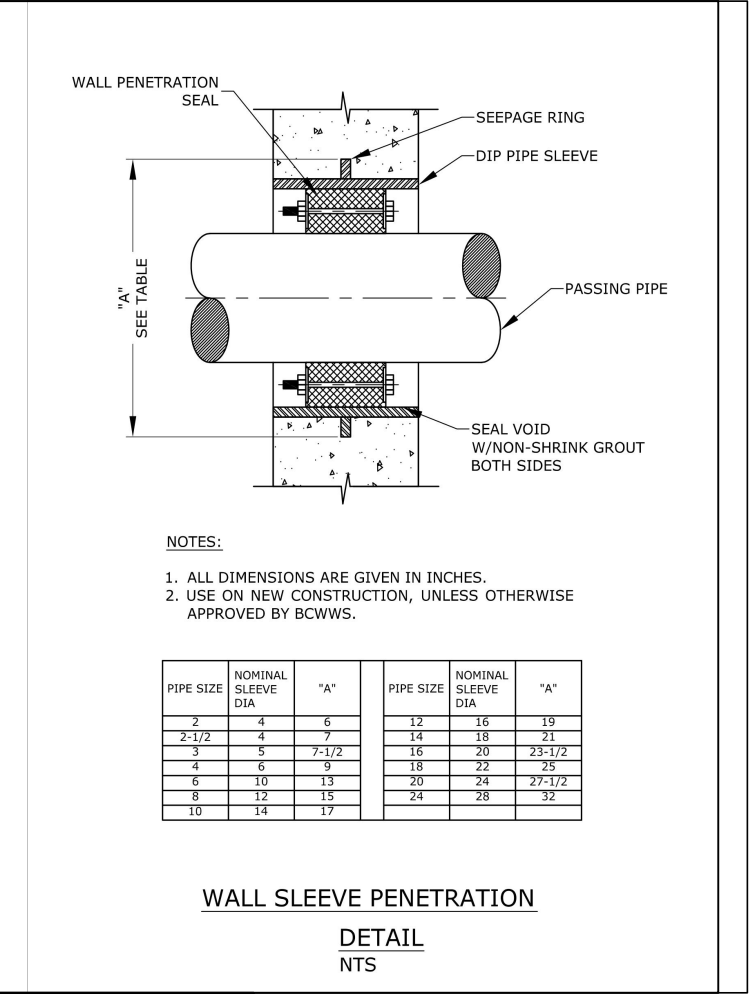
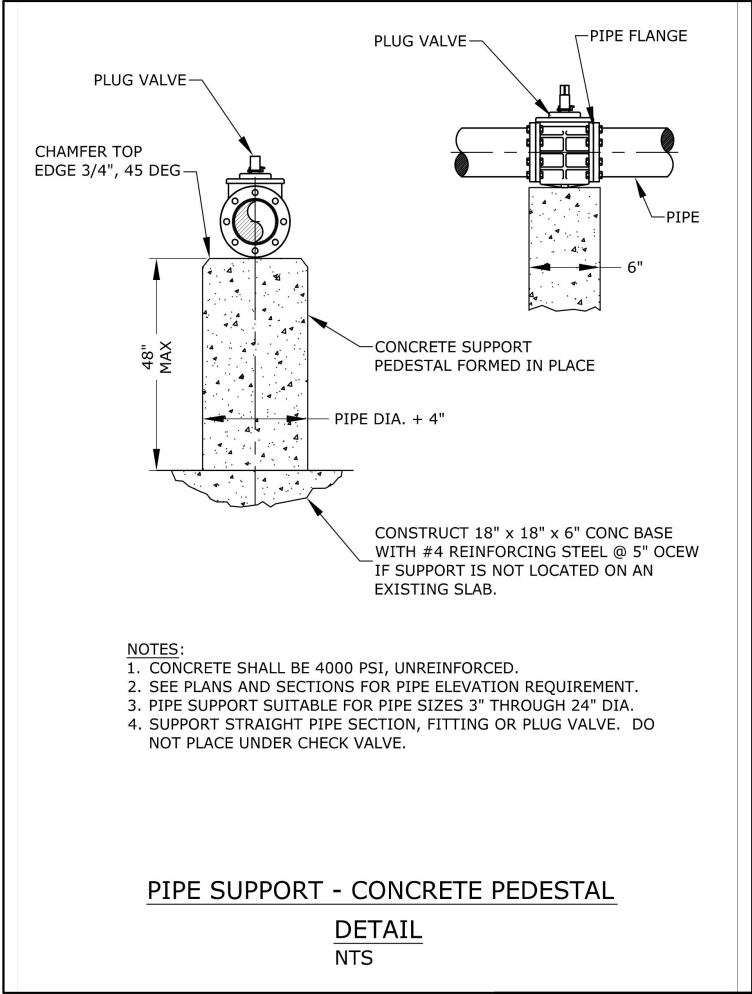
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BROWARD COUNTY, FL

SW 25TH ST. STORMWATER
IMPROVEMENTS
STANDARD DETAILS

FILE NAME: 40-2190-C-36-DTL5.dwg
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CAS PROJECT NUMBER
21-2190

SHEET
C-36



NO.	DATE	REVISION	BY

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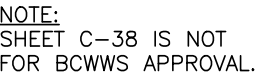
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CONSULTING ENGINEERS-PLANNERS-SURVEYORS
1425 E NEWPORT CENTER DRIVE
DEERFIELD BEACH, FLORIDA 33442
(954) 782-8222
CERTIFICATE NO. LB0003110

PREPARED FOR:
TOWN OF
PEMBROKE PARK
BROWARD COUNTY, FL

SW 25TH ST. STORMWATER
IMPROVEMENTS
STANDARD DETAILS

FILE NAME: 40-2190-C-37-DTL5.dwg
LAST SAVED: 03/08/22 - 8:58am
CAS PROJECT NUMBER
21-2190

SHEET
C-37



1. ALL PAVEMENT MARKINGS SHALL BE ALKYD BASED THERMOPLASTIC AND FULLY RETROREFLECTORIZED.
2. ALL PAVEMENT MARKINGS ON PAVEMENT SYSTEMS SHALL BE 3M 380/381 SERIES TAPE OR EQUIVALENT AND APPLIED WITH P60 ADHESIVE AS PER MANUFACTURERS SPECIFICATIONS.
3. ALL PAVEMENT MARKINGS AND SIGNING SHALL BE IN ACCORDANCE WITH THE "MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES", BCTD STANDARDS, AND FDOT DESIGN STANDARDS.
4. SEE FDOT INDEX NO 708-001 FOR PLACEMENT OF RPM's (FOR BULLNOSE RPM TREATMENT, SEE LEGEND NO. 1)
5. RPM's SHALL BE CLASS "B" OR EQUIVALENT, APPLIED WITH EPOXY OR BITUMINOUS ADHESIVE.
6. FDOT APPROVED SEALER SHALL BE USED WHEN APPLYING MARKINGS ON CONCRETE.
7. FOR BIKE LANE DETAILS SEE FDOT INDEX NO. 711-002.
8. EXISTING MARKINGS SHALL BE REMOVED BY WATER BLASTING OR SAND BLASTING.
9. ALL STOP LINES TO BE 4' BEHIND CROSSWALK OR SIDEWALK.
10. PAVEMENT MARKING REFLECTIVITY SHALL BE UNIFORM ACROSS THE ENTIRE STRIPE AND SHALL HAVE A MINIMUM REFLECTIVITY READING OF 250 MILLICANDELS FOR WHITE AND 175 MILLICANDELS FOR YELLOW.
11. ALL PRODUCTS MUST BE ON FDOT'S APPROVED PRODUCTS LIST (APL).
12. RPMs SHALL NOT BE INSTALLED ADJACENT TO BIKE LANES.
13. LONGITUDINAL CROSSWALK MARKINGS SHALL BE INSTALLED AT ALL CROSS STREETS ON COUNTY ROADS THAT ARE FOUR LANES OR GREATER.

STOP SIGN NOTE

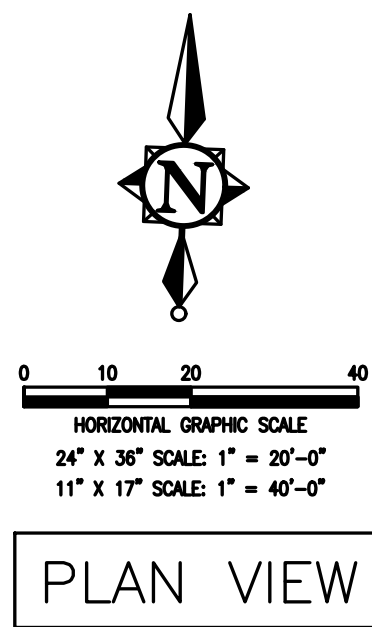
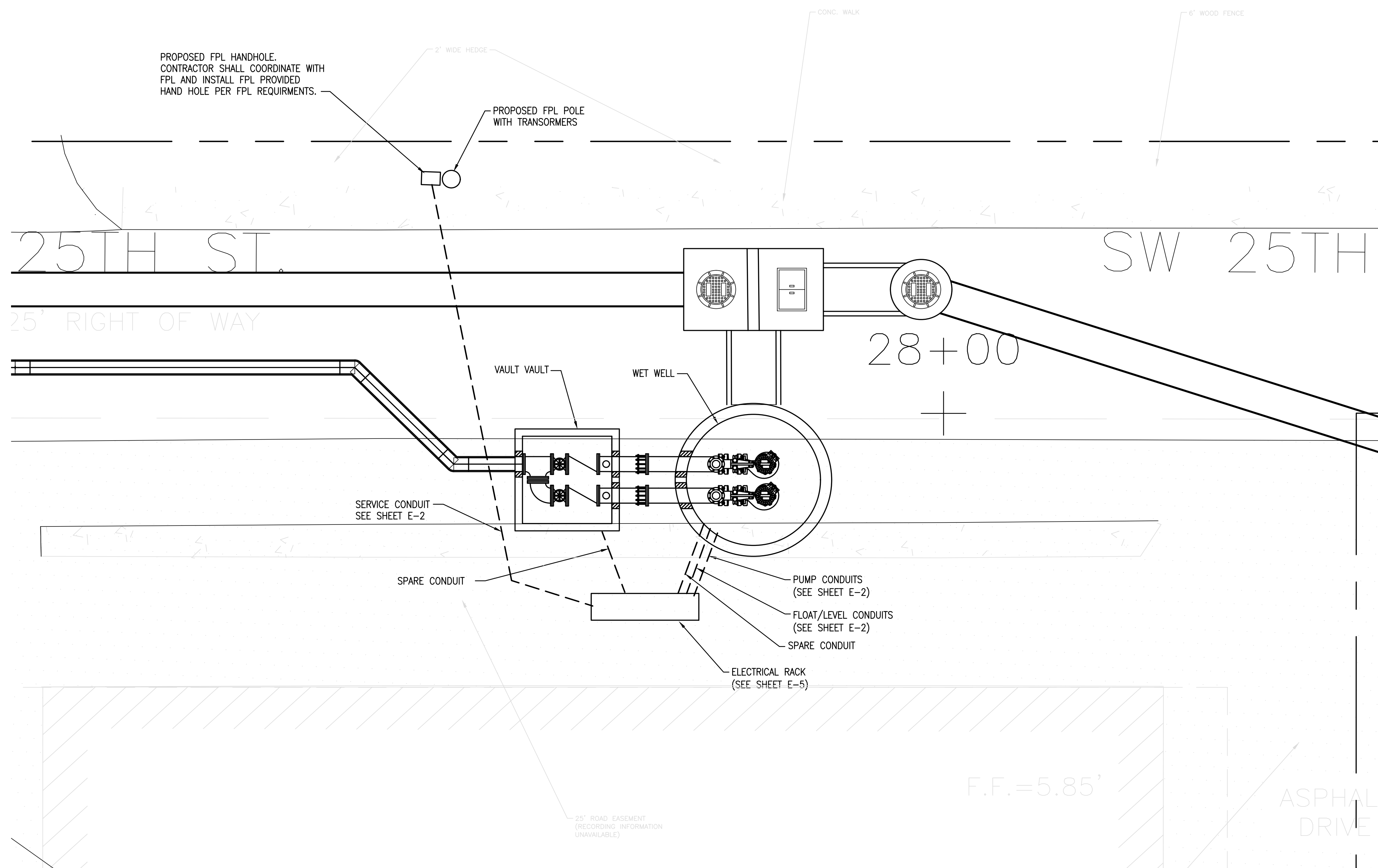
WHERE SIDE ROADS INTERSECT A MULTI LANE STREET OR HIGHWAY THAT HAS A SPEED LIMIT OF 45 MPH OR HIGHER, THE MINIMUM SIZE OF THE STOP SIGNS FACING THE SIDE ROAD APPROACHES, EVEN IF THE SIDE ROAD ONLY HAS ONE APPROACH LANE, SHALL BE 36"x36".

WHERE SIDE ROADS INTERSECT A MULTI-LANE (INCLUDING TURN LANE) STREET OR HIGHWAY THAT HAS A SPEED LIMIT OF 40 MPH OR LOWER, THE MINIMUM SIZE OF THE STOP SIGN FACING THE SIDE ROAD APPROACHES SHALL BE 36"x36".

FINAL PLANS ^{1 OF 1}

SHEET

C-38



ELECTRICAL SITE PLAN
SCALE: 1"=20'-0"

SEC Smith Engineering
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(561) 616-3911 fax (561) 616-3912
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NO.	DATE	REVISION	BY

Date: 04/25/24
Designed: SPH
Drawn: SPH
Checked: LMS

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(561) 314-4445
CERTIFICATE NO. LB0003110

PREPARED FOR:
**TOWN OF
PEMBROKE PARK**
BROWARD COUNTY, FL

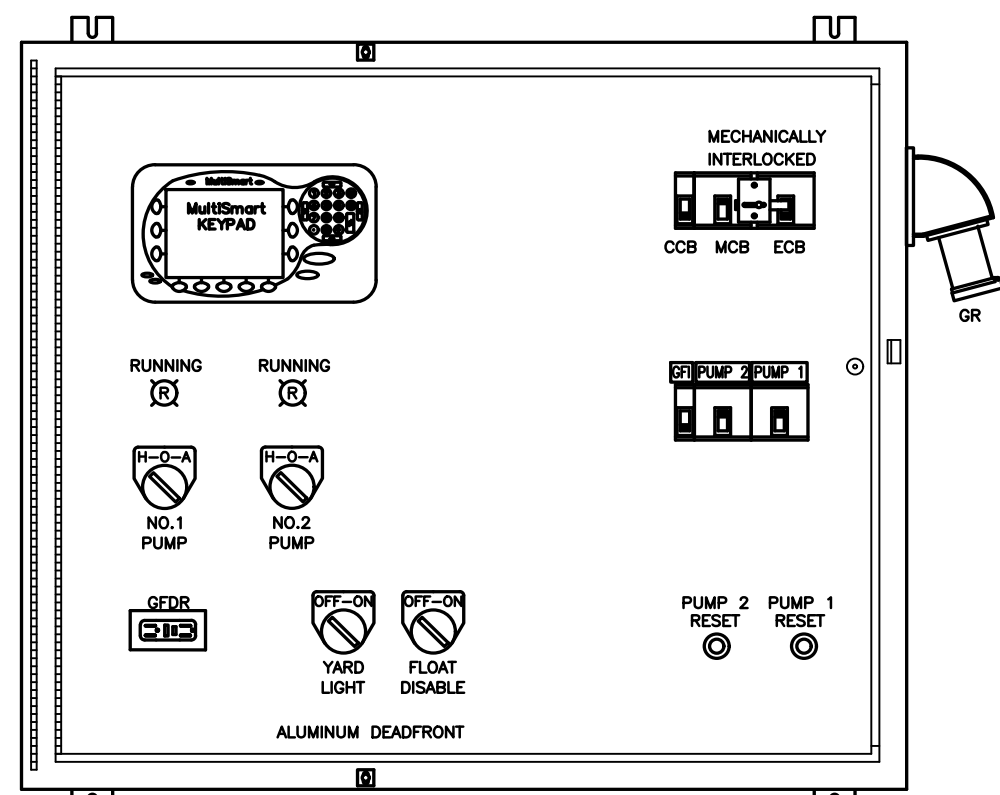
**SW 25TH ST. STORMWATER
IMPROVEMENTS**
PUMP STATION ELECTRICAL PLAN

FILE NAME: S22003_E-1.dwg
LAST SAVED: 04/25/24 - 1:07pm
CAS PROJECT NUMBER
21-2190

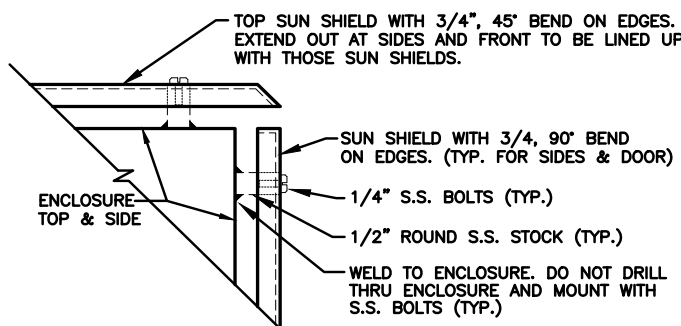
SHEET
E-1



E-2

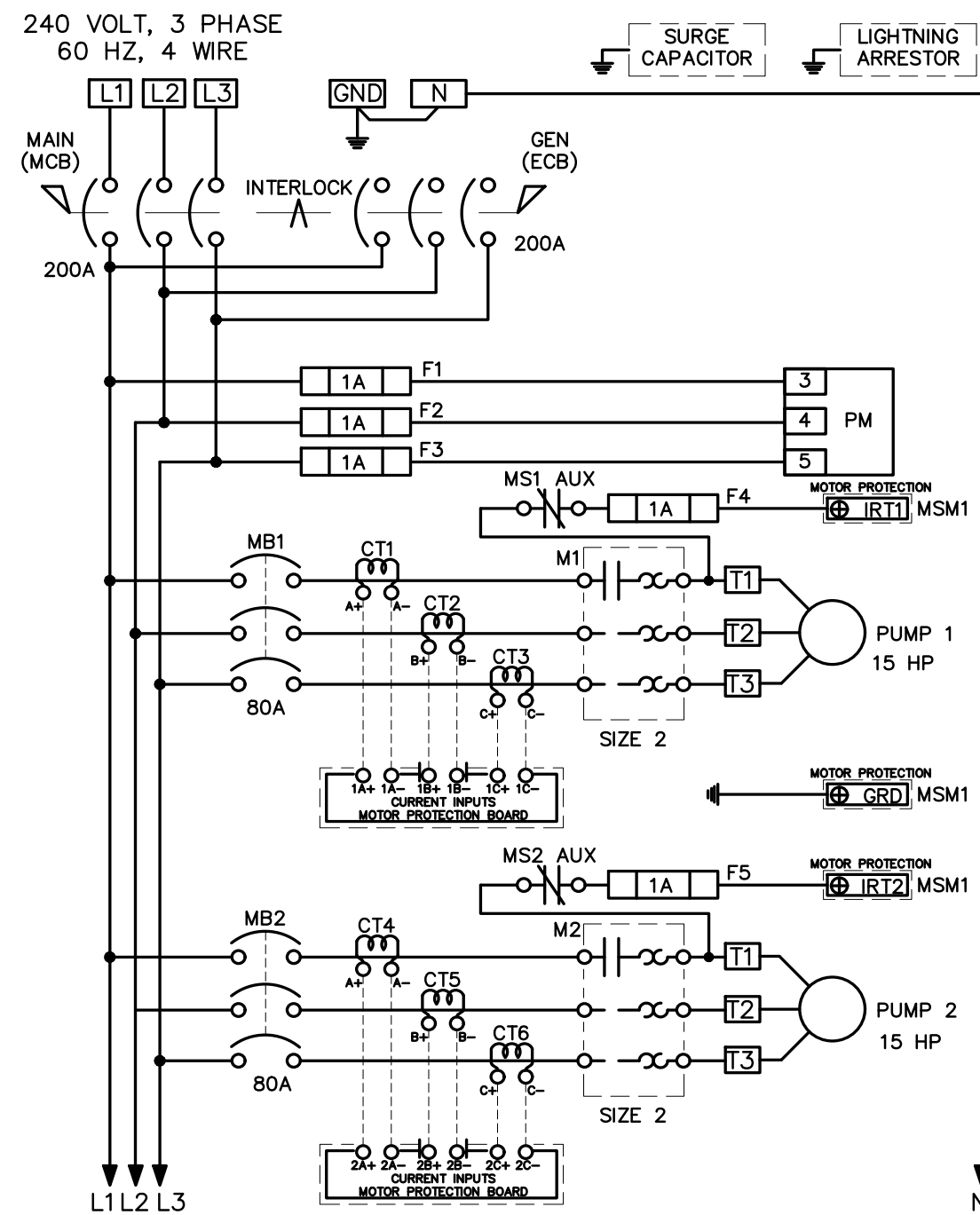


- N.O.T.E.S:
1. OUTER DOOR REMOVED TO SHOW DEADFRONT LAYOUT.
 2. GASKET WEATHER DOOR WITH GROUND STRAP AND INTERNAL "DEAD FRONT" SAFETY DOOR.
 3. 316 SS SUN SHIELDS REQ'D. ON TOP, FRONT, BACK & 2 SIDES.
 4. CABINET SHALL BE 316 SS ENCLOSURE, RATED NEMA 4X, WITH QUICK RELEASE LATCHES, AND CONTINUOUS HINGE.
 5. ACTUAL LAYOUT MAY VARY WITH HORSEPOWER.



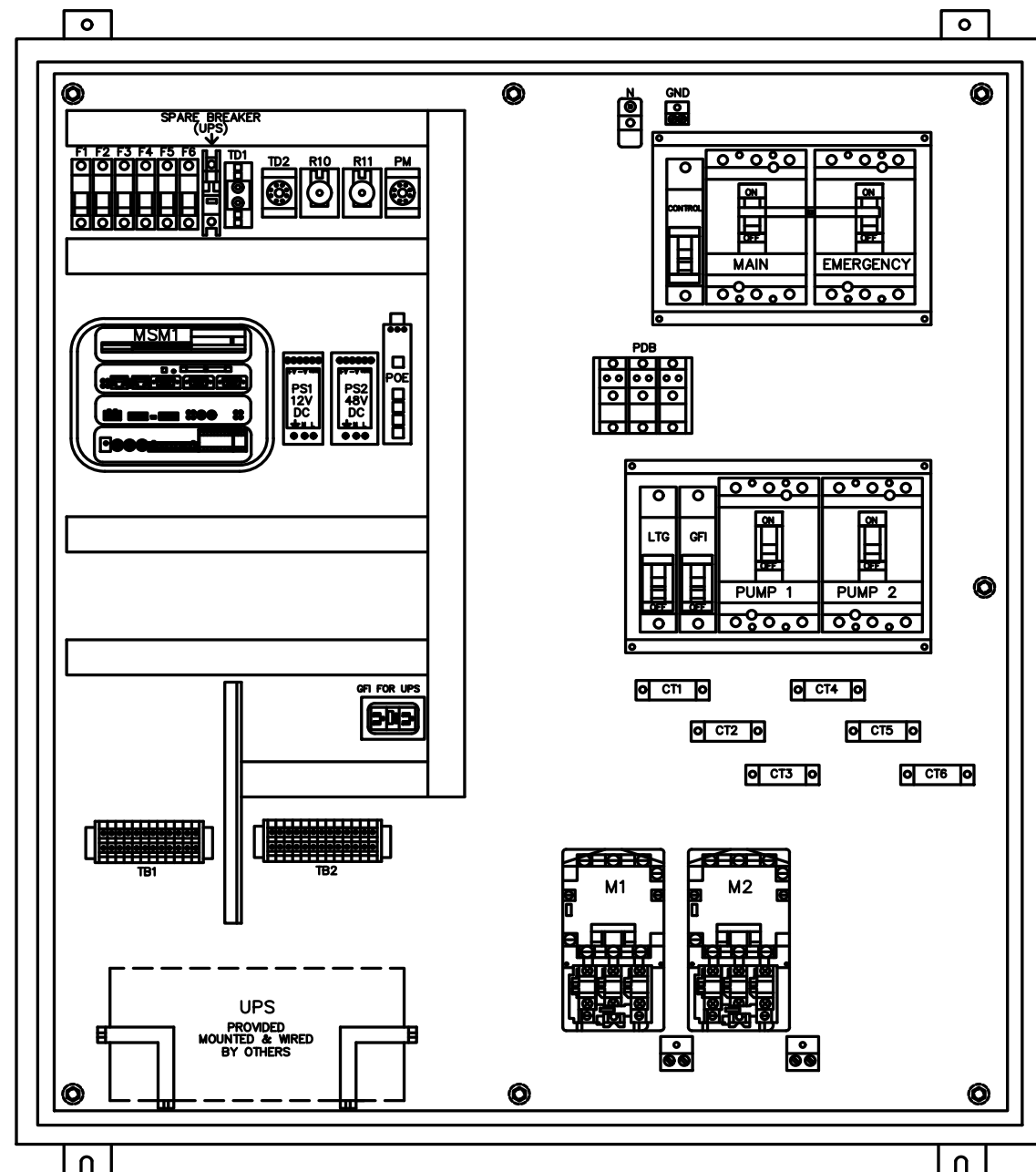
CONTROL CABINETS (2 PUMPS)

SCALE: NONE



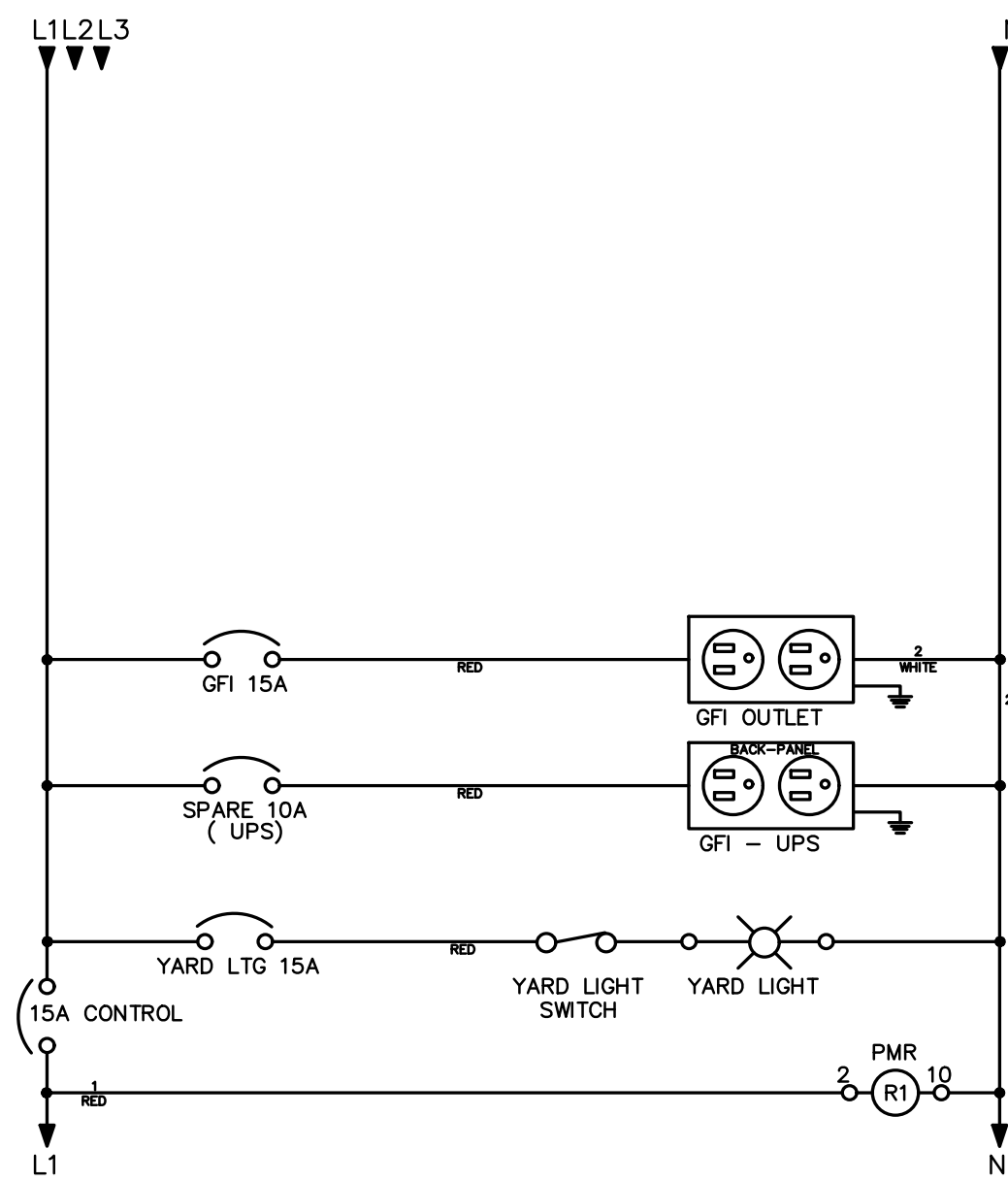
CONTROL PANEL ELECTRICAL SCHEMATIC DIAGRAM (2 PUMPS)

SCALE: NONE



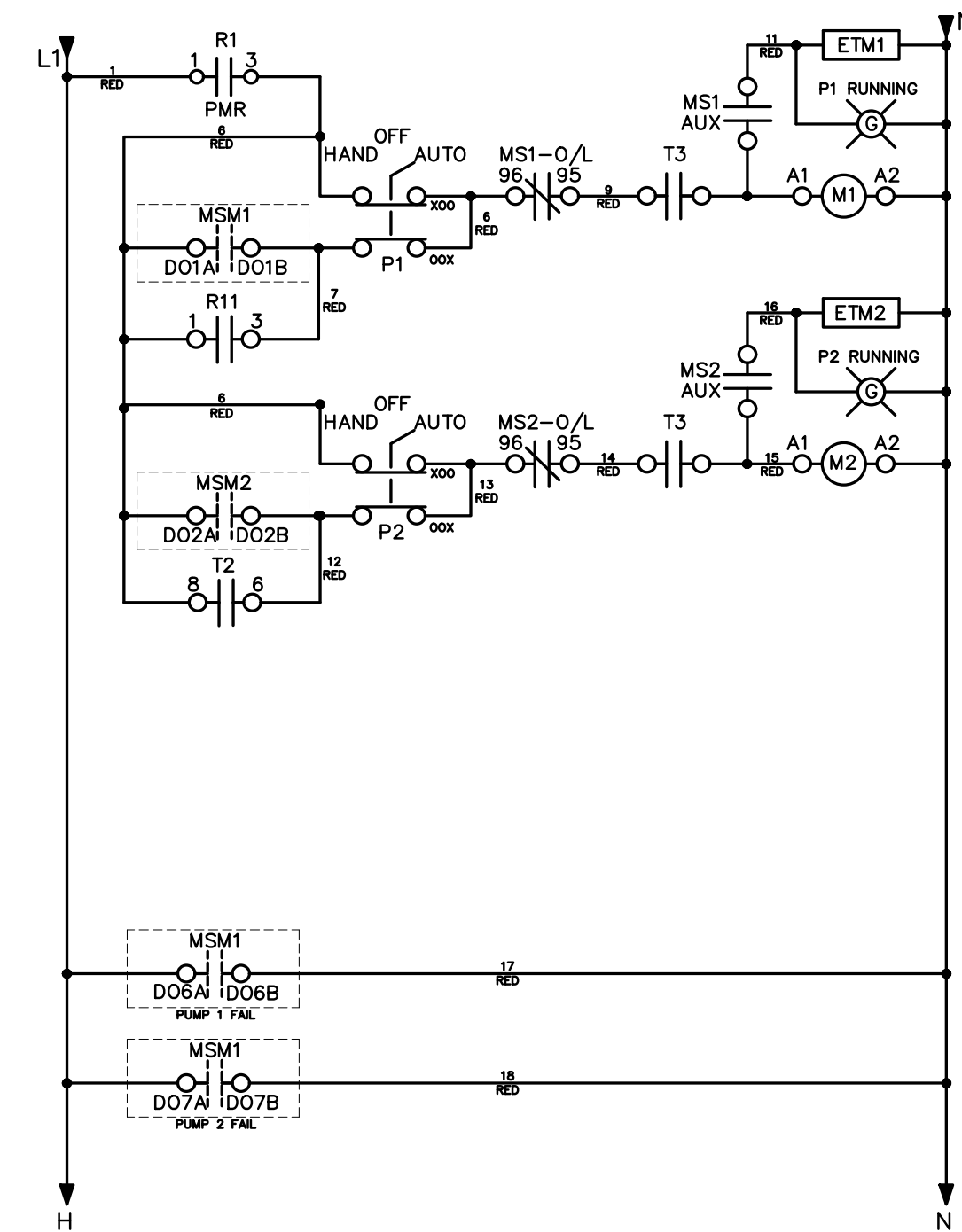
CONTROL CABINET (2 PUMPS)

SCALE: NONE



CONTROL PANEL ELECTRICAL SCHEMATIC DIAGRAM (2 PUMPS)

SCALE: NONE



CONTROL PANEL ELECTRICAL SCHEMATIC DIAGRAM (2 PUMPS)

SCALE: NONE

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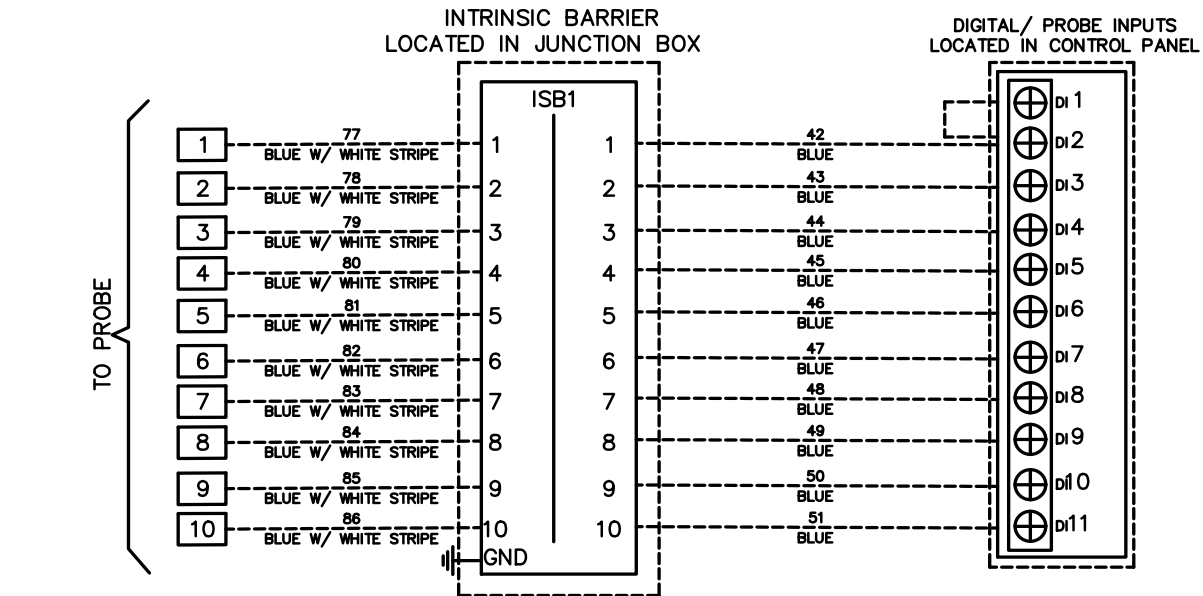
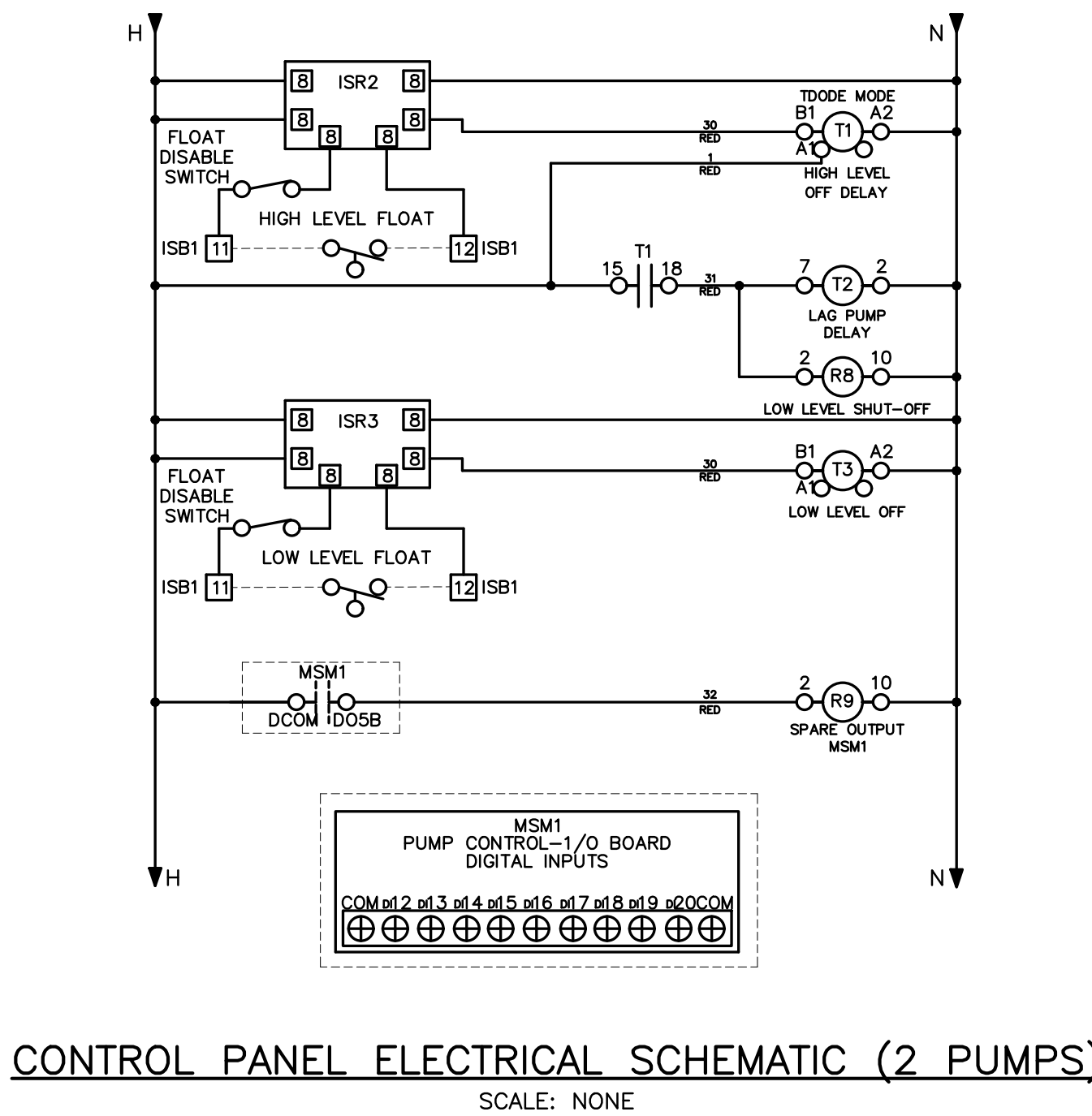
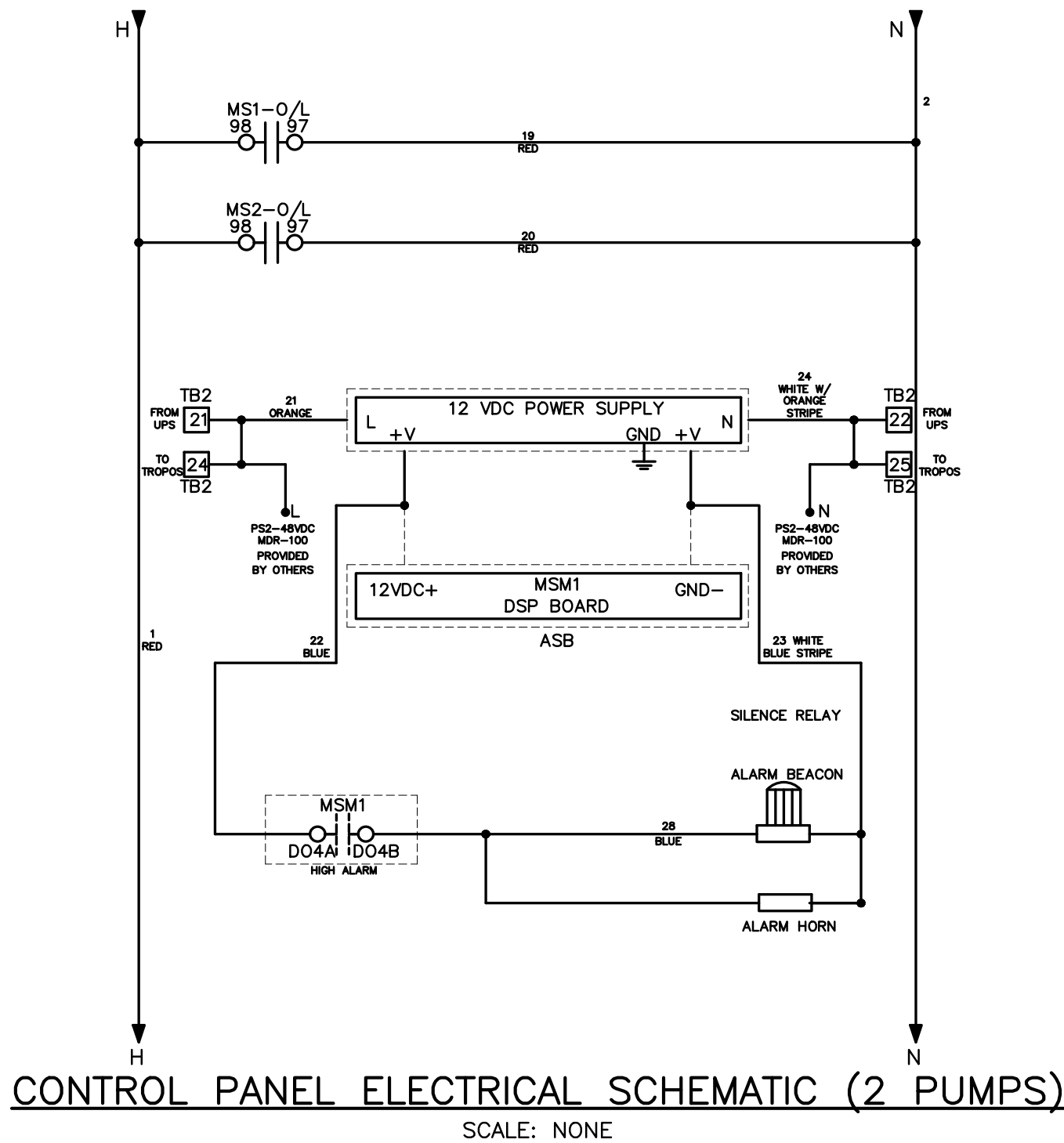
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CERTIFICATE NO. LB0003110

PREPARED FOR:
**TOWN OF
PEMBROKE PARK**
BROWARD COUNTY, FL

SW 25TH ST. STORMWATER
IMPROVEMENTS
CONTROL PANEL SCHEMATICS

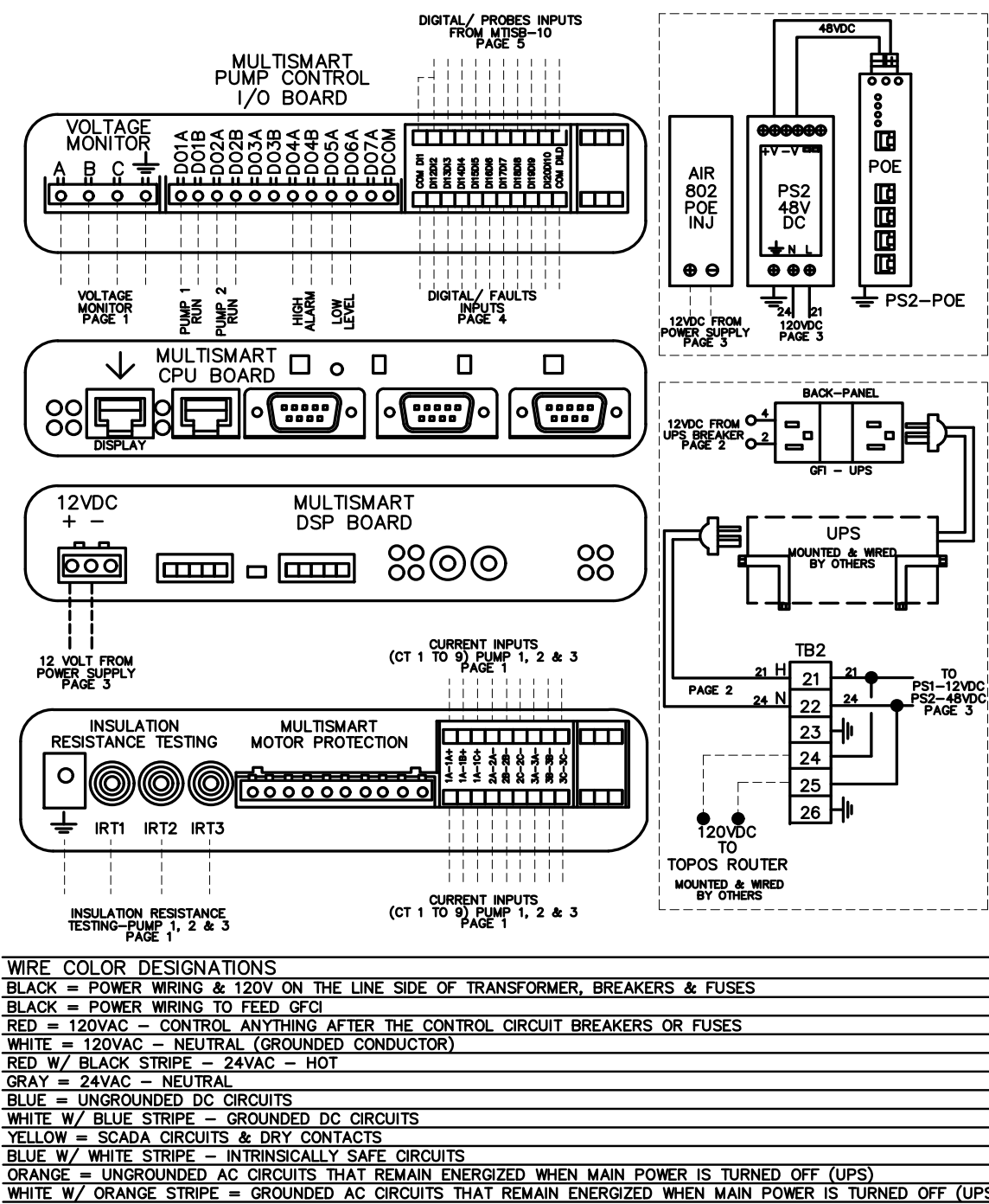
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LAST SAVED: 04/24/24 - 2:04pm
CAS PROJECT NUMBER
21-2190

SHEET
E-3

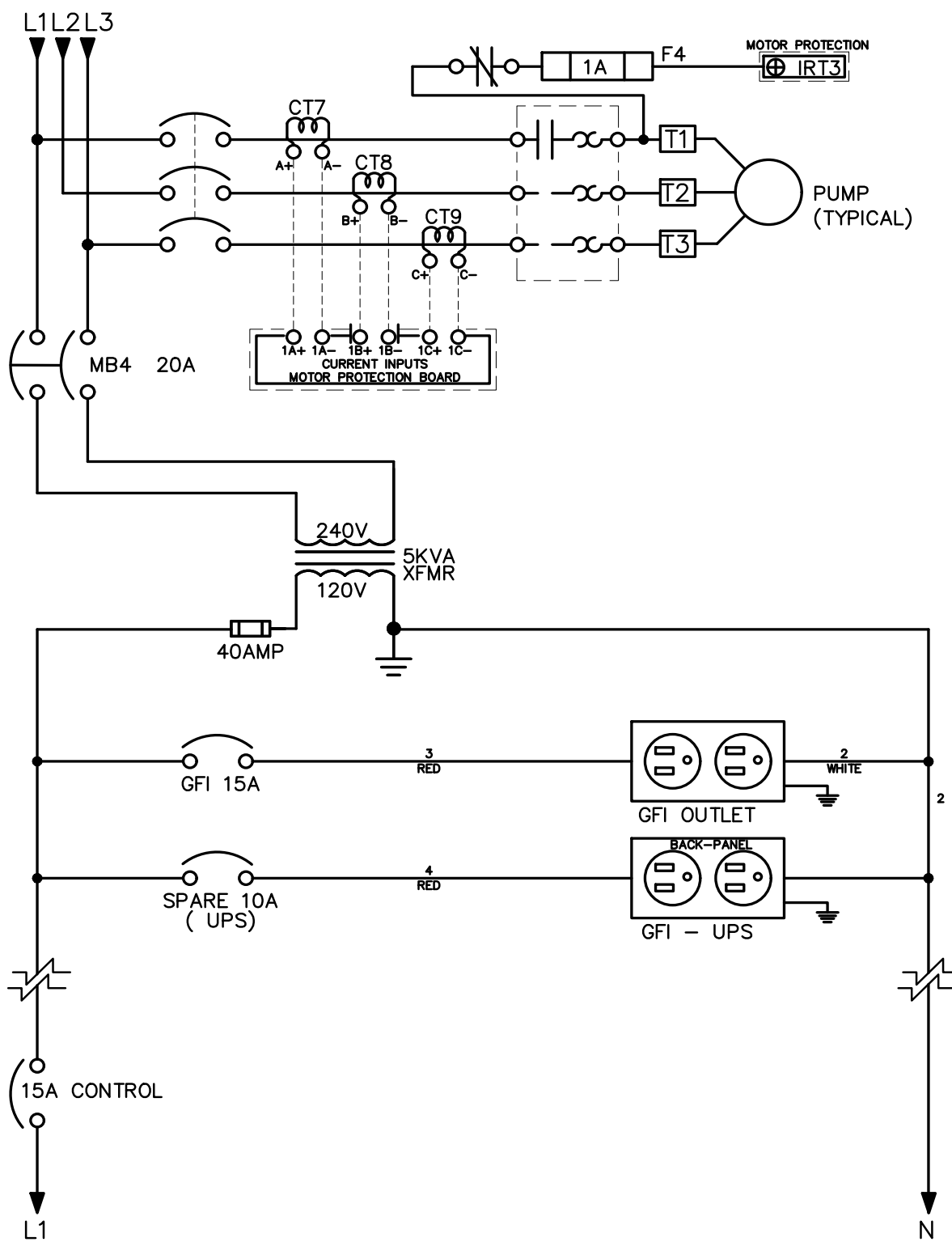


VOLTS 240	FREQ 60HZ	PHASE 3
LARGEST HP	---	---
LARGEST FLA	---	---
TOTAL FLA	---	---
SHORT CIRCUIT RATING	---	AT
NOTE: HEADER AND PLUGS USE COPPER CONDUCTORS ONLY. TYPICAL REQUIREMENTS: PLUGS - 1.47 FT. LBS. UNIT OPERATES AT "POLLUTION DEGREE 2"		
POWER CIRCUIT WIRING TEMP RATING 75 DEGREES C		

CONTROL PANEL ELECTRICAL SCHEMATIC (2 PUMPS)
SCALE: NONE



CONTROL PANEL ELECTRICAL SCHEMATIC (2 PUMPS)
SCALE: NONE



CONTROL PANEL ELECTRICAL SCHEMATIC (240V)
SCALE: NONE

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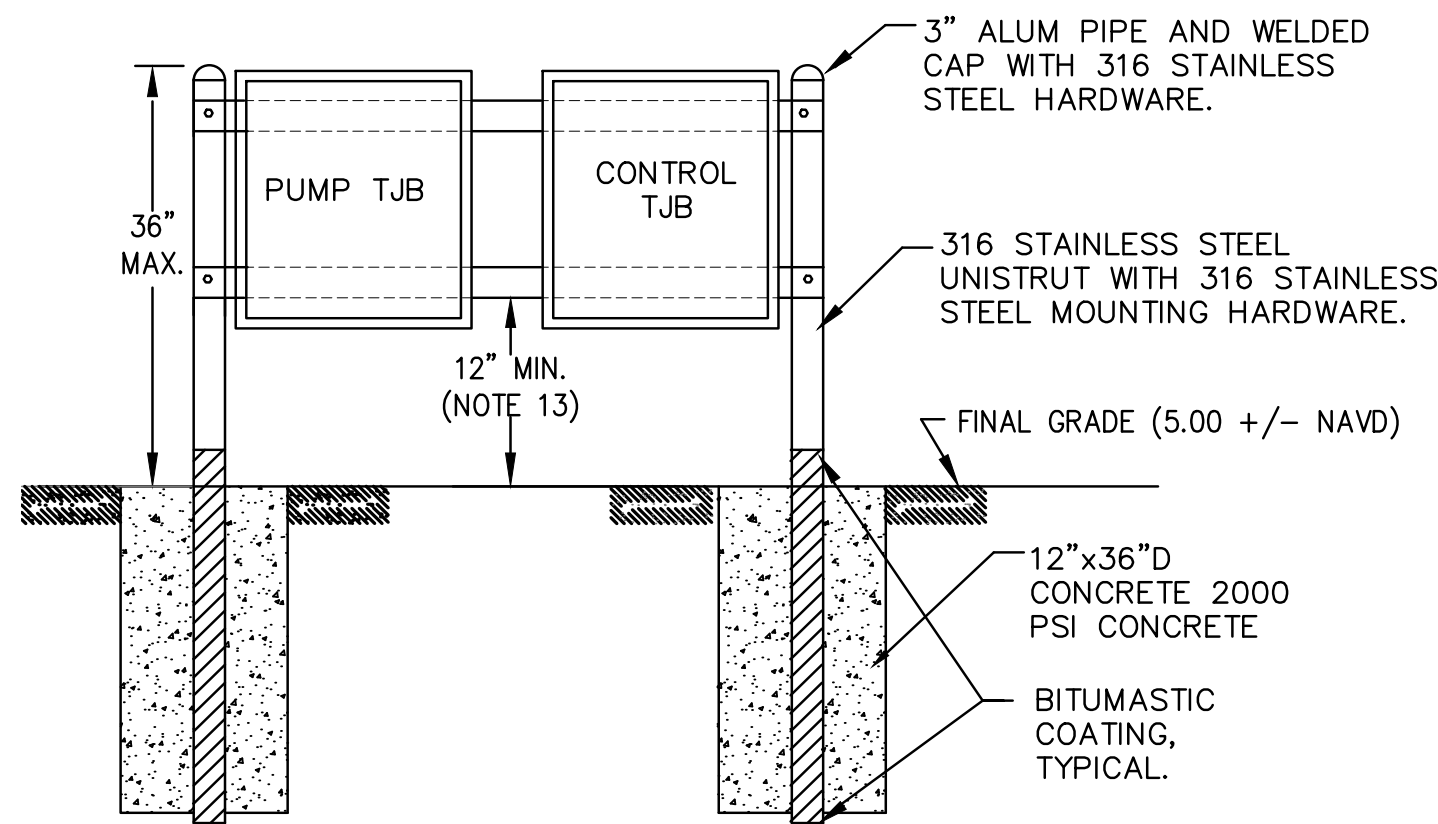
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CONTROL PANEL SCHEMATICS

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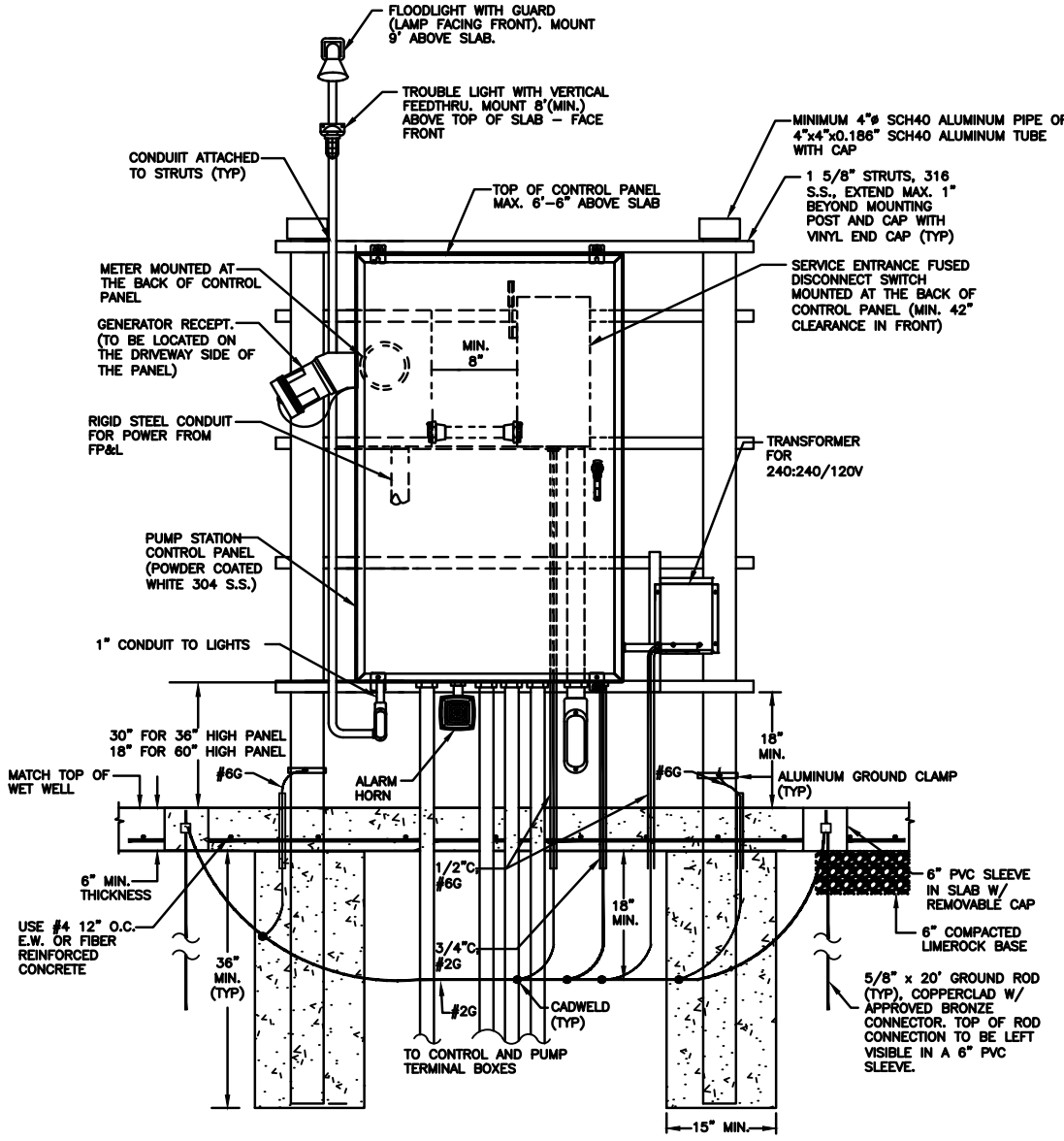
SHEET
E-4



PUMP TERMINAL JUNCTION BOX ELEVATION DETAIL
SCALE: NONE

INSTALLATION NOTES

- PANEL, METER, JUNCTION BOX AND TRANSFORMER ARE TO BE MOUNTED ON STAINLESS STEEL STRUTS, WITH STAINLESS STEEL FASTENING DEVICES, AND SHALL BE SUPPORTED BY MINIMUM OF THREE POSTS, MIN. FOUR (4) INCH DIAMETER PIPE OR MIN. FOUR (4) INCH SQUARE TUBE (ALUMINUM OR STAINLESS STEEL) CAPPED AT THE TOP, PAINT BELOW GRADE SUPPORTS WITH ASPHALTUM PAINT TO FOUR (4) INCHES ABOVE GRADE.
- PANEL SHALL BE AT 42 INCHES FROM THE WET WELL OPENING MEASURED FROM THE FRONT OF THE PANEL UNLESS OTHERWISE SHOWN IN THE DRAWINGS. FRONT OF CONTROL PANEL SHALL FACE TO THE WET WELL.
- ALL STAINLESS STEEL SHALL BE 316 UNLESS INDICATED OTHERWISE.
- MOUNT FLOOD LIGHT AND FLASHING RED LIGHT AT NINE (9) FEET AND EIGHT (8) FEET ABOVE GRADE.
- SUPPORT PUMP CABLES WITH STAINLESS SPLIT BASKET KELLUM (OR EQUAL) GRIPS IN WET WELL. SUPPORT FLOAT CABLE ON S.S. THIMBLE FROM THE RACK. ALL HARDWARE IN THE WET WELL AND ALL FASTENERS SHALL BE STAINLESS STEEL. CABLES SHALL BE CONTINUOUS FROM THE JUNCTION BOX TO THE MOTORS OR SENSORS.
- WHEN CONNECTIONS ARE COMPLETE IN THE JUNCTION BOX, COAT THE TERMINAL BLOCKS AND WIRE ENDS WITH PROTECTIVE COMPOUND, NO-OXIDE OR EQUAL, TO PREVENT CORROSION.
- PAINT PVC PIPES, CONDUITS AND ANY PARTS NOT STAINLESS OR ALUMINUM WITH TWO (2) COATS OF ALUMINUM PAINT.
- PUMP STATION START UP SHALL BE PERFORMED DURING THE ANTICIPATED PEAK FLOW CONDITIONS. TEST AS FOLLOWS (PUMP SUPPLIER'S FIELD REPRESENTATIVE MUST BE PRESENT AT THE START UP).
 - MEGGER MOTORS, MOTORS SHALL BE 20 MEGOHMS OR MORE TO GROUND, DO NOT MEGGER LOW VOLTAGE CONTROLS.
 - CHECK VOLTAGE, CHECK PUMP ROTATION, RECORD VOLTAGE AND AMPS UNDER LOAD.
 - DEMONSTRATE PROPER OPERATION OF ALL CONTROLS.
 - CONDUCT DRAWDOWN TESTS AS REQUIRED TO CONFIRM PROPER PUMP/IMPELLER INSTALLATION.
 - CHECK OPERATION WITH OWNER'S PORTABLE GENERATOR CHANGE WIRE CONNECTIONS IN THE PANEL TO GIVE CORRECT ROTATION.
- PROVIDE LIQUID TIGHT NONMETALLIC FLEXIBLE CONDUIT (CARLON CARFLEX) WITH SEAL TYPE FITTINGS FOR LEVEL TRANSMITTER CABLE INSIDE THE WET WELL.
- BOTTOM OF PANELS TO BE ABOVE THE 100 YEAR BASE FLOOD ELEVATION = 7.00 NAVD (2019/2021 PROPOSED FIRM PANEL 12011C0731.J)



PUMP STATION ELECTRICAL RACK DETAIL
FOR GENERATOR RECEPTACLE LOCATED ON LEFT SIDE
(NOTE: GEN. RECEPT. SHALL BE LOCATED ON DRIVEWAY SIDE)

TYPICAL CONTROL PANEL INSTALLATION
SCALE: NONE

- | | | |
|-------|---|--------------------------------|
| AH | - | ALARM HORN |
| AL | - | ALARM LIGHT |
| ASB | - | ALARM SILENCE BUTTON |
| CCB | - | CONTROL CIRCUIT BREAKER |
| DPDT | - | DOUBLE POLE DOUBLE THROW |
| DRB | - | DUPLEX RECEPTACLE BREAKER |
| ECB | - | EMERGENCY CIRCUIT BREAKER |
| ETM | - | ELAPSED TIME METER |
| F | - | FUSE |
| FB | - | FUSE BLOCK |
| FL | - | FLASHER |
| GFI | - | GROUND FAULT INTERRUPT |
| GFDR | - | GROUND FAULT DUPLEX RECEPTACLE |
| GND | - | GROUND |
| GR | - | GENERATOR RECEPTACLE |
| HQA | - | HAND-OFF-AUTO SELECTOR SWITCH |
| MB | - | MOTOR BREAKER |
| MCB | - | MAIN CIRCUIT BREAKER |
| MS | - | MOTOR STARTER |
| MT2PC | - | MULTITRODE 2 PUMP CONTROLLER |
| OL | - | OVERLOAD |
| PB | - | POWER BLOCK |
| PM | - | PHASE MONITOR |
| R | - | RELAY |
| TB | - | TERMINAL BLOCK |
| TTS | - | THERMAL TERMINAL STRIP |
| XFMR | - | TRANSFORMER |
| LA | - | LIGHTING ARRESTOR |
| SS | - | SURGE SUPPRESSOR |

NOTES:

- PROVIDE THE FOLLOWING SPARE PARTS WITH EACH CONTROL PANEL:
 - ONE SET OF OVERLOAD HEATERS
 - ONE SET OF MOTOR STARTER CONTACTS
 - ONE PHASE MONITOR
 - 2 PLUG-IN-RELAYS - POTTER & BRUMFIELD

CONTROL PANEL LEGEND

SCALE: NONE

BILL OF MATERIALS (CONTROL PANEL)

(ALL ELECTRICAL COMPONENTS AND ASSEMBLIES MUST BE UL LISTED/APPROVED)

ITEM	NAME	DESCRIPTION	MANUFACTURER	TYPE
1	Main Breaker	3p-200 Amp, 240 volt, 22k AIC (minimum)	Square D	Powerpack H-Frame
2	Generator Breaker	(Same as Main)		
3	Generator Receptacle	4-wire, 200 Amp	Russellstall	JRS2034HR
4	TVSS/SPD	120/240 volt, 3 phase, 4 wire as Req'd	Atlantic Scientific	Zone-Sentinel 12102
5	Level Transmitter	Level sensor Range: 0 - 23 feet Min. cable length 33 feet	Flygt DueProbe	3.0/10-10DUO
6	Motor Circuit Breaker	Magnetic only 3p 240 volt size per motor (25k AIC min.)	Square D	Powerpack H-Frame
7	120 volt Transformer	5 KVA, 240 to 120/240	Square D	551FSS
8	Motor Starter	3p, NEMA size 4 (min.) w/Transient Suppression Module	Square D	Class 8536
9	Phase Monitor	Plug-in 8 pin 240 volt, 3p 240 volt, amps as shown w/ Finger-safe Fuseholder	Diversified Bussmann	SUA-240-ALAU KTK for Phase Monitor
10	120V Circuit Breakers	Thermal Magnetic Par 38, LEI	Square D	Type QOU
11	Outside Floodlight	120V GFI Duplex, 20A, Spec Grade	Square D	Catalog 40L with 207 guard
12	Panel Outlet	Plug-in, Round Base, 11 Cylindrical	Hubbell	GF 53621
13	Control Relay 120Vac	Pin with LED light, 120V	Square D	RUMC2AB2F7
14	Pump Selector	Hand-Off-Auto (Manual Return)	Square D	SKS43B
15	Power Distribution Block	3p - (2) 500KCM - #4, (8) #2/0 - #14	Marathon	1453586 with lexan cover
16	Running Time	2 inch Square, 120 volt	Redington	711-0190
17	Time Delay Relay	1 to 1023 Second, 8 Pin Base, 120 volt	SSAC	TD120AL
18	Transformer Breaker	2p-15 Amps, 25k AIC (Min.)	Diversified	TBC-120-ABA
19	Motor Temperature and Moisture Detector	Relay - 120Vac or 24Vdc (Provide if required)	Square D	HGL 26015
20	Flasher	2 amp, 75 F.P.M.	Pump Supplier	FS127
21	Outside Alarm Light	Red Globe with Guard, 25W LED Lamp	SSAC	VXBRT000G w/ GL100R Globe
22	Outside Alarm Light	120 volt Weatherproof	Edwards Signals	876-N5
23	TVSS/SPD Breaker	3p-30 Amps, 25k AIC (Min.)	Square D	HGL 36030
24	Pilot Lights 120 Volt	LED Pilot Light	Square D	Type SK
25	Time Delay Relay	1 to 1023 Second, 11 Pin Base, 120 volt	SSAC	TD8120AL
26	Control Relay 24Vdc	DPDT 8 Cylindrical Pin, Round base with LED light, 24Vdc	Diversified	TBD-120-ABD
27	Float Switch	Encapsulated Switch, Integral cord w/ NO and NC Contacts	Square D	RUMC2AB2BD
28	Wire Terminal	Min. 40' cord	Anchor Scientific	GS40NONC
29	Junction Box Power Terminal Blocks	Feed-Through Modular Block Insulated 3pole Power Splicer	Flygt	ENM-10
30	Control Panel	Min. 36"x36"x12"D	Phoenix	UTB4
31	Junction Box	Min. 24"x20"x8"D	Marathon	1323572 for phase
32	Gas Sealing Hub	1 1/2" Sealing Hub	Hoffman	1320572 for ground
33	Raintight Conduit Hub	Size as shown	Hoffman	See Panel Specification
34	Control Wire Terminal	Box Lug Type - Rail Mount	Hoffman	See Panel Specification
35	Ground Terminal	Copper Tin Plated	O.Z. Gedney	EYH 1520 SG
36	Not Used		O.Z. Gedney	CHM
37	DC Miniature Breaker	Pole and Amp As Shown	Class 9080 GR6	Class 9080
38	Not Used		Square D	C60 Multi 9
39	Motor Circuit Breaker	Magnetic only 3p 240 volt size per motor (25k AIC min.) w/ Shunt Trip	Square D	Powerpack H-Frame
40	Service Entrance Fused Disconnect Switch	600V, 3p, Nema 4X 316SS w/ class RK1 fuses (size same as Main)	Square D	H363SS
41	Service Fuse	600V, Dual element, time delay fuses class RK1 (size same as Main)	Bussmann	LPS-RK
42	Not Used			
43	Not Used			
44	Control Unit	Station Pump Controller	Flygt	MultiSmart
45				

NOTE: MODIFY THE ABOVE AS REQUIRED BY SPECIFIC PROJECT REQUIREMENTS.

CONTROL PANEL BILL OF MATERIALS

SCALE: NONE

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**SW 25TH ST. STORMWATER
IMPROVEMENTS
ELECTRICAL DETAILS**

FILE NAME: S22003_E-3.dwg
LAST SAVED: 04/24/24 - 2:04pm

CAS PROJECT NUMBER
21-2190

SHEET

E-5

- A. Panel Builder
- The panel builder shall be experienced in the construction of pump station control panels; shall have a UL approved shop. Panel shall be UL listed and UL labeled as service entrance equipment.
 - The panel builder shall warrant the panel for one (1) full year minimum from the date of final project certification.
 - The panel builder or qualified technical representative shall check-out and test the panel as part of the pump station start-up.
- B. Panel Components
- The panel components are specified on the drawings with the exception of items described in these specifications. Items are listed by manufacturer and catalog number, other equal quality components may be substituted but they must be fully interchangeable with those specified in size, function, mounting dimensions, plug in connections, and ampacity. Any substitutions or changes must be approved in advance and in writing by the utility department. All components shall be new with no signs or evidence of corrosion.
- C. Enclosure
- The panel shall be minimum 36 inch wide x 36 inch high x 12 inch deep (36"W x 36"H x 12"D). Larger panel may be installed if required by UL and NEC specifications for service intended. A shop drawing must be submitted prior to preconstruction meeting. Top of panel shall not be higher than 6'-6" above slab, unless approved in advance by the department. The panel shall be of a modified NEMA 3R construction with the following features:
 - Constructed of 304 stainless steel 14 gauge. Enclosure shall have powder coated white stainless steel body and door. All seams to be continuously welded, spot welded panels will not be accepted.
 - All external hardware shall be stainless steel with piano hinge, three-point latch with roller fitting top and bottom and single handle with padlock fitting and stainless steel external parts.
 - Full length welded drip shield to deflect water from the door, a continuous closed cell neoprene gasket on the door.
 - Blank outer door with dead front inner door of 1/8" thick aluminum hinged on the left with the operators controls mounted on or projecting through it.
 - Provide stainless steel or Aluminum back mounting plate for heavy components (min. .090 thickness).
 - A removable min. 1/8 inch thick lexan cover shall be provided on the incoming line terminals.
 - The outer door is to have nine inch by eleven inch (9" x 11") stainless steel or aluminum pocket for log book, tack weld to door.
 - Arms and latches shall hold both outer door and inner door in an open position, these must be sufficiently rigid and secure to hold doors open under windy weather conditions any may be placed one on top and one on bottom.
 - Sliding locking bar to allow only main or emergency breaker to be closed. Bar shall be aluminum with stainless steel hardware.
 - No penetration through the panel will be allowed except for conduits on bottom, and for generator receptacle and transformer conduit on the side, i.e. no screws through panel, outer door or frame.
 - The enclosure shall be the product of a UL approved manufacturer and shall be a modified NEMA-3R enclosure. Manufacturer shall be Hoffman or approved equal. Enclosure shall have lugs for mounting.

- D. Wiring
- All wiring shall be copper THWN or approved equal, AWG 14 minimum. Color code wires as follows:

Ground	—	Green
Grounded Neutral	—	White
120 Volt Power	—	Black
Control	—	Red
24/48 Volt Control	—	Blue

Different control wiring colors are acceptable if clearly identified. Power wiring shall be kept separate from control wiring, and shall be identified by phase. The high leg shall be the center terminal on the main breaker.
 - All wires shall be numbered with machine made plastic wrap around labels at both ends.
 - All external connection and internal connections, where shown on the drawings, shall be brought to the numbered terminals.
 - Wiring shall be enclosed in panduct or equivalent wireways and wiring between the doors and the panel shall be enclosed in a spiral wrap or approved equal with sufficient slack to allow full opening of the door.
 - Wiring shall be secured with screw-on tabs, tabs with adhesives shall not be used.
 - All wiring shall be front accessible.
 - All electrical wiring must meet or exceed National Electric Code and Local Code Standards.
 - Any place that electrical wire passes through a metal cover or shield, insulating grommet is required to protect the wire.

- E. Component Mounting
- All components shall be securely mounted with stainless steel hardware. Self tapping screws are not acceptable.
 - All relay bases shall be front mounted with screw terminals, no soldered connections shall be used. All base terminals shall be numbered to correspond to relay numbers. Where plug-in components are not firmly secured in bases, hold down clamps shall be provided.
- F. Identification
- All components shall be identified in accordance with the schematic diagram, using permanent name tags on the panel of laminated micarta or approved equal. The permanent name tags shall be securely attached and in a position where they are clearly visible.
 - All operator's controls shall be provided with laminated micarta name tags attached with stainless steel screws, with minimum lettering height of 1/8 inch.
 - Provide a laminated schematic drawing attached to the inside of the outer door - minimum size 11 inches by 17 inches (11" x 17").

- Attach a separate stick-on label showing the following details:

PUMP		MOTOR	
a. Brand		a. Horsepower	
b. Catalog number		b. Speed	
c. Impeller number and size		c. Voltage	
d. Design head		d. Full load amps	
e. G.P.M.		e. Catalog number	
f. Serial numbers		f. Serial numbers	
- G. Junction Box
- The "RAIN TIGHT" junction box shall be NEMA-4X, 316 stainless steel, Hoffman or approved equal with padlock fitting, continuous hinge clamped cover construction. Junction box shall be minimum of 24 inches wide by 20 inches high by 8 inches deep (24" W x 20" H x 8" D) and shall have a stainless steel or aluminum back mounting plate for terminal blocks. Provide a stainless steel or aluminum partition between the control and power terminals as shown on the drawings. Junction box design shall allow for venting as required by code.
 - Provide gas sealing hubs, conduit, terminals, and wire as shown on the drawings. Provide four (4) extra wires for future control.
 - Pour seals into gas sealing hubs between panel and junction box with compound approved by seal manufacturer.
 - Provide plated copper ground lug and wire to the panel ground.
- H. Drawings
- Panel builder shall provide the following drawings:
 - Schematic drawing showing all components. Components shall be properly identified by number and function. All connections shall be numbered to correspond to the component numbers. All wires and terminals shall be clearly numbered and identified.
 - Bill of material listing all parts as follows, in tabular form:

1)	Drawing Reference
2)	Description
3)	Manufacturer
4)	Catalog Number
5)	Type
6)	Notes
 - Layout drawing showing the front with the operators panel and with the panel open. Layout drawings shall also show the outside dimensions of the panels and dimensioned mounting supports.
 - Plastic encased drawing inside the panel as previously noted herein.
 - Drawings shall be clear and readable and a minimum of 11 inches by 17 inches (11" x 17"). "Fuzzy" reductions will be rejected.
- I. Loose Components
- Ship the following for mounting by the site electrician.
 - Alarm Light - Item 22
 - Outside Floodlight - Item 12
 - 120 Volt Transformer - Item 7
 - Junction Box - Item 32
 - Alarm Horn - Item 23

CONTROL PANEL SPECIFICATIONS

SCALE: NONE



Smith Engineering
Consultants, Inc.
State Auth. #8228

2161 Palm Beach Lakes Blvd., Suite 312
West Palm Beach, Florida 33409
(561) 616-3911 fax (561) 616-3912
www.smithengineeringconsultants.com

PERMIT SET

NO.	DATE	REVISION	BY

Date: 04/25/24
Designed: SPH
Drawn: SPH
Checked: LMS

LARRY M. SMITH, STATE OF FLORIDA,
PROFESSIONAL ENGINEER, LICENSE NO. 45997.
THIS ITEM HAS BEEN DIGITALLY SIGNED AND SEALED
BY FRANK VILAR, P.E. ON THE DATE INDICATED HERE.
PRINTED COPIES OF THIS DOCUMENT ARE NOT
CONSIDERED SIGNED AND SEALED AND THE
SIGNATURE MUST BE VERIFIED ON ANY ELECTRONIC
COPIES.

CRAIG A. SMITH & ASSOCIATES
CONSULTING ENGINEERS-PLANNERS-SURVEYORS



7777 GLADES ROAD, SUITE 410
BOCA RATON, FLORIDA 33434
(561) 314-4445
CERTIFICATE NO. LB0003110



PREPARED FOR:
TOWN OF
PEMBROKE PARK
BROWARD COUNTY, FL

SW 25TH ST. STORMWATER
IMPROVEMENTS
CONTROL PANEL SPECIFICATIONS

FILE NAME: S22003_E-3.dwg
LAST SAVED: 04/24/24 - 2:04pm

CAS PROJECT NUMBER
21-2190

SHEET

E-6

EXHIBIT B

SECTION 6

TOWN FORMS

BID FORM

- i. Bidder agrees to perform all the work described in the contract documents to provide a complete project as shown on the plans and specifications under the following lump sum and/or unit prices.
- ii. The owner reserves the right to substitute and/or delete items as necessary to meet the funding budget.
- iii. Bids shall not include sales tax and all other applicable taxes and fees.
- iv. In the case of a discrepancy between the unit cost and the total, the discrepancy shall favor the owner (lower resulting total cost)

Bid Prices Shall Be Based Pursuant to Specifications and Exhibit A. Contractor Shall Calculate and Provide Quantity Required for Each Line Item.

In accordance with the Town's Invitation to Bid (RFP 24-06) and the specifications contained herein, the undersigned proposes the following Bid prices:

A. SW 25TH STREET STORMWATER IMPROVEMENTS BID TABULATION

Company Name		Southeastern Engineering Contractors, Inc			
ITEM #	DESCRIPTION	QTY	UNIT	UNIT COST	TOTAL COST (\$)
1.	Mobilization	1	LS	299,106.00	299,106.00
2.	Maintenance of Traffic	1	LS	48,575.00	48,575.00
3.	Survey Stakeout and As-Builts	1	LS	81,925.00	81,925.00
4.	Testing	1	LS	21,750.00	21,750.00
5.	Clearing and Grubbing	1	LS	63,081.00	63,081.00
6.	Erosion Control / SWPPP	1	LS	14,355.00	14,355.00
7.	Remove Catch Basins / manholes	8	EA	1,914.00	15,312.00
8.	Remove 3' Sidewalk	35	SY	29.00	1,015.00
9.	Remove Drainage Pipe 12"-24"	1135	LF	44.00	49,940.00
10.	Behan Park (Remove pumps, fencing, force main and misc.) - complete including disposal	1	LS	215,955.00	215,955.00
11.	Grout fill and abandon existing drainage pipe (up to 24")	90	LF	148.00	13,320.00
12.	Cut / Cap Existing Drainage Pipe (12" - 24")	7	EA	1,390.00	9,730.00
13.	Drainage Manhole C-5 w/ USF 580 Ring & Cover	6	EA	8,223.00	49,338.00
14.	Drainage Inlet C-5 w/ USF 4155-6210 Frame & Grate	4	EA	8,171.00	32,684.00
15.	Drainage Manhole M-4 w/ USF 580 Ring & Cover	0	EA	—	—
16.	Drainage Manhole M-5 w/ USF 580 Ring & Cover	0	EA	—	—

Page 24 of 40

Company Name		Southeastern Engineering Contractors, Inc			
ITEM #	DESCRIPTION	QTY	UNIT	UNIT COST	TOTAL COST (\$)
17.	Drainage Inlet M-5 w/ USF 4155-6210 Frame & Grate	1	EA	8,690.00	8,690.00
18.	Drainage Manhole M-6 w/ USF 580 Ring and Cover	0	EA	—	—
19.	M-6 Control Structure w/ USF 580 Ring and Cover	1	EA	10,377.00	10,377.00
20.	7' x 6' Control Structure w/ (2) USF 580 Ring and Cover	0	EA	—	—
21.	5' x 6' Control Structure w/ USF 1120T	0	EA	—	—
22.	7' x 8' Control Structure w/ (2) USF 580 Ring and Cover	1	EA	52,026.00	52,026.00
23.	Type M-4 MH Control Structure w/ USF 580 Ring and Cover	0	EA	—	—
24.	Type D Inlet W/ USF 6626 Grate	2	EA	7,870.00	15,740.00
25.	Type D Inlet W/ USF6626 Grate & Conc. Apron	1	EA	8,812.00	8,812.00
26.	5'x5.5' Rect. Inlet w/ USF 4155-6210 Frame & Grate	2	EA	8,722.00	17,444.00
27.	15'x7' Rect. MH (trash Rack Chamber) w/ (1) USF 1120T Slab Top Ring & Hatch Cover and (1) H-20 Rated Aluminum Hinged Access Cover	1	EA	146,247.00	146,247.00
28.	15" Contech A2000 PVC Solid	0	LF	—	—
29.	18" Contech A2000 PVC Solid	0	LF	—	—
30.	24" Contech A2000 PVC Solid	52	LF	391.00	20,332.00
31.	30" Contech A2000 PVC Solid	0	LF	—	—
32.	36" Contech A2000 PVC Solid	680	LF	500.00	340,000.00
33.	36" Contech A2000 PPVC (8'w x 6'H Exfiltration Trench)	369	LF	715.00	263,835.00
34.	36" Contech A2000 PPVC (10'w x 6'H Exfiltration Trench)	517	LF	730.00	377,410.00
35.	36" Contech A2000 PPVC (10'w x 5.5'H Exfiltration Trench)	0	LF	—	—
36.	24" Contech A2000 PPVC (10'w x 6'H Exfiltration Trench)	0	LF	—	—
37.	30" Contech A2000 PPVC (8'w x 6'H Exfiltration Trench)	0	LF	—	—
38.	Connect to Existing Drainage	4	EA	2,045.00	8,180.00
39.	36" CAP	56	LF	502.00	28,112.00
40.	48" RCP	26	LF	956.00	24,856.00
41.	30" PRB	0	EA	—	—

Page 25 of 40

Company Name		Southeastern Engineering Contractors, Inc			
ITEM #	DESCRIPTION	QTY	UNIT	UNIT COST	TOTAL COST (\$)
42.	36" PRB	0	EA	—	—
43.	42" PRB	9	EA	3,611.00	32,499.00
44.	36" Tideflex Checkvalve (Series TF-1) - Installed complete	1	LF	47,212.00	47,212.00
45.	Water Main relocations / adjustments (complete: including all testing, compaction, restoration, sample points)	45	LF	839.00	37,755.00
46.	Utility Relocations Adjustments	72	LF	924.00	66,528.00
47.	Storm Sewer Pump Station (Complete)	1	LS	1,514,192.00	1,514,192.00
48.	14" DIP (Class 350) (open cut forcemain)	900	LF	503.00	452,700.00
49.	20" DIP (Class 350) (open cut forcemain)	50	LF	817.00	40,850.00
50.	Forcemain DIP fittings	1.5	TN	37,910.00	56,865.00
51.	Seawall Reconstruction (Design Build complete including all permitting)	1	LS	67,715.00	67,715.00
52.	Pavement Marking and Signage	1	LS	21,750.00	21,750.00
53.	Construction Contingency	1	LS	\$250,000	\$250,000
54.	TOTAL			\$ 4,826,213.00	

Authorized
Signatory:

(Signature)

Executed
by:

(Type or Print Name)

Title:

A. BID SIGNATURE PAGE

HOW TO SUBMIT BIDS: Bids must be submitted by hard copy. It is the sole responsibility of the Bidder to ensure that the Bid reaches the Town of Pembroke Park, Town Hall, Town Clerk's Office, 3150 SW 52nd Avenue, Pembroke Park, FL 33023, on or prior to the Bid due date and time listed. Bids submitted by fax or email will not be accepted.

The undersigned hereby agrees to furnish services subject to all instructions, terms, conditions, specifications, and addenda contained in the Invitation to Bid (RFP).

I have read the RFP, and all attachments including the specifications and fully understand what is required. By submitting this signed Bid, I understand any resulting Town contract will be subject to RFP instructions, terms, conditions, specifications, and addenda.

Southeastern Engineering Contractors, Inc

Submitted by

Date

Signature

Date

Name Print

Title

FBIN 59 242 5850 911 NW 200th Ave. #101 Pembroke Pines, FL 33029

Company (Legal Registration)

FOREIGN CORPORATIONS MAY BE REQUIRED TO OBTAIN A CERTIFICATE OF AUTHORITY FROM THE DEPARTMENT OF STATE, IN ACCORDANCE WITH FLORIDA STATUTE §607.1501 (visit <http://www.dos.state.fl.us/>).

911 NW 200th Ave. #101 Pembroke Pines, FL 33029

Address

City

State

Zip

Telephone No.

FAX No

Email

305 557 4226

eddie@southeasterneng.com

Does your firm qualify for MBE or WBE status?

NO

MBE

WBE



TOWN OF PEMBROKE PARK SUBMITTAL REQUIRED FORMS

Bidders must complete and submit all TOWN requested documentation to be considered a responsive and responsible Bidder.

1. Questionnaire
2. Bid Acknowledgment
3. Vendor/Bidder Disclosure
4. Subcontractors
5. References
6. Scrutinized Companies
7. Public Entity Crimes
8. Conflict of Interest Disclosure
9. Non-Collusion Statement
10. Confirmation of Drug-Free Workplace
11. Acknowledgement of Addenda



Submitted by (Company Name):

Southeastern Engineering Contractors, Inc

Corporation

Partnership

Individual

Joint Venture

Other

Describe:

Office Location:

911 NW 200th Ave. #101 Pembroke Pines, FL 33029

Number of people in your organization:

28

Length of time the Contractor has been doing business under this name in Florida:

Years

June 1984

40

Under what other name(s) has your firm operated:

N/A

Has or is your firm currently involved in any formal court proceedings regarding any of your contracts?

NO

YES

(attach a detailed explanation)

NO



BID ACKNOWLEDGMENT

The undersigned, having carefully read and considered the Invitation to Bid, RFP 22-06, SW 32nd Street Asphalt Replacement for the Town of Pembroke Park, does hereby offer to perform such services for the Town of Pembroke Park, in the manner described and subject to the terms and conditions set forth in the attached RFP.

The undersigned gives permission for Pembroke Park to contact business references provided in this Bid, and any others for whom the undersigned has performed work.

The undersigned further states that this Bid is made in good faith and is not founded on, or in consequence of, any collusion, anti-competitive agreement, or other type of anti-competitive activities between themselves and any other interested party, in restraint of free competition.

Bidder Business Name: Southeastern Engineering Contractors, Inc

Authorized Representative Signature: _____

Authorized Representative Name (Print): _____

Authorized Representative Title (Print): _____

Address: 911 NW 200th Ave. #101 Pembroke Pines, FL 33029

Date: 03/17/25

Phone: 305 557 4226

Fax: -

Email Address: _____

Key Staff Member(s) Will Assign to Project: _____



VENDOR/BIDDER DISCLOSURE

I, Edgardo Dominguez being first duly sworn state that:

The full legal name and business address of the person(s) or entity contracting with the Town of Pembroke Park

("Town") are as follows (Post Office addresses are not acceptable):

Name of Individual, Firm, or Organization: Southeastern Engineering Contractors, Inc

Address: 311 NW 200th Ave. #101 Pembroke Pines, FL 33025

FEIN: 59 2425850

State and date of incorporation Florida June/1984

OWNERSHIP DISCLOSURE AFFIDAVIT

1. If the contract or business transaction is with a corporation, the full legal name and business address shall be provided for each officer and director and each stockholder who directly or indirectly holds five percent (5%) or more of the corporation's stock. If the contract or business transaction is with a trust, the full name and address shall be provided for each trustee and each beneficiary. All such names and address are as follows (Post Office addresses are not acceptable):

Full Legal Name	Address	% Ownership
<u>Edgardo Dominguez</u>	<u>311 NW 200th Ave. #101 Pembroke Pines, FL 33025</u>	<u>(0)</u>

The full legal names and business addresses of any other individual (other than subcontractors, suppliers, laborers, and lenders) who have, or will have, any legal, equitable, or beneficial interest Town of Pembroke Park in the contract or business transaction with TOWN are as follows (Post Office addresses are not acceptable):

Full Legal Name	Address	% Ownership
<u>NA</u>		

STATE OF FLORIDA)

COUNTY OF Broward)

By: _____
Signature of Affiant

Date: 03/17/25

Print Name

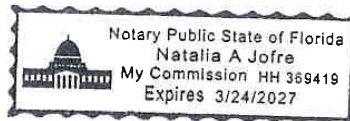
SUBSCRIBED AND SWORN TO or affirmed before me this 17 day of

March 2025, by Eduardo Dominguez, he/she is personally known

to me or has presented U / A as identification.

Notary Public, State of Florida at Large

Print or Stamp of Notary:





The Bidder shall list all Subcontractors to be used on this project, if awarded the Contract for this project in the form below.

	CLASSIFICATION OF WORK	NAME OF SUBCONTRACTOR	ADDRESS OF SUBCONTRACTOR
1.	Electrical	A Bernal Service, Corp	14850 Dade Pine Ave. Miami Lakes, FL 33014
2.			
3.			
4.			
5.			



**DISASTER DEBRIS REMOVAL & DISPOSAL SERVICES
ADDENDA ACKNOWLEDGEMENT**

The vendor has examined and carefully studied the Request for Proposals and the following Addenda, receipt of all of which is hereby acknowledged:

Addendum No. 1 03/07/25

Addendum No. _____

Addendum No. _____

Addendum No. _____


Authorized Representative (Signature)

03/17/25
Date

Alexander Dominguez / President
Authorized Representative/Title
(Print or Type)

Vendors must acknowledge any issued addenda. Proposals which fail to acknowledge the vendor's receipt of any addendum will result in the rejection of the offer if the addendum contained information which substantively changes the Owner's requirements.



Town of Pembroke Park
3150 SW 52nd Avenue
Pembroke Park, FL 33023
(954) 966-4600
RFP 25-01R

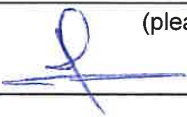
SW 25TH ST STORMWATER IMPROVEMENT

ADDENDUM NO. 1
ISSUED: March 7, 2025

This addendum is issued to include the addendums from the initial RFP.

Cynthia Garcia-Lima
Town Clerk

Company Name: **Southeastern Engineering Contractors, Inc**
(please print)

Bidder's Signature: 

Date: 03/10/25



REFERENCE FORM

All references must be from customers for whom your company has provided similar services as the specifications of this bid. *(Invalid contact information will result in default of references and may cause the bid to be disqualified.)*

Company Name: _____

1. Company: See attached Reference

Street Address: _____

City, State & Zip: _____

Contact Person Name: _____ Title: _____

Phone: _____ Email: _____

Describe Scope of Work and dates of project/service: _____

2. Company: _____

Street Address: _____

City, State & Zip: _____

Contact Person Name: _____ Title: _____

Phone: _____ Email: _____

Describe Scope of Work and dates of project/service: _____

3. Company: _____

Street Address: _____

City, State & Zip: _____

Contact Person Name: _____ Title: _____

Phone: _____ Email: _____

Describe Scope of Work and dates of project/service: _____

Page 35 of 40



FIRM REFERENCES

Project Title: Annual Storm Drainage Contract
Contract Amount: \$2,000,000.00
Client: City of Fort Lauderdale
Client's Rep.: Sayd Hussain, Project Manager. Public Works, 954-701 7414,
SHussain@fortlauderdale.gov

Project Title: Storm Sewer Capital Improvement Project.
Contract Amount: \$13,926,071.00
Client: Town of Golden Beach
Client's Rep.: Alex Diaz, Town Manager, 305-932 0744
alex Diaz@goldenbeach.us

Project Title: CDBG 45th and 46th NW 8th Ave
Contract Amount: \$419,350.00
Client: City of Wilton Manors
Client's Rep.: Todd De Jesus, Capital Projects Administrator, 954-390 2105,
TDeJesus@wiltonmanors.com

Project Title: Mary Brickell Village Drainage Improvements.
Contract Amount: \$2,576,882.00
Client: City of Miami
Client's Rep.: Valentine Onuigbo, Construction Manager, 305-416 2588,
vonuigbo@miamigov.com

Project Title: Stormwater Improvements Sub-Basins F-5, C-6, C-7, G-1.
Contract Amount: \$798,969.70
Client: City of Doral
Client's Rep.: Carlos Arroyo, Assistant Director 786-367 5083
Carlos.Arroyo@Cityofdoral.com



SCRUTINIZED COMPANIES

CERTIFICATION REGARDING SCRUTINIZED COMPANIES. The Contractor hereby certifies that, pursuant to Section 287.135, Florida Statutes, it is not listed on the Scrutinized Companies that Boycott Israel and is not participating in a boycott of Israel. The Contractor understands that pursuant to Section 287.135, Florida Statutes, the submission of a false certification may subject it to civil penalties, attorneys' fees, and costs. The Contractor further understands that any contract with the Town for goods or services may be terminated at the option of the Town if the Contractor is found to have submitted a false certification or has been listed on the Scrutinized Companies that Boycott Israel list or is participating in a boycott of Israel. For purchases of \$1 million or more: By submitting a response to any solicitation, the Contractor hereby certifies that, pursuant to Section 287.135, Florida Statutes, it is not listed on the Scrutinized Companies with activities in the Iran Petroleum Energy Sector List, or the Scrutinized Companies with Activities in Sudan List, is not listed on the Scrutinized Companies that Boycott Israel and is not participating in a boycott of Israel, and is not engaged in business operations in Cuba or Syria. The Contractor understands that pursuant to Section 287.135, Florida Statutes, the submission of a false certification may subject it to civil penalties, attorneys' fees, and costs. The Contractor further understands that any contract with the Town for goods or services of \$1 million or more may be terminated at the option of the Town if the Contractor is found to have submitted a false certification or has been listed on the Scrutinized Companies with activities in the Iran Petroleum Energy Sector List or the Scrutinized Companies with Activities in Sudan List, is listed on the Scrutinized Companies that Boycott Israel list or is participating in a boycott of Israel, or is engaged in business operations in Cuba or Syria.

Acknowledged By:

Firm Name:

[Signature]
Southeastern Engineering Contractors, Inc

Printed Name:

Edgarde Dominguez

Title:

President

Signature:

Date:

03/17/25



PUBLIC ENTITY CRIMES
NOTIFICATION OF PUBLIC ENTITY CRIMES LAW

Pursuant to Section 287.133, Florida Statutes, you are hereby notified that a person or affiliate who has been placed on the convicted contractors list following a conviction for a public entity crime may not submit a Bid on a contract to provide any goods or services to a public entity; may not submit a Bid on a contract with a public entity for the construction or repair of a public building or public work; may not submit Bids on leases or real property to a public entity; may not be awarded or perform work as a contractor, supplier, sub-Bidder, or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017 [F.S.] for Category Two [\$35,000.00] for a period of thirty-six (36) months from the date of being placed on the convicted contractors list.

Acknowledged By:

Firm Name: Southeastern Engineering Contractors, Inc

Printed Name: Federico Dominguez

Title: President

Signature: [Handwritten Signature]

Date: 03/17/25

Page 37 of 40



CONFLICT OF INTEREST DISCLOSURE

The award of the agreement is subject to the provisions of Chapter 112, Florida Statutes. All Bidders must disclose within their Bid, the name of any officer, director, or agent who is also an employee or relative of an employee of the Town of Pembroke Park ("TOWN").

Furthermore, all Bidders must disclose the name of any TOWN employee or relative(s) of a TOWN employee who owns, directly or indirectly, an interest in the Bidders firm or any of its branches.

The purpose of this disclosure form is to give TOWN the information needed to identify potential conflicts of interest for key personnel involved in the award of this contract.

The term "conflict of interest" refers to situations in which financial or other personal considerations may adversely affect, or have the appearance of adversely affecting, an employee's professional judgment in exercising any TOWN duty or responsibility in administration, management, instruction, research, or other professional activities.

Please check one of the following statements and attach additional documentation, if necessary:

☒ To the best of our knowledge, the undersigned Contractor has no potential conflict of interest as defined in Chapter 112, Florida Statutes.

☐ The undersigned Contractor, by attachment to this form, submits information which may be a potential conflict of interest due to other Cities, Counties, contracts, or property interest for this RFP.

Acknowledged By:

Firm Name: Southeastern Engineering Contractors, Inc

Printed Name: Edouard Doudreux

Title: President

Signature: [Handwritten Signature]

Date: 03/17/25



PROPOSER'S CERTIFICATION AND STATEMENT OF NON-COLLUSION

I Edwards Dominguez certify that this proposal is made without prior understanding, agreement or connection with any corporation, firm or person submitting a proposal for the same services and is in all respects fair and without collusion or fraud. I understand that collusive bidding is a violation of state and Federal law and can result in fines, prison sentences and civil damages awards.

I certify that this proposal has been prepared independently and the price submitted will not be disclosed to another person.

The Town reserves the right to reject the proposal submitted by any proposer violating this provision.

I agree to abide by all conditions of this proposal and certify that I am authorized to sign this proposal.

COMPANY NAME Southeastern Engineering Contractors, Inc

[Signature]
Authorized Representative (Signature)

03/17/25

Date

Edwards Dominguez / President
Authorized Representative/Title
(Print or Type)



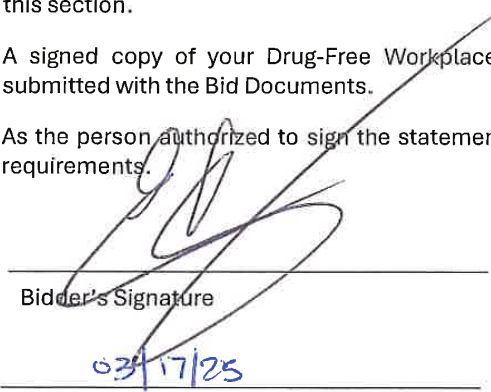
CONFIRMATION OF DRUG-FREE WORKPLACE

In order to have a drug-free workplace program, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibitions.
2. Inform employees about the dangers of drug abuse in the workplace, the business' policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under Bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employee that, as a condition of working on the commodities or Contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893, Florida Statutes, or of any controlled substance law of the United States or any State, for a violation occurring in the workplace no later than five (5) days after the conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program, if such is available in the employee's community by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

A signed copy of your Drug-Free Workplace Policy must be attached to this signed copy and submitted with the Bid Documents.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.



Bidder's Signature

03/17/25

Date



Ron DeSantis, Governor

Melanie S. Griffin, Secretary



**STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION**

CONSTRUCTION INDUSTRY LICENSING BOARD

THE GENERAL CONTRACTOR HEREIN IS CERTIFIED UNDER THE
PROVISIONS OF CHAPTER 489, FLORIDA STATUTES

DOMINGUEZ, EDUARDO

SOUTHEASTERN ENGINEERING CONTRACTORS, INC.
911 NW 209TH AVE STE 101
PEMBROKE PINES FL 33029

LICENSE NUMBER: CGC1520810

EXPIRATION DATE: AUGUST 31, 2026

Always verify licenses online at MyFloridaLicense.com



ISSUED: 12/18/2024

Do not alter this document in any form.

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PROJECT EXPERIENCE (Last 5 Years)

Project Title: **McKinley ST Interceptor Vent. and Tyler ST Conflict Box Revision**
Type of Construction: Sewer Upgrade
Contract Amount: \$200,495.00
Type of Contract: Unit Prices
Client: City of Hollywood
Client's Rep: Mr. Feng Jian PE, Assistant Director (954)-921-3930
Completion Date: Jun-24

Project Title: **Weston SW 36Th Street Cul-de-sac**
Type of Construction: Roadway Improvements
Contract Amount: \$375,756.00
Type of Contract: Unit Prices
Client: City of Weston
Client's Rep: Mr. Scott Buck, Senior Project Manager (954) 483-4946
Completion Date: Apr-24

Project Title: **Crandon Boulevard and Harbor Drive Intersection Improvements**
Type of Construction: Storm Water Improvements
Contract Amount: \$440,233.80
Type of Contract: Unit Prices
Client: Village of Key Biscayne
Client's Rep: Mr. Andrew List, PE Associate Project Manager (954) 921-3930
Completion Date: Apr-24

Project Title: **NE 3rd and NE 4th Street Drainage Improvements**
Type of Construction: Storm Water Improvements
Contract Amount: \$941,870.60
Type of Contract: Unit Prices
Client: City of Pompano Beach
Client's Rep: Mr. Christopher Schlageter Engineering Project Manager (954) /86-4022
Completion Date: Mar-24

Project Title: **Civil Work Related to Taft Street FM Wall Loss Verification**
Type of Construction: Water Main, FM and Sanitary Sewer Improvements
Contract Amount: \$469,887.00
Type of Contract: Unit Prices
Client: City of Hollywood
Client's Rep: Juan Jose Figueroa, PE Senior Project Manager- ECSD 954-864-6622
Completion Date: Apr-23

Project Title: **Water System Interconnect Upgrades**
Type of Construction: Water Main Improvements
Contract Amount: \$642,890.00
Type of Contract: Unit Prices
Client: City of Pompano Beach
Client's Rep: Mathew Marsh, McCafferty Brinson Consulting, LLC 954 918 0744
Completion Date: Apr-23

Project Title: **Lift Station W-14 Upgrade**
Type of Construction: Sewer Pump Station
Contract Amount: \$2,395,072.00
Type of Contract: Unit Prices
Client: City of Hollywood
Client's Rep: Mr. Feng Jian PE, Assistant Director (954)-921-3930
Completion Date: Sep-22

Project Title: **El Jardin Stormwater Improvements**
Type of Construction: Drainage and Roadway Improvements
Contract Amount: \$322,643.00

Type of Contract: Unit Prices
Client: Village Of El Portal
Client's Rep: Mr. Orlando Rubio, Senior Supervising Engineer, 561 314 4445, x203
Completion Date: Apr-22

Project Title: **Center Island Pump Station**
Type of Construction: Stormwater Pump Station
Contract Amount: \$1,235,280.50
Type of Contract: Unit Prices
Client: Town of Golden Beach
Client's Rep: Mr. Orlando Rubio, Senior Supervising Engineer 561 314 4445, x203
Completion Date: Dec-22

Project Title: **CDBG 47th NW 8th Ave**
Type of Construction: Drainage and Roadway Improvements
Contract Amount: \$136,387.50
Type of Contract: Unit Prices
Client: City of Wilton Manors
Client's Rep: Todd De Jesus, City Project Manager 954 290 5378
Completion Date: Jul-22

Project Title: **CDBG 45th and 46th NW 8th Ave**
Type of Construction: Drainage and Roadway Improvements
Contract Amount: \$419,350.50
Type of Contract: Unit Prices
Client: City of Wilton Manors
Client's Rep: Todd De Jesus, City Project Manager
Completion Date: Jan-22

Project Title: **Annual Storm Drainage Contract**
Type of Construction: Drainage and Roadway Improvements
Contract Amount: 2,000,000 Contract Cap
Type of Contract: Unit Prices
Client: City of Fort Lauderdale
Client's Rep: Mr. Rares Petrica, Project Manager , Public Words, 954 828-6720
Completion Date: Jun-21

Project Title: **Outfall 13 at 14 Harbor Point Construction Project**
Type of Construction: Drainage
Contract Amount: \$234,302.30
Type of Contract: Unit Prices
Client: Village of Key Biscayne
Client's Rep: Natanael Diaz, Project Manager
Completion Date: Dec-20

Project Title: **Lift Station W-27 Upgrade**
Type of Construction: Sewer Pump Station
Contract Amount: \$402,740.01
Type of Contract: Unit Prices
Client: City of Hollywood
Client's Rep: Feng Jian PE, Assistant Director (954)-921-3930
Completion Date: Oct-20

Project Title: **Lift Station No. 103**
Type of Construction: Sewer Pump Stations
Contract Amount: \$873,461.59
Type of Contract: Unit Prices
Client: City of Plantation
Client's Rep: John Adams, Capital Improvement Administrator 954-865-8296
Completion Date: Dec-20

Project Title: **NW 67th Avenue Widening Project**
Type of Construction: Roadway improvements
Contract Amount: \$505,725.93
Type of Contract: Unit Prices

Client: Town of Miami Lakes
Client's Rep: Omar Santos Public Works Engineer (305) 364-6100 Ext.1182
Completion Date: Sept. 2020

Project Title: **Rehabilitation of Wastewater Pump Station No. 12**
Type of Construction: Sewer Pump Station
Contract Amount: \$918,527.09
Type of Contract: Unit Prices
Client: City of North Miami
Client's Rep: Miguel A Lockward, EI, ENV SP (305).265.5420
Completion Date: Sept. 2020

Project Title: **Lift Station 117 and 307 Rehabilitation**
Type of Construction: Sewer Pump Stations
Contract Amount: \$914,313.75
Type of Contract: Unit Prices
Client: City of Sunrise
Client's Rep: Gregg Bagnall 954-888-6097
Completion Date: Jan. 2021

Project Title: **Margate Lift Station 21 Renovation**
Type of Construction: Sewer Pump Station
Contract Amount: \$454,528.88
Type of Contract: Unit Prices
Client: City of Margate
Client's Rep: Keith Schriener (Craig A. Smith & Associates), 954-618-9978
Completion Date: Nov. 2020

Project Title: **High Tide Stormwater Improvements**
Type of Construction: Drainage
Contract Amount: \$131,512.00
Type of Contract: Unit Prices
Client: Town of Golden Beach
Client's Rep: Mr. Orlando Rubio, Senior Supervising Engineer, 561 314 4445, x203
Completion Date: Mar. 2020

Project Title: **State Road 7 Lift Stations (W-12, W-13, W-23 & W-24)**
Type of Construction: Sewer Pump Stations
Contract Amount: \$3,007,950
Type of Contract: Unit Prices
Client: City of Hollywood
Client's Rep: Mr. Feng Jian PE, Assistant Director (954)-921-3930
Completion Date: Mar. 2020

Project Title: **Florida City Water & Sewer Utility Relocation-Adjustments**
Type of Construction: Water and Sewer
Contract Amount: \$323,755
Type of Contract: Unit Prices
Client: City of Florida City
Client's Rep: Pedro Gonzalez PE, City Engineer 786-302-1862
Completion Date: Dec. 2020

Project Title: **Lift Station E-4 Repair Project**
Type of Construction: Sewer Pump Station
Contract Amount: \$204,247.00
Type of Contract: Unit Prices
Client: City of Hollywood
Client's Rep: Mr. Feng Jian PE, Assistant Director (954)-921-3930
Completion Date: Dec. 2019

Project Title: **Pump Stations D-10 & D-11 Flow Analysis and Redesign**
Type of Construction: Sewer Pump Stations
Contract Amount: \$1,026,980
Type of Contract: Unit Prices
Client: City of Fort Lauderdale

Client's Rep: Daniel Fisher, PE, Project Manager 954-632-6487
Completion Date: Feb. 2019

Project Title: **2017 Alley Reconstruction Program**
Type of Construction: Drainage and Roadway Improvements
Contract Amount: \$1,159,138
Type of Contract: Unit Prices
Client: City of Hollywood
Client's Rep: Clarissa Ip Project Manager 954-921-3915
Completion Date: Oct. 2019

Project Title: **Master Lift Station No. 1 Rehabilitation**
Type of Construction: Sewer Pump Station
Contract Amount: \$1,323,689
Type of Contract: Unit Prices
Client: City of Delray Beach
Client's Rep: Richard Chipman, Construction Manager 561-655 6175
Completion Date: July. 2019

Project Title: **Mary Brickell Village Drainage Improvements (Pump Station).**
Type of Construction: Drainage Pump Station
Contract Amount: \$2,576, 882
Type of Contract: Unit Prices
Client: City of Miami
Client's Rep: Valentine Onuigbo, Construction Manager 305-416-2588
Completion Date: Jan. 2019

Project Title: **Tribute Element**
Type of Construction: Drainage and Water Main Improvements
Contract Amount: \$722,213
Type of Contract: Lump Sum
Client: Tutor Perini
Client's Rep: Scott Prince
Completion Date: Jan. 2019

BROWARD COUNTY LOCAL BUSINESS TAX RECEIPT

115 S. Andrews Ave., Rm. A-100, Ft. Lauderdale, FL 33301-1895 – 954-357-4829

VALID OCTOBER 1, 2024 THROUGH SEPTEMBER 30, 2025

Business Name: SOUTHEASTERN ENGINEERING
CONTRACTORS, INC.

Owner Name: EDUARDO DOMINGUEZ
Business Location: 911 NW 209TH AVE STE 101
PEMBROKE PINES

Business Phone: 305-557-4226

Receipt #: 189-319371
Business Type: ALL OTHER TYPES CONTRACTOR
(GENERAL ENGINEERED
CONSTRUCTION BUILDER)

Business Opened: 01/01/2021
State/County/Cert/Reg: CGC1520810
Exemption Code:

Rooms

Seats

Employees
23

Machines

Professionals

For Vending Business Only					
Number of Machines:			Vending Type:		
Tax Amount	Transfer Fee	NSF Fee	Penalty	Prior Years	Collection Cost
81.00	0.00	0.00	0.00	0.00	0.00
					Total Paid
					81.00

Receipt Fee 81.00
Packing/Processing/Canning Employees 0.00

THIS RECEIPT MUST BE POSTED CONSPICUOUSLY IN YOUR PLACE OF BUSINESS

THIS BECOMES A TAX RECEIPT

WHEN VALIDATED

This tax is levied for the privilege of doing business within Broward County and is non-regulatory in nature. You must meet all County and/or Municipality planning and zoning requirements. This Business Tax Receipt must be transferred when the business is sold, business name has changed or you have moved the business location. This receipt does not indicate that the business is legal or that it is in compliance with State or local laws and regulations.

Mailing Address:

SOUTHEASTERN ENGINEERING CONTRACTORS
911 NW 209TH AVE STE 101
PEMBROKE PINES, FL
33029-2112

Receipt # 03B-23-00001570
Paid 07/30/2024 81.00

2024 - 2025

BROWARD COUNTY, FLORIDA

SOUTHEASTERN ENGINEERING
CONTRACTORS INC.
911 NW 209 AVE STE 101
PEMBROKE PINES FL 33029-0000

CITY OF PEMBROKE PINES
601 CITY CENTER WAY, LBTR-4TH FLOOR
PEMBROKE PINES, FL 33025

LOCAL BUSINESS TAX RECEIPT

Local Business Tax Certificate

In the event the business to which this receipt was issued changes hands, the receipt will become null and void. An application for a new receipt must be made.

Receipt Date: October 1, 2024 through September 30, 2025

Business Name: SOUTHEASTERN ENGINEERING **DBA:**
CONTRACTORS INC.
Business Location: 911 NW 209 AVE, 101
PEMBROKE PINES, FL 33029-0000

Receipt Number: 20190374-2022-1
Invoice Number: INV-00074359
Business Description: ADMINISTRATION SERVICES
Receipt Issued: Issued on 9/30/2024 12:00:00 AM
Receipt Expiration: Expires on 9/30/2025 12:00:00 AM

Business Classifications

SIGN-Sign

ADMSER-administrative services



My Company Profile

Company Information

Company Name

Southeastern Engineering Contractors, Inc.

Doing Business As (DBA)

Company ID

549288

Enrollment Date

04/26/2012

Employer ID Number

592425850

DUNS Number

Total Number of Employees

20 to 99

NAICS Code

237

Sector

BID BOND

Bond No: n/a

CONTRACTOR:

(Name, legal status and address)

Southeastern Engineering Contractors, Inc.
911 NW 209 Ave, Ste 101
Pembroke Pines, FL 330

SURETY:

(Name, legal status and principal place of business)

FCCI Insurance Company
6300 University Parkway
Sarasota, FL 34240

OWNER:

(Name, legal status and address)

Town of Pembroke Park
3150 SW 52nd Ave
Pembroke Park, FL 33023

BOND AMOUNT: Five Percent of Amount of bid 5% amount of bid

PROJECT: SW 25th Street Stormwater Improvements RFP #25-01R

(Name, location or address, and Project number, if any)

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

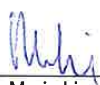
The Company executing this bond vouches that this document conforms to the American Institute of Architects Document A310, 2010 edition

1

Signed and sealed this 17th day of March, 2025.


(Witness)

Southeastern Engineering Contractors, Inc.
(Principal)  (Seal)
(Title) Eduardo Dominguez, President


(Witness) Maria Li

FCCI Insurance Company
(Surety)  (Seal)
(Title) Mayra Rodriguez
Atty-in-fact & FL Res Agent

The Company executing this bond vouches that this document conforms to the American Institute of Architects Document A310, 2010 edition 2



GENERAL POWER OF ATTORNEY

Know all men by these presents: That the FCCI Insurance Company, a Corporation organized and existing under the laws of the State of Florida (the "Corporation") does make, constitute and appoint:

Mayra Rodriguez; Fausto Alvarez, Jr., Claudio Rubiera, Norman L Morris

Each, its true and lawful Attorney-In-Fact, to make, execute, seal and deliver, for and on its behalf as surety, and as its act and deed in all bonds and undertakings provided that no bond or undertaking or contract of suretyship executed under this authority shall exceed the sum of (not to exceed \$30,000,000.00): \$30,000,000.00

This Power of Attorney is made and executed by authority of a Resolution adopted by the Board of Directors. That resolution also authorized any further action by the officers of the Company necessary to effect such transaction.

The signatures below and the seal of the Corporation may be affixed by facsimile, and any such facsimile signatures or facsimile seal shall be binding upon the Corporation when so affixed and in the future with regard to any bond, undertaking or contract of surety to which it is attached.

In witness whereof, the FCCI Insurance Company has caused these presents to be signed by its duly authorized officers and its corporate Seal to be hereunto affixed, this 23rd day of July, 2020.

Attest:



Christina D. Welch, President
FCCI Insurance Company





Christopher Shoucair,
EVP, CFO, Treasurer, Secretary
FCCI Insurance Company

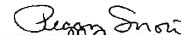
State of Florida
County of Sarasota

Before me this day personally appeared Christina D. Welch, who is personally known to me and who executed the foregoing document for the purposes expressed therein.

My commission expires: 2/27/2027



PEGGY SNOW
Commission # HH 326535
Expires February 27, 2027



Notary Public

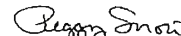
State of Florida
County of Sarasota

Before me this day personally appeared Christopher Shoucair, who is personally known to me and who executed the foregoing document for the purposes expressed therein.

My commission expires: 2/27/2027



PEGGY SNOW
Commission # HH 326535
Expires February 27, 2027



Notary Public

CERTIFICATE

I, the undersigned Secretary of FCCI Insurance Company, a Florida Corporation, DO HEREBY CERTIFY that the foregoing Power of Attorney remains in full force and has not been revoked; and furthermore that the February 27, 2020 Resolution of the Board of Directors, referenced in said Power of Attorney, is now in force.

Dated this 17th day of March, 2025



Christopher Shoucair, EVP, CFO, Treasurer, Secretary
FCCI Insurance Company



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
10/11/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Bowen, Miclette & Britt of Florida, LLC 850 Concourse Pkwy S, Suite #105 Maitland FL 32751		CONTACT NAME: Michelle Rushing PHONE (A/C, No, Ext): 407-647-1616 FAX (A/C, No): 407-628-1635 E-MAIL ADDRESS: mrushing@bmbinc.com	
INSURED Southeastern Engineering Contractors, Inc. 911 NW 209th Ave., Ste. 101 Pembroke Pines FL 33029		INSURER(S) AFFORDING COVERAGE	
		INSURER A: Charter Oak Fire Ins. Co.	NAIC # 25615
		INSURER B: Travelers Indemnity Company	26658
		INSURER C: Travelers Property Casualty Co of Amer	25674
		INSURER D: Bridgefield Casualty Insurance Company	10335
		INSURER E: Navigators Specialty Insurance Company	36056
		INSURER F:	

COVERAGES

CERTIFICATE NUMBER: 2142376752

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PRO-JECT ☐ LOC OTHER:	Y	Y	DT-CO-7T598390-COF-24	9/22/2024	9/22/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ HIRED AUTOS ONLY ☒ NON-OWNED AUTOS ONLY	Y	Y	BA-7T59913A-24-2S-G	9/22/2024	9/22/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
C	☒ UMBRELLA LIAB ☒ OCCUR EXCESS LIAB CLAIMS-MADE DED ☒ RETENTION \$ 10,000	Y	Y	CUP-7T606799-24-2S	9/22/2024	9/22/2025	EACH OCCURRENCE \$ 3,000,000 AGGREGATE \$ 3,000,000 \$
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	Y	19656073	9/22/2024	9/22/2025	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
E	Pollution Liability Professional Liability			SF24ECPU01040NC	10/11/2024	9/22/2025	Each Poll Incident 1,000,000 Each Prof Occurrence 1,000,000 Aggregate 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The following policy provisions and/or endorsements form part of the policies of insurance represented by this certificate of insurance. The terms contained in the policies and/or endorsements supersede the representations made herein. Electronic copies of the policy provisions and/or endorsements listed below are available by emailing Contact Person as shown above.

When required by written contract, those parties listed in said contract, including the Certificate Holder, are added as an Additional Insureds with respect to the General Liability, Auto Liability and Umbrella Liability as afforded by the policy and/or endorsements.

When required by written contract, a Waiver of Subrogation, with respect to the General Liability, Auto Liability, Worker's Compensation and Umbrella is granted See Attached...

CERTIFICATE HOLDER	CANCELLATION
	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

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ACORD 25 (2016/03)

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AGENCY CUSTOMER ID: SOUTHEASTE11

LOC #: _____



ADDITIONAL REMARKS SCHEDULE

Page 1 of 1

AGENCY Bowen, Miclette & Britt of Florida, LLC		NAMED INSURED Southeastern Engineering Contractors, Inc. 911 NW 209th Ave., Ste. 101 Pembroke Pines FL 33029
POLICY NUMBER		
CARRIER	NAIC CODE	EFFECTIVE DATE:

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
 FORM NUMBER: 25 FORM TITLE: CERTIFICATE OF LIABILITY INSURANCE

to those parties listed in said contract, including the Certificate Holder.

The General Liability, Auto Liability, and Umbrella Liability, certified herein are primary and non-contributory to other insurance available, but only to the extent required by written contract.

ACORD 101 (2008/01)

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EXHIBIT C



**TRANSPORTATION SURTAX ADDENDUM FOR MUNICIPAL CONSTRUCTION CONTRACTS
(SURTAX PROJECT # PPRK-02 RFP # 25-01R)**

This Transportation Surtax Addendum ("Addendum") is between the TOWN OF PEMBROKE PARK, a municipality of the State of Florida ("Municipality"), and SOUTHEASTERN ENGINEERING CONTRACTORS, INC. ("Contractor") (each a "Party" and collectively referred to as the "Parties").

GENERAL CONTRACT TERMS

A. The solicitation, purchase order, or contract between Contractor and Municipality for Surtax Project# PPRK-002 (all of which shall be referred to in this Addendum as "the Contract" or "this Contract") is funded in whole or in part by the transportation surtax levied pursuant to Section 31½-71, et seq., of the Broward County Code of Ordinances (the "County Surtax Ordinance"). The Construction Contract is therefore subject to the terms and conditions of County Surtax Ordinance, Section 212.055(1) of the Florida Statutes, other laws and regulations governing procurement activities, and the terms and conditions of the interlocal funding agreement between Broward County, a political subdivision of the State of Florida ("Broward County") and Municipality to provide for funding of the Project (the "Funding Agreement").

B. The purpose of this Addendum is to incorporate the terms and conditions required by the County Surtax Ordinance, Section 212.055(1), Florida Statutes, and the Funding Agreement, into the Parties' Construction Contract and all other Contract Documents. All contract provisions required by the County Surtax Ordinance, Section 212.055(1) of the Florida Statutes, and the Funding Agreement, as amended, are incorporated in this Addendum by reference, whether or not expressly set forth in the provisions below.

C. Contractor agrees to include the terms in this Addendum in each subcontract financed in whole or in part with transportation surtax funds levied pursuant to the County Surtax Ordinance.

D. In the event of any conflict between the terms contained in this Addendum and those contained in any of the Contract Documents, the terms of this Addendum shall prevail. Unless otherwise expressly provided by Florida law, any terms required by the County Surtax Ordinance and Section 212.055(1) of the Florida Statutes, as amended, shall control in the event of a conflict with any provisions contained in this Addendum.

E. The Parties agree to perform their respective obligations under the Contract Documents in accordance with the terms provided in this Addendum.

ARTICLE 1. DEFINITIONS

Whenever the following terms appear in this Addendum, the intent and meaning shall be interpreted as follows:

- 1.1. **Applicable Law** means all applicable laws, codes, advisory circulars, rules, regulations, or ordinances of any federal, state, county, municipal, or other governmental entity, including as may be amended from time to time.
- 1.2. **Bidder** means an entity or individual submitting a bid for this Project, acting directly or through a duly authorized representative.
- 1.3. **Board** means the governing body of Municipality, its successors and assigns.
- 1.4. **Code** means the Broward County Code of Ordinances.
- 1.5. **Change Order** means a written document ordering a change in the Contract Price or Contract Time or a material change in the Work.
- 1.6. **Consultant** means the architect or engineer who has contracted with Municipality or who is an employee of Municipality, and provides professional services for this Project.
- 1.7. **Contract Administrator** means Town Manager or such other person designated by Town of Pembroke Park in writing.
- 1.8. **Contract Documents** means the official documents setting forth bidding information, requirements, and contractual obligations for the Project and includes the Contract, any contract supplement general conditions, and supplemental general conditions, the Scope of Work, invitation to bid, amendments and addenda, standard instructions for vendors, special instructions for vendors, Plans, Drawings, exhibits, general requirements, technical specifications, bid forms, record of award by the Board, bonds, notice of award, Notice(s) to Proceed, supplements, representations and certifications, certificates, project forms, closeout forms, purchase order(s), Change Order(s), Field Order(s), special provisions, BIM and electronic media submittal requirements, documents incorporated into the Construction Contract by reference and/or as an exhibit, and any additional documents required by Broward County or Municipality, or for the Project.
- 1.9. **Contract Price** means the amount established in the bid submittal and award by the Board, as may be amended by Change Order.
- 1.10. **Contract Time** means the time between commencement and completion of the Work, including any milestone dates thereof, established in Article 3 of this Addendum, as may be amended by Change Order.

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1.11. **County Business Enterprise** or **CBE** means a small business certified as meeting the applicable requirements of the Broward County Business Opportunity Act of 2012, Section 1-81, of the Code.

1.12. **Field Order** means a written order of minor changes in the Work that does not involve a change in the Contract Price or Contract Time.

1.13. **Final Completion** means the date certified by Consultant in the Final Certificate of Payment as the date upon which all conditions and requirements of any permits and regulatory agencies have been satisfied; any documents required by the Contract Documents have been received by Consultant; any other documents required to be provided by Contractor have been received by Consultant; and to the best of Consultant's knowledge, information and belief, the Work has been fully completed in accordance with the terms and conditions of the Contract Documents.

1.14. **Materials** means physical items incorporated in this Project or used or consumed in the performance of the Work.

1.15. **Municipality Manager** means the official appointed by the Municipality who directs the administration of the Municipality.

1.16. **Notice(s) to Proceed** means a written notice to Contractor authorizing the commencement of the activities identified in the notice or as described in the Contract Documents.

1.17. **OESBD** means Broward County's Office of Economic and Small Business Development.

1.18. **Plans** or **Drawings** means the official graphic representations of this Project.

1.19. **Purchasing Director** means Municipality's Finance Director or designee authorized to execute Work Authorizations.

1.20. **Project** means the construction project described in the Contract Documents, including the Work described therein.

1.21. **Project Initiation Date** means the date upon which the Contract Time commences.

1.22. **Punch List** means a document developed by Consultant and the Contract Administrator and provided to Contractor simultaneously with, or within thirty (30) to forty-five (45) calendar days after, the issuance of a Certificate of Substantial Completion or Partial Substantial Completion, that lists Work that Contractor has yet to complete or that does not conform to the Contract Documents and that Contractor must complete or correct, as indicated in the document, to satisfy the requirements of this Contract for Final Completion and to make the Work satisfactory and acceptable.

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1.23. **Scope of Work** means the labor, materials, equipment, services, and incidentals necessary to complete the Project and perform the Work as provided in the Contract Documents.

1.24. **Small Business Enterprise or SBE** means an entity certified as meeting the applicable requirements of the Broward County Business Opportunity Act of 2012, Section 1-81, of the Code.

1.25. **Subcontractor** means any person, firm or corporation, including subconsultants, having a direct contract with Contractor, regardless of tier, to perform all or any portion of the work described in the Contract Documents, including one who furnishes material worked to a special design according to the Contract Documents, but does not include one who merely furnishes Materials not so worked.

1.26. **Substantial Completion** means that date, as certified in writing by Consultant and as finally determined by Contract Administrator in the Contract Administrator's sole discretion, on which the Work, or a portion thereof, is at a level of completion in substantial compliance with the Contract Documents such that all conditions of permits and regulatory agencies have been satisfied and Municipality or its designee can enjoy use or occupancy and can use or operate it in all respects for its intended purpose. A Certificate of Occupancy (or a Temporary Certificate of Occupancy (TCO) or other alternate municipal/county authorization for limited or conditional occupancy acceptable to the Contract Administrator) must be issued for Substantial Completion to be achieved; however, the issuance of a Certificate of Occupancy will not, by itself, constitute the achievement or date of Substantial Completion.

1.27. **Surety** means the surety company or individual that is bound by the performance bond and payment bond with and for Contractor that is primarily liable for satisfactory performance of the Work, and which surety company or individual is responsible for Contractor's satisfactory performance of the Work under this Contract and for the payment of all debts and other obligations pertaining thereto in accordance with Section 255.05, Florida Statutes.

1.28. **Work** means the construction and other services required by the Contract Documents, whether completed or partially completed, and includes all labor, materials, equipment, and services provided or to be provided by Contractor to fulfill Contractor's obligations. The Work may constitute the whole or a part of the Project.

ARTICLE 2. EXHIBITS

- Exhibit A - List of CBE/SBE Certified Firms**
- Exhibit B - Forms 1-14**
- Exhibit C - Additional Forms:**
 - **Statement of CBE/SBE Assurance**
 - **Scrutinized Companies List Certification**

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ARTICLE 3. CONTRACT TIME

3.1. Contractor shall be instructed to commence the Work by written instruction in the form of a Purchase Order issued by Municipality's Purchasing Director and two or more Notices to Proceed issued by the Contract Administrator. The first Notice to Proceed and Purchase Order will not be issued until Contractor submits to Municipality all required documents and after execution of this Contract by both Parties. Preliminary Work, including submission of a project schedule, schedule of values, submittals, submittal schedule, and other documents required for permitting, and performance of Work that does not require permits, shall commence within ten (10) days after the date of the first Notice to Proceed. Contractor shall have ten (10) days after receipt of signed and sealed contract Drawings from Consultant to apply for construction permits to the applicable permitting authority. Issuance of all permits by the permitting authority shall be a condition precedent to the issuance of a second Notice to Proceed for additional Work. Except for the reimbursement of permit application fees, impact fees, and performance and payment bond premiums as may be provided for in the Contract Documents, Contractor shall not be entitled to compensation of any kind during the permitting process. The Work to be performed pursuant to the second Notice to Proceed shall commence within ten (10) days after the Project Initiation Date specified in the second Notice to Proceed.

3.2. Time is of the essence for Contractor's performance under this Contract. Contractor must obtain Substantial Completion of the Work within Three Hundred Thirty-Four (334) days after the Project Initiation Date specified in the second Notice to Proceed, and Final Completion within Three Hundred Sixty-Five (365) days after Substantial Completion.

3.3. Upon failure of Contractor to obtain Substantial Completion within the deadline stated in Section 3.2, as extended by any approved time extensions, Contractor shall pay to Municipality the sum of \$500.00 for each day after the deadline for Substantial Completion, as extended by any approved time extensions, until Substantial Completion is obtained. After Substantial Completion, should Contractor fail to complete the remaining Work and obtain Final Completion within the deadline stated in Section 3.2, as extended by approved time extensions thereof, Contractor shall pay to Municipality the sum of \$500.00 for each day after the deadline for Final Completion, as extended by any approved extensions, until Final Completion is obtained. These amounts are not penalties but are liquidated damages to Municipality for its inability to obtain full beneficial occupancy and/or use of the Project. Liquidated damages are hereby fixed and agreed upon between the Parties based on (1) a mutual recognition of the impossibility of precisely ascertaining the amount of damages that will be sustained by Municipality as a consequence of Contractor's failure to timely obtain Substantial Completion, Final Completion, or both; and (2) both Parties' desire to obviate any question or dispute concerning the amount of said damages and the cost and effect of the failure of Contractor to achieve Substantial Completion, Final Completion, or both, on time. These liquidated damages shall apply separately to each portion of the Project for which a deadline for Substantial Completion, Final Completion, or both, is given. Liquidated damages do not address costs incurred by Municipality or Consultant: (a) due to an audit conducted pursuant to Article 9 of the General Conditions; or (b)

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in having Consultant administer the construction of the Project beyond the deadlines for Substantial Completion, Final Completion, or both. Contractor is separately responsible to Municipality for the actual costs referenced in (a) or (b) above, pursuant to Section 3.5.

3.4. Municipality may, but is not obligated to, deduct liquidated damages from monies due to Contractor for the Work under this Contract or as much thereof as Municipality may, in its sole discretion, deem just and reasonable.

3.5. Separate and apart from the liquidated damages stated in Section 3.3, Contractor shall also reimburse Municipality for all costs incurred by Consultant in administering the construction of the Project beyond the completion dates specified Section 3.2, as extended by any approved time extensions. Consultant construction administration costs shall be in the amounts set forth in the contract between Municipality and Consultant. Municipality may, but is not obligated to, deduct such costs from the monies due Contractor for performance of Work under this Contract by means of unilateral credit Change Orders issued by Municipality as costs are incurred by Consultant and agreed to by Municipality.

3.6. If Municipality elects not to deduct all or a portion of either the Liquidated Damages or the Consultant costs incurred by Municipality beyond the completion dates, as described in Section 3.5, from other monies due Contractor from Municipality, Contractor must pay the claimed amounts within thirty (30) days after demand by the Contract Administrator.

ARTICLE 4. PROGRESS PAYMENTS

4.1. Contractor may make an application for payment ("Application for Payment"), at intervals of not more than once a month, for Work completed on the Project during the preceding interval. Contractor shall, where the Project involves CBE or SBE Subcontractors, make Application for Payment, at monthly intervals, for Work completed on the Project by such Subcontractors during the preceding monthly interval. Contractor's Applications for payment must show a complete breakdown of the Project components, the quantities completed during the applicable interval, and the amount of payment sought, together with such supporting evidence as may be required by Consultant or Contract Administrator. At a minimum, Contractor shall submit with each Application for Payment: an updated progress schedule acceptable to Consultant as required by the Contract Documents; a Certification of Payments to Subcontractors Form (Form 9); a statement indicating the cumulative amount of CBE or SBE participation to date; and a release of liens relative to the Work that was the subject of any previous Applications for Payment or consent of surety relative to the Work that is the subject of the Application for Payment. If Contractor has not made payment to a Subcontractor, the Certification of Payments to Subcontractors Form shall be accompanied by a copy of the notification sent to each Subcontractor (listed in Item 2 of the Form) to whom payment has not been made, explaining the good cause why payment was not made. When applicable, each Application for Payment shall be accompanied by a completed Statement of Wage Compliance Form (Form 8A or 8B). Each Application for Payment shall be submitted to the Town for approval as follows:

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Town of Pembroke Park
3150 SW 52nd Avenue
Pembroke Park, Florida 33023

All Applications for Payment shall be stamped as received on the date on which they are delivered in the manner specified above. Payments of Applications for Payment shall be subject to approval as specified herein, and, if approved, payment for the undisputed portion(s) of the Application for Payment shall be due twenty (20) business days after the date on which the Application for Payment is stamped received. At the end of the twenty (20) business days, Contractor may send the Contract Administrator an overdue notice. If the Application for Payment is not rejected within four (4) business days after delivery of the overdue notice, the Application for Payment shall be deemed accepted, excepting any portions that Municipality determines to be fraudulent or misleading. If the Application for Payment does not meet the requirements of this Contract, Municipality shall reject the Application for Payment within twenty (20) business days after the date stamped received and said rejection shall specify each deficiency and the action necessary by Contractor to cure each deficiency. If Contractor submits a request that corrects each deficiency, the corrected Application for Payment must be paid or rejected within ten (10) business days after the corrected Application for Payment is stamped as received. Any dispute between Municipality and Contractor shall be communicate in writing and resolved pursuant to the dispute resolution procedure set forth in the Contract Documents.

4.2. Prior to issuance of the Punch List, Municipality may withhold retainage on each progress payment as set forth in Section 255.078, Florida Statutes, as may be amended during this Contract. Any reduction in retainage below the maximum amount set forth in Section 255.078, Florida Statutes, shall be at the sole discretion of the Contract Administrator, as may be recommended by Consultant. Any interest earned on retainage shall accrue to the benefit of Municipality.

4.3. If the Summary of Terms and Conditions indicates that Materials and equipment will be stored at the Project site, as payment for such storage, Contractor shall receive payment equal to ninety percent (90%) of the invoiced amount of the Materials and equipment in the manner set forth in this paragraph. The invoiced amount shall be based on the value of all acceptable Materials and equipment not yet incorporated in the Work but delivered and suitably stored at the Project site and scheduled for installation on-site within thirty (30) days after the date of the Application for Payment. Copies of the supplier's invoices for the Materials and equipment shall be included with the Application for Payment.

4.4. Notwithstanding any provision of this Contract to the contrary, Municipality may withhold payment, in whole or in part, in accordance with Applicable Law, as a consequence of Contractor's material breach of any obligation under the Contract Documents, or to such extent as may be necessary to protect itself from loss on account of:

4.3.1. Inadequate or defective Work not remedied.

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- 4.3.2. Claims filed or reasonable evidence indicating probable filing of claims by other parties against Contractor or Municipality relating to Contractor's performance.
- 4.3.3. Failure of Contractor to make payments properly to Subcontractors or for material or labor.
- 4.3.4. Damage to another contractor not remedied.
- 4.3.5. Liquidated damages and costs incurred by Consultant for extended construction administration.
- 4.3.6. Failure of Contractor to provide any document(s) required by the Contract Documents.

When the above grounds are removed or resolved to the satisfaction of the Contract Administrator, any applicable withheld payment shall be made to the extent otherwise due.

