



AGENDA

WORKSHOP COMMISSION MEETING

6:00 PM - Monday, November 27, 2023

Commission Chambers

Page

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. DELETIONS OR WITHDRAWALS TO THE AGENDA
5. PRESENTATIONS
 - 5.1. FDOT Project Development and Environment Study for I-95 - Acting Town Manager Ghany 6 - 22
RESOLUTION NO. 2023-027
A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA **ENDORISING AND SUPPORTING THE FLORIDA DEPARTMENT OF TRANSPORTATION PROJECT DEVELOPMENT AND ENVIRONMENT STUDY FOR THE I-95 CORRIDOR FROM SOUTH OF HALLANDALE BEACH BOULEVARD (SR858) TO NORTH OF HOLLYWOOD BOULEVARD (SR820), AS MORE PARTICULARLY DESCRIBED IN EXHIBIT "A," ATTACHED HERETO AND INCORPORATED HEREIN; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE**

[2023-027 I-95](#)
[FDOT Presentation 10-23-23 \(003\)](#)
 - 5.2. Ambulance purchase - Vice Mayor Morrisette, Chief Kane 23 - 62
[Agenda Item Report - AIR-23-177 - Pdf](#)
6. REPORTS OF COMMITTEES AND TOWN STAFF
 - 6.1. Fire Department - Chief Kane 63 - 76
[Fire OCT.2023](#)
7. BUILDING DEPARTMENT - INTERIM BUILDING OFFICIAL PIZZILLO
 - 7.1. October Status Report - Interim Building Official Pizzillo 77 - 78
[Building October Status Report](#)
8. CODE COMPLIANCE - CHIEF CODE COMPLIANCE OFFICER RAMIREZ
 - 8.1. Code Compliance Dept. monthly report - October 2023 79 - 102

9. IT DEPARTMENT - IT DIRECTOR PAKULA
 - 9.1. Approval for FLGISA Winter Convention 103

Approve Item
[Agenda Item Report - AIR-23-165 - Pdf](#)
 - 9.2. Upgrade Storage for Town Servers 104 - 105

Approve Purchase
[Agenda Item Report - AIR-23-164 - Pdf](#)
 - 9.3. ClearPoint Strategy software 106 - 183

Approve Since the Contract is already signed..
[Agenda Item Report - AIR-23-171 - Pdf](#)
 - 9.4. SonicWall renewal for WIFI 184 - 187

Approve item.
[Agenda Item Report - AIR-23-179 - Pdf](#)
 - 9.5. Town's Social Media Automation 188 - 219

Approve Item
[Agenda Item Report - AIR-23-175 - Pdf](#)
10. POLICE DEPARTMENT - CHIEF DABNEY-DONOVAN
 - 10.1. October Stats 220 - 222

Statistics for the month of October 2023
[Agenda Item Report - AIR-23-170 - Pdf](#)
 - 10.2. CSA Vehicle Revision 223 - 228

Staff recommends a revision to the May 10, 2023 approval of two CSA Vehicles. Staff recommends taking two Ford Explorers already in our fleet and having them outfitted for CSA vehicles (attached are two quotes under \$10,000.00 Manager Threshold). Additionally, Staff is asking for the purchase of two additional vehicles in lieu of CSA vehicles, to be determined according to personnel, time and cost at a later date, not to exceed \$80,000.00
[Agenda Item Report - AIR-23-169 - Pdf](#)
11. PUBLIC SERVICES DEPARTMENT - ACTING TOWN MANAGER/PUBLIC SERVICES DIRECTOR GHANY
 - 11.1. Purchase of new shed for Public Services 229 - 236

We are recommending approval.

[Agenda Item Report - AIR-23-178 - Pdf](#)

12. OLD BUSINESS

13. NEW BUSINESS

- 13.1. Small Disadvantage Business Enterprises - Mayor Mohammed 237 - 246

ORDINANCE NO. 2023-019

AN ORDINANCE OF THE TOWN OF PEMBROKE PARK, FLORIDA
**AMENDING CHAPTER 2 ENTITLED “ADMINISTRATION,” ARTICLE
V “PROCUREMENT,” BY CREATING SECTION 2-138 OF THE
TOWN’S CODE OF ORDINANCES, ENTITLED “LOCAL BUSINESS
PREFERENCE”;** PROVIDING FOR CODIFICATION; PROVIDING FOR
CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING
FOR AN EFFECTIVE DATE.

[2023-019 Local Business Preference](#)

[TA Broward Small Disadvantaged Business](#)

- 13.2. Implementation of Enhanced Security Measures at Town Hall - Commissioner Jacobs 247 - 248

Implementation of Enhanced Security Measures at Town Hall

[Agenda Item Report - AIR-23-173 - Pdf](#)

14. DISCUSSION

- 14.1. Life Rings around water areas in the Town - Mayor Mohammed

- 14.2. B-1 Business District - Planning Consultant Vonder Meulen, Vice Mayor Morrisette 249 - 264

ORDINANCE NO. 2023-013

AN ORDINANCE OF THE TOWN OF PEMBROKE PARK, FLORIDA
**AMENDING CHAPTER 28 OF THE TOWN’S CODE OF
ORDINANCES, ENTITLED “ZONING,” AMENDING ARTICLE III,
ENTITLED “DISTRICT REGULATIONS” BY AMENDING DIVISION 5,
ENTITLED “B-1 BUSINESS DISTRICT”; AMENDING SECTION 28-
187.01 ENTITLED “SPECIAL EXCEPTION DESIGNATION;”
PROVIDING FOR NEW REQUIREMENTS FOR MIXED USE
RESIDENTIAL DEVELOPMENTS; AMENDING SECTION 28-194.1,
ENTITLED “MIXED USE RESIDENTIAL DEVELOPMENTS;”
MODIFYING THE MINIMUM DEVELOPMENT CRITERIA FOR MIXED-
USE RESIDENTIAL USES IN THE B-1 BUSINESS DISTRICT;
PROVIDING FOR CODIFICATION; PROVIDING FOR CONFLICTS;
PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN
EFFECTIVE DATE.**

[McDowell Housing Partners - Text Amendment Proposal](#)

[REVISED MEMO Planner B-1 Mixed Use Memo](#)

[Planner Ord 2023-013 B-1 Mixed Use Amendments](#)

[2023-013 Changes to B-1 Mixed Use](#)

[PREVIOUS RECOMMENDATION Planner MEMO TC B-1 Mixed Use](#)

- 14.3. Letter to Grants - Mayor Mohammed 265
[Dee JAG rescission letter fully executed](#)
- 14.4. Staff Meetings - Update - Commissioner Jacobs 266

Internal Policy Changes - Discussion Item

[Agenda Item Report - AIR-23-172 - Pdf](#)

- 14.5. 92 Winter Meeting - US Conference of Mayors in Washington, DC from January 17 to 19, 2024 - Mayor Mohammed
100 Years National League of City - City Summit in Tampa Bay, November 14 thru 16, 2024

15. TOWN CLERK COMMENTS

16. ATTORNEY COMMENTS

17. TOWN MANAGER COMMENTS

Update on Flooding

Union Dues for Police Officers

David Howard Settlement Agreement

City Fire Discussion

Clear Point Strategy

18. COMMISSIONER COMMENTS

18.1. Commissioner Jacobs

Acting Clerk Commissioner Kashem

Clerk Commissioner Hodgkins

Vice Mayor Morrisette

Mayor Mohammed

19. ANNOUNCEMENTS

- 19.1. Regular Commission Meeting, Wednesday, December 13, 2023 at 7:00 PM

Special Magistrate Hearing, Wednesday, December 20th 2023 at 9:00 AM

Workshop Commission Meeting, Wednesday, January 3, 2023 at 6:00 PM

Regular Commission Meeting, Wednesday, January 10, 2023 at 7:00 PM

CALENDAR OF EVENTS:

Food Drive, Saturday, December 2, 2023 at 9:00 AM to 1:00 PM

Toy Giveaway, Thursday, December 21, 2023, from 5:00 PM to 8:00 PM

20. ADJOURNMENT

IN ACCORDANCE WITH THE PROVISIONS OF F.S. SECTION 286.0105, IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE BOARD, AGENCY, OR COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING OR HEARING, HE OR SHE WILL NEED A RECORD OF THE PROCEEDINGS, AND, FOR SUCH PURPOSE, HE OR SHE MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

ANY PERSON REQUIRING AUXILIARY AIDS AND SERVICES AT THIS MEETING MAY CALL THE TOWN CLERKS OFFICE AT 954-966-4600 AT LEAST TWO CALENDAR DAYS PRIOR TO THE MEETING. IF YOU ARE HEARING OR SPEECH IMPAIRED PLEASE CONTACT THE FLORIDA RELAY SERVICES BY USING THE FOLLOWING NUMBERS: 1-800-955-8770 (VOICE) OR 1-800-955-8771 (TDD)

DECORUM - ALL COMMENTS MUST BE ADDRESSED TO THE COMMISSION AS A BODY AND NOT TO INDIVIDUALS. ANY PERSON MAKING IMPERTINENT OR SLANDEROUS REMARKS, OR WHO BECOMES BOISTEROUS WHILE ADDRESSING THE COMMISSION, SHALL BE BARRED FROM FURTHER AUDIENCE BEFORE THE COMMISSION BY THE PRESIDING OFFICER, UNLESS PERMISSION TO CONTINUE OR AGAIN ADDRESS THE COMMISSION IS GRANTED BY THE MAJORITY VOTE OF THE COMMISSION MEMBERS PRESENT. NO CLAPPING, APPLAUDING, HECKLING OR VERBAL OUTBURSTS IN SUPPORT OR IN OPPOSITION TO A SPEAKER OR HIS/HER REMARKS SHALL BE PERMITTED. NO SIGNS OR PLACARDS SHALL BE ALLOWED IN THE COMMISSION CHAMBERS. PLEASE MUTE OR TURN OFF YOUR CELL PHONE OR PAGER AT THE START OF THE MEETING. FAILURE TO DO SO MAY RESULT IN BEING BARRED FROM THE MEETING. PERSONS EXITING THE CHAMBER SHALL DO SO QUIETLY.

Marlen D. Martell
Town Clerk

RESOLUTION NO. 2023-027

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA ENDORSING AND SUPPORTING THE FLORIDA DEPARTMENT OF TRANSPORTATION PROJECT DEVELOPMENT AND ENVIRONMENT STUDY FOR THE I-95 CORRIDOR FROM SOUTH OF HALLANDALE BEACH BOULEVARD (SR858) TO NORTH OF HOLLYWOOD BOULEVARD (SR820), AS MORE PARTICULARLY DESCRIBED IN EXHIBIT “A,” ATTACHED HERETO AND INCORPORATED HEREIN; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, on September 8, 2021, the Town Commission of the Town of Pembroke Park adopted Resolution No. 2021-045, thereby requesting certain revisions and changes to the Florida Department of Transportation (“FDOT”) project development and environment study (“PD&E”) to remove certain impacts to existing businesses in the Town; and

WHEREAS, the Town specifically expressed concerns about how the planned interchange and pond location would affect businesses along S.W. 30th Avenue and West Hallandale Beach Boulevard, including significant impacts to *ad valorem* tax revenue for the Town, access to the northern portion of S.W. 30th Avenue, and limiting economic redevelopment opportunities for the underserved populations of the Town; and

WHEREAS, at the Commission workshop on October 25, 2023, representatives from the FDOT presented a revised PD&E study plan to the Town Commission, which sought to address the concerns previously raised by the Town; and

WHEREAS, the Town’s professional staff has reviewed the revised PD&E study presented by FDOT and determined that it sufficiently addressed the Town’s concerns; and

WHEREAS, the Town’s professional staff supports the revised PD&E study and recommends that the Town Commission endorses the same; and

WHEREAS, the Town Commission of the Town of Pembroke Park hereby supports and endorses the revised PD&E study presented by FDOT, a copy of which is attached hereto as Exhibit “A.”

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA:

Section 1: That the foregoing “Whereas” clauses are true and correct and expressly made a part of this resolution. Further, that all exhibits attached hereto are incorporated herein and expressly made a part hereof.

Section 2: That the Town Commission of the Town of Pembroke Park hereby endorses and supports the FDOT Project Development and Environment Study for the I-95 corridor from south of Hallandale Beach Boulevard (SR858) to north of Hollywood Boulevard (SR820), as more particularly described in Exhibit “A.”

Section 3: If any clause, section, other part or application of this Resolution is held by any Court of competent jurisdiction to be unconstitutional or invalid, in part or application, it shall not affect the validity of the remaining portions or applications of this Resolution.

Section 4: That all Resolutions or parts of Resolutions in conflict herewith be and the same are hereby superseded to the extent of such conflict.

Section 5: That this Resolution shall be in force and take effect immediately upon its passage and adoption.

THE REST OF THIS PAGE HAS BEEN INENTIONALLY LEFT BLANK.

PASSED AND ADOPTED this ____ day of _____, 2023.

ATTEST:

MAYOR ASHIRA MOHAMMED

MARLEN D. MARTELL
Town Clerk

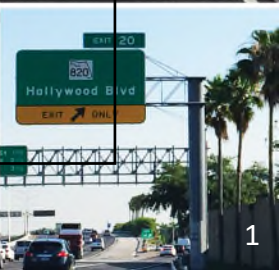
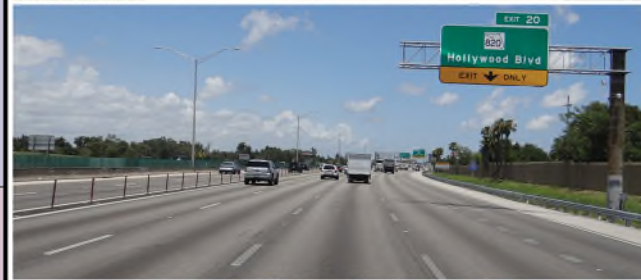
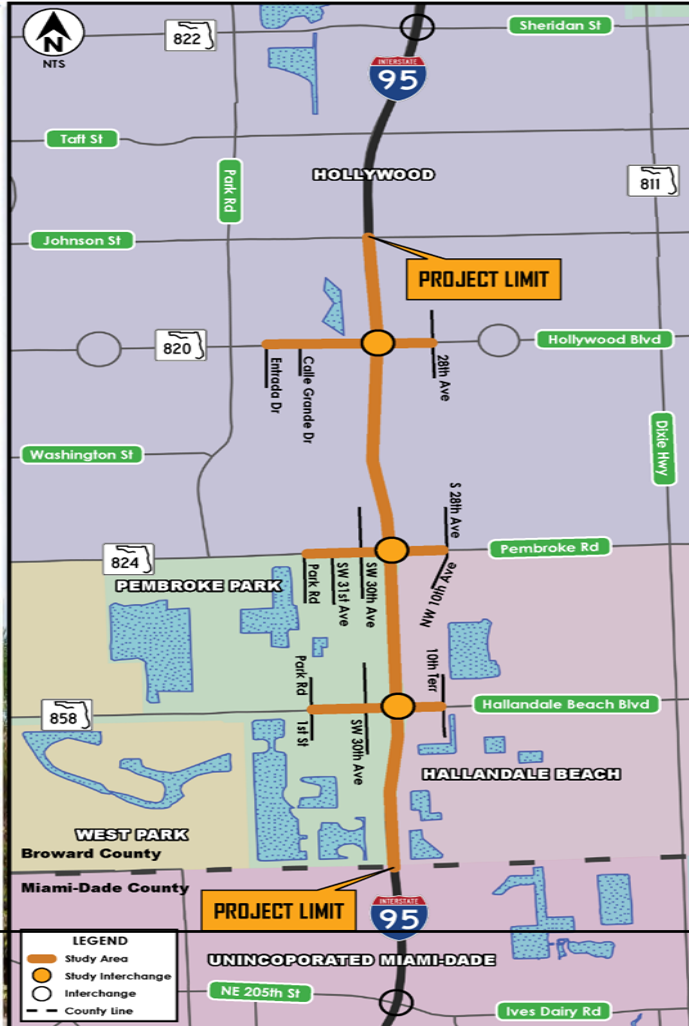
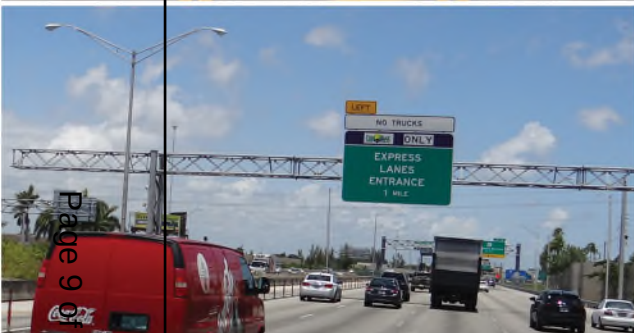
Approved as to form and legal sufficiency:

