



Town of Pembroke Park

Agenda

Special Meeting Meeting

Wednesday, July 17, 2019 @ 6:00 PM

Council Chambers

	Page
1. CALL TO ORDER	
2. PLEDGE OF ALLEGIANCE	
3. ROLL CALL	
4. BID AWARD: DISASTER DEBRIS REMOVAL AND DISPOSAL SERVICES – PUBLIC SERVICES DIRECTOR LARSON	
4.1. <u>RFP 19-02 Disaster Debris Removal&Disposal Services Bid Evaluations Report</u> <u>Arbor Masters Response to TPP RFP 19-02 Disaster Debris 05-23-19</u> <u>Ceres Response to TPP RFP 19-02 Disaster Debris 05-23-19</u> <u>CustomTree Care Response to TPP RFP 19-02 Disaster Debris 05-23-19</u> <u>DRC Response to TPP RFP 19-02 Disaster Debris 05-23-19</u> <u>Superior Landscaping Response to TPP RFP 19-02 Disaster Debris 05-23-19</u> <u>TFR Response to TPP RFP 19-02 Disaster Debris 05-23-19</u>	3 - 938
5. DISCUSSION: 44TH YEAR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)– PUBLIC SERVICES DIRECTOR LARSON	
5.1.	
5.2. <u>Ages 6-23 Months Play Structures - Playground Structures - Playground Equipm</u>	939 - 942
6. DISCUSSION: TOWN MANAGER AGREEMENT – MAYOR MOHAMMED/ VICE-MAYOR CLARK/ ATTORNEY RYAN	
6.1. Town Manager Agreement <u>Town Manager Agreement (AMS)</u>	943 - 951
6.2. <u>Town Manager Agreement (AMS)</u>	953 - 961
7. DISCUSSION: AMENDING ORGANIZATIONAL CHART – MAYOR MOHAMMED/ ATTORNEY RYAN	
7.1. <u>Organizational Chart 1</u>	963 - 965
8. DISCUSSION: APPOINTING AN INTERIM ASSISTANT TOWN MANAGER – MAYOR MOHAMMED/ ATTORNEY RYAN	
9. DISCUSSION: APPOINTING AN INTERIM ECONOMIC DEVELOPMENT/ CONTRACT ADMINISTRATOR – MAYOR MOHAMMED/ ATTORNEY RYAN	
10. DISCUSSION: CAPITAL IMPROVEMENT PROJECTS – 2019/20 BUDGET APPROPRIATIONS - MAYOR MOHAMMED/ VICE-MAYOR CLARK/ PUBLIC SERVICES DIRECTOR LARSON	
11. DISCUSSION: AGRO ECO CENTER/COMMUNITY GARDEN/ FOOD FOREST/ GRANTS - VICE-MAYOR CLARK	

12. DISCUSSION: OMNITRACS - GLOBAL POSITION SYSTEM - MAYOR MOHAMMED

12.1. [Omnitracs](#)

967 - 978

13. ADJOURNMENT

RFP 19-02

TOWN OF PEMBROKE PARK

MAY 23, 2019

DISASTER DEBRIS REMOVAL & DISPOSAL SERVICES

BID OPENING

SIGN-IN SHEET

COMPANY

CONTACT PERSON

EMAIL

PHONE #

Town of Pembroke Park

Todd Larson

TLarson@TownofPembrokePark.com

954-966-4600

Town of Pembroke Park

Myriam Jacques

Myriam.MJacques@TownofPembrokePark.com

954-966-4600 x200

TOWN OF PEMBROKE PARK

RFP 19-02

Disaster Debris Removal & Disposal Services
Bid Opening

May 23, 2019

Company Name

Bid Amount

Arbor Masters Tree Service

Superior Landscaping & Lawn Services, Inc.

Custom Tree Care Inc.

Ceres Environmental Services Inc.

TFR Enterprises Inc.

DRC Emergency Services

Bids will be evaluated by committee based on method Advertised.

Town of Pembroke Park Disaster Debris Removal & Disposal Services - RFP 19-02
Bid Review Matrix

Bid Opening: **Thu 05/23/2019 15:00**



Documents	Arbor Masters 352-342-6143	Ceres Environmental 800-218-4424	Custom TreeCare 785-478-9805	DRC Emergency Services 504-482-2848	Superior 305-634-0717	TFR Enterprises 512-260-3322
TAB 1 – EXECUTIVE SUMMARY						
Summary of the proposal	X	X	X	X	X	X
Company description, and its capabilities		X	X	X	X	X
Authorized to make representations for the contractor, their title, address, email address, and telephone and fax numbers		X		X	X	X
Signed by a person authorized to declare that the proposal		X		X	X	X
TAB 2 - EXPERIENCE AND ABILITY AND ADDITIONAL PROPOSAL REQUIREMENTS						
Information describing company's technical and construction capabilities	X	X	X	X	X	X
Financial resources /bond rating	X	X	X	X	X	X
Training and experience (list all certifications)	X	X	X	X	X	X
Equipment resources (company versus sub-contractor owned)	X	X	X	X	X	X
List of sub-contractors	X	X		X		X
Past performance on contracts and other accomplishments	X	X	X	X	reg mtce	X
References from past clients	X	X	X	X	reg mtce	X
Listing of all existing disaster related pre-event contracts	X	X	X			
Capacity and plan for mobilization	X	X	X	X		X
Local participation in the contractor's plan (provide a sub-contracting plan)	X	X	X	X		X
Sample of sub-contracting contracts	X	X	X	X		X
Ability to track and record all work for invoices and auditing purposes	X	X	X	X		X
Other unique services your company can provide		X			X	
Cost for services	X	X	X	X	X	X
Provide a management plan for each category of work	X	X	X			X
Contractor's experience and ability to perform the anticipated work	X	X	X	X	?	X
FEMA documentation, reimbursement and project management as well as demolition and debris removal work	X	X	X	X		X
Contractors ability to mobilize including what is anticipated for a maximum time to mobilize	X	X	X			X
TAB 3 - PAST PERFORMANCE						
List of major debris removal projects completed within the past five years	X	X	X	X		X
Handling of disposal of hazardous materials, construction material and white goods	X	X	X	X		X
Manage tracking the source location, debris type, source and documentation to debris manager and FEMA	X	X	X	X		X
Deployed and its response times for deployment, resources used and available for these past recovery projects	X	X	X	X		X
Public agency, agency contact, FEMA contacts, all pertinent phone numbers and project costs	X	X	X	X		X
Name of the organization, the duration of the contract, a brief summary of the work, and the name and telephone number of a responsible contact person	X	X	X	X		X
Conflicts occurring over the last five years with these or any other contract for similar work	0	0	0	0	0	0
TAB 4 - UNDERSTANDING OF PROJECT REQUIREMENTS						
Develop scenarios or examples to fully explain their position	X	X	X	X	X	X
TAB 5 - APPROACH AND METHOD						
Provide a complete scenario for the various scopes of work and scenarios of different types of events	X	X	X	X	X	X
How the work will be accomplished, the quality control, how FEMA requirements will be met. Include operational processes for the debris reduction sites. Identify the resources to mobilize for each scenario and state commitment and timeframe to deploy these resources when called upon. Provide management processes anticipated to be used including how the interaction may take place between Town and the Contractor	X	X	X	X		X

Town of Pembroke Park Disaster Debris Removal & Disposal Services - RFP 19-02
Bid Review Matrix

Bid Opening: **Thu 05/23/2019 15:00**



Documents	Arbor Masters 352-342-6143	Ceres Environmental 800-218-4424	Custom TreeCare 785-478-9805	DRC Emergency Services 504-482-2848	Superior 305-634-0717	TFR Enterprises 512-260-3322
TAB 6 - MBE PARTICIPATION						
Plan for identifying and use of locals and MBEs	X	X	X	X		X
TAB 7 - TOWN DOCUMENTS						
Vendor Information	X	X	X	X	X	X
Copy of current business license		X	X	X	X	X
Copy of professional licenses and certifications		X	X	X	X	X
Completed W-9		X	X	X	X	X
Proposer's Certification and Non-Collusion Affidavit	X	X	X	X	X	X
Reference form	X	X	X	X	X	X
Addenda Acknowledgment	X	X	X	X	X	X
TAB 8 - PRICE PROPOSAL FORM						
Qualified contractors shall have at least three (3) years' experience.	X	X	X	X	X	X
Qualified contractors shall hold a current Florida Contractor's license		X	X	X	X	X
Price Proposal Form	X	X	X	X	X	X
Hourly Fee Schedule	X	X	X	X	X	X

Prepared by MJ



**Town of Pembroke Park
Cost Analysis**

RFP 19-02 Disaster Debris Removal and Disposal Services Proposals

<u>Service</u>	<u>UOM</u>	<u>Arbor Masters</u>	<u>Ceres Environmental</u>	<u>Custom Tree Care</u>	<u>DRC Emergency Services</u>	<u>Superior Landscaping & Lawn Service</u>	<u>TFR Enterprises</u>
Pickup							
0-15 miles	CY	9.50	11.74	7.15	8.05	15.00	8.75
Disposal							
0-20 miles	CY	8.00	4.98	3.45	4.50	15.00	4.75
TDSRS Fee	CY	3.75	5.96	3.45	4.75	24.00	4.50
Leaners	EA	87.00	65.00	28.00	85.00	46.00	195.00
Hangers	EA	87.00	65.00	28.00	85.00	46.00	195.00
<u>Service</u>		<u>Arbor Masters</u>	<u>Ceres Environmental</u>	<u>Custom TreeCare</u>	<u>DRC Emergency Services</u>	<u>Superior Landscaping & Lawn Service</u>	<u>TFR Enterprises</u>
Pickup		\$ 39,931.54	\$ 49,346.98	\$ 30,053.74	\$ 33,836.73	\$ 63,049.80	\$ 36,779.05
0-15 miles							
Disposal		\$ 10,300.16	\$ 6,411.85	\$ 4,441.94	\$ 5,793.84	\$ 19,312.80	\$ 6,115.72
0-20 miles							
TDSRS Fee		\$ 15,762.45	\$ 25,051.79	\$ 14,501.45	\$ 19,965.77	\$ 100,879.68	\$ 18,914.94
Estimated Total Debris Removal Cost		\$ 65,994.15	\$ 80,810.61	\$ 48,997.14	\$ 59,596.34	\$ 183,242.28	\$ 61,809.71
Leaners		\$ 8,700.00	\$ 6,500.00	\$ 2,800.00	\$ 8,500.00	\$ 4,600.00	\$ 19,500.00
Hangers		\$ 8,700.00	\$ 6,500.00	\$ 2,800.00	\$ 8,500.00	\$ 4,600.00	\$ 19,500.00
Hurricane Irma Total		\$ 83,394.15	\$ 93,810.61	\$ 54,597.14	\$ 76,596.34	\$ 192,442.28	\$ 100,809.71
		3	4	1	2	6	5

Town of Pembroke Park
Disaster Debris Removal & Disposal Services RFP 19-02
Bid Evaluation Committee
May 28, 2019

Name	Department
Harry Taubentel	Finance
Myriam Jacques	Public Services
John Larson	Public Services

Arbor Masters Tree Service (AMTS)

Name of Firm

<u>CRITERIA</u>	<u>PROS</u>	<u>CONS</u>	<u>POINTS</u>
Knowledge of Federal Emergency Management Agency Regulations and Procedures	least experience least information out of state		13
			Total Possible Points: 20

mg

Name of Firm

Total Possible Points: 20

Arbor Masters Tree Service (AMTS)

Name of Firm

<u>CRITERIA</u>	<u>PROS</u>	<u>CONS</u>	<u>POINTS</u>
Proposed Price for Work to be Accomplished	not evaluated		
			Total Possible Points: 20

Name of Firm

Total Possible Points: 20

Arbor Masters Tree Service (AMTS)

Name of Firm

<u>CRITERIA</u>	<u>PROS</u>	<u>CONS</u>	<u>POINTS</u>
Knowledge of Federal Emergency Management Agency Regulations and Procedures	10 field managers w/ FEMA experience Plan shows knowledge of FEMA requirements		16 ✓
			Total Possible Points: 20

Arbor Masters Tree Service (AMTS)

Name of Firm

<u>CRITERIA</u>	<u>PROS</u>	<u>CONS</u>	<u>POINTS</u>
Respondent's Operational Plan	Shows experience with Subcontracting, TDSK site operations large scale operations. Complete operational plan		17 ✓
			Total Possible Points: 20

Name of Firm

Total Possible Points: 20

Name of Firm

Total Possible Points: 20

Name of Firm

5

1



Arbor Masters Tree Service (AMTS)
Name of Firm

<u>CRITERIA</u>	<u>PROS</u>	<u>CONS</u>	<u>POINTS</u>
Respondent's Operational Plan	has local office. pre-event with 12 hour of not. before equipment personnel arrive. 50% of required crew with 48 hours. 100% within 72 hours. I initial phase done with the first 70 hours → clear streets. II load & haul →	minimal discussion of how many post-bush.	Total Possible Points: 20 4

①

Arbor Masters Tree Service (AMTS)
Name of Firm

<u>CRITERIA</u>	<u>PROS</u>	<u>CONS</u>	<u>POINTS</u>
Proposed Price for Work to be Accomplished		4 th out of 6	
			Total Possible Points: 20



1

Arbor Masters Tree Service (AMTS)
Name of Firm

<u>CRITERIA</u>	<u>PROS</u>	<u>CONS</u>	<u>POINTS</u>
Past Performance Record on Work of Similar Nature, Financial Capabilities, Corporate History and Team Organization		most work has been done in central US dealing with tornado, ice storms & FEMA projects I not direct Hurricane disaster relief only \$20m Pandis capacity	Total Possible Points: 20

Ceres Environmental Services, Inc. (CES)

Name of Firm

<u>CRITERIA</u>	<u>PROS</u>	<u>CONS</u>	<u>POINTS</u>
Knowledge of Federal Emergency Management Agency Regulations and Procedures	Greatly knowledgeable with FEMA Disaster highly organized		19✓
			Total Possible Points: 20

ny

Ceres Environmental Services, Inc. (CES)

Name of Firm

<u>CRITERIA</u>	<u>PROS</u>	<u>CONS</u>	<u>POINTS</u>
Respondent's Operational Plan	had a great plan well knowledgeable good about FEMA knowledge		19 ✓
			Total Possible Points: 20 <i>my</i>

Proposal Evaluation - RFP 19-02 Disaster Debris Removal & Disposal Services

Name of Firm: Ceres Environmental Services, Inc. (CES)

Name of Evaluator: Myriam Jacques

Date: 7/3/2019

<u>CRITERIA</u>	<u>PROS</u>	<u>CONS</u>	<u>POINTS</u>
Proposed Price for Work to be Accomplished		Good price - not too high, not too low within reasonable costs	
			Total Possible Points: 20

Proposal Evaluation - RFP 19-02 Disaster Debris Removal & Disposal Services

Name of Firm: Ceres Environmental Services, Inc. (CES)

Name of Evaluator: Myriam Jacques

Date: 7/3/2019

<u>CRITERIA</u>	<u>PROS</u>	<u>CONS</u>	<u>POINTS</u>
Past Performance Record on Work of Similar Nature, Financial Capabilities, Corporate History and Team Organization	Good capacity good number of equipment		Total Possible Points: 20

Proposal Evaluation - RFP 19-02 Disaster Debris Removal & Disposal Services

Name of Firm: Ceres Environmental Services, Inc. (CES) 10:05 AM

Name of Evaluator: Myriam Jacques

Date: 7/3/2019

<u>CRITERIA</u>	<u>PROS</u>	<u>CONS</u>	<u>POINTS</u>
Verification of Availability of Qualified Personnel to Perform the Services			9✓
Interview With the Review Committee	Broward County (Grma) Client's services ⇒ yes Hollywood, Hollandale Broward County, 55,000 yds	Same as others proposals in term of equipment and personnel	10✓
Affiliates to do certain operations			
Pool of resources	2nd Contract, took over primary's Art & push, haul, temporary debris site Equip + personnel - used Sults, 2,300 response timely increased equipment after previous events FEMA letter preparation, tool kits Assistance with FEMA forms, audits		
			Total Possible Points: 10

Ceres Environmental Services, Inc. (CES)
Name of Firm

<u>CRITERIA</u>	<u>PROS</u>	<u>CONS</u>	<u>POINTS</u>
Knowledge of Federal Emergency Management Agency Regulations and Procedures	<i>Thorough knowledge.</i>		<i>18✓</i>
			Total Possible Points: 20

Name of Firm

2

Name of Firm

Total Possible Points: 20

Ceres Environmental Services, Inc. (CES)

Name of Firm

<u>CRITERIA</u>	<u>PROS</u>	<u>CONS</u>	<u>POINTS</u>
Past Performance Record on Work of Similar Nature, Financial Capabilities, Corporate History and Team Organization	large - b.g. capab. ltr Sarasota based financially strong		18 ✓
			Total Possible Points: 20

Date: 7/3/2019

Trent Winton - Project Manager:

2

Ceres Environmental Services, Inc. (CES)

Name of Firm

<u>CRITERIA</u>	<u>PROS</u>	<u>CONS</u>	<u>POINTS</u>
Knowledge of Federal Emergency Management Agency Regulations and Procedures	Awarded 1.8 Billion in FEMA funded recovery 43 years in business prime contractor - major catastroph. events staff certified by FEMA & NIS promote FEMA PAPP Pilot program (higher pay out by FEMA in first 30 days of recovery) will provide specialist to help in collecting funds from FEMA		19✓ Total Possible Points: 20

Ceres Environmental Services, Inc. (CES)

Name of Firm

<u>CRITERIA</u>	<u>PROS</u>	<u>CONS</u>	<u>POINTS</u>
Respondent's Operational Plan	complete mobilization in 24 hours		17 ✓
			Total Possible Points: 20

Name of Firm

Total Possible Points: 20

Name of Firm

Total Possible Points: 20

Name of Firm



Custom Tree Care Inc. (CTC)
Name of Firm

<u>CRITERIA</u>	<u>PROS</u>	<u>CONS</u>	<u>POINTS</u>
Knowledge of Federal Emergency Management Agency Regulations and Procedures	Seemed fair and experienced		20 ✓

**Total Possible
Points: 20**

is

Total Possible Points: 20

x_j

Name of Firm

Total Possible Points: 20

Custom Tree Care Inc. (CTC)
Name of Firm

<u>CRITERIA</u>	<u>PROS</u>	<u>CONS</u>	<u>POINTS</u>
Proposed Price for Work to be Accomplished			18✓
			Total Possible Points: 20 mj

Name of Firm

Total Possible Points: 20

Date: 7/3/2019

<u>CRITERIA</u>	<u>PROS</u>	<u>CONS</u>	<u>POINTS</u>
Verification of Availability of Qualified Personnel to Perform the Services			8 Total Possible Points: 10
Interview With the Review Committee	other contracts in Broward County Broward County, West Park schools Had temporary sites, final sites by CTC, was also grinders & sub grinders multiple sites at one time Equip yard - in Pompano Beach	not too much experience with temporary debris sites	8 Total Possible Points: 10

Custom Tree Care Inc. (CTC)
Name of Firm

Total Possible Points: 20

Custom Tree Care Inc. (CTC)

Name of Firm

<u>CRITERIA</u>	<u>PROS</u>	<u>CONS</u>	<u>POINTS</u>
Respondent's Operational Plan	(1) recovery equipment Accessible to contracting partners. (2) 80% within 24 hours 100 within 48 hours <u>process:</u> (1) push & clear - First To hour (2) equipment & power/arrive (2) TDSR is located (4) debris removed; cleanup		17 ✓ Total Possible Points: 20

Name of Firm

Total Possible Points: 20

Name of Firm

Total Possible Points: 20

Proposal Evaluation - RFP 19-02 Disaster Debris Removal & Disposal Services

Name of Firm: Custom Tree Care Inc. (CTC)

Name of Evaluator: Harry Taubenfeld

Date: 7/3/2019

<u>CRITERIA</u>	<u>PROS</u>	<u>CONS</u>	<u>POINTS</u>
Verification of Availability of Qualified Personnel to Perform the Services	Company Owned Equip Equipment year 1 in Pajaro Able to get from all over the county		6 Total Possible Points: 10
Interview With the Review Committee	started w/ Kastrans Broward County contracts schools west park south county smaller direct hauls to site not a direct haul	smaller direct hauls - (IRMA) didn't setup site or reduced debris back could more disturbing	4 Total Possible Points: 10

greg gathers - called
Jeremy - 7 @ 12:49pm

Proposal Evaluation - RFP 19-02 Disaster Debris Removal & Disposal Services

Name of Firm: Custom Tree Care Inc. (CTC)

Name of Evaluator: Todd Larson

Date: 7/3/2019

<u>CRITERIA</u>	<u>PROS</u>	<u>CONS</u>	<u>POINTS</u>
Verification of Availability of Qualified Personnel to Perform the Services		75% of work by Subcontractors	8
			Total Possible Points: 10
Interview With the Review Committee	Debris Management Sites - open equipment yard in Pompano Beach.	Most local small sites	8
Jeremy Batten VP Greg Gathers.			Total Possible Points: 10

DRC Emergency Services (DES)
Name of Firm

<u>CRITERIA</u>	<u>PROS</u>	<u>CONS</u>	<u>POINTS</u>
Knowledge of Federal Emergency Management Agency Regulations and Procedures	Local Corporation Great past performance follows instructions FEMA knowledge and procedure knowledge		20 ✓
			Total Possible Points: 20 nj

DRC Emergency Services (DES)
Name of Firm

<u>CRITERIA</u>	<u>PROS</u>	<u>CONS</u>	<u>POINTS</u>
Respondent's Operational Plan	Good plan		18✓
			Total Possible Points: 20 mj

DRC Emergency Services (DES)
Name of Firm

<u>CRITERIA</u>	<u>PROS</u>	<u>CONS</u>	<u>POINTS</u>
Proposed Price for Work to be Accomplished		a bit on high side	16 ✓
			Total Possible Points: 20 mg

DRC Emergency Services (DES)

Name of Firm

<u>CRITERIA</u>	<u>PROS</u>	<u>CONS</u>	<u>POINTS</u>
Past Performance Record on Work of Similar Nature, Financial Capabilities, Corporate History and Team Organization	listed a great number of past events and clients Financially stable		19 ✓
			Total Possible Points: 20 <i>ny</i>

Proposal Evaluation - RFP 19-02 Disaster Debris Removal & Disposal Services

Name of Firm: DRC Emergency Services (DES)

11:22 AM

Name of Evaluator: Myriam Jacques

Date: 7/3/2019

<u>CRITERIA</u>	<u>PROS</u>	<u>CONS</u>	<u>POINTS</u>
Verification of Availability of Qualified Personnel to Perform the Services			8
			Total Possible Points: 10
Interview With the Review Committee MCO-Miami 1st commitment	Local firm simultaneous management temporary housing Broward County as Customer Weston, Eight Point, North Miami Dedicated crew for each event FEMA assistance WBE Sub MCO Ann Miller		8
			Total Possible Points: 10

DRC Emergency Services (DES)

Name of Firm

<u>CRITERIA</u>	<u>PROS</u>	<u>CONS</u>	<u>POINTS</u>
Knowledge of Federal Emergency Management Agency Regulations and Procedures	Guaranteed Reimbursement on eligible expenses.		20✓
			Total Possible Points: 20

DRC Emergency Services (DES)

Name of Firm

<u>CRITERIA</u>	<u>PROS</u>	<u>CONS</u>	<u>POINTS</u>
Respondent's Operational Plan	professional FEMA specialist 100% collection of eligible amounts		20✓
			Total Possible Points: 20

Name of Firm

3

DRC Emergency Services (DES)

Name of Firm

<u>CRITERIA</u>	<u>PROS</u>	<u>CONS</u>	<u>POINTS</u>
Past Performance Record on Work of Similar Nature, Financial Capabilities, Corporate History and Team Organization	large amount of experience with large events large company, close by		20 ✓ Total Possible Points: 20

Proposal Evaluation - RFP 19-02 Disaster Debris Removal & Disposal Services

Name of Firm: DRC Emergency Services (DES)

Name of Evaluator: Todd Larson

Date: 7/3/2019

<u>CRITERIA</u>	<u>PROS</u>	<u>CONS</u>	<u>POINTS</u>
Verification of Availability of Qualified Personnel to Perform the Services	Several local contracts.		9 Total Possible Points: 10
Interview With the Review Committee Holy cross North Miami Lighthouse PT 1 of 5 Broad weston	Fern Paperwork Assistant Primary for Holy cross - was backup during Fern.		9 Total Possible Points: 10



DRC Emergency Services (DES)

Name of Firm

<u>CRITERIA</u>	<u>PROS</u>	<u>CONS</u>	<u>POINTS</u>
Knowledge of Federal Emergency Management Agency Regulations and Procedures	very knowledgeable of FEMA procedures. operating for over 30 years.		19
			Total Possible Points: 20

DRC Emergency Services (DES)

Name of Firm

<u>CRITERIA</u>	<u>PROS</u>	<u>CONS</u>	<u>POINTS</u>
Respondent's Operational Plan	<u>Prepare-</u> detailed plan pre stage equipment identify subcontractors mobilize at EOC. confirm subcontractors for push & haul. <u>Respond-</u> <u>Recover-</u>	Non-Tiered TDSRs not part of <u>remediate work</u>	17 Total Possible Points: 20

DRC Emergency Services (DES)
Name of Firm

<u>CRITERIA</u>	<u>PROS</u>	<u>CONS</u>	<u>POINTS</u>
Proposed Price for Work to be Accomplished	2nd lowest bidder of the group		18 ✓
			Total Possible Points: 20

DRC Emergency Services (DES)

Name of Firm

<u>CRITERIA</u>	<u>PROS</u>	<u>CONS</u>	<u>POINTS</u>
Past Performance Record on Work of Similar Nature, Financial Capabilities, Corporate History and Team Organization	operating for over 30 years CASH & credit line in excess of \$200m past performance very good. no litigation in last 5 years 100% completion rate		19~ Total Possible Points: 20

Proposal Evaluation - RFP 19-02 Disaster Debris Removal & Disposal Services

Name of Firm: DRC Emergency Services (DES)

Name of Evaluator: Harry Taubenfeld

Date: 7/3/2019

<u>CRITERIA</u>	<u>PROS</u>	<u>CONS</u>	<u>POINTS</u>
Verification of Availability of Qualified Personnel to Perform the Services			9 Total Possible Points: 10
Interview With the Review Committee			6 Total Possible Points: 10

Superior Landscaping & Lawn Service, Inc. (SLLS)
Name of Firm

<u>CRITERIA</u>	<u>PROS</u>	<u>CONS</u>	<u>POINTS</u>
Knowledge of Federal Emergency Management Agency Regulations and Procedures	not responsive little details on work performed and Capabilities for this sort of projects		12 ✓
			Total Possible Points: 20 

Superior Landscaping & Lawn Service, Inc. (SLLS)
Name of Firm

<u>CRITERIA</u>	<u>PROS</u>	<u>CONS</u>	<u>POINTS</u>
Respondent's Operational Plan	<i>None</i>		<i>4</i> ✓
			Total Possible Points: 20 <i>nj</i>

Superior Landscaping & Lawn Service, Inc. (SLLS)
Name of Firm

<u>CRITERIA</u>	<u>PROS</u>	<u>CONS</u>	<u>POINTS</u>
Proposed Price for Work to be Accomplished	highest one		10 ✓
			Total Possible Points: 20 AM

Superior Landscaping & Lawn Service, Inc. (SLLS)

Name of Firm

<u>CRITERIA</u>	<u>PROS</u>	<u>CONS</u>	<u>POINTS</u>
Past Performance Record on Work of Similar Nature, Financial Capabilities, Corporate History and Team Organization	<i>None noted</i>		<i>4</i>
			<i>Total Possible Points: 20</i>

Superior Landscaping & Lawn Service, Inc. (SLLS)
Name of Firm

<u>CRITERIA</u>	<u>PROS</u>	<u>CONS</u>	<u>POINTS</u>
Knowledge of Federal Emergency Management Agency Regulations and Procedures	little - Details		14✓
			Total Possible Points: 20

Superior Landscaping & Lawn Service, Inc. (SLLS)

Name of Firm

<u>CRITERIA</u>	<u>PROS</u>	<u>CONS</u>	<u>POINTS</u>
Respondent's Operational Plan	little provider		10 ✓
			Total Possible Points: 20

Superior Landscaping & Lawn Service, Inc. (SLLS)
Name of Firm

[illegible]

Superior Landscaping & Lawn Service, Inc. (SLLS)
Name of Firm

[illegible]

TFR Enterprises, Inc (TE)
Name of Firm

RFP 19-02 Disaster Debris Removal & Disposal Services Bid Evaluation

<u>CRITERIA</u>	<u>PROS</u>	<u>CONS</u>	<u>POINTS</u>
Knowledge of Federal Emergency Management Agency Regulations and Procedures	Mainly worked as a sub but very well description of FEMA procedural steps		18✓
			Total Possible Points: 20

mg

TFR Enterprises, Inc (TE)
Name of Firm

RFP 19-02 Disaster Debris Removal & Disposal Services Bid Evaluation

<u>CRITERIA</u>	<u>PROS</u>	<u>CONS</u>	<u>POINTS</u>
Respondent's Operational Plan	Great and detailed for events plan of action		18 ✓
			Total Possible Points: 20 mg

TFR Enterprises, Inc (TE)
Name of Firm

RFP 19-02 Disaster Debris Removal & Disposal Services Bid Evaluation

<u>CRITERIA</u>	<u>PROS</u>	<u>CONS</u>	<u>POINTS</u>
Proposed Price for Work to be Accomplished		very high	14 ✓
			Total Possible Points: 20

TFR Enterprises, Inc (TE)
Name of Firm

RFP 19-02 Disaster Debris Removal & Disposal Services Bid Evaluation

<u>CRITERIA</u>	<u>PROS</u>	<u>CONS</u>	<u>POINTS</u>
Past Performance Record on Work of Similar Nature, Financial Capabilities, Corporate History and Team Organization	long list of subs		18 ✓
			Total Possible Points: 20

Proposal Evaluation - RFP 19-02 Disaster Debris Removal & Disposal Services

Name of Firm: TFR Enterprises, Inc. (TE)

Name of Evaluator: Myriam Jacques

Date: 7/3/2019

<u>CRITERIA</u>	<u>PROS</u>	<u>CONS</u>	<u>POINTS</u>
Verification of Availability of Qualified Personnel to Perform the Services			8
			Total Possible Points: 10
Interview With the Review Committee	1,000 subs. in TX & TN experience in debris removal Mobilization within 24 hours Current Contracts: Homestead, Plantation, Broward County mobilization yard - Windhaven, FL Assistance with FEMA		7
			Total Possible Points: 10

TFR Enterprises Inc (TE)
Name of Firm

<u>CRITERIA</u>	<u>PROS</u>	<u>CONS</u>	<u>POINTS</u>
Knowledge of Federal Emergency Management Agency Regulations and Procedures	<i>Demonstrates knowledge of FEMA Policies,</i>		<i>18</i>
			Total Possible Points: 20

TFR Enterprises Inc (TE)

Name of Firm

<u>CRITERIA</u>	<u>PROS</u>	<u>CONS</u>	<u>POINTS</u>
Respondent's Operational Plan	well demonstrated Plan less detail	less subs than other not local but mostly done for <u>subs.</u>	18 ✓
			Total Possible Points: 20

TFR Enterprises Inc (TE)
Name of Firm

<u>CRITERIA</u>	<u>PROS</u>	<u>CONS</u>	<u>POINTS</u>
Proposed Price for Work to be Accomplished	Good understanding of prices		18
			Total Possible Points: 20

TFR Enterprises Inc (TE)

Name of Firm

<u>CRITERIA</u>	<u>PROS</u>	<u>CONS</u>	<u>POINTS</u>
Past Performance Record on Work of Similar Nature, Financial Capabilities, Corporate History and Team Organization	long experience many large and small contracts,	During Irma some delay in pickup.	18 ✓
			Total Possible Points: 20

Date: 7/3/2019

Page 80 of 978

1

TFR Enterprises, Inc (TE)
 Name of Firm

<u>CRITERIA</u>	<u>PROS</u>	<u>CONS</u>	<u>POINTS</u>
Respondent's Operational Plan	detailed plan of Action	No guarantee of when team will be 100% mobilized And ready to work..	17 ✓
			Total Possible Points: 20

TFR Enterprises, Inc (TE)
Name of Firm

<u>CRITERIA</u>	<u>PROS</u>	<u>CONS</u>	<u>POINTS</u>
Proposed Price for Work to be Accomplished		2 nd highest bid <u>of group</u>	14
			Total Possible Points: 20

TFR Enterprises, Inc (TE)
 Name of Firm

<u>CRITERIA</u>	<u>PROS</u>	<u>CONS</u>	<u>POINTS</u>
Past Performance Record on Work of Similar Nature, Financial Capabilities, Corporate History and Team Organization	past work includes flooding, ice firm's & hurricanes. strong financial capabilities, \$50m - single 100m - aggregate		15 ✓ Total Possible Points: 20

Proposal Evaluation - RFP 19-02 Disaster Debris Removal & Disposal Services

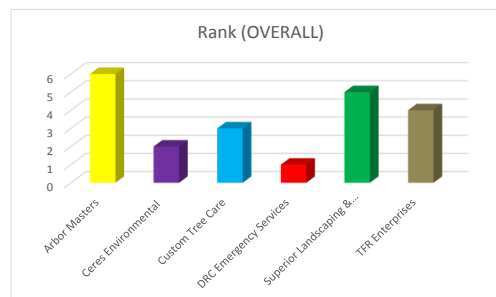
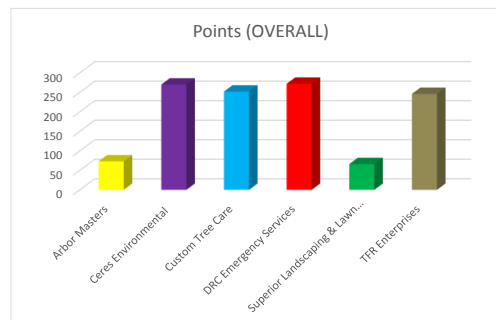
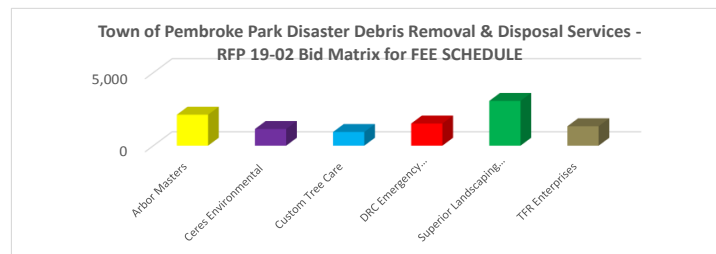
Name of Firm: TFR Enterprises, Inc. (TE)

Name of Evaluator: Harry Taubenfeld

Date: 7/3/2019

<u>CRITERIA</u>	<u>PROS</u>	<u>CONS</u>	<u>POINTS</u>
Verification of Availability of Qualified Personnel to Perform the Services	OWN ASSETS & personnel for our size. MANAGER, have been w/ company for over 10 years 9 out of 10		4/ Total Possible Points: 10
Interview With the Review Committee	[1] - 80-85% of project done by TFR Broward → harvest / primary plantation Broward candy		9 Total Possible Points: 10

	Arbor Masters	Ceres Environmental	Custom Tree Care	DRC Emergency Services	Superior Landscaping & Lawn Service	TFR Enterprises
TOTAL BID FEE	<u>\$2,120.25</u>	<u>\$1,142.08</u>	<u>\$937.65</u>	<u>\$1,516.85</u>	<u>\$3,064.00</u>	<u>\$1,328.75</u>
Points (MJ)	<i>not evaluated</i>	94	86	89	30	83
Points (TL)	73	87	90	95	36	88
Points (HT)	<i>not evaluated</i>	89	76	88	<i>not evaluated</i>	75
Points (OVERALL)	73	270	252	272	66	246
Rank (OVERALL)	6	2	3	1	5	4



Myriam Jacques



TOWN OF PEMBROKE PARK

3150 SW 52ND AVENUE • PEMBROKE PARK, FLORIDA 33023 • BROWARD (954) 966-4600 • FAX (954) 966-5186

MEMO

To: Ashira Mohammed, Mayor
Howard Clark, Jr., Vice- Mayor
Geoffrey Jacobs, Clerk-Commissioner
Reynold Dieuville, Commissioner
Georgina Cohen, Commissioner
Natasha Joseph, Administrative Services Director

From: Myriam Jacques, Assistant Director of Public Services

Date: July 3, 2019

Re: Disaster Debris Removal & Disposal Services - RFP 19-02
Request for Approval of Award Recommendation

In response to a solicitation to qualified firms to perform emergency disaster debris removal and disposal services after storms and flood events, the Town of Pembroke Park received six proposals from six firms. The Finance Director analyzed the cost proposals (enclosed), and the Evaluation Committee consisting of Todd Larson (Director of Public Services), Harry Taubenfeld (Director of Finances) and Myriam Jacques (Assistant Director of Public Services) performed the proposals' evaluations. The firms were evaluated based on their proposal costs, past performance, understanding of project requirements, approach and method, and responsiveness. Each firm was then given a score from 0 to a maximum of 100 in total points, and were next ranked given a number between 0 and 6 according to their calculated total points. The highest ranked four firms were selected and shortlisted for a phone interview. Based on the final score and rank for each of the four short listed firms after the interview evaluation, we are recommending for award the top two firms with the highest score, DRC Emergency Services and Ceres Environmental as Primary and Secondary Contractors respectively for the Disaster Debris Removal & Disposal Services contract for the next five years. The third highest scored firm, Custom Tree Care, will be placed on the list also as an alternate Contractor, in case the Primary and Secondary Contractors are non-responsive, or the Town requires additional assistance. The total scores and ranks for the six firms are as follows:

Firm	Points	Rank
Arbor Masters	73	5
Ceres Environmental	270	2
Custom Tree Care	252	3
DRC Emergency Services	272	1
Superior Landscaping & Lawn Service	66	6
TFR Enterprises	246	4



TOWN OF PEMBROKE PARK

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MEMO

From: Myriam Jacques, Assistant Director of Public Services
Date: Wednesday, July 03, 2019
Re: Subject: Timetable for Firm's Interviews - Town of Pembroke Park
Disaster Debris Removal and Disposal Services, RFP 19-02

Timetable for Phone Interviews

Time	Company	Representatives	Phone Number
10:00 AM	Ceres Environmental	Dawn Brown (612) 578-0316	(224) 501-3412 Code: 447-050-501
11:30 AM	DRC Emergency Services	Jay Gunter (386) 507-1011	In Person
12:45 PM	Custom Tree Care	Greg Gathers	(785) 221-7550
4:00 PM	TFR	Tiffany Jean	(512) 565-0710

Myriam Jacques



Arbor Masters
Tree Service®

**REQUEST FOR PROPOSALS
DISASTER DEBRIS
REMOVAL AND DISPOSAL
SERVICES
RFP No. 19-02**

www.ArborMasters.com



Arbor Masters Tree Service
8250 Cole Parkway
Shawnee, KS 66227

Table of Contents

Section 1: Executive Summary

Section 2: Experience and Ability

Section 3: Past Performance

Section 4: Understanding of Project Requirements

Section 5: Approach and Method

Section 6: MBE Participation

Section 7: Town Documents

Section 8: Price Proposal Form



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Arbor Masters Tree Service
8250 Cole Parkway
Shawnee, KS 66227

Tab 1 Executive Summary



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Shawnee, KS 66227

May 22, 2019

Todd Larson
Town of Pembroke Park
3150 SW 52nd Avenue
Pembroke Park, Florida 33023

RE: DISASTER DEBRIS REMOVAL AND DISPOSAL SERVICES RFP No. 19-02

Mr. Larson,

We believe our proposal offers an exceptional combination of experience and resources to meet your objectives and expectations. You will find solutions and deliverables for the core objectives of the Town and residents included in our proposal. We have also gone several steps further, considering broader objectives associated with the recovery effort.

Our plan explains the experience and alliances in disaster mitigation our firm has, and will show the capacity, strategy and execution skills to perform your storm recovery work rapidly, efficiently, safely and in a cost-effective manner. Arbor Masters has completed multiple storm mitigation projects in the State of Georgia over the last few years and we are confident we can complete

Shawnee Mission Tree Service, Inc. DBA/ Arbor Masters Tree Service (Arbor Masters), has been in business over 60 years, in 1976 Shawnee Mission Tree Service, Inc. was incorporated in the state of Kansas, years later, Shawnee Mission Tree Service, Inc. trademarked the name Arbor Masters. Arbor Masters has grown from a single location in Kansas City, KS (Corporate Headquarters) to now operating offices in Kansas City, KS, Blue Springs, MO, Wichita, KS, Tulsa, OK, Oklahoma City, OK, Ocala, FL, Amarillo, TX and the Dallas Metroplex. Arbor Masters full time staff in peak season averages 200 people, with annual revenues of 20 million. Arbor Masters has a bonding capacity of 20 million dollars, proving our ability to complete large projects as contracted. In our line of business, our company is recognized as a leader not only in our service area but within the industry.

Thank you again for your time and consideration. We hope there is an opportunity to sit down with you and discuss how our qualifications and capabilities can serve the needs of the Town of Pembroke Park.

Sincerely,

A handwritten signature in black ink, appearing to read "JH", is written over a horizontal line.

Jay Hager
Arbor Masters Tree Service
Cell 352-342-6143 Fax 913-441-8922
jhager@arbormasters.com



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Tab 2 Experience



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EXPERIENCE AND QUALIFICATIONS



Financial Capability

Arbor Masters has performed multiple simultaneous projects after major storm events, financing each project until the municipality paid. Our company is basically debt free, this along with our large credit line allows us to perform projects without the need for immediate payment. Arbor Masters has 10 managers with FEMA declared storm mitigation experience. As a group, Arbor Masters offers some of the most experienced and professional managers in the industry. We are confident that our references will validate this when contacted.

Our ability to complete large projects and meet contractual requirements is validated with our bonding capacity. Arbor Masters has a \$20,000,000.00 bonding capacity, which is more than enough to handle this major storm event for Mitchell County.



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Company Introduction

Our firm has crews performing hundreds of jobs each month for municipalities, universities, utilities, corporations, home owner associations and residential customers in tree removal, trimming, and disaster mitigation as well as underground utility construction, right of way clearing, and land clearing. Arbor Masters has the experience, capacity, knowledge, and financial fortitude to manage and perform this project. We understand the need for production, safety, and accurate communication with Counties' stakeholders, while being flexible enough to handle the day-to-day challenges of operating multiple crews on a complex project.

Arbor Masters has extensive experience not only as a tree care and utility contractor but also a storm debris mitigation contractor. We have completed multiple disaster debris projects since our first project in 1995 for the City of Oklahoma City, OK. Our references will not only validate our ability to properly perform regular municipal contracts but perform disaster events under adverse conditions in a professional manner. The clients we have served over the years based their decision to utilize us on our experience and expertise.

Tree Care Experience

In standard tree care, our company is recognized as a leader not only in our area but also within the industry. Our firm was the one of the first and represents only 1 out of a few hundred total contractors in the country to receive the TCIA accreditation. This award certifies that the company is committed and has demonstrated proficiency in best practices in over 20 areas of their business. To achieve this award, the company is audited annually in areas such as safety, tree trimming/pruning techniques, operational efficiency, and business planning to ensure they are conforming to best practices.

The company is also committed and dedicated to certification of their personnel and innovation. Arbor Masters has an ongoing safety training policy for all managers and field personnel. Currently, the firm has 15 certified arborists on staff. These certifications personify the organizational value of learning and personal growth as well as helping ensure tree restoration follows industry guidelines with proper care.

Storm Damage and Tree Restoration Experience

Arbor Masters has extensive expertise in storm damage and tree restoration having participated directly in over 50 projects nationwide in the last 20 years. We hauled over 3 million cubic yards after Hurricane Katrina and performed tree care on over 100,000 trees. In 2015, a large Ice Storm hit the Oklahoma City, Arbor Masters performed tree and debris removal for 5 municipalities simultaneously.

In virtually every contract where qualifications were considered, our company was selected due to several factors:

- Values of the firm – integrity, professionalism, communication, and proven record of honesty
- Experienced project management team
- Experience with Governmental Agencies



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Shawnee, KS 66227

- Bonding Capacity
- Systems and Process Documentation

Key Member Training

All team members have been trained and understand the requirements for data collection, debris eligibility, proper documentation and reporting, all of which are required to obtain maximum reimbursement.

Individual Capabilities

Jerry Day
Past President
Arbor Masters Tree Service
405-417-9620

Jerry Day serves as the President of Arbor Masters Tree Service and has been employed with the company since 1986. In 2007 he was promoted to President, leading the company through expansion and growth. He grew up in central Kansas and graduated from Kansas State University in 1986. Jerry was responsible for opening a satellite office in Oklahoma City in 1993 and helped expand the company to Tulsa, and Wichita in the 1990's, Dallas area in 2008, and Amarillo, TX in 2014. In 2005, Jerry successfully completed a 10 million dollar project in Mississippi following Hurricane Katrina, covering 5 counties. Jerry worked closely with prime contractors and municipalities to determine the scope and size of each project, planned crew deployment and assignments, and managed project completion. This included organizing temporary disposal sites, grinding, haul out, debris disposal, tree trimming and removal for 5 counties. This one project included over 3,000,000 CY of vegetative debris and over 14,000 trees trimmed or removed, handled by over 100 crews, over 8 months.

2019- GDOT Terrell, Calhoun, Turner and Wilcox Counties, executive oversight, planning and strategy, contract management, daily operations

2018- UNCW, executive oversight, planning and strategy for the hurricane clean up at the University of North Carolina Wilmington campus.

2017- McIntosh County, GA, executive oversight, planning and strategy, contract management

2017- The Landing Club, GA, executive oversight, planning and strategy, contract management

2016- McIntosh County, GA, executive oversight, planning and strategy, contract management

2016- Georgia DOT, Tattnall, McIntosh and Liberty County, executive oversight, planning and strategy, contract management

2015- Edmond, OK, executive oversight, planning and strategy, contract management

2015- Mustang, OK, executive oversight, planning and strategy, contract management

2015- The Village, OK, executive oversight, planning and strategy, contract management

2015- Nichols Hills, OK, executive oversight, planning and strategy, contract management

2015- Yukon, OK, executive oversight, planning and strategy, contract management

2014- Winston County, MS, Tupelo, MS, executive oversight, planning and strategy, crew



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deployment and make-up

2014- Augusta, GA, executive oversight, planning and strategy

2013- Boulder, CO, executive oversight, planning and strategy, crew deployment and make-up

2013- Mustang, OK, executive oversight, planning and strategy, crew deployment and make-up

2013- Moore, OK, executive oversight, planning and strategy, crew deployment and make-up

2013- Oklahoma City, OK, executive oversight, planning and strategy, crew deployment and make-up

2013- Long Island, NY (Nassau County, Hempstead, Long Beach, Garden City, LIRR), executive oversight, planning and strategy, crew deployment and make-up

2012- Multiple VDOT districts, executive oversight, planning and strategy, crew deployment and make-up

****Others available upon request**

Jay Hager

Manager

Arbor Masters Tree Service

352-342-6143

Jay Hager has been employed by Arbor Masters Tree Service since 2005. He is an ISA Certified Arborist that currently serves as an Operations Manager. He graduated from the University of Central Florida with a Business Management degree in 1993. Jay was an essential part of the Arbor Masters team during the Hurricane Katrina clean-up. He was responsible for all data entry, reconciliation, sub-contractor payment and paperwork management for the 10 million dollar project. Jay has worked with municipalities and coordinated crews in 10 different states since the Katrina clean-up and continues to provide organized, efficient and quality service to all of Arbor Masters clients.

2019- GDOT Terrell, Calhoun, Turner and Wilcox Counties, data management, data reconciliation, crew performance, daily operations

2018- UNCW, data management, data reconciliation, crew performance

2017- McIntosh County, GA, data management, data reconciliation, crew performance

2017- The Landing Club, GA, data management, data reconciliation, crew performance

2016- McIntosh County, GA, data management, data reconciliation, crew performance

2016- Georgia DOT, Tattnall, McIntosh and Liberty County, data management, data reconciliation, crew performance

2016- GDOT, data management, data reconciliation, crew performance and contract management of 3 counties or Georgia Department of Transportation.

2015- Edmond, OK, data management, data reconciliation, crew performance

2015- Mustang, OK, data management, data reconciliation, crew performance

2015- The Village, OK, data management, data reconciliation, crew performance

2015- Nichols Hills, OK, data management, data reconciliation, crew performance

2015- Yukon, OK, data management, data reconciliation, crew performance, daily field management



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2014- Winston County, MS, data management, data reconciliation, crew performance, daily field management
2014- Tupelo, MS, data management, data reconciliation, crew performance, daily field management
2014- Augusta, GA, data management, data reconciliation, crew performance
2013- Boulder, CO, data management, data reconciliation, crew performance
2013- Mustang, OK, data management, data reconciliation, crew performance
2013- Moore, OK, data management, data reconciliation, crew performance
2013- Oklahoma City, OK, data management, data reconciliation, crew performance
2013- Long Island, NY (Nassau County, Hempstead, Long Beach, Garden City, LIRR), data management, data reconciliation, sub-contractor payment
2012- Multiple VDOT districts, data management, data reconciliation, crew performance
**Others available upon request

Adam Faust
Manager
Arbor Masters Tree Service
913-238-6594

Adam has been employed by Arbor Masters for over 8 years and currently manages one of our Kansas City offices. Over the last 8 years, Adam has responded to and managed many emergency contracts in his area and multiple locations in the United States. Adam is an ISA Certified Arborist, is well versed in day-to-day field operations and has a passion for safety compliance.

2019- GDOT Terrell, Calhoun, Turner and Wilcox Counties, data management, data reconciliation, crew performance, daily operations
2015- Edmond, OK, municipal liaison, field operations, crew performance and management
2014- Winston County MS, field operations, crew performance and management
2014- Tupelo, MS, field operations, crew performance and management
2013- Mustang, OK, field operations, crew performance and management
2013- Moore, OK, field operations, crew performance and management
**Others available upon request

Shannon Adler
Manager
Arbor Masters Tree Service
210-305-2790

Shannon has been in the storm mitigation business for over 10 years. Her experience is primarily from the monitoring side of projects. She offers a unique insight into the whole debris management process. She has a natural ability to manage people and is comfortable under pressure to perform at high levels of professionalism.



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2018- GA - GDOT - Hurricane Michael - Project Manager
2018- Gadsden County, FL - Hurricane Michael - Field Supervisor
2018- North Carolina - Hurricane Michael - Field Supervisor
2018- Fort Bend County, TX - Hurricane Harvey - Sand Removal - Project Manager
2018- City of Napa, CA - California Wildfires - Project Coordinator/Data Manager
2017- City of Miami, FL - Hurricane Irma - Field Supervisor/Data Manager
2017- Harris County, TX - Hurricane Harvey - Project Manager
2017- Van Zandt County, TX - TXDOT - Tornados
2017- California Wildfires - Remote Data Manager
2017- Myrtle Beach, SC - Hurricane Matthew - Data Manager
2016- City of Cocoa Beach, FL - Hurricane Matthew - Project Manager
2016- St. Martin Parish, LA - Data Manager
2016- Hidalgo County, TX - Floods- Field Supervisor/Data Manager
2016- City of Houston, TX - Tax Day Floods - Data Manager
**Others available upon request

Randi Ownbey
Manager
Arbor Masters Tree Service
409-782-0638

Randi has been employed by Arbor Masters since 2014 and is an ISA Certified Arborist. She manages our Oklahoma City office. Her responsibilities include personnel management, billing and collection activities, bid proposals and contracts for Arbor Masters and SMC Utility Construction. Randi graduated from Stephen F. Austin State University with a BBA in Computer Information Systems and a minor in Information Technology and Accounting. Randi strives to keep things organized and concise so everyone in the process can make well-informed decisions.

2017- Dodge City, KS, day to day field operations, data collection, data entry, data reconciliation and billing.
2016- McIntosh County, GA data entry, collection, billing
2016- Georgia DOT, Tattnell, McIntosh and Liberty County, data entry, collection, billing
2015- Edmond, OK, data entry, collection, billing
2015- Mustang, OK, data entry, collection, billing
2015- The Village, OK, data entry, collection, billing
2015- Nichols Hills, OK, data entry, collection, billing
2015- Yukon, OK, data entry, collection, billing
2015- Grady County, OK, day to day field operations, data collection, data entry, data reconciliation and billing.



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Shawnee, KS 66227

Chuck Ulrich
Branch Manager/ Safety Manager-CTSP
Arbor Masters Tree Service
918-340-0034

Chuck has been employed by Arbor Masters for over 21 years and currently manages our Tulsa office. Over the last 20 years, Chuck has responded to and managed many emergency contracts in his area and multiple locations in the United States. Chuck is an ISA Certified Arborist and holds a Certified Treecare Safety Professional designation. Chuck is well versed in day-to-day field operations, and has a passion for safety compliance.

2015- Edmond, OK, municipal liaison, field operations, crew performance and management
2014- Winston County MS, field operations, crew performance and management
2014- Tupelo, MS, field operations, crew performance and management
2013- Mustang, OK, field operations, crew performance and management
2013- Moore, OK, field operations, crew performance and management
2013- Long Island, NY (Nassau County, Hempstead), field operations, crew performance and management

****Others available upon request**

Arlan Bebermeyer
Manager
Arbor Masters Tree Service
316-761-0372

Arlan has been employed by Arbor Masters for 18 years. He is an ISA Certified Arborist and manages our Wichita, KS office. Arlan has completed many emergency contracts in his area. Arlan is exceptional with municipal contracts and really strives to keep the clients informed and up to date with progress on all projects he is involved in.

2015- Edmond, OK, municipal liaison, field operations, crew performance and management
2015- Nichols Hills, OK, municipal liaison, crew performance and management
2015- City of The Village, OK, municipal liaison, crew performance and management
2015- City of Yukon, OK, municipal liaison, crew performance and management
2015- Grady County, OK, municipal liaison, crew management
2013- Moore, OK, municipal liaison, field operations, crew performance and management
2013- Oklahoma City, OK, field operations, crew performance and management

****Others available upon request**



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Shawnee, KS 66227

PROPOSED EQUIPMENT AND MANPOWER

Arbor Masters has enough equipment and personnel to complete any size project in a safe and efficient manner. Below is a list of Arbor Masters equipment and personnel available as needed for the Town of Pembroke Park.

Personnel

Project Managers- 10
Field Managers- 12
Operators- 30
Ground Personnel- 50
Office/Support Staff- 15

EQ#	Make/Model	Description	Year	Serial Num
0092	INTERN'L	BUCKET- FRSTRY BKT-73'	2002	1HTMMAAP12H529181
0133	GMC	BUCKET- FRSTRY BKT-73'	2005	1GDM7C1C15F519422
0137	GMC C7C	BUCKET- FORESTRY BKT-73'	2004	1GDM7C1CX4F506604
0136	GMC C7C	BUCKET- REAR Mnt BKT-73'	2005	1GDN7C1C25F523690
0177	FRTLNR	BUCKET- FORESTRY BUCKET'	2012	
0178	FRTLNR	BUCKET- FORESTRY BUCKET'	2013	
0006	INTERNATIONAL	BUCKET TRUCK	1999	1HTSCAAP2XH612068
0007	INTERNATIONAL	BUCKET TRUCK	2005	1HTMMAAM65H678132
0044	INTERNATIONAL	BUCKET TRUCK	2003	1HTMMAAN43H572560
0052	FORD F-800	BUCKET TRUCK	1996	1FDXF8OC7TVA23025
0064	INTERNATIONAL	BUCKET TRUCK	2006	1HTMMAAN46H287295
0067	INTERNATIONAL	BUCKET TRUCK	2006	1HTMMAAN86H287297
0110	INTERNATIONAL	BUCKET TRUCK	2004	1HTMMAAN04H653475
0116	FORD F-750	BUCKET TRUCK	2005	3FRXF76525V196734
0144	INTERNATIONAL	BUCKET TRUCK	2008	1HTMMAAM65H678132
0017	INTERNATIONAL	CHIPPER TRUCK	1991	1HTSDZ4N5MH321761
0093	FORD F700	CHIPPER TRUCK	1991	1FDPF70J2MVA28983
E003	BANDIT	CHIPPER	1995	9803
E018	VERMEER BC1500	CHIPPER	2008	1VR2161V181001456
E024	BANDIT 1590	CHIPPER	2006	001588
E025	VERMEER BC1400	CHIPPER	2006	1VRU1614161003248
E041	VERMEER BC1500	CHIPPER	2009	1VR2161V191002169
E099	VERMEER BC1230A	CHIPPER	2001	1VRN1517811003526
E118	BC1400XL	CHIPPER	2006	1VRU1614251001767
E147	VERMEER BC-1000	CHIPPER	2008	1VRY1119581011195
E156	BC-1000	CHIPPER	2007	1VRY1119371008813



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Arbor Masters Tree Service
8250 Cole Parkway
Shawnee, KS 66227

E010	BANDIT	CHIPPER 250XP	2002	18116
E100	VERMEER	CHIPPER BC1000XL BRUSH	2008	1VRY1119381009610
E103	VERMEER	CHIPPER BC1400XL	2006	1VRU1614161003303
E133	VERMEER	CHIPPER BC1500 125HP	2010	1VR2161V9A1002442
E023	VERMEER	CHIPPER BC2000XL	2006	1VRY1520X611000228
E021	VERMEER 1250	CHIPPER TURBO	1995	4798
0021	KENWORTH T800	DUMP TRUCK	2004	1NKDXVEX54J063250
0031	STERLING ACTERR	DUMP TRUCK	2005	2FZACGCS35AU59880
E158	RAYCO CRAWLER	FORESTRY MOWER	2011	C100LGP0030212
E159	RAYCO CRAWLER	FORESTRY MOWER C100LGP	2012	BL1332
E122	JOHN DEERE	GATOR	2004	
E137	JOHN DEERE	GATOR	2002	
0011	VOLVO	KNUCKLEBOOM	1999	4VHJCMHE3XN866908
0201	FREIGHTLINER	KNUCKLEBOOM	2012	
0202	FREIGHTLINER	KNUCKLEBOOM	2013	
0203	FREIGHTLINER	KNUCKLEBOOM	2013	
0015	FREIGHTLINER	KNUCKLEBOOM	2001	1FVHBXAK71HJ47722
0032	FREIGHTLINER	KNUCKLEBOOM	1993	1FVXJLBBXPL434791
0036	INTERNATIONAL	KNUCKLEBOOM	1995	1HTSHAAR8SH684520
0088	INTERNATIONAL	KNUCKLEBOOM	1990	1HTHBGENOLH273149
0089	FREIGHTLINER	KNUCKLEBOOM	2012	1FVHCYBS5CDBF8552
0091	INTERNATIONAL	KNUCKLEBOOM	1988	1HTZEGFR7JH579114
0135	STERLING	KNUCKLEBOOM	2005	2FZHAZCV05AU29455
0138	STERLING	KNUCKLEBOOM	2004	2FZHATDC24AM23486
0139	WESTERN STAR	KNUCKLEBOOM	2001	2WLPCC3JO1K970620
0140	INTERNATIONAL	KNUCKLEBOOM	2000	1HTTGAET2YJ069427
E119	JOHN DEERE MX5	MOWER- POWER MOWER	2010	P00MX5X016305
0024	FORD RANGER	PICK UP	2003	1FTYR14V93PA93584
0027	FORD RANGER	PICK UP	2001	1FTYR14V61PB17465
0002	FORD RANGER	PICKUP	2011	1FTLR4FE6BPA02746
0010	FORD F350	PICKUP	2009	1FDWX30559EA57017
0016	FORD F350	PICKUP	2005	1FTWW33PX5EB34706
0020	CHEVY SILVERADO	PICKUP	2006	1GCHC24U76E201330
0037	FORD F450	PICKUP	2005	1FDXF46P15EC56419
0046	FORD F350	PICKUP	2004	1FDSF30P34D99402
0049	FORD F250	PICKUP	2004	3FTNF20L44MA09071
0054	FORD F250	PICKUP	2008	1FTNF20508EC95949
0059	FORD F250	PICKUP	2008	1FTNF20578EC95950
0066	FORD RANGER	PICKUP	2010	1FTKR4EE1APA58427
0068	Ford F-450	PICKUP	2007	1FDXF46P47EA85913
0071	CHEVY SILVERADO	PICKUP	2010	3GCRKTE31AG199482
0072	GMC CANYON	PICKUP	2010	1GTJSCDE2A8115045
0076	GMC Sierra	PICKUP	2011	1GTR1VE06BZ203953



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Arbor Masters Tree Service
8250 Cole Parkway
Shawnee, KS 66227

0078	FORD 150	PICKUP	2006	1FTRX12WX6KB63228
0080	FORD F250	PICKUP	2003	1FTNF21L53EA14699
0083	FORD F450	PICKUP	2003	1FDXF46P43ED37265
0085	FORD	PICKUP	2003	1FTSW30P03ED52606
0103	GMC	PICKUP	2004	2GTEK13T741378855
0104	CHEVY	PICKUP	2005	2GCEK13T551195195
0108	FORD F450	PICKUP	2004	1FDXF47P24ED48507
0109	FORD F450	PICKUP	2004	1FDXF47P54ED67004
0111	GMC SIERRA	PICKUP	2010	1GTSCVE01AZ222503
0112	FORD F150	PICKUP	2010	1FTEX1C84AKA22999
0115	FORD RANGER	PICKUP	2006	1FTYR14U26PA71454
0117	FORD F250	PICKUP	2005	1FTNX20555ED03603
0121	GMC C2500	PICKUP	2002	1GDGC24U72Z209034
0128	DODGE	PICKUP	2003	1D7HA18N13S163292
0129	GMC 1500	PICKUP	2007	3GTEC13C27G524104
0131	FORD F150	PICKUP	2010	1FTEX1C86AFA68732
0132	FORD F150	PICKUP	2005	1FTRF12215NB82392
0134	Ford F250	PICKUP	2008	1FTNF20568ED53661
0142	CHEVY	PICKUP	2003	1GCHC29143E180124
0143	FORD F350	PICKUP	2009	1FDWX30539EA57016
0012	FORD F250	PICKUP TOOL TRUCK	2008	1FTNF20568ED53627
0013	CHEVY SIVERADO	PICKUP TOOL TRUCK	2004	1GCHC24U14E359997
0025	FORD F250	PICKUP TOOL TRUCK	2008	1FTNF20548ED53643
0074	FORD F350	PICKUP TOOL TRUCK	2002	1FDWF36F92EDO3964
0075	FORD F350	PICKUP TOOL TRUCK	2002	1FDWF36F12EC71592
0105	GMC	PICKUP TOOL TRUCK	2002	1GDGC24U12Z229344
E005	CAT 236B	SKID STEER	2004	HEN01195
E014	CAT 287C	SKID STEER	2008	MAS02433
E128	CAT 247B	SKID STEER	2006	CAT0247BCMTL02002

SUB CONTRACTOR EQUIPMENT AND PERSONNEL- as few or as many as needed

Managers	30
Equipment Operators	180
Laborers	200
Support Staff	25
FEMA Experts	2
Knucklebooms	60
Bucket Trucks	40
Skid Steers	40
Excavators	10



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Arbor Masters Tree Service
8250 Cole Parkway
Shawnee, KS 66227

Wheel Loaders	10
Dump Trucks	20
Backhoe	10

Local Contractor Utilization

Arbor Masters routinely utilizes local qualified companies to perform disaster mitigation projects. We require all contractors to have the required insurance, equipment and trained personnel. Arbor Masters will work with local leaders to identify qualified local contractors to discuss contracting opportunities available.

One of our core competencies is the ability to provide substantial field and operational manpower. In addition to our own substantial workforce, we have developed a comprehensive subcontractor network of certified and qualified subcontractors from both the tree industry and other construction disciplines (excavating, trucking). These subcontractors are thoroughly screened and selected based on their credentials and commitment to our values. We utilize contractors that have worked with Arbor Masters for years and know that they hold the same values for professional service in order to complete the project in a safe, efficient and cost-effective manner.

The benefit to any client of these alliances from our company, as opposed to others, is significant and substantial. Specifically, our company can offer more qualified dedicated contractors, more ISA Certified Arborists and more qualified managers, allowing for more expertise and commitment to complete the project.

Subcontracting Plan

Arbor Masters has a core group of contractors that we call upon to help facilitate storm mitigation projects. Below is a list of contractors that could be called upon if the need arises for this project. Additional contractors are available as needed. Arbor Masters has worked with these contractors on many projects over the years and have a strong business relationship with them.

Michaels Tree and Loader Service
3877 Winchester Rd
Memphis, TN 38118

Looks Great Services
7 Lawrence Hill Road
Huntington, NY 11743

H2 Construction, LLC.
702 W Walnut
Waverly, MO 64096



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Arbor Masters Tree Service
8250 Cole Parkway
Shawnee, KS 66227

Medek Tree Service
8454 Old Richfood Rd
Mechanicsville, VA 23116

TreeSmith
10391 Little Sandy Road
Tuscaloosa, AL 35405

Langston Family Services
4751 NW 155th St
Trenton, FL 32693

Conrad Tree Service
PO Box 4368
Ocala, FL 34478

Environmental Health and Safety Plan

Arbor Masters employs a full-time safety manager. The safety manager is responsible to make sure all employees and contractors adhere to our written safety policy (available upon request, not included because it is over 60 pages and would have put our proposal over the limit).

For TDSRS operations Arbor Masters will provide detailed site drawings showing traffic flow, segregated dumping locations, tower locations and office location. Arbor Masters will have a dedicated DMS manager to handle all incoming and outgoing debris, dust control, debris segregation, traffic issues, and debris processing operations. Standard safety protocol will be adhered to including visitors and personnel wearing all required PPE, vehicle speed, signage and flow on site, protection of towers and workers with appropriate barricades, dust control, machinery operation and maintenance. Once site is operational TDSRS manger will be responsible to monitor and enforce all safety procedures, including but not limited to site visitors PPE, workers PPE, traffic speed and flow, location of grinding equipment as related to housing and tower locations, etc.

Arbor Masters Experience with State and Federal Agencies

Arbor Masters has contracted and performed many declared projects in the last 20 years. Each project requires extensive tracking and documentation. Over the last 5 years the majority of municipalities are utilizing debris monitoring companies to help facilitate the tracking process and streamline the application and documentation process required for reimbursement from FEMA, and state agencies. The county may or may not contract with a monitoring firm; in either situation Arbor Masters is more than capable of handling the all the required paperwork for FEMA and State reimbursement procedures. Additional staff will be brought in to augment support staff in order to enter tickets, validate data and reconcile data as needed. Our staff will work with county representatives to achieve full reimbursement. Each



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Arbor Masters Tree Service
8250 Cole Parkway
Shawnee, KS 66227

project that Arbor Masters has been responsible for data collection, reporting and working with the municipality, reimbursement has been maximized. Appropriate documentation for all personnel, equipment, hours, work activities, load tickets, and dump tickets is crucial for filing all supporting documentation to maximize reimbursement from FEMA and FHWA. Separating FEMA and FHWA work activities is a crucial step required for a smooth reimbursement process.



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Arbor Masters Tree Service
8250 Cole Parkway
Shawnee, KS 66227

Tab 3 Past Performance



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8250 Cole Parkway
Shawnee, KS 66227

Past Performance

Arbor Masters Contract References

Job Information

Contact Information

October 2018 to January 2019- Hurricane Michael Clean Up
Georgia Department of Transportation
Terrell and Calhoun Counties
\$2,288,000.00
10 Weeks

Donnie Carter
District 4 Maintenance
229-391-5510
DOCarter@dot.ga.gov

October 2018 to January 2019- Hurricane Michael Clean Up
Georgia Department of Transportation
Turner and Wilcox Counties
\$920,000.00
10 Weeks

Donnie Carter
District 4 Maintenance
229-391-5510
DOCarter@dot.ga.gov

October 2018 – Hurricane Florence Clean Up
University of North Carolina Wilmington
\$675,000.00
3 weeks

Mark Morgan
Vice Chancellor Facilities
910-962-3719
morganm@uncw.edu

December 2017 to January 2018 – Hurricane Irma Tree Work and
Debris Removal
McIntosh County, GA
\$1,800,000.00
6 weeks

Adam Poppell
County Attorney
912-437-2181
apoppell@darientel.net

December 2016 to January 2017– Hurricane Matthew Clean Up
Tree Trimming and Debris Removal
Georgia DOT
\$1,600,000.00
4 weeks

Brian Scarbrough
Assistant District Maintenance Manager
912-530-4434
bscarbrough@dot.ga.gov

October 2016 – Hurricane Matthew Clean Up and Debris Removal
McIntosh County, GA
\$1,400,000.00
6 weeks

Adam Poppell
County Attorney
912-437-2181

October 2016 – Hurricane Tree Work and Debris Removal on Golf
Course
The Landings Club
\$1,500,000.00
4 weeks

Chris Steigelman
Maintenance Manager
912-695-7243
Chris.Steigelman@LandingsClub.com



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Arbor Masters Tree Service
8250 Cole Parkway
Shawnee, KS 66227

December 2015 – Ice Storm Debris Removal City of Mustang, OK \$1,000,000.003 weeks	Steve Shawn 405-793-1725 steve@SILVERSTARCONST.COM
December 2015 – Ice Storm Debris Removal City of Edmond, OK \$1,100,000.00 4 weeks	Keith Stewart 405-642-1802 Keith.Stewart@edmondOK.gov

Work History

Date	Location	Details
July 1995	City of Oklahoma City, OK	Emergency brush removal and disposal from wind storm
October 1996	City of Prairie Village, KS	FEMA contract; debris removal and grinding, pruning from ice storm
October 1997	City of Lincoln, NE	FEMA contract: pruning and debris removal from snow storm
May 1999	City of Wichita, KS	Municipal tree pruning and debris removal from tornado
January 2001	City of Texarkana, TX	FEMA contract, debris removal & cleanup from ice storm
January 2002	City of Nichols Hills, OK	FEMA contract; debris removal & tree pruning from ice storm
January 2002	City of Oklahoma City, OK	FEMA contract, debris removal from ice storm
January 2002	City of Yukon, OK	FEMA contract, debris removal & pruning from ice storm
January 2002	City of Mustang, OK	FEMA contract; pruning and debris removal from ice storm
January 2002	Canadian County, OK District #3	FEMA contract; debris removal from ice storm
January 2002	Canadian County, OK District #2	FEMA contract; debris removal from ice storm



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Arbor Masters Tree Service
8250 Cole Parkway
Shawnee, KS 66227

January 2002	City of Overland Park, KS	FEMA contract; debris removal from ice storm
January 2003	Raleigh, NC Hillsboro, NC	FEMA subcontractor municipal tree pruning & debris removal from ice storm
April 2003	State of Arkansas	Multiple cities - tree pruning from previous ice storms
October 2004	Ft. Meyers, FL Ocala, FL Altamonte Springs, FL	FEMA subcontractor for municipal tree pruning debris removal
November 2004	City of Lakeland, FL	FEMA contract; pruned 8,200+ trees removed 450+ trees
January 2005	City of Sedgwick, KS	FEMA debris hauling from ice storm
January 2005	City of Hillsboro, KS	FEMA debris hauling from ice storm
January 2005	City of Valley Center, KS	FEMA debris hauling from ice storm
January 2005	City of North Newton, KS	FEMA debris hauling from ice storm
January 2005	City of Wichita, KS	FEMA 70 hour debris hauling / tree pruning contract
September 2005	T.L. Wallace Construction Co. MS Dept. of Transportation	FEMA state highway right-of-way debris removal from hurricane Katrina
July 2006	City of St. Louis, MO	FEMA hanger, tree and stump removal
August 2006	City of Meridian, MS	FEMA right-of-entry debris removal from Hurricane Katrina
January 2007	City of Kirkwood, MO	EMA vegetative debris chipping Tree trimming
January 2007	City of Creve Coeur, MO	FEMA vegetative debris chipping
May 2007	Springfield Greene Cnty Parks	FEMA tree trimming
June 2007	Missouri Dept of Transportation	FEMA ROW Trimming and debris Removal
June 2007	City of Dodge City, KS	FEMA ROW tree trimming
January 2008	Nichols Hills	FEMA ROW Trim & Hauling
January 2008	Midwest City	FEMA ROW/Park Trimming & Brush Hauling
January 2008	Oklahoma University	FEMA Tree trimming & brush haul
January 2008 - present	City of Forth Worth, TX	Hazardous Tree Removal Annual Contract
September 2008	Looks Great Services City of Beaumont, TX	Debris Removal following Hurricane Ike
January 2009	Farmington, AR	FEMA trimming & brush haul
January 2009	Elm Springs, AR	FEMA trimming & brush haul



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Arbor Masters Tree Service
8250 Cole Parkway
Shawnee, KS 66227

Fall 2009	City of Eureka Springs, AR	Tree trimming and removal Ice Storm
January 2010	Ft. Sill Army Post, OK	Tree Removal and Pruning Ice Storm
July 2011	H2 Construction Jackson County, AL	Tree Removal and Pruning
August 2011	City of The Village, OK	FEMA Brush Hauling
August 2011	City of Edmond, OK	FEMA Brush Hauling
September 2011	City of Piedmont, OK	FEMA Tree Trimming and Brush Hauling
September 2011	City of Blanchard, OK	FEMA Tree Trimming and Brush Hauling
October 2011	Looks Great Services Nassau County, NY	FEMA Tree and Debris Removal and Brush Hauling
October 2011	Looks Great Services Long Island Railroad	Tree and Debris Removal
October 2011	Looks Great Services City of Huntington, NY	FEMA Tree and Debris Removal and Brush Hauling
March 2012	City of Cleburne, TX	ROW Tree Trimming and Removal And Brush Hauling
October 2012-February 2013	Looks Great Services Nassau County, NY	FEMA Tree Trimming and Removal And Brush Hauling
October 2012-February 2013	Looks Great Services Town of Huntington, NY	FEMA Tree Trimming and Removal And Brush Hauling
October 2012-February 2013	Looks Great Services Town of Hempstead, NY	FEMA Tree Trimming and Removal And Brush Hauling
October 2012-February 2013	Looks Great Services City of Garden City, NY	FEMA Tree Trimming and Removal And Brush Hauling
October 2012-February 2013	Looks Great Services Long Island Railroad, NY	FEMA Tree Trimming and Removal Brush Hauling
October 2012-February 2013	Looks Great Services Long Beach , NY	FEMA Tree Trimming and Removal Brush Hauling
December 2013	City of Dallas, TX	Emergency Debris removal
May 2013	City of Cleburne, TX	ROW Tree Trimming and Removal And Brush Hauling
May 2013	Silver Star Construction City of Moore, OK	ROW Debris Removal and Condemned Home Removal



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Arbor Masters Tree Service
8250 Cole Parkway
Shawnee, KS 66227

May 2013	Silver Star Construction City of Mustang, OK	ROW Debris Removal
August 2013	City of Oklahoma City	ROW Debris Removal
October 2013	City of Boulder, CO	Flood Debris Removal
February 2014	Big Dog Stump and Tree City of Augusta, GA	Emergency Debris Removal and Tree Trimming
May 2014	City of Tupelo, MS	Emergency Debris Removal and Tree Trimming
May 2014	Hughes Construction & Mgmt Winston County, MS	Emergency Debris Removal and Tree Trimming
September 2014	City of Dallas, TX	Emergency Debris Removal
October 2015	Grady County, OK	Tornado Debris Removal
December 2015	Nichols Hills, OK	Ice Storm Debris Removal
December 2015	City of Yukon, OK	Ice Storm Debris Removal
December 2015	City of The Village, OK	Ice Storm Debris Removal
December 2015	City of Edmond, OK	Ice Storm Debris Removal
December 2015	City of Mustang, OK	Ice Storm Debris Removal
October 2016	KDF Enterprises, LLC. St. Augustine, FL	Hurricane Matthew Cleanup Debris Removal and Tree Removal
October 2016	The Landings Club	Hurricane Matthew Cleanup Debris Removal and Tree Work
October 2016	McIntosh County, GA	Hurricane Matthew Cleanup Debris Removal and Tree Removal
December 2016	Georgia DOT	Hurricane Matthew Cleanup Debris Removal and Tree Removal
May 2017	City of Dodge City, KS	Ice Storm Tree Trimming And Removal
July 2017	Looks Great Services City of Durant, MS	Tornado Debris Removal
July 2017	Looks Great Services Holmes County, MS	Tornado Debris Removal
July 2017	Looks Great Services Yazoo County, MS	Tornado Debris Removal
August 2017	Looks Great Services Miss. DOT	Tornado Debris Removal
September 2017	Michael's Tree and Loader City of Memphis, TN	Wind Storm Debris Removal and Tree Work
October 2017	Jacksonville Beach, FL	Hurricane Irma Cleanup



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Arbor Masters Tree Service
8250 Cole Parkway
Shawnee, KS 66227

Debris Removal and Tree Work

October 2017	The Landings Club	Hurricane Irma Cleanup Debris Removal
October 2017	Mid Atlantic Tree Volusia County, FL	Hurricane Irma Cleanup Tree Removal and Trimming
December 2017	McIntosh County, GA	Hurricane Matthew Cleanup Debris Removal and Tree Work
August 2018	Michael's Tree and Loader Service	Wind Storm Debris Removal
October 2018	University of North Carolina Wilmington	Hurricane Florence Tree and Debris Removal
October 2018	Georgia Department of Transportation	Hurricane Michael Tree and Debris Clean Up
October 2018	Georgia Department of Transportation	Hurricane Michael Tree and Debris Clean Up



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Arbor Masters Tree Service
8250 Cole Parkway
Shawnee, KS 66227

Tab 4 Understanding of Project



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ARBOMAS-04

JMARTINEZANTEL

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

11/01/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER The Robert E Miller Group 6363 College Blvd., Suite 400 Overland Park, KS 66211	CONTACT NAME:		
	PHONE (A/C, No, Ext): (816) 333-3000	FAX (A/C, No): (816) 822-1634	
	E-MAIL ADDRESS:		
	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A : Zurich America Ins Co. (AC)		16535
INSURED Arbor Masters Tree Service 8250 Cole Parkway Shawnee Mission, KS 66227	INSURER B : Navigators Insurance Company		42307
	INSURER C : Western World Insurance Group		
	INSURER D :		
	INSURER E :		
	INSURER F :		

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY			GLO581802205	03/01/2018	03/01/2019	EACH OCCURRENCE \$ 1,000,000
	☐ CLAIMS-MADE ☒ OCCUR		DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000				
			MED EXP (Any one person) \$ 10,000				
			PERSONAL & ADV INJURY \$ 1,000,000				
			GENERAL AGGREGATE \$ 2,000,000				
	GEN'L AGGREGATE LIMIT APPLIES PER:						PRODUCTS - COMP/OP AGG \$ 2,000,000
	☐ POLICY ☒ PROJECT ☒ LOC						EMP BENEFIT AGG \$ 1,000,000
	OTHER:						
A	☒ AUTOMOBILE LIABILITY			BAP581802305	03/01/2018	03/01/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	☒ ANY AUTO OWNED AUTOS ONLY ☐ SCHEDULED AUTOS		BODILY INJURY (Per person) \$				
	☒ HIRED AUTOS ONLY ☒ NON-OWNED AUTOS ONLY		BODILY INJURY (Per accident) \$				
			PROPERTY DAMAGE (Per accident) \$				
B	☒ UMBRELLA LIAB ☒ EXCESS LIAB			HO18EXC799733IV	03/01/2018	03/01/2019	EACH OCCURRENCE \$ 4,000,000
	☐ OCCUR ☐ CLAIMS-MADE		AGGREGATE \$ 4,000,000				
	☐ DED ☐ RETENTION \$						
A	☒ WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			WC581802105	03/01/2018	03/01/2019	☒ PER STATUTE ☐ OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y / N ☒ N	N / A				E.L. EACH ACCIDENT \$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$ 1,000,000
							E.L. DISEASE - POLICY LIMIT \$ 1,000,000
C	Excess Umbrella			GLX100026700	03/01/2018	03/01/2019	Limit 5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

Grady County 250 N Broad Street 39828	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

ACORD 25 (2016/03)

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Arbor Masters Tree Service
8250 Cole Parkway
Shawnee, KS 66227

Arbor Masters understands the need to be responsive to the Town before and after a disaster. The type and size of disaster will determine the management and resources required to safely and efficiently clean up after a disaster. Our managers will work with the Town to determine the number of trucks and crews required to safely and efficiently clean up the Town of Pembroke Park.



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Arbor Masters Tree Service
8250 Cole Parkway
Shawnee, KS 66227

Tab 5 Approach and Method



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Arbor Masters Tree Service
8250 Cole Parkway
Shawnee, KS 66227

Technical Approach

The Town of Pembroke Park has clearly defined scenarios in the proposal documents. Arbor Masters Tree Service is available and capable to handle any natural or man-made disaster that would impact the Town of Pembroke Park. We have the experience and personnel to successfully complete any disaster mitigation project for the Town. Each scenario described can be addressed using the below plan.

Pre-Event

Arbor Masters will be in communication with Town officials determining the need to pre-position equipment and personnel if there is a forecasted event that warrants pre-positioning. Within 12 hours of notification from Town we will have equipment and personnel prepared to respond. Managers will meet with Town officials within 6-8 hours of notification to plan for storm response.

Post Event

The Town of Pembroke Park is more likely to be impacted by a storm that allows for pre event staging. Since we have offices in the area we will be able to respond with initial manager within a few short hours. Our manager will be available to handle post event analysis within 6-8 hours of the event, and have 50% of required crews within 48 hours from notice to proceed and the additional 50% within 72 hours. Once we receive notification we will place on standby some of our sub-contractors in order to have them deploy when the magnitude of the event is determined. When our managers arrive we will complete a needs analysis and determine the quantity and type of debris generated, we will work with Town to identify the priorities and timeframe to complete the project. After the initial meeting determining size and scope of event, Arbor Masters will deploy the required equipment from either our fleet of equipment or utilize sub-contractors in order to complete the project within the agreed upon time frame.

Immediately following the post event analysis meeting, Arbor Masters will work with Town officials identifying the appropriate number and locations of debris disposal sites. Arbor Masters will work with the Town to determine feasibility of additional sites and obtain the required permits for any temporary debris staging reduction site(TDSRS). Arbor Masters will supply the required infrastructure to safely and efficiently run any existing site, or provide a site plan, build the infrastructure, secure and place required inspection tower on any additional site(s) identified by the Town. The site plan will identify entrance and exit points, traffic control, site preparation, site security, debris segregation locations, hazardous waste staging locations, and end of project site remediation plan. Each tower provided will meet the Army Corps of Engineers guidelines. All sites will be fully functional within 72 hours of permit receipt.



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Shawnee, KS 66227

During the operation, Arbor Masters will deploy each new piece of equipment to a central location convenient for the Town in order for the equipment to be logged, assigned a unique number and approved by the Town or the Town representative before assigning work. All personnel will be required to have valid drivers license appropriate for type of equipment driving and each piece of equipment must pass a safety check prior to assigning the equipment number.

Debris Management

INITIAL PHASE

The initial phase of debris management is generally considered the first 70 hours of work. This time frame is recognized by FEMA and generally approved time period for the Town to utilize a contractor in addition to their own crews to mitigate initial hazards and clear streets and ROW's riddled with debris and hazards on a time and material basis, normally debris is not transported to final disposal site during this phase. Arbor Masters will work closely with Town representatives to respond promptly with adequate crews to a prioritized list of locations for emergency debris clearance. Most of the time priorities set by the Town's Emergency Manager and include, Police and Fire stations, critical facilities, major drainage ways, government facilities and primary travel routes. Arbor Masters paperwork documents all required data for payment and reimbursement, copies of all paperwork will be provided to the Town.

SECOND PHASE

Load and Haul Crews Second Phase

Post 70 hour work is generally considered the beginning of load and haul phase of the debris removal project, debris placed in the ROW or on Town maintained property. Each manager will be assigned crews they are in charge of, making sure all eligible debris is collected prior to moving from their assigned area. Vegetative debris will be transported separately from C & D debris and delivered to the appropriate disposal facility. The number of required passes will be determined by the Town based on the type of event and quantity of debris generated. The crew makeup generally is an experienced knuckleboom operator, skid steer operator/ground personnel and flaggers (dictated by work location). Depending on the event, normal crew to manager ratios are 6 crews per manager, the manager is responsible for directing crews, having daily safety meetings, making sure each crew is adhering to safety policy including PPE and traffic control, documenting and repairing any damage caused by crew, finding solutions to mitigate any hazards identified, making sure all crews are loading only eligible material, and the overall day to day operations of the crews under them. The crew managers report to job superintendent, the superintendent compiles information from all crews and updates management and the Town on a daily basis. Each load of



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debris hauled will be given a unique ticket to validate work. The ticket will be given to driver at loading location and then scored and signed at the dump.

Trimming and Tree Removal Crews Second Phase

Arbor Masters understands how important the Town assets are to the Town and its' residents. Arbor Masters will utilize our own crews, or highly trained sub-contractors, the majority of our sub-contractors are ISA Certified Arborist, or employ certified arborist. Each manager will be assigned crews they are in charge of, making sure all eligible hazardous limbs and trees are removed prior to moving from their assigned area. The crew makeup is an experienced bucket operator, ground personnel and flaggers (dictated by work location). Depending on the event, normal crew to manager ratios are 6 crews per manager, the manager is responsible for directing crews, having daily safety meetings, making sure each crew is adhering to safety policy including PPE and traffic control, documenting and repairing any damage caused by crew, finding solutions to mitigate any hazards identified, making sure all crews are working on eligible trees, and the overall day to day operations of the crews under them. The crew managers report to job superintendent, the superintendent compiles information from all crews and updates management and the Town on a daily basis.

All eligible trees are to identified and documented by the Town or the Town representative prior to any work being performed. Generally a GPS location and photo for each tree is taken and a unique ticket is assigned documenting what action taken. All trees that are in the ROW or on Town maintained property are eligible if damage was caused by storm and meet the minimum requirement. Each hazardous tree that is removed will be issued a unique ticket to validate work performed.

Hazardous limbs are to identified and documented by the Town or the Town representative prior to any work being performed. Each limb removed must be in or over the Town ROW or Town maintained property, greater than 2" at the point of the break or crack, it is still hanging in a tree and pose an immediate threat to life, public health, or safety, or pose an immediate threat of significant damage to improved property. Each tree that has hazardous limbs removed will be issued a unique ticket to validate work performed.

Tree removal, each tree must be in the Town ROW or Town maintained property, greater than 6" measured 4.5' from ground and pose an immediate threat to life, public health, or safety, or pose an immediate threat of significant damage to improved property. They must also meet one of the following criteria:

More than 50 % of crown damaged or destroyed
Broken limbs or a split trunk that exposes the heartwood



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It has fallen or uprooted in public use area
It is leaning at an angle > 30 degrees

Stump Removal Crews Second Phase

Each manager will be assigned crews they are in charge of, making sure all eligible hazardous stumps are removed and backfilled prior to moving from their assigned area. The crew makeup is an experienced backhoe or excavator operator, ground personnel and flaggers (dictated by work location). Depending on the event, normal crew to manager ratios are 6 crews per manager, the manager is responsible for calling in utility locates, directing crews, having daily safety meetings, making sure each crew is adhering to safety policy including PPE and traffic control, documenting and repairing any damage caused by crew, finding solutions to mitigate any hazards identified, making sure all crews are working on eligible trees, and the overall day to day operations of the crews under them. The crew managers report to job superintendent, the superintendent compiles information from all crews and updates management and the Town on a daily basis. Each hazardous stump removed that is greater than 24" will be given a unique ticket to validate work performed, stumps less than 24" will be placed in ROW and hauled at unit price for debris removal.

TDSRS Management

All debris that enters into the TDSR shall pass through the tower area and be scored by a Town representative. All vehicles will follow site guidelines for traffic controls, speed and approved PPE while in the dump facility. Each type of debris will be placed in the approved, pre-determined area of the dump. Arbor Masters will manage site safety, traffic control, dust control, road maintenance and segregated material containment.

C & D debris will be transported to the approved location within the TDSR, C & D materials may be segregated within the TDSR, some materials can be recycled or reduced to save space and reduce final disposal cost. All C & D material in TDSR will be segregated from vegetative debris for processing. Mixed debris from the ROW will be processed as C & D material.

Vegetative debris will be reduced by grinding with the resulting chips hauled out to a final disposal location. Some mulch may be recycled or re-used by compost facilities, power plants or other facilities that require wood chips.



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Household Hazardous Waste should be segregated curbside by crews and will be loaded by separate crews with the proper equipment and personnel to handle this type of material. Any HHW's that accidentally make into the TDSR shall be properly placed in the designated area of the site awaiting proper disposal. All HHW staging and disposal will meet federal, state and local requirements.

White Goods should be segregated curbside by crews and will be loaded by separate crews with the proper equipment and personnel to handle this type of material. If any white goods make into the TDSR shall be properly placed in the designated area of the site awaiting proper mitigation and disposal. All white good staging and disposal will meet federal, state and local requirements.

Electronic waste will be handled in the same way as white goods, e-waste will be segregated curbside to be loaded by separate crews. All e-waste collected will be processed in accordance with federal, state and local laws. Any e-waste that is found in the TDSR will be segregated for proper disposal.



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Tab 6 MBE Participation



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MBE Participation

Arbor Masters will work with Minority Enterprises to identify work that can be performed on this contract for the Town of Pembroke Park. We will utilize lists of qualified MBE contractors and send notices identifying opportunities.



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Shawnee, KS 66227

Tab 7 Town Documents



www.ArborMasters.com

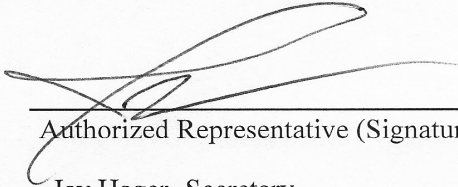


DISASTER DEBRIS REMOVAL & DISPOSAL SERVICES

ADDENDA ACKNOWLEDGEMENT

The vendor has examined and carefully studied the Request for Proposals and the following Addenda. Receipt of all ADDENDA is hereby acknowledged:

Addendum No. 1
Addendum No. _____
Addendum No. _____
Addendum No. _____



Authorized Representative (Signature)
Jay Hager- Secretary

5-21-19

Date

Authorized Representative/Title
(Print or Type)

Vendors must acknowledge all issued addenda. Proposals which fail to acknowledge the vendor's receipt of any addendum will result in the rejection of the offer, if the addendum contained information which substantively changes the Owner's requirements.



DISASTER DEBRIS REMOVAL & DISPOSAL SERVICES

PROPOSER'S CERTIFICATION AND STATEMENT OF NON-COLLUSION

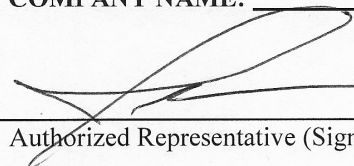
I Jay Hager certify that this proposal is made without prior understanding, agreement or connection with any corporation, firm or person submitting a proposal for the same services, and is in all respects fair and without collusion or fraud. I understand that collusive bidding is a violation of state and Federal laws and can result in fines, prison sentences, and civil damages awards.

I certify that this proposal has been prepared independently and the price submitted will not be disclosed to another person.

TOWN reserves the right to reject the proposal submitted by any proposer violating this provision.

I agree to abide by all conditions of this proposal and certify that I am authorized to sign this proposal.

Shawnee Mission Tree Service, Inc. DBA/ Arbor Masters Tree Service
COMPANY NAME: _____


Authorized Representative (Signature)

5-21-19
Date

Jay Hager- Secretary
Authorized Representative/Title
(Print or Type)



DISASTER DEBRIS REMOVAL & DISPOSAL SERVICES

VENDOR INFORMATION FORM

1.	Legal Business Name Shawnee Mission Tree Service, Inc. DBA/ Arbor Masters Tree Service	
2.	Street Address 8250 Cole Parkway	
3.	City, State & Zip Shawnee, KS 66227	
4.	Type of Business (Association, Corporation, Partnership, Limited Liability Company, etc.) Corporation	State of Registration KS
5.	Name & Title of Authorized Signer Jay Hager Secretary	
6.	Primary Contact Jay Hager	
7.	Phone 352-342-6143	Fax 352-690-2267
8.	E-mail jhager@arbor masters.com	
9.	Company's Website www.arbormasters.com	
10.	Has your company ever been debarred from doing business with any federal, state or local agency? Yes ☒ No ☐ If Yes, please state the agency name, dates and reason for debarment.	

ATTACH COPY OF BUSINESS LICENSE AND A COMPLETED W-9 FORM



DISASTER DEBRIS REMOVAL & DISPOSAL SERVICES

REFERENCE FORM

All references must be from customers for whom your company has provided similar services as the specifications of this bid. *(Invalid contact information will result in default of references and may cause the bid to be disqualified.)*

Company Name:

1.	Company	***See list included above	
Street Address			
City, State & Zip			
Contact Person Name		Title	
Phone		Email	
Describe Scope of Work and dates of project/service			
2.	Company		
Street Address			
City, State & Zip			
Contact Person Name		Title	
Phone		Email	
Describe Scope of Work and dates of project/service			
3.	Company		
Street Address			
City, State & Zip			
Contact Person Name		Title	
Phone		Email	
Describe Scope of Work and dates of project/service			



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Tab 8 Price



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DISASTER DEBRIS REMOVAL & DISPOSAL SERVICES

PRICE PROPOSAL FORM

NOTE: Respondents shall make no changes to the table below and shall fill it out completely. Values shall be provided for all categories below, otherwise proposal may be deemed non-responsive.

<u>FEES SCHEDULE</u>		
1.	Vegetative storm debris picked up at the designated work zone, hauled to and dumped at a Temporary Debris Storage and Reduction Site (TDSRS)	
	Mileage Radius: 0-15 Miles	\$ 9.50 /CY
	16-30 Miles	\$ 10.50 /CY
	31-60 Miles	\$ 14.00 /CY
	61-90 Miles	\$ 17.50 /CY
	91-120 Miles	\$ 20.00 /CY
2.	Construction and Demolition debris hauled to and dumped at a TOWN approved disposal site or landfill.	
	Mileage Radius: 0-20 Miles	\$ 10.50 /CY
	21-40 Miles	\$ 11.50 /CY
	41-70 Miles	\$ 15.50 /CY
	71-100 Miles	\$ 19.50 /CY
	101-140 Miles	\$ 23.00 /CY
3.	Validated load hauled tickets from the TDSRS for final processed vegetative debris at a TOWN approved recycling facility.	
	Mileage Radius: 0-20 Miles	\$ 8.00 /CY
	21-40 Miles	\$ 9.50 /CY
	41-70 Miles	\$ 12.00 /CY
	71-100 Miles	\$ 15.00 /CY
	101-140 Miles	\$ 19.00 /CY

4.	Tipping fees/disposal costs for Green Waste shall be paid by Contractor, and actual incurred cost shall be invoiced to TOWN for reimbursement.	
5.	Management, Processing and Loading of all eligible debris and/or residue at the TDSRS. Include locating, leasing (if required), preparing and layout of site; management, maintenance and operation of the TDSRS; receiving, sorting, segregation, processing and reduction of vegetative debris (chipping or grinding or burning as directed by TOWN); furnishing materials, supplies, labor, tools and equipment necessary to perform services; maintenance of internal roadways, providing traffic control, dust control, erosion control, articulated boom lift(s), lighting, hazardous/toxic waste (HTW) containment areas, fire protection, all required permits, environmental monitoring, and safety measures; loading reduced/stored debris and initiating load tickets for final disposition; and closure and remediation of the TDSRS.	\$ 3.75 /CY
6.	Pick up and disposal of hazardous materials.	\$ 150.00/CY
7.	Dead Animal Collection, Transportation & Disposal.	\$ 150.00 /CY
8.	<u>Hazardous trees</u> – Trees will be evaluated by TOWN and be designated to be cut down, and hauled to the TDSRS for reduction. Trees will be measured 3’ above the ground.	\$ /CY
	Trees with branches remaining – FEE ONLY TO CUT TREE	\$ /CY
	6-12” Diameter	\$ 110.00 /CY
	13-24” Diameter	\$ 285.00 /CY
	25-48” Diameter	\$ 675.00 /CY
	> 48” Diameter	\$ 12.00 /CY
9.	Stumps up to 24” in diameter.	\$ 12.00 /CY
	Stumps over 24” in diameter (requires TOWN’s approval).	\$ 18.00 /CY
10.	<u>Hangers</u> – Hangers will be considered any hanging/damaged remaining in the tree(s) above the ROW of 2” or greater diameter. The Contractor, at the direction of TOWN, will remove hangers for a unit price per hanger.	
	2-4” Hanger	\$ 87.00/hanger PER TREE
	5-12” Hanger	\$ 87.00/hanger PER TREE
	> 12” Hanger	\$ 87.00/hanger PER TREE
11.	<u>Private Property Demolition and Debris Removal</u> – The Contractor shall operate within the Public Right-of-Way (ROW) only as identified and directed by TOWN. Operations beyond the ROW on private property shall be only as necessary to abate imminent and significant threats to the public health and safety of the community and shall include, but is not limited to, the demolition of structures and the removal and relocation of the debris to the public ROW.	\$ 3.50 /CY
12.	Tipping fees/disposal costs for construction and demolition (C&D) debris shall be paid by TOWN.	
13.	<u>Fallen Trees</u> – The Contractor shall cut a fallen tree, which extends onto the ROW from private property, at the point where it enters the ROW. Vegetative debris shall be placed on the ROW for collection.	Price Included

14.	<u>Fill Dirt</u> – As identified and directed by TOWN, the Contractor shall place compatible fill dirt in ruts created by equipment and vehicles, holes created by removal of hazardous stumps, and other areas that pose an imminent and significant threat to public health and safety.	\$ 50.00 /CY
15.	<u>White Goods</u> – The Contractor shall recycle or dispose of all eligible white goods in accordance with all federal, state, and local rules, regulations and laws.	\$ 50.00 /unit
16.	<u>Freon Recovery</u> – The Contractor SHALL REMOVE AND RECOVER Freon from any white goods, such as refrigerators, freezers or air conditioners, at the TDSRS or final disposition site in accordance with all federal, state and local rules, regulations and laws.	\$ 125.00 /unit
17.	<u>Training and Assistance</u> Sessions for all key TOWN personnel and assistance in all disaster debris recovery planning efforts, as requested.	Price Included
18.	<u>Preliminary Damage Assessment</u> – Determining the impact and magnitude of the disaster event before federal assistance is requested, identifying damaged locations and facilities, distinguishing between pre-disaster damage and disaster-generated damage, documenting eligible costs, and describing the physical and financial impact of the disaster.	Price Included
19.	<u>Mobilization and Demobilization</u> – All arrangements necessary to mobilize and demobilize the Contractor's labor force and machinery needed to perform the Scope of Services contained herein shall be made by the Contractor.	Price Included
20.	<u>Temporary Storage of Documents</u> – The Contractor shall provide storage of daily or disaster-related documents and reports for protection during the disaster event.	Price Included
21.	<u>Debris Planning Efforts</u> – The Contractor shall assist in all disaster debris recovery planning efforts as requested by TOWN. These planning efforts shall include, but are not limited to, development of a <i>debris management</i> plan, identification of adequate temporary debris storage and reduction sites, estimation of debris quantities, and emergency action plans for debris clearance <u>following</u> a disaster event.	Price Included
22.	<u>Closure and Remediation of the TDSRS</u> – The Contractor shall remove all Contractor equipment and temporary structures, and shall dispose of all residual debris from the TDSRS at an approved final disposition site. <u>The Contractor is responsible for the reclamation and remediation of the TDSRS site to its original state prior to use by the Contractor.</u>	Price Included
23.	<u>Reporting and Documentation</u> – The Contractor shall provide and submit to TOWN all reports and documents as may be necessary to <u>adequately</u> document the <u>Debris Recovery Services</u> in accordance with FEMA requirements.	Price Included

DISASTER DEBRIS REMOVAL & DISPOSAL SERVICES

HOURLY FEE SCHEDULE

<i>All equipment rates below include operator, fuel and maintenance costs</i>	
Personnel/Equipment	Hourly Rate
Stump Grinder	\$ 75.00
50' Bucket Truck	\$ 185.00
16-20 Cubic Yard Dump Truck	\$ 125.00
850 HP or Equivalent Tree Grinder	\$ 750.00
Water Truck (2000 gal.)	\$ 65.00
Rubber Tire Backhoe	\$ 75.00
Climber with Gear	\$ 90.00
Superintendent with Truck	\$ 80.00
Foreman with Truck	\$ 70.00
Operator with Chainsaw	\$ 55.00
Traffic Control Personnel	\$ 55.00
Laborer	\$ 45.00
Field Project Foreman	\$ 70.00
Administrative Assistant	\$ 40.00
Clerical	\$ 35.00
Pickup Truck	\$ 20.00
Mechanized Broom	\$ 75.00
Trackhoe, 490 or Equivalent	\$ 150.00
50 Ton Lowboy	\$ 130.00
Skidsteer	\$ 110.00
Rubber Tire Excavator	\$ 175.00

Proposal
in Response to
Town of Pembroke Park
**RFP 19-02 Disaster Debris
Removal and Disposal Services**

3150 SW 52nd Avenue
Pembroke Park, Florida 33023

Contact Person: Dawn Brown
dawn.brown@ceresenv.com

May 23, 2019



6968 Professional Parkway East
Sarasota, Florida 34240
Tel. (800) 218-4424
Fax (866) 228-5636



May 21, 2019

Town of Pembroke Park
Attention: Deputy Clerk
3150 SW 52nd Avenue
Pembroke Park, Florida 33023

RE: **RFP 19-02 Disaster Debris Removal and Disposal Services**
Due: May 23, 2019 at 3:00 PM ET

Dear Review Committee:

We are pleased to submit the enclosed proposal for the **Town of Pembroke Park RFP 19-02 Disaster Debris Removal and Disposal Services**. Ceres Environmental Services, Inc. is an experienced disaster recovery and Government contracting firm capable of providing personnel, equipment and resources to rapidly and efficiently respond to a disaster recovery event. Our services include debris removal and segregation, demolition and hazardous material management, debris reduction and site management, and the collection/generation of FEMA-required project documentation.

Ceres was activated by various jurisdictions throughout North and South Carolina, Florida, and Georgia as a result of Hurricanes Florence and Michael in 2018. Ceres was also activated in 14 Georgia counties by the U.S. Army Corps of Engineers. We had personnel in place prior to the storms making landfall in order to help our clients best prepare and are proud to continue our tradition of being **PROVEN, RESPONSIVE, READY**.

In 2017, Ceres responded to more than 30 jurisdictions following disasters ranging from floods to hurricanes to tornados. Ceres responded to thirty-three Florida jurisdictions following Hurricane Irma; during the same timeframe, Ceres performed Hurricane Harvey recovery efforts throughout the state of Texas. In 2016, Ceres was already working in Louisiana following heavy rains and flooding when Hurricanes Hermine and Matthew hit the U.S. coast within a month of each other yet we responded to all of our affected clients swiftly and efficiently.

Our office in Sarasota, FL – **less than four (4) hours from your Town** – provides an excellent location from which to manage our post-disaster work in Pembroke Park. Other permanent offices for Ceres give us good geographical dispersion. Those offices are located in Houston, TX and Brooklyn Park, MN. Ceres' multiple locations ensure that, even if an event affects our Florida location, other offices will swiftly take over to meet the needs of the Town. Ceres also has servers storing company documents in multiple locations throughout the country. If one server is lost in an event the data will not be lost, and will not prevent Ceres from performing any work for any of its clients.

David A. McIntyre, Sole Shareholder and President; David Preus, Senior Vice President; Tia Laurie, Corporate Secretary; and Dawn Brown, Assistant Corporate Secretary have signature authority to bind the company and can all be reached by calling Ceres' toll free number (800) 218-4424.

We look forward to the opportunity to be your supplier of disaster recovery services.

Sincerely,

A handwritten signature in blue ink that reads "Dawn Brown".

Dawn Brown
Assistant Corporate Secretary
Ceres Environmental Services, Inc.

Enc.

FLORIDA | TEXAS | MINNESOTA

6968 Professional Parkway | Sarasota, FL 34240 | OFFICE (800) 218-4424 | FAX (866) 228-5636
ceresenvironmental.com

Ceres Environmental Services Facts and Highlights

- Founded in 1976 and incorporated in 1995, Ceres Environmental Services, Inc. has provided emergency management and other services for **43 years** to government entities throughout the United States.
- Ceres has **never defaulted on a contract or failed to complete any work awarded**.
- **No client of Ceres has been denied reimbursement for work Ceres has performed**. Ceres' professional staff assists our clients, upon request, with the preparation and submission of project worksheets for FEMA and other agencies.
- **No Regulatory or License Agency Sanctions** have ever been imposed on Ceres or any of its principals.
- Ceres' policy and practice is to **utilize qualified local small and disadvantaged business enterprises** to the maximum extent practicable to further aid in the recovery of the community.
- Exemplary Performance on **over \$1.8 billion dollars** of Emergency Debris Management contracts awarded by various government agencies within the past 26 years on over 135 FEMA-funded contracts.
- Ceres responded to Louisiana flooding in 2016, **removing over one million cubic yards of debris** as well as damaged white goods and putrescent food.
- Following Hurricanes Hermine and Matthew, Ceres was activated on **20 contracts over four states**: Florida, Georgia, South Carolina and North Carolina. Ceres successfully removed **more than 3 million cubic yards** of hurricane debris resulting from Hermine and Matthew despite already working in Louisiana following the flooding.
- Ceres responded to the Midwestern flooding and Hurricanes Dolly, Gustav and Ike during 2008 and **fulfilled all obligations for nine separate contracts**, seven of which were performed simultaneously.
- Performed **simultaneous Hurricanes Katrina, Rita and Wilma recovery operations** in three states throughout 44 counties and parishes.
- During Hurricane Katrina recovery, 45,000 cubic yards of debris were hauled on the first day of operations and up to 200,000 cubic yards daily after that. In total, **more than 13 million cubic yards** were hauled and processed.
- Performed **over 40,000 Right of Entry (ROE) work orders for "Blue Roof" repairs** for the U.S. Army Corps of Engineers on five contracts, with concurrent operations in over 30 counties.
- Recipient of the **Million Work Hours Award** for our **superb safety record** on the Katrina Debris project for the U.S. Army Corps of Engineers.
- In order to speed response, Ceres maintains a **rapid-response deployment facility** in Sarasota, Florida. Additional equipment is stored in Houston, TX and Brooklyn Park, MN.
- Federal Employer Identification Number 41-1816075
- Florida General Contractor's License CGC1508764

Acronyms and Abbreviations Used in the Proposal	
Abbreviation	Meaning
AAR	After Action Report
ACM	Asbestos-Containing Material
C&D	Construction and Demolition Waste
CAR	Corrective Action Report
CYD	Cubic Yard
DMS	Debris Management Site
EOC	Emergency Operations Center
FDOT	Florida Department of Transportation
FEMA	Federal Emergency Management Agency
HBCU	Historically Black Colleges and Universities
HHW	Household Hazardous Waste
HTW	Hazardous or Toxic Waste
HUB	Historically Underutilized Business Zones
ICS	Incident Command System
IW	Industrial Waste
MI	Minority Institutions
MRE	Meals Ready to Eat
MUTCD	Manual of Uniform Traffic Control Devices
NIMS	National Incident Management System
NSC	National Safety Council
NTP	Notice to Proceed
OSHA	Occupational Safety and Health Agency
PAC	Public Assistance Coordination
PDA	Preliminary Damage Assessment
PIA	Post Incident Analysis
PM	Project or Program Manager
POL	Petroleum, Oil, & Lubricants
PPE	Personal Protective Equipment
PW	Project Worksheet
QC	Quality Control
RACM	Regulated Asbestos-Containing Material
ROE	Right of Entry
ROW	Right-of-Way
SB	Small Business
SDB	Small Disadvantaged Business
SDVO	Service Disabled Veteran-Owned Business
TBD	To Be Determined
TDSRS	Temporary Debris Storage and Reduction Site
USACE	U.S. Army Corps of Engineers
VO	Veteran-Owned Small Business
WOSB	Women-Owned Small Business

Table of Contents

RFP 19-02 Disaster Debris Removal and Disposal Services

Title Page
Cover Letter
Table of Contents

Tab	Section	Page
1	Executive Summary	1-1
	Corporate Resolution	
2	Experience and Ability and Additional Proposal Requirements	
1	Capabilities and Experience	2.1-1
2	Health and Safety, Environmental Plans	2.2-1
3	Ability to Provide Expert Guidance for Reimbursement	2.3-1
4	Organizational Chart	2.4-1
5	Key Personnel Resumes	2.5-1
6	Financial Resources	2.6-1
	Bonding Capacity Letter	
	Insurance Certificate	
7	Training and Experience	2.7-1
8	Equipment Resources	2.8-1
9	Existing Disaster-Related Pre-Event Contracts	2.9-1
10	Capacity	2.10-1
11	Plan for Mobilization	2.11-1
12	Sample Subcontracting Agreement	2.12-1
13	Ability to Track and Record Work	2.13-1
14	Additional Services	2.14-1
3	Past Performance	
1	List of Debris Removal Projects	3.1-1
2	Experience Handling Hazardous Materials	3.2-1
3	FEMA Experience	3.3-1
4	Response Times	3.4-1
5	Reference Form	
	Letters of Recommendation and Evaluations	3.5-1
6	Litigation History	3.6-1
4	Understanding of Project Requirements	
1	Operational Plan	4.1-1
2	Documenting and Resolving Damages	4.2-1
5	Approach and Method	5-1
6	MBE Participation	6-1
7	Town Documents	
	BID BOND	
	Vendor Information	
	Copy of Current Business License	
	Professional Licenses and Certifications	
	FL Contractor License	
	Employee Certifications	
	Completed W-9	
	Proposer's Certification and Non-Collusion Affidavit	
	Reference Form <i>(included in proposal Tab 3)</i>	
	Addenda Acknowledgement	
8	Price Proposal Form	

1 EXECUTIVE SUMMARY

Ceres Environmental Services, Inc. has 43 years of experience in disaster recovery and employs a professional and managerial staff with exceptional experience in the field. We own more than 1,000 pieces of equipment and have a database of more than 5,000 trusted subcontractors to support our disaster relief efforts. The company is financially secure, with a bonding capacity of more than \$500 million per project.

The following persons are authorized to make representations for the company:

Name	Title	Address
David McIntyre	President & Sole Shareholder	6968 Professional Parkway East, Sarasota, FL 34240
David Preus	Senior Vice President	3825 85 th Avenue North, Brooklyn Park, MN 55443
Tia Laurie	Corporate Secretary	6968 Professional Parkway East, Sarasota, FL 34240
Dawn Brown	Assistant Corporate Secretary	3825 85 th Avenue North, Brooklyn Park, MN 55443

All can be reached at our toll free number (800) 218 – 4424, via fax at (866) 228 – 5636, or via email addressed to Point of Contact Dawn Brown at dawn.brown@ceresenv.com.

Our proposal follows the requirements of the RFP and contains the requisite tabs specified. Topics described in the Evaluation Criteria and in the minimum requirements for the proposal are addressed within these tabs. Tabs and sections within the tabs are clearly defined on a detailed Table of Contents provided at the front of our proposal. The following is a summary level description of the contents of Ceres' proposal.

Experience and Ability and Additional Proposal Requirements: Tab 2 contains information about the company and our 43 years of experience, FEMA knowledge, project team qualifications, company resources (financial and equipment) and a letter from our surety confirming our \$500 million plus bonding capacity, capacity and plan to support Pembroke Park, and other additional required proposal documents.

Past Performance: Tab 3 includes a list of previous projects completed by Ceres, an overview of our experience handling hazardous materials, additional FEMA experience information, our response times when activated, our completed Reference Form with recommendations and commendations we have received from past clients attached, and an overview Ceres' litigation history for disaster debris work.

Understanding of Project Requirements: Tab 4 provides Pembroke Park with an Operational Plan, detailing how we would operate to best serve your needs in the event of a disaster. This tab also contains a description of how damages are reported and resolved.

Approach and Method: Tab 5 presents seven (7) scenarios based on different disaster events that may impact your jurisdiction, in order to illustrate our response to increasingly severe storms.

MBE Participation: Tab 6 contains Ceres' subcontracting plan, as well as a list of potential subcontractors that represent a subset of our database containing more than 5,000 trusted subcontractors. It is our policy to hire small and disadvantaged business concerns, as well as to utilize local companies for recovery work.

The Town Documents: Tabs 7 contains all of the required forms, completed and signed, as well as the requested certifications.

Price Proposal Form: Tab 8 includes Ceres' fee schedule and hourly fee schedule, both filled out completely.

We know that the Town of Pembroke Park will receive proposals from several other qualified disaster relief firms. Why choose Ceres above the others? Throughout our proposal, we have highlighted the experience and capabilities that make us an excellent choice to support Pembroke Park in the event of a disaster. Beyond our experience and capabilities is our reputation: we always get the job done. Some of the highlights of our reputation include:

- **Ceres Environmental Services, Inc. has never defaulted on a contract or failed to complete any work awarded**

Throughout exemplary performance on over \$1.8 billion dollars of Emergency Debris Management contracts awarded by various government agencies within the past 26 years on over 135 FEMA-funded contracts, Ceres has **never** defaulted or failed to complete a contract.



- **No client of Ceres has been denied reimbursement for work Ceres has performed**
Ceres' professional staff assists our local clients, upon request, with their preparation and submission of project worksheets for FEMA and other federal agencies.
- **Ceres has the proven capacity to handle multiple response situations simultaneously without sacrificing schedules or quality**
In 2016, Ceres was already working in Louisiana following heavy rains and flooding when Hurricanes Hermine and Matthew hit the U.S. coast within a month of each other. While finishing up jobs in south central Louisiana, Ceres also responded to several counties in Florida and Georgia after Hurricane Hermine and then to an additional 14 jurisdictions in Florida, Georgia, South Carolina and North Carolina after Hurricane Matthew.
- **Ceres is Operations, not Marketing, based**
Ceres employs a full staff of Project Managers, Project Superintendents, Quality and Safety Managers and other debris management experts to ensure that we are always ready and able to self-perform. Our Sarasota office location ensures that we will arrive swiftly before or during an event.
- **Ceres' multiple locations ensure that, even if an event affects Ceres' Florida locations, other offices will swiftly take over to meet the needs of the Town**
During 2005, Ceres' pre disaster event contracts with Terrebonne Parish, LA and Palm Beach Gardens, FL were activated in response to Hurricanes Katrina and Wilma. Ceres had management staff on the ground before either hurricane made landfall. Katrina and Rita work in other places already had Ceres fully mobilized and in the midst of moving millions of cubic yards of debris and installing thousands of temporary roofs in Mississippi and Florida. Nevertheless, the City of Palm Beach Gardens received such a high level of service that they evaluated Ceres' performance as "Exceptional."

Ceres also has servers storing company documents in multiple locations throughout the country. If one server is lost in an event the data will not be lost, and will not prevent Ceres from performing any work for any of its clients.
- **Ceres is completely self-sufficient**
Ceres has a number of containerized offices that can be used mobile command centers. These mobile offices can be onsite, equipped with satellite communications and internet, and fully operational within hours. Ceres can also provide a wide variety of emergency housing options, including fully-containerized bunkhouses that can be trailered to a Pembroke Park location.
- **Ceres' excellent financial stability means that it can provide performance and payments bonds from treasury-listed carriers in amounts in excess of \$500M per single project**
During the 2005 storm season, Ceres provided bonds for three concurrent Army Corps hurricane response projects with contract award amounts of \$1B, \$60M, and \$50M. Ceres has unrivalled access to the levels of working capital necessary to keep its promises and handle the biggest and most complex jobs.

After 43 years of doing demanding work in almost every U.S. state and territory, Ceres is still known for keeping its promises: **Ceres has never defaulted on a contract, failed to complete a contract, nor had any client denied reimbursement.** An evaluation from the Department of the Navy is typical: *"perhaps the finest contractor I have worked with...."* Ceres always adheres to the highest standards of quality, integrity and safety, and that's a promise we do not hesitate to make to Town of Pembroke Park.

Ceres Environmental Services, Inc. declares that this proposal is in all respects fair and in good faith without collusion or fraud and the signer of the proposal has the authority to bind the principal proponent.



Dawn Brown, Assistant Corporate Secretary



JOINT WRITTEN ACTION OF THE BOARD OF DIRECTORS AND SHAREHOLDERS OF CERES ENVIRONMENTAL SERVICES, INC.

The undersigned, being the sole member of the Board of Directors and the sole shareholder of Ceres Environmental Services, Inc., a Minnesota corporation (the "Corporation"), does hereby adopt the following resolution in writing pursuant to Minnesota Statutes effective as of the 5th day of December, 2017:

WHEREAS, the Corporation desires to prepare and submit proposals and bids in response to various government solicitations, requests for bids, and requests for proposals and the Corporation desires to grant the Assistant Corporate Secretary of the Corporation, Dawn Brown, the authority to sign and submit such bids on behalf of the Corporation,

NOW, THEREFORE, IN CONSIDERATION OF THE FOREGOING, BE IT:

RESOLVED, that Ceres Environmental Services, Inc. grants Dawn Brown, Assistant Corporate Secretary of the Corporation, the authority to sign and bind the Corporation in matters related to the preparation and submittal of bids and responses to requests for proposals to government entities and agencies.

IN WITNESS WHEREOF, the undersigned Board of Directors and Shareholders have set their hands effective as of the day first written above.



David A. McIntyre, President
Sole Director and Sole Shareholder

2 EXPERIENCE AND ABILITY AND ADDITIONAL PROPOSAL REQUIREMENTS

2.1 Capabilities and Experience

Ceres Environmental Services, Inc. is one of the nation's leading disaster recovery contractors, deploying across North America from its permanent disaster response facilities in Florida, Texas and Minnesota. Since its founding in 1976, Ceres has been awarded over **\$1.8 billion in FEMA-funded disaster recovery projects** across the United States. While under contract for one billion dollars, Ceres was able to complete the work for about half that amount, saving hundreds of millions of dollars for the Government. The U.S. Army Corps of Engineers officially evaluated **Ceres' overall performance during the Katrina cleanup as "Outstanding"**. **Ceres was specifically noted for use of local contractors; quality, efficiency and swiftness of performance; and cooperation while managing a changing and evolving work scope.**

Since 1992, Ceres has been directly involved as a prime contractor in post-event recoveries from such major events as Hurricanes Andrew, Georges, Katrina, and Ike; the 1999 Oklahoma City tornado and the 2011 Alabama tornadoes; flooding in Iowa in 2008 and North Dakota in 2011; earthquakes in Haiti in 2010 and New Zealand in 2011; Superstorm Sandy in 2012; Winter Storm Pax in 2014; Winter Storms Cara and Goliath in 2015; Hurricanes Hermine and Matthew in 2016; Hurricanes Harvey, Irma and Maria in 2017; and Hurricanes Florence and Michael in 2018.

Our mission is to serve units of Government with time-critical disaster recovery and heavy construction services. We have an enviable reputation for speedy deployment, excellent work, and experienced site management. After 43 years of doing demanding work in almost every U.S. state and territory, Ceres is still known for keeping its promises: **Ceres has never defaulted on a contract, failed to complete a contract, nor had any client denied reimbursement.** An evaluation from the Department of the Navy is typical: *"perhaps the finest contractor I have worked with...."* Ceres always adheres to the highest standards of quality, integrity and safety.

The core competencies Ceres commits to every project are:

- Rapid Deployment
- Experienced Project Management
- Financial Stability
- Owned Equipment, and
- Trusted Subcontractors

Rapid Deployment

Over the years, we have developed and refined our ability for rapid response mobilizations. Under the Oklahoma Environmental Management Authority after Winter Storm Cara, Ceres received a Notice to Proceed and made a commitment to OEMA to have two self-loading knuckle-boom trucks with pup trailers mobilized within 72 hours. Ceres mobilized both pieces of equipment within 24 hours and began debris clearance for OEMA within 72 hours of the Notice to Proceed.

In Cameron County, Texas, Ceres representatives and equipment were in place before Hurricane Dolly hit and a representative of the Ceres Advance Team sheltered in the County Emergency Operations Center before and during landfall with the County officials. In Jefferson Parish, LA, Ceres hauled more than 45,000 cubic yards on the first day of operation. In Kansas City, MO, more than 200 trucks were hauling within 72 hours of contract award. In Florida's Operation Blue Roof, Ceres had more than 180 roofers installing temporary roofs within 72 hours of contract award. For Hurricane Andrew, Ceres provided the U.S. Army Corps of Engineers with 25 new chippers, along with 25 trucks and associated crews within 48 hours of contract award. The clients' performance requirements were met or exceeded throughout the contracts and subsequently, available contract extension options were exercised.



Ceres uses local “teaming partners” as well as strategically placed owned equipment staging and office locations in Sarasota, FL; Houston, TX; and Brooklyn Park, MN. Ceres can provide significant equipment and staffing within 24 hours of storm subsidence.

Experienced Project Management

The company has more than 100 full-time professional and managerial staff with disaster experience, many of whom hold degrees in areas such as: Business Administration, Structural and Civil Engineering, Forestry, Geology, Science and Accounting. As part of the Company's dedication to quality and safety, many of Ceres' management staff are U.S. Army Corps of Engineers-certified in Construction Quality Management; certified in Emergency Management by FEPA; have been certified by FEMA in NIMS; are Red Cross certified in first aid; and have completed OSHA's 40-hour safety training course. Ceres' management is also experienced in a wide variety of geographic conditions. Their work histories include all U.S. states, Puerto Rico, Thule, Greenland, Ascension Island, Haiti and New Zealand.

Ceres' management has demonstrated its ability to respond to large-scale events. In 2011 after the string of tornadoes that hit Alabama and surrounding states, Ceres activated a contract with Jefferson County. Using Ceres-owned equipment allowed the company to get to work quickly, eventually employing 27 local and small business subcontractors and vendors to assist the removal and hauling of debris. During the contract, the scope of work changed as cities within the county requested services under the County contract. Ceres cleared debris from right-of-ways in Jefferson County, Vestavia Hills, Warrior, Mountain Brook, and Pleasant Grove, reducing and hauling **over one (1) million cubic yards of debris**.

Shortly after Hurricanes Katrina and Rita in 2005, the U.S. Army Corps of Engineers (USACE) awarded Ceres a \$1 billion contract for disaster response, including: loading, hauling, reducing, and disposing of debris and white goods; trimming and removal of hazardous trees; demolition of storm damaged buildings; collection of household garbage; environmental sampling and monitoring of disposal sites; and life support services. This contract covered 11 Louisiana Parishes and required the operation of 54 reduction/disposal sites. Ceres achieved a record-setting mobilization, hauling more than 45,000 cubic yards of debris in its first day on the job (from Jefferson Parish, LA). Ceres rapidly achieved large-scale capacity, reaching a maximum production of 194,584 cubic yards per day and eventually hauling, reducing, and disposing over 13.4 million cubic yards of debris, over 315,000 units of white goods, while trimming or removing over 165,000 hazardous trees.

Ceres has the resources and experience to handle multiple events and locations. In 2016, Ceres was already working in Louisiana following heavy rains and flooding when Hurricanes Hermine and Matthew hit the U.S. coast within a month of each other. Ceres responded to several counties in Florida and Georgia after Hurricane Hermine and then to an additional 14 jurisdictions in Florida, Georgia, South Carolina and North Carolina after Hurricane Matthew.

Following Winter Storm Cara in November 2015, Ceres responded to the Oklahoma Environmental Management Authority (OEMA) and began to mobilize staff and equipment within 24 hours of the Notice to Proceed, finishing the first pass in the first two days of operations. When Winter Storm Goliath hit Texas and Oklahoma just one month later in December, Ceres already had staff and equipment positioned to respond in Oklahoma. As more debris piled up following Goliath, Ceres extended its services to the City of Warr Acres, plus Canadian County and four other cities under the OEMA.

Ceres responded to the spring tornadoes that devastated the South, the spring floods in North Dakota, Hurricane Irene in North Carolina and Virginia, and Winter Storm Alfred in the Northeast all in 2011. Ceres accomplished eight separate contracts while fulfilling all contractual obligations. During the summer of 2008, Hurricanes Dolly, Gustav and Ike all impacted the Gulf Coast. When Dolly hit the Texas coast Ceres was ready, with people, subcontractors and equipment already on the ground in Cameron County, TX. As Ceres' response to Dolly was wrapping up, Gustav hit Louisiana, and two weeks later Ike hit the Houston, TX area. Ceres responded quickly to both new storms, performing in 11 different locations covered by separate debris removal contracts in Texas and Louisiana.

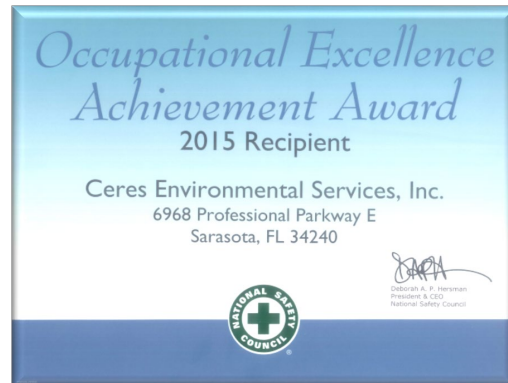
Following Hurricanes Katrina, Rita, and Wilma in 2005, Ceres performed several other emergency response contracts—often at the same time—including: Katrina debris removal for the City of Biloxi; Hurricane Wilma debris removal for the City of Palm Beach Gardens, FL; Katrina debris removal for the Parish of Terrebonne,



LA; and the installation of over 22,000 temporary roofs on private residences in two states under two separate "Blue Roof" contracts with the U.S. Army Corps of Engineers (USACE).

Our successful experience in multiple response situations as well as our substantial resources and teaming relationships, assures that Ceres performance on this project will be to the Client's utmost satisfaction.

Ceres' management has demonstrated its commitment to safe operations. Safety is a key component of our company. We bring this emphasis to our debris management work as shown by four important awards. We were a 2015, 2011 and 2009 Recipient of the National Safety Council (NSC) Occupational Excellence Achievement Award. This award recognizes outstanding safety achievements among its members and is designed to help promote the prevention of workplace injuries and illnesses. In 2010, we received a Perfect Record Award for operating an entire year without occupational injury or illness and a Million Mile Club award for driving without a Preventable Incident.



In 2007, Ceres received the Million Work Hours award from the NSC. The award is for 1,000,000 work hours without occupational injury or illness involving days away from work during our Hurricane Katrina debris work.

In 2008, Ceres performed sixteen separate debris removal missions following ice storms, flooding, and hurricanes Dolly, Gustav and Ike. During the performance of these missions, there were zero lost time injuries.

Ceres' management has demonstrated its commitment to superior performance and customer satisfaction. When Winter Storm Pax struck the southeast in 2014, Ceres' pre-event debris management contract with Columbia County, GA was activated. Ceres responded immediately, mobilizing a work force capable of removing the more than 600,000 cubic yards of debris left behind by the late winter ice storm. During the project, Ceres not only provided the debris management necessary, but also assisted with FEMA documentation and provided zone maps of the County to keep the public informed. Columbia County, at the end of the project, said of Ceres, "From the first day to the last day of our project, they performed their work in an admirable and cooperative manner."

During 2005, Ceres' pre disaster event contracts with Terrebonne Parish, LA and Palm Beach Gardens, FL were activated in response to Hurricanes Katrina and Wilma. Ceres had management staff on the ground before either hurricane made landfall. Katrina and Rita work in other places already had Ceres fully mobilized and in the midst of moving millions of cubic yards of debris and installing thousands of temporary roofs in Mississippi and Florida. Nevertheless, the City of Palm Beach Gardens received such a high level of service that they evaluated Ceres' performance as "Exceptional."

Ceres' management has demonstrated a high level of capability and adaptability. During its performance of Hurricane Georges recovery work for the USACE in Puerto Rico, Ceres rapidly mobilized equipment and personnel from the mainland and operated 17 temporary reduction sites over an area of 3,000 square miles across the island of Puerto Rico. Eventually, Ceres reduced, processed, and sorted more than 2.3 million cubic yards of debris, while simultaneously hauling and disposing of 1 million cubic yards of debris (and processed material), and installing approximately 3,000 temporary roofs. Ceres handled this challenging project despite the fact that it was Ceres' first project in a place where English was not the native language; and where qualified subcontractors did not exist. Ceres management responded with multi-lingual project leadership, who hired and directly managed more than 1,400 local employees. This project earned a high customer evaluation.

Ceres' personnel are trained in FEMA regulations and are schooled in the use of FEMA Public Assistance Debris Management Guide FEMA 325, as well as additional resource books Public Assistance Guide FEMA 322 and Public Assistance Policy Digest 321. Ceres personnel are also familiar with the Public Assistance Program and Policy Guide, as well as 2 CFR Part 200 Procurement Standards.



Financial Stability

Ceres' excellent financial stability means that it can provide performance and payments bonds from treasury-listed carriers in amounts in excess of \$500M per single project. During the 2005 storm season, Ceres provided bonds for three concurrent Army Corps hurricane response projects with contract award amounts of \$1B, \$60M, and \$50M. Ceres has unrivalled access to the levels of working capital necessary to keep its promises and handle the biggest and most complex jobs.

Owned Equipment

Ceres owns more than 1,000 pieces of disaster response equipment. Ceres invests heavily in owned equipment because it assures rapid response times and provides additional flexibility as well as direct management control.

Because of its extensive company-owned fleet, Ceres can send equipment and personnel to respond to a disaster regardless of the availability of subcontractors. On a 2002 storm debris project, for Kansas City, MO, Ceres provided equipment for a project requiring completion within 16 days of contract award (the first pass required hauling over 500,000 cubic yards). Ceres successfully met the 16 day first pass deadline and the Kansas City Project Manager in charge won an award for his outstanding disaster response performance.



Ceres owns all the life support equipment needed for supporting its own personnel including: mobile living quarters, food supply, large potable water supply tanks, and large septic storage systems. These systems have saved valuable management time in responses to such higher category storms as Katrina. Ceres also has available life support systems for project-wide support and Government personnel. In Ceres' Jefferson Parish, LA response following Katrina, for example, Ceres provided total life support for more than 400 people, and subcontractor fueling services for enough equipment to move 70,000 CY of debris per day.

Ceres owns four self-contained office trailers including satellite internet connections and satellite phones as well as additional loaner satellite cell phones for the customers' management teams. Ceres regularly supplies rental satellite phone service to its clients.

Trusted Subcontractors

Ceres maintains one of the industry's largest networks of pre-screened and fully qualified subcontractors, including local vendors and preferred vendors. Our subcontractors are evaluated on many levels, including past performance, equipment and personnel availability, mobilization timeframes, insurance, and cost. Ceres knows that a big part of local recovery is economic, so Ceres always strives to employ qualified local labor. The subcontractors are also grouped in Response Regions based on distance from Pembroke Park's service area in order to facilitate contacts if and when pre-event mobilization plans are activated.

It is the formal policy of Ceres to utilize local subcontract services in the performance of the proposed contract to the maximum extent possible. In the emergency disaster response and recovery activities carried out under the contract, preference will be given, to the extent feasible and practicable, to those organizations, firms, and individuals residing or doing business primarily in the area affected by such major disaster or emergency. Ceres recognizes the advantages obtainable by utilizing other responsible and experienced firms capable of furnishing specialty services and products of high quality, but first priority will be given to those subcontractors who are from the area or regularly do business there. During Ceres' Army Corps contracted disaster relief response in the state of Louisiana following Hurricane Katrina, local contractors received 55.9% of the total dollars paid to Ceres.

In accordance with Ceres Corporate policies, it is our practice to use Local and other Small Businesses (SB) and also HUBZone, Veteran-Owned (VO), Service Disabled Veteran-Owned (SDVO), Small Disadvantaged (SDB), Women-Owned (WOSB), Historically Black Colleges and Universities (HBCU), and Minority Institutions (MI) for the provision of equipment, labor, services, and supplies to the maximum extent possible. In our most recent reporting on our federal contracts, we exceeded our goals in each of the



applicable categories. This report shows that Ceres paid Small Business Concerns 75.6% of the total dollars, with 12.0% going to SDBs, 13% to WOSBs, 3.3% to HUBZone SBs, 11% to VOs, and 9.5% to SDVOs.

While Ceres' database of screened and qualified subcontractors consists of over 5,000 firms from all across the country, Ceres intends to draw from a more select list of regionally based subcontractors to provide the highest level of performance, including rapid mobilization. Other firms that have shown exemplary performance standards in previous disaster recovery efforts are included in this list.

In Ceres' subcontractor registration process, all potential firms are required to demonstrate their knowledge of the disaster recovery process, including safety, knowledge of FEMA related topics, eligible debris, etc. After careful scrutiny, the firms that meet Ceres' rigorous standards are added to the list of preferred subcontractors. Additionally, after each disaster recovery project, Ceres managers go through a complete performance evaluation of each subcontractor that worked on the project.

All subcontractors have been screened through the Excluded Parties List System and only those shown to have no history on the list will be chosen for this project.

Qualities and Attributes

Reliable

In 1997, Ceres was selected by the United States Air Force for an emergency demolition project at Thule Air Base, Greenland, 700 miles from the North Pole. This difficult demolition project consisted of a large, severely damaged building that was in imminent danger of collapsing on a critical Early Warning Radar station protecting the U.S. East Coast. Unique project challenges included air lifting a 70,000 pound piece of specialized demolition equipment to Greenland and performing the work during October with limited daylight, severe cold, and the danger of strong winds in excess of 200 mph coming off the Greenland glacier. Ceres was given an outstanding rating for its performance on this project.



Respected

National magazines, including *Biocycle* and *Wood Waste Recycling*, have featured Ceres' urban wood waste recycling efforts and emergency debris management services. Ceres was also the honored recipient of the Minnesota Governor's *Certificate of Commendation* in 1995 for our innovation in the tree recycling industry. We have numerous letters of recommendation and high post project evaluations.

Experienced

Ceres has performed disaster recovery work on over 135 FEMA-reimbursed contracts in excess of \$700M, and has been repeatedly selected by federal and local government agencies for pre-event emergency response contracts. Ceres has performed emergency work contracts of less than \$25,000 and up to \$1 billion. Our clients have provided excellent references based on their satisfaction with our work. Our experience makes us a superb choice for cities and counties that need the security of a proven company. Ceres has also been selected for large demolition and construction projects contracted by the U.S. Air Force, Navy, and Army.



Our expertise in large construction projects also provides us with the managerial expertise necessary to organize and perform major public projects such as disaster cleanup. Ceres has performed superbly in



construction projects ranging from a large park in Puerto Rico with athletic fields and 30 structures, to levee repair work, to renovation of an underground park in Kentucky. This history exhibits the technical expertise that ensures all of our customers are pleased with their selection of Ceres.

Capable

Ceres is staffed by professionally trained individuals with more than 200 collective years of experience in disaster recovery management. Ceres provides regular on-going training for field employees as well as our professional staff. Ceres' superintendents carry the following certifications and formal training: USACE certification for Quality Control; FEMA NIMS; 30-hour Construction Safety accreditation; and Hazwoper 40-hour training. Selected Superintendents also have training in asbestos and lead abatement. Ceres also provides its employees with outside disaster response training through FEMA-sponsored courses.

The U.S. Army Corps of Engineers evaluated numerous offerors on their project management capabilities and experience and selected Ceres for an award as an Advance Contract Initiative Disaster Debris Management Contractor.

Safe

We take special care to minimize the risk of injury in the disaster area to both our workers and the general public – safety first. It is the practice of Ceres to employ a full-time Health and Safety Officer. The Health and Safety Officer is responsible for overseeing Ceres' field Safety Officers who are experienced in various aspects of safety compliance relative to construction activities, industrial hygiene and traffic safety. Safety Officers possess a variety of qualifications including: OSHA 10-hour and 30-hour training certifications; First Aid and CPR; and Hazwoper 40-hour certifications. Ceres' full time field employees have CPR/First Aid/AED training.

In 2010, we received a **Perfect Record Award** for operating an entire year without occupational injury or illness and a **Million Mile Club** award for driving without a Preventable Incident.

There were no lost time injuries during all of Ceres' 2005 temporary roofing operations with over 22,000 roofs installed. In 2004 with over 1,000 workers in the field, no lost time injuries occurred on any of our projects during disaster recovery operations across nineteen Florida counties.

Ceres was named a recipient of the **Million Work Hours Award** for our superb safety record on the Katrina Debris project for the U.S. Army Corps of Engineers.



FEMA Knowledgeable

Ceres has more than 26 years of successful FEMA-reimbursed disaster work. Ceres' management staff has a long tenure with strong expertise in FEMA requirements for documentation, eligibility, general rules compliance, and methodologies.

Ceres augments staff FEMA experience with certified FEMA training classes for its general management. Ceres has assisted numerous clients during the post-disaster reimbursement application process, and our clients have never been denied reimbursement for our work. For example, two years after one project was completed, FEMA conducted an audit of that City during which the City was unable to provide complete truck certification logs. FEMA indicated that due to the missing truck documentation, they intended to take a reimbursement reduction from the City in excess of \$1,000,000. When the City notified Ceres about this matter, Ceres was able to provide the missing information from its well-organized records; the City subsequently received all of its eligible reimbursement without any reduction.

Community Relations

One of Ceres' most important support functions in the event of a natural disaster is to help Pembroke Park officials engage in community relations. Ceres provides important resources for keeping residents informed on the progress of cleanup.

Toll Free Hotline and E-Mail Management

Large phone and e-mail traffic from concerned residents are a part of every natural disaster. Ceres maintains a toll free Storm Hotline that is staffed and accessible 24 hours a day, 7 days a week to handle



questions, concerns or complaints related to clean-up: **1-877-STORM12**. The number is prominently displayed on all Ceres equipment working the clean-up area. Ceres monitors call and e-mail volume, and establishes additional toll free numbers and enlists additional staff whenever greater capacity is required to ensure maximum community responsiveness.

Call center staff keep a log of incoming calls and e-mails, recording the address of the reported incident, resident's name, reported complaint, date and time of reported incident, and the truck number (if applicable). This group compiles incoming resident communications and organizes them into date/time of receipt and response priorities. Ceres sorts through messages to identify time-sensitive incidents such as broken water lines that need immediate attention. Each incident is investigated, and ultimately we locate the responsible crew if fault is found. Reports from this database will be accessible daily or weekly and can be disbursed to Pembroke Park officials accordingly.

Client Satisfaction-Oriented

Ceres is in business to serve governmental agencies. We recognize that providing customer satisfaction is critical to our success. Our satisfied customers and the commendation letters and evaluations quoted below speak for themselves.

[Ceres] showed extreme reliability and dedication in the midst of chaos... Ceres Environmental has my highest recommendation.

James A. (Jimmie) Stephens, County Commissioner, Jefferson County, Alabama

I would like to officially express my gratitude and admiration for your leadership and expediency of action in providing the Corps of Engineers with logistical and operational support. I feel confident that with leaders like you the Corps of Engineers and the State of Louisiana will have little difficulty in continuing to succeed in the recovery mission.

Wesley Todd, Mission Manager, U.S. Army Corps of Engineers

The City of Palm Beach Gardens recommends Ceres Environmental as a responsive Contractor

David Reyes, Operations Director, City of Palm Beach Gardens

...I would like to thank Ceres and all of its personnel for the services that you provided during this most trying of times. I thought that you and your staff handled yourselves in a most professional manner and it was a pleasure working with you.

Don Brandon, P.E., County Engineer, Chambers County, Texas

Perhaps the finest contractor we've worked with.

This quote was taken from the official Navy project performance evaluation of Ceres.
Department of the Navy, Naval Facilities Engineering Command, El Centro CA.

While many out of state contractors used this opportunity to take advantage of the situation, your organization rose above the rest with superior customer service...

James A. Randolph, Asst. to the Town Manager, Town of Windsor, VA

This letter is to strongly recommend Ceres Environmental Services, Inc., as a government contractor.

William T. Hopkins, Director of Planning, Engineering and Public Works, Town of Smithfield, VA

Ceres has given us exemplary service. They have been responsive to the needs that are unique to our County, they have advised us of FEMA regulations, they have made suggestions to save the County money and most importantly they conducted their business in a professional manner....I have been most impressed by their thoroughness and flexibility.

Donald M. Long, Director of Public Works, County of Isle of Wight, VA

I would like to thank Ceres for the excellent job Ceres did an excellent job in the coordination and the removal of tree damage that occurred.... I would highly recommend them for any future cleanup because of the proficiency and timely manner in which they operated.

Tim Stevens, Superintendent of State Highways, Kentucky State Highway Department



2.2 Health and Safety, Environmental Plans

Corporate Health and Safety Plan

It is our ultimate goal at Ceres Environmental Services, Inc. to conduct our business operations in a safe manner without injury to persons, interruption of production, or damage to property, equipment, and materials. Ceres has developed a corporate-wide AWAIR program (A Workplace Accident and Injury Reduction program) and a corporate-wide Occupational and Preventative Medicine Program that detail authorities and responsibilities with regard to the overall corporate safety program. These plans have been established to provide mechanisms through which Ceres can communicate responsibilities and expectations of all personnel with regard to workplace safety. Each individual is expected to comply with the established work practices, to assume responsibility for their own safety, and to actively participate in the safety programs of this company.

Ceres takes special care to minimize the risk of injury in the disaster area to both our workers and the general public – safety first – and as result of our very successful efforts, Ceres was named a recipient of the **Million Work Hours Award** in 2007 for our superb safety record on the 2005 Katrina Debris project for the U.S. Army Corps of Engineers.



Responsibilities

Workplace safety is the responsibility of every individual associated with this organization, for it is only with the continuous and combined effort of all individuals that a safe work environment can be developed and maintained. Specific responsibilities for safety have been established for the executive, managerial, supervisory and employee levels of this organization. The following responsibilities are considered the minimum effort and responsibility that is expected of all individuals.

Executive

Executive leadership and commitment is paramount to the success of any safety program. The role of the executive includes the following functions:

- Issuance of a formal health and safety policy
- Support of health and safety program development and implementation
- Protection of company assets, including personnel and property
- Commitment to providing products and services produced in a safe environment

Managers

Managers have the overall responsibility of ensuring safety programs and procedures are properly developed and implemented. Managers are responsible for:

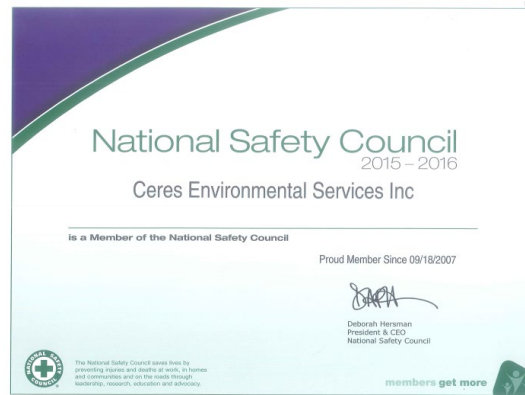
- The implementation and maintenance of health and safety programs
- Ensuring compliance with applicable federal, state, and local health and safety regulations applicable to each work site
- Monitoring accident trends and implementing appropriate corrective actions to reverse or control the trend
- Ensuring all accidents are promptly and thoroughly investigated
- Ensuring all safety rules, programs, and procedures are enforced
- Ensuring appropriate equipment and materials are provided in support of safety programs
- Ensuring communication between supervisors, employees, and contractors is maintained regarding job and site safety requirements
- Ensuring appropriate training and educational programs are provided to all supervisors and employees
- Actively participating in safety committee activities and monitoring recommendations and corrective actions
- Auditing this program on at least an annual basis for company compliance with the stated policies and for areas of potential improvement



Supervisors

Supervisors are generally responsible for creating a safe work environment and for integrating safe work practices and procedures into work activities. Supervisors are responsible for:

- Providing a hazard-free or controlled work environment for all personnel
- Educating employees in safe work procedures and techniques
- Enforcing the use of safety equipment and safe work procedures
- Ensuring the site is properly secured prior to work activities
- Conducting regular meetings with site workers and contractors regarding project activities, procedural changes, and safety requirements
- Supervising and evaluating overall worker performance and implementing appropriate corrective measures as needed to protect all site personnel
- Monitoring the work site regularly for human, situational, or environmental factors that could cause or contribute to accidents and implementing appropriate controls
- Investigating promptly all accidents to identify contributing factors or actions and implement corrective actions to prevent a recurrence
- Actively supporting safety committee functions and employee educational and training programs



Employees

Well-trained and educated employees are the greatest asset against injury, damage and illness in the work place. Executives, managers, and supervisors are responsible for developing, implementing and enforcing the safety policies, programs and procedures, but employees have the ultimate responsibility of combining these work practices with job activities on a daily basis. Employees are responsible for:

- Observing safety rules and procedures
- Recognizing and reporting observed potential hazards to the Field Supervisor
- Maintaining safety equipment in good condition and ensuring damaged equipment is repaired or replaced
- Developing good health, hygiene, and housekeeping practices
- Reporting all accidents and injuries immediately
- Participating in safety committee activities and training or educational programs

Identifying and Controlling Hazards

The identification and control of hazards can be accomplished by several means. One method employed by Ceres regularly is that of the Activity Hazard Analysis (AHA). The purpose of the AHA is to evaluate job activities relating to each project, identify potential hazards associated with each activity, and determine appropriate control measures. Such safety concerns are reviewed in project start-up safety meetings and subsequent weekly tool box meetings, or as otherwise needed, to ensure all site personnel are aware of the concerns and the control measures or practices.

The Field Supervisor is responsible for ensuring completion of the AHA using the form included in this section of our proposal. Copies will be submitted to the Project Manager for review and comment prior to the start-up safety meeting or tool box meeting. The Field Supervisor retains the original AHA forms in the project safety records file along with documentation of meetings with employees regarding the AHAs.



Accident Investigation

The prompt investigation of any accident or incident is an important tool that can be used to identify hazards and control measures. The purpose of accident investigation is to determine the hazards or conditions that contributed to the occurrence, and then determine appropriate control measures or corrective actions to eliminate or control those hazards or conditions.

All accidents, whether or not a recordable injury is involved, are investigated as soon as possible following the incident and at least within 24 hours. Recordable injuries are those where the injured party lost time from work, received medical attention beyond basic first aid, or was placed on a work restriction because of the injury.

Supervisory Investigation

Every recordable injury must be investigated as soon as possible following the accident. Non-recordable incidents are also investigated and corrective actions implemented to prevent a recurrence with potentially more serious consequences. Each investigation must be documented using the Supervisor's Investigation Report included at the end of this section of our proposal. Indicate on the report whether the accident involved a recordable injury.

Management Review

Management will review each investigation report and provide additional input regarding corrective measure, if appropriate, and assist in ensuring corrective actions are implemented.

Management will also review all investigation reports periodically, and at least annually, to evaluate any trends or recurring problems and whether additional controls are needed. This analysis identifies those job functions where injuries occur most frequently and reviews the types of injuries that occurred. The company frequency and severity rates are also calculated and compared to the national average for the industry. Management includes this review process as part of the meeting agenda for the safety committee.

Record Keeping

All incidents should be recorded on the Accident Investigation Reports. Recordable injuries must be reported on the First Report of Injury form which is submitted to the Minnesota Occupational Safety and Health Administration department. All recordable injuries must also be documented on the OSHA 200 log which must be posted in the workplace annually between February 1 and March 1 for the prior calendar year.

Communication and Training

Ceres has developed a number of training and educational programs for their employees which vary depending upon job function and responsibilities. The contents of the AWAIR program and the Occupational and Preventative Medicine Program will be reviewed during New Employee Orientation and the annual Employee Right-to-Know training sessions.

Work-related hazards and control measures will be reviewed with site personnel at the project start-up safety meeting or during tool box meetings held weekly throughout the duration of a project.

Communication is also facilitated between all company personnel through the Safety Committee. The function of the safety committee is to create and maintain an active interest in safety and to develop practices and procedures that will help eliminate or reduce workplace hazards.

The members of the safety committee meet on a regular basis to discuss matters such as accidents and control measures, employee concerns, and new operations or equipment. The minutes of each meeting will document the date, time and attendees of the meeting along with items discussed, the outcome of any inspections, new business, the status of prior or outstanding business, general comments, task assignments, and a tentative date for the next meeting.

Enforcement

Enforcement of safe work practices and procedures at the job site will be enforced by the Field Supervisor and Project Manager in accordance with the Ceres Disciplinary Action Standard Operating Procedure. Disciplinary Actions that may be administered by the Field Supervisor or Project Manager include: verbal warning, written warning, and removal from the job. Disciplinary Actions for serious offenses, such as those violating company drug and alcohol use policies or some other offense resulting in endangerment of the employee or co-workers, will be administered by a Human Resources representative or Officer of the



Company. Such actions may include suspension or termination. Please refer to the Ceres SOP regarding Disciplinary Actions for further details.

Any disciplinary action administered by the Field Supervisor or Project Manager must be documented. Safety Violation Notice forms are included at the end of this section of our proposal for such purposes. A copy of any such completed forms must be forwarded to Human Resources and the original retained in the job files by the Field Supervisor or Project Manager.

Occupational and Preventative Medicine Program

Purpose

We consider the health and safety of each of our employees to be of primary importance. Our objective is to conduct our business in the safest possible manner consistent with the Occupational Health & Safety Act, applicable contract regulations and good company health and safety practices.

Management recognizes the right of workers to work in a safe and healthy work environment. All employees, subcontractors, supervisors, and visitors will be held accountable for their health and safety performance.

The attitudes and cooperation of all in the promotion of accident prevention will assist in achieving our goal to make the job sites of Ceres Environmental Services, Inc. a safe place to work.

Policy – Preventative Medicine

Ceres Environmental Services, Inc. offers preventive immunization services for its employees who are assigned field responsibilities relating to disaster recovery/emergency response clean-up activities and/or contracts.

The services may include but are not limited to offering of immunizations, evaluations, treatments, and analysis of job exposures. Some jobs or work locations may require a pre-placement medical examination such as Commercial Drivers as required by (FMCSA 49 CFR 391.41). Some jobs may require immunizations such as remediation, decontamination or similar tasks. Employees should contact Ceres Corporate Health and Safety Manager to see what immunizations may be required and available.

An employee who is concerned about an exposure that could affect his or her health should tell his or her supervisor. The supervisor and Ceres Health and Safety Manager can analyze the potential exposure, provide information, and/or make appropriate immunization recommendations.

The following forms are used by Ceres health and safety staff.

ACCIDENT/INCIDENT INVESTIGATION REPORT

HR-016
(07/11/2000)

Employer: _____
Employee: _____ Age: _____
Position: _____

Incident Date: _____ Day: _____ Time: _____

Description of Incident: _____

Nature of Injury/Property Damage: _____

Contributing Factors: _____

Type of medical treatment provided and location: _____

Loss Severity Potential: High/Major _____ Medium/Serious _____ Low _____

Probable Recurrence Rate: Frequent _____ Occasional _____ Rare _____

Actions implemented to prevent recurrence: _____

Supervisor/Manager: _____
Name (please print) Date

Investigated by: _____
Name Date

Reviewed by: _____
Name Date



CERES ENVIRONMENTAL SERVICES, INC.
ACTIVITY HAZARD ANALYSIS

Project Number: _____ Location: _____
Date: _____

ACTIVITY	POTENTIAL HAZARD	RECOMMENDED CONTROLS

AHA conducted by: _____ Date: _____
Name (printed)



ACTIVITY HAZARD ANALYSIS
ASSESSMENT GUIDELINES

When conducting an assessment for potential hazards, sources of the following conditions and situations should be surveyed:

- motion
- temperature extremes
- chemical exposures
- hazardous dusts
- radiation
- sharp objects
- falling objects
- rolling or pinching hazards
- electrical hazards
- compression or impact hazards

The information obtained during the assessment should then be organized and evaluated to determine control points and appropriate personal protective equipment. Equipment should be selected based on the potential hazard and guidelines contained in the respective ANSI standard. Where appropriate, equipment must be fit to the employee and training will be completed for all employees prior to equipment use.

A document must be prepared and retained on site that certifies the evaluation has been completed and that identifies the area(s) evaluated, date, observations, and the identity of the individual certifying that the evaluation was completed. The AHA form included in this section of our proposal may be used to document the evaluation.

CERES ENVIRONMENTAL SERVICES, INC.

SAFETY HAZARD REPORT

Date:_____ Time:_____ Location:_____

Description of Hazard:_____

Signature of Reporting Employee

Safety Committee:

Corrective Action Priority: ☐ Immediate
☐ Within 8 hours
☐ Within 48 hours

Signature of Authorizing Supervisor

Corrective Action Taken:_____

Work Completed by:_____

Name (printed)

Name (signature)

Date:_____ Time:_____



Safety Violation Notice

Date of Violation: _____

Employee: _____

Supervisor: _____

The employee cited above violated company safety policy as stated below:

This employee was instructed in the safe working practices with regard to this violation.

Supervisor's Signature

Date

Employee's Signature

Date

- _____ First Violation
_____ Second Violation
_____ Third Violation
_____ Fourth Violation

- I. Administration of the four-step disciplinary system in regards to violations of this policy. The system is as follows:
- a. First Violation: Verbal warning; notation for personnel file.
 - b. Second Violation: Written warning; copy for file or personnel office.
 - c. Third Violation: Written warning; three-day suspension without pay:
 - d. Fourth Violation: Termination of Employment.

CERES ENVIRONMENTAL SERVICES, INC.

SUPERVISOR/SAFETY COMMITTEE SAFETY INSPECTION REPORT

NOTE: Explain in detail and/or submit recommendations in "Comments" section for all items in the "Needs Action" column. Document completion of recommendations and/or "Needs Action" items in "Follow up" column.



Town of Pembroke Park
RFP 19-02 Disaster Debris Removal and Disposal Services

Date: _____ Time: _____ Location: _____

	Satisfactory	Needs Action	Follow up
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____
4. _____	_____	_____	_____
5. _____	_____	_____	_____
6. _____	_____	_____	_____
7. _____	_____	_____	_____
8. _____	_____	_____	_____
9. _____	_____	_____	_____
10. _____	_____	_____	_____

Comments/Recommendations: _____

Inspected by: _____
Name (printed)

Reviewed by: _____
Name (printed)

Date: _____

Date: _____



Environmental Protection Plan

Ceres brings Pembroke Park a wealth of environmental experience and current environmental knowledge. The list of past experience included elsewhere in our proposal includes many activities that require knowledge of proper environmental practices and their practical application. Our wide experience with the U.S. Army Corps of Engineers and especially our "Outstanding" evaluation for work accomplished following Hurricane Katrina is our strongest environmental recommendation. The sections below describe aspects of our experience in specialized areas of disaster recovery.

Demolition of Condemned Structures

Ceres has been contracted to provide demolition services as a result of floods, hurricanes and tornados. This generally will include inspections prior to commencing work to identify environmental hazards such as asbestos, underground storage tanks for petroleum products or human wastes, utility disconnects and any other environmental hazards that might be presented by a particular site location and weather conditions.

Hazardous Waste Collection, Storage, and Disposal

Household Hazardous Waste must be picked up separately from all other debris in the ROW. The HHW must be segregated in a lined containment area at each temporary disposal site and disposed of at a properly licensed facility. Ceres encounters HHW at almost all of its jobs.

Dead Animal Carcasses

When required, carcasses of dead livestock, poultry, and large animals are removed by Ceres. FEMA reimbursement is contingent on the determination by the Town that they represent an imminent and significant threat to public health and safety. The carcasses are removed to the TDMS and/or a final disposition site approved by the Town.

Freon Recovery

When white goods are collected that contain Freon, Ceres removes them from the ROW and hauls them to a TDMS where they will be segregated until the Freon is removed by a licensed worker. Once the Freon is removed the white goods are scrap metal and can be handled accordingly.

River and Canal Debris Removal

Ceres has experience in clearing river, streams waterways and canals following Katrina in Louisiana. Several of Ceres' subcontractors are specialists in waterway activity including debris removal. Wet soil conditions and mud will cause problems for wheeled vehicles, making low ground pressure equipment a necessity to minimize disturbance of soil and vegetation.

Heavy rainfall, especially following high wind conditions, may cause waterways and canals to become clogged with vegetative and other debris. Logjams must be removed so that future rainfall does not contribute to more flooding, and to promote unimpeded water drainage of any existing flood situation. Existing debris piles near waterways and canals should be removed on a priority basis, so that if additional rain occurs the debris will not float into the drainage system and cause further problems.

Site Restoration

Ceres ensures that any and all sites, whether used for temporary debris storage and reduction, equipment staging, or that were disturbed during debris removal operations, will be returned to pre-storm conditions or better. Restoration of the disturbed, staging, and access areas will be accomplished using high-grade fill dirt graded to specifications and topped by sodding, seeding and/or hydro-seeding. All slopes steeper than 3 to 1 will also receive erosion control blankets. The Debris Operations Management Plan has an extensive section on the environmental issues surrounding the establishment, operation and restoration of Temporary Debris Reduction Sites as well as those involved in the collection of debris from the right of way.



Environmental Protection Plan Overview

This Environmental Protection Plan has been developed in relation to work procedures planned and anticipated for the RFP 19-02 Disaster Debris Removal and Disposal Services for the Town of Pembroke Park. The purpose of this plan is to describe those measures and procedures that will be implemented throughout the course of this project in an effort to protect the environment and preserve the natural resources within Pembroke Park.

This project involves the establishment of a Temporary Debris Storage and Reduction Site (TDSRS), grading, and restoration. It is anticipated that TSDRSs will require the disturbance of areas greater than (1) one acre. The Project Site Superintendent has authority and responsibility to ensure the requirements of this plan are implemented throughout the duration of this project.

Site Information

Drawings and sketches will be produced upon identification of the TDSR Sites and will contain drainage patterns, approximate slope after major grading activities, areas of soil disturbance, outline of areas that are not to be disturbed, location of all major structural and non-structural controls, location of expected stabilization practices, wetlands and surface waters, and locations where storm-water may discharge to a surface water, excavation areas, haul roads, storage areas, sanitation facility locations, stockpile, segregation, and processing.

Ceres will use a stabilized gravel construction entrance to minimize mud transported onto paved public roads, and a water trailer could be utilized during dry conditions to minimize dust. In addition, the nearby paved public roads will be inspected daily for mud or sediment runoff and be kept clean. Outgoing Material Trucks will be covered with a tarpaulin. Additional Traffic control procedures will be utilized for this project as necessary.

Prior to site activities, the designated work area will be marked and all personnel informed of the work zone limits. Activities will not be permitted outside the work zone to minimize impact to the surrounding area. Flags, tape or other visible means will be used to mark the boundaries of the work zone. Markers will be placed no more than 500 feet apart.

Protection of Natural Resources

Photographs of the work site will be taken prior to initiation of any work activities as part of the Pre-construction Survey to document existing conditions. Historical items, such as markers, and natural resources, such as trees, shrubs or other landscape features that exist within the boundaries of the work zone, will be protected to the maximum extent possible by means of guards, fencing, earthen berms, or other measures to establish a boundary around that resource. Any areas that are inadvertently damaged during the course of this work will be restored to an equivalent condition prior to or at completion of the project. Replacement materials will be approved by the Contract Manager prior to purchase and installation.

Select trees within the work limits may require removal for truck access, and grading operation for site features. Ceres personnel will mark the trees selected for removal and obtain approval of the contract officer obtained prior to actual removal. Removed trees will be recycled or reduced. Debris/Product will be properly disposed.

Any chemicals used in conjunction with this project, and any waste materials, will be properly stored and managed to protect against accidental spillage, leaks, ruptures, or similar incidents that could result in release of the material to the ground, drainage areas, or bodies of water. Storage areas outside of those provided within construction vehicles will be approved by the Contract Manager prior to establishment. Appropriate spill cleanup materials will be available at the site at all times and all crew members advised of proper spill cleanup procedures and waste disposal requirements. An inventory will be maintained at the project site of the types and quantities of materials brought on site, estimated usage, disposal quantities, and remaining inventory at the completion of the project. This information will be available to the Contract Manager upon request.

Work methods will be applied during the course of this project that will minimize impact to the air, soils, surface and ground waters, and surrounding environment. Equipment will be inspected daily and periodically for evidence of leaks or other maintenance problems; such problems will be corrected immediately to minimize the potential release of materials into the environment. Work activities will be



completed to minimize turbidity and potential impact to water quality and aquatic life. Existing topsoil and sub soils will be minimized to the potential for storm water runoff and sediment runoff. Topsoil will be applied as soon as possible following delivery and final restoration completed along with application of any necessary erosion control materials to minimize erosion and sediment impact to surrounding waters. Fertilizers will not be applied in excess of the recommended rates nor when adverse weather conditions are anticipated. Fertilizers will be worked into the soil to limit exposure to storm water. Fertilizers will be stored in a covered area and partially used bags will be transferred to a sealable bin.

Historical/Archaeological Resources

Prior to initiation of work activities, Ceres will carefully inspect the site for the presence of any resources of potential historical or archaeological value not previously identified. If any such resources are discovered prior to or during the course of work activities, all work activities in that area will immediately cease and the area will be demarcated. The Contract Manager will be immediately contacted. Work in the area may not resume until directed by the Contract Manager.

Storm Water Management

The total project area for the proposed TDRS will be determined upon identification by Pembroke Park and Ceres. Copies of notification information, permits, pollution prevention plan, and related documentation will be maintained on site and available for review by the Contract Manager upon request.

In order to prevent the possible contamination of storm water runoff, all containers of chemicals, wastes, and recyclable materials will be stored in a covered, secured area. Spill prevention and spill response procedures will be provided to all crewmembers. Spill cleanup materials will be available at all times throughout the duration of this project; only trained, authorized personnel will be permitted to respond to the leak or release of materials into the surrounding environment.

Silt fence and/or earthen berms will be constructed around the work site to prevent the runoff of potentially contaminated storm water. Silt fence will be placed adjacent to the down slope sides of disturbed areas. Check dams will be utilized in swales and ditches. Controls may also include earthen dikes, diversions, swales, sediment traps, check dams, subsurface drains, pipe slope drains, level spreaders, storm drain inlet protection, rock outlet protection, reinforced soil retaining systems, gabions, gabions, temporary sediment basins.

If an event occurs such that run off may be contaminated, the collected water will be analyzed for the suspected constituents and appropriate regulating authorities contacted to determine acceptable methods of disposal.

Erodible Soils

Stockpile Areas will be shaped to prevent erosion of underlying and adjacent soils. Restoration and related activities will be scheduled and completed in such a manner as to minimize the duration of exposure of unprotected soils. Soil compaction as necessary and the addition of rip rap, seeding, or other means of erosion control will be completed as soon as possible for each area where earthwork has occurred. When construction has ceased for periods longer than 21 working days, graded and disturbed portions of the site will be temporarily stabilized. Temporary stabilization, if required, will be achieved by applying and anchoring native prairie hay at a rate of 4,000 pounds per acre.

Permanent stabilization will stabilize unpaved and disturbed portions of each site where construction activities have been completed. Upon final grading, topsoil will be placed and the area seeded and mulched.

Release Prevention

Due to the nature of this project, Ceres expects very small quantities of materials that are considered "hazardous" by OSHA or DOT definition. Small amounts of oils, lubricants, hydraulic fluid, and other maintenance and repair materials will be necessary and may be stored in the rear toolbox of the truck or in an enclosed, approved storage cabinet in a secured location. Only the minimum number of chemicals necessary will be stored on site, and unnecessary chemicals will be properly disposed of promptly. All chemical containers will be kept tightly closed at all times, except when in use, and must be labeled to identify the contents and associated hazards. Funnels or other transfer procedures will be used to minimize potential spillage during material transfer. All personnel that will handle hazardous materials will have been properly trained in accordance with 29 CFR Part 1910.1200 or 1926.59, Hazard Communication.



A spill clean-up kit consisting of a 55 gal drum, absorbent pads, floor dry, and Personal Protective Equipment (PPE) will be kept in the staging area. Additional materials are available if necessary.

The Project Manager will be responsible for reporting spills or hazardous substance releases and will follow up with complete documentation. He will also be responsible for implementing and supervising the containment and cleanup should a spill occur. He will immediately notify the Contracting Officer or Contract Owners Representative (COR) and the Fire Department for flammable materials. Spill kits and materials will be available at all times at the site throughout the duration of this project. Personnel trained in accordance with Title 29 CFR Part 1910.120 or 1926.65 will be given authority and responsibility for proper clean up of spills and proper disposition of generated wastes. All spills, incidental and otherwise, will be contained and cleaned up immediately.

If any spills occur that are reportable in nature, contact the Project Manager immediately. The Project Manager will be responsible for ensuring required reports are made immediately to the appropriate federal, state and local agencies. The federal agency contacted will be the National Response Center at phone number (800) 424-8802.

Site personnel will also inform the COR immediately of any releases to the environment, notifications being made, and corrective actions.

Hazardous Materials Management

Solid and Sanitary Wastes

Solid wastes will be segregated according to disposal requirements and recycling opportunities. Landfill approval will be obtained prior to disposal of any solid wastes in local landfills. All shipments of solid wastes to landfills and recycling facilities will be documented accordingly on Bills of Lading or similar reports. The work area will be inspected and cleaned as necessary at the end of each workday. Solid wastes will be stored in a covered or sealed container and disposed of on a regular basis at an approved landfill in accordance with federal, state and local requirements.

A service company will service portable toilets regularly and will dispose of sanitary wastes on at least a weekly basis. Sanitary wastes will be disposed of in accordance with state and local requirements.

Hazardous Materials

Inventory

Ceres does not anticipate any hazardous materials within the work area with the exception of those materials used and controlled by Ceres for the performance of the work. Any hazardous materials that are identified in the area will be removed by trained personnel and containerized or otherwise secured until appropriate means of disposal are arranged.

Waste Management

Ceres does not anticipate that this project will result in the generation of any regulated wastes, and every effort will be made to minimize the generation of both regulated and non-regulated wastes. In the event hazardous, special, or other regulated wastes are generated, they will be containerized, labeled, handled and stored in accordance with federal, state, and local requirements. A storage area will be established to provide secure storage and minimize the release of any accidental spills, leaks, or ruptures.

Hazardous waste containers will be selected based upon the type of waste and requirements of 49 CFR Part 173. Containers will remain closed at all times except when adding waste or removing samples of wastes for analysis. Containers will be maintained in good condition and handled carefully to avoid damage that may lead to leaks, spills or ruptures. Containers will be inspected weekly for evidence of leaks or corrosion. All containers will be properly labeled, using a hazardous waste label, to identify the contents, accumulation start date, generator, generator information and identification number, manifest document number, and proper shipping name. Additional markings will be placed on the exterior of containers as necessary to warn of physical or health hazards associated with the material. Hazardous wastes will be managed, stored, transported, and disposed of as required by applicable portions of Title 40 CFR Parts 261 – 266 and Part 268. Appropriate spill cleanup materials, fire fighting equipment and personal protective equipment will be readily available near the designated storage area; PPE will be used whenever adding or sampling waste materials.



Hazardous wastes will be disposed of properly through a permitted treatment, storage and disposal (TSD) facility as soon as possible. The Contract Manager will be contacted prior to generation of hazardous wastes to determine labeling requirements for the storage of the material. Arrangements for disposal of the hazardous waste will be made prior to project completion. The Site Supervisor will ensure that appropriate documentation is available prior to shipment of any hazardous waste. Such documentation may include land disposal restriction documentation, analytical data, and proper shipping manifests. Only a transporter licensed to haul hazardous waste will be used to ship the material from the designated storage area to the permitted (TSD). Shipping manifests and analytical documentation will be provided to government personnel as required or requested.

Training Documentation

Personnel involved in the management of hazardous wastes will be trained in proper handling and storage requirements, personal protective equipment requirements, spill response and notification requirements, and transportation and disposal requirements. Untrained personnel are not permitted to add wastes to containers or be otherwise involved in the management of hazardous wastes.

Recyclable Materials

Recyclable materials may include, but not be limited to: lead acid batteries and used oil. Such materials will be containerized, stored, transported, and recycled or disposed of in accordance with any federal, state, and local requirements. If no such requirements are applicable, the materials will be stored to protect against damage and exposure to precipitation. Used oil collected for recycling will meet the requirements of Title 40 CFR Part 279 and applicable State requirements. A written waste determination must be provided for each waste stream to ensure compliance with recycling or disposal requirements. Documentation will be maintained regarding the amount and type of all materials recycled, method of transportation, and recycling facility selected.

Dust

If dry soils are encountered during the course of work requiring the use of heavy equipment, Ceres will use procedures to will minimize the generation of dust. Such procedures may include a light application of water to soil prior to disturbance. Also, if significant amounts of dust are generated from construction traffic on haul roads, a light application of water can be used to minimize this dust.

Unforeseen Hazards/Materials

If any unforeseen or unanticipated hazardous materials are identified inside the structure or at the work site, all work will immediately cease. The Project Manager will be notified immediately; the Town will determine whether the material is hazardous and whether it poses any danger. The Town will provide direction as to whether work may proceed without change.

Responsibilities

The Site Superintendent is the designated Storm Water Pollution Prevention Inspector. An alternate will be appointed when work commences. Their responsibilities will include:

- Inspection of temporary stabilization or grading for erosion of soil from the site
- Inspection of temporary erosion control measures for bare spots and washouts
- Inspection of discharge points for signs of erosion or sedimentation
- Inspection of locations *where* vehicles enter and leave the site for signs of offsite sediment tracking, including erosion control at disposal and stockpile areas
- Review BMPs and pollution control maintenance procedures for adequate erosion control practices
- Record all deficiencies in the Inspection and Maintenance Report posted at the project bulletin board
- Submit the reports to the Contract Manager after each inspection

Inspections will be performed at a minimum of once a week and within 24 hours of any storm producing 0.5 inches or more of rainfall. Deficiencies and Corrections will be implemented within 7 days. Inspections will be documented on the appropriate forms.

Documentation and Record Keeping

All documentation relating to environmental issues regarding this project will be maintained on site in an Environmental Records binder. Separate sections will be provided in the binder for the following documents:



Town of Pembroke Park
RFP 19-02 Disaster Debris Removal and Disposal Services

- Training records (Title 40 CFR and Title 29 CFR, as applicable)
- Regulatory notifications.
- Required Permits
- Construction Site Notice
- MSD Sheets for all materials brought on-site will be stored in the Field Office. They will be made available to the Contract Manager upon request.
- Inspection and Maintenance Reports
- Spill release reporting and response documentation, if necessary
- Written notices of noncompliance, if any, received from the Contract Manager and corrective actions and response submitted by Ceres
- Notice of Termination

Ceres will retain the original documents in accordance with company requirements regarding retention of environmental records and documentation.



2.3 Ability to Provide Expert Guidance for Reimbursement

From experience on over 135 FEMA-reimbursed projects, Ceres Environmental Services, Inc. knows that accurate and organized recordkeeping and reporting is vital to successful completion of a project. To fulfill this need, Ceres provides support and assistance through every step of the project. After the project is completed, Ceres will attend post-project briefings and provide our lessons learned and recommendations for the next project to the Town of Pembroke Park. Ceres' careful attention to documentation and strict quality control procedures will aid in the acceptance of a claim for reimbursement. **Throughout Ceres' history, no client has been denied reimbursement for work Ceres has performed.**

Ceres has FEMA reimbursement liaison officers on staff that provide expertise to Ceres and the Town in order that all Project Worksheet activities and other reimbursement documentation are filed successfully.

Training

Ceres is qualified and able to participate in pre-event training days. Available training related to technical aspects of disaster recovery involves FEMA worksheets, the available methods of recording project data from tickets and truck certifications onto electronic records and databases, field operations and other training as needed or requested.

Ceres' training will cover various topics, many of which are included below in a list of typical events that occur in a disaster response.

Sequence of Events (Source: FEMA Public Assistance Policy Digest)

- Local response – emergency operations center activation-declaration of state of emergency
- Continue emergency work-maintain records (labor, equipment, materials, and contracts)
- Compile initial estimated damage. Report to State emergency management agency
- Evaluate needs and request State/Federal assistance
- Federal/State survey of need—Preliminary Damage Assessment (PDA)
- Governor's request for Federal assistance
- Presidential declaration
- Designation of applicant's agent
- Attend Applicant's Briefing and submit a Request for Public Assistance
- Attend Kickoff Meeting with Public Assistance Coordination (PAC) Crew Leader—discuss project formulation
- Prepare Project Worksheets—work with the PAC Crew Leader
- Address applicable Special Considerations (floodplain management, insurance, hazard mitigation and compliance with environmental and historic preservation laws)
- Complete application for Federal funds
- Maintain required documentation (labor, equipment, materials, and contracts)
- Receive payment of small projects—for Federal share and possibly State share
- Complete approved disaster work within time allowed
- Request final inspections
- Submit documents for final inspection, program review, and close-out
- Keep all documentation for 3 years from date of final Financial Status Report, or follow State and applicant record retention policies if they require retention beyond 3 years

FEMA Alternative Procedures Pilot Program

As the Town considers services for a post-disaster recovery situation, it's important to understand how choosing best value instead of low cost can provide better, more responsive service while costing nearly the same – or even saving the Town money. The Public Assistance Alternative Procedures (PAAP) Pilot Program is described in the FEMA Public Assistance Program and Policy Guide published in January 2016. Under the PAAP Pilot Program, the recipient may receive a higher federal cost share for removing debris quickly following a disaster. If a local government removes debris within the first 30 days, the local government receives 85% federal cost share. From 31-90 days, the federal cost share is 80%. From 91-180 days, the federal cost share reverts to the original 75%.



In order to achieve this rapid mobilization, the Town must understand the numbers behind best value versus low cost. On paper, the low cost looks great. In the long run, the low cost could potentially cost the Town money. A low cost contractor would be limited to the amount and type of equipment mobilized to this project. With low quantities of equipment mobilized to the project, the low cost contractor would have a much longer project timeline. Conversely, a best value contractor, like Ceres Environmental Services, Inc., can mobilize quickly with a combination of Ceres-owned equipment and subcontracted equipment. The subcontracted equipment is a mixture of local resources and outside subcontractors. The goal is to strike a balance between keeping dollars at home with local subcontractors and moving quickly enough to take advantage of the PAAP Pilot Program sliding scale.

Timeframe (days from start of incident period)	Federal Cost Share
1-30	85%
31-90	80%
91-180	75%
181+	0% (unless FEMA approves a time extension)

In the following tables, Contractor A is the low cost contractor, and Contractor B is the best value contractor. Contractor A presents a lower overall project price than Contractor B, but with the existing FEMA PAAP Pilot Program guidelines, Contractor A actually costs the Town more money in FEMA reimbursement while taking longer on project performance.

Contractor A			
Distance	CY	Price Per CY	Subtotal
Short Haul	10,000	\$6.00	\$60,000.00
Medium Haul	5,000	\$7.00	\$35,000.00
Long Haul	2,000	\$8.00	\$16,000.00
Total			\$111,000.00

Contractor B			
Distance	CY	Price Per CY	Subtotal
Short Haul	10,000	\$6.50	\$65,000.00
Medium Haul	5,000	\$7.50	\$37,500.00
Long Haul	2,000	\$8.50	\$17,000.00
Total			\$119,500.00

Based on these totals, Contractor A would cost the Town more FEMA reimbursement while taking a longer project performance time. To illustrate, the following tables show the total reimbursement for the Town based on the costs for Contractor A and Contractor B and using reimbursement percentages from the PAAP Pilot Program. The total cost for each contractor is taken from the previous tables.

While Contractor A is still hauling debris after 90 days from the start of the incident, Ceres has the ability to complete the job within 90 days from the start of the incident. With the ability to pay a higher subcontractor price, Ceres can mobilize more equipment to supplement its company-owned equipment. Plus, with more high-capacity equipment – such as self-loading knucklebooms above 100 cubic yards – Ceres can complete the job faster. The faster completion in turn results in a larger federal cost share.

Contractor A Cost Share

From Start of Incident	% of Debris Hauled	Contractor A Cost	Federal Cost Share	Federal Reimbursement	State/County Cost Share	State/County Reimbursement
30 days	10%	\$11,100.00	85%	\$9,435.00	15%	\$1,665.00
31-90 days	55%	\$61,050.00	80%	\$48,840.00	20%	\$12,210.00
91-180 days	35%	\$38,850.00	75%	\$29,137.50	25%	\$9,712.50
Total	100%	\$111,000.00	-	\$87,412.50	-	\$23,587.50



Contractor B Cost Share

From Start of Incident	% of Debris Hauled	Contractor B Cost	Federal Cost Share	Federal Reimbursement	State/County Cost Share	State/County Reimbursement
30 days	50%	\$59,750.00	85%	\$9,435.00	15%	\$8,962.50
31-90 days	50%	\$59,750.00	80%	\$48,840.00	20%	\$11,950.00
91-180 days	0%	\$-	75%	\$29,137.50	25%	\$-
Total	100%	\$119,500.00	-	\$98,587.50	-	\$29,912.50

Ceres can commit a full project management staff, company-owned equipment and subcontractor resources immediately upon Notice to Proceed. Our goal is to move quickly during the mobilization process to capitalize on the federal, State and local cost share splits afforded under the PAAP Pilot Program for debris removal.

Ceres has experience with the PAAP Pilot Program for Debris Removal. Ceres is also uniquely set up with equipment, personnel and temporary debris staging site to remove most debris within the first 30 days. To put it best, Ceres is in the best position to maximize Pembroke Park's FEMA reimbursement for debris removal.

In 2014, Ceres helped numerous clients maximize their reimbursement under the Pilot Program:

- Columbia County, GA
- Lee County, MS
- Kimberly, AL
- Graysville, AL
- Adamsville, AL
- North Carolina DOT
- Dawson County, GA

We have also provided countless presentations and briefings on the subject. As part of our pre-event training and coordination with current clients, Ceres will review, and in some cases develop, disaster debris management plans in compliance with the recently released FEMA Debris Management Plan Review Job Aid. Ceres fully understands the urgency to immediately begin debris removal not just for the economic recovery of the community, but also to maximize reimbursement under the Pilot Program.

Columbia County is an example of our experience with the Pilot Program. During our response to Columbia County after Winter Storm Pax in 2014, Ceres rapidly mobilized personnel and equipment to immediately begin the debris removal effort. Ceres eventually collected, removed, and disposed of more than 600,000 cubic yards of debris throughout the County.

The Columbia County cost savings are provided in the following chart, which shows the cost share of normal procedures versus alternative procedures under the PAAP Pilot Program.

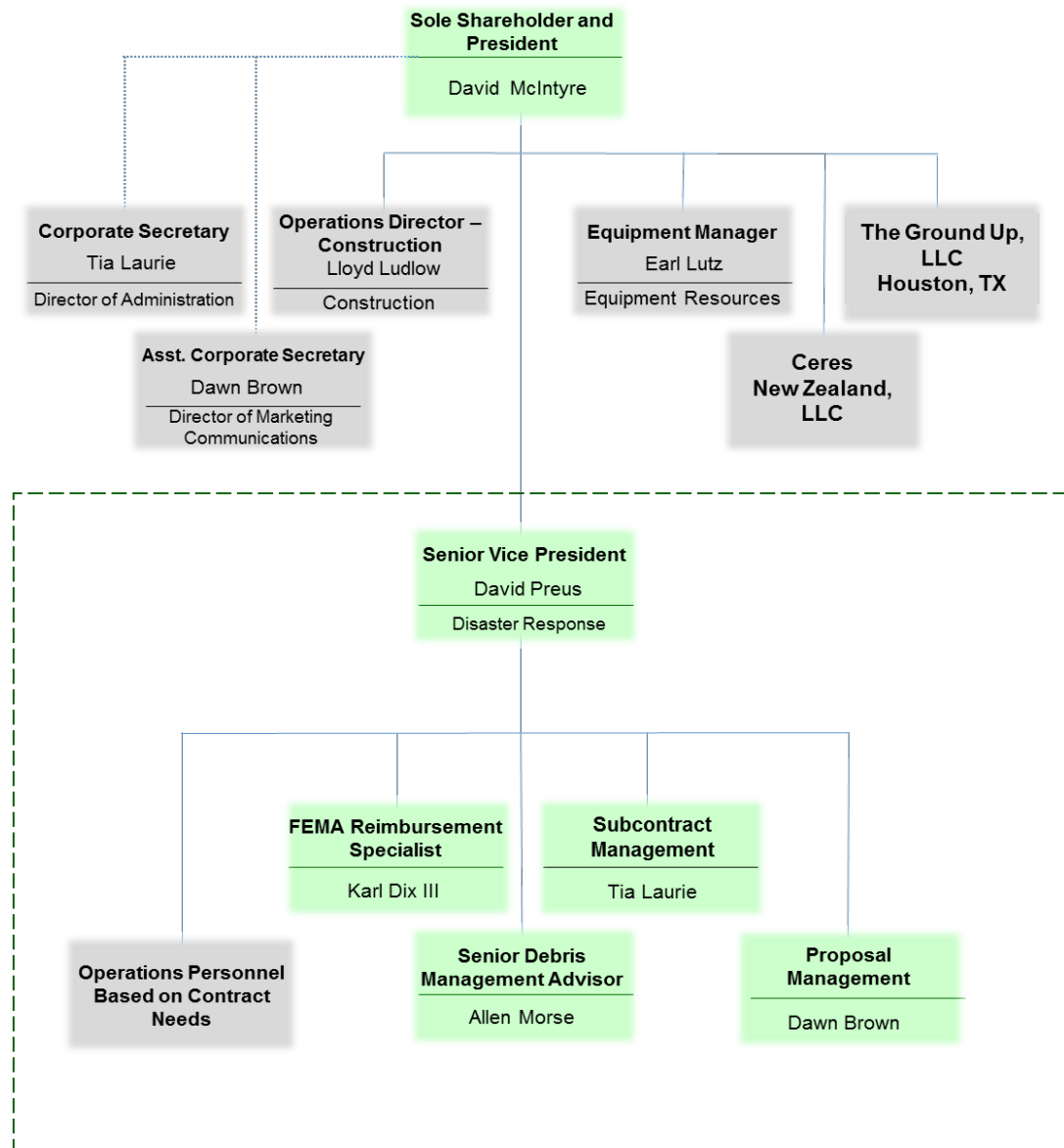
Program Type	Federal/State Cost Share	Columbia County Cost Share	\$8,300,000.00
Normal	87.5%	12.5%	\$1,037,500.00
Alternative	92.3%	7.7%	\$639,100.00
Total Savings			\$398,400.00

For information regarding Ceres' experience in supporting our clients with FEMA reimbursement and procedures, please refer to **Section 3.3, FEMA Experience**.



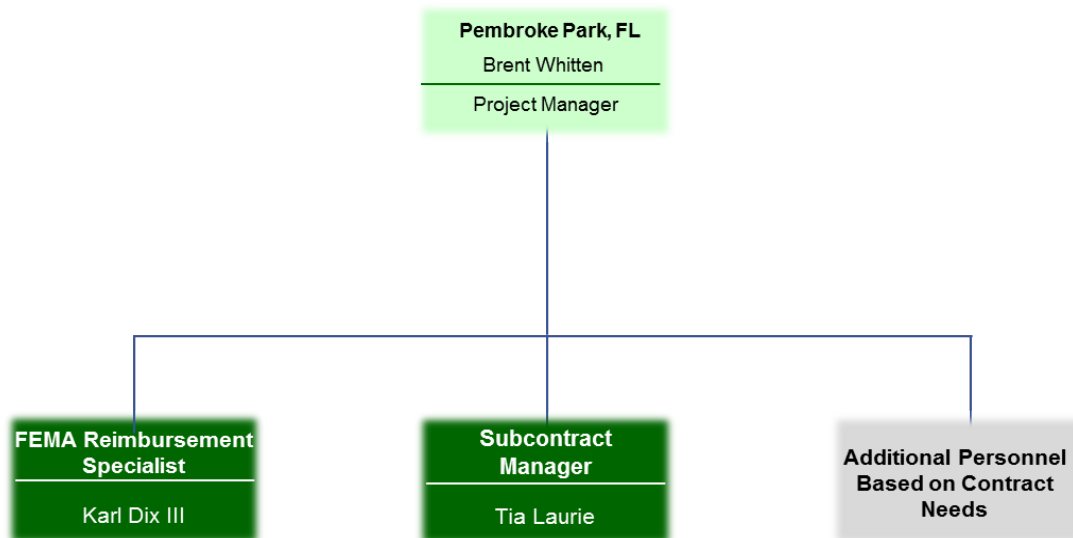
2.4 Organizational Chart

Ceres Environmental Services, Inc. has 280 employees, more than 100 of whom are professional staff. Many of our staff hold degrees in areas such as Structural and Civil Engineering, Business Administration, Forestry, Geology, Science, and Accounting. As part of the Company's dedication to quality and safety, many of Ceres' management staff are U.S. Army Corps of Engineers-certified in Construction Quality Management; are FEMA-certified in NIMS; are Red Cross-certified in first aid; and have completed OSHA's 40-hour safety training course. Ceres' management has worked extensively on FEMA-reimbursed contracts, and has demonstrated its ability to respond to large-scale events.



Tab 2 Experience and Capability and Additional Proposal Requirements
Section 4 Organizational Chart
Page 2.4-1

For the Town of Pembroke Park, Ceres will provide exceptionally qualified personnel to lead the efforts for any event occurring for which our services are required. The following core team will be assigned to Pembroke Park for the life of the contract. Additional personnel will be assigned based on the size and severity of an event affecting Pembroke Park.



Mr. Brent Whitten has been identified as the Project Manager assigned to the Town of Pembroke Park. Mr. Whitten has been involved in debris management and disaster recovery services for 13 years. His work has ranged from demolition of residential and commercial sites after Hurricane Katrina to quality control for the U.S. Army Corps of Engineers to environmental sampling and monitoring after Hurricane Isaac. He is FEMA-certified in Debris Operations and the Incident Command System. He is also a FEMA-certified Disaster Housing Inspector. His responsibilities include direct supervision of a project and ensuring compliance with all safety and quality control regulations. Mr. Whitten brings strong organizational skills and the ability to motivate to any job. Mr. Whitten also holds a Bachelor of Science degree from Wilberforce University, and multiple industry certifications.

Mr. Karl Dix will be the FEMA Reimbursement Specialist assigned to Pembroke Park. Mr. Dix experience includes project management; quality control of operational and administrative functions to ensure FEMA eligibility, compliance with State regulations and adherence to contract specifications; review of FEMA eligibility and processing of FEMA paperwork; training sessions with clients; and development of new record-keeping systems. His responsibilities include developing business relationships with current and potential clients; development of strategic plans; and management of assigned projects. Mr. Dix holds a Bachelor degree in Business Administration from Emory University.

Ms. Tia Laurie, our Subcontractor Manager, is adept at ensuring that our subcontractors and equipment are in place and ready to work when needed. She keeps an extensive list of subcontracts, both local and throughout the country, in case specialty work is required. Ms. Laurie understands the importance of local recovery and knows that it means more than just clearing debris – it means providing jobs in the area. She is expert at finding qualified personnel in any area throughout the United States. Ms. Laurie also provides management in the areas of maintaining and upgrading the subcontractor database, registration process, and evaluation criteria, as well as creating and executing applicable training programs for subcontractors. Ms. Laurie will be immediately available to locate and check the credentials of all required subcontractors and to pre-stage necessary equipment, ensuring that Town efforts are well under way within the time frames required.

For more extensive information on the qualifications of Ceres project management team, please see their resumes in proposal **Section 2.4**. Resumes of the additional key personnel that will be made available



depending on the size and severity of the event are included as well. Ceres has also provided a list of all employee-held certifications as an attachment to the Vendor Form in proposal **Tab 7, Town Documents**.

If for any reason key personnel named in this proposal are not available for a Town of Pembroke Park event, or are not acceptable to the Town, personnel with equivalent or better backgrounds and skills will be made available and will be presented for approval.



2.5 Key Personnel Resumes

Management Oversight

David A. McIntyre, Sole Shareholder and President

During the last 43 years, Mr. McIntyre has led the successful performance of over 135 FEMA reimbursed contracts distinguishing himself by his ability to efficiently apply capital resources, assemble teams of highly competent people, and provide a high-quality end result for satisfied customers. Mr. McIntyre has led the emergency response operations for hurricanes, ice storms, wind storms, earthquakes, and floods; collecting, transporting, processing, and disposing of millions of cubic yards of storm generated debris and providing temporary roofing installation. Mr. McIntyre has also provided leadership and direction to over 95 construction, demolition, abatement, clearing, and grinding projects for the federal government including U.S. Army Corps of Engineers, U.S. Navy, U.S. Army, U.S. Air Force, U.S. Department of Interior, U.S. Department of Agriculture, LA DOTD, TX DOT, and multiple cities, local municipalities, and public agencies.

PROFESSIONAL EXPERIENCE

- **Hurricanes Hermine and Matthew 2016.** Provided management oversight for over 20 individual projects following Hurricane Hermine in September and Hurricane Matthew in October.
- **Louisiana Flooding 2016.** Provided management oversight for Ceres response to Louisiana floods in August following heavy rains.
- **Oklahoma Storms 2015.** Provided management oversight to Ceres response to Winter Storms Cara and Goliath. Ceres responded to six different jurisdictions in Oklahoma.
- **Livingston Parish Waterway Cleanup 2015.** Management oversight for Ceres response during the removal of vegetative, C&D and white goods debris removal in Louisiana.
- **Alabama Tornadoes 2014.** Management oversight for Ceres response in several Alabama cities damaged by May tornadoes. Ceres provided removal and disposal services for eligible debris.
- **Winter Storm Pax 2014.** Management oversight for Ceres response in Georgia and North Carolina. Ceres provided removal and disposal of storm-related debris in both states.
- **Winter Storm 2013.** Management oversight for early winter storm in October 2013. Ceres provided removal and disposal of disaster-related vegetative debris in South Dakota.
- **Upper Midwest Ice Storm 2013.** Management oversight for Ceres' response to spring ice storms in South Dakota and Minnesota, including work in rights of way, parks and waterways.
- **Hurricane Sandy 2012-2013.** Management oversight for Ceres response in New York and New Jersey. Ceres performed multiple projects in New York and New Jersey.
- **Hurricane Isaac 2012.** Management oversight of five separate contracts in response to Hurricane Isaac. Ceres provided recovery services to Jefferson Parish, Kenner, Livingston Parish, Denham Springs and St. Bernard Parish.
- **Winter Storm Alfred 2011.** Provided management oversight for response to unseasonal snow-storm in the Northeast. Ceres managed over 320,000 CY of debris in two locations.
- **North Dakota Flooding 2011.** Provided management oversight for emergency levee removal and repair projects after historic flooding in spring of 2011 near Minot, North Dakota. Ceres removed emergency levees and repaired damage to existing levees.
- **Hurricane Irene 2011.** Provided management oversight for response to Hurricane Irene's impact on the Atlantic coast. Ceres managed 120,000 CY of debris in two locations.
- **Alabama Tornadoes 2011.** Provided management oversight for response to record-setting tornadoes that hit the Southeast. Presided over four contracts in Alabama, including management of over 1 million CY of debris in Jefferson County.
- **New Zealand Earthquake 2011– present.** Oversight of response to Christchurch earthquake. Established a New Zealand branch office of Ceres to work in conjunction with the Canterbury Earthquake Recovery Authority (CERA) to provide extensive disaster response services including debris management, design-build seismic stabilization, demolition/deconstruction/implosion services and large scale materials recycling operations. Working as a capital partner, developer and construction manager in the country to help salvage and repair damaged buildings.



- **Haiti 2010-2013.** Oversight of response to the devastating earthquake that hit Haiti in January 2010. Provided management oversight of a survey contract for the International Office on Migration, an \$11M landfill management and debris reduction site contract for the Haitian Ministry of Public Works and Communications (MTPTC) and The World Bank, environmental remediation projects for World Vision and new construction in the country.
- **Hurricane Ike 2008,** Presided over debris collection, transportation, and disposal on 11 different contract locations in Texas and Louisiana
- **Hurricane Gustav 2008,** Oversight of collection, transportation, processing, and disposal of over 1.9 million cubic yards of debris; Trimming and removal of hazardous trees in Louisiana
- **Hurricane Dolly 2008,** Provided oversight and management guidance in debris collection, transportation, recycling, and disposal in Texas
- **Hurricane Wilma & Rita 2005,** Directed debris collection, transportation, and disposal; Emergency temporary roofing installation in Florida
- **Hurricane Katrina 2005,** Lead Project Manager for collection, transportation, processing, and disposal of over 13 million cubic yards of debris; Trimming and removal of over 165,000 hazardous trees; Asbestos abatement and demolition of 916 buildings; Decontamination and disposal of over 315,000 white goods in 11 Louisiana Parishes; Emergency temporary roofing installation of over 21,000 buildings in 32 Mississippi counties
- **Hurricane Ivan 2004,** Project Manager in collection, transportation, and disposal of over 680,000 cubic yards of debris including the processing of over 505,000 cubic yards of debris in Florida
- **Hurricane Jeanne & Frances 2004,** Managed the collection, transportation, and disposal of over 404,000 cubic yards of debris in 13 Florida counties
- **Hurricane Charley 2004,** Directed Debris collection, transportation, and disposal; Emergency temporary roofing installation in 4 Florida counties
- **Hurricane Isabel 2003,** Project Management to debris removal and disposal in Virginia
- **Hurricane Floyd 1999,** Lead Project Manager to debris removal and disposal in North Carolina
- **Oklahoma City Tornadoes 1999.** Lead project manager for USACE contract providing debris removal, managing multiple debris sites, and demolishing damaged residential structures.
- **Hurricane Georges 1998,** Presided over collection and disposal of over 2.3 million cubic yards of debris; Management of 17 TDSR sites; Emergency temporary roofing installation on over 3,000 buildings in Puerto Rico.
- **Hurricane Fran 1996.** Project management for USACE contract providing debris removal, reduction and site management.
- **Hurricane Andrew 1992,** Lead Project Manager to debris collection, transportation, and disposal; Provided USACE with 25 new chippers/grinders with 48 hours in Florida

EDUCATION/CERTIFICATIONS

- Graduate coursework in Physics, Chemistry, and Mathematics from the University of Minnesota Institute of Technology and University of Minnesota
- Licensed Florida General Contractor



David A. Preus, Senior Vice President, Project Manager

Mr. Preus has been employed for 19 years with Ceres Environmental Services, Inc. directing the Emergency Management Services Division and providing project management on over 60 FEMA reimbursed disaster recovery contracts including hurricanes, tornadoes, ice storms, wind storms, and floods. Mr. Preus leads and provides overall guidance to the company's Emergency Response Team in the areas of preparatory, mobilization, and implementation of operations. Mr. Preus has participated in 16 USACE emergency recovery contracts with Ceres as prime contractor.

PROFESSIONAL EXPERIENCE

- **Hurricanes Hermine and Matthew 2016.** Provided management oversight for over 20 individual projects following Hurricane Hermine in September and Hurricane Matthew in October. Also worked in the field as project manager after Hurricane Matthew.
- **Louisiana Flooding 2016.** Provided management oversight for Ceres response to Louisiana floods in August following heavy rains.
- **Oklahoma Ice Storms 2015.** Provided management oversight to Ceres response to Winter Storms Cara and Goliath. Ceres responded to six different jurisdictions in Oklahoma.
- **Livingston Parish Waterway Cleanup 2015.** Management oversight for Ceres response during the removal of vegetative, C&D and white goods debris removal in Louisiana.
- **Alabama Tornadoes 2014.** Management oversight for Ceres response in several Alabama cities damaged by May tornadoes. Ceres provided removal and disposal services for eligible debris.
- **Winter Storm Pax 2014.** Management oversight for Ceres response in Georgia and North Carolina. Ceres provided removal and disposal of storm-related debris in both states.
- **Upper Midwest Ice Storm 2013.** Led Ceres' debris management prime contracts in South Dakota and Minnesota, including work in rights of way, parks and waterways.
- **Hurricane Sandy 2012-2013.** Management oversight for Ceres' response in New York and New Jersey. Ceres performed multiple projects in New York and New Jersey as prime contractor.
- **Hurricane Isaac 2012.** Management oversight of five separate contracts in response to Hurricane Isaac. Ceres provided recovery services to Jefferson Parish, Kenner, Livingston Parish, Denham Springs and St. Bernard Parish.
- **Winter Storm Alfred 2011.** Provided management oversight for response to unseasonal snow-storm in the Northeast. Ceres managed over 320,000 CY of debris in two locations.
- **Hurricane Irene 2011.** Provided management oversight for response to Hurricane Irene's impact on the Atlantic coast. Ceres managed 120,000 CY of debris in two locations.
- **Alabama Tornadoes 2011.** Provided management for Ceres' response to record-setting tornadoes as Ceres hauled 1,191,553 CY of debris, reducing the vegetative portion by grinding.
- **Haiti Earthquake 2010-2013.** Project Manager working with the International Organization for Migration on camp population and needs. Managed transitional housing prototypes. Participated in World Bank-financed 4.15 million CY rubble recycling project.
- **Hurricane Ike 2008,** Project management and operations management in 3 counties in Texas to clear and haul hurricane debris under Ceres' USACE ACI contract.
- **Hurricane Gustav 2008,** Project oversight for three contracts totaling over 2,000,000 cubic yards for debris removal and disposal, trimming and removal of hazardous trees, and removal and disposal of white goods in Louisiana.
- **Hurricane Katrina 2005,** Project Manager for emergency temporary roofing installation on more than 21,000 homes and buildings throughout 32 MS counties. Assisted in removal of over 13 million cubic yards of debris throughout 11 LA Parishes.

EDUCATION/CERTIFICATIONS

- General Management Program, Harvard Business School, Boston, MA, completed May 2014
- MBA, University of Minnesota Carlson School of Management
- Bachelor's degree, History, University of Minnesota
- Department of Homeland Security GS-202, Debris Management
- USACE CQM, FEMA IS-100, and First Aid/CPR certified



Personnel (Alphabetically by Last Name)

Ricky W. Adams, Health and Safety Officer

Mr. Adams serves as a Health and Safety Officer for Ceres Environmental Services, Inc. Mr. Adams has U.S. and international field experience as well as a long history of safety training and occupational safety analysis. Mr. Adams has a long record supervising safety for projects in many different fields and locations. Mr. Adams holds multiple safety certifications, is a certified nurse and EMT, and was honorably discharged from the U.S. Army after fourteen years of service. He is fluent in English and Spanish.

PROFESSIONAL EXPERIENCE

- **Safety Supervisor** Fluor Constructors; Inverness, Pensacola and Tallahassee, FL; 09/10 to 01/11. Conducted new-hire safety orientations at the Withlacoochee Technical Institute in Inverness, FL for all Citrus County, FL Qualified Community Responders (QCRs) for the BP Gulf Coast Recovery Project. Supervised safety during beach clean-up operations at Fort Pickens, FL. Conducted general safety audits at the warehouse facility and lay-down yards in Tallahassee, FL.
- **Site Safety & Health Officer (SSHO)** Ceres Environmental Munster Indiana and Des Moines, Iowa. 06/10 to 07/10. USACE Contract EM 385-1-1, Heavy construction of berms. Duties included observing site activities to ensure completion in accordance with the Accident Prevention Plan and the Site Safety and Health Plan.
- **Safety Lead** Fluor Constructors, Roxana, Illinois, 11/08 to 06/10. Performed duties as Field Safety Lead, supervising seven field Area Safety Supervisors at the ConocoPhillips Wood River Refinery CORE Expansion Project.
- **Safety Manager** General Electric/Granite Services, Tampa, FL, 2005-2008. Served in various safety capacities on projects located from Maine to Uruguay. Performed site safety audits, safety training and compliance with company procedures. Conducted weekly safety meetings and ensured compliance with project standards.
- **Safety Manager** Titan Contracting and Leasing Inc., Owensboro, Kentucky, 10/05. OMU Miscellaneous plant and boiler repairs. Responsible for all permitting, i.e., confined space, hot work and area work. Conducted and documented daily Safety Meetings.
- **System Safety Coordinator** Zachry Construction Corporation area office, Mt Carmel, Illinois, 09/04 to 09/05. System consisting of 12 Cinergy System Power Plant sites located in Illinois, Indiana, Ohio and Kentucky. Conducted new-hire orientations and employee training in a wide variety of areas, including OSHA Annual Awareness training.
- **Project Safety Manager** National Boiler Services Inc, Trenton, Georgia 02/04 - 09/04. Managed project safety during power plant and paper mill shutdowns. Project scopes ranging from extensive boiler repairs to demolition and replacement of pulverize units.
- **Safety Manager** Titan Contracting and Leasing, Inc., Owensboro, Kentucky, 12/01 – 11/03. Construction of three LM6000 40-megawatt simple-cycle power units (GE Norway Packages). Daily manpower 200+. Responsible for developing and implementing project-specific safety program, including emergency response procedures. Project expended approximately 90,000 man-hours with no days-away cases and no recordable injury cases.

EDUCATION/CERTIFICATIONS

- 510 & 500 OSHA Construction Outreach Trainer # C0015606
- Construction Site Safety Technician (CSST) Instructor. National Certification and Registry
- Academy of Health Sciences (Military Academy), Fort Sam Houston, Texas. Nursing
- City Colleges of Chicago, Emergency Medical Technician
- Other safety training: Dupont STOP Course; Supervising Safety; Accident Investigation; Accident Reporting and Classification; Defensive Off-Road Driving; Drug and Alcohol Awareness; Shell Enhanced Safety Management; Respiratory Protection; Job Safety Analysis; Electrical Safety; Land Seismic Firefighting; Lockout Tag-Out and Confined Spaces; Crane Safety; Trenching and Excavations; Atmospheric Hydrocarbon Testing; Hazard Communication; Materials Handling; Fire Prevention; Industrial Hygiene; Substance Abuse; Rigging and Sling Safety; Sling Signals; Barricades; Process Safety Management; Scaffold Training; PPE and Fall Protection; Pre-Job Safety Planning; Inspections, Audits, Observations; and OSHA from the Contractors Prospective



Jason Alber, Project Superintendent

Mr. Alber has been on project management teams for disaster recovery responses following widespread flooding. Mr. Alber was in the U.S. Army for seven years, working with patrols and Special Forces agencies involved in security and searching. He has also operated and conducted private investigator missions.

PROFESSIONAL EXPERIENCE

- **Hurricane Harvey 2017.** Project Manager for Ceres response to the City of Katy and the City of Wharton in Texas.
- **Louisiana Floods 2016.** Assistant Project Manager for Livingston Parish, removing 850,000 cubic yards of debris throughout the Parish and 20,000 units of white goods ruined in the flood.
- **Louisiana Floods 2016.** Project management for Ceres response to the City of Denham Springs. Began job as Project Superintendent and closed as Project Manager, overseeing removal of more than 250,000 cubic yards of flood debris.
- **Supervisor with Thorson Security, 2012-2016.** Sold and managed day to day operations at local hotels and establishments that contracted for security needs. Operated and conducted private investigations of standard and non-standard duties.
- **U.S. Army, Human Resources Assistant, 2010-2012.** Responsible for performing office automation work using software applications. Served as a canine handler and trainer for Department of Defense and Special Forces agencies.
- **U.S. Army, Desk Sergeant, 2009-2010.** Responsible for managing and coordinating roving patrols providing safety and protection of Fort Leonard Wood, Missouri. Reported on all major incidents affecting military populations.
- **U.S. Army, Canine Handler and Trainer, 2003-2009.** Trained 12 canine teams with continuous rotations in and out of combat situations as well as supporting local agencies. Additional functions included organizing/coordinating competitions with multiple vendors and participants, searching and presenting at community events, and presentations for various recruiting commands.

EDUCATION/CERTIFICATIONS

- BA in Business Administration from Upper Iowa University, emphasis in Emergency Management
- Louisiana State Security License
- Warrior Leadership Course



Mike L. Beevers, Project Manager

Mr. Beevers has been in environmental services for the over 15 years, starting in dirt work and contracting and moving to disaster response and mobile recycling. He has experience managing employees along with hiring, scheduling, and managing subcontractors for large projects, and has responded to disasters such as Hurricane Ike, ice storms in Kentucky, and the 2011 Spring Tornadoes in Alabama. During the clean-up in El Paso County, Colorado following the Black Forest Fire, Mr. Beevers worked directly with the County to ensure the project was completed in accordance with FEMA guidelines.

PROFESSIONAL EXPERIENCE

- **Hurricane Maria 2017-2018.** Project manager for central zones in Puerto Rico roofing projects.
- **Hurricane Irma 2017.** Project manager for Seminole County, FL. Over 1 million cubic yards of debris were hauled as part of this project.
- **Hurricane Harvey 2017.** Project manager for the City of Pearland, Texas.
- **Hurricane Matthew 2016.** Project manager for debris removal project in Beaufort County, South Carolina. Oversaw debris collection and removal from County-wide public and private roads and rights-of-way, resulting in over 1,000,000 cubic yards of debris collected.
- **Hurricane Hermine 2016.** Project manager for debris removal project in Taylor County, Florida following a September hurricane. Oversaw collection of vegetative and C&D debris, as well as white goods and household hazardous waste.
- **Louisiana Floods 2016.** Project manager for Ceres response to the City of Zachary following August flooding.
- **Louisiana Levee Construction 2014-2015.** Fleet Logistics Manager for USACE levee construction projects in LA.
- **Winter Storm Pax 2014.** Truck Boss for ice storm clean up in Guilford County, North Carolina.
- **Black Forest Fire 2013.** Superintendent for debris removal following forest fire in El Paso County, Colorado.
- **Upper Midwest Ice Storm 2013.** Project manager/Truck Boss in Rapid City, SD debris removal project as well as mulch haul superintendent. Knuckleboom operator in Minneapolis for stump removal project.
- **2011-2013: Superintendent, Mobile Recycling U.S.A. Gallup New Mexico.** Managed a recycling company with 22 locations within three (3) states: New Mexico, Arizona, and Colorado. Tasks included: Hiring and managing of 40-50 employees, seeking out properties to place mobile recycling units, daily inventory of all goods purchased from all locations, scheduling pick up of all goods brought to the processing plant where materials were separated, processed, and packaged to be sold to brokers.
- **2008-2010: North Valley Dirt Work and Contracting.** Started a Disaster Relief Division through North Valley Dirt Work and Contracting. Responded to Hurricane Ike in 2008, followed by the Kentucky ice storms in 2009, and the 2011 Alabama tornadoes. Equipment included two (2) grapple trucks, three (3) dump trailers. Tasks included: Managing of employees, scouting of areas for cleanup, and operating grapple trucks.
- **2006-2008 North Valley Dirt Work and Contracting.** Opened a commercial development division. Tasks included: 150-200 acres subdivisions, permitting, bidding of projects and managing from start to finish. Managing 25-30 of our own employees along with hiring, scheduling and managing subcontractors to construct the sub-divisions.
- **2005-2007: Beevers Construction.** Founded company and began building custom homes as well. I continued to supervise both companies. Custom Home building tasks consist of: Permitting, construction of the house pads, roadwork, and underground utilities, supervising all subcontractors for the concrete, framing, roofing and interior design of homes until completion.
- **2001-2007: North Valley Dirt Work and Contracting.** Originally supervised 15-20 employees during preliminary dirt work of constructing custom homes and small businesses. Preliminary work consisting of house pads, septic systems, underground utilities, roads and drainage. Tasks included: bidding of jobs, ordering of materials, scheduling, and completing jobs on time.



Stanley D. Bloodworth, Project Manager

Mr. Bloodworth has more than 35 years of Project Management experience in the construction and disaster recovery industry. His professional career includes a 25-year tenure with the U.S. Army Corps of Engineers, where he held a variety of construction coordination and management roles. After leaving the Corps, he entered the private disaster recovery industry serving as a project/program manager, senior project manager, operations manager and vice president of operations. He is a highly-skilled, boots-on-the-ground manager of disaster recovery projects, specifically those requiring expertise related to removal, reduction and final disposition of vegetative, construction, demolition and hazardous debris.

PROFESSIONAL EXPERIENCE

- **Louisiana Floods 2016.** Project Manager for Livingston Parish project involving clean-up following heavy rains and flooding in Louisiana in August 2016.
- **Texas Floods 2016.** Project Manager in Bastrop County following flooding in the county.
- **Winter Storm Goliath 2015.** Project Manager for clean-up of several cities and counties under the Oklahoma Emergency Management Authority following Winter Storm Goliath over Christmas 2015.
- **Winter Storm Pax 2014.** Operations Manager for Columbia County clean up after Winter Storm Pax. Managed removal and disposal of over 500,000 CY of debris.
- **June Microburst Storm 2013.** Project Manager for cleanup project of debris and tree removal in Albemarle, NC following a summer microburst storm.
- **U.S. Army Corps of Engineers 2006-2011.** Numerous large-scale U.S Army Corps of Engineers, multiple state DOT and municipality debris removal and heavy construction contracts. Specifically two debris removal and one heavy construction contract with the Minneapolis-St. Paul District Army Corps of Engineers. These USACE contracts were part of the recovery effort following the Mouse River Flood of Spring 2011 in Minot, North Dakota Duties required and successfully-completed, included constant, 24/7 communication and availability with the Minot, USACE Disaster Recovery field office and its project engineer and contracting officer. Possessed complete knowledge and responsibility of all contract operation management functions. Retained full authority as company officer to commit to any/all requirements of the contracts including preparation, negotiation and execution of any additional contracts or change order/modifications. Managed preparation and implementation of all aspects of Quality Control, Accident Prevention, Regulatory and Operation Planning. Worked closely with local and state officials to insure all proper permits and licenses were requested and in place prior to and during performance of these contracts. Supervised subordinate managers.
- **2004 – 2006: Program/Project Manager** for Disaster Recovery Operations where he served on numerous disaster recovery contracts including:
 - 2004 Hurricane Charley Tampa, Orlando, Deltona, Daytona, Florida
 - 2004 Hurricane Frances, Tampa, Daytona, Jacksonville, FL
 - 2004 Jeanne, Daytona, FL
 - 2004 Tropical Storm Ivan, Perdio Key, FL/Pensacola Beach, FL
 - 2004 Tropical Storm Dennis,
 - 2005 Hurricane Katrina, Louisiana
 - 2005 Hurricane Wilma, Miami
 - 2008 Hurricane Ike, Galveston, TX

EDUCATION/CERTIFICATIONS

- Holds and has held numerous USACE certifications including: CQM, materials laboratory technician, flexible pavement and concrete inspection, nuclear density operator, civil engineering technician
- OSHA 30
- CPR/First Aid
- Coursework, University of Mississippi



David A. Davenport, Health and Safety Officer

Mr. Davenport serves as a Health and Safety Officer for Ceres Environmental Services, Inc. Mr. Davenport has 24 years of experience in the construction industry, 10 within the federal construction sector. He holds multiple certifications from OSHA, is USACE certified in CQM, Red Cross certified in First Aid and CPR, and is working on his second master's degree, in Business Administration.

PROFESSIONAL EXPERIENCE

- **Site Safety & Health Officer** August – September 2011, Minot and Ward County, ND. Removal of emergency levees, rock, rubble and other associated materials from spring 2011 flood fight.
- **Site Safety & Health Officer/Quality Control Manager** June – August 2011. On assignment in Lawrence and Limestone Counties, Alabama; contracted with U.S. Army Corps of Engineers to manage post-tornado remediation. Management oversight of all field Quality Control Managers. Composed and implemented Accident Prevention Plan, Environmental Protection Plan and Accident Hazard Analyses (AHA's) for each definable and sub-definable feature of work. Chaired daily, weekly, and monthly safety meetings. Produced all required daily and weekly safety reports for internal use and for submission to the Corps. Oversight of extraction and disposal of HTRW (Hazardous, Toxic and Radioactive Waste) under dictates of EPA statutes.
- **Site Safety & Health Officer / Alternate Quality Control Manager**, Birdland Levee Systems Improvements Project. July 2010 – June 2011. Project location: Des Moines, IA / US Army Corps of Engineers, Rock Hill District (Rock Hill, IL). Managed extraction and disposal of HTRW (Hazardous, Toxic and Radioactive Waste) under dictates of EPA statutes. Monitored Quality Control Management (QCM) system in an auxiliary capacity.
- **Site Safety & Health Officer/Environmental Manager** – Better Built-Clark [Mentor-Protégé Construction Management Team], Middletown, OH February 2009 – July 2010. Project location: Wright-Patterson Air Force Base for US Army Corps of Engineers, Dayton, OH. 52,000 SF dormitory project.
- **Project Manager** – Clark Construction Co., Inc., Lansing, MI, March 2007 – November 2008. Formed SBA Mentor-Protégé teaming arrangement with Better Built Construction of Middletown, OH. Participated in heavy Quality Assurance and Safety Regulation monitoring.
- **Business Development Manager** (Federal)– Better Built Construction Services, Inc., (Exclusive Department of Defense General Contractor) Trenton, OH, July 2005 – July 2006.
- **Estimator** (Federal) – K-Con, Inc. (Exclusive Federal General Contractor), Charleston, SC, Sept. 2003 – July 2005. Estimated dozens of U.S. Army Corps of Engineers projects nationwide. Conducted extensive sourcing of nationwide GC's, Subcontractors and Building Erectors.
- **Project Manager Assistant/Assistant to Director of Field Operations** – Construction Professionals, Inc., Mt. Pleasant, SC, Mar. 2002 – August 2003. Conducted all aspects of Estimating, Vendor Price Negotiations, Project Management Support.

EDUCATION/CERTIFICATIONS

- MBA in International Business, Liberty University, Lynchburg, VA (in progress).
- MA, Counseling Psychology / Theology, Colorado Theological Seminary, Wheat Ridge, CO
- BA, Counseling Psychology, Colorado Theological Seminary, Wheat Ridge, CO
- Construction Quality Management for Contractors (CQMC/QCM): U.S. Army Corps of Engineers
- OSHA 30 Certified; OSHA HAZWOPER Certified; OSHA Emergency Response Certified; OSHA Management—Certified Competent Person—Excavations; OSHA Management—Certified Competent Person—Fall Protection; OSHA Management—Certified Competent Person—Contractor Safety & Health; OSHA Certified—PPE (Pers. Protect. Equip.)—Common; OSHA Certified—PPE (Pers. Protect. Equip.)—Special; OSHA Certified—Scaffold Erection & User Guidelines; OSHA Certified—Hazardous Materials/Hazardous Waste Recognition and Containment.
- Hazardous Materials and Hazardous Waste Certified (RCRA)
- Red Cross certified in CPR and First Aid
- EP 500-1-1 USACE Civil Emergency Management Program
- FEMA P-325 Public Assistance Debris Management



Gregg S. Dawkins, FEMA Reimbursement Liaison

Mr. Dawkins has more than 25 years of wide-ranging emergency management and homeland security experience working with local, state, and federal government as well as the private sector. This includes 13 years as an emergency manager with the Florida Division of Emergency Management and more than 10 years as a private contractor/consultant. Mr. Dawkins is experienced and knowledgeable with the National Incident Management System (NIMS), Incident Command System, the National Response Framework, FEMA's Hazard Mitigation Assistance, Public Assistance (including debris management), and Individual Assistance programs.

PROFESSIONAL EXPERIENCE

- **Florida Division of Emergency Management, Tallahassee, Florida, Operations Chief/Planning Manager/Program Administrator.** Operations Chief, State Emergency Operations Center (EOC) from 1996-2001 responsible for coordinating statewide response working with each of Florida's emergency support functions (ESFs) and their local and federal counterparts to support local response efforts. Responsibilities included: evacuation coordination; mission assignments; resource coordination; logistics; conflict resolution; and public information coordination. Managed implementation of the federal Emergency Planning and Community Right-To-Know Act (EPCRA) and Risk Management Planning requirements under the federal Clean Air Act Amendments, Section 112(r). Managed implementation of the Florida Hazardous Materials Emergency Response and Community Right-to-Know Act of 1988. Managed annual review/approval program for regional and county hazardous materials plans and county Comprehensive Emergency Management Plans (CEMPs). Planning Manager of the Hazardous Materials Compliance Planning Program's Compliance Verification/Enforcement Unit from 1989-1996. Managed compliance and enforcement program for over 13,000 public and private sector facilities regulated under EPCRA and the Florida Hazardous Materials Emergency Response and Community Right-to-Know program.
- **ICF International, Fairfax, Virginia, Senior Manager/Project Manager.** Project Manager for numerous emergency preparedness planning, training, and exercise projects for federal, state, and local government programs. Responsibilities included contract management, regular client interface, final review/approval of all contract deliverables, and general oversight of all project activities. Developed all hazards planning tools and resources including continuity of operations/continuity of government (COOP/ COG) plans, comprehensive emergency management/emergency operations plans, terrorism response plans, pandemic preparedness plans, and standard operating procedures. Designed, developed, conducted, and evaluated numerous comprehensive exercise programs for federal, state, and local clients.
- **Research Planning, Inc. /Titan, Fairfax, Virginia, Project Leader.** Project Leader of the Indiana Terrorism Consequence Management Program responsible for overseeing the development of 69 County Terrorism Plans. Reviewed and provided recommendations for revision to the State of Indiana Emergency Management Agency's Comprehensive Emergency Management Plan. Designed, developed and conducted chemical-biological WMD workshops, tabletop, and functional exercises for 18 counties involving all emergency support functions.
- **Apalachee Regional Planning Council (ARPC), Blountstown, Florida, Regional Planner.** Coordinated the hazardous waste management program for small quantity and large quantity generators of hazardous waste for the nine counties that constitute the ARPC pursuant to the federal Resource Conservation and Recovery Act under the Environmental Protection Agency. Developed one regional and nine county comprehensive hazardous waste assessment plans. Conducted technical assistance and compliance workshops for public and private sector for environmental management and emergency preparedness.

EDUCATION/CERTIFICATIONS

- B.S., Urban & Regional Planning, University of Southern Mississippi, 1982
- Certified in Homeland Security Exercise and Evaluation Program (HSEEP)
- Certified FEMA Evaluator for the Radiological Emergency Preparedness (REP)
- Certified Business Continuity Professional, Disaster Recovery Institute International (pending)
- SECRET security clearance.



Karl A. Dix, III, FEMA Liaison, Project Superintendent

Mr. Dix's experience includes project management; quality control of operational and administrative functions to ensure FEMA eligibility, compliance with State regulations and adherence to contract specifications; review of FEMA eligibility and processing of FEMA paperwork; training sessions with clients; and development of new record-keeping systems. His responsibilities include developing business relationships with current and potential clients; development of strategic plans; and management of assigned projects.