ARTICLE 5. ACCEPTANCE AND FINAL PAYMENT

5.1. Consultant shall conduct an inspection within ten (10) days after receipt of written notice from Contractor that all Work described in the Punch List has been completed and the Work is ready for final inspection and acceptance. A Final Certificate of Payment (Form 11) for the Work, or the applicable phase thereof, shall be issued if Consultant and Contract Administrator find that: (a) the Work is acceptable; (b) the requisite documents have been submitted; (c) the requirements of the Contract Documents are fully satisfied; and (d) all conditions of the permits and regulatory agencies have been met. Such Final Certificate of Payment (Form 11) shall be issued by Consultant, under its signature, stating that the applicable requirements of the Contract Documents have been performed and that the Work is ready for acceptance under the terms and conditions of the Contract Documents.

5.2. Before issuance of the Final Certificate for Payment, Contractor shall deliver to Consultant the following final payment package: a complete release of all claims arising out of this Contract, or receipts in full in lieu thereof; an affidavit certifying that all suppliers and Subcontractors have been paid in full and that all other indebtedness and financial obligations connected with the applicable Work have been paid, or, in the alternative, a consent of the Surety to final payment on Contractor's behalf; the final corrected as-built Drawings; the final bill of Materials, if required, and the final Application for Payment. This final payment package must include the certification document titled Final List of Non-Certified Subcontractors and Suppliers (Form 13), which must be signed and notarized by Contractor. A list of all noncertified Subcontractors and suppliers used must be attached to this certified document.

5.3. If, after Substantial Completion, Final Completion is materially delayed through no fault of Contractor, and Consultant so certifies, Municipality shall, upon certification of Consultant, and without terminating this Contract, make payment of the balance due for any portion of the

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Work fully completed and accepted. Such payment shall be made under the terms and conditions governing final payment, but it shall not constitute a waiver of any claims by Municipality.

5.4. Final payment shall be made only after the Board or Municipality's Purchasing Director, as applicable, has reviewed a written evaluation of the performance of Contractor prepared by the Contract Administrator and has approved the final payment. The acceptance of final payment shall constitute a waiver of all claims by Contractor, except those previously made in strict accordance with the provisions of the General Conditions and identified by Contractor as unsettled at the time of the application for final payment.

ARTICLE 6. PERFORMANCE AND PAYMENT BOND

6.1. Within ten (10) days after being notified of the award, Contractor shall furnish a Performance Bond and a Payment Bond containing all the provisions of the Performance Bond (Form 1) and Payment Bond (Form 2). Each Bond shall be in the amount of one hundred percent (100%) of the Contract Price guaranteeing to Municipality the completion and performance of the Work covered in such Contract as well as full payment of all suppliers, laborers, and Subcontractors employed pursuant to this Project. Each bond shall be with a surety company that is qualified pursuant to Article 7. Each Bond must name "Broward County" as an additional obligee.

6.2. Each bond shall continue in effect for one (1) year after Final Completion and acceptance of the Work with liability equal to one hundred percent (100%) of the Contract Price, or an additional bond provided to ensure that Contractor will, upon notification by Municipality, correct any defective or faulty Work or Materials that appear within one (1) year after Final Completion of this Contract.

6.3. Pursuant to the requirements of Section 255.05, Florida Statutes, Contractor shall ensure that the bond(s) referenced above shall be recorded in the Official Records of Broward County and provide Municipality with evidence of such recording.

6.4. In lieu of a Performance Bond and a Payment Bond, Contractor may furnish alternate forms of security in the form of cash, money order, certified check, cashier's check, or unconditional letter of credit. Such alternate forms of security shall be subject to the approval of Municipality and for same purpose, and shall be subject to the same conditions as those applicable above, and shall be held by Municipality for one (1) year after completion and acceptance of the Work.

ARTICLE 7. QUALIFICATION OF SURETY

7.1 For all Bid Bonds, Performance Bonds, and Payment Bonds over Five Hundred Thousand Dollars (\$500,000.00):

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7.1.1 Each bond must be executed by a surety company of recognized standing, authorized to do business in the State of Florida as surety, having a resident agent in the State of Florida, and having been in business with a record of successful continuous operation for at least the past five (5) years.

7.1.2 The surety company shall hold a current Certificate of Authority as acceptable surety on federal bonds in accordance with United States Department of Treasury Circular 570, Current Revisions. If the amount of the Bond exceeds the underwriting limitation set forth in the circular, in order to qualify as a proper surety herein, the net retention of the surety company shall not exceed the underwriting limitation in the circular, and the excess risks must be protected by coinsurance, reinsurance, or other methods in accordance with Treasury Circular 297, Revised (31 C.F.R. §§ 223.10, 223.11). Further, the surety company shall provide Municipality with evidence satisfactory to Municipality that such excess risk has been protected in an acceptable manner.

7.1.3 A surety company that is rejected by Municipality may be substituted by the Bidder or proposer with a surety company acceptable to Municipality, but only if the bid amount does not increase.

7.1.4 All bonds shall be written through surety insurers authorized to do business in the State of Florida as surety, with the following qualifications according to the latest edition of Best's Insurance Guide, published by AM Best Company, Oldwick, New Jersey:

Amount of Bond	Municipality Policy Holder's Ratings Strength/Financial Size
\$500,001 to \$1,500,000	A/ III
\$1,500,001 to \$2,500,000	A/ VI
\$2,500,001 to \$5,000,000	A/ VII
\$5,000,001 to \$10,000,000	A/ VIII
Over \$10,000,000	A/ IX

7.2 For projects that do not exceed Five Hundred Thousand Dollars (\$500,000.00), Municipality may accept a Bid Bond, Performance Bond, or Payment Bond from a surety company that has twice the minimum surplus and capital required by the Florida Office of Insurance Regulation at the time the solicitation is issued, if the surety company is otherwise in compliance with the provisions of the Florida Insurance Code, and if the surety company holds a currently valid Certificate of Authority issued by the United States Department of the Treasury under Sections 9304 to 9308 of Title 31 of the United States Code. The Certificate and Affidavit (Form 4) so certifying should be submitted with the Bid Bond, Performance Bond, or Payment Bond.

7.3 More stringent requirements of any grantor agency may be set forth within the Supplemental Conditions. If there are no more stringent requirements, the provisions of this Article 7 shall apply.

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ARTICLE 8. SUPERINTENDENCE AND SUPERVISION

8.1. Municipality's instructions are to be given through Consultant, which instructions Contractor must strictly and promptly follow in every case. Contractor shall keep on the Project a full-time, competent, English-speaking superintendent and any necessary assistants, all of whom must be satisfactory to Consultant. The superintendent shall not be changed except with the written consent of Consultant, unless the superintendent proves to be unsatisfactory to Contractor and ceases to be in its employ. The superintendent shall represent Contractor; all instructions given to the superintendent shall be as binding as if given to Contractor, and will be confirmed in writing by Consultant upon the written request of Contractor. Contractor shall provide efficient supervision of the Work, using its best skill and attention.

8.2. On a daily basis, Contractor's superintendent shall record, at a minimum, the following information in a bound log: the day; date; weather conditions and how any weather condition affected progress of the Work; time of commencement of Work for the day; the Work being performed; materials, labor, personnel, equipment and Subcontractors at the Project site; visitors to the Project site, including representatives of Municipality, Consultant, or regulatory representatives; any event that caused or contributed a delay to the critical path of the Project; any special or unusual conditions or occurrences encountered; and the time of termination of Work for the day. All information shall be recorded in the daily log in ink, unless otherwise approved by Consultant. The daily log shall be kept on or accessible from the Project site and shall be available at all times for inspection and copying by Municipality and Consultant.

8.3. The Contract Administrator, Contractor, and Consultant shall meet at least every two (2) weeks (or as otherwise determined by the Contract Administrator) during the course of the Work to review and agree upon the Work performed to date and to establish the controlling items of Work for the next two (2) weeks. Consultant shall publish, keep, and distribute minutes and any comments thereto of each such meeting.

8.4. If Contractor, in the course of performing the Work, finds any discrepancy between this Contract and the physical conditions of the locality, or any errors, omissions, or discrepancies in this Contract, it shall be Contractor's duty to immediately inform Consultant, in writing, and Consultant will promptly review same. Any Work done after such discovery, until authorized, will be done at Contractor's sole risk, without entitlement to reimbursement or compensation.

8.5. Contractor shall supervise and direct the Work competently and efficiently, devoting such attention thereto and applying such skills and expertise as may be necessary to perform the Work in accordance with this Contract. Contractor shall be solely responsible for the means, methods, techniques, sequences, and procedures of construction.

ARTICLE 9. PROJECT RECORDS AND RIGHT TO AUDIT

9.1 Audit Rights and Retention of Records. Contractor and all Subcontractors shall preserve all Contract Records (as defined below) for a minimum period of three (3) years after expiration

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or termination of this Contract or until resolution of any audit findings, whichever is longer. This article shall survive any dispute or litigation between the Parties, and Contractor expressly acknowledges and agrees to be bound by this article throughout the course of any dispute or litigation with Municipality. Contract Records shall, upon reasonable notice, be open to inspection and subject to audit and reproduction during normal business hours. Audits and inspections pursuant to this article may be performed by any representative of Municipality and/or County (including any outside representative engaged by either entity). Municipality and County may conduct audits or inspections at any time during the term of this Contract and for a period of three (3) years after the expiration or termination of this Contract (or longer if required by Applicable Law, Municipality and/or County). County may, without limitation, verify information, payroll distribution, and amounts through interviews, written affirmations, and on-site inspection with Contractor's employees, Subcontractors, vendors, or other labor.

9.2 Municipality and County shall have the right to audit, review, examine, inspect, analyze, and make copies of all Contract Records at a location within Broward County, Florida. Contractor hereby grants Municipality and County the right to conduct such audit or review at Contractor's place of business, if deemed appropriate by Municipality or County, with seventy-two (72) hours' advance notice. Contractor agrees to provide adequate and appropriate workspace for such review. Contractor shall provide Municipality and County with reasonable access to Contractor's facilities, and Municipality and County shall be allowed to interview all current or former employees to discuss matters pertinent to the performance of this Contract. Contractor shall make all Contract Records available electronically in common file formats or via remote access if, and to the extent, requested by Municipality.

9.3 Contract Records include any and all information, materials and data of every kind and character, including without limitation, records, books, papers, documents, subscriptions, recordings, agreements, purchase orders, leases, contracts, commitments, arrangements, notes, daily diaries, drawings, receipts, vouchers and memoranda, and any and all other documents that pertain to rights, duties, obligations, or performance under this Contract. Contract Records include hard copy and electronic records, written policies and procedures, time sheets, payroll records and registers, cancelled payroll checks, estimating work sheets, correspondence, invoices and related payment documentation, general ledgers, insurance rebates and dividends, and any other records pertaining to rights, duties, obligations or performance under this Contract, whether by Contractor or Subcontractors, or otherwise necessary to adequately permit evaluation and verification of any or all of the following:

- a) Compliance with Contract
- b) Compliance with Municipality's code of ethics
- c) Compliance with Contract provisions regarding the pricing of Change Orders
- d) Accuracy of Contractor representations regarding the pricing of invoices
- e) Accuracy of Contractor representations related to claims submitted by Contractor including Subcontractors, or any of its other payees.

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In addition to the normal documentation Contractor typically furnishes to Municipality, in order to facilitate efficient use of Municipality resources when reviewing or auditing Contractor's billings and related reimbursable cost records, Contractor agrees to furnish (upon request) the following types of information in the specified computer readable file format(s):

Type of Record	File format
Monthly Job Cost Detail	.pdf and Excel
Detailed Job Cost History to Date	.pdf and Excel
Monthly Labor Distribution detail (if not already separately detailed in the Job Cost Detail)	.pdf and Excel
Total Job to Date Labor Distribution detail (if not already included in the detailed Job Cost History to date)	.pdf and Excel
Employee Timesheets documenting time worked by all individuals who charge reimbursable time to the project	.pdf
Daily Foreman Reports listing names and hours and tasks of personnel who worked on the project	.pdf
Daily Superintendent Reports	.pdf
Detailed Subcontract Status Reports (showing original subcontract value, approved subcontract change orders, subcontractor invoices, payment to Subcontractors, etc.	.pdf and Excel
Copies of Executed Subcontracts with all Subcontractors	.pdf
Copies of all executed Change Orders issued to Subcontractors	.pdf
Copies of all documentation supporting all reimbursable job costs (Subcontractor payment applications, vendor invoices, internal cost charges, etc.)	.pdf

9.4 Any incomplete or incorrect entry in such books, records, and accounts shall be a basis for Municipality's disallowance and recovery of any payment reliant upon such entry.

9.5 If an audit inspection or examination reveals overpricing or overcharges to Municipality of any nature by Contractor or its Subcontractors in excess of five percent (5%) of the total contract billings reviewed, in addition to adjusting for the overcharges, Contractor shall pay the reasonable cost of the audit. Any adjustments or payments due as a result of any such audit or inspection shall be made within thirty (30) days after presentation of the audit findings to Contractor.

9.6 Contractor shall, by written contract, require all Subcontractors to agree to the requirements and obligations of this Article 9.

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ARTICLE 10. DIFFERING SITE CONDITIONS

If during the course of the Work Contractor encounters (1) subsurface or concealed conditions at the Project site that differ materially from those shown in the Contract Documents and from those ordinarily encountered and generally recognized as inherent in work of the character called for in this Contract; or (2) unknown physical conditions of the Project site, of an unusual nature, which differ materially from that ordinarily encountered and generally recognized as inherent in work of the character called for in this Contract, then Contractor, without disturbing the conditions and before performing any Work affected by such conditions, shall, within twenty-four (24) hours of their discovery, notify Contract Administrator and Consultant in writing of the existence of the aforesaid conditions. Consultant and Contract Administrator shall, within two (2) business days after receipt of Contractor's written notice, investigate the site conditions identified by Contractor. If, in the sole opinion of Contract Administrator, the conditions do materially so differ and cause an increase or decrease in Contractor's cost of, or the time required for, the performance of any part of the Work, whether or not charged as a result of the conditions, Contract Administrator may recommend an equitable adjustment to the Contract Price, or the Contract Time, or both. If Contract Administrator and Contractor cannot agree on an adjustment in the Contract Price or Contract Time, the adjustment shall be referred to Consultant for determination in accordance with the provisions of the Contract Documents. No request by Contractor for an equitable adjustment to this Contract under this provision shall be allowed unless Contractor has given written notice to Contract Administrator in strict accordance with the provisions of this article. **No request for an equitable adjustment or change to the Contract Price or Contract Time for differing site conditions shall be allowed if made after the date certified by Contract Administrator as the date of Substantial Completion.**

ARTICLE 11. LOCATION AND DAMAGE TO EXISTING FACILITIES

11.1. Utility lines in the Project area have been shown on the Plans. However, Municipality does not represent or warrant that all lines are shown, or that the ones indicated are in their true location. Contractor must identify and locate all underground and overhead utility lines or equipment affecting or affected by the Project. Contractor will not be entitled to any additional payment due to discrepancies between actual location of utilities and Plan location of utilities.

11.2. Contractor shall notify each utility company with facilities in the Project site, at least thirty (30) days prior to the start of construction, to arrange for positive underground location, relocation, or support of its utility where that utility may be in conflict with or endangered by the Work. The cost of relocation of water mains or other utilities for the convenience of Contractor shall be paid by Contractor. All charges by utility companies for temporary support of its utilities shall be paid for by Contractor. All costs of permanent utility relocation to avoid conflict shall be the responsibility of the utility company involved. Contractor will not be entitled to any additional payment or extension of time for utility relocations, regardless of reason for relocation.

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11.3. Contractor shall schedule the Work in such a manner that the Work is not delayed by the utility providers relocating or supporting their utilities. Contractor shall coordinate its activities with any and all public and private utility providers occupying the right-of-way. Contractor will not be entitled to any additional compensation or extension of time for any delay associated with utility relocation or support.

11.4. Contractor shall protect all overhead, surface, or underground structures and utilities from damage or displacement. Contractor will promptly and completely repair all damage to such structures within a reasonable time. All damaged utilities must be replaced or fully repaired to the satisfaction of the utility owner. All repairs are to be inspected by the utility owner prior to backfilling. Municipality reserves the right to remedy such damage by making such repairs or causing such repairs to be made at the expense of Contractor. Municipality's expense in causing such repairs shall be deducted from Contractor's next Application for Payment.

ARTICLE 12. CHANGE ORDERS

12.1 Changes in the quantity or character of the Work within the scope of the Project that cannot be accomplished by means of Field Orders or Supplemental Instructions, including all changes resulting in changes to the Contract Price or the Contract Time, shall be authorized only by Change Orders approved in advance and issued in accordance with the provisions of the Municipality's Procurement Code, as amended from time to time.

12.2 Contractor shall not start work on any changes requiring an increase in the Contract Price or the Contract Time until a Change Order setting forth the adjustments is approved by Municipality. Upon receipt of a Change Order, Contractor shall promptly proceed with the Work set forth in the Change Order.

12.3 If satisfactory adjustment cannot be reached for any item requiring a change in the Contract Price or Contract Time, and a Change Order has not been issued, Municipality may, at its sole option, either terminate this Contract as it applies to the items in question and make such arrangements as Municipality deems necessary to complete the work associated with the disputed item or submit the matter in dispute to Consultant as set forth in the Contract.

12.4 Under circumstances determined necessary by Municipality, Change Orders may be issued unilaterally by Municipality. During the pendency of the dispute, and upon receipt of a Change Order from Municipality, Contractor shall promptly proceed with the change in the Work involved and advise Consultant and Contract Administrator in writing within seven (7) days after receipt of the Change Order of Contractor's agreement or disagreement with the method, if any, provided in the Change Order for determining the proposed adjustment in the Contract Price or Contract Time.

12.5 On approval of any Contract change increasing the Contract Price, Contractor shall promptly ensure that the performance bond and payment bond are increased so that each

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reflects the total Contract Price as increased. Contractor will promptly provide Municipality such updated bonds.

ARTICLE 13. VALUE OF CHANGE ORDER WORK

13.1. The value of any Work covered by a Change Order or of any claim for an increase or decrease in the Contract Price shall be determined in one of the following ways:

13.1.1. If the Work involved is covered by unit prices contained in this Contract, by application of unit prices to the quantities of items involved, subject to the provisions of Section 13.7.

13.1.2. By mutual acceptance of a lump sum, which sum Contractor and Municipality acknowledge contains a component for overhead and profit.

13.1.3. On the basis of the "Cost of Work," determined as provided in Sections 13.2 and 13.3, plus a Contractor's fee for overhead and profit as determined in Section 13.4.

13.2. The term "Cost of Work" means the sum of all direct costs necessarily incurred and paid by Contractor (or, if applicable, Subcontractor) in the proper performance of the Work described in the Change Order. Except as otherwise may be agreed to in writing by Municipality, such costs shall be in amounts no higher than those prevailing in the locality of the Project; shall include only the following items; and shall not include any of the costs itemized in Section 13.3.

13.2.1. Payroll costs for employees in the direct employ of Contractor in the performance of the Work described in the Change Order under schedules of job classifications agreed upon by Municipality and Contractor. Payroll costs for employees not employed full time on the Work covered by the Change Order shall be apportioned on the basis of their time spent on the Work. Payroll costs shall include, but not be limited to, salaries and wages plus the cost of fringe benefits, which shall include social security contributions, unemployment, excise and payroll taxes, workers' compensation, health and retirement benefits, bonuses, sick leave, vacation, and holiday pay application thereto. Such employees shall include superintendents and foremen at the site. The expenses of performing the Work after regular working hours, on Sunday or legal holidays, shall be included in the above to the extent authorized in advance by Municipality.

13.2.2. Cost of all materials and equipment furnished and incorporated in the Work, including costs of transportation and storage thereof, and manufacturers' field services required in connection therewith. All cash discounts shall accrue to Contractor unless Municipality deposits funds with Contractor to make payments, in which case the cash discounts shall accrue to Municipality. All trade discounts, rebates and refunds, and all returns from sale of surplus materials and equipment shall accrue to Municipality, and Contractor shall make provisions so that they may be obtained. Rentals of all construction equipment and machinery, and the parts thereof, whether rented by Contractor, in

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accordance with rental agreements approved by Municipality with the advice of Consultant, and the costs of transportation, loading, unloading, installation, dismantling and removal thereof, all in accordance with the terms of said agreements. Municipality will not be responsible for the cost of the rental of any such equipment, machinery, or parts when the use thereof is no longer necessary for the Work.

13.2.3. If required by Municipality, Contractor shall obtain competitive bids from Subcontractors acceptable to Contractor, and shall deliver such bids to Municipality who will then determine, with the advice of Consultant, which bids will be accepted. If the subcontract provides that the Subcontractor is to be paid on the basis of Cost of Work plus a fee, the Subcontractor's Cost of Work shall be determined in the same manner as Contractor's Cost of Work. All Subcontractors shall be subject to the other provisions of this Contract insofar as applicable.

13.2.4. Cost of special consultants, including, but not limited to, engineers, architects, testing laboratories, and surveyors employed for services specifically related to the performance of the work described in the Change Order.

13.2.5. Supplemental costs including the following:

13.2.5.1. All materials, supplies, equipment, machinery, appliances, office and temporary facilities, including transportation and maintenance thereof, at the site and hand tools not owned by the workers used in the performance of the Work, less market value of such items used but not consumed, and which items remain the property of Contractor.

13.2.5.2. Sales, use, or similar taxes related to the Work, imposed by any governmental authority, for which Contractor is liable.

13.2.5.3. The cost of utilities, fuel, and sanitary facilities at the site.

13.2.5.4. Cost of premiums for additional bonds and insurance required because of changes in the Work.

13.3. The term "Cost of Work" shall not include any of the following:

13.3.1. Payroll costs and other compensation of Contractor's officers, executives, principals (of partnership and sole proprietorships), general managers, engineers, architects, estimators, schedulers, lawyers, auditors, accountants, purchasing and contracting agents, expeditors, timekeepers, clerks and other personnel employed by Contractor whether at the site or in its principal or a branch office, for general administration of the Work that are not specifically included in the agreed-upon schedule of job classifications referred to in subsection 13.2.1, all of which payroll costs and other compensation are to be considered administrative costs covered by Contractor's fee.

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13.3.2. Expenses of Contractor's principal and branch offices other than Contractor's field office at the Project site.

13.3.3. Any part of Contractor's capital expenses, including but not limited to interest on Contractor's capital employed for the Work as well as charges against Contractor for delinquent payments.

13.3.4. Cost of premiums for all bonds and for all insurance, whether Contractor is required by this Contract to purchase and maintain the same, except for additional bonds and insurance required because of changes in the Work.

13.3.5. Costs due to the negligence or neglect of Contractor, any Subcontractors, or anyone directly or indirectly employed by any of them or for whose acts any of them may be liable, including but not limited to, the correction of defective Work, disposal of materials or equipment wrongly supplied, and repairing or remedying any damage to property.

13.3.6. Other overhead or general expense costs of any kind.

13.4. Contractor's fee for overhead and profit shall be determined as follows:

13.4.1. A mutually acceptable fixed fee, or if no fixed fee can be agreed upon;

13.4.2. A fee based on the following percentages of the various portions of the cost of the Work:

13.4.2.1. For costs incurred under subsections 13.2.1 and 13.2.2, Contractor's fee shall not exceed ten percent (10%).

13.4.2.2. For costs incurred under subsection 13.2.3, Contractor's fee shall not exceed seven and one-half percent (7.5%); and if a subcontract is on the basis of cost of the work plus a fee, the maximum allowable to the Subcontractor as a fee for overhead and profit shall not exceed ten percent (10%); and

13.4.2.3. No fee shall be payable on the basis of costs itemized under subsections 13.2.4 and 13.2.5 (except subsection 13.2.5.3) and Section 13.3.

13.5. The amount of credit to Municipality for any change that results in a net decrease in cost will be the amount of the actual net decrease. When both additions and credits are involved in any one change, the combined overhead and profit shall be figured on the basis of the net increase, if any. Contractor shall not be entitled to claim lost profits for any Work not performed.

13.6. Whenever the cost of any Work is to be determined pursuant to Sections 13.2 and 13.3, Contractor will submit in a form acceptable to Consultant an itemized cost breakdown together with the supporting data.

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13.7. If the quantity of any item of the Work covered by a unit price is increased or decreased by more than twenty percent (20%) from the quantity of such Work indicated in this Contract, an appropriate Change Order shall be issued to adjust the unit price, if warranted.

13.8. Whenever a change in the Work is to be based on mutual acceptance of a lump sum, whether the amount is an addition, credit or no change-in-cost, Contractor shall submit an initial cost estimate acceptable to Consultant and Contract Administrator.

13.8.1. Such cost estimate shall include a breakdown listing the quantities and unit prices for materials, labor, equipment, and other items of cost.

13.8.2. Whenever a change involves Contractor and one or more Subcontractors and the change is an increase in the Contract Price, overhead and profit percentage for Contractor and each Subcontractor shall be itemized separately.

13.9. Each Change Order must state within the body of the Change Order whether it is based upon unit price, negotiated lump sum, or "Cost of Work."

ARTICLE 14. NO DAMAGES FOR DELAY

No claim for damages or any claim, other than for an extension of time, shall be made or asserted against Municipality by reason of any delays except as provided herein. Contractor shall not be entitled to an increase in the Contract Price or payment or compensation of any kind from Municipality for direct, indirect, consequential, impact or other costs, expenses or damages, including but not limited to costs of acceleration or inefficiency, arising from delay, disruption, interference or hindrance from any cause whatsoever, whether such delay, disruption, interference or hindrance be reasonable or unreasonable, foreseeable or unforeseeable, or avoidable or unavoidable. Contractor shall be entitled only to extensions of the Contract Time as the sole and exclusive remedy for such resulting delay, in accordance with and to the extent specifically provided above; provided, however, that this provision shall not preclude recovery of damages by Contractor for actual delays due solely to fraud, bad faith, or active interference on the part of Municipality or its Consultant.

ARTICLE 15. NOTIFICATION AND CLAIM FOR CHANGE OF CONTRACT TIME OR CONTRACT PRICE

15.1 Any claim for a change in the Contract Time or Contract Price shall be made by written notice by Contractor to the Contract Administrator and to Consultant within five (5) days of the commencement of the event giving rise to the claim or Contractor's knowledge of the claim, and the notice shall state the general nature and cause of the claim. Thereafter, within twenty (20) days after the termination of the event giving rise to the claim or Contractor's knowledge of the claim, Contractor shall submit written notice of the extent of the claim with supporting information and documentation to the Contract Administrator and Consultant (hereinafter "Claim Notice"). The Claim Notice shall include Contractor's written notarized certification that

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the adjustment claimed is the entire adjustment to which Contractor has reason to believe it is entitled as a result of the occurrence the event giving rise to the claim. If the Contract Administrator and Contractor cannot resolve a claim for changes in the Contract Time or Contract Price within twenty (20) days after receipt of the Claim Notice by the Contract Administrator and Consultant, then Contractor shall submit the claim to Consultant within five (5) days after the date of impasse in accordance with the Contract Documents. **IT IS EXPRESSLY AND SPECIFICALLY AGREED THAT ANY AND ALL CLAIMS FOR CHANGES TO THE CONTRACT TIME OR CONTRACT PRICE SHALL BE WAIVED IF NOT SUBMITTED IN STRICT ACCORDANCE WITH THE REQUIREMENTS OF THIS SECTION.**

15.2 The Contract Time will be extended in an amount equal to time lost on critical Work items due to delays beyond the control of and through no fault or negligence of Contractor if a claim for an extension is made in accordance with Section 15.1. Such delays shall include, but not be limited to, acts, omissions, or neglect by any separate contractor employed by Municipality, fires, floods, labor disputes, epidemics, abnormal weather conditions or acts of God.

ARTICLE 16. EXCUSABLE DELAY; COMPENSABLE; NON-COMPENSABLE

16.1 Excusable Delay. Delay that extends the completion of the Work and that is caused by circumstances beyond the control of Contractor or its Subcontractors, suppliers, or vendors are Excusable Delay. Contractor is entitled to a time extension of the Contract Time for each day the Work is delayed due to Excusable Delay. Contractor shall document its claim for any time extension as provided in Article 15 hereof. Failure of Contractor to comply with Article 15 hereof as to any particular event of delay shall be deemed conclusively to constitute a waiver, abandonment, or relinquishment of any and all claims resulting from that particular event of delay. Excusable Delay may be compensable or non-compensable, as provided below.

16.1.1 Compensable Excusable Delay. Excusable Delay is compensable when (a) the delay extends the Contract Time; (b) is caused by circumstances beyond the control of Contractor or its Subcontractors, suppliers, or vendor; and (c) is caused solely by fraud, bad faith, or active interference on the part of Municipality or its agents. In no event shall Contractor be compensated for interim delays that do not extend the Contract Time. Contractor shall be entitled to direct and indirect costs for Compensable Excusable Delay. Direct costs recoverable by Contractor shall be limited to the actual additional costs allowed pursuant to Article 13 hereof.

Municipality and Contractor recognize and agree that the amount of Contractor's precise actual indirect costs for delay in the performance and completion of the Work is impossible to determine as of the date of execution of this Contract, and that proof of the precise amount will be difficult. Therefore, indirect costs recoverable by Contractor shall be liquidated on a daily basis for each day the Contract Time is delayed due to a Compensable Excusable Delay. These liquidated indirect costs shall be paid to compensate Contractor for all indirect costs caused by a Compensable Excusable Delay,

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and shall include, but not be limited to, lost profits, all profit on indirect costs, home office overhead, acceleration, loss of earnings, loss of productivity, loss of bonding capacity, loss of opportunity and all other indirect costs incurred by Contractor. The amount of liquidated indirect costs recoverable shall be Five Hundred Dollars (\$500) per day for each day this Contract is delayed due to a Compensable Excusable Delay.

16.1.2 Non-Compensable Excusable Delay. When Excusable Delay is (a) caused by circumstances beyond the control of Contractor, its Subcontractors, suppliers, and vendors; (b) caused by circumstances beyond the control of Municipality or Consultant; or (c) caused jointly or concurrently by Contractor or its Subcontractors, suppliers, or vendors and by Municipality or Consultant, then Contractor shall be entitled only to a time extension and no further compensation for the delay.

ARTICLE 17. DOMESTIC PARTNERSHIP REQUIREMENT

Unless this Contract is exempt from the provisions of the Broward County Domestic Partnership Act, Section 16½-157, of the Code ("Act"), or will be paid with State-appropriated funds, Contractor certifies and represents that it will at all times comply with the provisions of the Act, and the contract language referenced in the Act is deemed incorporated in this Contract as though fully set forth in this section. The failure of Contractor to comply shall be a material breach of this Contract, entitling Municipality to pursue any and all remedies provided under Applicable Law including, but not limited to (1) retaining all monies due or to become due Contractor until Contractor complies; (2) termination of this Contract; and (3) suspension or debarment of Contractor.

ARTICLE 18. EQUAL EMPLOYMENT OPPORTUNITY AND CBE/SBE COMPLIANCE

18.1. Contractor or Subcontractors shall not discriminate on the basis of race, color, sex, religion, national origin, disability, age, marital status, political affiliation, sexual orientation, pregnancy, or gender identity and expression in the performance of this Contract, except that any project assisted by the U.S. Department of Transportation funds shall comply with the nondiscrimination requirements in 49 C.F.R. Part 26. Contractor shall include the foregoing or similar language in its contracts with any Subcontractors.

18.2. By January 1 of each year, Contractor must submit, and cause each of its Subcontractors to submit, an Ownership Disclosure Form (or such other form or information designated by Municipality), available at <https://www.broward.org/econdev/Pages/forms.aspx>, identifying the ownership of the entity and indicating whether the entity is majority-owned by persons fitting specified classifications.

18.3. Contractor shall comply with all applicable requirements in Section 1-81, of the Code, in the award and administration of this Contract. Failure by Contractor to carry out any of the requirements of this article shall constitute a material breach of this Contract, which shall permit

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Municipality to terminate this Contract or exercise any other remedy provided under this Contract or Applicable Law, all such remedies being cumulative.

18.4. Contractor must meet or exceed the required CBE or SBE goal by utilizing the CBE or SBE firms listed in Exhibit A (or a CBE/SBE firm substituted for a listed firm, if permitted) for ____ percent (___%) of total Work under this Contract (the "Commitment"). In performing the Work, Contractor shall utilize the CBE or SBE firms listed in Exhibit A for the scope of work and the percentage of work amounts identified on each Letter of Intent. Promptly upon execution of this Contract by Municipality, Contractor shall enter into formal contracts with the CBE or SBE firms listed in Exhibit A and, upon request, shall provide copies of the contracts to the Contract Administrator and OESBD.

18.5. Each CBE or SBE firm utilized by Contractor to meet the CBE or SBE goal must be certified by OESBD. Contractor shall inform Municipality immediately when a CBE or SBE firm is not able to perform or if Contractor believes the CBE or SBE firm should be replaced for any other reason, so that OESBD can review and verify the good faith efforts of Contractor to substitute the CBE or SBE firm with another CBE or SBE firm. Whenever a CBE or SBE firm is terminated for any reason, Contractor shall provide written notice to OESBD and, upon written approval of the Director of OESBD, shall substitute another CBE or SBE firm in order to meet the CBE or SBE goal, unless otherwise provided in this Contract or agreed to in writing by the Parties. Such substitution shall not be required if the termination results from modification of the scope of services and no CBE or SBE firm is available to perform the modified scope of services; in which event, Contractor shall notify OESBD, and OESBD may adjust the CBE or SBE goal by written notice to Contractor. Contractor shall not terminate a CBE or SBE firm for convenience without OESBD's prior written consent, which consent shall not be unreasonably withheld.

18.6. The Parties stipulate that if Contractor fails to meet the Commitment, the damages to Municipality arising from such failure are not readily ascertainable at the time of contracting. If Contractor fails to meet the Commitment and County determines, in the sole discretion of the OESBD Program Director, that Contractor failed to make Good Faith Efforts (as defined in Section 1-81, Broward County Code of Ordinances) to meet the Commitment, Contractor shall pay Municipality liquidated damages in an amount equal to fifty percent (50%) of the actual dollar amount by which Contractor failed to achieve the Commitment, up to a maximum amount of ten percent (10%) of the total contract amount excluding costs and reimbursable expenses. An example of this calculation is stated in Section 1-81.7, Broward County Code of Ordinances. As elected by Municipality, such liquidated damages amount shall be either credited against any amounts due from Municipality, or must be paid to Municipality within thirty (30) days after written demand. These liquidated damages shall be Municipality's sole contractual remedy for Contractor's breach of the Commitment, but shall not affect the availability of administrative remedies under Section 1-81. Contractor acknowledges and agrees that the liquidated damages provided in this section are proportionate to an amount that might reasonably be expected to flow from a breach of the Commitment and are not a penalty. Any failure to meet the Commitment attributable solely to force majeure, changes to the Scope of Work by Municipality,

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or inability to substitute a CBE or SBE Subcontractor where the OESBD Program Director has determined that such inability is due to no fault of Contractor, shall not be deemed a failure by Contractor to meet the Commitment.

18.7. Contractor acknowledges that County, may make minor administrative modifications to Section 1-81, of the Code, which shall become applicable to this Contract if the administrative modifications are not unreasonable. Written notice of any such modification shall be provided to Contractor and shall include a deadline for Contractor to notify Municipality in writing if Contractor concludes that the modification exceeds the authority under this section. Failure of Contractor to timely notify Municipality of its conclusion that the modification exceeds such authority shall be deemed acceptance of the modification by Contractor.

18.8. OESBD may modify the Commitment in connection with any amendment, extension, modification, or change order to this Contract that, by itself or aggregated with previous amendments, extensions, modifications, or change orders, increases the initial Contract price by ten percent (10%) or more. Contractor shall make a good faith effort to include CBE or SBE firms in work resulting from any such amendment, extension, modification, or change order, and shall report such efforts, along with evidence thereof, to OESBD.

18.9. Contractor shall provide monthly utilization reports, using the form available at <https://www.broward.org/EconDev/SmallBusiness/Pages/Compliance.aspx>, to the Contract Administrator, to OESBD at SBCOMP@broward.org, and to the Small Business Specialist designated by the Contract Administrator. In addition, Contractor shall allow Municipality and OESBD to engage in onsite reviews to monitor Contractor's progress in achieving and maintaining the Commitment. The Contract Administrator in conjunction with OESBD shall perform such review and monitoring, unless otherwise determined by the County Administrator.

18.10. The Contract Administrator may withhold progress payments if Contractor fails to demonstrate timely payments of sums due to all Subcontractors and suppliers. The presence of a "pay when paid" provision in a Contractor's contract with a CBE or SBE firm shall not preclude Municipality or its representatives from inquiring into claims of nonpayment.

ARTICLE 19. SUPPLEMENTAL REQUIREMENTS

19.1 Prevailing Wage Rate Ordinance - This Project is not federally or state funded. If the price of this Contract is in excess of \$250,000.00, the following sections shall apply:

19.1.1. The rate of wages and fringe benefit payments for all laborers, mechanics, and apprentices shall not be less than those payments for similar skills in classifications of work in a like construction industry as determined by the Secretary of Labor and as the most recently published in the Federal Register.

19.1.2. All mechanics, laborers, and apprentices, employed or working on the site of the Work, shall be paid in accordance with the above referenced wage rates. Contractor shall

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post this section of the Contract (Supplemental Wage Requirements) at the site of the Work in a prominent place where it can be easily seen by the workers.

19.1.3. If the Parties cannot agree on the proper classification of a particular class of laborers or mechanics or apprentices that will be used on the Work site, the Contract Administrator shall submit the question, together with its recommendation, to the Municipality Manager for final determination, which shall be binding.

19.1.4. If the Contract Administrator determines that any laborer or mechanic or apprentice employed by Contractor or any Subcontractor on the site of the Work has been or is being paid wages less than the rate of wages required by the Prevailing Wage Ordinance, Section 26-5 of the Broward County Code of Ordinances, as amended, the Contract Administrator may (1) by written notice to Contractor direct Contractor to terminate the Work or such part of Work for which there has been a failure to pay said required wages; and (2) contract with another party to perform the Work or portion thereof to completion. Whereupon, Contractor and its Sureties shall be liable to Municipality for any and all costs incurred by Municipality to complete such Work to the extent such costs exceed any amounts that Contractor would be due for performance of such Work.

19.1.5. Contractor shall maintain payrolls and basic records relating thereto during the course of the Work and shall preserve such records for a period of three (3) years thereafter for all laborers, mechanics, and apprentices working at the site of the Work. Such records shall contain the name and address of each such employee; the employee's current classification; rate of pay (including rates of contributions for, or costs assumed to provide, fringe benefits); daily and weekly number of hours worked; deductions made; and actual wages paid.

19.1.6. Contractor shall submit, with each application for payment, a signed and sworn "Statement of Compliance" (Form 8A) attesting to compliance with the Prevailing Wage Ordinance, Section 26-5 of the Broward County Code of Ordinances, as amended.

19.1.7. The Contract Administrator may withhold or cause to be withheld from Contractor so much of the payments requisitioned as may be considered necessary to pay laborers and mechanics, including apprentices, trainees, and guards employed by Contractor or any Subcontractor on the Work, the full amount of wages required by this Contract.

19.1.8. If Contractor or any Subcontractor fails to pay any laborer, mechanic, or apprentice employed or working on the site of the Work all or part of the wages required by this Contract, the Contract Administrator may, after written notice to Contractor, take such action as may be necessary to cause suspension of any further payments or advances until such violations have ceased.

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ARTICLE 20. MISCELLANEOUS

20.1. Verification of Employment Eligibility. Contractor represents that Contractor and each Subcontractor has registered with and uses the E-Verify system maintained by the United States Department of Homeland Security to verify the work authorization status of all newly hired employees in compliance with the requirements of Section 448.095, Florida Statutes, and that entry into this Agreement will not violate that statute. If Contractor violates this section, Municipality may immediately terminate this Agreement for cause and Contractor shall be liable for all costs incurred by Municipality due to the termination.

20.2. Living Wage Requirement. To the extent Contractor is a "covered employer" within the meaning of the Broward County Living Wage Ordinance, Sections 26-100 through 26-105, Broward County Code of Ordinances, Contractor agrees to and shall pay to all of its employees providing "covered services," as defined in the ordinance, a living wage as required by such ordinance, and shall fully comply with the requirements of such ordinance, and that Contractor shall ensure all of its Subcontractors that qualify as "covered employers" fully comply with the requirements of such ordinance.

20.3. Polystyrene Products Ban. Contractor shall not sell or provide for use on County property expanded polystyrene products or food service articles (e.g., Styrofoam), unencapsulated expanded polystyrene products, or single-use plastic straws or stirrers, as set forth in more detail in Section 27.173, Broward County Administrative Code.

20.4. Entities of Foreign Concern. The provisions of this section apply only if Contractor or any Subcontractor will have access to an individual's personal identifying information under this Contract. Contractor represents and certifies: (a) Contractor is not owned by the government of a foreign country of concern; (b) the government of a foreign country of concern does not have a controlling interest in Contractor; and (c) Contractor is not organized under the laws of and does not have its principal place of business in a foreign country of concern. On or before the Effective Date, Contractor and any Subcontractor that will have access to personal identifying information shall submit to Municipality executed affidavit(s) under penalty of perjury, in a form approved by Municipality attesting that the entity does not meet any of the criteria in Section 287.138(2), Florida Statutes. Compliance with the requirements of this section is included in the requirements of a proper Application for Payment for purposes of Article 5. Terms used in this section that are not otherwise defined in this Contract shall have the meanings ascribed to such terms in Section 287.138, Florida Statutes.

20.5. Drug-Free Workplace. If required under Section 21.23(f), Broward County Administrative Code, or Section 287.087, Florida Statutes, Contractor certifies that it has and will maintain a drug-free workplace program throughout the duration of this Contract.

20.6. Regulatory Capacity. Notwithstanding the fact that Municipality is a political subdivision with certain regulatory authority, Municipality's performance under this Contract is as a Party to this Contract and not in its regulatory capacity. If Municipality exercises its regulatory authority,

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the exercise of such authority and the enforcement of Applicable Law shall have occurred pursuant to Municipality's regulatory authority as a governmental body separate and apart from this Contract, and shall not be attributable in any manner to Municipality as a party to this Contract.

20.7. Incorporation by Reference. Any and all Recital clauses stated above are true and correct and are incorporated in this Contract by reference. The attached Exhibits are incorporated into and made a part of this Contract.

20.8. Fiscal Year. The continuation of this Contract beyond the end of any Municipality fiscal year is subject to both the appropriation and the availability of funds pursuant to Chapter 129 and, if applicable, Chapter 212, Florida Statutes.

20.9. Counterparts and Multiple Originals. This Contract may be executed in multiple originals, and may be executed in counterparts, whether signed physically or electronically, each of which shall be deemed to be an original, but all of which, taken together, shall constitute one and the same agreement.

20.10 Workforce Investment Program. The provisions of this Section 8.14 only apply if this Contract constitutes a "Covered Contract" under the Broward Workforce Investment Program, Broward County Administrative Code Section 19.211 ("Workforce Investment Program"), and there is no state funding applicable to this Contract.

20.10.1 Contractor affirms it is aware of the requirements of the Workforce Investment Program and agrees to use good faith efforts to meet the First Source Referral Goal and the Qualifying New Hires Goal as set forth therein, including by (a) publicly advertising any vacancies that are the direct result of this Contract (whether those vacancies are with Contractor or Subcontractor) exclusively with CareerSource Broward for at least five (5) business days and using good faith efforts to interview any qualified candidates referred under the Workforce Investment Program, and (b) using good faith efforts to hire Qualifying New Hires, as defined by the Workforce Investment Program, for at least fifty percent (50%) of the vacancies that are the direct result of this Contract.

20.10.2 Until at least one (1) year after the conclusion of this Contract, Contractor shall maintain and make available to Municipality upon request all records documenting Contractor's compliance with the requirements of the Workforce Investment Program and shall submit the required Workforce Investment Reports to the Contract Administrator annually by January 31 and within thirty (30) days after the expiration of termination of this Contract.

20.10.3 Failure to demonstrate good faith efforts to meet the First Source Referral Goal and the Qualifying New Hires Goal shall constitute a material breach of this Contract.

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IN WITNESS WHEREOF, the Parties hereto have made and executed this Agreement: MUNICIPALITY through its Board, signing by and through its Mayor or Vice-Mayor authorized to execute same by Board action on the 9th day of April, 2025, and CONTRACTOR, signing by and through its _____, duly authorized to execute same.

MUNICIPALITY

ATTEST:

By: _____
MAYOR

MUNICIPALITY'S CLERK

Print Name

____ day of _____, 20____

I HEREBY CERTIFY that I have approved
this Agreement as to form and legal
sufficiency subject to execution by the parties:

Municipality's Attorney

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**CONTRACT BETWEEN THE TOWN OF PEMBROKE PARK AND
SOUTHEASTERN ENGINEERING CONTRACTORS, INC.
FOR SW 25TH STREET STORMWATER IMPROVEMENTS
BID/CONTRACT NO.: RFP 25-01R**

Southeastern Engineering Contractors, Inc.

By: _____
Authorized Signer

Print Name and Title

_____ day of _____, 20____

WITNESS:

Signature

Print Name of Witness above

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EXHIBIT A: LIST OF CBE/SBE CERTIFIED FIRMS

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EXHIBIT B: FORMS

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FORM 1: PERFORMANCE BOND

Project Name: «Project_Name»
Project Number: «Project_Number»

BY THIS BOND, We _____, located at _____, phone _____, and _____, as Principal, hereinafter called Contractor, and _____, located at _____, phone _____, and _____, as Surety, under the assigned Bond Number _____, are bound to the Municipality of _____, Florida ("Municipality"), and Broward County, Florida, as dual Obligees (hereinafter jointly and severally referred to as "Municipality/County"), in the amount of _____ Dollars (\$_____) for the payment whereof Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally.

WHEREAS, Contractor has by written agreement dated the _____ day of _____, 20____, entered into a Contract, Bid/Contract No. _____, with Municipality, the terms of which contract (including the Contract Documents, as those are defined in the contract) are incorporated by reference herein and made a part hereof as the "Contract," which includes any and all provisions for liquidated damages, and other damages identified.

THE CONDITION OF THIS BOND is that if Contractor:

- 1) Performs the Contract between Contractor and Municipality for construction of _____, in the time and manner prescribed in the Contract; and
- 2) Pays Municipality/County all losses, liquidated damages, expenses, costs and attorneys' fees including appellate proceedings, that Municipality/County sustains as a result of default by Contractor under the Contract; and
- 3) Performs the guaranties of all work and materials furnished under the Contract for the time specified in the Contract, then THIS BOND IS VOID; OTHERWISE IT REMAINS IN FULL FORCE AND EFFECT.

Whenever Contractor shall be, and is declared by Municipality/County to be, in default under the Contract with Municipality, having performed its obligations thereunder, the Surety may promptly remedy the default, or shall promptly:

- a) Complete the required performance in accordance with the terms and conditions of the Contract Documents; or

RFP Contract # RFP 25-01R

b) Obtain a bid or bids for completing the Project in accordance with the terms and conditions of the Contract Documents, and upon determination by Surety of the lowest responsible Bidder, or, if Municipality/County elects, upon determination by Municipality/County and Surety jointly of the lowest responsible Bidder, arrange for a contract between such Bidder and Municipality/County on the same terms and conditions as the Contract Documents unless otherwise agreed by Municipality/County, and shall make available as work progresses sufficient funds to pay the cost of completion of the Work required by the Contract in an amount less but not exceeding the balance of the Contract Price, which amount shall include other costs and damages for which the Surety may be liable hereunder, the amount set forth in the first paragraph hereof. The term "balance of the Contract Price," as used in this paragraph, shall mean the total amount payable by Municipality to Contractor under the Contract and any amendments thereto, less the amount properly paid by Municipality to Contractor.

No right of action shall accrue on this bond to or for the use of any person or corporation other than Municipality/County named herein.

The Surety hereby waives notice of and agrees that any changes in or under the Contract Documents and compliance or noncompliance with any formalities connected with the Contract or the changes does not affect Surety's obligation under this Bond.

Signed and sealed this _____ day of _____, 20____.

ATTEST:

CONTRACTOR

Corporate Secretary or other
person authorized to attest

By: _____
Authorized Signer

Print Name

Print Name and Title

_____ day of _____, 20____

(CORPORATE SEAL OR NOTARY)

IN THE PRESENCE OF:

Signature

SURETY:

By _____
Agent and Attorney-in-Fact

(Print Name)

Signature

(Print/Type Name)
Address: _____
(Street)

(City/State/Zip Code)

Telephone No.: _____

RFP Contract # RFP 25-01R

FORM 2: PAYMENT BOND

Project Name: «Project_Name»
Project Number: «Project_Number»

KNOW ALL BY THESE PRESENTS:

That we _____, as Principal (hereinafter called "Contractor"), located at _____, phone _____, and _____, as Surety, located at _____, phone _____, under the assigned Bond Number _____ and pursuant to Section 255.05, Florida Statutes, are bound to the Municipality of _____, Florida ("Municipality") and Broward County, Florida (hereinafter jointly and severally referred to as "Municipality/County"), as dual Obligees, in the amount of _____ Dollars (\$_____) for the payment whereof Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally.

WHEREAS, Contractor has by written agreement dated the _____ of _____, 20_____, entered into a Contract, Bid/Contract No. _____, with Municipality for construction of _____ located at _____, the terms of which contract (including the Contract Documents, as those are defined in the contract) are incorporated by reference herein and made a part hereof as the "Contract."

THE CONDITION OF THIS BOND is that if Contractor:

1. Pays Municipality/County all losses, damages, expenses, costs and attorneys' fees including appellate proceedings, that Municipality/County sustains because of default by Contractor under the Contract; and
2. Promptly makes payments to all claimants as defined by Florida Statute Section 255.05(1) for all labor, materials and supplies used directly or indirectly by Contractor in the performance of the Contract;

THEN CONTRACTOR'S OBLIGATION SHALL BE VOID; OTHERWISE, IT SHALL REMAIN IN FULL FORCE AND EFFECT SUBJECT, HOWEVER, TO THE FOLLOWING CONDITIONS:

- A. A claimant, except a laborer, who is not in privity with Contractor and who has not received payment for its labor, materials, or supplies shall, within forty-five (45) days after beginning to furnish labor, materials, or supplies for the prosecution of the work, furnish to Contractor a notice that he or she intends to look to the bond for protection.
- B. A claimant who is not in privity with Contractor and who has not received payment for its labor, materials, or supplies shall, within ninety (90) days after performance of the labor or after complete delivery of the materials or supplies, deliver to Contractor and to the Surety, written

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notice of the performance of the labor or delivery of the materials or supplies and of the nonpayment.

C. No action for the labor, materials, or supplies may be instituted against Contractor or the Surety unless the notices stated under the preceding conditions (A) and/or (B), as applicable, have been given.

D. Any action under this Bond must be instituted in accordance with the Notice and Time Limitations provisions prescribed in Sections 255.05(2) and 255.05(10), Florida Statutes.

The Surety hereby waives notice of and agrees that any changes in or under the Contract Documents and compliance or noncompliance with any formalities connected with the Contract or the changes does not affect the Surety's obligation under this Bond.

Signed and sealed this ____ day of _____, 20____.

ATTEST:

CONTRACTOR

Corporate Secretary or other
person authorized to attest

By: _____
Authorized Signer

Print Name

Print Name and Title

____ day of _____, 20____

(CORPORATE SEAL OR NOTARY)

IN THE PRESENCE OF:

SURETY:

Signature

By _____
Agent and Attorney-in-Fact

(Print Name)

(Print/Type Name)

Signature

Address:

(Street)

(Print Name)

(City/State/Zip Code)

Telephone No.: _____

RFP Contract # RFP 25-01R

FORM 3: CERTIFICATE AS TO CORPORATE PRINCIPAL

[COMPLETE ONLY ONE: CERTIFICATION BY CORPORATE SECRETARY OR NOTARIZED CERTIFICATION UNDER OATH]

CERTIFICATION BY CORPORATE SECRETARY:

I, _____, certify that I am the Secretary of the corporation named as Principal in the foregoing Performance and Payment Bonds; that _____, who signed the Bond(s) on behalf of the Principal, was then _____ of said corporation; that I know their signature; that their signature thereto is genuine; and that said Bond(s) was (were) duly signed, sealed and attested to on behalf of said corporation by authority of its governing body.

Signature: _____
as Secretary of [Print **Name of** Principal/Contractor] _____

(CORPORATE SEAL)

Print Name: _____

NOTARIZED CERTIFICATION UNDER OATH:

STATE OF _____
COUNTY OF _____

Before me, Name of Notary Public a Notary Public duly commissioned, qualified, and acting, personally appeared Name of Principal/Contractor's Authorized Signer, who has duly sworn under oath (or affirmed) that they are authorized to execute the foregoing Performance and Payment Bond on behalf of Contractor named therein in favor of County.

Sworn to (or affirmed) and subscribed before me by means of ☐ physical presence or ☐ online notarization, this _____ day of _____, 20____.

NOTARY PUBLIC:

Signature: _____

Print Name: _____

(NOTARY SEAL)

My commission expires:

☐ Personally Known or ☐ Produced Identification

Type of Identification Produced: _____

RFP Contract # RFP 25-01R

FORM 4: FORM OF CERTIFICATE AND AFFIDAVIT FOR BONDS \$500,000.00 OR LESS

TO: MUNICIPALITY OF _____
RE: BID NUMBER: _____

BIDDER: _____

Insert Name

Insert Address

Address Cont'd

Insert Phone Number

AMOUNT OF BOND: _____

SURETY BOND COMPANY:

Insert Name

Insert Address

Address Cont'd

Insert Phone Number

This is to certify that, in accordance with Section 287.0935, Florida Statutes, the insurer named above:

- (1) Is licensed to do business in the State of Florida;
- (2) Holds a certificate of authority authorizing it to write surety bonds in the State of Florida;
- (3) Has twice the minimum surplus and capital required by the Florida Insurance Code;
- (4) Is otherwise in compliance with the provisions of the Florida Insurance Code; and
- (5) Currently holds a valid certificate of authority issued by the United States Department of Treasury under 31 U.S.C. §§ 9304-9308.

(Date Signed)

(continued on next page)

Agent and Attorney-in-Fact

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AFFIDAVIT

STATE OF _____
COUNTY OF _____

The foregoing instrument was acknowledged before me by means of ☐ physical presence or ☐ online notarization, this _____ day of _____, 20____, by _____, Agent and Attorney-in-Fact of _____.

NOTARY PUBLIC:

Signature: _____

Print Name: _____

(NOTARY SEAL)

My commission expires:

☐ Personally Known or ☐ Produced Identification

Type of My commission expires:

Identification Produced: _____

RFP Contract # RFP 25-01R

FORM 5: UNCONDITIONAL LETTER OF CREDIT

UNCONDITIONAL LETTER OF CREDIT

Beneficiary:

Municipality of _____, Florida

Municipality Manager

_____, Florida _____

Date of Issue: _____

Issuing Bank's No. _____

Applicant: _____

Amount: _____ (in United States Funds)

Date of Expiry: _____

Bid/Contract Number _____

We hereby authorize you to draw on (Bank, Issuer Name) at (Branch Address) by order of and for the account of (Contractor, Applicant, Customer) up to an aggregate amount, in United States Funds, of \$(Dollar Amount) available by your drafts at sight, accompanied by: A signed statement from the Municipality Manager of the Municipality of _____, Florida, or the Municipality Manager's authorized representative that the drawing is due to default in performance of certain obligations on the part of (Contractor, Applicant, Customer) agreed upon by and between the Municipality of _____ and (Contractor, Applicant, Customer) pursuant to the Bid/Contract No. for (Name of Project) and Section 255.05, Florida Statutes. Drafts must be drawn and negotiated not later than (expiration date). Drafts must bear the clause: "Drawn under Letter of Credit No. (number), of (Bank Name) dated _____."

This Letter of Credit shall be renewed for successive periods of one (1) year each unless we provide the Municipality Manager with written notice of our intent to terminate the credit herein extended, which notice must be provided at least thirty (30) days prior to the expiration date of the original term hereof or any renewed one (1) year term. Notification to Municipality of _____ that this Letter of Credit will expire prior to performance of Contractor's obligations will be deemed a default.

This Letter of Credit sets forth in full the terms of our undertaking, and such undertaking shall not in any way be modified or amplified by reference to any documents, instrument, or agreement referred to herein or in which this Letter of Credit is referred to or this Letter of Credit relates, and any such reference shall not be deemed to incorporate herein by reference any document, instrument, or agreement.

We hereby agree with the drawers, endorsers, and bona fide holders of all drafts drawn under and in compliance with the terms of this Letter of Credit that such drafts will be duly honored upon presentation to the drawee.

Obligations under this Letter of Credit shall be released one (1) year after the final completion of the Project by the _____ (Contractor, Applicant, Customer).

This Credit is subject to the "Uniform Customs and Practice for Documentary Credits," International Chamber of Commerce (2007 revision), Publication No. 600 and to the provisions of Florida law. If a conflict between the Uniform Customs and Practice for Documentary Credits

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and Florida law should arise, Florida law shall prevail. If a conflict between the law of another state or country and Florida law should arise, Florida law shall prevail.

Authorized Signature: _____

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Report No. _____

FORM 6: MONTHLY (CBE/SBE) UTILIZATION REPORT

Contract #:	Contract Amount:	Date Form Submitted:
Project Description:	Project Completion Date:	
Prime Contractor:	Period Ending:	Amt. Paid to Prime:
Contact Person:	Telephone#:	
	()	Fax#:
	()	()

SUBCONTRACTING INFORMATION

TO BE SUBMITTED TO BROWARD COUNTY OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT

CBE Subcontractor	Address	Description of Work	Original Agreed Price	Revised Agreed Price	% of work Completed to Date	Amount Paid This Period	Amount Paid To Date
Total Amount Paid to Subcontractors to Date:							

I certify that the information submitted in this report is in fact true and correct to the best of my knowledge

Signature:	Title:	Date:
-------------------	---------------	--------------

Note: The information provided herein is subject to verification by the Office of Economic and Small Business Development.

OESBD Compliance Form 2009-MUR



Contract #:	Contract Amount:	Date Form Submitted:
Project Description:	Project Completion Date:	
Prime Contractor:	Period Ending:	Amt. Paid to Prime:
Contact Person:	Telephone#: ()	Fax#: ()

SUBCONTRACTING INFORMATION

TO BE SUBMITTED TO BROWARD COUNTY OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT

[illegible]

I certify that the information submitted in this report is in fact true and correct to the best of my knowledge

Signature:	Title:	Date:
-------------------	---------------	--------------

Note: The information provided herein is subject to verification by the Office of Economic and Small Business Development.

OESBD Compliance Form 2009-MUR-F

FORM 8A: STATEMENT OF COMPLIANCE (PREVAILING WAGE RATE)

No. _____
Contract No. _____
Project Title _____

The undersigned Contractor hereby swears under penalty of perjury that, during the period covered by the application for payment to which this statement is attached, all mechanics, laborers, and apprentices, employed or working on the site of the Project, have been paid at wage rates, and that the wage rates of payments, contributions, or costs for fringe benefits have not been less than those required by Section 26-5 of the Broward County Code of Ordinances and the applicable conditions of the Contract.

Dated _____, 20____ Contractor _____

By _____
(Signature)

By _____
(Name and Title)

STATE OF _____
COUNTY OF _____

The foregoing instrument was acknowledged before me by means of ☐ physical presence or ☐ online notarization, this _____ day of _____, 20____, by _____.

NOTARY PUBLIC:

Signature: _____

Print Name: _____

(NOTARY SEAL)

My commission expires:

☐ Personally Known or ☐ Produced Identification

Type of Identification Produced: _____

RFP Contract # RFP 25-01R

FORM 8B: STATEMENT OF COMPLIANCE (DAVIS-BACON ACT)

No. _____
Contract No. _____
Project Title _____

The undersigned Contractor hereby swears under penalty of perjury that, during the period covered by the application for payment to which this statement is attached, all mechanics, laborers, and apprentices, employed or working on the site of the Project, have been paid at wage rates, and that the wage rates of payments, contributions, or costs for fringe benefits have not been less than those required by the Davis-Bacon Act and the applicable conditions of the Contract.

Dated _____, 20____ Contractor _____

By _____
(Signature)

By _____
(Name and Title)

STATE OF _____
COUNTY OF _____

The foregoing instrument was acknowledged before me by means of ☐ physical presence or ☐ online notarization, this _____ day of _____, 20____, by _____.

NOTARY PUBLIC:

Signature: _____

Print Name: _____

(NOTARY SEAL)

My commission expires:

☐ Personally Known or ☐ Produced Identification

Type of Identification Produced: _____

RFP Contract # RFP 25-01R

FORM 9: CERTIFICATION OF PAYMENTS TO SUBCONTRACTORS

Contract No. _____
Project Title _____

The undersigned Contractor hereby swears under penalty of perjury that:

1. Contractor has paid all Subcontractors all undisputed contract obligations for labor, services, or materials provided on this Project within the time period set forth in Sections 218.73 and 218.735, Florida Statutes, as applicable.
2. The following Subcontractors have not been paid because of disputed contractual obligations; a copy of the notification sent to each, explaining the good cause why payment has not been made, is attached to this form:

Subcontractor Name and Address	Date of Disputed Invoice	Amount in Dispute

Dated _____, 20____

Contractor
By _____
(Signature)
By _____
(Name and Title)

STATE OF _____
COUNTY OF _____

The foregoing instrument was acknowledged before me by means of ☐ physical presence or ☐ online notarization, this _____ day of _____, 20____, by _____.

NOTARY PUBLIC:

Signature: _____

Print Name: _____

(NOTARY SEAL)

My commission expires: _____
☐ Personally Known or ☐ Produced Identification
Type of Identification Produced: _____

RFP Contract # RFP 25-01R

FORM 10: CERTIFICATE OF SUBSTANTIAL COMPLETION

Contract No. _____
Project (Name and Address): _____
To (Municipality): _____
Consultant: _____
Contractor: _____
Notice to Proceed Date: _____
Consultant: _____
Date of Issuance: _____

Project or Designated Portion Shall Include:

The Work performed under this Contract has been reviewed and found to be substantially complete and all documents required to be submitted by Contractor under the Contract Documents have been received and accepted.

The date of Substantial Completion of the Project or portion thereof designated above is recommended as: _____

Unless otherwise defined in the contract, the definition of date of Substantial Completion is that date, as certified in writing by Consultant and as finally determined by Contract Administrator in its sole discretion, on which the Work, or a portion thereof, is at a level of completion in substantial compliance with the Contract Documents, such that all conditions of permits and regulatory agencies have been satisfied and the Owner or its designee can enjoy use or occupancy and can use or operate the Project in all respects for its intended purpose. A Certificate of Occupancy (or a Temporary Certificate of Occupancy or other alternate municipal/county authorization for limited or conditional occupancy acceptable to the Contract Administrator) must be issued for Substantial Completion to be achieved; however, the issuance of a Certificate of Occupancy or the date thereof does not constitute Substantial Completion.

A list of items to be completed or corrected that has been prepared by Consultant and approved by Municipality is attached hereto. The failure to include any items on such list does not alter the responsibility of Contractor to complete all work in accordance with the Contract Documents.

Consultant By Date

RFP Contract # RFP 25-01R

In accordance with the terms of the Contract, Contractor will complete or correct the work on the list of items attached hereto within _____ from the above date of Substantial Completion.

Contractor By _____ Date _____

Municipality, through the Municipality Manager, has determined the Work or portion thereof designated by Municipality is substantially complete and will assume full possession thereof at _____ (time) on _____ (date).

MUNICIPALITY OF _____: _____
By Municipality Manager Date _____

The responsibilities of Municipality and Contractor for security, maintenance, heat, utilities, damage to the work, and insurance shall be as follows: _____

RFP Contract # RFP 25-01R

FORM 11: FINAL CERTIFICATE OF PAYMENT

Contract No. _____
Project (Name and Address): _____
To (Municipality): _____
Consultant: _____
Contractor: _____
Notice to Proceed Date: _____
Consultant: _____
Date of Issuance: _____

All conditions or requirements of any permits or regulatory agencies have been satisfied. The documents required pursuant to the terms and conditions of the Contract, and the final bill of materials, if required, have been received and accepted. The Work required by the Contract Documents has been reviewed and the undersigned certifies that the Work, including minor corrective work, has been completed in accordance with the provision of the Contract Documents and is accepted under the terms and conditions thereof.

Consultant By Date

Municipality, through its Municipality Manager, accepts the work as fully complete and will assume full possession thereof at _____ on _____.
(time) (date)

TOWN OF PEMBROKE PARK: _____
By Town Manager Date

RFP Contract # RFP 25-01R

FORM 12: FORM OF FINAL RECEIPT

[The following form will be used to show receipt of final payment for this Contract.]

FINAL RECEIPT FOR CONTRACT NO. _____

Received this _____ day of _____, 20____, from the Municipality of _____, Florida, the sum of _____ Dollars (\$_____) as full and final payment to Contractor for all work and materials for the Project described as:

_____	
_____	

This sum includes full and final payment for all extra work and material and all incidentals.

Contractor hereby indemnifies and releases the Municipality of _____ from all liens and claims whatsoever arising out of the Contract and/or Project.

Contractor hereby certifies that all persons doing work upon or furnishing materials or supplies for the Project have been paid in full. In lieu of this certification regarding payment for work, materials and supplies, Contractor may submit a consent of surety to final payment in a form satisfactory to the Municipality of _____.

Contractor further certifies that all taxes imposed by Chapter 212, Florida Statutes (Sales and Use Tax Act), as amended, have been paid and discharged.

[IF INCORPORATED SIGN BELOW.] _____

CONTRACTOR

ATTEST:

CONTRACTOR NAME

Corporate Secretary or other
person authorized to attest

By: _____
Authorized Signer

(CORPORATE SEAL OR NOTARY)

Print Name and Title

_____ day of _____, 20____

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[IF NOT INCORPORATED SIGN BELOW.]

CONTRACTOR

WITNESSES:

Witness signature

Business Name

Print/Type Name

By: _____
Authorized Signer

Witness signature

Print/Type Name and Title

Print/Type Name

_____ day of _____, 20____

RFP Contract # RFP 25-01R

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FORM 13: FINAL LIST OF NON-CERTIFIED SUBCONTRACTORS AND SUPPLIERS

To: _____, Contractor

From: Broward County Purchasing Division

Subject: Final List of Non-certified Subcontractors/Sub-vendors

Re: _____
(Project Title, Contract Number)

The attached list of non-certified Subcontractors/sub-vendors have performed or provided services to Municipality for the referenced contract. Non-certified Subcontractors/sub-vendors are any Subcontractors/sub-vendors whose services under the Contract were not approved to meet the participation CBE/SBE goal established for this Contract, and whose participation was not listed on Contractor's "Schedule of Participation" and/or not approved as substitutes or additions by the Broward County Office of Economic Small Business Development Division toward meeting the established goal.

Contractor certifies the following:

- ☐ There were no other non-certified Subcontractors/sub-vendors who provided a service to Municipality for the referenced Contract. All participants on the Contract are listed on the attached list.
- ☐ There were other non-certified Subcontractors/sub-vendors who provided a service and are not listed on the attached list. The additional Subcontractors/sub-vendors are listed on the attached list.

THE UNDERSIGNED VENDOR HEREBY CERTIFIES THAT THE INFORMATION PROVIDED HEREIN IS TRUE AND CORRECT.

STATE OF _____
COUNTY OF _____

The foregoing Final List of Non-Certified Subcontractors and Suppliers was acknowledged before me by means of ☐ physical presence or ☐ online notarization, this ____ day of _____, 20____, by _____.

(NOTARY SEAL)

Signature: _____

Print Name: _____

My commission expires:

☐ Personally Known or ☐ Produced Identification

Type of Identification Produced: _____

RFP Contract # RFP 25-01R

FORM 14: LETTER OF INTENT (CBE/SBE)

**To Utilize a County Business Enterprise (CBE) or Small Business Enterprise (SBE)
Subcontractor/Subconsultant**

Project Name: «Project_Name»

Project Number: «Project_Number»

From (Name of Proposer/Bidder): _____

Firm Address: _____

Project Description: _____

In response to Municipality's RLI/RFP/Bid No. _____, the undersigned hereby agree to utilize the CBE or SBE firm listed below, if awarded the contract. The undersigned further certify that the firm has been contacted and properly apprised of the projected work assignment(s) upon execution of the contract with Municipality.

Name of CBE/SBE Firm: _____

Address of CBE/SBE Firm: _____

Expiration of CBE/SBE Certification: _____ Projected CBE/SBE Work Assignment
(description of work assignment): _____

Projected Percentage of Prime's Contract Fees to be Awarded to CBE/SBE: _____%

(Signature of Owner or Authorized Rep. **Prime**) _____
(Date)

Print Name (owner or authorized Rep. **Prime**): _____

STATE OF _____
COUNTY OF _____

The foregoing instrument was acknowledged before me by means of ☐ physical presence or ☐ online notarization, this _____ day of _____, 20____, by

_____.

NOTARY PUBLIC:

Signature: _____

Print Name: _____

(NOTARY SEAL)

My commission expires: _____

☐ Personally Known or ☐ Produced Identification

Type of ID Produced: _____

RFP Contract # RFP 25-01R

(ACKNOWLEDGEMENT BY THE PROPOSED CBE/SBE FIRM)

The undersigned intends to perform Work in connection with the above Contract as (check one): ___ an individual ___ a partnership ___ a corporation ___ a joint venture. The undersigned agrees with the prime contractor's/consultant's proposal and further certifies that all information provided herein is true and correct.

(Signature of Owner or Authorized Rep. **CBE/SBE**) (Date)

Print Name (owner or authorized Rep. **CBE/SBE**): _____

STATE OF _____
COUNTY OF _____

The foregoing instrument was acknowledged before me by means of ☐ physical presence or ☐ online notarization, this _____ day of _____, 20____, by _____.

NOTARY PUBLIC:

Signature: _____

Print Name: _____

(NOTARY SEAL)

My commission expires: _____

☐ Personally Known or ☐ Produced Identification

Type of Identification Produced: _____

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EXHIBIT C: ADDITIONAL FORMS

RFP Contract # RFP 25-01R

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STATEMENT OF CBE/SBE ASSURANCE

(Company Letterhead)

CONTRACTOR ASSURANCE STATEMENT

PROJECT DESCRIPTION

I, _____ (Authorized Official/Agent), on behalf of the _____ (Contractor), hereby agree to comply with the County Business Enterprise (CBE) or Small Business Enterprise (SBE) requirements of the RFP between the Municipality of _____ and Contractor for _____ Project, and to comply with the following requirements.

1. Compliance with the Municipality's non-discrimination policy by providing a non-discrimination Statement;
2. Acknowledgment of the CBE/SBE percentage goal established on the project; and
3. Contract to engage in good faith effort solicitation of approved Broward County Small Business Development Program firms to achieve the project goals as indicated in the RFP document.

Authorized Agent of Contractor

Printed Name & Title

Telephone Number/Fax Number

Date: _____

RFP Contract # RFP 25-01R

SCRUTINIZED COMPANIES LIST CERTIFICATION

This certification form should be completed and submitted with your proposal but must be completed and submitted prior to award.

The vendor, by virtue of the signature below, certifies that:

- a. The vendor, owners, or principals are aware of the requirements of Section 287.135, Florida Statutes, regarding companies on the Scrutinized Companies with Activities in Sudan List or on the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List; and
- b. The vendor, owners, or principals, are eligible to participate in this solicitation and not listed on either the Scrutinized Companies with Activities in Sudan List or on the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List; and
- c. If awarded the contract, the vendor, owners, or principals will immediately notify the Municipality in writing if any of its principals are placed on the Scrutinized Companies with Activities in Sudan List or on the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.

(Authorized Signature)

(Print Name and Title)

(Name of Firm)

NOTARY PUBLIC

STATE OF _____
COUNTY OF _____

The foregoing instrument was acknowledged before me by means of ☐ physical presence or ☐ online notarization, this _____ day of _____, 20____, by _____.

Signature: _____

Print Name: _____

(NOTARY SEAL)

My commission expires: _____

☐ Personally Known or ☐ Produced Identification

Type of Identification Produced: _____

RFP Contract # RFP 25-01R

SECTION 6

TOWN FORMS

BID FORM

- i. Bidder agrees to perform all the work described in the contract documents to provide a complete project as shown on the plans and specifications under the following lump sum and/or unit prices.
- ii. The owner reserves the right to substitute and/or delete items as necessary to meet the funding budget.
- iii. Bids shall not include sales tax and all other applicable taxes and fees.
- iv. In the case of a discrepancy between the unit cost and the total, the discrepancy shall favor the owner (lower resulting total cost)

Bid Prices Shall Be Based Pursuant to Specifications and Exhibit A. Contractor Shall Calculate and Provide Quantity Required for Each Line Item.

In accordance with the Town's Invitation to Bid (RFP 24-06) and the specifications contained herein, the undersigned proposes the following Bid prices:

A. SW 25TH STREET STORMWATER IMPROVEMENTS BID TABULATION

Company Name		Southeastern Engineering Contractors, Inc			
ITEM #	DESCRIPTION	QTY	UNIT	UNIT COST	TOTAL COST (\$)
1.	Mobilization	1	LS	299,106.00	299,106.00
2.	Maintenance of Traffic	1	LS	48,575.00	48,575.00
3.	Survey Stakeout and As-Builts	1	LS	81,925.00	81,925.00
4.	Testing	1	LS	21,750.00	21,750.00
5.	Clearing and Grubbing	1	LS	63,081.00	63,081.00
6.	Erosion Control / SWPPP	1	LS	14,355.00	14,355.00
7.	Remove Catch Basins / manholes	8	EA	1,914.00	15,312.00
8.	Remove 3' Sidewalk	35	SY	29.00	1,015.00
9.	Remove Drainage Pipe 12"-24"	1135	LF	44.00	49,940.00
10.	Behan Park (Remove pumps, fencing, force main and misc.) - complete including disposal	1	LS	215,955.00	215,955.00
11.	Grout fill and abandon existing drainage pipe (up to 24")	90	LF	148.00	13,320.00
12.	Cut / Cap Existing Drainage Pipe (12" - 24")	7	EA	1,390.00	9,730.00
13.	Drainage Manhole C-5 w/ USF 580 Ring & Cover	6	EA	8,223.00	49,338.00
14.	Drainage Inlet C-5 w/ USF 4155-6210 Frame & Grate	4	EA	8,171.00	32,684.00
15.	Drainage Manhole M-4 w/ USF 580 Ring & Cover	0	EA	—	—
16.	Drainage Manhole M-5 w/ USF 580 Ring & Cover	0	EA	—	—

Company Name		Southeastern Engineering Contractors, Inc			
ITEM #	DESCRIPTION	QTY	UNIT	UNIT COST	TOTAL COST (\$)
17.	Drainage Inlet M-5 w/ USF 4155-6210 Frame & Grate	1	EA	8,690.00	8,690.00
18.	Drainage Manhole M-6 w/ USF 580 Ring and Cover	0	EA	—	—
19.	M-6 Control Structure w/ USF 580 Ring and Cover	1	EA	10,377.00	10,377.00
20.	7' x 6' Control Structure w/ (2) USF 580 Ring and Cover	0	EA	—	—
21.	5' x 6' Control Structure w/ USF 1120T	0	EA	—	—
22.	7' x 8' Control Structure w/ (2) USF 580 Ring and Cover	1	EA	52,026.00	52,026.00
23.	Type M-4 MH Control Structure w/ USF 580 Ring and Cover	0	EA	—	—
24.	Type D Inlet W/ USF 6626 Grate	2	EA	7,870.00	15,740.00
25.	Type D Inlet W/ USF 6626 Grate & Conc. Apron	1	EA	8,812.00	8,812.00
26.	5'x5.5' Rect. Inlet w/ USF 4155-6210 Frame & Grate	2	EA	8,722.00	17,444.00
27.	15'x7' Rect. MH (trash Rack Chamber) w/ (1) USF 1120T Slab Top Ring & Hatch Cover and (1) H-20 Rated Aluminum Hinged Access Cover	1	EA	146,247.00	146,247.00
28.	15" Contech A2000 PVC Solid	0	LF	—	—
29.	18" Contech A2000 PVC Solid	0	LF	—	—
30.	24" Contech A2000 PVC Solid	52	LF	391.00	20,332.00
31.	30" Contech A2000 PVC Solid	0	LF	—	—
32.	36" Contech A2000 PVC Solid	680	LF	500.00	340,000.00
33.	36" Contech A2000 PPVC (8'w x 6'H Exfiltration Trench)	369	LF	715.00	263,835.00
34.	36" Contech A2000 PPVC (10'w x 6'H Exfiltration Trench)	517	LF	730.00	377,410.00
35.	36" Contech A2000 PPVC (10'w x 5.5'H Exfiltration Trench)	0	LF	—	—
36.	24" Contech A2000 PPVC (10'w x 6'H Exfiltration Trench)	0	LF	—	—
37.	30" Contech A2000 PPVC (8'w x 6'H Exfiltration Trench)	0	LF	—	—
38.	Connect to Existing Drainage	4	EA	2,045.00	8,180.00
39.	36" CAP	56	LF	502.00	28,112.00
40.	48" RCP	26	LF	956.00	24,856.00
41.	30" PRB	0	EA	—	—

Company Name		Southeastern Engineering Contractors, Inc			
ITEM #	DESCRIPTION	QTY	UNIT	UNIT COST	TOTAL COST (\$)
42.	36" PRB	0	EA	—	—
43.	42" PRB	9	EA	3,611.00	32,499.00
44.	36" Tideflex Checkvalve (Series TF-1) - Installed complete	1	LF	47,212.00	47,212.00
45.	Water Main relocations / adjustments (complete: including all testing, compaction, restoration, sample points)	45	LF	839.00	37,755.00
46.	Utility Relocations Adjustments	72	LF	924.00	66,528.00
47.	Storm Sewer Pump Station (Complete)	1	LS	1,514,192.00	1,514,192.00
48.	14" DIP (Class 350) (open cut forcemain)	900	LF	503.00	452,700.00
49.	20" DIP (Class 350) (open cut forcemain)	50	LF	817.00	40,850.00
50.	Forcemain DIP fittings	1.5	TN	37,910.00	56,865.00
51.	Seawall Reconstruction (Design Build complete including all permitting)	1	LS	67,715.00	67,715.00
52.	Pavement Marking and Signage	1	LS	21,750.00	21,750.00
53.	Construction Contingency	1	LS	\$250,000	\$250,000
54.	TOTAL			\$ 4,826,213.00	

Authorized
Signatory:

(Signature)

Executed
by:

(Type or Print Name)

Title:

A. BID SIGNATURE PAGE

HOW TO SUBMIT BIDS: Bids must be submitted by hard copy. It is the sole responsibility of the Bidder to ensure that the Bid reaches the Town of Pembroke Park, Town Hall, Town Clerk's Office, 3150 SW 52nd Avenue, Pembroke Park, FL 33023, on or prior to the Bid due date and time listed. Bids submitted by fax or email will not be accepted.

The undersigned hereby agrees to furnish services subject to all instructions, terms, conditions, specifications, and addenda contained in the Invitation to Bid (RFP).

I have read the RFP, and all attachments including the specifications and fully understand what is required. By submitting this signed Bid, I understand any resulting Town contract will be subject to RFP instructions, terms, conditions, specifications, and addenda.

Southeastern Engineering Contractors, Inc

Submitted by

Date

03/17/25

Signature

Date

03/17/25

Edgaro Dominguez

President

Name Print

Title

FEIN 59 242 5850 911 NW 209th Ave. #101 Pembroke Pine, FL 33029

Company (Legal Registration)

FOREIGN CORPORATIONS MAY BE REQUIRED TO OBTAIN A CERTIFICATE OF AUTHORITY FROM THE DEPARTMENT OF STATE, IN ACCORDANCE WITH FLORIDA STATUTE §607.1501 (visit <http://www.dos.state.fl.us/>).

911 NW 209th Ave. #101 Pembroke Pine, FL 33029

Address

City

State

Zip

Telephone No.

FAX No

Email

305 557 4226

eddie@southeasterneng.com

Does your firm qualify for MBE or WBE status?

NO

MBE

WBE



TOWN OF PEMBROKE PARK SUBMITTAL REQUIRED FORMS

Bidders must complete and submit all TOWN requested documentation to be considered a responsive and responsible Bidder.

1. Questionnaire
2. Bid Acknowledgment
3. Vendor/Bidder Disclosure
4. Subcontractors
5. References
6. Scrutinized Companies
7. Public Entity Crimes
8. Conflict of Interest Disclosure
9. Non-Collusion Statement
10. Confirmation of Drug-Free Workplace
11. Acknowledgement of Addenda



Submitted by (Company Name):

Southeastern Engineering Contractors, Inc

Corporation

Partnership

Individual

Joint Venture

Other

Describe:

Office Location:

911 NW 209th Ave. #101 Pembroke Pines, FL 33029

Number of people in your organization:

28

Length of time the Contractor has been doing business under this name in Florida:

Years

June 1984

40

Under what other name(s) has your firm operated:

N/A

Has or is your firm currently involved in any formal court proceedings regarding any of your contracts?

NO

YES

(attach a detailed explanation)

NO



BID ACKNOWLEDGMENT

The undersigned, having carefully read and considered the Invitation to Bid, RFP 22-06, SW 32nd Street Asphalt Replacement for the Town of Pembroke Park, does hereby offer to perform such services for the Town of Pembroke Park, in the manner described and subject to the terms and conditions set forth in the attached RFP.

The undersigned gives permission for Pembroke Park to contact business references provided in this Bid, and any others for whom the undersigned has performed work.

The undersigned further states that this Bid is made in good faith and is not founded on, or in consequence of, any collusion, anti-competitive agreement, or other type of anti-competitive activities between themselves and any other interested party, in restraint of free competition.

Bidder Business Name: Southeastern Engineering Contractors, Inc

Authorized Representative Signature: _____

Authorized Representative Name (Print): _____

Eduardo Dominguez

Authorized Representative Title (Print): _____

President

Address: 911 NW 200th Ave. #101 Pembroke Pines, FL 33029

Date: 03/17/25

Phone: 305 557 4226

Fax: -

Email Address: _____

eddie@Southeastern Eng.com

Key Staff Member(s) Will Assign to Project: _____

Orlando Lopez



VENDOR/BIDDER DISCLOSURE

I, EdUARdo Dominguez being first duly sworn state that:

The full legal name and business address of the person(s) or entity contracting with the Town of Pembroke Park

("Town") are as follows (Post Office addresses are not acceptable):

Name of Individual, Firm, or Organization: Southeastern Engineering Contractors, Inc

Address: 911 NW 209th Ave. #101 Pembroke Pines, FL 33026

FEIN: 59 2425850

State and date of incorporation Florida June/1984

OWNERSHIP DISCLOSURE AFFIDAVIT

1. If the contract or business transaction is with a corporation, the full legal name and business address shall be provided for each officer and director and each stockholder who directly or indirectly holds five percent (5%) or more of the corporation's stock. If the contract or business transaction is with a trust, the full name and address shall be provided for each trustee and each beneficiary. All such names and address are as follows (Post Office addresses are not acceptable):

Full Legal Name	Address	% Ownership
<u>EdUARdo Dominguez</u>	<u>911 NW 209th Ave. #101 Pembroke Pines, FL 33026</u>	<u>(0)</u>

The full legal names and business addresses of any other individual (other than subcontractors, suppliers, laborers, and lenders) who have, or will have, any legal, equitable, or beneficial interest Town of Pembroke Park in the contract or business transaction with TOWN are as follows (Post Office addresses are not acceptable):

Full Legal Name	Address	% Ownership
<u>NA</u>		

STATE OF FLORIDA)

COUNTY OF Broward)

By: [Signature]
Signature of Affiant

Date: 03/17/25

Print Name

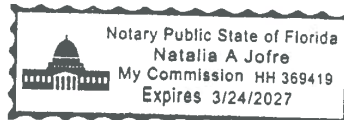
SUBSCRIBED AND SWORN TO or affirmed before me this 17 day of

March 20 25, by Eduardo Dominguez, he/she is personally known

to me or has presented N/A as identification.

[Signature]
Notary Public, State of Florida at Large

Print or Stamp of Notary:





The Bidder shall list all Subcontractors to be used on this project, if awarded the Contract for this project in the form below.

	CLASSIFICATION OF WORK	NAME OF SUBCONTRACTOR	ADDRESS OF SUBCONTRACTOR
1.	Electrical	A Bernal Service, Corp	14850 Dade Pine Ave. Miami Lakes, FL 33014
2.			
3.			
4.			
5.			



**DISASTER DEBRIS REMOVAL & DISPOSAL SERVICES
ADDENDA ACKNOWLEDGEMENT**

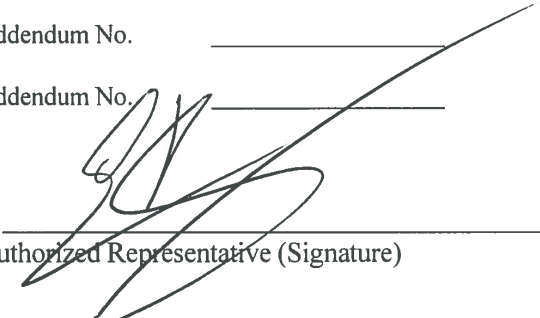
The vendor has examined and carefully studied the Request for Proposals and the following Addenda, receipt of all of which is hereby acknowledged:

Addendum No. 1 03/07/25

Addendum No. _____

Addendum No. _____

Addendum No. _____


Authorized Representative (Signature)

03/17/25
Date

Alexander Bouwmeester / President
Authorized Representative/Title
(Print or Type)

Vendors must acknowledge any issued addenda. Proposals which fail to acknowledge the vendor's receipt of any addendum will result in the rejection of the offer if the addendum contained information which substantively changes the Owner's requirements.



Town of Pembroke Park
3150 SW 52nd Avenue
Pembroke Park, FL 33023
(954) 966-4600
RFP 25-01R

SW 25TH ST STORMWATER IMPROVEMENT

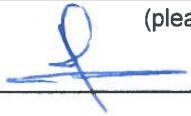
ADDENDUM NO. 1
ISSUED: March 7, 2025

This addendum is issued to include the addendums from the initial RFP.

Cynthia Garcia-Lima
Town Clerk

Company Name: Southeastern Engineering Contractors, Inc

(please print)

Bidder's Signature: 

Date: 03/10/25



All references must be from customers for whom your company has provided similar services as the specifications of this bid. *(Invalid contact information will result in default of references and may cause the bid to be disqualified.)*

Company Name: _____

1. Company: See attached Reference

Street Address: _____

City, State & Zip: _____

Contact Person Name: _____ Title: _____

Phone: _____ Email: _____

Describe Scope of Work and dates of project/service: _____

2. Company: _____

Street Address: _____

City, State & Zip: _____

Contact Person Name: _____ Title: _____

Phone: _____ Email: _____

Describe Scope of Work and dates of project/service: _____

3. Company: _____

Street Address: _____

City, State & Zip: _____

Contact Person Name: _____ Title: _____

Phone: _____ Email: _____

Describe Scope of Work and dates of project/service: _____

Page 35 of 40



FIRM REFERENCES

Project Title: Annual Storm Drainage Contract
Contract Amount: \$2,000,000.00
Client: City of Fort Lauderdale
Client's Rep.: Sayd Hussain, Project Manager. Public Works, 954-701 7414,
SHussain@fortlauderdale.gov

Project Title: Storm Sewer Capital Improvement Project.
Contract Amount: \$13, 926, 071.00
Client: Town of Golden Beach
Client's Rep.: Alex Diaz, Town Manager, 305-932 0744
alex Diaz@goldenbeach.us

Project Title: CDBG 45th and 46th NW 8th Ave
Contract Amount: \$419,350.00
Client: City of Wilton Manors
Client's Rep.: Todd De Jesus, Capital Projects Administrator, 954-390 2105,
TDeJesus@wiltonmanors.com

Project Title: Mary Brickell Village Drainage Improvements.
Contract Amount: \$2,576,882.00
Client: City of Miami
Client's Rep.: Valentine Onuigbo, Construction Manager, 305-416 2588,
vonuigbo@miamigov.com

Project Title: Stormwater Improvements Sub-Basins F-5, C-6, C-7, G-1.
Contract Amount: \$798,969.70
Client: City of Doral
Client's Rep.: Carlos Arroyo, Assistant Director 786-367 5083
Carlos.Arroyo@Cityofdoral.com



SCRUTINIZED COMPANIES

CERTIFICATION REGARDING SCRUTINIZED COMPANIES. The Contractor hereby certifies that, pursuant to Section 287.135, Florida Statutes, it is not listed on the Scrutinized Companies that Boycott Israel and is not participating in a boycott of Israel. The Contractor understands that pursuant to Section 287.135, Florida Statutes, the submission of a false certification may subject it to civil penalties, attorneys' fees, and costs. The Contractor further understands that any contract with the Town for goods or services may be terminated at the option of the Town if the Contractor is found to have submitted a false certification or has been listed on the Scrutinized Companies that Boycott Israel list or is participating in a boycott of Israel. For purchases of \$1 million or more: By submitting a response to any solicitation, the Contractor hereby certifies that, pursuant to Section 287.135, Florida Statutes, it is not listed on the Scrutinized Companies with activities in the Iran Petroleum Energy Sector List, or the Scrutinized Companies with Activities in Sudan List, is not listed on the Scrutinized Companies that Boycott Israel and is not participating in a boycott of Israel, and is not engaged in business operations in Cuba or Syria. The Contractor understands that pursuant to Section 287.135, Florida Statutes, the submission of a false certification may subject it to civil penalties, attorneys' fees, and costs. The Contractor further understands that any contract with the Town for goods or services of \$1 million or more may be terminated at the option of the Town if the Contractor is found to have submitted a false certification or has been listed on the Scrutinized Companies with activities in the Iran Petroleum Energy Sector List or the Scrutinized Companies with Activities in Sudan List, is listed on the Scrutinized Companies that Boycott Israel list or is participating in a boycott of Israel, or is engaged in business operations in Cuba or Syria.

Acknowledged By:

Firm Name:

Southeastern Engineering Contractors, Inc

Printed Name:

Edoardo Dominguez

Title:

President

Signature:

Date:

08/17/25



**PUBLIC ENTITY CRIMES
NOTIFICATION OF PUBLIC ENTITY CRIMES LAW**

Pursuant to Section 287.133, Florida Statutes, you are hereby notified that a person or affiliate who has been placed on the convicted contractors list following a conviction for a public entity crime may not submit a Bid on a contract to provide any goods or services to a public entity; may not submit a Bid on a contract with a public entity for the construction or repair of a public building or public work; may not submit Bids on leases or real property to a public entity; may not be awarded or perform work as a contractor, supplier, sub-Bidder, or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017 [F.S.] for Category Two [\$35,000.00] for a period of thirty-six (36) months from the date of being placed on the convicted contractors list.

Acknowledged By:

Firm Name: Southeastern Engineering Contractors, Inc

Printed Name: Edoardo Dominguez

Title: President

Signature: [Handwritten Signature]

Date: 03/17/25



CONFLICT OF INTEREST DISCLOSURE

The award of the agreement is subject to the provisions of Chapter 112, Florida Statutes. All Bidders must disclose within their Bid, the name of any officer, director, or agent who is also an employee or relative of an employee of the Town of Pembroke Park ("TOWN").

Furthermore, all Bidders must disclose the name of any TOWN employee or relative(s) of a TOWN employee who owns, directly or indirectly, an interest in the Bidders firm or any of its branches.

The purpose of this disclosure form is to give TOWN the information needed to identify potential conflicts of interest for key personnel involved in the award of this contract.

The term "conflict of interest" refers to situations in which financial or other personal considerations may adversely affect, or have the appearance of adversely affecting, an employee's professional judgment in exercising any TOWN duty or responsibility in administration, management, instruction, research, or other professional activities.

Please check one of the following statements and attach additional documentation, if necessary:

☒ To the best of our knowledge, the undersigned Contractor has no potential conflict of interest as defined in Chapter 112, Florida Statutes.

☐ The undersigned Contractor, by attachment to this form, submits information which may be a potential conflict of interest due to other Cities, Counties, contracts, or property interest for this RFP.

Acknowledged By:

Firm Name: Southeastern Engineering Contractors, Inc

Printed Name: Eduardo Doucette

Title: President

Signature: [Handwritten Signature]

Date: 03/17/25



PROPOSER'S CERTIFICATION AND STATEMENT OF NON-COLLUSION

I Edwards Dominguez certify that this proposal is made without prior understanding, agreement or connection with any corporation, firm or person submitting a proposal for the same services and is in all respects fair and without collusion or fraud. I understand that collusive bidding is a violation of state and Federal law and can result in fines, prison sentences and civil damages awards.

I certify that this proposal has been prepared independently and the price submitted will not be disclosed to another person.

The Town reserves the right to reject the proposal submitted by any proposer violating this provision.

I agree to abide by all conditions of this proposal and certify that I am authorized to sign this proposal.

COMPANY NAME: Southeastern Engineering Contractors, Inc

[Signature]
Authorized Representative (Signature)

03/17/25

Date

Edwards Dominguez / President
Authorized Representative/Title
(Print or Type)



CONFIRMATION OF DRUG-FREE WORKPLACE

In order to have a drug-free workplace program, a business shall:

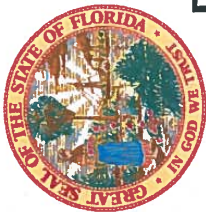
1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibitions.
2. Inform employees about the dangers of drug abuse in the workplace, the business' policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under Bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employee that, as a condition of working on the commodities or Contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893, Florida Statutes, or of any controlled substance law of the United States or any State, for a violation occurring in the workplace no later than five (5) days after the conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program, if such is available in the employee's community by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

A signed copy of your Drug-Free Workplace Policy must be attached to this signed copy and submitted with the Bid Documents.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

Bidder's Signature

Date



Ron DeSantis, Governor

Melanie S. Griffin, Secretary



STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

CONSTRUCTION INDUSTRY LICENSING BOARD

THE GENERAL CONTRACTOR HEREIN IS CERTIFIED UNDER THE
PROVISIONS OF CHAPTER 489, FLORIDA STATUTES

DOMINGUEZ, EDUARDO

SOUTHEASTERN ENGINEERING CONTRACTORS, INC.
911 NW 209TH AVE STE 101
PEMBROKE PINES FL 33029

LICENSE NUMBER: CGC1520810

EXPIRATION DATE: AUGUST 31, 2026

Always verify licenses online at MyFloridaLicense.com



ISSUED: 12/18/2024

Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.



PROJECT EXPERIENCE (Last 5 Years)

Project Title:	McKinley ST Interceptor Vent. and Tyler ST Conflict Box Revision
Type of Construction:	Sewer Upgrade
Contract Amount:	\$200,495.00
Type of Contract:	Unit Prices
Client:	City of Hollywood
Client's Rep:	Mr. Feng Jian PE, Assistant Director (954)-921-3930
Completion Date:	Jun-24
Project Title:	Weston SW 36Th Street Cul-de-sac
Type of Construction:	Roadway Improvements
Contract Amount:	\$375,756.00
Type of Contract:	Unit Prices
Client:	City of Weston
Client's Rep:	Mr. Scott Buck, Senior Project Manager (954) 483-4946
Completion Date:	Apr-24
Project Title:	Crandon Boulevard and Harbor Drive Intersection Improvements
Type of Construction:	Storm Water Improvements
Contract Amount:	\$440,233.80
Type of Contract:	Unit Prices
Client:	Village of Key Biscayne
Client's Rep:	Mr. Andrew List, PE Associate Project Manager (954) 921-3930
Completion Date:	Apr-24
Project Title:	NE 3rd and NE 4th Street Drainage Improvements
Type of Construction:	Storm Water Improvements
Contract Amount:	\$941,870.60
Type of Contract:	Unit Prices
Client:	City of Pompano Beach
Client's Rep:	Mr. Christopher Schlageter Engineering Project Manager (954) /86-4022
Completion Date:	Mar-24
Project Title:	Civil Work Related to Taft Street FM Wall Loss Verification
Type of Construction:	Water Main, FM and Sanitary Sewer Improvements
Contract Amount:	\$469,887.00
Type of Contract:	Unit Prices
Client:	City of Hollywood
Client's Rep:	Juan Jose Figueroa, PE Senior Project Manager- ECSD 954-864-6622
Completion Date:	Apr-23
Project Title:	Water System Interconnect Upgrades
Type of Construction:	Water Main Improvements
Contract Amount:	\$642,890.00
Type of Contract:	Unit Prices
Client:	City of Pompano Beach
Client's Rep:	Mathew Marsh, McCafferty Brinson Consulting, LLC 954 918 0744
Completion Date:	Apr-23
Project Title:	Lift Station W-14 Upgrade
Type of Construction:	Sewer Pump Station
Contract Amount:	\$2,395,072.00
Type of Contract:	Unit Prices
Client:	City of Hollywood
Client's Rep:	Mr. Feng Jian PE, Assistant Director (954)-921-3930
Completion Date:	Sep-22
Project Title:	El Jardin Stormwater Improvements
Type of Construction:	Drainage and Roadway Improvements
Contract Amount:	\$322,643.00

Type of Contract: Unit Prices
Client: Village Of El Portal
Client's Rep: Mr. Orlando Rubio, Senior Supervising Engineer, 561 314 4445, x203
Completion Date: Apr-22

Project Title: **Center Island Pump Station**
Type of Construction: Stormwater Pump Station
Contract Amount: \$1,235,280.50
Type of Contract: Unit Prices
Client: Town of Golden Beach
Client's Rep: Mr. Orlando Rubio, Senior Supervising Engineer 561 314 4445, x203
Completion Date: Dec-22

Project Title: **CDBG 47th NW 8th Ave**
Type of Construction: Drainage and Roadway Improvements
Contract Amount: \$136,387.50
Type of Contract: Unit Prices
Client: City of Wilton Manors
Client's Rep: Todd De Jesus, City Project Manager 954 290 5378
Completion Date: Jul-22

Project Title: **CDBG 45th and 46th NW 8th Ave**
Type of Construction: Drainage and Roadway Improvements
Contract Amount: \$419,350.50
Type of Contract: Unit Prices
Client: City of Wilton Manors
Client's Rep: Todd De Jesus, City Project Manager
Completion Date: Jan-22

Project Title: **Annual Storm Drainage Contract**
Type of Construction: Drainage and Roadway Improvements
Contract Amount: 2,000,000 Contract Cap
Type of Contract: Unit Prices
Client: City of Fort Lauderdale
Client's Rep: Mr. Rares Petrica, Project Manager , Public Words, 954 828-6720
Completion Date: Jun-21

Project Title: **Outfall 13 at 14 Harbor Point Construction Project**
Type of Construction: Drainage
Contract Amount: \$234,302.30
Type of Contract: Unit Prices
Client: Village of Key Biscayne
Client's Rep: Natanael Diaz, Project Manager
Completion Date: Dec-20

Project Title: **Lift Station W-27 Upgrade**
Type of Construction: Sewer Pump Station
Contract Amount: \$402,740.01
Type of Contract: Unit Prices
Client: City of Hollywood
Client's Rep: Feng Jian PE, Assistant Director (954)-921-3930
Completion Date: Oct-20

Project Title: **Lift Station No. 103**
Type of Construction: Sewer Pump Stations
Contract Amount: \$873,461.59
Type of Contract: Unit Prices
Client: City of Plantation
Client's Rep: John Adams, Capital Improvement Administrator 954-865-8296
Completion Date: Dec-20

Project Title: **NW 67th Avenue Widening Project**
Type of Construction: Roadway improvements
Contract Amount: \$505,725.93
Type of Contract: Unit Prices

Client: Town of Miami Lakes
Client's Rep: Omar Santos Public Works Engineer (305) 364-6100 Ext.1182
Completion Date: Sept. 2020

Project Title: **Rehabilitation of Wastewater Pump Station No. 12**
Type of Construction: Sewer Pump Station
Contract Amount: \$918,527.09
Type of Contract: Unit Prices
Client: City of North Miami
Client's Rep: Miguel A Lockward, EI, ENV SP (305).265.5420
Completion Date: Sept. 2020

Project Title: **Lift Station 117 and 307 Rehabilitation**
Type of Construction: Sewer Pump Stations
Contract Amount: \$914,313.75
Type of Contract: Unit Prices
Client: City of Sunrise
Client's Rep: Gregg Bagnall 954-888-6097
Completion Date: Jan. 2021

Project Title: **Margate Lift Station 21 Renovation**
Type of Construction: Sewer Pump Station
Contract Amount: \$454,528.88
Type of Contract: Unit Prices
Client: City of Margate
Client's Rep: Keith Schriner (Craig A. Smith & Associates), 954-618-9978
Completion Date: Nov. 2020

Project Title: **High Tide Stormwater Improvements**
Type of Construction: Drainage
Contract Amount: \$131,512.00
Type of Contract: Unit Prices
Client: Town of Golden Beach
Client's Rep: Mr. Orlando Rubio, Senior Supervising Engineer, 561 314 4445, x203
Completion Date: Mar. 2020

Project Title: **State Road 7 Lift Stations (W-12, W-13, W-23 & W-24)**
Type of Construction: Sewer Pump Stations
Contract Amount: \$3,007,950
Type of Contract: Unit Prices
Client: City of Hollywood
Client's Rep: Mr. Feng Jian PE, Assistant Director (954)-921-3930
Completion Date: Mar. 2020

Project Title: **Florida City Water & Sewer Utility Relocation-Adjustments**
Type of Construction: Water and Sewer
Contract Amount: \$323,755
Type of Contract: Unit Prices
Client: City of Florida City
Client's Rep: Pedro Gonzalez PE, City Engineer 786-302-1862
Completion Date: Dec. 2020

Project Title: **Lift Station E-4 Repair Project**
Type of Construction: Sewer Pump Station
Contract Amount: \$204,247.00
Type of Contract: Unit Prices
Client: City of Hollywood
Client's Rep: Mr. Feng Jian PE, Assistant Director (954)-921-3930
Completion Date: Dec. 2019

Project Title: **Pump Stations D-10 & D-11 Flow Analysis and Redesign**
Type of Construction: Sewer Pump Stations
Contract Amount: \$1,026,980
Type of Contract: Unit Prices
Client: City of Fort Lauderdale

Client's Rep: Daniel Fisher, PE, Project Manager 954-632-6487
Completion Date: Feb. 2019

Project Title: **2017 Alley Reconstruction Program**
Type of Construction: Drainage and Roadway Improvements
Contract Amount: \$1,159,138
Type of Contract: Unit Prices
Client: City of Hollywood
Client's Rep: Clarissa Ip Project Manager 954-921-3915
Completion Date: Oct. 2019

Project Title: **Master Lift Station No. 1 Rehabilitation**
Type of Construction: Sewer Pump Station
Contract Amount: \$1,323,689
Type of Contract: Unit Prices
Client: City of Delray Beach
Client's Rep: Richard Chipman, Construction Manager 561-655 6175
Completion Date: July. 2019

Project Title: **Mary Brickell Village Drainage Improvements (Pump Station).**
Type of Construction: Drainage Pump Station
Contract Amount: \$2,576, 882
Type of Contract: Unit Prices
Client: City of Miami
Client's Rep: Valentine Onuigbo, Construction Manager 305-416-2588
Completion Date: Jan. 2019

Project Title: **Tribute Element**
Type of Construction: Drainage and Water Main Improvements
Contract Amount: \$722,213
Type of Contract: Lump Sum
Client: Tutor Perini
Client's Rep: Scott Prince
Completion Date: Jan. 2019

BROWARD COUNTY LOCAL BUSINESS TAX RECEIPT

115 S. Andrews Ave., Rm. A-100, Ft. Lauderdale, FL 33301-1895 – 954-357-4829

VALID OCTOBER 1, 2024 THROUGH SEPTEMBER 30, 2025

Business Name: SOUTHEASTERN ENGINEERING
CONTRACTORS, INC.

Owner Name: EDUARDO DOMINGUEZ

Business Location: 911 NW 209TH AVE STE 101
PEMBROKE PINES

Business Phone: 305-557-4226

Receipt #: 189-319371

Business Type: ALL OTHER TYPES CONTRACTOR
(GENERAL ENGINEERED
CONSTRUCTION BUILDER)

Business Opened: 01/01/2021

State/County/Cert/Reg: CGC1520810

Exemption Code:

Rooms

Seats

Employees

23

Machines

Professionals

For Vending Business Only						
Number of Machines:				Vending Type:		
Tax Amount	Transfer Fee	NSF Fee	Penalty	Prior Years	Collection Cost	Total Paid
81.00	0.00	0.00	0.00	0.00	0.00	81.00

Receipt Fee 81.00
Packing/Processing/Canning Employees 0.00

THIS RECEIPT MUST BE POSTED CONSPICUOUSLY IN YOUR PLACE OF BUSINESS

THIS BECOMES A TAX RECEIPT

WHEN VALIDATED

This tax is levied for the privilege of doing business within Broward County and is non-regulatory in nature. You must meet all County and/or Municipality planning and zoning requirements. This Business Tax Receipt must be transferred when the business is sold, business name has changed or you have moved the business location. This receipt does not indicate that the business is legal or that it is in compliance with State or local laws and regulations.

Mailing Address:

SOUTHEASTERN ENGINEERING CONTRACTORS
911 NW 209TH AVE STE 101
PEMBROKE PINES, FL
33029-2112

Receipt # 03B-23-00001570
Paid 07/30/2024 81.00

2024 - 2025

BROWARD COUNTY LOCAL BUSINESS TAX RECEIPT

SOUTHEASTERN ENGINEERING
CONTRACTORS INC.
911 NW 209 AVE STE 101
PEMBROKE PINES FL 33029-0000

CITY OF PEMBROKE PINES
601 CITY CENTER WAY, LBTR-4TH FLOOR
PEMBROKE PINES, FL 33025

LOCAL BUSINESS TAX RECEIPT

Local Business Tax Certificate

In the event the business to which this receipt was issued changes hands, the receipt will become null and void. An application for a new receipt must be made.

Receipt Date: October 1, 2024 through September 30, 2025

Business Name: SOUTHEASTERN ENGINEERING **DBA:**
CONTRACTORS INC.
Business Location: 911 NW 209 AVE, 101
PEMBROKE PINES, FL 33029-0000

Receipt Number: 20190374-2022-1
Invoice Number: INV-00074359
Business Description: ADMINISTRATION SERVICES
Receipt Issued: Issued on 9/30/2024 12:00:00 AM
Receipt Expiration: Expires on 9/30/2025 12:00:00 AM

Business Classifications

SIGN-Sign
ADMSER-administrative services

 An official website of the United States government
[Here's how you know](#)

E-Verify

Menu ☰

My Company Profile

Company Information

Company Name

Southeastern Engineering Contractors, Inc.

Doing Business As (DBA)

Company ID

549288

Enrollment Date

04/26/2012

Employer ID Number

592425850

DUNS Number

Total Number of Employees

20 to 99

NAICS Code

237

Sector

Page 226 of 326

<https://e-verify.uscis.gov/account/company-profile>

1/3

BID BOND

Bond No: n/a

CONTRACTOR:

(Name, legal status and address)

Southeastern Engineering Contractors, Inc.
911 NW 209 Ave, Ste 101
Pembroke Pines, FL 330

SURETY:

(Name, legal status and principal place of business)

FCCI Insurance Company
6300 University Parkway
Sarasota, FL 34240

OWNER:

(Name, legal status and address)

Town of Pembroke Park
3150 SW 52nd Ave
Pembroke Park, FL 33023

BOND AMOUNT: Five Percent of Amount of bid 5% amount of bid

PROJECT: SW 25th Street Stormwater Improvements RFP #25-01R

(Name, location or address, and Project number, if any)

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

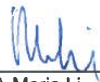
The Company executing this bond vouches that this document conforms to the American Institute of Architects Document A310, 2010 edition

1

Signed and sealed this 17th day of March, 2025.


(Witness)

Southeastern Engineering Contractors, Inc.
(Principal)  (Seal)
(Title) Eduardo Dominguez, President


(Witness) Maria Li

FCCI Insurance Company
(Surety)  (Seal)
(Title) Mayra Rodriguez
Atty-in-fact & FL Res Agent

The Company executing this bond vouches that this document conforms to the American Institute of Architects Document A310, 2010 edition

2



GENERAL POWER OF ATTORNEY

Know all men by these presents: That the FCCI Insurance Company, a Corporation organized and existing under the laws of the State of Florida (the "Corporation") does make, constitute and appoint:

Mayra Rodriguez; Fausto Alvarez, Jr., Claudio Rubiera, Norman L Morris

Each, its true and lawful Attorney-In-Fact, to make, execute, seal and deliver, for and on its behalf as surety, and as its act and deed in all bonds and undertakings provided that no bond or undertaking or contract of suretyship executed under this authority shall exceed the sum of (not to exceed \$30,000,000.00): \$30,000,000.00

This Power of Attorney is made and executed by authority of a Resolution adopted by the Board of Directors. That resolution also authorized any further action by the officers of the Company necessary to effect such transaction.

The signatures below and the seal of the Corporation may be affixed by facsimile, and any such facsimile signatures or facsimile seal shall be binding upon the Corporation when so affixed and in the future with regard to any bond, undertaking or contract of surety to which it is attached.

In witness whereof, the FCCI Insurance Company has caused these presents to be signed by its duly authorized officers and its corporate Seal to be hereunto affixed, this 23rd day of July, 2020.

Attest:

Christina D. Welch, President
FCCI Insurance Company



Christopher Shoucair,
EVP, CFO, Treasurer, Secretary
FCCI Insurance Company

State of Florida
County of Sarasota

Before me this day personally appeared Christina D. Welch, who is personally known to me and who executed the foregoing document for the purposes expressed therein.

My commission expires: 2/27/2027



PEGGY SNOW
Commission # HH 326535
Expires February 27, 2027

Notary Public

State of Florida
County of Sarasota

Before me this day personally appeared Christopher Shoucair, who is personally known to me and who executed the foregoing document for the purposes expressed therein.

My commission expires: 2/27/2027



PEGGY SNOW
Commission # HH 326535
Expires February 27, 2027

Notary Public

CERTIFICATE

I, the undersigned Secretary of FCCI Insurance Company, a Florida Corporation, DO HEREBY CERTIFY that the foregoing Power of Attorney remains in full force and has not been revoked; and furthermore that the February 27, 2020 Resolution of the Board of Directors, referenced in said Power of Attorney, is now in force.

Dated this 17th day of March, 2025

Christopher Shoucair, EVP, CFO, Treasurer, Secretary
FCCI Insurance Company



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/11/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Bowen, Miclette & Britt of Florida, LLC 850 Concourse Pkwy S, Suite #105 Maitland FL 32751	CONTACT NAME: Michelle Rushing PHONE (A/C, No, Ext): 407-647-1616 FAX (A/C, No): 407-628-1635 E-MAIL: mrushing@bmbinc.com ADDRESS: mrushing@bmbinc.com
INSURED Southeastern Engineering Contractors, Inc. 911 NW 209th Ave., Ste. 101 Pembroke Pines FL 33029	INSURER(S) AFFORDING COVERAGE INSURER A: Charter Oak Fire Ins. Co. 25615 INSURER B: Travelers Indemnity Company 26658 INSURER C: Travelers Property Casualty Co of Amer 25674 INSURER D: Bridgefield Casualty Insurance Company 10335 INSURER E: Navigators Specialty Insurance Company 36056 INSURER F:

COVERAGES

CERTIFICATE NUMBER: 2142376752

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER ☐ POLICY ☒ PROJECT ☐ LOC ☐ OTHER	Y Y	DT-CO-7T598390-COF-24	9/22/2024	9/22/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 OTHER \$
B	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☒ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ NON-OWNED AUTOS ONLY	Y Y	BA-7T59913A-24-2S-G	9/22/2024	9/22/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ OTHER \$
C	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☒ RETENTION \$ 10,000	Y Y	CUP-7T606799-24-2S	9/22/2024	9/22/2025	EACH OCCURRENCE \$ 3,000,000 AGGREGATE \$ 3,000,000 OTHER \$
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y N/A	19656073	9/22/2024	9/22/2025	☒ PER STATUTE ☐ OTH-ER E L EACH ACCIDENT \$ 1,000,000 E L DISEASE - EA EMPLOYEE \$ 1,000,000 E L DISEASE - POLICY LIMIT \$ 1,000,000
E	Pollution Liability Professional Liability		SF24ECPU01040NC	10/11/2024	9/22/2025	Each Poll Incident 1,000,000 Each Prof Occurrence 1,000,000 Aggregate 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The following policy provisions and/or endorsements form part of the policies of insurance represented by this certificate of insurance. The terms contained in the policies and/or endorsements supersede the representations made herein. Electronic copies of the policy provisions and/or endorsements listed below are available by emailing Contact Person as shown above.

When required by written contract, those parties listed in said contract, including the Certificate Holder, are added as an Additional Insureds with respect to the General Liability, Auto Liability and Umbrella Liability as afforded by the policy and/or endorsements.

When required by written contract, a Waiver of Subrogation, with respect to the General Liability, Auto Liability, Worker's Compensation and Umbrella is granted See Attached...

CERTIFICATE HOLDER**CANCELLATION**

	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

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ACORD 25 (2016/03)

The ACORD name and logo are registered marks of ACORD

AGENCY CUSTOMER ID: SOUTHEASTE11

LOC #: _____



ADDITIONAL REMARKS SCHEDULE

Page 1 of 1

AGENCY Bowen, Miclette & Britt of Florida, LLC		NAMED INSURED Southeastern Engineering Contractors, Inc. 911 NW 209th Ave., Ste. 101 Pembroke Pines FL 33029
POLICY NUMBER		
CARRIER	NAIC CODE	EFFECTIVE DATE:

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: 25 FORM TITLE: CERTIFICATE OF LIABILITY INSURANCE

to those parties listed in said contract, including the Certificate Holder.

The General Liability, Auto Liability, and Umbrella Liability, certified herein are primary and non-contributory to other insurance available, but only to the extent required by written contract.



FOSTER MARINE CONTRACTORS, INC.

3180 FAIRLANE FARMS ROAD, SUITE 1
WELLINGTON, FLORIDA 33414
561-683-0034 PHONE | 561-683-0335 FAX

SEALED BID FOR:

SW 25th Street Stormwater Improvements

RFP No. 25-01R

**Town of Pembroke Park
Town Clerk, Cynthia Garcia-Lima
3150 SW 52nd Avenue
Pembroke Park, Florida 33023**

BID OPENING: March 17, 2025 @ 10:00 a.m.

Addenda – 1

(1) Original, (3) Hard Copies, & (1) USB



**TOWN OF PEMBROKE PARK
REQUEST FOR PROPOSAL
RFP 25-01R
FOR
SW 25TH STREET
STORMWATER IMPROVEMENTS**

SUBMISSIONS ARE DUE AT THE ADDRESS SHOWN BELOW NO LATER THAN

MONDAY, MARCH 17, 2025

TOWN OF PEMBROKE PARK
ATTENTION: TOWN CLERK
3150 SW 52ND AVENUE
PEMBROKE PARK, FL 33023

THE RESPONSIBILITY FOR SUBMITTING A RESPONSE TO THIS RFP ON OR BEFORE THE
STATED DATE AND TIME WILL BE SOLELY AND STRICTLY THE RESPONSIBILITY OF THE
PROPOSER



FOSTER MARINE CONTRACTORS, INC.

3180 FAIRLANE FARMS ROAD, SUITE 1
WELLINGTON, FLORIDA 33414
561-683-0034 PHONE | 561-683-0335 FAX

**Town of Pembroke Park
RFP 25-01R
SW 25th Street Stormwater Improvements**

Guide for Evaluation Criteria

Evaluation Criteria	Attachment/Document
Professional Certifications and Technical Knowledge of Work to be Performed	Attachment "A" – Licenses & Certifications
Mobilization and Project Plan/Schedule	Attachment "B" – Proposed Schedule
Proposed Bid Price	Bid Submittal, pages "24 of 40", "25 of 40" and "26 of 40"
Past Performance, Financial Capabilities, Corporate History, Construction Completion, and Project Management	Attachment "C" – Completed Projects & References Attachment "D" – Corporation Documents Attachment "E" – Equipment List Attachment "F" – Safety & Quality Assurance
Project Team, Key Personnel Qualifications	Attachment "G" – Key Personnel & Resumes Attachment "H" – E-Verify Memorandum of Understanding
Bid Submission Guidelines	Entire Bid Package



TOWN OF PEMBROKE PARK SUBMITTAL REQUIRED FORMS

Bidders must complete and submit all TOWN requested documentation to be considered a responsive and responsible Bidder.

- ☒ 1. Questionnaire
- ☒ 2. Bid Acknowledgment
- ☒ 3. Vendor/Bidder Disclosure
- ☒ 4. Subcontractors
- ☒ 5. References
- ☒ 6. Scrutinized Companies
- ☒ 7. Public Entity Crimes
- ☒ 8. Conflict of Interest Disclosure
- ☒ 9. Non-Collusion Statement
- ☒ 10. Confirmation of Drug-Free Workplace
- ☒ 11. Acknowledgement of Addenda

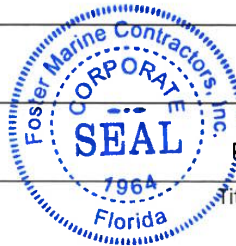
A. BID SIGNATURE PAGE

HOW TO SUBMIT BIDS: Bids must be submitted by hard copy. It is the sole responsibility of the Bidder to ensure that the Bid reaches the Town of Pembroke Park, Town Hall, Town Clerk's Office, 3150 SW 52nd Avenue, Pembroke Park, FL 33023, on or prior to the Bid due date and time listed. Bids submitted by fax or email will not be accepted.

The undersigned hereby agrees to furnish services subject to all instructions, terms, conditions, specifications, and addenda contained in the Invitation to Bid (RFP).

I have read the RFP, and all attachments including the specifications and fully understand what is required. By submitting this signed Bid, I understand any resulting Town contract will be subject to RFP instructions, terms, conditions, specifications, and addenda.

Foster Marine Contractors, Inc.		3/17/2025
Submitted by		Date
		3/17/2025
Signature		Date
Michael Czajkowski		President
Name Print		Title
Foster Marine Contractors, Inc.		
Company (Legal Registration)		



FOREIGN CORPORATIONS MAY BE REQUIRED TO OBTAIN A CERTIFICATE OF AUTHORITY FROM THE DEPARTMENT OF STATE, IN ACCORDANCE WITH FLORIDA STATUTE §607.1501 (visit <http://www.dos.state.fl.us/>).

3180 Fairlane Farms Road, Suite 1			
Address			
Wellington	Florida	33414	
City	State	Zip	
561-683-0034	561-683-0335	mike@foster-marine.net	
Telephone No.	FAX No	Email	

Does your firm qualify for MBE or WBE status?	MBE	WBE
No	n/a	n/a

CAS Project No. 21-2190
Bid Tab
2/10/2025

1. BIDDER AGREES TO PERFORM ALL THE WORK DESCRIBED IN THE CONTRACT DOCUMENTS TO PROVIDE A COMPLETE PROJECT AS SHOWN ON THE PLANS AND SPECIFICATIONS UNDER THE FOLLOWING LUMP SUM AND/OR UNIT PRICES.
2. THE OWNER RESERVES THE RIGHT TO SUBSTITUTE AND/OR DELETE ITEMS AS NECESSARY TO MEET THE FUNDING BUDGET.
3. BIDS SHALL INCLUDE SALES TAX AND ALL OTHER APPLICABLE TAXES AND FEES.
4. IN THE CASE OF A DISCREPANCY BETWEEN THE UNIT COST AND THE TOTAL, THE DISCREPANCY SHALL FAVOR THE OWNER (LOWER RESULTING TOTAL COST)

GENERAL ITEMS 1 - 6

THE LUMP SUM (LS) PRICES FOR ITEMS SHALL BE DONE IN ACCORDANCE WITH THE CONTRACT DOCUMENTS AND SPECIFICATIONS AND ALL APPLICABLE FEDERAL, STATE, AND LOCAL REQUIREMENTS. COSTS FOR PROJECT SIGN(S) ARE TO BE INCORPORATED INTO ITEM 1.

ITEM NO	DESCRIPTION	QUANTITY	UNIT	UNIT COST	TOTAL
1	Mobilization	1	LS	\$ 500,000.00	\$ 500,000.00
2	Maintenance of Traffic	1	LS	\$ 125,000.00	\$ 125,000.00
3	Survey Stakeout and As-Builts	1	LS	\$ 30,000.00	\$ 30,000.00
4	Testing	1	LS	\$ 45,000.00	\$ 45,000.00
5	Clearing and Grubbing	1	LS	\$ 510,000.00	\$ 510,000.00
6	Erosion Control / SWPPP	1	LS	\$ 10,000.00	\$ 10,000.00
				Subtotal	\$ 1,220,000.00

DEMOLITION ITEMS 7-12

ITEM NO	DESCRIPTION	QUANTITY	UNIT	UNIT COST	TOTAL
7	Remove Catch Basins / manholes	8	EA	\$ 1,875.00	\$ 15,000.00
8	Remove 3' Sidewalk	35	SY	\$ 215.00	\$ 7,525.00
9	Remove Drainage Pipe 12"-24"	1135	LF	\$ 75.25	\$ 85,408.75
10	Behan Park (Remove pumps, fencing, force main and misc.) - complete including disposal	1	LS	\$ 8,000.00	\$ 8,000.00
11	Grout fill and abandon existing drainage pipe (up to 24")	90	LF	\$ 750.00	\$ 67,500.00
12	Cut / Cap Existing Drainage Pipe (12" - 24")	7	EA	\$ 1,000.00	\$ 7,000.00
				Subtotal	\$ 190,433.75

DRAINAGE ITEMS 13-46

ITEM NO	DESCRIPTION	QUANTITY	UNIT	UNIT COST	TOTAL
13	Drainage Manhole C-5 w/ USF 580 Ring & Cover	6	EA	\$ 18,550.00	\$ 111,300.00
14	Drainage Inlet C-5 w/ USF 4155-6210 Frame & Grate	4	EA	\$ 18,550.00	\$ 74,200.00
15	Drainage Manhole M-4 w/ USF 580 Ring & Cover	0	EA	\$ 23,250.00	\$ 0.00
16	Drainage Manhole M-5 w/ USF 580 Ring & Cover	0	EA	\$ 23,250.00	\$ 0.00
17	Drainage Inlet M-5 w/ USF 4155-6210 Frame & Grate	1	EA	\$ 23,250.00	\$ 23,250.00
18	Drainage Manhole M-6 w/ USF 580 Ring and Cover	0	EA	\$ 23,250.00	\$ 0.00
19	M-6 Control Structure w/ USF 580 Ring and Cover	1	EA	\$ 44,650.00	\$ 44,650.00
20	7' x 6' Control Structure w/ (2) USF 580 Ring and Cover	0	EA	\$ 52,500.00	\$ 0.00

21	5' x 6' Control Structure w/ USF 1120T	0	EA	\$ 51,500.00	\$ 0.00
22	7' x 8' Control Structure w/ (2) USF 580 Ring and Cover	1	EA	\$ 52,180.00	\$ 52,180.00
23	Type M-4 MH Control Structure w/ USF 580 Ring and Cover	0	EA	\$ 23,250.00	\$ 0.00
24	Type D Inlet W/ USF 6626 Grate	2	EA	\$ 17,960.00	\$ 35,920.00
25	Type D Inlet W/ USF 6626 Grate & Conc Apron	1	EA	\$ 17,960.00	\$ 17,960.00
26	5'x5.5' Rect. Inlet w/ USF 4155-6210 Frame & Grate	2	EA	\$ 13,540.00	\$ 27,080.00
27	15'x7' Rect. MH (trash Rack Chamber) w/ (1) USF 1120T Slab Top Ring & Hatch Cover and (1) H-20 Rated Aluminum Hinged Access Cover	1	EA	\$ 250,000.00	\$ 250,000.00
28	15" Contech A2000 PVC Solid	0	LF	\$ 430.00	\$ 0.00
29	18" Contech A2000 PVC Solid	0	LF	\$ 450.00	\$ 0.00
30	24" Contech A2000 PVC Solid	52	LF	\$ 460.00	\$ 23,920.00
31	30" Contech A2000 PVC Solid	0	LF	\$ 520.00	\$ 0.00
32	36" Contech A2000 PVC Solid	680	LF	\$ 550.00	\$ 374,000.00
33	36" Contech A2000 PPVC (8'w x 6'H Exfiltration Trench)	369	LF	\$ 850.00	\$ 313,650.00
34	36" Contech A2000 PPVC (10'w x 6'H Exfiltration Trench)	517	LF	\$ 900.00	\$ 465,300.00
35	36" Contech A2000 PPVC (10'w x 5.5'H Exfiltration Trench)	0	LF	\$ 750.00	\$ 0.00
36	24" Contech A2000 PPVC (10'w x 6'H Exfiltration Trench)	0	LF	\$ 730.00	\$ 0.00
37	30" Contech A2000 PPVC (8'w x 6'H Exfiltration Trench)	0	LF	\$ 740.00	\$ 0.00
38	Connect to Existing Drainage	4	EA	\$ 5,000.00	\$ 20,000.00
39	36" CAP	56	LF	\$ 572.00	\$ 32,032.00
40	48" RCP	26	LF	\$ 840.00	\$ 21,840.00
41	30" PRB	0	EA	\$ 2,250.00	\$ 0.00
42	36" PRB	0	EA	\$ 2,350.00	\$ 0.00
43	42" PRB	9	EA	\$ 2,500.00	\$ 22,500.00
44	36" Tideflex Checkvalve (Series TF-1) - Installed complete	1	EA	\$ 37,820.00	\$ 37,820.00
45	Water Main relocations / adjustments (complete: including all testing, compaction, restoration, sample points)	45	LF	\$ 1,995.00	\$ 89,775.00
46	Utility Relocations Adjustments	72	LF	\$ 846.75	\$ 60,966.00
				Subtotal	\$ 2,098,343.00

STORM SEWER PUMP STATION & FORCE MAIN SYSTEM, ITEMS 47-50

ITEM NO	DESCRIPTION	QUANTITY	UNIT	UNIT COST	TOTAL
47	Storm Sewer Pump Station (Complete)	1	LS	\$ 1,400,000.00	\$ 1,400,000.00
48	14" DIP (Class 350) (open cut forcemain)	900	LF	\$ 380.00	\$ 342,000.00
49	20" DIP (Class 350) (open cut forcemain)	50	LF	\$ 750.00	\$ 37,500.00
50	Forcmain DIP fittings	1.5	TN	\$ 31,500.00	\$ 47,250.00
				Subtotal	\$ 1,826,750.00

RESTORATION WORK, ITEMS 51

ITEM NO	DESCRIPTION	QUANTITY	UNIT	UNIT COST	TOTAL
51	Seawall Reconstruction (Design Build complete including all permitting)	1	LS	\$ 310,000.00	\$ 310,000.00
				Subtotal	\$ 310,000.00

STRIPING AND SIGNAGE IMPROVEMENTS - ITEM 52

ITEM NO	DESCRIPTION	QUANTITY	UNIT	UNIT COST	TOTAL
52	Pavement Marking and Signage	1	LS	\$ 30,000.00	\$ 30,000.00
				Subtotal	\$ 30,000.00

TREE RESTORATION, ITEMS 53-55

ITEM NO	DESCRIPTION	QUANTITY	UNIT	UNIT COST	TOTAL
53	Tree Removal	10	EA	\$ 1,250.00	12,500.00
54	Tree Removal / Replacement	1	EA	\$ 11,500.00	11,500.00
55	Tree Protection	20	EA	\$ 450.00	9,000.00
Subtotal					\$ 33,000.00

MISCELLANEOUS - ITEM 56

ITEM NO	DESCRIPTION	QUANTITY	UNIT	UNIT COST	TOTAL
56	Construction Contingency	1	LS	\$250,000	\$250,000
Subtotal					\$250,000

BID TOTAL (ITEMS 1-56) \$ 5,958,526.75

FIVE MILLION NINE HUNDRED AND FIFTY EIGHT THOUSAND FIVE HUNDRED TWENTY SIX DOLLARS AND SEVENTY FIVE CENTS

(Written Total Dollar Amount)

SECTION 6

TOWN FORMS

BID FORM

- i. Bidder agrees to perform all the work described in the contract documents to provide a complete project as shown on the plans and specifications under the following lump sum and/or unit prices.
- ii. The owner reserves the right to substitute and/or delete items as necessary to meet the funding budget.
- iii. Bids shall not include sales tax and all other applicable taxes and fees.
- iv. In the case of a discrepancy between the unit cost and the total, the discrepancy shall favor the owner (lower resulting total cost)

Bid Prices Shall Be Based Pursuant to Specifications and Exhibit A. Contractor Shall Calculate and Provide Quantity Required for Each Line Item.

In accordance with the Town's Invitation to Bid (RFP 24-06) and the specifications contained herein, the undersigned proposes the following Bid prices:

A. SW 25TH STREET STORMWATER IMPROVEMENTS BID TABULATION

Company Name		Foster Marine Contractors, Inc.				
ITEM #	DESCRIPTION	QTY	UNIT	UNIT COST	TOTAL COST (\$)	
1.	Mobilization	1	LS			
2.	Maintenance of Traffic	1	LS			
3.	Survey Stakeout and As-Builts	1	LS			
4.	Testing	1	LS			
5.	Clearing and Grubbing	1	LS			
6.	Erosion Control / SWPPP	1	LS			
7.	Remove Catch Basins / manholes	8	EA			
8.	Remove 3' Sidewalk	35	SY			
9.	Remove Drainage Pipe 12"-24"	1135	LF			
10.	Behan Park (Remove pumps, fencing, force main and misc.) - complete including disposal	1	LS			
11.	Grout fill and abandon existing drainage pipe (up to 24")	90	LF			
12.	Cut / Cap Existing Drainage Pipe (12" - 24")	7	EA			
13.	Drainage Manhole C-5 w/ USF 580 Ring & Cover	6	EA			
14.	Drainage Inlet C-5 w/ USF 4155-6210 Frame & Grate	4	EA			
15.	Drainage Manhole M-4 w/ USF 580 Ring & Cover	0	EA			
16.	Drainage Manhole M-5 w/ USF 580 Ring & Cover	0	EA			

Company Name		Foster Marine Contractors, Inc.			
ITEM #	DESCRIPTION	QTY	UNIT	UNIT COST	TOTAL COST (\$)
17.	Drainage Inlet M-5 w/ USF 4155-6210 Frame & Grate	1	EA		
18.	Drainage Manhole M-6 w/ USF 580 Ring and Cover	0	EA		
19.	M-6 Control Structure w/ USF 580 Ring and Cover	1	EA		
20.	7' x 6' Control Structure w/ (2) USF 580 Ring and Cover	0	EA		
21.	5' x 6' Control Structure w/ USF 1120T	0	EA		
22.	7' x 8' Control Structure w/ (2) USF 580 Ring and Cover	1	EA		
23.	Type M-4 MH Control Structure w/ USF 580 Ring and Cover	0	EA		
24.	Type D Inlet W/ USF 6626 Grate	2	EA		
25.	Type D Inlet W/ USF6626 Grate & Conc. Apron	1	EA		
26.	5'x5.5' Rect. Inlet w/ USF 4155-6210 Frame & Grate	2	EA		
27.	15'x7' Rect. MH (trash Rach Chamber) w/ (1) USF 1120T Slab Top Ring & Hatch Cover and (1) H-20 Rated Aluminum Hinged Access Cover	1	EA		
28.	15" Contech A2000 PVC Solid	0	LF		
29.	18" Contech A2000 PVC Solid	0	LF		
30.	24" Contech A2000 PVC Solid	52	LF		
31.	30" Contech A2000 PVC Solid	0	LF		
32.	36" Contech A2000 PVC Solid	680	LF		
33.	36" Contech A2000 PPVC (8'w x 6'H Exfiltration Trench)	369	LF		
34.	36" Contech A2000 PPVC (10'w x 6'H Exfiltration Trench)	517	LF		
35.	36" Contech A2000 PPVC (10'w x 5.5'H Exfiltration Trench)	0	LF		
36.	24" Contech A2000 PPVC (10'w x 6'H Exfiltration Trench)	0	LF		
37.	30" Contech A2000 PPVC (8'w x 6'H Exfiltration Trench)	0	LF		
38.	Connect to Existing Drainage	4	EA		
39.	36" CAP	56	LF		
40.	48" RCP	26	LF		
41.	30" PRB	0	EA		

}

Page 25 of 40

Company Name		Foster Marine Contractors, Inc.				
ITEM #	DESCRIPTION	QTY	UNIT	UNIT COST	TOTAL COST (\$)	
42.	36" PRB	0	EA			
43.	42" PRB	9	EA			
44.	36" Tideflex Checkvalve (Series TF-1) - Installed complete	1	LF			
45.	Water Main relocations / adjustments (complete: including all testing, compaction, restoration, sample points)	45	LF			
46.	Utility Relocations Adjustments	72	LF			
47.	Storm Sewer Pump Station (Complete)	1	LS			
48.	14" DIP (Class 350) (open cut forcemain)	900	LF			
49.	20" DIP (Class 350) (open cut forcemain)	50	LF			
50.	Forcemain DIP fittings	1.5	TN			
51.	Seawall Reconstruction (Design Build complete including all permitting)	1	LS			
52.	Pavement Marking and Signage	1	LS			
53.	Construction Contingency	1	LS	\$250,000	\$250,000	
54.	TOTAL				\$	

Authorized
Signatory:

(Signature)

Executed
by:

(Type or Print Name)

Michael Czajkowski

Title:

President



Foster Marine Contractors, Inc.

Submitted by (Company Name):

Corporation

Corporation

Partnership

Individual

Joint Venture

n/a

Other

Describe:

3180 Fairlane Farms Road, Suite 1, Wellington, Florida 33414

Office Location:

Approximately 30

Number of people in your organization:

60 years

Length of time the Contractor has been doing business under this name in Florida:

Years

None

Under what other name(s) has your firm operated:

Has or is your firm currently involved in any formal court proceedings regarding any of your contracts?

☒ YES

(attach a detailed explanation)

☐ NO

See Corporation Documents - Attachment "D"



BID ACKNOWLEDGMENT

The undersigned, having carefully read and considered the Invitation to Bid, RFP 22-06, SW 32nd Street Asphalt Replacement for the Town of Pembroke Park, does hereby offer to perform such services for the Town of Pembroke Park, in the manner described and subject to the terms and conditions set forth in the attached RFP.

The undersigned gives permission for Pembroke Park to contact business references provided in this Bid, and any others for whom the undersigned has performed work.

The undersigned further states that this Bid is made in good faith and is not founded on, or in consequence of, any collusion, anti-competitive agreement, or other type of anti-competitive activities between themselves and any other interested party, in restraint of free competition.

Bidder Business Name: **Foster Marine Contractors, Inc.**

Authorized Representative Signature: _____

Authorized Representative Name (Print): **Michael Czajkowski**

Authorized Representative Title (Print): **President**

Address: **3180 Fairlane Farms Road, Suite 1, Wellington, Florida 33414**

Date: **3/17/2025**

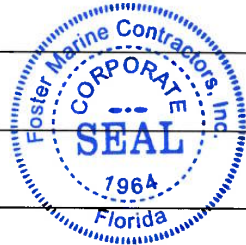
Phone: **561-683-0034**

Fax: **561-683-0335**

Email Address: **mike@foster-marine.net**

Key Staff Member(s) Will Assign to Project: _____

See Key Personnel & Resumes - Attachment "G"





VENDOR/BIDDER DISCLOSURE

I, Michael Czajkowski, being first duly sworn state that:

The full legal name and business address of the person(s) or entity contracting with the Town of Pembroke Park

("Town") are as follows (Post Office addresses are not acceptable):

Name of Individual, Firm, or Organization: Foster Marine Contractors, Inc.