JACOB G. HOROWITZ, ESQ
Interim Town Attorney

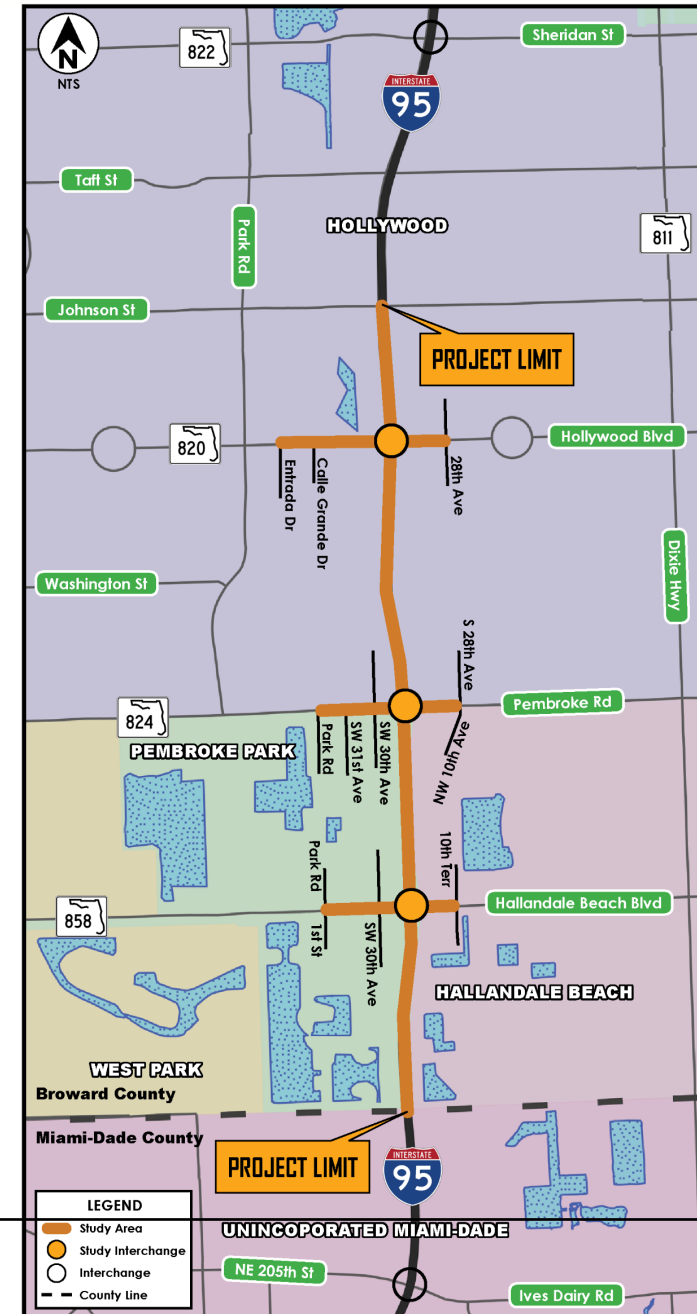


PROJECT DEVELOPMENT & ENVIRONMENT (PD&E) STUDY

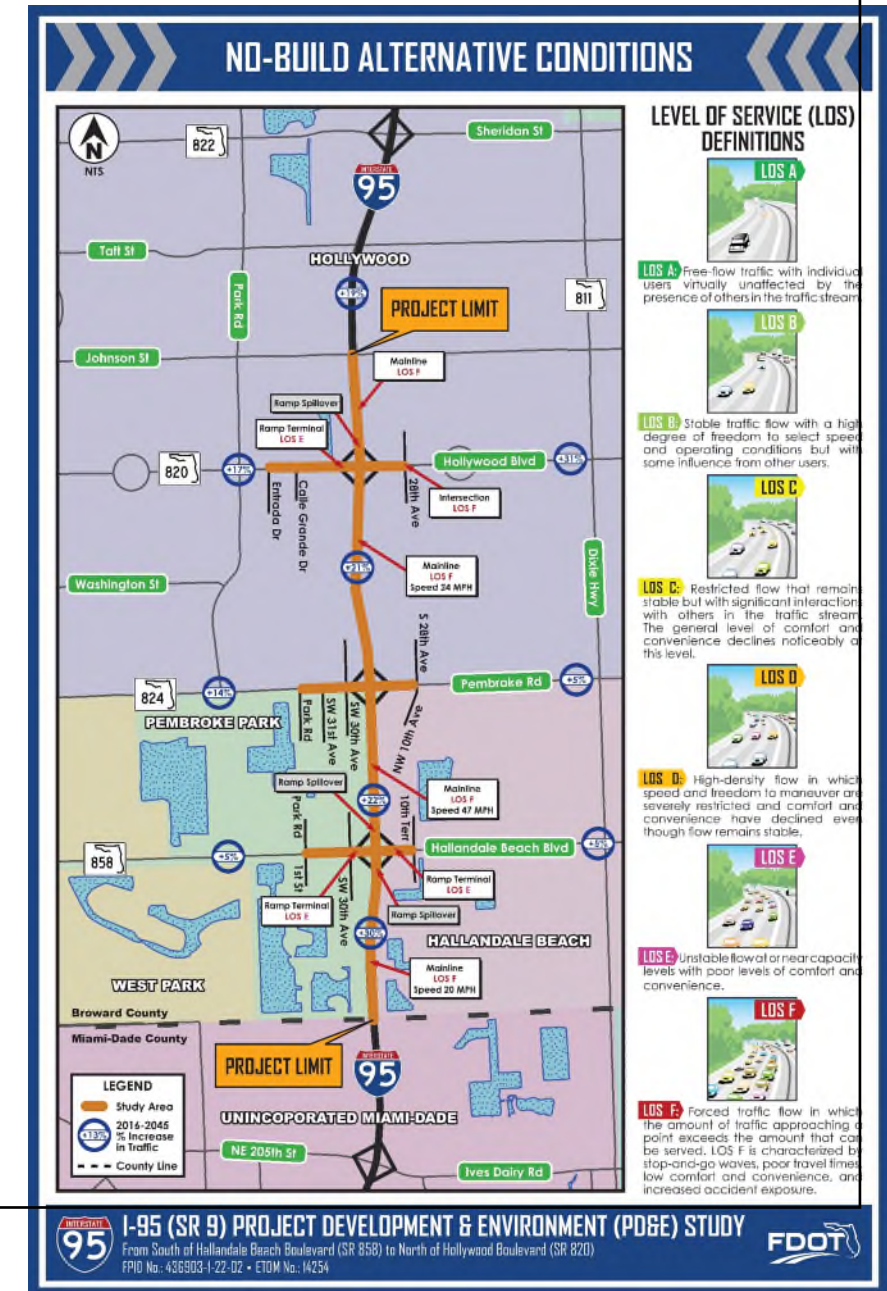
Interstate 95 (I-95/SR 9) • From South of Hallandale Beach Boulevard (SR 858) to North of Hollywood Boulevard (SR 820)
Broward County, FL • FPID No.: 436903-I-22-02 • ETDM No.: 14254



- ❑ From: South of Hallandale Beach Boulevard
(Miami-Dade/Broward Countyline)
- ❑ To: North of Hollywood Boulevard
(Johnson Street)
- ❑ 3 Miles
- ❑ 3 Interchanges
- ❑ Broward County, Florida
- ❑ Municipalities:
 - Hallandale Beach
 - Pembroke Park
 - Hollywood



- ❑ Evaluate Interchange Improvements to improve operations and safety
- ❑ Identify Ramp Terminal Intersection Improvements
- ❑ Evaluate the social, economic, physical and environmental impacts associated with the potential improvements
- ❑ Evaluate Traffic Operations
 - Opening Year 2030
 - Design Year 2045
- ❑ Identify a Preferred Alternative



13-23%
increase in
traffic from
year 2016
to 2045

Corridor Traffic Demand

- Interstate 95: 23% Average Increase
- Hallandale Beach Boulevard, Pembroke Road and Hollywood Boulevard: 13% Average Increase



Collisions due to
heavy congestion
and constant
stop-and-go

Safety

- Over 2,800 crashes on I-95 between 2008-2015.
- Congestion and additional future traffic will increase accidents within the area.



Interchange Capacity Needs

- I-95 freeway segments between interchanges and interchange ramp terminals will operate below Level of Service (LOS) D.
- Several interchange off-ramps spillover to the I-95 mainline impacting the operations and speeds of I-95.

Additional
capacity is
needed
now



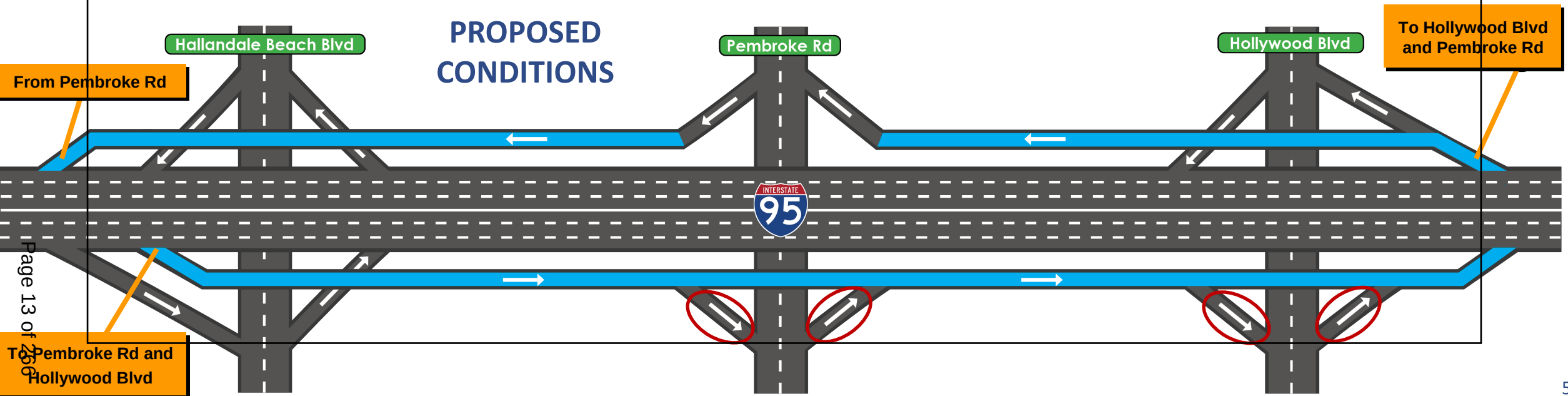
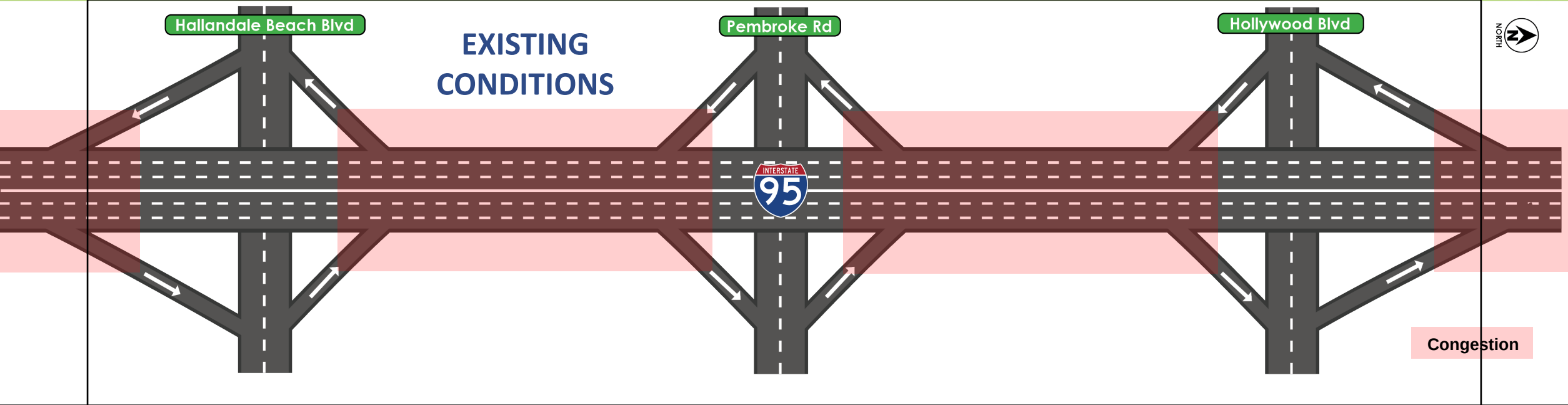
Part of
emergency
evacuation
route



Emergency Evacuation

- The I-95 corridor is vital during emergency evacuation periods.
- Hallandale Beach Boulevard, Pembroke Road, and Hollywood Boulevard are also part of the emergency evacuation routes network.

Previous PD&E Preferred Alternative – Collector Distributor Roadway





☐ Meetings

- **Thursday August 19, 2021 – Public Hearing Briefing**
- **Thursday September 2, 2021 – At the In-Person Public Hearing**
- **June 23, 2022 – w/ Town Manager (JC Jimenez) & Staff**
- **December 29, 2022 – w/ Town Manager (JC Jimenez)**
- **February 29, 2023 – w/ Town Manager (JC Jimenez)**
- **June 6, 2023 – w/ Town Manager (JC Jimenez)**
- **September 21, 2023 – w/ Town Manager (Aleem Ghany) & Tom Positano**

❑ Resolution No. 2021-45 Issued on September 8, 2021

❑ Issue Identified in Resolution

- The Town opposed the PD&E Preferred Alternative due to the SB off-ramp geometry and the proposed pond at the NW quadrant of the Hallandale Beach Blvd. Interchange which required full takes of five (5) properties.

RESOLUTION NO. 2021-045

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA, REQUESTING THAT THE FLORIDA DEPARTMENT OF TRANSPORTATION REMOVE THE IMPACTS TO EXISTING BUSINESSES IN THE TOWN OF PEMBROKE PARK FROM THE PROJECT DEVELOPMENT AND ENVIRONMENT (PD&E) STUDY FOR INTERSTATE 95 (I-95) FROM SOUTH OF HALLANDALE BEACH BOULEVARD (SR 858) TO NORTH OF HOLLYWOOD BOULEVARD (SR 820) AND ANY FUTURE DESIGN; REQUESTING THE FLORIDA DEPARTMENT OF TRANSPORTATION TO CONSIDER IMPROVEMENTS TO INTERSTATE 95 IN THE TOWN OF PEMBROKE PARK THAT DO NOT INCLUDE IMPACTS TO PROPERTIES IN THE TOWN; AND INSTRUCTING THE TOWN CLERK TO TRANSMIT A COPY OF THIS RESOLUTION TO CERTAIN ENTITIES AND PEOPLE; PROVIDING FOR SEVERABILITY; SUPERSEDING CONFLICTING RESOLUTIONS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Town of Pembroke Park ("Town") has a transportation network that includes roadways under the control of the Florida Department of Transportation ("Department"); and

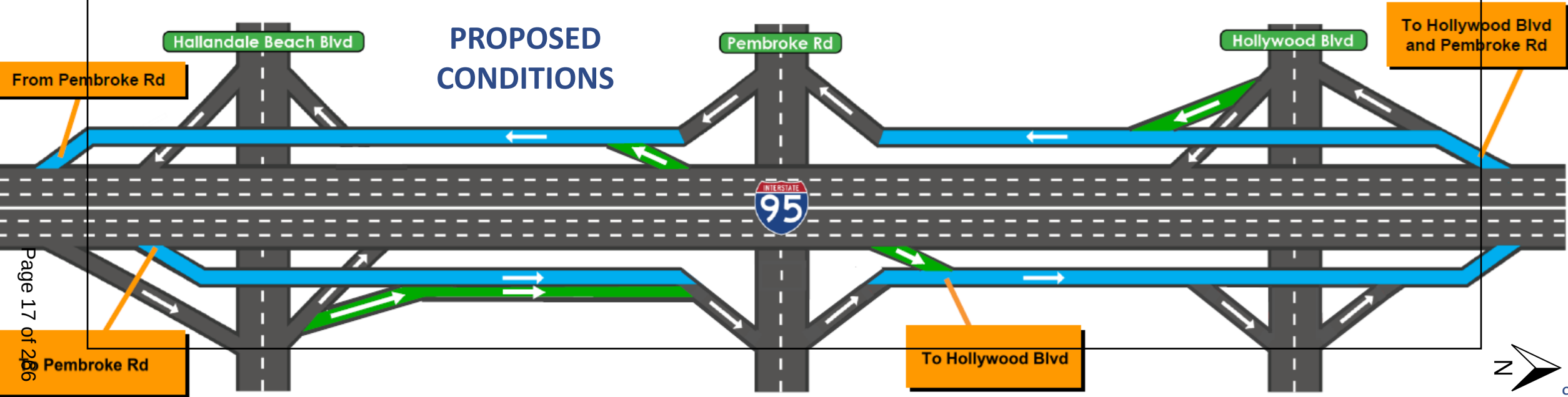
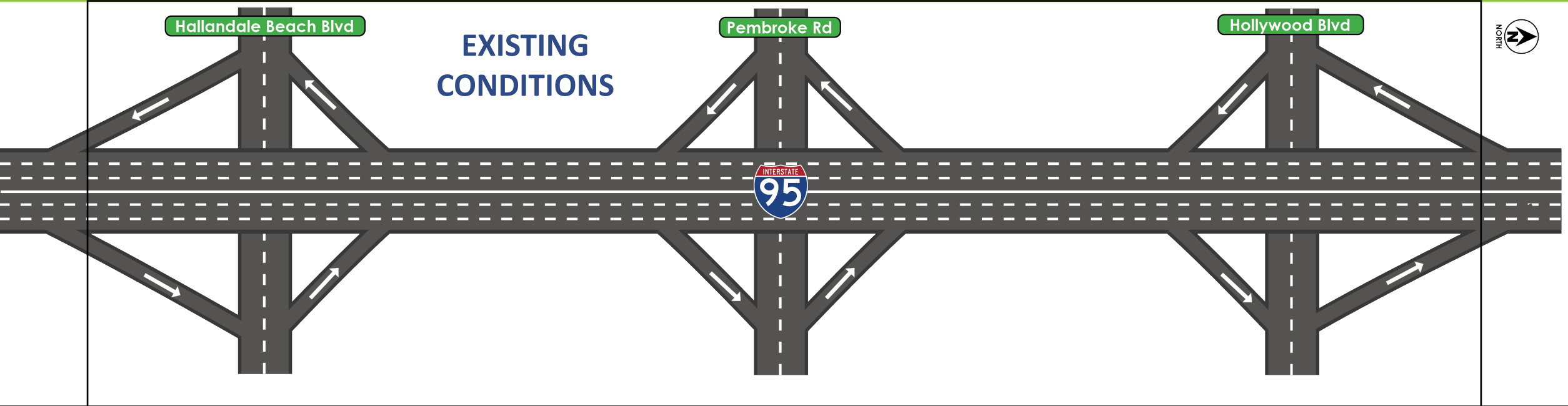
WHEREAS, the Town is almost built-out with a large stable residential/mobile home park population; and