PROFESSIONAL EXPERIENCE

- **Southeast Tornadoes 2017.** Operational oversight for debris removal and disposal project in the City of Albany, GA.
- **Hurricane Matthew 2016.** Project Manager for Charleston County, SC and Bald Head Island, NC debris removal and disposal projects following Hurricane Matthew in October.
- **Hurricane Hermine 2016.** Project Manager for Glynn County, GA debris removal and disposal project.
- **Oklahoma Ice Storms 2015.** Quality control and assurance for debris removal and disposal projects for Oklahoma Emergency Management Authority, Oklahoma City, and Warr Acres following severe winter storms.
- **Winter Storm Ulysses 2014.** Quality control and quality assurance for NCDOT project resulting in the removal and disposal of 300,000 cubic yards of ice storm debris. Reviewed contract for FEMA eligibility and ensured overall project performance to contract specifications.
- **Winter Storm Pax 2014.** Quality control and quality assurance for Columbia County, GA project resulting in the removal and disposal of 500,000 cubic yards of ice storm debris. Reviewed contract for FEMA eligibility, drafted FEMA compliant inter-local agreements and ensured performance of the project to contract specifications.
- **Black Forest Fire 2014.** Project support for El Paso County, CO contract resulting in the removal of over 1,500 fire-damaged trees. Provided operational planning in support of the PM.
- **Mississippi/Alabama Tornadoes 2014.** Quality control and quality assurance to 4 projects resulting in the removal and disposal of 200,000 cubic yards of tornado debris. Oversaw contract negotiations and reviewed contract for FEMA eligibility.
- **Hurricane Sandy 2012-2013.** Program lead, project administration, safety and support for multiple projects in NJ and VA. Removed roughly 150,000 CYs across all projects.
- **Hurricane Isaac 2012.** Program lead, project administration, safety and support in response to Hurricane Isaac. Removed over 1,000,000 CY of debris from Mississippi River levees in Plaquemines Parish.
- **Virginia Derecho 2012.** Program lead/project manager for debris site management, grinding and disposal following a derecho event impacting Virginia.
- **North Dakota Flooding 2011.** Program lead, project administration for USACE emergency debris removal and mobile home group site construction missions after historic flooding in spring of 2011 near Minot, North Dakota.
- **Hurricane Irene 2011.** Program lead, project administration, safety and support for response to Hurricane Irene's impact on the Atlantic coast. Removed over 110,000 CY of debris on 5 projects.
- **Alabama/Tennessee Tornadoes 2011.** Program lead, project management and administration, safety and support for three debris projects and one haul and install THUs in response to the April tornadoes. Removed over 240,000 CY across two municipal projects.
- **North Carolina Tornadoes 2011.** Program lead, project management and administration, safety and support for response to NC tornadoes on 3 separate projects. Removed over 130,000 CYs of disaster debris.

EDUCATION/CERTIFICATIONS

- Bachelor of Business Administration, Emory University
- Master's of Science in Threat and Response Management, University of Chicago (in progress)
- FEMA IS 100, 631, 632, 700, 701, 703, 800



Bryan S. Fike, Director of Government Relations

Mr. Fike possesses more than 30 years of disaster response, recovery, incident command, and command center operations experience, including as a first responder during Hurricane Andrew's devastating impact on South Florida in 1992. His life of public service began as a firefighter in 1984 and was followed by a career in law enforcement from which he retired in 2004. Over the past 15 years, Mr. Fike has managed recovery efforts for many of the largest and most destructive events to ever impact the United States, by coordinating and overseeing large scale disaster debris removal/recovery operations, supervising debris monitoring programs, and spearheading specialized debris programs, as well as short- and long-term recovery programs for impacted communities across the country.

PROFESSIONAL EXPERIENCE

- **Hurricanes Irma, Harvey, Maria 2017-2018.** Served in Client/Government Services advisory role, taking part in every facet of these response and recovery programs.
- **Hurricanes Matthew and Hermine 2016-2017.** Managed multiple jurisdiction activations in Florida.
- **South Carolina Ice Storms 2014.** Debris Removal Programs.
- **Hurricane Isaac 2012.** New Orleans and Louisiana Gulf Coast
- **Alabama Tornadoes, Winter Storm Alfred 2011, Hurricane Irene 2011**
- **Gulf Coast States BP Oil Spill Recovery Programs, AR Game & Fish Commission 2010**
- **Washington Floods, 2009.** Designed one of a kind local resident disposal program
- **Oklahoma Ice Storms, Georgia Tornado, Hurricane Gustav, Iowa Flooding 2008**
- **Hurricane Ike 2008-2009.** Houston- Galveston Theatre of Operations > 57 Cities & Counties – 3,400+ Monitors
- **Oklahoma Ice Storms 2007.** Springfield, Missouri /Tulsa, Muskogee, Checotah, Oklahoma
- **Hurricane Katrina Long-Term Recovery Programs** in Florida, Mississippi, and Louisiana **2006**
- **Hurricanes Katrina, Wilma 2005-2006.** Mississippi Gulf Coast, Southwest Florida
- **Hurricanes Charley, Frances, Ivan, Jean 2004.** Florida

EDUCATION/CERTIFICATIONS

- Bachelor of Science – Political Science, University of North Florida 1990
- State of Florida Certified – Law Enforcement Officer / Firefighter / EMT
- State of Florida, Incident Command Center Operations and Communication
- IS630 - Introduction to the Public Assistance Process
- IS631 - Public Assistance I & II
- IS632 - Debris Operations in FEMA's PA Program
- IS393 - Introduction to Hazard Mitigation
- IS547 - Continuity of Operations
- IS325 - Earthquake Basics: Science, Risk, and Mitigation
- IS0253 - Environment & Historic Preservation
- IS0022 - Citizen Preparedness
- NIMS IS-700 - National Incident Management System
- NIMS IS-800 - National Response Framework
- Asbestos Disposal Training: Type 1, 2, 3

AWARDED MEDALS FOR:

Meritorious Service

Lifesaving on two occasions

Police Combat Cross - awarded for responsible service in Lethal Force Engagement

Outstanding Scholastic Achievement in the Police Academy



Gail M. Hanscom, Project Administration

Ms. Hanscom has provided contract administration or project management to multiple debris removal projects. Ms. Hanscom, in conjunction with her project management, also manages preparatory, mobilization, and implementation phases of emergency response actions for debris projects. She has performed multiple duties supervising field operations including oversight for mobilization, accounting, planning and scheduling, documentation, and data management. Ms. Hanscom has also functioned as Project Superintendent and Area Manager.

PROFESSIONAL EXPERIENCE

- **Hurricanes Hermine and Matthew 2016.** Contract administration for activated contracts in Florida, Georgia, South Carolina and North Carolina following Hurricanes Hermine and Matthew.
- **Louisiana Floods 2016.** Contract Administration for three contracts in Louisiana after heavy rains and flooding in August.
- **Oklahoma Ice Storms 2015.** Contract Administration for debris removal and disposal projects in Oklahoma following Winter Storms Cara and Goliath.
- **February – August 2014.** Contract Administration for cleanup efforts for Columbia County GA and NCDOT; and post tornado cleanup efforts for Adamsville, Graysville, and Kimberly AL.
- **June 2013 Wind Storm – Minneapolis, MN.** Project Manager for on-going cleanup efforts following one of the most wide-spread and severe storms to hit the city in the past two decades. To date, 3,000 trees and over 2,000 loads of debris have been removed.
- **Ice Storm 2013 – Worthington, MN.** Project Manager for citywide cleanup of ice damaged trees. Managed removal of hazardous hangers from over 8500 trees, hauling of 80,000 CY of debris and removal of 775 storm damaged trees.
- **Ice Storm 2013 – Sioux Falls, SD.** Project Management and Contract Administration for ice storm cleanup. Ceres hauled over 15,000TN of ice storm debris.
- **Hurricane Sandy 2012-2013.** Contract management and acted as client liaison for Ceres response in New York and New Jersey.
- **Hurricane Isaac 2012.** Contract management and acted as client liaison for five separate contracts in response to Hurricane Isaac. Ceres provided recovery services to Jefferson Parish, Kenner, Livingston Parish, Denham Springs and St. Bernard Parish.
- **Winter Storm Alfred 2011.** Provided contract management and acted as client liaison for response to early snow-storm in the Northeast. Ceres managed over 320,000 CY of debris.
- **Hurricane Irene 2011.** Project Manager for Greenville, NC response and recovery efforts. Oversaw debris removal, hauling and disposal and tree and limb trimming. Ceres removed 113,512 CY of debris, trimmed 2,111 hangers, and removed 71 trees.
- **Alabama Tornadoes 2011.** Project Manager for Jefferson County, Alabama. Managed removal and reduction of over 1 million cubic yards of tornado debris.
- **Haiti Earthquake 2010.** Project Manager of the Registration Process of the displaced populations in the hundreds of established and spontaneous camps in the seven commune area surrounding Port-au-Prince and the outlying areas.
- **Hurricane Ike 2008.** Project Manager of the Chambers County cleanup; Hauled 330,000 cubic yards meeting the County's deadline for completion of work while maintaining very high safety standards in Texas
- **Hurricane Katrina 2005.** Project Superintendent and interim Project Manager for Operation Blue Roof in Hattiesburg, Mississippi. Responsible for accounting, planning and scheduling of daily assignments, data management, and general contract administration. Responsible for final reconciliation of payment to subcontractors.

EDUCATION/CERTIFICATIONS

- Bachelor's degree, Business Management, Northwestern College, Minnesota
- Department of Homeland Security GS-202, Debris Management
- USACE CQM certified
- FEMA certified ICS-100, ICS-200, IS-300, IS-400, IS-700
- First Aid/CPR certified



Michael Hansen, Resources Manager

Mr. Hansen brings over 21 years of resources management to Ceres Environmental Services, Inc. Mr. Hansen has been instrumental in several debris and construction projects providing support in the areas of operations, logistics, safety, heavy equipment, ground equipment and purchasing. In addition to logistics and resources management to emergency response projects, he oversees the day to day management and maintenance of office equipment, safety equipment, mechanical equipment, heavy equipment, electronic equipment, and fleet vehicles.

PROFESSIONAL EXPERIENCE

- **Hurricane Isaac 2012** Operations and Logistics Manager for recovery efforts in Louisiana.
- **Winter Storm Alfred 2011** Operations and Logistics Manager for recovery efforts in two Connecticut contracts.
- **North Dakota Flood Recovery 2011** Operations and Logistics Manager for shipping supplies and equipment for three flood recovery projects.
- **Hurricane Irene 2011** Operations and Logistics Manager for shipping supplies and equipment for two hurricane recovery projects.
- **Alabama Tornadoes April 2011**, Operations and Logistics Manager for shipping supplies and equipment to and between four projects.
- **New Zealand Earthquake 2011 – Present**. Logistics Manager in charge of shipping supplies and equipment for operations in New Zealand.
- **Haiti Earthquake 2010 - Present**, Logistics Manager in charge of shipping supplies and equipment for operations in Haiti.
- **Ice Storm 2009**, Operations and logistics management and support for debris removal and disposal from county rights-of-ways in Kentucky
- **Hurricane Ike 2008**, Operations and resources management for debris removal and disposal for 11 different locations; Logistics management of positioning, establishing and set up of field offices in Texas
- **Hurricane Gustav 2008**, Resources and operations management for debris removal and disposal in Louisiana; Positioned, located, and set up of field offices including maintenance
- **Hurricane Dolly 2008**, Operations, logistics, and resources management and support providing critical resources such as equipment, personnel, office equipment, and networks to debris removal and disposal in Texas
- **Iowa Flood 2008**, Project administrative and operations support for debris removal due to Cedar River flooding in Iowa
- **Flood Control, Rio Puerto Nuevo, Rio Fajardo 2007**, Operations, logistics and resources management to Floodway Control project in Puerto Rico including shipping and receiving equipment
- **Ice Storm 2007**, Operations and resources management to debris removal in response to Winter Ice Storm in Oklahoma
- **Hurricane Katrina 2005**, Operations and logistics management support to debris removal, processing, and disposal operations of over 13 million cubic yards of storm debris in Louisiana
- **U.S. Coast Guard**, Auxiliary Service Engineer, EMT, Fuel/Oil & Water Engineer, and Machinery Technician which included responsibility of mechanical engineer on station and watercraft providing oversight to engines, boilers, generators, propulsion units, HVAC units, watercraft and aircraft refueling

EDUCATION/CERTIFICATIONS

- Forestry, Biology, and Business Management, Northland College, Wisconsin.
- FEMA certified ICS-100, ICS-200, IS-300, IS-400, IS-700
- USACE CQM certified
- OSHA 10 Hour Construction Safety & Health
- First Aid/CPR certified



William Hitchcock, FEMA Reimbursement Liaison

Mr. Hitchcock provides expertise in assisting customers prepare Project Worksheets in all areas of application from FEMA categories A to G. His past years of project management experience with FEMA, both prior to and after its incorporation into the Department of Homeland Security, provide him with the knowledge to ensure all applications for reimbursable work are correctly made and documentation in the field is adequate for later funding. Mr. Hitchcock has a Bachelor's degree in Civil Engineering from the University of California Los Angeles (UCLA).

PROFESSIONAL EXPERIENCE

- **Project Officer for the U.S. Department of Homeland Security – FEMA.** During time with Department of Homeland Security, had experience following 7 hurricanes and the September 11 terrorist attacks
- **National Project Officer – FEMA.** Worked for Disaster Relief including supervision and training of personnel.
- **Project Administrator – FEMA.** Worked with local government on FEMA's behalf to identify damage or disaster-related costs, develop a scope of work eligible for Federal funding, prepare cost estimates, and prepare grant documents capturing the information for processing of various categories A-G
- **Hurricane Katrina 2005.** Coordinated monitoring and oversight for debris operations with FEMA during the relief efforts for in the Gulf Coast and South Florida areas; Participated in efforts for individual assistance as well as public assistance pertaining to damage assessments for Federal eligibility of funding
- **Hurricane Isabel, Charley, Frances, Ivan, and Jeanne, and September 11 terrorist attacks.** Supervised and trained personnel on disaster response and relief efforts including monitoring debris disposal, removal operations, mobile home operations, and construction inspections; Participation in kick-off meetings and completion of Project Worksheets for all Categories A-G; Participation in planning, coordinating, and scheduling of FEMA Public Assistance issues pertaining to eligibility guidelines
- **Hurricane Andrew 1992.** Inspection and supervision of redevelopment and renovations of areas affected by the hurricane; Engineering inspections for new construction and rebuilding; Threshold inspections and special inspections of buildings or structures of unusual size, height, and design, as pursuant to Section 305.3 of the South Florida Building Code

EDUCATION/CERTIFICATIONS

- FEMA Operations (FEMA Public & Individual Assistance, FEMA Debris Assistance, FEMA Public Assistance Guidelines; EEOC Operations; FEMA Coordinating Disaster Relief Management; Planning Undercover; Covert Operations Security Training; Instruction Law Enforcement; Agent Supervision Interviewing & Interrogations; Federal, State and Local Regulations; Expert Witness Experience; Employee Relations; Staff Development Search; Seizure)
- Professional Career Development Institute, Professional Construction Management



Andrew Kirkland, Project Manager

Andrew Kirkland has been involved in disaster recovery resulting from a wide variety of natural disasters and weather events. Mr. Kirkland's experience includes participation in and personal management of FEMA-reimbursed disasters such as hurricanes, ice storms, wind storms, floods and wildfires.

PROFESSIONAL EXPERIENCE

- **Camp Fire 2019.** Area Manager in Paradise, California providing direct oversight over debris removal operations for the largest debris mission in California in more than 100 years.
- **Kansas Ice Storm 2019.** Project manager in Olathe, Kansas on behalf of Ceres
- **Hurricane Michael 2018-2019.** Quality control oversight for up to eight (8) counties simultaneously throughout Southwest Georgia for the removal of more than 3 million cubic yards of debris
- **Hurricane Florence 2018.** Project manager in North Carolina Department of Transportation District 2, Jones County, overseeing the removal of vegetative, C&D, and white goods debris from all NC DOT roads
- **Hurricane Irma 2017-2018.** Project manager for the City of Miami, Florida for the collection of nearly 200,000 cubic yards of vegetative and C&D debris.
- **Hurricanes Irma and Maria 2017.** Project management in St. Thomas and St. Croix, U.S. Virgin Islands for the segregation and separation of over 250,000 cubic yards of mixed, vegetative, and C&D debris for reduction and removal from the islands via barge.
- **California Wild Fires 2017-2018.** Certified Quality Management working under Ceres contract with the U.S. Corps of Engineers for three (3) separate fires
- **Operations Supervisor, Sergeant, U.S. Marine Corps 2003-2007.** Team leader for on-target completion of teams during three (3) tours of duty during a 22-month timeframe. Earned distinction for sound judgement and ability to make rapid decisions in high pressure situations

EDUCATION/CERTIFICATIONS

- HAZWOPER 40
- FEMA ICS 100
- USACE CQM certified
- First Aid/CPR certified
- Combat Lifesaver

AWARDS

- Combat Action Ribbon
- Global War on Terrorism Expeditionary Medal
- Global War on Terrorism Service Medal
- Iraq Campaign Medal
- National Defense Service Medal
- Sea Service Deployment Ribbon (x3)
- Navy Unit Commendation Medal
- Good Conduct Medal
- Certificate of Appreciation



Tia Laurie, Subcontractor Manager

Tia Laurie provides a background in several fields including quality control, construction, logistics, purchasing, and contracting. Certified in Construction Quality Management by USACE, Ms. Laurie has served in supporting roles on several missions. Additionally, Ms. Laurie is responsible for the overall subcontractor response to all disaster response and recovery missions. She manages the overall development and maintenance of relationships with subcontractors specifically in local areas of pre-event contracts and competitive pricing. Ms. Laurie also provides management in the areas of maintaining and upgrading the subcontractor database, registration process, and evaluation criteria, as well as creating and executing applicable training programs for subcontractors.

PROFESSIONAL EXPERIENCE

- **Hurricanes Hermine and Matthew 2016.** Subcontractor Manager for over 20 contracts in Florida, Georgia, South Carolina, and North Carolina following two hurricanes in September and October.
- **Louisiana Floods 2016.** Subcontractor Manager for Ceres response to August floods in Louisiana.
- **Winter Storm Cara and Goliath 2015.** Subcontractor Manager for debris removal and disposal projects in Oklahoma following winter storms.
- **Alabama and Mississippi Tornadoes 2014.** Subcontractor Manager for four separate tornado recovery projects in Kimberly, Adamsville, and Graysville, Alabama as well as Lee County, MS.
- **Winter Storm Pax and Ulysses 2014.** Subcontractor Manager for Columbia County, GA and NC DOT ice storm recovery; Recruited and subcontracted companies for hauling, tree work, and grinding.
- **Hurricane Sandy 2012-2013.** Subcontractor Manager recruiting local subcontractors and vendors for Ceres response in New York and New Jersey.
- **Hurricane Isaac 2012.** Subcontractor manager for five separate contracts in response to Hurricane Isaac. Ceres provided recovery services to Jefferson Parish, Kenner, Livingston Parish, Denham Springs and St. Bernard Parish.
- **Winter Storm Alfred 2011.** Subcontractor Manager for response to unseasonal snow-storm in the Northeast. Ceres managed over 320,000 CY of debris in two locations.
- **Hurricane Irene 2011:** Subcontractor Manager for Greenville, NC response and recovery efforts. Recruited local and specialty subcontractors for hurricane debris cleanup.
- **Alabama Tornadoes 2011.** Subcontractor Liaison; recruited local and specialty subcontractors and vendors to provide services for tornado cleanup.
- **Haiti Earthquake 2010.** Subcontractor Liaison identifying specialist organizations & sea transport.
- **Ice Storms 2009,** Subcontractor Liaison identifying and coordinating qualified subcontractors for debris removal from county rights-of-ways in Kentucky.
- **Hurricanes Dolly, Gustav and Ike 2008,** Subcontractor Liaison screening and coordinating qualified subcontractors for debris removal, processing and disposal operations.
- **Floods 2008,** Subcontractor Liaison identifying and coordinating qualified subcontractors for debris removal due to Cedar River flooding in Iowa.
- **Military Stars, Orion International 2007-2008,** Account Executive researching, identifying, and capturing of new clients providing opportunity for hiring of transitioning military personnel.
- **Centex Homes 2005-2007,** Purchasing Agent managing contract negotiations for residential communities; Management of land developers, architects, and general contractors.
- **U.S. Army Corps of Engineers, Captain 1999-2005,** Battalion Logistics/Supply Officer, Detachment Commander, Company Executive Officer, and Topographic Platoon; **awarded Bronze Star Medal for her bravery and meritorious service** with USACE.

EDUCATION/CERTIFICATIONS

- Master's degree, Engineering Management, University of Missouri (Rolla)
- Bachelor's degree, Engineering Management, U.S. Military Academy, West Point, New York
- Engineer-In-Training (EIT/FE): Registered in New York, 1999
- FEMA certified IS-10, ICS-200, IS-102, IS-632, NIMS IS-700
- USACE CQM certified
- Red Cross Disaster Services certified



Michael A. Lee, Estimator

Mr. Lee, a 23-year veteran of Ceres Environmental Services, Inc., provides quality control and project management to the company's heavy civil projects, including recent work on the reconstruction and repair to Louisiana levees breached by Hurricane Katrina storm surges and flooding. Mr. Lee is responsible for procurement of project task costs and preparation of bids for a variety of Ceres projects, including UST removal and installation, environmental consulting, environmental mitigation/restoration, levee installation and repair, erosion control/stabilization, earthwork, construction, and disaster related emergency work. Mr. Lee has experience with selective land clearing and demolition projects, including asbestos, lead, and PCB abatement. He is also responsible for environmental regulatory compliance expertise and construction quality control management.

PROFESSIONAL EXPERIENCE

- **Kuykendahl Detention Basin 2015-current:** Chief estimator providing production analysis calculations, project cost analysis, and sub quote analysis.
- **Falgout Canal Road Levee Segment 2015-current:** Chief estimator providing production analysis calculations, project cost analysis, and sub quote analysis.
- **Ward 7 Levee Improvement and Extension 2014-current:** Chief estimator providing production analysis calculations, project cost analysis, and sub quote analysis. j
- **Reach G 2-b and Reach G 2-c Earthen Levees 2014-current:** Chief estimator providing production analysis calculations, project cost analysis, and sub quote analysis.
- **Reach H-1 Levee 2013-2016:** Chief estimator providing production analysis calculations, project cost analysis, and sub quote analysis.
- **Reach F Earthen Levee 2013-2015:** Chief estimator for Reach F levee which involved construction of earthen levee with floodgate structures. Provided production analysis calculations and project cost and sub-quote analyses.
- **Birdland Park Levee Improvements 2010-2012:** Quality Control and administrative support to levee improvement project in Des Moines, Iowa. Work included increasing the levee's height, constructing six gatewells, and modifying existing pump stations to accommodate the new dimensions.
- **Flood Control, Little Calumet River 2009-2011,** Quality Control and administrative support to Calumet River Flood Control project which includes tree clearing and construction of a levee in Indiana
- **Flood Control, Rio Puerto Nuevo, Rio Fajardo 2007,** Quality Control and management support to Floodway Control project which included river channelization and levee construction in Puerto Rico
- **Hurricane Katrina 2005,** Project Management to emergency levee repair and construction of approximately 12 miles of levees to Lake Ponchartrain and Plaquemines Parish, Louisiana
- **U.S. Army Corps of Engineers, Sulphur River 2005,** Project management, supervision, and quality control of excavation and environmental restorations to water control project including installation of pumps, soil treatment, and extraction remediation systems
- **U.S. Army Corps of Engineers, Trinity River 2004,** Quality Control and administrative support to Trinity River Dallas Floodway Extension project which included the excavation and construction of swales, wetland, levees, and flood conveyance in Texas

EDUCATION/CERTIFICATIONS

- Bachelor's degree, Geology, University of Minnesota
- Professional Geologist (MN State License #30377)
- USACE CQM-certified
- OSHA 40-Hour Hazmat Health and Safety
- Lead Abatement Training for Supervisors
- Erosion and Sediment Control Plan Design training
- Ground Water Sampling, Water Well Construction, and Development Procedures training



Bruce A. Lewis, Site Superintendent

Mr. Lewis is a veteran U.S. Navy, Senior Chief (ret.), Construction Battalion, with 31 years of experience in multi-million dollar on-site construction management, large-scale project coordination, land development, and development and supervision of staff and subcontractors. He has demonstrated success in commercial build-to-suit projects and a track record of working cooperatively and productively with diverse personalities within tight deadlines. He is responsible for coordinating and managing crew and subcontractors, materials, and equipment; budgets, schedules, and contracts; and safety of employees and the general public.

PROFESSIONAL EXPERIENCE

- **Site Manager**, Decker Construction, Inc, Lakeland FL, 2010. Supervised site work to completion of Tire Kingdom. Managed the completion of maintenance yard, two pavilions, landscaping, piping on the above ground Fire Dept water tanks. Expedited all aspects of project, schedule, materials, and budget. Communicated, planned activities with subcontractors and material suppliers.
- **Site Manager**, Philco Construction Corporation, Orlando, FL 2007 - 2009. Ordered and allocated resources including materials, labor and timelines; coordinated subcontracted skilled-labor crews, served as a liaison for staff, subcontractors and customers at all points of job implementation.
- **Superintendent**, Malcolmson Construction Company, Inc., Tampa, FL 1998 - 2007. Communicated, planned and sequenced all activities for all subcontractors and material suppliers and effectively implemented project within schedule and budget. Reviewed and tracked estimates and budgets, process invoicing, purchasing, effectively controlling overhead costs.
- **Superintendent**, Major Builders, Orlando, FL 1996 - 1998. Supervised start-to-finish construction of 7-Eleven Gas Stations. Oversaw performance of all trade contractors and reviewed project construction drawings to ensure that all specifications and regulations were followed.
- **Senior Chief (E-8)**, United States Navy, 1976-1996.
 - **Brigade Equipment Operations Supervisor**: Responsible for specialized data and billing for water well drilling, blasting and quarry, rock crusher and asphalt plant operation. Provided technical guidance and inspection on equipment and material requirements for vertical and horizontal overseas projects.
 - **Company Operations Chief**: Chief of Hurricane Hugo Disaster Recovery Team, SC. Supervised 150 personnel and over 350 pieces of automotive, construction, and materials handling equipment. Developed as-built drawings and construction progress reports.
 - **Unit Operations Chief**: Supervised 30 personnel and 10 projects simultaneously. Planned and advised on specifications for equipment operations, vertical and horizontal construction projects, building maintenance techniques, and quality and safety control. Equipment Operator Construction Inspector: Directed 20-man crew in paving, grading, hauling, and materials handling operations.

EDUCATION/CERTIFICATIONS

- Leadership Management Education
- Total Quality Leadership
- OSHA Safety Training
- Micro-Computer Construction Mgmt
- Public Works Mgmt License Examiner, Accident Investigator
- Equipment Operator Class C and Class A School
- First Aid and CPR
- Quality Control Planning and Estimating
- Asphalt Paving and Plant Operations
- Blasting and Quarry Operations
- Water Well Drilling and Development
- Equipment Operator Journeyman/ Seabee Construction Management



Earl Lutz, III, Area Manager

Mr. Lutz has fourteen years of management experience for Ceres Environmental Services, Inc. and more than 26 years of supervisory experience with emergency debris management projects, interior and complete demolition projects, culvert and lake construction, and heavy equipment operations. Mr. Lutz supervised approximately 300 crews in the debris removal operations following Hurricane Katrina. Mr. Lutz has been responsible for field operations and crew performance for several construction, demolition, and debris removal projects including federal, state, and local government contracts and private contracts. Mr. Lutz also has more than 26 years of experience in fabrication and welding and is the lead designer and fabricator for our company.

PROFESSIONAL EXPERIENCE

- **New Zealand Earthquake 2011- present.** Managing demolition projects and providing training for recovery efforts.
- **Alabama Tornadoes 2011.** TDSR Site Manager for Jefferson County tornado response. Managed processing and reduction of over 1 million CY of debris at multiple sites. Managed overall allocation of equipment and personnel resources.
- **Haiti Earthquake 2010.** Assistant Logistics Manager and construction manager. Assisted with supplies management and oversaw Kaypèpla™ temporary house design process.
- **Hurricane Ike 2008.** Operations management support of county and city debris removal and disposal including hauling of 330,000 cubic yards meeting County's deadline for completion of work maintaining very high safety standards in Texas
- **Hurricane Gustav 2008.** Field Operations Superintendent for emergency debris removal and disposal of over 1.9 million cubic yards of storm debris; Trimming and removal of hazardous trees; Removal and disposal of white goods in Vermillion and East Baton Rouge Parishes
- **Hurricane Dolly 2008.** Operations and logistics management support for removal, reduction, and disposal of hurricane debris in Cameron County, Texas
- **Ice Storm 2007.** Operations and logistics management support for removal and disposal of vegetative debris generated by the ice storm in cities of Broken Arrow and Nichols Hills, Oklahoma
- **Hurricane Katrina 2005.** Area Manager for debris removal operations including 13 million cubic yards of hurricane debris in 11 Louisiana Parishes; Trimming and removal of over 165,000 hazardous trees; Supervised 75,000 cubic yards of debris removal per day; Supervised 25 subcontractors who operated a total of 300 crews
- **Hurricane Ivan 2004.** Operations and management support for debris removal and disposal of over 680,000 cubic yards of debris and processing of over 505,000 cubic yards of debris in Florida
- **Hurricanes Jeanne & Frances 2004.** Operations management support for collection, transportation, and disposal of over 404,000 cubic yards of debris throughout 13 Florida counties
- **Hurricane Isabel 2003.** Operations and logistics management support for removal and disposal of hurricane debris; Trimming and removal of hazardous trees in Virginia
- **Ice Storm 2002.** Field Operations Superintendent for debris removal and disposal of over 510,000 cubic yards of hazardous trees and other vegetative debris in Oklahoma
- **Hurricane Georges 1998.** Site Superintendent for Grinding Reduction Site and crew management, site operations, production, finished product quality, and site safety. Also responsible for monitoring debris receipt documentation, documentation of daily production rates, and equipment usage.

EDUCATION/CERTIFICATIONS

- USACE CQM certified
- FEMA certified ICS-100, ICS-200, IS-300, IS-400, and NIMS IS-700
- First Aid & CPR certified
- CFC-12 Refrigerant Recycling training



Thomas "Allen" Morse, Senior Debris Management Advisor

Mr. Morse has over 35 years of experience in damage assessment and debris management. He worked for the U.S. Army Corps of Engineers from 1974-2009, serving as the National Debris Management Expert for his last 15 years with the USACE. With Ceres, Mr. Morse works with the USACE concerning Ceres' four contracts with the USACE, covering 26 states. He also provides technical, political, and professional advice on all operational aspects of debris management.

PROFESSIONAL EXPERIENCE

- **Fire Island 2014**, Provided technical assistance to USACE for the highly specialized debris removal mission off the coast of Long Island, NY.
- **Alabama Tornadoes 2011**, Special advisor and liaison to state and Federal partners for the tornado clean up in Alabama and Joplin, MO.
- **Haiti Earthquake 2010**, Consultant to the World Bank on debris management, environmental assessments, and bidding documents for a World Bank sponsored debris project.
- **Eagle, Alaska 2009**, Authored plans and specifications for specialized debris clean up following ice flow damage. Acted as legal advisor for the city.
- **Hurricane Rita 2007**, USACE Debris Task Force Leader.
- **Hurricane Katrina 2005**, USACE Senior debris manager/coordinator for \$2.5 billion in debris contracts in Alabama, Mississippi, and Louisiana
- **Florida Hurricanes 2004**, Lead ESF#3 representing USACE
- **Weapons of Mass Destruction Debris Management Guide 2001-2004**, Project Manager and contributing author of the FEMA-sponsored "Weapons of Mass Destruction Debris Management Guide."
- **World Trade Center 2001**, Senior Project Manager over disposal operations for USACE following terrorist attack.
- **Suriname South America 1993**, Managed the design and construction of a base camp for 2,500 occupants.
- **Hurricane Andrew 1992**, Debris team leader for USACE
- **Kuwait 1991**, Reconstruction team for rebuilding of infrastructure.

EDUCATION/CERTIFICATIONS

- B.S. degree in Civil Engineering from University of South Alabama
- FEMA/ICS certified 100, 200, 700 and 800
- Author of U.S. Army Corps of Engineers Debris Forecasting Model and U.S. Army Corps of Engineers commodities planning model



Charles L. "Chuck" Owens, Jr., Project Superintendent

Mr. Owens has been involved in management and supervision of multiple disaster recovery projects since 2005. He manages all field activities, such as site set-up, staff supervision, and worksite safety. He is capable of managing multiple projects of varying sizes and has responded to a variety of events such as hurricanes, floods, tornadoes, and snow storms. Mr. Owens also holds several FEMA certifications, is certified by OSHA, and is certified in Disaster Construction Safety Management.

PROFESSIONAL EXPERIENCE

- **Louisiana Floods 2016.** Project Manager for Ceres response to the City of Denham Springs after heavy rains and flooding in August.
- **Alabama Tornadoes 2014.** Project Manager for Ceres responses in Adamsville, Graysville, and Kimberly, AL. Responsible for management of citywide cleanup of eligible tornado-related debris from right-of-ways. Removal of over 20,000; 77,000, and 21,000 CY in respective cities.
- **Wind Storm 2013.** Project Manager for Ceres response in Minneapolis, MN. Responsible for management of personnel, equipment and subcontractors. Citywide cleanup of wind-damaged trees. Removal of over 800 hazardous stumps, and hauling of over 2,000 loads of storm debris.
- **Winter Ice Storm 2013.** Relief Project Manager for Ceres response in Worthington, MN. Responsible for management of personnel, equipment and subcontractors. Citywide cleanup of ice-damaged trees. Removed hazardous hangers from over 8,500 trees, hauled over 60,000 CY of debris and removed 775 storm-damaged trees.
- **Hurricane Isaac 2012.** Project Manager for Ceres responses in Jefferson Parish and St. Bernard Parish, Louisiana. Responsible for management of personnel, equipment and subcontractors. Ceres managed 122,000 CY of debris in Jefferson Parish. Responsible for oversight of private property debris removal in St. Bernard Parish.
- **Burlington, Minot and Renville County Levee Repair, Phase I.** Minot, ND. Project Manager for completion of work, closeout and punch list items. Work involved restoration of project features for six separate sites along three levee reaches, one roadway embankment, one sanitary manhole, and one storm sewer. Levee restoration work included debris removal, clearing and grubbing, removal of soft foundation soils, placement of impervious fill, and topsoil and seeding.
- **Winter Storm Alfred 2011.** Project Manager for Ceres response to unseasonal snow storm in the Northeast. Responsible for management of personnel, equipment and subcontractors. Oversaw debris reduction at temporary debris management sites. Ceres managed over 320,000 CY of debris in two locations.
- **Hurricane Irene 2011:** Field Supervisor for Greenville, NC response and recovery efforts. Oversaw debris removal, hauling and disposal and tree and limb trimming. Ceres removed 113,512 CY of debris, trimmed 2,111 hangers, and removed 71 trees.
- **Birdland Park Levee Improvements.** Des Moines, IA. Project Superintendent for completion of work, closeout and punch list items. Work required over 325,000 CY of fill material and construction of six gatewell structures housing sluice gates to restrict flows in sanitary and storm sewers during high-water events. Existing pump stations were modified to accommodate new flood protection level. A concrete floodwell and 50,000 pound stell closure gate structure were also constructed. Construction required dewatering using trash pumps.

EDUCATION/CERTIFICATIONS

- NIMS IS-100, IS-200, IS-700 and IS-800
- OSHA 30-Hour
- First Aid, CPR, & Blood Borne Pathogens
- City of Tampa Certificate of Recognition for Outstanding Service 2012
- "Meth Lab Awareness Training", 2008
- "Preparing for Disaster Construction Safety Management", 2006
- "Learning from Katrina: Tough Lessons in Preparedness and Emergency Response" 2006
- 1969-1973 Pearl River Community College Poplarville, MS



Betsy Pease, Project Accountant

Ms. Pease brings years of extensive accounting management experience to her work as a project accountant on various contracts for Ceres Environmental Services, Inc. She is responsible for maintaining accounting procedures to ensure proper data tracking and correct invoicing to clients, as well as payment reconciliation with subcontractors. She oversees data entry and invoicing procedures during storm projects, as well as completing reconciliation of projects after work is accepted.

PROFESSIONAL EXPERIENCE

- **Louisiana Levee Construction – 2013 to present.** Project Accountant and database supervisor for USACE levee construction projects in LA.
- **Hurricane Isaac 2012.** Project Accountant and database supervisor. Managed data, reconciliation with subcontractors and clients, subcontractor payments, and billings to clients.
- **Winter Storm Alfred 2011** Project Accountant and database supervisor. Managed data, reconciliation with subcontractors and clients, subcontractor payments, and billings to clients.
- **North Dakota 2011 Flood Recovery** Project Accountant and database supervisor. Managed data, reconciliation with subcontractors and client, subcontractor payments, and billings to client.
- **Hurricane Irene 2011** Project Accountant and database supervisor. Managed data, reconciliation with subcontractors and clients, subcontractor payments, and billings to clients.
- **Alabama Tornadoes 2011** Project Accountant and database supervisor. Managed data, reconciliation with subcontractors and clients, subcontractor payments, and billings to clients.
- **Haiti Earthquake 2010 - Present** Project Accountant and database supervisor. Managed data, reconciliation with subcontractors and clients, subcontractor payments, and billings to client.
- **Ice Storms 2009,** Project Accountant managing the set up, extraction and maintenance of databases to prepare A/R billings to clients in Kentucky; Reconciliation of all tickets with the clients; Management and preparation of subcontractor payments, reconciliation and management of accounts, management of internal audit functions.
- **Hurricane Ike 2008,** Project Accountant managing design, extraction of data and maintenance of databases for multiple contracts in Texas
- **Hurricane Gustav 2008,** Project Accountant managing the set up, extraction, and maintenance of databases to prepare A/R billings to the clients in 3 Parishes in Louisiana; Reconciliation of all tickets with the clients; Management and preparation of subcontractor payments, reconciliation and management of accounts, management of internal audit functions; Liaison with Parishes and subcontractors to insure data and procedural integrity and security
- **Hurricane Dolly 2008,** Project Accountant managing the design, extraction of data and maintenance of databases to prepare A/R billings to the clients in Texas; Reconciliation of all tickets with the clients; Preparation of all subcontractor payments, reconciliation and management of accounts, management of internal audit functions;
- **Hurricane Katrina 2005,** Project Accountant managing the design, extraction of data, maintenance of databases to prepare A/R billings to the U.S. Army Corps of Engineers; Reconciliation of all payments with USACE; Management and preparation of subcontractor payments, reconciliation and management of accounts, management of internal audit functions; Administrative support to project manager compiling data for submissions to USACE relating to the Hurricane Katrina service contract; Management and processing of payables for Hurricane Katrina service contract
- **Executive Analyst,** George S. May International 2003-2005, Financial Management and leadership in determining areas of weakness in accounting controls and bookkeeping.

EDUCATION/CERTIFICATIONS

- Business Accounting, University of Alaska
- International Business Law, Lewis & Clark College, Oregon
- Accounting Software training: Maxwell Systems and Sage Timberline Accounting
- Systems Integration training
- Fiscal Planning and Control training



Ernie Pliscott, Project Specialist

Mr. Pliscott brings 13 years of extensive debris and emergency roofing management experience to Ceres Environmental Services, Inc. Mr. Pliscott has worked in multiple roles for debris and roofing projects such as Project Manager, Assistant Project Manager, Project Superintendent and Crew Foreman. Mr. Pliscott assumes responsibilities including providing project supervision, supervising subcontractors and Ceres crews in the field, assisting in the procurement of pre-event Contracts and securing TDSR sites.

PROFESSIONAL EXPERIENCE

- **Hurricane Matthew 2016:** Project manager for Ceres response to the Cities of Jupiter Island and Palm Bay in Florida; both projects involved vegetative debris removal and disposal following Hurricane Matthew.
- **Harris County Flood District, 2016:** Site procurement for dirt resulting from flood retention basin work.
- **Louisiana Levees, 2016:** Tasked with finding affordable and suitable housing for Ceres employees on levee construction projects, thereby reducing project costs.
- **Asset Manager, 2010 – 2016:** Managing real estate investments and properties for Ceres affiliate in Florida. Responsible for coordinating build-out on real estate investments. Complete responsibility for utilities, problem solving, leasing and all aspects of property management.
- **Ice Storm 2009:** Project Superintendent in Livingston County; Project Management support of County cleanup of Winter Ice Storm in Kentucky; Trimmed, loaded, and hauled vegetative debris from County maintained rights-of-way meeting the County's deadline for completion of work while maintaining high safety records
- **Hurricane Ike 2008:** Operations management support of county and city debris removal and disposal including hauling of 330,000 cubic yards meeting County's deadline for completion of work maintaining very high safety standards in Texas
- **Hurricane Gustav 2008:** Field Operations management and support for emergency debris removal and disposal of over 1.9 million cubic yards of storm debris; Trimming and removal of hazardous trees; Removal and disposal of white goods in East Baton Rouge Parish
- **Hurricane Dolly 2008:** Project Superintendent and operations support for debris removal, processing, and disposal; Supervised load and haul crews that hauled more than 400,000 cubic yards of debris from the ROW; Mobilized and operated field crews to remove, reduce and dispose of hurricane debris and provide cleanup services in Cameron County, Texas
- **Hurricanes Charlie, Frances and Katrina;** Velocity Holdings, LLC 2004-2007, Directed the operations and management of crews throughout Florida and Mississippi for emergency temporary roof repairs and installation resulting from Hurricanes Charlie, Frances and Katrina during hurricane seasons 2004 and 2005; Contracted with Ceres Environmental Services, Inc. during summer 2006 and 2007 to negotiate with sub-contractors to haul debris in the event of a storm in the Virgin Islands; Secured TDSR sites in Florida and Texas

EDUCATION/CERTIFICATIONS

- Electrical Engineering, Penn State University, Scranton, PA



Derek Pruner, Project Superintendent

Mr. Pruner has over 12 years of successful storm/debris/site management services in Fortune 1000 Engineering firms. He has consistently achieved top ranked performance in every position by bringing expertise, an outstanding work ethic and leadership to storm debris and site management. He is expert in overseeing contractors and personnel in the area of disaster/storm cleanup; recognized for driving local teams and contractors to complete government contracts on time, including adherence and monitoring of governmental regulations and avoidance of malfeasance or fraud; and leading local teams to surpass goals and objectives.

PROFESSIONAL EXPERIENCE

- **Winter Storm Pax 2014**, Guilford County, NC. Project Manager for Ceres response to ice storm in North Carolina. Oversaw cleanup and disposal of over 400,000 cubic yards of debris.
- **Winter Storm 2013**, Sioux Falls, SD. Project Superintendent / Safety Manager for cleanup of vegetative storm debris. Responsible for overall safety, environmental compliance, traffic control, inspections and training.
- **Christmas Snowstorm 2012**, Little Rock, AR. Project Superintendent / Safety Manager responsible for overall safety & operations responsibility for performance, State & Federal environmental compliance standards, safety protocols for handling storm refuse, traffic control, sub-contractor inspections and safety compliance & training.
- **Superstorm Sandy 2012**, Queens and Breezy Pointe, NY and Medford Township, NJ. Project Superintendent / Safety Manager for Ceres response to Superstorm Sandy. Worked with Project Manager on performance, client satisfaction, State & Federal environmental compliance standards.
- **Hurricane Isaac 2012**, Jefferson Parish and Kenner, LA. Site Manager / EHS Manager responsible for managing TDSR site after Hurricane Isaac. State & Federal environmental compliance standards, safety protocols for handling storm refuse, traffic control, sub-contractor inspections and safety compliance & training.
- **Winter Storm Alfred 2011**. Project Superintendent for Ceres response to unseasonal snow-storm in the Northeast. Ceres managed over 320,000 CY of debris in two locations.
- **North Dakota Flood Recovery 2011**. Served as Project Superintendent: supervised emergency levee removal in Minot, Sawyer, and Burlington.
- **Haiti Earthquake Response 2010-2011**. Site Manager responsible for providing site management for Haiti recovery operations contract to manage the TDSR at the Truitier Landfill in Port-au-Prince for the Ministry of Public Works and Communications (MTPTC).
- **Monitor/Certification Supervisor**, Neel-Schaffer Jackson, Mississippi 2009. Notable storms included Ice Storm of Greene County, Arkansas – 2009.
- **Monitor/Training/IT Support** for Automated Data Management System 2008, ROSTAN SOLUTIONS, A Division of Malcolm-Pirnie Inc. Tampa, FL. IT support for HaulPass ADMS (Automated Data Management System) in use with USACE in response efforts to Hurricane Ike in Texas and Louisiana.
- **Supervisor**, Inframatrix, A Division of Malcolm-Pirnie Inc. Tampa, Florida 2007. Mined and collected buried asset inventory and condition assessment data for water, wastewater sewer and storm water systems, refining and updating systems, maps and records when required.
- **Quality Assurance Supervisor**, Malcolm Pirnie, Inc. Tampa, FL 2006. Partnered with Mobile Engineering, Mobile, AL as subcontractors to the USACE for Hurricane Katrina cleanup.
- **Dump Site Supervisor**, Malcolm Pirnie, Inc. Tampa, Florida 2004-2005. After Hurricanes Francis and Jean in 2004 and Wilma in 2005, set protocols for handling storm refuse.

EDUCATION/CERTIFICATIONS

- Associates Degree Business Administration Management, College of Westchester White Plains, NY
- USACE CQM
- FEMA IS Courses: IS26, 33, 100a, 100HE, 102, 120a, 130, 139, 200, 230, 235, 240, 288, 293, 631, 632, 700a, 701a, 800b, 801- 814, 1900
- USAF – Honorable Discharge, Holloman Air Force Base, New Mexico, Crew Chief, F-4's, F-15's



Ronald Rodriguez, P.E., Quality Control System Manager

Mr. Rodriguez has been responsible for coordination, scheduling, logistical support, demolition, and quality control for multiple debris and emergency temporary roofing projects for Ceres Environmental Services, Inc. Mr. Rodriguez has worked in emergency response and disaster recovery work for several years including more than 25 years of experience in Project Management, Inspections, Quality Control, and Supervision in federal, state, municipal, commercial, and residential construction. Mr. Rodriguez's responsibilities include geo-technical, utilities, structural steel fabrication, structural concrete, pavement, and erosion control. Since working for Ceres, Mr. Rodriguez has been a Quality Control Manager on projects in Miami Beach, Davie, West Palm Beach, and North Miami, Florida.

PROFESSIONAL EXPERIENCE:

- **North Dakota Floods 2011.** Quality Control Manager for Minot and Ward County, ND. Removal of emergency levees, rock, rubble and other associated materials from spring 2011 flood fight.
- **Alabama Tornadoes 2011.** Quality Control and Operations Planner. Managed zone assignments and daily operations for subcontractors involved in hauling and reduction of debris from the April tornadoes.
- **Hurricane Ike 2008.** Quality Control and Safety Manager for debris removal and disposal for 11 different locations; Oversight of approximately 100 QC personnel. Trained and supervised 100+ Quality Control & Safety Officers assigned to the mission. Provided frequent and detailed progress reports to management and Government officials. Maintained and supervised official project logs and documentation files. Provided directions for planning, scheduling, and engineering functions as required. Submitted weekly report to USACE.
- **Hurricane Rita 2005.** Quality Control Manager for debris removal and disposal of approximately 4.5 million cubic yards of hurricane material; reduction of over 1.1 million cubic yards of debris.
- **Hurricane Katrina 2005.** Quality Control Manager for debris removal and disposal of over 13 million cubic yards of hurricane debris in 11 Louisiana Parishes; trimming and removal of over 165,000 hazardous trees in Louisiana and Mississippi; management of over 300 quality control personnel, demolition, leaves restoration and site restoration work for over 50 TSDR sites across southern Louisiana. Trained and supervised over 600 Quality Control Officers assigned to the mission. Worked in conjunction with compliance, safety and customer personnel to certify workforce and adherence to USACE for standards and procedures. Also provided subcontractor management and administration for emergency temporary roofing installation in Mississippi
- **U.S. Forest Service, Aviary Hospital 2005.** Project management and quality control for building construction of Aviary Bird Hospital in Caribbean National Forest, Puerto Rico. Ensured compliance to all company, client, project policies, procedures, and standards.
- **Hurricanes Jeanne & Frances 2004.** Manager and quality control for the emergency temporary roofing installation project in Florida; Subcontract administration for the project in 13 Florida counties. Trained and supervised on site Quality Control Officers. Prepared weekly report and submittals to USACE.
- **Hurricane Charley 2004.** Quality Control Manager for emergency temporary roofing installation project in 4 Florida counties. Trained and supervised on site Quality Control Officers. Prepared weekly report and submittals to USACE.
- **U.S. Army Corps of Engineers, Trinity River 2004.** Project Management and quality control support to Trinity River Dallas Floodway Extension project including excavation and construction of swales, wetland, levees, and flood conveyance in Texas.

EDUCATION/CERTIFICATIONS

- Bachelor's degree, Civil Engineering, University of Purdue, Indiana
- CERES – Asbestos, Leads & Hazardous Materials
- USACE- Construction Quality Management for Contractors
- OSHA- Construction Safety &Health
- ISO 9000
- CIV - PMP Project Manager Professional
- RED CROSS- CPR & First Aid
- Languages: English, Spanish, Italian (Intermediate), French (intermediate)



Zach J. Schultz, Project Superintendent

After over a decade as a Heavy Equipment operator, Mr. Schultz began to take on more responsibility, first as a construction foreman and eventually as a superintendent. He has carved a notable career in work that requires meticulous oversight and a strong regard for safety.

PROFESSIONAL EXPERIENCE

- **June 2014 - Current- General Superintendent** *Ceres Environmental Services* – Manage superintendents, foremen, build and day to day operations. Oversaw multimillion dollar levee projects in southern Louisiana. Manage the cost of daily operations to ensure a successful completion of projects. Work directly with land owners of pit locations, and project owner's representatives. Oversight of cleanup in Miami Beach, Florida and Savannah, Georgia. Superintendent for the fire reclamation in Napa County California.
- **July 2013-May 2014 - Reclamation Superintendent-** *MK Weeden Construction-* Managed reclamations of oil well locations in the Bakken oil field, including but not limited to overseeing scrapers, dozers, and other excavating equipment. Worked with HESS oil and representatives, using Heavy Job management programing and adhering to tight budgeting and safety guidelines.
- **July 2012-July 2013 Excavating -Superintendent-** *Snow Mountain Services* - Manage all scopes of work from mass excavating, pipe welding, utility installation and pump house building/assembly. Instrumental in the design, build, and maintenance of ski runs and mountainous roads. Successfully constructed a 10 million gallon snowmaking reservoir. Lead superintendent on pump house construction for the Arizona Snow Bowl.
- **November 2009-2016 -Grooming Foreman -** *The Canyons Ski Area (Park City, Utah)* • Heavy equipment operator responsible for grooming and excavating crews including scheduling, hiring, and personnel matters. Undertook the design, construction, and safety of a ski lift used by thousands of visitors daily during peak season. Also, lead a team in surveying the land and building small offices and other buildings on the mountain range.
- **May, 2004 – December 2008-Foreman / Operator -** *Snow Mountain Engineering (Park City, Utah U.S.A. / Whistler B.C. Canada)* Operator of heavy equipment including the following: excavators, bulldozers, front end loaders, and haul trucks. Experienced with steel pipe (welded and Zap-Lok) ductile iron pipe, H.D.P.E, conduit, C900 and other types of buried utilities. Assisted in management of multimillion dollar service and utility projects. Worked directly with welding crews. Responsible for field design of summer trails including but not limited to mountain bike / mountain board trails, and build trials parks. Managed all General laborers, performed scheduling, project estimating and project forecasting.
- **Aug, 2003 - May, 2004-Director of Snow Surfaces -** *Moonlight Basin Ski Area (Big Sky Montana)* Managed grooming/snow making departments. Maintained and repaired grooming equipment.
- **June, 1997 – March 2003 Heavy Equipment Operator / Foreman –** *Canyons Resort-* Participated in building the fourth largest ski resort in the US. Worked directly in field design, safety, and development of ski lifts and ski trails.

EDUCATION/CERTIFICATIONS

- **40 Hour HAZWOPER Training, Certificate Number 1712141219955**
- CPR certified
- H2S Safety
- OSHA 10
- Ground disturbance training and HESS training
- Heavy Bids 101 formal training

EQUIPMENT

Excavators (Cat 315-375)	Articulated haul trucks
Bulldozers (Cat D5-D9L)	Fork lifts
Front and end loaders (Cat 950-980)	Snow Cats
Skid steers	



Daniel Ortiz Soto, Site Manager

Mr. Ortiz has 11 years' experience with Ceres Environmental Services, Inc. in debris processing and in the heavy construction field, including eight years as a supervisor. Mr. Ortiz's management experience includes multiple disaster recovery projects where he has held positions of Site Manager, TDSR Manager, Field Superintendent, and Crew Foreman. Mr. Ortiz has experience in planning, scheduling, and directing crews, reading plans, and staking grade. He has significant emergency response experience in operating equipment used for sorting, processing, and disposal of mixed, vegetative and C & D hurricane debris.

PROFESSIONAL EXPERIENCE

- **Winter Storm Alfred 2011.** Site manager for grinding of vegetative debris. Ceres managed over 320,000 CY of debris in two locations.
- **Flood Control, U.S. Army Corps of Engineers, Rio Puerto Nuevo 2008,** Site Manager for Floodway Control project which included river channelization and levee construction, clearing and grubbing in Puerto Rico; Management of approximately construction 5 crews
- **Hurricane Rita 2005,** Site Management for debris removal and disposal of approximately 4.5 million cubic yards of hurricane material; Lead reduction and processing of over 1.1 million cubic yards of debris
- **Hurricane Katrina 2005,** Site Manager for area reducing and processing of hurricane material; Operations management to TDSR sites for processing and disposal of material; Management of reduction and processing crews
- **Hurricanes Jeanne & Frances 2004,** Site Management for emergency temporary roofing installation in Florida
- **U.S. Army Corps of Engineers, Trinity River 2004,** Crew Foreman for Trinity River Dallas Floodway Extension project which included excavation and construction of swales, wetland, levees, and flood conveyance in Texas
- **U.S. Forest Service, Aviary Hospital 2005,** Crew Foreman and operations management for building construction of Aviary Bird Hospital which included site preparation and grading in Caribbean National Forest, Puerto Rico
- **U.S. Army Corps of Engineers, Lake Cerillos 2000,** Crew Foreman for flood control, water supply , recreation, fish & wildlife enhancement and channel improvements to Lake Cerillos in Puerto
- **Hurricane Georges 1998,** Crew Foreman and Site Management for removal, processing and disposal of 2.3 cubic million yards of mixed hurricane debris; Management of TDSR site

EDUCATION/CERTIFICATIONS

- Bilingual – Fluent in English and Spanish



Jakob Thompson, Health and Safety Officer

Mr. Thompson has 13 years' experience in the health and safety field. His firefighting, EMT and military experience provide him knowledge of a wide range of biological, chemical, and physical hazards. He has experience managing risk for himself and others in dangerous situations. His overseas experience in the military provides a reliable baseline for work in emergency response situations under less-than-ideal conditions. Mr. Thompson holds multiple OSHA and first aid certifications.

PROFESSIONAL EXPERIENCE

- **Environmental Health and Safety Officer** January 2012 – present, Truitier Landfill, Port-au-Prince, Haiti. Responsible for compliance with Site Health and Safety plan. Responsible for preventing unauthorized site entry and keeping track of all individuals onsite. Responsible for site security during working hours. Monitors weather broadcasts to ensure air quality and site conditions are conducive to a safe work environment. Holds daily Site Health and Safety briefings.
- **Security Forces (Military Police)**, Air National Guard, December 2005 - December 2011. Carried out law enforcement duties, and provided security for various government resources, including installation entry control. Specific experience and achievements:
 - Deployed to Kirkuk, Iraq, in direct support of Operation Iraqi Freedom, January-August 2009
 - Provided security for Admiral Michael Mullen, Chairman of the Joint Chiefs of Staff, during his visit to Kirkuk
 - Accounted for over 800 weapons and 100,000 rounds of ammunition daily as a flight armorer
 - Attended Airman Leadership School at Malmstrom Air Force Base, Montana, November-December 2009
 - Earned promotion to Staff Sergeant in just over four years of service
- **Firefighter/Emergency Medical Technician (EMT)**, Lowell Fire Protection District Lowell, OR, December 2007 - December 2008. Served the community of Lowell and the surrounding area, acquiring training and skill development as a first responder, by gaining experience from a wide range of incidents, such as: structural fires, wildfires, motor vehicle accidents, swift-water river rescues, and a large variety of medical emergencies.
- **Firefighter/EMT**, Sheridan Fire Department Sheridan, CO, June 2003 - June 2005. Continued to hone EMT abilities, while also developing a higher proficiency for firefighting and rescue operations.
- **EMT**, Action Care Ambulance Denver, CO, June 2002 - June 2005. Worked closely with nearly every municipal fire department in the entire Denver metro area.
- **Wildland Firefighter** (Seasonal), Bureau of Land Management Las Vegas, NV, May - October 1999. Worked as a member of an engine crew to combat the spread of fast-moving wildfires as they occurred throughout the state of Nevada, and into parts of southern Idaho.

EDUCATION/CERTIFICATIONS

- BAS in Business Administration - Public Service/Safety, Pensacola State College, Pensacola, FL (in progress)
- AS in Criminal Justice, Community College of the Air Force, Montgomery, AL
- AAS in Fire Science & Technology, Red Rocks Community College, Lakewood, CO
- Emergency Medical Technician Certification – Colorado 2002-2008, Oregon 2008-2009, National Registry 2002
- Firefighter-I Certification – Colorado 2002, Oregon 2008
- Hazardous Materials Training for Emergency Responders 2002
- OSHA 10 Hour Certification
- OSHA 30 Hour Certification
- OSHA 24 and 40-hour Hazwoper Certification



Brent Whitten, Project Manager/Project Superintendent

Mr. Whitten has been involved in debris management and disaster recovery services for 13 years. His work has ranged from demolition of residential and commercial sites after Hurricane Katrina to quality control for the U.S. Army Corps of Engineers to environmental sampling and monitoring after Hurricane Isaac. He is FEMA-certified in Debris Operations and the Incident Command System. He is also a FEMA-certified Disaster Housing Inspector. His responsibilities include direct supervision of a project and ensuring compliance with all safety and quality control regulations. Mr. Whitten brings strong organizational skills and the ability to motivate to any job.

PROFESSIONAL EXPERIENCE

- **Southeast Tornadoes 2017.** Provided direct supervision on post-tornado debris management project for Dougherty County. The project involved collection, removal and processing of over 650,000 cubic yards of debris.
- **Linfield Hunter & Junius Inc., USACE New Orleans District, 2014-2016.** Quality Assurance Representative for USACE Construction Division. Responsible for conferring with the Construction Division in clarifying deviations or inadequacies in plans, impractical specifications and unworkable schedules.
- **SMC Buildings, Design/Build New Commissary, Fort Polk, LA, May – October 2014.** Quality Control Manager for design/build project. Responsible for maintaining the project submittal log and all other project specific quality control reports. Assembled project closeout documents that include O&M manuals, as-builts, and warranties.
- **Great Lakes Dredge & Dock, January – May 2014.** Quality Control Manager for construction project. Responsible for conducting QC meetings, perform the three phases of control, perform submittal review and approval and perform necessary QA/QC checks on all survey submittals.
- **Hurricane Isaac, CTEH/Providence Engineer and Environmental, 2012.** Conducted environmental sampling and data collection. Assisted in conducting research performing investigations for the purpose of identifying, abating, or eliminating sources of pollutants or hazards. Conducted air, water and/or soil sampling, meteorological monitoring.
- **Infinity Construction, St. Charles Parish, LA, February – September 2012.** Responsible for managing, implementing and enforcing the Accident Prevention Plan and the 385-1-1. Responsible for managing and implementing the QC Plan.
- **Benetech, LLC, New Orleans, LA, 2010-2012.** Safety Manager and Quality Control Manager for projects under Benetech. Responsible for overseeing and enforcing Benetech's safety program for various USACE construction jobs ranging from \$7,000,000 to \$25,000,000.
- **AquaTerra Contracting, New Orleans, LA, 2008-2010.** Safety Manager and Quality Control Manager on USACE job sites. Ensured proper safety was being followed per 385-1-1 and company safety policy. Prepared site specific AHA's. Implemented Accident Prevention Plan. Trained all employees on safety procedures. Conducted weekly safety meetings.
- **Environmental Chemical Corp., New Orleans, LA, 2006-2008.** Supervised the decommissioning, demolition, and disposal of privately properties in accordance with applicable federal, state and local requirements. Supervised the demolition of over 200 homes and commercial structures destroyed by Hurricane Katrina.
- **Post Buckley Schuh & Jernigan, Inc., 2004-2006.** Environmental Inspector and Evacuation Plan Writer following Hurricanes Wilma, Katrina Charley, Frances, and Jean.

EDUCATION/CERTIFICATIONS

- | | |
|--|--|
| ▪ BS, Wilberforce University. | ▪ FEMA IS-100 ICS |
| ▪ FEMA IS-102 FEMA Response Partners | ▪ FEMA IS-631 Public Assistance |
| ▪ FEMA IS-632 Debris Operations | ▪ OSHA 30 Hour Construction Safety |
| ▪ OSHA 40 Hour Hazwoper Training | ▪ USACE Training Safety & Health EM 385-1-1 |
| ▪ FEMA IS-00035.15 Safety Orientation 2015 | ▪ U.S. Army Corps of Engineers QCS/RMS Training |
| ▪ FEMA Disaster Housing Inspector (PARR) | ▪ U.S. Army Corps of Engineers Construction Quality Management |
| ▪ E-QIP # 3943088 | ▪ First Aid/CPR/AED |



Andy Wright, Project Manager

Mr. Wright is an experienced project manager who has been involved in a broad range of debris management and disaster recovery services. His work has ranged from quality control, project management, government liaison, and site management for jurisdictions varying from small towns to the U.S. Army Corps of Engineers. His responsibilities include providing direction to drivers and project supervisors, coordinating daily communications with City and County officials and emergency management personnel, monitoring project cost, and leading operations with vegetative debris and construction debris.

PROFESSIONAL EXPERIENCE

- **Hurricane Michael 2018-2019.** Project Manager in Jackson County, Florida for performance of 70-hour Cut and Push for debris generated by Hurricane Michael, as well as for ongoing debris management services managed by FDOT following the Cut and Push project.
- **Hurricane Florence 2018.** Project Manager and Operations Supervisor for bio-waste disposal projects for the North Carolina Department of Agriculture and Consumer Services.
- **Connecticut Microburst/Tornadoes 2018.** Project Manager for Town of Brookfield project involving clean-up following the May tornado.
- **Nor'easters 2018.** Storm Expert Representative on behalf of Ceres in Boston, Massachusetts and Baltimore, New Jersey.
- **Hurricane Irma 2017.** Project Manager for Pinellas County, Pasco County, and Palm Beach Gardens FL clearing both vegetative and C&D debris generated by the hurricane.
- **Hurricane Harvey 2017.** Project Manager in for clean-up for more than 80,000 CY of debris in Houston, TX.
- **Southeast Tornadoes 2017.** Project Manager in Albany, GA for removal and disposal of over 860,000 CY of debris.
- **California Wildfires 2017.** County Manager for U.S. Army Corps of Engineers recovery project in Lake, Mendocino & Napa Counties following the fires between October and December of 2017.
- **Hurricane Mathew 2016.** Project Manager for several projects coordinated by the SC DOT for clearing debris in Jasper, Hampton, and Berkeley Counties.
- **Hurricane Matthew 2016.** Project Supervisor responsible for planning and setup in Savannah, Georgia.
- **Louisiana Floods, 2016.** Quality Control Specialist for Livingston Parish project involving clean-up following heavy rains and flooding in Louisiana in August 2016.



Clayton Ross Young, Project Manager

Mr. Young has experience in project management and field supervisor for disaster recovery projects and construction projects. He has expertise in safety and regulation compliance, team building and leadership, budget forecasting and client/community relationship management. Mr. Young has lead projects following disaster such as hurricanes, floods and tornadoes.

PROFESSIONAL EXPERIENCE

- **Hurricane Harvey 2017.** Project Manager for Ceres response to the City of Pearland, Texas following Hurricane Harvey.
- **Louisiana Flooding 2016.** Field assessment lead during projects for Livingston Parish and Denham Springs following heavy rains and flooding in Louisiana.
- **Moore, OK Tornado 2013.** Field assessment lead for project response to the City of Moore, Oklahoma following an EF5 tornado.
- **Hurricane Isaac 2012.** Field Supervisor for response to jurisdictions in Louisiana following Hurricane Isaac.
- **Superstorm Sandy 2012.** Field Supervisor for cleanup efforts in New York and New Jersey after Superstorm Sandy.
- **Well Bore, Williston, ND.** Field Supervisor for Baker Hughes.

EDUCATION/CERTIFICATIONS

- B.S. Political Science, Business Administration & Management, University of Mississippi
- National Safety Council CPR Course
- OSHA 10-Hour Certification
- 100+ Hours of Disaster Relief Professional Development
- National Safety Council First Aid Course
- H2S Certified



Timothy Zanol, Imaging Supervisor, IT Support

Mr. Zanol brings 16 years of experience to Ceres of direct and remote computer support administration with extensive experience in multi-workstation and server configurations. Mr. Zanol is responsible for Ceres' electronic document library, image scanning and maintenance of electronic document retention guidelines. He is proficient in software including Maxwell Systems, Citrix, RMS/QCS, SQL Servers, VOIP Systems, Blackberry Servers and Exchange Servers.

PROFESSIONAL EXPERIENCE

- **Mississippi Tornado 2014** providing network administration, technical support, imaging and systems maintenance support to tornado recovery and clean-up efforts in Mississippi.
- **Alabama Tornadoes 2014** providing network administration, technical support, imaging and systems maintenance support to tornado recovery efforts in Alabama.
- **Winter Storm Pax 2014** providing network administration, technical support, imaging and systems maintenance support to disaster response contract in Georgia and North Carolina.
- **Hurricane Isaac 2012** providing network administration, technical support, imaging and systems maintenance support to hurricane recovery contracts in Louisiana.
- **Winter Storm Alfred 2011** providing network administration, technical support, imaging and systems maintenance support to winter storm recovery projects in Connecticut.
- **North Dakota Flood Recovery 2011** providing network administration, technical support, imaging and systems maintenance support to flood recovery operations.
- **Hurricane Irene 2011** providing network administration, technical support, imaging and systems maintenance support to hurricane recovery operations in Virginia and North Carolina.
- **Alabama Tornadoes April 2011**, Network administrative, imaging and systems maintenance support to debris clean up in nine Alabama locations which included trimming, loading, and hauling of debris. Also administrated data management and tabulation for Jefferson County and Jasper.
- **Haiti Earthquake 2010 - present**, providing network administration, technical support, imaging and systems maintenance support to earthquake recovery operations in Port-au-Prince, Haiti.
- **Ice Storm 2009**, Network administrative, imaging and systems maintenance support to emergency debris clean up after Winter ice storm which included trimming, loading, and hauling of vegetative debris for county rights-of-ways in Kentucky
- **Hurricane Ike 2008**, System and electronic resources administration and operations support to county and city debris removal and disposal in Texas
- **Hurricane Gustav 2008**, Procurement, installation and configuring of network servers and workstations in support of field operations for emergency debris removal and disposal of over 1.9 million cubic yards of debris in Louisiana; Imaging support for debris tickets; Creation of wide area network (WAN) for secure TDSR sites and field offices; Maintenance management of network systems and electronic resources
- **Hurricane Dolly 2008**, Network administration and system maintenance support to debris removal, processing and disposal operations from county rights-of-ways in Texas
- **Iowa Flood 2008**, System support including network and internet access security to field operations for debris removal and disposal which also included white goods, C & D, and household hazardous waste removal and disposal in Iowa
- **Flood Control, Rio Puerto Nuevo, Rio Fajardo 2007**, Procurement, configuration, and IT support for Floodway Control (USACE) project in Puerto Rico
- **U.S. Army**, Aviation Battalion 1st Platoon Utility and Battalion Commanders Helicopter Crew Chief, Aviation Life Support Officer, and NBC Officer responsible for nuclear, biological, and chemical warfare prevention.

EDUCATION/CERTIFICATIONS

- Program Microcomputers Specialist, Century College
- Bachelor's degree, Information Technology, Colorado Technical University (in progress)
- Network Operating Systems training: Novell2.x, 3.1x, 4, & 5; Microsoft SBS; and Microsoft LAN
- LaserFiche Administrator, user ver. 8.0 training; LaserFiche Quick Fields ver. 7.0 training



2.6 Financial Resources

Ceres Environmental Services, Inc. can provide performance and payment bonds from an 'A'-rated, treasury-listed carrier in amounts in excess of \$500 million per project. With substantial liquid working capital and additional credit lines available, a lack of financial resources is never an obstacle for Ceres.

Ceres has an established, solid 20-year banking relationship with 1st Source Bank as well as other financial institutions. Financial concerns such as short-term cash flow are not an obstacle for Ceres. The company is able to perform work with its own funds and the timing of payments from customers is a non-issue for the corporation. On the Hurricane Katrina Project, Ceres had up to \$140 million in open invoices to the USACE, without an interruption in work performance or delays in payments to the subcontractors.

Bank of Record:

1st Source
Art Bayley
Box 266
Oconomowoc, WI 53066
262-567-7057 telephone

Surety Company Contact (Letter Attached):

Ted Jorgensen
Liberty Mutual Insurance Company
150 S 5th Street, Ste. 2800
Minneapolis, MN 55402
612-349-2464 telephone

Insurance Company Information (Insurance Certificate Attached):

Rob Dahlin
Cobb Strecker Dunphy & Zimmermann
225 South Sixth Street, Ste. 1900
Minneapolis, MN 55402
612-349-2407 telephone





Liberty Mutual Surety

March 16, 2018

**Re: Ceres Environmental Services, Inc.
Contractor's Qualification Statement**

To Whom It May Concern:

Liberty Mutual Insurance Company along with Cobb Strecker Dunphy & Zimmermann, Inc. have handled the bonding requirements of Ceres Environmental Services, Inc. for over 29 years. Their project management and financial responsibility has always been exceptional. We have bonded individual projects in excess of \$500 million and have authorized work programs in excess of \$500 million.

Presently, their bonds are written with the Liberty Mutual Insurance Company. Liberty Mutual Insurance Company is a surety and insurance company currently listed on the U.S. Department of the Treasury Circular 570 list of approved bonding companies which is published annually in the Federal Register, with an A (Excellent) rating in the latest printing of the A.M. Best's Key Rating.

Approval of performance and payment bonds of all projects is expressly conditioned upon acceptable review of the contract terms and scope, bond forms, and financing for the project, as well as other pertinent underwriting information. The arrangement for performance and payment bonds is a matter between Ceres Environmental Services, Inc. and Liberty Mutual Insurance Company, and the surety assumes no liability to you or third parties, if for any reason bonds for any project are not executed.

If additional information is required, please feel free to contact this office.

Sincerely,

Sandra M. Engstrum
Attorney-in-Fact
Liberty Mutual Insurance Company

Member of Liberty Mutual Group

THIS POWER OF ATTORNEY IS NOT VALID UNLESS IT IS PRINTED ON RED BACKGROUND.

This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated.

Certificate No. 7967008

Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company West American Insurance Company

POWER OF ATTORNEY

KNOWN ALL PERSONS BY THESE PRESENTS: That The Ohio Casualty Insurance Company is a corporation duly organized under the laws of the State of New Hampshire, that Liberty Mutual Insurance Company is a corporation duly organized under the laws of the State of Massachusetts, and West American Insurance Company is a corporation duly organized under the laws of the State of Indiana (herein collectively called the "Companies"), pursuant to and by authority herein set forth, does hereby name, constitute and appoint, Colby D. White; Melinda C. Blodgett; R. C. Bowman; R. Scott Egginton; Sandra M. Engstrom; R. W. Frank; Ted Jorgensen; Joshua R. Loftis; Kurt C. Lundblad; Brian J. Oestreich; Jerome T. Ouimet; Craig Remick; Nicole Stillings; John E. Tauer; Rachel Thomas; Lin Ulven; Emily White

all of the city of Minneapolis, state of MN each individually if there be more than one named, its true and lawful attorney-in-fact to make, execute, seal, acknowledge and deliver, for and on its behalf as surety and as its act and deed, any and all undertakings, bonds, recognizances and other surety obligations, in pursuance of these presents and shall be as binding upon the Companies as if they have been duly signed by the president and attested by the secretary of the Companies in their own proper persons.

IN WITNESS WHEREOF, this Power of Attorney has been subscribed by an authorized officer or official of the Companies and the corporate seals of the Companies have been affixed thereto this 21st day of December, 2017.



STATE OF PENNSYLVANIA ss
COUNTY OF MONTGOMERY

On this 21st day of December, 2017, before me personally appeared David M. Carey, who acknowledged himself to be the Assistant Secretary of Liberty Mutual Insurance Company, The Ohio Casualty Company, and West American Insurance Company, and that he, as such, being authorized so to do, execute the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my notarial seal at King of Prussia, Pennsylvania, on the day and year first above written.



COMMONWEALTH OF PENNSYLVANIA
Notarial Seal
Teresa Pastella, Notary Public
Upper Merion Twp., Montgomery County
My Commission Expires March 28, 2021
Member, Pennsylvania Association of Notaries

The Ohio Casualty Insurance Company
Liberty Mutual Insurance Company
West American Insurance Company

By: David M. Carey
David M. Carey, Assistant Secretary

By: Teresa Pastella
Teresa Pastella, Notary Public

This Power of Attorney is made and executed pursuant to and by authority of the following By-laws and Authorizations of The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company which resolutions are now in full force and effect reading as follows:

ARTICLE IV – OFFICERS – Section 12. Power of Attorney. Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitation as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and execution of any such instruments and to attach thereto the seal of the Corporation. When so executed, such instruments shall be as binding as if signed by the President and attested to by the Secretary. Any power or authority granted to any representative or attorney-in-fact under the provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority.

ARTICLE XIII – Execution of Contracts – SECTION 5. Surety Bonds and Undertakings. Any officer of the Company authorized for that purpose in writing by the chairman or the president, and subject to such limitations as the chairman or the president may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Company by their signature and execution of any such instruments and to attach thereto the seal of the Company. When so executed such instruments shall be as binding as if signed by the president and attested by the secretary.

Certificate of Designation – The President of the Company, acting pursuant to the Bylaws of the Company, authorizes David M. Carey, Assistant Secretary to appoint such attorneys-in-fact as may be necessary to act on behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations.

Authorization – By unanimous consent of the Company's Board of Directors, the Company consents that facsimile or mechanically reproduced signature of any assistant secretary of the Company, wherever appearing upon a certified copy of any power of attorney issued by the Company in connection with surety bonds, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

I, Renee C. Llewellyn, the undersigned, Assistant Secretary, The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company do hereby certify that the original power of attorney of which the foregoing is a full, true and correct copy of the Power of Attorney executed by said Companies, is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Companies this 16th day of March, 20 18.



By: Renee C. Llewellyn
Renee C. Llewellyn, Assistant Secretary

LMS_12873_022017

Not valid for mortgage, note, loan, letter of credit, currency rate, interest rate or residual value guarantees.

To confirm the validity of this Power of Attorney call 1-610-832-8240 between 9:00 am and 4:30 pm EST on any business day.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
5/17/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Cobb Strecker Dunphy & Zimmermann 225 South Sixth Street STE 1900 Minneapolis MN 55402		CONTACT NAME: Sarah Edwards PHONE (A/C, No, Ext): 612-349-2407 FAX (A/C, No): E-MAIL ADDRESS: sedwards@cstdz.com	
INSURED CEREENVI Ceres Environmental Services, Inc. 6968 Professional Pkwy E Sarasota, FL 34240		INSURER(S) AFFORDING COVERAGE INSURER A : Old Republic Insurance Company INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :	NAIC # 24147

COVERAGES**CERTIFICATE NUMBER:** 1081291807**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR ☒ XCU ☒ Contr Liab GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PROJECT ☐ LOC OTHER:			A5CG11261802	9/1/2018	9/1/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY ☒ Comp \$5,000 ☒ Coll \$5,000			A5CA11261802	9/1/2018	9/1/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Hired Auto Phy Damage \$ 50,000
	☐ UMBRELLA LIAB ☐ EXCESS LIAB DED ☐ RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
A	☒ WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	A5CW11261802	9/1/2018	9/1/2019	☒ PER STATUTE ☐ OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
RFP 19-02 Disaster Debris Removal and Disposal Services

Additional Insured only if required by written contract with respect to General Liability, Automobile Liability and Umbrella/Excess Liability applies on a primary basis and the Insurance of the Additional Insured shall be Non-Contributory: Certificate Holder, Project Owner and Others as required by written contract.

Waiver of Subrogation only if required by written contract with respect to General Liability, Automobile Liability, Workers Compensation and Umbrella/Excess Liability applies in favor of: Certificate Holder, Project Owner and Others as required by written contract.

See Attached...

CERTIFICATE HOLDER**CANCELLATION**

TOWN OF PEMBROKE PARK 3150 SW 52ND AVENUE PEMBROKE PARK FL 33023	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <i>Rob Dahlin</i>

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ACORD 25 (2016/03)

The ACORD name and logo are registered marks of ACORD

AGENCY CUSTOMER ID: CEREENVI

LOC #: _____



ADDITIONAL REMARKS SCHEDULE

Page 1 of 1

AGENCY Cobb Strecker Dunphy & Zimmermann		NAMED INSURED Ceres Environmental Services, Inc. 6968 Professional Pkwy E Sarasota, FL 34240	
POLICY NUMBER			
CARRIER	NAIC CODE	EFFECTIVE DATE:	

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: 25 FORM TITLE: CERTIFICATE OF LIABILITY INSURANCE

The following supersedes the cancellation wording: Should any of the above described policies be cancelled before the expiration date, 30 Days written notice (10 Days for Non-Payment) will be delivered to the certificate holder.

2.7 Training and Experience

This section discusses the training requirements for all Ceres Environmental Services, Inc. employees regarding Debris Removal and DMS Management, known as “Debris Training.”

The Project Manager or his designee is responsible for the following:

- Implement and administer initial and refresher training programs.
- Determine the appropriate facility-specific training and/or orientation/briefing needed for each employee.
- Ensure employees attend required facility specific training and/or orientation/briefing.
- Ensure employees are assigned positions for which they have received training and/or orientation/briefing.

Project First Line Managers/Foremen are responsible for the following:

- Determine the appropriate facility specific training needed for each employee.
- Ensure employees are only assigned positions for which they have been trained or orientated/briefed, as applicable.

Initial Training Requirements

There are no educational or experience entry requirements for Debris Training. Comprehension of the English language is required to attend the Debris Training. Comprehension is validated by the successful completion of this training program.

The first step in Debris Training is the designation of an employee as a Debris employee.

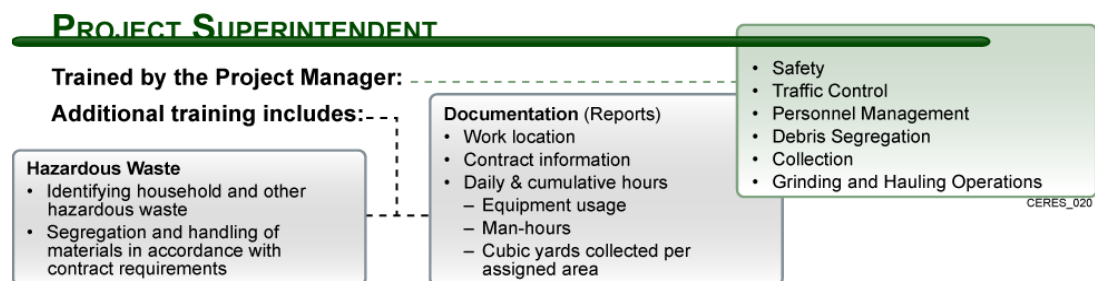
Training Program Description

The Initial Debris Training Course uses a qualification card that includes a required 90-minute training session that covers review of the FEMA Debris Management training book E/G202, Units 7 and 8 (respectively “Debris Management Site Evaluation and Operation” and “Debris Monitoring”) and an initial safety indoctrination.

Debris Training must be completed prior to assignment and at least every two years thereafter. After the initial 90-minute training/orientation, further project-specific training is conducted by the employee’s immediate supervisor and is conducted on-the-job.

Facility specific training will be conducted regarding the TDSR Site. Topics will include: Fire Prevention, Spill Prevention, Hazardous Materials Handling, Safe Operation of Heavy Equipment, Personal Protective Equipment, and Activity Hazard Analysis training.

Job Descriptions that require specific training are as follows:



GRINDING/BURNING SITE SUPERINTENDENT

Trained by the Project Manager:

Additional training includes:

Hazardous Waste

- Identifying household and other hazardous waste
- Segregation and handling of materials in accordance with contract requirements

Documentation (Reports)

- Work location
- Contract information
- Daily & cumulative hours
 - Equipment usage
 - Man-hours
 - Cubic yards reduced per assigned area

- Safety
- Traffic Control
- Heavy Equipment Operations
- Personnel Management
- Debris Segregation
- Collection
- Grinding and Hauling Operations

CERES_021

FOREMAN

Trained by the Project Manager or Site Superintendent:

- Safety
- Traffic Control
- Heavy Equipment Operations
- Personnel Management
- Debris Segregation
- Collection
- Grinding and Hauling Operations

CERES_022

CREW LEADER, TRUCK DRIVER, OPERATOR, LABORER

Pre-skilled in functional areas, Separate training and evaluation

Additional project specific training includes:

- Safety
- Traffic Control
- Heavy Equipment Operations
- Personnel Management
- Debris Segregation
- Collection
- Grinding and Hauling Operations

CERES_023

In addition to this information, we have provided a complete list of Employee Certifications in proposal **Tab 7** as part of our list of **Professional Licenses and Certifications**

2.8 Equipment Resources

Ceres Environmental Services, Inc. owns more than 1,000 pieces of its own disaster response equipment with substantially more additional equipment available through our subcontractors. In our 2005 response for the USACE on Hurricane Katrina, Ceres provided more than 7,847 certified placarded vehicles and supporting loading equipment for an 11-parish region in Louisiana. Ceres-owned equipment augments our subcontractors' equipment and provides additional flexibility, direct management control, and higher levels of customer responsiveness and satisfaction.

Company equipment (leased and owned) and personnel allow Ceres to respond to a disaster regardless of the immediate availability of subcontractors. On a 2002 storm debris project for Kansas City, MO, Ceres provided more than 500 pieces of equipment for a project requiring completion of the first pass within 16 days of contract award (the first pass required hauling over 500,000 cubic yards). Ceres successfully met the 16 day first pass deadline and the City Project Manager won an award for his outstanding disaster response performance.

Ceres owns all of the equipment needed for supporting its own personnel in the field, including: mobile living quarters, food supply, large potable water supply tanks and large septic storage systems. These systems save valuable management time in responding to higher category storms. Ceres also has these same systems to provide project-wide support including for Government personnel. Ceres owns self-contained office trailers including satellite internet connections and satellite phones. Through our established vendor supply chain we can provide rental satellite phone service to our clients.

Ceres employs support personnel to maintain owned and leased equipment. Support personnel include (but are not limited to) mechanic helpers, master mechanics, asset/logistics managers and clerical support. Our field support personnel are supplied with mobile service vehicles and parts storage containers that can be strategically located to maximize our effectiveness. In order to keep our fleet in the field we maintain operational records on all equipment leased or owned. Those records are part of an automated preventative maintenance system that includes service records, repair history, spare parts inventory, technical manuals and electronic document capture.

Category	Owned	Description
Light Truck	80	Pickup Trucks, ½ & ¾ Ton Size
Service Truck	14	Mechanic & Oiler Trucks
Self Loader Truck	13	Straight Trucks with Grapple Loader
Bucket Truck	9	Arbor Truck with Boom
Straight Truck	16	Flatbed, Dump & Roll Off Trucks
Sweeper Units	9	Open brush and Sweeper Vac units
Semi Tractor	50	Tandem & Tri Axle Tractors
Utility Trailer	19	Car Hauler & Service Trailers
Dump Trailer	18	Dump Trailers
Walking Floor Trailer	11	48' Self Unloading Debris Trailers
Tag Trailer	12	40K# Tag Along Trailer for Self Loader Support
Lowboy Trailer	5	Heavy Equipment Hauler Trailers
Debris Container	32	Assorted Roll Off Containers
ISO Storage Container	87	Portable Shipping/Storage Containers
Inspection Tower	2	Portable Traffic Inspection Tower
Portable Office	5	Portable Self Contained Office
Portable Berthing (R/V)	10	Assorted berthing to house and sleep crew
Wheel Loader	25	Assorted Wheel Loaders with Bucket and/or Grapple
Backhoe Loader	2	Wheel Backhoe Loaders
Skidsteer Loader	19	Assorted Wheel or Track Skidsteer Loaders
Swinger Loader	3	Swinger Loader with Bucket and/or Grapple
Telehandler	7	Assorted Sized with Forks, Grapple and Bucket
Hydraulic Excavator, Tracked	36	Assorted Tracked Excavators with Bucket and/or Grapple
Hydraulic Excavator, Wheel	2	Wheeled Excavator with Grapple, Breaker and Buckets



Tab 2 Experience and Ability and Additional Proposal Requirements
Section 8 Equipment Resources
Page 2.8-1

Town of Pembroke Park
RFP 19-02 Disaster Debris Removal and Disposal Services

Category	Owned	Description
Hydraulic Amphibious Excavator	2	Pontoon Flotation Excavator with 50' Reach
Hydraulic Demolition Excavator	2	High Reach Demolition Units
Tracked Dozer	18	Assorted Dozers Straight Blade or 6 Way Blade
Self Propelled Sweeper	6	Wet/Dry Sweeper, 2 with Vacuum System
Tub Grinder	6	Assorted Sized Tub Grinder for Vegetative Reduction
Horizontal Grinder	13	2 Track Mounted and 5 Trailer Mounted Grinder
Crusher, Jaw Style	2	1 Track mounted crusher unit and 1 skid mounted
Portable Screening Machine	8	Assorted Screening Units for Soils and Aggregates, 2 on Tracks
Portable Material Density Separator	1	Water bath Unit for Separating Materials
Light Plant	22	Assorted 13 Lamp Light Plants, 2 with 20KW Generator
Air Curtain	7	Portable Air Curtain Incinerator Set
Water Pump	21	Portable Water Pumps Sizing from 3" – 12"
Generator Set	29	Assorted Generators Sizing from 6KW to 240KW
Assorted Attachments	384	Buckets, Grapples, Blades, Shears etc... for equipment support
Marine Skimmer Vessel	6	Work Vessel Outfitted for Harbor Cleaning of Debris and Contaminants
Marine Cleaning Equipment	1	Self-powered Beach Cleaner

We recognize that subcontractors are crucial to our ultimate success in a major event. Below is a sampling of important equipment available through subcontractors:

Type of Equipment	Quantity
Air Curtain Burner	585
Bucket Trucks	1,136
Concrete/Rock Crushers	54
Excavator	3,356
Knuckleboom-Prentice-Style-Self-Loader	5,219
Roll Off Trucks	3,955
Skid Steer	7,439
Skid Steer with/Grapple	9,001
Tractor-Trailer End Dump	11,872
Tractor-Trailer Live Bottom	4,078
Truck-Dump-Single Axle	7,973
Truck-Dump-Tandem Axle	15,358
WheelLoader-FrontEnd-4Yard	6,092



2.9 Existing Disaster-Related Pre-Event Contracts

Ceres Environmental Services, Inc. currently has more than 200 pre-position Emergency Response contracts in place.

Contract Owner	Contract Title/Type	Contract Start	Contract End	Contact Name & Title	Contact Phone
Albany, GA (City)	RFP No. 19-027R Pre-Event + Post event Hurricane Michael	2/18/2019	2/18/2020	Ms. Yvette Fields, Dir. Of Procurement	(229) 431-3211
Albemarle County, VA	RFP #2014-05223-63 Debris Management Services	8/8/2014	8/7/2020	Mr. Samuel T. (Tom) Winder, Purchasing Agent	(434) 296-5854
Alexandria, LA (City)	Ordinance #06-2019 Disaster Debris Removal Reduction and Disposal Services	1/22/2019	1/22/2020	Mr. Darren Green, Landscape Architect	(318) 446-2342
Athens-Clarke County Consolidated Government, GA	RFP #00649 Emergency Debris Management	11/26/2014	6/30/2019	Ms. Suki Janssen, Interim Director Solid Waste Department	(706) 613-3501
Atlanta, GA (City)	FC-8392A Emergency On-Call Debris Removal Services	12/23/2015	12/23/2020		
Atlantic Beach FL (City)	RFP#:17-02 Disaster Debris Removal Services	12/1/2017	12/1/2022	Mr. Scott Williams, Interim Public Works Director	(904) 247-5834
Augusta, GA (City)	RFP #14-189 Debris Removal Services	1/16/2015	1/15/2019	Mr. Chris James, Chief - EMA Director	(706) 821-2300
Bal Harbour, FL (Village of)	RFP No. 2016-02 Disaster Debris Management Services	6/20/2016	6/20/2019	Mr. John Oldenburg, Director of Parks & Public Spaces Dept.	(305) 866-4633
Bay County, FL	16-25 Disaster Debris Removal & Disposal Services	9/20/2016	12/31/2021	Ms. Karen Grindle, Purchasing Director	(850) 248-8275
Baytown, TX (City)	RFP#:008-17 Emergency Debris Removal	6/5/2017	1/31/2019	Ms. Carla Hommel, Contracts Administrator	(281) 420-6524
Beaufort County, SC	Storm Debris Removal, Debris Management Site Operations and Disposal	9/1/2015	8/31/2019	Mr. James Minor, Public Works	(843) 470-2800
Beaumont, TX (City)	Bid No. PF0315-13 Emergency Standby Products, Services and Debris Removal Contract	7/15/2015	7/14/2019	Mr. Patrick Bardwell, Purchasing Manager	(409) 880-3175
Bell County, TX	RFP#: 23-17 Disaster and/or Storm Recovery Services	7/31/2017	9/30/2019	Ms. Ammy James, Assistant Auditor/Purchasing	(254) 933-5112
Berkeley County, SC	BCWS-05-2017/2018 Emergency Services for Removal and Disposal of Debris Services	9/7/2017	9/7/2020	Ms. Christy Davis, Director of Procurement	(843) 719-4112
Bradenton , FL (City)	RFP#18-03 RW Disaster Debris Collection services	7/31/2018	7/31/2019	Mr. Ralph Ward, Purchasing Manager	(941) 714-7502
Bradenton Beach, FL (City)	RFP #16-02 Disaster & Debris Management Services	8/24/2016	8/24/2021	Lt. John Cosby, Disaster Coordinator	(941) 778-1005
Brazoria County, TX	ITB#16-19 Debris Hauling	6/14/2016	6/13/2019	Ms. Lesa Girouard, CPM, Purchasing Director	(979) 864-1825
Brookfield, CT (Town)	RFP2018-01 Post Event Debris Removal and Disposal Services	6/11/2018	6/11/2019	Mr. Jerry Gay, Procurement Director	(203) 775-7613



Town of Pembroke Park
RFP 19-02 Disaster Debris Removal and Disposal Services

Contract Owner	Contract Title/Type	Contract Start	Contract End	Contact Name & Title	Contact Phone
Broward County BOCC, FL	Disaster Debris Clearing and Removal Services T2111251B1	10/10/2016	3/30/2020	Mr. Richard Meyers, SWRS Program Manager	(954) 474-1848
Broward County BOCC, FL	Contract C2111741B1_3 Temporary Debris Management Site Services (TDSR)	4/3/2017	3/30/2019	Mr. Richard Meyers, SWRS Program Manager	(954) 474-1848
CalRecycle	RFP#: DRR18100-Debris Removal & Recovery Services for the Camp Fire Butte County - Outside Town of Paradise, California	1/31/2019	1/30/2020	Mr. Derek Link, Finance Chief	(916) 821-2681
Cameron County, TX	Collection, Transportation and Disposal of Hazardous Waste	7/18/2017	7/18/2022	Mr. Mike Forbes, Purchasing Agent	(956) 547-7000
Cape Coral, FL (City)	Emergency Disaster Assistance & Debris Removal CON-PW17-32/SH	6/5/2017	6/5/2020	Ms. Gina Lanzilotta, Sr. Buyer	(239) 574-0834
Casselberry, FL (City)	RFP#:2017-0194-C Disaster Debris Removal/Management Services & Ancillary Preparation/Recovery Services	8/14/2017	8/13/2020	Mr. Willie Velez, Procurement Administrator	(407) 262-7700
Central Virginia Waste Management Authority (CVWMA)	RFP#: 17-02 Disaster Recovery Services	5/31/2017	5/31/2022	Mr. Richard Nolan, Director of Operations	(804) 612-0553
Charleston County Park & Recreation Commission (CCPRC), SC	Project #2015-019-C Debris Removal and Disposal Service	7/21/2015	7/21/2019	Ms. Lanna Wright, Procurement Manager	(843) 762-8081
Chapel Hill, NC (Town)	Disaster Debris Clearance and Removal Services	3/13/2019	6/30/2019	Zakia Alam, Purchasing & Contracts Manager	(919) 969-5022
Charlotte County School Board FL	Debris Management/Recovery - Interlocal Agmt. City of Punta Gorda EOC/Disaster REC/1617 PB	9/7/2017	8/10/2020	Mr. Gregory Herlean, Director of Purchasing	(941) 575-5400
Clay County, FL	RFP No. 18/19-95: Debris Removal	4/23/2019	4/23/2024	Mr. Glenn East, Interim Emergency Management Director	(904) 284-7703
Clear Brook City MUD, Houston TX	HGAC DR09-17 Disaster Debris Clearance and Removal Services	9/2/2017	9/2/2020	Ms. Cecelia J. Ganje, General Manager-Administration	(281) 484-1562
Clermont (City) FL	RFP#18-023 Emergency Vegetative Debris Removal Services	7/16/2018	7/16/2021	Mr. Freddy L. Suarez, Purchasing Director	(352) 241-7350
Clinton, CT (Town)	Disaster Debris Management Services	6/1/2017	5/31/2020	Mr. Jeffrey Stevens, Director Emergency Management Services	(401) 536-8178
Collier County, FL	Contract #15-6365 Disaster Debris Management, Removal & Disposal Services	11/11/2015	11/11/2021	Ms. Joanne Markiewicz, Director, Procurement Services Division	(239) 252-8407
Columbia County, GA	RFP #2015-003 Disaster Debris Management Services	9/1/2015	6/30/2019	Ms. Angela Ryder, Contract Specialist	(706) 312-7212



Town of Pembroke Park
RFP 19-02 Disaster Debris Removal and Disposal Services

Contract Owner	Contract Title/Type	Contract Start	Contract End	Contact Name & Title	Contact Phone
Coral Gables, FL (City)	Coral Gables (City) FL RFP#: 2018-009 Disaster Debris Removal Services - tertiary BAFO	10/20/2018	10/20/2021	Ms. Yusbel Gonzalez, Procurement Specialist	(305) 460-5107
Covington, LA (City)	Post Disaster Debris Collection, Processing and Disposal Services Upon Activation	1/19/2017	1/19/2019	Ms. Gina Hayes, Chief Administrative Officer	(985) 892-1811
Cumberland County NC	RFP#: 18-13-E Disaster Debris Collection Services	7/1/2018	7/1/2019	Ms. Amanda Bullard, Purchasing Manager	(910)678-7743
Dallas County, TX	RFP No. 2015-029-6483 Emergency Disaster Debris Removal Services	7/7/2015	7/5/2019	Mr. Sam Cooper, Contracts Specialist	(214) 653-6304
Dataw Island Association Inc., SC	RFP#: 030415 Storm Debris Removal, Debris Management Site Operations & Disposal Services (Inter-local Beaufort Co SC)	8/14/2017	8/31/2019	Ms. Lori Murdaugh, Asst. General Manager/Controller	(843) 838-8434
Dawson County, GA	RFQ #247-14 Disaster Debris Removal & Disposal Services	1/1/2015	12/31/2019	Ms. Davida Simpson, Purchasing Director	(706) 344-3501
Daytona Beach, FL (City)	Emergency Disaster Debris Removal 0112-1180	9/19/2012	10/7/2022	Mr. David Waller, Deputy Public Works Director	(386) 671-8681
Deerfield Beach, FL (City)	Emergency Debris Removal Services RFP#: 2016-17/26	5/11/2017	5/11/2020	Ms. Ivelsa Guzman, Purchasing Manager	(954) 480-4486
Delaware (State)	Contract # GSS 19565-EMERG_MATL: Emergency Standby Materials and Services	10/15/2014	10/14/2021	Mr. Steven Chillas, State Contract Procurement Officer II	(302) 857-4549
Deltona, FL (City)	RFP No. PW 18-08 Emergency Debris Removal Services	9/27/2018	9/27/2019		(386) 878-8100
Denham Springs, LA (City)	Disaster Debris Removal	5/1/2015	4/30/2019	Mr. Melvin Womack, Purchasing Agent	(225) 667-8385
Denton County, TX	Emergency Debris Management Services	4/30/2019	4/29/2020	Denton County Commissioner's Court, Denton County Judge	(940) 349-2820
DeSoto County, FL	RFP 18-12-00 Emergency Debris Management Services	6/12/2018	6/12/2023	Ms. Jacque Daniels, Purchasing Agent	(863) 993-4816
Doral, FL (City)	ITB#: 2018-09 Emergency Debris Removal	6/7/2018	6/7/2020	Mr. Carlos Arroyo, Asst. Public Works Director/Chief of Construction	(305) 593-6740
Dougherty County, GA	RFP No. 19-027R Pre-Event + Post event Hurricane Michael	2/4/2019	2/4/2020	Jawahn Ware, County Clerk	(229) 431-3211
Duncanville, TX (City)	#17-38 Disaster Debris Removal, Reduction, Disposal and Other Emergency Debris Related Services	4/26/2017	3/31/2019	Mr. Charlie Oberrender, Purchasing Manager	(972) 780-5058
Dunedin, FL (City)	Participant Agreement Disaster Debris Collection & Removal Services as part of Pinellas County's Co-operative Contract RFP #156-0491-P(JA)	8/21/2017	8/21/2022	Mr. Chuck Ankney, Purchasing Agent	(727) 298-3077



Town of Pembroke Park
RFP 19-02 Disaster Debris Removal and Disposal Services

Contract Owner	Contract Title/Type	Contract Start	Contract End	Contact Name & Title	Contact Phone
Edgewater, FL (City)	RFP 16-ES-012 Emergency Debris Hauling and Disposal	8/16/2016	11/30/2019	Ms. Pat Drosten, Purchasing Specialist	(386) 424-2400
Edinburg, TX (City)	RFP#:2018-003 Disaster Debris Removal and Recovery Services	9/18/2018	9/18/2021	Mr. Ramiro L. Gomez, J, Director of Solid Waste Dept	(956) 381-5635
Effingham County, GA	Disaster Debris Removal Services RFP#18-002	11/2/2017	11/2/2020	Ms. Fiona Charleton, Purchasing Agent	(912) 754-2123
El Campo, TX (City)	El Campo (City) Texas Disaster Debris Removal	8/27/2018	8/27/2020	Mr. Gary Williamson, Asst. Chief of Police	(979) 541-5037
Emporia, VA (City)	Recovery Assistance	11/21/2018	11/21/2020	Mr. William E. Johnson, City Manager	(434) 634-3332
Escambia County School District, FL	RFP #141802 Tree Debris Removal	6/1/2014	5/31/2019	Mr. Greg Gibbs, Director of Maintenance & Custodial Services	(850) 469-6210
Evangeline Parish, LA	Pre-Qualification for Hurricane Season Debris Removal Contracts	4/25/2017	Pre-qual.	Mr. James Berthelot, Executive Director, Solid Waste Commission	(337) 363-7254
Fairfax County, VA	Contract #4400006563 Debris Removal	1/1/2016	12/31/2020	Ms. Cindy Joy, Contract Specialist	(703) 324-3276
Fayette County, GA	RFP#: 1440-P Debris Clearing, Removal and Disposal	7/1/2018	6/30/2019	Mr. Ted Burgess, Director of Purchasing	(770) 305-5393
Florida A&M University	ITN#1228LCSA SUS Disaster Recovery Operations	3/16/2015	6/30/2019	Ms. Keisha McQueen, Procurement	(850) 599-3203
Fort Myers, FL (City)	Quote #D1002-15 Tree & Debris Removal	5/22/2015	7/1/2019	Ms. Paula Carter, Interim Contracts & Purchasing Manager	(239) 321-7240
Fort Worth, TX (City)	RFP No. 16-0132 Disaster Debris Collection & Processing	11/16/2016	9/30/2021	Mr. Fernando Costa, Assistant City Manager	(817) 392-5164
Franklin County, FL	Debris Removal & Disposal Services	10/2/2018	10/2/2020	Ms. Pamela Brownell, Director of Emergency Management	(85) 653-8977
Frederick County, MD	Bid #16-052 Tree and Brush Debris Removal & Contracting	11/11/2015	11/30/2017	Mr. Michael Decker, CPPB Procurement Analyst III	(301) 600-6804
Frederick County, MD	Bid #17-055B Removal & Disposal of Disaster Aggregate Debris	2/6/2017	11/30/2017	Mr. Michael Decker, CPPB Procurement Analyst III	(301) 600-6804
Fripp Island Property Owners Inc.	PB off Beaufort County Contract RFP#: 030415 Debris Removal, Debris Management Site Operations and Disposal services	9/7/2017	8/31/2019	Ms. Kate Hines, General Manager	(843)838-4155
Gainesville, FL (City)	RFP#: PWWM180068-DH Disaster Debris Management	7/23/2018	7/23/2022	Ms. Diane Holder, Sr.Buyer	(352) 334-5021
Garden City, GA	Disaster Debris Removal, Reduction, Disposal	9/21/2017	12/31/2019	Ms. Jackie Jackson, Office of the City Manager	(912) 963-2768
Gloucester County, VA	IFB 13-007-BL Site Management for Debris Reduction & Debris Hauling	9/7/2012	3/31/2019	Mr. Bill Lindsey, CPPO, CPM, Purchasing Manager	(804) 693-1210



Town of Pembroke Park
RFP 19-02 Disaster Debris Removal and Disposal Services

Contract Owner	Contract Title/Type	Contract Start	Contract End	Contact Name & Title	Contact Phone
Glynn County, GA	Debris Removal and Disposal Services RFP#: 01024	7/1/2018	6/30/2019	Ms. Tonya Miller, Purchasing Agent	(912) 554-7135
Golden Beach, FL (Town)	Disaster Recovery Services	6/24/2008	6/24/2020	Ms. Lissette Perez, Assistant to the Town Manager	(305) 932-0744
Gonzales, LA (City)	2017 Emergency Debris Removal & Disposal Services	6/22/2017	6/22/2019	Ms. Jackie Baumann P.E., Chief Engineer	(225) 647-2841
Gordon County, GA	2018 Debris Removal and Disposal Services	2/9/2018	2/9/2021	Mr. Martin Vaughn, Purchasing Director	(706) 879-2198
Grand Prairie, TX (City)	#13106 Disaster Debris Hauling	1/8/2014	3/31/2019	Mr. Bryce A Davis, Purchasing Manager	(972) 237-8271
Groves, TX (City)	RFP 2016-05-10 Debris Removal Services	7/1/2016	7/1/2019	Ms. Kimbra Lowery, City Clerk	(409) 960-5773
Gulfport, FL (City)	RFP#:156-0491-P (JA) Disaster Debris Collection and Removal Svcs. as part of Pinellas County's Cooperative Contract	9/25/2017	9/25/2022	Mr. Don Sopek, Public Works Director	(727) 893-1090
Harmony, NC (Town)	PB off Iredell 3849-Disaster Debris Management Services	5/1/2019	4/30/2022	Ms. Wanda Edwards, Town Clerk/Finance Officer	(704) 546-2339
Harris County TX	Emergency Svcs. for Debris Clearing, Removal, Disposal & Operations of TDSRS Job#: 18/0150	7/10/2018	7/9/2020	Mr. DeWight Dopslauf, Purchasing Agent	(713) 274-4400
Hattiesburg, MS (City)	RFQ Prequalification for Debris Removal Assistance	2/1/2016	3/1/2019	Mr. Lamar Rutland, P.E., Director of Engineering	(601) 545-4540
Hedwig Village, TX (City)	OLD 2012 HGAC - Debris Removal & Disposal Services	9/8/2016	9/7/2020	Ms. Kelly J. Johnson, City Administrator	(713) 465-6009
HGAC (Houston Galveston Area Council), TX	Master Contract for Disaster Debris Clearance and Removal Services for its 5,400 Members in 44 States	8/24/2017	8/31/2020	Mr. Neal Witty, Sr. Specification Specialist	(713) 499-6693
Hialeah, FL (City)	RFP No. 2015-16-8500-36-002 Disaster Recovery & Debris Removal	8/17/2016	7/31/2019	Mr. Armando Rojas, Acting Director of Emergency Management	(305) 863-2847
Hollywood, FL (City)	RFP#: 4592-18-PB Emergency Response and Recovery Services	7/23/2018	7/22/2020	Ms. Sylvia Glazer, Public Works Director	(954) 967-4526
Homestead, FL (City)	Debris Removal Services	9/5/2017	Open end contract	Ms. Carol McPatrick, Purchasing Manager	(305) 224-4626
Horry County Solid Waste Authority (HCSWA) SC	RFP#: 017-18-15 Hurricane Disaster Debris Removal, Reduction and Disposal Services	5/3/2018	5/3/2020	Mr. Mike Bessant, Director of Operations	(843) 234-7009
Houston, Texas (City)	Debris Removal S10-T26485 Disaster Debris Removal Services for the Solid Waste Dept.	4/13/2018	4/13/2021	Mr. Gregory Hubbard, Sr. Procurement Specialist	(832) 393-8748



Town of Pembroke Park
RFP 19-02 Disaster Debris Removal and Disposal Services

Contract Owner	Contract Title/Type	Contract Start	Contract End	Contact Name & Title	Contact Phone
Humble, Texas (City)	H-GAC Contract No. DR09-17 Disaster Debris Clearance and Removal Services	9/6/2017	9/6/2020	Mr. James Nykaza, Fire Marshall/EMC	(281) 446-4928
Huntsville, TX (City)	Emergency Disaster Debris Services	12/8/2016	12/8/2019	Billie Smith, Purchasing	(936) 291-5495
Indian River County, FL	RFP No. 2016015 Disaster Debris Removal and Disposal	4/5/2016	4/4/2020	Ms. Jennifer Hyde, Purchasing Manager	(772) 226-1416
Indian Rocks Beach, FL (City)	Bid No. 156-0491-P (JA) Disaster Debris Collection and Removal Svcs. as part of Pinellas County's Cooperative Contract RFP: 156-0491-P (JA)	8/16/2017	8/16/2022	Mr. Dean Scharmen, Public Services Director	(727) 595-6889
Indianapolis/Marion County, IN	RFB 14DPW-543 Catastrophic Event Tree Services	8/31/2015	8/25/2019	Ms. Wendy Thanisch, City/County Purchasing	(317) 327-4641
Iredell County, NC	RFP# 19-750-RFP-02: Pre Event Contract to Provide Disaster Debris Management Services	4/4/2019	4/4/2022	Iredell County Solid Waste, Director	
Jackson County, FL	#1415-24 Disaster Recovery Debris Removal Contract	8/31/2015	8/31/2019	Ms. Judy Austin, Purchasing Agent	(850) 482-9633
Jackson County, MS	Debris Removal - PRE-QUALIFICATION	7/31/2017	7/31/2019	Ms. Cindy Steen,	(228) 769-3088
Jacksonville Beach, FL (City)	RFP #04-1415 Standby Contract for Disaster Services	7/21/2015	7/21/2020	Mr. Jason Phitides, Procurement Officer	(904) 247-6226
James City County, VA	Disaster Related Debris Removal	9/4/2013	9/3/2019	Ms. Linda Hodges, Sr. Purchasing Specialist	(757) 259-4127
Jefferson Parrish, LA	RFP # 0380: Disaster Debris Collection, Processing and Disposal Services	3/19/2019	3/19/2021	Mr. Christopher L. Roberts, Council Chairman	(504) 364-2626
Johns Creek, GA	RFQ#17-065 Disaster Debris Removal and Debris Management Services	6/15/2017	6/15/2019	Mr. Neil Trust, Purchasing Manager	(678) 512-3233
Johnston County, NC	RFP#2018-02 Debris Management and Removal	7/1/2018	6/30/2021	Ms. Wanda Johnson, Financial Operations Manager - Johnston County Emergency Services	(919) 938-5829
Jupiter Island, FL (Town)	Disaster Recovery Debris Removal Project No. 2015-04	5/30/2016	5/30/2019	Mr. Stuart Trent, Director of Eng & Public Works	(772) 545-0171
Jupiter Island, FL (Town)	Emergency Disposal of Disaster Related Debris Project No. 2015-05	5/30/2016	5/30/2019	Mr. Stuart Trent, Director of Eng & Public Works	(772) 545-0171
Katy, TX (City)	Emergency Services for Removal and Disposal of Debris Services 2018-0606B	06/25/18	06/25/2020	Ms. Elaine Lutringer, Public Works Director	(281) 391-4830
Kenner, LA (City)	RFP 16-6346 Post-Disaster Debris Collection, Processing and Disposal Services	8/23/2016	9/1/2019	Ms. Theresa Nevells, Purchasing Director	(504) 468-7262
Lafourche Parish, LA	Disaster Debris Removal and Recovery Services	7/26/2017	7/26/2019	Mr. Jerome Danos, Solid Waste Manager	(985) 493-6928



Tab 2 Experience and Ability and Additional Proposal Requirements
Section 9 Existing Disaster-Related Pre-Event Contracts
Page 2.9-6

Town of Pembroke Park
RFP 19-02 Disaster Debris Removal and Disposal Services

Contract Owner	Contract Title/Type	Contract Start	Contract End	Contact Name & Title	Contact Phone
Lake Charles, LA (City)	RFP#: 2018-24 Emergency Debris Management Services	07/09/18	7/9/2021	Ms. Alecia Comeaux, Purchasing Manager	(337) 491-1263
Lake County, FL	ITB 16-0632 Emergency Debris Removal Services (DOT Roads FWHA)	2/1/2017	1/31/2020	Mr. Barnett Schwartzman, Procurement Director	(352) 343-9765
Lake Mary, FL (City)	Emergency Debris Removal Services	3/5/2019	3/5/2022	Jackie Sova, City Manager	(407) 585-1419
Lakeland, FL (City)	Annual Disaster and Debris Management Services, Bid No. 5133	6/10/2015	7/20/2020	Ms. Lana Braddy, Public Works Project Coordinator	(863) 834-6779
Lakeland, TN (City)	RFP Emergency Debris Removal	7/1/2016	6/30/2019	Ms. Jessica Milspaugh, City Recorder	(901) 867-2719
Lakeland, TN (City)	RFP Emergency Debris Removal - Cut and Toss	7/1/2016	6/30/2019	Ms. Jessica Milspaugh, City Recorder	(901) 867-2719
LaPorte, TX (City)	RFP# 118501 Debris Removal	6/11/2018	6/11/2019	Ms. Cherell Daeumer, Purchasing Manager	281-470-5123
Larimer County, CO	RFP P15-14 Disaster Debris Removal & Hauling Services	11/6/2015	4/30/2019	Mr. Stephen Gillette, Solid Waste Director	(970) 498-5762
Lauderdale Lakes, FL (City)	#18-3410-11R Emergency Debris Removal Services	06/26/18	06/26/23	Mr. Bobby William, Purchasing Manager	(954) 535-2794
Lee County, FL	RFP B-140102 Disaster Emergency Clearance of Roads & Streets	5/20/2014	5/20/2019	Mr. Bob Franceschini, Procurement Analyst	(239) 533-5875
Leon County, FL	RFP #BC-03-27-17-29 Debris Removal and Disposal Services	5/15/2017	5/31/2022	Mr. Don Tobin, Purchasing	(850) 606-1600
Livingston Parish, LA	Debris Removal & Site Management for Debris Reduction and Emergency Roadway Clearance	4/5/2019	4/5/2020	Mr. Mark Harrell, Director of Homeland Security	(225) 686-3066
Longboat Key (Town of), FL	RFP #14-005 Disaster Recovery Services	7/15/2014	7/24/2019	Mr. David R. Bullock, Town Manager	(941) 316-1999
Longmont, CO	IFB-KS-15063 Emergency Debris Removal	8/15/2015	8/14/2019	Mr. Kerry Sheahan, Procurement Specialist	(303) 774-3671
Longwood, FL (City)	Longwood (City) FL RFP#: 07262018 Disaster Debris Removal Services	9/21/2018	9/21/2021		(407) 260-3480
Los Angeles County, CA	As-Needed Emergency Debris Removal Services Program #003215, \$100M	1/15/2014	7/15/2019	Mr. Mark Pestrella, Director of Public Works	(626) 458-5100
Lynn Haven, FL	Debris Clearing and Removal	6/1/2013	6/1/2019	Ms. Angel Huerta, Purchasing Clerk	(850) 265-7520
Manassas, VA (City)	RFP 15P005A Primary Contract for Disaster Debris Removal Services	5/11/2016	5/11/2019	Mr. James M. Falls, Purchasing Manager	(703) 257-8368
Manatee County, FL	RFP #14-0330FL Debris Management Services	5/5/2014	5/13/2019	Mr. Frank G. Lambertson, Contracts Negotiator Purchasing	(941) 749-3042
Margate, FL (City)	RFP#:2018-016 Disaster Debris Management Services	7/11/2018	7/11/2023	Mr. Spencer L. Shambay, Purchasing Manager	(954) 935-5341



Tab 2 Experience and Ability and Additional Proposal Requirements
Section 9 Existing Disaster-Related Pre-Event Contracts
Page 2.9-7

Town of Pembroke Park
RFP 19-02 Disaster Debris Removal and Disposal Services

Contract Owner	Contract Title/Type	Contract Start	Contract End	Contact Name & Title	Contact Phone
Maryland (State)	BPO#001B9400037 Emergency Debris Removal for Statewide Contract Solicitation No MDDGS31036317	10/1/2018	9/30/2021	Mr. Danny Mays, Program Manager	(410) 767-3586
McKinney, TX (City)	RFP #16-21RFP Disaster Debris Hauling Services	4/6/2017	4/6/2019	Mr. Ian Coubrough, Purchasing	(972) 547-7587
Melbourne, FL (City)	RFP # 02-040-0-2016/BB Disaster Debris Removal Services	5/16/2016	5/15/2019	Ms. Brigitte Bache, Senior Buyer	(321) 608-7063
Mesquite, TX (City)	PB Off RFP #16-2:Disaster Related Debris Hauling Services	4/1/2019	3/31/2020	Mr. Ricky Spivey, Sr. Procurement Specialist/Purchasing	(972) 216-6394
Miami Beach, FL (City)	Disaster Recovery Services	8/27/2014	11/27/2018: re-awarded, contract in negotiation	Mr. Kenneth Patterson, Procurement Department	(305) 673-7000
Miami Shores Village, FL	Removal and Disposal of Debris	11/16/2018	11/16/2021	Mr. Scott Davis, Director of Public Works	(305) 795-2210
Miami Springs, FL (City)	RFP#: 03-17/18 Disaster B = Debris Removal and Emergency Response Services	12/18/2018	12/12/2021	Ms. Tammy Romero, Assistant City Manager	(305) 805-5054
Miami, FL (City)	ITB#274253 Emergency Debris Removal & Disposal Services	8/6/2014	4/16/2019	Ms. Amy Gandarilla, Purchasing	(305) 416-1925
Miami-Dade County, FL	RTQ-00618 Pre-Qualification Pool for Emergency Debris Removal for multiple County departments., Police, Housing, seaport, Solid Waste, Transportation and Public Works, Water & Sewer	6/1/2018	6/1/2023	Mr. Frederick Taylor, Procurement Contracting Manager	(305) 375-1078
Miller County, GA	Pre & Post Event Contract to Provide Emergency Services for Removal and Disposal of Debris Services	3/11/2019	3/11/2020	Ms. Debbie Henry, EMA Director	(229) 758-4104
Miramar, FL (City)	RFP No. 18-03-20 Debris Management & Removal Services	7/27/2018	7/27/2021	Ms. Brenda Martin, Procurement Manager	(954) 602-3054
Montgomery County, MD	Debris Management Services RFP #1038745	4/29/2015	4/29/2022	Mr. Daniel Locke, Chief, DEP Div. of Solid Waste Services	(240) 777-6402
Montgomery County, TX	Debris Management Services RFP#:2016-0033	7/25/2017	6/26/2019	Mr. Jorge Ardines, Interim Director of Purchasing	(936) 539-7980
Mooreville, NC (Town)	PB off Iredell 3849-Disaster Debris Management Services	4/16/2019	4/16/2022	Mr. John Finan, Public Works Director	(704) 664-4278
Morgan's Point, TX	Emergency Debris Removal Services	12/12/2017	12/12/2021	Mr. Brian Schneider, City Administrator	(281) 471-2171
Mount Dora, FL (City)	RFP#:18-PW-004 Emergency Debris Hauling and Disposal	4/17/2018	4/17/2023	Ms. Marilyn Douglas, Purchasing Manager	(352) 735-7179
Nacogdoches, TX (City)	Debris Removal Services RFP No. 2012111-003	9/19/2012	9/19/2019	Ms. Pamela Curbow, Purchasing Director	(936) 559-2528



Town of Pembroke Park
RFP 19-02 Disaster Debris Removal and Disposal Services

Contract Owner	Contract Title/Type	Contract Start	Contract End	Contact Name & Title	Contact Phone
Nassau Bay, TX (City)	Nassau Bay (City) TX -#2018-01 Post Disaster Debris Removal and Disposal	9/18/2018	9/18/2021	Tom George, Fire Chief	(281) 336-6295
Nassau County, FL	RFP#NC18-014 Disaster Debris Management (Removal Services)	9/18/2018	9/18/2021		(904) 548-0900
North Carolina Department of Agriculture	NCDA&CS - RFQ#10-RFQ-007994 Carbon Source Material (Wood Chips/ Shavings) Hurricane Florence SME Farms	9/25/2018	Until Services are Complete	Ms. Michelle Goff, Procurement Manager	(919) 707-3065
North Carolina Department of Transportation (NC DOT) Division 2	Contract No 11843605 Remove and Dispose of Storm Related Debris from State Maintained Roadways in Jones County	10/8/2018	1/25/2019	Mr. Jeremy Stroud, Division Maintenance Engineer	(252) 775-6100
Nederland, TX (City)	RFP 2016-05-10 Debris Removal Services	7/1/2016	6/30/2019	Mr. Chris Duque, City Manager	(409) 723-1503
New College of FL (NCF)	ITN#1228LCSA NCF Debris Removal Services	6/1/2014	10/10/2019	Mr. Alan Burr, Director of Facilities and Construction	(941) 487-4245
New Orleans, LA - Zone 1 (City)	Disaster Street-Clearing and Debris Collection, Removal, Processing and Disposal Zone 1	8/28/2013	8/27/2019	Ms. Cynthia Sylvain-Lear, Director Department of Sanitation	(504) 658-3800
New Orleans, LA - Zone 3 (City)	Disaster Street-Clearing and Debris Collection, Removal, Processing and Disposal Zone 3	8/28/2013	8/27/2019	Ms. Cynthia Sylvain-Lear, Director Department of Sanitation	(504) 658-3800
New Port Richey, FL	RFP-18-004 Disaster Recovery and Removal Services	1/22/2018	1/22/2021	Mr. Barret H Doe, Public Works Assistant Director	(727) 841-4537
North Lauderdale, FL	RFP #15-05-348 Disaster and Debris Management Services	6/30/2015	6/30/2020	Ms. Francine Sanner, Public Works	(954) 724-7070
North Miami, FL (City)	(Pre-Qualification) RFQ No. 15-17-18 Disaster Debris Removal	5/22/2018	5/22/2021	Mr. Alberto Destrade, Purchasing Director	(305) 895-9886
North Port, FL (City)	Contract No 2017-24 Debris Management Services & Ancillary Preparation /Recovery Services	9/26/2017	9/26/2020	Ms. Alla Skipper, Sr. Contract Specialist	(941) 429-7172
North Port, FL (City)	RFP NO. 2019-48: Debris Management Services and Ancillary Preparation/Recovery Services		5/22/2022	Mr. Justin Daly, Contract Administrator I	(941) 429-7102
Ocala, FL (City)	RFP#: PWD/18-011 Emergency Debris Removal Services	6/20/2018	6/20/2021	Ms. Marian Tomlin, Lead Buyer	(352) 629-8360
Ocean City, NJ (City)	Contract 18-44 Emergency Debris Removal Services	10/1/2018	9/30/2019	Mr. Joseph Clark, Purchasing Manager	(609) 399-6111
Ocean Ridge, FL (Town)	#17-204D Hurricane Disaster Debris Removal, Reduction & Disposal Services (Inter-Local Agmt. with Solid Waste Auth. of Palm Beach Gardens)	8/15/2017	5/7/2022	Mr. James Titcomb, Town Manager	(561) 732-2635



Town of Pembroke Park
RFP 19-02 Disaster Debris Removal and Disposal Services

Contract Owner	Contract Title/Type	Contract Start	Contract End	Contact Name & Title	Contact Phone
Ocoee, FL (City)	RFP#:18-002 Emergency Disaster Debris Removal Services Contract	9/26/2018	9/26/2021		(407) 905-3170
Oconee County, SC	Debris Removal Emergency Services	3/11/2009	no expiration	Ms. Robyn Courtright, Director of Procurement	(864) 638-4141
Okaloosa County FL	RFP PW41-17 Emergency Debris Removal	9/20/2017	9/20/2020	Mr. Matthew Young, Contracts and Lease Coordinator	(850) 689-5960
Oklahoma Environmental Waste Management Authority (OEMA)	Debris Removal RFP 2016-04 Cubic Yard & Tonnage	6/29/2016	6/29/2019	Mr. David Griesel, General Manager	(405) 262-0161
Olathe, KS (City)	RFP-14-4386 Disaster Debris Management Services	5/21/2014	5/20/2019	Ms. Nicole Averell, Contract Specialist	(913) 971-8925
Oldsmar, FL	RFP 2016-02 Debris Management Services	2/9/2017	2/1/2019	Mr. Al Braithwaite, Director of Administrative Services	(813) 749-1106
Onslow County, NC	RFP #008-15 Disaster Debris Clearing and Removal Services	9/8/2016	6/7/2021	Ms. Laura Jones, Purchasing Director	(910) 455-1750
Orange County, FL	Disaster Recovery and Debris Removal Contract No. Y15-1022-B	6/1/2015	11/30/2018 – extended until contract award	Ms. Carol Hewitt, Sr. Contract Administrator	(407) 836-5635
Orange County, NC	Debris Removal and Processing Services	10/1/2013	10/1/2019	Mr. Gayle Wilson, Director of Solid Waste Department	(919) 968-2885
Palm Bay, FL (City)	Disaster Recovery Debris Removal Services RFP#: 36-0-2017	5/31/2017	5/31/2019	Ms. Bobbye Marsala, Chief Procurement Officer	(321) 952-3424
Palm Beach County School District, FL	Debris Cleanup Services for Disaster Recovery Assistance	7/21/2016	7/21/2019	Ms. Helen Stokes, Construction Purchasing	(561) 882-1954
Palm Beach County School District, FL	Debris Cleanup Services for Disaster Recovery Assistance	7/21/2016	7/21/2019	Ms. Helen Stokes, Construction Purchasing	(561) 882-1954
Palm Beach County, FL (SWA)	17-204 Hurricane/Disaster Debris Removal, Reduction and Disposal	5/8/2017	5/7/2022	Ms. Saundra Brady, Purchasing	(561) 640-4000
Palm Beach Gardens, FL (City)	Emergency Debris and Disaster Recovery Services, RFP2016-032EM(A)	2/9/2017	1/31/2022	Mr. David Reyes, Public Works	(561) 804-7015
Palm Springs FL (Village)	Hurricane/Disaster Debris Removal, Reduction & Disposal Services #17-204D (Piggyback off SWA Palm Bch#3638)	7/13/2017	5/7/2022	Mr. William T. Golson CPRE, Parks & Recreation Director	(561) 964-8820
Palmetto Bay, FL (Village)	RFP 1314-11-006 Emergency Debris Removal & Management	6/2/2014	6/15/2019	Ms. Kristy Bada, Procurement Specialist	(305) 259-1234
Palmetto, FL (City)	Emergency Debris Removal Services	8/6/2012	12/31/2020	Ms. Nixa Haisley, Purchasing Agent	(941) 723-4570
Panama City, FL (City)	PC 17-022 Debris Management and Removal Services	5/31/2017	5/31/2019	Mr. Neil Fravel, Public Works Director	(850) 872-3015
Parker County, TX	RFP #PC16-25 Emergency Debris Management Services	3/27/2017	4/1/2019	Ms. Kim Rivas, Purchasing Agent	(817) 598-6080



Tab 2 Experience and Ability and Additional Proposal Requirements
Section 9 Existing Disaster-Related Pre-Event Contracts
Page 2.9-10

Town of Pembroke Park
RFP 19-02 Disaster Debris Removal and Disposal Services

Contract Owner	Contract Title/Type	Contract Start	Contract End	Contact Name & Title	Contact Phone
Peachtree City, GA	RFP#: 1440-P Debris Clearing, Removal and Disposal - Inter-Local Coop agreement with Fayette County GA	10/25/2018	6/30/2019	Ms. Angela Egan, Purchasing Agent	(770) 486-4181
Pearland, TX (City)	RFP#:0917-62 - Debris Management Services	9/6/2017	9/6/2019	Mr. Bob Pearce, Purchasing Officer	(281) 652-1668
Pembroke Pines, FL (City)	RFP#: AD-18-18-03 Disaster and Debris Management Services	9/1/2018	10/30/2021	Mr. Steven P. Buckland, Asst. Director of Public Works	(954) 518-9107 Cell#: (954) 214-8530
Pendleton County, KY	Pre-Qualification for Debris Removal Contractors	2/21/2014	Pre-qual. No expiry date	Mr. Henry W. Bertram, Judge	(859) 654-4321
Perquimans County, NC	Professional Debris Removal Services	7/1/2017	7/1/2020	Mr. Jonathon Nixon, Director of Perquimans County Emergency Services	(252) 426-5646
Pharr, TX (City)	Bid No. 1415-01-517-0022 Catastrophic Event Debris Removal	9/25/2015	9/25/2019	Mr. Roy Garcia, CPM, Director of Public Works	(956) 402-4100
Pinellas County, FL	Disaster Debris Collection & Removal RFP#: 156-0491 P(JA)	7/10/2017	12/31/2022	Ms. Jeanne Armstrong, Procurement Analyst Coordinator	(727) 464-5323
Pinellas Park, FL (City)	Disaster Debris Collection and Removal Participant	8/7/2017	8/7/2022	Mr. Kyle Arrison, Stormwater Supervisor	(727) 369-5621
Plano, TX (City)	Bid No. 2018-0018-C: Disaster Debris Clearance and Removal		9/30/2022	Ms. Carrie Reyes, Emergency Management Department	
Plantation Acres Improvement District, FL (P.A.I.D)	Disaster Debris Management Services RFP No. 2014-01	10/23/2014	10/23/2019	Mr. Angel Alvarez, District Manager	(954) 474-3092
Polk County Schools, FL	RFP 15-525 Disaster Debris Removal Services	1/27/2016	10/5/2020	Mr. Harold Hamby Jr., Purchasing Agent	(863) 534-0575
Polk County, FL	RFP 15-525 Disaster Debris Removal Services	9/15/2015	9/15/2020	Ms. Michele Sims, Procurement Manager	(863) 534-6738
Port Neches, TX (City)	RFP 2016-05-10 Debris Removal Services	7/1/2016	6/30/2020	Mr. Andre Wimer, City Manager	(409) 719-4204
Port St. Lucie, FL (City)	Ebid#:20170147	8/3/2017	7/31/2019	Ms. Sherri Hawes, Buyer	(772) 871-5223
Puerto Rico DTOP	Puerto Rico Department of Transportation and Public Works (DTOP) Hurricane Maria @2018-000-175 SOUTH REGION Debris Removal, Hauling, Consolidation, Processing & Disposal Services	11/29/2017	12/18/2018 – extension granted	Mr. Juan M Maldonado de Jesus, Legal Counsel	(787) 903-4221
Puerto Rico DTOP	Puerto Rico Department of Transportation and Public Works (DTOP) Hurricane Maria @2018-000-176 CENTRAL REGION Debris Removal, Hauling, Consolidation, Processing & Disposal services	11/29/2017	12/18/2018 – extension granted	Mr. Juan M Maldonado De Jesus, Legal Counsel	(787) 903-4221



Tab 2 Experience and Ability and Additional Proposal Requirements
Section 9 Existing Disaster-Related Pre-Event Contracts
Page 2.9-11

Town of Pembroke Park
RFP 19-02 Disaster Debris Removal and Disposal Services

Contract Owner	Contract Title/Type	Contract Start	Contract End	Contact Name & Title	Contact Phone
Puerto Rico Parks and Recreation	Co-op Agmt w DTOP Hurricane Maria -#2018-000-175 & #2018-000-176	11/29/2017	12/18/2018 – extension granted	Mr. Juan M Maldonado De Jesus, Legal Counsel	(787) 903-4221
Punta Gorda, FL (City)	Solicitation #R2016106/EOC-DISASTER REC/1617	8/23/2017	8/23/2020	Ms. Marian Howe Pace, Procurement Manager	(941) 575-3348
Ramsey County, MN	RFB-COMGR1734 Debris Management & General Emergency Management	1/1/2016	12/31/2019	Mr. Kamal Buchanan, Procurement Specialist	(651) 266-8069
Richardson, TX (City)	Bid 74-16 Debris Removal and Disposal Services	9/26/2016	9/25/2020	Mr. Todd Gastorf, Purchasing Manager	(972) 744-4135
Richwood, TX (City)	RFP#: 18-002P Debris Management and Removal Services	6/12/2018	6/12/2020	Ms. Kristen Garcia,, Court Clerk/Accounting Clerk	(979) 265-2082
Riverside County, CA	Disaster Related Debris Management Services EMARC-007	5/1/2018	6/30/2023	Mr. Walter Mack, Sr. Procurement Specialist	(951) 955-4937
Rockledge, FL (City)	Debris Removal and Tree Trimming Services	3/1/2018	3/1/2020	Mr. C. Kenneth Poole, Public Works Director	(321) 690-3961
Rockwall County, TX	RFP# 17-01-010: Emergency Disaster Debris Removal, Reduction, Disposal, and other Debris Related Services	3/28/2017	3/27/2020	Ms. Allana Mitchell, First Assistant Auditor	(972) 204-6050
Santa Rosa County, FL	Disaster Debris Removal	10/15/2018	5/31/2021	Mr. Stephen Furman, P.E., Public Works Director	(850) 981-7121
Sarasota, FL (City)	RFP#: 18-05-JS Disaster Recovery Services	6/1/2018	6/1/2021	Mr. Doug Jeffcoat, Public Works Director	(941) 329-6101 ext 6101
SC DOT	Contract No. 4400011238 Disaster Recovery Assistance following a Declared Disaster	9/9/2015	6/8/2020	Mr. Emmett Kirwin, CPPB, Procurement Department	(803) 737-1484
Scott, LA (City)	RFP#: 41789537 Pre-Position Disaster Debris Recovery Services	8/31/2017	8/31/2019	Ms. Pat Logan, Comprehensive Plan Facilitator	(337) 889-5026
Seabrook, TX (City)	RFP#: 2018-02 Post Disaster Debris Removal and Disposal	5/25/2018	5/25/2021	Ms. Elizabeth Lopresti, Procurement Coordinator	(281) 291-5671
Sebastian, FL (City)	RFP 17-07 Disaster Debris Removal and Disposal Services	3/29/2017	3/29/2019	Mr. Joseph Griffin, City Manager	(772) 589-5330
Seminole County, FL	RFP-602702-16/GMC Disaster Debris Hauling Services	4/4/2017	4/4/2019	Ms. Gladys Marrozos, Sr. Procurement Analyst	(407) 665-7110
South Broward Drainage District, FL	South Broward Drainage District, FL 70 Hour Post Storm Debris/Tree Removal Services	7/1/2016	7/4/2019	Mr. Kevin Hart, District Director	(954) 680-3338
South Dakota State	Contract for Debris Removal	9/1/2014	9/1/2020	Mr. Jason Bauder, Emergency Management	(605) 773-3231
South Florida Water Management District	RFP#:6000000817 Emergency Debris Hauling Services Contract No 4600003719	8/24/2017	8/24/2022	Ms. Dora Dixon, District Contracts Specialist	(561) 682-6420
South Miami, FL (City)	RFP#: CSM2018-06 Emergency Debris Removal & Disposal Services	6/12/2018	6/12/2021	Mr. Steve Kulick, Purchasing Manager	(305) 663-6339



Tab 2 Experience and Ability and Additional Proposal Requirements
Section 9 Existing Disaster-Related Pre-Event Contracts
Page 2.9-12

Town of Pembroke Park
RFP 19-02 Disaster Debris Removal and Disposal Services

Contract Owner	Contract Title/Type	Contract Start	Contract End	Contact Name & Title	Contact Phone
St. John's County, FL	RFP#:18-42 Disaster Debris Removal Services Contract#: 18-MCC-CER-09932	1/25/2019	1/25/2024	Ms. Wendy Hicks, Solid Waste Manager	(904) 827-6982
St. Lucie County, FL	RFP No. 16-060 Emergency Debris Removal	3/28/2017	3/28/2019	Ms. Melissa Simberland, Contract Coordinator	(772) 462-1799
St. Martin Parish, LA	Disaster Debris Removal Contract	11/28/2017	11/28/2019	Mr. Chester Cedars, President (Interim)	(337) 394-2200
St. Marys, GA (City)	Disaster Debris Removal Services	10/18/2018	6/30/2019	Mr. Bobby Marr, Public Works Director	(912) 882-4415
St. Mary's Parish, LA	Professional Debris Removal Services	8/10/2018 (time Ceres signed)	8/10/2020	Mr. Bryan Dumesnil, Purchasing Manager	(337) 828-4100
Sumter County, FL	Disaster Debris Hauling Services RFP 015-0-2018	6/26/2018	6/25/2020	Ms. Becky Segrest, Asst. Purchasing Agent/Logistics Manager	(352) 689-4400
Tallahassee, FL (City)	RFP#: BC-03-27-17-29 Debris Removal & Disposal Services	5/25/2017	5/31/2022	Mr. Reginald Ofuani, Community Beautification & Waste Management Service	(850) 556-7134
Tarrant County, TX	RFP#: 2018-046 Disaster Debris Removal Reduction Disposal & other emergency debris related services-countywide	3/13/2018	3/12/2020	Ms. Dianna Lee, Sr.Contracts Administrator	(817) 884-1143
Taylor County, FL	RFP#: 2017 Disaster Debris Management Services	8/14/2017	8/14/2020	Mr. Stephen Spradley, Emergency Management Director	(850) 838-3500
Terrebonne Parish, LA (TPCG) includes City of Houma	RFP# 18-EMGSW-16, DISASTER RECOVERY DEBRIS MANAGEMENT AND REMOVAL SERVICES	7/18/2018	7/18/2019	Ms. Michelle Neil, Assistant Parish Attorney	(985) 876-4324
Texas General Land Office	Beach Debris Removal Services No. 17-321-002 (Pre-Qualification)	2/3/2017	1/31/2019	Mr. Lance White, Manager ,Contract Management Division	(512) 463-5354
Texas General Land Office	Marine Debris & Vessel Removal Services No. 17-204-003 (Pre-Qualification)	2/9/2017	1/31/2019	Mr. Lance White, Manager ,Contract Management Division	(512) 463-5354
The Villages FL (The Village Community Development Districts)	RFP#: 18P-020 Disaster Debris Removal and Disposal Services includes Fifteen (15) Districts	7/13/2018	9/30/2021	Ms. Melissa Schaar, Buyer/Purchasing	(352) 751-6700
Thibodaux, LA (City of)	Disaster Debris Management Services	7/30/2013	7/30/2019	Ms. Rhonda Dempster, Executive Assistant to the Mayor	(985) 446-7218
Thomas County, GA	Disaster Debris Removal and Disposal	7/26/2016	7/26/2019	Ms. Thelma Maxwell, Purchasing Agent	(229) 225-4100
Thunderbolt, GA (Town)	RFP#: 17-0501 Disaster Recovery Services (Debris Removal)	8/10/2017	8/10/2019	Ms. Caroline R. Hankins, Town Administrator	(912) 629-4650
Treasure Island, FL (City)	Disaster Debris Collection & Removal Services as part of Pinellas County Cooperative Contract RFP#: 156-0491	8/15/2017	8/30/2022	Mr. Hal Bruce, Purchasing Coordinator	(727) 547-4575



Town of Pembroke Park
RFP 19-02 Disaster Debris Removal and Disposal Services

Contract Owner	Contract Title/Type	Contract Start	Contract End	Contact Name & Title	Contact Phone
Trophy Club, TX (Town)	Disaster Debris Removal and Disposal Services	5/17/2017	5/17/2020	Mr. Tony Jaramillo, Interim Parks & Recreation Director	(817) 538-1489
Troutman, NC (Town)	PB off Iredell 3849-Disaster Debris Management Services	4/16/2019	4/16/2022	Mr. Steve Shealy, Finance Director	(704) 528-7600
Tyrone, GA (City)	Coop Agreement w/Fayette County's Contract 1440-P Disaster Debris Removal and other related services	11/6/2018	6/30/2019	Mr. Brandon Perkins, Chief of Police / Interim Town Manager	(770) 487-4038
University of Central FL (UCF)	ITN#1228LCSA SUS Disaster Recovery Operations	6/1/2014	6/30/2019	Mr. Brian Sargent, Assistant Director of Purchasing	(407) 823-3304
University of Texas Medical Branch, TX (UTMB)	Disaster Debris Removal Services	4/1/2014	3/31/2019	Mr. John Mann, Acquisition Specialist	(281) 338-8659
University of West FL (UWF)	ITN#1228LCSA UWF Debris Removal Services	9/12/2014	6/30/2019	Ms. Angie Jones, Director of Procurement	(850) 474-2628
USACE Contracting Division	ACI Blue Roof PUERTO RICO W9128F-15-D-0030	6/25/2015	5/31/2019	Mr. Pat Filer, Contract Officer	(314) 331-8521
USACE Contracting Division	ACI Debris SAD Region Primary, 0011 restricted W912P8-14-D-0020	6/4/2014	5/1/2019	Ms. Gayle Rouse, Contract Officer	(504) 862-1547
USACE Contracting Division	ACI Debris SAD Region Primary, 0011 restricted VIRGIN ISLANDS W912P8-14-D-0020	6/4/2014	5/1/2019	Ms. Gayle Rouse, Contract Officer	(504) 862-1547
USACE Contracting Division	ACI Debris LRD Region Primary, 0005 unrestricted W912P8-14-D-0002	10/18/2013	4/17/2019	Ms. Gayle Rouse, Contract Officer	(504) 862-1547
USACE Contracting Division	ACI Debris POD Region Primary, 0011 restricted W912P8-14-D-0021	6/4/2014	5/1/2019	Ms. Gayle Rouse, Contract Officer	(504) 862-1547
USACE Contracting Division	ACI Debris NAD Region Primary, 0005 unrestricted W912P8-14-D-0002	6/30/2014	6/30/2019	Ms. Gayle Rouse, Contract Officer	(504) 862-1547
USACE Contracting Division	Ceres Caribe Temporary Roofing in Support of USACE / FEMA Disaster Response Puerto Rico PR#:W91278-18-D-0026	11/21/2017	11/21/2018 – extension granted	Mr. Carl M. Wade, Contract Officer	(251) 690-2348
Vermilion Parish Police Jury C/O Sellers & Associates Inc.	File No 8966-01 Pre-Positioned Disaster Debris Removal Contract	8/30/2017	9/27/2019	Mr. Keith Roy, Parish Administrator	(337) 898-4300
Vermont (State)	Contract #32648 Land Debris Removal for Disasters	1/1/2017	12/31/2019	Ms. Sharon Welch, Purchasing	(802) 828-5685
Virginia Department of Emergency Management (VDEM)	VDEM-127-09242014-001-DBS-CDSI Emergency Debris Removal	5/1/2015	1/31/2019	Mr. Jason Eaton, Chief, Logistics Section Mutual Aid	(804) 674-2409
Ware County, GA	Disaster Debris Removal and Disposal Services	6/1/2016	5/31/2019	Mr. Jonathan Daniell, EMA Director	(912) 287-4300 (912) 287-4394
Washington County, OR	RFQ #2016.040 Pre-Qualification Disaster Debris Clearance & Removal Management	8/17/2016	8/17/2021	Mr. Charles Cameron, Purchasing	(503) 846-7575



Town of Pembroke Park
RFP 19-02 Disaster Debris Removal and Disposal Services

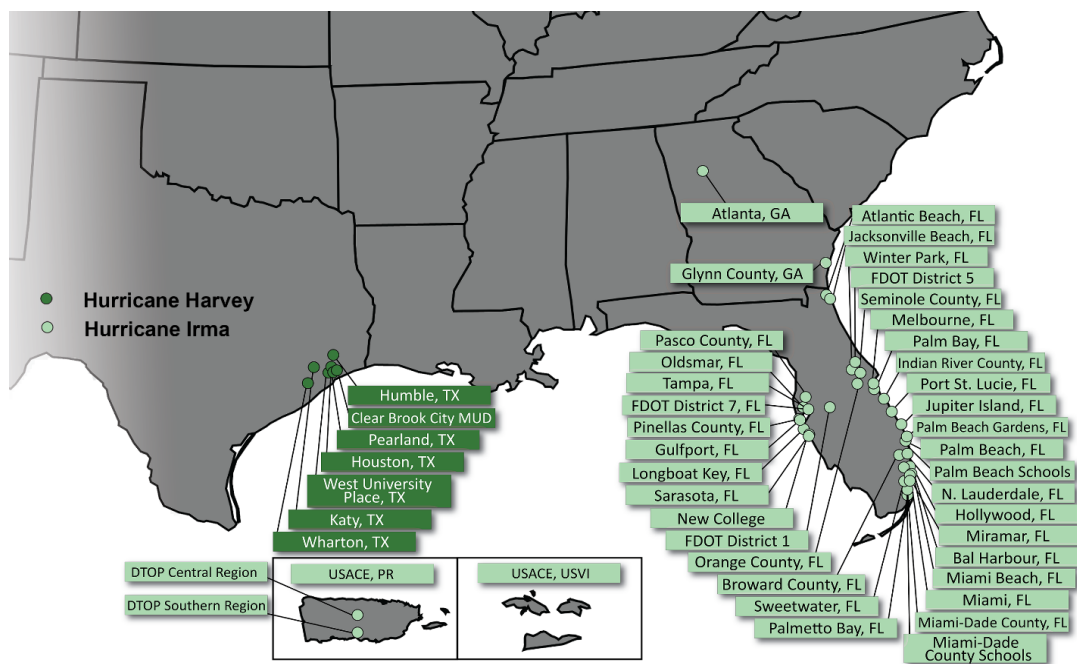
Contract Owner	Contract Title/Type	Contract Start	Contract End	Contact Name & Title	Contact Phone
West Hartford, CT (Town)	RFP 6652F Emergency Storm Debris Removal Services-Prequalifying Bid.	7/1/2018	6/30/2019	Ms. Tammy Bradley, Senior Buyer	(860) 561-7470
West University Place, TX (City)	Bid# 18-03 Disaster Debris Clearance and Removal Services	5/23/2018	5/23/2019	Mr. Gerardo Barrera, General Services Superintendent	(713) 662-5845
Westerly, RI (Town)	2015-014 Debris Management and Removal Services	11/10/2016	11/10/2019	Mr. Mark Bednarsky, Purchasing Agent	(401) 348-2625
Westwego, LA (City)	Emergency Debris Removal	12/10/2018	12/10/2020	Mr. Joe Peoples, Mayor	(504) 341-3424
Williston, FL (City)	Emergency Debris Management	7/27/2010	7/27/2020	Ms. Josie Lauder, City Planner	(352) 528-3060
Wilmington, NC (City)	RFP#: S6-0218 Debris Management, Recovery & Removal Services	6/26/2018	6/26/2021	Mr. Daryle L. Parker, Purchasing Manager	(910) 341-7830
Wilson, NC (City)	Pre-event Debris Hauling Services	10/31/2018	12/31/2021	Mr. Bryant Bunn, P.E., Public Works Director	(252) 399-2453
Winter Park, FL (City)	RFP-5-2018 Emergency Debris Management Services	5/25/2018	5/25/2021	Mr. Jonathan Vincent, Procurement Agent	(407) 599.3315
Yates County, Puerto Rico	FEMA's STEP Program Services for Puerto Rico Housing Dept. "Hogar Renace" CERES CARIBE	2/19/2018	to project completion	Mr. Drew Chance,	(787) 721-6630
Zachary, LA (City)	Disaster Debris Management & Removal Services	7/29/2018	7/29/2019	Mr. Chris Calbert, Chief Administrative Officer (CAO)	(225) 654-0287



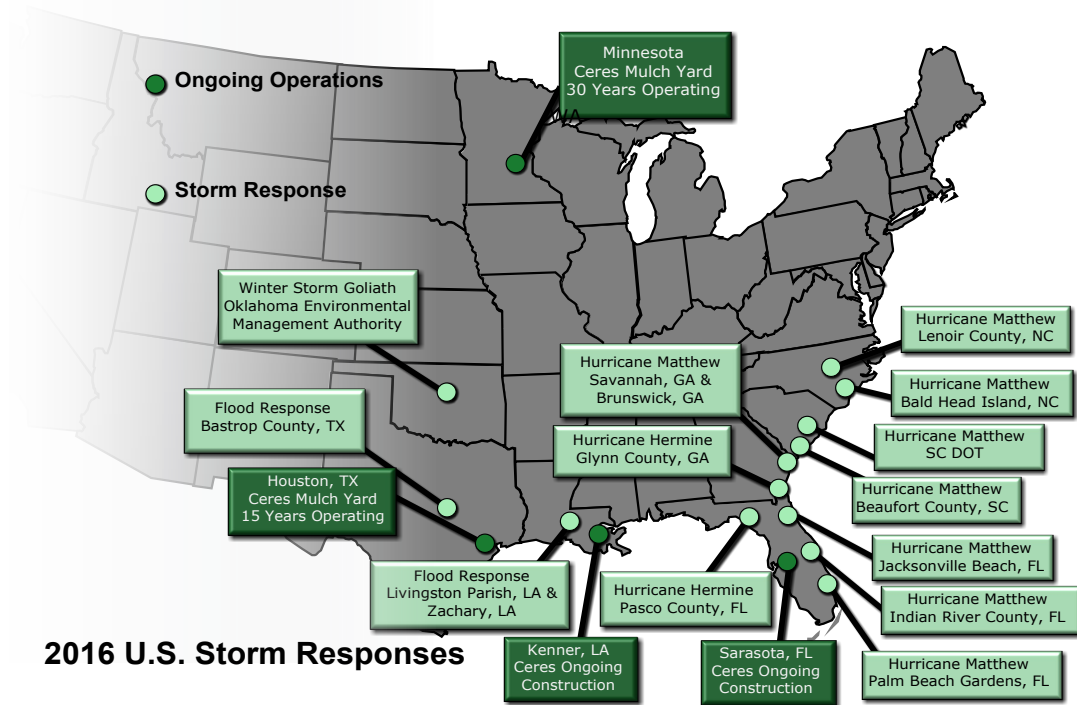
2.10 Capacity

Due to the nature of disaster relief work, it is difficult to project workload; **however, Ceres has the proven resources and experience to handle multiple events and locations.** Our successful experience in multiple response situations as well as our substantial resources and teaming relationships ensures that Ceres' performance on this contract will be to the Town's utmost satisfaction.

In August 2017, Ceres responded to seven jurisdictions in Texas following Hurricane Harvey. Within the next several weeks, Ceres responded to 35 jurisdictions in Florida and performed two emergency contracts in Georgia after Hurricane Irma. Additionally, Ceres worked under the U.S. Army Corps of Engineers (USACE) in Puerto Rico and the Virgin Islands, where both Hurricanes Irma and Maria caused severe damage and devastation.



In 2016, Ceres was already working in Louisiana following heavy rains and flooding when Hurricanes Hermine and Matthew hit the U.S. coast within a month of each other. Ceres responded to several counties in Florida and Georgia after Hurricane Hermine and then to an additional 14 jurisdictions in Florida, Georgia, South Carolina and North Carolina after Hurricane Matthew.

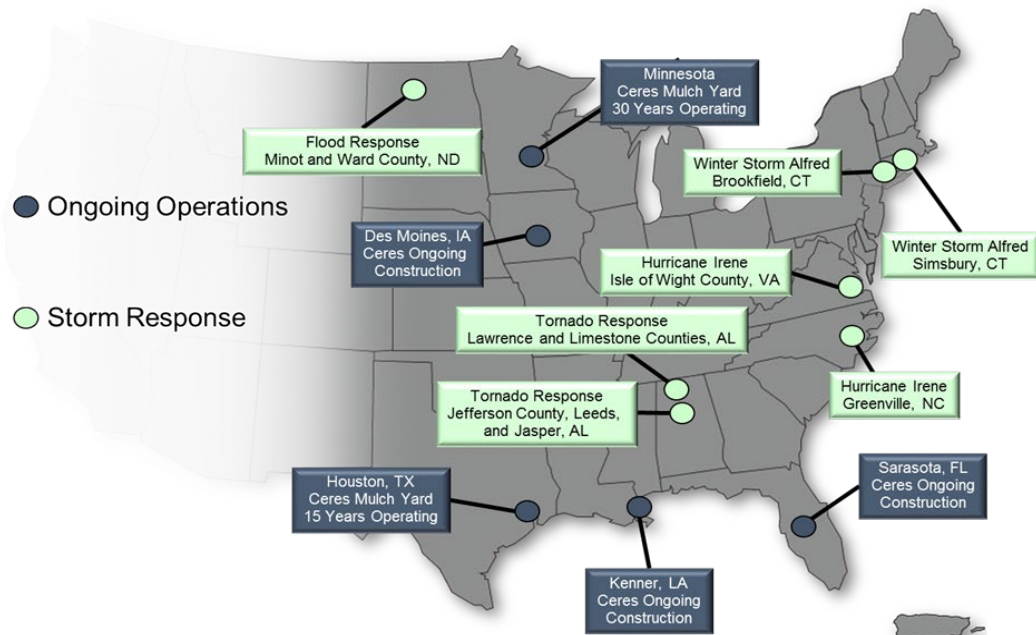


Following Winter Storm Cara in November 2015, Ceres responded to the Oklahoma Environmental Management Authority (OEMA) and began to mobilize staff and equipment within 24 hours of the Notice to Proceed, finishing the first pass in the first two days of operations. When Winter Storm Goliath hit Texas and Oklahoma just one month later in December, Ceres already had staff and equipment positioned to respond in Oklahoma. As more debris piled up following Goliath, Ceres extended its services to the City of Warr Acres, plus Canadian County and four other cities under the OEMA.

In 2014, Ceres responded to two large-scale projects following Winter Storm Pax, which covered the Southeast in freezing rain and ice. Ceres removed and disposed of approximately **one million cubic yards** of debris in Columbia County, GA and Guilford County, NC.



In 2011, Ceres responded to the spring tornadoes that devastated the South, the spring floods in North Dakota, Hurricane Irene in North Carolina and Virginia, and Winter Storm Alfred in the Northeast. Ceres accomplished eight separate contracts while fulfilling all contractual obligations.



During the summer of 2008, Hurricanes Dolly, Gustav and Ike all impacted the Gulf Coast. When Dolly hit the Texas coast Ceres was ready, with people, subcontractors and equipment already on the ground in Cameron County, TX. Ceres managed our own crews and crews of five different Subcontractors in our response to clean-up debris in Cameron County, TX. As Ceres' response to Dolly was wrapping up, Gustav hit Louisiana, and two weeks later Ike hit the Houston, TX area. Ceres responded quickly to both new storms, performing in 11 different locations covered by separate debris removal contracts in Texas and Louisiana.



Following Hurricanes Katrina, Rita, and Wilma in 2005, Ceres performed several other emergency response contracts — often at the same time — including: Katrina debris removal for the City of Biloxi; Hurricane Wilma debris removal for the City of Palm Beach Gardens, FL; Katrina debris removal for the Parish of Terrebonne, LA; and the installation of over 22,000 temporary roofs on private residences in two states under two separate “Blue Roof” contracts with the U.S. Army Corps of Engineers (USACE). During this same period, Ceres maintained its schedule on its non-disaster construction and environmental work for the U.S. Department of Agriculture, the Army Corps, and other customers in CA, TX, AR, MN and PR.

2.11 Plan for Mobilization

Ceres Environmental Services, Inc. is expert at rapidly mobilizing its team and its equipment as well as key subcontractors to provide the Town with the necessary resources as quickly as possible. Ceres recognizes that in order to minimize the financial damage to a community, cleanup activities must begin rapidly and proceed without delay. Below is a table of guaranteed response times to an event in the Town of Pembroke Park. Response times may vary according to storm intensity.

Service	Response Time to Mobilize	Service	Response Time to Mobilize
Emergency Road Clearance	12 Hours	Emergency Power Generators	12 Hours
Temporary Satellite Systems	12 Hours	Portable Sanitary Facilities	12 Hours
Reefer/Refrigerator Containers/Ice	12 Hours	Potable Water Trucks/Bottled Water	12 Hours
Mobile Fleet Repair Facility	24 Hours	Temporary Signage/Traffic Control	12 Hours
Canteen & Operation	24 Hours	Right of Way Debris Management	12 Hours
Tree/Tree Stump/Limb Removal	12 Hours	Right of Entry Debris Management	24 Hours
Demolition of Structures	24 Hours	Temporary Lighting	12 Hours
Rental of Equipment	12 Hours	Temporary Fueling Facilities	24 Hours
Portable Housing Facilities	24 Hours	Temporary Fencing	24 Hours

Pre-Landfall Activities

Ceres Representative (Early Rep): Ceres will provide, at the Town's request, a representative prior to hurricane landfall. When a disaster threatens, Ceres is pleased to provide the Town of Pembroke Park one or more representatives to be present at the Emergency Operations Center prior to landfall. The Early Rep will interface with Town personnel and provide Ceres management with on-the-ground reports regarding local conditions.

Equipment pre-staging: Prior to landfall, Ceres equipment will be pre-staged at the closest mobilization point and contract administration headquarters. Additionally, our principal subcontractors will have equipment available in or near the Town's location. In this manner, Ceres will have sufficient equipment to immediately start the initial push when weather permits, and have sufficient equipment to begin the load and haul as soon as possible.

Subcontractor Liaison: As detailed elsewhere in this submission, Ceres has a large number of subcontractors available. During the pre-landfall phase, our subcontractors will be contacted and put on alert in order that they can arrive as soon as safety permits. Ceres already has advance master contracts signed with many subcontractors, so we have already ascertained that they are properly insured.

Project Advance Team

The project team, consisting of the Project Manager and selected Project Administrative Staff and Field Management personnel, will be on-site within 12 hours following notification by the Town prior to, or immediately following, storm impact. The project staff may include management representatives from health and safety, quality control, accounting, subcontract administration, logistics, and field management, depending on the size of the event. As soon as practicable, the advance team will compile an initial damage assessment. Personnel sufficient to round out the project administrative staff, its support function, and operations management, will arrive within 24 hours of notification. Once on-site, the Project Manager will be physically capable of responding to the Town Representative within one (1) hour of notification.

If requested by the Town, the logistics support team will provide and distribute ice, water, food, temporary utilities, sanitary facilities, temporary housing, and any additional services as specified in the agreement between Ceres and the Town. During the Preparation/Planning Phase, vendors within and adjacent to the region will be identified and contingency contracts established for the provision of gasoline and diesel fuel, ice, water, food, sanitation, temporary housing, and other services. If during the Preparation/Planning Phase, local vendors are not available, Ceres will arrange to provide the services from other qualified and registered sources.

Contractor Mobile Command Center

The Emergency Operations Temporary Project Office and Primary Debris Collection/Debris Processing Equipment are staged in Houston, TX. Annual heavy equipment hauling permits are maintained for Ceres'



eight heavy equipment haulers consisting of semi tractors with lowboy trailers, enabling a quick response. The temporary facilities and Ceres-owned disaster response equipment is expected to arrive within 12 hours of notice to proceed by the Town.

The Emergency Operations Temporary Project Office comes equipped with general support equipment such as telecommunications (satellite telephone, radio, cellular phone, or land lines), fax copier, computer network, file cabinets, and general office supplies. The Project Manager, Project Administrative Personnel, Field Manager, Debris Collection and Site Management Crew, and designated Town representatives will be provided with a proprietary communication link in the event conventional communications are interrupted. The Emergency Operations Temporary Project Office will be of sufficient size to provide support to the Project Manager, project administrative and support staff, and debris collection and site managers. A separate 10' x 20' office within the same facility equipped with general support equipment can be provided to the Town.

Satellite Communications

Ceres knows that immediate communications are critical to an effective response to disaster. We maintain an account with a satellite communications company and maintain satellite handsets for our managers and to provide to our customers as "loaner phones" until standard cell phone service is back on line.

Ceres also purchased and uses a system of internet access using two satellite dishes, which when wired together provide high-speed internet access roughly equivalent to a T-1 line. When powered by a portable generator, our management and our Mobile Command Center users have local and world-wide communication tools to support our high service level.

Life Support and Fuel Supplies

Ceres comes to the project self-sufficient and ready to help in many ways, including the provision of basic necessities. Due to the uncertain nature of room and board, Ceres mobilizes with life support for our crews and for some subcontractors. Additionally, if the Town of Pembroke Park seeks assistance in provision of basic needs of water, food, shelter, and ice, Ceres can supply these services, as we have done in the past in other locations.

Following the landfall of Hurricane Katrina, Ceres' crews arrived with their own housing (travel trailers and RVs). We proceeded to supply life support of temporary lodging, meals, showers, and bathrooms to 400 people. We are also capable of providing onsite fuel delivery for both the fleet of Ceres owned equipment and our subcontractors, as well as County fleets.

Debris Management Sites (DMS)

When a DMS is established, a Site Plan will be developed for each site, and include, but not be limited to:

- A description of project operations
- Site layout
- Environmental factors
- Site photographs

Additional sub-plans that may be incorporated as necessary in the Site Plan include:

- An **Environmental Protection Plan** that addresses storm water protection, hazardous waste, soil and leachate draining from the debris stockpiles, site operations, and the proximity of truck traffic to waterways.
- A **Dust Control Plan** that will address prevailing wind directions and location of developed areas as it relates to site design. Methods of mitigation will be specified such as the use of water trucks on access roads.
- A **Traffic Control Plan** that considers the number of trucks per hour entering the DMS and the type of public access control (if authorized). All-weather access roads into and out of the site will be needed to maintain a seven-day per week operation.
- A **Site Safety Plan** that complies with the Ceres Company Accident Prevention Plan (available on request) and applicable OSHA requirements. Security will also be addressed in the Site Safety Plan.



- A **Fire Prevention Plan** that will follow the provisions of the National Fire Prevention Code and in particular, codes that specifically address woodchip storage. All equipment will have fire extinguishers that meet NFPA No. 10A-1970.
- The **Production Plan** will designate how machinery will be utilized on site and will describe site management/operations and anticipated production rates. Each load received at the site will be inspected prior to off-loading to determine load size and the presence and type of any contaminants. Contaminated loads will be segregated for further sorting and appropriate processing or disposal.
- **Other plans may include:** Truck Routes and Access; Site Staffing and Assigned Duties; Debris Segregation and Hazardous Waste Handling plans.



A water truck sprinkling to control dust on an access road.

DMS Construction Timeline

Each designated Debris Site Manager will commence construction of their respective DMS within 24 hours of notification. DMSs will be fully operational within 48-72 hours of Notice to Proceed. The Project Logistics Manager is responsible for ensuring gravel for access and internal haul roads and dump pads, prefabricated inspection tower kits, erosion control materials such as silt fence, straw bales, coir fiber, and geo-membrane liners for hazardous waste containment areas are available on site within 24 hours of notification. Additionally, portable truck scales may also be requested at the direction of the Town.

Demobilization Phase

The PM prepares a demobilization checklist that includes a punch list of items to be completed by staff. The Punch List may include items such as arrangement for future maintenance of erosion control measures. The PM and staff are also responsible for final report to the Town which includes lessons learned and results of operations

Ceres Environmental Master Subcontract Agreement

This Subcontract Agreement (hereinafter the "Subcontract") made and entered into as of the date of execution hereof by and between **CERES ENVIRONMENTAL SERVICES, INC.** a Minnesota corporation, whose principal office is located at 3825 85th Ave. N., Brooklyn Park, MN 55443 ("Contractor" or "Ceres") and _____, ("**Subcontractor**"), whose principal office is located at _____.

PROJECT: Disaster Seasons 2018-2021

OWNER: TBD (hereinafter the "Owner")

**OWNER'S
AGENT:** TBD (hereinafter the "Owner's Agent")

For and in consideration of the Subcontract Amount (as defined in Article 5 herein) and other good and valuable considerations, the receipt and sufficiency of which are hereby acknowledged, the Contractor and the Subcontractor agree and contract as set forth below:

ARTICLE 1 CONTRACT DOCUMENTS

1.1 The "Subcontract Documents", as such term is used herein, consist of this Subcontract, and all plans, drawings, specifications, scope of work and addenda issued by the Owner or the Owner's Agent, the General Conditions of the Contract (which are incorporated herein by reference and may, at Contractor's option, be attached as an exhibit hereto) and all supplementary general conditions, special conditions and modifications made prior to the execution of this Subcontract, all of which are incorporated herein and form a substantive part of the Subcontract to the extent such Subcontract Documents relate in any manner to the performance and completion of the "Work" (as such term is defined in Article 2.1 herein). All subsequent modifications to the Subcontract Documents which are incorporated pursuant to Article 9 herein shall be incorporated herein to the same extent as set forth above and any other documents previously provided by Contractor to Subcontractor. The validity and enforceability of this Subcontract Agreement is dependent upon approval of the Subcontract and Subcontractor by the Owner. If the Owner fails to approve the Subcontract or Subcontractor, then this Subcontract is void, unenforceable and of no legal effect whatsoever.

1.2 Subcontractor hereby agrees to timely undertake and perform all obligations, expressed and implied, required by the Subcontract Documents as defined in Section 1.1. All of the Subcontract Documents set forth in Section 1.1 are intended to be complimentary. In the event of any irreconcilable difference between the Subcontract and any other of the Subcontract Documents, this Subcontract shall be controlling. In the event of an irreconcilable difference between plans, drawings and specifications, the more stringent requirements shall take precedence; and if a

conflict continues to exist thereafter, the specific provisions shall govern over the general provisions. Any ancillary work that may reasonably be inferred from the Subcontract Documents as being required to perform and complete the Work for which Subcontractor undertakes herein shall be supplied, whether or not it is specifically listed or otherwise required.

1.3 This Subcontract is controlling with respect to the relationship between Contractor and Subcontractor for this Project. The Subcontractor agrees to be bound to the Contractor to the same extent as the Contractor is bound to the Owner with respect to the performance and completion of the Work.

1.4 This Subcontract does not create, nor does any course of conduct between the Contractor and Subcontractor pursuant to this Subcontract create, any contractual relationship between any parties other than the Contractor and Subcontractor. The Subcontractor is in all respects an independent contractor. Subcontractor shall have no authority to bind the Contractor by any statement, representation, or promise of any kind. The Subcontractor shall not interfere with the Contractor's relationship with the Owner nor any other entity or person, and the Subcontractor shall not deal directly with the Owner without prior authorization, in each instance, in writing, from the Contractor. The Subcontractor agrees not to enter into any other contract relating to the Project without the Contractor's prior written consent.

ARTICLE 2 THE WORK

2.1 Subcontractor and Contractor agree that the "Work" to be performed by the Subcontractor is defined as and consists of the following:

- See Exhibit A (Scope of Work)

Contractor shall have no obligation to compensate Subcontractor for any work not within the above scope and/or agreed to in advance and in writing pursuant to Article 9. All work will be directed by Contractor and no payments shall be made except for work performed as directed by Contractor. Contractor may, at its own discretion, provide a Project Manager and one or more additional persons (safety, quality control) who will administer the Contract and Subcontract for the Contractor's sole benefit.

2.2 Subcontractor will furnish at its sole cost and expense all labor, materials, tools, equipment, permits, installation, supervision, shop drawings, erection drawings, field use drawings, permits, samples, reports and any other services necessary to perform and fully complete the Work as described in and in accordance with the Subcontract Documents. Subcontractor will obtain at its sole cost and expense all necessary work permits from all authorities having jurisdiction over the Project and obtain final inspection for the Work as required by such authorities and the Subcontract Documents.

2.3 Contractor will decide, in its own discretion, the amount of work assigned to Subcontractor. Except as otherwise provided in Article 9, Subcontractor shall not be entitled to any additional work beyond the Work referenced in this Article 2.

ARTICLE 3 OBLIGATIONS OF CONTRACTOR

3.1 Contractor shall in good faith undertake to fulfill all obligations of Contractor to Subcontractor in a manner consistent with the Subcontract Documents.

3.2 The Contractor shall transmit to the Subcontractor, with reasonable promptness, all submittals, transmittals, and written approvals relative to the Subcontractor's Work.

3.3 The Contractor shall manage the Project logistics to permit Subcontractor access to the Project in accordance with the Subcontractor's Schedule (as defined in Section 4.3 herein), if any.

3.4 The Contractor shall expeditiously pursue conflict resolutions so as to minimize, to the extent possible, the impact on Subcontractor's performance of its obligations.

3.5 The Subcontractor is entitled to request through the Contractor any information or services required for the Subcontractor's performance of the Work which is under the Owner's control. The Contractor, however, does not warrant the accuracy or completeness of the information provided by the Owner.

ARTICLE 4 OBLIGATIONS OF SUBCONTRACTOR

4.1 Subcontractor agrees to commence the Work when directed by Contractor and to diligently and continuously prosecute such Work and to coordinate the Work with other work performed on the Project so that Contractor shall not be delayed in completion of the Project by any act or omission of Subcontractor performing and completing its Work within the time specified in the Subcontract Documents.

4.2 Time is of the essence of this Subcontract and Subcontractor, in agreeing to complete the Work within the times and sequences herein mentioned, has taken into consideration and made allowances for all the hindrances and delays incident to the Work, including but not limited to inclement weather.

4.3 A Project schedule (the "Schedule") shall be developed by the Subcontractor which shall schedule and coordinate the times required for each area of work on the Project. Subcontractor shall participate and cooperate in scheduling the times and sequences required in performing Subcontractor's Work and shall perform its Work in accordance with the Schedule including all amendments thereto. Subcontractor shall continuously monitor its Schedule and advise Contractor of the status of Subcontractor's progress on a regular basis, including information on the status of shop drawings, samples, submittals and materials or equipment which may be in the course of preparation or manufacture. In the event that critical path method or any other project planning and control technique is used, Subcontractor shall comply with all requirements resulting from use of the technique as to start, completion and phasing of Work on the Project. Subcontractor is responsible for making all changes to the schedule as required by the Contractor and Owners.

4.4 Subcontractor shall immediately (within one (1) day) notify Contractor of any circumstances which may affect times and sequences in the Schedule, and shall immediately make all requests for extensions of time, in writing to Contractor.

4.5 If Subcontractor is responsible for any delays in time or sequence of the Schedule, Subcontractor shall pay Contractor for all costs and damages suffered by Contractor as a result of such delays, including, without limitation, any damages, including but not limited to liquidated damages, assessed against Contractor by the Owner.

4.6 In the event that Subcontractor's performance of the Work is delayed, impacted or interfered with, for any reason and for any period of time, by acts or omissions of Owner, Contractor or other subcontractors, Subcontractor may request an extension of time for performance of the Work, but shall not be entitled to any increase in the Subcontract Amount or to damages or additional compensation as a consequence of such delays, impacts or interference, except to the extent that Contractor is entitled to compensation for such delays, impacts or interference and then only to the extent of any amounts that Contractor may, on behalf of Subcontractor, actually recover from Owner.

4.7 Any time Subcontractor is behind Schedule in its Work as a result of acts or omissions by Subcontractor or as a result of delays for which Subcontractor is not entitled to an extension (including, without limitation, delays for which Subcontractor has failed to notify Contractor in accordance with Article 4 of this Agreement), Subcontractor shall, at its own expense, provide Contractor with a recovery schedule on request from Contractor and supply additional labor, supervision and equipment, perform overtime work, and do everything necessary to bring its Work back on Schedule pursuant to such recovery schedule.

4.8 Subcontractor shall ensure that all employees and other individuals retained to work on the Subcontractor's behalf shall physically report to Subcontractor's designated on-site Project supervisor or foreman each day prior to commencing any Work. The purpose of such daily reporting shall be to ensure that all on-site personnel receive any Project updates including but not limited to those involving Project scheduling or scope changes and site safety. Daily work report forms shall be completed by Subcontractor and turned in at the Contractor's Project office at the end of each work day. Subcontractor's Project supervisor or foreman shall attend meetings as scheduled by Contractor's Project superintendent for the purpose of coordinating and scheduling all activities on the Project.

4.9 Subcontractor acknowledges that the Project will be constructed, and work performed, utilizing many other employers, suppliers and vendors providing supplies and materials, who may or who may not, be party to, or signatory to, collective bargaining agreement(s).

4.9.1 Subcontractor represents and warrants that, if it is party to collective bargaining agreements(s), such agreement(s) contain "no strike" clauses, or affirmatively provide that hiring, termination and actions of employers other than Subcontractor do not provide a basis to strike, for a labor dispute, or for slowdown or work stoppage by Subcontractor's employees.

4.9.2 If Subcontractor is a party to any collective bargaining agreement(s), Subcontractor shall deliver copies of such agreement(s) to Contractor's Project office within twenty-four (24) hours of receipt of such written request.

4.9.3 Subcontractor represents and warrants that it has no reason to believe that the execution of this Subcontract and its working on this Project will, or could, give rise to any work stoppage, slowdown, strike or labor dispute on the Project.

4.9.4 Subcontractor shall at all times take all legal action necessary to prevent and avoid all work stoppages, slowdowns, strikes or labor disputes by its employees. In an event of any work stoppage or slowdown by Subcontractor's employees, Subcontractor shall within twenty-four (24) hours or as soon as legally permissible, take all legal action permitted by collective bargaining agreements or by law to expedite complete resumption the of Work on the Project.

4.9.5 In the event of any strike, picket, sympathy strike, work stoppage or other form of labor dispute at the Project, no matter at whom directed, Subcontractor agrees to diligently and continuously prosecute its Work under this Subcontract without stoppage, hindrance, delay, interruption, or slowdown, whatsoever. In the event Subcontractor fails to diligently continue its Work, without interruption or delay, due to any of such events, the Contractor, in addition to damages and all other rights it has under this Subcontract and at law, may terminate this Subcontract after giving Subcontractor forty eight (48) hours written notice of its intent to do so for failure to man the Project and violation of this provision.

4.10 Subcontractor agrees at its own expense: (1) to take all necessary precautions to protect the work of other trades from any damage caused by Subcontractor's operations; and (2) to watch over, care for and protect from damage or injury, by any cause whatsoever, all of Subcontractor's Work, complete or otherwise, and all of its materials, supplies, tools and equipment at or near the Project. Subcontractor agrees, without loss or damage to Contractor, to make good any loss or damage to any and all such Work, materials, supplies, tools, and equipment up to the final acceptance of the entire Project by the Owner.

4.11 Subcontractor shall be responsible for the safety of its operations and its employees and shall take all reasonable safety precautions with respect to its Work. Subcontractor shall comply with all safety policies and procedures initiated by Contractor for the Project, including Contractor's policy regarding drugs, alcohol and controlled substances and shall comply with all applicable laws, ordinances, rules, regulations and orders of any public authority for the safety of persons or property, including, but not limited to, the Federal Occupational Safety and Health Act (OSHA). Subcontractor shall immediately notify Contractor of any injury to any of the Subcontractor's employees. Subcontractor shall require its personnel to attend any safety meetings Contractor might conduct and direct Subcontractor to attend.

4.11.1 Subcontractor agrees that in performing its Work, it will not create, use or dispose of any hazardous chemicals or substances in an unlawful or hazardous manner and shall be solely responsible for the lawful, proper and safe handling, storage and removal of all hazardous wastes, chemicals and substances which are introduced to the Project, or removed from the Project, by Subcontractor's operations. The term "hazardous waste, chemicals or substances" shall mean those materials and substances prohibited, proscribed, or the use of which is controlled, by any agency of the federal government or the applicable state or local agency having jurisdiction of such matters. Subcontractor shall comply with all federal, state and local regulations dealing with the use, storage or disposal of all hazardous wastes, chemicals and substances. Subcontractor shall be responsible for any and all claims and damages resulting from the use, handling and storage and removal and disposal of such hazardous wastes, chemicals or substances from the Project, and will defend and hold Contractor harmless, in accordance with Article 12 herein, from any and all liability associated with such use, handling, storage, removal and disposal including all associated attorneys' fees and costs of all clean-up operations wherever and whenever required by any governmental authority or Contractor.

4.12 Subcontractor shall make timely payment for all labor, services, supplies and equipment relating in any way to Subcontractor's Work. If at any time the Contractor shall have cause to believe that Subcontractor has failed to make payments as provided herein, Contractor may, in its sole discretion, pay the Subcontractor's sub-contractors either directly and deduct such payment(s) from amounts owed to Subcontractor or, alternatively, pay sub-subcontractors by joint check with Subcontractor. In such instance, Contractor will pay for all work properly performed, documented and invoiced by the Subcontractor. Subcontractor is responsible for verification, and submission to the Contractor, of the invoices for the work of its sub-subcontractors.

4.13 Subcontractor shall not subcontract, assign or transfer the performance of this Subcontract or any part thereof without the written consent of Contractor. Subcontractor shall notify the prior Contractor in writing of any assignment of amounts due it, or to become due it, under this Subcontract. Subcontractor agrees that this Subcontract shall be freely assignable by the Contractor and agrees to perform or continue to perform Subcontractor's obligations for the assignee subject to assignee's fulfillment of all Contractor's obligations hereunder. Subcontractor agrees to flow down or make applicable all the obligations of this Subcontract to any entity with whom Subcontractor subcontracts any Work or, after receipt of written consent of Contractor, assigns or transfers any Work.

4.14 Subcontractor warrants that all materials and equipment utilized in the performance of the Work on the Project shall be in good working order and in compliance with all local, state and federal safety requirements. All loads shall be covered with tarps at Subcontractor's sole cost and expense. These warranties shall be in addition to and not a limitation of any other warranty or remedy provided by law or by the Subcontract Documents. Subcontractor hereby agrees to provide all warranties and guarantees to Owner for its Work required by the Owner under its agreement with the Contractor.

4.15 Subcontractor shall give all notices and comply with all codes, laws, ordinances, rules, regulations and orders of any public authority bearing on the performance of the Work. Subcontractor shall secure and pay for all costs and expenses to perform the Work including, without limitation, bond premiums, permits, fees and licenses necessary for the execution of the Work, and all federal, state and local taxes in connection with the Work, and Subcontractor agrees that all costs thereof are included in the Subcontract Amount. When required by Contractor, Subcontractor will furnish satisfactory evidence showing that all such payments have been made. Subcontractor shall promptly review the Subcontract Documents and report in writing to Contractor any variance with codes, laws, ordinances, rules and regulations, and without having given such notice to the Contractor, Subcontractor shall assume full responsibility therefore, and shall bear all costs and damages attributable thereto.

4.16 Subcontractor shall comply with federal, state and local tax and labor laws, Social Security acts, Unemployment compensation acts and Workers' Compensation acts, insofar as applicable to the performance of the Work including, but not limited to, the Fair Labor Standards Act, the Service Contract Act and the Davis Bacon Act to the extent that these laws apply to the Work. Subcontractor acknowledges and confirms that Subcontractor and all of its subcontractors have received and will abide by any wage determinations applicable to the Project, as well as any labor provisions in Contractor's prime contract with the Owner which are applicable to Subcontractor's Work. Subcontractor shall comply with all procedures rules and regulations with regard to nondiscrimination issued or to be issued by any federal, state or local government or agency, including the Equal Employment opportunity Commission, insofar as they may apply to the Work. If either the Davis Bacon Act, Service Contract or other minimum wage law applies to the Work, the Subcontractor shall submit certified payrolls to the contractor by the Wednesday of the week following the end of the week to the Contractor. Submission of these payrolls is a precondition to payment.

4.16.1 Subcontractor shall fully indemnify, hold harmless and defend Contractor against any and all penalties, fines and any other form of reprimand for any violation(s) of Subcontractor's (or Subcontractor's lower tier subcontractors') obligations under federal and state labor laws. At its sole option, Contractor shall be entitled to withhold Progress Payments or Final Payment otherwise due under Articles 6 and 7 in amounts necessary to off-set any and all costs incurred by Contractor as a result of Subcontractor's (or Subcontractor's lower tier subcontractors') violation(s) of federal and state labor laws.

4.17 Subcontractor hereby represents and acknowledges that it has reviewed and inspected all of the Subcontract Documents set forth in Section 1.1. and has identified no issues that might impact Subcontractor's ability to perform the Work as required in such documents. Subcontractor has investigated and satisfied itself as to the conditions affecting the Work including, but not restricted to, those bearing upon transportation, disposal, handling and storage of materials, availability of labor, water, electric power, roads, the type of equipment and facilities needed to perform the Work, and seasonal weather conditions, variances in river stages and/or tides, and similar physical and natural conditions at the Project, as well as an labor requirements to include any local area practices. Subcontractor has further satisfied itself as to the surface and subsurface conditions of the Project from an inspection of the Project including any exploratory work done by the Owner and Contractor, as well as from information presented by the plans, drawings and specifications made a part of this Subcontract. Any failure by Subcontractor to

acquaint itself with the available information will not relieve it from responsibility for estimating properly the difficulty or cost of successfully performing the Work and will not relieve it from responsibility for performing the Work unclassified. Subcontractor acknowledges that it has conducted a site visit and viewed first-hand the project conditions. Contractor assumes no responsibility for any conclusions or interpretations made by Subcontractor on the basis of any information made available by the Owner or Contractor.

4.17.1 If the Subcontractor determines that any conditions to which its Work is to be applied or affixed is unsatisfactory or unsuitable, or that could adversely affect the Work, written notification of said condition shall be given to Contractor prior to the conditions being disturbed. In the absence of written notification to Contractor, the Subcontractor shall be deemed to have accepted the Project conditions for all purposes.

4.18 To the extent permitted by the laws of the state in which the Project is located, Subcontractor waives all rights related to and will save and keep the Project and the lands upon which it is situated free from all mechanic's liens and all other liens by reason of the Work or any labor, materials or other things used on the Project. If Subcontractor fails to remove any lien by bonding it or otherwise, Contractor may retain sufficient funds, out of the Subcontract Amount, to pay the same and all costs incurred by reason thereof, including, without limitation, attorneys' fees.

4.19 Subcontractor will clean up all debris occasioned by the Work performed hereunder and will at all times keep the Project premises clean. Any trash, debris, or liquid that poses a possible threat of fire or safety shall be removed from the premises immediately. If, after twenty-four (24) hours notice by Contractor to Subcontractor, Subcontractor has not diligently proceeded with the clean-up as outlined in this section, then Contractor has the right to proceed with the clean-up work at Subcontractor's cost and expense.

4.20 Subcontractor shall cooperate with Contractor and other subcontractors whose work or responsibilities might interfere with Subcontractor's Work, and shall participate in the preparation of the Schedule and shall coordinate his operations in areas of congestion, specifically advising Contractor of any such interference.

4.21 All of Subcontractor's workmanship, materials, submissions, and samples shall be subject to the approval of Owner, Owner's Agent and Contractor.

4.22 Subcontractor understands that it has no exclusive right to any zones, work areas or other portions of the work. Subcontractor understands that it is not entitled to any payment for mobilization or demobilization of its resources. Work areas may not be exclusive as determined in the sole discretion of Contractor. The Subcontractor shall not move from one designated work area until completed to the full satisfaction of Contractor.

4.23 Subcontractor shall be responsible for its layout and for the protection and preservation of all installed engineering data and layout points and shall take all necessary precautions to insure that said data is not damaged, destroyed, altered or changed. Re-engineering, if required, shall be performed at the Subcontractor's expense.

4.24 Subcontractor at its sole cost and expense shall be responsible for all repairs of damaged curbs, sidewalks, drive walks, utilities, buildings, improvements, other constructions, electric transmission lines, water/sewer lines, lawn and landscape. Subcontractor is solely responsible for any damage caused by its employees or subcontractors. In addition to any other remedies provided to herein, Contractor may, in its sole discretion, repair any such damage and back charge the subcontractor the cost of the repair from any Progress or Final Payment.

4.25 Subcontractor agrees to require any and all of its subcontractors to assume all obligations and responsibilities under the Subcontract Documents.

4.26 Subcontractor shall furnish to Contractor in a timely fashion all information necessary for the preparation and submission by Contractor of any and all reports required by Owner for the Work.

4.27 If any design, device, material, or process covered by letters, of patent, or copyright is used by the Subcontractor, whether required or not, it shall provide for such use by suitable legal agreement with the owner of the patent or copyright, protecting the Contractor from and against all claims for infringement, and shall include the cost of such agreement in the Subcontract Amount. It shall be the duty of the Subcontractor, if so demanded by the Contractor, to furnish the Contractor with a copy of the legal agreement with the owner of the patent or copyright, and if such copy is not furnished when demanded, then Owner may, if it so elects, withhold any and all payments due to the Subcontractor until said legal agreement is furnished. The Subcontractor shall pay all royalties and license fees. The Subcontractor shall defend suits or claims for infringement of patent rights and shall hold the Contractor harmless from loss on account thereof, but shall not be responsible for such defense or loss when a particular design, process or product of a particular manufacturer or manufacturers is required by the Subcontract Documents. If, however, the Subcontractor has reason to believe that the required design, process or product is an infringement of a patent, the Subcontractor shall be responsible for such loss unless such information is promptly furnished to the Contractor.

4.28 To the extent applicable to Subcontractor's Work, Subcontractor shall be responsible for managing and controlling any storm water runoff or soil disturbances that result from the performance of the Work at the Project site.

ARTICLE 5 THE SUBCONTRACT AMOUNT

5.1 Subject to the provisions of this Subcontract and as full consideration for complete performance of the Work and of all Subcontractor's obligations and representations under the Subcontract Documents, the Subcontract Amount is as set forth below.

- **See Pricing Schedule (Exhibit A), hereinafter "Subcontract Amount".**

As set forth in more detail in Article 2, the Subcontractor's scope of work shall be limited to these contract line items unless otherwise agreed in advance in writing.

If the subcontractor does not have an Exhibit A with pricing for a specific project, work cannot

commence on that project.

5.2 This Subcontract Amount shall be the total amount to which Subcontractor is entitled, except as may be amended by written Change Order or other provisions as set forth herein. Contractor may provide full-time personnel as Project Manager/Quality Control Manager, in a reasonable quantity acceptable to contractor. This/these personnel is/are provided solely for Contractor's benefit as Subcontractor is solely responsible for managing its Work and performing the quality control and safety required for that Work to insure that the Work complies with all the requirements of the Subcontract Documents.

5.3 The Contractor agrees to pay to the Subcontractor the stated consideration for such work under this Subcontract Agreement. The Contractor shall retain 10% of each progress payment requested and approved by Contractor. All the money is to be paid, subject to the condition precedent ("suspensive condition") stated below, in current funds ten days after the contractor has received funds from the Owner. Notwithstanding the above and below, it shall be an absolute condition precedent (i.e. "suspensive condition") to any liability of the Contractor to the Subcontractor for progress or final payments for any work performed by the Subcontractor on the project that the Contractor be in receipt of payment by the Owner for such work. If the Owner has not paid the Contractor, for whatever reason (including, but not limited to, the Owner's inability to pay, insolvency, bankruptcy or other financial problems) the Subcontractor agrees that the Contractor shall not be obligated to, liable to, or indebted to, the Subcontractor on account of such work. The Subcontractor accepts the risk that it will not be paid for work performed by the Subcontractor in the event that the Contractor, for whatever reason, is not paid by the Owner for such work, and the Subcontractor states that he relies entirely for payment for work performed on the credit of the Owner, and not of the Contractor. The Subcontractor acknowledges it understands and agrees to the terms and conditions of the payments as outlined in this Section 5.3. The Subcontractor agrees that the liability of the surety on Contractor's payment bond, if any, for payment to the Subcontractor, is subject to the same conditions precedent or suspensive conditions as are applicable to the Contractor's liability to the Subcontractor.

ARTICLE 6 PROGRESS PAYMENTS

6.1 [Reserved]

6.2 Subcontractor shall submit to Contractor on weekly basis an Application for Payment (hereinafter "Application for Payment") in triplicate, complete with required breakdown data to permit checking and approval, in a form acceptable to Contractor. The amount of the Application for Payment will be equal to Ninety Percent (90%) (Ten Percent (10%) to be held as retainage) of the value of labor incorporated by Subcontractor in the Work since the previous weekly Application for Payment.

6.3 In addition to any other requirements of the Subcontract, each progress payment (hereinafter "Progress Payment"), in amounts consistent with the approved Application for Payment, shall not be due unless and until the following conditions precedent to each such Progress Payment have been satisfied: (1) approval and acceptance of Subcontractor's Work by Owner and Contractor; (2) receipt of payment, in accordance with the approved Subcontractor's Application for Payment, by Contractor from Owner; (3) furnishing to Contractor satisfactory evidence by Subcontractor that all labor and material accounts incurred by Subcontractor in connection with its Work have been paid in full; (4) furnishing to Contractor by Subcontractor a partial waiver of lien; (5) furnishing to Contractor payment and performance bonds as called for in Article 8; (6) furnishing to Contractor proof of required insurance coverages in accordance with Article 11; (7) furnishing Contractor applicable permit, business license and sales tax numbers; and, (8) furnishing Contractor of all certified payrolls if applicable.

6.4 The amount of each Progress Payment to Subcontractor, if due, shall not exceed the amount approved by Architect and Owner, and paid to the Contractor by Owner, for the Work of Subcontractor.

6.5 Progress Payments, if due in accordance with Sections 5.3 and 6.3 above, will be made within 10 days of when Contractor receives payment from the Owner for Subcontractor's Work. Contractor's obligation to make such payment is expressly conditioned upon those conditions set forth elsewhere in this agreement, including but not limited to those conditions set forth in Section 5.3 above.

6.6 Payments otherwise due, either Progress Payments, if any, or final payment under Article 7 herein, may be withheld by Contractor on account of: (1) defective Work not remedied, claims filed, reasonable evidence indicating probability of filing claims; or (2) failure of Subcontractor to make payment properly to its subcontractors or suppliers for material or labor, or applicable taxes, fees, and fringe benefits; or (3) reasonable doubt that the Work can be completed for the balance of the Subcontract Amount then unpaid; or (4) any other breach of the Subcontract Documents. If these deficiencies are not removed, Contractor may rectify the same at Subcontractor's expense. Contractor may offset against the Subcontract Amount any liquidated or unliquidated obligations of Subcontractor to Contractor, whether or not arising out of the Subcontract Documents.

6.7 No payment to Subcontractor, either Progress Payments or Final Payment under Article 7 herein, shall operate as an approval of the Work or any part thereof, or Subcontractor's obligations under the Subcontract Documents.

6.8 Acceptance by the Subcontractor of any payment made after the receipt by Contractor of its Final Payment, or any part thereof, from the Owner, shall be and shall operate as a release to the Contractor of all claims and liability by the Subcontractor for all things done or furnished or relating to the Work and for every act or alleged neglect of the Contractor arising out of the Subcontract except for claims for retained percentages withheld by the Contractor in accordance with this Subcontract and except as to such claims for Changed Work as provided for in Article 9.

6.9 If Contractor receives information, or has reason to believe, that Subcontractor has not paid for labor, services, equipment or materials used on, to be used on, incorporated into or to be incorporated into the Project, then Contractor reserves the right (but is not obligated), to make payments to Subcontractor in the form of checks payable jointly to Subcontractor and its laborers, suppliers or subcontractors.

ARTICLE 7 FINAL PAYMENT

7.1 Subcontractor's final Application for Payment shall be submitted in the same form specified in Article 6 and no later than thirty (30) days following the final completion of the Work required by the Subcontract Documents.

7.2 In addition to any other requirement of this Subcontract, payment of Subcontractor's final Application for Payment ("Final Payment") shall not be due unless and until the following conditions precedent to final payment have been satisfied: (1) approval and acceptance of Subcontractor's Work by Owner, Architect and Contractor, including "punch-list" work and other work required to bring the Work into compliance with this Subcontract; (2) delivery to Contractor of all manuals, "as-built," guarantees and warranties, including those for material and equipment furnished by Subcontractor, and any other documents required by federal, state or local laws or regulations; (3) receipt of final payment for Subcontractor's Work by Contractor from Owner; (4) furnishing to Contractor satisfactory evidence by Subcontractor that all labor and material accounts incurred by Subcontractor in connection with its Work have been paid in full; (5) furnishing to Contractor a complete general release and a final waiver of lien; (6) furnishing to Contractor the written consent to surety to final payment; and (7) furnishing of certified payrolls if applicable.

7.3 The Final Payment amount, if due, will be the difference between the Subcontract Amount, as modified and adjusted in accordance with the Subcontract Documents, and the aggregate sum of the amounts previously paid under the Subcontract, if any.

ARTICLE 8 PAYMENT AND PERFORMANCE BONDS

8.1 Subcontractor shall provide payment and performance bonds from a Treasury listed surety. The Contractor may waive any requirement for a bond in Contractor's sole discretion.

8.2 The premiums for these bonds shall be paid by Subcontractor and the cost thereof is included in Subcontract Amount.

8.3 Subcontractor shall include the cost of any increase in bond premium in any Change Order Requests as defined in Article 9 herein Submitted to Contractor, and shall pay the increased premium applicable to an approved Change Order as defined in Article 9 herein.

8.4 Any material breach as defined in Section 15.1 of this Subcontract shall entitle Contractor to declare Subcontractor in default of this Subcontract and request the surety to perform under the payment and performance bonds.

ARTICLE 9 CHANGES

9.1 A "Change Order Request" is a detailed cost estimate submitted by the Subcontractor to the Contractor outlining a change in the Work and costs associated with the change, including detailed documentation justifying any proposed adjustment in time. This estimate shall be computed using costs for labor and materials at prevailing rates in the Project area. A "Change Order" is a written order from Contractor, executed by either David McIntyre, Steve Johnson or David Preus (the "Authorized Contractor Representatives"), accepting a Change Order Request, or directing a modification, alteration, addition or deletion to the Work ("Changed Work"). Any Change Order(s) not executed by one of the Authorized Contractor Representatives shall be void and unenforceable.

9.2 The Work to be performed under this Subcontract may be modified by changes required by Owner, Architect, or Contractor and the Subcontract Amount as set forth in Article 5 shall be adjusted by written Change Order in accordance with the terms and conditions of the Subcontract. Subcontractor shall have no duty to perform any Changed Work and no right to payment for any Changed Work that, prior to the performance thereof, has not been authorized by Contractor through the issuance of a Change Order executed by one of the Authorized Contractor Representatives.

9.3 No alteration, addition or deletion shall be made to the Work as shown or described by the Subcontract Documents except by Change Order, and when so made, the value of the alteration, addition or deletion shall be computed and determined in accordance with this Subcontract, subject to the written approval and acceptance by Contractor, and the amount so determined shall be added or deducted from the Subcontract Amount. Subcontractor shall have no claim for Changed Work unless such work has been done in pursuance of a Change Order from Contractor. Any Changed Work performed without such Change Order will be at Subcontractor's expenses.

9.4 For changes in the Work that affect the Subcontract Amount or construction time, Subcontractor shall notify Contractor of the scope of any change in cost or time within five (5) days after first knowledge of the proposed change and shall submit the Change Order Request within ten (10) days. The estimate procedure shall be in accordance with the terms of this Subcontract, and the costs of labor and materials shall be in accordance with appropriate provisions of this Subcontract.

9.5 If Owner or Contractor disputes the validity or amount of a Change Order Request submitted by Subcontractor, but instructs Subcontractor to proceed with the Work pending resolution of the dispute, Subcontractor shall promptly commence such disputed work and expeditiously complete it. Contractor solely reserves the right to pursue a claim. To the extent permitted by applicable law, Subcontractor agrees to permit Contractor to decide whether to pursue a claim and Subcontractor shall be bound by Contractor's decision.

ARTICLE 10 TEMPORARY FACILITIES AND SERVICES

10.1 Subcontractor shall be responsible for unloading and hoisting all of its materials, supplies, tools and equipment in order to ensure the timely completion of Subcontractor's Work.

10.2 After obtaining Contractor's approval, Subcontractor shall have free use of any temporary roadways, equipment pads and scaffolding provided by Contractor whenever these temporary facilities are necessary for performance of the Work.

10.3 The Subcontractor will comply with and perform all obligations required by the employee parking arrangement, if such arrangement is mandated by the Contractor.

ARTICLE 11 INSURANCE

11.1 Prior to the start of any Work described by this Subcontract, Subcontractor shall procure, and shall maintain in force for the duration of any activities by Subcontractor with regard to the Project, Worker's Compensation Insurance, Employer's Liability Insurance, Commercial General Liability Insurance, and Automobile Liability Insurance on all owned, non-owned and hired vehicles. Failure by Subcontractor to obtain or maintain any insurance coverage(s) as required by this Subcontract shall constitute a material default of Subcontractor's obligations and shall, notwithstanding any contract provisions to the contrary, entitle Contractor at its option to immediately (i) stop all work by Subcontractor pending adequate proof of the existence of proper coverage (no such stop work order shall entitle Subcontractor to additional time or money), (ii) terminate the Subcontract for default, (iii) purchase proper coverage(s) and charge all costs thereof to Subcontractor, and/or (iv) withhold any further payments to Subcontractor until arrangements for the required coverage(s) are made.

11.2 Any insurance provided shall only be from a financially responsible company and which has an A.M. Best Rating of A- or better. Contractor shall be listed as additional insured on each of these policies except for Workers' Compensation. A waiver of subrogation in favor of Contractor is required from all insurance carriers including the Workers' Compensation carrier. Subcontractor is not entitled to any payment until it provides a valid certificate of insurance complying with these subcontract requirements. If any Work is subcontracted, Subcontractor shall provide Certificates of Insurance for each subcontractor at every tier that complies with the requirements in this section.

11.3 Subcontractor's Commercial General Liability, Automobile Liability, and Workers' Compensation coverages shall be primary, and any applicable insurance carried by either the Owner or Contractor shall be excess over Subcontractor's insurance. The policies shall be written with limits of liability not less than the following:

A. Commercial General Liability including Premises and Operation, Completed operations (carried for a period of two years after the completion of the Project), Contractual Liability to cover

Subcontractor's obligation in the Indemnity Clause, XCU Coverages, and Contractors Protective Liability Coverage:

Bodily Injury & Property Damage: \$1,000,000 Per Occurrence
\$2,000,000 Aggregate

Aggregate limit shall apply specifically to this job.

B. Automobile Liability: \$1,000,000 Combined Single Limit for
Bodily Injury and Property
Damage on all Owner, Non-
Owned and Hired Vehicles

C. Workers' Compensation: Statutory coverage in accordance with the laws of the state and/or states in which the Work is to be performed. The certificate must show the state where the Project is located as a covered state for the statutory benefits of that state. Any applicable Federal or Maritime coverage (e.g. Longshoremen's and Jones Act) that may be required due to Subcontractor's Work shall be included in Subcontractor's coverage. Certificate must show waiver of subrogation in favor of Contractor from Workers' Compensation carrier. Workers' Compensation coverage will apply to all employees, including executive officers. Notwithstanding the above, the following minimum coverages must be supplied:

Employers' Liability: \$100,000 Per Accident
\$500,000 Disease Policy Limit
\$100,000 Disease Each Employee

11.4 Subcontractor shall maintain in effect all insurance coverage required at Subcontractor's sole expense and with insurance companies acceptable to Contractor.

11.5 All insurance policies shall contain a provision that the coverages afforded there under shall not be canceled or not renewed, nor restrictive modifications added, until at least thirty (30) days prior written notice has been given to Contractor.

11.6 Certificates of insurance and certified copies of policies acceptable to Contractor shall be filed with Contractor prior to start of the Subcontractor's Work. The Insurance Certificate provided under this Subcontract shall remove the following wording in the event of cancellation or material change in coverage: "endeavor to" and "but failure to mail such notice shall impose no obligation or liability of any kind upon the company, its agent or representative."

11.7 Subcontractor's insurance certificate shall be in the form prescribed by Contractor, which is available to Subcontractor upon request. Contractor's receipt of any insurance certificate that fails to comply with any terms herein shall not constitute a waiver of any of Subcontractor's obligations or of any of Contractor's rights hereunder.

11.8 Subcontractor shall require the same coverages described herein from any sub-

subcontractors. Subcontractor shall be liable to, and shall defend, indemnify, and hold harmless, Contractor for any loss or expense, including reasonable attorneys' fees, resulting from Subcontractor's failure to provide or require any insurance coverage described herein.

11.9 Contractor shall not be liable or responsible for loss or damage to the equipment, tools, facilities, or other personal property owned, rented, or used by Subcontractor, or anyone employed by Subcontractor, in the performance of the Work; and Subcontractor shall maintain such insurance and take such protective action as it deems desirable with respect to such property. Except to the extent of any proceeds received for the benefit of Subcontractor under a policy of builders' risk or fire insurance, Subcontractor shall be solely responsible for any loss of damage to the Work, and for the correction or restoration of any such loss or damage to the Work or to the work of other subcontractors, resulting from the operations of Subcontractor, or its privies.

ARTICLE 12 INDEMNIFICATION

12.1 FOR GOOD AND VALUABLE CONSIDERATION, the receipt and sufficiency of which are hereby acknowledged, Subcontractor agrees, to the fullest extent permitted by law, to indemnify, defend and hold harmless Contractor, the Owner and the employees, agents and representatives of each (collectively "Indemnitees") from and against all liabilities, costs, losses, expenses (including, without limitation, attorneys' and consultants' fees and expenses of litigation), fines, claims, causes of action (collectively "Claims") which any Indemnatee may at any time suffer or sustain or become liable for caused by or resulting from the Subcontractor's, or any of Subcontractor's agents, representatives, subcontractors, suppliers or any one directly or indirectly employed by any of them or anyone for whose acts they may be liable for Claims specifically including but not limited to those arising from: (1) violation of any law or governmental regulation; (2) breach of any requirement or representation in the Subcontract Documents; (3) duty to any third party regardless of the fault or negligence of Contractor; (4) negligent or willful acts or omissions in performance of the Work; or (5) personal injury, death, or property damage arising from Subcontractor's Work, (collectively "Liabilities"), regardless of whether such Liabilities are caused in part by an Indemnatee. To the fullest extent permitted by law, the indemnity obligation granted herein in favor of the Indemnitees shall include the sole and/or concurrent fault and negligence of any Indemnatee whether collectively or singularly.

12.2 The obligation to defend, indemnify and hold harmless includes Claims arising from injury, sickness or death of any employee of Subcontractor or any employee of any lower tier material suppliers or subcontractors of Subcontractor (whether or not in direct privity with Subcontractor), regardless of whether such employee has been paid pursuant to any workers' compensation law or other similar Federal or State legislation for the protection of employees.

12.3 This indemnification obligation shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for Subcontractor under workers' compensation acts, disability benefit acts or other employee benefit acts or insurance coverage of Subcontractor. This exclusion shall not alter or amend in any way the obligations of Subcontract to purchase and maintain the insurance coverages required under Article 11 of this Subcontract.

12.4 Should the Owner or any other person or entity assert a claim or institute a suit, arbitration, or proceeding against the Contractor involving the manner or sufficiency of the performance of the Work, or otherwise subject to Subcontractor's indemnification obligations, upon written demand of the Contractor, the Subcontractor shall promptly assume the defense of such claim, suit, action, or proceeding until final resolution and at the Subcontractor's sole expense.

12.5 The parties acknowledge that the amount of the indemnity required in this Article 12 bears a reasonable commercial relationship to this Subcontract.

ARTICLE 13 SUSPENSION OF WORK

13.1 Contractor shall have the authority to suspend the Work wholly or in part, for such period of time as it may deem necessary, due to conditions unfavorable for the satisfactory prosecution of the Work, or conditions which in its opinion warrant such action. No additional compensation will be paid to the Subcontractor for any costs caused by such suspensions for weather conditions, utility adjustments, or work by other contractors on or near the Work covered by the Subcontract Documents. If it becomes necessary to stop Work for an indefinite period of time, the Subcontractor shall store all materials in such manner that they will not obstruct or impede the traveling public unnecessarily or become damaged in any way, take every precaution to prevent damage or deterioration of the Work performed, provide suitable drainage of the Site, and erect temporary structures where necessary.

13.2 In the event of an indefinite suspension by the Owner, Subcontractor may, upon providing three (3) days advance written notice to Contractor, demobilize from the Project site to mitigate its stand-by costs. Subcontractor shall remobilize on the Project site within ten (10) days of written notice from Contractor of a planned resumption of Project operations.

13.3 The Subcontractor shall not suspend Work for any reason including, without limitation, disputes or disagreements with the Contractor, without written authority from Contractor.

13.4 When the Contractor suspends the Work, the completion date for the Work shall be extended by a time period equal to the time period of suspension, provided such suspension is not a result of the Subcontractor's failure to comply with the provisions of the Subcontract Documents.

ARTICLE 14 DISPUTE RESOLUTION

14.1 As a condition precedent to filing a claim or lawsuit as provided in Section 14.2, the Subcontractor hereby agrees to seek arbitration, as their sole and exclusive remedy to resolve any dispute, controversy or claim arising out of or relating to this Agreement, or the breach thereof, and judgment upon the award rendered by the arbitrator may be entered in any court having jurisdiction thereof. Arbitration of any dispute shall be at the sole discretion of the Contractor and subject to the Contractor's provision of written consent. The arbitration shall be conducted in Minneapolis, Minnesota, in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association, provided, however, that:

If for any reason, the law applicable to this contract prohibits Minnesota as the arbitration venue, then the arbitration venue shall be the Project location. In any resulting arbitration, Subcontractor shall be solely responsible for the filing fee and then all subsequent fees shall be borne equally by the parties.

14.1.1 The claim shall be decided by one arbitrator who shall be selected by mutual agreement of the parties. If the parties cannot agree, such arbitrator shall be selected by Judicial Arbitration & Mediation Services, Inc. ("JAMS") in Minneapolis, Minnesota or the closest JAMS office to the Project location (wherever the arbitration is venued), or if such selection cannot be made, then in accordance with the Construction Industry Dispute Resolution Procedures of the American Arbitration Association.

14.1.2 In any arbitration initiated pursuant to this Subcontract, the parties agree that written discovery shall be limited to no more than thirty (30) document production requests per party and no more than twenty (20) interrogatories, with subparts, per party. Unless otherwise agreed by the parties, each party shall be limited to two (2) depositions, including experts, during any arbitration proceeding.

14.1.3 No provision of, or the exercise of any rights under, this Section 14.1 shall limit a party's right to obtain provisional or ancillary remedies, including, without limitation, injunctive relief, attachment, the appointment of a receiver, or enforcement of this arbitration provision from a court having jurisdiction before, during or after the pendency of any arbitration.

14.2 If the Contractor does not consent to arbitration, as provided in Section 14.1, any claim or lawsuit instituted by Subcontractor against Contractor must be instituted in either the state courts of Hennepin County, Minnesota, or the United States District Court for the District of Minnesota, Fourth Division, Minneapolis. Subcontractor hereby consents irrevocably to the jurisdiction of the Minnesota courts (including the U.S. District Court sitting in Minneapolis, Minnesota) over his person in the event that contractor elects to institute litigation against Subcontractor in Minnesota. In such event, service of process may be made upon Subcontractor as provided by Minnesota or federal law, or shall be considered effective if sent by certified or registered mail, return receipt requested, postage prepaid.

ARTICLE 14 DEFAULT AND TERMINATION

15.1 If the Subcontractor: (1) fails to begin the Work under the Subcontract Documents within the time specified; or (2) fails to perform the Work with sufficient supervision, workmen, equipment or materials to ensure the completion of said Work within the specified time; or (3) neglects or refuses to remove materials or correct unsuitable; Work or (4) discontinues the prosecution of the Work; or (5) breaches any obligation or representation in the Subcontract Documents; or (6) becomes insolvent or is declared bankrupt, or commits an act of bankruptcy, or insolvency, or makes an assignment for the benefit of creditors; or (7) for any other cause whatsoever, does not carry on the Work in accordance with the Subcontract Documents, the Schedule or as directed in writing by the Contractor, the Contractor shall give notice in writing to the Subcontractor of such deficiency, and require Subcontractor to cure the deficiency and to specify how the deficiency shall be cured. Any of the above enumerated occurrences shall be considered a material breach of the Subcontract Documents.

15.1.1 If the Subcontractor within a period of forty-eight (48) hours after receipt of said notice from Contractor shall not cure the above deficiencies, Contractor shall have the right to any one or any combination of the following remedies: (1) supply the quantity of material, equipment or labor as the Contractor deems advisable to complete the Work and charge the cost thereof, together with all reasonable expenses and attorneys' fees to the Subcontractor; (2) terminate this Subcontract or any part thereof and the Subcontractor shall be entitled to no monies of any kind, but, shall nevertheless remain liable for any damages and attorneys' fees that the Contractor has suffered or may suffer; (3) relet the Work covered under this Subcontract to any other persons by one or more contracts, and any associated costs plus reasonable expenses and overhead of the Contractor and Contractor's attorneys' fees shall be charged against the Subcontractor; (4) declare the Subcontractor in default and to call upon the surety to undertake and perform the obligations of the Subcontractor in accordance with the payment and performance bonds provided in Article 8; (5) immediately suspend performance of all the Contractor's obligations under this Subcontract; and (6) seek any and all relief available at law or in equity.

15.1.2 Upon termination, the Contractor shall have the right to enter upon the Project and take possession of all materials, appliances and equipment in the possession of Subcontractor and to arrange for the performance of Subcontractor's obligations. The Contractor's expenses arising from such termination shall include, in addition to the expense of arranging for the performance of Subcontractor's obligations, all of Contractor's additional expenses, consequential damages flowing from the default and attorneys' fees. Such expenses of the Contractor shall be the responsibility of the Subcontractor or its surety, and to the extent such expenses exceed the unpaid Subcontract balance, the Contractor shall have the right to make claim against Subcontractor or its surety for the excess.

15.2 Contractor may, at its discretion, without prejudice to any other right or remedy, and upon giving written or verbal notice to the Subcontractor, immediately terminate Subcontractor's employment under the Subcontract Documents for Contractor's convenience and without specifying or requiring cause, in whole or in part, and finish the terminated Work by whatever method Contractor may deem expedient. On receipt of such notice, Subcontractor, except as and to the extent directed, immediately shall discontinue the services and the placing of subcontractor or supplier orders for materials, facilities, and supplies in connection with the performance of the Work, and if requested, shall make every reasonable effort to procure termination of existing subcontracts upon terms satisfactory to Contractor. Subcontractor hereby releases Contractor from any liability, including, without limitation, lost profits or incidental, consequential or special damages of any kind, in connection with or related to the Subcontract Documents or any alleged breach thereof, in connection with such termination.

15.3 Upon completion of the Work, as accepted by Contractor, or upon receipt of the notice of termination, Subcontractor shall deliver within thirty (30) days to Contractor the following:

(i) All Drawings, documents, reports, supplies and other material relating in any way to any portion of the Work. All Work and all drawings, documents, reports and other material related thereto remain the property of Contractor and may not be used by the Subcontractor, except by written agreement of Contractor on any other project or for any other person, firm or corporation.

(ii) Executed Release of Liens and Claims, in an acceptable form, stating that all bills have been paid and no claims exist against Contractor.

(iii) Final itemized invoice for payment. Subcontractor shall be paid for Work performed in accordance with the Subcontract Documents to the date of termination.

15.4 Termination of the Subcontractor's employment, as stated above, will not relieve the Subcontractor or its surety of the responsibility of replacing defective Work or other responsibilities as required by the Subcontract Documents.

ARTICLE 16 MISCELLANEOUS PROVISIONS

16.1 This Subcontract and the Subcontractor are subject to the approval of Owner. If Subcontractor or the Subcontract is not approved, then in such event, this Subcontract shall be null, void and of no effect.

16.2 The caption, titles and section headings used in this Subcontract are inserted only as a matter of convenience and for reference and in no way define, limit or describe the scope or intent of this Subcontract or any section, article or provision herein.

16.3 The Subcontract Documents contain the entire agreement between the parties. No prior oral statement or promise not set forth herein is enforceable. Any executory agreement hereafter made shall be ineffective to change, modify or discharge it in whole or in part, unless such executory agreement is in writing and signed by both Contractor and Subcontractor. All negotiations and agreements prior to the date of this Subcontract not included herein are hereby voided.

16.4 Any provision or part of the Subcontract Documents held to be void or unenforceable under any law or regulation shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon Contractor and Subcontractor, who agree that the Subcontract Documents shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

16.5 The rights of the parties under this services contract shall be construed in accordance with the laws of the state in which the Project is located.

16.6 **Subcontractor hereby releases Contractor from liability, and releases all claims against Contractor, for lost profits or incidental, underabsorbed overhead, delay damages, attorneys' fees, consequential or special damages of any kind in connection with or related to the Subcontract Documents or any alleged breach thereof.**

IN WITNESS WHEREOF, the parties have executed this Agreement this ____ day of _____, 20__.

SUBCONTRACTOR:

CONTRACTOR:

Ceres Environmental Services, Inc.

Title: _____

Print Name: _____

Date: _____

State Lic. # _____

Expires 31 December 2021

2.13 Ability to Track and Record Work

Ceres Environmental Services, Inc. has developed specific internal procedures to ensure proper audit-quality documentation of daily project activities is captured and provided to the Town. This includes: project tracking forms, load tickets, truck certification logs, production logs, shift inspection checklists, safety meeting report forms, daily crew reports, and various equipment usage reports. Other reports are prepared and submitted to document project activities, progress, and quality control. Samples of these different types of documentation are provided below.

LOAD TICKET		
TICKET NO.		
CONTRACT NO.		
CONTRACTOR		
DATE		
DEBRIS QUANTITY		
Truck No.	Capacity (CY)	
Load Size (CY)	Tons	
Truck Driver		
DEBRIS CLASSIFICATION		
	Burnable	
	Non-Burnable	
	Mixed	
	Other	
LOCATION		
Zone/Section	Dumpsite	
	Time	Inspector
Loading		
Dumping		
21		
22		
 Original : Contract Owner Yellow : Driver Pink : Ceres Gold : Other Green : Customer		

This is the Ceres Load Ticket. In use, the Ticket Number is preprinted. This form is generally scanned at the job site and electronically transmitted to an office outside the disaster area for data entry. The form's five copies are color coded to minimize confusion.

TRUCK CERTIFICATION FORM

General Information			
Applicant: _____	Monitor: _____		
Contractor: _____	Date: _____		
Measurement Location: _____	County: _____		
Declaration Number: _____			
Truck Information			
Make	Year	Color	License
Truck Measurements Performed By: _____ Date: _____ Volume Calculated By: _____ Date: _____ Both Checked by: _____ Date: _____			
Driver Information			
Name: _____			
Address: _____			
Phone Number: _____			
Owner Information			
Name: _____			
Address: _____			
Phone Number: _____			
Truck Identification		Truck Capacity	
Photo			
(See reverse for calculation worksheet)			

TRUCK CERTIFICATION FORM

DUMP TRUCK			
Measurements Truck Measurements Length (L) = Width (W) ft = Height (H) ft = Hoist Measurement Length₁ (L₁) ft = Length₂ (L₂) ft = Width_H (W_H) ft = Height_H (H_H) ft = Radius Radius ft = Height (H) =			
Calculations Bed Volume (Basic) $(L \times W \times H) / 27 =$ cyd Hoist Volume $((L_1 + L_2 / 2) \times W_H \times H_H) / 27 =$ cyd Radius Volume $(3.14 \times R^2 \times H) / 27 =$ cyd Total = cyd Cubic Yards			
Truck Measurements			
EXTRA TRAILER			
Measurements Truck Measurements (Basic) Length (L) = Width (W) ft = Height (H) ft = Hoist Measurement Length₁ (L₁) ft = Length₂ (L₂) ft = Width_H (W_H) ft = Height_H (H_H) ft = Radius Radius ft = Height (H) =			
Calculations Bed Volume (Basic) $(L \times W \times H) / 27 =$ cyd Hoist Volume $((L_1 + L_2 / 2) \times W_H \times H_H) / 27 =$ cyd Radius Volume $(3.14 \times R^2 \times H) / 27 =$ cyd Total = cyd Cubic Yards			
Trailer/Truck Combination Hitched Trailers Require Separate Certification and Unique Truck Number			
ROUND BOTTOM TRUCK			
Measurements Truck Measurements Length (L) ft = Diameter (D) ft =			
Calculations Approx. Volume $(3.14 \times (D/2)^2 \times L) / 27 =$ cyd (round bottom portion only)			
Round Bottom Truck Cubic Yards			

Sample Truck Placard

 877-STORM12
TRUCK NO.
CUBIC YARDS

TRUCK LOG, SINGLE DAILY

CONTRACT OWNER

CERES ENVIRONMENTAL SERVICES, INC.

CONTRACTOR

DATE

TRUCK NUMBER

TOTAL HOURS WORKED TODAY

MODEL

MFG

CUBIC YARDS

Load No.	Pickup time	Pickup location	Dump time	Dump location	Material	Eligible? Y / N	CY
NA	Example: 7:00 a.m.	Example: 150 Main St.	Example: 7:48 a.m.	Example: Park St dump	Example: Veg debris	Example Y	Exam.: 55 cy
1							
2							
3							
4							
5							
6							
7							
8							

DRIVER NAME (PRINTED) _____

DRIVER SIGNATURE _____

STREET/ADDRESS OF DAYS LAST LOAD _____



SUMMARY DAILY LOG

CONTRACT OWNER

CERES ENVIRONMENTAL SERVICES, INC.
CONTRACTOR

DATE

Truck No.	Truck size	Truck Start Time	Truck End Time	Working Location	Type of Work	Eligible? Y / N	Total Daily Hours
Example: 99	Example 55 CY	Example: 7:00 a.m.	Example: 6:00 p.m.	Example: within city limits	Example: load & haul debris		NA
NA	NA	NA	NA	NA	Total this page		





Small Motorized Engine (SME) Tracking Form

		PICK-UP DATE: _____	PIECE COUNT						
	ROE #	ADDRESS	Chain Saws	Weed Eaters	Lawn Mowers	Compressors	Blowers	Other	TOTALS
1									
2									
3									
4									
5									

LIST OTHER _____

CERES QC Signature _____ DROP-OFF SITE _____

CONTRACTOR _____ Signature - DROP-OFF SITE _____

CONTRACTOR Signature _____ DROP-OFF DATE _____



[illegible]

CONTRACTOR Signature _____



Town of Pembroke Park
RFP 19-02 Disaster Debris Removal and Disposal Services

		HHW MANAGEMENT PROGRAM Demo Decommissioning Tracking Form								
		Pick-Up Date			START TIME					
				END TIME						
Drop-Off Date			EPA Signature							
Drop-Off Point			CERES QC Signature				Total HHW Count			
	Address / Location	ROE #	Pesticides, herbicides, fungicides, wood preservatives, poisons, fertilizers	House Hold Cleaners (Cleaning Products, Bleach, pool chemicals, etc.)	Automotive Products (oil, antifreeze, freon)	Auto. Batteries	Flammables (Kerosene, Gas, Lighter Fluids, Paint thinners, etc.)	House Maintenance (Adhesives, Glues, Furniture strippers, paints, etc.)	Light Bulbs, Ballasts, Thermostats, Mercury Switches	Others:
1										
2										
3										
4										
5										
6										
7										
8										



[illegible]

CONTRACTOR Signature _____



Town of Pembroke Park
RFP 19-02 Disaster Debris Removal and Disposal Services

Sample Invoice



Invoice No.	83216
Page	1

B I L L T O	Jefferson County Commission Jefferson Cty Courthouse 716 Richard Arrington Jr Blvd Birmingham AL 35203-0009	J O B N O	3245 Jefferson County, AL Jefferson County Courthouse 716 Richard Arrington Jr. Blvd Birmingham, AL 35203-0009
--	--	----------------------------------	--

Invoice Date	Invoice No.	Customer No.	Payment Terms	Contract No.
07/27/11	83216	JEF004	Net 30	
Quantity	Description	Unit Price	Extended Price	
	CONTRACT NO. [REDACTED]			
2992.50 CY	CLIN 5 Vegetative Debris Hauling to Sylvan Springs Distance 0-10 Miles 7/13/11 - 7/19/11	[REDACTED]	[REDACTED]	
7960.55 CY	CLIN 5 Vegetative Debris Hauling to Sylvan Springs and Turkey Creek Landfill Distance 11-20 Miles 7/13/11 - 7/19/11	[REDACTED]	[REDACTED]	
11180.10 CY	CLIN 5 Vegetative Debris Hauling to Sylvan Springs Distance 21-30 Miles 7/13/11 - 7/19/11	[REDACTED]	[REDACTED]	
	Detail is Attached			
	Gross	Retainage	Tax	Net Amount
	[REDACTED]	[REDACTED]	.00	[REDACTED]



CERES ENVIRONMENTAL		SUPERVISOR CONTROL				Date
SUPERVISOR _____ PARRISH _____		DEMOLITION PPDR ROW HHW WHITE GOODS E GOODS Leaner & Hanger Other Crew				
CONTRACTOR	CREW	QC NAME	ROE #	ADDRESS	TICKET #	CY
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

SAFETY CONCERNS/ CORRECTIVE ACTIONS:

COMMENTS:

FORM QCSC001



QC CONTROL REPORT

Site _____
Date _____

Right Equipment Y ☐ N ☐

(continued)



Page 269 of 978

Damage and/or Complaint Form

DATE:

JOB NUMBER:

SUBCONTRACTOR:

PHONE:

CALLER'S NAME:

ADDRESS:

PHONE:

DAMAGE OR COMPLAINT:

RESOLUTION:

CERES REPRESENTATIVE:



2.14 Additional Services

Ceres Environmental Services, Inc. can supply the Town of Pembroke Park with additional services that may not be covered in the RFP Pricing Schedule. These include re-establishing communications, supplying temporary housing and restroom facilities, beach and shoreline restoration, and canal and river debris removal and restoration, as well as others described below. Teaming relationships with subcontractors experienced in marine recovery efforts allow us to handle sunken vessel removal.