Address: 3180 Fairlane Farms Road, Suite 1

Wellington, Florida 33414

FEIN: 59-1054370

State and date of incorporation Florida, 7/2/1964

OWNERSHIP DISCLOSURE AFFIDAVIT

1. If the contract or business transaction is with a corporation, the full legal name and business address shall be provided for each officer and director and each stockholder who directly or indirectly holds five percent (5%) or more of the corporation's stock. If the contract or business transaction is with a trust, the full name and address shall be provided for each trustee and each beneficiary. All such names and address are as follows (Post Office addresses are not acceptable):

Full Legal Name	Address	% Ownership
Michael Czajkowski	3180 Fairlane Farms Road, Suite 1	40%
	Wellington, Florida 33414	
Mary Jane Czajkowski	3180 Fairlane Farms Road, Suite 1	60%
	Wellington, Florida 33414	

The full legal names and business addresses of any other individual (other than subcontractors, suppliers, laborers, and lenders) who have, or will have, any legal, equitable, or beneficial interest Town of Pembroke Park in the contract or business transaction with TOWN are as follows (Post Office addresses are not acceptable):

Full Legal Name	Address	% Ownership
None		

STATE OF FLORIDA)
)
COUNTY OF Palm Beach)

By: [Signature]
Signature of Affiant

Michael Czajkowski

Print Name



Date: 3/17/2025

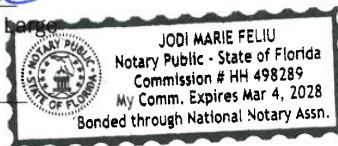
SUBSCRIBED AND SWORN TO or affirmed before me this 17th day of

March 2025, by Michael Czajkowski, he/she is personally known

to me or has presented n/a as identification.

[Signature]
Notary Public, State of Florida at home

Jodi Felio
Print or Stamp of Notary:





The Bidder shall list all Subcontractors to be used on this project, if awarded the Contract for this project in the form below.

	CLASSIFICATION OF WORK	NAME OF SUBCONTRACTOR	ADDRESS OF SUBCONTRACTOR
1.	MOT	Acme Barricades	4601 Oakes Road Davie, FL 33314
2.	Concrete work	Pathway Enterprises, Inc.	6797 Augusta Court West Palm Beach, FL 33412
3.	Asphalt work	Rapid Milling & Paving, LLC	2240 NW 22nd Street Pompano Beach, FL 33069
4.	Survey & As-Built	Compass Point Surveyors, PL	3350 NW 22nd Terrace, #1200 Pompano Beach, FL 33069
5.	Striping/Pavement Markings	Fine-Line Striping, Inc.	4915 Georgia Avenue West Palm Beach, FL 33405

Please note that we are providing the Subcontractors above in order to comply with the requirements of this RFP. This list is subject to change based on many factors, including Subcontractors' availability.



**DISASTER DEBRIS REMOVAL & DISPOSAL SERVICES
ADDENDA ACKNOWLEDGEMENT**

The vendor has examined and carefully studied the Request for Proposals and the following Addenda, receipt of all of which is hereby acknowledged:

Addendum No. 1 (3/7/2025)

Addendum No. _____

Addendum No. _____

Addendum No. _____



Authorized Representative (Signature)  3/17/2025
Date

Michael Czajkowski, President

Authorized Representative/Title
(Print or Type)

Vendors must acknowledge any issued addenda. Proposals which fail to acknowledge the vendor's receipt of any addendum will result in the rejection of the offer if the addendum contained information which substantively changes the Owner's requirements.



REFERENCE FORM

All references must be from customers for whom your company has provided similar services as the specifications of this bid. *(Invalid contact information will result in default of references and may cause the bid to be disqualified.)*

Company Name: Foster Marine Contractors, Inc.

1. Company: Town of Lake Park

Street Address: 535 Park Avenue

City, State & Zip: Lake Park, Florida 33403

Contact Person Name: John Wille

Title: Capital Projects

Phone: 561-881-3345, Ext. 647

Email: jwille@lakeparkflorida.gov

Describe Scope of Work and dates of project/service: 1/5/2021 - 2/21/2022. Installation of new stormwater pump station; 20 stormwater manholes; Type C & E curb inlets; 5,000' of RCP stormwater drainage pipe; 4,000' of water main; 500' of sewer main; 24" & 36" Wapro WASTOP inline check valves; 60,000 SF of sidewalk & driveway; 10,000 SY of asphalt milling & overlay; and, restoration.

2. Company: Town of Jupiter

Street Address: 17403 Central Boulevard

City, State & Zip: Jupiter, Florida 33458

Contact Person Name: Amanda Barnes, P.E.

Title: Director of Utilities

Phone: 561-741-2537

Email: amandab@jupiter.fl.us

Describe Scope of Work and dates of project/service: 10/14/2021 - 3/29/2023. Installation of new stormwater pump station; effluent structure; jellyfish filtration structure; 11 stormwater manholes; 1,500' of RCP stormwater drainage pipe, including jack and bore under railroad; 36" Wapro WASTOP inline check valves; curb, sidewalks, & driveways; asphalt milling & overlay; and, restoration.

3. Company: Town of Lake Park

Street Address: 535 Park Avenue

City, State & Zip: Lake Park, Florida 33403

Contact Person Name: John Wille

Title: Capital Projects

Phone: 561-881-3345, Ext. 647

Email: jwille@lakeparkflorida.gov

Describe Scope of Work and dates of project/service: 7/15/2024 - Present. Installation of 1,500' of two (2) parallel 60" HPPP stormwater drainage pipes from existing culvert to seawall outfall; 10 precast concrete stormwater structures; 1,200' of PVC sanitary force main; removal of existing concrete bridge and 72" CAP stormwater pipe; curb, sidewalk, asphalt; and, restoration. Page 35 of 40

[See Additional References & Completed Projects - Attachment "C"](#)



SCRUTINIZED COMPANIES

CERTIFICATION REGARDING SCRUTINIZED COMPANIES. The Contractor hereby certifies that, pursuant to Section 287.135, Florida Statutes, it is not listed on the Scrutinized Companies that Boycott Israel and is not participating in a boycott of Israel. The Contractor understands that pursuant to Section 287.135, Florida Statutes, the submission of a false certification may subject it to civil penalties, attorneys' fees, and costs. The Contractor further understands that any contract with the Town for goods or services may be terminated at the option of the Town if the Contractor is found to have submitted a false certification or has been listed on the Scrutinized Companies that Boycott Israel list or is participating in a boycott of Israel. For purchases of \$1 million or more: By submitting a response to any solicitation, the Contractor hereby certifies that, pursuant to Section 287.135, Florida Statutes, it is not listed on the Scrutinized Companies with activities in the Iran Petroleum Energy Sector List, or the Scrutinized Companies with Activities in Sudan List, is not listed on the Scrutinized Companies that Boycott Israel and is not participating in a boycott of Israel, and is not engaged in business operations in Cuba or Syria. The Contractor understands that pursuant to Section 287.135, Florida Statutes, the submission of a false certification may subject it to civil penalties, attorneys' fees, and costs. The Contractor further understands that any contract with the Town for goods or services of \$1 million or more may be terminated at the option of the Town if the Contractor is found to have submitted a false certification or has been listed on the Scrutinized Companies with activities in the Iran Petroleum Energy Sector List or the Scrutinized Companies with Activities in Sudan List, is listed on the Scrutinized Companies that Boycott Israel list or is participating in a boycott of Israel, or is engaged in business operations in Cuba or Syria.

Acknowledged By:

Foster Marine Contractors, Inc.

Firm Name:

Michael Czajkowski

President

Printed Name:

Title:

Signature:

3/17/2025

Date:





**PUBLIC ENTITY CRIMES
NOTIFICATION OF PUBLIC ENTITY CRIMES LAW**

Pursuant to Section 287.133, Florida Statutes, you are hereby notified that a person or affiliate who has been placed on the convicted contractors list following a conviction for a public entity crime may not submit a Bid on a contract to provide any goods or services to a public entity; may not submit a Bid on a contract with a public entity for the construction or repair of a public building or public work; may not submit Bids on leases or real property to a public entity; may not be awarded or perform work as a contractor, supplier, sub-Bidder, or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017 [F.S.] for Category Two [\$35,000.00] for a period of thirty-six (36) months from the date of being placed on the convicted contractors list.

Acknowledged By:

Foster Marine Contractors, Inc.

Firm Name:

Michael Czajkowski

President

Printed Name:

Title:

3/17/2025

Signature:

Date:



}

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CONFLICT OF INTEREST DISCLOSURE

The award of the agreement is subject to the provisions of Chapter 112, Florida Statutes. All Bidders must disclose within their Bid, the name of any officer, director, or agent who is also an employee or relative of an employee of the Town of Pembroke Park ("TOWN").

Furthermore, all Bidders must disclose the name of any TOWN employee or relative(s) of a TOWN employee who owns, directly or indirectly, an interest in the Bidders firm or any of its branches.

The purpose of this disclosure form is to give TOWN the information needed to identify potential conflicts of interest for key personnel involved in the award of this contract.

The term "conflict of interest" refers to situations in which financial or other personal considerations may adversely affect, or have the appearance of adversely affecting, an employee's professional judgment in exercising any TOWN duty or responsibility in administration, management, instruction, research, or other professional activities.

Please check one of the following statements and attach additional documentation, if necessary:

☒ To the best of our knowledge, the undersigned Contractor has no potential conflict of interest as defined in Chapter 112, Florida Statutes.

☐ The undersigned Contractor, by attachment to this form, submits information which may be a potential conflict of interest due to other Cities, Counties, contracts, or property interest for this RFP.

Acknowledged By:

Foster Marine Contractors, Inc.

Firm Name:

Michael Czajkowski

President

Printed Name:

Title:

Signature:

3/17/2025

Date:



}

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PROPOSER'S CERTIFICATION AND STATEMENT OF NON-COLLUSION

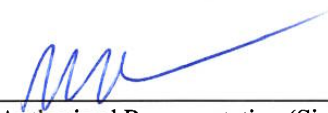
I Michael Czajkowski certify that this proposal is made without prior understanding, agreement or connection with any corporation, firm or person submitting a proposal for the same services and is in all respects fair and without collusion or fraud. I understand that collusive bidding is a violation of state and Federal law and can result in fines, prison sentences and civil damages awards.

I certify that this proposal has been prepared independently and the price submitted will not be disclosed to another person.

The Town reserves the right to reject the proposal submitted by any proposer violating this provision.

I agree to abide by all conditions of this proposal and certify that I am authorized to sign this proposal.

COMPANY NAME: Foster Marine Contractors, Inc.



Authorized Representative (Signature)

3/17/2025

Date

Michael Czajkowski, President

Authorized Representative/Title
(Print or Type)





CONFIRMATION OF DRUG-FREE WORKPLACE

In order to have a drug-free workplace program, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibitions.
2. Inform employees about the dangers of drug abuse in the workplace, the business' policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under Bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employee that, as a condition of working on the commodities or Contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893, Florida Statutes, or of any controlled substance law of the United States or any State, for a violation occurring in the workplace no later than five (5) days after the conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program, if such is available in the employee's community by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

A signed copy of your Drug-Free Workplace Policy must be attached to this signed copy and submitted with the Bid Documents.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.


Bidder's Signature

Michael Czajkowski, President

Date 3/17/2025



AIA® Document A310™ – 2010

Bid Bond

CONTRACTOR:

(Name, legal status and address)

Foster Marine Contractors, Inc.
3180 Fairlane Farms Rd., Ste. 1
Wellington, FL 33414

SURETY:

(Name, legal status and principal place of business)

Berkley Insurance Company
475 Steamboat Road
Greenwich, CT 06830

OWNER:

(Name, legal status and address)

Town of Pembroke Park, Town Clerk
3150 SW 52nd Avenue, Pembroke Park, Florida 33023

BOND AMOUNT: Five Percent of the Amount Bid (5%)

PROJECT:

(Name, location or address, and Project number, if any)

Request for Proposal RFP 25-01R for SW 25th Street Stormwater
SW 25th Street, Pembroke Park, Florida 33023

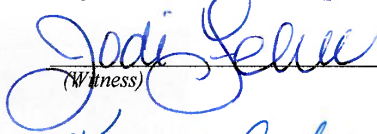
Project Number, if any: RFP 25-01R

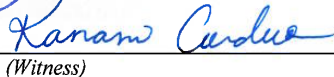
The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When as furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 17th day of March, 2025.


(Witness)


(Witness)

Kanani Cordero

Foster Marine Contractors, Inc.

(Principal)

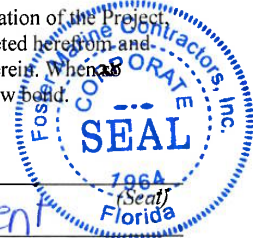

(Title)

Berkley Insurance Company

(Surety)


(Title)

Brett A. Ragland, Attorney in Fact



Init.

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POWER OF ATTORNEY
BERKLEY INSURANCE COMPANY
WILMINGTON, DELAWARE

NOTICE: The warning found elsewhere in this Power of Attorney affects the validity thereof. Please review carefully.

KNOW ALL MEN BY THESE PRESENTS, that BERKLEY INSURANCE COMPANY (the "Company"), a corporation duly organized and existing under the laws of the State of Delaware, having its principal office in Greenwich, CT, has made, constituted and appointed, and does by these presents make, constitute and appoint: *Joseph D. Johnson, Jr.; Brett A. Ragland; Francis T. O'Reardon; Joseph D. Johnson, III; Kanani H. Cordero; or Tyler Ragland of Joseph D. Johnson & Company of Orlando, FL* its true and lawful Attorney-in-Fact, to sign its name as surety only as delineated below and to execute, seal, acknowledge and deliver any and all bonds and undertakings, with the exception of Financial Guaranty Insurance, providing that no single obligation shall exceed **One Hundred Million and 00/100 U.S. Dollars (U.S.\$100,000,000.00)**, to the same extent as if such bonds had been duly executed and acknowledged by the regularly elected officers of the Company at its principal office in their own proper persons.

This Power of Attorney shall be construed and enforced in accordance with, and governed by, the laws of the State of Delaware, without giving effect to the principles of conflicts of laws thereof. This Power of Attorney is granted pursuant to the following resolutions which were duly and validly adopted at a meeting of the Board of Directors of the Company held on January 25, 2010:

RESOLVED, that, with respect to the Surety business written by Berkley Surety, the Chairman of the Board, Chief Executive Officer, President or any Vice President of the Company, in conjunction with the Secretary or any Assistant Secretary are hereby authorized to execute powers of attorney authorizing and qualifying the attorney-in-fact named therein to execute bonds, undertakings, recognizances, or other suretyship obligations on behalf of the Company, and to affix the corporate seal of the Company to powers of attorney executed pursuant hereto; and said officers may remove any such attorney-in-fact and revoke any power of attorney previously granted; and further

RESOLVED, that such power of attorney limits the acts of those named therein to the bonds, undertakings, recognizances, or other suretyship obligations specifically named therein, and they have no authority to bind the Company except in the manner and to the extent therein stated; and further

RESOLVED, that such power of attorney revokes all previous powers issued on behalf of the attorney-in-fact named; and further

RESOLVED, that the signature of any authorized officer and the seal of the Company may be affixed by facsimile to any power of attorney or certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligation of the Company; and such signature and seal when so used shall have the same force and effect as though manually affixed. The Company may continue to use for the purposes herein stated the facsimile signature of any person or persons who shall have been such officer or officers of the Company, notwithstanding the fact that they may have ceased to be such at the time when such instruments shall be issued.

IN WITNESS WHEREOF, the Company has caused these presents to be signed and attested by its appropriate officers and its corporate seal hereunto affixed this 3rd day of March, 2020.

Attest:

(Seal)

By

Ira S. Lederman
Executive Vice President & Secretary

Berkley Insurance Company

By

Jeffrey M. Hafter
Senior Vice President

WARNING: THIS POWER INVALID IF NOT PRINTED ON BLUE "BERKLEY" SECURITY PAPER.

STATE OF CONNECTICUT)

) ss:

COUNTY OF FAIRFIELD)

Sworn to before me, a Notary Public in the State of Connecticut, this 3rd day of March, 2020, by Ira S. Lederman and Jeffrey M. Hafter who are sworn to me to be the Executive Vice President and Secretary, and the Senior Vice President, respectively, of Berkley Insurance Company.

MARIA C RUNDRAKEN
NOTARY PUBLIC
CONNECTICUT
MY COMMISSION EXPIRES
APRIL 30, 2024

Maria C. Rundraken
Notary Public, State of Connecticut

CERTIFICATE

I, the undersigned, Assistant Secretary of BERKLEY INSURANCE COMPANY, DO HEREBY CERTIFY that the foregoing is a true, correct and complete copy of the original Power of Attorney; that said Power of Attorney has not been revoked or rescinded and that the authority of the Attorney-in-Fact set forth therein, who executed the bond or undertaking to which this Power of Attorney is attached, is in full force and effect as of this date.

Given under my hand and seal of the Company, this 17th day of March, 2025.

(Seal)

Vincent P. Forte



Town of Pembroke Park
3150 SW 52nd Avenue
Pembroke Park, FL 33023
(954) 966-4600
RFP 25-01R

SW 25TH ST STORMWATER IMPROVEMENT

ADDENDUM NO. 1
ISSUED: March 7, 2025

This addendum is issued to include the addendums from the initial RFP.

Cynthia Garcia-Lima
Town Clerk

Company Name: Foster Marine Contractors, Inc.
(please print)

Bidder's Signature: 
Michael Czajkowski, President

Date: 3/17/2025





FOSTER MARINE CONTRACTORS, INC.

3180 FAIRLANE FARMS ROAD, SUITE 1
WELLINGTON, FLORIDA 33414
561-683-0034 PHONE | 561-683-0335 FAX

Attachment “A”

Licenses & Certifications

Ron DeSantis, Governor



Melanie S. Griffin, Secretary



STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

CONSTRUCTION INDUSTRY LICENSING BOARD

THE GENERAL CONTRACTOR HEREIN IS CERTIFIED UNDER THE
PROVISIONS OF CHAPTER 489, FLORIDA STATUTES

FELIU, JODI MARIE

FOSTER MARINE CONTRACTORS, INC.
3180 FAIRLANE FARMS ROAD, SUITE 1
WELLINGTON FL 33414

LICENSE NUMBER: CGC1534961

EXPIRATION DATE: AUGUST 31, 2026

Always verify licenses online at MyFloridaLicense.com

ISSUED: 07/15/2024

Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.





This Certifies that
MICHAEL CZAJKOWSKI

Has Completed a Florida Department of Transportation Approved
Temporary Traffic Control (TTC) Advanced (Refresher) Course.

Date Expires: 07/30/2025 Certificate # 64690

Instructor: Jasper Masciocchi FDOT Provider # 36

T2 Centers University of Florida

Phone: 352-273-1670

2100 NE Waldo Road

Gainesville, FL 32609

techtransfer.ce.ufl.edu

j.masciocchi@ufl.edu



Certificate of Completion

MICHAEL CZAJKOWSKI

**Has Completed a Florida Department of
Transportation Approved Temporary Traffic
Control (TTC) Advanced (Refresher) Course.**

07/30/2025

36

Jasper Masciocchi

64690

Date Expires

FDOT Provider #

Instructor

Certificate #



T2 Centers University of Florida
2100 NE Waldo Road
Gainesville, FL 32609
techtransfer.ce.ufl.edu
j.masciocchi@ufl.edu



For more information about Temporary Traffic
Control (TTC) or to verify this certificate
www.motadmin.com





Florida Department of Environmental Protection

Bob Martinez Center
2600 Blair Stone Road, M.S. 3565
Tallahassee, Florida 32399-2400

Ron DeSantis
Governor

Jeanette Nunez
Lt. Governor

Noah Valenstein
Secretary

Congratulations on successfully completing the Florida Stormwater Erosion and Sedimentation Control Inspector Training Program. We greatly appreciate your participation in and successful completion of this course. We hope that it has helped you to better understand Florida's stormwater problems and the importance of proper design, construction, and maintenance of erosion and sediment controls during construction, in order to assure the proper long-term operation and maintenance of stormwater systems after construction is completed.

Attached you will find your numbered certificate and wallet card. Please let us know if there are any errors in the certificate or card, or in the grading of your exam. You can contact us at admin@fsesci.com, or at the Training Program's website: www.FSESCI.com.

**FLORIDA DEPARTMENT OF
ENVIRONMENTAL PROTECTION**
STORMWATER EROSION AND SEDIMENTATION CONTROL
INSPECTOR TRAINING PROGRAM

JC Solomon

CLASS DATE

09/27/2021

INSPECTOR #

48507

**QUALIFIED STORMWATER MANAGEMENT INSPECTOR
CURRENTLY DOES NOT EXPIRE**

QUALIFIED STORMWATER MANAGEMENT INSPECTOR

The undersigned hereby acknowledges that

JC Solomon

has successfully met all requirements necessary to be fully qualified
through the Florida Department of Environmental Protection Stormwater
Erosion and Sedimentation Control Inspector Training Program

09/27/2021

Jared Searcy
Statewide Training
Coordinator

Inspector Number 48507

Kevin Coyne
WQRP Program
Administrator

TOWN OF PEMBROKE PARK SW 25TH

ID	Task Name	Duration	Predecessors	Start	Finish	April	May	Jun
1	Notice to Proceed (NTP)	1 day		Wed 4/9/25	Wed 4/9/25	3/30	4/6	4/13
2	Permitting & Utility Coordination	16 days		Wed 4/9/25	Wed 4/30/25	4/13	4/20	4/27
3	Mobilization & Exploratory Work	10 days	1,2	Thu 5/1/25	Wed 5/14/25	4/27	5/4	5/11
4	Seawall Design & Permitting	35 days	2,1	Thu 5/1/25	Wed 6/18/25	5/11	5/18	5/25
5	Wetwell Installation (Pump Station)	40 days	2,3	Thu 5/15/25	Wed 7/9/25	5/25	6/1	
6	Force Main Installation	35 days	5	Thu 7/10/25	Wed 8/27/25			
7	Temporary Drainage Measures	90 days	12SS+10 days	Thu 6/12/25	Wed 10/15/25			
8	Progressive Drainage System Demolition	100 days	12SS+15 days	Thu 6/19/25	Wed 11/5/25			
9	Progressive Drainage System Installation	130 days	6SS+2 days	Mon 7/14/25	Fri 1/9/26			
10	Utility Relocation & Adjustments	20 days	1,3	Thu 5/15/25	Wed 6/11/25			
11	Concrete (Curbs, Gutters, Driveways)	45 days	8,4	Thu 11/6/25	Wed 1/7/26			
12	Seawall Construction	60 days	3SS+20 days	Thu 5/29/25	Wed 8/20/25			
13	Final Milling, Resurfacing & Striping	15 days	9	Mon 1/12/26	Fri 1/30/26			
14	As-Built Drawings & Closeout Documents	10 days	13	Mon 2/2/26	Fri 2/13/26			
15	Substantial Completion Inspection	1 day	13	Mon 2/2/26	Mon 2/2/26			
16	Punch List & Final Completion	30 days	15	Tue 2/3/26	Mon 3/16/26			

PRELIMINARY SCHEDULE ESTIMATE



FOSTER MARINE CONTRACTORS, INC.

3180 FAIRLANE FARMS ROAD, SUITE 1
WELLINGTON, FLORIDA 33414
561-683-0034 PHONE | 561-683-0335 FAX

Attachment “B”

Proposed Schedule



FOSTER MARINE CONTRACTORS, INC.

3180 FAIRLANE FARMS ROAD, SUITE 1
WELLINGTON, FLORIDA 33414
561-683-0034 PHONE | 561-683-0335 FAX

Attachment “C”

Completed Projects & References



FORTIS MARINE CONTRACTORS, INC.
1000 Bay Colony Dr., Suite 300
West Palm Beach, FL 33408
561.833.0000
www.fmcinc.com

Previous Experience/Major Completed Projects 2015 - 2025

(Current Project with Estimated Completion Dates)

Job #	Job Name	Municipality/Client	Job Description	NTP Date	Substantial Completion Date	Final Completion Date	Original Contract Amount	Net Change Order Amount	Change Order Reason(s)	Final Contract Amount	Contact Person	Address	Phone	Email	(P) Prime or (S) Sub	PM
14-113	Bay Colony Improvements	Groundstone, Inc. 1000 Bay Colony Dr., Suite 300 West Palm Beach, FL 33408	This project consisted of manhole rehabilitation for existing manholes upstream from IRT station WW which included Calcium Aluminate Cementitious seal, bench, and chimney, infiltration repairs, manhole and pipe, water miscellaneous work, and all associated appurtenances.	10/31/2015	12/30/2015	1/30/2016	\$133,843.00	\$0.00	N/A	\$133,843.00	Ed Hendry/ Groundstone, Inc.	Groundstone Inc. 1000 Bay Colony Dr., Suite 300 West Palm Beach, FL 33408	562-781-0070	edhendry@groundstone.net	P	Howard Wright
14-115	Imperial Wreath Water Main	Town of Jupiter 27405 Central Blvd. Jupiter, FL 33408	Installation of approximately 2,200 LF of 4" - 6" Watermain with associated wetpiping, valves, and hydrants, restoration, water main detection, and drainage appurtenances.	9/15/2014	1/15/2015	2/15/2015	\$453,282.50	\$0.00	N/A	\$453,282.50	Steve Mendenhall	Town of Jupiter 27405 Central Blvd. Jupiter, FL 33408	561-742-2710	smendenhall@jupiter.fl.us	P	Howard Wright
14-116	10th Avenue N Phase 4 & 5	City of Groundstone Terry Sagal 3900 Melrose Lane Groundstone, FL 33408	Extension of gravity sewer from Martin Ave to Fleming Ave along 10th Ave N and extended 300 feet north and south of 10th Ave N within Martin Ave and Perry Ave. Included connecting two existing water mains by crossing 10th Ave N and curbing of pavement within 10th Ave N and 10th Ave S. Included all associated appurtenances.	8/29/2014	6/29/2015	7/29/2015	\$855,645.00	\$8,802.62	Utility delay, additional manhole stops	\$864,447.62	Laurel Gambel/ Crown Thompson & Associates, Inc.	3900 Melrose Lane Fort Lauderdale, FL 33309	561-791-6400	lgambel@crownthompson.com	P	Kevin Schelders
15-108	Cliff Moore RD & Military Trk Drainage Improvements	PBC Public Works Const. Construction Division 3000 S. Military Trk West Palm Beach, FL 33411	This Project consisted of drainage improvements to Cliff Moore Road and Military Trk, which included utility work and roadway work and all associated appurtenances.	7/26/2015	10/24/2015	11/24/2015	\$359,217.00	\$0.00	N/A	\$359,217.00	John Kopschke	Palm Beach County Public Works Construction Const. Div. 2380 N. Jog Road West Palm Beach, FL 33411	561-484-4173	jkopschke@pbcgov.org	P	Howard Wright
15-111	Drainage Replacement - Palm Beach Outlet Mail	City of West Palm Beach 401 Clematis Street West Palm Beach, FL 33401	This Project consisted of drainage improvements which included utility work and roadway work and all associated appurtenances.	6/9/2015	7/31/2015	8/31/2015	\$477,150.00	\$33,626.35	Additional curb work	\$510,776.35	Laurel La, PE	City of West Palm Beach 401 Clematis Street West Palm Beach, FL 33401	561-494-1093	la@pbc.org	P	Howard Wright
15-115	Bradley Place Water Main	City of West Palm Beach 401 Clematis Street West Palm Beach, FL 33401	This Project consisted of removal/replacement of 600' of 24" water main on Bradley Place from Atlantic Ave to Wells Road, surface restoration after WW coverage	11/15/2014	7/15/2015	8/15/2015	\$74,000.00	\$3,000.00	Contingency/Change out	\$77,000.00	Laurel La, PE	City of West Palm Beach 401 Clematis Street West Palm Beach, FL 33401	561-494-1093	la@pbc.org	P	Howard Wright
15-116	River Oaks Sanitary Sewer System	Lauderdale River ECD 2500 S. Military Trk Jupiter, FL 33408	This project consisted of the installation of approximately 4,220 LF of 8-inch sanitary sewer, manholes, service laterals (downstream) approximately 1200 LF of 3-inch force main and one subsurface IRT station. Construction also included dewatering, roadway reconstruction, manholes, MOT's, and all associated appurtenances.	8/1/2015	3/1/2016	4/1/2016	\$1,148,635.00	\$0.00	N/A	\$1,148,635.00	Aaron Collier/ Melhorne Consulting C/O LBECO	477 S. Rosemary Ave., Suite 200 West Palm Beach, FL 33401	561-455-4175	acollier@melhorneinc.com	P	Kevin Schelders
15-201	LR Station # 22 Renovation	City of Margate 901 NW 66th Avenue Margate, FL 33063	This Project consisted of LR 222 renovation, including demolition of existing, MOT, Precast concrete manholes and white vault installation, sidewalks and curb work, 18" diameter precast vented, joint and heavy, 18" and 24" gravity sewer, force main, water service, manholes, and all associated appurtenances, and all associated appurtenances.	10/9/2015	6/15/2016	7/15/2016	\$597,675.00	\$15,000.00	Jack and Bore Extra	\$612,675.00	Roddy Chittip, P.E.	901 NW 66th Avenue Margate, FL 33063	954-872-0828	rodharan@marvnet.com	P	Kevin Schelders

18-111	WORKS - Currie Park Waterline Police Water Line	City of West Palm Beach 401 Clematis Street West Palm Beach, FL 33401	Installation by directional drill of 600" of new 2" water main to serve Police Dept. at Intracoastal.	10/1/2019	10/04/2019	10/04/2019	\$27,000.00	(\$8,900.00)	N/A	\$48,100.00	Suzanne Beugland	City of West Palm Beach 401 Clematis Street West Palm Beach, FL 33401	561-444-1075	shirley@wpcfl.gov	P	Howard Wright
18-112	WORKS - FPU "C" Cut and Cap	City of West Palm Beach 401 Clematis Street West Palm Beach, FL 33401	Cap/Cut and Abandon existing 6" water main crossing Florida Public Utilities property, abandoned NOT and Pavement Restoration.	10/1/2019	11/1/2019	11/19/2019	\$41,000.00	(\$14,000.00)	N/A	\$27,000.00	Laura La JE	City of West Palm Beach 401 Clematis Street West Palm Beach, FL 33401	561-444-1089	la@wpcfl.gov	P	Howard Wright
18-113	WORKS - Fix Station #9	City of West Palm Beach 401 Clematis Street West Palm Beach, FL 33401	Clearing, Grading, and Site Utilities for new Fix Station #9.	10/1/2019	11/1/2019	1/15/2020	\$294,000.00	(\$18,000.00)	N/A	\$276,000.00	Kerik Volvost	City of West Palm Beach 401 Clematis Street West Palm Beach, FL 33401	561-444-1091	kvolvost@wpcfl.gov	P	Howard Wright
18-114	Grassview Heights	City of West Palm Beach 401 Clematis Street West Palm Beach, FL 33401	Roadway and Utility Improvements for Grassview Heights, including Detention, MOT, Water Main Installation, Concrete Curb and Sidewalks, and complete Roadway Restoration.	1/1/2020	7/15/2020	8/31/2020	\$1,178,000.00	(\$187,000.00)	N/A	\$1,009,000.00	Cynthia Patterson	City of West Palm Beach 401 Clematis Street West Palm Beach, FL 33401	561-432-2148	cynthia@wpcfl.gov	P	Howard Wright
18-121	Wellington Lift Station 5, 10, 41, 44, 74, & 85	Village of Wellington 32135 New Albany Way Wellington, FL 33414	Complete Rehabilitation of (5) Existing Lift Stations including demolition, West and Palm with Sanitation, Piping, Electrical, Instrumentation, Typical Pumping, and MOT.	5/1/2019	5/1/2020	4/1/2020	\$2,373,000.00	(\$118,000.00)	N/A	\$1,857,000.00	Angeli Parris, PE	Village of Wellington 32135 New Albany Way Wellington, FL 33414	561-791-4415	angeli@villageofwellington.org	P	Kevin Schelderson
18-202	Lift Station Rehabilitation for Fourchew, Mediterranean, and Woodlands	Village of Palm Springs 226 Cypress Lane Palm Springs, FL 33461	Rehabilitation of three (3) lift stations, demolition, new pump, piping, valves, controls, and electrical, instrumentation, and restoration.	2/1/2021	11/04/2021	12/31/2021	\$1,350,027.00	(\$53,379.00)	Reduced Scope	\$986,657.00	Paul Ward	Utilities Superintendent Village of Palm Springs 226 Cypress Lane Palm Springs, FL 33461	561-452-6508	pward@villageofpalm.com	P	Kevin Schelderson
20-101	Fort Lauderdale Ph II Leas Force Main Improvement	Murphy Pipeline Contractors, Inc. 5400 S University Dr., #101 Davie, FL 33328	Installation of 36" HDPE and 10" D6-11 after the open cut connections, pipe valves, and structures, and all restoration needed to obtain final completion.	5/1/2020	8/1/2020	9/1/2020	\$419,900.00	\$77,129.81	N/A	\$497,029.81	Ed Sheale	Murphy Pipeline Contractors, Inc. 5400 S University Dr., #101 Davie, FL 33328	954-842-4771	ed@murphypipeline.com	S	Howard Wright
20-102	State Road A.A. Water Main Project, Phase 2	Town of Gulf Stream 100 Sea Road Gulf Stream, FL 33443	Installation of approximately 1,500 LF of Water Main 16" in the southbound lane of A.A., including all valves, line steps, manholes, and restoration per DOT specifications.	5/1/2020	11/2/2020	2/3/2021	\$1,948,248.00	\$0.00	Reconcile Quarantine	\$1,948,248.00	Greg Dahlman	Town of Gulf Stream 100 Sea Road Gulf Stream, FL 33443	561-276-5116	greg.dahlman@gulfstream.org	P	Howard Wright
20-104	John Prince Park Ph 3 Campground	Russo Site Development 1305 South Street Lake Worth, FL 33460	Furnish & install water/water improvements at campground. Water: 3,000 LF of PVC WM (6" & 8"), 305 services, hydrants, and valves. Sewer: MOPS Pump Station, concrete ash, 1,100 LF of 8" PVC 305-36 man, 305 services, and manholes and installation of existing asphalt tank.	5/1/2020	10/24/2020	11/24/2020	\$688,021.70	\$23,824.00	Additional completion added by Palm Dept.	\$711,845.70	Billy Simpson	Russo Site Development 1305 South Street Lake Worth, FL 33460	561-489-0889	billys@russositedevelopment.com	S	JC Solomon
20-106	Redwood Water Delivery Construction Improvement District #2 Canal	Palm Beach County WUD 1000 West Palm Beach, FL 33413	Furnishing of materials, labor, and equipment necessary to provide redwood water delivery control at the SD M2 Canal; including work, electrical and instrumental modifications, and restoration.	2/8/2021	5/14/2021	4/21/2021	\$345,700.00	\$10,942.01	N/A	\$356,642.01	Henry Melendez, PE	Palm Beach County WUD 1000 West Palm Beach, FL 33413	561-485-4000	henry.melendez@pbcwater.com	P	Kevin Schelderson
20-110	Lake Shore Drive Drainage Improvements	Town of Lake Park 1355 Park Avenue Lake Park, FL 33403	Installation of approximately 5,000 LF of stormwater RCP, 4,000 LF of water main, 500 LF sewer, stormwater pump station, 60,000 SF concrete sidewalk/driveway, 50,000 SF asphalt paving, 6,500 LF street lighting.	1/15/2021	2/1/2022	8/21/2022	\$5,471,564.00	\$13,819.41	Various Additional Items Requested by Town	\$5,485,383.41	John D'Agostino	Town Manager 1355 Park Avenue Lake Park, FL 33403	561-481-3394	john.dagostino@lakeparkfla.gov	P	Howard Wright

24-110	Reinforced 24" Water Main Relocation	City of Pembroke Pines 8000 S Palm Drive Pembroke Pines, FL 33025	Furnish all labor, equipment, and materials for relocation of 24" R/W water main and offsets, including 24" insertion like slips, new 24" gate valves and risers, re-connection to existing water main, and restoration.	9/1/2024	12/31/2024	1/31/2025	\$433,385.00	\$193,254.15	Final Bidding Change Order for Contract Underpins	\$241,130.85	George Wines	City of Pembroke Pines 8000 S Palm Drive Pembroke Pines, FL 33025	954-518-9645	KUTVCS@Pembroke.GOV	P	JC Solomon
24-113	Southern Orchid Pipe Replacement Project	Town of Lake Park 535 Park Avenue Lake Park, FL 33403	Furnish all labor, equipment, and materials for installation of approximately 1,500 LF of two (2) 60" HDPE stormwater pipe; 16 precast stormwater structures; 1,200 LF of PVC sanitary force main; removal of existing bridge and 72" corrugated aluminum stormwater pipe; and all associated appurtenances, utility, and all associated appurtenances and restoration.	7/15/2024	7/1/2025	7/31/2025	\$2,459,896.30	\$0.00	N/A	\$1,402,696.30	John Wills	Town of Lake Park 535 Park Avenue Lake Park, FL 33403	852-482-1845	jwillis@townoflakepark.org	P	JC Solomon

FOSTER MARINE CONTRACTORS, INC.

LIST OF REFERENCES

City of West Palm Beach
401 Clematis St.
West Palm Beach, FL 33401
Laura Le, P.E., Utilities Engineer
O 561-494-1040 F 561-494-1117
lle@wpb.org

City of Lake Worth
7 North Dixie Hwy.
Lake Worth, FL 33460
Giles Rhoads, P.E., Ut. Engineer
O 561-586-1640 F 561-533-7343
grhoads@lakeworth.org

Town of Gulf Stream
100 Sea Road
Gulf Stream, FL 33483
Greg Dunham, Town Manager
O 561-276-5116 F 561-737-0188
gdunham@gulf-stream.org

Town of Lake Park
535 Park Avenue
Lake Park, FL 33403
John D Agostino, Town Manager
O 561-881-3314
jdagostino@lakeparkflorida.gov

Town of Ocean Ridge
6450 N Ocean Blvd.
Ocean Ridge, FL 33435
Tracey Stevens
O 561-732-2635 F 561-737-8359
tstevens@oceanridgeflorida.com

City of Greenacres
5800 Melaleuca Lane
Greenacres, FL 33463
Monica Powery
O 561-642-2054 F 561-243-7060
mpowery@ci.greenacres.fl.us

Seacoast Utility Authority
4200 Hood Road
Palm Beach Gardens, FL 33410
Brent Weidenhamer, P.E.
O 561-627-2900 F 561-624-2839
bweidenhamer@sua.com

Palm Beach Co. Water Utilities Department
8100 Forest Hill Blvd. West
Palm Beach, FL 33416
Steven McGrew, P.E.
O 561-493-6110 F 561-493-6060
smcgrew@pbcwater.com

City of Pembroke Pines
8300 S Palm Drive
Pembroke Pines, FL 33025
George Wrvs
O 954-518-9045
gwrves@ppines.com

Village of Wellington
12133 Ken Adams Way
Wellington, FL 33414
Anjuli Panse, P.E., Sr. Engineer
O 561-791-4145 F 561-791-4045
apanse@wellingtonfl.gov

City of Lauderdale Lakes
4300 NW 36th St.
Lauderdale Lakes, FL 33319
Ronald Desbrunes, P.E.
O 954-535-2778 F 954-535-1892
ronaldd@lauderdalelakes.com

Broward Co. Water & Wastewater Services
2555 Copans Road
Pompano Beach, FL 33069
Pat MacGregor, P.E.
O 954-831-0904 F 954-831-3247
pamacgregor@broward.org

R J Behar & Company
6861 SW 196th Ave., Ste. 302
Pembroke Pines, FL 33332
David Romano
O 954-680-7771 F 954-680-7781
dromano@rjbehar.com

Kimley-Horn
8201 Peters Road, Suite 2200
Plantation, FL 33324
Marissa Maring, P.E.
O 954-535-5100
Marissa.maring@kimley-horn.com

Mock Roos
5720 Corporate Way
West Palm Beach, FL 33407
John Leemon
O 561-683-3113 F 561-478-7248
john.leemon@mockroos.com

Baxter & Woodman
477 S Rosemary Ave. West
Palm Beach, FL 33401
Rebecca Travis, P.E.
O 561-655-6175 F 561-655-6179
rtravis@baxterwoodman.com

Town of Jupiter
17403 Central Blvd.
Jupiter, FL 33458
Steven Montemayor
O 561-741-2352 F 561-575-7785
stevenm@jupiter.fl.us

Engenuity Group
1280 N Congress Ave., Ste. 101
West Palm Beach, FL 33409
Lisa Tropepe, P.E.
O 561-655-1151 F 561-832-9390
ltropepe@engenuitygroup.com



FOSTER MARINE CONTRACTORS, INC.

3180 FAIRLANE FARMS ROAD, SUITE 1
WELLINGTON, FLORIDA 33414
561-683-0034 PHONE | 561-683-0335 FAX

Attachment “D”

Corporation Documents

**Request for Taxpayer
Identification Number and Certification**

Go to www.irs.gov/FormW9 for instructions and the latest information.

**Give form to the
requester. Do not
send to the IRS.**

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See Specific Instructions on page 3.	1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.) Foster Marine Contractors, Inc.	
	2 Business name/disregarded entity name, if different from above.	
	3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes. ☐ Individual/sole proprietor ☐ C corporation ☒ S corporation ☐ Partnership ☐ Trust/estate ☐ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner. ☐ Other (see instructions)	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) _____ <i>(Applies to accounts maintained outside the United States.)</i>
	3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions ☐	
	5 Address (number, street, and apt. or suite no.). See instructions. 3180 Fairlane Farms Road, Suite 1	Requester's name and address (optional)
6 City, state, and ZIP code Wellington, FL 33414		
7 List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number								
			-			-		
or								
Employer identification number								
5	9	-	1	0	5	4	3	7 0

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person 	Date 3/15/25
------------------	--	---------------------

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

State of Florida

Department of State

I certify from the records of this office that FOSTER MARINE CONTRACTORS, INC. is a corporation organized under the laws of the State of Florida, filed on July 2, 1964.

The document number of this corporation is 282922.

I further certify that said corporation has paid all fees due this office through December 31, 2022, that its most recent annual report/uniform business report was filed on February 4, 2022, and that its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

*Given under my hand and the
Great Seal of the State of Florida
at Tallahassee, the Capital, this
the Fourth day of February, 2022*



Randy Be
Secretary of State

Tracking Number: 8260320435CC

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

<https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication>

2024 FLORIDA PROFIT CORPORATION ANNUAL REPORT

DOCUMENT# 282922

Entity Name: FOSTER MARINE CONTRACTORS, INC.

Current Principal Place of Business:

3180 FAIRLANE FARMS ROAD
SUITE 1
WELLINGTON, FL 33414

Current Mailing Address:

3180 FAIRLANE FARMS ROAD
SUITE 1
WELLINGTON, FL 33414 US

FEI Number: 59-1054370

Certificate of Status Desired: No

Name and Address of Current Registered Agent:

JOHNSON, KENNETH N ESQ.
4440 PGA BLVD
SUITE 600
PALM BEACH GARDENS, FL 33410 US

The above named entity submits this statement for the purpose of changing its registered office or registered agent, or both, in the State of Florida.

SIGNATURE: KENNETH N. JOHNSON

03/04/2024

Electronic Signature of Registered Agent

Date

Officer/Director Detail :

Title PRESIDENT
Name CZAJKOWSKI, MICHAEL
Address 3180 FAIRLANE FARMS ROAD
 SUITE 1
City-State-Zip: WELLINGTON FL 33414

Title SECRETARY, TREASURER
Name CZAJKOWSKI, MARY JANE
Address 3180 FAIRLANE FARMS ROAD
 SUITE 1
City-State-Zip: WELLINGTON FL 33414

Title AUTHORIZE REPRESENTATIVE
Name FELIU, JODI M
Address 3180 FAIRLANE FARMS ROAD
 SUITE 1
City-State-Zip: WELLINGTON FL 33414

Title AUTHORIZED REPRESENTATIVE
Name SOLOMON, JAMES C
Address 3180 FAIRLANE FARMS ROAD
 SUITE 1
City-State-Zip: WELLINGTON FL 33414

I hereby certify that the information indicated on this report or supplemental report is true and accurate and that my electronic signature shall have the same legal effect as if made under oath; that I am an officer or director of the corporation or the receiver or trustee empowered to execute this report as required by Chapter 607, Florida Statutes; and that my name appears above, or on an attachment with all other like empowered.

SIGNATURE: JODI FELIU

**AUTHORIZE
REPRESENTATIVE**

03/04/2024

Electronic Signature of Signing Officer/Director Detail

Date



ANNE M. GANNON
CONSTITUTIONAL TAX COLLECTOR
Serving Palm Beach County
Serving you.

P.O. Box 3353, West Palm Beach, FL 33402-3353
www.pbctax.com Tel: (561) 355-2264

****LOCATED AT****
3180 FAIRLANE FARMS RD STE 1
WELLINGTON, FL 33414

TYPE OF BUSINESS	OWNER	CERTIFICATION #	RECEIPT #/DATE PAID	AMT PAID	BILL #
GENERAL CONTRACTOR	FELIU JODI MARIE	CGC1534961	B24.678936 09/05/2024	\$69.50	B40189296

This document is valid only when receipted by the Tax Collector's Office.



FOSTER MARINE CONTRACTORS INC
FOSTER MARINE CONTRACTORS INC
3180 FAIRLANE FARMS RD STE 1
WEST PALM BEACH FL 33414

STATE OF FLORIDA
PALM BEACH COUNTY
2024 / 2025 LOCAL BUSINESS TAX RECEIPT
LBTR Number: 2024163616
EXPIRES: 09/30/2025

This receipt **MUST** be conspicuously displayed at the place of business and in such a manner as to be open to the view of the public.



ANNE M. GANNON
CONSTITUTIONAL TAX COLLECTOR
Serving Palm Beach County
Serving you.

P.O. Box 3353, West Palm Beach, FL 33402-3353
www.pbctax.com Tel: (561) 355-2264

****LOCATED AT****
3180 FAIRLANE FARMS RD STE 1
WELLINGTON, FL 33414

TYPE OF BUSINESS	OWNER	CERTIFICATION #	RECEIPT #/DATE PAID	AMT PAID	BILL #
GENERAL CONTRACTOR	WIGHT ROBERT H	CGC013244	B24.678566 09/05/2024	\$27.50	B40140786

This document is valid only when receipted by the Tax Collector's Office.



2-294

FOSTER MARINE CONTRACTORS INC
FOSTER MARINE CONTRACTORS INC
3180 FAIRLANE FARMS RD STE 1
WEST PALM BEACH FL 33414-8776

STATE OF FLORIDA
PALM BEACH COUNTY
2024 / 2025 LOCAL BUSINESS TAX RECEIPT
LBTR Number: 201472546
EXPIRES: 09/30/2025

This receipt **MUST** be conspicuously displayed at the place of business and in such a manner as to be open to the view of the public.



FOSTMAR-02

DDEPAZ

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
9/20/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Acrisure Southeast Partners Insurance Services, LLC 1317 Citizens Blvd Leesburg, FL 34748	CONTACT NAME:		
	PHONE (A/C, No, Ext): (800) 845-8437	FAX (A/C, No):	
	E-MAIL ADDRESS:		
	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A : American Casualty Company of Reading, Pennsylvania		20427
INSURED Foster Marine Contractors, Inc. 3180 Fairlane Farms Road, Suite 1 Wellington, FL 33414	INSURER B : Transportation Insurance Company		20494
	INSURER C : Landmark American Insurance Company		33138
	INSURER D : Valley Forge Insurance Company		20508
	INSURER E : Markel American Insurance Company		28932
	INSURER F : Columbia Casualty Company		31127

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PRO-JECT ☐ LOC OTHER:		6081277478	9/27/2024	9/27/2025	EACH OCCURRENCE \$ 1,000,000
						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
						MED EXP (Any one person) \$ 15,000
						PERSONAL & ADV INJURY \$ 1,000,000
						GENERAL AGGREGATE \$ 2,000,000
						PRODUCTS - COM/OP AGG \$ 2,000,000
						POLLUTION WORK \$ 1,000,000
B	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY		6081277464	9/27/2024	9/27/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
						BODILY INJURY (Per person) \$
						BODILY INJURY (Per accident) \$
						PROPERTY DAMAGE (Per accident) \$
C	☐ UMBRELLA LIAB ☒ EXCESS LIAB ☐ OCCUR ☐ CLAIMS-MADE DED ☐ RETENTION \$		LHA602707	9/27/2024	9/27/2025	EACH OCCURRENCE \$ 4,000,000
						AGGREGATE \$ 4,000,000
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N ☐ N/A If yes, describe under DESCRIPTION OF OPERATIONS below		6081277495	9/27/2024	9/27/2025	☒ PER STATUTE ☐ OTH-ER \$
						E.L. EACH ACCIDENT \$ 1,000,000
						E.L. DISEASE - EA EMPLOYEE \$ 1,000,000
						E.L. DISEASE - POLICY LIMIT \$ 1,000,000
E	Equipment Floater		MKLM2IM0002033	9/27/2024	9/27/2025	Leased/Rented 300,000
F	Pollution		7092490474	6/14/2024	6/14/2025	Occurrence 3,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

Proof of Coverage	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

ACORD 25 (2016/03)

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November 20, 2024

Re: ***Foster Marine Contractors, Inc.***

To Whom It May Concern,

Foster Marine Contractors, Inc. is bonded through Berkley Insurance Company which has an A. M. Best Key rating of A+, XV and a Treasury Listing of \$757,021,000.

Foster Marine Contractors, Inc. has an excellent reputation in the community and we value them as a client. We welcome the opportunity to execute requested bonds provided they meet the current underwriting guidelines and the provisions are acceptable to both Foster Marine Contractors, Inc. and Berkley Insurance Company.

While each project is approved on its own merits, Foster Marine Contractors, Inc. has the ability to bond single projects up to an amount of \$20,000,000 with an overall aggregate limit of \$40,000,000. At the present time there is over \$30,000,000 of available capacity. Please note that these parameters are not be construed as maximums and projects in excess of these limits would be considered on an individual basis.

If we can be of service or should you have any questions, feel free to contact us at 407-843-1120.

Best Regards,

Brett Ragland
Vice President

P.O. Drawer 672 • Orlando, FL 32802-0672 • 801 N. Orange Avenue, Suite 510 • Orlando, FL 32801-5202 (407) 843-1120
(800) 331-3379 • FAX (407) 843-5772

Foster Marine Contractors, Inc.
Litigation Summary Past 10 Years

1. Foster Marine Contractors, Inc. v. Immokalee Water and Sewer District

- a. Style/Caption: Case No. 11-2019-CA-000127-0001-XX
- b. Parties: Foster Marine Contractors, Inc. / Immokalee Water and Sewer District
- c. Attorneys: Joseph Lawrence, II, Esq. (Foster Marine Contractors, Inc.)
300 SW First Avenue, Suite 150
Fort Lauderdale, Florida
(954) 728-1270

Richard P. Green, Esq.
100 Second Avenue, Suite 501-S
St. Petersburg, Florida 33701
(727) 245-0820
- d. Date Started: 1/14/2019
- e. Status: Closed
- f. Explanation: The Project over which dispute arose was the AC Water Main and Undersized Water Main Replacement, Phase 3 Project. The dispute was over non-payment of our final pay request due to District paying us then retracting payment. We prevailed on all counts at trial and the jury awarded us all of the money owed to us, plus attorney's fees and court costs, in August 2021.

2. Foster Marine Contractors, Inc. v. City of Delray Beach et al

- a. Style/Caption: Case No. 50-2017-CA-8953-AO
- b. Parties: Foster Marine Contractors, Inc. / City of Delray Beach
- c. Attorneys: Amy Fischer, Esq. (Foster Marine Contractors, Inc.)
250 South Australian Avenue, Suite 701
West Palm Beach, Florida 33401
(561) 833-6400

Sanaz Alempour, Esq. (City of Delray Beach)
600 North Pine Island Road
Plantation, Florida 33324
(954) 343-3902
- d. Date Started: 8/9/2017
- e. Status: Open
- f. Explanation: The Project over which dispute arose was the NE 2nd Avenue Seacrest Beautification Project. The dispute is still ongoing and is due to City's refusal to pay us despite Engineer's approval.



FOSTER MARINE CONTRACTORS, INC.

3180 FAIRLANE FARMS ROAD, SUITE 1
WELLINGTON, FLORIDA 33414
561-683-0034 PHONE | 561-683-0335 FAX

Attachment “E”

Equipment List

FOSTER MARINE CONTRACTORS, INC - EQUIPMENT LIST

FIELD CODE	MODEL/YEAR	DESCRIPTION	
TRUCKS			
P-38	2008	2008 GMC 5500 Topkick	
P-41	2007	GMC Lrg Truck C5500	
P-60	2017	2017 GMC Sierra 2500 Crew Cab w/ Utility Bed	
P-63	2005	2005 Ford Pickup	
P-64	2017	2017 Ford F-250	
P-67	2020	Silverado MD (White)	
P68	2020	Express Van (White)	
P-69	2020	Chevy 5500	
P-72	2022	2022 F350 TREMOR	
P-75	2022	2022 GMC Denali Truck	
P-76	2023	2023 FORD F350	
LARGE TRUCKS			
D-1	2000	Mack Dump Truck	
D-5	1993	Ford Dump Truck	
D-6	2016	Mack Dump Truck	
FTR-3	1998	International 4700 FUEL TRUCK (AUTO)	
LWB-4	2015	Mack Tractor Trailer	
SB-1	1993	International - Sandblast Truck	
WT-3	2006	2006 Chevy Water Truck	
WT-4	1995	1995 Ford	
VAC-4	2005	Vactor	
VAC-5	2009	F650 Super Duty	
GOLF CART			
GC-1	2003	GOLF CART w/ utility bed Model #37AS640A103	
EXCAVATOR			
BH-5	2002	PC-300-LC-7 Komatsu Excavator	
BH-6	2004	PC-228-USLC-3 Excavator	
BH-8	2006	JohnDeere 225C LC	
BH-9	2008	JohnDeere 135C-RTS Hydraulic Excavator	
BH-10	2006	JohnDeere 135C-RTS Hydraulic Excavator	
BH-11	2015	CAT 305 Hydraulic Excavator	
BH-12	2018	Kubota KX080 Excavator	
BH-13	2020	Yanmar VIO55-6A Excavator	
BH-14	2019	CAT 308-07CR Hydraulic Excavator	
BH-17	2023	Doosan DX350LCR-7 Develon Crawler Excavator	
LOADER / SKID STEER			
L-4	2002	938 G Cat Wheel Loader	
L-5	2003	Cat Skid Steer Loader MOD 242D	
L-6	2004	Komatsu WA 200	
L-13	2014	CAT Track Loader 299DXHP	
L-14	2014	Komatsu - WA200-7 Wheel Loader	
L-15		BOB CAT	
L-17	2016	Komatsu WA270-8 Loader	
L-19	2021	Kubota Wheel Loader R640R41	
L-20	2021	Kubota Compact Wheel Loader	
BACKHOE			
LB-6	2008	2008 John Deere 310SJ 4x4 Loader Backhoe	

ROLLERS			
CO-2	1998	Vibratory Compactor Ingersol Rand DD-22	
CO-3		Bomag BW 145DH-3Vib.SingleDrum Roller	
R-1		Stone Roller - SR2500	
R-2	2017	Cat CB22B Asphalt Compactor	
R-3	2010	Bomag BW 90 AD-2 Roller	
DOZER			
DZ-2 (chaz)	2015	CAT D5K2 Track Tractor	
DRILL RIG			
DR-1	2008	Homemade Drill Rig	
TRACTOR			
TR-1	1999	New Holland Challenger Tractor	
FORK LIFTS			
FL-4	??	Talllift FD35P FORKLIFT	
FL-5	2014	Genie Compact Rough Terrain TeleHandler GTH5519	
TRAILERS			
AC-2	2000	185 H 150 PSI Sullair	
AC-3	2002	185 H Sullair Compressor	
AC-4	2007	Compressor Model 260DVQ-JD	
CD-1		Milwaukee Core Drill	
LT-1		Nite Lite Trailer w/Lite	
SP-5	2009	Spraymate 35C	
T-1	1987	9 Ton Interstate Trailer	
T-2	2003	Blastoff Trailer Pressure Cleaner (yellow) Udor Press Pump/5000PSI	
T-3	2002	20 Ton Tilt Equipment Trailer	
T-5	HMADE	Tack Trailer (Blk)	
T-6	HMADE	Gray Utility Trailer	
T-7	HMADE	Storage Box Trailer	
T-8	HMADE	Flat Trailer	
T-9	2005	Emerson 6 Ton Trailer	
T-13	2003	Anderson	
T-15		Yellow Tilt Trailer	
T-19	2011	BRUTE 35' GOOSE TRAILER W 24' FLAT DECK	
T-21	2003	Wells Cargo - 15 x 8 White enclosed Trailer	
T-22	1998	Enclosed Trailer 2 Car Trailer	
T-23	2019	Globe Trailer TMISC (LWB-4)	
T-24		Deck Trailer (Novae Sure-Trac)	
WELL PUMP			
BP-1	2002	Silent Knight Thompson Pump TSV-253 John Deer Model# 4D45DF150B	
BP-2	2005	Silent Knight Thompson Pump 6TSV-DJDST-45D-MC	
BP-3	2007	No Enclosure Thompson 6" Pump	
BP-4	2003	(United Rental) Gorman Rupp 6" Pump PA8060- Model 40450 ESP	
WP-1	1993	8" Thompson Vacuum Pump	
WP-2	1994	12" Thompson Wellpoint Pump	
WP-4	2001	Cat Pump 5000 PSI@96 PM	
WP-5	2003	12" Thompson Wellpoint Pump	
WP-6	1997	Cornell Jet Pump	
WP-8		Thompson 12" Rotary Wellpoint Pump	
WP-9		Hydraulic Unit Pump	
WP-11		Vacuum Assisted,Electric Trash Pump	
TRASH PUMPS			
DP-1	USED	Wacker Mud Diaphragm 3"	

DP-2	2000	Wacker Mud Diaphragm 3"	
DP-3	USED	MultiQuip Diaphragm Pump (4 hpr Honda)	
LPC-1	USED	Wacker Plate Compactor (MEDIUM)	
LPC-2	2007	Plate Compactor	
LPC-3		Wacker Plate Compactor	
LPC-4		Large Plate Compactor	
LPC-5		Large Plate Compactor	
SPC-1	2002	Wacker Plate Compactor	
SPC-2	2005	Wacker Plate Compactor	
SPC-4	2008	Wacker Plate Compactor WP1500	
TCP-1	2010	Koshin 3 In Trash Pump	
TCP-6	USED	mUltiQuip Trash Pump (8 hpr Honda)	
TCP-7	USED	4" Pump Honda	
TCP-10	USED	3" Honda Pump	
TCP-11	2020	Wacker 3" Trash Pump PT3A	

PRESSURE PUMPS

PP-1	USED	Pressure Pump	
PP-2	USED	Wheeler Rex - Pressure Pump	
PP-3	USED	Blast-Off Pressure Pump w/ water tank	

VIBRATORY HAMMER

VH-1	2006	SP-50 Manual Steer Vibratory Hammer	
------	------	-------------------------------------	--

PRESSURE CLEANER

PC-2		Pressure Cleaner 5000 PSI (portable) B5550 KG TEA 500	
PC-3		Pressure Cleaner 5000 PSI (portable) CGPB-5050-HE CL92.5	
PC-4		Pressure Cleaner 5000 PSI (Gas 24HP) PE-5024HWEBSEGEN	
PC-5		Pressure Cleaner 3500/5.5 GPM Hurri-Clean	

STREET SAW

SS-1		Honda Street Saw 9hpr	
SS-2		Target MC-18 5A Screw	
SS-3		DS18-13H	

CUT OFF SAW

CS-14		Stihl Cut Off Saw TS420	
CS-15		Stihl Cut Off Saw TS420	
CS-16		Stihl Cut Off Saw TS420	
CS-17		Stihl Cut Off Saw TS800	
CS-18		Stihl Cut Off Saw TS420	
CS-19		Stihl Cut Off Saw TS420	
CS-20		Stihl Cut Off Saw TS420	
CS-21		Stihl Cut Off Saw TS420	
CS-22		Stihl Cut Off Saw TS420	
CS-23		Stihl Cut Off Saw 14 " TS420	
CS-24		Stihl Cut Off Saw 14 " TS420	
CS-25		Stihl Cut Off Saw TS420	
CS-26		Stihl Cut Off Saw TS420	

CHAIN SAW

CHS-1		Stihl Chain Saw MS5441	
CHS-2		Stihl Chain Saw MS361	
CHS-3		Stihl Chain Saw MS5441	
CHS-5		Poulan Chain Saw P3314	
CHS-6		Chain Saw MS361-20"	
CHS-7		Echo Model CS370 14"	
CHS-8		Homelight 14" Electric Chain Saw UT43100	
CHS-9		Echo Chain Saw CS-4400	

CHS-10		Stihl Chain Saw MS660 (24 in.)	
BLOWER			
BL-1		General	
BL-2		Hurco Rip Cord	
BL-3		Manhole Blower	
BL-4		Allegro Blower	
BL-5		Allegro Blower	
BL-6		Rip Cord M.H. Ventilator	
BL-7		Rip Cord M.H. Ventilator - Hurco Tech Model 18H/Honda	
BL-8		General - Electric Blower	
BL-9		Pipcord Blower	
WELDER			
W-2		Miller Matic 350P Welder	
W-3		Millermatic 252 Welder	
W-4		Miller BobCat 250 Welder	
W-5		Miller Diesel Welder 2250	
INSTRUMENTS			
IN-1		Topcon - Green Lable	
IN-2		Topcon - Green Lable	
IN-3		Leica Instrument - NA724	
IN-4		CST Berger	
IN-5		CST Berger	
IN-6		Berger - LTU2	
IN-7		Spectra - ALL224	
IN-9		TOPCON - AT-B4A	
IN-10		TOPCON AT-B4A	
IN-11		TOPCON AT-B4A	
IN-12		TOPCON AT-B4A	
IN-13		TOPCON AT-B4A	
GENERATORS			
GEN-2		Honda Generator (ES7500)	
GEN-3		Wacker - G.56	
GEN-5		Honda Generator (3500kw)	
GEN-4		Honda Generator (EU1000)	
GEN-8		Generac Generator (GP7000E)	
GEN-10		North Star - Blue - Generator on Wheels (24 KW)	
GEN-11		Coleman 5000	
GEN-12 ??		Harbor Freight - 10,000 Watt (BLUE)	
GEN-13		Predator 4000 (G210FA)	
GEN-14		Predator 4000 (G210FA)	
GEN-15		Tsurumi Portable Generator	
SUMBERSIBLE PUMPS			
SH-1		Stanley Hydraulic Portable Unit - 10GPM	
SH-2		Stanley Hydraulic Portable Unit - 10GPM	
SH-3		3" Stanley Hydraulic Submersible Pump SM-50	
FUEL TANK			
FT-1	930 Gal	White Oval Tank	
FT-2	148 Gal	Round Blue Thompson Tank	
FT-3	299 Gal	Round Red Hand Crank Tank	
FT-4	488 Gal	Round Large Red Electric 12 Volt Tank	
FT-5	299 Gal	Round Red Hand Crank Tank	
FT-6		Round Red Single Axle / Electric Tank	

FT-7	488 Gal	Round Red Single Axle / Electric Tank	
FT-8	299 Gal	Round Red Hand Crank Tank	
FT-9	115 Gal	Square Red Electric Tank	
FT-10	120 Gal	Square Red Hand Crank Tank	
MOLES			
MLE-1		2" Vermeer Mole	
MLE-2	1992	3" Vermeer Mole	
MLE-3		4" Vermeer Mole	
HYDRAULIC SAW			
HS-1		Ameratec 20" HydraUlic Saw	
FUSION MACHINES			
FM-1	2017	Fusion Machine T500 Series 2	
CHIPPING HAMMERS			
CH-1	2009	SULLAIR Chipping Hammer Model MPB-60A Lrg Jack Hammer	
CH-2	2010	SULLAIR Chipping Hammer Model MCH3-S RD/Ball SM Chipping Hammer	
CH-3	2010	SULLAIR Chipping Hammer Model MCH3-S RD/Ball SM Chipping Hammer	
CH-5		SULLAIR Chipping Hammer Model MCH3-S RD/Ball SM Chipping Hammer	
MISC TOOLS			
B-1	2015	Genie Articulating Boom Lift	
CP-1	2009	Caterpillar Cold Planner/Model PC-6	
DC-1		Dixie Chopper LT220034	
ICS - 1	2005	Concrete Chain Saw	
LA-1	2002	Spectra Precision Laser DG511	
LA-2	2006	Spectra Precision Laser DG511	
LA-3	???	Spectra Precision Laser DG511	
LA-4	???	Laser Lane (Rolling) Model - L600	
LM-1		Bush Hog Model No. SQ160	
LT-2	2017	Light Tower - Wacker LTV6K	
M-12	2000	Trench Shield	
M-2	2000	The Mole G Mat P55	
M-21		Honda Generator EB 3000	
M-26		Multiquip Cement Mixer	
M-52		QuickView Camera	
M-55	2010	Honeywell Lumidor Micro Max Plus Gas Detector - Max4AP	
M-56		Sperian Data Logger Gas Detector	
M-57		Sperian Gas Dector-Multi-Pro	
M-60		Wellpoint System (300' System)	
M-61		I-Beam (30 Feet)	
M-62	2014	FLT - 9' Laser Pull Box	
M-63	2017	CAT A26B - AUGER w/ 18" Bit	
M-64	2016	CAT Trencher T9B	
M-65	2017	Pemberton Manual Pin Grabber	
M-66	2018	CAT B6 Hammer for Skid Steer	
M-9		Lift Guard	
MM-2	2004	Asphalt Milling Machine w/ Trailer - Asphalt Zipper AZ-480S	
MM-3	2020	Asphalt Milling Machine w/ Trailer - Asphalt Zipper AZ-500B-203	
MOT-1		Water Filled Barriers (24)	
Piles		Z-SHEETING (Various Sizes)	
Plates		Steel Road Plates - 4 x 8'	
Plates		Steel Road Plates - 8 x 10'	
Plates		Steel Road Plates - 8 x 20'	

RB-1		7 cy Rock Box	
RB-2		9 cy Rock Box	
S-1	2007	Powerscreen-Handy Screen	
TB-1		16' Trench Box w/ spreaders	
TB-2		20' Trench Box w/ spreaders	
TM-1	2000	Tapping Machine B101	
TM-3	2006	Aquatapper Dewalt / Blue Box	

SMALL TOOLS

ST-1	USED	Riobi Side Grinder - 4"	
ST-11		Milwaukee - 1/2" Electric Drill - 02334-1	
ST-12		Dewalt - 1/2" Electric Impact - DW292	
ST-13	USED	Bosch - Bulldog Hammer Drill - 11224VSR	
ST-14	USED	Dewalt Sawsall - DW304P	
ST-15		TSURUMI - 2" Sump Pump - LSR245	
ST-16		Milwaukee - 1/2" Hammer Drill	
ST-17		Master Heat Gun - HG301A	
ST-18		Dewalt 4.5" Grinder - D28402	
ST-19		Dewalt 1/2" Impact - DW292	
ST-20		Makata - 7" Grinder - GA7021	
ST-21		Bosch - Bulldog Hammer Drill - 112S5VSR	
ST-22		JUNK - 16" Electric Chain Saw	
ST-23	USED	Porter Cable - Ban Saw - 7724	
ST-24	USED	Black and Decker - Sawsal - 3105	
ST-25		Rigid - 7" Circular Saw - R3200	
ST-26		Sump Pump - Junk	
ST-27		2" Sump Pump - 52500	
ST-28	USED	Tsurumi - 2" Sump Pump	
ST-29		1/2" Newmatic Impact - Taylor Made - T7734	
ST-30		Dewalt 1/2" Electric Impact - DW290	
ST-31		Milwaukee - 4.5" Grinder	
ST-33	USED	Milwaukee - SawSall	
ST-34		Blue Drill Master - Cordless Hammer Drill (Harbor Freight)	
ST-35	USED	Dewalt Sawsall - DW304P	
ST-36		Dewalt Cordless 1/2" Impact - DW059	
ST-37		Riobi Circular Saw - C5B121	
ST-38	USED	Porter Cable - Ban Saw - 7724	
ST-39	USED	Bosch Hammer Drill - 11224VSR	
ST-40	USED	Hitachi - Hammer Drill Large - DH30PC	
ST-41		Kobalt - 1/2" Electric Impact	
ST-42		Porter Cable Router - 690LR	
ST-43		Commercial Electric Spot Lights - PC500	
ST-44		Lamotte Water Kit - 2020E	
ST-45	USED	Chieme - Pressure Test Kit	
ST-46		Star - Diesel Injector Tester	
ST-47	2007	Fusion Machine 2-boxes RTC 315	
ST-48		Bosch - 1" Hammer Drill - 0611240	
ST-49		Milwaukee - SawSall - 650/0-2800	
ST-5		DeWalt - 1/2" Electric Impact - DW290	
ST-50		Milwaukee - 1/2" Hammer Drill	
ST-54		Chicago Power Tools - 7" Grinder - 46237	
ST-55		Socket Wrench Set - 21 pcs - 3.25 drive (7/8 - 2")	
ST-6		Dewalt - 4" Grinder - DW818	
ST-60		Commercial Electric Spot Lights - PC500	
ST-61		Chicago Mixing Drill (Harbor Freight)	

ST-62	USED	Subsurface Leak Detector	
ST-63	USED	Hitachi 7" Grinder - G1855	
ST-64		Rigid 3/8 Drill - CS0916	
ST-65		Milwaukee 4.5" Side Grinder #D02AD	
ST-66	USED	Metal Detector - FPID 2100	
ST-67		RIGID 1/2" Drill (R7122)	
ST-68	USED	Pipe Sewer Inspection Camera	
ST-69	USED	Dewalt - Angle Grinder (D28402)	
ST-70	USED	Dewalt - Grinder (D28402)	
ST-8	USED	Hitachi - 7" Grinder - G18SR	
ST-9		Hitachi - 4.5" Ginder - G12SE2	
ST-71	NEW	PitBull 26 (Fusion Machine)	
ST-72	NEW	Vibration Monitor	
ST-73		Chicago Rotary Hammer	
ST-74		Chicago 9" Angle Grinder	
ST-75		Chicago Reciprocating Saw	

AIR PLUG

AP-1		15" - 16" w/ 3" Bypass	
AP-2		14" - 20" No Bypass	
AP-3		20" - 36" w/ 8" Bypass	
AP-4		4" - 8" (FFC Cage)	
AP-5		4" - 8" (FFC Cage)	
AP-6		40-60" Flow thru Plug	
AP-7		24" - 48" W/ 6" Bypass	
AP-8		10" PLUG	
AP-9		8" PLUG	
AP-10		8" w/ 3" Bypass	
AP-11		6 - 8 w/ No Flow Thru	
AP-12		4" - 8" w/ 2" Flow Thru	
AP-13		6" PLUG	
AP-14		3" PLUG	
AP-15		15 x 30 w/ 6" Bypass	
AP-16		48" - 70" Big Flat Plug	
AP-17		12 x 24 w/ 8" Flow Thru	
AP-18		8" w/ 3" Flow Thru (35 PSI)	
AP-19		8" w/ 3" Flow Thru (325 PSI)	
AP-20		10" Solid Plug (25 PSI)	



FOSTER MARINE CONTRACTORS, INC.

3180 FAIRLANE FARMS ROAD, SUITE 1
WELLINGTON, FLORIDA 33414
561-683-0034 PHONE | 561-683-0335 FAX

Attachment “F”

Quality & Safety Assurance



July 23, 2024

Foster Marine Contractors, Inc.
3180 Fairlane Farms Road, Suite 1
Wellington, FL 33414

Re: Workers Compensation - Experience Modification Factors

To whom it may concern:

This is to confirm that the Workers Compensation Experience Modification Factor(s) for the above referenced insured are as follows:

YEAR	FACTOR
2023-24	0.90
2022-23	0.83
2021-22	1.22
2020-21	1.17
2019-20	1.42

If you have any questions or need any additional information, do not hesitate to call our office.

Sincerely,

Alisa Zhamnov

Alisa Zhamnov
Client Service Representative
AZhamnov@acrisure.com

ACRISURE.COM
15050 NW 79TH COURT, SUITE 200, MIAMI LAKES, FL 33016

Daily Timesheet, Field Report, and Job Site Safety Audit Forms

JOB # _____

DAILY TIME SHEET

DATE: / /	WEATHER: ☐ SUNNY ☐ PRTLY CLOUDY ☐ OVERCAST ☐ RAIN	NIGHT WORK
S M T W TH F SA	RAINED OUT? YES or NO ☐ 1/2 DAY ☐ FULL DAY	EXTRA WORK

[illegible]

MISC EQUIP

EQUIP #	HRS USED	DESCRIPTION OF EQUIP	EQUIP #	HRS USED	DESCRIPTION OF EQUIP

EMPLOYEES OUT

EMPLOYEE	REASON
1-	
2-	
3-	

FOREMAN'S SIGNATURE:

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FOSTER MARINE CONTRACTORS, INC.
3180 FAIRLANE FARMS ROAD, SUITE 1
WELLINGTON, FLORIDA 33414
561-683-0034 PHONE | 561-683-0335 FAX

JOB #:

DAILY REPORT

DATE:

LOCATION OF WORK:

FROM:

TO:

street & station

street & station

FEET	SIZE	TYPE OF PIPE	TYPE OF USE
			WM FM SAN DRNG
			WM FM SAN DRNG
			WM FM SAN DRNG

QTY	TYPE	H2O SRVCS	SWR LATS	FH	or	GV	TYPE OF USE
							WM FM SAN DRNG
							WM FM SAN DRNG
							WM FM SAN DRNG

FEET	WIDTH	DEPTH	LOADS	TONS	ROADWORK		
					☐ SUB-BASE	☐ L/R	☐ ASPH ☐ STAB
					☐ L/R BASE		☐ TEMP ASPH
					☐ SWALE	☐ SAW	☐ D/W ☐ DITCH

FEET	LOADS	DEMOLITION				
		S/W	D/W	CURB	PIPE	ASPH
		S/W	D/W	CURB	PIPE	ASPH
		S/W	D/W	CURB	PIPE	ASPH

OTHERS ON JOBSITE (provide names)

☐ TRUCKER	☐ STRIPING
☐ SURVEYOR	☐ PUMP STATION
☐ CONCRETE	☐ TEST LAB
☐ DEWATERING	☐ ENGINEER
☐ SOD LANDSCAPING	☐ INSPECTOR(S)
☐ PAVING	

DAILY WORKED PERFORMED &/OR DELAYS :

ANY UTILITY DAMAGES/ACCIDENTS:

Y N

TICKET #:



ACCIDENT/DAMAGE REPORT COMPLETED W/ PICTURES & SENT TO OFFICE

BARRICADES CHECKED ☐

EQUIPMENT LOCKED UP ☐

MATERIALS SECURED ☐

FOREMAN PRINT & SIGN NAME:

JOB SITE SAFETY AUDIT

PROJECT & JOB #: _____

DATE: _____

FOREMAN: _____

TIME: _____

OF CREW ON SITE: _____

WEATHER: _____

GENERAL SAFETY

	YES	NO	N/A
Medical Facility/Emergency Phone Numbers Posted			
Certified First-Aid/CPR person on site			
First-Aid kit on site			
FOSTER MARINE Safety Manual on site			
Each employee wearing PPE including hard hats, glasses, long pants and heavy work boots			
Weekly Tool Box Talks being conducted and documented			
Adequate toilet facilities available			
Drinking water and cups available			
Subcontractors on site adhering to Safety Policy			

EXCAVATIONS AND TRENCHES

	YES	NO	N/A
Locations located and marked PRIOR to commencement of work			
Copies of location tickets on site			
OSHA Certified Competent Person on site			
Proper shoring/trench boxes/sloping and/or benching used			
Spoil piles minimum of two (2) feet from excavation edge.			
Adequate water control			
Proper access and egress used in trench/excavation			

CONFINED SPACES

	YES	NO	N/A
OSHA Certified Competent Person on site			
Has the space been atmospherically tested (for Oxygen & gases)			
All required permits/emergency evac plans posted			
Energy sources isolated "Lock Out/Tag Out"			

TRAFFIC & PEDESTRIAN CONTROLS

	YES	NO	N/A
Appropriate MOT in place			
Traffic movement/direction clearly visible (not confusing)			
Trained flaggers positioned properly using correct equipment			
Broken s/w, d/w and/or debris secured by barricades and caution tape			
Sidewalks clear of construction equipment and/or equipment			
Adequate number and positioning of barricades throughout site			

HEAVY EQUIPMENT & VEHICLES

	YES	NO	N/A
Company drivers pre-qualified			
All operators experienced and properly trained			
Back-up alarms on all equipment in working order			
Seat Belts being used by drivers and operators			
Machines being greased daily			
Vehicles and machinery traveling at safe speeds			

	YES	NO	N/A
HOUSE KEEPING & MATERIAL STORAGE			
Pipes/conduits blocked to prevent material from rolling			
Material &/or equipment stored properly on the side of the ROW or on resident's property			
Excess material and/or garbage removed from work area			
FIRE PROTECTION & PREVENTION			
UL Approved flammable liquid containers properly identified			
Adequate number of Fire Extinguishers accessible and charged			
MATERIAL HANDLING & LIFTING			
Proper staging of materials to minimize lifting and carrying			
Rigging equipment inspected and in good condition			

What subject was covered on last Tool Box Talk?

Non-Compliance Issues

Recommended Corrective Action

Above items reviewed with Superintendent/Foreman?

YES	NO	N/A

Safety Audit Conducted by: _____

Superintendent/Foreman Signature: _____

Employee Safety Program Handbook



Employee Safety Handbook

FOSTER MARINE CONTRACTOR, INC.

**A Guide to Safety Policies & Procedures
to Support a Safety-Conscious Work Environment**

Provided by: FOSTER MARINE CONTRACTOR, INC.

Legal Disclaimer to users of this form employee handbook:

The materials presented herein are for general reference only. Federal, state or local laws, or Individual circumstances may require the addition of policies, amendment of individual policies, and/or the entire Handbook to meet specific situations. These materials are intended to be used only as guides and should not be used, adopted, or modified without the advice of legal counsel. These materials are presented, therefore, with the understanding that the Company is not engaged in rendering legal, accounting, or other professional service. If legal advice or other expert assistance is required, the services of a competent professional should be sought.

FOSTER MARINE CONTRACTOR, INC. recognizes that our people drive the business. As the most critical resource, employees will be safeguarded through training, provision of appropriate work surroundings, and procedures that foster protection of health and safety. All work conducted by FOSTER MARINE CONTRACTOR, INC.'s employees will take into account the intent of this policy. No duty, no matter what its perceived result, will be deemed more important than employee health and safety.

FOSTER MARINE CONTRACTOR, INC. is firmly committed to the safety of our employees. We will do everything possible to prevent workplace accidents and we are committed to providing a safe working environment for all employees.

We value our employees not only as employees but also as human beings critical to the success of their family, the local community, and FOSTER MARINE CONTRACTOR, INC..

Employees are encouraged to report any unsafe work practices or safety hazards encountered on the job. All accidents/incidents (no matter how slight) are to be immediately reported to the supervisor on duty.

A key factor in implementing this policy will be the strict compliance to all applicable federal, state, local, and company policies and procedures. Failure to comply with these policies may result in disciplinary actions.

Respecting this, FOSTER MARINE CONTRACTOR, INC. will make every reasonable effort to provide a safe and healthful workplace that is free from any recognized or known potential hazards. Additionally, FOSTER MARINE CONTRACTOR, INC. subscribes to these principles:

1. All accidents are preventable through implementation of effective Safety and Health Control policies and programs.
2. Safety and Health controls are a major part of our work every day.
3. Accident prevention is good business. It minimizes human suffering, promotes better working conditions for everyone, holds FOSTER MARINE CONTRACTOR, INC. in higher regard with customers, and increases productivity. This is why FOSTER MARINE CONTRACTOR, INC. will comply with all safety and health regulations which apply to the course and scope of operations.
4. Management is responsible for providing the safest possible workplace for Employees. Consequently, management of FOSTER MARINE CONTRACTOR, INC. is committed to allocating and providing all of the resources needed to promote and effectively implement this safety policy.
5. Employees are responsible for following safe work practices and company rules, and for preventing accidents and injuries. Management will establish lines of communication to solicit and receive comments, information, suggestions and assistance from employees where safety and health are concerned.
6. Management and supervisors of FOSTER MARINE CONTRACTOR, INC. will set an exemplary example with good attitudes and strong commitment to safety and health in the workplace. Toward this end, Management must monitor company safety and health performance, working environment and conditions to ensure that program objectives are achieved.
7. Our safety program applies to all employees and persons affected or associated in any way by the scope of this business. Everyone's goal must be to constantly improve safety awareness and to prevent accidents and injuries. Everyone at FOSTER MARINE CONTRACTOR, INC. must be involved and committed to safety. This must be a team effort. Together, we can prevent accidents and injuries. Together, we can keep each other safe and healthy in the work that provides our livelihood.

President

Risk Manager

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The primary responsibility of the employees of FOSTER MARINE CONTRACTOR, INC. is to perform his or her duties in a safe manner in order to prevent injury to themselves and others.

As a condition of employment, employees MUST become familiar with, observe, and obey FOSTER MARINE CONTRACTOR, INC.'s rules and established policies for health, safety, and preventing injuries while at work. Additionally, employees MUST learn the approved safe practices and procedures that apply to their work.

Before beginning special work or new assignments, an employee should review applicable and appropriate safety rules.

If an employee has any questions about how a task should be done safely, he or she is under instruction **NOT** to begin the task until he or she discusses the situation with his or her supervisor. Together, they will determine the safe way to do the job.

If, after discussing a safety situation with his or her supervisor, an employee still has questions or concerns, he or she is required to contact the Safety Coordinator.

NO EMPLOYEE IS EVER REQUIRED to perform work that he or she believes is unsafe, or that he or she thinks is likely to cause injury or a health risk to themselves or others.

1. Conduct: Horseplay, practical jokes, etc. are forbidden. Employees are required to work in an injury-free manner displaying accepted levels of behavior. Conduct that places the employee or others at risk, or which threatens or intimidates others, is forbidden.

2. Drugs and Alcohol: Use and/or possession of illegal drugs or alcohol on company property or on company time are forbidden. Reporting for work while under the influence of illegal drugs or alcohol is forbidden.

3. Housekeeping: The following areas must remain clear of obstructions:

- Aisles/entrances
- Fire extinguishers and emergency equipment
- All electrical breakers, controls, and switches
- Eye wash/safety showers

You are responsible to keep your work area clean and safe. Clean-up several times throughout the day, disposing of trash and waste in approved containers, wiping up any drips/spills immediately, and putting equipment and tools away as you are finished with them.

4. Injury Reporting: All work-related injuries must be reported to your supervisor immediately. Failure to immediately report injuries can result in loss of Workers' Compensation benefits. After each medical appointment resulting from a work-related injury, you must contact human resources to discuss your progress. You must also give human resources paperwork that you received at the appointment.

Due to the nature of the construction industry FOSTER MARINE CONTRACTOR, INC. CANNOT provide workers with "light duty" jobs for persons injured at work. We will make every effort to work with restrictions if it is possible to do so without risking additional injury to the injured worker. Employees are required to return to work immediately upon release.

5. Personal Protective Equipment (PPE): Inspect PPE prior to each use. Do not use damaged PPE. You are required to maintain and keep PPE clean.

- a) Safety Glasses – must be worn at all times in designated areas in this facility.
- b) Hard Hats – must be worn at all times in designated areas.
- c) Gloves – work gloves must be worn at all times when handling sharp or rough stock, welding, or performing other jobs, which could cause hand injuries. Synthetic gloves must be worn when handling chemicals.
- d) Welding – appropriate filter lens, welding helmet, gloves, and sleeves are required for welders at all times.
- e) Respirators – only employees trained and authorized to use respirators are allowed to do so.
- f) Hearing Protection – is required in areas where noise exposure is more than 90dBA (85dBA if you already have experienced a hearing loss).

6. Equipment Operations: You must specifically be trained and authorized by your supervisor to operate the following:

- Company vehicles,
- Forklifts,
- Machine and power tools,
- Paint sprayers,
- Welders, and
- Cranes/Hoists

When operating machines: do not wear loose clothing, long hair should be tied up and back, remove jewelry, and sleeves should either be rolled all the way up, or all the way down.

Never operate damaged or defective equipment. Turn the machine off and report it to your supervisor immediately.

Never tamper with, remove, or deactivate machine guards or controls designed to ensure safe operations. Never reach into an operating machine or moving machine part.

7. Ladders:

- Inspect all ladders prior to each use;
- Ladders must be placed on secure footing;
- Only one person is allowed on a ladder at a time;
- Never stand on the top two steps of a stepladder;
- Always maintain 3-point contact when working on ladders;
- Never reach beyond arm length when working on a ladder; and
- Never use metal ladders when working on or around electrical equipment.

8. Cranes/Hoists/Lifting Devices:

- a) Inspect all cranes, hoists and lifting devices (slings, hooks, etc.) prior to each use. Never use damaged equipment.
- b) Never walk under a load suspended from a hoist or crane.
- c) Keep all personnel clear of the 'fall zone' of the crane/hoist.
- d) Know the weight of material being lifted. Never overload a crane/hoist.

9. Lockout/Tagout - prior to working on any machinery when guards are removed, every energy source (electrical, hydraulic, chemical, mechanical, etc.) must be deactivated, stored energy dissipated, and the control locked in the off (safe) position.

Never remove or tamper with a lockout performed by another employee or contractor. A lockout could consist of a lock applied to a control such as a switch, lever, or valve. Tag containing words such as "DANGER - DO NOT OPERATE" may also be used for lockout. If you see the lock, the tag, or both applied to an energy control device it means, "Keep your hands off."

10. Hazard Communications:

- a) All chemical containers must be labeled to identify contents and hazards. Most labels use numbers to rank the hazard level in three important areas:

-FIRE (red background) - will the material burn?

-HEALTH (blue background) - is the material dangerous to my body?

-REACTIVITY (yellow background) - is the material dangerously unstable?

After each hazard (Fire, Health, Reactivity), a number from 1-4 will be assigned. The number reflects the degree (or amount) of hazard:

- 0 Minimal
- 1 Slight
- 2 Moderate
- 3 Serious
- 4 Severe

- b) A Material Safety Data Sheet (MSDS) must be secured for all chemicals purchased or brought on site. You have a right to access MSDSs - ask your supervisor.

- c) Follow all label and MSDS instructions - including amount instructions

- d) Do not mix chemicals unless authorized to do so.

- e) Keep all chemicals in closed containers.

- f) Store all flammable liquids in safety cabinets or safety cans. Never use flammable chemicals around ignition sources such as smokers, pilot lights, or arcing/sparking electrical equipment.

- g) Wear required Personal Protective Equipment and minimize contact with the chemical.

- h) Do not eat, drink, or smoke while using chemicals. And always wash your hands after handling chemicals.

11. Confined Space Entry - Only trained and authorized employees are permitted to enter confined spaces. If you believe that your job requires confined space entry, contact your supervisor prior to undertaking the work. (Confined spaces are areas not meant for human occupancy, have limited means of entry/exit, and have electrical, chemical, thermal, atmosphere, or entrapment hazards).

12. Emergencies:

- a) In the event of any serious injury or fire, call 911. Send someone to the facility entrance to meet the Fire Department. If in doubt, call 911.

- b) Upon discovering a fire, alert others in immediate danger and initiate facility-wide fire alarm.

- c) When the evacuation signal is given, all employees should immediately turn off equipment, close doors, and evacuate to their designated evacuation areas. Attendance will be taken to account for all personnel. Stay together in the group until further instructions are received.

- d) Do not attempt to fight any fire which is uncontained, too hot, too smoky, or if you are too frightened.

- e) To use a fire extinguisher, remember PASS:

- P = Pull (the safety pin)
- A = Aim (at the base of the fire)
- S = Squeeze (the lever)
- S = Sweep (side to side)

If you use a fire extinguisher, remember:

- Stay low,
- Keep yourself between the fire and an exit,
- Do not turn your back on a fire, and
- Immediately report the use to your supervisor.

- d) Do not touch blood or any other bodily fluid during or following an incident. If you are trained to administer first aid, only trained personnel are located with the first aid equipment. If you think that you have been exposed to bodily fluid, notify your supervisor immediately.

13. Company Vehicles and Driver Safety:

- a) Only employees authorized by FOSTER MARINE CONTRACTOR, INC. are permitted to operate FOSTER MARINE CONTRACTOR, INC. vehicles.

- b) No 'side trips' or personal use of company vehicles are permitted.

- c) Seat belts/shoulder harnesses must be worn whenever the vehicle is in motion.

- d) All local and state traffic regulations and signs must be followed.

- e) No unauthorized riders, hitchhikers, etc., are allowed.

- f) All moving violations resulting in points being assigned to your license must be reported to your supervisor.

- g) Driving while under the influence of alcohol or other drugs is forbidden.

- Employees driving their personal vehicles on company business must follow steps 'c - g,' shown above.

14. Electrical Safety:

- a) Never operate or tamper with the electrical main switch or breakers. You are authorized only to operate switches/disconnects on/for individual machines.
- b) Report all electrical problems and suspected problems to your supervisor.
- c) All junction boxes, control boxes, connections, and other wiring must have covers securely installed to prevent accidental contact.
- d) Inspect all plugs, cords, and portable equipment prior to use.
- e) Report any damaged electrical equipment to your supervisor. Only authorized personnel are permitted to make repairs.
- f) Extension cords are to be used only for temporary applications. Never stretch cords across aisles or areas where others may trip over them. Do not attach extension cords to the building or run them under rugs/mats or through walls.
- g) Any personal electrical devices must be approved by FOSTER MARINE CONTRACTOR, INC. prior to use.

15. Lifting:

- a) If you need help moving material, request assistance.
- b) When you lift, use your leg muscles by squatting close to the load, preserving the curve in your back, spreading your feet, and lifting with your legs, keeping the load close to your body.
- c) When you turn holding an object, move your feet, and do not twist.

16. Staying Safe - Report any unsafe conditions or situations to your supervisor. If you have suggestions on improving any aspect of safety in the facility, discuss it. If you are unsure of how to operate a piece of equipment or complete an assignment, ask for help. Asking for help when you are unsure reduces the chance of injury.

These rules are established to help you stay safe and injury free. Violation of the above rules, or conduct that does not meet minimum accepted work standards, will result in discipline, up to and including discharge.

When working at a customer location, employees are required to follow the above rules, as well as all customer rules and procedures, and work in a manner that reflects positively on the company. Before operating any equipment at a customer location, permission must first be secured from the customer contact.

[Insert Name] is designated as FOSTER MARINE CONTRACTOR, INC.'s Safety Coordinator. **[Insert Name]** is designated as the Safety Coordinator. The Safety Coordinator is responsible for implementation and compliance with the Safety and Health policy of FOSTER MARINE CONTRACTOR, INC. and is accountable for results as measured by criteria, such as incident rates.

Other responsibilities include:

1. Resolve questions, approve and/or recommend necessary expenditures to correct unsafe conditions.
2. Make regular shop, warehouse, office and ground-job site tours, and safety inspections to determine if safe work practices are being observed; ensure that unsafe conditions do not exist.
3. Actively participate and follow the safety and health programs.
4. Plan, coordinate, perform, or delegate all safety training and testing given to supervisors and employees. Review results to be sure they are satisfactory. Maintain appropriate records of training and testing.
5. Review disciplinary actions with the employees.
6. Personally perform safety inspections, and review safety inspection reports and unsafe conditions reported by supervisors, employees, or others. Make or obtain corrections as required to maintain a safe workplace and ensure compliance.
7. Conduct regular safety meetings with employees to promote safety awareness and compliance with the Safety and Health Policies.
8. Ensure safety awareness among workers through regular meetings.
9. Ensure compliance with safe work practices and FOSTER MARINE CONTRACTOR, INC.'s safety rules. Take appropriate disciplinary action to ensure compliance. This includes safe working procedures in flange and fitting machine shop operations, saw shop operations, the warehouse, yard, and office operations.
10. Investigate accidents and assist with completion of accident report forms when required.
11. Review reports of first aid incidents and reportable injuries to determine possible preventative actions. Take immediate corrective actions as required.
12. Ensure that specific programs (i.e. hazard communication, protection from bloodborne pathogens, hearing conservation, forklift safety/operator certification) are implemented and complied with consistently.

In order to promote better communication between employees and management, a Safety & Health Committee has been established for FOSTER MARINE CONTRACTOR, INC.'s operations. Its primary function is to serve as a two-way channel of communication and to promote safety awareness throughout the workplace.

ORGANIZATION: The Safety & Health Committee will consist of:

Safety Coordinator
Associate Safety Coordinator
Superintendent
Job-site Foreman

The Employees Safety & Health Committee will meet monthly. The meeting will be chaired by the Safety Coordinator or Associate Safety Coordinator. Should a scheduled meeting have to be postponed, it will be held later in the month, on a date and time determined by the Safety Coordinator.

FUNCTION: The Safety & Health Committee has the following functions:

1. Conduct Safety/Housekeeping inspection(s) of one or more departments as part of each meeting.
2. Review and update safety rules and safe operating procedures.
3. Review accidents and "near miss" incidents reported since the last meeting, and suggest means for preventing future occurrences.
4. Convey, review, and comment on safety suggestions submitted by employees.
5. Plan and carry out various safety promotion activities (such as contests, award programs, etc.).
6. Promote safety awareness among all employees through safe attitudes and day-to-day interactions.
7. Review safety impacts of equipment/facility changes and multi-shift operations.

Take into account an employee's personal experience with safety when selecting Safety and Health Committee members. Someone from a specific work area with a history of accident or injury problems can bring valuable insights to the committee.

Volunteers or individuals who show they have an interest in safety are also good candidates. Likewise, individuals with a good safety record can bring their own experience to the group.

Rotate membership so that members exposed to Safety & Health Committee issues are "circulated" back into the workforce and others are brought in.

Occasionally, specialists or consultants may be added to the committee to address a specific situation or problem. Also, ad hoc subcommittees may be used to analyze and formulate recommendations on a particular problem.

The Safety & Health Committee should also be involved with developing SAFETY INCENTIVE PROGRAMS and in recognizing individual employees who have contributed to safety efforts and positive results.

Written documentation of Safety & Health Committee meetings should be maintained. A log or written minutes should be taken at each meeting. Meetings should follow a standard agenda.

1. Employees of FOSTER MARINE CONTRACTOR, INC. are required to follow all client safety and security procedures during client visits.

2. If your client host does not advise you regarding safety hazards consider the following:

- Emergency exit location(s);
- Keep your eyes on the path you are walking and avoid any tripping/slipping hazards. When on stairs maintain three point contact (hand on rail and feet on stairs);
- When visiting manufacturing or construction sites, eye protection, hearing protection, and hard hats are frequently required. Ideally, this equipment will be in the possession of the FOSTER MARINE CONTRACTOR, INC. employee and not provided by the client.

If you will be touring a factory or construction site, dress appropriately. Wear shoes that support your feet and are slip resistant. Avoid clothing that is either constrictive or too loose; loose clothing be get caught in machinery or other equipment.

1. Any work-related injury or suspected injury must be reported immediately to your supervisor and to Human Resources. A [insert form name] form must be completed. Failure to promptly report an injury may result in disciplinary action.
2. Human Resources will issue a [insert form name] for the injured employee to take to the treating medical practitioner. The employee must return this form to Human Resources by the next business day.
3. After each practitioner appointment, the employee must report to his/her supervisor and Human Resources to review his/her progress.
4. FOSTER MARINE CONTRACTOR, INC. DOES NOT provide light duty work for employees recovering from injury. Do not return to work until cleared by a medical professional. The nature of our work is difficult to accommodate light duty work without the risk of further injuring the employee. Employees are required to return to work immediately upon release.
5. An accident investigation will be conducted to determine the root cause of the accident. The injured employee will be asked to participate in the investigation.
6. Employees are urged to report hazardous conditions and "near miss" incidents on ALL incidents with or without resulting in an injury. Job Site Foreman will have Incident Investigation Report that is **MANDATORY** to be filled out by the employees. Supervisors are required to fill out the "Supervisor's Accident Investigation Report".
7. Any attempt to defraud FOSTER MARINE CONTRACTOR, INC. with a false workers' compensation claim will result in disciplinary action. The case can also be referred to the district attorney for possible prosecution.

GENERAL EMERGENCY GUIDELINES:

- Stay calm and think through your actions
- Know the emergency numbers:
 - Fire/Police/Ambulance 9-911
 - Internal Emergency Number (if applicable)
 - Human Resources _____
 - Page _____
 - Operator "0"
- Know where the stairwell exits are located
- In the event of any emergency, do not take elevators, use the stairs
- Do not hesitate to call/alert others if you believe that an emergency is occurring — you will not "get in trouble."
- Know where emergency equipment is located: (insert location)

FIRE:**1. EVACUATION**

- Employees will be notified of a fire alarm either by the fire alarm system or by a paged announcement.
- Upon becoming aware of a fire alarm, employees should immediately evacuate the building using the closest stairs. Do not delay evacuation to get personal belongings or to wait for co-workers. Once outside, all doors should be closed as the last person passes through. (Note: never use elevators during fire alarm situations).
- Supervisors should be the last persons to leave the area. Check in conference rooms, lavatories, and offices to be sure that all personnel have evacuated.
- Any employee having a mobility, visual, hearing, or other condition, which may hinder them from becoming aware of an emergency or evacuating, should request special assistance through Human Resources.
- Upon exiting the building, personnel should report to [insert meeting location] for a headcount. [insert department] personnel should gather and be accounted for by [insert name]. [insert department] personnel should gather and be accounted for by [insert name].
- If any employee is missing, an immediate report should be made to [insert name of incident commander] who will in turn report to the first available fire department officer.
- Employees should stay together in a group so that periodic updates on the situation can be issued.
- The order to re-occupy the building will be issued by [insert name of incident commander].
- In the event of inclement weather, [insert name of incident commander] will make arrangements for all personnel to move to shelter.

2. EMPLOYEE DISCOVERING A FIRE:

- Alert other persons in the immediate hazard area.
 - Activate a fire alarm or call [insert name] to page an emergency announcement.
 - If you have been trained, you can decide to use a fire extinguisher following these instructions:
 - P-Pull the safety pin
 - A-Aim the nozzle at the base of the fire
 - S-Squeeze the operating lever
 - S-Sweep side to side covering the base of the fire
- *When using a fire extinguisher always stay between the fire and an exit; stay low and back away when the fire is extinguished.
 Never feel that using a fire extinguisher is required. If the fire is too hot, too smoky or you are frightened, evacuate.
- Have someone notify [insert name of incident commander] where the emergency is located. He/she will relay this information to the fire department.

3. MEDICAL EMERGENCY: (chest pains, loss of consciousness, fall from a height, etc.)

- Upon discovering a medical emergency, call 911.
- Call the operator ("0") and report the nature of the medical emergency and location.
- Stay with the person involved being careful not to come in contact with any bodily fluids, unless properly trained and equipped.
- Send two persons (greeters) to the building entrance, [insert building entrance], to await the fire department. (One person should call and hold an elevator car. Often two fire department units will arrive, so the second greeter should wait at the entrance to receive the second unit while the first greeter escorts the fire dept. personnel to the scene).
- Employees in the immediate vicinity of the emergency, but not directly involved, should leave the area.
- Human Resources will make any necessary notifications to family members of the person suffering the medical emergency.

4. SEVERE WEATHER:

- The receptionist will monitor a weather alert radio. If a severe weather report is issued, she/he will immediately page the following announcement: [insert announcement]. (This announcement will be repeated three times).
- Employees will shut down office equipment and will be instructed where to go for safety.
- The receptionist will take the weather radio with her/him. When the severe weather warning is cancelled, she/he will send runners to advise that it is safe to return to office areas. A general announcement will also be made.

5. WORKPLACE VIOLENCE:

- Any employee who feels that she/he has been threatened should immediately report their concern to their manager and to Human Resources.
- If any person is observed exhibiting threatening behavior or making threatening statements, the person discovering the situation should warn others in the area and immediately notify Human Resources and stay away from the person exhibiting threatening behavior.
- Depending upon the level of concern, the [insert police department] (911) should be called immediately.
- Never attempt to confront any person exhibiting threatening behavior.

*If you have reason to believe that events in your personal life could result in acts of violence occurring at work, you are urged to confidentially discuss the issue with Human Resources so that a prevention plan can be developed.

1. Smoking is not allowed in any interior area of the building. Smoking is only allowed in designated exterior smoking areas.

2. No candles or open flames are allowed within the facility.
3. Hot work: contractors performing hot work (welding, grinding, flame cutting, brazing, soldering, etc.) must contact [insert name] for approval prior to the start of the work.
4. Only space heaters provided by the company are approved for use within the facility. Employees using space heaters are responsible to turn the heater off when leaving their desk for extended periods of time (lunch, end of the workday, etc.).
5. No flammable chemicals are allowed inside the building at any time. If you feel that there is a work-related need to use a flammable chemical, contact Human Resources for guidance.

6. Electrical safety:

- With the exception of independently fused multi-tap cords for computers, extension cords are not allowed.
- Keep electric cords out of areas where they will be damaged by stepping on/kicking them.
- Turn electrical appliances off with the switch, not by pulling out the plug.
- Turn all appliances off before leaving for the day.
- Radios/MP3/CD players and PDAs are the only personal electrical devices allowed to be used in offices/homes. These devices must be in good repair. FOSTER MARINE CONTRACTOR, INC. reserves the right to instruct you to remove personal electrical devices at any time.
- Never run cords under rugs or other floor coverings.
- Any electrical problems should be reported immediately to [insert name].

7. The following areas must remain clear and unobstructed at all times:

- Exit doors,
- Aisles,
- Electrical panels, and
- Fire extinguishers.

1. All FOSTER MARINE CONTRACTOR, INC. employees have a right to know what chemicals they work with, what the hazards are, and how to handle them safely.

2. Material Safety Data Sheets (MSDS) are documents provided by the supplier of a chemical. MSDS detail the chemical contents, associated hazards, and general safe handling guidelines. At FOSTER MARINE CONTRACTOR, INC., the MSDS collection is located at [Insert location]. Employees are free to utilize the MSDS as needed.

3. General rules for handling chemicals in an office environment are:

- Read all label warnings and instructions.
- When changing toner cartridges, consult with an experienced employee if you are unsure how to proceed.
- Follow instructions for quantity. More is not better.
- Minimize contact with chemicals. Use double layer cloths or gloves to protect your skin and keep your face clear of the area to reduce inhalation.
- Always wash your hands after handling chemicals.
- If a chemical enters your eye(s) immediately hold open the injured eye(s) and rinse it/them with clean, cool water for 15 minutes. Then be sure to report the injury immediately.
- Any questions or concerns regarding chemicals should be reported to Human Resources.

Office Safety:

1. Never leave file drawers open, or open multiple file drawers at once.
2. Do not stack heavy or bulky objects on top of cabinets.
3. Do not store frequently used objects above shoulder height or below knee height.
4. Never reach into office machines without turning them off and unplugging them if possible.
5. Keep your work area free of trip hazards such as storage in walkways, cords across aisles, and damaged floor coverings.
6. Inspect step stools/ladders before use. Be sure to keep a stationary object in front of you when using a step stool to provide stability.
7. Never use defective or broken equipment. Report these problems to your supervisor.

Security:

1. Always be aware of your surroundings. Keep your head up and hands out of your pockets while walking to and from your car.
2. Immediately report any suspicious activity or persons to [insert name]. And immediately report any theft to [insert name].
3. When parking, remove all valuables from sight and lock car doors.
4. Do not enter an elevator car if you are concerned about other riders; instead, wait for the next car.
5. Keep all valuables (money, purse, jewelry, etc.) out of sight when at your desk. Do not bring large sums of money or other valuables into the building.
6. Secure laptop computers, PDAs, and other small electronic devices before leaving your workspace for extended periods of time (lunch, meetings, etc.).
7. If you are working alone and are in the office before or after regular business hours, on weekends, or holidays, observe these additional guidelines:
 - Be sure doors close and lock after you.
 - Turn on lights as you move through the building.
 - Always be aware of the closest telephone (do not hesitate to call 911 if you feel threatened).
 - Be sure that someone at home knows that you are at work and is expecting you to check in by a specified time.
 - As you leave the office, be sure to turn off all equipment, lights, etc., after use.
8. Weapons, including firearms, knives with blades longer than two inches, bow/arrow, pepper spray (mace, tear gas), and clubs, are not allowed on FOSTER MARINE CONTRACTOR, INC. property.

FOSTER MARINE CONTRACTOR, INC. does not tolerate harassment of our job applicants, employees, clients, guests, vendors, visitors, or persons doing business with FOSTER MARINE CONTRACTOR, INC. Harassment is defined as any verbal or physical conduct that is based on an employee's race, color, sex, religion, national origin, age, citizenship status, veteran status, or handicap is a violation of this policy and will be treated as a disciplinary matter. For these purposes, the term harassment includes, but is not limited to, slurs, jokes, or other verbal, graphic, or physical conduct relating to an individual's race, color, sex, religion, or national origin; sexual advances; requests for sexual favors and other verbal, graphic, or physical conduct of a sexual nature.

Violation of this policy by an employee shall subject that employee to disciplinary action, up to and including immediate discharge.

Sexual harassment, one type of prohibited harassment, has been defined according to FOSTER MARINE CONTRACTOR, INC. guidelines as:

- Unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when:
- Submission to or rejection of such conduct by an individual is used as a factor in decisions affecting that individual's employment; or
- Such conduct has the purpose or effect of substantially interfering with an individual's work performance or creates an intimidating, hostile, or offensive working environment.

Examples of conduct prohibited by this policy include but are not limited to:

- Unwelcome sexual flirtation, advances, or propositions;
 - Verbal comments related to an individual's age, race, gender, color, religion, national origin, disability, or sexual orientation;
 - Explicit or degrading verbal comments about another individual or his/her appearance;
 - The display of sexually suggestive pictures or objects in any workplace location including transmission or display via computer;
 - Any sexually offensive or abusive physical conduct;
 - The taking of or the refusal to take any personnel action based on an employee's submission to or refusal of sexual overtures; and
 - Displaying cartoons or telling jokes that relate to an individual's age, race, gender, color, religion, national origin, disability, or sexual orientation.
- Harassment of our employees in connection with their work by non-employees may also be a violation of this policy. Any employee who becomes aware of any harassment of an employee by a non-employee should report such harassment to his or her supervisor. Appropriate action will be taken with respect to violation of this policy by any non-employee.

If you believe that you are being subjected to workplace harassment, you should:

1. Tell the harasser that his or her actions are not welcome and they must stop. If you feel comfortable enough to do so.
2. Report the incident immediately to your supervisor/manager, the site Human Resources representative, or the Employee Relations Department.
3. Report any additional incidents that may occur to one of the above resources.

Any reported incident will be investigated. Complaints and actions taken to resolve complaints will be handled as confidentially as possible, given FOSTER MARINE CONTRACTOR, INC.'s obligation to investigate and act upon reports of such harassment.

Retaliation of any kind against an employee who reports a suspected incident of sexual harassment is prohibited. An employee who violates this policy or retaliates against an employee in any way will be subject to disciplinary action up to and including termination.

Any work-related accident resulting in serious injury or the death of an employee presents significant emotional challenges for management. Following are some guidelines, which may reduce the effects on fellow employees and minimize the impact from regulators, such as OSHA.

1. Be prepared to talk to local police officials, district attorney investigators, coroners, and OSHA compliance officers. Be aware that police and district attorneys can conduct criminal investigations. Be truthful but do not speculate or offer unsolicited opinions, information, or theories. Also be prepared for contacts from local news media. Consult with legal advisors if in doubt. (Operate under the assumption that OSHA will investigate. Take steps to be sure that your entire facility is as prepared as possible).
2. Fatalities and incidents resulting in three or more employees receiving inpatient hospitalization must be reported within 8 hours to the closest OSHA area office. If after hours, the incident can be reported to OSHA at: 1-800-321-6742.
3. Have a representative of your company contact the employee's next of kin to inform her/him of the circumstances. If possible, this contact should be made in person. Offer to provide transportation and/or other support. (For example, providing a FOSTER MARINE CONTRACTOR, INC. representative at the hospital will convey the company's concern).
4. Get all witnesses names. If some witnesses are not employees, be sure to get full addresses and phone numbers.
5. Render safe any hazards created by the accident scene. (i.e. material that may fall, leaking chemicals, etc.). Rope off or otherwise isolate the accident scene early on to prevent it from becoming a "tourist attraction."
6. Conduct an initial investigation. If equipment and/or duties directly involved in the accident are duplicated elsewhere in the company, take immediate steps to assure that there will be no re-occurrence of the accident.
7. Take pictures to document the scene. Note anything that may help you identify specific equipment involved such as serial numbers, license plate numbers, etc.
8. Follow FOSTER MARINE CONTRACTOR, INC.'s procedure for biohazardous pathogens in cleaning any bodily fluid spills.
9. Consider meeting with employees in small groups to discuss, in general terms:
 - a) The serious accident that occurred.
 - b) That all the necessary steps were taken to care for the person involved.
 - c) That the investigation is being performed.
 - d) That all employees will be kept informed.
 - e) The availability of the Employee Assistance Program (EAP) (if applicable).
 - f) Provide encouragement and request that employees work safely.
10. Request your supervisors be alert for employees who may not be paying full attention to their jobs and thereby jeopardizing their own safety. During these discussions, do not discuss fault, discipline, opinions, etc.
11. If your company has a physician on contract, have him/her follow the case.

1. Blood and other bodily fluids can carry pathogens, which are capable of causing diseases in others. This includes HIV, which leads to AIDS and hepatitis.
2. Because we cannot tell by looking at a person if they are infected with a pathogenic disease, we must take precautions following an illness or injury when bodily fluids are released.
3. In the event of a person losing bodily fluids, stay away from the area and warn others to also do so. You can still stay close to the ill/injured person to support him/her, just be sure to stay out of contact any bodily fluids.
4. In the event that you find spilled bodily fluids, a syringe, or other medically contaminated materials, do not attempt clean up by yourself. Call Human Resources immediately for instructions.

To: All drivers of FOSTER MARINE CONTRACTOR, INC.
Effective: 01/01/18

- This policy applies to:
 - Vehicles owned, leased, or rented to FOSTER MARINE CONTRACTOR, INC.
 - Personally owned vehicles driven by employees on behalf of FOSTER MARINE CONTRACTOR, INC.
- The following policy has been established to encourage safe operation of vehicles, and to clarify insurance issues relating to drivers and FOSTER MARINE CONTRACTOR, INC.
- All drivers must have a valid driver's license.
 - Motor Vehicle Records will be checked periodically. Driving privileges may be suspended or terminated if your record indicates an unacceptable number of accidents or violations. Should your record fall into our insurance carrier's guidelines of an 'unacceptable driver,' our employment may be terminated.
 - Your supervisor must be notified of any change in your license status or driving record.

When operating your own vehicle for FOSTER MARINE CONTRACTOR, INC. business:

- Your Personal Auto Liability Insurance is the primary payer. FOSTER MARINE CONTRACTOR, INC.'s insurance is in excess of your coverage.
- You should carry at least \$[enter amount] per occurrence liability coverage. Evidence of insurance coverage is to be provided to either FOSTER MARINE CONTRACTOR, INC. each year, by a copy of your policy's Declaration page or a Certificate of Insurance.
- FOSTER MARINE CONTRACTOR, INC. is not responsible for any physical damage to your vehicle. You must carry your own collision and comprehensive coverage.
- Report your mileage for expense reimbursement.

In the event of an accident:

- Take necessary steps to protect the lives of yourself and others.
- Comply with police instructions.
- Do not assume or admit fault. Others will determine liability and negligence after thorough investigation.
- Report the accident to FOSTER MARINE CONTRACTOR, INC. as soon as possible.

By signing this document you are agreeing that you have read and understood the Vehicle Use policy, and will comply.

Employee's Signature

Date

Employee Safety Handbook

Employee Acknowledgement Form

FOSTER MARINE CONTRACTOR, INC. is firmly committed to your safety. We will do everything possible to prevent workplace accidents and are committed to providing a safe working environment for you and all employees.

We value you not only as an employee but also as a human being critical to the success of your family, the local community, and FOSTER MARINE CONTRACTOR, INC.

You are encouraged to report any unsafe work practices or safety hazards encountered on the job. All accidents/incidents (no matter how slight) are to be immediately reported to the supervisor on duty.

A key factor in implementing this policy will be the strict compliance to all applicable federal, state, local, and FOSTER MARINE CONTRACTOR, INC. policies and procedures. Failure to comply with these policies may result in disciplinary actions.

Respecting this, FOSTER MARINE CONTRACTOR, INC. will make every reasonable effort to provide a safe and healthful workplace that is free from any recognized or known potential hazards. Additionally, FOSTER MARINE CONTRACTOR, INC. subscribes to these principles:

1. All accidents are preventable through implementation of effective Safety and Health Control policies and programs.
2. Safety and Health controls are a major part of our work every day.
3. Accident prevention is good business. It minimizes human suffering, promotes better working conditions for everyone, holds FOSTER MARINE CONTRACTOR, INC. in higher regard with customers, and increases productivity. This is why FOSTER MARINE CONTRACTOR, INC. will comply with all safety and health regulations which apply to the course and scope of operations.
4. Management is responsible for providing the safest possible workplace for Employees. Consequently, management of FOSTER MARINE CONTRACTOR, INC. is committed to allocating and providing all of the resources needed to promote and effectively implement this safety policy.
5. Employees are responsible for following safe work practices, company rules, and for preventing accidents and injuries. Management will establish lines of communication to solicit and receive comments, information, suggestions, and assistance from employees who are concerned.
6. Management and supervisors of FOSTER MARINE CONTRACTOR, INC. will set an exemplary example with good attitudes and strong commitment to safety and health in the workplace. To ensure this, management must monitor the company's safety and health performance, working environment, and conditions to ensure that program objectives are achieved.
7. Our safety program applies to all employees and persons affected or associated in any way by the scope of this business. Everyone's goal must be to constantly improve safety awareness and to prevent accidents and injuries.

Everyone at FOSTER MARINE CONTRACTOR, INC. must be involved and committed to safety. This must be a team effort. Together, we can prevent accidents and injuries and keep each other safe and healthy in the work that provides our livelihood.

By signing this document, I confirm the receipt of FOSTER MARINE CONTRACTOR, INC.'s employee safety handbook. I have read and understood all policies, programs, and actions as described, and agree to comply with these set policies.

Employee Signature

Date



FOSTER MARINE CONTRACTORS, INC.

3180 FAIRLANE FARMS ROAD, SUITE 1
WELLINGTON, FLORIDA 33414
561-683-0034 PHONE | 561-683-0335 FAX

Attachment “G”

Key Personnel & Resumes

JODI M. FELIU
ROYAL PALM BEACH, FL 33414
561-718-3336
EMAIL: JODI@FOSTER-MARINE.NET

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PROFESSIONAL EXPERIENCE

- July 2014 to Present** **Office Manager/ Asst. PM / Asst. Estimator / Qualified License Holder**
FOSTER MARINE CONTRACTORS, INC.
Responsible for company's long-term growth, stability and major decisions; Estimating and overseeing projects (ranging from 500k to 16 Million), managing construction of projects to maintain successful profit margins. Responsible for all aspects of operations from estimating to project closeout.
- Sept 2003 – July 2014** **Office Manager / Assistant Project Manager**, Chaz Equipment Co., Inc.
Responsible for all aspect of Accounts Payable, Accounts Receivable, Payroll, and Equipment Management. Assisted CPA with monthly/annual close-outs. Worked under the current Estimator and Project Management to successfully assist in bidding projects from 500K to 10 Million, as well as managing the project upon award.
- 1997 to 2003** **Accounts Receivable / Accounts Payable**, Ceebraid-Signal Mgmt Group
Responsible for all accounting aspects of Receivables and Payables, Coordinate budgets on project, research and process vendor bids/proposal for projects, reconciliation of company accounts, Advertisement and Marketing, contract negotiations.

ACHIEVEMENTS

- General Contractor, License # CGC1534961

EDUCATION

- Kaplan University – AA in Business Administration (Graduate 2015)
- John I Leonard High School (Graduate 1996)

REFERENCES

- Excellent references are available upon request

MICHAEL CZAJKOWSKI

Objective	Position as a Superintendent in construction, specializing in land development, road building, and underground utilities.	
Experience	July 2011 – Present	Foster Marine Contractors, Inc. West Palm Beach, FL
	Superintendent • Field Operations • Installation of Water and Sewer mains • Installation of Storm Drains • Infrastructure improvements (roadwork, concrete) • Manhole, Lift Station rehabilitation	
	April 2000 – July 2011	Chaz Equipment Company, Inc. Wellington, FL
	Superintendent/ Vice President • Installation of Water and Sewer mains • Installation of Storm Drains • Roadway restoration • Manhole, Lift Station rehabilitation/Utilizing Sewpercoat PG	
	June 1997 – March 2000	Capital Contracting Troy, MI
	Construction Foreman • Installation of Water and Sewer mains • Construction of roadways	
	April 1997 – June 1997	Posen, Inc. Utica, MI
	Construction Foreman • Installation of Water and Sewer mains • Installation of Storm Drains • Roadway restoration	
	1992 – 1997	Chaz Equipment Company Inc. Delray Beach, FL
	Construction Foreman • Installation of Water and Sewer mains • Installation of Storm Drains • Roadway restoration • Manhole, Lift Station rehabilitation / Utilizing Sewpercoat PG	
Education	Stevenson High School – 4 Years (Sterling Heights, MI) National Institute of Technology – 2 Years (Sterling Heights, MI) Macomb County Community College – 1 ½ Years Approved Applicator Certificate – Strong Systems, Inc / Sewpercoat Applications (June 1993) PG Confined Space Entry Certificate (September 2000)	

James C. Solomon, III ("J.C.")
Project Manager
Foster Marine Contractors, Inc.
(561) 683-0034
jc@foster-marine.net

Professional Experience

**April 2020
to Present**

Project Manager Foster Marine Contractors, Inc.

- Manage construction of various projects, including water, sanitary sewer, waste water, and pump station projects
- Assist in project estimating

Projects managed (Contract Value, Start Date, Completion Date)

▪ John Prince Park Campground Ph. 3	\$700 K	May 2020	Nov. 2020
▪ Lift Station 48 Rehabilitation	\$380 K	Oct. 2020	Mar. 2021
▪ Neighborhood Road Program	\$500 K	Feb. 2021	June 2021
▪ Lake Mangonia 42" FM Aerial Crossing	\$3.7 M	Apr. 2020	Aug. 2021
▪ Reclaimed Water Delivery Controls	\$250 K	Feb. 2021	Aug. 2021
▪ Tuscany Paving & Drainage Imp.	\$500 K	Mar. 2021	Oct. 2021
▪ Palm Springs Lift Station Rehabilitation	\$1 M	Feb. 2021	Dec. 2021
▪ Briny Breezes Water Main Relocation	\$300 K	May 2021	Dec. 2021
▪ Lake Worth Outfall Project	\$1.2 M	Apr. 2021	Jan. 2022
▪ Fire Station #9 Fabric Awning	\$120 K	Jan. 2022	Mar. 2022
▪ Olympus Drive Force Main	\$500 K	Mar. 2021	Apr. 2022
▪ Lake Shore Drive Drainage Imp.	\$5.5 M	Jan. 2021	July 2022
▪ Lakeview Avenue Sanitary Sewer Rep.	\$1.1 M	Jan. 2022	Aug. 2022
▪ Palm Club Sanitary Sewer	\$500 K	Jan. 2022	Aug. 2022
▪ Boynton Beach FM Isolation Valves	\$1 M	Oct. 2021	Sep. 2022
▪ Lift Stations 393, 1023, 8168 Imp.	\$1.3 M	Jan. 2022	Present
▪ Bluewater Cove Waterview Clearing	\$1.5 M	Apr. 2022	Present
▪ Juno Street SW Pump Station	\$3.5 M	Apr. 2022	Present
▪ Colonial Estates Water Main Rep.	\$2.1 M	Sep. 2022	Present
▪ Pines Village Water Main Imp.	\$12.5 M	Jan. 2023	Present

Education

- Florida Coastal School of Law, Jacksonville, Florida, *Juris Doctor* (May 2010)
- Florida State University, Tallahassee, Florida, *B.S. in Psychology* (May 2007)

Certifications

- FDEP Stormwater Erosion and Sedimentation Control Program, Qualified Stormwater Management Inspector (Inspector No. 48507)



FOSTER MARINE CONTRACTORS, INC.

3180 FAIRLANE FARMS ROAD, SUITE 1
WELLINGTON, FLORIDA 33414
561-683-0034 PHONE | 561-683-0335 FAX

Attachment “H”

E-Verify Memorandum of Understanding



Company ID Number: 815089



Company ID Number: 815089



**THE E-VERIFY
MEMORANDUM OF UNDERSTANDING
FOR EMPLOYERS**

**ARTICLE I
PURPOSE AND AUTHORITY**

The parties to this agreement are the Department of Homeland Security (DHS) and the Foster Marine Contractors, Inc. (Employer). The purpose of this agreement is to set forth terms and conditions which the Employer will follow while participating in E-Verify.

E-Verify is a program that electronically confirms an employee's eligibility to work in the United States after completion of Form I-9, Employment Eligibility Verification (Form I-9). This Memorandum of Understanding (MOU) explains certain features of the E-Verify program and describes specific responsibilities of the Employer, the Social Security Administration (SSA), and DHS. Authority for the E-Verify program is found in Title IV, Subtitle A, of the Illegal Immigration Reform and Immigrant Responsibility Act of 1996 (IIRIRA), Pub. L. 104-208, 110 Stat. 3009, as amended (8 U.S.C. § 1324a note). The Federal Acquisition Regulation (FAR) Subpart 22.18, "Employment Eligibility Verification" and Executive Order 12989, as amended, provide authority for Federal contractors and subcontractors (Federal contractor) to use E-Verify to verify the employment eligibility of certain employees working on Federal contracts.

**ARTICLE II
RESPONSIBILITIES**

A. RESPONSIBILITIES OF THE EMPLOYER

1. The Employer agrees to display the following notices supplied by DHS in a prominent place that is clearly visible to prospective employees and all employees who are to be verified through the system:
 - a. Notice of E-Verify Participation
 - b. Notice of Right to Work
2. The Employer agrees to provide to the SSA and DHS the names, titles, addresses, and telephone numbers of the Employer representatives to be contacted about E-Verify. The Employer also agrees to keep such information current by providing updated information to SSA and DHS whenever the representatives' contact information changes.
3. The Employer agrees to grant E-Verify access only to current employees who need E-Verify access. Employers must promptly terminate an employee's E-Verify access if the employer is separated from the company or no longer needs access to E-Verify.

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4. The Employer agrees to become familiar with and comply with the most recent version of the E-Verify User Manual.
5. The Employer agrees that any Employer Representative who will create E-Verify cases will complete the E-Verify Tutorial before that individual creates any cases.
6. The Employer agrees to comply with current Form I-9 procedures, with two exceptions:
 - a. The Employer agrees that all Employer representatives will take the refresher tutorials when prompted by E-Verify in order to continue using E-Verify. Failure to complete a refresher tutorial will prevent the Employer Representative from continued use of E-Verify.

- a. If an employee presents a "List B" identity document, the Employer agrees to only accept "List B" documents that contain a photo. (List B documents identified in 8 C.F.R. § 274a.2(b)(1)(G)) can be presented during the Form I-9 process to establish identity.) If an employee objects to the photo requirement for religious reasons, the Employer should contact E-Verify at 888-464-4218.

- b. If an employee presents a DHS Form I-551 (Permanent Resident Card), Form I-766 (Employment Authorization Document), or U.S. Passport or Passport Card to complete Form I-9, the Employer agrees to make a photocopy of the document and to retain the photocopy with the employee's Form I-9. The Employer will use the photocopy to verify the photo and to assist DHS with its review of photo mismatches that employees contest. DHS may in the future designate other documents that activate the photo screening tool.

Note: Subject only to the exceptions noted previously in this paragraph, employees still retain the right to present any List A, or List B and List C, document(s) to complete the Form I-9.

7. The Employer agrees to record the case verification number on the employee's Form I-9 or to print the screen containing the case verification number and attach it to the employee's Form I-9.
8. The Employer agrees that, although it participates in E-Verify, the Employer has a responsibility to complete, retain, and make available for inspection Forms I-9 that relate to its employees, or from other requirements of applicable regulations or laws, including the obligation to comply with the antidiscrimination requirements of section 274B of the INA with respect to Form I-9 procedures.
- a. The following modified requirements are the only exceptions to an Employer's obligation to not employ unauthorized workers and comply with the anti-discrimination provision of the INA: (1) List B identity documents must have photos, as described in paragraph 6 above; (2) When an Employer confirms the identity and employment eligibility of newly hired employee using E-Verify procedures, the Employer establishes a rebuttable presumption that it has not violated section 274A(a)(1)(A) of the Immigration and Nationality Act (INA) with respect to the hiring of that employee; (3) If the Employer receives a final nonconfirmation for an employee, but continues to employ that person, the Employer must notify DHS and the Employer is subject to a civil money penalty between \$550 and \$1,100 for each failure to notify DHS of continued employment following a final nonconfirmation; (4) If the Employer continues to employ an employee after receiving a final nonconfirmation, then the Employer is subject to a rebuttable presumption that it has knowingly

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employed an unauthorized alien in violation of section 274A(a)(1)(A); and (5) no E-Verify participant is civilly or criminally liable under any law for any action taken in good faith based on information provided through the E-Verify.

b. DHS reserves the right to conduct Form I-9 compliance inspections, as well as any other enforcement or compliance activity authorized by law, including site visits, to ensure proper use of E-Verify.

9. The Employer is strictly prohibited from creating an E-Verify case before the employee has been hired, meaning that a firm offer of employment was extended and accepted and Form I-9 was completed. The Employer agrees to create an E-Verify case for new employees within three Employer business days after each employee has been hired (after both Sections 1 and 2 of Form I-9 have been completed), and to complete as many steps of the E-Verify process as are necessary according to the E-Verify User Manual. If E-Verify is temporarily unavailable, the three-day time period will be extended until it is again operational in order to accommodate the Employer's attempting, in good faith, to make inquiries during the period of unavailability.

10. The Employer agrees not to use E-Verify for pre-employment screening of job applicants, in support of any unlawful employment practice, or for any other use that this MOU or the E-Verify User Manual does not authorize.

11. The Employer must use E-Verify for all new employees. The Employer will not verify selectively and will not verify employees hired before the effective date of this MOU. Employers who are Federal contractors may qualify for exceptions to this requirement as described in Article II.B of this MOU.

12. The Employer agrees to follow appropriate procedures (see Article III below) regarding tentative nonconfirmations. The Employer must promptly notify employees in private of the finding and provide them with the notice and letter containing information specific to the employee's E-Verify case. The Employer agrees to provide both the English and the translated notice and letter for employees with limited English proficiency to employees. The Employer agrees to provide written referral instructions to employees and instruct affected employees to bring the English copy of the letter to the SSA. The Employer must allow employees to contest the finding, and not take adverse action against employees if they choose to contest the finding, while their case is still pending. Further, when employees contest a tentative nonconfirmation based upon a photo mismatch, the Employer must take additional steps (see Article III.B. below) to contact DHS with information necessary to resolve the challenge.

13. The Employer agrees not to take any adverse action against an employee based upon the employee's perceived employment eligibility status while SSA or DHS is processing the verification request unless the Employer obtains knowledge (as defined in 8 C.F.R. § 274a.1(i)) that the employee is not work authorized. The Employer understands that an initial inability of the SSA or DHS automated verification system to verify work authorization, a tentative nonconfirmation, a case in continuance (indicating the need for additional time for the government to resolve a case), or the finding of a photo mismatch, does not establish, and should not be interpreted as, evidence that the employee is not work authorized. In any of such cases, the employee must be provided a full and fair opportunity to contest the finding, and if he or she does so, the employee may not be terminated or suffer any adverse employment consequences based upon the employee's perceived employment eligibility status

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(including denying, reducing, or extending work hours, delaying or preventing training, requiring an employee to work in poorer conditions, withholding pay, refusing to assign the employee to a Federal contract or other assignment, or otherwise assuming that he or she is unauthorized to work) until and unless secondary verification by SSA or DHS has been completed and a final nonconfirmation has been issued. If the employee does not choose to contest a tentative nonconfirmation or a photo mismatch or if a secondary verification is completed and a final nonconfirmation is issued, then the Employer can find the employee is not work authorized and terminate the employee's employment. Employers or employees with questions about a final nonconfirmation may call E-Verify at 1-888-464-4218 (customer service) or 1-888-897-7781 (worker hotline).

14. The Employer agrees to comply with Title VII of the Civil Rights Act of 1964 and section 274B of the INA as applicable by not discriminating unlawfully against any individual in hiring, firing, employment eligibility verification, or recruitment or referral practices because of his or her national origin or citizenship status, or by committing discriminatory documentary practices. The Employer understands that such illegal practices can include selective verification or use of E-Verify except as provided in part D below, or discharging or refusing to hire employees because they appear or sound "foreign" or have received tentative nonconfirmations. The Employer further understands that any violation of the immigration-related unfair employment practices provisions in section 274B of the INA could subject the Employer to civil penalties, back pay awards, and other sanctions, and violations of Title VII could subject the Employer to back pay awards, compensatory and punitive damages. Violations of either section 274B of the INA or Title VII may also lead to the termination of its participation in E-Verify. If the Employer has any questions relating to the anti-discrimination provision, it should contact OSC at 1-800-255-8155 or 1-800-237-2515 (TDD).

15. The Employer agrees that it will use the information it receives from E-Verify only to confirm the employment eligibility of employees as authorized by this MOU. The Employer agrees that it will safeguard this information, and means of access to it (such as PINS and passwords), to ensure that it is not used for any other purpose and as necessary to protect its confidentiality, including ensuring that it is not disseminated to any person other than employees of the Employer who are authorized to perform the Employer's responsibilities under this MOU, except for such dissemination as may be authorized in advance by SSA or DHS for legitimate purposes.

16. The Employer agrees to notify DHS immediately in the event of a breach of personal information. Breaches are defined as loss of control or unauthorized access to E-Verify personal data. All suspected or confirmed breaches should be reported by calling 1-888-464-4218 or via email at E-Verify@dhs.gov. Please use "Privacy Incident - Password" in the subject line of your email when sending a breach report to E-Verify.

17. The Employer acknowledges that the information it receives from SSA is governed by the Privacy Act (5 U.S.C. § 552a)(1) and (3) and the Social Security Act (42 U.S.C. 1306(a)). Any person who obtains this information under false pretenses or uses it for any purpose other than as provided for in this MOU may be subject to criminal penalties.

18. The Employer agrees to cooperate with DHS and SSA in their compliance monitoring and evaluation of E-Verify, which includes permitting DHS, SSA, their contractors and other agents, upon

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reasonable notice, to review Forms I-9 and other employment records and to interview it and its employees regarding the Employer's use of E-Verify, and to respond in a prompt and accurate manner to DHS requests for information relating to their participation in E-Verify.

19. The Employer shall not make any false or unauthorized claims or references about its participation in E-Verify on its website, in advertising materials, or other media. The Employer shall not describe its services as federally-approved, federally-certified, or federally-recognized, or use language with a similar intent on its website or other materials provided to the public. Entering into this MOU does not mean that E-Verify endorses or authorizes your E-Verify services and any claim to that effect is false.

20. The Employer shall not state in its website or other public documents that any language used therein has been provided or approved by DHS, USCIS or the Verification Division, without first obtaining the prior written consent of DHS.

21. The Employer agrees that E-Verify trademarks and logos may be used only under license by DHS/USCIS (see [M795 \(W&B\)](#)) and, other than pursuant to the specific terms of such license, may not be used in any manner that might imply that the Employer's services, products, websites, or publications are sponsored by, endorsed by, licensed by, or affiliated with DHS, USCIS, or E-Verify.

22. The Employer understands that if it uses E-Verify procedures for any purpose other than as authorized by this MOU, the Employer may be subject to appropriate legal action and termination of its participation in E-Verify according to this MOU.

B. RESPONSIBILITIES OF FEDERAL CONTRACTORS

1. If the Employer is a Federal contractor with the FAR E-Verify clause subject to the employment verification terms in Subpart 22.18 of the FAR, it will become familiar with and comply with the most current version of the E-Verify User Manual for Federal Contractors as well as the E-Verify Supplemental Guide for Federal Contractors.

2. In addition to the responsibilities of every employer outlined in this MOU, the Employer understands that if it is a Federal contractor subject to the employment verification terms in Subpart 22.18 of the FAR it must verify the employment eligibility of any "employee assigned to the contract" (as defined in FAR 22.1801). Once an employee has been verified through E-Verify by the Employer, the Employer may not create a second case for the employee through E-Verify.

a. An Employer that is not enrolled in E-Verify as a Federal contractor at the time of a contract award must enroll as a Federal contractor in the E-Verify program within 30 calendar days of contract award and, within 90 days of enrollment, begin to verify employment eligibility of new hires using E-Verify. The Employer must verify those employees who are working in the United States, whether or not they are assigned to the contract. Once the Employer begins verifying new hires, such verification of new hires must be initiated within three business days after the hire date. Once enrolled in E-Verify as a Federal contractor, the Employer must begin verification of employees assigned to the contract within 90 calendar days after the date of enrollment or within 30 days of an employee's assignment to the contract, whichever date is later.

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b. Employers enrolled in E-Verify as a Federal contractor for 90 days or more at the time of a contract award must use E-Verify to begin verification of employment eligibility for new hires of the Employer who are working in the United States, whether or not assigned to the contract, within three business days after the date of hire. If the Employer is enrolled in E-Verify as a Federal contractor for 90 calendar days or less at the time of contract award, the Employer must, within 90 days of enrollment, begin to use E-Verify to initiate verification of new hires of the contractor who are working in the United States, whether or not assigned to the contract. Such verification of new hires must be initiated within three business days after the date of hire. An Employer enrolled as a Federal contractor in E-Verify must begin verification of each employee assigned to the contract within 90 calendar days after date of contract award or within 30 days after assignment to the contract, whichever is later.

c. Federal contractors that are institutions of higher education (as defined at 20 U.S.C. 1001(a)), state or local governments, governments of Federally recognized Indian tribes, or sureties performing under a takeover agreement entered into with a Federal agency under a performance bond may choose to only verify new and existing employees assigned to the Federal contract. Such Federal contractors may, however, elect to verify all new hires, and/or all existing employees hired after November 6, 1986. Employers in this category must begin verification of employees assigned to the contract within 90 calendar days after the date of enrollment or within 30 days of an employee's assignment to the contract, whichever date is later.

d. Upon enrollment, Employers who are Federal contractors may elect to verify employment eligibility of all existing employees working in the United States who were hired after November 6, 1986, instead of verifying only those employees assigned to a covered Federal contract. After enrollment, Employers must elect to verify existing staff following DHS procedures and begin E-Verify verification of all existing employees within 180 days after the election.

e. The Employer may use a previously completed Form I-9 as the basis for creating an E-Verify case for an employee assigned to a contract as long as:

- i. That Form I-9 is complete (including the SSN) and complies with Article II.A.6,
 - ii. The employee's work authorization has not expired, and
 - iii. The Employer has reviewed the Form I-9 information either in person or in communications with the employee to ensure that the employee's Section 1, Form I-9 attestation has not changed (including, but not limited to, a lawful permanent resident alien having become a naturalized U.S. citizen).
- f. The Employer shall complete a new Form I-9 consistent with Article II.A.6 or update the previous Form I-9 to provide the necessary information if:
- i. The Employer cannot determine that Form I-9 complies with Article II.A.6,
 - ii. The Employer's basis for work authorization as attested in Section 1 has expired or changed, or
 - iii. The Form I-9 contains no SSN or is otherwise incomplete.

Note: If Section 1 of Form I-9 is otherwise valid and up-to-date and the form otherwise complies with

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Article II.C.5, but reflects documentation (such as a U.S. passport or Form I-551) that expired after completing Form I-9, the Employer shall not require the production of additional documentation, or use the photo screening tool described in Article II.A.5, subject to any additional or superseding instructions that may be provided on this subject in the E-Verify User Manual.

g. The Employer agrees not to require a second verification using E-Verify of any assigned employee who has previously been verified as a newly hired employee under this MOU or to authorize verification of any existing employee by any Employer that is not a Federal contractor based on this Article.