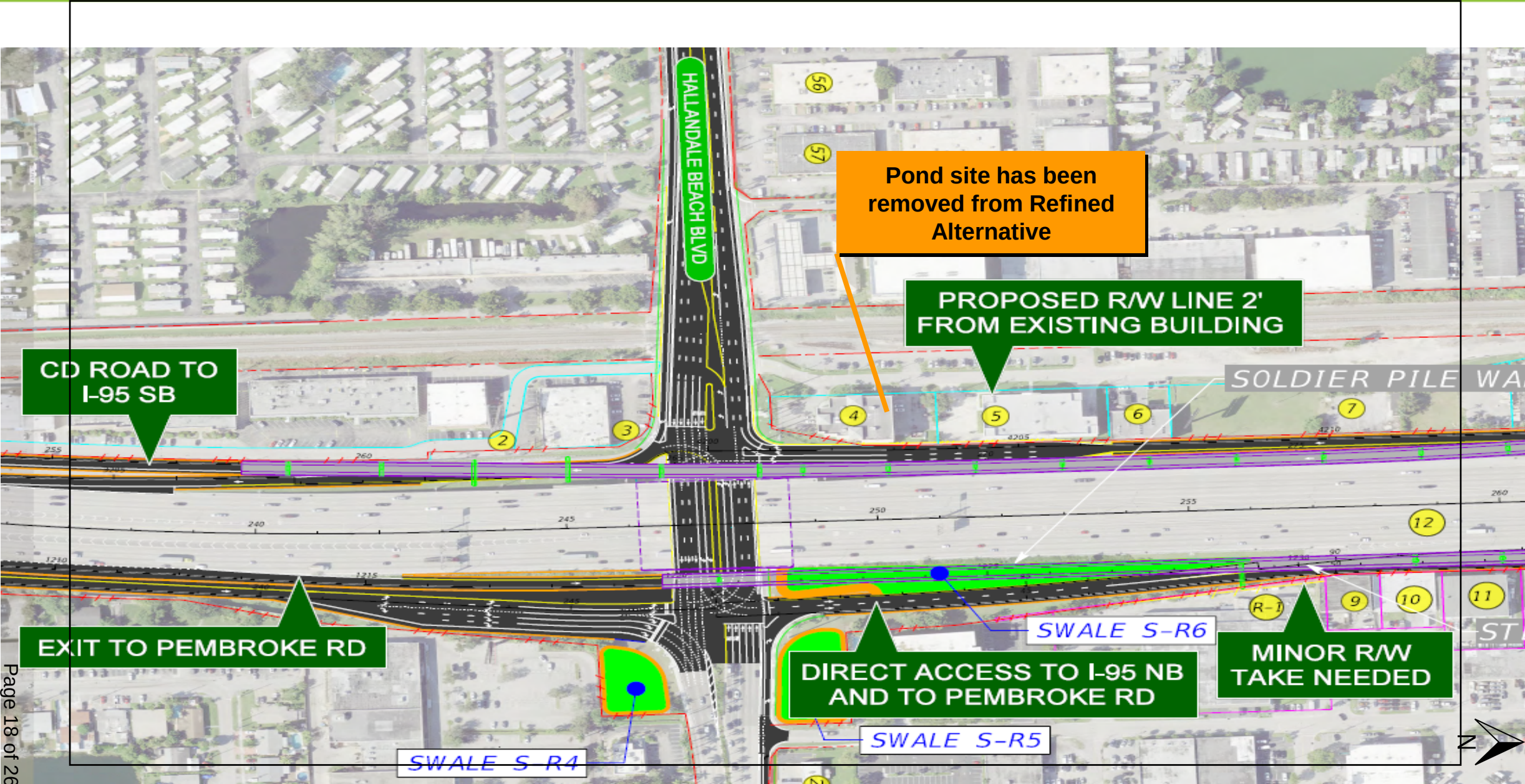
WHEREAS, there is limited lands available in the Town for commercial and industrial uses; and

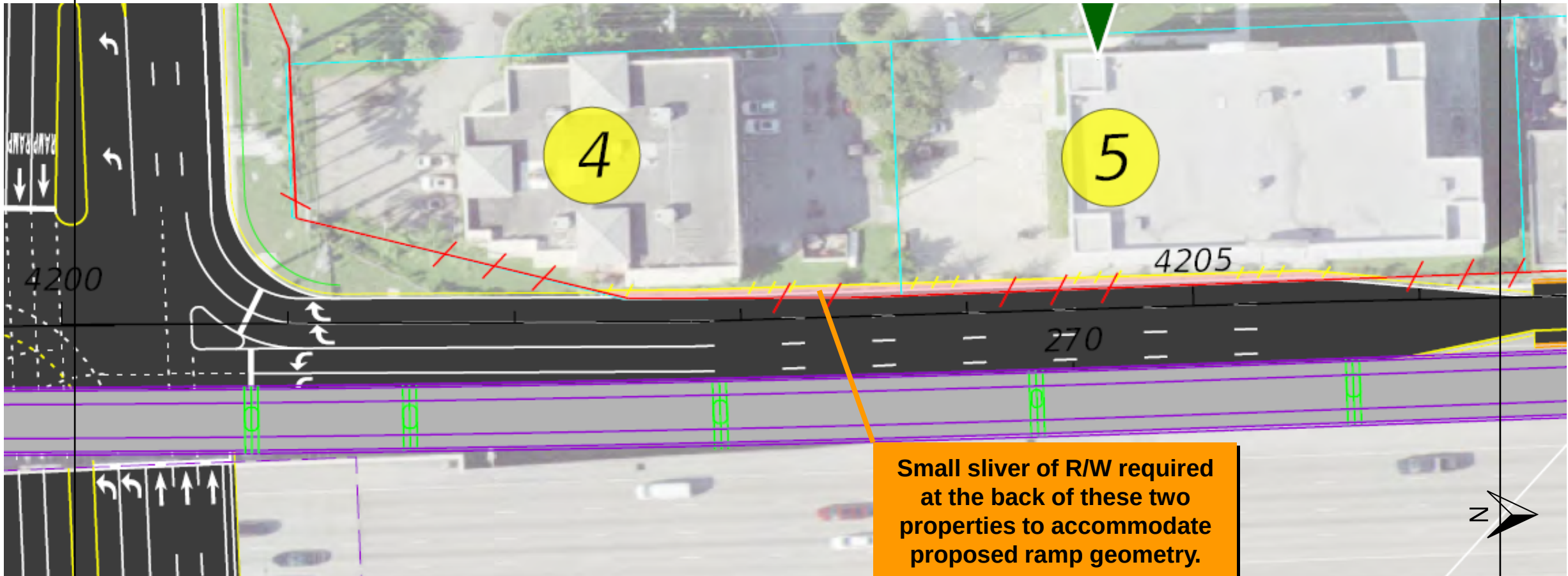
WHEREAS, SW 30th Avenue and West Hallandale Beach Boulevard are key commercial and industrial corridors in the Town; and

WHEREAS, FDOT has proposed a project (the "Project") to improve Interstate 95 (I-95) from south of Hallandale Beach Boulevard (SR 858) to north of Hollywood Boulevard (SR 820); and

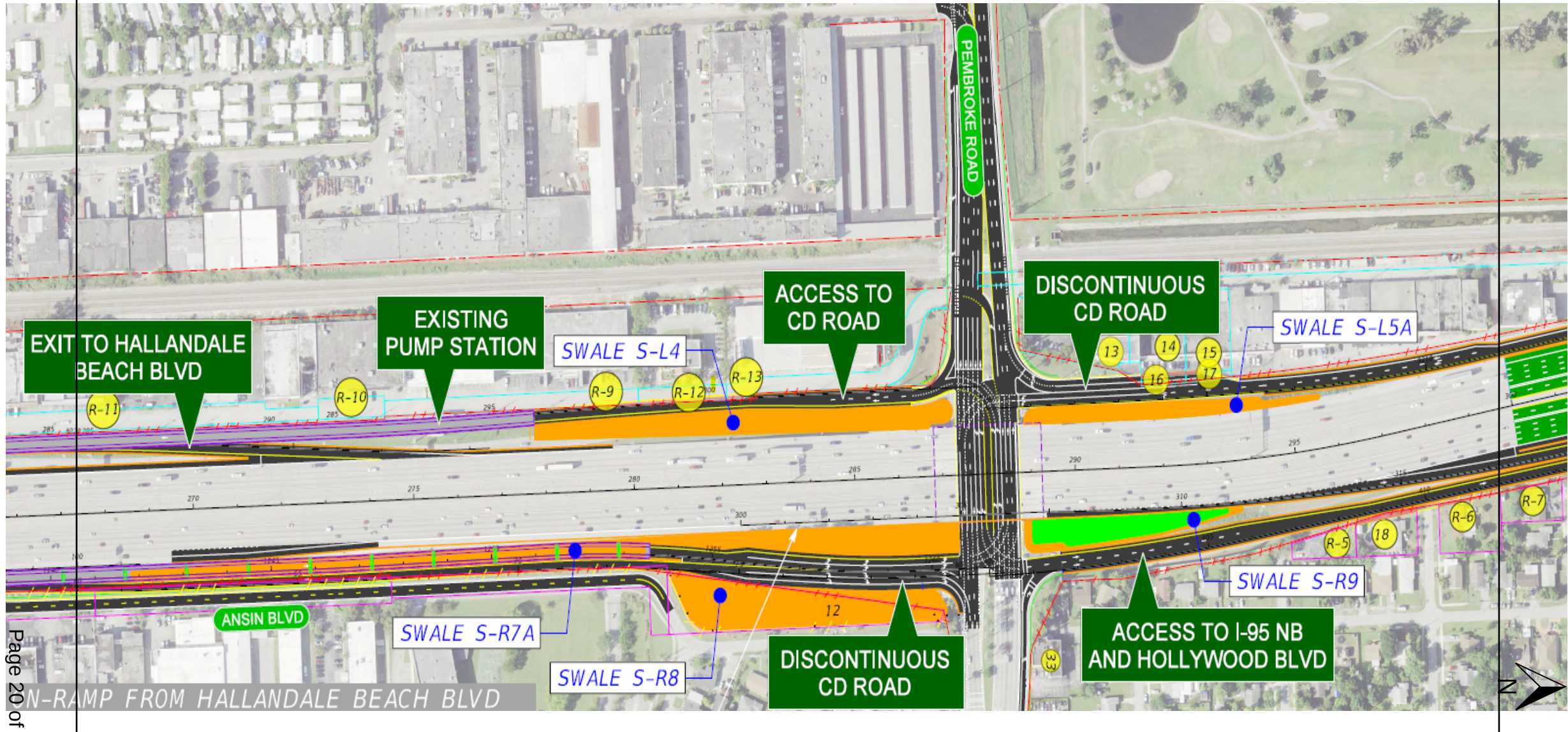
Preferred Alternative – Design Refinements (Under Development)







- FDOT urges the Town to consider adopting an eminent domain ordinance that establishes a formal and orderly process and allows for a proper and sound evaluation of impacts and non-conformities caused by partial acquisitions
- Ultimately, the goal is to limit impacts, to the greatest extent possible, to land and business owners to **promote the continued use and operation of impacted properties and businesses, thus maintaining the ad valorem property base.**



- Our goal is to receive a Resolution from the Town of Pembroke Park in support of the project based on the design refinements that we have made in collaboration with the Town.
- FDOT is also seeking for the Town to adopt an eminent domain ordinance thus promoting the continued use and operation of impacted properties and businesses and maintaining the ad valorem property base.
 - Samples of ordinances from other municipalities will be provided to staff for review and guidance to implement.



AGENDA ITEM REPORT



To: Commission
Subject: Ambulance purchase
Meeting:
Department:
Staff Contact:

ATTACHMENTS:

[Fire truck BSO Osage Rescue Proposal 11-8-23](#)



Equipment Proposal

Proposal #11082023

This Equipment Proposal (the "Proposal") has been prepared by Ten-8 Fire & Safety, LLC ("Company") in response to the undersigned Customer's request for a proposal. This Proposal is comprised of the special terms set forth below, the Proposal Option List, Warranty, and Company's Purchasing Terms and Conditions. Through its signature below or other Acceptance (as defined below), Customer acknowledges having received, read and being bound by this Proposal, all attachments and Company's Purchasing Terms and Conditions.

Date: November 8, 2023 ("Proposal Date") **Customer:** Broward Sheriff's Office Fire Rescue ("Customer")

Customer Address: 2601 West Broward Blvd., Ft. Lauderdale, FL 33312

Qty	Product Description & Options	Price
1	One 2026 Osage Super Warrior Type 1 Medium Duty Ambulance built on a Freightliner M2 Chassis per the attached specifications. Pricing Per BSO Contract RLI #180071C **Specifications and Drawings Attached**	\$550,770.00
**Commercial chassis price is an estimate; final price is net price charged by the chassis manufacturer.		Total: \$550,770.00

Delivery Timing: The Product described above in the Product Description and Options Section of this document will be built by and shipped from the manufacturer approximately **30-36** (months) after Company receives Customer's acceptance of this Proposal as defined below, subject to market and production conditions, Force Majeure, delays from the chassis manufacturer, changes to Order Specifications, or any other circumstances or cause beyond Company's or manufacturer's control.

Other: Actual completion will vary depending on actual chassis delivery to Osage.

Unless accepted within **30** days from date of proposal, the right is reserved to withdraw this proposal.

ACCEPTANCE OF THIS PROPOSAL CREATES AN ENFORCEABLE BINDING AGREEMENT BETWEEN COMPANY AND CUSTOMER. "ACCEPTANCE" MEANS THAT CUSTOMER DELIVERS TO COMPANY: (A) A PROPOSAL SIGNED BY AN AUTHORIZED REPRESENTATIVE, OR (B) A PURCHASE ORDER INCORPORATING THIS PROPOSAL, WHICH IS DULY APPROVED, TO THE EXTENT APPLICABLE, BY CUSTOMER'S GOVERNING BOARD. ACCEPTANCE OF THIS PROPOSAL IS EXPRESSLY LIMITED TO THE TERMS CONTAINED IN THIS PROPOSAL AND COMPANY'S PURCHASING TERMS AND CONDITIONS. ANY ADDITIONAL OR DIFFERENT TERMS, WHETHER CONTAINED IN CUSTOMER'S FORMS OR OTHERWISE PRESENTED BY CUSTOMER AT ANY TIME, ARE HEREBY REJECTED.

INTENDING TO CREATE A BINDING AGREEMENT, Customer and Company have each caused this Proposal to be executed by their duly authorized representatives as of date of the last signature below.