Pricing for any of these additional services must be determined by negotiation in accordance with FEMA guidelines to supply services that are reimbursable by FEMA to the Town. The *Public Assistance Guide*, FEMA 322 is an invaluable reference especially the section in "Chapter 2: Eligibility" headed 'Categories of Work' beginning on page 66.

Emergency Road Clearing-Cutting and Pushing Public Right of Ways

This important service is described in detail in proposal **Section 4.1, Operational Plan**. By adding "cut and push", if it is not already part of a contract, the Town enjoys a continuity of service that many of our customers find invaluable.

Right of Entry (ROE) Private Property Debris Removal (PPDR)

If requested by the Town, Ceres can remove hazardous vegetative or C&D debris from private property, when said debris is the result of a declared disaster and when Ceres is tasked with the work by the Town. Ceres can assist the Town in requesting FEMA's assistance for such work in advance of performing it. Each property is assessed using digital camera/video recordings to document the pre and post condition of the property. Utility companies are notified and all utilities are located and marked prior to any work being done. Once all proper documentation, access, and Right of Entry forms are completed, work may commence. Most recently, following the 2011 Alabama Spring Tornadoes, Ceres successfully completed private property work under contract with the USACE for both Lawrence and Limestone counties. As stated above, this is usually done only following FEMA pronouncement that such work shall be reimbursable.

Demolition of Private Property Condemned Structures

Ceres can operate beyond the public Right of Way (ROW) as directed by the Town. Upon receipt of a Notice to Proceed, Ceres will retain a third party inspection firm to survey the condemned structure(s) for hazardous materials (asbestos, lead, PCBs, white goods, mercury containing components, etc.). A copy of the inspection report will be provided to the Town. At the same time, Ceres engineering staff will conduct a pre-demolition survey which will consider the following:

- Structural integrity of the building
- Utilities
- Shoring requirements
- Hazardous materials
- Protective structures
- Protection of the public
- Waste management



Asbestos Abatement/Demolition Notifications will be submitted to the appropriate governmental and local agencies. All required permits will also be obtained.

The Demolition crew is expected to consist of the following.

- One to three Semi-Tractor(s) with Trailer(s)
- One Hydraulic Excavator with Bucket and Hydraulic Thumb
- One Wheeled Loader

Removal and Replacement of Sand and Debris

With a task order from the Town to the Project Manager, Ceres crews will segregate, collect, transport, process, and dispose/replace sand and debris displaced by the event. Each general clean-up crew will likely consist of the following equipment.

- One Wheeled Loader with Rake/Bucket
- One to six Semi-Tractor(s) with Trailer(s)



- One Screening Plant
- One Front-end Mechanical Broom Sweeping

As directed by the Town, Ceres will provide a front-end mechanical broom sweeper to clear streets, gutters, and storm-drains of scattered tree debris. Work will be assigned by sections or quadrants. Debris will be consolidated into piles of approximately five CYs and located as to not disrupt pedestrian or vehicular traffic. Piles will then be loaded and hauled. Sand will be handled as directed by the Town.

Temporary Housing - Base Camps and Bunkhouses

Ceres can provide the Town with a wide variety of emergency housing options. Fully containerized bunkhouses can be trailered to a Town location, or more long-term solutions can be built such as large housing tents and hard wall constructions.

Food Service/Catering

Ceres can provide meals as directed by the Town either through a mobile kitchen or in a variety of ready-to-eat formats upon issuance of a Town task order. We can provide a mobile kitchen supported by a reefer container that is capable of feeding 250-1000 personnel three basic meals per day. We can supply more elaborate meals if desired.

Supplying our personnel and subcontract personnel with meals is done using the most cost effective method. When a large number of personnel with similar schedules are housed together, we have used group dining. Ceres provides food service through various subcontracting relationships. Meal options can be as simple as self-heating single meals, or full service dining, with temporary kitchen facilities and a dining galley.

Temporary Restroom and Shower Facilities

If sewer and water utilities are unavailable, Ceres can supply a range of temporary restrooms and shower facilities. These include single stall, standardized port-a-johns, multiple-stall comfort stations, completely containerized shower facilities, and assembled corral-type showers. Ceres works with Town personnel to identify specific needs and arrange to have sufficient facilities in place to accommodate every need.

During our Hurricane Katrina response, Ceres provided life support including meals, shelter, showers and sanitary facilities for 400 people. We also supplied travel trailers for our own personnel due to the unavailability of housing. Following Hurricane Ike in Texas in 2008, Ceres provided Chambers County with hot meals in four locations plus showers and sanitary facilities.

Potable Water and Ice Delivery

Ceres will supply the Town with appropriate potable water, ice, and also necessary refrigeration and freezer units to store food, water and ice if required.

Temporary Power Generation

Through agreements with various suppliers, Ceres can provide many options for temporary power generation. Both gas and diesel generators ranging from 5kw up to 1,600kw can be onsite, available for use in short order.

Temporary Roofing Facilities (Dry-In)

Ceres is well versed in temporary roofing operations and has been successfully installing temporary dry-in on facilities since our response to Hurricane Georges in 1998. Roofing materials would vary depending on the size of repair and severity of damage, however, most common repairs would be completed with high quality plastic sheeting, furring strips and nails. Payment is based upon per square foot of roof covered.

Government Temporary Trailer Installation

If required, Ceres will provide crews to install government supplied housing (travel trailers). We have performed installations ranging from simply setting and securing the trailer to full installations including routing sewer lines, water taps, power poles, and building ramps/steps for easy access.

Sewer, Culvert, and Catch Basin Cleaning

If required, Ceres will supply full-service cleaning/pumping for sewers, culverts, and catch basins. We will provide qualified crews and can supply diesel and gas powered, trash, submersible hydraulic, double



diaphragm and centrifugal pumps to allow for cleaning of pipes from an 8 inch diameter up to and beyond 5 foot diameter pipes.

Hazardous Waste Collection, Storage, and Disposal

Household Hazardous Waste must be picked up separately from all other debris in the ROW. The HHW will then be segregated in a lined containment area at each temporary disposal site. Payment for collection and disposal in accordance with all local, state, and federal laws and regulations will be made per pound.

Mobile Office Command Center

Ceres has a number of containerized offices that can be used mobile command centers. These can be moved to the disaster zone via low bed trailers and semi tractors. We also have access to additional units through our partnering relationships. These mobile offices can be onsite, equipped with satellite communications and internet, and fully operational within hours.

Dead Animal Carcasses

When required, carcasses of dead livestock, poultry, and large animals can be removed by Ceres. FEMA reimbursement is contingent on the determination by the Town that they represent an imminent and significant threat to public health and safety. The carcasses will be removed to the TDMS and/or a final disposition site approved by the Town.

Freon Recovery

Ceres will remove Freon-containing white goods from the ROW and haul them to a TDMS where they will be segregated. A licensed worker will then extract any Freon remaining in the white goods, and properly handle the disposition of the Freon. Once the Freon is removed the white goods are scrap metal and can be handled accordingly.

Roll-off Hauling

Two separate roll-off-related services might be requested by the Town. The services may require 10 and 40 cubic yard roll-offs. The roll-off service will use sufficient trucks to insure roll-offs are filled repeatedly with minimum wait time.

River and Canal Debris Removal

Ceres has experience in clearing river, streams waterways and canals following Katrina in Louisiana. Debris removal can be accomplished with long reach excavators in some instances, and where required, floating cranes and other amphibious equipment would be mobilized. Several of Ceres' subcontractors are specialists in waterway activity including debris removal. Wet soil conditions and mud will cause problems for wheeled vehicles, making low ground pressure equipment a necessity. Allocation of equipment is always important, but special care must be taken to deploy equipment that will not easily become stuck when cleaning logjams and waterways.

Ceres has also performed emergency levee repair. We own most of the heavy equipment necessary for this work and we have experienced operators available to operate the equipment.

Heavy rainfall, especially following high wind conditions, may cause waterways and canals to become clogged with vegetative and other debris. Logjams must be removed so that future rainfall does not contribute to more flooding, and to promote unimpeded water drainage of any existing flood situation. Existing debris piles near waterways and canals should be removed on a priority basis, so that if additional rain occurs the debris will not float into the drainage system and cause further problems.

Water-based, three feet or less of water depth

Depending on the characteristics of the waterway, temporary bypass pumping, cofferdams, or other means to control the flow of water may be used to enable operation in the waterway.

Dependent on the ability to control the flow of water, various methodologies would be used. These methods could include a combination of the following:



A licensed technician removing Freon from refrigerators at a TDMS

- Hydraulic Long Reach excavators operated from shore
- Willow draft work platforms with Hydraulic Excavators and Grapples
- Winch Truck
- 17-foot utility work boats with 25hp out-board motor.
- Cable Skidders or Tractor Dozers with Winches- laborers would be used to attach the cables to the debris in the waterway, creek, or tributary.

Water-based, greater than three feet of water depth

The removal of vegetative, construction, and demolition debris, hazardous material, and recyclable material in greater than three feet of water will be accomplished primarily with floating plants equipped with spuds supporting hydraulic excavators with long booms equipped with material grapples and materials barges, although a combination of approaches previously detailed may be used. A flexi-barge will be used along with a winch truck as well as a utility work boat with motor. Exact methods are dependent on local conditions and geography.

Sunken Vessel Removal

Ceres will lease appropriate equipment and/or will locate qualified subcontractors to remove sunken vessels and dispose of them in an acceptable manner. These actions will be made following consultation with the Town and will be subject to the Town's advance approval of Ceres' work plan to be developed following contract award.

Water Based Operations (Typical Crew) – 1.5- 2 Feet Minimum Draft

- 15-25 Ton Hydraulic Excavator with Material Handling Grapple Capable of 35' Reach
- Work Barge with Spuds-Rented/Leased
- Materials Deck Barges-Rented/Leased
- Pusher Boat-Rented/Leased
- Work Boat
- Heavy Equipment Operator Hydraulic Excavator
- Pusher Boat Operator
- Work Boat Operator
- Deck Hands
- Tractor Trailer Heavy Hauler
- Foreman

Land Based Transfer Crew (Typical Crew)

- Wheeled Loader
- 2-5 Trucks
- Heavy Equipment Operator Wheeled Loader
- Truck Drivers

Upon inspection of the site(s) and performance period requirements established by the Town, the number of crews will be determined. Ceres has the capacity to operate a minimum of eight water-based crews each with their own land-based transfer crew component.

Beach Restoration

Ceres will screen debris-laden sand from beach areas, and will remove sand if acceptable adjacent borrow areas exist, to replace sand lost to storm activity. If appropriate borrow areas do not exist, Ceres will transport Town-purchased sand at trucking prices consistent with existing proposal trucking prices. Ceres will use a trommel screen or equivalent onsite at the beach for screening, and will use appropriate dump trucks or off-road dump trucks to transport clean sand. Ceres will use a long-boom hydraulic excavator to excavate borrowed sand adjacent to the beach, and will use a wheel loader to place the sand after dumping.

River and Canal Shore Line Restoration

Ceres will transport and place fill material purchased by the Town to river and canal shorelines. The material will be transported by on-road and off-road dump trucks and placed by wheel loaders.

Site Restoration



Town of Pembroke Park
RFP 19-02 Disaster Debris Removal and Disposal Services

Ceres ensures that any and all sites, whether used for temporary debris storage and reduction, equipment staging, or that was disturbed during debris removal operations, will be returned to pre-storm conditions or better. Restoration of the disturbed, staging, and access areas will be accomplished using high-grade fill dirt graded to specifications and topped by sodding, seeding and/or hydro-seeding. All slopes steeper than 3 to 1 will also receive erosion control blankets.



Tab 2 Experience and Ability and Additional Proposal Requirements
Section 14 Additional Services
Page 2.14-5

3 PAST PERFORMANCE

3.1 List of Debris Removal Projects

Ceres Environmental Services, Inc. has been working actively in the disaster recovery business since our founding in 1976, completing over 135 FEMA-reimbursed projects. Below is a selection of our past performance; additional details on our past performance are available upon request.

Owner & Location	Title of Work	Value	CY	Time Period	Description	Contact
Hurricane Irma Recovery throughout FL	Disaster Debris Clearance and Removal Services	\$40,596,469	3,867,033	September – December 2017	Collection, removal and reduction of debris from public and private right-of-ways following Hurricane Irma	Various
Houston, TX	Debris Removal	\$963,022.29	80,014	September - November 2017	Removal of debris resulting from Hurricane Harvey	Deidra Penny, Deputy City Attorney & First Assistant City Attorney; 900 Bagby, 4th Floor Houston, Texas 77002; 832 393-6246, deidra.penny@houstontx.gov
Clear Brook Municipal Utility District, TX	Disaster Debris Clearance & Removal Services	\$841,453.87	46,915	September – October 2017	Removal of debris resulting from Hurricane Harvey	Cecelia Ganje, General Manager, 11911 Blackhawk Blvd., Houston, TX 77089; Tel. (281) 484-1562, F:(281) 484-3533 C: 832- 250-6756, cganje@cbcmud.com
Humble, TX	Disaster Debris Clearance and Removal Services	\$214,632.16	13,945	September – October 2017	Removal of debris resulting from Hurricane Harvey	James Nykaza, EMC, 114 West Higgins, Humble, TX 77338; 281-446- 4928, jnykaza@cityofhumble.net.
Katy, TX	Disaster Debris Clearance Contract	\$599,003.40	29,495	September - November 2017	Removal of debris resulting from Hurricane Harvey	Elaine Lutringer, PW Director, 901 Avenue C, Katy, TX 77493; Tel. (281) 391-4830 elutringer@cityofkaty.com
West University Place, TX	Disaster Debris Clearance and Removal Services	\$34,301.16	1,131	September 2017	Removal of debris resulting from Hurricane Harvey	David Beach, Ass't PW Director, 3826 Amherst, West University Place, TX 77005; dbeach@westutx.gov, 713-662-5834, 713- 203-7546
Pearland, TX	Debris Management Services	\$1,065,532.89	54,771	September – October 2017	Removal of debris resulting from Hurricane Harvey	Bob Pearce, Purchasing Officer; 3519 Liberty Drive, Pearland, TX 77581; Tel. (281) 652-1621 BPearce@pearlandtx.gov
Wharton, TX	Disaster Debris Removal and Disposal Hurricane Harvey	\$509,104.30	31,829	September - December 2017	Emergency debris road clearance, debris removal (including tree and limb removal) and temporary debris staging and reduction site management following Hurricane Harvey	Gwyneth Teves, Community Development Coordinator, 120 E. Caney St., Wharton, TX 77488; (979) 532-2491 ext. 238; fax (979) 532-0181, gteves@cityofwharton.com

Town of Pembroke Park
RFP 19-02 Disaster Debris Removal and Disposal Services

Owner & Location	Title of Work	Value	CY	Time Period	Description	Contact
Denham Springs, LA	Disaster Debris Removal	\$4,070,506.96	275,507	August 2016 – August 2017	Removal and disposal of flood debris following heavy rains. Ceres also removed more than 1,500 units of electronic waste.	Melvin Womack, Purchasing Agent, 941 Government Street, Denham Springs, LA 70727; Tel. (225) 667-8385; purchasing@cityofdenhamsprings.com
Livingston Parish, LA	Debris Removal & Site Management for Debris Reduction and Emergency Roadway Clearance	\$16,338,932.00	860,188	August 2016 – August 2017	Removal and disposal of debris from summer floods throughout the Parish. Ceres also removed 400,000 pounds of putrid food and 20,000 units of white goods ruined in the floods.	Mark Harrell, Director of Homeland Security Office, 20355 Government Blvd., Suite D, Livingston, LA 70754; Tel. (225) 686-3066; Fax (225) 686-7280; lohsep1@lpgov.com
Albany, GA	Disaster Related Debris Removal Services	\$4,973,565.60	378,548	February – June 2017	Debris removal and disposal within the City following a January tornado	Yvette Fields, Procurement Director, 222 Pine Avenue, Suite 260, Albany, GA 31701, Tel. (229) 431-3211, Fax: (229) 431-2184 yfields@albany.ga.us
Savannah, GA	Storm Debris Removal Services	\$11,934,437.55	449,873	October 2016 – June 2017	Debris removal after Hurricane Matthew, removal and reduction of vegetative debris, trees and stumps. Ceres also removed almost 50,000 CY of waterway debris.	Molly Huhn, Purchasing Director, 2 East Bay Street, Savannah, GA 31402, Tel. (912) 651-6425, Fax (912) 651-6855, mhuhn@savannahga.gov
Beaufort County, SC	Storm Debris Removal, Debris Management Site Operations and Disposal	\$24,790,569.30	1,630,533	October 2016 – April 2017	Collection, removal and reduction of debris from public and private right-of-ways following Hurricane Matthew	Pamela Cobb, Public Works, 120 Shanklin Road, PO Drawer 1228, Beaufort, SC 29901; Tel. (843) 255-2721; pcobb@bcgov.net
South Carolina DOT (Berkeley, Jasper and Hampton Counties)	Disaster Recovery Assistance following a Declared Disaster	\$3,263,229.11	217,414	October 2016 – April 2017	Removal and disposal of vegetative debris from County right-of-ways in three counties following Hurricane Matthew	Scott Dobereiner, Procurement Officer, SC DOT, 955 Park Street, Room 101, Columbia, SC 29201; Tel. (803) 737-1484
New Orleans, LA	Disaster Street-Clearing and Debris Collection, Removal, Processing and Disposal	\$830,312.50	57,440	January – April 2017	Removal and disposal of vegetative and C&D debris resulting from early tornado in Louisiana, as well as clearing of 60 trees and 150 limbs from the City	Cynthia Sylvain-Lear, Director, Department of Sanitation, 1300 Perdido Street, Suite 1W02, New Orleans, LA 70112; Tel. (504) 658-3800
Charleston County Park and Recreation Commission, SC	Debris Removal and Disposal Services	\$38,592.00	1,106 CY 59 trees	October – December 2016	Clearing of hurricane debris from roads throughout the County, and damaged trees	Erick Briles, Capital Project Manager, 861 Riverland Drive, Charleston, SC 29412, Tel. (843) 762-9952; ebriles@ccprc.com



Town of Pembroke Park
RFP 19-02 Disaster Debris Removal and Disposal Services

Owner & Location	Title of Work	Value	CY	Time Period	Description	Contact
Cumberland County, NC	Disaster Debris Clearance & Removal	\$33,175.00	250	December 2016 – January 2017	Removal and disposal of debris from Hurricane Matthew	Amanda Bullard, Purchasing Agent, 117 Dick Street, Fayetteville, NC 28302, Tel. 910-678-7746, Fax 910-323-6120, abullard@co.cumberland.nc.us
Lenoir County, NC	Debris Management Services	\$556,787.00	45,387	October – December 2016	Removal of vegetative and C&D debris resulting from Hurricane Matthew	Roger Dail, Director, Emergency Services Department, 200 Rhodes Avenue, PO Box 3289, Kinston, NC 28502, Tel. (252) 559-1911, Fax (252) 559-6152, rdail@co.lenoir.nc.us
Palm Bay, FL	Debris Removal/Disaster Recovery Services	\$1,052,878.00	84,932	October 2016 – January 2017	Collection, reduction and disposal of vegetative and C&D debris resulting from Hurricane Matthew	Gregg Lynk, City Manager, 120 Malabar Road SE, Palm Bay, FL 32907, Tel. (321) 952-3413, Fax (321) 953-8971, Gregg.Lynk@pbfl.org
Jacksonville Beach, FL	Standby Contract for Disaster Services	\$745,594.00	49,308	October 2016 – January 2017	Removal and disposal of hurricane debris within the City, including more than 3,000 cubic yards of sand reclamation from beaches	Jason Phitides, Procurement, 1460-A Shetter Avenue, Jacksonville Beach, FL 32250, Tel. (904) 247-6226, Fax (904) 247-6117, jphitides@jaxbchfl.net
Fernandina Beach, FL	Hurricane & Other Disasters, Debris Removal Reduction and Disposal	\$406,166.00	1,792 CY 1,310 limbs	October – November 2016	Collection, reduction and disposal of vegetative debris as well as hangers and leaners following Hurricane Matthew	Dale Martin, City Manager, 204 Ash Street, Fernandina Beach, FL 32034; Tel. (904) 277-7305, Fax (904) 491-2046, dmartin@fbfl.org
Brunswick, GA	Debris Removal and Disposal	\$352,224.04	46,890	November 2016 – January 2017	Removal and disposal of vegetative and C&D debris following Hurricane Matthew	Rick Charnock, Assistant Public Works Director, 601 Gloucester Street, Brunswick, GA 31520, Tel. (912) 267-5572, rcharnock@cityofbrunswick-ga.gov
Atlantic Beach, FL	Emergency Debris Management Services	\$148,674.00	21,807	October 2016 – January 2017	Collection and hauling of vegetative debris within City limits following Hurricane Matthew	Don Jacobovitz, Public Works Director, 1200 Sandpiper Lane, Atlantic Beach, FL 32233; Tel. (904) 247-5834, Fax (904) 247-5843, djacobovitz@coab.us
Bald Head Island, NC	Debris Removal and Disposal	\$45,647.47	1,944	November 2016	Vegetative debris removal and disposal services as a result of Hurricane Matthew	Chris McCall, Village Manager, 111 Lighthouse Wynd, Bald Head Island, NC 28461; Tel. (910) 457-9700
Palm Beach Gardens, FL	Emergency Debris and Disaster Recovery Services	\$31,507.78	3,936	November 2016	Clearing and removing vegetative debris from public ROW in the City following Hurricane Matthew.	David Reyes, Director, Public Services and Emergency Management, 10500 North Military Trail, Palm Beach Gardens, FL, 33410; (561) 804-7015, dreyes@pbgfl.com

Town of Pembroke Park
RFP 19-02 Disaster Debris Removal and Disposal Services

Owner & Location	Title of Work	Value	CY	Time Period	Description	Contact
Indian River County, FL	Disaster Debris Removal & Disposal	\$1,177,749.04	93,227	October 2016 – December 2016	Debris removal resulting from Hurricane Matthew.	Jennifer Hyde, 1800 27 th Street, Vero Beach, FL 32960; Tel. (772) 226-1416, Fax (772) 770-5140, purchasing@ircgov.com
Jupiter Island, FL	Disaster Recovery Debris Removal	\$49,088.80	3,548	October - November 2016	Pick up, haul and dispose of vegetative debris resulting from Hurricane Matthew.	Stuart Trent, Director of Public Works; 2 Bridge Road, Hobe Sound, FL, 33455; (727) 545-0171; strent@tji.martin.fl.us
Taylor County, FL	Disaster Debris Management	\$274,631.96	28,509	October 2016	Debris removal of vegetative and C&D debris generated from Hurricane Hermine. Ceres also removed 238 white goods units.	Stephen Spradley, Emergency Management Director, 201 East Green Street, Perry, FL 32347; (850) 838-3575; stephen.spradley@taylorcountygov.com
Pasco County, FL	Disaster Debris Management Services	\$29,460.34	2,682	September 2016	Debris collection, hauling and disposal of debris related to Hurricane Hermine.	Tara Bohnsack, Purchasing Director, 8919 Government Drive, West Pasco Govt Complex, New Port Richey, FL, 34654; (727) 847-8434, tbohnsack@pascocountyfl.net
Zachary, LA	Disaster Debris Management and Removal	\$183,611.91	17,398	August – September 2016	Management and removal of disaster debris resulting from Louisiana floods	Chris Calbert, Chief Admin. Officer, 4700 Main Street, PO Box 310, Zachary, LA, 70791; (225) 654-0287; chris.calbert@cityofzachary.org
Bastrop County, TX	Debris Removal Contractor	\$13,923.80	535	June 2016	Post-event debris removal of vegetative debris from three flood events in Bastrop County	Leon Scaife, Purchasing Agent, 804 Pecan Street, Bastrop, TX 78602; (512) 581-7110; leon.scaife@co.bastrop.tx.us
Oklahoma Environmental Management Authority (Canadian County and Cities of, El Reno, Yukon, Piedmont, Calumet, and Union City)	Emergency Debris Removal Services/ Grinding and Burning of Disaster Debris	\$2,040,657.00	237,427 CY collection and removal 151,127 CY Grinding 213,223 CY Air Burning	December 2015 – March 2016	Collection and removal of ice storm generated debris from public ROW after Winter Storm Goliath. Ceres also performed the initial 70-hour push for OEMA and disposed of debris by grinding and air curtain burning.	David Griesel, General Manager (OEMA), 1505 South Rock Island, El Reno, OK 73036; Phone (405) 822-1031; dgriesel@oemaok.org
City of Warr Acres, OK	Post Event Debris Removal	\$366,829.01	34,773	January – February 2016	Pick up, hauling and disposal of woody debris from the City's right of ways after winter ice storm	Mike Turman, PW Director, 5930 NW 49 th Street, Warr Acres, OK 73122; (405) 301-0371; publicworks@warracres-ok.gov
City of Oklahoma City, OK	Emergency Storm Debris Removal	\$2,655,604.85	26,411	December 2015 – April 2016	Collection, removal, and disposal of storm debris generated by the November 2015 ice storm	Leigh Booth, Utilities Department, 420 West Main, Oklahoma City, OK 73102; (405) 297-1839



Town of Pembroke Park
RFP 19-02 Disaster Debris Removal and Disposal Services

Owner & Location	Title of Work	Value	CY	Time Period	Description	Contact
Livingston Parish, LA	Waterway Debris Removal	\$606,874.58	8,538 CY, 144 Boats	October – December 2015	FEMA approved debris removal project of vegetative, C&D, and white good debris removal from waterways in Livingston Parish	Mark Harrell, Director, Office of Homeland Security and Emergency Preparedness, 20355 Government Boulevard, Suite D, Livingston, LA 70754; Tel. (225) 686-3066, lohsep1@lpgov.com
Dawson County, GA	Disaster Debris Removal & Disposal Services	\$927,163.49	49,645 CY, 2,976 Hangers	March – July 2015	Debris removal operations of vegetative debris resulting from February 2015 ice storm	Davida Simpson, Purchasing Director, 25 Justice Way, Dawsonville, GA 30534; (706) 344-3501; dsimpson@dawsoncounty.org
Lee County BOCC, MS	Tornado Debris Removal and Disposal Services, post event FEMA DR-4175MS	\$436,118.02	65,149	May - June 2014	Tornado Debris Removal and Disposal Services related to Spring tornado. ROW debris collection and disposal	Sean P. Thompson, Administrator, 300 West Main Street, Tupelo, MS 38804, Tel. (662) 432-2020, Fax: (622) 432-2021, sthompson@co.lee.ms.us
City of Adamsville, AL	Emergency Debris Removal - post tornado event FEMA DR-4176AL	\$306,247.30	21,817	May - August 2014	Removal and disposal of eligible tornado-related debris from the ROW including vegetative, C&D, and hazardous hanging limbs, trees and stumps	Mayor Pam Palmer, 4828 Main Street, Adamsville, AL 35005, Tel. (205) 674-5671, ppalmer@cityofadamsville.org
City of Graysville, AL	Storm Debris Removal Services, post tornado event FEMA DR-4176AL	\$1,122,186.34	77,285	May - August 2014	Removal of all hazards from City ROW	Mayor Clark Davis, PO Box 130, 246 South Main Street, Graysville, AL 35073, Tel. (205) 674-5643, Fax (205) 674-5646
City of Kimberly, AL	Removal and Disposal of Eligible Disaster Debris from ROW, FEMA DR1476AL	\$305,184.28	21,057	May - June 2014	Removal and Disposal of Eligible Disaster Debris from ROW	Sandra K. Waid, City Clerk, 9256 Stouts Road, Post Office Box 206, Kimberly, AL 35091, Tel. (205) 647-5551, Fax (205) 647-5231, swaidkimberlyclerk@hotmail.com
State of NC Department of Transportation	Guilford County – Western Section Removal and Disposal of Storm-Related Vegetative Debris	\$6,816,757.00	417,572	March – October 2014	Removal, collection, reduction, and disposal of over 400,000 CY of vegetative debris	Carolyn T. Huskins, Proposal Engineer, NCDOT, Div. Of Highways, 1584 Yanceyville Street, Greensboro, NC 27415-4996; Phone (336) 487-0075, Fax (336) 334-3637, cthuskins@ncdot.gov
Columbia County, GA	Removal and Disposal of Disaster Debris	\$8,539,038.00	648,444	February – August 2014	Removal, collection, reduction, and disposal of over 500,000 CY of vegetative debris	Suzie Hughes, EMA Specialist VI, 650-B Ronald Reagan Drive, Evans, GA 30809, Phone (706) 868-3303, Fax (706) 868-3343, shughes@columbiacountyga.gov

Town of Pembroke Park
RFP 19-02 Disaster Debris Removal and Disposal Services

Owner & Location	Title of Work	Value	CY	Time Period	Description	Contact
City of Rapid City, SD; Rapid City, SD	Removal and Disposal of Eligible Disaster-Related Tree and Other Vegetative Debris	\$1,440,473.80	100,664 CY, 7,538 Hangers, 481 Leaners	October- December 2013	Removal, collection, reduction, and disposal of over 100,000 CY of vegetative debris produced by early winter/ice storm within the City.	Ted Johnson, Public Works, 300 Sixth Street, Rapid City, SD 57701, Tel. (605) 394-4154, Fax (605) 355-3083, ted.johnson@rcgov.org
City of Albemarle, NC; Albemarle, NC	Debris Removal and Processing	\$732,260.92	46,577.95	July-September 2013	Cleanup of debris and tree removal following June Microburst Storm. Removed and processed 46,500 CY of vegetative debris.	Nina Underwood, Director of Public Works, 704 Arlington Ave. Albemarle, NC 28002, Tel. (704) 984-9667, Fax (704) 986-6127, nunderwood@ci.albemarle.nc.us
City of Minneapolis, MN; Minneapolis, MN	Removal and Disposal of Eligible Disaster Debris	\$463,585.97	3,000+ Trees 800+ Stumps 2,000+ Loads of Debris	June - October 2013	Citywide cleanup of wind-damaged trees. Removal of over 800 hazardous stumps, and hauling of over 2,000 loads of storm debris.	Randy Windsperger, Operations Manager. 3800 Bryant Ave. South, Minneapolis, MN 55409, Tel. (612) 499-9203, Fax (612) 370-4831. RWindsperger@MinneapolisParks.org
City of Worthington; Worthington, MN	Post Ice Storm April 9-12, 2013 Disaster Response and Recovery Services	\$1,162,027.27	69,063.90	April - June 2013	Citywide cleanup of ice-damaged trees. Removed hazardous hangers from over 8500 trees, hauled over 60,000 CY of debris and removed 775 storm-damaged trees.	Steve Robinson (previously Craig Clark), City Administrator, 1300 Diagonal Road, Worthington, MN 56187. Tel. (507) 372-8622, cclark@ci.worthington.mn.us
City of Sioux Falls; Sioux Falls, SD	Removal and Disposal of Eligible Disaster-Related Tree and Other Vegetative Debris	\$988,278.92	10,370	April - June 2013	Cleanup of winter storm debris from City ROWs including streets, roads, parks, and other maintained in-use public property and utility ROWs.	Scott Rust, Purchasing Manager, 224 West Ninth Street, Sioux Falls, SD 57117. Tel. (607) 367-8836, Fax (605) 367-8490, srust@siouxfalls.org
Township of Scotch Plains, NJ; Scotch Plains, NJ	Disaster Debris Removal and Management Services	\$16,000.00		March - April 2013	Grind stumps from Hurricane Sandy	Ray Poerio, 430 Park Avenue, Scotch Plains, NJ 07076; Tel. (908) 322-6700, rpoerio@scotchplainsnj.com
City of Little Rock; Little Rock, AR	Removal and Disposal of Snow Storm Debris	\$1,043,680.00	15,714	February – April 2013	Cutting, clean up, removal, hauling, reduction and disposal of trees, limbs, stumps and debris from public property (right-of-way and public access). Ceres finished 3 weeks ahead of schedule.	Eric Petty, P.E., Public Works Operations Manager, City of Little Rock, 3313 J.E. Davis Drive, Little Rock, AR 72209. Tel. (501) 918-3647, fax (501) 918-3670, epetty@littlerock.state.ar.us

Town of Pembroke Park
RFP 19-02 Disaster Debris Removal and Disposal Services

Owner & Location	Title of Work	Value	CY	Time Period	Description	Contact
City of Garwood, NJ; Garwood, NJ	Post Hurricane Sandy Tree Work	\$22,039.88	1,035.00	December 2012	Loaded and hauled vegetative debris from City Right-of-Ways to disposal site. Removed hazardous hanging limbs and disposed of them with the other vegetative debris.	Christina Ariemma, Assistant Administrator, 403 South Avenue, Garwood, NJ 07027, Tel. (908) 789-0710, c-ariemma@garwood.org
City of Mountainside, NJ; Mountainside, NJ	Post-Hurricane Sandy Cleanup	\$18,594.00	1,544.50	December 2012	Load and haul debris caused by Hurricane Sandy on public Rights of Way to TDSRS or final disposal sites.	James Debbie, Jr., Public Works, 1385 US Hwy 22 East, Mountainside, NJ 07092; Tel. (908) 232-2400
Township of Medford, NJ; Medford, NJ	ROW Vegetative Debris and Hazardous Trees Removal	\$76,186.00	9,183.70	December 2012	Removal and disposal of eligible storm-generated vegetative debris. Removal of stumps, hanging limbs and hazardous trees.	Lt. Jeffrey Wagner, Emergency Management Coordinator, 91 Union Street, Medford, NJ 08055, Tel. (609) 479-8912, Fax (609) 654-5996, jwagner@medfordpolice.org
Town of Islip, NY; Islip, NY	Removal and Disposal of Damaged Household Contents and Storm Demolition Debris	\$57,277.51	493.24	November - December 2012	Collection and disposal of C&D debris and damaged household contents from homes severely impacted by Hurricane Sandy.	Alan Sanchez, VP of Operations, 401 Main Street, Islip, NY 11751, Fax (631) 224-5651
Environmental Chemical Corp. (ECC); Staten Island, NY	Hurricane Sandy Relief Efforts / Debris Removal	\$184,571.55	1,057.36	November 2012	Subcontractor to USACE prime contractor. Long haul of debris from Staten Island, NY to various DMS sites.	Barbara Gowney, 110 Fieldcrest Ave., Suite 31, Edison, NJ 08837, Tel. (908) 595-1777 x26118
St. Bernard Parish; St. Bernard Parish, LA	Post-Disaster Debris Removal In Support of Emergency Operations	\$385,297.69	23,510.00	November - December 2012	Debris Removal in support of emergency operations. Removed Stumps, Hangers and Trees. ROE work	David Peralta, Director of Homeland Security 8201 West Judge Perez Dr. Chalmette, LA 70043
City of Denham Springs; Denham Springs, LA	Post-Event Disaster Debris Removal Services	\$309,763.69	12,184.00	September - October 2012	Removed and hauled vegetative and C&D storm debris to DMS. Ground debris and hauled to final disposal site. Trimmed 100 hangers and removed 2 leaning trees.	Melvin Womack Purchasing Agent, 941 Government Drive, Denham Springs, LA 70727.

Town of Pembroke Park
RFP 19-02 Disaster Debris Removal and Disposal Services

Owner & Location	Title of Work	Value	CY	Time Period	Description	Contact
Livingston Parish; Livingston Parish, LA	Debris Removal and Site Management for Debris Reduction and Emergency Roadway Clearance	\$202,476.98	15,891.05	September - October 2012	Removed and hauled vegetative and C&D debris and white goods from rights-of-way in Livingston Parish and the municipalities of Killian, Maurepas and Springfield. Vegetative debris was reduced by burning at the DMS before final disposal.	Mark Harrell, Director of Homeland Security and Emergency Management, 20355 Government Boulevard, Suite D, Livingston, LA 70754. Tel. (225) 686-3066, lohsep1@lpgov.com
City of Kenner; Kenner, LA	Post-Disaster Debris Collection, Processing and Disposal Services	\$794,073.00	53,862.01	August - September 2012	Removed and hauled vegetative and C&D debris to City landfill. Removed stumps. Due to possible contamination of bagged vegetative debris, the bags were treated as mixed debris, which required special equipment.	Mike Quigley, Chief Administrative Officer, 1801 Williams Boulevard, Suite B-200, Kenner, LA 70065. Tel. (504) 468-4090, Fax (504) 468-7205, mquigley@kenner.la.us
Jefferson Parish; Jefferson Parish, LA	Collection, Processing and Disposal of Hurricane Isaac- Generated Storm Debris from Right- of-Ways in Unincorporated Jefferson Parish	\$1,503,843.22	125,148.99	August - September 2012	Removed and hauled vegetative and C&D debris from Parish rights-of-way to final disposal site. Removed hangers, leaning trees and hazardous stumps.	Kathy Russo, Environmental Quality Supervisor, Jefferson Parish, 4901 Jefferson Highway, Suite E, Jefferson, LA 70121, Tel. (504) 736-6443, Fax (504) 731-4607, KRusso@jeffparish.net
Town of Brookfield; Brookfield, CT	Removal, Reduction & Disposal of FEMA- Eligible Debris	\$670,605.10	48,130.00	November - December 2011	Removed and hauled vegetative debris to DMS. Managed DMS, including debris already existing at site. Ground existing and new debris and disposed at approved landfill.	Ralph Tedesco, P.E., Director of Public Works, 100 Pocono Road, Brookfield, CT 06804, Tel. (203) 775-7318, rtedesco@brookfieldct.gov
Town of Simsbury; Simsbury, CT	Removal, Reduction & Disposal of FEMA- Eligible Debris	\$3,152,898.53	274,109.00	November - December 2011	Removed and hauled vegetative debris to DMS. Removed leaning trees. Managed DMS. Ground debris and disposed at approved landfill.	Thomas J. Roy, Director of Public Works, 933 Hopmeadow Street, PO Box 495, Simsbury, CT 06070, Tel. (860) 658-3222, troy@simsbury-ct.gov

Town of Pembroke Park
RFP 19-02 Disaster Debris Removal and Disposal Services

Owner & Location	Title of Work	Value	CY	Time Period	Description	Contact
City of Greenville; Greenville, NC	Hurricane Irene Response and Recovery Efforts	\$998,911.57	113,512.30	August - October 2011	Performed debris removal and disposal and tree and limb trimming on City rights-of-way. Removed 71 trees, 2,111 hangers, and 113,512.3 CY of debris from Hurricane Irene.	Scott Godefroy, City Engineer, 1500 Beatty Street, NC 27834, Tel. (252) 329-4525, Fax (252) 329-4535, Cell (252) 378-5606, sgodefroy@greenvillenc.gov
Isle of Wight County; Isle of Wight County, VA	Hurricane Irene Debris Removal	\$31,716.65	5,145.65	August - September 2011	Storm Debris Removal, Reduction, and Site Management. Crews picked up debris from public Rights-of-Way and hauled it to the approved TDSR site. Once at the site debris was sorted into appropriate piles for final disposal or recycling.	Ralph Anderson, PO Box 80, Isle of Wight, VA 23397, Tel. (757) 377-9579, Fax (757) 365-1652, randerson@isleofwightus.net
U.S. Army Corps of Engineers; Ward County, ND	Removal of Emergency Levees	\$1,200,357.00		August - September 2011	Provided all labor, equipment and materials for proper removal of emergency levees, rock and rubble and removal and disposal of sandbags and Hesco Bastions. Structures were constructed during the spring 2011 flood fight in Ward County.	Kevin P. Henricks, Contracting Officer, St. Paul District 180 5th Street East, St. Paul, MN 55101-1678, Tel. (651) 290-5414, kevin.p.henricks@usace.army.mil
U.S. Army Corps of Engineers; Minot, ND	Removal of Emergency Levees	\$3,436,312.00		August - September 2011	Provided all labor, equipment and materials for removal and proper disposal of emergency levees and associated materials from Reach 1, Reach 2, Reach 3 and three public schools. Levees were constructed during spring 2011 flood fight in Minot, ND.	Kevin P. Henricks, Contracting Officer, St. Paul District 180 5th Street East, St. Paul, MN 55101-1678, Tel. (651) 290-5414, kevin.p.henricks@usace.army.mil
City of Leeds; Leeds, AL	Debris Removal Services following the April 2011 tornadoes	\$83,040.00	2,693.55	June - July 2011	Removal and hauling of tornado debris from right-of-ways in Leeds, AL. Removed 2,693 CY of debris and trimmed 51 trees.	David Coyne, City of Leeds, Leeds City Hall, 1040 Park Drive, Leeds, AL 35094. Tel. (205) 669-2585. dcoyne@leedsalabama.gov

Town of Pembroke Park
RFP 19-02 Disaster Debris Removal and Disposal Services

Owner & Location	Title of Work	Value	CY	Time Period	Description	Contact
U.S. Army Corps of Engineers; Lawrence and Limestone Counties, AL	Debris Removal and Reduction for the affected areas for the 2011 Alabama Spring Tornadoes	\$2,542,318.18	108,214.00	June - August 2011	Private Property Debris removal of vegetative, C&D, and stumps from properties in Lawrence and Limestone Counties, AL. Removed 108,000 CY of vegetative and C&D debris and 306 stumps.	Dianne Allen, Contracting Officer, 7400 Leake Ave. New Orleans, LA 70118, (504) 862-1120, dianne.allen@mvn02.usace.army.mil
Jefferson County; Jefferson County, AL	Tornado Debris Removal and Disposal Services	\$11,245,998.00	1,191,553.80	May - July 2011	Removal and hauling of tornado debris from right-of-ways in Jefferson County, Vestavia Hills, Warrior, Mountain Brook, and Pleasant Grove. Reduce debris at TDSRs and haul to approved final disposal sites. Removed and processed 1,191,553 CY of debris. Employed 27 local and small-business subcontractors and vendors.	James A. (Jimmie) Stephens, County Commissioner, 716 Richard Arrington Jr. Blvd North, Birmingham, AL 35203, Tel. (205) 325-5555; Fax (205) 325-4860; stephensj@jccal.org
City of Jasper; City of Jasper, AL	Tornado Debris Removal and Disposal Services	\$669,247.00	59,890.00	April - July 2011	Performed 70-hour push and vegetative debris removal from right-of-ways in the City of Jasper, Alabama.	Joe Matthews, Director of Public Works, City Hall Annex, 1814 4th Avenue, Jasper, AL 35501. Tel. (205) 221-8529. jmatthews@jaspercitey.com
French Red Cross; Port-au-Prince, Haiti	Debris and Rubble Removal and Site Cleanup	\$59,850.00		March - April 2011	Debris and rubble removal at 44 plots at 4 sites in the greater Port-au-Prince area. Work was performed using local labor.	Florent del Pinto, 98 rue Didot, 75014 Paris
Government of Haiti; Truitier Landfill, Port-au-Prince, Haiti	Construction, operation and maintenance of a TDSR site and processing of scrap in the Truitier landfill	\$11,423,814.00	4.15 M	February 2011 - January 2013	Converted 30 acres of a 500-acre uncontrolled MSW landfill into an earthquake debris receiving and processing site. Other contractors and NGOs work at the site and must be collaborated with to ensure maximum safety and efficiency for all operations. Work involves processing of rubble, traffic control, health and safety, and environmental management.	Garry Jean, ING, Coordonateur, Ministère des Travaux Publics Transports et Communications, Unité Centrale d'Execution, 23 et 10, Angle Ruelle Wilson, Port au Prince, Haiti. Tel. 509223240, fax 5092030321, garijan@gmail.com

Town of Pembroke Park
RFP 19-02 Disaster Debris Removal and Disposal Services

Owner & Location	Title of Work	Value	CY	Time Period	Description	Contact
Commonwealth of Kentucky; Hardin and Livingston Counties, KY	Ice Storm Debris Removal and Disposal	\$1,800,000.00		February 2009 – May 2009	Trim, load, and haul vegetative ice storm debris from rights-of-way in two Kentucky counties, Hardin and Livingston. Deliver debris to approved dump-site.	Thomas M. Hines P.E., District One - Smithland Section Engineer, Project Delivery and Preservation II, 811 US 60E, Smithland, KY 42081, Tel. (270) 928-4301, Fax (270) 928-3291
City of Lake Jackson, TX; Lake Jackson, TX	Grinding of Hurricane Ike Vegetative Debris	\$157,600.00	77,516	January 2009 – February 2009	Grinding of Hurricane Ike vegetative debris at City TDSR site and final disposal.	Craig Nisbett, Public Works Director, City of Lake Jackson, 25 Oak Drive, Lake Jackson, TX 77566, (979) 415-2430, cnisbett@ci.lake-jackson.tx.us
U.S. Army Corps of Engineers; Vermilion Parish, LA	Hurricane Ike Debris Removal and Disposal	\$649,000.00	24,956.00	October 2008 – November 2008	Load and haul hurricane debris from Parish right-of-ways. Load and haul white goods and tires. Deliver debris to approved dump-site.	Timothy Black, Contracting Officer, U.S. Army Corps of Engineers, Tel. (504) 862-2912, timothy.black@mvn02.usace.army.mil
Chambers County, TX; Chambers County, TX	Hurricane Ike Debris Removal and Disposal	\$8,450,673.00	341,024	September 2008 – November 2008	Load and haul hurricane debris from County right-of-ways and collection sites. Trim or remove leaning trees, hanging limbs, and hazardous stumps. Load and haul white goods. Deliver debris to approved dump-site. Provide meals and base camps for County staff.	
U.S. Army Corps of Engineers; Galveston, Harris and Chambers Counties, Texas	Hurricane Ike Debris Management Services	\$3,566,179.00	88,308.00	September 2008 – October 2008	Clear roadways for emergency vehicle access. Load and haul hurricane debris from area right-of-ways. Deliver debris to approved dump-site.	Timothy Black, Contracting Officer, U.S. Army Corps of Engineers, Tel. (504) 862-2912, timothy.black@mvn02.usace.army.mil
City of Baton Rouge / East Baton Rouge Parish; Baton Rouge, LA	Hurricane Gustav Debris Removal	\$17,986,892.00	1,956,055	September 2008 – December 2008	Load and haul hurricane debris from City and Parish right-of-ways. Trim or remove leaning trees, hanging limbs, and hazardous stumps. Deliver debris to approved dump-site.	Bob Hearn, P.E., Department of Public Works, City of Baton Rouge/Parish of East Baton Rouge, PO Box 1471, Baton Rouge, LA 70821, Tel. (225) 389-5456, Fax (225) 389-5460, bhearn@brgov.com

Town of Pembroke Park
RFP 19-02 Disaster Debris Removal and Disposal Services

Owner & Location	Title of Work	Value	CY	Time Period	Description	Contact
Jefferson Parish; Jefferson Parish, LA	Hurricane Gustav Debris Hauling and Removal	\$1,600,000.00		September 2008 – February 2009	Load and haul hurricane debris from Parish right-of-ways, including the cities of Lafitte, Grand Isle, Barataria, and Crown Point. Trim or remove leaning trees, hanging limbs, and hazardous stumps. Deliver debris to approved dump-site.	Kathy Russo, Environmental Quality Supervisor, 4901 Jefferson Highway, Suite E, Jefferson, LA 70121, Tel. (504) 731-4612, Fax (504) 731-4607
Cameron County; Cameron County, TX	Hurricane Dolly Debris Removal and Disposal	\$5,168,366.00	408,925	July 2008 – September 2008	Load and haul hurricane debris from County right-of-ways. Deliver debris to Temporary Debris Staging and Reduction Site (TDSRS). Reduce debris by burning.	Nathanael Flores, Emergency Planner, Cameron County Judge's Office-Division of Emergency Management, 1100 E. Monroe St., Brownsville, TX 78520, Tel. (956) 547-7000, Fax (956) 547-7006, nat.flores@co.cameron.tx.us
City of Waterloo; Waterloo, IA	Flood Debris Removal and Disposal	\$182,080.00		June 2008 – July 2008	Load, haul, and dispose of all flood debris, white goods, household hazardous waste, and sandbags from City right-of ways-and avenues.	Jamie Knutson, P.E., Associate Engineer, 715 Mulberry Street, Waterloo, IA, Tel. (319) 291-4312, Fax. (319) 291-4262
City of Broken Arrow; Broken Arrow, OK	Dec 2007 Ice Storm Hauling	\$6,765.00		May 2008	Hauling of storm debris from December 2007 ice storm to disposal site.	
City of Broken Arrow; Broken Arrow	Debris Hauling resulting from a winter storm	\$55,539.00		March 2008	Hauling of storm debris from December 2007 ice storm to disposal site.	David L. Wooden, PE, Engineering/Construction Director, City of Broken Arrow, PO Box 610, Broken Arrow, OK 74013, (918) 259-2400
City of Broken Arrow; Broken Arrow	Debris Hauling resulting from a winter storm	\$53,954.09		February 2008 - March 2008	Hauling of storm debris from December 2007 ice storm to disposal site.	David L. Wooden, PE, Engineering/Construction Director, City of Broken Arrow, PO Box 610, Broken Arrow, OK 74013, (918) 259-2400
City of Broken Arrow; Broken Arrow	Debris Hauling resulting from a winter storm	\$8,994.98		January 2008	Hauling of storm debris from December 2007 ice storm to disposal site.	David L. Wooden, PE, Engineering/Construction Director, City of Broken Arrow, PO Box 610, Broken Arrow, OK 74013, (918) 259-2400
City of Nichols Hills; Nichols Hills, OK	Ice Storm Debris Removal and Disposal	\$32,102.00		December 2007 – January 2008	Load and haul ice storm debris from City right-of-ways. Deliver debris to final disposal site.	Charles Hooper, Public Works Director, 1009 NW 75 th , Nichols Hills, OK, Tel. (405) 843-5222, Fax. (405) 842-1344

Town of Pembroke Park
RFP 19-02 Disaster Debris Removal and Disposal Services

Owner & Location	Title of Work	Value	CY	Time Period	Description	Contact
Town of Lady Lake; Lady Lake, FL	Tornado Response, Debris Clearing, Hauling and Tree Trimming	\$67,419.00	6,485.38	February 2007	Load and haul tornado debris from Town right-of-ways. Deliver debris to final disposal site.	Peggy Smith, Public Works Assistant, Municipal Complex, 409 Fennell Blvd, Lady Lake, FL 32159, Tel. (352) 752-1526, Fax. (352) 751-1595
City of Republic; City of Republic, MO	Cut & Push	\$7,431.25		January 2007	Ice storm debris initial 70-hour cut and push. Included cutting, trimming and removing overhanging tree limbs and other clean woody debris to the edge of pavement or back of curb; cutting necessary to obtain a clear vertical height of 16'. Work area was within the City limits of Republic street right-of-ways.	
LADOT; Washington Parish	Debris Removal and Disposal	\$98,100.00		October - December 2006	District 62 Debris removal, reduction and disposal on various routes in Washington Parish.	
LADOT; St. Tammany Parish	Debris Removal, Reduction and Disposal	\$83,100.00		August 2006	ROW vegetative, C&D, white goods, and hazardous waste hauling along various routes in St. Tammany Parish.	
City of Palm Beach Gardens; Palm Beach Gardens, FL	Hurricane Wilma Debris Removal and Reduction	\$1,549,239.00	121,421.67	October 2005 – February 2006	Load and haul hurricane debris from City right-of-ways. Deliver debris to Temporary Debris Staging and Reduction Site (TDSRS). Reduce debris by grinding.	David Reyes, Operations Director, 10500 N. Military Trail, Palm Beach Gardens, FL 33410, Tel. (561) 804-7015, Fax (561) 799- 4211, dreyes@pbgfl.com
U.S. Army Corps of Engineers; Florida (2 counties)	Emergency Temporary Roofing	\$2,471,425.00		October 2005 - February 2006	Following Hurricane Wilma, Ceres installed temporary roofs in Miami- Dade and Monroe counties. Ceres received a "very good" rating from the Corps while maintaining its record of no serious injuries and no lost time injuries in its roofing projects.	Jose Rosado, Contracting Officer, (747) 841-3181, jose.m.rosadosaj02@usace.mil



Town of Pembroke Park
RFP 19-02 Disaster Debris Removal and Disposal Services

Owner & Location	Title of Work	Value	CY	Time Period	Description	Contact
City of Biloxi; Biloxi, MS	Hurricane Katrina Debris Clearance, Collection, Reduction and Disposal	\$4,528,014.00		September 2005 - January 2006	Following Hurricane Katrina, Ceres was selected as one of three contractors to collect, load and hauled debris from the City's rights of way. Ceres crews completed their sector well ahead of the other contractors.	Jonathan Kiser, jkiser@neel.schaffer.com
City of Brooklyn Park; City of Brooklyn Park	Storm Debris Hauling	\$120,000.00		September - November 2005	Storm Debris Hauling	
U.S. Army Corps of Engineers; Louisiana (11 Parishes)	Hurricane Katrina Debris Haul, Reduction, & Disposal	\$449,313,380.23	13,439,358	September 2005 – September 2007	Various tasks for hurricane recovery including: Load and haul hurricane debris from City right-of-ways, load and haul debris from private property, manage TDSRS sites, reduce debris by grinding/chipping, reduce debris by burning, trim and remove hazardous trees and limbs, remove and recycle Freon, recycle white goods, remove hazardous materials, demolish damaged properties. Ceres received an "Outstanding" evaluation from the U.S. Army Corps of Engineers for its work in Louisiana after Katrina.	Jean Todd, Contracting Officer, U.S. Army Corps of Engineers, Tel. (504) 681-2331, Fax (901) 544-3710, email Jean.F.Todd@mvm02.usace.army.mil
Terrebonne Parish; Terrebonne Parish, LA	Hurricane Katrina Debris Hauling and Reduction	\$710,137.00		August – October 2005	Load and haul hurricane debris from Parish right-of-ways. Deliver debris to Temporary Debris Staging and Reduction Site (TDSRS). Reduce debris by burning.	Eulin Guidry, Solid Waste Administrator, TPCG, Utilities Department, P.O. Box 6097, Houma, LA 70361, Tel. (985) 873-6740, Fax (985) 873-6760, sboudwin@tpcg.org



Town of Pembroke Park
RFP 19-02 Disaster Debris Removal and Disposal Services

Owner & Location	Title of Work	Value	CY	Time Period	Description	Contact
U.S. Army Corps of Engineers; 32 Counties in Mississippi	Emergency Temporary Roofing	\$55,513,216.00		August 2005 – January 2006	Installation of roof repairs to more than 21,000 homes and buildings damaged by Hurricane Katrina. Through an implemented special training program and intensified inspection, Ceres was able to maintain a high rate of production while also keeping an excellent safety record.	Archie Ringgenberg, Contracting Officer, U.S. Army Corps of Engineers, 1222 Spruce Street, Rm 4.207, Tel. (314) 331-8505, archie.c.ringgenberg@mvs02.usace.army.mil
City of Deltona; Deltona, FL	Hurricane Debris Grinding	\$606,756.74	505,630.00	October 2004	Ground 505,630 CY of debris.	
City of Hollywood; Hollywood, FL	Grinding of Hurricane Debris	\$18,899.25	49,650.00	October 2004	Grinding of Hurricane Debris	
City of Orange Beach; Orange Beach, AL	Hurricane Ivan Debris Removal	\$1,640,313.56	176,090.00	October 2004	Loaded and hauled 176,090 CY of hurricane debris from City right of ways. Delivered debris to TDSRS.	
City of Plantation (Subcontractor to DRG Inc.); Plantation, FL	Grinding	\$81,600.00	68,000.00	September 2004	Grinding hurricane debris	Aixa Vasquez, President, 556 Long Shoals Road, Arden, NC 28704. Tel. (828) 684-3961, aixa@drgrts.com
Palm Beach County; Palm Beach County, FL	Hurricanes Frances and Jeanne Debris Removal and Disposal	\$4,023,393.00	404,927.00	September – December 2004	Collection and disposal of debris generated from two Hurricanes, Frances and Jeanne. Ceres removed vegetative and demolition debris from County-maintained roadways and rights-of-way and hauled it to a Temporary Debris Storage and Reduction Site (TDSRS). Ceres crews collected and hauled 404,927 cubic yards of debris including 679 stumps up to 9 feet in diameter.	John Archambo, Director of Customer Info Services, Solid Waste Authority, 7501 N. Jog Road, West Palm Beach, FL 33412, Tel. (561) 697-2700, Fax (561) 315-2010, jarchambo@swa.org



Town of Pembroke Park
RFP 19-02 Disaster Debris Removal and Disposal Services

Owner & Location	Title of Work	Value	CY	Time Period	Description	Contact
U.S. Army Corps of Engineers; Florida (13 counties)	Hurricane Frances Temp Roof Contract W91278-04-D-0058	\$48,028,565.00		September 2004 - January 2005	After Hurricanes Frances and Jeanne struck Florida less than six weeks after Charlie, Ceres won another contract for temporary roof installation. Ceres once again hired multiple local residents and maintained its safety record of no serious injuries or lost time incidents, while completing all temporary roofing contract obligations.	
U.S. Army Corps of Engineers; Florida (4 counties)	Emergency Temporary Roofing	\$3,980,400.03		September 2004 - January 2005	After Hurricanes Charley struck Florida, Ceres won a contract to install temporary roofing in four counties of southern Florida. Ceres supervised its own crews as well as its subcontractors, including many local companies providing work for affected residents. Ceres maintained its safety record of no serious injuries or lost time incidents.	Mike Abeln, Contracting Officer, (251) 690-2471, michael.t.abeln@sam.usace.army.mil
City of Deltona (Subcontractor to DRG Inc.); Deltona, FL	Grinding	\$497,398.75	395,323.00	September - November 2004	Vegetative Storm Debris Grinding	Aixa Vasquez, President, 556 Long Shoals Road, Arden, NC 28704. Tel. (828) 684-3961, aixa@drfts.com
City of Sanford (Subcontractor to DRG Inc.); Sanford, FL	Hurricane Charley Debris Hauling		102,000.00	August 2004	Load and haul hurricane debris.	Aixa Vasquez, President, 556 Long Shoals Road, Arden, NC 28704. Tel. (828) 684-3961, aixa@drfts.com
Collier County; Collier County, FL	Hurricane Charley Debris Removal and Disposal	\$82,521.00		August 2004	Removed debris from County-maintained roadways and rights-of-way and hauled debris to the Temporary Debris Storage and Reduction Site (TDSRS) it managed.	Larry Berg, Waste Management, Inc., 4500 Exchange Ave., Naples, FL 34104, Tel. (239) 649-8638 ext. 243, sbradley2@wm.com
City of Arlington, TX; Arlington	Grind storm debris	\$21,500.00		July 2004	Grinding brush, logs, and fencing debris from an ice storm.	Alan Jones, Arlington Landfill, Euless, TX



Town of Pembroke Park
RFP 19-02 Disaster Debris Removal and Disposal Services

Owner & Location	Title of Work	Value	CY	Time Period	Description	Contact
Town of Windsor/ Southeast Virginia Public Service Authority; Windsor, VA	Hurricane Isabel Debris Hauling, Reduction and Disposal	\$49,233.00		November 2003 - January 2004	Collected hurricane-related debris from within the Town of Windsor, VA, and reduced and lawfully disposed of said debris in accordance with contract terms. All debris was ticketed and signed off by on-site inspectors and was reduced and disposed by Ceres.	James A. Randolph, Assistant to the Town Manager, 8 East Windsor Boulevard, Windsor, VA 23487, Tel. (757) 242-4288, Fax (757) 242-9039, jrandolph@windsor-va.gov
Isle of Wight County/ Southeast Virginia Public Service Authority; Isle of Wight County, VA	Hurricane Isabel Debris Removal and Disposal	\$2,806,390.00		October 2003 – March 2004	Ceres removed debris from County-maintained roadways and rights-of-way and hauled it to the Temporary Debris Storage and Reduction Site (TDSRS) it managed. At the TDSRS, Ceres received debris hauled in by citizens, supplied the inspection tower, reduced the debris through air curtain incineration and by tub grinding, and hauled out the ash and wood chips to County-selected disposal sites. A significant number of local County residents were hired as temporary employees to perform work on this contract.	Donald Long, Director of Public Works, P.O. Box 80, Isle of Wight, VA 23397, Tel. (757) 357-3191, Fax (757) 365-6217
Memphis City Schools; Memphis City Schools,	Storm Damage Tree Trimming	\$90,411.25		October - November 2003	Removal of unsafe tree conditions created by the wind storm of July 22, 2003. Work consisted of removal of fallen trees, broken trees, leaning trees, bent trees, broken and hanging limbs, and cracked limbs, and grinding of stumps.	Memphis City Schools, Memphis, TN



Town of Pembroke Park
RFP 19-02 Disaster Debris Removal and Disposal Services

Owner & Location	Title of Work	Value	CY	Time Period	Description	Contact
Town of Smithfield/ Southeast Virginia Public Service Authority; Smithfield, VA	Hurricane Isabel Debris Hauling, Reduction and Disposal	\$272,201.00		October 2003 - February 2004	Removal and disposal of debris, street, and sewer rights-of-way. The debris was loaded and hauled to a Temporary Disposal Staging and Reduction Site where Ceres reduced the debris through air curtain incineration and tub grinding. Ceres hauled the resulting ash and wood chips to a permitted disposal site. The work was performed with a minimum of road closure and using standard traffic control methods.	William T. Hopkins, III, CZO, Director of Planning, Engineering and Public Works, 310 Institute Street, P.O. Box 246, Smithfield, VA 23431, Tel. (757) 365-4200, Fax (757) 357-9933, bhopkins@smitfieldva.gov
City of Spartanburg; Spartanburg, South Carolina	Grinding of winter storm debris	\$29,374.00		May - June 2003	Grinding Ice Storm Debris	Carl Wright, Purchasing Director, PO Box 1749, Spartanburg, SC 29304, Tel. (864) 596-2049, Fax (864) 596-2365
City of York; Grind - County of York, SC	Grind Vegetative Waste/Ice Storm Debris	\$35,000.00		May 2003	Grind vegetative waste/Ice Storm debris	Charles Helms, Public Works Director, PO Box 180, York, SC 29745, Tel. (803) 684- 2341
City of Asheboro; City of Asheboro, NC	Clearing Tree Obstructions from Sewer ROW's	\$139,512.06		April - May 2003	Clearing trees from sewer ROW's caused by Ice storm in Dec 2002.	John Ogburn III, City Manager, 146 North Church Street, Asheboro, NC 27204
City of Raleigh, NC; Small Greenways, Raleigh, NC	Winter Storm Tree Trimming and Debris Removal and Disposal	\$324,470.00		March - April 2003	Trimming damaged trees, removing hazardous trees, disposing of wood waste. Three separate contracts for emergency disaster area clean-up following a major ice storm. Throughout the duration of this project, Ceres met or exceeded rigorous production standards. This contract was performed in an urban setting with traffic, access, and public relations issues to deal with. The jobs were performed on schedule with a good safety record.	Robert Vinay, Southtech, PC, c/o Raleigh Parks and Recreation, 804 Salem Woods Dr., Ste 202, Raleigh, NC 27615, Tel. (919) 845-4855
City of Raleigh, NC; Lake Wheeler Park, Raleigh	Tree Removal Work	\$24,277.00		March - April 2003	Tree removal and trimming caused by Dec 02 Ice Storm.	Gail Smith, City Clerk/Treasurer, 222 West Hargett Street, Raleigh, NC 27602, Tel. (919) 890-3040



Town of Pembroke Park
RFP 19-02 Disaster Debris Removal and Disposal Services

Owner & Location	Title of Work	Value	CY	Time Period	Description	Contact
Frankfort, KY Dist. 6; Rowan County, KY	Winter Storm Debris Removal and Disposal	\$467,828.00		March - May 2003	Crews of laborers, chain saw operators, bucket trucks, grapple loading trucks, and dump trucks removed and hauled tree debris from the rights-of-way in Greenup County in District 9 which resulted from an ice storm. The debris was taken to a Temporary Debris Storage and Reduction Site (TDSRS) where it was reduced through incineration.	Tim Stevens, Superintendent of State Highways, Rowan County, 2324 Flemingsburg Road, Morehead, KY 40351, Tel. (606) 784-8565
City of Cherryville; Town of Cherryville, North Carolina	Winter Storm Debris Removal and Disposal	\$29,800.00		February - March 2003	Citywide debris cleanup	Brandon Abernathy, Public Works Dir, 116 South Mountain St., Cherryville, NC 26021, Tel. (704) 435-1700, Fax (704) 435-1707
City of Raleigh, NC; Pullen Park; Raleigh NC	Tree Removal Work	\$67,666.00		February - March 2003	Removal of hangers and unsafe trees	Wayne Schindler, Parks Division, 222 West Hargett Street, Raleigh, NC 27602, Tel. (919) 872-4115
City of Spartanburg; City of Spartanburg, SC	Ice Storm Cleanup	\$56,722.50		February 2003	Pickup and hauling of storm debris.	April Bradley, Procurement & Property Management, PO Box 1740, Spartanburg, SC 20304, Tel. (864) 596-3040, Fax (864) 590-2985
City of Shelby; Shelby, North Carolina	Winter Storm Debris Removal and Disposal	\$284,000.00		December 2002 - January 2003	Debris Removal generated by Ice Storm.	Bernadette Parduski, Administrative Assistant, PO Box 207, Shelby, NC 28151, Tel. (704) 484-6801, Fax (704) 484-6871
Town of Cary; Cary NC	Grind Wood Debris from Ice Storm	\$164,500.00		December 2002 - March 2003	Ice Storm wood debris grinding.	Scott Hecht, Solid Waste Division Manager, 400 James Jackson Ave., Cary, NC 27512, Tel. (919) 469-4388
Town of Garner; Garner NC	Debris Removal Services	\$202,301.01		December 2002 - February 2003	Ice Storm Debris Removal - Citywide	Paul Cox, Town Manager, 900 7th Ave, Bldg. A, Garner, NC 27529, Tel. (919) 772-4688
Town of Zebulon; Zebulon, North Carolina	Winter Storm Debris Removal and Disposal, Hazardous Tree trimming	\$111,790.13		January - February 2003	Citywide Ice Storm Cleanup	Chris Ray, Asst. Public Works Director, 450 E. Horton St, Zebulon, NC 27597, Tel. (919) 269-5285, Fax (919) 269-2617
City of New Iberia; New Iberia LA; Gordon's	Haul hurricane debris	\$9,313.00		October 2002	Cleanup and disposal of debris within the City of New Iberia and Parish of Iberia	Gordon's Landfill

Town of Pembroke Park
RFP 19-02 Disaster Debris Removal and Disposal Services

Owner & Location	Title of Work	Value	CY	Time Period	Description	Contact
Town of Sunset; Town of Sunset LA	Haul Hurricane Debris	\$12,300.00		October - November 2002	Haul hurricane debris from town right-of-ways.	Town of Sunset, LA
City of Arlington, TX; Arlington, TX	Storm Debris Hauling	\$64,286.00		September 2002	Ice storm debris hauling	
City of Hobart; Hobart, OK	Winter Storm Debris Hauling and removal	\$173,204.00		February - March 2002	Ice storm cleanup using bucket trucks, loaders and haul trucks, within City Limits. Haul debris to Temporary Debris Staging and Reduction Site (TDSRS).	Milt Brown, City Manager, 529 S. Bailey Street, Hobart, OK 73651, Tel. (580) 726-2955
City of Kansas City; Kansas City, MO	Winter Storm Debris Hauling and Removal	\$5,181,541.00		February - April 2002	Load and haul ice storm debris from City right-of-ways. Deliver debris to Temporary Debris Staging and Reduction Site (TDSRS).	Mark McHenry, Director, Parks and Recreation Department, 4600 East 63rd Street, Kansas City, MO 64130, Tel. (816) 513-7500, Fax (816) 513-7719, mark_mchenry@kcmo.org
U.S. Department of Agriculture; Seminole County, OK	Winter Storm Debris Removal and Disposal	\$1,049,918.00		September 2001 - January 2002	Crews of laborers, chain saw operators, excavator operators, skid-steer operators, grapple loading trucks, and dump trucks removed and hauled tree debris from the streambeds and watershed areas in agricultural and rural areas of Oklahoma which resulted from an ice storm. The debris was taken to a Temporary Debris Storage and Reduction Site (TDSRS) where it was reduced through incineration.	Tim Miller, First National Center, Ste 105, McAlester, OK 74501, Tel. (918) 423-8730, Fax (918) 423-1542, timothy.miller@ok.usda.gov
City of Oshkosh; Oshkosh, WI Parks	Tree Removal	\$92,463.00		July - September 2001	Removal of damaged trees and limbs from municipal parks.	
City of Oshkosh; City of Oshkosh, WI	Stump Removal	\$48,142.00		July - September 2001	Removal of stumps by grinding from municipal cemetery.	
City of Granite Falls; Granite Falls, MN	Debris Hauling resulting from a tornado	\$5,630.00		July - August 2001	Load and haul construction and demolition (C&D) debris and vegetative debris from City rights of way to a temporary debris staging and reduction site (TDSRS).	Public Works Director, Granite Falls, MN

Town of Pembroke Park
RFP 19-02 Disaster Debris Removal and Disposal Services

Owner & Location	Title of Work	Value	CY	Time Period	Description	Contact
City of Oshkosh; Oshkosh, WI	Wind Storm Tree and Stump Debris Removal	\$252,191.00		July - September 2001	Removal of damaged trees and limbs from municipal cemetery	Don LaFontaine, Purchasing Manager, City of Oshkosh, 215 Church Ave., PO Box 1130, Oshkosh, WI 54903, (920) 236-5100
U.S. Army Corps of Engineers; Fountainhead State Park, OK	Ice Storm Debris Trimming and Removal	\$34,000.00		April - June 2001	Perform clean-up of ice storm debris in an Oklahoma Tourism and Recreation Department Park; cleanup administered by USACE. Trim damaged trees, remove vegetative matter debris from park.	Sue Hughart, Park Manager, Fountainhead State Park, Checotah, OK 74426, (918) 689- 5311
U.S. Army Corps of Engineers; Beaver's Bend State Park, OK	Ice Storm Debris Trimming and Removal	\$40,820.00		April - June 2001	Perform clean-up of ice storm debris in an Oklahoma Tourism and Recreation Department Park; cleanup administered by USACE. Trim damaged trees, remove vegetative matter debris from park.	Terry Walker, Park Manager, Beaver's Bend State Park, Broken Bow, OK 74426, (580) 494-6300
Muskogee County; Muskogee County, OK	Ice Storm Debris Removal and Disposal	\$1,300,000.00		March - June 2001	Load and haul ice storm debris from County right of ways. Trim damaged limbs, remove trees with over 50% damage. Operate TDSRS using burning for reduction.	Gene Wallace, Chairman, Muskogee County Board of Commissioners, Muskogee, OK 74402, (918) 682-7781
Red River County; Red River County, TX	Debris Removal (Contract Add-On)	\$265,000.00		March - May 2001	Removal of ice storm debris from County right of ways. Grind or chip debris and legally dispose of debris.	Linda J. Barnes, Asst. Dist. Maintenance Manager (TDOT), 1365 N Main St, Paris, TX 75460, Tel. (903) 737-9300
Texas Department of Transportation; Red River County, TX	Ice Storm Debris Removal and Disposal	\$265,000.00		March - May 2001	Removal of ice storm debris from County right of ways. Grind or chip debris and legally dispose of debris.	Linda J. Barnes, Assistant District Maintenance Manager, Texas Department of Transportation, (903) 737-9300
City of Atlanta; Atlanta, TX	Ice Storm Debris Removal and Hauling	\$76,293.00		February - March 2001	Load and haul vegetative debris resulting from Ice Storm in December 2000. Trim trees of damaged branches using bucket trucks and chain saw operators. Deliver debris to a Temporary Debris Staging and Reduction Site (TDSRS).	Mike Ahrens, City Manager, City of Atlanta, Texas 75551, (903) 796-2192

Town of Pembroke Park
RFP 19-02 Disaster Debris Removal and Disposal Services

Owner & Location	Title of Work	Value	CY	Time Period	Description	Contact
City of Denison; Denison, TX	Ice Storm Debris Removal and Hauling	\$9,300.00		February 2001	Load and haul ice storm debris under the direction of the City to Temporary Debris Staging and Reduction Site (TDSRS).	Jerry White, Public Works Director, City of Denison, TX 75021, (903) 465-2720
City of McAlester; McAlester, OK	Ice Storm Debris Reduction and Disposal	\$54,272.00		February - May 2001	Grind vegetative matter resulting from Ice Storm using tub grinder	David R. Medley, PE, Assistant City Engineer, McAlester, OK 74502, (918) 423- 9300
Texas Department of Transportation; Lamar County, TX	Ice Storm Debris Removal, Reduction and Disposal	\$234,000.00		February - May 2001	Clear ice storm debris from County right of ways, chip or grind debris, and legally dispose of debris.	Linda J. Barnes, Assistant District Maintenance Manager, Texas Department of Transportation, (903) 737-9300
U.S. Army Corps of Engineers; Gillham Lake, AR	Ice Storm Debris Removal , Reduction and Disposal	\$79,500.00		February - April 2001	Perform ice storm clean up in park area maintained by USACE. Trim damaged trees and branches, remove vegetative debris to a Temporary Debris Staging and Reduction Site (TDSRS), grind debris using tub grinder, move mulch.	Judy A. Anderson, Contracting Officer, USACE, Little Rock District, (501) 324-7167
City of Goldsboro; Goldsboro, NC	Hurricane Floyd Debris Reduction and Disposal	\$248,464.46		October 1999 - February 2000	Provide reduction of vegetative debris and stumps, by grinding of said materials, for the City of Goldsboro, after Hurricane Floyd. Sorting paper, plastic, and dirt from the vegetation prior to grinding and the grinding/chipping of all vegetation to include stumps.	E. Lee Worsley, Jr., Assistant City Manager, Goldsboro, NC 27530, (919) 735-6121
North Carolina Department of Transportation; Wayne County, NC	Hurricane Floyd Emergency Cleanup, Brush and Vegetative Debris Removal	\$574,024.00		October - December 1999	Hauled hurricane-generated debris to debris segregation/processing facilities throughout the county for segregation, reduction, and disposal. Work included debris hauling, debris disposal, storm damaged and diseased tree removal, tree waste hauling, and material separation.	R.B. Bunn, III, P.E., District Engineer, Goldsboro, NC 27530, (919) 731-7938

Town of Pembroke Park
RFP 19-02 Disaster Debris Removal and Disposal Services

Owner & Location	Title of Work	Value	CY	Time Period	Description	Contact
U.S. Army Corps of Engineers; Oklahoma City, OK	Tornado Response, Debris Clearing, Hauling and Disposal	\$1,850,000.00		June - September 1999	Demolished and disposed of 291 residential structures and related vegetative debris in five weeks, and operated and managed multiple debris sites in the Oklahoma Tornado disaster area. Debris removed by Ceres and subcontractors totaled more than 83,000 CY.	John Wilson, Contracting Officers Representative, Tulsa District, U.S. Army Corps of Engineers, Tulsa, OK 74128, (706) 545-2221
U.S. Army Corps of Engineers; Puerto Rico	Hurricane Georges Debris Hauling	\$4,000,000.00		Oct 1998 - Sept. 1999	Ceres was awarded seven of eight districts of the island after Hurricane Georges. Ceres hauled more than 1 million cubic yards. Work was done primarily by directly hiring local employees due to lack of qualified subcontractors.	Jose Rosado, Contracting Officer, (747) 841-3181, jose.m.rosadosaj02@usace.mil
U.S. Army Corps of Engineers; Puerto Rico	Hurricane Georges Debris Reduction	\$29,000,000.00		October 1998 - September 1999	Processed and reduced more than 2.3 million cubic yards of mixed debris. Ceres submitted a Value Engineering Change Proposal for this project that saved the Corps nearly a million dollars in tipping fees and returned soil to the land instead of sending it to the landfills.	
U.S. Army Corps of Engineers; Puerto Rico	Emergency Temporary Roofing	\$3,000,000.00		October 1998	Ceres installed temporary roofing in Puerto Rico after Hurricane Georges. This was done at the same time as its debris removal responsibilities. Ceres hired and trained local laborers and completed its work with no serious injuries and no lost time injuries.	Jose Rosado, Contracting Officer, (747) 841-3181, jose.m.rosadosaj02@usace.mil
City of Minneapolis; Minneapolis, MN	Vegetative Storm Debris Reduction and Disposal	\$557,000.00		June - December 1998	Vegetative storm debris site management, reduction, marketing and disposal. 80,000 CY	Jim Herman, Forestry Programs Manager, Minneapolis, MN, (612) 313-7729



Town of Pembroke Park
RFP 19-02 Disaster Debris Removal and Disposal Services

Owner & Location	Title of Work	Value	CY	Time Period	Description	Contact
City of Denver; Denver, CO	Ice Storm Debris Reduction and Disposal	\$241,000.00		May - August 1997	Recycling of urban tree waste (logs, brush, stumps, shrubs, etc.) by grinding. Processed and marketed 154,000 Cy of tree waste that resulted from the ice storm of 1995.	Solid Waste Division, City of Denver, CO 80204, (303) 640-2507
U.S. Army Corps of Engineers; North Carolina	Hurricane Fran Removal, Reduction and Site Management	\$800,000.00		September 1996 - January 1997	Debris management: removal, reduction and site management associated with Hurricane Fran	Phillips and Jordan, Inc., Knoxville, TN 37912
City of Lynchburg; Lynchburg, VA	Grinding of Storm Debris, Disposal of Wood Waste Debris and Cleanup of Flood Debris	\$200,000.00		August 1994 - August 1995	Segregated grindable and non-grindable waste, mulched clean materials using screening plants, and spread mulch in areas of massive topsoil loss.	City of Lynchburg, 1700 Memorial Ave., Lynchburg, VA 24501, (504) 847-1400
Lexington-Fayette County Urban Government; Lexington, KY	Ice Storm 1994	\$62,000.00		March - April 1994	Grinding of vegetative waste generated from Ice Storm 94 in Fayette County, KY.	Baxanna McClure, Public Works, Lexington-Fayette Urban Government, (859) 258-3400
U.S. Army Corps of Engineers; Dade County, FL	Chipping Services at Various Locations	\$2,117,500.00		January - June 1993	Emergency disaster area clean-up following Hurricane Andrew. Chipping of tree waste at scattered locations, primarily agricultural orchards, in cooperation with the U.S. Soil Conservation Service.	Russ Tolle, Jacksonville District Corps of Engineers, PO Box 4970, Jacksonville, FL 32232, (305) 382-4982.
U.S. Army Corps of Engineers; Dade County, FL	Mobile Grinding Services	\$334,890.00		January - February 1993	Emergency disaster area clean-up following Hurricane Andrew. Separation of mixed debris and soil from woody debris using screening plants. Grinding of sorted woody debris. Production of organic mulch to be landspread in areas of massive topsoil loss, and separation of landfill residuals and soil from woody debris.	Russ Tolle, Jacksonville District Corps of Engineers, PO Box 4970, Jacksonville, FL 32232, (305) 382-4982.

Town of Pembroke Park
RFP 19-02 Disaster Debris Removal and Disposal Services

Owner & Location	Title of Work	Value	CY	Time Period	Description	Contact
U.S. Army Corps of Engineers; Dade County, FL	Grinding Services for Hurricane Andrew	\$759,670.00		October - December 1992	Federal Disaster Area Clean-up. Provided specialized heavy equipment and labor to perform sorting and grinding of tree and shrub waste generated by Hurricane Andrew.	Russ Tolle, Jacksonville District Corps of Engineers, PO Box 4970, Jacksonville, FL 32232, (305) 382-4982.

3.2 Experience Handling Hazardous Materials

As a company, Ceres Environmental Services, Inc. has developed significant skills in landfill management; waste stream management; environmental remediation; disaster debris management; and heavy civil construction, including levees, pump stations, structural concrete, flood walls, industrial buildings and underground utilities. On one large project, we controlled the disposition of 13,439,358 cubic yards (CY) of waste while managing 1,018 subcontractors, 447 quality control officers, and 69 environmental and safety officers. This work required the simultaneous management of 54 debris management sites. Our performance during Hurricane Katrina debris efforts earned Ceres the Million Work Hour Safety Award from the National Safety Council (NSC) for one million hours of work without occupational injury or illness.

We take special care to minimize the risk of injury to both our workers and the general public – safety first. It is our practice at Ceres to employ a full-time Health and Safety Officer for all large projects. The Health and Safety Officer is responsible for overseeing Ceres' field Safety Officers, who are experienced in various aspects of safety compliance relative to construction activities, industrial hygiene and traffic safety. Safety Officers possess a variety of qualifications, including OSHA 10- and 30-hour training certifications; First Aid and CPR; and Hazwoper 40-hour certifications. Ceres' full-time field employees have CPR/First Aid/AED training.

Ceres was named a recipient of the **Million Work Hours Award** for our superb safety record on the Katrina Debris project for the U.S. Army Corps of Engineers.

Hazardous Materials Abatement Experience

With a database of more than 100 professional hazardous materials contracting partners, we have managed everything from small "glove-bag" removal of pipe insulation to the demolition of over 80 U.S. military facilities with extensive Asbestos Containing Material (ACM).

Ceres uses certified building inspectors to survey all buildings with potential asbestos abatement needs. Surveys include visual inspection of the property for suspect materials and sampling and analysis of suspect materials in accordance with the state regulatory agencies. Testing reports are then reviewed with the client to determine the best approach for handling the material including encapsulation or complete abatement.



Once an approach is defined, Ceres personnel work closely with the client to detail a plan that minimizes downtime to the facility as well as any potential exposure to non-abatement personnel. The company coordinates competitive pricing tenders from qualified contractors, any necessary demolition to expose the material, and monitors every aspect of the abatement process including the waste stream. Separate monitoring firms are employed to ensure that optimal safety levels are maintained at all times.



The entire process is documented in project manuals electronically for record by both Ceres and the client's facilities personnel. The unique challenges overcome by Ceres' commitment to innovative solutions are a testament to the character of this company.

Thule Air Base Demolition

Ceres was selected by the United States Air Force (USAF) for an emergency demolition project at Thule Air Base, Greenland, 700 miles from the North Pole. The USAF awarded this project on a sole source basis due to Ceres' previous project performance. This difficult demolition project included a large, severely damaged building that was in imminent danger of collapsing on a critical Early Warning Radar station protecting the U.S. East Coast.

In total, Ceres demolished and dismantled 113 wood frame and steel structures. Work included asbestos abatement; hazardous waste handling and disposal; environmental protection; grading; and site restoration.



Structures varied from prefabricated wooden structures on the main installation to remote launch sites and satellite tracking facilities.



Unique project challenges included airlifting a 70,000 pound piece of specialized demolition equipment to Greenland and performing the work during October with limited daylight, severe cold, and the danger of strong winds in excess of 200 mph coming off the Greenland glacier. Ceres was awarded an outstanding performance rating on this project.

Arctic Ice Laboratory

Ceres demolished numerous buildings in San Diego, California totaling over 100,000 square feet, comprising the Department of the Navy's Arctic Ice Laboratory. Ceres removed and disposed of multiple above-ground storage tanks; abated asbestos and lead-based paint; removed and disposed of methylene chloride; removed Polychlorinated biphenyl (PCB)-containing ballasts and electrical transformers; removed low-grade radioactive waste; and removed chemicals that, when combined, can explode. Ceres also removed 21,459 pounds of equipment containing Aroclor and PCB-contaminated oils.

This was an environmentally complex job involving the recycling of thousands of tons of steel, aluminum, copper, chrome moly, titanium, molybdenum, and small amounts of gold. During the project, Ceres demolished an extremely heavy bathysphere tank that had been used to simulate dive pressures. The tank weighed approximately 250,000 pounds, and, in order to get a crane in that was large enough to demolish the tank, we had to demolish our way in. Ceres also salvaged WWII historical artifacts during this project; most notably, a periscope from a U-Boat that simulated Bering Strait conditions. Ceres donated the periscope to a museum.

Fort Knox Building Demolition

This contract for the U.S. Army involved the demolition of a variety of buildings at Fort Knox, Kentucky. Ceres demolished a number of one- and two-story wood frame and concrete/brick buildings; removed and disposed of PCBs; demolished associated asphalt, gravel and concrete surfaces and foundations; recycled metals; and crushed brick, CMU, concrete footers, sidewalk, streets and parking lots. The buildings were crushed and shredded to reduce the amount of materials sent to landfills and to conserve the environment.

The majority of our subcontractors during this demolition were local labor. One of the buildings demolished was a church with high ceilings and huge wooden beams. Ceres hired a group of local Amish workers to disassemble the church. They were able to disassemble it in one day and remove it to be reassembled as a school house. Even the nails were saved for re-use.

Department of the Army Facility Demolition in Oahu, Hawaii

Ceres demolished various facilities at a number of locations in Oahu including:

- Schofield Barracks
- Fort Shafter
- Wheeler Army Airfield
- Tripler Army Medical Station
- Hickam Air Force Base



Several of the buildings on Hickam Air Force Base were built for storage of supplies for all of the workers brought in to clean up after the bombing of Pearl Harbor. Over the years, termites destroyed the integrity of the buildings and they had to be deconstructed and demolished.

Work performed included asbestos abatement, removal and disposal of PCB light ballasts and mercury-containing components, lead abatement, air monitoring, worker protection, lead paint sampling and analysis, TCLP analysis of demolition debris, utility disconnects, building demolition and disposal, and site restoration.

This project was particularly challenging because, due to the age of the buildings, a great deal of asbestos had to be safely removed – by hand – before demolition could begin, and asbestos was used in everything from floor tile to transite panels. Demolition of older buildings containing asbestos requires special precautions and disposal techniques to protect workers and the public.

Preparatory work in general included the posting of required danger signs at entrances to the buildings and the placement of critical barriers over openings to the outside. All personnel performing the abatement were certified asbestos abatement workers and/or supervisors. Personal protective equipment included disposable coveralls, boots, gloves, and half-mask air purifying respirators with dual HEPA and organic vapor cartridges. Area and personal monitoring was conducted throughout the abatement and cleanup. All sample results were well below the established standards for clearance limits and permissible exposure limits.

Department of the Army Building Demolition at Fort McCoy, Wisconsin

This project involved the demolition of WWII wood-frame buildings with concrete foundations. Ceres removed and disposed of 78 buildings, pump houses and enclosed walkways. Work performed included recycling of concrete and brick; disconnection and closure of utilities; asbestos abatement; PCB-contaminated materials removal and disposal; and lead-based paint remediation.

Ceres segregated 17,000 CY of wood waste and recycled 6,000 CY of clean wood waste as mulch. The mulch was used on Wisconsin Department of Transportation landscape projects. Because Ceres stripped and ground the clean wood, a minimal amount of debris was sent to the landfill.

Department of the Army Building Demolition at Fort Benning, Georgia

This project involved the demolition of 39 buildings totaling 143,933 square feet. Tasks included asbestos abatement; lead abatement; removal of utility lines, foundations, pavements, and drainage structures; recycling of 20,000 CY of concrete, steel and wood; temporary sedimentation and erosion control; environmental protection; and grading, site restoration and turf establishment.

El Centro Naval Air Force Base Demolition

Ceres demolished a 15,000 square foot cold storage facility in El Centro, California for the U.S. Navy. This project included building demolition; slab and foundation removal; asbestos abatement; lead-based paint abatement; PCB ballast; electrical reroute; mercury switch removal; utility disconnects; and restoration. Asbestos abatement included 23,000 square feet of sliver felt paper and 5,500 square feet of lead-based paint abatement. The concrete foundation was recycled.

As part of the official Navy project performance evaluation of Ceres after this contract was completed, the Naval Facilities Engineering Command wrote that Ceres was ***"Perhaps the finest contractor we've worked with"***.

Hurricane Katrina Residential Demolition

As part of its prime contract with the USACE in Louisiana after Hurricane Katrina, Ceres demolished 2,006 buildings in Jefferson Parish that the Corps marked as hazardous. This work also required the hauling of 37,033 E-good units and the hauling, processing and disposal of 315,725 white good units.



Ceres Demolition Experience

U.S. Demolition References	
Title of Work	Demolition of a 15,000 SF Cold Storage Facility
Owner	Department of the Navy – Batina Robertson, (760)339-2468
Location	El Centro Naval Air Force Base, El Centro, CA
Value (US\$)	\$389,630.00
Description	The project included building demolition, slab and foundation removal, asbestos abatement, lead based paint abatement, PCB ballast, electrical reroute, mercury switch removal, utility disconnects, and restoration. Asbestos abatement included 23,000 SF of silver felt paper and 5,500 SF of lead-based paint abatement. The concrete foundation was recycled.
Title of Work	Demolition of Arctic Ice Laboratory
Owner	Department of the Navy – Lora Morrow, (619)524-8541
Location	Point Loma SSC, San Diego, CA
Value (US\$)	\$733,113.39
Description	Demolished five buildings comprising the Arctic Ice Laboratory totaling over 100,000 square feet. Removed and disposed of multiple above-ground storage tanks, abated asbestos and lead-based paint, removed and disposed of methylene chloride, removed PCB electrical transformers, and salvaged WWII historical artifacts. Removed 21,459 pounds of equipment containing Aroclor and PCB contaminated oils.
Title of Work	Demolition of various facilities and decommissioning of the desalinization plant
Owner	Department of the Air Force – Mike Buser, (321)494-4343
Location	Antigua Air Station, West Indies and Ascension Island
Value (US\$)	\$255,044.50
Description	Asbestos abatement and demolition of nine facilities located on Antigua and three facilities on Ascension along with a Desalinization plant on Ascension island. Primary responsibilities included asbestos inspection, asbestos abatement, lead abatement, demolition, transportation and disposal of debris, environmental protection, grading, and site restoration.
Title of Work	Demolition of Various Buildings
Owner	Department of the Army – Sheila Hardesty, (502)624-8438
Location	Fort Knox, Kentucky
Value (US\$)	\$3,336,482.32
Description	Work included demolition of approximately 95,000 SF of one and two story wood frame or concrete/brick buildings, removal and disposal of PCBs, demolition of associated asphalt, gravel and concrete surfaces and foundations, recycling of metals, crushing of brick, CMU, concrete footers, sidewalks, streets, and parking lots, the volume reduction of demolition debris (to conserve landfill space), the disposal of demolition debris, site restoration, and turf establishment.
Title of Work	Demolition and Recycling of Various Buildings
Owner	Department of the Army – Isaac Larry, (706)545-2221
Location	Fort Benning, GA
Value (US\$)	\$1,378,114.34
Description	Demolition of 143,933 SF from 39 buildings, including asbestos abatement, lead abatement, removal of utility lines, foundations, pavements, and drainage structures, recycling of 20,000 CY of concrete, steel and wood, temporary sedimentation and erosion control, environmental protection, grading, site restoration and turf establishment.
Title of Work	Demolition of WWII Wood Frame Buildings with Concrete Foundations
Owner	Department of the Army – Jon Jones, (608)388-2907
Location	Fort McCoy, WI
Value (US\$)	\$1,286,823.25
Description	Removal and disposal of 78 buildings, pump houses, and enclosed walkways, recycling of concrete and brick, disconnect and closure of utilities, asbestos abatement, PCB contaminated materials removal and disposal, and lead based paint remediation. 17,000 CY of wood waste was segregated and 6,000 CY of clean wood waste was recycled as mulch on Wisconsin Department of Transportation landscape projects or used as bio-mass fuel.
Title of Work	Demolition of Various Facilities at Various Locations
Owner	Department of the Army – Larry Nishiyama, (808) 438-9282



U.S. Demolition References	
Location	Oahu, HI
Value (US\$)	\$535,050
Description	Demolition of various facilities at various locations: Fort Shafter, Schofield Barracks, Wheeler Army Airfield, Tripler Medical Center, Oahu, HI. Work included asbestos abatement, removal and disposal of PCB light ballasts and mercury containing components, lead abatement, air monitoring, worker protection, lead paint sampling and analysis, TCLP analysis of demolition debris, utility disconnects, building demolition and disposal, and site restoration.
Title of Work	Demolition of Various Buildings
Owner	Department of the Army –Sheryl McAdoo, (580) 442-4315
Location	Fort Sill, OK
Value (US\$)	\$334,012.44
Description	Demolition of 54 wood frame buildings, foundation removal, asbestos abatement, lead paint abatement, PCB removal, environmental protection, site restoration, and turf establishment.

Environmental Remediation

From site investigations to environmental remediation, Ceres has a long history of projects that include resolution of environmental issues. We have performed many challenging demolition and construction projects that include site investigations, sampling and remediation. Our personnel are trained in handling hazardous waste and many of our field personnel hold Hazwoper certifications.

Bio-remediation entails the treatment of in-situ soils that were contaminated by a hazardous material. Commonly, this hazardous material is petroleum-based, but may also include contaminants such as lead. Ceres uses several soil and groundwater remediation technologies including air sparging, pump and treat, and vacuum-enhanced extraction (bio-slurping) to pull contaminants out of soil and groundwater. This waste stream is then run through treatment system skimmer tanks, air stripper towers, and carbon filtration vessels. Air sparging and oil scavenging bacteria injection is another way to treat contaminated soils in-situ. In this procedure, air or bacteria is injected into the soil to react with the contaminants resulting in an environmentally stable condition.

Ceres has performed numerous remedial investigations, including soil borings, soil and groundwater sampling, and the installation of groundwater monitor wells. Our remediation activities include impacted soil excavation with impacted soil treatment methods using thermal destruction, thin-spreading and composting of impacted soil.

In St. Paul, MN, Ceres operated a facility that processed an average of up to 70 tons per day of municipal solid waste. Employing highly skilled staff that had served State and Local Governments as regulators, Ceres designed a method of efficiently and safely converting solid waste into clean compost for commercial use. Finished compost was a lightweight black dirt useful in horticulture, road projects, land reclamation and as a top soil. This facility was the first of its kind.



Ceres performed hazardous material removal and disposal at an Arctic Ice Laboratory owned by the U.S. Navy. The lab was a research facility for the Navy in the 1940's and had sat idle for many years. Improper removal of hazardous materials could have caused an explosion, so it was important for an experienced company to handle the management.



Hazardous materials that Ceres removed from the lab and properly disposed of included:

- Methylene chloride
- Low-grade radioactive waste
- PCBs – transformers and ballast
- Lead paint
- Fuel

During demolition, recyclable materials such as steel, aluminum, chrome moly, chromium and copper were identified, extracted and recycled.

Under a USACE contract, Ceres introduced chemicals into soil contaminated with lead, cadmium and chromium in a Brownfield area near Brainerd, MN. Ceres mechanically blended the chemicals into the soil, stabilizing the soil, and hauling the stabilized contaminated soil to a designated landfill.

During a number of projects for the Corps spanning a six-year period, Ceres used bioremediation methods to remove petroleum from soil. Ceres removed large volumes of petroleum-impacted soil, put it into compost piles, and used bacteria to digest petroleum contaminants.

During construction of a new levee under a USACE contract at Birdland Park in Des Moines, IA, an unmarked fuel line containing diesel fuel was found during excavation. Within days the contaminated soil and material from the pipe line had been extracted and stored safely in an onsite container.

UST/AST (Underground Storage Tanks and Above Ground Storage Tanks) are frequently associated with petroleum-contaminated soil disposal and bio-remediation. Ceres has completed numerous projects involving the safe removal and replacement of USTs/ASTs.

Debris Stream Management, Recycling and Beneficial Reuse

Safe and efficient debris segregation is a vital task in the debris management process to ensure the recyclable benefit of debris stream segments. If debris is contaminated with other elements of the debris stream, the beneficial use of primary recyclables within the debris stream diminishes.

Ceres works with local communities, or the governing authority, to establish regular public service announcements educating residents in the different types of debris and how to properly segregate those item types at curbside. Ceres also uses trained debris segregation crews to maximize segregation.

Vegetative Debris Management, Recycling and Beneficial Reuse Plan

Ceres has extensive experience in vegetative debris management, recycling and beneficial reuse. During each disaster debris management project performed in the past 10 years, Ceres has recycled up to 100% of the vegetative debris through varying methods.

Over the past 20 years, Ceres has operated two year-round green waste reduction yards in Texas and Minnesota, producing mulch and compost for sale back to the general public. Combined, our two green waste reduction yards have processed in excess of five million CY of green waste and vegetative material with 100% reuse. Through Ceres subsidiary The Ground Up (TGU), Ceres mulch and compost is now sold in home improvement stores across Texas.

Ceres has performed more than 100 grinding and associated recycling projects throughout the country. Here are just some of our many grinding and urban tree waste recycling customers:

- | | | | |
|---------------------|---------------------------|--------------------------|-------------------|
| ▪ Scotch Plains, NJ | ▪ Denham Springs, LA | ▪ Brookfield, CT | ▪ Simsbury, CT |
| ▪ Lake Jackson, TX | ▪ International Falls, MN | ▪ Palm Beach Gardens, FL | ▪ Deltona, FL |
| ▪ Hollywood, FL | ▪ Plantation, FL | ▪ Arlington, TX | ▪ Burlington, IA |
| ▪ Bloomington, IL | ▪ Midland, TX | ▪ Houston, TX | ▪ Laredo, TX |
| ▪ Smithfield, VA | ▪ Spartanburg, SC | ▪ Fitchburg, WI | ▪ Marshalltown IA |
| ▪ Odessa, TX | ▪ Vadnais Heights, MN | ▪ Burleson, TX | ▪ Traver, CA |
| ▪ Springfield, IL | ▪ Visalia, CA | ▪ Oshkosh, WI | ▪ Medina, MN |
| ▪ Rio Bravo, CA | ▪ McAlester, OK | ▪ Gillham Lake, AR | ▪ Kirksville, MO |
| ▪ Springfield, IL | ▪ Tucson, AZ | ▪ Denver, CO | ▪ Lynchburg, VA |



Ceres operates a fleet of grinders, including Diamond Z, CBI and Morbark horizontal and tub grinders. During debris recovery missions, these grinders are used to reduce the vegetative debris into a more manageable and marketable wood waste product. By operating our own reduction yards and owning our own equipment, Ceres is in a better position to understand the wood waste specifications for beneficial reuse and to meet those requirements by controlling the reduction process.

For example, waste-to-energy facilities maintain wood chip specifications for their plant and oftentimes require bucket samples prior to acceptance. Having worked with many of these waste-to-energy facilities during past debris recovery missions, Ceres retains a catalog of wood chip specifications and often outfits tub grinders with screens producing the desired product prior to deployment.

Ceres maintains regional and national wood waste recycling partners established through TGU and our continued participation in the wood waste industry. These include waste-to-energy facilities like Green Energy Resources, Inc. in New York – wood biomass for renewable energy; Recast Energy in Kentucky – wood biomass for thermal energy; Mothers Organics in Florida – mulching and composting wood waste; and ThermChem Recovery International in Wisconsin – converting wood waste into biofuel.

Through our current pre-event disaster debris removal contracts across the U.S., Ceres has identified potential wood waste recycling opportunities in each region. This coverage provides Ceres the ability to leverage existing relationships to find beneficial reuse for wood waste and to continue realizing 100% recycling and reuse of recyclable materials.

Construction and Demolition (C&D) Management, Recycling and Beneficial Reuse Plan



The C&D debris stream contains everything from drywall, carpet and furniture to HHW, e-waste and vehicles. Ceres has extensive experience handling C&D from all disasters types and developed Standard Operating Procedures specifically for the management, recycling and beneficial use of C&D materials. Within the C&D debris stream, primary recyclables include scrap steel, tires, metals, glass, wood, concrete and plastics. To reiterate, Ceres uses segregation procedures and type-specific collection crews to collect C&D materials and stage those materials at a Debris Management Site (DMS) for recycling.

3.4 FEMA Experience

Ceres Environmental Services has more than 26 years of successful FEMA-reimbursed disaster work. Ceres' management staff has a long tenure with strong expertise in FEMA requirements for documentation, eligibility, general rules compliance, and methodologies.

In **Section 2.3, Ability to Provide Expert Guidance for Reimbursement**, we described how we can provide reimbursement information, feedback, and training to Pembroke Park. Below, we have described the experience and infrastructure already in place based on the more than 135 FEMA-funded projects we have completed for our clients throughout the country.

Documentation – Field Operations

Ceres has its own forms for truck certification, load tickets, force account labor and equipment, man-hours, and equipment supplied. Ceres is pleased to provide these and any other forms needed for the Town.

Ceres often provides these forms to clients during disaster response projects. For example, Ceres performed cleanup in two counties in Kentucky after the devastating ice storm in January 2009. Since the Commonwealth performed its own monitoring, Ceres brought its own truck certifications, load tickets, and other required forms for the Commonwealth monitors' use. The Commonwealth eventually requested extra forms from Ceres for use in other counties where Ceres was not working.



LOAD TICKET		
TICKET NO.		
CONTRACT NO.		
CONTRACTOR		
DATE		
DEBRIS QUANTITY		
Truck No.	Capacity (CY)	
Load Size (CY)	Tons	
Truck Driver		
DEBRIS CLASSIFICATION		
☐ Burnable		
☐ Non-Burnable		
☐ Mixed		
☐ Other		
LOCATION		
Zone/Section	Dumpsite	
	Time	Inspector
Loading		
Dumping		
21		
22		
		
Original : Contract Owner Yellow : Driver Pink : Ceres Gold : Other Green : Customer		

This is the Ceres Load Ticket. In use, the Ticket Number is preprinted. This form is generally scanned at the job site and electronically transmitted to an office outside the disaster area for data entry. The form's five copies are color coded to minimize confusion.

In addition to its proprietary forms, Ceres is also familiar with the sample forms included in the Public Assistance Debris Management Guide FEMA-325 published by the Department of Homeland Security. This publication provides guidelines for debris management from preparation to concluding response. Appendixes C and D of the Guide provide multiple forms for use during monitoring, including load tickets and truck certifications.

Ceres is also aware of the FEMA Public Assistance Program and Policy Guide (PAPPG), which supersedes FEMA-325 and Title 2 of the Code of Federal Regulations (CFR) Part 200 Procurement Standards. In short, Ceres has access to all the information required to meet FEMA guidelines.

Ceres keeps multiple copies of the Public Assistance Debris Management Guide FEMA-325 in stock at all times. When a project is initiated, Ceres brings enough copies so that any Town staff member who wishes may obtain his or her own free copy. Ceres can provide copies of the Guide upon contract award, or advise the Town on how to obtain them for themselves.

Documentation – Administrative

Tickets and Truck Certification Forms are the foundation of the major expenses on most projects. Tickets are designed in several versions depending on what information is required. Tickets may track debris by cubic yard, tons, each, or load. The debris stream may also influence the ticket form that is selected for any particular project phase. Truck Certification forms are also critical documentation that must be accurately and carefully recorded. These forms are carefully structured to ensure that all necessary information, as required by FEMA, is recorded. FEMA requires signed truck certification forms for every vehicle hauling on the project and a signed dump ticket for every load. Ceres supplies these 5-part carbonless forms if the Town wishes.

Ceres has developed a powerful custom database that links key components of documentation including the truck certification database, ticket database, and the database containing all of the images of each individual ticket and the truck certifications. Ceres' ticket database has been in use for more than 10 years and is easily modified to meet the varying needs of our clients. The database is also designed to make data entry easy. One data entry person, with minimal training, can enter over 700 tickets per day. Drop down selections, short cuts and static information retrieval make data entry fast and accurate. The system does not allow entry of duplicate tickets thus preventing duplicate billing and duplicate payments. The system does not allow a ticket to be entered with an amount that exceeds the certified load amount of the truck. Additional features of this custom software make it flexible enough to record data that is known to be required for a particular circumstance or project. Ceres maintains separate databases for each project to insure that data integrity is maintained.

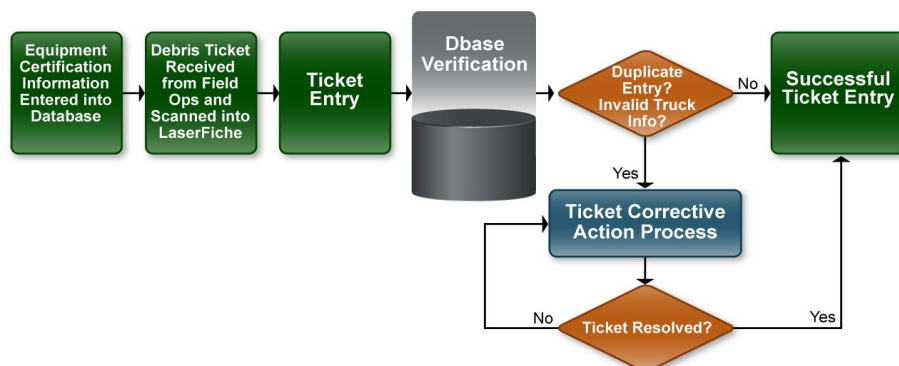
Each completed truck certification form and each load ticket are electronically scanned at the field office and then transmitted to an imaging database located on a secure Ceres server outside the disaster area. The scanned information is then retrieved by our data entry staff and entered into the appropriate project database under normal office conditions. Database rules require that first the truck owner (Ceres or one of its subcontractors) and then the individual truck be established in the database before the system will accept any load ticket information for that truck

The Ceres "Data Entry/Accounting Procedures" manual is used to provide guidance to our data entry personnel so all data is entered in a consistent manner to insure data integrity. All reimbursable activities under a particular contract, for example, stump removal, operation of hourly rate equipment, and personnel hours, are recorded by our operations staff.

Ceres audits the database for inconsistencies, data entry error and data integrity on a regular basis. This ensures that records of all potentially-reimbursable activities are acceptable and auditable by FEMA.

Ceres has taken great care to develop both policies and procedures that can be consistently applied to every project. This extra planning makes the implementation of a project easier and faster. Additionally the use of advanced communication technologies, such as wireless and satellite internet connections; cell phones with voice, data and text; and electronic imaging of paper documents, allow Ceres to simultaneously manage multiple projects, in multiple states.

Ceres' image databases (images include both tickets and truck logs) are available to all our governmental customers as password protected read only files on the internet. The data has been used for audits by such Federal agencies as the U.S. Army Corps of Engineers.



Ceres 00

This flow chart illustrates the data flow and system logic for handling completed load tickets. The system will check for a non-duplicate ticket number, a valid truck number and that the load does not exceed the verified capacity of the truck before information will be saved in the data base.

Both standard and custom reports can be generated from Ceres databases. These reports are used to invoice the contract Client, to pay subcontractors and then provide management/field operations with production reports. This information is readily shared in a variety of formats.



Monitoring Consultants

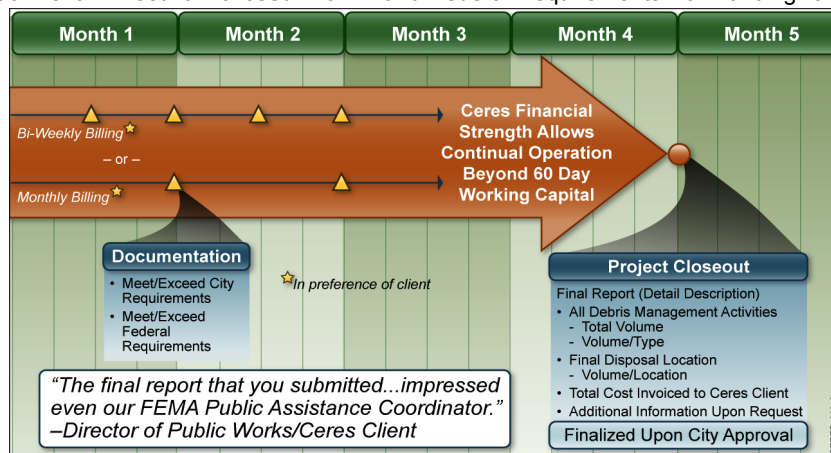
Some of Ceres clients choose to contract with a firm providing monitoring services. The services provided by a monitoring firm may include: damage assessment, training, emergency planning, direct communications with the Town, incorporation of Town forms and FEMA forms, facilitating communications with FEMA and other state and federal agencies, pre-event planning, post-event construction, funding, and reimbursement procedures. To eliminate any question of conflict of interest we will not involve ourselves in the actual selection process and we do not endorse nor recommend any of the monitoring companies. We do strongly recommend that the Town verify that the proposed monitoring firm is not de-listed by the federal government on the "Excluded Parties List System" at www.epls.gov.

As a full line disaster response firm, Ceres also has expertise and experience in all of the services provided by monitoring consultants. For example, following a January 2009 Ice Storm in the Midwest, and while under contract with the Kentucky Commonwealth, Ceres provided assistance in many of these areas. The KY Commonwealth had not contracted for technical assistance services and greatly appreciated the support that Ceres personnel were able to provide from basic guidance to providing numerous forms which enabled the Commonwealth to maximize their monitoring function and compliance for FEMA reimbursement. This successful past experience and expertise allows Ceres to work cooperatively and cohesively directly with the Town or with a third party provider. We would be pleased to work with whomever the Town chooses.

Invoicing

Ceres can invoice the Town on a weekly, bi-weekly or monthly basis and in any format the client or a client's representative requires. Each invoice is submitted with appropriate documentation relating to the services provided. Documentation shall meet or exceed Town and federal requirements for funding and reimbursement

purposes. Ceres will provide technical assistance to the Town in the completion of claims filed to FEMA or other agencies for funding and reimbursement. A documentation team will be assembled from representatives of quality control and accounting. This team will assist the Town throughout the invoicing and reimbursement process long after the work has been completed. Ceres' financial strength enables Ceres to operate within the working capital requirement of the contract.



Invoices are generated as contractually agreed with all necessary supporting documentation. Project closeout is expedited by automated controls on truck identification, load sizes and ticket number validity.

Reimbursement Assistance

Ceres has experienced personnel trained in providing the necessary documentation and assistance in the preparation of reimbursement claims for the Town. If requested, Ceres will provide the Town with turnkey services or guidance and technical assistance to ensure proper preparation and submittal of claims for reimbursement and other available funding. Our FEMA reimbursement liaisons have supervised and trained personnel on disaster response and relief efforts in New York following 9/11, and on subsequent events including Hurricanes Isabel, Charley, Frances, and Jeanne. We can help a local government make certain that federal funding approvals are followed by timely reimbursement.



Program Management Assistance

Ceres is experienced and trained to provide all of the following services to the Town:

- Preliminary Damage Assessment (PDA)
- Emergency Work definition (Category A and Category B)
- Analysis of Permanent Work (Categories C through G)
- Assistance with Applicant's Briefing
- Identifying Expenditures Eligible for Reimbursement
- Review of PDA for Scope of Work
- Recovery Process Documentation
- Recovery Process Oversight
- Force Account Labor assistance
- Preparation of Project Worksheet (PW)
- Review of records system for applicability to Federal and State Requirements
- Orientation and training of client personnel on documentation requirements
- Assist in the establishment of the "Clerk of Records"
- Claim Documentation
- Public Service Announcements

Production Reporting

Ceres has developed specific procedures to ensure proper and thorough documentation of daily project activities and adherence to strict quality control requirements. Daily documentation required for each debris management project will meet or exceed contractual, FEMA or other agency requirements. Ceres has developed project-tracking forms to ensure accurate reporting. In addition to the forms already mentioned these forms include: truck certification logs, production logs, shift inspection checklists, safety meeting report forms, daily crew reports, and various equipment usage reports.

Quality Control

Daily Contractor Production and Quality Control reports are completed and available the following work morning to the client or other designated authority. Original reports are maintained in the Mobile Command Center and daily reconciliation reports are generated to verify information reported on load tickets to information reported on daily production reports. The Project Manager and Project QC Manager monitor information contained in the Daily Quality Control reports to ensure project activities conform to contractual requirements and that an acceptable level of project quality and workmanship is provided to the client. All records, certifications, and reports are converted into digital documents that are stored securely off-site on Ceres computer servers and are available to management and other project personnel on a need to know basis.

Formalized quality control procedures are applied to each project to ensure documentation procedures are properly and fully implemented and to ensure conformance to project specifications. All Ceres employees, subcontractors, and suppliers are subject to the provisions of the QC Program. For each project, a Quality Control Plan is specifically developed to detail the QC organization, individual responsibilities, monitoring procedures of activities and subcontractor activities, documentation requirements for Ceres personnel and all subcontractors, control phases or procedures, and identification and correction procedures for non-conforming activities. The remedies for non-conformance include termination. Exceptional quality control of each project promotes efficiency and avoids investigation and other potential losses.

Dispatch Records

Dispatch records will be maintained for the duration of the project. Records include date and time of dispatch, crew and unit identifier, and status of assigned section (In Progress, Completed, etc.). Typically, one contractor will be assigned to a given section. Sections may be comprised of individual developments or combinations thereof. Accurate and thorough Dispatch Logs enable the identification of any potential issues and the responsible party.

Additionally, all supervisors will conduct weekly toolbox meetings and develop activity hazard analyses in compliance with the corporate Health and Safety Plan, and these meetings are documented.



3.4 Response Times

SERVICE	Response Time to Mobilize		Response Time to Mobilize
Emergency Road Clearance	12 Hours	Emergency Power Generators	12 Hours
Temporary Satellite Systems	12 Hours	Portable Sanitary Facilities	12 Hours
Reefer/Refrigerator Containers/Ice	12 Hours	Potable Water Trucks/Bottled Water	12 Hours
Mobile Fleet Repair Facility	24 Hours	Temporary Signage/Traffic Control	12 Hours
Canteen & Operation	24 Hours	Right of Way Debris Management	12 Hours
Tree/Tree Stump/Limb Removal	12 Hours	Right of Entry Debris Management	24 Hours
Demolition of Structures	24 Hours	Temporary Lighting	12 Hours
Rental of Equipment	12 Hours	Temporary Fueling Facilities	24 Hours
Portable Housing Facilities	24 Hours	Temporary Fencing	24 Hours

Response times may vary according to storm intensity. For more detailed information on variable responses related to storm intensity, please see **4.1 Operational Plan**.



DISASTER DEBRIS REMOVAL & DISPOSAL SERVICES

REFERENCE FORM

All references must be from customers for whom your company has provided similar services as the specifications of this bid. *(Invalid contact information will result in default of references and may cause the bid to be disqualified.)*

Company Name:

1.	Company	City of Winter Park, FL	
	Street Address	401 Park Avenue South	
	City, State & Zip	Winter Park, FL 32789	
	Contact Person Name	Keri Martin	Title Debris Project Manager/Risk Manager
	Phone	(407) 599-3390 or (407) 427-3809	Email kmartin@cityofwinterpark.org
	Describe Scope of Work and dates of project/service Hurricane Irma Emergency Debris Management Services for 46,441 CY of debris in September - November 2017.		
2.	Company	City of Sarasota, FL	
	Street Address	1761 12th Street	
	City, State & Zip	Sarasota, FL 34236	
	Contact Person Name	Doug Jeffcoat	Title Public Works Director
	Phone	(941) 329-6101 ext 6101	Email douglas.jeffcoat@sarasotafl.gov
	Describe Scope of Work and dates of project/service Hurricane Irma Disaster Recovery Services for 79,661 CY of debris in September-December 2017.		
3.	Company	City of Palm Beach Gardens, FL	
	Street Address	10500 North Military Trail	
	City, State & Zip	Palm Beach Gardens, FL 33410	
	Contact Person Name	David Reyes	Title Director, Public Services and Emergency Management
	Phone	(561) 804-7015	Email dreyes@pbgfl.com
	Describe Scope of Work and dates of project/service Hurricane Matthew Emergency Debris and Disaster Recovery Services for 3,936 CY of debris in November 2016.		



DISASTER DEBRIS REMOVAL & DISPOSAL SERVICES

REFERENCE FORM

All references must be from customers for whom your company has provided similar services as the specifications of this bid. *(Invalid contact information will result in default of references and may cause the bid to be disqualified.)*

Company Name:

1.	Company	Town of St. James, NC	
	Street Address	4140-A Southport-Supply Road SE	
	City, State & Zip	St. James, NC 28461	
	Contact Person Name	Gary Brown	Title Town Manager
	Phone	(910) 253-4730	Email gbrown@stjames.town
	Describe Scope of Work and dates of project/service Hurricane Florence Disaster Recovery Services for approximately 60,000 CY of debris in October 2018.		
2.	Company	Glynn County, GA	
	Street Address	4145 Norwich Street Ext.	
	City, State & Zip	Brunswick, GA 31520	
	Contact Person Name	Dave Austin	Title Public Works and Maintenance Director
	Phone	(912) 554-7701	Email daustin@glynncounty-ga.gov
	Describe Scope of Work and dates of project/service Hurricane Irma Debris Removal & Disposal Services for 758,077 CY of debris in September – December 2017.		
3.	Company	Beaufort County, SC	
	Street Address	120 Shanklin Road, PO Drawer 1228	
	City, State & Zip	Beaufort, SC 29901	
	Contact Person Name	Pamela Cobb	Title Public Works
	Phone	(843) 255-2721	Email pcobb@bcgov.net
	Describe Scope of Work and dates of project/service Hurricane Matthew Storm, Debris Removal, Debris Management Site Operations & Disposal for 1,630,533 CY of debris in October 2016 – April 2017.		



TOWN OF ST. JAMES

October 22, 2018

Mr. Karl Dix
Director of Client Services
CERES Environmental Services
3825 85th Avenue N
Brooklyn Park, MD 55443

Dear Karl;

This letter is in reference to the recovery work that CERES provided to the Town of St. James because of Hurricane Florence.

Hurricane Florence was a first time experience for many of us here in this community and we are very grateful to the assistance that CERES was able to give us from the days leading up to the storm, during the storm and the days and weeks after the storm.

CERES brought experience and confidence that made the situation easier than it might otherwise have been for us. The staff that was here, as well as the staff that we interacted with were always considerate and understanding of our situations. The advance preparation by your team produced immediate results that facilitated our ability and desire to get the recovery underway within a remarkably short time. The responsiveness to specific situations was greatly appreciated by all of the concerned organizations here at St. James.

Thank you for the quality of services that CERES provided to this community.

Sincerely;

Gary Brown
Town Manager



Livingston Parish

Office of Homeland Security and Emergency Preparedness

MARK HARRELL
Director

BRANDI JANES
Deputy Director



18 September 2018
LOHSEP/MH/BJ/185

David Preus
Senior Vice President
Disaster Recovery Division
Ceres Environmental Services, Inc.
6968 Professional Pkwy East
Sarasota FL 34240

Ref: Debris Removal for the Great Flood of August 2016

Dear Mr. Preus,

It is my pleasure to offer this letter of recommendation for Ceres Environmental to any area that is unfortunately affected by a natural disaster.

The lives of many Livingston Parish residents were changed forever beginning August 11, 2016, when heavy rains and extensive flooding ripped through our parish and surrounding areas. The Parish had a pre-event contract with Ceres Environmental and immediately hired Ceres Environmental to remove, process and dispose of approximately 1,348,249 cubic yards of debris for \$16,399,988.71 once the flood waters receded and residents were able to get back into the area.

Ceres Environmental was on the ground within 72 hours. They showed extreme reliability and dedication in the midst of chaos. They educated staff on federal requirements and strictly adhered to FEMA debris removal guidelines to achieve greater reimbursement rates for the project. Organized and diligent, their team quickly adapted to meet our needs.

Ceres Environmental helped to organize and utilize local contractors, allowing local people to heal by doing something to help in their own backyards. After witnessing the success and partnership of Livingston Parish, its other contractors and Ceres Environmental, we have elected to continue to use Ceres for debris cleanup for an NRCS Emergency Watershed Protection project.

Ceres Environmental has my highest recommendation, and I am happy to furnish more details if you would like additional information.

P.O. Box 1060, Livingston, LA 70754
225-686-3066 225-686-7280 Fax

Ceres Environmental Services, Inc.

Page 3.5-2

18 September 2018
LOHSEP/MH/BJ/00185

Please feel free to contact my office to discuss this request. Your assistance in this matter is greatly appreciated.

Respectfully,



Mark Harrell, LOHSEP Director
P.O. Box 1060
Livingston, LA 70754
lohsep1@lpgov.com
Telephone: (225) 686-3066

MIAMI BEACH

City of Miami Beach, 1700 Convention Center Drive, Miami Beach, Florida 33139, www.miamibeachfl.gov

PUBLIC WORKS, Sanitation Division
Tel: (305) 673-7616, Fax: (305) 673-7627

September 6, 2018

RE: LETTER OF RECOMMENDATION

Dear David Preus,

The City of Miami Beach Public Works Sanitation Division would like to congratulate Ceres Environmental Services, Inc. on the highly successful operations in debris recovery in the aftermath of Hurricane Irma.

As we are all aware of the difficult challenges that the 2017 hurricane season brought to many parts of the country, Hurricane Irma was especially unkind to the State of Florida in particularly Miami Beach. Although Ceres Environmental was not the city's primary contractor, once contact was made your company mobilized and responded to the city's needs. Being a top world destination and our busy season was approaching, it was crucial that the City return to normal and time was of the essence. Approximately 150,000 cubic yards of debris were collected, processed and disposed of within a 50 day time frame. Ceres Environmental was instrumental in helping our residents and business owners limit the amount of hardships and financial losses that play an important factor on how well a community rebounds from a natural disaster.

I would highly recommend Ceres Environmental to other municipalities in times of crises. My experience with this firm is that they are true professionals with a focus on the need of their customers and the community they serve regardless of the circumstances.

Respectfully,



Alberto Zamora, Sanitation Division Director
City of Miami Beach



City of
Jacksonville Beach
City Hall
11 North Third Street
Jacksonville Beach
FL 32250

[P] 904.247.6268

[P] 904.247.6276

www.jacksonvillebeach.org

August 23, 2018

David Preus
Senior Vice President
Disaster Recovery Division
Ceres Environmental Services, Inc.
6968 Professional Pkwy East
Sarasota, FL 34240

Dear Mr. Preus,

On behalf of the City of Jacksonville Beach, I would like to commend Ceres Environmental Services, Inc. and your subcontractor (Arbor Masters) on the debris management, recovery and response services put forth during the Hurricane Irma event.

The lives of many Florida residents were changed forever on September 10th 2017, when Hurricane Irma ripped through our state. The City of Jacksonville Beach, located on the Northeast Coast of Florida was one of the areas impacted by Hurricane Irma. The City authorized its Debris Contractor Ceres Environmental Services, Inc. at a cost of \$ 1,130,639.50 to remove, process and dispose of 68,076.93 cubic yards of vegetative and construction and demolition (C&D) debris.

Ceres Environmental Services, Inc. was on the ground within 72 hours. They exhibited great reliability and dedication during the entire process. Ceres strictly adhered to the established unit prices in the contract and FEMA debris removal guidelines to achieve the reimbursement rates for the City. Their team was organized and worked diligently to meet the City's needs.

For the reasons stated above, I highly recommend Ceres Environmental Services, Inc. as a disaster debris contractor.

Sincerely,

Ty Edwards, P.E.
Director of Public Works
City of Jacksonville Beach
1460A-Shetter Ave.
Jacksonville Beach, FL 32250





BOARD OF COMMISSIONERS
DOUGHERTY COUNTY
ALBANY, GEORGIA

COUNTY COMMISSION:

CHRISTOPHER S. COHILAS, CHAIRMAN
CLINTON JOHNSON, VICE CHAIR
GLORIA GAINES
JOHN HAYES
LAMAR HUDGINS
ANTHONY JONES
EWELL LYLE

COUNTY ADMINISTRATOR
RICHARD CROWDIS

David Preus
Senior Vice President
Disaster Recovery Division
Ceres Environmental Services, Inc.
6968 Professional Pkwy East
Sarasota FL 34240

Ref: Dougherty County Debris Removal

Dear Mr. Preus,

It is my pleasure to offer this letter of recommendation for Ceres Environmental to any area that is unfortunately affected by a natural disaster.

The lives of many Dougherty County residents were changed forever on January 22, 2017, when a tornado ripped through our community. Dougherty County, which is located in Southwest Georgia procured the services of Ceres Environmental to remove, process and dispose of approximately 950,000 cubic yards of debris for \$9.5 million.

Ceres Environmental was on the ground within 72 hours. They showed extreme reliability and dedication in the midst of chaos. They educated staff on federal requirements and strictly adhered to FEMA debris removal guidelines to achieve greater reimbursement rates for the Dougherty County. Organized and diligent, their team quickly adapted to meet our needs.

Ceres Environmental helped to organize and utilize local contractors, allowing local people to heal by doing something to help in their own backyards. After witnessing the success and partnership of the County and Ceres Environmental, we have elected to continue to use Ceres for debris cleanup for Private Property Debris Removal.

Ceres Environmental has my highest recommendation, and I am happy to furnish more details if you would like additional information.

Sincerely,

Michael McCoy
Interim County Administrator



"A City for All Ages"

PUBLIC WORKS DEPARTMENT

City of Port St. Lucie

Accredited Agency – American Public Works Association

To: David Preus, Ceres Senior Vice President, Disaster Recovery Division

From: Joe Mercurio – City of Port St Lucie Emergency Manager

Date: July 10, 2018

Re: PSL Debris Management _ Letter of Recommendation

The City of Port St Lucie Debris Management Team seeks to congratulate Ceres Environmental Services, Inc. on the highly successful operations in debris recovery in the aftermath of Hurricane Irma.

As the lore of Hurricane Irma passes into the record books, it was Ceres Environmental who served as the City of Port St Lucie Prime Debris Hauler Contractor to this devastating storm event. As well-known throughout Florida, the direct impact of Hurricane Irma played a significant role in the response and recovery efforts of the entire debris haul industry and how the logistical response was to be met. Ceres Environmental was instrumental in first response to initiate "First Push" to clear main roads throughout the City. A detailed analysis was presented for clean-up actions with an expected time-line that had to work with the given City Debris Management Plan.

The City of Port St Lucie was aggressive in time constraints to service the community and we worked well with Ceres to promote effective and efficient debris collections strategies to ensure safety, proper mobilization, and economic securities for the general population as well as the company. Their efforts were directly responsible to the collection of over 86,000 CY of vegetative material with billing receipts totaling over \$1.25 million. Ceres Environmental remained committed as well as loyal to the City as stronger incentives offered by affected communities lured other companies away from promised commitments. Ceres stood by Port St Lucie, and for that we are indebted.

As communities seek to incorporate the benefit of a defined and organized emergency debris haul contract, we would promote and recommend that Ceres Environmental be at the forefront of consideration. The company is committed to purpose, responsive to action, and sets the standard of industry excellence.

Respectfully,

Joe Mercurio

Project Manager, Emergency Management
City of Port St. Lucie
(772) 871-5175 - W
(772) 618-5093 - C
jmercurio@cityofpsl.com

121 S.W. Port St. Lucie Boulevard • Port St. Lucie, FL 34984-5099 • 772/871-5177 • 772/871-5100
Fax 772/871-5289

TDD Line • 772/344-4222

Ceres Environmental Services, Inc.

Page 3.5-7



CITY OF WINTER PARK

401 Park Avenue South

Winter Park, Florida

32789-4386

June 21, 2018

David Preus
Senior Vice President
Disaster Recovery Division
Ceres Environmental Services, Inc.

Dear Mr. Preus,

It is my pleasure to offer this letter of recommendation for Ceres Environmental to any area that is unfortunately affected by a natural disaster.

The City of Winter Park experienced significant damage on September 11, 2017 when Hurricane Irma impacted most of the State of Florida. The City of Winter Park immediately went to work, hiring Ceres Environmental at a cost of \$880,653.53 to assist in removing in excess of 55,000 cubic yards of debris.

Ceres Environmental was on the ground within 72 hours. They showed extreme reliability and dedication in the midst of chaos. They educated staff on federal requirements and strictly adhered to FEMA debris removal guidelines to achieve greater reimbursement rates for the City. Organized and diligent, their team quickly learned our people, our systems and our area. Ceres Environmental helped to organize and utilize Florida contractors, allowing local people to heal by doing something to help in their own backyards. Ceres assistance allowed residents in Winter Park to return to normal after only two months. After witnessing the profound success and partnership of Winter Park and Ceres Environmental, Winter Park again, after formal solicitation, selected Ceres to assist should another storm arise anytime in the next five years.

Ceres Environmental has my highest recommendation, and I am happy to furnish more details if you would like additional information.

Sincerely,

Keri Martin
Debris Project Manager

www.cityofwinterpark.org

Ceres Environmental Services, Inc.

Page 3.5-8



David Preus
Senior Vice President
Disaster Recovery Division
Ceres Environmental Services, Inc.
6968 Professional Pkwy East
Sarasota, Florida 34240

June 18, 2018

Dear Mr. Preus,

I am writing this letter on behalf of the City of Sarasota to both thank you and your staff, along with offering this letter as a recommendation for Ceres Environmental to any agency that may need recovery assistance following a disaster.

On September 10th, the City of Sarasota was impacted by Hurricane Irma making its pass through our City as a Category 1 storm. Days prior to its impact, Ceres's staff were in constant communications with the City assessing our potential needs based on at that time, prior to landfall, was expected to be a Category 3 to 4 storm. As this was the first time we needed to activate a contract in over 15 years, your staff showed extreme reliability and professionalism in working with myself and other emergency management staff of the City both prior to and immediately following its impact on us.

Ceres met its contractual obligations to be on site within 72 hours to remove, process and dispose of approximately 60,000 cubic yards of debris. The staff's extensive knowledge of the public assistance program and strict adherence to FEMA's debris removal guidelines is expected to result in complete reimbursement of approximately \$950,000 in expenditures.

In recognition of Ceres performance and its ongoing commitment to our area, Ceres again was awarded a three-year contract as the top ranked proposer to our recent request for proposals for recovery services. We look forward to our continued relationship.

Sincerely,

Doug Jeffcoat
Public Works Director
City of Sarasota
Douglas.Jeffcoat@Sarasotafl.gov

1761 12th Street Sarasota, Florida 34236

Ceres Environmental Services, Inc.

Page 3.5-9



David Preus
Senior Vice President
Disaster Recovery Division
Ceres Environmental Services, Inc.
6968 Professional Pkwy East
Sarasota FL 34240

Dear Mr. Preus,

It is my pleasure to offer this letter of recommendation for Ceres Environmental to any area that is unfortunately affected by a natural disaster.

The lives of many Florida residents were changed forever on September 10th 2017, when Hurricane Irma ripped through our state. The City of Palm Bay, located on the East Coast of Florida was one of the areas affected by Hurricane Irma. The City's leadership team immediately went to work, hiring Ceres Environmental at an approximate cost of \$2 Million +/- to remove, process and dispose of approximately 110,000 +/- cubic yards of debris.

Ceres Environmental was on the ground within 72 hours. They showed extreme reliability and dedication in the midst of chaos. They educated staff on federal requirements and strictly adhered to FEMA debris removal guidelines to achieve greater reimbursement rates for the City. Organized and diligent, their team quickly adapted to meet the City's needs.

After witnessing the success and partnership of the City of Palm Bay and Ceres Environmental Services Inc, the City went ahead and renewed their contract with Ceres for another year.

Ceres Environmental Services Inc has my highest recommendation, and I am happy to furnish more details if you would like additional information.

Sincerely,

Barney Weiss
Asst. Public Works Director
City of Palm Bay





Solid Waste Management
2525 NW 62nd Street • Suite 5100
Miami, Florida 33147
T 305-514-6666

111 NW 1st Street • Suite 1610
Miami, Florida 33128
T 305-514-6666

miamidade.gov

November 3, 2017

Mr. Jamie Triplett
Area Manager
Ceres Environmental
3825 85th Avenue North
Brooklyn Park, MN 55443

Dear Mr. Triplett:

On behalf of the Miami-Dade County Department of Solid Waste Management, I would like to thank Ceres Environmental for your participation in the Hurricane Irma debris removal effort as one of six prime contractors. The quality and quantity of work performed by Ceres Environmental during this emergency response has met our expectations. Further, your firm's responsiveness and focus on customer service have been very helpful to the Department.

Again, thank you for your service to Miami-Dade County.

Sincerely,

A handwritten signature in blue ink, reading "Paul Mauriello".

Paul Mauriello
Deputy Director for Operations
Miami-Dade County
Department of Solid Waste Management



BEAUFORT COUNTY PUBLIC WORKS
Solid Waste and Recycling
120 Shanklin Road
Beaufort, South Carolina 29906
Voice (843) 255-2800 Facsimile (843) 255-9435

Mr. David Preus
Ceres Environmental Services Inc.

Dear Mr. Preus:

I am writing to express my appreciation for the performance of the entire team from Ceres in the debris operations for Hurricane Matthew. As our debris removal firm the level of support and professional performance provided has been exceptional in all regards. My direct point of contact with your firm was Project manager Mike Beevers. Mike supported the County in an outstanding manner and his counsel was invaluable throughout this operation. He is a professional in all respects and helped to establish a high standard for compliance. On a personal level, Mike was extremely responsive to answer any questions and provide the assistance I required. As the Debris Manager I am not exaggerating when I state that without his diligence, knowledge, and ability to gain the cooperation within the team we would not have been as effective. Mike is a "machine". As a team we moved 72% of all ROW debris into the DMS sites in the first 90 days of operation; over 90% of hangers and leaners were addressed in the same period. FEMA and SCEMD officials remarked that "Beaufort County had their operation together". Mike played a huge part in making that happen. If I ever had to do this again I would want Mike as my Project Manager.

Providing Karl Dix to assist with the process allowed the County to get a jump on a difficult task. Without his vital help we would have been overwhelmed with obtaining PPDR approval from FEMA and removing debris from 83 individual private communities. Karl provided essential high level technical support and coordination for the debris removal operation. He is a treasure trove of knowledge and expertise that worked seamlessly with the entire County staff. Ralph Sosabe is the most effective problem solver I have ever worked with. His professionalism, personality and ability to communicate with our citizens kept things moving smoothly. Ralph handled the most difficult situations with ease which I sincerely appreciated. His ability "To Make the Noise Stop" was nothing short of incredible.

Bottom line, Ceres did an exceptional job and I am thankful for each member of your team. You exceeded expectations in every area and continue to provide us with excellent customer service. I am forwarding a copy of this letter to our Administration and Purchasing Department for future reference.

Regards

JAMES S. MINOR, JR
SOLID WASTE / DEBRIS MANAGER



LETTER OF RECOMMENDATION

February 9, 2015

To Whom It May Concern:

As the Debris Management Services Contract Manager, please accept this letter as my official recommendation for CERES Environmental Services, Inc.

Columbia County has maintained a pre-event debris management contract with CERES since 2008 and activated the contract when Ice Storm Pax deposited one inch of ice on our trees/vegetation and overhead utilities in February 2014. CERES immediately responded, mobilized their workforce and started the task of removing over 535,000 cubic yards of debris from our right of ways.

CERES was professional in every aspect of this operation, from removing the debris to transporting it to final destinations. During the debris removal operations, CERES provided me with a "zone map" of the county and provided daily information so that I could let our citizens know when they should have their debris out on the public right of way for pick up. They cleaned the areas following the pick-ups, which made our citizens very happy.

Additionally, CERES assisted us with FEMA documentation all along the way to assure that we received the maximum amount of State and Federal reimbursement possible, resulting in a 92% cost recovery for our County.

In summary, I can attest to the fact that CERES has years of experience – and from the first day to the last day of our project – they performed their work in an admirable and cooperative manner. They did everything expected – and even exceeded our expectations in getting our community back to normal as quickly as possible.

Please feel free to contact me if you have any questions or need more information in this regard.

Sincerely,

A handwritten signature in blue ink that reads "Pam Tucker".

Pamela P. Tucker
Director

A Community of Pride • A County of Vision • Endless Opportunities

P.O. Box 498 • 650-B Ronald Reagan Drive • Evans, GA 30809 • Phone: 706-868-3303 • Fax: 706-868-3343
Ceres Environmental Services, Inc. www.columbiacountyga.gov Page 3.5-13



Administrative Offices
2117 West River Road
Minneapolis, MN 55411-2227

Operations Center
3800 Bryant Avenue South
Minneapolis, MN 55409-1000

Phone
612-230-6400
Fax:
612-230-6500

www.minneapolisparke.org

President
Liz Wielinski

Vice President
Scott Vreeland

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Steffanie Musich
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Anita Tabb
M. Annie Young

Superintendent
Jayne Miller

Secretary to the Board
Pamela French



Ceres Environmental Services, Inc.

April 11, 2014

Ms. Gail M. Hanscom
Project Manager
Ceres Environmental Services, Inc.
3825 85th Avenue North
Minneapolis, MN 55443

Dear Ms. Hanscom,

Now that the June 2013 storm that ravaged trees in the City of Minneapolis is behind us, I am writing on behalf of the city of Minneapolis Park & Recreation Board to thank you and all the staff at Ceres Environmental for the help you provided last year. When the storm first hit, we had a significant need for rental equipment. Being able to rent log loaders and side dump trucks from Ceres enabled us to clear debris at a rate that impressed both our residents and elected officials.

Part of this success was dependent on being able to dispose of debris quickly. The use of your processing site in Brooklyn Park, MN was invaluable. This allowed trucks to return to the storm struck area and reloaded with minimal travel time.

As important as this help was, it was your assistance with stump extraction during the fall of 2013 that benefited us the most. After dealing with the 2011 tornado that hit the north side of Minneapolis, we learned from FEMA that certain tasks were best performed by the private sector. The assistance that Ceres provided with coordinating and organizing the extraction of stumps from streets and parks proved this to be true.

Throughout the process you and other Ceres staff were easy to communicate with. I particularly appreciated your willingness to attend meetings that included the City Public Works Department and private utility companies. This helped everyone to thoroughly understand the planned approach that was being implemented. From the pulling of the stumps to the replacement of soil, your commitment to communication made the entire stump extraction procedure run smoothly. This is especially true even when we surprised you with more stumps than were originally documented.

This spring we'll begin replanting 2800 new trees to replace those lost last year. If it weren't for the help of Ceres Environmental, I don't know if we would be ready to do so. Thanks again for all your help. Please don't hesitate to have potential clients contact me if they have questions about the services you provide. I'd be happy to be a reference for you.

Sincerely,

Ralph C. Sievert, Jr.
Director of Forestry

Page 3.5-14



PUBLIC WORKS DEPARTMENT

CITY OF WORTHINGTON ■ 303 NINTH STREET, PO BOX 279 ■ WORTHINGTON, MN 56187
TELEPHONE: (507) 372-8600 ■ FAX: (507) 372-8630 ■ www.ci.worthington.mn.us

October 21, 2013

Ceres Environmental Services Inc.
3825 85th Ave. North
Brooklyn Park, MN 55443

Re: Letter of Recommendation after April 2013 Ice Storm Recovery

To Whom It May Concern:

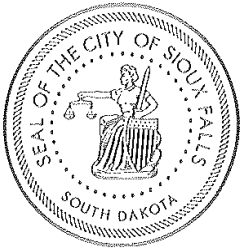
This letter is to express appreciation from the CITY OF WORTHINGTON for the timely and professional work done by Ceres Environmental Services following the horrific ice storm in April of 2013. Once the contract was awarded Ceres promptly started work and worked diligently to accomplish the tree trimming and tree removal work contracted for. They were very conscientious to only do work approved for FEMA reimbursement. I was impressed with Ceres cooperation with the City to get areas done that were of importance to us and to listen to our input.

Our City was cleaned up in a remarkably short time give the amount of damage we sustained. I would be very happy to recommend Ceres Environmental to any City, County or state needing this type of service.

Please feel free to use me as a reference for potential work.

Sincerely,

James Eulberg P.E.
Director of Public Works



Mike T. Huether
MAYOR, CITY OF SIOUX FALLS

224 West Ninth Street • P.O. Box 7402 • Sioux Falls, SD 57117-7402 • www.siouxfalls.org
Phone: 605-367-8800 • Fax: 605-367-8490 • Hearing Impaired: 605-367-7039

September 23, 2013

Mr. David A. Preus
CERES
3825 85th Avenue North
Brooklyn Park, MN 55443

Dear Mr. Preus:

A hearty thanks to you and the entire CERES team for your assistance in helping Sioux Falls recover from the April ice storm. Your time, talent and treasure helped keep citizens and visitors safe. Our recovery time was nothing short of incredible!

Please enjoy a small token of appreciation as a remembrance of this historic event we called *Operation Timber Strike*! Please share my sentiments with your team as well. Working together, there is nothing we can't accomplish!

Sincerely,

A handwritten signature in black ink, appearing to read "Mike T. Huether", enclosed within a large, hand-drawn oval.

Mike T. Huether
Mayor

*City of Albemarle
North Carolina*



P O Box 190
Albemarle, NC 28002-0190
www.ci.albemarle.nc.us

Office of
Public Works Department
Phone: 704-984-9665
Fax: 704-986-6127

August 15, 2013

Mr. Stanley Bloodworth
Project Manager
Ceres Environmental
3825 85th Avenue North
Brooklyn Park, MN 55443

Dear Mr. Bloodworth:

On behalf of the City of Albemarle, North Carolina, it has been a pleasure working with you and your staff. During a time of great distress to our city, Ceres Environmental promptly and professionally initiated and completed Disaster Debris Removal and Processing.

Throughout the project your staff was tasked with providing management and specialized equipment for our disaster recovery needs. The level of proficiency and diligence that your staff provided is of the highest quality and is unmatched in my numerous years of Public Works. Your staff fulfilled their contract obligation and exceeded our expectations through professional attitudes and hard-working values.

So it is with great confidence that I would highly recommend Ceres Environmental to provide Disaster Recovery Services for any and all Municipalities, State, and or Federal Agencies that may be in need of such services.

Sincerely,

A handwritten signature in cursive script, reading "Nina L. Underwood".

Nina L. Underwood
Public Works Director



TOWN OF ISLIP DEPARTMENT OF ENVIRONMENTAL CONTROL

401 MAIN STREET • ISLIP, NEW YORK 11751 • (631) 595-3630

David Preus, Project Manager
CERES Environmental Services, Inc.
6960 Professional Parkway East
Sarasota, FL 34240

Re: Letter of Recommendation
*Bid #1212-233 – Removal and Disposal of Damaged Household Contents and Storm
Demolition Debris*

Dear Mr. Preus:

On behalf of the Supervisor and the Islip Town Board, I would like to thank you for the professional manner in which your company performed during the Town's clean-up efforts following Superstorm Sandy.

The expertise and organizational skills demonstrated by your company have all been duly noted. The manner in which you moved quickly through each Hamlet to remove storm-related debris, all while keeping the Health, Safety, and Welfare of our Residents an utmost priority should be commended. The Residents were very appreciative of the services provided to them, and were most complimentary regarding the level of professionalism, and the manner in which these services were provided.

Again, I want to thank you for your assistance with the Town's post-Sandy clean-up. The Town was facing a formidable task in removing this debris; your staff took charge, and made this work appear effortless. We would not hesitate to provide a recommendation for your company, and would look forward to working with CERES Environmental again.

Very truly yours,

Eric M. Hofmeister
Commissioner

EMH:clb

cc: Greg Hancock, Deputy Commissioner
Leonard Donato, Executive Assistant to the Commissioner
File

clb_6-6-13_D Preus_CERES Environmental Services Inc_Letter of Recommendation

Ceres Environmental Services, Inc.

Page 3.5-18



City of Little Rock

Department of
Public Works

3313 J. E. Davis Drive
Little Rock, Arkansas 72209
(501) 918-3647 Fax (501) 918-3670

Operations Division

Service Request:
(501) 918-3600

April 15, 2013

Ceres Environmental
Attn: Gail Hanscom
9945 Windfern Road
Houston, Texas 77064

On behalf of the City of Little Rock Public Works Department, I would like to take this opportunity to thank you and Ceres Environmental for the quick response and efficient service your company provided to our city following the winter storm of December 2012. Your crews were ready to begin work as soon as the contracts were signed and work began the next day. Ceres Environmental's mobilization efforts and flexibility was a major factor in ensuring the rapid removal of debris from the City of Little Rock. The storm debris was removed within seven weeks and the quick removal of the storm debris was greatly appreciated.

I would also like to formally recognize Ceres Environmental's representative Robert Parmer for his efforts in coordinating the removal of the storm debris. Mr. Parmer was organized, maintained an open line of communication and was very professional in providing service to remove the storm debris. Again, thank you for providing efficient, courteous and knowledgeable service in assisting our City during the cleanup of this disaster.

Sincerely,

A handwritten signature in cursive script that reads "Eric Petty".

Eric Petty, P.E.
Public Works Operations Manager



MINISTERE
DES TRAVAUX PUBLICS
TRANSPORTS
ET COMMUNICATIONS

REPUBLIQUE D'HAÏTI
REPUBLIK DAYITI

MINISTE
TRAVO PIBLIK
TRANSPO
AK KOMINIKASYON

Palais des Ministères

Palè de Ministè

Réf

Le..... **MAR 06 2013**

No

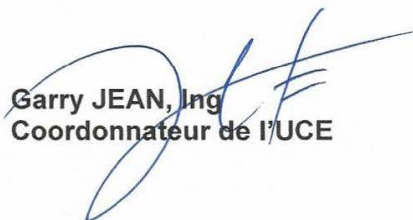
ATTESTATION

Par la présente l'UCE atteste que la Compagnie Ceres Environmental Services Inc. a exécuté pour l'Etat Haïtien, via l'Unité Centrale d'Exécution du Ministère des Travaux Publics, Transports et Communications (MTPTC/UCE), deux contrats relatifs au traitement des débris du tremblement de terre en Haïti, et plus précisément à Truitier qui est une zone offrant un environnement de travail très difficile et l'une des zones les plus pauvres d'Haïti.

Ces contrats, avec comme numéro de référence (AOI 06-10-UCE/PRU2I/PPM6.4 et AOI UCE/PRU2I/2012/PPM6.11), ont été financés par la Banque Mondiale sur la période allant d'avril 2011 à janvier 2013.

Ceres Environmental a exécuté ces contrats avec professionnalisme, compétence et à la plus grande satisfaction de l'Etat Haïtien et de la population locale.

Cette attestation est faite pour servir et valoir ce que de droit.


Garry JEAN, Ing
Coordonnateur de l'UCE

[TRANSLATION]

The UCE hereby attests that the company Ceres Environmental Services, Inc. has executed for the Haitian Government, via UCE/MTPTC, two contracts relating to the recycling of debris from the earthquake in Haiti, and more specifically, at Truitier which is an area in which work is very difficult, and one of the poorest areas in Haiti.

These contracts, referenced by numbers (AOI 06-10-UCE/PRU2I/PPM6.4 and AOI UCE/PRU2I/2012/PPM6.11), were funded by the World Bank during the period from April 2011 to January 2013.

Ceres Environmental executed these contracts with professionalism, competence, and the utmost satisfaction of the Government of Haiti and the local population.

This attestation is for use for all legal intents and purposes.

Garry Jean, Ing
Coordinator, UCE



PUBLIC WORKS DEPARTMENT

CITY OF GREENVILLE

NORTH CAROLINA

27835-7207

P.O. Box 7207

January 19, 2012

Ms. Gail M. Hanscom
Project Manager
Ceres Environmental Services, Inc.
6960 Professional Parkway East
Sarasota, FL 34240

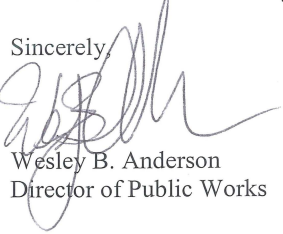
Dear Ms. Hanscom:

On behalf of the City of Greenville, NC, I would like to take this opportunity to thank you and Ceres Environmental for the quick response and efficient services you provided to our City following Hurricane Irene in 2011. As this storm was one of the worst hurricanes to hit our City, it resulted in a tremendous amount of debris to be removed. Your company's mobilization efforts, flexibility, and attention to detail was a major factor in ensuring the rapid removal of debris from the City and was greatly appreciated by its citizens.

Ceres was organized and conscientious, and your team quickly learned our area, employees, and our level of service. Your team provided professional, quality service, and maintained an open line of communication at all times.

Again, our sincere appreciation to you and Ceres Environmental for your assistance and excellent service to the City of Greenville.

Sincerely,

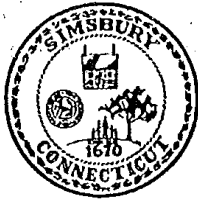

Wesley B. Anderson
Director of Public Works

Document Number: 916803

1500 Beatty Street • Greenville, North Carolina • 27834

Ceres Environmental Services, Inc.

Page 3.5-22



Town of Simsbury

66 TOWN FOREST ROAD, P.O. BOX 495, SIMSBURY, CONNECTICUT 06070
Phone (860) 658-3222 Fax (860) 408-5416 E-mail troy@simsbury-ct.gov

~ Thomas J. Roy, P.E. - Director of Public Works ~

December 22, 2011

Mr. Charles Owens
Project Manager
Ceres Environmental
HAND DELIVERED

Re: Letter of Appreciation - Debris Cleanup and Disposal Following Winter Storm Alfred

Dear Mr. Owens:

I want to take the time to thank you and Ceres Environmental for the work you did in removing the debris from Simsbury following one of the worst natural disasters this Town has ever experienced. The work performed by Ceres under your leadership was professional, timely and compassionate. At no time did any problem go unresolved and you were able to meet all of the contractual requirements and time constraints even when our volume of debris more than doubled from our original estimates.

Having the landscape of our town so dramatically changed by the storm damage had a dramatic impact on our residents and the quality of their lives. The cleanup work performed and the manner, in which it was conducted, was an essential part of the communities recovery process.

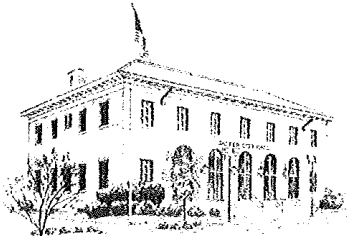
Thank you for providing a superior level of service and quality to our Town.

Sincerely,

Thomas J. Roy, PE
Director of Public Works

cc: David Preus
Troy Garrett

An Equal Opportunity Employer
www.Simsbury-ct.gov



CITY OF JASPER

400 W. 19TH STREET
P.O. BOX 1589
JASPER, ALABAMA 35501
TELEPHONE: (205) 221-2100
FAX: (205) 221-8522
EMAIL: jcityhall400@charter.net
WEB ADDRESS: jaspercity.com

V.L. "SONNY" POSEY, MAYOR
GARY COWEN, COUNCIL MEMBER
JOHN M. ROLLINS, COUNCIL MEMBER
MORRIS STUDDARD, COUNCIL MEMBER

November 3, 2011

SANDI P. SUDDUTH, COUNCIL MEMBER
LEE SWANN, COUNCIL MEMBER
KATHY CHAMBLESS, CITY CLERK, C P A

Ceres Environmental
Attn: David Preus
3825 85th Avenue N.E.
Brooklyn Park, MN. 55443

RE: Letter of Appreciation, Pat Lombardo, Ceres Environmental

Dear Mr. Preus:

I would like to offer this letter of appreciation to formally recognize Ceres Environmental Representative Pat Lombardo for his tireless efforts in removal of tornado debris of the April 27, 2011 storm, for the City of Jasper, Alabama.

Mr. Lombardo's customer service and expertise allowed the City of Jasper to accomplish the monumental task of the debris removal in a timely fashion as to better serve the citizens of our community in a time of need.

Again, I would like to thank Ceres Environmental and Pat Lombardo for their responsive, courteous and knowledgeable service in assisting our City in this disaster.

Sincerely,

CITY OF JASPER, ALABAMA

Keith Pike
City Planner

KP/rs



JEFFERSON COUNTY COMMISSION

**JAMES A. (JIMMIE) STEPHENS
COMMISSIONER OF FINANCE AND INFORMATION TECHNOLOGY**

716 Richard Arrington, Jr. Blvd. N.
Suite 210 Courthouse
Birmingham, Alabama 35203
Telephone: 205-325-5555 – Fax: 205-325-4860

August 26, 2011

To Whom It May Concern:

It is my pleasure to offer this letter of recommendation for Ceres Environmental to any area that is unfortunately affected by a natural disaster.

The lives of many Alabama residents were changed forever on April 27, 2011 when a line of severe storms and tornadoes ripped through our state. Jefferson County, the state's most populous county and home to the City of Birmingham was one of the areas suffering massive devastation. Jefferson County Commissioners immediately went to work, hiring Ceres Environmental to assist the County's Roads and Transportation Department in removing in excess of one million ton of debris.

Ceres Environmental was on the ground within 72 hours. They showed extreme reliability and dedication in the midst of chaos. Organized and diligent, their team quickly learned our people, our systems and our area. Ceres Environmental helped to organize and utilize Alabama contractors, allowing local people to heal by doing something to help in their own backyards. Ceres assistance resulted in people getting back into their communities and starting the rebuilding process. Residents that were hit hardest in communities like, Pleasant Grove, Concord, and Forestdale are today, after only four months, moving into new and rebuilt homes. After witnessing the profound success and partnership of Jefferson County and Ceres Environmental, other Alabama Counties selected Ceres for debris cleanup in their area.

Ceres Environmental has my highest recommendation, and I am happy to furnish more details if you would like additional information.

Sincerely,

A handwritten signature in black ink, appearing to read "James A. Stephens", is written over a printed name and title.

James A. (Jimmie) Stephens
JS:cv

City of Pleasant Grove

501 PARK ROAD
PLEASANT GROVE, ALABAMA 35127
PHONE (205) 744-1720
FAX (205) 744-9556

Jerry W. Brasseale, Mayor
Karen Duncan, City Clerk/Treasurer
Jon B. Terry, Attorney

COUNCIL MEMBERS
William Bullion
Terrie G. Hicks
Philip Houston
Paula Johnson
James G. Mosley

July 25, 2011

CERES Environmental
6960 Professional Parkway East
Sarasota, FL 34240

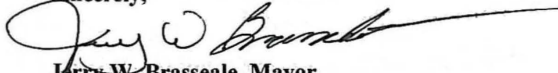
To Whom It May Concern:

April 27 was a day many Alabamians will never forget. The impact of this storm which caused destruction thru many counties will be felt for many years to come.

Words such as "horrific," "powerful," "disaster" or overwhelmed" could hardly begin to express the devastation left behind by the EF-4/EF-5 tornado.

As the Mayor of Pleasant Grove, Alabama I was impressed by the way the employees with CERES communicated with me and our employees to expedite the mission in which they were called to perform. They removed 500 thousand cubic yards of storm debris. They worked with the local contractors to help this city get back to some kind of normal life. Throughout the community our residents have given us feedback at the performance of CERES and it has all been positive. I would highly recommend CERES Environmental for their services, and their performance of their work, especially to anyone that may find themselves in a situation as we found ourselves to be. On behalf of City Hall, our city council and the residents of Pleasant Grove, Alabama, we thank you for your assistance.

Sincerely,



Jerry W. Brasseale, Mayor
City of Pleasant Grove



CITY OF LAKE JACKSON

25 OAK DRIVE • LAKE JACKSON, TEXAS 77566-5289 • 979-415-2400 • FAX 979-297-9804

June 30, 2009

Dear Sir/Madam:

On behalf of the City of Lake Jackson, Department of Public Works, this letter is to acknowledge the splendid wood waste grinding work performed by Ceres Environmental Services, Inc. for the City in February of 2009 following Hurricane Ike, and to recommend Ceres in relation to the Lake Jackson Debris Removal RFP currently being solicited by the City from qualified disaster recovery contractors.

I found Ceres to be a very prompt, reliable and competent partner for our wood waste reduction project. Their personnel are extremely experienced and very pleasant to work with. They utilize the most modern equipment and waste reduction processes and techniques.

I have no doubt that Ceres, who have performed any number of large debris removal and reduction projects throughout Texas and the Gulf States, would render timely and cost-effective disaster recovery services to the City of Lake Jackson should they become the chosen contractor. They have my strong recommendation.

Sincerely,

Craig Nisbett
Public Works Director

CN:mae

COUNCIL
LARRY D. ASHLOCK
N. STEVEN ATCHER
MARTY E. FULKERSON
KENNY LEWIS
RONALD B. THOMAS
TIM C. WALKER



200 West Dixie Avenue
P. O. Box 550
Elizabethtown, KY 42702
(270) 765-6121
Fax: (270) 737-5362
Web Site: www.etownky.org

CITY OF ELIZABETHTOWN
DAVID L. WILLMOTH, JR., MAYOR

June 4, 2009

CERES Environmental Services, Inc.

RE: January 2009 Ice Storm Cleanup

Dear Sirs:

This letter is to express the appreciation of the City of Elizabethtown for the effective and timely removal of storm debris (limbs) from the streets of Elizabethtown. Although the Commonwealth of Kentucky issued the contracts, your representatives and employees were cooperative and responsive to our suggestions and requests regarding the progress of the cleanup. Our town was cleaned up in an amazingly short time and our residents were very thankful.

Thank you for the attention given to the City of Elizabethtown during this emergency.

Clint Fulkerson,
Foreman, Street Services

Don Hill
Superintendent, Public Works





CARLOS H. CASCOS, CPA
COUNTY JUDGE
DIRECTOR OF EMERGENCY MANAGEMENT
1100 E. MONROE ST.
DANCY BUILDING
BROWNSVILLE, TEXAS 78520

JOHNNY CAVAZOS, EMC
CHIEF EMERGENCY OFFICER
DIRECTOR OF HOMELAND SECURITY
(956) 547-7000
FAX: 547-7006

Monday, December 1, 2008

Mr. Thomas D. Trizna, Sr.
Project Manager
Ceres Environmental Services, Inc.
5590 Broadcast Court
Sarasota, Florida 34240

Dear Mr. Trizna:

Greetings! On behalf of the County of Cameron, I would like to acknowledge the superb work performed by your firm following Hurricane Dolly in July 2008. Your firm accomplished what it set out to do and on several occasions went above and beyond to satisfy the needs of the disaster recovery.

As Cameron County's Director of Homeland Security & Emergency Management, I can certainly appreciate the value you placed on your pre-planning, leadership and responsiveness by which Ceres, along with its subcontractors, responded to our community's need.

In addition, we did not overlook your firm's common sense, forward-thinking practice of hiring local subcontractors, thus, furthering the economic recovery of our area.

Although I certainly do not wish for another hurricane anytime soon, I am comfortable knowing that our county can depend on Ceres Environmental to preplan, pre-deploy, and take care of business when the time comes.

With this in mind, please feel free to use me as a positive reference for prospective clients.

Sincerely,

Johnny Cavazos



CITY OF WATERLOO, IOWA

WATERLOO ENGINEERING DEPARTMENT

715 Mulberry St. • Waterloo, IA 50703 • (319) 291-4312 Fax (319) 291-4262
ERIC THORSON, P.E. • City Engineer email: city.engineer@waterloo-ia.org

Mayor
TIMOTHY J.
HURLEY

July 17, 2008

COUNCIL
MEMBERS
.....

REGINALD A.
SCHMITT
Ward 1

CAROLYN
COLE
Ward 2

HAROLD
GETTY
Ward 3

QUENTIN M.
HART
Ward 4

RON
WELPER
Ward 5

BOB
GREENWOOD
At-Large

STEVE
SCHMITT
At-Large

Mr. Bret Synder
Ceres Environmental
3825 85th Avenue North
Brooklyn Park, MN 55443

RE: LETTER OF RECOMENDATION

Dear Mr. Synder:

As the Project Engineer for the debris removal contract for the City of Waterloo, Iowa, I wanted to write to you and let you know what a fantastic job you did. As you know, the City of Waterloo suffered a 500-year flood event in June 2008. After the flood waters receded, the City of Waterloo put forth a contract for debris removal.

As I had never dealt with a contract like this before, I was very nervous when an out-of-town contractor, Ceres Environmental, submitted the low bid. Ceres provided all of the necessary paperwork with their bid, even the paperwork that was not required at the time of the bid. This paperwork would have been required after the bid opening but Ceres provided it with their bid in order to speed up the review and approval process.

Having spent three weeks working with you and your crews, I am very pleased that Ceres received the contract. Anything that I ever asked, you provided, cleaned up or took care of. The work that you did was always done with great care and when you left an area, yards were always raked and very clean.

I would be very happy to recommend Ceres Environmental to another city, county or state that is in need of your services.

If I can be of any further help please don't hesitate to contact me.

Sincerely,

Jamie Knutson, P.E.
Associate Engineer

CITY WEBSITE: www.ci.waterloo.ia.us

WE'RE WORKING FOR YOU!

An Equal Opportunity/Affirmative Action Employer



CITY OF NICHOLS HILLS

February 18, 2008

Thomas D. Trizna, Sr.
Project Manager
Ceres Environmental Services, Inc.
5590 Broadcast Court
Sarasota, Florida 34240

Re: Letter of Commendation for Severe Winter Storm Response Operations

Dear Mr. Trizna:

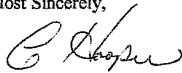
Now that the City of Nichols Hills has completed its interaction with the Federal Emergency Management Agency (FEMA) regarding reimbursement of eligible damage costs resulting from the December 10-11, 2007 ice storm, I am compelled to offer this letter of commendation to you, the other Ceres staff members assisting you, and the team of subcontractors you brought to our aid.

The ice storms caused significant damage to the majority of the tree canopy throughout Nichols Hills, both that in the public rights-of-way and that on private property. When you first visited with me, I thought that I had contracted for enough debris removal personnel and equipment to complete the clean-up within a timeframe acceptable to the executive staff, and citizens, in the City. Once I realized that this was not the case, and I asked Ceres to assist, you immediately mobilized the proper number and proper make-up of equipment necessary to meet the goal established. This reflected well upon the Department of Public Works, and the entire City of Nichols Hills organization.

Perhaps even more important than a timely, coordinated response to the debris removal challenge was the expertise, education, and presentation of the audit quality documentation that FEMA requires for maximum reimbursement of eligible costs that Ceres provided. The Final Report that you submitted to me captured, documented, and memorialized the entire process in a manner that impressed even our FEMA Public Assistance Coordinator. He stated that, "If only more of the reimbursement applicants would prepare their data in the manner in which you (Nichols Hills) did, my job would be much easier, and checks would be sent to applicants much faster".

On behalf of the City of Nichols Hills, Oklahoma Department of Public Works, I commend Ceres for all the efforts put forth in assisting us in our time of need. While I hope to never again require your services, should that occur, I would eagerly invite your involvement in future disaster response and recovery operations. Please feel free to use my name as a positive reference for future work with other local government agencies across the nation.

Most Sincerely,



Charles Hooper, Director

Town Hall • 6407 Avondale Drive • Nichols Hills, Oklahoma 73116-6481 • 405/843-6637, Fax 405/842-8409



AARON F. BROUSSARD
PARISH PRESIDENT

**JEFFERSON PARISH
LOUISIANA**

OFFICE OF PARISH PRESIDENT

Our Mission is:
"Provide the services,
leadership, and vision to
improve the quality of life
in Jefferson Parish."

May 31, 2007

To Whom It May Concern:

This letter is to strongly recommend Ceres Environmental Services, Inc. as a hurricane recovery contractor.

Hurricane Katrina (2005) devastated the Gulf Coast and Jefferson Parish, the most populated Parish in Louisiana, was no exception. In total, our recovery effort required the removal of millions of cubic yards of debris, trimming or removal of many thousands of trees, and demolition of thousands of structures.

Initially I was concerned when our original contractor was replaced by Ceres early in the recovery effort. But these concerns were alleviated on the first day when Ceres removed more debris at a higher rate than any single day during the original contractor's period of performance. In just their first 90 days of performance, Ceres removed over 3,178,970 CY of debris.

Over the past 20 months, I have come to know Ceres' personnel and capabilities well and have been impressed with all aspects of their organization, all of which continually reaffirmed that the contractor change made early in this effort was the correct decision. Throughout their performance on this project, Ceres consistently maintained a highly competent and professional staff – all of whom remained tirelessly devoted to achieving the mission objectives. Often faced with critical challenges and competing priorities, Ceres maintained considerable flexibility and demonstrated diversified expertise, consistently exceeding all of our expectations. Ceres was also extremely successful in promoting the participation and integration of local resources and contractors to achieve our utilization goals, furthering the economic and employment recovery aspects to this locality.

The recovery effort for this Parish was, at the very least, daunting. The responsiveness, expertise, dedication, efficiency and professionalism displayed by Ceres were exemplary and this Parish remains grateful to them for their services. We would highly recommend this contractor for hurricane or other disaster recovery efforts.

Sincerely,


AARON F. BROUSSARD
Parish President

 Printed on Recycled Paper.

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P. O. BOX 10242 JEFFERSON, LOUISIANA 70181-0242 - (504) 736-6400



The City of Slidell

P. O. Box 828 • Slidell, Louisiana 70459
Telephone (985) 646-4333
Fax (985) 646-4209

BEN O. MORRIS
MAYOR

May 31, 2007

To Whom It May Concern:

The impact of Hurricane Katrina was far-reaching to our City of Slidell, Louisiana. The devastation of this disaster necessitated a major recovery effort, which ultimately included the removal of 1.5 million cubic yards of storm debris, trimming or removal of thousands of storm and salt water damaged trees, and the demolition of hundreds of structures. Ceres Environmental Services, Inc. (Ceres) performed this work in an exemplary manner.

On behalf of the City of Slidell, I would like to personally thank the entire Ceres organization for the safe, expeditious and professional manner in which this firm completed a very difficult response mission. I also appreciate their efforts to utilize many local contractors and vendors in the performance of the work to include the trimming and removal of hazardous trees on over 5,000 private properties under the executive order for the City. Particularly important to this City, since the storm devastated many of our local businesses, was Ceres' small and local business utilization program which helped to restore local businesses and jobs to this community, and we are grateful to Ceres for that effort.

The City of Slidell was very pleased with Ceres' performance in completing a very difficult mission. I would highly recommend the services of this company to others and, in particular, to those in need of recovery assistance following severe disasters such as Katrina.

Sincerely,

A handwritten signature in black ink, appearing to read "Ben O. Morris", is written over a horizontal line.

Ben O. Morris
Mayor

PERFORMANCE EVALUATION (CONSTRUCTION) INCOMPLETE-RATED		1. CONTRACT NUMBER W 912P805D 0024	
		2. CEC NUMBER 060619285	
IMPORTANT: Be sure to complete Part III - Evaluation of Performance Elements on reverse.			
PART I - GENERAL CONTRACT DATA			
3. TYPE OF EVALUATION (X one)		4. TERMINATED FOR DEFAULT	
☐ INTERIM (List percentage <u>100</u> %) ☒ FINAL		☐ AMENDED	
5. CONTRACTOR (Name, Address, and ZIP Code) CERES ENVIRONMENTAL SERVICES, INC 3825 85TH AVENUE STE B MINNEAPOLIS MN 554432059 USA NAICS Code:562910		6.a. PROCUREMENT METHOD (X one)	
		☐ SEALED BID ☒ NEGOTIATED	
		b. TYPE OF CONTRACT (X one)	
		☒ FIRM FIXED PRICE ☐ COST REIMBURSEMENT	
		OTHER (Specify)	
7. DESCRIPTION AND LOCATION OF WORK DEBRIS REMOVAL, SITE MANAGEMENT AND DEBRIS REDUCTION, HURRICANE KATRINA			
8. TYPE AND PERCENT OF SUBCONTRACTING Total SB 73.5%, Total SDB 10.6%, Total WOSB 11%, Total Hubz 3.2%, Total SDV 3%			
9. FISCAL DATA	a. AMOUNT OF BASIC CONTRACT \$1,000,000,000	b. TOTAL AMOUNT OF MODIFICATIONS	c. LIQUIDATED DAMAGES ASSESSED
			d. NET AMOUNT PAID CONTRACTOR \$440,935,314
10. SIGNIFICANT DATES	a. DATE OF AWARD 09/15/2005	b. ORIGINAL CONTRACT COMPLETION DATE 09/30/2007	c. REVISED CONTRACT COMPLETION DATE
			d. DATE WORK ACCEPTED 09/30/2007
PART II - PERFORMANCE EVALUATION OF CONTRACTOR			
11. OVERALL RATING (X appropriate block)			
☒ OUTSTANDING ☐ ABOVE AVERAGE ☐ SATISFACTORY ☐ MARGINAL ☐ UNSATISFACTORY (Explain in Item 20 on reverse)			
12. EVALUATED BY			
a. ORGANIZATION (Name and Address (Include ZIP Code)) CECT-M VM		b. TELEPHONE NUMBER (Include Area Code) 901-544-3037	
c. NAME AND TITLE RICHARD W ISDOM CHIEF HURRICANE BRANCH		d. SIGNATURE	e. DATE 10/06/2008
13. EVALUATION REVIEWED BY			
a. ORGANIZATION (Name and Address (Include ZIP Code))		b. TELEPHONE NUMBER (Include Area Code)	
c. NAME AND TITLE		d. SIGNATURE	e. DATE
14. AGENCY USE (Distribution, etc.)			

DD FORM 2626, JUN 94 (EG)

EXCEPTION TO SF 1420 APPROVED BY GSA/IRMS 6-94

PART III - EVALUATION OF PERFORMANCE ELEMENTS

N/A = NOT APPLICABLE O = OUTSTANDING A = ABOVE AVERAGE S = SATISFACTORY M = MARGINAL U = UNSATISFACTORY

15. QUALITY CONTROL							16. EFFECTIVENESS OF MANAGEMENT						
N/A	O	A	S	M	U	N/A	O	A	S	M	U		
a. QUALITY OF WORKMANSHIP	X					a. COOPERATION AND RESPONSIVENESS	X						
b. ADEQUACY OF THE CQC PLAN	X					b. MANAGEMENT OF RESOURCES/ PERSONNEL		X					
c. IMPLEMENTATION OF THE CQC PLAN	X					c. COORDINATION AND CONTROL OF SUBCONTRACTOR(S)		X					
d. QUALITY OF QC DOCUMENTATION	X					d. ADEQUACY OF SITE CLEAN-UP	X						
e. STORAGE OF MATERIALS	X					e. EFFECTIVENESS OF JOB-SITE SUPERVISION	X						
f. ADEQUACY OF MATERIALS		X				f. COMPLIANCE WITH LAWS AND REGULATIONS		X					
g. ADEQUACY OF SUBMITTALS	X					g. PROFESSIONAL CONDUCT	X						
h. ADEQUACY OF QC TESTING	X					h. REVIEW/RESOLUTION OF SUBCONTRACTOR'S ISSUES	X						
i. ADEQUACY OF AS-BUILTS		X				i. IMPLEMENTATION OF SUBCONTRACTING PLAN	X						
j. USE OF SPECIFIED MATERIALS	X												
k. IDENTIFICATION/CORRECTION OF DEFICIENT WORK IN A TIMELY MANNER	X												
17. TIMELY PERFORMANCE							18. COMPLIANCE WITH LABOR STANDARDS						
a. ADEQUACY OF INITIAL PROGRESS SCHEDULE	X					a. CORRECTION OF NOTED DEFICIENCIES	X						
b. ADHERENCE TO APPROVED SCHEDULE	X					b. PAYROLLS PROPERLY COMPLETED AND SUBMITTED		X					
c. RESOLUTION OF DELAYS	X					c. COMPLIANCE WITH LABOR LAWS AND REGULATIONS WITH SPECIFIC ATTENTION TO THE DAVIS-BACON ACT AND EEO REQUIREMENTS	X						
d. SUBMISSION OF REQUIRED DOCUMENTATION		X											
e. COMPLETION OF PUNCHLIST ITEMS		X				19. COMPLIANCE WITH SAFETY STANDARDS							
f. SUBMISSION OF UPDATED AND REVISED PROGRESS SCHEDULES	X					a. ADEQUACY OF SAFETY PLAN	X						
g. WARRANTY RESPONSE	X					b. IMPLEMENTATION OF SAFETY PLAN	X						
						c. CORRECTION OF NOTED DEFICIENCIES	X						

20. REMARKS (Explanation of unsatisfactory evaluation is required. Other comments are optional. Provide facts concerning specific events or actions to justify the evaluation. These data must be in sufficient detail to assist contracting officers in determining the contractor's responsibility. Continue on separate sheet(s), if needed.)

EVALUATOR REMARKS: CERES performed debris removal and demolition in southeast Louisiana in support of Hurricane Katrina recovery. In the midst of this chaotic and dangerous environment, they worked hundreds of thousands of manhours without a lost time accident. Their management team responded to this 24 month effort in an outstanding manner. They proactively worked with both Federal agencies and Local entities. The management of their 413 first tier subcontractors was both professional and fully supportive of the requirement of the Robert T. Stafford Disaster Relief and Emergency Assistance Act.

All work was completed timely, disposal sites fully complied with all applicable laws and regulations and the quality of their work left nothing to be desired. Their overall management of the project was outstanding.

DD FORM 2626 (BACK), JUN 94

Performance Survey Form

A. GENERAL INFORMATION: Offeror must submit Survey Forms, fully completed by the project owners, and Company Specialized Experience forms with their initial offers.

Contractor's Name: Ceres Environmental Services, Inc.
 Address: 3825 85th Avenue North Telephone Number: 800-218-4424
Brooklyn Park, MN 55443 Point of Contact: David Preus

Name / Location of Project: Hurricanes Francis and Jeanne Debris Haul in Palm Beach County, FL

Contractor Performed as the ☐ Prime Contractor, the ☒ Sub-Contractor.

B. RESPONDENT INFORMATION:

Name of Respondent: RICH KURZ Title: FIELD SERVICE MGR
 Address: PBC SOLID WASTE AUTHORITY Telephone Number: 561-697-2700 x4715
7501 N. JOG ROAD Fax Number: 561-471-0142
WEST PALM BEACH, FL 33412

C. PERFORMANCE INFORMATION: Choose the number on the scale of 1 to 6 that most accurately describes the contractor's performance or situation.

1	2	3	4	5	6
Unsatisfactory	Marginal	None	Satisfactory	Very Good	Exceptional
Performance did not meet most contractual requirements. There were serious problems and the contractor's corrective actions were ineffective.	Performance did not meet some contractual requirements. There were problems, some of a serious nature, for which corrective action was only marginally effective.	No record of past performance or the record is inconclusive.	Performance met contract requirements. There were some minor problems and corrective actions taken by the contractor were satisfactory.	Performance met all contract requirements and exceeded some to the government's benefit. There were a few minor problems which the contractor resolved in a timely, effective manner.	Performance met all contract requirements and exceeded many to the government's benefit. Problems, if any, were negligible and were resolved in a timely, highly effective manner.

PERFORMANCE SURVEY FORM

The Contractor:							
1.	Provided experienced managers and supervisors with the technical and administrative abilities needed to meet contract requirements.	1	2	3	4	5	6 N/A
2.	Demonstrated ability to hire, maintain, and replace, if necessary, qualified personnel during the contract period.	1	2	3	4	5	6 N/A
3.	Delegated authority to project managers and supervisors commensurate with contract requirements.	1	2	3	4	5	6 N/A
4.	Home office participated in solving significant local problems.	1	2	3	4	5	6 N/A
5.	Followed approved quality control plan and conformed to contract specifications.	1	2	3	4	5	6 N/A
6.	Provided effective quality control and / or inspection procedures to meet contract requirements.	1	2	3	4	5	6 N/A
7.	Corrected deficiencies in a timely manner and pursuant to their quality control procedures.	1	2	3	4	5	6 N/A
8.	Provided timely resolution of contract discrepancies.	1	2	3	4	5	6 N/A
9.	Identified risks / problems as they occurred.	1	2	3	4	5	6 N/A
10.	Suggested alternative approaches to problems.	1	2	3	4	5	6 N/A
11.	Displayed initiative to solve problems.	1	2	3	4	5	6 N/A
12.	Developed realistic progress schedules.	1	2	3	4	5	6 N/A
13.	Met established project schedules.	1	2	3	4	5	6 N/A
14.	Provided timely resolution of warranty defects.	1	2	3	4	5	6 N/A
15.	Was responsive to contract changes.	1	2	3	4	5	6 N/A
16.	Provided adequate project supervision.	1	2	3	4	5	6 N/A
17.	Obtained consent of surety for increases in bonding as work-in-progress increased.	1	2	3	4	5	6 N/A
18.	Paid subcontractors / suppliers in a timely manner.	1	2	3	4	5	6 N/A
19.	Provided accurate and complete cost proposals including all aspects of work required for each contract change.	1	2	3	4	5	6 N/A
20.	Cooperated with Government personnel after award.	1	2	3	4	5	6 N/A
21.	Was the contractor ever issued a cure or show cause notice under the referenced contract? If yes, explain outcome in "remarks".	YES		NO		N/A	
22.	Would you award another contract to this contractor? If not, explain in "remarks".	YES		NO		N/A	
23.	Overall Evaluation of Contractor's Performance	1	2	3	4	5	6

REMARKS:

CERES ENVIRONMENTAL DID AN OUTSTANDING JOB AS A SUBCONTRACTOR FOR WASTE MANAGEMENT DURING THE HURRICANE FRANCES AND JEANNEE CLEANUP. THEY WERE ASSIGNED SPECIFIC AREAS (WHICH WERE SOME OF THE HARDEST HIT AREAS) AND HAD CREWS ON THE GROUND IN THESE AREAS UNTIL THE CLEANUP CONCLUDED. THEIR MANAGEMENT AND SUPERVISORY TEAM WERE EXCEPTIONAL. THEY WERE ALWAYS AVAILABLE TO MEET IF THE NEED AROSE AND WERE QUICK TO RESOLVE ANY ISSUES THAT CAME UP. THEY ARE A TEAM OF KNOWLEDGEABLE PROFESSIONALS THAT KNOW HOW TO GET THE JOB DONE RIGHT.

PERFORMANCE SURVEY FORM

A. GENERAL INFORMATION: Offeror must submit Survey Forms, fully completed by the project owners, and Company Specialized Experience forms with their initial offers.

Contractor's Name: Ceres Environmental Services, Inc.

Address: 3825 85th Ave. N. Telephone Number: (763) 425-8822
Brooklyn Park, M.N. 55443 Point of Contact: David Preus

Name/Location of Project: City of Palm Beach Gardens
Palm Beach Gardens, FL 33410

Contractor Performed as the ☒ Prime Contractor, the ☐ Sub-Contractor.

B. RESPONDENT INFORMATION:

Name of Respondent: David Reyes Title: Operations Director

Address: 10500 N. Military Trail Telephone Number: (561) 804-7015
Palm Beach Gardens, FL 33410 Fax Number: (561) 799-4211

C. PERFORMANCE INFORMATION: Choose the number on the scale of 1 to 6 that most accurately describes the contractor's performance or situation.

1	2	3	4	5	6
Unsatisfac- tory	Marginal	None	Satisfactory	Very Good	Exceptional
Performance did not meet most contractual requirements. There were serious problems and the contractor's corrective actions were ineffective.	Performance did not meet some contractual requirements. There were problems, some of a serious nature, for which corrective action was only marginally effective.	No record of past performance or the record is inconclusive.	Performance met contract requirements. There were some minor problems and corrective actions taken by the contractor were satisfactory.	Performance met all contract requirements and exceeded some to the government's benefit. There were a few minor problems which the contractor resolved in a timely, effective manner.	Performance met all contract requirements and exceeded many to the government's benefit. Problems, if any, were negligible and were resolved in a timely, highly effective manner.

INDEFINITE DELIVERY TYPE CONTRACTS FOR CONTINGENCY
CONTRACTING INITIATIVE (CCI) TEMPORARY ROOF REPAIRS
SUPPORTING USACE/EMMA/DISASTER RESPONSE IN FL, GA,
NC, SC, MS, LA, TX, AND AL.

W91276-06-R-0007

PERFORMANCE SURVEY FORM

The contractor:		1	2	3	4	5	6	NA
1.	Provided experienced managers and supervisors with the technical and administrative abilities needed to meet contract requirements.	1	2	3	4	5	6	NA
2.	Demonstrated ability to hire, maintain, and replace, if necessary, qualified personnel during the contract period.	1	2	3	4	5	6	NA
3.	Delegated authority to project managers and supervisors commensurate with contract requirements.	1	2	3	4	5	6	NA
4.	Home office participated in solving significant local problems.	1	2	3	4	5	6	NA
5.	Followed approved quality control plan and conformed to contract specifications.	1	2	3	4	5	6	NA
6.	Provided effective quality control and/or inspection procedures to meet contract requirements.	1	2	3	4	5	6	NA
7.	Corrected deficiencies in timely manner and pursuant to their quality control procedures.	1	2	3	4	5	6	NA
8.	Provided timely resolution of contract discrepancies.	1	2	3	4	5	6	NA
9.	Identified risks/problems as they occurred.	1	2	3	4	5	6	NA
10.	Suggested alternative approaches to problems.	1	2	3	4	5	6	NA
11.	Displayed initiative to solve problems.	1	2	3	4	5	6	NA
12.	Developed realistic progress schedules.	1	2	3	4	5	6	NA
13.	Met established project schedules.	1	2	3	4	5	6	NA
14.	Provided timely resolution of warranty defects.	1	2	3	4	5	6	NA
15.	Was responsive to contract changes.	1	2	3	4	5	6	NA
16.	Provided adequate project supervision.	1	2	3	4	5	6	NA
17.	Obtained consent of surety for increases in bonding as work-in-progress increased.	1	2	3	4	5	6	NA
18.	Paid subcontractors/suppliers in a timely manner.	1	2	3	4	5	6	NA
19.	Provided accurate and complete cost proposals including all aspects of work required for each contract change.	1	2	3	4	5	6	NA
20.	Cooperated with Government personnel after award.	1	2	3	4	5	6	NA
21.	Was the contractor ever issued a cure or show cause notice under the referenced contract? If yes, explain outcome in "remarks."	YES						NO
22.	Would you award another contract to this contractor? If not, explain in "remarks."	YES						NO
23.	OVERALL EVALUATION OF CONTRACTOR'S PERFORMANCE.	1	2	3	4	5	6	

PERFORMANCE SURVEY FORM

Remarks: Ceres Environmental meet the City of Palm Beach Gardens
expectation for the debris collection process. Ceres Environmental
was in contact with the City immediately after the storm and in
less than 72^{hrs} after hurricane Wilma, Ceres crew's were ready to
start the collection process.

The City of Palm Beach Gardens recommends Ceres Environmental
as a responsive Contractor.

END OF SECTION

PERFORMANCE SURVEY FORM

A. **GENERAL INFORMATION:** Offeror must submit Survey Forms, fully completed by the project owners, and Company Specialized Experience forms with their initial offers.

Contractor's Name: CERES Environmental

Address: 3825 85TH Avenue Telephone Number: (763) 425-8822
BROOKLYN PARK, MN. Point of Contact: 763 425-5636
55443

Name/Location of Project: Emergency Roof Repairs during
Operation Blue Roof 2005 Hurricane Wilma - Florida

Contractor Performed as the ☐ Prime Contractor, the ☐ Sub-Contractor.

B. **RESPONDENT INFORMATION:**

Name of Respondent: Jose Rosado Title: Resident Engineer

Address: 400 Fernandez Juncos Ave Telephone Number: 787-729-6905
Stup 7 1/2 Antillos Office Fax Number: 787-729-6944
SAN JUAN, PR

C. **PERFORMANCE INFORMATION:** Choose the number on the scale of 1 to 6 that most accurately describes the contractor's performance or situation.

1	2	3	4	5	6
Unsatisfactory	Marginal	None	Satisfactory	Very Good	Exceptional
Performance did not meet most contractual requirements. There were serious problems and the contractor's corrective actions were ineffective.	Performance did not meet some contractual requirements. There were problems, some of a serious nature, for which corrective action was only marginally effective.	No record of past performance or the record is inconclusive.	Performance met contract requirements. There were some minor problems and corrective actions taken by the contractor were satisfactory.	Performance met all contract requirements and exceeded some to the government's benefit. There were a few minor problems which the contractor resolved in a timely, effective manner.	Performance met all contract requirements and exceeded many to the government's benefit. Problems, if any, were negligible and were resolved in a timely, highly effective manner.

INDEFINITE DELIVERY TYPE CONTRACTS FOR CONTINGENCY
CONTRACTING INITIATIVE (CCI) TEMPORARY ROOF REPAIRS
SUPPORTING USACE/EMMA/DISASTER RESPONSE IN FL, GA,
NC, SC, MS, LA, TX, AND AL.

W91278-06-H-0007

PERFORMANCE SURVEY FORM

The contractor:		1	2	3	4	5	6	
1.	Provided experienced managers and supervisors with the technical and administrative abilities needed to meet contract requirements.	1	2	3	4	5	6	NA
2.	Demonstrated ability to hire, maintain, and replace, if necessary, qualified personnel during the contract period.	1	2	3	4	5	6	NA
3.	Delegated authority to project managers and supervisors commensurate with contract requirements.	1	2	3	4	5	6	NA
4.	Home office participated in solving significant local problems.	1	2	3	4	5	6	NA
5.	Followed approved quality control plan and conformed to contract specifications.	1	2	3	4	5	6	NA
6.	Provided effective quality control and/or inspection procedures to meet contract requirements.	1	2	3	4	5	6	NA
7.	Corrected deficiencies in timely manner and pursuant to their quality control procedures.	1	2	3	4	5	6	NA
8.	Provided timely resolution of contract discrepancies.	1	2	3	4	5	6	NA
9.	Identified risks/problems as they occurred.	1	2	3	4	5	6	NA
10.	Suggested alternative approaches to problems.	1	2	3	4	5	6	NA
11.	Displayed initiative to solve problems.	1	2	3	4	5	6	NA
12.	Developed realistic progress schedules.	1	2	3	4	5	6	NA
13.	Met established project schedules.	1	2	3	4	5	6	NA
14.	Provided timely resolution of warranty defects.	1	2	3	4	5	6	NA
15.	Was responsive to contract changes.	1	2	3	4	5	6	NA
16.	Provided adequate project supervision.	1	2	3	4	5	6	NA
17.	Obtained consent of surety for increases in bonding as work-in-progress increased.	1	2	3	4	5	6	NA
18.	Paid subcontractors/suppliers in a timely manner.	1	2	3	4	5	6	NA
19.	Provided accurate and complete cost proposals including all aspects of work required for each contract change.	1	2	3	4	5	6	NA
20.	Cooperated with Government personnel after award.	1	2	3	4	5	6	NA
21.	Was the contractor ever issued a cure or show cause notice under the referenced contract? If yes, explain outcome in "remarks."	YES						NO
22.	Would you award another contract to this contractor? If not, explain in "remarks."	YES						NO
23.	OVERALL EVALUATION OF CONTRACTOR'S PERFORMANCE.	1	2	3	4	5	6	

PERFORMANCE SURVEY FORM

Remarks: Ceres Performance was "Very Good." Their Field Management was constantly involved in the operation & Coordinated their work with the USACE on a daily basis. There were no serious Quality Control issues and those that surfaced were corrected quickly. They maintained an accurate data base system and their request for payments were submitted well organized & on a timely basis. They surfaced accountability issues & were involved in seeking solution of those issues. I would award another contract to them without reservations.

J. C. ...
Resident Engineer
Hawaii RFO Wilana

END OF SECTION



COUNTY of ISLE OF WIGHT

THE COURTHOUSE

February 11, 2004

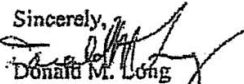
RE: Letter of Recommendation for CERES Environmental Services, Inc.

To Whom It May Concern:

CERES Environmental is the County's contractor for the removal of storm debris from Hurricane Isabel. Through this very trying and difficult period CERES has given us exemplary service. They have been responsive to the needs that are unique to our County, they have advised us of FEMA regulations, they have made suggestions to save the County money and most importantly they conducted their business in a professional manner.

I have been most impressed by their thoroughness and flexibility. As one may well expect, during such a disaster as this hurricane, plans often go down the drain. They have in many instances put planned duties aside to respond to emergency requests without sacrificing the overall goal.

I have especially enjoyed the working relationship we have had with Ken Brown, Project Superintendent and David Preus, Project Manager. I wholeheartedly recommend CERES for any job large or small. Should the need arise I would not hesitate to hire them again.

Sincerely,

Donald M. Long
Director of Public Works

P.O. BOX 80 • ISLE OF WIGHT • VIRGINIA 23397 • (757) 357-3191 • www.co.isle-of-wight.va.us

Marvin A. Crocker, Jr., Mayor
Council Members
William L. Jones - Vice Mayor
H. Cecil Eley, Jr.
Carolyn H. Griffin
Kenneth N. Johnson
James P. O'Briant, III
Victor L. Walker

TOWN OF WINDSOR
8 East Windsor Boulevard
Post Office Box 307
Windsor, Virginia 23487

Established 1902

Town Manager
Kurt A. Falkenstein
Town Clerk/Treasurer
Patricia M. Mann
Town Attorney
Joshua Pretlow, Jr.

January 5, 2004

Ceres Environmental Services
3825 85th Avenue North
Brooklyn Park, Minnesota 55443

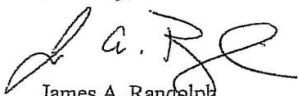
Dear Ceres Environmental:

Please allow this letter to express our appreciation for your conscientious service in assisting the Town of Windsor, Virginia with debris removal from Hurricane Isabel. We were very fortunate to have Mr. Ken Brown and Mrs. Terry Brown of your organization assist us in this endeavor. While coping with this monumental task, we found Ken and Terry to be professional, courteous, and prompt.

While many out of state contractors used this opportunity to take advantage of the situation, your organization rose above the rest with superior customer service provided by the Brown's. Their commitment to progress and reliability helped make the best of a difficult task. The integrity and character of your organization can only benefit with employees such as these.

Once again, I would like to thank Ceres Environmental for your effort and attention to detail and would certainly offer a favorable recommendation to all those interested in your services.

Sincerely,



James A. Randolph
Assistant to the Town Manager

TOWN OF SMITHFIELD

"The Ham Capital of the World"

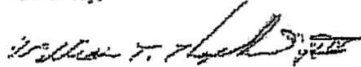
To Whom It May Concern:

This letter is to strongly recommend Ceres Environmental Services, Inc. as a government contractor.

Hurricane Isabel created much devastation in the Town of Smithfield in September 2003. Ceres Environmental Services, Inc. was contracted by the town to clean its streets and sewer rights of way and handle the debris cleanup. The company met its performance deadlines and operated without injuries. The company's on-site management was highly responsive to the Town's concerns and its workers were courteous to the public.

If you have any questions, feel free to contact me at (757) 365-4200.

Sincerely,



William T. Hopkins, III CZO
Director of Planning Engineering & Public Works

PERFORMANCE SURVEY FORM

A. GENERAL INFORMATION: Offeror must submit Survey Forms, fully completed by the project owners, and Company Specialized Experience forms with their initial offers.

Contractor's Name: Ceres Environmental
Address: 3825 85th Avenue N. Telephone Number: (763) 475-8822
Brooklyn Park, MN 55443 Point of Contact: David Pross
Tawa at Smithfield Steve Johnston
Name/Location of Project: Tawa at Smithfield

Contractor Performed as the ☐ Prime Contractor, the ☒ Sub-Contractor.

B. RESPONDENT INFORMATION:

Name of Respondent: William T. Hopkins, III Title: Dir. of Plan. Eng. & Public Works
Address: 302 Main St. Telephone Number: (757) 365-4200
Smithfield, VA 23431 Fax Number: (757) 367-9953

C. PERFORMANCE INFORMATION: Choose the number on the scale of 1 to 6 that most accurately describes the contractor's performance or situation.

1	2	3	4	5	6
Unsatisfactory	Marginal	None	Satisfactory	Very Good	Exceptional
Performance did not meet most contractual requirements. There were serious problems and the contractor's corrective actions were ineffective.	Performance did not meet some contractual requirements. There were problems, some of a serious nature, for which corrective action was only marginally effective.	No record of past performance or the record is inconclusive.	Performance met contract requirements. There were some minor problems and corrective actions taken by the contractor were satisfactory.	Performance met all contract requirements and exceeded some to the government's benefit. There were a few minor problems which the contractor resolved in a timely, effective manner.	Performance met all contract requirements and exceeded many to the government's benefit. Problems, if any, were negligible and were resolved in a timely, highly effective manner.

INDEFINITE DELIVERY TYPE CONTRACTS FOR CONTINGENCY
CONTRACTING INITIATIVE (CCI) TEMPORARY ROOF REPAIRS
SUPPORTING USACE/ZEMA/DISASTER RESPONSE IN FL, GA,
NC, SC, MS, LA, TX, AND AL.

WS1278-06-R-0007

PERFORMANCE SURVEY FORM

The contractor:		1	2	3	4	5	6	
1.	Provided experienced managers and supervisors with the technical and administrative abilities needed to meet contract requirements.						✓	NA
2.	Demonstrated ability to hire, maintain, and replace, if necessary, qualified personnel during the contract period.					✓		NA
3.	Delegated authority to project managers and supervisors commensurate with contract requirements.						✓	NA
4.	Home office participated in solving significant local problems.						✓	NA
5.	Followed approved quality control plan and conformed to contract specifications.						✓	NA
6.	Provided effective quality control and/or inspection procedures to meet contract requirements.					✓		NA
7.	Corrected deficiencies in timely manner and pursuant to their quality control procedures.						✓	NA
8.	Provided timely resolution of contract discrepancies.						✓	NA
9.	Identified risks/problems as they occurred.							✓
10.	Suggested alternative approaches to problems.					✓		NA
11.	Displayed initiative to solve problems.						✓	NA
12.	Developed realistic progress schedules.					✓		NA
13.	Met established project schedules.					✓		NA
14.	Provided timely resolution of warranty defects.						✓	NA
15.	Was responsive to contract changes.						✓	NA
16.	Provided adequate project supervision.						✓	NA
17.	Obtained consent of surety for increases in bonding as work-in-progress increased.					✓		NA
18.	Paid subcontractors/suppliers in a timely manner.					✓		NA
19.	Provided accurate and complete cost proposals including all aspects of work required for each contract change.						✓	NA
20.	Cooperated with Government personnel after award.						✓	NA
21.	Was the contractor ever issued a cure or show cause notice under the referenced contract? If yes, explain outcome in "remarks."						YES	NO
22.	Would you award another contract to this contractor? If not, explain in "remarks."						YES	NO
23.	OVERALL EVALUATION OF CONTRACTOR'S PERFORMANCE.	1	2	3	4	5	6	

PERFORMANCE SURVEY FORM

Remarks: *We were very pleased with the work they performed after disaster hit the town of Smithfield. I also contacted Ceres Environmental approximately a year after they completed the work and found them to answer all the questions I had for them and to provide all of the necessary information in a reasonable amount of time.*

END OF SECTION

PERFORMANCE SURVEY FORM

A. GENERAL INFORMATION: Offeror must submit Survey Forms, fully completed by the project owners, and Company Specialized Experience forms with their initial offers.

Contractor's Name: Ceres Environmental
Address: 3825 85th Ave. N. Brooklyn Park Telephone Number: (763) 425-8822
Point of Contact: David A. Hrelb

Name/Location of Project: Kansas City 2002 Ice Storm

Contractor Performed as the ☒ Prime Contractor, the ☐ Sub-Contractor.

B. RESPONDENT INFORMATION:

Name of Respondent: Mark McHenry Title: Director
Address: Kansas City MO Parks and Rec Telephone Number: (816) 513-7523
4600 E. 63rd St Fax Number: (816) 513-1535
Kansas City MO 64130

C. PERFORMANCE INFORMATION: Choose the number on the scale of 1 to 6 that most accurately describes the contractor's performance or situation.

1	2	3	4	5	6
Unsatisfactory	Marginal	None	Satisfactory	Very Good	Exceptional
Performance did not meet most contractual requirements. There were serious problems and the contractor's corrective actions were ineffective.	Performance did not meet some contractual requirements. There were problems, some of a serious nature, for which corrective action was only marginally effective.	No record of past performance or the record is inconclusive.	Performance met contract requirements. There were some minor problems and corrective actions taken by the contractor were satisfactory.	Performance met all contract requirements and exceeded some to the government's benefit. There were a few minor problems which the contractor resolved in a timely, effective manner.	Performance met all contract requirements and exceeded many to the government's benefit. Problems, if any, were negligible and were resolved in a timely, highly effective manner.

INDEFINITE DELIVERY TYPE CONTRACTS FOR CONTINGENCY
CONTRACTING INITIATIVE (CCI) TEMPORARY ROOF REPAIRS
SUPPORTING USACE/FEMA/DISASTER RESPONSE IN FL, GA,
NC, SC, MS, LA, TX, AND AL.

W9127B-06-R-0007

PERFORMANCE SURVEY FORM

The contractor:		1	2	3	4	5	6	NA
1.	Provided experienced managers and supervisors with the technical and administrative abilities needed to meet contract requirements.	1	2	3	4	5	6	NA
2.	Demonstrated ability to hire, maintain, and replace, if necessary, qualified personnel during the contract period.	1	2	3	4	5	6	NA
3.	Delegated authority to project managers and supervisors commensurate with contract requirements.	1	2	3	4	5	6	NA
4.	Home office participated in solving significant local problems.	1	2	3	4	5	6	NA
5.	Followed approved quality control plan and conformed to contract specifications.	1	2	3	4	5	6	NA
6.	Provided effective quality control and/or inspection procedures to meet contract requirements.	1	2	3	4	5	6	NA
7.	Corrected deficiencies in timely manner and pursuant to their quality control procedures.	1	2	3	4	5	6	NA
8.	Provided timely resolution of contract discrepancies.	1	2	3	4	5	6	NA
9.	Identified risks/problems as they occurred.	1	2	3	4	5	6	NA
10.	Suggested alternative approaches to problems.	1	2	3	4	5	6	NA
11.	Displayed initiative to solve problems.	1	2	3	4	5	6	NA
12.	Developed realistic progress schedules.	1	2	3	4	5	6	NA
13.	Met established project schedules.	1	2	3	4	5	6	NA
14.	Provided timely resolution of warranty defects.	1	2	3	4	5	6	NA
15.	Was responsive to contract changes.	1	2	3	4	5	6	NA
16.	Provided adequate project supervision.	1	2	3	4	5	6	NA
17.	Obtained consent of surety for increases in bonding as work-in-progress increased.	1	2	3	4	5	6	NA
18.	Paid subcontractors/suppliers in a timely manner.	1	2	3	4	5	6	NA
19.	Provided accurate and complete cost proposals including all aspects of work required for each contract change.	1	2	3	4	5	6	NA
20.	Cooperated with Government personnel after award.	1	2	3	4	5	6	NA
21.	Was the contractor ever issued a cure or show cause notice under the referenced contract? If yes, explain outcome in "remarks."	YES						NO
22.	Would you award another contract to this contractor? If not, explain in "remarks."	YES						NO
23.	OVERALL EVALUATION OF CONTRACTOR'S PERFORMANCE.	1	2	3	4	5	6	

PERFORMANCE SURVEY FORM

A. **GENERAL INFORMATION:** Offeror must submit Survey Forms, fully completed by the project owners, and Company Specialized Experience forms with their initial offers.

Contractor's Name: Ceres Environmental
Address: 3825 85th Ave. N Telephone Number: 763-425-8822
Six 101 Point of Contact: _____
Brooklyn Park MN 55443
Name/Location of Project: Storm Debris cleanup by Highways

Contractor Performed as the ☒ Prime Contractor, the ☐ Sub-Contractor.

B. **RESPONDENT INFORMATION:**

Name of Respondent: Tim W. S. S. Title: Lead Supervisor
Address: 2241 Flemingboro Rd. Telephone Number: 606-784-4492
Marshall Ky 40381 Fax Number: 606-784-2562

C. **PERFORMANCE INFORMATION:** Choose the number on the scale of 1 to 6 that most accurately describes the contractor's performance or situation.

1	2	3	4	5	6
Unsatisfactory	Marginal	None	Satisfactory	Very Good	Exceptional
Performance did not meet most contractual requirements. There were serious problems and the contractor's corrective actions were ineffective.	Performance did not meet some contractual requirements. There were problems, some of a serious nature, for which corrective action was only marginally effective.	No record of past performance or the record is inconclusive.	Performance met contract requirements. There were some minor problems and corrective actions taken by the contractor were satisfactory.	Performance met all contract requirements and exceeded some to the government's benefit. There were a few minor problems which the contractor resolved in a timely, effective manner.	Performance met all contract requirements and exceeded many to the government's benefit. Problems, if any, were negligible and were resolved in a timely, highly effective manner.

INDEFINITE DELIVERY TYPE CONTRACTS FOR CONTINGENCY
CONTRACTING INITIATIVE (CCI) TEMPORARY ROOF REPAIRS
SUPPORTING USACE/FEMA/DISASTER RESPONSE IN FL, GA,
NC, SC, MS, LA, TX, AND AL.

W91278-06-R-0007

PERFORMANCE SURVEY FORM

The contractor:		1	2	3	4	5	6	
1.	Provided experienced managers and supervisors with the technical and administrative abilities needed to meet contract requirements.	1	2	3	4	5	6	NA
2.	Demonstrated ability to hire, maintain, and replace, if necessary, qualified personnel during the contract period.	1	2	3	4	5	6	NA
3.	Delegated authority to project managers and supervisors commensurate with contract requirements.	1	2	3	4	5	6	NA
4.	Home office participated in solving significant local problems.	1	2	3	4	5	6	NA
5.	Followed approved quality control plan and conformed to contract specifications.	1	2	3	4	5	6	NA
6.	Provided effective quality control and/or inspection procedures to meet contract requirements.	1	2	3	4	5	6	NA
7.	Corrected deficiencies in timely manner and pursuant to their quality control procedures.	1	2	3	4	5	6	NA
8.	Provided timely resolution of contract discrepancies.	1	2	3	4	5	6	NA
9.	Identified risks/problems as they occurred.	1	2	3	4	5	6	NA
10.	Suggested alternative approaches to problems.	1	2	3	4	5	6	NA
11.	Displayed initiative to solve problems.	1	2	3	4	5	6	NA
12.	Developed realistic progress schedules.	1	2	3	4	5	6	NA
13.	Met established project schedules.	1	2	3	4	5	6	NA
14.	Provided timely resolution of warranty defects.	1	2	3	4	5	6	NA
15.	Was responsive to contract changes.	1	2	3	4	5	6	NA
16.	Provided adequate project supervision.	1	2	3	4	5	6	NA
17.	Obtained consent of surety for increases in bonding as work-in-progress increased.	1	2	3	4	5	6	NA
18.	Paid subcontractors/suppliers in a timely manner.	1	2	3	4	5	6	NA
19.	Provided accurate and complete cost proposals including all aspects of work required for each contract change.	1	2	3	4	5	6	NA
20.	Cooperated with Government personnel after award.	1	2	3	4	5	6	NA
21.	Was the contractor ever issued a cure or show cause notice under the referenced contract? If yes, explain outcome in "remarks."	YES						NO
22.	Would you award another contract to this contractor? If not, explain in "remarks."	YES						NO
23.	OVERALL EVALUATION OF CONTRACTOR'S PERFORMANCE.	1	2	3	4	5	6	

PERFORMANCE SURVEY FORM

Remarks: Selected good sub-contractors, very willing
to work with state and local supervisors.
Work was completed in a timely manner.
Would Recommend Highly

Jim Spence

END OF SECTION

PERFORMANCE SURVEY FORM

A. GENERAL INFORMATION: Offeror must submit Survey Forms, fully completed by the project owners, and Company Specialized Experience forms with their initial offers.

Contractor's Name: CCES Environmental

Address: 6000 1st Ave, NW 2500 Telephone Number: 763-425-8122
Point of Contact:

Name/Location of Project: Liberty, Old China Garage
clean-up

Contractor Performed as the ☒ Prime Contractor, the ☐ Sub-Contractor.

B. RESPONDENT INFORMATION:

Name of Respondent: Jeff Brown Title: City Manager

Address: 111 E. 3rd Telephone Number: 580-726-4203
Liberty, OK 73651 Fax Number: 580-726-2460

C. PERFORMANCE INFORMATION: Choose the number on the scale of 1 to 6 that most accurately describes the contractor's performance or situation.

1	2	3	4	5	6
Unsatisfac- tory	Marginal	None	Satisfactory	Very Good	Exceptional
Performance did not meet most contractual requirements. There were serious problems and the contractor's corrective actions were ineffective.	Performance did not meet some contractual requirements. There were problems, some of a serious nature, for which corrective action was only marginally effective.	No record of past performance or the record is inconclusive.	Performance met contract requirements. There were some minor problems and corrective actions taken by the contractor were satisfactory.	Performance met all contract requirements and exceeded some to the government's benefit. There were a few minor problems which the contractor resolved in a timely, effective manner.	Performance met all contract requirements and exceeded many to the government's benefit. Problems, if any, were negligible and were resolved in a timely, highly effective manner.

INTEGRATING DELIVERABLE TYPE CONTRACTS FOR CONTINGENCY
CONTRACTING INITIATIVE (CCI) TRANSPORTATION AFFAIRS
SUPPORTING DRUG/REHA/DEASTER RESPONSE IN TX, GA,
NC, SC, ME, LA, TN, AND AL.

W01275-06-R-0007

PERFORMANCE SURVEY FORM

The contractor:		1	2	3	4	5	6	
1.	Provided experienced managers and supervisors with the technical and administrative abilities needed to meet contract requirements.	1	2	3	4	5	6	NA
2.	Demonstrated ability to hire, maintain, and replace, if necessary, qualified personnel during the contract period.	1	2	3	4	5	6	NA
3.	Delegated authority to project managers and supervisors commensurate with contract requirements.	1	2	3	4	5	6	NA
4.	Home office participated in solving significant local problems.	1	2	3	4	5	6	NA
5.	Followed approved quality control plan and conformed to contract specifications.	1	2	3	4	5	6	NA
6.	Provided effective quality control and/or inspection procedures to meet contract requirements.	1	2	3	4	5	6	NA
7.	Corrected deficiencies in timely manner and pursuant to their quality control procedures.	1	2	3	4	5	6	NA
8.	Provided timely resolution of contract discrepancies.	1	2	3	4	5	6	NA
9.	Identified risks/problems as they occurred.	1	2	3	4	5	6	NA
10.	Suggested alternative approaches to problems.	1	2	3	4	5	6	NA
11.	Displayed initiative to solve problems.	1	2	3	4	5	6	NA
12.	Developed realistic progress schedules.	1	2	3	4	5	6	NA
13.	Met established project schedules.	1	2	3	4	5	6	NA
14.	Provided timely resolution of warranty defects.	1	2	3	4	5	6	NA
15.	Was responsive to contract changes.	1	2	3	4	5	6	NA
16.	Provided adequate project supervision.	1	2	3	4	5	6	NA
17.	Obtained consent of surety for increases in bonding as work-in-progress increased.	1	2	3	4	5	6	NA
18.	Paid subcontractors/suppliers in a timely manner.	1	2	3	4	5	6	NA
19.	Provided accurate and complete cost proposals including all aspects of work required for each contract change.	1	2	3	4	5	6	NA
20.	Cooperated with Government personnel after award.	1	2	3	4	5	6	NA
21.	Has the contractor ever issued a cure or show cause notice under the referenced contract? If yes, explain outcome in "remarks."	YES						NO
22.	Would you award another contract to this contractor? If not, explain in "remarks."	YES						NO
23.	OVERALL EVALUATION OF CONTRACTOR'S PERFORMANCE.	1	2	3	4	5	6	

PERFORMANCE SURVEY FORM

Remarks:

There still is outstanding
job in our community -

In a City of 4,000 we needed all
the experience we could get and they
provided it

[Signature]

END OF SECTION

City of Atlanta



2-27-01

DAVID PREUS
CERES ENVIRONMENTAL
3525 85TH AVE. NORTH
BROOKLYN PARK, MN 55443

I WOULD LIKE TO TAKE THIS OPPORTUNITY TO SAY THAT THE CITY OF ATLANTA WAS VERY PLEASED WITH THE SERVICE THAT WE RECEIVED FROM YOUR COMPANY. THE WORK WAS DONE VERY EFFICIENTLY AND COMPLETED AHEAD OF SCHEDULE. THE EMPLOYEES OF CERES HANDLED EACH PROBLEM & SITUATION IN A TIMELY MANNER. I WOULD HIGHLY RECOMMEND YOUR COMPANY TO OTHERS IN NEED OF YOUR SERVICES.

SINCERELY,

MIKE AHRENS
CITY MANAGER

AH/jn

P.O. Box 669 • 310 N. Louise Street
Atlanta, Texas 75551-0669
email: ATLANTATEX@AOL.COM

(903) 796-2192
FAX (903) 796-5833

Beavers Bend Resort Park



Lakeview Lodge
Angie Knorr, Lodge Manager

PARK RESORTS & GOLF

Terry Walker
Resort Park Manager

Cedar Creek Golf Course
Ron Lucka, PGA Pro

May 22, 2001

To Whom It May Concern:

Carl Long, subcontractor of CERES Environmental Inc., performed tree trimming and tree removal in Beavers Bend Resort as a result of the ice storm which occurred in December of 2000. His work was professional and of an outstanding quality. He was willing to coordinate his work efforts in conjunction with the park operations and park guests. His willingness to work long hours and complete the job in a timely manner was very commendable. He and his work crew were personable and able to get along with the park maintenance staff. Based upon his job performance and quality, I would highly recommend him for similar work, both private and commercial, in the future.

Respectfully,

Jim Miller, Park Manager
Beavers Bend Resort Park

P.O. Box 10 • Broken Bow, Oklahoma 74721-5528
Resort Park Telephone 580-494-6300 • Lodge 1-800-435-5514 • Resort Park Fax 580-494-6689
Golf Course Telephone 580-494-6456 • Golf Course Fax 580-494-6660



DEPARTMENT OF THE ARMY
JACKSONVILLE DISTRICT CORPS OF ENGINEERS
P. O. BOX 4870
JACKSONVILLE, FLORIDA 32232-0019



REPLY TO
ATTENTION OF

APR 28 1999

Construction-Operations Division
Contract Administrative Section

Ceres Environmental Services
3825 85th Avenue
Brooklyn Park, MN 55443

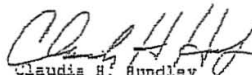
Gentlemen:

Reference your Contract No. DACW17-88-D-0012, Hurricane George - Temporary Roofing Mission, Task Order Number 0001, Zones 3, and 7; Task Order Number 0002, Zones 1, 6, and 7; Task Order Number 0003, Zone 7; Task Order Number 0004, Zone 6; Task Order Number 0005, Zone 3; Task Order Number 0009, Zone 3; Task Order Number 0010, Zone 6; and Task Order Number 0011, Zone 6, Puerto Rico.

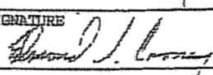
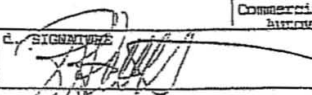
Based on your performance on the subject contract, Mr. Jose M. Rosado, Area Engineer, has recommended an overall above average rating. I fully concur with his evaluation.

Thank you for a job well done. I encourage your continued participation on future U.S. Army Corps of Engineers projects. Enclosed are copies of the performance evaluations for your files.

Sincerely,


Claudia H. Rundley
Contracting Officer

Enclosures

PERFORMANCE EVALUATION (CONSTRUCTION)		D.O.: 0001 EVAL: 0001 SIC: 1629	1. CONTRACT NUMBER N68711-99-D-6609 2. DUNS NUMBER 060619285
IMPORTANT: Be sure to complete Part III - Evaluation of Performance Elements on reverse			
PART I - GENERAL CONTRACT DATA			
3. TYPE OF EVALUATION (X one) INTERIM (List percentage <u>100%</u>) ☒ FINAL ☐ AMENDED ☐		4. TERMINATED FOR DEFAULT ☐	
5. CONTRACTOR (Name, Address, and Zip Code) CERES ENVIRONMENTAL SERVICES, INC. 3825 - 85TH AVENUE NORTH BROOKLYN PARK MN 55443		5.2. PROCUREMENT METHOD (X one) ☒ SEALED BID ☐ NEGOTIATED 5.3. TYPE OF CONTRACT (X one) ☐ FIRM FIXED PRICE ☐ COST REIMBURSEMENT ☒ (OTHER) (Specify) ☐ MAC IQ	
7. DESCRIPTION AND LOCATION OF WORK MAC DEMOLITION CONTRACT Demolition of Bldg 311 3rd and D St, WAF El Centro 92243			
8. TYPE AND PERCENT OF SUBCONTRACTING Quality Control Management - .03% Lead & Asbestos Abatement - .33% Trucking of Construction Debris - .05% Electrical - .01%			
9. FISCAL DATA	a. AMOUNT OF BASIC CONTRACT \$ 389,522.00	b. TOTAL AMOUNT OF MODIFICATIONS \$ 0.00	c. LIQUIDATED DAMAGES ASSESSED \$ 0.00
	d. NET AMOUNT PAID CONTRACTOR \$ 0.00		
10. SIGNIFICANT DATES	a. DATE OF AWARD 01/31/00	b. ORIGINAL CONTRACT COMPLETION DATE 05/10/00	c. REVISED CONTRACT COMPLETION DATE 05/04/00
	d. DATE WORK ACCEPTED 05/04/00		
PART II - PERFORMANCE EVALUATION OF CONTRACTOR			
11. OVERALL RATING (X appropriate box) ☒ OUTSTANDING ☐ ABOVE AVERAGE ☐ SATISFACTORY ☐ MARGINAL ☐ UNSATISFACTORY (Explain in Item 20 on reverse)			
12. EVALUATED BY			
a. ORGANIZATION (Name and Address (include Zip Code)) ROICC EL CENTRO		b. TELEPHONE NUMBER (include Area Code) Commercial: (760) 339-2469 AUTUMN: 958-8468	
c. NAME AND TITLE E. S. COONEY Engineering Technician		d. SIGNATURE 	e. DATE 08/31/00
13. EVALUATION REVIEWED BY			
a. ORGANIZATION (Name and Address (include Zip Code)) ROICC EL CENTRO		b. TELEPHONE NUMBER (include Area Code) Commercial: (760) 339-2428 AUTUMN: 958-8428	
c. NAME AND TITLE E. K. REISSER Lt. CEC, USN, ROICC		d. SIGNATURE 	e. DATE 08/31/00

PART III - EVALUATION OF PERFORMANCE SUBRITS													
N/A = NOT APPLICABLE O = OUTSTANDING A = ABOVE AVERAGE S = SATISFACTORY M = MARGINAL U = UNSATISFACTORY													
15. QUALITY CONTROL							16. EFFECTIVENESS OF MANAGEMENT						
a. QUALITY OF WORKMANSHIP		X					a. COOPERATION AND RESPONSIVENESS		X				
b. ADEQUACY OF THE QC PLAN		X					b. MANAGEMENT OF RESOURCES/PERSONNEL		X				
c. IMPLEMENTATION OF THE QC PLAN		X					c. COORDINATION AND CONTROL OF SUBCONTRACTOR(S)		X				
d. QUALITY OF QC DOCUMENTATION		X					d. ADEQUACY OF SITE CLEAN-UP		X				
e. STORAGE OF MATERIALS		X					e. EFFECTIVENESS OF JOB-SITE SUPERVISION		X				
f. ADEQUACY OF MATERIALS		X					f. COMPLIANCE WITH LAWS AND REGULATIONS		X				
g. ADEQUACY OF SUBMITTALS			X				g. PROFESSIONAL CONDUCT		X				
h. ADEQUACY OF QC TESTING		X					h. REVIEW/RESOLUTION OF SUBCONTRACTOR'S ISSUES		X				
i. ADEQUACY OF AS-BUILTS		X					i. IMPLEMENTATION OF SUBCONTRACTING PLAN		X				
j. USE OF SPECIFIED MATERIALS		X					j. COMPLIANCE WITH LABOR STANDARDS		X				
k. IDENTIFICATION/CORRECTION OF DEFICIENT WORK IN A TIMELY MANNER		X					k. CORRECTION OF NOTED DEFICIENCIES		X				
17. TIMELY PERFORMANCE							18. COMPLIANCE WITH LABOR STANDARDS						
a. ADEQUACY OF INITIAL PROGRESS			X				a. PAYROLLS PROPERLY COMPLETED AND SUBMITTED		X				
b. ADHERENCE TO APPROVED SCHEDULE		X					b. COMPLIANCE WITH LABOR LAWS AND REGULATIONS WITH SPECIFIC ATTENTION TO THE DAVIS-BACON ACT AND BEO REQUIREMENTS		X				
c. RESOLUTION OF DELAYS		X					19. COMPLIANCE WITH SAFETY STANDARDS						
d. SUBMISSIONS OF REQUIRED DOCUMENTATION		X					a. ADEQUACY OF SAFETY PLAN		X				
e. COMPLETION OF PUNCHLIST ITEMS		X					b. IMPLEMENTATION OF SAFETY PLAN		X				
f. SUBMISSION OF UPDATED AND REVISED PROGRESS SCHEDULES			X				c. CORRECTION OF NOTED DEFICIENCIES		X				
g. WARRANTY RESPONSE		X											
20. REMARKS (Explanation of unsatisfactory evaluation is required. Other comments are optional. Provide facts concerning specific events or actions to justify the evaluation. These data must be in sufficient detail to assist contracting officers in determining the contractor's responsibility. Continue on separate sheets, if needed.)													
Perhaps the finest contractor we've worked with. Everyone from the main office down to the one and only laborer was very professional, co-operative, efficient, expeditious, and really a great pleasure to deal with. Melissa McIntyre did an outstanding job as the Quality Control Manager. Her documentation of the work and events were exemplary and precisely of the type of Quality Control documentation required by the Naval Facilities Engineering Command.													

3.6 Litigation History

Ceres Environmental Services, Inc. has never been litigated against by any city, county, state or federal government agency, and Ceres has never litigated against a city, county, or state Government agency. Ceres has never filed for bankruptcy, has never been debarred, has never been defaulted and has never failed to complete a project.



4 UNDERSTANDING OF PROJECT REQUIREMENTS

4.1 Operational Plan

The following is a general discussion of Ceres Environmental Services, Inc.'s technical approach and understanding of the scope of work. It presents a timetable for response and recovery based on past Ceres experience and our standing disaster response plans. The overall plan for contract execution is described in detail in a section below titled "Contract Performance Phases". In proposal **Tab 5, Approach and Method**, we present seven (7) scenarios based on different disaster events that may impact your jurisdiction in order to illustrate our response to increasingly severe storms.

Our Response to You

Our record demonstrates that we stand ready to perform tasks of any size. In order to keep that record intact our preplanning is already underway for Pembroke Park. As part of its response, Ceres has identified our office in Sarasota, Florida as a mobilization headquarters. Ceres' mobilization planning and localized subcontracting efforts are implemented to minimize lead times during an event and to keep subcontracting dollars local. Our approach to subcontracting is to work from the inside out. This means we are implementing pre-storm agreements with local resources first, to use them first. When the project expands or the need arises, Ceres adds other resources that are also under contract to us.

Project Timeline

The following describes the typical workflow between Ceres and Pembroke Park once a contract award has been received until FEMA reimbursement.