3. The Employer understands that if it is a Federal contractor, its compliance with this MOU is a performance requirement under the terms of the Federal contract or subcontract, and the Employer consents to the release of information relating to compliance with its verification responsibilities under this MOU to contracting officers or other officials authorized to review the Employer's compliance with Federal contracting requirements.

C. RESPONSIBILITIES OF SSA

1. SSA agrees to allow DHS to compare data provided by the Employer against SSA's database. SSA sends DHS confirmation that the data sent either matches or does not match the information in SSA's database.

2. SSA agrees to safeguard the information the Employer provides through E-Verify procedures. SSA also agrees to limit access to such information, as is appropriate by law, to individuals responsible for the verification of Social Security numbers or responsible for evaluation of E-Verify or such other persons or entities who may be authorized by SSA as governed by the Privacy Act (5 U.S.C. § 552a), the Social Security Act (42 U.S.C. 1306(a)), and SSA regulations (20 CFR Part 401).

3. SSA agrees to provide case results from its database within three Federal Government work days of the initial inquiry. E-Verify provides the information to the Employer.

4. SSA agrees to update SSA records as necessary if the employee who contests the SSA tentative nonconfirmation visits an SSA field office and provides the required evidence. If the employee visits an SSA field office within the eight Federal Government work days from the date of referral to SSA, SSA agrees to update SSA records, if appropriate, within the eight-day period unless SSA determines that more than eight days may be necessary. In such cases, SSA will provide additional instructions to the employee. If the employee does not visit SSA in the time allowed, E-Verify may provide a final nonconfirmation to the employer.

Note: If an Employer experiences technical problems, or has a policy question, the employer should contact E-Verify at 1-888-464-4218.

D. RESPONSIBILITIES OF DHS

1. DHS agrees to provide the Employer with selected data from DHS databases to enable the Employer to conduct, to the extent authorized by this MOU:

a. Automated verification checks on alien employees by electronic means, and

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b. Photo verification checks (when available) on employees.

2. DHS agrees to assist the Employer with operational problems associated with the Employer's participation in E-Verify. DHS agrees to provide the Employer names, titles, addresses, and telephone numbers of DHS representatives to be contacted during the E-Verify process.

3. DHS agrees to provide to the Employer with access to E-Verify training materials as well as an E-Verify User Manual that contain instructions on E-Verify policies, procedures, and requirements for both SSA and DHS, including restrictions on the use of E-Verify.

4. DHS agrees to train Employers on all important changes made to E-Verify through the use of mandatory refresher tutorials and updates to the E-Verify User Manual. Even without changes to E-Verify, DHS reserves the right to require employers to take mandatory refresher tutorials.

5. DHS agrees to provide to the Employer a notice, which indicates the Employer's participation in E-Verify. DHS also agrees to provide to the Employer anti-discrimination notices issued by the Office of Special Counsel for Immigration-Related Unfair Employment Practices (OSCI), Civil Rights Division, U.S. Department of Justice.

6. DHS agrees to issue each of the Employer's E-Verify users a unique user identification number and password that permits them to log in to E-Verify.

7. DHS agrees to safeguard the information the Employer provides, and to limit access to such information to individuals responsible for the verification process, for evaluation of E-Verify, or to such other persons or entities as may be authorized by applicable law. Information will be used only to verify the accuracy of Social Security numbers and employment eligibility, to enforce the INA and Federal criminal laws, and to administer Federal contracting requirements.

8. DHS agrees to provide a means of automated verification that provides (in conjunction with SSA verification procedures) confirmation or tentative nonconfirmation of employees' employment eligibility within three Federal Government work days of the initial inquiry.

9. DHS agrees to provide a means of secondary verification (including updating DHS records) for employees who contest DHS tentative nonconfirmations and photo mismatch tentative nonconfirmations. This provides final confirmation or nonconfirmation of the employees' employment eligibility within 10 Federal Government work days of the date of referral to DHS, unless DHS determines that more than 10 days may be necessary. In such cases, DHS will provide additional verification instructions.

ARTICLE III

REFERRAL OF INDIVIDUALS TO SSA AND DHS

A. REFERRAL TO SSA

1. If the Employer receives a tentative nonconfirmation issued by SSA, the Employer must print the notice as directed by E-Verify. The Employer must promptly notify employees in private of the finding and provide them with the notice and letter containing information specific to the employee's E-Verify

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case. The Employer also agrees to provide both the English and the translated notice and letter for employees with limited English proficiency to employees. The Employer agrees to provide written referral instructions to employees and instruct affected employees to bring the English copy of the letter to the SSA. The Employer must allow employees to contest the finding, and not take adverse action against employees if they choose to contest the finding, while their case is still pending.

2. The Employer agrees to obtain the employee's response about whether he or she will contest the tentative nonconfirmation as soon as possible after the Employer receives the tentative nonconfirmation. Only the employee may determine whether he or she will contest the tentative nonconfirmation.

3. After a tentative nonconfirmation, the Employer will refer employees to SSA field offices only as directed by E-Verify. The Employer must record the case verification number, review the employee information submitted to E-Verify to identify any errors, and find out whether the employee contests the tentative nonconfirmation. The Employer will transmit the Social Security number, or any other corrected employee information that SSA requests, to SSA for verification again if this review indicates a need to do so.

4. The Employer will instruct the employee to visit an SSA office within eight Federal Government work days. SSA will electronically transmit the result of the referral to the Employer within 10 Federal Government work days of the referral unless it determines that more than 10 days is necessary.

5. While waiting for case results, the Employer agrees to check the E-Verify system regularly for case updates.

6. The Employer agrees not to ask the employee to obtain a printout from the Social Security Administration number database (the Numident) or other written verification of the SSN from the SSA.

B. REFERRAL TO DHS

1. If the Employer receives a tentative nonconfirmation issued by DHS, the Employer must promptly notify employees in private of the finding and provide them with the notice and letter containing information specific to the employee's E-Verify case. The Employer also agrees to provide both the English and the translated notice and letter for employees with limited English proficiency to employees. The Employer must allow employees to contest the finding, and not take adverse action against employees if they choose to contest the finding, while their case is still pending.

2. The Employer agrees to obtain the employee's response about whether he or she will contest the tentative nonconfirmation as soon as possible after the Employer receives the tentative nonconfirmation. Only the employee may determine whether he or she will contest the tentative nonconfirmation.

3. The Employer agrees to refer individuals to DHS only when the employee chooses to contest a tentative nonconfirmation.

4. If the employee contests a tentative nonconfirmation issued by DHS, the Employer will instruct the

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employee to contact DHS through its toll-free hotline (as found on the referral letter) within eight Federal Government work days.

5. If the Employer finds a photo mismatch, the Employer must provide the photo mismatch tentative nonconfirmation notice and follow the instructions outlined in paragraph 1 of this section for tentative nonconfirmations, generally.

6. The Employer agrees that if an employee contests a tentative nonconfirmation based upon a photo mismatch, the Employer will send a copy of the employee's Form I-951, Form I-766, U.S. Passport, or passport card to DHS for review by:

- a. Scanning and uploading the document, or
 - b. Sending a photocopy of the document by express mail (furnished and paid for by the employer).
7. The Employer understands that if it cannot determine whether there is a photo match/mismatch, the Employer must forward the employee's documentation to DHS as described in the preceding paragraph. The Employer agrees to resolve the case as specified by the DHS representative who will determine the photo match or mismatch.

8. DHS will electronically transmit the result of the referral to the Employer within 10 Federal Government work days of the referral unless it determines that more than 10 days is necessary.

9. While waiting for case results, the Employer agrees to check the E-Verify system regularly for case updates.

ARTICLE IV SERVICE PROVISIONS

A. NO SERVICE FEES

1. SSA and DHS will not charge the Employer for verification services performed under this MOU. The Employer is responsible for providing equipment needed to make inquiries. To access E-Verify, an Employer will need a personal computer with Internet access.

ARTICLE V

MODIFICATION AND TERMINATION

A. MODIFICATION

1. This MOU is effective upon the signature of all parties and shall continue in effect for as long as the SSA and DHS operates the E-Verify program unless modified in writing by the mutual consent of all parties.

2. Any and all E-Verify system enhancements by DHS or SSA, including but not limited to E-Verify checking against additional data sources and instituting new verification policies or procedures, will be covered under this MOU and will not cause the need for a supplemental MOU that outlines these changes.

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B. TERMINATION

1. The Employer may terminate this MOU and its participation in E-Verify at any time upon 30 days prior written notice to the other parties.
2. Notwithstanding Article V, part A of this MOU, DHS may terminate this MOU, and thereby the Employer's participation in E-Verify, with or without notice at any time if deemed necessary because of the requirements of law or policy, or upon a determination by SSA or DHS that there has been a breach of system integrity or security by the Employer, or a failure on the part of the Employer to comply with established E-Verify procedures and/or legal requirements. The Employer understands that if it is a Federal contractor, termination of this MOU by any party for any reason may negatively affect the performance of its contractual responsibilities. Similarly, the Employer understands that if it is in a state where E-Verify is mandatory, termination of this by any party MOU may negatively affect the Employer's business.

3. An Employer that is a Federal contractor may terminate this MOU when the Federal contract that requires its participation in E-Verify is terminated or completed. In such cases, the Federal contractor must provide written notice to DHS. If an Employer that is a Federal contractor fails to provide such notice, then that Employer will remain an E-Verify participant, will remain bound by the terms of this MOU that apply to non-Federal contractor participants, and will be required to use the E-Verify procedures to verify the employment eligibility of all newly hired employees.

4. The Employer agrees that E-Verify is not liable for any losses, financial or otherwise, if the Employer is terminated from E-Verify.

ARTICLE VI PARTIES

- A. Some or all SSA and DHS responsibilities under this MOU may be performed by contractor(s), and SSA and DHS may adjust verification responsibilities between each other as necessary. By separate agreement with DHS, SSA has agreed to perform its responsibilities as described in this MOU.
- B. Nothing in this MOU is intended, or should be construed, to create any right or benefit, substantive or procedural, enforceable at law by any third party against the United States, its agencies, officers, or employees, or against the Employer, its agents, officers, or employees.
- C. The Employer may not assign, directly or indirectly, whether by operation of law, change of control or merger, all or any part of its rights or obligations under this MOU without the prior written consent of DHS, which consent shall not be unreasonably withheld or delayed. Any attempt to sublicense, assign, or transfer any of the rights, duties, or obligations herein is void.
- D. Each party shall be solely responsible for defending any claim or action against it arising out of or related to E-Verify or this MOU, whether civil or criminal, and for any liability whatsoever, including (but not limited to) any dispute between the Employer and any other person or entity regarding the applicability of Section 403(d) of IRIRA to any action taken or allegedly taken by the Employer.
- E. The Employer understands that its participation in E-Verify is not confidential information and may be disclosed as authorized or required by law and DHS or SSA policy, including but not limited to,

Page 11 of 17 E-Verify MOU for Employers | Revision Date 06/01/13



Company ID Number: 815089

Congressional oversight, E-Verify publicity and media inquiries, determinations of compliance with Federal contractual requirements, and responses to inquiries under the Freedom of Information Act (FOIA).

- F. The individuals whose signatures appear below represent that they are authorized to enter into this MOU on behalf of the Employer and DHS respectively. The Employer understands that any inaccurate statement, representation, data or other information provided to DHS may subject the Employer, its subcontractors, its employees, or its representatives to: (1) prosecution for false statements pursuant to 18 U.S.C. 1001 and/or; (2) immediate termination of its MOU and/or; (3) possible debarment or suspension.

- G. The foregoing constitutes the full agreement on this subject between DHS and the Employer.

To be accepted as an E-Verify participant, you should only sign the Employer's Section of the signature page. If you have any questions, contact E-Verify at 1-888-464-4218.

Page 12 of 17 E-Verify MOU for Employers | Revision Date 06/01/13



Company ID Number: 815089

Approved by:

Employer Foster Marine Contractors, Inc.	
Name (Please Type or Print) Robert H Wight	Title
Signature Electronically Signed	Date 09/18/2014
Department of Homeland Security – Verification Division	
Name (Please Type or Print) USCIS Verification Division	Title
Signature Electronically Signed	Date 09/18/2014



Company ID Number: 815089

Information Required for the E-Verify Program

Information relating to your Company:

Company Name	Foster Marine Contractors, Inc.
Company Facility Address	3180 Fairlane Farms Road Suite 1 Wellington, FL 33414
Company Alternate Address	3180 Fairlane Farms Road Suite 1 Wellington, FL 33414
County or Parish	PALM BEACH
Employer Identification Number	591054370
North American Industry Classification Systems Code	237
Parent Company	
Number of Employees	20 to 99
Number of Sites Verified for	1



Company ID Number: 815089

Are you verifying for more than 1 site? If yes, please provide the number of sites verified for in each State:

FLORIDA 1 site(s)



Company ID Number: 815089

Information relating to the Program Administrator(s) for your Company on policy questions or operational problems:

Name Jodi M Fellu
Phone Number (661) 683 - 0034 ext. 301
Fax Number (661) 683 - 0335
Email Address jodi@foster-name.net



Company ID Number: 815089

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A. SW 25TH STREET STORMWATER IMPROVEMENTS BID TABULATION

ITEM #	DESCRIPTION	QTY	UNIT	UNIT COST	TOTAL COST
1.	Mobilization	1	LS	299,106.00	299,106.00
2.	Maintenance of Traffic	1	LS	48,575.00	48,575.00
3.	Survey Stakeout and As-Builts	1	LS	81,925.00	81,925.00
4.	Testing	1	LS	21,750.00	21,750.00
5.	Clearing and Grubbing	1	LS	63,081.00	63,081.00
6.	Erosion Control / SWPPP	1	LS	14,355.00	14,355.00
7.	Remove Catch Basins / manholes	8	EA	1,914.00	15,312.00
8.	Remove 3' Sidewalk	35	SY	29.00	1,015.00
9.	Remove Drainage Pipe 12"-24"	1135	LF	44.00	49,940.00
10.	Behan Park (Remove pumps, fencing, force main and misc.) - complete including disposal	1	LS	215,955.00	215,955.00
11.	Grout fill and abandon existing drainage pipe (up to 24")	90	LF	148.00	13,320.00
12.	Cut / Cap Existing Drainage Pipe (12" - 24")	7	EA	1,390.00	9,730.00
13.	Drainage Manhole C-5 w/ USF 580 Ring & Cover	6	EA	8,223.00	49,338.00
14.	Drainage Inlet C-5 w/ USF 4155-6210 Frame & Grate	4	EA	8,171.00	32,684.00
15.	Drainage Manhole M-4 w/ USF 580 Ring & Cover	0	EA		0.00
16.	Drainage Manhole M-5 w/ USF 580 Ring & Cover	0	EA		0.00
17.	Drainage Inlet M-5 w/ USF 4155-6210 Frame & Grate	1	EA	8,690.00	8,690.00
18.	Drainage Manhole M-6 w/ USF 580 Ring and Cover	0	EA		0.00
19.	M-6 Control Structure w/ USF 580 Ring and Cover	1	EA	10,377.00	10,377.00
20.	7' x 6' Control Structure w/ (2) USF 580 Ring and Cover	0	EA		0.00
21.	5' x 6' Control Structure w/ USF 1120T	0	EA		0.00
22.	7' x 8' Control Structure w/ (2) USF 580 Ring and Cover	1	EA	52,026.00	52,026.00
23.	Type M-4 MH Control Structure w/ USF 580 Ring and Cover	0	EA		0.00
24.	Type D Inlet W/ USF 6626 Grate	2	EA	7,870.00	15,740.00
25.	Type D Inlet W/ USF6626 Grate & Conc. Apron	1	EA	8,812.00	8,812.00
26.	5'x5.5' Rect. Inlet w/ USF 4155-6210 Frame & Grate	2	EA	8,722.00	17,444.00

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27.	15'x7' Rect. MH (trash Rach Chamber) w/ (1) USF 1120T Slab Top Ring & Hatch Cover and (1) H-20 Rated Aluminum Hinged Access Cover	1	EA	146,247.00	146,247.00
28.	15" Contech A2000 PVC Solid	0	LF		0.00
29.	18" Contech A2000 PVC Solid	0	LF		0.00
30.	24" Contech A2000 PVC Solid	52	LF	391.00	20,332.00
31.	30" Contech A2000 PVC Solid	0	LF		0.00
32.	36" Contech A2000 PVC Solid	680	LF	500.00	340,000.00
33.	36" Contech A2000 PPVC (8'w x 6'H Exfiltration Trench)	369	LF	715.00	263,835.00
34.	36" Contech A2000 PPVC (10'w x 6'H Exfiltration Trench)	517	LF	730.00	377,410.00
35.	36" Contech A2000 PPVC (10'w x 5.5'H Exfiltration Trench)	0	LF		0.00
36.	24" Contech A2000 PPVC (10'w x 6'H Exfiltration Trench)	0	LF		0.00
37.	30" Contech A2000 PPVC (8'w x 6'H Exfiltration Trench)	0	LF		0.00
38.	Connect to Existing Drainage	4	EA	2,045.00	8,180.00
39.	36" CAP	56	LF	502.00	28,112.00
40.	48" RCP	26	LF	956.00	24,856.00
41.	30" PRB	0	EA		0.00
42.	36" PRB	0	EA		0.00
43.	42" PRB	9	EA	3,611.00	32,499.00
44.	36" Tideflex Checkvalve (Series TF-1) - Installed complete	1	LF	47,212.00	47,212.00
45.	Water Main relocations / adjustments (complete: including all testing, compaction, restoration, sample points)	45	LF	839.00	37,755.00
46.	Utility Relocations Adjustments	72	LF	924.00	66,528.00
47.	Storm Sewer Pump Station (14" GV and Concrete Plug on 48" RCP Inflow)	1	LS	31,470.00	31,470.00
48.	14" DIP (Class 350) (open cut forcemain)	900	LF	503.00	452,700.00
49.	20" DIP (Class 350) (open cut forcemain)	50	LF	817.00	40,850.00
50.	Forcemain DIP fittings	1.5	TN	37,910.00	56,865.00
51.	Seawall Reconstruction (Design Build complete including all permitting)	1	LS	67,715.00	67,715.00
52.	Pavement Marking and Signage	1	LS	21,750.00	21,750.00
53.	Construction Contingency	1	LS	250,000.00	250,000.00
54.	TOTAL				3,343,491.00

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Agenda Item Report

Subject:	Consideration and approval of amending the ARPA Funds Allocation and Utilization – Town Manager Lynch
Meeting Date:	Agenda for Special Commission Meeting - April 23, 2025
Prepared For:	Town Commission
Staff Contact:	David Lynch, Town Manager
Dept/Group:	Administrative
Recommendation for Counsel to consider:	
Background Information:	See attached memo.
Staff Recommendations:	
Procurement:	
Financial Implications:	
Alternatives:	

ATTACHMENTS:

[Staff Memo to Commission Regarding Amended ARPA List
ARPA APRIL 16](#)

	Status:
Jacob Horowitz, Town Attorney	Approved - Apr 17 2025
David Lynch, Town Manager	Approved - Apr 23 2025
Cynthia Garcia-Lima, Town Clerk	Approved - Apr 23 2025



STAFF MEMO TO COMMISSION REGARDING AMENDED ARPA LIST

Dear Commissioners:

At the April 23, 2025 Special Commission Meeting the attached amended ARPA list will be subject to your approval with changes that are driven by the following:

One. \$200,000 is being redirected to partially pay for the SW. 25th St. lift station as a supplement to the \$1,320,000 being used from the stormwater fund which was originally designed for this very purpose of stormwater control.

Two. We are substantially backing off on improvements to the third floor out of ARPA so that we can accommodate the Police Department signing bonuses and additional essential police equipment which includes the following: police shields at \$30,000, police plates at \$10,000, police helmets at \$7840, lockboxes and bedcovers for the police F-150 trucks at \$12,000, a breaching kit at \$600, a breaching RAM at \$1800, police Web gear at \$15,000, and the payment of \$124,466.54 for the Axon body camera and Taser equipment update as payment for year one of a five year program.

Three. Special attention in giving our parks a real facelift is included for a total of \$300,000 for this purpose.

Everything else is pretty much the same as you approved at the March 13, 2025 meeting. Keep in mind that the \$100,000 dedicated to the construction of a new community center at Preserve Park is just a small amount of seed money. I anticipate presenting to you a plan for something very special in the form of a community center in the very near future. I am also developing a plan that will allow us to pay for that beautiful new community center with relatively minimal financial impact.

Thank you,

Dave Lynch
James Davermann



PROPOSED NEW ARPA LIST FOR APPROVAL BY COMMISSION APRIL 23, 2025

<u>PROJECT</u>	<u>DOLLAR AMOUNT</u>
PARKING LOT—REPAIR AND BLACKTOP RESTRIPE	\$100,000
AMNESTY/CODE ASSISTANCE	\$100,000
ARCHITECT BUILDING	\$10,000
THIRD FLOOR RENOVATION & OTHER BUILDING RENOVATION	\$258,401
POLICE BONUS	\$240,000
PARKS SERVICE BUILDING	\$380,000
VAC TRUCK	\$150,000
EXCAVATOR	\$110,000
A/C BUILDING	\$300,000
SW 25 TH STREET LIFT STATION CONTRIBUTION	\$200,000
POLICE EQUIPMENT	\$250,000
PARKS RESTORATION, FACELIFT, AND EQUIPMENT	\$300,000
STORMWATER CONTROL	\$100,000
COMMUNITY CENTER	\$100,000
TOWN HALL RESTROOMS ADA	\$65,000
POLICE BADGES	\$5,000
TOWN HALL EXTERIOR	\$27,000
THIRD FLOOR FURNITURE	\$35,000
AED AND LIFE VAC DEVICES	\$35,000
IT UPGRADES	\$100,000
TOTAL:	\$2,865,401.00



Agenda Item Report

Subject:	Motion to ratify the Town's "fair share" contribution to the Area Agency on Aging in the amount of \$5387.64 for FY 2025-2026 - Town Manager Lynch
Meeting Date:	Special Commission Meeting - April 23, 2025
Prepared For:	Town Commission
Staff Contact:	David Lynch, Town Manager
Dept/Group:	Administrative
Recommendation for Counsel to consider:	
Background Information:	The Town of Pembroke Park provided financial support in the amount of \$5,387.64 to the Area Agency on Aging of Broward County for Fiscal Year 2025–2026. While the funds have already been disbursed, formal Commission approval was not obtained prior to the expenditure.
Staff Recommendations:	Motion to ratify the previously issued payment of \$5,387.64 to the Area Agency on Aging of Broward County for FY 2025–2026, recognizing the importance of their services to the Town's senior population and ensuring proper budgetary compliance.
Procurement:	
Financial Implications:	
Alternatives:	

ATTACHMENTS:

[Area Agency on Aging Broward County Letter- April 7, 2025](#)

[Area Agency on Aging of Broward County Letter](#)

	Status:
Jacob Horowitz, Town Attorney	Pending
David Lynch, Town Manager	None
Cynthia Garcia-Lima, Town Clerk	None



Area Agency on Aging of Broward County

Charlotte Mather-Taylor, Chief Executive Officer

AREAWIDE COUNCIL ON AGING BOARD OF DIRECTORS

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Denise Lettau, JD
Judge Ari Porth
Honorable Ronald J. Rothschild
Joseph Scott
Nahun Sobrino

AUXILIARY BOARD

Alan B. Brass, C.P.A.
William Edelstein
Evan Jenne
Naushira Pandya, M.D.
Kenneth S. Rubin, Esq.
Manuel Synalovski, AIA

April 7, 2025

Mayor Ashira Mohammed
Town of Pembroke Park
3150 SW 52nd Avenue
Pembroke Park, Florida 33023

Dear Mayor Mohammed,

On behalf of the Area Agency on Aging and the senior constituency of your Town, we want to thank you and the Town of Pembroke Park for your allocation of \$5,387.64 (five thousand, three hundred eighty seven dollars and sixty four cents), the Full Fair Share, in response to our request for 2026 mandated local match funds.

We appreciate your partnership and commitment in supporting the seniors in Pembroke Park.

We look forward to serving your seniors to the greatest extent possible now and for many future years.

Sincerely,


Charlotte Mather-Taylor
Chief Executive Officer

cc: Vice Mayor Eric Morrisette
Clerk Commissioner William R. Hodgkins
Acting Clerk Commissioner Musfika Kashem
Commissioner Geoffrey Jacobs
David Lynch, Town Manager
James Davermann, Finance Director
Cynthia Garcia-Lima, Town Clerk

5300 Hiatus Road, Sunrise, Florida 33351 **Elder Helpline: (954-745-9779)** Administration: (954-745-9567) Fax: (954-745-9584)

The Aging & Disability Resource Center of Broward County is administered by the Areawide Council on Aging of Broward County, Inc. and funded by Older Americans Act, Florida Community Care for the Elderly, Alzheimer Disease Initiative and Medicaid Waiver Legislation through the State Department of Elder Affairs.



Area Agency on Aging of Broward County

Charlotte Mather-Taylor, Chief Executive Officer

March 10, 2025

AREAWIDE COUNCIL ON AGING BOARD OF DIRECTORS

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Kenneth S. Rubin, Esq.
Manuel Synalovski, AIA

The Honorable Ashira Mohammed
Town of Pembroke Park
3150 S.W. 52nd Avenue
Pembroke Park, Florida 33023

Dear Mayor Mohammed,

The Areawide Council on Aging of Broward County, Inc., which administers the Aging and Disability Resource Center, is the prime planning, coordinating, funding and advocacy body for projects and services benefitting the needs of over 473,215 year round Broward residents, 60 years of age and over.

Since our incorporation, as a nonprofit 501(c)(3) organization, in 1974, we have utilized a Fair Share Methodology to secure the required match monies from local municipalities and the County Commission.

Each year, the Areawide Council on Aging determines the required match and then develops separate reports for each city or town. The reports include records noting numbers of participants, services rendered, the associated financial costs, and the amount sought to reach the total mandated match.

Since the Federal Older Americans Act and State Community Care for the Elderly Appropriations require a local match, we utilize the base budget and any increases in these funds are reflected in the following year's Fair Share Report. These factors, plus changes in Broward's population, over 60 years of age, are demonstrated in the Fair Share computations.

We do not employ Alzheimer's Disease Initiative, Home Care for the Elderly, and Respite for Elders Living in Everyday Families figures for compiling the Fair Share Request since the Fair Share figures are developed only to meet mandated Federal and State appropriations. Alzheimer's Disease Initiative, Home Care for the Elderly, and Respite for Elders Living in Everyday Families data are informational only.

5300 Hiatus Road, Sunrise, Florida 33351 Elder Helpline: (954-745-9779) Administration: (954-745-9567) Fax: (954-745-9584)

The Aging & Disability Resource Center of Broward County is administered by the Areawide Council on Aging of Broward County, Inc. and funded by Older Americans Act, Florida Community Care for the Elderly, Alzheimer Disease Initiative and Medicaid Waiver Legislation through the State Department of Elder Affairs.

Mayor Mohammed
Town of Pembroke Park
March 10, 2025
Page 2

For the 2026 Fair Share request, we are employing the latest population figures using U.S. Census Bureau, 2019-2023 American Community Survey 5-Year Estimates.

Our request for 2026 is \$4,125. In Fiscal Year 2023-2024, we provided your residents with \$5,387 in services.

For each dollar we are seeking, in match, the Areawide Council on Aging supplied \$1.31 in assistance to your constituents.

We are available to discuss Fair Share and other elder related matters with you at your earliest convenience. Please call our office, at 954-745-9603, to calendar a meeting.

The Areawide Council is well aware of the economic challenges being faced by our municipalities and the County. That is a prime reason for expressing both our gratitude and admiration to our elected officials. Because of your ongoing advocacy, on behalf of your senior constituency and their caregivers, we can, and will continue to partner in order to ensure the rights of older Browardians to live their retirement years with merited dignity.

Sincerely,



Charlotte Mather-Taylor
Chief Executive Officer

CMT:cd

cc: Town Commission of Pembroke Park
David Lynch, Town Manager
James Davermann, Finance Director
Cynthia Garcia-Lima, Town Clerk

EXPLANATION OF FAIR SHARE

Federal Dollars are provided to the Areawide Council on Aging through Older Americans Act Legislation. State Dollars are allocated by the Community Care for the Elderly Act. Both the Federal and State Dollars must be matched locally on a 90-10% ratio. This means that for every nine dollars provided by the Federal and State Governments, we must raise one dollar in Broward County.

FUNDS REQUIRING LOCAL MATCH FOR 2026

Federal Older Americans Act Dollars	\$9,878,729
General Revenue	681,080
State Community Care for the Elderly	<u>8,883,233</u>
	<u>\$19,443,042</u>
Local Matching Dollars Required	\$2,160,338
Elder Abuse Prevention Program	<u>100,000</u>
Total Matching Funds Requested	<u>\$2,260,338</u>

THE FAIR SHARE FORMULA

Since 1974, the Areawide Council on Aging has utilized a Fair Share Formula to request and receive Matching Funds from Broward's Cities and the County Commission. We divide the required Matching Funds by the number of elderly in Broward County to achieve a figure representing each Broward resident 60 years of age and older.

Projected 2026 Broward Total Population 60 and Over	<u>473,215</u>
Representative Fair Share Dollar Amount per Senior Resident 60 or Over: \$2,260,338 divided by 473,215	<u>\$ 4.78</u>

We request each City to pay 2/3 of the Fair Share Dollars for their senior constituency and the County to pay 1/3. We further ask the County to pay the Full Fair Share for each senior resident of the unincorporated areas.

Fair Share Request per Senior Resident:			<u>\$ 4.78</u>
City Share Request per Senior Resident:	$\$4.78 \times (2/3)$	=	\$ 3.19
County Share Request per Senior Resident:	$\$4.78 \times (1/3)$	=	<u>\$ 1.59</u>
			<u>\$ 4.78</u>

FAIR SHARE REQUEST FROM PEMBROKE PARK

Number of Residents over 60 in Your Town	1,293
Fair Share Request per Senior Resident in Your Town	<u>x 3.19</u>

TOTAL FAIR SHARE REQUEST **\$4,125**

In Fiscal Year 2023-2024, the Areawide Council on Aging provided Your Town
with Services Totaling Over: \$5,387

Areawide Council on Aging of Broward County



Fiscal Year 2023-2024
Services Provided to Senior Citizens

in the

Town of Pembroke Park



Program	Service Provided	Clients	Units Provided	Avg Unit Cost	Total Cost
OLDER AMERICANS ACT					
	CONGREGATE MEALS	1	11.00	10.11	111.21
	CONGREGATE MEALS - SCREENING	1	0.75	60.59	45.44
	COUNSELING - INDIVIDUAL	5	8.50	42.12	358.05
	INFORMATION	*	24.00	13.51	324.24
	LEGAL ASSISTANCE	*	12.75	72.33	922.20
	REFERRAL	*	6.00	79.24	475.44
	TRANSPORTATION	2	8.00	1.57	12.56
	Program Totals:		71.00		\$2,249.14
AMERICAN RESCUE PLAN					
	CONGREGATE EMERG SHELF MEALS	1	20.00	4.58	91.60
	INFORMATION	*	4.00	9.83	39.32
	REFERRAL	*	2.00	65.49	130.98
	Program Totals:		26.00		\$261.90
COMMUNITY CARE FOR THE ELDERLY					
	INFORMATION	*	5.00	13.51	67.55
	INTAKE	10	13.75	88.09	1,211.24
	REFERRAL	*	2.00	79.24	158.48
	Program Totals:		20.75		\$1,437.27
LOCAL SERVICE PROGRAM					
	TRANSPORTATION	3	59.00	8.61	508.11
	Program Totals:		59.00		\$508.11
NON-DOEA PROGRAM					
	HOME DELIVERED MEALS	2	170.00	4.84	822.80
	Program Totals:		170.00		\$822.80
SHINE					

* Client specific information is not captured for these services.

Program	Service Provided	Clients	Units Provided	Avg Unit Cost	Total Cost
	SHINE	2	3.43	31.61	108.42
	Program Totals:		3.43		\$108.42
Totals:			350.18		\$5,387.64

In Fiscal Year 2023-2024, our Project Family provided Pembroke Park's seniors with \$5,387 in services.

The Areawide Council on Aging's 2026 Match Request for Pembroke Park is \$4,125.

For every \$1 we are seeking, the Areawide Council on Aging (Area Agency on Aging) provided Pembroke Park with \$1.31 in services.

Our figures are secured from the annual service cost reports obtained from our Projects.

*** Client specific information is not captured for these services.**

Monday, March 10, 2025

Page 5



Agenda Item Report

Subject:	Motion to approve the Town Manager's promotion and recommend salary increase for Misael Flores, in accordance with 'Change in Pay' provision of the Town's Employee Personnel Manual - Town Manager Lynch
Meeting Date:	Special Commission Meeting - April 23, 2025
Prepared For:	Town Commission
Staff Contact:	David Lynch, Town Manager
Dept/Group:	Administrative
Recommendation for Counsel to consider:	
Background Information:	
Staff Recommendations:	Motion to approve the Town Manager's promotion and recommend salary increase for Misael Flores, in accordance with 'Change in Pay' provision of the Town's Employee Personnel Manual
Procurement:	
Financial Implications:	
Alternatives:	

ATTACHMENTS:

[Personnel Status Change](#)



Town of Pembroke Park
PERSONNEL STATUS CHANGE

Employee Number _____ Name Misael Flores Effective Date 3/1/2025

☐ NEW HIRE		☐ REHIRE		☐ OTHER (change of address, deductions, etc)	
STREET ADDRESS			CITY	STATE	ZIP CODE
SOCIAL SECURITY NUMBER		MARITAL STATUS	DATE OF HIRE	ANNIVERSARY DATE	DATE OF BIRTH
STARTING RATE	GRADE/STEP	HOURLY	WEEKLY	ANNUALLY	FULL OR PART TIME

RATE CHANGE					
STATE REASON: <u>Promotion - Superintendent</u>					
	JOB TITLE	DEPARTMENT	GRADE/STEP	HOURLY	WEEKLY
F	Acting superintendent				
T	Superintendent				\$ 95,000

LEAVE OF ABSENCE		
STATE REASON: _____		
(VACATION, SICK, BEREAVEMENT, ETC.)		
DATES	NUMBER OF SICK DAYS	ADVANCED VACATION CHECK
FROM: _____ TO: _____		

TERMINATION			
☐ RESIGNATION	☐ DISCHARGE	☐ LAYOFF	☐ RETIREMENT
LAST DAY ON PAYROLL	ACCRUED TIME DUE:	VACATION	OTHER
MAIL FINAL CHECK TO THE FOLLOWING ADDRESS:		HOLD CHECK	OTHER INSTRUCTIONS

NOTES: Discussed 4/16 SM/ML/KB

X	EMPLOYEE NAME	X	EMPLOYEE SIGNATURE	DATE
X	<u>Stanley W. Merantus</u>	X	<u>[Signature]</u>	<u>4/16/25</u>
X	DEPT. HEAD NAME	X	DEPT. HEAD SIGNATURE	DATE
X	<u>[Signature]</u>	X	<u>[Signature]</u>	<u>4/16/25</u>
X	TOWN MANAGER NAME	X	TOWN MANAGER SIGNATURE	DATE
X	<u>Vincent Baza</u>	X	<u>[Signature]</u>	<u>4/16/2025</u>
X	HUMAN RESOURCES NAME	X	HUMAN RESOURCES SIGNATURE	DATE
X	<u>[Signature]</u>	X	<u>[Signature]</u>	<u>4/16/2025</u>



Agenda Item Report

Subject:	Consideration and Approval to award contract to a competitively bid contract to Blue Line Solutions, the lowest responsible, responsive bidder pursuant to RFP 12 472-14 for Speed Camera Enforcement Program in School Zones - Town Manager Lynch
Meeting Date:	Special Commission Meeting - April 23, 2025
Prepared For:	Town Commission
Staff Contact:	David Lynch, Town Manager
Dept/Group:	Administrative
Recommendation for Counsel to consider:	
Background Information:	The Town of Pembroke Park issued a Request for Proposals 12 472-14 seeking qualified vendors to provide speed camera enforcement program in school zones. The RFP was publicly advertised in accordance with applicable procurement procedures, and the bidding period officially closed on April 11, 2025. Three proposals were received by the deadline. On April 14, 2025, the Evaluation Committee convened to review and score the proposals based on the criteria set forth in the RFP, including responsiveness, qualifications, technical approach, and cost.
Staff Recommendations:	Following a thorough review, the Evaluation Committee found that Blue Line Solutions was the most responsive and best-qualified bidder, offering the proposal that most closely aligned with the Town's objectives, technical requirements, and fiscal considerations.
Procurement:	This was competitively bid through a request for proposals.
Financial Implications:	
Alternatives:	

ATTACHMENTS:

[Proposed Agreement](#)

[Scoresheets](#)

[BlueLine Solutions](#)

[Altumint - RFP 12 473-14](#)

[NovoGlobal - RFP 12 473 14](#)

	Status:
Jacob Horowitz, Town Attorney	Approved - Apr 16 2025
David Lynch, Town Manager	Pending
Cynthia Garcia-Lima, Town Clerk	None

SERVICE AGREEMENT

THIS IS AN AGREEMENT ("Agreement"), dated this ____ day of _____ 2025,
by and between:

TOWN OF PEMBROKE PARK, FLORIDA, a municipal corporation organized and operating pursuant to the laws of the State of Florida, with a business address of 3150 S.W. 52nd Avenue, Pembroke Park, Florida 33023, hereinafter referred to as "Town";

and

BLUE LINE SOLUTIONS, LLC, a limited liability company authorized to do business in the State of Florida, with a principal address of 4409 Oakwood Drive, Chattanooga, TN, 37416 hereinafter "Contractor," who is authorized to do business in the State of Florida.

Town and Contractor may each be referred to herein as "party" or collectively as "parties."

WITNESSETH:

In consideration of the mutual terms and conditions, promises, covenants and payments hereinafter set forth, Town and Contractor agree as follows:

ARTICLE 1 **PREAMBLE**

In order to establish the background, context and form of reference for this Agreement and to generally express the objectives, and intentions of the respective parties herein, the following statements, representations and explanations shall be accepted as predicates for the undertakings and commitments included within the provisions which follow and may be relied upon by the parties as essential elements of the mutual considerations upon which this Agreement is based.

1.1 The Town advertised its notice to bidders of the Town's desire to hire a firm to create and implement a speed camera enforcement program in school zones, as more particularly described in **Exhibit "A"** attached hereto and by this reference made a part hereof, for the said bid entitled:

CREATION AND IMPLEMENTATION FOR A SPEED CAMERA ENFORCEMENT PROGRAM IN SCHOOL ZONES ONLY RFP NO. 12 473-14

1.2 On the May 14, 2025, the Town Commission designated Contractor as being the most responsible proposer submitting a responsive proposal most advantageous and in the best interests of the Town; and

1.4 Negotiations pertaining to the services to be performed by the Contractor were undertaken and this Agreement incorporates the results of such negotiation.

ARTICLE 2

SERVICES AND RESPONSIBILITIES

2.1 Contractor hereby agrees to perform the services for the to create and implement a speed camera enforcement program in school zones, as more particularly described in **Exhibit "A"** attached hereto and by this reference made a part hereof, in accordance with the Scope of Services outlined in the specifications, RFP 12 473-14, attached hereto and made a part hereof as **Exhibit "A"** and Contractor's response thereto, attached hereto and made a part hereof as **Exhibit "B."** Contractor agrees to do everything required by this Agreement, the Sealed Bid Package, Addenda to this Agreement, and Commission award complete with proposal form. In the event of any conflicts between this Agreement, Exhibit A and Exhibit B, this Agreement shall prevail, followed by Exhibit A.

2.2 Contractor shall furnish all services, labor, equipment, and materials necessary and as may be required in the performance of this Agreement, except as otherwise specifically provided for herein, and all work performed under this Agreement shall be done in a professional manner.

2.3 Contractor hereby represents to Town, with full knowledge that Town is relying upon these representations when entering into this Agreement with Contractor, that Contractor has the professional expertise, experience and manpower to perform the services to be provided by Contractor pursuant to the terms of this Agreement.

2.4 Contractor assumes professional and technical responsibility for performance of its services to be provided hereunder in accordance with recognized professional standards of good engineering practice. If within one year following completion of its services, such services fail to meet the aforesaid standards, and the Town promptly advises Contractor thereof in writing, Contractor agrees to re-perform such deficient services without charge to the Town.

2.5 Contractor shall not utilize the services of any sub-consultant without the prior written approval of Town.

ARTICLE 3

TERM AND TERMINATION

3.1 The term of this Agreement shall begin on May 15, 2025, and shall be in effect for an initial term of three (3) years, followed by two (2) three-year renewal options which are subject to the mutual written consent of both parties.

3.2 This Agreement may be terminated by either party for cause, or by the Town for convenience, upon thirty (30) days' written notice by the Town to Contractor, in which event the Contractor shall be paid its compensation for services performed to termination date. In the event that the Contractor

abandons this Agreement or causes it to be terminated, Contractor shall indemnify the Town against any loss pertaining to this termination up to a maximum of the full contracted fee amount. All finished or unfinished documents, data, studies, plans, surveys, and reports prepared by Contractor shall become the property of Town and shall be delivered by Contractor to Town immediately.

3.4 **SCRUTINIZED COMPANIES.** Contractor certifies that it and any of its affiliates are not scrutinized companies as identified in Section 287.135, F.S. In addition, Contractor agrees to observe the requirements of Section 287.135, F.S., for applicable sub-agreements entered into for the performance of work under this Agreement. Pursuant to Section 287.135, F.S., the Town may immediately terminate this Agreement for cause if the Contractor, its affiliates, or its subContractors are found to have submitted a false certification; or if the Contractor, its affiliates, or its subContractors are placed on any applicable scrutinized companies list or engaged in prohibited contracting activity during the term of the Agreement. As provided in Subsection 287.135(8), F.S., if federal law ceases to authorize these contracting prohibitions then they shall become inoperative.

ARTICLE 4

COMPENSATION AND METHOD OF PAYMENT

4.1 Contractor shall be entitled to invoice Town in accordance with the revenue proposal set forth in Exhibit "B," subject to the revenue sharing set forth in Sec. 316.1896, F.S., and Sec. 22-100 of the Town Code, as either may be amended from time to time.

4.2 Town will make its best efforts to pay Contractor within thirty (30) days of receipt of proper invoice the total shown to be due on such invoice.

4.3 All payments shall be governed by the Florida Prompt Payment Act, as set forth in Part VII, Chapter 218, Florida Statutes.

4.4 Payment will be made to Contractor at:

ARTICLE 5

CHANGES TO SCOPE OF WORK AND ADDITIONAL WORK

5.1 Town or Contractor may request changes that would increase, decrease, or otherwise modify the Scope of Services, as described in **Exhibit "A,"** to be provided under this Agreement as described in Article 2 of this Agreement. These changes will affect the monthly compensation accordingly. Such changes or additional services must be in accordance with the provisions of the Code of Ordinances of the Town, and must be contained in a written amendment, executed by the parties hereto, with the same formality, equality and dignity herewith prior to any deviation from the terms of this Agreement, including the initiation of any additional or extra work.

5.2 In no event will the Contractor be compensated for any work which has not been described in a separate written agreement executed by the parties hereto.

ARTICLE 6

INDEMNIFICATION

6.1 Contractor shall indemnify and save harmless and defend the Town, its trustees, elected and appointed officials, agents, servants and employees from and against any and all claims, demands, or causes of action of whatsoever kind or nature sustained by the Town or any third party arising out of, or by reason of, or resulting from acts, error, omission, or negligent act of Contractor, its agents, servants or employees in the performance under this Agreement, for all costs, losses and expenses, including but not limited to, damages to persons or third party property, judgments and attorneys' fees arising out of or in connection with the performance by Contractor pursuant to this Agreement.

6.2 Contractor shall indemnify Town for all loss, damage, expense or liability including, without limitation, court costs and attorneys' fees that may result by reason of any infringement or claim of infringement of any patent, trademark, copyright, trade secret or other proprietary right due to services furnished pursuant to this Agreement. Contractor will defend and/or settle at its own expense any action brought against the Town to the extent that it is based on a claim that products or services furnished to Town by Contractor pursuant to this Agreement, or if any portion of the services or goods furnished in the performance of the service becomes unusable as a result of any such infringement or claim.

6.3 Contractor's aggregate liability shall not exceed the proceeds of insurance required to be placed pursuant to this Agreement plus the compensation received by Contractor, or extend to any claims brought subsequent to the expiration of warranty period outlined above. The Town's rights and remedies and Contractor's liabilities as set forth in this Agreement, are exclusive, and the Town hereby releases Contractor from all further or subsequent liability, whether based in contract or tort and irrespective of fault, negligence, or strict liability.

6.4 The parties recognize that various provisions of this Agreement, including but not necessarily limited to this Section, provide for indemnification by the Contractor and that Florida Statutes §725.06 requires a specific consideration be given therefor. The parties therefore agree that the sum of **Ten Dollars and 00/100 (\$10.00)**, receipt of which is hereby acknowledged, is the specific consideration for such indemnities, and the providing of such indemnities is deemed to be part of the specifications with respect to the services to be provided by Contractor. Furthermore, the parties understand and agree that the covenants and representations relating to this indemnification provision shall serve the term of this Agreement and continue in full force and effect as to the party's responsibility to indemnify.

ARTICLE 7

INSURANCE

Contractor shall comply with all insurance requirements set forth in Exhibit "A."

ARTICLE 8
INDEPENDENT CONTRACTOR

8.1 This Agreement does not create an employee/employer relationship between the parties. It is the intent of the parties that the Contractor is an independent Contractor under this Agreement and not the Town's employee for all purposes, including but not limited to, the application of the Fair Labor Standards Act minimum wage and overtime payments, Federal Insurance Contribution Act, the Social Security Act, the Federal Unemployment Tax Act, the provisions of the Internal Revenue Code, the State Workers' Compensation Act, and the State unemployment insurance law. The Contractor shall retain sole and absolute discretion in the judgment of the manner and means of carrying out Contractor activities and responsibilities hereunder provided, further that administrative procedures applicable to Contractor's services rendered under this Agreement shall be those of Contractor, which policies of Contractor shall not conflict with Town, State, H.U.D., or United States policies, rules or regulations relating to the use of Contractor 's Funds provided for herein. The Contractor agrees that it is a separate and independent enterprise from the Town, that it has full opportunity to find other business, that it has made its own investment in its business, and that it will utilize a high level of skill necessary to perform the work. This Agreement shall not be construed as creating any joint employment relationship between the Contractor and the Town and the Town will not be liable for any obligation incurred by Contractor, including but not limited to unpaid minimum wages and/or overtime premiums.

ARTICLE 9
VENUE

9.1 This Agreement shall be governed by the laws of the State of Florida as now and hereafter in force. The venue for actions arising out of this agreement shall be in Broward County, Florida.

ARTICLE 10
PUBLIC RECORDS

10.1 The Town of Pembroke Park is public agency subject to Chapter 119, Florida Statutes. The CONTRACTOR shall comply with Florida's Public Records Law. Specifically, the Contractor shall:

10.1.1 Keep and maintain public records required by the Town to perform the service;

10.1.2 Upon request from the Town's custodian of public records, provide the Town with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in chapter 119, Fla. Stat., or as otherwise provided by law;

10.1.3 Ensure that public records that are exempt or that are confidential and exempt from public record disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and, following completion of the contract, Contractor shall destroy all copies of such confidential and exempt records remaining in its possession after the Contractor transfers the records in its possession to the Town; and

10.1.4 Upon completion of the contract, Contractor shall transfer to the Town, at no cost to the Town, all public records in Contractor possession. All records stored electronically by the Contractor must be provided to the Town, upon request from the Town custodian of public records, in a format that is compatible with the information technology systems of the Town.

10.2 The failure of Contractor to comply with the provisions set forth in this Article shall constitute a Default and Breach of this Agreement, for which, the Town may terminate the Agreement.

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT

**TOWN CLERK
9150 SW 52nd Avenue
Pembroke Park, FL 33023
(954) 966-4600
townclerk@tppfl.gov**

**ARTICLE 11
INTENTIONALLY OMITTED**

**ARTICLE 12
MISCELLANEOUS**

12.1 **Ownership of Documents.** Reports, surveys, plans, studies and other data provided in connection with this Agreement are and shall remain the property of Town whether or not the project for which they are made is completed. Town hereby agrees to use Contractor's work product for its intended purposes.

12.2 **Records.** Contractor shall keep such records and accounts and require any and all subContractors to keep records and accounts as may be necessary in order to record complete and correct entries as to personnel hours charged to this engagement, and any expenses for which Contractor expects to be reimbursed. Such books and records will be available at all reasonable times for examination and audit by Town and shall be kept for a period of ten (10) years after the completion of all work to be performed pursuant to this Agreement. Incomplete or incorrect entries in such books and records will be grounds for disallowance by Town of any fees or expenses based upon such entries. All records shall be maintained and available for disclosure, as appropriate, in accordance with Chapter 119, F.S.

12.3 **Assignments; Amendments.** This Agreement, and any interests herein, shall not be assigned, transferred or otherwise encumbered, under any circumstances, by Contractor without the prior written consent of Town. For purposes of this Agreement, any change of ownership of

Contractor shall constitute an assignment which requires Town approval. However, this Agreement shall run to the benefit of Town and its successors and assigns.

It is further agreed that no modification, amendment, or alteration in the terms or conditions contained herein shall be effective unless contained in a written document executed with the same formality and of equal dignity herewith.

12.4 **No Contingent Fees.** Contractor warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for Contractor to solicit or secure this Agreement, and that it has not paid or agreed to pay any person, company, corporation, individual or firm, other than a bona fide employee working solely for Contractor any fee, commission, percentage, gift, or other consideration contingent upon or resulting from the award or making of this Agreement. For the breach or violation of this provision, Town shall have the right to terminate the Agreement without liability at its discretion, to deduct from the contract price, or otherwise recover the full amount of such fee, commission, percentage, gift or consideration.

12.5 **Notice.** Whenever any party desires to give notice unto any other party, it must be given by written notice, sent by certified United States mail, with return receipt requested, addressed to the party for whom it is intended and the remaining party, at the places last specified, and the places for giving of notice shall remain such until they shall have been changed by written notice in compliance with the provisions of this section. For the present, Contractor and Town designate the following as the respective places for giving of notice:

For Town:	David Lynch Town Manager Town of Pembroke Park 3150 S.W. 52 nd Avenue Pembroke Park, FL 33023 dlynch@tppfl.gov
Copy to:	Jacob G. Horowitz, Town Attorney Goren, Cherof, Doody, and Ezrol, P.A. 3099 E. Commercial Boulevard, Suite 200 Fort Lauderdale, Florida 33308 jhorowitz@gorencherof.com
Contractor:	Blue Line Solutions, LLC Attn: Mark Hutchison, Founder & CEO 4409 Oakwood Drive Chattanooga, TN 37416 (423-710-6348 mhutchison@bluelinesolutions.org

12.6 **Binding Authority.** Each person signing this Agreement on behalf of either party individually warrants that he or she has full legal power to execute this Agreement on behalf of the

party for whom he or she is signing, and to bind and obligate such party with respect to all provisions contained in this Agreement.

12.7 **Headings.** Headings herein are for convenience of reference only and shall not be considered on any interpretation of this Agreement.

12.8 **Exhibits.** Each Exhibit referred to in this Agreement forms an essential part of this Agreement. The exhibits if not physically attached should be treated as part of this Agreement and are incorporated herein by reference.

12.9 **Severability.** If any provision of this Agreement or application thereof to any person or situation shall to any extent, be held invalid or unenforceable, the remainder of this Agreement, and the application of such provisions to persons or situations other than those as to which it shall have been held invalid or unenforceable shall not be affected thereby, and shall continue in full force and effect, and be enforced to the fullest extent permitted by law.

12.10 **Extent of Agreement.** This Agreement represents the entire and integrated agreement between the Town and the Contractor and supersedes all prior negotiations, representations or agreements, either written or oral.

12.11 **Legal Representation.** It is acknowledged that each party was represented by counsel in the preparation of and contributed equally to the terms and conditions of this Agreement and, accordingly, the rule that a contract shall be interpreted strictly against the party preparing same shall not apply herein due to the joint contributions of both parties.

12.12 **Counterparts and Execution.** This Agreement may be executed in multiple originals or counterparts, each of which shall be deemed to be an original and together shall constitute one and the same agreement. Execution and delivery of this Agreement by the Parties shall be legally binding, valid and effective upon delivery of the executed documents to the other party through facsimile transmission, email, or other electronic delivery.

12.13 **Employment Verification.** Contractor certifies that it is aware of and complies with the requirements of Section 448.095, Florida Statutes, as may be amended from time to time and briefly described herein below.

A. **Definitions** for this Section:

1. “*Contractor*” means a person or entity that has entered or is attempting to enter into a contract with a public employer to provide labor, supplies, or services to such employer in exchange for salary, wages, or other remuneration. “Contractor” includes, but is not limited to, a contractor or consultant.
2. “*Subcontractor*” means a person or entity that provides labor, supplies, or services to or for a contractor or another subcontractor in exchange for salary, wages, or other remuneration.

3. “*E-Verify system*” means an Internet-based system operated by the United States Department of Homeland Security that allows participating employers to electronically verify the employment eligibility of newly hired employees.
- B. **Registration Requirement; Termination:** Pursuant to Section 448.095, Florida Statutes, effective January 1, 2021, Contractors, shall register with and use the E-verify system in order to verify the work authorization status of all newly hired employees. Contractor shall register for and utilize the U.S. Department of Homeland Security’s E-Verify System to verify the employment eligibility of:
 1. All persons employed by a Contractor to perform employment duties within Florida during the term of the contract;
 2. All persons (including subvendors/subconsultants/subcontractors) assigned by Contractor to perform work pursuant to the contract with the Town. The Contractor acknowledges and agrees that registration and use of the U.S. Department of Homeland Security’s E-Verify System during the term of the contract is a condition of the contract with the Town; and
 3. The Contractor shall comply with the provisions of Section 448.095, Fla. Stat., "Employment Eligibility," as amended from time to time. This includes, but is not limited to registration and utilization of the E-Verify System to verify the work authorization status of all newly hired employees. Contractor shall also require all subcontractors to provide an affidavit attesting that the subcontractor does not employ, contract with, or subcontract with, an unauthorized alien. The Contractor shall maintain a copy of such affidavit for the duration of the contract. Failure to comply will lead to termination of this Contract, or if a subcontractor knowingly violates the statute, the subcontract must be terminated immediately. Any challenge to termination under this provision must be filed in the Circuit Court no later than twenty (20) calendar days after the date of termination. Termination of this Contract under this Section is not a breach of contract and may not be considered as such. If this contract is terminated for a violation of the statute by the Contractor, the Contractor may not be awarded a public contract for a period of one (1) year after the date of termination.

IN WITNESS OF THE FOREGOING, the parties have set their hands and seals the day and year first written above.

THE REST OF THIS PAGE HAS BEEN INTENTIONALLY LEFT BLANK.

TOWN OF PEMBROKE PARK

BY: _____
MAYOR ASHIRA MOHAMMED

APPROVED AS TO LEGAL FORM:

BY: _____
JACOB G. HOROWITZ
Town Attorney

BLUE LINE SOLUTIONS, LLC

BY: _____
Name: _____
Title: _____

STATE OF _____)
COUNTY OF _____)

BEFORE ME, an officer duly authorized by law to administer oaths and take acknowledgments, by means of ☐ physical presence or ☐ online notarization, on this ____ day of _____, 2025, as _____ of _____, and acknowledged that he has executed the foregoing instrument for the use and purposes mentioned in it and that the instrument is the act and deed of _____, as _____ of _____ and who is personally known to me or has produced _____ as identification.

IN WITNESS WHEREOF, I have set my hand and seal in the State and County aforesaid
this ____ day of _____, 2025.

NOTARY PUBLIC

Print or Type Name

My Commission Expires:

EXHIBIT “A”

RFP 12 473-14



REQUEST FOR PROPOSAL
RFP 12 473-14

FOR CREATION AND IMPLEMENTATION FOR A
SPEED CAMERA ENFORCEMENT PROGRAM IN SCHOOL ZONES ONLY

SUBMISSIONS ARE DUE AT THE ADDRESS SHOWN BELOW NO LATER THAN

FRIDAY, APRIL 4, 2025, at 10:00 AM

TOWN OF PEMBROKE PARK
ATTENTION: TOWN MANAGER
3150 SW 52ND AVENUE
PEMBROKE PARK, FL 33023

THE RESPONSIBILITY FOR SUBMITTING A RESPONSE TO THIS RFP ON OR BEFORE THE STATED DATE
AND TIME WILL BE SOLELY AND STRICTLY THE RESPONSIBILITY OF THE PROPOSER

SECTION I - GENERAL OVERVIEW

A. BACKGROUND

The Town of Pembroke Park is seeking proposals from qualified vendors for the creation and implementation of a speed camera enforcement program in school zones.

The Town desires a comprehensive and effective program that utilizes camera technology to enhance safety in designated school zones. Proposals should address all aspects of program implementation, operation, and maintenance. Vendors must comply with all applicable Florida Statutes, including Title XXIII MOTOR VEHICLES, Chapter 316 UNIFORM TRAFFIC CONTROL, and Title XXIII Chapter 318 DISPOSITION OF TRAFFIC INFRACTIONS, as well as any other relevant state regulations.

The successful vendor will be expected to identify suitable locations within the Town for the speed enforcement program, focusing on designated school zones.

B. SCHEDULE

The proposed time schedule as related to this procurement is as follows:

- **Release of RFP:** Tuesday, March 18, 2025
- **Deadline for Questions:** Wednesday, March 26, 2025, at 11:00 AM
- **Bids Due Date:** Friday, April 4, 2025, at 10:00 AM
- **Opening/Scoring of Bids:** Friday, April 4, 2025
- **Award Bid/Commission:** Wednesday, April 9, 2025
- **Notice to Proceed (NTP):** Monday, April 28, 2025

*All dates are subject to change at the discretion of the Town.

C. SUBMISSION OF PROPOSALS

To be considered, vendors must submit their proposals in the following format:

- **Hard Copy:** One (1) original and four (4) copies of the complete proposal, signed by an authorized company officer, in a sealed envelope. The envelope must be clearly marked with "RFP 12 473-14, Speed Camera Enforcement Program."
 - **Delivery Address:**
 - Town Manager
 - Town of Pembroke Park
 - 3150 SW 52nd Avenue
 - Pembroke Park, FL 33023
 - Hard copies must be delivered between 8:00 AM and 5:00 PM EST, Monday through Friday, excluding Town holidays.
- **Electronic Copy:** One (1) duplicate copy of the proposal must be submitted electronically to the Town Manager at <dlynch@tppfl.gov>.
 - In case of discrepancies, the hard copy shall prevail.
- **Deadline:** Proposals must be received by the Town no later than 10:00 AM on Friday, April 4, 2025. Late submissions will be rejected.
- **Delivery Responsibility:** Vendors are responsible for ensuring timely delivery of their proposals, regardless of the delivery method used. Proposals submitted by email or fax will not be accepted.

D. CONTACT PERSON

All inquiries regarding this RFP must be submitted electronically to the Town Manager, David Lynch, at <dlynch@tppfl.gov>. Questions must be submitted in writing by the **Deadline for Questions:** Wednesday, March 26, 2025, at 11:00 AM.

Unauthorized contact with any Town official or employee regarding this RFP, except as specified above, is prohibited and may result in disqualification of the vendor's proposal.

The Town will provide responses to inquiries and any necessary corrections or amendments in written addenda. Addenda will be posted on the Town's website and on DemandStar (www.demandstar.com). Vendors are responsible for checking these websites for any updates or addenda before submitting their proposals. Any issued addenda must be acknowledged in the proposal submission.

E. ADDITIONAL INFORMATION/ADDENDA

TOWN will issue responses to inquiries and any other corrections or amendments it deems necessary in written addenda issued prior to the due date posted on TOWN's website under Departments, and on DemandStar at www.demandstar.com. Vendors should not rely on any representations, statements, or explanations other than those made in this RFP or in any addendum to this RFP. Where there appears to be a conflict between the RFP and any addenda issued, the last addendum issued shall prevail. Vendors are advised to check the websites for addenda before submitting their bids. Vendors shall acknowledge any issued addenda by including the Addenda Acknowledgement with the submittal. Proposals which fail to acknowledge the vendor's receipt of any addendum shall result in the rejection of the offer if the addendum contains information which substantively changes TOWN's requirements.

F. LATE SUBMITTAL AND LATE MODIFICATIONS

Submittals received after the due date and time will not be accepted. Modifications received after the due date will not be accepted. TOWN assumes no responsibility for the premature opening of a proposal not properly addressed and identified, or not delivered to the proper designation.

G. REJECTION OF PROPOSALS/CANCELLATION

The TOWN reserves the right to reject any and all submittals and reserves the right to waive any irregularities or informalities in any submittal or in the submittal procedure, when to do so would be to the advantage of TOWN. The TOWN reserves the right to cancel this RFP at any time.

H. MINIMUM RFP ACCEPTANCE PERIOD

Submittals shall be valid and may not be withdrawn for a period of 90 days from the date specified for receipt of submittals.

I. NON-COLLUSION AFFIDAVIT

By submitting a proposal in response to this RFP, the vendor represents and warrants that such proposal is genuine and not a sham or collusive or made in the interest or in behalf of any person not therein named and that the vendor has not directly or indirectly induced or solicited any other vendor to put in a sham proposal, or any other person, firm, or corporation to refrain from submitting a proposal, and that the vendor has not in any manner sought by collusion to secure to that vendor any advantage over any other vendor. By submitting a proposal, the vendor represents and warrants that no official or employee of TOWN has, in any manner, an interest, directly or indirectly in the proposal or in the contract which may be awarded under it, or in any expected profits to arise there from.

J. COST INCURRED BY VENDORS

All expenses involved with the preparation and submission of the Proposal to TOWN, or any work performed in connection therewith is the responsibility of the vendor(s).

K. RFP OPENING

The names of the firms responding to this RFP shall be read aloud publicly by the Town Clerk (or designee) in Town Hall at the submitting deadline and their proposals shall subsequently be subject to an evaluation review. A list of names of firms responding to the RFP shall be posted on TOWN's website at <https://www.tppfl.gov/bids>. The list may also be obtained from the Town Manager after the RFP due date and time stated herein.

L. PUBLIC RECORDS

The Town of Pembroke Park is a public agency subject to Chapter 119, Florida Statutes. Proposer shall comply with Florida's Public Records Law. Specifically, proposer shall:

- Keep and maintain public records required by the Town to perform the service;
- Upon request from the Town's custodian of public records, provide the Town with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law;
- Ensure that public records that are exempt or that are confidential and exempt from public record disclosure requirements are not disclosed except as authorized by law for the duration of the Agreement term, and following completion of the Agreement, proposer shall destroy all copies of such confidential and exempt records remaining in its possession after proposer transfers the records in its possession to the Town, unless otherwise required by law; and
- Upon completion of the Agreement, proposer shall ensure the transfer to the Town, at no cost to the Town, all public records in proposer's possession. All records stored electronically by proposer must be provided to the Town, upon

request from the Town's custodian of public records, in a format that is compatible with the information technology systems of the Town.

The failure of proposer to comply with the provisions set forth in this Article shall constitute a default and breach of this Agreement, for which, the Town may terminate the Agreement by providing proposer with at least thirty (30) days prior, provided, however, that proposer will be given the opportunity to cure the breach within said period of time.

M. TAXES

The selected vendor will be provided with TOWN's Sales Tax and Use Tax Certificate of Exemption number upon request.

N. VENDOR INFORMATION

All submissions shall include a completed Vendor Information Form, current copy of business license and current W-9. Vendors whose place of business is other than the State of Florida may be required to provide to the Contracts and Procurement Manager copies of their State's regulations and/or laws concerning the application of vendor preference requirements applicable in their State. Failure to provide this information could result in the disqualification of the vendor from submitting a proposal.

O. INSURANCE

The selected vendor shall provide TOWN with a Certificate of Insurance for General liability, Automobile insurance, and Workers' Compensation before work can begin on TOWN project and remain effective for the duration of the work as described in the contract documents, including authorized change orders, plus any period of guarantee as required in the general warranty. General liability insurance must be at least one

million dollars (\$1,000,000) combined single limit per occurrence. Automobile insurance must be at least five hundred thousand dollars (\$500,000) combined single limit per accident for bodily injury or property damage; and Workers' Compensation insurance must be in compliance with the requirements established by the State of Florida.

P. BONDS

Any combination of the following bonds will be required by TOWN: five percent (5%) bid bond, one hundred percent (100%) payment bond, and one hundred percent (100%) performance bond. All bonds shall be payable to TOWN. Bonding company must be authorized to do business in Florida by the Florida Insurance Commission, listed in the Department of Treasury's publication of companies holding certificates of authority as acceptable surety on Federal bond and as acceptable reinsuring companies,²⁰ and have an "A" or better A.M. Best rating.

Q. ANTI-DISCRIMINATION

TOWN, in accordance with Title VI of the Civil Rights Act of 1964, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this RFP, disadvantaged business enterprises as defined at 49 CFR Part 23 will be afforded full opportunity to submit bids in response to this RFP and will not be discriminated against on the grounds of race, color, national origin, sex, handicap/disability in consideration of an award.

R. DRUG-FREE WORKPLACE

The Town of Pembroke Park is very committed to maintaining a safe, healthy, and productive work environment for its employees and citizens. To underscore that commitment, the Town has established a Drug-Free Workplace Program. In accordance with Florida Statute 287.087, preference shall be given to vendors who have a drug-free workplace program. Whenever two or more bids which are equal with respect to price, quality, and service are received by the Town, a bid from a vendor who certifies that it has implemented a drug-free workplace program shall be given preference in the award process. In the event all things are equal, the bid received from the vendor that certifies full compliance with 287.087, Florida Statutes, should be given preference over all others.

Whenever two or more bids that are equal with respect to price, quality, and service are received by the Town, a bid from a vendor who certifies that it has implemented a drug-free workplace program shall be given preference in the award process. In the event all things are equal, the bid received from the vendor that certifies full compliance with 287.087, Florida Statutes, should be given preference over all others.

CERTIFICATION REQUIREMENTS

The certified statement must stipulate the vendor shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about:
 - The dangers of drug abuse in the workplace

- The business policy of maintaining a drug-free workplace
 - Any available drug counseling, rehabilitation, and employee assistance programs
 - The penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under Bid a copy of the statement specified in subsection (1).
 4. In the statement specified in subsection (1), notify the employee that, as a condition of working on the commodities or Contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893, Florida Statutes, or of any controlled substance law of the United States or any State, for a violation occurring in the workplace no later than five (5) days after the conviction.
 5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program, if such is available in the employee's community by any employee who is so convicted.
 6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section

DESCRIPTION OF WORK

The Town of Pembroke Park ("TOWN") is soliciting sealed proposals from qualified vendors for the provision of a comprehensive Red Light Camera Enforcement Program within the Town. This includes, but is not limited to, the supply, installation, operation, maintenance, and administration of a red-light camera system at selected intersections. The program aims to improve traffic safety by deterring red-light violations.

The TOWN will consider Proposals only from responsible and responsive Proposer(s) licensed and qualified by experience to provide and do the work specified.

These instructions herein are standard for all service contracts issued through the Town of Pembroke Park. In this document, Invitation to Bid (ITB) and Request for Proposal (RFP), bids and proposals are interchangeable.

S. FINAL SELECTION

The Review Committee representative will make a recommendation to the Town Commission following review of all qualified proposals, selection of a suitable primary and secondary vendors, and preliminary contract negotiations.

TOWN shall complete contract negotiations with the successful primary and secondary vendors following the Town's Commission approval.

TOWN reserves the right to accept the response that is determined to be in the best interest of TOWN. The TOWN reserves the right to reject any and or all proposals.

(b)An awarding body may not give preference to a vendor based on the vendor's social, political, or ideological interests.

(3)Beginning July 1, 2023, any solicitation for the procurement of commodities or contractual services by an awarding body must include a provision notifying vendors of the provisions of this section.

T. LITIGATION VENUE

The parties waive the privilege of venue and agree that all litigation between them in the state courts shall take place in Broward County, Florida, and that all litigation between them in the federal courts shall take place in the Southern District in and for the State of Florida.

U. SCOPE OF WORK

The scope of work for this project includes, but is not limited to, the following:

1. System Provision and Installation:

- Supply and install all necessary red-light camera equipment, including cameras, sensors, and related hardware, at locations identified and approved by the Town.
- Ensure that all equipment is compliant with Florida law and industry best practices.
- Perform all necessary site preparation and installation work.

2. System Operation and Maintenance:

- Operate and maintain the red-light camera system to ensure its continuous and reliable operation.
- Perform regular inspections and maintenance of all equipment.
- Provide technical support and troubleshooting services.
- Ensure the system is calibrated and certified as required by law.

3. Violation Processing and Administration:

- Review and process violation data captured by the system.
- Generate and mail violation notices to registered vehicle owners.
- Provide a secure online platform for citizens to review violation evidence and make payments.
- Manage the collection of fines and remittance of payments to the Town.
- Provide court support and adjudication assistance, if required.

4. Program Management and Reporting:

- Provide regular reports to the Town on program performance, including violation statistics, revenue generated, and system uptime.
- Attend meetings with Town staff to discuss program operations and address any issues.
- Ensure compliance with all applicable laws and regulations.
- Provide public awareness and education materials regarding the red-light camera program.



A. BID SIGNATURE PAGE

HOW TO SUBMIT BIDS: Bids must be submitted by hard copy. It is the sole responsibility of the Bidder to ensure that the Bid reaches the Town of Pembroke Park, Town Hall, Town Clerk's Office, 3150 SW 52nd Avenue, Pembroke Park, FL 33023, on or prior to the Bid due date and time listed. Bids submitted by fax or email will not be accepted.

The undersigned hereby agrees to furnish services subject to all instructions, terms, conditions, specifications, and addenda contained in the Invitation to Bid (RFP).

I have read the RFP, and all attachments including the specifications and fully understand what is required. By submitting this signed Bid, I understand any resulting Town contract will be subject to RFP instructions, terms, conditions, specifications, and addenda.

Submitted by _____ Date _____

Signature _____ Date _____

Name Print _____ Title _____

Company (Legal Registration) _____

FOREIGN CORPORATIONS MAY BE REQUIRED TO OBTAIN A CERTIFICATE OF AUTHORITY FROM THE DEPARTMENT OF STATE, IN ACCORDANCE WITH FLORIDA STATUTE §607.1501 (visit <http://www.dos.state.fl.us/>).

Address _____

City _____ State _____ Zip _____

Telephone No. _____ FAX No _____ Email _____

Does your firm qualify for MBE or WBE status? _____ MBE _____ WBE _____



TOWN OF PEMBROKE PARK SUBMITTAL REQUIRED FORMS

Bidders must complete and submit all TOWN requested documentation to be considered a responsive and responsible Bidder.

1. Questionnaire
2. Bid Acknowledgment
3. Vendor/Bidder Disclosure
4. Subcontractors
5. References
6. Scrutinized Companies
7. Public Entity Crimes
8. Conflict of Interest Disclosure
9. Non-Collusion Statement
10. Confirmation of Drug-Free Workplace
11. Acknowledgment of Addenda
12. Affidavit of Compliance with Anti-



Submitted by (*Company Name*):

Corporation

Partnership

Individual

Joint Venture

Other

Describe:

Office Location:

Number of people in your organization:

Length of time the Contractor has been doing business under this name in Florida:

Years

Under what other name(s) has your firm operated:

Has or is your firm currently involved in any formal court proceedings regarding any of your contracts?

YES

(attach a detailed explanation)

NO



BID ACKNOWLEDGMENT

The undersigned, having carefully read and considered the Invitation to Bid, RFP 12 473-14, Speed Camera Enforcement Program. for the Town of Pembroke Park, does hereby offer to perform such services for the Town of Pembroke Park, in the manner described and subject to the terms and conditions set forth in the attached RFP.

The undersigned gives permission for Pembroke Park to contact business references provided in this Bid, and any others for whom the undersigned has performed work.

The undersigned further states that this Bid is made in good faith and is not founded on, or in consequence of, any collusion, anti-competitive agreement, or other type of anti-competitive activities between themselves and any other interested party, in restraint of free competition.

Bidder Business Name:

Authorized Representative Signature:

Authorized Representative Name (Print):

Authorized Representative Title (Print):

Address:

Date:

Phone:

Fax:

Email Address:

Key Staff Member(s) Will Assign to Project:



VENDOR/BIDDER DISCLOSURE

I, _____, being first duly sworn state that:

The full legal name and business address of the person(s) or entity contracting with the Town of Pembroke Park ("Town") are as follows (Post Office addresses are not acceptable):

Name of Individual, Firm, or Organization: _____

Address: _____

FEIN: _____

State and date of incorporation _____

OWNERSHIP DISCLOSURE AFFIDAVIT

1. If the contract or business transaction is with a corporation, the full legal name and business address shall be provided for each officer and director and each stockholder who directly or indirectly holds five percent (5%) or more of the corporation's stock. If the contract or business transaction is with a trust, the full name and address shall be provided for each trustee and each beneficiary. All such names and address are as follows (Post Office addresses are not acceptable):

Full Legal Name	Address	% Ownership
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

The full legal names and business addresses of any other individual (other than subcontractors, suppliers, laborers, and lenders) who have, or will have, any legal, equitable, or beneficial interest Town of Pembroke Park in the contract or business transaction with TOWN are as follows (Post Office addresses are not acceptable):

Full Legal Name	Address	% Ownership
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATE OF FLORIDA)
)
COUNTY OF _____)

By: _____ Date: _____
Signature of Affiant

Print Name

SUBSCRIBED AND SWORN TO or affirmed before me this _____ day of
_____, 20____, by _____, he/she is personally known
to me or has presented _____ as identification.

Notary Public, State of Florida at Large

Print or Stamp of Notary:



The Bidder shall list all Subcontractors to be used on this project, if awarded the Contract for this project in the form below.

	CLASSIFICATION OF WORK	NAME OF SUBCONTRACTOR	ADDRESS OF SUBCONTRACTOR
1.			
2.			
3.			
4.			
5.			



**Speed Camera Enforcement Program
ADDENDA ACKNOWLEDGEMENT**

The vendor has examined and carefully studied the Request for Proposals and the following Addenda, receipt of all of which is hereby acknowledged:

Addendum No. _____

Addendum No _____

Addendum No. _____

Addendum No. _____

Authorized Representative (Signature)

Date

Authorized Representative/Title
(Print or Type)

Vendors must acknowledge any issued addenda. Proposals which fail to acknowledge the vendor's receipt of any addendum will result in the rejection of the offer if the addendum contained information which substantively changes the Owner's requirements.



REFERENCE FORM

All references must be from customers for whom your company has provided similar services as the specifications of this bid. *(Invalid contact information will result in default of references and may cause the bid to be disqualified.)*

Company Name: _____

1. Company: _____

Street Address: _____

City, State & Zip: _____

Contact Person Name: _____ Title: _____

Phone: _____ Email: _____

Describe Scope of Work and dates of project/service: _____

2. Company: _____

Street Address: _____

City, State & Zip: _____

Contact Person Name: _____ Title: _____

Phone: _____ Email: _____

Describe Scope of Work and dates of project/service: _____

3. Company: _____

Street Address: _____

City, State & Zip: _____

Contact Person Name: _____ Title: _____

Phone: _____ Email: _____

Describe Scope of Work and dates of project/service: _____



SCRUTINIZED COMPANIES

CERTIFICATION REGARDING SCRUTINIZED COMPANIES. The Contractor hereby certifies that, pursuant to Section 287.135, Florida Statutes, it is not listed on the Scrutinized Companies that Boycott Israel and is not participating in a boycott of Israel. The Contractor understands that pursuant to Section 287.135, Florida Statutes, the submission of a false certification may subject it to civil penalties, attorneys' fees, and costs. The Contractor further understands that any contract with the Town for goods or services may be terminated at the option of the Town if the Contractor is found to have submitted a false certification or has been listed on the Scrutinized Companies that Boycott Israel list or is participating in a boycott of Israel. For purchases of \$1 million or more: By submitting a response to any solicitation, the Contractor hereby certifies that, pursuant to Section 287.135, Florida Statutes, it is not listed on the Scrutinized Companies with activities in the Iran Petroleum Energy Sector List, or the Scrutinized Companies with Activities in Sudan List, is not listed on the Scrutinized Companies that Boycott Israel and is not participating in a boycott of Israel, and is not engaged in business operations in Cuba or Syria. The Contractor understands that pursuant to Section 287.135, Florida Statutes, the submission of a false certification may subject it to civil penalties, attorneys' fees, and costs. The Contractor further understands that any contract with the Town for goods or services of \$1 million or more may be terminated at the option of the Town if the Contractor is found to have submitted a false certification or has been listed on the Scrutinized Companies with activities in the Iran Petroleum Energy Sector List or the Scrutinized Companies with Activities in Sudan List, is listed on the Scrutinized Companies that Boycott Israel list or is participating in a boycott of Israel, or is engaged in business operations in Cuba or Syria.

Acknowledged By:

Firm Name:

Printed Name:

Title:

Signature:

Date:



PUBLIC ENTITY CRIMES
NOTIFICATION OF PUBLIC ENTITY CRIMES LAW

Pursuant to Section 287.133, Florida Statutes, you are hereby notified that a person or affiliate who has been placed on the convicted contractors list following a conviction for a public entity crime may not submit a Bid on a contract to provide any goods or services to a public entity; may not submit a Bid on a contract with a public entity for the construction or repair of a public building or public work; may not submit Bids on leases or real property to a public entity; may not be awarded or perform work as a contractor, supplier, sub-Bidder, or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017 [F.S.] for Category Two [\$35,000.00] for a period of thirty-six (36) months from the date of being placed on the convicted contractors list.

Acknowledged By:

Firm Name:

Printed Name:

Title:

Signature:

Date:



CONFLICT OF INTEREST DISCLOSURE

The award of the agreement is subject to the provisions of Chapter 112, Florida Statutes. All Bidders must disclose within their Bid, the name of any officer, director, or agent who is also an employee or relative of an employee of the Town of Pembroke Park ("TOWN").

Furthermore, all Bidders must disclose the name of any TOWN employee or relative(s) of a TOWN employee who owns, directly or indirectly, an interest in the Bidders firm or any of its branches.

The purpose of this disclosure form is to give TOWN the information needed to identify potential conflicts of interest for key personnel involved in the award of this contract.

The term "conflict of interest" refers to situations in which financial or other personal considerations may adversely affect, or have the appearance of adversely affecting, an employee's professional judgment in exercising any TOWN duty or responsibility in administration, management, instruction, research, or other professional activities.

Please check one of the following statements and attach additional documentation, if necessary:

- ☐ To the best of our knowledge, the undersigned Contractor has no potential conflict of interest as defined in Chapter 112, Florida Statutes.
- ☐ The undersigned Contractor, by attachment to this form, submits information which may be a potential conflict of interest due to other Cities, Counties, contracts, or property interest for this RFP.

Acknowledged By:

Firm Name:

Printed Name:

Title:

Signature:

Date:



PROPOSER'S CERTIFICATION AND STATEMENT OF NON-COLLUSION

I _____ certify that this proposal is made without prior understanding, agreement or connection with any corporation, firm or person submitting a proposal for the same services and is in all respects fair and without collusion or fraud. I understand that collusive bidding is a violation of state and Federal law and can result in fines, prison sentences and civil damages awards.

I certify that this proposal has been prepared independently and the price submitted will not be disclosed to another person.

The Town reserves the right to reject the proposal submitted by any proposer violating this provision.

I agree to abide by all conditions of this proposal and certify that I am authorized to sign this proposal.

COMPANY NAME: _____

Authorized Representative (Signature)

Date

Authorized Representative/Title
(Print or Type)



CONFIRMATION OF DRUG-FREE WORKPLACE

In order to have a drug-free workplace program, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibitions.
2. Inform employees about the dangers of drug abuse in the workplace, the business' policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under Bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employee that, as a condition of working on the commodities or Contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893, Florida Statutes, or of any controlled substance law of the United States or any State, for a violation occurring in the workplace no later than five (5) days after the conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program, if such is available in the employee's community by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

A signed copy of your Drug-Free Workplace Policy must be attached to this signed copy and submitted with the Bid Documents.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

Bidder's Signature

Date



AFFIDAVIT OF COMPLIANCE WITH ANTI-HUMAN TRAFFICKING LAWS

In accordance with section 787.06 (13), Florida Statutes, the undersigned, on behalf of the entity listed below (“Entity”), hereby attests under penalty of perjury that:

1. The Affiant is an officer or representative of the Entity entering into an agreement with the City of Cooper City.
2. The Entity does not use coercion for labor or services as defined in Section 787.06, Florida Statutes, entitled “Human Trafficking”.
3. I understand that I am swearing or affirming under oath to the truthfulness of the claims made in this affidavit and that the punishment for knowingly making a false statement includes fines and/or imprisonment.
4. The Affiant is authorized to execute this Affidavit on behalf of the Entity.

FURTHER AFFIANT SAYETH NAUGHT.

DATE: _____, 20 _____

ENTITY: _____ NAME: _____

TITLE: _____

STATE OF FLORIDA
COUNTY OF _____

SWORN TO (or affirmed) and subscribed before me by means of ☐ physical presence or ☐ online notarization, this _____ day of _____ 20____, by _____ in his/her capacity as _____ for _____ (name of Entity).

NOTARY PUBLIC

Personally Known OR
Produced Identification

Type of Identification Produced

EXHIBIT “B”
CONTRACTOR PROPOSAL



In Response:
Town of Pembroke Park
Speed Camera Enforcement Program

RFP: RFP 12 473-14
Submitted On: April 7th 2025

Supplier Proposal Compliance:

Blue Line Solutions certifies that: (I) the proposal is accurate and complete; (II) the proposal is prepared in accordance with the solicitation requirements, and includes all information, content, responses, and appendices requested and, (III) that all required communication, format and submission instructions have been followed. BLS is qualified legally to contract within the State of Florida and the Town of Pembroke Park.

This Proposal is Valid for 120 Days.



CONTACT INFORMATION

Mark Hutchinson Founder & CEO mark@bluelinesolutions.org 423-333-0490	Jason Friedberg VP of Sales jfriedberg@bluelinesolutions.org 267-671-2613	Craig Hamilton Director, Bids & Proposals chamilton@bluelinesolutions.org 423-280-6377
---	---	---

This RFP response is a public record pursuant to Florida law, which is subject to disclosure by the Town of Pembroke Park under the "Sunshine" law as codified in Chapter 119 of Florida State Statute. The city shall permit public access to all documents, papers, letters, or other material submitted in connection with this RFQ and the Contract to be executed for this RFQ, subject to the provisions of the Florida Statute.

Upon award, this contract and any subsequent contract renewals will conform to any changes in state law in accordance with Florida Statute 119 and all applicable law and subsidiary legislation.

Blue Line Solutions does not take any exceptions to this RFQ.

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LETTER OF INTEREST

Town of Pembroke Park
Attn: David Lynch
3150 SW 52nd Avenue
Pembroke Park, FL 33023

April 1, 2025

Dear Mr. Lynch,

Thank you for the opportunity to submit a proposal on behalf of Blue Line Solutions, LLC (BLS). Based in Chattanooga, TN, BLS is a highway safety and traffic technology company dedicated to reducing speeding incidents, red-light violations, and roadway hazards through the use of advanced technology, ultimately saving lives and minimizing roadway injuries.

Founded in 2012 in Athens, TN, BLS was established to promote highway safety, leveraging my background as a former Chief Deputy in East Tennessee and Administrator for the Tennessee Governor's Highway Safety Office. Since moving to Chattanooga in 2017, we've expanded our technology to include automated red-light enforcement, noise ordinance enforcement, and comprehensive highway safety programs.

BLS Reduces
Speeding by up to

95%

Our Chattanooga headquarters houses our citation processing department, service technicians, Computer Network Operations Center (CNOC) engineers, software developers, and permitting managers. These resources ensure localized, high-quality customer service for city agencies and citation recipients. Additionally, with satellite offices in *Hollywood, FL*; *Girard, OH*; and *Shreveport, LA*, and a Connecticut office in 2025, we're positioned to provide fast, reliable support wherever needed.

What sets BLS apart from other automated enforcement companies is our mission: enhancing community and highway safety by reducing speeding and red-light violations. Our focus isn't on issuing citations but on changing driver behavior through a comprehensive approach that integrates public information and education (), community transparency, and enforcement. This model mirrors the National Highway Traffic Safety Administration's (NHTSA) successful "Click It or Ticket" (CIOT) program.

Our efforts have led to up to a 95% reduction in speeding through school zones nationwide, as recognized by the Governor's Highway Safety Association (GHSA). We've achieved these results in diverse communities, including *Mt. Pleasant, TN*; *Savannah, GA*; *Hollywood, FL*; *Youngstown, OH*; and *Buffalo, IA*. Our scalable programs support municipalities of all sizes, from five to ninety-six active enforcement cameras, and contribute to broader highway safety initiatives.

Blue Line Solutions (BLS) provides Automated Speed Enforcement (ASE), red-light running enforcement (RLE), and noise ordinance enforcement (NOE). We are submitting our ASE program for this request for proposals. Blue Line Solutions manages over 120 *Automated Photo Speed Enforcement Programs* across the nation, utilizing fixed, handheld, and mobile solutions. With partners in eight states using 800 cameras, we have processed 2.2 million citations in the past five years. This represents an annual average growth rate of 38%, with a total growth of 485% over five years (2019-2024).

BLS brings the Town of Pembroke Park a full suite of customized solutions that can be tailored to meet the Town's specific needs and preferences for each zone. We are confident in our ability to fulfill all the Town's preferences listed in the RFP. BLS will provide non-intrusive, fixed automated speed detection units installed at zero cost throughout our revenue-sharing model.

The Project Manager, who will be the direct point of contact during the term of the Agreement, will begin with 1.) James Hardeman, VP of Field Operations, who will be responsible for getting the project from contract signature to operation. At this point, 2.) Mike Westfield, Director of Agency Operations, will remain your Project Manager and Point of Contact throughout the life of the program.

Sincerely,

Sincerely,



Mark Hutchison
Founder & CEO



A. BID SIGNATURE PAGE

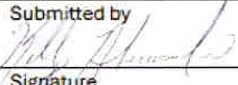


A. BID SIGNATURE PAGE

HOW TO SUBMIT BIDS: Bids must be submitted by hard copy. It is the sole responsibility of the Bidder to ensure that the Bid reaches the Town of Pembroke Park, Town Hall, Town Clerk's Office, 3150 SW 52nd Avenue, Pembroke Park, FL 33023, on or prior to the Bid due date and time listed. Bids submitted by fax or email will not be accepted.

The undersigned hereby agrees to furnish services subject to all instructions, terms, conditions, specifications, and addenda contained in the Invitation to Bid (RFP).

I have read the RFP, and all attachments including the specifications and fully understand what is required. By submitting this signed Bid, I understand any resulting Town contract will be subject to RFP instructions, terms, conditions, specifications, and addenda.

Kelly Abercrombie	04/02/25
Submitted by	Date
	04/02/25
Signature	Date
Kelly Abercrombie	Chief Strategy Officer
Name Print	Title
Blue Line Solutions, LLC	
Company (Legal Registration)	

FOREIGN CORPORATIONS MAY BE REQUIRED TO OBTAIN A CERTIFICATE OF AUTHORITY FROM THE DEPARTMENT OF STATE, IN ACCORDANCE WITH FLORIDA STATUTE §607.1501 (visit <http://www.dos.state.fl.us/>).

Address

City State Zip

Telephone No. FAX No Email

Does your firm qualify for MBE or WBE status? MBE WBE

B. SUBMISSION FORMS

1. QUESTIONNAIRE



Blue Line Solutions, LLC

Submitted by (Company Name):

LLC

Corporation

Partnership

Individual

Joint Venture

Other

Describe:

4409 Oakwood Drive Chattanooga, TN 37416

Office Location:

105

Number of people in your organization:

four years

4

Length of time the Contractor has been doing business under this name in Florida:

Years

N/A

Under what other name(s) has your firm operated:

Has or is your firm currently involved in any formal court proceedings regarding any of your contracts?

YES

(attach a detailed explanation)

XNO

2. BID ACKNOWLEDGMENT



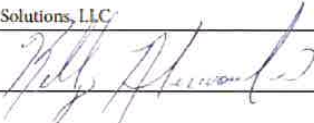
BID ACKNOWLEDGMENT

The undersigned, having carefully read and considered the Invitation to Bid, RFP 12 473-14, Speed Camera Enforcement Program, for the Town of Pembroke Park, does hereby offer to perform such services for the Town of Pembroke Park, in the manner described and subject to the terms and conditions set forth in the attached RFP.

The undersigned gives permission for Pembroke Park to contact business references provided in this Bid, and any others for whom the undersigned has performed work.

The undersigned further states that this Bid is made in good faith and is not founded on, or in consequence of, any collusion, anti-competitive agreement, or other type of anti-competitive activities between themselves and any other interested party, in restraint of free competition.

Bidder Business Name: Blue Line Solutions, LLC

Authorized Representative Signature: 

Authorized Representative Name (Print): Kelly Abercrombie

Authorized Representative Title (Print): Chief Strategy Officer

Address: 4409 Oakwood Dr. Chattanooga, TN 37416

Date: 04/02/25

Phone: 423 710 6348

Fax:

Email Address: kabercrombie@bluelinesolutions.org

Key Staff Member(s) Will Assign to Project:

Doug Diehl - COO James Hardeman - VP of Field Services Mike Westfield - Agency Operations Director

3. VENDOR/BIDDER DISCLOSURE



VENDOR/BIDDER DISCLOSURE

I, Kelly Abercrombie, being first duly sworn state that:

The full legal name and business address of the person(s) or entity contracting with the Town of Pembroke Park

("Town") are as follows (Post Office addresses are not acceptable):

Name of individual, firm, or organization: Biac Line Solutions

Address: 4409 Oakwood Drive

Chattanooga, TN 37416

FEIN: 46-0580223

State and date of incorporation: TN 2017

OWNERSHIP DISCLOSURE AFFIDAVIT

1. If the contract or business transaction is with a corporation, the full legal name and business address shall be provided for each officer and director and each stockholder who directly or indirectly holds five percent (5%) or more of the corporation's stock. If the contract or business transaction is with a trust, the full name and address shall be provided for each trustee and each beneficiary. All such names and address are as follows (Post Office addresses are not acceptable):

Full Legal Name	Address	% Ownership
Mark Hutchinson	4409 Oakwood Drive, Chattanooga, TN 37416	51%
RAF Equity	50 Monument Road, Suite 303 Rita Cymond, PA 19004	10%

The full legal names and business addresses of any other individual (other than subcontractors, suppliers, laborers, and lenders) who have, or will have, any legal, equitable, or beneficial interest in Town of Pembroke Park in the contract or business transaction with TOWN are as follows (Post Office addresses are not acceptable):

Full Legal Name	Address	% Ownership

STATE OF FLORIDA Tennessee

COUNTY OF Hamilton

By: [Signature]
Signature of Affiant

Date: 04/02/25

Kelly Abercrombie

Print Name

SUBSCRIBED AND SWORN TO or affirmed before me this 2nd day of

April 2025 by Kelly Abercrombie he/she is personally known

to me or has presented _____ as identification.

[Signature]
Notary Public, State of Florida at Large - Tennessee

Print or Stamp of Notary:



4. SUBCONTRACTORS



The Bidder shall list all Subcontractors to be used on this project, if awarded the Contract for this project in the form below.

	CLASSIFICATION OF WORK	NAME OF SUBCONTRACTOR	ADDRESS OF SUBCONTRACTOR
1.	General Contractor	Petra Builders	1851 W. Indiantown RD 202 Jupiter, FL 33458
2.	Install Contractor	KED Communications	3614 Oneida St. Cocoa, FL 32926
3.	Install Contractor	Turn 2 Electric	2981 Center Port Circle Pompano Beach, FL 33064
4.			
5.			

5. REFERENCES



All references must be from customers for whom your company has provided similar services as the specifications of this bid. (Invalid contact information will result in default of references and may cause the bid to be disqualified.)

Company Name:

1. Company: <u>Youngstown Police Department</u>	
Street Address: <u>116 W. Boardman St.</u>	
City, State & Zip: <u>Youngstown, OH 44503</u>	
Contact Person Name: <u>Lt. Brian Welsh</u>	Title: <u>Speed Program Director</u>
Phone: <u>276.781.2301</u>	Email: <u>ltwelsh@youngstownohio.gov</u>
Describe Scope of Work and dates of project/service: <u>School Zone Automated Enforcement and Public Education Program</u>	
2. Company: <u>Shreveport Police Department</u>	
Street Address: <u>505 Travis Street</u>	
City, State & Zip: <u>Shreveport, LA 71101</u>	
Contact Person Name: <u>Tom Dark</u>	Title: <u>Chief Administrative Officer</u>
Phone: <u>318.673.5061</u>	Email: <u>tom.dark@shreveportla.gov</u>
Describe Scope of Work and dates of project/service: <u>Installed 96 cameras in 31 school zones for their automated enforcement of school zones program</u>	
3. Company: <u>Bristol Police Department</u>	
Street Address: <u>551 Scott Street</u>	
City, State & Zip: <u>Bristol, VA 24201</u>	
Contact Person Name: <u>Maj. Darryl Milligan</u>	Title: <u>Speed Program Director</u>
Phone: <u>276.645.7284</u>	Email: <u>dmilligan@bristolva.org</u>
Describe Scope of Work and dates of project/service: <u>Installed 5 cameras in 3 school zones</u>	

6. SCRUTINIZED COMPANIES



SCRUTINIZED COMPANIES

CERTIFICATION REGARDING SCRUTINIZED COMPANIES. The Contractor hereby certifies that, pursuant to Section 287.135, Florida Statutes, it is not listed on the Scrutinized Companies that Boycott Israel and is not participating in a boycott of Israel. The Contractor understands that pursuant to Section 287.135, Florida Statutes, the submission of a false certification may subject it to civil penalties, attorneys' fees, and costs. The Contractor further understands that any contract with the Town for goods or services may be terminated at the option of the Town if the Contractor is found to have submitted a false certification or has been listed on the Scrutinized Companies that Boycott Israel list or is participating in a boycott of Israel. For purchases of \$1 million or more: By submitting a response to any solicitation, the Contractor hereby certifies that, pursuant to Section 287.135, Florida Statutes, it is not listed on the Scrutinized Companies with activities in the Iran Petroleum Energy Sector List, or the Scrutinized Companies with Activities in Sudan List, is not listed on the Scrutinized Companies that Boycott Israel and is not participating in a boycott of Israel, and is not engaged in business operations in Cuba or Syria. The Contractor understands that pursuant to Section 287.135, Florida Statutes, the submission of a false certification may subject it to civil penalties, attorneys' fees, and costs. The Contractor further understands that any contract with the Town for goods or services of \$1 million or more may be terminated at the option of the Town if the Contractor is found to have submitted a false certification or has been listed on the Scrutinized Companies with activities in the Iran Petroleum Energy Sector List or the Scrutinized Companies with Activities in Sudan List, is listed on the Scrutinized Companies that Boycott Israel list or is participating in a boycott of Israel, or is engaged in business operations in Cuba or Syria.

Acknowledged By:

Blue Line Solutions, LLC

Firm Name:

Kelly Abercrombie

Chief Strategy Officer

Printed Name:

Title:

Signature:

04/02/25

Date:

7. PUBLIC ENTITY CRIMES



PUBLIC ENTITY CRIMES NOTIFICATION OF PUBLIC ENTITY CRIMES LAW

Pursuant to Section 287.133, Florida Statutes, you are hereby notified that a person or affiliate who has been placed on the convicted contractors list following a conviction for a public entity crime may not submit a Bid on a contract to provide any goods or services to a public entity; may not submit a Bid on a contract with a public entity for the construction or repair of a public building or public work; may not submit Bids on leases or real property to a public entity; may not be awarded or perform work as a contractor, supplier, sub-Bidder, or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017 [F.S.] for Category Two [\$35,000.00] for a period of thirty-six (36) months from the date of being placed on the convicted contractors list.

Acknowledged By:

Blue Line Solutions, LLC

Firm Name:

Kelly Abercrombie

Chief Strategy Officer

Printed Name:

Title:

Signature:

Date:

8. CONFLICT OF INTEREST DISCLOSURE



CONFLICT OF INTEREST DISCLOSURE

The award of the agreement is subject to the provisions of Chapter 112, Florida Statutes. All Bidders must disclose within their Bid, the name of any officer, director, or agent who is also an employee or relative of an employee of the Town of Pembroke Park ("TOWN").

Furthermore, all Bidders must disclose the name of any TOWN employee or relative(s) of a TOWN employee who owns, directly or indirectly, an interest in the Bidders firm or any of its branches.

The purpose of this disclosure form is to give TOWN the information needed to identify potential conflicts of interest for key personnel involved in the award of this contract.

The term "conflict of interest" refers to situations in which financial or other personal considerations may adversely affect, or have the appearance of adversely affecting, an employee's professional judgment in exercising any TOWN duty or responsibility in administration, management, instruction, research, or other professional activities.

Please check one of the following statements and attach additional documentation, if necessary:

☒ To the best of our knowledge, the undersigned Contractor has no potential conflict of interest as defined in Chapter 112, Florida Statutes.

☐ The undersigned Contractor, by attachment to this form, submits information which may be a potential conflict of interest due to other Cities, Counties, contracts, or property interest for this RFP.

Acknowledged By:

Blue Line Solutions, LLC

Firm Name:

Kelly Abercombie

Chief Strategy Officer

Printed Name:

Title:

Signature:

Date:

9. NON-COLLUSION STATEMENT



PROPOSER'S CERTIFICATION AND STATEMENT OF NON-COLLUSION

I Kelly Abercrombie certify that this proposal is made without prior understanding, agreement or connection with any corporation, firm or person submitting a proposal for the same services and is in all respects fair and without collusion or fraud. I understand that collusive bidding is a violation of state and Federal law and can result in fines, prison sentences and civil damages awards.

I certify that this proposal has been prepared independently and the price submitted will not be disclosed to another person.

The Town reserves the right to reject the proposal submitted by any proposer violating this provision.

I agree to abide by all conditions of this proposal and certify that I am authorized to sign this proposal.

COMPANY NAME: Blue Line Solutions, LLC

Authorized Representative (Signature)

04/02/25

Date

Chief Strategy Officer

Authorized Representative/Title
(Print or Type)

10. CONFIRMATION OF DRUG-FREE WORKPLACE



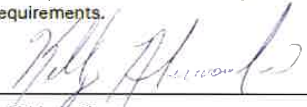
CONFIRMATION OF DRUG-FREE WORKPLACE

In order to have a drug-free workplace program, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibitions.
2. Inform employees about the dangers of drug abuse in the workplace, the business' policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under Bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employee that, as a condition of working on the commodities or Contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893, Florida Statutes, or of any controlled substance law of the United States or any State, for a violation occurring in the workplace no later than five (5) days after the conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program, if such is available in the employee's community by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

A signed copy of your Drug-Free Workplace Policy must be attached to this signed copy and submitted with the Bid Documents.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.


Bidder's Signature

04/02/25

Date

11. ACKNOWLEDGEMENT OF ADDENDA



Speed Camera Enforcement Program ADDENDA ACKNOWLEDGEMENT

The vendor has examined and carefully studied the Request for Proposals and the following Addenda, receipt of all of which is hereby acknowledged:

Addendum No. 1

Addendum No. 2

Addendum No. _____

Addendum No. _____



Authorized Representative (Signature)

04/02/25
Date

Chief Strategy Officer

Authorized Representative/Title
(Print or Type)

Vendors must acknowledge any issued addenda. Proposals which fail to acknowledge the vendor's receipt of any addendum will result in the rejection of the offer if the addendum contained information which substantively changes the Owner's requirements.

12. AFFIDAVIT OF COMPLIANCE WITH ANTI-HUMAN TRAFFICKING LAWS



AFFIDAVIT OF COMPLIANCE WITH ANTI-HUMAN TRAFFICKING LAWS

In accordance with section 787.06 (13), Florida Statutes, the undersigned, on behalf of the entity listed below ("Entity"), hereby attests under penalty of perjury that:

1. The Affiant is an officer or representative of the Entity entering into an agreement with the City of ~~Cooper City~~. Town of Pembroke Park.
2. The Entity does not use coercion for labor or services as defined in Section 787.06, Florida Statutes, entitled "Human Trafficking".
3. I understand that I am swearing or affirming under oath to the truthfulness of the claims made in this affidavit and that the punishment for knowingly making a false statement includes fines and/or imprisonment.
4. The Affiant is authorized to execute this Affidavit on behalf of the Entity.

FURTHER AFFIANT SAYETH NAUGHT.

DATE: 4/2 2025

ENTITY: Blue Line Solutions, LLC

NAME: Kelly Abercrombie

TITLE: Chief Strategy Officer

STATE OF ~~FLORIDA~~ Tennessee
COUNTY OF Hamilton

SWORN TO (or affirmed) and subscribed before me by means of ☒ physical presence or
☐ online notarization, this 2nd day of April 2025, by
Kelly Abercrombie in his/her capacity as Chief Strategy Officer for
Blue Line Solutions (name of Entity)

☒ Personally Known OR
☐ Produced Identification

Type of Identification Produced

NOTARY PUBLIC



(H&R 787.06 (13) 2000010)
4916-7324-9036, v. 1

Page 1 of 1

13. ADDENDUM # 1 SIGNED



ADDENDUM # 1

To RFP #RFP 12 473-14
For: SPEED CAMERA ENFORCEMENT PROGRAM
Date: 03.18.2025
Subject: Correction to RFP Language

This Addendum is being issued to provide a correction to the Request for Proposal (RFP) #RFP 12 473-14 for the SPEED CAMERA ENFORCEMENT PROGRAM.

Correction:

* On Page 10, the phrase "Red Light Camera Enforcement Program" is hereby deleted and replaced with "School Zone Speed Camera Enforcement Program."

In addition, all references to red-light cameras or a red-light camera program in the Scope of Work or elsewhere in the RFP shall be deleted and replaced with school zone speed camera enforcement.

Purpose:

This correction is necessary to ensure the accuracy of the RFP and to avoid any confusion regarding the project scope. All other terms and conditions of the RFP remain in full force and effect.

Acknowledgement:

Proposers are required to acknowledge receipt of this Addendum by including a signed copy of this Addendum with their proposal submission. Failure to acknowledge receipt of this Addendum may result in the rejection of the proposal if the Addendum contains information that substantively changes the

Town's requirements.
David Lynch Esq
Town Manager
Town of Pembroke Park

14. ADDENDUM # 2 SIGNED



**Town of Pembroke Park
3150 SW 52nd Avenue
Pembroke Park, FL 33023
(954) 966-4600**

RFP 12 473-14

**SPEED CAMERA ENFORCEMENT PROGRAM IN SCHOOL
ZONES ONLY**

NOTE

ISSUED: April 1, 2025

Please be advised that the Town of Pembroke Park intends to issue an addendum to RFP 12 473-147, Speed Camera Enforcement Program in School Zones Only, which will respond to several inquiries posed during the question period and extend the submittal deadline until April 11, 2025 by 10:00 am.

Cynthia Garcia-Lima
Town Clerk

Company Name: Blue Line Solutions, LLC

(please print)

Bidder's Signature: _____

Date: 04/02/25

15. ADDENDUM # 3 SIGNED



**Town of Pembroke Park
3150 SW 52nd Avenue
Pembroke Park, FL 33023
(954) 966-4600
RFP 12 473-14**

ADDENDUM NO. 3
ISSUED: April 4, 2025

This Addendum is being issued to advise that no vendor will be required to post a bond.

Cynthia Garcia-Lima
Town Clerk

Company Name: Blue Line Solutions, LLC

(please print)

Bidder's Signature: 

Date: 04/07/2025

C. PROPOSAL FOR THE TOWN OF PEMBROKE PARK SPEED CAMERA ENFORCEMENT PROGRAM IN SCHOOL ZONES ONLY

The Town of Pembroke Park seeks a comprehensive Turnkey Automated Speed Enforcement (ASE) system, and Blue Line Solutions (BLS) is uniquely positioned to deliver an advanced, fully integrated solution. Specializing in the deployment, operation, and maintenance of ASE systems, BLS leverages our proprietary TrueBlue™ LiDAR Camera System and NewGuard™ Citation Processing Software to ensure superior accuracy, compliance, and public safety.

BLS's turnkey ASE solution includes complete installation, maintenance, and operation of speed enforcement systems, supplemented by traffic studies for strategic site selection and impact analysis. Extensive Public Information and Education campaigns are provided to maximize resident awareness and compliance. BLS further supports the program with robust citation processing, review, and adjudication. *Automated License Plate Recognition (ALPR) technology is also included at no additional cost.*

Key differentiators of the BLS offering include:

- Full compliance with all RFP specifications.
- State-of-the-art TrueBlue™ LiDAR speed detection technology.
- High-definition cameras with no-Flash infrared technology, capturing still-frame images and live-stream video per Florida legal requirements.
- Web-based software accessible from any web-enabled device, providing efficient citation management.
- Comprehensive, customizable enforcement solutions tailored to various zones and specific Town needs.
- Extensive police department and city training provided at no extra charge.

The cutting-edge TrueBlue™ LiDAR Camera System offers high-resolution imagery, multi-exposure bracketing to mitigate plate glare, and video clips accompanying each violation for maximum transparency. Secure data management is maintained through NOVA Cloud Storage, hosted at NLETS, which is fully compliant with CJIS and Florida state regulations for data encryption, storage, and retention.

Citation processing with NewGuard™ Citation Processing Software features unified violation tracking, remote access, automatic issuance of Notices of Violation, and detailed real-time reporting. The citation issuance, adjudication, and appeals process include streamlined officer review dashboards, online contestation and payment options, expert witness court support, integration with the Town of Pembroke Park's revenue collection systems, real-time updates on delinquent citations, and automated processes for habitual offenders.



Installation and maintenance are fully turnkey, requiring no modifications to existing city infrastructure. BLS provides NDAA-compliant installation, decorative pole options for urban aesthetics, continuous system monitoring via the Camera Network Operations & Response Center (CNOC), and comprehensive maintenance services, including preventative maintenance and equipment repairs or replacements within 48 hours.

Compliance with data privacy is prioritized, with personal data purging within 90 days of citation resolution. BLS ensures financial transparency through monthly reconciliation reports and independent annual audits.

Implementation phases:

- **Phase 1:** Site selection
- **Phase 2:** Installation and testing
- **Phase 3:** Public Education and Information Activities
- **Phase 4:** Full enforcement and ongoing support

Blue Line Solutions is fully prepared and eager to partner with the Town of Pembroke Park to significantly enhance road safety and operational efficiency through this comprehensive Automated Speed Enforcement solution.

D. REVENUE PROPOSAL

The revenue proposal submitted below constitutes a formal offer from Blue Line Solutions for the scope of work involved in the solicitation.

REVENUE SPLIT PROPOSAL (PER CITATION):

Recipient	Percentage of \$100 Citation	Dollar Amount per Citation
Municipality Operating the Program	60%	\$60.00
• Town of Pembroke Park	75% (\$45)	\$45.00
• Blue Line Solutions (Vendor)	25% (\$15)	\$15.00

Per FL Section 316.1896 Florida Statutes, revenue from speeding violations must be split between several entities. These entities are:

- **60%** - The Municipality operating/authorizing the usage of the automated speed enforcement program.
The revenue received can be utilized to pay an outside vendor for assistance in operating the programs. We propose that the Town of Pembroke Park receive **75% (or \$45.00)** and Blue Line Solutions receive **25% (or \$15.00)** of each paid citation issued during the operation of the program. Blue Line Solutions shall not be eligible for payment before the citation is paid.
- **20%** - The Florida Department of Revenue shall receive \$20 of each paid citation.
- **12%** - The county school district in which the violations occur receives \$12 of each citation.
- **5%** - The municipality is required by state law to initiate a School Crossing Guard Recruitment and Retention Program. (s.316.1894) and \$5 from each citation.
- **3%** - Department of Law Enforcement Criminal Justice Standards and Training Trust Fund shall receive \$3 of each citation.



E. EXPERIENCE OF KEY BLUE LINE SOLUTIONS PERSONNEL

Blue Line Solution's team includes a highly experienced group dedicated to delivering excellence in every phase of the program, from implementation through service. Our leadership team is located in Chattanooga, TN, and brings decades of expertise in traffic safety, law enforcement collaboration, permitting, and construction management, ensuring smooth and efficient project execution. With a focus on technology and innovation, we design and deploy cutting-edge enforcement solutions tailored to meet the unique needs of each community.

Many of our team members have direct experience in law enforcement and traffic safety, equipping us with a deep understanding of the challenges agencies face and the best practices to address them. Guided by our mission of enhancing safety in the communities we serve, we approach every project with a commitment to reducing accidents, protecting lives, and building trust with the public through reliable and transparent programs.

DOUG DEIHL – CHIEF OPERATING OFFICER (COO)

Doug is the COO at BLS, where he oversees supply chain management, manufacturing, permitting, installation, field service, marketing, and customer service operations. A seasoned leader with over 20 years of experience, Doug has held executive roles in sales, marketing, operations, and service. Doug is a graduate of a leadership development program at General Electric and has successfully managed complex, multimillion-dollar projects for state and local municipalities nationwide. His experience includes airport and border security initiatives in collaboration with federal agencies such as U.S. Customs and Border Protection (CBP) and the Transportation Security Administration (TSA). He holds an MBA from the University of North Carolina at Chapel Hill and a bachelor's degree from Connecticut College.

ZACH WATTS - CHIEF TECHNOLOGY OFFICER

Zach is an accomplished technology leader boasting 12 years of theoretical and practical software development experience and is currently spearheading Blue Line Solutions as CTO. With a focus on large-scale software architecture, compliance, and IT systems. As CTO, he leads a team of engineers who have developed a violation management and traffic insights system capable of processing millions of daily events with modern cloud-scale elasticity/ efficiency and maintaining robust federal and state regulatory adherence and policy enforcement. Motivated by user-centric principles, Zach's commitment to enhancing technology continues to shape impactful and secure innovation.

JAMES HARDEMAN - VICE PRESIDENT OF FIELD OPERATIONS

Retired Asst. Chief of Police (27 Years). Upon award of the contract, James and his staff will begin communicating with the assigned ranks within the Agency to discuss and begin planning for permit applications to the Department of Transportation to install automated speed enforcement cameras in school and construction zones. The permit team has worked with DOTs in multiple states throughout the country and has expertise in government relations, site plan preparation, technical drawings, infrastructure installation, and DOT (Department of Transportation) application processes.

TATE GENTRY – PROJECT MANAGER

Tate Gentry is our Director of Field Operations with over 8 years of experience in successfully leading and delivering complex projects across the photo speed and construction industry. Known for a strategic approach and exceptional leadership, Tate excels in managing cross-functional



teams, driving efficiency, and ensuring project goals align with client expectations. With expertise in project planning, risk management, and stakeholder communication, Tate consistently delivers projects on time and within budget while maintaining a focus on quality and client satisfaction. Passionate about continuous improvement, Tate thrives in dynamic environments and is committed to delivering results that exceed expectations.

KAYLA CASH – PROCESSING OPERATIONS MANAGER

Kayla Cash has an in-depth background in supervising the implementation, adoption, product management, and customer service for many state, local and federal agencies. Kayla meshes these traits together with her technical background to make the perfect individual for the BLS Processing Operations Manager. Kayla manages over twenty Processing Agents who are responsible for quickly reviewing and processing citations before the Agency Approval phase.

GABRIELLE ROCKWELL – DIRECTOR OF PUBLIC INFORMATION & EDUCATION

Gabby Rockwell serves as the marketing point of contact for Blue Line Solutions. At Blue Line Solutions, Gabby focuses on Public Information & Education () for all safety programs, helping to create customized, transparent, and equitable resources for all stakeholders to share in their community. This includes graphics, copy, and data reports specific to that locality's speed studies, warning period, enforcement, and year-over-year safe driving behaviors. Gabby earned a master's in public policy focusing on State and Local Government and Econometrics from Pepperdine University and an undergraduate degree from Nazareth University.

SCOTT WOODEN – DIRECTOR OF SERVICE & SUPPORT

Scott Wooden brings over 20 years of experience in Service and Production within the technology industry to his role at Blue Line Solutions. As the leader of our remote support call center and field service teams, Scott ensures the delivery of top-tier preventative and corrective maintenance for our enforcement systems deployed across the nation. His responsibilities also include managing relationships with subcontracted service partners in select regions and ensuring consistent, high-quality service. Scott's leadership is integral to maintaining system reliability and optimizing operational efficiency, reinforcing Blue Line Solutions' commitment to safety and excellence.

SCOPE OF WORK

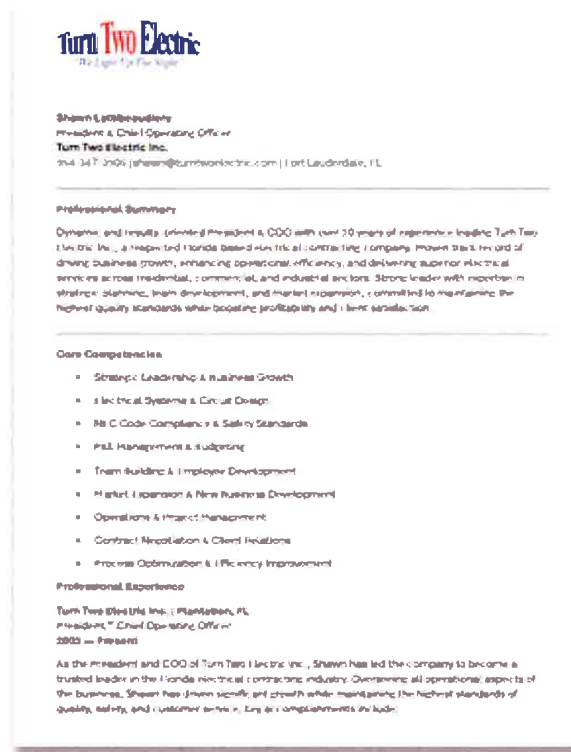
1. SYSTEM PROVISION AND INSTALLATION

SUPPLY AND INSTALL ALL NECESSARY SPEED ENFORCEMENT CAMERA EQUIPMENT, INCLUDING CAMERAS, SENSORS, AND RELATED HARDWARE AT LOCATIONS IDENTIFIED AND APPROVED BY THE TOWN.

Blue Line Solutions is proud to provide a comprehensive turnkey Automated Speed Enforcement (ASE) solution that not only meets but also exceeds the requirements outlined in Florida General Law and this RFP. Our program includes the full supply, installation, implementation, and ongoing maintenance of all enforcement equipment, ensuring a seamless and efficient operation from day one. Utilizing highly accurate LiDAR-based camera systems, our technology precisely captures violations while fully complying with all federal, state, and local regulations. From site selection and permitting to community engagement and

public education campaigns, we manage every aspect of the program to ensure a smooth transition before enforcement begins.

Our fully automated citation processing system streamlines law enforcement operations by offering a secure, legally compliant workflow that includes evidence review, dispute resolution, and seamless court system integration. Each citation includes clear photographic and video evidence, reinforcing due process and ensuring transparency. With 24/7 system monitoring, routine calibration, and ongoing support, Blue Line Solutions guarantees consistent system performance while reducing the administrative burden on agencies. Our mission is to provide an efficient, legally sound, and highly accurate enforcement solution that enhances road safety, protects communities, and supports law enforcement with integrity.



Our Field Operations team is experienced in navigating the complexities of installing ASE systems in high-traffic urban environments, ensuring minimal disruption to local motorists while strictly adhering to safety regulations. To facilitate a smooth deployment process, Blue Line Solutions actively seeks partnerships with locally owned businesses specializing in system maintenance, pole installation with concrete foundations, signage installation, and the setup of radar feedback signs (RFS). These collaborations strengthen local economies and ensure that each installation phase is completed efficiently and in full compliance with city codes.

One of several Sub-contractors the BLS intends to utilize under this contract, the sub-contractors' key personnel that would be assigned to the Town's Contract, and have experience on other similar projects

ENSURE THAT ALL EQUIPMENT IS COMPLIANT WITH FLORIDA LAW AND INDUSTRY BEST PRACTICES.

1. Equipment Specifications



LiDAR-based systems for accurate speed measurement, either fixed or mobile.

Integrated sensors for high-precision vehicle tracking.

High-resolution cameras capable of capturing license plates in various lighting conditions.

Infrared capabilities for low-light environments.

Equipped with tamper-resistant enclosures.

Onboard processing systems to store and transmit data securely.

Solar panels or direct power connections with backup batteries to ensure uninterrupted operation.

Wireless or wired data transmission for real-time processing and remote monitoring.

2. Environmental Conditions

Equipment is designed to operate reliably in extreme temperatures, humidity, rain, or snow.

Weather-resistant enclosures to protect sensitive components.

Our speed detection camera systems are designed to handle multi-lane roads by identifying specific vehicles and lanes within

high-traffic volumes. We provide detailed traffic data, including speed and volume metrics, which are essential for understanding traffic patterns and optimizing enforcement strategies. Consistency is the key to a successful speed enforcement program. As evidenced by the speed reduction statistics (94% reduction) from all BLS programs, we strive to create a standard deployment for every school zone within your town.

By design, BLS will use the same proposed automated school zone enforcement system for every school required within the Town of Pembroke Park, and all will meet or exceed all requirements outlined in the RFP. Our team is skilled in deploying the latest technology in speed enforcement, including high-definition motion picture cameras and automated license plate readers (ALPRs), to ensure precise and reliable operation.

Our company will provide a system inclusive of fixed systems or portable speed zone enforcement cameras if requested, both capable of monitoring up to six lanes of traffic.



Example layout of a speed zone safety program in a school zone

3. SPEED IMAGING/VIDEO CAPTURE

All speeding citations will contain visible images that will include a RED CIRCLE referred to as the “reticle”. This reticle represents the LiDAR/laser beam that is placed in the lane of travel. As the vehicle drives through the reticle/LiDAR, the LiDAR captures the speed of the vehicle and the distance the vehicle is from the LiDAR unit as the vehicle moves through the LiDAR/laser beam.



Example photo of violator vehicle as seen in approval process and payment screens

The white arrow pointing to the red circle illustrates the “reticle”, identifying where and how the vehicle traveled through the LiDAR/laser beam. This eliminates the possibility that the LiDAR captured the speed of any vehicle other than the one that traveled through the beam. This method of speed capture has been utilized by officers with handheld LiDAR for decades and is the MOST defendable form of automated speed enforcement technology on the market.

The system also captures a video of the vehicle traveling through the LiDAR/laser beam. Click [HERE](#) to see an example.

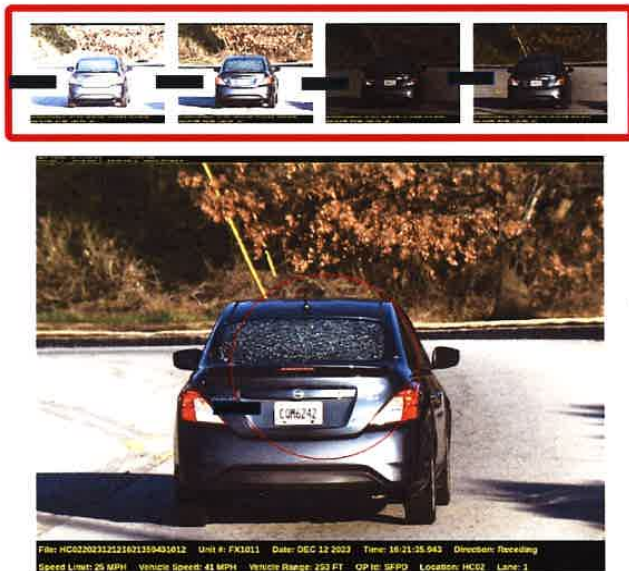
Multiple images and a video are captured during each violation and can be viewed by the violator when they log in to a website to view/pay for their violation, as well as by the Court Clerk, Judge, or anyone else associated with the Town program with provided they possess proper credentials

Images and camera technology

BLS Technology is designed, built, and manufactured in Atlanta, Georgia. All equipment is NDAA compliant and follows a “zero touch” policy, requiring zero interaction or connection with city/county-owned and maintained infrastructure. All equipment is fully self-sufficient and completely maintained by BLS.



Video of BLS' DragonEye ASE camera in action
<https://youtu.be/kzmOlhwmu1w>



Example of BLS' AI image capture and identification technology.

BLS' technology combats plate glare in inclement weather by taking a series of under and over-exposed images at the time of violation event capture, ensuring that both vehicle make and model and license plate information can always be legibly read. This advanced Vari-exposure technology allows for crisp, high-definition imagery to be captured for every single violation event.

BLS Technology comes equipped by default with the ability to create a short playable video clip of every violation witnessed. In addition, although not standard deployment, BLS technology can be equipped with a secondary camera that will capture a wide-angle view of every violation, helping provide even more context for the violation.

The integrity and efficiency of any automated traffic enforcement program rests on the foundation of the quality and reliability of the underlying speed sensor and imaging system deployed at the roadside. Law enforcement and city citizens must have confidence that vehicle speed measurements and proper violation of vehicle identification are beyond reproach. While rarely required, the Defender can recycle and capture vehicles as fast as **0.5 seconds**. **TrueBlue is easily expanded to cover 4 or more lanes as needed and can capture 6 back-to-back violations in under 9 seconds, averaging just 1.5 seconds of separation between vehicles.**

Laser-based vehicle detection and measurement are unmatched for the positive, foolproof identification of violating vehicles. The laser beam monitoring each lane is crisply defined by a circular aiming reticle, allowing law enforcement officials to positively identify the measured vehicle even in crowded road conditions.



The TrueBlue system dedicates a LiDAR speed measurement module to **every lane** monitored. TrueBlue also dedicates an individual high-speed digital camera and CPU for each lane of travel. The result is extremely fast and agile violation detection and capture. The system can capture simultaneous violations in all lanes. It can also capture successive violations in **all lanes simultaneously at a rate of two violations per second**.

BLS Cameras are engineered to deliver optimal performance regardless of environmental conditions, ensuring reliable operation in various weather and lighting scenarios. This robust functionality is evidenced in a series of real photographs captured by BLS systems under diverse conditions:

A rear view of a red Volvo S60 sedan. The car is parked on a light-colored, possibly concrete, surface. The license plate area displays 'Volvo' and 'S60'. The car's design features a prominent rear spoiler and multi-spoke alloy wheels. The background is a plain, light-colored wall.

Town of Pembroke Park – Speed Camera Enforcement Program - RFP 12 473-14



PERFORM ALL NECESSARY SITE PREPARATION AND INSTALLATION WORK

Blue Line Solutions will be responsible for installing all approved equipment, ensuring a phased and scheduled activation of cameras, and verifying proper system functionality. We will obtain all necessary permits and approvals for site selection while prioritizing traffic control, collision reduction, pedestrian safety, and noise mitigation. Each installation will feature independent power and data connectivity, ensuring operational reliability. Moreover, Blue Line Solutions is committed to the least intrusive installation approach, working closely with the Town to integrate enforcement equipment seamlessly into the existing environment. This includes offering decorative poles that complement the Town's aesthetic and landscape.

The successful deployment of an automated speed enforcement system requires strategic planning, advanced technology, and skilled personnel. With a proven track record and a strong commitment to local collaboration, Blue Line Solutions is well-positioned to implement and integrate automated enforcement technology throughout Florida's urban landscape.

INSTALLATION PROCESS

1. Site Assessment: Review location for visibility, traffic flow, and environment.
2. Permits & Approvals: Secure necessary authorizations from local authorities.
3. System Setup: Mount cameras and detection devices securely.
4. Establish power connections and test backup systems.
5. Calibration & Testing: Adjust LiDAR and cameras for top performance; conduct test runs. Set up cameras, Advanced Radar-Based Detection equipment, and secondary speed sensors on poles.
6. System Integration: Connect to Blue Line Solutions' violation processing system.
7. Verify real-time data transmission.
8. Final Review: Inspect the installation to meet local and state regulations.
9. Training: Educate local officials on system operation and maintenance.

By following these steps, Blue Line Solutions guarantees effective, reliable, and community-focused ASE system installations.

Blue Line Solutions operates under a fully self-funded model, ensuring that all costs associated with the implementation and operation of the Automated Speed Enforcement (ASE) Program, including construction, installation, maintenance, engineering, operational equipment, and contractor services, are covered entirely by our company at no expense to the Town of Pembroke Park.

Blue Line Solutions delivers "No-Balance Billing," creating a "partnership for success" with the Town of Pembroke Park, ensuring you will never lose money from the program's operation. Our approach eliminates any financial risk for our partner agencies while delivering a comprehensive, state-of-the-art enforcement solution to save lives.

BLS adheres to generally accepted accounting principles (GAAP) as established by the Financial Accounting Standards Board (FASB). The CFO of BLS is a Certified Public Accountant (CPA), and the company follows best practices in all financial processes. Our operations are conducted in CJIS-compliant locations to ensure security and regulatory compliance.



Blue Line Solutions is committed to a seamless and cooperative implementation process, ensuring that all aspects of the automated enforcement program are fully coordinated with the appropriate Town departments. From the initial planning stages through installation, activation, and ongoing operations, we work closely with municipal leadership, law enforcement agencies, public works, IT departments, and legal teams to ensure a smooth and legally compliant rollout. With extensive experience working alongside state and regional authorities, we seamlessly integrate all federal, state, and local requirements into our process, ensuring full regulatory compliance at every stage. Our team proactively engages with key stakeholders to address permitting, infrastructure needs, and program logistics, ensuring that all enforcement equipment is installed efficiently and following local regulations. Additionally, we provide comprehensive training for law enforcement personnel and municipal staff to ensure effective program oversight. We highly value our relationships with our agency partners and are committed to ensuring a smooth, transparent process that prioritizes safety, efficiency, and collaboration.

The Permitting Process

The permitting process includes but is not limited to:

- Site visits to determine camera and sign locations
- Assess existing school zone signage
- Make recommendations for upgrades of legacy school signage and/or flashers
 - Assessing school zones for flasher monitoring to ensure flasher functionality required for adjudication of citations in court.
- Develop site plans approved by PE Traffic Engineers
- Permit application completed and submitted to city/state
- Assessment for sign placement per Florida Regs and Code
- Identifying proper placement of MUTCD-compliant signage
- Assess the site for functionality before operational status
- Complete site construction
- Complete camera installation
- Ensuring restoration of the site after installation

The site plans below were from submissions in Hollywood, FL. These site plans are an example of those provided for DOT, city, or county permit applications and include measurements in which each sign/camera is to be located.

WEST HOLLYWOOD ELEMENTARY SCHOOL PHOTO SPEED ENFORCEMENT FOR NORTH 64TH AVENUE



Existing and Proposed Sign Layout

Legend:

- 1. School Zone Advance Warning Sign (W1-31)
- 2. School Zone Speed Limit Sign (W1-32)
- 3. School Zone Crosswalk Sign (W1-33)
- 4. School Zone Pedestrian Crossing Sign (W1-34)
- 5. School Zone Stop Sign (W1-35)
- 6. School Zone Yield Sign (W1-36)
- 7. School Zone No Left Turn Sign (W1-37)
- 8. School Zone No Right Turn Sign (W1-38)
- 9. School Zone No U-Turn Sign (W1-39)
- 10. School Zone No Through Truck Sign (W1-40)
- 11. School Zone No Heavy Truck Sign (W1-41)
- 12. School Zone No Motor Vehicle Sign (W1-42)
- 13. School Zone No Motor Vehicle Sign (W1-43)
- 14. School Zone No Motor Vehicle Sign (W1-44)
- 15. School Zone No Motor Vehicle Sign (W1-45)
- 16. School Zone No Motor Vehicle Sign (W1-46)
- 17. School Zone No Motor Vehicle Sign (W1-47)
- 18. School Zone No Motor Vehicle Sign (W1-48)
- 19. School Zone No Motor Vehicle Sign (W1-49)
- 20. School Zone No Motor Vehicle Sign (W1-50)

Sign Layout Details:

- 1. School Zone Advance Warning Sign (W1-31)
- 2. School Zone Speed Limit Sign (W1-32)
- 3. School Zone Crosswalk Sign (W1-33)
- 4. School Zone Pedestrian Crossing Sign (W1-34)
- 5. School Zone Stop Sign (W1-35)
- 6. School Zone Yield Sign (W1-36)
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- 9. School Zone No U-Turn Sign (W1-39)
- 10. School Zone No Through Truck Sign (W1-40)
- 11. School Zone No Heavy Truck Sign (W1-41)
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- 13. School Zone No Motor Vehicle Sign (W1-43)
- 14. School Zone No Motor Vehicle Sign (W1-44)
- 15. School Zone No Motor Vehicle Sign (W1-45)
- 16. School Zone No Motor Vehicle Sign (W1-46)
- 17. School Zone No Motor Vehicle Sign (W1-47)
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WEST HOLLYWOOD ELEMENTARY SCHOOL PHOTO SPEED ENFORCEMENT FOR NORTH 64TH AVENUE



Proposed Sign Layout with Existing Utilities

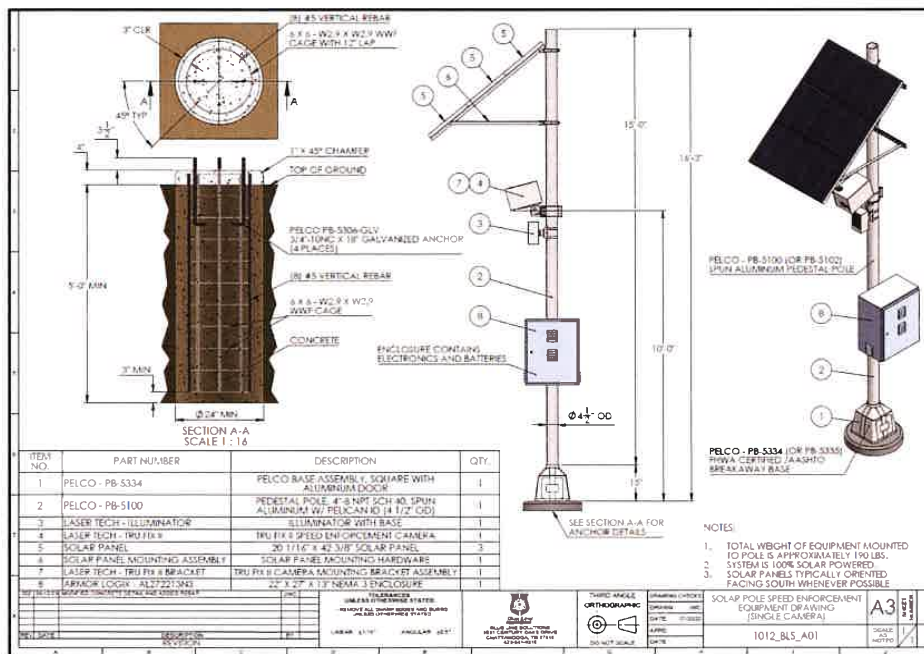
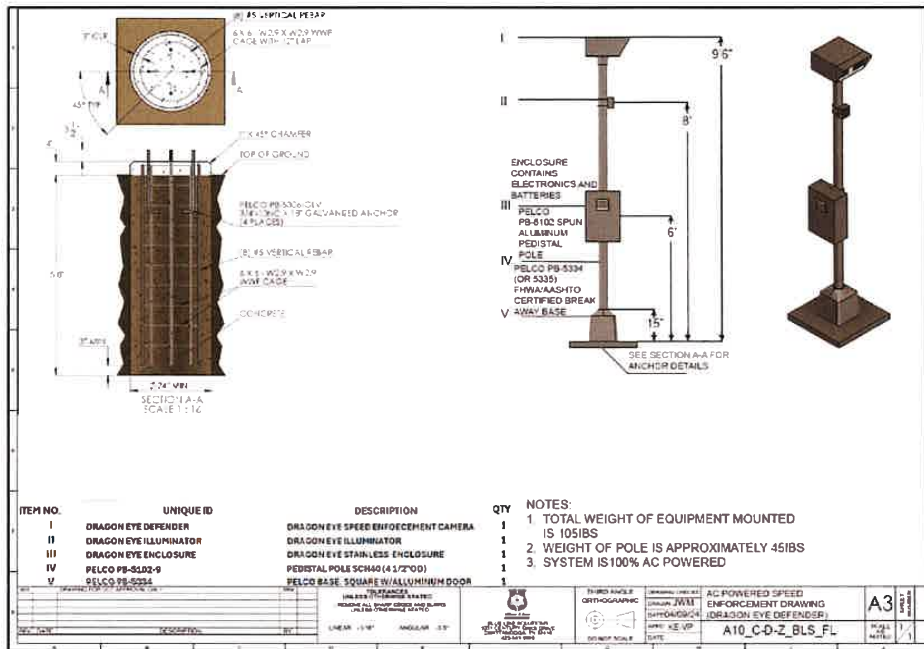
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- 20. School Zone No Motor Vehicle Sign (W1-50)

Right-of-way / DOT permits routinely require technical drawings of the equipment that is planned for installation on the right-of-way, including concrete infrastructure, poles, equipment boxes, cameras, etc. The following technical drawings represent the equipment to be provided by BLS if awarded the contract.



2. SYSTEM OPERATION AND MAINTENANCE

OPERATE AND MAINTAIN THE SCHOOL ZONE SPEED CAMERA SYSTEM TO ENSURE ITS CONTINUOUS AND RELIABLE OPERATION



BLS will maintain and update all equipment as necessary, keeping up to date with Florida law and industry best practices.

- In Chattanooga, Tennessee, BLS maintains a fully operational Camera Network Operations & Response Center (CNOC). This state-of-the-art center is designed to monitor the real-time operational status of all Blue Line cellular and network-based cameras through multiple tools, including the PRTG monitoring platform. CNOC is staffed for immediate response to any issues and/or outages arising within our nationwide client base.
- The Center also serves as our Level 1 (L1) support hub for all after-hour support. BLS can remotely monitor and quickly troubleshoot issues through our daily operational health checks. This allows BLS to maximize uptime and performance for our customers.



Blue Line Solution's CNOC Center

Below are some examples of daily CNOC activity:

- A/C or Solar Outage Monitoring
- Solar Performance Testing
- Network Connectivity Checks
- Remote Software and Firmware Upgrades
- Optimize Camera Alignments
- Remote Diagnostics
- Vandalism Monitoring

Having dedicated key employees in and near the city increases the quality of Blue Line Solutions' overall support to the Town of Pembroke Park

PERFORM REGULAR INSPECTIONS AND MAINTENANCE OF ALL EQUIPMENT

BLS monitors our systems via regularly scheduled preventative maintenance, including calibrations, replacement of consumables, system cleaning, visual inspections, and any other hardware adjustments and necessary replacement(s).



PROVIDE TECHNICAL SUPPORT AND TROUBLESHOOTING SERVICES

In addition to the services provided by the CNOC, mentioned previously (pg. 36) BLS has opened and maintains an office in Hollywood, FL to service our multiple customers in the area. This local office serves two purposes for BLS: installation and service of equipment and customer service for both violators and the Town of Pembroke Park.

Through our local City of Hollywood office, BLS processing agents and payment processors will speak *(multilingual office to assist with the Town's diverse citizenship)* with citizens and/or violators to answer questions, take payments, and solve issues. BLS will provide dedicated court liaisons in the same office that will work with the Town's adjudication process and provide expert testimony and other tasks and deliverables as necessary.

Scott Wooden, mentioned previously, brings over 20 years of experience in Service and Production within our industry to his role and BLS. He supervises and leads the local call center as well as the field service teams, ensuring the delivery of top-tier preventative and corrective maintenance for the enforcement systems BLS has deployed across the country. He will bring this same level of professionalism and expedited service to any hardware or technical issue that may be faced by the Town of Pembroke Park as it relates to the speed enforcement program.