Customer: Broward Sheriff's Office Fire Rescue

Ten-8 Fire & Safety, LLC

By: _____

By: *Michael Day*

Title: _____

Title: **Authorized Sales Representative**

Print: _____

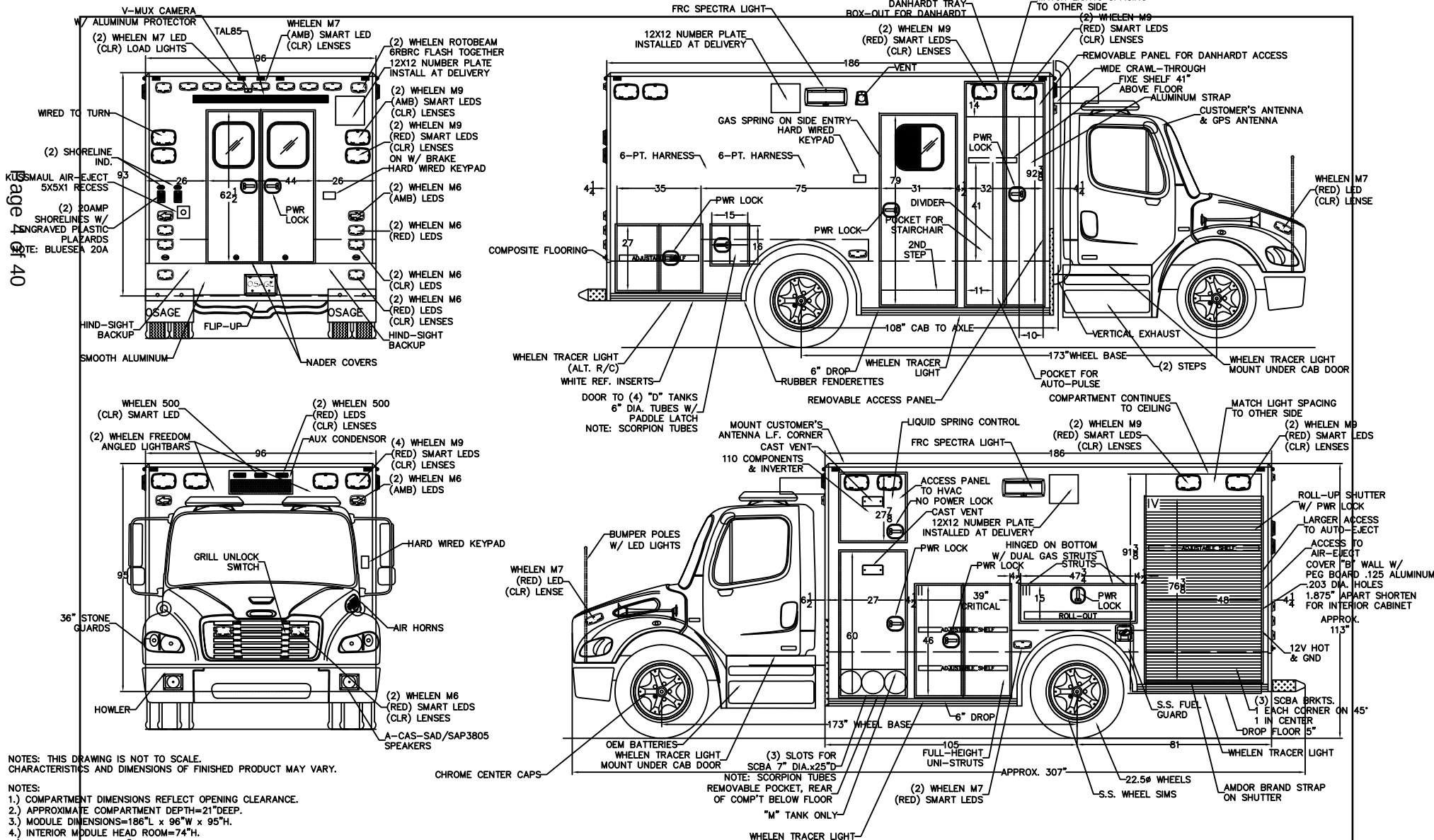
Print: **Michael Day**

Date: _____

Date: **November 8, 2023**

EXHIBIT A

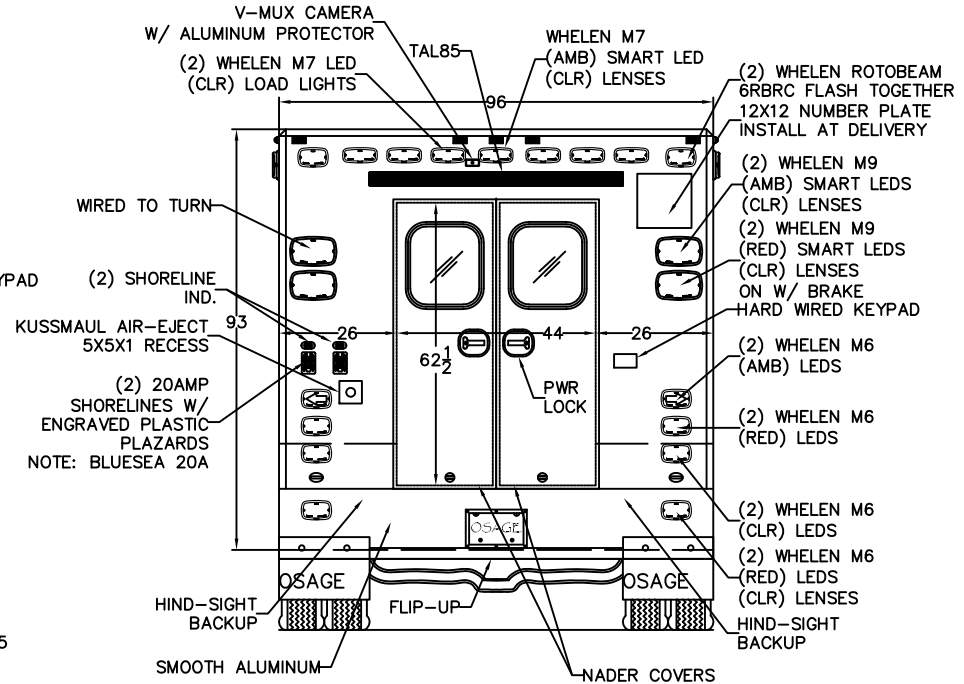
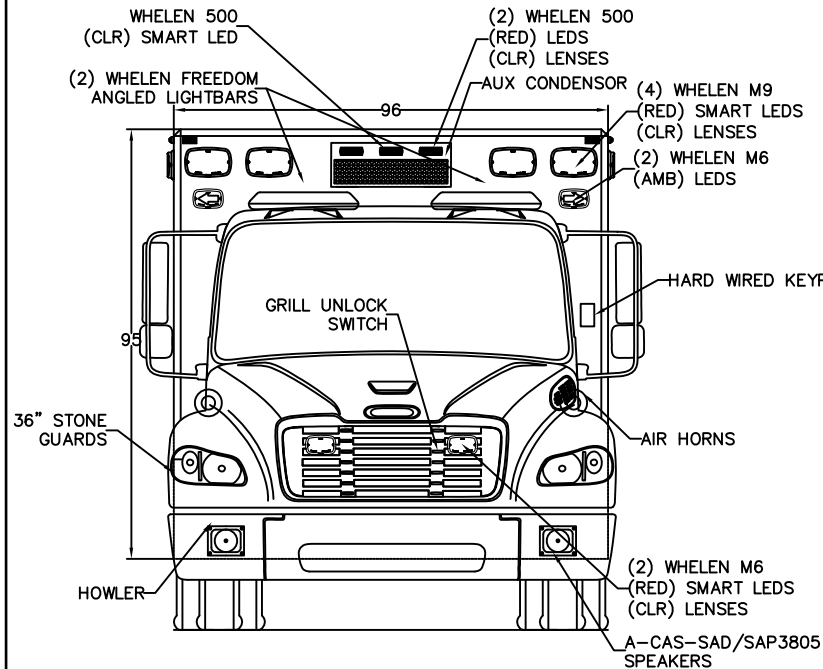
PROPOSAL OPTION LIST



NOTES: THIS DRAWING IS NOT TO SCALE. CHARACTERISTICS AND DIMENSIONS OF FINISHED PRODUCT MAY VARY.

- NOTES:
- 1.) COMPARTMENT DIMENSIONS REFLECT OPENING CLEARANCE.
 - 2.) APPROXIMATE COMPARTMENT DEPTH=21"DEEP.
 - 3.) MODULE DIMENSIONS=186"L x 96"W x 95"H.
 - 4.) INTERIOR MODULE HEAD ROOM=74"H.
 - 5.) FREIGHTLINER M2 175" WHEEL BASE CHASSIS.
 - 6.) ALL 9x7 LIGHTS TO BE WHELEN M9 SERIES LIGHTS, CHROME FLANGES.
 - 7.) DOUBLE STAINLESS THRESHOLDS.
 - 8.) 3M SOUND DEADENING.
 - 9.) SMOOTH ALUMINUM DOOR PANELS.
 - 10.) AMBER WHELEN OS LIGHTS ON INTERIOR OF REAR-FACING DOORS.
 - 11.) DRY-DECK ALL COMPARTMENTS.
 - 12.) TECHNIQUE LED STRIP-LIGHTS IN ALL COMPARTMENTS.
 - 13.) COT MOUNT TO BE CENTERED 16" OFF OF LEFT WALL.

Stock/Job#:	J3264	Drawing#	J3264-100	Cust. App'v/Date#	Deal'r App'v/Date:
Osage Dealer:	TEN-8 FIRE	Osage Industries, Inc. TWIN RIDGE ROAD P.O. BOX 718 LINN, MO. 65051			
End Customer:	BROWARD COUNTY				
NOTICE		Drawn By:	S.A.H.	Date:	11-24-21
This drawing and/or the information hereon is the exclusive property of Osage Industries and shall not be reproduced, used or disclosed without the authorized written consent of Osage Industries.		Drawing Description:		Scale:	NOT TO SCALE
PRODUCTION DRAFT		EXTERIOR LAYOUT, TYPE-1 FREIGHTLINER (SUPER-WARRIOR)		Revision#	1
Rev.#	Revision Description	Date	Rev'd	App'vd	



NOTES: THIS DRAWING IS NOT TO SCALE.
CHARACTERISTICS AND DIMENSIONS OF FINISHED PRODUCT MAY VARY.

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Stock/Job#:	J3264	Drawing#	J3264-100A	Cust. App'v/Date#	Deal'r App'v/Date:
Osage Dealer:	TEN-8 FIRE	Osage Industries, Inc. TWIN RIDGE ROAD P.O. BOX 718 LINN, MO. 65051			
End Customer:	BROWARD COUNTY				
NOTICE		Drawn By:	S.A.H.	Date:	11-24-21
This drawing and/or the information hereon is the exclusive property of Osage Industries and shall not be reproduced, used or disclosed without the authorized written consent of Osage Industries.		Drawing Description:		Scale:	NOT TO SCALE
		EXTERIOR LAYOUT, FRONT/REAR		Revision#	
		TYPE-I FREIGHTLINER (SUPER-WARRIOR)		1	

PRODUCTION DRAFT

11-24-21

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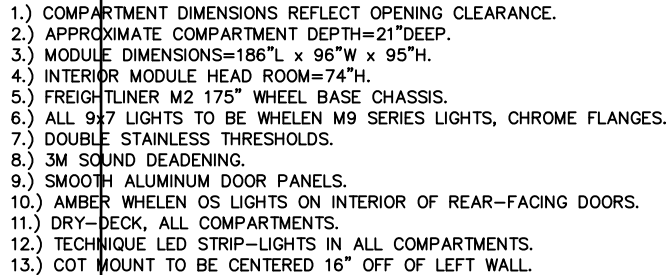
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Revision Description

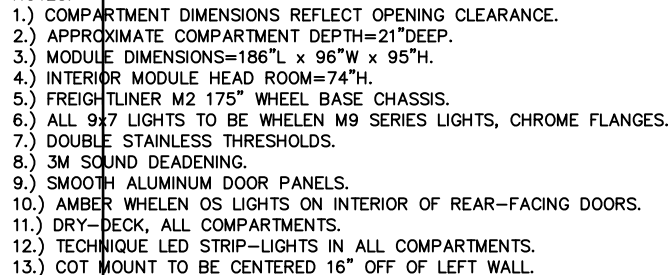
Date

Rev'd

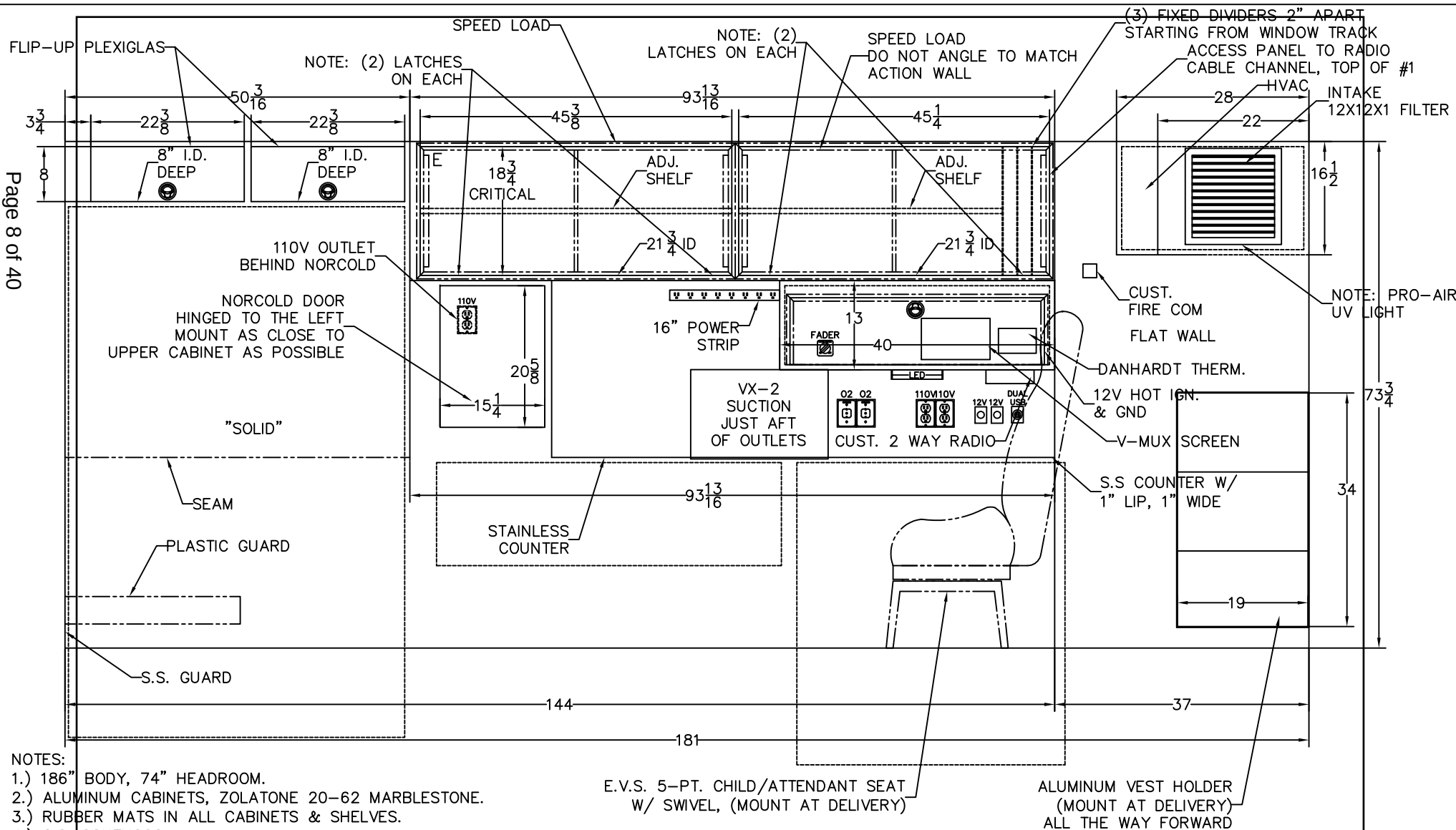
App'vd



Stock/Job#:	J3264	Drawing#	J3264-100B	Cust. App'v/Date#	Deal'r App'v/Date:
Osage Dealer:	TEN-8 FIRE	Osage Industries, Inc.			
End Customer:	BROWARD COUNTY				
NOTICE		TWIN RIDGE ROAD	P.O. BOX 718	LINN MO. 65051	
This drawing and/or the information hereon is the exclusive property of Osage Industries and shall not be reproduced, used or disclosed without the authorized written consent of Osage Industries.		Drawn By:	S.A.H.	Date:	11-24-21
		Drawing Description:			Scale:
		EXTERIOR LAYOUT, STREETSIDE			NOT TO SCALE
		TYPE-I FREIGHTLINER (SUPER-WARRIOR)			Revision#
					1



Stock/Job#:	J3264	Drawing#	J3264-100C	Cust. App'v/Date#		Deal'r App'v/Date:	
Osage Dealer:	TEN-8 FIRE	 Osage Industries, Inc.					
End Customer:	BROWARD COUNTY						
TWIN RIDGE ROAD		P.O. BOX 718		LINN, MO. 65051			
NOTICE		Drawn By:	S.A.H.	Date:	11-24-21	Scale:	NOT
		Drawing Description:					TO SCALE
This drawing and/or the information hereon is the exclusive property of Osage Industries and shall not be reproduced, used or disclosed without the authorized written consent of Osage Industries.		EXTERIOR LAYOUT, CURBSIDE TYPE-I FREIGHTLINER (SUPER-WARRIOR)					Revision#
							1



NOTES:

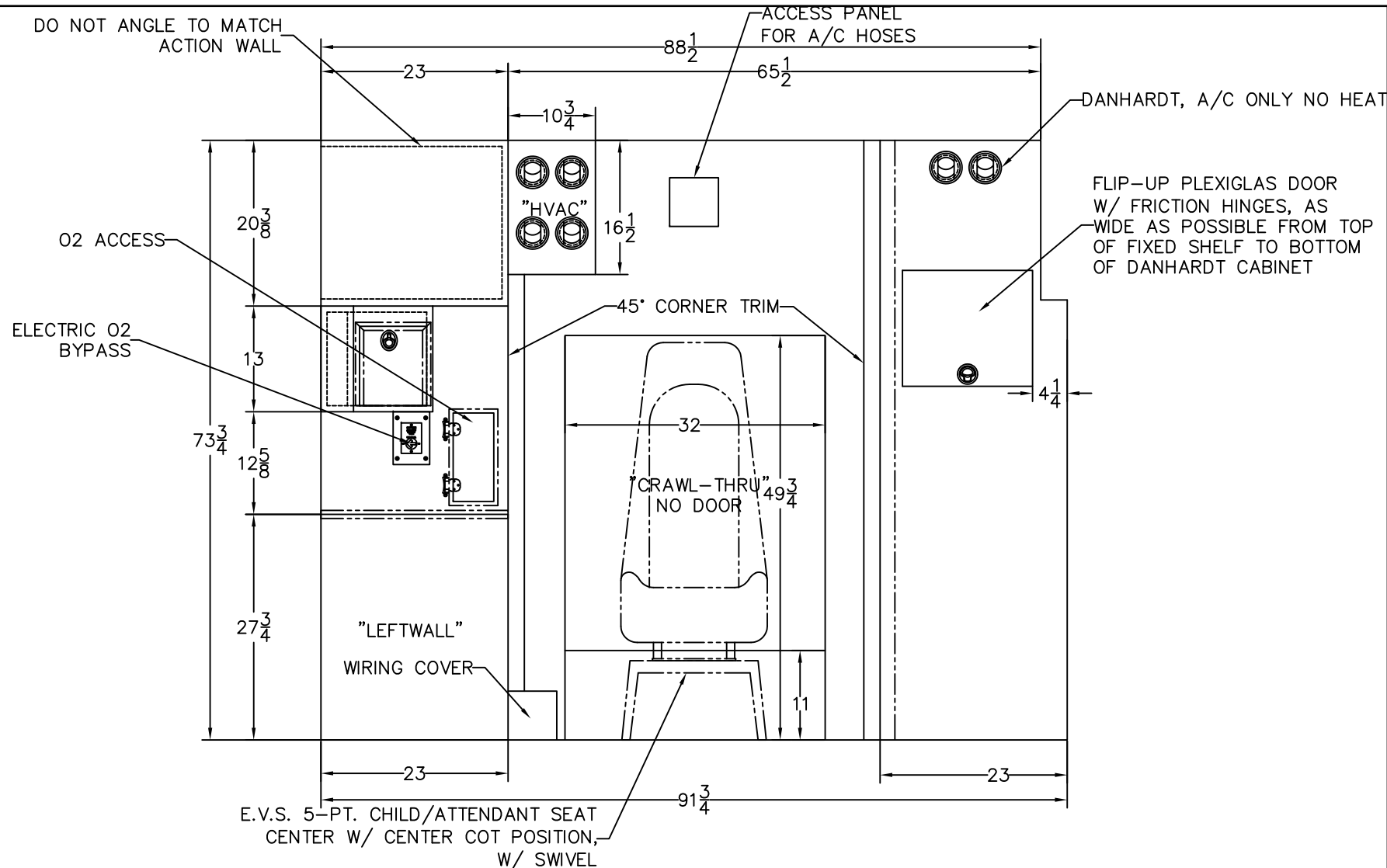
- 1.) 186" BODY, 74" HEADROOM.
- 2.) ALUMINUM CABINETS, ZOLATONE 20-62 MARBLESTONE.
- 3.) RUBBER MATS IN ALL CABINETS & SHELVES.
- 4.) S.S. SOUTHCOS.