Projected Storm Preparation and Response Table		
Today	We are at work at Ceres so that we can respond rapidly and successfully to an event in Pembroke Park. We are zone mapping, doing localized resourcing, and negotiating subcontractor agreements. Ceres has letters of intent from local subcontractors and is pursuing additional pre-arranged agreements with more local subcontractors and vendors. Being proactive in our pre-event planning allows us to give maximum attention to Pembroke Park when the day comes for a disaster response.	
Contract Award	Upon contract award and at the Town's request, we schedule a personal visit by a Ceres Project Manager. The purpose of this visit is the personal introduction of the key members of each party's team, discussion of the planning, training, and disaster response preparedness needs of the Town. During an event, a Project Manager will be assigned only to Pembroke Park and will be available to the Town 24 hours per day, 7 days per week.	
Planning and Training	If included in the contract, Ceres will provide training to designated Town personnel as agreed. The company also continues its Pre Event planning as it reviews local subcontracts, makes plan changes as necessary and keeps an eye on the weather. Typically, Ceres monitors the National Weather Service forecasts and several subscription services to keep us aware of tropical storms and hurricanes.	

Town of Pembroke Park
RFP 19-02 Disaster Debris Removal and Disposal Services

Pre-Storm Mobilization	When a storm in your area is imminent, Ceres takes action quickly so that road clearance and debris removal operations can begin as soon as the storm subsides. At your request, if conditions permit, your Ceres Project Manager, or other Ceres professional, will join Pembroke Park personnel in the EOC and help prepare for storm impact and recovery.	
Landfall	Once the immediate threats are past, the on-site Project Manager will work directly with Town officials as we begin our disaster response efforts. Our pre-arranged subcontractors will begin readying equipment for registration.	
Cut and Push	The Ceres Project Manager will ensure that Town needs are being met in order of priority. Local subcontractors and equipment will begin any necessary road clearance operations and will begin staging efforts for right-of-way debris removal.	
FEMA Records and Data Management	Ceres will assist Pembroke Park on an as-requested, as-needed basis to ensure that records are kept and maintained to provide maximum allowable reimbursement to the Town.	
Fully Operational	The necessary trucks will be in place to continue debris removal in an orderly fashion. Local subcontractors will be deployed to the maximum extent possible and the Ceres debris removal operation will be fully operational on this day.	
First Pass Complete	At the end of the first pass of debris removal time would be allowed for residents to bring additional debris to the curbside. Crews would begin ramping up to start the second pass. Additional tasks, such as hazardous tree removal, hazardous stump removal, and other similar scopes of work may be implemented.	
Second Pass Complete	Debris removal operations would be well in hand. Hot spot crews would continue to cleanup any debris that has time or safety constraints. The vast majority of storm debris would be cleaned from the rights-of-way. The Ceres Project Manager would begin focusing on project completion procedures.	
Final Pass Complete	Debris removal operations would be 100% complete. The Ceres Project Manager would remain in constant contact with Pembroke Park personnel, but daily presence may not be needed by this time.	
Site Reclamation	After debris hauling activities have ceased, all debris on any Debris Management Sites (DMS) will be processed and/or removed. The sites will then be graded and restored, usually by seeding with grass.	
Ticket Reconciliation	Ceres performs ongoing ticket reconciliation with subcontractors and Pembroke Park so that databases of debris hauled match as closely as possible. After all debris has been hauled, all truck ticket databases are reconciled to close out the financial records of the project.	
Invoicing	Following reconciliation of the truck records, a final invoice will be delivered.	



Tab 4 Understanding of Project Requirements
Section 1 Operational Plan
Page 4.1-2

FEMA Reimbursement	Ceres will work with the Town following the completion of the field work, on an as-requested, as-needed basis to ensure maximum allowable reimbursement.	 FEMA
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Contract Performance Phases

In order to successfully respond to a disaster, natural or otherwise, planning and preparation are of the utmost importance. Ceres adheres to a series of carefully drawn plans for each step of its response beginning from the time we prepare our response to your RFP until planning begins for the event after next. The following information outlines a generic plan for responding to debris-generating emergencies. Please note that this general summary is not specific to a particular type of disaster event.

Post Award Phase

Upon contract award and at Pembroke Park request, a personal visit by a Ceres Project Manager can be scheduled. The purpose of this visit is to introduce the key members of each party's team, discuss the planning, training, and disaster response preparedness needs of the Town from their own perspective, and review the Ceres Debris Management Plan, from mobilization to the Final Report. Tours of each of the sites identified for the following uses will be jointly conducted:

- Equipment Staging
- Debris Management Site(s)
- Local Landfills Authorized for Final Disposal
- Town Public Works Offices
- Town Administration

It is expected that this meeting will require the better part of a normal workday. Discussion will loosely follow a prepared agenda designed to address the critical elements of resource requirements and knowledge base known to significantly enhance the Town's level of disaster response preparedness.

This is step one in the strategic pre-positioning of the interpersonal knowledge of each of our (both parties) teammates. Getting to know each other prior to an event is very important in maintaining a seamless transition during an actual disaster recovery.

Planning and Training Phase

Planning and training is available each year of the contract and may include some of the following planning and training topics:

- Hurricane Debris Volume Estimation Using the U.S. Army Corps of Engineers Model
- The FEMA Paperwork Process: From IDA to PW and All Points In Between
- Measuring a Truck/Trailer the FEMA Way
- Load Tickets – Who Fills Out What and Why
- Stumps, Stumps, Stumps
- Determining Your Force Account Capabilities or When Will I Need Help
- FEMA Eligibility – What a “Good” Contractor Will Tell You

This creates further opportunities to develop the relationships between the Town staff and Ceres personnel that will help to assure a successful debris management operation, when required.

Alert Phase

Selected Ceres team members are subscribed to special weather advisories from several different sources. We are aware of the weather.

Alert 1: Category I & II Hurricanes

When a Category I or II Hurricane's “Cone of Influence” of Projected Impact Area associated with the **3-day** forecast, begins to touch the coastline, the Project Manager assigned to the contract will commence Alert 1 activities.



Alert 1 activity includes, but is not limited to:

- Calling the previously identified representatives of Pembroke Park, and exchanging the most up-to-date contact information each has with the other.
- Activating Ceres notification procedures for all subcontractors – operations and administrative services.
- Contacting and overseeing preparations to make the Project Advance Team ready to deploy.
- Assigning a Project Logistics Coordinator to make use of all services possible: including, but not limited to: hotels/motels, gasoline and diesel fuel, catering/restaurants, laundry services, emergency medical services, vehicle and equipment repair shops, and other disaster response and life support services.
- Confirming the availability of emergency road clearing crews and equipment, and as local conditions dictate, dispatch them to a secure, pre-positioning site near or within the Town's boundaries.

Alert 2: Category III, IV, or V Hurricane

The same functions are performed as during Alert 1 activity, but they start when the **5-day** "Cone of Influence" of Projected Impact Area begins to focus on the Town's geographic area.

Alert 3: All Other Sudden Impact Events

Sudden Impact Events include earthquakes, ice storms, tornados, man-made, technological events, and terrorist activities. These events do not allow for a forecast or pre-positioning the Project Advance Team. Ceres pledges to the Town to have a representative physically present within 12 hours of notification to respond to Sudden Impact Events.

Mobilization Phase

Ceres is expert at rapidly mobilizing its team and its equipment as well as key subcontractors to provide the Town with the necessary resources as quickly as possible. Ceres recognizes that in order to minimize the financial damage to a community, cleanup activities must begin rapidly and proceed without delay. Details regarding Ceres' mobilization plan are provided in proposal **Section 2.10, Plan for Mobilization**.

Emergency Roadway Clearance and Debris Removal Phase

The following information outlines a generic plan for responding to debris-generating emergencies. Please note that this general summary is not specific to a particular type of disaster event. This phase encompasses the majority of the physical work of the project. It also generates the most records including load tickets and logs of various kinds. This is also the phase where careful planning pays huge dividends.

Emergency Road Clearing-Cutting and Pushing Public Right of Ways

When emergency road clearing is required, separate crews will be allocated and will be available within hours following an event. Ceres typically mobilizes this equipment pre-event based on weather forecasts. Cut and Push Crews will be prepared to work 24-hour shifts (with rotating personnel).

Cut and Push Crew typical configuration is:

- One front-end loader 4/1 bucket (or equivalent) with experienced and qualified operator
- Up to two transport trucks approximately 30 cubic yards with operator(s)
- Two laborers with chain saws and rakes
- Two flag persons
- One Bucket Truck with an experienced operator or climber (optional based on need)
- One Foreman with cell phone and pickup

The number of Cut and Push Crews will be determined by the Town. Ceres owns eight (8) wheel loaders (with appropriate grapple attachments) and has additional subcontractor supplied pushing equipment.

Ground personnel will be supplied with sufficient types and quantities of tools and materials to effectively push the debris to the roadside to clear routes for emergency traffic. In the event debris cannot be pushed aside, it will be loaded in trucks and transported to nearby off-street locations for temporary dumping, to be picked up later by the normal debris clearing crews. When each assignment is complete, Ceres' crews will contact the Town's dispatcher to obtain authorization to proceed to the next assignment.



Debris Collection

Crews will be dispatched to begin work within two days, and according to the Town's priorities and the removal schedule adopted in coordination with the Town representative. At the direction of the Ceres field supervisor each assigned debris removal crew will service each assigned road or right of way. Daily meetings will be conducted at 7:00 AM between the Town and Ceres. Zones and Sections will be identified and prioritized. Progress will be updated and reported to the Town at the close of business each day. Additional passes will be conducted prior to project completion in agreement with the Town or per contractual requirements, to ensure adequate time has been scheduled for residents to move their debris into the right of way.

A typical crew will be comprised of:

- One Knuckleboom Loader (or one 4-cubic yard wheel loader with grapple)
- One Bobcat with grapple
- Two laborers with chain saws and rakes
- Two flag persons
- One Foreman with cell phone and pickup truck (one foreman/ three crews)
- GPS Tracking and Navigation Aids
- Three hauling trucks or trailers (30 - 50 cubic yards). Additional/large capacity trucks may be added for longer hauls.



A Ceres self loader with a trailer making pickups from the ROW.

First preference will be given to hauling vehicles best suited to local conditions.

Knuckleboom self loaders are efficient, but in areas with narrow streets or limited overhead clearance, they are too large to be effective. In tight areas, pickup trucks with dumping trailers minimize traffic disruption and potential damage. Crew and overall debris collection production will be monitored on a daily basis. The Project Manager will alter crew composition and overall number of crews as necessary. Self Loaders may work singly or in conjunction with dump trucks. In accordance with FEMA guidelines, hand-loading will not be allowed or tolerated in any circumstance. Ceres owns seven Self Loaders (Knucklebooms) and has access to many more through our subcontractors.

A minimum of one **Hot Spot Crew** will be assembled for each zone during this project. The crew(s) will commence operations within 24 hours of the notice to proceed. The typical crew will consist of:

- One Knuckleboom or self-loader
- Three Laborers (one sawyer and two Flagmen)

Work zones will move as the debris is cleaned up from the streets and boulevards. When the work zone is located on or near a heavily traveled roadway, it will require additional flag persons, additional signage, and/or assistance from local law enforcement agencies. The crew foreman will monitor the work zone and all other aspects of crew operation.

Hazardous Tree, Limb and Stump Removal

Ceres employs crews with professional tree climbers and aerial equipment such as bucket trucks to remove hazardous hanging branches and leaning trees ("hangers" and "leaners"). Ceres has performed this work on previous storms with an excellent safety record and with an excellent damage record. In response to Hurricane Katrina, Ceres was responsible for trimming and removal of trees in all of Jefferson Parish, LA amounting to 18,599 trees.

Flooding

Ceres expects flood recovery work when a client has significant land area in a 100-year flood zone, and when rivers and other waterways pass through the area to be cleaned. Flood recovery work generally



requires specialty equipment, such as long-reach excavators, floating excavators, and a greater amount of tracked skidsteers. Wheel loaders with buckets and grapples are often used to remove debris that may fall apart if picked up by a knuckleboom loader.

Ceres has surveyors and other specialists on staff who can determine which flooded areas will be likely to drain first so we can plan and allocate equipment based on those studies.

Although some of the same types of debris are removed in flood and non-flood disaster recovery, typically storms with heavy rainfall increase the amount of construction and demolition debris when compared to vegetation. Also, the time line is longer in flood situations, because standing water takes time to recede. The debris removal may also be more complex as it can involve partial or full demolition of structures. For example, in a post flood situation, a house may have sheetrock walls that must be inspected by an expert who determines that sheetrock must be removed. After removal, the debris may be left on the right-of-way in loose piles. These piles will probably present more difficulty in loading than vegetative debris, or a pile of wind-blown privacy fence, because the waterlogged debris may have no structural integrity and will fall into pieces when picked up. For this reason the types of equipment may be different in flood situation, with wheel loaders and dump trucks more prevalent and self-loading knucklebooms less prevalent than in a non-flood storm. Ceres owns nearly all types of equipment used in flood recovery, and we have subcontractors who specialize in flood disaster recovery.



Flood debris from the Spring 2008 Iowa Floods

Ceres has a special hazardous materials (HAZMAT) team that specializes in preventing the spread of contamination and infestations of rodents in areas that were flooded. From past experience, Ceres knows that these areas are prone to contamination from sewage, agricultural run-off, mold, and chemicals, they are also prone to rodents. Ceres plans to concentrate heavily on these areas in order to limit the spread of contaminants and to limit the breeding of rodents and pests. Once the determination is made in conjunction with local officials and the EPA, if applicable, Ceres will utilize its special teams to target these areas.

Following Hurricane Katrina, for example, Ceres made weekly passes in some formerly flooded areas, and "mirrored" or "paralleled" the municipal sanitary waste teams. By doing this, neighborhoods were kept clean on a weekly basis so that pests could not be alternately supported by garbage and flood debris—instead all potential habitat or food for pests was removed frequently to ensure a safe neighborhood.

Pathogens are also more of a problem in flooded areas. Water promotes growth of undesirable organisms, and it also facilitates transfer of bacteria that exist in an environment to humans working in that environment. Our corporate health policies address hazards of working in a flooded disaster environment, and Ceres uses procedures including additional immunizations and additional personal protective equipment such as waterproof clothing and footwear, face shields and respirators (air filters) to minimize hazards of flooded areas.

Flood situations may also generate other types of task orders, such as pumping water or clearing catch basins. Ceres is ready for these sorts of eventualities in the Town. If a storm leads to flooding, we are prepared to transfer our debris management sites and equipment staging sites to higher ground using identified alternative transportation routes if necessary. Ceres also has several barge, dredging, and water salvage companies on hand as subcontractors if the need arises.

Certification of Maximum Volume Capacity of Hauling Trucks/Trailers

Prior to initial use, authorized Ceres personnel and Pembroke Park representatives will inspect hauling trucks. Only pre-approved trucks will be received at the DMS. Approval will include documentation of truck identification and insurance, safety requirements, and measured cubic yardage capacity. A unique approval number will be assigned to the truck and posted on the truck along with measured capacity. All units hauling debris are required to be "measured in" prior to commencement of work. The hauling unit/truck/trailer



certification procedure is mandatory and will be administered by quality control representatives of Ceres and the Town. A Truck Certification Log Sheet will be created for each hauling unit/truck/trailer. Unit specific information along with Year, Make, Model, Address, Photograph, License Plate information, Driver Name, and signatures will be recorded on the log. At this time, a unique identifier will be assigned to the unit. Truck Certification Logs will be maintained by Quality Control Staff. The log will be maintained and available to DMS inspection personnel regarding truck approvals, approval number, capacity, and other pertinent information.



Placarding a truck.

The unique truck/trailer identification number and its maximum carrying capacity are written with permanent marker on Ceres placards that are mounted on both sides of the truck/trailer. Ceres uses pre-printed labels with our name and blocks for the assigned identification number and measured volume. These labels cannot be removed without destroying the label. All equipment is subject to further inspection by the Town at any time during the project.

Work Locations

Dispatch records will be maintained for the duration of the project. Records will include date and time of dispatch, crew and unit identifier, and status of assigned section (In Progress, Completed). Typically, one contractor will be assigned to a given section. Sections may be comprised of individual developments or combinations thereof. Accurate and thorough Dispatch Logs enable the identification of any potential issues and the responsible party.

Prior to the assignment of sections to crews, each section/subdivision will be inspected by Ceres Field Personnel to ascertain the optimal crew configuration/type (Self Loader, Wheeled Loader with Dump Trucks, High Capacity Trailers, or other combinations of equipment). Classification of sections maximizes production and minimizes potential damage to property. Additionally, all supervisors will conduct weekly toolbox meetings and develop activity hazard analyses in compliance with the corporate Health and Safety Plan.

Field Management

Regular and effective communications are critical to the rapid dissemination of appropriate and accurate data to both the Town Management Team and the Ceres Management Team. As the project progresses, the needs of the Town may change and resource requirements may need to be reassessed. The original plan, therefore, may need to be modified. In order to ensure effective and efficient execution of all field work, the Ceres team, from Site Managers up to the Project Manager, will meet on a daily basis. The Project Manager is responsible for coordinating the daily scheduling and dispatch of cleanup crews with the Town and will meet with the designated representative on a daily basis. The Site Manager is responsible for management and operation of a reduction site, loading sites or any other work site. The Site Managers report directly to the Sector Manager, who reports to an Area Manager, who reports to a Project Superintendent, who reports to the Project Manager. Depending on the scale of a disaster, the number of managers assigned to the Ceres Team will vary depending on local conditions. Foremen at the reduction site(s) and for the collection and hauling activities are responsible for crew supervision and report to the Site Manager.

Each Site Manager ensures that their crew operates in an efficient manner and is responsible for documenting and inspecting work performed. Site Managers document safety meetings, equipment safety inspections, quantity and location of debris hauled, areas completed, and daily time sheets of personnel and equipment. Site Managers also monitor quality control issues such as completeness of cleanup and/or trimming and contract compliance.



The collection crew Foreman will be responsible for scouting future debris removal locations within the daily schedule set by the Program Manager. While scouting the zone, the Foreman's responsibilities include:

- Locating logical trucking routes.
- Identification of Sections by Crew Type/Composition.
- Locating and planning the control or elimination of hazards within the zone (such as high traffic areas). Preference will be given to Self Loaders to ease traffic congestion and minimize damage.
- Advising the Site Manager of any anticipated difficulties or hazards.
- Determining and obtaining resources necessary to ensure a steady workflow.

At the end of each shift, documentation of work completed will be tabulated by the administrative staff and used to schedule the next day's work activities. At this time, any daily reports required by the Town will be produced.

Scheduling Control Debris Collection

During post-award preparation the Project Manager obtains maps detailed enough to provide individual debris collection crews address block information. Maps will be divided and identified according to Districts, Sections, and Developments or Address Blocks. The Master Debris Management Map will be located in the Emergency Response Mobile Command Center. Individual developments or address block maps will be reproduced on 8.5" x 11" paper for use in crew dispatching. Each Site Manager will be provided a binder containing all of the development/address block maps for the event's entire area.

The Project Manager will be responsible for the assignment of Districts, Sections, and Developments or Address blocks to subcontractors and their respective crews. A written master assignment file will be maintained in the Emergency Mobile Command Center and will be updated as changes or additions are made. The dispatcher will be responsible for dispatching crews to their assigned areas utilizing the master assignment file. Subcontractors and their respective crews will not be permitted to have more than two open assigned areas. Communication between the subcontractors, their respective crews and the dispatcher will be via radio or telephone. Upon completion or near completion of an assignment, it is the responsibility of the crew leader or subcontractor to request an inspection. The dispatcher will forward this request to the debris collection superintendent or area manager for action. The debris collection superintendent or area manager will coordinate an inspection with a Town designated representative.

Once an assignment has been completed and inspected, a new area will be given to the subcontractor. Depending on the size of the subcontractor and/or crew, areas may be as small as address blocks or developments up to portions or even entire Sections. Crews will not be permitted to leave their assigned area and move to another work area until all work is completed as required and the area inspected and authorization received from the Site Manager. The dispatcher is responsible for continually updating crew locations. At the end of each shift, the dispatcher will provide the field managers with a list of crews and their current locations. Subcontractors and crews are prohibited from collecting debris from outside of their assigned areas. The Town field representatives will be provided updated crew assignments daily.

Project Manager

The Project Manager (PM) will serve as the principal point of contact between Ceres and the Town Operations Manager. The assigned PM will be knowledgeable about all facets of Ceres' assigned tasks and will have executive project responsibilities. The PM will have written authority to sign for the corporation in matters relating to this project and the Town.

Upon receipt of a Notice to Proceed, the PM will be on call 24 hours per day, seven days per week, and will have electronic linkage capability for transmitting and receiving relevant contractual information. This linkage will provide immediate contact availability via cell phone and fax machine, and have Internet capabilities. The PM will participate in daily After Action Reviews and disaster exercises, functioning as a source to provide essential element information. The PM will report



to the Town Operations Manager on an “on call basis” and be capable of responding within one hour of notification.

The PM will ensure that all Town event goals and priorities are met and will have authority to make executive decisions regarding the project. The PM will work out of Ceres local disaster office and will meet with his support staff and crew leaders at the end of each day to review progress and set goals and priorities for the following day.

Field Supervisors/Crew Leaders

Ceres Site Managers are responsible for ensuring safe and healthy work environments exist during all operational phases. The Site Manager's specific daily Health and Safety and Operations responsibilities include:

- Monitoring and Inspecting Heavy Equipment Operators, Truck Drivers, and Traffic Controllers in the safe operation of their specific area of responsibility using the proper tools and in accordance with the safety procedures and guidelines outlined in EM 385-1-1 and CFR 29 Par 1929 and 1910. It is important to note that a debris clean-up operation exposes the general public to the numerous hazards involved in debris collection and removal.
- Enforcing the use of proper guards, controls, and work practices. Monitoring each feature of work for human, situational, and environmental factors that could cause accidents.
- Locating compiling contact information for area medical facilities. Crew Leaders will be equipped with a pager and a cellular phone in case of emergency.
- Supervising and evaluating overall worker performance, including safety.

Crew Leaders document daily production to monitor and ensure the most efficient operations. The information they are to record includes:

- Cycle Times of Trucks
- Loads per Hour
- Production

Crew leaders are also required to make sure that safety gear is provided and that it is adequate for the hazards involved and enforce proper use and wearing of protective gear. Accidents will be recorded and reported on the Supervisor's Accident/Incident Investigation Report by the Crew Leaders.

Daily records submitted up the chain of command to the Project Manager will include:

- Sub-contractor/Employee Name
- Equipment Number
- Type of Equipment
- Hourly equipment documentation, downtime, lost time, and sick time

All accident/incident reports are forwarded through the Health and Safety Manager to the Health and Safety Officer (HSO). The HSO notifies the PM, who in turn informs the Town Operations Manager and implements all procedures as set forth in the Ceres Health and Safety Program.

Description of a Typical Workday

It will be the responsibility of the Sector Manager to schedule and coordinate the location of a particular crew and equipment necessary for its job function to its location through direction to the Field Supervisors. This will take place through schedule planning from the previous day. The Field Supervisor will notify members of the crew of the start time, specific job function, and location where he/she is to report. At the beginning of the day each field employee will sign in a daily time sheet, the location according to zone (if the zone changes during the course of the day the employee will document the new location), the phase of work he/she is performing, and the unit number and beginning hours of the piece of equipment that he/she is operating (if applicable). The employee responsible for loading trucks and truck drivers will keep a running tally of the loads they complete from each particular zone over the course of the day. It is then the responsibility of the field employee to perform an inspection of the piece of equipment and inform the crew Foreman so corrective actions may be taken. The inspection will be documented on a punch-list that is supplied on the employee's daily report. After inspections and documentation are complete, the crew will begin removing the debris from their zone assigned.



Two flagmen will be placed on each end of the work perimeter to meter the flow of traffic into the work perimeter. If debris is to be moved across the roadway, the flagmen will stop all traffic. When the loading of a truck is completed, the flagmen will also stop traffic while the truck moves out of the controlled area. During the work, the flagmen will be equipped with two-way radios to coordinate the direction of traffic. Additional trucks staged for loading will all be stationed to the side of the roadway from which they will be loaded so they will not obstruct incoming traffic to the work perimeter. When loading is completed, the truck will leave the work area.

The trucks will be placed in single file to the rear of the Knuckleboom loader. As each truck in the queue is loaded and departs for the dump-site, the next truck in line backs up to the loading perimeter. The Knuckleboom loader will load from piles that are staged by two front-end loaders working ahead of the Knuckleboom loader to limit the amount of movement of the Knuckleboom loader during the course of the day. When self-loading trucks (self-loaders) are in use, those trucks will be directed to an appropriate location within the work perimeter where they can begin loading immediately.



The front-end loaders will stage the material from the area between the sidewalks and the street into staging areas on the side of the street. If the crew is working in a high traffic area then this method will not be incorporated – rather the staging will be done completely on one side then staged completely on the other side. When the Knuckleboom loader encounters material difficult to handle (such as chunk wood), the Front-end loader will assist in performing the loading.

Two laborers trained in the use of chain saws will assist the Knuckleboom loader. They will rake and clean up the area of the pile. When oversized material is encountered, the laborers will use chainsaws to reduce its size. The laborers will also assist the truck operators in staging for the Knuckleboom loader, notifying when loading is completed and for obstructions to and from the loading area.

The crew Foreman will be responsible for scouting future debris removal locations. He will utilize maps to locate the perimeter of the zone to which he is assigned. While scouting the zone, the Foreman's responsibilities will include:

- Locating logical truck routes.
- Plotting a logical and efficient direction for the crew.
- Locating and planning for hazards within the zone (such as high traffic areas).
- Notifying his Supervisor and Sector or Area Manager of hazards in a timely fashion so the hazard can be avoided if possible or mitigated if necessary.
- Identify plan for and obtain the necessary resources for a steady workflow in future locations of the work zone.

At the end of each shift, crew employees will complete their time sheet by entering in the time the shift ended, the ending hours on the equipment they utilized and the number of loads they either hauled or loaded. They will deliver this timesheet to the Foreman before leaving the shift. The Foreman will compile the labor information to a daily worksheet, along with Purchase Orders, trucking that was utilized and number of loads hauled, equipment utilization, and a briefing of the course of the day describing any problems that arose and solutions implemented, and areas worked. The Foreman will then turn in the reports for the day. The following topics will be discussed with the management team:

- Changes in time for completion
- Changes in cost objectives for the project
- Changes in operating policy
- Changes in the technical specifications for the projects
- Changes in methods
- Changes in needs

- Revised activity plan estimates
- Failure of suppliers or contractors to deliver on time
- Reassessment of resource requirements on individual activities
- Inability to utilize resources as planned
- Unexpected technical difficulties
- Unexpected environmental conditions
- Scheduling needs
- Performance of work per zone or region
- Unplanned costs
- Any problems or future problems pertaining to the project

After the meeting is adjourned, the Project Manager (PM) will collect all the data. The next business day the data received and the daily reports will be entered into a computerized database. These reports will be evaluated by the Disaster Response Business Unit Director and discussed with the CEO and the PM. The data will be used in weekly reports that itemize costs per region and code and weigh them towards the projected costs and schedules of the project. These reports will be submitted weekly to corresponding company divisions along with reports submitted to the Town. It will be the responsibility of the PM to utilize the minutes of the daily meeting and the information from the reports to make daily assessments of the schedules of each individual crew. The PM will also have daily meetings with the Town regarding performance and schedule issues of the project. This meeting will cover the customer needs of each zone, projected costs and scheduling of assigned zones, priority of zones, and work to be completed.

Geographic Area Management

Every area has its own unique geographic characteristics that define the parameters of the response. An urban area, smaller municipalities, and rural areas offers different challenges to the successful completion of a disaster recovery mission. Traffic is always an issue that must to be addressed especially when working in and around waterways. Bridges are natural bottlenecks, and our experience has taught us, the less they are used during the transportation of the debris, the better. Ceres is always aware that our disaster recovery work is not the only thing utilizing the transportation system. Through the selection of strategically located DMS, our haul trucks should have minimal impact on these areas, as the haul zones are designed to keep the trucks working close to each DMS. In the successful completion of our Hurricane Katrina disaster recovery operation in Louisiana, we worked with all of these geographical characteristics and traffic never became an issue because the zone design and DMS locations worked together as intended. All impact sensitive areas, such as waterways, parks, forest land, and reserves will be dealt with in an environmentally appropriate manner.

Debris Management Sites (DMS)

Ceres will utilize the DMS identified by the Town. In the event that additional sites are required, Ceres will work closely with the Town to secure leasing agreements and permitting for additional facilities. The state or local environmental authority would be notified and the required information submitted by Ceres.

Ceres will provide sufficient equipment and personnel to process, by burning (if allowable) or grinding, a minimum of 210 and up to 500 cubic yards of debris per hour per crew. Each DMS would generally include the following equipment:

- One Grinder, either horizontal or tub (depending upon needs/specs), and/or Air Curtain Incinerator
- Two Backhoes with grapples
- One Wheel Loader with rake
- One Wheel Loader with a light materials bucket for loading mulch
- One Maintenance Truck
- One Water Truck
- One Road Grader (optional)
- One Inspection Tower
- One Hazardous Materials Containment Area

During work for the USACE in Louisiana after Hurricane Katrina, we performed debris removal operations in 11 Parishes, and operated 54 DMS/final disposal sites, simultaneously.



- One Foreman with cell phone
- Four walking floor trucks (120cubic yards) for hauling mulch
- Additional Equipment as determined by the Contract and Site Manager

One operator will be assigned site maintenance duties and will operate the Motor Grader, Water Truck, and Low-bed Trailer. This operator's primary duty is to ensure use of the roads by the dump trucks, and maintain dust and fire control. The Loader with blade will have intermittent general site maintenance duties and will keep areas around the burn pits, ash storage, and grinding areas clean.

Ceres will construct a hazardous materials containment area at each DMS measuring approximately 30' x 30'. Typically, the perimeter will be lined with hay bales and staked in place. The area will be lined with heavy gauge plastic (10 mil or greater) to provide a waterproof barrier. A plastic cover (10 mil or greater) will be used to prevent rain from entering the containment area. Site run-off is redirected away from the containment area by site grading. Hazardous materials that are encountered during clean up operations will be staged in this area. Such materials will be properly disposed of in a timely manner.

Inspection

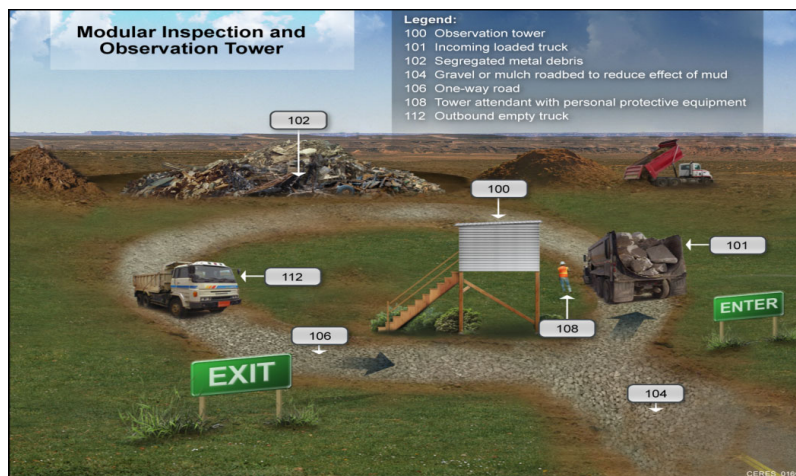
DMSs will be the point of inspection and load volume estimation by the Town or their designated representative. Inspection towers will be used to observe and record all trucks entering and leaving the DMS and document their loads. The tower will be 10 feet above the existing ground elevation, with a wooden handrail and steps to provide access and constructed of pressure treated lumber. The floor area will be 8'x8', constructed of 2'x8' joists, 16" O.C. with ¾" plywood supported by four 6"x6" posts. The perimeter of the floor area will be protected by a 4' high wall constructed of 2'x4" studs and ¾" plywood. The entire floor area will be covered with a corrugated tin roof. The roof will provide minimum 6' 6" headroom below the support beams. The inspection tower will be large enough to adequately accommodate a minimum of three people simultaneously.

Town Monitors/Inspectors will inspect each load to verify that:

- The truck has been pre-approved and measured.
- The load is eligible.
- The 'percentage filled to' figure is determined and noted on each individual load ticket.

The Monitor will determine the capacity of the truck and estimated load volume (percent capacity), and evaluate the load for contaminants requiring segregation. The Monitor will instruct the driver regarding the appropriate dump location at the site and will verify the truck is completely empty following dumping. The Monitor will complete the load ticket presented for each load delivered to the site.

After inspection, the material will be forwarded to the tipping area supported by a wheel loader with rake and laborers. The laborers will inspect the debris and remove any contaminants. Contaminants that are hazardous will be handled by the Hazardous Toxic Waste Specialist, staged in the Hazmat containment area, and disposed of in accordance with federal, state, and local requirements. Other contaminants, such as metal, will be segregated accordingly.



Load Tickets and Reporting

Ceres uses preprinted, five-part carbonless, color coded load tickets. The tickets are available for use on this project if approved by the Town. Each ticket has a unique serial number and ample space to record information such as: contractor, date, truck number, load size, driver, and type of material, origination, dumpsite, time, GPS Location, and inspector. Ceres uses a custom Access database program to record ticket information. The entry screen follows the format of the load ticket which greatly speeds up data entry. Tickets are easily verified and combined with a truck inspection table contained in the same database. One data entry clerk with minimal training can enter 700 load tickets (the equivalent of about 21,000 cubic yards) per day. Access also contains powerful report features that aid in ticket reconciliation and truck verification. Data is easily converted between Excel and Access for reporting purposes.

Material Segregation

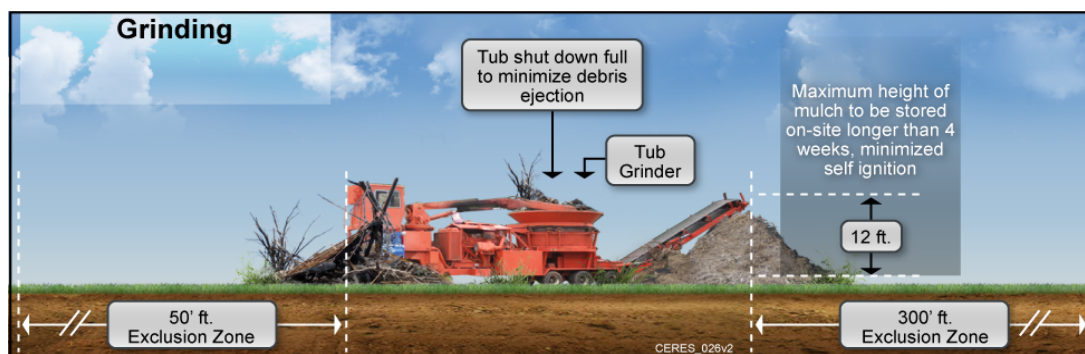
Due to the nature of these operations, material segregation is required in order to properly and efficiently process debris. Collection crews will segregate non-grindable debris to the maximum extent possible during collection and loading operations. The inspection tower will also assume responsibility for the segregation of loads containing contaminants or non-grindables. Those loads, which may contain debris ranging from white goods, household hazardous waste (HHW), e-waste, and other materials, will be segregated and sorted either manually or mechanically to remove the contaminants and then dumped in designated and appropriately lined/fenced areas at the DMS until final disposal.

Metal contaminants will be segregated and baled or otherwise processed for recycling. Concrete will be segregated and transported to a recycling facility and may be crushed prior to transport. Glass, plastic, and other materials will similarly be segregated and recycled to the maximum extent possible. Debris that cannot be processed or otherwise recycled will be disposed of at an approved and lawfully permitted construction and demolition final disposal site.

Volume Reduction by Grinding

The wheel loader with rake will push material designated for reduction to the grinder. Great care should be taken to keep the debris free of dirt before processing with a grinder/chipper; this both maintains the value of the product and reduces the cost of grinding. If the mulch produced from grinding is to remain on site for more than four weeks, the mulch piles will then be stacked no higher than 12 feet to minimize the potential for spontaneous combustion.

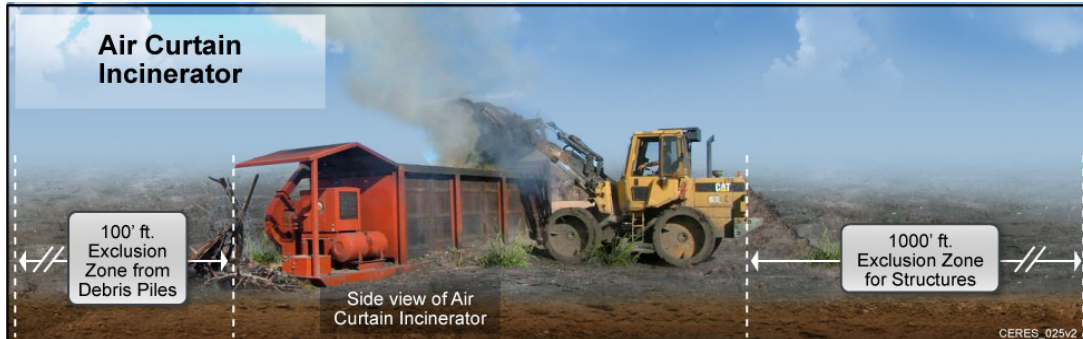
Horizontal grinders, having a predominately closed grinding chamber, can operate with a minimal exclusion zone projecting out at a 45 degree angle at a distance of 250 feet from each corner of the in-feed conveyor. Tub grinders, if used, will operate with an exclusion zone of 300 feet on the "kick" side of the grinder and 50 feet on the "non-kick" side. Grinders will be shut down in a full tub condition to minimize debris ejection. The Dust Control plan will be implemented to ensure dust from the grinder does not impact the adjacent properties. Lockout/tagout procedures will be used on grinders and strictly enforced. All equipment in the vicinity of the grinders will be equipped with fully-enclosed cabs.



Volume Reduction by Burning

The loader/rake will push clean debris in the direction of the burn pit, taking great care to keep the debris free of dirt. Once the debris is piled in the vicinity of the burn pit area, the backhoe with thumb will feed the

Air Curtain Incinerator in such a manner as to promote complete combustion. The backhoe will also set aside any material that would process more efficiently in a chipper/grinder, such as large diameter logs or stumps.



The Air Curtain will be operated at least 100 feet from any stockpile of debris and at least 1,000 feet from any occupied structure. Prior to removal of ash debris from the air curtain incinerator pit, the material will be wetted. Ash stockpiles will be at least 100 feet away from any debris stockpiles.

Final Disposition

Segregated, processed non-grindables will be recycled to the maximum extent possible and practicable. Metals and concrete will be baled, crushed, or otherwise processed for transport to recycling facilities. Documentation will be retained regarding total type and amount of materials recycled and each recycling destination.

Clean woody materials will be processed to generate mulch. Live bottom trucks loaded with a rollout bucket-equipped wheel loader will be used to haul mulch to the final disposal site. Mulch hauling will be performed simultaneously with grinding. Mulch will be applied or disposed of at a site(s) approved by the Town, as appropriate. The handling of Incinerator Ash Material will comply with all federal, state, and local requirements and the Incinerator Ash Material Management Plan.

Work Hours

Collection crews will typically work up to 12 hours per day, seven days per week unless otherwise specified or limited by contractual requirements. For safety reasons, collection crews will work during daylight hours only. Debris processing sites typically operate 24 hours per day, seven days per week if sufficient lighting is provided during evening hours, unless restricted by the contract.



Traffic Control

As discussed in other sections, Ceres requires and will provide certified traffic control personnel for debris collection, transportation, and processing operations. Competent and qualified personnel will be trained in traffic control procedures and will be provided necessary safety equipment and communication devices. Traffic control personnel will generally be placed at either end of a work zone in order to properly control the flow of traffic into and out of the work zone.

Site Restoration

The Site Restoration and Environmental Survey Plan will ensure that restoration of the site will meet the owner's requirements and local regulations. In addition to site cleanup and removal of all debris, the Restoration Plan will include requirements for achieving ground cover through topsoil and seeding specifications. Other requirements may be mandated by the Erosion Control Plan, such as maintenance of straw bales, retention ponds, or erosion control fencing until ground cover is established. An outside independent party may be employed to conduct a post utilization environmental survey in order to ensure satisfactory site conditions. Site closure is normally accomplished within 30 days of receipt of the last load of disaster related debris.

Documentation – Field Operations

Production Reporting

Ceres has developed specific internal procedures to ensure proper audit-quality documentation of daily project activities is captured and provided to the Town. This includes: project tracking forms, load tickets, truck certification logs, production logs, shift inspection checklists, safety meeting report forms, daily crew reports, and various equipment usage reports. Other reports are prepared and submitted to document project activities, progress, and quality control.

Quality Control

Daily Contractor Production and Quality Control reports will be completed each day of work and available the following work morning to the Town. Original reports are maintained in the Mobile Command Center and daily reconciliation reports are generated to verify information reported on load tickets to information reported on daily production reports. The Project Manager and Project QC Manager will monitor information contained in the Daily Quality Control reports to ensure project activities conform to contractual requirements and that an acceptable level of project quality and workmanship is provided to the Town.

Formalized quality control procedures are applied to each project to ensure documentation procedures are properly and fully implemented and to ensure conformance to project specifications. All personnel, including employees, subcontractors, and suppliers are subject to the provisions of the QC Program. For each project, a Quality Control Plan is specifically developed to detail the QC organization, individual responsibilities, monitoring procedures of activities and subcontractor activities, documentation requirements for Ceres personnel and all subcontractors, control phases or procedures, and identification and correction procedures for non-conforming activities. The remedies for non-

Documentation
• The zone, Section number, and street where debris removal operations were conducted and/or completed. • The total number of personnel engaged in debris management and position or activity • Daily and aggregated man-hours • Then number of loaders and debris hauling vehicles in operation • Hours of use of trucks and equipment • The daily and aggregate volumes of debris, by type, removed and processed • The number, name and location of each debris management site in operation to include numbers and types of reduction equipment in use • Mulching machines in operation • The percent completion of the project • The estimated completion date • Any inspections conducted by federal, state or local government agencies • Any testing performed and/or test results • Quality control phases implemented, as applicable • Any corrective actions implemented • Any damage to private property caused by contractor operations • Any reports of damage or claims made by citizens • Other information as may be required to fully and completely describe the contractor's daily operations • A weekly summary of the information from the daily reports • A final project summary report to describe all debris management activities conducted and conformance to contract specifications • Additional information or reports as necessary to adequately document the conduct of debris management operations.

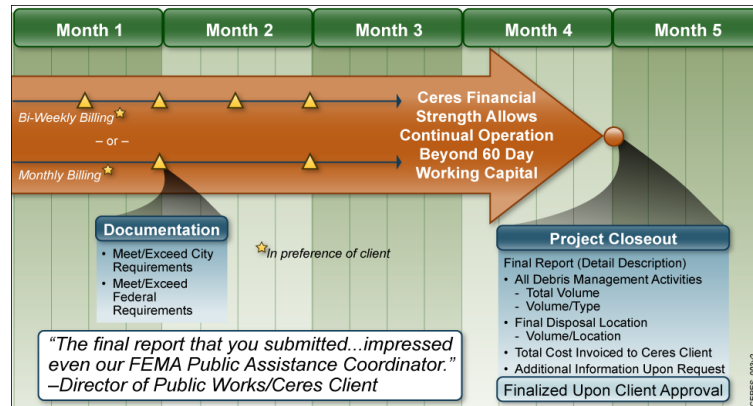
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conformance include termination. Exceptional quality control of each project promotes efficiency and avoids investigation and other potential losses.

Invoicing

Ceres can provide invoices to the Town on a bi-weekly, semi-monthly or monthly basis. With each invoice, appropriate documentation will be provided relating to the services provided during the invoice period. Documentation will meet the Town requirements and the federal requirements for funding and reimbursement purposes. Ceres will provide technical assistance to the Town in the completion of claims filed to FEMA or other agencies for funding and reimbursement. A documentation team will be assembled from representatives of quality control and accounting. This team will assist the Town throughout the invoicing and reimbursement process long after the work has been completed.



Reimbursement Assistance

Ceres is trained and experienced in providing the necessary documentation and assistance toward the preparation of reimbursement claims (Project Worksheets) for the Town. If needed, Ceres will provide the Town with turnkey services or guidance and technical assistance to ensure proper preparation and submittal of claims for reimbursement and other available funding. Ceres' careful attention to documentation and strict quality control procedures will aid in the acceptance of a claim for reimbursement.

Throughout Ceres' history, no governing entity has been denied reimbursement for work Ceres has performed.

Program Management Assistance

Ceres is experienced and trained to provide all of the following services to the Town:

- Project Worksheet (PW) writing
- Assistance with estimating debris volumes for Initial Damage Assessment (IDA) report
- Expenditures eligible for reimbursement
- Recovery Process Documentation
- Recovery Process Oversight
- Review of records system for applicability to federal and state requirements
- Orientation and training of Town personnel on documentation requirements
- Claim documentation

Project Closeout

A final report will be submitted to the Town upon project closeout. Ceres will prepare and submit a detailed description of all debris management activities including total volume of debris by type, final disposal locations and amounts of debris delivered to each, and total cost of the project invoiced to the Town. Ceres will also supply additional information upon request of the Town and understands that final project reconciliation must be approved by the Town.



4.2 Documenting and Resolving Damages

Ceres Environmental Services, Inc. will repair any damages caused by equipment or personnel in performance of RFP 19-02 Disaster Debris Removal and Disposal Services for the Town of Pembroke Park. Work areas will be returned to their original condition.

Large phone and e-mail traffic from concerned residents are a part of every natural disaster. Ceres maintains a toll-free Storm Hotline that is staffed and accessible 24 hours a day, 7 days a week to handle questions, concerns or complaints related to clean-up: **1-877-STORM12**. The number will be prominently displayed on all equipment working the clean-up area. Ceres monitors call and e-mail volume, and establishes additional toll-free numbers and enlists additional staff whenever greater capacity is required to ensure maximum community responsiveness.

The Call Center keeps a log of incoming calls and e-mails and records the address of reported incidents, resident names, reported complaints, dates and times of reported incidents, and the truck numbers (if applicable).

Ceres then compiles resident communications and organizes them into date/time of receipt and response priorities. Trained account executives sort through messages and identify time-sensitive incidents such as broken water lines, which would receive immediate attention. Each account representative identifies all pertinent information, investigates the reported incident, and ultimately locates the responsible crew if fault is found. Reports will be accessible daily or weekly and can be disbursed to Town officials accordingly.

Subcontractors will be given 48 hours to settle their damages. If the sub fails to repair the damage, Ceres will immediately make the repairs and back-charge the respective sub. The sub may also be subject to temporary shutdown of their crews and/or termination of the subcontract.

Ceres uses the following forms to track and resolve damage claims.

Damage and/or Complaint Form

DATE:

JOB NUMBER:

**SUBCONTRACTOR:
PHONE:**

**CALLER'S NAME:
ADDRESS:
PHONE:**

DAMAGE OR COMPLAINT:

RESOLUTION:

CERES REPRESENTATIVE:



Town of Pembroke Park
RFP 19-02 Disaster Debris Removal and Disposal Services

Sample Claim Resolution Log (Hurricane Irene)

Date	Damage	Photos (Y/N)	Homeowner	Phone #	Address	Zone	Truck/ Crew #	Placard #	Resolution
20-Sep	not complete	No	REDACTED	REDACTED	Farmville Blvd 14th to Line Ave. Border between 3A/4A	3A	RT		Border road not completed - need to complete, will be cleared 9-20, cars moved.
8-Sep	Broken Sewer Main Pipe Outlet	No	REDACTED	REDACTED	110 N. Harding Street	3B	RT		No damage when inspected. Already fixed. Signed off by City.
13-Sep	Ruts/Turf Damage	No	REDACTED	REDACTED	410 E. 13th Street	3B	RT		Rake and fixed. Signed off by K Jackson (City).
10-Sep	Mailbox Damage	No	REDACTED	REDACTED	1041 W. Rock Springs	3-B	RT	RT1239 3	Replaced.
14-Sep	Ruts/Turf Damage	No	REDACTED	REDACTED	2800 Block of Jefferson	3C	RT		Andy explored. Signed off by City.
15-Sep	Missed Pile	No	REDACTED	REDACTED	Brownlea Drive (10th to deadend)	3C	RT		Done 2nd pass
15-Sep	Damages	No	REDACTED	REDACTED	2613 Crockett Drive	3C	RT		Landscape & Brickwork Damage. Raked and fixed. Signed off by City.
15-Sep	Ruts/Turf Damage	No	REDACTED	REDACTED	2303 Deal Place	3C	RT		Raked smooth. Signed off by City.
15-Sep	Ruts/Turf Damage	No	REDACTED	REDACTED	1013 E. Wright	3C	RT		Raked huge ruts, 5 bags topsoil added. Signed off by City.
16-Sep	Missed Pile	No	REDACTED	REDACTED	2409 Jefferson Drive	3C	RT		Done 2nd pass
15-Sep	Overhead Low Power Line Damage	No	REDACTED	REDACTED	Per Andy	3C	RT	Papa	Per Andy noted.
20-Sep	pile of leaves left	No	REDACTED	REDACTED	Garden Circle Island	3C	RT		need single unit, dead end.
20-Sep	Yard damage	No	REDACTED	REDACTED	102 Graham Street	3C	RT		Reported by Mr. Chinn. Andy site visit 9-20-11, 14 bags topsoil. Signed off by City.
20-Sep	Yard damage	No	REDACTED	REDACTED	1104 E Wright	3C	RT		Andy site visit 9-20-11. Raked and repaired. Signed off by City.
16-Sep	Ruts/Turf Damage	No	REDACTED	REDACTED	106 Graham Street	3C	RT	RT1239 1	5 bags of topsoil. Signed off by City.
16-Sep	Ruts/Turf Damage	No	REDACTED	REDACTED	2815 Jefferson	3C	RT	RT1239 3	1 bag topsoil. Signed off by City.
16-Sep	Ruts/Turf Damage	No	REDACTED	REDACTED	2302 Jefferson	3C	RT	RT1460 6	2 bags of topsoil. Signed off by City.
15-Sep	Missed Pile	No	REDACTED	REDACTED	2413 Umstead	3C	RT	RT1461 0	Done 2nd pass
14-Sep	Ruts/Turf Damage	Yes	REDACTED	REDACTED	2813/2815 Jefferson	3C	RT	RT-3	Per Andy - has photos, 6 bags topsoil. Rut fixed. Signed off by City.
8-Sep	Missed Pile	No	REDACTED	REDACTED	2102 N. Village Dr.	4A	RT		Done 2nd pass
6-Sep	Ruts/Turf Damage	Yes	REDACTED	REDACTED	2117 S. Village Drive	4A	RT		10 bags dirt, 30 pcs. Starter sod and seed. Signed off by City.
6-Sep	Ruts/Turf Damage	Yes	REDACTED	REDACTED	2119 S. Village Drive	4A	RT		6 bags of pit grass seed and starter. Signed off by City.
6-Sep	Plant/Bush P/U Damage	Yes	REDACTED	REDACTED	2112 S. Village Drive	4A	RT		Chinese Holly - replaced 2 Chinese Holly. Signed off by City.
6-Sep	Bobcat tore up grass		REDACTED	REDACTED	2112 S Village Drive	4A	RT		Obie site visit 9-7-11. 3 bags of soil. Signed off by City.
6-Sep	Ruts/Turf Damage	Yes	REDACTED	REDACTED	2115 S. Village Drive	4A	RT	RT1460 2	Obie site visit 9-7-11. Council Member - 10 bags of dirt, 30 pcs. Starter sod & seed.
6-Sep	Ruts/Turf Damage	Yes	REDACTED	REDACTED	401 Arbor Street	4A	RT	RT1460 4	Bobcat tracks, done. Signed off by City.
9-Sep	Ruts/Turf Damage	No	REDACTED	REDACTED	502/409/401 Sedgefield Dr.	4B	RT	RT1461 1	4 bags of soil. Signed off by City.
11-Sep	Ruts/Turf Damage	No	REDACTED	REDACTED	108 St. Andrews	4C	RT		2 bags of soil, starter and seed. Signed off by City.
14-Sep	Missed Pile	No	REDACTED	REDACTED	416 Sedgefield	4C	RT		Done 2nd pass
11-Sep	Ruts/Turf Damage	No	REDACTED	REDACTED	110 Greenbriar	4C	RT	RT1461 0	No damage upon inspection.
11-Sep	Ruts/Turf Damage	No	REDACTED	REDACTED	205 Greenbriar	4C	RT	RT1461 0	2 bags soil, starter and seed. Signed off by City.
9-Sep	Left a Mess	No	REDACTED	REDACTED	106 Larkin Lane	4C	RT	RT1461 1	Done 2nd pass
11-Sep	Ruts/Turf Damage	No	REDACTED	REDACTED	409 Sedgefield	4C	RT	RT1461 1	2 bags soil, starter and seed. Signed off by City.
11-Sep	Ruts/Turf Damage	No	REDACTED	REDACTED	500 Sedgefield	4C	RT	RT1461 1	1 bag topsoil. Signed off by City.
13-Sep	Missed Pile	No	REDACTED	REDACTED	102 Brinkley	4E	RT		Done 2nd pass
13-Sep	Missed Pile	No	REDACTED	REDACTED	101 Dogwood Drive	4E	RT	RT1461 0	Done 2nd pass
13-Sep	Driveway Damage/turf damage	No	REDACTED	REDACTED	412 Kirkland Drive	4E	RT	RT1461 0	5 bags of topsoil, concrete sealant. Signed off by City.
12-Sep	Driveway Damage	No	REDACTED	REDACTED	410 Kirkland Drive	4E	RT	RT1461 1	5 bags of topsoil, concrete sealant. Signed off by City.
14-Sep	Ruts/Turf Damage	No	REDACTED	REDACTED	408 Highland Ave.	4E	RT	RT1461 1	Left a hole in yard, 5 bags topsoil. Signed off by City.
8-Sep	Ruts/Turf Damage	No	REDACTED	REDACTED	1704 S. Elm Street	3C	RT/CE/J B		8 bags topsoil, mult. Ruts fixed. Signed off by City.
12-Sep	Missed Pile	No	REDACTED	REDACTED	Entire Elm Street	3C	RT/CE/J B		Done 2nd pass
12-Sep	Missed Pile	No	REDACTED	REDACTED	2102 N. Village Dr.	4A	RT/CE/J B		Done 2nd pass

RELEASE OF ALL CLAIMS

FOR AND IN CONSIDERATION of the payment to me/us at this time of the sum of _____ Dollars (\$ _____), the receipt of which is hereby acknowledged, I/we, being of lawful age, do hereby release, acquit and forever discharge Ceres Environmental Services, Inc., its owners, officers, employees, affiliates, and all other persons, firms and corporations who might be liable of and from any and all actions, causes of action, claims, and demands, damages, costs, loss of services, expenses and compensation, on account of, or in any way growing out of, any and all known and unknown personal injuries and property damage resulting or to result from accident that occurred on or about the ____ day of _____ 20____, at or near:

_____.

I/we hereby declare and represent that the injuries or damages sustained are permanent and progressive and that recovery therefrom is uncertain and indefinite, and in making this release and agreement it is understood and agreed that I/we rely wholly upon my/our own judgment, belief and knowledge of the nature, extent and duration of said injuries or damages, and that I/we have not been influenced to any extent whatever in making this release by any representations or statements regarding said injuries or damages, or regarding other matters, made by persons, firms or corporations who are hereby released, or by any person or persons representing him or them, or by any physician or surgeon by him or them employed.

It is further understood and agreed that this settlement is the compromise of a doubtful and disputed claim, and that the payment is not to be construed as an admission of liability on the part of Ceres Environmental Services, Inc., its owners, officers, employees, affiliates, and all other persons, firms and corporations that may or may not be involved in this disputed claim, by whom liability is expressly denied.

I/we further agree that this release shall not be pleaded by me/us as a bar to any claim or suit.

This release contains the ENTIRE AGREEMENT between the parties hereto, and the terms of this release are contractual and not a mere recital.

I/we further state that I/we have carefully read the foregoing release and know the contents thereof, and I/we sign the same as my/our own free act.

IN WITNESS WHEREOF, the undersigned set their hands and seals.

Claimant Name

Ceres Environmental Services, Inc.
Date: _____
Date: _____



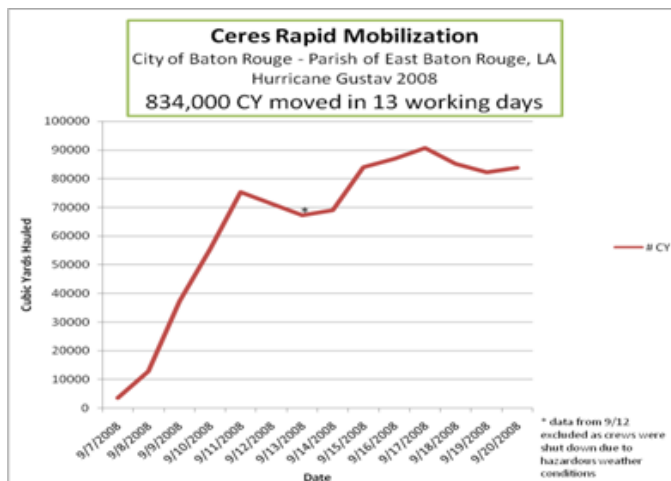
5 APPROACH AND METHOD

Ceres Environmental Services, Inc. is expert in quick-response service, as evidenced in a letter from the Superintendent of Public Works of Elizabethtown, Kentucky following a storm debris removal project:

“...Your representatives and employees were cooperative and responsive to our suggestions and requests regarding the progress of the cleanup. **Our town was cleaned up in an amazingly short time and our residents were very thankful.**”

Ceres is also expert in high-volume projects, as shown by our 2008 Hurricane Gustav response in the City/Parish of Baton Rouge. Our daily production grew to 92,000 cubic yards in ten days, and we cleaned up half of the City/Parish’s debris in the first two weeks of the project, while meeting the City/Parish’s schedule for the last day of the work.

Ceres is accomplished in all aspects of the work described in the RFP. Some of those tasks are performed in every project, while other activities are performed only in worst case scenarios. Whether Ceres is tasked with the smallest event or the most catastrophic, Ceres has performed a similar-sized project.



As the severity of an event increases, the physical scope of work of a project will grow. A major event will require a wider variety of services, and it will also require a more complex response with a corresponding higher level of management attention. All projects, from an Event Type 1: Spot Job – Localized, or large such as Event Type 7: Catastrophic Event – Total Management –Town-wide will require some basic services including debris loading and hauling. The physical actions of loading debris, cutting trees, hauling debris, reducing debris, managing and closing out a site are similar on small and large events. The larger events also may require additional services including life support (water, ice, food), and as mentioned, the logistics and management abilities required on a larger event are at a higher level. Ceres is qualified to handle all events, large and small, as shown by our successful operations in each of the over 135 FEMA-reimbursed projects we have managed, whether Ceres handled over 13 million cubic yards of debris or less than 10,000 cubic yards of debris.

The estimated cubic yards listed below are general estimates. Likewise, **projected mobilization times and equipment usage given are general estimates.** Graphical displays of approximated past performance on similar sized projects are given as a reference.

The following pages describe 7 projected scenarios and detail projected quantities and production rates. Graphs of hauling production in cubic yards on previous projects performed by Ceres illustrate Ceres’ ability to perform each scope of work in each scenario. The graphs are rough illustrations of vegetative and construction and demolition debris and may use rounded numbers. The graphs generally do not include stumps, white goods, and other types of materials. Severe one-day drops in production usually indicate a “weather day” of zero hauling for safety reasons.

It is important to note that production rates vary for several reasons. In many cases, the rate of hauling is determined by how quickly citizens bring debris from private property to the curbside. In some cases, such as in Kansas City, the City preferred very quick production. In other cases, the local government wanted Ceres’ hauling crews to stay on the job for an extended time even though production was low, because the citizenry needed time to bring debris to the curbside.



Production rates in an event in Pembroke Park will vary depending on the actual storm event and physical conditions, and also depending on the Town's wishes, which may relate to how quickly residents can bring material out of their yards to the curbside. Generally, Ceres has the capacity to perform more rapidly than is preferred by the local government.

Event Type: 1

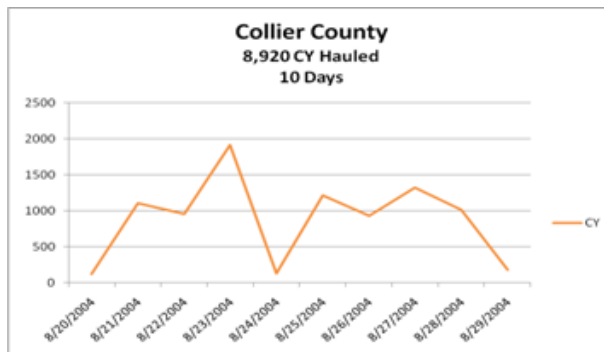
Spot Jobs – Localized

Ceres Headquarters Office Location: Sarasota, Florida permanent office with mobile Pembroke Park office

Number of TDSR Sites: Maximum of 1, no reduction

Location of TDSR Sites: To be determined

Size of TDSR Sites: 1 acre or more



Type of Hauling Equipment: Knuckleboom self-loading trucks, dump trucks/trailers

Total Expected Cubic Yards of Debris: less than 10,000 CY

Quantity of Hauling Equipment: Ten trucks or less

Time elapsed from Notice to Proceed to first arrival onsite of equipment: 1 hour

Time elapsed from Notice to Proceed to complete mobilization: 100% in 24 hours

Expected Management and Supervision Staff: 1 project manager, 1 or 2 foremen, 1 project accountant

Methodology for Scheduling and Routing

the Removal of Debris: Ceres would provide one or more crews consisting of a chain saw crew with flaggers and self loading knuckleboom trucks. A bobcat type loader may also be used. The crew would be supervised by a foreman who would interface with the Town field representative, and a Ceres project manager would supervise the foreman and interface with the Town administrators to assist with FEMA reimbursement including writing the Project Worksheet. Ceres' expert FEMA reimbursement staff would be available to assist further with FEMA reimbursement issues.

Ceres will haul the debris to a TDSR site where it will be reduced by compaction ("walking" on the debris with tracked heavy equipment) and then transfer it to a recycling yard for grinding and conversion to mulch for recycling, or other method acceptable to the Town.

Administration: All trucks would be placarded and certified by Ceres and Town personnel, and each load would be ticketed by a Town-authorized monitor. All loads will pass under an inspection tower and will be "scaled" or "called" by a Town-authorized monitor and the load call will be recorded on the load ticket. Ceres will use its proprietary load ticket software that has been successfully used for twelve years on FEMA-reimbursed projects.

Daily reports will be issued by Ceres stating the amounts of debris hauled the types of debris, and the zones from which the debris originated. Additional information will be provided by Ceres as requested by the Town. Ceres, with the Town's prior approval, will make available updates to citizens through internet access, including information on which areas have been cleared, and the proposed schedule for future clearing of debris.

Event Type: 2

Small Event – Widespread or Town-wide

Ceres Headquarters Office Location: Sarasota, Florida permanent office with mobile Pembroke Park office

Number of TDSR Sites: up to 1

Location of TDSR Sites: To be determined

Size of TDSR Sites: 5 to 10 acres

Type of Hauling Equipment: Self-loading knuckleboom trucks, dump trucks/trailers

Total Expected Cubic Yards of Debris: up to 30,000 CY



Quantity of Hauling Equipment: up to 3 crews with a total of up to 12 trucks and 2 bobcats

Time elapsed from Notice to Proceed to first arrival onsite of equipment: 1 hour

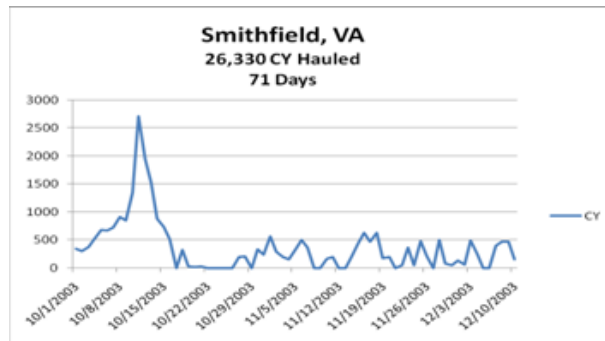
Time elapsed from Notice to Proceed to complete mobilization: 100% in 24 hours

Expected Management and Supervision Staff: 1 project manager, 1 superintendent, 1 foreman, 1 project accountant

Methodology for Scheduling and Routing the Removal of Debris: Ceres would provide two or three crews consisting of self loading knuckleboom trucks with flaggers and chain saw operators. Bobcat type

loaders would likely be used to forward material into larger piles for efficient pickup by self loading knuckleboom trucks. Each crew would be supervised by a lead man, and all crews would be supervised by a superintendent who would interface with the Town field representative. A Debris Management Site (DMS) will be established, a Ceres site manager will be installed who will manage the site operations, which would likely include a dozer, an excavator with grapple, a tub grinder or air curtain incinerator and dump trucks to haul out reduced debris (ash or wood chips). A Ceres

project manager would supervise the superintendent and DMS site manager, and will supervise site restoration. The Ceres project manager will also interface with the Town administrators to assist with FEMA reimbursement including writing the Project Worksheet. Ceres' expert FEMA reimbursement staff would be available to assist further with FEMA reimbursement issues.



Ceres will haul the debris to a TDSR site where it will be reduced by grinding and then transferred by "live floor" or "walking floor" trucks with approximately 90 cubic yard capacity to a recycling yard for grinding and conversion to mulch for recycling, or other method acceptable to the Town.

Administration: All trucks would be placarded and certified by Ceres and Town personnel, and each load would be ticketed by a Town-authorized monitor. All loads will pass under an inspection tower and will be "scaled" or "called" by a Town-authorized monitor and the load call will be recorded on the load ticket.

Ceres will use its proprietary load ticket software that has been successfully used for twelve years on FEMA-reimbursed projects. Daily reports will be issued by Ceres stating the amounts of debris hauled the types of debris, and the zones from which the debris originated. Additional information will be provided by Ceres as requested by the Town. Ceres, with the Town's prior approval, will make available updates to citizens through internet access, including information on which areas have been cleared, and the proposed schedule for future clearing of debris.

Event Type: 3

Significant Event – Removal, Reduction, Hauling – Woody Debris Only – Widespread or Town-wide

Ceres Headquarters Office Location: Sarasota, Florida permanent office with mobile Pembroke Park office

Number of TDSR Sites: 2 or 3

Location of TDSR Sites: To be determined

Size of TDSR Sites: 5 to 15 acres

Type of Hauling Equipment: Self loading knuckleboom trucks, dump trucks/trailers, other

Total Expected Cubic Yards of Debris: up to 400,000 CY

Quantity of Hauling Equipment: Self loading knuckleboom trucks, dump trucks/trailers, approximately 8 crews with approximately 46 trucks total.

Time elapsed from Notice to Proceed to first arrival onsite of equipment: 1 hour

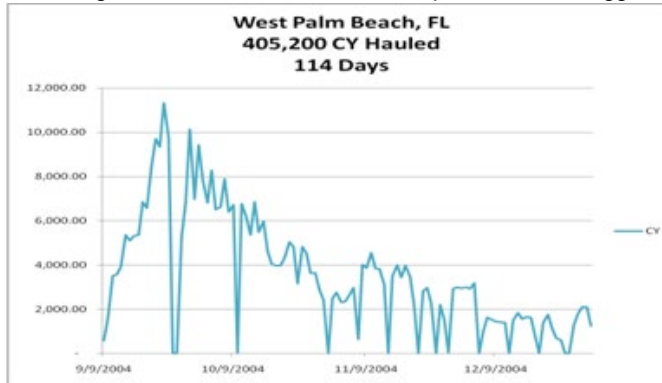
Time elapsed from Notice to Proceed to complete mobilization: 50% in 24 hours, 100% in 48 hours

Expected Management and Supervision Staff: **General Management:** 1 project manager, 1 site superintendent, 1 project superintendent, 2 foremen, 1 quality control officer, 1 administrator, 1 clerk, 1 subcontracting officer, 1 safety and health officer; plus Expected Personnel per TDSR Site: 1 TDSR Site



Manager, 1 foreman with truck and cell phone, 1 assistant foreman, 5 to 8 heavy equipment operators, 2 to 4 flaggers for traffic control, 1 to 5 additional laborers for segregation and other material handling

Methodology for Scheduling and Routing the Removal of Debris: Ceres would provide several crews consisting of trucks, loaders, chain saw operators, and flaggers. Trucks and loading equipment would be



provided with each crew, including self-loading knuckleboom trucks and other loading and hauling equipment. Bobcat type loaders would likely be used to forward material into larger piles for efficient pickup by self loading knuckleboom trucks. Each crew would be supervised by a lead man, and each crew would be supervised by a foreman who would report to the Ceres superintendent who would interface with the Town field representative. A Ceres site manager will be installed who will manage the TDSR site operations, which would likely include a

tub grinder or air curtain incinerator, a dozer, an excavator with grapple and dump trucks to load out. A Ceres project manager would supervise the superintendent and DMS site manager, and will supervise site restoration. The Ceres project manager will also interface with the Town administrators to assist with FEMA reimbursement including writing the Project Worksheet. Ceres' expert FEMA reimbursement staff would be available to assist further with FEMA reimbursement issues.

Administration: All trucks would be placarded and certified by Ceres and Town personnel, and each load would be ticketed by a Town-authorized monitor. All loads will pass under an inspection tower and will be "scaled" or "called" by a Town-authorized monitor and the load call will be recorded on the load ticket. Ceres will use its proprietary load ticket software that has been successfully used for twelve years on FEMA-reimbursed projects.

Daily reports will be issued by Ceres stating the amounts of debris hauled, the types of debris, and the zones from which the debris originated. Additional information will be provided by Ceres as requested by the Town. Ceres, with the prior approval of the Town, will make available updates to citizens through internet access, including information on which areas have been cleared, and the proposed schedule for future clearing of debris.

Event Type: 4

Significant Event – Removal, Reduction, Hauling, and Separating – Mixed Debris – Widespread or Town-wide

Ceres Headquarters Office Location: Sarasota, Florida permanent office with mobile Pembroke Park office

Number of TDSR Sites: 3 to 5

Location of TDSR Sites: To be determined

Size of TDSR Sites: 5 to 20 acres

Type of Hauling Equipment: Self loading knuckleboom trucks, dump trucks/trailers

Total Expected Cubic Yards of Debris: up to 775,000 CY

Quantity of Hauling Equipment: Self loading knuckleboom trucks, dump trucks/trailers, approximately 12 crews with approximately 63 trucks

Time elapsed from Notice to Proceed to first arrival onsite of equipment: 1 hour

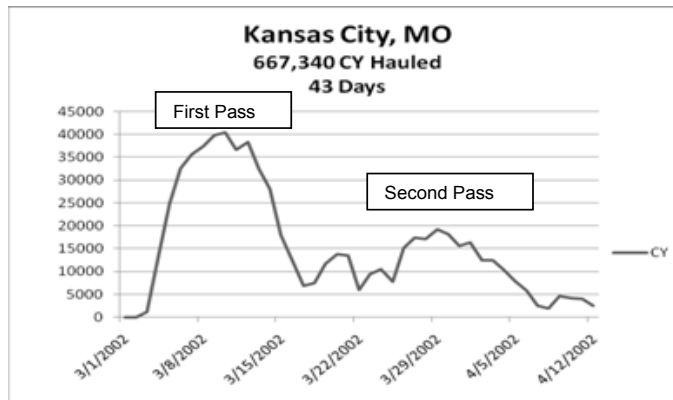
Time elapsed from Notice to Proceed to complete mobilization: 50% in 24 hours, 100% in 48 hours

Expected Management and Supervision Staff: General Management: 1 project manager, 1 site superintendent(s), 1 project superintendent, 3 zone managers, 5 foremen, 1 administrator, 1 accountant, 1 quality control officer, 1 clerk, 1 subcontracting officer, 1 safety and health officer, 1 public relations officer;

plus Expected Personnel per TDSR Site: 1 TDSR Site Manager, 1 foreman with truck and cell phone, 1 assistant foreman, 5 to 8 heavy equipment operators, 2 to 4 flaggers for traffic control, 1 to 5 additional laborers for segregation and other material handling



Methodology for Scheduling and Routing the Removal of Debris: Ceres would provide several crews consisting of trucks, loaders, chain saw operators, and flaggers. Trucks and loading equipment would be provided with each crew, including self-loading knuckleboom trucks and other loading and hauling equipment. Bobcat type loaders would likely be used to forward material into larger piles for efficient pickup by knuckleboom self loading trucks. Each crew would be supervised by a lead man, and each crew would be supervised by a foreman who would report to the Ceres superintendent who would interface with the Town field representative. A Ceres site manager will be installed who will manage the TDSR site operations, which would likely include a tub grinder or air curtain incinerator, a dozer, an excavator with grapple and dump trucks to load out. A Ceres project manager would supervise the superintendent and DMS site manager, and will supervise site restoration. The Ceres project manager will also interface with the Town administrators to assist with FEMA reimbursement including writing the Project Worksheet. Ceres' expert FEMA reimbursement staff would be available to assist further with FEMA reimbursement issues.



The project manager together with the project superintendent would interface daily with Town representatives to review the previous day's progress and would assign streets and geographic territories to crews based on previous progress and input from Town representatives.

Administration: All trucks would be placarded and certified by Ceres and Town personnel, and each load would be ticketed by a Town-authorized monitor. All loads will pass under an inspection tower and will be "scaled" or "called" by a Town-authorized monitor and the load call will be recorded on the load ticket. Ceres will use its proprietary load ticket software that has been successfully used for twelve years on FEMA-reimbursed projects.

Daily reports will be issued by Ceres stating the amounts of debris hauled, the types of debris, and the zones from which the debris originated. Additional information will be provided by Ceres as requested by the Town. Ceres, with the Town's prior approval, will make available updates to citizens through internet access, including information on which areas have been cleared, and the proposed schedule for future clearing of debris.

Event Type: 5

Catastrophic Event – Removal, Reduction, Hauling, and Separating – Mixed Debris –Town-wide

Ceres Headquarters Office Location: Sarasota, Florida permanent office with mobile Pembroke Park office

Number of TDSR Sites: 4 to 6

Location of TDSR Sites: To be determined

Size of TDSR Sites: 5 to 20 acres

Type of Hauling Equipment: Self loading knuckleboom trucks, dump trucks/trailers

Total Expected Cubic Yards of Debris: up to 1,500,000 CY

Quantity of Hauling Equipment: Self loading knuckleboom trucks, dump trucks/trailers, approximately 32 crews with approximately 87 trucks

Time elapsed from Notice to Proceed to first arrival onsite of equipment: 1 hour

Time elapsed from Notice to Proceed to complete mobilization: 25% in 24 hours, 50% in 48 hours, 100% in 72 hours

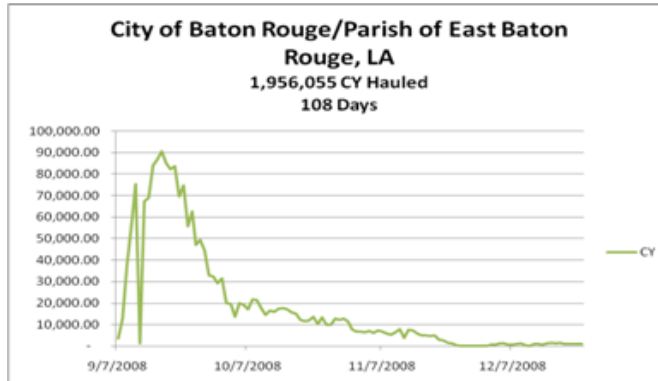
Expected Management and Supervision Staff: General Management: 1 project manager, 1 project superintendent, 4 site superintendents/zone managers, 10 foreman, 1 FEMA/Town liaison, 1 quality control officer, 1 administrator with 3 clerks, 1 subcontracting officer, 1 safety and health officer, 1 accountant; **plus**

Expected Personnel per TDSR Site: 1 TDSR Site Manager, 1 foreman with truck and cell phone, 1



assistant foreman, 5 to 8 heavy equipment operators, 2 to 4 flaggers for traffic control, 1 to 5 additional laborers for segregation and other material handling

Methodology for Scheduling and Routing the Removal of Debris: Ceres would provide crews consisting of trucks, loaders, chain saw operators, and flaggers. Trucks and loading equipment would be provided with each crew, including self-loading knuckleboom trucks and other loading and hauling equipment.



Bobcat type loaders would likely be used to forward material into larger piles for efficient pickup by self loading knuckleboom trucks. Each crew would be supervised by a lead man, and each crew would be supervised by a foreman who would report to the Ceres superintendent who would interface with the Town field representative. A Ceres site manager will be installed who will manage the TDSR site operations, which would likely include a tub grinder or air curtain incinerator, a dozer, an excavator with grapple and dump trucks to load out. A

Ceres project manager would supervise the superintendent and DMS site manager, and will supervise site restoration. The Ceres project manager will also interface with the Town administrators to assist with FEMA reimbursement including writing the Project Worksheet. Ceres' expert FEMA reimbursement staff would be available to assist further with FEMA reimbursement issues.

The project manager together with the project superintendent would interface daily with Town representatives to review the previous day's progress and would assign streets and geographic territories to crews based on previous progress and input from Town representatives.

Administration: All trucks would be placarded and certified by Ceres and Town personnel, and each load would be ticketed by a Town-authorized monitor. All loads will pass under an inspection tower and will be "scaled" or "called" by a Town-authorized monitor and the load call will be recorded on the load ticket. Ceres will use its proprietary load ticket software that has been successfully used for twelve years on FEMA-reimbursed projects.

Daily reports will be issued by Ceres stating the amounts of debris hauled, the types of debris, and the zones from which the debris originated. Additional information will be provided by Ceres as requested by the Town. Ceres, with the Town's prior approval, will make available updates to citizens through internet access, including information on which areas have been cleared, and the proposed schedule for future clearing of debris.

Event Type: 6

Catastrophic Event – Site Management – Town-wide

Ceres Headquarters Office Location: Sarasota, Florida permanent office with mobile Pembroke Park office

Number of TDSR Sites: 4 to 6

Location of TDSR Sites: To be determined

Size of TDSR Sites: 5 to 20+ acres (possible site layout illustrated below)

Total expected cubic yards of debris to process and document: 1,304,369 (see table above)

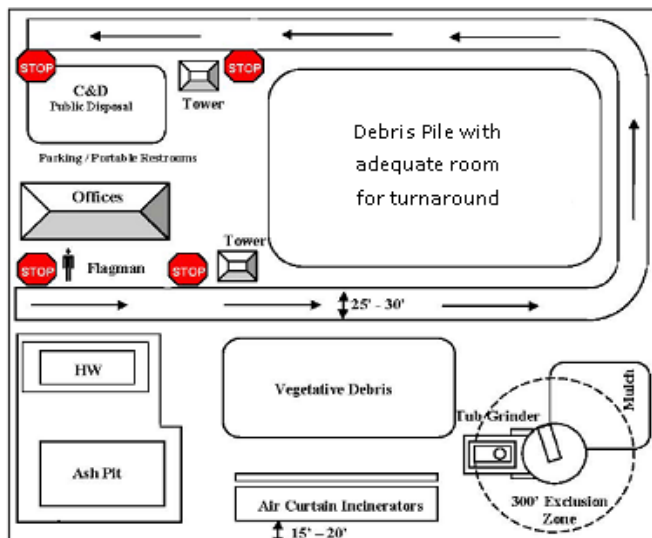
Time elapsed from Notice to Proceed to first arrival onsite of equipment: 1 hour

Time elapsed from Notice to Proceed to complete mobilization: 25% in 24 hours, 50% in 48 hours, 75% in 72 hours, 100% in 96 hours



Expected Management and Supervision Staff: General Management personnel: 1 project manager, 1 assistant project manager, 1 project superintendent, 1 assistant project superintendent, 1 FEMA/Town liaison, 1 quality control officer, 1 administrator with 1 clerk, 1 subcontracting officer, 1 safety and health officer, 1 accountant with 2 clerks and data entry personnel as required; **Expected personnel per TDSR Site:** 1 TDSR Site Manager, 1 foreman with truck and cell phone, 1 assistant foreman, 7 or 8 heavy equipment operators, 2 to 4 flaggers for traffic control, 3 to 5 additional laborers for segregation and other material handling

Quantity of equipment per site: 1 grinder, 2 excavators and/or backhoes with grapples, 1 dozer, 1 wheel loader with rake, 1 wheel loader with bucket, 1 maintenance truck, 1 water truck for fire suppression, 1 to 2 inspection towers, 1 hazardous materials containment area.



Methodology for accepting and measuring of debris: Inspection – From the constructed tower, the Town's designated monitor will determine the capacity of the truck and estimated load volume (percent capacity), and evaluate the load for contaminants requiring segregation. The monitor will instruct the driver regarding the appropriate dump location at the site and will verify the truck is completely empty following dumping. The monitor will complete the load ticket presented for each load delivered to the site.

Unloading - After inspection, the material will be forwarded to the tipping area supported by a wheel loader with rake and laborers. The laborers will inspect the debris and remove any contaminants. Contaminants that are hazardous will be handled by the hazardous toxic waste specialist, staged in the hazmat containment area, and disposed of in accordance with federal, state, and local requirements. Other contaminants, such as metal, will be segregated accordingly.

Segregation - While vegetative debris is generally the most voluminous debris stream, due to the nature of the storm, material segregation is frequently required in order to properly and efficiently process the debris. Collection crews will segregate grindable (vegetative) debris from non-grindable debris to the maximum extent possible during collection and loading operations. These loads, which may contain debris ranging from white goods, household hazardous waste (HHW), e-waste, and other materials, will be segregated and sorted either manually or mechanically to remove the contaminants and then moved to the appropriately lined/fenced areas at the DMS.

Reduction - A wheel loader with rake will push material to the excavators and backhoes for loading material into the grinder. If the mulch produced from grinding is to remain on site for more than four weeks, the mulch piles will then be stacked no higher than 12 feet to minimize the potential for spontaneous combustion. Grinders will operate a safe distance from all other areas of the site to eliminate risk of injury from projectile debris from the grinder. The Dust Control plan will be implemented to ensure dust from the grinder does not impact the adjacent properties. All equipment in the vicinity of the grinders will be equipped with fully-enclosed cabs. If burning is allowed, the debris, once piled in the vicinity of the burn pit area, will be fed into the Air Curtain Incinerator in such a manner as to promote complete combustion. The backhoe will also set aside for forwarding any material that would process more efficiently in a chipper/grinder, such as large diameter logs or stumps. The Air Curtain will be operated at least 100 feet from any stockpile of debris and at least 1,000 feet from any occupied structure.

Final Disposal – Once debris measurement and processing operations are complete, the segregates non-grindables will be recycled to the maximum extent possible. Metals and concrete will be baled, crushed, or

otherwise processed for transport to recycling facilities. Clean that has been processed into mulch will be loaded into live bottom or similar hauling vehicles for delivery to the final disposal location. Mulch will be applied or disposed of at a site(s) approved by the Town, as appropriate. The handling of incinerator ash material will comply with all federal, state, and local laws and regulations.

Site Closure - The Site Restoration and Environmental Survey Plan will ensure that restoration of the site will meet the owner's requirements and local regulations. In addition to site cleanup and removal of all debris, the site will be returned to its pre-storm condition or better via providing sufficient ground cover, grading, and seeding as necessary. An outside independent party may be employed to conduct a post utilization environmental survey in order to ensure satisfactory site conditions. Site closure is normally accomplished within 30 days of receipt of the last load of disaster related debris.

Administration: All trucks would be placarded and certified by Ceres and Town personnel, and each load would be ticketed by a Town-authorized monitor. All loads will pass under an inspection tower and will be "scaled" or "called" by a Town-authorized monitor and the load call will be recorded on the load ticket. Ceres will use its proprietary load ticket software that has been successfully used for twelve years on FEMA-reimbursed projects.

Daily reports will be issued by Ceres stating the amounts of debris hauled, the types of debris, and the zones from which the debris originated. Additional information will be provided by Ceres as requested by the Town. Ceres, with the Town's prior approval, will make available updates to citizens through internet access, including information on which areas have been cleared, and the proposed schedule for future clearing of debris.

Event Type: 7

Catastrophic Event – Total Management – Town-wide

Ceres Headquarters Office Location: Sarasota, Florida permanent office with mobile Pembroke Park office

Total management would effectively combine the two above Catastrophic Events Types: 5 – Removal, reduction, hauling, and separating mixed debris along with 6 – Site Management

Number of TDSR Sites: 6 to 8

Location of TDSR Sites: To be determined

Size of TDSR Sites: 5 to 20+ acres

Type of Equipment: Self loading knuckleboom trucks, dump trucks/trailers for the ROW/ROE loading and hauling to the temporary sites; and grinders, excavators and/or backhoes with grapples, wheel loader with rake, wheel loader with bucket, maintenance truck, water truck for fire suppression, debris inspection towers, and hazardous materials containment area for site management

Total Expected Cubic Yards of Debris: up to 2,300,000 CY

Quantity of Hauling Equipment: Self loading knuckleboom trucks, dump trucks/trailers, approximately 75 crews with approximately 209 trucks

Expected Management and Supervision Staff: General Management: Townwide (per site personnel listed separately below): 1 project manager, 1 assistant project manager, 6 to 8 site superintendent(s), 1 project superintendent, 1 assistant project superintendent, 12 to 18 foreman, 1 FEMA/Town liaison, 1 administrator with 4 clerks, 1 quality control officer, 1 safety and health officer, 1 public relations officer, 1 accountant with 1 clerk; **For each TDSR Site, listed as follows:** 1 site manager, 1 assistant site manager, 2 foremen, 1 lead man, 5 to 8 heavy equipment operators, 3 to 6 flaggers for traffic control, 3 to 5 additional laborers for segregation and other material handling per each TDSR site.

Methodology for Scheduling and Routing the Removal of Debris: Ceres would provide crews consisting of trucks, loaders, chain saw operators, and flaggers. Trucks and loading equipment would be provided with each crew, including self-loading knuckleboom trucks and other loading and hauling equipment. Bobcat type loaders would likely be used to forward material into larger piles for efficient pickup by knuckleboom self loading trucks. Each crew would be supervised by a lead man, and each crew would be supervised by a foreman who would report to the Ceres superintendent who would interface with the Town field representative. A Ceres site manager will be installed who will manage the TDSR site operations. Operations at the various TDSR sites would be congruent with the method of operations as listed above, from site inception, preparation, debris acceptance, segregation, processing, haul out, and site closure. A Ceres project manager would supervise the superintendent and DMS site manager, and will supervise site



restoration. The Ceres project manager will also interface with the Town administrators to assist with FEMA reimbursement including writing the Project Worksheet. Ceres' expert FEMA reimbursement staff would be available to assist further with FEMA reimbursement issues.

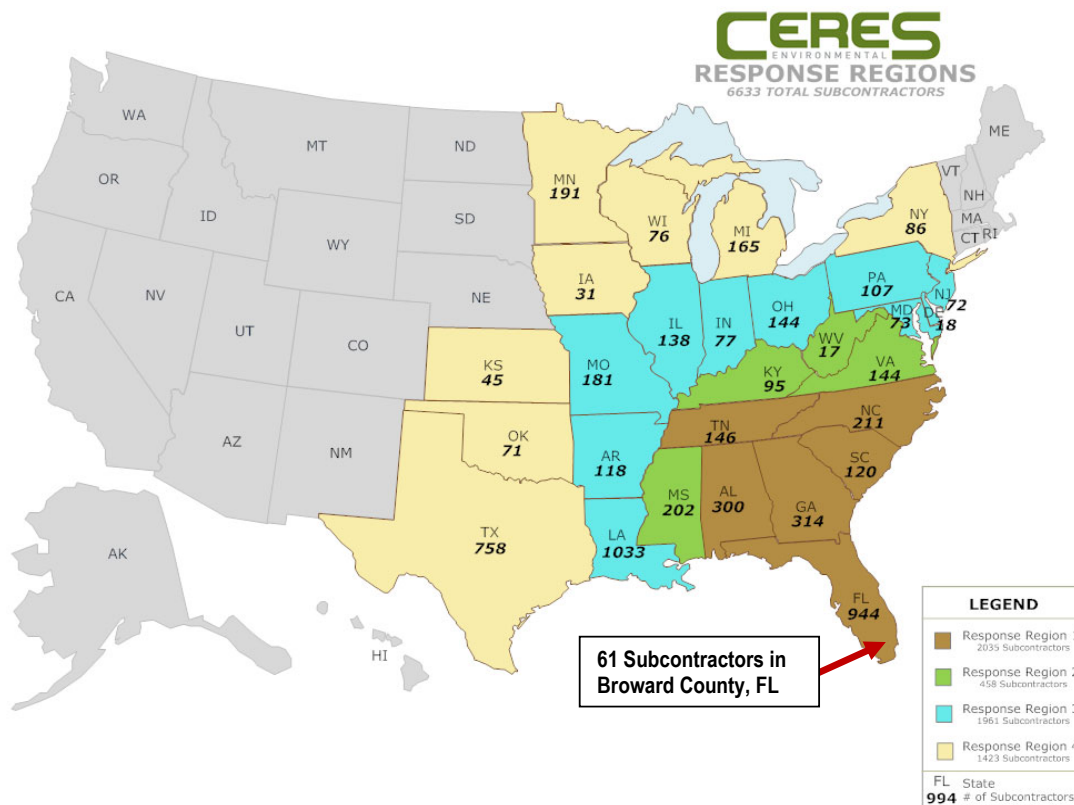
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6 MBE PARTICIPATION



Introduction

Our objective at Ceres Environmental Services, Inc. is to perform all work associated with this contract in an efficient and safe manner through the effective administration and management of our equipment, personnel, subcontractors, and suppliers. In accordance with Ceres' policies and programs, the work plan for this contract will be developed and executed assisting, counseling, advising, and utilizing, to the maximum extent possible and to the extent consistent with the Town of Pembroke Park's interest, Local and other Small Businesses (SB) as well as Small Disadvantaged Businesses (SDB) such as HUBZone, Veteran-owned (VO), Service Disabled Veteran-Owned (SDVO), Woman-Owned (WOSB) for the provision of equipment, labor, services and supplies.

It is important for Ceres to provide opportunities for local companies and their employees to work on any project that may result from this contract. Additionally, Ceres may directly employ individuals to work for Ceres on a project. Ceres has a very well developed subcontracting plan, and Ceres also has a stellar record of implementing our plan and making payments to local subcontractors on past projects performed when Ceres is the prime contractor.

During our Hurricane Katrina response, Ceres was very successful in subcontracting with local companies. Our first priority is to give opportunities to local firms and it is our commitment to meet or exceed other small business and minority hiring goals of Pembroke Park. We recognize the importance of bringing in local companies and thereby further assisting in the economic recovery of the local area.

Ceres paid local subcontractors 59.5% of subcontracted dollars during our response to Hurricanes Katrina and Rita in Louisiana, and successfully subcontracted to Small Disadvantaged Businesses (10.77%), Women Owned Businesses (18.25%) and Veteran Owned Businesses (8.38%).



Additionally, over the 2011 Alabama tornado season, Ceres paid 80% of subcontracting dollars to Alabama businesses. Ceres employs a Subcontract Manager who is dedicated to soliciting and involving local businesses with our projects. We look forward to using our subcontracting plan to further involve local businesses with work opportunities with Ceres.

Subcontracting To Firms within the Area of the Project

It is the intention, policy and practice of Ceres to utilize **local** subcontract services in the performance of the proposed contract to the maximum extent possible as consistent, within the requirements of **the Stafford Act**, Sec. 307, Use of Local Firms and Individuals (42 U.S.C. 5150), the prime contract and sound business practices and management policies. In General - In the expenditure of Federal funds for debris clearance, distribution of supplies, reconstruction, and other major disaster or emergency assistance activities which may be carried out by contract or agreement with private organizations, firms, or individuals, preference will be given, to the extent feasible and practicable, to those organizations, firms, and individuals residing or doing business primarily in the area affected by such major disaster or emergency. We recognize the advantages obtainable by utilizing other responsible and experienced firms who are capable of furnishing specialty services and products of high quality. First priority will be given to those subcontractors who are from or do business in the surrounding area.

A separate program will be included for local contractors that do not necessarily have goals established under the contract requirements. Ceres' internal subcontractor databases, on-line databases, online local business directories, and local government offices will be used to identify contractors in the immediate area. This is the process used quite successfully by Ceres on previous projects. The search and identification will validate the speed and performance level to mobilize contractors on site and begin the physical work. Our internal subcontractor database includes subcontractors who have expressed an interest in or assisted our firm in the successful completion of emergency response contracts. All efforts will be made to also procure supplies, materials and labor from local vendors.

Ceres has and will continue to communicate with local authorities, elected officials, and community organizations, its desire to hire local and small business enterprises and subcategory businesses to meet the requirements of FAR 19.704(a) and 52.219-9(d), DFARS Subpart 219.5, 219.704(a)(1), 219.705 and 252.219-7003 and meet specified goals for hiring SBs, SDBs, WOSBs, VOs, SDVOs, and HUBZones. Copies of the contract will be sent to Plan Rooms servicing the particular region in addition to our office in the project area. The contract will also be posted to a web site and potential subcontractor registration will also be available via web, FAX, direct contact (1-877-STORM12). A dedicated toll-free telephone service will be established specifically for subcontractors interested in contracting with Ceres. Ceres has made as many resources available to subcontractors as possible in order to initiate and facilitate communication.

The Manager of Administration and the Subcontract Manager will notify regionally based subcontractors of the issuance of a notice to proceed. Ceres' subcontractor database currently contains more than 5,000 disaster debris management prospective subcontractors who have contacted Ceres with an interest in subcontracting. More than 1,100 of these subcontractors have worked on Ceres' disaster projects, providing, along with Ceres' owned fleet, more than 7,000 pieces of loading and hauling equipment. While our database of qualified subcontractors is very large, it is our intention to select from a more regionally based group and have established for Pembroke Park four unique response regions. These are based on relative distance from your area and use straight-line miles and/or drive time to establish which region each state of potential subcontractors belongs in.

Listed below is information taken directly from our subcontractor database, showing the home state of operation and numbers of subcontractors, by the approximate drive times to Pembroke Park. A list of prospective Florida subcontractors is included in this proposal. Should you desire a listing of the Region 1-4 subcontractors by name and location; Ceres can provide such a list upon request.

Response Region 1: 240 straight-line miles or 6-8 hours driving time			
Alabama	254	North Carolina	184
Florida	670	South Carolina	97
Georgia	225	Tennessee	120
Subtotal of firms within 6-8 hours driving time = 1,550			



Response Region 2: 360 straight-line miles or 8-10 hours driving time			
Kentucky	76	Mississippi	145
Virginia	121	West Virginia	17
Subtotal of firms within 8-10 hours driving time = 359			
Response Region 2: 360 straight-line miles or 8-10 hours driving time			
Arkansas	121	Delaware	13
Maryland	62	Missouri	155
Illinois	112	New Jersey	60
Indiana	68	Ohio	130
Louisiana	910	Pennsylvania	90
Subtotal of firms within 8-10 hours driving time = 1,721			
Total Number of Subcontractors Within One Days Driving Time = 3,630			
Response Region 4: greater than 600 straight-line miles or more than 14 hours driving time			
Iowa	30	New York	74
Kansas	40	Oklahoma	70
Michigan	143	Texas	568
Minnesota	170	Wisconsin	66
Subtotal of firms greater than 14 hours driving time = 1,161			
Total Number of Subcontractors Within Two Days Driving Time = 4,791			

Ceres Subcontract Manager and Duties

The Ceres Subcontract Manager is:

Tia Laurie
Subcontract Manager
Ceres Environmental Services, Inc.
6968 Professional Parkway
Sarasota, FL 34240
(800) 218-4424
tia.laurie@ceresenv.com

Ms. Laurie's responsibilities include:

- Identification, development, and maintenance of source lists of small, small disadvantaged, and women-owned small business concerns. Verifying the list of subcontract entities, or database, is properly maintained.
- Develop outreach programs through advertising; broadcast fax solicitations; networking with local and national organizations such as SBA, applicable trade unions, Chambers of Commerce etc.
- Ensuring the inclusion of targeted business concerns in all solicitations for services or products; and ensuring that all solicitations are structured to permit the maximum possible participation by targeted concerns.
- Ensuring that certain solicitations or sources sought are restricted to SDB concerns (competitive basis).
- Ensuring the establishment and maintenance of records of all subcontract awards to ensure appropriate documentation of non-selection of bids submitted by targeted enterprises.
- Ensuring the preparation and submittal of all compliance reports.
- Maintaining records and measuring performance against established goals.
- Advise, train, and foster project management personnel on the purposes of the SB Subcontracting Program.
- To ensure any provided study or reports are formatted in a manner compliant with the contract or otherwise acceptable to the Town.
- Encouraging all employees and subcontractors to attend off-site training courses offered by public and private entities in small business development and small business program goals. Arranging for the conduct of training for purchasing personnel regarding the intent and impact of Public Law Public Law 99-661, Section 1207 and Public Law 100-180, Section 806 on purchasing procedures.



- Participate in voluntary federal programs which encourage the private sector to utilize SDBs, SBs, WOSBs, VOs, SDVOs, and HUBZone subcontractors.
- Ensuring periodic rotation of potential subcontractors on bidder's lists.
- Identification of other SB concerns when the number of prospective sources is not adequate using the internet or other mass media as a resource.
- Review and approval of SB subcontracting plans submitted by large businesses.
- Maintaining requirements of the prime contract in subcontract agreements. Verification that subcontract agreements contain flowdown clauses.
- Prepare and submit semi-annual and annual subcontracting reports.
- Reporting progress in achieving goals under this program to senior level management.
- Implementation of an "in-reach" program that provides targeted businesses access to project managers and key personnel.

Methods Utilized To Develop and Achieve Subcontracting Goals

Ceres will utilize a minimum of one subcontract manager and/or specialists in the execution of this contract. All personnel are familiar with and recognize Ceres' commitment to Public Law 99-661, Section 1207 and Public Law 100-180, Section 806 and the Robert T. Stafford Disaster Relief and Emergency Assistance Act, PL 100-707 and Public Law. Ceres will conduct internal training seminars and workshops to assure staff compliance with requirements of FAR 19.704(a) and 52.219-9(d), DFARS Subpart 219.5, 219.704(a)(1), 219.705 and 252.219-7003 and meet specified goals for hiring SBs, SDBs, WOSBs, VOs, SDVOs, and HUBZone subcontractors.

In addition to technical and field work subcontracted in association with this contract, buyers will make every effort to identify and utilize SBs & SDBs for supplies and services including but not limited to the following: Office and temporary housing service, Cleaning and supplies, Housekeeping Services, Laboratory Supplies and Services, Safeguarding and Security Services, and other supplies and services not typically identified for subcontract opportunities to targeted firms. Additionally, large business subcontractors will be counseled on the identification, evaluation, solicitation, and utilization of targeted businesses within their scope of services. Historically, principal items or areas we have identified for subcontract opportunities to SBs, SDBs, WOSBs, VOs, SDVOs, and HUBZones under these similar contracts include:

- Trucking and Hauling
- POL Products
- Nursery and Landscape Products and Services
- Sand and Aggregate
- Field vehicle supply, parts and service/maintenance
- Labor housing (tent and food service supply)
- Portable Toilet supply and service
- Office and temporary housing service, cleaning and supplies
- Office and clerical support staff
- General Laborers
- Parts, fuel, maintenance, and related equipment service
- Heavy Equipment Rental/Lease concerns
- Specialty services such as, but not limited to: sewer cleaning services, solid waste hauling, and recycling, tree removal and trimming, and demolition.

Through the application of Ceres' proven capabilities relative to technical performance and contract administration, it is our intent that the Owner be provided with the highest level of performance while still achieving our participation goals and capturing opportunities for these businesses while acquiring an expanded base of qualified small businesses; obtaining more competitive pricing on procurement opportunities resulting in cost savings; and achieving an increase in small business program goal accomplishments.



Achievement of these goals will be realized through the application of the following functions and activities:

- Identification and maintenance of a qualified potential Internal Subcontractor Database, which includes business status within each level of government.
- Developing and maintaining bidder's lists for each new project of SBs, SDBs, WOSBs, VOs, SDVOs, and HUBZones from all possible resources to include but certainly not limited to the Internal Database.
- Identification of all federal, state, and local government and private associations/coalitions for targeted businesses.
- Solicit, counsel, and discuss subcontracting opportunities with representatives of targeted business firms, and encourage certification of these firms prior to commencement of work.
- Provide assistance to business concerns by arranging solicitations, time for the preparation of bids, quantities, specifications, and delivery schedules so as to facilitate the participation by such concerns. Ensuring that procurement packages are designed to permit the maximum possible participation.
- Ensure that SBs, SDBs, WOSBs, VOs, SDVOs, and HUBZones concerns have an equitable opportunity to compete for subcontracts, and that other subcontracts and services are identified that will be restricted to competitive SDB bids. Identification of subcontracts for restricted competitive bid should consider all potential services and supplies and not only those traditionally awarded to SB or SDB firms. See also DFARS 219.705-4(d).
- Provide internal motivational training to encourage purchasing and contract administration personnel to meet or exceed these goals.
- Provide assistance to potential subcontractors in completing the System of Award Management (SAM)
- Provide notice to subcontractors concerning penalties and remedies for misrepresentations of business status for the purpose of obtaining a subcontract intended to be included as part or all of a goal contained within this subcontracting plan.
- Conduct reviews of subcontractor performance, providing feedback to SB and SDB firms relative to competency, abilities, experience and capacity and provide technical assistance to any firms as appropriate, based on the outcome of the review. This review may be done prior to award or at any time post-award, but must be completed prior to completion of any awarded work. Reviews may not be conducted for those firms with whom Ceres has had a prior working relationship and who have already demonstrated appropriate competency, ability and capacity to perform the required work or service. Ceres also makes every effort to establish long-term working relationships with SBs and SDBs to include long-range project plans (e.g. joint ventures, teaming agreements, etc).
- Submit the required reports and documentation of all efforts used to identify and solicit targeted business concerns.
- Participate and cooperate in any studies or surveys that may be requested by the Owner or other agencies.

Utilization of Small Business Concerns and Small Disadvantaged Business Concerns

It is the policy of Ceres and its agents, hereinafter referred to as "contractor" or "contractor plan," to hire small business concerns and small business concerns owned and controlled by socially and economically disadvantaged individuals. Ceres agrees to carry out this policy in awarding to subcontractors, to the fullest extent possible, consistent with the efficient performance of this agreement and its options. Ceres agrees to cooperate in any studies or surveys that may be conducted by the Town as may be necessary to determine the extent of Ceres' compliance with this clause.

As used in this plan, the term "small business concern" (SB) will mean a small business as defined pursuant to Section 3 of the Small Business Act and relevant regulations. The term "small business concern owned and controlled by socially and economically disadvantaged individuals" (SDB) will mean a business concern:

- (1) Which is at least 51 percent owned by one or more socially and economically disadvantaged individuals; or in the case of any publicly owned business, at least 51 percent of the stock of which is owned by one or more socially or economically disadvantaged individuals; and
- (2) Whose management and daily business operations are controlled by one or more such individuals.



Ceres will presume that socially and economically disadvantaged individuals include Black-Americans, Hispanic Americans, Native Americans, Asian-Pacific Americans, Asian-Indian Americans and other minorities, or any individual found to be disadvantaged by the Administration pursuant to 8(a) of the Small Business Act.

Utilization of Service Disabled-Veteran, Veteran-Owned and Women-Owned Small Business Concerns

It is the policy of Ceres to hire small business concerns and small business concerns owned and controlled by service-disabled veterans, veterans, and women. Service disabled veteran and women owned, as used in this clause, means businesses that are at least 51 percent owned by veterans, service disabled veterans or women who are United States citizens and who also control and operate the business. Ceres agrees to use its best efforts to give veteran, service disabled veteran, and women-owned small businesses the maximum practical opportunity to participate in subcontract awards to the fullest extent consistent with the efficient performance of this contract plan.

Utilization of HUBZone Small Business Concerns

It is the policy of Ceres to hire HUBZone small business concerns. HUBZone small business concern means a small business concern that appears on the List of Qualified HUBZone Small Business Concerns Maintained by the SBA.

Description of Efforts to Ensure That SBs, Service Disabled Veteran Businesses, Woman-Owned Businesses, HUBZone Businesses, and SDBs Have an Equitable Opportunity to Participate In the Acquisition

Ceres agrees to use its best efforts to give targeted business the maximum practical opportunity to participate in subcontract awards to the fullest extent consistent with the efficient performance of this contract plan. Ceres will assist small business and small disadvantaged concerns by arranging solicitations, time for the preparation of bids, quantities, specifications, and delivery schedules so as to facilitate the participation by such concerns. Payment schedules will be adjusted to allow for participation of all firms with cash flow concerns. Materials, Supplies, Equipment and Services will be identified and discussed with these concerns. These items include POL products, Parts and Equipment, and Services (Equipment rental, equipment subcontracting, etc.).

Records and Source Documents

The types of records maintained and procedures adopted to demonstrate compliance with the requirements and goals of the Small Business Subcontracting Plan include the following:

1. Source Lists (The following source lists for targeted firms are representative and are not intended to be construed as sole sources of this information. Ceres is making every effort to identify, log, and procure the necessary contractor data to allow for the fair and equitable participation in this contract. The following listings are provided as an immediate source of contractors that qualify as SBs, SDBs, WOSBs, VOs, SDVOs, and HUBZones:

- SBA Dynamic Small Business Search
- List of Federally Registered Contractors for Contractor Compliance
- American Business Information Business USA
- List of Minority Businesses Councils
- Business Development Agencies
- DOD Subcontracting Directory
- Department of the Treasury, Small Business Subcontracting Opportunities
- Small Business Administration, Subcontracting Opportunities Directory
- State and Regional Small Business Administration (SBA) Resources
- National Minority Purchasing Council Vendor Information Service
- Research and Information Division of the Minority Business Development Agency in the Department of Commerce
- Trade Associations for SB, VO, SDVO, HUBZone SB, SDB, and WOSB Concerns.
- Dun and Bradstreet Procurement Planning Directory
- Participation in various local, regional, and national SB trade associations and conferences



- Membership in SB organizations, development organizations, and various government organizations
- SBA Commercial Market Representative (CMR)

Additionally Ceres has contacted city, county and municipal minority business development offices as additional resources to identify SB and SDB firms.

2. For each subcontract solicitation resulting in an award of more than \$ 10,000.00, Ceres will retain documentation to indicate:

- Whether small business concerns were solicited and if not, why not
- Whether small disadvantaged business concerns were solicited and if not, why not
- Whether women owned small business concerns were solicited and if not, why not
- The reason award was not made to a small business concern
- Records of outreach efforts to contact:
 - Trade Associations
 - Business Development Organizations
 - Conferences and Trade Fairs
 - Records of Internal Guidance
 - Records of Subcontractors Award Data

3. Ceres Subcontractor Database Management

Ceres' existing subcontractor database has been developed through out-reach efforts including, but not limited to: advertising; broadcast fax solicitations; networking with local and national organizations such as the AGC, applicable trade unions, and Chambers of Commerce, etc. This database contains thousands of subcontractors who have registered with us on-line at www.ceresenvironmental.com. This registration process requires potential subcontractors to indicate their small business subcategory status. The database is continually updated and used by Ceres in recruiting and hiring appropriate subcontractors to meet the requirements of FAR 19.704(a) and 52.219-9(d), DFARS Subpart 219.5, 219.704(a)(1), 219.705 and 252.219-7003 and meet specified goals for hiring SDBs, SBs, WOSBs, VOs, SDVOs, and HUBZone subcontractors.

The Subcontract Manager will ensure that the subcontractor database modified for this project is appropriate for the type of information required to be retained and suitable in terms of generating utilization data and contract information for bid solicitations. Specific elements of the management of this system include:

Addition and Deletion from Master List of Subcontractors including the following:

- Contact Person
- Company
- Address
- Telephone
- Email if available
- Equipment Available
- Labor Available
- Time Needed to Mobilize
- Status, Category

Additional Requirements of Contractors when Added to Master List

- Annual business updates, faxed or mailed
- Request to be maintained on Ceres qualified subcontractor list
- Insurance Capability
- Bonding Capability
- Subcontract Package to Include Subcontract Forms and Standard Government Contract Clauses



Addition and Deletion of Resource Centers such as:

- Contractor Associations
- State, Federal, and Local Subcontractor Management
- Procurement Automated Source System
- National Minority Purchasing Council Vendor Information Service
- Council Vendor Information Service
- Research and Information Division of the Minority Business Development Agency
- Sources used are the SBA's procurement automated source system (PASS)
- National Purchasing Council Vendor Information Service
- Minority Business Development Agency
- U.S. Department of Commerce
- Local Minority Business Development Centers
- Economic Development Centers
- National American Indian Enterprise Development

At present, Ceres' subcontractor database includes SBs, SDBs, WOSBs, VOs, SDVOs, and HUBZones utilized by Ceres on past projects totaling in excess of 500 Million Dollars, those who have responded to a solicitation by Ceres by means of a letter of interest inquiry executed by a company representative having signatory authority, and those who have been otherwise identified as a potential subcontractor by the Subcontract Manager through various means mentioned herein.

In addition, Ceres modified the corporate website (www.ceresenvironmental.com) to include an electronic means of potential subcontractor registration with our firm. This website provides potential subcontractors the opportunity to register with Ceres their pertinent company information, current business status, and capabilities. This information is linked to upload into our database facilitating more ready access by means of database inquiry to locate specific types of contractors, specific types of business concerns, and/or specific locations. The information required to be submitted by each potential subcontractor, which is retained in the database, includes:

Information provided by the subcontractors in the registration includes the following:

- Contractor Name
- Address
- Phone/Fax Number
- Email Address
- Business Type (SBs, SDBs, WOSBs, VOs, SDVOs, and HUBZones)
- Ownership Information
- Years in Business
- Insurance Information
- Equipment Available (type and quantity)

All potential vendors and subcontractors will be integrated into the Ceres Subcontractor Database modified specifically for this project. This (Access) database retains basic subcontractor information (name, address, and contact information), types of equipment or services provided, any pricing agreement, and business status. In addition, this system tracks work or services provided by each organization, amounts invoiced, and goals. This active vendor base will continue to be broadened throughout the performance of this contract as additional potential vendors and subcontractors are identified and/or as additional needs/solicitations arise. Efforts to broaden this vendor database will also be in conformance to those requirements of FAR 19.704(a) and 52.219-9(d), DFARS Subpart 219.5, 219.704(a)(1), 219.705 and 252.219-7003. The provision of certain services or materials sought in support of this contract may be restricted to competitive bids received from only SDBs. Such restrictions will be identified by the Project Manager and communicated to the appropriate buyer(s) or contract administrator assisting in solicitation of competitive bids.

Ceres is able to utilize the information in this database, then, to contact potential subcontractors who may be interested and capable of providing specific services to our company. By identifying any parameters, such as service type or business location, Ceres can quickly generate an extensive list of potential



subcontractors, meeting the criteria of a disadvantaged business as discussed in this plan, for the purposes of soliciting a competitive bid for such services.

Award to any given subcontractor will be contingent upon the provision of basic company information, current licensing, as required, and the verification of current insurance information (general liability, automobile, and workers compensation). Other factors may include capacity, capability, experience, and abilities of the firm. The Subcontract Manager can provide direction and assistance to any such firms not readily meeting all of the required or desired business elements in an effort to assist the firm in overcoming such obstacles.

4. Records of internal guidance and encouragement provided to acquisition personnel through workshops, seminars, training programs, incentive awards, and monitoring to evaluate compliance with the programs requirements.

Past Performance

On USACE projects performed by Ceres, in Puerto Rico during the 1998 and 1999 hurricane seasons (Hurricane George), 100% of all subcontracting dollars went to locally-based Small and various Disadvantaged Business concerns. Additionally, on USACE projects performed in Louisiana in response to Hurricanes Katrina and Rita, 59.5% of subcontracted dollars went to local businesses and 76.1% of the dollars subcontracted to small business went to local small businesses. While utilizing 1,619 vendors and subcontractors, Ceres exceeded all of its subcontracting goals of USACE contract number W912P8-D-05-0024. During Ceres' the Alabama tornados response in 2011, Ceres used over 80% local and minority subcontractors to complete various projects.

During the performance of the above mentioned contracts Ceres successfully utilized several hundred local SB and SDB firms, and was able to exceed the proposed award goals for SB, SDB, WOSB, VO, SDVO, and HUBZone firms. Numerous other government projects have been completed by Ceres over the course of the past 25 years with successful utilization (meeting or exceeding established goals) of local and other Small Businesses, SDBs, WOSBs, VOs, SDVOs and HUBZone small businesses.

Based on our historically successful contract performance and utilization goals, Ceres anticipates that the completion of work under this contract for the Town of Pembroke Park will also be successful in meeting, minimally, the stated goals contained within this plan.

List of Potential Subcontractors

Category Key: SB = Small Business; WOSB = Woman-Owned Small Business; VO = Veteran-Owned Small Business; SDVO = Service-Disabled Veteran Owned Small Business; 8a = Currently 8a Certified; SDB = Small Disadvantaged Business; HUB = HUB Certified

Broward County Subcontractors

Company	City	State	Certs
Calle Enterprise, Inc.	Coconut Creek	FL	
Nicon Contracting & Engineering, Inc.	Coconut Creek	FL	SB, SDB
Phil's Expert Tree Service, Inc.	Coconut Creek	FL	WOSB
Tri-County Environmental	Coconut Creek	FL	SB, WOSB
Best Systems Of Florida, Inc.	Cooper City	FL	SB
Michael Roy, Inc., / Elite Properties	Cooper City	FL	
All Florida Tree & Landscape, Inc	Coral Springs	FL	
Continental Lawn & Landscaping, Inc.	Coral Springs	FL	WOSB
Mora Engineering Contractors, Inc.	Coral Springs	FL	SDB
Top Gun Excavation, Inc.	Coral Springs	FL	SB
Xtreme Land	Coral Springs	FL	SB, WOB
Tate Transport	Dania Beach	FL	SB, FL DBE
Austin Tupler Trucking	Davie	FL	SB
Empire Property Services LLC	Davie	FL	SB, WO
Old Southern Builders	Davie	FL	SB, VOSB
United Underground Contractor Corporation	Davie	FL	SDB



Town of Pembroke Park
RFP 19-02 Disaster Debris Removal and Disposal Services

Company	City	State	Certs
Atlantic Coast Environmental, Inc.	Deerfield Beach	FL	
Cyriacks Environmental Consulting Services, Inc.	Deerfield Beach	FL	SB, WOSB, SDB, VO
GlobeTec Construction	Deerfield Beach	FL	
Innovative Environmental Services Inc.	Deerfield Beach	FL	SB, WOSB
Jayco, Inc.	Deerfield Beach	FL	
Ryan Incorporated Southern	Deerfield Beach	FL	
Advanced Roofing, Inc.	Fort Lauderdale	FL	
BL. Williams Electric, Inc.	Fort Lauderdale	FL	
Demo Doctor, Inc.	Fort Lauderdale	FL	SB
Dr.D Enterprises, Inc. of Davie	Fort Lauderdale	FL	SB, VO, SDVO
Eleos, LLC	Fort Lauderdale	FL	
Glen Contracting, Inc.	Fort Lauderdale	FL	SB
Retranca Equipment and Trucking	Fort Lauderdale	FL	SB
SUG Distributions, Inc.	Fort Lauderdale	FL	SB
Warren Contracting And Development	Fort Lauderdale	FL	SB
Wastetech	Fort Lauderdale	FL	WO,
World Detail Specialists inc	Ft. Lauderdale	FL	
AISE Service, Inc.	Hialeah	FL	SB
All Design Concrete Corp	Hialeah	FL	SB,WO,
JIREH TREE CARE LLC	Hialeah	FL	SDB
Sunny Trimming & Landscaping, Inc.	Hialeah	FL	
Tow Max Transport Corporation	Hialeah	FL	SB, WOSB
Maytin Engineering, Corp.	Hialeah Gardens	FL	SB
Hollywood Restoration, Inc.	Hollywood	FL	SB,
IMR Development Corporation	Hollywood	FL	SB, WOSB, VOSB
K&R World Electrical Contractor's Inc.	Hollywood	FL	SB,
Magic Wheels	Hollywood	FL	SB
Miller & Myers LLC	Hollywood	FL	
Thompson's Roofing	Hollywood	FL	SB
Island Recovery Services	Lauderdale Lakes	FL	SDB
Bulls Eye Group, Inc.	Oakland Park	FL	SB
TLMC Enterprises, Inc.	Pembroke Park	FL	SB, WOSB, SDB
AFS Logistics	Pembroke Pines	FL	SB, WOSB
Chin Diesel, Inc.	Pembroke Pines	FL	SB
Macros Construction and Services, Inc.	Pembroke Pines	FL	SB, SDB
The Zenith Group Enterprises Corp	Pembroke Pines	FL	SB, VO
Biocarbon Technologies Inc.	Plantation	FL	
JMS Construction Services	Plantation	FL	SB
John Wayne Construction	Plantation	FL	
SMF Capital, Inc.	Plantation	FL	
Worldelectric Supply	Pompano	FL	
Eastern Waste Systems, Inc.	Pompano Beach	FL	
Logarithm Lawn Care, LLC	Pompano Beach	FL	SB, VOSB
Gradall bobcat and landscaping	West Park	FL	SB
Perfect Property Resources LLC	West Park	FL	

Miami-Dade County Subcontractors

Company	City	State	Certs
Corpac Steel Products	Aventura	FL	
CBC Real Estate LLC	Cutler Bay	FL	SB,
DC Engineering & Construction Group, Inc.	Doral	FL	



Town of Pembroke Park
RFP 19-02 Disaster Debris Removal and Disposal Services

Company	City	State	Certs
GH Builders Inc.	Doral	FL	SB,SDB
JN Company	Doral	FL	
AISE Service, Inc.	Hialeah	FL	SB
All Design Concrete Corp	Hialeah	FL	SB,WO,
JIREH TREE CARE LLC	Hialeah	FL	SDB
Sunny Trimming & Landscaping, Inc.	Hialeah	FL	
Tow Max Transport Corporation	Hialeah	FL	SB, WOSB
Maytin Engineering, Corp.	Hialeah Gardens	FL	SB
ASA, LLC	Homestead	FL	SB
Florida Paving & Trucking Inc	Homestead	FL	WO,
JT HAULING	Homestead	FL	WO,
SDAC	Homestead	FL	SB, SDB, HUB Zone ,8(a), VO
Tropical Disaster Response, LLC	Homestead	FL	
Action Express, LLC	Medley	FL	SB, SDB
All Florida Land Cleaning	Medley	FL	
A & J Transport, Inc.	Miami	FL	
A Native Tree Service, Inc.	Miami	FL	SB, WOSB
ABO Engineering Contractors	Miami	FL	
Associated Marine Salvage	Miami	FL	SB
Building Essentials And Training LLC	Miami	FL	SB,
C & C Waste Removal, Inc.	Miami	FL	SB
C.E. Construction and Development	Miami	FL	SB
Cambridge Project Development Inc.	Miami	FL	SB
Caruva INC	Miami	FL	
Continental Heavy Civil	Miami	FL	
DBLP Contracting	Miami	FL	SB
Disaster Relief Catering	Miami	FL	
Dynamic Scapes LLC	Miami	FL	SB,
Edu-Tech, Inc.	Miami	FL	SDB
EnviroWaste Services Group, Inc.	Miami	FL	
Galafre Construction and Land Design Inc.	Miami	FL	
Hard Core Construction	Miami	FL	SB,
Isram Enterprises	Miami	FL	SB, WOSB, SDB
Jam Logistics, Llc	Miami	FL	SB,
Jewett Heavylift & Equipment Corp	Miami	FL	SB, WOSB
Juan C. Viguera Landscaping	Miami	FL	SB
KB & JO Trucking Corp	Miami	FL	SB
KGR Trucking	Miami	FL	SB, WOSB
La Ceiba Nursery	Miami	FL	SB
Leno Dredging and Hauling	Miami	FL	SB, SDB, HUB
Magestry Land Work	Miami	FL	SB
Maiky's Enterprises Corporation	Miami	FL	SB, WOSB, SDB
Makeovers Unlimited, Inc.	Miami	FL	SB
MCO Construction & Services, Inc.	Miami	FL	SB, WOSB, SDB, HUB
Nidiquar Services Lyc	Miami	FL	SB,
OAC Action Construction Corporation	Miami	FL	
Pending Incorporation	Miami	FL	WOSB



Town of Pembroke Park
RFP 19-02 Disaster Debris Removal and Disposal Services

Company	City	State	Certs
R & P Shah Enterprises, Inc.	Miami	FL	WOSB
Rausa Builders	Miami	FL	SB
Roadway Trucking Inc.	Miami	FL	SB,
Security Enforcement Authority, Inc.	Miami	FL	SB, VO
TakeStock, Inc.	Miami	FL	SB, SDB
The Combined Group Corp	Miami	FL	SB, SDB, 8(a)
American Environmental	Miami Beach	FL	SB, WOSB
G7 Holdings, Inc.	Miami Beach	FL	SB
LLF Concepts, Inc.	Miami Beach	FL	SB
Moss Disaster Relief, LLC	Miami Beach	FL	SB
DSW Logistics	Miami Gardens	FL	SB,
In Touch Logistics LLC	Miami Gardens	FL	SB,SDB
Team Ten Group Construction Corp	Miami Gardens	FL	SB,
Best Driver Resources, Inc.	Miami Lakes	FL	FL MBE
CES Consultants, Inc.	Miami Lakes	FL	SB, SDB
EE&G Disaster Response	Miami Lakes	FL	
The Franklin Ray Group, Inc	Miami Lakes	FL	SB
Atlantic Trucking & Warehousing	Opalocka	FL	SB
Gilbert Johnson Masonry, Inc.	Orange City	FL	SB
AR Ramos Enterprises, Inc	Palmetto Bay	FL	SB
Training And Supervision Of Brigades	Sunny Isles	FL	WO

Bid Bond

CONTRACTOR:

(Name, legal status and address)

Ceres Environmental Services, Inc.

3825 - 85th Ave. N., Ste. #101
Brooklyn Park, MN 55443

OWNER:

(Name, legal status and address)

Town of Pembroke Park

3150 SW 52nd Avenue
Pembroke Park, FL 33023

BOND AMOUNT: Twenty thousand and 00/100 dollars (\$20,000.00)

SURETY:

(Name, legal status and principal place of business)

Liberty Mutual Insurance Company

175 Berkeley Street
Boston, MA 02116

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

PROJECT:

(Name, location or address, and Project number, if any)

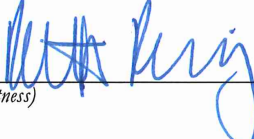
RFP 19-02 for Disaster Debris Removal and Disposal Services

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this **23rd** day of **May, 2019**.


(Witness)

Ceres Environmental Services, Inc.

(Principal)

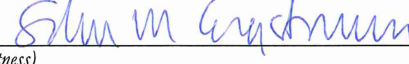
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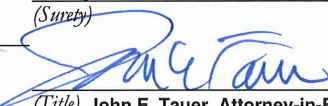

(Title) Dawn Brown, Assistant Corporate Secretary

Liberty Mutual Insurance Company

(Surety)

(Seal)


(Witness)


(Title) John E. Tauer, Attorney-in-Fact



By arrangement with the American Institute of Architects, the National Association of Surety Bond Producers (NASBP) (www.nasbp.org) makes this form document available to its members, affiliates, and associates in Microsoft Word format for use in the regular course of surety business. NASBP vouches that the original text of this document conforms exactly to the text in AIA Document A310-2010, Bid Bond.

CORPORATE ACKNOWLEDGMENT

State of Minnesota)
) ss
County of Hennepin)

On this 23rd day of May, 2019, before me appeared Dawn Brown,
to me personally known, who, being by me duly sworn, did say that he/she is the Asst. Corporate Secretary
of Ceres Environmental Services, Inc., a corporation, that the seal affixed to the
foregoing instrument is the corporate seal of said corporation, and that said instrument was executed in
behalf of said corporation by authority of its Board of Directors, and that said Dawn Brown
acknowledged said instrument to be the free act and deed of said corporation.

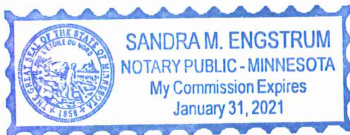


Ruth R. Epping
Notary Public Hennepin County, Minnesota
My commission expires January 31, 2020

SURETY ACKNOWLEDGMENT

State of Minnesota)
) ss
County of Hennepin)

On this 23rd day of May, 2019, before me appeared John E. Tauer,
to me personally know, who being by me duly sworn, did say that (s)he is the Attorney-in-Fact of _____
Liberty Mutual Insurance Company, a corporation, that the seal
affixed to the foregoing instrument is the corporate seal of said corporation and that said instrument was
executed in behalf of said corporation by authority of its Board of Directors; and that said _____
John E. Tauer acknowledged said instrument to be the free act and deed of said corporation.



Sandra M. Engstrum
Notary Public Hennepin County, Minnesota
My commission expires 1/31/2021



This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated.

Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

Certificate No: **8200451-190054**

POWER OF ATTORNEY

KNOWN ALL PERSONS BY THESE PRESENTS: That The Ohio Casualty Insurance Company is a corporation duly organized under the laws of the State of New Hampshire, that Liberty Mutual Insurance Company is a corporation duly organized under the laws of the State of Massachusetts, and West American Insurance Company is a corporation duly organized under the laws of the State of Indiana (herein collectively called the "Companies"), pursuant to and by authority herein set forth, does hereby name, constitute and appoint, Colby D. White, Melinda C. Blodgett, R. C. Bowman, Tina L. Domask, R. Scott Egginton, Sandra M. Engstrom, R. W. Frank, Ted Jorgensen, Joshua R. Loftis, Kurt C. Lundblad, Brian J. Oestreich, Jerome T. Ouimet, Ross S. Squires, Nicole Stillings, John E. Tauer, Rachel Thomas, Lin Ulven, Emily White

all of the city of Minneapolis state of Minnesota each individually if there be more than one named, its true and lawful attorney-in-fact to make, execute, seal, acknowledge and deliver, for and on its behalf as surety and as its act and deed, any and all undertakings, bonds, recognizances and other surety obligations, in pursuance of these presents and shall be as binding upon the Companies as if they have been duly signed by the president and attested by the secretary of the Companies in their own proper persons.

IN WITNESS WHEREOF, this Power of Attorney has been subscribed by an authorized officer or official of the Companies and the corporate seals of the Companies have been affixed thereto this 4th day of February, 2019.



Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

By: David M. Carey
David M. Carey, Assistant Secretary

State of PENNSYLVANIA ss
County of MONTGOMERY

On this 4th day of February, 2019 before me personally appeared David M. Carey, who acknowledged himself to be the Assistant Secretary of Liberty Mutual Insurance Company, The Ohio Casualty Company, and West American Insurance Company, and that he, as such, being authorized so to do, execute the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my notarial seal at King of Prussia, Pennsylvania, on the day and year first above written.



COMMONWEALTH OF PENNSYLVANIA
Notarial Seal
Teresa Pastella, Notary Public
Upper Merion Twp., Montgomery County
My Commission Expires March 28, 2021
Member, Pennsylvania Association of Notaries

By: Teresa Pastella
Teresa Pastella, Notary Public

This Power of Attorney is made and executed pursuant to and by authority of the following By-laws and Authorizations of The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company which resolutions are now in full force and effect reading as follows:

ARTICLE IV – OFFICERS: Section 12. Power of Attorney.

Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitation as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and execution of any such instruments and to attach thereto the seal of the Corporation. When so executed, such instruments shall be as binding as if signed by the President and attested to by the Secretary. Any power or authority granted to any representative or attorney-in-fact under the provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority.

ARTICLE XIII – Execution of Contracts: Section 5. Surety Bonds and Undertakings.

Any officer of the Company authorized for that purpose in writing by the chairman or the president, and subject to such limitations as the chairman or the president may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Company by their signature and execution of any such instruments and to attach thereto the seal of the Company. When so executed such instruments shall be as binding as if signed by the president and attested by the secretary.

Certificate of Designation – The President of the Company, acting pursuant to the Bylaws of the Company, authorizes David M. Carey, Assistant Secretary to appoint such attorneys-in-fact as may be necessary to act on behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations.

Authorization – By unanimous consent of the Company's Board of Directors, the Company consents that facsimile or mechanically reproduced signature of any assistant secretary of the Company, wherever appearing upon a certified copy of any power of attorney issued by the Company in connection with surety bonds, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

I, Renee C. Llewellyn, the undersigned, Assistant Secretary, The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company do hereby certify that the original power of attorney of which the foregoing is a full, true and correct copy of the Power of Attorney executed by said Companies, is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Companies this 23rd day of May, 2019.



By: Renee C. Llewellyn
Renee C. Llewellyn, Assistant Secretary



DISASTER DEBRIS REMOVAL & DISPOSAL SERVICES

VENDOR INFORMATION FORM

1.	Legal Business Name Ceres Environmental Services, Inc.	
2.	Street Address 6968 Professional Parkway East	
3.	City, State & Zip Sarasota, Florida 34240	
4.	Type of Business (Association, Corporation, Partnership, Limited Liability Company, etc.) Corporation	State of Registration Minnesota
5.	Name & Title of Authorized Signer Dawn Brown, Assistant Corporate Secretary	
6.	Primary Contact Dawn Brown	
7.	Phone (800) 218-4424	Fax (866) 228-5636
8.	E-mail dawn.brown@ceresenv.com	
9.	Company's Website www.ceresenvironmental.com	
10.	Has your company ever been debarred from doing business with any federal, state or local agency? Yes ☐ No ☒ If Yes, please state the agency name, dates and reason for debarment. None	

ATTACH COPY OF BUSINESS LICENSE AND A COMPLETED W-9 FORM

State of Florida

Department of State

I certify from the records of this office that CERES ENVIRONMENTAL SERVICES, INC. is a Minnesota corporation authorized to transact business in the State of Florida, qualified on June 19, 1996.

The document number of this corporation is F96000003145.

I further certify that said corporation has paid all fees due this office through December 31, 2019, that its most recent annual report/uniform business report was filed on January 15, 2019, and that its status is active.

I further certify that said corporation has not filed a Certificate of Withdrawal.

*Given under my hand and the
Great Seal of the State of Florida
at Tallahassee, the Capital, this
the Fifteenth day of January, 2019*



A. [Signature]
Secretary of State

Tracking Number: 2309762310CC

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

<https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication>

BROWARD COUNTY LOCAL BUSINESS TAX RECEIPT

115 S. Andrews Ave., Rm. A-100, Ft. Lauderdale, FL 33301-1895 – 954-831-4000

VALID OCTOBER 1, 2018 THROUGH SEPTEMBER 30, 2019**DBA:**
Business Name: CERES ENVIRONMENTAL SERVICES, INC.**Receipt #:** 325-234921
Business Type: CLEANING/JANITORIAL (DEBRIS REMOVAL)**Owner Name:** DAVID A. MCINTYRE-PRESIDENT
Business Location: 3825 85TH AVENUE NORTH
OUT OF STATE
Business Phone: 763-425-8822**Business Opened:** 07/26/2010
State/County/Cert/Reg:
Exemption Code:

Rooms Seats Employees Machines Professionals

121

For Vending Business Only						
Number of Machines:				Vending Type:		
Tax Amount	Transfer Fee	NSF Fee	Penalty	Prior Years	Collection Cost	Total Paid
150.00	0.00	0.00	37.50	0.00	25.00	212.50

THIS RECEIPT MUST BE POSTED CONSPICUOUSLY IN YOUR PLACE OF BUSINESS**THIS BECOMES A TAX RECEIPT****WHEN VALIDATED**

This tax is levied for the privilege of doing business within Broward County and is non-regulatory in nature. You must meet all County and/or Municipality planning and zoning requirements. This Business Tax Receipt must be transferred when the business is sold, business name has changed or you have moved the business location. This receipt does not indicate that the business is legal or that it is in compliance with State or local laws and regulations.

Mailing Address:CERES ENVIRONMENTAL SERVICES, INC.
3825 85TH AVENUE NORTH
BROOKLYN PARK, MN 55443**Receipt #** WWW-18-00144707
Paid 03/20/2019 212.50**2018 - 2019****BROWARD COUNTY LOCAL BUSINESS TAX RECEIPT**

115 S. Andrews Ave., Rm. A-100, Ft. Lauderdale, FL 33301-1895 – 954-831-4000

VALID OCTOBER 1, 2018 THROUGH SEPTEMBER 30, 2019**DBA:**
Business Name: CERES ENVIRONMENTAL SERVICES, INC.**Receipt #:** 325-234921
Business Type: CLEANING/JANITORIAL (DEBRIS REMOVAL)**Owner Name:** DAVID A. MCINTYRE-PRESIDENT
Business Location: 3825 85TH AVENUE NORTH
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State/County/Cert/Reg:
Exemption Code:

Rooms Seats Employees Machines Professionals

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Signature	For Vending Business Only					
	Number of Machines:				Vending Type:	
Tax Amount	Transfer Fee	NSF Fee	Penalty	Prior Years	Collection Cost	Total Paid
150.00	0.00	0.00	37.50	0.00	25.00	212.50

Receipt # WWW-18-00144707
Paid 03/20/2019 212.50



**STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION**

**CONSTRUCTION INDUSTRY LICENSING BOARD
2601 BLAIR STONE ROAD
TALLAHASSEE FL 32399-0783**

(850) 487-1395

MCINTYRE, DAVID A
CERES ENVIRONMENTAL SERVICES INC
2635 CASEY KEY RD
NOKOMIS FL 34275

Congratulations! With this license you become one of the nearly one million Floridians licensed by the Department of Business and Professional Regulation. Our professionals and businesses range from architects to yacht brokers, from boxers to barbeque restaurants, and they keep Florida's economy strong.

Every day we work to improve the way we do business in order to serve you better. For information about our services, please log onto www.myfloridalicense.com. There you can find more information about our divisions and the regulations that impact you, subscribe to department newsletters and learn more about the Department's initiatives.

Our mission at the Department is: License Efficiently, Regulate Fairly. We constantly strive to serve you better so that you can serve your customers. Thank you for doing business in Florida, and congratulations on your new license!



DETACH HERE

RICK SCOTT, GOVERNOR

KEN LAWSON, SECRETARY

STATE OF FLORIDA DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION CONSTRUCTION INDUSTRY LICENSING BOARD	
LICENSE NUMBER	
CGC1508764	
The GENERAL CONTRACTOR Named below IS CERTIFIED Under the provisions of Chapter 489 FS. Expiration date: AUG 31, 2018	
MCINTYRE, DAVID A CERES ENVIRONMENTAL SERVICES INC 2635 CASEY KEY RD NOKOMIS FL 34275	



ISSUED: 09/01/2016

DISPLAY AS REQUIRED BY LAW

SEQ # L1609010003375

Licensee Details

Licensee Information

Name:	MCINTYRE, DAVID A (Primary Name) CERES ENVIRONMENTAL SERVICES INC (DBA Name)
Main Address:	2635 CASEY KEY RD NOKOMIS Florida 34275
County:	SARASOTA
License Mailing:	
LicenseLocation:	

License Information

License Type:	Certified General Contractor
Rank:	Cert General
License Number:	CGC1508764
Status:	Current,Active
Licensure Date:	03/24/2005
Expires:	08/31/2020

Special Qualifications

Qualification Effective

Construction Business	03/24/2005
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Alternate Names

[View Related License Information](#)

[View License Complaint](#)

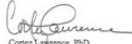
EMPLOYEE CERTIFICATIONS

 Emergency Management Institute FEMA This Certificate of Achievement is to acknowledge that DAVID A PREUS has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course: IS-00100.a Introduction to the Incident Command System, ICS-100 Issued this 25th Day of May, 2009 0.3 IACET CEU <i>Cortez Lefgrence, PhD</i> Superintendent Emergency Management Institute	Ceres Employees Holding This Certification ■ Chuck Owens ■ David Preus ■ Dawn Brown ■ Derek Pruner ■ Earl Lutz ■ Gail Hanscom ■ Karl Dix ■ Mike Hansen ■ Patricia Macey ■ Steve Johnson ■ Tia Laurie ■ Jason Alber
 Emergency Management Institute FEMA This Certificate of Achievement is to acknowledge that PATRICIA C MACEY has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course: IS-00200.b ICS for Single Resources and Initial Action Incident, ICS-200 Issued this 22nd Day of December, 2010 0.3 IACET CEU <i>Walter Schilling-Minnos</i> Vice President (Acting) Emergency Management Institute	Ceres Employees Holding This Certification ■ Chuck Owens ■ Derek Pruner ■ Earl Lutz ■ Gail Hanscom ■ Mike Hansen ■ Patricia Macey ■ Steve Johnson ■ Jason Alber
 Certificate of Achievement This Certificate of Achievement is to acknowledge that Gail M. Hanscom Has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of requirements of the IS-300 INTERMEDIATE INCIDENT COMMAND SYSTEM COURSE as prescribed by the Minnesota Department of Public Safety, Division of Homeland Security and Emergency Management And Federal Emergency Management Agency This training sponsored and coordinated by the Champlin Office of Emergency Management Champlin, Minnesota Issued this 1st day of June, 2007 <i>David Schorn</i> Instructor This Course meets the requirements for 12 hours of continuing education as required by the National Registry of Emergency Medical Technicians	Ceres Employees Holding This Certification ■ Earl Lutz ■ Gail Hanscom ■ Mike Hansen ■ Patricia Macey ■ Steve Johnson

Town of Pembroke Park
RFP 19-02 Disaster Debris Removal and Disposal Services

 Certificate of Achievement This Certificate of Achievement is to acknowledge that <u>Gail M. Hanscom</u> Has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of requirements of the IS-400 ADVANCED INCIDENT COMMAND SYSTEM COURSE as prescribed by the Minnesota Department of Public Safety, Division of Homeland Security and Emergency Management And Federal Emergency Management Agency <i>This training sponsored and coordinated by the Champlin Office of Emergency Management</i> Champlin, Minnesota Issued this 1st day of June, 2007 <i>David Schwan</i> Instructor This Course meets the requirements for 12 hours of continuing education as required by the National Registry of Emergency Medical Technicians Minnesota POST credits applied for.	Ceres Employees Holding This Certification ▪ Earl Lutz ▪ Gail Hanscom ▪ Mike Hansen ▪ Patricia Macey ▪ Steve Johnson
 Emergency Management Institute  FEMA This Certificate of Achievement is to acknowledge that TIA N LAURIE has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course: IS-00700 National Incident Management System (NIMS), An Introduction Issued this 22nd Day of December, 2008 <i>Curtis Lawrence, PhD</i> Superintendent Emergency Management Institute 0.3 CEU	Ceres Employees Holding This Certification ▪ Chuck Owens ▪ Derek Pruner ▪ Earl Lutz ▪ Gail Hanscom ▪ Karl Dix ▪ Mike Hansen ▪ Patricia Macey ▪ Steve Johnson ▪ Tia Laurie
 Emergency Management Institute  FEMA This Certificate of Achievement is to acknowledge that JASON ALBER has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course: IS-00800.b National Response Framework, An Introduction Issued this 11th Day of July, 2016 <i>Tony Russell</i> Superintendent Emergency Management Institute 0.3 IACET CEU	Ceres Employees Holding This Certification ▪ Chuck Owens ▪ Derek Pruner ▪ Karl Dix ▪ Patricia Macey ▪ Tia Laurie ▪ Jason Alber

Town of Pembroke Park
RFP 19-02 Disaster Debris Removal and Disposal Services

Emergency Management Institute  FEMA This Certificate of Achievement is to acknowledge that DEREK E PRUNER has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course: IS-00001 Emergency Program Manager An Orientation to the Position <i>Issued this 22nd Day of April, 2010</i> 1.0 IACET CEU   Cortez Leguense, PhD Superintendent Emergency Management Institute	Ceres Employees Holding This Certification ▪ Derek Pruner
Emergency Management Institute  FEMA This Certificate of Achievement is to acknowledge that TIA N LAURIE has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course: IS-00010 Animals in Disaster, Awareness and Preparedness <i>Issued this 31st Day of December, 2008</i> 1.0 CEU  Cortez Leguense, PhD Superintendent Emergency Management Institute	Ceres Employees Holding This Certification ▪ Tia Laurie
Emergency Management Institute  FEMA This Certificate of Achievement is to acknowledge that JASON ALBER has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course: IS-00026 Guide to Points of Distribution <i>Issued this 11th Day of July, 2016</i> 0.4 IACET CEU   Terry Russell Superintendent Emergency Management Institute	Ceres Employees Holding This Certification ▪ Derek Pruner ▪ Jason Alber

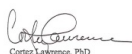
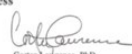
Emergency Management Institute  FEMA This Certificate of Achievement is to acknowledge that JASON ALBER has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course: IS-00033.16 FEMA Initial Ethics Orientation 2016 Issued this 11th Day of July, 2016  0.1 IACET CEU  Terry Russell Superintendent Emergency Management Institute	Ceres Employees Holding This Certification ▪ Derek Pruner ▪ Jason Alber
Emergency Management Institute  FEMA This Certificate of Achievement is to acknowledge that TIA LAURIE has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course: IS-00102 Deployment Basics for FEMA Response Partners Issued this 2nd Day of January, 2009  0.1 CEU Cortez Aguirre, PhD Superintendent Emergency Management Institute	Ceres Employees Holding This Certification ▪ Derek Pruner ▪ Tia Laurie ▪ Jason Alber
Emergency Management Institute  FEMA This Certificate of Achievement is to acknowledge that JASON ALBER has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course: IS-00120.a An Introduction to Exercises Issued this 8th Day of July, 2016  0.5 IACET CEU  Terry Russell Superintendent Emergency Management Institute	Ceres Employees Holding This Certification ▪ Derek Pruner ▪ Jason Alber

Town of Pembroke Park
RFP 19-02 Disaster Debris Removal and Disposal Services

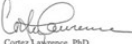
 Emergency Management Institute FEMA This Certificate of Achievement is to acknowledge that DEREK E PRUNER has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course: IS-00130 Exercise Evaluation and Improvement Planning Issued this 20th Day of April, 2010 0.5 IACET CEU IACET Cortez Lawrence, PhD Superintendent Emergency Management Institute	Ceres Employees Holding This Certification ▪ Derek Pruner
 Emergency Management Institute FEMA This Certificate of Achievement is to acknowledge that DEREK E PRUNER has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course: IS-00139 Exercise Design Issued this 21st Day of April, 2010 1.5 IACET CEUs IACET Cortez Lawrence, PhD Superintendent Emergency Management Institute	Ceres Employees Holding This Certification ▪ Derek Pruner
 Emergency Management Institute FEMA This Certificate of Achievement is to acknowledge that JASON ALBER has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course: IS-00230.d Fundamentals of Emergency Management Issued this 8th Day of July, 2016 0.5 IACET CEU IACET Tony Russell Superintendent Emergency Management Institute	Ceres Employees Holding This Certification ▪ Derek Pruner ▪ Jason Alber

Emergency Management Institute  FEMA This Certificate of Achievement is to acknowledge that JASON ALBER has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course: IS-00235.c Emergency Planning Issued this 8th Day of July, 2016  © 5 IACET CEU  Terry Russell Superintendent Emergency Management Institute	Ceres Employees Holding This Certification ▪ Derek Pruner ▪ Jason Alber
Emergency Management Institute  FEMA This Certificate of Achievement is to acknowledge that JASON ALBER has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course: IS-00240.b Leadership and Influence Issued this 11th Day of July, 2016  © 3 IACET CEU  Terry Russell Superintendent Emergency Management Institute	Ceres Employees Holding This Certification ▪ Derek Pruner ▪ Jason Alber
Emergency Management Institute  FEMA This Certificate of Achievement is to acknowledge that JASON ALBER has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course: IS-00288.a The Role of Voluntary Agencies in Emergency Management Issued this 11th Day of July, 2016  1.0 IACET CEU  Terry Russell Superintendent Emergency Management Institute	Ceres Employees Holding This Certification ▪ Derek Pruner ▪ Jason Alber

Town of Pembroke Park
RFP 19-02 Disaster Debris Removal and Disposal Services

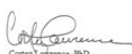
Emergency Management Institute  FEMA This Certificate of Achievement is to acknowledge that DEREK E PRUNER has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course: IS-00293 Mission Assignment Overview Issued this 30th Day of March, 2010 0.3 IACET CEU   Cortez Lawrence, PhD Superintendent Emergency Management Institute	Ceres Employees Holding This Certification ▪ Derek Pruner
Emergency Management Institute  FEMA This Certificate of Achievement is to acknowledge that TIA LAURIE has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course: IS-00630 Introduction to the Public Assistance Process Issued this 21st Day of December, 2009 0.2 IACET CEU   Cortez Lawrence, PhD Superintendent Emergency Management Institute	Ceres Employees Holding This Certification ▪ Patricia Macey ▪ Tia Laurie
Emergency Management Institute  FEMA This Certificate of Achievement is to acknowledge that DEREK E PRUNER has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course: IS-00631 Public Assistance Operation I Issued this 7th Day of April, 2010 0.7 IACET CEU   Cortez Lawrence, PhD Superintendent Emergency Management Institute	Ceres Employees Holding This Certification ▪ Derek Pruner ▪ Karl Dix

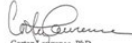
Town of Pembroke Park
RFP 19-02 Disaster Debris Removal and Disposal Services

Emergency Management Institute  FEMA This Certificate of Achievement is to acknowledge that TIA N LAURIE has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course: IS-00632 Intro to Debris Opers in FEMA's Public Assis. Prg Issued this 8th Day of August, 2008 0.5 CEU  Cortez Legrense, PhD Superintendent Emergency Management Institute	Ceres Employees Holding This Certification ▪ Derek Pruner ▪ Karl Dix ▪ Tia Laurie ▪ Jason Alber
Emergency Management Institute  FEMA This Certificate of Achievement is to acknowledge that JASON ALBER has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course: IS-00701.a NIMS Multiagency Coordination System (MACS) Issued this 8th Day of July, 2016 0.5 IACET CEU   Cortez Legrense, PhD Superintendent Emergency Management Institute	Ceres Employees Holding This Certification ▪ Derek Pruner ▪ Karl Dix ▪ Jason Alber
Emergency Management Institute  FEMA This Certificate of Achievement is to acknowledge that DEREK E PRUNER has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course: IS-00703.a NIMS Resource Management Issued this 13th Day of April, 2010 0.3 IACET CEU   Cortez Legrense, PhD Superintendent Emergency Management Institute	Ceres Employees Holding This Certification ▪ Derek Pruner ▪ Karl Dix

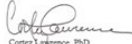
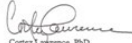
Emergency Management Institute  FEMA This Certificate of Achievement is to acknowledge that DEREK E PRUNER has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course: IS-00801 Emergency Support Function (ESF) #1 Transportation Issued this 15th Day of April, 2010  © IACET CEU  Cortez Legrence, PhD Superintendent Emergency Management Institute	Ceres Employees Holding This Certification ▪ Derek Pruner
Emergency Management Institute  FEMA This Certificate of Achievement is to acknowledge that DEREK E PRUNER has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course: IS-00802 Emergency Support Function (ESF) #2 Communications Issued this 15th Day of April, 2010  © IACET CEU  Cortez Legrence, PhD Superintendent Emergency Management Institute	Ceres Employees Holding This Certification ▪ Derek Pruner
Emergency Management Institute  FEMA This Certificate of Achievement is to acknowledge that DEREK E PRUNER has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course: IS-00803 Emergency Support Function (ESF) #3 Public Works and Engineering Issued this 15th Day of April, 2010  © IACET CEU  Cortez Legrence, PhD Superintendent Emergency Management Institute	Ceres Employees Holding This Certification ▪ Derek Pruner

Emergency Management Institute  FEMA This Certificate of Achievement is to acknowledge that DEREK E PRUNER has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course: IS-00804 Emergency Support Function (ESF) #4 Firefighting Issued this 16th Day of April, 2010  © IACET CEU  Cortez Leybourne, PhD Superintendent Emergency Management Institute	Ceres Employees Holding This Certification ▪ Derek Pruner
Emergency Management Institute  FEMA This Certificate of Achievement is to acknowledge that DEREK E PRUNER has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course: IS-00805 Emergency Support Function (ESF) #5 Emergency Management Issued this 16th Day of April, 2010  © IACET CEU  Cortez Leybourne, PhD Superintendent Emergency Management Institute	Ceres Employees Holding This Certification ▪ Derek Pruner
Emergency Management Institute  FEMA This Certificate of Achievement is to acknowledge that DEREK E PRUNER has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course: IS-00806 Emergency Support Function (ESF) #6 Mass Care, Emerg. Assistance, Housing, Human Services Issued this 30th Day of March, 2010  © IACET CEU  Cortez Leybourne, PhD Superintendent Emergency Management Institute	Ceres Employees Holding This Certification ▪ Derek Pruner

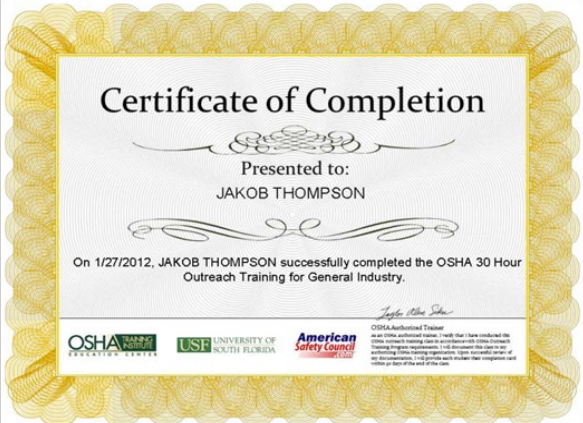
Emergency Management Institute  FEMA This Certificate of Achievement is to acknowledge that DEREK E PRUNER has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course: IS-00808 Emergency Support Function (ESF) #8 Public Health and Medical Services Issued this 17th Day of April, 2010  © IACET CEU  Cortez Leybourne, PhD Superintendent Emergency Management Institute	Ceres Employees Holding This Certification ▪ Derek Pruner
Emergency Management Institute  FEMA This Certificate of Achievement is to acknowledge that DEREK E PRUNER has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course: IS-00809 Emergency Support Function (ESF) #9 Search and Rescue Issued this 17th Day of April, 2010  © IACET CEU  Cortez Leybourne, PhD Superintendent Emergency Management Institute	Ceres Employees Holding This Certification ▪ Derek Pruner
Emergency Management Institute  FEMA This Certificate of Achievement is to acknowledge that DEREK E PRUNER has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course: IS-00810 Emergency Support Function (ESF) #10 Oil and Hazardous Materials Response Issued this 17th Day of April, 2010  © IACET CEU  Cortez Leybourne, PhD Superintendent Emergency Management Institute	Ceres Employees Holding This Certification ▪ Derek Pruner

Emergency Management Institute  FEMA This Certificate of Achievement is to acknowledge that DEREK E PRUNER has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course: IS-00811 Emergency Support Function (ESF) #11 Agriculture and Natural Resources Issued this 17th Day of April, 2010  © IACET CEU  Cortez Lybence, PhD Superintendent Emergency Management Institute	Ceres Employees Holding This Certification ▪ Derek Pruner
Emergency Management Institute  FEMA This Certificate of Achievement is to acknowledge that DEREK E PRUNER has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course: IS-00812 Emergency Support Function (ESF) #12 Energy Issued this 17th Day of April, 2010  © IACET CEU  Cortez Lybence, PhD Superintendent Emergency Management Institute	Ceres Employees Holding This Certification ▪ Derek Pruner
Emergency Management Institute  FEMA This Certificate of Achievement is to acknowledge that DEREK E PRUNER has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course: IS-00813 Emergency Support Function (ESF) #13 Public Safety and Security Issued this 17th Day of April, 2010  © IACET CEU  Cortez Lybence, PhD Superintendent Emergency Management Institute	Ceres Employees Holding This Certification ▪ Derek Pruner

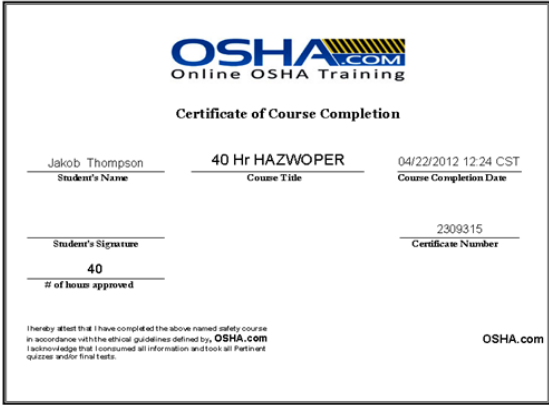
Town of Pembroke Park
RFP 19-02 Disaster Debris Removal and Disposal Services

Emergency Management Institute  FEMA This Certificate of Achievement is to acknowledge that DEREK E PRUNER has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course: IS-00814 Emergency Support Function (ESF) #14 Long-Term Community Recovery Issued this 17th Day of April, 2010 © IACET CEU   Cortez Lefevre, PhD Superintendent Emergency Management Institute	Ceres Employees Holding This Certification ▪ Derek Pruner
Emergency Management Institute  FEMA This Certificate of Achievement is to acknowledge that DEREK E PRUNER has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course: IS-01900 National Disaster Medical System (NDMS) Federal Coordinating Center Operations Issued this 18th Day of April, 2010 © IACET CEU   Cortez Lefevre, PhD Superintendent Emergency Management Institute	Ceres Employees Holding This Certification ▪ Derek Pruner
Certificate of Completion awarded to Gail M. Hanscom Debris Management Planning for State, Tribal, and Local Officials National Hurricane Conference Orlando, Florida March 31-April 1, 2008 Emergency Management Institute Federal Emergency Management Agency  Virginia Schifano-Milnes Acting Superintendent Emergency Management Institute	Ceres Employees Holding This Certification ▪ David Preus ▪ Gail Hanscom

Town of Pembroke Park
RFP 19-02 Disaster Debris Removal and Disposal Services

 CERTIFICATE TIA LAURIE 589-02-15-00025 has completed the Corps of Engineers and Naval Facility Engineering Command Training Course CONSTRUCTION QUALITY MANAGEMENT FOR CONTRACTORS - #784 University of North Florida Jacksonville, FL November 12, 2014 Training Date(s) NAVFAC SE Instructional District/ NAVFAC 904-542-6680 Telephone Robert "Whit" Heffington P.E. Facilitator/Instructor Email: robert.heffington@usace.mil Robert "Whit" Heffington P.E. Facilitator/Instructor Signature THIS CERTIFICATE EXPIRES FIVE YEARS FROM DATE OF ISSUE Florida Construction Industry Licensing Board - 15 Continuing Education Hours University of North Florida / NAVFAC SE - Provider # 0002345, Course # 0002020	Ceres Employees Holding This Certification ■ Gail Hanscom ■ Chuck Owens ■ David Davenport ■ Derek Pruner ■ Ron Rodriguez ■ Tia Laurie
 Certificate of Completion Presented to: JAKOB THOMPSON On 1/27/2012, JAKOB THOMPSON successfully completed the OSHA 30 Hour Outreach Training for General Industry. OSHA TRAINING CENTER UNIVERSITY OF SOUTH FLORIDA American Safety Council	Ceres Employees Holding This Certification ■ Chuck Owens ■ David Davenport ■ Jake Thompson ■ Ron Rodriguez
 Certificate of Completion Presented to: JAKOB THOMPSON On 1/20/2012, JAKOB THOMPSON successfully completed the 10-Hour OSHA Outreach Training Course for General Industry. OSHA TRAINING CENTER UNIVERSITY OF SOUTH FLORIDA American Safety Council	Ceres Employees Holding This Certification ■ David Davenport ■ Huey DeVille ■ Jake Thompson ■ Mike Hansen ■ Ron Rodriguez ■ Steve Johnson

Town of Pembroke Park
RFP 19-02 Disaster Debris Removal and Disposal Services

 OSHA .COM Online OSHA Training Certificate of Course Completion Jakob Thompson Student's Name 40 Hr HAZWOPER Course Title 04/22/2012 12:24 CST Course Completion Date 2309315 Certificate Number 40 # of hours approved I hereby attest that I have completed the above named safety course in accordance with the ethical guidelines defined by OSHA.com. I acknowledge that I consumed all information and took all pertinent quizzes and/or final tests. OSHA.com	Ceres Employees Holding This Certification - David Davenport - Jake Thompson - Patricia Macey
 American Academy of CPR & First Aid, Inc. <i>This is to certify that</i> GAIL HANSCOM <i>has completed the course in</i> Adult CPR <i>This individual has successfully completed the above mentioned course, and has demonstrated proficiency in the subject by passing the examination, in accordance with the terms and condition of American Academy of CPR and First Aid, Inc.</i> AB432673-ADL Certification Number 07/24/2014 Issue Date 07/24/2016 Renewal Date J. Gowani MD Director of Training Jehangir Gowani, MD	Ceres Employees Holding This Certification - Chuck Owens - Gail Hanscom

**Request for Taxpayer
Identification Number and Certification**

**Give Form to the
requester. Do not
send to the IRS.**

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type.
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. Ceres Environmental Services, Inc.		
2 Business name/disregarded entity name, if different from above		
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. ☐ Individual/sole proprietor or single-member LLC ☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► _____ Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. ☐ Other (see instructions) ► _____	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ (Applies to accounts maintained outside the U.S.)	
5 Address (number, street, and apt. or suite no.) See instructions. 3825 85th Avenue North	Requester's name and address (optional)	
6 City, state, and ZIP code Brooklyn Park, Minnesota 54433		
7 List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

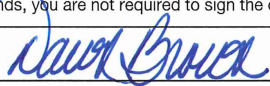
Social security number								
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or								
Employer identification number								
4	1	-	1	8	1	6	0	7 5

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ► 	Date ► May 21, 2019
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
 - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
 - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
 - Form 1099-S (proceeds from real estate transactions)
 - Form 1099-K (merchant card and third party network transactions)
 - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
 - Form 1099-C (canceled debt)
 - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.



DISASTER DEBRIS REMOVAL & DISPOSAL SERVICES

PROPOSER'S CERTIFICATION AND STATEMENT OF NON-COLLUSION

I Dawn Brown certify that this proposal is made without prior understanding, agreement or connection with any corporation, firm or person submitting a proposal for the same services, and is in all respects fair and without collusion or fraud. I understand that collusive bidding is a violation of state and Federal laws and can result in fines, prison sentences, and civil damages awards.

I certify that this proposal has been prepared independently and the price submitted will not be disclosed to another person.

TOWN reserves the right to reject the proposal submitted by any proposer violating this provision.

I agree to abide by all conditions of this proposal and certify that I am authorized to sign this proposal.

COMPANY NAME: Ceres Environmental Services, Inc.


Authorized Representative (Signature)

May 21, 2019
Date

Dawn Brown, Assistant Corporate Secretary
Authorized Representative/Title
(Print or Type)



DISASTER DEBRIS REMOVAL & DISPOSAL SERVICES

ADDENDA ACKNOWLEDGEMENT

The vendor has examined and carefully studied the Request for Proposals and the following Addenda. Receipt of all ADDENDA is hereby acknowledged:

Addendum No. 1, dated May 17, 2019

Addendum No. _____

Addendum No. _____

Addendum No. _____

Authorized Representative (Signature)

May 21, 2019

Date

Dawn Brown, Assistant Corporate Secretary

Authorized Representative/Title
(Print or Type)

Vendors must acknowledge all issued addenda. Proposals which fail to acknowledge the vendor's receipt of any addendum will result in the rejection of the offer, if the addendum contained information which substantively changes the Owner's requirements.



TOWN OF PEMBROKE PARK

3150 SW 52ND AVENUE • PEMBROKE PARK, FLORIDA 33023 • BROWARD (954) 966-4600 • FAX (954) 966-5186

Ceres Environmental Services, Inc. hereby acknowledges receipt of Addendum 1, dated May 17, 2019.

MEMO


Dawn Brown, Assistant Corporate Secretary

May 21, 2019
Date

To: Bidders
From: Town of Pembroke Park
Date: May 17, 2019
Project: RFP 19-020 Disaster Debris Removal Disposal Services
Subject: ADDENDUM No. 1

Bidders are required to acknowledge receipt of this ADDENDUM using the form provided as part of the BID Documents. Bidders are also required to include this ADDENDUM with their submitted BID. Failure to do so may cause the BID to be non-responsive and rejected.

The BID Documents are hereby amended as follows:

A. RESPONSES TO SUBMITTED QUESTIONS:

Question 1

Regarding RFP 19-02 Disaster Debris Removal and Disposal Services, are tipping fees to be considered a passthrough to the City, or do we need to add disposal fees to our price proposal?

- **Response to Question 1**

Tipping fees will be considered a pass-through to the Town provided that the loads are prepared in accordance with all local, state, and federal laws; and provided that the Contractor completes the appropriate forms, and completes them fully and accurately.

Question 2

Hi, I'm Rodney. I work for a tree trimming company and seeing this project you guys have for the debris pick up and wanted to ask a few questions about it.

A-1

RFP 19-02 Disaster Debris Removal and Disposal Services

Addendum No. 1

- Answer to Question 2

In accordance with the Florida Code of Silence Laws, all questions regarding an advertised bid must be addressed via electronic mail. So, please send all your questions to Mr. Todd Larson. The deadline is tomorrow, Thursday, May 16, 2019 before 5:00 PM at TLarson@townofpembrokepark.com. All responses will be posted by Friday, May 17, 2019 on the Town website at <http://www.townofpembrokepark.com> and DemandStar at <http://www.DemandStar.com>.

Question 3

We are very interested in submitting a proposal for this project. I wanted to see if you were going to be at the Governors Hurricane Conference next week in south Florida. If you are at the conference and have time to stop by I would like to introduce myself to you.

- Answer to Question 3

Thank you for your interest in the subject RFP. Please be advised that all bid questions must be addressed via electronic mail to Mr. Todd Larson at TLarson@townofpembrokepark.com. The deadline for question is tomorrow, Thursday, May 16, 2019 before 5:00 PM. All responses will be posted by Friday, May 17, 2019 on the Town website at <http://www.townofpembrokepark.com> and DemandStar at <http://www.DemandStar.com>. The bid submittal is due Thursday May 23, 2019 on or before 3:00 PM.

Question 4

I have read the Town's RFP for Disaster Removal & Disposal and have the following questions:

1. Will the Town consider changing the unit of measure for the following line items:
 - a. Line Item 6 – hazardous materials - from \$/CY to \$/Pound
 - b. Line Item 7 – dead animals - from \$/CY to \$/Pound
 - c. Line Item 8 – hazardous trees - from \$/CY to \$/each
 - d. Line Item 9 – stumps - from \$/CY to \$/each
2. How will the Hourly Fee schedule be used in the evaluation of the bid in terms of price? Will the hourly rates be given the same weight as the unit rates? Will you add all hourly rates up to get a lump sum number to compare against other proposals? Will the Town add up all unit rate line items for a lump sum to compare each proposer for lowest bid?

- Answer to Question 4

- | | | |
|---|-------------------|-----|
| a) Line Item 6 – hazardous materials - from | \$/CY to \$/Pound | NO |
| b) Line Item 7 – dead animals - from | \$/CY to \$/Pound | YES |
| c) Line Item 8 – hazardous trees - from | \$/CY to \$/each | NO |
| d) Line Item 9 – stumps - from | \$/CY to \$/each | YES |

The “Hourly Fee Schedule” does not hold any weight in the scoring. These items are listed only as a “placeholder.” However, the “Hourly Fee Schedule” is required to be filled out for the listed personnel and equipment. If during the course of the work a forced account is utilized the incurred costs will be paid by the Town, provided sufficient backup documentation is provided.

Question 5

I have read the Town’s RFP for Disaster Removal & Disposal and have the following questions:

1. P.14 asks us to provide management plan for each category of work.
 - a. What categories of work are being referred to?
2. Tab 2 has a bulleted listing of things that need to be included in the proposal
 - a. Please confirm that these attachments can be within the appropriate sections and do not all need to be contained in Tab 2
3. Do you have a disposal agreement with WM or any other landfill?
4. Do you already have DMS’s located and permitted?

- Answer to Question 5

1a Contractors shall demonstrate ability to manage work described under the Statement of Work in Section III (Debris Removal, Debris Processing, Documentation and Records, and Work Requirements) while performing the tasks under each event type for potential scenarios as described in Section II, Scope Work.

2a Attachments for Tab 2 can be placed within other Tabs when appropriate to avoid multiple duplications of attachments.

3a YES, the Town currently has a disposal agreement with WM. However, the Town could have an agreement in place with a different company at the time this contract becomes effective.

4a YES, the Town uses Broward County DMS, if opened.

Question 6

Please confirm is a bid bond is required at time of bid submission and if so, what percent or amount?

- Answer to Question 6

The bid bond is set at 5% of the total Value. Since the Value is undetermined, the Town will use an estimated Value of \$400,000 of which \$20,000 will be set as the bid bond.

Question 7

Can we get a copy of the current pricing for this contract?

- Answer to Question 7

The pricing of the Town’s expired contract can be found on the following pages.

4	REMOVAL OF SILT AND SAND DEPOSITS FROM ASSIGNED LOAD SITE TO TRSR, INCLUDING SORTING, LOADING, HAULING, ETC.					
	MILEAGE RADIUS 0-15 MILES					
	16-30 MILES					
	31-60 MILES					
5	STUMP GRUBBING, REMOVAL AND DISPOSAL: 24 TO 48 INCHES					
6	STUMP GRUBBING, REMOVAL AND DISPOSAL: 39 TO 72 INCHES					
7	STUMP GRUBBING, REMOVAL AND DISPOSAL: 73 INCHES AND LARGER					
8	REMOVAL AND DISPOSAL OF STUMP REMNANTS: 73 INCHES AND LARGER					
9	SPOILED FOOD AND NON-HAZARDOUS WASTE REMOVAL AND DISPOSAL - THE REMOVAL SHALL INCLUDE, SORTING, LOADING HANDLING, STAGING AND HAULING TO THE FINAL DISPOSAL SITE.					
10	HAZARDOUS WASTE DEBRIS REMOVAL FORM STRUCTURES - SEARCH SAFELY ACCESSIBLE RESIDENTIAL STRUCTURES, INCLUDING GARAGES AND DETACHED OUTBUILDING FOR HAZARDOUS WASTE DEBRIS FOR REMOVAL. AT A MINIMUM THE REMOVAL SHALL INCLUDE, SORTING, HANDLING, LOADING, STAGING AND PLACING THE DEBRIS ON PUBLIC ROW FOR REMOVAL AND DISPOSAL BY OTHER PAY ITEMS IN THE PROPOSAL.					
11	PRIVATE AND PUBLIC PROPERTY DEMOLITION AND DEBRIS REMOVAL - THE CONTRACTOR SHALL OPERATE BEYOND THE PUBLIC RIGHT OF WAY (ROW) ONLY AS IDENTIFIED AND DIRECTED BY THE TOWN OF PEMBROKE PARK. OPERATIONS BEYOND THE ROW ON PRIVATE PROPERTY SHALL BE ONLY AS NECESSARY TO ABATE IMMINENT AND SIGNIFICANT THREATS TO PUBLIC HEALTH AND SAFETY OF THE COMMUNITY AND SHALL INCLUDE, BUT IS NOT LIMITED TO THE DEMOLITION OF STRUCTURES AND THE SORTING, LOADING, AND HAULING OF THE DEBRIS TO AN APPROVED TDSR SITE					

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10-45

12-18

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[illegible]

3	FINAL HAUL OUT OF PROCESSED DEBRIS FROM THE TDSR SITE TO AN APPROVED DISPOSAL SITE.				
	MILEAGE RADIUS 0-15 MILES				
	16-30 MILES	\$112.00/TON	16.50	\$20.00/TON	\$15.00/TON
	31-60 MILES	\$120.00/TON	20.50	\$25.00/TON	\$18.00/TON
	61-90 MILES	\$136.00/TON	23.50	\$30.00/TON	\$22.00/TON
		\$212.00/TON	26.50	\$35.00/TON	\$32.00/TON
	FREON RECOVERY - THE CONTRACTOR SHALL REMOVE AND RECOVER FREON FROM ANY WHITE METAL DEBRIS, SUCH AS REFRIGERATORS, FREEZERS OR AIR CONDITIONERS, AT THE TDSR SITE OR FINAL DISPOSAL SITE IN ACCORDANCE WITH ALL FEDERAL, STATE AND LOCAL RULES, REGULATIONS AND LAWS. THE CONTRACTOR MUST HAVE ALL REQUIRED LICENSE AND CERTIFICATIONS TO PERFORM WORK.				
4		\$240.00/TON	1100	\$369.00/TON	\$60.00/TON
	TREE AND LIMB REMOVAL FEE SCHEDULE				
1	TREE REMOVAL AND DISPOSAL - 4" TO 12" DBH	\$225.00	175	\$75.00	\$125.00
2	TREE REMOVAL AND DISPOSAL - 13" TO 24" DBH	\$450.00	445	\$175.00	\$275.00
3	TREE REMOVAL AND DISPOSAL - 37" TO 48" DBH	\$1,250.00	995	\$375.00	\$350.00
4	TREE REMOVAL AND DISPOSAL - 49" & GREATER DBH	\$1,600.00	1,395	\$575.00	\$700.00
5	LIMB REMOVAL AND DISPOSAL - 1 TO 5 LIMBS PER TREE	\$250.00	95	\$75.00	\$75.00
6	LIMB REMOVAL AND DISPOSAL - 6 TO 10 LIMBS PER TREE	\$650.00	155	\$100.00	\$150.00
7	LIMB REMOVAL AND DISPOSAL - 11 LIMBS OR GREATER PER TREE	\$1,000.00	195	\$125.00	\$350.00
	OTHER DISASTER RELATED SERVICES*				
	FEE SCHEDULE				
1	TREE ON PROPERTIES 4" TO 49"	"HOURLY EQUIPMENT RENTAL" ATTACHED			
2	ICE (PER POUND -DELIVERED)			\$1.50	
3	WATER (PER GALLON - DELIVERED)			\$1.50	
4	EMERGENCY FUEL 9GASOLINE OR DIESEL)			\$4.00 PER GALLON	
5	MATERIAL FILL DIRT FOR STUMP HOLES, PURCHASED, PLACED AND SHAPED			\$16.50 PER CY	
6	EMERGENCY POWER GENERATOR - 20 KW			\$3350.00 TRIPLE SHIFT WEEKLY	
7	EMERGENCY POWER GENERATOR - 40 KW			\$5050.00 TRIPLE SHIFT WEEKLY	
8	EMERGENCY POWER GENERATOR - 60 KW			\$6550.00 TRIPLE SHIFT WEEKLY	



DISASTER DEBRIS REMOVAL & DISPOSAL SERVICES

PRICE PROPOSAL FORM

NOTE: Respondents shall make no changes to the table below and shall fill it out completely. Values shall be provided for all categories below, otherwise proposal may be deemed non-responsive.

<u>FEES SCHEDULE</u>		
1.	Vegetative storm debris picked up at the designated work zone, hauled to and dumped at a Temporary Debris Storage and Reduction Site (TDSRS)	
	Mileage Radius: 0-15 Miles	\$ 11.74 /CY
	16-30 Miles	\$ 12.48 /CY
	31-60 Miles	\$ 13.23 /CY
	61-90 Miles	\$ 13.95 /CY
	91-120 Miles	\$ 14.95 /CY
2.	Construction and Demolition debris hauled to and dumped at a TOWN approved disposal site or landfill.	
	Mileage Radius: 0-20 Miles	\$ 12.95 /CY
	21-40 Miles	\$ 14.49 /CY
	41-70 Miles	\$ 15.98 /CY
	71-100 Miles	\$ 16.46 /CY
	101-140 Miles	\$ 16.98 /CY
3.	Validated load hauled tickets from the TDSRS for final processed vegetative debris at a TOWN approved recycling facility.	
	Mileage Radius: 0-20 Miles	\$ 4.98 /CY
	21-40 Miles	\$ 5.98 /CY
	41-70 Miles	\$ 6.98 /CY
	71-100 Miles	\$ 7.46 /CY
	101-140 Miles	\$ 8.24 /CY

4.	Tipping fees/disposal costs for Green Waste shall be paid by Contractor, and actual incurred cost shall be invoiced to TOWN for reimbursement.	
5.	Management, Processing and Loading of all eligible debris and/or residue at the TDSRS. Include locating, leasing (if required), preparing and layout of site; management, maintenance and operation of the TDSRS; receiving, sorting, segregation, processing and reduction of vegetative debris (chipping or grinding or burning as directed by TOWN); furnishing materials, supplies, labor, tools and equipment necessary to perform services; maintenance of internal roadways, providing traffic control, dust control, erosion control, articulated boom lift(s), lighting, hazardous/toxic waste (HTW) containment areas, fire protection, all required permits, environmental monitoring, and safety measures; loading reduced/stored debris and initiating load tickets for final disposition; and closure and remediation of the TDSRS.	\$ 5.96 /CY
6.	Pick up and disposal of hazardous materials.	\$ 48.98 /CY
7.	Dead Animal Collection, Transportation & Disposal.	\$ 0.74 /CY
8.	Hazardous trees – Trees will be evaluated by TOWN and be designated to be cut down, and hauled to the TDSRS for reduction. Trees will be measured 3’ above the ground.	\$ /CY
	Trees with branches remaining – FEE ONLY TO CUT TREE	\$ /CY
	6-12” Diameter	\$ 25.00 /CY
	13-24” Diameter	\$ 64.00 /CY
	25-48” Diameter	\$ 115.00 /CY
	> 48” Diameter	\$ 198.00 /CY
9.	Stumps up to 24” in diameter. Not eligible, according to FEMA (Hauled as regular vegetative debris)	\$ /CY
	Stumps over 24” in diameter (requires TOWN’s approval).	\$ 198.00 /CY
10.	Hangers – Hangers will be considered any hanging/damaged remaining in the tree(s) above the ROW of 2” or greater diameter. The Contractor, at the direction of TOWN, will remove hangers for a unit price per hanger.	
	2-4” Hanger	\$65.00/hanger
	5-12” Hanger	\$65.00/hanger
	> 12” Hanger	\$65.00/hanger
11.	Private Property Demolition and Debris Removal – The Contractor shall operate within the Public Right-of-Way (ROW) only as identified and directed by TOWN. Operations beyond the ROW on private property shall be only as necessary to abate imminent and significant threats to the public health and safety of the community and shall include, but is not limited to, the demolition of structures and the removal and relocation of the debris to the public ROW.	\$ 22.38 /CY non-RACM only
12.	Tipping fees/disposal costs for construction and demolition (C&D) debris shall be paid by TOWN.	
13.	Fallen Trees – The Contractor shall cut a fallen tree, which extends onto the ROW from private property, at the point where it enters the ROW. Vegetative debris shall be placed on the ROW for collection.	Price Included

/lb per Addendum 1

/each per Addendum 1

/each per Addendum 1

14.	<u>Fill Dirt</u> – As identified and directed by TOWN, the Contractor shall place compatible fill dirt in ruts created by equipment and vehicles, holes created by removal of hazardous stumps, and other areas that pose an imminent and significant threat to public health and safety.	\$ 29.17 /CY
15.	<u>White Goods</u> – The Contractor shall recycle or dispose of all eligible white goods in accordance with all federal, state, and local rules, regulations and laws.	\$29.00 /unit
16.	<u>Freon Recovery</u> – The Contractor SHALL REMOVE AND RECOVER Freon from any white goods, such as refrigerators, freezers or air conditioners, at the TDSRS or final disposition site in accordance with all federal, state and local rules, regulations and laws.	\$ 34.00 /unit
17.	<u>Training and Assistance</u> Sessions for all key TOWN personnel and assistance in all disaster debris recovery planning efforts, as requested.	Price Included
18.	<u>Preliminary Damage Assessment</u> – Determining the impact and magnitude of the disaster event before federal assistance is requested, identifying damaged locations and facilities, distinguishing between pre-disaster damage and disaster-generated damage, documenting eligible costs, and describing the physical and financial impact of the disaster.	Price Included
19.	<u>Mobilization and Demobilization</u> – All arrangements necessary to mobilize and demobilize the Contractor's labor force and machinery needed to perform the Scope of Services contained herein shall be made by the Contractor.	Price Included
20.	<u>Temporary Storage of Documents</u> – The Contractor shall provide storage of daily or disaster-related documents and reports for protection during the disaster event.	Price Included
21.	<u>Debris Planning Efforts</u> – The Contractor shall assist in all disaster debris recovery planning efforts as requested by TOWN. These planning efforts shall include, but are not limited to, development of a <i>debris management</i> plan, identification of adequate temporary debris storage and reduction sites, estimation of debris quantities, and emergency action plans for debris clearance <u>following</u> a disaster event.	Price Included
22.	<u>Closure and Remediation of the TDSRS</u> – The Contractor shall remove all Contractor equipment and temporary structures, and shall dispose of all residual debris from the TDSRS at an approved final disposition site. <u>The Contractor is responsible for the reclamation and remediation of the TDSRS site to its original state prior to use by the Contractor.</u>	Price Included
23.	<u>Reporting and Documentation</u> – The Contractor shall provide and submit to TOWN all reports and documents as may be necessary to <u>adequately</u> document the <u>Debris Recovery Services</u> in accordance with FEMA requirements.	Price Included

DISASTER DEBRIS REMOVAL & DISPOSAL SERVICES

HOURLY FEE SCHEDULE

<i>All equipment rates below include operator, fuel and maintenance costs</i>	
Personnel/Equipment	Hourly Rate
Stump Grinder	\$ 108.00
50' Bucket Truck	\$ 215.00
16-20 Cubic Yard Dump Truck	\$ 96.00
850 HP or Equivalent Tree Grinder	\$ 455.00
Water Truck (2000 gal.)	\$ 114.00
Rubber Tire Backhoe	\$ 128.00
Climber with Gear	\$ 68.00
Superintendent with Truck	\$ 85.00
Foreman with Truck	\$ 72.00
Operator with Chainsaw	\$ 55.00
Traffic Control Personnel	\$ 42.00
Laborer	\$ 42.00
Field Project Foreman	\$ 72.00
Administrative Assistant	\$ 36.00
Clerical	\$ 36.00
Pickup Truck	\$ 25.00
Mechanized Broom	\$ 145.00
Trackhoe, 490 or Equivalent	\$ 192.00
50 Ton Lowboy	\$ 122.00
Skidsteer	\$ 105.00
Rubber Tire Excavator	\$ 195.00



ORIGINAL BID

For

Town of Pembroke Park



TOWN OF PEMBROKE PARK

THE SMALL TOWN THAT
MEANS BIG BUSINESS

RFP 19-02 Disaster Debris Removal & Disposal Services

Due: May 23, 2019 | 3:00pm



6021 SW 29th St. PMB #130, Topeka, KS 66614 (785) 478-9805 – Office (785) 478-4195 – Fax

TABLE OF CONTENTS

SECTION A. Introduction	Page(s)
Transmittal/Introduction Letter.....	A1-A2
<i>Firm Composition, Qualifications, and Background</i>	
Capability Statement.....	A3-A4
Past Performance.....	A5-A10
Letter of Recommendation.....	A11-A21
Current Debris Removal Contracts.....	A22-A24
References.....	A25-A26
Industry Association Memberships.....	A27-A28
 SECTION B. Approach	
Pre-Event Coordination Response Time.....	B1-B2
Technical Approach Post Disaster.....	B3-B6
Work Plan Technical Approach.....	B7-B9
Temporary Debris Site (TDS) Plan.....	B10-B11
Vehicle Inspection Tower Info.....	B12-B13
Debris Removal Guidelines.....	B14
Subcontracting Plan.....	B15-B16
 SECTION C. Operational	
Personnel.....	C1-C3
Equipment.....	C4
Affirmative Action Plan.....	C5-C8
Drug, Alcohol and Firearms Policy.....	C9-C10
Local and Minority Participation.....	C11
Safety and Quality Control Plan.....	C12-C33
 SECTION D. Forms	
State Certificate of Authority	
Financial Capability Letters	
W-9 Form	
Litigation Statement	
 SECTION E. Completed Bid Proposal	

Bid Proposal submitted by Custom Tree Care, Inc.



6021 SW 29th St. PMB #130
Topeka, KS 66614
(785) 478-9805 – Office
(785) 478-4195 – Fax
ggathers@customtreecare.com
www.customtreecare.com
(Office locations in Alabama, Florida & South Carolina)

Town of Pembroke Park
3150 SW 52nd Avenue
Pembroke Park, FL 33023

Deputy Clerk,

Attached are completed bid proposal documents from Custom Tree Care (CTC) for the Town of Pembroke Park, RFP 19-02 Disaster Debris Removal and Disposal Services. Our Disaster Response Division was founded over 13 years ago. CTC has operated as a successful, well-established “tree” company for 19 years providing services throughout the Midwest. Therefore, emergency recovery and storm debris removal is a natural fit. CTC has operated as either “the” prime contractor, the financing and singular prime subcontractor or a major first tier (sub) contractor in the recovery of over 85 major catastrophic events in 25 states.

Coming up through the ranks as a subcontractor, we have had the experience needed to streamline the recovery process, while maintaining our 100% safety record. We have also been able to develop and streamline debris removal, reduction and disposal to ensure that our teaming partners and the community receive the benefits of our experience.

CTC, unlike many of the “major players” holds the advantage of owning a fleet of equipment which can readily provide the rapid response needed for any size project, in any location. We don’t have to “wait” for subcontractors to mobilize, get insurance, staff their equipment. Many primes are heavily dependent on rental equipment which may or may not be available when needed the most.

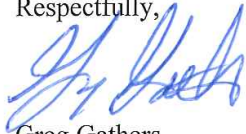
Our past performance is excellent, and we will strictly adhere to all requirements of this project including program standards as provided in FEMA’s “Debris Management Guide.” Custom Tree Care is registered to do business in the State of Florida and have

Transmittal/Introduction Letter | Page A1

completed several contracts of this nature in the past for school districts, Municipalities (cities and towns), counties, states and federal government. Our staff is trained in FEMA practices and all work practices will conform to applicable OSHA, ANSI, and DOT standards.

Upon award we will provide all additional documentation required. We look forward to serving the Town of Pembroke Park in completion of this project.

Respectfully,



Greg Gathers
CEO & ISA Certified Arborist
MW-4172A
Custom Tree Care, Inc.



3722 SW Spring Creek Ln.
Topeka, KS 66610
(785) 478-9805 - office
(785) 478-4195 - fax
ggathers@customtreecare.com
www.customtreecare.com

CAPABILITY STATEMENT

About

Established in 1999, Custom Tree Care, Inc. (CTC) has served residential, commercial, and government clients as a leading provider of tree removal, tree trimming, and debris management services. CTC has been involved as a prime and subcontractor on over 100 separate contracts spanning 25 states. CTC has completed projects performing routine tree maintenance and debris removal following several hurricanes, tornadoes, floods, wind, snow, and ice storms.

Services

- Emergency Road Clearance
- Debris Removal/ Management
- Tree Trimming
- Tree Removal
- Demolition
- Stump Grinding
- Reduction
- Disposal

Past Performance

- | | |
|---|-------------------------|
| - National Park Service | - Topeka Public Schools |
| - Department of Veterans Affairs | - Saline County, KS |
| - United States Army Corps of Engineers | - Larimer County, CO |
| - VT Griffin | - City of Derby, KS |
| - Missouri Department of Transportation | - City of Lawrence, KS |
| - Picerne Military Housing | - City of Iowa City, IA |

Capability Statement | Page A3

- Kansas Department of Wildlife & Parks
- State of Iowa
- City of Kansas City, MO
- City of Shawnee, KS
- City of North Kansas City, MO
- City of Topeka, KS
- Iowa State University
- City of Horton, KS
- City of Warrensburg, MO
- City of Quincy, IL
- City of Council Bluffs, IA
- City of West Park, FL
- South Broward Drainage District
- City of St. Cloud, FL
- Pamlico County, NC
- Palm Beach County, Schools, FL
- Forsyth County, GA
- City of Roeland Park, KS
- City of O'Fallon, MO
- Housing Authority of Kansas City
- City of Roeland Park, KS

- City of Webster Groves, MO
- City of Springfield, MO
- University of Arkansas
- City of Gardner, KS
- City of Lee's Summit, MO
- City of Jefferson City, MO
- City of Holton, KS
- Kansas State University
- Cleveland Metroparks
- City of Boulder, CO
- Broward County Schools, FL
- Brazoria County, TX
- City of Lake Jackson, TX
- City of Goldsboro, NC
- City of Indianapolis, IN
- City of Memphis, TN
- City of Mission, KS
- Shawnee County, KS
- University of Central Missouri
- Wayne County, NC

Custom Tree Care, Inc. has a proven track record of safety, professionalism, integrity, and value. CTC has the resources and financial capability to complete projects on time and deliver results that meet our client's goals. The personnel of CTC are highly trained and certified in multiple NIMS, debris management, OSHA, FEMA documentation, and arborist courses. Our fleet of company owned equipment provides the immediate response once we are activated. If necessary, we have the means to quickly assemble and deploy additional personnel and equipment. When disaster strikes, we're ready to respond.

Greg Gathers
 CEO & ISA Certified Arborist
 ggathers@customtreecare.com
 (785) 221-7550 mobile



PAST PERFORMANCE

(AS A PRIME CONTRACTOR)

<u>ST</u>	<u>CLIENT</u>	<u>CONTRACT #</u>	<u>TOTAL CY</u>	<u>TOTAL AMOUNT</u>	<u>DATE</u>	<u>CONTACT</u>
NC	Town of Beaufort	Hurricane Florence Vegetative & C&D Debris Removal	48,469.8	\$ 372,331.95	9/21-11/5/18	Mark Eakes (252) 904-6477 m.eakes@beaufortnc.org
NC	Town of Belville	Hurricane Florence Vegetative & C&D Debris Removal	47,735.2	\$ 345,364.72	10/10-12/11/18	Athlna Williams (910) 371-2456 townadministrator@townofbelville.com
NC	Town of Cape Carteret	Hurricane Florence Vegetative & C&D Debris Removal	87,697.65	\$ 566,343.87	9/24-11/19/18	Zach Steffey (252) 393-8483 zsteffey@capecarteret.org
NC	Town of Carolina Beach	Hurricane Florence Vegetative & C&D Debris Removal	60,598.04	\$ 339,386.57	9/24-11/15/18	Brian Stanberry (910) 458-8291 brian.stanberry@carolinabeach.org
NC	Town of Cedar Point	Hurricane Florence Vegetative & C&D Debris Removal	46,007.0	\$ 287,926.07	9/26-11/1/18	Jayne Calhoun (252) 393-7898 jcalhoun@cedarpointnc.org
NC	Wayne County	Hurricane Florence C&D Debris Removal	48.97	\$ 3,623.78	10/9-11/13/18	Noelle Woods (919) 705-1714 noelle.woods@waynegov.com
NC	Town of Wrightsville Beach	Hurricane Florence Vegetative & C&D Debris Removal	9,894.9	\$ 121,578.99	10/4-10/26/18	Tim Owens (910) 239-1700 towens@towb.org
NC	Pamlico County	Hurricane Florence Vegetative & C&D Debris Removal	97,241.0	\$ 759,530.99	10/8/18-2/25/19	Tim Buck (252) 745-3133 tim.buck@pamlicocounty.org
NC	Carteret County	Hurricane Florence Vegetative & C&D Debris Removal	49,861.0	\$ 353,339.88	10/29/18-3/13/19	Randy Cantor (252) 728-8545 randy.cantor@carteretcountync.gov
NC	Town of Hope Mills	Hurricane Florence Vegetative & C&D Debris Removal	8,478.9	\$ 65,287.53	12/11/18-2/5/19	Don Sisko (910) 429-3384 dsisko@townofhopemills.com
FL	Town of Bay Harbor Islands	Hurricane Debris Clearing / Removal	7,769.3	\$ 167,467.11	9/12-10/19/17	JC Jimenez (305) 866-6241 icjimenez@bayharborislands-fl.gov

Past Performance | A5

<u>ST</u>	<u>CLIENT</u>	<u>CONTRACT #</u>	<u>TOTAL CY</u>	<u>TOTAL AMOUNT</u>	<u>DATE</u>	<u>CONTACT</u>
FL	South Broward Drainage District	Hurricane Debris Clearing / Removal	1,110.3	\$ 193,442.10	9/15-10/12/17 2/16-3/15/18	Joe Certain (954) 680-3337 x208 joe@sbdd.org
FL	City of West Park	Hurricane Debris Clearing / Removal	3,207.48	\$ 30,000.00	9/16/2017	Dan Millien (954) 964-0824 dmillien@cityofwestpark.org
CO	City of Boulder	Emergency Tree & Debris Removal		\$ 420,710.00	4/1-5/31/16	Kathleen Alexander (303) 441-3406 alexanderk@bouldercolorado.gov
MO	Housing Authority of Kansas City	Tree Services			On-going	Ric Chase (816) 968-4100
KS	City of Mission, KS	Nuisance Abatement			1/19/2016	Nilo Fanska (913) 676-8350
KS	City of Roeland Park	Nuisance Abatement			1/19/2016	Shiloh Wells (913) 722-2600
KS	Shawnee County	Line Clearance, Tree Trimming, Stump Removal & Emergency Services		\$ 225,439.00	9/22/2016	Tom Hammer (785) 251-2663
TN	City of Memphis	Emergency Removal Storm Debris		\$ 136,632.00	6/30/16- 6/30/18	Barry Levine (901) 237-2805
NC	City of Goldsboro	Vegetative Debris Removal		\$ 112,575.94	8/4/2016	Tracy Barber (919) 580-4393
NC	Wayne County	Debris Clearing & Removal Services		\$ 28,071.90	11/14/2016	Noelle Woods (919) 705-1714
FL	Broward County Schools	Emergency Debris Cleanup & Removal		\$ 1,491,664.66	12/9/15- 11/30/18	Ron Eggenberger (754) 321-4317
KS	City of Derby	Brush Grinding		\$ 24,100.00	11/1/2015	Michael Day (316) 239-8693
CL	Cleveland Metroparks	2015 Tree Removal Program		\$ 66,300.00	10/1/2015	Jim Rodstrom (216) 739-6044
IL	City of Quincy	Storm Damaged Tree Removal & Trimming Project		\$ 275,400.00	10/1/2015	Jon Vrandenburg (217) 257-9380
MO	University of Central Missouri	On Call Tree Services IFB #9685		Varies	9/17/14- 12/17/18	Brad Mackey (660) 543-4495
MO	North Kansas City	Tree Maintenance Services		\$ 230,140.00	12/1/13- 11/30/18	Chris Cooper (816) 274-6004
MO	Missouri DOT - SW District	On Call Tree Trimming SW-14-029CS		Varies	12/5/13- 11/30/14	Christina Stephens (417) 895-7811

Past Performance | A6

<u>ST</u>	<u>CLIENT</u>	<u>CONTRACT #</u>	<u>TOTAL CY</u>	<u>TOTAL AMOUNT</u>	<u>DATE</u>	<u>CONTACT</u>
MO	Missouri DOT - KC District	On Call Tree Trimming KC-B13-018		Varies	6/14/13- 6/14/16	Toni Terry (816) 347-4112
MO	City of Kansas City, MO	Annual Tree Maintenance & EAB Tree Removal		\$ 3,102,877.00 \$ 999,845.00	6/1/13-6/1/16	Alice Hannon (816) 513-8566
KS	City of Topeka	Final Yard Clean-up		Varies	11/14/2012	Tim Davis (785) 368-0139
KS	City of Derby	2012-022 Brush Grinding		\$ 17,750.00	10/19/2012	Darryl Zimmerman (316) 734-4263
TX	National Park Service	P12PX28609		\$ 59,065.00	10/19/2012	Linda Wheiles (432) 477-2807
KS	City of Lawrence, KS	Levee Clearing at Airport		\$ 63,000.00	5/18/2012	Steve Bennett (785) 832-3123
KS	City of Shawnee, KS	Tree Trimming & Emergency Tree Debris Removal Contract		Varies	6/1/11- 6/1/19	Tammy Snyder (913) 742-6267
TX	National Park Service	P7130100049 Tree Removal Services		\$ 31,670.00	10/8/2010	Linda Wheiles (432) 477-2807
IA	Iowa State University	RFQ 61451 Disaster Recovery - Veenker		\$ 19,968.80	10/1/2010	Brian Burkheimer (515) 294-4793
SD	United States Army Corps. Of Engineers	W9128F-10-M-G034 Tree Trimming / Removal		\$ 87,025.00	9/6/2010	Gary Ledbetter (402) 667-2530
OK	VT Griffin (Fort Sill, OK)	Tree Pruning / Removal Debris Removal		\$ 308,950.00	2/24/2010	Richard Castleberry (580) 442-6557
OK	Picerne Military Housing (Fort Sill, OK)	Tree Pruning Debris Removal		\$ 316,552.50	2/2/2010	Greg Starkey (580) 581-2100
KS	Dept. of Veteran Affairs	Tree Services VA-786-P-0787		\$ 20,725.00	10/7/2009	Jayne Quinley (913) 683-1179
MO	City of Webster Groves, M	Tree Removal		\$ 5,900.00	4/2/2009	Katie Nakazone (314) 963-5319
MO	City of Lees Summit, MO	Annual Tree Maintenance		Multiple	4/16/09- 4/15/15	DeeDee Tschirhart (816) 969-1087
IA	State of Iowa Woodward Resource Center	Tree Removal / Pruning		\$ 15,525.00	3/24/2009	Kim Polish (515) 438-3511
AR	University of Arkansas	Hazardous Limb Removal & Debris Removal		\$ 80,630.00	2/8/2009	Sam Emerson (479) 575-6172
AR	Dept. of Veteran Affairs	Hazardous Limb Removal & Debris Removal VA-564-C90185		\$ 59,900.00	2/9/2009	Kevin Garrison (479) 444-4006
KS	Dept. of Veteran Affairs	Tree Services VA-786-08-RP-0243		\$ 51,300.00	9/26/2008	Jayne Quinley (913) 683-1179
KS	City of Lawrence, KS	Emergency Tree Services		Multiple	1/1/08- 12/31/19	Crystal Miles (785) 832-7970

Past Performance | A7

<u>ST</u>	<u>CLIENT</u>	<u>CONTRACT #</u>	<u>TOTAL CY</u>	<u>TOTAL AMOUNT</u>	<u>DATE</u> Various Dates	<u>CONTACT</u>
KS	USD #501 Schools Topeka, KS	Tree Services		Multiple		Gary Menke (785) 295-3095
KS	City of Holton, KS	Line Clearance Trimming		\$ 114,534.76	8/29/2008	Scott Frederickson (785) 364-7977
KS	Fort Riley, KS	Tree Trimming, Removal, Stump Grinding		\$ 362,700.00	7/24/2008	John Barber (785) 239-6537
KS	City of Horton, KS	Hazardous Limb Removal Debris Hauling & Removals		\$ 99,949.28	5/12/2008	Levi Henry (785) 486-2681
KS	City of Holton, KS	Hazardous Limb Removal		\$ 57,238.00	4/11/2008	Rex Cameron (785) 364-3379
KS	City of Junction City, KS	Tree Trimming, Removal, & Debris Hauling		\$ 15,441.59	3/1/2008	Steve Hoambrecker (785) 238-7142
KS	City of Topeka, KS	Debris Hauling		\$ 57,790.00	1/15/2008	Adam Moser (785) 368-3758
MO	City of Springfield, MO	027-2008 Tree Removal		\$ 24,160.00	11/1/2007	Joe Payne (417) 864-1135
KS	Dept. of Veterans Affairs	Tree Services VA-786-07-RP-0282		\$ 58,695.00	9/27/2007	Jayme Quinley (913) 683-1179
IA	Iowa City, IA	08-28 Tree Removal		\$ 8,950.00	9/24/2007	Rea Lyn Schepers (319) 356-5106
CO	Larimer County, CO	07-29 Tree Removal		\$ 12,950.00	9/19/2007	Lonnie Berett (970) 498-5671
KS	Saline County, KS	06-0768 Tree Trimming		\$ 31,730.00	10/31/2006	Neil Cable (785) 826-6525
KS	Saline County, KS	05-5114 Tree Trimming		\$ 4,200.00	10/31/2006	Neil Cable (785) 826-6525
KS	City of Lawrence, KS	65349 Tree Trimming		\$ 4,400.00	9/16/2006	Jim Beebe (785) 423-0889
IA	Iowa City, IA	07-16 Tree Removal		\$ 11,600.00	8/4/2006	Rea Lyn Schepers (319) 356-5106
KS	City of Lawrence, KS	64907 Tree Removal		\$ 6,500.00	6/19/2006	Jim Beebe (785) 423-0889
KS	City of Lawrence, KS	64616 Tree Trimming		\$ 4,475.00	5/8/2006	Jim Beebe (785) 423-0889
MO	City of Jefferson City, MO	2262 Tree Trimming & Removal		\$ 18,800.00	4/26/2006	David Grellner (573) 634-6423
KS	Kansas Department of Wildlife Parks	09046 Tree Trimming & Removal		\$ 11,500.00	3/4/2006	Alan Stoops (620) 672-0715

Past Performance | A8

(AS A SUBCONTRACTOR)

<u>ST</u>	<u>EVENT / DESCRIPTION</u>	<u>*PRIME CONTRACTOR</u>	<u>JOB NAME</u>
LA	Flooding	DRC	City of Baton Rouge
LA	Flooding	TFR	LA DOT
NC	Hurricane Matthew	Class A (KDF)	NC DOT
FL	Hurricane Matthew	HDR (JB Coxwell)	City of Jacksonville
FL	Hurricane Matthew	Kaiser Kane	FL DOT - District 2
SC	Ice Storm	County Waste	Georgetown County
NJ	Hurricane Sandy	Beeghly Tree (Ashbritt)	New Jersey Tree Trimming & Debris Removal
NY	Hurricane Sandy	Arbormasters (Looks Great Services)	Long Island Railroad
KS	Landclearing	Charah, Inc.	Clearing / Grubbing for Westar Energy
CT	Snowstorm	Arbormasters	Glastonbury, CT
MA/CT	Snowstorm	Beeghly Tree (Ashbritt)	Various in MA & CT
VA	Hurricane Irene	Garrettson Const. (Phillips & Jordan)	Prince George / Dinwiddie Co., VA
VA	Hurricane Irene	Crump Construction (OMNI)	Henrico Co., VA
AL	Tornado - Leaner/Hanger	Bolt Const. (Phillips & Jordan)	Jackson Co., AL
AL	Tornado - Leaner/Hanger	Thunder (Phillips & Jordan)	DeKalb Co., AL
AL	Tornado - Leaner/Hanger	Garrettson Const. (Phillips & Jordan)	Cullman Co., AL
MO	Tornado - Debris	Optimal Recovery (Phillips & Jordan)	Joplin, MO
AL	Tornado - Debris	Bamaco (Phillips & Jordan)	DeKalb Co., AL
AL	Tornado - Debris	Optimal Recovery (Phillips & Jordan)	Elmore Co., AL
AL	Tornado	Aster & Cross	AT&T Line Clearing
AL	Tornado - Debris	Optimal Recovery (Phillips & Jordan)	Tuscaloosa, AL
AL	Tornado - Debris	Ceres	Pleasant Grove, AL
MD	Line Clearance	Evans Tree Works (Merciers)	PG&E Line Clearance
SC	Tree Removal	SRS, Inc.	SC DOT
MS	Tornado - Debris	Crump Construction (SRS)	Yazoo City, MS
MS	Tornado - Debris	Deason Construction (SRS)	Holmes Co., MS
TN	Flood - Debris	Deason Construction (SRS)	Nashville, TN
TN	Flood - Debris	B & B Environmental (DRC)	Nashville, TN
TX	Hurricane Ike	B & B Environmental (DRC)	Galveston, TX ROE
KS	Ice Storm	Pro-Line Construction	Doniphan Co. Electric Co-op
KY	Ice Storm	Bamaco	Henderson County, KY
AR	Ice Storm	SRS, Inc.	Springdale, AR
AR	Ice Storm	United Disaster Response (DRC)	Fayetteville, AR
AR	Ice Storm	DEH (DRC)	Green County, AR
TX	Hurricane Ike	Cahaba (DRC)	Galveston, TX
TX	Hurricane Ike	DEH (AshBritt)	Pasadena, TX
TX	Hurricane Ike	TL Disaster Service (DRC)	Kingwood, TX
TX	Hurricane Ike	United Disaster Response (TFR)	Polk County, TX
TX	Hurricane Ike	United Disaster Response (TFR)	Fort Bend County, TX
LA	Hurricane Gustav	Integrated Pro Services	Terrabonne Parish, LA
NE	Wind Storm	United Disaster Response (TFR)	Omaha, NE
MO	Ice Storm	Integrated Pro Services	St. Joseph, MO

Past Performance | A9

<u>ST</u>	<u>EVENT / DESCRIPTION</u>	<u>*PRIME CONTRACTOR</u>	<u>JOB NAME</u>
MO	Ice Storm	United Disaster Response (Crowder)	Joplin, MO
OK	Ice Storm	United Disaster Response (Bamaco)	Del City, OK
OK	Ice Storm	United Disaster Response (Bamaco)	Mustang, OK
OK	Ice Storm	United Disaster Response (Crowder)	Sand Springs, OK
LA	Hurricane Katrina	Integrated Pro Services (Ceres)	Jefferson Parish, LA
LA	Hurricane Katrina	Templar Titan (Phillips & Jordan)	Orleans Parish, LA
MO	Ice Storm	BLG Environmental (DRC)	Springfield, MO
MO	Ice Storm	Ace Tree Service (DRC)	Greene County, MO
NY	Snow Storm	United Disaster Response (TFR)	Erie County, NY
FL	Hurricane Wilma	United Disaster Response (TFR)	City of Hollywood, FL
LA	Hurricane Katrina	United Disaster Response (OMNI)	St. Tammany Parish, LA
LA	Hurricane Katrina	United Disaster Response (TFR)	Louisiana DOT
LA	Hurricane Katrina	United Disaster Response (OMNI)	City of New Orleans, LA
LA	Hurricane Katrina	Kansas City Tree Care (TFR)	NAS New Orleans

***SUB TO PRIME CONTRACTOR**

TOWN OF CEDAR POINT

Mayor
Scott Haisell

Mayor Pro-Tem
Pam Castellano

Board of Commissioners
John M. Nash
Pam Castellano
David Winberry
Frankie Winberry



Town Administrator
Christopher D. Seaberg

Mailing Address
PO Box 1687
427 Sherwood Avenue
Swansboro, NC 28584
Phone: 252-393-7898

www.cedarpointnc.org

December 3, 2018

Mr. Greg Gathers
Custom Tree Care, Inc.
3722 SW Spring Creek Lane
Topeka, KS 66610

Dear Mr. Gathers

Hurricane Florence left the Town of Cedar Point considerably damaged, with significant amounts of debris, both vegetative and construction. Custom Tree Care, Inc. did a great job not only getting the debris cleaned up and hauled off, but in an orderly fashion.

We appreciate the dedication and professional service that the staff of Custom Tree Care provided to the Town of Cedar Point.

Sincerely,

Jayne Calhoun
Town Clerk

Mayor David Fowler
Commissioner Steve Martin
Commissioner Mike King
Commissioner Charlie Evans



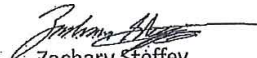
102 Dolphin Street
Cape Carteret, NC 28584

Mayor Pro Tem Minnie Truax
Commissioner Don Miller
Town Manager Zachary Steffey
Attorney Brett DeSelms

February 18, 2019

To Whom It May Concern:

Custom Tree Care was mobilized to the Town of Cape Carteret following Hurricane Florence to provide vegetative and C&D debris removal. We were pleased with the speed at which Custom Tree Care mobilized and their willingness to work with the Town to get the debris removed in an expeditious manner. Custom Tree Care demonstrated a commitment to making sure that the Town and our citizens were pleased with the debris removal process and they addressed all issues in a timely manner. We would recommend Custom Tree Care to any client looking for prompt and professional debris removal services.


Zachary Steffey
Town Manager

William Blair, III
Mayor

Elizabeth King
Alderman

Ken Dull
Alderman



Darryl Mills
Mayor Pro Tem

Hank Miller
Alderman

Tim Owens
Town Manager

TOWN OF WRIGHTSVILLE BEACH

Post Office Box 626
321 Causeway Drive
Wrightsville Beach, North Carolina 28480
(910)239-1700
FAX (910)256-7910

January 30, 2019

Greg Gathers
Custom Tree Care
6021 SW 29th Street, PMB 130
Topeka, Kansas PMB 130

Dear Mr. Gathers,

Custom Tree Care, Inc. did an outstanding job of clearing the Town of debris associated with Hurricane Florence. The response time was extremely fast and the work was completed quickly. Custom Tree Care Staff were accessible and easy to work with even during the busiest of times. All of the sub-contractors that worked on the job did a remarkable job given the limited space allowed to get the work done.

In addition, the Town originally thought that the services of Custom Tree Care, Inc. would be needed for assistance with the initial clearing of debris from roads. When called, Custom Tree Care, Inc. was prepared to respond quickly. I appreciate all of the hard work by Custom Tree Care, Inc. that allowed us to begin the recovery process. If needed, I would recommend Custom Tree Care, Inc. to other governmental entities for disaster recovery work.

Sincerely,

Timothy W. Owens
Town Manager



TOWN of BELVILLE

Incorporated 1977

63 River Road
Belville, NC 28451

Telephone (910) 371-2456
Fax (910) 371-2474

FEBRUARY 20, 2019

TO WHOM IT MAY CONCERN:

THE TOWN OF BELVILLE RECOMMENDS CUSTOM TREE CARE AS A REPUTABLE COMPANY THAT PERFORMS WITH EXCELLENCE. CUSTOM TREE CARE HAS CONDUCTED DEBRIS REMOVAL OPERATIONS FOR THE TOWN AFTER STORM EVENTS AND THEIR CREWS CONTINUE TO IMPRESS OUR STAFF WITH THEIR HIGH REGARD FOR SAFETY AND ACCOUNTABILITY WHILE COMPLETING THE TASKS THAT ARE ASSIGNED.

WE LOOK FORWARD TO A CONTINUED PARTNERSHIP WITH THEIR COMPANY TO ASSIST THE TOWN WITH THE RESPONSE AND RECOVERY PHASE OF NATURAL DISASTERS.

SINCERELY,

ATHINA WILLIAMS, TOWN ADMINISTRATOR

AW



March 14, 2019

To Whom It May Concern:

It is my privilege to write this letter of reference for Custom Tree Care. We starting doing business with Custom Tree Care In 2016 and have been working with them ever since. I learned very quickly that the employees with Custom Tree Care are thoughtful, highly regarded and very good at what they do. They have earned the admiration of people that were fortunate enough to work with them.

I would recommend them for any debris removal project.

Sincerely,

Noelle Woods
Purchasing Manager
County of Wayne

THE GOOD LIFE. GROWN HERE.

WAYNE COUNTY FINANCE OFFICE
PO BOX 227
GOLDSBORO, NC 27533



November 28, 2017

RE: Recommendation Letter for Custom Tree Care, Inc.

To whom it may concern:

Town Council

Jordan W. Leonard
Mayor

Stephanie Bruder
Vice Mayor

Joshua D. Fuller
Council Member

Kelly Reid
Council Member

Isaac Salver
Council Member

Elizabeth Tricoche
Council Member

Robert Yaffe
Council Member

Town Officials

Ronald J. Wasson
Town Manager

Marlene M. Stegel
Town Clerk

Craig B. Sherman
Town Attorney

It is with great pleasure that I write this letter of recommendation for Custom Tree Care, Inc. (CTC).

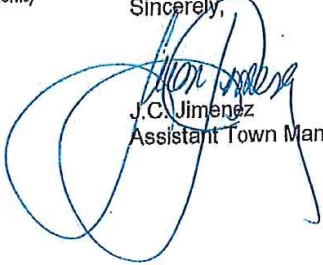
The Town contracted with CTC for Disaster Debris Management Services in June of this year at the beginning of Hurricane Season. Three months later, Hurricane Irma came through South Florida and the Town quickly called upon CTC for help. CTC arrived on site prior to the hurricane and remained on site until the cleanup was complete. Their crews began cutting up and cleaning up debris immediately following the storm and did not stop until the cleanup efforts were completed in less than 3 weeks. The debris was then grinded down and hauled off to the landfill, with the final load being hauled on October 17, 2017. Needless to say, CTC was remarkably responsive and thorough in completing post hurricane cleanup operations.

In addition to their incredible cleanup efforts, CTC and their staff are extremely knowledgeable with the FEMA guidelines and required documentation. They provided the Town with all of the documents required for federal assistance in a neat and orderly manner. During their first field visit, the FEMA representative received all of the information required and our request for reimbursement is currently being processed.

Greg and his crew at CTC are extremely professional, competent, courteous and are truly a pleasure to work with. Hiring CTC is, without question, the best decision that I have ever made.

If you need any additional information, please do not hesitate to contact me at 305-866-6241 or at jjimenez@bayharborislands-fl.gov.

Sincerely,


J.C. Jimenez
Assistant Town Manager

MAYOR JOSEPH J. GARDNER GOVERNMENT CENTER

9665 Bay Harbor Terrace • Bay Harbor Islands, FL 33154 • Tel: (305) 866-6241 • Fax: (305) 866-4863 • www.bayharborislands-fl.gov



SOUTH BROWARD DRAINAGE DISTRICT

March 19, 2018

To Whom It May Concern

RE: LETTER OF REFERENCE FOR CUSTOM TREE CARE, INC.

To Whom It May Concern:

Please be advised that Custom Tree Care, Inc. provided contract services to South Broward Drainage District (SBDD) for Hurricane Irma debris removal and disposal.

Custom Tree Care, Inc. assisted SBDD in the removal of Hurricane Irma debris (trees and vegetation) from within water bodies at approximately 100 locations throughout SBDD's jurisdictional boundaries. In addition, Custom Tree Care, Inc. loaded and hauled 1,110 Cubic Yards (CY) of stockpiled debris from SBDD's Disaster Debris Management Site (DDMS) to the Broward County landfill approximately 30 miles away.

Custom Tree Care, Inc. performed all of its work in accordance with the terms and conditions of the contract with SBDD.

If you have any questions or require any additional information regarding this letter of reference, please call.

Sincerely,

SOUTH BROWARD DRAINAGE DISTRICT

A handwritten signature in blue ink, appearing to read "Kevin M. Hart".

Kevin M. Hart, P.E., CFM
District Director



City of West Park
1965 South State Road 7
West Park, FL 33023
Phone: 954-989-2688
Fax: 954-989-2684

www.cityofwestpark.org

Eric H. Jones, Jr.
Mayor

...

Brian C. Johnson
Vice-Mayor

...

Felicia M. Brunson
Commissioner

...

Thomas W. Dorsett
Commissioner

...

Kristine Judeikis
Commissioner

...

W. Ajibola Balogun
Administrator

...

Alexandra Grant
Clerk

March 27, 2018

Subject: Custom Tree Care, Letter of Reference

To whom it may concern:

The subject vendor is currently one (1) of our contracted emergency debris collectors/haulers and played an instrumental part with our recovery during the Hurricane Irma event, here in Broward County, during fall of 2017. Their staff is responsive to our needs and professional while performing contracted duties. We hold no reservation as to recommending C.T.C. to fellow colleagues and plan to utilize their expertise in the near future.

If you have any question and/or concerns please contact me at 954-964-0284.

Sincerely,

Daniel Millien
Public Works Operations Manager

City of Goldsboro
1801 Ollingman Street
Goldsboro, NC 27533
919.794.8874
www.goldsboronc.gov

"Getting DIRTY so the City Can Shine!"



Letter of Reference

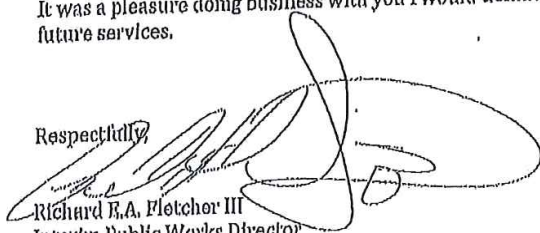
Greg,

I just wanted to pass on our thanks and appreciation for working with us and the citizens of Goldsboro during our recovery efforts after hurricane Matthew. Your staff was extremely accommodating and willing to work with us at every level to ensure debris was collected and removed as expediently as possible from within our City.

Your flexibility and willingness to continue to haul vegetative debris, even weeks after being awarded a separate contract to haul C & D debris, allowed us time to ensure all vegetative debris was collected and hauled away.

It was a pleasure doing business with you I would definitely recommend Custom Tree Care for future services.

Respectfully,


Richard E.A. Fletcher III
Interim Public Works Director
City of Goldsboro, NC



TO WHOM IT MAY CONCERN:

Please accept this letter of recommendation for Custom Tree Care, Inc.

CTC, Inc. worked on numerous projects for Storm Reconstruction Services, Inc. performing debris removal, debris reduction and disposal for the past 10 years.

During that time, CTC, Inc. performed all projects in a professional, safe manner and met or exceeded all Project deadlines. They also went above and beyond the usual requirements, ensuring that all personnel had all certifications, licensing, insurances and bonding that gave them a more competent edge.

Mr. Greg Gathers, President and Owner of CTC, Inc. communicated openly with the Project managers and assisted in sharing the responsibility of the jobs as if they were his own.

CTC, Inc. has grown to become a major contender in the disaster recovery business. CTC, Inc. has the latest equipment suitable to perform the tasks at hand. Mr. Gathers' handpicked crews possess the training, backgrounds and expertise to perform all operations efficiently and effectively. CTC, Inc. is able to analyze and assess the most expedient recovery plans and provide their contracting partners with immediate boots on the ground service.

Storm Reconstruction Services, Inc. highly recommends Custom Tree Care, Inc. as your next Prime Contractor in any size catastrophic recovery operation.

If you would like additional information, please phone me on my cell 205-242-1501.

Sincerely,

C. Patton
Vice President (Retired)
Operations Manager

Storm Reconstruction Services, Inc.

307 Morgan Avenue, Mobile, AL 36606
Phone: 251-446-6600 FAX: 251-446-8511
www.stormreconstruction.com

Letter of Recommendation | Page A13

TO WHOM IT MAY CONCERN:

Please accept this letter of recommendation for Custom Tree Care, Inc.

Witt O'Briens had the pleasure of working alongside Custom Tree Care, Inc. during November and December 2016. During that time, our prime responsibility was to monitor, document and validate all debris activities performed by the contractors.

We found Custom Tree Care, Inc to be the most professional, and safety- minded contractor we have ever worked with.

They performed all required duties in a timely manner, utilizing the best maintained equipment for the purpose.

The required documentation provided to us exceeded what we have experienced in the past. Thereby, allowing the contracting agency to receiving federal, state and other compensation in a most expedient manner.

We feel that, although Custom Tree Care, Inc. may not be the largest or the oldest in the emergency recovery business they are by far one of the best in the business.

Therefore, we are happy to give a full recommendation on their services.

Please contact Ryan Booth at 251-509-6923 or rbooth@wittobriens.com for further information.