ENSURE THE SYSTEM IS CALIBRATED AND CERTIFIED AS REQUIRED BY LAW

Certifications and Calibrations

- BLS will have the LiDAR of each automated speed system calibrated annually as required by Florida Statute 316.1906(3).
- A certificate of calibration like the one seen below will be provided to the city for record-keeping.
- The LiDAR utilized by Blue Line Solutions conducts a self-check when any of the following occurs:
 - Once every hour, at a specified time after the hour
 - If the unit goes offline and comes back online
 - Each time the camera system changes to match the speed limit (per scheduling)
 - School zone flasher reduced speed limit
 - Normal daytime non-flasher speed limit
- The documents seen below are examples of a LiDAR annual calibration certificate and self-check log.

DragonEye Technology, LLC Certificate of Compliance

Photon Speed LiDAR System # JCT001

DragonEye Technology, LLC
3800 South Beach Boulevard, Suite 100
Miami, FL 33133
www.dragoneyetechnology.com
(305) 455-1111

Total Wavelength: 1060nm
Pulse Wavelength: 1064nm
Date: 08/04/2020

Customer: Blue Line Solutions
Site Location: Customer Determined

THIS CERTIFICATE COMPLIES WITH THE MANUFACTURER'S SPECIFICATION TERMS AND CONDITIONS.

SITE CERTIFICATION DATA

CLASS 3 LASER PROHIBITION
Complies with U.S. 25 CFR PART 1504.50 and 1504.51 regarding
compliance with the 25 CFR 1504.50, as amended on 11/01/2017 and 1504.51, as amended on 11/01/2017.

Table 1 Data

Station 1 (mi)	8.1350
Crosshair (mi)	1.4140
Lat	1
Direction	Receding
Measured Speed	2250511
Reading	2250511
Measured True Count Rate	1%

Authorized by: [Signature] Date: 08/04/2020

Control Unit: 0802 (Single) Date: 08/04/2020

Example of LiDAR Calibration Certification

/DeploymentLog		/Session/SessionId	
/Session/Begin	2024Nov21 06:30:57	/Session/SessionId	2.41121E+11
/Session/End	2024Nov21 06:30:57	/Session/SessionState	Inactive
/Session/LidarSelftest/Date	2024Nov21	/Session/StorageTest/Date	2024Nov21
/Session/LidarSelftest/Status	Passed	/Session/StorageTest/Status	Passed
/Session/LidarSelftest/Time	06:30:55	/Session/StorageTest/Time	06:30:57
/Session/Location/EnforcementSpeed	41	/Session/ViolationCount	0
/Session/Location/GPSLatitude	26.0022377	/Unit/LidarSerial	FL1093
/Session/Location/GPSLongitude	-80.1569446	/Unit/SwVersion	3.2.93
/Session/Location/LocationCode	13810	/Unit/SystemName	FX1062
/Session/Location/LocationDescription	S 26th ST (Northbound)		
/Session/Location/PostedSpeed	30		
/Session/Location/VelocityUnit	mph		
/Session/Officer/OfficerId	HPD		

Example of LiDAR Self-Test Log

Blue Line Site Configuration and Certificate History									
DragonEye Technology, LLC									
Serial No.	Date	Cert. No.	Part No.	LIDAR 1 S/W	Cert.	LIDAR 2 S/W	Cert.	LIDAR 3 S/W	Cert.
FX1048 Houston County, Eagle Springs Elementary, US41 (58)									
6/7/2024	241594	72327-01	FL1076	241595	FL1075	241596			
9/14/2023	232574	72327-01	FL1076	232575	FL1075	232576			
11/8/2022	223114	72327-01	FL1076	223113	FL1075	223115			
10/19/2022	222945	72327-01	FL1070	222946	FL1068	222944			

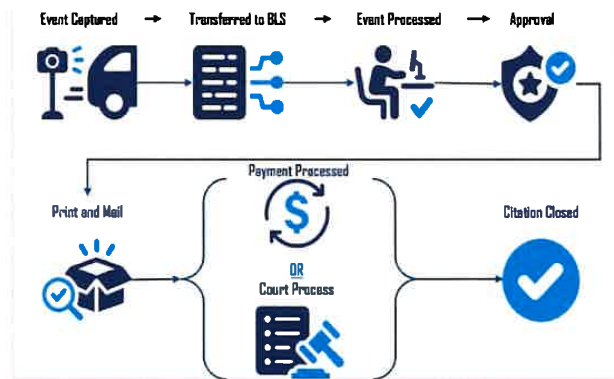
Example of Maintenance Log

3. VIOLATION PROCESSING AND ADMINISTRATION

REVIEW AND PROCESS VIOLATION DATA CAPTURED BY THE SYSTEM

The process of handling potential violations through BLS is thorough and multi-faceted. It ensures that each step, from initial detection to final resolution, is conducted with precision and in compliance with legal standards and is conducted through our BLS-designed and proprietary NewGuard™ Software System.

The journey of a potential violation begins with Blue Line's rigorous event review process. This initial review is conducted manually by professional BLS citation processors to verify the legitimacy of the violation. Following this, a secure and detailed DMV lookup and a second verification are performed to match the vehicle in the photo images with the correct registered owner.



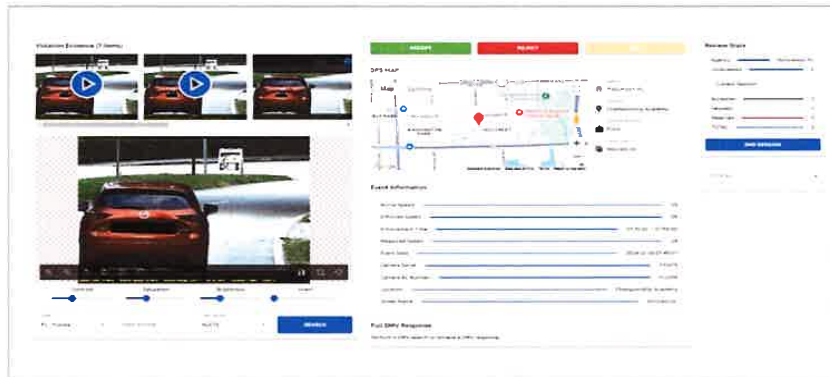
This process leverages NLETS, the International Justice and Public Safety Network, to access owner data from 48 states and Washington, D.C., boasting an impressive success rate of over 90% in owner lookups over the past decade.



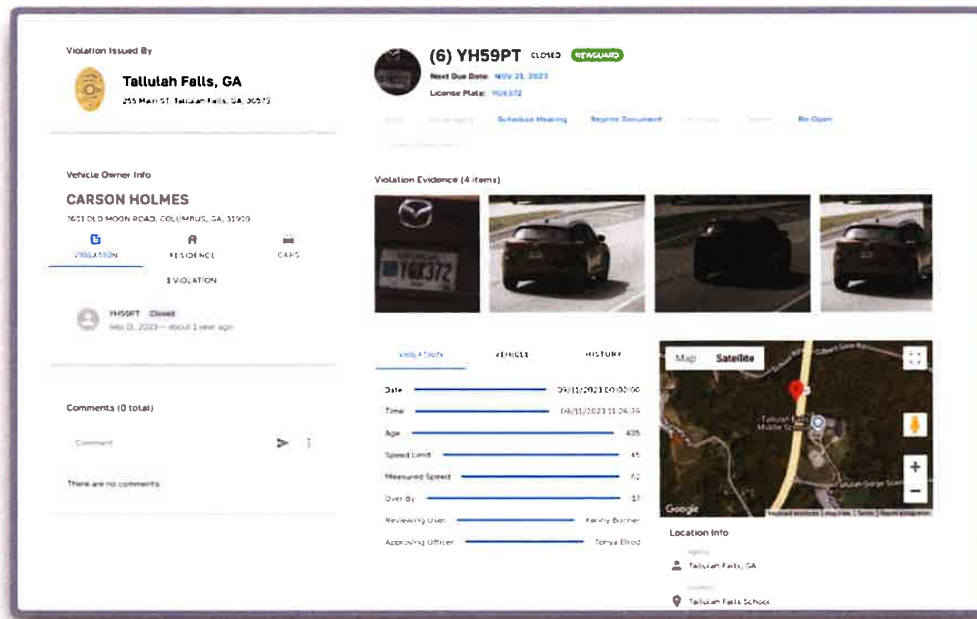
BLS has a strategic partnership with Nlets. The International Justice and Public Safety Network (Nlets) is a not-for-profit computer-based message-switching system that links together and supports every state, local, and federal law enforcement, justice, and public safety agency to share and exchange critical information. Nlets is the premiere justice and public safety network in the nation for the exchange of law enforcement, criminal justice, and public safety-related information.

The Town of Pembroke Park will benefit from this longstanding relationship through top-tier information exchange capabilities.

Once a potential violation is confirmed by BLS Processors, the violation is forwarded to the Town for verification and approval. Upon the Town's approval, BLS formalizes the citation in line with the Florida Code, including all necessary documentation and imagery captured by the



enforcement systems. Each violator is assigned a unique case number and PIN for online review of the details. Below is an example of the citation approval interface within NewGuard™.

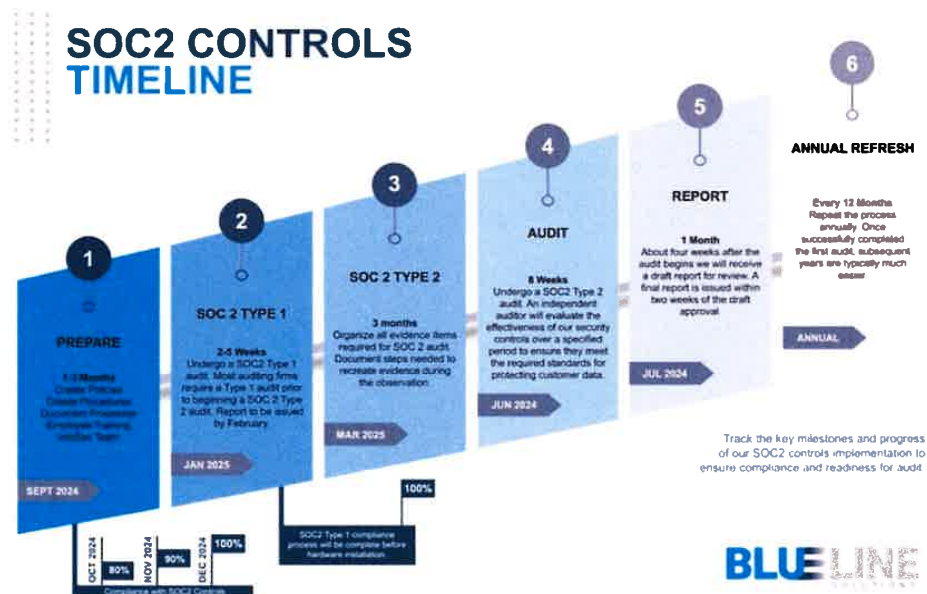


BLS holds another important qualification that we feel should be mandatory for all proposers. We have acquired and maintain a SOC II Type I Certification.



System and Organization Controls (SOC) compliance is a compliance framework created by the American Institute of Certified Public Accountants (AICPA). It examines and audits service organizations to ensure that controls and processes are in place to protect client data that they have access to. The SOC compliance framework helps organizations know what they need to do or how they can improve to increase the security of data in their possession.

As depicted in the timeline below, BLS is on track and dedicated to being SOC2 Type 2 compliant, most likely before the Town of Pembroke Park installations are complete. Our company is working diligently to enhance our current certification and understands its importance to the Town and other similar projects.



GENERATE AND MAIL VIOLATION NOTICES TO REGISTERED VEHICLE OWNERS

Our meticulous process extends to ensuring the accuracy of the mailing addresses for the citations, utilizing the United States Postal Service (USPS) and the National Change of Address database to update any outdated information. The NewGuard™ system meticulously tracks all citation notices, with a second notice being sent to address non-responses, all within the legally specified time limits.

The preparation, printing, and mailing of citations adhere to strict standards, including compliance with Florida Court requirements and the Town's approved formats. Each citation includes three

high-quality digital images to substantiate the violation, along with all necessary legal and payment information. Warnings are issued in the first month to ease the transition of newly installed systems.

Example of FL Notice of Violation – Front

 CITY OF NORTH MIAMI BEACH STATE OF FLORIDA C/O PHOTO SPEED PROCESSING CENTER 4411 OAKWOOD DRIVE CHATTANOOGA, TN 37416		NOTICE OF VIOLATION Notice Number Notice PIN	
Registered Owner:		Notice of Violation Information Due Date: Amount Due >>	
The vehicle described and pictured herein was photographed violating public safety by exceeding the speed limit in a school zone, in violation of Fla. Stat. § 316.183(1). As the registered owner(s), you are liable for the \$100 Civil Monetary Penalty. You must either (1) pay this citation within 30 days after the date this citation was issued, or (2) appear before the official designated in the citation for a hearing as to whether an infraction has been committed.			
OR DATE:	AT MILE:	LOCATION OF VIOLATION AND SYSTEM	
ISSUE DATE:		DUE DATE:	
NAME:			
STREET ADDRESS:			
CITY:	STATE:	ZIP CODE:	
VEHICLE YEAR:		VEHICLE MAKE:	
VEHICLE LICENSE PLATE NUMBER:		STATE:	
Based upon inspection of photographically recorded images, the owner's motor vehicle was operated in disregard or disobedience of the speed limit in the marked school zone and that such disregard or disobedience was not otherwise authorized by law.			
IN VIOLATION OF Fla. Stat. § 316.183(1)		POSTED SPEED:	DETECTED SPEED:
I am a fully authorized enforcement officer authorized to enforce the speed limit of the school zone. Based upon inspection of photographically recorded images produced by a photo speed monitoring device, the owner's motor vehicle was found to have violated Fla. Stat. § 316.183(1).			
ISSUED TO OR BY/ISSUED BY	SIGNATURE	DATE	BADGE #
ORDER TO OR BY/ISSUED BY: SUPERVISOR OFFICIAL			
* Please return this portion with your payment *			
For frequently asked questions visit: www.VIOLATIONPAYMENT.NET Use your Notice Number and PIN Number to login.			
ACCEPTED CREDITCARD CARS   			
IF PAYING BY PHONE Please Call: 1-888-363-6888 TOLL FREE \$6.99 CHARGE ADDED TO ALL CREDITCARD CARD PAYMENTS			
If paying by check, please make check or money order payable to the City of North Miami Beach, FL. (Do not mail cash or creditcard card information. Choose remittance slip and check.			
Notice DATE	PAY THIS AMOUNT		Notice #
PAY BY:	AMOUNT PAID \$		
CITY OF NORTH MIAMI BEACH STATE OF FLORIDA C/O PHOTO SPEED PROCESSING CENTER 4411 OAKWOOD DRIVE CHATTANOOGA, TN 37416			

Example of FL Notice of Violation - Back

Failure to pay the \$100 Civil Monetary Penalty within 30 days of the issue date listed on the front of this notice, contest the violation, or furnish an affidavit in accordance with Fla. Stat. § 316.189(6) will result in the issuance of a Uniform Traffic Citation (UTC). Issuance of a UTC may result in additional court costs and fees bringing the total amount due to \$350.00. Please note UTC's are handled by the Miami-Dade County Court.

If you elect to pay the civil penalty, you must pay the civil penalty and delinquent fee, if applicable, either by mail or in person to the address provided. If you elect to pay the citation you will be deemed to have admitted that you committed the infraction and will have waived your right to a hearing pursuant to Fla. Stat. § 316.14. Your admission to the infraction will not be used as evidence in any other proceeding.

If you elect to appear before the designated hearing officer, the hearing officer shall make a determination as to whether an infraction has been committed. By electing to appear in front of the designated hearing officer, you will be deemed to have waived your right to the limitations on civil penalty provisions set forth in Fla. Stat. § 316.18. If the designated hearing officer determines beyond a reasonable doubt that an infraction was committed, you may be subject to a civil penalty and court costs not to exceed \$350 and/or be required to attend driver improvement school. If the designated hearing officer determines that no infraction was committed, no costs or penalties shall be imposed, and any costs or penalties that you have already paid shall be returned.

A. ACCESSING YOUR RECORDS: Fla. Stat. § 316.189(2)(c) You have the right to review images and videos captured by the speed detection device, as well as any evidence of the speed of the motor vehicle detected by the detection device. In-person at 1954 North 30th Rd Suite A, Hollywood, FL 33021 or remotely at www.violationpayment.net. The evidence captured by the speed detection device constitutes a rebuttable presumption that the motor vehicle was used in violation of the statute listed on page 1 of the notice of violation. Payments, viewing images, reviewing, and filing affidavits can be done by visiting www.violationpayment.net. You will need your notice number and notice PIN (found on the front of the notice). Note: If you do not have access to printing and/or email and fax, please call our processing center at 1-855-252-3086.

B. PAYMENT OPTIONS: All payments made by using a credit/debit card will incur a \$5.00 transaction fee.

Additional fees: checks will incur a \$25 NSF fee; plus an additional \$11.00 return fee.

1. Online Payments: Visit www.violationpayment.net or scan the QR code on the front of this notice. Log in using the Notice Number and Notice PIN (found on the front of this notice). Click Pay.
2. Pay by Phone: Available Monday through Friday, 9:00 a.m. to 5:00 p.m. EST. Call 1-855-252-3086.
3. Pay by Mail: Check or Money Order only, made payable to the City of North Miami Beach, FL. Mail your check with the payment slip on the front of this notice to:
CITY OF NORTH MIAMI BEACH
STATE OF FLORIDA
C/O PHOTO SPEED PROCESSING CENTER
4411 OAKWOOD DRIVE
CHATTANOOGA, TN 37416
4. Pay in Person: 1954 North 30th Rd Suite A, Hollywood, FL 33021. Hours of operation: Monday through Friday, 9:00 a.m. to 5:00 p.m.

C. CONTESTING: You have the right to contest this notice within 30 days of the issue date listed on the front of this notice, per Fla. Stat. § 316.189(6)(3).

1. Visit www.violationpayment.net
2. Click Contest Your Citation
3. Select North Miami Beach, FL
4. Complete the Hearing Request Form, mail, email, or fax the form to:
CITY OF NORTH MIAMI BEACH
STATE OF FLORIDA
C/O PHOTO SPEED PROCESSING CENTER
4411 OAKWOOD DRIVE
CHATTANOOGA, TN 37416
Fax: (423) 702-4404
Email: hearings@violationpayment.net

Pursuant to Chapter 162, Florida Statutes, the City of North Miami Beach has adopted the Special Magistrate System for enforcement of the City's Code of Ordinances. The Special Magistrate will quickly and fairly render decisions concerning violations for these codes. Notification of a hearing date will be provided to you by the hearing officers for the City of North Miami Beach.

D. NOT DRIVING VEHICLE: Submit an affidavit stating one of the outlined exceptions and provide the appropriate information and supporting documentation within 30 days of the issue date listed on the front of this notice, per Fla. Stat. § 316.189(6)(7).

1. Visit www.violationpayment.net
2. Click Transfer
3. Select North Miami Beach, FL
4. Complete the form identifying the name and address of the person who was operating the vehicle at the time of the alleged violation. This form MUST be notarized, and all the fields on the form must be complete. Send by mail, email, or fax to the location specified on the form.

To avoid this notice converting to a UTC and additional fees, you must pay the Civil Monetary Penalty of \$100 before the due date listed on the front of this notice. This violation is deemed NON-CRIMINAL and will not be made part of your driving record.

Example of FL 2nd Notice of Violation – Front



CITY OF NORTH MIAMI BEACH
STATE OF FLORIDA
C/O PHOTO SPEED
PROCESSING CENTER
4411 OAKWOOD DRIVE
CHATTANOOGA, TN 37416

Registered Owner:

NOTICE OF VIOLATION (SECOND NOTICE)

Notice Number

Notice PIN

Notice of Violation Information

Due Date:

Amount Due >>

The vehicle described and pictured herein was photographed violating public safety by exceeding the speed limit in a school zone, in violation of Fla. Stat. § 316.183(1). As the registered owner(s), you are liable for the \$100 Civil Monetary Penalty. You must either: (1) pay this citation within 30 days after the date this citation was issued, or (2) appear before the official designated in this citation for a hearing as to whether an infraction has been committed.

ON (DATE)	AT TIME	LOCATION OF VIOLATION AND SYSTEM
ISSUE DATE	DUE DATE	
NAME		
STREET ADDRESS		
CITY	STATE	ZIP CODE
VEHICLE YEAR	VEHICLE MAKE	
VEHICLE LICENSE PLATE NUMBER	STATE	
Based upon inspection of photographically recorded images, the owner's motor vehicle was operated in disregard or disobedience of the speed limit in the marked school zone and that such disregard or disobedience was not otherwise authorized by law.		
IN VIOLATION OF	POSTED SPEED	DETECTED SPEED
Fla. Stat. § 316.183(1)		
I am a traffic infraction enforcement officer authorized to enforce the speed limit of the school zone. Based upon inspection of photographically recorded images, produced by a photo speed monitoring device, the owner's motor vehicle was found to have violated Fla. Stat. § 316.183(1).		
SWORN TO OR AFFIRMED BY REVIEWING OFFICER	SIGNATURE	DATE
		BADGE #

* Please return this portion with your payment *

☐ Please check box if address is incorrect or has changed and indicate change(s) above.

CITY OF NORTH MIAMI BEACH
STATE OF FLORIDA
C/O PHOTO SPEED
PROCESSING CENTER
4411 OAKWOOD DRIVE
CHATTANOOGA, TN 37416

For frequently asked questions and/or to make a payment, please visit: WWW.VIOLATIONPAYMENT.NET Use your Notice Number and Pin Number to login.		
ACCEPTED CREDIT/DEBIT CARDS 		
IF PAYING BY PHONE Please call: 1-855-252-0086 TOLL FREE \$5.90 CHARGE ADDED TO ALL CREDIT/DEBIT CARD PAYMENTS		
If paying by check, please make check or money order payable to the City of North Miami Beach, FL Do not mail cash or credit/debit card information. Enclose remittance slip and check.		
Notice DATE	PAY THIS AMOUNT	Notice #
PAY BY	AMOUNT PAID \$	

Example of FL 2nd Notice of Violation – Back

Failure to pay the \$100 Civil Monetary Penalty within 30 days of the issue date listed on the front of this notice, contest the violation, or furnish an affidavit in accordance with Fla. Stat. § 316.1896(8) will result in the issuance of a Uniform Traffic Citation (UTC). Issuance of a UTC may result in additional court costs and fees bringing the total amount due to **\$350.00**. Please note UTC's are handled by the Miami-Dade County Court.

If you elect to pay the civil penalty, you must pay the civil penalty and delinquent fee, if applicable, either by mail or in person to the address provided. If you elect to pay the citation you will be deemed to have admitted that you committed the infraction and will have waived your right to a hearing pursuant to Fla. Stat. § 318.14. Your admission to the infraction will not be used as evidence in any other proceeding.

If you elect to appear before the designated hearing officer, the hearing officer shall make a determination as to whether an infraction has been committed. By electing to appear in front of the designated hearing officer, you will be deemed to have waived your right to the limitations on civil penalty provisions set forth in Fla. Stat. § 318.18. If the designated hearing officer determines beyond a reasonable doubt that an infraction was committed, you may be subject to a civil penalty and court costs not to exceed \$350 and/or be required to attend driver improvement school. If the designated hearing officer determines that no infraction was committed, no costs or penalties shall be imposed, and any costs or penalties that you have already paid shall be returned.

A. ACCESSING YOUR RECORDS: Fla. Stat. § 316.1896(7)(c) You have the right to review images and videos captured by the speed detection device, as well as any evidence of the speed of the motor vehicle detected by the detection device, in-person at 1654 North 30th Rd Suite A, Hollywood, FL 33021 or remotely at www.violationspayment.net. The evidence captured by the speed detection device constitutes a rebuttable presumption that the motor vehicle was used in violation of the statute listed on page 1 of the notice of violation. Payments, viewing images, contesting, and filing affidavits can be done by visiting www.violationspayment.net. You will need your Notice Number and Notice PIN (found on the front of this notice). Note - If you do not have access to printing and/or email and fax, please call our processing center at 1-855-252-0066.

B. PAYMENT OPTIONS: All payments made by using a credit/debit card will incur a \$5.00 transaction fee. All returned checks will incur a \$25 NSF fee, plus an additional \$15.00 bank fee.

1. **Online Payments:** Visit www.violationspayment.net or scan the QR code on the front of this notice. Log in using the Notice Number and Notice PIN (found on the front of this notice). Click Pay.

2. **Pay by Phone:** Available Monday through Friday, 9:30 a.m. to 5:00 p.m. EST. Call 1-855-252-0066.

3. **Pay by Mail:** Check of Money Order only, made payable to the City of North Miami Beach, FL. Mail your check with the payment slip on the front of this notice to:
CITY OF NORTH MIAMI BEACH
STATE OF FLORIDA
C/O PHOTO SPEED PROCESSING CENTER
4411 OAKWOOD DRIVE
CHATTANOOGA, TN 37416

4. **Pay in Person:** 1654 North 30th Rd Suite A, Hollywood, FL 33021. Hours of operation: Monday through Friday, 9:00 a.m. to 5:00 p.m.

C. CONTESTING: You have the right to contest this notice within **30 days** of the issue date listed on the front of this notice, per Fla. Stat. § 316.1896(3).

1. Visit www.violationspayment.net.

2. Click Contest Your Citation.

3. Select Hollywood, FL.

4. Complete the Hearing Request Form, mail, email, or fax the form to:
North Miami Beach, FL
State of Florida
C/O Photo Speed Payment Processing Center
4411 Oakwood Drive
Chattanooga, TN 37416
Fax: (423) 702-4404
Email: hearingrequest@violationspayment.net

Pursuant to Chapter 16Z, Florida Statutes, the City of North Miami Beach has adopted the Special Magistrate System for enforcement of the City's Code of Ordinances. The Special Magistrate will quickly and fairly render decisions concerning violations for these codes. Notification of a hearing date will be provided to you by the hearing officers for the City of North Miami Beach.

D. NOT DRIVING VEHICLE: Submit an affidavit stating one of the outlined exceptions and provide the appropriate information and supporting documentation within **30 days** of the issue date listed on the front of this notice, per Fla. Stat. § 316.1896(7).

1. Visit www.violationspayment.net.

2. Click Transfer.

3. Select North Miami Beach, FL.

4. Complete the form identifying the name and address of the person who was operating the vehicle at the time of the alleged violation. This form **MUST** be notarized, and all the fields on the form must be complete. Send by mail, email, or fax to the location specified on the form.

To avoid this notice converting to a UTC and additional fees, you must pay the Civil Monetary Penalty of \$100 before the due date listed on the front of this notice. This violation is deemed **NON-RESUMABLE** and will not be made part of your driving record.

Uniform Traffic Citations

BLS worked with the City of Hollywood to integrate the Uniform Traffic Citation (UTC) process into NewGuard™. UTCs will be issued by BLS using certified mail upon issuance and notification by the authorized Town of Pembroke Park representatives. Once a UTC is issued by the Agency, BLS will handle back-office support from mailing to the Court documentation to ensure BLS and the Town of Pembroke Park adhere to the process and requirements outlined in Florida legislation. In addition, BLS is an approved eCitation vendor with the FLHSMV and can transmit UTCs to the FLHSMV.

Blue Line Solutions is an approved eCitation vendor with FLHSMV and can transmit UTCs to FLHSMV.

Please see the list of approved eCitation vendors from the FLHSMV website.



Dave Kerner
Executive Director

2900 Apalachee Parkway
Tallahassee, Florida 32399-0500
www.flhsmv.gov

Approved eCitation Vendors

(School Zone Unlawful Speed Camera Vendors pursuant to s. 316.1896, F.S.)

VENDOR - ENTITY	APPROVAL DATE	CONTACT	TELEPHONE	EMAIL ADDRESS
Blue Line Solutions, LLC	7/16/2024	Zach Watts	423-498-2745	Zach@BlueLineSolutions.org
Altumint Inc.	7/09/2024	Holly Cooper	301-552-6420 ext 6774	holly.cooper@altumint.com
RedSpeed Florida, LLC	6/03/2024	Robert Lieberman	630-329-9856	Robert.Lieberman@redspeed.com

*Vendors listed in this section have met the eCitation ICD 6.1 specifications.

Listing of Blue Line Solutions as an Approved eCitation Vendor with FLHSMV

[Click HERE to be directed to the website for further verification](#)

City of Hollywood Police Dept.
Photo Enforced School Zone Speeding
3250 Hollywood Blvd, Hollywood, FL 33021
(708) 323-2035



John Doe
2501 N Ocean Dr
Hollywood, FL 33019

FLORIDA UNIFORM TRAFFIC CITATION XXXX0XE

COUNTY OF Fort Lauderdale	☐ (1) P.P. ☒ (2) P.D. ☐ (3) S.O. ☐ (4) OTHER				
CITY OF (IF APPLICABLE) Hollywood	AGENCY NAME 123456789				
IN THE COURT DESIGNATED BELOW THE UNDERSIGNED CERTIFIES THAT HE/SHE HAS JUST AND REASONABLE CONSUMER TO BELIEVE AND DOES BELIEVE THAT ON					
DAY OF WEEK Friday	MONTH June	DAY 07	YEAR 2024	11:23:41	☒ A.M. ☐ P.M.
NAME (PRINT) FIRST John	MIDDLE Doe	LAST Doe			
STREET 2501 N Ocean Dr IF DIFFERENT THAN ONE ON DRIVER LICENSE Y/N HERE X					
CITY Hollywood	STATE FL	ZIP CODE 33019			
TELEPHONE NUMBER (407) 123-4567	DATE OF BIRTH MO DAY YEAR 06 16 1989	RACE C	SEX M	HGT 5' 11"	
DRIVER LICENSE NUMBER DL 12345678	STATE CA	CLASS C	CDL LICENSE ☐ YES ☒ NO	YR LICENSE EXP 2030	COMMERCIAL VEHICLE ☐ YES ☒ NO
YR VEHICLE 2024	MAKE Jeep	STYLE Cherokee	COLOR Gray	PLACARDED HAZ. MATERIAL ☐ YES ☒ NO	
VEHICLE LICENSE NO KSL4123	TRAILER TAG NO. 123456	STATE FL	YEAR TAG EXPIRES 2030	+ 16 PASSENGERS ☐ YES ☒ NO	
UPON A PUBLIC STREET OR HIGHWAY OR OTHER LOCATION, NAMELY Captain Zachary Watts					
FT 100 MILES 200 ☒ N ☐ S ☐ E ☐ W OF NODE 123					
DID UNLAWFULLY COMMIT THE FOLLOWING OFFENSE CHECK ONLY ONE OFFENSE EACH CITATION					

☒ UNLAWFUL SPEED 122 MPH SPEED APPLICABLE 88 MPH
☐ INTERSTATE ☒ SCHOOL ZONE ☐ CONSTRUCTION WORKERS PRESENT
SPEED MEASUREMENT DEVICE: DS000123

IN VIOLATION OF
Florida Statute

SECTION
316

SUB-SECTION
1895(10)



Version 4/30/2024

Example of Florida Uniform Traffic Citation

Florida Uniform Traffic Citation

You may examine and observe your images and video at the below Internet location.

<http://pay.violationpayment.org>

Violation Number: BL-13XX0000XE

Pin Number: GTY3565D

Amount Due: \$100
Due Date: July 08, 2024

ISSUE DATE: June 08, 2024 FINE AMOUNT: \$100
Location: Veterans Parkway

Violation Date and Time: June 07, 2024 at 11:23:41 AM
Vehicle License Number: KBU123 FL

Important instructions to individuals charged with a non-criminal traffic infraction. You have been issued a uniform traffic citation for a violation of State Statute code 999 School Zone Speed CAMERA ONLY, 316.183 (2) or 316.1895 (10) pursuant to F.S. 316.1896. You are required to comply with one of the options listed below. If you fail to comply with one of the options by the date listed your driving privilege may be suspended until you comply and you may incur additional cost associated with non-compliance.

You may pay the civil penalty listed on this citation to the Clerk of Court or establish a payment plan pursuant to s. 28.246(4), F.S.

YOU HAVE THE RIGHT TO EXAMINE AND OBSERVE THE IMAGES AND VIDEO EVIDENCE OBTAINED FOR THIS CASE: The recorded images and/or video of your violation will be submitted as evidence for the disposition of this violation. To view your images and video online at: pay.violationpayment.org, you will need your Violation # and Pin # printed on the top of this Notice inside the red box. If you do not have Internet access, you have the right to examine and observe your video and images at Clerk of the Court, 201 S.E. 6th Street, Room 1130, Fort Lauderdale, FL 33301.

Option A: MAKE A PAYMENT

- PAYMENT BY MAIL \$100 must be received by July 08, 2024 payable by check or money order directly to the Clerk of the Court. Sign and mail this original Citation with your payment. Please keep a copy for your records. MAILING ADDRESS FOR THE CLERK OF COURT: Clerk of the Court, P.O. Box 14610, Fort Lauderdale, FL 33302. **DO NOT MAIL CASH.**
- PAYMENT IN PERSON \$100 may be paid in person at Clerk of the Court, Clerk of the Court, 201 S.E. 6th Street, Room 1130, Fort Lauderdale, FL 33301, or check the Clerk of Courts website for other locations on or before July 08, 2024. Include this original Citation with your payment. Please keep a copy for your records.
- PAYMENT ONLINE - <http://pay.violationpayment.org>

Option B: REQUEST A HEARING To challenge this Citation, request a court hearing prior to July 08, 2024. Sign and mail this original Citation to the Clerk of the Court, P.O. Box 14610, Fort Lauderdale, FL 33302. Please keep a copy for your records. If the official determines no infraction has been committed, no costs or penalties shall be imposed and any costs or penalties which have been paid shall be returned in accordance with Florida Statute § 318.20. IF THIS BOX IS NOT CHECKED, A HEARING WILL NOT BE SCHEDULED. THE COURT WILL SCHEDULE YOUR HEARING AND NOTIFY YOU OF THE DATE, TIME, AND LOCATION.

SIGNATURE OF VIOLATOR _____ DATE _____

Option C: AFFIDAVIT If you are the registered owner of the vehicle, you are deemed responsible for the penalty unless, in compliance with Florida Statute § 316.1896 you establish by a notarized affidavit that a statutory exemption applies.

WATTS, ZACHARY
RANK - NAME OF OFFICER _____ OFFICER SIGNATURE _____
5744 234 Traffic
BADGE NO ID NO TROOP/UNIT

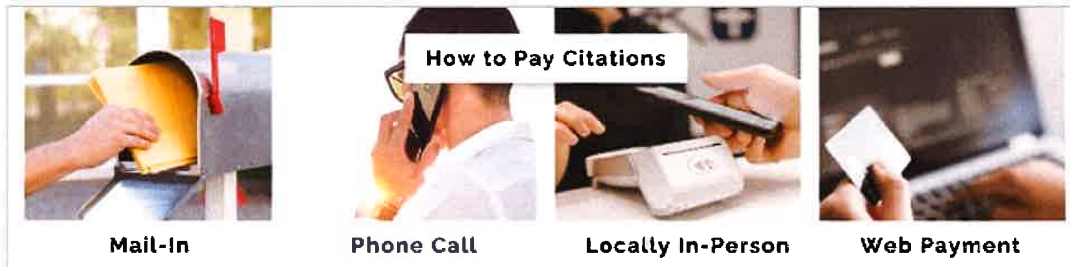
PROVIDE A SECURE ONLINE PLATFORM FOR CITIZENS TO REVIEW VIOLATION EVIDENCE AND MAKE PAYMENTS

BLS has dozens of customer service representatives located in Chattanooga, TN, and *Hollywood, FL. This service is conducted in-house rather than outsourced.* BLS also has rollover centers throughout the country for business continuity planning and growth to support expansion.

BLS will collect payments from citizens for all civil citations. We will fully comply with the Fair Debt Collection Practices Act, 15 U.S.C. 1692, et seq., and any other applicable state or federal law. All monies collected will be deposited in an account specific to the Town of Pembroke Park.

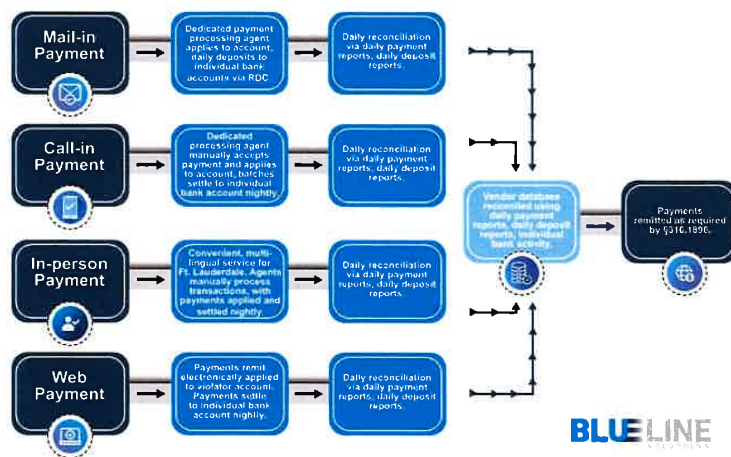
BLS accepts the following forms of payment:

- All major credit cards
- Checks by mail
- Money orders
- Website
- Telephone
- Cashier's checks



Payment methods that Blue Line Solutions facilitates for violators to pay their fines

As illustrated above, BLS has four (4) established methods for citation payment processing. We can seamlessly accept payments via mail, phone, or web. Our professionals are equipped with trained, multilingual Customer Service Professionals and additional amenities to benefit the Town of Pembroke Park.



Blue Line Solutions also follows "best practices" in all financial processes and operates in CJIS-compliant locations. Because we believe in privacy as a staple and are a strategic partner with NLETS, BLS holds security, integrity, and control in the highest regard, creating multiple lines of visibility, audit, and redundancy. BLS establishes designated bank accounts for each contracted agency, where all designated funds are deposited, reconciled, and

remitted regularly as established. BLS undergoes annual financial audits from a third-party vendor and can provide regular reporting and reconciliations on designated accounts. Funds will be reconciled and transferred per state law. If required, a more detailed annual report will be discussed and customized per the Town of Pembroke Park's requirements and preferences.

Upon the approval of a violation by an authorized officer of the jurisdiction, a first notice is mailed to the registration address as quickly as possible. All notices will contain instructions and information on the following:

- *How to pay the citation*
- *How to contest the citation*
- *How to view images online*
- *Consequences for non-payment*
- *Consequences for not filing to contest on time as prescribed by law*

A second and final notice can also be mailed in keeping with the timelines laid out by state law. Additionally, BLS will maintain and destroy any recorded video or photograph obtained through the Systems according to state laws and the Town of Pembroke Park's records retention policy.

NewGuard™ is designed to provide a secure and efficient method for municipal users to manage violation data, employing a system that emphasizes individualized access and robust security measures. Upon accessing NewGuard™, users are required to enter a unique login and password, ensuring that each user's identity is authenticated. The system assigns specific "User Roles" based on the user's position and function within the municipality, allowing for a customized access level tailored to each user's responsibilities. This role-based access control is further complemented by a set of pre-established entitlements dictated by the Town's directives, which define the viewing privileges and functionalities available to each user.

The system is built with a strong focus on auditability and traceability, allowing for any modifications, calls, or notes made within the NewGuard™ environment to be meticulously tracked and traced back to the individual user. This ensures a high level of accountability in the handling of sensitive information.

Security is a paramount concern, and NewGuard™ addresses this by not only offering standard authentication methods, such as username/password and digital certificates, but also providing an optional Two Factor Authentication mechanism for municipalities seeking an additional layer of security. This advanced feature combines something the user knows (their username and password) with something the user has (a one-time password generated from a USB key fob), significantly enhancing the security framework, especially for police reviewing processes.

Once logged in, authorized municipal users are presented with a comprehensive overview of violation data, including detailed information such as violation numbers, incident dates and times, multiple vehicle images, license plate numbers, registered owners' information, and the status of violations. This data, encrypted at the capture site for security, is decrypted upon its arrival at the BLS headquarters in Chattanooga, TN, and seamlessly integrated into NewGuard™, ready for review. This end-to-end secure and user-specific approach ensures that NewGuard™ is a highly reliable system for managing municipal violation data.

Our primary aim is to ensure that individuals who receive a Notice of Violation are fully equipped with all the necessary details to acknowledge the notice promptly. This includes all information required by Florida codes, providing comprehensive information about the violation, clear evidence of its occurrence, and a range of convenient payment methods such as online, phone, or mail options. To achieve this, BLS ensures that each Notice of Violation is straightforward and user-friendly. These notices prominently feature the police department's logo and furnish all essential details about the infraction, including photographic evidence, pertinent data, and recorded speed.

Striving for Zero: Zero Crashes, Zero Injuries, Zero Endangered Lives

Violation Payment



Photo Speed Violation Payments

Thank you for visiting the Violation Payment page.

Police Agencies throughout the country are using photo speed enforcement equipment in an effort to reduce the number of crashes, injuries, and fatalities, especially in school zones.

Approximately 32% of fatal vehicle crashes nationwide are caused by speeding. Please slow down, don't text while driving, and don't drink and drive.

Making a Payment

If you received notice of a speeding violation by a law enforcement agency and were directed to this website, you may view images of your violation. You may also use a debit or credit card to pay your citation. Please see payment options below.

violationpayment.net (BLS payment splash screen)

Additionally, for further clarity and verification, we include a link that allows violators to view both the incident and an accompanying video snippet online. This approach is designed to make the process as transparent and accessible as possible, facilitating a better understanding and response from the recipients of the Notices of Violation.



MANAGE THE COLLECTION OF FINES AND REMITTANCE OF PAYMENTS TO THE TOWN

BLS maintains true and accurate records of revenue and expenses, clearly distinguishing between the types of fees collected. The company provides duly authorized representatives of the Town with access to its system to obtain this information or delivers copies at least monthly and upon request in a format specified by the Town, including a complete annual report.

All financial records are readily available to an authorized Town representative upon request. Upon contract termination, whether at the end of the term or by early termination, BLS submits a final report detailing all revenue and expense records, along with a list of outstanding citations and payments due, to facilitate the processing of future receipts.

- The Town of Pembroke Park will receive a revenue report on or about the 15th of each month detailing all information for the previous month's receivables. The following information will be included, but not limited to:
 - Number of violations
 - Number of unpaid violations
 - Number of paid violations
 - Number of paid violations received
 - Amount of credit card payment fees received
 - Amount Owed to the Town
 - Number of violations marked with exceptions during processing (no license plate, license plate obstructed, etc.)
 - Number of violations spoiled (not approved) by the approving officer of the Town of Pembroke Park
 - Any other information requested by the Town.

**AUTOMATED PHOTO-SPEED ENFORCEMENT PROGRAM
MONTHLY CITATION & REVENUE REPORT
MARCH 2024**

MONTH	PROCESSED	EXCEPTIONS	SPOILED	ADMIN VOID	VALID CITATIONS	PAID CITATIONS	CITATIONS CONTESTED	CITATIONS UPHELD	CITATIONS DISMISSED
MARCH	19870	2230	0	13	17,827	11107	42	39	3
TOTALS							QUANTITY	AMOUNT	TOTAL
PAID CITATIONS							11107	\$100.00	\$1,110,700.00
PARTIAL PAYMENTS							0	\$0.00	\$0.00
REFUNDS/CHARGEBACKS							0	\$0.00	\$0.00
TOTAL COLLECTIONS									\$1,110,700.00
SUB TOTAL									\$1,110,700.00
FUNDS TO FLORIDA DEPARTMENT OF REVENUE - GENERAL REVENUE FUND							11107	\$20.00	\$222,140.00
FUNDS TO FLORIDA DEPARTMENT OF REVENUE - D.L.E.C.J.S.T.T. FUND							11107	\$3.00	\$33,321.00
FUNDS TO COUNTY SCHOOL DISTRICT							11107	\$12.00	\$133,284.00
FUNDS TO COUNTY - SCHOOL CROSSING GUARD RECRUITMENT AND RETENTION PROGRAM							11107	\$5.00	\$55,535.00
REMAINDER TO AGENCY							11107	\$60.00	\$666,420.00
CITATION PROCESSING (BLS)							17640	\$15.00	\$264,600.00
TOTAL DUE TO BLS									\$264,600.00
TOTAL PS REVENUE DUE TO AGENCY									\$401,820.00

Sample annual performance and financial reporting

PROVIDE COURT SUPPORT AND ADJUDICATION ASSISTANCE, IF REQUIRED

As part of the turn-key solution, BLS will utilize the existing Municipal Hearing procedures to coordinate requested hearings on citations. BLS provides a Court Liaison, who will coordinate directly with the local board to establish court schedules for all locations, including times, locations, and the maximum number of hearings allowed per session. Once established, BLS will handle the receipt and processing of contest forms, schedule violators for their hearing dates, and notify violators of their hearing dates.

BLS will prepare "evidence books" for each contested citation, which will include the hearing docket, a copy of the citation, a violation information sheet, camera certification, and other pertinent information deemed necessary. Once the hearing has been held, the Town must return the filled-out docket, at which time BLS will enter the decisions based on the docket. These decisions, which may include dismissals, fine reductions, and judgments of liability, will then be used to notify the violator of the outcome and any further requirements. As applicable, BLS will also provide expert witness testimony.

If a person wishes to contest a violation, they can:

- Call the Court Liaison, who will schedule a court date.
- Visit the website maintained by BLS for the Town, where the violator can download and print a form to be mailed or emailed to the Court Liaison Department. Once the form is received, the Court Liaison will schedule a court date.

The Court Liaison (CL) will:

- Look up the violator's citation in the system.
- Check the Municipal Hearing Board's schedule, which has been previously shared with BLS by the board.
- Schedule a hearing date for the violator.
- Advise the person about their scheduled hearing date.
- A "Hearing Letter" will be mailed to the violator, confirming the hearing date and other necessary details.

Two weeks before the court date, the Court Liaison will create "Court Packets" and mail them to the Municipal Hearing Board or the person responsible for each case on the docket. This ensures that all necessary documentation is prepared and delivered promptly.

Court Packets will include the following:

- I. All issued and disputed notices to the party
 - Copy of the citation
 - Additional violation images that do not appear on the citation
 - Calibration Records
 - Speed
 - Copy of the court letter
 - All metadata associated with the violation
 - A correspondence file

BLS will ensure that all hearing scheduling and coordination efforts align with this established schedule. The Court Liaison will work directly with the City Courts to ensure that violators who request hearings are scheduled accordingly on this designated day each month. This will help streamline the process and ensure that all cases are handled on time. Additionally, the "Court Packets" will be prepared and distributed to the court ahead of these hearings to ensure a smooth process.

Court Hearings

Admin / Hearings

Agency: Barrow County Sheriff's Dept. [Hearing Options](#)

Dates By Month

11:00 3 days remaining
Monday, 04/01/2024

08:30 2 days remaining
Monday, 04/01/2024

08:30 Ended
Friday, 03/01/2024

08:30 Ended
Monday, 01/01/2024

09:47 Ended
Wednesday, 06/07/2023

17:30 Ended
Sunday, 04/16/2023

14:30 Ended
Thursday, 02/16/2023

Hearing Schedule

Actions	Citation #	Decision	Comment
	CS11V4		
	D10RVK		

Hearing Details

SCHEDULE INFO	DOCUMENTS	COMMENTS
Notice Template	Barrow County Sheriff's Dept.	
Date	Jun 07, 2023	
Day's Remaining	Ended	
Start Time	09:47	
Slots Filled	2	
Slots Open	18	
Virtual	False	
Location Name	Municipal Court	
Room Name		
Room Number		
City	Winder	
State	GA	
Zip	30720	
Phone	706-278-1913	

1-2 of 2

Court Hearing Screen

Chain of Custody Importance

Chain of custody is a policy that BLS maintains at the highest level to ensure case integrity, proper defense of the program, and prosecution of law violators. BLS can provide audit logs for the chain of evidence upon request. Below are examples of audit and chain of custody logs within NewGuard™.

As shown below, BLS records the Processing Agent's computer screen to ensure the highest quality and compliance levels, maintaining a complete and accurate chain of evidence for every case.

Vehicle Owner Info

JON BAKER

7601 OLD MOON ROAD, COLUMBUS, GA, 31909

VIOLATION

CARS

1 VIOLATION

000043235

Closed

Feb 03, 2023 – almost 2 years ago

Comments (0 total)

Comment

>

:

There are no comments.

VIOLATION

VEHICLE

HISTORY

Feb 03, 2023

Event Occurred

Mar 15, 2023

Citation Closed - Paid in Full

note: paid via web

Web Payment User

Feb 13, 2023

Print Citation Notice

note: approved

Matt Davenport

Feb 13, 2023

Approved

Matt Davenport

Feb 13, 2023

Locked for Approval

Matt Davenport

Feb 13, 2023

Reviewed

Rebecca Marler

Feb 06, 2023

Created

Hulungio Pulis

Map

Satellite

Location Info

Location

PC10

Street

IA 163

Violation Ledger (4 items)

Image Shown for Demonstration Only – No Real CJIS Data is Present

4. PROGRAM MANAGEMENT AND REPORTING

PROVIDE REGULAR REPORTS TO THE TOWN ON PROGRAM PERFORMANCE, INCLUDING VIOLATION STATISTICS, REVENUE GENERATED, AND SYSTEM UPTIME

Below, and within the next few pages, is an example of our speed study reports typically produced for our customers and their project sites. This study is from Hollywood, FL. For phases 1 & 2 of their program.

BLUELINE
SOLUTIONS
4409 Oakwood Dr., Chattanooga, TN 37416
www.bluelinesolutions.com

Hollywood School Zone Safety Program

Preliminary Speed Reduction Report - Phases 1 & 2

The Program

The School Zone Safety Program is designed to enhance safety around schools by reducing speeding and promoting safe driving behaviors. The program involves a comprehensive, multi-phase approach that aims to inform, educate, enforce, and measure outcomes. Each school zone undergoes the following phases:

- Phase 1: Pre-Implementation 5-day Speed Study
- Phase 2: Public Information & Education (PI&E)
- Phase 3: Warning Citation Phase (30 days) / 5-day Speed Study
- Phase 4: Enforcement Phase / 5-day Speed Study
- Phase 5: Post Enforcement Speed Study (5-day speed study)

Phase 1: Speed data was collected to establish a base line of the number of vehicles traveling through the school zone and the number of vehicles speeding. *Speeding is defined as 10MPH+ above the speed limit.*

Phase 2: Information was disseminated throughout the program to the public through efforts to include the following:

- ☐ Press release
- ☐ Instagram video announcing the program to the community (Produced by the City of Hollywood)
- ☐ Social media posts
- ☐ Graphics and messaging sent through Broward Co. School Email Portal
- ☐ Banners placed in the school zones
- ☐ ~21,000 Post cards sent home with students
- ☐ Info posted on the PD website (<https://www.hollywoodfl.org/1543/School-Zone-Safety-Camera-Program>)

(Below are examples of distributed media)

PHOTO ENFORCED SCHOOL ZONES

SAFETY PLAN

WARNING STARTS SEPTEMBER 11

POST CARD STOP SEPTEMBER 12

SLOW DOWN & SAVE A LIFE

WARNING ENDS SEPTEMBER 15

PHOTO ENFORCED SCHOOL ZONES

SAFETY PLAN

WARNING STARTS SEPTEMBER 12

POST CARD STOP SEPTEMBER 13

SLOW DOWN & SAVE A LIFE

WARNING ENDS SEPTEMBER 15

PHOTO ENFORCED SCHOOL ZONES

DURING SCHOOL DAYS

WARNING STARTS SOON!

WE STRIVE FOR ZERO
ZERO CRASHES. ZERO INJURIES. ZERO FATALITIES



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Phase 3: For the first 30 days of the program, only warning citations are issued for speeding vehicles. These citations have a large red warning statement across the front and serve as a reminder to slow down when entering the school zones. During the first (1st) week of the warning period, another 5-day speed study is conducted to determine the effectiveness of the PI&E.

Phase 4: Once the 30-day warning period is completed, enforcement is started with speeding violators receiving real citations. A third (3rd) speed study is conducted in week one (1) of enforcement to measure the effectiveness of the warning phase.

Phase 5: During week four (4) or five (5) of the enforcement, a fourth (4th) speed study will be conducted to measure the effectiveness of the program in its entirety.

Data Analysis

The following data reflects accomplishments of the first 3 phases of the School Safety Program. The first 5 schools began the warning phase on different dates. Data was analyzed to determine the speed reduction by phase. Any reduction realized during the PI&E and Warning phases are achieved without writing finable citations, meaning the driving community responded to the messaging by reducing their speeds prior to entering the enforcement period.

The data indicates that Driftwood Elementary School has not achieved the total reduction expected in the early stages of the program. This would indicate that additional PI&E may be helpful in achieving additional reductions. This could be achieved through brochures being sent to parents through the school, emails to parents, social media posts, etc. The goal of this phase is to impact driving behavior prior to the enforcement phase begins.

Program Initial Achievements

The schools below (Chart A) have undergone the PI&E and Warning Phases, but data has not yet been aggregated for the enforcement phase, as it will be collected in week five (5) of the enforcement phase. In the 5 zones below, during the five (5) day pre-study, 3,973 vehicles traveled through the school zones at 10MPH+ above the speed limit. During the PI&E phase, the number of speeding vehicles at 10MPH + above the speed limit dropped to 750, an 81.1% reduction. The number of speeders continued to drop during the 30-day warning phase to only 419 vehicles from 750, indicating an additional 8.3% reduction, resulting in an 89.5% reduction in speeding vehicles through the 3 zones without yet issuing any speeding citations.

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CHART A

JURISDICTION	SCHOOL	5-DAY STUDY INFO PER PHASE			EFFECTIVENESS OF EACH PHASE		
		PRE-PROGRAM (SPEED STUDY)	PI&E	WARNING	PRE- PRO. TO PI&E	PI&E TO WARNI NG	TOTAL REDUCTION
HOLLYWOOD, FL							
	Apollo Middle School	950	19	41	98.0%	-2.3%	96%
	Attucks Middle School	900	90	75	90.0%	1.3%	91%
	Ben Gamla Charter School	236	18	19	92.4%	-0.4%	92%
	Colbert Elementary School	1,814	566	244	68.8%	17.8%	87%
	Driftwood Elementary School	73	57	37	21.9%	27.4%	49%
HOLLYWOOD, FL SUMMARY		3,973	750	419	81.1%	8.3%	89.5%

Reducing the Speed of the Speeders

The data presented in Graph A and Charts C & D show a notable improvement in traffic safety in the school zones. The number of vehicles exceeding the speed limit by 11-14 MPH, 15-20 MPH, and 21+ MPH has all significantly decreased. This reduction suggests that not only has the program successfully decreased the total number of speeding vehicles, but it has also lowered the speed of those who continue to speed.

The overall trend indicates that vehicles are traveling at slower, safer speeds, thereby reducing the potential for accidents and making the school zones much safer for children, staff, and pedestrians. In short, the program has not only reduced the frequency of speeding but has also mitigated the severity of the speed violations, contributing to a safer school environment overall.

Reductions by Speed Range

11-14MPH - 1,865 speeding vehicles reduced to 568
15-20MPH - 620 speeding vehicles reduced to 1
21MPH+ - 349 speeding vehicles reduced to 0

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3

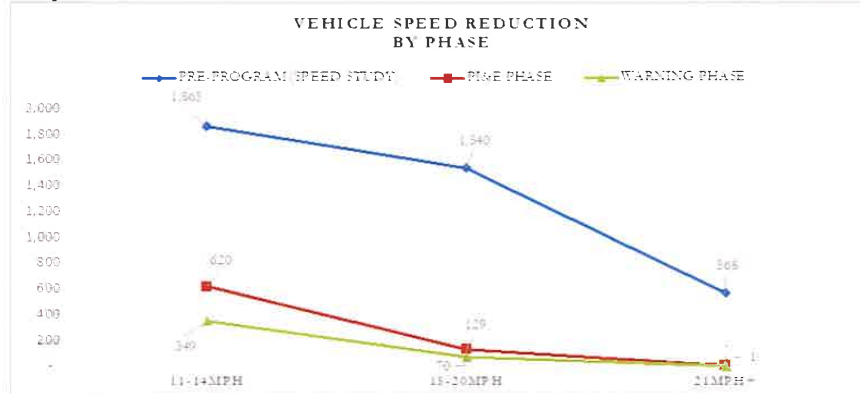
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As Graph A below indicates, all 3 speed ranges realized significant decreases during the PI&E and warning phases. It should be noted that these reductions were obtained without issuing any fineable citations.

Graph A



Charts B, C, & D illustrate data sets that document the speed of vehicles that traveled through the school zones during each phase.

CHART B

PRE-PROGRAM (SPEED STUDY)	SPEED RANGE ABOVE LIMIT		
	11-14MPH	15-20MPH	21MPH+
Ben Gamla Charter School	153	71	12
Colbert Elementary School	766	752	296
Apollo Middle School	395	401	154
Attucks Middle School	499	296	105
Driftwood Elementary School	52	20	1
TOTALS	1,865	1,340	568

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CHART C

SCHOOL	SPEED RANGE ABOVE LIMIT		
	11-14MPH	15-20MPH	21MPH+
Ben Gamla Charter School	17	1	0
Colbert Elementary School	466	99	1
Apollo Middle School	16	3	0
Attucks Middle School	81	9	0
Driftwood Elementary School	40	17	0
TOTALS	620	129	1

CHART D

SCHOOL	SPEED RANGE ABOVE LIMIT		
	11-14MPH	15-20MPH	21MPH+
Ben Gamla Charter School	18	1	0
Colbert Elementary School	199	45	0
Apollo Middle School	33	8	0
Attucks Middle School	66	12	0
Driftwood Elementary School	33	4	0
TOTALS	349	70	0

Graphs B, C, & D below illustrate the speeds of vehicles traveling 11-14 MPH, 15-20 MPH, and 21+ MPH above the speed limits through the school zones by phase. Graph B highlights that during the pre-study, 1,865 vehicles were speeding at 11-14 MPH above the speed limit 1,540 were traveling 15-20 MPH over and 568 were traveling at 21+MPH above the speed limit. Graph C begins to show vehicles traveling 11-14MPH over dropped from 1,540 to 129 and vehicles traveling 21+MPH dropped from 568 to 1. Graph D shows vehicles traveling 15-20 MPH over dropped from 129 to 70 and there were ZERO (0) vehicles traveling 21MPH + above the speed limit.

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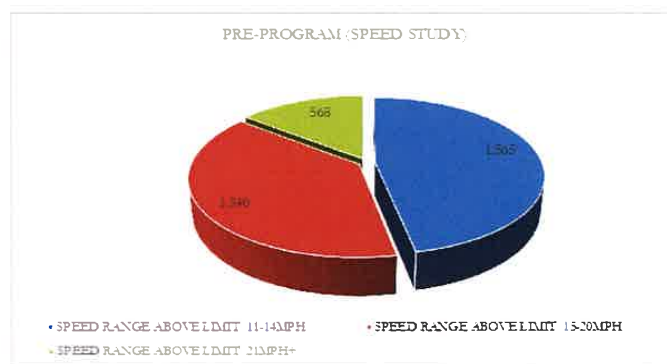
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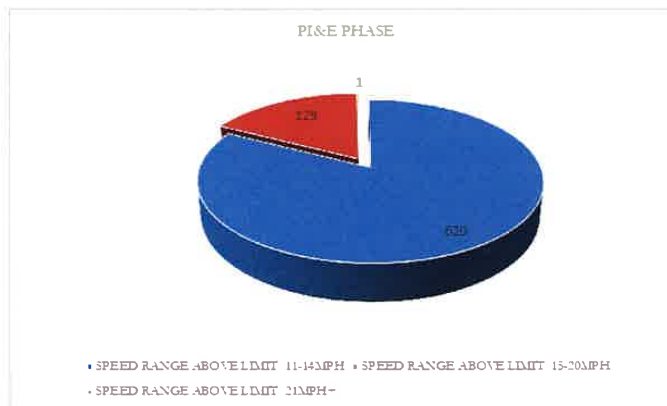
SOLUTIONS

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Graph B



Graph C



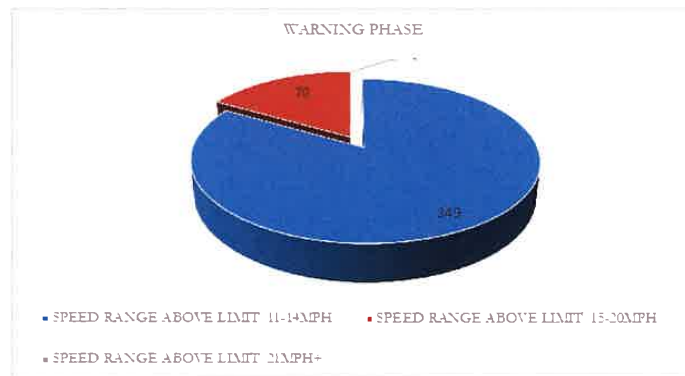
**WE STRIVE FOR ZERO
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6

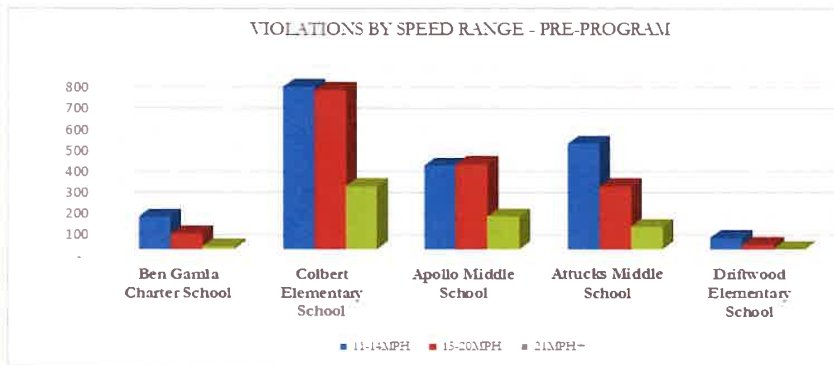
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Graph D



Graph E



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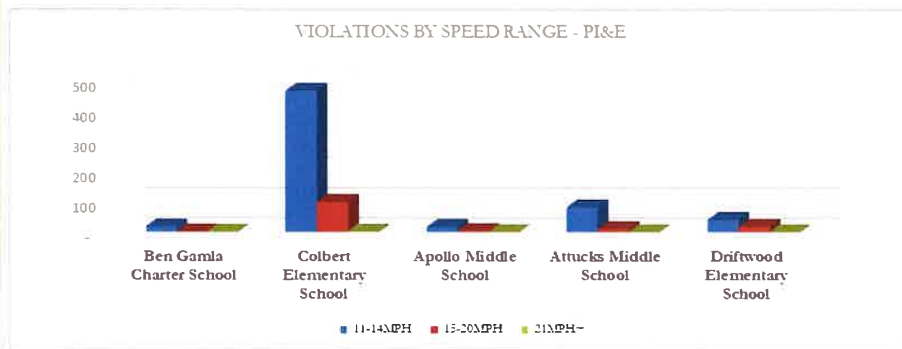
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BLUELINESM

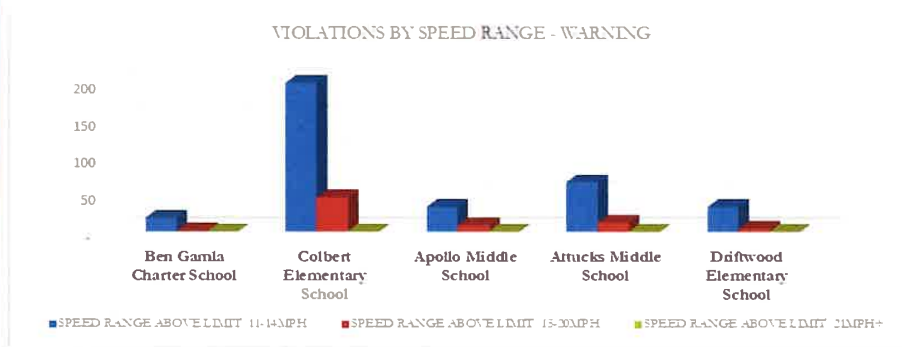
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Graph F



Graph G



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8



Blue Line Solutions will also provide a dashboard through NewGuard™ that will allow the agency to access all the data requested in this RFP.

NewGuard™ provides a dashboard that can be customized for the individual user. Reports and graphs can be run using easy-to-understand filters.

NEWGUARD™ DATA AND ANALYTICS:

Blue Line's program is built upon robust data collection and analytics, ensuring measurable impact and continuous improvement. The **NewGuard™** platform provides Blue Line and Town staff with the tools needed to assess the effectiveness of the program and track its successes. Examples from speeding trends in school zones would be:

- Compliance rates with school zone speed limits
- Citation issuance and payment statistics
- Program participation and community outreach effectiveness
- Traffic volume and congestion data
- Time-of-day and day-of-week patterns in speeding

This data-driven approach enables the agency to make informed decisions, optimize program strategies, and ensure that safety objectives are consistently met.

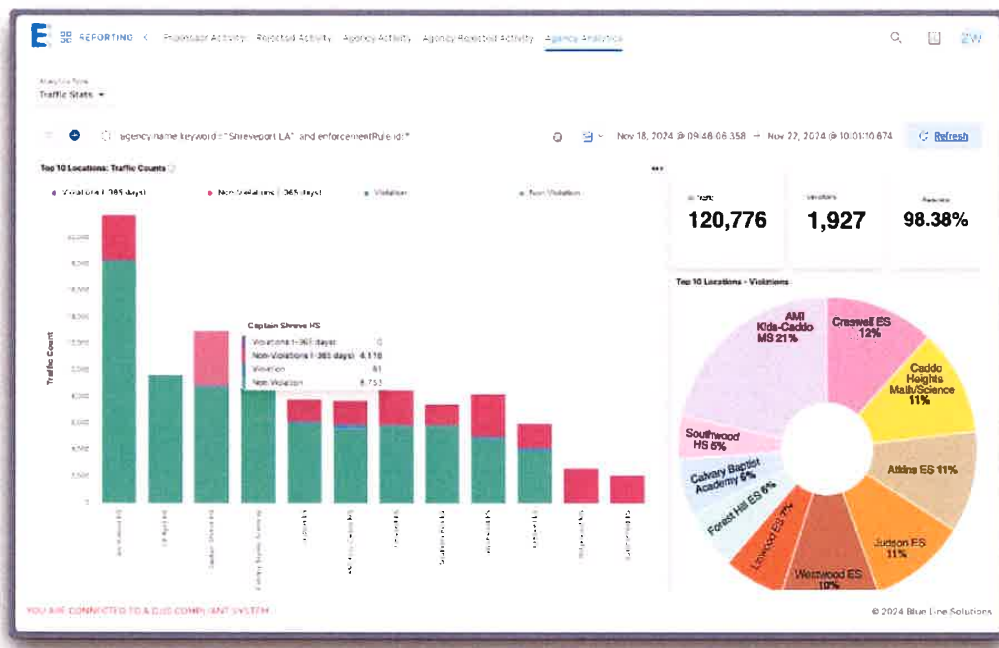
Through a customizable dashboard, users can generate a wide range of reports, including but not limited to data related to:

- Traffic data
- Camera-specific data
- Lane specific
- Road specific
- Speed Zone Specific
- Direction of Travel Specific
- Violations by site
- Equipment malfunctions
- Service reports
- Calibration reports
- Citation Information
- All data from capture to disposition
- Real-time traffic data
- Volume
- Violations

NewGuard™ separates the data into two distinct data sets

- Pre-Processed – This is data that has been uploaded from the cameras but not yet processed/approved to a violation. This raw data does not change as it is uploaded directly from the camera.

- **Post-Processed** – This is the data that has undergone processing and agency approval. This data set will change vs. the pre-processed data, as this would include violations that were spoiled (not approved by the officer), tag not visible due to obstructions, etc.
- Data from either set can be run to calculate seemingly endless types of data reports and statistics.
- **Post-implementation speed Study Dashboard** An analytics dashboard, showing the number of violation and non-violation traffic events observed during an enforcement time frame. Includes metrics to show the “reduction rate”, as well as a breakdown of violations by location in an easy-to-interpret pie chart)



Example speed study dashboard for viewing localized citations and statistics

ATTEND MEETINGS WITH TOWN STAFF TO DISCUSS PROGRAM OPERATIONS AND ADDRESS ANY ISSUES

Having a local presence in the South Florida area positions BLS well to work with cities, towns, and counties in the region. BLS will attend any meetings requested or required by the Town to address issues and discuss program operations. Typically, these meetings will take place both remotely and in person to ensure any agenda items discussed are presented to the appropriate employees of BLS.

ENSURE COMPLIANCE WITH ALL APPLICABLE LAWS AND REGULATIONS

BLS is well versed in the intricacies of the Florida code allowing Automated Speed Enforcement in school zones as we played a major role in the passage of the law, lobbying by explaining the benefits and improvement of safety of ASE in school zones for everyone who frequently operates a vehicle, walks, or rides through them. BLS will at all times maintain compliance with all applicable laws and regulations, ensuring the Pembroke Park automated speed enforcement program remains professional and held to the highest standards.

PROVIDE PUBLIC AWARENESS AND EDUCATION MATERIALS REGARDING THE SPEED CAMERA PROGRAM

Blue Line Solutions will develop a comprehensive public information and community outreach campaign to support awareness and education about the new traffic safety camera program.

We believe the public outreach portion of the programs is among the most important ways of solving the speeding problem in the school zones within the Town.

Our approach includes press releases, brochures, public service announcements, online content, and social media outreach. Additionally, we tailor messaging to ensure transparency, encourage compliance, and highlight the safety benefits of the program. We are committed to working closely with the Town to ensure effective communication and public engagement.



COMMUNITY OUTREACH PLAN

Phase 1 – Pre-Program Survey – 5 days of data is gathered in the school zone to establish a baseline number of vehicles traveling through the zone and the number of those that were violating the speed limit.

Phase 2 – Public Information & Education – This phase is our key focus. Educating the community is key. We will customize this for Lake Wales during our collaboration phase.

Phase 3 – Warning – A 30-day period that captures the number of speeders in the school zones. During this phase, the violator will receive a warning in the mail advising of the violation. The warning is marked in red and does not carry any monetary implications.

Phase 4 – Enforcement – This phase begins after the 30-day warning period and starts the process of live citations being issued to violators.

The TrueBlue™ program utilizes Public Information & Education (PI&E) as a key component of the program. Through communication and transparency with the public regarding speed data, the size & scope of the speeding problem, and the plan of action to remedy it, the program finds much more acceptance among politicians, media, and the community.

Education is an essential element of the deployment and continuation of a program. We begin by providing the public and school parents with information regarding:

- The deployment of the program
- The purpose of the program
- Ongoing results from the program

We achieve this by working with your agency and the school system to provide:

- Social media graphics about automated enforcement
- Statistics on pedestrian crashes and fatalities
- 5X7 Cards to be provided to teachers and bus drivers
- Brochures for parents/students regarding the importance of being vigilant and aware of their surroundings while walking in crosswalks, buses, parent pickup, etc.
- Pre-enforcement school zone traffic data
- Number of cars traveling through the school zone
- Number of speeders
- Ongoing school zone traffic data provided to show the effective results of the program.
- Radio, TV, & printed media available upon request
- Dissemination of pre-program data
- Dissemination of ongoing speeding reductions

PUBLIC INFORMATION & EDUCATION
Working with our Community Partners

CREATING SAFER COMMUNITIES TOGETHER
CHIEF JONATHAN MURRELL
SCHOOL POLICE CHIEF

BLUE LINE SOLUTIONS

Strategic Planning
We collaborate directly with law enforcement to develop Public Information and Education (PI&E) initiatives for each community.

Market Research
We conduct comprehensive line and on-street speed studies for each community school zone.

Community Engagement
Each PI&E initiative is designed to educate the community and foster trust in both the process and program.

Post Implementation Reports
Post implementation speed studies are conducted to demonstrate and document the program's success.

Operational Efficiency
Each Community Partner is provided a Customer Success Manager to provide support and coordinate reports or requests.

Technology Solutions
Our proprietary system is a turn-key solution for our L2S partners.

Achieving community support through education is crucial for the success of any program. Blue Line Solutions will collaborate closely with Law Enforcement and city to keep the community well-informed about the program's launch, as well as providing regular updates on achievements such as reduced crime rates and enhanced safety measures.

Before the program's launch, Blue Line Solutions will collaborate closely with law enforcement and municipal authorities to develop tailored public information and educational materials aimed at raising awareness among the public regarding the program and its safety advantages.

Furthermore, Blue Line Solutions will liaise with officials to execute a 30-day warning initiative, during which violators exceeding speed limits in school zones will receive printed warnings via mail at no expense to the city.

Blue Line Solutions Public Information and Education (PI&E) initiatives are carefully crafted to educate the community on the School Zone Photo Speed Enforcement Program, emphasizing its potential to enhance traffic safety. Blue Line Solutions assigns a communication specialist dedicated to developing tailored public education and outreach campaigns.

Every community partner of Blue Line Solutions is equipped with a comprehensive media kit containing essential resources such as FAQs, key talking points, a press release, social media assets, and promotional posters.

Moreover, Blue Line Solutions offers staff support for press engagements and media interactions to ensure effective communication.

Public Information & Education Examples



Charles City County, VA local news sharing BLS' designs and speed study statistics locally for public information & education (PI&E)

St. Martinville, LA (October 23, 2024) - The St. Martinville Police Department will be launching an automated photo speed enforcement program at the St. Martinville Senior High School designated school zones. Speed studies conducted in 2021 at the high school identified a significant problem with speeding in this area, recording 3,084 violations in a 5-day period.

In St. Martinville at the St. Martinville High School, we recorded 25,556 drivers a week in the school zone with 3,084 speeding vehicles (12.07% of all vehicles). Of those speeding, we measured 2,116 vehicles speeding 11-14 mph over the speed limit (68.61% of all speeders), 871 vehicles traveling 15-20 mph over the speed limit (28.24% of all speeders), and 97 of those speeding vehicles exceeding 21 mph over the posted school speed limit (3.15% of all speeders). We not only have a speeding concern in our school zones, but we have a high speeder concern with 31.39% of all speeders traveling 15+ mph over the speed limit which is alarming for the safety of our community.

We know that speed kills; statistics show a child struck by a vehicle traveling 40 MPH, only has a one in 10 chance of survival, but if you slow that down to 20 MPH, that same child has a much-improved survival rate of nine in 10. Speeding is also a primary contributing factor in motor vehicle crashes resulting in personal injury and deaths. According to the National Highway Traffic Safety Administration, 64% of child pedestrians killed in traffic crashes occurred during the weekday (6:00 a.m. Monday to 6:00 p.m. Friday) ([NHTSA Traffic Safety Facts](#)).

Our goal is to increase safety for students, parents, teachers, and the motoring public traveling through the St. Martinville Senior High School zones. This program combines robust public information & education, along with a 30-day warning period to encourage people to slow down and change their driving behavior. The school zone will be clearly marked with posted speed limit signs. Zone will also have flashing lights

re a vehicle's speed and give advance ning school zone. Cameras will be it motorists traveling at 10+ MPH over

e and enforced on days that school is id when the school zone beacons are gh the St. Martinville Senior High these cameras will be active.

arning period. During this warning rning in the mail marked in red rred on such date and time. Warning ow down in places where our children tary implications.

30-day warning period, on December t the high school. At this time, school zone speed limit at 10+ MPH These citations are civil in nature, , points against your license, or

e and enforced on days that school is id when the school zone beacons are

nasning. If you are traveling through our St. Martinville Senior High School during school hours, these cameras will be active.

We are committed to changing driver behavior, slowing speeders down, and protecting our children. Please drive safely in our school zones and in our community. Working together, we can achieve our goal of ZERO. "Zero crashes, Zero injuries, and Zero endangered lives."

Example press release shared in St. Martinville, LA for PI&E



Local Community Members to Serve as Community Advocates

BLS maintains the position that public information and education are the most important components of an automated speed enforcement program. Often, citizens are unaware of the traffic problems before implementing an automated photo enforcement program but find out by receiving a citation. BLS feels that if PI&E is not a strong program component, community backlash may ensue.

For these reasons, BLS will partner with businesses in the Town of Pembroke Park to serve as embedded advisors for the program. BLS will also partner with Pembroke Park community leaders from the Chamber of Commerce, PTAs, and PTO to share data regarding the hazards of speeding and *obtain grassroots support for the program.*

BLS will also provide PSA spots for radio and television and copies for print publications, if requested.

**LETTERS OF REFERENCE FROM CURRENT BLUE LINE SOLUTIONS, LLC
CUSTOMERS**



CHATHAM COUNTY POLICE DEPARTMENT

295 Police Memorial Drive, Savannah, GA, 31405

(912) 652-6920 FAX: (912) 650-6130

Chief Jeffrey M. Hadley

Assistant Chief Terry Shoop

Assistant Chief Julie Tolbert

September 25, 2023

**Gena Sullivan
Communication Specialist
Blue Line Solutions**

Mrs. Sullivan:

The Chatham County Police Department has had an excellent relationship with Blue Line Solutions for well over two years. They have been a true partner in establishing our "School Zone Camera" program assisting us every step of the way from implementation, community outreach and engagement, and on-going technical support.

I wanted to thank Blue Line Solutions and their staff for the upmost professional services, partnership, and assistance with our program.

Professionally,

**Chief Jeffrey M. Hadley
Chatham County Police Department**



SHREVEPORT POLICE DEPARTMENT

January 23, 2024

Chief Wayne Smith
Shreveport LA Police Department
Shreveport, LA

Mark Hutchinson, Founder & CEO
Blue Line Solutions, LLC
4409 Oakwood Dr
Chattanooga, TN

Mr. Hutchinson,

I'm writing to you on behalf of the Shreveport Police Department to express our sincere appreciation to you and your company.

Our partnership began on February 2, 2022, when we entered into a contract with Blue Line Solutions as the chosen vendor to provide automated speed enforcement in our school zones. As with most new programs, we had some challenges, but you and your company worked tirelessly and diligently with the city and the police department to overcome those challenges in a most professional and organized fashion.

Having your own permitting department has eased the pain that sometimes comes with new construction approvals and installations. This department worked to ensure that our state requirements were met and continues to provide support on an ongoing basis.

I would be remiss if I did not mention your ALPR cameras. Since installation began, we have had numerous successes in solving crimes in our city. Having sent one of your own across several states to train our entire department, spending the entire day letting our folks trickle in and out as their schedules permitted, proved to be very beneficial in using your ALPR software. The quality of the reads, ease of searching for vehicles, and never-lacking customer support have been phenomenal.

1234 TEXAS AVENUE, SHREVEPORT, LOUISIANA 71101 | WWW.SHREVEPORTLA.GOV/DEPT/POLICE



WYTHE COUNTY SHERIFF'S OFFICE

Wythe County Law Enforcement & Judicial Complex
245 South Fourth Street
Wytheville, Virginia 24382

CHARLES W. FOSTER
SHERIFF

Office (276) 223-6000
Fax (276) 223-6127

June 1, 2023

Mark Hutchinson
3903 Volunteer Drive Ste 400
Chattanooga, TN 37416

Mr. Hutchinson,

In January 2022 the Wythe County Sheriff's Office set out to find a partner to assist with slowing traffic down in our school zones. Blue Line Solutions was selected as our photo speed vendor. I wanted to send you a letter to let you know how our partnership is working.

When this process first started we needed to see how bad our speeding problem was and you provided us with free speed studies to identify the problem. The next step was to obtain permits. I was so thankful that your company handled all the necessary paperwork and permits with the Virginia Department of Transportation. Our school zone signs were out of date and your company agreed to replace them at no charge to this agency or county taxpayer. We now have permanent photo speed cameras and I can tell the speeding has begun to slow down. Traffic is moving much slower and the drivers seem to be more attentive.

This past month we held our annual Memorial Golf Tournament to remember one of our fallen deputies that was killed in the line of duty. I would also like to thank you for sponsoring our golf tournament. Your sponsorship will help fund scholarship opportunities for graduating high school students to attend college. Your dedication to our community does not go unnoticed.

In closing, I wanted to let you know I have contacted many people at Blue Line Solutions with questions throughout this process. I have always been treated more as a friend than just another client. They always answer my questions and are very quick to respond. I never had a moment when I didn't know what was about to happen next. They kept me well-informed of the process. I want to thank you for being a partner and not just a vendor to our county!

Respectfully,

A handwritten signature in blue ink that reads "A. Cline".

Chief Deputy Anthony Cline

CONCLUSION

With a robust foundation in traffic safety and law enforcement and a proven track record of success, BLS stands out as a strategic partner capable of delivering substantial improvements in traffic management and public safety for communities, particularly in high-risk zones like schools. Our proactive approach to public engagement and education, combined with sophisticated enforcement technology, ensures effective solutions tailored to meet the specific needs of the Town of Pembroke Park.

BLS wants you to consider this information before implementing your School Zone Enforcement Safety Program. The previous information outlines the type of equipment provided, costs, and implementation strategies. BLS will meet or exceed the services detailed in the Town of Pembroke Park's RFP – 12 473-14

Digital Information, Videos, and PSAs: BLS has developed a series of brief videos to showcase its technology, demonstrate its user-friendliness, and present examples of Public Service Announcements (PSAs) produced by BLS. These videos are designed to provide a comprehensive understanding of BLS's offerings and their application in enhancing traffic safety and enforcement.

- [Blue Line Solutions – Who We Are](#)
- [Shreveport, LA – Program Partnership & Success](#)
- [Ren'gia Majors Safety Program](#)
- [Rincon, GA – Speed Safety Enforcement](#)
- [NewGuard™ – Backend & Violation Processing](#)

BLS strives to make each of our contracts the best experience a client has ever had with a contractor. The Town of Pembroke Park will be no exception.

Sincerely,



Mark Hutchison
Founder & CEO
Blue Line Solutions, LLC



CRITERION	POINTS	WEIGHT	BLUELINE SOLUTIONS	NOVAGLOBAL	ALTUMINT
Ability to slow down drivers in school zones	1-10 Double Value to = 50%	50%	10 (20)	10 7 (14)	10 (20)
Experience	1-10	25%	10	10	10
Ability to efficiently process violations	1-10	25%	10	8	8
TOTAL			40	32	38 38

Total points available is 40

DAN DECOURSEY

 4-14-2028

CRITERION	POINTS	WEIGHT	BLUELINE SOLUTIONS	NOVAGLOBAL	ALTUMINT
Ability to slow down drivers in school zones	1-10 Double Value to = 50%	50%	10×2 <u>20</u>	10 <u>20</u>	10 <u>20</u>
Experience	1-10	25%	9	10	10
Ability to efficiently process violations	1-10	25%	10	7	7
TOTAL			39	37	37

Total points available is 40

D. PRICHARD
 4/14/25

CRITERION	POINTS	WEIGHT	BLUELINE SOLUTIONS	NOVAGLOBAL	ALTUMINT
Ability to slow down drivers in school zones	1-10 Double Value to = 50%	50%	10 <u>20</u>	8 <u>16</u>	8 <u>16</u>
Experience	1-10	25%	8	7	10
Ability to efficiently process violations	1-10	25%	10	8	7
TOTAL			38	31	33

Total points available is 40

Lt. Dennis Lee Allen


4/14/2025



In Response:
Town of Pembroke Park
Speed Camera Enforcement Program

RFP: RFP 12 473-14
Submitted On: April 7th 2025

Supplier Proposal Compliance:

Blue Line Solutions certifies that: (I) the proposal is accurate and complete; (II) the proposal is prepared in accordance with the solicitation requirements, and includes all information, content, responses, and appendices requested and, (III) that all required communication, format and submission instructions have been followed. BLS is qualified legally to contract within the State of Florida and the Town of Pembroke Park.

This Proposal is Valid for 120 Days.



CONTACT INFORMATION

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423-333-0490

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VP of Sales

jfriedberg@bluelinesolutions.org

267-671-2613

Craig Hamilton

Director, Bids & Proposals

chamilton@bluelinesolutions.org

423-280-6377

This RFP response is a public record pursuant to Florida law, which is subject to disclosure by the Town of Pembroke Park under the "Sunshine" law as codified in Chapter 119 of Florida State Statute. The city shall permit public access to all documents, papers, letters, or other material submitted in connection with this RFQ and the Contract to be executed for this RFQ, subject to the provisions of the Florida Statute.

Upon award, this contract and any subsequent contract renewals will conform to any changes in state law in accordance with Florida Statute 119 and all applicable law and subsidiary legislation.

Blue Line Solutions does not take any exceptions to this RFQ.

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 - Ensure that all equipment is compliant with Florida law and industry best practices.27
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LETTER OF INTEREST

Town of Pembroke Park
Attn: David Lynch
3150 SW 52nd Avenue
Pembroke Park, FL 33023

April 1, 2025

Dear Mr. Lynch,

Thank you for the opportunity to submit a proposal on behalf of Blue Line Solutions, LLC (BLS). Based in Chattanooga, TN, BLS is a highway safety and traffic technology company dedicated to reducing speeding incidents, red-light violations, and roadway hazards through the use of advanced technology, ultimately saving lives and minimizing roadway injuries.

Founded in 2012 in Athens, TN, BLS was established to promote highway safety, leveraging my background as a former Chief Deputy in East Tennessee and Administrator for the Tennessee Governor's Highway Safety Office. Since moving to Chattanooga in 2017, we've expanded our technology to include automated red-light enforcement, noise ordinance enforcement, and comprehensive highway safety programs.

Our Chattanooga headquarters houses our citation processing department, service technicians, Computer Network Operations Center (CNO) engineers, software developers, and permitting managers. These resources ensure localized, high-quality customer service for city agencies and citation recipients. Additionally, with satellite offices in *Hollywood, FL*; *Girard, OH*; and *Shreveport, LA*, and a Connecticut office in 2025, we're positioned to provide fast, reliable support wherever needed.

What sets BLS apart from other automated enforcement companies is our mission: enhancing community and highway safety by reducing speeding and red-light violations. Our focus isn't on issuing citations but on changing driver behavior through a comprehensive approach that integrates public information and education (), community transparency, and enforcement. This model mirrors the National Highway Traffic Safety Administration's (NHTSA) successful "Click It or Ticket" (CIOT) program.

Our efforts have led to up to a 95% reduction in speeding through school zones nationwide, as recognized by the Governor's Highway Safety Association (GHSA). We've achieved these results in diverse communities, including *Mt. Pleasant, TN*; *Savannah, GA*; *Hollywood, FL*; *Youngstown, OH*; and *Buffalo, IA*. Our scalable programs support municipalities of all sizes, from five to ninety-six active enforcement cameras, and contribute to broader highway safety initiatives.

BLS Reduces
Speeding by up to

95%

Blue Line Solutions (BLS) provides Automated Speed Enforcement (ASE), red-light running enforcement (RLE), and noise ordinance enforcement (NOE). We are submitting our ASE program for this request for proposals. Blue Line Solutions manages over 120 *Automated Photo Speed Enforcement Programs* across the nation, utilizing fixed, handheld, and mobile solutions. With partners in eight states using 800 cameras, we have processed 2.2 million citations in the past five years. This represents an annual average growth rate of 38%, with a total growth of 485% over five years (2019-2024).

BLS brings the Town of Pembroke Park a full suite of customized solutions that can be tailored to meet the Town's specific needs and preferences for each zone. We are confident in our ability to fulfill all the Town's preferences listed in the RFP. BLS will provide non-intrusive, fixed automated speed detection units installed at zero cost throughout our revenue-sharing model.

The Project Manager, who will be the direct point of contact during the term of the Agreement, will begin with 1.) James Hardeman, VP of Field Operations, who will be responsible for getting the project from contract signature to operation. At this point, 2.) Mike Westfield, Director of Agency Operations, will remain your Project Manager and Point of Contact throughout the life of the program.

Sincerely,

Sincerely,



Mark Hutchison
Founder & CEO



A. BID SIGNATURE PAGE

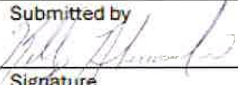


A. BID SIGNATURE PAGE

HOW TO SUBMIT BIDS: Bids must be submitted by hard copy. It is the sole responsibility of the Bidder to ensure that the Bid reaches the Town of Pembroke Park, Town Hall, Town Clerk's Office, 3150 SW 52nd Avenue, Pembroke Park, FL 33023, on or prior to the Bid due date and time listed. Bids submitted by fax or email will not be accepted.

The undersigned hereby agrees to furnish services subject to all instructions, terms, conditions, specifications, and addenda contained in the Invitation to Bid (RFP).

I have read the RFP, and all attachments including the specifications and fully understand what is required. By submitting this signed Bid, I understand any resulting Town contract will be subject to RFP instructions, terms, conditions, specifications, and addenda.

Kelly Abercrombie	04/02/25
Submitted by	Date
	04/02/25
Signature	Date
Kelly Abercrombie	Chief Strategy Officer
Name Print	Title
Blue Line Solutions, LLC	
Company (Legal Registration)	

FOREIGN CORPORATIONS MAY BE REQUIRED TO OBTAIN A CERTIFICATE OF AUTHORITY FROM THE DEPARTMENT OF STATE, IN ACCORDANCE WITH FLORIDA STATUTE §607.1501 (visit <http://www.dos.state.fl.us/>).

Address

City State Zip

Telephone No. FAX No Email

Does your firm qualify for MBE or WBE status? MBE WBE

B. SUBMISSION FORMS

1. QUESTIONNAIRE



Blue Line Solutions, LLC

Submitted by (Company Name):

LLC

Corporation

Partnership

Individual

Joint Venture

Other

Describe:

4409 Oakwood Drive Chattanooga, TN 37416

Office Location:

105

Number of people in your organization:

four years

4

Length of time the Contractor has been doing business under this name in Florida:

Years

N/A

Under what other name(s) has your firm operated:

Has or is your firm currently involved in any formal court proceedings regarding any of your contracts?

YES

(attach a detailed explanation)

XNO

2. BID ACKNOWLEDGMENT



BID ACKNOWLEDGMENT

The undersigned, having carefully read and considered the Invitation to Bid, RFP 12 473-14, Speed Camera Enforcement Program, for the Town of Pembroke Park, does hereby offer to perform such services for the Town of Pembroke Park, in the manner described and subject to the terms and conditions set forth in the attached RFP.

The undersigned gives permission for Pembroke Park to contact business references provided in this Bid, and any others for whom the undersigned has performed work.

The undersigned further states that this Bid is made in good faith and is not founded on, or in consequence of, any collusion, anti-competitive agreement, or other type of anti-competitive activities between themselves and any other interested party, in restraint of free competition.

Bidder Business Name: Blue Line Solutions, LLC

Authorized Representative Signature:

Authorized Representative Name (Print): Kelly Abercrombie

Authorized Representative Title (Print): Chief Strategy Officer

Address: 4409 Oakwood Dr. Chattanooga, TN 37416

Date: 04/02/25

Phone: 423 710 6348

Fax:

Email Address: kabercrombie@bluelinesolutions.org

Key Staff Member(s) Will Assign to Project:

Doug Diehl - COO James Hardeman - VP of Field Services Mike Westfield - Agency Operations Director

3. VENDOR/BIDDER DISCLOSURE



VENDOR/BIDDER DISCLOSURE

I, Kelly Abercrombie, being first duly sworn state that:

The full legal name and business address of the person(s) or entity contracting with the Town of Pembroke Park

("Town") are as follows (Post Office addresses are not acceptable):

Name of individual, firm, or organization: Blue Line Solutions

Address: 4409 Oakwood Drive

Chattanooga, TN 37416

FEIN: 46-0580223

State and date of incorporation: TN 2017

OWNERSHIP DISCLOSURE AFFIDAVIT

1. If the contract or business transaction is with a corporation, the full legal name and business address shall be provided for each officer and director and each stockholder who directly or indirectly holds five percent (5%) or more of the corporation's stock. If the contract or business transaction is with a trust, the full name and address shall be provided for each trustee and each beneficiary. All such names and address are as follows (Post Office addresses are not acceptable):

Full Legal Name	Address	% Ownership
Mark Hutchinson	4409 Oakwood Drive, Chattanooga, TN 37416	51%
RAF Equity	50 Monument Road, Suite 303 Rita Cymond, PA 19004	100%

The full legal names and business addresses of any other individual (other than subcontractors, suppliers, laborers, and lenders) who have, or will have, any legal, equitable, or beneficial interest in Town of Pembroke Park in the contract or business transaction with TOWN are as follows (Post Office addresses are not acceptable):

Full Legal Name	Address	% Ownership

STATE OF FLORIDA Tennessee

COUNTY OF Hamilton

By: [Signature]
Signature of Affiant

Date: 04/02/25

Kelly Abercrombie

Print Name

SUBSCRIBED AND SWORN TO or affirmed before me this 2nd day of

April 2025 by Kelly Abercrombie he/she is personally known

to me or has presented _____ as identification.

[Signature]
Notary Public, State of Florida at Large - Tennessee



Print or Stamp of Notary:

4. SUBCONTRACTORS



The Bidder shall list all Subcontractors to be used on this project, if awarded the Contract for this project in the form below.

	CLASSIFICATION OF WORK	NAME OF SUBCONTRACTOR	ADDRESS OF SUBCONTRACTOR
1.	General Contractor	Petra Builders	1851 W. Indiantown RD 202 Jupiter, FL 33458
2.	Install Contractor	KED Communications	3614 Oneida St. Cocoa, FL 32926
3.	Install Contractor	Turn 2 Electric	2981 Center Port Circle Pompano Beach, FL 33064
4.			
5.			

5. REFERENCES



All references must be from customers for whom your company has provided similar services as the specifications of this bid. (Invalid contact information will result in default of references and may cause the bid to be disqualified.)

Company Name:

1. Company: Youngstown Police Department

Street Address: 116 W. Boardman St.

City, State & Zip: Youngstown, OH 44503

Contact Person Name: Lt. Brian Welsh

Title: Speed Program Director

Phone: 276.781.2301

Email: ltwelsh@youngstownohio.gov

Describe Scope of Work and dates of project/service: School Zone Automated Enforcement and Public Education Program

2. Company: Shreveport Police Department

Street Address: 505 Travis Street

City, State & Zip: Shreveport, LA 71101

Contact Person Name: Tom Dark

Title: Chief Administrative Officer

Phone: 318.673.5061

Email: tom.dark@shreveportla.gov

Describe Scope of Work and dates of project/service: Installed 96 cameras in 31 school zones for their automated enforcement of school zones program

3. Company: Bristol Police Department

Street Address: 551 Scott Street

City, State & Zip: Bristol, VA 24201

Contact Person Name: Maj. Darryl Milligan

Title: Speed Program Director

Phone: 276.645.7284

Email: dmilligan@bristolva.org

Describe Scope of Work and dates of project/service: Installed 5 cameras in 3 school zones

6. SCRUTINIZED COMPANIES



SCRUTINIZED COMPANIES

CERTIFICATION REGARDING SCRUTINIZED COMPANIES. The Contractor hereby certifies that, pursuant to Section 287.135, Florida Statutes, it is not listed on the Scrutinized Companies that Boycott Israel and is not participating in a boycott of Israel. The Contractor understands that pursuant to Section 287.135, Florida Statutes, the submission of a false certification may subject it to civil penalties, attorneys' fees, and costs. The Contractor further understands that any contract with the Town for goods or services may be terminated at the option of the Town if the Contractor is found to have submitted a false certification or has been listed on the Scrutinized Companies that Boycott Israel list or is participating in a boycott of Israel. For purchases of \$1 million or more: By submitting a response to any solicitation, the Contractor hereby certifies that, pursuant to Section 287.135, Florida Statutes, it is not listed on the Scrutinized Companies with activities in the Iran Petroleum Energy Sector List, or the Scrutinized Companies with Activities in Sudan List, is not listed on the Scrutinized Companies that Boycott Israel and is not participating in a boycott of Israel, and is not engaged in business operations in Cuba or Syria. The Contractor understands that pursuant to Section 287.135, Florida Statutes, the submission of a false certification may subject it to civil penalties, attorneys' fees, and costs. The Contractor further understands that any contract with the Town for goods or services of \$1 million or more may be terminated at the option of the Town if the Contractor is found to have submitted a false certification or has been listed on the Scrutinized Companies with activities in the Iran Petroleum Energy Sector List or the Scrutinized Companies with Activities in Sudan List, is listed on the Scrutinized Companies that Boycott Israel list or is participating in a boycott of Israel, or is engaged in business operations in Cuba or Syria.

Acknowledged By:

Blue Line Solutions, LLC

Firm Name:

Kelly Abercrombie

Chief Strategy Officer

Printed Name:

Title:

Signature:

04/02/25

Date:

7. PUBLIC ENTITY CRIMES



PUBLIC ENTITY CRIMES NOTIFICATION OF PUBLIC ENTITY CRIMES LAW

Pursuant to Section 287.133, Florida Statutes, you are hereby notified that a person or affiliate who has been placed on the convicted contractors list following a conviction for a public entity crime may not submit a Bid on a contract to provide any goods or services to a public entity; may not submit a Bid on a contract with a public entity for the construction or repair of a public building or public work; may not submit Bids on leases or real property to a public entity; may not be awarded or perform work as a contractor, supplier, sub-Bidder, or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017 [F.S.] for Category Two [\$35,000.00] for a period of thirty-six (36) months from the date of being placed on the convicted contractors list.

Acknowledged By:

Blue Line Solutions, LLC

Firm Name:

Kelly Abercrombie

Chief Strategy Officer

Printed Name:

Title:

Signature:

Date:

8. CONFLICT OF INTEREST DISCLOSURE



CONFLICT OF INTEREST DISCLOSURE

The award of the agreement is subject to the provisions of Chapter 112, Florida Statutes. All Bidders must disclose within their Bid, the name of any officer, director, or agent who is also an employee or relative of an employee of the Town of Pembroke Park ("TOWN").

Furthermore, all Bidders must disclose the name of any TOWN employee or relative(s) of a TOWN employee who owns, directly or indirectly, an interest in the Bidders firm or any of its branches.

The purpose of this disclosure form is to give TOWN the information needed to identify potential conflicts of interest for key personnel involved in the award of this contract.

The term "conflict of interest" refers to situations in which financial or other personal considerations may adversely affect, or have the appearance of adversely affecting, an employee's professional judgment in exercising any TOWN duty or responsibility in administration, management, instruction, research, or other professional activities.

Please check one of the following statements and attach additional documentation, if necessary:

☒ To the best of our knowledge, the undersigned Contractor has no potential conflict of interest as defined in Chapter 112, Florida Statutes.

☐ The undersigned Contractor, by attachment to this form, submits information which may be a potential conflict of interest due to other Cities, Counties, contracts, or property interest for this RFP.

Acknowledged By:

Blue Line Solutions, LLC

Firm Name:

Kelly Abercombie

Chief Strategy Officer

Printed Name:

Title:

Signature:

Date:

9. NON-COLLUSION STATEMENT



PROPOSER'S CERTIFICATION AND STATEMENT OF NON-COLLUSION

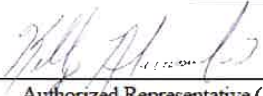
I Kelly Abercrombie certify that this proposal is made without prior understanding, agreement or connection with any corporation, firm or person submitting a proposal for the same services and is in all respects fair and without collusion or fraud. I understand that collusive bidding is a violation of state and Federal law and can result in fines, prison sentences and civil damages awards.

I certify that this proposal has been prepared independently and the price submitted will not be disclosed to another person.

The Town reserves the right to reject the proposal submitted by any proposer violating this provision.

I agree to abide by all conditions of this proposal and certify that I am authorized to sign this proposal.

COMPANY NAME: Blue Line Solutions, LLC


Authorized Representative (Signature)

04/02/25

Date

Chief Strategy Officer
Authorized Representative/Title
(Print or Type)

10. CONFIRMATION OF DRUG-FREE WORKPLACE



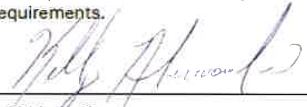
CONFIRMATION OF DRUG-FREE WORKPLACE

In order to have a drug-free workplace program, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibitions.
2. Inform employees about the dangers of drug abuse in the workplace, the business' policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under Bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employee that, as a condition of working on the commodities or Contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893, Florida Statutes, or of any controlled substance law of the United States or any State, for a violation occurring in the workplace no later than five (5) days after the conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program, if such is available in the employee's community by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

A signed copy of your Drug-Free Workplace Policy must be attached to this signed copy and submitted with the Bid Documents.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.


Bidder's Signature

04/02/25
Date

11. ACKNOWLEDGEMENT OF ADDENDA



Speed Camera Enforcement Program ADDENDA ACKNOWLEDGEMENT

The vendor has examined and carefully studied the Request for Proposals and the following Addenda, receipt of all of which is hereby acknowledged:

Addendum No. 1

Addendum No. 2

Addendum No. _____

Addendum No. _____



Authorized Representative (Signature)

04/02/25
Date

Chief Strategy Officer

Authorized Representative/Title
(Print or Type)

Vendors must acknowledge any issued addenda. Proposals which fail to acknowledge the vendor's receipt of any addendum will result in the rejection of the offer if the addendum contained information which substantively changes the Owner's requirements.

12. AFFIDAVIT OF COMPLIANCE WITH ANTI-HUMAN TRAFFICKING LAWS



AFFIDAVIT OF COMPLIANCE WITH ANTI-HUMAN TRAFFICKING LAWS

In accordance with section 787.06 (13), Florida Statutes, the undersigned, on behalf of the entity listed below ("Entity"), hereby attests under penalty of perjury that:

1. The Affiant is an officer or representative of the Entity entering into an agreement with the City of ~~Cooper City~~. Town of Pembroke Park.
2. The Entity does not use coercion for labor or services as defined in Section 787.06, Florida Statutes, entitled "Human Trafficking".
3. I understand that I am swearing or affirming under oath to the truthfulness of the claims made in this affidavit and that the punishment for knowingly making a false statement includes fines and/or imprisonment.
4. The Affiant is authorized to execute this Affidavit on behalf of the Entity.

FURTHER AFFIANT SAYETH NAUGHT.

DATE: 4/2 20 25

ENTITY: Blue Line Solutions, LLC

NAME: Kelly Abercrombie

TITLE: Chief Strategy Officer

STATE OF ~~FLORIDA~~ Tennessee
COUNTY OF Hamilton

SWORN TO (or affirmed) and subscribed before me by means of ☒ physical presence or
☐ online notarization, this 2nd day of April 20 25, by
Kelly Abercrombie in his/her capacity as Chief Strategy Officer for
Blue Line Solutions (name of Entity)

☒ Personally Known OR
☐ Produced Identification

Type of Identification Produced

NOTARY PUBLIC



(H&R 7848, 1, 3/07) (2000010)
4916-7324-9036, v. 1

Page 1 of 1

13. ADDENDUM # 1 SIGNED



ADDENDUM # 1

To RFP #RFP 12 473-14
For: SPEED CAMERA ENFORCEMENT PROGRAM
Date: 03.18.2025
Subject: Correction to RFP Language

This Addendum is being issued to provide a correction to the Request for Proposal (RFP) #RFP 12 473-14 for the SPEED CAMERA ENFORCEMENT PROGRAM.

Correction:

* On Page 10, the phrase "Red Light Camera Enforcement Program" is hereby deleted and replaced with "School Zone Speed Camera Enforcement Program."

In addition, all references to red-light cameras or a red-light camera program in the Scope of Work or elsewhere in the RFP shall be deleted and replaced with school zone speed camera enforcement.

Purpose:

This correction is necessary to ensure the accuracy of the RFP and to avoid any confusion regarding the project scope. All other terms and conditions of the RFP remain in full force and effect.

Acknowledgement:

Proposers are required to acknowledge receipt of this Addendum by including a signed copy of this Addendum with their proposal submission. Failure to acknowledge receipt of this Addendum may result in the rejection of the proposal if the Addendum contains information that substantively changes the

Town's requirements.
David Lynch Esq
Town Manager
Town of Pembroke Park

14. ADDENDUM # 2 SIGNED



**Town of Pembroke Park
3150 SW 52nd Avenue
Pembroke Park, FL 33023
(954) 966-4600**

RFP 12 473-14

**SPEED CAMERA ENFORCEMENT PROGRAM IN SCHOOL
ZONES ONLY**

NOTE

ISSUED: April 1, 2025

Please be advised that the Town of Pembroke Park intends to issue an addendum to RFP 12 473-147, Speed Camera Enforcement Program in School Zones Only, which will respond to several inquiries posed during the question period and extend the submittal deadline until April 11, 2025 by 10:00 am.

Cynthia Garcia-Lima
Town Clerk

Company Name: Blue Line Solutions, LLC

(please print)

Bidder's Signature: _____

Date: 04/02/25

15. ADDENDUM # 3 SIGNED



**Town of Pembroke Park
3150 SW 52nd Avenue
Pembroke Park, FL 33023
(954) 966-4600
RFP 12 473-14**

ADDENDUM NO. 3
ISSUED: April 4, 2025

This Addendum is being issued to advise that no vendor will be required to post a bond.

Cynthia Garcia-Lima
Town Clerk

Company Name: Blue Line Solutions, LLC

(please print)

Bidder's Signature: 

Date: 04/07/2025

C. PROPOSAL FOR THE TOWN OF PEMBROKE PARK SPEED CAMERA ENFORCEMENT PROGRAM IN SCHOOL ZONES ONLY

The Town of Pembroke Park seeks a comprehensive Turnkey Automated Speed Enforcement (ASE) system, and Blue Line Solutions (BLS) is uniquely positioned to deliver an advanced, fully integrated solution. Specializing in the deployment, operation, and maintenance of ASE systems, BLS leverages our proprietary TrueBlue™ LiDAR Camera System and NewGuard™ Citation Processing Software to ensure superior accuracy, compliance, and public safety.

BLS's turnkey ASE solution includes complete installation, maintenance, and operation of speed enforcement systems, supplemented by traffic studies for strategic site selection and impact analysis. Extensive Public Information and Education campaigns are provided to maximize resident awareness and compliance. BLS further supports the program with robust citation processing, review, and adjudication. *Automated License Plate Recognition (ALPR) technology is also included at no additional cost.*

Key differentiators of the BLS offering include:

- Full compliance with all RFP specifications.
- State-of-the-art TrueBlue™ LiDAR speed detection technology.
- High-definition cameras with no-Flash infrared technology, capturing still-frame images and live-stream video per Florida legal requirements.
- Web-based software accessible from any web-enabled device, providing efficient citation management.
- Comprehensive, customizable enforcement solutions tailored to various zones and specific Town needs.
- Extensive police department and city training provided at no extra charge.

The cutting-edge TrueBlue™ LiDAR Camera System offers high-resolution imagery, multi-exposure bracketing to mitigate plate glare, and video clips accompanying each violation for maximum transparency. Secure data management is maintained through NOVA Cloud Storage, hosted at NLETS, which is fully compliant with CJIS and Florida state regulations for data encryption, storage, and retention.

Citation processing with NewGuard™ Citation Processing Software features unified violation tracking, remote access, automatic issuance of Notices of Violation, and detailed real-time reporting. The citation issuance, adjudication, and appeals process include streamlined officer review dashboards, online contestation and payment options, expert witness court support, integration with the Town of Pembroke Park's revenue collection systems, real-time updates on delinquent citations, and automated processes for habitual offenders.



Installation and maintenance are fully turnkey, requiring no modifications to existing city infrastructure. BLS provides NDAA-compliant installation, decorative pole options for urban aesthetics, continuous system monitoring via the Camera Network Operations & Response Center (CNOC), and comprehensive maintenance services, including preventative maintenance and equipment repairs or replacements within 48 hours.

Compliance with data privacy is prioritized, with personal data purging within 90 days of citation resolution. BLS ensures financial transparency through monthly reconciliation reports and independent annual audits.

Implementation phases:

- **Phase 1:** Site selection
- **Phase 2:** Installation and testing
- **Phase 3:** Public Education and Information Activities
- **Phase 4:** Full enforcement and ongoing support

Blue Line Solutions is fully prepared and eager to partner with the Town of Pembroke Park to significantly enhance road safety and operational efficiency through this comprehensive Automated Speed Enforcement solution.

D. REVENUE PROPOSAL

The revenue proposal submitted below constitutes a formal offer from Blue Line Solutions for the scope of work involved in the solicitation.

REVENUE SPLIT PROPOSAL (PER CITATION):

Recipient	Percentage of \$100 Citation	Dollar Amount per Citation
Municipality Operating the Program	60%	\$60.00
• Town of Pembroke Park	75% (\$45)	\$45.00
• Blue Line Solutions (Vendor)	25% (\$15)	\$15.00

Per FL Section 316.1896 Florida Statutes, revenue from speeding violations must be split between several entities. These entities are:

- **60%** - The Municipality operating/authorizing the usage of the automated speed enforcement program.
The revenue received can be utilized to pay an outside vendor for assistance in operating the programs. We propose that the Town of Pembroke Park receive **75% (or \$45.00)** and Blue Line Solutions receive **25% (or \$15.00)** of each paid citation issued during the operation of the program. Blue Line Solutions shall not be eligible for payment before the citation is paid.
- **20%** - The Florida Department of Revenue shall receive \$20 of each paid citation.
- **12%** - The county school district in which the violations occur receives \$12 of each citation.
- **5%** - The municipality is required by state law to initiate a School Crossing Guard Recruitment and Retention Program. (s.316.1894) and \$5 from each citation.
- **3%** - Department of Law Enforcement Criminal Justice Standards and Training Trust Fund shall receive \$3 of each citation.



E. EXPERIENCE OF KEY BLUE LINE SOLUTIONS PERSONNEL

Blue Line Solution's team includes a highly experienced group dedicated to delivering excellence in every phase of the program, from implementation through service. Our leadership team is located in Chattanooga, TN, and brings decades of expertise in traffic safety, law enforcement collaboration, permitting, and construction management, ensuring smooth and efficient project execution. With a focus on technology and innovation, we design and deploy cutting-edge enforcement solutions tailored to meet the unique needs of each community.

Many of our team members have direct experience in law enforcement and traffic safety, equipping us with a deep understanding of the challenges agencies face and the best practices to address them. Guided by our mission of enhancing safety in the communities we serve, we approach every project with a commitment to reducing accidents, protecting lives, and building trust with the public through reliable and transparent programs.

DOUG DEIHL – CHIEF OPERATING OFFICER (COO)

Doug is the COO at BLS, where he oversees supply chain management, manufacturing, permitting, installation, field service, marketing, and customer service operations. A seasoned leader with over 20 years of experience, Doug has held executive roles in sales, marketing, operations, and service. Doug is a graduate of a leadership development program at General Electric and has successfully managed complex, multimillion-dollar projects for state and local municipalities nationwide. His experience includes airport and border security initiatives in collaboration with federal agencies such as U.S. Customs and Border Protection (CBP) and the Transportation Security Administration (TSA). He holds an MBA from the University of North Carolina at Chapel Hill and a bachelor's degree from Connecticut College.

ZACH WATTS - CHIEF TECHNOLOGY OFFICER

Zach is an accomplished technology leader boasting 12 years of theoretical and practical software development experience and is currently spearheading Blue Line Solutions as CTO. With a focus on large-scale software architecture, compliance, and IT systems. As CTO, he leads a team of engineers who have developed a violation management and traffic insights system capable of processing millions of daily events with modern cloud-scale elasticity/ efficiency and maintaining robust federal and state regulatory adherence and policy enforcement. Motivated by user-centric principles, Zach's commitment to enhancing technology continues to shape impactful and secure innovation.

JAMES HARDEMAN - VICE PRESIDENT OF FIELD OPERATIONS

Retired Asst. Chief of Police (27 Years). Upon award of the contract, James and his staff will begin communicating with the assigned ranks within the Agency to discuss and begin planning for permit applications to the Department of Transportation to install automated speed enforcement cameras in school and construction zones. The permit team has worked with DOTs in multiple states throughout the country and has expertise in government relations, site plan preparation, technical drawings, infrastructure installation, and DOT (Department of Transportation) application processes.

TATE GENTRY – PROJECT MANAGER

Tate Gentry is our Director of Field Operations with over 8 years of experience in successfully leading and delivering complex projects across the photo speed and construction industry. Known for a strategic approach and exceptional leadership, Tate excels in managing cross-functional



teams, driving efficiency, and ensuring project goals align with client expectations. With expertise in project planning, risk management, and stakeholder communication, Tate consistently delivers projects on time and within budget while maintaining a focus on quality and client satisfaction. Passionate about continuous improvement, Tate thrives in dynamic environments and is committed to delivering results that exceed expectations.

KAYLA CASH – PROCESSING OPERATIONS MANAGER

Kayla Cash has an in-depth background in supervising the implementation, adoption, product management, and customer service for many state, local and federal agencies. Kayla meshes these traits together with her technical background to make the perfect individual for the BLS Processing Operations Manager. Kayla manages over twenty Processing Agents who are responsible for quickly reviewing and processing citations before the Agency Approval phase.

GABRIELLE ROCKWELL – DIRECTOR OF PUBLIC INFORMATION & EDUCATION

Gabby Rockwell serves as the marketing point of contact for Blue Line Solutions. At Blue Line Solutions, Gabby focuses on Public Information & Education () for all safety programs, helping to create customized, transparent, and equitable resources for all stakeholders to share in their community. This includes graphics, copy, and data reports specific to that locality's speed studies, warning period, enforcement, and year-over-year safe driving behaviors. Gabby earned a master's in public policy focusing on State and Local Government and Econometrics from Pepperdine University and an undergraduate degree from Nazareth University.

SCOTT WOODEN – DIRECTOR OF SERVICE & SUPPORT

Scott Wooden brings over 20 years of experience in Service and Production within the technology industry to his role at Blue Line Solutions. As the leader of our remote support call center and field service teams, Scott ensures the delivery of top-tier preventative and corrective maintenance for our enforcement systems deployed across the nation. His responsibilities also include managing relationships with subcontracted service partners in select regions and ensuring consistent, high-quality service. Scott's leadership is integral to maintaining system reliability and optimizing operational efficiency, reinforcing Blue Line Solutions' commitment to safety and excellence.

SCOPE OF WORK

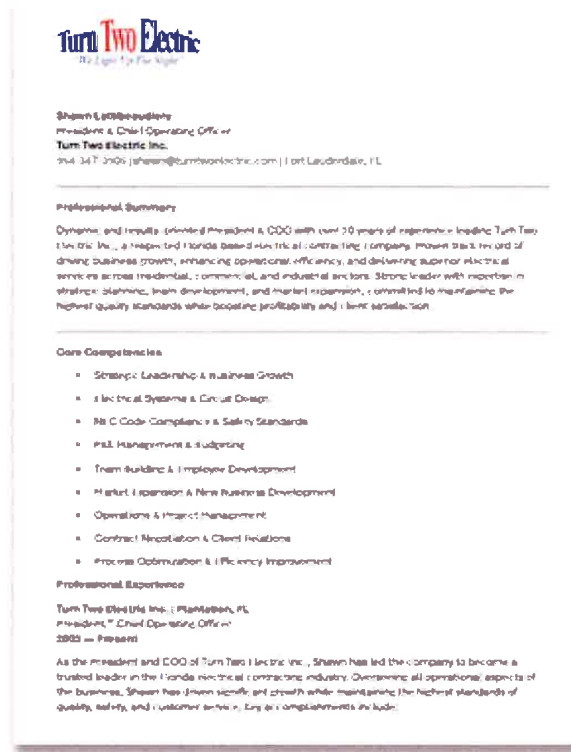
1. SYSTEM PROVISION AND INSTALLATION

SUPPLY AND INSTALL ALL NECESSARY SPEED ENFORCEMENT CAMERA EQUIPMENT, INCLUDING CAMERAS, SENSORS, AND RELATED HARDWARE AT LOCATIONS IDENTIFIED AND APPROVED BY THE TOWN.

Blue Line Solutions is proud to provide a comprehensive turnkey Automated Speed Enforcement (ASE) solution that not only meets but also exceeds the requirements outlined in Florida General Law and this RFP. Our program includes the full supply, installation, implementation, and ongoing maintenance of all enforcement equipment, ensuring a seamless and efficient operation from day one. Utilizing highly accurate LiDAR-based camera systems, our technology precisely captures violations while fully complying with all federal, state, and local regulations. From site selection and permitting to community engagement and

public education campaigns, we manage every aspect of the program to ensure a smooth transition before enforcement begins.

Our fully automated citation processing system streamlines law enforcement operations by offering a secure, legally compliant workflow that includes evidence review, dispute resolution, and seamless court system integration. Each citation includes clear photographic and video evidence, reinforcing due process and ensuring transparency. With 24/7 system monitoring, routine calibration, and ongoing support, Blue Line Solutions guarantees consistent system performance while reducing the administrative burden on agencies. Our mission is to provide an efficient, legally sound, and highly accurate enforcement solution that enhances road safety, protects communities, and supports law enforcement with integrity.



Our Field Operations team is experienced in navigating the complexities of installing ASE systems in high-traffic urban environments, ensuring minimal disruption to local motorists while strictly adhering to safety regulations. To facilitate a smooth deployment process, Blue Line Solutions actively seeks partnerships with locally owned businesses specializing in system maintenance, pole installation with concrete foundations, signage installation, and the setup of radar feedback signs (RFS). These collaborations strengthen local economies and ensure that each installation phase is completed efficiently and in full compliance with city codes.

One of several Sub-contractors the BLS intends to utilize under this contract, the sub-contractors' key personnel that would be assigned to the Town's Contract, and have experience on other similar projects

ENSURE THAT ALL EQUIPMENT IS COMPLIANT WITH FLORIDA LAW AND INDUSTRY BEST PRACTICES.

1. Equipment Specifications



LiDAR-based systems for accurate speed measurement, either fixed or mobile.

Integrated sensors for high-precision vehicle tracking.

High-resolution cameras capable of capturing license plates in various lighting conditions.

Infrared capabilities for low-light environments.

Equipped with tamper-resistant enclosures.

Onboard processing systems to store and transmit data securely.

Solar panels or direct power connections with backup batteries to ensure uninterrupted operation.

Wireless or wired data transmission for real-time processing and remote monitoring.

2. Environmental Conditions

Equipment is designed to operate reliably in extreme temperatures, humidity, rain, or snow.

Weather-resistant enclosures to protect sensitive components.

Our speed detection camera systems are designed to handle multi-lane roads by identifying specific vehicles and lanes within

high-traffic volumes. We provide detailed traffic data, including speed and volume metrics, which are essential for understanding traffic patterns and optimizing enforcement strategies. Consistency is the key to a successful speed enforcement program. As evidenced by the speed reduction statistics (94% reduction) from all BLS programs, we strive to create a standard deployment for every school zone within your town.

By design, BLS will use the same proposed automated school zone enforcement system for every school required within the Town of Pembroke Park, and all will meet or exceed all requirements outlined in the RFP. Our team is skilled in deploying the latest technology in speed enforcement, including high-definition motion picture cameras and automated license plate readers (ALPRs), to ensure precise and reliable operation.

Our company will provide a system inclusive of fixed systems or portable speed zone enforcement cameras if requested, both capable of monitoring up to six lanes of traffic.



Example layout of a speed zone safety program in a school zone

3. SPEED IMAGING/VIDEO CAPTURE

All speeding citations will contain visible images that will include a RED CIRCLE referred to as the "reticle". This reticle represents the LiDAR/laser beam that is placed in the lane of travel. As the vehicle drives through the reticle/LiDAR, the LiDAR captures the speed of the vehicle and the distance the vehicle is from the LiDAR unit as the vehicle moves through the LiDAR/laser beam.



Example photo of violator vehicle as seen in approval process and payment screens

The white arrow pointing to the red circle illustrates the "reticle", identifying where and how the vehicle traveled through the LiDAR/laser beam. This eliminates the possibility that the LiDAR captured the speed of any vehicle other than the one that traveled through the beam. This method of speed capture has been utilized by officers with handheld LiDAR for decades and is the MOST defendable form of automated speed enforcement technology on the market.

The system also captures a video of the vehicle traveling through the LiDAR/laser beam. Click [HERE](#) to see an example.

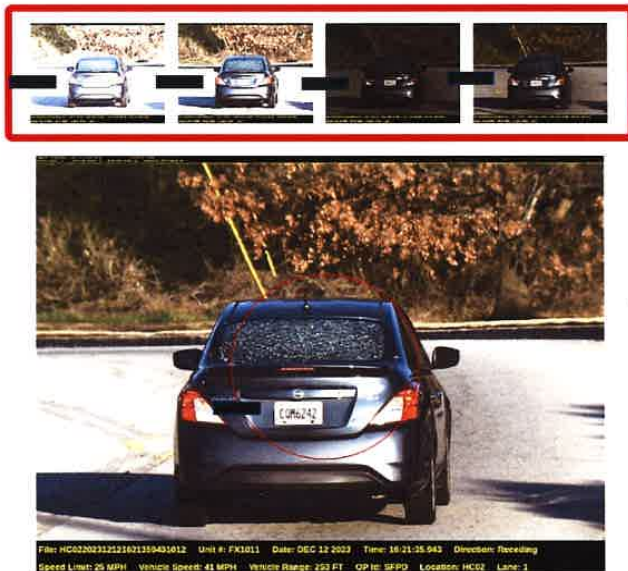
Multiple images and a video are captured during each violation and can be viewed by the violator when they log in to a website to view/pay for their violation, as well as by the Court Clerk, Judge, or anyone else associated with the Town program with provided they possess proper credentials

Images and camera technology

BLS Technology is designed, built, and manufactured in Atlanta, Georgia. All equipment is NDAA compliant and follows a “zero touch” policy, requiring zero interaction or connection with city/county-owned and maintained infrastructure. All equipment is fully self-sufficient and completely maintained by BLS.



Video of BLS' DragonEye ASE camera in action
<https://youtu.be/kzmOlhwmu1w>



Example of BLS' AI image capture and identification technology.

BLS' technology combats plate glare in inclement weather by taking a series of under and over-exposed images at the time of violation event capture, ensuring that both vehicle make and model and license plate information can always be legibly read. This advanced Vari-exposure technology allows for crisp, high-definition imagery to be captured for every single violation event.

BLS Technology comes equipped by default with the ability to create a short playable video clip of every violation witnessed. In addition, although not standard deployment, BLS technology can be equipped with a secondary camera that will capture a wide-angle view of every violation, helping provide even more context for the violation.

The integrity and efficiency of any automated traffic enforcement program rests on the foundation of the quality and reliability of the underlying speed sensor and imaging system deployed at the roadside. Law enforcement and city citizens must have confidence that vehicle speed measurements and proper violation of vehicle identification are beyond reproach. While rarely required, the Defender can recycle and capture vehicles as fast as **0.5 seconds**. **TrueBlue is easily expanded to cover 4 or more lanes as needed and can capture 6 back-to-back violations in under 9 seconds, averaging just 1.5 seconds of separation between vehicles.**

Laser-based vehicle detection and measurement are unmatched for the positive, foolproof identification of violating vehicles. The laser beam monitoring each lane is crisply defined by a circular aiming reticle, allowing law enforcement officials to positively identify the measured vehicle even in crowded road conditions.



The TrueBlue system dedicates a LiDAR speed measurement module to *every lane* monitored. TrueBlue also dedicates an individual high-speed digital camera and CPU for each lane of travel. The result is extremely fast and agile violation detection and capture. The system can capture simultaneous violations in all lanes. It can also capture successive violations in *all lanes simultaneously at a rate of two violations per second*.

BLS Cameras are engineered to deliver optimal performance regardless of environmental conditions, ensuring reliable operation in various weather and lighting scenarios. This robust functionality is evidenced in a series of real photographs captured by BLS systems under diverse conditions:

A red Volvo sedan is shown from a rear three-quarter perspective, driving away from the camera on a road. The car is positioned in the center of the frame, and its shadow is cast onto the road surface. The license plate is visible and reads 'HUNTER'. The background is a plain, light-colored surface.



File: 5L32262321207308301004_Vid_9_F31003 Date: DEC 32 2023 Time: 47:53:06.873 Direction: Recording
Speed Limit: 55 mph GPS: 5390 Location: 5L32 Lane: 2

Town of Pembroke Park – Speed Camera Enforcement Program - RFP 12 473-14



PERFORM ALL NECESSARY SITE PREPARATION AND INSTALLATION WORK

Blue Line Solutions will be responsible for installing all approved equipment, ensuring a phased and scheduled activation of cameras, and verifying proper system functionality. We will obtain all necessary permits and approvals for site selection while prioritizing traffic control, collision reduction, pedestrian safety, and noise mitigation. Each installation will feature independent power and data connectivity, ensuring operational reliability. Moreover, Blue Line Solutions is committed to the least intrusive installation approach, working closely with the Town to integrate enforcement equipment seamlessly into the existing environment. This includes offering decorative poles that complement the Town's aesthetic and landscape.

The successful deployment of an automated speed enforcement system requires strategic planning, advanced technology, and skilled personnel. With a proven track record and a strong commitment to local collaboration, Blue Line Solutions is well-positioned to implement and integrate automated enforcement technology throughout Florida's urban landscape.

INSTALLATION PROCESS

1. Site Assessment: Review location for visibility, traffic flow, and environment.
2. Permits & Approvals: Secure necessary authorizations from local authorities.
3. System Setup: Mount cameras and detection devices securely.
4. Establish power connections and test backup systems.
5. Calibration & Testing: Adjust LiDAR and cameras for top performance; conduct test runs. Set up cameras, Advanced Radar-Based Detection equipment, and secondary speed sensors on poles.
6. System Integration: Connect to Blue Line Solutions' violation processing system.
7. Verify real-time data transmission.
8. Final Review: Inspect the installation to meet local and state regulations.
9. Training: Educate local officials on system operation and maintenance.

By following these steps, Blue Line Solutions guarantees effective, reliable, and community-focused ASE system installations.

Blue Line Solutions operates under a fully self-funded model, ensuring that all costs associated with the implementation and operation of the Automated Speed Enforcement (ASE) Program, including construction, installation, maintenance, engineering, operational equipment, and contractor services, are covered entirely by our company at no expense to the Town of Pembroke Park.

Blue Line Solutions delivers "No-Balance Billing," creating a "partnership for success" with the Town of Pembroke Park, ensuring you will never lose money from the program's operation. Our approach eliminates any financial risk for our partner agencies while delivering a comprehensive, state-of-the-art enforcement solution to save lives.

BLS adheres to generally accepted accounting principles (GAAP) as established by the Financial Accounting Standards Board (FASB). The CFO of BLS is a Certified Public Accountant (CPA), and the company follows best practices in all financial processes. Our operations are conducted in CJIS-compliant locations to ensure security and regulatory compliance.



Blue Line Solutions is committed to a seamless and cooperative implementation process, ensuring that all aspects of the automated enforcement program are fully coordinated with the appropriate Town departments. From the initial planning stages through installation, activation, and ongoing operations, we work closely with municipal leadership, law enforcement agencies, public works, IT departments, and legal teams to ensure a smooth and legally compliant rollout. With extensive experience working alongside state and regional authorities, we seamlessly integrate all federal, state, and local requirements into our process, ensuring full regulatory compliance at every stage. Our team proactively engages with key stakeholders to address permitting, infrastructure needs, and program logistics, ensuring that all enforcement equipment is installed efficiently and following local regulations. Additionally, we provide comprehensive training for law enforcement personnel and municipal staff to ensure effective program oversight. We highly value our relationships with our agency partners and are committed to ensuring a smooth, transparent process that prioritizes safety, efficiency, and collaboration.

The Permitting Process

The permitting process includes but is not limited to:

- Site visits to determine camera and sign locations
- Assess existing school zone signage
- Make recommendations for upgrades of legacy school signage and/or flashers
 - Assessing school zones for flasher monitoring to ensure flasher functionality required for adjudication of citations in court.
- Develop site plans approved by PE Traffic Engineers
- Permit application completed and submitted to city/state
- Assessment for sign placement per Florida Regs and Code
- Identifying proper placement of MUTCD-compliant signage
- Assess the site for functionality before operational status
- Complete site construction
- Complete camera installation
- Ensuring restoration of the site after installation

The site plans below were from submissions in Hollywood, FL. These site plans are an example of those provided for DOT, city, or county permit applications and include measurements in which each sign/camera is to be located.

[illegible]

- [illegible]



- [illegible]

[illegible]

This aerial map shows the intersection of West Hollywood Boulevard and Santa Monica Boulevard. The area is labeled with '3750' and 'West Hollywood Elementary School'. A red dot marks the intersection. The map also shows a baseball field and various residential buildings.

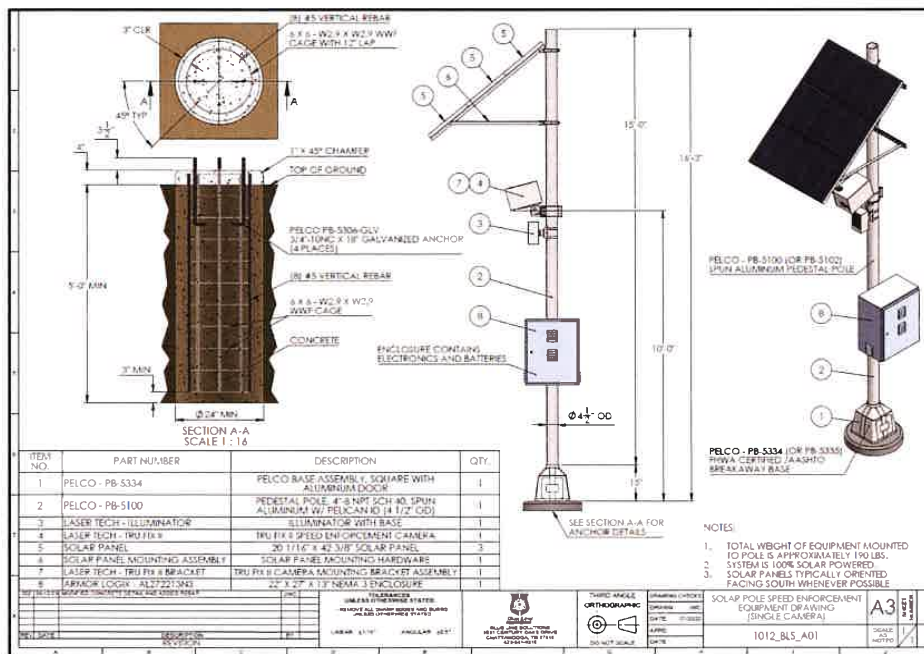
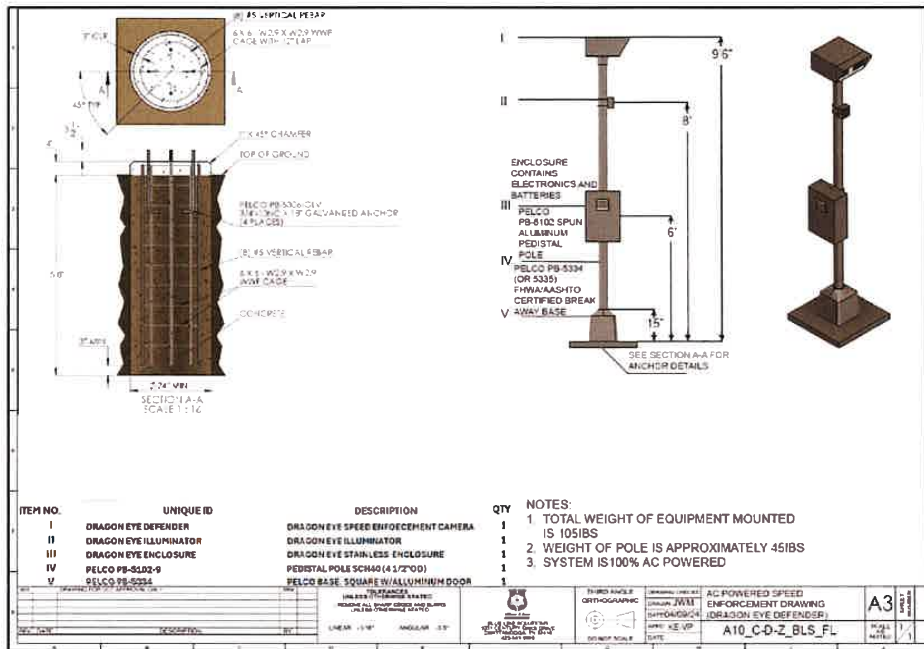
[illegible]

825. I have a square matrix A of size 10×10 and a vector b of size 10×1 . I want to solve the system $Ax = b$ for the components of the vector x .

- [illegible]

[illegible]

Town of Pembroke Park – Speed Camera Enforcement Program - RFP 12 473-14



2. SYSTEM OPERATION AND MAINTENANCE

OPERATE AND MAINTAIN THE SCHOOL ZONE SPEED CAMERA SYSTEM TO ENSURE ITS CONTINUOUS AND RELIABLE OPERATION



BLS will maintain and update all equipment as necessary, keeping up to date with Florida law and industry best practices.

- In Chattanooga, Tennessee, BLS maintains a fully operational Camera Network Operations & Response Center (CNOC). This state-of-the-art center is designed to monitor the real-time operational status of all Blue Line cellular and network-based cameras through multiple tools, including the PRTG monitoring platform. CNOC is staffed for immediate response to any issues and/or outages arising within our nationwide client base.
- The Center also serves as our Level 1 (L1) support hub for all after-hour support. BLS can remotely monitor and quickly troubleshoot issues through our daily operational health checks. This allows BLS to maximize uptime and performance for our customers.



Blue Line Solution's CNOC Center

Below are some examples of daily CNOC activity:

- A/C or Solar Outage Monitoring
- Solar Performance Testing
- Network Connectivity Checks
- Remote Software and Firmware Upgrades
- Optimize Camera Alignments
- Remote Diagnostics
- Vandalism Monitoring

Having dedicated key employees in and near the city increases the quality of Blue Line Solutions' overall support to the Town of Pembroke Park

PERFORM REGULAR INSPECTIONS AND MAINTENANCE OF ALL EQUIPMENT

BLS monitors our systems via regularly scheduled preventative maintenance, including calibrations, replacement of consumables, system cleaning, visual inspections, and any other hardware adjustments and necessary replacement(s).



PROVIDE TECHNICAL SUPPORT AND TROUBLESHOOTING SERVICES

In addition to the services provided by the CNOC, mentioned previously (pg. 36) BLS has opened and maintains an office in Hollywood, FL to service our multiple customers in the area. This local office serves two purposes for BLS: installation and service of equipment and customer service for both violators and the Town of Pembroke Park.

Through our local City of Hollywood office, BLS processing agents and payment processors will speak *(multilingual office to assist with the Town's diverse citizenship)* with citizens and/or violators to answer questions, take payments, and solve issues. BLS will provide dedicated court liaisons in the same office that will work with the Town's adjudication process and provide expert testimony and other tasks and deliverables as necessary.

Scott Wooden, mentioned previously, brings over 20 years of experience in Service and Production within our industry to his role and BLS. He supervises and leads the local call center as well as the field service teams, ensuring the delivery of top-tier preventative and corrective maintenance for the enforcement systems BLS has deployed across the country. He will bring this same level of professionalism and expedited service to any hardware or technical issue that may be faced by the Town of Pembroke Park as it relates to the speed enforcement program.

ENSURE THE SYSTEM IS CALIBRATED AND CERTIFIED AS REQUIRED BY LAW

Certifications and Calibrations

- BLS will have the LiDAR of each automated speed system calibrated annually as required by Florida Statute 316.1906(3).
- A certificate of calibration like the one seen below will be provided to the city for record-keeping.
- The LiDAR utilized by Blue Line Solutions conducts a self-check when any of the following occurs:
 - Once every hour, at a specified time after the hour
 - If the unit goes offline and comes back online
 - Each time the camera system changes to match the speed limit (per scheduling)
 - School zone flasher reduced speed limit
 - Normal daytime non-flasher speed limit
- The documents seen below are examples of a LiDAR annual calibration certificate and self-check log.