NOTES: THIS DRAWING IS NOT TO SCALE. CHARACTERISTICS AND DIMENSIONS OF FINISHED PRODUCT MAY VARY.

NOTES: CABINET DEPTHS REPRESENT DIMENSION FROM INSIDE REAR TO FRONT FACE OF CABINETS, WITHOUT TRIM. ACTUAL WORKING DEPTH WILL BE LESS THAN DIMENSION SHOWN UNLESS OTHERWISE SPECIFIED.

Stock/Job#:	J3264	Drawing#	J3264-101	Cust. App'v/Date#	Deal'r App'v/Date:
Osage Dealer:	TEN-8 FIRE	Osage Industries, Inc. TWIN RIDGE ROAD P.O. BOX 718 LINN, MO. 65051			
End Customer:	BROWARD COUNTY				
NOTICE		Drawn By:	S.A.H	Date:	11-24-21
This drawing and/or the information hereon is the exclusive property of Osage Industries and shall not be reproduced, used or disclosed without the authorized written consent of Osage Industries.		Drawing Description:		Scale:	NOT TO SCALE
		STREETSIDE INTERIOR, TYPE - I FREIGHTLINER (SUPER-WARRIOR)		Revision#	1

Rev.#	Revision Description	Date	Rev'd	App'vd
	PRODUCTION DRAFT	11-24-21	SAH	

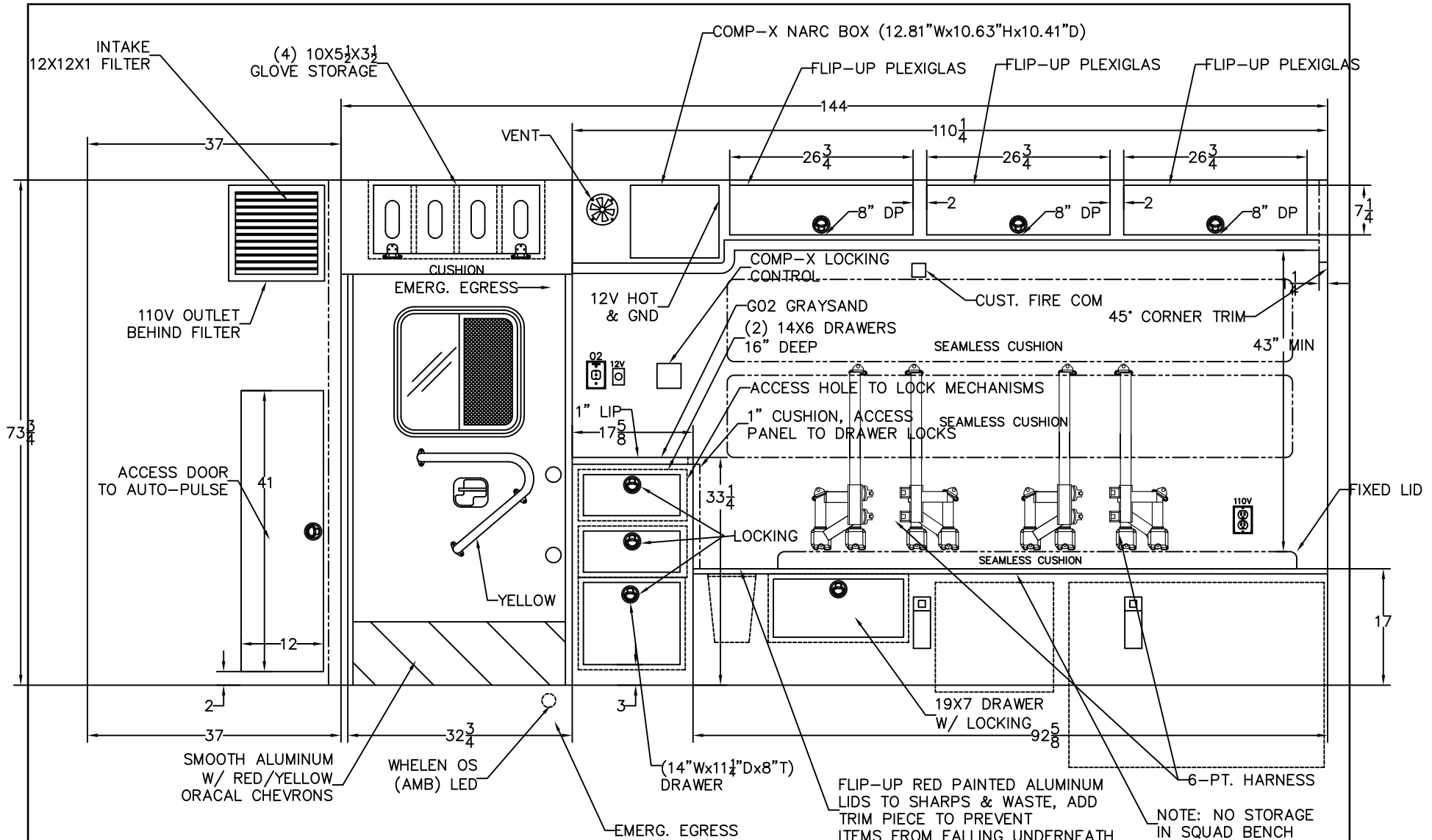


NOTES: THIS DRAWING IS NOT TO SCALE. CHARACTERISTICS AND DIMENSIONS OF FINISHED PRODUCT MAY VARY.

NOTES: CABINET DEPTHS REPRESENT DIMENSION FROM INSIDE REAR TO FRONT FACE OF CABINETS, WITHOUT TRIM. ACTUAL WORKING DEPTH WILL BE LESS THAN DIMENSION SHOWN UNLESS OTHERWISE SPECIFIED.

Stock/Job#	J3264	Drawing#	J3264-102	Cust. App'v/Date#	Deal'r App'v/Date:
Osage Dealer:	TEN-8 FIRE	Osage Industries, Inc.			
End Customer:	BROWARD COUNTY				
TWIN RIDGE ROAD		P.O. BOX 718		LINN, MO. 65051	
NOTICE		Drawn By:	S.A.H.	Date:	11-24-21
This drawing and/or the information hereon is the exclusive property of Osage Industries and shall not be reproduced, used or disclosed without the authorized written consent of Osage Industries.		Drawing Description:		Scale:	NOT TO SCALE
		FORWARD INTERIOR, TYPE 1 FREIGHTLINER (SUPER-WARRIOR)		Revision#	
				1	

Rev.#	Revision Description	Date	Rev'd	App'vd
	PRODUCTION DRAFT	11-24-21	SAH	

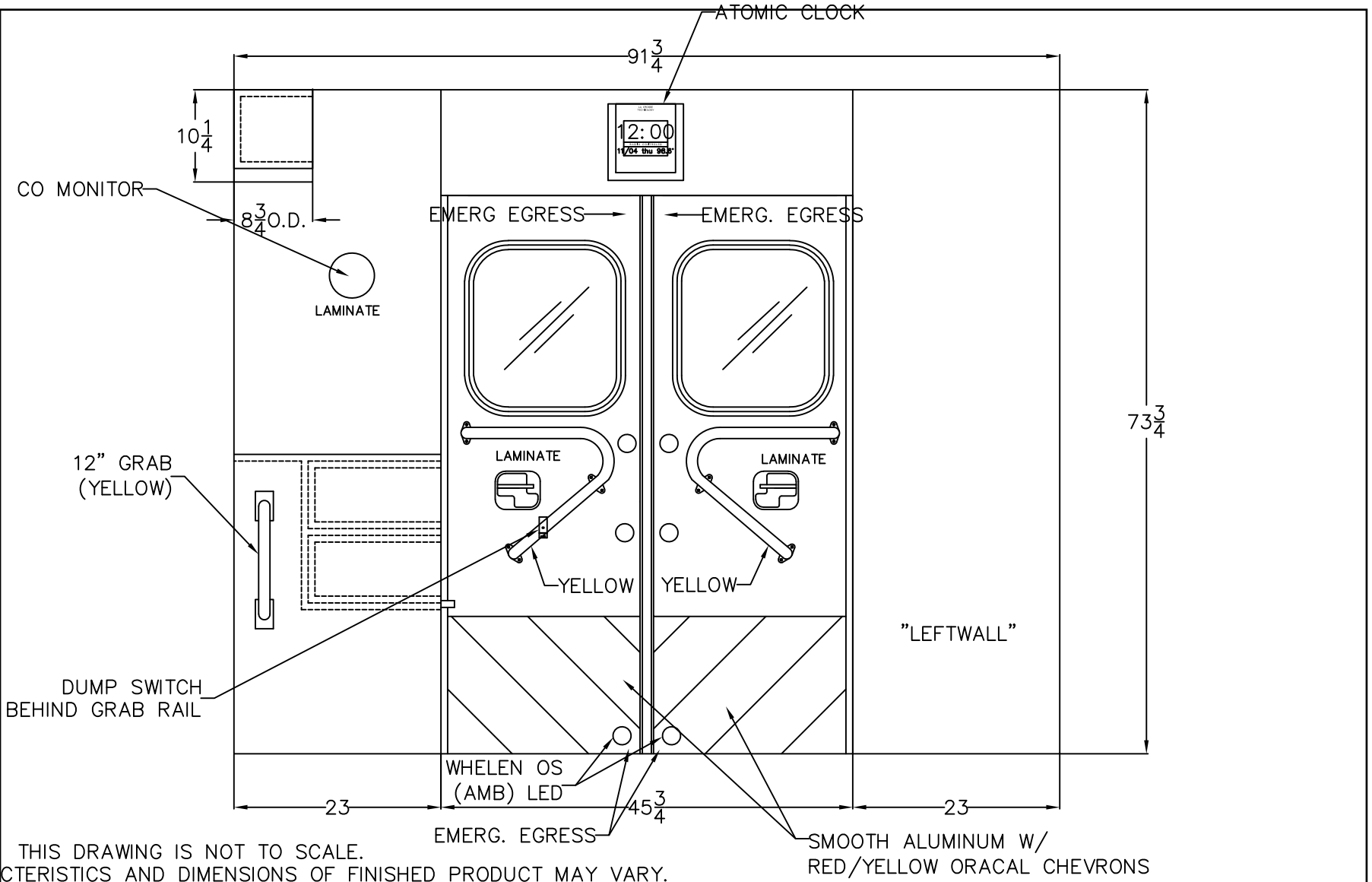


NOTES: THIS DRAWING IS NOT TO SCALE.
CHARACTERISTICS AND DIMENSIONS OF FINISHED PRODUCT MAY VARY.

NOTES: CABINET DEPTHS REPRESENT DIMENSION FROM INSIDE
BEAR TO FRONT FACE OF CABINETS, WITHOUT TRIM. ACTUAL
WORKING DEPTH WILL BE LESS THAN DIMENSION SHOWN UNLESS
OTHERWISE SPECIFIED.

Stock/Job#:	J3264	Drawing#	J3264-103	Cust. App'v/Date#	Deal'r App'v/Date:
Osage Dealer:	TEN-8 FIRE	Osage Industries, Inc. TWIN RIDGE ROAD P.O. BOX 718 LINN, MO. 65051			
End Customer:	BROWARD COUNTY				
NOTICE		Drawn By:	S.A.H.	Date:	11-24-21
This drawing and/or the information hereon is the exclusive property of Osage Industries and shall not be reproduced, used or disclosed without the authorized written consent of Osage Industries.		Drawing Description:		Scale:	NOT TO SCALE
		CURBSIDE INTERIOR, TYPE 1 FREIGHTLINER (SUPER-WARRIOR)		Revision#	
				1	

Rev.#	PRODUCTION DRAFT	11-24-21	SAH	
	Revision Description	Date	Rev'd	App'vd

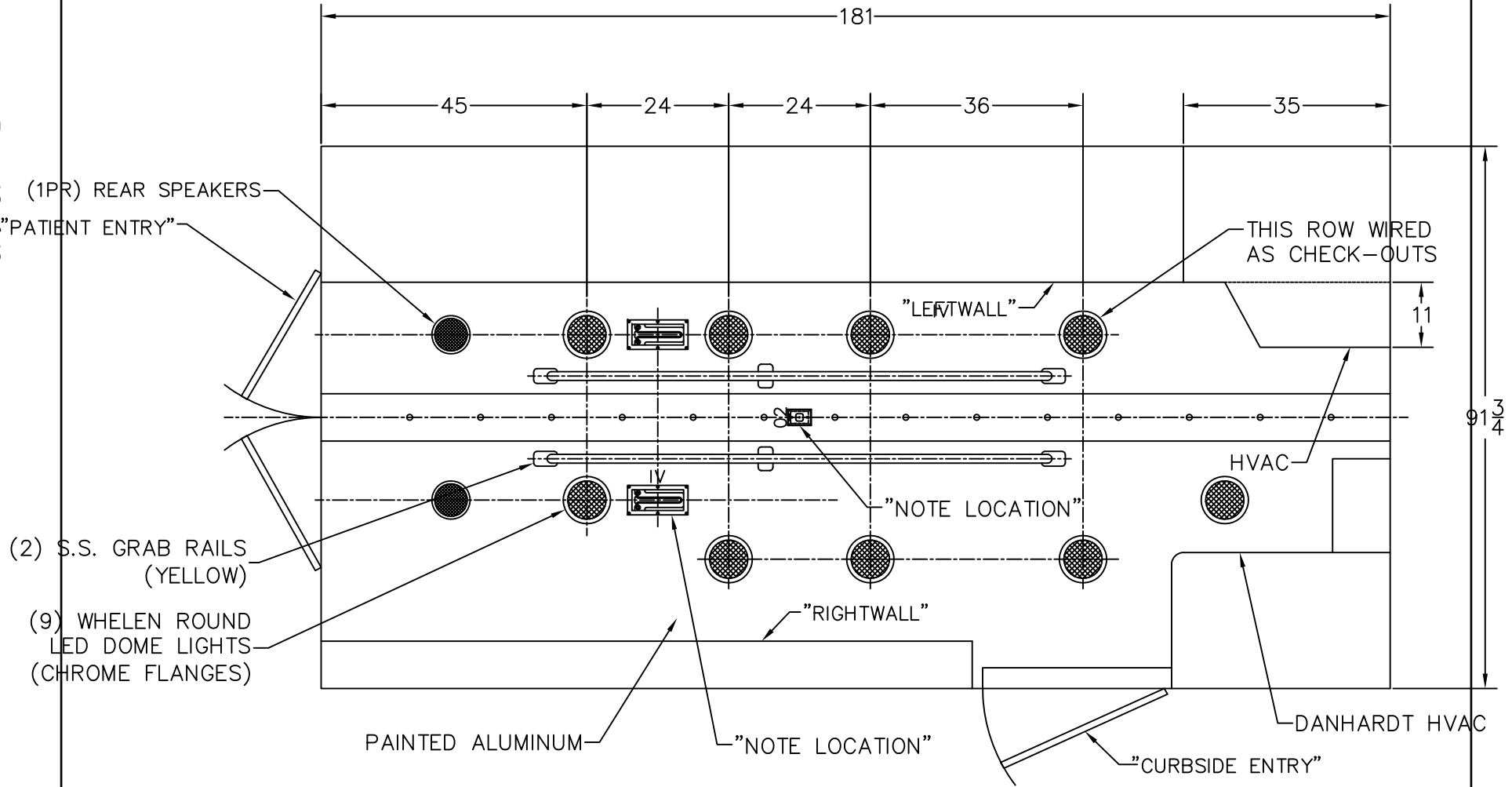


NOTES: THIS DRAWING IS NOT TO SCALE.
CHARACTERISTICS AND DIMENSIONS OF FINISHED PRODUCT MAY VARY.

NOTES: CABINET DEPTHS REPRESENT DIMENSION FROM
INSIDE REAR TO FRONT FACE OF CABINETS, WITHOUT TRIM.
ACTUAL WORKING DEPTH WILL BE LESS THAN DIMENSION
SHOWN UNLESS OTHERWISE SPECIFIED.