Sincerely,

Ryan Booth
Debris Operations Specialist
Witt O'Briens



Current Debris Removal Contract List

❖ Florida

- Broward County Public Schools
- School District of Palm Beach County
- City of St. Cloud
- City of West Park
- South Broward Drainage District
- Town of Bay Harbor Islands
- Santa Rosa County School Board
- Osceola School District
- Miami Dade College
- City of Doral
- City of South Miami
- City of Lake Worth
- Indian Creek Village
- Bal Harbour Village
- Key Colony Beach
- City of Miramar
- City of Hollywood
- City of Orange City
- Town of Pembroke Pines
- Seminole County School Board
- Miami Dade County Public Schools
- Florida International University
- City of Springfield
- City of Cape Coral
- Village of El Portal

❖ **Georgia**

- Forsyth County
- Banks County
- Lumpkin County

❖ **Indiana**

- City of Indianapolis

❖ **Kansas**

- City of Lawrence
- City of Shawnee
- City of Roeland Park

❖ **Louisiana**

- New Orleans Park

❖ **Mississippi**

- Lee County

❖ **Missouri**

- City of St. Louis
- City of North Kansas City
- University of Central Missouri
- Missouri Department of Transportation
- Housing Authority of Kansas City
- City of Independence
- Franklin County

❖ **North Carolina**

- Pamlico County
- Town of Hope Mills
- Town of Cape Carteret
- Town of Cedar Point
- Town of Beaufort
- Wayne County
- Town of Morehead City
- Town of Beaufort
- Town of Emerald Isle
- Town of Atlantic Beach

Current Debris Removal Contract List | A23

- Town of Belville
- Town of Carolina Beach
- Town of Wrightsville Beach
- City of Southport

❖ Texas

- Brazoria County
- City of Sweeny
- Chambers County
- HGAC (Houston-Galveston Area Council)
- City of Cedar Hill
- City of Seabrook
- City of La Porte
- City of Oyster Creek

❖ Virginia

- City of Roanoke



References

<u>CLIENT</u>	<u>DESCRIPTION</u>	<u>CONTACT</u>
Town of Beaufort 701 Front St. Beaufort, NC 28516	Hurricane Debris Clearing / Removal	Mark Eakes (252) 904-6477 m.eakes@beaufortnc.org
Town of Belville 63 River Rd. Belville, NC 28451	Hurricane Debris Clearing / Removal	Athina Williams (910) 371-2456 townadministrator@townofbelville.com
Town of Cape Carteret 102 Dolphin St. Cape Carteret, NC 28584	Hurricane Debris Clearing / Removal	Zach Steffey (252) 393-8483 zsteffey@capecarteret.org
Town of Carolina Beach 1121 North Lake Blvd. Carolina Beach, NC 28428	Hurricane Debris Clearing / Removal	Brian Stanberry (910) 458-8291 brian.stanberry@carolinabeach.org
Town of Cedar Point 427 Sherwood Avenue Cedar Point, NC 28584	Hurricane Debris Clearing / Removal	Jayne Calhoun (252) 393-7898 jcalhoun@cedarpointnc.org
Town of Wrightsville Beach 321 Causeway Drive Wrightsville Beach, NC 28480	Hurricane Debris Clearing / Removal	Tim Owens (910) 239-1700 towens@towb.org
Carteret County 302 Courthouse Square Beaufort, NC 28516	Hurricane Debris Clearing / Removal	Randy Cantor (252) 728-8545 randy.cantor@carteretcountync.gov
Pamlico County 302 Main St. Bayboro, NC 28515	Hurricane Debris Clearing / Removal	Tim Buck (252) 745-3133 tim.buck@pamlicocounty.org
Town of Hope Mills 5770 Rockfish Road Hope Mills, NC 28348	Hurricane Debris Clearing / Removal	Don Sisko (910) 429-3384 dsisko@townofhopemills.com
City of Boulder, CO P.O. Box 791 Boulder, CO 80306	Debris Removal, Storm Damaged Tree Trimming & Removal	Kara Mertz (720) 878-6127 mertzka@boulder.colorado.gov

<u>CLIENT</u>	<u>DESCRIPTION</u>	<u>CONTACT</u>
South Broward Drainage District 6591 SW 160th Avenue Southwest Ranches, FL 33331	Hurricane Debris Clearing / Removal	Kevin Hart (954) 680-3337 x206 kevin@sbdd.org
City of West Park 1965 S. State Rd 7 West Park, FL 33023	Hurricane Debris Clearing / Removal	Dan Millien (954) 889-4162 dmillien@cityofwestpark.org
Town of Bay Harbor Islands 9665 Bay Harbor Terrace Bay Harbor Islands, FL 33154	Hurricane Debris Clearing / Removal	J.C. Jimenez (305) 866-6241 jcjimenez@bayharborislands-fl.gov
School Board of Broward County 7720 West Oakland Park Blvd Sunrise, FL 33351	Hurricane Debris Clearing / Removal	Roy Norton (754) 321-4316 roy.norton@browardschools.com
City of Goldsboro, NC P.O. Box Drawer A Goldsboro, NC 27530	Vegetative Debris Removal	Rick Fletcher (919) 739-7413 rfletcher@goldsboronc.gov
Wayne County, NC 224-226 E. Walnut St. Goldsboro, NC 27533	Debris Clearing & Removal Services	Noelle Woods (919) 705-1714 noelle.woods@waynegov.com
City of Derby, KS 611 Mulberry, Ste. 300 Derby, KS 67037	Brush Grinding	Steve White (316) 788-0301 stevewhite@derbyweb.com
City of Lawrence, KS 6 East 6th Street Lawrence, KS 66044	Tree Trimming, Tree Removal & Debris Removal	Crystal Miles (785) 832-7970 cmiles@lawrenceks.org
City of Shawnee, KS 1110 Johnson Drive Shawnee, KS 66203	Debris Removal, Tree Trimming & Tree Removal	Kevin Taylor (913) 631-2500 ktaylor@cityofshawnee.org
City of Kansas City, MO 1520 W. 9th Street Kansas City, MO 64101	Tree Trimming, Tree Removal, Stump Removal & Debris Removal	Louis Cummings (816) 719-3176 louis.cummings@kcmo.org
City of North Kansas City, MO 2010 Howell St. North Kansas City, MO 64116	Tree Trimming, Tree Removal & Debris Removal	Chris Cooper (816) 274-6004 ccooper@nkc.org

References | 26



Current Industry Association Memberships

- Arkansas Emergency Management Association
<http://www.arkansas-ema.org>
- Better Business Bureau
<http://www.bbb.org>
- Emergency Management Association of Texas
<http://www.emat-tx.org>
- Florida Emergency Preparedness Association
<http://www.fepabeta.org>
- International Association of Emergency Managers
<http://iaem.com>
- International Society of Arboriculture
<http://www.isa-arbor.com>
- Iowa Emergency Management Association
<http://iowaema.com>
- Kansas Emergency Management Association
<http://www.kema.org>
- Louisiana Emergency Preparedness Association
<http://lepa.org>
- Missouri Emergency Management Association
<http://www.mo-ema.org>

Industry Association Memberships | A27

- National Emergency Management Association
<http://www.nemaweb.org>
- North Carolina Emergency Management Association
<http://www.ncema.net>
- Oklahoma Emergency Management Association
<http://www.oema.us>
- South Carolina Emergency Management Association
<http://www.scemaonline.org>
- Tree Care Industry Association
<http://tcia.org>

PRE-EVENT /EVENT RESPONSE TIME

Due to our experience with rapid mobilization and the need for communication with our contracting partners, CTC, Inc. has developed procedures to minimize the time necessary to respond to a disaster. We can mobilize the required number of crews and personnel within 24 hours of a Notice to Proceed. In the instance of hurricanes, especially for predisposition contracts, response time is even faster.

PRE-POSITIONING

During hurricane season, CTC, Inc. closely watches the buildup of potential tropical storms or hurricanes. As a storm approaches a location for which we have a predisposition contract, we will begin placing staff on alert and pre-positioning both staff and equipment. The Regional Manager nearest that location will be responsible for coordinating those efforts.

The pre-positioned resources will:

- 1) Be located as close to the potential impact area as possible without putting them in harm's way
- 2) Have recovery equipment immediately accessible to our contracting partners. We take into consideration that damaged or destroyed by the storm obviously affects the timely response capability, therefore;
- 3) Provide Local, experienced subcontractors who are on standby and alert, and will provide details on their resources that can be deployed immediately upon request.

As the storm nears landfall, and the potential impact on the area becomes more refined, Our Management Team and specialists will:

- 1) Make an initial assessment of size of the potential debris problem.
- 2) Make a determination of what additional resources may be needed, based on that previous assessment.
- 3) Determine how those resources will be deployed.
- 4) Transmit information to potential subcontractors. In most catastrophic events, our prime subcontractors are familiar with the procedure and headed to the affected areas.
- 5) Provide a buildup of resources over a short period of time as needed.

Until the immediate response agencies (law enforcement, fire departments, etc.) provide approval, there will be a limitation on the amount of debris removal equipment that can be moved into an area and what operations can be initiated.

That means that we can have the equipment and personnel available within a short period of time, but remains committed to close coordination with the immediate responders' needs. Resources will be deployed to provide the best response commensurate with limitations established by the immediate responders.

IMMEDIATE DEBRIS OPERATIONS

We have in-house resources to begin debris operations almost immediately, especially debris clearance (moving debris to the sides of the roads and streets to allow access of emergency vehicles). As the information regarding the extent of the debris impact areas becomes more exact, the amount and type(s) of equipment required to conduct an efficient operation will become more refined.

This general procedure ensures that, in the event of a hurricane (or other disaster that provides some warning), we can have trained, experienced personnel with appropriate equipment on site and working in a minimum amount of time—regardless of the location of that disaster.

In the immediate aftermath of a disaster for which there was no warning (tornado, earthquake, bombing), the deployment procedures developed and used by us still minimize the time required to adequately respond. All equipment is maintained in a ready-to-deploy condition. Personnel are accustomed to short notice, and the internal communications system used by us ensures that key personnel are readily available. In most instances, we can be operational on-site within 24 hours, often before access is permitted to portions of the damaged area. Frequently, that time is much less than 24 hours after receipt of a Notice to Proceed.

We understand the necessity to begin debris operations quickly and conduct them efficiently.

Technical Approach

Mobilization Plan

This Mobilization Plan outlines the approach strategy that CTC, Inc. uses after a state of disaster. We fully recognize and comprehend that it is our pre-emptive duty to ensure sure that this plan is carried out in a time of emergency when you may have no way to communicate with us. Therefore, we assume the responsibility of being able to move into the impacted area and carry out our assigned mission, with full capability, no matter how severe the damage may be.

Our years of experience tell us that when equipment is brought in from multiple different directions, including right here in your community, we are able to provide a more expedient mobilization. This is why, with a pre-event contract in place, we plan in advance to call resources in from numerous different locations, and via numerous different routes of entry.

Our subcontractors, who are local to your area, are experienced and aware of the needs of CTC, Inc. They become integral members of our advance planning team. Their input and area knowledge are called up during both advance planning, and post-event response operations.

For those events that impact is forecast (hurricanes, tropical storms, ice storms, and floods) there is advance warning and an ability to monitor and track the developing weather pattern. For these predictable events, sufficient time is allowed for confirmation of situation-specific pre-planning efforts and preparation which ultimately allows for a more rapid and coordinated mobilization. With these forecast events, CTC, Inc. will identify several staging areas within a 50-100 mile radius of the forecast impact zone and mobilize the equipment and manpower needed for the immediate push. Through this advance planning, we are able to guarantee an immediate response to the emergency clearance of debris from the roadways phase of operations. CTC, Inc. will pre-position personnel and equipment in your community when directed. We will identify several points and paths of entry into your community/damage zone can be made. The number and use of these areas will depend largely on the size and destructive force of the event that is being responded to. In addition, multiple points-of-entry or paths into critical response zones will be identified.

The CTC, Inc. Project Manager will be in close contact with your Project Manager or designed POC, as the event impact draws closer. If required, we will arrive with our advance team and position ourselves in your Emergency Operations Center (EOC) or other suitable Debris Command Center prior to the landfall of a storm, regardless of anticipated storm category. Coordination can then be effected regarding the entry of response entry into the damage zone.

The Mobile Command Center will normally be in place within 24 hours, if required, after the Notice to Proceed and provide the communication link between all agencies, and provide a field site for daily briefings and coordination. This Command Center enables CTC, Inc. to have unlimited access, via satellite, that will provide phone, fax and broadband internet connection regardless of damage to cable and local wireless infrastructure.

CTC, Inc. has established the following schedules of crew deployment for your community. The quantity and make-up of crews required will be made during the Initial Damage Assessment (IDA) stage, immediately following the event. Categories of hurricanes have been selected as representative indicators of the damage likely to occur. These only represent a baseline on which to illustrate our mobilization schedule for you.

Category 1 & 2 Hurricanes / Tropical Storms/Ice/Snow Storms -- Spot Jobs/Small Event (Vegetative Debris Only)

- 80% of crews within 24 hours of NTP
- 100% of crews within 48 hours of NTP

Category 3 Hurricanes / Tropical Storms/Ice/Snow Storms -- Significant Event (Windy and C&D Debris)

- 40% of crews within 24 hours of NTP
- 60% of crews within 48 hours of NTP
- 100% of crews within 72 hours of NTP

Category 4 Hurricanes/Tropical Storms/Ice/Snow Storms -- Significant/Catastrophic Event (All Categories of Debris)

- 25% of crews within 24 hours of NTP
- 40% of crews within 48 hours of NTP
- 60% of crews within 72 hours of NTP
- 100% of crews within 96 hours of NTP

Category 5 Hurricanes/Tropical Storms/Ice/Snow Storms / -- Catastrophic Event/Total Devastation (All Categories of Debris)

- 25% of crews within 24 hours of NTP
- 60% of crews within 72 hours of NTP
- 100% of crews within 96 hours of NTP

CYC, Inc. is familiar with catastrophic events of all scope and sizes. CYC also monitors its performance on a daily basis, and after consultation with you, will bring more resources as necessary to meet your developing schedule for work output.

Operations and Management Plan

In general terms, following a written Notice to Proceed, CYC, Inc. debris management work will typically consist of the following, as listed in chronological (though often overlapping or concurrent) order. Each of these work tasks will be closely coordinated with and as directed by City or County staff.

1. Pushing and clearing debris from primary arterial highways that serve previously identified critical facilities. No attempt to remove debris is made at this time. The objective of this "cut and push" effort is to open roadways to emergency response vehicular traffic. This work is conducted during the "emergency period" immediately following the event with FEMA guidelines limiting it to the first 70 work hours and may include working between sundown and sunrise. A great emphasis is placed on safety during this time as downed power line present a true hazard to the health and safety of response crews. Close coordination with the local electrical company will be conducted throughout this period.
2. During this timeframe, debris removal equipment and personnel will begin to be "checked in" with all necessary documentation gathered, and trucks and trailers measured (CY) for maximum load carrying capacity and identification placards installed. Also during this time, the Temporary Debris Staging and Reduction Sites (TDSRS) will be located, regulatory approval gained for, and construction for operations begin.
3. As soon as the TDSRS is ready to receive debris (interior haul roads established and traffic control patterns formulated; site does not need to be ready for reduction/recycling efforts at this time), debris removal crews will be dispatched to begin gathering, loading and hauling debris to its designated site (vegetative debris will be taken to the TDSRS and Construction and Demolition (C&D) debris will be taking to a local, lawfully permitted landfill or other site as may be specified).
4. As the number of crews and equipment increases (called the "ramp up" period), so does the need for qualified monitors to be assigned to each crew, or zone. These monitors will issue load tickets for each load of debris managed, and certify to reimbursement agencies its "eligibility." Our crews are generally kept in the same zone and sector throughout the clean-up. This helps to identify responsible parties when damage to private property is reported, investigated, and resolved.

5. Citizen drop-off points may be established in the community. This gives those citizens who wish to remove debris from their private property a place to bring it, and greatly reduces the number of illegal dumping complaints that will be received. CTC, Inc. will provide the necessary equipment and manpower to safely operate these sites, and clean them of all debris at the end of each day.
6. As debris removal operations progress, and the TDSRS is made ready for reduction/recycling operations (including baseline environmental (soil and groundwater sampling when required), debris removal crews will continue on a daily, uninterrupted basis, to haul vegetative debris and recyclables to the TDSRS. C&D debris will continue to be hauled to a local, lawfully permitted landfill. Additional crews will be brought in to conduct all tree trimming and stump removal operations.
7. Debris removal crews will normally make three scheduled passes in each zone and sector. Approximately 60% of all debris managed is removed from the right-of-way during the first pass. Once the majority of vegetative and C&D debris have been removed, White Goods (washers, dryers, refrigerators, freezers, air conditioning units, stoves, water heaters, and dishwashers) will be loaded and hauled to either the TDSRS for recycling, or to a local, lawfully permitted landfill as directed.
8. Multiple, scheduled passes will be made until debris removal operations are completed, as determined by the government contracting agency.
9. As debris operations begin to come to a close (the "ramp down" period), crews and equipment that are no longer required will be released from duty.
10. Once all activities are completed at the TDSRS, site closure will begin. This includes, but is not limited to the following:
 - Removal of all debris reduction by-products.
 - Removal of all equipment, office trailers, inspection towers, and portable toilets and wash stations.
 - Removal of all stone utilized to create points of ingress and egress, interior haul roads, and parking areas.
 - Removal of all site features (fencing and erosion control) that may have been constructed.
 - End-of-job environmental samples are taken, tested, and compared to baseline samples.
 - CTC, Inc. will then request a final inspection from the appropriate government official. A "punch list" of items to be corrected is developed and final closure action taken. Only upon mutual, written agreement between the property owner, government official, and CTC, Inc. Project/Operations Manager is a site considered closed.

Debris removal, reduction and disposal work hours are generally defined as from sun-up to sundown, seven (7) days/week, including holidays. This schedule will be coordinated with, and approval gained from local officials.

This chronology of debris operations is defined in general terms only. Additional specific items of work may be directed by the local officials and work performed by CTC, Inc. All work will be performed so as to not interfere, to the greatest extent possible, with all other emergency response agencies, including but not limited to: utility companies, government agencies, volunteers and local government forces.

Debris Volume Estimation

Estimating the volume of debris generated following an event is not an exact science. At CTC, Inc. we utilize several different methodologies to make "an educated estimation." These include: utilization of the US Army Corps of Engineers Hurricane Debris Volume Estimation Model; a per household times the total number of households method; a per mile of roadway times the total miles of roadway method; and other data as may be available. Each of these methodologies and estimates is lead by an experienced CTC, Inc. team member whom has significant history in making just these type estimates of material on the ground.

Billing/Invoices

At the conclusion of each day's work activities, daily reports and load tickets are collected from all CTC, Inc. supervisory personnel. These are then reviewed for completeness and correctness and entered into our proprietary database. This data entry is normally accomplished at our headquarters office where we will maintain work stations for this purpose. This data entry normally follows the work effort by just one day, meaning that the City will have nearly real-time data throughout the project. Invoices are normally generated on a bi-weekly or monthly basis, dependent upon the schedule mutually agreed upon. Our records are maintained for a minimum of ten (10) years to ensure that we can support whatever request the City may have, particularly during the audit that will be performed by DHS/FEMA.

Authorized Persons

Grag Gathers
Brandon Timmons
Kevin Meier
Zach Witt
Adrian Ybarra
Dalbert Cohagen

Each of these people operates from our headquarters office. Our address is:
3722 SW Spring Creek Ln Topeka KS 66610

WORK PLAN

Through our years of experience in responding to disaster debris-generating events across the nation, we at CTC have developed and refined a strategy to include both pre-event planning and post-event operations. This strategy is founded on the concept that we, both the agency's staff and the Custom Tree Care (CTC, Inc.) staff, can best do the majority of our critical thinking on the "blue sky day" when time is available to carefully and thoroughly research alternatives to various scenarios. In essence, we can develop a "Project Checklist" to guide us through those first days following the "black sky day."

At CTC our Standard Operating Procedure for Debris Mission Assignments includes the following elements:

Pre-Event Planning

- Identify and introduce, in person, CTC Project Team to your staff so that when we are required to work together, we have already established our professional relationship and rapport;
- Review with your staff, in detail the most recent update of the Debris Management Plan to ensure that we understand completely your plan of attack and have those base maps first required in current order;
- Actually ride those roadways listed as having priority to conceptualize the volumes and types of debris that may be encountered during emergency clearance operations;
- Review with your staff the identified Temporary Debris Staging and Reduction Sites and the preliminary design established;
- Review both your and our Communications Plan to ensure they are compatible and afford interoperability;
- Conduct and/or participate in table top and functional exercises focused on managing the volumes of documentation required for reimbursement of eligible damage costs;
- Participate in any and all other training and exercises as you may direct;
- Conduct on-site classroom training utilizing the FEMA Emergency Management Institute Independent Study Programs for Debris Management, National Incident Management System/Incident Command System (NIMS/ICS), the Public Assistance Program and all updates/new policies and procedures.

Alert Stage

- As a potential debris-generating weather event approaches, CTC will be in communication with your staff to ensure that our Communication Plans are in current order, and we will begin to alert our Project Team, local area subcontractors, and out-of-area subcontractors that their services may be required in the near future.
- As the weather event track is established and the real potential for landfall in an area that may damage your area is established, and at your direction, CTC will mobilize our Project Manager and emergency road clearance crews and equipment to pre-stage at the Operations Base Camp. This will allow for and ensure an immediate damage assessment and mobilization of crews and equipment to those areas previously identified for emergency road clearance operations.

Post-Event Operations

The Preliminary Damage Assessment and Emergency Road Clearance operations will begin as soon as wind speeds fall below gale force. Dependent upon the severity of damage, additional crews and equipment pre-stage just beyond the anticipated damage zone will be mobilized. It is expected that the

majority of the emergency road clearance crews and equipment will be CTC's own and those available from local area subcontractors.

- Temporary Debris Staging and Reduction Sites, crew and equipment check-in locations, and the availability of housing and camping areas will be inspected to ascertain their availability for immediate/short future use. This information will then be relayed to our Logistics Manager.
- During this phase, our crews will be available, at a minimum from sun-up to sun-down. If required, work will continue after dark if it can be performed safely.
- Documentation for work performed will be kept on a time and materials basis, utilizing the hourly rates schedules included in the contract. Each morning, a report of the previous day's work will be made to Your Project Manager and include: all labor hours broken down by category; all equipment hours broken down by type and category; and the road segments that have been opened to a minimum of one lane of traffic in each direction. Cumulative summary reports will be made as requested.
- As the volume of debris to be managed is estimated, mobilization will begin of additional crews and equipment required during the initial stages of removal. These crews and equipment will stage in close proximity to the Your to be ready for immediate deployment upon completion of the road clearance, and as directed by your POC.

Estimated Time Frame: 70 Hours

Post-Event Operations: Debris Removal, Reduction and Disposal

- During the initial stages of debris removal operations, your staff and CTC will determine what zones and sectors are to be cleared in a prioritized order. This establishment of priorities is important in that it allows for you, the Monitors, and our crews and equipment to arrive on-scene in a scheduled manner. This is the "ramp up" stage of operations.
- While crews, equipment and Monitors are being assigned to debris removal work areas, the CTC Project Team members will continue to work with Your staff to inspect the damaged areas for hazardous waste materials; critical drainage ways and navigable waterways that require immediate attention to mitigate further damages; the presence of abandoned automobiles and watercraft that may impede debris operations; in some instances, the presence of beach sand that has been washed onto private property and roads; and any other elements of destruction that will/may impact or disrupt debris removal operations.
- The CTC Project Team and your staff will also be reviewing the need for identification card badges for each crew member that will be working.
- The CTC Project Team will also be working closely with the local area landfills to construct additional entrances at the landfills to support the extremely high volume of traffic above that normally experienced. Without these additional infrastructure elements, long wait times will be encountered and severely disrupt the timeliness of debris removal operations.
- If a part of the contract language, automobiles and vessels that are abandoned or displaced will each be recovered, moved to a staging/salvage yard, the owner identified and notification made, inspected by their respective owners' insurance agent prior to final disposal methods being determined.
- White goods will be segregated from other debris and taken to a staging area at the TDSHS, where they will be first inspected for the presence of Freon or other coolants, gases, and oils and putrefied foods. These potentially hazardous materials will be recovered by an appropriately licensed subcontractor prior to disposal at a recycling facility.

Work Plan | B8

- Household hazardous wastes (HHW) will be segregated at the pick-up point prior to removal by a separate crew. These wastes will then be disposed of at an appropriately licensed landfill. A separate, bermed, lined and covered temporary staging area will be constructed at each TDSHS for segregation of HHW that is inadvertently delivered. Removal and disposal will be on an as-needed basis.
- Construction and Demolition (C&D) debris will be segregated as much as practicable at the pick-up point, prior to loading for hauling to the appropriately licensed landfill for final disposal.
- Hazardous limbs and hazardous stumps require proper identification and documentation prior to removal. This information and documentation is required by FEMA for maximum reimbursement of eligible costs and will be accomplished by the Yours' Monitor. Once this data is gathered, and hazardous limbs and stumps are authorized for removal, CTC crews will cut, remove, and load for hauling to the TDSHS for volume reduction.
- Vegetative debris will be loaded from the public rights-of-way, hauled to the TDSHS where volume reduction will be accomplished by mulching/grinding and/or burning/incineration. By-products from the reduction process may be used by the Your, gated communities, golf courses, or general recreation areas for landscape purposes, sold to an urban paper products company or general manufacturing plant for use as boiler or "hog" fuel, or as the last resort sent to a lawfully permitted local landfill for use as daily cover.
- Documentation of debris removal, reduction, recycling and disposal operations will be primarily by load tickets, and based on the cubo yard method of measurement. Daily, cumulative, and summary reports will be made to the Yours' Project Manager. Additional reports detailing completion of passes; numbers of vehicles and/or vessels removed; numbers of white goods managed; and numbers of leaning trees removed, hanging hazardous limbs cut, hazardous stumps removed; and volume of household hazardous waste removed will be generated and provided as you request.

Resiliency

In the case of a major catastrophic event, CTC is on ready and standby for immediate call and can be mobilized within 12 hours following a Notice to Proceed. In addition, CTC maintains an active database of subcontractors from across the nation, the majority of whom have worked with our Project Teams on past debris removal operations. This database contains subcontractors who assist us with trucks and trailers of varying sizes, heavy equipment, CDL drivers, heavy equipment operators, mechanics, skilled and unskilled labor, administrative assistants, clerical staff, contract specialists, on-site fuel delivery, generators, temporary housing, laundry and catering services, hazardous waste specialists, water-borne debris removal specialists, and arborist services.

Work Plan | B9

Temporary Debris Staging and Reduction Site Management Plan

In conjunction with your local government representative, CTC, INC. will develop a site specific plan for each Temporary Debris Staging and Reduction Site (TDS) we are tasked with operating. The Plan will address the following items, as appropriate, with additional subjects as may be required:

1. **Site Management Organization and Responsibilities**
This will provide to all involved parties a clear delineation of the organization at the site, and the responsibilities assigned to each. It also facilitates quality control at the site.
2. **Startup Check List**
This list is developed to ensure that all of the work tasks involved in the clearing and preparation of a site are addressed and can be "checked off" the list as they are completed.
3. **Ingress/Egress**
Initially, these stabilized roads will be constructed to bring in the equipment necessary to prepare the site for operations. They will then be used by haul trucks to bring debris into the site for proper handling. The roads will be maintained throughout the entire operation.
4. **Site Preparation**
This includes clearing, grading, establishment of erosion control and baseline testing for soil and groundwater. The site must be carefully cleared and graded to ensure proper drainage, while minimizing erosion. All environmental concerns related to buffer zones, runoff, and potential impacts to nearby streams, air, and groundwater will be addressed.
5. **Traffic Control Procedures**
Depending upon the extent of traffic control required this may require an appendix entitled "Maintenance of Traffic". It will address the movement of vehicles into and out of the site, and include provisions for keeping the streets or roads free of debris.
6. **Safety**
There are many activities that occur within TDS, including the diverse array of heavy equipment operating; large volumes of debris hauling trucks dumping their loads; potentially hazardous debris maintenance activities; sub grinders and air curtain incinerators being operated; and large numbers of personnel. A diligent and concentrated focus on safety must be of paramount importance to each individual at the site, CTC, INC. It is a part of every plan written by CTC, INC. Inc. personnel, and is continually emphasized.
7. **Segregation of Debris**
In order to be properly managed throughout the reduction/recycling and disposal processes, all incoming debris must be segregated into various categories; including Household Hazardous Waste (HHW), Vegetative debris, Construction and Demolition (C&D) debris, and White Goods, Small Engine Equipment and Electronic Waste.
8. **Site Plan**
A Site Plan will be drawn to identify the location of all activities, and include traffic control, Inspection Tower location, and dumping, grinding, burning, ash storage, HHW storage, temporary office, "Clear Zones" and portable toilet and hand wash station locations.
9. **Reporting Requirements.**
CTC, INC. maintains an extensive record of the activities that occur at a Debris Reduction Site, including the number and identification of trucks, volume of debris entering the site, types of debris, etc. CTC, INC. can provide a

Temporary Debris Site (TDS) Plan | B10

wide range of reports. The types and schedules for preparing and submitting reports required by the COR will be contained in the plan.

3.0. Site Closure

A site closure plan will be developed and address the removal of all debris and debris reduction by-products, haul roads and dump pads, security fencing, office trailers, portable toilets and hand wash stations, inspection towers. Sampling of soil and groundwater will be taken as required and compared to the baseline data gathered. Each site will be returned to its original condition, or as may be desired, and approved by, the property owner and your local government representative.

VEHICLE INSPECTION TOWER

Inspection towers are provided as per contract guidelines. The cost of these towers is a part of our proposal and costs to be absorbed by the company. All towers meet FEMA guidelines as dictated in FEMA Publication 325.

Towers are built and provided at the various selected temporary vegetative debris reduction sites/locations designated by the Site Specific Management Plan (SSSP).

Tower construction is as follows:

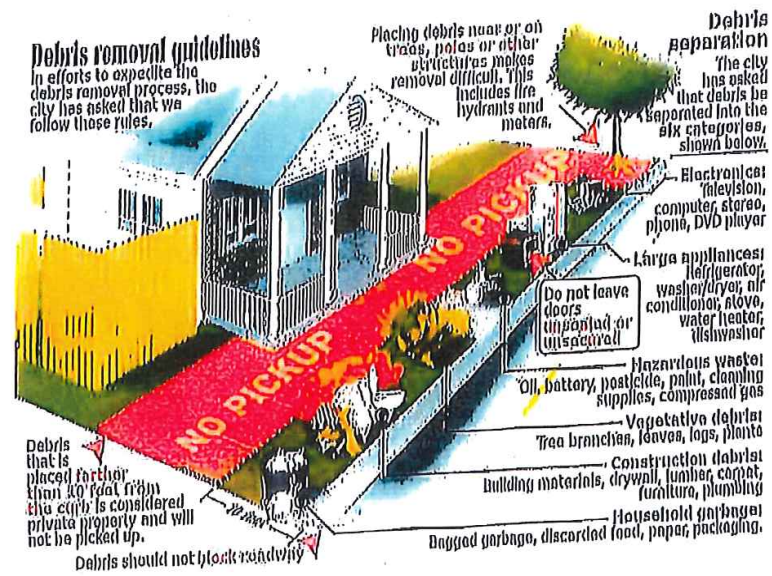
- The frame and body of the inspection tower is constructed with pressure treated wood.
- The floor is an 8'x 8' area, elevated 10 feet above a leveled ground area.
- All towers are constructed of 2"x 8" joists, 16" O.C, with ¾ inch plywood supported by 6"x 8" posts. A 4 foot high wall constructed of 2"x 4" studs, and ½ inch plywood protects the perimeter of the floor area.
- The floor shall be covered with a corrugated roof. The roof will provide 7 feet of headroom below the support beams. The tower will be adequately anchored and wooden steps with handrail will be constructed to provide access.
- A work table, 4' x 2 ½ x ¾ inch plywood supported at all four corners will also be built.
- A temporary mechanical lift may be used until a fixed inspection tower is constructed.

A PICTURE OF A TYPICAL CONSTRUCTED TOWER IS SHOWN BELOW





Vehicle Inspection Tower | Page B13



SUBCONTRACTING PLAN

INTRODUCTION:

CTC, Inc. maintains an extensive database of subcontractors with specialty equipment and varied resources which are fully committed to CTC. Many of these subcontractors have partnered with CTC in a variety of different projects over the past 17 years. CTC prides itself on its relationship with these hardworking companies, and a mutual trust exists between us.

CTC, Inc. is an Equal Opportunity Employer. We strive to meet or exceed all subcontracting goals identified in your Request for Proposal. We identify all subcontractors regarding certifications as MWBE, SBE, DBA, or Hub zone. We have extensive databases for all areas throughout the U.S., so that we can actively identify the qualified ones for your proposal.

Additionally, CTC appreciates the input from our contracting partners on recommendations and referrals of qualified, licensed, insured contractors with the required experience for your event. The knowledge of the area, their relationship with your citizens is a plus to CTC and its mission.

SUBCONTRACTING PLAN AND UTILIZATION:

CTC, Inc. will utilize a workforce comprised of in-house personnel and subcontractors specializing in various phases of debris management, disposal and recycling. As stated previously, we will identify local subcontractors already in our network as well as hire as many contractors and laborers as available in an effort to allow members of disaster struck communities to take part in the reconstruction process, and to assist the community financially and economically. The majority of these subcontracts will fill positions for hauling of debris to TDSRS, hauling of debris to disposal sites, hauling debris for recycling purposes.

Subcontractors will provide trucks and trailers that meet all USACE requirements for safety, licensing, permitting and registrations. Subcontractors will provide copies of all licenses upon request, and will stay with their assigned areas, completing the assigned task. These crews will work in a methodical manner until they have fulfilled their areas cleanup requirements.

CTC, Inc. will seek local, qualified individuals for employment during the disaster cleanup and reconstruction phase, including placing advertisements in the local newspapers and visiting the local employment office. Positions for laborers, data entry, flaggers, monitors, and other personnel will assist CTC in our task. Temporary employment agencies may be used to provide manpower to complete the task, but only after the proper screening and submission of drug tests.

Unless otherwise stipulated in your contract, twenty five percent (25%) of the total amount of work to be performed will be by CTC personnel and equipment. CTC, Inc. will operate with our specialized and trained reduction personnel. CTC, Inc. has commitment letters from contractors across all of the continental United States.

SUBCONTRACTORS AGREEMENTS AND RESPONSIBILITY:

Subcontractors for CTC are committed contractually to complete their assignments as instructed, and must attend all safety meetings, follow the chain of command, and report to the CTC

COR daily to keep projects moving forward. CTC is known for its open line of communications, and for the respect we have for our subcontractors.

All subcontractors are required to attend weekly tailgate meetings, sign CTC drug-free workplace statement and to conform to all operating policies as set forth our project management team.

All CTC subcontractors are familiar with the proper use of ADMS electronic reporting procedures, the latest technologies in recording and monitoring procedures, and are trained in the proper documentation for the benefit of all concerned.

CTC subcontractors are aware of all charge back procedures for damages, provide daily reports to CTC site supervisors, and also act as good-will diplomats to citizens, making the cleanup efforts as stress free as possible in an emergency situation.

A copy of our Subcontractor's agreement is either included in this proposal or may be accessed by contacting the corporate office. These agreements have been reviewed by attorneys for various states so that they meet the contracting laws of the particular state in which we are working.

PROPRIETARY INFORMATION:

A list of qualified, experienced, insured, prequalified subcontractors for your particular area is included in this proposal (if required in the proposal), or may be accessed at our corporate office upon request. This list is proprietary information and not to be shared with other contractors who are bidding on this project.



6021 SW 29th St. PMB #130

Topeka, KS 66614

(785) 478-9805 – Office

(785) 478-4195 – Fax

ggathers@customtreecare.com

www.customtreecare.com

KEY PERSONNEL

Greg Gathers

- President/ Chief Executive Officer since 1999
- BS in Agriculture Technology Management, Kansas State University
- Certified Arborist by International Society of Arboriculture (MW4172A)
- Certified Arborist by Kansas Arborists Association
- Line-clearance certified tree trimmer
- Kansas CDL
- CPR and First Aid Certified
- 20 years' experience as an arborist
- OSHA 30 General Industry Certification
- Completed EMI Debris Management Course at NHC 2008
- NIMS certification for IS-100, IS-253, IS-630, IS-631, IS-632, IS-634, IS-700, & IS-800
- Attended Debris Management training at NHC.
- Supervised crews on over 100 government contracts

Carol Patton

- Contract Specialist
- 20 years' experience in the debris management industry
- Accounting/ Business Administration, University of Alabama and University of South Florida
- NIMS certification for IS-100, IS-200, IS-400, IS-700, & IS-800
- Attended Debris Management training at NHC
- Research and development of RFP's and contracts
- Pre-Event trainer for Pre-Standing Contracts

Personnel | Pages C1

David M. Bean, CPA

- Chief Financial Officer
- Certified Public Accountant
- Financial Statement Preparation, Compilation & Review
- Payroll Processing & Payroll Tax Return
- Tax Return Preparation
- Internal Controls

Maura Gathers

- Vice President of Business Development
- Public Relations
- Marketing & Branding
- Community Outreach and Volunteer Coordinator
- 10+ Years' Managerial Experience
- 13+ Years' Experience in Sales and Client Relations
- NIMS certification for IS-100, IS-200, IS-253, IS-632, IS-634, IS-700, & IS-800
- Directions in Organizational Leadership Certification (Washburn University School of Business)

David Sterbenz

- Emergency Management Coordinator
- Logistics before, during, and after disaster events
- Incident Commander
- Client Liaison

Kimball Swift

- Project Manager
- Management of temporary debris sites
- Management of multiple demolition, hauling, and debris reduction projects
- BS Degree in Forestry Management, Auburn University
- CPR and First Aid Certified
- OSHA 4 Hour, TWIC, HAZMAT 40 Hour Certification

Scott Wilson

- Director of Operations
- Kansas CDL
- CPR & First Aid Certified
- NIMS certification for IS-100, IS-253, IS-630, IS-631, IS-632, IS-634, IS-700, & IS-800
- Manages, maintains, and coordinates crews & equipment
- OSHA 10 Hour Certification

Kyle Ready

- Project Manager
- Florida CDL
- CPR & First Aid Certified
- Manages, maintains, and coordinates crews & equipment
- OSHA 10 Hour Certification
- NIMS certification for IS-100, IS-253, IS-630, IS-631, IS-632, IS-634, IS-700, & IS-800

Delbert (Jack) Cohagen

- Assistant Project Manager
- Kansas CDL
- CPR & First Aid Certified
- Manages, maintains, and coordinates crews & equipment
- Line Clearance Tree Trimmer
- Completed EMI Debris Management Course
- OSHA 10 Hour Certification
- NIMS certification for IS-100, IS-253, IS-630, IS-631, IS-632, IS-634, IS-700, & IS-800

All employees have undergone a training program which incorporates ANSI A300 and ANSI Z133.1 standard. Employees are also required to attend weekly safety meetings.

EQUIPMENT LIST- CUSTOM TREE CARE INC. 5/16/19						
YEAR	MAKE	MODEL	VIN #	DESCRIPTION	GVW	UNIT #
1999	Sterling	LT9513	2FZXKMCB6XAA85573	Grapple Truck	64,000	573
2004	Sterling	LT9500	2FZMAZCV34AM47624	Grapple Truck	64,000	624
2001	Sterling	LT9513	2FZHAZAS51AA53258	Grapple Truck	56,000	258
2005	Sterling	AT9500	2FWJA3DEX5AU95103	Semi-Truck	80,000	103
1998	Ford	LT8513	1FDYS86F5WVA33171	Semi-Truck	54,000	171
2002	Sterling	LT9513	2FZHAZAS92AJ69397	Grapple Truck	64,000	397
2005	Towmaster		4KNFT232X5L163150	Debris Trailer	20,000	
1980	Dorsey		148311	Trailer	40,000	
1995	Belshe		16JF01820S1026770	Debris Trailer	20,000	
2004	International	4200	1HTMPAFM26H306420	Bucket Truck	25,999	420
2006	International	4300	1HTMMAAM16H287326	Bucket Truck	25,999	326
2005	International	4300	1HTMMAAM35H101624	Bucket Truck	25,999	624BT
2004	International	4300	1HTMMAAM74H604765	Bucket Truck	25,999	765
2006	International	4300	1HTMMAAM14H604762	Bucket Truck	25,999	762
1999	International	4700	1HTSCAAMXXH608730	Chip Truck	25,999	730
2000	International	4900	1HTSDAAN7YH257179	Chip Truck	33,000	179
2007	Bandit	250XP	21998	Chipper		
	Bandit	200		Chipper		
1999	Bandit	200	IH8294	Chipper		
1998	Bandit	200	13605	Chipper		
2000	Progressive	34'	1P9EC3427YP297528	Command Center		
2001	L and L		1L9BF18291A374664	Trailer	14,000	
2007	Ford	F-350	1FDWF37P37EA08891	Pickup	10,000	891
2003	Ford	F-250	1FTNX21P03ED23903	Pickup		903
1997	Ford	F-350	1FTHF36F4VEA98605	Pickup		605
2003	Ford	F-350	1FTWF33P53EC11883	Pickup		883
2011	Ford	F-250	1FT7W2BT88EB39332	Pickup		332
2004	Ford	F-250	1FTNW21P14EB66550	Pickup		550
2009	Ford	F-350	1FDWF37R89EA60361	Pickup	10,000	361
2003	Vermeer	SC752	1VRN151U031000869	Stump Grinder		
2014	Vermeer	SC30TX	1VRC070N2E10000987	Stump Grinder		
1999	Vermeer	SC752	1VRN151U1X1000384	Stump Grinder		
1997	Vermeer	SC752	1VRN151U6V1000118	Stump Grinder		
2013	Generac	5500W		Generator		
2007	Ford	F-150	1FTRF12W47KD24791	Pickup		791
2006	Gulfstream		1NL1GTR2461068403	Travel Trailer		
2014	Vermeer	S650TX	1VRB0704XE10008678	Mini Loader		
2002	Bandit	3680	4FMUS36382R001420	Grinder		
2005	John Deere	544J	DW544JZ595264	Wheel Loader		
2012	John Deere	333D	1T0333DKKCD227217	Skid Loader		
1986	CZ		CZ08128608	Debris Trailer		
2009	John Deere	CT315	T0315TJ173497	Skid Loader		

Grapple attachments, ropes, chainsaws, tools.



DBE/SWBE/MBE/Affirmative Action Plan

Policy Statement

It is the policy of Custom Tree Care, Inc. (CTC, Inc.) that disadvantaged businesses, as defined by 49 CFR Part 26, Subpart D and implemented under Rule Chapter 14-78, F.A.C., shall have the opportunity to participate as subcontractors. Suppliers and other required personnel on all contracts awarded by our Contracting Partners

The requirements of Rule Chapter 14-78, F.A.C., shall apply to all contracts entered into between the contracting agency and CTC, Inc. unless otherwise designed in the signed contract. Subcontractors and/or suppliers to CTC, Inc. will also be bound by the requirements of Rule Chapter 14-78 F.A.C.

CTC, Inc. and its subcontractors shall take all necessary and reasonable steps in accordance with Chapter 14-78, F.A.C., to ensure that disadvantaged businesses have the opportunity to compete and perform work contracted.

CTC, Inc. and its subcontractors shall not discriminate on the basis of race, color, religion, national origin, disability, sex or in the administration of contracts.

CTC, Inc. has designated and appointed a Liaison Officer to develop, maintain and monitor the DBE Affirmative Action Plan implementation. The Liaison Officer will be responsible for disseminating this policy statement throughout CTC, Inc. and to disadvantaged controlled businesses. The statement is posted on notice boards of the company.

Greg Gathers
President
Custom Tree Care, Inc.
PO Box 67593, Topeka, KS 66667
(785) 478-9805

Date

I. DESIGNATION OF LIAISON OFFICER

CTC, Inc. will aggressively recruit disadvantaged businesses as subcontractors and suppliers for all contracts with the Florida Department of Transportation. A Liaison Officer has been appointed to develop and maintain this Affirmative Plan in accordance with the requirements of Rule Chapter 14-78, F.A.C.

The Liaison Officer will have primary responsibility for developing, maintaining and monitoring CTC, Inc. the Company's utilization of disadvantaged subcontractors in addition to the following specific duties:

1. The Liaison Officer shall aggressively solicit bids from disadvantaged business subcontractors for all governmental contracts;
2. The Liaison Officer will submit all records, reports, and documents required by the governmental agencies, and shall maintain such records for a period of not less than three years, or as directed by any specific contractual requirements of the individual governmental agencies.

The following individual has been designated Liaison Officer with responsibility for implementing CTC, Inc. affirmative action program in accordance with the requirements of local, state and Federal government agency contracts.

GREG GATHERS

II. AFFIRMATIVE ACTION METHODS

In order to formulate a realistic Affirmative Action Plan, CTC, Inc. has first identified the following known barriers to participation by disadvantaged subcontractors. These barriers are:

1. Lack of qualified disadvantaged subcontractors in our specific geographical areas of work.
2. Lack of certified disadvantage subcontractors who seek to perform under specified contracts.
3. Lack of interest in performing under specified contracts.
4. Lack of response when requested to bid.
5. Limited knowledge of the specified governmental contracts plans and specifications to prepare a responsible bid.

In view of the barriers to disadvantaged businesses stated above, it shall be the policy of CTC, Inc. to provide opportunity by utilizing the following affirmative action methods to ensure participation on the contracts with the various and individual governmental contracts. CTC, Inc. will:

1. Provide written notice to all certified DBE subcontractors in the geographical area where the work is to be subcontracted;
2. Advertise in minority focused media concerning subcontract opportunities with the Company;

Affirmative Action Plan | Page C6

3. Select portions of the work to be performed by DBEs in order to increase the likelihood of meeting contract goals (including, where appropriate, breaking down contracts into economically feasible units to facilitate DBE participation);
4. Provide adequate information about the plans, specifications, and requirements of the contract, not rejecting subcontractors without sound reasons based on a thorough investigation of their capabilities;
5. Waive requirements of performance bonds where it is practical to do so;
6. Attend pre-bid meetings held by the governmental contracting agency to apprise disadvantaged subcontractors of opportunities with the Company;
7. Follow up on initial solicitations of interest to DBE subcontractors to determine with certainty whether the company is interested in the subcontract opportunity.

CTC, Inc. understands that this list of affirmative action methods is not exhaustive and will include additional approaches after having established familiarity with the disadvantaged subcontracting community and/or determined the stated approaches to be ineffective.

III. IMPLEMENTATION

On contracts with specific DBE goals, CTC, Inc. will make every effort to meet contract goals as stated by utilizing its affirmative action methods. On projects with no specific goals, CTC will as an expression of good faith, seek to utilize DBE subcontractors where work is to be subcontracted.

IV. REPORTING

CTC, Inc. shall keep and maintain such records as are necessary to illustrate and demonstrate compliance with its DBE Affirmative Action Plan.

CTC, Inc. will design its record keeping system to indicate:

1. The number of DBE subcontractors and suppliers used, including items of work, materials and services provided;
2. The efforts and progress being made in obtaining DBE subcontractors through local and community sources;
3. Documentation of all contracts, to include correspondence, telephone calls, newspaper advertisements, etc., to obtain DBE participation on all governmental agencies projects;
4. CTC, Inc. shall comply with any governmental agencies requirements regarding payments to subcontractors including DBE's for each month (estimate period) in which the companies have worked.

V. DBE DIRECTORIES

CTC, Inc. will utilize the DBE Directory published by each governmental agency for that specific city, state, county and/or region, including agencies such as Natural Resources Conservation Service, State Departments of Transportation and other required agencies.

CTC, Inc. will distribute Form Number 275-030-01, Schedule A Certification Form Number 1, to potential DBE contractors and assist in their completion.

ILLEGAL DRUGS, ALCOHOL AND FIREARMS POLICY

The Policy of Custom Tree Care (hereafter termed "CTC") regarding illegal drugs and controlled substances, alcoholic beverages, and firearms is:

1. The use, possession, distribution, purchase or sale of any illegal drugs or other controlled substances by any person while on CTC premises or project sites, engaged in CTC business or while operating CTC equipment is prohibited.
2. The use of any illegal drug or other controlled substances or alcohol which causes or contributes to unacceptable job performance or unusual job behavior is prohibited.
3. The use, possession, transportation, or sale of explosives, unauthorized flammable materials, firearms, or other weapons by SUBCONTRACTORS or employees, while on CTC premises or project sites, engaged in CTC business or while operating CTC equipment is prohibited.
4. The unauthorized use, possession, transportation, or sale of alcoholic beverages by SUBCONTRACTOR or employees while on CTC premises or project sites, or while operating CTC equipment is prohibited.

SUBCONTRACTORS or employees shall abide by this Policy. Any person violating this Policy shall be removed from CTC premises or project sites, and may be denied future access to CTC premises or project sites. In addition, CTC may suspend work or terminate employment as a result of violation of this Policy. In appropriate cases, local law enforcement agencies may be advised of violation.

In support of this Policy, CTC may conduct or require searches and require screens as set forth in the following:

SEARCH

Without prior announcement, and at any time, CTC may carry out reasonable searches of individuals and their personal effects when entering CTC premises or project sites, while on CTC premises or project sites, and when leaving CTC premises or project sites. Unless prohibited by applicable law, CTC may search its employees or subcontractors before entering CTC premises or project sites, engaged in CTC business or operating equipment CTC. Entry onto CTC premises or project sites constitutes consent to a search of the person and his/her personal effects, including, without limitation, packages, briefcases, purses, lunch boxes and vehicle, or any office, locker, closet or desk. Refusal to cooperate shall be cause for not allowing that individual on CTC premises or project sites.

SCREEN

Unless prohibited by applicable law, CTC may require SUBCONTRACTORS or employees to conduct a controlled substance and/or alcohol screen while on CTC premises or project sites, engaged in CTC business, or operating CTC equipment. In addition, CTC may require SUBCONTRACTOR or employees to conduct a controlled substance and/or alcohol screen on any of its employees or its subcontractors' employees before entering CTC premises or project sites, or engaging in CTC business or operating CTC equipment. A positive screen on SUBCONTRACTORS or personnel or employees or failure to consent to a screen shall be cause for removal from CTC premises or project sites, and may result in the SUBCONTRACTOR or employee being terminated from CTC.

NOTIFICATION OF SEARCH AND/OR SCREEN:

Conducting a search and/or screen of its subcontractors or employees on CTC premises is permissible and may be done upon verbal notification immediately prior to the occurrence.

DEFINITIONS

As used herein, "controlled substance" specifically includes opiates, including heroin; hallucinogens, including marijuana, mescaline, and peyote; crack, crystal meth, ice, cocaine; PCP; and prescription drugs, including amphetamines and barbiturates, which are not obtained and used under a prescription and any other substance included in the Federal Controlled Substances Act or its regulations, or unlawful under applicable law.

Drug, Alcohol and Firearms Policy | Page C9

As used herein, controlled substance or alcohol "screen" means any test using blood, urine, breath or other samples to determine the presence of controlled substances or alcohol in the body.

As used herein, "CTC premises" is used in the broadest sense, and includes, but is not limited to, all land, property, buildings, structures, installations, CTC vehicles, equipment, and other craft owned, leased, or in any other manner being used by CTC for any purpose.

As used herein, "CTC" is used in the broadest sense, and includes all sites or properties on which CTC its affiliates and/or associated firms, and/or SUBCONTRACTORS or other firms, are performing work or any kind.

DRUG AND ALCOHOL RANDOM SECURITY SEARCH POLICY

All SUBCONTRACTOR personnel and employees assigned to CTC work shall be mentally and physically capable of performing their assigned duties competently and safely. Therefore, SUBCONTRACTOR and its subcontractors shall have procedures which allow screening of all employees for controlled substances and alcohol while on CTC premises or project sites, in CTC equipment or while engaged in CTC business. CTC "Illegal Drugs, Alcohol and Firearms Policy" is stated, and "Controlled Substances," "Screen," and "CTC premises" are defined and understood.

CTC has occasionally suffered the loss of equipment, tools and confidential data from its work locations. Such losses will not be tolerated. Therefore, CTC may conduct searches to ensure compliance with its Policy as outlined.

To facilitate compliance with CTC Policy, Subcontractors and employees should take the following steps:

1. Advise all employees and/or subcontractors of CTC Policy of searches without prior notice and that any person found in violation of the Policy shall be denied access to CTC premises and project sites.
2. Give to each employee and/or subcontractor, a copy of this notice
3. Screen employees and subcontractors before assigning them to CTC premises or project sites, bearing CTC Policy in mind.

CTC personnel or employees shall immediately be removed from CTC premises any of its or its subcontractors' personnel found to be in violation of the Policy. Such personnel may be denied future access to CTC premises or project sites. Any illegal or unauthorized drugs, intoxicating beverages, firearms, weapons, or CTC property discovered as a result of CTC searches may be confiscated and may be turned over to law enforcement agencies.

If you fail to comply with CTC, Inc.'s Policy, it may become necessary to take remedial action, including termination. I certify as of this date that I:

Understood and accepted this _____ day of _____, 20____.

By: _____

Witness: _____

LOCAL AND MINORITY PARTICIPATION

Custom Tree Care (CTC, Inc.) fully complies with guidelines regarding Local and Minority Participation. We have an established corporate policy regarding minority participation, which can be referenced in our Affirmative Action and M/WBE Policy at our offices unless otherwise requested.

One of the major strengths of CTC, Inc. is our ability to recognize the importance of utilizing local, qualified contractors. Depending on the time frame, and whether this is a standby, pre-disaster contract or an emergency situation, CTC, Inc. uses procedures necessary to ensure the use of local contractors and personnel. In a non-emergency situation, we are able to place ads in the local newspapers, check with temporary services or state employment services. We also rely heavily on recommendations from the County commissioners or City officials in all situations.

Emergency situations have prompted us to pull together with contracting agencies to recognize the strengths in their own communities. We appreciate the input provided by local officials in screening potential subcontractors and personnel. The ability of the commissioners or other local community officials to suggest or recommend those that meet all requirements for experience, equipment and insurance qualifications is a benefit in the successful operation and completion of projects of any size or scope.

Based upon the availability of qualified minority personnel in the area we strive to meet or exceed the normal requirements for this event. As an integral part of the contract, we establish contacts with a number of local, BA and minority companies. We intend to use the services of qualified, local personnel to fill positions as needed and upon recommendation of the contracting agency.

All local and minority personnel will be screened to meet the requirements, including licensing and insurance requirements of CTC, Inc. We also include listings of Certified M/WBE Contractors as are available and which provides updated information for this project.

CTC, Inc. has committed minority contractors who have performed in CTC Contracts over the past several years. We use the recommended channels to further investigate the availability, the experience and the reputation of each local and/or minority contractor to serve the best interest of the Contracting Agency.

Due to the nature of the business, CTC, Inc. relies heavily on the utilization of state personnel agencies, local private placement agencies and temporary services. We also use the services of the local Small Business Administration (SBA) office when available and local trade organizations. Our goals as stated in our Affirmative Action Policy are traditionally greater than those of most contract requirements. Additionally, the types of personnel required and their interest in the project varies from location to location.



SAFETY POLICY & QUALITY CONTROL PLAN

Custom Tree Care, Inc.
3722 SW Spring Creek Ln.
Topeka, KS 66610

(785) 478 – 9805 Phone
(785) 478 – 4195 FAX
(785) 221 – 7550 Mobile

Safety and Quality Control Plan | C12

Section C – Paragraph/Clause 4.1
Accident Prevention

For the protection and safety of all employees, Custom Tree Care, Inc. has established the following rules designed to prevent accident and injuries. Compliance with these rules is mandatory. Documentation will be made when the rules are distributed to new employees.

Proper footwear and clothing will be worn at all times.

Do not wear loose clothing, jewelry, or keep long hair in a down position. There is a danger of catching such articles in moving machinery.

Horseplay, running, fighting or any activity that may result in injury or waste will not be tolerated.

Appropriate personal protective equipment, or PPE, will be worn for the task (s) at hand, as specified by training and job briefing (s).

Operate machinery with all guards in place. Tampering with safety devices is cause for immediate disciplinary action.

Do not operate any machine you are not familiar with or have not been trained on and authorized to use.

Machines must never be cleaned, adjusted or repaired until the machine is turned off, the circuit is interrupted at the power source (including lock-out) and a warning tag is placed at the controls.

Any defects in materials, machinery, tools and equipment must be reported immediately to a supervisor, safety personnel, or management.

Do not leave tools, materials, or other objects on the floor that might cause others to trip and fall.

Do not block exits, fire doors, aisles, fire extinguishers, gas meters, electric panels or traffic lanes.

Avoid injury by attempting to lift or push excessive loads. If an object is too heavy to move without strains, ask for help.

Observe the correct posture for lifting. Stand with your feet slightly apart, assume a squatting position with knees bent, and tuck your chin into your chest. Tilt head forward, grasp the load with both hands, and gradually push up with your legs, keeping your back straight and avoiding any abrupt movement.

Safety and Quality Control Plan | C13

Do not distract others while working. When approaching a coworker for any purpose, do so from the front or the side in a way that they will see you coming and will not be startled or surprised. If conversation is necessary, first make sure that it is safe.

Do not allow oil, water or any other material to remain on the floor for long periods of time where you or others may slip. Report any slip and fall problems to your supervisor.

When handling hazardous materials be sure to follow prescribed safety procedures and use required safety equipment. When using secondary containers filled by others, be sure they are labeled as to their contents and hazards. Know your Material Data Safety Sheets (MSDS) and where they are located. Review them often.

Use appropriate gloves when handling materials with sharp or jagged edges, when handling chemicals, when handling hot material, or to protect your hands in general.

Do not attempt to operate machinery for which you are not trained.

Unnecessary and excessive haste is the cause for many accidents. Exercise caution at all times.

All work related injuries and accident, no matter how minor, must be reported immediately to your supervisor, safety personnel, or management.

Employees should understand and comply with all sections of the ANSI Z133.1 Standard that apply to their job activities.

All employees must be thoroughly familiar with these basic safety rules. Failure to comply with safety rules or procedures, or failure to wear the appropriate safety equipment, will result in disciplinary action up to and including termination.

Section C – Paragraph/Clause 4.2
Quality Control Plan

If required, Custom Tree care, Inc. can have a Certified Arborist on site to ensure quality of work performed by all Custom Tree Care employees. All employees have been trained in Arboriculture practices upon employment. Certifications include and are not limited to:

I.S.A. – International Society of Arboriculture
K.A.A. – Kansas Arborists Association
T.C.I.A. – Tree Care Industry Association

Constant monitoring of all crews will be provided daily to ensure safety and quality of work performed is attained. Custom Tree Care will meet with the contracting officers' representative to look over completed work to ensure client satisfaction. If there is an issue that needs corrected, it will be done so in a timely manner.

Section C – Paragraph/Clause 4.7
Safety & Protection Plans & Submittals

The following policies of Custom Tree Care, Inc. are not inflexible rules or requirements. They may be changed by the company at any time without notice or modified as individual circumstances may require in the best interests of efficient management of the Company. Nothing in the policies as they now exist, or may in the future be revised, is intended or should be construed as a contract of employment, express or implied, nor as a promise of employment for a specific period of time, nor as a requirement that any specific procedure be followed in handling personnel issues.

Company management will provide safe and healthy working conditions. All employees must follow safe practices at all times. All employees must accept and follow all rules of safety.

Whenever an employee finds an unsafe condition they must report it immediately to their supervisor, safety personnel, or management. Any injury that occurs on the job, even a slight cut or strain, is to be reported to management as soon as possible. In no circumstance except an emergency, should an employee leave a shift without reporting an injury that occurred.

All employees including office personnel will be trained in safe practices. The training will be done by video or by training from the employees' supervisor.

If any unsafe practices are observed, the employee will receive a written violation warning. Once the employee receives three (3) written warnings, he or she will be automatically suspended for one (1) workday without pay.

Custom Tree Care, Inc. will make every effort to maintain safe working conditions. However, the principal responsibility for safety falls upon you, the employee. All employees are asked to inform their supervisor, safety committee personnel, or management of any work hazards of which they might be aware. Custom Tree Care, Inc. will arrange for you to supply information anonymously if you do not wish to be identified. No employee should fear reprisal for notifying management of any safety hazards. In fact, we encourage all employees to inform us immediately of any hazard, no matter how small it may seem.

All safety and health suggestions that we receive will be reviewed. We will then determine what action is necessary. All suggestions shall receive a response.

The injured employee's supervisor or someone from management will investigate all occupational injuries and illnesses that are job-related. Particular attention will be given to methods to prevent future situations that caused the injury or illness.

All employees will receive prompt and timely safety training. Safety rules and safe practices will be emphasized at these training sessions.

All new employees will receive a copy of the summary, to be signed and put in their file, indicating that they have been trained at the beginning of employment. Any employee given a new job assignment, for which training has not previously been received, will be trained in that particular job immediately.

Records will be kept of all training provided. These records will indicate the type of training given, date, the name of the training provider and the employee's signature.

Section C – Paragraph/Clause 4.7.2
Basic Safety Accident & Protection Plans

All Employees of Custom Tree Care, Inc. – 3722 SW Spring Creek Ln. – Topeka, KS – 66610 will adhere to the following safety and accident protection plans while working.

Employee responsibilities for safety include the following:

- Adhere to all safety rules and regulations
- Wear appropriate safety equipment as required.
- Maintain equipment in good condition, with all safety guards in place hewn in operation.
- Report all injuries and near misses, no matter how minor, immediately to their supervisor, safety personnel or management.
- Encourage coworkers to work safely.
- Report unsafe acts and conditions to their supervisor, safety personnel, or management.

Safety Coordinators:

Greg Gathers (785) 221-7550
Brandon Timmons (785)-764-5049
Kevin Meier (785) 640-7679

One or all of the Safety Coordinators listed above will be on site at all times and will be responsible for overseeing safety on site throughout the duration of the contract. The numbers listed above are cell phone numbers and all employees will have cell phones and/or two-way radios for communication.

ANSI Z133 Standard & Employee Understanding

As an employee of Custom Tree Care, Inc., you need to review and understand the requirements of the ANSI Z133.1-2000 Standard.

You need to understand that the Z133 Standard was developed by arborists, for arborists under the standards-developing procedures created by the American National Standards Institute, creating what these industry's safety experts feel are the minimum acceptable standards of practice for safety in arboriculture. It represents the collective wisdom and experience of countless arborist.

You need to understand the difference between "Should" and "Shall" as they are used in the standard. The word "Should" indicates an advisory statement where it is feasible that the actions you take might be different from the prescribed practice. A "Shall" indicates a mandatory requirement, where it is inconceivable that your actions would have to deviate from the prescribed practice, except where exceptions are noted in the Standard.

Finally, you need to understand that the Z133 Standard does not take precedence over, or take the place of, the safe work policies of Custom Tree Care, Inc.

Safety Rules – Accident Prevention

For the protection and safety of all employees, Custom Tree Care, Inc. has established the following rules designed to prevent accident and injuries. Compliance with these rules is mandatory. Documentation will be made when the rules are distributed to new employees.

Proper footwear and clothing will be worn at all times.

Do not wear loose clothing, jewelry, or keep long hair in a down position. There is a danger of catching such articles in moving machinery.

Horseplay, running, fighting or any activity that may result in injury or waste will not be tolerated.

Appropriate personal protective equipment, or PPE, will be worn for the task (s) at hand, as specified by training and job briefing (s).

While on duty, the use of or being under the influence of alcohol, narcotics, intoxicants or similar mind altering substances is strictly prohibited. Individuals found to be in violation of this policy will be subject to disciplinary action up to and including possible termination of employment, even for a first offense.

Operate machinery with all guards in place. Tampering with safety devices is cause for immediate disciplinary action.

Do not operate any machine you are not familiar with or have not been trained on and authorized to use.

Machines must never be cleaned, adjusted or repaired until the machine is turned off, the circuit is interrupted at the power source (including lock-out) and a warning tag is placed at the controls.

Any defects in materials, machinery, tools and equipment must be reported immediately to a supervisor, safety personnel, or management.

Do not leave tools, materials, or other objects on the floor that might cause others to trip and fall.

Do not block exits, fire doors, aisles, fire extinguishers, gas meters, electric panels or traffic lanes.

Avoid injury by attempting to lift or push excessive loads. If an object is too heavy to move without strains, ask for help.

Observe the correct posture for lifting. Stand with your feet slightly apart, assume a squatting position with knees bent, and tuck your chin into your chest. Tilt head forward, grasp the load with both hands, and gradually push up with your legs, keeping your back straight and avoiding any abrupt movement.

Do not distract others while working. When approaching a coworker for any purpose, do so from the front or the side in a way that they will see you coming and will not be startled or surprised. If conversation is necessary, first make sure that it is safe.

Do not allow oil, water or any other material to remain on the floor for long periods of time where you or others may slip. Report any slip and fall problems to your supervisor.

When handling hazardous materials be sure to follow prescribed safety procedures and use required safety equipment. When using secondary containers filled by others, be sure they are labeled as to their contents and hazards. Know the Material Data Safety Sheets (MSDS) and where they are located. Review them often.

Use appropriate gloves when handling materials with sharp or jagged edges, when handling chemicals, when handling hot material, or to protect your hands in general.

Do not attempt to operate machinery for which you are not trained.

Unnecessary and excessive haste is the cause for many accidents. Exercise caution at all times.

All work related injuries and accident, no matter how minor, must be reported immediately to your supervisor, safety personnel, or management.

Employees should understand and comply with all sections of the ANSI Z133.1 Standard that apply to their job activities.

All employees must be thoroughly familiar with these basic safety rules. Failure to comply with safety rules or procedures, or failure to wear the appropriate safety equipment, will result in disciplinary action up to and including termination.

Section C – Paragraph/Clause 4.7.2.1
Personal Protective Equipment

Hazard Assessment for Person Protective Equipment

The following table contains descriptions of the PPE required for typical tasks encountered in tree care and some of the potential hazards associated with them. Always ensure that your PPE fits properly as outlined in the training provided at the time of employment at Custom Tree Care, Inc.

Tasks	Potential Hazards	Information Sources	PPE Required
Aerial lift operations	Conductors, equipment failure, falls, hydraulic leaks, steep/uneven slopes	Tailgate Session #24; ANSI Z133.1 5, 6.2	Hard hat, safety glasses, hearing protection, gloves, full body harness & shock absorbing lanyard or body belt and lanyard
Brush removal & chipping	Awkward movements and postures, flying debris, carrying heavy weights, moving parts, noise, slips, trips, and falls	Tailgate Session #39; Tailgate Session #18; ANSI Z133.1 9.6	Hardhat, safety glasses, face shield, hearing protection, gloves
Chain saw maintenance	Hot exhausts, cuts	Tailgate Session #28	Hardhat, safety glasses, gloves

Chain saw Operation	Awkward postures, hot exhausts, cuts improper stance, kickback, noise, slips, trips, and falls; vibrations	Tailgate Session #29; ANSI Z133.1 7.2	Hard hat, safety glasses, hearing protection, gloves, chainsaw chaps (when working on the ground)
Chipper Maintenance	Amputation, cuts, pinch points	Tailgate Session #60, ANSI Z133.1 6.3	Hard hat, safety glasses, hearing protection, gloves
Climbing	Cutting climbing line, falls, conductors, rope failure, tree decay, worn equipment, insects/animals	Tailgate Sessions #19, 20, 31, 32; ANSI Z133.a 5,9.1	Hard hat, safety glasses, hearing protection, gloves, fall protection
Driving	Other drivers, road and weather conditions	Tailgate Sessions #41, 42, 43, 44	Seatbelts
Hand Tool Use	Awkward postures, conductors, cuts, splinters	Tailgate Session #30; ANSI Z133.1 5, 8.1-8.10	Hard hat, safety glasses, gloves
Ladder Use	Conductors, falls, ladder failure	Tailgate Session #22; ANSI Z133.1 8.11	Hard hat, safety glasses
Limb Removal for Take-Down	Breaking ropes and/or crotches, conductors, falling and/or splitting limbs	Tailgate Session #37; ANSI Z133.1 5, 9.4	Hard hat, safety glasses, gloves
Limbing and Bucking	Awkward posture, limbs; snapping, slips, trips, and falls, tree rolling	Tailgate Session #37; ANSI Z133.1 9.7	Hard hat, safety glasses, gloves
Use of mower, brush cutter, string trimmer	Hidden objects, terrain, traffic		Hard hat, safety glasses; hearing protection

Pesticide Handling & Application/Spraying & Spill cleanup	Equipment failure, excessive drift, poor personal hygiene, spills, vehicle collision	Tailgate Session #45, %54, ANSI Z133.1 6.4	Hard hat, goggles or face shield, long sleeved shirt, rubber boots (if walking) chemical resistant gloves
Pruning and Trimming	Barber chairs, falling branches, conductors	Tailgate Session #33; ANSI Z133.1 5, 9.2	Hard hat, safety glasses
Storm Work	Hidden/dislodged conductors, damaged trees, wood under tension, fatigue, working at night, working on unfamiliar system, unannounced re-energized of lines	Tailgate Session #10; ANSI Z133.1 5, 9.2	Hard hat, safety glasses, foul weather gear
Stump Grinding	Flying debris, moving parts, noise	Tailgate Session #40; ANSI Z133.1 6.5	Hard hat, safety glasses, face shield, hearing protection
Traffic Control	Topography, volume and speed of traffic, time of day, weather conditions	Tailgate Session 3; ANSI Z133.1 4.4	Hard hat, safety glasses, reflective vest, flag or signs
Trailer Towing & Setup	Hitch failure, jack failures, vehicular traffic	Tailgate Session #38	Hard hat, safety glasses, traffic cones and signs, gloves
Tree Take-Down	Barber chairs, conductors, cuts, struck-bys	Tailgate Session #36; ANSI Z133.1 5, 9.5	Hard hat, safety glasses, hearing protection, gloves, chainsaw chaps

NOTE: the hazards in **bold** represent musculo-skeletal disorder (MSD) risk factors that should be minimized (duration, frequency and/or magnitude) to the extent possible or eliminated. MSD signs are decreased range of motion, deformity, decreased grip strength and loss of function. MSD symptoms are numbness, burning, pain, tingling, cramping and stiffness.

Other hazards that apply to some/all of the above tasks: Drug Use and/or Alcohol Abuse; Fatigue; Fire; Lyme Disease; Poisonous Plants; Violent Workers/Customers; Weather.

Back Injury Prevention

Causes of Back Injury

Pulling, twisting, and slipping are the most common causes of back injuries. Lifting objects improperly can also hurt the back. Lifting with the back and not the legs, lifting from an awkward position, or trying to move material too large for one person can lead to injury.

Even simple movements can cause back injury. Stepping from a truck, bending over for a small tool, or over-reaching can strain back muscles.

Table 1 below ranks the most frequent causes of back injury in tree care in descending order.

Table 1-How Back Injuries Happen

Lifting...

- Large objects
- Irregularly-shaped objects
- Over the shoulder

Twisting...

- While feeding brush into the chipper
- While positioning in a bucket or a tree
- While dragging brush, reaching, using long poles
- From sudden slips due to poor ground conditions
- On slippery equipment in snow or rain

Jumping...

- Off truck bed or out of truck cab
- Over fences
- Off ladders
- Out of trees

Pulling...

Ropes hangers
Trees, on removals

Muscle strains and sprains-soft tissue injuries-cause most arborists' back problems. These are temporary injuries. More important, strains and sprains usually precede more serious, chronic and debilitating injuries to the ligaments, discs and vertebrae. In a sense, soft tissue injuries are warning signals that more serious, permanent injury could occur. Therefore, your back injury prevention program should focus on preventing strains and sprains.

Preventive measures

Arborists can keep their backs healthy with stretching and exercise, by knowing how the back works, and by using simple lifting techniques.

Here are attainable objectives for your company's back injury prevention program:

Provide continuous training for all employees to raise their awareness of how the back can be injured.

Develop action steps employees can use to detect and eliminate conditions likely to cause back injury- see this program's sections on hazard reporting (16), safety committees (23), job hazard assessment (15) and job briefings (17).

Motivate employees to take responsibility for back safety at work and at home.

The following procedures are taken from Annex C of the ANSI Z133 Standard:

Before lifting any weight:

- (a) Be sure clear the travel path available if the weight is to be carried from one place to another.
- (b) Decide exactly how the object should be grasped to avoid sharp edges, splinters, splinters, or other things that might cause injury.
- (c) Make a preliminary lift to be sure the load can be safely handled.
- (d) Place feet solidly on the walking surface.
- (e) Crouch as close to the load as possible with legs bent at an angle of about 90 degrees.

(f) Keep back as straight as possible. It may be far from vertical but should not be arched.

(g) Lift with the legs, not the back, keeping the weight as close to the body as possible.

(h) Use a second worker when necessary.

Stretching and exercises

The professional athlete must maintain a high level of production and effort to win. The same is true for an arborist, who must perform at peak efficiency.

Strains of the lower back muscles, the most common back injury, usually occur because the muscles are cold and tight. If the athlete warms up and stretches to avoid injury, then why not the tree worker?

Custom Tree Care, Inc. will provide you with information on simple, quick warm-up/stretchers that you can perform prior to heavy exertion.

Early Return to Work

Custom Tree Care, Inc. participates in an Early Return to Work Program with local providers closest to job site for the treatment of all work-related injuries.

If you are injured at work, you must report the injury to your supervisor immediately. If medical treatment is necessary and you haven't designated a treating physician, you must go to the nearest medical facility.

You must also complete an Employee Claim for Workers' Compensation Benefits form as soon after an accident as possible.

If you are unable to return to the regular position due to a workplace injury, you should discuss with the doctor the possibility of working in a light duty job until the doctor releases you for full duty. If the doctor releases you for light duty, your supervisor will be notified the same day.

Modified jobs will be identified after obtaining your physical restrictions. "Modified" might be your regular job, modified by removing heavier tasks and reassigning these to other employees; a different regular job currently existing at the workplace; or a job which is specifically designed around your restrictions. A modified job offer will be made only when the work is available and of benefit to

the company. Part-time work will be considered as modified work, if medically indicated. Each case will be assessed individually based on need. Modified work may not be implemented every time there is a loss claim. Wages will not necessarily be the same as that of the regular job.

If you take off work completely, or if light duty work is unavailable, you must report your medical condition and progress to the supervisor at least once a week.

Disciplinary Procedures

Employees who fail to comply with safety rules will be subject to disciplinary action up to and including termination. Supervisors will follow the normal disciplinary procedures as follows:

1. Verbal counseling-must be documented in the employee's personnel file.
2. Written warning-outlining nature of offense and necessary corrective action.
3. Suspension without pay-once (1) working day without pay-the third step or a separate disciplinary action resulting from a serious violation.
4. Termination-if an employee is to be terminated, specific and documented communication between the supervisor and the employee must occur.

Supervisors will be subject to disciplinary action for the following reasons:

- Repeated safety rule violation by their department employees.
- Failure to provide adequate training prior to job assignment.
- Failure to report accidents and provide medical attention to employees injured at work.
- Failure to control unsafe conditions or work practices.
- Failure to maintain good housekeeping standards and cleanliness in their departments.

Supervisors who fail to maintain high standards of safety within their departments will be demoted or terminated after three documented warnings have been levied during any calendar year.

Section C – Paragraph/Clause 4.7.2.2 **Accident Reporting**

Accident Reporting & Investigation

It is the policy of Custom Tree Care, Inc. to carry out a thorough program of accident reporting and investigation. Supervisory personnel will be primarily

responsible for making an investigation of all accidents in their area. Accidents involving fire, death, serious injury, or extensive property damage will be investigated jointly by the supervisor and upper management.

The primary goal of the accident investigation program is the prevention of future accidents through the use of knowledge derived from the investigation. Additionally, the investigation will be used to prepare reports required by Federal and State law as well as the Workers Compensation insurance carrier. These reports are critical in establishing the company's and the supervisor's liability under the law.

When an employee is injured at work the supervisor is responsible for taking emergency action to have first aid administered, to obtain professional medical attention as soon as possible, and to protect other employees and equipment. The supervisor must then begin to investigate the circumstances of the accident. The following procedures have been found to be effective when investigating accidents.

Go to the scene of the accident at once.
Talk with the injured person if possible. Talk to witnesses. Stress getting the facts-not placing blame or responsibility. Ask open-ended questions.
Listen for clues in the conversations around you.
Encourage people to give their ideas for preventing a similar accident.
Study possible causes-unsafe conditions, unsafe practices.
Confer with interested persons about possible solutions
Write your accident report giving a complete accurate account of the accident.
Follow up to make sure conditions are corrected. If they cannot be corrected immediately, report this to your supervisor.
Publicize corrective action taken so that all may benefit from the experience.

Notify the Safety Coordinator(s) as well as the Project Officer (PO) and immediately with information regarding with whom, how, where, when, seriousness of accident and medical treatment received of the injured person or persons whenever an accident occurs. Accident scenes shall not be disturbed until released by investigating personnel with the exception of emergency rescue and emergency measures.

Vehicle Accidents-What to do:

Make sure your vehicle has a fully stocked accident kit. The kit should contain:

- Current vehicle registration

- Current proof of vehicle insurance
- Several business cards from the owner or manager
- Pen, and or pencil
- Accident reporting form from your office and insurance company
- Trailer registration if applicable
- Several witness cards

Attend to all injured victims. Assess the situation and attend to the most seriously injured first. Do not move any victim unless there is danger from other vehicles and traffic, or danger of fire or explosion. Do not move vehicles. The police need to see the accident prior to moving any vehicle (s). Protect the scene of the accident by placing flares, flags, or reflectors where they can be seen by approaching traffic. Physically direct traffic around the accident scene if necessary; do not expose yourself to danger in traffic. If your vehicle is moved, get the name of the person or company that moved it. If it is removed from the scene, find out where it is taken. Conduct your own investigation.

Get the names, addresses, phone numbers, driver's license number, vehicle license numbers, and insurance companies of all persons involved, year, make, and model of all vehicles involved. Offer the same information about yourself and your vehicle to others involved. Contact the office to let them know what has happened, and whether anyone was injured and/or taken to a hospital for emergency treatment. Do not admit fault or discuss the accident with anyone except the office of police.

Non-Emergency Injuries

If necessary, any employee(s) requiring treatment for all non-emergency injuries, or post emergency medical treatment has been provided by local hospital, will be transferred to: TBD.

Section C – Paragraph/Clause 4.7.2.3 **Emergency Planning**

Emergency Action Plan

The following details the organizational structure of our plan and outlines emergency measures to be taken in the event of fire or other emergency.

Remember, your conduct and actions during the first few minutes of any emergency may not only save your life, but the lives of your fellow workers and other members of the community as well. Each truck will have emergency numbers available for ambulance, physician, hospital, fire and local police. Use most effective means of communication based on your location (cellular phone –

if adequate service), two-way radio, hard line telephone or other acceptable means.

General Information

Two important telephone calls need to be made if the facility is to be evacuated because of a fire or disaster within the facility, or an external hazardous condition threatening the facility. If either of these two situations occurs; notify 911 (Emergency Medical Services and Police).

Upon order of management if you are working near a building and a fire breaks out, call emergency numbers if you cannot contain. Going into a building to let someone know of a fire outside the building is acceptable, however, the occupants will have their own safety officer and should have already been briefed in evacuation procedures.

Materials and supplies to be evacuated include, but may not be limited to, first aid kits, the MSDS binder and the personnel roster.

Responsibilities

The Safety Director will:

- Coordinate the Emergency Evacuation Plan throughout the facility.
- Make certain the Program is familiar to all personnel and that all new employees are promptly oriented.
- Schedule education as necessary.

The Safety Director will be aided by the Supervisors who will:

- Facilitate the Emergency Evacuation Plan.
- Keep contact check on all personnel to be sure that they are completely familiar with all phases of the Plan that they are required to know.
- See that personnel participate in awareness training, fire classes, and other practice sessions as necessary.
- Be certain that all personnel are familiar with fire extinguishers, and make thorough fire prevention inspections when they are assigned to do so.
- Take the necessary steps required to correct any fire hazards discovered.

It is the duty of every employee to:

- Be completely familiar with the Emergency Evacuation Plan and their duties of responsibilities in the program.
- Participate in all fire drills and practice sessions.

- Attend all fire training classes when assigned.
- Learn the location of, and how to operate all fire extinguishing equipment.
- Report any fire and/or safety hazard.

Fire Emergency Plan

Keep Calm...Report all fires and smoke

Personnel have been assigned to:

- Notify the fire department
 1. For Emergency situation call 911.
 2. For Non-Emergency situation call the COO.

The person reporting the fire to the fire department will provide them with the following information.

- Custom Tree Care, Inc.
- Address of incident
- What is burning (machines, paper, etc.)
- Location of fire (roof, plant, office, etc.)
- Type of fire (electrical, liquid, etc.)

Additional assignments have been made to attempt to extinguish fire with the use of on-premises equipment (extinguishers, hoses, etc.). A minimum of two persons is required to fight a fire. To ensure employee safety, this is to be done only during the early stages of the fire. If the fire cannot be extinguished by the time your fire extinguisher runs out (roughly five (5) minutes) then you must notify emergency immediately.

Working away from the involved area, personnel will be assigned to:

- Check the driveways to see that they are clear for entry of fire fighting equipment
- Wait at the front entrance for the arrival of fire fighting equipment. Direct the firemen to the fire if necessary.

Re-entry onto the property will not be permitted until it is declared safe to do so by management, or by the local fire/law enforcement officials.

Hazard Communication

Name of Contact Person : Greg Gathers
Title: President – Custom Tree Care, Inc.

Hazard Evaluation

Chemical manufacturers and importers are required to review the available scientific evidence concerning the hazards of the chemicals they produce, and then report that information to employees who purchase their product. In most cases Custom Tree Care, Inc. will choose to rely on the evaluation performed by our suppliers. If for some reason we do not trust the evaluation of the manufacturer, we will arrange for additional testing.

We will consider the following chemicals used in our business to be hazardous:

1. Diesel Fuel
2. Gasoline

Label & Other Forms of Warning

We will make certain that containers are adequately labeled to identify the hazardous chemicals they contain and will show hazard warnings appropriate for your protection. The warnings will use a combination of words, pictures and symbols that will communicate the hazards of the chemical (s) in the container. The labels will be legible and prominently displayed. Our training program will include instruction on how to read and interpret label information.

Exceptions to this rule are as follows:

We are permitted to post signs that convey the hazard information if there are a number of stationary containers in a given area, which have similar contents and hazards.

We are not required to label portable containers, as long as the transferred chemical is for immediate use by the employee who made the transfer. We are not required to label pipes or piping systems.

Employee Training

It is the goal of Custom Tree Care, Inc. to provide hazard communication training during the first 30 days of employment and whenever a new chemical is introduced to a given work area. Training will be done in a meeting setting and

will be conducted by the Program Coordinator or another who has been properly trained.

The training program will consist of:

- How the hazard communication program is implemented, how to read and interpret information on labels and MSDS, and how employees can obtain and use the available hazard information.
- The hazards of chemicals to which employees are exposed in the work area.
- Measures employees can take to protect themselves from the hazards.
- Specific procedures put into effect by the company to provide protection, such as personal protective equipment, mechanical guards, or protective processes.
- Methods that you can use, such as visual appearance or smell, to detect presence of hazardous chemicals to which you or your co-workers may be exposed.
- Name and/or job title of who you can go to if you have questions.

Section C – Paragraph/Clause 8.0 Quality & Warranty of Work

Custom Tree Care, Inc. will provide service that meets and exceeds standards of excellence. The work done on all of our projects is guaranteed to be done in a timely, professional manner with expertise in all aspects of arboriculture. Upon completion of work assigned, a Certified Arborist will be available to go through with the project coordinator to ensure the work performed meets and exceeds his or her expectations. Letters of recommendation are available upon request. A listing of past performance is also available noting work done both as a Prime Contractor and a Sub-Contractor.

Section C – Paragraph/Clause 8.1 Quality Control

Greg Gathers – President – Custom Tree Care, Inc. shall be responsible for overseeing all aspects of quality control throughout the duration of the project. Greg is a Certified Arborist with the KAA and ISA and has authority to make recommendations and implement plans of action for all tree care operations. Proof of certification including Membership and Certification Numbers will be provided to the current Contract Administrator of this agreement.

An Arborist will do a quality control walk-through with the PO on each project site to inspect job performance upon completion. A written report of any additional trimming necessary will be provided to the PO with project site noted and work to

be performed. Custom Tree Care, Inc. agrees to return to the designated project site within Forty-Eight (48) hours to make any necessary adjustments.



AIA Document A310™ – 2010

Bid Bond

CONTRACTOR:

(Name, legal status and address)

Custom Tree Care, Inc.
3722 SW Spring Creek Lane
Topeka, KS 66610

SURETY:

(Name, legal status and principal place of business)

North American Specialty Insurance Company
5200 Matcalf OPN111
Overland Park, KS 66202-1391

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

OWNER:

(Name, legal status and address)

Town of Pembroke Park
3150 SW 52nd Avenue
Pembroke Park, FL 33023

BOND AMOUNT: 20,000,000 attached bid***

PROJECT:

(Name, location or address, and Project number, if any)

RFP 19-020 Disaster Debris Removal Disposal Services

Project Number, if any:

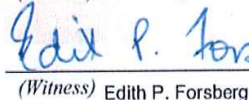
The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 23rd day of May, 2019


(Witness)


(Witness) Edith P. Forsberg

Custom Tree Care, Inc.
(Principal) (Seal)


(Title)

North American Specialty Insurance Company
(Surety) (Seal)


(Title) C. Wayne McCartha, Attorney-in-Fact

Init.

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SWISS RE CORPORATE SOLUTIONS

NORTH AMERICAN SPECIALTY INSURANCE COMPANY
WASHINGTON INTERNATIONAL INSURANCE COMPANY

GENERAL POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS, THAT North American Specialty Insurance Company, a corporation duly organized and existing under laws of the State of New Hampshire, and having its principal office in the City of Overland Park, Kansas, and Washington International Insurance Company, a corporation organized and existing under the laws of the State of New Hampshire and having its principal office in the City of Overland Park, Kansas, each does hereby make, constitute and appoint:

C. WAYNE McCARTHA, RAYMOND E. COBB, JR.,
and M. KATHRYN McCARTHA-POWERS

JOINTLY OR SEVERALLY

Its true and lawful Attorney(s)-in-Fact, to make, execute, seal and deliver, for and on its behalf and as its act and deed, bonds or other writings obligatory in the nature of a bond on behalf of each of said Companies, as surety, on contracts of suretyship as are or may be required or permitted by law, regulation, contract or otherwise, provided that no bond or undertaking or contract or suretyship executed under this authority shall exceed the amount of:

FIFTY MILLION (\$50,000,000.00) DOLLARS

This Power of Attorney is granted and is signed by facsimile under and by the authority of the following Resolutions adopted by the Boards of Directors of both North American Specialty Insurance Company and Washington International Insurance Company at meetings duly called and held on the 9th of May, 2012:

"RESOLVED, that any two of the Presidents, any Managing Director, any Senior Vice President, any Vice President, any Assistant Vice President, the Secretary or any Assistant Secretary be, and each or any of them hereby is authorized to execute a Power of Attorney qualifying the attorney named in the given Power of Attorney to execute on behalf of the Company bonds, undertakings and all contracts of surety, and that each or any of them hereby is authorized to attest to the execution of any such Power of Attorney and to attach therein the seal of the Company; and it is

FURTHER RESOLVED, that the signature of such officers and the seal of the Company may be affixed to any such Power of Attorney or to any certificate relating thereto by facsimile, and any such Power of Attorney or certificate bearing such facsimile signatures or facsimile seal shall be binding upon the Company when so affixed and in the future with regard to any bond, undertaking or contract of surety to which it is attached."



By

Steven P. Anderson, Senior Vice President of Washington International Insurance Company
& Senior Vice President of North American Specialty Insurance Company



By

Michael A. Ito, Senior Vice President of Washington International Insurance Company
& Senior Vice President of North American Specialty Insurance Company

IN WITNESS WHEREOF, North American Specialty Insurance Company and Washington International Insurance Company have caused their official seals to be hereunto affixed, and these presents to be signed by their authorized officers this 23 day of JANUARY, 2018.

North American Specialty Insurance Company
Washington International Insurance Company

State of Illinois
County of Cook

ss:

On this 23 day of JANUARY, 2018, before me, a Notary Public personally appeared Steven P. Anderson, Senior Vice President of Washington International Insurance Company and Senior Vice President of North American Specialty Insurance Company and Michael A. Ito, Senior Vice President of Washington International Insurance Company and Senior Vice President of North American Specialty Insurance Company, personally known to me, who being by me duly sworn, acknowledged that they signed the above Power of Attorney as officers of and acknowledged said instrument to be the voluntary act and deed of their respective companies.



M. Kenny, Notary Public

I, Jeffrey Goldberg, the duly elected Assistant Secretary of North American Specialty Insurance Company and Washington International Insurance Company, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney given by said North American Specialty Insurance Company and Washington International Insurance Company, which is still in full force and effect.

IN WITNESS WHEREOF, I have set my hand and affixed the seals of the Companies this 23rd day of May, 2019

Jeffrey Goldberg, Vice President & Assistant Secretary of
Washington International Insurance Company & North American Specialty Insurance Company



McCARTHA
COBB & ASSOCIATES

1407 CALHOUN STREET | COLUMBIA, SC 29201
PHONE: 803.799.3474 | FAX: 803.799.3711

May20, 2019

Town of Pembroke Park
3150 SW 52nd Avenue
Pembroke Park, FL 33023

Custom Tree Care, Inc.
REP 19-02 Debris Removal and Disposal Services

It is the privilege of North American Specialty Insurance Company to provide surety-ship for Custom Tree Care. In the capacity as surety, we are familiar with the company's financial standing, quality management and performance record. We stand ready to issue performance and payment bonds should Custom Tree Care be awarded a contract. Currently they have capacity of single bonds up to \$3,000,000, but may be considered for higher bonds should the need arise. However, as always, surety reserves the right to perform normal underwriting at the time of any bond request, including, without limitation, prior review and approval of relevant contract documents, bond forms, project financing and all other pertinent underwriting factors. We assume no liability to anyone if for any reason we do not execute such bonds.

Please be advised that this letter is not pre-qualifying the client for Subcontractor Default Insurance. We accept no responsibility whatsoever as to the qualifying requirements of this client for the underwriting of such insurance.

If you have any questions, please contact feel free to contact our office.

Sincerely,

C. Wayne McCarthy
Attorney-in-fact

CONTRACT SURETY BONDS



CERTIFICATE OF LIABILITY INSURANCE

CUSTTRE-01

MDRESSMAN

DATE (MM/DD/YYYY)

5/21/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Elliott Insurance Inc. 3645 SW Burlingame Rd Topeka, KS 66611	CONTACT NAME: Maria Dressman	
	PHONE (A/C, No, Ext): (785) 267-4840	FAX (A/C, No): (785) 267-5609
	E-MAIL ADDRESS: maria@elliottinsurancegroup.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : American Interstate Insurance	31895
	INSURER B :	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

INSURED

Custom Tree Care Inc.
3722 SW Spring Creek Ln
Topeka, KS 66610

COVERAGES

CERTIFICATE NUMBER:

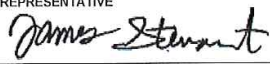
REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY						
	☐ CLAIMS-MADE ☐ OCCUR						EACH OCCURRENCE \$
							DAMAGE TO RENTED PREMISES (Ea occurrence) \$
							MED EXP (Any one person) \$
							PERSONAL & ADV INJURY \$
							GENERAL AGGREGATE \$
							PRODUCTS - COMP/OP AGG \$
	GEN'L AGGREGATE LIMIT APPLIES PER:						
	☐ POLICY ☐ PRO-JECT ☐ LOC						
	OTHER:						
	AUTOMOBILE LIABILITY						
	ANY AUTO OWNED AUTOS ONLY ☐ SCHEDULED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$
	HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB ☐ OCCUR						EACH OCCURRENCE \$
	EXCESS LIAB ☐ CLAIMS-MADE						AGGREGATE \$
	DED ☐ RETENTION \$						
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/EMPLOYEE EXCLUDED? (Mandatory in NH) ☐ Y ☐ N						☒ PER STATUTE ☐ OTH-ER
	If yes, describe under DESCRIPTION OF OPERATIONS below			AVWCKS2696362018	7/1/2018	7/1/2019	1,000,000
							E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
RFP 19-02 Disaster Debris Removal and Disposal Services

CERTIFICATE HOLDER**CANCELLATION**

Town of Pembroke Park 3150 SW 52nd Avenue Pembroke Park, FL 33023	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

ACORD 25 (2016/03)

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/20/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER The Woody Insurance Group 4518 W 89th St Prairie Village KS 66207		CONTACT NAME: Emily Laposha PHONE (A/C, No, Ext): (913) 341-4448 FAX (A/C, No): E-MAIL ADDRESS: elaposha@thewoodyinsurancegroup.com	
INSURED Custom Tree Care, Inc. 3722 SW Spring Creek Ln Topeka KS 66610		INSURER(S) AFFORDING COVERAGE INSURER A: NATIONAL AMERICAN INSURANCE CO NAIC # 23663 INSURER B: PROGRESSIVE COMMERCIAL 12879 INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR	Y	Y	MP22550015	04/21/2019	04/21/2020	EACH OCCURRENCE \$ 1,000,000
	DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000						
	MED EXP (Any one person) \$ 5,000						
	PERSONAL & ADV INJURY \$ 1,000,000						
GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC OTHER:							GENERAL AGGREGATE \$ 2,000,000
							PRODUCTS - COMP/OP AGG \$ 2,000,000
B	☐ ANY AUTO ☒ OWNED AUTOS ONLY ☒ SCHEDULED AUTOS ☒ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY	Y	Y	083048450	4/30/2019	10/30/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	BODILY INJURY (Per person) \$						
	BODILY INJURY (Per accident) \$						
	PROPERTY DAMAGE (Per accident) \$						
A	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE	Y	Y	MP22550015	04/21/2019	04/21/2020	EACH OCCURRENCE \$ 1,000,000
	AGGREGATE \$ 1,000,000						
	DED RETENTION \$						
WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			N/A				PER STATUTE ☐ OTH-ER ☐
							E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: RFP 19-02 Disaster Debris Removal and Disposal Services

CERTIFICATE HOLDER**CANCELLATION**

City of Pembroke Park 3150 SW 52nd Ave Pembroke Park, FL 33023	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Chris Woody
--	--

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SAMPLE



6021 SW 29th St. PMB 130
Topeka, KS 66614

(785) 478-9805 - Office
(785) 478-4195 -Fax
ggathers@customtreecare.com

Subcontractor: _____

Point of Contact: _____

Address: _____

Phone Number(s) _____

Fax: _____

Project: _____

Liquidated Damages: If the subcontractor vacates the project prior to release by Custom Tree Care, Inc. the entire amount of the retainage held on the project will be forfeited.

This Agreement, made this ____ day of ___, by and Between _____, Hereinafter called "Subcontractor", and Custom Tree Care, Inc., Hereinafter called "Contractor".

WITNESSETH:

The Contractor and Subcontractor agree as set forth below:

1. Contract Documents: The contract for this Subcontractor consists of this agreement, the agreement between the client and Custom Tree Care, Inc., (general, Supplementary, and other conditions), the drawings, the specifications, the project schedule, all addenda issued prior to and all modifications issued after the execution of the agreement between the owner and the contractor and all such terms and conditions of the agreement by and between the owner and the contractor shall be incorporated into this subcontractor agreement and shall be binding on the subcontractor. These form the subcontract and are as fully a part of this subcontract as if attached to this agreement or

repeated herein. Copies of the above-mentioned documents shall be made available to the subcontractor upon his request. All terms and conditions of this subcontract and contingent on the contractor receiving the official notice to proceed on the project. Deletions or modifications as may from time to time appear necessary or desirable; provided that no changes from the original contract documents shall be made until the change order is signed by the Contractor and Subcontractor and the contract sum and contract time have been adjusted accordingly pursuant to written agreement between Contractor and Subcontractor.

2. Work: The Subcontractor shall perform all work required by and per the Contract Documents for the work outlined in attachment "A".
3. Time of Work: The work to be performed shall be commenced as soon as possible after Subcontractor is notified to do so by Contractor and shall be completed as soon as possible thereafter. In the event Subcontractor fails to start the project as requested or is unable to timely supply sufficiently skilled workmen or is otherwise unable to keep the work progressing to the subjective satisfaction of the Contractor, the Contractor may terminate the employment of the Subcontractor following 24 hours written notice. It is understood in this event that Subcontractor will be responsible for all additional costs caused by Subcontractor's inability to perform, including cost of supervision and overhead.
4. Payment: The Contractor shall pay the Subcontractor within 10 days of receiving payment. Each payment to Subcontractor shall be less standard retainage (10%) held by Contractor that will be paid by the contractor within 10 days after Contractor receives final payment on project. Contractor will not pay Subcontractor retainage if Subcontractor vacates the project prior to release. Payments will not be made until all necessary waivers of liens are received. Final Payment will not be released until all final releases and close out documents required by Contractor are received and approved.
5. Change Orders: Change orders reflecting a change in unit price shall be issued in writing to Subcontractor amending this agreement.
6. Independent Contractor: Subcontractor is performing all work under this agreement as an independent contractor and is not an employee of Contractor.
7. Insurance:

- (a.) Subcontractor shall be responsible for purchasing and maintaining Liability insurance to protect the Contractor and Subcontractor from claims under the Worker's Compensation Act, which may arise out of or result from the Subcontractor's operation under this contract. Subcontract shall present a certificate issued by a worker's compensation insurance carrier, or a certificate or compliance issued by the Department of Insurance to a self-insured Subcontractor to Contractor before Subcontractor performs any work under this contract. The certificate of Insurance must provide a minimum 30- day cancellation notice period. The insurance should be for not less than \$1,000,000 bodily injury, \$500,000 property damage, and \$500,000 accidental damage. Insurance shall also include the applicable Workers' Compensation requirements. No payment will be made per this contract until Subcontractor has supplied Contractor with an approved and Current Certificate of Insurance per this provision of this contract.
- (b.) If Subcontractor fails to present a certificate as described in paragraph 7, subsection
- (c.) Subcontractor represents to Contractor that Subcontractor does not employ any employees. Subcontractor also represents to Contractor the Subcontractor will be the only person performing the work described in this agreement and that no employees will be hired by Subcontractor to do any portion of the work described in this agreement.
8. Working Conditions: All applicable County, State and Federal Safety Regulations are to be observed and enforced by Subcontractor at all times. All work to be performed by qualified personnel. In the event OSHA or any other enforcement authority levies a fine against the Contractor due to actions or inactions of the Subcontractor, the full amount of the fine shall be back charged to the responsible Subcontractor's account. In the event such fine exceeds the amount due to the Subcontractor, Subcontractor agrees to pay Contractor the full amount of the fine within 24 hours. If any enforcement agency requires the Contractor to remedy any violation by Subcontractor, Subcontractor further agrees to reimburse 125% of all costs incurred by Contractor.
9. Termination of the Contract: Subcontractor may terminate this contract only upon 24 hours written notice to Contractor. Subcontractor will also forfeit all retainage payable if they terminate the project before released. Contractor may terminate this contract without cause.
10. Governing Law: The laws of Kansas shall apply and govern this agreement.
11. Severability: In the event that any provision of this contract is void or unenforceable, or that the application of any provision in any particular

manner is unlawful, then the remainder of this contract shall remain in full force.

12. Successors and Assigns: This agreement shall be binding upon and inure to the benefit of the parties and their respective heirs, personal representatives, successors, and assigns.
13. Entire Understanding: This Agreement constitutes the entire understanding between the parties. It may not be modified orally in any manner.

IN WITNESS WHEREOF, the parties have executed, or have caused this Agreement to be executed by their duly authorized officers, on the day and year first above written.

Contractor:
Custom Tree Care, Inc.

By: _____ Date _____
Greg Gathers (Owner)

SUBCONTRACTOR

Company _____
By: _____ Title: _____
Date: _____

ATTACHMENT "A" AS PART OF THIS AGREEMENT

Subcontractor shall receive:

Subcontractor:

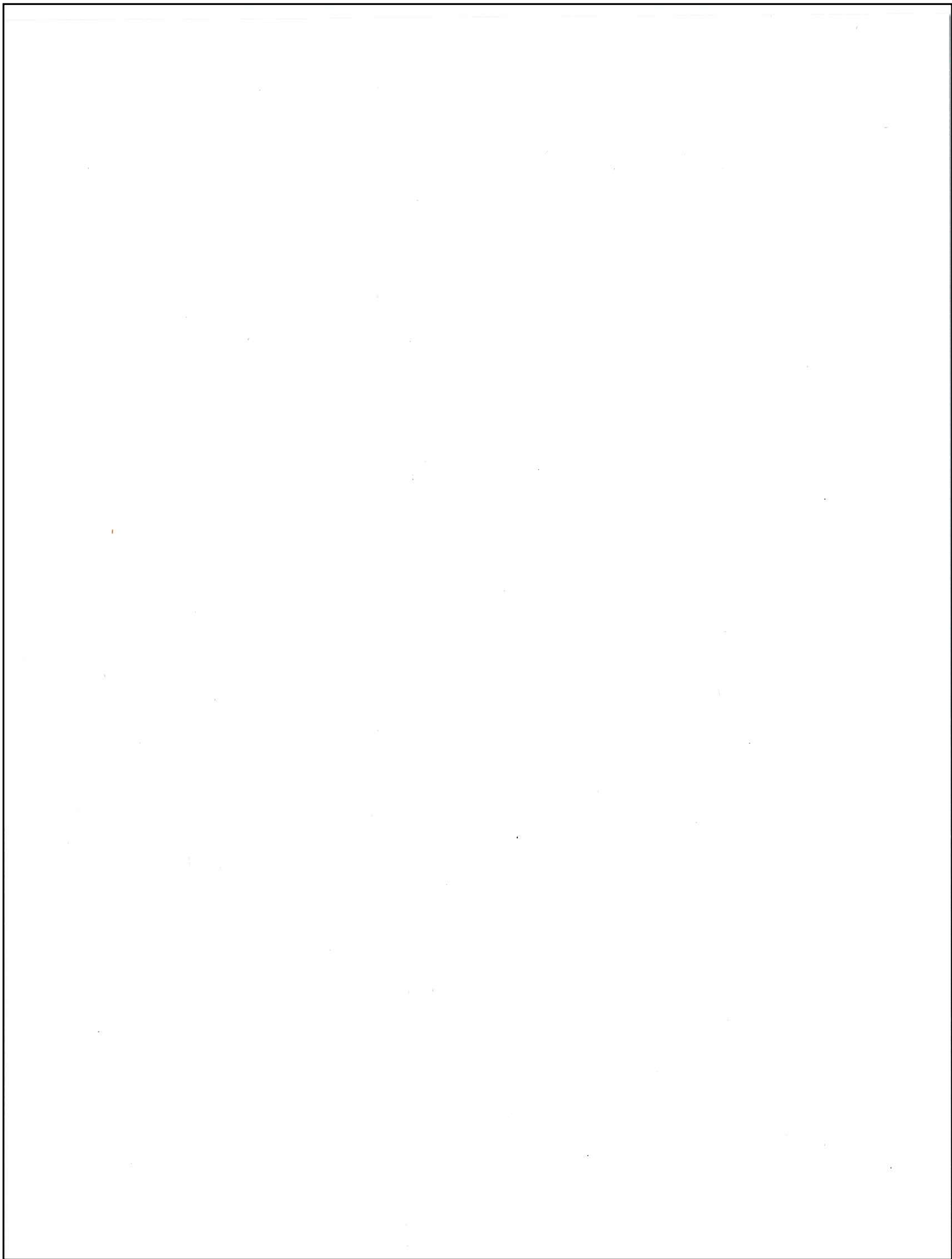
Signature

Date

Contractor:

Custom Tree Care, Inc.

Date



115 S. Andrews Ave., Rm. A-100, Ft. Lauderdale, FL 33301-1895 • 954-831-4000
VALID OCTOBER 1, 2018 THROUGH SEPTEMBER 30, 2019

Receipt #: 189C-287844
Business Type: (TREE TRIMMING/TREE MAINTENANCE)

Business Opened:12/05/2017

Business Opened:12/05/2017

Exemption Code:

Exemption Code:

Employees
30

Machines

Professionals

Number of Machines:		For Vending Business Only			Vending Type:	
Tax Amount	Transfer Fee	NSF Fee	Penalty	Prior Years	Collection Cost	Total Paid
81.00	0.00	0.00	0.00	0.00	0.00	81.00

THIS BECOMES A TAX RECEIPT

WHEN VALIDATED

This tax is levied for the privilege of doing business within Broward County and is non-regulatory in nature. You must meet all County and/or Municipality planning and zoning requirements. This Business Tax Receipt must be transferred when the business is sold, business name has changed or you have moved the business location. This receipt does not indicate that the business is legal or that it is in compliance with State or local laws and regulations.

CUSTOM TREE CARE INC
3722 SW SPRING CREEK LANE
TOPEKA, KS 66610

Receipt #04A-17-00002164
Paid 09/11/2018 81.00

2018 - 2019

BROWARD COUNTY LOCAL BUSINESS TAX RECEIPT

115 S. Andrews Ave., Rm. A-100, Ft. Lauderdale, FL 33301-1895 – 954-831-4000
VALID OCTOBER 1, 2018 THROUGH SEPTEMBER 30, 2019

DBA: CUSTOM TREE CARE INC
Business Name: CUSTOM TREE CARE INC
Receipt #: 324-272478
Business Type: (TREE AND DEBRIS REMOVAL)

Owner Name: GREG GATHERS
Business Location: 3722 SW SPRING CREEK LANE
Business Phone: 785-478-9805
State/Country/Cert/Reg: 01/01/1999
Exemption Code:

Rooms
Seats
Employees
Machines
Professionals

For Vending Business Only				
Number of Machines:			Vending Type:	
Tax Amount	Transfer Fee	NSF Fee	Prior Years	Total Paid
150.00	0.00	0.00	0.00	150.00

THIS RECEIPT MUST BE POSTED CONSPICUOUSLY IN YOUR PLACE OF BUSINESS

THIS BECOMES A TAX RECEIPT

WHEN VALIDATED

This tax is levied for the privilege of doing business within Broward County and is non-regulatory in nature. You must meet all County and/or Municipality planning and zoning requirements. This Business Tax Receipt must be transferred when the business is sold, business name has changed or you have moved the business location. This receipt does not indicate that the business is legal or that it is in compliance with State or local laws and regulations.

Mailing Address:

CUSTOM TREE CARE INC
3722 SW SPRING CREEK LANE
TOPEKA, KS 66610

Receipt #04A-17-00002164
Paid 09/11/2018 150.00

2018 - 2019

State of Florida

Department of State

I certify from the records of this office that CUSTOM TREE CARE, INC. is a Kansas corporation authorized to transact business in the State of Florida, qualified on June 23, 2015.

The document number of this corporation is F15000002741.

I further certify that said corporation has paid all fees due this office through December 31, 2016, that its most recent annual report/uniform business report was filed on April 19, 2016, and that its status is active.

I further certify that said corporation has not filed a Certificate of Withdrawal.

*Given under my hand and the
Great Seal of the State of Florida
at Tallahassee, the Capital, this
the First day of May, 2016*



Ken Dietzner
Secretary of State

Tracking Number: CU1010009104

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

<https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication>

INTERNATIONAL SOCIETY OF ARBORICULTURE

CERTIFIED ARBORIST™

Zachary J. Witt

Having successfully completed the requirements set by the International Society of Arboriculture, the above named is hereby recognized as an ISA Certified Arborist®



Kevin Marlage
Kevin Marlage
Director of Credentialing
International Society of Arboriculture

Caitlyn Pollihan
Caitlyn Pollihan
Executive Director
International Society of Arboriculture

MW-5889A
Certification Number

6 Feb 2018
Certified Since

30 Jun 2021
Expiration Date



#0847
ISO/IEC 17024
Personnel Certification Program
ISA Certified Arborist®

Certificate of Completion

Zachary J. Witt

Has Completed a Florida Department of
Transportation Approved Temporary Traffic
Control (TTC) Intermediate Course.

02/16/2022

Date Expires

15

FDOT Provider #

Freddie Mobley

Instructor

36559

Certificate #



United Safety Council
1505 E. Colonial Drive
Orlando, FL 32803
unitedsafetycouncil.com
gvictor@floridasafety.org



For more information about Temporary Traffic
Control (TTC) or to verify this certificate

www.motadmin.com

INTERNATIONAL SOCIETY OF ARBORICULTURE
CERTIFIED ARBORIST™

Greg Gathers

Having successfully completed the requirements set by the Arborist Certification
Board of the International Society of Arboriculture,
the above named is hereby recognized as an ISA Certified Arborist®



Jim Sklar, Executive Director
International Society of Arboriculture

Shirley Kavan

Certification Board, Chair
International Society of Arboriculture

MW-4172A	Feb 04, 2001	Jun 30, 2019
Certification Number	Certified Since	Expiration Date

**Request for Taxpayer
Identification Number and Certification**

Give Form to the
requester. Do not
send to the IRS.

Print or type See Specific Instructions on page 2.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. Custom Tree Care, Inc.	
	2 Business name/disregarded entity name, if different from above	
	3 Check appropriate box for federal tax classification; check only one of the following seven boxes: ☐ Individual/sole proprietor or single-member LLC ☒ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate ☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____ Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner. ☐ Other (see instructions) ▶ _____	
	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ (Applies to accounts maintained outside the U.S.)	
	5 Address (number, street, and apt. or suite no.) 6021 SW 29th St. PMB #130	Requester's name and address (optional)
	6 City, state, and ZIP code Topeka, KS 66614	
	7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I Instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

Social security number								
			-				-	
or								
Employer identification number								
4	8	-	1	2	4	5	9	6

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
 - I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
 - I am a U.S. citizen or other U.S. person (defined below); and
 - The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.
- Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign
Here

Signature of
U.S. person ▶

Date ▶

4/15/19

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.
Future developments. Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at www.irs.gov/fw9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding?* on page 2.

By signing the filled-out form, you:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
- Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.



Litigation Statement

This statement is to certify that no litigation has been filed against Custom Tree Care, Inc. in the last 10 years by a client. Furthermore, no litigation has been filed against any of Custom Tree Care, Inc. principals in the last 10 years.

Respectfully,


Signature

11/10/17
Date

Greg Gathers
President
Custom Tree Care, Inc.



TOWN OF PEMBROKE PARK

3150 SW 52ND AVENUE • PEMBROKE PARK, FLORIDA 33023 • BROWARD (954) 966-4600 • FAX (954) 966-5186

MEMO

To: Bidders
From: Town of Pembroke Park
Date: May 17, 2019
Project: RFP 19-020 Disaster Debris Removal Disposal Services
Subject: ADDENDUM No. 1

Bidders are required to acknowledge receipt of this ADDENDUM using the form provided as part of the BID Documents. Bidders are also required to include this ADDENDUM with their submitted BID. Failure to do so may cause the BID to be non-responsive and rejected.

The BID Documents are hereby amended as follows:

A. RESPONSES TO SUBMITTED QUESTIONS:

Question 1

Regarding RFP 19-02 Disaster Debris Removal and Disposal Services, are tipping fees to be considered a passthrough to the City, or do we need to add disposal fees to our price proposal?

- **Response to Question 1**

Tipping fees will be considered a pass-through to the Town provided that the loads are prepared in accordance with all local, state, and federal laws; and provided that the Contractor completes the appropriate forms, and completes them fully and accurately.

Question 2

Hi, I'm Rodney. I work for a tree trimming company and seeing this project you guys have for the debris pick up and wanted to ask a few questions about it.

A-1

RFP 19-02 Disaster Debris Removal and Disposal Services

Addendum No. 1

- Answer to Question 2

In accordance with the Florida Code of Silence Laws, all questions regarding an advertised bid must be addressed via electronic mail. So, please send all your questions to Mr. Todd Larson. The deadline is tomorrow, Thursday, May 16, 2019 before 5:00 PM at TLarson@townofpembrokepark.com. All responses will be posted by Friday, May 17, 2019 on the Town website at <http://www.townofpembrokepark.com> and DemandStar at <http://www.DemandStar.com>.

Question 3

We are very interested in submitting a proposal for this project. I wanted to see if you were going to be at the Governors Hurricane Conference next week in south Florida. If you are at the conference and have time to stop by I would like to introduce myself to you.

- Answer to Question 3

Thank you for your interest in the subject RFP. Please be advised that all bid questions must be addressed via electronic mail to Mr. Todd Larson at TLarson@townofpembrokepark.com. The deadline for question is tomorrow, Thursday, May 16, 2019 before 5:00 PM. All responses will be posted by Friday, May 17, 2019 on the Town website at <http://www.townofpembrokepark.com> and DemandStar at <http://www.DemandStar.com>. The bid submittal is due Thursday May 23, 2019 on or before 3:00 PM.

Question 4

I have read the Town's RFP for Disaster Removal & Disposal and have the following questions:

1. Will the Town consider changing the unit of measure for the following line items:
 - a. Line Item 6 – hazardous materials - from \$/CY to \$/Pound
 - b. Line Item 7 – dead animals - from \$/CY to \$/Pound
 - c. Line Item 8 – hazardous trees - from \$/CY to \$/each
 - d. Line Item 9 – stumps - from \$/CY to \$/each
2. How will the Hourly Fee schedule be used in the evaluation of the bid in terms of price? Will the hourly rates be given the same weight as the unit rates? Will you add all hourly rates up to get a lump sum number to compare against other proposals? Will the Town add up all unit rate line items for a lump sum to compare each proposer for lowest bid?

- Answer to Question 4

- | | | |
|---|-------------------|-----|
| a) Line Item 6 – hazardous materials - from | \$/CY to \$/Pound | NO |
| b) Line Item 7 – dead animals - from | \$/CY to \$/Pound | YES |
| c) Line Item 8 – hazardous trees - from | \$/CY to \$/each | NO |
| d) Line Item 9 – stumps - from | \$/CY to \$/each | YES |

The "Hourly Fee Schedule" does not hold any weight in the scoring. These items are listed only as a "placeholder." However, the "Hourly Fee Schedule" is required to be filled out for the listed personnel and equipment. If during the course of the work a forced account is utilized the incurred costs will be paid by the Town, provided sufficient backup documentation is provided.

Question 5

I have read the Town's RFP for Disaster Removal & Disposal and have the following questions:

1. P.14 asks us to provide management plan for each category of work.
 - a. What categories of work are being referred to?
2. Tab 2 has a bulleted listing of things that need to be included in the proposal
 - a. Please confirm that these attachments can be within the appropriate sections and do not all need to be contained in Tab 2
3. Do you have a disposal agreement with WM or any other landfill?
4. Do you already have DMS's located and permitted?

- Answer to Question 5

- 1a Contractors shall demonstrate ability to manage work described under the Statement of Work in Section III (Debris Removal, Debris Processing, Documentation and Records, and Work Requirements) while performing the tasks under each event type for potential scenarios as described in Section II, Scope Work.
- 2a Attachments for Tab 2 can be placed within other Tabs when appropriate to avoid multiple duplications of attachments.
- 3a YES, the Town currently has a disposal agreement with WM. However, the Town could have an agreement in place with a different company at the time this contract becomes effective.
- 4a YES, the Town uses Broward County DMS, if opened.

Question 6

Please confirm is a bid bond is required at time of bid submission and if so, what percent or amount?

- Answer to Question 6
The bid bond is set at 5% of the total Value. Since the Value is undetermined, the Town will use an estimated Value of \$400,000 of which \$20,000 will be set as the bid bond.

Question 7

Can we get a copy of the current pricing for this contract?

- Answer to Question 7
The pricing of the Town's expired contract can be found on the following pages.

		BERGERON EMERGENCY SERVICES	BAMACO INCORPORATED	DEVLAND SITE DEVELOPMENT INC.
ITEM #	DESCRIPTION			
1	DUMP TRUCK, 16-20 YD ³ CAPACITY WITH OPERATOR	\$75.00/HOUR	\$63.00/HOUR	\$85.00/HOUR
2	RUBBER TIRED FROMT-END LOADER, 3-5 YD ³ CAPACITY, WITH OPERATOR	\$125.00/HOUR	\$130.00/HOUR	\$125.00/HOUR
3	TWO (2) PERSON LABORER CREW WITH CHAINSAWS, 16" MIN. BAR TRAFFIC FLAGS, AND MISC. SMALL TOOLS (AXES, SHOVELS, SAFETY EQUIP.)	\$80.00/HOUR	\$58.00/HOUR	\$175.00/HOUR
4	CREW FOREMAN WITH PICKUP TRUCK, 1/2-1 TON, AND CELLULAR PHONE	\$55.00/HOUR	\$42.00/HOUR	\$55.00/HOUR
5	TRACK HOE EXCAVATOR, 2-3 YD ³ BUCKET WITH OPERATOR	\$110.00/HOUR	\$120.00/HOUR	\$125.00/HOUR
6	LOW BED EQUIPMENT TRAILER, 35 TON CAPACITY, AND TRACTOR TRUCK WITH OPERATOR	\$90.00/HOUR	\$50.00/HOUR	\$145.00/HOUR
	DEBRIS REMOVAL (LOAD AND HAUL)			
	FEE SCHEDULE			
	REMOVAL OF VEGETATIVE DEBRIS FROM ASSIGNED LOAD SITE TO TDSR , INCLUDING SORTING, LOADING, HAULING, ETC.			
1	MILEAGE RADIUS 0-15 MILES	\$14.50/CU. YD.	\$9.05/CU. YD.	\$15.00/CU. YD.
	16-30 MILES	\$18.50/CU. YD.	\$12.05/CU. YD.	\$18.50/CU. YD.
	31-60 MILES	\$24.50/CU. YD.	\$15.05/CU. YD.	\$22.50/CU. YD.
	REMOVAL OF CONSTRUCTION AND DEMOLITION DEBRIS AND WHITE METAL DEBRIS FROM ASSIGNED LOAD SITE TO TDSR , INCLUDING SORTING, LOADING, HAULING, ETC.			
2	MILEAGE RADIUS 0-15 MILES	\$18.00/CU. YD.	\$9.05/CU. YD.	\$18.00/CU. YD.
	16-30 MILES	\$18.00/CU. YD.	\$12.05/CU. YD.	\$22.50/CU. YD.
	31-60 MILES	\$24.50/CU. YD.	\$15.05/CU. YD.	\$25.75/CU. YD.
	REMOVAL OF HAZARDOUS WASTE DEBRIS FROM CURBSIDE AT ASSIGNED LOAD SITE TO TDSR , INCLUDING SORTING, LOADING, HAULING, ECT.			
3	MILEAGE RADIUS 0-15 MILES	\$50.00/CU. YD.	\$12.05/CU. YD.	\$18.00/CU. YD.
	16-30 MILES	\$54.50/CU. YD.	\$15.05/CU. YD.	\$22.50/CU. YD.
	31-60 MILES	\$60.50/CU. YD.	\$18.05/CU. YD.	\$22.75/CU. YD.



**TOWN OF PEMROKE PARK
REQUEST FOR PROPOSALS, RFP 19-02
FOR
DISASTER DEBRIS REMOVAL AND DISPOSAL SERVICES**

SUBMISSIONS ARE DUE AT THE ADDRESS SHOWN BELOW NO LATER THAN

THURSDAY, MAY 23, 2019 AT 3:00 PM, EST

TOWN OF PEMBROKE PARK
ATTENTION: DEPUTY CLERCK
3150 SW 52ND AVENUE
PEMBROKE PARK, FL 33023

THE RESPONSIBILITY FOR SUBMITTING A RESPONSE TO THIS RFP ON OR BEFORE THE STATED
DATE AND TIME WILL BE SOLELY AND STRICTLY THE RESPONSIBILITY OF THE PROPOSER

**TOWN OF PEMBROKE PARK, FLORIDA
REQUEST FOR PROPOSALS, RFP 19-02
FOR DISASTER DEBRIS REMOVAL AND DISPOSAL SERVICES**

SECTION I – GENERAL OVERVIEW

A. PURPOSE

The Town of Pembroke Park (TOWN) is issuing this Request for Proposals (RFP) to seek professional services from qualified contractors for Disaster Debris Removal and Disposal Services. It is the intent of this solicitation to enter into a pre-event contract, which would result in no immediate cost to TOWN. This solicitation by TOWN will result in the selection of two (2) experienced firms, one Primary and one Secondary, to remove and lawfully dispose of disaster-generated debris (other than household and recyclable garbage) from public property and public rights-of-way, and to setup and operate Temporary Debris Staging and Reduction Sites (TDSRS) in TOWN, immediately after a disaster.

This RFP will be used as a means of pre-qualifying potential suppliers.

B. INFORMATION TO VENDORS

1. RFP TIMETABLE

The anticipated schedule for the RFP is as follows:

RFP Released	Thursday, April 25, 2019
Pre-Bid Conference Meeting	None
Deadline for questions to TOWN TLarson@townofpembrokepark.com	Thursday, May 16, 2019 at 5:00 PM
Deadline for Addenda, posted on these websites: www.townofpembrokepark.com , and www.demandstar.com	Friday, May 17, 2019 at 5:00 PM
Submittal deadline	Thursday, May 23, 2019 at 3:00 PM

2. PROPOSALS SUBMISSION

One (1) original complete signed submittals, five (5) duplicate copies and one (1) electronic copy (CD or USB drive) of the proposal package, both technical and financial, must be received by **Thursday, May 23, 2019 AT 3:00 PM, EASTERN STANDARD TIME**. Proposals must be clearly identified with the following on the outside of envelope: the vendor's name, address, date and hour set for the bid opening, and **“DISASTER DEBRIS REMOVAL AND DISPOSAL SERVICES”** to:

Town of Pembroke Park
Attention: Deputy Clerk
3150 SW 52nd Avenue
Pembroke Park, Florida 33023

HAND delivered copies may be delivered to the above address ONLY between the working hours of 8:00AM and 5:00PM EST, Monday through Friday, excluding holidays observed by TOWN.

Vendors are responsible for informing any commercial delivery service, if used, of all delivery requirements, and for ensuring that the required address information appears on the outer wrapper or envelope used by such service. NOTE: *Many express mail and delivery services do not guarantee overnight by noon to the Town of Pembroke Park.*

The Submittal must be signed by a company officer who is legally authorized to enter into a contractual relationship in the name of the vendor.

3. CONTACT PERSON

Vendors are encouraged to contact **Todd Larson, Public Services Director via electronic mail at TLarson@townofpembrokepark.com** for clarification to any part of the RFP requirements. All questions shall be directed to Todd Larson in writing via electronic mail before the DEADLINE FOR QUESTIONS by 5:00 PM, Thursday, May 16, 2019. Any information obtained by an unauthorized contact shall not be used as a basis for responding to this RFP, and may result in the disqualification of the vendor's submittal.

Vendors may not contact any elected official or other To TOWN employee to discuss the bid process or bid opportunities except through the Public Services Director named herein, which may only be contacted by electronic mail. This policy shall be strictly enforced, and TOWN reserves the right to reject the submittal of any vendor violating this provision.

4. ADDITIONAL INFORMATION/ADDENDA

TOWN will issue responses to inquiries and any other corrections or amendments it deems necessary in written addenda issued prior to the due date posted on TOWN's website under Departments at www.townofpembrokepark.com/departments/bid-openings/, and on DemandStar at www.demandstar.com. Vendors should not rely on any representations, statements or explanations other than those made in this RFP or in any addendum to this RFP. Where there appears to be a conflict between the RFP and any addenda issued, the last addendum issued shall prevail. Vendors are advised to check the websites for addenda before submitting their bids.

Vendors shall acknowledge any issued addenda by including the Addenda Acknowledgement with the submittal. Proposals which fail to acknowledge the vendor's receipt of any addendum shall result in the rejection of the offer if the addendum contains information which substantively changes TOWN's requirements.

5. LATE SUBMITTAL AND LATE MODIFICATIONS

Submittals received after the due date and time will not be accepted. Modifications received after the due date will not be accepted. TOWN assumes no responsibility for the premature opening of a proposal not properly addressed and identified, or not delivered to the proper designation.

6. REJECTION OF PROPOSALS/CANCELLATION

TOWN reserves the right to reject any and all submittals, and reserves the right to waive any irregularities or informalities in any submittal or in the submittal procedure, when to do so would be to the advantage of TOWN. TOWN reserves the right to cancel this RFP at any time.

7. MINIMUM RFP ACCEPTANCE PERIOD

Submittals shall be valid and may not be withdrawn for a period of 90 days from the date specified for receipt of submittals.

8. NON-COLLUSION AFFIDAVIT

By submitting a proposal in response to this RFP, the vendor represents and warrants that such proposal is genuine and not a sham or collusive or made in the interest or in behalf of any person not therein named and that the vendor has not directly or indirectly induced or solicited any other vendor to put in a sham proposal, or any other person, firm or corporation to refrain from submitting a proposal, and that the vendor has not in any manner sought by collusion to secure to that vendor any advantage over any other vendor.

By submitting a proposal, the vendor represents and warrants that no official or employee of TOWN has, in any manner, an interest, directly or indirectly in the proposal or in the contract which may be awarded under it, or in any expected profits to arise there from.

9. COST INCURRED BY VENDORS

All expenses involved with the preparation and submission of the Proposal to TOWN, or any work performed in connection therewith is the responsibility of the vendor(s).

10. RFP OPENING

The names of the firms responding to this RFP shall be read aloud publicly by the Public Director (or designee) in Town Hall at the submitting deadline and their proposals shall subsequently be subject to an evaluation review. A list of names of firms responding to the RFP shall be posted on TOWN's website at www.townofpembrokepark.com/departments/bid-openings/. The list may also be obtained from Todd Larson, Public Services Director, after the RFP due date and time stated herein.

11. PUBLIC RECORDS

All materials submitted in connection with this RFP shall be public documents and subject to the Public Records Act and all other laws of the State of Florida, the United States of America and the public records policies of TOWN. All such materials shall remain the property of TOWN and will not be returned to the respondent.

12. TAXES

The selected vendor will be provided with TOWN's Sales Tax and Use Tax Certificate of Exemption number upon request.

13. VENDOR INFORMATION

All submissions shall include a completed Vendor Information Form, current copy of business license and current W-9. Vendors whose place of business is other than the State of Florida may be required to provide to the Public Services Director copies of their State's regulations and/or laws concerning the application of vendor preference requirements applicable in their State. Failure to provide this information could result in the disqualification of the vendor from submitting a proposal.

14. INSURANCE

The selected vendor shall provide TOWN with a Certificate of Insurance for General liability, Automobile insurance, and Workers' Compensation before work can begin on TOWN project, and remain effective for the duration of the work as described in the contract documents, including authorized change orders, plus any period of guarantee as required in the general warranty.

General liability insurance must be at least one million dollars (\$1,000,000) combined single limit per occurrence. Automobile insurance must be at least five hundred thousand dollars (\$500,000) combined single limit per accident for bodily injury or property damage; and Workers' Compensation insurance must be in compliance with the requirements established by the State of Florida.

15. BONDS

Any combination of the following bonds will be required by TOWN: five percent (5%) bid bond, one hundred percent (100%) payment bond, and one hundred percent (100%) performance bond. All bonds shall be payable to TOWN. Bonding company must be authorized to do business in Florida by the Florida Insurance Commission, listed in the Department of Treasury's publication of companies holding certificates of authority as acceptable surety on Federal bond and as acceptable reinsuring companies, and have an "A" or better A.M. Best rating.

16. ANTI-DISCRIMINATION

TOWN, in accordance with Title VI of the Civil Rights Act of 1964, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this RFP, disadvantaged business enterprises as defined at 49 CFR Part 23 will be afforded full opportunity to submit bids in response to this RFP and will not be discriminated against on the grounds of race, color, national origin, sex, handicap/disability in consideration of an award.

By submitting their proposals, all vendors certify to TOWN that they will conform to the provisions of the Federal Civil Rights Act of 1964, as amended and comply with Form FHWA-1273, Required Contract Provisions Federal-Aid Construction Contracts.

In every contract of over ten thousand dollars (\$10,000) the below-listed provisions apply:

- a. During the performance of this contract, the Contractor agrees as follows:
 - i. The Contractor will not discriminate against any employee or applicant for employment because of race, religion, color, sex or national origin, except where religion, sex or national origin is a bona fide occupational qualification reasonably necessary to the normal operation of the Contractor. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause.
 - ii. The Contractor, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, will state that such Contractor is an equal opportunity employer.
 - iii. Notices, advertisements, and solicitations placed in accordance with federal law, rule or regulation shall be deemed sufficient for the purpose of meeting the requirements of this section.
- b. The Contractor will include the above-listed provisions in every subcontract or purchase order of over ten thousand dollars (\$10,000) so that the provisions will be binding upon each subcontractor or vendor.

SECTION II – SCOPE OF WORK

A. PURPOSE

TOWN is issuing this Request for Proposals (RFP) to seek the professional services from qualified contractors for Disaster Debris Removal and Disposal Services. It is the intent of this solicitation to enter into a pre-event contract, which would result in no immediate cost to TOWN. This solicitation by TOWN will result in the selection of two (2) experienced firms, one Primary and one Secondary, to remove and lawfully dispose of disaster-generated debris (other than household and recyclable garbage) from public property and public rights-of-ways, and to setup and operate Temporary Debris Staging and Reduction Sites (TDSRS) in TOWN, immediately after a disaster.

This RFP will be used as a means of pre-qualifying potential suppliers.

B. CONTRACT PERIOD

The Contract for these services will be from July 1, 2019 to May 31, 2022. Future contract periods will run from June 1st to May 31st. Prices must remain as bid for the term of the contract. This contract is eligible for two (2) additional 12-month contract periods after the initial contract term at the sole discretion of TOWN. Any price increase must be disclosed in writing to TOWN Public Services Director ninety (90) days in advance of any annual renewal.

C. PROJECT SCOPE

The objective of the RFP and subsequent contracting activity is to secure the services of an experienced Contractor who is capable of efficiently removing large volumes of disaster-generated debris in a timely and cost-effective manner and lawfully disposing of all debris. The successful Contractor(s) must be capable of assembling, directing, and managing a work force that can complete the debris management operations in a maximum of 120 days.

It is also TOWN's intent to secure the services of a second similarly experienced firm to supplement the first firm. This second Contractor shall supplement debris removal and disposal, if in the opinion of TOWN, the workload is such that the work will not be sufficiently completed in the time period specified. All work required in the performance of the contract will be coordinated through the TOWN. Federal Emergency Management Agency (FEMA) Debris Management Guide should be used for guidance in preparing a response to this RFP.

This guide may be accessed at: <https://www.fema.gov/pdf/government/grant/pa/demagde.pdf>.

1. DEFINITIONS

Contractor – The successful firm or corporation with whom TOWN has executed the Agreement.

Debris – Scattered items and materials broken, destroyed, or displaced by a disaster. Example: trees, construction and demolition material, personal property.

Debris Management Team – The team staffed by TOWN, and the Contractor.

FEMA – Federal Emergency Management Agency

FHWA – Federal Highway Administration

TDSRS – Temporary Debris Staging and Reduction Sites

2. INITIATING CONTRACT WHEN A MAJOR DISASTER OCCURS OR IS IMMINENT

When a major disaster occurs or is imminent, TOWN shall contact the firm(s) holding Debris Removal and Disposal Contracts to advise them of TOWN's intent to activate the contracts. Debris removal shall generally be limited to debris in, upon, or brought to public streets and roads, right-of-ways, municipal properties and facilities, and other public sites. In preparation for an imminent disaster or tornado strike, Contractor crews may be asked to stage outside the strike area. In this case, contractors shall provide the emergency push into TOWN.

TOWN upon contacting the Contractor shall issue a work order and work task assignment. The issuance of the work order shall allow the Contractor to begin pre-storm preparations and allow the immediate response once the recovery begins. The Contractor shall also begin coordination with Town Emergency Management personnel. This may include staffing or preparing reports for TOWN's Emergency Operation Center.

The Contractor shall have a maximum of 24 hours from notification by TOWN to mobilize and begin their response. Failure to mobilize in the allowed time may result in a penalty.

The Contractor shall be responsible for determining the method and manner of debris removal and lawful disposal operations. Disposal of debris shall be at TOWN's approved temporary debris management sites or landfill sites. The Contractor shall be responsible for the lawful disposal of all debris and debris-reduction by-products generated at all debris management sites.

3. HOUSEHOLD HAZARDOUS WASTE

Household Hazardous Waste (HHW) encountered by the debris removal Contractor shall be set aside. HHW disposal shall be the responsibility of the property owner where HHW is located. TOWN will designate HHW drop-off locations.

The following items shall be considered HHW for the purpose of this contract:

- Used motor oil
- Batteries
- Paint
- Aerosol spray cans
- Pesticides
- Antifreeze
- Fluorescent light bulbs
- Propane tanks (household size)

The Contractor shall setup a lined containment area and separate any HHW inadvertently delivered to a debris management site. The Contractor shall be responsible for the removal and disposal of this hazardous material. Commercial and industrial hazardous waste such as chemicals, gas containers, transformers, and any other form of hazardous or toxic matter shall be set aside for collection and disposal by a Hazardous Materials Removal and Disposal Contractor. The Hazardous Materials Removal and Disposal Contractor may be the Contractor, if qualified, or a qualified Sub-Contractor.

Recyclable garbage will be collected by TOWN or commercial waste haulers and is not to be collected or transported by Contractor unless the recyclable garbage is a part of a mixed waste

stream including debris from the disaster.

4. **POTENTIAL SCENARIOS**

a. Event Type 1: Spot Jobs

In **Event Type 1**, the Contractor shall be called upon only to provide removal, hauling, and/or reduction by chain saw of localized woody debris. The work will most likely be assisting government resources. Much of this work will be awarded by personnel and equipment rates or in combination thereof with an individual job total. Proposers shall prove experience with site management and FEMA requirements, rules, and regulations to qualify for this scope.

b. Event Type 2: Small Event

In **Event Type 2**, the Contractor shall provide all necessary supervision, labor, and all equipment to clear, remove, haul, recycle, and dispose of all types of debris with its own resources, except that government land may be provided for temporary debris and equipment storage. Any Town land provided shall be reclaimed at the conclusion of the work as described in Section III.C. The quantity of debris shall not be so significant as to require specialized reduction in volume such as by burning. Any debris waste (anything not recyclable) can be disposed of by burning or land filling. Proposers shall prove experience with site management and FEMA requirements, rules, and regulations to qualify for this scope.

c. Event Type 3: Significant Event I – Removal, Reduction, Hauling – Woody Debris Only

In **Event Type 3**, the Contractor shall provide all necessary supervision, labor, and all equipment to remove, reduce (grind and mulch) and haul woody debris to a disposal site designated, managed, and operated by a government agency or Contractor. This event type may require the development and operation of TDSRS. Any Town land provided shall be reclaimed at the conclusion of the work as described in Section III.C. Contractors shall prove experience with site management and FEMA requirements, rules, and regulations to qualify for this scope.

d. Event Type 4: Significant Event I – Removal, Reduction, Hauling and Separating – Mixed Debris

In **Event Type 4**, the Contractor shall provide all necessary supervision, labor, and all equipment to remove, reduce (grind and mulch woody; recycle other) and haul mixed debris to a recycling or disposal site(s) designated, managed, and operated by a government agency or Contractor. This event type may require the development and operation of TDSRS. Contractors shall prove experience with site management and FEMA requirements, rules, and regulations to qualify for this scope. Any Town land provided shall be reclaimed at the conclusion of the work as described in Section III.C.

e. Event Type 5: Catastrophic Event – Removal, Reduction, Hauling and Separating – Mixed Debris

In **Event Type 5**, the Contractor shall provide all necessary supervision, labor, and all equipment to remove, reduce, recycle and haul mixed debris to multiple disposal sites designated, managed, and operated by government agencies or Contractor. Any Town land provided shall be reclaimed at the conclusion of the work as described in Section III.C. Contractors shall prove experience with site management and FEMA requirements, rules, and regulations to qualify for this scope. This event type requires the development and operation of TDSRS.

SECTION III – STATEMENT OF WORK

The qualified firm will develop and present the scope of services, to meet TOWN's needs. The work to be undertaken includes, but is not limited to, the following:

A. DEBRIS REMOVAL

1. **EMERGENCY ROAD CLEARANCE**

Removal of debris from the primary transportation routes as directed by TOWN. In this role the Contractor shall perform an emergency "PUSH" sufficient to allow emergency vehicles to traverse the roadway. TOWN will determine route priorities for this push. Additionally, in preparation for an imminent hurricane strike, Contractor crews may be asked to stage outside the strike area. In this case, contractors are to provide the emergency push into TOWN. TOWN will designate roadway priorities for this push.

2. **DEBRIS REMOVAL FROM PUBLIC PROPERTY**

Removal of debris beyond public rights-of-way as necessary to abate imminent and/or significant threats to the public health and safety of the community. These areas may include vacant public lands, operational facilities, utility facilities and other land owned by TOWN. It may be necessary for the Contractor to make several trips through a neighborhood as debris is moved to the ROW. In this case, the loads will need to be documented separately, per the instructions of TOWN.

3. **DEBRIS REMOVAL FROM PRIVATE PROPERTY**

Should an imminent threat to life, safety, and health to the general public be present on private property, the Contractor, as directed by TOWN, shall accomplish the removal of debris from private property.

4. **WHITE GOODS**

The Contractor may expect to encounter white goods available for disposal. White goods will constitute household appliance, such as refrigerators, freezers, air conditioners, ovens, ranges, washing machines, clothes dryers, and water heaters. The Contractor shall dispose of all white goods encountered in accordance with applicable Federal, State and local laws.

5. **HAZARDOUS TREE STUMPS**

The Contractor shall remove all stumps that are determined to be hazardous to public access and as directed by TOWN. Stumps shall be hauled to TDSRS where they shall be inspected, categorized by size, and disposed of by Contractor.

6. **FILL DIRT**

The Contractor shall supply and place compacted fill dirt in ruts created by equipment, holes created by removal of hazardous stumps and other areas that pose a hazard to public access upon direction of TOWN.

B. DEBRIS PROCESSING

1. TEMPORARY DEBRIS STAGING AND REDUCTION SITE (TDSRS)

The Debris Management Team shall determine the minimum number of sites required for each storm event. TOWN will designate debris management sites. The Contractor and TOWN will jointly select these sites, at the beginning of the storm season. Preparation, maintenance and operation of these TDSRS facilities shall be entirely the Contractor's responsibility. The Contractor may also lease or own, prepare and maintain additional TDSRS facilities to accept and process all eligible storm debris. Preparation and maintenance of facilities shall include maintenance of the TDSRS approach and interior road(s) for the entire period of debris hauling, including provision of rock for any roads that require stabilization for ingress and egress. Each facility shall include a hydraulic articulated boom lift, sufficient for the inspection of all incoming and exiting loads. At TOWN's discretion, publicly owned rights of way or other entity owned property could be provided for temporary storage of TOWN debris.

2. TDSRS DEBRIS REMOVAL OPERATIONS PLAN AND ENVIRONMENTAL PROTECTION PLAN

This plan shall address site setup, pre use activities, post use activities and operational activities. The plans shall also include pre and post video and other checklists to assure proper management of the site. Once the debris management site is selected for use, the Contractor shall provide a Site Management Plan.

The Contractor(s) shall submit one (1) original and three (3) copies of the plan. The plan shall be drawn to a scale of 1" = 50' and address the following functions:

- Access to site
- Site preparation – clearing, erosion control, and grading
- Traffic control procedures
- Safety
- Segregation of debris
- Location of ash disposal area, hazardous material containment area, Contractor work area, and inspection tower
- Location of incineration operations, grinding operation, (if required). Burning operations shall maintain a 100-foot clearance from the stockpile, and a 1000-foot clearance from structures
- Location of existing structures or sensitive areas requiring protection
- Restoration of site

3. LAWS, STANDARDS, AND REGULATIONS

All debris shall be processed in accordance with local, State, and Federal laws, standards and regulations. Processing shall include, but is not limited to, reduction by tub grinding and/or incineration when approved by TOWN. Prior to reduction, all debris shall be segregated between vegetative debris, construction and demolition debris, recyclable debris, white goods, and hazardous waste.

4. GENERATED HAZARDOUS WASTE ABATEMENT

Abatement of hazardous waste identified by TOWN shall be in accordance with all applicable Federal, State, and local laws, standards and regulations.

5. DEBRIS DISPOSAL

Disposal of all eligible debris, reduced debris, ash residue and other products of the debris management process shall be in accordance with all applicable Federal, State, and local laws, standards and regulations. The Contractor shall be responsible for paying all landfill-tipping fees and provide all required documentation to TOWN to receive eligible reimbursement through FEMA and FHWA for such fees.

6. SUPPORT TO TOWN

Contractor shall be responsible for performing the following duties supporting TOWN during the debris removal period:

- Monitor multiple Contractors and multiple trucks delivering materials to the TDSRS.
- Verify truck deliveries to the TDSRS matching its manifest ticket-truck and maximum capacity.
- Ensure that trucks are properly covered when arriving at the TDSRS.
- Review truck manifest and inspect truck bed to confirm and validate truck's load capacity upon arrival as described on manifest ticket, and ensure that trucks are completely empty upon departure.
- Maintain manifest tickets in an organized manner for proper record review and storage.
- Initial load tickets before authorizing truck to leave the TDSRS check-in area to empty its load.
- Document location of origin of debris.
- Troubleshoot questions and problems at the TDSRS, and identify issues that could impact eligibility for cost reimbursements.
- Remain in contact with the central office/staging operation command center.
- Perform other duties as directed by TOWN personnel, e.g. conduct final inspections and issue closeout reports.

C. DOCUMENTATION AND RECORDS

1. DOCUMENTATION AND INSPECTIONS

Storm debris shall be subject to inspection by TOWN. Inspections will be conducted to insure compliance with the contract and applicable local, State, and Federal laws. The Contractor shall, at all times, provide TOWN access to all work sites and disposal areas. The Contractor and/or TOWN shall have in place at the TDSRS personnel to verify and maintain records regarding the contents and cubic yards of the vehicles entering and leaving the TDSRS. TOWN will coordinate data recordation and information management systems, including but not limited to:

- Prepare detailed estimates and submit to FDEM, FHWA, and FEMA for use in Project Worksheet preparation.
- Implement and maintain a disaster debris management system linking load ticket and TDSRS information, including reconciliation and photographic documentation processes.
- Provide daily, weekly or other periodic reports for TOWN, noting work progress and efficiency, current/revised estimates, project completion, and other schedule forecasts/updates.

The Contractor shall provide to TOWN all requested information necessary for proper documentation. TOWN employees shall review all documentation prior to submittal. The Contractor shall work closely with the FDEM, FEMA and other applicable State and Federal agencies to ensure that eligible debris collection and data documenting appropriately address concerns of the likely reimbursement agencies. TOWN will coordinate this work. Discrepancies in what is required of the Contractor must immediately be brought to the attention of the Debris Management Team.

2. DOCUMENTATION AND RECOVERY PROCESS

The Contractor shall perform the following in addition to providing debris removal:

- Recovery process documentation – create recovery process documentation plan
- Maintain documentation of recovery process
- Provide written and oral status reports as requested, to TOWN
- Review documentation for accuracy and quantity
- Assist in preparation of claim documentation

3. TDSRS SITE RECLAMATION

Site reclamation shall be accomplished in accordance with all Federal, State, and local laws, standards and regulations. Site reclamations shall be accomplished in accordance with the Contractor's Debris Removal Operations Plan and Environmental Protection Plan. **The Contractor is responsible for the reclamation and remediation of the TDSRS site to its original state prior to use by the Contractor.**

D. WORK REQUIREMENTS

1. WORK AREAS

TOWN will establish and approve all areas that the Contractor will be allowed to work. These include right of ways, public land, and TDSRS. The Contractor shall remove all debris and leave the site from which the debris was removed in a clean and neat condition. Fill dirt and grading may be required to achieve the desired condition.

2. WORKING HOURS

All activity associated with gathering and loading of eligible debris shall be performed during visible daylight hours only. Hauling of eligible debris to the TDSRS shall be allowed during visible daylight hours only between dawn and dusk. The Contractor may work during these hours, seven (7) days per week including holidays. It is understood between the parties that at the TDSRS, debris reduction may take place twenty-four (24) hours, seven (7) days per week, if the Contractor deems it necessary to meet the work demand, subject to TOWN's approval. TOWN shall consider for its approval safety and impacts to surrounding land uses, such as occupied residential areas. The Contractor shall be responsible for obtaining sites to stage equipment, such as trucks, while not in use.

3. PRIORITY OF WORK AREAS

TOWN will establish and approve all areas that the Contractor will be allowed to work. Daily and/or weekly scheduled meetings will be held to determine approved work areas. The Contractor shall remove all debris and leave the site from which the debris was removed in a clean and neat condition. There may be certain debris that cannot be picked up by Contractor's equipment, machinery and general laborers. Determination of a clean and neat site will be at the sole judgment of TOWN.

4. SAFETY

The Contractor shall have at least one Safety Officer at the work area on duty at all times. The Safety Officer shall be familiar with and be properly trained to perform the assigned Safety Officer duties. Training shall include, but not limited to, certification in the Department of Transportation Maintenance of Traffic Standards. All work zones, and all work sites and conditions shall conform to all applicable Federal, State, and Local safety standards.

SECTION IV – PROPOSAL RESPONSE REQUIREMENTS

A. MINIMUM REQUIREMENTS

- The prospective service provider's response to this RFP shall include the information in the following section (Section B) at a minimum. The proposal should address the requirements in a clear and concise manner in the order stated herein.
- Proposals shall be tabbed and shall include the information/documents specified in the applicable tab. Proposals that do not adhere to the following format or include the requested information/documents may be considered incomplete and therefore unresponsive by TOWN.
- TOWN reserves the right to seek additional/supplemental representation on specific issues as needed.
- Respondents shall construct their proposal in the following format, and a tab must separate each section.

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B. PROPOSAL CHECKLIST

Contractor shall submit in a sealed envelope, **one (1) ORIGINAL, so identified, five (5) complete copies, and one (1) electronic copy (CD or USB drive)** of its qualification proposal for services defined herein for the term of the contract.

1. TAB 1 – EXECUTIVE SUMMARY

Present in brief, concise terms, a summary of the proposal, your company description, and its capabilities. Give the names of the person(s) who will be authorized to make representations for the Contractor, their title, address, email address, and telephone and fax numbers. The summary must be limited to a maximum of two pages. The Proposal shall be signed by a person authorized to declare that the proposal is in all respects fair and in good faith without collusion or fraud and that said person has also the authority to bind the principal proponent.

2. TAB 2 – EXPERIENCE AND ABILITY AND ADDITIONAL PROPOSAL REQUIREMENTS

This RFP is for Emergency Debris Clearance (Push), Debris Removal, Temporary Debris Staging and Reduction Site Management, and Tree and Limb Removal. All work shall follow the Occupational Safety and Health Administration (OSHA) and Environmental Protective Agency(s) requirements to maintain a safe working environment. TOWN has the right to increase or decrease the Contractor's assignment and/or areas of operation within the scope of this contract. All areas of operation for collection of debris shall be limited to Town's municipal boundaries. Due to the diversity of damage caused by natural or manmade disasters TOWN reserves the right to negotiate pricing with the Contractor at the time of the event for all unforeseen debris removal and disaster related activities.

The Contractor shall be required to conduct annual planning and training activities with TOWN throughout the term of the agreement. This planning and training shall include, at a minimum, preliminary TDSR site selections, review and update debris collection zone maps, review and update of primary road clearance routes, local subcontractor coordination, and items such as hazardous waste handling, and current Federal, State, and local guidelines and regulations. The cost for this planning and training shall be included in the unit cost for each activity and be at no additional cost to TOWN.

The proposal should outline the ability to provide expert guidance with the current Federal, State, and local guidelines and regulations as they relate to disaster generated debris.

This RFP contains a detailed set of specifications for each category of work. The proposal should provide a detailed outline of how work will be accomplished.

At a minimum the proposal should include the following information:

- Organizational Chart
- Information describing company's technical and construction capabilities
- Financial resources /Bond rating

- Training and experience (list all certifications)
- Equipment resources (company versus sub-contractor owned)
- List of sub-contractors
- Past performance on contracts and other accomplishments
- References from past clients
- Listing of all existing disaster related pre-event contracts
- Capacity and Plan for mobilization
- Local participation in the Contractor's plan (provide a sub-contracting plan)
- Sample of sub-contracting contracts
- Ability to track and record all work for invoices and auditing purposes
- Other unique services your company can provide
- Cost for services
- Provide a management plan for each category of work describing what actions will be taken for a disaster generating debris in the amount shown below. The plan should include items such as: number and locations of TDSR sites, minimum size, type and numbers of hauling equipment, management and supervision staff, and the methodology for scheduling and routing the removal of debris.
 - a. Include any pertinent information needed to determine the Contractor's experience and ability to perform the anticipated work.
 - b. The Contractor shall supply sufficient documentation that they are well versed in all aspects of FEMA documentation, reimbursement and project management as well as demolition and debris removal work.
 - c. The proposal shall address the Contractors ability to mobilize including what is anticipated for a maximum time to mobilize.

3. TAB 3 – PAST PERFORMANCE

The Contractor shall include a list of major debris removal projects completed within the past five years. Major debris removal projects completed beyond the five years may also be presented. Include any pertinent information needed to determine the Contractor's past performance.

The proposal shall address how the Contractor has previously handled disposal of hazardous materials, construction material and white goods.

The proposal shall address how the Contractor has previously managed tracking the source location, debris type, source and documentation to debris manager and FEMA.

The proposal shall address how the Contractor was previously deployed and its response times for deployment. Include the resources used and available for these past recovery projects.

For each of the above items the Contractor shall include details of the project such as: the public agency, agency contact, FEMA contacts, all pertinent phone numbers and project costs. The Contractor shall provide all information necessary to verify the work with the public agency.

The Contractor shall provide (see Reference Form) at least three (3) references for contracts of a similar size and scope, (if available) including at least two references for current contracts or those awarded during the past five years. Include the name of the organization, the duration of the contract, a brief summary of the work, and the name and telephone number of a responsible contact person. Also provide a description of any conflicts occurring over the last five years with these or any other contract for similar work.

4. TAB 4 – UNDERSTANDING OF PROJECT REQUIREMENTS

The Contractor shall provide their interpretation of what is required to meet the needs of TOWN. The Contractor shall use this document, their knowledge and experience to develop their understanding of this project. The Contractor is urged to develop scenarios or examples to fully explain their position. Contractor must include a copy of a current certificate of insurance. Failure to do so will result in rejection of proposal.

The Contractor shall provide all labor, equipment, machines and tools necessary to load and haul eligible disaster-generated debris. Equipment must be in good working condition, and if equipment becomes inoperable, it shall be repaired within 8 hours or replaced with similar equipment within 1 day. TOWN prefers the use of self-loading equipment for removing debris and reserves the right to require self-loading equipment in various areas throughout TOWN.

The work shall consist of removing any and all “eligible” debris, primarily from the public Right-Of-Way (ROW) of streets and roads, as directed by TOWN. Work will include:

- a. Examining debris to determine whether or not the debris is eligible vegetative, construction and demolition, or other debris,
- b. Loading the debris,
- c. Hauling the debris to an approved dumpsite or landfill, and
- d. Dumping the debris at the dumpsite or landfill. Ineligible debris will not be loaded, hauled, or dumped under this contract. Mixed loading of debris shall be kept to a minimum.

Debris removal shall include all eligible disaster related debris found on the ROW within the area designated by TOWN. TOWN may specify any eligible debris within the ROW which should not be removed, or which should be removed at a later time, or by others. The Contractor shall make as many passes through the designated area as required by TOWN. Any eligible debris, such as fallen trees, which extends onto the ROW from private property, shall be cut, by the Contractor, at the point where it enters the ROW, and that part of the debris which lies within the ROW shall be removed. The Contractor shall not enter onto private property during the performance of this contract without the approval and direction of TOWN.

The Contractor shall use only rubber-tired equipment in the performance of loading and hauling debris. The Contractor shall not use equipment authorized for debris removal under this contract for private work during the working hours designated under this contract. Also, the Contractor's personnel shall not solicit work from private citizens, or others with manpower and equipment designated under this contract.

All debris shall be mechanically loaded and reasonably compacted. "Hand Loading" is not permitted under this contract without the approval of TOWN. The Contractor will be responsible for repairing all damages as a result of Contractor's negligence. The Contractor shall be responsible for filling to grade with like material all surface damage, such as rutting and pavement damage, caused by the Contractor's equipment during debris removal. The Contractor shall repair all damage to existing grade, road shoulders, sidewalks, drainage structures, trees, shrubs, grassed areas, etc. caused by the Contractor's equipment or personnel.

The Contractor shall preserve and protect all existing structures, infrastructures, vegetation, on or adjacent to the area of work. The Contractor shall repair or replace with like materials all damaged mailboxes on the same day, when damage was caused by Contractor. The Contractor shall contact the person(s) making claims regarding damages caused by Contractor within two (2) days of receiving said claim, and information such as method of repair and timeline for completion shall be discussed. All damages shall be repaired no later than thirty (30) days after the completion of the debris removal. The Contractor shall provide TOWN with a weekly report outlining the status of all damage concerns. Liquidated damages shall be assessed at one thousand dollars (\$1,000) per calendar day for any time over the maximum allowable time established by the contract to make the necessary repairs.

Disaster-related debris shall be separated into clean vegetative, construction and demolition, white metal, hazardous waste, mixed and ineligible debris at the load sites. Hauling of mixed loads will require approval from TOWN prior to loading. Ineligible debris shall be left in place, except those items directed by TOWN.

All stump remnants which are fully disengaged from the ground shall be considered normal vegetative debris regardless of size. The Contractor shall remove all disengaged stump remnants from the assigned load site area before moving to another work area unless directed otherwise by TOWN.

5. TAB 5 – APPROACH AND METHOD

The Contractor shall provide a complete scenario for the various scopes of work and scenarios of different types of events. Each scenario will include how the work will be accomplished, the quality control, how FEMA requirements will be met. Include the operational processes for the debris reduction sites. The Contractor should identify the resources they will mobilize for each scenario and state their commitment and timeframe to deploy these resources when called upon. The Contractor shall provide the management processes anticipated to be used. It shall include how the interaction may take place between TOWN and the Contractor.

6. TAB 6 – MBE PARTICIPATION

Contractor shall identify qualified local and minority businesses enterprises (MBE) that could work on this potential project. A plan for identifying and use of locals and MBEs shall be included in the proposal.

7. TAB 7 – TOWN DOCUMENTS

Contractor shall complete and attach the following documents with their proposals:

- Vendor Information
- Copy of current business license
- Copy of professional licenses and certifications
- Completed W-9
- Proposer's Certification and Non-Collusion Affidavit
- Reference form
- Addenda Acknowledgment

8. TAB 8 – PRICE PROPOSAL FORM

The Contractor shall complete the price proposal form as laid out. The Contractor may not vary from the format.

a. **Desired Proposals**

- i. Qualified contractors shall have at least three (3) years' experience.
- ii. Qualified contractors shall hold a current Florida Contractor's license as specified.

b. **Selection Process**

TOWN has structured a procurement process that seeks to obtain the desired results, while establishing a competitive process, to assure that each person is provided an equal opportunity to submit a technical proposal and a financial proposal in response to this RFP.

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SECTION V – PROPOSAL EVALUATION

A. EVALUATION SCORING

Proposals will be reviewed by the Review Committee for quality and completeness. These proposals will then be scored in each of the following categories using the maximum point values listed below.

EVALUATION CRITERIA	SCORE
Knowledge of Federal Emergency Management Agency regulations and procedures	20%
Respondent's Operational Plan	20%
Proposed Price for work to be accomplished	20%
Past performance record on work of similar nature, financial capabilities, and corporate history and team organization	20%
Verification of availability of qualified personnel to perform the services	10%
Interview with the review committee	10%
<u>TOTAL</u>	<u>100%</u>

1. PROPOSALS

Proposals will be reviewed and evaluated by the Review Committee to determine whether the Respondent has met the experience and staff qualifications described in this RFP. The short list will consist of three (3) firms with the highest ranking scores after the technical proposal scores are tabulated. The financial proposals will then be ranked and considered in conjunction with the technical proposal scores.

2. PRESENTATIONS

TOWN may require oral and visual presentations from those firms that are ranked or short-listed. This may be done at TOWN's sole discretion when it is determined presentations are essential as part of the evaluation process, and are in the best interests in this matter. It is the intention of TOWN to short-list a minimum of three (3) firms and rank them according to the most qualified firm with a proposal and presentations that best suits the needs of TOWN.

SECTION VI – TOWN BACKGROUND

A. PROPERTY DESCRIPTION

Pembroke Park is a municipality in Broward County, Florida, United States. The Town took its name from its location along Pembroke Road. As of the 2010 census, the population was 6,102. It is part of the South Florida metropolitan area, which was home to 5,564,635 people at the 2010 census. Almost one-half of Town residents live in mobile homes.

Pembroke Park is located at 25°59'04"N 80°10'38"W / 25.984326°N 80.177305°W / 25.984326; 80.177305°W. According to the United States Census Bureau, the Town has a total area of 1.7 square miles, of which 1.4 square miles is land and 0.27 square miles (17.5%) is water.

B. ADMINISTRATION

The project will be administered by TOWN with the Public Services Director or designee being the main point of contact for all questions during preparation and execution of project. The Public Services Department will be instrumental to the implementation of the project.

C. PAYMENT

Payment terms are NET 30 Days. TOWN is exempt from all Federal, State, local, and excise taxes.

Invoices shall be mailed to:

Town of Pembroke Park
Attn: Todd Larson, Public Services Director
3150 SW 52nd Avenue
Pembroke Park, FL 33023

D. PROCEDURES AND MISCELLANEOUS ITEMS

1. All questions shall be submitted in writing via email, and all questions will be answered by addenda. All Addenda will be posted on the Town's website under Departments at www.townofpembrokepark.com/departments/bid-openings/, and on DemandStar at www.demandstar.com. All firms responding to this RFP must check these websites before responding to this RFP.
2. All respondents to this RFP shall hold harmless the TOWN, and any of their officers and employees from all suits and claims alleged to be a result of this RFP. The issuance of this RFP constitutes only an invitation to submit proposals. TOWN reserves the right to determine, in its sole discretion, whether any aspect of a respondent's submittal meets the criteria in this RFP. TOWN also reserves the right to seek clarifications to negotiate with any vendor submitting a response, to reject any or all responses with or without cause, and to modify the procurement process and schedule. In the event that this RFP is withdrawn or the project canceled for any reason, TOWN shall have no liability to any respondent for any costs or expenses incurred in connection with this RFP or otherwise.

3. The RFP is subject to the provisions of TOWN Procurement Policy and any revisions thereto, which are hereby incorporated into this RFP in their entirety except as amended or superseded herein.
4. Failure to submit all the mandatory forms with this proposal package shall be just cause for the rejection of the qualification package. However, TOWN reserves the right to decide, on a case by case basis, in its sole discretion, whether or not to reject such a bid as non-responsive.
5. In case of failure to deliver services in accordance with the contract terms and conditions, TOWN, after due oral or written notice, may procure substitute services from other sources, and hold the Contractor responsible for any resulting additional purchasing and administrative costs. This action shall be in addition to any other remedies which TOWN may consider.
6. By submitting a proposal package, the vendor is certifying that the firm is not currently debarred from bidding on contracts by any agency of the State of Florida, nor the firm is an agent of a person or entity that is currently debarred from submitting contract bids for any agency of the State of Florida.
7. Any contract resulting from this RFP shall be governed in all respects by the laws of the State of Florida. Any litigation with respect thereto shall be brought in the Circuit Court of the Seventeenth Circuit, Broward County, Florida. Then, Contractor shall comply with applicable federal, state, and local laws and regulations, in the performance of the project.
8. It is understood and agreed between the parties herein that TOWN shall be bound hereunder only to the extent of the funds available or which may hereafter become available for the purpose of this agreement.

E. FINAL SELECTION

The Review Committee representative will make a recommendation to the Town Commission following review of all qualified proposals, selection of a suitable primary and secondary vendors, and preliminary contract negotiations. TOWN shall complete contract negotiations with the successful primary and secondary vendors following the Town's Commission approval.

TOWN reserves the right to accept the response that is determined to be in the best interest of TOWN. TOWN reserves the right to reject any and or all proposals.

(Remainder of Page Intentionally Left Blank)



DISASTER DEBRIS REMOVAL & DISPOSAL SERVICES

PRICE PROPOSAL FORM

NOTE: Respondents shall make no changes to the table below and shall fill it out completely. Values shall be provided for all categories below, otherwise proposal may be deemed non-responsive.

<u>FEE SCHEDULE</u>		
1.	Vegetative storm debris picked up at the designated work zone, hauled to and dumped at a Temporary Debris Storage and Reduction Site (TDSRS)	
	Mileage Radius: 0-15 Miles	\$ <u>7¹⁵</u> /CY
	16-30 Miles	\$ <u>7⁴⁵</u> /CY
	31-60 Miles	\$ <u>7⁹⁵</u> /CY
	61-90 Miles	\$ <u>7⁹⁵</u> /CY
	91-120 Miles	\$ <u>7⁹⁵</u> /CY
2.	Construction and Demolition debris hauled to and dumped at a TOWN approved disposal site or landfill.	
	Mileage Radius: 0-20 Miles	\$ <u>7⁴⁵</u> /CY
	21-40 Miles	\$ <u>7⁹⁵</u> /CY
	41-70 Miles	\$ <u>8²⁰</u> /CY
	71-100 Miles	\$ <u>8²⁰</u> /CY
	101-140 Miles	\$ <u>8²⁰</u> /CY
3.	Validated load hauled tickets from the TDSRS for final processed vegetative debris at a TOWN approved recycling facility.	
	Mileage Radius: 0-20 Miles	\$ <u>3⁴⁵</u> /CY
	21-40 Miles	\$ <u>3⁹⁵</u> /CY
	41-70 Miles	\$ <u>4⁴⁵</u> /CY
	71-100 Miles	\$ <u>4⁹⁵</u> /CY
	101-140 Miles	\$ <u>4⁴⁵</u> /CY

4.	Tipping fees/disposal costs for Green Waste shall be paid by Contractor, and actual incurred cost shall be invoiced to TOWN for reimbursement.	
5.	Management, Processing and Loading of all eligible debris and/or residue at the TDSRS. Include locating, leasing (if required), preparing and layout of site; management, maintenance and operation of the TDSRS; receiving, sorting, segregation, processing and reduction of vegetative debris (chipping or grinding or burning as directed by TOWN); furnishing materials, supplies, labor, tools and equipment necessary to perform services; maintenance of internal roadways, providing traffic control, dust control, erosion control, articulated boom lift(s), lighting, hazardous/toxic waste (HTW) containment areas, fire protection, all required permits, environmental monitoring, and safety measures; loading reduced/stored debris and initiating load tickets for final disposition; and closure and remediation of the TDSRS.	\$ 345 /CY
6.	Pick up and disposal of hazardous materials.	\$ 100- /CY
7.	Dead Animal Collection, Transportation & Disposal.	\$ 2- /CY POUND
8.	Hazardous trees – Trees will be evaluated by TOWN and be designated to be cut down and hauled to the TDSRS for reduction. Trees will be measured 3' above the ground.	\$ /CY
	Trees with branches remaining – FEE ONLY TO CUT TREE	\$ /CY
	6-12" Diameter	\$ 75- /CY
	13-24" Diameter	\$ 50- /CY
	25-48" Diameter	\$ 35- /CY
	> 48" Diameter	\$ 25- /CY
9.	Stumps up to 24" in diameter.	\$ 100- /CY EACH
	Stumps over 24" in diameter (requires TOWN's approval).	\$ 245- /CY EACH
10.	Hangers – Hangers will be considered any hanging/damaged remaining in the tree(s) above the ROW of 2" or greater diameter. The Contractor, at the direction of TOWN, will remove hangers for a unit price per hanger.	
	2-4" Hanger	\$ 28 /hanger
	5-12" Hanger	\$ 28 /hanger
	> 12" Hanger	\$ 28 /hanger
11.	Private Property Demolition and Debris Removal – The Contractor shall operate within the Public Right-of-Way (ROW) only as identified and directed by TOWN. Operations beyond the ROW on private property shall be only as necessary to abate imminent and significant threats to the public health and safety of the community and shall include, but is not limited to, the demolition of structures and the removal and relocation of the debris to the public ROW.	\$ 16- /CY
12.	Tipping fees/disposal costs for construction and demolition (C&D) debris shall be paid by TOWN.	
13.	Fallen Trees – The Contractor shall cut a fallen tree, which extends onto the ROW from private property, at the point where it enters the ROW. Vegetative debris shall be placed on the ROW for collection.	Price Included

14.	<u>Fill Dirt</u> – As identified and directed by TOWN, the Contractor shall place compatible fill dirt in ruts created by equipment and vehicles, holes created by removal of hazardous stumps, and other areas that pose an imminent and significant threat to public health and safety.	\$ 18 /CY
15.	<u>White Goods</u> – The Contractor shall recycle or dispose of all eligible white goods in accordance with all federal, state, and local rules, regulations and laws.	\$ 40 /unit
16.	<u>Freon Recovery</u> – The Contractor SHALL REMOVE AND RECOVER Freon from any white goods, such as refrigerators, freezers or air conditioners, at the TDSRS or final disposition site in accordance with all federal, state and local rules, regulations and laws.	\$ 45 /unit
17.	<u>Training and Assistance</u> Sessions for all key TOWN personnel and assistance in all disaster debris recovery planning efforts, as requested.	Price Included
18.	<u>Preliminary Damage Assessment</u> – Determining the impact and magnitude of the disaster event before federal assistance is requested, identifying damaged locations and facilities, distinguishing between pre-disaster damage and disaster-generated damage, documenting eligible costs, and describing the physical and financial impact of the disaster.	Price Included
19.	<u>Mobilization and Demobilization</u> – All arrangements necessary to mobilize and demobilize the Contractor's labor force and machinery needed to perform the Scope of Services contained herein shall be made by the Contractor.	Price Included
20.	<u>Temporary Storage of Documents</u> – The Contractor shall provide storage of daily or disaster-related documents and reports for protection during the disaster event.	Price Included
21.	<u>Debris Planning Efforts</u> – The Contractor shall assist in all disaster debris recovery planning efforts as requested by TOWN. These planning efforts shall include, but are not limited to, development of a <i>debris management</i> plan, identification of adequate temporary debris storage and reduction sites, estimation of debris quantities, and emergency action plans for debris clearance following a disaster event.	Price Included
22.	<u>Closure and Remediation of the TDSRS</u> – The Contractor shall remove all Contractor equipment and temporary structures, and shall dispose of all residual debris from the TDSRS at an approved final disposition site. <u>The Contractor is responsible for the reclamation and remediation of the TDSRS site to its original state prior to use by the Contractor.</u>	Price Included
23.	<u>Reporting and Documentation</u> – The Contractor shall provide and submit to TOWN all reports and documents as may be necessary to adequately document the <u>Debris Recovery Services</u> in accordance with FEMA requirements.	Price Included

DISASTER DEBRIS REMOVAL & DISPOSAL SERVICES

HOURLY FEE SCHEDULE

<i>All equipment rates below include operator, fuel and maintenance costs</i>	
Personnel/Equipment	Hourly Rate
Stump Grinder	\$ 70
50' Bucket Truck	\$ 145
16-20 Cubic Yard Dump Truck	\$ 100
850 HP or Equivalent Tree Grinder	\$ 500
Water Truck (2000 gal.)	\$ 65
Rubber Tire Backhoe	\$ 100
Climber with Gear	\$ 70
Superintendent with Truck	\$ 75
Foreman with Truck	\$ 60
Operator with Chainsaw	\$ 45
Traffic Control Personnel	\$ 40
Laborer	\$ 40
Field Project Foreman	\$ 60
Administrative Assistant	\$ 45
Clerical	\$ 40
Pickup Truck	\$ 60
Mechanized Broom	\$ 80
Trackhoe, 490 or Equivalent	\$ 135
50 Ton Lowboy	\$ 110
Skidsteer	\$ 85
Rubber Tire Excavator	\$ 135



DISASTER DEBRIS REMOVAL & DISPOSAL SERVICES

ADDENDA ACKNOWLEDGEMENT

The vendor has examined and carefully studied the Request for Proposals and the following Addenda. Receipt of all ADDENDA is hereby acknowledged:

Addendum No. 1 5/17/19

Addendum No. _____

Addendum No. _____

Addendum No. _____

[Signature]
Authorized Representative (Signature)

5/15/19
Date

Greg Goethers, President
Authorized Representative/Title
(Print or Type)

Vendors must acknowledge all issued addenda. Proposals which fail to acknowledge the vendor's receipt of any addendum will result in the rejection of the offer, if the addendum contained information which substantively changes the Owner's requirements.



DISASTER DEBRIS REMOVAL & DISPOSAL SERVICES

PROPOSER'S CERTIFICATION AND STATEMENT OF NON-COLLUSION

I Greg Gathers certify that this proposal is made without prior understanding, agreement or connection with any corporation, firm or person submitting a proposal for the same services, and is in all respects fair and without collusion or fraud. I understand that collusive bidding is a violation of state and Federal laws and can result in fines, prison sentences, and civil damages awards.

I certify that this proposal has been prepared independently and the price submitted will not be disclosed to another person.

TOWN reserves the right to reject the proposal submitted by any proposer violating this provision.

I agree to abide by all conditions of this proposal and certify that I am authorized to sign this proposal.

COMPANY NAME: Custom Tree Care, Inc.

[Signature]
Authorized Representative (Signature)

5/15/19
Date

Greg Gathers, President
Authorized Representative/Title
(Print or Type)



DISASTER DEBRIS REMOVAL & DISPOSAL SERVICES

VENDOR INFORMATION FORM

1.	Legal Business Name <i>Custom Tree Care, Inc.</i>	
2.	Street Address <i>6021 SW 29th St. PMB #130</i>	
3.	City, State & Zip <i>Topeka, KS 66614</i>	
4.	Type of Business (Association, Corporation, Partnership, Limited Liability Company, etc.) <i>Corporation</i>	State of Registration <i>Kansas</i>
5.	Name & Title of Authorized Signer <i>Greg Gathers, President</i>	
6.	Primary Contact <i>Greg Gathers</i>	
7.	Phone <i>(785) 478-9805</i>	Fax <i>(785) 478-4195</i>
8.	E-mail <i>ggathers@customtreecare.com</i>	
9.	Company's Website <i>www.customtreecare.com</i>	
10.	Has your company ever been debarred from doing business with any federal, state or local agency? Yes ☐ No ☒ If Yes, please state the agency name, dates and reason for debarment.	

ATTACH COPY OF BUSINESS LICENSE AND A COMPLETED W-9 FORM

See Attached



DISASTER DEBRIS REMOVAL & DISPOSAL SERVICES

REFERENCE FORM

See attached

All references must be from customers for whom your company has provided similar services as the specifications of this bid. *(Invalid contact information will result in default of references and may cause the bid to be disqualified.)*

Company Name:

1.	Company
Street Address	
City, State & Zip	
Contact Person Name	Title
Phone	Email
Describe Scope of Work and dates of project/service	
2.	Company
Street Address	
City, State & Zip	
Contact Person Name	Title
Phone	Email
Describe Scope of Work and dates of project/service	
3.	Company
Street Address	
City, State & Zip	
Contact Person Name	Title
Phone	Email
Describe Scope of Work and dates of project/service	



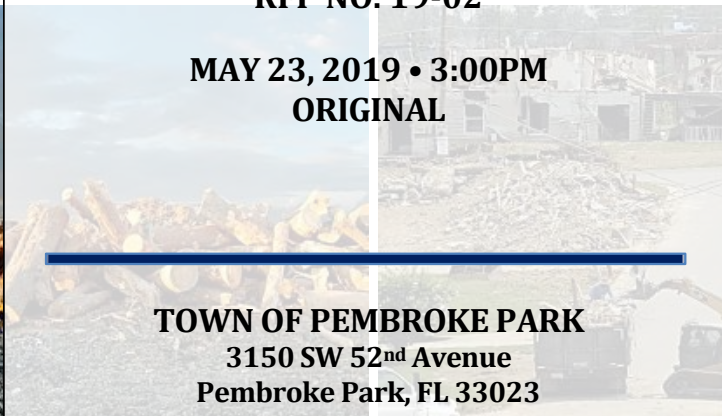
500 South Australian Avenue • Suite 600
West Palm Beach, FL 33901
(888) 721-4372 • Fax: (504) 482-2852
www.drcusa.com

FL License No. CRC1331307

REQUEST FOR PROPOSAL
Disaster Debris Removal and Disposal Services

RFP NO. 19-02

**MAY 23, 2019 • 3:00PM
ORIGINAL**



TOWN OF PEMBROKE PARK
3150 SW 52nd Avenue
Pembroke Park, FL 33023



PREPARE•RESPOND•RECOVER

POINTS OF CONTACT:
Kristy Fuentes, Kfuentes@drcusa.com
Jay Gunter, jgunter@drcusa.com

Table of Contents

DISASTER DEBRIS REMOVAL AND DISPOSAL SERVICES

TAB 1 – EXECUTIVE SUMMARY	1
A. Signing Authority	3
TAB 2 – EXPERIENCE AND ABILITY AND ADDITIONAL PROPOSAL REQUIREMENTS	5
A. Notable Achievements And Experience	6
B. Background and Capacity	7
C. Key Projects and Values	8
D. Financial Strength And Stability	9
E. Technical Training & Educational Services	10
F. Relevant Work Experience	14
G. Experience With FEMA Reimbursement	17
H. Key Personnel	21
I. Bank Reference Letter	25
J. Bonding Capacity Letter	26
K. Sample Insurance Certificate	27
L. Organizational Chart	29
M. Certifications	30
TAB 3 – PAST PERFORMANCE	49
A. 5 Year Past Performance	49
B. Experience in Specialty Debris Management	57
C. Accounting and Document Management	59
D. Availability Of Firm’s Resources	60
E. References	65
F. Current Pre-Position Clients of DRC	66
G. Reference Forms	69
TAB 4 – UNDERSTANDING OF PROJECT REQUIREMENTS	70
A. Family of Companies	70
B. Comprehensive Services	71
C. General Project Requirements	72
TAB 5 – APPROACH AND METHOD	73
A. Prepare	74
B. Respond	76
C. Recover	91



TAB 6 – MBE PARTICIPATION	94
A. Employment Of Local And Minority Contractors.....	94
B. Affirmative Action/Equal Opportunity Policy.....	98
C. Master Subcontractor Agreement	99
TAB 7 – TOWN DOCUMENTS.....	110
A. Vendor Information.....	111
B. Florida Contractor’s License	112
C. Florida Secretary of State License	114
D. SunBiz.....	115
E. W-9	118
F. Proposer’s Certification and Statement of Non-Collusion.....	119
G. Reference Form	120
H. Addenda Acknowledgement.....	121
I. Addendum 1	122
J. Bid Bond.....	125
TAB 8 – PRICE PROPOSAL FORM	127
A. Price Proposal Form.....	128



Tab 1: Executive Summary

Disaster Debris Removal and Disposal Services



500 South Australian Avenue • Suite 600 • West Palm Beach, FL 33901 • (888) 721-4372 • Fax: (504) 482-2852

www.drcusa.com

May 23, 2019

Town of Pembroke Park
Attn: Deputy Clerck
3150 SW 52nd Avenue
Pembroke Park, FL 33023

Re: Disaster Debris Removal and Disposal Services
RFP No. 19-02

Dear Sir or Madam,

DRC Emergency Services, LLC, appreciates the opportunity to present to you and the Town of Pembroke Park our proposal to provide Disaster Debris Removal and Disposal Services as required in the above referenced RFP. DRC is among the leading disaster management companies in the United States. Our services include emergency debris removal; disaster management—including temporary housing, workforce housing and life support—as well as required FEMA documentation; debris management; right-of-way maintenance; marine debris, salvage and recovery; vehicle and vessel removal and processing; technical assistance and project management; construction and construction management; demolition; and landfill management.

DRC has an office in West Palm Beach, Florida, which is located 1 hour from the Town of Pembroke Park. Our additional office locations in Galveston, Texas, New Orleans, Louisiana, Semmes, Alabama, and Surf City, North Carolina provide us with geographical maneuverability along the Gulf Coast, and allow us to continue to provide services to the Town of Pembroke Park should any location be compromised during a disaster. DRC is incredibly familiar with the area and has contracts in the Cities of Miami, North Miami, Lighthouse Point and the Village of Virginia Gardens. DRC currently has dozens of reservists and hundreds of subcontractors ready to participate in any response effort. Depending on the size of an event which may strike the Town of Pembroke Park, DRC will dedicate all necessary manpower and equipment and in no case, will the project be understaffed.

Corporate officers with legal signing authority to bind DRC to the terms and conditions of this proposal include: John Sullivan, President; Kristy Fuentes, Vice President/Secretary-Treasurer. Mr. Sullivan and Ms. Fuentes are authorized to make representations for the company. Evidence of their authority is attached.

John Sullivan
President
P.O. Box 17017
Galveston, TX 77552
P: 504-482-2848
F: 504-482-2852
Jsullivan@drcusa.com

Kristy Fuentes
Vice President/Secretary-Treasurer
110 Veterans Blvd, Suite 515
Metairie, LA 70005
P: 504-482-2848
F: 504-482-2852
Kfuentes@drcusa.com

Tab 1: Executive Summary

Disaster Debris Removal and Disposal Services



The Regional Manager for the Town of Pembroke Park is Jay Gunter who can be reached at (888) 721-4372, by cell: (386) 507-1011 or by email: jgunter@drcusa.com.

This proposal is in all respects fair and in good faith, without collusion or fraud and conforms to the specifications of your RFP. If we may offer any additional information or clarifications, please let us know. Thank you for the opportunity to offer our services and we look forward to working with the Town of Pembroke Park in the future.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Kristy Fuentes', is written over a light blue circular background.

Kristy Fuentes
Vice President, Secretary, Treasurer

**ACTION IN LIEU OF
A MEETING OF THE
MANAGER OF
DRC EMERGENCY SERVICES, LLC**

This action is taken in accordance with Section 10-12-22 of the Alabama Limited Liability Company Act, as amended (the “Act”), in lieu of a meeting of the sole Manager of DRC EMERGENCY SERVICES, LLC, an Alabama limited liability company (the “Company”), and is made effective as of January 19, 2016.

WHEREAS, Section 4.2 of the Company’s Second Amended and Restated Operating Agreement dated January 20, 2016 (as amended, the “LLC Agreement”) and the Act permit the Manager of the Company to take the following actions; and

WHEREAS, the undersigned, DRC Equity LLC, constitutes the sole Manager of the Company (the “Manager”).

NOW, THEREFORE, the undersigned hereby makes the following resolutions and consents to the following actions in lieu of a meeting of the Manager of the Company:

1. The following persons, in their respective corporate capacities indicated below, are hereby authorized and empowered for the express limited purpose of signing documents for the submission of bids, proposals, offers, responses and other related documents to, any federal, state or local government, including any governmental entity, organization, body, agency, department or political subdivision, for the transaction of business by or on behalf of the Company:

<u>Name</u>	<u>Office/Capacity</u>
John R. Sullivan	President
Kristy Fuentes	Vice President of Business Development, Secretary and Treasurer

2. The officers listed above after giving effect to this written consent are hereby authorized and directed on behalf of the Company to execute and deliver such agreements and instruments, make such filings and give such notices, and take any and all such other actions, and to do or cause to be done, such acts as such officers may deem necessary or advisable to accomplish or otherwise implement the purposes of the foregoing resolutions or to cause the Company to perform its obligations under any of the foregoing.

3. All actions taken by any officer of the Company in connection with any of the transactions contemplated by these resolutions are hereby authorized, approved, ratified and confirmed in all respects.

4. This written consent may be executed in counterparts, and all so executed shall constitute one action notwithstanding that all of the undersigned are not signatories to the original or to the same counterpart. This written consent shall be filed with the minutes of the proceedings of the Manager of the Company.

[SIGNATURE PAGE FOLLOWS]

Dated effective as of the date first written above.

DRC EMERGENCY SERVICES LLC

By: **DRC EQUITY, LLC**
a Texas limited liability company
Its: Manager



By: John R. Sullivan
Its: President

[Consent to Appoint Manager – DRC Emergency Services, LLC (January 2016)]



Tab 2: Experience and Ability and Additional Proposal Requirements

Disaster Debris Removal and Disposal Services

For 30 years, DRC has provided extensive disaster recovery services, environmental services and civil construction to federal, state, and local governments. As a leader in the recovery industry, our passion is helping communities prepare for the worst while being prepared to deliver a rapid response when necessary, all to facilitate the most efficient recovery possible. Setting new industry standards is what our customers have come to expect; DRC takes pride in our versatility and in our innovative approach to every job. Having successfully completed over \$2.5 billion in contracts over the last 30 years alone, DRC employs scores of talented professionals ready to satisfy our client's needs. We are proven, and we are ready.



The primary mission of our company is to provide a **professional, honest, and immediate response** to natural and man-made disasters throughout the world. DRC is highly capable in managing all facets of a disaster, particularly because of our extensive experience in communicating with our clients. Through our experience, we have developed an inherent understanding of how to direct emergency response and recovery.

DRC has provided a plethora of services in response to disaster recovery including, but not limited to:

- Debris Management
- Demolition
- Marine Debris, Salvage, and Recovery
- Vehicle and Vessel Removal and Processing
- Technical Assistance and Project Management
- Temporary Housing, Workforce Housing and Life Support
- Construction and Construction Management
- Landfill Management
- Civil, Heavy, and Recovery Construction
- Oil Spill Response and Mining
- Right-of-way maintenance
- Beach Restoration
- Canal Bank Stabilization
- Drainage Improvement Projects
- Hazardous Waste Segregation
- Environmental Control
- Traffic Control
- Tree Trimming and Removal
- Emergency Supplies and Support

Tab 2: Experience and Ability and Additional Proposal Requirements

Disaster Debris Removal and Disposal Services



NOTABLE ACHIEVEMENTS AND EXPERIENCE

- Simultaneously mobilized, staffed and successfully operated **53 individual projects** throughout the Southeastern US during the 2017 Hurricane Season.
- Established a **single-day productivity record** for post-disaster debris removal as recognized by FEMA in 2008 for collecting 440,000 cubic yards.
- Designed, implemented, managed and financed a **150-mile Gulf of Mexico shoreline protection system** in response to the BP oil spill.
- Established industry standards for total volume recycled by **recycling 100% of the 5.6 million cubic yards collected** in Houston, TX following Hurricane Ike.
- 30-year record of assisting local jurisdictions without a single disallowance** in maximizing **federal reimbursement** for eligible work performed.

“The City of Houston set an **all-time, one day record** for debris removal in anything that’s been done in the United States of America. And we’ve **increased significantly the pace of our removal of debris every day.**”

Bill White, Former Mayor of Houston, Texas



Tab 2: Experience and Ability and Additional Proposal Requirements

Disaster Debris Removal and Disposal Services

BACKGROUND AND CAPACITY

The company was formed in 1989 in response to Hurricane Hugo. In 2001 the company began operating as DRC Emergency Services, LLC. Since its inception, DRC has responded and navigated through countless disaster events that included hundreds of contracts, each involving a unique community with distinct circumstances. In the past, DRC has picked up as little as 170 cubic yards for a single client and over 12 million cubic yards during 39 simultaneous activations. Having performed debris operations across the Continental United States and internationally for three decades, DRC has engaged a network of over 3,000 subcontracting partners. Our relationship with these contractors **guarantees that no matter the size or location of an event, DRC will respond timely.**

When disasters hit communities,
DRC Emergency Services is there.
We stand by ready to help you
prepare, respond, and recover
in the face of disaster.

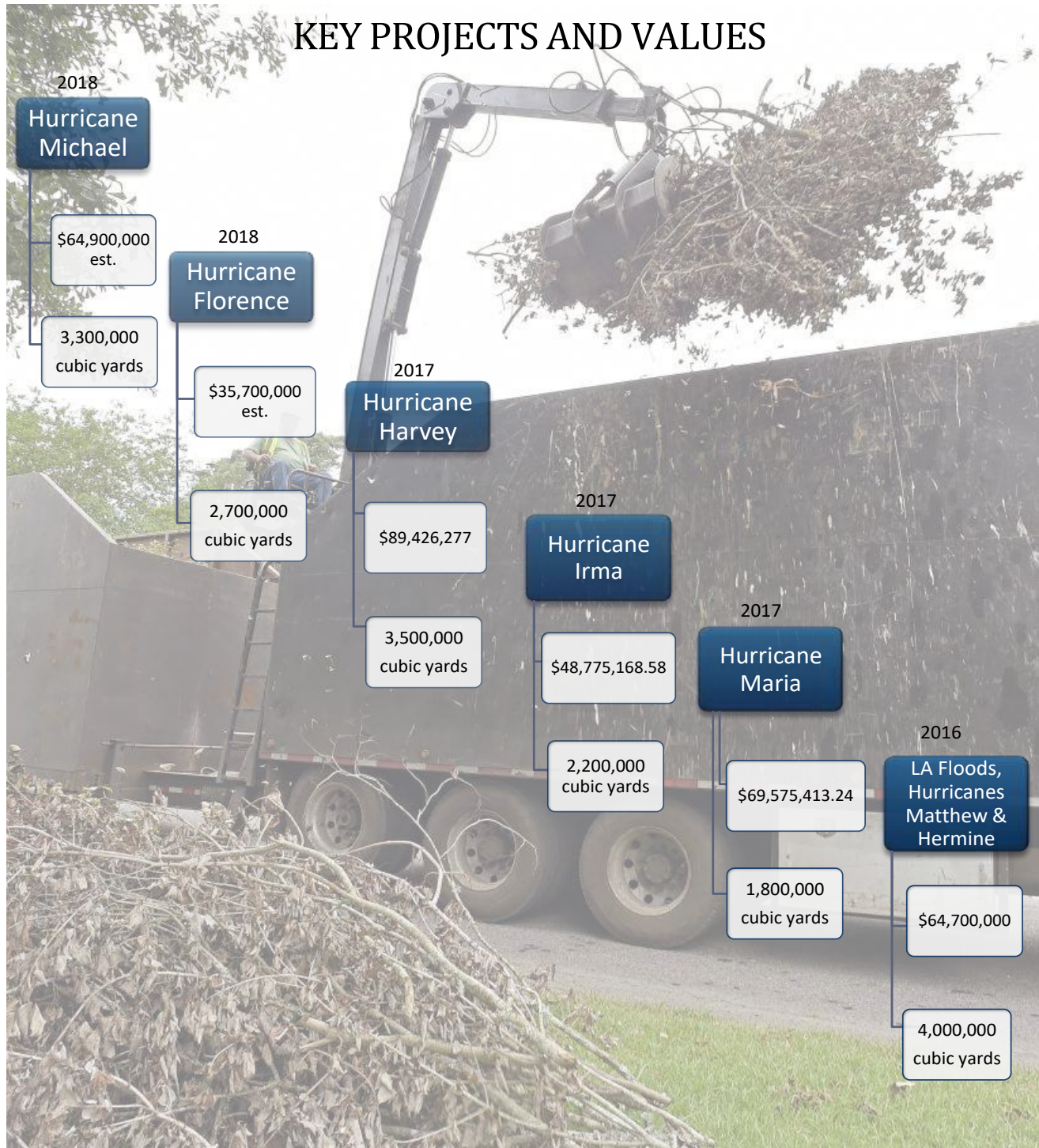


Tab 2: Experience and Ability and Additional Proposal Requirements

Disaster Debris Removal and Disposal Services



KEY PROJECTS AND VALUES





Tab 2: Experience and Ability and Additional Proposal Requirements

Disaster Debris Removal and Disposal Services

FINANCIAL STRENGTH & STABILITY

DRC is one of the most **financially sound and stable companies** in the disaster response industry. With a **bonding capacity of over \$1 billion** and access to dedicated cash and credit lines in **excess of \$200 million**, DRC has the ability to manage and complete multiple projects simultaneously without being hindered by a lack of operating capital. During high storm seasons over the past decade, DRC operated substantially out of pocket prior to client payment, yet remained fully capable of providing the critical services necessary to complete all contracts.

- The 2018 hurricane season brought several storms, most notably Hurricanes Florence and Michael. With only two weeks of reprieve between each storm, DRC mobilized in Florida, North Carolina, Virginia and Georgia simultaneously.
- Three major hurricanes hit continental North America in 2017, Hurricanes Harvey, Irma, and Maria, consecutively. DRC managed a total of 53 projects simultaneously in the months that followed these disasters, totaling to \$207 million and 6 million cubic yards.
- 2016 brought several severe flooding events, primarily in Texas and Louisiana. Additionally, Hurricanes Hermine and Mathew wreaked havoc on Florida and the East Coast. DRC was activated in 30 total jurisdictions, DRC picked up a total of 4 million cubic yards of debris, totaling to an estimated amount of \$64.7 million contract value.
- The winter of 2014 wreaked havoc on the eastern seaboard. Working primarily in South Carolina and North Carolina, DRC managed the debris removal for 5 counties in North Carolina and 8 counties for SCDOT. Removing over 225,000 trees and 400,000 cubic yards, the contract value is \$54,449,473.
- DRC successfully performed in at least 9 contracts that were directly related to the British Petroleum Deepwater Horizon oil spill in the Gulf of Mexico which flowed for three months in 2010. The company's depth of knowledge with debris handling in ecologically sensitive environments was a significant asset to the regions affected. The total contract value is \$185,334,469.
- In 2008, following Hurricanes Ike and Gustav, DRC provided debris removal services for 36 separate and simultaneous disaster management services contracts, including the cities of Houston, Galveston and New Orleans. The total value of these contracts was approximately \$200 million.
- In 2005-2006, DRC mobilized, performed and completed a contract valued at over \$100 million for the Louisiana Department of Transportation and Development in response to Hurricane Katrina, while still performing other projects across the United States.

DRC has never failed to complete any awarded work, defaulted on a contract, or filed for bankruptcy. The company has a 100% assignment completion record.

Banking

Texas Capital Bank
Mike Chryssikos
Senior Vice President
One Riverway, Suite 2100
Houston, TX 77056
(832) 308-7109
michael.chryssikos@texascapitalbank.com
(Please see attached letter)

Surety

Bowen, Michlette & Britt Insurance
Agency LLC
Toby Michlette
Surety Bond Producer, Senior VP
1111 North Loop West, Suite 400
Houston, TX 77046
(713) 880-7109
Tmichlette@bmbinc.com
(Please see attached letter)

Insurance

McGriff, Seibels & Williams
Rob Harrison
818 Town & Country Blvd.
Suite 500
Houston, TX 77024
(713) 940-6544
Rob.harrison@mcgriff.com
(Please see sample insurance certificate attached)

Tab 2: Experience and Ability and Additional Proposal Requirements

Disaster Debris Removal and Disposal Services



TECHNICAL TRAINING & EDUCATIONAL SERVICES

DRC Emergency Services, LLC can help local government prepare for almost any contingency with confidence. Our staff is trained to aid local governments with comprehensive planning and support. **We are committed to helping our clients understand the principals of Emergency Management** and have had overwhelming success providing training programs and pre-event planning workshops.

Our personnel are always available to provide the Town of Pembroke Park with planning and training exercise. DRC will provide regular training and feedback sessions annually or on a more frequent basis to Town as a service at no additional cost. Typical workshops include:

- Pre-Season Debris/Response Readiness Workshop
- Scenario Based Tabletop Exercise
- Debris Management Seminar
- Debris Readiness Exercise
- Discussion Based Debris Management Exercise
- Disaster Debris Awareness Exercise

"I have been City Manager for over 50 years. DRC is the best hurricane contractor I have had the opportunity to work with."

Samuel Kissinger, City Manager,
Indian Creek Village, FL

When requested, DRC can offer a "Regional Debris Readiness Workshop" for smaller jurisdictions by inviting neighboring communities to a combined training session.



Local Team Partners, Vendors, and Subcontractors

DRC maintains a network of hundreds of subcontractors, approximately 30 of which are primary subcontractors that have been a part of DRC's responses in the last 30 years. These subcontractors along with DRC's own personnel and equipment are capable of mobilizing events of huge magnitude. The identification of local subcontractors prior to activation secures commitment of equipment and insurance requirements. In compliance with the Stafford Act, DRC encourages local participation. A few methods used to identify local subcontractors include:

- Outreach programs
- Government referrals
- Website applications
- Direct mail outreach



Tab 2: Experience and Ability and Additional Proposal Requirements

Disaster Debris Removal and Disposal Services

The use of local subcontractors helps revitalize the Town of Pembroke Park's community and economic recovery after a disaster. DRC is always committed to utilizing local subcontractors because we are dedicated to the complete recovery of the Town of Pembroke Park's community. RPF Emergency Services, LLC and MCO Construction and Services, Inc. are the proposed subcontractors for the Town. DRC continues to build its subcontractor base and boast potentially the largest group in the industry. All subcontractors are vetted and the Town of Pembroke Park will always have a final authority on the use of subcontractors.

"DRC, LLC, its staff, and sub-contractors were an essential and outstanding asset to the County's effort to recover from this destructive storm event. I cannot recommend them more highly. We certainly don't relish the possibility of another difficult storm season, but know that DRC will be there to meet all challenges imposed."

– George Garrett, Sr. Director of Marine Resources & GIS Services of Monroe County, Florida

Joint Planning and Training

DRC provides the Town of Pembroke Park with planning and training throughout the length of the Town's contract at no extra cost. Benefits of these sessions include:

- Providing an opportunity to build relationships between both parties
- Delivering invaluable operational and administrative information to all stakeholders
- Discussing forecasting and reviewing the debris management plan

Identifying Equipment Staging Areas

While discussing potential plots to stage equipment, the following should be considered:

- Staging away from residential areas
- Easy access from main right-of-ways
- Sufficient acreage to manage a large number of vehicles
- Fencing around the facility is preferable

TDSRS Site Selection

Criteria at a minimum will include:

- Public versus private land considerations
- Environmental agency approvals
- Dust and fire mitigation
- Ingress and egress considerations
- Security features
- Storm water controls considerations
- Elevation
- Sound buffers and fencing

Tab 2: Experience and Ability and Additional Proposal Requirements

Disaster Debris Removal and Disposal Services



Proposed TDSRS

Mc Tyre Park
3183 W Haollandale Beach Blvd
Hallandale Beach, FL 33009



Identifying Permanent Disposal Facilities, Transfer and Recycling Facilities

DRC has agreements in place with most major disposal and recycling facilities in the area. DRC's management will be responsible for working with the jurisdiction to identify these facilities and to secure favorable terms and conditions with each facility. Additionally, DRC's staff includes Steve Crawford, an expert in recycling, resource recovery, and disposal. With 25 years of experience, Crawford brings expertise and exceptional knowledge to every project.

Proposed Final Disposal Sites

Lopefra Corp. Recycling Facility
7555 NW 87th Ave
Medley, FL 33166

Waste Management
9350 NW 89th Ave
Medley, FL 33178





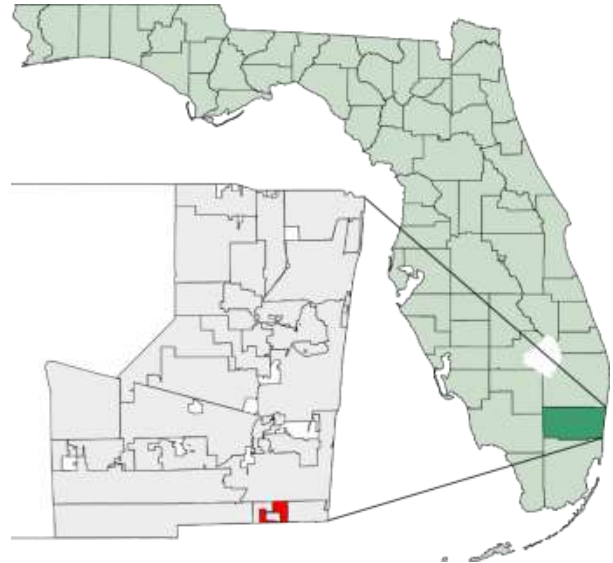
Tab 2: Experience and Ability and Additional Proposal Requirements

Disaster Debris Removal and Disposal Services

Establishing Emergency Push Routes & Collection Grids

Collection grids and emergency push routes should include:

- Hospitals
- Police departments
- Emergency shelters
- Nursing homes
- Major traffic routes



Tab 2: Experience and Ability and Additional Proposal Requirements

Disaster Debris Removal and Disposal Services



RELEVANT WORK EXPERIENCE

2018	Activations	Temporary Sites	Cubic Yardage	Contract Value
Hurricane Michael	Florida: Holmes County, Jackson County, Florida Department of Transportation, Tyndall Air Force Base, NSA Panama City Georgia: Colquitt	27	Work in Progress	Work in Progress
Hurricane Florence	North Carolina: Pender County, Wilmington, Havelock, Burgaw, Pine Knoll Shores, Surf City, Topsail Beach, Pamlico County, New Hanover County, Greene County, Southport, Jones County, and Sampson County, Camp Lejeune	18	Work in Progress	Work in Progress
Alabama Tornado Outbreaks	Alabama: Calhoun County, St. Clair County, and the City of Jacksonville	2	302,004.00	\$ 4,833,620
2017	Activations	Temporary Sites	Cubic Yardage	Contract Value
Hurricane Harvey	Texas: Texas GLO, Waller County, Harris County, Jefferson County, Port of Corpus Christi, Cities of Aransas Pass, Groves, Cleveland, Bellaire, Humble, Nederland, Port Aransas, Houston, Jacinto, Port Arthur, Piney Point Village, Port Neches, and Texas City	16	3,579,940.50	\$ 89,426,277.00
Hurricane Irma	Florida: Florida Department of Transportation, Florida Department of Environmental Protection, Monroe County, Citrus County, Miami-Dade County, Coconut Creek, Cutler Bay, Daytona Beach, Debary, Deland, Fernandina, Ft. Lauderdale, Indian Creek Village, Inverness, Largo, Miami, North Miami, North Miami Beach, Surfside, Orange City, Orlando, Palm Beach Gardens, Pembroke Pines, Redington Beach, and St. Augustine Georgia: Brunswick	30	2,159,454.64	\$ 48,775,168
Hurricane Maria	Puerto Rico: Department of Transportation and Public Works	8	1,082,845.80	\$ 69,757,413
2016	Activations	Temporary Sites	Cubic Yardage	Contract Value
Winter Storm Jonas	Maryland: Maryland Department of General Services, State of Maryland, Prince Georges County and City of Baltimore Virginia: Loudoun County	N/A	N/A	\$ 1,002,792
Multiple Severe weather events and flooding	Texas: Harris County, Houston, Texas DOT Louisiana: East Baton Rouge parish, Ascension Parish, Tangipahoa Parish, Lafayette Parish, St. Martin Parish, City of Baker, Assumption Parish, Iberville Parish, City of St. Gabriel,	5	2,800,000.00	\$ 50,000,000
Hurricane Hermine	Florida: Citrus County, Leon County	N/A	26,694.25	\$1,792,096.93
Hurricane Matthew	Florida: Daytona Beach, Ormond Beach, Deland, Orange City, St. Augustine, Sebastian North Carolina: New Hanover County, Pender County, Hyde County, Greene County, City of Wilmington, City of North Topsail Beach Georgia: Georgia Department of Transportation	14	579,473.65	\$13,572,406.02



Tab 2: Experience and Ability and Additional Proposal Requirements

Disaster Debris Removal and Disposal Services

2015	Activations	Temporary Sites	Cubic Yardage	Contract Value
Texas Flood Event	Texas: Texas Department of Transportation, City of Houston, and City of Bellaire	N/A	238,463.00	\$ 2,039,329
Louisiana Storm Event	Louisiana: East Baton Rouge Parish and Ascension Parish	N/A	135,977.96	\$ 875,867
2014	Activations	Temporary Sites	Cubic Yardage	Contract Value
Winter Ice Storms	South Carolina: South Carolina Department of Transportation North Carolina: New Hanover County, Pender County, City of Wilmington, City of Thomasville and City of Archdale	15	1,839,119.82	\$ 54,449,473
2013	Activations	Temporary Sites	Cubic Yardage	Contract Value
Midwestern Tornado Outbreak	Missouri: St. Louis County, St. Charles County, and City of Bradenton Oklahoma: City of Pottawatomie and City of Oklahoma City	2	205,288.10 Cubic Yards 50,426.28 Tons	\$ 3,253,487
2012	Activations	Temporary Sites	Cubic Yardage	Contract Value
Superstorm Sandy	New Jersey: Piscataway and City of Ocean City New York: New York Department of Transportation Maryland: Harford County	N/A	988,081.93	\$ 19,063,581
Hurricane Isaac	Louisiana: Louisiana Department of Transportation, Ascension Parish, St. John the Baptist Parish, Jefferson Parish, East Baton Rouge Parish, St. Charles Parish, City of New Orleans, New Orleans Downtown Development District, and City of Mandeville	6	814,611.22	\$ 11,929,391
2011	Activations	Temporary Sites	Cubic Yardage	Contract Value
Hurricane Irene	North Carolina: New Hanover County, Pender County, Pamlico County, North Topsail Beach, Havelock, and Southern Shores Virginia: Virginia Department of Transportation, Virginia Department of Emergency Management, City of Richmond, Suffolk Maryland: St. Mary's County, Calvert County, and Harford County Rhode Island: Rhode Island Department of Transportation, Burgaw, Barrington, Cranston, Narragansett, Cumberland, Providence,	14	872,108.16	\$ 18,477,522
2011 Tornado Outbreak	Alabama: Alabama Department of Transportation Divisions 1, 3, and 5, Alabama Department of Natural Resources, Jefferson County, Franklin County Calhoun County, City of Birmingham, City of Trussville, Town of Phil Campbell, Birmingham Airport Authority, and University of South Alabama Mississippi: Holmes County, Clay County, Durant,	12	2,695,808.75	\$ 32,235,282
FEMA Site Development	North Dakota: Minot	N/A	N/A	\$ 9,367,899

Tab 2: Experience and Ability and Additional Proposal Requirements

Disaster Debris Removal and Disposal Services



2010	Activations	Temporary Sites	Cubic Yardage	Contract Value
Deepwater Horizon Oil Spill	Louisiana: USES of Louisiana, Plaquemines Parish, Terrebonne Parish, St. Bernard Parish, Lafourche Parish, and Jefferson Parish Florida: Okaloosa County, Santa Rosa County, and Escambia County	N/A	N/A	\$ 185,334,468
2008	Activations	Temporary Sites	Cubic Yardage	Contract Value
Hurricane Ike	Texas: Texas GLO, Texas Department of Transportation, Trinity Bay Conservation, Harris County, Jefferson County, Jefferson County Drainage District, Nassau Bay, City of Nederland, City of Humble, Jamaica Beach, Port Arthur, Baytown, El Largo Port of Galveston, City of Groves, Piney Point Village, City of Galveston, Taylor Lake Village, City of Bellaire, City of Port Neches, and the City of Houston	25	11,377,207.60	\$ 169,770,518
Hurricane Gustav	Louisiana: Louisiana Department of Transportation, Assumption Parish, Iberville Parish, Bayou Lafourche Fresh Water District, St. John the Baptist Parish, St. Landry Parish, Iberville Parish, Lafayette Parish, Iberia Parish, Tangipahoa Parish, Terrebonne Parish, City of Kenner, and the City of New Orleans	21	4,289,503.96	\$ 38,218,302
2005	Activations	Temporary Sites	Cubic Yardage	Contract Value
Hurricanes Katrina, Rita and Wilma	Louisiana: Louisiana Department of Environmental Quality, Orleans Levee District, East Baton Rouge Parish, Washington Parish, Plaquemines Parish, St. Tammany Parish, City of Kenner, City of Westlake Mississippi: USCG, Mississippi Department of Transportation, and the City of Gulfport Florida: Florida Department of Transportation, Palm Beach Solid Waste Authority, Martin County, Miami-Dade County, Monroe County, Palm Beach County, Plantation, Deerfield Beach, North Miami, Miami, Hollywood, and the City of Gulf Breeze	20	Currently Unknown	\$ 1,162,578,450
2004	Activations	Temporary Sites	Cubic Yardage	Contract Value
Hurricanes Charley, Frances, Ivan and Jeanne	Florida: South Florida Management District, Okaloosa County, Escambia County, St. Lucie County, Hillsborough County, Indian River County, Martin County, Jacksonville Beach, Mary Esther, Broward County, City of Tampa, Crestview, Deerfield Beach, Deltona, Hollywood, Orchid, Plantation, Tarpon Springs, Niceville, Sanford, Temple Terrace, West Palm Beach, Vero Beach	10	Approximately 10,000,000	\$ 130,293,371



Tab 2: Experience and Ability and Additional Proposal Requirements

Disaster Debris Removal and Disposal Services

EXPERIENCE WITH FEMA REIMBURSEMENT

Having participated in every major disaster for the past 30 years, DRC has an unparalleled record for providing jurisdictions the maximum reimbursement rate granted by FEMA. **Our record serves as a testament to DRC's ability to perform within the strict guidelines established by our Federal Government, as well as our ability to attract and maintain well trained and principled personnel.**

Adherence to Policy Changes

DRC Emergency Services strives to continuously stay ahead of any changes in FEMA policy and guidance that may affect our Clients. DRC, immediately implemented internal measures to ensure that our clients, and prospective clients, were prepared to be fully compliant with this guidance. DRC carefully reviewed scopes of service, terms of inclusion, evaluation, pricing models, and other key components for any items which may have been deemed non-compliant relative to the new guidance. Additionally, **DRC Emergency Services, LLC is a founding member of DRCA** (the industry's trade organization). Through this membership, DRC helps shape policy and legislation for jurisdictions recovery process. Our additional memberships in other professional organizations (NEMA, APWA and SWANA), provides us with recent industry knowledge necessary to support our client base.

Major Disaster Recovery Projects

DRC has extensive experience working with FEMA on major disaster recovery projects. With over 30 years of experience, DRC has developed an inherent understanding of how to direct emergency response and recovery.

Date	Event	State	Declaration Number
2018	Hurricane Michael	FL, GA	DR-4399, DR-4400
	Hurricane Florence	NC	DR-4393
2017	Hurricane Maria	PR	DR-4339
	Hurricane Irma	FL, GA	DR-4337, DR-4338
	Hurricane Harvey	TX	DR-4332
2016	Hurricane Matthew	NC, GA, FL	DR-4285, DR-4284, DR-4283
	Hurricane Hermine	FL	DR-4393
	LA Severe Storms & Flooding	LA	DR-4277
2015	TX Severe Storms & Flooding	TX	DR-4269

Tab 2: Experience and Ability and Additional Proposal Requirements

Disaster Debris Removal and Disposal Services



2014	Ice Storm Pax	SC, NC	DR-4166, DR-4167
2012	Hurricane Sandy	NY, MD, NJ, MO	DR-4085, DR-4091, DR-4086, DR-4098
	Hurricane Isaac	LA	DR-4080
2011	Hurricane Irene	VA MD, NC, RI	DR-4024, DR-4034, DR-4019, DR-4027,
2010	TN Severe Flooding	TN	DR-1909
2009	Ice Storms	MD, VA	DR-1875, DR-1874
2008	Hurricane Ike	TX	DR-1791
	Hurricane Gustav	LA	DR-1786
	Mother's Day Tornadoes	GA	DR-1750
	F5 Tornado	IA	DR-1763
2007	Ice Storms	MO	DR-1736
2006	Ice Storms	NY	EM-3268
2005	Hurricane Katrina	FL, LA, MS	DR-1602, DR-1603 DR-1604
2005	Hurricane Wilma	FL	DR-1609
2005	Hurricane Rita	TX, LA	DR-1606, DR-1607



Tab 2: Experience and Ability and Additional Proposal Requirements

Disaster Debris Removal and Disposal Services

2005	Hurricane Ophelia	NC	DR-1608
2005	Hurricane Dennis	FL	DR-1595
2004	Tropical Storm Gaston	SC	DR-1547
2004	Hurricane Charley, Francis, Jeanne, and Ivan	FL	DR-1539, DR-1545 DR-1561, DR-1551
2003	Hurricane Isabel	VA	DR-1491
2002	Hurricane Lili	LA	DR-1437
2002	Emergency Tire Fire	VA	FSA-2397
2002	Hurricane Isadore	LA	DR-1435
2002	Severe Floods	VA	DR-1406
2002	Snow Storm	NY	DR-1404
2001	Ice Storm	KS, MO	DR-1366, DR-1412
2001	Tropical Storm Gabrielle	FL	DR-1393
2001	Tropical Storm Allison	LA	DR-1380

Tab 2: Experience and Ability and Additional Proposal Requirements

Disaster Debris Removal and Disposal Services



2001	Severe Flooding	WV	DR-1378
2001	Severe Flooding	TX	DR-1379
2001	Ice Storms	OK, LA	DR-1355, DR-1357
		TX	DR-1356
2000	Catastrophic Flood	NJ	DR-1337
2000	F4 Tornado	TX	DR-1323
2000	Ice Storm	NC	DR-1312
2000	Ice Storm	GA	DR-1311
1999	Hurricane Floyd	FL, SC	DR-1300, DR-1299
		NC	DR-1292
1999	F5 Tornado	OK	DR-1272
1999	Hurricane Irene	FL	DR-1306
1999	Tropical Storm	TX	DR-1274

We are committed to the people and communities we serve. No matter the project, we approach our work with the goal of bettering our clients' lives.



Tab 2: Experience and Ability and Additional Proposal Requirements

Disaster Debris Removal and Disposal Services

KEY PERSONNEL

DRC, its subcontractors, and/or personnel lists their accomplishments among memberships in several professional organizations including NEMA, APWA, SWANA and the Society of American Military Engineers. DRC and/or its' affiliates, associates and/or subcontractors are licensed General Contractors in the states in which DRC performs disaster response services. DRC is familiar with USACE, FEMA, and FHWA rules and regulations, the Stafford Act, and 44CFR as they pertain to emergency response, recovery and reimbursement.

John Sullivan, President

Mr. Sullivan has vast experience in all aspects of the construction industry, ranging from marine construction and dredging, land development and infrastructure construction as well as the intricate completion of individual custom homes. Mr. Sullivan, along with his brothers, started Sullivan Land Services, Ltd. which provides comprehensive site services for disaster response and recovery, infrastructure, and commercial landscaping, while earning a degree at Texas A&M University in Construction Management. His ingenuity eventually led to the creation of Sullivan Interests, Ltd., a portfolio of companies that provides services and products to various industries.

With over 20 years of experience in the construction industry, Mr. Sullivan has gained both extensive knowledge and hands on experience with the recovery process.

FEMA Certifications: IS-20.18, IS-100.b, IS-100.pwb, IS-200.b

Mark Stafford, Vice President of Response and Recovery

Mr. Stafford brings many years of experience in disaster and commercial/industrial waste management to DRC Emergency Services. He has participated in recovery following ice storms and hurricanes throughout the Southeast. Mark has overseen and operated landfills, recycling operations and transportation companies exceeding \$200 million in annual revenues. He has managed teams of over 1,100 staff serving business, industry and municipalities.

Prior to joining DRC, Mark was the president and regional director of Allied Waste for the State of Louisiana. He also worked in an executive capacity for Waste Management. He earned a B. S. in business from the University of Louisiana.

FEMA Certifications: IS-5.a, IS-11.a, IS-33.17, IS-35.17, IS-100.pwb, IS-106.17, IS-200.b, IS-315, IS-317, IS-546.a, IS-547.a, IS-660, IS-700.a, IS-702.a, IS-706, IS-775, IS-800.b, IS-801, IS-802, IS-803, IS-806, IS-906, IS-907, IS-2900

Other Certifications: Hazwoper

“The team at DRC has been most professional, engaging, and amenable to the City’s needs during the initial five-year period.”

— Harry Hayes Director of Solid Waste Management City of Houston

Tab 2: Experience and Ability and Additional Proposal Requirements

Disaster Debris Removal and Disposal Services



Kristy Fuentes, Vice President of Compliance and Administration

Kristy Fuentes is the Vice President of Compliance and Administration for DRC Emergency Services, LLC (DRC ES) and Chief Ethics & Compliance Officer. Previously, Ms. Fuentes was Director of Business Development, leading the marketing, sales and communications functions. Since joining DRC in 2005, Ms. Fuentes has provided assistance to clients in planning, program management, disaster response, demolition contracting and regulatory compliance.

Following Hurricane Katrina, Ms. Fuentes managed expansive projects for the Orleans Levee Board, St. Bernard Parish and the United States Corps of Engineers. Ms. Fuentes has served as program manager for four contracts with the Louisiana Department of Environmental Quality, including the “Katrina Car and Vessel” contract and three massive demolition projects in the City of New Orleans. Following Hurricane Gustav, Ms. Fuentes managed nine major disaster-response contracts across southern Louisiana with a cumulative contract value of over thirty million dollars. In response to the BP MC 232 oil spill, Ms. Fuentes played a key role in the clean-up of lower Jefferson, Terrebonne and Plaquemines Parishes through the employment and management of hundreds of local residents and vessels.

Since November 2013, Ms. Fuentes has implemented changes and improvements to the methods and procedures for contract, licensing and pre-qualification processes, ensuring contractor compliance with Federal and State regulations.

FEMA Certifications: IS-5.a, IS-10.a, IS-11.a, IS-29, IS-37.17, IS-42, IS-100, IS-100.b, IS-100.pwb, IS-106.17, IS-200.b, IS-241.b, IS-244.b, IS-315, IS-317, IS-453, IS-546.a, IS-547.a, IS-632.a, IS-633, IS-634, IS-700, IS-702.a, IS-706, IS-775, IS-800.b, IS-801, IS-802, IS-803, IS-804, IS-906, IS-907, IS-909, IS-2900

Other Certifications: Hazwoper

Cliff Lowe, Vice President of Business Development

Cliff Lowe has over ten years of experience in the disaster management industry and has managed federal projects around the globe, giving him a unique knowledge of state and federal contracts. Since he has been with DRC, Mr. Lowe aided in the Hurricane Michael recovery at the Tyndall Air force Base in Florida. As DRC’s Vice President of Business Development, Mr. Lowe is responsible for the day to day management of DRC’s Regional Manager Team, sales and marketing, and coordinating with DRC’s sister company, SLS.

Mr. Lowe was previously employed at HDR Engineering and Construction, where he worked as a Project Manager for HDR’s OCUNUS Program. The program collectively performed 300 million cubic yards of work in Iraq, Afghanistan, and Kuwait. In 2016, he was awarded the Pathfinder of Distinction for Leadership for his role in Hurricane Matthew recovery efforts.

Mr. Lowe has a Bachelor’s Degree of Science and a Master’s Degree of Science, both obtained at Texas A&M University.

Certifications: 40 Hour HAZWOPER, License Asbestos Inspector

Joe Newman, Vice President of Operations

With more than 13 years of experience in overseeing large-scale construction and disaster-related debris management projects, Mr. Newman has managed teams over multiple disasters including Hurricanes Isabel, Dennis, Katrina and Ike. Through the years, he has had many roles including heavy equipment operation, planning and coordination of construction process, securing permits and licenses, delivery of materials and equipment, FEMA compliance, coordinating and operating with municipality officials, and estimating for contracts.



Tab 2: Experience and Ability and Additional Proposal Requirements

Disaster Debris Removal and Disposal Services

As Vice President of Operations, Mr. Newman provides operational oversight in order to measure progress and adjust processes to ensure the success of the project. Mr. Newman oversees all project managers and works closely with management personnel to maintain efficient team structure during an activation.

Previously, while activated for Hurricane Ike, Mr. Newman oversaw the collection, processing, and recycling/disposal of over 1,000,000 cubic yards of debris. His recent project activations include Hurricanes Michael, Florence, Harvey, Maria, and Irma. Mr. Newman plays a role in every major activation providing overall project management and operational oversight.

FEMA Certifications: IS-33.17, IS-35.17, IS-100.b, IS-100.pwb, IS-632.a, IS-702.a, IS-2900

Other Certifications: Hazwoper

Jay Gunter, Regional Manager

Mr. Gunter comes to DRC with 35 years in the solid waste business. Having started his career in solid waste in 1983, Mr. Gunter has operated nearly every type of waste and/or hauling truck. Additionally, he has held many positions in the solid waste business. Mr. Gunter has served as an incident commander through several hazardous waste events. As a previous Solid Waste Superintendent with Lake County, Florida, Mr. Gunter has a unique understanding of a jurisdiction's needs during a disaster event. His previous disaster experience includes coordination or clean up after Hurricanes Hugo, Andrew, Alberto and Mitch as well as many other flood and tornado events. His major recent projects include Hurricane Michael and the 2018 Red Tide Event. During Hurricane Michael, Mr. Gunter worked closely with both Georgia and Florida's Departments of Transportation. Mr. Gunter is MOT certified, which makes him qualified to design and implement temporary traffic control plans to ensure the safety of personnel, motorists, and pedestrians, making him an invaluable asset to all DOT projects.

Other Certifications: Hazwoper, Manager of Landfill Operations - Solid Waste Association of North America, Transfer Station Operations Certification - Solid Waste Association of North America, Trainer Certification in Smith System Defensive Driving 5 Keys, FDOT Temporary Traffic Control - Intermediate Course, FDOT Temporary Traffic Control – Advanced Course

Sam Dancer, Field Supervisor and Project Manager

After more than a decade in the military and law enforcement, Mr. Dancer became a Field Supervisor and Project Manager, handling contracts involving clean-up following Hurricanes Gustav and Ike; City of Fayetteville, AR ice storm; City of Nashville, Tennessee flooding; BP Oil Spill; and the Port Au Prince, Haiti earthquake.

More recently, he was involved in: St. Charles County and the City of Bridgeton tornado debris removal (MO); Tuscaloosa (ALDOT) residential demolition of tornado-damaged residences (AL); Terrebonne Parish (LA) and St. Louis Bayou (MS) Cleanout project; City of New Orleans Strategic Demolition for Economic Recovery project (LA); East Baton Rouge Parish wind storm damage (LA); Ascension Parish, Tangipahoa Parish (LA), and Houston (TX) flood damage; project manager for Hurricane Irma Largo.

FEMA Certifications: IS-3, IS-5.a, IS-10.a, IS-11.a, IS-29, IS-33.17, IS-37.17, IS-42, IS-60.b, IS-75, IS-100.a, IS-100.b, IS-100.fda, IS-100.fwa, IS-100.hcb, IS-100.he, IS-100.leb, IS-100.pwb, IS-100.sca, IS-106.17, IS-200.a, IS-200.b, IS-200.hca, IS-201, IS-230.d, IS-241.b, IS-244.b, IS-315, IS-317, IS-324.a, IS-325, IS-394.a, IS-405, IS-420, IS-421, IS-453, IS-546.a, IS-

Tab 2: Experience and Ability and Additional Proposal Requirements

Disaster Debris Removal and Disposal Services



547.a, IS-632.a, IS-633, IS-634, IS-660, IS-700.a, IS-702.a, IS-703.a, IS-706, IS-775, IS-800.b, IS-801, IS-802, IS-803, IS-804, IS-807, IS-808, IS-809, IS-810, IS-811, IS-812, IS-813, IS-906, IS-907, IS-909, IS-914, IS-1150, IS-2900

OSHA Certifications: OSHA-105, OSHA-115, OSHA-150, OSHA-151, OSHA-152, OSHA-602, OSHA-603, OSHA-605, OSHA-612, OSHA-700

Other Certifications: ADEM – QCI Certification, Hazwoper, access to a TWIC card, Access to HSIN granted by the Department of Homeland Security for Louisiana, Mississippi, Texas, Alabama, and the EM Site

Mark Bush, Project Manager

Mr. Bush is a Texas native who worked previously as Field Service Supervisor/Operations Coordinator for an oilfield services company specializing in water treatment. He served 6 years in the US Army as a Light Wheel Mechanic and also served as a Squad Leader with the 4th Brigade/4th Infantry Division. His prior experience has helped him hone his skills in personnel management, reliability and responsiveness, attention to detail and adaptability to change, and time management. Mr. Bush manages the daily logistical coordination of crews, heavy equipment, and support resources; work flow and future crew movement planning; and daily work site documentation. Additionally, he implements health and safety protocols to ensure that all work was completed safely. Following Hurricane Harvey, Mr. Bush served as the main point of contact to Harris County Engineering. He also worked closely with FDOT in the aftermath of Hurricane Michael. Mr. Bush went to Lamar University in Beaumont, TX

Other Certifications: TX All-lines Ins. Adjuster (lic#2156078), SafeLand USA, SafeGulf USA, H2S Awareness Training, CPR AED Certified

Lisa Garcia, Contracts Manager

Ms. Garcia Walsh has overseen DRC's contracts since 2010. Her role is to maintain all contractual records and documentation, such as receipt and control of all contract correspondence. She is responsible for applying, renewing, and activating general contractor licenses nationwide as well as other authorizations and pre-qualifications. Additionally, she is responsible for invoicing, ticket reconciliation and coordination with subcontractors, municipalities and monitoring firms regarding accounting procedures. Ms. Garcia Walsh helps ensure data is collected and processed efficiently.

Ms. Garcia Walsh has provided administrative assistance to DRC's management personnel on all major disasters since 2013. Prior to joining DRC, Ms. Garcia Walsh provided administrative assistance for emergency response projects involving FEMA protocol.

FEMA Certifications: IS-5.a, IS-10.a, IS-11.a, IS-37.17, IS-42, IS-100.a, IS-100.b, IS-100.pwb, IS-106.17, IS-200.b, IS-201, IS-244, IS-315, IS-317, IS-324.a, IS-453, IS-546.a, IS-547.a, IS-632.a, IS-633, IS-634, IS-660, IS-700.a, IS-702.a, IS-706, IS-775, IS-800.b, IS-801, IS-802, IS-803, IS-806, IS-906, IS-907 IS-909, IS-2900

Other Certifications: Hazwoper

Please see an organizational chart and all applicable certifications attached.



TEXAS CAPITAL BANK^{™ N.A.}

November 8, 2018

DRC Emergency Services, LLC
P.O. Box 131486
Houston, Texas 77219

To Whom It May Concern:

DRC Emergency Services has the financial resources to perform the requested work for the jurisdiction and the ability to obtain additional resources if needed. The company has a multi-year syndicated revolving credit facility in the amount of \$60,000,000 led by Texas Capital Bank and has an accordion feature to increase the credit facility to \$100,000,000 if needed. DRC has the financial capability to finance a multi-million-dollar volume of work without interference or a slow-down of work.