DragonEye Technology, LLC Certificate of Compliance

Photon Speed LiDAR System # JCT001

DragonEye Technology, LLC
3800 South Beach Boulevard, Suite 100
Miami, FL 33133
www.dragoneye.com
(305) 450-0000

Customer Name: [Redacted]
Address: [Redacted]
Date: 08/04/2020

Site Certification Data

CLASS 3 LASER PERFORMANCE

Complies with U.S. 25 CFR PART 150.101 and 150.102 for Class 3 Laser Performance

Station ID	Station Name	Lane	Direction	Speed Limit
000001	000001	1	000001	000001

Authorized by: [Signature] Date: 08/04/2020

Control Unit: 000001 (Single Use, August 4, 2020)

Example of LiDAR Calibration Certification

/DeploymentLog		/Session/SessionId	
/Session/Begin	2024Nov21 06:30:57		2.41121E+11
/Session/End	2024Nov21 06:30:57	/Session/SessionState	Inactive
/Session/LidarSelftest/Date	2024Nov21	/Session/StorageTest/Date	2024Nov21
/Session/LidarSelftest/Status	Passed	/Session/StorageTest/Status	Passed
/Session/LidarSelftest/Time	06:30:55	/Session/StorageTest/Time	06:30:57
/Session/Location/EnforcementSpeed	41	/Session/ViolationCount	0
/Session/Location/GPSLatitude	26.0022377	/Unit/LidarSerial	FL1093
/Session/Location/GPSLongitude	-80.1569446	/Unit/SwVersion	3.2.93
/Session/Location/LocationCode	13810	/Unit/SystemName	FX1062
/Session/Location/LocationDescription	S 26th ST (Northbound)		
/Session/Location/PostedSpeed	30		
/Session/Location/VelocityEngine	mph		
/Session/Officer/OfficerId	HPD		

Example of LiDAR Self-Test Log



Blue Line Site Configuration and Certificate History

DragonEye Technology, LLC

Serial No.	Date	Cert. No.	Part No.	LIDAR 1 S/W	Cert.	LIDAR 2 S/W	Cert.	LIDAR 3 S/W	Cert.
FX1048 Houston County, Eagle Springs Elementary, US41 (58)									
	6/7/2024	241594	72327-01	FL1076	241595	FL1075	241596		
	9/14/2023	232574	72327-01	FL1076	232575	FL1075	232576		
	11/8/2022	223114	72327-01	FL1076	223113	FL1075	223115		
	10/19/2022	222945	72327-01	FL1070	222946	FL1068	222944		

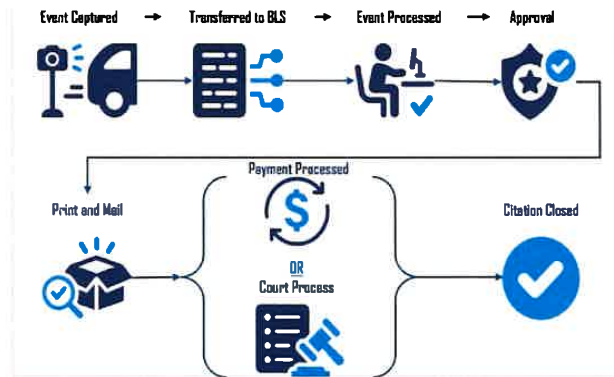
Example of Maintenance Log

3. VIOLATION PROCESSING AND ADMINISTRATION

REVIEW AND PROCESS VIOLATION DATA CAPTURED BY THE SYSTEM

The process of handling potential violations through BLS is thorough and multi-faceted. It ensures that each step, from initial detection to final resolution, is conducted with precision and in compliance with legal standards and is conducted through our BLS-designed and proprietary NewGuard™ Software System.

The journey of a potential violation begins with Blue Line's rigorous event review process. This initial review is conducted manually by professional BLS citation processors to verify the legitimacy of the violation. Following this, a secure and detailed DMV lookup and a second verification are performed to match the vehicle in the photo images with the correct registered owner.



This process leverages NLETS, the International Justice and Public Safety Network, to access owner data from 48 states and Washington, D.C., boasting an impressive success rate of over 90% in owner lookups over the past decade.



BLS has a strategic partnership with Nlets. The International Justice and Public Safety Network (Nlets) is a not-for-profit computer-based message-switching system that links together and supports every state, local, and federal law enforcement, justice, and public safety agency to share and exchange critical information.

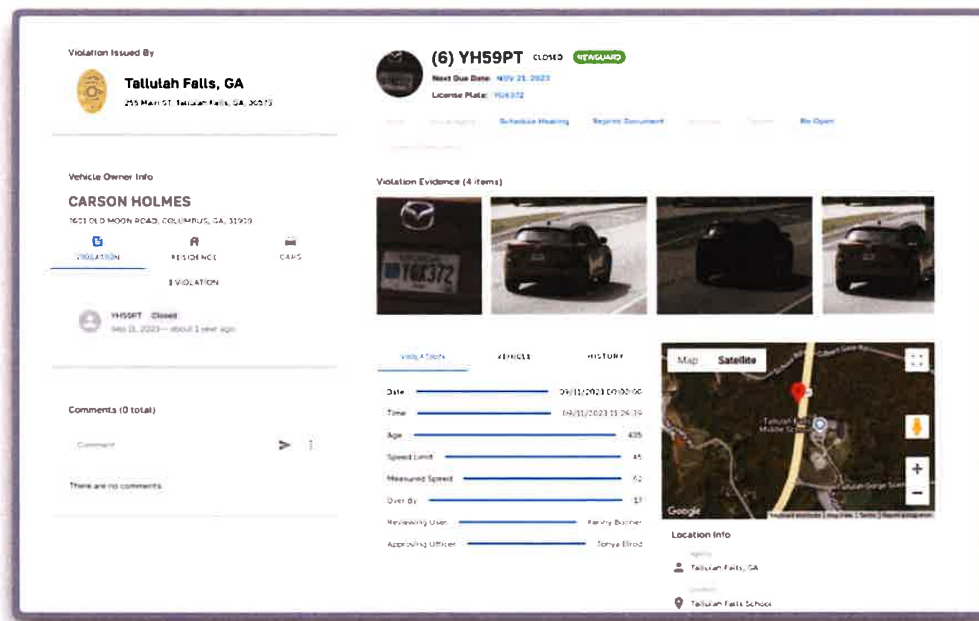
Nlets is the premiere justice and public safety network in the nation for the exchange of law enforcement, criminal justice, and public safety-related information.

The Town of Pembroke Park will benefit from this longstanding relationship through top-tier information exchange capabilities.

Once a potential violation is confirmed by BLS Processors, the violation is forwarded to the Town for verification and approval. Upon the Town's approval, BLS formalizes the citation in line with the Florida Code, including all necessary documentation and imagery captured by the



enforcement systems. Each violator is assigned a unique case number and PIN for online review of the details. Below is an example of the citation approval interface within NewGuard™.

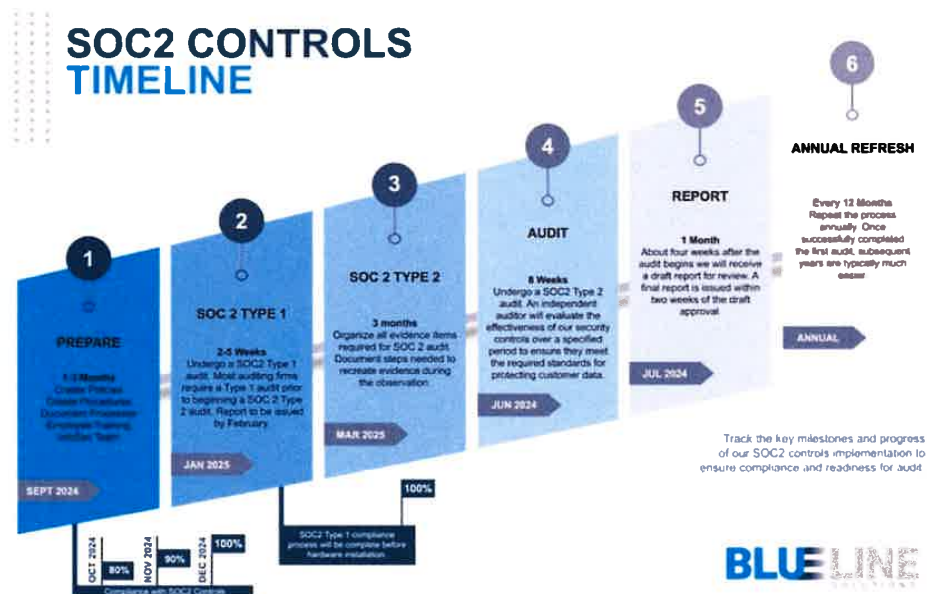


BLS holds another important qualification that we feel should be mandatory for all proposers. We have acquired and maintain a SOC II Type I Certification.



System and Organization Controls (SOC) compliance is a compliance framework created by the American Institute of Certified Public Accountants (AICPA). It examines and audits service organizations to ensure that controls and processes are in place to protect client data that they have access to. The SOC compliance framework helps organizations know what they need to do or how they can improve to increase the security of data in their possession.

As depicted in the timeline below, BLS is on track and dedicated to being SOC2 Type 2 compliant, most likely before the Town of Pembroke Park installations are complete. Our company is working diligently to enhance our current certification and understands its importance to the Town and other similar projects.



GENERATE AND MAIL VIOLATION NOTICES TO REGISTERED VEHICLE OWNERS

Our meticulous process extends to ensuring the accuracy of the mailing addresses for the citations, utilizing the United States Postal Service (USPS) and the National Change of Address database to update any outdated information. The NewGuard™ system meticulously tracks all citation notices, with a second notice being sent to address non-responses, all within the legally specified time limits.

The preparation, printing, and mailing of citations adhere to strict standards, including compliance with Florida Court requirements and the Town's approved formats. Each citation includes three

high-quality digital images to substantiate the violation, along with all necessary legal and payment information. Warnings are issued in the first month to ease the transition of newly installed systems.

Example of FL Notice of Violation – Front

 CITY OF NORTH MIAMI BEACH STATE OF FLORIDA C/O PHOTO SPEED PROCESSING CENTER 4411 OAKWOOD DRIVE CHATTANOOGA, TN 37416		NOTICE OF VIOLATION Notice Number Notice PIN							
Registered Owner:		Notice of Violation Information Due Date: Amount Due >>							
The vehicle described and pictured herein was photographed violating public safety by exceeding the speed limit in a school zone, in violation of Fla. Stat. § 316.183(1). As the registered owner(s), you are liable for the \$100 Civil Monetary Penalty. You must either (1) pay this citation within 30 days after the date this citation was issued, or (2) appear before the official designated in the citation for a hearing as to whether an infraction has been committed.									
OR DATE:	AT MILE:	LOCATION OF VIOLATION AND SYSTEM							
ISSUE DATE:		DUE DATE:							
NAME:									
STREET ADDRESS:									
CITY:	STATE:	ZIP CODE:							
VEHICLE YEAR:	VEHICLE MAKE:								
VEHICLE LICENSE PLATE NUMBER:		STATE:							
Based upon inspection of photographically recorded images, the owner's motor vehicle was operated in disregard or disobedience of the speed limit in the marked school zone and that such disregard or disobedience was not otherwise authorized by law.									
IN VIOLATION OF Fla. Stat. § 316.183(1)		POSTED SPEED:	DETECTED SPEED:						
I am a fully authorized enforcement officer authorized to enforce the speed limit of the school zone. Based upon inspection of photographically recorded images produced by a photo speed monitoring device, the owner's motor vehicle was found to have violated Fla. Stat. § 316.183(1).									
ISSUED TO OR BY/ISSUED BY	SIGNATURE	DATE	BADGE #						
ORDER TO OR BY/ISSUED BY SPEEDING OFFICER									
* Please return this portion with your payment *									
Please check box if addition to receipt or loss damaged, and please describe damage.		For frequently asked questions visit: www.VIOLATIONPAYMENT.NET Use your Notice Number and PIN Number to login.							
		ACCEPTED CREDITCARD CARS   							
		IF PAYING BY PHONE Please Call: 1-888-363-6888 TOLL FREE \$6.99 CHARGE ADDED TO ALL CREDITCARD CARD PAYMENTS							
		If paying by check, please make check or money order payable to the City of North Miami Beach, FL. (Do not mail cash or creditcard card information. Choose remittance slip and check.)							
CITY OF NORTH MIAMI BEACH STATE OF FLORIDA C/O PHOTO SPEED PROCESSING CENTER 4411 OAKWOOD DRIVE CHATTANOOGA, TN 37416		<table border="1"> <tr> <td>Notice DATE:</td> <td>PAY THIS AMOUNT</td> <td>Notice #:</td> </tr> <tr> <td>PAY BY:</td> <td>AMOUNT PAID \$</td> <td></td> </tr> </table>		Notice DATE:	PAY THIS AMOUNT	Notice #:	PAY BY:	AMOUNT PAID \$	
Notice DATE:	PAY THIS AMOUNT	Notice #:							
PAY BY:	AMOUNT PAID \$								

Example of FL Notice of Violation - Back

Failure to pay the \$100 Civil Monetary Penalty within 30 days of the issue date listed on the front of this notice, contest the violation, or furnish an affidavit in accordance with Fla. Stat. § 316.189(6) will result in the issuance of a Uniform Traffic Citation (UTC). Issuance of a UTC may result in additional court costs and fees bringing the total amount due to \$350.00. Please note UTC's are handled by the Miami-Dade County Court.

If you elect to pay the civil penalty, you must pay the civil penalty and delinquent fee, if applicable, either by mail or in person to the address provided. If you elect to pay the citation you will be deemed to have admitted that you committed the infraction and will have waived your right to a hearing pursuant to Fla. Stat. § 316.14. Your admission to the infraction will not be used as evidence in any other proceeding.

If you elect to appear before the designated hearing officer, the hearing officer shall make a determination as to whether an infraction has been committed. By electing to appear in front of the designated hearing officer, you will be deemed to have waived your right to the limitations on civil penalty provisions set forth in Fla. Stat. § 316.18. If the designated hearing officer determines beyond a reasonable doubt that an infraction was committed, you may be subject to a civil penalty and court costs not to exceed \$350 and/or be required to attend driver improvement school. If the designated hearing officer determines that no infraction was committed, no costs or penalties shall be imposed, and any costs or penalties that you have already paid shall be returned.

A. ACCESSING YOUR RECORDS: Fla. Stat. § 316.189(2)(c) You have the right to review images and videos captured by the speed detection device, as well as any evidence of the speed of the motor vehicle detected by the detection device. In-person at 1954 North 30th Rd Suite A, Hollywood, FL 33021 or remotely at www.violationpayment.net. The evidence captured by the speed detection device constitutes a rebuttable presumption that the motor vehicle was used in violation of the statute listed on page 1 of the notice of violation. Payments, viewing images, reviewing, and filing affidavits can be done by visiting www.violationpayment.net. You will need your notice number and notice PIN (found on the front of the notice). Note: If you do not have access to printing and/or email and fax, please call our processing center at 1-855-252-3086.

B. PAYMENT OPTIONS: All payments made by using a credit/debit card will incur a \$5.00 transaction fee.

Additional fees: checks will incur a \$25 NSF fee; plus an additional \$11.00 return fee.

1. Online Payments: Visit www.violationpayment.net or scan the QR code on the front of this notice. Log in using the Notice Number and Notice PIN (found on the front of this notice). Click Pay.
2. Pay by Phone: Available Monday through Friday, 9:00 a.m. to 5:00 p.m. EST. Call 1-855-252-3086.
3. Pay by Mail: Check or Money Order only, made payable to the City of North Miami Beach, FL. Mail your check with the payment slip on the front of this notice to:
CITY OF NORTH MIAMI BEACH
STATE OF FLORIDA
C/O PHOTO SPEED PROCESSING CENTER
4411 OAKWOOD DRIVE
CHATTANOOGA, TN 37416
4. Pay in Person: 1954 North 30th Rd Suite A, Hollywood, FL 33021. Hours of operation: Monday through Friday, 9:00 a.m. to 5:00 p.m.

C. CONTESTING: You have the right to contest this notice within 30 days of the issue date listed on the front of this notice, per Fla. Stat. § 316.189(6)(3).

1. Visit www.violationpayment.net
2. Click Contest Your Citation
3. Select North Miami Beach, FL
4. Complete the Hearing Request Form, mail, email, or fax the form to:
CITY OF NORTH MIAMI BEACH
STATE OF FLORIDA
C/O PHOTO SPEED PROCESSING CENTER
4411 OAKWOOD DRIVE
CHATTANOOGA, TN 37416
Fax: (423) 702-4404
Email: hearings@violationpayment.net

Pursuant to Chapter 162, Florida Statutes, the City of North Miami Beach has adopted the Special Magistrate System for enforcement of the City's Code of Ordinances. The Special Magistrate will quickly and fairly render decisions concerning violations for these codes. Notification of a hearing date will be provided to you by the hearing officers for the City of North Miami Beach.

D. NOT DRIVING VEHICLE: Submit an affidavit stating one of the outlined exceptions and provide the appropriate information and supporting documentation within 30 days of the issue date listed on the front of this notice, per Fla. Stat. § 316.189(6)(7).

1. Visit www.violationpayment.net
2. Click Transfer
3. Select North Miami Beach, FL
4. Complete the form identifying the name and address of the person who was operating the vehicle at the time of the alleged violation. This form MUST be notarized, and all the fields on the form must be complete. Send by mail, email, or fax to the location specified on the form.

To avoid this notice converting to a UTC and additional fees, you must pay the Civil Monetary Penalty of \$100 before the due date listed on the front of this notice. This violation is deemed NON-CRIMINAL and will not be made part of your driving record.

Example of FL 2nd Notice of Violation – Front



CITY OF NORTH MIAMI BEACH
STATE OF FLORIDA
C/O PHOTO SPEED
PROCESSING CENTER
4411 OAKWOOD DRIVE
CHATTANOOGA, TN 37416

Registered Owner:

NOTICE OF VIOLATION (SECOND NOTICE)

Notice Number

Notice PIN

Notice of Violation Information

Due Date:

Amount Due >>

The vehicle described and pictured herein was photographed violating public safety by exceeding the speed limit in a school zone, in violation of Fla. Stat. § 316.183(1). As the registered owner(s), you are liable for the \$100 Civil Monetary Penalty. You must either: (1) pay this citation within 30 days after the date this citation was issued, or (2) appear before the official designated in this citation for a hearing as to whether an infraction has been committed.

ON (DATE)	AT TIME	LOCATION OF VIOLATION AND SYSTEM
ISSUE DATE	DUE DATE	
NAME		
STREET ADDRESS		
CITY	STATE	ZIP CODE
VEHICLE YEAR	VEHICLE MAKE	
VEHICLE LICENSE PLATE NUMBER	STATE	
Based upon inspection of photographically recorded images, the owner's motor vehicle was operated in disregard or disobedience of the speed limit in the marked school zone and that such disregard or disobedience was not otherwise authorized by law.		
IN VIOLATION OF	POSTED SPEED	DETECTED SPEED
Fla. Stat. § 316.183(1)		
I am a traffic infraction enforcement officer authorized to enforce the speed limit of the school zone. Based upon inspection of photographically recorded images, produced by a photo speed monitoring device, the owner's motor vehicle was found to have violated Fla. Stat. § 316.183(1).		
SWORN TO OR AFFIRMED BY REVIEWING OFFICER	SIGNATURE	DATE
		BADGE #

* Please return this portion with your payment *

☐ Please check box if address is incorrect or has changed and indicate change(s) above.

CITY OF NORTH MIAMI BEACH
STATE OF FLORIDA
C/O PHOTO SPEED
PROCESSING CENTER
4411 OAKWOOD DRIVE
CHATTANOOGA, TN 37416

For frequently asked questions and/or to make a payment, please visit: WWW.VIOLATIONPAYMENT.NET Use your Notice Number and Pin Number to login.		
ACCEPTED CREDIT/DEBIT CARDS 		
IF PAYING BY PHONE Please call: 1-855-252-0086 TOLL FREE \$5.90 CHARGE ADDED TO ALL CREDIT/DEBIT CARD PAYMENTS		
If paying by check, please make check or money order payable to the City of North Miami Beach, FL Do not mail cash or credit/debit card information. Enclose remittance slip and check.		
Notice DATE	PAY THIS AMOUNT	Notice #
PAY BY	AMOUNT PAID \$	

Example of FL 2nd Notice of Violation – Back

Failure to pay the \$100 Civil Monetary Penalty within 30 days of the issue date listed on the front of this notice, contest the violation, or furnish an affidavit in accordance with Fla. Stat. § 316.1896(8) will result in the issuance of a Uniform Traffic Citation (UTC). Issuance of a UTC may result in additional court costs and fees bringing the total amount due to **\$350.00**. Please note UTC's are handled by the Miami-Dade County Court.

If you elect to pay the civil penalty, you must pay the civil penalty and delinquent fee, if applicable, either by mail or in person to the address provided. If you elect to pay the citation you will be deemed to have admitted that you committed the infraction and will have waived your right to a hearing pursuant to Fla. Stat. § 318.14. Your admission to the infraction will not be used as evidence in any other proceeding.

If you elect to appear before the designated hearing officer, the hearing officer shall make a determination as to whether an infraction has been committed. By electing to appear in front of the designated hearing officer, you will be deemed to have waived your right to the limitations on civil penalty provisions set forth in Fla. Stat. § 318.18. If the designated hearing officer determines beyond a reasonable doubt that an infraction was committed, you may be subject to a civil penalty and court costs not to exceed \$350 and/or be required to attend driver improvement school. If the designated hearing officer determines that no infraction was committed, no costs or penalties shall be imposed, and any costs or penalties that you have already paid shall be returned.

A. ACCESSING YOUR RECORDS: Fla. Stat. § 316.1896(7)(c) You have the right to review images and videos captured by the speed detection device, as well as any evidence of the speed of the motor vehicle detected by the detection device, in-person at 1654 North 30th Rd Suite A, Hollywood, FL 33021 or remotely at www.violationspayment.net. The evidence captured by the speed detection device constitutes a rebuttable presumption that the motor vehicle was used in violation of the statute listed on page 1 of the notice of violation. Payments, viewing images, contesting, and filing affidavits can be done by visiting www.violationspayment.net. You will need your Notice Number and Notice PIN (found on the front of this notice). Note - If you do not have access to printing and/or email and fax, please call our processing center at 1-855-252-0066.

B. PAYMENT OPTIONS: All payments made by using a credit/debit card will incur a \$5.00 transaction fee. All returned checks will incur a \$25 NSF fee, plus an additional \$11.00 bank fee.

1. **Online Payments:** Visit www.violationspayment.net or scan the QR code on the front of this notice. Log in using the Notice Number and Notice PIN (found on the front of this notice). Click Pay.

2. **Pay by Phone:** Available Monday through Friday, 9:30 a.m. to 5:00 p.m. EST. Call 1-855-252-0066.

3. **Pay by Mail:** Check of Money Order only, made payable to the City of North Miami Beach, FL. Mail your check with the payment slip on the front of this notice to:
CITY OF NORTH MIAMI BEACH
STATE OF FLORIDA
C/O PHOTO SPEED PROCESSING CENTER
4411 OAKWOOD DRIVE
CHATTANOOGA, TN 37416

4. **Pay in Person:** 1654 North 30th Rd Suite A, Hollywood, FL 33021. Hours of operation: Monday through Friday, 9:00 a.m. to 5:00 p.m.

C. CONTESTING: You have the right to contest this notice within **30 days** of the issue date listed on the front of this notice, per Fla. Stat. § 316.1896(3).

1. Visit www.violationspayment.net.

2. Click Contest Your Citation.

3. Select Hollywood, FL.

4. Complete the Hearing Request Form, mail, email, or fax the form to:
North Miami Beach, FL
State of Florida
C/O Photo Speed Payment Processing Center
4411 Oakwood Drive
Chattanooga, TN 37416
Fax: (423) 702-4404
Email: hearingrequest@photo-speed.com

Pursuant to Chapter 16Z, Florida Statutes, the City of North Miami Beach has adopted the Special Magistrate System for enforcement of the City's Code of Ordinances. The Special Magistrate will quickly and fairly render decisions concerning violations for these codes. Notification of a hearing date will be provided to you by the hearing officers for the City of North Miami Beach.

D. NOT DRIVING VEHICLE: Submit an affidavit stating one of the outlined exceptions and provide the appropriate information and supporting documentation within **30 days** of the issue date listed on the front of this notice, per Fla. Stat. § 316.1896(7).

1. Visit www.violationspayment.net.

2. Click Transfer.

3. Select North Miami Beach, FL.

4. Complete the form identifying the name and address of the person who was operating the vehicle at the time of the alleged violation. This form **MUST** be notarized, and all the fields on the form must be complete. Send by mail, email, or fax to the location specified on the form.

To avoid this notice converting to a UTC and additional fees, you must pay the Civil Monetary Penalty of \$100 before the due date listed on the front of this notice. This violation is deemed **NON-RESUMABLE** and will not be made part of your driving record.

Uniform Traffic Citations

BLS worked with the City of Hollywood to integrate the Uniform Traffic Citation (UTC) process into NewGuard™. UTCs will be issued by BLS using certified mail upon issuance and notification by the authorized Town of Pembroke Park representatives. Once a UTC is issued by the Agency, BLS will handle back-office support from mailing to the Court documentation to ensure BLS and the Town of Pembroke Park adhere to the process and requirements outlined in Florida legislation. In addition, BLS is an approved eCitation vendor with the FLHSMV and can transmit UTCs to the FLHSMV.

Blue Line Solutions is an approved eCitation vendor with FLHSMV and can transmit UTCs to FLHSMV.

Please see the list of approved eCitation vendors from the FLHSMV website.



Dave Kerner
Executive Director

2900 Apalachee Parkway
Tallahassee, Florida 32399-0500
www.flhsmv.gov

Approved eCitation Vendors

(School Zone Unlawful Speed Camera Vendors pursuant to s. 316.1896, F.S.)

VENDOR - ENTITY	APPROVAL DATE	CONTACT	TELEPHONE	EMAIL ADDRESS
Blue Line Solutions, LLC	7/16/2024	Zach Watts	423-498-2745	Zach@BlueLineSolutions.org
Altumint Inc.	7/09/2024	Holly Cooper	301-552-6420 ext 6774	holly.cooper@altumint.com
RedSpeed Florida, LLC	6/03/2024	Robert Lieberman	630-329-9856	Robert.Lieberman@redspeed.com

*Vendors listed in this section have met the eCitation ICD 6.1 specifications.

Listing of Blue Line Solutions as an Approved eCitation Vendor with FLHSMV

[Click HERE to be directed to the website for further verification](#)

City of Hollywood Police Dept.
Photo Enforced School Zone Speeding
3250 Hollywood Blvd, Hollywood, FL 33021
(708) 323-2035



John Doe
2501 N Ocean Dr
Hollywood, FL 33019

FLORIDA UNIFORM TRAFFIC CITATION XXXX0XE

COUNTY OF Fort Lauderdale	☐ (1) P.P. ☒ (2) P.D. ☐ (3) S.O. ☐ (4) OTHER				
CITY OF (IF APPLICABLE) Hollywood	AGENCY NAME 123456789				
IN THE COURT DESIGNATED BELOW THE UNDERSIGNED CERTIFIES THAT HE/SHE HAS JUST AND REASONABLE GROUND TO BELIEVE AND DOES BELIEVE THAT ON					
DAY OF WEEK Friday	MONTH June	DAY 07	YEAR 2024	11:23:41	☒ A.M. ☐ P.M.
NAME (PRINT) FIRST John	MIDDLE Doe	LAST Doe			
STREET 2501 N Ocean Dr IF DIFFERENT THAN ONE ON DRIVER LICENSE Y/N HERE X					
CITY Hollywood	STATE FL	ZIP CODE 33019			
TELEPHONE NUMBER (407) 123-4567	DATE OF BIRTH MO DAY YEAR 06 16 1989	RACE C	SEX M	HGT 5' 11"	
DRIVER LICENSE NUMBER DL 12345678	STATE CA	CLASS C	CDL LICENSE ☐ YES ☒ NO	YR LICENSE EXP 2030	COMMERCIAL VEHICLE ☐ YES ☒ NO
YR VEHICLE 2024	MAKE Jeep	STYLE Cherokee	COLOR Gray	PLACARDED HAZ. MATERIAL ☐ YES ☒ NO	
VEHICLE LICENSE NO KSL4123	TRAILER TAG NO. 123456	STATE FL	YEAR TAG EXPIRES 2030	+ 16 PASSENGERS ☐ YES ☒ NO	
UPON A PUBLIC STREET OR HIGHWAY OR OTHER LOCATION, NAMELY Captain Zachary Watts					
FT 100 MILES 200 ☒ N ☐ S ☐ E ☐ W OF NODE 123					
DID UNLAWFULLY COMMIT THE FOLLOWING OFFENSE CHECK ONLY ONE OFFENSE EACH CITATION					

☒ UNLAWFUL SPEED 122 MPH SPEED APPLICABLE 88 MPH
☐ INTERSTATE ☒ SCHOOL ZONE ☐ CONSTRUCTION WORKERS PRESENT
SPEED MEASUREMENT DEVICE: DS000123

IN VIOLATION OF
Florida Statute

SECTION
316

SUB-SECTION
1895(10)



Version 4/30/2024

Example of Florida Uniform Traffic Citation

Florida Uniform Traffic Citation

You may examine and observe your images and video at the below Internet location.

<http://pay.violationpayment.org>

Violation Number: BL-13XX0000XE

Pin Number: GTY3565D

Amount Due: \$100
Due Date: July 08, 2024

ISSUE DATE: June 08, 2024 FINE AMOUNT: \$100
Location: Veterans Parkway

Violation Date and Time: June 07, 2024 at 11:23:41 AM
Vehicle License Number: KBU123 FL

Important instructions to individuals charged with a non-criminal traffic infraction. You have been issued a uniform traffic citation for a violation of State Statute code 999 School Zone Speed CAMERA ONLY, 316.183 (2) or 316.1895 (10) pursuant to F.S. 316.1896. You are required to comply with one of the options listed below. If you fail to comply with one of the options by the date listed your driving privilege may be suspended until you comply and you may incur additional cost associated with non-compliance.

You may pay the civil penalty listed on this citation to the Clerk of Court or establish a payment plan pursuant to s. 28.246(4), F.S.

YOU HAVE THE RIGHT TO EXAMINE AND OBSERVE THE IMAGES AND VIDEO EVIDENCE OBTAINED FOR THIS CASE: The recorded images and/or video of your violation will be submitted as evidence for the disposition of this violation. To view your images and video online at: pay.violationpayment.org, you will need your Violation # and Pin # printed on the top of this Notice inside the red box. If you do not have Internet access, you have the right to examine and observe your video and images at Clerk of the Court, 201 S.E. 6th Street, Room 1130, Fort Lauderdale, FL 33301.

Option A: MAKE A PAYMENT

- PAYMENT BY MAIL \$100 must be received by July 08, 2024 payable by check or money order directly to the Clerk of the Court. Sign and mail this original Citation with your payment. Please keep a copy for your records. MAILING ADDRESS FOR THE CLERK OF COURT: Clerk of the Court, P.O. Box 14610, Fort Lauderdale, FL 33302. **DO NOT MAIL CASH.**
- PAYMENT IN PERSON \$100 may be paid in person at Clerk of the Court, Clerk of the Court, 201 S.E. 6th Street, Room 1130, Fort Lauderdale, FL 33301, or check the Clerk of Courts website for other locations on or before July 08, 2024. Include this original Citation with your payment. Please keep a copy for your records.
- PAYMENT ONLINE - <http://pay.violationpayment.org>

Option B: REQUEST A HEARING To challenge this Citation, request a court hearing prior to July 08, 2024. Sign and mail this original Citation to the Clerk of the Court, P.O. Box 14610, Fort Lauderdale, FL 33302. Please keep a copy for your records. If the official determines no infraction has been committed, no costs or penalties shall be imposed and any costs or penalties which have been paid shall be returned in accordance with Florida Statute § 318.20. IF THIS BOX IS NOT CHECKED, A HEARING WILL NOT BE SCHEDULED. THE COURT WILL SCHEDULE YOUR HEARING AND NOTIFY YOU OF THE DATE, TIME, AND LOCATION.

SIGNATURE OF VIOLATOR DATE

Option C: AFFIDAVIT If you are the registered owner of the vehicle, you are deemed responsible for the penalty unless, in compliance with Florida Statute § 316.1896 you establish by a notarized affidavit that a statutory exemption applies.

WATTS, ZACHARY
RANK - NAME OF OFFICER OFFICER SIGNATURE
5744 234 Traffic
BADGE NO ID NO TROOP/UNIT

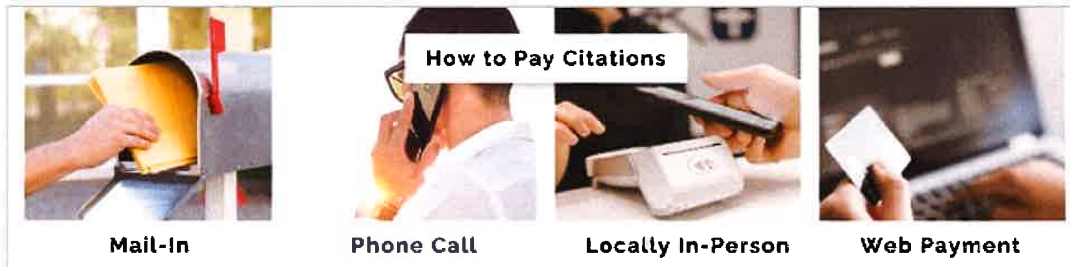
PROVIDE A SECURE ONLINE PLATFORM FOR CITIZENS TO REVIEW VIOLATION EVIDENCE AND MAKE PAYMENTS

BLS has dozens of customer service representatives located in Chattanooga, TN, and *Hollywood, FL*. *This service is conducted in-house rather than outsourced*. BLS also has rollover centers throughout the country for business continuity planning and growth to support expansion.

BLS will collect payments from citizens for all civil citations. We will fully comply with the Fair Debt Collection Practices Act, 15 U.S.C. 1692, et seq., and any other applicable state or federal law. All monies collected will be deposited in an account specific to the Town of Pembroke Park.

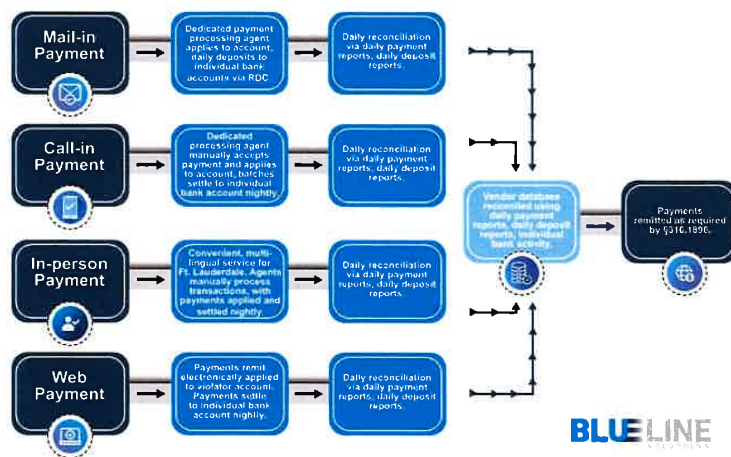
BLS accepts the following forms of payment:

- All major credit cards
- Checks by mail
- Money orders
- Website
- Telephone
- Cashier's checks



Payment methods that Blue Line Solutions facilitates for violators to pay their fines

As illustrated above, BLS has four (4) established methods for citation payment processing. We can seamlessly accept payments via mail, phone, or web. Our professionals are equipped with trained, multilingual Customer Service Professionals and additional amenities to benefit the Town of Pembroke Park.



Blue Line Solutions also follows "best practices" in all financial processes and operates in CJIS-compliant locations. Because we believe in privacy as a staple and are a strategic partner with NLETS, BLS holds security, integrity, and control in the highest regard, creating multiple lines of visibility, audit, and redundancy. BLS establishes designated bank accounts for each contracted agency, where all designated funds are deposited, reconciled, and

remitted regularly as established. BLS undergoes annual financial audits from a third-party vendor and can provide regular reporting and reconciliations on designated accounts. Funds will be reconciled and transferred per state law. If required, a more detailed annual report will be discussed and customized per the Town of Pembroke Park's requirements and preferences.

Upon the approval of a violation by an authorized officer of the jurisdiction, a first notice is mailed to the registration address as quickly as possible. All notices will contain instructions and information on the following:

- *How to pay the citation*
- *How to contest the citation*
- *How to view images online*
- *Consequences for non-payment*
- *Consequences for not filing to contest on time as prescribed by law*

A second and final notice can also be mailed in keeping with the timelines laid out by state law. Additionally, BLS will maintain and destroy any recorded video or photograph obtained through the Systems according to state laws and the Town of Pembroke Park's records retention policy.

NewGuard™ is designed to provide a secure and efficient method for municipal users to manage violation data, employing a system that emphasizes individualized access and robust security measures. Upon accessing NewGuard™, users are required to enter a unique login and password, ensuring that each user's identity is authenticated. The system assigns specific "User Roles" based on the user's position and function within the municipality, allowing for a customized access level tailored to each user's responsibilities. This role-based access control is further complemented by a set of pre-established entitlements dictated by the Town's directives, which define the viewing privileges and functionalities available to each user.

The system is built with a strong focus on auditability and traceability, allowing for any modifications, calls, or notes made within the NewGuard™ environment to be meticulously tracked and traced back to the individual user. This ensures a high level of accountability in the handling of sensitive information.

Security is a paramount concern, and NewGuard™ addresses this by not only offering standard authentication methods, such as username/password and digital certificates, but also providing an optional Two Factor Authentication mechanism for municipalities seeking an additional layer of security. This advanced feature combines something the user knows (their username and password) with something the user has (a one-time password generated from a USB key fob), significantly enhancing the security framework, especially for police reviewing processes.

Once logged in, authorized municipal users are presented with a comprehensive overview of violation data, including detailed information such as violation numbers, incident dates and times, multiple vehicle images, license plate numbers, registered owners' information, and the status of violations. This data, encrypted at the capture site for security, is decrypted upon its arrival at the BLS headquarters in Chattanooga, TN, and seamlessly integrated into NewGuard™, ready for review. This end-to-end secure and user-specific approach ensures that NewGuard™ is a highly reliable system for managing municipal violation data.

Our primary aim is to ensure that individuals who receive a Notice of Violation are fully equipped with all the necessary details to acknowledge the notice promptly. This includes all information required by Florida codes, providing comprehensive information about the violation, clear evidence of its occurrence, and a range of convenient payment methods such as online, phone, or mail options. To achieve this, BLS ensures that each Notice of Violation is straightforward and user-friendly. These notices prominently feature the police department's logo and furnish all essential details about the infraction, including photographic evidence, pertinent data, and recorded speed.

Striving for Zero: Zero Crashes, Zero Injuries, Zero Endangered Lives

Violation Payment



Photo Speed Violation Payments

Thank you for visiting the Violation Payment page.

Police Agencies throughout the country are using photo speed enforcement equipment in an effort to reduce the number of crashes, injuries, and fatalities, especially in school zones.

Approximately 32% of fatal vehicle crashes nationwide are caused by speeding. Please slow down, don't text while driving, and don't drink and drive.

Making a Payment

If you received notice of a speeding violation by a law enforcement agency and were directed to this website, you may view images of your violation. You may also use a debit or credit card to pay your citation. Please see payment options below.

violationpayment.net (BLS payment splash screen)

Additionally, for further clarity and verification, we include a link that allows violators to view both the incident and an accompanying video snippet online. This approach is designed to make the process as transparent and accessible as possible, facilitating a better understanding and response from the recipients of the Notices of Violation.



MANAGE THE COLLECTION OF FINES AND REMITTANCE OF PAYMENTS TO THE TOWN

BLS maintains true and accurate records of revenue and expenses, clearly distinguishing between the types of fees collected. The company provides duly authorized representatives of the Town with access to its system to obtain this information or delivers copies at least monthly and upon request in a format specified by the Town, including a complete annual report.

All financial records are readily available to an authorized Town representative upon request. Upon contract termination, whether at the end of the term or by early termination, BLS submits a final report detailing all revenue and expense records, along with a list of outstanding citations and payments due, to facilitate the processing of future receipts.

- The Town of Pembroke Park will receive a revenue report on or about the 15th of each month detailing all information for the previous month's receivables. The following information will be included, but not limited to:
 - Number of violations
 - Number of unpaid violations
 - Number of paid violations
 - Number of paid violations received
 - Amount of credit card payment fees received
 - Amount Owed to the Town
 - Number of violations marked with exceptions during processing (no license plate, license plate obstructed, etc.)
 - Number of violations spoiled (not approved) by the approving officer of the Town of Pembroke Park
 - Any other information requested by the Town.

**AUTOMATED PHOTO-SPEED ENFORCEMENT PROGRAM
MONTHLY CITATION & REVENUE REPORT
MARCH 2024**

MONTH	PROCESSED	EXCEPTIONS	SPOILED	ADMIN VOID	VALID CITATIONS	PAID CITATIONS	CITATIONS CONTESTED	CITATIONS UPHELD	CITATIONS DISMISSED
MARCH	19870	2230	0	13	17,827	11107	42	39	3
TOTALS							QUANTITY	AMOUNT	TOTAL
PAID CITATIONS							11107	\$100.00	\$1,110,700.00
PARTIAL PAYMENTS							0	\$0.00	\$0.00
REFUNDS/CHARGEBACKS							0	\$0.00	\$0.00
TOTAL COLLECTIONS									\$1,110,700.00
SUB TOTAL									\$1,110,700.00
FUNDS TO FLORIDA DEPARTMENT OF REVENUE - GENERAL REVENUE FUND							11107	\$20.00	\$222,140.00
FUNDS TO FLORIDA DEPARTMENT OF REVENUE - D.L.E.C.J.S.T.T. FUND							11107	\$3.00	\$33,321.00
FUNDS TO COUNTY SCHOOL DISTRICT							11107	\$12.00	\$133,284.00
FUNDS TO COUNTY - SCHOOL CROSSING GUARD RECRUITMENT AND RETENTION PROGRAM							11107	\$5.00	\$55,535.00
REMAINDER TO AGENCY							11107	\$60.00	\$666,420.00
CITATION PROCESSING (BLS)							17640	\$15.00	\$264,600.00
TOTAL DUE TO BLS									\$264,600.00
TOTAL PS REVENUE DUE TO AGENCY									\$401,820.00

Sample annual performance and financial reporting

PROVIDE COURT SUPPORT AND ADJUDICATION ASSISTANCE, IF REQUIRED

As part of the turn-key solution, BLS will utilize the existing Municipal Hearing procedures to coordinate requested hearings on citations. BLS provides a Court Liaison, who will coordinate directly with the local board to establish court schedules for all locations, including times, locations, and the maximum number of hearings allowed per session. Once established, BLS will handle the receipt and processing of contest forms, schedule violators for their hearing dates, and notify violators of their hearing dates.

BLS will prepare "evidence books" for each contested citation, which will include the hearing docket, a copy of the citation, a violation information sheet, camera certification, and other pertinent information deemed necessary. Once the hearing has been held, the Town must return the filled-out docket, at which time BLS will enter the decisions based on the docket. These decisions, which may include dismissals, fine reductions, and judgments of liability, will then be used to notify the violator of the outcome and any further requirements. As applicable, BLS will also provide expert witness testimony.

If a person wishes to contest a violation, they can:

- Call the Court Liaison, who will schedule a court date.
- Visit the website maintained by BLS for the Town, where the violator can download and print a form to be mailed or emailed to the Court Liaison Department. Once the form is received, the Court Liaison will schedule a court date.

The Court Liaison (CL) will:

- Look up the violator's citation in the system.
- Check the Municipal Hearing Board's schedule, which has been previously shared with BLS by the board.
- Schedule a hearing date for the violator.
- Advise the person about their scheduled hearing date.
- A "Hearing Letter" will be mailed to the violator, confirming the hearing date and other necessary details.

Two weeks before the court date, the Court Liaison will create "Court Packets" and mail them to the Municipal Hearing Board or the person responsible for each case on the docket. This ensures that all necessary documentation is prepared and delivered promptly.

Court Packets will include the following:

- I. All issued and disputed notices to the party
 - Copy of the citation
 - Additional violation images that do not appear on the citation
 - Calibration Records
 - Speed
 - Copy of the court letter
 - All metadata associated with the violation
 - A correspondence file

BLS will ensure that all hearing scheduling and coordination efforts align with this established schedule. The Court Liaison will work directly with the City Courts to ensure that violators who request hearings are scheduled accordingly on this designated day each month. This will help streamline the process and ensure that all cases are handled on time. Additionally, the "Court Packets" will be prepared and distributed to the court ahead of these hearings to ensure a smooth process.



Court Hearing Screen

Chain of Custody Importance

Chain of custody is a policy that BLS maintains at the highest level to ensure case integrity, proper defense of the program, and prosecution of law violators. BLS can provide audit logs for the chain of evidence upon request. Below are examples of audit and chain of custody logs within NewGuard™.

As shown below, BLS records the Processing Agent's computer screen to ensure the highest quality and compliance levels, maintaining a complete and accurate chain of evidence for every case.

Vehicle Owner Info

JON BAKER

7601 OLD MOON ROAD, COLUMBUS, GA, 31909

VIOLATION

CARS

1 VIOLATION

000043235

Closed

Feb 03, 2023 – almost 2 years ago

Comments (0 total)

Comment

>

:

There are no comments.

VIOLATION

VEHICLE

HISTORY

Feb 03, 2023

Event Occurred

Mar 15, 2023

Citation Closed - Paid in Full

note: paid via web

Web Payment User

Feb 13, 2023

Print Citation Notice

note: approved

Matt Davenport

Feb 13, 2023

Approved

Matt Davenport

Feb 13, 2023

Locked for Approval

Matt Davenport

Feb 13, 2023

Reviewed

Rebecca Marler

Feb 06, 2023

Created

Hulungio Pulis

Map

Satellite

Location Info

Location

PC10

Street

IA 163

Violation Ledger (4 items)

Image Shown for Demonstration Only – No Real CJIS Data is Present

4. PROGRAM MANAGEMENT AND REPORTING

PROVIDE REGULAR REPORTS TO THE TOWN ON PROGRAM PERFORMANCE, INCLUDING VIOLATION STATISTICS, REVENUE GENERATED, AND SYSTEM UPTIME

Below, and within the next few pages, is an example of our speed study reports typically produced for our customers and their project sites. This study is from Hollywood, FL. For phases 1 & 2 of their program.

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Hollywood School Zone Safety Program

Preliminary Speed Reduction Report - Phases 1 & 2

The Program

The School Zone Safety Program is designed to enhance safety around schools by reducing speeding and promoting safe driving behaviors. The program involves a comprehensive, multi-phase approach that aims to inform, educate, enforce, and measure outcomes. Each school zone undergoes the following phases:

- Phase 1: Pre-Implementation 5-day Speed Study
- Phase 2: Public Information & Education (PI&E)
- Phase 3: Warning Citation Phase (30 days) / 5-day Speed Study
- Phase 4: Enforcement Phase / 5-day Speed Study
- Phase 5: Post Enforcement Speed Study (5-day speed study)

Phase 1: Speed data was collected to establish a base line of the number of vehicles traveling through the school zone and the number of vehicles speeding. *Speeding is defined as 10MPH+ above the speed limit.*

Phase 2: Information was disseminated throughout the program to the public through efforts to include the following:

- ☐ Press release
- ☐ Instagram video announcing the program to the community (Produced by the City of Hollywood)
- ☐ Social media posts
- ☐ Graphics and messaging sent through Broward Co. School Email Portal
- ☐ Banners placed in the school zones
- ☐ ~21,000 Post cards sent home with students
- ☐ Info posted on the PD website (<https://www.hollywoodfl.org/1543/School-Zone-Safety-Camera-Program>)

(Below are examples of distributed media)



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ZERO CRASHES. ZERO INJURIES. ZERO FATALITIES



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Phase 3: For the first 30 days of the program, only warning citations are issued for speeding vehicles. These citations have a large red warning statement across the front and serve as a reminder to slow down when entering the school zones. During the first (1st) week of the warning period, another 5-day speed study is conducted to determine the effectiveness of the PI&E.

Phase 4: Once the 30-day warning period is completed, enforcement is started with speeding violators receiving real citations. A third (3rd) speed study is conducted in week one (1) of enforcement to measure the effectiveness of the warning phase.

Phase 5: During week four (4) or five (5) of the enforcement, a fourth (4th) speed study will be conducted to measure the effectiveness of the program in its entirety.

Data Analysis

The following data reflects accomplishments of the first 3 phases of the School Safety Program. The first 5 schools began the warning phase on different dates. Data was analyzed to determine the speed reduction by phase. Any reduction realized during the PI&E and Warning phases are achieved without writing finable citations, meaning the driving community responded to the messaging by reducing their speeds prior to entering the enforcement period.

The data indicates that Driftwood Elementary School has not achieved the total reduction expected in the early stages of the program. This would indicate that additional PI&E may be helpful in achieving additional reductions. This could be achieved through brochures being sent to parents through the school, emails to parents, social media posts, etc. The goal of this phase is to impact driving behavior prior to the enforcement phase begins.

Program Initial Achievements

The schools below (Chart A) have undergone the PI&E and Warning Phases, but data has not yet been aggregated for the enforcement phase, as it will be collected in week five (5) of the enforcement phase. In the 5 zones below, during the five (5) day pre-study, 3,973 vehicles traveled through the school zones at 10MPH+ above the speed limit. During the PI&E phase, the number of speeding vehicles at 10MPH + above the speed limit dropped to 750, an 81.1% reduction. The number of speeders continued to drop during the 30-day warning phase to only 419 vehicles from 750, indicating an additional 8.3% reduction, resulting in an 89.5% reduction in speeding vehicles through the 3 zones without yet issuing any speeding citations.

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CHART A

JURISDICTION	SCHOOL	5-DAY STUDY INFO PER PHASE			EFFECTIVENESS OF EACH PHASE		
		PRE-PROGRAM (SPEED STUDY)	PI&E	WARNING	PRE- PRO. TO PI&E	PI&E TO WARNI NG	TOTAL REDUCTION
HOLLYWOOD, FL							
	Apollo Middle School	950	19	41	98.0%	-2.3%	96%
	Attucks Middle School	900	90	75	90.0%	1.3%	91%
	Ben Gamla Charter School	236	15	19	92.4%	-0.4%	92%
	Colbert Elementary School	1,814	566	244	68.8%	17.8%	87%
	Driftwood Elementary School	73	57	37	21.9%	27.4%	49%
HOLLYWOOD, FL SUMMARY		3,973	750	419	81.1%	8.3%	89.5%

Reducing the Speed of the Speeders

The data presented in Graph A and Charts C & D show a notable improvement in traffic safety in the school zones. The number of vehicles exceeding the speed limit by 11-14 MPH, 15-20 MPH, and 21+ MPH has all significantly decreased. This reduction suggests that not only has the program successfully decreased the total number of speeding vehicles, but it has also lowered the speed of those who continue to speed.

The overall trend indicates that vehicles are traveling at slower, safer speeds, thereby reducing the potential for accidents and making the school zones much safer for children, staff, and pedestrians. In short, the program has not only reduced the frequency of speeding but has also mitigated the severity of the speed violations, contributing to a safer school environment overall.

Reductions by Speed Range

11-14MPH - 1,865 speeding vehicles reduced to 568
15-20MPH - 620 speeding vehicles reduced to 1
21MPH+ - 349 speeding vehicles reduced to 0

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3

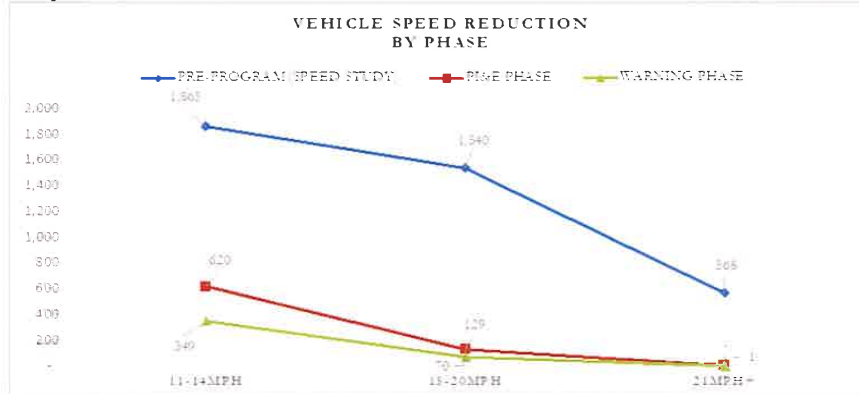
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As Graph A below indicates, all 3 speed ranges realized significant decreases during the PI&E and warning phases. It should be noted that these reductions were obtained without issuing any fineable citations.

Graph A



Charts B, C, & D illustrate data sets that document the speed of vehicles that traveled through the school zones during each phase.

CHART B

PRE-PROGRAM (SPEED STUDY)	SPEED RANGE ABOVE LIMIT		
	11-14MPH	15-20MPH	21MPH+
Ben Gamla Charter School	153	71	12
Colbert Elementary School	766	752	296
Apollo Middle School	395	401	154
Attucks Middle School	499	296	105
Driftwood Elementary School	52	20	1
TOTALS	1,865	1,340	568

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CHART C

SCHOOL	SPEED RANGE ABOVE LIMIT		
	11-14MPH	15-20MPH	21MPH+
Ben Gamla Charter School	17	1	0
Colbert Elementary School	466	99	1
Apollo Middle School	16	3	0
Attucks Middle School	81	9	0
Driftwood Elementary School	40	17	0
TOTALS	620	129	1

CHART D

SCHOOL	SPEED RANGE ABOVE LIMIT		
	11-14MPH	15-20MPH	21MPH+
Ben Gamla Charter School	18	1	0
Colbert Elementary School	199	45	0
Apollo Middle School	33	8	0
Attucks Middle School	66	12	0
Driftwood Elementary School	33	4	0
TOTALS	349	70	0

Graphs B, C, & D below illustrate the speeds of vehicles traveling 11-14 MPH, 15-20 MPH, and 21+ MPH above the speed limits through the school zones by phase. Graph B highlights that during the pre-study, 1,865 vehicles were speeding at 11-14 MPH above the speed limit 1,540 were traveling 15-20 MPH over and 568 were traveling at 21+MPH above the speed limit. Graph C begins to show vehicles traveling 11-14MPH over dropped from 1,540 to 129 and vehicles traveling 21+MPH dropped from 568 to 1. Graph D shows vehicles traveling 15-20 MPH over dropped from 129 to 70 and there were ZERO (0) vehicles traveling 21MPH + above the speed limit.

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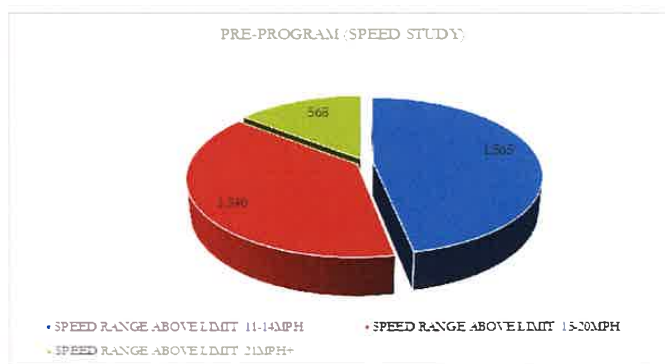
5

BLUELINESM

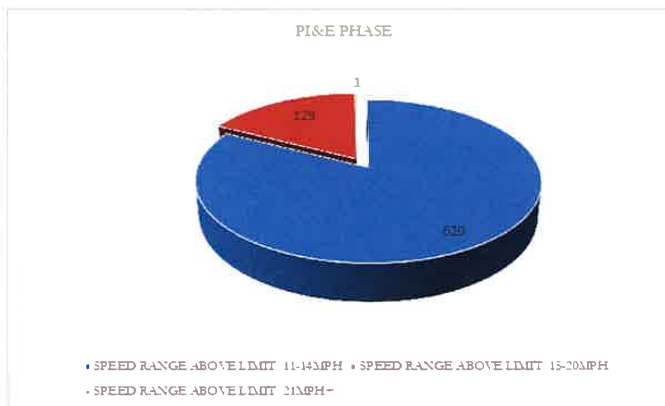
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Graph B



Graph C



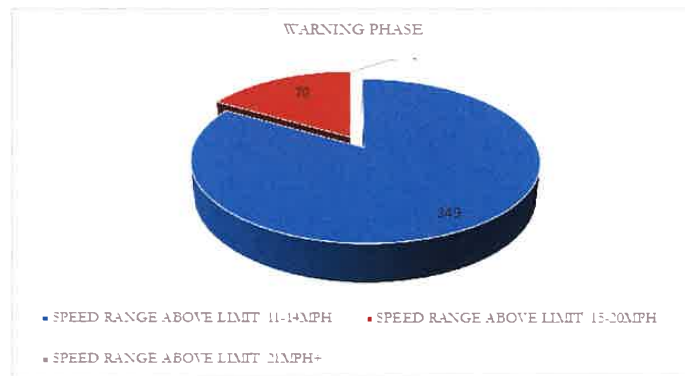
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6

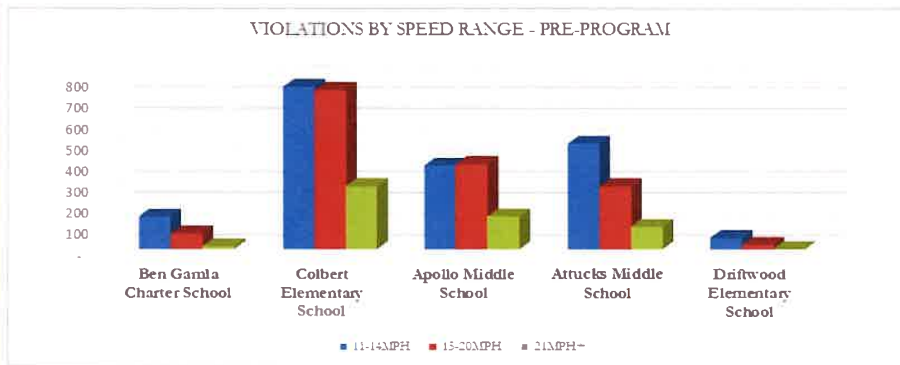
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Graph D



Graph E



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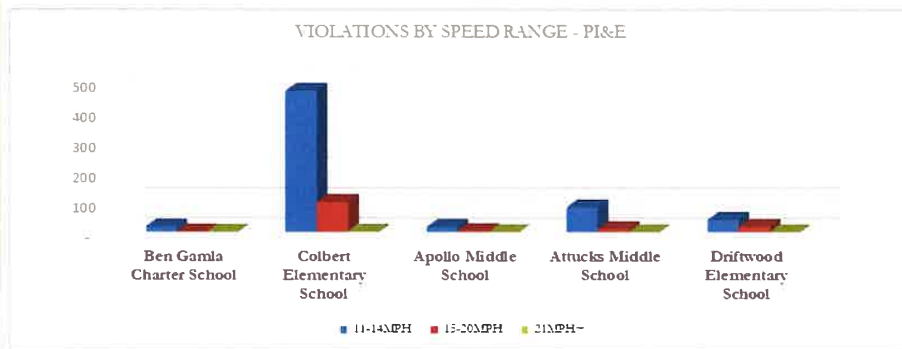
7

BLUELINESM

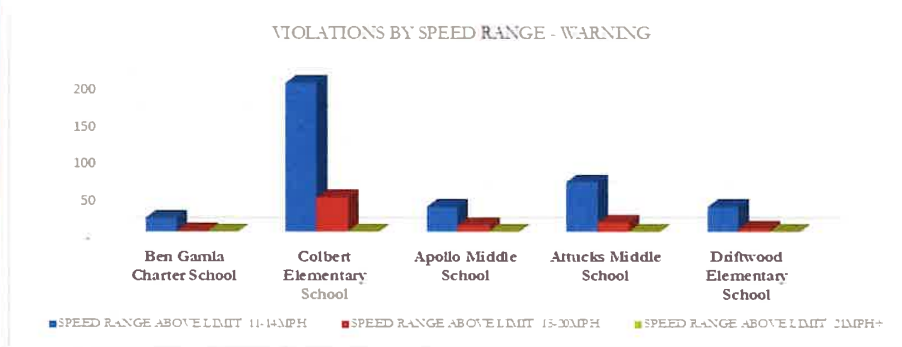
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Graph F



Graph G



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8



Blue Line Solutions will also provide a dashboard through NewGuard™ that will allow the agency to access all the data requested in this RFP.

NewGuard™ provides a dashboard that can be customized for the individual user. Reports and graphs can be run using easy-to-understand filters.

NEWGUARD™ DATA AND ANALYTICS:

Blue Line's program is built upon robust data collection and analytics, ensuring measurable impact and continuous improvement. The **NewGuard™** platform provides Blue Line and Town staff with the tools needed to assess the effectiveness of the program and track its successes. Examples from speeding trends in school zones would be:

- Compliance rates with school zone speed limits
- Citation issuance and payment statistics
- Program participation and community outreach effectiveness
- Traffic volume and congestion data
- Time-of-day and day-of-week patterns in speeding

This data-driven approach enables the agency to make informed decisions, optimize program strategies, and ensure that safety objectives are consistently met.

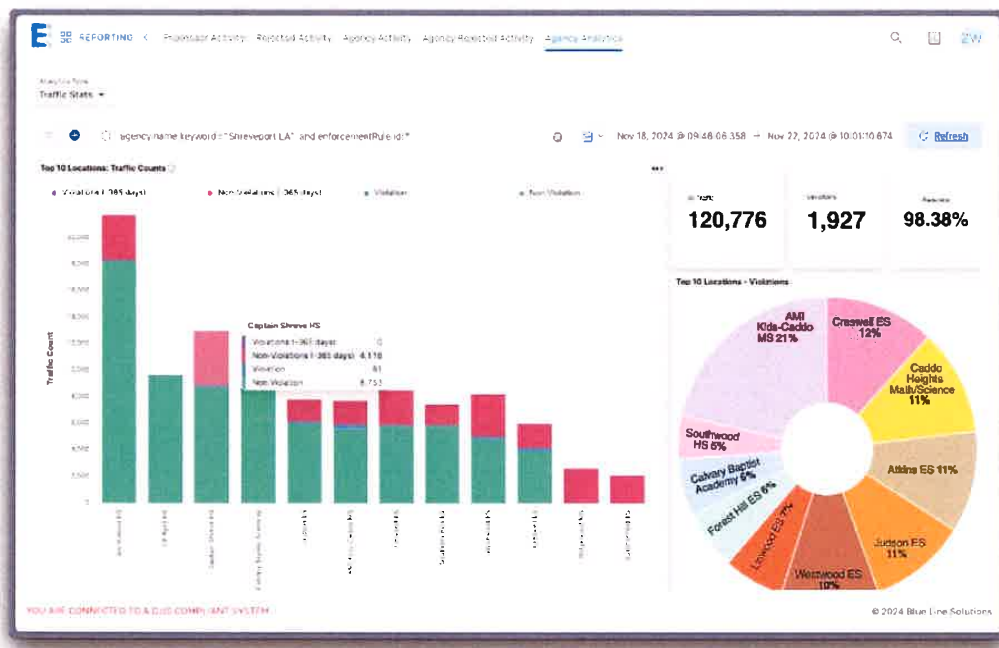
Through a customizable dashboard, users can generate a wide range of reports, including but not limited to data related to:

- Traffic data
- Camera-specific data
- Lane specific
- Road specific
- Speed Zone Specific
- Direction of Travel Specific
- Violations by site
- Equipment malfunctions
- Service reports
- Calibration reports
- Citation Information
- All data from capture to disposition
- Real-time traffic data
- Volume
- Violations

NewGuard™ separates the data into two distinct data sets

- Pre-Processed – This is data that has been uploaded from the cameras but not yet processed/approved to a violation. This raw data does not change as it is uploaded directly from the camera.

- **Post-Processed** – This is the data that has undergone processing and agency approval. This data set will change vs. the pre-processed data, as this would include violations that were spoiled (not approved by the officer), tag not visible due to obstructions, etc.
- Data from either set can be run to calculate seemingly endless types of data reports and statistics.
- **Post-implementation speed Study Dashboard** An analytics dashboard, showing the number of violation and non-violation traffic events observed during an enforcement time frame. Includes metrics to show the “reduction rate”, as well as a breakdown of violations by location in an easy-to-interpret pie chart)



Example speed study dashboard for viewing localized citations and statistics

ATTEND MEETINGS WITH TOWN STAFF TO DISCUSS PROGRAM OPERATIONS AND ADDRESS ANY ISSUES

Having a local presence in the South Florida area positions BLS well to work with cities, towns, and counties in the region. BLS will attend any meetings requested or required by the Town to address issues and discuss program operations. Typically, these meetings will take place both remotely and in person to ensure any agenda items discussed are presented to the appropriate employees of BLS.

ENSURE COMPLIANCE WITH ALL APPLICABLE LAWS AND REGULATIONS

BLS is well versed in the intricates of the Florida code allowing Automated Speed Enforcement in school zones as we played a major role in the passage of the law, lobbying by explaining the benefits and improvement of safety of ASE in school zones for everyone who frequently operates a vehicle, walks, or rides through them. BLS will at all times maintain compliance with all applicable laws and regulations, ensuring the Pembroke Park automated speed enforcement program remains professional and held to the highest standards.

PROVIDE PUBLIC AWARENESS AND EDUCATION MATERIALS REGARDING THE SPEED CAMERA PROGRAM

Blue Line Solutions will develop a comprehensive public information and community outreach campaign to support awareness and education about the new traffic safety camera program.

We believe the public outreach portion of the programs is among the most important ways of solving the speeding problem in the school zones within the Town.

Our approach includes press releases, brochures, public service announcements, online content, and social media outreach. Additionally, we tailor messaging to ensure transparency, encourage compliance, and highlight the safety benefits of the program. We are committed to working closely with the Town to ensure effective communication and public engagement.



COMMUNITY OUTREACH PLAN

Phase 1 – Pre-Program Survey – 5 days of data is gathered in the school zone to establish a baseline number of vehicles traveling through the zone and the number of those that were violating the speed limit.

Phase 2 – Public Information & Education – This phase is our key focus. Educating the community is key. We will customize this for Lake Wales during our collaboration phase.

Phase 3 – Warning – A 30-day period that captures the number of speeders in the school zones. During this phase, the violator will receive a warning in the mail advising of the violation. The warning is marked in red and does not carry any monetary implications.

Phase 4 – Enforcement – This phase begins after the 30-day warning period and starts the process of live citations being issued to violators.

The TrueBlue™ program utilizes Public Information & Education (PI&E) as a key component of the program. Through communication and transparency with the public regarding speed data, the size & scope of the speeding problem, and the plan of action to remedy it, the program finds much more acceptance among politicians, media, and the community.

Education is an essential element of the deployment and continuation of a program. We begin by providing the public and school parents with information regarding:

- The deployment of the program
- The purpose of the program
- Ongoing results from the program

We achieve this by working with your agency and the school system to provide:

- Social media graphics about automated enforcement
- Statistics on pedestrian crashes and fatalities
- 5X7 Cards to be provided to teachers and bus drivers
- Brochures for parents/students regarding the importance of being vigilant and aware of their surroundings while walking in crosswalks, buses, parent pickup, etc.
- Pre-enforcement school zone traffic data
- Number of cars traveling through the school zone
- Number of speeders
- Ongoing school zone traffic data provided to show the effective results of the program.
- Radio, TV, & printed media available upon request
- Dissemination of pre-program data
- Dissemination of ongoing speeding reductions

PUBLIC INFORMATION & EDUCATION
Working with our Community Partners

CREATING SAFER COMMUNITIES TOGETHER

CHIEF JONATHAN MURRELL
SCHOOL ZONE SPEED

BLUE LINE SOLUTIONS

Strategic Planning
We collaborate directly with law enforcement to identify public information and education (PI&E) initiatives for each community.

Market Research
We conduct comprehensive line zone and school zone speed studies for each community to identify areas.

Community Engagement
Each PI&E initiative is designed to engage the community and foster trust in both the process and program.

Post Implementation Reports
Post implementation speed studies are conducted to demonstrate and document the program's progress.

Operational Efficiency
Each Community Partner is provided a Customer Success Manager to provide support, coordinate reports or requests.

Technology Solutions
Our program can serve as a time multiplier for our L&D partners.

Achieving community support through education is crucial for the success of any program. Blue Line Solutions will collaborate closely with Law Enforcement and city to keep the community well-informed about the program's launch, as well as providing regular updates on achievements such as reduced crime rates and enhanced safety measures.

Before the program's launch, Blue Line Solutions will collaborate closely with law enforcement and municipal authorities to develop tailored public information and educational materials aimed at raising awareness among the public regarding the program and its safety advantages.

Furthermore, Blue Line Solutions will liaise with officials to execute a 30-day warning initiative, during which violators exceeding speed limits in school zones will receive printed warnings via mail at no expense to the city.

Blue Line Solutions Public Information and Education (PI&E) initiatives are carefully crafted to educate the community on the School Zone Photo Speed Enforcement Program, emphasizing its potential to enhance traffic safety. Blue Line Solutions assigns a communication specialist dedicated to developing tailored public education and outreach campaigns.

Every community partner of Blue Line Solutions is equipped with a comprehensive media kit containing essential resources such as FAQs, key talking points, a press release, social media assets, and promotional posters.

Moreover, Blue Line Solutions offers staff support for press engagements and media interactions to ensure effective communication.

Public Information & Education Examples



Charles City County, VA local news sharing BLS' designs and speed study statistics locally for public information & education (PI&E)

St. Martinville, LA (October 23, 2024) - The St. Martinville Police Department will be launching an automated photo speed enforcement program at the St. Martinville Senior High School designated school zones. Speed studies conducted in 2021 at the high school identified a significant problem with speeding in this area, recording 3,084 violations in a 5-day period.

In St. Martinville at the St. Martinville High School, we recorded 25,556 drivers a week in the school zone with 3,084 speeding vehicles (12.07% of all vehicles). Of those speeding, we measured 2,116 vehicles speeding 11-14 mph over the speed limit (68.61% of all speeders), 871 vehicles traveling 15-20 mph over the speed limit (28.24% of all speeders), and 97 of those speeding vehicles exceeding 21 mph over the posted school speed limit (3.15% of all speeders). We not only have a speeding concern in our school zones, but we have a high speeder concern with 31.39% of all speeders traveling 15+ mph over the speed limit which is alarming for the safety of our community.

We know that speed kills; statistics show a child struck by a vehicle traveling 40 MPH, only has a one in 10 chance of survival, but if you slow that down to 20 MPH, that same child has a much-improved survival rate of nine in 10. Speeding is also a primary contributing factor in motor vehicle crashes resulting in personal injury and deaths. According to the National Highway Traffic Safety Administration, 64% of child pedestrians killed in traffic crashes occurred during the weekday (6:00 a.m. Monday to 6:00 p.m. Friday) ([NHTSA Traffic Safety Facts](#)).

Our goal is to increase safety for students, parents, teachers, and the motoring public traveling through the St. Martinville Senior High School zones. This program combines robust public information & education, along with a 30-day warning period to encourage people to slow down and change their driving behavior. The school zone will be clearly marked with posted speed limit signs. Zone will also have flashing lights

re a vehicle's speed and give advance ning school zone. Cameras will be it motorists traveling at 10+ MPH over

e and enforced on days that school is id when the school zone beacons are gh the St. Martinville Senior High these cameras will be active.

arning period. During this warning rning in the mail marked in red rred on such date and time. Warning ow down in places where our children tary implications.

30-day warning period, on December t the high school. At this time, school zone speed limit at 10+ MPH These citations are civil in nature, , points against your license, or

e and enforced on days that school is id when the school zone beacons are

nsarning. If you are traveling through our St. Martinville Senior High School during school hours, these cameras will be active.

We are committed to changing driver behavior, slowing speeders down, and protecting our children. Please drive safely in our school zones and in our community. Working together, we can achieve our goal of ZERO. "Zero crashes, Zero injuries, and Zero endangered lives."

Example press release shared in St. Martinville, LA for PI&E



Local Community Members to Serve as Community Advocates

BLS maintains the position that public information and education are the most important components of an automated speed enforcement program. Often, citizens are unaware of the traffic problems before implementing an automated photo enforcement program but find out by receiving a citation. BLS feels that if PI&E is not a strong program component, community backlash may ensue.

For these reasons, BLS will partner with businesses in the Town of Pembroke Park to serve as embedded advisors for the program. BLS will also partner with Pembroke Park community leaders from the Chamber of Commerce, PTAs, and PTO to share data regarding the hazards of speeding and *obtain grassroots support for the program.*

BLS will also provide PSA spots for radio and television and copies for print publications, if requested.

LETTERS OF REFERENCE FROM CURRENT BLUE LINE SOLUTIONS, LLC CUSTOMERS



CHATHAM COUNTY POLICE DEPARTMENT

295 Police Memorial Drive, Savannah, GA, 31405

(912) 652-6920 FAX: (912) 650-6130

Chief Jeffrey M. Hadley

Assistant Chief Terry Shoop

Assistant Chief Julie Tolbert

September 25, 2023

Gena Sullivan
Communication Specialist
Blue Line Solutions

Mrs. Sullivan:

The Chatham County Police Department has had an excellent relationship with Blue Line Solutions for well over two years. They have been a true partner in establishing our "School Zone Camera" program assisting us every step of the way from implementation, community outreach and engagement, and on-going technical support.

I wanted to thank Blue Line Solutions and their staff for the upmost professional services, partnership, and assistance with our program.

Professionally,

A handwritten signature in black ink, appearing to read "J. Hadley", followed by a long horizontal line.

Chief Jeffrey M. Hadley
Chatham County Police Department



SHREVEPORT POLICE DEPARTMENT

January 23, 2024

Chief Wayne Smith
Shreveport LA Police Department
Shreveport, LA

Mark Hutchinson, Founder & CEO
Blue Line Solutions, LLC
4409 Oakwood Dr
Chattanooga, TN

Mr. Hutchinson,

I'm writing to you on behalf of the Shreveport Police Department to express our sincere appreciation to you and your company.

Our partnership began on February 2, 2022, when we entered into a contract with Blue Line Solutions as the chosen vendor to provide automated speed enforcement in our school zones. As with most new programs, we had some challenges, but you and your company worked tirelessly and diligently with the city and the police department to overcome those challenges in a most professional and organized fashion.

Having your own permitting department has eased the pain that sometimes comes with new construction approvals and installations. This department worked to ensure that our state requirements were met and continues to provide support on an ongoing basis.

I would be remiss if I did not mention your ALPR cameras. Since installation began, we have had numerous successes in solving crimes in our city. Having sent one of your own across several states to train our entire department, spending the entire day letting our folks trickle in and out as their schedules permitted, proved to be very beneficial in using your ALPR software. The quality of the reads, ease of searching for vehicles, and never-lacking customer support have been phenomenal.

1234 TEXAS AVENUE, SHREVEPORT, LOUISIANA 71101 | WWW.SHREVEPORTLA.GOV/DEPT/POLICE



WYTHE COUNTY SHERIFF'S OFFICE

Wythe County Law Enforcement & Judicial Complex
245 South Fourth Street
Wytheville, Virginia 24382

CHARLES W. FOSTER
SHERIFF

Office (276) 223-6000
Fax (276) 223-6127

June 1, 2023

Mark Hutchinson
3903 Volunteer Drive Ste 400
Chattanooga, TN 37416

Mr. Hutchinson,

In January 2022 the Wythe County Sheriff's Office set out to find a partner to assist with slowing traffic down in our school zones. Blue Line Solutions was selected as our photo speed vendor. I wanted to send you a letter to let you know how our partnership is working.

When this process first started we needed to see how bad our speeding problem was and you provided us with free speed studies to identify the problem. The next step was to obtain permits. I was so thankful that your company handled all the necessary paperwork and permits with the Virginia Department of Transportation. Our school zone signs were out of date and your company agreed to replace them at no charge to this agency or county taxpayer. We now have permanent photo speed cameras and I can tell the speeding has begun to slow down. Traffic is moving much slower and the drivers seem to be more attentive.

This past month we held our annual Memorial Golf Tournament to remember one of our fallen deputies that was killed in the line of duty. I would also like to thank you for sponsoring our golf tournament. Your sponsorship will help fund scholarship opportunities for graduating high school students to attend college. Your dedication to our community does not go unnoticed.

In closing, I wanted to let you know I have contacted many people at Blue Line Solutions with questions throughout this process. I have always been treated more as a friend than just another client. They always answer my questions and are very quick to respond. I never had a moment when I didn't know what was about to happen next. They kept me well-informed of the process. I want to thank you for being a partner and not just a vendor to our county!

Respectfully,

Chief Deputy Anthony Cline

CONCLUSION

With a robust foundation in traffic safety and law enforcement and a proven track record of success, BLS stands out as a strategic partner capable of delivering substantial improvements in traffic management and public safety for communities, particularly in high-risk zones like schools. Our proactive approach to public engagement and education, combined with sophisticated enforcement technology, ensures effective solutions tailored to meet the specific needs of the Town of Pembroke Park.

BLS wants you to consider this information before implementing your School Zone Enforcement Safety Program. The previous information outlines the type of equipment provided, costs, and implementation strategies. BLS will meet or exceed the services detailed in the Town of Pembroke Park's RFP – 12 473-14

Digital Information, Videos, and PSAs: BLS has developed a series of brief videos to showcase its technology, demonstrate its user-friendliness, and present examples of Public Service Announcements (PSAs) produced by BLS. These videos are designed to provide a comprehensive understanding of BLS's offerings and their application in enhancing traffic safety and enforcement.

- [Blue Line Solutions – Who We Are](#)
- [Shreveport, LA – Program Partnership & Success](#)
- [Ren'gia Majors Safety Program](#)
- [Rincon, GA – Speed Safety Enforcement](#)
- [NewGuard™ – Backend & Violation Processing](#)

BLS strives to make each of our contracts the best experience a client has ever had with a contractor. The Town of Pembroke Park will be no exception.

Sincerely,



Mark Hutchison
Founder & CEO
Blue Line Solutions, LLC





Pembroke Park, FL

Speed Camera Enforcement Program in School Zones Only

RFP# 12 473-14



Date Submitted: April 11, 2025

**From: Jason Norton
Altumint, Inc.
4600 Forbes Boulevard, Suite 203
Lanham, MD 20706**

Submit To: Town Manager

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1 Transmittal Letter

RE: RFP No. 12 473-14

Pembroke Park is looking to utilize camera technology to enhance safety in designated school zones. Altumint's speed detection camera systems offer a proven solution to create a safer environment for students, families, and employees at your schools. Altumint provides a comprehensive program, Florida-specific experience, and a no-cost-to-taxpayers guarantee.

We are Florida First! Altumint was the first school zone speed vendor in Florida, the first to sign a contract for a County program, and the first to launch a program in South Florida. We continue to lead the way in safer school zones. Altumint was the first to launch operational programs, issue warnings and citations, and deploy solar-based systems in Florida. Additionally, we were the first to introduce Automated License Plate Readers (ALPR) as part of a school zone speed program. Our extensive experience ensures a smooth, effective implementation of your program.

Altumint is an approved eCitation vendor with the FLHSMV and has been granted FDOT permits for both school zone speed and red-light cameras that we operate throughout the state.

Our strong Florida presence includes a Florida-based Account Manager who will serve as your primary contact throughout the program, from implementation and training to ongoing support. Our team of local Field Technicians is responsible for maintaining and repairing systems as needed.

Altumint is American-owned and operated, and we believe in owning our responsibility. We design, build, and monitor our full suite of automated road safety camera solutions at our headquarters here in the United States. Altumint never sends our violation processing out of the U.S. or to a third party. We do not outsource our commitment, responsibility, or service.

THE ALTUMINT ADVANTAGE

FIRST IN FLORIDA First program in Florida

- **FLORIDA-BASED** Account Manager and Field Technicians
- **PROVEN SOLAR DEPLOYMENTS** First in Florida
- **FREE SPEED STUDIES** We use a third party to conduct them for increased integrity of the data
- **FLEXIBLE TECHNOLOGY** to fit your distinct deployment needs
- **UNIQUE ALPR OFFERING** The Town picks the vendor and the location – we provide a solution compliant with state law
- **ROBUST PUBLIC INFORMATION PROGRAMMING**
- **AMERICAN-OWNED AND OPERATED** Our HQ and all Altumint employees are in America. We design, build and maintain our technology in the USA.
- **20 YEARS IN BUSINESS** tenured and trustworthy
- **10 STATES** experience and reach
- **NO-PENALTY CONTRACT TERMS**





ALPR Offering: Altumint was the first vendor in Florida to launch Automated License Plate Reader (ALPR) cameras as part of a school zone speed program. To further support Pembroke Park's public safety initiatives, Altumint offers unmatched flexibility in our ALPR program. **Altumint will include one ALPR for every school zone speed camera and the Town has the freedom to select the vendor and locations for the ALPR cameras,** ensuring they meet your unique safety and operational needs.

These ALPR cameras can be installed wherever they will have the greatest impact on public safety and are not required to be co-located with the speed enforcement systems.

Altumint will install and maintain the ALPR cameras for the duration of the contract, with full support for your chosen vendor and location. By keeping the ALPR cameras independent

from the speed enforcement systems, we ensure full compliance with Florida Statute 316.1896(15), which prohibits the use of speed enforcement cameras for surveillance purposes.

Altumint offers the most diverse and flexible technology in the industry, featuring proprietary LiDAR, RADAR, Mobile, Red Light, Speed, Work Zone, and School Bus technologies. We can, and have, deployed our systems in Florida on fixed poles and trailers. We have powered those systems with solar (first in Florida to do so), electric, and fuel-based technologies. No worries about those distracting flashes every time the camera triggers; we use infrared illumination to capture violations in low light.

As we partner on your safety program, we will conduct third-party speed studies at no cost

to you. We have technology to do it ourselves but believe in the integrity of the data and process, and not simply doing it the easy way.



ALTUMINT IS FIRST IN FLORIDA



Altumint's customers include communities comparable in size and complexity to Pembroke Park, both within Florida and nationwide.





Community Relations. No company does more to educate the community about photo-enforced programs than Altumint. We believe public awareness is a key component of success for your mission. We can present at community meetings, provide social media content, communications plans and schedules, talking points, FAQs, and graphics for a robust community-based public education program.

We believe in a true partnership and offer a straightforward pricing schedule that guarantees taxpayers will never be required to pay for our program, while also ensuring Pembroke Park receives the largest percentage. Our no-taxpayer-funds guarantee ensures that Pembroke Park residents will not bear the financial burden of this technology. Additionally, we offer a **"No Fee to Terminate Contract"** option—if you are not satisfied with the program, you can walk away with no penalty.

WE PROVIDE UNMATCHED PUBLIC AWARENESS CAMPAIGN PLANNING



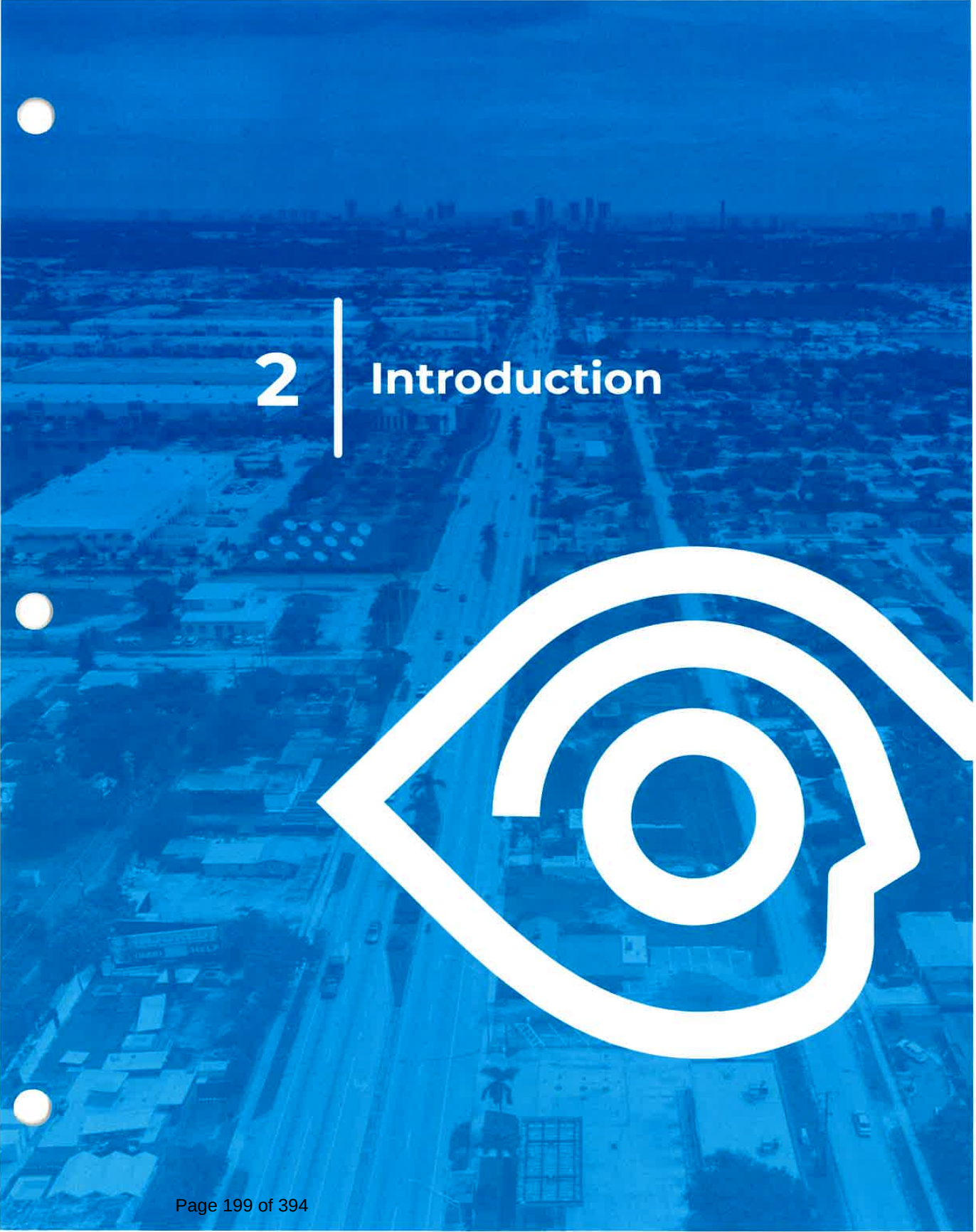
- First in Florida - longest Florida experience with school zone speed programs
- Robust and flexible technology for deployment, including solar
- ALPR cameras with the vendor AND location of your choice, compliant with state law
- An intensive public relations program to educate and engage the public
- Florida Account Manager and Field Technicians for superior and timely service
- American-owned and operated. We design, assemble, and maintain our technology, and we never outsource our processing to a foreign country or to a third party.
- Two decades of experience with contracted clients across ten states
- No-taxpayer-funds guarantee and penalty-free contract termination

Should Pembroke Park have further questions, please contact Jason Norton, Chief Revenue Officer, at Jason.Norton@Altumint.com or 314-852-1769. Altumint will proudly stand behind this offer for 90 days from the submission date. Jason Norton, Chief Revenue Officer of Altumint, and Corwin (Cory) Battin, Chief Financial Officer, are authorized agents of the business and have signed this letter and all applicable forms.

Sincerely,

Jason Norton



An aerial photograph of a city street, viewed from a high angle, looking down a long, straight road that stretches towards a distant city skyline. The entire image is overlaid with a solid blue color. In the lower right quadrant, there is a large, white, stylized graphic of an eye. The eye's iris is represented by three concentric circles, and the pupil is a solid white circle. The eye's outline is thick and white, with a pointed shape on the left side. The text '2 | Introduction' is centered in the upper half of the image, with the number '2' being large and bold, followed by a vertical line and the word 'Introduction' in a smaller, sans-serif font.

2 | Introduction

2 Introduction

Altumint is an American-owned and operated company providing AI-powered traffic solutions to help law enforcement and local governments make roads safer. Our technology has been in use since 2005, demonstrating our strong foundation in visual detection and citation management. Since then, we have continued expanding our capabilities in automated safety programs and AI-driven software. Today, we deliver smart and effective solutions for communities in ten states in America.

At the heart of our solutions is Vioview™, a powerful enforcement platform that allows law enforcement to review, verify, and approve violations quickly and accurately. Paired with our Viocam™ Vision System, an AI-driven camera system that captures violations with precision, our technology improves compliance and reduces dangerous driving behaviors.

We design, build, and maintain all our technology in-house, ensuring quality, reliability, and service tailored to each community's needs. Our entire workforce is US-based, and we work alongside local communities, safety advocates, and law enforcement to develop safety programs that integrate seamlessly into existing infrastructure.

At Altumint, our goal is simple: use technology to change driver behavior, reduce traffic-related injuries and fatalities, and support law enforcement with reliable, easy-to-use solutions. We continue to invest in AI and automation to stay at the forefront of enforcement technology, so our clients receive smart enforcement, strong compliance, and safer roads.

We supply comprehensive support for your program. Please see below for information about the Altumint leaders who will be involved in the Town's Speed Camera Enforcement Program for School Zones program:

Key Personnel for the Town's Program

JASON NORTON chief revenue officer

Mr. Norton has worked in the smart mobility and automated enforcement camera industry for nearly 20 years and one of the most experienced people in the industry. He has extensive knowledge of Florida, playing an integral role in launching photo enforcement in the state, helping pass legislation, and navigating the legal complexities. He has proven account management experience, growing his expertise from regional account manager to senior vice president through his dedication to the success of his customers. Mr. Norton has a demonstrated ability to design and execute efficient solutions to complex issues. His background includes extensive community, political, and communication experience on behalf of corporations, elected officials, and organizations, resulting in strategic relationships and successful outcomes. He will serve as the principal-in-charge for this project.

ERIC WEISZ construction manager

Mr. Weisz has over 11 years of experience designing, planning, and installing cameras and other public safety equipment. He has led project planning, budgeting, and implementation, ensuring timely and successful project completion. During installation, Mr. Weisz works with customers to understand their concerns, address issues raised and provide documentation for system configurations to support implementation and permitting activities.



He has a bachelor's degree from the University of Wisconsin and has completed a postgraduate program in project management from the University of Massachusetts.

LOUIS HAIGLER implementation manager

Mr. Haigler has extensive project management experience in camera, security, and secured access projects. He will use his strengths in managing multiple teams, subcontractors, and workstreams to oversee the efficient rollout of the program for Pembroke Park. He has a very detail-oriented approach, taking responsibility for the project from ordering the initial inventory to the final installation and testing to issuing the first citations for each camera. Mr. Haigler holds a Bachelor of Science in Business and is a U.S. Military Veteran.

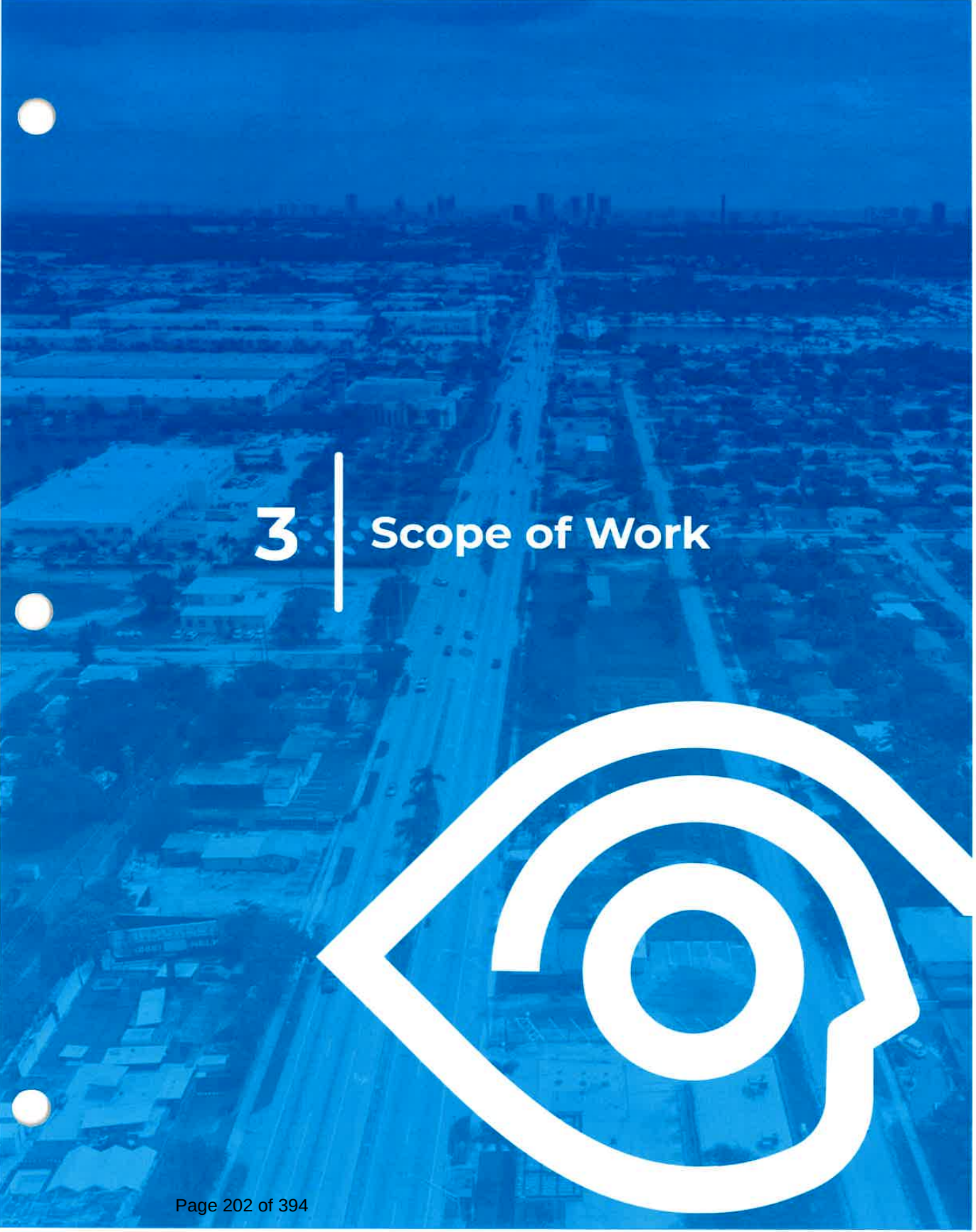
He will be responsible for installing the cameras and operationalizing the Town's program.

OSCAR BLODGETT account manager

Mr. Blodgett, a Florida resident, brings over 20 years of experience in managing and supporting public safety programs. A military veteran, he is driven, focused, and detail oriented. Positions held at his past firms include Quality Assurance Manager, Senior Delivery Manager, and Project Manager, where he worked to create and improve business processes, manage teams, identify development needs, and contribute to the overall success of programs. Mr. Blodgett holds a B.S. in Business with a concentration in Management from the University of Phoenix and is a Certified Lean Six Sigma Green Belt.

Mr. Blodgett will ensure that the Pembroke Park program is highly performing and will serve as the initial escalation point for any queries or issues.





3 | Scope of Work

3 Scope of Work

The scope of work for this project includes, but is not limited to, the following:

3.1 System Provision and Installation

Supply and install all necessary ~~red-light~~ **speed** camera equipment, including cameras, sensors, and related hardware, at locations identified and approved by the Town.

We will supply and install all necessary speed camera equipment, including cameras, sensors, and related hardware, at the locations identified and approved by Pembroke Park. Our installation process includes mounting and securing the control box to the pole or trailer, mounting peripherals such as the camera, radar, and illuminators, and configuring and testing the system to ensure optimal performance.

Altumint's Viocam™ photo speed enforcement system uses a state-of-the-art 4D UHD RADAR sensor for vehicle speed detection and tracking, integrated with a 4K color video camera with auto aperture and powerful InfraRed (IR) illuminators. Unlike white light strobe flashes that can cause driver disorientation or visual distraction, the IR illuminators do not affect the driver's ability to stay safe. Our InfraRed (IR) illuminators provide clear image capture during nighttime and inclement weather without causing visual distraction or disorientation to drivers. The RADAR sensor has up to a 100-degree field of view (FOV) and a range of up to 1000 feet, covering up to six lanes of vehicle traffic. The multi-lane 4D object-tracking sensor provides range, azimuth, elevation angle, and speed vector simultaneously for up to 256 objects (64 vehicles) in both travel directions.



Figure 1: Viocam Vision System
Deployment Options

Viocam has three convenient installation platform options:

A fixed location that uses an American Association of State Highway and Transportation Officials (AASHTO) and National Highway Traffic Safety Administration (NHTSA) compliant fixed breakaway Pelco pole installed by Altumint.

A low-profile, aesthetically sleek, powder-coated steel cabinet powered by 120 V-AC or AGM batteries.

A portable diesel-powered or solar-powered trailer. Both these trailers can be set up in one hour. This portable solution, built from heavy gauge metal, weighs over one ton and is equipped with stabilizer bars to make it vandalism-resistant.

If the vehicle speed is at or above the enforcement limit, the system stores a series of 4K color video frames of the violating vehicle receding from the point of enforcement, enabling multiple frame choices to capture each violation properly. Each violation has an encrypted data bar appended to the image at the moment of capture to ensure no data manipulation can occur.

All Altumint camera systems use GPS data to synchronize time among the cameras. Our systems are non-invasive: no road surface cutting or disruption to existing detector loops is needed for installation or detection. The systems will record all speed violations with Town-specified minimum speeds.



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Built-in speed measurement redundancy is another advantage – with independent receiver antennas, the speed is measured first by the Doppler shift and second by the range progress over time. The two independent, redundant measurements must be equal for the system to report the speed.

Viocam cameras can capture up to 64 consecutive and simultaneous violations. The RADAR speed detection system we use tracks all vehicles in its field of view and keeps a record of their progress. Our camera is aligned to cover the field of view of the radar and images all lanes enforced. If there is a simultaneous or consecutive event, there is no blackout or lost event waiting for the system to trigger. We use a four- to five-second buffer to store images, allowing us to provide images for all speeding events detected.

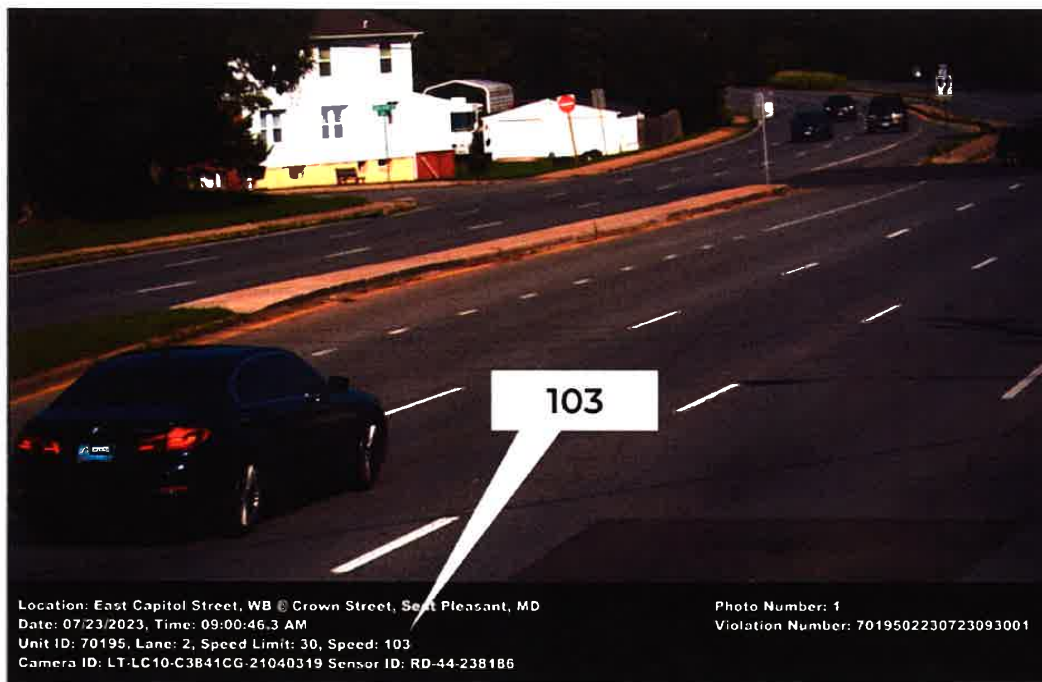


Figure 2: Data Bar Captured for Vehicle Going 103 Miles Over the Speed Limit (Plates Partially Redacted)



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Figure 3: Installed Viocam Vision System for Speed Detection

The system also embeds violation information into the data bar at the time of capture. Shown below is the embedded data bar from a violation, showing the items above:

Location identifiers		Frame sequence	
Location: 1600 Block of Upper River Road, NB, Bibb County, GA	Date: 09/01/2023, Time: 09:03:39.1 AM	Photo Number: 1	Violation Number: 7311101230901093001
Unit ID: 73111, Lane: 1, Speed Limit: 25, Speed: 38	Camera ID: LT-LC10-C3841CG-21050017 Sensor ID: RD-44-238503		
Date, year, time (military)	Speed		

Figure 4: Speed Data Bar

Ensure that all equipment is compliant with Florida law and industry best practices.

All our equipment is compliant with Florida law and industry best practices. **We are one of only three companies certified by the state to send Uniform Traffic Citations (UTCs) for both speed and red light.**

Altumint also considers Florida law in how we install separate ALPR cameras for the duration of the contract. By keeping the ALPR cameras independent from the speed enforcement



systems, we ensure full compliance with Florida Statute 316.1896(15), which prohibits the use of speed enforcement cameras for surveillance purposes.

Our systems and processes are designed to meet stringent quality and compliance standards, ensuring reliable and lawful operation throughout the state.

- o Perform all necessary site preparation and installation work.

We will perform all necessary site preparation and installation work. Our process includes pre-installation checks, permitting, and installation steps to ensure the equipment is installed and operating properly.

Pre-Installation and Permitting

Before we install our units, we perform a precheck to:

- Determine if and schedule (as needed) traffic control to block a lane for installation
- Verify the location per GPS and permit application
- Determine the location of the warning signs
- Prepare proposed site and sign map (example below)

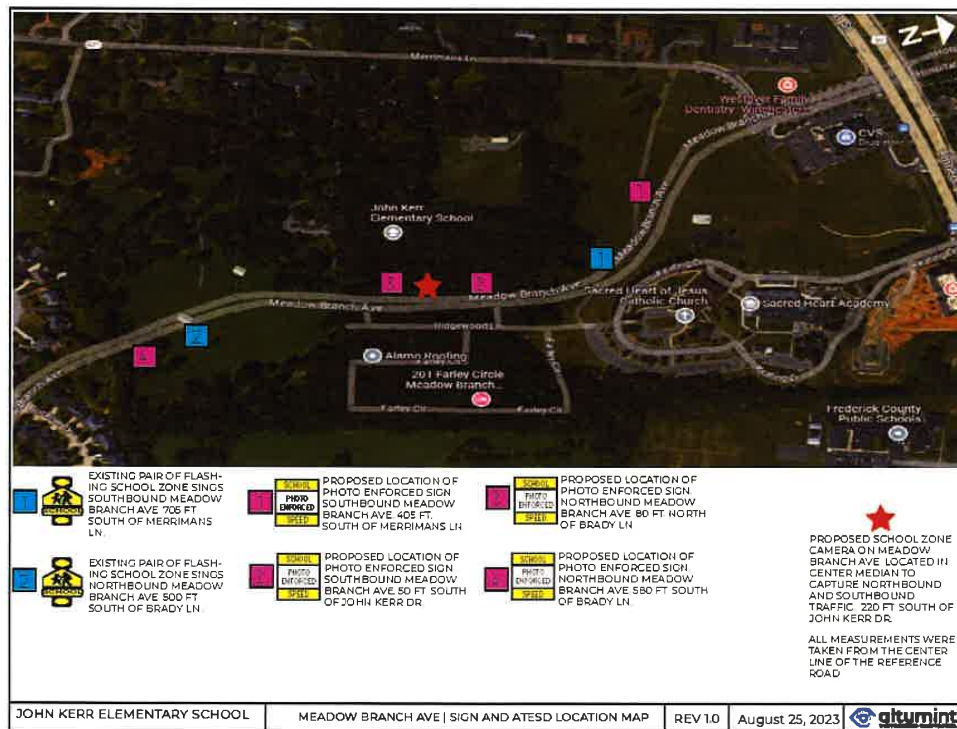


Figure 5: Example Site and Sign Map

- Prepare engineering drawings of proposed infrastructure
- Have engineering drawings stamped by a Florida-registered PE



- Assemble permit package

During installation, we:

- Verify power at the location of the system (if applicable)
- Mount and secure the control box to the pole or trailer
- Mount the peripherals for the enforcement system, such as the camera, radar, and illuminators
- Mount the camera for the live-view video data
- Configure and test the unit by:
 - Powering up the system and performing a function test
 - Aligning the camera, illuminators, and radar
 - Configuring the system for the location, setting the address, enforcement time, and speed limits
 - Performing image quality configuration for optimal image clarity

3.2 System Operation and Maintenance

o Operate and maintain the ~~red-light~~ **speed** camera system to ensure its continuous and reliable operation.

We design and build our systems in-house at our Lanham, Maryland, headquarters, allowing us to innovate quickly and respond rapidly to maintenance and repair requests.

Our daily maintenance support operations include a log that documents camera relocations, initial testing and deployment, preventive maintenance, calibration reports, and other service tasks on an online Maintenance Connection platform, which provides clients with automated reporting. Our preventative maintenance, remote and onsite repair, and replacement programs identify potential problems before they affect system operations, minimizing downtime. The Vioview platform features 4G LTE modems and remote login software. We deploy an automated system that continuously monitors our devices, reporting system performance every ten minutes. This system is web-based and email-based to send notifications and warnings in case of system failure.

In conjunction with LabVIEW software, our Altumint Operations Platform identifies malfunctions and enables remote resolution of issues in most cases. Each enforcement system's operational health is checked daily through a self-test, and systems will not enforce until they pass this internal self-check. Additionally, we utilize a third-party service to perform annual calibration on our systems. If a problem arises with the system, our Daily Remote Check (DRC) team conducts a daily preventive maintenance evaluation and issues a service ticket to a local Field Service Technician (FST). The FST will work on repairing the system remotely, and if an onsite repair or replacement is required, the FST will be dispatched to the site. We take a modular approach to building our units, allowing for a "hot swap" of most components, which significantly reduces downtime. After the repair, a function test is performed to verify that all components are functioning as needed. The FST will then report the actions taken to resolve the ticket and close it. This data is saved for monthly report generation.



- Perform regular inspections and maintenance of all equipment.

Our preemptive maintenance, repair, and replacement programs identify potential problems before they affect system operations, minimizing downtime to operational systems.

Maintenance tasks include:

- **Daily**
 - Camera & sensors checked remotely to verify nominal operation
- **Monthly**
 - Clean the camera window and sensor
 - Replace the IR illumination unit if needed
 - Inspect mounting points
 - Inspect poles, bases, and enclosures for signs of damage and to ensure proper alignment
 - Wipe down the unit to remove dirt/grime
- **Annually**
 - Replace speed sensors with freshly calibrated units verified by a third party

Altumint will maintain daily equipment maintenance logs, including camera location, preventative maintenance, and calibration.

- Provide technical support and troubleshooting services.

We provide technical support and troubleshooting services through our experienced Field Service Technicians (FSTs) who are on standby to address emergency issues. Our technicians have experience with on-site maintenance, troubleshooting, and repair relating to electrical, mechanical, and diesel engine problems. They can diagnose and repair AC and DC circuit assemblies and components, as well as interpret and understand electrical wiring diagrams. Additionally, our Daily Remote Check (DRC) team conducts daily preventive maintenance evaluations and creates service tickets for any issues detected. If remote resolution is not possible, the FST is dispatched to the site for onsite repair or replacement. This ensures quick resolution of technical issues and minimizes downtime.

- Ensure the system is calibrated and certified as required by law.

Our system ensures calibration and certification as required by law through a comprehensive daily self-test process. This process verifies the full functionality of lane sensors, cameras, data processing units, and resource statuses, such as power. The calibration portion of the daily check verifies the sensor's internal timing circuits against the 1 Hz GPS tick to ensure accurate vehicle speed measurements. Additionally, we hire an independent third party to perform calibration testing and provide certificates of accuracy to the Town on an annual basis. This ensures that our systems remain compliant with legal requirements and maintain operational integrity.



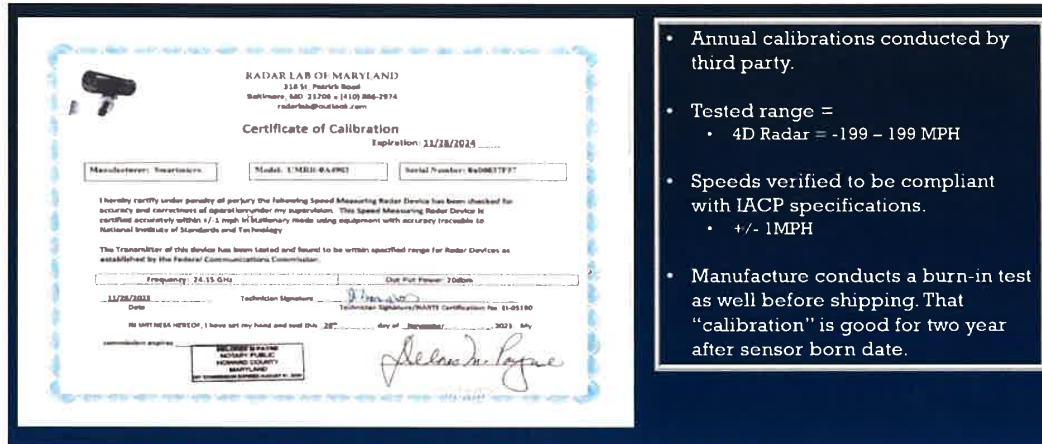


Figure 6: Example Annual Calibration Certificate

3.3 Violation Processing and Administration

Citation Processing



Figure 7: Vioview System Functionality

A potential violation goes through the full process of multiple Altumint event reviews, tag lookup, and law enforcement approval. Events that become approved citations will then be printed, mailed, and tracked by Vioview to the eventual payment or dismissal of the citation. Each of these steps are explained in more detail in this section.

o Review and process violation data captured by the system.

Pre-review

Before events reach the police queue, Altumint conducts multiple event reviews and looks up the license plate. Altumint performs the initial review to verify it is a violation, either manually or through Artificial Intelligence (AI).

After that, we perform a DMV lookup and second verification, matching the vehicle type with the photo images to ensure that the citation is associated with the correct car. 48 states and Washington D.C. registered owner lookups are requested through Nlets, the International Justice and Public Safety Network provider of the

ALTUMINT USES ADVANCED ARTIFICIAL INTELLIGENCE TO IMPROVE THE SPEED AND ACCURACY OF VIOLATION PROCESSING.

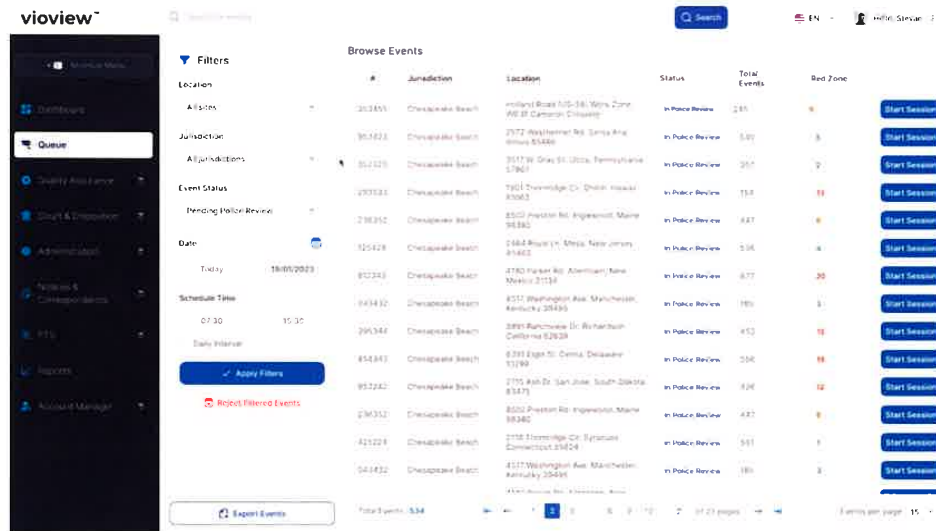


National Crime Information Center (NCIC) based in Phoenix, Arizona. Vehicle owner data requests are submitted to Nlets, which then makes requests to the appropriate Department of Motor Vehicles and returns the response data to Altumint. Over the past ten years, we have achieved an overall registered owner lookup success rate of over 90% due to the quality of our back-office processes.

Then, the citation is turned over to the Town for review and approval.

Police Review

The police queue shows all events requiring review by intersection.



The screenshot displays the Vioview Police Queue interface. On the left is a sidebar with navigation options: Home, Dashboard, Queue (selected), Quality Assurance, Audit & Compliance, Administration, Reports & Correspondence, PPS, Reports, and Account Manager. The main area is titled 'Browse Events' and contains a table of events. Above the table are filters for Location, Jurisdiction, Event Status, Date, Schedule Time, and Daily Interval. The table has columns for #, Jurisdiction, Location, Status, Total Events, and Red Zone. Each row represents an event with a 'Start Session' button. At the bottom, there is a 'Reject Filtered Events' button and a pagination bar showing 'Page 1 of 1' and '23 pages'.

#	Jurisdiction	Location	Status	Total Events	Red Zone
30385	Chesapeake Beach	Midland Road 105-18, Yorks Zone	In Police Review	245	0
30382	Chesapeake Beach	2772 Westhampton Rd, Santa Ana	In Police Review	580	0
30381	Chesapeake Beach	3577 W Gray St, Littleton, Pennsylvania	In Police Review	357	0
30380	Chesapeake Beach	7901 Thornridge Ct, Dublin, Ireland	In Police Review	718	0
30379	Chesapeake Beach	8500 Preston Rd, Englewood, Maine	In Police Review	437	0
30378	Chesapeake Beach	5484 Bruce Ln, Shrewsbury, Massachusetts	In Police Review	516	0
30377	Chesapeake Beach	4780 Parker Rd, Adamant, Kent	In Police Review	677	0
30376	Chesapeake Beach	8331 Washington Ave, Manchester, Kentucky	In Police Review	180	0
30375	Chesapeake Beach	3891 Ranchview Dr, Buchanan, California	In Police Review	413	0
30374	Chesapeake Beach	8393 Eglon St, Omaha, Nebraska	In Police Review	556	0
30373	Chesapeake Beach	2705 Ash Dr, San Jose, South Dakota	In Police Review	626	0
30372	Chesapeake Beach	8500 Preston Rd, Englewood, Maine	In Police Review	437	0
30371	Chesapeake Beach	2158 Thornridge Ct, Dublin, Ireland	In Police Review	718	0
30370	Chesapeake Beach	4137 Washington Ave, Manchester, Kentucky	In Police Review	180	0

Figure 8: Vioview Police Queue



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Selecting an individual violation shows the information related to that event.

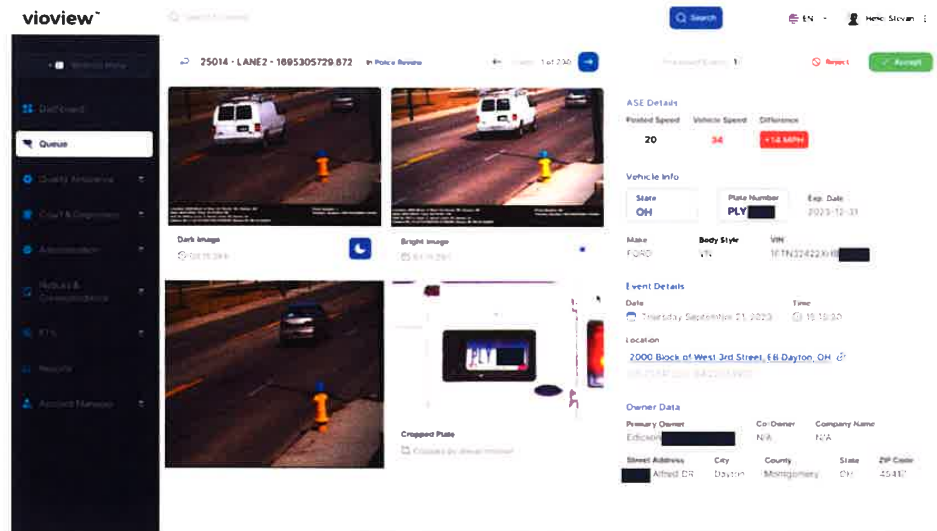


Figure 9: Vioview Event Review (PII redacted)

The reviewing officer can select an alternative image and perform a custom license plate crop to replace the one captured by the AI. This feature gives reviewers the autonomy to improve the chosen image. The officer can also process the violation by using the Reject or Accept buttons.

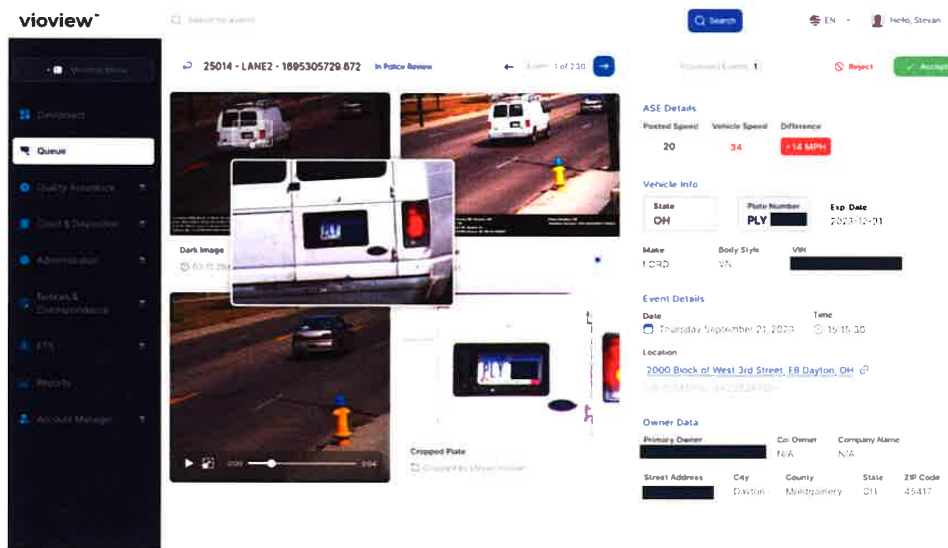


Figure 10: Vioview License Plate Crop



When a citation has not been reviewed within the allotted number of days, as per the Town's business rules, police are alerted with a "red report" that displays citations at risk of aging out.

Browse Locations

ID #	Jurisdiction	Location Address	Events Number	Red Zone	Event Age	Camera Type	
99042	New Carrollton	85th Ave NB @ MD-450	420	90	13	Redlight	Start Session →
70008	New Carrollton	Riverdale Road NB at Lamont Drive	85	36	13	Speed	Start Session →
99043	New Carrollton	Auburn Ave @ Good Luck Rd	37	0	11	Redlight	Start Session →
99044	New Carrollton	Good Luck Rd, EB @ Lamont Dr	88	0	12	Redlight	Start Session →

Figure 11: Vioview Police Queue Showing Events in the Red Zone

After violation capture, Altumint performs the initial review to verify it is a violation, either manually or through Artificial Intelligence (AI). We then perform a DMV lookup and second verification, matching the vehicle type with the photo images to ensure that the citation is associated with the correct car. 48 states and Washington D.C. registered owner lookups are requested through Nlets, the International Justice and Public Safety Network provider of the National Crime Information Center (NCIC), based in Phoenix, Arizona. Vehicle owner data requests are submitted to Nlets, which then makes requests to the appropriate Department of Motor Vehicles and returns the response data to Altumint. Over the past ten years, we have achieved an overall registered owner lookup success rate of over 90% due to the quality of our back-office processes.

After our internal review, the citation is turned over to the Town for review and approval. Once the Town approves a citation in Vioview, Altumint will execute a citation in accordance with Florida Code. This summons will include copies of the images captured by the Viocam Vision System. Violators will also be given a unique case number and PIN to review the images and citations online. Altumint will work with the Town to design these citations.

Upon approval by the Town-designated authority, the violations are issued to the address returned by the Nlets request process. Any subsequent notice is passed through a second step to verify that the original or nominated address is current. We check the address against the National Change of Address database provided by the United States Postal Service. This enables Altumint to obtain the most recent address for vehicle owners who need to update their registered address. Our vehicle-registered owner information acquisition solution has proven successful and reliable for our clients' programs.

Altumint's Vioview system will track the date of the initial and second citation notices. The second notice date will be noted in the Vioview system. Following this notice, Altumint will turn the citation over to the collections agency and provide the necessary documentation.

o **Generate and mail violation notices to registered vehicle owners.**

Upon the Town's approval of a violation, we will prepare and mail notice letters for all chargeable violations to the vehicle owners in accordance with state law. If we receive a



returned mail notice on any notice sent, we will resend the notice to the corrected mailing address provided by the post office or make efforts to obtain a correct address by checking against the National Change of Address database, which the United States Postal Service provides. Citations are printed and mailed to the address returned by the Nlets request process. The printed citation includes three digital violation images, the electronic signature and ID number of the law enforcement officer or the Town's Authorized Representative who approved the citation and complies with State law. Subsequent notices are verified against the National Change of Address database to ensure the address is current. Altumint's Vioview system tracks the dates of initial and follow-up notices, ensuring that no violations are mailed beyond the legally mandated time limits.

Altumint will prepare, print, and mail warnings, notices, and Uniform Traffic Citations (UTC) for all approved citable offenses by first-class mail. All citations will be in accordance with Florida Court requirements and the Town's approved format. Notices are mailed within the time limits specified by law. Vioview has a built-in mechanism to automatically ensure that no violations are mailed beyond the time limits specified by law. Altumint will mail warnings instead of citations for each newly installed system during the first month of operation.

All printed citations shall include three (3) digital violation images of a quality acceptable to the Town. The citations include the electronic signature and ID number of the law enforcement officer or the Town's authorized representative who approved the citation. One image shows the vehicle's registration plate, which is clearly readable. Printed citations comply with State law and include court-approved language, the date and time of the violation, the location of the violation, the amount of the civil penalty imposed, a legend for reading the embedded violation data, and the date by which the civil monetary penalty must be paid. Information regarding payment options, instructions for viewing images online, and a payment coupon are also included.

Altumint will send a UTC to delinquent violators in the event of non-response after a specified time established by the Town's business rules. Vioview contains logic that enables automated tracking of all violation account information, including payments and scheduled hearings, to ensure follow-up notices are properly sent to violators. The second notice will inform the violator that the fine is past due and include all information provided within the first notice.

Examples of notices that we currently send for clients are below:



Town of Pembroke Park
RFP No. 12 473-14
Speed Camera Enforcement Program in School Zones Only



CITATION SPEED MONITORING VIOLATION

05/14/2024

To: JOHN DOE

Please take notice the vehicle described and pictured herein was detected and recorded by a speed monitoring system exceeding the posted speed limit by at least 12 MPH in violation of Title 21, Subtitle 8 of the Transportation Article. The pictured vehicle was traveling at the speed listed below at the place, date, and time specified. Therefore, under Maryland State Law, Transportation Article § 21-809, as the registered owner(s) or lessee (six months or more) you are liable for the violation. Unless you elect to go to court, a civil penalty in the amount of \$40.00 must be paid by the due date shown on this notice.

PAYMENT OF THE PENALTY AMOUNT FOR THE VIOLATION WILL NOT RESULT IN POINTS AND CANNOT BE USED TO INCREASE YOUR INSURANCE RATES.

WARNING: FAILURE TO PAY THE PENALTY SHOWN, OR TO CONTEST LIABILITY DESCRIBED IN THE NEXT PARAGRAPH IS AN ADMISSION OF LIABILITY AND MAY RESULT IN THE REFUSAL BY THE MOTOR VEHICLE ADMINISTRATION TO REGISTER OR REREGISTER THE MOTOR VEHICLE.

You must pay or contest this citation by the due date noted below. If you appear in court, the maximum amount you can be charged is \$40.00 fine plus court costs.

Recorded images are evidence of a violation of the Maryland law prohibiting exceeding the maximum posted speed limit.

DATE AND TIME OF VIOLATION	LOCATION OF VIOLATION	VEHICLE TAG
4/18/2024 10:04:41 AM	900 BL West Miami Highway W.B.	MD ABC123
POSTED SPEED 25 mph	VEHICLE SPEED 46 mph	DUE DATE 06/12/2024
VIOLATION NUMBER CC123456789	AMOUNT DUE \$40.00	



A Public Safety Program of the
Calvert County Sheriff's Office
443-354-3068

Detach here and return

You may view full color images (where available) and print them at: www.cc911.org

Citation Number: CC123456789 Pin Number: 1234



CERTIFICATE

I am a duly authorized law enforcement officer employed by the Calvert County Sheriff's Office. Based on inspection of the recorded images shown above, the motor vehicle was operating in violation of Title 21, Subtitle 8 of the Transportation Article, as indicated by the above images.
(Insert as an affidavit by: _____)

Signature: _____ ID #: 4071



CITATION NUMBER CC123456789

Due Date 06/12/2024	FINE AMOUNT DUE Amount Due: \$40.00
-------------------------------	---

JOHN DOE
123 MAIN STREET
PRINCE FREDRICK, MD 20678

You can view full color images (where available) at: www.cc911.org

Citation No: CC123456789 Pin No: 1234

☒ **IF YOU WANT TO PAY THIS CITATION:** (Do not send cash)

1. Place your check or money order for \$40.00 (made payable to the Calvert County Sheriff's Office) along with this form to:
Calvert County, MD
Automated Speed Enforcement
P.O. Box 5946
Hagerstown, MD 21741-5946

2. Pay Online at: www.cc911.org

3. Pay by Phone: 443-354-3068 and follow the system prompts.

See further instructions on the back of this citation.

Payment is considered an **ADMISSION OF LIABILITY** and waives your right to a hearing. Payment must be received on or before the due date.

☐ **IF YOU WANT TO REQUEST A COURT HEARING:**
Follow the instructions on the back of this form.

Calvert County, MD Automated Speed Enforcement
P.O. Box 5946
Hagerstown, MD 21741

Hagerstown, MD 21741

4. Do not send payment with your request for court date.

5. You will be notified by mail of the court date, time, and location.

☐ My vehicle or tag was stolen at the time of the violation.

☐ I was not operating the vehicle at the time of the violation.

Check by request a hearing due to speed in District Court to contest the liability assigned from this citation.

SIGNATURE OF REGISTERED OWNER OR LESSEE: _____ DATE: _____

Figure 12: Front and back of Speed citation



Town of Pembroke Park
RFP No. 12 473-14
Speed Camera Enforcement Program in School Zones Only



CITY OF HIALEAH GARDENS, FL POLICE DEPARTMENT
PHOTO ENFORCED SCHOOL ZONE SPEEDING
PO BOX 750058
ATLANTA GA 30374-7858
CUSTOMER SERVICE: 866-506-2155

JOHN DOE JR
123 MAIN STREET
SOMEWHERE, FL 12345-12

FLORIDA UNIFORM TRAFFIC CITATION

You may examine and observe your images and video at:
the below internet location:

www.onlinecitationpayment.com

Violation #: _____

Pin #: _____

AMOUNT DUE:
DUE DATE:

ISSUE DATE: _____

FINE AMOUNT: _____

LOCATION: _____

VIOLATION DATE AND TIME: _____

VEHICLE LICENSE #: _____

Important Instructions to Individuals charged with a non-criminal traffic infraction: You have been issued a uniform traffic citation for a violation of State Statute code 090 School Zone Speed CAMERA-ONLY, 316.183(2) or 316.186(1) pursuant to F.S. 316.186(6) of the Florida State Statutes. You are required to comply with one of the options listed below. If you fail to comply with one of the options by the date listed your driving privilege may be suspended until you comply and you may incur additional cost associated with non-compliance.

You may pay the civil penalty listed on this citation to the Clerk of Court or establish a payment plan pursuant to s. 28.246(4), F.S.

YOU HAVE THE RIGHT TO EXAMINE AND OBSERVE THE IMAGES AND VIDEO EVIDENCE OBTAINED FOR THIS CASE: The recorded images and video of your violation will be submitted as evidence for the disposition of the violation. To view your images and video online at www.onlinecitationpayment.com, you will need your Violation # and Pin # printed on the top of this Notice inside the red box. If you do not have internet access, you have the right to examine and observe your video and images at www.flcourts.com.

Option A: MAKE A PAYMENT

- PAYMENT BY MAIL:** must be received by _____ payable by check or money order directly to the Clerk of the Court. Sign and mail the original Citation with your payment. Please keep a copy for your records. MAILING ADDRESS FOR THE CLERK OF COURT: Clerk of the Circuit Court Traffic Violations Bureau, cccrtdclerk@flcourts.com, **DO NOT MAIL CASH**.
- PAYMENT IN PERSON:** may be paid in person at Clerk of the Court <Enter Address> or check the Clerk of Courts website for other locations on or before _____. Include the original Citation with your payment. Please keep a copy for your records.
- PAYMENT ONLINE:** www.onlinecitationpayment.com

Option B: REQUEST A HEARING To challenge this Citation, request a court hearing on or before _____. Sign and mail this original Citation to the cccrtdclerk@flcourts.com to request a hearing in writing. Please keep a copy for your records. If the official determines no infraction has been committed, no costs or penalties shall be imposed and any costs or penalties which have been paid shall be returned in accordance with Florida Statute § 318.20. IF THIS BOX IS NOT CHECKED, A HEARING WILL NOT BE SCHEDULED. THE COURT WILL SCHEDULE YOUR HEARING AND NOTIFY YOU OF THE DATE, TIME, AND LOCATION.

SIGNATURE OF VIOLATOR _____ DATE _____

Option C: AFFIDAVIT If you are the registered owner of the vehicle, you are deemed responsible for the penalty unless, in compliance with Florida Statute § 318.18(6) you establish by a notarized affidavit that a statutory exemption applies.

AUTHORIZED INDIVIDUAL _____ SIGNATURE _____

BADGE # _____ ID # _____ TROOP/UNIT _____

FLORIDA UNIFORM TRAFFIC CITATION

COUNTY OF _____	☐ 1: I.P. ☐ 2: P.D. ☐ 3: S.D. ☐ 4: OTHER
CITY (IF APPLICABLE) _____	AGENCY NAME HIALEAH GARDENS
IN THE COURT DESIGNATED BELOW THE UNDERSIGNED CERTIFIES THAT HE/SHE HAS JUST AND REASONABLE GROUNDS TO BELIEVE AND DOES BELIEVE THAT ON	
NOTICE (VIOLATOR'S COPY)	
DAY OF WEEK _____	MONTH _____ DAY _____ YEAR _____ ☐ A.M. ☐ P.M.
NAME (PRINT) FIRST _____	MIDDLE _____ LAST _____
STREET _____ IF DIFFERENT THAN ONE ON DRIVER'S LICENSE, "X" HERE →	
CITY _____	STATE _____ ZIP CODE _____
TELEPHONE # _____	DATE OF BIRTH MO _____ DAY _____ YEAR _____ RACE _____ SEX _____ HGT _____
DRIVER LICENSE # _____	EXPIRATION DATE _____
VEHICLE LICENSE # _____	EXPIRATION DATE _____
UPON A PUBLIC STREET OR HIGHWAY, OR OTHER LOCATION, NAMELY _____	
F.T. _____ MILES _____ ☐ N ☐ S ☐ E ☐ W OF NODE _____	
DID UNLAWFULLY COMMIT THE FOLLOWING OFFENSE (CHECK ONE OR MORE OPTIONS AS APPLICABLE)	
☐ UNLAWFUL SPEED _____ MPH SPEED APPLICABLE _____ MPH	
☐ INTERSTATE ☐ SCHOOL ZONE ☐ CONSTRUCTION WORKERS PRESENT	
SPEED MEASUREMENT DEVICE: _____	
IN VIOLATION OF _____	SECTION _____ SUB-SECTION _____

Figure 13: Sample of a Uniform Traffic Citation



- o Provide a secure online platform for citizens to review violation evidence and make payments.

Altumint accepts payment for citations via credit card on our E-Commerce website. Violators log in to the payment website using the supplied citation number and PIN to authenticate. Once logged in, the violator can review the violation video and/or images captured, as well as the details of the citation. When the violator is ready to submit payment, they can click a button on the review page, which directs them to a payment form where they can enter their credit card and billing address information. When the form is complete, the transaction is submitted to the payment gateway for processing. The violator gets a response back confirming the payment if the transaction is successful. There is a clear, nominal fixed convenience fee paid by the violator for using this payment method. Upon a successful transaction, the citation amount in the Vioview database is updated immediately to close out the citation, and the recipient is presented with the transaction receipt for printing.

Altumint's Vioview Client Portal is a secure, user-friendly web application where violators can view their violations online.

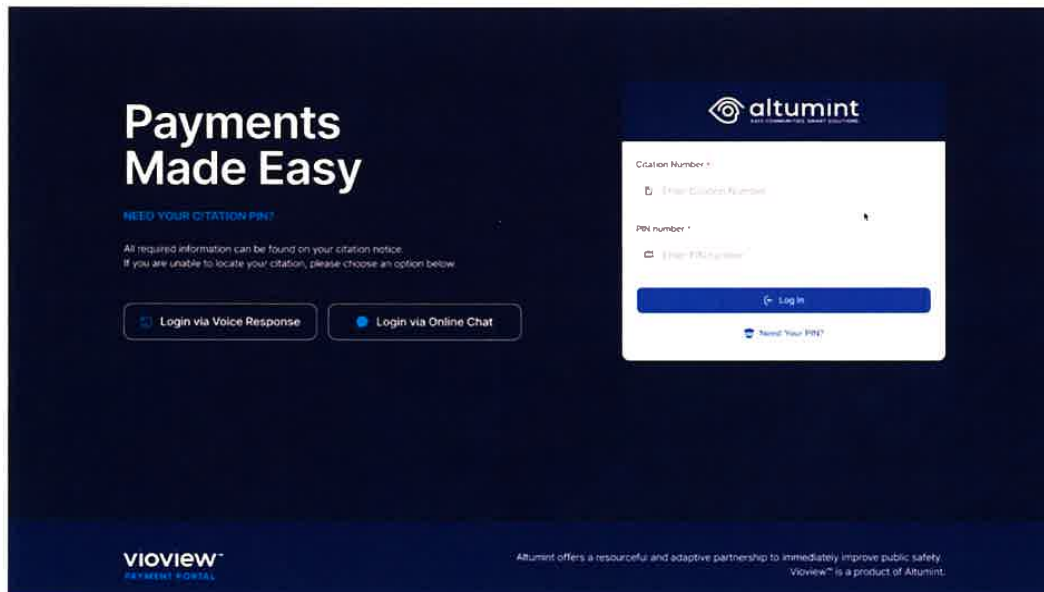


Figure 14: The Customer Citation Payment Portal



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The screenshot displays the Vioview Payment Portal interface. At the top, it says 'VIOVIEW PAYMENT PORTAL' with a user profile icon and 'Settings'. Below this is a navigation bar with 'Outstanding Notices Summary', 'License Plate: 2E...', and 'Payment history'. The main content area is divided into several sections:

- All Citations:** A table showing citation details. The first row shows Citation # SP41564133, Due Date 01/05/2024, and Amount Due \$ 75.00. The second row shows Citation # SP41608255, Due Date 02/19/2024, and Amount Due \$ 40.00. A summary box shows 'Total Citations Amount \$ 40.00', 'Convenience Fee \$ 4.95', and 'Total Amount Due \$ 44.95'. Payment options 'Pay by Phone' and 'Pay via Credit Card' are available.
- Citation Details:** Shows Citation # SP41608255, Location 70193 Central Ave. WE at School Ln, Plate # 2E..., Registered State MO, Speed Limit 30 MPH, Vehicle Speed 42 MPH, Event date 01/18/2024, and Due date 02/19/2024.
- Citation Images:** A video frame showing a car in a school zone.
- Current Citation History:** A table showing payment history:

Type	Date	Amount
Violation Amount	01/18/2024	\$ 40.00
late Fee	02/19/2024	\$ 0.00

Figure 15: Citation Payment Screen

o Manage the collection of fines and remittance of payments to the Town.