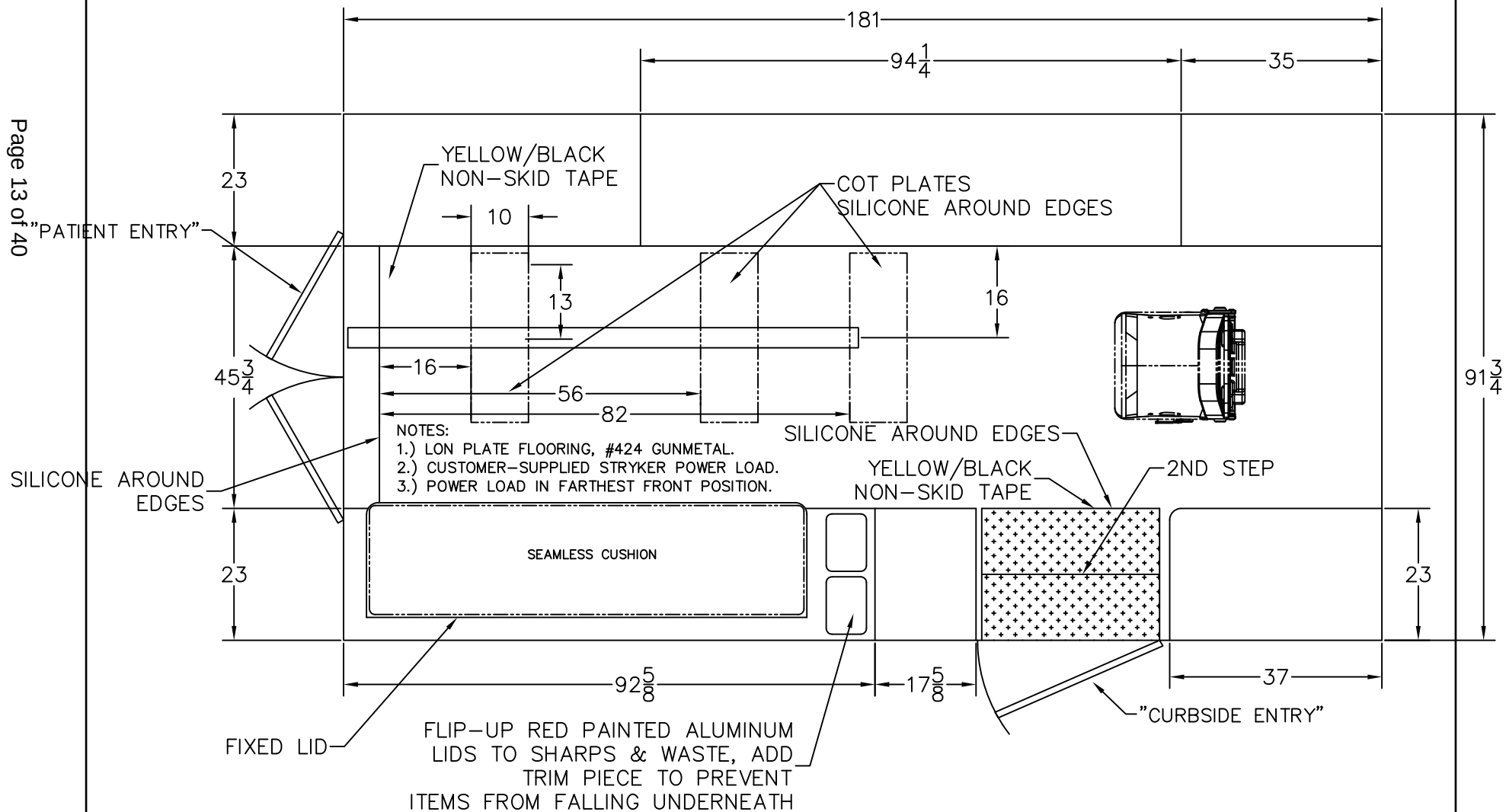
Stock/Job#:	J3264	Drawing#	J3264-104	Cust. App'v/Date#	Deal'r App'v/Date:
Osage Dealer:	TEN-8 FIRE	Osage Industries, Inc. TWIN RIDGE ROAD P.O. BOX 718 LINN, MO. 65051			
End Customer:	BROWARD COUNTY				
NOTICE		Drawn By:	S.A.H.	Date:	11-24-21
This drawing and/or the information hereon is the exclusive property of Osage Industries and shall not be reproduced, used or disclosed without the authorized written consent of Osage Industries.		Drawing Description:			Revision#
		REARWARD INTERIOR, TYPE 1 FREIGHTLINER (SUPER-WARRIOR)			1

Rev.#	PRODUCTION DRAFT	11-24-21	SAH	Rev'd	App'vd
	Revision Description	Date	Rev'd	App'vd	



NOTES: THIS DRAWING IS NOT TO SCALE.
CHARACTERISTICS AND DIMENSIONS OF FINISHED
PRODUCT MAY VARY.

Stock/Job#:	J3264	Drawing#	J3264-105	Cust. App'v/Date#	Deal'r App'v/Date:
Osage Dealer:	TEN-8 FIRE	Osage Industries, Inc. TWIN RIDGE ROAD P.O. BOX 718 LINN, MO. 65051			
End Customer:	BROWARD COUNTY				
NOTICE		Drawn By:	S.A.H.	Date:	11-24-21
This drawing and/or the information hereon is the exclusive property of Osage Industries and shall not be reproduced, used or disclosed without the authorized written consent of Osage Industries.		Drawing Description:			Scale:
		CEILING LAYOUT, TYPE-I FREIGHTLINER (SUPER-WARRIOR)			NOT TO SCALE
Rev.#	Revision Description	Date	Rev'd	App'vd	Revision#
	PRODUCTION DRAFT	11-24-21	SAH		1



NOTES: THIS DRAWING IS NOT TO SCALE.
CHARACTERISTICS AND DIMENSIONS OF FINISHED
PRODUCT MAY VARY.

Stock/Job#:	J3264	Drawing#	J3264-106	Cust. App'v/Date#	Deal'r App'v/Date:
Osage Dealer:	TEN-8 FIRE	Osage Industries, Inc. TWIN RIDGE ROAD P.O. BOX 718 LINN, MO. 65051			
End Customer:	BROWARD COUNTY				
NOTICE		Drawn By:	S.A.H.	Date:	11-24-21
This drawing and/or the information hereon is the exclusive property of Osage Industries and shall not be reproduced, used or disclosed without the authorized written consent of Osage Industries.		Drawing Description:			Scale:
		FLOOR LAYOUT, TYPE-I FREIGHTLINER (SUPER-WARRIOR)			NOT TO SCALE
Rev.#	Revision Description	Date	Rev'd	App'vd	Revision#

Dealer Name:	Ten-8 Fire & Safety		
Salesperson:	Michael Day		
Customer Name:	Broward Sheriff's Office Fire Rescue		
& Address			
Shipping Address:	Broward Sheriff's Office Fire Rescue		
Contact Name:	Victor Goizueta - Fire Rescue Fleet Coordinator		
Email:	victor_goizueta@sheriff.org		
Phone:	Office: 954-359-1602 Mobile: 954-864-9431		
Chassis Type:	Freightliner M2 Standard Cab		
	Freightliner / International TYPE I - 2024 CONVERSION ONLY		
	2024 Freightliner M2 Chassis Only, see attached specifications	ESTIMATED PRICE	
	2168/Freightliner / International Med-Duty		
Qty		List Price	10% Discount
	Warning & Intersection Lights, Wig-Wag		
16	W-03 Chrome Flanges for M9	\$444.44	\$400.00
11	W-04 Chrome Flanges for M6 or M7	\$244.44	\$220.00
	Custom Lightbars		
	"Whelen Mini-Freedom, (2), Angle Mounted on Cab Roof. All Clear Lenses. (1) Angle mounted on street side cab roof, as outboard as possible, as far forward as possible (1) Angle mounted on curb side cab roof, as outboard as possible, as far forward as possible.		
	SWITCHED: FRONT LB		
	White lights only Disabled in park / neutral "		
		\$6,927.78	\$6,235.00
20	Whelen Tracer Lighting System (12" Sections) 75" between front of module and rear wheels and rear of each module side. Function to include alternate red/white activation with emergency warning priority, and all white activation with any compartment door and curbside door opening.		
		\$12,000.00	\$10,800.00
	Directional Sticks		
1	W-09 Whelen TAL 85 LED 8 Light Traffic Advisor	\$1,361.11	\$1,225.00
	Whelen Smart Linear LED's		
2	W-33 Additional 500 LED, R, B or A (Outboard on Aux. Condenser Module Front)	\$355.56	\$320.00
1	W-35 Additional 500 LED, All or 1/2 Ctr (Center on Aux. Condenser Module Front)	\$266.67	\$240.00
10	W-36 Upgrade 900 to M9 LED, R (3 Front, 2 Rear, 8 Module Sides) (Amber - Rear module @ window level)	\$900.00	\$810.00
2	W-38 Additional M9, Red, B, A, R/B, R/A	\$688.89	\$620.00
2	W-40 Upgrade ION-T to M6 Red,(Front Grille of Cab)	\$155.56	\$140.00
2	W-43 Additional M6 LED, R, B or A (2 @ rear module kick plate)	\$500.00	\$450.00
2	W-46 Upgrade ION-T to M7 R, B or A (Red, cab intersection)	\$222.22	\$200.00
4	W-49 Additional M7 LED, R, B or A (red, rear module above TAL85) (Amber - Center Rear Module)	\$1,416.67	\$1,275.00
8	W-55 Whelen OS Light (Amber Whelen OS flashing lights on interior of rear facing doors)	\$622.22	\$560.00
8	W-56 Add Any Light to Interior of Door (Add to Light Price)	\$538.89	\$485.00
	Scene Lights		
4	W-59 M9 LED Scene, Upgrade	\$644.44	\$580.00
2	W-61 M7 LED Scene, Upgrade	\$211.11	\$190.00
2	W-64 Spot & Flood w/Flange, Add FRC Spectra Max SPA260-Q20-B	\$3,094.44	\$2,785.00
1	W-67 Upgrade Brake/Tail to M6 (Pair)	\$94.44	\$85.00
1	W-68 Upgrade Turn to M6 (Pair)	\$105.56	\$95.00
1	W-69 Upgrade Reverse to M6 (Pair)	\$133.33	\$120.00
	Siren & Speakers		
1	W-80 Whelen Howler (Only Available w/ Whelen Siren)	\$1,938.89	\$1,745.00
	Exterior Lighting		
1	W-84 M6 Turn Lights w/Chrome Flanges on Front of Mod (per pair)	\$638.89	\$575.00
	Additional Emergency & Exterior Lighting & Siren Options & Special Instructions		
	*****Whelen Howler installed, IATS, behind front bumper.		
	*Activation/Cancellation 3-position momentary rocker switch installed on center console beside std. siren control in reach of driver.		
	*Label: Activate-Howler-Cancel		
	Customer wants to use OEM airhorn switch on steering wheel to activate howler. Airhorns will be wired to driver side footswitch and push button in console. Set Howler duration on maximum.***		
		\$288.89	\$260.00
2	Rear module outboard M9's Changed to Whelen Rota Beam 6RBRC. Synced to each other.	\$1,455.56	\$1,310.00
1	DELETE standard siren. ADD Whelen WS295SLSC1	\$383.33	\$345.00
2	Amber M9's at rear windows wired as flashing lights with turn signal override	\$200.00	\$180.00
	Inverters, Chargers, Batteries, Shorelines & Outlets		
1	E-02 Vanner Inverter / Conditioner w/ Remote Switch, Model LSC12-1100	\$1,883.33	\$1,695.00
	NOTE: Bluesea Auto Eject Shoreline Plug, 20 Amp (Module Rear) Red above left tail light. Blue for 110 vac system above left		
4	E-09 tail light. NOTE: Larger Auto Eject Access	\$955.56	\$860.00
2	E-11 Shoreline Indicator at Shoreline	\$500.00	\$450.00
	Outlets & Interior Lighting		

3	E-12 110 V Outlet, Additional per Outlet (rear wall at foot of S/B, in action wall, in Danhard cabinet)	\$433.33	\$390.00
2	12V DC Outlet, Cigar Style, Additional per Outlet	Note: Ignition Switch hot (1) next to 110vac	\$120.00
	E-13 outlets in action wall, (1) in right wall	\$133.33	
3	Dual USB Outlet (1) Located on the passenger side of the center console. (1) Front console facing dash, right side low, (1) in action area.	\$350.00	\$315.00
1	E-22 Power Door Lock Control Head	\$666.67	\$600.00
8	E-23 Power Door Lock Per Door	\$1,422.22	\$1,280.00
9	E-25 Whelen Round LED Domelights w/Chrome Flange (Upgrade per Lt)	\$150.00	\$135.00
1	E-28 Additional Dome Lights (Above curbside entry door stepwell)	\$194.44	\$175.00
	Switches & Secure Idle		
1	E-34 Hidden Switch in Grill for Door Locks (tie cab and module locks together)	\$194.44	\$175.00
	Pre-wires, Radios, Intercom, & Clocks		
4	E-38 Antenna Pre-Wire, (additional per Pre-Wire)	\$222.22	\$200.00
2	Install Customer Radio Cable (each)		
1	E-40 Note: Specify Brand of Radio Cable:	\$333.33	\$300.00
3	E-41 Install Customer Antenna (each)	\$500.00	\$450.00
2	E-42 Install Customer Radio Head (each)	\$555.56	\$500.00
1	E-43 Two Radio Speakers in Patient Compartment	\$194.44	\$175.00
1	E-44 Volume Control for Rear Speakers Mounted in Action Area	\$166.67	\$150.00
1	E-46 Carbon Monoxide Monitor	\$194.44	\$175.00
	V-Mux Options		
1	E-47 Warning Lights in Secondary w/Park Brake or Park ("Park" n.a. on some chassis')		nc
1	E-48 Park Brake Override Switch		nc
1	E-49 Full Set of Diagnostic Screens (w/Vista IV Upgrade Only)		nc
1	E-50 Truck Information Screen (w/Vista IV Upgrade Only)		nc
1	E-51 Up to 10 Intensities on Dome Lights (Off-Hi-Lo is Standard)		nc
1	E-52 Up to 10 Speeds on Exhaust Fans (Off-On is Standard)		nc
1	E-53 Up to 10 Speeds on HVAC Fan		nc
1	E-54 Custom Flash Patterns (Specify on Page 9)		nc
1	E-55 Rear Flashers on in Reverse (Specify on Page 9)		nc
1	E-56 Side Scene on in Reverse		nc
1	E-57 Brake Override		nc
1	E-58 Custom Load Sequencing (On or Off) (Specify on Page 9)		nc
1	E-59 Custom Load Shedding (Specify on Page 9)		nc
1	E-60 Upgrade Switches to Vista IV Screens	\$4,277.78	\$3,850.00
1	E-63 Reverse Camera Tied into V-MVX Screen (w/Vista IV Upgrade Only)	\$611.11	\$550.00
1	E-64 O2 Sensor for V-MVX System (Requires Ordering M-16) (w/Vista IV Upgrade Only)	\$455.56	\$410.00
1	E-65 Exterior Temperature Readout (w/Vista IV Upgrade Only)	\$194.44	\$175.00
1	E-66 Ammeter Readout (w/Vista IV Upgrade Only)	\$544.44	\$490.00
	HVAC Systems		
1	E-68 Danhardt 110V Cool Unit WITH PLENUM AND DUCTS (AC only, NO Heat)	\$5,905.56	\$5,315.00
1	E-70 Norcold 1.7 cubic feet Refrigerator	\$1,350.00	\$1,215.00
1	E-75 Auxiliary Condenser	\$1,438.89	\$1,295.00
1	E-76 Upcharge to Install Condensor on Front of Module	\$666.67	\$600.00
	Mirrors, Hind-Sight, Backup Camera, & Spotlights		
1	E-81 Brigade Sonar Backup Assist	\$944.44	\$850.00
	Additional Electrical Options & Special Instruction		
1	Atomic Clock on rear wall	\$61.11	\$55.00
1	Firecom and arrowstick controls moved overhead	\$388.89	\$350.00
1	Rear module and rear-most side warning lights to activate when unit placed in reverse.	\$100.00	\$90.00
1	High idle on with warning lights and emergency brake	\$138.89	\$125.00
1	Center rear amber light to flash with warning lights and when unit is in park.	\$50.00	\$45.00
1	Secret switch to interlock with shifter	\$666.67	\$600.00
1	"All rear amber lights: Center rear amber is on warning light switch.		
1	Amber lights to come on when ignition on and unit in neutral/park brake set. Disable when placed in gear."	\$50.00	\$45.00
1	Move Liquid Spring control to top #1 compartment	\$111.11	\$100.00
	Auto Secondary, Neutral Safety, Custom		
1	To automatically shut off the following lights when vehicle transmission is placed in park: center white light, and white lights in lightbars on cab roof.		
1	Circuit still gets the warning light switch & secondary override. The secondary override switch is for the center white light. White lights in lightbars will stay off until vehicle is placed back into gear.	\$100.00	\$90.00
	Automatic Secondary, Neutral, W/ Switch		
1	Auto secondary to shut off center white light, (4) grille lights, and (2) front intersection lights, when vehicle is placed in neutral.	\$200.00	\$180.00
1	Liquid Spring to function when battery switch is on but ignition is off	\$100.00	\$90.00
1	Rear A/C to come on full cool and high fan when truck is started	\$100.00	\$90.00
1	Two additional key fobs	\$388.89	\$350.00
1	Outlet, 110 VAC, 16" Power Strip in action area per drawings.	\$233.33	\$210.00
1	Master Switch Hot in center console for spotlight	\$83.33	\$75.00
1	Power Source, 12 VDC, 20 Amp ignition hot behind driver seat		