In addition to the Line of Credit with our bank, the owners of DRC keeps ample levels of Working Capital available at moments notice.

I've personally banked the owners of the company for over 10 years and they have been a valued client of the bank, have always paid as agreed, and are one of the highest valued clients in the bank. I've witnessed them work on multiple projects and coordinate large scale efforts with excellent execution.

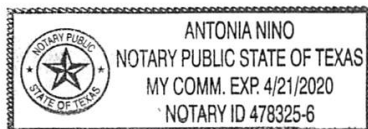
Please feel free to contact me should you need additional information.

Mike Chryssikos

Mike Chryssikos
Senior Vice President
Texas Capital Bank
832-308-7109

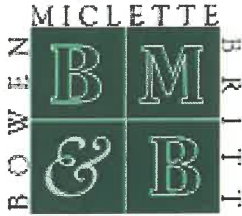
STATE OF TEXAS
COUNTY OF HARRIS

The foregoing letter was acknowledged before me this 8th day of November, 2018, by Mike Chryssikos.



Antonia Nino

www.texascapitalbank.com



BOWEN, MICLETTE & BRITT INSURANCE AGENCY, LLC
1111 NORTH LOOP WEST, SUITE 400
HOUSTON, TEXAS 77008
TELEPHONE (713) 880-7100
FACSIMILE (713) 880-7149

October 11, 2018

DRC Emergency Services, LLC
6702 Broadway
Galveston, TX 77554

Re: DRC Emergency Services, LLC

Dear Sir or Madam:

We are the surety bonding agent for DRC Emergency Services, LLC, of Galveston, TX. In this capacity, we have become very familiar with their financial, management, and operational capabilities. DRC Emergency Services, LLC is bonded through Hartford Fire Insurance Company(Hartford), which has an A.M. Best Rating of A+ Superior with a Financial Size Category of XV. Hartford has agreed to support performance and payment bonds for single projects up to \$150,000,000 as long as these projects fit within a \$300,000,000 aggregate work program.

Please note that the decision to issue performance and payment bonds is a matter between DRC Emergency Services, LLC, and Hartford, and will be subject to the review and approval of the contract terms, conditions and related underwriting criteria at the time of the request. We assume no liability to third parties or to you if for any reason Hartford does not execute said bonds.

We hold DRC Emergency Services, LLC in the highest possible regard and it is our pleasure and privilege to recommend them for your consideration.

Very truly yours,

BOWEN, MICLETTE & BRITT INSURANCE AGENCY, LLC

David T. Miclette
Senior Vice President

DT/rg

INSURANCE / BONDS / RISK MANAGEMENT



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
06/07/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
MCGRIFF, SEIBELS & WILLIAMS OF TEXAS, INC.
818 Town & Country Blvd, Suite 500
Houston, TX 77024-4549

CONTACT NAME: Julia Becvar

PHONE (A/C, No, Ext): 713-877-8975

FAX (A/C, No): 713-877-8974

E-MAIL ADDRESS: jbecvar@mcgriff.com

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A : Underwriters At Lloyd's, London

15792

INSURER B : The Phoenix Insurance Company

25623

INSURER C : Texas Mutual Insurance Company

22945

INSURER D : Argonaut Insurance Company

19801

INSURER E : Crum & Forster Specialty Insurance Company

44520

INSURER F :

INSURED
DRC Emergency Services, LLC
P.O. Box 17017
Galveston, TX 77552

COVERAGES

CERTIFICATE NUMBER: Y4GMNH7P

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PROJECT ☐ LOC OTHER:	X	X	B0621EMSSL000118	05/26/2018	05/26/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
B	AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS NON-OWNED AUTOS ONLY ☐ HIRED AUTOS ONLY	X	X	810-9J994734	05/26/2018	05/26/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	UMBRELLA LIAB ☒ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED \$ RETENTION \$	X	X	B0621EMSSL000218	05/26/2018	05/26/2019	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000
C D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	X	0001307608 TX WC928318471754	05/26/2018	05/26/2019	☒ PER STATUTE ☐ OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
E	Contractors Pollution & Errors & Omissions	X	X	PKC107541	05/26/2018	05/26/2019	Contractor's Pollution Errors & Omissions \$ 1,000,000 Policy Aggregate \$ 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate Holder is included as an Additional Insured on the General Liability, Automobile Liability and Excess Liability policies. Waiver of Subrogation applies in favor of Certificate holder as respects General Liability, Automobile Liability, Workers' Compensation and Excess Liability. The General Liability Policy includes a Per Project Aggregate. Coverage is primary and non-contributory as respects to General Liability, Automobile Liability and Excess Liability policies. All as required by written contract subject to policy, terms, conditions, and exclusions.

In the event of cancellation by the insurance companies the policies have been endorsed to provide 30 days Notice of Cancellation (except for non-payment) to the Certificate Holder shown below.

CERTIFICATE HOLDER

"FOR INFORMATION ONLY"

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

27

Page 1 of 2

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ACORD 25 (2016/03)

The ACORD name and logo are registered marks of ACORD

AGENCY CUSTOMER ID: _____

LOC #: _____



ADDITIONAL REMARKS SCHEDULE

Page 2 of 2

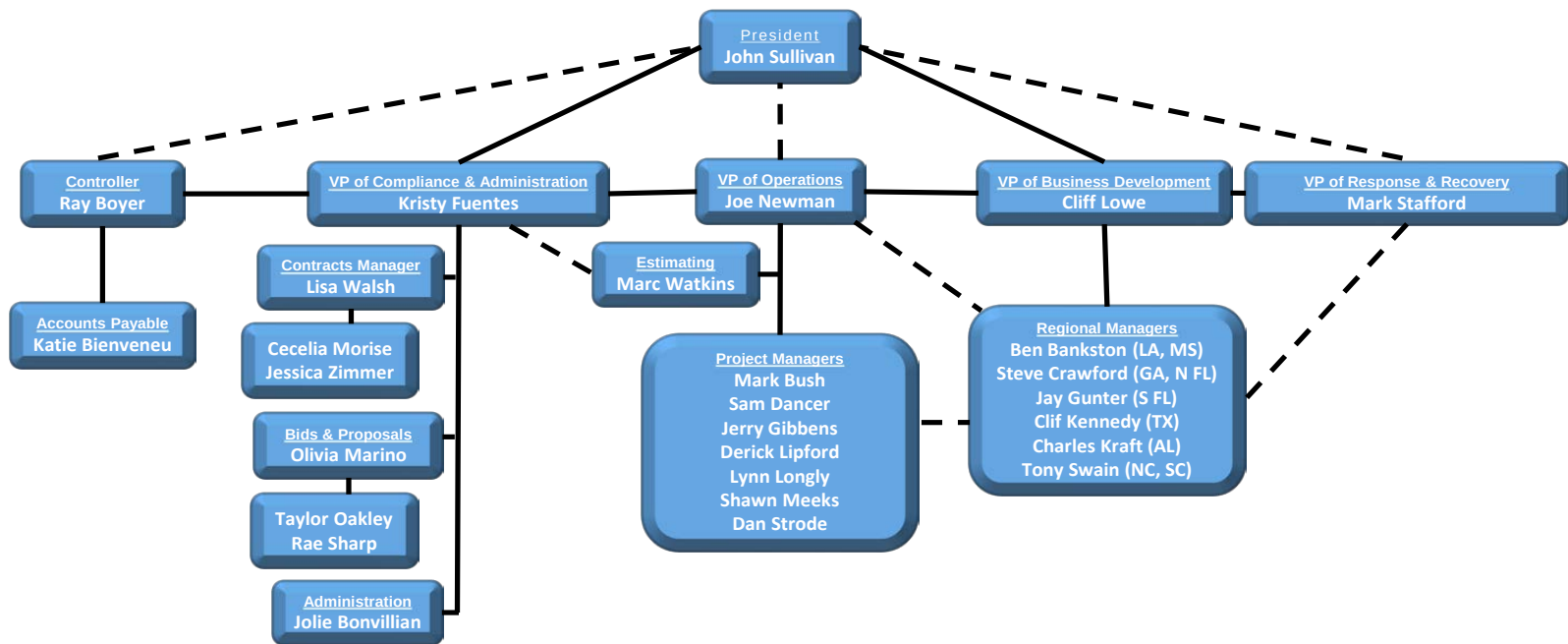
PRODUCER MCGRIFF, SEIBELS & WILLIAMS OF TEXAS, INC.		INSURED DRC Emergency Services, LLC	
POLICY NUMBER			
CARRIER	NAIC CODE	ISSUE DATE: 06/07/2018	

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: _____ FORM TITLE: _____

Contractors Equipment Coverage
 Carrier: Phoenix Insurance Company
 Policy #QT6608076X50APHX18
 Policy Period: 05/26/2018 to 05/26/2019
 \$500,000 Leased or Rented - Any One Item
 \$ 1,000 Deductible
 Blanket Loss Payee and Additional Insured as their interest may appear as required by written contract.



Emergency Management Institute



FEMA

This Certificate of Achievement is to acknowledge that

THOMAS M STAFFORD
has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course:

IS-00317
Introduction to CERT

Issued this 19th Day of July, 2017

0.0 IACET CEU



Tom Stafford
Supervising
Emergency Management Institute

Emergency Management Institute



FEMA

This Certificate of Achievement is to acknowledge that

THOMAS M STAFFORD
has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course:

IS-00630
Introduction to Public-Private Partnerships

Issued this 26th Day of August, 2017

0.1 IACET CEU



Tom Stafford
Supervising
Emergency Management Institute

Emergency Management Institute



FEMA

This Certificate of Achievement is to acknowledge that

THOMAS M STAFFORD
has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course:

IS-00706
NIMS Intrastate Mutual Aid
an Introduction

Issued this 22nd Day of August, 2017

0.1 IACET CEU



Tom Stafford
Supervising
Emergency Management Institute

Emergency Management Institute



FEMA

This Certificate of Achievement is to acknowledge that

THOMAS M STAFFORD
has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course:

IS-00315
CERT Supplemental Training:
The Incident Command System

Issued this 19th Day of July, 2017

0.0 IACET CEU



Tom Stafford
Supervising
Emergency Management Institute

Emergency Management Institute



FEMA

This Certificate of Achievement is to acknowledge that

THOMAS M STAFFORD
has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course:

IS-00347.a
Introduction to Continuity of Operations

Issued this 12th Day of July, 2017

0.1 IACET CEU



Tom Stafford
Supervising
Emergency Management Institute

Emergency Management Institute



FEMA

This Certificate of Achievement is to acknowledge that

THOMAS M STAFFORD
has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course:

IS-00702.a
NIMS Public Information Systems

Issued this 11th Day of August, 2017

0.1 IACET CEU



Tom Stafford
Supervising
Emergency Management Institute

Emergency Management Institute



FEMA

This Certificate of Achievement is to acknowledge that

THOMAS M STAFFORD
has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course:

IS-00200.b
ICS for Single Resources and
Initial Action Incident, ICS-200

Issued this 12th Day of July, 2017

0.3 IACET CEU



Tom Stafford
Supervising
Emergency Management Institute

Emergency Management Institute



FEMA

This Certificate of Achievement is to acknowledge that

THOMAS M STAFFORD
has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course:

IS-00546.a
Continuity of Operations (COOP) Awareness Course

Issued this 12th Day of July, 2017

0.1 IACET CEU



Tom Stafford
Supervising
Emergency Management Institute

Emergency Management Institute



FEMA

This Certificate of Achievement is to acknowledge that

THOMAS M STAFFORD
has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course:

IS-00700.a
National Incident Management System (NIMS)
An Introduction

Issued this 16th Day of January, 2014

0.4 IACET CEU



Tom Stafford
Supervising
Emergency Management Institute

Emergency Management Institute



FEMA

This Certificate of Achievement is to acknowledge that

THOMAS M STAFFORD

has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course:

IS-00906

Basic Workplace Security Awareness

Signed this 12th Day of July, 2017



0-1 JACET CBU

*Tracy Everett
Supervisory
Emergency Management Institute*

Emergency Management Institute



FEMA

This Certificate of Achievement is to acknowledge that

KRISTY R FUENTES

has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course:

IS-0005.a

An Introduction to Hazardous Materials

Signed this 2nd Day of August, 2017



1-0 JACET CBU

*Tracy Everett
Supervisory
Emergency Management Institute*

Emergency Management Institute



FEMA

This Certificate of Achievement is to acknowledge that

KRISTY R FUENTES

has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course:

IS-00029

Public Information Officer Awareness

Signed this 15th Day of July, 2017



0-2 JACET CBU

*Tracy Everett
Supervisory
Emergency Management Institute*

Emergency Management Institute



FEMA

This Certificate of Achievement is to acknowledge that

THOMAS M STAFFORD

has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course:

IS-00900.b

National Response Framework, An Introduction

Signed this 3rd Day of August, 2017



0-1 JACET CBU

*Tracy Everett
Supervisory
Emergency Management Institute*

Emergency Management Institute



FEMA

This Certificate of Achievement is to acknowledge that

THOMAS M STAFFORD

has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course:

IS-02800

National Disaster Recovery Framework (NDRF) Overview

Signed this 15th Day of July, 2017



0-2 JACET CBU

*Tracy Everett
Supervisory
Emergency Management Institute*

Emergency Management Institute



FEMA

This Certificate of Achievement is to acknowledge that

KRISTY R FUENTES

has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course:

IS-00011.a

Animals in Disaster: Community Planning

Signed this 7th Day of August, 2017



0-1 JACET CBU

*Tracy Everett
Supervisory
Emergency Management Institute*

Emergency Management Institute



FEMA

This Certificate of Achievement is to acknowledge that

THOMAS M STAFFORD

has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course:

IS-00775

EOC Management and Operations

Signed this 11th Day of August, 2017



0-1 JACET CBU

*Tracy Everett
Supervisory
Emergency Management Institute*

Emergency Management Institute



FEMA

This Certificate of Achievement is to acknowledge that

THOMAS M STAFFORD

has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course:

IS-00007

Active Shooter: What You Can Do

Signed this 15th Day of July, 2017



0-1 JACET CBU

*Tracy Everett
Supervisory
Emergency Management Institute*

Emergency Management Institute



FEMA

This Certificate of Achievement is to acknowledge that

KRISTY R FUENTES

has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course:

IS-00010.a

Animals in Disaster: Awareness and Preparedness

Signed this 6th Day of August, 2017



0-1 JACET CBU

*Tracy Everett
Supervisory
Emergency Management Institute*

Emergency Management Institute



FEMA

This Certificate of Achievement is to acknowledge that

KRISTY FUENTES

has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course:

IS-00100.b
Introduction to Incident Command System
ICS 100

Issued this 15th Day of June, 2017



Signature of
Supervisor
Emergency Management Institute

011ACETCBU

Emergency Management Institute



FEMA

This Certificate of Achievement is to acknowledge that

KRISTY R FUENTES

has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course:

IS-00201
Forms Used for the Development
of the Incident Action Plan

Issued this 12th Day of June, 2017



Signature of
Supervisor
Emergency Management Institute

011ACETCBU

Emergency Management Institute



FEMA

This Certificate of Achievement is to acknowledge that

KRISTY R FUENTES

has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course:

IS-00315
CERT Supplemental Training:
The Incident Command System

Issued this 28th Day of June, 2017



Signature of
Supervisor
Emergency Management Institute

011ACETCBU

Emergency Management Institute



FEMA

This Certificate of Achievement is to acknowledge that

KRISTY R FUENTES

has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course:

IS-00042
Social Media in Emergency Management

Issued this 13th Day of July, 2017



Signature of
Supervisor
Emergency Management Institute

011ACETCBU

Emergency Management Institute



FEMA

This Certificate of Achievement is to acknowledge that

KRISTY R FUENTES

has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course:

IS-00200.b
ICS for Single Resources and
Initial Action Incident, ICS-200

Issued this 19th Day of June, 2017



Signature of
Supervisor
Emergency Management Institute

011ACETCBU

Emergency Management Institute



FEMA

This Certificate of Achievement is to acknowledge that

KRISTY R FUENTES

has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course:

IS-00244.b
Developing and Managing Volunteers

Issued this 11th Day of August, 2017



Signature of
Supervisor
Emergency Management Institute

011ACETCBU

Emergency Management Institute



FEMA

This Certificate of Achievement is to acknowledge that

KRISTY R FUENTES

has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course:

IS-00037.17
Managerial Safety and Health

Issued this 7th Day of July, 2017



Signature of
Supervisor
Emergency Management Institute

011ACETCBU

Emergency Management Institute



FEMA

This Certificate of Achievement is to acknowledge that

KRISTY L FUENTES

has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course:

IS-00100
Introduction to the Incident Command System,
ICS 100

Issued this 11th Day of August, 2016



Signature of
Supervisor
Emergency Management Institute

011ACETCBU

Emergency Management Institute



FEMA

This Certificate of Achievement is to acknowledge that

KRISTY R FUENTES

has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course:

IS-00241.b
Decision Making and Problem Solving

Issued this 16th Day of July, 2017



Signature of
Supervisor
Emergency Management Institute

011ACETCBU

Emergency Management Institute



FEMA

This Certificate of Achievement is to acknowledge that

KRISTY R FUENTES

has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course:

IS-00453

Introduction to Homeland Security Planning

Signed this 27th Day of June, 2017



*Tony Bonelli
Department Head
Emergency Management Institute*

01 FACET CBU

Emergency Management Institute



FEMA

This Certificate of Achievement is to acknowledge that

KRISTY R FUENTES

has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course:

IS-00632.a

Introduction to Debris Operations

Signed this 28th Day of June, 2017



*Tony Bonelli
Department Head
Emergency Management Institute*

02 FACET CBU

Emergency Management Institute



FEMA

This Certificate of Achievement is to acknowledge that

KRISTY L FUENTES

has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course:

IS-00700

National Incident Management System (NIMS), An Introduction

Signed this 11th Day of June, 2017



*Tony Bonelli
Department Head
Emergency Management Institute*

01 FACET CBU

Emergency Management Institute



FEMA

This Certificate of Achievement is to acknowledge that

KRISTY R FUENTES

has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course:

IS-00324.a

Community Hurricane Preparedness

Signed this 16th Day of August, 2017



*Tony Bonelli
Department Head
Emergency Management Institute*

01 FACET CBU

Emergency Management Institute



FEMA

This Certificate of Achievement is to acknowledge that

KRISTY R FUENTES

has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course:

IS-00547.a

Introduction to Continuity of Operations

Signed this 17th Day of July, 2017



*Tony Bonelli
Department Head
Emergency Management Institute*

01 FACET CBU

Emergency Management Institute



FEMA

This Certificate of Achievement is to acknowledge that

KRISTY R FUENTES

has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course:

IS-00634

Introduction to FEMA's Public Assistance Program

Signed this 14th Day of August, 2017



*Tony Bonelli
Department Head
Emergency Management Institute*

01 FACET CBU

Emergency Management Institute



FEMA

This Certificate of Achievement is to acknowledge that

KRISTY R FUENTES

has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course:

IS-00317

Introduction to CERT

Signed this 22nd Day of June, 2017



*Tony Bonelli
Department Head
Emergency Management Institute*

01 FACET CBU

Emergency Management Institute



FEMA

This Certificate of Achievement is to acknowledge that

KRISTY R FUENTES

has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course:

IS-00546.a

Continuity of Operations (COOP) Awareness Course

Signed this 12th Day of July, 2017



*Tony Bonelli
Department Head
Emergency Management Institute*

01 FACET CBU

Emergency Management Institute



FEMA

This Certificate of Achievement is to acknowledge that

KRISTY R FUENTES

has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course:

IS-00633

Debris Management Plan Development

Signed this 14th Day of August, 2017



*Tony Bonelli
Department Head
Emergency Management Institute*

01 FACET CBU

Emergency Management Institute



FEMA

This Certificate of Achievement is to acknowledge that

KRISTY R FUENTES

has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course:

IS-00775
EOC Management and Operations

Signed this 11th Day of August, 2017



[Signature]
Tanya E. Smith
Independent
Emergency Management Institute

0-1 JACET CBU

Emergency Management Institute



FEMA

This Certificate of Achievement is to acknowledge that

KRISTY R FUENTES

has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course:

IS-00907
Active Shooter: What You Can Do

Signed this 20th Day of August, 2017



[Signature]
Tanya E. Smith
Independent
Emergency Management Institute

0-1 JACET CBU

Emergency Management Institute



FEMA

This Certificate of Achievement is to acknowledge that

JOSEPH R NEWMAN

has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course:

IS-00033.17
FEMA Initial Ethics Orientation 2017

Signed this 1st Day of June, 2017



[Signature]
Tanya E. Smith
Independent
Emergency Management Institute

0-1 JACET CBU

Emergency Management Institute



FEMA

This Certificate of Achievement is to acknowledge that

KRISTY R FUENTES

has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course:

IS-00706
NIMS Intrastate Mutual Aid
an Introduction

Signed this 1st Day of August, 2017



[Signature]
Tanya E. Smith
Independent
Emergency Management Institute

0-1 JACET CBU

Emergency Management Institute



FEMA

This Certificate of Achievement is to acknowledge that

KRISTY R FUENTES

has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course:

IS-00906
Basic Workplace Security Awareness

Signed this 30th Day of June, 2017



[Signature]
Tanya E. Smith
Independent
Emergency Management Institute

0-1 JACET CBU

Emergency Management Institute



FEMA

This Certificate of Achievement is to acknowledge that

KRISTY R FUENTES

has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course:

IS-02900
National Disaster Recovery
Framework (NDRF) Overview

Signed this 1st Day of July, 2017



[Signature]
Tanya E. Smith
Independent
Emergency Management Institute

0-1 JACET CBU

Emergency Management Institute



FEMA

This Certificate of Achievement is to acknowledge that

KRISTY R FUENTES

has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course:

IS-00702.a
NIMS Public Information Systems

Signed this 1st Day of August, 2017



[Signature]
Tanya E. Smith
Independent
Emergency Management Institute

0-1 JACET CBU

Emergency Management Institute



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KRISTY R FUENTES

has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course:

IS-00800.b
National Response Framework, An Introduction

Signed this 2nd Day of August, 2017



[Signature]
Tanya E. Smith
Independent
Emergency Management Institute

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Emergency Management Institute



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KRISTY R FUENTES

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IS-00800
Community Preparedness
Implementing Simple Activities for Everyone

Signed this 1st Day of July, 2017



[Signature]
Tanya E. Smith
Independent
Emergency Management Institute

0-1 JACET CBU

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This Certificate of Achievement is to acknowledge that
JOSEPH R NEWMAN
has reaffirmed a dedication to serve in times of crisis through continued
professional development and completion of the independent study course:

IS-00632.a
Introduction to Debris Operations

Signed this 14th Day of August, 2017



JOY BROWN
Emergency Management Institute



This Certifies that
Jay Gunter

Has Completed a Florida Department of Transportation Approved
Temporary Traffic Control (TTC) Intermediate Course.

Date Expires: 06/15/2022 Certificate # 41172
Instructor: Roger O. Sanders FDOT Provider # 110

safety Links
hone: 800-788-7036
855 W State Rd 434 Ste. 283
ongwood, FL 32750
www.safetylinks.net
hansen@safetylinks.net



Emergency Management Institute



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professional development and completion of the independent study course:

IS-00100.b
Introduction to Incident Command System
ICS-100

Signed this 14th Day of June, 2017



JOY BROWN
Emergency Management Institute

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IS-02900
National Disaster Recovery
Framework (NDRF) Overview

Signed this 14th Day of August, 2017



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professional development and completion of the independent study course:

IS-00035.17
FEMA Safety Orientation 2017

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Emergency Management Institute

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IS-00702.a
NIMS Public Information Systems

Signed this 15th Day of August, 2017



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Emergency Management Institute



Emergency Management Institute



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This Certificate of Achievement is to acknowledge that

SAM H DANCER
has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course:

IS-00010.a
Animals in Disaster: Awareness and Preparedness

Issued this 16th Day of August, 2017



Tracy Brown
Department Head
Emergency Management Institute

041ACBT/CEU

Emergency Management Institute



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has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course:

IS-00033.17
FEMA Initial Ethics Orientation 2017

Issued this 1st Day of June, 2017



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Department Head
Emergency Management Institute

011ACBT/CEU

Emergency Management Institute



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IS-00042
Social Media in Emergency Management

Issued this 6th Day of July, 2017



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Department Head
Emergency Management Institute

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Emergency Management Institute



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SAM H DANCER
has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course:

IS-00005.a
An Introduction to Hazardous Materials

Issued this 1st Day of August, 2017



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Department Head
Emergency Management Institute

101ACBT/CEU

Emergency Management Institute



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IS-00029
Public Information Officer Awareness

Issued this 13th Day of July, 2017



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Emergency Management Institute

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SAM H DANCER
has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course:

IS-00037.17
Managerial Safety and Health

Issued this 13th Day of July, 2017



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Department Head
Emergency Management Institute

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IS-00003
Radiological Emergency Management

Issued this 11th Day of August, 2017



Tracy Brown
Department Head
Emergency Management Institute

101ACBT/CEU

Emergency Management Institute



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SAM H DANCER
has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course:

IS-00011.a
Animals in Disasters: Community Planning

Issued this 4th Day of August, 2017



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Department Head
Emergency Management Institute

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Emergency Management Institute



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SAM H DANCER
has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course:

IS-00036
Multihazard Planning for Children

Issued this 7th Day of August, 2017



Tracy Brown
Department Head
Emergency Management Institute

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Emergency Management Institute



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SAM H DANCER

has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course:

IS-00100.a
Introduction to the Incident Command System,
ICS-100

Issued this 31st Day of May, 2010



6.5 JACET CEU

Troy R. Smith
Supervising
Emergency Management Institute

Emergency Management Institute



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has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course:

IS-00100.fwa
Introduction to the Incident Command System,
ICS-100 for Federal Workers

Issued this 3rd Day of August, 2017



6.5 JACET CEU

Troy R. Smith
Supervising
Emergency Management Institute

Emergency Management Institute



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SAM H DANCER

has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course:

IS-00100.jeh
Introduction to the Incident Command System
(ICS 100) for Law Enforcement

Issued this 28th Day of July, 2017



6.5 JACET CEU

Troy R. Smith
Supervising
Emergency Management Institute

Emergency Management Institute



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IS-00075
Military Resources in Emergency Management

Issued this 21st Day of June, 2017



6.5 JACET CEU

Troy R. Smith
Supervising
Emergency Management Institute

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SAM H DANCER

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IS-00100.fia
Introduction to Incident Command System
(ICS 100) for Food and Drug Administration

Issued this 3rd Day of August, 2017



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Troy R. Smith
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Emergency Management Institute

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IS-00100.he
Introduction to the Incident Command System
ICS-100 for Higher Education

Issued this 3rd Day of August, 2017



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SAM H DANCER

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IS-00060.b
The Homeland Security Geospatial Concept-of-Operations
(GeoCONOPS) for Planners and Decision Makers

Issued this 21st Day of June, 2017



6.5 JACET CEU

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Supervising
Emergency Management Institute

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IS-00100.i
Introduction to Incident Command System
ICS-100

Issued this 17th Day of June, 2017



6.5 JACET CEU

Troy R. Smith
Supervising
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IS-00100.hcb
Introduction to the Incident Command System
(ICS 100) for Healthcare/Hospitals

Issued this 3rd Day of August, 2017



6.5 JACET CEU

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IS-00106.17
Workplace Violence Awareness Training 2017

Issued this 5th Day of June, 2017



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Emergency Management Institute

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IS-00200.17a
Applying ICS to Healthcare Organizations
ICS-200 for Health Care/Hospitals

Issued this 3rd Day of August, 2017



Tracy Russell, PhD
Supervising
Emergency Management Institute

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IS-00241.b
Decision Making and Problem Solving

Issued this 4th Day of June, 2017



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Emergency Management Institute

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IS-00100.00a
Introduction to Incident Command System
ICS-100 for School

Issued this 3rd Day of August, 2017



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Emergency Management Institute

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IS-00200.b
ICS for Single Resources and
Initial Action Incident, ICS-200

Issued this 30th Day of June, 2017



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Emergency Management Institute

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IS-00230.d
Fundamentals of Emergency Management

Issued this 30th Day of July, 2017



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Emergency Management Institute

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Emergency Management Institute



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IS-00100.00b
Introduction to the Incident Command System
(ICS 100) for Public Works

Issued this 15th Day of June, 2017



Tracy Russell
Supervising
Emergency Management Institute

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Emergency Management Institute



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SAM H DANCER

has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course:

IS-00200.a
ICS for Single Resources and
Initial Action Incidents, ICS-200

Issued this 4th Day of June, 2019



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Supervising
Emergency Management Institute

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IS-00201
Forms Used for the Development
of the Incident Action Plan

Issued this 11th Day of July, 2017



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Supervising
Emergency Management Institute

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SAM H DANCER

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IS-00317

Introduction to CERT

Issued this 11th Day of June, 2017



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Supervising
Emergency Management Institute*

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Emergency Management Institute



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SAM H DANCER

has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course:

IS-00316
**CERT Supplemental Training:
The Incident Command System**

Issued this 29th Day of June, 2017



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Supervising
Emergency Management Institute*

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IS-00244.b
Developing and Managing Volunteers

Issued this 10th Day of August, 2017



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Supervising
Emergency Management Institute*

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Emergency Management Institute



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SAM H DANCER

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IS-00394.a
**Protecting Your Home or
Small Business from Disaster**

Issued this 7th Day of July, 2017



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Supervising
Emergency Management Institute*

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IS-00325
**Earthquake Basics:
Science Risk and Mitigation**

Issued this 26th Day of August, 2017



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Emergency Management Institute*

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IS-00324.a
Community Hurricane Preparedness

Issued this 6th Day of August, 2017



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IS-00421
**Overview of the Emergency Food and Shelter
National Board Program**

Issued this 14th Day of July, 2017



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Supervising
Emergency Management Institute*

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IS-00420
**Implementing the Emergency Food and Shelter
National Board Program**

Issued this 27th Day of July, 2017



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IS-00405
Mass Care/Emergency Assistance Overview

Issued this 11th Day of August, 2017



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IS-00547.a

Introduction to Continuity of Operations

Issued this 11th Day of July, 2017



Tony Burch
Supervisor,
Emergency Management Institute

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Emergency Management Institute



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IS-00633

Debris Management Plan Development

Issued this 23rd Day of June, 2017



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Supervisor,
Emergency Management Institute

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IS-00700.a

**National Incident Management System (NIMS)
An Introduction**

Issued this 3rd Day of June, 2010



Chris Johnson, PhD
Supervisor,
Emergency Management Institute

0.8 IACET CEU

Emergency Management Institute



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IS-00546.a

Continuity of Operations (COOP) Awareness Course

Issued this 11th Day of July, 2017



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Supervisor,
Emergency Management Institute

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Emergency Management Institute



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IS-00632.a

Introduction to Debris Operations

Issued this 19th Day of June, 2017



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Supervisor,
Emergency Management Institute

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Emergency Management Institute



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IS-00660

Introduction to Public-Private Partnerships

Issued this 3rd Day of August, 2017



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Supervisor,
Emergency Management Institute

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IS-00453

Introduction to Homeland Security Planning

Issued this 6th Day of July, 2017



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Supervisor,
Emergency Management Institute

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IS-00559

Local Damage Assessment

Issued this 18th Day of April, 2015



Tony Burch
Supervisor,
Emergency Management Institute

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Emergency Management Institute



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IS-00634

Introduction to FEMA's Public Assistance Program

Issued this 1st Day of August, 2017



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Supervisor,
Emergency Management Institute

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IS-00706
NIMS Intrastate Mutual Aid
an Introduction

Issued this 22nd Day of August, 2017



Tony Burch
Deputy Director
Emergency Management Institute

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Emergency Management Institute



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IS-00801
Emergency Support Function (ESF) #1
Transportation

Issued this 14th Day of August, 2017



Tony Burch
Deputy Director
Emergency Management Institute

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Emergency Management Institute



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IS-00804
Emergency Support Function (ESF) #4
Firefighting

Issued this 14th Day of August, 2017



Tony Burch
Deputy Director
Emergency Management Institute

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Emergency Management Institute



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IS-00703.a
NIMS Resource Management

Issued this 13th Day of August, 2017



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Deputy Director
Emergency Management Institute

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SAM H DANCER

has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course:

IS-00800.b
National Response Framework, An Introduction

Issued this 1st Day of August, 2017



Tony Burch
Deputy Director
Emergency Management Institute

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IS-00803
Emergency Support Function (ESF) #3
Public Works and Engineering

Issued this 14th Day of August, 2017



Tony Burch
Deputy Director
Emergency Management Institute

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Emergency Management Institute



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has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course:

IS-00702.a
NIMS Public Information Systems

Issued this 7th Day of August, 2017



Tony Burch
Deputy Director
Emergency Management Institute

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IS-00775
EOC Management and Operations

Issued this 10th Day of August, 2017



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Deputy Director
Emergency Management Institute

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Emergency Management Institute



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IS-00802
Emergency Support Function (ESF) #2
Communications

Issued this 14th Day of August, 2017



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Deputy Director
Emergency Management Institute

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Emergency Management Institute



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IS-00809
Emergency Support Function (ESF) #9
Search and Rescue

Issued this 14th Day of August, 2017



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Tony B. B...
Supervisor
Emergency Management Institute

Emergency Management Institute



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has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course:

IS-00812
Emergency Support Function (ESF) #12
Energy

Issued this 10th Day of August, 2017



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Tony B. B...
Supervisor
Emergency Management Institute

Emergency Management Institute

IS-00997
Active Shooter: What You Can Do

Issued this 15th Day of June, 2017

IS-00997

has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course:

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has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course:

IS-00808
Emergency Support Function (ESF) #8
Public Health and Medical Services

Issued this 16th Day of August, 2017



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Tony B. B...
Supervisor
Emergency Management Institute

Emergency Management Institute



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has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course:

IS-00811
Emergency Support Function (ESF) #11
Agriculture and Natural Resources

Issued this 16th Day of August, 2017



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Tony B. B...
Supervisor
Emergency Management Institute

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SAM H DANCER

has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course:

IS-00896
Basic Workplace Security Awareness

Issued this 23rd Day of June, 2017



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Tony B. B...
Supervisor
Emergency Management Institute

Emergency Management Institute



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has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course:

IS-00807
Emergency Support Function (ESF) #7
Logistics Management and Resource Support

Issued this 15th Day of August, 2017



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Tony B. B...
Supervisor
Emergency Management Institute

Emergency Management Institute



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IS-00810
Emergency Support Function (ESF) #10
Oil and Hazardous Materials Response

Issued this 14th Day of August, 2017



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Tony B. B...
Supervisor
Emergency Management Institute

Emergency Management Institute



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SAM H DANCER

has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course:

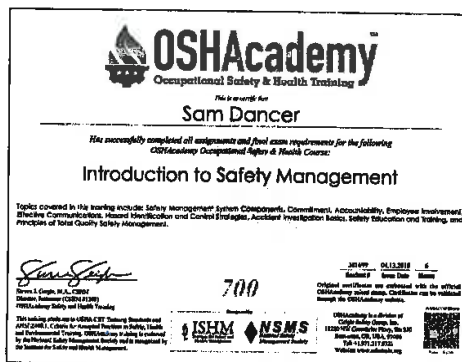
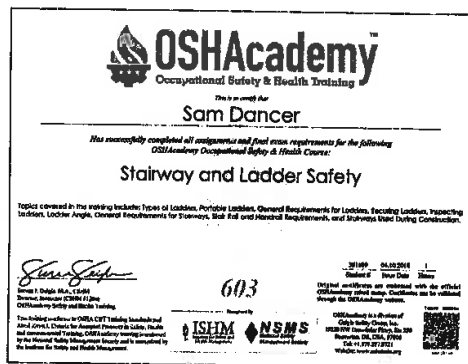
IS-00813
Emergency Support Function (ESF) #13
Public Safety and Security

Issued this 14th Day of August, 2017



0 IACET CEU

Tony B. B...
Supervisor
Emergency Management Institute



Emergency Management Institute



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IS-08010.a

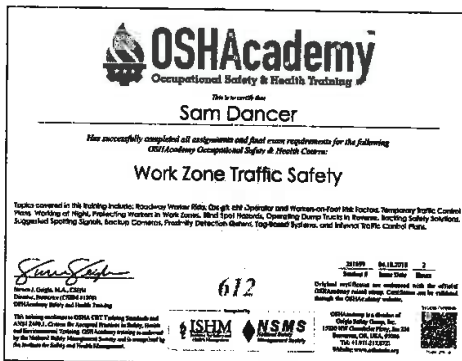
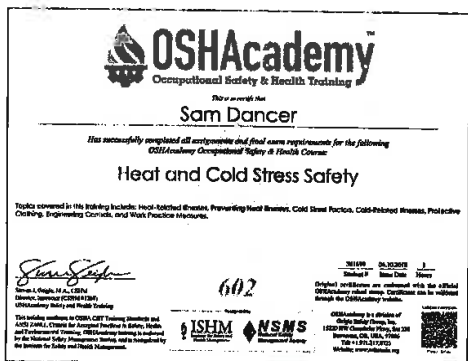
Animals in Disaster: Awareness and Preparedness

Issued 10/26 - 16 Day of August 2017



1-1 ACETI CEU

Lisa Walsh
Lynn E. Walsh, Ph.D.
Organizational
Emergency Management Institute



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IS-00005.a

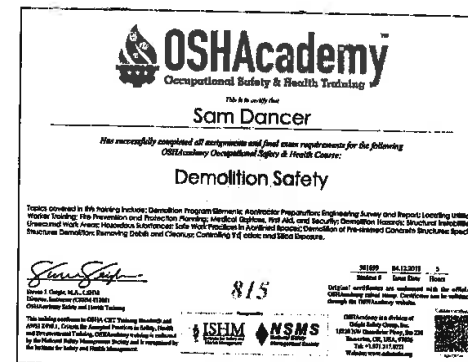
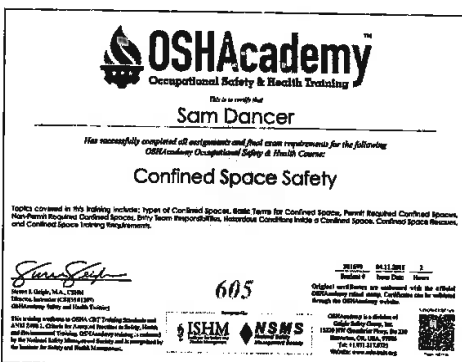
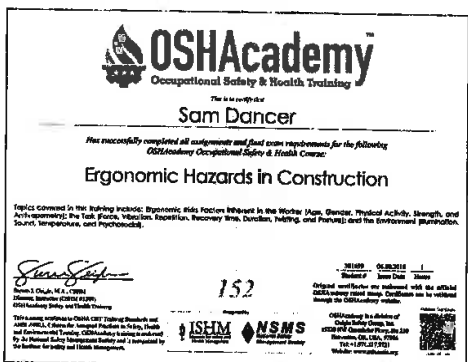
An Introduction to Hazardous Materials

Issued 10/26 - 16 Day of August 2017



1-1 ACETI CEU

Lisa Walsh
Lynn E. Walsh, Ph.D.
Organizational
Emergency Management Institute



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IS-00042

Social Media in Emergency Management

Issued this 6th Day of June, 2017



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IS-00200.b

ICS for Single Resources and Initial Action Incident, ICS-200

Issued this 17th Day of January, 2018



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Superintendent
Emergency Management Institute

Emergency Management Institute



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IS-00315

**CERT Supplemental Training:
The Incident Command System**

Issued this 16th Day of June, 2017



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IS-00037.17

Managerial Safety and Health

Issued this 7th Day of July, 2017



03 IACET CEU

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Emergency Management Institute



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IS-00100.b

**Introduction to Incident Command System
ICS-100**

Issued this 18th Day of June, 2017



03 IACET CEU

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IS-00244.b

Developing and Managing Volunteers

Issued this 11th Day of August, 2017



04 IACET CEU

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IS-00011.a

Animals in Disasters: Community Planning

Issued this 16th Day of August, 2017



04 IACET CEU

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Superintendent
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Emergency Management Institute



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IS-00100.a

**Introduction to the Incident Command System,
ICS-100**

Issued this 7th Day of July, 2018



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IS-00201

**Forum Used for the Development
of the Incident Action Plan**

Issued this 13th Day of July, 2017



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Superintendent
Emergency Management Institute

Emergency Management Institute



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IS-00453

Introduction to Homeland Security Planning

Issued this 7th Day of July, 2017



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IS-00632.a

Introduction to Debris Operations

Issued this 11th Day of June, 2017



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Deputy Director
Emergency Management Institute

Emergency Management Institute



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IS-00660

Introduction to Public-Private Partnerships

Issued this 24th Day of August, 2017



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Emergency Management Institute



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IS-00324.a

Community Hurricane Preparedness

Issued this 11th Day of August, 2017



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Emergency Management Institute



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IS-00547.a

Introduction to Continuity of Operations

Issued this 12th Day of July, 2017



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Emergency Management Institute



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IS-00634

Introduction to FEMA's Public Assistance Program

Issued this 2nd Day of August, 2017



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IS-00317

Introduction to CERT

Issued this 7th Day of July, 2017



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IS-00546.a

Continuity of Operations (COOP) Awareness Course

Issued this 11th Day of July, 2017



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IS-00633

Debris Management Plan Development

Issued this 7th Day of August, 2017



0.6 IA CET CEU

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**IS-00706
NIMS Intrastate Mutual Aid
an Introduction**

Issued this 21st Day of August, 2017



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Supervising
Emergency Management Institute

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**IS-00906
Basic Workplace Security Awareness**

Issued this 9th Day of July, 2017



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**IS-02800
National Disaster Recovery
Framework (NDRF) Overview**

Issued this 1st Day of August, 2017



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**IS-00702.a
NIMS Public Information Systems**

Issued this 10th Day of August, 2017



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**IS-00800.b
National Response Framework, An Introduction**

Issued this 2nd Day of August, 2017



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**IS-00900
Community Preparedness
Implementing Simple Activities for Everyone**

Issued this 17th Day of July, 2017



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Supervising
Emergency Management Institute

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LISA M GARCIA

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**IS-00700.a
National Incident Management System (NIMS)
An Introduction**

Issued this 7th Day of July, 2017



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Supervising
Emergency Management Institute

Emergency Management Institute



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**IS-00775
EOC Management and Operations**

Issued this 11th Day of August, 2017



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**IS-00907
Active Shooter: What You Can Do**

Issued this 6th Day of July, 2017



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Emergency Management Institute

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IS-00200.h
ICS for Single Resources and
Initial Action Incident, ICS-200

Issued this 7th Day of May, 2018



001 JACET CBU

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Supervising
Emergency Management Institute

Emergency Management Institute



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IS-00033.17
FEMA Initial Ethics Orientation 2017

Issued this 20th Day of February, 2017



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Emergency Management Institute

Emergency Management Institute



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IS-00100.b
Introduction to Incident Command System
ICS-100

Issued this 31st Day of May, 2018



0.1 JACET CBU

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Supervising
Emergency Management Institute

Emergency Management Institute



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THOMAS M STAFFORD

has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course:

IS-00011.a
Animals in Disasters: Community Planning

Issued this 10th Day of August, 2017



0.1 JACET CBU

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IS-00020.18
Diversity Awareness Course 2018

Issued this 6th Day of May, 2018



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Emergency Management Institute



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IS-00005.a
An Introduction to Hazardous Materials

Issued this 4th Day of August, 2017



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IS-00035.17
FEMA Safety Orientation 2017

Issued this 23rd Day of February, 2017



0.2 JACET CBU

Tracy Burrows
Supervising
Emergency Management Institute

Tab 3: Past Performance

Disaster Debris Removal and Disposal Services

5 YEAR PAST PERFORMANCE

2018	CONTRACTING AGENCY	DESCRIPTION OF WORK	CONTRACT AMOUNT
November	Sampson County	Hurricane Florence (DR-4393)	\$23,484.79
October	Jones County	Hurricane Florence (DR-4393)	\$209,953.44
October	GDOT-Colquitt	Hurricane Michael (DR-4399)	Est. \$326,471.84
October	FDOT Region 3 Bay and Calhoun Counties	Hurricane Michael (DR-4399)	Work In Progress
October	FDOT Region 2 Gulf, Liberty, Franklin, Gadsden, Wakulla, Leon, and Jefferson Counties	Hurricane Michael (DR-4399)	Work In Progress
October	Southport, NC	Hurricane Florence (DR-4393)	\$467,856.46
October	Greene County, NC	Hurricane Florence (DR-4393)	\$12,779.24
October	Jackson County, FL	Hurricane Michael (DR-4399)	Work In Progress
October	Holmes County, FL	Hurricane Michael (DR-4399)	Est. \$1.2 million
October	Pamlico County, NC	Hurricane Florence Veg Disposal (DR-4393)	Est. \$1.1 million
September	Carolina Beach, NC	Sand Screening and Debris Removal Services - Hurricane Florence (DR-4393)	\$19,158.60
September	Jasper, SC	On Call Tree Trimming and Removal	Maintenance Contract
September	Topsail Beach, NC	Hurricane Florence (DR-4393)	Est. \$460,000
September	Surf City, NC	Hurricane Florence (DR-4393)	Est. \$1.4 million
September	Pine Knoll Shores	Hurricane Florence (DR-4393)	\$926,151.47
September	Burgaw, NC	Hurricane Florence (DR-4393)	Est. \$260,000
September	Havelock, NC	Hurricane Florence (DR-4393)	\$1,193,356.81
October	Wilmington, NC	Hurricane Florence (DR-4393)	\$18.3 million
September	Pender County, NC	Hurricane Florence (DR-4393)	Est. \$10,200,000
September	Pinellas County, FL	Red Tide-Fish Kill	\$6,895,562.29
May	Port of Corpus Christi Authority (POCCA)	Marine Debris Removal Services	Est. \$300,000
March	ACCA-Jacksonville	Severe Thunderstorms and Dangerously High Winds (DR-4362)	\$3,889,408.12
March	Jacinto City, TX	Debris Removal from Temporary Site	\$80,000.00
March	ACCA-Calhoun County	Severe Thunderstorms and Dangerously High Winds (DR-4362)	\$882,966.84
March	ACCA-St. Clair County	Severe Thunderstorms and Dangerously High Winds (DR-4362)	\$237,601.18

Tab 3: Past Performance

Disaster Debris Removal and Disposal Services



2017	CONTRACTING AGENCY	DESCRIPTION OF WORK	CONTRACT AMOUNT
November	DTOP-Puerto Rico	Hurricane Maria Debris Removal (DR-4339)	Est. \$50 million
October	Miami-Dade County, FL Natalya Vasilyeva (305) 375-4725 Natalya.vasilyeva@miamidade.gov	Site Management and Reduction of Temporary Debris Storage and Reduction Site - Hurricane Irma (DR-4337)	\$5,060,786.86
October	North Miami Beach, FL Meghan Cianelli (305) 948-2946 Meghan.bennett@citynmb.com	Debris Management and Reduction - Hurricane Irma (DR-4337)	\$2,383,018.23
October	Monroe County, FL Irene Toner (305) 289-6066 Toner-irene@monroecountyfl.gov	Debris Removal - Hurricane Irma (DR-4337)	\$11,648,125.84
September	Florida Department of Environmental Protection Scott Woolam (850) 245-2806 Scott.Woolam@dep.state.fl.us	Marine Debris Removal - Hurricane Irma (DR-4337)	\$416,444.79
September	Brunswick, GA Rick Charnock (912) 267-5572	Debris Removal - Hurricane Irma (DR-4338)	\$642,298.98
September	Orlando, FL Michael Carroll (407) 246-3050 Michael.carroll@cityoforlando.net	Debris Removal - Hurricane Irma (DR-4337)	\$570,879.96
September	Piney Point Village, TX Roger Nelson (713) 2330-8703 Cityadmin@pineypt.org	Debris Removal - Hurricane Harvey (DR-4332)	\$ 30,010.87
September	DeBary, FL Alan Williamson (386) 668-2040 Awilliamson@debary.org	Debris Removal - Hurricane Irma (DR-4337)	\$ 1,073,891.11
September	Inverness, FL Eric C. Williams, GISP (352) 726-2611 Ext. 1011 ewilliams@inverness-fl.gov	Debris Removal - Hurricane Irma (DR-4337)	\$97,056.16
September	Indian Creek Village, FL Sam Kissinger (305) 865-4121 Mlima@icvps.org	Debris Removal - Hurricane Irma (DR-4337)	\$142,821.03
September	Bellaire, TX Michael Leech (713) 662-8150 Mleech@bellairetx.gov	Debris Removal - Hurricane Harvey (DR-4332)	\$ 1,279,672.03
September	Daytona Beach, FL David Waller (386) 671-8681 Wallerd@codb.us	Debris Removal - Hurricane Irma (DR-4337)	\$923,524.92
September	Surfside, FL Randy Stokes (305) 777-2190 Rstokes@townofsurfsidefl.gov	Debris Removal - Hurricane Irma (DR-4337)	\$103,132.63
September	Orange City, FL Migdalia Hernandez (386) 775-5446 Mhernandez@outorangecity.com	Debris Removal - Hurricane Irma (DR-4337)	\$478,643.62
September	St. Augustine, FL Martha Graham (904) 209-4270 Mgraham@citystaug.com	Debris Removal - Hurricane Irma (DR-4337)	\$469,540.11
September	DeLand, FL Demetris Pressley (386) 626-7194 Pressleyd@deland.org	Debris Removal - Hurricane Irma (DR-4337)	\$1,190,026.81
September	Waller County, TX Tammy Peters (979) 826-7670 T.peters@wallercounty.us	Debris Removal - Hurricane Harvey (DR-4332)	\$31,010.87
September	Doral, FL Edward Rojas (305) 593-6725 Edward.rojas@cityofdoral.com	Debris Removal - Hurricane Irma (DR-4337)	\$41,121.84

Tab 3: Past Performance

Disaster Debris Removal and Disposal Services

September	Cutler Bay, FL Alfredo Quintero (305) 234-4262 Aquintero@cutlerbay-fl.gov	Emergency Cut & Toss - Hurricane Irma (DR-4337)	\$ 98,530
September	Fernandina Beach, FL Ty Silcox, M.P.A. (904) 277-7331	Debris Removal - Hurricane Irma (DR-4337)	\$835,621.90
September	Coconut Creek, FL Alexander Tergis (954) 545-6623 Atergis@coconutcreek.net	Debris Removal - Hurricane Irma (DR-4337)	\$1,273,788.48
September	Largo, FL Charles Jordan (727) 586-7397 Cjordan@largo.com	Debris Removal - Hurricane Irma (DR-4337)	\$715,802.20
September	Fort Lauderdale, FL Melissa Doyle (954) 828-6111 Mdoyle@fortlauderdale.gov	Debris Removal - Hurricane Irma (DR-4337)	\$8,196,643.97
September	Citrus County, FL David Whitelaw (352) 527-7610 David.whitelaw@bocc.citrus.fl	Debris Removal - Hurricane Irma (DR-4337)	\$1,648,345.56
September	North Miami, FL Wisler Pierre-Louis (305) 895-9831 Wpierre-louis@northmiamifl.gov	Debris Removal - Hurricane Irma (DR-4337)	\$2,383,018.23
September	Miami, FL Mario Nunez (350) 960-2804 Mfnunez@miami.gov	Debris Removal - Hurricane Irma (DR-4337)	\$9,851,246.94
September	FDOT – District 2	Emergency Cut & Toss - Hurricane Irma (DR-4337)	\$563,069.00
September	Coconut Creek, FL Wayne Tobey (954) 545-6676 Wtobey@coconutcreek.net	Food Activation - Hurricane Irma (DR-4337)	\$16,839.99
September	Taylor Lake Village, TX Stacey Fields (281) 326-2843 City_secretary@tlv-tx.us	Debris Removal - Hurricane Harvey (DR-4332)	\$17,246.1
September	Humble, TX Mark Martin (281) 466-3061 Mmartin@cityofhumble.net	Debris Removal - Hurricane Harvey (DR-4332)	\$173,411.09
August	Groves, TX D.E. Sosa (409) 960-5788 Dsosa@cgrovestx.com	Debris Removal - Hurricane Harvey (DR-4332)	Est. \$ 719,000
August	Nederland, TX Gay Ferguson (409) 723-1505 Gferguson@ci.nederland.tx.us	Debris Removal - Hurricane Harvey (DR-4332)	Est. \$195,000
August	Port Neches, TX Jamie Mendoza (409) 719-4208 Jmendoza@ci.port-neches.tx.us	Debris Removal - Hurricane Harvey (DR-4332)	Est. \$72,000
August	Port Arthur, TX Clifton Williams (409) 983-8160	Debris Removal - Hurricane Harvey (DR-4332)	Est. \$300,000
August	Harris County, TX Paige McInnis (713) 274-4427 Paige.mcinnis@pur.hctx.net	Debris Removal - Hurricane Harvey (DR-4332)	\$33,677,520.71
August	Texas City, TX Tom Munoz (409) 739-4799 Tmunoz@texas-city-tx.org	Debris Removal - Hurricane Harvey (DR-4332)	\$217,981.17
August	Houston, TX Richard Morris (713) 247-1772 Richard.morris@houstontx.gov	Debris Removal - Hurricane Harvey (DR-4332)	Work in Progress
August	TXGLO, TX	Beach Restoration - Hurricane Harvey (DR-4332)	\$400,000

Tab 3: Past Performance

Disaster Debris Removal and Disposal Services



August	Jefferson County, TX Greg Fountain (409) 835-8757 Gfountain@co.jefferson.tx.us	Debris Removal - Hurricane Harvey (DR-4332)	\$5,027,062.72
August	City of Port Aransas, TX David Parsons (361) 749-4111 Davidparsons@cityofportaransas.org	Debris Removal - Hurricane Harvey (DR-4332)	Est. \$15,000,000
August	City of Aransas Pass, TX Lynn Pearce (361) 758-5224 Lpearce@ap-police.com	Debris Removal - Hurricane Harvey (DR-4332)	\$7,595,915.65
August	City of Pasadena, TX Karen Forbes (713) 475-5532 Kforbes@ci.pasadena.tx.us	Food Services - Hurricane Harvey (DR-4332)	\$20,000
March	Chambers County, TX Judge Jimmy Silva Jsylvia@co.chambers.tx.us	Building Restoration as a result of a Tornado	\$3,400.00
January	Assumption Parish, LA John Boundreaux (985) 369-7386 Johnboundreaux@assumptioneop.com	Removal of C&D from DMS - February 2016 Tornado	\$94,646.55
2016	CONTRACTING AGENCY	DESCRIPTION OF WORK	CONTRACT AMOUNT
November	Greene County, NC Berry Anderson (252) 747-2544 BAnderson@co.greene.nc.us	Disaster Debris Removal and Disposal - Hurricane Matthew (DR-4285)	\$160,943.04
November	GDOT – Chatham County Joel Anderson (912) 530-4436 Joanderson@dot.ga.gov	Emergency Routine Maintenance - Hurricane Matthew (DR-4284)	\$1,393,613.05
November	Pender County, NC Tom Collins (910) 259-1210 Tcollins@pendercountync.gov	Disaster Debris Removal and Disposal - Hurricane Matthew (DR-4285)	\$1,162,119.60
October	Sebastian, FL Joseph Griffen (772) 589-5330 Jgriffen@cityofsebastian.com	Disaster Debris Removal and Disposal - Hurricane Matthew (DR-4283)	\$387,820.47
October	Hyde County, NC Bill Rich (252) 926-5292 Bill.rich@hydecountync.gov	Disaster Debris Removal and Disposal - Hurricane Matthew (DR-4285)	\$344,248.99
October	North Topsail Beach, NC Justin Gibbs (252) 542-0806 Justin.gibbs@hydecountync.gov	Disaster Debris Removal and Disposal (Push& Load & Haul Operations) - Hurricane Matthew (DR-4285)	\$148,682.78
October	New Hanover County, NC Kim Rhoane (910) 798-4402 KRhoane@nhcgov.com	Disaster Debris Removal and Disposal - Hurricane Matthew (DR-4285)	\$899,548.29
October	City of Wilmington, NC Dave Bundick (910)341-0081 Dave.Bundick@wilmingtonnc.gov	Disaster Debris Removal and Disposal - Hurricane Matthew (DR-4285)	\$929,414.68
October	City of DeBary, FL Allan Williamson (386) 668-2040 Awilliamson@debary.org	Disaster Debris Removal and Disposal - Hurricane Matthew (DR-4283)	\$253,680.85
October	City of Ormond Beach, FL Kevin Gray (386) 316-7725 Kevin.gray@ormondbeach.org	Disaster Debris Removal and Disposal - Hurricane Matthew (DR-4283)	\$2,553,510.44
October	City of DeLand, FL Demetris Pressley (386) 626-7194 Pressley@deland.org	Disaster Debris Removal and Disposal - Hurricane Matthew (DR-4283)	\$505,777.85
October	Orange City, FL Migdalia Hernandez (386) 775-5446 Mhernandez@ourorangecity.com	Disaster Debris Removal and Disposal - Hurricane Matthew (DR-4283)	\$115,245.54

Tab 3: Past Performance

Disaster Debris Removal and Disposal Services

October	City of Daytona Beach, FL David Waller (386) 671-8681 Wallerd@codb.us	Disaster Debris Removal and Disposal - Hurricane Matthew (DR-4283)	\$3,861,220.75
October	City of St. Augustine, FL Rick Stevens (904) 825-1049 Rstevens@citystaug.com	Disaster Debris Removal and Disposal - Hurricane Matthew (DR-4283)	\$856,579.69
September	Leon County, FL Robert Mills (850) 661-4987 Millsro@leoncountyfl.gov	Debris Removal - Hurricane Hermine (DR-4280)	\$1,591,250.93
September	Citrus County, FL David Whitelaw (352) 527-7610 David.WhiteLaw@citrusbocc.com	Debris Removal - Hurricane Hermine (DR-4280)	\$200,846.00
August	East Baton Rouge Parish/City of Baton Rouge Adam Smith, P.E., (225) 389-5623 AMSmith@brgov.com	Disaster Debris Removal and Disposal - Louisiana Severe Storms and Flooding (DR-4277)	\$35,000,000.00
August	Ascension Parish Mike Enlow (225) 450-1326 menlow@apgov.us	Disaster Debris Removal and Disposal - Louisiana Severe Storms and Flooding (DR-4277)	\$5,903,607.61
August	Lafayette Parish Terry Cordick (337) 291-8502 tcordick@lafayetteLA.gov	Disaster Debris Removal and Disposal - Louisiana Severe Storms and Flooding (DR-4277)	\$975,792.64
August	Tangipahoa Parish Missy Cowart (985) 748-3211	Disaster Debris Removal and Disposal - Louisiana Severe Storms and Flooding (DR-4277)	\$468,387.73
August	St. Martin Parish Heath Babineaux (337) 394-2200 hbabineaux@stmartinparish.net	Disaster Debris Removal and Disposal - Louisiana Severe Storms and Flooding (DR-4277)	\$64,622.94
August	City of Baker, LA Julie McCulloch (225) 778-0300 Jmcculloch@cityofbakerla.com	Disaster Debris Removal and Disposal - Louisiana Severe Storms and Flooding (DR-4277)	\$413,150.33
August	Iberville Parish/City of St. Gabriel, LA Brian Willis (225) 692-3844 bwillis@ibervilleparish.com	Disaster Debris Removal and Disposal - Louisiana Severe Storms and Flooding (DR-4277)	\$66,153.72
August	Coastal Water Authority Houston, TX Joe Fanelli (281) 838-1161 jfanelli@cwahps.org	Lake Houston Dam Debris Removal and Road Restoration	<i>Work in Progress</i> \$1,624,328.13
June	City of Desoto, TX Letitia Shelton (972) 230-9635 Lshelton@desototexas.gov	Meadow Creek Park Remediation Resulting - May Tornado	\$1,030,62.00
June	Caldwell Parish, LA Wanda Stowe (318) 649-2681 Wanda@cpqi.att.net	March 2016 Flood - Louisiana Severe Storms and Flooding (DR-4263)	\$16,401.60
June	St. James Parish, LA Ryan Donadio Ryan.donadio@stjamesla.com	Haul Out - February 2016 Tornado	\$91,104.64
June	Parish of East Baton Rouge/City of Baton Rouge William Patrick (225) 389-5245 Wpatrick@brgove.com	May 2016 Wind Event	\$198,105.72
May	TXDOT Smith/Cherokee County Louis Moe – Contract Inspector (903) 574-0501	Debris Removal - April 2016 Tornado	\$558,910.69
May	New Hanover County Kim Rhoads (910) 798-4402 kRhoads@nhcgov.com	Debris Removal - May 2016 Tornado	\$41,351.56
April	TXDOT Hunt County Renee Coston (903) 737-9352 Renee.Coston@txdot.gov	On-Call Tree Trimming	Maintenance Contract

Tab 3: Past Performance

Disaster Debris Removal and Disposal Services



April	Harris County, TX Alisa Max (713) 956-3000	Debris Removal - Texas Severe Storm and Flooding DR-4269	\$504,198.86
April	City of Houston, TX Vic Ayres (713) 837-9103 Swddirector@cityofhouston.net	Debris Removal - Texas Severe Storm and Flooding DR-4269	\$2,728,745.37
April	TXDOT Denton County Kathy Harlan (940) 323-1826	Tree Trimming & Tree and Brush Removal	Maintenance Contract
March	Tangipahoa Parish, LA Missy Cowart (985) 748-3211	Debris Removal - Louisiana Severe Storms and Flooding (DR-4263)	\$72,224.79
February	TXDOT Hill County Alisha Wickens (254) 867-2700 Alisha.Wickens@txdot.gov	Tree Trimming and Removal	Maintenance Contract
January	Prince George's County, MD Gwendolyn T. Clerkley (301) 499-8523 gtclerkley@co.pg.md.us	Snow Removal - Winter Storm Jonas	\$179,188.75
January	Loudon County, VA Ernest Brown (703) 737-8924 Ernest.Brown@loudoun.gov	Snow Removal - Winter Storm Jonas	\$223,113.50
January	Maryland Department of General Services Terry Wade (410) 480-7990 terry.wade@maryland.gov	Snow Removal - Winter Storm Jonas	\$12,440.00
January	City of Baltimore, MD Doug Wehmeyer (513) 678-2293 Dwehmeyer@brcert.org	Preston Road Complex Snow Removal - Winter Storm Jonas	\$122,550.00
January	State of Maryland – Highway Authority Colleen Robinson (410) 582-5576 CRobinson@sha.state.md.us	Snow Removal - Winter Storm Jonas	\$465,500.00
January	State of Louisiana Sand Activation Rufus Nwogu (225) 342-6634 Rufus.Nwogu@LA.GOV	Delivery of Sand to Krotz Springs, LA	\$28,991.76
January	TXDOT McLennan County Kay Pigg (254) 867-2700 Kay.Pigg@txdot.gov	Tree Trimming and Removal	Maintenance Contract
2015	CONTRACTING AGENCY	DESCRIPTION OF WORK	CONTRACT AMOUNT
October	Ethyl Road Industrial Park, LLC	Pond Dewatering	Est. \$136,298
October	East Baton Rouge Housing Authority Jeremy Credeur (225) 923-9103	Turner Plaza Demolition-Building 6	\$187,523.53
August	ALDOT District 2 – Tuscaloosa Area Bryan Matthews (334) 242-7250 Bryan.Matthews@purchasing.alabama.gov	Tree Trimming and Removal	Maintenance Contract
July	Jackson County, MS Susan Perry Susanne_Perry@co.jackson.ms.us	Landfill Services for Chipping, Grinding, Hauling, and Disposal of Vegetative Debris	\$67,200.00
July	St. Louis County, MO Dave Menderski (314) 852-0984	Tree Removal	Maintenance Contract
June	TXDOT – Waller and Montgomery County Jim Hunt (713) 802-5551 Jim.hunt@txdot.gov	Disaster Debris Removal and Disposal - Texas Severe Storm and Flooding (DR-4269)	\$87,304.60
May	City of Bellaire, TX Brant Gary (713) 662-8150 Bgary@bellairetx.gov	Disaster Debris Removal and Disposal - Texas Severe Storm and Flooding (DR-4269)	\$12,926.87
May	City of Houston, TX Harry Hayes (713) 837-0311 harry.hayes2@houstontx.gov	Disaster Debris Removal and Disposal - Texas Severe Storm and Flooding (DR-4269)	\$1,931,956.44

Tab 3: Past Performance

Disaster Debris Removal and Disposal Services

May	City of Houston, TX Roy Korthals (832) 393-8734 Roy.korthals@houstontx.gov	Base Camps - Texas Severe Storm and Flooding (DR-4269)	\$7,142.00
May	Parish of East Baton Rouge, LA Bryan Harmon (225) 389-3158 Bharmon@brgov.com	Disaster Street Clearing Debris Collection, Removal, Processing, Disposal and Management Services	\$815,867.76
April	Ascension Parish, LA Rick Webre (225) 621-8360 rwebre@apgov.us	Storm Cleanup - Monday, April 27, 2015 Weather System	\$60,000
April	Castlerock Communities, LP Houston, TX Cobb Findley/Albert Syzdek (713) 462-3242 asyzdek@cobbfindley.com	Goose Creek Landing – Detention Pond Clearing & Section 1 Clearing	\$123,664.00
March	City of Corpus Christi, TX James Boyle (361) 826-3555 jimbo@cctexas.com	Master Channel 31 Drainage Channel Excavation	\$878,176.52
February	New Caney Defined Benefits Area MUD Within the City of Houston ETJ in Montgomery County, TX Steve Sheldon (713) 520-9570 Steve.sheldon@dannenbaum.com	Phase 2 Clearing and Grubbing	\$618,286.08
January	Harris County, TX Marvin Clede (713) 274-1557 Veronica Puente (281) 442-7950 Marvin.clede@hcpid.org	Expansion of James Driver Park Phase One	Work in Progress \$1,506,550.65
2014	CONTRACTING AGENCY	DESCRIPTION OF WORK	CONTRACT AMOUNT
December	TXDOT- Smith County Wendy Simmons (930) 510-6589 wsimmons@dot.state.tx.us	Tree Removal	Maintenance Contract
November	Brazos County, TX R. Alan Munger (979) 822-2127 x 3026 RAMunger@brazoscountytexas.gov	Tree Trimming and Removal	\$118,366.25
October	Harris County, TX Gene Rushing (713) 684-4000 Gene.rushing@hcfcd.org	South Richey Storm Water Detention Basin Excavation	Work in Progress \$5,395,557.23
August	ALDOT-2 nd Division District 3 Bryan Matthews (334) 242-7250 Bryan.Matthews@purchasing.alabama.gov	Tree Trimming/Canopy Removal- District 3	\$115,842.50
August	Jefferson Parish Public Works Amber Breaux (504) 349-8500 abreaux@jeffparish.net	Stumps and Root Mass Grinding	Maintenance Contract
July	City of Athens, AL Allison Crawford (256) 233-2224 acrawford@athensal.us	Grinding and Disposal of April 28, 2014 Storm Debris/Green Waste	\$65,552.00
July	Hyde County, NC Justin Gibbs (252) 542-0806 Justin.gibbs@hydecountync.gov	Debris Management Services - Hurricane Arthur	\$8,750.00
July	Houston Parks Board Trent Rondot (713) 942-8500 ext.: 13 Trent@houstonparksboard.org	Bayou Greenways Tree pruning and Forestry- Maintenance Contract	Maintenance Contract
July	City of Shreveport, LA Donald Evans (318) 673-5460 donald.evans@shreveportla.gov	Cross Lake Dam Embankment Vegetation Removal	\$227,287.26
July	City of Center Point, AL Tammy Graham (205) 854-4460	Demolition and Cleanup	\$34,911.00
July	City of Archdale, NC D. J. Señeres, PE, PWLF (336) 434-7344	Winter Storm Debris Easement Removal	\$141,000.00

Tab 3: Past Performance

Disaster Debris Removal and Disposal Services



	dseneres@archdale-nc.gov		
July	City of Jonesboro, AR Steve Kent (870) 932-0740 skent@jonesboro.org	Debris Removal	\$280,000.00
May	City of Archdale, NC D. J. Señeres, PE, PWLF (336) 434-7344 dseneres@archdale-nc.gov	Winter Storm Debris Removal	\$147,203.50
May	Gulf Breeze, FL Steve Milford (850) 934-5113 smilford@gulfbreezeefl.gov	Emergency Debris Removal - April Rain Event	\$108,995.46
May	Okaloosa, FL Joanne Kublick (850) 689-5960 jkublick@co.okaloosa.fl.us	Emergency Debris Removal	\$5,816.78
April	Thomasville, NC Daryl Poole (336) 475-4220 Daryl.poole@thomasville-nc.gov	Debris Removal and Disposal, Debris Management, and Debris Clearance	\$473,222.69
March	City of New Orleans Pura Bascos (504)658-5050 pbascos@nola.gov	Strategic Demolitions for Economic Recovery	\$6,685,950.00
February	New Hanover, NC Kim Rhoane (910) 798-4402 kRhoane@nhcgov.com	Emergency Response, Management, and Recovery	\$1,146,756.55
February	Wilmington, NC Dave Bundick (910)341-0081 Dave.Bundick@wilmingtonnc.gov	C&D Debris Removal and Vegetative Debris Removal and Disposal	\$1,555,223.85
February	Pender County, NC Tom Collins (910) 259-1210 tcollins@pendercountync.gov	Debris Management and Site Disposal	\$66,447.07
February	South Carolina Department of Transportation Mark Hunter (803) 737-1290 Huntermw@scdot.org	Clearing Roads, ROW, Debris Hauling due to a hurricane/storm event	\$44,233,669.57
January	Richmond, VA Bobby Vincent (804) 646-6444 Bobby.Vincent@RichmondGov.com	Snow Removal Services	\$36,855.00
January	LADOTD – Webster Parish David North (318) 371-3010 david.north@la.gov	Tree Removal in Webster Parish	\$458,785.00

ENR-Engineering News Record

A nationally recognized engineering publication, lists DRC as one of the Top 100 Specialty Contractors in the United States. The October 12, 2011 issue ranks DRC as Number 53 in their special feature of the Top 600 Specialty Contractors. DRC stands alone in the Top 100 as the only firm designated as a Disaster and Debris Removal firm. DRC takes great pride in the provision of disaster recovery services and the confidence each client has in the ability of DRC to perform at a consistently high level.

EXPERIENCE IN SPECIALTY DEBRIS MANAGEMENT

Experience in Specialty Debris Management

DRC has read and understands the scope of services for this project. Throughout its twenty-nine year history, DRC has provided disaster response that has included the collection of all specified materials in this proposal:

-  White Goods
-  Construction and Demolition
-  Demolition
-  Soil, Mud and Sand
-  Dead Animals
-  Private Property
-  Household Hazardous Waste and Hazardous Waste

Following is a list additional specific notable experience for each scope:

1. White Goods:
 - a. City of Houston, Tropical Storm Allison, 2001 – Removal and processing of white goods from approximately 40,000 flooded houses as part of \$2.4 million contract with the city's solid waste department.
 - b. Monroe County, Florida, Hurricane Wilma, 2005 – Removal and processing of white goods from damaged properties as part of \$15 million contract
 - c. Escambia County, Florida, Hurricane Ivan, 2004 – Removal and processing of white goods from damaged properties and beach front as part of \$50 million contract. Included extensive Freon decontamination.
2. Construction and Demolition Debris:
 - a. City-Parish of East Baton Rouge, Louisiana Severe Flooding DR4277, 2016 - This event required the use of over three hundred hauling vehicles collecting and processing and/or recycling over 2 million cubic yards of construction and demolition debris.
3. Demolition
 - a. In 2010, DRC performed the demolition of 83 houses in Terrebonne Parish, Louisiana. It was a FEMA funded project for houses that were affected by various storms.
4. Hazardous Tree Removal
 - a. In response to Ice Storm Pax in 2014, The South Carolina Department of Transportation contracted DRC to cut, remove and transport vegetative debris in 8 counties, totaling over 12,000 miles of roadway clearing and the trimming of over 225,000 trees.
 - b. City of Fort Lauderdale, Hurricane Irma, 2017 – DRC removed over 12,500 hazardous stumps and trees.
5. Soil, Mud and Sand
 - a. Escambia County, Florida, Hurricanes Frances, Charley, Ivan and Jeanne, 2004 - DRC recovered, screened and restored tens of thousands of cubic yards of displaced sand and debris in a successful effort to restore 15 miles of Florida beaches destroyed in the aftermath of Hurricane Ivan.
 - b. City of Fort Lauderdale, Hurricane Irma, 2017, DRC replaced over 57,500 cubic yards of sand from roadways, sidewalks, and parking lots piled on the beach by push crews, and sand mounds located East of the wall as a result of the severity of Hurricane Irma.
6. Dead Animals

Tab 3: Past Performance

Disaster Debris Removal and Disposal Services



- a. City-Parish of East Baton Rouge, Louisiana Severe Flooding DR4277, 2016 – DRC removed and disposed of dead animals as needed as part of \$35,000,000 contract with the City.
- b. City of Galveston, Hurricane Ike, 2009 – DRC removed and disposed of dead animals as needed as part of \$38,007,492 contract with the City.
- 7. Private Property
 - a. City-Parish of East Baton Rouge, Louisiana Severe Flooding DR4277, 2016 – DRC had ROE forms signed and removed debris from private property as needed as part of \$35,000,000 contract with the City.
 - b. City of Fort Lauderdale, Hurricane Irma, 2017 – DRC removed and processed over 2,700 cubic yards of debris from parks.
 - c. Houston – following Hurricane Harvey we Houston, Jefferson County, Port Aransas
- 8. Household Hazardous Waste:
 - a. City of Houston, Tropical Storm Allison, 2001 – Removal and processing of household hazardous waste from approximately 40,000 flooded houses as part of \$2.4 million contract with the city's solid waste department.
 - b. Indian River County Florida, Hurricane Frances, 2004 – Removal and decontamination of hazardous waste from Indian River County School District property as part of \$500,000 contract

In all of our relevant projects we have met and fulfilled the standards of all local, state, and federal regulatory agencies including the remediation, restoration, and sampling of staging and processing sites.

Hazardous waste (HW) is a special operational aspect that must be accomplished with very precise, pre-established standards and regulations. Safety to the workers, government employees and the citizens of the area is paramount. With this in mind, DRC works with its specialized subcontractors to establish and implement proper handling procedures for HW, including household hazardous waste, which, after a disaster, may become concentrated and no longer considered diminimus. These procedures include the segregation and removal of HW from the debris stream at the curbside, prior to the recovery of other debris and sorting and additional recovery of HW within each TDSRS. Recovered HW is removed to a proper disposal site or temporarily stored in the HW disposal areas constructed within each TDSRS as required. HW must be collected, handled and disposed of by specially trained HAZMAT technicians. In addition, DRC may utilize national or regional firms who are fully licensed and accredited to manage, handle and dispose of HW. These firms may be utilized by DRC and/or DRC Environmental, Inc. for professional and immediate HW recovery support on an emergency basis.



Hazmat will be segregated and stored in a Government approved containment area. All site personnel will receive a safety briefing regarding operations involving HW. The HW containment site perimeter will be posted and secured for personnel safety and to ensure compliance with the Corporate Accident Prevention Plan as part of the Corporate Safety Plan as well as the Corporate Environmental Protection Plan (EPP). HW will be placed and stored until instructed by the government as to its final disposition.

ACCOUNTING AND DOCUMENT MANAGEMENT

DRC's invoicing procedure is as follows:

- 🌐 Load tickets are received, logged, and then scanned into DRC's database system. Tickets are then entered and audited for accuracy.
- 🌐 Invoice is worked up along with the ticket data backup.
- 🌐 The reconciliation process then takes place with either the Monitoring Firm or the reconciliation contact with the County (if there isn't a Monitoring Firm).
- 🌐 Once the invoice and ticket data has been 100% reconciled, the Monitoring Firm, or the reconciliation contact with the jurisdiction, then recommends the invoice to FEMA for payment.
- 🌐 Frequency: The invoicing is usually done on a weekly basis

DRC maintains a fully-staffed, fully operational Data Center at its headquarters all year. The Data Center is staffed by experienced and professional personnel with extensive knowledge of recording, reporting, contract, and reimbursement requirements. The Data Center is equipped with state-of-the-art information technology and is prepared to meet and exceed the reporting requirements of each client. All servers and networked computers are backed up both on and off-site every day. The emergency nature of DRC's work requires that the Company remain on-line and in contact across its network at all time.



Tab 3: Past Performance

Disaster Debris Removal and Disposal Services



AVAILABILITY OF FIRM'S RESOURCES

Availability of Key Personnel

For the past 29 years, the DRC team has responded to major natural or man-made disasters occurring within the continental United States and its territories, in theatres of U.S.-led troop operations, and in Central America. The DRC personnel are trained, motivated and available for immediate deployment in an emergency response. All assigned personnel will be available to the Town as needed. Personnel are N.I.M.S.-certified and/or have specialized training in safety and asbestos management and are equipped with utility vehicles, digital, handheld, multi-state, two-way radios, cellular communications, and handheld computers. DRC personnel will have the experience and/or training to respond **immediately** to disasters and are provided with a DRC ES supervisor handbook including required reports and forms for successful disaster response and management thereof.

"DRC's knowledge base, experience, and ability to make experts available in the field were instrumental in the successful completion of this work."

– Donald G. Donaldson, P.E.,
Engineering Director/County
Engineer, Martin County, FL

Regional Managers are assigned to specific geographic locations throughout the United States to assist, monitor and lead the project teams in response to emergency situations. Regional Managers from one region may be assigned to support other Regional Managers as needed and all Regional Managers may be mobilized to one location to support emergency situations. Regional Manager for the Town of Pembroke Park is Jay Gunter who is capable of responding to the needs of the Town 24 hours a day, 7 days a week.

Available Equipment

DRC has the most expansive collection of rolling stock and equipment in the disaster services industry. The company has 2,568 trucks and 1,657 pieces of support equipment, either owned or under agreement, available for immediate use. As part of the company's Corporate Mobilization Plan, a monthly inventory of available equipment is performed, recorded, and readily available. DRC has actively demonstrated the ability to quickly amass and mobilize significant quantities of equipment. Most recently, during the 2017 hurricane season, we operated in excess of 2,000 pieces of equipment while simultaneously responding to Hurricanes Irma, Michael, and Maria.

List of Available Equipment

DRC Emergency Services Asset List		
Equipment Type	Description	Quantity
Bucket Trucks	various models with booms	110
Chip Trailers	various models and horse-power	14
Chip Vans	receptacle vehicles	2
Dump Trucks	various models with dual and tri axles	353
End Dump Trailers	various models and capacity	298
Flat Bed Semis	various models for equipment movement	6
Flat Beds	53' equipment trailers	20
Fuel Trucks	multiple model and gallon capacity	46
Low Boys	equipment movement trailers	53
Pickups	half and three quarter ton of various make and model	45



Tab 3: Past Performance

Disaster Debris Removal and Disposal Services

Roll Off Trucks	primarily Galbreath 60,000 pound hoist on various makes	82
Rolls Off Containers	20, 30 and 40 cubic yard containers	337
Self Loaders	various makes with buckets ranging from 2-10 cubic yards	343
Semi Dumps	various makes and models with various capacity	240
Semi Tractors	various makes	232
Service Trucks	fully stocked road ready service vehicles	79
Slingers	various models	5
Straight Trucks	various makes and models	8
Sweepers	various models used for DMS operation	3
Tankers	various models	125
Tractor /Trailers Combos	various models	29
Tractors	various makes and models	43
Trailers	25 foot travel trailer	1
Utility Trailers	15 and 20 foot utility trailers	2
Vacuum Trailer	various makes	30
Vacuum Trucks (Wet)	various makes for	13
Walking Floors	48 ft automated trailers	46
Water Trucks	various capacity used for DMS operation	3
Attachments - various	buckets, hoists, slings etc.	157
Back Hoes	various models and capacity	40
Bobcats	skid-steer with multiple attachments	53
Bull Dozers	various makes and sizes	45
Conveyors	used for material movement	2
Crushers	metal compaction and volume reduction	24
Excavator	various makes and models	164
Feller Buncher	various makes and models used for clearing projects	27
Front End Loaders	various makes, models and bucket capacity	127
Generators	various	41
Grinders	horizontal and tub grinders	36
Jarraf Tree Trimmers	high capacity trimming equipment	3
Jersey Barriers	used for highway projects and within DMS	200
Light Plants	various used for nite operation	100
Material Handlers (Tele Boom)	loading equipment	3
Mobile Kitchens	various models	13
Off Road Dumps	Volvo high capacity	2
Pumps	various sizes	5
Safety Signs, Cones and PPE/arrow boards/message boards	used for highway operations	503
skid steers	various sizes with multiple attachments	96
Screens	shaker screens and sand screens	4
Water Trucks	various models and capacity	12
Total:		4225

Tab 3: Past Performance

Disaster Debris Removal and Disposal Services



Marine Vessels/Equipment	
Equipment Type	Quantity
Inland Marine Harvester	1
Air Boat	3
Amphibious Aquatic Excavator	1
Tug Boat	14
Underwater ROV	1
Utility Boat	1
Work Boat	15
JON Boats	10
500 CRANE (120 X 54 X 10)	1
510 CRANE (100 X 52 X 9)	1
524 CRANE (250 x 64 x 12)	1
526 CRANE (293 X 80 X 19)	1
527 CRANE (176 X 75 X 13)	1
529 CRANE (250 X 64 X 12)	1
531 CRANE (420 X 98 X 25)	1
532 CRANE (300 X 90 X 19)	1
533 CRANE (310 X 100 X 20)	1
534 CRANE (111 X 45 X 11)	1
535 CRANE (250 x 64 x 12)	1
536 CRANE (250 x 64 x 12)	1
541 CRANE (200 X 60 X 12)	1
566 CRANE (140 X 70 X 12)	1
Hopper Barge (EX NYC DOS)	16
Hopper Barge (260 X 52.5 X 12)	7
Hopper Barge (200 X 40 X 17.75)	2
Hydra Sport	1
Hydraulic Driven propelled pushers	1
Pontoon Boats	9
Poseidon Barges	3
Push Boats	2
Rescue Skiff	2
Sectional Barges	28
Side Scan Sonar	2
Deck Barge	32
Deck Barge with 9' bin walls	2
Deck Barge with spuds	7
Deck Barge with steel box rails	19
Go Devil Boat	1
Total:	61



Tab 3: Past Performance

Disaster Debris Removal and Disposal Services

Ability to Manage Multiple Contracts

DRC has implemented a comprehensive Corporate Level Advance Mobilization Plan to ensure a coordinated, expeditious and effective response to disasters by its personnel and resources. This plan has been utilized by DRC to respond quickly in the following contracts:

2017 Hurricane Irma

- DRC was activated in 26 jurisdictions simultaneously while managing 30 debris management sites. DRC anticipates removing over debris over 4,000,000 cubic yards of debris.

2017 Hurricane Harvey

- DRC was activated in 17 jurisdictions following Hurricane Harvey and simultaneously ran more than 16 debris management sites during this activation.
- DRC has recovered and reduced over 2,750,000 cubic yards of debris to date.

2016 Hurricane Hermine

- In Citrus County, Florida, DRC successfully removed and disposed of more than a thousand tons of residential flood debris and tens of thousands of cubic yards of vegetation in less than 30 days

2016 Louisiana Severe Flooding DR4277

- DRC picked up 1 million cubic yards of debris over the course of 30 days in East Baton Rouge Parish, Louisiana.
- DRC opened and operated two Temporary Debris Management Sites to compact and recycle C&D debris prior to haul out for final disposal. These sites operated with such efficiency that FEMA and the USACE filmed the operation to use in training sessions.

Winter Storm Jonas 2016

- The snow from Winter Storm Jonas started the morning of January 22nd and by the evening DRC had started mobilizing in 5 different jurisdictions. Operations continued 24 hours a day and required two operators per piece of equipment, around the clock management and support personnel. The project was completed in 10 days.

Ice Storm Pax 2014

- DRC was simultaneously activated in New Hanover County, NC, Pender County, NC, and the City of Wilmington, NC for debris removal and reduction of approximately 400,000 cubic yards of debris.
- The South Carolina Department of Transportation contracted DRC to cut, remove and transport vegetative debris in 8 counties, totaling over 12,000 miles of roadway clearing and the trimming of over 225,000 trees.
- DRC managed and operated over 15 Debris Management Sites reducing and recycling over 1.5 million cubic yards of debris.

The Hurricane Season of 2012

- DRC simultaneously operated 14 contracts throughout the Southeast in response to Hurricane Isaac. DRC concurrently operated six TDSRS sites in Louisiana alone.

The Hurricane Season Of 2009

- The Texas GLO requested assistance for the removal of marine debris that was generated as a result of Hurricane Ike in 2008. These services were performed in Trinity, Galveston, East and West Bay and have an approximate contractual value of \$22,703,700.00.
- DRC also provided services for areas such as Kentucky and Arkansas that were ravaged by severe ice storms. These services are valued at approximately \$11,157,132.02.

The Hurricane Season Of 2008

Tab 3: Past Performance

Disaster Debris Removal and Disposal Services



- DRC responded in service to 36 separate contracts, including the cities of New Orleans, Houston, and Galveston in response to Hurricanes Gustav and Ike devastating the Louisiana and Texas coastlines. DRC's work in these regions was nearly completed in a little over two months.
- DRC established a single-day productivity record for post-disaster debris removal as recognized by FEMA by collecting 440,000 cubic yards of debris in a single day in the City of Houston.
- In just ninety days, DRC collected more than 5.6 million cubic yards of debris from the City of Houston alone.
- DRC's expedited operation using more than 2,000 pieces of collection equipment made it possible for the city of Houston to receive reimbursement in the greater than 80% range.
- Following Hurricane Ike, DRC simultaneously operated seven TDSRS sites handling 11,000,000 CY of debris, recycling materials out of the waste stream in two of those facilities.

The Hurricane Season Of 2005

- DRC is proud to have assisted in the recovery following the devastation of Hurricanes Katrina, Rita, Wilma, and Cindy affecting the Florida Keys, throughout Mississippi and Louisiana, and into Houston, Texas. To date, DRC has successfully completed over \$130,000,000 in disaster remediation in the hardest hit parishes of Louisiana and in Monroe, Escambia, and Miami-Dade counties in Florida, as well as the eastern coastal counties of Texas.
- Following Hurricane Wilma, DRC simultaneously operated five TDSRS sites in Louisiana, processing debris for the Louisiana DOTD. Also in 2005, DRC simultaneously operated six TDSRS sites for the Louisiana DOTD in two districts following Hurricane Katrina.

The Hurricane Season Of 2004

- In the aftermath of Hurricanes Charley, Frances, Jeanne and Ivan, DRC and its teaming partners and/or subcontractors, performed 37 virtually simultaneous contracts and \$150,000,000 in emergency work, including the removal of over 10,000,000 cubic yards of debris and the restoration of miles of beaches, throughout the state of Florida, from Monroe County to Escambia County, as well as projects in Virginia, South Carolina, and Texas.
- DRC simultaneously operated more than ten TDSRS sites in Florida.

2000 Winter Ice Storm

- In January 2000, in the aftermath of the Winter Ice Storm, DRC performed debris removal and landfill management services in North and South Carolina and Georgia. Approximately 800,000 cubic yards of debris was removed and processed within approximately 90 days.



Tab 3: Past Performance

Disaster Debris Removal and Disposal Services

REFERENCES

Please see Reference Form attached.

DRC has not had any conflicts over the last 5 years with these or any other contract for similar work

Tab 3: Past Performance

Disaster Debris Removal and Disposal Services



CURRENT PRE-POSITION CLIENTS OF DRC

State of Alabama			
ACCA Region 1	ACCA Region 6	Mobile (City of)	
ACCA Region 2	ACCA Region 7	Semmes (City of)	
ACCA Region 5	Evergreen (City of)	ALDOT (2)	
State of California			
Alameda County	Los Angeles County	Buena Park	Orange County
State of Colorado			
Arvada (City of)	Boulder (City of)		
State of Connecticut			
West Hartford			
State of Florida			
Angler's Club Homeowners Association	Hernando County	Monroe County (2)	Santa Rosa County
Angler's Homeowners Association	Hialeah	New Smyrna Beach	Sarasota County
Atlantic Beach (City of)	Hollywood (City of) (2)	North Bay Village	Sarasota (City of)
Bal Harbour (Village of)	Holmes County	North Lauderdale	Seminole Tribe of FL
Bay County	Indian Creek Village	North Miami	Sewall's Point (2)
Broward County (2)	Indian Rocks Beach	Ocean Reef Club, Inc	South Daytona
Cape Coral	Indiantown	Ocean Reef Community Association	South Florida Water Management District
Charlotte County (2)	Inverness	Ocean Ridge (Town of)	South Miami
Charlotte County School District	Jackson County (2)	Orange City	South Pasadena
Citrus County	Jupiter Island (2)	Orlando	St. Augustine
Coconut Creek (2)	Key Colony Beach	Ormond Beach	St. Lucie County (2)
Daytona Beach	Lake Worth	Oviedo	Stuart (City of)
Debarry	Lakeland	Palm Beach County School District	Surfside
Deland	Largo	Palm Beach County Solid Waste Authority	Sunny Isles Beach
Doral	Lauderdale Lakes	Palm Beach (Town of)	Tallahassee
Dunedin	Lee County (3)	Palm Beach Gardens (2)	Tampa
Edgewater	Leesburg (City of)	Palm Springs (Village of)	Tavares
Escambia County	Leon County	Pinellas County	Temple Terrace
FDOT District 2	Lighthouse Point	Polk County	Treasure Island
FDOT District 3	Longwood (City of)	Polk County School Board	Vero Beach
FDOT District 5	Manatee County	Pompano Beach	Virginia Gardens (Village of)
FDOT District 7	Marathon	Port Orange	Volusia
Ferdinandina Beach	Mary Esther	Port St. Lucie	Washington County
Fort Myers (3)	Martin County	Redington Beach	Weston
Fort Walton Beach	Marion County	Sanibel (City of)	Wellington
Gulfport	Miami		
	Miami-Dade County – Debris Removal		
State of Georgia			



Tab 3: Past Performance

Disaster Debris Removal and Disposal Services

Blakely-Early County – Prequalified	Brunswick Charlton	Colquitt (City of) Colquitt County	Garden City Miller County
State of Hawaii			
Honolulu			
State of Kansas			
Johnson County			
State of Kentucky			
Owensboro (City of)			
State of Louisiana			
Abita Springs (Town of) Ascension Parish Assumption Parish Baker (City of) BREC Calcasieu Parish Cameron Parish	East Baton Rouge Parish/ City of Baton Rouge Evangeline Parish Greater Lafourche Port Commission Iberia Parish Iberville Parish	Jefferson Parish Lafayette Parish Lafourche Parish New Orleans (City of) Plaquemines Parish (2) Port of New Orleans	Slidell (City of) St. Bernard Parish St. Charles Parish State of LA – Sand Tangipahoa Terrebonne Parish
State of Maryland			
Caroline County Frederick County (2) Harford County Prince George County	State of Maryland – Region A State of Maryland – Region B	State of Maryland – Region C State of Maryland – Region D	State of Maryland – Region E
State of Mississippi			
Gautier (City of)	Jackson County	Tupelo (City of) – Prequalified	Lee County Moss Point (City of)
State of Missouri			
Greene County			
State of New York			
New York (City of)	State of New York		
State of North Carolina			
Burgaw Caroline Beach - Sand Greene County Greenville (City of) Havelock	Jones County Montgomery Morehead City New Hanover County Pamlico County (3)	Pender County Pine Knoll Shores (Town of) (2) Sampson County	Southport Surf City (Town of) (3) Topsail Beach Wilmington (3)
State of Oregon			
Washington County – Prequalified			
State of South Carolina			
Allendale Bamberg County	Barnwell County Jasper County	Oconee County- Prequalified Pickens – Prequalified	Rock Hill
State of Tennessee			

Tab 3: Past Performance

Disaster Debris Removal and Disposal Services



Metro Nashville – Davidson County	Memphis	Madison County	
State of Texas			
Aransas Pass	Fort Worth	Jamaica Beach	Port Aransas
Bellaire	Galveston (City of) (3)	Jefferson County	Port Arthur
Brazoria	Galveston County	Jefferson Co. Drainage District No. 7	Port Neches
Cedar Hill	Galveston Wharves	Kemah	Port of Corpus Christi
Chambers County	Garland	La Porte (2)	Richwood
Cleveland	Groves	McKinney	Seabrook
Conroe	Harris County	Mesquite (City of)	San Antonio
Duncanville (City of)	Houston (2)	Morgan's Point	Shenandoah
Edinburgh	Houston Galveston Area Council	Nederland	Taylor Lake Village
El Campo (City of)	Humble	Piney Point Village	Texas City
Friendswood (City of)	Huntsville		Tyler County
Freeport (City of)	Ingleside		University of Texas Medical Branch at Galveston
State of Virginia			
Amelia County	Charlotte County	Lunenburg County	Roanoke (City of)
Buckingham County	Virginia Department of Emergency Management (2)	Loudoun County	
Central Virginia Waste Management Authority		Prince Edward	
		Prince William	
State of Washington			
State of Washington			



DISASTER DEBRIS REMOVAL & DISPOSAL SERVICES

REFERENCE FORM

All references must be from customers for whom your company has provided similar services as the specifications of this bid. *(Invalid contact information will result in default of references and may cause the bid to be disqualified.)*

Company Name:

1.	Company	Holmes County, FL	
	Street Address	107 E. Virginia Avenue	
	City, State & Zip	Bonifay, FL 32425	
	Contact Person Name	Clint Erikson	Title County Commissioner, District 5
	Phone	850-547-1119	Email N/A
	Describe Scope of Work and dates of project/service Emergency disaster debris services and management in response to Hurricane Michael		
2.	Company	the City of DeLand, FL	
	Street Address	1102 South Garfield Avenue	
	City, State & Zip	DeLand, FL 32724	
	Contact Person Name	Demetris Pressley	Title Public Works Director
	Phone	386-626-7194	Email pressleyd@deland.org
	Describe Scope of Work and dates of project/service Emergency disaster debris services and management in response to Hurricane Irma		
3.	Company	the City of Daytona Beach, FL	
	Street Address	950 Bellevue Avenue	
	City, State & Zip	Daytona Beach, FL 32114	
	Contact Person Name	David Waller	Title Deputy Director of Public Works
	Phone	386-671-8681	Email wallerd@cobd.us
	Describe Scope of Work and dates of project/service Emergency disaster debris services and management in response to Hurricane Irma		



Tab 4: Understanding of Project Requirements

Disaster Debris Removal and Disposal Services

FAMILY OF COMPANIES

Together with our commonly-owned affiliates, SLSCO and Callan Marine, we are able to respond immediately to disaster events and provide almost every service required to move through the complete disaster recovery timeline. We are one of the only companies in the United States that can perform these services in a streamlined manner from both the contracting and management sides. This portfolio of companies is under the same ownership and share all resources and assets, including financial, personnel, equipment and facilities.

DRC EMERGENCY SERVICES, LLC



DRC specializes in providing extensive disaster recovery, environmental and civil construction services throughout the country. We are recognized for providing government and private entities with rapid response solutions and facilitating the most effective immediate recovery efforts tailored to each specific disaster. Throughout our 30-year history, DRC has successfully completed over \$2 billion in response contracts and has handled over 40 million yards of debris. We have the ability to mobilize over 4,000 pieces of equipment to any location in the United States and maintain a strong cadre of disaster and debris management and operational personnel, who are augmented by hundreds of regional and local construction partners and personnel.

SLSCO, LP



SLS specializes in disaster response, short-term and long-term housing solutions and comprehensive community rehabilitation and reconstruction. We are capable of providing both program/construction management and general contracting services. For over the past decade, SLS has been involved in the reconstruction, rehabilitation elevation of over 22,000 homes in programs worth in excess of \$800 million. We have performed work nationwide and internationally and have served Federal clients such as FEMA and HUD, as well as numerous state, regional, county, and city governmental authorities throughout Texas, California, New York, New Jersey, Pennsylvania, Louisiana, South Carolina, South Dakota, Florida, Puerto Rico, and the U.S. Virgin Islands.

Callan Marine, LTD



Callan Marine is a highly-specialized marine construction firm capable of providing design, engineering, management, and construction services. We provide every type of marine construction activity including debris management and removal, dredging, shoreline protection, beach renourishment, port/dock facility construction, marine protection mitigation improvements and wetland construction. We are recognized as one of the leading marine construction service providers on the Gulf Coast with a long list of government and private clients who continually utilize Callan Marine for comprehensive marine construction services. Throughout our history, Callan Marine has performed hundreds of projects worth over \$200 million.

Texas International Terminals



Texas International Terminals is a world-class liquid and dry bulk multi-modal facility for deep draft vessel, unit train, manifest rail, barge and trucking along the Galveston Ship Channel. TIT has the capability for liquid transfer and storage, dry bulk handling and storage – as well as layberth facilities for all vessels, including Panamax Class. As a full-service terminal operator, stevedore and material handler, Texas International Terminals links our clients with the global and domestic marketplace within a single, centrally-located facility on the United States Gulf Coast. Just three miles from the Gulf of Mexico and located in Galveston, Texas – TIT is well positioned on the Galveston Ship Channel and the Gulf Intracoastal Waterway.

Tab 4: Understanding of Project Requirements

Disaster Debris Removal and Disposal Services



COMPREHENSIVE SERVICES

DRC, SLS, SLS Caribe, Callan Marine, and Texas International Terminal have the capability to execute each step in the recovery process, utilizing some of the best personnel, resources and financial capabilities in the disaster industry. Through the combined efforts of our distinct companies, we are ready, willing and able to take the lead in all three critical phases of disaster management and recovery and assist clients with accomplishing the full restoration of lives and communities.

RESPOND

Immediate response to a disaster is imperative to quickly restoring a community to functioning levels. No matter the task, we specialize in executing this phase and work around the clock to clear the way for the restoration of critical services to affected areas.

- Disaster management and relief services
- Emergency mitigation with debris removal
- Demolition and structural stabilization
- Emergency sheltering and mass care
- Restoration of critical services and emergency utilities
- Water damage mitigation and removal of materials

RECOVER

Once critical needs are met, the second phase commences to execute recovery efforts and enable communities to begin moving forward. We have the ability to streamline the process and make the phased transition immediate and seamless.

- Temporary and permanent housing solutions
- Road reconstruction and utility work
- Electrical, plumbing, sewage and HVAC services
- Marine debris salvage and recovery
- Debris removal and hazardous material abatement
- Beach sand screening and replenishment

RESTORE

With the completion of recovery efforts, permanent restoration begins, which enables a community to rebuild in a manner that brings a return to normalcy. Through “pocket” construction or comprehensive community development, we help bring stability and enable positive forward momentum.

- Permanent residential rehabilitation, reconstruction, and elevation
- Infrastructure development
- Marine and port facility reconstruction
- Land and marine disaster mitigation improvements
- Community master-plan design and construction
- Program and construction management



Tab 4: Understanding of Project Requirements

Disaster Debris Removal and Disposal Services

GENERAL PROJECT REQUIREMENTS

Maintenance and Equipment Repair

DRC employs two full time Specialized Equipment Mechanics to repair and maintain equipment. Our mechanics have been with the company for 20 years. As such, they are familiar with each and every piece of equipment owned by DRC. If needed, the Specialized Equipment Mechanics will travel to the affected area to perform repairs and remedial maintenance. In the case of multiple activations, DRC will hire additional staff as needed.

Prompt Damage Complaint

- ☛ DRC maintains a damage hotline (888-721-4DRC) for all projects. A complaint manager is assigned to the project and is responsible for tracking all damage and repair.
- ☛ DRC will investigate all damages and complaints within 24 hours and will propose a resolution to the damaged party within 48 hours.

Detailed information regarding debris separation and debris removal will be provided in Tab 5 Approach and Method.



Tab 5: Approach and Method

Disaster Debris Removal and Disposal Services



The primary mission of DRC Emergency Services, LLC is to provide a professional, honest and immediate response to natural and man-made disasters.

One of the primary missions of any the Town is to protect lives, minimize the loss or degradation of resources, and continue to sustain and restore operational capability following an event. DRC uses a basic three phase approach to help the Town of Pembroke Park achieve these goals. DRC's approach to **prepare**, **respond**, and **recover** are fundamental to successful disaster management.



**When disasters hit communities,
DRC Emergency Services is there.
We stand by ready to help you
prepare, respond, and recover in
the face of disaster.**



Tab 5: Approach and Method

Disaster Debris Removal and Disposal Services



PREPARE



- *Contract Award*
- *Forecasting*

Contract Award

Upon award, DRC's Regional Manager Jay Gunter will schedule a meeting with the Town of Pembroke Park. The initial meeting is critical, allowing both the Town and the Regional Manager to make introductions, as well as to prepare for any pending disasters. DRC's primary goal in this meeting would be to develop a step by step plan to expedite arrangements for training and response phases of the contract. These provisions include but are not limited to:

- 👤 Presenting key team members, including the Project Manager, and their responsibilities
- 👤 Scheduling table top scenario exercises to include planning and routing
- 👤 Facilitating the designation and readiness of TDSRS and final disposal sites
- 👤 Introducing Monitoring Firm Representative (if applicable)



Forecasting

DRC will incorporate the Town of Pembroke Park's debris management plan and use the USACE model to predict project debris volumes, storage acreage needed, equipment, and manpower needed for the project.

Estimated Debris Volumes for the Town of Pembroke Park

Model based on 100% of households' impacted Town-wide.

Storm Category	Est. Clean Woody Debris (CY)	Est. Mixed C&D Debris (CY)	Total Cubic Yards	Acres Required for Debris Management (w/ Roads & Buffers)
1	18,000	2,000	20,000	1
2	54,000	6,000	60,000	3
3	180,000	20,000	200,000	10
4	342,000	38,000	380,000	19
5	549,000	61,000	610,000	31

Model Assumptions:

- 👤 Population – 6,602 with estimated 3,001 Households
- 👤 Heavy Vegetation Characteristic
- 👤 Heavy Commercial Density
- 👤 Heavy Precipitation

Tab 5: Approach and Method

Disaster Debris Removal and Disposal Services

Forecasting Scenarios

Scenario 1

CUBIC YARDS ASSUMED: 220,000

ESTIMATED TIME OF COMPLETION: 90 total days with three complete passes

AVERAGE CUBIC YARDS PER TRUCK PER DAY: 500

TRUCKS REQUIRED: (120 cubic yard self-loaders) 5 trucks for 90 days

TDSRS REQUIRED FOR LESS THAN 10 MILE HAUL: 1

PERSONNEL REQUIRED: (part time) Project Manager, 1 supervisors, TDSRS site manager, staff of 3-5 per TDSRS site.

Disclaimer: The following scenarios are for discussion and demonstration only. Type, category, and intensity determine the number of trucks and personnel required.

Scenario 2

CUBIC YARDS ASSUMED: 500,000

ESTIMATED TIME OF COMPLETION: 90 total days with three complete passes

AVERAGE CUBIC YARDS PER TRUCK PER DAY: 500

TRUCK TYPE/REQUIRED: (120 cubic yard self-loaders or equivalent) 15-18 crews for the first 30 days; 10 crews for days 30-90

TDSRS REQUIRED FOR LESS THAN 10 MILE HAUL: 2-4

PERSONNEL REQUIRED: Project Manager, three supervisors, TDSRS site manager, staff of 3-5 per TDSRS site and full back-office staff

Scenario 3

CUBIC YARDS ASSUMED: 250,000

ESTIMATED TIME OF COMPLETION: 60 total days with three complete passes

AVERAGE CUBIC YARDS PER TRUCK PER DAY: 500

TRUCKS TYPE/REQUIRED: (120 cubic yard self-loaders or equivalent) 10 crews for the first 30 days; 10 crews for days 30-90

TDSRS REQUIRED FOR LESS THAN 10 MILE HAUL: 2

PERSONNEL REQUIRED: Project Manager, two supervisors, TDSRS site manager, staff of 3-5 per TDSRS site and full back-office staff



Tab 5: Approach and Method

Disaster Debris Removal and Disposal Services



- *Alert Phase*
- *Disaster Impact*
- *Response Timeline*
- *Initial Damage Assessments*
- *Emergency PUSH Operations*
- *Loading and Hauling Operations*
- *Temporary Debris Staging and Reduction Site Operations*
- *Safety*
- *Prompt Damage Complaint*
- *Accounting and Document Management*

Alert Phase

If a potential disaster can be predicted, DRC will activate the following alert phases:

- 📍 72 hours before impending impact, Jay Gunter will contact the Town of Pembroke Park to discuss activation and response
- 📍 At the discretion of the Town, DRC will mobilize personnel within 24 hours prior to disaster impact to arrive at the Emergency Operations Center
- 📍 Identification and readiness assessment of subcontractor network for Emergency Push and Load and Haul Operations
- 📍 Pre-staging of equipment and personnel as needed to respond to the immediate aftermath of the event “push activities”
- 📍 Emergency Push Collection routes have been determined

Disaster Impact

Tab 5: Approach and Method

Disaster Debris Removal and Disposal Services

DRC has a unique ability to rapidly **respond** to a disastrous event while maintaining communication with communities to help them **prepare** for any trouble, making us a leader in the disaster **recovery** industry.

Response Timeline

The type, intensity, and duration of each event dictates the response time. Upon receipt of Notice to Proceed or Task Order, DRC will commence mobilization of equipment, operators, and laborers.

DRC proposes the following time frames in which services can be provided without unwarranted delay or interference:

Within 24 Hours Post Event

- ☛ Project Manager and support are in place and interacting with the Town of Pembroke Park's Point of Contact
- ☛ Staging and measurement (certification) of equipment is underway
- ☛ Permitting and mobilization of TDSRS sites has begun
- ☛ Emergency Push activities are well underway with coordination with utility providers
- ☛ Initial Damage Assessment complete
- ☛ Public Service Announcements are initiated
- ☛ Logistical Support requirements have been assessed
- ☛ Initial Safety Meeting is held
- ☛ Time and location of daily production meetings is established

Within 48 Hours Post Event

- ☛ Initial understanding of crew type and quantity has been established with the Town's Point of Contact
- ☛ Roughly 50 percent of required equipment and manpower are in place
- ☛ At least one TDSRS is operational and load and haul activities can begin
- ☛ Discussions have begun with final disposal and recycling/composting providers (if applicable)
- ☛ Collection Zones have been mapped and discussed with the Town's Point of Contact
- ☛ Truck certifying continues
- ☛ Daily Safety Meetings continue

Within 96 Hours Post Event

- ☛ Full Mobilization is complete
- ☛ Emergency Push complete (if applicable)
- ☛ All contractual requirements (bonds, safety plans, dust control, community outreach, bonds etc.) are submitted
- ☛ Productivity assessments made based upon existing travel times and TDSRS requirements adjusted
- ☛ Equipment and personnel needs are reassessed
- ☛ Additional local and equal opportunity vendor outreach has begun and those applicants vetted
- ☛ Daily productivity meeting continues between DRC, the Town point of contact and the Monitoring Firm assigned to the project
- ☛ Daily Safety Meetings continue

Tab 5: Approach and Method

Disaster Debris Removal and Disposal Services



Initial Damage Assessment

Initial damage assessments are usually completed within 36 hours of an incident by local, state, federal, and contractors and provide an indication of the loss and recovery needs. The debris assessment will accomplish all of the following:

- Estimate the quantity and mix of debris
- Estimate damage costs
- Determine impact on critical facilities
- Identify impact on residential and commercial areas

Emergency PUSH Operations

- PUSH routes are predetermined with the help of Town, who have a clear understanding of geography of the community
- Debris is “pushed” or cleared from the Public Roadway generally in an order of priority established by the Town of Pembroke Park
- Crews generally consist of equipment capable of moving heavy material (skid steers, front end loaders etc.) and personnel and supervision with chainsaws
- Attempt to make roadways and intersections as safe as possible for sight and traffic obstructions
- This phase of work is accomplished within the first 70 cumulative hours (plus or minus) after the event



Loading and Hauling Operations

Certification of Equipment

This task can begin as soon as practical but generally 12-24 hours after a Notice to Proceed is issued. In general, trucks are staged at a location where the Town’s third-party monitoring firm can measure load capacity and assign unique identification to each piece of loading and hauling equipment.



Tab 5: Approach and Method

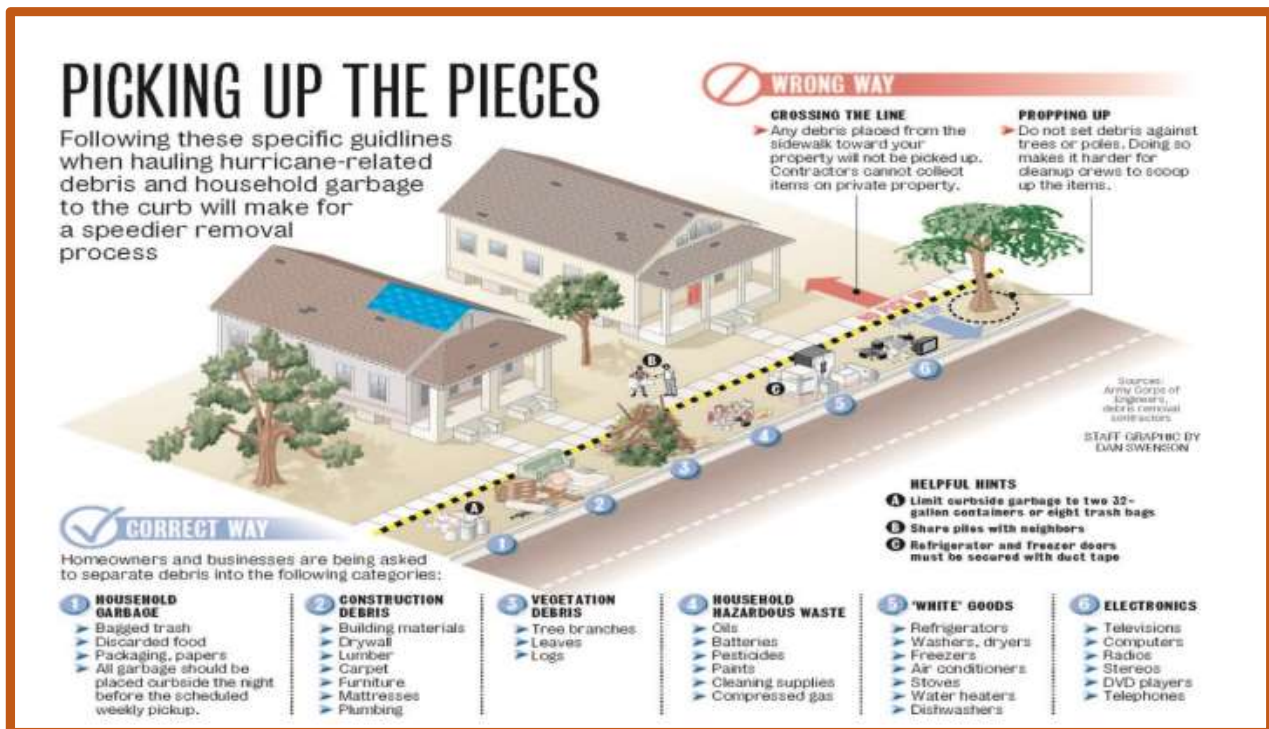
Disaster Debris Removal and Disposal Services

Debris Removal from Public Rights of Way

Within 24-48 hours of a Notice to Proceed (or a reasonable amount of time agreed upon by the Town) DRC will commence debris removal operations with multiple Debris Removal Crews. Debris Removal Crews will many times consist of three to five hauling vehicles of 100 to 150 cubic yard capacity with operators, one front end loader with operator, one foreman, and three laborers/flagmen (when required by traffic conditions). In other instances where conditions allow, self-loading equipment of similar capacity will be utilized to maximize efficiency.

- ☛ All field supervisors shall ensure that all debris disposal-hauling operators are licensed and certified to operate required equipment.
- ☛ All debris disposal operators will be given area maps designating assignment/authorized areas or zones of operations as well as transport routes designated and/or approved by the Town.
- ☛ As subcontractors complete zones, the areas are jointly surveyed by the Town of Pembroke Park or its designated representative and closed out.

Through the installment of PSAs, public participation can enhance the efficiency of the collection/material separation process. A typical flyer which defines material separation:



Multiple Scheduled Passes

In order to allow citizens to return to their properties and bring debris to the right-of-way as recovery progresses, DRC ES adheres to FEMA's guideline of three scheduled collections or passes.

In rare cases, particularly following major flooding, additional collections may be warranted.

Tab 5: Approach and Method

Disaster Debris Removal and Disposal Services



Field Operations

All eligible debris will be removed from public easements, property, and rights-of-way to designated Temporary Debris Staging and Reduction Site and/or directly to a final disposal site. Eligible debris is generated directly by the event or as a result of the event and is in the public Right of Way; for private property debris to be eligible, Private Property Debris Removal has to be authorized:

The illustration to the right depicts a typical post-disaster scenario that involves construction and demolition debris (C&D). In this case, the public is advised through radio, television, social media, an a graphic such as above to place disaster generated debris to the right of way (ROW) in separate piles by debris type for separate collections.



Vegetative Debris

Vegetative debris is defined as: tree branches, leaves, logs, timber, and stumps.

- 🗑️ Eligibility—Public right of way or improved public property
- 🗑️ Collected from Private property only with FEMA private property debris removal right of entry authority
- 🗑️ Most productive operation combines the collection of leaners and hangers with normal ROW debris collection
- 🗑️ Allows for a wide spectrum of equipment use for productive collection
- 🗑️ Most commonly collected and transported to a Temporary Debris Staging and Reduction Site for processing and haul out
- 🗑️ Reduction by grinding provides opportunity for recycling, re-use and consumption as a fuel source
- 🗑️ Reduction by burning provides for the most cost- effective processing, if burning is an option



Tab 5: Approach and Method

Disaster Debris Removal and Disposal Services

Construction and Demolition (C & D) Debris

Construction and Demolition (C&D) typically consist of: building materials, drywall, lumber, carpet, furniture, mattresses, and plumbing.

- ☛ Generally produced from floods, tidal surge and earthquakes
- ☛ Allows for a wide variety of equipment use including self-loading apparatus
- ☛ Landfill restrictions on material acceptance should be a consideration and can vary by state
- ☛ Utilization of TDSRS provides opportunity for reduction by material separation and compaction
- ☛ Load weight must be monitored particularly upon haul-out to final disposal
- ☛ Transportation to final disposal site does not allow for reduction, however is an alternative when travel time is not effected



White Goods

White goods is defined as: refrigerators, washers, dryers, freezers, air conditioners, stoves, water heaters, and dishwashers.

- ☛ Separately collected and staged within a designated area at a TDSRS or hauled directly to a recycler
- ☛ Collection can be performed with light duty trucks and trailers typically possessing a lift-gate
- ☛ Freon shall be removed by a certified technician under EPA regulations
- ☛ Citizens are informed through PSAs , fliers and social media to remove all contents from refrigerators and freezers prior to collection or to duct tape doors shut to facilitate safety and ease of collection
- ☛ Refrigerators and freezers collected with contents shall be staged for content removal and disposal
- ☛ White goods shall be recycled, and any derived proceeds handled in accordance with the contractual terms and conditions



Tab 5: Approach and Method

Disaster Debris Removal and Disposal Services



Household Hazardous Waste

HHW typically consist of oils, batteries, pesticides, paint, cleaning supplies and compressed gas.

- ☛ Collected only by trained and certified personnel with proper PPE and typically occurs in advance of load and haul crews
- ☛ Collected separately and securely placed in spill-proof containers for transportation to staging at a TDSRS or direct transport to a qualified recycler/disposal facility
- ☛ When stored at a TDSRS, the area is generally lined or bermed or both depending upon the requirements of the state environmental agency
- ☛ Proper packaging and transportation is often performed by the recycler



Electronic Waste Collection (E-Waste)

E-Waste debris includes: televisions, computers, radios, DVD players, telephones, and almost anything with an electric cord

- ☛ Collected separately with one or two collections (passes)
- ☛ Generally staged in a specific area of a TDSRS or transported directly to a recycler
- ☛ Collected in light duty trucks and trailers by general laborers and a supervisor
- ☛ Recycling of the items is always the goal



Tires

Tires often appear on the public ROW for collection following flood events or tidal surge.

- ☛ Collection can be accomplished separately using light duty equipment
- ☛ Transportation directly to the recycler or shredder is preferred
- ☛ Tires create a special problem for landfill operators as they tend to rise or float and can ultimately damage the landfill cap
- ☛ Federal/state regulations often require a waste hauler permit during transportation

Tab 5: Approach and Method

Disaster Debris Removal and Disposal Services

Additional debris related collections, operations and projects that may occur during the response or recovery phase include but is not limited to the following:

Private Property Debris Removal

FEMA may extend public assistance to private property debris removal when it poses a threat to the public. Under the request and direction of the Town of Pembroke Park or its representative, the contractor will initiate and manage a Right of Entry (ROE) program to remove debris on private property and/or demolish private structures that are a public safety hazard. The property owner must grant access prior to any work, unless there is an immediate threat to the lives, health, and safety to the Town's citizens.



Hazardous Tree and Limb Removal

A tree is considered "hazardous" if its condition was caused by the disaster and public health and safety are at risk. If possible, leaner and hanger removal will be performed in advance of load and haul activity and collected simultaneously with ROW debris. Eligibility is usually determined by the Town of Pembroke Park's independent monitoring firm.

- ☛ Equipment may include bucket trucks, automated saw trucks, excavators and climbers with chainsaws
- ☛ Criteria to deduce if a leaner or hanger is hazardous is:
 - Must be six inches in diameter or greater when measured at chest height
 - More than 50% of the crown damaged or destroyed
 - Split trunk or broken branches that exposed the heartwood
 - Fallen or uprooted within a public use area
 - Leaning at an angle greater than 30 degrees
 - Hanging limbs must be 2 inches in diameter and must pose a threat of falling into an improved public area or public right-of-way



Tab 5: Approach and Method

Disaster Debris Removal and Disposal Services



Removal of Hazardous Stumps

Stump removal usually takes place late in the debris removal process and is generally determined eligible by the Town's monitor. A stump may be determined to be hazardous and eligible for Public Assistance grant funding as a per-unit cost for stump removal if it meets all of the following criteria:

- 👤 50 percent or more of the root-ball exposed (less than 50 percent of the root-ball exposed may be flush cut)
- 👤 Greater than 24 inches in diameter, as measured 24 inches above the ground
- 👤 On improved public property or a public right-of-way
- 👤 Poses an immediate threat to life, and public health and safety
- 👤 Larger stumps are extracted by excavators and loaded upon flat-bed trailers for transport the TDSRS or final disposal facility
- 👤 Most often, large stumps must be split prior to processing by grinding

Expertise in the Removal of Dead Animals and Putrescent Disposal

Improper disposal of animal carcasses can contaminate drinking water sources or spread disease. It is DRC's policy to handle and dispose of animal remains with care and in accordance with all state and local regulations.

If possible, all identified carcasses should be disposed of within 48 hours of death. There are several approved methods for the disposal of animal carcasses:

- 👤 **Incineration** at a secure and pre-approved site.
- 👤 **Deposition** in a contained landfill approved for remains disposal.
- 👤 **Composting**, with approval, is a sanitary and practical method of carcass disposal.

Demolition

DRC Emergency Services, LLC employs many experienced supervisors, project managers, operators, and other technicians, many of whom have many years of experience in the demolition field. Demolition projects will be staffed with a Superintendent to oversee daily operations and a Project Manager responsible for subcontractor relations, schedule maintenance, and coordination with the Town of Pembroke Park.

All demolition operations will be conducted in a safe, environmentally responsible manner, in accordance with the requirements of the local government. Operations will proceed with the disconnection of utilities to all structures. The structures will then be demolished to the slab on grade level. Structures will be removed completely prior to the removal of any street or curb improvements, so that a clean and durable means of ingress and egress can be maintained during demolition operations. Slabs on grade will be excavated and removed. Once a structure has been completely removed, the area will be stabilized using the best management practices (DMP).

Existing structures will be demolished using conventional construction equipment such as excavators, track loaders and bull dozers. Concrete slabs will be excavated using track type excavators and hammers (if necessary) and will then be crushed on site using portable concrete crushing technology. Debris and recycled materials will be removed from the site using dump trucks.

Clean Fill Dirt

DRC will place compacted fill dirt in ruts created by equipment, holes created by stump ends, and other areas that pose a hazard to public access upon direction of the Park. This clean fill dirt will be compacted and directed by the Park.

Tab 5: Approach and Method

Disaster Debris Removal and Disposal Services

Temporary Debris Staging and Reduction Site Operations

Permitting and Site Mobilization

Within 24 hours of a notice to proceed, mobilization to pre-established TDSRS locations will begin:

- Phase One—environmental audit is performed
- The number of TDSRS sites to be used is determined by estimated volumes, travel times, traffic patterns and material to be processed
- Ideally, site placement and number should facilitate a minimum of five loads per truck per day
- Land Use Agreements are immediately executed with any private land owners
- For those sites not already permitted, an immediate permitting request will be submitted by DRC's Vice President of Administration and Compliance (Kristy Fuentes)
- DMS Site Plan is established and submitted



Environmental Considerations

- Where practical, a phase one environmental assessment should be performed prior to use as a TDSRS
- Soil samples are taken prior to use
- Pictures and video of the site prior to use is considered a best management practice
- DRC may use drone photography before and after use as a best management practice
- An independent engineer is often used to satisfy additional requirements of State regulators such as the need for SWPPP, perimeter silt fencing, air monitoring etc.



Tab 5: Approach and Method

Disaster Debris Removal and Disposal Services



Typical On-site Equipment, Supplies and Manpower Needs

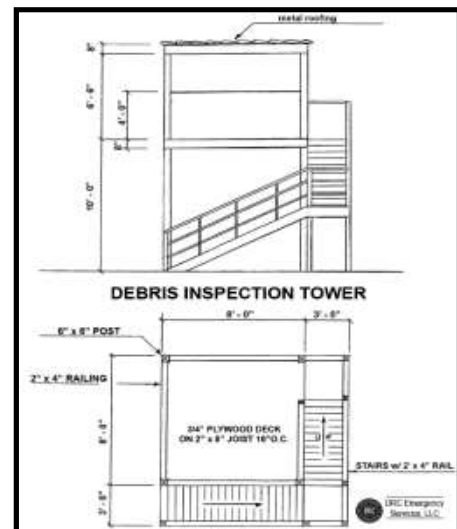
Signage	Inspection Tower(s)
Perimeter Fencing (if required)	Site Manager
Equipment Operators	Traffic Control Personnel
Security Personnel	Traffic Control devices
Front-end loader with thumb	Bulldozer
Grinder- horizontal or Tub	Excavator
Water Truck	Sweeper
Air curtain Incinerator or above ground incinerator (if required)	



Site Access

For the success of site access, separate points of ingress and egress should be established if possible and avoidance of truck traffic through residential areas is ultimately important.

- Traffic Controls** - Traffic control personnel, with appropriate traffic control safety equipment, will be stationed at the ingress observation tower to maintain vehicular traffic control. Additional traffic control personnel can be stationed throughout the site, as needed, to enforce proper traffic flow.
- Inspection Towers** - Inspection towers shall be constructed to facilitate observation and quantification of debris hauled for storage at debris staging sites. Ideally two inspections towers should be utilized at each DMS if volume warrants. One tower at point of ingress for use by the monitoring firm's employee, one tower at the point of egress to ensure all debris hauling trucks are in fact empty upon leaving the site. One tower may be utilized if ingress and egress point is the same. Additionally, the use of all terrain man lifts are sometimes substituted for the tower shown.
- Maintenance and Grading** - Maintenance and grading of the debris management site will occur throughout the operating day. Access roads will be constantly maintained, and dust control managed by use of a water truck. Access roads will be swept as often as necessary.



Tab 5: Approach and Method

Disaster Debris Removal and Disposal Services

Debris Storage Area

Debris may be segregated into five main areas as determined by the type of event.

Vegetative debris—Vegetative debris will be cleaned of C&D debris to the extent possible to facilitate compliance with requirements for reduction of vegetative debris and processing of C&D.

Construction and Demolition (C&D) Debris—Stored separately within an area that will facilitate separation, compaction or grinding.

Recyclables/Salvage—Recyclable/salvageable materials will be stock piled in accordance with the site plan.

White goods—White goods will be stock piled in a contained area in accordance with the site plan if not transported directly to the recycler.

Household Hazardous Waste (HHW)—HHW will be segregated and stored in an approved containment area that may be lined and bermed.



Debris Reduction Methods

Grinding and/or Chipping Operations—Primarily used for reducing vegetative debris to achieve a 4 to 1 reduction or better. Resulting product is beneficial for use as fuel or reused as compost. The method is less often used as a reduction method for Construction and Demolition material due to its impact on equipment.

- ☛ Reduction by grinding provides opportunity for recycling, re-use and consumption as a fuel source

Burning—Environmental impact and safety are primary considerations. Most often allowed in rural settings, it's the most efficient reduction method for vegetative debris as a 95% reduction can be achieved. Air curtain incineration and trench burning can serve to mitigate the release of smoke etc.

- ☛ Reduction by burning provides for the most cost- effective processing, if burning is an option

Compaction—The most acceptable reduction method for construction and demolition debris when combined with recycling; a 2 to 1 reduction ratio is most often achieved.



Tab 5: Approach and Method

Disaster Debris Removal and Disposal Services



Final Debris Disposal

Selection of final disposal location(s) for processed debris is normally determined during the planning phase. Per Subtitle D, lined sites are generally selected. However, in some cases, permitted construction and demolition sites are used when regulations allow.



Recycling Strategies

Vegetative Debris—Available to serve as a viable fuel source for manufacturing, etc. and used frequently as mulch for agricultural purposes. The resulting product is donated to citizens for use in flower beds and gardens and can be used as alternative daily cover in landfills when allowed. Additional uses are to use as roadbed for temporary roads and can be thinly spread across acreage to produce dirt.

Aggregates—Concrete, brick, and similar materials can be crushed and used as fill material, road base, etc.

Construction and Demolition Debris—Wood, metals, plastics and sometimes gypsum can be pulled from the waste stream and recycled if sufficient quantities exist and recycling facilities are available and accessible.

White Goods— Easy to recycle due to abundant processors.

Electronic Waste (E-Waste)—While these components are quite abundant, particularly following a flood or tidal surge, recyclers of these items have become more difficult to find. Some of the components found in televisions, computer monitors, copy machines etc. contain heavy metals making disposal a poor option, resulting in markets being the best option. Shipping to foreign markets is sometimes the best option.



“This debris removal project has been a resounding success, and the GLO appreciates the many hours of hard work put in by the DRC team.”

— Benjamin K. Au Architect, Director of Construction Services GLO, Texas

Tab 5: Approach and Method

Disaster Debris Removal and Disposal Services

Debris Management Site Closeout

Restoration is conducted during the close out phase of each TDSRS. The scope of restoration is determined by post use site conditions, terms of the land lease, or the Town directive and mutual understanding when public property is used. Restoration can consist of final removal of all debris and other managed components as well as all structures and temporary features. Additionally, grading and leveling, removal of temporary roads and fencing, and grassing or seeding of the site to documented pre-use condition may be necessary.



Post use drone footage and still photography shall be taken to illustrate the current condition of the site as it compares to the baseline or pre-use documentation. Environmental sampling that mirrors pre-use sampling is a best management practice.

- Random soil samples, surface and if necessary water samples, may be taken and sealed in containers for comparison with pre-use samples taken
- Independent third- party engineers and testing labs may be used
- Post use samples and pre-use samples may be tested in an independent lab to determine the presence of contaminants

Final Inspection, Released and Acceptance of the Town of Pembroke Park and/or Landowner

In most cases, final closure approval is needed by both the State Environmental Agency and the property owner.



Tab 5: Approach and Method

Disaster Debris Removal and Disposal Services



Safety

DRC maintains an unwavering commitment to the health and safety of our employees, subcontractors, customers, and the communities that we service.

Safety comes before profit and productivity.

Our goal is to ensure that all projects operate under the safest possible conditions and as such, DRC maintains a robust in-house safety program. Headed by a dedicated team of Project Managers and Regional Managers, DRC's programs and practices include:

- ☛ Morning project safety toolbox meetings
- ☛ Weekly "better ideas for improvement" meetings
- ☛ Weekly formal safety meetings
- ☛ Constant safety training certifications
- ☛ Safety recognition through our "challenge coin" award program

DRC follows all OSHA regulations and other federal and state agency guidelines when conducting an operation. DRC's Corporate Safety Plan includes Safety Plans and Policies, an Accident Prevention Plan and a Substance Abuse Policy. It is the policy of this organization to provide and maintain work environments and procedures which will:

1. Safeguard public and Government personnel, property, materials, supplies, and equipment exposed to contractor operations and activities;
2. Avoid interruptions of Government operations and delays in project completion dates; and
3. Control costs in the performance of this contract.

Operational safety, health, and accident prevention measures will be in effect and reinforced daily by all active personnel. These measures and procedures will be reiterated weekly during planning meetings, or as needed.

Immediate action will be taken to correct any safety deficiency while maintaining the utmost respect for all members of our workforce. All actions will be documented and the safety of citizens will be considered vital.

Training programs include:

Smith System Driver Training
Hazardous Materials Training
Demolition Safety
Asbestos Abatement Training
Power Line Awareness
Hazardous Communication
Lockout/Tagout
Fire Prevention Training
Environmental Management Planning



Tab 5: Approach and Method

Disaster Debris Removal and Disposal Services

RECOVER



- *Demolition*
- *Man Camp Services*
- *Post Disaster Temporary Housing*
- *Marine Services*

Many of the elements of work shown above can be categorized as a recovery functions, although some, if not all, could be performed simultaneously with the debris mission. Of those listed above, marine debris removal, marine salvage, and beach restoration have been previously addressed under the Response phase of operations.

Effective recovery requires a comprehensive effort of all phases that enable logical and efficient execution. The subsequent functions outlined below are all steps in a model that must be executed intelligently and with real-world experience. DRC Emergency Services, LLC, SLS and Callan Marine comprise a core of companies under single ownership that excel at providing a turn-key approach to total disaster management. We stand alone in the industry as the only provider of these services.



Tab 5: Approach and Method

Disaster Debris Removal and Disposal Services



DRC's sister Company, SLS, is a prominent post disaster Temporary Housing provider. From turnkey temporary trailer facilities to massive man camps designed to house and feed thousands, SLS has designed and performed most all post disaster applications.

SLS pioneered the current FEMA S.T.E.P. program during the aftermath of Hurricane Sandy in New York. The Program in New York was called "Rapid Repair" and a similar program in Baton Rouge was called "Shelter at Home". These programs are designed to perform essential elements of restoring damaged single- family residences and return homeowners back into their homes quickly. As an additional positive result, the cost of the typical S.T.E.P. program is approximately 20% the cost of placing a displaced Family into a trailer or similar structure. Rapidly returning displaced families to their homes provides a sense of community and normalcy to the affected citizens.



In anticipation of Hurricane Florence's impact on the East Coast, SLS was activated by the Virginia Department of Emergency Management to provide emergency shelter services for the state of Virginia and surrounding state evacuees.

Project specs:

Location: Richmond, Williamsburg, and Newport News, Virginia

Client: State of Virginia

Type: State of Virginia

Units: 5,775 beds in three locations





Tab 5: Approach and Method

Disaster Debris Removal and Disposal Services



DRC's sister Company, Callan Marine is a highly-specialized construction firm capable of providing, design, engineering, management and construction services such as:

- Marine debris management and removal
- Offshore and inland dredging
- Shoreline protection
- Beach re-nourishment
- Port/Dock facility construction
- Wetlands construction
- Marine protection mitigation and improvements



Callan Marine has dredged thousands of miles of waterway in the Gulf Coast region to keep our customers productive.



EMPLOYMENT OF LOCAL & MINORITY CONTRACTORS

DRC maintains one of the industry's largest network of pre-screened and fully qualified subcontractors, including local and preferred vendors. DRC's subcontractors are evaluated extensively, including past performance, equipment and +personnel availability, mobilization timeframes, insurance, and cost.

The use of local resources is vitally important to a successful disaster recovery operation. Because of its importance, we have developed a vast network of subcontractors that are uniquely qualified and meet all operational requirements envisioned under this RFP.

Throughout its history, DRC has maintained strong relationships with local vendors and subcontractors. We pride ourselves on facilitating local involvement during recovery efforts and encourage local knowledge and experience. DRC has assembled a cadre of thousands of subcontractors which includes SBE, MBE, WBE, HUB Zone, 8(a), and VOSB (including Service-Disabled VOSB) contractors. DRC has established procedures nationally recognized in the area of community outreach as discussed below.



Proposed Subcontractors

MCO Construction & Services, Inc.
Ann McNeill, President
6600 NW 27th Avenue, Suite 208
Miami, Florida 33147
Phone: 305-693-4344
Fax: 305-693-4544
info@mcoconstruction.net



"A Small Company With A Large Presence"

MCO is a full service construction management company dedicated to delivering projects on-time, within budget, and in compliance with the special needs of large public and private projects. Founded in 1993, MCO has performed construction management with a combined value in excess of \$110 million.

MCO thrives on 4 core values:

- Serving clients with excellence
- Building relationships to last
- Growing equity in the minority community
- Being the best construction employer in South Florida

Tab 6: MBE Participation

Disaster Debris Removal and Disposal Services



RPF Emergency Services, LLC
Hunter Fuzzell
2903 7th street
Tuscaloosa, AL 35401
205-345-6060



RPF Emergency Services is a turn-key subcontractor in the Emergency Services industry. Based out of Mobile, AL, RPF is ready to respond within 24 hours to any of the Town of Pembroke Park needs. RPF is wholly owned by R. Hunter Fuzzell. Hunter founded the company in 2015, after spending over a decade working in various roles throughout the industry. Hunter possesses a BS – Finance and MBA from Auburn University and a Master’s of Engineering – Construction Management from the University of Alabama – Birmingham. In 2016, RPF responded to 18 contracts, the majority being simultaneous in response to Hurricane Matthew. They handled over 3.5 million cubic yards of debris, taking it “cradle to grave” from the public ROW, to the DMS, through the reduction process, and finally to final disposal. RPF continued to grow in 2017, when it managed over 20 contracts and handling in excess of 5 million cubic yards of debris

RPF owns 6 “Double” self-loaders and 2 singles. On large events, RPF partners with companies owned by immediate family members and in total they own over 20 “doubles”. RPF’s true strength lies in its vast network of subcontractors. In 2017, RPF was simultaneously managing in excess of 1300 load and haul units. Since its inception a mere 3 years ago, RPF has responded to any type of disaster in size and scope that could impact the Town of Pembroke Park.

RPF has worked hundreds of contracts with DRC and serves as their primary subcontractor.

Please see a sample of DRC’s subcontracting contract attached.

Local S/M/WBE Resource Program

While DRC maintains a current, active subcontractor list, Regional Managers reach out to local subcontractors and small, minority and women-owned business enterprises (S/M/WBE) by utilizing:

- Governmental databases
- Local, regional, and national SBE compliance departments
- Client and vendor references
- Direct mail community outreach
 - Information can be found by contacting: 888-721-4DRC or going on drcusa.com

Upon receipt of Notice of Award, DRC will make contact with local governments and SBE Resource offices to schedule an informational and technical assistance workshop for potential vendors and businesses. The workshops provides:

- “hands on” technical assistance to a variety of companies
- matches S/M/WBE contractors with other companies in order to strengthen their competitive position

DRC is committed to ensuring that local companies are made aware of all potential contracting and partnership opportunities.

From our extensive experience with subcontractors, DRC knows the importance of establishing strict guidelines for performance and safety standards. All subcontractors will be screened for qualifications and safety compliance prior to being offered a contract with DRC. Additionally, at the discretion of the contracting agency, all subcontractors will be approved prior to beginning work. Our sample Subcontractor Agreement details the scope of work and responsibilities of each subcontractor. The Subcontractor Agreement also commits the subcontractor to all governmental regulations and requirements. All subcontractor equipment will



Tab 6: MBE Participation

Disaster Debris Removal and Disposal Services

be inspected and properly maintained and all personnel certifications and safety courses will be on file and renewed or updated as needed.

In addition to stringent qualifications standards, DRC requires the following summarized items from subcontractors:

- Compliance with all DRC safety plans.
- Ability to meet liability and automobile insurance requirements (these may vary from contract to contract).
- Compliance with governmental employment regulations, unemployment compensation and workman's compensation laws.
- Completion of a subcontracting agreement specifying the scope of work, terms and conditions, pricing, liability requirements and any hold harmless agreements.



DRC Emergency Services, LLC
110 Veterans Memorial Blvd, Suite 515
Metairie, Louisiana 70005
Phone: 504-482-2848 Fax: 504-482-2852

Company Name: _____

Contact Person: _____

Contact Person#: _____

Email: _____

Address: _____

DBE/WBE: _____

Licensing/
Certifications: _____

Equipment: _____

Notes: _____



110 Veterans Memorial Blvd, Suite 515
Metairie, Louisiana 70005
Phone: (504) 482-2848 Fax: (504) 482-2852
www.drcusa.com

In the event of a disaster in the City of Metairie and DRC Emergency Services is tasked with the Debris Removal and Disposal, the following equipment and licensing will be required:

EQUIPMENT:

- Hauling Equipment with bed capacity of greater than 30 cy. and up to 300 cy is preferred. Self-loading equipment is also preferred. However, pieces of hauling equipment can be coupled with front end loaders with grapples and buckets with grapples that are capable of loading hauling equipment. All equipment must meet DOT standards for on road travel. All loading equipment must operate with rubber tires.
- Seventy Hour Emergency Push (short term use) – the above equipment applies, however, rubber tire front end loaders, motor graders, telehandlers, backhoes, bobcats with buckets can be used during the first 70 hours.
- Operation of the DMS sites (Debris Management Sites) – Bulldozers, water discharge trucks, grapple trucks, backhoes can be used for this operation.

INSURANCE REQUIREMENTS:

- General Liability – \$1,000,000.00 / \$1,000,000.00 Aggregate
- Workers Compensation – \$1,000,000.00/\$1,000,000.00/\$1,000,000.00

DBE CERTIFICATION

DBE Certificate not required, however, if you are DBE registered with the City of Metairie, please send a copy of the certification by fax or mail to:

110 Veterans Memorial Blvd, Suite 515
Metairie, Louisiana 70005
Fax: 504-482-2852

"Our Mayor's Office, Councilmembers, my office, and other coordinating agencies took great comfort in the "on the ground" presence and access they had to DRC's team throughout this effort, and their commitment to the job until we fully addressed all the recovery needs of our residents was greatly appreciated."

– Adam M. Smith, P.E., Chief of Wastewater Operations & Maintenance, City of Baton Rouge/Parish of East Baton Rouge's Department of Environmental Services

Tab 6: MBE Participation

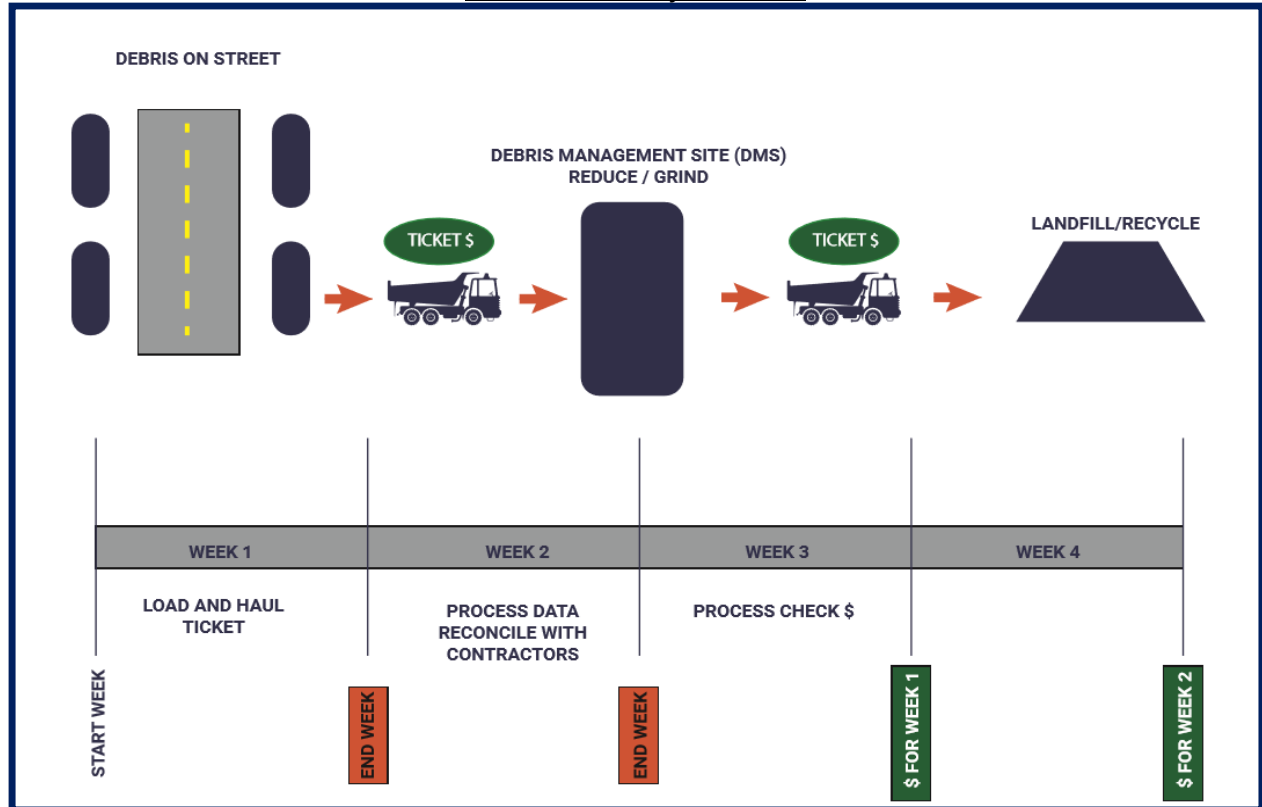
Disaster Debris Removal and Disposal Services



Prompt Payment of S/M/WBEs

In addition to occasionally assisting S/M/WBEs with operating startup costs, DRC has a 20 plus year history of paying subcontractors on a weekly basis.

Subcontractor Payable Chart



AFFIRMATIVE ACTION/ EQUAL OPPORTUNITY POLICY

DRC is an equal employment opportunity employer. Employment decisions are based on merit and business need, and not on race, color, citizenship status, national origin, ancestry, gender, sexual orientation, age, religion, creed, physical or mental disability, marital status, veteran status, political affiliation, or any other factor protected by law. DRC complies with the law regarding reasonable accommodation for handicapped and disabled employees. DRC's President has issued the following policy:

DRC recognizes the value of hiring a diverse group. Due to the nature of our work and the fact that we provide services worldwide, we find it necessary and advantageous to employ a number of persons from various countries who are of different races, religions and ethnic groups. In addition, we believe work force diversity may provide a significant market advantage.

It is the policy of DRC to comply with all the relevant and applicable provisions of the Americans with Disabilities Act (ADA). DRC will not discriminate against any qualified employee or job applicant with respect to any terms, privileges, or conditions of employment because of a person's physical or mental disability. DRC will also make reasonable accommodation wherever necessary for all employees or applicants with disabilities, provided that the individual is otherwise qualified to safely perform the essential duties and assignments connected with the job and provided that any accommodations made do not impose an undue hardship on DRC.

Equal employment opportunity notices are posted as required by law. Management is primarily responsible for seeing that DRC's equal employment opportunity policies are implemented, but all members of the staff share in the responsibility for assuring that by their personal actions the policies are effective and apply uniformly to everyone. Any employee, including managers, involved in discriminatory practices will be subject to termination.



MASTER SUBCONTRACT AGREEMENT

This Master Subcontract Agreement ("Subcontract") is entered into between DRC Emergency Services, LLC ("Contractor") and _____ ("Subcontractor") effective on this _____ day of _____ 2016:

I. PROJECTS: This Subcontract shall apply to each and every project and all work and services (collectively "Project" or "Projects") performed by Subcontractor for Contractor.

II. SCOPE OF WORK AND RATES:

Scope of Work: See attached Work Order

Rate: See attached Work Order

The Scope of Work and Rates set forth herein may be supplemented or amended only by separate written Addenda, Amendments or Work Orders which shall form part of this Subcontract. All terms, conditions and obligations set forth in this Subcontract shall be and are hereby deemed to be incorporated in any Addendum, Amendment or Work Order.

III. TERMS AND CONDITIONS: The terms and conditions below apply to all work and services performed by Subcontractor for Contractor unless otherwise noted in an Addendum, Amendment or Work Order.

1. Subcontractor shall furnish, at its sole cost and expense, all insurance coverages required in this Subcontract, labor, personnel, tools, equipment, materials, supplies, fuel, transportation, fees, assessments, supervision, samples, reports, taxes, mobilization/demobilization of equipment, manpower or resources, and any other services necessary to perform and fully complete its work, all of which Subcontractor acknowledges and agrees constitute a component or part of the price or rate paid to Subcontractor under this Subcontract. Subcontractor will obtain at its sole cost and expense all necessary work permits, licenses and approvals, if any, from all government authorities having jurisdiction over its work. Contractor will determine, in its sole discretion, the areas and amount of work assigned to Subcontractor. Subcontractor represents and warrants that it is experienced in the type of services to be provided under any Project and that it has the necessary equipment, manpower, materials and funding to perform this Subcontract. Subcontractor warrants it is not a debarred or suspended contractor or otherwise deemed ineligible by any court, federal, state or local government to perform public contracts. The Subcontractor shall not move from one designated work area until completed to the full satisfaction of Contractor. There are no minimum quantities of work or minimum payments guaranteed to Subcontractor under this Subcontract. Subcontractor may be terminated at will, with or without cause, and without recourse. Contractor may suspend the work, in whole or in part, for such period of time as it may deem necessary, due to conditions unfavorable for the satisfactory prosecution of the work, or conditions which in its opinion warrant such action. Subcontractor is not entitled to an increase in the subcontract rate(s), price(s), damages or additional compensation as a consequence of delays, suspensions or interference in the work unless Contractor is specifically compensated for same by the owner or jurisdiction. In the event Subcontractor is permitted to utilize any vehicles, vessels, equipment or tools procured or provided by Contractor or its affiliates, Subcontractor shall be obligated to pay Contractor: (1) rental for the vehicles,

vessels, equipment and tools calculated on a daily basis at Contractor's cost plus 15% or the agreed rental rate for Contractor or Contractor affiliate owned equipment; (2) all vehicle, vessel, equipment and tool maintenance at Contractor's costs plus 15%; (3) a pro-rata portion of Contractor's insurance costs for coverage on the vehicles, vessels, equipment and tools loaned/rented to Subcontractor plus 15% (or Contractor may require Subcontractor to provide separate liability and property coverage listing Contractor as loss payee); (4) Subcontractor shall be responsible for all insurance deductibles; (5) fuel and lubrication at Contractor's cost plus 15%; (6) all repair costs for damages to the vehicles, vessels, equipment and tools howsoever caused; (7) mobilization and demobilization of the vehicles, vessels, equipment and tools to/from the work site at Contractor's costs.

2. This Subcontract is controlling with respect to the relationship between Contractor and Subcontractor. Any document or agreement which purports to alter or increase Contractor's liability or affect Contractor's rights beyond that stated herein is expressly rejected and does not form a part of this Subcontract. By execution of this Subcontract, Subcontractor acknowledges that all prior agreements and understandings relating to the subject matter herein described have been incorporated into this document, and that no other agreements exist as between Contractor and Subcontractor relating to the subject matter herein described. The Subcontractor is bound to the Contractor to the same extent as the Contractor is bound to the government entity or project owner under the Prime Contract with respect to the Contractor's obligations and performance and completion of each Project. Contractor will make redacted copies of the applicable Prime Contract available for Subcontractor's review at Contractor's home office. It is expressly agreed and understood that Subcontractor and its lower tier subcontractors have no rights under the Prime Contract between Contractor and the government entity or Project owner. Subcontractor shall include the preceding sentence in every sub-subcontract with lower tier subcontractors.

3. The Subcontractor is in all respects an independent contractor. Nothing herein shall create, or be construed to create, between Contractor and Subcontractor an employer/employee, principal/agent, partnership, joint-venture or joint-employer relationship. Subcontractor shall have no right to obligate Contractor for work, performance or payment of any kind to any third-party. Contractor shall not instruct Subcontractor or its employees/contractors regarding rates of pay to any person or entity, or the means, manner or methods of performing or accomplishing Subcontractor's work, nor shall Contractor have the right to do so. Contractor is interested only in the results obtained under this Subcontract. The means, manner and methods of conducting the Subcontractor's work are under the sole control of Subcontractor. The Subcontractor shall not interfere with the Contractor's relationship with any government entity or project owner nor any other entity or person. Subcontractor shall not deal directly with the government entity or project owner without prior authorization, in each instance, in writing, from the Contractor.

4. Subcontractor has reviewed and inspected the work areas and the conditions affecting its work including those bearing upon collection, transportation, disposal of debris and other materials, ability to reduce the debris by any means including burning or grinding (if applicable), availability of labor, roads, and uncertainties of weather, river stages, conditions of all waterways and waterbodies above and below the surface, tides or similar physical conditions of the work areas and the type of equipment and facilities needed to perform the work. Subcontractor has satisfied itself as to the surface and subsurface conditions of all work areas from a prior inspection of same or reasonable opportunity to inspect same. Contractor assumes no responsibility for any conclusions or interpretations made by Subcontractor on the basis of any information made available by the government entity, its representatives, the Project owner or Contractor. Subcontractor may not assert and hereby expressly waives any and all claims based upon

differing site conditions.

5. Time is of the essence in Subcontractor's performance of its work. Subcontractor shall timely make payment for all labor, services, supplies, equipment and/or subcontracts relating in any way to Subcontractor's work. **SUBCONTRACTOR SHALL DEFEND, INDEMNIFY AND HOLD CONTRACTOR, THE GOVERNMENT ENTITY AND PROJECT OWNER, AND THE MEMBERS, MANAGERS, OFFICERS, CONSULTANTS, AGENTS, AND EMPLOYEES OF EACH OF THEM, HARMLESS FROM ANY LOSS OR EXPENSE (INCLUDING ATTORNEYS FEES) ARISING OUT OF OR IN ANY WAY RELATING TO CLAIMS FOR PAYMENT ASSERTED BY PERSONS OR ENTITIES WHO SUPPLIED LABOR, EQUIPMENT OR SUPPLIES OF ANY TYPE IN CONNECTION WITH OR RELATING TO THE PERFORMANCE OF SUBCONTRACTOR'S WORK HEREUNDER.** Contractor shall have the right and option, but shall not be obligated to, pay the claims of any lower tier subcontractor or supplier and back-charge the Subcontractor such amount plus an additional 20% as an administrative fee.

6. Subcontractor agrees that in performing its work, it will not create, use or dispose of any hazardous chemicals or substances in an unlawful or hazardous manner and shall be solely responsible for the lawful, proper and safe handling, storage and removal of all hazardous wastes, chemicals and substances. Subcontractor agrees to flow down or make applicable all the obligations of this Subcontract to any person or entity with whom Subcontractor subcontracts any work. Subcontractor warrants that all vehicles, materials, tools, vessels and equipment utilized in the performance of its work shall be in good working order, properly licensed and permitted and in compliance with all local, state and federal safety requirements. If required, all vehicles, equipment and trailers transporting debris shall be covered with tarps or other similar coverings and be equipped with a tailgate that will effectively contain all debris during transport. Trucks, trailers and other vehicles and equipment used to haul debris must be capable of rapidly dumping its load without the assistance of other equipment. Subcontractor warrants that all drivers of vehicles and equipment participating in Subcontractor's work, whether directly employed or contracted by Subcontractor or not, are properly licensed under all applicable federal, state and local transportation laws and regulations. Subcontractor shall give all notices and comply with all codes, laws, ordinances, rules, regulations and orders of any public authority bearing on the performance of the work.

7. Subcontractor shall comply with federal, state and local, laws, ordinances, codes, regulations, tax laws, labor laws, wage and hour laws, including Social Security Acts, Unemployment Compensation Acts, Workers' Compensation Acts, Truth in Negotiations Act, Copeland Act, Fair Labor Standards Act, Service Contract Act, Contract Work Hours and Safety Standards Act, Drug-Free Work Place Act, and the Davis Bacon Act, to the extent that these laws apply to Subcontractor's work, all of which (including regulations promulgated by the relevant government agencies) are incorporated herein by reference. If applicable, Subcontractor shall comply with 29 CFR 4.6, the U.S. Department of Labor prevailing wage determinations, together with the provisions set forth in Form FHWA-1273, all of which are attached hereto and form part of this Subcontract. See Schedule of Attachments. Subcontractor shall comply with all procedures, rules and regulations with regard to nondiscrimination issued or to be issued by any federal, state or local government or agency, including the Equal Employment Opportunity Commission, insofar as they may apply to the work under this Subcontract. If the Davis Bacon Act, Service Contract Act or other federal or state minimum wage, overtime or labor laws apply to Subcontractor's work, or if required by Contractor, the Subcontractor shall submit certified payrolls to the Contractor by the following Wednesday of each work week. Submission of these certified payrolls is a strict precondition to payment

for Subcontractor's work and no payment to Subcontractor will be made or owed unless and until Subcontractor complies with the requirements of this paragraph. In the event the Project is audited for any reason to determine compliance with any laws, regulations or ordinances, Subcontractor shall pay its pro-rata share to Contractor for such costs and expenses, including attorneys' fees, as calculated by Contractor; such amounts shall be paid by Subcontractor to Contractor or may set-off, back-charged or deducted from any progress payments, final payment(s) or retainage owed Subcontractor. In the event any penalties, charges or amounts of any kind are threatened or assessed against Contractor based on potential or actual claims asserted by any government entity or by Subcontractor's employees or employees of Subcontractor's lower tier subcontractors based on wage underpayment(s) or violation of any federal, state or local laws, including, tax laws, labor laws, wage and hour laws, work safety standard laws, Social Security Acts, Unemployment Compensation Acts or Workers' Compensation Acts, then Contractor shall have the right to set-off, back-charge and deduct from Subcontractor an equal amount from any progress payment(s), final payment or retainage owed Subcontractor.

Subcontractor represents and warrants that it has complied with all federal and all applicable state and local, immigration and employee eligibility laws, statutes, rules, codes, orders and regulations (collectively "Immigration Laws"), including, without limitation, the Immigration Reform and Control Act of 1986, as amended (including but not limited to the provisions of the Act prohibiting hiring and continued employment of unauthorized aliens, requiring verification and record keeping with respect to identity and eligibility for employment, and prohibiting discrimination on the basis of national origin, United States citizenship, or citizenship status), and the Illegal Immigration Reform and Immigrant Responsibility Act of 1996, as amended, and any successor statutes thereto. Subcontractor represents and warrants that it has properly maintained all records required by the United States Immigration and Customs Enforcement ("ICE") or any other federal, state, or local authority that may have jurisdiction over the Work ("Immigration Authorities"), including, without limitation, completion and maintenance of the Form I-9 for each of Subcontractor's employees, and that it has responded in a timely fashion to any inspection requests related to such I-9 Forms. Subcontractor agrees to comply with all Immigration Laws during the term of the Project, to properly maintain all records required by ICE or other Immigration Authorities, and to timely respond to any inspection requests. Subcontractor further agrees to fully cooperate, and to cause its directors, officers, managers, agents and employees to fully cooperate, with any audit, inquiry, inspection or investigation of Subcontractor, or any of its employees, that may be conducted by ICE or other Immigration Authorities. Subcontractor shall immediately, and in no event later than two (2) hours, notify Contractor's representative in writing and by in-person voice communication (not voice mail) of any unscheduled inspections, raids, investigations, inquiries, visits or audits conducted by ICE or any other Immigration Authority of Subcontractor, or its subcontractors, material men, or employees. Subcontractor shall ensure that its subcontractors and materialmen are in compliance with the provisions of this Article. **TO THE FULLEST EXTENT PERMITTED BY LAW, SUBCONTRACTOR SHALL DEFEND, INDEMNIFY AND HOLD HARMLESS CONTRACTOR, THE GOVERNMENT ENTITY AND PROJECT OWNER, AND THE MEMBERS, MANAGERS, OFFICERS, CONSULTANTS, AGENTS, AND EMPLOYEES OF EACH OF THEM, FROM AND AGAINST ANY AND ALL CLAIMS, DAMAGES, LOSSES AND EXPENSES, INCLUDING BUT NOT LIMITED TO ATTORNEY'S FEES, ARISING OUT OF OR RESULTING FROM THE SUBCONTRACTOR'S BREACH OF THIS PARAGRAPH.** Subcontractor shall enroll in the E-Verify program and provide to Contractor acceptable evidence of enrollment at the time of the execution of this Subcontract. Acceptable evidence consists of a copy of the properly completed E-Verify Company Profile page or a copy of the fully executed E-Verify Memorandum of Understanding for the company. Additional information regarding the Employment Eligibility Verification System (E-Verify) program may be obtained at following website: [//www.dhs.gov/E-Verify](http://www.dhs.gov/E-Verify). Subcontractor shall familiarize itself with all rules and regulations governing this program.

8. Subcontractor shall be solely responsible for the safety of its operations and its employees and contractors and shall take all reasonable safety precautions with respect to its work. Subcontractor shall comply with all safety policies and procedures initiated by Contractor for any Project, including Contractor's policy regarding drugs, alcohol and controlled substances. Subcontractor shall comply with all applicable laws, ordinances, rules, regulations and orders of any public authority for the safety of persons or property, including, but not limited to, the Federal Occupational Safety and Health Act (OSHA). Subcontractor shall immediately notify Contractor of any injury to any of the Subcontractor's employees or its subcontractors of any tier. Subcontractor shall require its personnel to attend any safety meetings Contractor might conduct and direct its lower tier subcontractors to attend.

9. Subcontractor shall not assign or transfer the performance of this Subcontract or any part thereof without the prior written consent of Contractor, which may be withheld for any reason. Subcontractor shall notify the Contractor in writing of any assignment of amounts due Subcontractor, or to become due it, under this Subcontract. Subcontractor agrees that this Subcontract shall be freely assignable by the Contractor and agrees to perform or continue to perform Subcontractor's obligations for the assignee. In the event Subcontractor subcontracts any work or services required to be performed under this Subcontract: (i) Subcontractor shall utilize a subcontract agreement in substantially the same form as this Subcontract; and, (ii) Contractor and its affiliates shall and are hereby deemed third-party beneficiaries of such subcontract agreement(s), and Contractor shall have the right, but not the obligation, to directly enforce the terms thereof.

10. SUBCONTRACTOR AGREES, TO THE FULLEST EXTENT PERMITTED BY LAW, TO RELEASE, INDEMNIFY, DEFEND AND HOLD HARMLESS CONTRACTOR, CONTRACTOR'S AFFILIATES, THE GOVERNMENT ENTITY OR PROJECT OWNER UNDER THE PRIME CONTRACT, TOGETHER WITH THEIR RESPECTIVE OWNERS, MEMBERS, OFFICERS, MANAGERS, EMPLOYEES, AGENTS, OTHER SUBCONTRACTORS, PARTNERS, JOINT-VENTURERS, CO-CONTRACTORS, INDEMNITEES, INSURERS/UNDERWRITERS, SURETIES, SUBROGEEES, SUCCESSORS, ASSIGNS AND REPRESENTATIVES OF EACH (COLLECTIVELY "INDEMNITEES") FROM AND AGAINST ALL CLAIMS, DEMANDS, CAUSES OF ACTION, LIABILITIES (INCLUDING THE INDEMNITEES' CONTRACTUAL LIABILITIES TO THIRD PARTIES), COSTS, LOSSES, EXPENSES (INCLUDING, WITHOUT LIMITATION, ATTORNEYS' AND CONSULTANTS' FEES AND EXPENSES OF LITIGATION), JUDGMENTS, FINES, PENALTIES, ASSESSMENTS AND TAXES (COLLECTIVELY "CLAIMS"), WITHOUT REGARD TO THE CAUSE(S) THEREOF, WHICH ANY INDEMNITEE MAY AT ANY TIME SUFFER OR SUSTAIN OR BECOME LIABLE FOR, WHICH IN ANY WAY ARISES OUT OF OR IS RELATED TO SUBCONTRACTOR'S WORK, THIS SUBCONTRACT OR THE SUBCONTRACT DOCUMENTS. THE INDEMNITY, DEFENSE AND HOLD HARMLESS OBLIGATION IN FAVOR OF THE INDEMNITEES INCLUDES BUT IS NOT LIMITED TO CLAIMS CAUSED OR RESULTING FROM THE SUBCONTRACTOR'S, OR ANY OF SUBCONTRACTOR'S AGENTS, CO-CONTRACTORS, PARTNERS, JOINT-VENTURERS, REPRESENTATIVES, LOWER TIER SUBCONTRACTORS, SUPPLIERS OR ANYONE DIRECTLY OR INDIRECTLY EMPLOYED BY ANY OF THEM OR ANYONE FOR WHOSE ACTS THEY MAY BE LIABLE FOR: (1) VIOLATION OF ANY LAW OR GOVERNMENTAL REGULATION; (2) BREACH OF ANY REQUIREMENT OR REPRESENTATION IN THE SUBCONTRACT DOCUMENTS; (3) ANY CLAIM BY ANY THIRD PARTY REGARDLESS OF

THE ALLEGED FAULT, NEGLIGENCE OR STRICT LIABILITY OF INDEMNITEES; OR (4) NEGLIGENCE ACTS OR OMISSIONS IN PERFORMANCE OF THE WORK UNDER THIS SUBCONTRACT REGARDLESS OF WHETHER SUCH LIABILITIES ARE CAUSED IN WHOLE OR IN PART BY THE ALLEGED FAULT, NEGLIGENCE OR STRICT LIABILITY OF ANY INDEMNITEE. THE DEFENSE, INDEMNITY AND HOLD HARMLESS OBLIGATION GRANTED HEREIN IN FAVOR OF THE INDEMNITEES SHALL INCLUDE ALL CLAIMS (AS PREVIOUSLY DEFINE ABOVE) FOR DAMAGE OR LIABILITY OF ANY SORT, WITHOUT REGARD TO THE CAUSE(S) THEREOF, INCLUDING PERSONAL INJURY AND DEATH, ASSERTED BY ANY PERSON OR ENTITY CAUSED BY THE SOLE, GROSS, JOINT OR CONCURRENT FAULT, NEGLIGENCE OR STRICT LIABILITY OF ANY INDEMNITEE, WHETHER ACTIVE OR PASSIVE. THIS INDEMNIFICATION OBLIGATION SHALL NOT BE LIMITED IN ANY WAY BY ANY LIMITATION ON THE AMOUNT OR TYPE OF DAMAGES, COMPENSATION OR BENEFITS PAYABLE BY OR FOR SUBCONTRACTOR UNDER WORKERS' COMPENSATION ACTS, DISABILITY BENEFIT ACTS OR OTHER EMPLOYEE BENEFIT ACTS OR INSURANCE COVERAGE OF SUBCONTRACTOR. THE TERM "CONTRACTOR'S AFFILIATES" AS USED THROUGHOUT THIS SUBCONTRACT SHALL INCLUDE, WITHOUT LIMITATION DRC EQUITY LLC, TOGETHER WITH EACH OF ITS OWNERS, MEMBERS, MANAGERS, OFFICERS, PARTNERS AND EMPLOYEES. THE TERM "SUBCONTRACT DOCUMENTS" SHALL MEAN THIS SUBCONTRACT, THE PRIME CONTRACT BETWEEN CONTRACTOR AND THE PROJECT OWNER, GOVERNMENTAL ENTITY OR JURISDICTION, AND ANY CONTRACT(S) OR AGREEMENT(S) BETWEEN SUBCONTRACTOR AND ITS EMPLOYEES, DRIVERS, OPERATORS, SUPPLIERS OR CONTRACTORS. NOTWITHSTANDING ANY PROVISION OF THIS SUBCONTRACT TO THE CONTRARY, CONTRACTOR SHALL BE ENTITLED TO RECOVER REASONABLE ATTORNEYS' FEES AND LITIGATION EXPENSES TO JUDICIALLY ENFORCE THE TERMS OF THIS PARAGRAPH.

11. Subcontractor waives all rights related to and will save and keep the Project and the lands upon which it is situated or work performed free from all mechanic's liens and all other liens, claims or privileges by reason of Subcontractor's work or any labor, materials or other things used on the Project. If Subcontractor fails, within thirty (30) days after the filing or recordation of any such lien, claim or privilege, to remove any lien, claim or privilege by bonding it or otherwise, Contractor may retain sufficient funds, out of the Subcontract amount, to pay the same and all costs incurred by reason thereof, including, without limitation, attorney's fees.

12. Subcontractor shall cooperate with Contractor and other subcontractors whose work or responsibilities might interfere with Subcontractor's work on the Project, and shall coordinate his/its operations in areas of congestion, specifically advising Contractor of any such interference.

13. Subcontractor has no exclusive right to any work areas, zones, districts, neighborhoods, or other portions of the Project.

14. Subcontractor is solely responsible for all repairs of damages caused by it or its lower tier subcontractors, including but not limited to damaged streets, curbs, sidewalks, driveways, buildings, improvements, other constructions, electric transmission lines, water/sewer lines, cable television lines, lawn and landscape. In addition to any other remedies provided to Contractor herein, Contractor may, in its sole discretion, repair any such damage and deduct or back-charge the Subcontractor the cost of the repair from any progress or final payment or retainage. All determinations by the government entity, Project owner, government entity/owner's representative or Contractor regarding the cause and responsibility for such damages referenced in this subparagraph shall be final and conclusive for purposes of assigning fault and liability to Subcontractor or any other person/entity.

15. Retainage shall be forfeited by Subcontractor if the Subcontractor vacates the Project prior to completion of its designated work without being released by Contractor.

16. Subcontractor shall submit all invoices and payment requests, together with haul or load tickets, within 30 days from the date of issuance of any haul/load ticket or performance of work. Haul/load tickets submitted beyond such 30-day time period are deemed forfeited by Subcontractor and will not be paid. All volume calculations for any work performed by Subcontractor (including load and haul work, debris site management, debris reduction, and final haul out) shall be based on final, reconciled amounts of eligible debris or eligible items as calculated and approved by the appropriate government entity representative or by Contractor in its/their sole discretion. Subcontractor shall not be paid for work in connection with ineligible debris, ineligible items or estimated debris volumes. Trucks or equipment designated for use under this Agreement shall not be used for any other work during Subcontractor's performance under this Subcontract. Subcontractor shall not solicit or undertake work from any private citizen. Under no circumstances shall Subcontractor mix debris hauled for others with debris hauled under this Subcontract.

17. Subcontractor shall perform its work so not to interfere with other disaster response and recovery activities of federal, state, and local governments, agencies or utilities.

18. At no time will Subcontractor or any of its subcontractors of any tier enter private property without a properly executed "Right of Entry Form" approved by the government entity, owner or government entity/owner's agent.

19. The Contractor shall retain 10% of each progress payment requested by Subcontractor and approved by Contractor. Subject to the condition precedent ("suspensive condition") stated below, all amounts owed to Subcontractor are payable in current funds ten (10) days after the Contractor has received funds from the government entity or Project owner for same. Notwithstanding any provisions herein to the contrary, it shall be an absolute condition precedent ("suspensive condition") to any liability or obligation of the Contractor to the Subcontractor for payment of progress, final payments or retainage for work performed by the Subcontractor on any Project that the Contractor be in receipt of full payment from the government entity or Project owner for the work performed by Subcontractor. If the Contractor has not been paid by the government entity or Project owner, for whatever reason, the Subcontractor agrees that the Contractor shall not be obligated to, liable to, or indebted to, the Subcontractor on account of Subcontractor's work. The Subcontractor accepts the risk that it will not be paid for work performed by the Subcontractor in the event that the Contractor, for whatever reason, is not paid in full by the government entity or Project owner for such work, and the Subcontractor states that he/it relies entirely for payment for work performed on the credit of the government entity or Project owner and not the Contractor. The

Subcontractor acknowledges it understands and agrees to the terms and conditions of payments as outlined in this paragraph. The Subcontractor agrees that the liability of the surety on any payment bond, if any, for payment to the Subcontractor, is subject to the same conditions precedent or suspensive conditions as are applicable to the Contractor's liability to the Subcontractor. Acceptance by the Subcontractor of any payment made after the receipt by Contractor of Subcontractor's invoice or pay request shall be and shall operate as a release of all claims, liens, privileges and liability by the Subcontractor relating to such invoice or pay request for all things done or furnished or relating to the work and for every act or alleged neglect of the Contractor arising out of the Subcontract except for claims for retained percentages withheld by the Contractor in accordance with this subcontract. Subject to the terms and conditions of this Subcontract and the reconciliation of Contractor and Subcontractor's records by the owner/jurisdiction's agent or representative, retainage will be paid upon: (i) the final release or close-out of the Project by the Project owner, governmental entity or jurisdiction; (ii) the completion of all work by Subcontractor including final clean-up and damage repairs if any; (iii) Subcontractor's provision of proof to Contractor of satisfactory payment and settlement with all Subcontractor's employees, lower-tier subcontractors, vendors and suppliers. Contractor has the right to require from Subcontractor executed release of liens and claims, in an acceptable form, stating that all bills have been paid and no claims exist against Contractor or its surety. Contractor may deduct from the amounts due the Subcontractor pursuant to this Subcontract, any sums due or to become due to the Contractor from the Subcontractor whether or not said sums are in any way related to this Subcontract or the Project.

20. Subcontractor shall maintain in effect for the duration of this Subcontract the following insurance policies:

Commercial General Liability Insurance: minimum limit of not less than US\$1,000,000 each occurrence, and shall cover liability arising from premises, operations, independent contractors, products-completed operations, personal injury and advertising injury, and blanket contractual liability coverage including Subcontractor's defense, indemnity and hold harmless obligations set forth in paragraph 10 above. When work is performed on, over, or in close proximity to navigable waters or vessels or in any way involves maritime workers, any vessel exclusion and exclusion for non-owned watercraft shall be deleted as respects liability coverage and contractual liability coverage.

Business Auto Liability Insurance: minimum limit of not less than US\$1,000,000 each accident including coverage for any and all owned, non-owned and hired vehicles.

Workers Compensation and Employers Liability Insurance: The workers' compensation and/or employers liability minimum limits shall not be less than US\$1,000,000 each accident. If any Work to be performed under this Contract will be on, over, or in close proximity to navigable waters or vessels or in any way involves maritime workers, the U.S. Longshore and Harbor Workers Compensation Act endorsement shall be attached to the policy. If any Work to be performed under this Contract will involve maritime workers or vessels, the Maritime Coverage endorsement (WC 00 02 01) shall be attached to the policy.

Pollution Liability Insurance: Contractor shall maintain in force for the duration of this Contract pollution legal liability insurance applicable to bodily injury; property damages, including loss of use of the damaged property or of property that has not been physically injured or destroyed; cleanup costs; and Defense, including costs and expenses incurred in the investigation or settlement of claims; all in connection with any loss arising from the insured facility. Coverage shall be with minimum limits of not

less than US\$1,000,000 per occurrence.

Vehicles, Vessels, Equipment and Tools: In the event Subcontractor is permitted to utilize any vehicles, vessels, equipment and tools furnished by Contractor, Subcontractor shall maintain in full force and effect insurance covering the full value of such vehicles, vessels, equipment and tools naming Contractor as loss payee and naming Contractor as an additional named insured with full waiver of subrogation.

General Insurance Provisions: Within five (5) days of Subcontractor's signing of this Subcontract, Subcontractor shall furnish Contractor with all certificates of insurance. All certificates shall provide for 30 Days' written notice to Contractor prior to the cancellation or material change. All insurance policies of Subcontractor shall be primary and non-contributory to Contractor or any Indemnitees' (as defined in paragraph 10 above) insurance coverages and be endorsed to waive all rights of subrogation against Contractor and any Indemnatee, and (except worker's compensation coverage and professional liability coverage) shall, to the extent of the risks and liabilities assumed by Subcontractor, name Contractor and any Indemnatee (as defined in paragraph 10 above) as an additional insured on a broad form endorsement. All insurance required of Subcontractor shall be placed with insurers acceptable to Contractor with a minimum rating of A- VII by the A.M. Best Company or equivalent. Subcontractor shall require the same coverages described herein from each of its lower-tier subcontractors. **SUBCONTRACTOR SHALL BE LIABLE TO, AND SHALL DEFEND, INDEMNIFY, AND HOLD HARMLESS, CONTRACTOR AND ANY INDEMNITEE (AS DEFINED IN PARAGRAPH 10 ABOVE) FOR ANY LOSS OR EXPENSE, INCLUDING REASONABLE ATTORNEYS FEES, RESULTING FROM SUBCONTRACTOR'S FAILURE TO PROVIDE OR REQUIRE ANY INSURANCE COVERAGE DESCRIBED HEREIN.** Contractor may withhold any and all payment(s) to Subcontractor unless or until Contractor receives evidence of the foregoing insurance coverages, which are deemed a strict condition precedent (suspensive condition) to Contractor's payment obligation to Subcontractor. If Subcontractor fails to procure or maintain all insurance coverages required in this Subcontract, or if Subcontractor fails to deliver all certificates of insurance, the Contractor may, but is not obligated to, procure such insurance coverages and deduct the premium costs (or deductibles) for same from any payments owed to Subcontractor. Subcontractor's insurance obligations are independent from Subcontractor's defense, indemnity and hold harmless obligations in this Subcontract, which defense, indemnity and hold harmless obligations are not limited or diminished by this Paragraph 20. All insurance benefits and protections granted to Contractor (or any indemnitee) under this Subcontract shall extend to or be used to satisfy all Subcontractor's defense, indemnity and hold harmless obligations under this Subcontract.

21. If any provision, part or term of this Subcontract is held to be void or unenforceable by a court of competent jurisdiction, then such provision, part or term shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon Contractor and Subcontractor, who agree that the Subcontract shall be reformed to replace such stricken provision, part or term thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

22. The rights of the parties under this services contract shall be construed in accordance with the laws of the State of Texas. The Parties hereby irrevocably submit to the jurisdiction of the State or Federal courts sitting in Galveston County, Texas, and venue for any proceeding brought in connection with this Subcontract shall only be proper in such courts.

23. Subcontractor hereby waives and releases Owner, Owner's Agent, Contractor, Contractor's affiliates, any Indemnitee, together with their respective members, partners, managers, officers, employees, insurers, underwriters, sureties, successors and assigns from all liability, claims, causes of action and demands for lost profits, incidental, unabsorbed overhead, delay damages, attorneys' fees, punitive damages, equitable claims including unjust enrichment and *quantum meruit*, consequential or special damages of any kind, without regard of the cause(s) thereof, including without limitation those in connection with or related to Subcontractor's work, this Subcontract, the Subcontract Documents, including any alleged breach thereof.

24. Contractor may pay Subcontractor's lower tier contractors directly which Subcontractor acknowledges and agrees shall not create an implied contract between Contractor and such lower tier contractors. In the event Contractor pays Subcontractor's contractor(s) directly, then all terms, conditions and obligations of this Subcontract remain in full force and effect. In the event, Subcontractor fails to pay its lower tier contractors, Contractor may pay Subcontractor's lower tier contractors which payment shall discharge Contractor's obligation to Subcontractor for such amount(s).

25. This Subcontract contains the entire agreement and understanding between the parties and exclusive statement of the terms of their agreement. All prior agreements, written or oral, between the parties are merged herein. No modifications shall be valid unless reduced to writing and signed by the parties.

26. Prior to the institution of any legal claim by Subcontractor, the parties shall submit to non-binding mediation before a neutral mediator. Subject to Contractor's written consent, Subcontractor hereby stipulates, consents and agrees to resolve all claims and disputes arising out of or relating to this Subcontract and Subcontractor's work through binding arbitration to be held in Houston, Texas utilizing the American Arbitration Association's Commercial Arbitration Rules R-1 through R-54, and specifically including the right to conduct full discovery prior to any trial or hearing.

Signature page following

Signature page to Master Subcontract Agreement

Thus done and signed on the dates indicated below.

SUBCONTRACTOR:
Sportfield Solutions, LLC

Sign: _____

Print Name: _____

Title: _____

Date: June 4, 2016

CONTRACTOR:
DRC Emergency Services, LLC

Sign: _____

Print Name: _____

Title: _____

Date: June 4, 2016

SCHEDULE OF ATTACHMENTS:

(a) For any federal projects: Subcontractor acknowledges that a copy of 29 CFR 4.6 and the U.S. Department of Labor prevailing wage determinations have been attached hereto and form part of this Subcontract. _____

Initial

(b) For any state Department of Transportation federal-aid highway construction contracts: Subcontractor acknowledges that a copy of Form FHWA-1273 has been attached hereto and forms part of this Subcontract. _____

Initial



Tab 7: Town Documents

Disaster Debris Removal and Disposal Services

Please see the following documents attached:

-  Vendor Information
-  Florida Contractor's License
-  Florida's Secretary of State Certificate
-  Division of Corporations Registry
-  W-9
-  Proposer's Certification and Non-Collusion Affidavit
-  Reference Form
-  Addenda Acknowledgement
-  Addendum 1
-  Bid Bond



DISASTER DEBRIS REMOVAL & DISPOSAL SERVICES

VENDOR INFORMATION FORM

1.	Legal Business Name DRC Emergency Services, LLC	
2.	Street Address 110 Veterans Boulevard, Suite 515	
3.	City, State & Zip Metairie, LA 70005	
4.	Type of Business (Association, Corporation, Partnership, Limited Liability Company, etc.) Limited Liability Company	State of Registration Alabama
5.	Name & Title of Authorized Signer Kristy Fuentes, Vice President/ Secretary/ Treasurer	
6.	Primary Contact Kristy Fuentes	
7.	Phone (888) 721-4372	Fax (504) 482-2852
8.	E-mail Kfeuntes@drcusa.com	
9.	Company's Website www.drcusa.com	
10.	Has your company ever been debarred from doing business with any federal, state or local agency? Yes ☐ No ☒ If Yes, please state the agency name, dates and reason for debarment.	

ATTACH COPY OF BUSINESS LICENSE AND A COMPLETED W-9 FORM



RICK SCOTT, GOVERNOR

JONATHAN ZACHEM, SECRETARY



STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
CONSTRUCTION INDUSTRY LICENSING BOARD

THE RESIDENTIAL CONTRACTOR HEREIN IS CERTIFIED UNDER THE
PROVISIONS OF CHAPTER 489, FLORIDA STATUTES

SMITH, HAMILTON BEVERIDGE

DRC EMERGENCY SERVICES, LLC
P.O. Box 170 P.O. BOX 17017
GALVESTON TX 36608

LICENSE NUMBER: CRC1331307

EXPIRATION DATE: AUGUST 31, 2020

Always verify licenses online at MyFloridaLicense.com



Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.



**STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION**

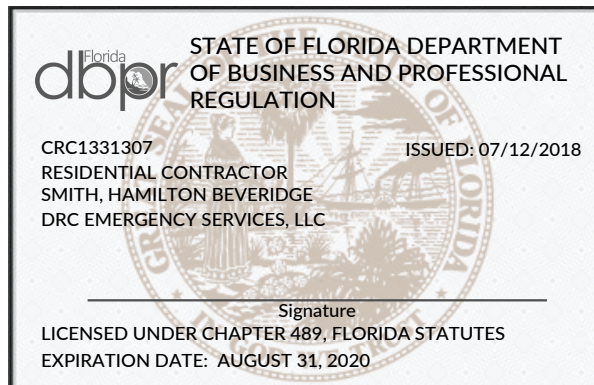
CONSTRUCTION INDUSTRY LICENSING BOARD
2601 BLAIR STONE ROAD
TALLAHASSEE FL 32399-0783

(850) 487-1395

Congratulations! With this license you become one of the nearly one million Floridians licensed by the Department of Business and Professional Regulation. Our professionals and businesses range from architects to yacht brokers, from boxers to barbeque restaurants, and they keep Florida's economy strong.

Every day we work to improve the way we do business in order to serve you better. For information about our services, please log onto www.myfloridalicense.com. There you can find more information about our divisions and the regulations that impact you, subscribe to department newsletters and learn more about the Department's initiatives.

Our mission at the Department is: License Efficiently, Regulate Fairly. We constantly strive to serve you better so that you can serve your customers. Thank you for doing business in Florida, and congratulations on your new license!



State of Florida

Department of State

I certify from the records of this office that DRC EMERGENCY SERVICES, LLC is an Alabama limited liability company authorized to transact business in the State of Florida, qualified on July 18, 2005.

The document number of this limited liability company is M05000003946.

I further certify that said limited liability company has paid all fees due this office through December 31, 2014, that its most recent annual report was filed on June 10, 2014, and its status is active.

I further certify that said limited liability company has not filed a Certificate of Withdrawal.

*Given under my hand and the
Great Seal of the State of Florida
at Tallahassee, the Capital, this
the Twenty-seventh day of
January, 2015*



Ken Detjen
Secretary of State

Authentication ID: CU5800449263

To authenticate this certificate, visit the following site, enter this ID, and then follow the instructions displayed.

<https://efile.sunbiz.org/certauthver.html>



[Department of State](#) / [Division of Corporations](#) / [Search Records](#) / [Detail By Document Number](#) /

Detail by Entity Name

Foreign Limited Liability Company
DRC EMERGENCY SERVICES, LLC

Filing Information

Document Number	M05000003946
FEI/EIN Number	63-1283729
Date Filed	07/18/2005
State	AL
Status	ACTIVE
Last Event	LC AMENDMENT
Event Date Filed	09/29/2015
Event Effective Date	NONE

Principal Address

6702 BROADWAY STREET
Galveston, TX 77554

Changed: 11/13/2018

Mailing Address

110 VETERANS MEMORIAL BLVD,
SUITE 515
METAIRIE, LA 70005

Changed: 01/31/2018

Registered Agent Name & Address

COGENCY GLOBAL INC.
115 North Calhoun St.
Suite 4
Tallahassee, FL 32301

Name Changed: 10/29/2013

Address Changed: 07/07/2015

Authorized Person(s) Detail

Name & Address

Title Vice President/ Secretary

FUENTES, KRISTY
13 Evia Main

115

<http://search.sunbiz.org/Inquiry/CorporationSearch/SearchResultDetail?inquirytype=EntityName&directionType=Initial&searchNameOrder=DRCEMER...> 1/3

12/3/2018

Detail by Entity Name

Galveston, TX 77554

Title Exec. Vice President/ General Manager

Thormahlen, Kurt
13 Evia Main
Galveston, TX 77554

Title VP

Sullivan, William W
13 Evia Main
Galveston, TX 77554

Title VP

Sullivan, Todd P
13 Evia Main
Galveston, TX 77554

Title President

Sullivan, John R
13 Evia Main
Galveston, TX 77554

Title VP

Stafford, Mark
13 Evia Main
Galveston, TX 77554

Annual Reports

Report Year	Filed Date
2016	04/25/2016
2017	04/14/2017
2018	04/18/2018

Document Images

04/18/2018 -- ANNUAL REPORT	View image in PDF format
04/14/2017 -- ANNUAL REPORT	View image in PDF format
04/28/2016 -- AMENDED ANNUAL REPORT	View image in PDF format
04/25/2016 -- ANNUAL REPORT	View image in PDF format
04/29/2015 -- ANNUAL REPORT	View image in PDF format
12/03/2014 -- LC Amendment	View image in PDF format
06/10/2014 -- AMENDED ANNUAL REPORT	View image in PDF format
01/13/2014 -- ANNUAL REPORT	View image in PDF format
10/29/2013 -- Reg. Agent Change	View image in PDF format
01/21/2013 -- ANNUAL REPORT	View image in PDF format
04/11/2012 -- ANNUAL REPORT	View image in PDF format
03/15/2011 -- ANNUAL REPORT	View image in PDF format

116

http://search.sunbiz.org/Inquiry/CorporationSearch/SearchResultDetail?inquirytype=EntityName&directionType=Initial&searchNameOrder=DRCEMER... 2/3

12/3/2018

Detail by Entity Name

[10/15/2010 -- REINSTATEMENT](#)

[View image in PDF format](#)

[03/27/2009 -- ANNUAL REPORT](#)

[View image in PDF format](#)

[03/13/2008 -- ANNUAL REPORT](#)

[View image in PDF format](#)

[04/02/2007 -- ANNUAL REPORT](#)

[View image in PDF format](#)

[08/03/2006 -- ANNUAL REPORT](#)

[View image in PDF format](#)

[03/16/2006 -- ANNUAL REPORT](#)

[View image in PDF format](#)

[07/18/2005 -- Foreign Limited](#)

[View image in PDF format](#)

Florida Department of State, Division of Corporations

Request for Taxpayer Identification Number and Certification

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Give Form to the
requester. Do not
send to the IRS.

Print or type.
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. DRC Emergency Services, LLC		
2 Business name/disregarded entity name, if different from above		
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. ☐ Individual/sole proprietor or single-member LLC ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate ☒ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► P Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. ☐ Other (see instructions) ►	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ (Applies to accounts maintained outside the U.S.)	
5 Address (number, street, and apt. or suite no.) See instructions. 6702 Broadway Street	Requester's name and address (optional)	
6 City, state, and ZIP code Galveston, TX 77554		
7 List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number								
			-				-	
or								
Employer identification number								
6	3	-	1	2	8	3	7	2

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign
Here

Signature of
U.S. person ►

Date ►

4/3/2019

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)
Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.



DISASTER DEBRIS REMOVAL & DISPOSAL SERVICES

PROPOSER'S CERTIFICATION AND STATEMENT OF NON-COLLUSION

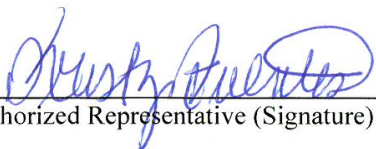
I Kristy Fuentes certify that this proposal is made without prior understanding, agreement or connection with any corporation, firm or person submitting a proposal for the same services, and is in all respects fair and without collusion or fraud. I understand that collusive bidding is a violation of state and Federal laws and can result in fines, prison sentences, and civil damages awards.

I certify that this proposal has been prepared independently and the price submitted will not be disclosed to another person.

TOWN reserves the right to reject the proposal submitted by any proposer violating this provision.

I agree to abide by all conditions of this proposal and certify that I am authorized to sign this proposal.

COMPANY NAME: DRC Emergency Services, LLC


Authorized Representative (Signature)

5/21/19
Date

Kristy Fuentes, Vice President/ Secretary/ Treasurer
Authorized Representative/Title
(Print or Type)



DISASTER DEBRIS REMOVAL & DISPOSAL SERVICES

REFERENCE FORM

All references must be from customers for whom your company has provided similar services as the specifications of this bid. *(Invalid contact information will result in default of references and may cause the bid to be disqualified.)*

Company Name:

1.	Company	Holmes County, FL		
	Street Address	107 E. Virginia Avenue		
	City, State & Zip	Bonifay, FL 32425		
	Contact Person Name	Clint Erikson	Title	County Commissioner, District 5
	Phone	850-547-1119	Email	N/A
	Describe Scope of Work and dates of project/service Emergency disaster debris services and management in response to Hurricane Michael			
2.	Company	the City of DeLand, FL		
	Street Address	1102 South Garfield Avenue		
	City, State & Zip	DeLand, FL 32724		
	Contact Person Name	Demetris Pressley	Title	Public Works Director
	Phone	386-626-7194	Email	pressleyd@deland.org
	Describe Scope of Work and dates of project/service Emergency disaster debris services and management in response to Hurricane Irma			
3.	Company	the City of Daytona Beach, FL		
	Street Address	950 Bellevue Avenue		
	City, State & Zip	Daytona Beach, FL 32114		
	Contact Person Name	David Waller	Title	Deputy Director of Public Works
	Phone	386-671-8681	Email	wallerd@cobd.us
	Describe Scope of Work and dates of project/service Emergency disaster debris services and management in response to Hurricane Irma			



DISASTER DEBRIS REMOVAL & DISPOSAL SERVICES

ADDENDA ACKNOWLEDGEMENT

The vendor has examined and carefully studied the Request for Proposals and the following Addenda. Receipt of all ADDENDA is hereby acknowledged:

Addendum No. 1

Addendum No. _____

Addendum No. _____

Addendum No. _____

Kristy Fuentes
Authorized Representative (Signature)

5/21/19
Date

Kristy Fuentes, Vice President/ Secretary/ Treasurer
Authorized Representative/Title
(Print or Type)

Vendors must acknowledge all issued addenda. Proposals which fail to acknowledge the vendor's receipt of any addendum will result in the rejection of the offer, if the addendum contained information which substantively changes the Owner's requirements.



TOWN OF PEMBROKE PARK

3150 SW 52ND AVENUE • PEMBROKE PARK, FLORIDA 33023 • BROWARD (954) 966-4600 • FAX (954) 966-5186

DRC is in receipt of Addendum 1.

MEMO

Kristy Fuentes, Vice President/ Secretary/ Treasurer

To: Bidders
From: Town of Pembroke Park
Date: May 17, 2019
Project: RFP 19-020 Disaster Debris Removal Disposal Services
Subject: ADDENDUM No. 1

Bidders are required to acknowledge receipt of this ADDENDUM using the form provided as part of the BID Documents. Bidders are also required to include this ADDENDUM with their submitted BID. Failure to do so may cause the BID to be non-responsive and rejected.

The BID Documents are hereby amended as follows:

A. RESPONSES TO SUBMITTED QUESTIONS:

Question 1

Regarding RFP 19-02 Disaster Debris Removal and Disposal Services, are tipping fees to be considered a passthrough to the City, or do we need to add disposal fees to our price proposal?

- **Response to Question 1**

Tipping fees will be considered a pass-through to the Town provided that the loads are prepared in accordance with all local, state, and federal laws; and provided that the Contractor completes the appropriate forms, and completes them fully and accurately.

Question 2

Hi, I'm Rodney. I work for a tree trimming company and seeing this project you guys have for the debris pick up and wanted to ask a few questions about it.

A-1

RFP 19-02 Disaster Debris Removal and Disposal Services

Addendum No. 1

122

- Answer to Question 2

In accordance with the Florida Cone of Silence Laws, all questions regarding an advertised bid must be addressed via electronic mail. So, please send all your questions to Mr. Todd Larson. The deadline is tomorrow, Thursday, May 16, 2019 before 5:00 PM at TLarson@townofpembrokepark.com. All responses will be posted by Friday, May 17, 2019 on the Town website at <http://www.townofpembrokepark.com> and DemandStar at <http://www.DemandStar.com>.

Question 3

We are very interested in submitting a proposal for this project. I wanted to see if you were going to be at the Governors Hurricane Conference next week in south Florida. If you are at the conference and have time to stop by I would like to introduce myself to you.

- Answer to Question 3

Thank you for your interest in the subject RFP. Please be advised that all bid questions must be addressed via electronic mail to Mr. Todd Larson at TLarson@townofpembrokepark.com. The deadline for question is tomorrow, Thursday, May 16, 2019 before 5:00 PM. All responses will be posted by Friday, May 17, 2019 on the Town website at <http://www.townofpembrokepark.com> and DemandStar at <http://www.DemandStar.com>. The bid submittal is due Thursday May 23, 2019 on or before 3:00 PM.

Question 4

I have read the Town's RFP for Disaster Removal & Disposal and have the following questions:

1. Will the Town consider changing the unit of measure for the following line items:
 - a. Line Item 6 – hazardous materials - from \$/CY to \$/Pound
 - b. Line Item 7 – dead animals - from \$/CY to \$/Pound
 - c. Line Item 8 – hazardous trees - from \$/CY to \$/each
 - d. Line Item 9 – stumps - from \$/CY to \$/each
2. How will the Hourly Fee schedule be used in the evaluation of the bid in terms of price? Will the hourly rates be given the same weight as the unit rates? Will you add all hourly rates up to get a lump sum number to compare against other proposals? Will the Town add up all unit rate line items for a lump sum to compare each proposer for lowest bid?

- Answer to Question 4

- | | | |
|---|-------------------|-----|
| a) Line Item 6 – hazardous materials - from | \$/CY to \$/Pound | NO |
| b) Line Item 7 – dead animals - from | \$/CY to \$/Pound | YES |
| c) Line Item 8 – hazardous trees - from | \$/CY to \$/each | NO |
| d) Line Item 9 – stumps - from | \$/CY to \$/each | YES |

The “Hourly Fee Schedule” does not hold any weight in the scoring. These items are listed only as a “placeholder.” However, the “Hourly Fee Schedule” is required to be filled out for the listed personnel and equipment. If during the course of the work a forced account is utilized the incurred costs will be paid by the Town, provided sufficient backup documentation is provided.

Question 5

I have read the Town’s RFP for Disaster Removal & Disposal and have the following questions:

1. P.14 asks us to provide management plan for each category of work.
 - a. What categories of work are being referred to?
2. Tab 2 has a bulleted listing of things that need to be included in the proposal
 - a. Please confirm that these attachments can be within the appropriate sections and do not all need to be contained in Tab 2
3. Do you have a disposal agreement with WM or any other landfill?
4. Do you already have DMS’s located and permitted?

- Answer to Question 5

- 1a Contractors shall demonstrate ability to manage work described under the Statement of Work in Section III (Debris Removal, Debris Processing, Documentation and Records, and Work Requirements) while performing the tasks under each event type for potential scenarios as described in Section II, Scope Work.
- 2a Attachments for Tab 2 can be placed within other Tabs when appropriate to avoid multiple duplications of attachments.
- 3a YES, the Town currently has a disposal agreement with WM. However, the Town could have an agreement in place with a different company at the time this contract becomes effective.
- 4a YES, the Town uses Broward County DMS, if opened.

Question 6

Please confirm is a bid bond is required at time of bid submission and if so, what percent or amount?

- Answer to Question 6
The bid bond is set at 5% of the total Value. Since the Value is undetermined, the Town will use an estimated Value of \$400,000 of which \$20,000 will be set as the bid bond.

Question 7

Can we get a copy of the current pricing for this contract?

- Answer to Question 7
The pricing of the Town’s expired contract can be found on the following pages.

Bid Bond
SURETY DEPARTMENT

BOND NO. Bid Bond



THE HARTFORD

KNOW ALL MEN BY THESE PRESENTS,

That we, DRC Emergency Services, LLC
6702 Broadway, Galveston, TX 77554 as Principal,
hereinafter called the Principal, and the Hartford Fire Insurance Company, a corporation created and
existing under the laws of the State of CT, whose principal office is in Hartford, CT,
as Surety, hereinafter called the Surety, are held and firmly bound unto Town of Pembroke Park,
3150 SW 52nd Avenue, Pembroke Park, FL 33023 as Obligor, hereinafter called the Obligor,
in the sum of Twenty Thousand Dollars and 00/100

Dollars (\$ \$20,000)

for the payment of which sum, well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

Whereas, the Principal has submitted a bid for RFP 19-02 Disaster Debris Removal and Disposal Services

NOW, THEREFORE, if the Obligor shall accept the bid of the Principal and the Principal shall enter into a contract with the Obligor in accordance with the terms of such bid, and give such bond or bonds as may be specified in the bidding or contract documents with good and sufficient surety for the faithful performance of such contract and for the prompt payment of labor and material furnished in the prosecution thereof, or in the event of the failure of the Principal to enter such contract and give such bond or bonds, if the Principal shall pay to the Obligor the difference not to exceed the penalty hereof between the amount specified in said bid and such larger amount for which the Obligor may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect.

Signed and sealed this 23rd day of May A.D. 2019

Attest

By: Rae Sharp
Rae Sharp

DRC Emergency Services, LLC (SEAL)

By: [Signature] (Principal)
Vice President / Secretary / Treasurer (Title)

Witness

By: Susan D. Zapalowski
Susan D. Zapalowski



Hartford Fire Insurance Company (SEAL)

By: [Signature]
David T. Miclette Attorney-in-Fact (Title)

POWER OF ATTORNEY

Direct Inquiries/Claims to:

THE HARTFORD

BOND, T-12

One Hartford Plaza

Hartford, Connecticut 06155

Bond.Claims@thehartford.com

call: 888-266-3488 or fax: 860-757-5835

KNOW ALL PERSONS BY THESE PRESENTS THAT:

Agency Name: BOWEN MICLETTE & BRITT INS AGY LLC

Agency Code: 46-504809, 61-613558, 21-225344

- | | |
|-------------------------------------|--|
| ☒ | Hartford Fire Insurance Company, a corporation duly organized under the laws of the State of Connecticut |
| ☒ | Hartford Casualty Insurance Company, a corporation duly organized under the laws of the State of Indiana |
| ☒ | Hartford Accident and Indemnity Company, a corporation duly organized under the laws of the State of Connecticut |
| ☐ | Hartford Underwriters Insurance Company, a corporation duly organized under the laws of the State of Connecticut |
| ☐ | Twin City Fire Insurance Company, a corporation duly organized under the laws of the State of Indiana |
| ☐ | Hartford Insurance Company of Illinois, a corporation duly organized under the laws of the State of Illinois |
| ☐ | Hartford Insurance Company of the Midwest, a corporation duly organized under the laws of the State of Indiana |
| ☐ | Hartford Insurance Company of the Southeast, a corporation duly organized under the laws of the State of Florida |

having their home office in Hartford, Connecticut, (hereinafter collectively referred to as the "Companies") do hereby make, constitute and appoint, up to the amount of Unlimited :

Kristi Lovett, David T. Miclette, Ashley Britt Platt, Robert C. Davis, Tabitha Dorman, Rita G. Gulizo, Alyson Carmichael, Nikole Jeannette, Barry K. McCord, Heather Noles, Susan Zapalowski of Fort Smith AR, New Orleans LA, Houston Texas

Mary R. Butcher, Gail S. Barr, James J. Drew, Matthew S. Nilles, Lenita W. Wright of Maitland, FL

their true and lawful Attorney(s)-in-Fact, each in their separate capacity if more than one is named above, to sign its name as surety(ies) only as delineated above by ☒, and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

In Witness Whereof, and as authorized by a Resolution of the Board of Directors of the Companies on May 6, 2015 the Companies have caused these presents to be signed by its Senior Vice President and its corporate seals to be hereto affixed, duly attested by its Assistant Secretary. Further, pursuant to Resolution of the Board of Directors of the Companies, the Companies hereby unambiguously affirm that they are and will be bound by any mechanically applied signatures applied to this Power of Attorney.



John Gray

John Gray, Assistant Secretary

M. Ross Fisher

M. Ross Fisher, Senior Vice President

STATE OF CONNECTICUT

COUNTY OF HARTFORD

ss. Hartford

On this 5th day of January, 2018, before me personally came M. Ross Fisher, to me known, who being by me duly sworn, did depose and say: that he resides in the County of Hartford, State of Connecticut; that he is the Senior Vice President of the Companies, the corporations described in and which executed the above instrument; that he knows the seals of the said corporations; that the seals affixed to the said instrument are such corporate seals; that they were so affixed by authority of the Boards of Directors of said corporations and that he signed his name thereto by like authority.



CERTIFICATE

Kathleen T. Maynard

Kathleen T. Maynard

Notary Public

My Commission Expires July 31, 2021

I, the undersigned, Assistant Vice President of the Companies, DO HEREBY CERTIFY that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which is still in full force effective as of May 23, 2019

Signed and sealed at the City of Hartford.



Kevin Heckman
Kevin Heckman, Assistant Vice President



Tab 8: Price Proposal Form

Disaster Debris Removal and Disposal Services

Please see a Price Proposal Form attached.



DISASTER DEBRIS REMOVAL & DISPOSAL SERVICES

PRICE PROPOSAL FORM

NOTE: Respondents shall make no changes to the table below and shall fill it out completely. Values shall be provided for all categories below, otherwise proposal may be deemed non-responsive.

<u>FEES SCHEDULE</u>		
1.	Vegetative storm debris picked up at the designated work zone, hauled to and dumped at a Temporary Debris Storage and Reduction Site (TDSRS)	
	Mileage Radius: 0-15 Miles	\$ 8.05 /CY
	16-30 Miles	\$ 8.05 /CY
	31-60 Miles	\$ 8.05 /CY
	61-90 Miles	\$ 8.05 /CY
	91-120 Miles	\$ 8.05 /CY
2.	Construction and Demolition debris hauled to and dumped at a TOWN approved disposal site or landfill.	
	Mileage Radius: 0-20 Miles	\$ 9.95 /CY
	21-40 Miles	\$ 10.45 /CY
	41-70 Miles	\$ 10.45 /CY
	71-100 Miles	\$ 10.45 /CY
	101-140 Miles	\$ 10.45 /CY
3.	Validated load hauled tickets from the TDSRS for final processed vegetative debris at a TOWN approved recycling facility.	
	Mileage Radius: 0-20 Miles	\$ 4.50 /CY
	21-40 Miles	\$ 5.50 /CY
	41-70 Miles	\$ 8.85 /CY
	71-100 Miles	\$ 10.85 /CY
	101-140 Miles	\$ 12.95 /CY

4.	Tipping fees/disposal costs for Green Waste shall be paid by Contractor, and actual incurred cost shall be invoiced to TOWN for reimbursement.	
5.	Management, Processing and Loading of all eligible debris and/or residue at the TDSRS. Include locating, leasing (if required), preparing and layout of site; management, maintenance and operation of the TDSRS; receiving, sorting, segregation, processing and reduction of vegetative debris (chipping or grinding or burning as directed by TOWN); furnishing materials, supplies, labor, tools and equipment necessary to perform services; maintenance of internal roadways, providing traffic control, dust control, erosion control, articulated boom lift(s), lighting, hazardous/toxic waste (HTW) containment areas, fire protection, all required permits, environmental monitoring, and safety measures; loading reduced/stored debris and initiating load tickets for final disposition; and closure and remediation of the TDSRS.	\$ 4.75 /CY
6.	Pick up and disposal of hazardous materials.	\$ 450.00 /CY
7.	Dead Animal Collection, Transportation & Disposal.	\$0.50 / CY Pound
8.	<u>Hazardous trees</u> – Trees will be evaluated by TOWN and be designated to be cut down, and hauled to the TDSRS for reduction. Trees will be measured 3’ above the ground.	\$ see below/CY
	Trees with branches remaining – FEE ONLY TO CUT TREE	\$ see below/CY
	6-12” Diameter	\$ 35.00 /CY
	13-24” Diameter	\$ 35.00 /CY
	25-48” Diameter	\$ 35.00 /CY
	> 48” Diameter	\$ 35.00 /CY
9.	Stumps up to 24” in diameter.	\$ 100.00 / CY Each
	Stumps over 24” in diameter (requires TOWN’s approval).	\$ 300.00 / CY Each
10.	<u>Hangers</u> – Hangers will be considered any hanging/damaged remaining in the tree(s) above the ROW of 2” or greater diameter. The Contractor, at the direction of TOWN, will remove hangers for a unit price per hanger.	
	2-4” Hanger	\$85.00/hanger
	5-12” Hanger	\$85.00/hanger
	> 12” Hanger	\$85.00/hanger
11.	<u>Private Property Demolition and Debris Removal</u> – The Contractor shall operate within the Public Right-of-Way (ROW) only as identified and directed by TOWN. Operations beyond the ROW on private property shall be only as necessary to abate imminent and significant threats to the public health and safety of the community and shall include, but is not limited to, the demolition of structures and the removal and relocation of the debris to the public ROW.	\$ 21.95 /CY
12.	Tipping fees/disposal costs for construction and demolition (C&D) debris shall be paid by TOWN.	
13.	<u>Fallen Trees</u> – The Contractor shall cut a fallen tree, which extends onto the ROW from private property, at the point where it enters the ROW. Vegetative debris shall be placed on the ROW for collection.	Price Included

14.	<u>Fill Dirt</u> – As identified and directed by TOWN, the Contractor shall place compatible fill dirt in ruts created by equipment and vehicles, holes created by removal of hazardous stumps, and other areas that pose an imminent and significant threat to public health and safety.	\$ 20.00 /CY
15.	<u>White Goods</u> – The Contractor shall recycle or dispose of all eligible white goods in accordance with all federal, state, and local rules, regulations and laws.	\$45.00 /unit
16.	<u>Freon Recovery</u> – The Contractor SHALL REMOVE AND RECOVER Freon from any white goods, such as refrigerators, freezers or air conditioners, at the TDSRS or final disposition site in accordance with all federal, state and local rules, regulations and laws.	\$ 45.00 /unit
17.	<u>Training and Assistance</u> Sessions for all key TOWN personnel and assistance in all disaster debris recovery planning efforts, as requested.	Price Included
18.	<u>Preliminary Damage Assessment</u> – Determining the impact and magnitude of the disaster event before federal assistance is requested, identifying damaged locations and facilities, distinguishing between pre-disaster damage and disaster-generated damage, documenting eligible costs, and describing the physical and financial impact of the disaster.	Price Included
19.	<u>Mobilization and Demobilization</u> – All arrangements necessary to mobilize and demobilize the Contractor's labor force and machinery needed to perform the Scope of Services contained herein shall be made by the Contractor.	Price Included
20.	<u>Temporary Storage of Documents</u> – The Contractor shall provide storage of daily or disaster-related documents and reports for protection during the disaster event.	Price Included
21.	<u>Debris Planning Efforts</u> – The Contractor shall assist in all disaster debris recovery planning efforts as requested by TOWN. These planning efforts shall include, but are not limited to, development of a <i>debris management</i> plan, identification of adequate temporary debris storage and reduction sites, estimation of debris quantities, and emergency action plans for debris clearance <u>following</u> a disaster event.	Price Included
22.	<u>Closure and Remediation of the TDSRS</u> – The Contractor shall remove all Contractor equipment and temporary structures, and shall dispose of all residual debris from the TDSRS at an approved final disposition site. <u>The Contractor is responsible for the reclamation and remediation of the TDSRS site to its original state prior to use by the Contractor.</u>	Price Included
23.	<u>Reporting and Documentation</u> – The Contractor shall provide and submit to TOWN all reports and documents as may be necessary to <u>adequately</u> document the <u>Debris Recovery Services</u> in accordance with FEMA requirements.	Price Included

Alternate Pricing for the Town's consideration for hazardous leaning trees and household hazardous waste as follows:

Hazardous Leaning trees

6-12" - \$45.00/each

12-24" - \$95.00/each

24-36" - \$165.00/each

36-48" - \$295.00/each

48"+ - \$350.00/each

Household Hazardous Waste - \$9.95/Pound

DISASTER DEBRIS REMOVAL & DISPOSAL SERVICES

HOURLY FEE SCHEDULE

<i>All equipment rates below include operator, fuel and maintenance costs</i>	
Personnel/Equipment	Hourly Rate
Stump Grinder	\$ 325.00
50' Bucket Truck	\$ 295.00
16-20 Cubic Yard Dump Truck	\$ 115.00
850 HP or Equivalent Tree Grinder	\$ 645.00
Water Truck (2000 gal.)	\$ 125.00
Rubber Tire Backhoe	\$ 155.00
Climber with Gear	\$ 90.00
Superintendent with Truck	\$ 75.00
Foreman with Truck	\$ 75.00
Operator with Chainsaw	\$ 45.00
Traffic Control Personnel	\$ 45.00
Laborer	\$ 45.00
Field Project Foreman	\$ 75.00
Administrative Assistant	\$ 45.00
Clerical	\$ 45.00
Pickup Truck unmanned	\$ 45.00
Mechanized Broom	\$ 145.00
Trackhoe, 490 or Equivalent	\$ 165.00
50 Ton Lowboy	\$ 150.00
Skidsteer	\$ 125.00
Rubber Tire Excavator	\$ 155.00

SUPERIOR

LANDSCAPING & LAWN SERVICE, INC

SUPERIOR

REQUEST FOR PROPOSALS (RFP)

Disaster Debris Removal and Disposal Services



RFP # 19-02

BID PACKAGE

SUBMITTED 05/23/2019 BY JESENIA OTERO, ESTIMATOR

**2200 NW 23RD AVENUE
MIAMI, FL 33142
T: 800.759.4156 | P: 305.634.0717**

Tab I – Executive Summary

RFP NO. 19-02

Bidder Name:

Superior Landscaping & Lawn Services, Inc.

Address:

2200 NW 23 Avenue Miami, FL 33142

Email Address:

Jotero@superiorlandscaping.com

Telephone / Fax Number:

(305) 634-0717 / (305) 634-0744

Federal Tax Identification Number:

65-0838100

Company Organization:

Corporation

Signature of Authorized Representative:



Printed Name of Authorized Representative:

Jesenia Otero

Title of Authorized Representative:

Estimator

Date:

Thursday, May 23, 2019

Tab I – Executive Summary

Founded in 1982, Superior Landscaping & Lawn Service, Inc has provided on-point services for many quality municipalities, property management companies and historical residences. We pride ourselves in having successfully completed many challenging contracts that cover a full spectrum of services such as tree trimming, Exotic vegetation removal, emergency Debris removal, HOAs, landscape & hardscape maintenance, arbor care, irrigation repairs and maintenance, pesticide and insecticide control, and pre- and post storm preparation and restoration services. Our company's mission statement is to exceed customer's expectations with a 'service-first' attitude while forming a lifelong company-client relationship that is committed and mutually beneficial.

Our service teams are bilingual, friendly and knowledgeable. Most of our employees have dedicated their services to our company and customer base for over 30 years. It is with the same loyalty and dedication that our team members will provide services to our customers.

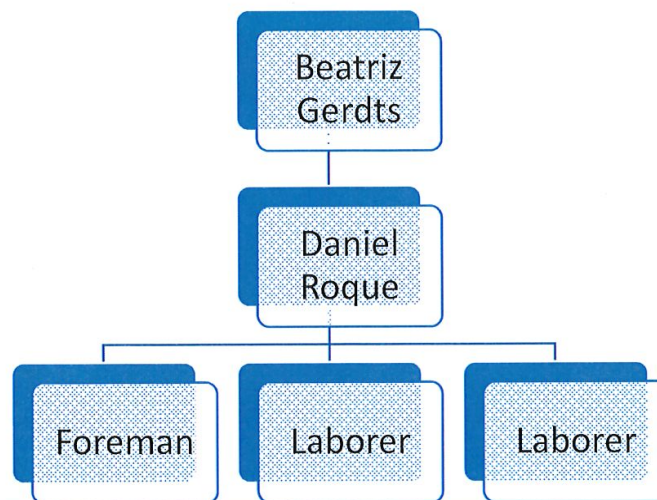
Fully licensed, insured and bonded, Superior Landscaping & Lawn Service, Inc. is capable of handling the largest contracts. Our administrative and financial personnel and advisors constantly report, analyze and interpret data in order to guide the company in the most fiscally sound manner.

Tab II – Experience and Ability and Additional proposal requirements

We are experienced with all categories of your RFP regarding guidelines for experience and ability and additional proposal requirements which we will attach in our bid package, which includes but not limited to:

- i. Organizational Chart
- ii. Information describing company's technical and construction capabilities
- i. Financial resources /Bond rating
- ii. Training and experience (list all certifications)
- iii. Equipment resources (company versus sub-contractor owned)
- iv. List of sub-contractors
- v. Past performance on contracts and other accomplishments
- vi. References from past clients
- vii. Listing of all existing disaster related pre-event contracts
- viii. Capacity and Plan for mobilization
- ix. Local participation in the Contractor's plan (provide a sub-contracting plan)
- x. Sample of sub-contracting contracts
- xi. Ability to track and record all work for invoices and auditing purposes

Please refer to our safety program which entails our procedures which comply with your requirements.



Document A310™ – 2010

Conforms with The American Institute of Architects AIA Document 310

Bid Bond

CONTRACTOR:

(Name, legal status and address)

Superior Landscaping & Lawn Service, Inc.
2200 NW 23 Avenue
Miami, FL 33142

SURETY:

(Name, legal status and principal place of business)

Philadelphia Indemnity Insurance Company
One Bala Plaza East, Suite 100
Bala Cynwyd, PA 19004-1403

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

OWNER:

(Name, legal status and address)

Town of Pembroke Park
3150 SW 52nd Avenue
Pembroke Park, FL 33023

BOND AMOUNT: \$ 5%

Five Percent of Amount Bid

PROJECT:

(Name, location or address, and Project number, if any)

Disaster Debris Removal & Disposal Services, RFP 19-02

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 23rd day of May, 2019



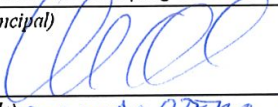
(Witness)



(Witness) Rita Lazarides

Superior Landscaping & Lawn Service, Inc.

(Principal) (Seal)

By: 

(Title) ORLANDO OTIENO PRESIDENT

Philadelphia Indemnity Insurance Company

(Surety) (Seal)

By: 

(Title) Brett Rosenhaus Attorney-in-Fact

PHILADELPHIA INDEMNITY INSURANCE COMPANY

One Bala Plaza, Suite 100
Bala Cynwyd, PA 19004-0950

Power of Attorney

KNOW ALL PERSONS BY THESE PRESENTS: That **PHILADELPHIA INDEMNITY INSURANCE COMPANY** (the Company), a corporation organized and existing under the laws of the Commonwealth of Pennsylvania, does hereby constitute and appoint **Brett Rosenhaus, Richard Zimmerman and Dale Allison Belis of Nielson, Rosenhaus & Associates**, its true and lawful Attorney-in-fact with full authority to execute on its behalf bonds, undertakings, recognizances and other contracts of indemnity and writings obligatory in the nature thereof, issued in the course of its business and to bind the Company thereby, in an amount not to exceed **\$50,000,000**.

This Power of Attorney is granted and is signed and sealed by facsimile under and by the authority of the following Resolution adopted by the Board of Directors of PHILADELPHIA INDEMNITY INSURANCE COMPANY on the 14th of November, 2016.

RESOLVED: That the Board of Directors hereby authorizes the President or any Vice President of the Company: (1) Appoint Attorney(s) in Fact and authorize the Attorney(s) in Fact to execute on behalf of the Company bonds and undertakings, contracts of indemnity and other writings obligatory in the nature thereof and to attach the seal of the Company thereto; and (2) to remove, at any time, any such Attorney-in-Fact and revoke the authority given. And, be it

FURTHER RESOLVED: That the signatures of such officers and the seal of the Company may be affixed to any such Power of Attorney or certificate relating thereto by facsimile, and any such Power of Attorney so executed and certified by facsimile signatures and facsimile seal shall be valid and binding upon the Company in the future with respect to any bond or undertaking to which it is attached.

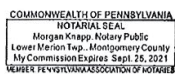
IN TESTIMONY WHEREOF, PHILADELPHIA INDEMNITY INSURANCE COMPANY HAS CAUSED THIS INSTRUMENT TO BE SIGNED AND ITS CORPORATE SEAL TO BE AFFIXED BY ITS AUTHORIZED OFFICE THIS 27TH DAY OF OCTOBER, 2017.



(Seal)

Robert D. O'Leary Jr., President & CEO
Philadelphia Indemnity Insurance Company

On this 27th day of October, 2017, before me came the individual who executed the preceding instrument, to me personally known, and being by me duly sworn said that he is the therein described and authorized officer of the **PHILADELPHIA INDEMNITY INSURANCE COMPANY**; that the seal affixed to said instrument is the Corporate seal of said Company; that the said Corporate Seal and his signature were duly affixed.



(Notary Seal)

Notary Public: Morgan Knapp
residing at: Bala Cynwyd, PA
My commission expires: September 25, 2021

I, Edward Sayago, Corporate Secretary of PHILADELPHIA INDEMNITY INSURANCE COMPANY, do hereby certify that the foregoing resolution of the Board of Directors and the Power of Attorney issued pursuant thereto on the 27th day of October, 2017 are true and correct and are still in full force and effect. I do further certify that Robert D. O'Leary Jr., who executed the Power of Attorney as President, was on the date of execution of the attached Power of Attorney the duly elected President of PHILADELPHIA INDEMNITY INSURANCE COMPANY.

In Testimony Whereof I have subscribed my name and affixed the facsimile seal of each Company this 23rd day of May, 20 19.



Edward Sayago, Corporate Secretary
PHILADELPHIA INDEMNITY INSURANCE COMPANY

Safety and Health Plan For Superior Landscaping and Lawn Service

Prepared by:
Philip Nanna, CSP
Safety and Risk Solutions

Superior Landscaping and Lawn Service ▪ P.O. Box 35-0095 ▪ Miami ▪ Florida ▪ 33135 ▪ (305) 634-0717

January 2017

Table of Contents

Section I – Purpose and Scope	4
Purpose	5
Safety Statement	6
Emergency Telephone Numbers.....	7
Section II - Policies and Procedures.....	8
General Safety Rules	9
Plan for Prevention of Alcohol and Drug Abuse	9
Progressive Disciplinary Policy.....	10
OSHA Inspection Policy	12
In The Event of an Injury	14
Incident Investigation	14
Competent Person	15
Supervisory and Employee Safety Meetings	15
Motor Vehicle and Driver's Safety	16
Cellular Phones and Wireless Communications	18
Safety Inspections	18
Safety Audits	18
Personal Protection Equipment.....	19
Hazard Communication Program.....	20
Respiratory Protection Plan	21
Excavations and Trenches.....	24
Fall Protection	24
Scaffold Safety	24
Crane Safety	25
Hand and Power Tools	25
Material Handling	26
Housekeeping	27
Electrical	27
Powered Industrial Vehicles and Rough Terrain Vehicles	27
Ladders.....	28
Fire Protection and Prevention.....	29
Landscaping Equipment and Machinery Hazards.....	29
Heat-Related Illnesses.....	30
Job-Specific Safety Precautions	31
Hurricane Emergency Management Plan	34
Section III – Forms & Checklists.....	38
Jobsite Daily Safety Review.....	39
Notification Of Unsafe Act or Condition	40
Safety Meeting Attendance	41
No Accident Certification Record.....	42
Accident Investigation Form	43

Accident Witness Statement	44
Employee's Report of Injury	45
Refusal of Medical Treatment Form	46

Section I – Purpose and Scope

Purpose

This document provides the means to provide a safe and healthy workplace. All sections of this written plan are an integral part of the program to keep all of the Superior Landscaping and Lawn Service employees and clients safe. This plan is divided into three sections for the ease of use by the employees. These sections are:

Section I – Purpose and Scope

Section II – Policies and Procedures

Section III – Forms and Checklists

This program uses terms such as “Shall” and “Must”. Those sections are mandatory and must be followed by all Superior Landscaping and Lawn Service at all time. Terms such as “may” and “should” are not mandatory but are strongly recommended.

All deviations from this plan must have the written approval of the company president prior to proceeding.