We manage the collection of fines and remittance of payments through various methods, including our Payment Portal (information above), our IVR System, and Lockbox options.

Interactive Voice Response (IVR)/Customer Service

Altumint operates a toll-free call center, providing an essential interface between each client's program and the public. Our call center software is a cloud-based solution from Five9. All our CSRs use Vioview to update all aspects of the violation in real time while speaking with the violator.

Our Five9 CSR Platform enables:

- IVR messages
- Automatic queue callback
- Temporary storage of call recordings
- Exclusive 800 numbers

Our Customer Service Call Center uses the Vioview Financial Tracking System (FTS) to process payments received. Additionally, authorized users can access Vioview FTS to conduct audits of payments received, disbursements, and other information related to the financial aspects of the program.

Lockbox

Altumint provides a lockbox service for payments and program correspondence. Violators have the option to mail checks or money orders, along with the coupon printed on the bottom of the citation. The lockbox processing center receives delivered material by a bonded courier for processing every weekday.

One of the lockbox rules is to verify that checks are written in U.S. dollars. At the check set level of lockbox processing, both the scanned coupon and the scanned check amount are



displayed. If there is a variance in the amounts, processors manually enter the written check amount. The written (legal) amounts are applied if the dollar amounts differ from the written ones. Any amount is acceptable to allow for partial payments.

Once at the lockbox processing center, payments are scanned electronically and credited to the bank account. An electronic transaction file listing all payments processed for the day is encrypted and uploaded to a File Transfer Protocol server, which is made available for Altumint to retrieve. An automated process initiated on the Altumint processing server downloads, decrypts, and processes the data to apply payments to the associated citations.

Imaging of checks and correspondence is done when the lockbox payments are processed. Check and document images are made available via a secure website provided by Capital One, our financial institution providing lockbox services to Altumint. An electronic transaction file listing all payments processed for the day is encrypted and uploaded to a File Transfer Protocol server, which is made available for Altumint to retrieve. An automated process initiated on the Altumint processing server downloads, decrypts, and processes the data to apply payments to the associated citations. Altumint manages the following service elements with accurate receipt, processing and updating of mail-in payments:

- Method for receipt of payments and database applications
- Ability to accept payments by source (cash, check, money order, or credit card)
- Ability to handle electronic reimbursement
- Verification of check amounts
- Batch reconciliation and file update
- Payment imaging
- Bonded courier service from lockbox pickup, from the Customer Service Center, from Town locations and to financial institution
- Accepting partial payments
- Return of payment process (e.g., fraudulent payments, second-party checks, etc.)
- Processing exception payments

o Provide court support and adjudication assistance, if required.

Altumint will provide the Town with turnkey adjudication processing service support. Our customer service representatives coordinate this process. Altumint will coordinate the appeal hearings associated with protests of citations and collect and process appeal hearing dispositions. Altumint will receive initial appeal requests and schedule appeal hearings for alleged violators through our Vioview Court Module.

Altumint will provide the Town with all supporting documentation and materials needed for the court testimony, including:

- Large digital image of the first violation photograph
- Large digital image of the second violation photograph
- Digital image of the license plate
- Field service technician log indicating the good working order of the camera system at the time of the violation
- A court disposition sheet
- Any written correspondence received from the violator



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- Any additional information requested by the court or its representative

We supply our clients with our Mobile Court Terminal (MCT) if digital court packages are authorized. Our proprietary MCT software allows Town personnel to:

- View hearing dockets
- View Citation number, vehicle owner, violation date/time
- View Citation payment status
- View operational logs, annual calibration verifications

Using the web-based Court Module of Vioview, our customer service staff can:

- Create & schedule hearing dockets on calendar
- Generate & issue hearing notices
- Generate paper dockets
- Prepare disposition sheets
- Prepare docket summaries
- Search by Docket, Status, Citation, Date etc.



Figure 16: The Vioview Docket Gives Officers Access to the Evidence Needed

The actual citation, the images, and the video can be viewed by simply selecting the citation number. The calibration logs can be viewed by clicking on the desired log. Selecting the vehicle owner's name generates the officer statement for each case on the hearing docket. Payments can be accepted up to and during court. The transaction is immediately uploaded into Vioview, and the citation is closed. The MCT ensures each officer has the most up-to-date information for hearing dockets.

MCT allows the Town to:

- Select court dates at least three (3) months in advance
- Schedule hearings, issue notices, prepare a judge's disposition sheet along with two (2) docket summaries



Several of our team members serve in an expert witness capacity and will be available for court hearings as needed.

3.4 Program Management and Reporting

o Provide regular reports to the Town on program performance, including violation statistics, revenue generated, and system uptime.

We will provide regular reports to the Town on program performance, including violation statistics, revenue generated, and system uptime. Our reporting system includes both standardized and custom reports, which can be tailored to meet the Town's specific needs. The reports will cover various aspects, including violation processing, payment reconciliation, camera performance, ensuring comprehensive coverage of the program's activities and performance metrics. Additionally, we will maintain accurate and up-to-date records of revenue and expenses, clearly distinguishing between the types of fees collected. All financial records will be made available to a duly authorized representative of the Town upon request.

Altumint's system includes both standardized and custom reports, as shown on the following pages:

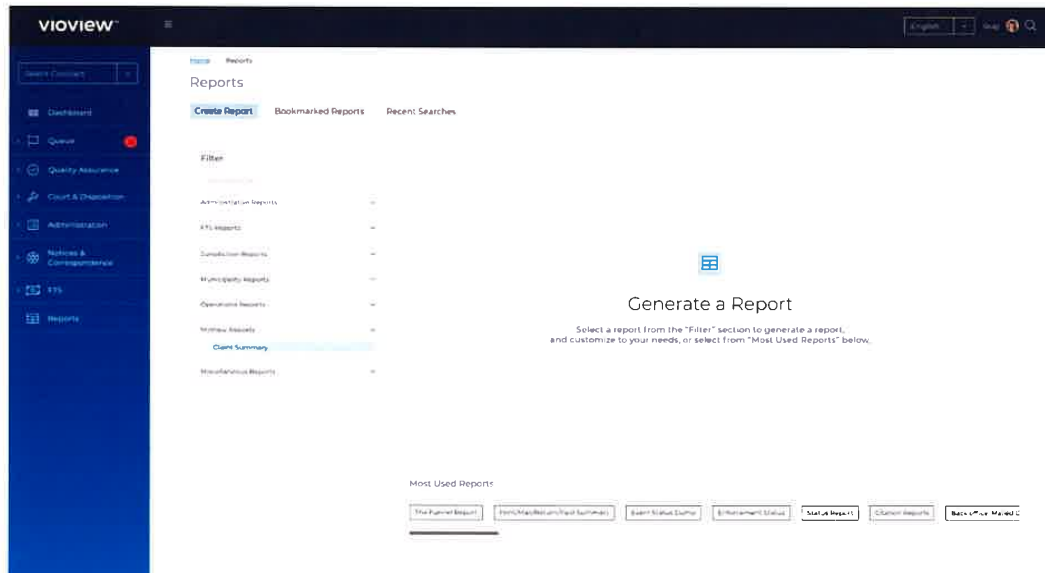


Figure 17: Vioview Reporting



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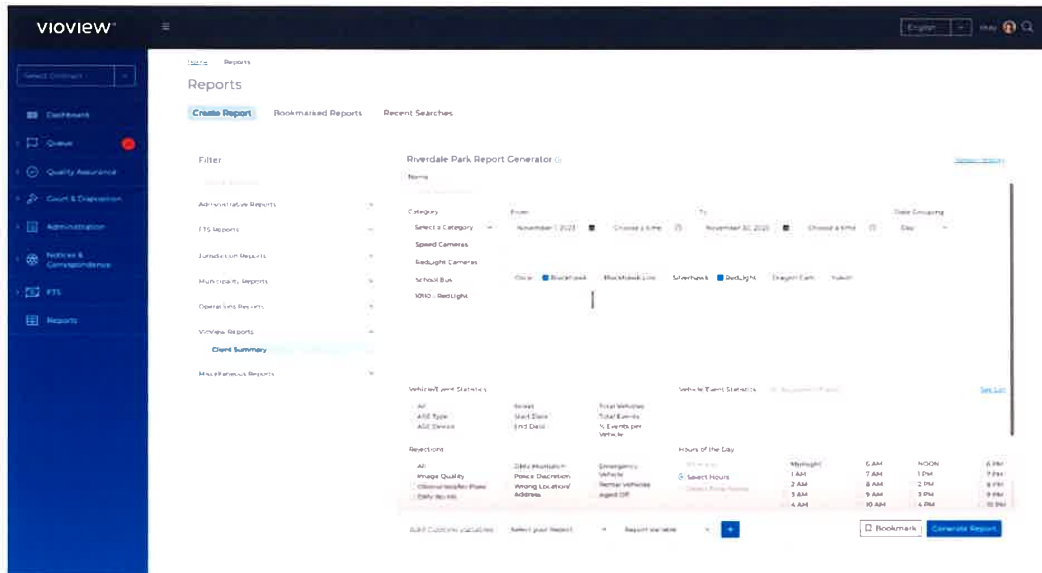


Figure 18: Report Creation and Customization

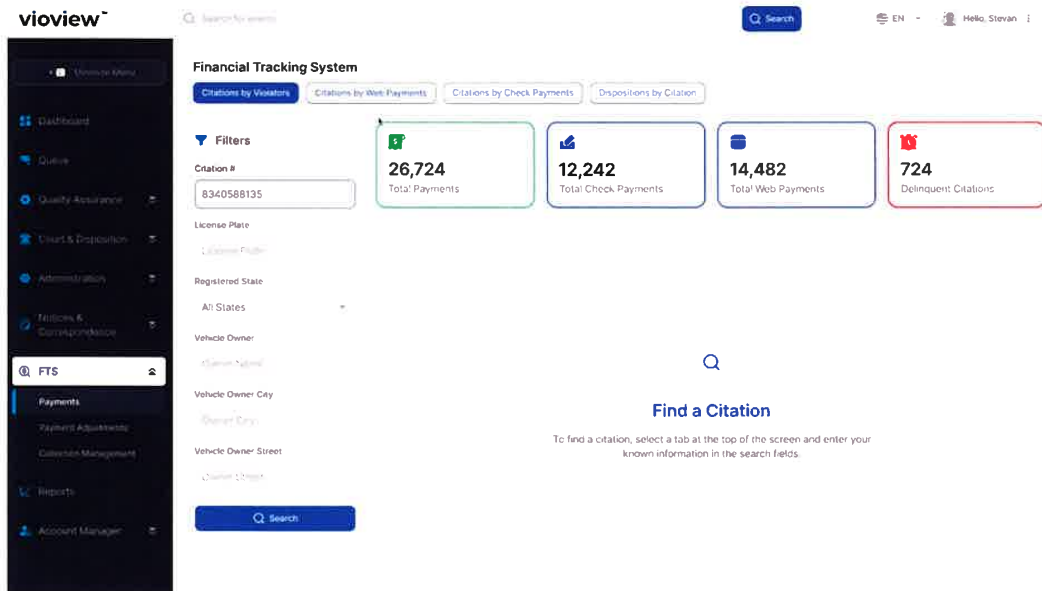


Figure 19: Financial Tracking System (FTS)



Town of Pembroke Park
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Below is an example of the violation processing report by end user:

Start Time	End Time	Time Difference	Approvals	Rejections	Process Rate
2023-05-15 21:48:05	2023-05-15 22:49:11	01:01:06	203	0	00:00:18
2023-05-18 19:30:04	2023-05-18 19:38:32	00:08:28	80	0	00:00:06
2023-05-18 21:08:32	2023-05-18 22:58:34	01:50:02	326	5	00:00:20
2023-05-31 19:49:46	2023-05-31 20:49:29	00:59:43	205	2	00:00:12
2023-06-01 19:35:17	2023-06-01 20:35:29	01:00:12	209	1	00:00:17
2023-06-07 19:52:23	2023-06-07 20:52:41	01:00:18	224	1	00:00:16
2023-06-08 19:08:33	2023-06-08 20:08:46	01:00:13	209	5	00:00:17
2023-06-21 17:04:24	2023-06-21 19:03:29	01:59:05	401	5	00:00:18
2023-06-22 19:15:01	2023-06-22 21:14:23	01:59:22	409	16	00:00:17
2023-07-07 08:46:21	2023-07-07 10:47:16	02:00:55	408	13	00:00:17
2023-07-09 13:47:05	2023-07-09 15:46:42	01:59:37	410	10	00:00:17
2023-07-12 05:57:33	2023-07-12 06:58:19	01:00:46	208	2	00:00:17
2023-07-19 21:04:51	2023-07-19 23:05:14	02:00:23	415	10	00:00:17
2023-07-25 10:08:06	2023-07-25 11:10:23	01:02:17	202	4	00:00:18
2023-07-26 08:04:28	2023-07-26 10:08:51	02:04:23	402	9	00:00:18
2023-07-28 08:07:37	2023-07-28 09:06:37	00:59:00	204	6	00:00:17
Total:		22:05:50	4515	89	00:00:17

Below is an example of the client summary monthly report:

CLIENT System Performance

Month 1-Month 2

Client Summary
Month 1-Month 2

Summary for all CLIENT Sites

- School Speed Zone - ##
- Work Speed Zone - ##
- School Bus Stop Arm - ##

All percentages are based on the Total Events Captured

Key Metrics

- Controllable Issuance Rate **83.59%**
 - Issued Citations / (Total Events Captured - Uncontrollable Rejections - In Process)
- Image Quality Rejection Rate **2.59%**
 - (Image Quality Rejected/Total Events Captured)
- Expired Event Total: **243**
- Warnings mailed Month 1-Month 2: **35,636**
- Citations mailed Month 1-Month 2: **12,819**

Total Events Captured		#####
Issued warnings/citations based on event date		##### 26.81%
Pending Events		##### 21.82%
Pending Altimeter Review		#####
Pending DMV Look-up		#####
DMV Queue		#####
Post DMV Review		#####
Pending Police Review		#####
Rejection Events		##### 51.37%
Controllable Rejections		##### 5.26%
Expired Citations		##### 0.24%
Image Quality		##### 2.59%
Processing Error		##### 0.19%
Cropping/Setup Error		##### 2.24%
Uncontrollable Rejections		##### 46.10%
Non-Events		##### 16.40%
Unenforceable		##### 2.50%
Police Discretion		##### 2.30%
DMV- No Hit		##### 1.90%
Wrong Plate/Stolen Vehicle		##### 0.60%
School Bus Operation		##### 0.01%
Controllable Issuance Rate		83.59%

Our other reports include:

Reports	Benefit to the Town
Operator Reports	Track user activity for enhanced accountability and compliance.
Payment Reports	Provide detailed insights into payment trends for easier financial tracking and auditing.



Reports	Benefit to the Town
Total Volume Reports	Shows a quick overview of processed transactions to measure system efficiency.
Rejection Report	Identify and rectify rejected events for improved accuracy.
Payment Reconciliation Report	Ensure accurate financial reporting by reconciling all payment discrepancies.
Over-payment Report	Process refunds promptly to maintain customer trust and financial accuracy.
Out-of-State Report	Track violators across jurisdictions for comprehensive enforcement.
Jurisdiction Breakdown Report	Visualize violations by state to optimize enforcement efforts.
Fleet Report	Monitor government and private fleet violations for better compliance control.
Aging Receivables Report	Track overdue payments and manage outstanding balances effectively.
Multi-Offenders Report	Prioritize enforcement for repeat offenders to enhance road safety.
Offender Suspension Candidate Report	Streamline suspension processes for significant fines.
Citation Tracking Reports	Ensure end-to-end citation tracking for transparent legal compliance.
Camera Performance Report	Optimize camera placements based on performance metrics.
Adjudication Statistics	Track legal outcomes to improve process efficiency.
Accounts Receivable Report	Manage incoming revenue efficiently to maintain financial health.
Personnel Performance Report	Evaluate staff effectiveness to boost operational productivity.



Reports	Benefit to the Town
Financial Reports	Detailed financial data for informed budgetary decisions.
Registration Plate Flagging	Simplify vehicle enforcement through automated plate tracking.
Flag Releases Report	Maintain compliance by managing plate release efficiently.
Suspension Notices Report	Automate DMV notifications to streamline suspension processes.
Daily Reconciliation Report	Daily tracking ensures accuracy and timely updates for approvals.
Average Violations Report	Monitor trends at each camera location to adjust enforcement strategies.
Violation Trend Reports	Analyze violation increases/decreases for data-driven decision-making.
Camera Site Performance Report	Assess efficiency at each site to allocate resources optimally.
Violations Rejected Report	Improve system accuracy by tracking and addressing rejection reasons.
Event Age at Transfer Report	Ensure timely processing to improve enforcement timelines.
Customer Service Performance	Monitor customer service for quality improvements in handling violations.
Call Handling Reports	Reduce dropped calls and wait times to enhance customer satisfaction.
Nixie Reports	Capture address updates to maintain accurate citation delivery.
Event Tracking Reports	Ensure detailed record-keeping for all violation events for transparency.
Processor Event Approval Report	Monitor approval efficiency to ensure quality control.



◦ Attend meetings with Town staff to discuss program operations and address any issues.

We attend meetings to discuss program operations and address any issues as part of our comprehensive project management approach. Our Implementation Manager coordinates with internal and external stakeholders, ensuring that all aspects of the implementation schedule are on track. Regular meetings are held to review progress, address any issues, and ensure that all tasks are completed according to the project plan. Additionally, our Construction Manager oversees all civil work and coordinates with town, county, and state public works, planning and zoning, permitting departments, as well as professional engineers, contractors, and electric companies. Once the initial processes are operational, we transition from implementation to program management, where ongoing meetings continue to ensure the program's success.

◦ Ensure compliance with all applicable laws and regulations.

We will comply with all applicable laws and regulations. Specifically, we fully comply with the Fair Debt Collection Practices Act, 15 U.S.C. § 1692 et seq., in all our collection activities, including those conducted by any associated collection agency. Additionally, our data retention policies are customizable to meet the business rules and regulations of local, county, state, and federal laws and ordinances.

◦ Provide public awareness and education materials regarding the ~~red-light~~ speed camera program

At Altumint, we understand that the successful deployment of ATE programs goes beyond installation. Introducing these programs can often raise questions and concerns within the community, causing confusion, resistance, and misinformation. We designed a program to address these challenges by providing the public with clear, accurate, and timely information. By proactively educating the community about the benefits and importance of automated traffic enforcement, our Public Information & Education (PI&E) Programs help to mitigate concerns and build trust with your citizens, ensuring a smooth and successful launch of your speed enforcement program.

Effective communication is crucial for successfully introducing any new automated traffic enforcement program. At Altumint, we dedicate an entire team to support the successful launch of your public information and education campaign. This close collaboration between our team and your team allows us to create a custom communications plan tailored to your community's unique needs. From the initial kick-off through editing, delivery, and ongoing program sustainment, our team will guide you through every step.

Your comprehensive PI&E deliverables focus on educating the public about the benefits of ATE and effectively communicating the project's implementation. This approach helps to reduce resistance and foster community support. Together, our dedicated team and well-crafted deliverables ensure a smooth and successful launch of your speed enforcement initiatives, ultimately creating safer communities for everyone.

PI&E Program Deliverables

The Kick-off Meeting initiates the project by connecting key stakeholders and outlining the communication plan.

A Communications Plan is a tailored strategy to address the unique needs and concerns of your community.



The FAQ Flyer provides a comprehensive guide to common questions and concerns about speed cameras, intended to inform and educate the public.

A Joint Press Release crafts and disseminates a professional announcement to inform the public about the new speed cameras.

A Media Advisory notifies local media outlets of important dates and events related to the launch to maximize media coverage and public awareness.

Social Media Graphics & Suggested Text provide engaging visuals and pre-written content for your social media channels to keep the community informed and involved.

Go Live Events Consultation offers expert advice on planning and executing effective launch events as the opportunities arise.

Program Support Feel free to engage our team for support as opportunities arise throughout your campaign.

Customized Enforcement Messaging

Altumint's PI&E programs support the implementation of various services & technologies, each playing a critical role in enhancing community safety:

- **School Zones & School Bus Stop Arm (SBSA) Enforcement:** These programs aim to protect our most vulnerable road users—children. By enforcing speed limits in school zones and ensuring vehicles stop for school buses, we create a safer environment for students. Messaging for these programs focuses on the importance of child safety and the severe consequences of violations.
- **Work Zone Enforcement:** Work zones are hazardous areas where workers and drivers are at increased risk. Speed enforcement in these zones helps prevent accidents and protects workers in the field. Messaging here emphasizes the need for reduced speeds to protect workers' lives and ensure smooth traffic flow.
- **Red Light Enforcement:** Running red lights is a significant cause of urban accidents, leading to severe injuries and fatalities. Red light enforcement programs deter this dangerous behavior, reducing collisions and enhancing road safety. Messaging for these programs highlights the risks of running red lights and the benefits of compliance for community safety.

Each of these programs requires tailored messaging to communicate its specific goals and benefits to the public effectively. For example, the messaging for school zone enforcement will differ significantly from that for red light enforcement. Our approach ensures that each enforcement area receives the appropriate messaging to address its unique challenges and objectives. With clear, accurate, and consistent messaging about your community's unique needs, we aim to alleviate concerns and build community trust around the program.

Why Partner with Altumint?

Partnering with Altumint means aligning with a leader who dedicated to providing advanced speed enforcement technology and ensuring its successful integration within your community.

We understand your primary goal is to create safer environments for your citizens, and we share that commitment. Our approach to speed enforcement supports and enhances your efforts to improve road safety, reduce accidents, and save lives.



Town of Pembroke Park
RFP No. 12 473-14
Speed Camera Enforcement Program in School Zones Only

Our team at Altumint is passionate about fostering community trust and cooperation. We know that effective communication and public education are essential to the success of any speed enforcement program. By working closely with you, we tailor our strategies to meet your community's unique needs.

Together, we can build a safer, more informed, and more responsible driving culture, ultimately achieving the shared goal of protecting and enhancing the lives of your community members.

Our commitment doesn't end with the launch. We are here to support the ongoing sustainment of your speed enforcement program, ensuring continued public awareness and compliance. With our comprehensive PI&E deliverables and dedicated team, we help you highlight the benefits of speed enforcement, reduce resistance, and build community support. Start educating your community about the advantages of speed enforcement today.



Figure 20: Sample Public Awareness Deliverables





4 | Cost Proposal

4 Cost Proposal

Altumint's pricing options include:

- Our no-fee-to-terminate option. If you aren't happy, and we can't make you happy, you can walk away with no penalty.
- Cost-neutrality over the entire life of the contract. Taxpayers will never be on the hook to pay for this technology. Our invoicing over the life of the contract for your speed safety program will never exceed the Town's fine revenue collected.

Pembroke Park shall pay Altumint fees as follows:

ATESD(S)	NUMBER OF SYSTEMS	SERVICES INCLUDED	PER CAMERA/PER CITATION FEE
Viocam™ Speed	Speed zones as directed by the Town and mutually agreed to by Altumint.	• Site selection assistance, ATESD plan development, provisioning, deployment, operation, and maintenance including delivery, set up, and removal, along with our full suite of back-office processing services such as postage, printing, payment processing, certified mailing, court docket preparation, registration holds, customer service agents, reporting, along with other customary services involved in providing a turnkey photo enforcement program. • Automated License Plate Reader (ALPR) with the vendor and location of your choice. • Certified mailing of Uniform Traffic Citations (UTC) throughout the life of the contract.	Option 1: Per speed camera system, per month: \$3,499 plus \$8 per issued citation, includes 250 citations at no charge per camera per month Option 2: Speed Cameras. Per direction, per month: \$0 plus \$21 per paid citation Option 3: Speed Cameras. Per direction, per month: \$0 plus \$16 per issued citation





5 | Attachments

5 Attachments

5.1 Questionnaire



Altumint Inc.

Submitted by (Company Name):

☒ Corporation

☐ Partnership

☐ Individual

☐ Joint Venture

Other

Describe:

Lanham, MD

Office Location:

117

Number of people in your organization:

2 Years in FL, 20 years in business

Length of time the Contractor has been doing business under this name in Florida:

Years

Altumint Inc., OptoTraffic

Under what other name(s) has your firm operated:

Has or is your firm currently involved in any formal court proceedings regarding any of your contracts?

YES

(attach a detailed explanation)

☒ NO



original



Altumint Inc.

Submitted by (Company Name):

☒ Corporation

☐ Partnership

☐ Individual

☐ Joint Venture

Other

Describe:

Lanham, MD

Office Location:

117

Number of people in your organization:

2 Years in FL, 20 years in business

Length of time the Contractor has been doing business under this name in Florida:

Years

Altumint Inc. , OptoTraffic

Under what other name(s) has your firm operated:

Has or is your firm currently involved in any formal court proceedings regarding any of your contracts?

YES

(attach a detailed explanation)

☒ NO

5.2 Bid Acknowledgment



BID ACKNOWLEDGMENT

The undersigned, having carefully read and considered the Invitation to Bid, RFP 12 473-14, Speed Camera Enforcement Program, for the Town of Pembroke Park, does hereby offer to perform such services for the Town of Pembroke Park, in the manner described and subject to the terms and conditions set forth in the attached RFP.

The undersigned gives permission for Pembroke Park to contact business references provided in this Bid, and any others for whom the undersigned has performed work.

The undersigned further states that this Bid is made in good faith and is not founded on, or in consequence of, any collusion, anti-competitive agreement, or other type of anti-competitive activities between themselves and any other interested party, in restraint of free competition.

Bidder Business Name: Altumint Inc.

Authorized Representative Signature: 

Authorized Representative Name (Print): Corwin Battin

Authorized Representative Title (Print): Chief Financial Officer, Chief Administrative Officer

Address: 4600 Forbes Blvd. Suite 203
Lanham, MD 20706

Date: March 26, 2025

Phone: 888 332 8528

Fax: 301 577 3979

Email Address: info@altumint.com

Key Staff Member(s) Will Assign to Project:

Jason Norton, Chief Revenue Officer

Oscar Blodgett, Account Manager

Louis Haigler, Implementation Manager

Eric Weisz, Construction Manager



original



BID ACKNOWLEDGMENT

The undersigned, having carefully read and considered the Invitation to Bid, RFP 12 473-14, Speed Camera Enforcement Program. for the Town of Pembroke Park, does hereby offer to perform such services for the Town of Pembroke Park, in the manner described and subject to the terms and conditions set forth in the attached RFP.

The undersigned gives permission for Pembroke Park to contact business references provided in this Bid, and any others for whom the undersigned has performed work.

The undersigned further states that this Bid is made in good faith and is not founded on, or in consequence of, any collusion, anti-competitive agreement, or other type of anti-competitive activities between themselves and any other interested party, in restraint of free competition.

Bidder Business Name: Altumint Inc.

Authorized Representative Signature: 

Authorized Representative Name (Print): Corwin Battin

Authorized Representative Title (Print): Chief Financial Officer, Chief Administrative Officer

Address: 4600 Forbes Blvd. Suite 203
Lanham, MD 20706

Date: March 26, 2025

Phone: 888 332 8528

Fax: 301 577 3979

Email Address: info@altumint.com

Key Staff Member(s) Will Assign to Project:

Jason Norton, Chief Revenue Officer

Oscar Blodgett, Account Manager

Louis Haigler, Implementation Manager

Eric Weisz, Construction Manager

5.3 Vendor/Bidder Disclosure



VENDOR/BIDDER DISCLOSURE

I, Corwin Battin, being first duly sworn state that:

The full legal name and business address of the person(s) or entity contracting with the Town of Pembroke Park ("Town") are as follows (Post Office addresses are not acceptable):

Name of Individual, Firm, or Organization: Altumint Inc.

Address: 4600 Forbes Blvd. Suite 203

Lanham, MD 20706

FEIN: 81-4647024

State and date of incorporation Maryland

OWNERSHIP DISCLOSURE AFFIDAVIT

- If the contract or business transaction is with a corporation, the full legal name and business address shall be provided for each officer and director and each stockholder who directly or indirectly holds five percent (5%) or more of the corporation's stock. If the contract or business transaction is with a trust, the full name and address shall be provided for each trustee and each beneficiary. All such names and address are as follows (Post Office addresses are not acceptable):

Full Legal Name	Address	% Ownership
Curt Uehlein, President and COO	4600 Forbes Blvd. Suite 203 Lanham, MD 20706	Altumint is a privately held corporation. As such, we do not publicly disclose shareholder information. However, we can confirm that all officers and directors operate in compliance with applicable corporate governance requirements. Please let us know if additional information is required.
Corwin Battin, CFO/CAO	4600 Forbes Blvd. Suite 203 Lanham, MD 20706	
Jason Norton, CRO	4600 Forbes Blvd. Suite 203 Lanham, MD 20706	
Richard Harris, CTO	4600 Forbes Blvd. Suite 203 Lanham, MD 20706	
Thomas Bouchard, Vice Chairman	4600 Forbes Blvd. Suite 203 Lanham, MD 20706	

The full legal names and business addresses of any other individual (other than subcontractors, suppliers, laborers, and lenders) who have, or will have, any legal, equitable, or beneficial interest in Town of Pembroke Park in the contract or business transaction with TOWN are as follows (Post Office addresses are not acceptable):

Full Legal Name	Address	% Ownership



original



VENDOR/BIDDER DISCLOSURE

I, Corwin Battin, being first duly sworn state that:

The full legal name and business address of the person(s) or entity contracting with the Town of Pembroke Park

("Town") are as follows (Post Office addresses are not acceptable):

Name of Individual, Firm, or Organization: Altumint Inc.

Address: 4600 Forbes Blvd. Suite 203

Lanham, MD 20706

FEIN: 81-454702-4

State and date of incorporation Maryland

OWNERSHIP DISCLOSURE AFFIDAVIT

1. If the contract or business transaction is with a corporation, the full legal name and business address shall be provided for each officer and director and each stockholder who directly or indirectly holds five percent (5%) or more of the corporation's stock. If the contract or business transaction is with a trust, the full name and address shall be provided for each trustee and each beneficiary. All such names and address are as follows (Post Office addresses are not acceptable):

Full Legal Name	Address	% Ownership
<u>Curt Uehlein, President and COO</u>	<u>4600 Forbes Blvd. Suite 203</u> <u>Lanham, MD 20706</u>	<u>Altumint is a privately held corporation. As such, we do not publicly disclose shareholder information. However, we can confirm that all officers and directors operate in compliance with applicable corporate governance requirements. Please let us know if additional information is required.</u>
<u>Corwin Battin, CFO/CAO</u>	<u>4600 Forbes Blvd. Suite 203</u> <u>Lanham, MD 20706</u>	
<u>Jason Norton, CRO</u>	<u>4600 Forbes Blvd. Suite 203</u> <u>Lanham, MD 20706</u>	
<u>Richard Harris, CTO</u>	<u>4600 Forbes Blvd. Suite 203</u> <u>Lanham, MD 20706</u>	
<u>Thomas Bouchard, Vice Chairman</u>	<u>4600 Forbes Blvd. Suite 203</u> <u>Lanham, MD 20706</u>	

The full legal names and business addresses of any other individual (other than subcontractors, suppliers, laborers, and lenders) who have, or will have, any legal, equitable, or beneficial interest Town of Pembroke Park in the contract or business transaction with TOWN are as follows (Post Office addresses are not acceptable):

Full Legal Name	Address	% Ownership

Town of Pembroke Park
RFP No. 12 473-14
Speed Camera Enforcement Program in School Zones Only

STATE OF

COUNTY OF

By:

Signature of Affiant

Date:

03/27/2025

Cowan Baker

Print Name

SUBSCRIBED AND SWORN TO or affirmed before me this 27 day of

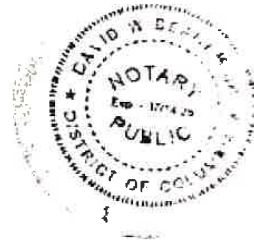
March 2027, by Cowan Baker, he/she is personally known

to me or has presented DC Drivers License as identification.

Notary Public,

David W Beamer Jr.

Print or Stamp of Notary:



original

STATE OF)

COUNTY OF)

By: [Signature]
Signature of Affiant

Date: 03/27/2025

Corwin Batten
Print Name

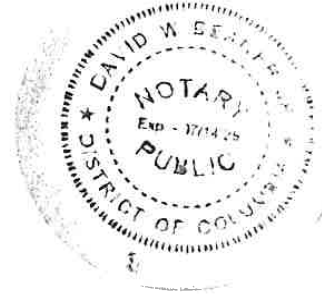
SUBSCRIBED AND SWORN TO or affirmed before me this 27 day of

March 2027, by Corwin Batten, he/she is personally known

to me or has presented DC Drivers License as identification.

[Signature]
Notary Public,

David W Beamer Jr.
Print or Stamp of Notary:



5.4 Subcontractors



The Bidder shall list all Subcontractors to be used on this project, if awarded the Contract for this project in the form below.

	CLASSIFICATION OF WORK	NAME OF SUBCONTRACTOR	ADDRESS OF SUBCONTRACTOR
1.	Production of Traffic Signs	A & C Printing	343 N. Bay St. Ste. 110 Eustis, FL 32726
2.	Construction and Electrical Services	ICC Communications Consultants	1835 N Miami Gardens Dr N Miami Beach, FL 33179
3.	ALPR	Vendor of the Town's choice	TBD
4.	Printing & Mailing Citations	DCG One	800 Commerce Dr. Upper Marlboro, MD 20774
5.			



5.5 References



All references must be from customers for whom your company has provided similar services as the specifications of this bid. *(Invalid contact information will result in default of references and may cause the bid to be disqualified.)*

Company Name: Altumint Inc.

1. Company: <u>Hialeah Gardens, FL.</u>	
Street Address: <u>10301 NW 87th Ave.</u>	
City, State & Zip: <u>Hialeah Gardens, FL 33016</u>	
Contact Person Name: <u>Captain Michael Lopez</u>	Title: <u>Police Captain</u>
Phone: <u>305 558 3333</u>	Email: <u>mlopez@higpd.org</u>
Describe Scope of Work and dates of project/service: <u>This was the first school zone program to launch in South Florida. They have two cameras enforcing and their contract has been live since June of 2024.</u>	
2. Company: <u>Hendry County Florida</u>	
Street Address: <u>101 S Bridge Street</u>	
City, State & Zip: <u>LaBelle, FL 33935</u>	
Contact Person Name: <u>Sheriff Steve Whidden</u>	Title: <u>Sheriff</u>
Phone: <u>863 674 4060</u>	Email: <u>swhidden@hendrysheriff.org</u>
Describe Scope of Work and dates of project/service: <u>Contract start date of December 7, 2023 and is current. Hendry County was the first county-wide contract in Florida for school zone speed safety. While the county worked to pass the ordinance we supported implementation of complimentary 20 ALPHs offered with their program. When the ordinance passed we were at the ready to get their program live and in place promptly.</u>	
3. Company: <u>Eustis Police Department</u>	
Street Address: <u>51 East Norton Avenue</u>	
City, State & Zip: <u>Eustis, FL 32726</u>	
Contact Person Name: <u>Chief Craig Capri</u>	Title: <u>Chief</u>
Phone: <u>352 674 4060</u>	Email: <u>ccapri@eustis.org</u>
Describe Scope of Work and dates of project/service: <u>This was the first school zone speed program in Florida and the first to utilize a temporary trailer for expediting deployment. Zero costs to City and Taxpayers, violator funded program. Cost Neutrality included. The contract amount is for 7 school zone speed cameras and the contract start date was July 12, 2023</u>	



5.6 Scrutinized Companies



SCRUTINIZED COMPANIES

CERTIFICATION REGARDING SCRUTINIZED COMPANIES. The Contractor hereby certifies that, pursuant to Section 287.135, Florida Statutes, it is not listed on the Scrutinized Companies that Boycott Israel and is not participating in a boycott of Israel. The Contractor understands that pursuant to Section 287.135, Florida Statutes, the submission of a false certification may subject it to civil penalties, attorneys' fees, and costs. The Contractor further understands that any contract with the Town for goods or services may be terminated at the option of the Town if the Contractor is found to have submitted a false certification or has been listed on the Scrutinized Companies that Boycott Israel list or is participating in a boycott of Israel. For purchases of \$1 million or more: By submitting a response to any solicitation, the Contractor hereby certifies that, pursuant to Section 287.135, Florida Statutes, it is not listed on the Scrutinized Companies with activities in the Iran Petroleum Energy Sector List, or the Scrutinized Companies with Activities in Sudan List, is not listed on the Scrutinized Companies that Boycott Israel and is not participating in a boycott of Israel, and is not engaged in business operations in Cuba or Syria. The Contractor understands that pursuant to Section 287.135, Florida Statutes, the submission of a false certification may subject it to civil penalties, attorneys' fees, and costs. The Contractor further understands that any contract with the Town for goods or services of \$1 million or more may be terminated at the option of the Town if the Contractor is found to have submitted a false certification or has been listed on the Scrutinized Companies with activities in the Iran Petroleum Energy Sector List or the Scrutinized Companies with Activities in Sudan List, is listed on the Scrutinized Companies that Boycott Israel list or is participating in a boycott of Israel, or is engaged in business operations in Cuba or Syria.

Acknowledged By:

Altumini, Inc.

Firm Name:

Corwin Battin

March 26, 2025

Printed Name:

Title:

March 26, 2025

Signature:

Date:



Original



SCRUTINIZED COMPANIES

CERTIFICATION REGARDING SCRUTINIZED COMPANIES. The Contractor hereby certifies that, pursuant to Section 287.135, Florida Statutes, it is not listed on the Scrutinized Companies that Boycott Israel and is not participating in a boycott of Israel. The Contractor understands that pursuant to Section 287.135, Florida Statutes, the submission of a false certification may subject it to civil penalties, attorneys' fees, and costs. The Contractor further understands that any contract with the Town for goods or services may be terminated at the option of the Town if the Contractor is found to have submitted a false certification or has been listed on the Scrutinized Companies that Boycott Israel list or is participating in a boycott of Israel. For purchases of \$1 million or more: By submitting a response to any solicitation, the Contractor hereby certifies that, pursuant to Section 287.135, Florida Statutes, it is not listed on the Scrutinized Companies with activities in the Iran Petroleum Energy Sector List, or the Scrutinized Companies with Activities in Sudan List, is not listed on the Scrutinized Companies that Boycott Israel and is not participating in a boycott of Israel, and is not engaged in business operations in Cuba or Syria. The Contractor understands that pursuant to Section 287.135, Florida Statutes, the submission of a false certification may subject it to civil penalties, attorneys' fees, and costs. The Contractor further understands that any contract with the Town for goods or services of \$1 million or more may be terminated at the option of the Town if the Contractor is found to have submitted a false certification or has been listed on the Scrutinized Companies with activities in the Iran Petroleum Energy Sector List or the Scrutinized Companies with Activities in Sudan List, is listed on the Scrutinized Companies that Boycott Israel list or is participating in a boycott of Israel, or is engaged in business operations in Cuba or Syria.

Acknowledged By:

Altumint Inc.

Firm Name:

Corwin Battin

March 26, 2025

Printed Name:

[Handwritten Signature]

Title:

March 26, 2025

Signature:

Date:

5.7 Public Entity Crimes



PUBLIC ENTITY CRIMES NOTIFICATION OF PUBLIC ENTITY CRIMES LAW

Pursuant to Section 287.133, Florida Statutes, you are hereby notified that a person or affiliate who has been placed on the convicted contractors list following a conviction for a public entity crime may not submit a Bid on a contract to provide any goods or services to a public entity; may not submit a Bid on a contract with a public entity for the construction or repair of a public building or public work; may not submit Bids on leases or real property to a public entity; may not be awarded or perform work as a contractor, supplier, sub-Bidder, or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017 [F.S.] for Category Two [\$35,000.00] for a period of thirty-six (36) months from the date of being placed on the convicted contractors list.

Acknowledged By:

Altumint Inc.

Firm Name:

Corwin Batlin

March 26, 2025

Printed Name:

Title:

Signature:

March 26, 2025

Date:



original



**PUBLIC ENTITY CRIMES
NOTIFICATION OF PUBLIC ENTITY CRIMES LAW**

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Acknowledged By:

Altumint Inc.

Firm Name:

Corwin Battin

Printed Name:

Signature:

March 26, 2025

Title:

March 26, 2025

Date:

5.8 Conflict of Interest Disclosure



CONFLICT OF INTEREST DISCLOSURE

The award of the agreement is subject to the provisions of Chapter 112, Florida Statutes. All Bidders must disclose within their Bid, the name of any officer, director, or agent who is also an employee or relative of an employee of the Town of Pembroke Park ("TOWN").

Furthermore, all Bidders must disclose the name of any TOWN employee or relative(s) of a TOWN employee who owns, directly or indirectly, an interest in the Bidders firm or any of its branches.

The purpose of this disclosure form is to give TOWN the information needed to identify potential conflicts of interest for key personnel involved in the award of this contract.

The term "conflict of interest" refers to situations in which financial or other personal considerations may adversely affect, or have the appearance of adversely affecting, an employee's professional judgment in exercising any TOWN duty or responsibility in administration, management, instruction, research, or other professional activities.

Please check one of the following statements and attach additional documentation, if necessary:

☒ To the best of our knowledge, the undersigned Contractor has no potential conflict of interest as defined in Chapter 112, Florida Statutes.

☐ The undersigned Contractor, by attachment to this form, submits information which may be a potential conflict of interest due to other Cities, Counties, contracts, or property interest for this RFP.

Acknowledged By:

Altumint Inc.

Firm Name:

Conwin Baltin

March 26, 2025

Printed Name:

Title:

Signature:

Date:



original



CONFLICT OF INTEREST DISCLOSURE

The award of the agreement is subject to the provisions of Chapter 112, Florida Statutes. All Bidders must disclose within their Bid, the name of any officer, director, or agent who is also an employee or relative of an employee of the Town of Pembroke Park ("TOWN").

Furthermore, all Bidders must disclose the name of any TOWN employee or relative(s) of a TOWN employee who owns, directly or indirectly, an interest in the Bidders firm or any of its branches.

The purpose of this disclosure form is to give TOWN the information needed to identify potential conflicts of interest for key personnel involved in the award of this contract.

The term "conflict of interest" refers to situations in which financial or other personal considerations may adversely affect, or have the appearance of adversely affecting, an employee's professional judgment in exercising any TOWN duty or responsibility in administration, management, instruction, research, or other professional activities.

Please check one of the following statements and attach additional documentation, if necessary:

☒ To the best of our knowledge, the undersigned Contractor has no potential conflict of interest as defined in Chapter 112, Florida Statutes.

☐ The undersigned Contractor, by attachment to this form, submits information which may be a potential conflict of interest due to other Cities, Counties, contracts, or property interest for this RFP.

Acknowledged By:

Altumint Inc.

Firm Name:

Corwin Battin

March 26, 2025

Printed Name:

Title:

Signature:

Date:

5.9 Non-Collusion Statement



PROPOSER'S CERTIFICATION AND STATEMENT OF NON-COLLUSION

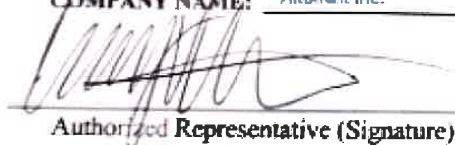
I Corwin Battin certify that this proposal is made without prior understanding, agreement or connection with any corporation, firm or person submitting a proposal for the same services and is in all respects fair and without collusion or fraud. I understand that collusive bidding is a violation of state and Federal law and can result in fines, prison sentences and civil damages awards.

I certify that this proposal has been prepared independently and the price submitted will not be disclosed to another person.

The Town reserves the right to reject the proposal submitted by any proposer violating this provision.

I agree to abide by all conditions of this proposal and certify that I am authorized to sign this proposal.

COMPANY NAME: Altumint Inc.


Authorized Representative (Signature)

March 26, 2025

Date

Corwin Battin, Chief Financial Officer/Chief Administrative Officer

Authorized Representative/Title
(Print or Type)



Original



PROPOSER'S CERTIFICATION AND STATEMENT OF NON-COLLUSION

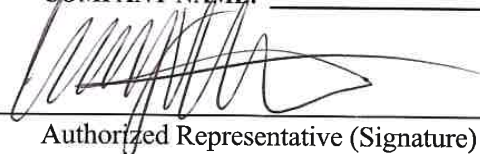
I Corwin Battin certify that this proposal is made without prior understanding, agreement or connection with any corporation, firm or person submitting a proposal for the same services and is in all respects fair and without collusion or fraud. I understand that collusive bidding is a violation of state and Federal law and can result in fines, prison sentences and civil damages awards.

I certify that this proposal has been prepared independently and the price submitted will not be disclosed to another person.

The Town reserves the right to reject the proposal submitted by any proposer violating this provision.

I agree to abide by all conditions of this proposal and certify that I am authorized to sign this proposal.

COMPANY NAME: Altumint Inc.


Authorized Representative (Signature)

March 26, 2025

Date

Corwin Battin, Chief Financial Officer/Chief Administrative Officer

Authorized Representative/Title
(Print or Type)

5.10 Confirmation of Drug-Free Workplace



CONFIRMATION OF DRUG-FREE WORKPLACE

In order to have a drug-free workplace program, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibitions.
2. Inform employees about the dangers of drug abuse in the workplace, the business' policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under Bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employee that, as a condition of working on the commodities or Contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893, Florida Statutes, or of any controlled substance law of the United States or any State, for a violation occurring in the workplace no later than five (5) days after the conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program, if such is available in the employee's community by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

A signed copy of your Drug-Free Workplace Policy must be attached to this signed copy and submitted with the Bid Documents.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.


Bidder's Signature

March 25, 2025

Date



original



CONFIRMATION OF DRUG-FREE WORKPLACE

In order to have a drug-free workplace program, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibitions.
2. Inform employees about the dangers of drug abuse in the workplace, the business' policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under Bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employee that, as a condition of working on the commodities or Contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893, Florida Statutes, or of any controlled substance law of the United States or any State, for a violation occurring in the workplace no later than five (5) days after the conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program, if such is available in the employee's community by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

A signed copy of your Drug-Free Workplace Policy must be attached to this signed copy and submitted with the Bid Documents.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.


Bidder's Signature

March 26, 2025

Date

5.11 Acknowledgment of Addenda



Speed Camera Enforcement Program ADDENDA ACKNOWLEDGEMENT

The vendor has examined and carefully studied the Request for Proposals and the following Addenda, receipt of all of which is hereby acknowledged:

Addendum No. 1
Addendum No. Note
Addendum No. 2
Addendum No. 3

Jason Norton
Authorized Representative (Signature)

4/7/2025
Date

Chief Revenue Officer
Authorized Representative/Title
(Print or Type)

Vendors must acknowledge any issued addenda. Proposals which fail to acknowledge the vendor's receipt of any addendum will result in the rejection of the offer if the addendum contained information which substantively changes the Owner's requirements.



original



**Speed Camera Enforcement Program
ADDENDA ACKNOWLEDGEMENT**

The vendor has examined and carefully studied the Request for Proposals and the following Addenda, receipt of all of which is hereby acknowledged:

Addendum No. 1

Addendum No. NOTE

Addendum No. 2

Addendum No. 3

Authorized Representative (Signature)

April 7, 2025

Date

Corwin Battin, Chief Financial Officer, Chief Administrative Officer

Authorized Representative/Title
(Print or Type)

Vendors must acknowledge any issued addenda. Proposals which fail to acknowledge the vendor's receipt of any addendum will result in the rejection of the offer if the addendum contained information which substantively changes the Owner's requirements.

5.12 Affidavit of Compliance with Anti-Human Trafficking Laws



AFFIDAVIT OF COMPLIANCE WITH ANTI-HUMAN TRAFFICKING LAWS

In accordance with section 787.06 (13), Florida Statutes, the undersigned, on behalf of the entity listed below ("Entity"), hereby attests under penalty of perjury that:

1. The Affiant is an officer or representative of the Entity entering into an agreement with the City of Cooper City.
2. The Entity does not use coercion for labor or services as defined in Section 787.06, Florida Statutes, entitled "Human Trafficking".
3. I understand that I am swearing or affirming under oath to the truthfulness of the claims made in this affidavit and that the punishment for knowingly making a false statement includes fines and/or imprisonment.
4. The Affiant is authorized to execute this Affidavit on behalf of the Entity.

FURTHER AFFIANT SAYETH NAUGHT.

DATE: March 27, 2020

ENTITY: Altumint Inc.

NAME: Corwin Batlin

TITLE: Chief Financial Officer/Chief Administrative Officer

STATE OF
COUNTY OF District of Columbia

SWORN TO (or affirmed) and subscribed before me by means of ☒ physical presence or
☐ online notarization, this 27 day of March, 2020, by
Corwin Batlin in his/her capacity as CFO for
Altumint Inc. (name of Entity).

____ Personally Known OR
X Produced Identification
Driver's License
Type of Identification Produced

NOTARY PUBLIC



(30A29848) (5071-0000000)
4818-7324-8038, v. 1

Page 1 of 1





original

AFFIDAVIT OF COMPLIANCE WITH ANTI-HUMAN TRAFFICKING LAWS

In accordance with section 787.06 (13), Florida Statutes, the undersigned, on behalf of the entity listed below ("Entity"), hereby attests under penalty of perjury that:

1. The Affiant is an officer or representative of the Entity entering into an agreement with the City of Cooper City.
2. The Entity does not use coercion for labor or services as defined in Section 787.06, Florida Statutes, entitled "Human Trafficking".
3. I understand that I am swearing or affirming under oath to the truthfulness of the claims made in this affidavit and that the punishment for knowingly making a false statement includes fines and/or imprisonment.
4. The Affiant is authorized to execute this Affidavit on behalf of the Entity.

FURTHER AFFIANT SAYETH NAUGHT.

DATE: March 27, 20

ENTITY: Altumint Inc.

[Signature]

NAME: Corwin Battin

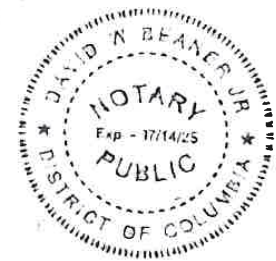
TITLE: Chief Financial Officer/Chief Administrative Officer

STATE OF
COUNTY OF District of Columbia

SWORN TO (or affirmed) and subscribed before me by means of ☒ physical presence or
☐ online notarization, this 27 day of March, 2027, by
Corwin Battin in his/her capacity as CEO for
Altumint Inc. (name of Entity).

[Signature]
NOTARY PUBLIC

____ Personally Known OR
X Produced Identification
DC Drivers License
Type of Identification Produced



5.13 Bid Signature Page



A. BID SIGNATURE PAGE

HOW TO SUBMIT BIDS: Bids must be submitted by hard copy. It is the sole responsibility of the Bidder to ensure that the Bid reaches the Town of Pembroke Park, Town Hall, Town Clerk's Office, 3150 SW 52nd Avenue, Pembroke Park, FL 33023, on or prior to the Bid due date and time listed. Bids submitted by fax or email will not be accepted.

The undersigned hereby agrees to furnish services subject to all instructions, terms, conditions, specifications, and addenda contained in the Invitation to Bid (RFP).

I have read the RFP, and all attachments including the specifications and fully understand what is required. By submitting this signed Bid, I understand any resulting Town contract will be subject to RFP instructions, terms, conditions, specifications, and addenda.

<u>Altumint Inc.</u>		<u>March 31, 2025</u>
Submitted by		Date
		<u>03/27/2025</u>
Signature		Date
<u>Corwin Battin</u>	<u>Chief Financial Officer / Chief Administrative Officer</u>	
Name Print	Title	
<u>Altumint Inc.</u>		
Company (Legal Registration)		

FOREIGN CORPORATIONS MAY BE REQUIRED TO OBTAIN A CERTIFICATE OF AUTHORITY FROM THE DEPARTMENT OF STATE, IN ACCORDANCE WITH FLORIDA STATUTE §607.1501 (visit <http://www.dos.state.fl.us/>).

<u>4600 Forbes Blvd. Suite 203</u>		
Address		
<u>Lanham</u>	<u>MD</u>	<u>20706</u>
City	State	Zip
<u>888 332 8528</u>	<u>301 577 3979</u>	<u>info@altumint.com</u>
Telephone No.	FAX No	Email

<u>Does your firm qualify for MBE or WBE status?</u>	<u>MBE</u>	<u>WBE</u>
--	------------	------------





original

A. BID SIGNATURE PAGE

HOW TO SUBMIT BIDS: Bids must be submitted by hard copy. It is the sole responsibility of the Bidder to ensure that the Bid reaches the Town of Pembroke Park, Town Hall, Town Clerk's Office, 3150 SW 52nd Avenue, Pembroke Park, FL 33023, on or prior to the Bid due date and time listed. Bids submitted by fax or email will not be accepted.

The undersigned hereby agrees to furnish services subject to all instructions, terms, conditions, specifications, and addenda contained in the Invitation to Bid (RFP).

I have read the RFP, and all attachments including the specifications and fully understand what is required. By submitting this signed Bid, I understand any resulting Town contract will be subject to RFP instructions, terms, conditions, specifications, and addenda.

<u>Altumint Inc.</u>	<u>March 31, 2025</u>
Submitted by	Date
	<u>03/27/2025</u>
Signature	Date

<u>Corwin Battin</u>	<u>Chief Financial Officer / Chief Administrative Officer</u>
Name Print	Title

<u>Altumint Inc.</u>
Company (Legal Registration)

FOREIGN CORPORATIONS MAY BE REQUIRED TO OBTAIN A CERTIFICATE OF AUTHORITY FROM THE DEPARTMENT OF STATE, IN ACCORDANCE WITH FLORIDA STATUTE §607.1501 (visit <http://www.dos.state.fl.us/>).

<u>4600 Forbes Blvd. Suite 203</u>
Address

<u>Lanham</u>	<u>MD</u>	<u>20706</u>
City	State	Zip

<u>888 332 8528</u>	<u>301 577 3979</u>	<u>info@altumint.com</u>
Telephone No.	FAX No	Email

<u>Does your firm qualify for MBE or WBE status?</u>	<u>MBE</u>	<u>WBE</u>
--	------------	------------

5.14 Vendor Information Form, Business License, W-9

N. VENDOR INFORMATION All submissions shall include a completed Vendor Information Form, current copy of business license and current W-9. Vendors whose place of business is other than the State of Florida may be required to provide to the Contracts and Procurement Manager copies of their State's regulations and/or laws concerning the application of vendor preference requirements applicable in their State. Failure to provide this information could result in the disqualification of the vendor from submitting a proposal.

Altumint is certified to do business in the state of Florida. Please see the following pages for copies of our Certificate to do business in Florida and a current W-9.



5.14.1 Vendor Information Form



City of Pembroke Pines

(OFFICE USE ONLY) Vendor # _____

VENDOR INFORMATION FORM

The City of Pembroke Pines is currently implementing an enhanced Citywide Enterprise Resource Planning (ERP) system with the goal of updating our processes and improving customer service. Part of the new Tyler Technologies Munis ERP system will include a vendor management module. In addition, this new system will include a Vendor Self Service (VSS) web portal which will allow vendors to update their necessary information and documents on an as-needed basis. The City intends for this system to allow for vendors to view their Purchase Orders, Invoices, Checks and other beneficial information in real-time. Using VSS, vendors will also be able to enter and maintain their contact and remittance information, discount and payment terms, designated contact persons, and the commodity codes that represent the goods and services the vendor can provide.

While we work towards go-live with the new VSS web portal, we are requesting for vendors to complete the attached Vendor Registration Packet and submit it to accounts payable@ppines.com to help facilitate the implementation process.

MAIN CONTACT INFORMATION			
Company Name (Legal Name as filed with IRS)	Altumint Inc.		
Doing Business As (DBA)			
Primary Business Address	4600 Forbes Blvd Suite 203		
	City:	Lanham	
	State:	MD	Zip: 20706
	Country:	USA	
Remit To Address	Same		
	City:		
	State:		Zip:
	Country:		
Order From Address	Same		
	City:		
	State:		Zip:
	Country:		
Foreign Entity (Yes/No)	No		
Telephone Number	888 332 8528		
Primary Company E-mail	info@altumint.com		
Fax	301 577 3879		
Website	www.altumint.com		
DUNS	08-467-9270		
Independent Contractor (Yes/No)	Yes		
Identification Number	SSN:	FID:	81-4547024

GENERAL PAYMENT TERMS		
Discount Percent Defines the discount percentage the vendor extends to your organization.	Days to Discount Number of days which payment must be received to claim the discount percent.	Days to Net Number of days that the vendor allows before requiring net payment.





City of Pembroke Pines

(OFFICE USE ONLY) Vendor # _____

CONTACT # 1	
Contact Name (First & Last Name)	Jason Norton
Description/Title/Position	Chief Revenue Officer
Phone (Voice)	888 332 8528
Phone (Text)	Opt In (Y/N): Y
Fax	301 577 3879
E-mail	jason.norton@altumint.com

CONTACT # 2	
Contact Name (First & Last Name)	Corwin Battin
Description/Title/Position	Chief Financial Officer
Phone (Voice)	888 332 8528
Phone (Text)	Opt In (Y/N): N
Fax	301 577 3879
E-mail	corwin.battin@altumint.com

CONTACT # 3	
Contact Name (First & Last Name)	Christina Miller
Description/Title/Position	Bid and Proposal Manager
Phone (Voice)	888 332 8528
Phone (Text)	Opt In (Y/N): Y
Fax	301 577 3879
E-mail	christina.miller@altumint.com

MINORITY BUSINESS ENTERPRISE			
MBE Classifications	Yes	Certifying Agency	Expiration
African American			
Asian American			
Disadvantage Business			
Hispanic American			
HubZone / Labor Surplus Area			
Minority Owned Business			
Native American			
Small Business Enterprise			
Veteran Owned Small Business			
Woman Owned Business			

If you selected "Yes" to any of the above items, please attach proof of certification.

GEOGRAPHIC PREFERENCE	
Local Broward County Vendor	
Local Pembroke Pines Vendor	
Not a Local Broward County of Pembroke Pines Vendor	

Please read and complete the attached "Local Vendor Preference Certification" Form and select the applicable option above.

STATE REGISTRATION	
Is your company registered with the State of Florida? (Y/N)	YES
If not, what state is your company registered in?	

Please attach the print out from <https://dos.myflorida.com/sunbiz/> or the appropriate state showing your active registration and any applicable fictitious names that are registered.



5.14.2 Florida Business License

State of Florida Department of State

I certify from the records of this office that ALTUMINT, INC. is a corporation organized under the laws of the State of Florida, filed on November 27, 2023.

The document number of this corporation is P23000082406.

I further certify that said corporation has paid all fees due this office through December 31, 2025, that its most recent annual report/uniform business report was filed on January 28, 2025, and that its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

*Given under my hand and the
Great Seal of the State of Florida
at Tallahassee, the Capital, this
the Twenty-eighth day of January,
2025*




Secretary of State

Tracking Number: 1095843862CC

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

<https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication>



5.14.3 W-9

Form W-9
Rev. March 2024
Department of the Treasury
Internal Revenue Service

**Request for Taxpayer
Identification Number and Certification**
Go to www.irs.gov/FormW9 for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

Before you begin: For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

1 Name of entity/individual. An entry is required. If it is a sole proprietor or disregarded entity, enter the owner's name on line 1 and enter the business/managerial entity's name on line 2.

2 Business name/disregarded entity name, if different from above.

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes.

3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions.

4 If exemption (notes apply only to certain entities, not individuals; see instructions on page 18).

5 Address number, street, and apt. or suite no. See instructions.

6 City, state, and ZIP code.

7 List account number(s) here (optional).

8 Requester's name and address (optional).

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and

2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and

3. I am a U.S. citizen or other U.S. person (defined below); and

4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person Date 7/8/2024

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

Form W-9 (Rev. 3-22-24)



5.15 Certificate of Insurance

O. INSURANCE The selected vendor shall provide TOWN with a Certificate of Insurance for General liability, Automobile insurance, and Workers' Compensation before work can begin on TOWN project and remain effective for the duration of the work as described in the contract documents, including authorized change orders, plus any period of guarantee as required in the general warranty. General liability insurance must be at least one 7 million dollars (\$1,000,000) combined single limit per occurrence. Automobile insurance must be at least five hundred thousand dollars (\$500,000) combined single limit per accident for bodily injury or property damage; and Workers' Compensation insurance must be in compliance with the requirements established by the State of Florida.

ACORD		CERTIFICATE OF LIABILITY INSURANCE		DATE ISSUED (YYYYMMDD)	
THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.					
IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).					
PRODUCER Aon Risk Services, Inc. of Florida 701 Brickell Avenue Suite 3200 Miami, FL 33131 USA		AGENT Aon Risk Services, Inc. of Florida (866) 283-7122 Toll Free: (800) 343-6163		INSURER(S) AFFORDING COVERAGE	
INSURED Altium Inc., Optotrafic LLC 4500 Forbes Blvd., Suite 201 Lanham, MD 20706 USA		INSURER A: The Travelers Indemnity Co. of CT INSURER B: The Travelers Indemnity Co. INSURER C: Travelers Property Cas Co of America INSURER D: Travelers Casualty Co of CT INSURER E: INSURER F:		MAC # 25682 25655 25674 26170	
COVERAGES		CERTIFICATE NUMBER: 57011445909		REVISION NUMBER:	
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PRELIMINARY CLAIMS.					
TYPE	TYPE OF INSURANCE	POLICY NUMBER	START DATE	END DATE	LIMITS
A	COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIED PER: X POLICY ☐ PROD ☐ LOC OTHER	983019087941E24	07/01/2024	07/01/2025	EACH OCCURRENCE \$1,000,000 PER OCCUR (No Deductible) \$1,000,000 MED EXP (No Deductible) \$10,000 PERSONAL & ADV INJURY EXCLUDED GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000
B	AUTOMOBILE LIABILITY X ANY AUTO X OWNED X AUTO-ONLY X NON-OWNED X AUTO-ONLY X OTHER	BA-57911276-24-13-C	07/01/2024	07/01/2025	COMBINED SINGLE LIMIT \$1,000,000 BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)
C	UMBRELLA LIABILITY EXCESS LIABILITY X EXCESS LIABILITY X EXCESS LIABILITY X EXCESS LIABILITY	CUP579124062413	07/01/2024	07/01/2025	EACH OCCURRENCE \$5,000,000 AGGREGATE \$5,000,000
D	WORKERS' COMPENSATION AND EMPLOYERS' LIABILITY X WORKERS' COMPENSATION AND EMPLOYERS' LIABILITY X WORKERS' COMPENSATION AND EMPLOYERS' LIABILITY X WORKERS' COMPENSATION AND EMPLOYERS' LIABILITY X WORKERS' COMPENSATION AND EMPLOYERS' LIABILITY	UR614024062413C	07/01/2024	07/01/2025	X PER STATUTE X EACH ACCIDENT X DISEASE-EMPLOYEES X DISEASE-POLICY LIMIT
DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES (ACORD 101 Additional Remarks Schedule may be attached if more space is required)					
CERTIFICATE HOLDER		CANCELLATION			
Town of Pembroke Park, FL 3150 SW 52nd Avenue Pembroke Park, FL 33023 USA		SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Aon Risk Services Inc. of Florida</i>			

ACORD 25 (01/01/03)

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5.16 Bid Bond

P. BONDS Any combination of the following bonds will be required by TOWN: five percent (5%) bid bond, one hundred percent (100%) payment bond, and one hundred percent (100%) performance bond. All bonds shall be payable to TOWN. Bonding company must be authorized to do business in Florida by the Florida Insurance Commission, listed in the Department of Treasury's publication of companies holding certificates of authority as acceptable surety on Federal bond and as acceptable reinsuring companies, and have an "A" or better A.M. Best rating.

Per Addendum 3 issued by the Town on 4/4/25, a bid bond is no longer required.



5.17 Signed Addendum 1



ADDENDUM # 1

To RFP #RFP 12 473-14
For: SPEED CAMERA ENFORCEMENT PROGRAM
Date: 03.18.2025
Subject: Correction to RFP Language

This Addendum is being issued to provide a correction to the Request for Proposal (RFP) #RFP 12 473-14 for the SPEED CAMERA ENFORCEMENT PROGRAM.

Correction:

* On Page 10, the phrase "Red Light Camera Enforcement Program" is hereby deleted and replaced with "School Zone Speed Camera Enforcement Program."

In addition, all references to red-light cameras or a red-light camera program in the Scope of Work or elsewhere in the RFP shall be deleted and replaced with school zone speed camera enforcement.

Purpose:

This correction is necessary to ensure the accuracy of the RFP and to avoid any confusion regarding the project scope. All other terms and conditions of the RFP remain in full force and effect.

Acknowledgement:

Proposers are required to acknowledge receipt of this Addendum by including a signed copy of this Addendum with their proposal submission. Failure to acknowledge receipt of this Addendum may result in the rejection of the proposal if the Addendum contains information that substantively changes the

Town's requirements.
David Lynch Esq
Town Manager
Town of Pembroke Park

Jason Nanton

Apr 01, 2025



5.18 Signed Note



Town of Pembroke Park
3150 SW 52nd Avenue
Pembroke Park, FL 33023
(954) 966-4600

RFP 12 473-14

**SPEED CAMERA ENFORCEMENT PROGRAM IN SCHOOL
ZONES ONLY**

NOTE

ISSUED: April 1, 2025

Please be advised that the Town of Pembroke Park intends to issue an addendum to RFP 12 473-147, Speed Camera Enforcement Program in School Zones Only, which will respond to several inquiries posed during the question period and extend the submittal deadline until April 11, 2025 by 10:00 am.

Cynthia Garcia-Lima
Town Clerk

Company Name: Altumint, Inc.
(please print)

Bidder's Signature: Jason Norton

Date: 4/1/2025



5.19 Signed Addendum 2



Town of Pembroke Park
3150 SW 52nd Avenue
Pembroke Park, FL 33023
(954) 966-4600
RFP 12 473-14

ADDENDUM NO. 2

ISSUED: April 3, 2025

This Addendum is being issued to provide the following information. Certain information contained herein is in response to questions received by the Town during the question period provided for in the RFP. This Addendum is incorporated into the RFP No. 12 473-14 and expressly made a part thereof.

- 1) **Question:** Whether the Town intends to utilize the standard model for school zone speed enforcement systems following a revenue sharing / split structure of paid violations?

Answer: Yes. The Town Commission is considering Ordinance No. 2025-002 (the "Ordinance") on second reading on April 9, 2025. The Ordinance provides for the collection of certain penalties by the Town, as well as the remittance of certain funds to the Department of Revenue and the Broward County School District. The Town intends to provide for revenue sharing of the funds remitted directly to the Town.

- 2) **Question:** What is the total number of school zones anticipated for enforcement pursuant to the RFP?

Answer: 2

- 3) **Question:** What evaluation criteria will the Town be utilizing to review the proposals submitted in response to the RFP?



Answer:

CRITERION	POINTS	WEIGHT
Ability to slow down drivers in school zones	1-10	50%
Experience	1-10	25%
Ability to efficiently process violations	1-10	25%

4) Closing of Bid:

The bid deadline has been **extended**:

New Due date: Friday, April 11, 2025, Time: 10:00 a.m. (Local time)

Please ensure your proposal is submitted in a sealed envelope before the closing date and time.

Cynthia Garcia-Lima
Town Clerk

Company Name: Altumint, Inc.
(please print)

Bidder's Signature: Jason Norton

Date: 4/3/2025



5.20 Signed Addendum 3



Town of Pembroke Park
3150 SW 52nd Avenue
Pembroke Park, FL 33023
(954) 966-4600
RFP 12 473-14

ADDENDUM NO. 3

ISSUED: April 4, 2025

This Addendum is being issued to advise that no vendor will be required to post a bond.

Cynthia Garcia-Lima
Town Clerk

Company Name: Altumint, Inc.
(please print)

Bidder's Signature: Jason Norton

Date: 4/4/2025





NOVOAGLOBAL SPEED CAMERA ENFORCEMENT PROGRAM IN SCHOOL ZONES ONLY

RFP NO- 12-473-14

APRIL 4, 2025, 10:00 AM



Contact Information

Name: NovoaGlobal, Inc.
Address: 8018 Sunport Dr, Suite 203, Orlando, Florida 32809
Telephone: 305-812-2257 | Fax: 888-666-4024 | Toll-Free: 888-666-4218
Contact Person: Carlos Lofstedt
E-mail: clofstedt@novoaglobal.com
Web: <https://novoaglobal.com>



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LETTER OF INTEREST

David Lynch,
Town Manger
TOWN OF PEMBROKE PARK
3150 SW 52ND AVENUE
PEMBROKE PARK, FL 33023

Carlos E. Löfstedt
President & CEO
NOVOAGLOBAL, Inc.
8018 Sunport Drive, Suite 203
Orlando - FL 32809
Mobile: 305-812-2257
Toll Free 888-666-4218
Fax 888-666-4024
E-mail: clofstedt@novoaglobal.com

Date March 27, 2025

RE: RFP NO-12-473-14 – Speed Camera Enforcement Program in School Zone Only

Dear Mr. David Lynch and Members of the Selection Committee:

We are delighted to provide this response to RFP NO-12-473-14 – Speed Camera Enforcement Program in School Zone Only and provide important background on Novo-aGlobal and why we should be considered as your preferred partner on this important school zone safety initiative.

As a privately held Florida MBE company, NovoaGlobal (NG) was incorporated in 2010 and has grown a significant national reputation as a leading developer/manufacture of advanced “traffic infraction detection/enforcement” solutions with long-standing customer/partner relationships across the United States, Canada, the Caribbean, and Colombia.

We have three Florida school zone speed contracts. One with Chiefland, Florida which is the first in Levy County and a second in the city of Williston, Florida and another in Lake Helen, the first in Volusia County. In addition, we have had red light cameras in Florida since 2011.

We are FLORIDA-BASED - Our People and our Partners are FLORIDA-BASED

Based in Orlando, NG is the only Florida-based photo enforcement company in the United States. Our employees are drawn from a pool of local Floridian talent and all our enforcement systems are assembled, integrated, and fully tested in Orlando. The Orlando facility is also responsible for all violation validation, pre/post-processing services, mailings, payments, customer relations, and all technical support services.



RFP NO-12-473-14- SPEED CAMERA ENFORCEMENT PROGRAM IN SCHOOL ZONES ONLY



All NG solutions incorporate the latest technologies in HD image capture/image processing, multi-tracking radar, and communications, which have allowed us to earn a significant reputation for successfully designing, implementing, operating, and supporting full-service (turnkey and custom) Automated Photo Enforcement Programs for municipalities across the United States including major US cities such as Washington DC, Tacoma, WA, Albuquerque, NM, Chattanooga, TN and many smaller municipalities across the country. Here in Florida, we have Gulf Breeze, Winter Park, and Belle Isle as customers using our Red-Light Safe program, with many incoming inquiries interested in implementing our School Zone Speed Safe solution.

NG is capable of fully supporting this substantial School Zone Speed Enforcement program. Our program management, engineering, and development teams are among the best qualified and experienced in the country, and all follow stringent, proven project management standards. With in-house R&D, we ensure the ongoing development, optimization, integration, and stability of all our solutions (hardware/software), and our technical support team ensures that all enforcement systems in the field run smoothly and at maximum performance levels at all times. We strive for 100% systems up-time and respond quickly and efficiently if problems arise. Our headquarters and all NG resources are located less than a 3 and a half-hour drive from Town of Pembroke Park, Florida

We are Qualified, UNDERSTAND THE LAW, and HAVE THE Experience.

We monitor, understand, and fully comply with all legal frameworks associated with automated traffic safety programs in the United States. This proposal is based on our full understanding of the objectives in the RFP and guarantees you a complete turnkey solution. We are financially stable with strong human and technological resources and are able to design, construct and maintain this important school zone speed enforcement program locally.

We look forward to partnering with Town of Pembroke Park, Florida in providing world-class technology, outstanding back-office capabilities, and all the supporting services needed to educate the public and change bad driving behavior. We will achieve this by working with you, accurately identifying and efficiently prosecuting violators, and making drivers think before speeding in a school zone again.

We treat every customer as a partner and work diligently to ensure the highest degree of efficiency, flexibility, accuracy, and overall systems performance. As a Small Business, NovoaGlobal provides its customers with a level of service and flexibility not available from larger corporate entities within the industry. We ask that you consider supporting Florida businesses when evaluating the candidates for partnership in this RFP. The School Zone Speed Safe program is 100% cost-neutral, no-risk, robust, and high-performance.

We are pleased to submit this proposal and look forward to the evaluation process and the opportunity of partnering with Town of Pembroke Park, Florida on this important project. Our proposal does not contain any exceptions to the content or requirements of the RFP.

I am the contact person and authorized signer. I am authorized to bind NovoaGlobal, Inc., to contract with Town of Pembroke Park, Florida. You may reach me anytime from the contact information at the top of this Letter of Transmittal.

Sincerely,

Carlos E. Lofstedt
President/CEO

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NOVOAGLOBAL INFORMATION

History

NovoaGlobal Inc., formerly known as Sensys America, Inc., is a developer and manufacturer of advanced automated photo enforcement solutions. For the past twelve years, NovoaGlobal has been providing full turnkey and custom solutions to customers in the US, Colombia and the Caribbean. NovoaGlobal is a privately held MBE and is:

- Delaware Corporation, Incorporated January 2010
- Principal Place of Business: Orlando, Florida
- FEIN: 27-1617807
- Carlos Lofstedt, sole shareholder & sole director since 2010
- Financially stable,
- Litigation free
- An NLETS Strategic Partner
- CJIS compliant (CJIS certified NLETS hosting) software & hosting
- In-house R&D division
- In-house assembly and test department
- Full in-house violation processing department
- Highly skilled technical support team (operations department)
- In-house program management
- Nationwide customer supporting services

Over time, we have earned a solid reputation for providing high quality, high performance red-light and speed enforcement solutions to our customers. Many of our customers moved to NovoaGlobal (via an RFP process) as a result of dissatisfaction with the service being delivered by their existing enforcement vendor.

In our fourteen-year history and regardless of contract size, NovoaGlobal has never lost a customer. This is a testament to the level of service we provide, the efficiency of the technology we assemble and the flexibility we offer customers in order to satisfy all their departmental needs.

Company Information



Legal Registration and Contact Information

Name: NovoaGlobal, Inc. (formerly Sensys America, Inc.)
Address: 8018 Sunport Dr, Suite 203, Orlando, Florida 32809
Telephone: 305-812-2257
Fax: 888-666-4024
Toll Free: 888-666-4218
E-mail: clafstedt@novoaglobal.com
Web: https://novoaglobal.com/
Year Established: January 2010
Type of Ownership: Privately Held Corporation

Our personnel and management who will be providing the services to fulfill this automated enforcement proposal are extremely knowledgeable in their areas of expertise. Each of our management team of photo enforcement experts has 10-18 years of experience focused exclusively on the use of advanced technology to reduce traffic crashes, protect property, and save lives. We welcome your investigation of our extremely competent personnel in the performance of this contract. All the Resumes of our personnel can be seen in Exhibit 7.

Organizational Chart



 Alan Vice President	 Carlos Program Manager, CEO	 Darlene Program Support	 Patrick Project Coordination	 Jeff Business Development	
 Magnus Development Director	 Markus Operations Director	 Chelsya Back Office Coordinator	 Matina Public Awareness	 Lina Finance	 Gloria Accounting

EXECUTIVE MANAGEMENT TEAM



Carlos Lofstedt
CEO and President

Carlos has over 22 years of Automated Enforcement experience. NovoaGlobal benefits from Carlos' many years of knowledge of the industry, as well as in-depth expertise regarding the photo enforcement products and services.



Magnus Johansson
Development Director

Magnus brings over 25 years of experience in IT Development. He works to guarantee smooth transitions of projects from delivery to support. Magnus ensures architecture and security standards, tracking metrics and continuous improvement standards are adhered to.

Alan Quinn

Vice President

Alan has over 28 years of experience in software and imaging technology in both the UK and US. Serving the ITS and Law Enforcement market sectors for much of this time, he is tech-savvy, hands-on and an innovative technology business leader.



Markus Hemstrom

Operations Director

Markus has over 20 years of experience with Photo Enforcement including: CAD design, cabling & circuitry • Complete system assembly & installation • Supervision of system installation & training • On site and remote trouble shooting and repair • Prototype design & fabrication • Software evaluation • On site/remote configuration



PROGRAM MANAGEMENT

Darlene Hinds

Darlene Hinds has managed Automated Enforcement programs for over fifteen years and brings experience with over 40 programs. She has worked directly with several jurisdictions in seven separate states including Georgia, Florida, Tennessee, and Rhode Island.

Darlene has been with NovoaGlobal since 2010. Currently, Darlene manages our programs in Gulf Breeze and Crestview, Florida; Chattanooga, Tennessee; Charlestown, Rhode Island; and Tacoma, Washington. Her duties include overseeing and supporting the set-up, launch, and management of our photo enforcement programs.

Darlene uses her experience to work closely with all departments to find how best to execute the launch of the program from the 'kick-off' and then transitioning to the day-to-day operational support that is required to operate a program smoothly. She understands that each implementation has unique aspects and she guides the program and collaborates with all members of the team to meet program objectives. If program issues arise, Darlene works with the team to find creative solutions and will champion to change processes as needed to avoid future issues. Darlene will serve as the single point of contact for all program issues.



SUPPORT TEAM

FINANCE

Lina Blom

Ms. Blom will be responsible for all monthly/periodic reporting as well as financial reporting, reconciliation, and auditing.

BACKOFFICE

Chelsya Areizaga

Ms. Areizaga will supervise all back office services, including: preprocessing, printing and mailing, and much more

IT & SECURITY

Markus Hemstrom

Mr. Hemstrom will be responsible for site design, permitting, construction oversight, system testing, implementation, and service.

TECHNICAL

Omar Almsouti

Mr. Almsouti will work on support and troubleshooting for installed camera equipment in the field.

ACCOUNTING

Gloria Suarez

Ms. Suarez will be responsible for the daily accounting services, including accounts receivable, periodic financial reporting

PUBLIC AWARENESS

Matina Vourvopoulos

Ms. Vourvopoulos assists in public awareness efforts and facilitates communication during the proposal process.

PROJECT COORDINATION

Patrick Walters

Mr. Walters will assist with project installation and support for camera equipment in the field.

TECHNICAL

James Hendrick

Mr. Hendrick will work on the installation, wiring, connections, calibration, analyzation, troubleshooting and provides Service and Support.

NovoaGlobal will assign qualified and certified personnel to perform requested services and will notify the Town of Pembroke Park in writing of all changes in management and project supervisory personnel related to the ongoing execution of services. Below are the personnel who will be working on the program.

Communication

Darlene Hinds will serve as the single point of contact for all program issues. You will never be expected to "take a number." Response to questions and issues will be addressed promptly.

Subcontracting

We do not anticipate using any subcontractors other than experienced local, licensed and bonded construction and electrical crews for the initial installation of our systems. We will select these sub-contractors based on their experience with the Town of Pembroke Park projects and only with the advanced approval of the Town of Pembroke Park.



1. SYSTEM PROVISION AND INSTALLATION



NovoaGlobal will provide a complete, turnkey school zone speed violation monitoring system that complies with the requirements of all Florida Relevant State Codes, Standards and ordinances. This will include system design, equipment, installation, operation, maintenance, enforcement management, collection, customer service, public information/education, and other related activities associated with the Program. The Program will help improve community safety on public streets by reducing the number of speeding violations at signalized intersections.

NovoaGlobal will provide all service and materials necessary to design, furnish, install, operate, and maintain an Automated School Zone Speed Photo Enforcement Program. NovoaGlobal's work will also include, but not be limited to, digital color image processing, issuance of Notice of Violation and Summonses, coordination of the appeals process, collection of payments, past-due processing and customer service. In performance of the services, NovoaGlobal agrees that you will have sole authority for establishing all operational and administrative Program protocols. This authority will include, but not be limited to, determining intersections for placement of cameras, establishing violation criteria, identifying the owner of the violating vehicle, approving all notice of violation and summonses to be issued, approving accounting, auditing and record keeping procedures.

In this section we provide a description outlining the services to be performed.

SCHOOL ZONE SPEED PHOTO ENFORCEMENT



Turnkey Services

NovoaGlobal is deeply committed to the safety of your citizens. We offer the latest technology, competitive pricing, and a commitment to quality of service that is second to none. We are not a “one size fits all” company. Our goal is simple: to create a safer traffic experience for all drivers through consistent, reliable, and uniform traffic enforcement. You will realize the benefits of our safety program in the form of reduced speed violations, reduced risk of injuries and deaths, and a higher confidence in the safety of drivers and pedestrians.

We fully understand your objectives and are confident that the School Zone Speed-Safe™ program will meet and exceed your expectations.

We have extensive experience providing high-quality Automated Traffic Enforcement Programs nationally and internationally. We provide complete turnkey and custom-built solutions for our customers and guarantee cost neutrality.

Maintenance/Support

We believe a high-quality Photo Enforcement Program should be implemented with minimal disruption, stress, or expense to the municipality or NG.

Accordingly, we offer the most tested and robust imaging and radar equipment accompanied by a comprehensive maintenance program that ensures the smooth operation and longevity of all systems. We maintain a stable of modular spare parts that will facilitate any repair and a stock of “hot swap” units (fully functional complete spare units available as replacements should a replacement ever be required).

This proposal assumes that all maintenance will be performed by us throughout the term of the contract (including all extensions). Each system is fully contained in a single cabinet. So, in the unlikely event that a part of NovoaGlobal equipment malfunctions, one of our trained technicians will rapidly identify the malfunctioning component, pull it out and replace it with stock inventory. Thus, any repair can be accomplished within hours, and you will lose minimal enforcement time.

Preventive & Routine Maintenance

Routine on-site system maintenance is carried out at scheduled intervals and includes enclosure, lens, and enclosure cleaning to ensure consistently high-quality imagery and appearance.

Every unit performs a self-test upon start-up and after each violation event. In addition, each component is continuously monitored from our Orlando HQ to ensure that it is operating within manufacturer’s specifications. If any component is not functioning properly for any reason, the system automatically sends an electronic alert to a staff member charged

with the immediate response to such an alert. We will always know about system problems before you do and certainly before anyone is issued a citation resulting from improperly operating equipment.

Technical Support/Maintenance

Our systems are based on an effective design that includes rapid part replacement. Whether a damaged or malfunctioning part must be replaced or we simply wish to substitute more advanced technology, our inherent design allows this to be accomplished in minimal time.

Only when a system is destroyed or severely damaged will we require additional time. But even if a NovoaGlobal unit needs to be fully replaced, the simplicity of installation (with backup equipment readily available) will be faster than our competitors.

Development support

We have exceptional developers who created our easy-to-use back office software that simplifies event processing and issuance of warnings, notices, citations and summonses, follow-up notification, and past due processing for personnel while providing robust data collection, reporting, and accounting. You can rest assured that we will be able to perform most required customizations in a blink of an eye.

Pro-Center™ Violation Processing

Our Pro-Center™ back office software, provided at no additional cost, is web-based and enables fully secure remote access 24/7 by authorized personnel. It also provides:

Internet review of violation images, video, and data by violators using a unique password

- ⌚ User-friendly officer review portal that can be learned in minutes and used (with proper authentication) from any computer with internet access
- ⌚ New violations are available online as they are processed and sent to the Police Department Monday – Friday.
- ⌚ Robust reporting capabilities provide instant access to all program information
- ⌚ Unique access for violators to review the violation images and video, pay their fine, or request a hearing

Below, we provide a more detailed description of our processing capabilities.

Citation Processing

Timely, efficient, and accurate Citation pre-processing is an essential element of a photo enforcement program. NovoaGlobal's Pro-Center™ back office software delivers advanced and innovative traffic enforcement software. Key features of the Pro-Center™ include:

- ⌚ Fully web-enabled officer review function that allows officers to review clear, high-resolution digital cameras, digital video evidence, vehicle information, and all relevant violation
- ⌚ Ability to issue citations within time limits established by applicable law
- ⌚ Fully web-enabled violator access (with multi-factor authentication) for event and video review, telephonic and online payment

When the automated system captures photographic and video evidence of a traffic violation (an "Event"), the electronic data is encrypted and transferred to the Event processing center via a secure connection. Thereafter, the Event data goes through several phases of review prior to mandatory review by an authorized law enforcement officer. We do not refer to an Event as a Citation until an authorized law enforcement officer has approved it. Event processing begins with the transfer and upload of Events to the processing center. Once the Events are uploaded to our "Control Center" server, the processing commences with the first level of review and quality assurance, what we refer to as "Verification."

Law Enforcement Approval

All violation events will be provided to law enforcement personnel to perform final review and approval of each violation event prior to issuance of a citation.

The system will be able to load images in a timely manner (less than one minute) for approval by police personnel. As the citations are reviewed and approved, the back-office software will automatically imprint the reviewing Police Officer’s name and ID number into the citation. We then print and mail all approved citations on the same day.

Once the officer has had the opportunity to review the violation images, view the video, compare the violation data to the images, and confirm the registered owner information matched the violation data, the officer can approve the violation with a single click, or reject the violation by clicking the reject button and then selecting the rejection reason code. All rejections are tracked by reason code and can be reported by rejection, issuing system, or rejecting officer.

Citation Mailing

Once a violation has been confirmed by law enforcement, we print and mail notices in accordance with your designations to the registered owner of the violating vehicle.

We prepare the notices letter in a form approved by you and in accordance with legal requirements for all chargeable violations. Please see sample notices attached to this Proposal as Exhibit 1.

Data Uploads

We will provide electronic data uploads compatible with the Court System after the initial mailing of violations.

We will direct our developers to integrate our back office with your current payment system so that we provide you with electronic data uploads compatible with Court Information System after the initial mailing of citations. The courts will receive electronic files of the citation information and can load the Citation information into the database.

Back Office Integration

Our developers have performed more than 100 software integrations with states and courts and the FBI in more than 15 countries. You can rest assured that we will be able to solve any integration you might need. Normally the only thing that is required is that we receive the protocol and interface from you, or we can provide our protocol and interface for the integration. In either case, we will solve this in the best way for you.

Violation Screening and Citation Development

We will ensure that dedicated processors are trained on your specific requirements. We will work with the Police Department to understand in detail the elements which currently constitute evidence of a speed violation. Our experience indicates that a dedicated processor is most effective in evaluating each evidence package prior to submission to your law enforcement for review. Our processors will learn your criteria for evidence suitability, image quality, and threshold compliance. Accordingly, your resources will not be wasted on reviewing and discarding inadequate images.

Color Digital Images for Citation Review

All violation images are in color, and the resolution is more than sufficient for the easy recognition of the violation when displayed on a standard color monitor. We use only the highest quality, commercial-grade cameras to capture two (2) images of each violation for inclusion on the citation notice. Two images are taken of the violation with a preconfigured distance or time in between. A third image is extracted of the license plate.

Citations

We will work with you to develop the citation form that best suits your program.

Online Internet Viewing Capability

Our Pro-Center™ back office software, provided and maintained at no additional cost, is fully web-enabled and allows fully secure remote access 24/7 by authorized Municipality and Court personnel and violators who receive a citation in the mail.

Court Module

The Pro-Center™ court module will conform to court requirements. As court hearings are requested by alleged violators, we will assign appropriate court dates to those contesting their citations and mail them confirmation in advance of the scheduled court date. Court personnel will have appropriate access to our system to review scheduled court appearances or we will otherwise notify the Court of scheduled hearings.

Our evidence packages are designed through the back-office court module based on requirements using a simple check box feature. You may select all documents, videos, and images you would like included in its evidence packages. Evidence packages typically include:

- ☞ Date, Time, and Location of Violation
- ☞ Violation notices
- ☞ Violation images, including license plate
- ☞ Violation video
- ☞ Violator correspondence, affidavits, etc.
- ☞ System certification and calibration certificates
- ☞ Chain of evidence certificate ("Trace Violation")
- ☞ Multiple violator history, if any
- ☞ Payment history

Ideally, each evidence package could be accessed through the court module in the back office. The evidence packages can be generated with a single mouse click and are available at any time.

Customer Service



Pro-Center™ back office software is fully web-enabled and allows secure remote access by members of the public who have received citations. Using a username and password (typically license plate number and violation number), members of the public are able to review the violation images, video, and data as well as pay their fine or request a hearing.

We provide a 24/7 IVR system for payments and general inquiries. We also maintain a toll-free telephone number for the public, staffed during normal business hours (Monday through Friday), to answer questions concerning the program or a specific complaint.

Bilingual Assistance

Our highly trained customer service staff is bilingual (English & Spanish). When anyone calls in needing language assistance, our representative will either immediately switch languages or transfer the caller to a representative with appropriate language skills. Instructions on accessing bilingual language representatives are also included in the citation.

Internet Based Access

All Pro-Center™ back office functionality is fully web-enabled. All access to the back office is Internet-based. Its operation requires a computer with Internet access and a commercially available web browser (such as Chrome or Firefox). This functionality will provide access to all your departments that might need to access the information.

This functionality includes:

- ⌵ Municipality personnel access
- ⌵ Police access
- ⌵ Court personnel access
- ⌵ Violator access

Expert Testimony

All personnel necessary to testify at any hearing, performing system maintenance, printing and mailing citations, and all other aspects of the camera operation will be available for any hearings contesting the validity of any citation or the camera program in general. These expert witnesses will be made available at our own expense. Although there will always be citizens who contest a citation, our technology has never been successfully liti-gated.

Statistical Analysis

Our School Zone Speed-Safe™ systems and Pro-Center™ back office software include state-of-the-art reporting capabilities that provide detailed reports on all aspects of your program. Many of these reports are pre-configured and may be suitable for all your needs. The reports, however, are completely customizable and can be modified easily by officials or, at your request; we will configure any type of report needed. Site Selection and Meth-odology

We will provide you with all requested assistance in evaluating the suitability of intersec-tion approaches and roadway locations for automated enforcement. The selection of en-forcement locations always remains within your sole discretion.

Vision Zero Approach

Red Light and/or Speed enforcement cannot solve all the safety problems in your commu-nity. Of additional concerns are speeding, pedestrian safety, railroad crossing, crosswalks and stop signs, to name just a few. We offer a more holistic solution. We can issue speed citations with our fixed systems and the portable systems will only issue warnings to edu-cate drivers. We have found this to be a very successful Vision Zero Solution in other com-munities where it is used.

BEST SOLUTION FOR THE COMMUNITY

Increased Violations

NovoaGlobal customers believe our School Zone Speed-Safe™ systems detect more actual violations.

Simply stated, our School Zone Speed-Safe™ systems will capture more violations, clearer images and produce better evidence for these violations than any other photo enforcement system available.

Notifications

The School Zone Speed-Safe™ solutions are capable of delivering multiple violations/citations / citations and incorporating additional fines based on designated time periods, and all requirements as required in the RFP.

Our strength is in developing new technology, both hardware and software. With strong development teams in these areas, we are capable and willing to develop our software to incorporate specific functionality requested by you. This is at no cost to you and clearly demonstrates our development capability and our willingness to improve our offering, especially as new functionality presents itself.

Captures Clear Images

NovoaGlobal uses the latest imaging technology with all School Zone Speed-Safe™ solutions. The system produces the highest quality still imagery and amazing HD Video. Again, the image quality can be verified by any of our School Zone Speed-Safe™ customers who have replaced an incumbent vendor solution with the NovoaGlobal School Zone Speed-Safe™ solutions.

Our images are so clear, we have been asked if our sample images have been doctored and the answer is, no. And "Wow!" is the most common word we hear when our digital video is shown.

Convert More Violations to More Enforceable Images

Based on customer input, we firmly believe our technology converts more actual violations into usable / enforceable images. The clarity of the still images and recorded video, combined with the speed and accuracy of violation detection, results in a higher number of usable violations and so delivers more citations than the competition.

License Plate Recognition System

Our License Plate Recognition system, LPR-Sec, incorporates seamlessly into School Zone Speed-Safe™ using the same back office system and operates simultaneously with RLC enforcement with minimal increase in equipment. LPR is an optional technology and requires additional cameras per lane yet can use the same infrastructure.

Traffic Surveillance Viewing

We will capture and store streaming video, offering the ability to provide near live traffic surveillance for incident management 24 hours a day, 7 days a week. The Police Department will be able to directly access this stored video via a web-based method and utilizing our software, capture specific time frames of video and copy the captured video to electronic portable media at no additional cost or delay.



VEHICLE DETECTION AND ACCURACY



Our D-Armor System contains all equipment. If flash is required for illumination, we can add a flash on the same or separate pole.

The heart of all NovoaGlobal market-leading safety systems is our Dual Doppler Positional Radar. This advanced radar device effortlessly and accurately tracks the speed and position of multiple vehicles across several lanes simultaneously. NovoaGlobal refined the most advanced radar technology developed for demanding defense industry applications to create this amazing device. Our Radar provides the technological core of our intersection enforcement solutions and also provides stable, reliable, and accurate information necessary for traffic counts, video monitoring, incident detection, and much more. Our vehicle detection is completely non-intrusive and never requires intrusion into the road surface.

Operating on the K-band (24.05 - 24.25 GHz), this positional radar is the most advanced detection system in the world. Like handheld speed measurement devices, our radar uses the Doppler Effect to determine vehicle speed. But that is where the similarities end. Unlike traditional radars, we measure the exact speed and position of every vehicle in the enforcement zone 20 times per second.

When the system reads a speed and position, it predicts the position the vehicle should occupy on the next reading 50 milliseconds later. When that next reading occurs, if the actual position does not match exactly the predicted position, the system disregards both readings because it knows that one of the signals must be false. Very rapidly, we are able to secure enough clean and confirmed signals to know the approaching vehicle's speed with certainty. Because of this automatic internal confirmation, it is highly improbable that we will ever generate an incorrect speed reading.

In order to create 100% certainty regarding the vehicle speed, we also incorporate an independent, secondary speed confirmation using a distance over time calculation. The system knows every vehicle's exact position at all times. A basic algorithm calculates the time a vehicle takes to travel a specified distance within the enforcement zone. It is then a simple matter to calculate the speed of that vehicle. If the speed calculated using this secondary method is different from the radar measurement, the reading is discarded. It is, for all intents and purposes, impossible for the system to generate two identical incorrect speed readings using two entirely independent and different measurement methods.

Equipment Requirements

We are proud to offer you the most accurate, reliable, and thoroughly tested automated enforcement systems in the world. As we describe more fully above, our Dual Doppler Multi-Tracking Radar surpasses even the most reliable Laser/Lidar units. Our systems meet all applicable Federal standards and specifications and approved for this use.

Speed Confirmation

The system is capable of detecting and capturing evidence of violation by slow moving vehicles. Although there is no minimum "threshold speed" for effective monitoring and evidence capture., the lower the speed the higher the false triggers. Our system is most accurate within ±1.0 MPH up to 100 MPH range and ±1% thereafter up to 185 MPH.

Accuracy

We use a threefold method for ensuring the accuracy of every single speed measurement. The independent methods we use to confirm that each system continues to be accurate are:

- ⌚ Radar signal filtering to eliminate false measurements
- ⌚ Distance over time secondary speed confirmation
- ⌚ Thus, our systems can guaranty accuracy to within +/-1 mph up to 100 mph and +/-1% thereafter

Speed Systems

Our D-Armor System contains all equipment. If flash is required for illumination, flash is on the same pole.

Here we describe our radar-based enforcement systems for speed enforcement. The system tracks multiple vehicles across multiple lanes of traffic. Each vehicle's exact speed and position is captured 20 times per second.

Thus, our ability to capture violations is limited only by the camera's shutter speed. Our standard system is capable of capturing at least three pictures per second.

School Zone Speed-Safe™ systems are flexibly designed to incorporate a host of advanced camera technologies that do not require additional cabinetry.

Our recommended solution provides:

- ⌚ Compact design 18x18x12,
- ⌚ Easily installed on any pole, Low power 25W
- ⌚ Non-intrusive Multi-tracking radar
- ⌚ 24MP still camera, HD video camera
- ⌚ Built-in DVR capabilities
- ⌚ All other applications can be activated
- ⌚ Native speed on green if required in the future, if the laws change to allow
- ⌚ The ability to incorporate an Amber Alert/Silver Alert program using our LPR-Sec

The photos show all required equipment from an existing active four-lane intersection approach. Photos include all poles, cabinets, housings, and flash units that make up the entire system. When Flash is required, it is included on the same pole.

Fixed Systems/Portable

Our systems come in several different designs: D-Armor, P-Armor.

D-ARMOR

Our most compact system



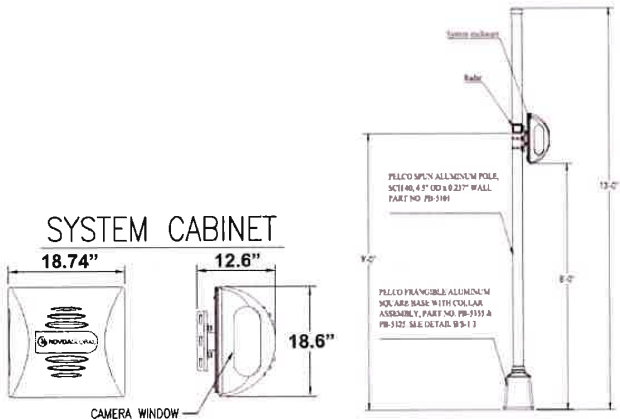
P-ARMOR

Fixed or mobile option



For a system with the highest flexibility and minimal intrusion, we recommend our latest unit called D-Armor. It has a very small footprint and can be installed on any existing pole.

Our implementations do not require the installation or use of mast arms. We normally have one main cabinet that contains all equipment with exception of the flash. This cabinet is normally installed 130-170 ft from the stop line. Please see dimensions below.



Small Enclosure, Little Power Usage

The biggest benefit of our School Zone Speed-Safe™ system is the small footprint. As you can see in these photos, the D-Armor has a sleek, stylish design, a very small footprint and can be installed on any existing pole. The dimensions are 18.7" X 12.6" X 18.6" and the normal power draw is a very low, 25W and 30W for the strobe flash that lasts less than a second. All camera systems are non-intrusive to the roadway or transportation signal cabinetry. All equipment is fully operational at this time.

FLASHLESS/FLASH SYSTEM

If there is sufficient ambient light, no flash will be needed with our flashless system. In case flash is needed, we will add the flash enclosure on the same pole.

We normally have one main cabinet that contains all equipment with exception of the flash for a standard approach. If a flash is needed, we add the flash enclosure on the same pole or on a separate pole only if required.

FULLY PORTABLE SYSTEM



We have developed a completely self-contained portable system that combines the efficiency of a fixed system with the flexibility of a mobile system. The beauty of our advanced technology is the high degree of versatility. These systems are excellent enforcement tools and may be used in Work Zones if needed to be moved periodically.

Each portable system is designed to operate using heavy duty, deep cycle batteries and can operate continuously, unattended for more than three weeks before batteries need to be charged. The portable systems can also plug into a standard 110 V outlet and for any location where a portable system will be deployed regularly, it is a simple matter of running electricity to that site.

The portable system can be maneuvered easily into place by a single technician using a standard commercial dolly. Once in place, our trained technician can configure the system for appropriate enforcement in a few minutes and operation is completely autonomous until you desire that the system should be relocated or the batteries need to be charged. The amount of time it takes to relocate a system is barely more than the time it takes to drive from one site to the next.

This deceptively simple device enforces speeding and can be used for Vision Zero applications and speeding, crosswalk infractions, and intersection gridlock. There is virtually no enforcement need that cannot be met with this portable unit.

Although the system as deployed weighs nearly 800 pounds (and is therefore extremely difficult to move once sited) with the batteries and ground plate removed, maneuvering the portable unit into place is simple.

All systems are modular in design and components are rack-mounted for easy interchangeability. The durable design ensures that you will have years of trouble free operation.

Another key advantage of the portable systems is their enforcement flexibility. A portable unit can be installed for enforcement in one location and then moved to another location for enforcement without expensive and time consuming permitting and construction of the fixed systems. This is particularly handy for unusual enforcement needs such as temporary road or intersection construction, sporting or other large public events.

A number of portable units can be transported easily on a flat bed, ensuring rapid placement of the units at your direction.

Will Not Impede Traffic

The Portable Camera Units are positioned along a roadway without impeding or intruding upon vehicular or pedestrian traffic.

Maximum Unattended Use

Our portable enforcement systems provide maximum enforcement flexibility and can be deployed remotely. We offer a portable system that operates on battery power, can be

deployed in minutes and operates unattended for more than three weeks continuously. The portable system affords you the convenience of unattended use with the flexibility of mobile enforcement.

Battery Operated Solar

Our new battery operated solar system means exchanging batteries is almost never necessary. We offer this as a permanent portable solution that requires little set up time.

Camera Enclosures

Our System is modular in construction and will facilitate rapid installation and maintenance.

Tamper Proof and Vandal Proof

The School Zone Speed-Safe™ systems are fully enclosed in a sleekly designed enclosure with a double lock system. An optional alarm system can also be provided that can send an alarm based on an open door, vibration, or tilting. These enclosures are virtually tamper-proof.

An additional level of security, however, is provided by the fact that the fixed NovoaGlobal systems are fully self-contained and mounted on poles well above the reach of even the most determined vandal. Other fixed systems may mount their camera systems out of reach but have a pole or concrete pad-mounted cabinet where their computer systems and your sensitive data reside, well within reach of intruders who might improperly access this sensitive information.

Our system enclosure, called D-Armor, is the smallest in the industry, with a footprint of 18x18x12 and a modern design that will blend well with your streetscape instead of polluting. This new environmentally friendly system has a super low power consumption of 25W.

ENFORCEMENT SYSTEM DETAILS

Our photo enforcement systems are based on the Dual Doppler Positional Radar, the heart of all NovoaGlobal market-leading safety systems. This multi-tracking radar device effortlessly and accurately tracks the speed and position of multiple vehicles across several lanes simultaneously and will accurately capture violations at approaches with up to four lanes in one direction, including possible left and right turning lanes.

Each vehicle's exact speed and position is captured 20 times per second. Thus, our ability Our D-Armor System contains all equipment to capture violations is limited only by the camera's shutter speed. Our standard system is capable of capturing at least three violations per second.

Small Footprint/Sleek Design

NovoaGlobal's sleekly designed D-Armor system offers you a small footprint while the entire system lends itself well to the goals of a minimally obtrusive system in the physical environment at and near selected intersections thus lowering the impact to curbside and streetscapes. The proposed system is physically and operationally independent of the signal system operated by the Departments of Transportation.

Of course, we will apply for an encroachment permit for, and prior to, installing any equipment or hardware within the right-of-way, modifying any City, Town, County or State owned facility, or performing any sidewalk, shoulder or lane closure required for illumination, we can add a flash on the same or separate pole.

School Zone Speed-Safe™ systems are flexibly designed to incorporate a host of advanced camera technologies that do not require additional cabinetry. Our vehicle detection is completely non-intrusive and never requires intrusion into the road surface.

Image Capture/Quality

School Zone Speed-Safe™ systems are flexibly designed to incorporate a host of advanced camera technologies. We use only advanced, high-resolution digital color cameras with minimum output in excess of 24 mpix per frame/image and full-motion digital video at up to 5 mpix and up to 30 frames per second.

As part of every violation evidence package supporting information to the infraction, we provide a high-resolution (up to 5 megapixel) video clip at up to 30 frames per second that confirms the entire violation. This video clip is viewable by violators online and often results in immediate payment of the fine as it becomes clear that there is no defense for the violation. The length of the video is configurable at your discretion.

We will archive all events in HD quality for ninety (90) days, and the video will be downloadable by you at any time, 24/7. We have the ability to store archived footage on our server (at least 7 years for violation video/notices/contest data).

Wide Range of Conditions

Sun Glare 	Circular polarization filters in combination with advanced algorithmic image "noise" cancellation features minimizes light photon scattering affects caused by sun and flash glare. The system filters sun and flash glare, producing crisp, readable images year-round in all conditions.
Nighttime Operation 	All safety systems are equipped with a purpose-built strobe lighting system. With multiple lighting options available, the standard system can illuminate multiple lanes in all weather and lighting conditions. This system has variable power output, allowing for decreasing power on smaller roads.
All Weather conditions 	Our photo enforcement systems function in every habitable climate in the world. In addition, the unique signal filtering capabilities of the radar allow systems to function in heavy fog, rain, and snow.
Heavy Traffic Conditions 	Captures traffic across multiple lanes of travel. Tracks multiple vehicles simultaneously, while ignoring false triggers and reflected signals.

Please see sample image sets attached to this Proposal Exhibit 3.

“LIVE” STREAM

Traffic Surveillance Viewing

We will capture and store streaming video, offering the ability to provide near live traffic surveillance for incident management 24 hours a day, 7 days a week. Law Enforcement will be able to directly access this stored video via a web-based method and utilizing our software, capture specific time frames of video and copy the captured video to electronic portable media at no additional cost or delay.

Each fixed system includes an IP addressable video camera that will provide law enforcement and your personnel with ready access to each enforced location. In addition, we provide DVR capabilities that allow your personnel to download video for any specified time span during the retention period.

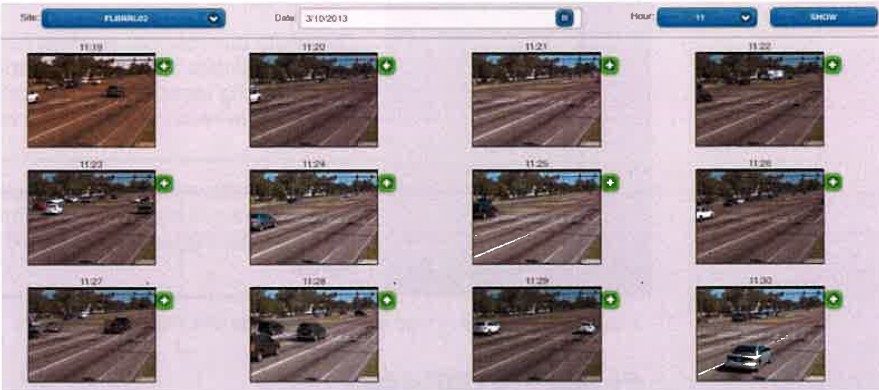
Our DVR function will automatically upload a single image every 60 seconds at each location. By minimizing the number of video frames streamed during non-essential time periods, we allow you to have exceptional image quality without overtaxing its bandwidth availability.

If any image indicates a problem, or if personnel wish to view the video at a particular time, one minute of streaming video can be recalled with a simple mouse click.



Unlimited Download

By simply specifying the start time and duration of any intersection event, you will be able to download any length of video required, at any time, 24 hours a day, without waiting for us to provide access



Our DVR functionality is fully customizable and can be configured to meet your unique needs.

Color Digital Images for Citation

All violation images are in color, and the resolution is more than sufficient for the easy recognition of the violation when displayed on a standard color monitor. We use only the highest quality, commercial-grade cameras to capture three (3) images of each violation for inclusion on the citation notice. Three images are taken of the violation with a pre-configured distance or time in between. The final image of the license plate is extracted.

High-Resolution Cameras

All our automated enforcement systems are flexibly designed to incorporate a host of advanced camera technologies. Our systems will exceed your expectations. We use only advanced, high-resolution digital color cameras with 24 MPIX per frame/image and full motion digital video at up to 5 MPIX and up to 30 frames per second. Therefore, all our images and videos are digitized for retrieval and archiving purposes.

Full Motion Video

As part of every violation evidence package supporting information to the infraction, we use only advanced, high-resolution full motion digital video at up to 5 mpix and up to 30 frames per second that confirms the entire violation. This video clip is viewable by violators online and often results in immediate payment of the fine as it becomes clear that there is no defense for the violation. The length of the video is configurable at your discretion.

Stored Footage

We will capture and store streaming video offering the ability to provide near-live traffic surveillance for incident management 24 hours a day, 7 days a week. The Police Department will be able to directly access this stored video via a web-based method and, utilizing our software, capture specific time frames of video and copy the captured video to electronic portable media at no additional cost or delay.

SAMPLE IMAGES SCHOOL ZONE SPEED BEFORE



Second Image in Color: Same vehicle clearly depicts progression, data box superimposed not blocking info, all readable

AND AFTER VIOLATING EVENT

Records Pertinent Data

The systems produce digital color images comprising the f

- Scene of location where violation occurred
- Vehicle during violation
- Rear license plate readable from the main image



Final Image Extracted

First Image in Color: Vehicle exceeding speed, showing first report line, configurable data box superimposed not blocking info

Image Sets Information on Configurable Data Bar

All enforcement images are imprinted with a "data bar" embedded in the information package comprising all of the relevant event data. The data bar is typically black with white letters. The data bar location can be anywhere on the image, including along the bottom edge of the frame but not obstructing the violation image.

We save enforcement images and maintain all images as confidential in order to not use any image, driver or owner information, or other program information for any purpose other than its intended use for "Legitimate Law Enforcement Purposes".



A processor extracts the original "raw" digital still image and commences the review process that includes cropping of images for inclusion in a printed Citation and online image viewer. School Zone Speed-Safe™ systems identify, record images and video

For each intersection violation, the system records the following:

- Two high-resolution digital color image(s) of the violating vehicle time-stamped at the configurable report line (and, if applicable, confirmation line)
- High-resolution digital color image of the vehicle's license plate extracted from one of the enforcement images
- Digital color video of the entire event (configurable length)
- Date, time (military), year of violation
- Frame sequence numbers
- Violation location identifiers
- Direction of travel
- Vehicle speed
- Posted speed limit
- System identification number

Sample Violation Photos

See our Sample Photos in Exhibit 3.

Flashless/Flash Systems/Infrared

Our detection camera system is a high-definition motion picture camera system that can provide infrared, visible light, and we even have a flashless solution.

Infrared is available and is in fact, used in Chattanooga, TN.

Other options include:

FLASHLESS

If there is sufficient ambient light, no flash will be needed with our flashless system. In case flash is needed, we will add the flash enclosure on the same pole.

FLASH

Our flash uses 56W for less than a second, thus very little output that might affect drivers.

Multiple, Simultaneous

Each digital camera system is capable of accurately and clearly monitoring up to four traffic lanes for speed violations occurring concurrently.



2. SYSTEM OPERATION AND MAINTENANCE

Maintenance

Our Proposal anticipates that all maintenance will be performed by us throughout the term of our contract (including all extensions). Each School Zone Speed-Safe™ system is fully contained in a single enclosure. The whole system can be removed or installed as easily as plugging in an electric outlet.

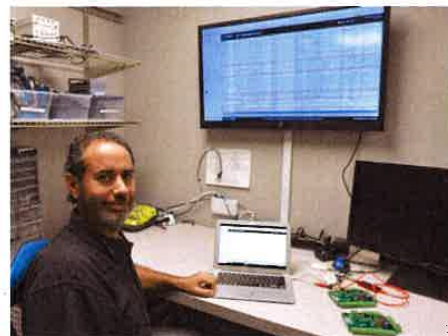
So in the unlikely event that a piece of NovoaGlobal equipment malfunctions, our trained technicians will rapidly identify the malfunctioning component, pull it out and replace it with stock inventory. Thus, any repair can be accomplished within hours and you will lose minimal enforcement time.

Only when a system is destroyed or severely damaged will we require additional time. But even if a NovoaGlobal unit needs to be fully replaced, the simplicity of installation will have you up and running faster than any other vendor can promise.

Our system is designed to conform to the need for extremely rapid replacement. Thus, whether a damaged or malfunctioning part must be replaced or we simply wish to substitute more advanced technology, our inherent design allows this to be accomplished in minimal time.

Routine Site Inspection/Maintenance

We are committed to routine preventative maintenance and inspections on all systems on a regular basis. We will provide monthly physical site inspections/maintenance in addition to daily remote inspections. These inspections include testing the equipment to confirm all cameras fire in proper sequence, pictures and video are combined and stored on each unit and then successfully transmitted to the servers.



Technician monitoring electronic alert

Real Time Status Monitoring of Equipment

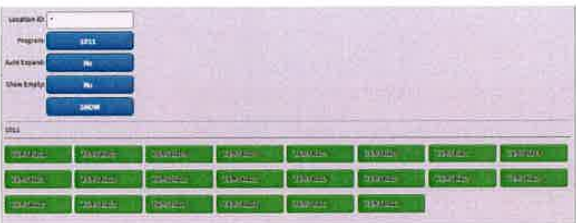
NovoaGlobal offers continuous, automated monitoring of the systems in real-time. This information is available online to all personnel with secure access.

Our system automatically monitors and notifies appropriate personnel of any system failure, malfunction, or other problem that would cause the System to be inoperable.

NovoaGlobal will perform scheduled routine maintenance on the Systems.

Real Time Monitoring

Our Hawk-Center™, which is our web-based video monitoring system, provides 24/7 intersection monitoring and viewing capabilities. Each camera can be monitored simultaneously and color bars over the video offer a quick glance at the camera's status of operation. Green indicates the system is in proper working condition, a yellow color bar indicates the system is in need of maintenance and red color bar indicates the system is down and in need of repair service.



This screenshot above shows the status of each of the systems. If there was an

The photos below show a screenshot of our Hawk-Center's ability to simultaneously monitor video at different locations while also determining at-a-glance proper operation of the systems.



This second photo is an enlargement of the system with the red color bar above the video indicating the

Maintenance Logs

We will keep up-to-date maintenance logs including, but not limited to, all system or equipment malfunctions and all software, hardware, or firmware modifications or upgrades. It will be available for review at any time and will be certified for court proceedings if necessary.



Sample Field Service information for daily and monthly tests and servicing

Preventative Maintenance

Each School Zone Speed-Safe™ system is fully contained in a single enclosure. The whole system can be removed or installed as easily as plugging in an electric outlet.

Our photo enforcement equipment requires very little in the way of routine maintenance. The solid-state components have very few moving parts. Routine maintenance, therefore, comprises lens and enclosure cleaning.

Remote Configuration

Our School Zone Speed-Safe™ is fully configurable remotely and extremely automated. Each system includes an internal self-monitoring and alerting system that (a) performs a self-test upon start up and after each speeding event, and (b) monitors each component for operation in accordance with manufacturer's specifications as well as internal system temperature. Any radar failure will result in the automatic dismissal of the event and multiple failures will result in an alert being sent to our technicians for repair.

If the system discovers any component that is either not functioning or functioning outside of manufacturer's specifications, our technicians are automatically alerted, and they promptly attempt remote maintenance. If remote maintenance is ineffective, we will dispatch a technician to the site to solve the problem or replace the malfunctioning component.

Online Internet Viewing Capability

Our Pro-Center™ back office software, provided and maintained at no additional cost, is fully web enabled, allows fully secure remote access 24/7 through which the Police Department can review, and accept or reject citations and view live feeds. Our Pro-Center™ is part of the Intelligence Center that gathers additional information from the camera systems in the back office system and is available on the secure Internet site.

Provides 24/7 Recordable Intersection Monitoring and

Accessibility Capabilities

Traffic Surveillance Viewing

We will capture and store streaming video, offering the ability to provide near live traffic surveillance for incident management 24 hours a day, 7 days a week. The Police Department will be able to directly access this stored video via a secure web-based method and, utilizing our software, capture specific time frames of video and copy the captured video at no additional cost or delay.

Disconnect from Signal

The proposed system is physically and operationally independent of the signal system operated by the municipality.

Non-Performing

We will work with you to mutually determine speed enforcement systems that can be moved from non-performing intersections to performing intersections.



Electronic Security

Because our cameras and embedded processing units are part of a contiguous, unified system, captured data has different levels of security. All pictures have a SHA3-512 to make sure the pictures are not tampered with. The checksum information is embedded in the log files that have a proprietary format. All the violation information with the log file, pictures, and images of the video are embedded in a tar archive, which also has a checksum. All violation information is immediately encrypted using Advanced Standard encryption technology standard for protecting vital data.

This encryption system exceeds the requirements of United States banks traded on the NYSE and other major stock exchanges. Immediately after capture, the encrypted data is transmitted to our ultra-secure data center over a virtual private network. The transmission of the data from the enforcement systems and the control center (the first part of our Back Office server application) is encrypted with RSA.

Data Storage

We will store and maintain all program data for at least one year in a fully searchable, relational database that will allow you to find event data for individual violations or multiple classes of violations. In addition, the Pro-Center™ reporting module allows for nearly instant retrieval of citations (by date, type, status, location, or any other characteristic) with the ability to print statistical reports as needed. As described immediately below, we retain all program information, both financial and operational, and you have access to this information with a few mouse clicks.

The School Zone Speed-Safe™ systems also record and report traffic counts, violations per intersection, number of events captured, emergency responders, citations issued, rear license plate vehicles, false alerts, etc.

Image Deletion

NovoaGlobal will destroy all images within sixty (60) days when the Police Department and the court dismiss citations or when citations are not issued. NovoaGlobal will provide an audit trail of all voided and destroyed images.

Storage

Our camera system will provide storage capabilities to store infractions for prosecution for a period of time after final disposition of a case and the termination of the contract. The camera system will comply with any additional requirements relating to public records retention. You will be provided access to this stored information upon request.

Records and Data Provided at No Charge

We will provide all documentation, video, data and any other records or information requested by personnel without additional charge.

Evidence Package

Our evidence packages are designed through the back of-
fice court module based on the your requirements using a
simple check box feature. You may select all documents,
video and images it would like include in its evidence pack-
ages. Evidence packages typically include:

- Ⓒ Violation notices (issued and disputed)
- Ⓒ Violation images and Video
- Ⓒ Violator correspondence, affidavits, etc.
- Ⓒ System certification and calibration certificates
- Ⓒ Officer training certificates
- Ⓒ Chain of evidence certificate ("Trace Violation")
- Ⓒ Multiple violator history, if any
- Ⓒ Payment history

Ideally, each court package could be accessed through the
court module of our back office system. The court packages can be generated with a sin-
gle mouse click and are available anytime. There will never be a problem providing evi-
dence packages to the municipality and the court prior to the scheduled court date.

Chain of Evidence

We will keep accurate, current records that are continuously available for use and inspec-
tion by you and which document, at a minimum, the following:

- Ⓒ Current open speed cases
- Ⓒ Present status of all speed cases
- Ⓒ Funds received through the program
- Ⓒ Payments disbursed

Pro-Center™ includes a "Trace Violation" feature, which provides a web accessible report of
all actions taken with respect to any violation event, including the date and time, user ID,
and action taken. The Trace Violation report for each violation is available from any Inter-
net enabled computer to all specifically authorized personnel. It can also be included as
part of the evidence package for every contested violation.

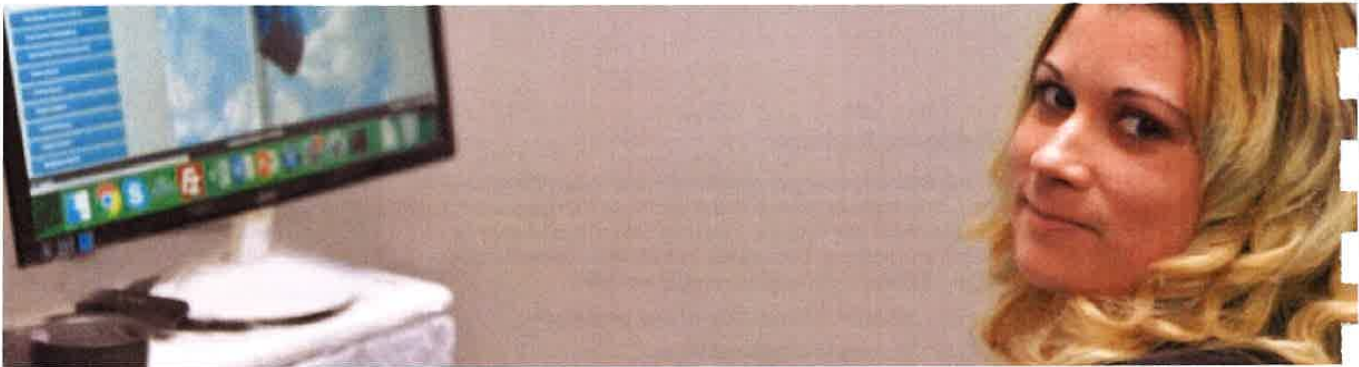
Warranty

We believe that a first quality Photo Enforcement Program creates minimal difficulty,
stress or expense for Town of Pembroke Park, Florida. Accordingly, we offer very durable
equipment that rarely breaks down, a comprehensive maintenance program that ensures
the smooth operation and longevity of this equipment and maintain a stable of modular
spare parts that will facilitate any repair and a stock of "hot swap" units (fully functional
complete spare units available for immediate replacement of a non-functioning unit).

But no matter how carefully engineered, manufactured and installed, every item can be
subject to faulty materials, workmanship, or other unforeseeable conditions that will impair
the performance of that equipment. In order to achieve our goal of an easy, seamless pro-
gram for Town of Pembroke Park, Florida, we include a comprehensive warranty for the
duration of our contract, and this warranty is included in our base price. The only thing
that is not covered by our warranty are acts and omissions of Town of Pembroke Park,
Florida and its agents (unless such actions are taken at our direction or request). Thus,
Town of Pembroke Park, Florida is assured that, to the maximum extent possible, its equip-
ment will be operating nearly 100% of the time. When it does not work, it will be repaired
promptly (typically within 24 business hours). Finally, when inevitably, something goes
wrong with a system, Town of Pembroke Park, Florida will not be stuck with an unexpected
bill that will interfere with its budget and adversely impact its taxpayers.



This example of the Trace Violation report de-
tails each time any person accessed the viola-
tion file and the specific action taken. The
Trace Violation feature guarantees a proper
chain of evidence.



3. VIOLATION PROCESSING AND ADMINISTRATION

Our Pro-Center™ back office software, provided at no additional cost, is web-based and enables fully secure remote access 24/7 by authorized personnel. It also provides:

Internet review of violation images, video, and data by violators using a unique password

- ⌚ User-friendly officer review portal that can be learned in minutes and used (with proper authentication) from any computer with internet access
- ⌚ New violations are available online as they are processed and sent to the Police Department Monday – Friday.
- ⌚ Robust reporting capabilities provide instant access to all program information
- ⌚ Unique access for violators to review the violation images and video, pay their fine, or request a hearing

Below, we provide a more detailed description of our processing capabilities.

Citation Processing

Timely, efficient, and accurate Citation pre-processing is an essential element of a photo enforcement program. NovoaGlobal's Pro-Center™ back office software delivers advanced and innovative traffic enforcement software. Key features of the Pro-Center™ include:

- ⌚ Fully web-enabled officer review function that allows officers to review clear, high-resolution digital cameras, digital video evidence, vehicle information, and all relevant violation
- ⌚ Ability to issue citations within time limits established by applicable law
- ⌚ Fully web-enabled violator access (with multi-factor authentication) for event and video review, telephonic and online payment

When the automated system captures photographic and video evidence of a traffic violation (an "Event"), the electronic data is encrypted and transferred to the Event processing center via a secure connection. Thereafter, the Event data goes through several phases of review prior to mandatory review by an authorized law enforcement officer. We do not refer to an Event as a Citation until an authorized law enforcement officer has approved it. Event processing begins with the transfer and upload of Events to the processing center. Once the Events are uploaded to our "Control Center" server, the processing commences with the first level of review and quality assurance, what we refer to as "Verification."

EVENT PRE-PROCESSING

When the automated system captures photographic and video evidence of a traffic violation (an "Event"), the electronic data is encrypted and transferred to the Event processing center via a secure connection. Thereafter, the Event data goes through several phases of review prior to mandatory review by an authorized law enforcement officer. We do not refer to an Event as a Citation until an authorized law enforcement officer has approved it.

Event processing begins with the transfer and upload of Events to the processing center. Once the Events are uploaded to our "Control Center" server, the processing commences with the first level of review and quality assurance what we refer to as "Verification."

An operator verifies image quality, discards any false triggers, and ensures that the Event meets the violation criteria as defined by You. Events that meet your standards are then passed into the processing queue. Verification is completed within two days after the Event.

An operator extracts the original "raw" digital still images, digital video and violation data and commences the review process in accordance with the specific procedures established by the customer, which include:

- ⌚ Reviewing multiple high-resolution still images and video to ensure that the images meet the clarity, color, and resolution standards
- ⌚ Confirming that a prosecutable violation has occurred that meets the criteria developed by you
- ⌚ Enhancing image quality solely for the purpose of improving visual inspection of the Event, by lightening, darkening, or increasing the image contrast. Original images are retained for record and technology challenge purposes
- ⌚ Cropping of images for inclusion in a printed Citation and on-line image viewer
- ⌚ Extracting license plate information and obtaining registered owner information from the applicable motor vehicle departments
- ⌚ Verifying that the information from the applicable motor vehicle departments matches image date, make, model, color, and approximate model year (if known)



The initial review screen provides the processor with raw images and violation data from which the processor makes the initial determination of whether your violation criteria have been met.

We will ensure that dedicated operators are trained on your specific requirements. Our experience indicates that a dedicated operator is most effective in evaluating each evidence package prior to submission to your law enforcement for review. Our operators apply your criteria for evidence suitability, image quality and threshold compliance. Accordingly, your resources will not be wasted reviewing and discarding inadequate images. This work is provided by a NovoaGlobal operator.

DMV Access

DMV information

In order to secure the identity of the registered owner of the vehicle involved in an alleged violation, our in-house operators review the event images; obtain the license plate number and state of issuance. We access the Department of Licensing through our strategic partnership with the National Law Enforcement Telecommunications System (NLETS), as well as the expansive Lexis/Nexis database and various other state motor vehicle departments. Using our access to nation-wide motor vehicle information we obtain the most recent vehicle owner information.

Once our operators receive the registered owner information, they check the provided information against the photographic images to confirm the vehicle images match the provided information. Once confirmation is made, we import the registered owner information into the citation for further review and confirmation by law enforcement.

NLETS Strategic Partner Certification

NovoaGlobal is proud to be a National Law Enforcement Telecommunications System (NLETS) Strategic Partner since November 2013. For 2016 to 2018, NovoaGlobal was Awarded the honor of "Completed with Distinction".



Law Enforcement Approval



When the REJECT button is selected, a simple dropdown menu appears that allows the officer to reject the violation and record the reason for rejection.

All violation events will be provided to law enforcement personnel to perform final review and approval of each violation event prior to issuance of a citation.

The system will be able to load images in a timely manner (less than one minute) for approval by police personnel. As the citations are reviewed and approved, the back-office software will automatically imprint the reviewing Police Officer's name and ID number into the citation. We then print and mail all approved citations on the same day.

Once the officer has had the opportunity to review the violation images, view the video, compare the violation data to the images, and confirm the registered owner information matched the violation data, the officer can approve the violation with a single click, or reject the violation by clicking the reject button and then selecting the rejection reason code. All rejections are tracked by reason code and can be reported by rejection, issuing system, or rejecting officer.

Citation Mailing

Once a violation has been confirmed by law enforcement, we print and mail notices in accordance with your designations to the registered owner of the violating vehicle.

We prepare the notices letter in a form approved by you and in accordance with legal requirements for all chargeable violations. Please see sample notices attached to this Proposal as Exhibit 1.

Bad Address

All undelivered or returned mail is processed by NovoaGlobal's personnel, logged to the applicable citation, or re-sent to any forwarding address. Bar-codes are automatically scanned into our system and additional data added to the Journal in the citation.

Electronic Data Transfer

We will customize our software, at no additional cost, to provide you with electronic data uploads compatible with the Court Information System. We are flexible, have in-house developers and will provide the Photo Enforcement program you request.

Data Uploads

We will provide electronic data uploads compatible with the Court System after the initial mailing of violations.

We will direct our developers to integrate our back office with your current payment system so that we provide you with electronic data uploads compatible with Court Information System after the initial mailing of citations. The courts will receive electronic files of the citation information and can load the Citation information into the database.

Back Office Integration

Our developers have performed more than 100 software integrations with states and courts and the FBI in more than 15 countries. You can rest assured that we will be able to solve any integration you might need. Normally the only thing that is required is that we receive the protocol and interface from you, or we can provide our protocol and interface for the integration. In either case, we will solve this in the best way for you.

Violation Screening and Citation Development

We will ensure that dedicated processors are trained on your specific requirements. We will work with the Police Department to understand in detail the elements which currently constitute evidence of a speed violation. Our experience indicates that a dedicated processor is most effective in evaluating each evidence package prior to submission to your law enforcement for review. Our processors will learn your criteria for evidence suitability, image quality, and threshold compliance. Accordingly, your resources will not be wasted on reviewing and discarding inadequate images.

Color Digital Images for Citation Review

All violation images are in color, and the resolution is more than sufficient for the easy recognition of the violation when displayed on a standard color monitor. We use only the highest quality, commercial-grade cameras to capture two (2) images of each violation for inclusion on the citation notice. Two images are taken of the violation with a preconfigured distance or time in between. A third image is extracted of the license plate.

Citations

We understand the current citation form mailed to registered vehicle owners will be used as the template for reference of what is currently in place and compared against alternate options presented. We will work with you to develop the citation form that best suits your program.

Online Internet Viewing Capability

Our Pro-Center™ back office software, provided and maintained at no additional cost, is fully web-enabled and allows fully secure remote access 24/7 by authorized Municipality and Court personnel and violators who receive a citation in the mail.



This example of the Trace Violation report details each time any person accessed the violation file and the specific action taken.

Trace Violations

Our back-office software also includes a "Trace Violation" feature, which provides a web-accessible report of all actions taken with respect to any violation event, including the date and time, user ID, and action is taken. The Trace Violation report for each violation is available from any Internet-enabled computer to specifically authorized personnel.

The Trace Violation module also includes a journaling feature that allows all authorized personnel to attach documents (such as correspondence, orders, and affidavits) to the violation file and to include notes or comments to the file.

The Trace Violation feature tracks every activity related to the violation from the moment of capture through final disposition, establishing an unbroken chain of custody for all violation evidence. NovoaGlobal maintains a proper chain of evidence that meets customer needs and requirements.

Court Module

The Pro-Center™ court module will conform to court requirements. As court hearings are requested by alleged violators, we will assign appropriate court dates to those contesting their citations and mail them confirmation in advance of the scheduled court date. Court personnel will have appropriate access to our system to review scheduled court appearances or we will otherwise notify the Court of scheduled hearings.

Our evidence packages are designed through the back-office court module based on requirements using a simple check box feature. You may select all documents, videos, and images you would like included in its evidence packages. Evidence packages typically include:

- Ⓒ Date, Time, and Location of Violation
- Ⓒ Violation notices
- Ⓒ Violation images, including license plate
- Ⓒ Violation video
- Ⓒ Violator correspondence, affidavits, etc.
- Ⓒ System certification and calibration certificates
- Ⓒ Chain of evidence certificate ("Trace Violation")
- Ⓒ Multiple violator history, if any
- Ⓒ Payment history

Ideally, each evidence package could be accessed through the court module in the back office. The evidence packages can be generated with a single mouse click and are available at any time.

Customer Service



Pro-Center™ back office software is fully web-enabled and allows secure remote access by members of the public who have received citations. Using a username and password (typically license plate number and violation number), members of the public are able to review the violation images, video, and data as well as pay their fine or request a hearing.

We provide a 24/7 IVR system for payments and general inquiries. We also maintain a toll-free telephone number for the public, staffed during normal business hours (Monday through Friday), to answer questions concerning the program or a specific complaint.

Bilingual Assistance

Our highly trained customer service staff are bilingual (English & Spanish). When anyone calls in needing language assistance, our representative will either immediately switch languages or transfer the caller to a representative with appropriate language skills. Instructions on accessing bilingual language representatives are also included in the citation.

Internet Based Access

All Pro-Center™ back office functionality is fully web-enabled. All access to the back office is Internet-based. Its operation requires a computer with Internet access and a commercially available web browser (such as Chrome or Firefox). This functionality will provide access to all your departments that might need to access the information.

This functionality includes:

- ⌚ Municipality personnel access
- ⌚ Police access
- ⌚ Court personnel access
- ⌚ Violator access

Online Violator Access and Payment

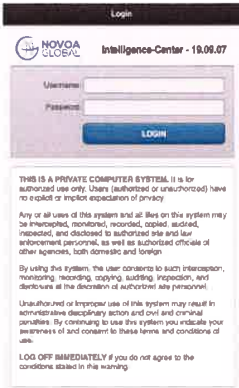
Each recipient of a violation notice will have access from any web-enabled computer (on a read-only basis) to all violation information, including event data, images, and video. Such access will be permitted via a unique pin number printed on each individual violation notice.

Pro-Center™, without the necessity for human intervention, automatically calculates all fines, charges, and late fees.

The Notices will include simple, step-by-step instructions for accessing a website at which the violator will be able to click on a “Pay My Fine” icon. From there, the violator is prompted to input his or her violation number and credit card number. The fine is immediately charged to the account, and payment is recorded in real-time into our Pro-Center.

The following are some cities that use our website to view pictures and videos of the violation and make payments, if applicable:

- ⌚ Chattanooga, Tennessee
- ⌚ Charlestown, Rhode Island
- ⌚ Gulf Breeze, Florida
- ⌚ Orlando, Florida (issues warnings)
- ⌚ Colombian Cities



Violator access is password protected using both the violation number and the license plate number.

Payment Collection Procedures

We will work with your finance department to develop procedures that will meet your financial accountability and customer service guidelines and ensure program integrity at every level.

We collect all fine payments by mail, telephone, or the Internet. We also create a portal into Pro-Center™ for personnel who may collect payments from citizens.

A separate account will be provided for all the program funds. All payments by check, credit card, debit card, e-check, ACH, phone, and in-person (if authorized) will go directly to that account. You will have access to this account to view all transactions and statements in real-time.

All inquiries, whether by telephone, email, or mail, are registered and permanently associated with the appropriate violation (via its unique violation number).

Comments entered by our personnel or your personnel will appear in the Journal function of the back office and will be accessible by searching for the complainant's name or violation record.

Each citation payment will be recorded when made (if electronic) or when transmitted (if made through your lockbox). You will have real-time access to the finance module of our back office to view the payment status of any violation or any grouping of violations (e.g., by issue date or by aging).

We have dedicated personnel to process all incoming payments daily. The online payment system updates the back-office software in real-time and blocks any attempted duplicate payment on the same violation number. Any payments, adjustments, modifications, or other actions taken by the court will also automatically be associated with the payment status of each violation.

The Notices will include simple, step-by-step instructions for accessing a website at which the violator will be able to click on a "Pay My Fine" icon. From there, the violator is prompted to input his or her violation number and credit card number. The fine is immediately charged to the account, and payment is directed to the payment account on a daily basis.

The Notices of Violation will also include instructions on how to make credit or debit card payments by use of a toll-free telephone number, in-person payments, or mailed payments.





FLORIDA SAMPLE PUBLIC OUTREACH

Florida Public Information & Outreach Campaign

With each new program, NovoaGlobal produces initial public notice documents such as press release and electric bill inserts as well as social media posts to promote and educate the public on the program. Since every community is different, we will work with you to customize the best public relations outreach campaign for the purposes of public education in cooperation with the municipality. We will help you promote the program to accomplish the goal of encouraging traffic safety and increasing public knowledge of camera enforcement systems including increasing awareness of the dangers associated bad driving habits.

We normally begin with an initial educational press release, provide accompanying social media and we encourage all programs to begin with a 30-Day Warning period. Then again, as the program begins an additional Press Release and social media.

We will work with officials to develop a Florida public awareness campaign that may include at your request:

- Ⓒ Press Releases
- Ⓒ Social Media
- Ⓒ Utilities Inserts, Brochures, Fliers
- Ⓒ PSAs, Opinion/Editorial pieces in local papers

We have extensive experience dealing with the public during the implementation of a photo enforcement program. We would be pleased to work with officials to give the public maximum confidence in your automated enforcement program.

SEE SAMPLES Below

Flyer

Tukwila Puts Safety First
Tukwila's School Zone Speed Public Safety Initiative!

As part of our continuing commitment to the health and safety of our citizens and visitors, Tukwila begins its Automated Traffic Safety School Zone Speed Enforcement Program.

A pedestrian hit at 20 mph has a 90 percent chance of survival, while hit at 35 percent at 35 mph and 10 percent survival rate at 40 mph.

To keep our children safe, Tukwila is implementing our Automated School Zone Speed Enforcement Program.