	"Power Source,12 VDC,30 Amp (+-)		
	(1) Ignition Hot, to terminate in center console, at buss bars, (hot and ground).		
3	(1) Constant Hot, to terminate behind Str/s A/A, w/6 foot tails (hot and ground).		
	(1) Ignition Hot, to terminate behind Str/s A/A, w/6 foot tails (hot and ground)."		
1	"Power Source,12 VDC,30 Amp (+-)		
	Constant Hot, to terminate in center console, at buss bars,(hot and ground)."	\$66.67	\$60.00
2	Buss Bars, 5 Position, (2 Each) inside cab console, for 30amp power source	\$288.89	\$260.00
1	NOTE: Spotlight wire to come from behind passenger seat	\$100.00	\$90.00
1	Set of LED Bumper Pole Markers. Bore, Lighted	\$472.22	\$425.00
3	HARD WIRED Key Pad for Power Lock System	\$2,833.33	\$2,550.00
	E-39: Install customers antennas:		
1	(1) Front cab roof to passenger seat.		
	(1) From left front corner of mod roof to passenger seat.		
	(1) GPS antenna from cab roof to front console.		
	E-38: Run customer radio cables:		
1	(1) Service panel to passenger seat.		
	(1) Front console to passenger seat.		
	E-40: Mount customer radio heads:		
1	(1) in action area		
	(1) trunk mount behind passenger seat.		
1	Install customer supplied Firecom System per drawings	\$877.78	\$790.00
1	Install Pro Air UV light in duct work	\$400.00	\$360.00
1	Aluminum Brush Guard for reverse camera	\$166.67	\$150.00
	NOTE: 2 Minute Timer		
1	NOTE: Engraved Placards I.L.O. Stickers	\$388.89	\$350.00
1	Kussmaul 091-28 Air Eject on Rear of Module	\$438.89	\$395.00
	I.V. & Suction		
2	M-01 Perko I.V. Clip with Velcro Strap	\$66.67	\$60.00
1	M-04 Sscor VX-2 Portable / Permanent Suction I.L.O. Standard	\$900.00	\$810.00
	Cot Mounts		
1	M-12 Install Dealer-supplied Power Load	\$1,333.33	\$1,200.00
	Oxygen		
1	M-17 Additional O2 Outlet Over Squad Bench	\$205.56	\$185.00
1	M-18 O2 Regulator for "M" Tank	\$127.78	\$115.00
1	M-21 Electric O2 Solenoid w/Switch	\$466.67	\$420.00
	Additional Medical Options & Special Instructions		
1	NOTE: COT Mount to be 16" from Center to left wall.		
	- Mount forward from normal postion. See Drawings.		
1	NOTE: Install Stryker Decals per previous truck location.		
	Laminate & Vinyl		
1	I-02 Custom Vinyl Color	\$222.22	\$200.00
1	Zolatone Color: 20-62 MARBLESTONE		
1	Vinyl Color: MV-102 GUNMETAL		
1	Lonplate Color: #424 GUNMETAL		
	Flooring, Aisle, Backboard Slots		
1	I-06 Composite Subfloor	\$866.67	\$780.00
	Seating, Squad Bench, EMT, CPR		
1	I-07 Swivel Pedestal for EVS Attendant Seat	\$444.44	\$400.00
1	I-12 5-Pt. Child Seat	\$1,500.00	\$1,350.00
	6-Point Seat Belt, Per Position		
2	Note: Specify Color (If no color is chosen, black will be provided:		
1	I-20 Black ___ X ___ Orange ___ Red ___ Yellow ___	\$1,133.33	\$1,020.00
	Cabinetry, Windows, Marker Boards, Shelves, & HVAC Ducts		
1	I-30 Customize Console in Type I	\$166.67	\$150.00
1	I-32 Aluminum Cabinetry (Requires Spray Coating)	\$7,800.00	\$7,020.00
2	I-44 Tilt-up Speed Load Cabinet Windows, w/latch (above action area)	\$611.11	\$550.00
2	I-45 Interior Access to Exterior Compartment	\$888.89	\$800.00
2	I-51 Track-Type Adjustable Shelves in Interior Cabinets, (above action area)	\$166.67	\$150.00
1	I-59 Glove Storage Over Side Entry Door	\$472.22	\$425.00
3	I-64 Chevrons on Entry Door Kickplates (Per Door)	\$583.33	\$525.00
	Doors, Locks, & Latches		
13	I-71 Southco Stainless Steel Latches, (per Latch)	\$505.56	\$455.00
	Counter Tops		
1	I-74 Speckled Color Finish in Silk Stone Action Area Countertop	\$722.22	\$650.00
1	Stainless Steel Counter Top with 1 1/2" Vertical Lips	\$944.44	\$850.00
	Sharps, Waste, & Drawers		
4	I-86 Drawer for General Storage (curbside per drawing)	\$1,666.67	\$1,500.00
	Grab Rails & Bars, Armrests		
1	I-89 Additional Grab Rail Over Squad Bench	\$366.67	\$330.00

1	I-94	12" Stainless Grab Handle (side entry door)	\$155.56	\$140.00
12	I-95	Make Grab Bar Yellow (Price Each)	\$1,266.67	\$1,140.00
Qty		Insulation & Sound Deadening		
1	I-97	3M Sound Deadening on Back of Exterior Compartments	\$555.56	\$500.00
1		Additional Headroom, Crawl Through (Type I), Bariatric Package		
1	I-99	Custom Headroom. Fill in Height 74"	\$777.78	\$700.00
1	I-100	Crawl Through to Cab, (Type I) match previous	\$1,388.89	\$1,250.00
1		Additional Interior Options & Special Instructions		
1		Yellow/Black non skid tape. Match previous	\$33.33	\$30.00
1		NOTE: Console to be Aluminum	\$833.33	\$750.00
1		Cabinet at head of bench	\$666.67	\$600.00
1		Move Vent to right side	\$100.00	\$90.00
1		Center Attendant seat with COT	\$100.00	\$90.00
1		Custom horizontal HVAC mounted at angle in bulkhead	\$1,388.89	\$1,250.00
3		Stainless Steel Cot Plates (SILICONE AROUND EDGES OF THESE PLATES AND DOOR THRESHHOLDS)	\$416.67	\$375.00
1		1" Lip on Right Wall Counter	\$83.33	\$75.00
2		Build HVAC Cabinet for 12 x 12 x 1 Intake Filter	\$222.22	\$200.00
3		Rubber mats on all cabinet shelves	\$166.67	\$150.00
3		Dry Deck on floor of left wall cabinets	\$333.33	\$300.00
1		NOTE: DO NOT angle cabinet over action area		
2		Glover Butlers (Match previous)	\$133.33	\$120.00
1		CompX control to lock five drawers	\$2,972.22	\$2,675.00
3		Fixed dividers in forward portion of cabinet "E"	\$250.00	\$225.00
1		Hinged red painted aluminum to access sharps and waste at head of bench. Photos in file.	\$744.44	\$670.00
1		3-slot vest holder (Left wall)	\$444.44	\$400.00
1		Stainless guard, left rear	\$100.00	\$90.00
1		Plastic guard, left rear	\$100.00	\$90.00
1		Corner trim per drawings	\$194.44	\$175.00
1		Install standard CompX narc box over bench	\$1,388.89	\$1,250.00
1		Custom Body Size, Compartments, Doors & Door Window		
1	EX-01	Custom body Length. Fill in Length 186"	\$888.89	\$800.00
1	EX-03	Additional Exterior Compartment, (separate OSS#1)	\$1,222.22	\$1,100.00
1	EX-04	Compartment Over Wheel Well w/ Rollout Drawer (top hinge)	\$1,500.00	\$1,350.00
5	EX-05	Change Exterior Compartment Size	\$2,083.33	\$1,875.00
2	EX-09	Double Door on Exterior Compartment ILO Single Door	\$1,166.67	\$1,050.00
1	EX-16	Dry Deck All Compartments	\$722.22	\$650.00
1		Shelves & Dividers		
1	EX-20	Adjustable Shelving Unit in Exterior Compartment w/One Shelf 12"-30" wide #5	\$238.89	\$215.00
1	EX-21	Adjustable Shelving Unit in Exterior Compartment w/One Shelf 30"-48" wide #4	\$250.00	\$225.00
1	EX-23	Additional Shelf in Exterior Compartment 12"-30" wide #5	\$155.56	\$140.00
1	EX-24	Additional Shelf in Exterior Compartment 30"-48" wide #2	\$166.67	\$150.00
2	EX-25	Aluminum Backboard Divider	\$488.89	\$440.00
1	EX-28	Additional Backboard Strap (match previous)	\$61.11	\$55.00
1		Rear Bumpers & Entry Steps		
1	EX-35	Smooth Aluminum Kickplates (3)		
3	EX-36	Dual Interior Emergency Door-Open Handles, Price per Door	\$366.67	\$330.00
2	EX-39	Drop Skirt Line 6" from Right Rear Wheel to Right Front Corner, Add 2nd Entry Step (Drop Skirt = Both Sides)	\$1,666.67	\$1,500.00
3	EX-40	Painted Number Placards	\$750.00	\$675.00
1		Additional Charge for Extra Body Length	\$777.78	\$700.00
1		Recess for air eject	\$416.67	\$375.00
1		Fixed shelf 12" from top of OSS #5 with screwed on removable panel	\$333.33	\$300.00
2		Gas struts on #3 compartment door	\$361.11	\$325.00
1		OSS #1 shall have (2) separate compartments and doors. -		
1		Lockable upper #1A shall have have single door and will house 110 components & inverter. Door shall be lockable manually (no power lock). Vent to exterior only Lower compartment #1B to be connected to power locks. (EX-03) Storage for four (3) SCBA bottles at bottom floor of OSS #1. Removeable pocket for 25" depth.	\$1,000.00	\$900.00
1		NOTE: Scorpion inside of above tubes	\$1,000.00	\$900.00
3		Three (3) Zico SCBA brackets, angled, for Scott 4500 PSI cylindre. Zico model SC-50-H-6-SF bracket for 6.75" bottle with Zico	\$550.00	\$495.00
2		Two (3) Angled brackets for above		
1		Aluminum backboard strap, #7	\$111.11	\$100.00
1		Chrome center caps	\$444.44	\$400.00
1		Fixed Shelf in #7	\$200.00	\$180.00
1		.125" flat aluminum peg board covering B wall of #4. .023" holes spaced 1.875" apart	\$1,166.67	\$1,050.00
1		Rub Rail, Tow Hooks, Mud Flaps, Chains		
1	EX-46	Reflective Tape in Rub Rail--FILL IN COLOR white	\$444.44	\$400.00
1	EX-48	Stainless Steel Fuel Guard	\$83.33	\$75.00
1	EX-61	Rubber Fenderettes		nc
1	EX-66	Divider & Fixed Shelf in #1 or #5	(\$277.78)	(\$250.00)
1		MISCELLANEOUS OPTIONS		
1	MS-01	Credit for Shipping Spare Tire Loose	(\$55.56)	(\$50.00)
1	MS-05	Delete Decal Package	(\$138.89)	(\$125.00)
1	MS-06	Extended Electrical Warranty 7-years/100,000	\$777.78	\$700.00
1		Additional Exterior & Miscellaneous Options & Special Instructions		

1	Square Compartment for four (4) D Tanks aft of rear wheel. Note: Use real door.	\$1,333.33	\$1,200.00
1	NOTE: Scorpion inside of above tubes	\$950.00	\$855.00
1	5" Drop floor of OSS #4	\$333.33	\$300.00
1	OSS #4 shall be roll up door with shield	\$888.89	\$800.00
1	Amdor 9355-36 strap for roll up door		
2	Cast Lo-Pro Vent on #1 and #1A Doors	\$166.67	\$150.00
2	Nader Pin Covers on lower rear nader pins	\$138.89	\$125.00
1	NOTE: Drip Rails shall be adhered with VHB. No Screws will be used.		
Qty	PAINT OPTIONS		
1	P-08 ½ Red / ½ White Cab & Box (Including Door Jambs)	\$6,333.33	\$5,700.00
1	P-09 Any Color of Paint other than White	\$1,444.44	\$1,300.00
1	P-10 Wet Sand & Buff	\$3,638.89	\$3,275.00
1	P-13 Delete Standard Beltline Paint	(\$583.33)	(\$525.00)
	Pinstripe		
1	P-22 6" Oracal Reflexite Chevron, Two Colors	\$1,888.89	\$1,700.00
1	P-28 6" Oracal Reflexite Chevron on Rear Doors, Two Colors	\$1,111.11	\$1,000.00
	Additional Paint Options & Special Instructions		
1	Broward County Graphics	\$6,444.44	\$5,800.00
1	Top of module shall be painted white and not visible from ground	\$1,111.11	\$1,000.00
1	Chevron rear kick plate	\$722.22	\$650.00
1	Install 12" number and 32" SOL on roof	\$166.67	\$150.00
	Additional Options & Instructions		
1	Stryker Powerload System	\$38,367.78	\$51,000.00
1	Stryker PowerPro Stretcher	\$36,616.67	\$36,218.00
1	Stryker 6252 Stair Chair	\$7,324.44	\$8,347.00
1	Firecom Intercom System	\$4,340.00	\$3,906.00
<u>ORDER SUMMARY</u>			
	SUBTOTAL OF OPTIONS: \$		\$246,627.00
	(+) BASE PRICE: \$		\$304,143.00
	TOTAL UNIT PRICE: \$		\$550,770.00

Prepared for:
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A proposal for
OSAGE AMBULANCE INC

Prepared by
TRUCK CTY OF WISCONSIN, INC.
Rick Kinney

2024 BROWARD SHERIFF'S OFFICE
+BUDGETARY SPEC*

Jan 24, 2023

Freightliner M2 106 Plus



Components shown may not reflect all spec'd options and are not to scale

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SPECIFICATION PROPOSAL

Data Code	Description	Weight Front	Weight Rear
Price Level			
PRL-27M	M2 PRL-27M (EFF:MY24 ORDERS)		
Data Version			
DRL-026	SPECPRO21 DATA RELEASE VER 026		
Vehicle Configuration			
001-172	M2 106 PLUS CONVENTIONAL CHASSIS	5,709	3,450
004-224	2024 MODEL YEAR SPECIFIED		
002-004	SET BACK AXLE - TRUCK		
019-004	STRAIGHT TRUCK PROVISION, NON-TOWING		
003-001	LH PRIMARY STEERING LOCATION		
General Service			
AA1-002	TRUCK CONFIGURATION		
AA6-002	DOMICILED, USA (EXCLUDING CALIFORNIA AND CARB OPT-IN STATES)		
A85-006	RESCUE AND EMERGENCY SERVICE		
A84-1EV	EMERGENCY VEHICLES BUSINESS SEGMENT		
AA4-011	FIXED LOAD COMMODITY		
AA5-002	TERRAIN/DUTY: 100% (ALL) OF THE TIME, IN TRANSIT, IS SPENT ON PAVED ROADS		
AB1-008	MAXIMUM 8% EXPECTED GRADE		
AB5-001	SMOOTH CONCRETE OR ASPHALT PAVEMENT - MOST SEVERE IN-TRANSIT (BETWEEN SITES) ROAD SURFACE		
995-091	MEDIUM TRUCK WARRANTY		
A66-99D	EXPECTED FRONT AXLE(S) LOAD : 10000.0 lbs		
A68-99D	EXPECTED REAR DRIVE AXLE(S) LOAD : 12000.0 lbs		
A63-99D	EXPECTED GROSS VEHICLE WEIGHT CAPACITY : 22000.0 lbs		
Truck Service			

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Data Code	Description	Weight Front	Weight Rear
AA3-024	AMBULANCE BODY		
AF3-999	CUSTOM MFR'S/BODY TYPE IDENTIFICATION		
AF7-99D	EXPECTED BODY/PAYLOAD CG HEIGHT ABOVE FRAME "XX" INCHES : 32.0 in		

Engine

101-22A CUM B6.7 260EV HP @ 2400 RPM, 2600 GOV, 660
LB-FT @ 1600 RPM, R/F/E

Electronic Parameters

79A-075 75 MPH ROAD SPEED LIMIT
79B-000 CRUISE CONTROL SPEED LIMIT SAME AS ROAD
SPEED LIMIT
79K-007 PTO MODE ENGINE RPM LIMIT - 1100 RPM
79M-001 PTO MODE BRAKE OVERRIDE - SERVICE
BRAKE APPLIED
79U-007 PTO GOVERNOR RAMP RATE - 250 RPM PER
SECOND
79W-001 ONE REMOTE PTO SPEED
79X-008 PTO SPEED 1 SETTING - 1100 RPM
80G-008 PTO MINIMUM RPM - 1100
80J-001 REGEN INHIBIT SPEED THRESHOLD - 0 MPH

Engine Equipment

99C-021 2010 EPA/CARB/GHG21 CONFIGURATION
99D-010 NO 2008 CARB EMISSION CERTIFICATION
13E-001 STANDARD OIL PAN
105-001 ENGINE MOUNTED OIL CHECK AND FILL
014-099 SIDE OF HOOD AIR INTAKE WITH FIREWALL
MOUNTED DONALDSON AIR CLEANER
124-120 LN 12V 320 AMP 4962PGH PAD MOUNT
ALTERNATOR 10
292-203 (3) DTNA GENUINE, FLOODED STARTING, MIN
2250CCA, 510RC, THREADED STUD BATTERIES 40 20
290-017 BATTERY BOX FRAME MOUNTED
281-001 STANDARD BATTERY JUMPERS
282-042 LH BATTERY BOX MOUNTED AS FAR AFT AS
POSSIBLE, NO GREATER THAN 60 INCHES
BACK OF CAB
291-017 WIRE GROUND RETURN FOR BATTERY CABLES
WITH ADDITIONAL FRAME GROUND RETURN
289-001 NON-POLISHED BATTERY BOX COVER