Safety Statement

This document provides a general description of the Superior Landscaping and Lawn Service plan regarding occupational health and safety, for all work locations. This document serves as a guide in determining basic responsibilities in these areas. It is not intended to provide detailed instructions regarding specific work functions or specific procedures.

The safety of our employees is an important concern of ours. We pledge not to compromise the safety of our workers to achieve any operational or business objectives. Our aim is to prevent all accidents and occupational injuries. We expect managers and supervisors to ensure safe and healthful working conditions, to instruct employees in safe practices, and to inform workers of any workplace hazards. All employees are expected to work in a manner, which safeguards themselves and others and to participate in the improvement of work conditions and practices to reduce hazards in the work place. Superior Landscaping and Lawn Service is committed to protecting the health and safety of our people, our customers and the communities where we operate. Meeting this commitment is an important management objective and the individual and collective responsibility of all Superior Landscaping and Lawn Service employees. To that end, we shall:

1. Comply with all applicable environmental health and safety laws, regulations, and Superior Landscaping and Lawn Service safety policies.
2. Set companywide safety goals for continual improvement
3. Integrate safety into our business plans and decisions
4. Motivate and prepare all employees to take personal accountability for protecting themselves and creating a safe and healthy workplace
5. Make it a condition of employment that all employees comply with the requirements of this policy, safety rules, instructions, and procedures issued in conjunction with it. Failure to comply will result in disciplinary action or termination outlined in the attached policy
6. Make every effort to ensure that the operations of other contractors not under control of Superior Landscaping and Lawn Service do not endanger the safety of our employees. To this end all employees are required to report hazardous activities of other employees to the appropriate representatives

We will regularly review and improve this policy, and communicate it to all. The Superintendent(s) have the full support of the President of Superior Landscaping and Lawn Service in enforcing the provisions of this policy as it relates to responsibilities assigned to them.

Questions concerning the content of this document may be referred to me at (305) 634-0717 .

Orlando Otero
President

Emergency Telephone Numbers

Company President Orlando Otero:	(305) 634-0717 office
Police:	911
Fire Rescue:	911
OSHA:	1-800-321-OSHA (6742)
Poison Control Center:	1-800-222-1222
Safety Director:	

Section II - Policies and Procedures

General Safety Rules

It is the Superior Landscaping and Lawn Service policy that everything possible will be done to protect the workers and visitors on all work sites from accidents, injuries and/or occupational disease. Safety is a cooperative undertaking requiring constant safety consciousness on the part of everyone. If someone is injured, positive and prompt action must be taken to see that they receive adequate treatment. To carry out this policy, the following rules will apply at all times:

1. Everyone shall follow the safe practices and rules contained in this manual and such other rules and practices communicated on the job. All unsafe conditions or practices shall be reported to the Superior Landscaping and Lawn Service Superintendent.
2. All workers must attend a job safety orientation program conducted by Superior Landscaping and Lawn Service to review all safety rules and requirements.
3. Any power cord or extension cord must be of proper gauge and free of any damage or repairs. Any power cord or extension cord found to be damaged or repaired, will be disabled during the periodic site audits.
4. Hard Hats will be worn at all times during tree trimming work.
5. Work boots will be worn at all times.
6. A reflective high visibility vest will be worn at all times.
7. Eye protection will be worn at all times by everyone when using power and hand tools and performing work that exposes an employee to foreign air-borne particles.
8. Good housekeeping must be practiced at all times in the work area.
9. Anyone under the influence of intoxicating liquor or drugs, including prescription drugs which might impair motor skills and judgment, will not be allowed on the job site.
10. Horseplay, scuffling, and other acts which tend to have an adverse influence on safety or well being of others are prohibited.
11. All injuries should be reported to the Superior Landscaping and Lawn Service Superintendent so that arrangements can be made for medical or first aid treatment.
12. Ladders will be constructed in accordance with ANSI and used in accordance with OSHA and best practices.
13. Power tools will be used only for their intended function and will be double insulated or grounded.

Plan for Prevention of Alcohol and Drug Abuse

Superior Landscaping and Lawn Service prohibits the use, possession or distribution on the project site of any of the following by employees: alcoholic beverages, intoxicants, narcotics, illegal or unauthorized drugs (including marijuana), simulated drugs and related drug paraphernalia.

Employees must not report for duty under the influence of any drug/alcohol that may in any way adversely affect their working ability, alertness, coordination, response or adversely affect the safety of others on the job.

For purposes of this program, influence shall be presumed for any individual whose drug or alcohol level exceeds applicable testing levels.

Superior Landscaping and Lawn Service shall not allow employees who are found to be using alcohol or drugs illegally to remain on the project. Superior Landscaping and Lawn Service will determine when the employee in violation can return to the project or be permanently removed.

Legally prescribed drugs may be permitted on premises or work locations, provided the drugs are contained in the original prescription container and are prescribed by an authorized medical practitioner for the current use of the person in possession. Legally prescribed drugs must not affect working ability, alertness, coordination or response of the person taking the medication.

The Acknowledgment of Safety Policy on Drugs, Alcohol and Other Prohibited Items form will be completed by each Superior Landscaping and Lawn Service employee on orientation. Acknowledgement of the policy is not an endorsement of pre-employment drug screening. Superior Landscaping and Lawn Service will conduct post-accident and for cause drug and alcohol screening.

Training

Orientation training will be performed by Superior Landscaping and Lawn Service. Re-training will be conducted for any employee who does not demonstrate a complete understanding of the rules. Weekly safety meetings will be held to keep the employees well informed on the project's inherent hazards as well as some unique ones. Every effort will be made to properly inform employees of their role in the jobsite safety program.

Training may be conducted in a formal setting or through documented safety meetings and safety breaks.

Progressive Disciplinary Policy

Superior Landscaping and Lawn Service believes in the safety of their employees and trade contractor employees, subcontractors, vendors and other visitors on the jobsite. In that capacity, everyone's voluntary compliance with this safety program is solicited for their own safety, for the safety of other employees and trade contractor employees, guests, the general public, customers, and for the good of the Company. Because of the importance of this program, the following steps will be taken to ensure compliance:

1. Daily inspections of the job sites by superintendents and the safety manager.
2. Periodic inspections of job sites by representatives of our insurance company and/or consultants.
3. Periodic inspections of job sites by the upper management of the Company.

All employees, trade contractor employees and lower tier trade contractors are required to comply with all OSHA regulations and the safety rules and policy of this jobsite. The purpose of this discipline program is not to penalize the worker or the subcontractor, but to assist in changing the undesirable work habits and behaviors, eliminating the potential for injury and damage.

This disciplinary program will be enforced in a fair and consistent manner, taking into account the severity of the act or condition, which occurred or was present, and any previous disciplinary problems. Monetary fines will be issued to the subcontractor for non-compliance with the safety program of the subcontractor employee or lower tiered contractor employee. Each repeat violation will result in a minimum fine of \$500 per occurrence.

The enforcement procedure will be as follows:

On a first offense, the worker is to be verbally informed that the workers actions are jeopardizing his/her safety and the safety of others. The exact nature of the hazard is to be thoroughly explained to the worker. The violation is to be brought to the attention of the worker's supervisor and a record of the is made with the nature of the violation. If the worker is a subcontracted worker, the subcontractor will be issued a minimum fine of \$100 for each observed violation. A deduct change order will be issued to the contractor for the fine accumulated each month.

If the undesirable act or condition is of a serious nature, or the worker becomes argumentative or belligerent, a written reprimand is issued to the employee. If the worker is a subcontracted worker, and fine as described in the following paragraph may be issued.

On a second offense for the same violation, a Safety Hazard Notification is issued and a copy is placed in the employee personnel file. If the worker is a subcontracted worker, the notification is sent to the to the contractor responsible for that worker if applicable. The notification will explain in detail the nature of the hazard. The subcontractor will be issued a minimum fine of \$250 for each observed violation. A deduct change order will be issued to the contractor for the fine accumulated each month.

On a third offense for the same violation, a Safety Hazard Notification is issued and a copy is and a copy is placed in the employee personnel file and the worker will be terminated. If the worker is a subcontracted worker, the notification will explain in detail the nature of the hazard and the worker will be immediately removed from the project and shall not be permitted to return.

In the event that a worker has three formal written reprimands of various and/or different violations the worker will be immediately removed from the project or terminated and shall not be permitted to return.

A worker may be removed from the jobsite or terminated at anytime if the violation is flagrant or involves a serious offense such as assault, horseplay, refusal to obey safety policies, any act Superior Landscaping and Lawn Service deems discourteous or disrespectful to a client, etc.

Subcontractors or lower tiered supervisors who are unable or unwilling to secure safe performance in compliance with the contractual obligations of safety will not be considered acceptable and will be removed from the project.

OSHA Inspection Policy

Workplace inspections by OSHA Compliance Safety and Health Officers (CSHO) are usually unannounced. The following is a summary of procedures to be followed for unannounced inspections:

1. The Superior Landscaping and Lawn Service safety consultant (Safety and Risk Solutions) must be notified immediately if a CSHO arrives at a Superior Landscaping and Lawn Service facility or work location.
2. The CSHO should be escorted to a private office or job trailer and asked for the OSHA representative's identification, including picture identification. The card and ID should be copied. The reason for the inspection must then be determined and make notes of the answer. If the inspection is the result of a complaint, request a copy of the complaint.
3. It is the policy of Superior Landscaping and Lawn Service that the safety consultant accompany the CSHO during the tour and answer the questions. Do not engage in any substantive discussion with the OSHA compliance officer without the safety consultant present. Do not provide the CSHO with any written documentation unless directed to do so by the safety consultant.
4. If OSHA appears at the jobsite and requests an inspection, the safety consultant must be contacted immediately. If the safety consultant does not respond, the President of Superior Landscaping and Lawn Service will be contacted. The safety consultant or the Superior Landscaping and Lawn Service President will communicate by telephone directly with the OSHA CSHO until an authorized representative of management arrives at the site to meet with the OSHA CSHO and handle the request for inspection. Site management is not authorized to allow OSHA to commence an inspection until approval is expressly given directly by the safety consultant or the Superior Landscaping and Lawn Service President.
5. The CSHO must be accompanied by one Superior Landscaping and Lawn Service Superintendent or higher. This responsibility cannot be delegated to an "in-charge" or other non-management employee. If no General Superintendent is on-site, the compliance officer should be so advised and asked to "stand-by" until one is contacted.

When reached, the responsible Superintendent should make arrangements, directly with the compliance officer, to have the inspection conducted when the appropriate personnel are available. The CSHO should be advised that it is the policy of Superior Landscaping and Lawn Service that the safety consultant accompany the officer during the tour.

6. The CSHO should be treated politely and professionally. Employees should respond truthfully to questions asked by OSHA personnel, stating facts and avoiding speculation.
7. The CSHO is not allowed to remove original documents from the work site. These must be maintained as part of Superior Landscaping and Lawn Service records.
8. The Superior Landscaping and Lawn Service supervisor or manager who accompanies the CSHO on each inspection must make detailed notes of all discussions and inspection tours.
9. The CSHO may request to speak with an employee privately. That is permissible if it does not interfere with the employee's work. Make note of who was interviewed and the beginning and ending times of the interviews. If the interview cannot be conducted without interfering with work, do not permit the interview. The CSHO is free to obtain the employee's name and telephone number from the employee, (do not provide that information), and to arrange to conduct the interview at another time. Any employee also has the right to refuse to speak to the CSHO.
10. If the CSHO takes photographs, Superior Landscaping and Lawn Service must arrange to duplicate any photographs taken. If the CSHO takes measurements, Superior Landscaping and Lawn Service must take the same measurements.
11. The CSHO may point out what he/she believes to be violations. Do not admit to any violations at any time.
12. Do not conduct any demonstrations for the CSHO's benefit. Superior Landscaping and Lawn Service is not under any obligation to do so and it can only work to the disadvantage of the Company.
13. The CSHO may request to use an employee as a test subject to monitor noise levels or atmospheric conditions. To do so, the CSHO may want to attach measuring devices to the employee. The employee can deny the request and Superior Landscaping and Lawn Service should advise them of that right. Additionally, if a measuring device is worn; the employee must conduct normal work operations and not be directed to do any activity by the CSHO.
14. Never give estimates. If accurate and reliable information is not available, say that the information is available elsewhere and will be given to the CSHO at another time.
15. While accompanying the CSHO, ask questions and note the answers. Ask why measurements and photographs are being taken and note the answers.
16. If the CSHO gives a copy of an OSHA publication accept them and note the name of the CSHO and the date given on the cover.
17. If the CSHO reviews records, do not provide a copy to reproduce or supply the CSHO with reproduction to take with them. They may review the documentation and make note, but unless there is a warrant that requires removal of a copy of a record, we will not provide an extra copy.

18. After an inspection is completed, the CSHO will conduct a closing conference. Superior Landscaping and Lawn Service will not admit to any violations or even if a condition may exist. Superior Landscaping and Lawn Service should ask the CSHO why he/she thinks a violation exists.
19. If the CSHO asks how much time Superior Landscaping and Lawn Service will need for abatement, they are looking for an admission of a violation. If Superior Landscaping and Lawn Service does not think a violation exists, then do not answer. An arbitrary date will be assigned by OSHA which can be extended during the contesting of the citation.

In The Event of an Injury

Superior Landscaping and Lawn Service intentions are to provide a safe working environment to all of its personnel. However if an injury should occur, proper accident reporting and investigative procedures must be activated. The following is the general policy of accident reporting and investigative procedures of Superior Landscaping and Lawn Service:

1. Employees shall immediately report all injuries, sustained while on duty, immediately to the field site manager.
2. The field site manager shall be responsible for seeing that injured employees receive immediate medical attention and the details of the incident are reported.
3. Immediately following an injury, the field site manager shall:
 - a. Arrange for immediate medical attention and proper transportation to the place of treatment.
 - b. Completely fill out the incident report form. The incident report form must be submitted within 24 hours.
 - c. Start the investigative process to prevent recurrence of the same accident.
4. When a field site manager is aware of lost time (disabling injury) accident, he/she shall immediately report the injury to the Superior Landscaping and Lawn Service Superintendent.

Incident Investigation

All incidents will be investigated and reported. The following will be reported upon in detail:

1. Injuries
2. Near misses
3. Property damage
4. Violence

Each report will attempt to identify the root cause; each incident will be communicated thoroughly to all parties related to the project to make every effort possible to avoid a similar incident of repeating.

Competent Person

Superior Landscaping and Lawn Service will appoint a Competent Person who is capable of identifying existing and predictable hazards in their surroundings or working conditions which are unsanitary, hazardous, or dangerous to employees, and has the authority to take prompt corrective measures to eliminate them. This person shall be available and present on site, at all times while work is being conducted under their contract. This person will have completed, at a minimum, a 10 Hour Occupational Safety and Health Training Course in Construction Safety and Health within the past three (3) years. Proof of such training is available if required.

The Competent Person(s) safety responsibilities shall include:

1. Instructing workers under their supervision in Safe Work Practices and Work Methods at the time workers are given work assignments.
2. Supply and enforce all appropriate safety, health and environmental standards with his/her employees.
3. Take immediate action to correct unsafe practices and/or conditions when discovered.
4. Supply and enforce the use of proper personal protective equipment and suitable tools for his/her employees.
5. Attend and participate in Safety Meetings (Safety Coordination, Safety Committee, etc.) as scheduled.
6. Conduct and document weekly "Tool Box" training with his/her employees and tiered contractors to:
 - a. Discuss observed unsafe work practices and conditions
 - b. Review any accidents or incidents that recently occurred
 - c. Document each meeting with employees signatures
7. Be available and on-site at all times when the Trade contractor and any tiered contractors are working on the project.
8. Complete safety reports (accident/incident reports, etc.).
9. Accompany any injured employee(s) to an approved medical facility in the event of an injury to include follow-up appointments.

Supervisory and Employee Safety Meetings

It is recognized that it is imperative to communicate to all workers how they might best perform their jobs without injury to themselves, to fellow workers, or to members of the public. Weekly safety breaks are the vehicle chosen by the company as the most effective means to communicate with workers.

The meetings will be conducted on the start of the Monday shift and the length of the meeting should be appropriate for the material to be covered. Each meeting conducted must be documented as to the date, signatures of persons attending, and the name of the person conducting the meeting, and the topics discussed. The Safety Meeting Attendance form is included with this plan.

These meetings should communicate safety violations discovered during safety inspections; accidents, injuries, and “near misses;” new or unusual exposures to employees or to the public; and a safety message relating to the operations. Safety meetings should allow for employee input and discussion.

In addition to the weekly safety meetings, brief “tailgate” meetings are to be conducted prior to each shift to discuss the hazards expected to be encountered that day. The attendance documentation is included in this plan.

At the end of the workweek, each employee is to complete the “No Accident Certification” which is included in this plan.

Motor Vehicle and Driver’s Safety

This policy is effective for all company owned/leased vehicles, and any driver using the vehicle, including rented vehicles, on Superior Landscaping and Lawn Service business. While operating a motor vehicle on company business, Superior Landscaping and Lawn Service employees must:

1. Be a safe and courteous driver.
2. Obey all applicable traffic regulations at all times.
3. Have in their possession a valid Florida driver’s license.
4. Have a valid certificate of auto liability coverage.
5. Wear seat belts at all times.
6. Ensure that all passengers wear a seat belt at all times.
7. Verify that vehicle safety equipment is present in their vehicle and is in good working order, including, but not limited to, flashlights, fire extinguishers, and first aid kits.
8. Report missing or defective safety equipment to management and obtain replacement equipment before driving the vehicle.
9. Submit to a breathalyzer or other drug and alcohol testing request from law enforcement authorities.
10. Report any traffic citations received from local authorities to their supervisor within 24 hours of receipt.
11. Report any motor vehicle accident involving a Superior Landscaping and Lawn Service vehicle immediately to their supervisor.
12. Maintain vehicles in a clean and orderly condition.

While driving a motor vehicle on company business Superior Landscaping and Lawn Service employees are prohibited from:

1. Disabling any safety device including seat belts and air bags.
2. Carrying passengers in vehicles unless those passengers are Superior Landscaping and Lawn Service employees with legitimate business reasons for being in the vehicle.
3. Allowing any unauthorized personnel to drive Company vehicles at any time.
4. Overloading and/or overcrowding vehicles.
5. Picking up hitchhikers.
6. Operating motorcycles on Company business.

7. Carrying firearms or other weapons in any vehicle used for Superior Landscaping and Lawn Service business.
8. Operating any vehicle that is in unsafe operating condition.
9. Using portable computers or similar devices.
10. Being under the influence of alcohol, drugs or other controlled substances.
11. Driving after taking any prescription or over-the-counter medication that may cause drowsiness, dizziness, or other side effects or that may affect the ability to safely and effectively operate a motor vehicle.
12. Using a company vehicle for any purpose other than legitimate company business.
13. Using a company vehicle for any purpose in violation of federal, state, or local laws.

Anyone authorized to drive on Company business must maintain a valid Florida driver's license. Such drivers must immediately report any suspension or revocation of their driver's license and any violation or other conviction involving a motor vehicle to the Human Resource manager.

Any vehicle used for Superior Landscaping and Lawn Service business must have the appropriate automobile liability insurance required by Florida. This includes personal vehicles if the employee is required to drive on Superior Landscaping and Lawn Service business. The employee is responsible for personal vehicle insurance.

Verification of a valid driver's license and, if appropriate, proof of auto liability insurance must be made for all new employees who will drive on Company business. Additionally, the driving history for the previous three years must also be examined.

New employees may not drive a vehicle on Superior Landscaping and Lawn Service business if their record shows a conviction for any of the following or similar violations within the three years prior to their hire date:

1. Driving under the influence ("DUI")/driving while intoxicated ("DWI");
2. Negligent homicide with a vehicle;
3. Vehicular manslaughter;
4. Leaving the scene of an accident;
5. Reckless driving;
6. Driving with a suspended license;
7. Any other felony conviction involving a motor vehicle;
8. Failure to report an accident;
9. Refusal to submit to a breathalyzer or other drug and alcohol testing request;
10. Knowingly falsifying an accident report or police report; and
11. At Superior Landscaping and Lawn Service discretion, any other conviction involving a motor vehicle.

The Human Resource Department is responsible for re-evaluating driving history, driver's license and auto liability insurance verification annually. Driving privileges may be revoked after the conviction for any of the following violations, regardless of whether the violations occurred while on duty for Superior Landscaping and Lawn Service:

1. Driving under the influence ("DUI")/driving while intoxicated ("DWI");
2. Negligent homicide with a vehicle;
3. Vehicular manslaughter;
4. Leaving the scene of an accident;
5. Reckless driving;
6. Driving with a suspended license;
7. Any other felony conviction involving a motor vehicle;
8. Refusal to submit to a breathalyzer or other drug and alcohol testing request;
9. Failure to report an accident; and
10. Knowingly falsifying an accident report or police report.

Cellular Phones and Wireless Communications

While operating a motor vehicle on company business Superior Landscaping and Lawn Service employees may not use a hand-held cell phone, tablet, or laptop while operating a vehicle. This will include whether the vehicle is in motion or stopped. This includes, but is not limited to, answering or making phone calls, engaging in phone conversations, and reading or responding to emails, instant messages, and text messages. If company employees need to use their phones or similar devices, they must pull over safely into a parking lot and turn off the vehicle. Additionally, company employees are required to:

1. Turn cell phones off or put them on silent or vibrate before starting the vehicle.
2. Consider modifying voice mail greetings to indicate that you are unavailable to answer calls or return messages while driving.
3. Inform clients, associates and business partners of this policy as an explanation of why calls may not be returned immediately.

In order to allow our employees to devote their complete attention to their safety and the safety of our clients, company employees are not allowed to eat, drink, smoke or have similar distractions while operating a company vehicle.

Failure to comply with the rules regarding driver distraction will result in disciplinary action, including immediate termination.

Safety Inspections

A daily safety inspection will be conducted by the foreman. The "Jobsite Daily Safety Review" found in this plan will be completed as part of this review. Any noted deficiencies will have corrective action initiated by the Superintendent.

Safety Audits

Periodically a Safety and Health audit will be completed by Safety and Risk Solutions. Any observed safety/health deficiency will be noted in writing. Corrective action is to be

immediately initiated by the Superior Landscaping and Lawn Service Superintendent. Notes as to who was contacted to correct the item and the approximate time estimated for abatement will be recorded by the Superintendent. Once the item has been corrected, a follow-up note will be made to document what corrective action was taken and when it occurred.

Personal Protection Equipment

When working at or visiting a Superior Landscaping and Lawn Service jobsite, the nature of the activities requires that employees must wear appropriate personal protective equipment. Personal protection equipment (PPE) is issued by Superior Landscaping and Lawn Service and maintained by the employee. These PPE requirements are as follows:

1. Head Protection – All employees are to wear hard hats meeting the requirements of the latest ANSI Z89.1 standard at all times while within the work area. Employees who misplace or forget to bring an approved hard hat, shall not be allowed on the jobsite until they retrieved their hard hat or purchase another one. Failure to wear the hard hat will result in disciplinary action including removal from the jobsite. Superior Landscaping and Lawn Service is responsible for the purchase of this equipment and any damaged equipment. However, if lost by the employee, the cost of a replacement will be deducted from the employee pay.
2. Eye Protection – All employees are to wear safety glasses or goggles meeting the requirements of the latest ANSI Z87.1 standard. Eye protection will be worn at all times by everyone when using power and hand tools and performing work that exposes an employee to foreign air-borne particles. Employees who misplace or forget to bring approved eye protection shall not be allowed on the jobsite until they retrieved their eye protection or purchased another one. Failure to wear it will result in disciplinary action including removal from the jobsite. Superior Landscaping and Lawn Service is responsible for the purchase of this equipment and any damaged equipment. However if lost by the employee, the cost of a replacement will be deducted from the employee pay.
3. Foot Protection – All employees are to wear work shoes/boots with a minimum ½ inch heel worn at all times. It is the responsibility of each worker to purchase and wear them. Failure to wear it will result in disciplinary action including removal from the jobsite.
4. Hand Protection – All employees are to wear hand protection that provides adequate protection for hazards present in the work area. The employee must select the protection that fits properly and comfortably. Wear rubber or neoprene gloves when handling chemicals. Superior Landscaping and Lawn Service is responsible for the purchase of this equipment and any damaged equipment. However, if lost by the employee, the cost of a replacement will be deducted from the employee pay.
5. Hearing Protection – Approved hearing protection is required when any member of the crew is using power tools or motorized equipment or when the noise is loud enough that the employee must raise his voice to be heard or can't hear someone 3 feet away. Failure to wear it will result in disciplinary action including removal from the jobsite.

Superior Landscaping and Lawn Service is responsible for the purchase of this equipment and any damaged equipment.

6. Respiratory Protection - A properly fitted respirator with N95 filtration will be worn by anyone using a tool or machine that creates visible dust in their breathing zone. Failure to wear it will result in disciplinary action including removal from the jobsite. Superior Landscaping and Lawn Service is responsible for the purchase of this equipment and any damaged equipment. However, if lost by the employee, the cost of a replacement will be deducted from the employee pay.
7. Reflective clothing - All workers within the right-of-way of a road or parking lot must wear high-visibility safety vests that meets the Performance Class 2 requirements of the ANSI/ISEA 107-2010 publication entitled "American National Standard for High-Visibility Safety Apparel and Headwear." Failure to wear it will result in disciplinary action including removal from the jobsite. Superior Landscaping and Lawn Service is responsible for the purchase of this equipment and any damaged equipment. However, if lost by the employee, the cost of a replacement will be deducted from the employee pay.
8. Personal clothing – All employees are to wear long pants and shirts with a minimum 4 inch sleeve at all times. No jewelry or loose-fitting clothing should be worn while operating landscaping machinery. Shorts, tank tops, etc do not project the professional image of Superior Landscaping and Lawn Service and does not offer the injury protection required by Superior Landscaping and Lawn Service standards. Failure to wear it will result in disciplinary action including removal from the jobsite. Superior Landscaping and Lawn Service is not responsible for the purchase of personal clothing.

Personal Protection Equipment (PPE) will be inspected by the employee daily for wear and tear; the site superintendent will inspect once a month during a routine weekly safety break.

Hazard Communication Program

A written Hazard Communication Program has been developed to provide education and training to all workers about any chemicals expected to be found on a Superior Landscaping and Lawn Service job site. This program is intended to ensure compliance with Occupational Health and Safety Administration (OSHA) requirements for the adoption of the UN Globally Harmonized System (Hazcom 2012 / GHS) and to provide a safe work environment for employees working here.

The company is responsible for the implementation of this program and its review, maintenance and updating as necessary.

All employees, including permanent and independent contractors, who may have exposure to hazardous chemicals during normal work or in emergency situations must comply with the practices and procedures outlined in this program.

Supervisors will ensure all containers of hazardous materials received for use are clearly labelled according to the regulated requirements of Hazcom 2012 (GHS). This includes the name of the material (Trade Name or chemical name), hazard pictogram(s), signal word, hazard statements, precautionary statements, and the manufacturer or distributors name address and emergency contact information.

When the contents of large containers are broken down into smaller or secondary containers for in-house use Superior Landscaping and Lawn Service will ensure that the label shows the chemical identity and appropriate warnings as required by OSHA. The supervisors in each work area will ensure that all secondary containers are properly labeled.

The company will establish an SDS program to collect, manage, monitor and update SDSs and the SDSs library as required. No container will be released for use until the SDS is received and the information verified.

Supervisors must first obtain approval from the company for all new hazardous chemicals to be used by employees.

If Superior Landscaping and Lawn Service has a hazardous material on site but is unable to contact the distributor we will access the information on line at www.msds.com or www.msdssearch.com

Supervisors will ensure that the SDSs are conveniently located close to the work area where the hazardous materials are used.

Superior Landscaping and Lawn Service employees and independent contractors shall be allowed to review the inventory and obtain information from the SDS at any time during their work shift. Supervisors shall be responsible to ensure the inventory is available at all times.

Failure of a subcontractor to submit a SDS in the proper format prior to their mobilization on a project will result in a \$500 penalty and will pay any additional penalty that may be incurred by any regulatory agency.

Respiratory Protection Plan

Respiratory protection is not an anticipated need. However, this plan will apply to all employees who may be required to wear a respirator to perform assigned duties at this jobsite. In addition, any who voluntarily wears a respirator when one is not required is subject to the medical evaluation, cleaning, maintenance, and storage elements of this program, and will be provided with necessary training. Employees who voluntarily wear filtering face pieces (dust masks) are not subject to the medical evaluation, cleaning, storage, and maintenance provisions of this program.

Each individual is responsible for wearing his or her respirator when and where required and in the manner in which they are trained. Employees must also:

1. Use the respiratory protection in accordance with the manufacturer's instructions and the training received.
2. Care for and maintain their respirators as instructed, guard them against damage, and store them in a clean, sanitary location.
3. Immediately report any defects in the respiratory protection equipment and whenever there is a respirator malfunction, immediately evacuate to a safe area and report malfunction.
4. Promptly report to the supervisor any symptoms of illness that may be related to respirator usage or exposure to hazardous atmospheres.
5. Report any health concerns related to respirator use or changes in health status to occupational physician.
6. Inform their supervisor or the Program Administrator of any respiratory hazards that they feel are not adequately addressed in the workplace and of any other concerns that they have regarding this program.

Employees who are either required to wear respirators, or who choose to wear a half face piece APR voluntarily, must pass a medical exam before being permitted to wear a respirator on the job. Employees are not permitted to wear respirators until a physician has determined that they are medically able to do so. Any employee refusing the medical evaluation will not be allowed to work in an area requiring respirator use.

A licensed physician chosen by Superior Landscaping and Lawn Service will provide the medical evaluations. After a user has received clearance to wear his or her respirator, additional medical evaluations will be provided under the following circumstances:

1. The employee reports signs and/or symptoms related to their ability to use the respirator, such as shortness of breath, dizziness, chest pains or wheezing.
2. The evaluating physician or supervisor informs the Program Administrator that the employee needs to be reevaluated.
3. Information found during the implementation of this program, including observations made during the fit testing and program evaluation, indicates a need for reevaluation.
4. A change occurs in workplace conditions that may result in an increased physiological burden on the employee.

Users who are required to or who voluntarily wear half-face piece APRs will be fit tested:

1. prior to being allowed to wear any respirator with a tight-fitting face piece;
2. annually; or
3. when there are changes in the user's physical condition that could affect respiratory fit (e.g., obvious change in body weight, facial scarring, etc.).

Users will be fit tested with the make, model, and size of respirator that they will actually wear.

All users shall conduct user seal checks each time they wear their respirators and shall use either the positive or negative pressure check (depending on which test works best for them) as specified in the OSHA Respiratory Protection Standard.

All users shall be permitted to leave the work area to go to a designated area that is free of respiratory hazards to maintain their respirator for the following reasons:

1. to clean their respirator if it is impeding their ability to work;
2. to change filters or cartridges;
3. to replace parts; or
4. to inspect respirator if it stops functioning as intended.

Users are not permitted to wear tight-fitting respirators if they have any condition, such as facial scars, facial hair, or missing dentures that would prevent a proper seal. Additionally, users are not permitted to wear headphones, jewelry, or other items that may interfere with the seal between the face and the face piece.

All respirators shall be inspected routinely before and after each use.

After inspection, cleaning, and necessary repairs, respirators shall be stored in an area designated by the superintendent to protect against dust, sunlight, heat, extreme cold, excessive moisture, or damaging chemicals. Respirators must be stored in a clean, dry area, and in accordance with the manufacturer's recommendations. In addition, respirators shall be packed or stored so that the face piece and exhalation valve will rest in a near normal position and shall not be placed in places such as lockers or toolboxes unless they are in carrying cartons.

Respirators that are defective or have defective parts shall be taken out of service immediately. If, during an inspection, a user discovers a defect in a respirator, he/she is to bring the defect to the attention of his/her supervisor. The superintendent will decide whether to:

1. temporarily take the respirator out of service until it can be repaired;
2. perform a simple fix on the spot, such as replacing a head strap; or
3. to dispose of the respirator due to an irreparable problem or defect.

When a respirator is taken out of service for an extended period of time, the respirator will be tagged out of service, and the wearer will be given a replacement of a similar make, model, and size at the cost of the user's employer. All tagged out respirators will be kept in the superintendent possession.

Excavations and Trenches

A Competent Person will inspect each excavation on a daily basis for each excavation where Superior Landscaping and Lawn Service employees will work in said excavation. Excavations shall be considered to be in Type C soil unless otherwise an engineering report states otherwise.

All excavations or trenches five feet or greater in depth shall be appropriately benched, shored, or sloped according to the procedures and requirements set forth in this policy. Excavations or trenches 20 feet deep or greater must have a protective system designed by a registered professional engineer.

The Competent Person must conduct inspections of the entire excavation site:

1. Daily and before the start of each shift.
2. As dictated by the work being done in the trench.
3. After every rain storm.
4. When fissures, tension cracks, sloughing, undercutting, water seepage, bulging at the bottom, or other similar conditions occur.
5. When there is a change in the size, location, or placement of the spoil pile.
6. When there is any indication of change or movement in adjacent structures.

Spoil piles shall be placed no closer than 2 feet from the surface edge of the excavation. The distance is measured from the nearest base of the spoil to the cut.

Fall Protection

Superior Landscaping and Lawn Service will ensure that their employees are properly trained and qualified to work in areas where fall protection is required. There will be zero tolerance for any employee who is found in blatant violation of the fall protection policies. When exposed to a fall of 6 feet or more, employees will be required to don body harness with shock-absorbing lanyard and tie off to an engineered anchor point. The anchor will be structural in nature, to ensure the criterion outlined by OSHA is complied with at all times.

Scaffold Safety

Scaffolds shall be erected, moved, dismantled, or altered only under the supervision of a competent person and will have guardrails and toeboards installed. When scaffolding hazards exist that cannot be eliminated, then engineering practices, administrative practices, safe work practices, Personal Protective Equipment (PPE), and proper training regarding scaffolds will be implemented. These measures will be implemented to minimize those hazards to ensure the safety of employees and the public.

It is the responsibility of each manager/unit head, supervisor, and employee to ensure implementation of Superior Landscaping and Lawn Service safety policy and procedure on

scaffolds. It is also the responsibility of each Superior Landscaping and Lawn Service employee to report immediately any unsafe act or condition to his or her supervisor.

Crane Safety

Cranes to be used by Superior Landscaping and Lawn Service uses only NCCCO certified crane operators. The NCCCO certifications will be cross-referenced with the specific type of crane mobilized to ensure they match. Additionally, each crane must possess the annual comprehensive 3rd party inspection. After set up, the crane manual, log book and load chart will be reviewed to ensure the capacity of the crane matches the intended loads and that maintenance has been performed as required per manual. The log will be provided to Superior Landscaping and Lawn Service on a monthly basis. The log must contain the daily inspection items that need to address by the operator per the operator's manual which must remain on the crane.

Additionally the crane operator will make available to Superior Landscaping and Lawn Service:

1. The last week's, last monthly and last annual crane inspection.
2. A copy of the crane manufacturer's operation maintenance and instruction manual.
3. Current drug screening certification.

All riggers and signal persons must have the appropriate training as Qualified Riggers and Qualified Signal Person as specified by OSHA Standard 1926 Subpart CC.

Hand and Power Tools

A damaged or malfunctioning tool must be turned in for servicing and a tool in good condition obtained to complete the job. Workers must use the correct tool for the work to be performed; if they are unfamiliar with the operation of the tool, they must request instruction from their supervisor before starting the job. Supervisors are responsible for ensuring that employees are properly trained in the operation of any tool that they are expected to operate.

Tools that are not double-insulated must be effectively grounded and tested. Testing must be accomplished:

1. Before initial issue.
2. After repairs.
3. After any incident that could cause damage, such as dropping or exposure to a wet environment.

Grounded tools must always be used with an effectively grounded circuit. Any extension cord used with a grounded tool must be a three-wire, grounded type. Electric-powered hand tools used on construction sites, on temporary wired circuits, or in wet environments will be used in conjunction with an approved ground fault circuit interrupter (GFCI).

Material Handling

Lifting and moving of objects must be done by mechanical devices rather than by manual effort whenever this is practical. The equipment used must be appropriate for the lifting or moving task. Lifting and moving devices must be operated only by personnel trained and authorized to operate them. Employees will not be required to lift heavy or bulky objects that overtax their physical condition or capability.

Manual lifting and handling of material must be done by methods that ensure the safety of both the employee and the material. Workers whose task assignments require heavy lifting must be properly trained and physically qualified. The following are rules for manual lifting:

1. Inspect the load to be lifted for sharp edges, splinters, and wet or greasy spots
2. Wear gloves when lifting or handling objects with sharp or splintered edges. These gloves must be free of oil, grease, or other agents that may cause a poor grip.
3. Inspect the route over which the load is to be carried. It should be in plain view and free of obstructions or spillage that could cause tripping or slipping.
4. Consider the distance the load is to be carried. Recognize the fact your gripping power may weaken over long distances.
5. Size up the load and make a preliminary "heft" to be sure the load is easily within your lifting capacity. If it is not, get help.
6. If team lifting is required, personnel should be similar in size and physique. One person should act as leader and give the commands to lift, lower, etc.
7. Two persons carrying a long piece of pipe or lumber should carry it on the same shoulder and walk in step. Shoulder pads should be used to prevent cutting shoulders and help reduce fatigue.

To lift an object off the ground, the following are manual lifting steps:

1. Make sure of good footing and set your feet about 10 to 15 inches apart. It may help to set one foot forward of the other.
2. Assume a knee-bend or squatting position, keeping your back straight and upright. Get a firm grip and lift the object by straightening your knees - not your back.
3. Carry the load close to your body (not on extended arms). To turn or change your position, shift your feet - don't twist your back.

Mechanical devices must be used for lifting and moving objects that are too heavy or bulky for safe manual handling by employees. Employees who have not been trained must not operate power-driven mechanical devices to lift or move objects of any weight. Heavy objects that require special handling or rigging must be moved only by riggers or under the guidance of employees specifically

Housekeeping

The Superior Landscaping and Lawn Service subcontract workers will be responsible for ensuring that their work area is maintained in a clean and orderly condition, that trash and debris is removed daily or more to ensure a clean work area.

All areas at any work site must be kept in orderly and clean condition and used only for activities or operations for which they have been approved. The following specific rules must also be followed:

1. Materials that are stored on site, shall be stored in such a manner to present a neat and orderly appearance.
2. Keep stairs, corridors, and aisles clear. Traffic lanes and loading areas must be kept clear and marked appropriately.
3. Do not allow exits, passageways, or access to equipment to become obstructed by either stored materials or materials and equipment that is being used.
4. Arrange stored materials safely to prevent tipping, falling, collapsing, rolling, or spreading.
5. Place materials such as cartons, boxes, drums, lumber, pipe, and bar stock in racks or in stable piles as appropriate for the type of material.
6. Segregate and store incompatible materials in separate locations.

Electrical

All workers on the site will be responsible to ensure that their equipment is in good condition, that all electrical tools are grounded or double insulated, that GFCI's are used on all electrically powered equipment and that any exposed wires are de-energized or covered to protect workers. Any power cord or extension cord must be of proper gauge and free of any damage or repairs. Any power cord or extension cord found to be damaged or repaired, will be disabled by Superior Landscaping and Lawn Service superintendent.

Powered Industrial Vehicles and Rough Terrain Vehicles

All industrial forklift and rough terrain forklift operators must be trained and certified in the safe operation of forklifts in accordance with this policy, the manufacturer's recommendations, OSHA CFR 1910.178, ANSI 92.2, and that these devices are maintained in accordance with the manufacturer's recommendations and sound safety practices.

All employees who receive training will be issued a personal wallet size license card stating the equipment he/she is authorized to operate, the signature of the trainer and the expiration date of the license. Refresher training is required every three years, whenever a new or different type of forklift is purchased, whenever the employee demonstrates a need for retraining, or when new personnel are hired.

A copy of the manufacturer's operating and maintenance manual shall be kept in a pouch or compartment on the forklift so that the operator may easily consult the manual.

Ladders

All ladders shall be inspected daily and ladders with defects or other safety-related problems shall be withdrawn immediately from service. Proper ladders shall be used for all jobs and all ladders shall be properly positioned and secured. The following are some of the general requirements for a ladder on this site:

1. Ladder rungs, cleats, and steps must be parallel, level, and uniformly spaced when the ladder is in position for use.
2. Rungs, cleats, and steps of portable and fixed ladders must not be spaced less than 10 inches apart or more than 14 inches apart, along the ladder's side rails.
3. Rungs, cleats, and steps of step stools must not be less than 8 inches apart, nor more than 12 inches apart.
4. Ladders will not be tied or fastened together to create a longer ladder unless they are designed for that purpose.
5. Ladder components must be surfaced to prevent injury from punctures or lacerations, and prevent snagging of clothing.
6. Wood ladders will not be coated with any paint or other opaque coating, except for identification or warning labels.
7. Portable ladders must be capable of supporting at least four times the maximum intended load; extra heavy-duty type 1A ladders must sustain 3.3 times the maximum intended load.
8. Fixed ladders must be capable of supporting at least two loads of 250 pounds each, concentrated between any two consecutive attachments.
9. A metal spreader or locking device must be provided on each stepladder to hold the front and back sections in an open position when the ladder is in use.
10. Ladders must be maintained free of oil, grease, or other slip hazard.
11. When portable ladders are used for access to an upper landing surface, the side rails must extend at least 3 feet above the upper surface landing. When an extension is not possible, the ladder must be secured, and a grab rail or other means of grabbing must be provided.
12. Ladders must not be loaded beyond the maximum intended load.
13. Ladders will only be used for their designed purpose.
14. Ladders will only be used on stable, level and slip resistant surfaces unless secured to prevent accidental movement.
15. Ladders placed in hazardous or congested passageways will be secured and traffic barricades and/or warnings signs will be used.
16. The area at the top and bottom of the ladder will be kept clear.
17. Non-conductive ladders will only be used when the potential for contact with exposed energized electrical is present.
18. The top or top step of a stepladder will not be used as a step.
19. Single-rail ladders will not be used.

20. Ladders will be inspected by a competent person on a periodic basis.
21. When ascending or descending a ladder, the worker must face the ladder.
22. Each worker must use at least one hand to grasp the ladder when moving up or down the ladder.
23. A worker must not carry any object or load when climbing a ladder that might cause the worker to lose balance and fall.
24. Portable ladders with structural defects - such as broken or missing rungs, cleats, or steps, broken or split rails, corroded components, or other faulty or defective components - must immediately be marked defective, or tagged with "Do Not Use" or similar language and withdrawn from service until repaired.

Fire Protection and Prevention

The Superior Landscaping and Lawn Service workers are not in the business of fighting fires. The fire extinguishers are to be used only to stop small fires at their start or to assist in the event of an emergency evacuation. The emergency 911 system or other emergency system will be called to fight fires.

Only approved containers shall be used for the storage and handling flammable and combustible liquids. Approved metal safety cans shall be used for the handling and use flammable liquids in quantities greater than one gallon and shall not be stored in areas used for exits, stairways, or normally used for the safe passage of people.

Landscaping Equipment and Machinery Hazards

Superior Landscaping and Lawn Service equipment and machines have hazards that can injure the user and others if not used correctly. Workers are not to use any equipment they have not been trained on. The hazards on the machines and equipment include:

1. Pinch Points are formed when two rotating objects move together; at least one of them moving in a circle. Belt drives, chain drives and gear drives are all pinch points. Body parts such as fingers, hands and feet can get caught in pinch points or may be drawn into a pinch point by way of clothing that gets caught. Do not take chances by reaching over or working near rotating parts, as machines can quickly cause damage once limbs or clothing get caught. Always turn off machinery to perform repairs, and replace guards and shields that have been removed for maintenance.
2. Wrap points are formed when parts of a machine rotate in a way that could catch clothing. Entanglement in a wrap point can causes the worker to be pulled into the machine or clothing to be tightly wrapped enough that the worker is crushed or suffocated. Workers must check equipment for potential wrap points and ensure that there is a guard or shield to prevent exposure. Superior Landscaping and Lawn Service will do its best to paint wrap points a bright color to remind workers of the hazard.
3. Shear and cut points are formed when the edges of two objects move close enough together to cut into material. These points are present in machinery such as lawn mowers

that are designed to cut. Workers are to stay alert for cut and shear points, as they cannot be guarded.

4. Crush Points are formed when two objects move together or one object moves toward a stationary object. Workers are to inspect the equipment to make sure all guards and shields are in place that prevent a fatal crushing injury.
5. Thrown Objects such as stones can be propelled with great force from rotary motors and string trimmers. Superior Landscaping and Lawn Service will identify machines that have the potential to throw objects and shield against these hazards. All workers are to stay a safe distance away from equipment that cannot guard against thrown objects.
6. Free-Wheeling Parts occur when machine parts continue to move after the power is shut off such as a mower blade. Do not touch these machines until the parts have stopped moving completely.
7. Vibrations maybe occur in some machinery and equipment. Workers who spend hours operating vibrating machinery may run the risk of developing shoulder, neck and back pain, poor circulation in the legs and degeneration of the spinal discs. Therefore, workers are to alternate between tasks to avoid using vibrating equipment for an extended period of time. Superior Landscaping and Lawn Service will add extra padding to equipment seats to absorb some of the vibrations if possible.

Heat-Related Illnesses

Superior Landscaping and Lawn Service workers are exposed to the sun and heat of Florida weather and are expected to take the following precautions:

1. Wear loose, light colored clothing and a hat.
2. Adapt to working in hot conditions gradually, avoid over-exerting yourself during peak temperature periods.
3. Drink water frequently—at least eight ounces every 20 to 30 minutes. Stay away from liquids containing caffeine, as they tend to increase urination, which causes rapid depletion of body liquids.
4. Watch for the following signs and symptoms of heat-related illnesses:
 - a. Heat cramps – Severe muscle spasms in the back, stomach, arms and legs, which are attributed to the loss of body salt and water during periods of heavy perspiration.
 - b. Heat exhaustion – Heavy sweating, cool or pale skin, nausea, headache, weakness, vomiting and fast pulse.
 - c. Heat stroke – High body temperature, minimal sweating, red and dry skin, rapid breathing and pulse, headache, nausea, vomiting, diarrhea, seizures, confusion or unconsciousness.
5. Treat heat illness as soon as possible by doing the following:
 - a. Heat cramps – Move to a cooler area and drink approximately six ounces of water every 15 minutes. Follow up with a medical examination.
 - b. Heat exhaustion – Move to a cooler area and lie down with your legs slightly elevated. Cool your body by fanning and applying cool, wet towels and drink

approximately six ounces of water every 15 minutes. Follow up with a medical examination.

- c. Heat stroke – Call 9-1-1 immediately. Move to a cooler area, remove your outer clothing, immerse yourself in cool water or apply cool, wet towels or cloths to the body. Do NOT drink liquid, and wait for emergency personnel to arrive.

Job-Specific Safety Precautions

Superior Landscaping and Lawn Service workers are to take the appropriate precautions when using the tools of the trade. No worker is to use the equipment until properly trained.

1. Shoveling and Digging

- a. Locate underground utilities before digging on a worksite. Contact each utility company to mark the lines so you
- b. avoid hitting them while performing excavation tasks.
- c. Inspect shovels before each use by looking specifically for cracked handles and dull edges. If shovels are not in
- d. good working condition, use a different tool.
- e. Select the proper shovel for the task at hand.
- f. Remain cautious when shoveling wet soil, as it is extremely heavy.
- g. Keep your feet apart to keep your balance while shoveling.
- h. Turn your front foot in the direction where you want to move the load to avoid back injuries from twisting unnecessarily.
- i. Lift loads with your legs and then step toward the spot where you want to deposit the load.
- j. Keep your back straight throughout the entire shoveling process.

2. Heavy Equipment Operation

- a. No passengers are permitted on heavy equipment.
- b. Keep windows and windshield clean.
- c. Do not use heavy equipment if the horn or backup alarm does not sound.
- d. Turn off the engine before leaving heavy equipment unattended.
- e. Keep heavy equipment in gear when going down grade. Do not use neutral.
- f. Display the Slow Moving Vehicle (SMV) sign when operating heavy equipment on roads.

3. Riding Lawn Mowers

- a. Read the instruction manual and receive the proper training before operating the machinery.
- b. Inspect the equipment before each use.
- c. Assure that the grass catcher, discharge guard and other safety devices are in good working order.
- d. Clear the desired mowing area of debris, rocks or other obstacles before each use.
- e. With the engine is off, adjust the deck cutting height.

- f. Never carry passengers on the mower with you.
 - g. Start the mower while in the driver's seat, not while standing next to the machine.
 - h. Disengage the mower and transmission before starting.
 - i. Engage the blades at the lowest engine setting first and then release the brake slowly.
 - j. Mow in straight lines while trying to avoid objects such as trees and shrubs.
 - k. Slow down significantly while turning.
 - l. Never put your hands or feet near the rotating blades under the machine.
 - m. Turn off the mower and disengage the blades when you are finished.
 - n. Clean clippings and other debris from the mower after each use.
 - o. Avoid driving in reverse, if possible.
4. Push Mowers
- a. Ensure that shields are in place before operating the machine.
 - b. Push the mower in a forward direction only.
 - c. When stopping to pick up debris, cut the throttle to idle so that the mower cannot roll away.
 - d. Set the mower on the highest cutting level when operating it on rough terrain.
 - e. Do not operate a push mower with your back bent; this can cause back pain and injuries.
 - f. Stop the mower if you hit an object. Then, inspect the blade and service the machine, if necessary.
 - g. Never leave a running mower unattended.
5. Tractors with Rotary Mowers
- a. Do not operate a tractor without the appropriate Rollover Protection Structure (ROPS) and seatbelt properly in place.
 - b. Make sure the Power Take-Off (PTO), mower input driveline, drive belts, chains and gears are properly guarded.
 - c. Place an SMV emblem on the back of the machine if you are traveling on public roadways.
 - d. Inspect warning lights and signs for damage.
 - e. Never leave the driver seat with the blade engaged.
 - f. Proceed with caution around corners.
6. Tractors
- a. Always wear a seat belt while operating a tractor and ensure that the proper Rollover Protection Structure (ROPS) is in place.
 - b. Always wear hearing protection, as not all tractor cabs are soundproof.
 - c. Drive at slow speeds to retain control and maintain the ability to stop suddenly. Reduce your speed when turning and breaking.
 - d. Use a wide wheel track on hillsides and sloped ground.
 - e. Put on the parking brake before dismounting.

- f. Never leave a tractor in a position where it can roll, where it is jacked up or with the starter key in the ignition.
 - g. Dismount every hour for five to 10 minutes to avoid strain injuries.
 - h. Keep the power take-off (PTO), PTO shaft and power input coupling guards in place to prevent clothing or body parts from becoming tangled in any moving parts.
 - i. Make sure that the control lever is easily reachable while sitting to reduce the risk of a PTO injury.
 - j. Do not turn sharply when operating power implements. This can cause the PTO guard cones to break and lower links or tractor tires can contact the power shaft.
 - k. Fit attachments according to manufacturer's instructions only.
 - l. Only attach implements to the draw bar or mounting points provided by the manufacturer.
 - m. Check the safety pins on towed lift wing implements regularly for wear and tear.
 - n. Ensure that all towed implements guards are in place before operating the tractor.
 - o. Never adjust or perform work on implements when they are in motion.
7. Hedge Trimmers
- a. Inspect the equipment before use. Note that the safety guards are in working order and are not damaged.
 - b. Check for loose screws or bolts. Replace any parts that are broken or damaged. Sharpen the blades, if needed.
 - c. Clear the area of stones, debris, garbage and fellow employees.
 - d. Pull back long hair and remove any hanging jewelry that could get caught in the equipment.
 - e. Carry the tool to the desired location by the front handle with the cutting blades behind you.
 - f. Do not remove any of the safety equipment on the tool while it is in use.
 - g. Hold the tool with both hands, grasping the handles with your fingers tightly.
 - h. Position your body away from the engine fumes to avoid inhalation.
 - i. When using electric models, keep the cord away from the blades to avoid cutting it.
8. Leaf Blowers
- a. Plan work before operating a leaf blower. Do not operate machinery near others, as there is a thrown object hazard.
 - b. Run the machine in an upright position.
 - c. Wear a mask in dusty or dirty areas to avoid respiratory damage.
9. Chain Saws
- a. Inspect the equipment before each use. Note that the safety guards are in working good order and are not damaged. Replace any parts that are broken or damaged.
 - b. Assure that there is someone within ear shot in case of an emergency.
 - c. To get a feel for how the machine operates, practice using it on small logs.
 - d. Clear the area of stones, debris and garbage.

Section III – Forms & Checklists

Jobsite Daily Safety Review

Jobsite: _____ Date: _____

Weather Condition _____ Est. Temperature _____

OK – Satisfactory NI – Needs Improvement NA – Not Applicable

ITEM	OK	NI	NA	COMMENTS
Extension cords of proper type and in good condition.				
GFI used for all electrical equipment				
Floor openings properly covered or barricaded.				
Everyone wearing the required personal protective equipment and clothing.				
Fall Protection used as required.				
Compressed gas cylinders properly secured and valve covers in place				
Housekeeping satisfactory				
Ladders free from defects and equipped with safety feet, blocked, cleated, or otherwise secured.				
Ladder bases out from wall 1/4 working length of ladder				

Superior Landscaping and Lawn Service Signature _____

Notification Of Unsafe Act or Condition

Subcontractor: _____ Date: _____

Employee Name: _____

Jobsite Name: _____

Jobsite Address: _____

You are in VIOLATION of the following regulations or policies:

- | | |
|--|---|
| ☐ Hard Hats | ☐ Safety Glasses |
| ☐ Personal Clothing | ☐ Work Boots |
| ☐ Housekeeping | ☐ Electrical – Extension Cords |
| ☐ Fall Protection | ☐ Electrical - Other |
| ☐ Horseplay | ☐ Welding / Cutting |
| ☐ Ladders | ☐ Scaffolding |
| ☐ Hand Tools | ☐ Power Tools |
| ☐ Railings / Barricades | ☐ Cranes / Hoists |
| ☐ Ramps, Walkways, Stairs | ☐ Trenching / Excavation |
| ☐ Other: | |

Comments: _____

Superior Landscaping and Lawn Service Management Signature: _____

Copy to Subcontractor Office and Job File

Safety Meeting Attendance

Location: _____ Date: _____

Safety Topic: _____

By my signature below, I certify that I attended the weekly safety meeting and have understood the contents.

Por mi firma abajo, yo certifico que asisti el reunir semanal de la seguridad y he entendido el contenido.

Print Or Type

Signature

No Accident Certification Record

Location: _____ Week Ending: _____

By my signature below, I certify that during the period specified above I have not been injured during my work shift(s), nor have I witnessed an accident resulting in injury to someone else.

Por mi firma abajo, yo certifico que durante el periodo especifico encima de yo no ha sido herido durante mi cambio (s) del trabajo, ni tiene presencie un accidente teniendo como resultado la herida a otra persona.

PRINT OR TYPE

SIGNATURE

Supervisor's Accident Investigation

(To be completed by the employee's supervisor or other responsible administrative official)

Location where accident occurred		Employer's Premises: Yes ☐ No ☐		Date of accident or illness
		Job site: Yes ☐ No ☐		
Who was injured?		☐ Employee ☐ Non-Employee		Time of accident a.m. ☐ p.m. ☐
Length of time with firm	Job title or occupation	Name of dept. normally assigned to		How long has employee worked at job where injury or illness occurred?
What property/equipment was damaged?		Property/equipment owned by:		
What was employee doing when injury/illness occurred? What machine or tool was being used? What type of operation?				
How did injury/illness occur? List all objects and substances involved.				
Part of body affected/injured?		Any prior physical conditions? If so, what? Yes ☐ No ☐		
Nature and extent of injury/illness and property damaged (be specific)				

PLEASE INDICATE ALL OF THE FOLLOWING WHICH CONTRIBUTED TO THE INJURY OR ILLNESS

- | | | |
|---|--|--|
| ☐ Failure to lockout | ☐ Improper maintenance | ☐ Poor housekeeping |
| ☐ Failure to secure | ☐ Improper protective equipment | ☐ Poor ventilation |
| ☐ Horseplay | ☐ Inoperative safety device | ☐ Unsafe arrangement or process |
| ☐ Improper dress | ☐ Lack of training or skill | ☐ Unsafe equipment |
| ☐ Improper guarding | ☐ Operating without authority | ☐ Unsafe position |
| ☐ Improper instruction | ☐ Physical or mental impairment | ☐ Other _____ |

Supervisor's corrective action to ensure this type of accident does not recur: _____

Was employee trained in the appropriate use of Personal Protective Equipment/Proper safety procedures? ... Yes ☐ No ☐

Was employee cautioned for failure to use Personal Protective Equipment/Proper safety procedures? Yes ☐ No ☐

Did employee promptly report the injury/illness? Yes ☐ No ☐

Is there modified duty available? Yes ☐ No ☐

Supervisor's name Supervisor's signature Phone# Date

204C 01/03

Form may be copied as needed

Accident Witness Statement

(To be completed by accident witness)

Injured employee's name: _____
Last First Middle

Name of witness: _____ Ph# _____
Last First Middle

Job title of witness: _____ How long employed here? _____

Home address of witness: _____

City: _____ State: _____ Zip Code: _____

Location of accident: _____
Address/Name of building Area (bathroom, etc.)

Date of accident: _____ Time of accident: _____

Describe fully how accident occurred: (including events that occurred immediately before the accident):

Describe bodily injury sustained (be specific about body part(s) affected): _____

Recommendation on how to prevent this accident from recurring: _____

Name of Witenesse's Supervisor: _____ Ph# _____
Last First

Signature of Witness: _____ Date: _____

Employee's Report of Injury

(To be completed by the employee only.)

Employee's name: _____ Male ___ Female ___
Last First Middle

Date of birth: ____/____/____ Home telephone # (____) _____

Home address: _____

City: _____ State: _____ Zip Code: _____

Present classification: _____ How long employed here: _____

Social Security No.: ____ - ____ - ____ Weekly salary: _____

Location of accident: _____
Address Area (loading dock, bathroom, etc.)

Date of accident: _____ Time of accident: _____

Describe fully how accident occurred: (including events that occurred immediately before the accident):

Describe bodily injury sustained (be specific about body part(s) affected): _____

Recommendation on how to prevent this accident from recurring: _____

Name of supervisor: _____ Phone# _____
Last First

Name(s) of witness(es): _____ Phone# _____
(Attach witness(es) report(s))

When did you report the accident to your supervisor? _____

To whom did you report the injury? _____

Do you require medical attention? Yes: _____ No: _____ Maybe: _____

Name of your treating physician: _____ Phone# _____

Signature of employee: _____ Date: _____

Refusal Of Medical Treatment Report

Part A (To Be Completed By Supervisor)

Date of Accident / /	
Name of Injured	Name of Project
Did Employee Refuse Treatment? ☐ Yes ☐ No	Was First Aid Rendered? ☐ Yes ☐ No
First Aid given by : _____	
Type of Injury (check all that apply): ☐ Laceration ☐ Puncture ☐ Sprain/Strain ☐ Bruise ☐ Burn ☐ Foreign Object ☐ Other (specify):	
Body Part Injured (check all that apply): ☐ Back ☐ Shoulder ☐ Arm ☐ Hand ☐ Leg ☐ Foot ☐ Head ☐ Face ☐ Eye ☐ Other (specify):	

Part B (To Be Completed By Injured)

I, _____ have refused the professional medical treatment offered to me
(name)
for the on the job injury which occurred on _____. This decision is made voluntarily and without
(date of injury)
inducement or compulsion. I am releasing Superior Landscaping and Lawn Service from any liability resulting from
my refusal of
professional medical treatment for this injury.

or —

Yo _____ he rehusado el tratamiento médico profesional ofrecido a mí para la
(el nombre)
herida en el trabajo que ocurrió en _____. He tomado esta decisión voluntariamente
(la fecha de la herida)
y sin incentivo u obligación. Libero a la compañía Superior Landscaping and Lawn Service de cualquier
responsabilidad que resulta de
haber negado tratamiento médico profesional para esta herida.

Employee Signature: _____ Date: _____

Superintendent Signature: _____ Date: _____

OSHA's Form 300A (Rev. 01/2004)

Summary of Work-Related Injuries and Illnesses

Year 2017



U.S. Department of Labor
Occupational Safety and Health Administration
Form approved OSHA no. 1218-0176

All establishments covered by Part 1904 must complete this Summary page, even if no injuries or illnesses occurred during the year. Remember to review the Log to verify that the entries are complete and

Using the Log, count the individual entries you made for each category. Then write the totals below, making sure you've added the entries from every page of the log. If you had no cases write "0."

Employees former employees, and their representatives have the right to review the OSHA Form 300 in its entirety. They also have limited access to the OSHA Form 301 or its equivalent. See 29 CFR 1904.35, in OSHA's Recordkeeping rule, for further details on the access provisions for these forms.

Number of Cases

Total number of deaths	Total number of cases with days away from work	Total number of cases with job transfer or restriction	Total number of other recordable cases
0	2	0	0
(G)	(H)	(I)	(J)

Number of Days

Total number of days away from work	Total number of days of job transfer or restriction
82	
(K)	(L)

Injury and Illness Types

Total number of... (M)

(1) Injury	2	(4) Poisoning	0
(2) Skin Disorder	0	(5) Hearing Loss	0
(3) Respiratory Condition	0	(6) All Other Illnesses	0

Post this Summary page from February 1 to April 30 of the year following the year covered by the form

Public reporting burden for this collection of information is estimated to average 58 minutes per response, including time to review the instruction, search and gather the data needed, and complete and review the collection of information. Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number. If you have any comments about these estimates or any aspects of this data collection, contact: US Department of Labor, OSHA Office of Statistics, Room H-3644, 200 Constitution Ave, NW, Washington, DC 20210. Do not send the completed forms to this office.

Establishment information

Your establishment name Superior Landscaping & Lawn Service, Inc.
Street 2200 NW 23rd Ave
City Miami State FL Zip 33142
Industry description (e.g., Manufacture of motor truck trailers)
Landscape
Standard Industrial Classification (SIC), if known (e.g., SIC 3715)
OR North American Industrial Classification (NAICS), if known (e.g., 336212)
5 6 1 7 3 0

Employment information

Annual average number of employees 150
Total hours worked by all employees last year 180,407.00

Sign here

Knowingly falsifying this document may result in a fine.

I certify that I have examined this document and that to the best of my knowledge the entries are true, accurate, and complete.

Maria Valdes Company executive

Treasurer Title

305-634-0717

Phone

4/9/2018

Date

OSHA's Form 300A (Rev. 01/2004)

Summary of Work-Related Injuries and Illnesses

Year 2018



U.S. Department of Labor
Occupational Safety and Health Administration
Form approved OMB no. 1218-0178

All establishments covered by Part 1904 must complete this Summary page, even if no injuries or illnesses occurred during the year. Remember to review the Log to verify that the entries are complete.

Using the Log, count the individual entries you made for each category. Then write the totals below, making sure you've added the entries from every page of the log. If you had no cases write "0."

Employees former employees, and their representatives have the right to review the OSHA Form 300 in its entirety. They also have limited access to the OSHA Form 301 or its equivalent. See 29 CFR 1904.35, in OSHA's Recordkeeping rule, for further details on the access provisions for these forms.

Number of Cases

Total number of deaths	Total number of cases with days away from work	Total number of cases with job transfer or restriction	Total number of other recordable cases
0	2	2	0
(G)	(H)	(I)	(J)

Number of Days

Total number of days away from work	Total number of days of job transfer or restriction
83	17
(K)	(L)

Injury and Illness Types

Total number of...
(M)

(1) Injury	2	(4) Poisoning	0
(2) Skin Disorder	0	(5) Hearing Loss	0
(3) Respiratory Condition	0	(6) All Other Illnesses	0

Post this Summary page from February 1 to April 30 of the year following the year covered by the form

Public reporting burden for this collection of information is estimated to average 58 minutes per response, including time to review the instruction, search and gather the data needed, and complete and review the collection of information. Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number. If you have any comments about these estimates or any aspects of this data collection, contact: US Department of Labor, OSHA Office of Statistics, Room N-3644, 200 Constitution Ave, NW, Washington, DC 20210. Do not send the completed forms to this office.

Establishment information

Your establishment name Superior Landscaping & Lawn Service Inc
 Street 2200 NW 23rd Ave
 City Miami State FL Zip 33142
 Industry description (e.g., Manufacture of motor truck trailers)
Landscaping
 Standard Industrial Classification (SIC), if known (e.g., SIC 3715)
 OR North American Industrial Classification (NAICS), if known (e.g., 336212)
5 6 1 7 3 0

Employment information

Annual average number of employees 86
 Total hours worked by all employees last year 180000

Sign here

Knowingly falsifying this document may result in a fine.

I certify that I have examined this document and that to the best of my knowledge the entries are true, accurate, and complete.

Maria Valdes
Company executive

Treasurer
Title

305-634-0717
Phone

3/27/2019
Date



RiskSnapshot[®] Report

SUPERIOR LANDSCAPING & LAWN SERVICE

Primary Policy Information

Primary Address 2200 NW 23RD AVE
MIAMI, FL 33142-7356

Risk ID 097699569 **Policy Effective Date** 02/19/2016 **Residual Market** NO

Dominant Class 0042: LANDSCAPE GARDENING & DRIVERS

RISK ID	RED	MOD	ARAP	FLARAP	SARAP	MAARAP	STATUS	PROD DATE
097699569	12/01/2018	1.02		1.01			Final	08/10/2018
097699569	12/01/2017	0.99		1.00			Final	07/26/2018
097699569	12/01/2016	1.00		1.00			Final	07/21/2017
097699569	12/01/2015	0.91		1.00			Final	09/09/2015
097699569	12/01/2014	1.00		1.00			Final	04/20/2015
097699569	12/01/2013	1.15		1.16			Final	09/10/2013
097699569	12/01/2012	0.96		1.00			Final	04/02/2013
097699569	12/01/2011	1.10		1.12			Final	04/02/2013
097699569	12/01/2010	0.96		1.00			Final	07/15/2010
097699569	12/01/2009	1.09		1.15			Final	07/20/2009

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About Us

Since in 1998, Superior Landscaping & Lawn Service, Inc. has been creating landscape solutions for clients throughout the State of Florida. The owners, Orlando Otero and Maria Valdes, began their business as a sole proprietorship over thirty years ago with a vision to create a company that would provide

excellent service to their customers as well as create a welcoming and creative atmosphere for its employees.



Years of experience, discipline and hard work have shaped a complete landscaping and lawn

maintenance service company that can accommodate projects of any size. Throughout decades of exceptional performance and sound professional practices, the company has been exceeding the needs of its customers by providing the highest quality of services in the industry, establishing itself as one of the leading landscaping companies in South Florida.



One of South Florida's leading landscape contractors, Superior Landscaping & Lawn Service, Inc. has provided maintenance solutions to South Florida's elite residential, commercial and government properties. Our team of experts is trained to develop quality plans to provide a full menu of services in order to satisfy our customer's needs. We are fully licensed, insured and bonded to provide landscape & irrigation system installations and maintenance, tree trimming, fertilizer, pesticide and herbicide treatment plans, arbor services and pre-preparation and post-storm recovery.

The company's influence stretches beyond Miami-Dade to include commercial and municipal accounts located in Broward, Palm Beach, Lee, Collier, Polk & Sarasota counties.



Tab III – Past Performance

Since 1982, Superior Landscaping & Lawn Service, Inc (SUPERIOR) has been creating landscape solutions for clients throughout the State of Florida. Below you will find references that can attest to our long standing experience in tree trimming.

References of Similar Work

Organization Name Contract Name	Location of Services	Contact Person Information	Dates of Services
City of Miami Beach Grounds Maintenance Coastal Areas	2100 Washington Ave, Miami Beach, FL 33139	Jose del Risco Ph: 305-673-7000 Ext. 6276 JoseDelRisco@miamibeachfl.gov	2014-2018
City of Hollywood	2600 Hollywood Blvd. Hollywood, FL 33022-9045	Xavier Leal / 187,000 Ph: 754-208-8796 Email: XLeal@hollywoodfl.org	Since 2014
Palazzo Del Sol / Luna	7000 Fisher Island Drive Fisher Island, FL 33109	Michael Hatzfeld (786) 708-5101 F: (786) 708-5085 MHATZFELD@PDS-PDL.COM	Since 2014



Tab IV – Project Understanding and Approach

1. Philosophy & Understanding

Since 1982, Superior Landscaping & Lawn Service, Inc (SUPERIOR) has been creating landscape solutions for clients throughout the State of Florida. We are a complete landscaping and lawn maintenance service company that accommodates projects of any size. Throughout years of exceptional performance, we have been exceeding the needs of our customers by providing the highest quality of services in the industry, establishing ourselves as one of the premier landscaping companies.

SUPERIOR will deliver both functionality and visual appeal for this important project. The public and the Town of Pembroke Park deserve an exceptionally maintained system. The Town is already maintained to a high standard and SUPERIOR understands that it is the Town's intention to retain this high level for its public and faculty. Our plans are prompt and pro-active to ensure that the high level of service is maintained throughout the term of the contract. Our staffing plan includes the use of our own team of highly trained management and technical staff.

Our primary concern for this (and every) project is safety for our customers. Our customers include the Town, the traveling public, as well as our own internal family that travel through the project. Our dedicated Project Manager will frequently visit the project to ensure our staff is current in safety training and all safety policies and procedures are being adhered to. Our rigorous training consists of both class room and online training courses and field training in real world situations.

SUPERIOR will adhere to the governing order of documents. All work performed will conform to current Town Standards and Specifications, Contract Documents, and all Federal, State and Local statues, policies, and procedures.



Tab V – Approach and Method

From the attached safety plan mentioned on Section III, Page 34 “Hurricane Emergency Management Plan.

- e. Sharpen the blade, if necessary.
- f. Examine the elements. Notice the direction of the wind to determine how to cut the tree. Make sure you are standing in a dry area with no risk of slipping.
- g. Plan your move away from the tree. You will need at least 25 feet to avoid injury.
- h. Pull back long hair and remove hanging jewelry that could get caught on the equipment.
- i. Start the saw by placing it between your knees or resting it on the ground with the chain away from any obstacles.
- j. Position your body a safe distance away from the blades.
- k. Hold the tool with both hands – your right hand on the rear handle and trigger, and your left hand grasping the front handle bar.
- l. Remove your hand from the trigger between cuts.
- m. Turn off the engine before setting the saw on the ground.
- n. Be alert and wary of kickbacks. Kickback occurs when the guide bar hits an object and projects the saw back at the user – occurs when hitting a knot in the wood, operating the saw too slowly, twisting the saw, having a loose chain, or not using the proper grip.
- o. Only use a chain saw with an anti-kickback chain to prevent injuries.
- p. Refuel away from the work area after the saw has cooled for several minutes.

Hurricane Emergency Management Plan

This Superior Landscaping and Lawn Service Hurricane Emergency Management Plan is intended to establish policies, procedures and organizational structure for responding to storm emergencies that are of a magnitude that can cause a significant disruption of the functions of a project. This plan depicts the basic roles and responsibilities of Superior Landscaping and Lawn Service and personnel during emergency situations. The basic emergency procedures are designed to protect lives and property through effective use of existing resources.

This plan outlines the preparation, response and recovery of Superior Landscaping and Lawn Service personnel and resources for emergency situations. This Hurricane Emergency Management Plan is consistent with established practices relating to coordination of emergency response actions. Nothing in this plan shall be constructed in a manner that limits the use of good judgment and common sense in matters not foreseen or covered by the elements of the plan.

This Hurricane Emergency Management Plan is predicated on a realistic approach to the problems likely to be encountered during a major storm emergency. Hence, the following assumptions are made and should be used as general guidelines in such an event.

1. A storm may occur at any time of the day or night, weekend, or holiday.
2. The succession of events in an emergency is not predictable; therefore, published operational plans, such as this plan, should serve only as a guide and a checklist, and may require modification in order to meet the requirement of the emergency.

3. A storm emergency may be declared if information indicates that such conditions are developing or probable.

Superior Landscaping and Lawn Service Communications

Superior Landscaping and Lawn Service will be responsible to keep their personnel and their subcontractors for the project informed of the weather conditions. They will receive written notifications and special warnings about the weather conditions. Personnel will be notified of the following via phone call, verbal, email or fax:

1. Weather condition that could represent a danger of a hurricane.
2. Formation of a hurricane that could represent a danger to our zone.
3. Hurricane location (latitude and longitude) and forecasts
4. Hurricane Classification based on wind speed.
5. Hurricane status (Alert, Watch, Warning).
6. Additional information and special precautions to be taken.

Superior Landscaping and Lawn Service Emergency Information

Superior Landscaping and Lawn Service has prepared and will keep updated a list of key personnel. A meeting with the personnel team will be held to discuss the action plan and to distribute the project hurricane plans responsibilities. They key personnel will be responsible to report to work after the hurricane following an official notice from the National Hurricane Center and local officials that the hurricane danger is finished. They should notify Superior Landscaping and Lawn Service if they would not be able to report to work due to weather or aftermath conditions. Superior Landscaping and Lawn Service will determine the next step to cover this insufficiency.

Action Plan

The preparations will increase as the storm approaches and its path is reasonably plotted in the hurricane-tracking chart. Once an alert has been given, all employees and subcontractors should keep in touch with Superior Landscaping and Lawn Service for the storm progress. The following steps are recommended to be as followed:

1. Hurricane Watch 36 to 48 Hours Before Hurricane
 - a. Project supervisors and subcontractors will be notified of the hurricane watch.
 - b. Hold a meeting with the key personnel to distribute responsibilities and to detect any special condition present at the project that could require more attention.
 - c. Re-supply the first aid kit.
 - d. Ensure that emergency equipment is stored in a safe place.
 - e. Coordinate to have available at least the following equipment:
 - i. Flashlights with extra batteries
 - ii. Portable generator(s)
 - iii. Inexpensive battery operated radio (weather Band)

- iv. Fire extinguisher(s)
 - v. Personal Protective Equipment (raining coats, rubber boots, hand gloves, etc.)
 - f. Develop an emergency phone list according to the project area and location.
- 2. Hurricane Warning – 36 hours to Hurricane
 - a. Notify Projects supervisors, key personnel, and subcontractors of the hurricane warning and weather conditions.
 - b. Hold a meeting with the key personnel to distribute preparation responsibilities and review the actions already taken.
 - c. All material will be contained in a manner that it cannot be a projectile or it will be removed from jobsite.
 - d. All floors exposed to outside elements should be broom clean.
 - e. Take photographs of the jobsite, both inside and outside, to aid in documenting the precautions taken before the hurricane.
 - f. Refuel all company vehicles and park them in a protected area to minimize damage from windblown objects.
 - g. Shutdown all non-essential electric motors and cut off power at main breaker.
 - h. Fill all safety cans with gasoline and/or diesel. The safety cans should be labeled with the nature of their contents.
 - i. Remove compressed gas cylinders from the work areas when they are exposed to outside elements. Be sure that they are stored in upright position and tied up.
 - j. Materials, tools, and equipment stored in areas susceptible to flooding should be stored in high places.
 - k. Prepare an accurate inventory list of all equipment, materials and tools at the project site.
 - l. Fill drinking water cans with ice and water and place them in a safe place.
 - m. Secure all hazardous chemicals materials to prevent chemicals spills.
- 3. After The Hurricane
 - a. For job personnel who must return to work to the site in the aftermath of the hurricane, certain precautions are needed:
 - i. Avoid areas where power lines are down, especially in the vicinity of the water. Report any power line down to the Florida Power and Light Company (FPL).
 - ii. Avoid piles of debris, where poisonous snakes and insects may have taken refuge.

- b. Remember that on-site structures may have been damaged and now unable to sustain weight or stress.
- c. Do not use water from city mains until it has been declared safe from contamination.
- d. Take photographs of all areas to document all damages.
- e. Check fire extinguisher and take extra precautions to prevent fires. Lowered water pressure in city mains and debris in streets may prevent effective firefighting after the hurricane.
- f. A walk through the project should be made prior to allow employees to the project facilities.
- g. Prepare an accurate inventory of all the equipment, materials and tools to detect any loss or damages.
- h. Do not turn on any computer and/or electronic equipment until the electric power is verified from low voltages and/or fluctuations.

Plan Definitions

Tropical Depression – An organized system of clouds and thunderstorms with a defined circulation and top winds of less than 39 mph.

Tropical Storm – An organized system of clouds and thunderstorms with a defined circulation and top winds of 39 to 74 mph. Tropical storms can quickly develop into hurricanes. Storms are named when they reach tropical storm.

Hurricane – An intense tropical weather system with a well-defined circulation and sustained wind speeds of 74 mph or higher.

Hurricane Watch – Hurricane conditions are possible in the specified area of the watch, usually within 36 hours. During a hurricane watch, prepare to take immediate action according to the procedure established in this program.

Hurricane Warning – Hurricane conditions are expected in the specified area of the warning within 24 hours. Complete all storm preparation according to the procedure established in this program.



Tab VI – MBE Participation

From the described work of this project, we elected to not work with local MBE's as most of this project we can perform with our own forces.



Tab VII –Town Documents

From the described work of this project, we elected to not work with local MBE's as most of this project we can perform with our own forces.

- i. Vendor Information
- ii. Copy of current business license
- iii. Copy of professional licenses and certifications
- iv. Completed W-9
- v. Proposer's Certification and Non-Collusion Affidavit
- vi. Reference form
- i. Addenda Acknowledgment



DISASTER DEBRIS REMOVAL & DISPOSAL SERVICES

ADDENDA ACKNOWLEDGEMENT

The vendor has examined and carefully studied the Request for Proposals and the following Addenda. Receipt of all ADDENDA is hereby acknowledged:

Addendum No. 1

Addendum No. _____

Addendum No. _____

Addendum No. _____

Authorized Representative (Signature)

5/20/2019

Date

Jesenia Otero, Estimator

Authorized Representative/Title
(Print or Type)

Vendors must acknowledge all issued addenda. Proposals which fail to acknowledge the vendor's receipt of any addendum will result in the rejection of the offer, if the addendum contained information which substantively changes the Owner's requirements.



DISASTER DEBRIS REMOVAL & DISPOSAL SERVICES

PROPOSER'S CERTIFICATION AND STATEMENT OF NON-COLLUSION

I Jesenia Otero, Estimator certify that this proposal is made without prior understanding, agreement or connection with any corporation, firm or person submitting a proposal for the same services, and is in all respects fair and without collusion or fraud. I understand that collusive bidding is a violation of state and Federal laws and can result in fines, prison sentences, and civil damages awards.

I certify that this proposal has been prepared independently and the price submitted will not be disclosed to another person.

TOWN reserves the right to reject the proposal submitted by any proposer violating this provision.

I agree to abide by all conditions of this proposal and certify that I am authorized to sign this proposal.

COMPANY NAME: Superior Landscaping & Lawn Service, Inc.

Authorized Representative (Signature)

5/22/2019

Date

Jesenia Otero, Estimator

Authorized Representative/Title
(Print or Type)



DISASTER DEBRIS REMOVAL & DISPOSAL SERVICES

VENDOR INFORMATION FORM

1.	Legal Business Name Superior Landscaping & Lawn Service, Inc.	
2.	Street Address 2200 NW 23 Avenue	
3.	City, State & Zip Miami, FL 33142	
4.	Type of Business (Association, Corporation, Partnership, Limited Liability Company, etc.) Corporation	State of Registration Florida
5.	Name & Title of Authorized Signer Jesenia Otero, Estimator	
6.	Primary Contact Jesenia Otero, Estimator	
7.	Phone 305-634-0717	Fax 305-634-0744
8.	E-mail superlandscape@bellsouth.net	
9.	Company's Website superiorlandscaping.com	
10.	Has your company ever been debarred from doing business with any federal, state or local agency? Yes No ☒ If Yes, please state the agency name, dates and reason for debarment.	

ATTACH COPY OF BUSINESS LICENSE AND A COMPLETED W-9 FORM



DISASTER DEBRIS REMOVAL & DISPOSAL SERVICES

REFERENCE FORM

All references must be from customers for whom your company has provided similar services as the specifications of this bid. *(Invalid contact information will result in default of references and may cause the bid to be disqualified.)*

Company Name: Superior Landscaping & Lawn Service, Inc.

1.	Company	City of Miami Beach	
	Street Address	2100 Washington Ave,	
	City, State & Zip	Miami Beach, FL 33139	
	Contact Person Name	Jose del Risco	Title Assistant Parks Director
	Phone	305-673-7000 Ext. 6276	Email JoseDelRisco@miamibeachfl.gov
	Describe Scope of Work and dates of project/service Landscaping Installations, Disaster debris removal and clean up, grounds maintenance of coastal areas and parks		
2.	Company	City of Hollywood	
	Street Address	2600 Hollywood Blvd.	
	City, State & Zip	Hollywood, FL 33022-9045	
	Contact Person Name	Xavier Leal	Title Contract Compliance Coordinator
	Phone	754-208-8796	Email XLeal@hollywoodfl.org
	Describe Scope of Work and dates of project/service Grounds Maintenance for city wide areas and disaster clean up and removal.		
3.	Company	Town of Miami Lakes	
	Street Address	15150 NE 79th Court	
	City, State & Zip	Miami Lakes, FL 33016	
	Contact Person Name	Jose Orellana	Title Green Space Maintenance Superintendent
	Phone	(305) 364-6100 Ext. 1139	Email Orellanaj@miamilakes-fl.gov
	Describe Scope of Work and dates of project/service Grounds maintenance for city parks and ROWs, disaster clean up.		

VENDOR REFERENCE FORM

Vendor	Superior Landscaping & Lawn Service, Inc.
Reference Agency Name	Village of Pinecrest
Contact Person & Number	Jesenia Otero - 305-634-0717

1. Scope of Work (what kind of work did they perform?)
Superior Landscaping is our regular landscape vendor since our opening in 2016 and we have hired them for the annual landscaping of the new building opening in June 2018. We have full-time service with them five days a week with two full time employees.
2. How long have you/did you use this vendor?
Since 2016.
3. Where they quick to respond to any issues that came up?
As we have two fulltime employees on site response time is great. Contractually we have weekly landscaping walk throughs with a dedicated supervisor. Especially, after Hurricane Irma they were extremely response. They photo documented the pre- and post- storm conditions of all landscape areas and together with our landscape architect, board of directors and local connections we were able to have the landscaping back to normal conditions within a month and a half. The clean-up response was quick and completed in less than three days. A total landscaping replacement exclusive clean-up was approximately \$350k.
4. Would you consider them easy to work with?
Yes, but I ensured contractually I have a designated contact person and week inspections for my annual maintenance contract.
5. Did they require a lot of supervision or oversight?
No
6. Is there anything you wish they would do differently?
No, we extended an additional contract to them for the property opening in June 2019.
7. Setting aside purchasing requirements, would you hire them again?
Yes
8. On a scale from 1 to 10, 10 being excellent and 1 being unsatisfactory, how would you rate:
a. Quality of work 10 b. Personnel experience 10 c. Ability to resolve problems 10

9. Are you happy with their overall performance?
The association and residents are extremely happy.

10. Anything you would like to add?
No. Please feel free to call me personally any time:

Michael Hatzfeld
General Manager
Palazzo Del Sol / Palazzo Della Luna
(786) 708-5101
mhatzfeld@pds-pdl.com

PLEASE RETURN THIS FORM TO EPOZAS@PINECREST-FL.GOV OR FAX (305) 234.2131

Request for Taxpayer Identification Number and Certification

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Give Form to the
requester. Do not
send to the IRS.

Print or type.
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. Superior Landscaping & Lawn Service, Inc.	
2 Business name/disregarded entity name, if different from above	
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. ☐ Individual/sole proprietor or single-member LLC ☐ C Corporation ☒ S Corporation ☐ Partnership ☐ Trust/estate ☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. ☐ Other (see instructions) ►	
4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ (Applies to accounts maintained outside the U.S.)	
5 Address (number, street, and apt. or suite no.) See instructions. PO Box 35-0095	Requester's name and address (optional)
6 City, state, and ZIP code Miami, FL 33135	
7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number									
				-				-	
or									
Employer identification number									
6	5	-	0	8	3	8	1	0	0

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign
Here

Signature of
U.S. person ►

Date ► 1/23/2019

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
 - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
 - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
 - Form 1099-S (proceeds from real estate transactions)
 - Form 1099-K (merchant card and third party network transactions)
 - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
 - Form 1099-C (canceled debt)
 - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

By signing the filled-out form, you:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting*, later, for further information.

Note: If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien;
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States;
- An estate (other than a foreign estate); or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.

In the cases below, the following person must give Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States.

- In the case of a disregarded entity with a U.S. owner, the U.S. owner of the disregarded entity and not the entity;
- In the case of a grantor trust with a U.S. grantor or other U.S. owner, generally, the U.S. grantor or other U.S. owner of the grantor trust and not the trust; and
- In the case of a U.S. trust (other than a grantor trust), the U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

Foreign person. If you are a foreign person or the U.S. branch of a foreign bank that has elected to be treated as a U.S. person, do not use Form W-9. Instead, use the appropriate Form W-8 or Form 8233 (see Pub. 515, *Withholding of Tax on Nonresident Aliens and Foreign Entities*).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items.

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.
2. The treaty article addressing the income.
3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.
4. The type and amount of income that qualifies for the exemption from tax.
5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity, give the requester the appropriate completed Form W-8 or Form 8233.

Backup Withholding

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS 24% of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, payments made in settlement of payment card and third party network transactions, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester,
2. You do not certify your TIN when required (see the instructions for Part II for details),
3. The IRS tells the requester that you furnished an incorrect TIN,
4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or
5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See *Exempt payee code*, later, and the separate Instructions for the Requester of Form W-9 for more information.

Also see *Special rules for partnerships*, earlier.

What is FATCA Reporting?

The Foreign Account Tax Compliance Act (FATCA) requires a participating foreign financial institution to report all United States account holders that are specified United States persons. Certain payees are exempt from FATCA reporting. See *Exemption from FATCA reporting code*, later, and the Instructions for the Requester of Form W-9 for more information.

Updating Your Information

You must provide updated information to any person to whom you claimed to be an exempt payee if you are no longer an exempt payee and anticipate receiving reportable payments in the future from this person. For example, you may need to provide updated information if you are a C corporation that elects to be an S corporation, or if you no longer are tax exempt. In addition, you must furnish a new Form W-9 if the name or TIN changes for the account; for example, if the grantor of a grantor trust dies.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of \$50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a \$500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Line 1

You must enter one of the following on this line; do not leave this line blank. The name should match the name on your tax return.

If this Form W-9 is for a joint account (other than an account maintained by a foreign financial institution (FFI)), list first, and then circle, the name of the person or entity whose number you entered in Part I of Form W-9. If you are providing Form W-9 to an FFI to document a joint account, each holder of the account that is a U.S. person must provide a Form W-9.

a. **Individual.** Generally, enter the name shown on your tax return. If you have changed your last name without informing the Social Security Administration (SSA) of the name change, enter your first name, the last name as shown on your social security card, and your new last name.

Note: ITIN applicant: Enter your individual name as it was entered on your Form W-7 application, line 1a. This should also be the same as the name you entered on the Form 1040/1040A/1040EZ you filed with your application.

b. **Sole proprietor or single-member LLC.** Enter your individual name as shown on your 1040/1040A/1040EZ on line 1. You may enter your business, trade, or "doing business as" (DBA) name on line 2.

c. **Partnership, LLC that is not a single-member LLC, C corporation, or S corporation.** Enter the entity's name as shown on the entity's tax return on line 1 and any business, trade, or DBA name on line 2.

d. **Other entities.** Enter your name as shown on required U.S. federal tax documents on line 1. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on line 2.

e. **Disregarded entity.** For U.S. federal tax purposes, an entity that is disregarded as an entity separate from its owner is treated as a "disregarded entity." See Regulations section 301.7701-2(c)(2)(iii). Enter the owner's name on line 1. The name of the entity entered on line 1 should never be a disregarded entity. The name on line 1 should be the name shown on the income tax return on which the income should be reported. For example, if a foreign LLC that is treated as a disregarded entity for U.S. federal tax purposes has a single owner that is a U.S. person, the U.S. owner's name is required to be provided on line 1. If the direct owner of the entity is also a disregarded entity, enter the first owner that is not disregarded for federal tax purposes. Enter the disregarded entity's name on line 2, "Business name/disregarded entity name." If the owner of the disregarded entity is a foreign person, the owner must complete an appropriate Form W-8 instead of a Form W-9. This is the case even if the foreign person has a U.S. TIN.

Line 2

If you have a business name, trade name, DBA name, or disregarded entity name, you may enter it on line 2.

Line 3

Check the appropriate box on line 3 for the U.S. federal tax classification of the person whose name is entered on line 1. Check only one box on line 3.

IF the entity/person on line 1 is a(n) . . .	THEN check the box for . . .
• Corporation	Corporation
• Individual • Sole proprietorship, or • Single-member limited liability company (LLC) owned by an individual and disregarded for U.S. federal tax purposes.	Individual/sole proprietor or single-member LLC
• LLC treated as a partnership for U.S. federal tax purposes, • LLC that has filed Form 8832 or 2553 to be taxed as a corporation, or • LLC that is disregarded as an entity separate from its owner but the owner is another LLC that is not disregarded for U.S. federal tax purposes.	Limited liability company and enter the appropriate tax classification. (P= Partnership; C= C corporation; or S= S corporation)
• Partnership	Partnership
• Trust/estate	Trust/estate

Line 4, Exemptions

If you are exempt from backup withholding and/or FATCA reporting, enter in the appropriate space on line 4 any code(s) that may apply to you.

Exempt payee code.

- Generally, individuals (including sole proprietors) are not exempt from backup withholding.
- Except as provided below, corporations are exempt from backup withholding for certain payments, including interest and dividends.
- Corporations are not exempt from backup withholding for payments made in settlement of payment card or third party network transactions.
- Corporations are not exempt from backup withholding with respect to attorneys' fees or gross proceeds paid to attorneys, and corporations that provide medical or health care services are not exempt with respect to payments reportable on Form 1099-MISC.

The following codes identify payees that are exempt from backup withholding. Enter the appropriate code in the space in line 4.

- 1—An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2)
- 2—The United States or any of its agencies or instrumentalities
- 3—A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities
- 4—A foreign government or any of its political subdivisions, agencies, or instrumentalities
- 5—A corporation
- 6—A dealer in securities or commodities required to register in the United States, the District of Columbia, or a U.S. commonwealth or possession
- 7—A futures commission merchant registered with the Commodity Futures Trading Commission
- 8—A real estate investment trust
- 9—An entity registered at all times during the tax year under the Investment Company Act of 1940
- 10—A common trust fund operated by a bank under section 584(a)
- 11—A financial institution
- 12—A middleman known in the investment community as a nominee or custodian
- 13—A trust exempt from tax under section 664 or described in section 4947

The following chart shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 13.

IF the payment is for . . .	THEN the payment is exempt for . . .
Interest and dividend payments	All exempt payees except for 7
Broker transactions	Exempt payees 1 through 4 and 6 through 11 and all C corporations. S corporations must not enter an exempt payee code because they are exempt only for sales of noncovered securities acquired prior to 2012.
Barter exchange transactions and patronage dividends	Exempt payees 1 through 4
Payments over \$600 required to be reported and direct sales over \$5,000 ¹	Generally, exempt payees 1 through 5 ²
Payments made in settlement of payment card or third party network transactions	Exempt payees 1 through 4

¹ See Form 1099-MISC, Miscellaneous Income, and its instructions.

² However, the following payments made to a corporation and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, gross proceeds paid to an attorney reportable under section 6045(f), and payments for services paid by a federal executive agency.

Exemption from FATCA reporting code. The following codes identify payees that are exempt from reporting under FATCA. These codes apply to persons submitting this form for accounts maintained outside of the United States by certain foreign financial institutions. Therefore, if you are only submitting this form for an account you hold in the United States, you may leave this field blank. Consult with the person requesting this form if you are uncertain if the financial institution is subject to these requirements. A requester may indicate that a code is not required by providing you with a Form W-9 with "Not Applicable" (or any similar indication) written or printed on the line for a FATCA exemption code.

- A—An organization exempt from tax under section 501(a) or any individual retirement plan as defined in section 7701(a)(37)
- B—The United States or any of its agencies or instrumentalities
- C—A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities
- D—A corporation the stock of which is regularly traded on one or more established securities markets, as described in Regulations section 1.1472-1(c)(1)(i)
- E—A corporation that is a member of the same expanded affiliated group as a corporation described in Regulations section 1.1472-1(c)(1)(i)
- F—A dealer in securities, commodities, or derivative financial instruments (including notional principal contracts, futures, forwards, and options) that is registered as such under the laws of the United States or any state
- G—A real estate investment trust
- H—A regulated investment company as defined in section 851 or an entity registered at all times during the tax year under the Investment Company Act of 1940
- I—A common trust fund as defined in section 584(a)
- J—A bank as defined in section 581
- K—A broker
- L—A trust exempt from tax under section 664 or described in section 4947(a)(1)

M—A tax exempt trust under a section 403(b) plan or section 457(g) plan

Note: You may wish to consult with the financial institution requesting this form to determine whether the FATCA code and/or exempt payee code should be completed.

Line 5

Enter your address (number, street, and apartment or suite number). This is where the requester of this Form W-9 will mail your information returns. If this address differs from the one the requester already has on file, write NEW at the top. If a new address is provided, there is still a chance the old address will be used until the payor changes your address in their records.

Line 6

Enter your city, state, and ZIP code.

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN.

If you are a single-member LLC that is disregarded as an entity separate from its owner, enter the owner's SSN or EIN, if the owner has one. Do not enter the disregarded entity's EIN. If the LLC is classified as a corporation or partnership, enter the entity's EIN.

Note: See *What Name and Number To Give the Requester*, later, for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local SSA office or get this form online at www.SSA.gov. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at www.irs.gov/Businesses and clicking on Employer Identification Number (EIN) under Starting a Business. Go to www.irs.gov/Forms to view, download, or print Form W-7 and/or Form SS-4. Or, you can go to www.irs.gov/OrderForms to place an order and have Form W-7 and/or SS-4 mailed to you within 10 business days.

If you are asked to complete Form W-9 but do not have a TIN, apply for a TIN and write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note: Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

Caution: A disregarded U.S. entity that has a foreign owner must use the appropriate Form W-8.

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if item 1, 4, or 5 below indicates otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). In the case of a disregarded entity, the person identified on line 1 must sign. Exempt payees, see *Exempt payee code*, earlier.

Signature requirements. Complete the certification as indicated in items 1 through 5 below.

1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983. You must give your correct TIN, but you do not have to sign the certification.

2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983. You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

3. Real estate transactions. You must sign the certification. You may cross out item 2 of the certification.

4. Other payments. You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments made in settlement of payment card and third party network transactions, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), ABLE accounts (under section 529A), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions. You must give your correct TIN, but you do not have to sign the certification.

What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account) other than an account maintained by an FFI	The actual owner of the account or, if combined funds, the first individual on the account ¹
3. Two or more U.S. persons (joint account maintained by an FFI)	Each holder of the account
4. Custodial account of a minor (Uniform Gift to Minors Act)	The minor ²
5. a. The usual revocable savings trust (grantor is also trustee)	The grantor-trustee ¹
b. So-called trust account that is not a legal or valid trust under state law	The actual owner ¹
6. Sole proprietorship or disregarded entity owned by an individual	The owner ³
7. Grantor trust filing under Optional Form 1099 Filing Method 1 (see Regulations section 1.671-4(b)(2)(i)(A))	The grantor ⁴

For this type of account:	Give name and EIN of:
8. Disregarded entity not owned by an individual	The owner
9. A valid trust, estate, or pension trust	Legal entity ⁴
10. Corporation or LLC electing corporate status on Form 8832 or Form 2553	The corporation
11. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
12. Partnership or multi-member LLC	The partnership
13. A broker or registered nominee	The broker or nominee

For this type of account:	Give name and EIN of:
14. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity
15. Grantor trust filing under the Form 1041 Filing Method or the Optional Form 1099 Filing Method 2 (see Regulations section 1.671-4(b)(2)(i)(B))	The trust

¹ List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

² Circle the minor's name and furnish the minor's SSN.

³ You must show your individual name and you may also enter your business or DBA name on the "Business name/disregarded entity" name line. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

⁴ List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules for partnerships*, earlier.

*Note: The grantor also must provide a Form W-9 to trustee of trust.

Note: If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Secure Your Tax Records From Identity Theft

Identity theft occurs when someone uses your personal information such as your name, SSN, or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN,
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax preparer.

If your tax records are affected by identity theft and you receive a notice from the IRS, respond right away to the name and phone number printed on the IRS notice or letter.

If your tax records are not currently affected by identity theft but you think you are at risk due to a lost or stolen purse or wallet, questionable credit card activity or credit report, contact the IRS Identity Theft Hotline at 1-800-908-4490 or submit Form 14039.

For more information, see Pub. 5027, Identity Theft Information for Taxpayers.

Victims of identity theft who are experiencing economic harm or a systemic problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/TDD 1-800-829-4059.

Protect yourself from suspicious emails or phishing schemes. Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to phishing@irs.gov. You may also report misuse of the IRS name, logo, or other IRS property to the Treasury Inspector General for Tax Administration (TIGTA) at 1-800-366-4484. You can forward suspicious emails to the Federal Trade Commission at spam@uce.gov or report them at www.ftc.gov/complaint. You can contact the FTC at www.ftc.gov/idtheft or 877-IDTHEFT (877-438-4338). If you have been the victim of identity theft, see www.IdentityTheft.gov and Pub. 5027.

Visit www.irs.gov/IdentityTheft to learn more about identity theft and how to reduce your risk.

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons (including federal agencies) who are required to file information returns with the IRS to report interest, dividends, or certain other income paid to you; mortgage interest you paid; the acquisition or abandonment of secured property; the cancellation of debt; or contributions you made to an IRA, Archer MSA, or HSA. The person collecting this form uses the information on the form to file information returns with the IRS, reporting the above information. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation and to cities, states, the District of Columbia, and U.S. commonwealths and possessions for use in administering their laws. The information also may be disclosed to other countries under a treaty, to federal and state agencies to enforce civil and criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism. You must provide your TIN whether or not you are required to file a tax return. Under section 3406, payers must generally withhold a percentage of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to the payer. Certain penalties may also apply for providing false or fraudulent information.

<u>Equipment</u>	<u>Make</u>	<u>Model</u>
Back Hoe	Caterpillar	402 E
Chipper	Vermeer	BC 1500
Chipper	Vermeer	BC 1500
Chipper	Vermeer	BC 1800
Mini Excavator	Yanmar	VI 027
Mini Excavator	Yanmar	35N2
Mini Excavator	Caterpillar	302 5C
Mini Excavator	Caterpillar	302 5C
Skid Steer	John Deer/ Skidsteer	270
SKID STEER	Caterpillar	268 B
SKID STEER	New Holland	L 185
SKID STEER	New Holland	L 185
SKID STEER	Caterpillar	242 B
SKID STEER	Caterpillar	299 C
SKID STEER	Caterpillar	299 C
SPRAYER	STIHL	
STUMP	Vermeer	SC352
TELEHANDLER	Caterpillar	TL 943
TILLER	Honda	FRC800K1A
TOWER LIGHT	Magnum	MLT306
TRACTOR	STIHL	
TRACTOR	STIHL	
TRACTOR	TORO	
TRACTOR	TORO	
TRACTOR	TORO	
TRENCHER	Vermeer	RT200
WALK BEHIND	Scag	SWZ48W
TRACTOR	Kubota	L4330
TRACTOR	Kubota	
TRACTOR	Kubota	
TRACTOR	Kubota	
BATWING 15'	Bushog	
BATWING 15'	Bushog	
BATWING 20'	Bushog	
BATWING	Land Pride	
LOADER	CASE	
Arrow Board #1	Wanco / Arrowboard	WTSP
Arrow Board #1	Wanco / Arrowboard	WTSP
Arrow Board #1	Wanco / Arrowboard	WTSP
4x4 Utility Vehicle UV 1	Bob Cat	2200G
4x4 Utility Vehicle UV 2	Bob Cat	2200G
4x4 Utility Vehicle UV 3	Bob Cat	
4x4 Utility Vehicle UV 4	Bob Cat	
Hot Pressure Cleaner 1	Hydro-Tech / Hot Water P.Washer	Hot Washer
Hot Pressure Cleaner 2	Hydro-Tech / Hot Water P.Washer	
Hot Pressure Cleaner 3	Hydro-Tech / Hot Water P.Washer	
Fuel Tanks	Modern Welding Company	
Fuel Tanks	Modern Welding Company	
BLOWER	ECHO	PB-770T
BLOWER	ECHO	PB-770T
BLOWER	ECHO	PB-770T

CLIMBING SAW	STIHL	MS193T-PMM3-16
CLIMBING SAW	STIHL	MS193T-PMM3-16
HEDGE TRIMMER	STIHL	HL100K
HEDGE TRIMMER	STIHL	HL100K
HEDGE TRIMMER	STIHL	HL100K
HEDGE TRIMMER	STIHL	HL100K
HEDGE TRIMMER	STIHL	HL100K
HEDGE TRIMMER	STIHL	HL100K
HEDGER HAMMER	STIHL	HL-100K
HEDGER HAMMER	STIHL	HL-100K
HEDGER HAMMER	STIHL	HL-100K
HEDGER HAMMER	STIHL	HL-100K
HEDGER HAMMER	STIHL	HL-100K
HEDGER HAMMER	STIHL	HL-100K
HEDGER HAMMER	STIHL	HL-100K
HEDGER HAMMER	STIHL	HL-100K
LAWN EDGERS	STIHL	
LAWN EDGERS	STIHL	
LAWN EDGERS	ECHO	
LAWN EDGERS	STIHL	
LAWN EDGERS	STIHL	
LAWN EDGERS	STIHL	
LAWN EDGERS	STIHL	
LAWN EDGERS	STIHL	FS-90Z
LAWN EDGERS	STIHL	FS-90Z
LAWN EDGERS	STIHL	FS-90Z
LAWN EDGERS	STIHL	FS-90Z
LAWN EDGERS	STIHL	FS-90Z
LAWN EDGERS	STIHL	FS-90Z
LAWN EDGERS	STIHL	FS-90Z
LAWN EDGERS	STIHL	FC90
LAWN EDGERS	STIHL	FC90
LAWN EDGERS	STIHL	FC90
LAWN EDGERS	STIHL	FC90
LAWN EDGERS	STIHL	FC90
LAWN EDGERS	STIHL	FC90
LINE TRIMMER	STIHL	
LINE TRIMMER	STIHL	
LINE TRIMMER	STIHL	
LINE TRIMMER	STIHL	
LINE TRIMMER	STIHL	
LINE TRIMMER	STIHL	
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LINE TRIMMER	STIHL	
LINE TRIMMER	STIHL	

MOWER 60"	Toro	ZD-326	
MOWER 60"	TORO	74926	
MOWER 60"	TORO	74926	
MOWER 60"	TORO	74926	
MULE UTILITY	Bobcat	3400XL	
POWER PRUNER	STIHL	HT-101Z	
Truck #	Year	Make	Model
6	2004	Intl	4300
14	2000	Isuzu	NPR
17	1999	Intl	C-4700 / Water Truck
26	2004	Ford	F-750
32	2004	Isuzu	NPR
33	2004	Isuzu	NPR
34	1997	GMC	7500
46	2005	Isuzu	Crew Cab
51	2005	Isuzu	Crew Cab
52	2005	Isuzu	Crew Cab
55	2006	Isuzu	Crew Cab
56	2006	Isuzu	Crew Cab
63	2007	Isuzu	Crew Cab
64	2007	Isuzu	Crew Cab
68	2005	Ford	F-750
TR #	YEAR	Make	Body
TR-15	2004	Kendall	Enclosed
TR-16	2004	Kendall	Enclosed
TR-17	2004	Kendall	Enclosed
TR-18	2004	Kendall	Enclosed
TR-21	2004	Kendall	Enclosed
TR-22	2005	Kendall	Enclosed
TR-23	2005	Kendall	Enclosed
TR-26	2005	ASPT	Open/Tandam
TR-27	2006	Suncoast	Enclosed
TR-57	2005	Rolls Rite	Equipment Trailer
TR-58	2006	EMES	Equipment Trailer

115 S. Andrews Ave., Rm. A-100, Ft. Lauderdale, FL 33301-1895 – 954-831-4000
VALID OCTOBER 1, 2018 THROUGH SEPTEMBER 30, 2019

Receipt #: 324-10769
Business Type: LAWN MAINTENANCE/LANDSCAPE
(LAWN MAINTENANCE/LANDSCAPE)

Business Opened:04/26/2002
State/County/Cert/Reg:
Exemption Code:

		For Vending Business Only				
		Number of Machines:		Vending Type:		
Tax Amount	Transfer Fee	NSF Fee	Penalty	Prior Years	Collection Cost	Total Paid
150.00	0.00	0.00	0.00	0.00	0.00	150.00

This tax is levied for the privilege of doing business within Broward County and is non-regulatory in nature. You must meet all County and/or Municipality planning and zoning requirements. This Business Tax Receipt must be transferred when the business is sold, business name has changed or you have moved the business location. This receipt does not indicate that the business is legal or that it is in compliance with State or local laws and regulations.

Receipt #WWW-17-00157998
Paid 07/05/2018 150.00

115 S. Andrews Ave., Rm. A-100, Ft. Lauderdale, FL 33301-1895 – 954-831-4000
VALID OCTOBER 1, 2018 THROUGH SEPTEMBER 30, 2019

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Business Type: LAWN MAINTENANCE/LANDSCAPE
(LAWN MAINTENANCE/LANDSCAPE)

Business Opened: 04/26/2002
State/County/Cert/Reg:
Exemption Code:

Signature	For Vending Business Only					Total Paid	
	Number of Machines:			Vending Type:			
	Tax Amount	Transfer Fee	NSF Fee	Penalty	Prior Years		Collection Cost
	150.00	0.00	0.00	0.00	0.00	0.00	150.00

Receipt #WWW-17-00157998
Paid 07/05/2018 150.00



Florida Department of Transportation

RICK SCOTT
GOVERNOR

605 Suwannee Street
Tallahassee, FL 32399-0450

MIKE DEW
SECRETARY

August 9, 2018

SUPERIOR LANDSCAPING & LAWN SERVICE, INC.
2200 NW 23 AVENUE
MIAMI, FLORIDA 33142

RE: CERTIFICATE OF QUALIFICATION

Dear Sir/Madam:

The Department of Transportation has qualified your company for the type of work indicated below. Unless your company is notified otherwise, this Certificate of Qualification will expire 6/30/2019. However, the new application is due 4/30/2019.

In accordance with S.337.14 (1) F.S. your next application must be filed within (4) months of the ending date of the applicant's audited annual financial statements.

If your company's maximum capacity has been revised, you can access it by logging into the Contractor Prequalification Application System via the following link:
<HTTPS://fdotwp1.dot.state.fl.us/ContractorPreQualification/>

Once logged in, select "View" for the most recently approved application, and then click the "Manage" and "Application Summary" tabs.

FDOT APPROVED WORK CLASSES:

DEBRIS REMOVAL (EMERGENCY), GRASSING, SEEDING AND SODDING, LANDSCAPING, IRRIGATION, TREE TRIMMING.

You may apply for a Revised Certificate of Qualification at any time prior to the expiration date of this certificate according to Section 14-22.0041(3), Florida Administrative Code (F.A.C.), by accessing your most recently approved application as shown above and choosing "Update" instead of "View." If certification in additional classes of work is desired, documentation is needed to show that your company has done such work with your own forces and equipment or that experience was gained with another contractor and that you have the necessary equipment for each additional class of work requested.

All prequalified contractors are required by Section 14-22.006(3), F.A.C., to certify their work underway monthly in order to adjust maximum bidding capacity to available bidding capacity. You can find the link to this report at the website shown above.

Sincerely,

Alan Autry, Manager
Contracts Administration Office

AA:cj

www.fdot.gov

The mission of the Florida Nursery, Growers & Landscape Association is to promote and protect the interests of Florida's nursery and landscape industry.

SUPERIOR LANDSCAPING & LAWN SERVICE, INC.

is a member of the

Florida Nursery, Growers & Landscape Association
through June 30, 2019



Ben Bolusky, Executive Vice President



Leading Florida's Green Industry

*Member in good
standing since 2011*



CERTIFICATE OF LIABILITY INSURANCE

SUPERM

OP ID: C7

DATE (MM/DD/YYYY)

11/30/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER BROWN & BROWN OF FLORIDA INC 14900 NW 79th Court Suite#200 Miami Lakes, FL 33016-5869 Eric Woodling		CONTACT NAME: Broderick Ureel PHONE (A/C, No, Ext): 305-714-4400 FAX (A/C, No): 305-714-4401 E-MAIL ADDRESS:	
		INSURER(S) AFFORDING COVERAGE	
		INSURER A: United States Fire Ins. Co.	
		INSURER B: Bridgefield Casualty Ins Co	
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES		CERTIFICATE NUMBER:		REVISION NUMBER:			
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.							
INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PROJECT ☐ LOC OTHER:			5432227605	12/01/2018	12/01/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMPIOP AGG \$ 2,000,000
A	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ ALL OWNED AUTOS ☒ HIRED AUTOS ☐ SCHEDULED AUTOS ☒ NON-OWNED AUTOS			1337448204	12/01/2018	12/01/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED ☐ RETENTION \$			5238094185	12/01/2018	12/01/2019	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N ☐	N/A	BINDER	12/01/2018	12/01/2019	☒ PER STATUTE ☐ OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

"Sample"

CERTIFICATE HOLDER "Sample"	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Brown and Brown of Florida, Inc.
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ACORD 25 (2014/01)

The ACORD name and logo are registered marks of ACORD



GV907420-1

Certificate #

GV907420

Trainee ID #

Certificate of Training Best Management Practices Florida Green Industries

Paul L. Sands

has successfully met all requirements necessary to be fully trained through the Green Industries Best Management Practices Program developed by the Florida Department of Environmental Protection with the University of Florida Institute of Food and Agricultural Sciences.

Donald R. Rainey
Issuer

M. Orfanedes

Instructor

7/19/2018

Date of Class

[Signature]
DEP Program Administrator

Not valid without seal.

UF IFAS
UNIVERSITY of FLORIDA

BROWARD
COUNTY
FLORIDA

CERTIFICATE OF COMPLETION
ADVANCED TREE TRIMMING

Michael Orfanedes

Commercial Horticulture Agent



Paul Sands

has successfully completed the training conducted by Broward County Extension Education (broward.org/Parks/Extension).

Class Date Mar. 19, 2019 Exp. Date Mar. 19, 2021 ID# 120462

THIS CARD IS A TRAINING CERTIFICATE, NOT A LICENSE

STATE OF FLORIDA
Department of Agriculture and Consumer Services
BUREAU OF LICENSING AND ENFORCEMENT

PAUL L SANDS
PUBLIC HEALTH APPLICATOR LICENSE HOLDER

PH247784

HAS PAID THE FEE REQUIRED BY CHAPTER 388 FOR THE PERIOD
EXPIRING July 13, 2020

[Signature]
COMMISSIONER

Signature

Paul L. Sands

August 8, 2018

BROWARD COUNTY TREE TRIMMER LICENSE

STANDARDS FOR MAINTAINING YOUR BROWARD COUNTY TREE TRIMMER LICENSE

1. The following shall be available for inspection at every work site where tree trimming is being carried out:
 - A copy of the company's Broward County Tree Trimmer license
 - Proof of the company's current insurance coverage
 - At least one person should possess a current Tree Trimmer training card. Current training cards reflect that training was completed within
 - the past two (2) years
 - Picture identification issued by a government entity or agency
2. At least one trained person must be available at every work site where tree trimming is being carried out.
3. The company's Tree Trimmer license number shall be prominently displayed on both sides of vehicles used in tree trimming.
4. Tree trimmer license number must appear in ads offering tree trimming and/or removal services. Advertisements include business cards, telephone directory advertisements, quotes for tree services, flyers and vehicles advertising tree services.
5. License holders shall ensure that all employees engaged in tree trimming are adequately trained regarding safety procedures in accordance with applicable federal and state law including the federal Occupational Safety and Health Act of 1970 (OSHA).
6. Retraining is required before licenses can be renewed. Tree trimmer licenses are renewable every two years.
7. Each license holder shall notify the County, in writing, if there is a change in any of the standards required for licensure.

SUPERIOR LANDSCAPING & LAWN
SERVICE, INC.
2200 NW 23 AVENUE
MIAMI, FL 33142



STATE OF FLORIDA
Department of Agriculture and Consumer Services
BUREAU OF LICENSING AND ENFORCEMENT

Date	File No.	Expires
October 4, 2016	LF251295	October 4, 2020

THE LTD COMMERCIAL FERTILIZER APPLICATOR HOLDER
NAMED BELOW HAS REGISTERED UNDER THE PROVISIONS OF
CHAPTER 482 FOR THE PERIOD EXPIRING: **October 4, 2020**

MARCO ANTONIO MANZO
1434 SE 14 ST
CAPE CORAL, FL 33990


ADAM H. PUTNAM, COMMISSIONER

STATE OF FLORIDA
Department of Agriculture and Consumer Services
BUREAU OF LICENSING AND ENFORCEMENT

MARCO ANTONIO MANZO
LTD COMMERCIAL FERTILIZER APPLICATOR HOLDER

LF251295

HAS PAID THE FEE REQUIRED BY CHAPTER 482 FOR THE PERIOD
EXPIRING **October 4, 2020**

 Signature
COMMISSIONER

Wallet Card - Fold Here

BUREAU OF LICENSING & ENFORCEMENT
3125 CONNER BLVD, BLDG. 8
TALLAHASSEE, FLORIDA 32399-1650



RICK SCOTT, GOVERNOR

JONATHAN ZACHEM, SECRETARY



**STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION**

CONSTRUCTION INDUSTRY LICENSING BOARD

THE GENERAL CONTRACTOR HEREIN IS CERTIFIED UNDER THE
PROVISIONS OF CHAPTER 489, FLORIDA STATUTES

DICKENS, BRIAN MATTHEW

SUPERIOR LANDSCAPING & LAWN SERVICE INC
2200 NW 23RD AVENUE
MIAMI FL 33142

LICENSE NUMBER: CGC1507080

EXPIRATION DATE: AUGUST 31, 2020

Always verify licenses online at MyFloridaLicense.com



Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.

*The mission of the Florida Nursery, Growers & Landscape Association is to promote and protect the interests of
Florida's nursery and landscape industry.*

SUPERIOR LANDSCAPING & LAWN SERVICE, INC.

is a member of the

Florida Nursery, Growers & Landscape Association

through June 30, 2020



FNGLA[®]
FLORIDA NURSERY, GROWERS
AND LANDSCAPE ASSOCIATION
Leading Florida's Green Industry

A handwritten signature in black ink, appearing to read "Ben Bolusky".

Ben Bolusky, Executive Vice President

*Member in good
standing since 2011*

INTERNATIONAL SOCIETY OF ARBORICULTURE

CERTIFIED ARBORIST™

Michael Morel

Having successfully completed the requirements set by the
International Society of Arboriculture, the above named
is hereby recognized as an ISA Certified Arborist®




Kevin Martlage
Director of Credentialing
International Society of Arboriculture

FL-5372A
Certification Number


Caitlyn Pollhan
Executive Director
International Society of Arboriculture

28 Jan 2006
Certified Since

30 Jun 2021
Expiration Date



#0847
ISO/IEC 17024
Personnel Certification Program
ISA Certified Arborist®



This Certifies that
Julio Valdes

Has Completed a Florida Department of Transportation Approved
Temporary Traffic Control (TTC) Advanced (Refresher) Course.

Date Expires: 05/09/2021

Certificate # 28649

Instructor: Messler R. Gilchrist FDOT Provider # 140

Metro Florida Safety Council
Phone: 954-603-1900
Tri-County
Dade, Broward, Palm Beach,
metrofloridasafetycouncil.com
mlyons@metrofloridasafetycouncil.com



Certificate of Completion

Julio Valdes

**Has Completed a Florida Department of
Transportation Approved Temporary Traffic
Control (TTC) Advanced (Refresher) Course.**

05/09/2021

Date Expires

140

FDOT Provider #

Messler R. Gilchrist

Instructor

28649

Certificate #



Metro Florida Safety Council
Tri-County
Dade, Broward, Palm Beach,
metrofloridasafetycouncil.com
mlyons@metrofloridasafetycouncil.com



For more information about Temporary Traffic
Control (TTC) or to verify this certificate

www.motadmin.com



NIELSON, ROSENHAUS & ASSOCIATES
A NIELSON HOOVER GROUP COMPANY

March 29, 2019

RE: Superior Landscaping & Lawn Service, Inc.
Statement of Bondability

To Whom It May Concern:

This is to advise you that our office provides Bid, Performance, and Payment Bonds for Superior Landscaping & Lawn Service, Inc. Their surety is Philadelphia Indemnity Insurance Company, which carries an A.M. Best Rating of A++ XV and is listed in the Department of the Treasury's Federal Register.

Based upon normal and standard underwriting criteria at the time of the request, we should be in a position to provide Performance and Payment Bonds for projects up to 10,000,000 for a single bond and \$35,000,000 in the aggregate. We obviously reserve the right to review final contractual documents, bond forms and obtain satisfactory evidence of funding prior to final commitment to issue bonds. We cannot assume liability to any third party, including you, if we do not execute said bonds.

Superior Landscaping & Lawn Service, Inc. is an excellent contractor and we hold them in the highest regard. We feel extremely confident in our contractor and encourage you to offer them an opportunity to execute any upcoming projects.

This letter is not an assumption of liability, nor is it a bid or performance and payment bond. It is issued only as a bonding reference requested by our respected client.

If you should have any questions, please do not hesitate to give me a call.

Sincerely,

Brett Rosenhaus
Florida Licensed Agent

SMART. UNCOMPROMISING. TIMELY. EFFECTIVE. NIELSON, HOOVER & COMPANY, INC. SURETY SOLUTIONS THAT MAKE A DIFFERENCE.

220 Congress Park Drive
Suite 100
Delray Beach, FL 33445
Main: 561.454.8210
Fax: 561.454.8170
www.nielsonbonds.com



Department of Environmental Protection

2600 Blair Stone Road, M.S. 3570
Tallahassee, Florida 32399-2400

UF IFAS

UNIVERSITY of FLORIDA
GI-BMP Trainee ID: GV38971
Certification date: 1/29/2016

Congratulations on successfully completing the Florida Green Industries Best Management Practices Training Program. Your certificate of completion and wallet card are attached. If there are errors in the certificate, or if we can be of further assistance, please contact the GI-BMP Office of the UF/Florida-Friendly Landscaping™ Program at gi.bmp@ifas.ufl.edu or (352) 273-4517.

Please note that this training certificate alone does not authorize you to apply fertilizer commercially after January 1, 2014. You must take additional steps to become licensed for commercial fertilizer application in the state of Florida. The Limited Urban Commercial Fertilizer Applicator Certification (state "fertilizer license") is issued by the Florida Department of Agriculture and Consumer Services (FDACS).

Apply online: <https://aesecomm.freshfromflorida.com>. The certificate number from this document is required to apply for Fertilizer Applicator Certification. For assistance contact: The Bureau of Licensing and Enforcement, (850) 617-7997

If your test score is 90% or greater, you may be eligible to become a GI-BMP Instructor:
http://fyn.ifas.ufl.edu/professionals/instructor_program.html

Test Score: 85%

Beatriz Gerdtz
12578 SW 125th Ter
Miami, FL 33186

State of Florida
DEPARTMENT OF
ENVIRONMENTAL PROTECTION

Beatriz Gerdtz

GV38971-1

GV38971

Certificate # Trainee ID #
GREEN INDUSTRIES BEST MANAGEMENT PRACTICES
TRAINING PROGRAM



GV38971-1

Certificate #
GV38971

Trainee ID #

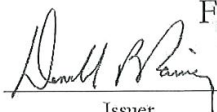
Certificate of Training Best Management Practices Florida Green Industries

UF IFAS
UNIVERSITY of FLORIDA

The undersigned hereby acknowledges that

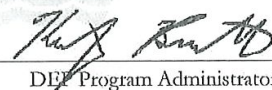
Beatriz Gerdtz

has successfully met all requirements necessary to be fully trained through the Green Industries Best Management Practices Program developed by the Florida Department of Environmental Protection with the University of Florida Institute of Food and Agricultural Sciences.


Issuer

D. Rainey
Instructor

1/29/2016
Date of Class


DIF Program Administrator

Not valid without seal



GV4958-1

Certificate #

GV4958

Trainee ID #

Certificate of Training Best Management Practices Florida Green Industries

UNIVERSITY OF
FLORIDA
IFAS EXTENSION

The undersigned hereby acknowledges that

Daniel Roque

has successfully met all requirements necessary to be fully trained through the Green Industries Best Management Practices Program developed by the Florida Department of Environmental Protection with the University of Florida Institute of Food and Agricultural Sciences.

Dr. L.E. Trenholm

Issuer

Mayer

Instructor

4/23/2009

Date of Class

John Churchill
DEP Program Administrator

Not valid without seal

State of Florida



Department of State

I certify the attached is a true and correct copy of the Articles of Incorporation of SUPERIOR LANDSCAPING & LAWN SERVICE INC., a Florida corporation, filed on May 18, 1998, as shown by the records of this office.

The document number of this corporation is P98000044604.

Given under my hand and the
Great Seal of the State of Florida
at Tallahassee, the Capitol, this the
Eighteenth day of May, 1998



CR2EO22 (2-95)

Sandra B. Northam

Sandra B. Northam
Secretary of State



Tab VIII –Price Proposal Form

Please see the attached completed price proposal form from the RFP documents.



DISASTER DEBRIS REMOVAL & DISPOSAL SERVICES

PRICE PROPOSAL FORM

NOTE: Respondents shall make no changes to the table below and shall fill it out completely. Values shall be provided for all categories below, otherwise proposal may be deemed non-responsive.

<u>FEE SCHEDULE</u>		
1.	Vegetative storm debris picked up at the designated work zone, hauled to and dumped at a Temporary Debris Storage and Reduction Site (TDSRS)	
	Mileage Radius: 0-15 Miles	\$ 15.00 /CY
	16-30 Miles	\$16.00 /CY
	31-60 Miles	\$ 18.00 /CY
	61-90 Miles	\$ 18.00 /CY
	91-120 Miles	\$ 24.00 /CY
2.	Construction and Demolition debris hauled to and dumped at a TOWN approved disposal site or landfill.	
	Mileage Radius: 0-20 Miles	\$ 19.00 /CY
	21-40 Miles	\$ 20.00 /CY
	41-70 Miles	\$22.00 /CY
	71-100 Miles	\$26.00 /CY
	101-140 Miles	\$ 29.00 /CY
3.	Validated load hauled tickets from the TDSRS for final processed vegetative debris at a TOWN approved recycling facility.	
	Mileage Radius: 0-20 Miles	\$ 15.00 /CY
	21-40 Miles	\$ 16.00 /CY
	41-70 Miles	\$ 18.00 /CY
	71-100 Miles	\$ 18.00 /CY
	101-140 Miles	\$24.00 /CY

4.	Tipping fees/disposal costs for Green Waste shall be paid by Contractor, and actual incurred cost shall be invoiced to TOWN for reimbursement.	
5.	Management, Processing and Loading of all eligible debris and/or residue at the TDSRS. Include locating, leasing (if required), preparing and layout of site; management, maintenance and operation of the TDSRS; receiving, sorting, segregation, processing and reduction of vegetative debris (chipping or grinding or burning as directed by TOWN); furnishing materials, supplies, labor, tools and equipment necessary to perform services; maintenance of internal roadways, providing traffic control, dust control, erosion control, articulated boom lift(s), lighting, hazardous/toxic waste (HTW) containment areas, fire protection, all required permits, environmental monitoring, and safety measures; loading reduced/stored debris and initiating load tickets for final disposition; and closure and remediation of the TDSRS.	\$ 24.00 /CY
6.	Pick up and disposal of hazardous materials.	\$ 220.00/CY /EACH
7.	Dead Animal Collection, Transportation & Disposal.	\$ 220.00 /CY
8.	Hazardous trees – Trees will be evaluated by TOWN and be designated to be cut down and hauled to the TDSRS for reduction. Trees will be measured 3' above the ground.	\$ 70.00 /CY
	Trees with branches remaining – FEE ONLY TO CUT TREE	\$65.00 /CY
	6-12" Diameter	\$144.00 /CY
	13-24" Diameter	\$ 330.00/CY
	25-48" Diameter	\$ 520.00/CY
	> 48" Diameter	\$1800.00CY
9.	Stumps up to 24" in diameter.	\$ 95.00 /CY /EACH
	Stumps over 24" in diameter (requires TOWN's approval).	\$295.00/CY /EACH
10.	Hangers – Hangers will be considered any hanging/damaged remaining in the tree(s) above the ROW of 2" or greater diameter. The Contractor, at the direction of TOWN, will remove hangers for a unit price per hanger.	
	2-4" Hanger	\$46.00/hanger
	5-12" Hanger	\$49.00/hanger
	> 12" Hanger	\$66.00/hanger
11.	Private Property Demolition and Debris Removal – The Contractor shall operate within the Public Right-of-Way (ROW) only as identified and directed by TOWN. Operations beyond the ROW on private property shall be only as necessary to abate imminent and significant threats to the public health and safety of the community and shall include, but is not limited to, the demolition of structures and the removal and relocation of the debris to the public ROW.	\$ 266.00 /CY
12.	Tipping fees/disposal costs for construction and demolition (C&D) debris shall be paid by TOWN.	
13.	Fallen Trees – The Contractor shall cut a fallen tree, which extends onto the ROW from private property, at the point where it enters the ROW. Vegetative debris shall be placed on the ROW for collection.	Price Included

14.	<u>Fill Dirt</u> – As identified and directed by TOWN, the Contractor shall place compatible fill dirt in ruts created by equipment and vehicles, holes created by removal of hazardous stumps, and other areas that pose an imminent and significant threat to public health and safety.	\$ 66.00 /CY
15.	<u>White Goods</u> – The Contractor shall recycle or dispose of all eligible white goods in accordance with all federal, state, and local rules, regulations and laws.	\$56.00 /unit
16.	<u>Freon Recovery</u> – The Contractor SHALL REMOVE AND RECOVER Freon from any white goods, such as refrigerators, freezers or air conditioners, at the TDSRS or final disposition site in accordance with all federal, state and local rules, regulations and laws.	\$189.00 /unit
17.	<u>Training and Assistance</u> Sessions for all key TOWN personnel and assistance in all disaster debris recovery planning efforts, as requested.	Price Included
18.	<u>Preliminary Damage Assessment</u> – Determining the impact and magnitude of the disaster event before federal assistance is requested, identifying damaged locations and facilities, distinguishing between pre-disaster damage and disaster-generated damage, documenting eligible costs, and describing the physical and financial impact of the disaster.	Price Included
19.	<u>Mobilization and Demobilization</u> – All arrangements necessary to mobilize and demobilize the Contractor's labor force and machinery needed to perform the Scope of Services contained herein shall be made by the Contractor.	Price Included
20.	<u>Temporary Storage of Documents</u> – The Contractor shall provide storage of daily or disaster-related documents and reports for protection during the disaster event.	Price Included
21.	<u>Debris Planning Efforts</u> – The Contractor shall assist in all disaster debris recovery planning efforts as requested by TOWN. These planning efforts shall include, but are not limited to, development of a <i>debris management</i> plan, identification of adequate temporary debris storage and reduction sites, estimation of debris quantities, and emergency action plans for debris clearance <u>following</u> a disaster event.	Price Included
22.	<u>Closure and Remediation of the TDSRS</u> – The Contractor shall remove all Contractor equipment and temporary structures, and shall dispose of all residual debris from the TDSRS at an approved final disposition site. <u>The Contractor is responsible for the reclamation and remediation of the TDSRS site to its original state prior to use by the Contractor.</u>	Price Included
23.	<u>Reporting and Documentation</u> – The Contractor shall provide and submit to TOWN all reports and documents as may be necessary to <u>adequately</u> document the <u>Debris Recovery Services</u> in accordance with FEMA requirements.	Price Included

DISASTER DEBRIS REMOVAL & DISPOSAL SERVICES

HOURLY FEE SCHEDULE

<i>All equipment rates below include operator, fuel and maintenance costs</i>	
Personnel/Equipment	Hourly Rate
Stump Grinder	\$ 65.00
50' Bucket Truck	\$ 85.00
16-20 Cubic Yard Dump Truck	\$ 60.00
850 HP or Equivalent Tree Grinder	\$ 1800.00
Water Truck (2000 gal.)	\$ 90.00
Rubber Tire Backhoe	\$ 90.00
Climber with Gear	\$ 65.00
Superintendent with Truck	\$ 65.00
Foreman with Truck	\$ 55.00
Operator with Chainsaw	\$ 45.00
Traffic Control Personnel	\$ 35.00
Laborer	\$35.00
Field Project Foreman	\$ 65.00
Administrative Assistant	\$ 35.00
Clerical	\$ 35.00
Pickup Truck	\$ 16.00
Mechanized Broom	\$ 95.00
Trackhoe, 490 or Equivalent	\$ 188.00
50 Ton Lowboy	\$ 290.00
Skidsteer	\$ 85.00
Rubber Tire Excavator	\$ 188.00



T.F.R. Enterprises, Inc.

DISASTER RESPONSE DIVISION

Tab 1: Executive Summary

Disasters are unpredictable. Disasters can vary in size, scope and intensity. Yet given this inherent unpredictability, governments can take the necessary steps to ensure the safety and relief of their constituency.

At TFR, we address the needs of our clients long before the establishment of a relationship. Every project is different. Every state, county or city, desire and highlight different aspects of disaster relief and recovery that they deem MOST important. With this ever-changing landscape in mind, TFR continually stresses the proper due diligence and planning to fully comprehend the type of service that each client desires. We routinely review and criticize our operational and management plans to assure that we present the most practical, efficient structure to complete the project. TFR's knowledgeable management team retains over 55 years of experience responding to hurricanes, floods and other various disasters. Pre-planning allows TFR to rapidly and efficiently respond to any project in any location should the need arise.

What allows TFR to provide an expedient response? Pre-planning certainly encompasses a large portion of this service. In addition, TFR maintains a fleet of over a hundred (150+) pieces of company-owned equipment pre-positioned across the Southeastern United States. By staging equipment directly outside the impact zone, TFR can respond within hours to immediately begin emergency road clearance services to provide a vital lifeline for federal, state and local emergency responders to assess damages. Furthermore, TFR can prep and construct a TDSR site for immediate acceptance of storm-generated debris in less than 24 hours. To fully augment our operational capacity and to aid the organization of relief efforts, Mobile Command Units can be deployed to enhance response and achieve greater coordination between parties. Concurrently, project teams scour the impacted area to quantify debris, deduce an overall damage estimate and adapt our preplan accordingly.

TFR prepares for economic instability in the immediate aftermath of natural or man-made disasters by maintaining strong relationships with suppliers and organizing resources for dispatch. Additionally, TFR owns the necessary equipment to house and feed personnel temporarily as the local business community reacts and rebounds from such a disaster. Other initial and vital supplies, such as fuel, parts trailers, welders, wood, and other necessities, are brought from the home office to certify that work stoppages shall not occur due to inadequate logistics. However, the backbone of our logistical support team is our maintenance crew. TFR would not be capable of providing the timely, cost-effective service that we do without the knowledge and experience our maintenance crew retains. With a dedicated warehouse at the home office to two (2) traveling equipment trailers, the TFR maintenance crew ensures that our equipment is functioning safely and efficiently with limited downtime. We strive to foresee any potential encumbrances and take the appropriate actions to safeguard against such occurrences.

Operationally, TFR manages on the principal of transparency. We always remain available to answer questions, address issues immediately, and submit reports on time. This is to the benefit of all parties involved, as this is a team effort to respond to a major disaster. As safety and contract responsibility are the utmost priorities to the principals and officers of TFR, it is the policy of management to see that its employees and subcontractors conduct themselves with integrity and courtesy in the performance of their duties. Following a disaster event, there is an urgency to remediate the damage and return to normalcy as quickly as possible. The principals and officers of TFR firmly believe that this and price competitiveness can be achieved courteously and without sacrificing health, safety and contract integrity.



T.F.R. Enterprises, Inc.

DISASTER RESPONSE DIVISION

Price is a large determinant of any decision an informed consumer discerns. TFR fully understands that providing the highest value-added service is sometimes not enough to, alone; secure a contract, as different clients desire different qualities in a personalized project. TFR can fulfill these needs by utilizing Company-owned equipment and manpower. These resources allow TFR to control costs subsequently discounting price without conceding overall quality and safety, which is a corporate must. Our mission is to provide our customers with the highest level of service at a fair and market competitive price.

Primary Contacts for Technical Questions:

Tiffany Jean
Contract Administrator
P: 512-260-3322
F: 512-528-1942
M: 512-565-0710 (24 Hour Contact)
Email: tiffany@tfrinc.com

Primary Contacts to Contractually Obligate TFR:

Tipton F. Rowland
President/CEO
P: 512-260-3322
F: 512-528-1942
M: 281-731-4398
Please send Tip's emails to tiffany@tfrinc.com

Julie Rowland
Secretary/CFO
P: 512-260-3322
F: 512-528-1942
julier@tfrinc.com

TFR Enterprises, Inc declares that this proposal is in all respects fair and in good faith without collusion or fraud and that the signer of the proposal has the authority to bind the principal proponent.



Tab 2: Experience and Ability and Additional Proposal Requirements

Training Sessions and Tabletop Exercises

Preparation is the be-all of good emergency management. As such, TFR offers annual on-site training and tabletop exercises for all clients wishing to participate. Usually lasting 4 to 5 hours, TFR conducts the training service in the months preceding Hurricane Season on simulated events developed by TFR. In the past, we have offered this value-added service to clients to familiarize ourselves with key emergency management officials and local agencies designated to the project. TFR believes understanding the needs of the local officials allows us to tailor-make a debris management plan that best suits the community.

With TFR's expertise and guidance, together, the client and TFR will develop a complete, full-service debris management plan that anticipates encumbrances, highlights transparency, emphasizes expediency, and forces accuracy. The preparation and experience gained during our training exercises will position local officials to respond quicker and realize full FEMA reimbursement. Additionally, by identifying key elements, such as TDSRS and Staging locations, TFR can better rapidly mobilize to ensure an efficient response immediately following the storm.

TFR's training session focuses heavily on the following topics:

a. FEMA Guidelines and Policies

This portion of the training is billed "How Best to Maximize Your Federal Reimbursement." We walk through, step-by-step, the FEMA *Public Assistance Program* from the Disaster Declaration by the President to submittal of the "Letter Requesting Project Closeout." TFR will inform the client of topical and current FEMA guidelines and policies that are affecting the reimbursement process. Additionally, to benefit the client and familiarize officials with federal documentation and expectations, TFR will review and analyze a FEMA Reimbursement Submittal from a current client that received full funding.

b. Temporary Debris Storage and Reduction Site Location and Testing

In conjunction with the client, TFR seeks to aid County Officials in the selection and qualification of Temporary Debris Storage and Reduction Sites. Identification and selection of an appropriate TDSRS is vital to the efficiency, cost control and overall safety of the debris management process.

c. Sectoring of the Area

TFR strongly recommends the client develop and review sector maps for the debris management plan. If requested, TFR will assist the client in the establishment of emergency routes with a pivotal focus on immediate need facilities. TFR prioritizes certain immediate need facilities, including client's EOC, government buildings, hospitals and FEMA Distribution Centers, to employ a rapid 70-hour "Push" to secure the facility access. Following the establishment of emergency routes, TFR and Officials will review preliminary sector maps and designated TDSR Sites for debris collection. Our goal is to develop sector maps that retain flexibility post-storm to ensure efficient allocation of resources to debris-ridden areas while emphasizing safety to our crews and the community.

Additional issues to be discussed during the tabletop exercise:

- Identify potential disaster threats by examining similar jurisdictions
- Introduction of Project Management Team
 - Roles and responsibilities of key members of TFR
 - Roles and responsibilities of key member of client
- Review of overall Debris Management Plan



T.F.R. Enterprises, Inc.

DISASTER RESPONSE DIVISION

- Analyze pre-strike procedures, staging locations, mobilization plan and response times
- Review 70-hour "Push" efforts and immediate need facilities to the community
- Examine hauling plan and sectoring information for efficient response
- TDSRS Management Plan, including ideal locations, site plan and potential environmental issues
- Hazardous waste handling
- Participation goals for local, Disadvantaged Business Enterprises and vendor firms
- Review of various public information strategies
- Examine past projects and lessons learned

Public Service Announcements

TFR shall aid the County in developing a comprehensive Public Information Strategy. Oftentimes, residents hold local, state and federal officials responsible for slow progress, however, enacting specific procedures to control the efficient flow of information to residents is vital to the community's recovery process. This includes the establishment of a Disaster/Debris Information Center, centralizing the release of vital information to the public. Operated from TFR's Mobile Command Unit utilizing satellite communications, County officials, in conjunction with TFR's Management Team, shall create television and radio advisories in the immediate aftermath of an event to be broadcasted daily. Additionally, when print media resumes, TFR shall aid in the development of pertinent newsletters detailing the recovery phases while providing a conservative timeline of events. These will be released through local newspapers and posted at pivotal locations throughout the County. TFR also recommends the establishment of an information hotline with a brief recording outlining additional vital information, i.e. debris drop-off locations, etc., along with posting this information on your County website. This allows citizens to obtain up-to-date information immediately and on their own schedule.

TFR Enterprises Documentation Procedures

TFR prefers to invoice on a weekly basis, with a one-week delay. If the client is utilizing the services of a Monitoring Firm, it is likely that an Automated Debris Management System will be utilized. TFR is well versed in the use of these systems and is very experienced in the necessary reconciliation. These systems have greatly reduced the reconciliation burden of all parties.

- If an ADMS system is not used, TFR will provide all of the necessary paperwork for the proven paper-based documentation process. (Samples have been provided on the following pages) This process consists of:
 - Ticket Data is aggregated, summarized and supplied to the monitoring firm or client for reconciliation
 - Once the data has been completely reconciled, the invoice is then presented for payment



T.F.R. Enterprises, Inc.
DISASTER RESPONSE DIVISION

T.F.R. ENTERPRISES, INC.
601 Leander Drive
Leander, TX 78641

Ticket
Number > 10001

CREW NO. _____,20_____
CONTRACT NUMBER _____
SUBCONTRACTOR NAME _____
TRUCK DRIVER NAME _____

QUANTITIES:

TRUCK NUMBER			MEASURED CAPACITY	CY
Est. % Full			Total CY Delivered	CY
LOAD CLASSIFICATION:				
BURNABLE			MIXED	
NONBURNABLE - C & D			OTHER	

LOCATION

PICKUP ZONE/SECTION		DEBRIS DELIVERY SITE
LOADING SITE:	TIME	MONITOR SIGNATURE
DUMPING SITE:		

TRUCK DRIVER
SIGNATURE _____
Comments: _____

White-Dumpsite Monitor Green-Load Site Monitor
Canary, Pink, Gold - On Site Contractor's Representative or Driver



T.F.R. Enterprises, Inc.

DISASTER RESPONSE DIVISION



T.F.R. Enterprises, Inc.

DISASTER RESPONSE DIVISION

Government Entity _____

Contract No. _____

TRUCK MEASURE CERTIFICATE

Event: _____

CONTRACTOR:

TFR ENTERPRISES, INC.

TRUCK NO. _____

TRUCK
MEASURE _____

CUBIC
YARDS

Date _____

Truck Description

Type: _____

Color: _____

License No. & State _____

VIN No. _____

Truck Owner _____

Subcontractor truck is working for _____

Truck Driver

Name: _____

Drivers License # & State _____

TRUCK BED MEASUREMENTS:

	Truck Bed Length		Truck Bed Width		Truck Bed Height		Total		Divided By		
IN INCHES		X		X		=		/	46,656	=	Cubic yards

OR

	Truck Bed Length		Truck Bed Width		Truck Bed Height		Total		Divided By		
IN FEET		X		X		=		/	27	=	Cubic yards

Notes or Exceptions: (I.e. descriptions, deductions for dog house, etc.)

Signed: _____

Measured By _____

Truck Driver _____

TFR Representative _____

Government's Representative _____



T.F.R. Enterprises, Inc.

DISASTER RESPONSE DIVISION

SAMPLE TRUCK IDENTIFICATION PLACARD



T.F.R. Enterprises, Inc.

DISASTER RESPONSE DIVISION

UNDER
CONTRACT TO:

TRUCK #

MEASURED
CAPACITY:

CY

18"

12"



TFR's Scope of Services

- Debris Management
- Emergency Road Clearance
- Debris Reduction and Removal
- Debris Hauling, Segregation, Recycling and Disposal
- Structural Repair
- Temporary Debris Storage
- Debris Reduction Site Construction and Management
- On-Site Repair Shop
- Waterway Debris Removal
- Creek and Channel Restoration
- Land Clearing
- Removal of Hazardous Trees and Limbs
- Tree Repair and Maintenance
- Demolition
- Ancillary Services
- Seeding
- Sand Removal
- Vessel Removal

TFR's Key Personnel

TFR maintains a team that has been conducting debris removal, reduction and management projects for 29 years. From Hurricane Andrew to the devastating effects of Hurricane Katrina, TFR personnel have participated in relief efforts across the country, on different continents and in varying debris capacities. If awarded, you will be contracting with a company deeply rooted in customer value, experience, and expediency. TFR is proud to present one of the most knowledgeable project teams in this industry.

Key Personnel	Position	Email	Phone
Tipton Rowland	CEO	tiffany@tfrinc.com	(281) 731-4398
Julie Rowland	CFO	julier@tfrinc.com	(512) 260-3322
Ronnie Moore, P.E.	VP of Operations	ronnie@tfrinc.com	(512) 779-9926
Dennis Sissell	Safety Manager	tiffany@tfrinc.com	(512) 579-9123
Sharon Lyell	Project Administrator	Sharon@tfrinc.com	(512) 576-3000
Tiffany Jean	Contract Administrator	tiffany@tfrinc.com	(512) 565-0710
Jennifer Frankovsky	Business Development	Jennifer@tfrinc.com	(512) 567-6391
Kevin Rolison	Senior Project Manager	kevin@tfrinc.com	(512) 944-8766
Rigo Mejia	Site Manager	rigo@tfrinc.com	(512) 779-7722

Tipton F. Rowland, Chief Executive Officer

Mr. Rowland acquired his grandfather's company (Robinson & Son Tree Service, Memphis. TN) in 1988 and incorporated the company as TFR Enterprises, Inc. in 1989. A disaster services division was added in 1992 to include, debris management following a disaster event such as hurricanes, floods, ice storms, tornados and earthquakes. Projects that have been undertaken and successfully completed under his supervision include vegetative and C & D debris removal from Rights-Of-Way, vegetative and C & D debris removal from streams and canals, Temporary Debris Storage and Reduction Site (TDSRS) management, weed and brush control services, tree pruning, trimming and removal services, mulch and compost production services, vegetative debris



incineration (both open burn and air curtain), vegetative reduction by grinding, separation and recycling of C & D debris and demolition of residential structures. Mr. Rowland has overseen 100+ separate disaster response projects, federally funded by the Federal Emergency Management Agency (FEMA). By providing "hands-on" oversight as president and Chief Executive Officer of TFR Enterprises, Inc. he has successfully performed as damage assessment evaluator, cost proposal estimator, project supervisor, safety and compliance officer, and has assisted in interacting with local government officials in developing debris management policies in compliance with State and Federal (FEMA) reimbursement regulations.

Julie A. Rowland, Chief Financial Officer

Julie Rowland graduated from the University of Memphis in 1992 with a BA in Communications. Since joining the company in 1989, she has served as the administrative and financial accounting manager for all projects. She is responsible for the oversight of all financial records and systems for the company, overseeing a staff of 4 clerks. She is the principal advisor to the President on all matters relating to cooperative agreements and procurement, as well as financial management, controls, and accounting functions. She has overall responsibility for final reconciliation of accounts for issues involving subcontractors and clients. In addition, Julie Rowland is responsible for providing outside agencies such as banks, bonding and insurance companies and auditors with necessary financial information and assists the independent auditor with financial statements and income tax preparation.

Ronnie D. Moore, Vice President of Operations

Ronnie Moore received his Bachelor of Science degree in Civil Engineering from the University of Texas at Austin in 1978. He earned his Registered Professional Engineer (PE) license in January 1985.

Mr. Moore has worked for the Texas Department of Transportation (TXDOT) in the Bridge Design Division as a designer, and in the Aviation Division as a project manager. He also has extensive experience in the private sector as a design engineer for multi-million-dollar mixed-use land development projects as well as roadways, drainage and utilities, and as a senior project manager for the same types of projects.

Mr. Moore was the Bastrop County Engineer at the time of the Bastrop Complex Wildfire, which started September 4, 2011 and was not declared extinguished until Oct. 9, 2011. This fire was the most destructive Wildland-Urban Interface fire in the history of Texas. The fire burned rapidly out of control, scorching 32,400 acres, destroying 1,723 residential and commercial structures, torching an estimated 1.5 million loblolly pine trees, and claiming the lives of two people.

Mr. Moore was in charge of the debris removal operations during Bastrop County's recovery. The entire burn scar of this fire is in the critical habitat of a federally listed endangered species. Therefore, Mr. Moore worked together with U.S. Fish and Wildlife (FISH), FEMA, and the Texas Division of Emergency Management (TDEM) to ensure that all requirements of the Stafford Act, the Endangered Species Act (ESA) as well as FEMA and State requirements were adhered to during the debris removal portion of the recovery effort. Bastrop County's debris removal program has come to be considered a model program for post fire debris removal. Ronnie Moore has been a featured speaker on Debris Removal and adherence to governmental regulations during the debris removal operation, at both the TDEM annual conference, and the Capital Area Council of



T.F.R. Enterprises, Inc.

DISASTER RESPONSE DIVISION

Governments (CAPCOG) workshops for municipal and county Emergency Management personnel.

Dennis Sissell, Environmental and Safety Manager

Mr. Sissell has been in the hazardous materials containment, response and cleanup services industry since 1980. He has responded to various hazardous materials cleaning/removal and spill cleanup projects in mills and refineries such as Armco Steel, Shell, DuPont, Phillips and Hymont and several Municipal Solid Waste Treatment facilities. His Hazmat background includes training in containment, cleaning and disposal. Mr. Sissell is also D.O.T. certified in handling, packaging, and shipping of Hazardous Materials. He provides a knowledgeable and professional approach to the environmental and safety issues involved in the collecting, handling and disposal of Hazmat materials during the debris removal process.

Sharon Lyell, Project Administrator

Sharon Lyell joined the TFR team in 2006 following a successful career at Fisher Rosemount Systems, Inc., where she was pivotal in the reduction and accuracy of delivery times and ensured the vitality of operations by coordinating with the finance, scheduling, materials and manufacturing departments. This experience primed Ms. Lyell to seamlessly step into the role of Project Administrator in which she manages all subcontracting and employee resource needs for any and all FEMA declared disaster projects. Ms. Lyell's duties include any and all subcontractor records including Subcontract Agreements, appropriate certificates of insurance, work orders, lien releases and subcontractor payouts in addition to the preparation of all Certified Payrolls for Federal Projects. Furthermore, she has been cross-trained in the appropriate TFR accounting processes and managed accounts payable and bank reconciliations to ensure operations run efficiently and smoothly.

Kevin Rolison, Senior Project Manager

Mr. Rolison has over 17 years' experience in the disaster debris management industry and over 25 years' experience in heavy-equipment, including heavy haulers, self-loaders and grinders. Mr. Rolison came to TFR Enterprises in 2002 as a CDL; Class A Driver working on storm related projects in Virginia. In 2004, Mr. Rolison served our company as a project supervisor on various projects resulting from Hurricanes Charley, Frances, Jeanne and Ivan in the State of Florida. He continued as a Project and Site Manager in 2005 and 2006 on jobs in Louisiana and Texas resulting from Hurricanes Katrina and Rita. Prior to coming to TFR Enterprises, Mr. Rolison owned and operated his own hauling business, Rolison Trucking, Inc. In addition to his current role, Mr. Rolison has extensive knowledge of the maintenance and logistics of debris removal equipment, including Sterling Self-Loaders and Diamond Z Grinders.

Jennifer Frankovsky, Director of Business Development

Ms. Frankovsky has been a TFR team member since 2010. She is a graduate of Texas A&M with extensive training in DOT rules and regulations. Ms. Frankovsky is responsible for managing the Fleet Division of TFR. Her department is responsible for Department of Transportation (DOT) compliance (CMV, CDL Driver and Corporate); IFTA and IRP; TFR fuel program; 2290 heavy vehicle use tax; equipment sales, rentals and purchasing; vehicle and heavy equipment registration, titling and insurance. When a major disaster occurs, Ms. Frankovsky travels to the site to efficiently hire and train CDL drivers to ensure compliance with all DOT regulations and TFR policies and procedures. She works with Project Managers to identify necessary equipment needed to perform the job and mobilize the equipment to the job site.

**Tiffany Jean, Contract Administrator**

Mrs. Jean has provided contract administration, quality control, quality assurance, and project management to debris removal projects since 2008. Mrs. Jean is responsible for bid and contract documentation and management. She has also served as quality control and project manager during Hurricane Sandy and the devastating tornado that impacted Norman Oklahoma in 2013. In conjunction with securing more than 50 pre-position contracts, Mrs. Jean played a vital role in securing two (ACI) Single Award Task Order Contracts (SATOC) for Debris Management Services with the USACE that allows for ordering up to \$580 Million dollars per contract.

Rigo Mejia, Senior Project Manager

Rigo began his employment with TFR Enterprises, Inc. in 2008 as an equipment operator. He quickly became an expert as a tub grinder operator; working with Diamond Z 1463B and 1352BL tub grinders. He has managed TFR tub grinding operations for multiple disaster jobs, grinding as much as 800 cubic yards of debris an hour. In 2014, TFR purchased two new Diamond Z 4000TK horizontal grinders. He became efficient with operating the horizontal grinders as well, grinding up to 120 tons of debris an hour. As a proven leader in the tub-grinding department he became the Senior Project Manager of the grinding division.

Division of Responsibilities**President / Operations Planner**

The President will provide financial resources, equipment, and personnel in support of project. Supports and invests authority and oversight to Operations Manager, Safety Officer, Quality Control Officer, Environmental Officer, and Health and Safety Officer.

Vice President / Operations Manager

Has authority to commit Corporation, sign contract and modifications. The Vice President will report to the President and be a liaison between the Company personnel and Client Representative. The VP is responsible for contract interpretation and application to Company personnel, and implementation of Scope of Work.

FEMA Compliance Officer

FEMA Compliance Officer will report to the Operations Planner and Operations Manager. Responsible for reviewing contract documents and ensuring performance is completed to FEMA specifications including, but not limited to, eligibility of debris and Davis Beacon Act standards.

Safety Officer

Safety Officer will report to both the President and Operations Manager. Has complete responsibility and authority over all safety issues at all levels of contract performance including the power to unilaterally alter, suspend and/or halt any operation or portion thereof that endangers or potentially endangers life, health and safety or threatens the protection of the environment. Includes documentation, daily reporting requirements, communication and conducting onsite training and inspections.

Quality Control Officer (System Manager)

Quality Control Officer will report to the Operations Manager. Has complete responsibility and authority over matters relating to contract Scope of Work adherence and assignments of QC personnel to field crews. Includes documentation, daily reporting requirements, and communications.



T.F.R. Enterprises, Inc.

DISASTER RESPONSE DIVISION

Environmental Manager

Environmental Manager will report to the Operations Manager. Has complete responsibility and authority over matters relating to compliance with Environmental regulations and requirements, permitting and site inspection and approval. Includes documentation, daily reporting requirements, and communications.

Senior Project Manager

The Senior Project Manager will report to the Operations Manager, responsible for day-to-day operations, includes waste stream documentation, daily reporting requirements, communications, enforcement of Scope of Work, and oversight of Load and Haul and TDSRS Managers.

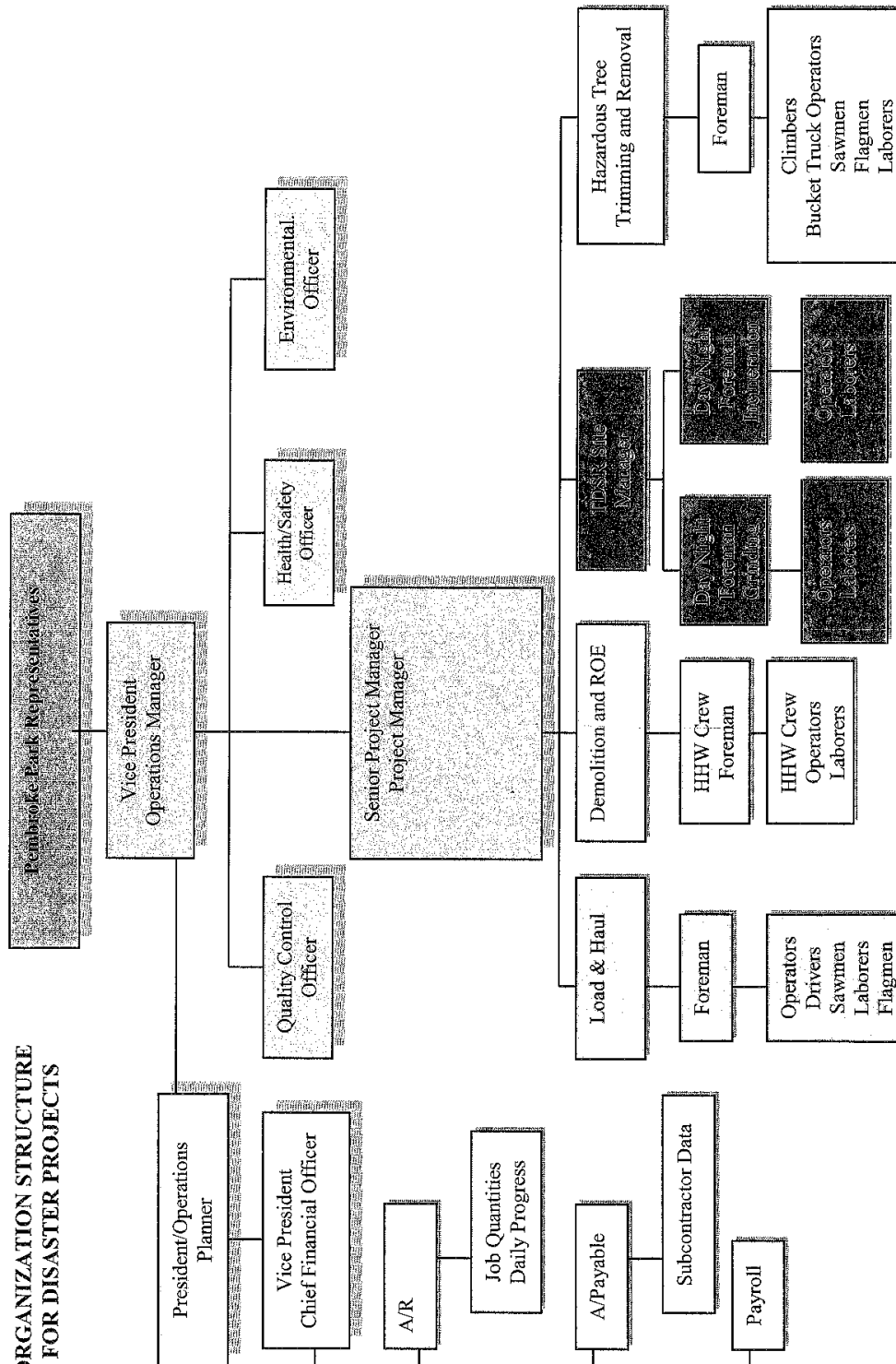
Project Manager

The Project Managers will report to a Senior Project Manager, responsible for waste stream documentation, daily reporting requirements, communications, enforcement of Scope of Work, and oversight of Right of Way crews and Crew Foremen.

Site Manager

Site Manager will report to a Senior Project Manager, responsible for waste stream documentation, daily reporting requirements, communications, enforcement of Scope of Work, and oversight of functions such as site entry and separation activities, debris reduction activities, White Goods/eWaste/HHW material separation and handling and C&D sorting, separating and recycling activities as well as general site management.

**ORGANIZATION STRUCTURE
FOR DISASTER PROJECTS**





T.F.R. Enterprises, Inc.

DISASTER RESPONSE DIVISION

Training and Certifications

TFR's disaster response team includes a variety of skills and certifications including NIMS Certification, Safety Certifications (OSHA), Quality Control, and Environmental Certifications.

Course No.	Course Name	Course No.	Course Name
IS-00001	Emergency Manager	IS-00909	Community Preparedness
IS-00005	An Introduction to Hazardous Materials	FLDOT	Approved Maintenance of Traffic, Advanced
IS-00020	Diversity Awareness Course 2016	FMCSA	Development of DOT-Required Safety Management Controls
IS-00035	FEMA Safety Orientation	GHC #TS10	Individual and Public Assistance
IS-00100	Introduction to Incident Command System	GHC #TS28	Lake County and State Logistic Response Center
IS-00200	ICS for Single Resources and Initial Action Incident	TEEX	16-Hour Work Zone Traffic Control
IS-00212	Introduction to Unified Hazard Mitigation	TEEX	4-Hour Train-the-Trainer Flaggers
IS-00632	Introduction to Debris Operations	TXDPS #G202	Debris Management
IS-00634	Introduction to FEMA's Public Assistance Program	TXDPS	Management of Spontaneous Volunteers in a Disaster
IS-00700	NIMS (An Introduction)	Fred Pryor	Project Management Workshop 6-Hour
IS-00800	National Response Framework	USACE	Construction Quality Management for Contractors
IS-00906	Basic Workplace Security Awareness	USACE	30-Hour Construction Safety
IS-00907	Active Shooter: What You Can Do	GHC #G202	TS10. Debris Management





BALDWIN
COX
ALLEN

- Commercial Insurance
- Construction Bonds
- Employee Benefits
- Personal Insurance

Insurance & Construction Bonds

April 23, 2019

Re: TFR Enterprises Inc. -- Bonding Capacity

To Whom It May Concern:

We have the pleasure of bonding TFR Enterprises, Inc (TFR) and can highly recommend this fine contractor to you. We feel they're a well-managed company with a history of completing their projects on time and within budget. The bonding capacity for TFR is in the range of **\$50 million single** and **\$100 million aggregate**. The current bonding company is Westchester Fire Insurance Company which is an A++ rated and Treasury Listed surety.

Our understanding is that TFR is being considered for a project on your behalf. Subject to the job being within the single and aggregate limits, normal review of the contract terms and conditions, confirmation of construction financing in the full amount of the contract, and any related underwriting items at the time of the request, we fully anticipate being able to provide the performance and payment bonds as required for your project.

This letter is offered as an indication of TFR's past experience and our confidence in the firm, and not to be construed as an agreement to provide surety bonds. Please be aware that the execution of payment & performance bonds is subject to the positive review of all normal underwriting considerations at the time of the request. Any specific request for bonds will be underwritten on its own merits and any arrangement for bonds required by any contract is a matter between the contractor and the surety and we assume no liability to you or your third parties, if for any reason we do not execute these bonds. Bonds will be provided when the project/task order in question is agreeable to both parties and proper contracts are in place.

Again, we can highly recommend TFR to you. Feel free to contact me should you have any questions about our fine client.

Sincerely,

Brock Baldwin
Principal
Baldwin-Cox Agency, LLC

P 972.644.2688 5930 Preston View Blvd. Ste. 200, Dallas, TX 75240 F 972.644.8035

WWW.BALDWINAGENCY.COM



PROSPERITY BANK®

Thursday, May 02, 2019

TFR Enterprises Inc.
P.O. Box 2312
Leander, TX 78646

RE: Banking relationship with TFR Enterprises Inc.

To Whom it may Concern:

T F R Enterprises Inc. as well as the principles Tipton and Julie Rowland, have been an excellent customers for over fourteen years. Currently, T F R Enterprises has a \$4,250,000 Revolving Line of Credit that is unfunded, and they keep considerable deposits with Prosperity Bank. The Rowlands have always performed as agreed, and are a pleasure to work with. If you have any questions please call me at 281-465-5308.

Sincerely,

Travis Freeman
Regional President

The Woodlands I-45 Banking Center • 25661 I-45 • Spring/Woodlands, Texas 77380 • Phone: 281-292-6691 • Fax: 281-298-5813

Member FDIC

website: www.prosperitybankusa.com

email: thewoodlands-i45@prosperitybankusa.com



Equal Housing Lender



Equipment Resources

TFR maintains an extensive number of equipment to provide our clients with greater value and to ensure the quality of our work. With the largest fleet in the industry coupled with numerous staging areas, TFR can respond to any natural or man-made disaster quickly and efficiently. This rapid



response capability provides the client with vital emergency road clearance services to allow federal, state and local officials access to debris restricted areas and begin the disaster recovery efforts. Often on TFR projects, our equipment and manpower completely fulfill all project scopes and requirement in a timely matter. When subcontractors are used on large-scale projects, TFR self performs all key elements of the project to satisfaction of the client and to certify the work is done properly to the TFR standard.

Furthermore, our in-house maintenance crew provides immediate support to our field operators to provide the sustainability of our equipment and operations. With years of experience working on Diamond Z's to overhauling dozer engines, TFR's maintenance crew is the logistical support necessary to ensure the limiting of costly downtime. Dedicated to their trade, TFR's maintenance crew can quickly identify, address and repair any problem befalling our equipment and additionally, make the appropriate modifications on other similar equipment to avoid future pitfalls.

For large-scale projects, TFR can augment our own resources with local rental suppliers in the area. TFR maintains valuable, fruitful relationships with rental companies to rapidly obtain any additional equipment needed to perform the work under contract. With corporate accounts and a priority call rating with Hertz Equipment Rental, Nations Rent and Rental Services Company, TFR can readily access hundreds of pieces of specialized equipment quickly to achieve desired project goals and time requirements. Furthermore, with years of loyalty with National Dealers for Caterpillar, Prentice Loaders and Diamond Z Corporation, TFR can obtain new and used equipment for rent or purchase faster than any other company in the industry. This vital lifeline to equipment suppliers allows TFR to mobilize a job however large and specialized the project may be.

Highlighting just a few pieces of equipment, TFR possesses eight (8) Diamond Z Tub Grinders with a 14' diameter tub operating off 1000 HP Caterpillar engines reducing, at



T.F.R. Enterprises, Inc.

DISASTER RESPONSE DIVISION

capacity, 1,200 CY of "woody" debris an hour. With the largest fleet of grinders in the industry, TFR can operate and manage 8 TDSR sites with strictly its own resources. This provides any project, and the TFR management team, with the flexibility to coordinate debris reduction efforts and perform multiple contracts simultaneously. Additionally, in locations of relative remoteness, TFR can deploy one (1) of five (5) Mobile Command Units to provide immediate logistical, operational and administrative support.

Detailed below is a list of available TFR and subcontractor owned equipment:

<i>Description</i>	<i>Company Owned</i>	<i>Subcontractor Owned</i>
Tub Grinder (Diamond Z- 1000HP)	8	12
Horizontal Grinder	2	5
Stump Grinder	2	30+
Excavators	13	37
Wheel Loaders	4	46
Track Loaders	3	64
Bulldozers	17	16
Air Curtain Incinerator	4	10
Skid Steer	4	100+
Self-Loading/Knuckleboom Trucks	30	300+
Pup-Trailers	7	100+
Truck Tractor	7	500+
Walking Floor Trailers	7	100+
Low Boy Trailers	4	18
Service Trailers	5	8
Flat Bed Trailers	6	100+
Bucket Trucks	2	100+
Service Trucks/ Foreman Vehicles	17	50+
Office Trailers	5	50+
Light Towers	2	50+
Air Compressor	2	75+
Turf Rake	1	10+
Power Screen	2	10+
Water Truck	2	10+

TFR has corporate accounts setup with the following equipment rental companies:



**Subcontractors**

TFR's subcontractor database contains more than 1,000 potential subs that specialize in emergency debris removal services. Based on past performance, equipment availability, mobilization, insurance, and prompt payment to second tier subs, TFR has thoroughly screened each company's capabilities. The following pages list subs recently under contract with TFR during the 2017&2018 storm season.

T.F.R. Enterprises, Inc.
Subcontractors Suppliers

Vendor	Address	City	St	Zip	Phone
Alwest Transport LTD	RR 4. Site 3 Box 6 Olds, AB T4H 1T8	Olds	AB	T4H1T8	403-415-5097
Chad Ward Inc	24471 Hwy 91 Hanceville, AL 35077	Hanceville	AL	35077	256-990-5770
HAL Construction LLC	400 Broadway St Homewood AL 35209	Homewood	AL	35209	205-887-6302
Hunter Fuzzell	3954 Wimbledon Park	Mobile	AL	36608	404-936-4833
Moore Lawn & Landscape	PO Box 360852	Birmingham	AL	35236	205-427-2568
Oak Hill Construction LLC	29752 Sandy Landing Road Andalusia, AL 36421	Andalusia	AL	36421	
Southeastern Logistics, LLC	3840 Mance Newton Rd Ste 1 Midland City, AL 361	Midland City	AL	36350	
Ward Land & Timber, LLC	PO Box 407	Evergreen	AL	36401	251-300-0062
Z and H Enterprises, LLC	24450 Bay Forest Dr Foley, AL 36535	Foley	AL	36535	251-597-8000
Global Rental Co. Inc	33 Inverness Center Pkwy Ste 250	Birmingham	AL	35242	205-991-7972
Black Services	3378 CR 33	Fyffe	AL	35911	256-601-7518
Carter Global	23111 IH 30 S	Bryant	AR	72022	501-993-2219
Conway Enterprises, Inc	20 Promesa Pl	Hot Springs	AR	71909	608-445-0257
John L Weaver	1826 Hwy 19	Prescott	AR	71857	870-796-1658
Mark Carter dba Carter Global	23111 IH 30 S Bryant, AR 72022	Bryant	AR	72022	
McFadin Global Construction, Inc	535 Enterprise Ave	Conway	AR	72032	501-472-8869
Moore's Dozer Service	PO Box 347	Glenwood	AR	71943	870-223-1880
Troy Brown	104 Magan Dr	Monticello	AR	71655	870-723-5098
Labor Finders	PO Box 2363	Benton	AR	72018-2363	501-776-4060
A&A Trucking LLC	3833 N Bosque Road Golden Valley, AZ 86413	Golden Valley	AZ	86413	928-565-5590
Sunstate Equipment Co	PO Box 52581	Phoenix	AZ	85072-2581	972-245-5656
Chriso Tree Trimming	PO Box 22137 Bakersfield, CA 93390	Bakersfield	CA	93390	661-366-0246
Core Tree Care	11762 De Palma Rd	Corona	CA	92883	951-492-1933
Granite Construction Inc	PO Box 6744 Santa Barbara, CA 93160	Santa Barbara	CA	93160	805-879-5305
Silverstrand Construction	11696 Sorrento Valley Road San Diego, CA 92121	San Diego	CA	92121	858-444-1978
Inland Empire Equipment	17034 Red Cedar Ct	Fontana	CA	92337	909-697-5244
Myers Tire Supply	PO Box 100169	Pasadena	CA	91189-0169	210-225-4291
Triton Transport Ltd.	44137 Progress Way	Chilliwack BC V	CA	V2ROW3	604-792-4416
Jim's Pride Landscaping & Maintenance	13195 N Highland Cir	Littleton	CO	80125	303-948-6488
Front Range Landfill	PO Box 320	Erie	CO	80516	303-673-9431
Larimer Solid Waste	200 W Oak St	Fort Collins	CO	80521	970-498-5764
Lenahan Land Clearing & Grinding	PO Box 762	Southbury	CT	06488	860-355-4445
A Soto Southern Ag Inc	2810 State Street	Immokalee	FL	34142	
Allied Trucking of Florida, Inc	10741/10761 NW 89th Ave Hialeah Gardens, FL 3	Hialeah Garden	FL	33018	305-885-6464
ArborWorks, Inc.	1425 Coconut Creek Court Fort Meyers, FL 33901	Fort Myers	FL	33901	951-492-1933
Arthur Auville	8061 East Emerald Ln	Floral City	FL	34436	863-232-2137
Backstrom Trucking	9 Bayside Dr Palm Coast, FL 32137	Palm Coast	FL	32137	218-370-0488
Bali Consulting, LLC	320 Valley Dr	Longwood	FL	32779	407-808-8803
Branching Out	3158 Swalls Rd Alford FL 32420	Alford	FL	32420	
CSA Land Clearing	17771 Wells Rd	Fort Myers	FL	33912	239-543-8210
Dawnell Ayres	332 Gathering Oaks Dr	Tallahassee	FL	32308	512-825-1362
DG&S Enterprises	106 Bream St	Haines City	FL	33844	863-581-7293
Downrite Engineering Corp	14241 S.W. 143 Court Miami, FL 33186	Miami	FL	33186	305-232-2340
Dyna Trucking	PO Box 3663 Clearwater, FL 33767	Clearwater	FL	33767	727-278-8511
East Coast Site Works	3659 South 25th St	Fort Pierce	FL	34981	772-519-0731
Florida Paving & Trucking Services	30451 SW 217 AVE	Homestead	FL	33030	305-219-1031
G Hemphill Tree Service	6020 Camp Cypress Rd	St Cloud	FL	34773	407-948-9364

T.F.R. Enterprises, Inc.
Subcontractors Suppliers

Vendor	Address	City	St	Zip	Phone
Gallegos Trucking Inc	1875 Copenhagen Rd	Fort Pierce	FL	34945	772-215-7525
Gibbons Fence Company	2050 Country Manor St Bartow, FL 33830	Bartow	FL	33830	863-581-3618
Gill Sikes	PO Box 999	Steinhatchee	FL	32359	352-949-6798
Green's Tree & Landscape	2806 42nd St	East Bradenton	FL	34208	
Haulin Dixon	8567 SE Fern St	Hobe Sound	FL	33455	772-209-8288
Kessler Hauling Inc.	950 Pulitzer Rd	Ft. Pierce	FL	34945	772-201-0548
Lopez Trucking LLC	1710 Wyoming Ave	Fort Pierce	FL	34982	850-445-7487
Lucas Garage & Trucking	3021 US Hwy #1	Mims	FL	32754	321-567-0297
Macias & Sons	2613 S 29th	Ft Pierce	FL	34981	772-215-6310
Macias Landscape Inc dba Miguel Macias	2295 Coolidge Road	Fort Pierce	FL	34945	772-216-3539
National Waste Management, Inc.	PO Box 290639	Port Orange	FL	32129	318-466-9615
Nicolas Macias	3659 S 25th St	Ft Pierce	FL	34981	772-519-0731
Pine Island Groupo, LLC	751 Kirkland Rd Chipley, FL 32428	Chipley	FL	32428	850-326-0974
R/O Harvesting	PO Box 665	Okeechobee	FL	34973	863-634-4372
Rio Indio, LLC	5735 Briargate	Fort Pierce	FL	34981	772-200-7334
Sampson Tree Service Co	2170 SW Conant Ave	Port St. Lucie	FL	34953	772-336-3456
T-Roy & Sons, Inc.	1121 N Houston Ave	Live Oak	FL	32064	386-362-7054
USA Services	PO Box 520580	Longwood	FL	32752	407-702-7606
ZZ Truck Inc	1221 Delores Street E	Lehigh Acres	FL	33974	305-304-2893
Absolute Asphalt Services Inc	6 Old Post Road	Longwood	FL	32779	407-878-3155
Acme Barricades	9800 Normandy Blvd	Jacksonville	FL	32221	904-781-1950
All Keys Port-A-Let	PO Box 367 Tavernier, FL 33070	Tavernier	FL	33070	
Anderson Rentals Inc.	PO Box 765	Mims	FL	32754-0765	321-269-9957
Anderson Rentals Inc.	PO Box 765 Mims, FL 32754-0765	Mims	FL	32754	321-269-9957
Arrow Service and Towing	541 Carswell Ave Holly Hill, FL 32117	Holly Hill	FL	32117	386-255-2138
Atlantic Coast Transport, LLC	3120 Rogers Rd	Fort Pierce	FL	34981	
Aucilla Area Solid Waste	1313 SW Greenville Hills Rd Greenville, FL 32331	Greenville	FL	32331	850-948-4875
Better Barricades, Inc.	1725 Tionia Rd	New Smyrna B	FL	32168	386-427-4971
Boulevard Tire Center	816 S. Woodland Blvd Deland, FL 32720	Deland	FL	32720	386-734-6447
DeFord's Fuel & Oil, Inc.	PO Box 175	St. Augustine	FL	32085	772-829-2251
Edgewater Recycling	PO Box 1446	Edgewater	FL	32132	386-689-3648
Emergency Standby Power LLC	17 Duval Street Fort Walton Beach, FL 32547	Fort Walton Be	FL	32547	850-862-6540
Fast Track Logistics	10200 NW 110 Ave, Ste 1 Miami, FL 33178	Miami	FL	33178	
Flagler Construction Equipment LLC	PO Box 17957	Clearwater	FL	33762-0957	407-850-9614
Florida Equipment Service and Repair Inc	1530 Sunrise Dr. Merritt Island, FL 32952	Merritt Island	FL	32952	321-543-0133
Grinder Wear Parts, Inc.	2062 20th Ave SE	Clearwater	FL	33771	503-982-0880
Hamilton County Landfill	4652 SW 107th Ave Jasper, FL 32052	Jasper	FL	32052	321-543-0133
Knight Jon Boy	PO Box 914	Bunnell	FL	32110	386-437-3894
Lank Oil	PO Box 100909 Ft Lauderdale, FL 33310	Ft Lauderdale	FL	33310	954-978-8600
Lee County Solid Waste	10550 Buckingham Rd Ft Myers, FL 33905	Ft. Myers	FL	33905	
Leon County Solid Waste	7550 Apalachee Pkwy	Tallahassee	FL	32311	
Miami-Dade County Dept of Solid Waste	2525 NW 62nd Street, 5th Floor Miami, FL 33147	Miami	FL	33147	305-514-6610
North Oak Recycling	2270 Dobbs Road St Augustine, Fl 32086	St Augustine	FL	32086	904-770-2490
Putnam County Central Landfill	P.O. Box 758	Palatka	FL	32178-0758	
Rainey Cawthon Distributor	601 W Madison Street	Tallahassee	FL	32302	850-222-1948
S & B Machine, LLC	301 DeLand Crossings Blvd. DeLand, FL 32724	DeLand	FL	32724	
Samsula Waste Inc	363 S. State Rd 415	New Smyrna B	FL	32168	

T.F.R. Enterprises, Inc.
Subcontractors Suppliers

Vendor	Address	City	St	Zip	Phone
Seminole County Solid Waste Mgmt	500 West Lake Mary Blvd	Sanford	FL	32773	
Yahl Mulching & Recycling	2250 Washburn Ave Naples, FL 34117	Naples	FL	34117	239-352-7888
Bolgers Tree Service	122 Holmes Dr	Dublin	GA	31027	478-278-5876
Brian Brinson dba Brinson Tree & Stump	339 Kelsey Rd Millen GA 30442	Millen	GA	30442	706-526-8686
Brown's Tree And Logging Service	3020 Mirian Court	Decatur	GA	30032	678-887-4770
Horner Services, LLC	1730 Old Watson Springs Rd	Watkinsville	GA	30677	406-310-0976
KDF Enterprises, LLC	310 Tidwell	Alpharetta	GA	30004	407-388-5597
Kelly's Clearing & Grinding	13802 Hwy 144	Richmond Hill	GA	31324	912-656-8374
Parkway Tire and Service	19 Antebellum Ct. SW Cartersville, GA 30120	Cartersville	GA	30120	407-233-5576
Southeastern Modular Construction	971 Frison Rd Millen GA 30442	Millen	GA	30442	706-871-7593
Terry Bucks Contracting, LLC	2595 Gillsville Hwy	Gainesville	GA	30507	678-316-1750
ALL Star Mobile RV	5322 Bogus Rd	Gainesville	GA	30506	
Atlanta Belting Company	Po Box 105774 Dept 80049483 Atlanta, GA 30348	ATLANTA	GA	30348	8002415780
Bobcat of Orlando	5640 PO Box 105046 Atlanta, GA 30348-5046	ATLANTA	GA	30348	407-273-7383
Colonial Fuel and Lubricant Services, Inc	PO Box 576 Savannah, GA 31402-0576	Savannah	GA	31402	844-710-2357
HEAVYQUIP	PO BOX 741190	Atlanta	GA	30374-1190	281-481-6735
Kelly Services, Inc.	PO Box 530437	Atlanta	GA	30353-0437	
Neff Rental	PO Box 405138	Atlanta	GA	30384-5138	512-845-7051
SUNBELT RENTALS	PO BOX 409211	Atlanta	GA	30384-9211	843-445-9960
Synergy Rents LLC	PO Box 105046	Atlanta	GA	30348-5046	386-274-1002
TRC Staffing Services	PO Box 468389 Atlanta, GA 31146-8389	Atlanta	GA	31146	386-252-0882
Waste Management - Florida	PO Box 10543 Atlanta GA 30348	Atlanta	GA	30348	713-354-5200
Diamond Z Manufacturing	11299 Bass Lane	Caldwell	ID	83605	208-585-2929
DZ Grinders LLC AKA Diamond Z	11299 Bass Lane Caldwell ID 83605	Caldwell	ID	83605	208-585-2929
Rule Steel Tanks, Inc	11299 Bass Lane	Caldwell	ID	83605	208-585-3031
A-1 Tree Care	1099 Belaire Ct Decatur, IL 62526	Decatur	IL	62526	217-520-2811
JT's Tree Service	15649 N Lakeview Dr Effingham, IL 62401	Effingham	IL	62401	217-240-2262
JJ Keller	PO BOX 6609	Carol Stream	IL	60197-6609	
Southeast OKC landfill	PO box 99799	Chicago	IL	60696-7599	405-672-7379
Buchanan Hauling & Rigging, Inc.	4625 Industrial Rd Fort Wayne, IN 46825	Fort Wayne	IN	46825	260-471-1877
Poseidon Barge	725 Parr Road Berne, IN 46711	Berne	IN	46711	866-992-23743
Richard Clemons dba Clemons Tree Serv	13510 Chase St Crown Point, IN 46307	Crown Point	IN	46307	219-746-9235
Pac Van, Inc.	Indianapolis, IN 46216	Indianapolis	IN	46216	
Custom Tree Care Inc	3722 SW Spring Creek Ln	Topeka	KS	66610	785-221-7550
Kansas City Tree Care LLC	5217 Walmer	Mission	KS	66202	913-894-4767
Lakeside Tree Service	18987 W 164th St	Olathe	KS	66062	913-709-1569
United Disaster Response LLC	5217 Walmer	Mission	KS	66202	913-963-8403
American Crane & Tractor	2200 State Line Road Kansas City, KS 66103	Kansas City	KS	66103	713-371-8585
Blue Beacon	PO Box 856680	Salina	KS	67402	785-825-0904
Freightquote.com	16025 W 113th Street Lenexa KS 66219 US	Lenexa	KS	66219	888-595-8844
Reno Truck & Tractor	14149 234 St Tonganoxie, KS 66086	Tonganoxie	KS	66086	
Team DriveAway	401 W. Frontier Ln, Ste 100 Olathe, KS 66061	Olathe	KS	66061	888-595-8844
Douglas Keeton	367 Yocum Rd	West Liberty	KY	41472	606-495-7467
Mr Pressure	2855 Collins Hwy	Pikeville	KY	41501	606-794-1985
Oakland Farms Trucking	1089 Brandy Lane Richmond, KY 40475	Richmond	KY	40475	859-200-7929
Aqua Tech	Nova Drive Broussard, LA 70518	Broussard	LA	70518	337-837-3999
Cabildo Services	1515 Poydras St Suite 2270 New Orleans, LA 701	New Orleans	LA	70112	504-524-8650

T.F.R. Enterprises, Inc.
Subcontractors Suppliers

Vendor	Address	City	St	Zip	Phone
Coastland Trucking, LLC	1344 Avenue Lacroix	Covington	LA	70433	504-481-4864
Michael Munna	6301 Paris Rd	Chalmette	LA	70043	504-650-0063
Ridgeback, LLC	48100 Hwy 16	Franklinton	LA	70438	985-515-2585
Coastal Heavy Haulers	2511 SE Evangeline Thruway	Lafayette	LA	70508	337-232-9241
Complete Staffing	3101 Ernest Suite 4	Lake Charles	LA	70601	337-494-1295
G&M Rentals	4307 Coteau Rd New Iberia, LA 70560	Iberia	LA	70560	
Gator Environmental Waste Solutions, LL	10110 Pecue Lane	Baton Rouge	LA	70810	
Gordon's Disposal, LLC	614 Coteau Rd	New Iberia	LA	70560	
Gordon's Landfill, LLC	6505 Coteau Rd	New Iberia	LA	70560	
Greenpoint, Inc	PO Box 417	Broussard	LA	70518	
H&E Equipment Services	7500 Pecue Lane	Baton Rouge	LA	70809	1-866-322-6577
Leaf Services LLC	118 Tchefuncte Parc Drive	Madisonville	LA	70447	985-206-9509
PMI Resource Inc	242 Lynnbrook Blvd Shreveport, LA 71106	Shreveport	LA	71106	318-869-4555
Traffic Control Products Co. Of Louisiana	2230 Tower Street	Denham Spring	LA	70726-4900	225-665-7950
Traffic Control Products Co. Of Louisiana	2230 Tower Street Denham Springs, LA 70726-4900	Denham Spring	LA	70726	225-665-7950
Wilco Marsh Buggies, Inc	PO Box 710 Marrero, LA 70073	Marrero	LA	70073	504-341-8487
J Carlson Trucking	7023 Harry Peterson Dr	Foster	MI	49832	906-282-6801
Fastenal	PO Box 1286	Winona	MN	55987-1286	512-331-4563
Atlas Tree Care, LLC	PO Box 11630	Kansas City	MO	64138	816-824-9566
Crooked River	18025 Highway C	Trimble	MO	64492	816-813-9007
Dotson & Sons Logging	4500 Gordon Road	Strurgeon	MO	65284	816-564-1761
Double D Disaster Relief LLC	1101 North 25th St	Bethany	MO	64424	660-425-0763
Gary Long	22369 Audrain Co Rd 9832	Mexico	MO	65265	573-721-1736
Timberline Trading Inc	PO Box 643 Lathrop, MO 64465	Lathrop	MO	64465	816-564-1761
Tri Rivers Logging Inc.	PO Box 553	Cameron	MO	64429	816-632-6283
Tri Rivers Logging Inc.	PO Box 553 Cameron MO 64429	Cameron	MO	64429	816-632-6283
Custom Truck One Source	7701 Independence Ave Kansas City, MO 64125	Kansas City	MO	64125	816-241-4888
Grainger	Dept 868917360	Kansas City	MO	641414	1-800-472-4643
Hampel Oil	PO Box 875477	Kansas City	MO	64187	877-430-6426
Ozark Machinery Company	10399 Co Rd 8270	West Plains	MO	65775	417-256-8178
Titan Machinery, LLC	10399 CR 8270 West Plains, MO 65775	West Plains	MO	65775	417-413-4617
TURBO SUPPLY	PO Box 4286	Joplin	MO	64803	888-291-7797
Davy Busby DBA Famco	597 Davy Lane Lucedale, MS 39452	Lucedale	MS	39452	601-770-0902
Forrester & Associates	181 East Main St	Ackerman	MS	39735	662-285-3853
Lonnie Roberts II dba Lil Al's Tree	2651 Neely Avera Rd Neely, MS 39461	Neely	MS	39461	601-788-7755
PK Diesel	13000 Spencer Wilson Rd Ven Cleave, MS 39565	228-297-4296	MS	39565	228-297-4296
Ruiz Contracting Solutions, LLC	10380 Three Rivers Rd Gulfport, MS 39503	Gulfport	MS	39503	228-224-0438
Carolina Tree Debris Inc.	1417 Old Watkins Rd	Raleigh	NC	27616	601-569-2305
Disasater Recovery Group & Tree	556 Long Shoals Rd	Arden	NC	38704	828-684-3961
East Coast Disaster Recovery	413 N Railroad Ave	Beaulaville	NC	28518	910-290-2762
Graham County Land Company	750 Tallulah Rd	Robbinsville	NC	28771	828-479-3581
Slickrock Development, LLC	750 Tallulah Road Robbinsville, NC 28771	Robbinsville	NC	28771	828-735-2581
Stafford Debris Removal	204 Ann St	Goldboro	NC	27534	919-440-1218
TSI Disaster	PO Box 423	Erwin	NC	28339	407-891-8005
Ascendum Machinery, Inc.	9115 Harris Corners Parkway, Suite 450	Charlotte	NC	28269	704-494-8100
Ascendum Machinery, Inc.	9115 Harris Corners Parkway, Suite 450 Charlotte	Charlotte	NC	28269	704-494-8100
Berico Fuels, Inc.	2200 E Bessemer Ave	Greensboro	NC	27405	336-273-8663

T.F.R. Enterprises, Inc.
Subcontractors Suppliers

Vendor	Address	City	St	Zip	Phone
Bobcat of New Bern	4773 Highway 70 East New Bern, NC 28561	New Bern	NC	28561	252-636-1837
Columbus County Landfill	111 Washington Street Whiteville, NC 28472	Whiteville	NC	28472	910-640-6611
Couch Oil Company	PO Box 2753 Durham, NC 27715	Durham	NC	27715	
Grice's Used Trucks & Garage	5300 US-421 Wilmington, NC 28401	Wilmington	NC	28401	910-343-8036
Premier Staffing Solutions	3806 D Park Ave	Wilmington	NC	28403	910-793-1010
RDO Equipment Co	PO Box 7160	Fargo	ND	58106	701-526-9700
R & L Transport	708 Longfellow St Woodbine, NJ 08270	Woodbine	NJ	08270	
Riccelli Enterprises, Inc	PO Box 6418 Syracuse, NY 13217	Syracuse	NY	13217	315-433-5115
Scott Macon Equipment Rental	800 3rd Avenue 16th Floor New York, NY 10022	New York	NY	10022	212-755-8200
FECON	3460 GRANT DRIVE LEBANON OH 45036 US	Lebanon	OH	45036	513-696-4430
Mosley Welding	6108 Saddleback Dr	Oklahoma City	OK	73150	405-615-4226
Bruce Sloan Tire Service	PO Box 5461	Norman	OK	73070	405-830-0022
Express Employment Professionals	PO Box 269011	Oklahoma City	OK	73126	
Kirby-Smith Machinery, Inc	PO box 270360	Oklahoma City	OK	73137	800-375-3339
Kudron Trucking	PO Box 72024	Oklahoma City	OK	73172	405-373-0472
Quality Towing Service	4204 Classen Cir	Norman	OK	73071	405-360-1869
Eagle Rock Freight	PO Box 559	Eagle Point	OR	97524	541-973-2690
Davidson Trucking	182 Banner Ridge Rd	Mahaffey	PA	15757	814-592-5813
RZ Contractors, Inc	PO Box 1707 Caguas, PR 00726	Caguas	PR	00726	
Antilles Power Depot, Inc	1000 Road 860 Carolina, Puerto Rico 00987-7187	Carolina	PR	00987	787-622-9330
Garden Max and Power Equipment	1635, 1601 Ave Central San Juan, PR 00920	San Juan	PR	00920	787-706-1219
Green Group Inc.	PO Box 1287 Fajardo, PR 00738	Fajardo	PR	00738	787-863-5697
Buddin Construction	995 Winkles Rd Sumter, SC 29153	Sumter	SC	29153	
Ferrell Construction	10480 Hwy 707	Myrtle Beach	SC	29588	843-458-4135
State Tree Service, LLC	852 S Guinard Dr	Sumter	SC	29150	803-491-7559
Willis Recovery LLC	1131 Hickin Rd	Chester	SC	29706	803-5119-6157
Comeback Rentals	4880 Dick Pond Rd	Myrtle Beach	SC	29588	843-293-7368
Creative Fence Concepts	4462 Holmestown Rd	Myrtle Beach	SC	29588	843-907-2222
Dysart Trucking	5304 Lands Down Dr	Sioux Falls	SD	57106	605-351-5052
Hodkinson Construction	PO Box 87959	Sioux Falls	SD	57109	605-941-0290
Jacobsen Tree Experts	8109 S Brett Ave	Sioux Falls	SD	57108	605-323-8177
John Nelson Trucking	7917 W 42nd St	Sioux Falls	SD	57106	605-940-7566
Robert Bungert	8811 Valley View Dr	Sturgis	SD	57785	605-490-1028
Lacey Rentals	PO Box 586	Brandon	SD	57005	605-330-2747
4 Corners Truck Service	1282 W Highway 25/70	Dandridge	TN	37725	865-202-2712
Isis Tree	2779 Morning Grove Ct	Cordova	TN	38016	901-292-6576
Robinson Tree Service, Inc	2807 Farrisview Rd Memphis, TN 38118	Memphis	TN	38118	901-289-8222
South East Mowing, LLC	1992 Hwy 75	Blountville	TN	37617	423-323-1224
DeLoy Brown Petroluem LLC	319 Miller Ave	Crossville	TN	38555	931-484-5021
Don's Truck Service	1625 Salem Rd Cookeville, TN 36506	Cookeville	TN	36506	931-528-8135
Industrial Rubber	PO Box 23116	Nashville	TN	37202	931-528-1818
Stowers Machinery Corp	PO Box 14802	Knoxville	TN	37914	865-546-1414
Yardworks, Inc.	4921 Hickory Hill Drive Memphis, TN 38141	Memphis	TN	38141	901-360-0686
Aaron Johnson	6917 Riverton Dr	Austin	TX	78729	512-775-0878
Aspen Tree Service	2303 Pebble Beach Dr	Austin	TX	78747	512-552-5966
Barrientos Construction	826 Hwy 95	Bastrop	TX	78602	512-971-5056
BG Trucking	6249 Gulfway Drive Groves, TX 77619	Groves	TX	77619	409-548-4252

T.F.R. Enterprises, Inc.
Subcontractors Suppliers

Vendor	Address	City	St	Zip	Phone
Burkett Construction	105 Falon Lane Liberty Hill, TX 78642	Liberty Hill	TX	78642	512-748-5678
C&E Debris Removal	1418 CR 27550	Honey Grove	TX	75446	904-261-3330
C.J. Express, Inc.	3162 Terrell Street Beaumont, TX 77701	Beaumont	TX	77701	832-594-4626
Charles Gamelin	4903 Rose Quartz Dr	Killeen	TX	76542	512-921-5185
Chrome Enterprises	14 South Greywing Pl	The Woodlands	TX	77382	936-275-2547
Dennis Sissell	7014 Riverton	Austin	TX	78729	512-579-9123
Diver Dan Diving Service, Inc.	PO Box 1408 Groves, TX 77619	Groves	TX	77619	
Dusty Berryhill	201 E Leon	Llano	TX	78643	325-248-4479
Francisco Perez	115 Oak Grove Circle	Dale	TX	78616	512-334-9040
Greenseen	6403 Cindy Lane	Houston	TX	77008	713-298-2591
Iron Horse	2635 CR 3185 Mt Enterprise TX 75681	Enterprise	TX	75681	936-554-0891
Kenneth Caplan	2505 Colleen Dr	Pearland	TX	77581	816-824-9566
Lampasas Trucking	1550 N US Highway 281 Lampasas, TX 76550	Lampasas	TX	76550	512-556-3000
Llano River Fence	11418 Lake June Rd Balch Springs, TX 75180	Balch Springs	TX	75180	214-466-1037
Lyellco, Inc	7503 White Oak Dr	Lago Vista	TX	78645	512-576-3000
Matoka, Inc	104 Shady Lane	Austin	TX	78702	512-423-5537
Mayo Mulch, Sand and Gravel, Inc.	P.O. Box 746	Navasota	TX	77868	713-503-4258
McLaughlin Transport, LLC	PO Box 1544	New Waverly	TX	77358	713-416-8581
Mike Berryhill	201 E Leon	Llano	TX	78643	325-248-1142
R & S Tractor and Dump Truck Service	5199 Victory Lane Orange, TX 77630	Orange	TX	77630	409-735-6588
Redwine Enterprises, Inc.	201 Valley Forge Port Arthur, TX 77640	Port Arthur	TX	77640	409-284-4000
Reid Services	1609 Lantern Light Drive Round Rock, TX 78681	Round Rock	TX	78681	386-689-3648
Rocking L Mulching & Property Services	1442 FM 2054 Tennessee Colony TX 75861	Colony	TX	75861	435-219-0091
Rusty Jones	559 West Broad Street Cookeville, TX 38501	Cookeville	TX	38501	
Spartan Divers	670 Thiele Rd Yoakum, TX 77996	Yoakum	TX	77996	
Three-B's Stump Removal	PO Box 149 Carthage, TX 75633	Carthage	TX	75633	
TNK Services	1013 N 8th Street Killeen TX 76541	Killeen	TX	76541	
1st Fire Safety	PO Box 1238	Cedar Park	TX	78613	512-777-1555
3TM Transport LLC	3411 Brinmont Ln,	Katy	TX	77494	832-745-9173
A Line Auto Parts	700 North Park Circle	Cedar Park	TX	78613	
A&W Water Well Service	PO Box 213	Leander	TX	78641	512-259-1732
A-1 Tire & Service	1208 E. State Hwy 29	Llano	TX	78643	325-247-5156
ABC Erosion Control, Inc	PO Box 30317	Austin	TX	78755	512-844-4638
Absolute Diesel	519 FM Rd 1431	Kingsland	TX	78637	512-985-7462
Action Propane	2601 South Highway 183	Leander	TX	78641	
Action Roll-Offs, Inc.	PO Box 1414	Hempstead	TX	77445	979-826-2815
Adobe Machinery Services, LLC	P.O. Box 1289	Tomball	TX	77377	281-351-5053
Advanced Flamecutting & Steel, Inc.	1320 Alameda Genoa Rd	Houston	TX	77047	713-970-1756
Airgas - Mid South	PO Box 676015	Dallas	TX	75267	918-585-2611
Alamo Welding Supply Co., Inc.	PO Box 6356	Austin	TX	78702	512-476-9400
All Star Land Surveying	9020 Anderson Mill Rd	Austin	TX	78641	512-249-8149
Anderson Machinery Co	PO Box 140916 Austin, TX 78714	Austin	TX	78714	512-272-8133
Art's Truck & Equipment	3001 W Expressway 83	McAllen	TX	78503	956-686-2326
Austin Brake & Clutch Supply, Inc.	8151 North Lamar Blvd.	Austin	TX	78753	512-836-0482
Bane Machinery Houston, LP	PO Box 541355	Dallas	TX	75354	281-443-7667
BFI Colonial Landfill	PO Box 677839	Dallas	TX	75267	
Binswanger Glass	8733 Burnet Rd	Austin	TX	78757	512-454-7755

T.F.R. Enterprises, Inc.
Subcontractors Suppliers

Vendor	Address	City	St	Zip	Phone
Black Rose Steel & Trading	PO Box 876	League City	TX	77574	281-332-7673
BlueLine Rental	PO Box 840062 Dallas TX 75284 US	Dallas	TX	75284	281-540-2005
Bobcat Quality Equipment	11146 IH 35 North	San Antonio	TX	78233	210-337-6136
Capitol Auto Parts	14211 Ranch Rd 12	Wimberley	TX	78676	512-847-5262
Capitol Bearing Service	PO Box 190	Round Rock	TX	78680	512-244-2248
Capitol Hydraulics	P.O. Box 190	Round Rock	TX	78680-0190	
Cedar Park Wrecker & Recovery Service	PO Box 1745	Cedar Park	TX	78630	512-267-5100
Crocker Crane Rentals	PO Box 1469	Leander	TX	78641	512-258-1323
Diesel Specialists	1215 Carpenter Road	Humble	TX	77396	281-446-1230
Diesel Tech Services, Inc.	PO BOX 1724	Leander	TX	78641	512-983-4808
Diversified Machining Inc.	3703 East Hwy 29	Bertram	TX	78605	512-355-3270
Double Diamond Heavy Haul	PO BOX 118	Mont Belvieu	TX	77580	281-703-8195
Eagle Towing & Recovery, Inc.	2305 W Howard Ln Austin, TX 78728	Austin	TX	78728	512-255-4441
Environmental Allies	9625 Windfern Rd	Houston	TX	77064	281-442-4112
Equipment and Delsel Techs	2112 Highway 35 Bypass Ingleside, TX 78336	Ingleside	TX	78336	361-500-5640
Fabcon Products, Inc.	1850 CR 269 & 183A Leander TX 78646 US	Leander	TX	78646	512-259-1269
Fleetpride	PO box 712195	Dallas	TX	75284-7118	405-495-0763
Flex Supply	14308 Hwy 155 N Winona TX 75792	Winona	TX	75792	
Fort Bend Hydraulics	2301 Ave F Rosenberg, TX 77471	Rosenberg	TX	77471	
Franks Nursery	302 FM 359 Richmond TX 77469 US	Richmond	TX	77469	281-342-3211
Freightliner of Austin	1701 SMITH RD AUSTIN TX 78721 US	Austin	TX	78721	512-389-0540
Fresno Fence	3009 Pensylvania St Fresno, TX 77545	Fresno	TX	77545	281-416-9992
GAC Equipment LLC	904 Leander Dr Leander, TX 78641	Leander	TX	78641	5124524400
Green Planet, Inc.	PO Box 743966	Dallas	TX	75374-3966	972-636-1515
Gulley-Hurst Landfill	4833 Saratoga Blvd Box 281 Corpus Cristi TX 784	Corpus Cristi	TX	78413	361-225-1300
Herc Rentals Inc	PO Box 650280 Dallas Tx 75265-0280	Dallas	TX	75265	239-301-1495
HERTZ EQUIPMENT RENTAL	PO box 650280	DALLAS	TX	75265-0280	336-275-0775
Highway Barricades and Services, Inc.	PO Box 9104 Corpus Christi, TX 78469	Corpus Cristi	TX	78469	361-883-6300
Hi-Line	PO box 972081	Dallas	TX	75397	972-247-6200
Hill Transport & Materials LLC	710 B Sayers Rd Bastrop, TX 78602	Bastrop	TX	78602	
Holt Cat	P.O. Box 911975	Dallas	TX	75391-1975	210-648-1111
Holt Cat/Holt Truck Center	P.O. Box 911975 Dallas TX 75391-1975	Dalls	TX	75391	210-648-1111
Hotsy/Carlson Equipment Co.	PO box 18643	Austin	TX	78760	512-442-2267
Houston Bearing	5311 Cornish St	Houston	TX	77007	713-869-7292
Houston Heavy Machinery	14430 Grant Rd Cypress, TX 77429	Cypress	TX	77429	
Hudgins Co.	P.O. Box 2291	Cedar Park	TX	78630-2291	512-990-9919
Hydraulic Specialists, Inc.	7811 Fortune Dr	San Antonio	TX	78250	210-680-5137
HYDRAULICS OF TEXAS	6800 Northwinds Dr	HOUSTON	TX	77041	713-722-7200
ISNetwork	PO Box 841808	Dallas	TX	75284-1808	
JB 1 Marine Survey LLC	PO Box 165 Edna, TX 77957	Edna	TX	77957	361-782-1783
Just Hydraulics & Mechanics	6012 1/2 Centralcrest Suite B	Houston	TX	77092	713-263-8211
Katy Stone & Gravel	4383 Katy Hockley Cut Off Rd Katy, TX 77493	Katy	TX	77493	281-392-2746
Labor Ready	PO BOX 676412	DALLAS	TX	75267-6412	936-756-2600
Liberty Hill Truck Service	12830 W HWY 29	Liberty Hill	TX	78642	512-778-6659
LONGHORN INT TRUCK	PO BOX 6260	AUSTIN	TX	78762	512-389-1111
Motion Industries	PO BOX 849737	Dallas	TX	75284-9737	931-528-3797
Mustang Cat	PO Box 4346 DEPT 144	Houston	TX	77210	713-452-7271

T.F.R. Enterprises, Inc.
Subcontractors Suppliers

Vendor	Address	City	St	Zip	Phone
Mustang Rental	PO Box 1373	Houston	TX	77251	713-452-7764
Onsite Diesel	24227 Rocky Brook Falls Tomball TX 77375 US	Tomball	TX	77375	281-773-2436
Pacesetter Personnel Services	PO Box 2324 Houston, TX 77252-2324	Houston	TX	77252	836-239-0202
PeopleReady Florida Inc	PO Box 676412	Dallas	TX	75267-6412	386-238-1377
PeopleReady Inc.	PO Box 676412	Dallas	TX	75267-6412	
Port Lavaca Plumbing	106 S. Commerce St Suite 1D Port Lavaca, Tx 779	Port Lavaca	TX	77979	361-552-8122
Precision Tracking Solutions	619 Wallis Avenue Santa Anna, TX 76878	Santa Anna	TX	76878	325-348-3017
Precision Truck & Trailer	11430 FM 529 Rd. Houston, TX 77041	Houston	TX	77041	713-849-6663
Pro Glass	2303 S Austin Ave	Georgetown	TX	78626	
R & R Tire Service	4611 Creek Bend Dr Austin, TX 78744	Austin	TX	78744	512-486-0152
RAM Products LTD	PO Box 821159	Fort Worth	TX	76182	800-486-6674
Regional Traffic Services	902 Rankin Rd. Houston, TX 77073	Houston	TX	77073	713-476-8300
Rene Bates Auctioneers, Inc.	4660 County Rd 1006 McKinney, TX 75071	McKinney	TX	75071	972-548-9636
River City Hose and Supply Inc	12949 Research Blvd.	Austin	TX	78750-3204	512-506-8450
ROCK PLUS	PO BOX 73169	HOUSTON	TX	77273-3169	281-51-0000
Romco Equipment Company	P. O. Box 841496	Dallas	TX	75284-1496	214-819-4107
RSC Equipment Rental	PO Box 840514	Dallas	TX	75284-0514	512-310-7733
Rush TRK Center	16870 S IH 35	Buda	TX	78610	
Southern Tire Mart	9665 HWY 290 EAST	Austin	TX	78724	512-416-1010
Sprint - Fort Bend County Landfill	PO Box 19129	Houston	TX	77224	281-277-3277
STEWART & STEVENSON	PO Box 301063	DALLAS	TX	75303-1063	713-671-6100
Suncoast	PO BOX 202603	DALLAS	TX	75320	713-844-9600
SUNDANCE FUELS	PO BOX 2495	SPRING	TX	77383	281-353-9688
TDH Transport	1105 Alexander CT Midlothian, TX 76065	Midlothian	TX	76065	214-504-4103
Texas Disposal System	PO Box 17126	Austin	TX	78760	512-421-1340
TEXAS HYDRAULICS	16803 Radholme Court	ROUND ROCK	TX	78664	512-733-2900
Texas Outhouse	5207 Kiam St	Houston	TX	77007	713-785-8050
Texas Welding Supply Co.	4705 Commercial Park Dr	Austin	TX	78724	512-272-9353
Tire & Truck Masters	11120 Highway 242	CONROE	TX	77385	936-321-3636
Tire & Truck Masters	11120 HIGHWAY 242 CONROE TX 77385 US	Conroe	TX	77385	936-321-3636
Titan Sandblasting & Coating	1925 Williamson Rd Lockhart TX 78644 US	Lockhart	TX	78644	512-783-0217
Tucker Oil Co.	PO box 160	Slaton	TX	79364	806-828-6277
United Rentals	4542 S IH 35 S	San Marcos	TX	78666	512-353-1111
United Site Services of Florida Inc	PO BOX 660475	Dallas	TX	75266-0475	1-800-864-5387
VANGUARD TRUCK	5216 North McCarty Dr	HOUSTON	TX	77013	713-673-1444
Vermeer Equipment	1945 Louis Henna Blvd	Round Rock	TX	78664	512-224-0505
Walt Pene Trucking	12807 N. FM 2378	Anton	TX	79313	806-873-3608
Waste Connections Seabreeze	PO Box 567 Angeltion, TX 77516	Angeltion	TX	77516	
Waste Management of Texas, Inc	PO BOX 660345	Dallas	TX	75266-0345	713-354-5200
Waukesha-Pearce Industries, LLC	P. O. Box 4550	Houston	TX	77210	512-251-0013
WCA Waste Corporation	PO Box 4524 Houston, TX 77210-4524	Houston	TX	77210	
Wingfoot Commercial Tire Systems LLC	1709 Royston Ln	Round Rock	TX	78664	512-990-5733
Barnes Transportation Services, Inc.	PO Box 150388 Ogden, UT 84415-0388	Ogden	UT	84415	
Flex Fleet Rental LLC	1885 W. 2100 S, Suite 250 Salt Lake City, UT 841	Salt Lake City	UT	84419	
Medek Tree Service	PO Box 36	Mechanicsville	VA	23111	804-746-8580
Southern Transportation, LLC	24880 Mock Knob Rd Abingdon, VA 24211	Abingdon	VA	24211	276-206-4895



T.F.R. Enterprises, Inc.

DISASTER RESPONSE DIVISION

Current Standby Contracts

Municipality	State	Expiration Date
Alabama DOT- Mobile Area	Alabama	5/31/20
Alabama DOT-Grove Hill Area	Alabama	5/31/20
City of Robertsdale	Alabama	7/02/20
City of Arvada	Colorado	2/07/20
Town of Clinton	Connecticut	5/31/20
Charlotte County	Florida	12/31/19
City of Rockledge	Florida	3/1/20
Miami-Dade County	Florida	3/31/19
Lee County Waterways	Florida	6/1/19
South Broward Drainage	Florida	7/04/19
Broward County	Florida	6/22/20
Escambia County	Florida	2/6/19
City of West Park	Florida	6/1/22
City of Homestead	Florida	8/17/19
City of Port St Lucie	Florida	8/2/21
Seminole Tribe of Florida	Florida	9/8/20
City of Plantation	Florida	6/1/22
City of Miami	Florida	8/14/19
City of Clermont	Florida	8/14/21
Lake County	Florida	5/7/20
Miami-Dade County Public Schools	Florida	6/19/20
City of Ocoee	Florida	9/5/21
Wakulla County	Florida	8/6/21
Pembroke Pines	Florida	10/30/21
City of Leesburg	Florida	12/31/21
Florida International University	Florida	11/2/21
City of Miami Gardens	Florida	2/27/21
North Bay Village	Florida	10/11/21
City of Lake Mary	Florida	2/12/22
City of Cape Coral	Florida	2/8/22
Miami Shores Village	Florida	12/12/21
School District of Hernando County	Florida	04/08/22
Clay County	Florida	4/23/24
St. Mary's	Georgia	6/30/19
Louisiana School for D&VI	Louisiana	10/10/19
State of Maryland	Maryland	9/30/21
Ramsey County	Minnesota	12/31/19
Town of Wrightsville	North Carolina	6/30/19
City of Raleigh	North Carolina	10/31/19
Town of Cedar Point	North Carolina	6/30/19
Town of Carolina Beach	North Carolina	6/30/19
NCDOT- Duplin County	North Carolina	12/31/19
NCDOT- Onslow County	North Carolina	12/31/19
NCDOT- Sampson County	North Carolina	12/31/19
NCDOT-Brunswick County	North Carolina	12/31/19
NCDOT-Pender County	North Carolina	12/31/19
NCDOT- New Hanover County	North Carolina	12/31/19
NCDOT- Vance and Warren Co.	North Carolina	09/13/19
NCDOT- Franklin County	North Carolina	09/13/19
NCDOT- Person County	North Carolina	09/13/19
City of Norman	Oklahoma	12/8/19



T.F.R. Enterprises, Inc.

DISASTER RESPONSE DIVISION

City of Baytown	Texas	1/31/20
Town of Flower Mound	Texas	5/5/20
TXDOT- Harris County	Texas	6/14/19
City of Beaumont	Texas	7/14/19
City of Duncanville	Texas	3/31/19
City of Cedar Hill	Texas	5/22/19
Galveston County	Texas	9/15/20
City of Morgan's Point	Texas	12/15/21
Tarrant County	Texas	3/12/20
City of Katy	Texas	6/25/20
City of Houston	Texas	5/1/21
Brazoria County	Texas	7/23/19
City of Seabrook	Texas	6/1/21
City of Corpus Christi	Texas	6/18/20
City of La Porte	Texas	6/11/19
San Patricio County	Texas	9/25/19
City of Oyster Creek	Texas	1/31/19
City of Grand Prairie	Texas	05/31/19
City of Jamaica Beach	Texas	1/2/22
TXDOT- Travis County	Texas	4/3/21
Denton County	Texas	4/30/19
USACE	SW & SP Divisions	4/29/20
Pre-Qualified With:		
Miami-Dade County	Florida	2026
Cape Coral	Florida	10/12/21
Lee County	Mississippi	
City of Tupelo	Mississippi	4/01/19
Jackson County	Mississippi	07/2020
Evangeline Parish	Louisiana	
Hernando County	Florida	09/20/19
Madison County	Tennessee	



Tab 3: Past Performance

North Carolina Department of Transportation

In September 2018, weather forecasters were preparing the coast of North Carolina for the “storm of a lifetime” Hurricane Florence. Three months prior to the formation of Florence, TFR had been awarded the Pre-Event Contract with North Carolina Department of Transportation for Emergency Cut & Shove services. TFR had a kickoff meeting shortly after award to go over the scope of the contract and meet and greet. We expressed to the department that we had just provided over 50 cut and toss crews to Florida DOT after Hurricane Irma, to reassure them that we’re not only experienced but have very recent experience in emergency roadway clearance. Three months later, TFR Project Management mobilized to North Carolina on September 12, 2018, in response to Florence. We met with key members of NCDOT to prepare for TFR’s response to debris ridden state roads. It was determined by NCDOT and TFR after reviewing the State Maps that for the 6 counties under contract, they each needed thirty crews. The contract defined a push crew as 4 people; a bobcat with operator, 2 saw men/flaggers and one supervisor with pickup. TFR immediately activated resources from its extensive database on standby: 180 bobcats and 720 personnel. Immediately upon Florence’s winds reducing to less than 40 MPH, those resources were mobilized to their assigned county and began clearing roadways. This was one of the largest and most expedient push crew responses in TFR’s 30 years of disaster response. Many of the counties, if not all of them: Pender, Onslow, New Hanover, Brunswick, Sampson and Duplin had severe flooding and power outages. One of the serious obstacles TFR faced with this catastrophe was logistics of housing 720 people. Minimal hotels had power, and those had no rooms. TFR was able to engage with local business owners as well as state offices to secure housing when the state was virtually shutting down road by road. With that said, it never affected our crew’s ability to maintain a speedy recovery and provide the client with the help they desperately needed. TFR also arranged close coordination with local and state electric authorities to report any major electrical concerns as to expedite the electrical restoration work. All agencies were contacted and introductions we’re made 48 hours prior to landfall. This was essential, as the majority of these counties had; standing flood waters, downed trees and debris, as well as live electrical lines often in the same location. With those obstacles addressed in the pre event planning stages North Carolina DOT, with the help of TFR, was able to transition from disaster response to disaster recovery with minimal time and impact to the communities affected.

Tyndall Air Force Base

On October 10, 2018 less than one month after Florence made landfall, Hurricane Michael showed up on the Florida Panhandle as a Category 4 hurricane. Michael presented the strongest winds to make US landfill since Andrew in 1992, and the damage was evident. TFR was mobilized to Florida but rode out the storm well out of destructions way. TFR must always ensure the equipment and management is not in a dangerous position, as we cannot risk the absence of it in response. TFR’s management immediately headed to Tyndall Air Force Base to help. TFR had just finished responding to Camp LeJeune and Cherry Point military installations after Hurricane Florence so we are very familiar with the processes, procedures, and needs of these facilities. Although the base was a disaster area and looked as if combat had just ended, TFR immediately mobilized all requested resources and we were working 5 days after landfall, clearing roadways, removing hazardous trees and hazardous limbs. We



T.F.R. Enterprises, Inc.

DISASTER RESPONSE DIVISION

completed several work orders, vegetative and construction and demolition debris removal, tree trimming and removal, reducing the vegetative debris by grinding, and haul out and disposal of C&D and Vegetative mulch. TFR was able to recycle the vegetative debris and metal material as recycling any debris that can avoid the landfills is one of our top company goals. One of the obstacles that TFR experienced in performing this project was access onto the base. There key problem with base access was that several different procedures were being used for granting access. There was a separate contractor involved so it was not done directly by the military and communications were an issue. We worked very closely with the base and the security contractor to resolve the base access issues so the work would not be interrupted, delayed or stopped completely. Another obstacle that presented itself was the wide variety of materials that this monstrous storm created. TFR houses a staff of highly trained individuals who are proficient in the identification, removal, and storage of all materials that are incidental to a natural or man-made disaster. TFR provided project managers with experience in military base operations in order to meet the expectations of the base OPSEC office. Safety and security are high priorities within TFR organization and management as well as teamwork, and teamwork is what it takes to get the job done. We were honored to help our US military facilities recover from the devastation of the 2018 Hurricanes that made US landfall.



T.E.R. Enterprises, Inc.

DISASTER RESPONSE DIVISION

<i>Additional Experience</i>	<i>Event</i>	<i>Description of Work</i>	<i>Point of Contact</i>	<i>Contract Value</i>
Raleigh, NC	Hurricane Florence	Vegetative Debris Reduction	Timothy Gainer (919) 625-3175	\$124,956.00
Llano County	Floods 10/2018	Emergency Debris Removal	Billy Carney (325) 423-2762	\$1,015,669.00
TXDOT- Lee County	Floods 10/2018	Emergency Debris Removal	Lori Wagner (512) 832-7057	\$61,392.00
TXDOT- Llano County	Floods 10/2018	Emergency Debris Removal	Lori Wagner (512) 832-7057	\$49,952.00
TXDOT- Kingsland	Floods 10/2018	Waterway Debris Removal	Lori Wagner (512) 832-7057	Work in Progress
Tyndall Airforce Base	Hurricane Michael- 10/2018	Debris Hauling Services for Final Disposal	Scott Dubuque (850) 283-8644	\$2,248,000.00
New Hanover County	Hurricane Florence- 09/2018	Landfill Debris Management	Kim Roane (910) 798-4402	\$175,365.00
(KBR) Tyndall Airforce Base	Hurricane Michael- 10/2018	Emergency Debris Hauling & Reduction	Bee Trajkovski (713) 753-5872	\$10,743,660.00
(ECC) Camp Lejeune	Hurricane Florence- 09/2018	Utility Right of Way Trimming	Dan McFerrin (720) 635-2237	\$1,250,803.00
(ECC) Cherry Point	Hurricane Florence- 09/2018	Tree Trimming, Hauling, and Debris Reduction	Graig Duncan (210) 632-2493	\$944,639.00
NCDOT- Brunswick	Hurricane Florence- 09/2018	Emergency Cut & Shove	Patrick Riddle (910) 467-0505	\$567,450.00
NCDOT- Columbus County	Hurricane Florence- 09/2018	Emergency Debris Removal	Ken Clark (910) 642-3760	\$227,576.00
NCDOT- Duplin County	Hurricane Florence- 09/2018	Emergency Cut & Shove	Kevin Bradshaw (910) 682-5100	\$496,398.00
NCDOT- Onslow County	Hurricane Florence- 09/2018	Emergency Cut & Shove	David Sawyer (910) 467-0550	\$369,206.00
NCDOT- Pender County	Hurricane Florence- 09/2018	Emergency Cut & Shove	Patrick Riddle (910) 467-0505	\$464,751.00
NCDOT- Sampson County	Hurricane Florence- 09/2018	Emergency Cut & Shove and Debris Hauling	Kevin Bradshaw (910) 682-5100	\$2,895,617.00
New Hanover County	Hurricane Florence- 09/2018	Emergency Cut & Shove	Chris Cocker (910) 387-2128	\$510,463.00
Port Aransas	Hurricane Harvey	Nature Preserve Debris Removal	Leo Wood	\$1,051,818.00



T.F.R. Enterprises, Inc.

DISASTER RESPONSE DIVISION

USACE	California Floods 12/2017	Flood Creeks/Channels Debris Hauling	James Costantino (213) 452-3237	\$6,251,020.00
USACE	California Floods 12/2017	Flood Basin Debris Removal	Tracy Eccles (661) 265-7222	\$2,379,000.00
Puerto Rico	Hurricane Maria 09/2017	Tree Trimming, Hauling, and Disposal	Emilio Garay (787) 380-7078	\$35,404,180.00
Miami-Dade	Hurricane Irma 09/2017	Hauling & Reduction of Debris	Jennyfer Calderon (305) 375-5312	\$4,500,000.00
Florida Turnpike FLDOT District 01	Hurricane Irma 09/2017	Tree Trimming, Hauling, and Disposal	Maria Connolly (954) 934-1209	\$2,400,000.00
FLDOT District 02	Hurricane Irma 09/2017	Tree Trimming, Hauling, and Disposal	Amy Perez (863) 519-2316	\$7,000,000.00
FLDOT District 05	Hurricane Irma 09/2017	Tree Trimming, Hauling, and Disposal	Jennifer Curls (386) 961-7561	\$2,350,000.00
FLDOT District 07	Hurricane Irma 09/2017	Tree Trimming, Hauling, and Disposal	Victor LoPiccolo (386) 943-5287	\$3,036,000.00
City of Plantation, FL	Hurricane Irma 09/2017	Tree Trimming, Hauling, and Disposal	Anita Montjoy (813) 975-6442	\$46,704.00
City of Homestead, FL	Hurricane Irma 09/2017	Tree Trimming, Hauling, and Disposal	Dawn Mehler (954) 797-2723	\$8,100,000.00
St. John's County, FL	Hurricane Irma 09/2017	Tree Trimming, Hauling, and Disposal	Maria Pineda (305) 224-4772	\$2,800,000.00
TXDOT - Victoria	Hurricane Harvey 08/2017	Tree Trimming, Hauling, and Disposal	Benjamin Bright (904) 209-0252	\$620,000.00
TXDOT - Nueces	Hurricane Harvey 08/2017	Tree Trimming, Hauling, Reduction and Disposal	David Stephens (361) 293-4341	\$382,536.00
TXDOT - Harris	Hurricane Harvey 08/2017	Tree Trimming, Hauling, Reduction and Disposal	Martin Horst (361) 808-2261	\$905,667.00
City of Beaumont, TX	Hurricane Harvey 08/2017	Debris Removal and Disposal	Cody McKenney (281) 686-9871	\$250,000.00
City of Dayton, TX	Hurricane Harvey 08/2017	Debris Removal and Disposal	Tommy Gill (832) 767-8118	\$490,597.00
City of Port Lavaca	Hurricane Harvey 08/2017	Debris Removal and Incineration	Theo Melancon (936) 238-2642	\$29,106.00
			Jody Weaver (361) 827-3601	\$400,000.00



T.F.R. Enterprises, Inc.