Protecting Tukwila's Children from the High and Often Catastrophic Consequences of Speeding through School Zones

Speeding is a major threat to road safety. Speeding contributes to approximately one in every three fatal crashes.

The financial burden is enormous. The cost to society of failing to heed roadside, has this reason, Tukwila begins the Traffic Safety Enforcement Program.

Slow Down in School Zones!

SCHOOL SPEED LIMIT 20

NOVAGLOBAL

School Zone Speed Cameras from NovoaGlobal®

School Zone Speed Photo Enforcement Social Media



Tacoma Police Department

August 5

Like Page

...

This car ran a red light in Tacoma at the intersection of S. 56th St. and S. Oakes St. with devastating consequences. This week is "Stop on Red Awareness Week" nationwide. In 2017, 890 people were killed in the U.S. in crashes that involved red light running. Over half those killed were pedestrians, bicyclists and people in other vehicles who were hit by red-light-runners. Please stay alert and pay close attention to traffic signals. #StopOnRedWeek



STOP ON RED

SAFETY WEEK

272

Like

Comment



Tacoma Police Department

December 4, 2018

Tacoma now has updated equipment and technology (like this near Stewart Middle School) and is reinstating school zone, speed and red light enforcement. We've been issuing written warnings but actual violations start very soon. Children are unpredictable so driving at or below 20 m.p.h. in school zones gives you time to react. It also gives children more time to see your car. Our goal is zero fatalities – please drive safely!



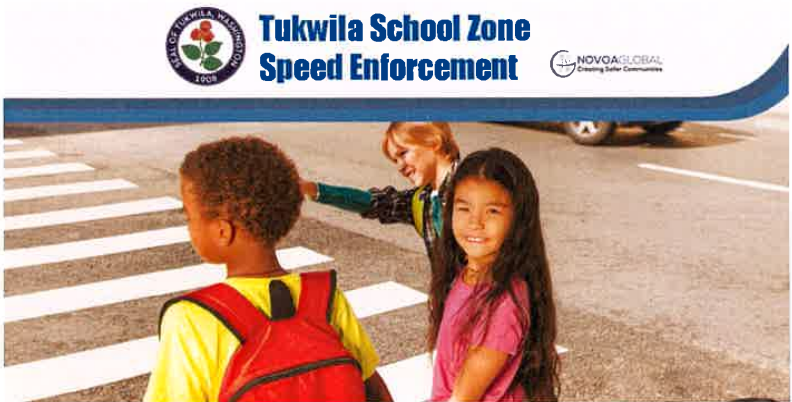
334

60 Comments

88 Shares

Social Media Post STOP ON RED CAMPAIGN – (copy and paste)
<https://www.facebook.com/TacomaPD/videos/2307579522696859>

Tukwila is starting school zone speed photo enforcement with the latest technology from NovoaGlobal. We encourage drivers to modify your driving habits to keep our children safe. Written warnings will be issued initially to give you time to become more aware of your driving and make a change. Real violations will be issued after the 30-day warning period. Please drive safely, Tukwila is aiming towards Zero Fatality® and our children are depending on you.



Sample Press Release

PRESS RELEASE

FOR IMMEDIATE RELEASE

Tukwila, Washington School Zone Enforcement Program

Drivers who speed in the school zone will receive a Notice of Infraction beginning October 1st

TUKWILA, WASHINGTON (September 23, 2021) – Tukwila begins enforcement of its school zone speed camera program October 1, 2021, to encourage safe driving in school zones. The school zone speed camera enforcement program began with a 30-day warning period giving motorists time to change their driving habits before payable notices of violation begin October 1st.

One of the most important goals of Tukwila’s school zone speed enforcement program is saving lives and protecting our most vulnerable population in school zones, our children. Accidents from speeding in school zones are preventable.

The safety program uses two fixed school zone speed cameras to enforce the 20 MPH school zone speed limit which are located at Showalter Middle School (S 144th St @ 46th Ave S) and Foster High School (42nd Ave S @ S 142nd St).

“Photo Enforced” signs are clearly posted in the school zone. Speed cameras operate while school beacons are flashing using advanced photo enforcement technology from NovoaGlobal. The monitoring system captures photos and videos of violators who speed in school zone.

If a driver speeds, the driver receives a Notice of Infraction from the Tukwila Police Department sent to the car’s registered owner. Photo evidence will be on the Notice of Infraction and all photo and video evidence will be available online at <https://zcfatality.com/> for the driver to review.

###

4. PROGRAM MANAGEMENT AND REPORTING SYSTEM

Statistical Analysis

Our School Zone Speed-Safe™ systems and Pro-Center™ back office software include state-of-the-art reporting capabilities that provide detailed reports on all aspects of your program. Many of these reports are pre-configured and may be suitable for all your needs. The reports, however, are completely customizable and can be modified easily by officials or, at your request; we will configure any type of report needed.

The photo enforcement systems record and preserve all event processing, authorization, discard, adjudication, payment, and collection data. This information can be accessed through our back office to create daily, weekly, annual, and full program reports. These reports can be customized and used for internal assessments, press inquiries, court or hearing evidence, public relations, and program effectiveness evaluations. These reports can be generated automatically and delivered to you electronically at intervals of your choosing. We can also provide the mathematical and statistical expertise to perform statistical and regression analysis. This will ensure that you make the most of the data it collects

NovoaGlobal's Reporting Capabilities		
Access from our secure, web-based portal at any time, day or night (24 x 7) Virtually unlimited reporting criteria Customized and scheduled as required		
Sample Reports		
Operations Reports	Additional Reports	Statistics
• Number of violations recorded, by enforcement site and in total • Count of violations where notices not prepared • Notices prepared and mailed • Status of notices issued (outstanding, canceled, reissued and so forth) • Number of Violations forwarded to the municipality and Audit Trails of all discarded or rejected violations and destroyed images.	• Camera equipment hours of service and hours lost • Number and description of camera or other equipment malfunctions • Time spent by each Police Department user logged into the violation processing system and the number of processed violations by each user	• Real-time traffic volume and vehicle counts • Real-time violation graphs and chart by individual lane, time of day, and day of week • Prosecutable image rate and traffic count statistical information of each system

Our Pro-Center™ software has the ability to choose any period and report the hours of use per camera by operational site, the results achieved by each camera by site, offenses recorded by site, equipment malfunctions, real-time traffic volume, and vehicle counts by lane, real-time violation information by time of day and day of week, and the ability to do ad hoc reports on all data.

SAMPLE NOTICES

Warning – School Zone Speed Violation

NOTICE OF WARNING – SCHOOL ZONE SPEED
City of DuPont Traffic Safety Enforcement

Automated Enforcement Division
PO Box 593095
Orlando, FL 32859-3095

SHAWN SPENCER
123 MAIN ST
PINEAPPLE, WA 912345

Amount Due: \$
Due Date: 11/06/2024
Violation #: 1026

View and Pay at:
www.ZeroFatality.com
Phone: 800-644-5601
Payment:

Location: 5185 Blvd of W 28th St E8
Date: 09/16/2024 Time: 1:30:07 PM
Sign Speed: 20 Vehicle Speed: 33.2
Plate Number: 0X

THIS IS NOT A NOTICE OF VIOLATION. YOU ARE NOT REQUIRED TO PAY A FINE, GO TO COURT OR RESPOND IN ANY WAY. THIS IS A WARNING TO DISCOURAGE FURTHER VIOLATIONS IN THE FUTURE.

The photographic images to the right constitute evidence that your vehicle exceeded the posted speed limit, in violation of the posted sign speed, which is in violation of CMC 16.06.

Location: 5185 Blvd of W 28th St E8
Date: 09/16/2024 Time: 1:30:07 PM
Sign Speed: 20 Vehicle Speed: 33.2
Plate Number: 0X

Dear Owner,

Public safety is a top priority of the City of DuPont, particularly the safety of children in and around schools. Exceeding the posted speed limit in a school zone is not only unlawful but may result in a potentially serious or fatal injury to a child. Slow down, pay attention, and help ensure the safety of children as they travel to and from school.

This is a **WARNING** violation, being issued as a courtesy to make you aware that the school zone is now being monitored by an automated traffic safety enforcement camera system, pursuant to RCW 46.63. This will be the only warning issued to you for this violation. We appreciate your cooperation in making our City safer for our students, drivers and passengers.

Thank you,
DuPont Police Department

Officer's Certificate: I certify, under penalty of perjury under the laws of the State of Washington that there is probable cause to believe and so believe that the described vehicle/person was in violation of the above noted enforcement and that the foregoing is true and correct.

Certified in DuPont, WA by:

Submit Online: ☐ In-person: ☐ By Mail: ☐

Please **BLOW** down and obey the speed limits in School Zones.

PAY ONLINE
You may view your violation and pay your fine using your plate number and the payment below.
Payment Date: 11/06/2024
Plate Number: 0X

PAY BY MAIL
Check or Money Order (NO CASH)
Lakewood Municipal Court
800 West 5th Street, Suite 200
Please attach this notice and payment to the back of the check or money order.
Payment Date: 11/06/2024
Plate Number: 0X

PAY BY PHONE
Please call 800-644-5601 or visit www.ZeroFatality.com
Payment Date: 11/06/2024
Plate Number: 0X

TICKET #:
AMOUNT DUE: \$
DUE DATE:

**THIS IS A WARNING NOTICE
NO FINE IS DUE**

PLEASE NOTE: A \$6.95 convenience fee will be added to all online and telephone payments. Please check the payment button on your 800-644-5601 toll-free number to pay the fine.

Notice – School Zone Speed Violation

Automated Enforcement Division
PO Box 593095
Orlando, FL 32859-3095

VIOLATION NUMBER: 1026

Amount Due: \$320
Due Date: 11/06/2024
Violation #: 1026

View and Pay at:
www.ZeroFatality.com
Phone: 800-644-5601
Payment:

Location: 505 Blk 25th Ave NW E8
Date: 10/02/2024 Time: 14:40:44
Sign Speed: 25 Vehicle Speed: 42.3
Plate Number: 49 Vehicle Make: VOLVO

As the vehicle is registered owner/lessee you are liable for the violation. The civil penalty is \$ 320. (Payment instructions below) Payment is deemed an admission and waiver of your right to appeal.

DO NOT IGNORE THIS NOTICE. YOU MUST RESPOND TO THIS NOTICE ON OR BEFORE THE DUE DATE BELOW. Failure to respond to this notice may result in an additional \$25.00 Default fee.

PAYMENT OF THE PENALTY AMOUNT FOR THE VIOLATION WILL NOT RESULT IN FORTIERS OR YOUR LICENSES AND CANNOT BE USED TO INCREASE YOUR INSURANCE RATES.

City of Center Point Officer's Certificate

Based on my review and inspection of the recorded images, I state that a violation of Center Point City Ordinance 2015-02 Article 1.

I declare under penalty of perjury under the laws of the state of Alabama the foregoing is true and correct.

Public Safety Department
10/02/2024
Date

PAY ONLINE
You may view your violation and pay your fine using your plate number and the payment below.
Payment Date: 11/06/2024
Plate Number: 49

PAY BY MAIL
Check or Money Order, Payable to:
Automated Enforcement Division
PO Box 593095, Orlando, FL 32859-3095
Please attach this notice and payment to the back of the check or money order.
Payment Date: 11/06/2024
Plate Number: 49

PAY BY PHONE
Please call 800-644-5601 or visit www.ZeroFatality.com
Payment Date: 11/06/2024
Plate Number: 49

HEARING
Please call 800-644-5601 or email: chief@centerpointcity.com
Please provide your name, plate and vehicle information for hearing and if you are requesting a hearing, please provide your name and vehicle information for hearing and if you are requesting a hearing, please provide your name and vehicle information for hearing.

Reminder Letter

SECOND NOTICE OF RED TRAFFIC SIGNAL VIOLATION

Automated Enforcement Division (FLBI)
PO Box 593095
Orlando, FL 32859-3095

REMINDER NOTICE

On _____, the Belle Isle Police Department mailed you a Notice of Violation indicating that a vehicle registered to you ran a red light in violation of § 316.075(1)(c) of the Florida Statutes.

As of the date of this Second Notice, we have not received payment for the fine associated with this infraction, an Affidavit of Defense, or a request for a hearing. You have until _____ to take one of these actions or a Uniform Traffic Citation (\$252) will be issued to you. A Uniform Traffic Citation may result in court costs and suspension of your driver's license. Payment instructions are at the bottom of this Reminder Notice.

If payment has already been sent, please disregard this Second Notice. If you feel you have received this Notice in error, please contact Belle Isle Traffic Safety Division at 800-644-5601.

Instructions for how to submit an Affidavit of Defense or request a hearing may be found online at www.ZeroFatality.com.

Thank you in advance for your cooperation in this matter.
Sincerely,

Belle Isle Traffic Safety Division

PAY ONLINE
You may view your violation images and video online and pay your fine at:
www.ZeroFatality.com
Please enter Plate Number and Password provided below to enter the secure website.

CHECK OR MONEY ORDER (NO CASH)
Please mail to: Automated Enforcement Division
PO Box 593095, Orlando, FL 32859-3095
Please attach this notice and payment to the back of the check or money order.
Payment Date: 11/06/2024
Plate Number: 0X

PAY BY PHONE
Please call 800-644-5601 or visit www.ZeroFatality.com
Payment Date: 11/06/2024
Plate Number: 0X

QUESTIONS
If you have any questions regarding this violation, please email: info@belleislepolice.org
Please provide Name and Violation Number in addition to your specific question(s).

PLEASE NOTE: A \$6.95 convenience fee will be added to all online and telephone payments. Please check the payment button on your 800-644-5601 toll-free number to pay the fine. We are not responsible for late fees or other charges incurred by you as a result of your failure to follow these instructions.

Notice Reverse Side – School Zone

WWW.ZEROFATALITY.COM

HOW CAN I PAY MY FINE?

- TO PAY ONLINE: Please visit www.ZeroFatality.com
- TO PAY BY PHONE: Please call the Center Point Automated Enforcement Division Customer Service Call Center toll free at (800) 644-5601 to pay by credit/debit card or ACH 24/7. Between 9:00 AM and 4:00 PM (CT), Monday through Friday, and a representative will assist you with a credit/debit card or ACH payment.
- TO PAY BY MAIL: To pay the Violation, mail the return stub along with a check or money order (NO CASH) payable to AUTOMATED ENFORCEMENT DIVISION. To ensure proper credit, print the Violation Number and your license plate number on your payment. Please allow 8 days for delivery.

Send payment to:
AUTOMATED ENFORCEMENT DIVISION
P.O. Box 593095
Orlando, FL 32859-3095

PLEASE NOTE: A \$6.95 convenience fee will be added to online credit/debit payments and phone payments.

ARE THERE ANY VALID DEFENSES TO THIS NOTICE OF VIOLATION?

- Yes. To challenge this infraction, you may request a hearing and/or complete, sign and have notarized an Affidavit of Defense (with any supporting documentation) on or before the due date specified on your Notice. The form Affidavit of Defense Form may be obtained online at www.ZeroFatality.com or by visiting Center Point City Hall, 2209 Center Point Pkwy, Center Point, AL 35215. There is no fee to request a hearing. However, if you elect to have a hearing and you are adjudicated responsible, you will be liable for the local cost of your fine, plus the additional Administrative court cost of \$30.
- Mailing instructions for the Affidavit are included on the document.
- If the infraction is not dismissed based on your Affidavit of Defense or after your hearing, you must pay your fine. In addition, the hearing officer if you are found liable or do not appear for your hearing then an Administrative hearing fee of an additional \$30 will be imposed. You have a right to appeal the hearing officer's decision through Circuit Court only.
- At your hearing, formal rules of evidence will not apply, but due process will be observed and govern the proceedings.

Submission of a false affidavit is a second-degree misdemeanor, punishable under Ala. Code 1975 § 13A-10-101.

WHAT IF I DO NOT PAY THE FINE?

If your fine is not paid or contested by the due date, or if your Affidavit of Defense or hearing is not resolved in your favor, the total fine plus interest will be sent to collections. Then if still unpaid, it will be sent to collections.

QUESTIONS?

If you have any questions regarding this Citation, please call the Center Point Automated Enforcement Division Customer Service Call Center toll free at 800-644-5601 between 9:00 AM and 4:00 PM (CT) Monday through Friday.

HOW DOES IT WORK?

The photo enforcement system measures your speed and position. If you are exceeding the posted speed limit, or if your speed indicates that you are unlikely to stop before the signal changes to red, it captures a digital photograph of your vehicle. If at a signalized intersection you subsequently travel past the stop bar while the signal is red, it captures a second photograph of your vehicle in the intersection and extracts the image of your license plate. The system also captures a motion video that you can review online. A Center Point public safety officer reviews every single violation.

HOW DO I CONTEST A NOTICE OF VIOLATION?

CONTEST: You may request a hearing before the due date specified on your Notice. Please call the Automated Enforcement Division Customer Service Call Center toll free at (800) 644-5601 between 9:00 AM and 4:00 PM (CT) to schedule a hearing. You may also complete, sign and have notarized an Affidavit of Defense (together with any supporting documentation) on or before the due date specified on your Notice. The form Affidavit of Defense may be obtained online at www.ZeroFatality.com or by visiting the Center Point City Hall, 2209 Center Point Pkwy, Center Point, AL, 35215.

YOU HAVE A RIGHT TO REVIEW IMAGES REMOTELY

You have the right to review electronic images or video on the internet at:
www.ZeroFatality.com

Mail To: Automated Enforcement Division
PO Box 593095
Orlando, FL 32859-3095



TRAINING

NovoaGlobal will develop and administer a customer service and technical training program for up to ten employees.

Ongoing Training Support

We believe a successful program involves the thorough training of all personnel involved. We provide on-site, organized, classroom-style training for all personnel and other updates, refresher courses, and training for new personnel in person and through web classes. As always, our experts will be available anytime for consultation or additional training. Inspection by your staff of our facilities is welcome at any time, with or without notice.

Operational Training

Our basic training course for all involved personnel covers:

- ⌚ Understanding Photo Enforcement – The Law & The Science
- ⌚ Understanding our speed safety systems – Dual Doppler Positional Radar
- ⌚ Using Pro-Center™ – Reviewing and Approving Citations, Communicating with Us and Generating Pre-Loaded or Customized Reports
- ⌚ Dealing With the Public – Answers to Commonly Asked Questions, Myths & Misconceptions
- ⌚ Due Process & Hearings – How to Present the Evidence, Respond to Questions and Make Arguments to the Court

Law Enforcement Training

Our law enforcement training program builds on the basic course and will ensure that law enforcement personnel are thoroughly prepared to testify knowledgeably about the principles of our speed safety systems' equipment, operation, and citation processing steps. This training teaches officers how to deal with difficult questions, distinguishing between factual and legal arguments presented by violators, addressing a skeptical judge, and ensuring that the defendant is accorded all of his rights to a fair and impartial hearing.

We also will review with law enforcement the types of questions or challenges raised in court and the appropriate rebuttals. This training will ensure that law enforcement personnel can testify about the authenticity of the citation and the reliability of the equipment and processes that produced it. Every program is different. It is critical that we listen as well as talk during training sessions.

Court Personnel Training

Operation of a photo enforcement program often places additional and difficult burdens on Court personnel. Generally, there is an increase in the number and frequency of hearings, and expansion of duties and a steep learning curve. In addition, there is practically no margin for error. From the first hearing, the Court is expected to handle each case perfectly. Your citizens have a right to expect as much. Accordingly, we will do as much listening as talking when dealing with the Courts and their professionals.

We will teach hearing officers about:

- The reliability of the speed safety systems
- The type of evidence that will be presented
- Our chain of custody policies and procedures

We will teach court clerks:

- How our evidence packages are processed and delivered
- How to access the court interface to our back office systems
- How to review and understand the evidence presented in court
- How to divert difficult or abusive violators to our toll free number

Our initial program training will be conducted on site. We will prepare individual training binders for all personnel. A class size of no more than ten is preferable. If there are more than ten individuals that require any particular training session, we will break it into two sessions.

Training at No Additional Cost

All training, including refresher courses, follow-up training is provided at no additional cost.

Hands-On Training

We will provide periodic on-site refresher training for existing personnel as well as new personnel who become associated with the photo enforcement program upon request.

Sample Training Manuals

NOVOA GLOBAL

Sample Speed Enforcement Training Materials

Automated School Speed Zone Enforcement Program

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NOVOA GLOBAL

Sample Speed Enforcement Training Materials

Automated School Speed Zone Enforcement Program

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Training Materials

All training materials will be provided for personnel in sufficient quantities to cover the training of identified personnel. These materials will be provided at no additional cost.

IMPLEMENTATION SCHEDULE

Major Tasks and Deliverables

Here we provide a description of the work plan and the methods to be used that will demonstrate what NovoaGlobal intends to do, the timeframes necessary to accomplish the Work, and how the Work will be accomplished.

Start Up Operations

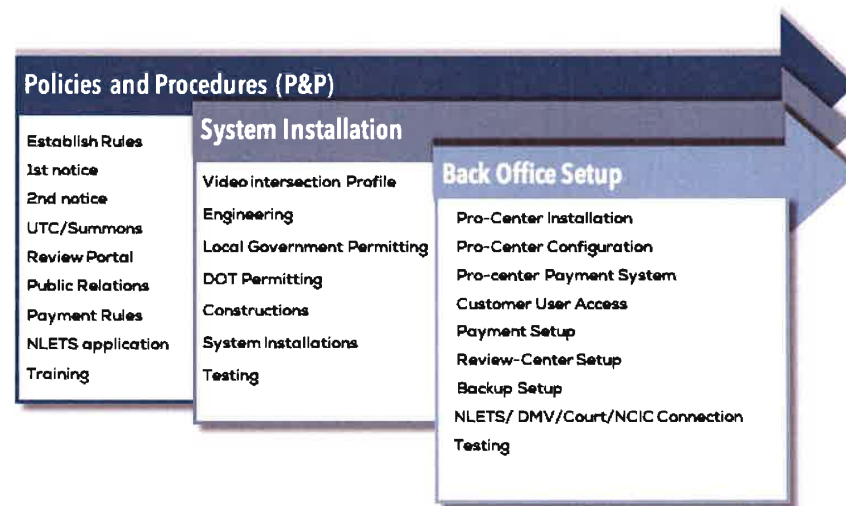
The start-up phase of your program will begin with a kick-off meeting with the key start-up project personnel including the CEO, Senior Engineer and Project Manager. The project plan will be reviewed and business rules established. Then these managers will communicate with the corresponding personnel for site design, construction, deployment and testing, back office set up and configuration, notice creation and approval, public awareness, website configuration and training.

High Level Resolution

Our President, Carlos Lofstedt, is extremely accessible, providing input and quick resolutions, which is one of the qualities our customers truly appreciate. In addition, our remaining staff is readily available to assist in the smooth operations of the program.

Implementation Plan Approach

We always customize the delivery and implementation in accordance to the customer's requirements, which will be customized at the beginning of the program. During the implementation of the program there are three main processes that will run in parallel that can be seen below:



Of the three processes, the one that requires the most attention so that there are no unexpected delays is the System Installation process. One unpredictable factor is the approval process, depending on the location of the systems, that might require municipality and DOT approval.

Our implementation plan will have all systems fully operational and functional within a reasonable amount of time after we have received the "Notice to Proceed." Naturally, installation schedules can be impacted by conditions or circumstances beyond our control. Serious inclement weather, unforeseeable delays in the approval process, and acts of God can delay implementation. We nevertheless endeavor at all times to meet our schedule.

The timeline is based on our experience and, of course, would change depending on the actual start date. We will work with you to establish a timeline that meets your needs and requirements.

The program schedule is based on our experience and, of course, would change depending on the actual start date after we perform initial site testing. We will work with you to establish a timeline that meets your needs and requirements.

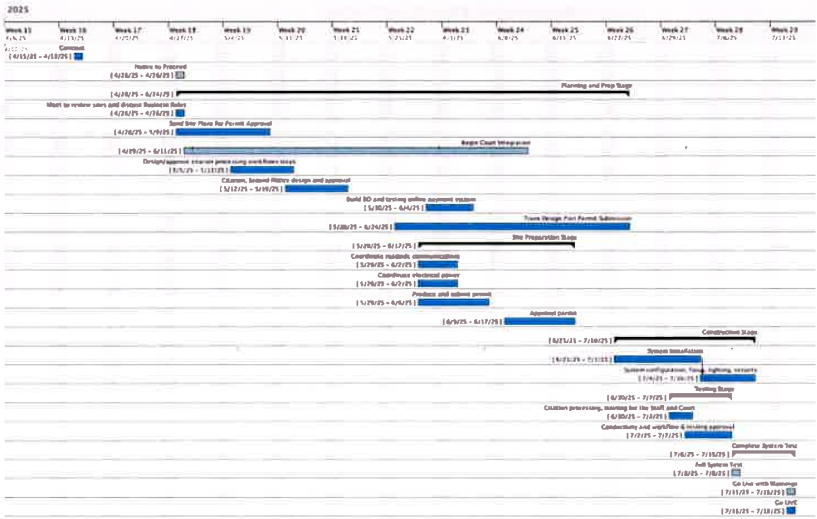
We will work with sub-contractors for engineering and construction of the poles only and will present the sub-contractor for your approval.

Instant Installation - No Need for Construction

If available, using current infrastructure, the time for installation of the systems will be extremely fast. Also our mobile speed systems are very quickly set up.

Sample Program Schedule

Name	Begin date	End date
Contract	4/15/25	4/15/25
Notice to Proceed	4/28/25	4/28/25
Planning and Prep Stage	4/28/25	6/24/25
Meet to review sites and discuss Business Rules	4/28/25	4/28/25
Send Site Plans for Permit Approval	4/28/25	5/9/25
Begin Court Integration	4/29/25	6/11/25
Design/approve citation processing workflow steps	5/5/25	5/12/25
Citation, Second Notice design and approval	5/12/25	5/19/25
Build BO and testing online payment system	5/30/25	6/4/25
Trans Design Plan Permit Submission	5/26/25	6/24/25
Site Preparation Stage	5/29/25	6/17/25
Coordinate roadside communications	5/29/25	6/2/25
Coordinate electrical power	5/29/25	6/2/25
Produce and submit permit	5/29/25	6/6/25
Approval permit	6/9/25	6/17/25
Construction Stage	6/23/25	7/10/25
System Installation	6/23/25	7/3/25
System configuration, focus, lighting, security	7/4/25	7/10/25
Testing Stage	6/30/25	7/7/25
Citation processing, training for the Staff and Court	6/30/25	7/2/25
Conductivity and workflow & testing approval	7/2/25	7/7/25
Complete System Test	7/8/25	7/15/25
Full System Test	7/8/25	7/8/25
Go Live with Warnings	7/15/25	7/15/25
Go LIVE	7/15/25	7/15/25



RELEVANT EXPERIENCE

NovoaGlobal has been providing automated enforcement solutions since 2010, and automated school zone enforcement since our first installation in 2018 in the City of Tacoma, WA. Since then, multiple communities in FL, TN, AL and other states have contracted with our company to improve safety in school zones through automated enforcement.



Florida School Zone Speed Detection System

Starting July 1, 2023 the law allowing enforcement of school zone speed limits took effect (Fla. Stat. § 316.1896), authorizing a county or municipality to use speed cameras for enforcement. With the addition of school zone speed enforcement to the state, our company is well prepared to conform to all legal requirements, both state and local ordinances. We currently have a School Zone Speed Detection System contract with Lake Helen and Chief-land and we are working with Winter Park on enforcement of school zone speed limits, having provided initial traffic studies.



NovoaGlobal is ready to implement a school zone speed safety program to help children in our State stay safe! NovoaGlobal has a vested interest in the success of Town of Pembroke Park 's school zone speed enforcement - it is our children we are protecting! We are prepared to work with Town of Pembroke Park to create

traffic safety studies to install our school zone speed safety systems in dangerous school zones, follow the Town of Pembroke Park local ordinance, according to FDOT guidance, and assist with public awareness.

In addition to the state statute, we also work within the program guidelines set forth by each municipality and, with our system's reporting capabilities, provide annual reporting assistance for FDOT.

NovoaGlobal is deeply committed to the safety of our citizens. We offer the latest technology, competitive pricing, and a commitment to quality of service that is second to none. We are not a "one size fits all" company. Our goal is simple: to create a safer traffic experience for all drivers through consistent, reliable, and uniform traffic enforcement. You will realize the benefits of our safety program in the form of reduced speed violations, reduced risk of injuries and deaths, and a higher confidence in the safety of drivers and pedestrians.

We fully understand the Town of Pembroke Park objectives and are confident that our School Zone Speed-Safe™ program will meet and exceed your expectations. Our roadside equipment, including our detection method and high resolutions cameras, have been proven to capture speeding in school zones across multiple lanes in multiple municipalities across the country.

As a Florida-based company, NovoaGlobal is familiar with Florida law and procedures. With NovoaGlobal providing red light camera enforcement programs in Florida since 2012, our company has been providing services within the legal statutory specifics for Florida following the Mark Wandall Traffic Safety Act of 2010 and its amendments since then.

City of Tacoma



Program Type - Full Turnkey

Type	QTY
Fixed Speed (School Zone)	4
Total Systems	4

Contact:

Address: 3701 S. Pine St.,
Tacoma WA 98409
Contact: Eric Huseby - Interim
Assistant Division Manager
Phone: O 253.591.5437 |
C 253.391.1139
Email: ehuseby@cityoftacoma.org

Background

The City of Tacoma is a long-time user of automated traffic enforcement and was served for several years by a major ATE vendor. In 2017, the City issued a new RFP. NovoaGlobal was awarded the contract in 2018 and replaced all existing systems. Our systems produced an immediate 200% increase in issued violations before levelling off as the program matured. We are responsible for all engineering, permitting, construction, installation, and support of the systems. We provide a full "turnkey" solution, including all violation processing, court integration, ticket and warning issuance, payment portal, technical and customer support via a secure web portal (zerofatality.com), messaging, and telephone.

City of
Center Point



Program Type - Full Turnkey

Type	QTY
Fixed Speed	2
Total Systems	2

Contact:

Address: 2209 Center Point Way.,
Center Point, AL 35215
Contract: Tameeka Vann
City Court Clerk

Phone: 205-854-4460
Email: cityclerk@centerpointal.org

Background

The City of Center Point selected NovoaGlobal in 2018 to replace the City's previous vendor for photo School Zone enforcement, red light systems, stop sign systems and more. On September 2, 2024, Center Point went live with school zone enforcement and started issuing warnings. For the 30 day period, 4,829 warnings were issued. From October to December 2024, nearly 8,000 notices of violation were issued. Our company provides all services for this city, including citation processing, collection of fines, court scheduling, public education and more. Additional school zone system are planned for 2025.





Page 318 of 394

REFERENCE

We grant our consent and encourage you to contact NovoaGlobal's references and ask detailed questions about our camera enforcement systems and service. Below is a sample of our references over the past five years.

CHIEFLAND - FLORIDA

- **Client Name:** City of Chiefland, Florida
- **Address:** 14 E. Park Avenue, Chiefland, FL 32626
- **Contact:** Chief Donald "Scott" Anderson
- **Telephone:** 352-493-6777 **Email:** sanderson@chieflandpolice.org
- **Services provided:** NovoaGlobal has signed a contract for a Full turnkey School Zone Speed program. Specifically, 16 School Zone Speed Systems.
- **Duration:** 2024
- **Value of Contract:** \$7 MUSD
- **Previous Vendor:** New contract

FIFE - WASHINGTON

- **Client Name:** City of Fife, WA - Police Dept.
- **Address:** 3737 Pacific Highway East Fife, WA 98424
- **Contact:** Asst. Chief Dave Woods
- **Telephone:** 253-896-8248 **Email:** dwoods@cityoffife.org
- **Services provided:** NovoaGlobal provides a Full turnkey Red Light and School Zone Speed program. Specifically, 8 Red Light, 4 School Zone Speed Systems, and Court Integration.
- **Duration:** 2020 - Present
- **Value of Contract:** \$2.5 - \$6 MUSD
- **Previous Vendor:** Redflex





TACOMA - WASHINGTON

- **Client Name:** City of Tacoma Traffic Safety Enforcement
- **Address:** 3701 S. Pine St. Tacoma WA 98409
- **Contact:** Eric Huseby - Assistant Division Manager
- **Telephone:** O 253.591.5437 | C 253.391.1139
- **Email:** ehuseby@cityoftacoma.org
- **Services provided:** NovoaGlobal provides a Full turnkey Red Light, Fixed Speed, and School Zone Speed program. Specifically, 9 Red Light systems, 1 Fixed Speed, and 4 School Zone Speed Systems.
- **Duration:** 2018 - Present **Value of the Contract:** \$5 - \$10 MUSD
- **Previous Vendor:** Redflex



GULF BREEZE - FLORIDA

- **Client Name:** Gulf Breeze Police Department
- **Address:** 311 Fairpoint Dr., Gulf Breeze, FL 32651
- **Contact:** Richard Hawthorne, Chief of Police
- **Telephone:** 850-934-5121 (office)
- **Email:** rhawthorne@gulfbreezefl.gov
- **Services Provided:** NovoGlobal provides six (6) red light systems and LPR. Turnkey project including permitting, installation, supply systems service, support, back office software, owner lookup, and payment system.
- **Duration:** 2011 - Present
- **Value of Contract:** \$2-\$3 MUSD
- **Previous Vendor:** Verra Mobility (Traffipax/American Traffic Solutions)



TUKWILA - WASHINGTON

- **Client Name:** City of Tukwila, WA
- **Contact:** Trish Kinlow, Judicial Branch Administrator - Muni Court
- **Address:** 15005 Tukwila International Blvd, Tukwila, WA 98188
- **Telephone:** (206) 433-7185
- **Email:** douglas.newman@dupontwa.gov,
- **Services provided:** NovoaGlobal provides a Full turnkey School Zone Speed program with 2 School Zone Speed systems, and Court Integration. Turnkey project including permitting, installation, supply systems, service, support, back office software.
- **Duration:** 2020 to present
- **Value of the Contract:** \$0.2 – \$2 MUSD
- **Previous Vendor:** New contract



BELLE ISLE - FLORIDA

- **Client Name:** City of Belle Isle Police Department
- **Address:** 1521 Nela Avenue, Belle Isle, FL 32809
- **Contact:** Chief Travis Grimm
- **Telephone:** 407-270-6194 (office), 407-412-0123 (cell)
- **Email:** tgrimm@belleislepolice.org
- **Services Provided:** NovoaGlobal provides a Full turnkey Red Light program and Vision Zero systems. Specifically, Three (3) Red Light systems, Oversize vehicle, Stop Sign. Turnkey project including permitting, installation, supply systems, service, support, back office software, owner lookup and payment system.
- **Duration:** 2020- Present
- **Value of Contract:** \$1 - \$3 MUSD
- **Previous Vendor:** New contract

WINTER PARK - FLORIDA



- **Client Name:** Winter Park Police Department
- **Address:** 500 N Virginia Ave, Winter Park, FL 32789
- **Contact:** Travis Lundquist, Red Light Infractions Officer
- **Telephone:** (407) 643-1652
- **Email:** TLundquist@cityofwinterpark.org
- **Services provided:** NovoaGlobal provides a Full turnkey Red Light program with six systems and has done speed studies for school zone speed systems. Specifically, 6 Red Light systems and TBD School Zone Speed Systems for the City.
- **Duration:** 2022 - Present
- **Previous Vendor:** Sensys Gatso

PRICING

The proposed cost includes total cost to implement, operate and support comprehensive turnkey Speed Camera Enforcement Program in School Zones Only. The turnkey program includes initial setup, labor, equipment, materials, installation, documentation, on-going operations, repairs, maintenance, training and program services including infraction processing. All pre-live items are included in the price.

We guarantee a cost neutral program, meaning you will never pay out of pocket for the program. NovoAglobal uses the most advanced imaging and radar technology available today and provides:

- Post implementation technical and customer service support
- Full Back Office infraction processing
- We guarantee the City no up-front costs
- Our systems work seamlessly with ALPR, red light, and video monitoring.

PRICING

FIXED SCHOOL ZONE SPEED REVENUE SHARE TO NOVOAGLBOAL

- \$23.00 per citation (\$60) PER TICKET

Add \$2.50 fee for each Uniform Traffic Citation (UTC) issued, plus a certified mail fee.

Our goal is to have a fruitful long relationship with the Town of Pembroke Park. We believe that the pricing offered is fair and provides excellent value. We are nevertheless open to further discussions with the City regarding pricing level and models to create the most cost-effective solution.

FORMS

FORMS

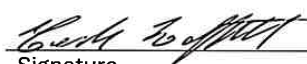


A. BID SIGNATURE PAGE

HOW TO SUBMIT BIDS: Bids must be submitted by hard copy. It is the sole responsibility of the Bidder to ensure that the Bid reaches the Town of Pembroke Park, Town Hall, Town Clerk's Office, 3150 SW 52nd Avenue, Pembroke Park, FL 33023, on or prior to the Bid due date and time listed. Bids submitted by fax or email will not be accepted.

The undersigned hereby agrees to furnish services subject to all instructions, terms, conditions, specifications, and addenda contained in the Invitation to Bid (RFP).

I have read the RFP, and all attachments including the specifications and fully understand what is required. By submitting this signed Bid, I understand any resulting Town contract will be subject to RFP instructions, terms, conditions, specifications, and addenda.

NovoaGlobal, Inc.	March 27, 2025
Submitted by	Date
	March 27, 2025
Signature	Date

NovoaGlobal, Inc.	SPEED CAMERA ENFORCEMENT PROGRAM IN SCHOOL ZONES
Name Print	Title
NovoaGlobal, Inc	
Company (Legal Registration)	

FOREIGN CORPORATIONS MAY BE REQUIRED TO OBTAIN A CERTIFICATE OF AUTHORITY FROM THE DEPARTMENT OF STATE, IN ACCORDANCE WITH FLORIDA STATUTE §607.1501 (visit <http://www.dos.state.fl.us/>).

8018 Sunport Dr, Ste 203		
Address		
Orlando	Florida	32809
City	State	Zip
305-812-2257	888-666-4024	clofstedt@novoaglobal.com
Telephone No.	FAX No	Email

Does your firm qualify for MBE or WBE status?	☒ X	MBE	WBE
---	---------------------------------------	-----	-----



NovoaGlobal, Inc

Submitted by (Company Name):

NovoaGlobal, Inc.

Corporation

Partnership

Individual

Joint Venture

Other

Describe:

8018 Sunport Dr, Suite 203, Orlando, Florida 32809

Office Location:

25

Number of people in your organization:

Changed Name to NovoaGlobal in November 2019

5

Length of time the Contractor has been doing business under this name in Florida:

Years

Originally incorporated January 2010 under Sensys America, Inc for 10 years

Under what other name(s) has your firm operated:

No

Has or is your firm currently involved in any formal court proceedings regarding any of your contracts?

YES

(attach a detailed explanation)

No

NO



BID ACKNOWLEDGMENT

The undersigned, having carefully read and considered the Invitation to Bid, RFP 12 473-14, Speed Camera Enforcement Program. for the Town of Pembroke Park, does hereby offer to perform such services for the Town of Pembroke Park, in the manner described and subject to the terms and conditions set forth in the attached RFP.

The undersigned gives permission for Pembroke Park to contact business references provided in this Bid, and any others for whom the undersigned has performed work.

The undersigned further states that this Bid is made in good faith and is not founded on, or in consequence of, any collusion, anti-competitive agreement, or other type of anti-competitive activities between themselves and any other interested party, in restraint of free competition.

Bidder Business Name: NovoaGlobal, INC

Authorized Representative Signature: *Carlos E. Lofstedt*

Authorized Representative Name (Print): Carlos E. Lofstedt

Authorized Representative Title (Print): President/CEO

Address: 8018 Sunport Drive, Suite 203 Orlando - FL 32809

Date: March 27, 2025 Phone: 305-812-2257 Fax: 888-666-4024

Email Address: clofstedt@novoaglobal.com

Key Staff Member(s) Will Assign to Project: All the Profile's of our Staff Member Resumes can be seen in Exhibit 7.

Below are some Key Staff Members who will be assigned to the Project:
Darlene Hinds, Program Manager
Patrick Walters, Project Manager
Omar Almsouti, Technician



VENDOR/BIDDER DISCLOSURE

I, Carlos Lofstedt, being first duly sworn state that:

The full legal name and business address of the person(s) or entity contracting with the Town of Pembroke Park

("Town") are as follows (Post Office addresses are not acceptable):

Name of Individual, Firm, or Organization: NovoaGlobal Inc

Address: 8018 Sunport Drive, Suite 203
Orlando - FL 32809

FEIN: 27-1617807

State and date of incorporation Delaware - Jan 7, 2010

OWNERSHIP DISCLOSURE AFFIDAVIT

1. If the contract or business transaction is with a corporation, the full legal name and business address shall be provided for each officer and director and each stockholder who directly or indirectly holds five percent (5%) or more of the corporation's stock. If the contract or business transaction is with a trust, the full name and address shall be provided for each trustee and each beneficiary. All such names and address are as follows (Post Office addresses are not acceptable):

Full Legal Name	Address	% Ownership
Carlos Lofstedt	8018 Sunport Dr., Ste 203, Orlando, FL 32809	100%

The full legal names and business addresses of any other individual (other than subcontractors, suppliers, laborers, and lenders) who have, or will have; any legal, equitable, or beneficial interest Town of Pembroke Park in the contract or business transaction with TOWN are as follows (Post Office addresses are not acceptable):

Full Legal Name	Address	% Ownership
	N/A	

STATE OF FLORIDA)
)
COUNTY OF Orange)

By: Cathy E. Hoffert
Signature of Affiant

Date: 4/1/2025

NOVOAGLOBAL
SPEED CAMERA ENFORCEMENT PROGRAM IN SCHOOL ZONES

Print Name _____

SUBSCRIBED AND SWORN TO or affirmed before me this 9th day of

April 20 25, by Carlos Lofstedt, he/she is personally known

to me or has presented _____ as identification.

Chelsya E. Dreitzer
Notary Public, State of Florida at Large

Chelsya E. Areizaga
Print or Stamp of Notary:



CHELSEA E. AREIZAGA
Notary Public
State of Florida
Comm# HH252672
Expires 4/13/2026



The Bidder shall list all Subcontractors to be used on this project, if awarded the Contract for this project in the form below.

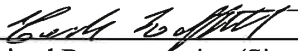
	CLASSIFICATION OF WORK	NAME OF SUBCONTRACTOR	ADDRESS OF SUBCONTRACTOR
1.	Pole Construction	TBD - we will notify the City	
2.			
3.			
4.			
5.			



**Speed Camera Enforcement Program
ADDENDA ACKNOWLEDGEMENT**

The vendor has examined and carefully studied the Request for Proposals and the following Addenda, receipt of all of which is hereby acknowledged:

Addendum No. 1
Addendum No. 2
Addendum No. 3
Addendum No. _____


Authorized Representative (Signature)

April 7, 2025
Date

President/CEO
Authorized Representative/Title
(Print or Type)

Vendors must acknowledge any issued addenda. Proposals which fail to acknowledge the vendor's receipt of any addendum will result in the rejection of the offer if the addendum contained information which substantively changes the Owner's requirements.



SCRUTINIZED COMPANIES

CERTIFICATION REGARDING SCRUTINIZED COMPANIES. The Contractor hereby certifies that, pursuant to Section 287.135, Florida Statutes, it is not listed on the Scrutinized Companies that Boycott Israel and is not participating in a boycott of Israel. The Contractor understands that pursuant to Section 287.135, Florida Statutes, the submission of a false certification may subject it to civil penalties, attorneys' fees, and costs. The Contractor further understands that any contract with the Town for goods or services may be terminated at the option of the Town if the Contractor is found to have submitted a false certification or has been listed on the Scrutinized Companies that Boycott Israel list or is participating in a boycott of Israel. For purchases of \$1 million or more: By submitting a response to any solicitation, the Contractor hereby certifies that, pursuant to Section 287.135, Florida Statutes, it is not listed on the Scrutinized Companies with activities in the Iran Petroleum Energy Sector List, or the Scrutinized Companies with Activities in Sudan List, is not listed on the Scrutinized Companies that Boycott Israel and is not participating in a boycott of Israel, and is not engaged in business operations in Cuba or Syria. The Contractor understands that pursuant to Section 287.135, Florida Statutes, the submission of a false certification may subject it to civil penalties, attorneys' fees, and costs. The Contractor further understands that any contract with the Town for goods or services of \$1 million or more may be terminated at the option of the Town if the Contractor is found to have submitted a false certification or has been listed on the Scrutinized Companies with activities in the Iran Petroleum Energy Sector List or the Scrutinized Companies with Activities in Sudan List, is listed on the Scrutinized Companies that Boycott Israel list or is participating in a boycott of Israel, or is engaged in business operations in Cuba or Syria.

Acknowledged By:

NOVOAGLOBAL, Inc

Firm Name:

Speed Camera Enforcement Program in School Zone Only

President/CEO

Printed Name:

Title:

March 27, 2025

Signature:

Date:



PUBLIC ENTITY CRIMES
NOTIFICATION OF PUBLIC ENTITY CRIMES LAW

Pursuant to Section 287.133, Florida Statutes, you are hereby notified that a person or affiliate who has been placed on the convicted contractors list following a conviction for a public entity crime may not submit a Bid on a contract to provide any goods or services to a public entity; may not submit a Bid on a contract with a public entity for the construction or repair of a public building or public work; may not submit Bids on leases or real property to a public entity; may not be awarded or perform work as a contractor, supplier, sub-Bidder, or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017 [F.S.] for Category Two [\$35,000.00] for a period of thirty-six (36) months from the date of being placed on the convicted contractors list.

Acknowledged By:

NovoaGlobal, Inc

Firm Name:

SPEED CAMERA ENFORCEMENT PROGRAM IN SCHOOL ZONES

President/CEO

Printed Name:

Title:

March 27, 2025

Signature:

Date:



CONFLICT OF INTEREST DISCLOSURE

The award of the agreement is subject to the provisions of Chapter 112, Florida Statutes. All Bidders must disclose within their Bid, the name of any officer, director, or agent who is also an employee or relative of an employee of the Town of Pembroke Park ("TOWN").

Furthermore, all Bidders must disclose the name of any TOWN employee or relative(s) of a TOWN employee who owns, directly or indirectly, an interest in the Bidders firm or any of its branches.

The purpose of this disclosure form is to give TOWN the information needed to identify potential conflicts of interest for key personnel involved in the award of this contract.

The term "conflict of interest" refers to situations in which financial or other personal considerations may adversely affect, or have the appearance of adversely affecting, an employee's professional judgment in exercising any TOWN duty or responsibility in administration, management, instruction, research, or other professional activities.

Please check one of the following statements and attach additional documentation, if necessary:

☒ To the best of our knowledge, the undersigned Contractor has no potential conflict of interest as defined in Chapter 112, Florida Statutes.

☐ The undersigned Contractor, by attachment to this form, submits information which may be a potential conflict of interest due to other Cities, Counties, contracts, or property interest for this RFP.

Acknowledged By:

NovoaGlobal, Inc.

Firm Name:

SPEED CAMERA ENFORCEMENT PROGRAM IN SCHOOL ZONES

President/CEO

Printed Name:

Title:

Charles E. Hoff

March 27, 2025

Signature:

Date:



PROPOSER'S CERTIFICATION AND STATEMENT OF NON-COLLUSION

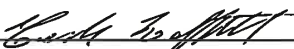
I Carlos Lofstedt certify that this proposal is made without prior understanding, agreement or connection with any corporation, firm or person submitting a proposal for the same services and is in all respects fair and without collusion or fraud. I understand that collusive bidding is a violation of state and Federal law and can result in fines, prison sentences and civil damages awards.

I certify that this proposal has been prepared independently and the price submitted will not be disclosed to another person.

The Town reserves the right to reject the proposal submitted by any proposer violating this provision.

I agree to abide by all conditions of this proposal and certify that I am authorized to sign this proposal.

COMPANY NAME: NovoaGlobal, Inc


Authorized Representative (Signature)

March 27, 2025
Date

President/CEO
Authorized Representative/Title
(Print or Type)



CONFIRMATION OF DRUG-FREE WORKPLACE

In order to have a drug-free workplace program, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibitions.
2. Inform employees about the dangers of drug abuse in the workplace, the business' policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under Bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employee that, as a condition of working on the commodities or Contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893, Florida Statutes, or of any controlled substance law of the United States or any State, for a violation occurring in the workplace no later than five (5) days after the conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program, if such is available in the employee's community by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

A signed copy of your Drug-Free Workplace Policy must be attached to this signed copy and submitted with the Bid Documents.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

Bidder's Signature

March 27, 2025

Date



AFFIDAVIT OF COMPLIANCE WITH ANTI-HUMAN TRAFFICKING LAWS

In accordance with section 787.06 (13), Florida Statutes, the undersigned, on behalf of the entity listed below ("Entity"), hereby attests under penalty of perjury that:

1. The Affiant is an officer or representative of the Entity entering into an agreement with the City of ~~Dade County~~ Pembroke Park.
2. The Entity does not use coercion for labor or services as defined in Section 787.06, Florida Statutes, entitled "Human Trafficking".
3. I understand that I am swearing or affirming under oath to the truthfulness of the claims made in this affidavit and that the punishment for knowingly making a false statement includes fines and/or imprisonment.
4. The Affiant is authorized to execute this Affidavit on behalf of the Entity.

FURTHER AFFIANT SAYETH NAUGHT.

DATE: March 27, 20 25

ENTITY: NovoaGlobal Inc

Carlos Lofstedt

NAME: Carlos Lofstedt

TITLE: President and CEO

STATE OF FLORIDA
COUNTY OF Orange

SWORN TO (or affirmed) and subscribed before me by means of ☒ physical presence or ☐ online notarization, this 9th day of April 20 25, by Carlos Lofstedt in his/her capacity as President / CEO for NovoaGlobal Inc (name of Entity).

Chelsya E. Areizaga
NOTARY PUBLIC

☒ Personally Known OR
☐ Produced Identification

Type of Identification Produced

[00629048,1 3671-0000000]
4916-7324-9036, v. 1

Page 1 of 1



CHELSEA E. AREIZAGA
Notary Public
State of Florida
Comm# HH252672
Expires 4/13/2026



ADDENDUM # 1

To RFP #RFP 12 473-14
For: SPEED CAMERA ENFORCEMENT PROGRAM
Date: 03.18.2025
Subject: Correction to RFP Language

This Addendum is being issued to provide a correction to the Request for Proposal (RFP) #RFP 12 473-14 for the SPEED CAMERA ENFORCEMENT PROGRAM.

Correction:

* On Page 10, the phrase "Red Light Camera Enforcement Program" is hereby deleted and replaced with "School Zone Speed Camera Enforcement Program."

In addition, all references to red-light cameras or a red-light camera program in the Scope of Work or elsewhere in the RFP shall be deleted and replaced with school zone speed camera enforcement.

Purpose:

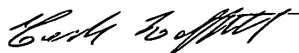
This correction is necessary to ensure the accuracy of the RFP and to avoid any confusion regarding the project scope. All other terms and conditions of the RFP remain in full force and effect.

Acknowledgement:

Proposers are required to acknowledge receipt of this Addendum by including a signed copy of this Addendum with their proposal submission. Failure to acknowledge receipt of this Addendum may result in the rejection of the proposal if the Addendum contains information that substantively changes the

Town's requirements.
David Lynch Esq
Town Manager
Town of Pembroke Park

Acknowledged by:
Carlos Lofstedt

Signature: 



Town of Pembroke Park
3150 SW 52nd Avenue
Pembroke Park, FL 33023
(954) 966-4600

RFP 12 473-14
SPEED CAMERA ENFORCEMENT PROGRAM IN SCHOOL
ZONES ONLY

NOTE

ISSUED: April 1, 2025

Please be advised that the Town of Pembroke Park intends to issue an addendum to RFP 12 473-147, Speed Camera Enforcement Program in School Zones Only, which will respond to several inquiries posed during the question period and extend the submittal deadline until April 11, 2025 by 10:00 am.

Cynthia Garcia-Lima
Town Clerk

Company Name: NovoaGlobal, Inc.
(please print)

Bidder's Signature: 

Date: 4/1/2025



Town of Pembroke Park
3150 SW 52nd Avenue
Pembroke Park, FL 33023
(954) 966-4600
RFP 12 473-14

ADDENDUM NO. 2

ISSUED: April 3, 2025

This Addendum is being issued to provide the following information. Certain information contained herein is in response to questions received by the Town during the question period provided for in the RFP. This Addendum is incorporated into the RFP No. 12 473-14 and expressly made a part thereof.

- 1) Question:** Whether the Town intends to utilize the standard model for school zone speed enforcement systems following a revenue sharing / split structure of paid violations?

Answer: Yes. The Town Commission is considering Ordinance No. 2025-002 (the "Ordinance") on second reading on April 9, 2025. The Ordinance provides for the collection of certain penalties by the Town, as well as the remittance of certain funds to the Department of Revenue and the Broward County School District. The Town intends to provide for revenue sharing of the funds remitted directly to the Town.

- 2) Question:** What is the total number of school zones anticipated for enforcement pursuant to the RFP?

Answer: 2

- 3) Question:** What evaluation criteria will the Town be utilizing to review the proposals submitted in response to the RFP?

Answer:

CRITERION	POINTS	WEIGHT
Ability to slow down drivers in school zones	1-10	50%
Experience	1-10	25%
Ability to efficiently process violations	1-10	25%

4) Closing of Bid:

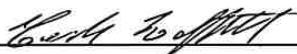
The bid deadline has been **extended:**

New Due date: Friday, April 11, 2025, Time: 10:00 a.m. (Local time)

Please ensure your proposal is submitted in a sealed envelope before the closing date and time.

Cynthia Garcia-Lima
Town Clerk

Company Name: NovoaGlobal, Inc.
(please print)

Bidder's Signature: 

Date: 4/8/2025



Town of Pembroke Park
3150 SW 52nd Avenue
Pembroke Park, FL 33023
(954) 966-4600
RFP 12 473-14

ADDENDUM NO. 3
ISSUED: April 4, 2025

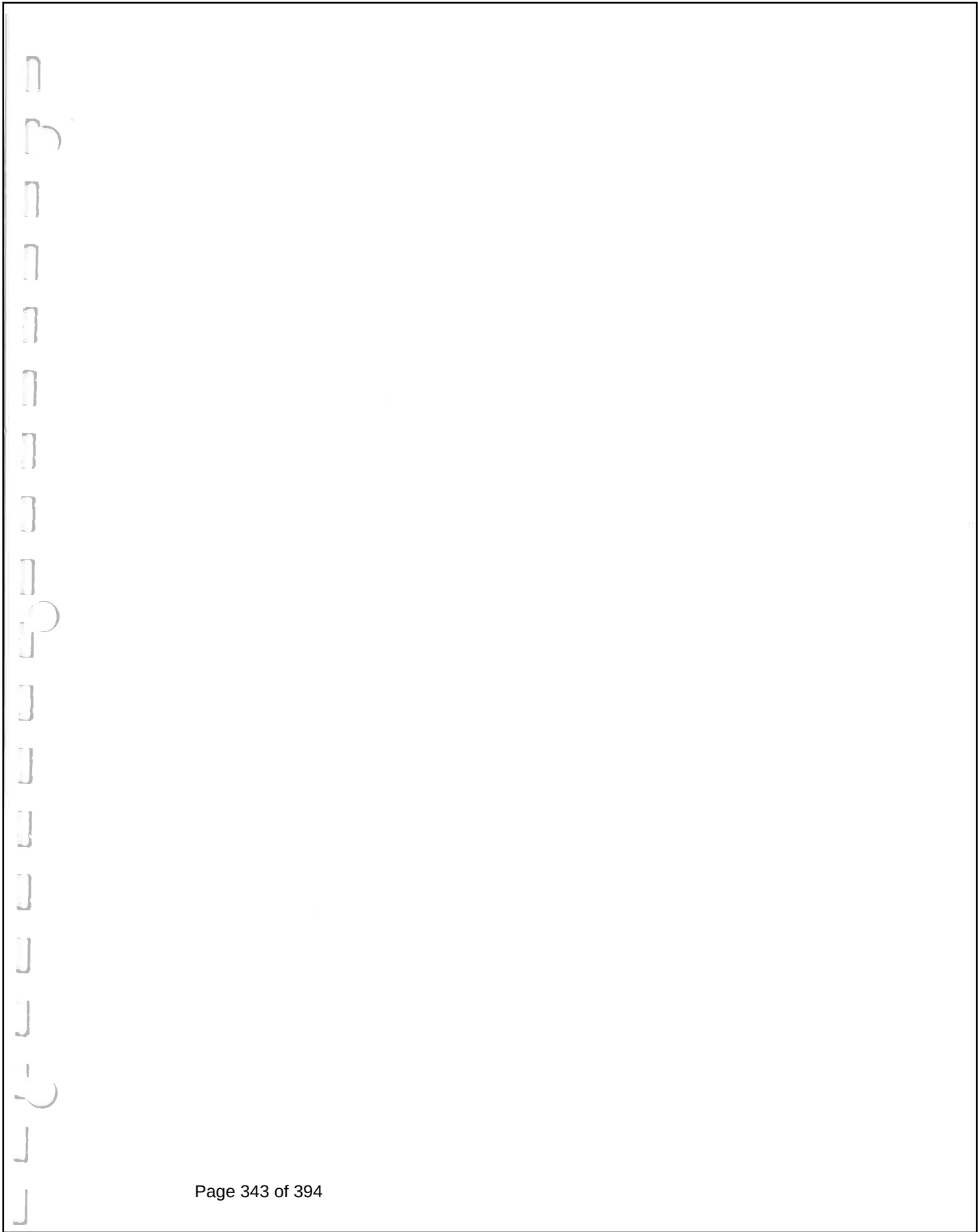
This Addendum is being issued to advise that no vendor will be required to post a bond.

Cynthia Garcia-Lima
Town Clerk

Company Name: NovoaGlobal, Inc.
(please print)

Bidder's Signature: *Barth Hoffmann*

Date: 4/8/2025





EXHIBITS

- Exhibit 1 – Notice of Violation
- Exhibit 2 – Warning Notice
- Exhibit 3 – Camera Images and Representative Image Sets
- Exhibit 4 – Sample Video Image
- Exhibit 5 – Sample Training Outline
- Exhibit 6 – Sample Reports
- Exhibit 7 – Back Office
- Exhibit 8 – Resumes

EXHIBIT 1

NOTICE OF VIOLATION

NOTICE OF SCHOOL ZONE SPEED INFRACTION

NOTICE OF SCHOOL ZONE SPEED INFRACTION City of Tacoma Traffic Safety Enforcement

Photo infractions will NOT appear on your driving record,
they will be processed as a parking infraction.

Ticket Number: SZ00
Plate Number: BIF0452
Pin-Code: 3304
View your violation at
www.ZeroFatality.com



This ticket will be filed with Tacoma Municipal Court - 930 Tacoma Ave S, Rm: 841 Tacoma, WA 98402
Phone: 253-591-5357

Violation Date: 01/23/2019	Time: 15:58:22	Fine Amount: \$124
Location of Infraction: 5100 Block of N 26th St WB		
Plate: [REDACTED]	State: WA	Posted Speed: 20
Year: 2018	Make: SUBA	Model: OUTBACK
Violator: [REDACTED]	Body Style: UT	Color: [REDACTED]
Street Address: [REDACTED]		
City: TACOMA	State: WA	Zip: 98407-4604
The above listed vehicle registered in your name was photographed speeding in a school zone, which is in violation of RCW 46.61.440 pursuant to 46.63.170 and Tacoma Municipal Code 11.60 et seq.		
This notice represents a determination that an infraction has been committed by the person named in the notice and the determination shall be final unless contested as provided in RCW 46.63.060(2)(a). An infraction is a non-criminal offense for which imprisonment may not be imposed as sanction. The penalty for a photo-enforced infraction may include non-renewal of the vehicle registration as per RCW 46.63.060(2)(b).		
DO NOT IGNORE THIS NOTICE: You must respond to this notice on or before 02/16/2019 . As registered owner, you are responsible for any additional fees, fines and costs.		
Officer's Certificate: I certify under penalty of perjury under the laws of the State of Washington that there are reasonable grounds/probable cause to believe and do believe that the described vehicle/person was in violation of the above listed ordinance/statute and that the foregoing is true and correct.		
Sworn to and affirmed in Tacoma, WA by:		
Tacoma Police Officer: [Signature]	Date: 01/29/2019	Badge: 012243



PAY ONLINE:

You may view your violation images and video online and pay your fine at:

www.ZeroFatality.com

Please enter Plate Number and Password provided below to enter the secure web site.

Plate Number: [REDACTED]
Pin-Code: 3304
Amount Due: \$124
Due Date: 02/16/2019

Violation Number:
[REDACTED]

PAY BY PHONE:

Please call Automated Enforcement Division toll free at: (866) 247-8157 to pay 24/7
Customer Service hours:
Monday to Friday, 10:00 AM - 5:00 PM (ET)

PAY IN PERSON/MAIL OR REQUEST PAYMENT PLAN:

Tacoma Municipal Court
930 Tacoma Avenue S, Rm 841, Tacoma, WA 98402
Mon-Fri 8:30 am - 4:30 pm (PST), Tel: 253-591-5357

WE ACCEPT IN PERSON: Cash, Check, Money Order, Visa, MasterCard, and Discover

PAYABLE TO: Tacoma Municipal Court

(DO NOT MAIL CASH)

PAYMENT OPTIONS:

You may be able to enter into a payment plan with the Court under RCW 46.63.110(6)

TO REQUEST A HEARING:

Please see reverse side

PLEASE NOTE: A \$2.00 e-payment convenience fee will be added to all online and phone payments.



FINAL NOTICE OF INFRACTION

FINAL NOTICE OF INFRACTION City of Tacoma Traffic Safety Enforcement

Photo Infractions will NOT appear on your driving record,
they will be processed as a parking infraction.

Plate Number: [REDACTED]
Pin-Code: [REDACTED]
View your violation at
www.ZeroFatality.com



SEAN P [REDACTED]
5125 [REDACTED]
TACOMA, WA 98443-1426



PAST DUE

On 05/09/2019, the Tacoma Police Department mailed you a Notice of Infraction indicating that a vehicle registered to you committed a traffic infraction in violation of the Ordinances: RCW 46.61.055 pursuant to 46.63.170 and Tacoma Municipal Code 11.60 et seq.

As of the date of this FINAL Notice, we have not received payment for the fine associated with this infraction and such payment is **PAST DUE**. The \$124.00 penalty has not been paid and you did not request a hearing (*Not applicable to a Rental Agency*) within **18 days** of issuance of the notice of infraction. You have failed to exercise the options available to you in the allotted time frame, thus you are deemed to have admitted your liability for the violation and, pursuant to Tacoma Municipal code § 11.06 et sq, a failure to respond fee of **\$25.00** has been added so you now owe: **\$149.00**.

PLEASE NOTE: If you ignore this **PAST DUE** notice, it will be forwarded to a collection agency and could ultimately affect your ability to renew your tabs for your registered vehicle *as per RCW 46.63.060(2)(b)*.

If payment has already been sent, please disregard this Final Notice. If you have any questions concerning this Final Notice, please do not hesitate to contact us at (866) 247-8157.

Thank you in advance for your cooperation in this matter.

Tacoma Traffic Safety Enforcement Division

PAY ONLINE:

You may view your violation images and video online and pay your fine at:

www.ZeroFatality.com

Please enter Plate Number and Password provided below to enter the secure web site.

Plate Number: [REDACTED]
Pin-Code: [REDACTED]
Amount Due: \$149
Due Date: 07/09/2019
Violation Number: 1013000000186562



PAY BY PHONE:

Please call Automated Enforcement Division
toll free at: (866) 247-8157 to pay 24/7
Customer Service hours:
Monday to Friday, 10:00 AM - 5:00 PM (ET)



PAY IN PERSON/MAIL OR REQUEST PAYMENT PLAN:

Tacoma Municipal Court
930 Tacoma Avenue S, Rm 841, Tacoma, WA 98402
Mon-Fri 8:30 am - 4:30 pm (PST), Tel: 253-591-5357
WE ACCEPT IN PERSON: Cash, Check, Money Order,
Visa, MasterCard, and Discover
PAYABLE TO: Tacoma Municipal Court

(DO NOT MAIL CASH)

PAYMENT OPTIONS:

You may be able to enter into a payment plan with the Court under RCW 46.63.110(6)

PLEASE NOTE: A \$2.00 e-payment convenience fee will be added to all online and phone payments.



REVERSE SIDE NOTICE OF INFRACTION

YOU MUST RESPOND **BY SELECTING ONE OF THE FOLLOWING OPTIONS (A,B,C)**
WITHIN (18) DAYS FROM THE DATE OF MAILING.

Your response must be filed online or postmarked by the due date.

Failure to appear at a hearing requested for the purpose of contesting the determination or for the purpose of explaining mitigating circumstances may result in refusal of the department of licensing to renew the vehicle registration, until any penalties imposed have been satisfied. RCW 46.63.060(2) (i). Per FMC 10.24.100 an additional fee of \$25.00 will be added to all delinquent accounts and collection fees may apply.

A. HEARING OPTIONS:

To request any hearing quickly and easily go to:

www.zerofatality.com

Failure to appear at a hearing requested for the purpose of contesting the determination or for the purpose of explaining mitigating circumstances may result in refusal of the department of licensing to renew the vehicle registration, until any penalties imposed have been satisfied. RCW 46.63.060(2)(i). Per FMC 10.24.100 an additional fee of \$25.00 will be added to all delinquent accounts and collection fees may apply.

MITIGATION – IN PERSON: You agree that you committed the infraction but want an in-person hearing to explain the circumstances. You may not subpoena witnesses. The Judge may reduce the penalty based on mitigating circumstances shown at the hearing.

CONTESTED – IN PERSON: I did not commit the infraction and want to contest this violation in person. The City has the burden of proving by a preponderance of the evidence that an infraction was committed. You may subpoena witnesses, including the officer who issued the infraction. Subpoena requests must be submitted in writing to: Tacoma Municipal Court.

eHEARING – (MITIGATION or CONTESTED): You may request to waive your presence in court and have your ticket examined in chambers by a judicial officer. You must choose if you want a mitigation or contested hearing, the same rules listed above for an in person hearing apply except there is no appeal permitted from a decision on written statements, IRL J 3.5. To request an eHearing login to: www.zerofatality.com to submit the online form.

*If the driver/owner submits payment, this is an admission of liability and you **forfeit** your right to a hearing.

For all other questions, contact Tacoma Municipal Court at 253-591-5357.
Monday, Tuesday, Thursday, Friday 8:30-4:00 PST, Wednesday 9:30-4:00 PST.

PAYMENT OPTIONS ARE LISTED ON THE PREVIOUS PAGE

Detach here and return with your payment

OPTION A Paper option: HEARING REQUEST TACOMA PHOTO ENFORCEMENT PROGRAM (Complete ONLY if you want a hearing scheduled)
[] I REQUEST A HEARING TO EXPLAIN THE CIRCUMSTANCES. If you agree that you committed the infraction but would like to explain the circumstances, you may not subpoena witnesses.
[] I REQUEST A HEARING TO CONTEST THIS INFRACTION NOTICE. If you believe you did not commit the infraction, you may request a hearing. At the hearing the City must prove by a preponderance (more likely than not) of the evidence that you committed the infraction. You may subpoena witnesses, including the officer who issued the infraction. Subpoena requests must be submitted in writing to: Tacoma Municipal Court.

Print Name: First & Last _____ Phone Number: _____

Address (Street, City, State, Zip Code): _____

Signature: _____ Date: ____/____/____

IMPORTANT: This Hearing Request must be returned within 18 days of issuance of the infraction. If you exercise this option, the amount you owe will be determined at the hearing.

Do you need an interpreter? Yes: [] Language: _____

B. STOLEN / SOLD VEHICLE / DECLARATION OF NON-RESPONSIBILITY:

If your vehicle was stolen or sold prior to the date & time of the violation, **you must provide the court with a confirmed Vehicle Report of Sale from DOL or if stolen a copy of the police report.**

If your vehicle was not in your care, custody or control at the time of the violation, you may submit a certified Declaration of Non-Responsibility to the Court to rebut the presumption, established in RCW 46.63.170(1)(e) and 46.63.075, that you, as the registered owner, were driving the vehicle at the time of the violation. You may obtain the Declaration of Non-Responsibility as follows:

www.zerofatality.com or Tacoma Municipal Court
930 Tacoma Ave S, Rm 841
Tacoma, WA 98402.

*The form must be completed **in full, signed by the registered owner named in the notice of infraction, and filed timely.**

EMPLOYER OWNED VEHICLES:

If you are an employer, YOU ARE RESPONSIBLE and accountable for any negligent acts of the agent or employee. A declaration of non-responsibility may **not** be used by employers to transfer responsibility to their employees. A vehicle registered to an employer that is driven by an employee remains in the "care, custody and control" of the employer and thus, the employer is responsible for payment of the infraction penalty or requesting a hearing.

C. RENTAL AGENCIES:

If you are a registered Car Rental Agency, you may submit the name and address to whom the vehicle is leased online at: www.zerofatality.com
Car Dealerships not registered in Washington State as a rental vehicle business fall under the employer owned vehicles (as stated above).
Per WAC 308-88-020, a rental vehicle business registration number (R-number) will be issued to your business and displayed on the master license.

AFFIDAVIT

ENTERPRISE HOLDINGS.

Automated Enforcement Division (FLBI)
PO Box 593095
Orlando, Florida 32859-3095

01/30/2023

To whom it may concern,
Enclosed you will find all the required information in regards to the legal transfer of liability for motor vehicle violations issued to lessors. Please use this letter to transfer liability for the stated violation listed below to lessee.

Invoice/Notice Information

Invoice Number : [REDACTED]
Date/Time of Occurrence : 01/04/2023 @ 10:45 AM
Location of Occurrence : 4QAAREN9
Plate Number : [REDACTED]
Plate State : Texas

Contract Information

Renter Name : [REDACTED]
Renter Address : [REDACTED]
Renter Phone Number : [REDACTED]
D.L. Number : [REDACTED]
D.L. Issuing State : [REDACTED]
Driver's D.O.B. : [REDACTED]
Rental Agreement Number : [REDACTED]
Contract Open Dte/Time : 01/04/2023 @ 10:03 AM
Contract Close Dte/Time : 01/05/2023 @ 04:43 PM

I swear that above information is correct to the best of my knowledge. On behalf of Enterprise, Alamo and National Car Rental. For questions, please contact the undersigned at Citations2@EHI.Com.

Citations Department
Po Box 22233
Tulsa, OK 74121
Thank you,

Theresa Housley



1-30-2023
1-30-2023
Cindy Close

EXHIBIT 2

WARNING NOTICE

WARNING OF SCHOOL ZONE SPEED INFRACTION
City of Tukwila Traffic Safety Enforcement



Ticket Number: SZ
 Plate Number: BF
 Password:
 View your violation at
www.ZeroFatality.com



The photographic images to the right constitute evidence that your vehicle exceeded the posted speed limit, in violation of the posted sign speed, which is in violation of TMC Section 9.53.010.
Location: 5000 Block of Pacific Ave SB
Date: 01/03/2019 **Time:** 07:57:42
Sign Speed: 20 **Vehicle Speed:** 30.9
Plate Number: BFT0192 **Vehicle Make:** JEEP
 Dear Driver,

My name is Jacob and I go to middle school in Tukwila. I walk to school every day with other kids from my neighborhood. Sometimes when we are walking to school, cars speed past us. I'm afraid of my friends or me getting hurt! The other day your car was seen speeding by my school. Promise me that the next time you pass by my school, you will slow down.



Thank you, Jacob

Officer's Certificate: I certify under penalty of perjury under the laws of the State of Washington that there is probable cause to believe and do believe that the described vehicle/person was in violation of the above listed ordinance/statute and that the foregoing is true and correct.

Certified in Tukwila, WA by:

Tukwila Limited Commission Officer:	Issue Date:	Badge:
	01/04/2019	201210



Please **SLOW** down and obey the speed limits in School Zones.

REVIEW ONLINE: You may view your violation images and video online at:
www.ZeroFatality.com
 Please enter Plate Number and Password provided below to enter the secure website.
Plate Number: BFT0192
Password:
Due Date: 03/06/2019



QUESTIONS:

Please call 206-620-2571
 Mon-Fri. 5 AM to 5 PM (PST)
 Sat-Sun. 7 AM to 11 AM (PST)

PAY IN PERSON/MAIL or REQUEST PAYMENT PLAN:
 Tukwila Municipal Court
 15005 Tukwila International Blvd., Tukwila, WA 98188
 Mon. - Fri. 9:30 AM - 4:30 PM (PST)
 Tel: 206-433-1841

WE ACCEPT: Cash, Check, Money Order, Visa, MasterCard, and Discover.
*** DO NOT MAIL CASH *** For proper payment processing include this return stub with ALL mailed payments.



PAYMENT OPTIONS:

You may be able to enter into a payment plan with the Court under RCW 46.63.110(6)

CHECKS PAYABLE TO:

Tukwila Municipal Court

TO REQUEST A HEARING:

Please reverse side

WARNING NOTICE
NO FEE DUE



This program has been initiated to increase roadway safety and to reduce accidents, injuries and fatalities.
WARNING NOTICE OF RED TRAFFIC SIGNAL VIOLATION

Automated Enforcement Division
 PO Box 593095
 Orlando, FL 32839-3095

Plate Number: [REDACTED]
 Password: [REDACTED]
 View your violation at
www.ZeroFatality.com

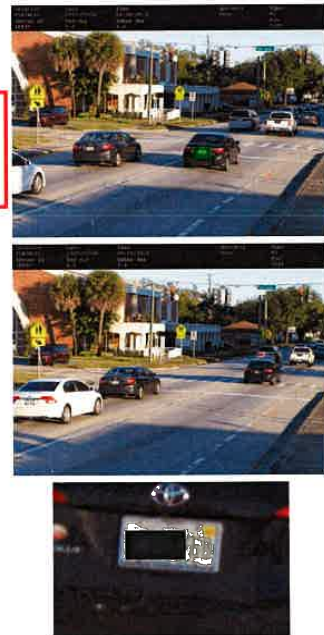


THIS IS NOT A NOTICE OF VIOLATION. YOU ARE NOT REQUIRED TO PAY A FINE, GO TO COURT OR RESPOND IN ANY WAY. THIS IS A WARNING TO ENCOURAGE SAFE DRIVING IN THE FUTURE.

Dear Motorist:
 Your vehicle was photographed running a red light.
 Date: 01/06/2021 Time: 08:06:08
 Red Time: 0.2 Amber Time: 4.4
 Plate Number: [REDACTED] Vehicle Make: TOYT
 Location: Hansel Ave NB @ Fairlane Ave

Running a red light violates Florida law and is extremely dangerous. Red light running happens frequently and is often deadly. In 2014, 709 people were killed and an estimated 126,000 were injured in crashes that involved red light running. It is this danger to our residents and visitors that prompted the City of Belle Isle to adopt a photo enforced red light program. Recent studies have demonstrated conclusively that red light cameras save lives. At the conclusion of our "Warning" period, we will begin to issue Notices of Violations. If this had been a Notice of Violation, the civil penalty would have been \$158.00 (due within 30 days) and payment instructions would have been included with the Notice. Any violation NOT paid within 60 days WILL RESULT IN THE ISSUANCE OF A UTC by a uniformed traffic Officer which could affect your vehicle registration. Remember, red light running is dangerous and illegal. When you disregard a traffic signal, you needlessly put yourself, your passengers and others at risk. Please drive safely.

The City of Belle Isle
 Officer [REDACTED] 01/12/2021



Detach here and return with your payment

PAY ONLINE:
 You may view your violation images and video online and pay your fine at:
www.ZeroFatality.com
 Please enter Plate Number and Password provided below to enter the secure website.

Plate Number: [REDACTED]
 Password: [REDACTED]
 Amount Due: \$0.00
 Due Date: 01/12/2021



PAY BY MAIL:
 Check or Money Order (NO CASH)
 Payable to: Automated Enforcement Division
 PO Box 593095, Orlando, FL 32839-3095
PAY BY PHONE:
 Please call Automated Enforcement Division toll free at: (866) 243-5457 to pay 24/7.
 Customer Service hours:
 Toll Code: 6968
 Monday to Friday
 10:00 AM - 5:00 PM (ET)

PLEASE NOTE: A \$6.95 convenience fee will be added to all online and telephone payments. Please click the payment button only once. DO NOT make a second attempt to pay online. We are not responsible for bank fees or other charges incurred by you as a result of your failure to follow these instructions.

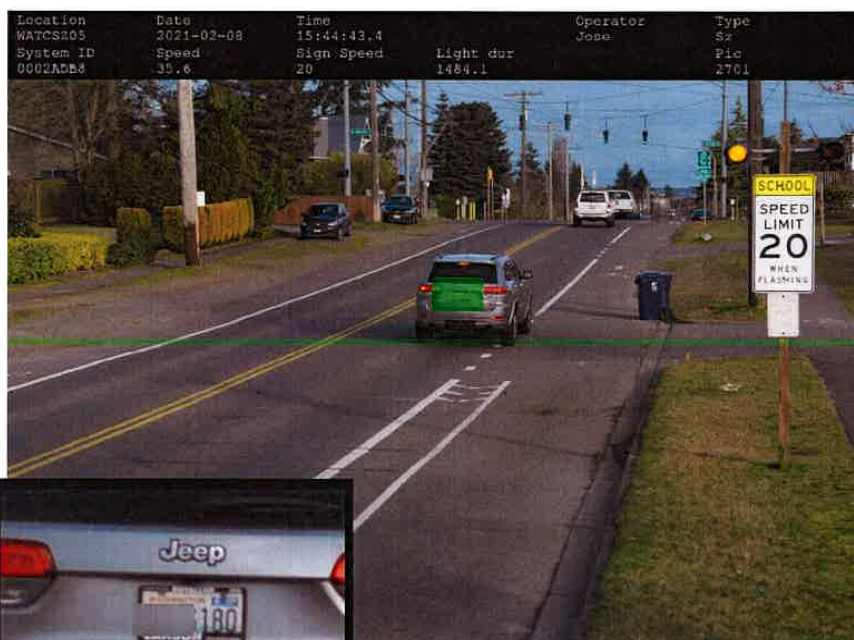
PAY IN PERSON:
 (Only Credit Card, Debit Card, Money Orders Accepted)
 Belle Isle City Hall
 1600 Nela Ave.
 Belle Isle, FL 32809

QUESTIONS:
 Please call: (800) 644-5601
 9:00 AM and 5:00 PM (ET)
 Monday through Friday

HEARING:
 Instructions for how to submit an Affidavit of Defense or request a hearing may be found on the backside and online at
www.ZeroFatality.com

EXHIBIT 3

SCHOOL ZONE SPEED CAMERA IMAGES AND REPRESENTATIVE IMAGE SETS





Location	Date	Time	Distance	Operator	Type
SSS00001	2011-07-26	11:29:20.8	150.0 ft	Markus	S
System ID	Speed	Sign Speed	Direction		
E3CB5120000	33.4 mph	30 mph	Departing		



Location	Date	Time	Distance	Operator	Type
SSS00001	2011-07-26	11:29:21.8	95.0 ft	Markus	S
System ID	Speed	Sign Speed	Direction		
E3CB5120000	33.4 mph	30 mph	Departing		



DAYTIME BRIGHT SUN



DAYTIME CLOUDY



DAYTIME RAIN

Location	Date	Time	Direction	Operator	Type
TNCHFS04	2016-12-24	11:20:52.2	Departing	Jim	S
System ID	Speed	Sign Speed	Redlight t.	Amber t.	Pic
6572A9130000	52.1 mph	40 mph	0.0 s	0.0 s	016A



Location	Date	Time	Direction	Operator	Type
TNCHFS04	2016-12-24	11:20:52.9	Departing	Jim	S
System ID	Speed	Sign Speed	Redlight t.	Amber t.	Pic
6572A9130000	52.1 mph	40 mph	0.0 s	0.0 s	016B



NIGHTTIME

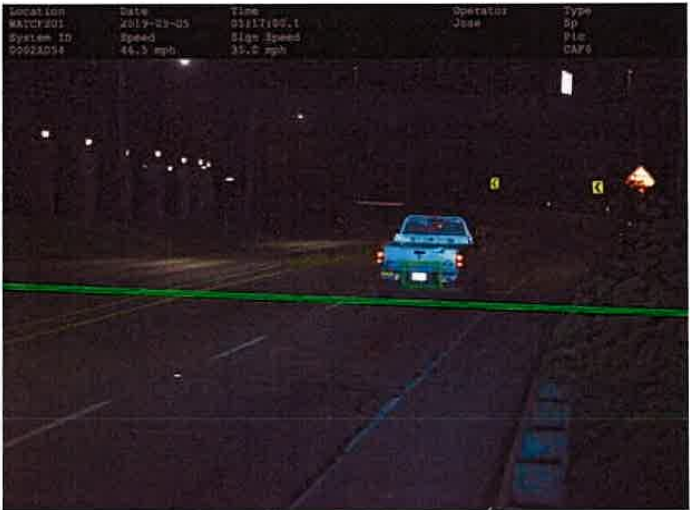




EXHIBIT 4

SAMPLE VIDEO IMAGE

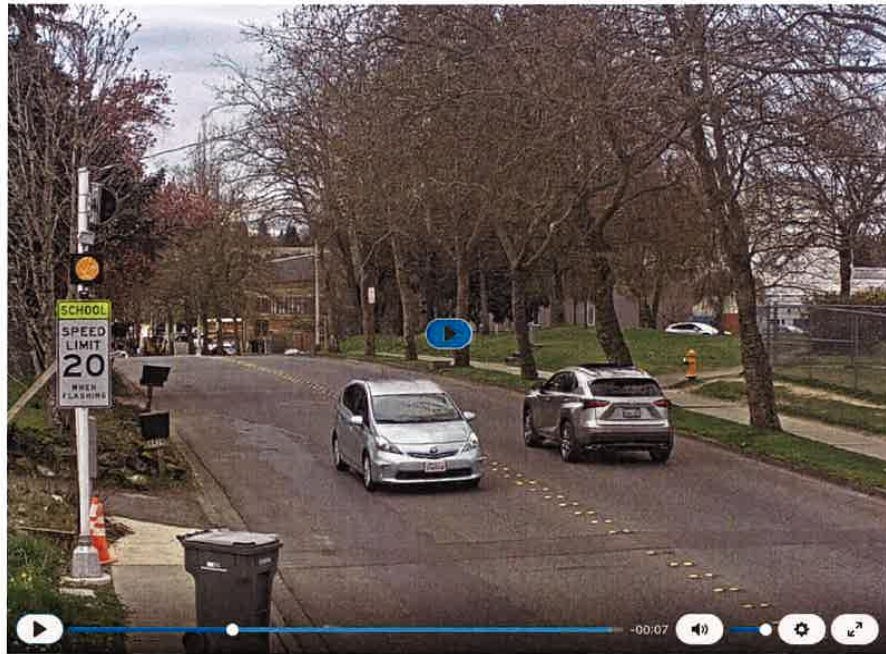


EXHIBIT 5

SAMPLE TRAINING OUTLINE

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EXHIBIT 6

SAMPLE REPORTS

PERFORMANCE REPORT

 # REPORT TYPE: PROGPREF (080) Processing
 # PROGRAM..... 1013
 # TIME PERIOD: 20220101-20220131

LOCATION	MULTI-PLATE ---			LOOKUP ---			APPROVE ---			Type	Address	Comment
	IN	ACC	REJ	IN	ACC	REJ	IN	ACC	REJ			
WATCF501	1927	1778	12	1896	1662	54	1676	1515	108	Fixed Speed	2990 Block of Bay St NB	
WATCR101	277	262	3	280	250	11	248	85	165	Red Light	38th St and McKinley Ave EB	
WATCR102	237	234	1	247	227	4	226	179	51	Red Light	S. 56th St and Oakley St EB	
WATCR103	85	80	1	84	77	3	76	56	28	Red Light	56th St and Tacoma Way South WB	
WATCR104	186	191	1	209	186	9	187	126	74	Red Light	S. Tacoma Way and 74th St EB	
WATCR105	250	252	2	267	244	8	247	202	58	Red Light	S. Tacoma Way and 74th St SB	
WATCR106	425	420	4	443	380	33	375	266	128	Red Light	Holmer St and 84th St NB	
WATCR107	288	277	3	294	268	8	267	147	116	Red Light	Pacific Ave and 72nd St SB	
WATCR108	330	327	1	366	317	14	320	268	84	Red Light	Pacific Ave and 72nd St NB	
WATCR109	207	200	5	221	193	2	193	121	86	Red Light	Pearl St and N. 26th St SB	
WATCS203	339	335	1	351	322	11	321	249	40	School Zone Speed	5000 Block of Pacific Ave NB	
WATCS204	160	158	1	166	155	2	155	110	32	School Zone Speed	5000 Block of Pacific Ave SB	
WATCS205	143	135	6	148	136	0	136	110	7	School Zone Speed	5100 Block of N 26th St EB	
WATCS206	14	14	0	15	14	0	14	10	0	School Zone Speed	5100 Block of N 26th St WB	
TOTAL	4868	4663	41	4987	4431	159	4441	3444	977			

FINANCIAL REPORT

February 2022 TACOMA PROGRAM FINANCIAL REPORT
 Days 28

Location	Type	Address	Issued	Downtime	Deductable downtime	% into account in accordance to contract	Cost/month	total cost	Comment
1.0 WATCF501	Fixed Speed	2990 Block of Bay St NB	2433		-	100%	5,700	5,700	
2.0 WATCR101	Red Light	38th St and McKinley Ave EB	127		-	100%	3,999	3,999	
3.0 WATCR102	Red Light	S. 56th St and Oakley St EB	188		-	100%	3,999	3,999	
4.0 WATCR103	Red Light	56th St and Tacoma Way South WB	39		-	100%	3,999	3,999	
5.0 WATCR104	Red Light	S. Tacoma Way and 74th St EB	120		-	100%	3,999	3,999	
6.0 WATCR105	Red Light	S. Tacoma Way and 74th St SB	143		-	100%	3,999	3,999	
7.0 WATCR106	Red Light	Holmer St and 84th St NB	259		-	100%	3,999	3,999	
8.0 WATCR107	Red Light	Pacific Ave and 72nd St SB	170		-	100%	3,999	3,999	
9.0 WATCR108	Red Light	Pacific Ave and 72nd St NB	272		-	100%	3,999	3,999	
10.0 WATCR109	Red Light	Pearl St and N. 26th St SB	107		-	100%	3,999	3,999	
11.0 WATCS203	School Zone Speed	5000 Block of Pacific Ave NB	255		-	100%	2,999	2,999	
12.0 WATCS204	School Zone Speed	5000 Block of Pacific Ave SB	93		-	100%	2,999	2,999	
13.0 WATCS205	School Zone Speed	5100 Block of N 26th St EB	132		-	100%	2,999	2,999	
14.0 WATCS206	School Zone Speed	5100 Block of N 26th St WB	25		-	100%	2,999	2,999	
Total			4813				53,688		

Monthly Captures Performance		Current month	Online/IVR	NovoaGlobal	City
1.1 Citations Issued		4,313			
1.2 Citations Paid (Fixed Speed & School Zone Speed)		1727	1439		288
1.3 Citations Paid (Red Light)		710	549		161
1.4 Convenience Fee (Fixed Speed & School Zone Speed)			1439		
1.5 Convenience Fee (Red Light)			549		
NG Fees Specification		Fee per unit	Units	Total	
5.1 System fees				\$ 53,688	
5.2 Convenience Fee (Fixed Speed & School Zone Speed)	\$ 2	1,439		\$ 2,878	
5.3 Convenience Fee (Red Light)	\$ 2	549		\$ 1,098	
5.4 TOTAL FEES				\$ 57,664	

Notes	
8.1	Because the City wants to use their own merchant, the convenience fee is deposited into the City account.
8.2	
8.3	
8.4	
8.5	
8.6	

TYPES OF REPORT AVAILABLE FOR DOWNLOAD

Reports

Report Type: ✓ <Select Report Type>

Period:

Program:

• System - Anomalies

• System - Group Rights

• System - Log

• System - Sync

ALPR Hits

ALPR Passing Result Data

ALPR Performance

Capture-Rate by Speed

Capture-Rate per Period

Citation Address List

Citation Payment List

Citations Approved or Rejected List

Collection Rate

Collection Rate Internal

Collection Report

Collection-Rate per Period

Court Hearings

DMV Performance

DMV Queries

Event Storage Size

F-Stops Pending Requests

Hearing Results and Processing

Issued and Paid

LPR Passing Frequency

LPR Passings

Offender Distribution Summary

Payment-Plan - Overdue Citations

Payments

Payments By Type (Tacoma)

Payments Categories

Payments Categories (Tacoma)

Payments Categories by Type

Payments Outstanding

Payments Summary

Processing

Processing (Tacoma)

Processing Overview

Railroad Citations List

Reconciled Items

Reconciled Items (Old Version)

Reconciled Payments

Rejects

Rejects by Type

SIMIT Report

System Performance

System Performance (Old Version)

System Rejections

UTC Address List

UTC Anomalies

User Interactions

Violation List

[REPORT_VP:ISSUED_PAID2]

GENERATE

PROGRAM REPORTING OVERVIEW

Program Overview

Program: GENEAPP

Activities

FIELD	DISP
CITATION NUMBER	0
VIOLATION NUMBER	142
UTC NUMBER	0

Offender Distribution Summary

Previous Month

OFFENSE	OFF	%	CIT	%
1	3401	87.4%	2401	84.6%
2	18	0.2%	119	4.3%
3	8	0.2%	16	0.7%
5	1	0.0%	5	0.2%
7	1	0.0%	7	0.2%
TOTAL	3488	100%	2841	100%

Processing

Last 30 days

USPS	ON	RELA	SS	RELA	HEAR	UTC	PAS
SITE	VID	CIT					
11	0	0	0	0	0	0	1428
Caplan City (excluded)	0	0	0	0	0	0	0
Other Doc (excluded)	0	0	0	0	0	0	0
Rosemary Police (excl)	0	0	0	0	0	0	0
Ville District (excluded)	0	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0	1428

Citation Status

Previous Month

STATUS	COUNT
HEARING - PENDING	1
HEARING - GUILTY	0
HEARING - NOT	0
GUILTY	0
UTC ISSUED	0

Citations reported in person.

Process Orders

ORDER	COUNT	OLDEST
OWN	374	05/20/2018
HEAR	0	-
LOOKUP	780	06/04/2018
PROD	0	-
CROP (R)	0	-
OWN	780	06/04/2018
CROP (R)	0	-
PLA	0	-
PLAYE (R)	0	-
OWN	0	-
PLATE (R)	0	-
OWN	0	-
REVIEW	0	-
OWN	347	06/05/2018
LOOKUP	0	-
OWN	0	-
WANT	0	06/01/2019
APPROVE	1	04/21/2019

Owned cases table.

Collection Rate

Last 6 months

MONTH	ISSUED	PAS	RAID
201906	0	0	-
201905	2541	424	16.7%
201904	2388	1188	51.0%
201903	2297	1338	58.6%
201902	1624	1214	74.2%
201901	1987	1306	65.8%
201812	2388	1351	56.6%
TOTAL	13009	6394	49.1%

Owned and Paid based on aggregate data.
Number of paid based on those issued.

Issued and Paid

Last 6 months

MONTH	ISSUED	AMOUNT	PAS	AMOUNT
201906	483	\$4150.00	270	\$4748.00
201905	2433	\$21656.00	1432	\$7575.96
201904	1541	\$12743.00	1323	\$7743.16
201903	2036	\$19196.00	1347	\$7561.76
201902	1803	\$4880.00	1117	\$5342.32
201901	1988	\$8502.00	1388	\$7468.76
201812	2123	\$18163.00	1368	\$7468.76
TOTAL	12481	\$49659.00	8341	\$40565.68

Owned and Paid based on processing data.

Processing

Last 30 days

LOCATION	ON	RELA	SS	RELA	HEAR	UTC	PAS
SITE	VID	CIT					
THAMULU1	0	1	54	0	0	0	30
THAMULU2	0	0	50	0	0	0	34
THAMULU3	0	8	124	0	0	0	81
THAMULU4	0	5	38	0	0	0	28
THAMULU5	0	8	131	0	0	0	84
THAMULU6	0	5	200	0	0	0	168
THAMULU7	0	5	56	1	0	0	36
THAMULU8	0	0	18	0	0	0	2
THAMULU9	0	0	12	0	0	0	9
THAMULU10	0	8	16	0	0	0	6
THAMULU11	0	8	22	0	0	0	15
THAMULU12	0	0	72	0	0	0	42
THAMULU13	0	5	34	0	0	0	87
THAMULU14	0	0	88	0	0	0	49
THAMULU15	0	8	86	0	0	0	40
THAMULU16	0	0	239	1	0	0	250
THAMULU17	0	1	214	0	0	0	101
THAMULU18	0	0	258	0	0	0	157
THAMULU19	0	0	316	1	0	0	158
THAMULU20	0	8	80	0	0	0	43
THAMULU21	0	0	81	1	0	0	31
THAMULU22	0	0	28	0	0	0	41
TOTAL	0	0	2011	4	0	0	1428

Reports

Report Type: **Reconciled Payments** **GENERATE**

Period: 07/01/2015 - 07/31/2015

Program: 1003

RECONCILED TRANSACTIONS	INTERNET	CNT	SENSYS	CNT	CUSTOMER	CNT	TOTAL	CNT
Full Cash Payment	0.00	0	0.00	0	7792.00	49	7792.00	49
Full Check Payment	0.00	0	42976.00	272	8408.00	51	51384.00	323
WU ACH Payment	8690.00	55	0.00	0	0.00	0	8690.00	55
WU ACH Return	-158.00	-1	0.00	0	0.00	0	-158.00	-1
WU Credit-Card Payment	78560.00	495	0.00	0	0.00	0	78560.00	495
WU Credit-Card Reversal	-158.00	-1	0.00	0	0.00	0	-158.00	-1
TOTAL	86934.00	548	42976.00	272	16200.00	100	146110.00	920

UNRECONCILED TRANSACTIONS	INTERNET	CNT	SENSYS	CNT	CUSTOMER	CNT	TOTAL	CNT
Full Check Payment	0.00	0	0.00	0	616.00	2	616.00	2
Partial Check Payment	0.00	0	0.00	0	308.00	2	308.00	2
TOTAL	0.00	0	0.00	0	924.00	4	924.00	4

SAVE AS CSV

Reports

Report Type: **Reconciled Items** **GENERATE**

Period: 07/01/2015 - 07/31/2015

Program: 1003

ISSUED	COUNT
SENSYS VIOLATION	1538
TOTAL	1538

PAID ITEMS	INTERNET	CNT	SENSYS	CNT	CUSTOMER	CNT	TOTAL	CNT
Hearing Fee	100.00	2	0.00	0	200.00	4	300.00	6
Hearing Guilty Fee	100.00	1	0.00	0	100.00	1	200.00	2
SENSYS BO VIOLATION	158.00	1	0.00	0	158.00	1	316.00	2
SENSYS VIOLATION	86584.00	548	42976.00	272	15642.00	99	145202.00	919
TOTAL	86942.00	552	42976.00	272	16100.00	105	146018.00	929

UN-PAID ITEMS	INTERNET	CNT	SENSYS	CNT	CUSTOMER	CNT	TOTAL	CNT
SENSYS VIOLATION	-158.00	1	0.00	0	0.00	0	-158.00	1
TOTAL	-158.00	1	0.00	0	0.00	0	-158.00	1

PAYMENT TYPES	INTERNET	CNT	SENSYS	CNT	CUSTOMER	CNT	TOTAL	CNT
Full Cash Payment	0.00	0	0.00	0	7792.00	49	7792.00	49
Full Check Payment	0.00	0	42976.00	272	8408.00	51	51384.00	323
Operator Payback	-150.00	-1	0.00	0	-100.00	-1	-250.00	-2
WU ACH Payment	8532.00	54	0.00	0	0.00	0	8532.00	54
WU Credit-Card Payment	78560.00	495	0.00	0	0.00	0	78560.00	495
TOTAL	86942.00	548	42976.00	272	16100.00	99	146018.00	919

REVERSAL TYPES	INTERNET	CNT	SENSYS	CNT	CUSTOMER	CNT	TOTAL	CNT
WU Credit-Card Payment	-158.00	1	0.00	0	0.00	0	-158.00	1
TOTAL	-158.00	1	0.00	0	0.00	0	-158.00	1

Reports

Report Type: **Payments Categories** **GENERATE**

Period: 07/31/2015 - 07/31/2015

Program: 1003

USE: **BANK DATE**

CREDIT CARD / ONLINE PAYMENTS									
USER	DATE	PAID	DESCRIPTION	DUE(N)	LOCATION	CITATION	PLATE	FIRST NAME	
-	07/31/2015	158.00	WU Credit-Card Payment	-	FLBRR12	1003900000204087	BYE178	F TAMPA INC	
-	07/31/2015	158.00	WU Credit-Card Payment	-	FLBRR13	1003900000206579	DWZK71	CHARLES	
-	07/31/2015	158.00	WU Credit-Card Payment	-	FLBRR15	1003900000212171	20KID20	CHRISTOPHER ALLEN	
-	07/31/2015	158.00	WU Credit-Card Payment	-	FLBRR13	1003900000190336	40SQWD	MICHAEL	
-	07/31/2015	158.00	WU Credit-Card Payment	-	FLBRR06	1003900000211173	9BDIS4	MATTHEW	
-	07/31/2015	158.00	WU Credit-Card Payment	-	FLBRR12	1003900000191730	DVQL87	FRANCISCO	
-	07/31/2015	158.00	WU Credit-Card Payment	-	FLBRR12	1003900000188546	K06NL	LAURENE	
-	07/31/2015	158.00	WU Credit-Card Payment	-	FLBRR06	1003900000175097	133YFA	MARIA	
-	07/31/2015	158.00	WU Credit-Card Payment	-	FLBRR12	1003900000198529	E01683	ROBYN	
-	07/31/2015	158.00	WU Credit-Card Payment	-	FLBRR13	1003900000188959	777HDJ	SARAH	
-	07/31/2015	158.00	WU Credit-Card Payment	-	FLBRR06	1003900000190070	W816YX	LAUREN	
-	07/31/2015	158.00	WU ACH Payment	-	FLBRR07	1003900000187100	9755QB	NYESHA	
ON-LINE TOTAL		1896.00	PAYMENTS 12		REFUNDS 0				

SENSYS COLLECTED PAYMENTS									
USER	DATE	PAID	DESCRIPTION	DUE(N)	LOCATION	CITATION	PLATE	FIRST NAME	
gsuarez	07/31/2015	158.00	Full Check Payment	-	FLBRR09	1003900000205720	BCDR14	EARTH'S BEST NATUR	
SENSYS TOTAL		158.00	PAYMENTS 1		REFUNDS 0				

CITY COLLECTED PAYMENTS									
USER	DATE	PAID	DESCRIPTION	DUE(N)	LOCATION	CITATION	PLATE	FIRST NAME	
adavis	07/31/2015	158.00	Full Check Payment	-	FLBRR06	1003900000207056	N87BDL	JULIUS	
adavis	07/31/2015	158.00	Full Check Payment	-	FLBRR12	1003900000191565	TFF0W	TERESA	
CITY TOTAL		316.00	PAYMENTS 2		REFUNDS 0				

TOTAL PAYMENTS		2370.00	PAYMENTS 15		REFUNDS 0				
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SAVE AS CSV

SAVE AS CSV

Reports

Report Type: **Processing** **GENERATE**

Period: 07/01/2015 - 07/31/2015

Program: 1003

SHOW: **PROCESSED IN PERIOD**

SPLIT ON: **LOCATION**

LOCATION	ON SITE	REJ.VIO	ISSUED	REJ.CIT	HEARING	UTC ISSUED	PAID	COLLECTION	COLL PAID
FLBRR101	0	30	241	4	0	78	108	0	0
FLBRR102	0	3	82	1	0	26	45	0	0
FLBRR103	0	11	101	5	0	24	39	0	0
FLBRR104	0	4	53	2	0	17	33	0	0
FLBRR105	0	11	45	2	0	11	29	0	0
FLBRR106	0	23	76	2	0	43	16	0	0
FLBRR107	0	7	41	2	0	30	37	0	0
FLBRR108	0	53	147	12	0	59	91	0	0
FLBRR109	0	6	62	1	0	29	31	0	0
FLBRR110	0	32	52	1	0	19	36	0	0
FLBRR111	0	2	1	0	0	1	3	0	0
FLBRR112	0	203	230	10	0	96	174	0	0
FLBRR113	0	169	360	17	0	117	272	0	0
FLBRR114	0	0	1	0	0	0	0	0	0
FLBRR115	0	0	16	0	0	4	5	0	0
FLBRR116	0	2	30	2	0	11	9	0	0
TOTAL	0	556	1538	61	0	585	928	0	0

SAVE AS CSV

Reports

Report Type:

Payments

GENERATE

Period:

07/30/2015

-

07/30/2015

Program:

1003

Period: 07/30/2015 - 07/30/2015

Program: 1003

SORT BY: **DATE**

SAVE AS CSV

Reports

Report Type:

Rejects

GENERATE

Period:

07/01/2015

 -

07/03/2015

Program:

1003

Period:	07/01/2015	-	07/03/2015
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Program: 1003 

LOCATION ID: •

SAVE AS CSV

Reports

Report Type: **Payments Summary** **GENERATE**

Period: 07/01/2015 - 07/31/2015

Program: **1003**

USE: **TRANSACTION DATE**

SHOW:

AMOUNT	TRANSACTIONS
-474.00	3
147924.00	929
147450.00	932

SAVE AS CSV

Reports

Report Type: **Collection Report** **GENERATE**

Period: 07/01/2015 - 07/30/2015

Program: **1002**

Collections Printed in Period 0

Currently open Collections 2852

Reports

Report Type: **Court Hearings** **GENERATE**

Period: 07/06/2015 - 07/06/2015

Program: **1004**

Hearing Time: **--:--**

PRINT LIST

PRINT CITATIONS

Hearing Time	Citation Number	Vehicle Plate	First Name	Last Name	Due Date	Amount
9.00.00 AM	1004900000855788	53H1951	FEDERAL EXPRESS CORPORATI		06/26/2015	50.00
9.00.00 AM	1004900000844188	89H1116	FEDERAL EXPRESS CORPORATI		06/14/2015	50.00
9.00.00 AM	1004000000226039	PTC7004	GREGORY MATTHEW or JULIE ANNE COCHRAN	COCHRAN	06/11/2014	50.00
9.00.00 AM	1004900000618764	J8353N	THOMAS D	COSBY	12/17/2014	50.00
9.00.00 AM	1004900000821046	PGH1247	CAROLYN DAVIS	COX	05/27/2015	50.00
9.00.00 AM	1004900000839873	105QOD	CHRISTOPHER G	DEBOLT	06/12/2015	50.00
9.00.00 AM	1004900000861208	138XYZ	HENRY	GLASCOCK	06/28/2015	50.00
9.00.00 AM	1004900000839824	F0576Z	ERIC	MEADOWS	06/12/2015	50.00
9.00.00 AM	1004900000840061	F0576Z	ERIC	MEADOWS	06/12/2015	50.00
9.00.00 AM	1004900000841366	F0576Z	ERIC	MEADOWS	06/12/2015	50.00
9.00.00 AM	1004900000835541	1050AD1	NATALYA V	RIERSON	06/10/2015	50.00
9.00.00 AM	1004900000851852	F9127V	BARBARA T	STAGMAIER	06/25/2015	50.00
9.00.00 AM	1004900000805908	M6586H	JOSEPH A	TRIPP	05/15/2015	50.00
5.00.00 PM	1004900000797014	459CLX	EDWARD J	ZARZOUR	05/29/2015	50.00

14 Matching Cases

Reports

Report Type: Violation List GENERATE

Period: 07/06/2015 - 07/06/2015

Program: 1006

LOCATION ID: *

STATUS: ALL

REJECT CODE: *

LIMIT: 100

CAPTURED	VIOLATION	LOCATION	APPROBY	STEP	REJECT REASON
07/06/2015 7:04:13 PM	HH14362238539023	CALLE VIVES ESQ TORRES	Javier Fernández Morales (jale)	DONE	-
07/06/2015 4:01:54 PM	HH14362129140489	-	Derek Velazquez (dave)	REJECT_CITATION	-
07/06/2015 3:48:10 PM	HH14362130904803	CALLE TORRES INTERSECCION CALLE LUNA	Francisco De Jesus Eschevaria (fecheva)	PAY	-
07/06/2015 3:38:05 PM	HH14362108683553	PR 160 FRYTE PARQUE SAN JOSE	Emanuel Reyes Torres (emre)	DONE	-
07/06/2015 3:16:51 PM	HH14362102115639	CALLE SALUD FRENTE COLEGIO SANTISIMA TRINIDAD	Luis O. Gutierrez Martinez (lugu)	PAY	-
07/06/2015 3:05:39 PM	HH14362090391187	CALLE MARINA FRENTE AL CONDOMINIO PONCIANA	Francisco De Jesus Eschevaria (fecheva)	PAY	-
07/06/2015 2:52:22 PM	HH14362087438731	CALLE MARINA FRENTE DARLINGYON	Luis O. Gutierrez Martinez (lugu)	PAY	-
07/06/2015 2:07:29 PM	HH14362080948848	-	Derek Velazquez (dave)	REJECT_CITATION	-
07/06/2015 12:36:42 PM	HH14362007828069	CARR 163 FRENTE RES 1862	Roberto Lopez Machado (rolo)	PAY	-
07/06/2015 12:28:19 PM	HH14362000904289	CALLE SALUD FRENTE AL COLEGIO SANTISIMA TRINIDAD	Carlos Camacho Torre (corte)	PAY	-
07/06/2015 10:01:56 AM	HH14361813168339	CALLE VIVES	Carlos Camacho Torre (corte)	PAY	-
07/06/2015 9:57:37 AM	HH14361910573561	CALLE VIVES FRENTE KING'S CREAM	Pedro Vega Garcia (pgarcia)	PAY	-
07/06/2015 9:57:37 AM	HH14361910573549	CALLE VIVES FRENTE KING'S CREAM	Pedro Vega Garcia (pgarcia)	PAY	-
TOTAL	13				

SAVE AS CSV

EXHIBIT 7

BACK OFFICE

BACK OFFICE LOGIN AND INTELLIGENCE CENTER MAIN MENU

Login

 **Intelligence-Center - 19.09.07**

Username:

Password:

LOGIN

 **Intelligence-Center**

Search functions...

- Pro-Center Search
- Pro-Center Pre-Processing
- Pro-Center Processing
- Pro-Center Post-Processing
- Hawk-Center
- Crime-Center
- Utility-Center
- Business-Center
- Link-Center


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WEB

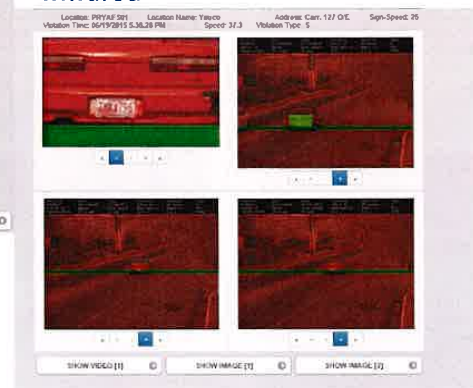
Main Menu



Capture Information



Infrared



Look Up Violations

Pay/Trace Violation

Pay/Trace Violation

Violation Time	Citation Number	Plate Number	Last Name	First Name	User Data	Balance in
			RODRIGUEZ			

Pay/Trace Violation

Violation Time	Citation Number	Plate Number	Last Name	First Name	User Data	Balance in
11/22/2013 1:38:51 PM	10060000000000267	HCW	RODRIGUEZ		12/28/2013	\$110.00
03/25/2014 5:20:49 PM	1004000000019729	8920	RODRIGUEZ		04/30/2014	\$0.00
03/01/2014 3:08:55 PM	1003000000010343	6494	RODRIGUEZ		05/26/2014	\$158.00
04/16/2014 4:09:15 PM	8888100300069571	2010	RODRIGUEZ		03/31/2014	\$262.00
12/18/2012 7:56:18 AM	1004000000003040	8597	RODRIGUEZ		02/28/2013	\$50.00
09/05/2012 5:29:49 AM	8888100300009955	5409	RODRIGUEZ		11/16/2013	\$158.00
04/08/2012 12:53:02 PM	1004000000046742	8487	RODRIGUEZ		06/20/2013	\$50.00
02/18/2013 10:08:53 AM	8888100300008337	1240	RODRIGUEZ		03/31/2014	\$262.00
02/21/2014 9:47:48 AM	8888100300008735	1799	RODRIGUEZ		04/27/2014	\$0.00
07/15/2012 10:07:07 PM	8888100300017482	4679	RODRIGUEZ		03/31/2014	\$262.00
01/18/2014 9:39:57 AM	8888100300020755	K221	RODRIGUEZ		05/04/2014	\$262.00
12/02/2012 11:08:34 PM	8888100300023445	8183	RODRIGUEZ		03/31/2014	\$262.00

Journal Function

PayTrace Violation

Journal

08/09/2014 11:44 AM (P)

VIDEO 1	AM	
IMAGE 1	JPG	
IMAGE 2	JPG	
Drug Welfare (gabapen)	08/09/2014 11:05:40 AM	NCE1 (P)
Image Assessment		
Image M. Korman (response)	08/09/2014 10:23:24 AM	
Birth Control Review	08/08/2014 9:44:40 AM	
Officer Scott Ward (internal)	08/08/2014 9:29:03 AM	
Address Violation	08/08/2014 9:29:03 AM	
C. C. Payment	08/08/2014 6:32:55 AM	
FBI History	08/08/2014 6:45:45 AM	
Refusals to address (should)	08/09/2014 9:12:47 AM	
Press tickets		
Discovery Review (gabap)	08/23/2014 11:44:19 AM	
CC PAYMENT DECLINED		
LETTER SENT TO CITIZEN		DOCX

08/09/2014 11:44 AM

Print

Scheduling Hearings

Schedule Hearing

SEARCH / FILTER

Schedule Hearing

Hearing Time:

Hearing Place:

Sun	Mon	Tue	Wed	Thur	Fri	Sat
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Citation Informe

Citation Number:

Citation Pin:

Offense Code:

L-C® Hearing - Wait For Verdict

Twitter | Facebook | LinkedIn | Email
MADE FOR FIREFOX™ HEARING

JOURNAL

Current History Item:
 [REDACTED] Updated by TechSupport 10/28/2024 since the Dec.30/2023 accident changed to Penalties Class

UTM-2023 11:27:13 AM

Hearing
 Hearing Type: 09/21/2024 09:30 AM
 Hearing Post: CONFERT / RESCHEDULE

Citation Information
 Citation Number: 1626000006134113
 Citation Pin: 8812
 Offense Code: Sp
 Offense Description: Speeding 15-20 MPH
 Fine Amount: \$135.00
 Approved By: Nya Montgomery
 Approved: 06/22/2023 12:33:10 PM

Vehicle Identification
 Plate Number: [REDACTED]
 Plate State: [REDACTED]
 Plate Type: [REDACTED]
 Class: [REDACTED]
 Color: [REDACTED]
 Make: [REDACTED]
 Model: [REDACTED]
 Model Year: [REDACTED]
 Status: [REDACTED]
 Title: [REDACTED]

Offender Information
 First Name: [REDACTED]
 Last Name: [REDACTED]
 Address: [REDACTED]
 City: [REDACTED]
 ZIP: [REDACTED]
 State: [REDACTED]
 Gender: [REDACTED]
 Date of Birth: [REDACTED]
 Driver License: [REDACTED]

Owner Information
 First Name: [REDACTED]
 Last Name: [REDACTED]
 Address: [REDACTED]
 City: [REDACTED]
 ZIP: [REDACTED]
 State: [REDACTED]
 Gender: [REDACTED]
 Date of Birth: [REDACTED]
 Driver License: [REDACTED]

Project: [REDACTED]

Hearing requested. Payment depends on ruling.

Date	Description	Amount	Paid
10/22/2024	Speeding 15-20 Mph	\$135.00	
10/22/2023 1:20	Fine Total / Fines / Total Amount	\$135.00	

Capture Information

Location: ALCWP001 Location Name: ALCWP001 Address: 7700 Center Point Pkwy C/P# 024706 NO.000023 Sign-Speed 40
 Violation Time: 09/19/2023 9:42:37 AM Speed: 17.0 Lane: 1 Class: 17 Violation Type: Sp

License Plate

Overview 1

Overview 2

SHOW VIDEO (1) LOCATION

1st Notice - 09/22/2023

CHECK UPDATE NOT CHECK

The image is a collage of five screenshots from the Western Union SpeedPay website, illustrating the user interface for paying traffic violations.

1. **Pay/Trace Violation**: The top screenshot shows the main entry point. It includes a header 'Pay/Trace Violation' and a 'Citation Identification' section with fields for 'Citation Number' (1004000000048742), 'Citation Pin' (4767), and 'Offense Code' (8). Below this is a 'Vehicle Identification' section with fields for 'Plate Number' (88YBM), 'Plate State' (TN - Tennessee), 'Class' (Cars), 'Color' (Black), and 'Make' (CHEVROLET). The 'Payment Information' section contains a table with columns 'Date', 'Description', 'Amount', and 'Reference'. It shows a speeding violation on 08/10/2013 for \$50.00, with a due date of 09/20/2013 and a total amount of \$50.00. At the bottom are buttons for 'SPEEDPAY', 'PRINT', 'CANCEL', and 'ENTER TRANSACTION'.

2. **Vehicle Identification**: This screenshot focuses on the vehicle details. It shows the 'Plate Number' (88YBM), 'Plate State' (TN - Tennessee), 'Class' (Cars), 'Color' (Black), and 'Make' (CHEVROLET).

3. **Payment Information**: This screenshot shows the 'Payment Information' table with columns 'Date', 'Description', 'Amount', and 'Reference'. It lists a speeding violation on 08/29/2014 for \$50.00, a partial check payment on 09/09/2014 for -\$52.50, and an over-payment on 09/27/2014 for -\$2.50, resulting in a total amount of \$0.00. Below the table is the 'Payment Deadline' section, which shows a due date of 10/02/2014 and a description of 'Partial Check Payment'. It also includes buttons for 'SPEEDPAY', 'PRINT', 'CANCEL', and 'ENTER TRANSACTION'.

4. **Payment Information**: This screenshot is similar to the third one, showing the 'Payment Information' table and the 'Payment Deadline' section. It highlights the 'Partial Check Payment' and the 'Over-Payment' entries.

5. **Main Menu**: The bottom screenshot shows the 'Main Menu' section. It includes a 'Welcome to Automated Enforcement Division Main Menu' message, a 'Make a Payment' link, and a 'Check Card' link. It also features a 'Main Menu | Log Off' link in the top right corner.

The Western Union SpeedPay logo is visible in the bottom left corner of the collage.

EXHIBIT 8

RESUMES

CARLOS LÖFSTEDT

PROFESIONAL EXPERIENCE



Owner, President and CEO of NovoaGlobal Inc, formerly known as Sensys America, Inc.

03/30/10 – Present



Marketing & Sales Director and member of the management team at Sensys Traffic AB. Sensys Traffic AB, a Swedish company that developed and manufactured enforcement products. Expanded company 50-fold, from two markets with limited revenue to, 9 years later, 20 countries on 5 continents. During management tenure, Sensys Traffic AB expanded 50 fold and contributed to the company's international leadership position in the industry.

10/30/05 – 03/30/10



Export Sales Manager at Sensys Traffic AB. During this period I was responsible for all export business of the company.

10/01/02 – 10/30/05



Project Manager at Sensys Traffic AB. Responsible for purchase, logistic, installation and executions of the Swedish project.

06/15/00 – 12/31/00



Consulting work at BLC. The assignment was to help Swedish companies to enter new markets. Sensys Traffic was one of the customers.

09/01/99 – 06/01/00



I was responsible for a project to perform the quality of the products at ABB Control with SPC and "Experimental Design" (försöksplanering). I was also member in the development of the new generation of contractors.

03/10/99 – 10/12/99

EDUCATION



IFL at Sigtuna which is part of Stockholm University KTH. FL 2/06 Management & leadership, Management development with business in focus.

10/2006 – 06/2007



Courses in Project Management and Leadership During Change at Jönköpings Business University.

09/2001 – 06/2002



Master of Science in Industrial Engineering and Management with specialization in Quality Management. Specializations in Investment & Finance, Leadership & Management and Strategic Market Analysis. I also did study all the specializations at a basic level available in my degree in LITH.

08/15/93 – 03/06/99



Swedish "Gymnasium" education – Technology, specialization Building/Construction.

OTHER

Speaks and writes fluently: Swedish, Spanish and English.

ALAN QUINN

PROFESIONAL EXPERIENCE

	Senior Vice President, Integrated Solutions NovoaGlobal Inc. , formerly known as Sensys America Inc., provides automated traffic enforcement and crime fighting solutions focused on helping to save lives. Through business development planning, addresses needs of national photo enforcement markets. Conducts meetings with potential clients, providing the latest details and capabilities of Sensys Technology. Develops strong, enduring relationships with municipality and law enforcement contacts, thereby becoming an expert resource for assisting these organizations to build and develop their programs with the latest technology and solutions. Manages contract negotiations.	03/30/10 – Present
	President and CEO NDI Recognition Systems is a global leader in the development/manufacture, sales/support of advanced end-to-end ALPR/ANPR (automated license/number plate recognition) solutions, selling directly and through integration partners in the Law Enforcement - Government sectors. The company offers communications, back end intelligence, camera and processors. Built the company to \$10m in revenue and received recognition for two consecutive years as INCs Fast 5000.	11/2003 – 11/2015
	Co-Founder and CEO NDI Technologies (UK), high tech hardware/software development firm, NDI Technologies provides powerful, easy-to-use, mobile data solutions for remote searching of multiple types of databases to support business process improvement and enhancing front-line Policing.	9/1998 – 11/2015
	Sales Director Dacoll Ltd., provides strategic technology and business solutions to public and private sectors. Provided sales management, product development, and product management for software sold via reseller, integrator, distributor, and direct. Created product roadmap and ensured best-in-industry functionality and timely delivery of WinSuite (Windows desktop security product) and AccountXpress (account and user management software for Windows). Positioned WinSuite as the dominant and De Facto standard in UK educational institutions in the UK.	12/1997 – 4/2001

EDUCATION

	Hitchin Polytechnic (now North Herts College) HND, Business	10/2006 – 06/2007
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JEFF IANNUZZI

PROFESIONAL EXPERIENCE

	East Coast Business Development NovoaGlobal, Inc., provides automated traffic enforcement and crime fighting solutions focused on helping to save lives. Through business development planning, addresses needs of national photo enforcement markets. Responsible for Florida and multi-state territory on the East Coast for sales of automated photo enforcement systems. Sales efforts driven through direct selling, trade shows and responses to requests for proposals from cities.	2024 – Present
	Senior Outside Field Security Investigator . GEICO. Responsible for conducting & managing SIU case assignments, identifying fraud, communicating findings, reviewing policies & claims	2018-2023
	Consultant Atkins Global. responsible for providing professional expert advice to clients of Atkins Global relating to Toll Roads and Law Enforcement	2014 - 2019
	Asset Protections Specialist The Home Depot. Responsible for the safety and security of The Home Depot Store assigned, including Fraud and Loss Prevention, training both new and seasoned associates in the areas of safety, store security and CCTV systems.	2014 –2017
	Toll Enforcement Officer Faneuil, Inc., FDOT – Turnpike Enterprise. Responsible for all aspects of the Toll Enforcement Department within the Orlando SunPass Contract.	2011-2014
	Law Enforcement Officer – Detective, Police Officer, Deputy Sheriff Ocoee Police Department, Ocoee, FL/ Orange County Sherriiff's Office, Orlando, FL. Field Training Officer, supervising new trainees and providing daily evaluations of their progress. Investigations; a Detective in all aspects of the Criminal Investigations Division as well as an Investigator for traffic fatalities. Senior Detective, reviewed reports, lead investigator in many high-profile cases. Instructed both new and senior officers; as well as management in areas of courtroom testimony, DUI enforcement and traffic investigations. Upon separation from law enforcement remained a reserve officer with the City of Ocoee Police Department until 2018	2000-2010
	Traffic Manager ENTECH POLYMERS. Managed logistics division of a large-scale plastic distribution company.	1998-2000

EDUCATION & PROFESSIONAL TRAINING/TEACHING/PROJECTS

- Adjunct instructor for IPTM, Institute of Police Technology and Management
- Law Enforcement Instructor at Valencia Criminal Justice Institute
- Classroom and Auditorium presentations at local schools and other community events, law enforcement related
- Assisted with training/PowerPoint for SIU Interview Techniques and Best Practices PowerPoint
- Tendered as an Expert Witness for Courtroom Testimony relating to DUI and Drug Recognition
- Provided training to Assistant State Attorneys in classroom settings
- Received AA Degree in Criminal Justice, Valencia College – actively pursuing B.A.S. in Business and Org. Leadership
- Received Certificate of Completion for The Law Enforcement Academy at Valencia's Criminal Justice Institute
- Instructor – Certified by the State of Florida
- Revised and Amended the FDOT/SunPass Toll Enforcement Officer Handbook
- Member of team responsible for amendments and preparation of the Standard Operating Procedures at Ocoee PD for Agency Accreditation
- Tampa-Hillsborough Expressway Authority, TEO Policies Procedures and training, UTC Program and implementation
- Colorado Department of Transportation Enforcement Guidelines for I-25 Express Lanes and I-70 PPSL

PROFESSIONAL, COMMUNITY & BUSINESS AWARDS & AFFILIATIONS

- 2003 Officer of the Year, Ocoee Police Department
- Commander's Commendation Award
- Chief's Unit Citation (Criminal Investigations Division) for Team Effort during a High-Profile Case
- Mothers Against Drunk Driving Award (2002, 2003, 2004, 2005 and 2006)
- State of Florida Governor's Award for over 100 DUI arrests
- Officer of the Month (January 2001, April 2005, October 2005)
- Officer of the Quarter (1st Quarter 2008)
- Citizen's Community Service Award
- Best Instructor Award
- Letter of Commendation, Ocoee Police Department
- Letter of Recognition from the State Attorney's Office
- Certificate of Appreciation (Timber Creek High School)
- Tendered as Expert Witness Ninth Judicial Circuit Court of Florida
- Coached 6th Grade Basketball Team
- Guest Speaker of High Schools on dangers of DUI (Seminole and Orange County)
- Coach youth soccer
- Coach youth basketball
- Manager junior league baseball
- Coach youth baseball - multiple seasons
- Certificate of Appreciation for Lowest Team Average Case Life with GEICO (2019)
- Certificate of Appreciation for Best Team Effectiveness with GEICO (2019)
- SIU Employee of the Month – GEICO

DARLENE HINDS

PROFESIONAL EXPERIENCE

	Program Manager - Supports all Southeast client's daily operational needs. Work with cities to make their processes as seamless as possible. Work with cities on program start-up, press events, judicial hearings, training.	01/30/10 - Present
	Senior Program Manager - Provided Expert witness testimony, created customer training manuals, training on Online Violation software. Aided in Sales/Marketing Support, including RFP's, promotional items for Automated Enforcement programs, trade shows, Hands Across the Border, IACP and other law enforcement events. Worked with Engineering both software and hardware for client issues and upgrades. Program Manager for customers in GA, TN, AL and FL totaling fifteen accounts. Specifically, managed the programs for the following: Montgomery, AL; Athens Clarke County, GA; Decatur, GA; Dalton, GA; Doraville, GA; Gwinette County, GA; Suwanee, GA; Snellville, GA; Lilburn, GA; Marietta, GA; Norcross, GA; Riverdale, GA; Clayton County, GA; Orlando, FL; Springfield, MO; Chattanooga, TN, and Cleveland, TN.	2005- 2010
	Administrative Assistant - Responsible for receiving all materials • Worked with hotel managers, engineers and furniture liquidators • Set up project manual	2004- 2005
	Information Technology Coordinator - Ordered hardware/software for internal desktop support team •Head administrator for purchasing and tracking all company cell phones and pagers • Created, updated IT budget monthly	2000- 2002
	Machine Coordinator - Responsible for interfacing with Software Engineers, Electrical Engineers, Purchasing and Accounting until completion and shipment of \$2.5 million semiconductor machine.	1999- 2000
	Software Quality Assurance Engineer - Responsible for testing software including changing and updating code for Engineering Department.	01/01/99- 08/30/99
	Material Review Board Coordinator - Interfaced directly with vendors, expedited return of non-conforming material • Created monthly reports w/ spreadsheets, graphs	10/30/98- 06/01/98
	Production Control Coordinator - Solely responsible for timely release of kits to accompany Ion Implant machine deliveries process • SAP Core team member, created training manuals, conducted SAP training sessions • Supervised nine Software Support Technicians • Resolved complex issues to customers' satisfaction.	01/30/96- 05/01/98
	Technical Support Representative/New Product Tester - Technical support technician for multiple software products. •Software Quality Assurance Engineer of new products • Representative at software conference Comdex in Las Vegas 95.	1992- 1994

EDUCATION

	Business Administration Program Certificate	1991 -1994
	Diploma, Gloucester High School	1988-1991

MARKUS HEMSTROM

PROFESIONAL EXPERIENCE

	Service & Support Engineer NovoaGlobal, Inc., formerly known as Sensys America, Inc. to bring the world's leading photo enforcement technology to the United States. Lead Engineer responsible for supervision, installation and training of Sensys systems in United States. This include on site and remote support, trouble shooting, repair, configuration and calibration	2011- Present
	Field Engineer/Systems Engineer CMA Consulting Services , broad-spectrum software and IT consulting company. Lead technical engineer at CMA to support Sensys Traffic systems, server installation and IP Video surveillance. The work included hardware, software installation/configuration, service, troubleshooting and training..	2007- 2011
	Service & Support Engineer Sensys Traffic AB develops, produces and markets \ various products for traffic information and safety within motor vehicle and railway sectors. Sensys has more than 25 years experience. Sensys has installed more than 2000 traffic enforcement systems worldwide. Proficient in multiple applications: speed, red light & traffic counting, tailgating, changing lane, incident detection, etc. Includes computer integrated camera systems. The RS240 radar is the heart of all Sensys products. It can be used for speed enforcement, red-light monitoring, traffic counting, video monitoring, incident detection and much more. For further information please visit Sensys online at www.sensys.se	2001- 2007
	Quality Inspector Ericsson is a world-leading provider of telecommunications equipment and related services to mobile and fixed network operators globally. Physically tuned microwave antennas/units (Mini/ink 12 GHz, 18GHz, 23GHZ) Graduated from short-term soldering program	1999- 2001

EDUCATION

Backadahl's, Jonkoping, SWE	Electronics, specialized field of study	1999- 1996
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OTHER

Speaks and writes fluently: Swedish and English.

MAGNUS JOHANSSON

PROFESIONAL EXPERIENCE

	Development Director – NovoaGlobal Inc. , formerly known as Sensys America Inc. In charge of the development of the new Back Office system and instrumental in the development of most of Sensys' new products. Integrated software to four new countries and all of the U.S., including courts and payment systems.	06/2012 – Present
	Senior Development Engineer - Sensys Traffic AB. Designing and developing a BackOffice software to handle and process data provided from speed and red-light cameras. Sensys worked with clients in more than 20 countries and I was in charge of integrating their SW to all external DB as required for those projects.	08/2005 – 06/2012
	Senior Development Engineer - Saab Xperientia AB. The main task was development of new software platforms	08/1999 – 08/2005
	Consultant - Enator Informationssystem Väst AB , a Swedish IS/IT Consultancy company. Worked with multiple companies to develop to their specifications.	01/1999 – 08/1999
	Systems Administrator - University of Skövde, Department of Computer Science. In charge of the whole server, computer network of the University.	02/1995 – 10/1998

EDUCATION

	FBI Training Certificate - Criminal Justice Information System Security and Awareness Training, Level 4 CJIS Security Training. Security Clearance - FBI and Interpol	6/8/2017
	Master of Science in Computer Science at the University of Skövde. Main areas was Logics, Real-Time systems and Artificial Intelligence.	08/1993 – 12/1994
	Bachelor of Science in Systems Programming at the University of Skövde. Specializing in Operating systems, Networking.	08/1990 – 06/1993
	Natural science program at the Swedish high school "Östrabo-gymnasiet".	08/1987 – 06/1990

JAMES HENDRICK

PROFESIONAL EXPERIENCE



Installation and service engineer. Responsible for setup, operation, training and technical support.

05/30/12–
Present



Promoted to manage and maintain IT strategy, operations, and infrastructure. Administer and support IT functions including networking VPN, servers, security, disaster recovery, and technical support. Analyze business needs and risks, recommend/procure new systems/products, execute project management/planning initiatives, and deliver expert technical and administrative services. Oversee server configuration and management, systems backup, telephony, firewall, and data collection. Manage vendor relations and head new implementations of business and technical systems. Perform high level troubleshooting, diagnosis, and resolution of all IT and networking issues.

2/14/05–
11/30/11

TR Digital

Controlled all aspects of IT administration and support, including email servers, phone system, employee workstations, digital copiers/printers and IT outsourced vendors. Orchestrated multiple projects; skillfully developing and implementing leading-edge technical solutions, systems, applications, and platforms. Installed, configured, and administered desktop and network environments, deploying industry leading technologies.

6/01/00–
02/14/05

*Note: Additional career history includes roles as **Presentation Department Supervisor/Network Administrator** for *Color Genesis* (1998-2000); **Optical Department Manager/Multimedia Specialist** for *Genigraphics* (1992-1995); and **Optical Department Manager/Photographer** for *Moderna*.*

EDUCATION



Microsoft Certified Professional (MCP) Server Certification,
Southern Polytechnic State University



Associate of Arts, Photography, Art Institute of Atlanta, Atlanta,
Georgia



PATRICK WALTERS

PROFESIONAL EXPERIENCE

	Tech Support/Project Coordination Manager of NovoaGlobal Inc. Management of inventory for new and existing programs. Start and track projects by coordinating engineering and construction work. Manage internal and external technician schedules, time management, and expenses.	10/2022 – Present
	Field Area Representative. Systems analysis of Nielsen Proprietary Software. Root cause/corrective action analysis. Information system connectivity with quality and reliability assurance. System repair and replacement. Creation of problem tracking reports for in field service.	10/2021-10/2022
	Field Service Technician. Performed field repairs on parking access systems, software and/or hardware. Setup and configured firewall, router, and other network switches. Correct/fixes; minor to complex software issues on parking access systems. Monthly preventative maintenance on all hardware.	03/2021-10/2021
	Field Area Representative. Systems analysis of Nielsen Proprietary Software. Root cause/corrective action analysis. Information system connectivity with quality and reliability assurance. System repair and replacement. Creation of problem tracking reports for in field service.	01/2018-03/2021
	Field Service Manager. System administration: Management of installation frameworks and performance. Data analysis for performance tracking and business optimization. Provide yearly performance appraisals. Conduct employee evaluations and review technician goals. Review Quality Assurance Inspections. Conduct quarterly inventory audits.	10/2016-10/2017
	Field Service Technician. Installed/upgraded Satellite TV and Internet services to new and existing customers. Repaired service for customers experiencing service interruptions. Built rapport with customers and provided exemplary customer service	10/2008-10-2016

EDUCATION

	Bachelor of Science: Information Systems & Cyber Security, Columbia Southern University (<i>Magna Cum Laude</i>)	04/2016 – 01/2020
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MATINA VOURVOPOULOS

PROFESIONAL EXPERIENCE

 NOVOAGLOBAL Creating Safer Communities	Marketing and PR Manager – NovoaGlobal, Inc formerly known as Sensys America, Inc. Manages communications efforts for automated traffic enforcement focused on helping to save driver and pedestrian lives. Writes and coordinates extensive proposal responses to government RFP's. Manages design of communications, PR material: brochures, web, social media, press release, customer outreach, etc. Represents company in proposal bid presentations.	06/2016 – Present
	Marketing/Public Relations Consultant - Represented and advocated for stakeholders during public hearings. Consulted for organizations in technology.	8/2014 – 6/2016
	Marketing Communications - Aluent Group, developed marketing communications strategy and implemented communications plan.	1/2014 – 7/2014
	Owner, Write On! Public Relations and Video Productions - Created public relations and marketing materials, for education, healthcare, government, and B2B clients.	02/2002 – 1/2014
	Public Relations Agency Account Executive - Carlman Booker Reis Public Relations (CBR), top PR agency in Orlando. Managed public affairs/government relations for clients such as BellSouth Mobility/Cingular (now AT&T), Miller Sellen Conner & Walsh (renowned planner), Waste Management, South Florida Water Management District.	06/2000 – 02/2002
	Marketing/Public Relations Consultant - Created public relations/marketing literature for Winter Park Health Foundation, CBR PR, Orlando.com and .Com Marketing. Writer/ producer for Emergency Preparedness video - BellSouth Mobility (now AT&T)	1/1999 – 06/2000
	Corporate Communications - HTE (now Sungard Public Sector Inc.), government software developers. Researched, wrote, distributed PR materials, videos, and ads. Produced videos working statewide with Florida municipalities, including law enforcement departments.	7/1997 – 1/1999
	Governmental Relations Specialist - Personal Watercraft Industry Association (PWIA), through public relations efforts promoted safe, responsible use of personal watercraft.	1/1993 – 12/1995
	Communications Specialist - Florida State Parks, PR for 15 Parks (Clermont to Tampa)	9/1990 – 12/1992
	Creative Services Production Assistant - WOFL-TV-Fox 35, writer/producer for award-winning local commercials.	10/1987 – 9/1990

EDUCATION

 UNIVERSITY OF CENTRAL FLORIDA	BS in Psychology and MA in Communication, University of Central Florida	5/2013 & 9/1995
 UNIVERSITY OF FLORIDA	Bachelor of Science in Telecommunications (Broadcasting), University of Florida	5/1987



LINA BLOM

PROFESIONAL EXPERIENCE

	Finance Has a controlling and supervising role in all the reporting of our programs and the company finances. Lina is also part of the proposal team. Lina is part of the management team	07/30/12- Present
	Marketing and Sales Coordinator Responsible for among other things the program reporting for Brooksville, FL, Gulf Breeze, FL, Chattanooga, TN, East St Louis, IL and Washington, DC. Takes also care of exhibitions, events, and marketing material.	04/30/10-07/ 30/12
	Sales Assistant Helped with marketing and sales material for events and exhibitions.	2006- 2010

EDUCATION

	Finance, management and entrepreneurial education at the Technical University of Jönköping. Sweden	2005 - 2007
	B.Sc in Chemical Engineering at the Technical University of Jönköping. Sweden	2000 - 2005
	Swedish "Gymnasium" education Technology with specialization in Chemistry.	08/1996 - 06/1999

CHELSEA AREIZAGA

PROFESIONAL EXPERIENCE

	Back Office Supervisor Chelsya supervises all back office services to all programs and supervising role in all the reporting of our programs and the company finances including check processing. Chelsya is also responsible for the program's reconciliation and reporting for our programs.	08/01/202– Present
	Back Office Operator and Accountant Provide back office services to all programs, including: initial violation event review, registered owner look-up, transfer of files to law enforcement for review and approval, printing and mailing of violation notices, reminder notices and other correspondence, customer service inquiries, telephonic fine payment and hearing scheduling, compiling evidence packages.	11/01/15– 08/01/2020
	Starbucks Barista For Host International, Inc. Provided customer service, Preparing and serving hot and cold drinks such as coffee, tea, artisan and specialty beverages. Cleaning and sanitizing work areas, utensils and equipment. Described menu items and suggested products to customers. Fielded customer complaints or questions. Operated cash registers and credit card machines.	11/01/09 – 10/01/15
	WIS International – Inventory Associate WIS International is a leading global inventory and data collection services company. Performed inventory tasks at a customer's store or warehouse physically counting merchandise, supplies, products, etc. Traveled throughout Florida inventorying merchandise for companies such as Walgreens, Lowes, Walmart, Target, etc.	05/01/07– 05/01/08

EDUCATION

Colonial High School	May 2006
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OTHER

Speaks and writes fluently: English and Spanish.