DISASTER RESPONSE DIVISION

City of Sugarland	Hurricane Harvey 08/2017	Debris Removal and Disposal	Iana Harris (281) 275-2497	\$46,285.00
City of Raleigh, NC	Hurricane Matthew	Grinding Services	Kelly Lindsey (919) 996+2202	\$95,000.00
Port St. Lucie, FL	Hurricane Matthew	Tree Trimming, Hauling, and Disposal	Richard Perkins (772) 344-4263	\$2,000,000.00
FLDOT District 05	Hurricane Matthew	Cut & Toss, Debris Removal, and Disposal	Rick Coe (386) 740-3490	\$9,000,000.00
FLDOT District 03	Hurricane Matthew	Tree Trimming, Hauling, and Disposal	Amanda Mauldin (850) 330-1364	\$1,300,000.00
FLDOT District 02	Hurricane Matthew	Tree Trimming, Hauling, and Disposal	Jennifer Smith (386) 943-5367	\$1,300,000.00
LADOTD District 61	Floods 08/16-12/16	Debris Removal and Disposal	Mark Benton (225) 379-1164	\$3,160,000.00
LADOTD District 03	Floods 08/16-11/16	Debris Removal and Disposal	Mark Benton (225) 379-1164	\$125,000.00
Iberia Parish, LA	Floods 09/16-10/16	Debris Removal and Disposal	Michael Broussard (337) 492-5412	\$30,000.00
Waste Management- East Oak Landfill	Single Contract Floods 11/15	Grinding Services	Shawn Cockrell (405) 427-1112	\$45,000.00
TXDOT	Floods 11/15	Debris Removal and Disposal	Jamie Witten (512) 585-4678	\$111,779.00
Fort Bend County, Texas	Floods 06/16	Debris Removal and Disposal	Marc Grant (281) 342-4513	\$423,187.00
Collin County, Texas	Annual Contract Floods 11/15	Grinding Services	Gary Enna (972) 548-3700	\$252,000.00
Bastrop County, Texas	Floods 11/15	Debris Removal and Disposal	Mike Fisher (512) 848-6693	\$43,469.00
Acme Materials	Single Contract Ice Storm 12/15	Grinding Services	Ben Grierson (214) 701-7916	\$13,250.00
City of Guthrie, Texas	Ice Storm 12/15	Debris Reduction Services	Terry Maker (405) 260-3091	\$15,000.00
City of Edmond, Oklahoma	Ice Storm 12/15	Debris Reduction Services	Johnny Carter (405) 216-7612	\$175,000.00
Rowlett, Texas	Tornado 12/15	Debris Reduction Services	Vicki Alfaro (972) 412-6198	\$42,000.00



T.E.R. Enterprises, Inc.

DISASTER RESPONSE DIVISION

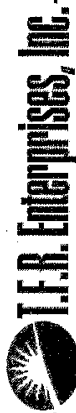
MD Dept of General Svcs	Snow Storm 01/16	Snow Removal (Hourly Contract)	Denise Wade (240) 205-3086	\$75,096.00
Guadalupe County, Texas	Floods 10/15	Debris Removal and Disposal	Judge Kutscher (830) 303-8857	\$36,000.00
Texas State University	Floods 5/15	Debris Removal, Reduction, and Disposal	Joel Soto (512) 245-1880	\$196,400.00
TXDOT	Floods 5/15	Debris Removal from Bridges and Waterways	Jamie Witten (512) 832-7069	\$374,000.00
City of Martindale, Texas	Floods 5/15	Debris Removal and Disposal	Jordan Powell (512) 398-1811	\$94,000.00
City of Wimberly, Texas	Floods 5/15	Debris Removal and Disposal	Mark Kennedy (512) 393-2219	\$394,000.00
San Marcos, Texas	Floods 5/15, 10/15	Debris Removal and Disposal	Bert Stratemann (512) 393-8181	\$439,500.00
TXDOT Recovery	Floods 5/15	Search and Rescue Services	Jamie Witten (512) 832-7069	\$86,400.00
Caldwell County, Texas	Floods 5/15-7/15, 10/15	Debris Removal, Reduction, and Disposal	Jordan Powell (512) 398-1811	\$29,100.00
Hays County, Texas	Floods 5/15-7/15, 10/15	Debris Removal, Reduction, and Disposal	Mark Kennedy (512) 393-2219	\$489,009.00
Monterey, Tennessee	Ice Storm 4/15-6/15	Reduction of Vegetative Debris	Bill Wiggins (931) 839-3770	\$30,000.00
Overtown County, Tennessee	Ice Storm 4/15-5/15	Debris Removal, Hauling, and Hazardous Tree Work	Ben Danner (931) 823-5638	\$366,241.00
Putnam County, Tennessee	Ice Storm 4/15-5/15	Debris Removal, Reduction, Hauling, and Hazardous Tree Work	Randy Porter (931) 526-2161	\$1,044,000.00
NCDOT (Davidson County)	Ice Storm 3/14-8/14	Debris Removal, Hauling, and Hazardous Tree Work	Brad Wall (336) 487-0000	\$1,347,067.00
NCDOT (Guilford County)	Ice Storm 3/14-8/14	Debris Removal, Hauling, and Hazardous Tree Work	Brad Wall (336) 487-0000	\$7,672,602.00
SCDOT	Ice Storm 2/14-6/14	Debris Removal, Hauling, and Hazardous Tree Work	Shannon Welch (843) 907-2095	\$5,814,631.00
City of Norman, Oklahoma	Ice Storm 12/13-2/14	Debris Removal, Reduction, and Disposal	Greg Hall (405) 409-0499	\$601,759.00
Larimer County, Colorado	Floods 9/13-6/14	Debris Removal, Reduction, and Disposal	Stephen Gillette (970) 498-5760	\$935,755.00



T.F.R. Enterprises, Inc.

DISASTER RESPONSE DIVISION

Longmont, Colorado	Floods 9/13-3/14	Removal of Mobile Homes	Charlie Kamenides (303) 651-8345	\$141,500.00
Weld County, Colorado	Floods 9/13-12/13	Debris Removal, Reduction, and Disposal	Trevor Jiricek (970) 353-6100	\$261,271.00
Adams County, Colorado	Floods 9/13-10/13	Debris Removal from Bridges and Waterways	Liz Estrada (720) 523-6052	\$16,070.00
Town of Lyons, Colorado	Floods 9/13-11/13	Debris Removal & Hauling	Jeff Callahan (720) 564-2221	\$148,695.00
Oklahoma City, Oklahoma	Tornado 6/13-	Debris Removal from Waterways	Bryan Haskins (405) 297-2134	\$245,392.00
Canadian County, OK	Tornado 6/13-9/13	Removal and Disposal of Tornado Debris	Jerry Smith (405) 295-6186	\$91,769.00
Shawnee, Oklahoma	Tornado 6/13-7/13	Removal and Disposal of Tornado Debris	Brian McDougal (405) 878-1601	\$60,800.00
Cleveland County, Oklahoma	Tornado 6/13-10/13	Debris Removal, Reduction, and Disposal	Darryl Stacy (405) 366-0200	\$830,782.00
City of Norman, Oklahoma	Tornado 6/13-10/13	Debris Removal, Reduction, and Disposal	Greg Hall (405) 409-0499	\$365,000.00
Rapid City, South Dakota	Ice Storm 10/13-10/13	Reduction of Vegetative Debris	Ted Johnson (605) 394-4154	\$31,359.00
Sioux Falls, South Dakota	Ice Storm 4/13-10/13	Removal of Hazardous Trees from Drainage Ways	Scott Rust (605) 367-8836	\$138,081.00
Sioux Falls, South Dakota	Ice Storm 4/13-10/13	Stump Grinding	Scott Rust (605) 367-8836	\$100,000.00
Sioux Falls, South Dakota	Ice Storm 4/13-6/13	Emergency Tree Removal	Scott Rust (605) 367-8836	\$925,347.00
Sioux Falls, South Dakota	Ice Storm 4/13-9/13	Reduction of Storm Debris	Scott Rust (605) 367-8836	\$838,000.00
Garland County, Arkansas	Ice Storm 3/13-6/13	Removal and Disposal of Vegetative Debris	Jerry Pogue (501) 262-3602	\$323,024.00
Saline County, Arkansas	Ice Storm 3/13-5/13	Removal and Disposal of Vegetative Debris	Marty Polk (501) 317-2402	\$2,146,000.00
Island Beach State Park, New Jersey	Hurricane Sandy 11/12-5/13	Hauling of Hurricane Debris	Ray Bukowski (732) 793-0506	\$100,000.00



T.F.R. Enterprises, Inc.

DISASTER RESPONSE DIVISION

Brick Township, New Jersey	Hurricane Sandy 11/12-5/13	Removal and Disposal of Debris	Glenn Campbell (732) 262-1058	\$58,963.00
Ocean County, New Jersey	Hurricane Sandy 11/12-5/13	Removal and Disposal of Debris	Julie Tarrant (732) 244-2121	\$200,542.00
Scotch Plains Twp, New Jersey	Hurricane Sandy 11/12-3/13	Debris Reduction	Bozena Lacina (908) 322-6700	\$32,243.00
Old Bridge Twp, New Jersey	Hurricane Sandy 11/12-3/13	Removal of Tree Stumps	John Tooley (732) 721-5600	\$13,860.00
Edison Twp, New Jersey	Hurricane Sandy 11/12-3/13	Debris Reduction	Laura Popick (732) 248-7409	\$74,000.00
Neptune Twp, New Jersey	Hurricane Sandy 11/12-11/12	Debris Removal and Disposal	Tracey James (732) 988-5200	\$35,785.00
Southbury, Connecticut	Hurricane Sandy 11/12-12/12	Debris Removal, Reduction, and Disposal	Tom Crowe (203) 262-0622	\$18,795.00
City of Norman, Oklahoma	Tornado 4/12-6/12	Debris Removal, Reduction, and Disposal	Greg Hall (405) 409-0499	\$408,073.00
Southbury, Connecticut	Winter Storm 1/12-3/12	Debris Removal, Reduction, and Disposal	Tom Crowe (203) 262-0622	\$528,890.00
Bastrop County, Texas	Wildfires 9/11-9/12	Debris Removal, Reduction, and Disposal	Mike Fisher (512) 848-6693	\$12,200,000.00
Texas Dept of Transportation	Wildfires 5/12-9/12	Debris Removal, Reduction, and Disposal	Celso Harper (512) 321-2221	\$1,075,471.00
State Hwy Admin, Maryland	Hurricane Irene 8/11-10/11	Debris Removal, Reduction, and Disposal	Craig Feltzer (410) 582-5535	\$279,106.00
Charles County, Maryland	Hurricane Irene 8/11-10/11	Debris Removal, Reduction, and Disposal	Candice Kelly (301) 645-0550	\$102,302.00
City of Norman, Oklahoma	Wind Storm 6/11-8/11	Debris Removal, Reduction, and Disposal	Greg Hall (405) 409-0499	\$144,185.00
City of Norman, Oklahoma	Tornado 5/10-7/10	Debris Removal, Reduction, and Disposal	Greg Hall (405) 409-0499	\$237,000.00
Baltimore, Maryland	Snow Storm 1/10-2/10	Snow Removal, Road Clearing	Joe Palacheck (410) 767-3207	\$630,000.00



T.F.R. Enterprises, Inc.

DISASTER RESPONSE DIVISION

Rogers, Arkansas	Ice Storm 1/09-3/09	Debris Removal and Disposal	Steve Womack (479) 621-1117	\$900,000.00
Fort Bend County, Texas	Hurricane Ike 9/08-1/09	Debris Removal, Reduction, and Disposal	Marc Grant (281) 342-4513	\$10,000,000.00
Polk County, Texas	Hurricane Ike 10/08-3/09	Debris Removal and Disposal	John Thompson (936) 327-6813	\$6,600,000.00
Liberty, Texas	Hurricane Ike 9/08-10/08	Debris Removal and Disposal	Harvey Joiner (936) 336-3684	\$2,900,000.00
Harris Count Flood Control, Texas	Hurricane Ike 9/08-1/09	Debris Removal, Reduction, and Disposal	Robert Reagan (713) 684-4230	\$200,000.00
City of Sugarland, Texas	Hurricane Ike 9/08-12/08	Debris Removal and Disposal	Adam Smith (281) 275-2483	\$3,400,000.00
City of Katy, Texas	Hurricane Ike 9/08-11/08	Debris Removal and Disposal	Elaine Lutringer (281) 391-4830	\$262,000.00
Brownsville, Texas	Hurricane Dolly 7/08-10/08	Haul Hurricane Debris	Roberto Luna (956) 548-6087	\$1,252,000.00
Texas Dept of Transportation	Hurricane Dolly 7/08-9/08	Debris Removal, Reduction, and Disposal	Pedro Alvarez (956) 702-6125	\$879,000.00
Willacy County, Texas	Hurricane Dolly 7/08-9/08	Debris Removal, Reduction, and Disposal	Emilio Vera (956) 689-3393	\$445,000.00
Laguna Vista, Texas	Hurricane Dolly 7/08-10/08	Debris Removal and Disposal	Iris Hill (956) 943-1793	\$47,800.00
San Benito, Texas	Hurricane Dolly 7/08-10/08	Debris Removal and Disposal	Orlando Garcia (956) 361-3851	\$247,000.00
Harlingen, Texas	Hurricane Dolly 7/08-9/08	Debris Removal and Disposal	Dan Serna (956) 216-5300	\$879,000.00

***ALL OF TFR'S CLIENTS HAVE RECEIVED 100% OF THE ELIGIBLE REIMBURSABLE AMOUNT.**



References

Over the course of business, TFR has partnered and worked for countless federal, state and local governments to provide debris removal and management services. Through these projects, TFR has enjoyed a fruitful, productive relationship with each client. In the end, we understand that TFR sells a service. If we do not satisfy the needs and desires of our client, TFR cannot continue to grow and prosper. Remembering this, TFR strives for perfection in quality, ensures an expedient response and completes the job on time, every time.

1. United States Army Corps of Engineers

Mr. James Costantino, Contracting Officer
Los Angeles District
915 Wilshire Blvd., Suite 930
Los Angeles, CA 90017
P: (213) 452-3237
E: James.M.Costantino@usace.army.mil
Contract Term: 02/06/2018-04/07/2018
Contract Amount: Approximately \$6,251,021
Description of Work: Emergency debris removal from Toro Basins in Santa Barbara County & hauling services.

2. North Carolina Department of Transportation

Mr. Jeffrey L. Garrett, Maintenance Engineer
401 North Smith Street
Burgaw, NC 28425
P: (910) 259-5413
E: jlgarrett@ncdot.gov
Contract Term: November 2018
Contract Amount: \$464,751.00
Description of Work: Emergency cut & toss services resulting from Hurricane Florence (This is 1 of 6 NCDOT Counties that TFR performed simultaneously)

3. ECC

Craig Duncan, Cherry Point Program and Project Manager
1240 Bayshore Highway
Burlingame, CA 94010
P: (210) 632-2493
E: cduncan@ecc.net
Contract Term: 11/2018-12/2018
Contract Amount: \$944,638.96
Description of Work: Emergency debris removal, reduction, and hazardous trees resulting from Hurricane Florence (1 of 2 contracts performed under ECC for Hurricane Florence)

4. City of Homestead, Florida

Mr. Dennis Maytan, Director of Public Works
100 Civic Court
Homestead, Florida, 33030
P: (305) 224-4842
E: dmaytan@cityofhomestead.com
Contract Term: 09/2017-01/2018
Contract Amount: Approximately \$3,500,000.00
Description of Work: Performed debris removal, reduction, and disposal services resulting from Hurricane Irma (estimated 155,000cy)



T.F.R. Enterprises, Inc.

DISASTER RESPONSE DIVISION

5. City of Plantation, Florida

Mr. Steve Rodgers, Assistant Director of Public Works

400 NW 73rd Avenue

Plantation, FL 33317

P: (954) 452-2535

E: srodgers@plantation.org

Contract Term: 09/2017-12/2017

Contract Amount: Approximately \$7,391,432.00

Description of Work: Performed debris removal services resulting from Hurricane Irma (estimated 500,000cy)

6. Bastrop County, Texas

Mr. Ronnie Moore - P.E.

806 Water Street, Bastrop, Texas 78602

P: (512) 779-9926

E: ronnie@cbdeng.com

Contract Term: 09/2011-09/2012

Contract Amount: Approximately \$13,100,000.00

Description of Work: Performed debris removal, reduction, and disposal services resulting from 2011 Wildfires (estimated 700,000cy)

7. Fort Bend County, Texas

Mr. Scott Wieghat, Road and Bridge Special Projects Coordinator

PO BOX 148, Richmond, TX 77406

P: (281) 238-3607

E: scott.wieghat@fortbendcountytexas.gov

Contract Term: 09/2008-12/2008

Contract Amount: Approximately \$10,000,000.00

Description of Work: Performed debris removal, reduction, and disposal services resulting from Hurricane Ike (estimated 800,000cy, plus 200,000 cy Sugarland interlocal)

Neither, TFR Enterprises, Inc. nor any of its officers or principals has received any administrative actions or warnings taken or issued by any federal, state, or local governmental agency about the provision of the same or similar service as covered by this RFP, or payment of moneys under the terms of any agreement(s) relating to such services.



Texas Department of Transportation

P.O. BOX 1386, HOUSTON, TEXAS 77251-1386 | 713.802.5000 | WWW.TXDOT.GOV

January 25, 2018

T.F.R. Enterprises, Inc.
601 Leander Drive
Leander, Texas 78641

RE: Release of Contractor
Debris Removal & Disposal
Galveston County
Contract No. 04174013
RMC: 6316-26-001

Gentlemen:

Construction on the subject project was completed on January 10, 2018, with final inspection and acceptance for the State being made on January 11, 2018. You are hereby released from this contract.

Sincerely,

Mark D. Wooldridge, P.E.
Director of Maintenance
Houston District

cc: Muhammad J. Elahi, P.E.

OUR VALUES: People • Accountability • Trust • Honesty

OUR MISSION: Through collaboration and leadership, we deliver a safe, reliable, and integrated transportation system that enables the movement of people and goods.

An Equal Opportunity Employer



Corporate Office
1240 Bayshore Highway
Burlingame, CA 94010
Phone: (650) 347-1555
Fax: (650) 347-8789
www.ecc.net

15 October 2018

TFR Enterprises, Inc.
Attn: Ms. Sharon Lyell and Mr. Mel Utterback
601 Leander Drive
Leander, TX 78641

Subject: Cherry Point Hurricane Florence Restoration Project

Dear Ms. Lyell and Mr. Utterback;

ECC wanted to say thank you very much for a job well done at MCAS Cherry Point. The work performed by Mr. Utterback and the TFR and State Tree crews was safe, efficient and very professional. You and your team work tirelessly to achieve the mission laid out by ECC and MCAS Cherry Point. Your leadership and work ethic was much appreciated and valued.

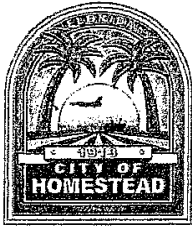
Our Cherry Point Contracting Officer, Ms. Ericka Bishop, offered the following in praise and recognition for the work performed by TFR and State Tree:

- "These two tree clearing crews were overseen by Mel Utterback and were extremely professional and efficient."
- "Both companies put safety first and were very productive and efficient in their work."
- "Mr. Utterback ensured that each crew had clear direction and when the Governments priorities changed the crews were extremely flexible and adjusted with no delay or complaints."
- "The work ethic of both crews was exemplary with an emphasis on attention to detail."
- "The Government would highly recommend using these companies again if the need arises."

We thank you again for a job well done and we very much look forward to working with you again.

Sincerely,

Craig A Duncan, ECC
Cherry Point Program and Project Manager
Hurricane Florence Response/Restoration Team



City Council

Jeff Porter
Mayor

Stephen R. Shelley
Vice Mayor

Jenifer N. Bailey
Councilwoman

Jon Burgess
Councilman

Patricia Fairclough
Councilwoman

Elvis R. Maldonado
Councilman

Larry Roth
Councilman

George Gretsas
City Manager

City Hall

100 Civic Court
Homestead, FL 33030
305-224-4400
www.cityofhomestead.com

Tipton F. Rowland
TFR Enterprises, Inc.
601 Leander Drive
Leander, Texas 78641

Dear Mr. Rowland,

Please accept this letter of recommendation from the City of Homestead, Florida. We would like to thank TFR Enterprises for their immediate response and your diligence with completing emergency debris removal within the time and scope of the terms of our contract. In 2017, Hurricane Irma devastated the City of Homestead, Florida. TFR Enterprises was successful with completing the debris removal and recovery efforts for our community.

Sincerely,

Dennis R. Maytan Jr.
Director Parks & Public Works
City of Homestead, Florida



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

ROY COOPER
GOVERNOR

JAMES H. TROGDON, III
SECRETARY

December 21, 2018

Division of Highways
Pender County Maintenance
401 North Smith Street
Burgaw, NC 28425

Hurricane Florence Cut & Shove Contract

Dear TFR Enterprises,

Pender County Maintenance would like to thank your organization for the professional services it provided during Hurricane Florence. At a time of chaos and devastation, TFR's arrival and readiness to get to work, gave our office hope that we could offer our County the response that it desperately needed.

Roger Barfield did an amazing job. His ability to manage his crews and constantly communicate with me, was much appreciated. Also, both citizens and public officials in Pender County were very impressed with the speed TFR crews were able to clear the roads of debris after the storm. This allowed them a chance to check on family and neighbors, respond to emergencies, or get supplies they desperately needed.

This Hurricane, and the devastation it left behind, will stick with me the rest of my life. I hope that we never experience another storm event with the same potential for destruction. However, if we do, the assurance knowing that TFR Enterprises is ready to provide their professional services, gives us the confidence we need to weather another storm.

Sincerely,

Jeffrey L. Garrett
Pender County Maintenance Engineer
(910) 259-5413

OFFICE OF THE MAYOR
Diane Veltri Bendekovic,
Mayor

PUBLIC WORKS DEPARTMENT
Edward J. Consaul,
Director



CITY COUNCIL
Lynn Stoner, President
Mark Hyatt, Council President ProTem
Jerry Fadgen
Ron Jacobs
Peter S. Tingom

Tipton F. Rowland
TFR Enterprises, Inc.
601 Leander Drive
Leander, Texas 78641

Dear Mr. Rowland,

Please except this letter of recommendation from the City of Plantation, Florida. We would like to thank TFR Enterprises for their immediate response and your diligence with completing emergency debris removal within the time and scope of the terms of our contract. In 2017, Hurricane Irma devastated the city of Plantation, Florida. TFR Enterprises was successful with completing the debris removal and recovery efforts for our community.

Sincerely,

Steve L. Rodgers II
Assistant Director of Public Works
City of Plantation, Florida

750 NW 91st Avenue ♦ Plantation, Florida 33324
954.452.2535 ♦ econsaul@Plantation.org



Tab 4: Understanding of Project Requirements

This operational plan has been thoroughly vetted over years and years of disaster-related debris management projects. Utilized in Plantation, Florida to smaller projects such as Port Aransas, Texas, the operational plan outlined below maintains the flexibility to administer and complete multiple large-scale projects simultaneously without sacrificing safety, transparency and performance. In 2017, TFR's flexible operational plan was tested. With projects spanning from Puerto Rico, California, Florida, to Beaumont, Texas, **TFR operated and completed 26 simultaneous projects with a total value over \$78 MIL.**

FEMA Understanding and Experience

TFR possesses an intimate understanding of the FEMA funding and reimbursement process. **ALL TFR CLIENTS HAVE RECEIVED 100% OF THEIR ELIGIBLE REIMBURSEMENT. TFR HAS NEVER HAD A SINGLE DOLLAR DEOBLIGATED BY FEMA or the FHWA.** We understand that our client's reimbursement is directly correlated to their ability to pay TFR and we work with our clients to ensure this process is as fast and efficient at possible. Due to the sliding reimbursement scale implemented by the Hurricane Sandy Recovery Act of 2013, TFR also understands that the faster we complete the job, the greater the financial burden assumed by FEMA. TFR is willing to do whatever it takes to maximize your reimbursement. (The pilot program for alternative procedures that pertain to debris will no longer be in affect after June 28, 2019.)

TFR personnel have conducted over 250+ federally funded projects, and as such, has gained invaluable experience and familiarity with the FEMA recording and reimbursement process conducted under the federal *Public Assistance Program*. With minimal turnover in our key personnel for the past five (15) years, our employees have been working as a cohesive team to confront FEMA issues and ensure the reimbursement of our clients for 29 years. Sharon Lyell, our Project Administrator, in conjunction with Tiffany Jean, Contract Administrator, head our *FEMA Compliance Team* in all disaster-related projects. Our *FEMA Compliance Team* is deeply vetted in FEMA management and operational styles, and **NEVER** has TFR, or its officers, had a disputed claim for FEMA reimbursement. These individuals are very familiar with and aware of the federal guidelines for independence in accountability and reporting as well as recognizing that it cannot perform or assume the sovereign duties of the government officials. However, this does not preclude TFR from offering the following services to aid our clients in complying with the federal *Public Assistance Program*:

- Provide extensive pre-event training sessions with review of previous submitted FEMA paperwork
- Design appropriate cost tracking systems before approval of Project Worksheets is received
- Assist in estimation of debris volumes by debris types and debris management costs for Preliminary Damage Assessments
- Train clients on FEMA's Cost Estimating Format, a forward pricing model allowing FEMA to account for all possible costs on large projects
- Assist in the preparation of Immediate Needs Funding (INF) requests
- Review the operational procedures of the FEMA Public Assistance Program as it relates to the overall recovery process



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DISASTER RESPONSE DIVISION

- Inform and prepare for critical meetings with FEMA, emphasis on “Kick-off Meeting” and “Applicant’s Briefing”
- Aid in the preparation of Project Worksheets
- Provide, review and confirm accuracy of supporting documentation (i.e. Truck Certifications, Load Tickets, Equipment Time Sheets, etc.) for the Project Worksheets to realize full reimbursement

TFR takes a proactive approach to debris management. Enacting a comprehensive, efficient debris management plan, which retains operational flexibility to address problems on the fly, is vital to the success of the project and our client’s realization of full FEMA reimbursement. Upon establishment of a debris management plan, we strongly suggest submitting the plan for FEMA review, relieving undue stress over FEMA acceptance following a disaster event.

Training Sessions and Tabletop Exercises

Preparation is the be-all of good emergency management. As such, TFR offers annual on-site training and tabletop exercises for all Clients wishing to participate. Usually lasting 4 to 5 hours, TFR conducts the training service in the months preceding Hurricane Season on simulated events developed by TFR. In the past, we have offered this value-added service to Clients to familiarize ourselves with key emergency management officials and local agencies designated to the project. TFR believes understanding the needs of the local officials allows us to tailor-make a debris management plan that best suits the community.

With TFR’s expertise and guidance, together, the client and TFR will develop a complete, full-service debris management plan that anticipates encumbrances, highlights transparency, emphasizes expediency, and forces accuracy. The preparation and experience gained during our training exercises will position local officials to respond quicker and realize full FEMA reimbursement. Additionally, by identifying key elements, such as TDSRS and Staging locations, TFR can better rapidly mobilize to ensure an efficient response immediately following the storm.

TFR’s training session focuses heavily on the following topics:

FEMA Guidelines and Policies

This portion of the training is billed “How Best to Maximize Your Federal Reimbursement.” We walk through, step-by-step, the FEMA *Public Assistance Program* from the Disaster Declaration by the President to submittal of the “Letter Requesting Project Closeout.” TFR will inform our clients of topical and current FEMA guidelines and policies that are affecting the reimbursement process. Additionally, to benefit and familiarize Officials with federal documentation and expectations, TFR will review and analyze a FEMA Reimbursement Submittal from a current client that received full funding. This portion of the training is customized to fit the knowledge and expertise of the local officials, however, in every training session we stress key elements of the process outlined below:

- Review and recommendations for *Request for Public Assistance Form*
- Training of personnel of federal expectations in Project Worksheets (PW)



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DISASTER RESPONSE DIVISION

- Review scope of work justifications including narratives, fiscal documentation, and
- Analyze accepted content documentation of completed projects, including photo documentation, invoices, etc.
- Review supporting documentation for PW's for accuracy.
- Familiarize client with each individual projects and deficiencies of the file, and scope of work as relating to the PW, D.1 and D.3 reports
- Review and identification of eligible equipment, labor and contracts, accurate unit costs and scope of work.
- Review and analyze of the utilization of Force Account Equipment, Force Account Materials and Force Account Labor practices for reconciliation with Work Orders and Equipment Codes
- Review and recommendations for *Force Account Labor Summary Record*, *Force Account Equipment Summary Record*, and *Contract Work Summary Record*
- Review and analysis of documentation program in keeping with FEMA reimbursement guidelines:
 - Update existing documentation and record keeping systems as to comply with federal reporting and record keeping, or;
 - Propose record keeping and documentation system that will comply with federal reporting and record keeping requirements.
- Provide training and orientation to clerical and department heads on required documentation quality and quantity requirements
- Examine the reconciliation of invoices to appropriate Purchase Orders and PW's scope of work.
- Examine status reports and PW tracking through State and Federal Agencies.
- Review the organization and preparation of invoices, cancelled checks, contracts, public notices, bid tabulations, force account labor and equipment information summaries with easy reference tabs, attached in document format, to coincide with the guidance documents utilized by FEMA inspectors
- Examine the drafting and final submittal of the "Letter Requesting Closeout"

Temporary Debris Storage and Reduction Site Location and Testing

In conjunction with Government Officials, TFR seeks to aid in the selection and qualification of Temporary Debris Storage and Reduction Sites. Identification and selection of an appropriate TDSRS is vital to the efficiency, cost control and overall safety of the debris management process. The FEMA *Debris Management Guide* outlines the selection of a TDSRS through the following:

1. Ownership
2. Size
3. Location
4. Environmental and historic concerns

In past planning sessions, TFR and Government Officials have scoured potential areas locating and qualifying numerous TDSRS through a stringent identification process. Examining the layout of the City/County, possible high-volume areas and environmental impact, TFR and



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DISASTER RESPONSE DIVISION

Officials can establish probable locations that best suit the debris management effort. After sites have been identified, historical information is pulled to ensure compliance with the National Historic Preservation Act and soil and water samples are collected to file with State Environmental Protection Agencies. Coupled with TFR's unique ability to operate 8 concurrent TDSR Sites with Company-owned Diamond Z 1463 Tub Grinders, the qualification process of logistically, geographically and environmentally appropriate TDSR Sites is key in the efficient, rapid mobilization effort TFR can offer.

Sectoring of the City/County

TFR strongly recommends our clients develop and review sector maps for the debris management plan. If requested, TFR will assist in the establishment of emergency routes with a pivotal focus on immediate need facilities. TFR prioritizes certain immediate need facilities, including EOC's, government buildings, hospitals and FEMA Distribution Centers, to employ a rapid 70-hour "Push" to secure the facility access. Following the establishment of emergency routes, TFR and Government Officials will review preliminary sector maps and designated TDSR Sites for debris collection. Our goal is to develop sector maps that retain flexibility post-storm to ensure efficient allocation of resources to debris-ridden areas while emphasizing safety to our crews and the community.

Pre-Strike Procedures

48-72 hours prior to anticipated landfall:

Both the President and Chief Operating Officer of TFR Enterprises, Inc. has been monitoring and tracking "Mock" Hurricane through local communication and weather channels.

The Chief Operating Officer will contact the known designated Government Representatives and provide them with the primary and secondary, 24-hour emergency contact personnel and points of contact (e-mail and cell phone).

The Contract Administrator in the home office will produce a list of known, experienced subcontractors from the database and sort the list by States (a list can be provided upon request) *Note: The subcontractors listed as pre-qualified are companies familiar with the TFR procedures and expectations. In past projects, these subcontractors have been successful in operating alongside TFR and thoroughly vetted.

Project Managers will each be given a group of these subcontractors to contact. Each Project Manager will begin calling the subcontractors and make the following determinations for each and in aggregate:

- Current equipment and personnel on hand and available to commit if tasked.
- Best-estimated anticipated response time if tasked.
- Plans for housing, feeding personnel, and fuel supply resources.

During this same time period, the Equipment Manager in the home office will begin calling Equipment Rental Dealers on the East Coast to identify available equipment on hand, such as Rubber Tired Front-End Loaders, Skid Steer Loaders, Grapple attachments, Knuckleboom Loaders, Bucket Trucks, Vacuum Trucks, Water Trucks, Bulldozers, Portable Generators and Portable Toilets, to augment, if necessary, TFR owned equipment.



T.F.R. Enterprises, Inc.

DISASTER RESPONSE DIVISION

The Equipment Manager will prepare preliminary tracking routes for Company-owned equipment and determine what states and what permits may be required if tasked.

An evaluation of the information gathered from the Subcontractors who have been contacted and an estimated crew/response capability will be made in the following priority:

1. Subcontractors on call with Emergency Road Clearing Equipment.
2. Subcontractors on call with Loading and Hauling Equipment.
3. Subcontractors on call with Site Management Equipment.

This information will be added to the estimated crew/response capability of TFR's own Company-owned equipment and personnel and a preliminary mobilization schedule will be prepared.

24-48 hours prior to anticipated landfall:

The Equipment Manager will begin acquiring trip permits for dispatching the initial transport of heavy equipment (debris clearing and site preparation equipment) to the designated staging area.

Loading and Hauling equipment and personnel will be dispatched to the designated staging area as well as mobile campers and temporary housing units.

The experienced subcontractors previously notified will be contacted by the Project Managers and placed on stand-by, if necessary. Their mobilization capability and preparedness will be noted and updated in the preliminary crew assessment.

0-24 hours prior to anticipated landfall:

Upon notification of the Government Representative, or at the discretion of the Chief Operating Officer/Operations Manager, the *Pre-Execution Planning Team* (Operations Manager, Operations Planner, Environmental Health and Safety Officer, and the CQC Officer) will deploy.

To provide an immediate point of contact, at least one (1) TFR Representative shall "ride out" the storm with Government Officials. This TFR representative shall be responsible in coordinating the "push" effort as the *Pre-Execution Planning Team* assesses the damage, sections the City/County, if not completed, and mobilizes resources.

A work force of Management and Loading and Hauling crews (minimum of ten) have been notified, prepared and will be in the affected Sector/Subsector and poised to respond within a few hours following the landfall or strike for the immediate emergency needs response.

Methodology

The *Pre-Execution Planning Team* appointed for "Mock" Event is named as follows:

Operations Manager (OM)	-	Kevin Rolison
Operations Planner	-	Sharon Lyell
Environmental Health and Safety Officer	-	Dennis Sissell
CQC/Senior Project Manager	-	Rigo Mejia



T.F.R. Enterprises, Inc.

DISASTER RESPONSE DIVISION

In a post-strike environment, with Notice to Proceed, the planning team will deploy to the designated location within hours to participate in estimating debris volume, sectoring disaster area, locating TDSR Sites, determining personnel and equipment requirements, evaluating environmental and health and safety issues, and identifying necessary permits and license requirements. Once this meeting has taken place, a defined list of equipment and personnel necessary will be identified. TFR will then begin to complete the mobilization process. Following this meeting, TFR will continue the mobilization process.

During this planning session, the following determinations will be made:

- Total area affected
- Estimated amount of Debris (This can be performed by Government Officials or TFR, either by aerial assessment or by "windshield" drive-by through the damaged area)
- Number of Sectors to be assigned for best management
- Number of estimated TDSR sites required for efficient removal
- Location of best possible TDSR sites, as established by the City/County

Mobilization of Personnel and Equipment

Following the coordination with Government Representatives, and identifying the quantities, sectors, TDSR sites and production requirements, TFR will continue the Mobilization process.

The Operations Manager (OM) will assign a Project Foremen and Sector Foremen for each task.

Pre-Execution Planning Team will call a meeting of all Project Managers and alert them to prepare to leave within 24 hours and be away from home for an extended period. Being within relative proximity of the disaster area, TFR can provide expedient response, as personnel fully understand the requirements and urgency associated with disaster relief and recovery and the little notice provided after the award of a contract. TFR and its partners are fully prepared to meet the mobilization requirements, including the extended time away from families, and fulfill those requirements with the utmost pride to the end product.

- The Operations Manager (OM) and his assistant will locate a Staging area where equipment and personnel can mobilize to for inspection and orientation.
- The Equipment Manager in the home office will deploy one or more of the company's Mobile Field Offices to the Staging area.
- The Operations manager (OM) and his assistant will attempt to secure temporary housing, such as RV parks or other suitable location for temporary use for parking travel trailers. (The company, as well as many of its employees and subcontractors, have self-contained travel trailers which are used in the early response and mobilization of the project. As the local infrastructure improves and the demand on housing (hotels, etc.) decreases, many employees will relocate.)
- The Operations Manager (OM) or his assistant will prepare a list of all TFR employees and their Points of Contact (i.e., cell phone, Nextel direct, e-mail) and deliver copies to Government Officials.



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DISASTER RESPONSE DIVISION

- The Operations Manager (OM) or his assistant will review Subcontract Agreements and supply copies of Current Wage Rates.
- The Operations Manager (OM) will review the database of all experienced subcontractors and determine priority list for contact. He will group known, experienced subcontractors.

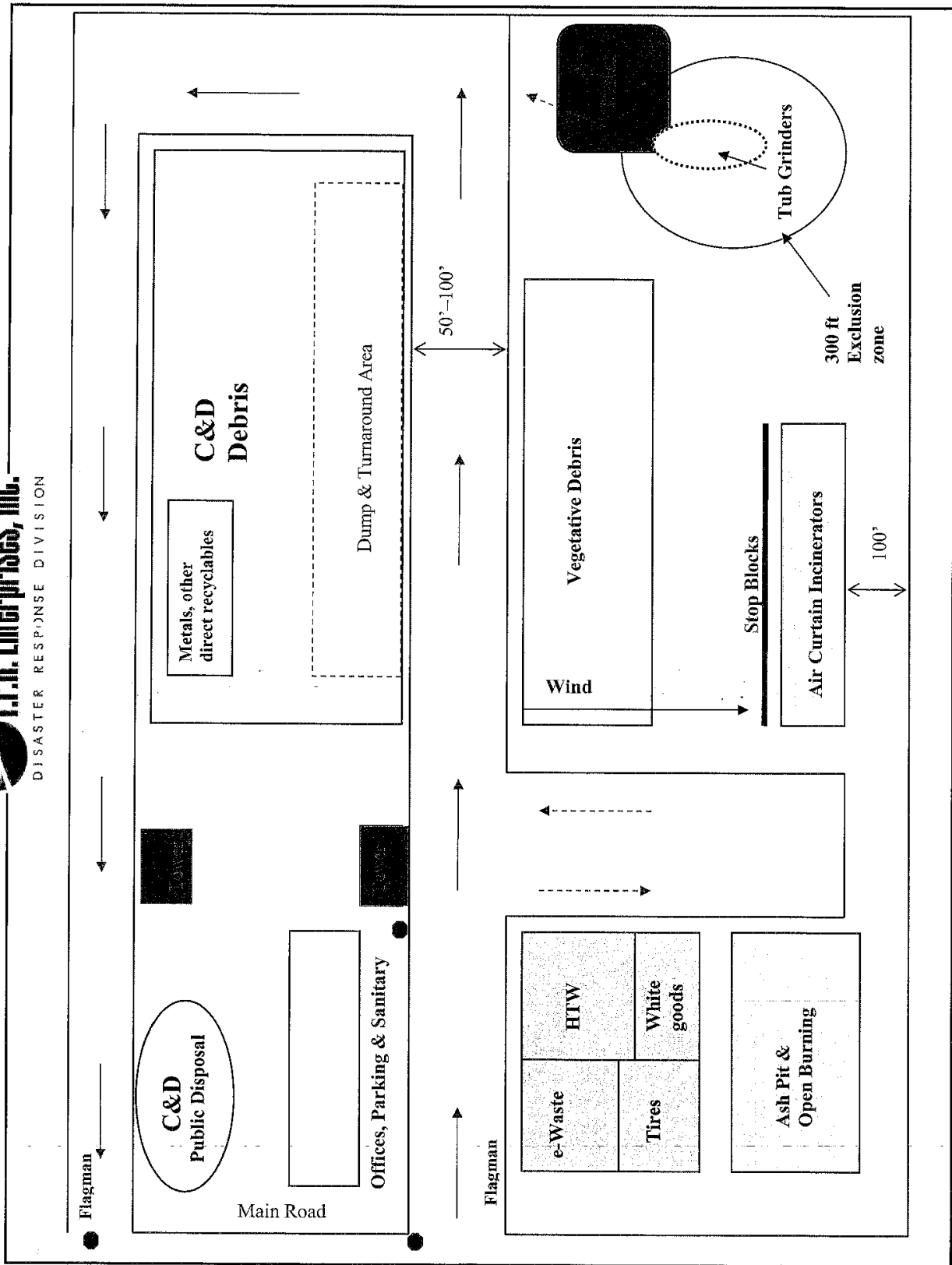
The Equipment Manager shall contact equipment suppliers within 500 miles of disaster area to determine, and inventory for commitment, the type of equipment on hand and the anticipated delivery capability.

Preparation of Temporary Debris Storage and Reduction Site (TDSRS)

Obtaining and Possessing Necessary Licenses and Permits - The Operations Manager or his designee will investigate the state and local statutory requirements needed to perform the work described in the pre-position planning in the affected areas and determine what permits are necessary to complete the work. Video and/or digital photographs of the site, before occupation, will be made for the record, in addition to any soil, water or other test documents. After acquiring all necessary permits and licenses, the Operations Manager and the Environmental Manager will then prepare copies of all necessary permits for delivery to Government Representatives.

Submittal of Site Plan and Establish Field Offices and Equipment Staging Area - After the approval/assignment by Government Representatives of the TDSR Site, which currently is unidentified, a physical review of the site will be made by the OM, the site manager and representatives. Within 12 hours of the location and inspection of the site, a final site plan will be submitted for approval. The Site Plan shall reflect: (1) access to the site (ingress, egress) (2) Site preparation-clearing, erosion control and grading, (3) traffic control procedures, (4) safety, (5) segregation of debris, (6) location of ash disposal area, hazardous material containment area, contractor work area, and inspection tower, (7) location of vegetative debris dump, (8) location of Mixed Debris and C&D dump, (9) Location of Temporary sanitary facilities, (10) location of reduction operations including incineration operations, chipping operations, (11) location of any existing structures or sensitive areas requiring protection from smoke, dust, noise and with awareness to existing traffic conditions (12) location of dump area for debris hauled from the public or haulers other than TFR with traffic patterns reflected for this area. Tasks will then be assigned to construct and establish required elements of the site, such as the inspection tower, hazardous materials containment area, temporary fencing, etc.

However, for the purpose of this RFP and for the general understanding of the layout offered by TFR, included is a general site plan utilized by TFR on previous projects and that directly addresses the uses outlined above. However, before these site plans can be formally submitted, the necessary soil and water samples will need to be taken, checked and filed with appropriate Government Agencies and maintained, on hand, at the TFR field office. The site plan will be reviewed and accepted by Government Representatives before TDSR site accepts storm-generated debris.

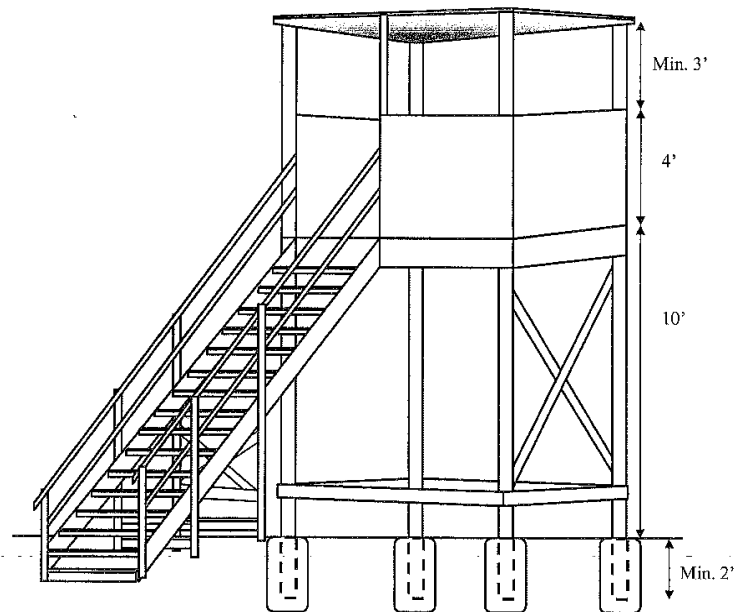
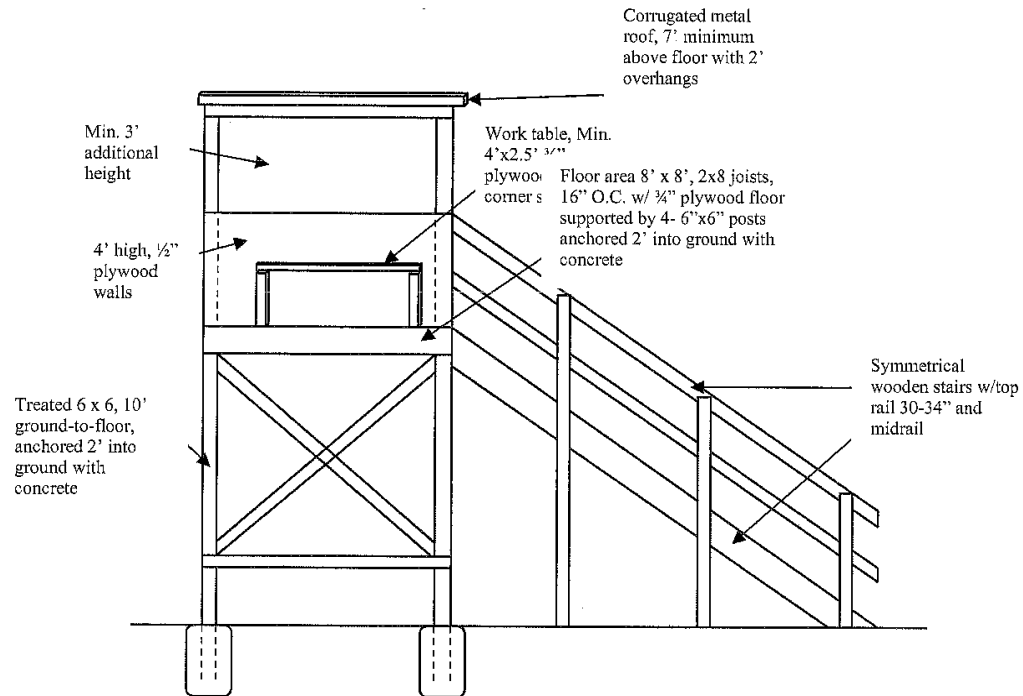




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DISASTER RESPONSE DIVISION

Inspection Tower Construction Diagrams





Hazardous Materials Containment Area – TFR's employees have been involved in the preparation and construction of several TDSR sites to FEMA/USACE specifications. The Company will have had all necessary tools and supplies shipped from its home office in the first deployment of equipment. Once again, this is done as a safeguard measure in the event that supplies, and materials may not be readily available in the area following a disaster event. This Hazardous Materials Containment Area shall be constructed to the specifications set forth in the RFP.

Prior to construction, the site will be graded, and a berm constructed to provide a Hazardous Containment Area that will direct site runoff away from the Hazardous Containment Area. The area shall be 30'x30'. The perimeter shall be lined with hay bales and staked in place. The area shall be lined with a heavy gage plastic (or tarp for colder climates where plastic may be too brittle) to provide a waterproof barrier. Six inches (6") of sand shall be spread within the area to provide an additional defense against hazardous leakage while also protecting the heavy gauge plastic against rips and tears. Additional plastic or tarp sufficient to cover the area will be available to prevent rain or snow from entering the containment. Lastly, site runoff shall be redirected away and from the containment area through utilization of site grading.

Additional Construction Procedures that may be necessary are:

- The establishment of a lined temporary storage area for ash, fuels and other materials that could contaminate soils and groundwater.
- Construction of temporary fencing around debris material storage areas for segregation and protection from traffic.
- Construct non-combustible stop blocks for equipment located at the burn pit.
- Establishment of an equipment staging area where equipment can be isolated and inspected regularly for fuel and oil leaks. Describe provisions for a lined area for fueling and equipment repair to protect soils from spills of petroleum products, hydraulic fluids, etc.
- Provision for plastic liners under stationary equipment such as generators and mobile light plants.
- Construct Roadways Throughout the Site - Traffic will be designed for one way in and one way out to avoid congestion.
- Erect Stop, Slow, and Direction Signs for safety and traffic flow. Signs will also be provided at the main entrance with site name and directions, i.e., Office/Visitor Check-in, visitor parking, truck inspection tower, etc. There will also be signs designating the HTW area, white goods area, first aid area, mixed debris, etc.
- Establish a gated entrance for security to the perimeter of the site and a guard building to record visitors and authorized personnel visiting the site.
- If necessary, establish a "public" or separate dump area for debris hauled by others with separate traffic pattern and a distinguished and separated (by temporary fencing or other means) perimeter to avoid mixing the debris with the debris hauled by the contractor.

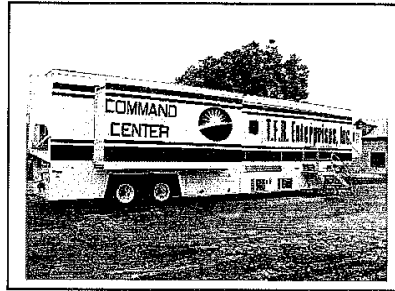
Once the Site Plan is approved, the Company will locate its office command center and, if needed, provide a field office command center for Government Representatives on the TDSR



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DISASTER RESPONSE DIVISION

Site. TFR owns five self-contained command centers constructed on a 45-foot travel trailer. They are inventoried with all needed onsite management, communications, record keeping and safety materials. This includes such items as truck tickets, safety forms, identification signage, cellular phone, radio broadcast systems, desktop computer/fax and copying equipment, hard hats, steel toed boots, flags, safety vests and other miscellaneous items necessary to the immediate operations. These command centers will be equipped with self-supporting generators and temporary sanitary facilities if not, or until, available on site.



Dispatch Equipment and Personnel to Affected Area to Complete Mobilization

- Project managers will review the equipment and personnel requirements and compare with equipment already on hand to determine the additional equipment and personnel to be mobilized. The Project managers will then review the Company-owned equipment available list, selected Subcontractors immediately available list, and equipment suppliers list. The project managers will notify the subcontractors selected for use on this task order.
- Communication will be given to the dispatcher in the home office of the need of any Company-owned equipment so that they may begin the process of permitting and shipping the necessary pieces. If additional equipment is needed, the project managers will communicate with the equipment manager who will contact the equipment suppliers on stand by and order necessary equipment for completion of equipment requirements.
- The project managers will determine the necessary Company employees to assign for the task order. They will then notify the Operations Manager who will deploy the necessary employees to the work site.

Establish Field Office Communications

- Mobile telephones and Company radios will be the main source of communication in the field office until local landline telephones can be installed. All TFR trucks drivers are equipped with smart phones. In addition, all TFR managers, supervisors and foremen are equipped with mobile telephones for outside communication in order to coordinate the mobilization and dispatching of equipment as well as being available to the client.
- All Company administrative personnel, including the Operations Manager, have electronic linkage capability for cellular telephones, satellite communications, Internet access and fax access.
- Records and communications are made using a network of personal desktop and laptop computers.
- As quickly as equipment is available (local services may be out for a time following a disaster) all major field locations are given at least one local number to facilitate communication with other local Government Agencies, local suppliers and members of the public.



T.F.R. Enterprises, Inc.

DISASTER RESPONSE DIVISION

- As soon as the field office is established, office personnel will be available during hours of operation.
- Inspection of Equipment before beginning Task Order. All equipment previously dispatched and on hand for debris loading and hauling, will be brought into the staging area for safety inspection, identification, measuring and numbering before being deployed to any work area.
- Each piece of equipment will be inspected, and a written inspection report prepared denoting results of the inspection.
- In addition to the safety inspection checklist for trucks, all vehicles (trucks and trailers) will be inspected for current license, tags, registration, and insurance. The inspection report will denote the truck owner and the truck driver. A copy of the operator's driver's license will be copied and on file.
- A determination of driver qualification will be made (i.e. requirement of Class A License).
- Trucks to be used in hauling debris will be inspected for proper tailgates and proper sideboards or other extensions as well as the previous checklist.
- Before a truck will be assigned a number, the inspection report and driver information will be made available for review by a Government Representative, and they shall physically inspect, approve the tailgate and any sideboards or other extensions, and measure the truck for capacity.

Personnel Safety Orientation

All Company employees will receive a copy of the Company's Health and Safety Manual at time of employment. As part of the Company's Safety and Occupational Health plan and in compliance with the Accident Prevention Plan, a safety meeting will be held before any personnel are assigned to a task order.

- The Company Safety Officer will conduct the meeting in the presence of a Government Representative.
- All personal protective equipment required for the assigned task will be checked before personnel is dispatched to the assigned task.
- A Personal Emergency Contact List and Map of Key Facilities for emergency conditions will be passed out to all Company and Government field personnel.

Following the Equipment Inspections and Safety Orientation, Truck Measurement and Numbering, equipment and personnel will be dispatched to the work areas prescribed as a result of meetings between the Project Managers and Government Representatives.

Daily Coordination with Government Representatives

The following is an outline of the company's daily procedures with regard to keeping an informed dialogue between TFR and Government Representatives.

- Each debris removal project is assigned a Load and Haul Project Manager. Before the beginning of each Project or Task Order, the Load and Haul Project Manager and the Project Operations Manager will meet with the Government's Representative to define



DISASTER RESPONSE DIVISION

the scope of work, work area, and any Government priority as to areas included in the Task Order.

- After the total area of work to be performed under the Task Order has been defined, a map of the area is prepared dividing the total area into sections. These sections are then given a territorial reference (for example Section 1, Section 2, etc.,).
- Two identical copies of this map of the total area divided into sections are prepared, one for the Contractor and one for the Government. The contractor's copy is kept in the field office headquarters of the contractor.
- Each evening a meeting is held between a Government Representative and the Load and Haul Project Manager to review the areas, which have not been worked.
- The Loading and Hauling Project Manager shall confer with a Government Representative and shall provide a work schedule plan daily reflecting the assigned location of all loading crews daily.
- A daily work schedule assigning crews to specific Sections previously approved by the Government's Representative, is prepared by the Load and Haul Project Manager and distributed to the foremen of each crew.
- Loading and Hauling crews shall not be re-assigned to another location until the Load and Haul Project Manager and the Government Representative have inspected the area worked and they have determined that the work performed has met the Scope of Work requirements in the Task Order.
- Each evening following the work day, the Crew Foremen will meet with the Load and Haul Project Manager and will report on the amount of progress in the Sections assigned them.
- The Load and Haul Project Manager, along with the Government Representative will tour each section daily to confirm progress.

When a section has been completed to the satisfaction of TFR and the Government Representative, the Load and Haul Project Manager will indicate the completed section on the map by color-coding the completed section. This map will provide a visual display of work completed and work remaining daily.

Public Service Announcements

TFR shall aid Government Representatives in developing a comprehensive Public Information Strategy. Oftentimes, residents hold local, state and federal officials responsible for slow progress, however, enacting specific procedures to control the efficient flow of information to residents is vital to the community's recovery process. This includes the establishment of a Disaster/Debris Information Center, centralizing the release of vital information to the public. Operated from TFR's Mobile Command Unit utilizing satellite communications, Government Officials, in conjunction with TFR's Management Team, shall create television and radio advisories in the immediate aftermath of an event to be broadcasted five times daily. Additionally, when print media resumes, TFR shall aid in the development of pertinent newsletters detailing the recovery phases while providing a conservative timeline of events. These will be released online, through local newspapers, and posted at pivotal locations throughout the impacted area. TFR also recommends the establishment of an information hotline with a brief recording outlining the information listed below and additional vital



T.F.R. Enterprises, Inc.

DISASTER RESPONSE DIVISION

information, i.e. debris drop-off locations, etc. This allows citizens to obtain up-to-date information immediately and on their own schedule.

Sample Radio Address

_____ has adopted regulations for the removal of disaster-generated debris. We have established an efficient and effective system in coordination with our debris contractor, so you, the citizen, will know what to expect and how to have your disaster-generated debris removed successfully.

Contractors are working seven (7) days a week, twelve (12) hours a day to collect ONLY storm-generated debris.

_____ has divided the City/County into multiple debris collection zones. All zones are being worked simultaneously with the goal of coordinated, safe and efficient recovery. Debris contractors are collecting all the disaster-generated debris moved to the curb from one subdivision/street/block in a zone before moving to the next. Your cooperation and patience are much appreciated during this trying time.

The first pass will be made in your neighborhood beginning _____.

Fellow citizens, as you prepare to place your debris curbside for collection, please adhere to the following guidelines:

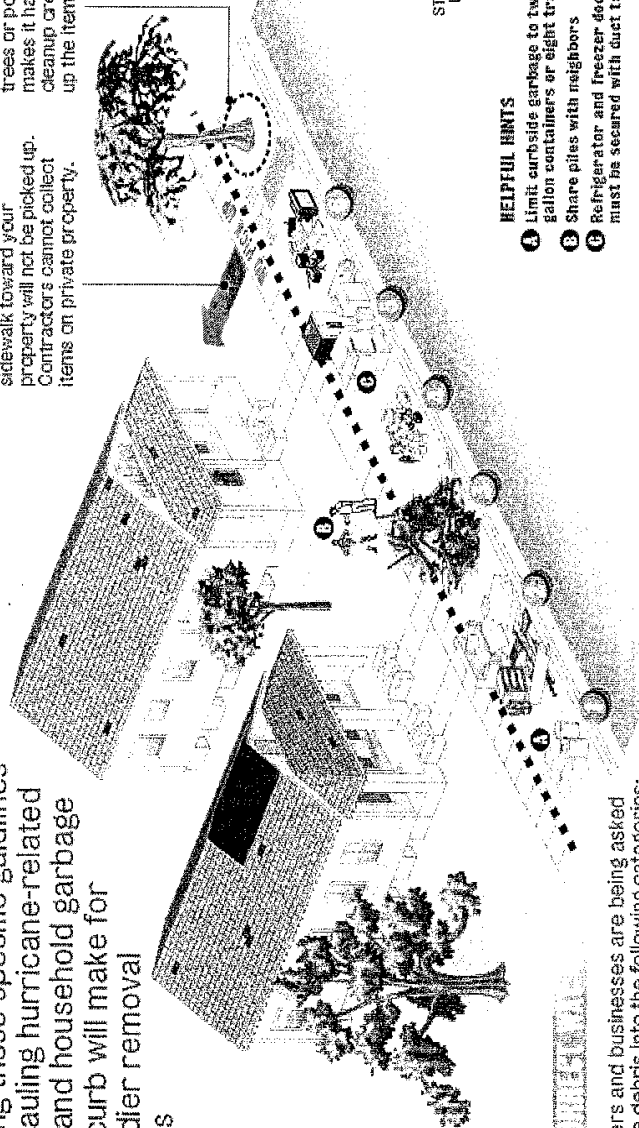
1. Do not place debris on top of utilities, for example: cable, phone, electrical or storm drain boxes.
2. Please do not place debris in front of or around your mailbox.
3. Please do not place debris in front of or around your driveway, as emergency vehicles may need to enter the area.
4. Please drive with extreme caution in areas with large debris piles.
5. Please do not block or dump any debris into the storm drains or ditches. This will cause flooding.
6. Please aid contractors by sweeping excess and loose debris from the street in front of your house for collection.
7. Report damages that occur to your personal property to the TFR hotline, (512) 260-3322.
8. Please sort debris according to the following outline.

We are a community, and we shall recover as a community. We appreciate your patience, cooperation and assistance as we undertake this monumental cleanup effort.

PICKING UP THE PIECES

Following these specific guidelines when hauling hurricane-related debris and household garbage to the curb will make for a speedier removal process

- CROSSING THE LINE**
- Any debris placed from the sidewalk toward your property will not be picked up. Contractors cannot collect items on private property.
- PROPPING UP**
- Do not set debris against trees or poles. Doing so makes it harder for cleanup crews to scoop up the items.



Services
Army Corps of
Engineers
used to assist
contractors
STAFF GRAPHIC BY
DAN SWINSON

HELPFUL HINTS

- A** Limit curbside garbage to two 32-gallon containers or eight trash bags
- B** Share piles with neighbors
- C** Refrigerator and freezer doors must be secured with duct tape

ELECTRONICS

- Televisions
- Computers
- Radios
- Stereos
- DVD players
- Telephones

WHITE GOODS

- Refrigerators
- Washers, dryers
- Freezers
- Air conditioners
- Stoves
- Water heaters
- Dishwashers

HOUSEHOLD HAZARDOUS WASTE

- Oils
- Batteries
- Pesticides
- Paints
- Cleaning supplies
- Compressed gas

VEGETATION DEBRIS

- Tree branches
- Leaves
- Logs

CONSTRUCTION DEBRIS

- Building materials
- Drywall
- Lumber
- Carpet
- Furniture
- Mattresses
- Plumbing

HOUSEHOLD GARBAGE

- Bagged trash
- Discarded food
- Packaging, papers
- All garbage should be placed curbside the night before the scheduled weekly pickup.

Homeowners and businesses are being asked to separate debris into the following categories:



Debris Collection Operations

During the daily collection, movement, and disposition of debris, the TFR Operations Manager remains in constant contact with all Foremen and Supervisors via 2-way radio/ smart phones to ensure that proper accounting and operational management of debris collection complies with TFR operational procedures. Mid-day conferences, either in person or by radio, ensure that right-of-way, public/private, and local issues are quickly addressed, often immediately. TFR's manager and principals are mindful of other disaster operations taking place in the affected areas during the debris removal process and cautious not to interfere with the efforts of others during the performance of the contract.

The CQC Plan and TFR's Quality Control Manager shall address the Recording and Reporting requirements with all levels of supervisors and crew foremen. Different levels shall have different requirements. A sample form will be provided in and approved with the final CQC Plan, including any additional required modifications. This discussion shall include the general procedures set forth below:

- All loading and hauling crews are under the direction of a TFR supervisor.
- Daily reports are maintained by the crew foreman and all equipment down time for repairs are noted on the daily reports.
- Hours of each piece of equipment and each employee, are recorded and reconciled with a Government Representative daily.
- Daily Reports shall have daily and year-to-date totals for each piece of equipment/personnel tasked.
- Daily Reports shall be signed by the Contractor's Representative and by a Government Representative.

The TFR's Quality Control Officer shall prepare, sign and submit to a Government Representative a Daily Quality Control Report. This report at a minimum shall include originals and one copy of all levels of QC reports received and in addition shall include a summary of safety issues, infrastructure damage, total numbers of trucks loaded, equipment and plant hours worked and idled or down, testing performed and by whom, loads and quantities hauled to TDSRS, quantity of debris reduced, number of subcontractors working, contract non-compliance issues and all corrective actions.

Removal of Debris from Public Right of Way

Upon receipt of a task order and at the direction of Government Representatives, the Operations Manager will direct the Load and Haul Supervisor to dispatch the previously selected loading and hauling equipment to locations designated by the Government's Debris Managers.

One foreman will oversee the loading and hauling operations for each crew. The foreman is responsible for conducting toolbox safety meetings, and a general briefing of operations including truck routes, local ordinances and other pertinent information. The foreman is equipped with fire extinguisher, pick-up truck with mobile radio and cellular telephone, first aid safety kit and list of emergency telephone numbers and map to emergency medical facilities. The foreman is responsible for preparing a daily report of activities.



T.F.R. Enterprises, Inc.

DISASTER RESPONSE DIVISION

Prior to Truck Certification and Inspection, all Subcontractors will have met with the sector superintendent or field administrator and provided the necessary paperwork including copies of current certificates of insurance (general, auto, workers comp.) copies of driver's licenses, and the execution of Subcontractor Agreements including:

- Copy of Scope of Work
- Copy of Accident Prevention Plan
- Copy of Safety Sheet
- Copy of Ticket Reporting Procedures
- Location of Emergency Response Facilities and Contact Numbers
- Copy of Equal Opportunity Policy
- Copy of Alcohol and Drug Abuse Policy

A truck Measure/Certification Site will be established at the TDSR site, or another appropriately designated location determined by the City/County, for all trucks to be inspected measured, photographed, and, in case of tonnage contracts, a tare weight. Truck Certification, available upon request, will include the recording (first on a paper Certification Form and by Electronic Form) of the following:

- Date of Measure
- Assigned Truck Number
- Truck Measured Capacity
- Truck Description (including model, type and color)
- License No. and State
- VIN No.
- Truck Owner
- Name of Subcontractor Truck is working for
- Truck Driver
- Truck Driver's License No. and State
- Truck Drivers cell phone or contact number
- Truck Tare Weight
- Notes or exceptions (i.e. descriptions, deductions for dog house, etc.)
- Signature space for;
 - Truck Driver
 - Contractor's Representative
 - Government's Representative
- A photograph of the Measured Truck w/driver will either be, taken by Polaroid Camera and attached to the Certification Sheet; or by Digital and Stored.
- Each Truck Dump Bed will be assigned the required TFR issued side signs on each dump body, all to be weather durable, tamperproof and non-removable:
 - Company Name
 - Truck Number
 - Maximum Volume in Cubic Yards
 - Inspector's Name and Date



T.F.R. Enterprises, Inc.

DISASTER RESPONSE DIVISION

These signs will be placed, one each on each side of the dump bed body and be maintained throughout the duration of the project to ensure readability.

Additional Truck dump trailers (pup trailers) will each have a separate truck measure certification including all of the information outlined above along with a notation as to the truck that it is coupled with.

Before equipment is dispatched to the loading sites, it will have already undergone all the necessary safety inspection, measurement and hauling procedures at the staging area as outlined in the section above. All loading and hauling crews will have received a copy of the scope of work, accident prevention plan, safety indoctrination, and assigned a crew foreman. All crews and foremen will be instructed by the Load and Haul Supervisor that they are to work in areas designated by a Government Debris Manager and are not to relocate or move from one area to another without prior approval. No employees, or subcontractors of TFR will be allowed to work for private or other public entities while employed or contracted under this project.

Hazardous Tree, Limb, and Stump Removal

Hazardous Tree Removal

Unstable and leaning trees along a public ROW or within a naturalized area, such as public parks or golf courses, are eligible for removal. The Sub-Grantee may choose to attempt to save the tree through straightening and bracing, if the cost of repair is less than the removal and disposal. A tree is deemed hazardous and an eligible for removal if:

- The tree is an immediate threat to public health and safety or improved property
- It has a DBH of 6" or greater
- AND one or more of these criteria:
 - 50% or more of the crown is damaged or destroyed
 - A split trunk or broken branches that expose the heart wood
 - Fallen or uprooted within a public use area
 - Leaning at an angle greater than 30 degrees

After a tree has been deemed eligible and scheduled for removal, TFR tree crews will discuss a tree specific removal plan to ensure a safe, proper felling operation, considering:

- Surrounding area for anything that may cause trouble when the tree falls
- The shape of the tree, the lean of the tree and decayed or weak spots
- Wind force and direction
- Location of other people
- Electrical hazards

Once the tree crew has identified a tree specific removal plan, the following procedures shall take place:

1. The employee shall work from the uphill side whenever possible.
2. Prior to felling operations, the work area shall be cleared to permit safe working conditions and an escape route shall be planned.



3. Each worker shall be instructed as to exactly what he/she is to do. All workers not directly involved in the operation shall be kept clear of the work area.
4. Before starting to cut, the operator shall be sure of his/her footing and must clear away brush, fallen trees, and other materials that might interfere with cutting operations.
5. A notch and back cut shall be used in felling trees over 5 inches in diameter measured at breast height (DBH). No tree shall be felled by "slicing" or "ripping" cuts.
6. The depth or penetration of the notch shall be about one-third the diameter of the tree. The opening or height of the notch shall be about 2.5 inches for each 1 ft. of the tree's diameter. The back cut shall be made higher (approximately 2 inches) than the base of the notch to prevent kickback.
7. The resulting notch shall be flush cut to the ground.

Hazardous Limb Removal

Hazardous limb removal work shall consist of the removal and disposal of storm-damaged limbs that are:

- Imminent and impending peril to the general public
- Greater than 2" in diameter at the point of breakage
- Broken and still attached to the tree

The resulting debris will be collected from the grounds and hauled in accordance with normal debris collection standards.

Hazardous Stump Removal

The removal of hazardous stumps is a unique process requiring specialized equipment. As such, this process requires unique documentation and costing to realize full reimbursement, and meet the following criteria:

- 50% or more of the root-ball exposed
- Greater than 24" in diameter, as measured 24" above the ground
- Located on public property or a public ROW
- Immediate threat to public health and safety

Once the diameter is established, pictures are taken, GPS coordinates establishing the location and the specific threat documented, the stump will be physically removed by the best means available. The resulting hole from the stump removal will be backfilled and amount of material needed will be recorded.

Reduction of Debris

Reduction of debris is normally applied to the vegetative debris such as brush and trees debris, which is also referred to as "burnable debris". However, the reduction process can also be applied to some items that are considered non-burnable or construction and demolition debris. This would include such items as household furniture, construction materials such as roofing, treated timber. This process is applied for the purpose of reducing the volume of the material that is being landfilled. The economic evaluation of weighing the reduction cost against the unreduced landfill cost will be a factor in determining the feasibility of this approach. The most



common methods of reduction are burning, chipping and grinding, and recycling. Recycling is covered in the various sections as appropriate.

Incineration

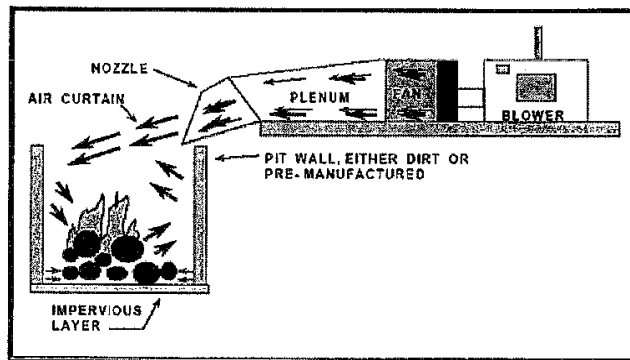
There are two general classifications of the burning method, open burn and air curtain incineration.

Open Burning: Open burning, although very cost effective, may not be suitable for urban areas. The feasibility of this method is very dependent on location and the cleanliness of the debris. Many areas and locations will not permit open burn particularly in urban environments where heavy smoke can create health and property damage concerns. However, in rural locations, if the debris is clean, there is very little environmental impact and the resulting ash can remain on the site or be used as a soil additive. Bulldozers and loaders are the primary equipment required to operate an open burn process.

Air Curtain Incineration: Air curtain incineration is also a very cost-effective method of reducing clean, vegetative debris but with less environmental impact than the open burning method. Air curtain incineration incorporates the use of a "burn pit" aided by a forced air blower. The pit can be constructed below or above grade (depending on water table) and includes a mechanical blower to create constant optimal burn rates and an "air curtain" effect. The air curtain incineration system is a combination of the blower and pit, engineered as a unit to achieve the effect of holding the smoke while feeding air to the fire pit. Since differing site locations contain differing conditions, such as soil composition, water table levels, etc. there are no air curtain incineration systems standards in the industry. In the construction and operation of an efficient air curtain incineration system, special consideration must be given to the following factors:

1. A set back of at least 100 feet between debris piles and the burn area with a minimum setback from buildings and structure of at least 1,000 feet.
2. Construction of non-combustible "warning" stop blocks (at least 1 foot in height) for equipment located at the burn pit
3. Use limestone (or equal material) for the construction of the "pit" with reinforced earth anchors, or wire mesh to support the loader ramps.
4. Use clay or limestone to create an impervious layer on the bottom of the pit to prevent leaching of the ash from the aquifer. This layer shall be at least 1 foot deep and will be regularly inspected and maintained at that depth in the event scraper activity removes part of the layer during operations.
5. Seal the pit ends at least four feet high.
6. Pit construction (in accordance with this solicitation) shall be 8-9 feet wide, and 14 feet deep.
7. A 12" dirt seal will be placed on the lip of the burn pit area to seal the lower nozzle.
8. The blower will be configured to direct the airflow so as to strike the wall of the pit 2 feet below the edge. Operators will be instructed that the debris should not break the path of the air flow except during dumping.

9. Equipment used will be tested and adjusted to assure that a minimum nozzle velocity of 8,800 ft/min (100 mph) and a volume of 900 cf/min/linear feet is produced during burn operations.
10. The length of the pit shall be no longer than the length of the blower nozzle.
11. The operators shall be instructed to load the pit uniformly along its length.
12. Operators will also be instructed to extinguish the fire at least 2 hours before removing the ash.
13. Water trucks will be used to dampen ash residue as well as areas surrounding the burn site.



Source: FEMA 325, Figure 9.3 Below-Grade Air Curtain Operation

Chipping/Grinding

Reduction of debris by chipping and/or grinding is an opportunity to recycle the vegetative debris back to an economically beneficial use. However, the overall economic impact of chipping/grinding compared to burning will have to be reviewed before a determination can be made. Grinding/Chipping is the reduction of woody, vegetative debris by cutting and pounding the debris to reduce the woody materials into small pieces or "chips". This method normally produces a reduction of between 3 to 1 and 5 to 1, whereas burning reduces the debris by approximately 95%. However, wood chips have the possibility to be recycled and used as mulch, fuel, ground cover and animal bedding to name a few. The availability to recycle the chips would be a significant factor in determining the economic value of chipping/grinding. In the construction and operation of a chipping/grinding reduction operation, special consideration is given to the following factors:

1. Grinding machines must have a clearance of 300 feet. Warning signs must be stationed around the perimeter of the grinding equipment, warning of possible flying objects from the grinders.
2. The grinding machines must have screens, which produce chips not exceeding 4 inches in length and ½ inch in diameter.
3. Liners shall be placed underneath grinders, and other stationary equipment, as a preventative measure against possible leaks or spills exposing the soil and groundwater to contaminants.
4. Debris must be sorted and clean of other contaminants such as metals.



T.F.R. Enterprises, Inc.

DISASTER RESPONSE DIVISION

5. Operators must wear hard hats even in closed cab machines while operating.
6. Root Rake loaders are used to avoid contaminating the debris entering the grinder with dirt or sand.
7. Ground debris or mulch shall be stored onside in piles no higher than 15 feet. Such piles shall not remain on site for longer than seven (7) days and haul out procedures shall ensure. Ground debris or mulch is monitored daily for heat and internal combustion.

Reduction Site Management

Segregation of Debris

Before material is brought into the TDSR site, all preparations outlined above will be substantially completed. The TDSR Site will have staging areas for each category of debris brought into the site. All debris will pass by the inspection tower after entering the site and all loads will be inspected.

Although every effort will be made to segregate debris on the right-of-way before loading, debris materials still become mixed and some loads are so co-mingled that they are classified as mixed debris loads. These loads will be directed to the area defined on the site plan as the "mixed debris" pile. This material will be sorted and separated by machines with grapples and "thumbs" and by hand labor and placed into the C&D, Vegetative, HHW, White Goods, and Metals Piles.

C&D Debris is non-burnable, non-recyclable debris that will eventually be delivered to a landfill. Samples of this type of debris include mattresses, clothing, household garbage, concrete, asphalt, metals, plastics, manufactured furniture, building components, etc. Parts of this material, if well separated, can be reduced by grinding before landfill, so as to reduce the cost of hauling and tipping fees (if charged by volume). Other parts, such as metal can be recycled if well separated and cleaned.

Vegetative Debris is burnable debris and can be reduced by either incineration or by chipping/grinding. If reduced by incineration, the estimated reduction rate is 95% and leaves the ash residue to be hauled off and disposed. If reduced by chipping/grinding, the reduction rate is estimated at only 60%-75%, however, the by-product, mulch, can be recycled. The vegetative debris may become mixed with earth materials such as dirt, gravel, rock, or sand during the disaster. Root rakes are employed to shake and separate the brush and vegetative debris before it is reduced. Sometimes shaker screens or trommels are necessary to separate the earthen debris before reducing.

Household Hazardous Waste (HHW) is debris such as household chemicals, pesticides, unidentified liquids, paint, batteries, etc. As mentioned earlier, the primary goal is to separate this material on the curbside and pick it up separately by a designated HHW crew. These items are then delivered to the collection points designated by the Government Debris Manager. However, in the event that HHW inadvertently becomes co-mingled with other debris and enters the site, it is separated from the other debris and placed into a Hazardous Containment area on the site for further disposal by those licensed to handle and dispose of this type of debris.



White Goods refers to items such as refrigerators, air conditioners, freezers, etc. which may contain chemicals or fluids such as freon or oil, which must be remediated by someone with the appropriate license and certifications to do so. These items should be separated at curbside and delivered to the collection points designated by the Government Debris Manager. If they are brought to the site for temporary storage, they will be contained in a separate staging area so that they may be inspected and properly cleaned of all chemicals or fluids.

Metals will be separated at the curbside and delivered to a separate staging area at the Temporary Debris Staging and Dump Site unless directed otherwise by the Government Debris Manager. These items may be recycled.

During the operation of a TDSR Site, special attention is afforded to the following areas:

Site Safety: The Operations Manager and the Site Project Manager will conduct a Pre-Operations Site Safety meeting prior to the beginning of operations of the debris reduction site. Items to be included in the Safety meeting will be:

- a. An overall review of the Site Plan and directions as to the location of all temporary structures, the planned traffic flow, location of first aid stations, eye wash stations, fire extinguishers and location of sign with postings of emergency numbers.
- b. The first Weekly Safety Meeting will be held and all information as outlined in the Company Safety and Occupational Health Plan will be covered.
- c. The Activity Hazard Analysis for each operations activity will be reviewed and discussed.
- d. A communication path between the site management and site personnel will be established in the event of an emergency so that an orderly and efficient means is established to mitigate the event.

Dust Control: TFR provides water trucks, which do routine trips throughout the site during the operations, keeping dry roads dampened for the purpose of minimizing the dust count. Water trucks are also used to dampen ash residue when removed from burn pit to ash pit. Attention is given to normal wind direction when layout of the site is prepared.

Hazardous Materials Containment Area: The Site Manager will regularly inspect the Hazardous Materials Containment area for any cuts, tears or leaks in the protective membrane that lines the containment area. The Manager will also inspect the berm surrounding the area to assure proper site runoff is still intact.

Roadways: Traffic will be designed as to allow the flow of incoming and outgoing debris trucks so as to avoid congestion. Safety, and directional signs will be posted throughout the site along with flagmen to assist and control traffic flow as well as for safety reasons. Road surfaces will be rock-laid for easier maintenance and to protect from erosion. Private, non-operation-related traffic will be prohibited from the site.



Communication: Operators and flagmen are equipped with two-way radios on the same frequency as the office base radio unit so that communications will be readily accessible throughout the site.

Disposal

Disposal sites for the debris will be determined before operations begin. This submittal encompasses the possibility that a permanent or final debris resting-place may not be immediately available in the beginning of operations, and we have therefore included the general operations of a Temporary Debris Storage and Reduction (TDSR) site in this proposal.

Disposal of debris is the operation of placing debris in its final resting place such as a licensed, permitted permanent landfill or as expressed above, at a TDSR site. This operation includes the use of hauling equipment. In the Hauling and Dumping operations, special consideration is given to the following:

1. All loading and hauling crews are under the direction of a TFR supervisor. Daily reports are maintained by the Crew Foreman, and all equipment down time for repairs are noted on the daily reports. Hours of each piece of equipment and each employee, are recorded and reconciled with a Government Representative, daily.
2. Qualification of all operators/drivers is reviewed and determined before being allowed to haul materials.
3. All insurance documents and copies of driver's licenses are on file in the field office before beginning operations.
4. The safety orientation meeting is held by the Load and Haul Project Manager before operations begin.
5. Equipment is inspected and a record of the inspection is retained on file in the field office before operations begin.
6. Operators/drivers are versed on the dump site procedures before leaving the loading site.
7. All truck operators will be instructed to observe traffic regulations and follow the instructions of the flag persons.
8. All operators will report to the weigh station/inspection tower and deliver their "load ticket" to the QC operator (or government inspector) for inspection and approval before proceeding to dump his/her debris.
9. Each truck operator will be directed as to where to dump each load at the dump site location by the designated dumpsite operator.
10. Each truck operator will inspect his truck and tailgate after the dumping process is completed to assure that it is secure before leaving the dump area.
11. Truck operators will follow the designed traffic flow when leaving the dump and return to the designated loading area.

Haul Out Procedures

Hauling out of debris is the operation of hauling reduced debris from a TDSR site to a final resting place at a designated destination to be used in any number of capacities such as ground cover, bio-fuel and fertilizer. This operation includes the use of hauling equipment. In the hauling out operations, special consideration is given to the following:



T.F.R. Enterprises, Inc.

DISASTER RESPONSE DIVISION

1. All hauling crews are under the direction of a TFR supervisor. Daily reports are maintained by the TDSR foreman, and all equipment down time for repairs are noted on the daily reports. Hours of each piece of equipment and each employee, are recorded and reconciled with a Government Representative, daily.
2. Qualification of all operators/drivers is reviewed and determined before being allowed to haul materials.
3. All insurance documents and copies of driver's licenses are on file in the field office before beginning operations.
4. The safety orientation meeting is held by the Load and Haul Project Manager before operations begin.
5. Equipment is inspected and a record of the inspection is retained on file in the field office before operations begin.
6. Operators/drivers are versed on the dump site procedures before beginning loading activities and hauling reduced debris out of the TDSR site.
7. Trucks are loaded by rubber-tired backhoes, or excavator, utilizing a mulch ramp constructed approximately twelve (12) feet high, eight (8) feet wide and at a grade, not to exceed, thirty-five (35) degrees. This shall be determined at the site depending on topography and availability. No individuals will be allowed on the structure unless otherwise instructed to do so by the TDSRS Manager and/or assessing the overall safety of the structure.
8. Each truck operator shall inspect his/her truck before proceeding to the inspection tower to ensure the load is filled and any and all items are secured and covered by a tarp or other covering preventing chips from being blown from the bed.
9. All truck operators will be instructed to observe traffic regulations and follow the instructions of the flag persons.
10. All operators will report to the weigh station/inspection tower and deliver their "load ticket" to the QC operator (or government inspector) for inspection and approval before proceeding to leave the dump to its final destination.
11. Truck operators will follow the designed traffic flow when leaving the dump and return to the designated loading area.

White Goods

White Goods refers to items such as refrigerators, air conditioners, freezers, etc. which may contain chemicals or fluids such as Freon or oil, which must be remediated by someone with the appropriate license and certifications to do so. These items will be separated at curbside and will be delivered to the TDSRS collection point. At the TDSRS we will contain Dirty White Goods separate from White Goods and they will be inspected and properly cleaned of all chemicals or fluids or removed by professionals certified and licensed to dispose of them. TFR shall submit a Dirty White Goods Operations, Cleaning and Disposal Plan prior to beginning site operations.

Upon award of a contract, a Hazmat removal team will be assigned to oversee the curbside removal and HHW removal at the TDSR site and, if given a contract for ROE, precede the demolition team. The Hazmat team will remove all HHW and White Goods to the curbside, separated, before haul off, or demolition begins. This team will document on a daily reporting form, the type and quantity of HHW and White goods at the pick-up location.



- Refrigerants with putrescible wastes will be sealed by taping closed so as not to have accidental openings and spillage while in transit to disposal site.
- The separated HHW and White Goods will be transported by separate container from the demolition site to the TDSRS.
- Any HHW that may inadvertently become mixed with truckloads shall be separated at the TDSR site and stored in the HHW area for removal by the HHW crew.
- Automobiles will be removed to a separate temporary storage area where they will be held for recycling.
- Loose tires located at curbside will be kept separate and removed by the HHW crew.
- Extra caution will be applied to the handling of dirty white goods that still contain putrescible wastes, such as sealed freezers, refrigerators, coolers and iceboxes. Putrescible waste is solid waste that contains organic matter capable of being decomposed by microorganisms and of such a character and proportion as to cause obnoxious odors and to can attract or providing food for birds or animals. Improper handling of putrescible waste could lead to odor issues that make siting and operating a TDSRS difficult. There are also numerous potential employee health and safety issues related to the removal and disposal of putrescible wastes.
- White goods may also have refrigerants (Freon and Freon replacements), and often plastics and motors and sometimes other electronic components that need to be removed before recycling. Refrigerant removal must be done by trained and qualified personnel and can potentially lead to spills of regulated chemicals. Only certified, experienced and trained personnel will be used for these critical tasks to minimize risk and maximize efficiency.
- All waste removal, cleaning and handling will be managed to minimize potential exposure of workers and others to waste and minimize generation of odors.
- Procedures such as proper sealing of refrigerants and containers will be in place to control vector exposure, attraction of wildlife and minimize volume expansion through addition of water to the waste stream.

Vehicles and Vessels

Abandoned Vehicles and Vessels will be removed and taken to a temporary staging/storage area. It is anticipated that the State Government's Department of Transportation or Department of Motor Vehicles will be the project manager for title of ownership issues related to any vehicle recovery and recycling project associated with the disaster response. Vehicles and vessels brought to the staging areas will be inventoried by license plate, make, model, color and vehicle identification number. They shall be staged, and site tagged for easy retrieval.

- For a vehicle or a vessel to be deemed eligible it must:
- Present a hazard or immediate threat that blocks ingress/egress in a public-use area
- Ownership is undetermined
- The applicant followed all local ordinances and State laws by securing ownership
- The applicant verified chain of custody, transport, and disposal of the vehicle or vessel

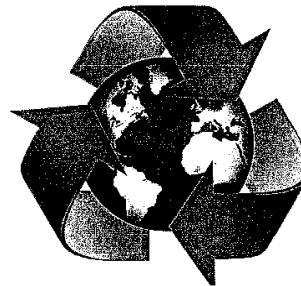


Disaster Debris Recycling

TFR is a green industry company. The principals of TFR are proponents of recycling whenever possible and many members of management are LEED Certified. As such, TFR utilizes tub grinders, slow speed shredder, trommels, loaders, and excavators which are used to sort, separate, and reduce vegetative debris to reusable mulch, dirt, metals, and other construction products. Following each disaster event, TFR will make every effort to locate a reusable purpose for this material such as bedding material for plants, ground cover for parks, animal bedding, and reusable energy sources as boiler fuel for co-generation plants or production mills. In addition to the vegetative recycling, every effort is made to keep the metals segregated and clean so that the Ferris and non-Ferris metals can be recycled. In cases of large quantities of mixed debris, a system of separation using a trommel, air curtain burner, picking line conveyor and tub grinder, can be used which will allow the paper and plastic to be separated, and the clean dirt, rock & concrete, Ferris metals, non-Ferris metals and clean vegetative debris sorted and piled for recycling.

Sources will be sought for the following recyclable material:

- Asphalt
- C&D
- Concrete/Aggregate
- Dirt
- E-Waste
- Metals
- Roofing Materials
- White Goods
- Mulch
- Tires



TFR has vast experience employing recycling activities and maintains established relationships with recycling firms to accept various types of debris. While completing debris reduction of 2,000,000 CYD for the City of Tulsa, TFR loaded the chips on railcars and shipped the excess reduced debris to a Company-owned mulching facility in Leander, Texas. Alternative methods of disposal exist and are well documented by TFR. During Hurricane Ike, storm-generated debris from Polk County was hauled and burned at a local paper mill in Orange County, Texas. This strict commitment to recycling of storm-generated debris has benefited both client and TFR.

Project Closeout

TDSR Site Remediation and Restoration

In the event of a natural disaster, a Temporary Debris Storage and Reduction Site (TDSRS), usually selected by the government, may be used to process debris before its final disposal. Substantial site preparation may be required such as proper access points of entry, security devices, control gate, fenced storage compounds, adequate internal haul roads, proper erosion and sediment control fencing, and stormwater retention features, to name a few. If a TDSRS is required, then TFR will, upon entering each site for the first time, photo-document the existing site conditions using both a video camera and still photographs.



At the cessation of TDSRS operations, all sites will be restored to the satisfaction of Government Representatives/Owner with the intent of maintaining the utility of each site, leaving it unencumbered for future use and to safeguard the environment. Soil and water samples will be taken and compared to pre-work samples to ensure that TFR operations have not negatively affected the environment. Other factors that are considered during the remediation process are:

- All pre-existing grades including roads, ditches, etc. will be restored to the satisfaction of the customer prior to final closure of each site.
- Areas where soils were excavated (e.g., ditches and retention ponds) or stockpiled (e.g., berms) will also be restored to pre-existing grade prior to vacating each site.
- Pre-construction drainage patterns will also be restored, as well as all improvements (e.g., trailers, wells, fencing, construction entrances and built up aggregate haul roads) will be removed from each TDSRS unless otherwise instructed by the Government's Representative.

Upon completion of the above remediation tasks, TFR will photo-document site conditions using both video camera and still photographs. As done with the water and soil samples, the post-work photos will be compared to pre-work photos to ensure that the site was remediated to original condition.

Subcontracting Plan

TFR is uniquely positioned within the debris removal industry as one of the premier companies maintaining an extensive fleet of machinery utilized in debris removal, reduction and management efforts to fully operate independently. To accommodate your debris project needs, TFR provides access to 150+ pieces of equipment including, but not limited to, thirty (30) self-loaders with trailers, eight (8) Diamond Z Tub Grinders, two (2) horizontal grinders, heavy haulers, excavators and five (5) mobile command units maintaining electronic access to manage entire projects. This extensive list would be insufficient without the pairing of our in-house maintenance crew. These individuals ensure that key equipment necessary for fluid, efficient operations shall never hamper the ongoing project and impact TFR's project timeline. TFR's maintenance crew augments the daily responsibilities of our employees and subcontractors for fulfilling any and all duties to the City/County by securing the vitality of our equipment.

With the large fleet of equipment and the necessary logistical support, TFR is fully capable of quickly and efficiently responding independently with a substantial workforce of equipment and personnel to an effected community almost immediately. However, this independence does not secure the necessary goals strictly outlined and routinely reinforced by upper management in response to our service-minded attitudes. TFR firmly believes that our business cannot be sustained and grow without the strong, positive working relationship with our clients, suppliers and our countless subcontractors. This service-minded attitude drives the business and fortifies the strong relationships TFR maintains with our subcontractors. Therefore, such relationships maintained with small business, minority-owned, and numerous other companies allow TFR to fulfill the requirements that may be mandated by Government Representatives and other Government Agencies.



At TFR, we firmly believe that local contractors provide the most cost-effective measure to complete the contract requirements while aiding the local economy after the impact of a disaster. TFR plans to utilize local subcontractors to the extent at which they are available and properly licensed. TFR shall exhaust any and all avenues to obtain qualified local subcontractors to meet the needs of the community while infusing the local economy with needed revenue. As such, TFR is committed to identifying the local subcontractors qualified and prepared to support the community on the path to recovery. TFR plans to solicit and establish local subcontractors through the following plan:

TFR Enterprises' principals and managers have always exercised a policy of recruiting subcontractors in the affected work local. This practice is considered good business because of the advantages received by contracting with local companies residing in the affected area. There are a number of factors that contribute to the overall effectiveness of local subcontractors: (1) familiarity with the areas to be worked, (2) knowledge of the most efficient traffic patterns, (3) information on local suppliers for parts, equipment repairs, etc., (4) reduction in end project costs as local subcontractors do not require housing and travel cost, per diem, etc. These factors reduce the cost of the project while allowing the City/County to retain large portions of the money in the hands of its constituency. With these reasons in mind, TFR is committed to fulfilling the requirements by implementing the Local Subcontracting Plan listed below:

1. Establish a local telephone line so that it may be contacted easier than calling to long-distance cell phone numbers.
2. The Company will post signs and telephone numbers at the entrance to its work site and at its field office.
3. Subcontracting opportunities are advertised by local newspaper/online.
4. During the search for subcontractors following an award, the company's Chief Operating Officer will contact the Small Business Administration office in the work area and access the Procurement Marketing and Access Network, National Minority Purchasing Council Vendor Information Service and the Research and Information Division of the Minority Business Development Agency in the Department of Commerce.
5. The local Veteran's Administration is contacted upon the company's assignment of a task order, and alerted as to the type of products and service the contract requires, and the company's local telephone number and address is registered with them, not only for subcontracting, but for short-term employment opportunities
6. State and local trade agencies will be contacted, such as the Association of General Contractors (AGC) for example. They oftentimes maintain databases sorted by business classification and status and can provide a resource of small businesses in the area.
7. The Chamber of Commerce in the affected area will be contacted and asked to provide a listing of any (a) trade associations, (b) business development organizations and (c) HUBZone concerns.



Contacts arising from these inquiries are followed up with calls to local subcontractors requesting detailed information leading to their qualification for work. With such action, TFR shall exhaust all avenues to identify, qualify and employ any local subcontractor. Under circumstances in which local subcontractors are unavailable, outside sources may be contacted to achieve the desired mobilization goals.

Subcontractor Management

TFR manages subcontracts through a five-step process:

1. Selection of most appropriate subcontractors. This is done through balancing geography and capability. Local subcontractors are almost always more cost effective as they go home at night to sleep and eat. They also have local resources for materials, supplies and equipment repairs, and thus, are preferred.
2. The issuing of the formal subcontract establishes contract compliance requirements, formalizes expectations, and provides an established, impartial mechanism for quick resolution of disputes as they arise.
3. Production is tracked and expectations are communicated daily.
4. Daily active Quality Control results in immediate identification and correction of problems.
5. QC and other reporting get rolled up regularly into Contract compliance and reporting, such as small business subcontracting plans.

TFR's Subcontractor Management Plan and approach is focused on three main performance evaluation criteria:

- Production
- Safety, explained in Safety Section
- Quality Control

Production:

Ready means that the subcontractors have completed appropriate administrative actions, have their equipment and personnel on site and in condition to work, and they know the tasks they are expected to perform. Prior to NTP, the subcontractors identified, selected and are notified by the Operations Manager. Priorities are based upon review of the database of all experienced subcontractors. The priority list for subcontracts is grouped into our known, experienced subcontractors, and augmented by the capabilities of the local subcontractors.

Upon receiving notice to proceed from the contracting agency or at the discretion of the Operations Manager, we will notify subcontractors on stand-by to execute mobilization plans and their personnel and provide us with a firm arrival ready-to-work time. Additionally, TFR personnel will also review the equipment and personnel requirements and compare with equipment already on hand to determine the additional equipment and personnel to be mobilized. This will first come from the Company-owned available list, then Level 1 Subcontractors, immediately available list, comprised of our known, experienced subcontractors and local contractors, and equipment suppliers list.



No employees or subcontractors of TFR will be allowed to work for private or other public entities while employed or contracted under this project.

Working effectively means good communications of expectations and regular optimization. There will be daily formal and informal communications between the Project Managers and the subcontractor's superintendents. At the start of each day, the geographic area assigned will be reviewed and verified, along with any known hindrances to free flowing operations. Also covered will be production expectations, other difficulties expected, and the performance of previous period (usually the previous day). In addition to this start up communication, the subcontractors will have the chance to review and comment on the previous QC report, noting key items like production reported, equipment and personnel readiness and actions and variances.

Each day (or other period depending on project requirements) subcontractors will get the chance to communicate and "buy-in" to the immediate operations plan.

Subcontractor Safety:

Subcontractor safety is addressed in the Corporate Safety Program Section of this proposal.

Subcontractor Quality Control Program:

The purpose of this Quality Control Program is for TFR to establish a quality control system to perform sufficient inspection and tests of all items of work, including that of our subcontractors, to ensure conformance to applicable specifications and drawings with respect to the production, quantities, field activities, materials, workmanship, construction, finish, functional performance, and identification.

During work on this contract the quality control personnel will perform the required inspections on the subcontractor's work. The Quality Control Officer is responsible for the direct supervision of all superintendents and subcontractors to ensure that the work is being performed according to the Scope of Work and TFR's Quality Control Program. Additionally, the TFR Quality Control Officer shall prepare, sign and submit to Government Representatives a Daily Quality Control Report. This will include identification of Subcontractor QC actions. Subcontractor actions subject to QC verification and reporting, include, at a minimum:

- Summary of safety issues
- Infrastructure damage
- Total numbers of trucks loaded
- Equipment and plant hours worked and idled or down
- Testing performed and by whom
- Loads and quantities hauled to TDSRS
- Quantity of debris reduced (if applicable)
- Number of subcontractor personnel working
- Contract non-compliance issues
- All corrective actions



In the event of notice of a violation as a result of the actions of any employee or subcontractor, the Operations Manager will take immediate corrective action and follow up on the enforcement of such action and so notate in his daily log record. Additional quality control measures will be discussed later in the Quality Control Section.

Multiple Delivery Orders in Multiple Locations

In general, the company management approach applied to multiple projects being performed simultaneously is:

- Each Task Order has its own Task Order Superintendent assigned.
- Task Order Superintendents have the authority to commit the company.
- All Task Order Superintendents report to the Operations Manager
- Depending on scope of work and size of contract:
 - A Project manager will be assigned to each phase of the debris removal/management operations, (i.e., Load & Haul Manager, TDSRS Manager).
 - Each Project manager will report daily to the Task Order Superintendent
 - Each crew will be under the direction of a Crew Foreman who will report to the Project manager
 - Crew foremen will be responsible for maintaining daily reports and overseeing the crew operations
- Each Project manager will:
 - Provide daily work assignments to each crew foreman
 - Perform daily reviews with the Task Order Superintendent of work performed, time schedules, performance targets and work assignments for the following day.

Managing Multiple Subcontractors on Multiple Task Orders

If awarded multiple task orders in different geographical areas, TFR will assign a separate Project Manager for each region to oversee TFR operations and subcontractors. Subcontracting agreements will be often executed in the field and copies of all agreements along with necessary, tax, insurance and license information will be available for review and approval by Government Representatives. As in all projects, it remains absolute condition precedence; all subcontractors will be under the direction of a TFR Supervisor.

Each superintendent will establish a field office located within the area of the assigned Task Order. The Superintendent for each task order will have the authority to hire subcontractors and additional field personnel when necessary. All field office personnel will have electronic linkage with the capability of communicating and sending information and daily records to the home office. Daily ticket recording and recordkeeping will be conducted and maintained in the field. Should the quantity of work warrant enhanced capabilities for the region and at the discretion of the Superintendent, TFR shall dispatch additional mobile command units where necessary. Reconciled information for subcontractors will be sent to the home office weekly and billings and subcontractor payments as well as local employees, vendors and suppliers will be recorded posted, and checks written on National Banks from the home office. Checks for



payments will be processed weekly and sent to the field office by either courier or public carrier (such as Federal Express or UPS) for disbursement.

Task Order Superintendents will appoint Load & Haul Crew Managers, Hazardous Tree Trimming and Removal Managers, TDSR Site Managers and Demolition and ROE Managers (as needed per task order).

Each Task Order Superintendent shall have the authority to commit the Corporation, and resources of TFR including signing contracts and modifications. They shall also have the authority to provide administrative and financial resources, equipment and personnel in support of the project. Their authority will include supporting and investing authority and oversight to Project Managers and Supervisors, Safety Officer, Quality Control Officer, Environmental Officer, and Health and Safety Officer.

The Task Order Superintendent is responsible for day-to-day operations, including waste stream documentation, daily reporting/progress and planning requirements, communications with Government Representatives, enforcement of Scope of Work, and oversight of Load and Haul and TDSRS Managers. They report to the Operations Manager and the on-site Government Representative and act as liaison between the two.

Subcontracting agreements will be often executed in the field and copies of all agreements along with necessary, tax, insurance and license information will be available for review and approval by Government Representatives. As in all projects as it remains absolute condition precedence, all subcontractors will be under the direction of a TFR Supervisor.

Corporate Safety Program

The safety and health of our employees continues to be the first consideration in the operation of our business. TFR Enterprises, Inc., and its' principals are committed to maintaining a safe and healthy work place for each employee by providing guidelines for safe practices and accident prevention. Safety is considered a condition of employment and is the responsibility of all associated with TFR Enterprises, Inc. whether in the capacity of employee or subcontractor. As a condition of employment, each employee is expected to use safe work practices and identify all unsafe conditions immediately. All employees are required to report any violations, unsafe conditions or known safety hazards to their immediate supervisors at once.

All subcontract agreements are subject to the Company's Safety and Occupational Health Policy as a condition of the contract agreement. To ensure compliance, the Safety Officer is empowered with the authority to take such actions necessary to protect life, health, and safety and to protect the environment, as they deem necessary. This authority shall be irrevocable and shall include, but is not limited to, the power to unilaterally alter, suspend and/or halt any operation or portion thereof that endangers or potentially endangers life, health and safety or threatens the protection of the environment. The Safety Officer will report to the Operations Manager and to the Chief Executive Officer of the corporation.



A copy of the Company's Safety and occupational Health Policy and its related Accident Prevention Plan was not included with this proposal because of its length but can be supplied upon request.

Safety for Subcontractors and Suppliers

Safety is considered a condition of employment and is the responsibility of all associated with TFR, whether in the capacity of employee or subcontractor. All subcontract agreements are subject to this Safety and Occupational Health Policy as a condition of the contract agreement.

The following procedures will be administered to assure that all subcontractor activities are fully integrated into the project safety plan and job hazards analysis. When subcontractors first report to the job site and prior to beginning work, the project manager shall review with the subcontractor safety representative the contractual obligation to safety and the project safety rules that subcontractor employees are required to follow.

1. Review the Corporate Accident Prevention Plan and stress all the applicable requirements and procedures.
2. Review the specific Company safety rules and regulations.
3. Review hazardous work conditions presented by the physical assessment of the project.
4. Instruct their safety representative that they are to attend a monthly safety meeting.
5. It must be firmly established that all subcontractors' employees must abide by the applicable OSHA regulations.

Housekeeping

Housekeeping is essential in accident prevention and is the responsibility of each employee and subcontractor. The work area must be maintained in a neat and orderly manner and excess materials and waste should be removed daily. Supervisors and managers are to inspect and enforce orderly, safe and clean working areas at all times.

Subcontractors will generally be responsible for their own First Aid and medical treatment. However, the following will be required in writing in the subcontract agreement:

- Contact the Contractors foreman and supervisor of any incident requiring First Aid treatment.
- Provide all their foremen and supervisors a listing (with directional maps) indicating the location of the nearest emergency facilities such as Hospitals, Emergency Medical Facilities, Police Departments and Fire Departments.
- Provide their foremen and supervisors with a 16-man first aid kit.

Quality Control Program

The purpose of this Quality Control Program is for TFR to establish a quality control system to perform sufficient inspections and tests of all items of work, including that of our subcontractors, to insure conformance to applicable specifications and drawings with respect to the production, quantities, field activities, materials, workmanship, construction, finish,



functional performance, and identification. This control will be established for all activities except where the special provisions and the technical provisions of the contract provide for specific government control by inspections, test, or other means.

The TFR control system will specifically include the surveillance and tests required in the technical provisions of the contract specifications. Both onsite and off-site fabrication will be controlled and keyed to the proposed construction sequence. The personnel assigned to the Quality Control Section will also be charged with the responsibility of policing TFR's approved safety program as required by the Accident Prevention Plan of the contract specifications.

General

The Quality Control System will include at least three phases of inspection for all technical provisions of the specifications as follows:

Preparatory Inspection:

1. This inspection is to be performed prior to beginning any work on a section of the technical provisions of the specifications.
2. The inspection will include a review of contract requirements; a check to assure that all materials and/or equipment have been tested, submitted, and approved.
3. Check to assure that provisions have been made to provide required control testing.
4. Examination of the work area to ascertain that all preliminary work has been completed.
5. A physical examination of materials and equipment to assure that they conform to approved shop drawings or submittal data and that all materials, certificates, and other submittal data prior to submission to the contracting officer.
6. Each submittal offered to the contracting officer for approval will bear the date and signature of a member of TFR's Quality Control organization indicating that he has reviewed the submittal and found it to be acceptable (or showing the required changes).
7. Review of the appropriate Activity Hazard Analysis to assure safety requirements are met.
8. Discussion of procedures for controlling quality of the work including repetitive deficiencies. Document construction tolerances and workmanship standards for that feature of work.
9. Check to ensure that a Government Representative has accepted the plan for the work to be performed.

Initial Inspection:

An initial inspection will be performed as soon as representative segment of the particular item of work has been accomplished and to include examination of the quality of workmanship and a review of control testing for compliance with contract requirements, use of defective or damaged materials, omissions, and dimensional requirements. This phase shall be accomplished at the beginning of a definable feature of work. The following shall be accomplished:



DISASTER RESPONSE DIVISION

1. A check of work to ensure that it is in full compliance with contract requirements. Review minutes of the preparatory meeting.
2. Verify adequacy of controls to ensure full contract compliance. Verify required control inspection and testing.
3. Establish level of workmanship and verify that it meets minimum acceptable workmanship standards.
4. Resolve all differences.
5. Check safety to include compliance with an upgrading of the safety plan and activity hazard analysis. Review the activity analysis with each worker.
6. Notify a Government Representative at least 24 hours in advance of the beginning of the initial phase. Separate minutes of this phase shall be prepared by the CQC System Manager and attached to the daily CQC report. Exact location of initial phase shall be indicated for future reference and comparison with follow-up phases.
7. The initial phase will be repeated for each new crew to work onsite, or at any time acceptable specified quality standards are not being met.

Follow Up Inspections:

Follow-up inspections will be performed daily or as frequently as necessary to assure continuing compliance with contract requirements, including control testing, until completion of the particular segment of work.

Records: TFR will maintain current records of all inspection and test performed on the format detailed below, entitled *Quality Control Report*. This form will provide factual evidence of the required inspections or tests involved, results of inspections or tests, nature of defects, causes for rejection, etc., proposed remedial action and corrective actions taken. TFR's records will cover both conforming and defective items and must include a statement that all supplies and materials incorporated in the work are in full compliance with the terms of the contract. Legible copies of these records will be furnished to a Government Representative daily. Daily, TFR's designated representative will verify records.

Site Specific Quality Control Plan

The site or contract specific QC Plan must accomplish the complete daily documentation of operations, utilization and production, safety, and variations from normal operations of a debris management operation. It must be in place and approved for use prior to beginning any field operations, including site preparation. It must be in full compliance with contract requirements.

Multiple forms are usually formatted for the Plan, which cover different activities. A summary general daily form is also usually formatted for the project that is completed by the CQC Officer, and totals of all activities reported on summary forms. Usually, all originals and one set of copies are delivered to a Government Representative, and TFR keeps two copies of each form.

Quality Control Organization

The duties and specific areas of responsibility of the various members of the Quality Control Organization are as follows:

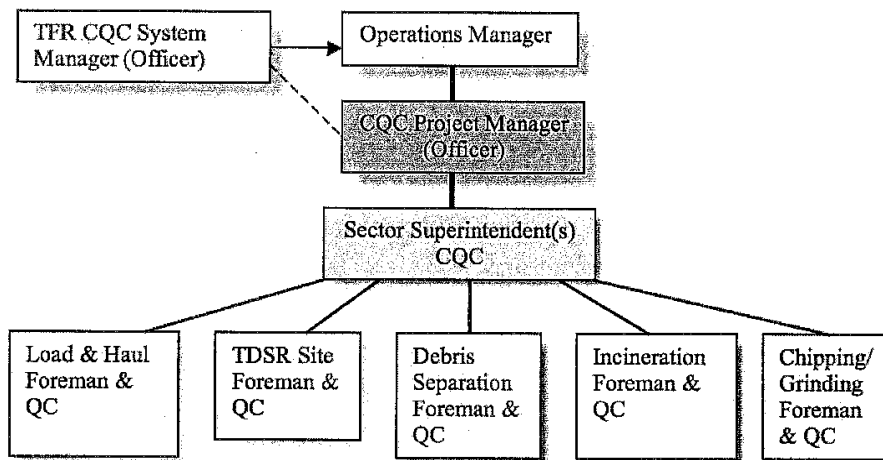


Operations Manager: Advises all supervisory personnel including, but not limited to, Sector superintendents and key foremen assigned to critical areas, of the requirements of the specifications and advises supervisors concerning methods to be used and the degree of workmanship required.

Quality Control Officer: The Quality Control Officer is responsible for the direct supervision of all superintendents and subcontractor and superintendents to ensure that the work is being performed according to the Contract Plans and Specifications and TFR's Contractor Quality Control Program. He/she will supervise the Quality Control Personnel and advise other job personnel in advance of Quality Control Requirements; submittal material, inspections, etc. of their work. When work does not comply with contract requirements, he will immediately advise the Project Manager and together they will decide what corrective action should be taken. The corrective action taken will be shown in the daily log. The designated Quality Control Supervisor will have full authority in implementing the Quality Control Program and the Safety Program of TFR Enterprises, Inc.

Quality Control Technician: Performs inspections as directed by the Quality Control Supervisor and reports any deviations from the contract directly to the Quality Control Supervisor.

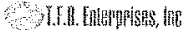
A chart, documenting TFR's Quality Control organizational structure is detailed below:





Memorandum of Appointment

A sample memorandum of appointment and notification to supervisors and foreman of the appointment of the Quality Control Officer is detailed below:


MEMORANDUM OF UNDERSTANDING

DATE: TBD

TO: All TFR Enterprises, Inc. Supervisory Personnel

FROM: William R. Droke, Vice President/COO

SUBJECT: Quality Control Supervision

CONTRACT No. _____

Effective July 1, 2009, until completion of the project or relieved by written notice, Robert "Bobby" Day is hereby assigned the duty of Quality Control Manager. He is hereby authorized to place in effect TFR Enterprises, Inc.'s Quality Control Program. We expect and require all TFR Enterprises, Inc.'s foreman and supervisory personnel to cooperate with Mr. Day, and comply with his orders and instructions in carrying out this program.

Each Supervisor, Engineer, and Foreman who is designated to be the Quality Control Representative for his particular part of the work will see to it that they check the following:

- 1) Checks the specifications to see what is required on work items.
- 2) Check to see that the equipment-materials to be incorporated in the work meets requirements.
- 3) Checks to see that the equipment-materials are properly maintained.
- 4) The work and work area is safe and in compliance with TFR Enterprises, Inc.'s Safety Program and the Engineers Safety Manual.
- 5) Reports all deficiencies and corrective action taken.

Signed,

William R. Droke, Vice President/COO

Daily Reporting Procedures

The CQC Plan and the TFR Quality Control Manager shall address the Recording and Reporting requirements with all levels of supervisors and Crew Foremen. Different levels will have different requirements. A sample form as a model is provided above, and all final versions of all forms will be approved with the final CQC Plan, including any additional required modifications. This discussion shall include the general procedures set forth below:

- All loading and hauling crews are under the direction of a TFR supervisor.
- Daily reports are maintained by the crew foreman and recoding all equipment down time for repairs on the daily reports.
- Hours, of each piece of equipment and each employee, are recorded and reconciled daily.
- Daily Reports shall have daily and year-to-date totals for each piece of equipment/personnel tasked.



- Signatures of both TFR's Representative and by a Government Representative are required on all Daily Reports.

The TFR Quality Control Officer shall prepare, sign and submit to the Government Representative a *Quality Control Summary Sheet*. This report at a minimum shall include originals and one copy of all levels of QC reports received and in addition shall include a summary of safety issues, infrastructure damage, total numbers of trucks loaded, equipment and plant hours worked and idled or down, testing performed and by whom, loads and quantities hauled to TDSRS, quantity of debris reduced, number of subcontractors working, contract non-compliance issues and all corrective actions.

Inspection Methods and Procedures

During work on the contract the Quality Control personnel will perform the required inspections on both the TFR's and subcontractor's work. The staff that performs the Quality Control inspections will be charged with the following duties:

1. Maintain and keep in serviceable condition, all machinery and materials.
2. Take whatever corrective action is necessary to replace or repair deficiencies observed at any time that affect the operation of machinery and materials.
3. Inspect for compliance with contract requirements.
4. Maintain copies of Inspection Records.

Detailed below are the procedures and methods that will be implemented:

Safety Issues:

The role of QC in support of safety is to document that the safety plan provisions are being followed. At each level, the *Quality Control Report* has appropriate reporting requirements for safety, including worker protection, equipment safety, trimming of loads, flagmen, work zone safety and traffic control. Each level of *Quality Control Report* for each activity should have a section addressing daily safety meetings, issues and activities.

Debris Eligibility:

TFR should only be handling materials authorized by our contract. The CQC Officer shall train the field ROW personnel on these materials classifications, and shall include the general eligibility requirements set forth below:

Eligible Debris-

C&D Debris is non-burnable debris and can consist of recyclable as well as non-recyclable debris that will eventually be delivered to a landfill. Samples of this type of debris include, but are not limited to, mattresses, clothing, masonry, concrete, asphalt, metals, plastics, lumber, manufactured furniture, building components, etc.

Vegetative Debris is burnable debris of natural origin such as grass, shrubs, and trees and can be reduced and/or recycled by either incineration or by chipping/grinding.



T.F.R. Enterprises, Inc.

DISASTER RESPONSE DIVISION

Household Hazardous Waste (HHW) is debris of a chemical nature and includes such items as household chemicals, pesticides, liquids, paint, batteries, waste oil, waste fuels, antifreeze, spray cans, etc.

White Goods refers to items such as refrigerators, air conditioners, freezers, etc. which may contain chemicals or fluids such as freon or oil, which must be remediated by someone with the appropriate license and certifications to do so.

Metals, both Ferris and non-Ferris such as copper, aluminum, steel or iron and which may include parts from automobiles, trucks, bicycles, small engines, buildings, small appliances and other items.

Ineligible Debris-

Any Debris which is not located on the Right of Way, regardless of category, i.e., C&D, Vegetative, Household Hazardous Waste, White Goods, or Metals is INELIGIBLE DEBRIS. Debris removal from private property is the responsibility of the individual property owner. No TFR crews or Subcontractors are allowed to work for the private sector while under employment/contract to TFR Enterprises, Inc. during the duration of the Project/Task Order. Fallen trees located on public property but in an unused forested or wilderness area is ineligible unless specifically directed.

Daily Household Garbage, or what could be classified as Municipal Solid Waste (MSW), is ineligible debris.

Debris which is not the result of the disaster event, for example, debris from demolition that was performed before the disaster event occurred, is ineligible debris.

Segregation of Debris at Curbside Pick Up

1. All loading operators are also instructed of the importance of maintaining segregation of eligible debris when loading.
2. All vegetative debris will be loaded on trucks hauling vegetative debris only. If other debris is encountered alongside the vegetative debris, it will be left at the curbside to be later loaded on the trucks hauling whatever type of debris that is left.
3. Separate trucks will be used for loading Construction and Demolition debris.
4. Metals and white goods will also be loaded and hauled separately.
5. Any household hazardous waste shall be left at the curbside for the HHW crew to load and haul.
6. When possible, any "mixed piles" of debris encountered at the curbside will be separated by hand before loading. If it is not practical to separate the mixed piles at the curbside by hand, the mixed piles will be loaded on separate trucks and the load ticket will indicate "mixed debris."

Loading:

1. All Loaders will have been previously inspected at the staging area for safety and compliance before being dispatched to the loading location.



2. All Loader operators will receive safety briefings before beginning loading operations.
3. Flagmen will be located ahead of loading operations to direct and control traffic.
4. All flagmen will be properly attired and wearing safety equipment including hard hats, safety shoes, reflective vests and carrying traffic directing flags.
5. All flagmen are under the supervision of the crew foreman.
6. Operators are cautioned to be observant and conscious of their surroundings at all times, in particular being aware of hanging and downed power lines and structures hidden by debris, such as fire hydrants, water mains, fences, etc.
7. Operators are cautioned not to overload trucks with debris so that the transporting of the debris could cause the excess debris to become dislodged and fall into traffic areas.
8. Operators are cautioned to stay on the rights of way and not to enter private property during the loading process.
9. Operators are equipped with mobile radios and are supervised by crew foreman.
10. Operators are instructed to keep the debris loads segregated between (a) burnable (vegetative), (b) non-burnable (C&D), (c) mixed piles where C&D, non-burnable, and vegetative are co-mingled and cannot efficiently be separated at the curbside, (d) other (such as household hazardous waste [HHW])
11. Household hazardous waste (HHW) crew, trained in EPA requirements for handling of HHW, will load HHW materials, (household cleansers, butane, poisons, etc.) at the curbside by hand in a specially equipped compartmental truck. HHW will be delivered to the collection point.
12. As it is TFR policy, Loading and Hauling Crews shall complete any and all debris clearing operations that have been started on any particular pass through a neighborhood, and shall not "skip" through designated work areas for "gravy" loads.
13. All Loading and hauling crews are under the direction of a TFR supervisor. Daily reports are maintained by the crew foreman and record all equipment down time for repairs on the daily reports. Hours, of each piece of equipment and each employee, are recorded and reconciled with the Government Representative daily.
14. In the event of notice of a violation as a result of the actions of any employee or subcontractor, the Operations Manager will take immediate corrective action and follow up on the enforcement of such action and so notate in his daily log record.

Hauling:

1. All Trucks will have been previously inspected at the staging area for measurement, numbering, safety and compliance before being dispatched to the loading location.
2. All truck operators will be instructed to observe traffic regulations and follow the instructions of the flag persons.
3. All truck operators are to wear safety equipment, hard hats and steel-toed shoes.
4. Truck operators are not allowed to leave with "overhanging" loads. Loads will either be trimmed or reloaded before being allowed to leave the loading area.
5. It is the truck operator responsibility to check and determine that his load is safe before leaving the loading site.
6. Truck operators are equipped with mobile radios and are supervised by crew foreman.



T.F.R. Enterprises, Inc.

DISASTER RESPONSE DIVISION

7. Truck operators will be issued a "load ticket" and at the loading site and will deliver the ticket to the inspector at the dump site.

Dumping:

1. Dumping operations will be at either the Temporary Debris Staging and Reduction (TDSR) Site or at a landfill/disposal site designated.
2. All traffic regulations and speed limits will be observed at the dump site.
3. Truck operators will report to the weigh station and deliver their "load ticket" to the TFR QC and Government QA for inspection and approval before proceeding to dump his/her debris.
4. Each truck operator will be directed as to where to dump each load at the dump site location by the designated dumpsite operator.
5. Each truck operator will inspect his truck and tailgate after the dumping process is completed to assure that it is secure before leaving the dump area.
6. Truck operators will follow the designed traffic flow when leaving the dump and return to the designated loading area.

Private Property (ROE) Program Procedures

The Company's Quality Control Manager shall discuss the requirements and procedures for the removal of debris from private property under the Right of Entry (ROE) Program with all Crew Foremen. This discussion shall include the general procedures set forth below:

1. Before a demolition project on private property can begin, a Right-of-Entry document must be executed, including:
 - a. Authorization to enter the property for demolition
 - b. Hold harmless agreement accompanied by a non-duplication of benefits agreement from the City/County.
2. TFR crews are not permitted to enter private property except at the direction of TFR ROE Manager or Government Representative.
3. Proper completion of a TFR ROE Program Checklist:
 - a. HHW crew will be assigned to remove any hazardous materials from the property.
 - b. All HHW materials will be cataloged and disposition defined.
 - c. All utility connections will be inspected to ensure that they are disconnected.

After demolition, all materials can be either placed on the right of way to be picked up under the debris removal agreement or taken directly to the TDSR site for separation and disposal.

Rental of Equipment with Operators

1. Inspection and Identification of Equipment & Materials before any machinery or materials are placed in use; they shall be inspected and tested by competent personnel. The Contractor's personnel will perform such duties.
2. The contractor's personnel chosen by the Quality Control Officer will perform inspection of all machinery and materials daily.
3. Records of inspections shall be maintained at the site and shall be available on request.



4. Preventative maintenance procedures recommended by the manufacturer shall be followed.
5. All repairs on machinery or materials shall be made at a location, which will provide protection from traffic for repairmen. Any machinery or equipment found by the contractor to be unsafe shall be dead lined until unsafe conditions have been corrected.
6. Only TFR designated personnel shall operate machinery and mechanized equipment.
7. The Quality Control Supervisor shall instruct all operators in the use and details of Safety Operations.
8. Operators of machinery will establish and confirm requirements on a daily basis as to comply with contract documents with TFR's representative.
9. Material deficiencies observed shall be reported to the proper TFR personnel for correction.
10. All safety procedures will be used in accordance with TFR's Accident Prevention Plan.
11. All phases of work being performed will be inspected daily by the responsible member of the Quality Control team.

Damage Control and Reporting

The goal of sound debris removal is to protect the public and private infrastructure and the overall health of citizens while collecting and disposing of debris rapidly. TFR is fully committed to this and strives for a goal of ZERO claims. TFR takes a proactive approach to the protection of infrastructure. During "Toolbox" Meetings, TFR's Quality Control Officer shall address the following general procedures to avoid careless activities during collection:

- Operators are reminded to stay on the rights of way and not to enter private property during the loading process.
- Operators are cautioned to be observant and conscious of their surroundings at all times, in particular being aware of hanging and downed power lines and structures hidden by debris (such as fire hydrants, water mains, fences, etc.).
- Operators are cautioned about debris weight distribution to be maintained during the loading process.
- Operators are instructed not to overload trucks with debris in such a manner that the transporting of the debris could cause the excess debris to become dislodged and fall into traffic areas or snag low or hanging power lines.
- Debris shall not hang over vehicle sides or extend more than 24 inches above the sides. Overloaded trucks shall be trimmed or removed prior to departing the loading area as instructed by the Crew Foreman.

However, a few claims are unavoidable. TFR maintains a strict Damage Control and Reporting Procedures to ensure that each claim is handled with expediency and care while meeting the needs of the claimant. TFR's Quality Control Officer shall address the Damage Control and Reporting Procedures with all field ROW personnel during initial safety meetings. All Crew Foreman's are required to report any and all damages directly to the Quality Control Officer immediately. Upon notification, the Quality Control Officer will prepare a *Damage Report* without delay, and is instructed to seek the following information:



1. Name, address and phone number of property owner.
2. Who was present when the accident took place?
3. Detailed description of what happened, including what activity was being performed at the time of the damage, why did it happen and documenting all unsafe conditions, equipment and/or acts.
4. To the best of the witness's knowledge, was there a previously known and/or reported problem or condition associated with the accident?
5. Date, time and record of TFR's Quality Control personnel that investigated the damage.
6. Date, time and record of when and who (property owner) was contacted and notes as to what was discussed or agreed.
7. Date and time of repair, or resolution agreement.

A copy of the *Damage Report* executed by the Quality Control Officer is conveyed below:

Under Contract With: _____	
DAMAGE REPORT	
Date Damage Report Received: _____	Time: _____ AM / PM
Report Received By: _____	Reported Thru: Walk-In / Hotline / Email / Other
LOCATION OF CLAIM / DAMAGES: _____	
NAME & ADDRESS OF PERSON REPORTING CLAIM: _____	
Telephone Number: _____	Email Address: _____
Best time to contact: _____	Best Method of Contact: _____ Phone / Email
Date and Time, if known, that Damage Occurred: _____	
Date: _____	Time: _____ AM / PM
Identify or describe, if known, the party who caused the damage: _____	
Witness? Yes / No _____ If Yes, by whom? _____	
Was the party who caused the damage notified at the time of occurrence? Yes / No _____	
GENERAL DESCRIPTION OF THE DAMAGE: _____	
FOLLOW UP	
Claim Reported To: (Field Project Manager / Crew Foreman)	
Date: _____	Name: _____
Time: _____	Signed: _____
ACTION TAKEN	
Claim Investigated By: _____ Date: _____	
Comments: _____	
Damage Allocated To: _____ Cost: \$ _____	
Anticipated Date of Resolution: _____	
Comments: _____	
Date Claim Resolved: _____ Release Form on File: Yes / No	
Release Executed By: _____	

TFR will investigate all damages and complaints and make resolutions within 24 hours. If a resolution was reached, a copy of the Quality Control Officer's *Damage and Claim Release Form* shall be attached to the Report. If a resolution is not agreed to between the property owner and TFR, TFR shall provide its General Liability Carrier with all the necessary information. All *Damage Reports* will be maintained in a file in TFR's Field Office. A catalog of all information and supporting action on each incident will be provided to Government Officials weekly in a condensed list.



Billing/Reconciliation Procedures

Billing procedures are established to ensure consistency from collecting, processing and reconciling load tickets while stressing accuracy through the entire process. With over twenty-nine (29) years' experience conducting disaster relief and recovery efforts, TFR has developed a battle-tested billing system that plans for encumbrances, highlights transparency, emphasizes expediency, and forces accuracy. These four (4) pillars of the billing cycle are the foundation of a well-vetted billing system through which TFR conducts its disaster relief and recovery efforts. The billing procedures are outlined below, from the TDSR site to payment from home office:

1. Truck passes under the ticket tower to be assessed capacity. Tickets are collected and the appropriate copies are given to the truck operator, Government representative, monitoring firm (if one), FEMA representative and TFR representative.
2. TFR representative maintains a collection of the load tickets, as that representative desires generally on a clipboard, and once every 3 hours, another TFR representative will collect those load tickets from the TFR tower representative.
3. Onsite ticket processing center, also known as a Mobile Command Unit, controls the entering of load ticket data into Excel spreadsheets with pivot tables to quickly access the data based on a number of input criteria.
4. Each morning, one Government Representative and one TFR representative shall review the load tickets and reconcile the previous workday totals.
5. The reconciled load tickets and their associated spreadsheets are sent to the home office for invoice processing and billed to City/County every two weeks, or as established in the contract documents.



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DISASTER RESPONSE DIVISION

Sample Haul Ticket

T.F.R. ENTERPRISES, INC.
601 Leander Drive
Leander, TX 78641

Ticket
Number > 10001

CREW NO. _____, 20_____
CONTRACT NUMBER _____
SUBCONTRACTOR NAME _____
TRUCK DRIVER NAME _____

QUANTITIES:

TRUCK NUMBER			MEASURED CAPACITY	CY
Est. % Full			Total CY Delivered	CY

LOAD CLASSIFICATION:

BURNABLE		MIXED	
NONBURNABLE - C & D		OTHER	

LOCATION

PICKUP ZONE/SECTION		DEBRIS DELIVERY SITE
LOADING SITE:	TIME	MONITOR SIGNATURE
DUMPING SITE:		

TRUCK DRIVER
SIGNATURE _____
Comments: _____

White-Dumpsite Monitor Green-Load Site Monitor
Canary, Pink, Gold - On Site Contractor's Representative or Driver



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Government Entity _____

Contract No. _____

TRUCK MEASURE CERTIFICATE

Event: _____

CONTRACTOR:

TFR ENTERPRISES, INC.

TRUCK NO.

TRUCK
MEASURE

CUBIC
YARDS

Date _____

Truck Description

Type: _____

Color: _____

License No. & State

VIN No. _____

Truck Owner

Subcontractor truck is working for

Truck Driver

Name: _____

Drivers License # & State

TRUCK BED MEASUREMENTS:

	Truck Bed Length	X	Truck Bed Width	X	Truck Bed Height	=	Total	/	Divided By	=	
IN INCHES		X		X		=		/	46,656	=	Cubic yards

OR

	Truck Bed Length	X	Truck Bed Width	X	Truck Bed Height	=	Total	/	Divided By	=	
IN FEET		X		X		=		/	27	=	Cubic yards

Notes or Exceptions: (I.e. descriptions, deductions for dog house, etc.)

Signed: _____

Measured By _____

Truck Driver _____

TFR Representative _____

Government's Representative _____



SAMPLE TRUCK IDENTIFICATION PLACARD



UNDER
CONTRACT TO:

TRUCK #

MEASURED
CAPACITY:

CY

18"

12"



Tab 5: Approach and Method

TFR's approach to debris management is focused on two key components, ensuring 100% reimbursement for Pembroke Park, while minimizing the costs incurred by the County. TFR will adhere to all specifications set forth in the FEMA Debris Management Guide. In order to ensure full reimbursement of eligible funds, all phases of the project process must be undertaken with strict FEMA policy adherence in mind. This begins in the back office, before any work is performed. TFR provides its client with the FEMA approved, industry standard paperwork and reporting forms. These include five-part carbon copy tickets, truck certification forms, truck placards, daily tower logs, and daily reports. We also maintain relationships with companies that own proprietary, industry leading, Automated Debris Management systems. These systems allow for real-time project knowledge and greatly reduce the reconciliation process. Our understanding and adherence to FEMA and FHWA policy is evidenced by the fact that **ALL TFR CLIENTS HAVE RECEIVED 100% OF THEIR ELIGIBLE REIMBURSEMENT. TFR HAS NEVER HAD A SINGLE DOLLAR DEOBLIGATED BY FEMA or the FHWA.**

This same client-based focus is also evidenced by our operational policies. All crews are trained and updated on the current FEMA 325 Debris guide and our supervisors ensure their complete adherence to the guidelines. By owning a fleet of debris removal equipment that is one of the industry's largest, TFR is less dependent on the use of subcontractors than most industry prime contractors. TFR owns over 150 pieces of equipment, including a fleet of (30) self-loading debris-hauling trucks, rubber-tired/tracked loaders, heavy-haulers, excavators, dozers, field offices, and eight (8) Diamond-Z Model 1463 Tub Grinders for vegetative debris reduction (grinding). It should be pointed out that not only is this equipment uncommitted on current long-term contracts, but all of it is equipment that is primarily designed for use in debris removal operations. This resource of company-owned and controlled assets allows TFR to provide an expedited response.

Scope of Work

TFR is committed to fully meeting and exceeding the needs and expectations of Pembroke Park in the event of a disaster. In accordance to the scenarios set forth in the RFP to which the response is being written, TFR's approach and methods to the given event types are as follows:

Event Type 1: Spot Jobs – Localized

TFR's primary focus is meeting the Town's needs, while keeping costs at the absolute minimum. The entire scope of this project may be performed on an hourly basis. A TDSRS will not be needed for an event of this nature. With an industry leading, company owned fleet of equipment, TFR will be ready to respond rapidly.

Event Type 2: Small Event

For discussion purposes, TFR would estimate a project like this to be less than 25,000 cubic yards and could be addressed with 5 to 10 company owned hauling trucks. Debris segregation will be required, so Public Service Announcements will be a useful step in enlisting the aid of the homeowners. Upon receipt of the Notice to Proceed, TFR will work with Town Representatives to issue PSA's that meet or exceed the standards set forth in this RFP. Once the mandated time period to allow the residents to place the debris in segregated piles on the ROW has occurred, TFR will load and haul the material to the previously approved Town/City landfill. A TDSRS will not be necessary unless otherwise directed by the Town.

Event Type 3: Significant Event-Removal, Reduction, Hauling Woody Debris Only

For purposes of this response, let's estimate this event to be between 25,000 and 100,000 cubic yards of vegetative debris and that an "Emergency Push" is not necessary or is very limited in scope. Depending



T.F.R. Enterprises, Inc.

DISASTER RESPONSE DIVISION

on the initial and ongoing estimates, between 15 and 35 hauling units would be needed on a project of this size. TFR will implement a very aggressive mobilization and hauling schedule so as to maximize the Town's FEMA reimbursement. Within hours of being issued a NTP, haul trucks, bucket trucks, and TDSRS Equipment will begin arriving in Pembroke Park. The haul trucks will go to designated staging areas, where their hauling capacity will be measured and documented on certified forms. If a monitoring firm is not hired, TFR can provide this documentation at no charge to the Town. Bucket trucks are certified first so that they may immediately begin trimming and felling hazardous limbs and trees. While the haul and bucket trucks are being measured, debris sites are being constructed. This process consists of towers being built, the site being leveled, rock being hauled in if needed, the grinder(s) being staged, and the ingress/egress being made suitable for such large equipment. Phase 1 environmental tests will be done prior to bringing any equipment onsite and again after the site remediation has occurred so that TFR and Pembroke Park can be assured that no contamination of the site has taken place.

Once certified, the bucket trucks and haul trucks will be scheduled so that the haul trucks are hauling on roads that have already been trimmed by the bucket trucks. Not only is this more efficient, material on the ROW is a safety hazard that is easily avoided through proper scheduling. Safety is of UTMOST concern at TFR and all standard safety policies and procedures, including signage, flagging, etc. will be implemented and strictly followed.

Once the vegetative material reaches the TDSRS site, it will be stockpiled and reduced. TFR owns eight grinders and will process the material at the TDSRS site. If the site is closer to occupied structures, our quieter, but slower horizontal grinders will be utilized so as to limit the noise pollution. If it is a rural area, the large, high-speed tub grinders will be used. TFR anticipates needing one TDSRS for an event this size.

Event Type 4: Significant Event-Removal, Reduction, Hauling, and Separating Mixed Debris

This event type is identical to Event Type 3, except debris segregation on the ROW and at the TDSRS will be mandatory. In order to achieve the ROW debris segregation Public Service Announcements will be necessary. Upon receipt of the Notice to Proceed, TFR will work with Representatives to issue PSA's that meet or exceed the standards set forth in this RFP. Once the predetermined time period to allow the residents to place the debris in segregated piles on the ROW has occurred and the bucket trucks have had an opportunity to begin work, TFR will load and haul the material to the TDSRS and or Town landfill.

At the TDSRS, each debris stream will have its separate zone and will be reduced accordingly. Vegetative matter will be reduced as described above. C&D will be crushed using heavy equipment and hauled out to its final disposal as directed by the Town. Lined berms will be constructed for the storage and remediation of white goods. Hazardous Household Waste and Municipal Solid Waste will not come to the TDSRS. These materials will be loaded into lined and tarped hauling units and taken directly to their final disposal site.

Event Type 5: Catastrophic Event-Removal, Reduction, Hauling, and Separating Mixed Debris

The same operational process utilized for Event Type 4 will be utilized, but in an expanded manner. This event type can generate a cubic yard total in excess of 500,000 cubic yards of debris. TFR, as proven by managing over 20 debris management sites simultaneously in 2008, is up to the task. We will work with Town officials to determine the proper number of haul units to have on the road. In jobs of this capacity, the contractor must take care not to "flood" the Town with hauling units. This leads to traffic safety hazards, a slowdown in traffic flow, and increased lines at the TDSRS and landfills; however, TFR would easily estimate a need for over 100 trucks and more than one TDSRS in this type



T.F.R. Enterprises, Inc.

DISASTER RESPONSE DIVISION

of event. That said, our primary concern is the Town's maximized reimbursement and will bring on as many units as necessary to ensure that this occurs.

Event Type 6: Catastrophic Event – Site Management

In this event, our equipment staged in both Alpharetta and Leander, Texas will be in route. With eight grinders and 140 pieces of heavy equipment, TFR can single handedly manage and operate enough debris management sites to assist the Town in its recovery from the most devastating events necessary. Our ability to mobilize owned, along with equipment from a list of over 1000 subcontractors will allow TFR to mobilize and expeditiously complete a project of any size and scope for Pembroke Park.

A project of this size can call for multiple TDSRS and we're committed to providing management and safety personnel to ensure safety first.

With TFR's expertise and guidance, together, the Pembroke Park and TFR will develop a complete, full-service debris management plan that anticipates encumbrances, highlights transparency, emphasizes expediency, and forces accuracy. The preparation and experience gained during our training exercises will position local officials to respond quicker and realize full FEMA reimbursement. Additionally, by identifying key elements, such as debris management sites and staging locations, TFR can rapidly mobilize to ensure an efficient response immediately following the storm.

RFP Specific Acknowledgements:

TFR understands will comply with the following project specific requirements as stated in this RFP:

- TFR will provide all labor, equipment, machines and tools necessary to load and haul eligible disaster-generated debris. Equipment will be in good working condition, all repairs will be made within 8 hours or replaced with similar equipment within 1 day.
- Mixed debris shall be kept to a minimum
- TFR shall make as many passes through the designated area as required by Pembroke Park
- TFR will use only rubber-tired equipment in the performance of loading and hauling debris.
- All debris shall be mechanically loaded and reasonably compacted.
- TFR will be responsible for repairing all damages as a result of negligence.

**Tab 6: MBE/DBE Utilization**

During the past two (2) decades, TFR has actively promoted the participation of small and disadvantaged businesses in the performance of disaster-related debris removal projects. Born from a small tree service company in 1954, TFR was a long-time small business enabled firm working in Memphis, Tennessee. Renamed TFR and incorporated in 1989, owner, Tipton Rowland, considers this sector of the industry to be a vital and reliable source of debris management resources recalling his days as a small business owner himself. As such, TFR executives are directly involved in the achievement of small and disadvantaged business plans and goals by project.

Good Faith Effort

TFR is continually working to achieve higher goals for qualified small and disadvantaged business subcontractors. For the purposes of this proposal, TFR will strive to meet or exceed the expectations of the work under the contract to small and/or disadvantaged businesses.



DISASTER DEBRIS REMOVAL & DISPOSAL SERVICES

ADDENDA ACKNOWLEDGEMENT

The vendor has examined and carefully studied the Request for Proposals and the following Addenda. Receipt of all ADDENDA is hereby acknowledged:

Addendum No. 1

Addendum No. _____

Addendum No. _____

Addendum No. _____

[Signature]
Authorized Representative (Signature)

5/15/19
Date

Tipton F. Rowland, CEO
Authorized Representative/Title
(Print or Type)

Vendors must acknowledge all issued addenda. Proposals which fail to acknowledge the vendor's receipt of any addendum will result in the rejection of the offer, if the addendum contained information which substantively changes the Owner's requirements.



DISASTER DEBRIS REMOVAL & DISPOSAL SERVICES

PROPOSER'S CERTIFICATION AND STATEMENT OF NON-COLLUSION

I Tipton F. Rowland certify that this proposal is made without prior understanding, agreement or connection with any corporation, firm or person submitting a proposal for the same services, and is in all respects fair and without collusion or fraud. I understand that collusive bidding is a violation of state and Federal laws and can result in fines, prison sentences, and civil damages awards.

I certify that this proposal has been prepared independently and the price submitted will not be disclosed to another person.

TOWN reserves the right to reject the proposal submitted by any proposer violating this provision.

I agree to abide by all conditions of this proposal and certify that I am authorized to sign this proposal.

COMPANY NAME: TEF Enterprises, Inc

[Signature]
Authorized Representative (Signature)

5/15/19
Date

Tipton F. Rowland, CEO
Authorized Representative/Title
(Print or Type)



DISASTER DEBRIS REMOVAL & DISPOSAL SERVICES

VENDOR INFORMATION FORM

1.	Legal Business Name <i>TFR Enterprises, Inc</i>	
2.	Street Address <i>601 Leander Drive</i>	
3.	City, State & Zip <i>Leander, TX 76041</i>	
4.	Type of Business (Association, <u>Corporation</u> , Partnership, Limited Liability Company, etc.)	State of Registration <i>TN.</i>
5.	Name & Title of Authorized Signer <i>Tipton F. Rowland, CEO</i>	
6.	Primary Contact <i>Tiffany Jean</i>	
7.	Phone <i>(512) 260-3322</i>	Fax <i>(512) 528-1942</i>
8.	E-mail <i>tiffany@tfrinc.com</i>	
9.	Company's Website <i>www.tfrinc.com</i>	
10.	Has your company ever been debarred from doing business with any federal, state or local agency? Yes ☐ No ☒ If Yes, please state the agency name, dates and reason for debarment.	

ATTACH COPY OF BUSINESS LICENSE AND A COMPLETED W-9 FORM

Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type.
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

TFR Enterprises, Inc

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC ☒ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ►

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ►

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.

601 Leander Drive

6 City, state, and ZIP code

Leander, TX 78641

7 List account number(s) here (optional)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

____ - ____ - ____

or

Employer identification number

7 2 - 1 1 4 9 8 6 2

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign
Here

Signature of
U.S. person ►

Date ►

5/19/19

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding*, later.

State of Florida

Department of State

I certify from the records of this office that T.F.R., INC. OF TEXAS is a Tennessee corporation authorized to transact business in the State of Florida, qualified on September 10, 2002.

The document number of this corporation is F02000004640.

I further certify that said corporation has paid all fees due this office through December 31, 2019, that its most recent annual report/uniform business report was filed on February 6, 2019, and that its status is active.

I further certify that said corporation has not filed a Certificate of Withdrawal.

*Given under my hand and the
Great Seal of the State of Florida
at Tallahassee, the Capital, this
the Twentieth day of February,
2019*



Ronald R. Lee
Secretary of State

Tracking Number: 2132244038CU

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

<https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication>



DISASTER DEBRIS REMOVAL & DISPOSAL SERVICES

REFERENCE FORM

All references must be from customers for whom your company has provided similar services as the specifications of this bid. (Invalid contact information will result in default of references and may cause the bid to be disqualified.)

Company Name:

1.	Company	United States Army Corps of Engineers		
	Street Address	915 Wilshire Blvd		
	City, State & Zip	Los Angeles, CA. 90017		
	Contact Person Name	James Costantino	Title	Contracting Officer
	Phone	(213) 452-3237	Email	james.m.costantino@usace.army.mil
	Describe Scope of Work and dates of project/service 02/2018 - 04/2018 Emergency debris removal from Toro basins in Santa Barbara County.			
2.	Company	North Carolina DOT		
	Street Address	401 North Smith Street		
	City, State & Zip	Burgaw, NC. 28425		
	Contact Person Name	Jeffrey Garrett	Title	Maintenance Engineer
	Phone	(910) 259-5413	Email	jgarrett@ncdot.gov
	Describe Scope of Work and dates of project/service			
3.	Company	City of Plantation		
	Street Address	400 NW 73rd Avenue.		
	City, State & Zip	Plantation, FL. 33317		
	Contact Person Name	Steve Rodgers	Title	Public Works Director
	Phone	(954) 452-2535	Email	
	Describe Scope of Work and dates of project/service Hurricane Irma debris removal			

Document A310™ – 2010

Conforms with The American Institute of Architects AIA Document 310

Bid Bond

CONTRACTOR:

(Name, legal status and address)

TFR Enterprises, Inc

601 Leander Drive

Leander, TX 78641

SURETY:

(Name, legal status and principal place of business)

Westchester Fire Insurance Company

436 Walnut Street, P.O. Box 1000

Philadelphia, PA 19106

Mailing Address for Notices

Westchester Fire Insurance Company

436 Walnut Street, P.O. Box 1000

Philadelphia, PA 19106

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

OWNER:

(Name, legal status and address)

Town of Pembroke Park

3150 SW 52nd Avenue

Pembroke Park, FL 33023

BOND AMOUNT: Five Percent of the Greatest Amount Bid

(5% G.A.B.)

PROJECT:

(Name, location or address, and Project number, if any)

Disaster Debris Removal and Disposal Services - RFP: 19-02

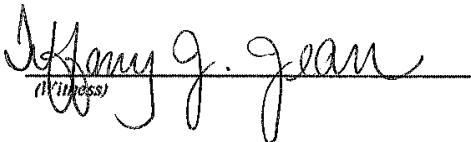
The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 23rd day of May

2019


(Witness)

TFR Enterprises, Inc

(Principal)

(Seal)

By:

(Title)

Westchester Fire Insurance Company

(Surety)

(Seal)

By:

(Title)

Brock Baldwin

Attorney-in-Fact

(Witness) Lorena Mancía

S-0054/AS 8/10

**State of Texas
Claim Notice Endorsement**

To be attached to and form a part of Bond No. N/A.

In accordance with section 2253.021(f) of the Texas Government Code and Section 53.202(6) of the Texas Property Code any notice of claim of
The named surety under this bond(s) should be sent to:

Chubb Surety (Westchester Fire Insurance Company)
436 Walnut Street
Philadelphia, PA 19106-3703
(800) 357-4473

CHUBB®

Power of Attorney

Westchester Fire Insurance Company | ACE American Insurance Company

Know All by These Presents, that WESTCHESTER FIRE INSURANCE COMPANY and ACE AMERICAN INSURANCE COMPANY corporations of the Commonwealth of Pennsylvania, do each hereby constitute and appoint Blaine Allen, Brent Baldwin, Brock Baldwin, William D. Baldwin, Brady K. Cox, Russ Frenzel and Michael B. Hill of Dallas, Texas-----

each as their true and lawful Attorney-in-Fact to execute under such designation in their names and to affix their corporate seals to and deliver for and on their behalf as surety thereon or otherwise, bonds and undertakings and other writings obligatory in the nature thereof (other than bail bonds) given or executed in the course of business, and any instruments amending or altering the same, and consents to the modification or alteration of any instrument referred to in said bonds or obligations.

In Witness Whereof, WESTCHESTER FIRE INSURANCE COMPANY and ACE AMERICAN INSURANCE COMPANY have each executed and attested these presents and affixed their corporate seals on this 8th day of August, 2018.

Dawn M. Chloros

Dawn M. Chloros, Assistant Secretary

Stephen M. Haney

Stephen M. Haney, Vice President



STATE OF NEW JERSEY

County of Hunterdon

SS.

On this 8th day of August, 2018, before me, a Notary Public of New Jersey, personally came Dawn M. Chloros, to me known to be Assistant Secretary of WESTCHESTER FIRE INSURANCE COMPANY and ACE AMERICAN INSURANCE COMPANY, the companies which executed the foregoing Power of Attorney, and the said Dawn M. Chloros, being by me duly sworn, did depose and say that she is Assistant Secretary of WESTCHESTER FIRE INSURANCE COMPANY and ACE AMERICAN INSURANCE COMPANY and knows the corporate seals thereof, that the seals affixed to the foregoing Power of Attorney are such corporate seals and were thereto affixed by authority of said Companies; and that she signed said Power of Attorney as Assistant Secretary of said Companies by like authority; and that she is acquainted with Stephen M. Haney, and knows him to be Vice President of said Companies; and that the signature of Stephen M. Haney, subscribed to said Power of Attorney is in the genuine handwriting of Stephen M. Haney, and was thereto subscribed by authority of said Companies and in deponent's presence.

Notarial Seal



KATHERINE J. ADELAAR
NOTARY PUBLIC OF NEW JERSEY
No. 2818965
Commission Expires July 16, 2019

Katherine J. Adelaar
Notary Public

CERTIFICATION

Resolutions adopted by the Boards of Directors of WESTCHESTER FIRE INSURANCE COMPANY on December 11, 2006 ; ACE AMERICAN INSURANCE COMPANY on March 20, 2009:

"RESOLVED, that the following authorizations relate to the execution, for and on behalf of the Company, of bonds, undertakings, recognizances, contracts and other written commitments of the Company entered into in the ordinary course of business (each a "Written Commitment"):

- (1) Each of the Chairman, the President and the Vice Presidents of the Company is hereby authorized to execute any Written Commitment for and on behalf of the Company, under the seal of the Company or otherwise.
- (2) Each duly appointed attorney-in-fact of the Company is hereby authorized to execute any Written Commitment for and on behalf of the Company, under the seal of the Company or otherwise, to the extent that such action is authorized by the grant of powers provided for in such person's written appointment as such attorney-in-fact.
- (3) Each of the Chairman, the President and the Vice Presidents of the Company is hereby authorized, for and on behalf of the Company, to appoint in writing any person the attorney-in-fact of the Company with full power and authority to execute, for and on behalf of the Company, under the seal of the Company or otherwise, such Written Commitments of the Company as may be specified in such written appointment, which specification may be by general type or class of Written Commitments or by specification of one or more particular Written Commitments.
- (4) Each of the Chairman, the President and the Vice Presidents of the Company is hereby authorized, for and on behalf of the Company, to delegate in writing to any other officer of the Company the authority to execute, for and on behalf of the Company, under the Company's seal or otherwise, such Written Commitments of the Company as are specified in such written delegation, which specification may be by general type or class of Written Commitments or by specification of one or more particular Written Commitments.
- (5) The signature of any officer or other person executing any Written Commitment or appointment or delegation pursuant to this Resolution, and the seal of the Company, may be affixed by facsimile on such Written Commitment or written appointment or delegation.

FURTHER RESOLVED, that the foregoing Resolution shall not be deemed to be an exclusive statement of the powers and authority of officers, employees and other persons to act for and on behalf of the Company, and such Resolution shall not limit or otherwise affect the exercise of any such power or authority otherwise validly granted or vested."

I, Dawn M. Chloros, Assistant Secretary of WESTCHESTER FIRE INSURANCE COMPANY and ACE AMERICAN INSURANCE COMPANY (the "Companies") do hereby certify that

- (i) the foregoing Resolutions adopted by the Board of Directors of the Companies are true, correct and in full force and effect,
- (ii) the foregoing Power of Attorney is true, correct and in full force and effect.

Given under my hand and seals of said Companies at Whitehouse Station, NJ, this 23rd day of May, 2019



Dawn M. Chloros

Dawn M. Chloros, Assistant Secretary

IN THE EVENT YOU WISH TO VERIFY THE AUTHENTICITY OF THIS BOND OR NOTIFY US OF ANY OTHER MATTER, PLEASE CONTACT US AT:

Telephone (908) 903-3493

Fax (908) 903-3656

e-mail: surety@chubb.com



DISASTER DEBRIS REMOVAL & DISPOSAL SERVICES

PRICE PROPOSAL FORM

NOTE: Respondents shall make no changes to the table below and shall fill it out completely. Values shall be provided for all categories below, otherwise proposal may be deemed non-responsive.

FEE SCHEDULE		
1.	Vegetative storm debris picked up at the designated work zone, hauled to and dumped at a Temporary Debris Storage and Reduction Site (TDSRS)	
	Mileage Radius: 0-15 Miles	\$8.75 /CY
	16-30 Miles	\$9.00 /CY
	31-60 Miles	\$9.50 /CY
	61-90 Miles	\$9.75 /CY
	91-120 Miles	\$10.00 /CY
2.	Construction and Demolition debris hauled to and dumped at a TOWN approved disposal site or landfill.	
	Mileage Radius: 0-20 Miles	\$16.00 /CY
	21-40 Miles	\$18.00 /CY
	41-70 Miles	\$19.00 /CY
	71-100 Miles	\$20.00 /CY
	101-140 Miles	\$21.00 /CY
3.	Validated load hauled tickets from the TDSRS for final processed vegetative debris at a TOWN approved recycling facility.	
	Mileage Radius: 0-20 Miles	\$4.75 /CY
	21-40 Miles	\$5.75 /CY
	41-70 Miles	\$6.75 /CY
	71-100 Miles	\$7.75 /CY
	101-140 Miles	\$8.75 /CY

4.	Tipping fees/disposal costs for Green Waste shall be paid by Contractor, and actual incurred cost shall be invoiced to TOWN for reimbursement.	
5.	Management, Processing and Loading of all eligible debris and/or residue at the TDSRS. Include locating, leasing (if required), preparing and layout of site; management, maintenance and operation of the TDSRS; receiving, sorting, segregation, processing and reduction of vegetative debris (chipping or grinding or burning as directed by TOWN); furnishing materials, supplies, labor, tools and equipment necessary to perform services; maintenance of internal roadways, providing traffic control, dust control, erosion control, articulated boom lift(s), lighting, hazardous/toxic waste (HTW) containment areas, fire protection, all required permits, environmental monitoring, and safety measures; loading reduced/stored debris and initiating load tickets for final disposition; and closure and remediation of the TDSRS.	\$ 4.50 /CY
6.	Pick up and disposal of hazardous materials.	\$ 25.00 /CY
7.	Dead Animal Collection, Transportation & Disposal.	\$ 1.50 /ex - pound
8.	<u>Hazardous trees</u> – Trees will be evaluated by TOWN and be designated to be cut down and hauled to the TDSRS for reduction. Trees will be measured 3' above the ground.	\$ /CY
	Trees with branches remaining – FEE ONLY TO CUT TREE	\$ 16.00 /CY
	6-12" Diameter	\$ 26.00 /CY
	13-24" Diameter	\$ 26.00 /CY
	25-48" Diameter	\$ 26.00 /CY
	> 48" Diameter	\$ 26.00 /CY
9.	Stumps up to 24" in diameter.	\$ 100.00 /ex - each
	Stumps over 24" in diameter (requires TOWN's approval).	\$ 200.00 /CY - each
10.	<u>Hangers</u> – Hangers will be considered any hanging/damaged remaining in the tree(s) above the ROW of 2" or greater diameter. The Contractor, at the direction of TOWN, will remove hangers for a unit price per hanger.	
	2-4" Hanger	\$ 195.00 /hanger
	5-12" Hanger	\$ 195.00 /hanger
	> 12" Hanger	\$ 195.00 /hanger
11.	<u>Private Property Demolition and Debris Removal</u> – The Contractor shall operate within the Public Right-of-Way (ROW) only as identified and directed by TOWN. Operations beyond the ROW on private property shall be only as necessary to abate imminent and significant threats to the public health and safety of the community and shall include, but is not limited to, the demolition of structures and the removal and relocation of the debris to the public ROW.	\$ 17.00 /CY
12.	Tipping fees/disposal costs for construction and demolition (C&D) debris shall be paid by TOWN.	
13.	<u>Fallen Trees</u> – The Contractor shall cut a fallen tree, which extends onto the ROW from private property, at the point where it enters the ROW. Vegetative debris shall be placed on the ROW for collection.	Price Included

14.	<u>Fill Dirt</u> – As identified and directed by TOWN, the Contractor shall place compatible fill dirt in ruts created by equipment and vehicles, holes created by removal of hazardous stumps, and other areas that pose an imminent and significant threat to public health and safety.	\$ /CY 28.00
15.	<u>White Goods</u> – The Contractor shall recycle or dispose of all eligible white goods in accordance with all federal, state, and local rules, regulations and laws.	\$ /unit 35.00
16.	<u>Freon Recovery</u> – The Contractor SHALL REMOVE AND RECOVER Freon from any white goods, such as refrigerators, freezers or air conditioners, at the TDSRS or final disposition site in accordance with all federal, state and local rules, regulations and laws.	\$ /unit 55.00
17.	<u>Training and Assistance</u> Sessions for all key TOWN personnel and assistance in all disaster debris recovery planning efforts, as requested.	Price Included
18.	<u>Preliminary Damage Assessment</u> – Determining the impact and magnitude of the disaster event before federal assistance is requested, identifying damaged locations and facilities, distinguishing between pre-disaster damage and disaster-generated damage, documenting eligible costs, and describing the physical and financial impact of the disaster.	Price Included
19.	<u>Mobilization and Demobilization</u> – All arrangements necessary to mobilize and demobilize the Contractor's labor force and machinery needed to perform the Scope of Services contained herein shall be made by the Contractor.	Price Included
20.	<u>Temporary Storage of Documents</u> – The Contractor shall provide storage of daily or disaster-related documents and reports for protection during the disaster event.	Price Included
21.	<u>Debris Planning Efforts</u> – The Contractor shall assist in all disaster debris recovery planning efforts as requested by TOWN. These planning efforts shall include, but are not limited to, development of a <i>debris management</i> plan, identification of adequate temporary debris storage and reduction sites, estimation of debris quantities, and emergency action plans for debris clearance <u>following</u> a disaster event.	Price Included
22.	<u>Closure and Remediation of the TDSRS</u> – The Contractor shall remove all Contractor equipment and temporary structures, and shall dispose of all residual debris from the TDSRS at an approved final disposition site. <u>The Contractor is responsible for the reclamation and remediation of the TDSRS site to its original state prior to use by the Contractor.</u>	Price Included
23.	<u>Reporting and Documentation</u> – The Contractor shall provide and submit to TOWN all reports and documents as may be necessary to <u>adequately</u> document the <u>Debris Recovery Services</u> in accordance with FEMA requirements.	Price Included

DISASTER DEBRIS REMOVAL & DISPOSAL SERVICES

HOURLY FEE SCHEDULE

<i>All equipment rates below include operator, fuel and maintenance costs</i>	
Personnel/Equipment	Hourly Rate
Stump Grinder	\$ 40.00
50' Bucket Truck	\$ 190.00
16-20 Cubic Yard Dump Truck	\$ 175.00
850 HP or Equivalent Tree Grinder	\$ 400.00
Water Truck (2000 gal.)	\$ 120.00
Rubber Tire Backhoe	\$ 135.00
Climber with Gear	\$ 90.00
Superintendent with Truck	\$ 60.00
Foreman with Truck	\$ 50.00
Operator with Chainsaw	\$ 45.00
Traffic Control Personnel	\$ 40.00
Laborer	\$ 35.00
Field Project Foreman	\$ 50.00
Administrative Assistant	\$ 45.00
Clerical	\$ 40.00
Pickup Truck	\$ 10.00
Mechanized Broom	\$ 25.00
Trackhoe, 490 or Equivalent	\$ 175.00
50 Ton Lowboy	\$ 110.00
Skidsteer	\$ 145.00
Rubber Tire Excavator	\$ 165.00



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Shop By

Currently Shopping by:

Age Group: 6 to 23 months
[X Remove](#)

[Clear All](#)

Price

\$0.00 - \$1,999.99 (5)
\$2,000.00 - \$2,499.99 (5)
\$2,500.00 - \$3,999.99 (7)
\$4,000.00 and above (6)

Manufacturer

Big Toys (2)
Grounds for Play (1)
Nature of Early Play (6)
Playground Equipment Dot-com (2)
SportsPlay Equipment (1)
Ultra Play (11)

Product Comparison

You have no items to compare.

Category Shortcut

Playground Structures

Ages 6-23 Months
Ages 2-5 Years
Ages 2-12 Years
Ages 5-12 Years
Recycled Plastic Equipment
Themed Playgrounds
Value Play Structures
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Swings & Seats

Metal Swing Sets
Swing Set Accessories
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Infant & Toddler

• [Shop all Infant & Toddler](#)

Handicap Accessible

• [Shop all Handicap Accessible](#)

Independent Play

Balance Beams
Fun Tubes
Funnel Ball & Tether Ball
Merry Go Rounds
Music
Natural Playground Equipment
Outdoor Classroom
Playground Climbers
Playground Slides
Playhouses
Sandboxes & Sand Diggers
Seesaws
Spinners
Spring Riders

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Ages 6-23 Months Play Structures

Sort by: [Price](#) | [Name](#) | [↑](#)



Two Panel Learn-A-Lot

~~\$1,874.00~~ **\$1,593.00**

[+ Add To Quote](#)

Age Group: 6 to 23 months
Use Zone: 12' 2" x 12' 7"

[Add to Compare](#)



Cruise-A-Long with Blue ComfyTuff Decking

~~\$2,084.00~~ **\$1,772.00**

[+ Add To Quote](#)

Age Group: 6 to 23 months
Use Zone: 8' 1" x 11' 2"

[Add to Compare](#)



Cruise-A-Long with Brown Plastisol Decking

~~\$2,084.00~~ **\$1,772.00**

[+ Add To Quote](#)

Age Group: 6 to 23 months
Use Zone: 8' 1" x 11' 2"

[Add to Compare](#)



Discovery Center Super Sprout without Roof

~~\$2,152.00~~ **\$1,830.00**

[+ Add To Quote](#)

Age Group: 6 to 23 months
Use Zone: 10' 7" x 14' 3"

[Add to Compare](#)



Tot Town Mushroom Kottage

~~\$2,236.00~~ **\$1,879.00**

[+ Add To Quote](#)

Age Group: 6 to 23 months
Use Zone: 10' 8" x 14'

[Add to Compare](#)



Crawl and Tiddle with Blue ComfyTuff Decking

~~\$2,424.00~~ **\$2,061.00**

[+ Add To Quote](#)

Age Group: 6 to 23 months
Use Zone: 9' 8" x 11' 2"

[Add to Compare](#)



Crawl and Tiddle with Brown Plastisol Decking



Discovery Center Super Sprout with Roof



Four Panel Learn-A-Lot

[Shop all Independent Play](#)

Indoor Playgrounds

[• Shop all Indoor Playgrounds](#)

~~\$2,424.00~~ **\$2,061.00**

[+ Add To Quote](#)

Age Group: 6 to 23 months
Use Zone: 9' 8" x 11' 2"

[Add to Compare](#)

~~\$2,688.00~~ **\$2,285.00**

[+ Add To Quote](#)

Age Group: 6 to 23 months
Use Zone: 10' 7" x 14' 3"

[Add to Compare](#)

~~\$2,910.00~~ **\$2,474.00**

[+ Add To Quote](#)

Age Group: 6 to 23 months
Use Zone: 12' 2" x 12' 7"

[Add to Compare](#)



Kinder Crossing

~~\$2,855.00~~ **\$2,499.00**

[+ Add To Quote](#)

Age Group: 6 to 23 months
Use Zone: 17' 6" L x 15' W x 10" H

[Add to Compare](#)



Discovery Center Seedling without Roof

~~\$2,999.00~~ **\$2,550.00**

[+ Add To Quote](#)

Age Group: 6 to 23 months
Use Zone: 13' 5" x 13' 8"

[Add to Compare](#)



Peek N Play

~~\$3,083.00~~ **\$2,698.00**

[+ Add To Quote](#)

Age Group: 6 to 23 months

[Add to Compare](#)



Big Outdoors

~~\$3,186.00~~ **\$2,709.00**

[+ Add To Quote](#)

Age Group: 6 to 23 months
Use Zone: 9' 4" x 12' 9"

[Add to Compare](#)



Discovery Center Seedling with Roof

~~\$3,599.00~~ **\$3,060.00**

[+ Add To Quote](#)

Age Group: 6 to 23 months
Use Zone: 13' 8" x 13' 10"

[Add to Compare](#)



Zipper

~~\$3,638.00~~ **\$3,184.00**

[+ Add To Quote](#)

Age Group: 6 to 23 months
Use Zone: 16' x 13'

[Add to Compare](#)



Step Activity Center

~~\$4,030.00~~ **\$3,527.00**

[+ Add To Quote](#)

Age Group: 6 to 23 months

[Add to Compare](#)



Fortress of Activity Play System

~~\$5,620.00~~ **\$3,747.00**

[+ Add To Quote](#)

Age Group: 6 to 23 months
Use Zone: No use zone required

[Add to Compare](#)



Lil' Tractor

~~\$5,019.00~~ **\$4,392.00**

[+ Add To Quote](#)

Age Group: 6 to 23 months
Use Zone: 9' x 14'

[Add to Compare](#)



Toddler Tower

~~\$6,688.00~~ **\$4,459.00**

[+ Add To Quote](#)

Age Group: 6 to 23 months
Use Zone: 19' 1" x 22' 10"

[Add to Compare](#)



Tractor

~~\$5,566.00~~ **\$4,871.00**

[+ Add To Quote](#)

Age Group: 6 to 23 months
Use Zone: 9' x 18'

[Add to Compare](#)



Toddler Tunnel Maze

~~\$7,489.00~~ **\$6,553.00**

[+ Add To Quote](#)

Age Group: 6 to 23 months
Use Zone: 19' x 33'

[Add to Compare](#)



Galaxy Express

~~\$8,926.00~~ **\$7,811.00**

[+ Add To Quote](#)

Age Group: 6 to 23 months
Use Zone: 20' x 9'

[Add to Compare](#)



Panel House

~~\$10,493.00~~ **\$9,182.00**

[+ Add To Quote](#)

Age Group: 6 to 23 months
Use Zone: 16' x 15'

[Add to Compare](#)

Sort by: [Price](#) | [Name](#) | [↑](#)

The 6-23 month age range is a very important one! A lot of physical and mental development happens during this age range and it is important to have the appropriate play systems. Age-based play systems further develop existing skills, as well as introducing new skills.

The Ages 6-23 Months Play Structures category features all of our structures that are appropriate for this age range. These structures feature ramps, single file step ladders, slides, spiral slides less than 360 degrees, stairways, and climbing equipment under 32-inches high. Also featured are panels that help promote learning, imaginative play, and music.

Playgrounds

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[Playground for Toddlers](#)
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Swing Sets and Slides

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1-317-826-2777 - local
1-317-245-2375 - fax
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AAA State of Play
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EMPLOYMENT AGREEMENT

THIS EMPLOYMENT AGREEMENT (hereinafter referred to as "Agreement"), is by and between Town of Pembroke Park, Florida, a subdivision of the State of Florida (hereinafter referred to as "Town"), and Agatha Muse-Salters (hereinafter referred to by name or as "Town Manager").

WITNESSETH:

WHEREAS, the Town desires to employ Agatha Muse-Salters as Town Manager of the Town of Pembroke Park, Florida; and

WHEREAS, the Town, through its Town Commission, desires to provide for certain benefits and compensation for Town Manager and to establish conditions of employment applicable to Town Manager; and

WHEREAS, Agatha Muse-Salters desires to accept employment as Town Manager of the Town of Pembroke Park under the terms and conditions set forth herein.

NOW, THEREFORE, in consideration of the mutual promises as set forth in this Agreement, the parties agree as follows:

Section 1. Employment

A. The Town of Pembroke Park hereby hires and appoints Agatha Muse-Salters as its Town Manager, under the terms established herein, to perform the duties and functions specified in the Town Code of Ordinances and to perform such other legally permissible and proper duties and functions as the Town Commission shall from time to time assign.

B. The Town's employment of Agatha Muse-Salters shall be effective August 1, 2019, and continue for a period of three (3) years. Provided that neither party gives the other two (2) months' termination notice, there shall be an unlimited number of one (1) year automatic renewals of this Agreement. In the event the Town Commission decides not to renew this Agreement, there shall be no severance pay made except for accumulated vacation (up to a maximum of 200 hours) and sick leave (up to \$500.00). In the event that less than two (2) months' notice of termination is provided by either party, terminations shall occur in accordance with Sections 11 and 12 of this Agreement.

Section 2. Salary and Evaluation

A. For the performance of services pursuant to this Agreement, the Town agrees to pay the Town Manager an annual base salary of \$_____, payable in installments at the same time as other Town employees are paid for the performance of services pursuant to this Agreement.

B. After the first year of this Agreement, should the general Town staff receive a cost of living increase, the Town Manager will receive the same increase at the same time as the other staff.

C. Not less than (30) thirty days prior to the first anniversary date of this Agreement, the Town Manager and Town Commissioners shall meet individually, and, in consideration of resources provided and matters outside the control of the Town Manager and Town Commission, discuss the Town Manager's performance and how the Town Commission can assist the Town Manager in performing the Town Manager's duties. Following the individual meetings with the Town Commissioners, the Town Manager will provide the Town Commission with a draft progress report inclusive of the Town Manager's and Town Commissioners' comments and suggestions. Following the Town Commission's review of the draft, the Town Manager shall prepare the final progress report to the Town Commission for adoption along with any compensation adjustments the Town Manager may desire to request of the Town Commission.

D. The Town may also increase said base salary and/or other benefits of the Town Manager in such amounts and to such an extent as the Town Commission may determine desirable on the basis of an annual performance evaluation of the Town Manager. The form of the evaluation shall be suggested by the Town Manager and approved by the Town Commission. The evaluation shall be made between August 1st and October 1st of each year in which this Agreement is effective.

E. Nothing in this Section shall require the Town to increase the base salary or other benefits of the Town Manager. Furthermore, the Town's failure to conduct any of the scheduled evaluations shall not constitute noncompliance with a material provision of this Agreement.

Section 3. Duties and Obligations

A. The Town Manager shall have the duties, responsibilities and powers of said office under the Pembroke Park Code of Ordinances. The Town Manager agrees to perform all duties and responsibilities faithfully, industriously, and to the best of her ability and in a professional and competent manner.

B. The Town Manager shall remain in the exclusive employ of the Town and shall devote all such time, attention, knowledge and skills necessary to faithfully perform her duties under this Agreement. The Town Manager may, however, engage in educational and professional activities and other employment activities upon receipt of approval by the Town Commission, provided that such activities shall not interfere with her primary obligation to the Town as its Town Manager. The Town Manager shall dedicate no less than an average of forty (40) hours per week in the performance of her duties hereunder.

C. In the event the Town Manager shall serve on any appointed boards or elected boards of any professional organization, or serve on any committees related to her professional activities, in the event any monies are paid, or gifts received, by the Town Manager related to such service, such money or property shall be paid over to or delivered to the Town, unless otherwise provided by the Town Commission.

D. In the event the Town Manager is temporarily unable to perform her duties, she shall nominate an Acting Town Manager for consideration and designation, if acceptable, by Town Commission.

Section 4. Automobile Allowance and Communications Equipment

The Town Manager is required to be on call for twenty-four hour service. In recognition thereof:

A. The Town shall grant to the Town Manager a monthly automobile allowance of \$350.00 monthly to lease or own, insure, operate and maintain a vehicle for the discharge of her responsibilities to the Town. For the conduct of any Town business outside Broward County, the Town Manager shall be reimbursed for related automobile expenses at the established Florida Statute mileage rate.

B. The Town shall provide the Town Manager with a cell phone for her use for conducting Town business.

Section 5. Dues and Subscriptions

The Town agrees to pay the Town Manager's professional dues for membership in the International City/County Management Association, and the Florida City and County Management Association. The Town shall pay other dues and subscriptions on behalf of the Town Manager as are approved in the Town's annual budget (on a line item basis) or as authorized separately by the Town Commission.

Section 6. Professional Development

The Town agrees to pay reasonable and customary travel and subsistence expenses pursuant to the Town's travel policy for the Town Manager's travel to and attendance at the International City/County Management Association's annual conference and the Florida City and County Management Association's annual conference. The Town may choose to pay for the Town Manager's attendance at other seminars, conferences, and committee meetings as it deems appropriate and approves by Town Commission action. Travel outside of the State of Florida requires Town Commission approval.

Section 7. Paid Time Off (PTO)

The Town Manager shall be entitled to ____ hours of annual Paid Time Off (PTO) during each year of the term of this Agreement. The Town Manager's annual PTO shall be available for use upon commencement of employment and each year thereafter on the service date anniversary. There is no limit on the amount of PTO that may carry forward. Upon separation of employment, Town Manager shall be paid for up to 200 hours of unused paid time off.

Section 8. Holidays.

The Town Manager is entitled to the same paid holidays as the general Town staff.

Section 9. Health, Dental, Vision, Life and Disability Insurance.

A. The Town agrees to pay 100% of the Town Manager's health, dental and vision insurance and the Town Manager's long term disability insurance on the same terms as general employees.

B. Life insurance for the Town Manager shall be provided in an amount equal to \$100,000.00, or the highest amount as may be available through the Town's insurance carrier, if less than \$100,000.00.

C. Supplemental life insurance in larger amounts can be requested in accordance with and subject to the "Evidence of Insurability Form" being approved through the underwriting guidelines. Such supplemental life insurance is at the Town Manager's expense.

Section 10. Retirement.

The Town agrees to contribute 8% of the Town Manager's base salary in to a retirement plan with the Town's deferred compensation provider.

Section 11. Termination by the Town and Severance Pay.

A. The Town Manager shall serve at the pleasure of the Town Commission, and the Town Commission may terminate this Agreement and the Town Manager's employment with the Town at any time, for any reason or for no reason.

B. Should a majority of the entire Town Commission (three members) vote to terminate the services of the Town Manager "without cause", then within ten (10) business days following such vote, the Town Commission shall cause the Town Manager to be paid any accrued and unpaid salary and benefits earned (including 200 hours maximum personal time off and insurance but excluding such items and allowances as are used in conducting Town business such as, but not limited to, the use of the Town computer and the automobile and cell phone allowance) prior to the date of termination based on a forty (40) hour work week. Within forty-five (45) calendar days following the vote to terminate the Town Manager's employment, the Town Commission shall cause the Town Manager to be paid a lump sum severance pay equal to three (3) months of her base salary as full and complete payment and satisfaction of any claims of the Town Manager of whatsoever nature arising out of this Agreement or otherwise. As consideration for such payment, the Town Manager shall, prior to receipt thereof, execute and deliver to the Town a general release of the Town, the Town Commission members, and all Town officers, agents, and employees for all acts and actions (whether accrued or subsequently accruing) from the beginning of time until the date of release, said release to be prepared by the Town Attorney.

C. In the event the Town Manager is terminated for “just cause”, the Town, with the exception of accrued and unpaid salary and benefits actually earned, shall have no obligation to pay the amounts outlined in Section 11, Paragraph B of this Agreement. For purposes of this Agreement, “just cause” is defined and limited for purposes of this Agreement to any of the following:

1. Misfeasance, malfeasance and/or nonfeasance in performance of the Town Manager’s duties and responsibilities.
2. Conviction or a plea of guilty or no contest to a misdemeanor or felony crime, whether or not adjudication is withheld.
3. Neglect of duty, including the inability or unwillingness to properly discharge the responsibilities of office.
4. Violation of any substantive Town policy, rule, or regulation, which would subject any other Town employee to termination.
5. The commission of any fraudulent act against the interest of the Town.
6. The commission of any act which involves moral turpitude, or which causes the Town disrepute.
7. Violation of the International City/County Management Association Code of Ethics or being found to have committed an ethics violation by the Florida Commission on Ethics.
8. Any other act of a similar nature of the same or greater seriousness.

D. In the event the Town terminates the Town Manager for cause, as provided in (C) above, then the Town Manager will be given a written copy of the particulars and shall have the right to appear in public before the Town Commission and present evidence and argument concerning said allegations. After such hearing if a majority of the entire Town Commission find there is cause to terminate the Town Manager, then the Town Manager shall not be entitled to severance pay. Said hearing shall be held within sixty (60) days of the notice of terminations.

E. In the event the Town Commission, at any time during the employment term, reduces the salary or other benefits of the Town Manager, as identified herein, in a greater percentage than an equivalent across-the-board reduction for all full-time Town employees, or in the event the Town allegedly refuses to comply with any other material provision of this Agreement benefiting the Town Manager, the Town Manager shall notify the Town Commission in writing of the alleged violation. The Town Commission shall have forty-five (45) days from such notice within which to cure the violation, otherwise, the Town Manager may at her option, consider such violation as termination "without cause" as of the date of such alleged reduction or refusal, and the severance pay provision and other termination provisions contained herein shall become applicable at the annual salary and benefit level in effect prior to the reduction or refusal.

Section 12. Termination by the Town Manager

The Town Manager may terminate this Agreement at any time by delivering to the Town Commission a written notice of termination not later than ninety (90) days prior to the effective date of the notice of termination. If the Town Manager terminates this Agreement, then the provisions of Section 11, Paragraph B above, shall not apply. If the Town Manager voluntarily resigns pursuant to this Section, the Town shall pay to the Town Manager all accrued compensation due the Town Manager up to the Town Manager's final day of employment, including any accrued personal time off up to the two hundred (200) hour limit. The Town shall have no further financial obligation to the Town Manager pursuant to this Agreement. This subsection shall not prevent the Town Manager from collecting any money earned as a result of participation in the Town's deferred retirement program.

Section 13. Disability.

If the Town Manager becomes permanently disabled or is otherwise unable to perform her duties because of sickness, accident, injury, mental incapacity or health for a period of four consecutive weeks beyond any accrued leave, the Town shall have the option to terminate this Agreement, subject to the severance pay provision outlined in Section 11, Paragraph B of this Agreement.

Section 14. Indemnification.

A. Town shall defend, save harmless, and indemnify the Town Manager against any action for any injury or damage suffered as a result of any act, event, or omission of action that the Town Manager reasonably believes to be in the scope of her duties or function, unless she acted in bad faith or with malicious purpose or in a manner exhibiting wanton and willful disregard of human rights, safety, or property. The Town will compromise and settle any such claim or suit and pay the amount of any settlement or judgment rendered thereon. The Town shall not be liable for the acts or omissions of the Town Manager committed while acting outside the course and scope of her agreed duties or committed in bad faith or with malicious purpose or in a manner exhibiting wanton and willful disregard of human rights, safety, or property. In such instance, the Town Manager shall reimburse the Town for any legal fees and expenses the Town has incurred or otherwise paid, for or on her behalf, in connection with the charged conduct.

B. Said indemnification shall extend beyond the termination of employment and the expiration of this Agreement to provide protection for any such acts undertaken or committed in her capacity as Town Manager, regardless of whether the notice of claim or filing of a lawsuit occurs during or following employment with the Town.

Section 15. Code of Ethics.

Inasmuch as the Town Manager is an active full member of the International City/County Management Association (ICMA), the "Code of Ethics" promulgated by ICMA is incorporated herein, and by this reference made a part hereof. Said "Code of Ethics" shall furnish principles to govern the Town Manager's conduct and actions as Town Manager of the Town. Additionally,

the Town Manager shall abide by the standards established by the Florida Commission on Ethics.

Section 16. Attorney's Fees.

If any litigation is commenced between the parties concerning any provision of this Agreement or the rights and duties of any person in relation thereto, the party prevailing in such litigation will be entitled, in addition to such other relief as may be granted, to reasonable attorney's fees and expenses incurred in connection therewith, including appellate fees and expenses.

Section 17. Bonding.

The Town agrees to bear the full cost of any fidelity or other bonds required of the Town Manager under any policy, regulation, ordinance or law.

Section 18. Transparency.

A. Open Door Policy: The Town Manager shall maintain an open door policy encouraging communication between the members of the Town Commission, Town Employees, residents, property owners and other persons who have matters of interest related to the well-being of the Town.

B. Governmental Relations: The Town Manager shall strive to maintain positive constructive relationships with elected officials, employees and agents of other governmental agencies for the purpose of mutual good will and the constructive conduct of business regarding matters of interest between the parties.

C. Communications: The Town Manager and Town Commission shall work cooperatively to keep each other and the community informed as to the status of plans, projects and the operations of the Town.

D. Right to Speak: The Town Manager shall have the right to address the Town Commission orally and/or in writing in all matters before the Town Commission affecting those matters under her responsibility and/or her employment with the Town.

E. Non-Interference: To promote Government in the Sunshine, all direction provided to the Town Manager shall be provided by the Town Commission corporately and no individual member of the Town Commission shall give the Town Manager, employees or groups of Town employees any demands or directives. No individual member of the Town Commission shall cause or demand a meeting with any employee or groups of the employees under the authority of the Town Manager without the consent of the Town Commission and attendance of the Town Manager. Nothing in this section is intended to prevent Town Commission members from communicating with employees in the same manner that other citizens would communicate with Town employees regarding matters of the Town.

F. Community Involvement: In order to promote community involvement, the Town shall pay the annual cost of the Town Manager membership and participation in one Broward County civic club of her choosing.

Section 19. General Terms and Conditions.

A. If any provision or any portion thereof, contained in this Agreement is held by a court of competent jurisdiction to be unconstitutional, illegal, invalid or unenforceable, the remainder of this Agreement, or portion thereof, shall not be affected and shall remain in full force and effect.

B. The waiver by either party of a breach of any provision of this Agreement by the other shall not operate or be construed as a waiver of any subsequent breach by that party.

C. This Agreement shall be binding upon and inure to the benefit of the heirs at law or personal representative of Town Manager.

D. This Agreement contains the entire Agreement of the parties. It may not be changed verbally, but only by an Agreement in writing signed by the parties.

E. Florida law shall govern this Agreement and any litigation that may arise from this Agreement, shall be filed and litigated in Broward County, Florida.

F. Upon Town Manager's death, the Town's obligations under this Agreement shall terminate except for:

1. Transfer of ownership of retirement funds, if any, to her designated beneficiaries;
2. Payment of accrued leave balances in accordance with this Agreement;
3. Payment of all outstanding hospitalization, medical, vision and dental bills in accordance with this Agreement;
4. Payment of all life insurance benefits in accordance with this Agreement;

G. The parties acknowledge that each has shared equally in the drafting and preparation of this Agreement and, accordingly, no court construing this Agreement shall construe it more strictly against one party than the other and every covenant, term and provision of this Agreement shall be construed simply according to its fair meaning.

H. This Agreement may be executed in duplicate or counterparts, each of which shall be deemed an original and all of which together shall be deemed one and the same instrument. No term, condition or covenant of this Agreement shall be binding on either party until both parties have signed it.

I. The effective date of this Agreement shall be the last date it is executed by either of the parties to this Agreement.

Executed by the TOWN this ____ day of July, 2019.

TOWN OF PEMBROKE PARK

By: _____
Ashira Mohammed, Mayor

ATTEST:

Natasha Joseph, Duty Town Clerk

Executed by the TOWN MANAGER this ____ day of July, 2019.

Witnesses:

Signature

Agatha Muse-Salters

Print Name

Signature

Print Name

EMPLOYMENT AGREEMENT

THIS EMPLOYMENT AGREEMENT (hereinafter referred to as "Agreement"), is by and between Town of Pembroke Park, Florida, a subdivision of the State of Florida (hereinafter referred to as "Town"), and Agatha Muse-Salters (hereinafter referred to by name or as "Town Manager").

WITNESSETH:

WHEREAS, the Town desires to employ Agatha Muse-Salters as Town Manager of the Town of Pembroke Park, Florida; and

WHEREAS, the Town, through its Town Commission, desires to provide for certain benefits and compensation for Town Manager and to establish conditions of employment applicable to Town Manager; and

WHEREAS, Agatha Muse-Salters desires to accept employment as Town Manager of the Town of Pembroke Park under the terms and conditions set forth herein.

NOW, THEREFORE, in consideration of the mutual promises as set forth in this Agreement, the parties agree as follows:

Section 1. Employment

A. The Town of Pembroke Park hereby hires and appoints Agatha Muse-Salters as its Town Manager, under the terms established herein, to perform the duties and functions specified in the Town Code of Ordinances and to perform such other legally permissible and proper duties and functions as the Town Commission shall from time to time assign.

B. The Town's employment of Agatha Muse-Salters shall be effective August 1, 2019, and continue for a period of three (3) years. Provided that neither party gives the other two (2) months' termination notice, there shall be an unlimited number of one (1) year automatic renewals of this Agreement. In the event the Town Commission decides not to renew this Agreement, there shall be no severance pay made except for accumulated vacation (up to a maximum of 200 hours) and sick leave (up to \$500.00). In the event that less than two (2) months' notice of termination is provided by either party, terminations shall occur in accordance with Sections 11 and 12 of this Agreement.

Section 2. Salary and Evaluation

A. For the performance of services pursuant to this Agreement, the Town agrees to pay the Town Manager an annual base salary of \$_____, payable in installments at the same time as other Town employees are paid for the performance of services pursuant to this Agreement.

B. After the first year of this Agreement, should the general Town staff receive a cost of living increase, the Town Manager will receive the same increase at the same time as the other staff.

C. Not less than (30) thirty days prior to the first anniversary date of this Agreement, the Town Manager and Town Commissioners shall meet individually, and, in consideration of resources provided and matters outside the control of the Town Manager and Town Commission, discuss the Town Manager's performance and how the Town Commission can assist the Town Manager in performing the Town Manager's duties. Following the individual meetings with the Town Commissioners, the Town Manager will provide the Town Commission with a draft progress report inclusive of the Town Manager's and Town Commissioners' comments and suggestions. Following the Town Commission's review of the draft, the Town Manager shall prepare the final progress report to the Town Commission for adoption along with any compensation adjustments the Town Manager may desire to request of the Town Commission.

D. The Town may also increase said base salary and/or other benefits of the Town Manager in such amounts and to such an extent as the Town Commission may determine desirable on the basis of an annual performance evaluation of the Town Manager. The form of the evaluation shall be suggested by the Town Manager and approved by the Town Commission. The evaluation shall be made between August 1st and October 1st of each year in which this Agreement is effective.

E. Nothing in this Section shall require the Town to increase the base salary or other benefits of the Town Manager. Furthermore, the Town's failure to conduct any of the scheduled evaluations shall not constitute noncompliance with a material provision of this Agreement.

Section 3. Duties and Obligations

A. The Town Manager shall have the duties, responsibilities and powers of said office under the Pembroke Park Code of Ordinances. The Town Manager agrees to perform all duties and responsibilities faithfully, industriously, and to the best of her ability and in a professional and competent manner.

B. The Town Manager shall remain in the exclusive employ of the Town and shall devote all such time, attention, knowledge and skills necessary to faithfully perform her duties under this Agreement. The Town Manager may, however, engage in educational and professional activities and other employment activities upon receipt of approval by the Town Commission, provided that such activities shall not interfere with her primary obligation to the Town as its Town Manager. The Town Manager shall dedicate no less than an average of forty (40) hours per week in the performance of her duties hereunder.

C. In the event the Town Manager shall serve on any appointed boards or elected boards of any professional organization, or serve on any committees related to her professional activities, in the event any monies are paid, or gifts received, by the Town Manager related to such service, such money or property shall be paid over to or delivered to the Town, unless otherwise provided by the Town Commission.

D. In the event the Town Manager is temporarily unable to perform her duties, she shall nominate an Acting Town Manager for consideration and designation, if acceptable, by Town Commission.

Section 4. Automobile Allowance and Communications Equipment

The Town Manager is required to be on call for twenty-four hour service. In recognition thereof:

A. The Town shall grant to the Town Manager a monthly automobile allowance of \$350.00 monthly to lease or own, insure, operate and maintain a vehicle for the discharge of her responsibilities to the Town. For the conduct of any Town business outside Broward County, the Town Manager shall be reimbursed for related automobile expenses at the established Florida Statute mileage rate.

B. The Town shall provide the Town Manager with a cell phone for her use for conducting Town business.

Section 5. Dues and Subscriptions

The Town agrees to pay the Town Manager's professional dues for membership in the International City/County Management Association, and the Florida City and County Management Association. The Town shall pay other dues and subscriptions on behalf of the Town Manager as are approved in the Town's annual budget (on a line item basis) or as authorized separately by the Town Commission.

Section 6. Professional Development

The Town agrees to pay reasonable and customary travel and subsistence expenses pursuant to the Town's travel policy for the Town Manager's travel to and attendance at the International City/County Management Association's annual conference and the Florida City and County Management Association's annual conference. The Town may choose to pay for the Town Manager's attendance at other seminars, conferences, and committee meetings as it deems appropriate and approves by Town Commission action. Travel outside of the State of Florida requires Town Commission approval.

Section 7. Paid Time Off (PTO)

The Town Manager shall be entitled to ____ hours of annual Paid Time Off (PTO) during each year of the term of this Agreement. The Town Manager's annual PTO shall be available for use upon commencement of employment and each year thereafter on the service date anniversary. There is no limit on the amount of PTO that may carry forward. Upon separation of employment, Town Manager shall be paid for up to 200 hours of unused paid time off.

Section 8. Holidays.

The Town Manager is entitled to the same paid holidays as the general Town staff.

Section 9. Health, Dental, Vision, Life and Disability Insurance.

A. The Town agrees to pay 100% of the Town Manager's health, dental and vision insurance and the Town Manager's long term disability insurance on the same terms as general employees.

B. Life insurance for the Town Manager shall be provided in an amount equal to \$100,000.00, or the highest amount as may be available through the Town's insurance carrier, if less than \$100,000.00.

C. Supplemental life insurance in larger amounts can be requested in accordance with and subject to the "Evidence of Insurability Form" being approved through the underwriting guidelines. Such supplemental life insurance is at the Town Manager's expense.

Section 10. Retirement.

The Town agrees to contribute 8% of the Town Manager's base salary in to a retirement plan with the Town's deferred compensation provider.

Section 11. Termination by the Town and Severance Pay.

A. The Town Manager shall serve at the pleasure of the Town Commission, and the Town Commission may terminate this Agreement and the Town Manager's employment with the Town at any time, for any reason or for no reason.

B. Should a majority of the entire Town Commission (three members) vote to terminate the services of the Town Manager "without cause", then within ten (10) business days following such vote, the Town Commission shall cause the Town Manager to be paid any accrued and unpaid salary and benefits earned (including 200 hours maximum personal time off and insurance but excluding such items and allowances as are used in conducting Town business such as, but not limited to, the use of the Town computer and the automobile and cell phone allowance) prior to the date of termination based on a forty (40) hour work week. Within forty-five (45) calendar days following the vote to terminate the Town Manager's employment, the Town Commission shall cause the Town Manager to be paid a lump sum severance pay equal to three (3) months of her base salary as full and complete payment and satisfaction of any claims of the Town Manager of whatsoever nature arising out of this Agreement or otherwise. As consideration for such payment, the Town Manager shall, prior to receipt thereof, execute and deliver to the Town a general release of the Town, the Town Commission members, and all Town officers, agents, and employees for all acts and actions (whether accrued or subsequently accruing) from the beginning of time until the date of release, said release to be prepared by the Town Attorney.

C. In the event the Town Manager is terminated for “just cause”, the Town, with the exception of accrued and unpaid salary and benefits actually earned, shall have no obligation to pay the amounts outlined in Section 11, Paragraph B of this Agreement. For purposes of this Agreement, “just cause” is defined and limited for purposes of this Agreement to any of the following:

1. Misfeasance, malfeasance and/or nonfeasance in performance of the Town Manager’s duties and responsibilities.
2. Conviction or a plea of guilty or no contest to a misdemeanor or felony crime, whether or not adjudication is withheld.
3. Neglect of duty, including the inability or unwillingness to properly discharge the responsibilities of office.
4. Violation of any substantive Town policy, rule, or regulation, which would subject any other Town employee to termination.
5. The commission of any fraudulent act against the interest of the Town.
6. The commission of any act which involves moral turpitude, or which causes the Town disrepute.
7. Violation of the International City/County Management Association Code of Ethics or being found to have committed an ethics violation by the Florida Commission on Ethics.
8. Any other act of a similar nature of the same or greater seriousness.

D. In the event the Town terminates the Town Manager for cause, as provided in (C) above, then the Town Manager will be given a written copy of the particulars and shall have the right to appear in public before the Town Commission and present evidence and argument concerning said allegations. After such hearing if a majority of the entire Town Commission find there is cause to terminate the Town Manager, then the Town Manager shall not be entitled to severance pay. Said hearing shall be held within sixty (60) days of the notice of terminations.

E. In the event the Town Commission, at any time during the employment term, reduces the salary or other benefits of the Town Manager, as identified herein, in a greater percentage than an equivalent across-the-board reduction for all full-time Town employees, or in the event the Town allegedly refuses to comply with any other material provision of this Agreement benefiting the Town Manager, the Town Manager shall notify the Town Commission in writing of the alleged violation. The Town Commission shall have forty-five (45) days from such notice within which to cure the violation, otherwise, the Town Manager may at her option, consider such violation as termination "without cause" as of the date of such alleged reduction or refusal, and the severance pay provision and other termination provisions contained herein shall become applicable at the annual salary and benefit level in effect prior to the reduction or refusal.

Section 12. Termination by the Town Manager

The Town Manager may terminate this Agreement at any time by delivering to the Town Commission a written notice of termination not later than ninety (90) days prior to the effective date of the notice of termination. If the Town Manager terminates this Agreement, then the provisions of Section 11, Paragraph B above, shall not apply. If the Town Manager voluntarily resigns pursuant to this Section, the Town shall pay to the Town Manager all accrued compensation due the Town Manager up to the Town Manager's final day of employment, including any accrued personal time off up to the two hundred (200) hour limit. The Town shall have no further financial obligation to the Town Manager pursuant to this Agreement. This subsection shall not prevent the Town Manager from collecting any money earned as a result of participation in the Town's deferred retirement program.

Section 13. Disability.

If the Town Manager becomes permanently disabled or is otherwise unable to perform her duties because of sickness, accident, injury, mental incapacity or health for a period of four consecutive weeks beyond any accrued leave, the Town shall have the option to terminate this Agreement, subject to the severance pay provision outlined in Section 11, Paragraph B of this Agreement.

Section 14. Indemnification.

A. Town shall defend, save harmless, and indemnify the Town Manager against any action for any injury or damage suffered as a result of any act, event, or omission of action that the Town Manager reasonably believes to be in the scope of her duties or function, unless she acted in bad faith or with malicious purpose or in a manner exhibiting wanton and willful disregard of human rights, safety, or property. The Town will compromise and settle any such claim or suit and pay the amount of any settlement or judgment rendered thereon. The Town shall not be liable for the acts or omissions of the Town Manager committed while acting outside the course and scope of her agreed duties or committed in bad faith or with malicious purpose or in a manner exhibiting wanton and willful disregard of human rights, safety, or property. In such instance, the Town Manager shall reimburse the Town for any legal fees and expenses the Town has incurred or otherwise paid, for or on her behalf, in connection with the charged conduct.

B. Said indemnification shall extend beyond the termination of employment and the expiration of this Agreement to provide protection for any such acts undertaken or committed in her capacity as Town Manager, regardless of whether the notice of claim or filing of a lawsuit occurs during or following employment with the Town.

Section 15. Code of Ethics.

Inasmuch as the Town Manager is an active full member of the International City/County Management Association (ICMA), the "Code of Ethics" promulgated by ICMA is incorporated herein, and by this reference made a part hereof. Said "Code of Ethics" shall furnish principles to govern the Town Manager's conduct and actions as Town Manager of the Town. Additionally,

the Town Manager shall abide by the standards established by the Florida Commission on Ethics.

Section 16. Attorney's Fees.

If any litigation is commenced between the parties concerning any provision of this Agreement or the rights and duties of any person in relation thereto, the party prevailing in such litigation will be entitled, in addition to such other relief as may be granted, to reasonable attorney's fees and expenses incurred in connection therewith, including appellate fees and expenses.

Section 17. Bonding.

The Town agrees to bear the full cost of any fidelity or other bonds required of the Town Manager under any policy, regulation, ordinance or law.

Section 18. Transparency.

A. Open Door Policy: The Town Manager shall maintain an open door policy encouraging communication between the members of the Town Commission, Town Employees, residents, property owners and other persons who have matters of interest related to the well-being of the Town.

B. Governmental Relations: The Town Manager shall strive to maintain positive constructive relationships with elected officials, employees and agents of other governmental agencies for the purpose of mutual good will and the constructive conduct of business regarding matters of interest between the parties.

C. Communications: The Town Manager and Town Commission shall work cooperatively to keep each other and the community informed as to the status of plans, projects and the operations of the Town.

D. Right to Speak: The Town Manager shall have the right to address the Town Commission orally and/or in writing in all matters before the Town Commission affecting those matters under her responsibility and/or her employment with the Town.

E. Non-Interference: To promote Government in the Sunshine, all direction provided to the Town Manager shall be provided by the Town Commission corporately and no individual member of the Town Commission shall give the Town Manager, employees or groups of Town employees any demands or directives. No individual member of the Town Commission shall cause or demand a meeting with any employee or groups of the employees under the authority of the Town Manager without the consent of the Town Commission and attendance of the Town Manager. Nothing in this section is intended to prevent Town Commission members from communicating with employees in the same manner that other citizens would communicate with Town employees regarding matters of the Town.

F. Community Involvement: In order to promote community involvement, the Town shall pay the annual cost of the Town Manager membership and participation in one Broward County civic club of her choosing.

Section 19. General Terms and Conditions.

A. If any provision or any portion thereof, contained in this Agreement is held by a court of competent jurisdiction to be unconstitutional, illegal, invalid or unenforceable, the remainder of this Agreement, or portion thereof, shall not be affected and shall remain in full force and effect.

B. The waiver by either party of a breach of any provision of this Agreement by the other shall not operate or be construed as a waiver of any subsequent breach by that party.

C. This Agreement shall be binding upon and inure to the benefit of the heirs at law or personal representative of Town Manager.

D. This Agreement contains the entire Agreement of the parties. It may not be changed verbally, but only by an Agreement in writing signed by the parties.

E. Florida law shall govern this Agreement and any litigation that may arise from this Agreement, shall be filed and litigated in Broward County, Florida.

F. Upon Town Manager's death, the Town's obligations under this Agreement shall terminate except for:

1. Transfer of ownership of retirement funds, if any, to her designated beneficiaries;
2. Payment of accrued leave balances in accordance with this Agreement;
3. Payment of all outstanding hospitalization, medical, vision and dental bills in accordance with this Agreement;
4. Payment of all life insurance benefits in accordance with this Agreement;

G. The parties acknowledge that each has shared equally in the drafting and preparation of this Agreement and, accordingly, no court construing this Agreement shall construe it more strictly against one party than the other and every covenant, term and provision of this Agreement shall be construed simply according to its fair meaning.

H. This Agreement may be executed in duplicate or counterparts, each of which shall be deemed an original and all of which together shall be deemed one and the same instrument. No term, condition or covenant of this Agreement shall be binding on either party until both parties have signed it.

I. The effective date of this Agreement shall be the last date it is executed by either of the parties to this Agreement.

Executed by the TOWN this ____ day of July, 2019.

TOWN OF PEMBROKE PARK

By: _____
Ashira Mohammed, Mayor

ATTEST:

Natasha Joseph, Duty Town Clerk

Executed by the TOWN MANAGER this ____ day of July, 2019.

Witnesses:

Signature

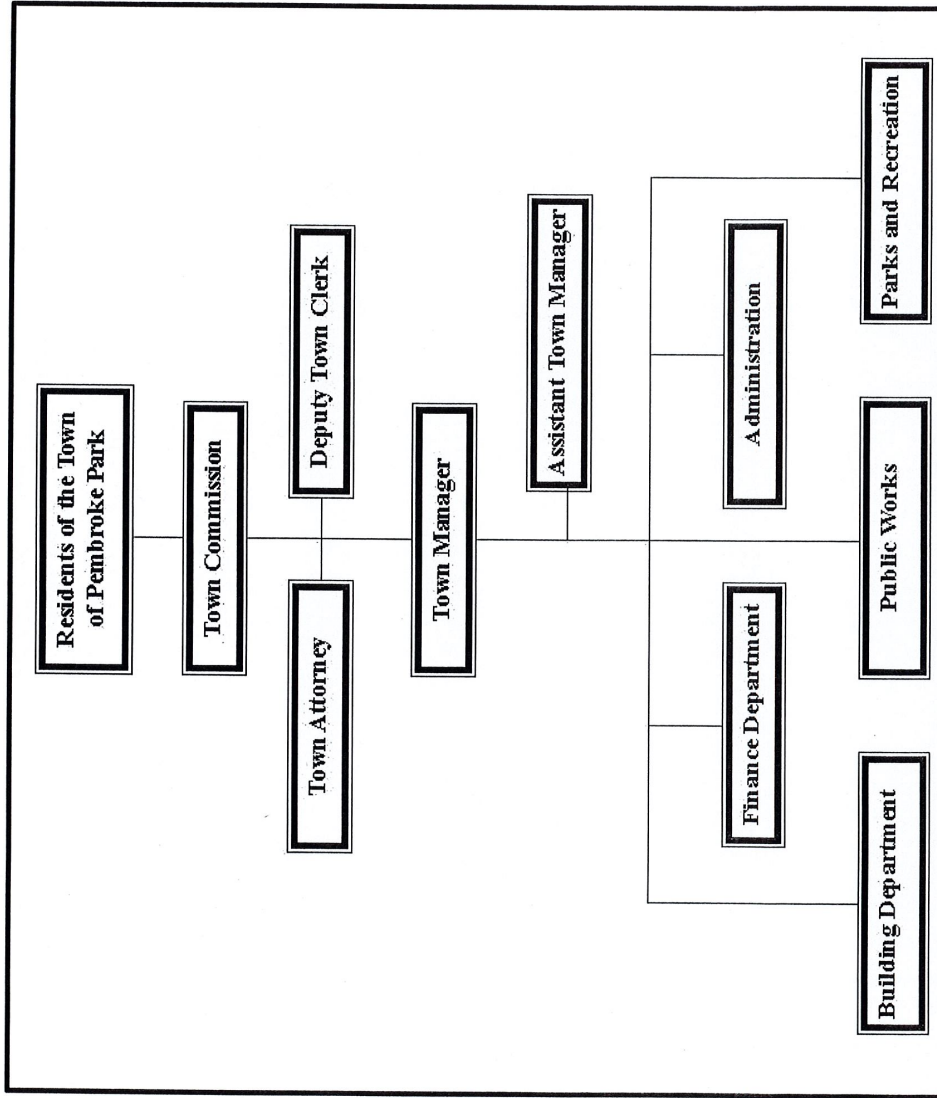
Agatha Muse-Salters

Print Name

Signature

Print Name

CHART ONE: CURRENT ORGANIZATIONAL CHART

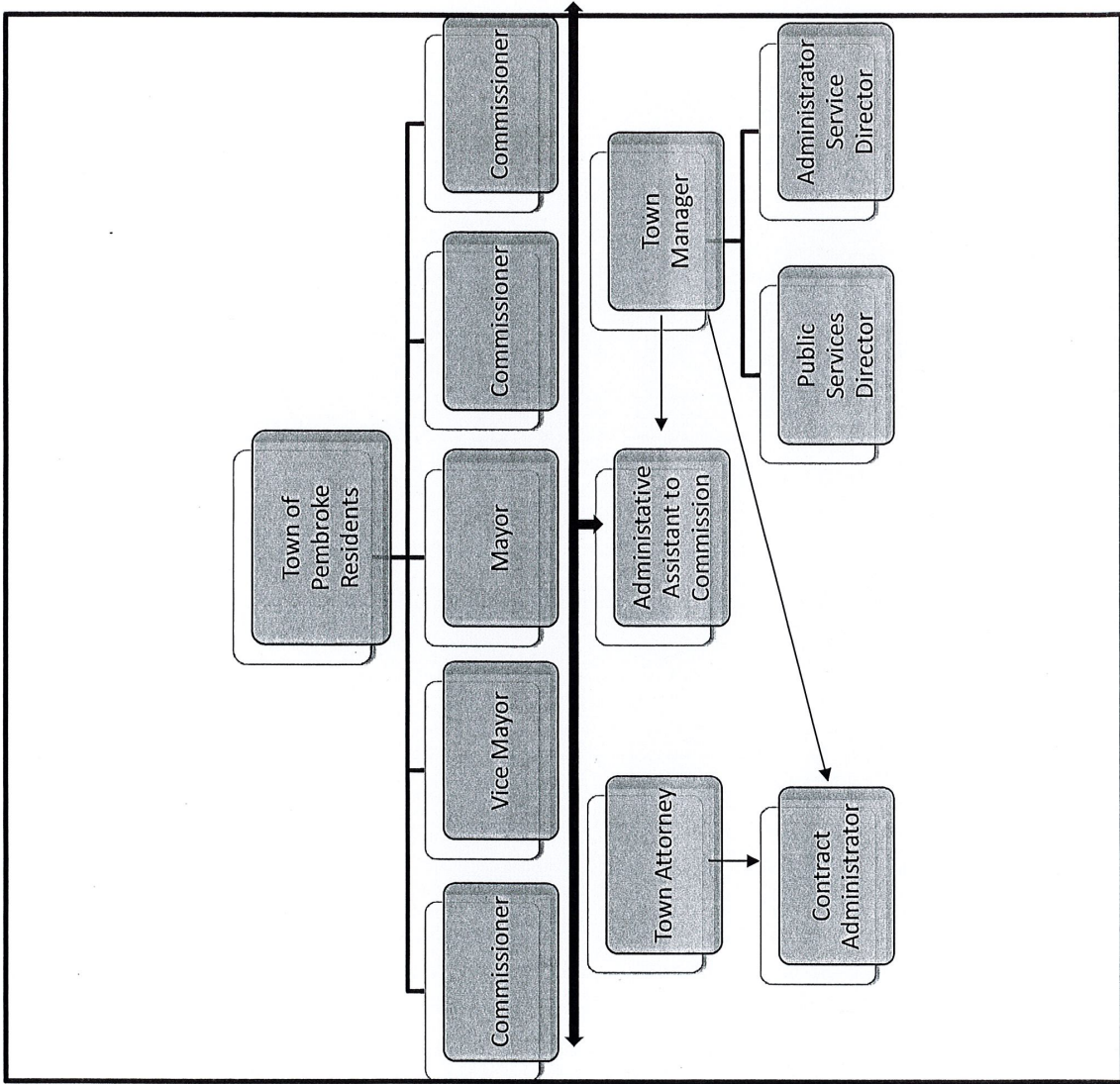


In addition to ensuring that well-trained and competent staff are in place, there are two primary elements of organizational effectiveness that are critical to success:

4/4/2018

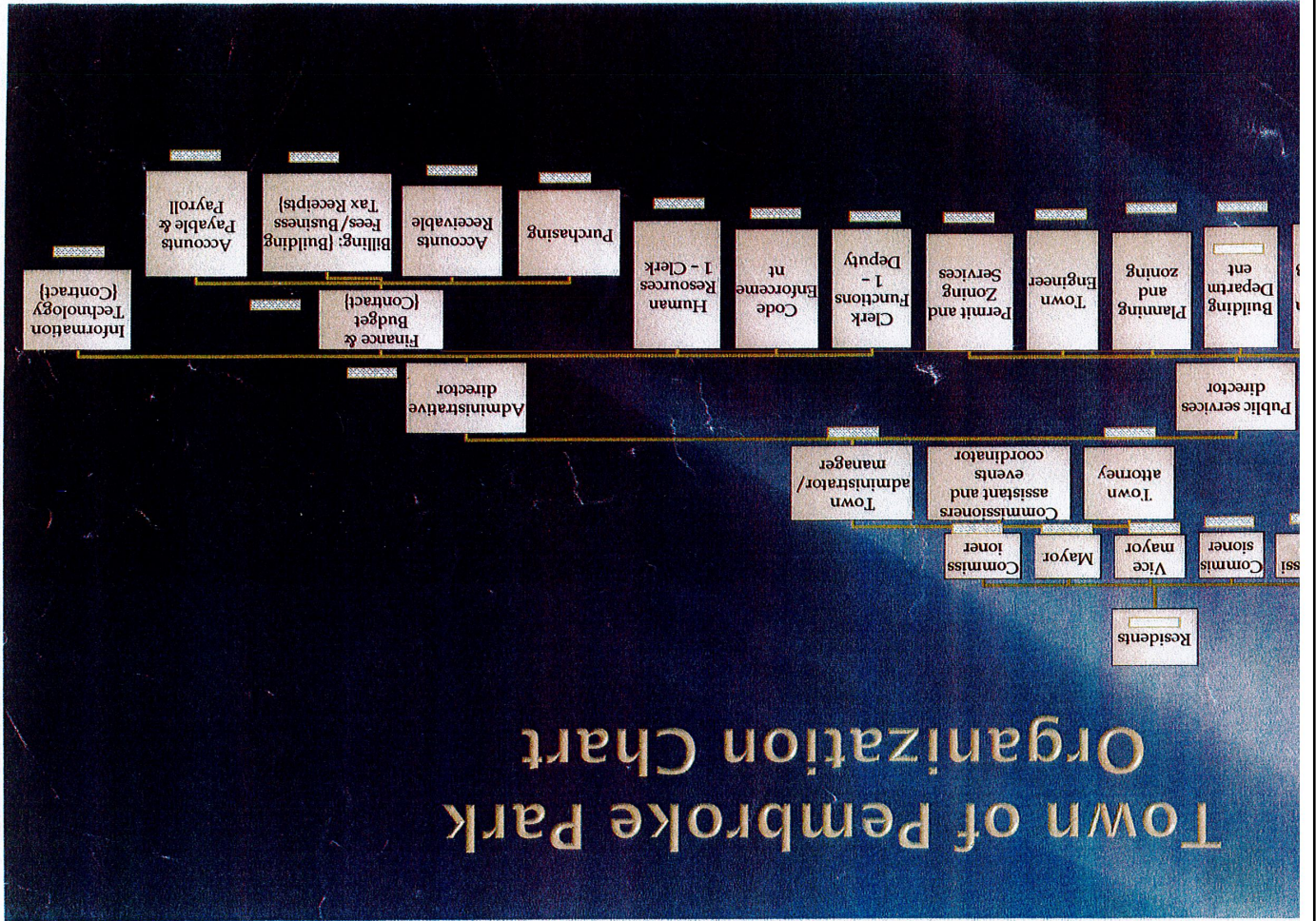
Page 20

Pembroke Park Organizational Analysis
 Prepared by: Oel Wingo, Ph.D., ICMA-CM



NOTE: The Commission provides the policy direction for staff based on majority vote.

Town of Pembroke Park Organization Chart



7/17/2019

Fwd: [EXTERNAL]Agreement revisions

Fwd: [EXTERNAL]Agreement revisions

ashira mohammed [ashira.ann@gmail.com]

Sent: Wednesday, July 17, 2019 12:42 PM

To: Natasha Joseph

Sent from my iPhone

Begin forwarded message:

From: "Hidalgo, Dominick" <dhidalgo@omnitracs.com>
Date: July 9, 2019 at 3:05:11 PM EDT
To: "Stephanie Woodbury" <swoodbury@townofpembrokepark.com>
Cc: <ashira.ann@gmail.com>
Subject: RE: [EXTERNAL]Agreement revisions

Stephanie,

- It will be a continual lease
- Not too sure about your 2nd question but to make it very clear, it is \$24.95 per month per vehicle on a 36 month agreement for your 17 trucks with no hidden fees.
- We do not offer customers to pay for the system upfront.
- You may have the 2nd year option but the price will go back to \$27.50 and you would need at least 15 vehicles signed up.
- If the hardware breaks down, Omnitracs will replace it for you. Our technical support team would troubleshoot it, but if it needs to be replaced during the term of the agreement it will be. If the hardware needs firmware updates, then that is automatically done with no downtime on your side. Both come with no cost.

From: Stephanie Woodbury [<mailto:swoodbury@townofpembrokepark.com>]
Sent: Tuesday, July 09, 2019 1:19 PM
To: Hidalgo, Dominick <dhidalgo@omnitracs.com>
Cc: ashira.ann@gmail.com
Subject: RE: [EXTERNAL]Agreement revisions

Dominick,

The Mayor has a few questions....is this a continual lease? Is there a discount offered once we have covered the cost of the units? Can we pay for the units upfront? Do we still have the option of having a 2 year lease for 10 units? Are the units upgraded regularly or only when the units break?

From: Hidalgo, Dominick [<mailto:dhidalgo@omnitracs.com>]
Sent: Tuesday, July 09, 2019 11:15 AM
To: Stephanie Woodbury
Cc: ashira.ann@gmail.com
Subject: RE: [EXTERNAL]Agreement revisions

Hello Stephanie,

Please see below response from my management and legal team per the law firm's comments. I was not sure in some cases if they were just comments or specific asks, so I collected a response on each to be extremely clear on our position. Unfortunately, as our contract is standard for leased and provided as-is software-as-a-service (SaaS), we are not able to accommodate / modify the called-out provisions in every single case:

Lease package: This is correct, the units are leased and a monthly service is paid

Discounts: The list price for the units is \$27.50, but for 17 units and consideration of the town's budget Omnitracs has given a price per unit of \$24.95

MASTER CONTRACT

2.3: Omnitracs automatically pushes out software and hardware firmware upgrades as relevant, but these are as needed by the technology and not listed in the contract on a schedule, nor is the city responsible for any cost associated with updates. No language can be inserted into the scheduled detailing the release schedule.

2.4: Omnitracs software is secure and up to date with latest releases, and asks our customers to operate on updated machines. No language can be inserted releasing either party from basic security obligations.

3.3: Not applicable as we are not quoting professional services in the schedule

5.3: Omnitracs provides access to the data, but the town will be responsible for compliance with Florida public records law. Omnitracs will not assume this responsibility beyond providing the town with access to extract the data and store as applicable by law

6.4: This is correct, Omnitracs reserves the right per the contract to increase rates based on continued software development and service improvement during the life of the contract. The best we can do is hard cap this at 5%.

7.3: Correct, this is a binding agreement over a 3 year term, and early termination would result in the remainder of the contract being in force and subject to collection. The town would be holding physical Omnitracs equipment and access to the software, therefore this cannot be changed.

8.1: As mentioned above in 5.3, Omnitracs provides access to the data which is relevant to the operations of the town in our software, but the town will be responsible for compliance with Florida public records law / Sunshine Law. Omnitracs will not assume this responsibility beyond providing the town with access to extract the data and store as applicable by law

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8.6: Omnitracs as a SaaS provider does not allow changes to the indemnification clause

8.8: Omnitracs can accept Delaware, Texas or California for governing law; Texas is the default. Florida is not an acceptable state for venue, unfortunately.

8.9: This is correct, Omnitracs retains the right and will not entertain changes to this provision

8.21: Omnitracs can remove this provision if needed (serve as reference / promotional activities)

SERVICE SCHEDULE

2.4: Correct, as we are not quoting installation services in the schedule, this provision is not relevant at this time but cannot be removed as this would be the master contract and if installation services are required down the line, they would be clearly quoted and party to this provision

2.7: Correct, if a terminal fails, contact Omnitracs and a replacement will be sent with all due haste

2.8: This is leased equipment and therefore lost / destroyed equipment is party to the listed replacement fee

All the best,

Nick Hidalgo

Account Executive, Inside Sales

7/17/2019

Fwd: [EXTERNAL]Agreement revisions



717 N. Harwood Street,
Suite 1400
Dallas, TX 75201
469-801-6437 | office
For Customer Support: [844-357-2050](tel:844-357-2050)

-----Original Message-----

From: Stephanie Woodbury [<mailto:swoodbury@townofpembrokepark.com>]
Sent: Tuesday, July 09, 2019 8:05 AM
To: Hidalgo, Dominick <dhidalgo@omnitracS.com>
Cc: ashira.ann@gmail.com
Subject: [EXTERNAL]Agreement revisions

Good morning Dominick,

I spoke to the Mayor yesterday and she asked me to send over the attached information. This is the memo we received from the attorney regarding your agreement. Please address the revisions/comments mentioned so that we can go ahead and proceed with this agreement.

If you have any additional questions or concerns, please do not hesitate to give us a call. Thanks again and have a wonderful day!

-----Original Message-----

From: ashira mohammed [<mailto:ashira.ann@gmail.com>]
Sent: Friday, June 28, 2019 6:19 PM
To: Stephanie Woodbury <swoodbury@townofpembrokepark.com>
Subject: AGENDA REQUEST - OmnitracS.pdf

/***** EMAIL DISCLAIMER *****/ Please note: Florida has a very broad public records law. Most written communications to or from Town Officials and employees regarding Town business are public records available to the public and media upon request. Your e-mail communications may therefore be subject to public disclosure.

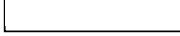
This email has been checked for viruses by Avast antivirus software.
<https://www.avast.com/antivirus>
This message was received from outside of the OmnitracS network



7/17/2019

Fwd: [EXTERNAL]Agreement revisions

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[avast](#)



7/17/2019

Fwd: [EXTERNAL]Agreement revisions

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ashira mohammed [ashira.ann@gmail.com]

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7/17/2019

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Subject: [EXTERNAL]Agreement revisions

Good morning Dominick,

I spoke to the Mayor yesterday and she asked me to send over the attached information. This is the memo we received from the attorney regarding your agreement. Please address the revisions/comments mentioned so that we can go ahead and proceed with this agreement.

If you have any additional questions or concerns, please do not hesitate to give us a call. Thanks again and have a wonderful day!

-----Original Message-----

From: ashira mohammed [<mailto:ashira.ann@gmail.com>]
Sent: Friday, June 28, 2019 6:19 PM
To: Stephanie Woodbury <swoodbury@townofpembrokepark.com>
Subject: AGENDA REQUEST - OmnitracS.pdf

/***** EMAIL DISCLAIMER *****/ Please note: Florida has a very broad public records law. Most written communications to or from Town Officials and employees regarding Town business are public records available to the public and media upon request. Your e-mail communications may therefore be subject to public disclosure.

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<https://www.avast.com/antivirus>
This message was received from outside of the OmnitracS network

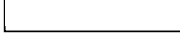


7/17/2019

Fwd: [EXTERNAL]Agreement revisions

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Town of Pembroke Park
3150 SW 52nd Avenue
Pembroke Park, FL 33023

Agenda Request

Meeting Date:	June 5, 2019
Subject:	Proposed Agreement with Omnitrac, LLC
Initiated by:	☐ City Council ☒ City Attorney ☐ City Manager/Staff
Prepared by:	Name & Title: Michael L. Seiger
Reviewed by:	Name & Title:
Approved by Town Manager:	Signature: 
Approved by Town Attorney:	Signature: 
Attachments:	Memorandum
Fiscal Impact:	17 units x \$24.95 per month
Policy Question(s) for Council Considerations:	
Summary:	
Background:	
Discussion/Analysis:	Town Commission previously authorized entering into an agreement with Omnitrac for GPS tracking of Town vehicles (Resolution 19-04-06). Our law firm has identified a number of issues with the proposed contract that should be addressed prior to entering into an agreement.
Options:	
Advantages:	
Disadvantages:	
Possible action:	Make changes to the proposed agreement per attached memorandum; negotiate new terms with Omnitrac; revoke Resolution 19-04-06
Advantages:	
Disadvantages:	
Staff Recommendations:	
Additional Action Needed:	

LAW OFFICES
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DANIA BEACH, FLORIDA 33004-3090

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ALENA LULCHAK
*Board Certified City,
County and Local
Government Lawyer

TELEPHONE 954.920.2921
FACSIMILE 954.921.1247

MEMORANDUM

To: Ashira Mohammed, Mayor
Howard P. Clark, Jr., Vice-Mayor
Geoffery Jacobs, Clerk-Commissioner
Reynold Dieuville, Commissioner
Georgina Cohen, Commissioner
Natasha Joseph, Administrative Services Director
Todd Larson, Public Services Director

From: Michael L. Seiger, Esq.

Re: Agreement with Omnitrac, LLC

Date: June 4, 2019

Our File Number: 24480E

Our law firm was asked to review the above mentioned proposed agreement following the Town Commission approval to enter into an agreement. The proposed agreement contains three parts: (i) Pricing Schedule, (ii) Master Contract, and (iii) Service Schedule. Below is a list of provisions in the agreement that are important for the Town to evaluate:

Pricing Schedule:

Lease Package	Town is leasing, not buying, the GPS units
Discounts	Omnitrac may discontinue discounts if Town does not fulfill its' obligations in the pricing schedule, but there is no reference to discount amounts which Town is receiving

Master Contract:

2.3 - Equipment Updates	Equipment may need to be updated due to system changed. Does not specify if Town will be responsible for costs of equipment updates
2.4 - Anti-virus software	Town must provide and maintain anti-virus software compatible with Omnitrac's equipment
3.3 - Technical and Other Professional Services	Not included in this agreement
5.3 - Data Restoration	Town will need to provide data retention to comply with Florida public records law
6.4 - Expenses.	The Town agrees to reimburse certain expenses and also to pay for any increase in certain tariffs and fees.
7.3 - Effect of Early Termination	The Town will be charged an early termination fee, which per the Service Schedule, essentially equals the entire remaining amount of the contract for the term.
8.1 - Confidentiality	A provision for Sunshine Law requirements must be added to the proposed agreement
8.4 - Limitation on Liability	Limits Omnitrac's liability in the event of disruption of service for almost all reasons
8.6 - Indemnification	Provides for indemnification by Town which is not acceptable
8.8 - Governing Law	Provides for Texas; should be Florida
8.9 - Assignability	No restrictions on Omnitrac's ability to assign the contract, only Town's
8.21 - Promotional Activities	Town agrees to serve as a reference and will participate in case studies or other promotional activities. This should be deleted

Service Schedule

Initial Term	36 Months
Renewal	Automatically, yearly, unless 90 days prior notice

2.4 - Installation	To be performed by Omnitracs at their rates set forth in the Pricing Schedule, but the fee is not listed in the pricing schedule
2.7 - Terminal Warranty	Only remedy for failed terminal is repair or replacement; failed unit must be received by Omnitracs within 45 days of notice
2.8 - Lost Terminal	Town must pay \$395.00 for a lost terminal