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Data Code	Description	Weight Front	Weight Rear
295-029	POSITIVE AND NEGATIVE POSTS FOR JUMPSTART LOCATED ON FRAME NEXT TO STARTER	2	
306-015	PROGRESSIVE LOW VOLTAGE DISCONNECT AT 12.3 VOLTS FOR DESIGNATED CIRCUITS		
107-032	CUMMINS TURBOCHARGED 18.7 CFM AIR COMPRESSOR WITH INTERNAL SAFETY VALVE		
108-002	STANDARD MECHANICAL AIR COMPRESSOR GOVERNOR		
131-013	AIR COMPRESSOR DISCHARGE LINE		
152-041	ELECTRONIC ENGINE INTEGRAL SHUTDOWN PROTECTION SYSTEM		
128-1AR	CUMMINS ENGINE INTEGRAL BRAKE WITH VARIABLE GEOMETRY TURBO ON/OFF WITH BRAKE LAMPS	20	
016-1C2	RH OUTBOARD UNDER STEP MOUNTED HORIZONTAL AFTERTREATMENT SYSTEM ASSEMBLY WITH RH B-PILLAR MOUNTED VERTICAL TAILPIPE	30	25
28F-015	ENGINE AFTERTREATMENT DEVICE, AUTOMATIC OVER THE ROAD ACTIVE REGENERATION AND VIRTUAL REGENERATION REQUEST SWITCH IN CLUSTER AND DASH MOUNTED INHIBIT SWITCH		
239-020	10 FOOT 00 INCH (120 INCH+0/-5.9 INCH) EXHAUST SYSTEM HEIGHT		
233-017	STANDARD CURVE BRIGHT UPPER STACK(S)		
237-1CR	RH CURVED VERTICAL TAILPIPE B-PILLAR MOUNTED ROUTED FROM STEP		
23U-001	6 GALLON DIESEL EXHAUST FLUID TANK		
30N-003	100 PERCENT DIESEL EXHAUST FLUID FILL		
43X-999	AMBULANCE DEF CONFIGURATION		
43Y-001	STANDARD DIESEL EXHAUST FLUID TANK CAP		
242-001	STAINLESS STEEL AFTERTREATMENT DEVICE/MUFFLER/TAILOPIPE SHIELD		
273-058	AIR POWERED ON/OFF ENGINE FAN CLUTCH		
276-002	AUTOMATIC FAN CONTROL WITH DASH SWITCH AND INDICATOR LIGHT, NON ENGINE MOUNTED		
110-003	CUMMINS SPIN ON FUEL FILTER		
118-001	FULL FLOW OIL FILTER		
266-100	700 SQUARE INCH ALUMINUM RADIATOR		
103-039	ANTIFREEZE TO -34F, OAT (NITRITE AND SILICATE FREE) EXTENDED LIFE COOLANT		

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Data Code	Description	Weight Front	Weight Rear
171-007	GATES BLUE STRIPE COOLANT HOSES OR EQUIVALENT		
172-001	CONSTANT TENSION HOSE CLAMPS FOR COOLANT HOSES		
270-016	RADIATOR DRAIN VALVE		
168-002	LOWER RADIATOR GUARD		
134-001	ALUMINUM FLYWHEEL HOUSING		
132-004	ELECTRIC GRID AIR INTAKE WARMER		
155-058	DELCO 12V 38MT HD STARTER WITH INTEGRATED MAGNETIC SWITCH		

Transmission

342-1KD	ALLISON 3000 EVS AUTOMATIC TRANSMISSION WITH PTO PROVISION	200	60
---------	---	-----	----

Transmission Equipment

343-343	ALLISON VOCATIONAL PACKAGE 227 - AVAILABLE ON 3000/4000 PRODUCT FAMILIES WITH VOCATIONAL MODEL EVS
84B-003	ALLISON VOCATIONAL RATING FOR FIRE TRUCK/EMERGENCY VEHICLE APPLICATIONS AVAILABLE WITH ALL PRODUCT FAMILIES
84C-023	PRIMARY MODE GEARS, LOWEST GEAR 1, START GEAR 1, HIGHEST GEAR 6, AVAILABLE FOR 3000/4000 PRODUCT FAMILIES ONLY
84D-023	SECONDARY MODE GEARS, LOWEST GEAR 1, START GEAR 1, HIGHEST GEAR 6, AVAILABLE FOR 3000/4000 PRODUCT FAMILIES ONLY
84E-000	PRIMARY SHIFT SCHEDULE RECOMMENDED BY DTNA AND ALLISON, THIS DEFINED BY ENGINE AND VOCATIONAL USAGE
84F-000	SECONDARY SHIFT SCHEDULE RECOMMENDED BY DTNA AND ALLISON, THIS DEFINED BY ENGINE AND VOCATIONAL USAGE
84G-000	PRIMARY SHIFT SPEED RECOMMENDED BY DTNA AND ALLISON, THIS DEFINED BY ENGINE AND VOCATIONAL USAGE
84H-000	SECONDARY SHIFT SPEED RECOMMENDED BY DTNA AND ALLISON, THIS DEFINED BY ENGINE AND VOCATIONAL USAGE
84J-000	ENGINE BRAKE RANGE PRESELECT RECOMMENDED BY DTNA AND ALLISON, THIS DEFINED BY ENGINE AND VOCATIONAL USAGE

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Data Code	Description	Weight Front	Weight Rear
84K-000	ENGINE BRAKE RANGE ALTERNATE PRESELECT RECOMMENDED BY DTNA AND ALLISON, THIS DEFINED BY ENGINE AND VOCATIONAL USAGE		
84N-200	FUEL SENSE 2.0 DISABLED - PERFORMANCE - TABLE BASED		
84U-000	DRIVER SWITCH INPUT - DEFAULT - NO SWITCHES		
353-074	QUICKFIT BODY LIGHTING CONNECTOR UNDER CAB, WITH BLUNTCUTS		
34C-011	ELECTRONIC TRANSMISSION WIRING TO CUSTOMER INTERFACE CONNECTOR		
362-824	(2) CUSTOMER INSTALLED CHELSEA 280 SERIES PTO'S		
363-011	PTO MOUNTING, LH AND RH SIDES OF MAIN TRANSMISSION		
341-018	MAGNETIC PLUGS, ENGINE DRAIN, TRANSMISSION DRAIN, AXLE(S) FILL AND DRAIN		
345-003	PUSH BUTTON ELECTRONIC SHIFT CONTROL, DASH MOUNTED		
97G-004	TRANSMISSION PROGNOSTICS - ENABLED 2013		
370-015	WATER TO OIL TRANSMISSION COOLER, IN RADIATOR END TANK		
346-003	TRANSMISSION OIL CHECK AND FILL WITH ELECTRONIC OIL LEVEL CHECK		
35T-001	SYNTHETIC TRANSMISSION FLUID (TES-295 COMPLIANT)		

Front Axle and Equipment

400-1A5	DETROIT DA-F-10.0-3 10,000# FF1 71.5 KPI/3.74 DROP SINGLE FRONT AXLE	
402-020	MERITOR 15X4 Q+ CAM FRONT BRAKES	
403-026	FIRE AND EMERGENCY SEVERE SERVICE, NON-ASBESTOS FRONT LINING	
419-023	CONMET CAST IRON FRONT BRAKE DRUMS	
427-001	FRONT BRAKE DUST SHIELDS	5
409-006	FRONT OIL SEALS	
408-001	VENTED FRONT HUB CAPS WITH WINDOW, CENTER AND SIDE PLUGS - OIL	
416-022	STANDARD SPINDLE NUTS FOR ALL AXLES	
405-003	HALDEX AUTOMATIC FRONT SLACK ADJUSTERS	
536-050	TRW THP-60 POWER STEERING	

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Data Code	Description	Weight Front	Weight Rear
539-003	POWER STEERING PUMP		
534-015	2 QUART SEE THROUGH POWER STEERING RESERVOIR		
40T-001	MINERAL SAE 80/90 FRONT AXLE LUBE		
Front Suspension			
620-062	10,000# TAPERLEAF FRONT SUSPENSION		
619-005	MAINTENANCE FREE RUBBER BUSHINGS - FRONT SUSPENSION		
629-004	FRONT SWAYBAR	60	
410-001	FRONT SHOCK ABSORBERS		
Rear Axle and Equipment			
420-1C6	DETROIT DA-RS-17.5-2 17,500# R-SERIES SINGLE REAR AXLE		-170
421-478	4.78 REAR AXLE RATIO		
424-001	IRON REAR AXLE CARRIER WITH STANDARD AXLE HOUSING		
386-079	MXL 16T MERITOR EXTENDED LUBE MAIN DRIVELINE WITH HALF ROUND YOKES	-20	-20
423-033	MERITOR 16.5X7 Q+ CAST SPIDER HEAVY DUTY CAM REAR BRAKES, DOUBLE ANCHOR, FABRICATED SHOES		
433-025	FIRE AND EMERGENCY SEVERE SERVICE NON- ASBESTOS REAR BRAKE LINING		
434-005	BRAKE CAMS AND CHAMBERS ON FORWARD SIDE OF DRIVE AXLE(S) WITH AUXILIARY SUPPORT BRACKETS		
451-023	CONMET CAST IRON REAR BRAKE DRUMS		
425-002	REAR BRAKE DUST SHIELDS		5
440-006	REAR OIL SEALS		
426-074	HALDEX GOLDSEAL LONGSTROKE 1-DRIVE AXLE SPRING PARKING CHAMBERS		
428-003	HALDEX AUTOMATIC REAR SLACK ADJUSTERS		
41T-002	CURRENT AVAILABLE SYNTHETIC 75W-90 REAR AXLE LUBE		
Rear Suspension			
	LIQUID SPRING REAR SUSPENSION- AFTERMARKET INSTALLATION		
Brake System			
018-002	AIR BRAKE PACKAGE		

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Data Code	Description	Weight Front	Weight Rear
490-1AU	WABCO 4S/4M ABS WITH TRACTION CONTROL WITH ATC SHUT OFF SWITCH		
871-001	REINFORCED NYLON, FABRIC BRAID AND WIRE BRAID CHASSIS AIR LINES		
904-001	FIBER BRAID PARKING BRAKE HOSE		
412-001	STANDARD BRAKE SYSTEM VALVES		
46D-001	STANDARD AIR SYSTEM PRESSURE PROTECTION AND 85 PSI PRESSURE PROTECTION FOR AIR HORN(S)		
413-002	STD U.S. FRONT BRAKE VALVE		
432-003	RELAY VALVE WITH 5-8 PSI CRACK PRESSURE, NO REAR PROPORTIONING VALVE		
480-086	BW AD-9SI BRAKE LINE AIR DRYER WITH HEATER		
479-012	AIR DRYER MOUNTED UNDER HOOD		
460-008	STEEL AIR BRAKE RESERVOIRS MOUNTED INSIDE RAIL		
46A-023	(1) 1730 CUBIC INCH AIR HORN TANK, 85 PSI PRESSURE PROTECTED INLET WITH CHECK VALVE AND QUICK DISCONNECT FITTING	20	25
477-006	BW DV-2 AUTO DRAIN VALVE WITHOUT HEATER ON ALL TANK(S)		

Wheelbase & Frame

545-442	4425MM (174 INCH) WHEELBASE		
546-094	9/32X3-7/16X10-1/16 INCH STEEL FRAME (7.14MMX255.6/0.281X10.06 INCH) 80KSI	-60	-10
552-042	1950MM (77 INCH) REAR FRAME OVERHANG		
55W-007	FRAME OVERHANG RANGE: 71 INCH TO 80 INCH	-20	80
AC8-99D	CALC'D BACK OF CAB TO REAR SUSP C/L (CA) : 108.66 in		
AE8-99D	CALCULATED EFFECTIVE BACK OF CAB TO REAR SUSPENSION C/L (CA) : 105.66 in		
AE4-99D	CALC'D FRAME LENGTH - OVERALL : 289.99 in		
FSS-0LH	CALCULATED FRAME SPACE LH SIDE : 180.36 in		
FSS-0RH	CALCULATED FRAME SPACE RH SIDE : 57.46 in		
553-001	SQUARE END OF FRAME		
550-001	FRONT CLOSING CROSSMEMBER		
559-001	STANDARD WEIGHT ENGINE CROSSMEMBER		
561-001	STANDARD CROSSMEMBER BACK OF TRANSMISSION		

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Data Code	Description	Weight Front	Weight Rear
562-001	STANDARD MIDSHIP #1 CROSSMEMBER(S)		
572-001	STANDARD REARMOST CROSSMEMBER		
565-001	STANDARD SUSPENSION CROSSMEMBER		
Chassis Equipment			
556-1AR	THREE-PIECE 14 INCH CHROMED STEEL BUMPER WITH COLLAPSIBLE ENDS	30	
558-001	FRONT TOW HOOKS - FRAME MOUNTED	15	
574-001	BUMPER MOUNTING FOR SINGLE LICENSE PLATE		
586-024	FENDER AND FRONT OF HOOD MOUNTED FRONT MUDFLAPS		
551-007	GRADE 8 THREADED HEX HEADED FRAME FASTENERS		
605-1AB	D15-16004-000 CENTER PUNCH TO MARK CENTERLINE OF REAR SUSPENSION ON FRAME WEB		
607-001	CLEAR FRAME RAILS FROM BACK OF CAB TO FRONT REAR SUSPENSION BRACKET, BOTH RAILS OUTBOARD		
Fuel Tanks			
204-998	NO LH FUEL TANK	-60	-20
230-043	40 GALLON/151 LITER RECTANGULAR STEEL FUEL TANK - BETWEEN RAILS		160
218-005	RECTANGULAR FUEL TANK(S)		
215-009	PAINTED FUEL TANK(S), PAINTED STRAPS WITH RUBBER ISOLATORS		
231-004	FUEL TANK(S) MOUNTED BETWEEN RAILS AFT OF REAR AXLE	10	155
664-001	PLAIN STEP FINISH		
205-060	LH SIDEFILL FUEL TANK PREP CAP		
122-1J2	DETROIT FUEL/WATER SEPARATOR WITH WATER IN FUEL SENSOR AND HAND PRIMER	-5	
216-001	SINGLE SUCTION AND RETURN FUEL LINES		
20E-001	AUXILIARY FUEL SUPPLY AND RETURN PORTS		
202-016	HIGH TEMPERATURE REINFORCED NYLON FUEL LINE		
Tires			
093-0BN	MICHELIN XZE 255/70R22.5 16 PLY RADIAL FRONT TIRES	-34	
094-0BN	MICHELIN XZE 255/70R22.5 16 PLY RADIAL REAR TIRES		-68

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Data Code	Description	Weight Front	Weight Rear
Hubs			
418-060	CONMET PRESET PLUS PREMIUM IRON FRONT HUBS		
450-060	CONMET PRESET PLUS PREMIUM IRON REAR HUBS		
Wheels			
502-766	ALCOA ULA18X 22.5X8.25 10-HUB PILOT 5.81 INSET ALUMINUM DISC FRONT WHEELS	-62	
505-766	ALCOA ULA18X 22.5X8.25 10-HUB PILOT ALUMINUM DISC REAR WHEELS		-124
524-001	POLISHED FRONT WHEELS; OUTSIDE ONLY		
525-001	POLISHED REAR WHEELS; OUTSIDE OF OUTER WHEELS ONLY		
52M-004	FORCEMATCH TRIE/WHEEL RUNOUT CHECKMARK AND STATIC BALANCING-ALL TIRES/WHEELS		
496-011	FRONT WHEEL MOUNTING NUTS		
497-011	REAR WHEEL MOUNTING NUTS		
498-1AB	INNER WHEEL EXTENSIONS, OUTBOARD AIRING, ALUMINUM OUTER WHEELS WITH RUBBER STABILIZERS		
Cab Exterior			
829-071	106 INCH BBC FLAT ROOF ALUMINUM CONVENTIONAL CAB		
650-009	RUBBER CAB MOUNTS		
678-018	LH AND RH EXTERIOR GRAB HANDLES WITH SINGLE RUBBER INSERT		
646-023	HOOD MOUNTED CHROMED PLASTIC GRILLE		
65X-003	CHROME HOOD MOUNTED AIR INTAKE GRILLE		
644-004	FIBERGLASS HOOD		
690-002	TUNNEL/FIREWALL LINER		
727-1B0	DUAL 25 INCH ROUND STUTTER TONE HOOD MOUNTED AIR HORNS	8	
726-002	DUAL ELECTRIC HORNS		
728-002	DUAL HORN SHIELDS		
575-001	REAR LICENSE PLATE MOUNT END OF FRAME		
312-038	INTEGRAL HEADLIGHT/MARKER ASSEMBLY WITH CHROME BEZEL		
302-047	LED AERODYNAMIC MARKER LIGHTS		

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Data Code	Description	Weight Front	Weight Rear
311-019	HEADLIGHTS ON WITH WIPERS, WITH DAYTIME RUNNING LIGHTS		
294-046	OMIT STOP/TAIL/BACKUP LIGHTS AND PROVIDE WIRING WITH SEPARATE STOP/TURN WIRES TO 4 FEET BEYOND END OF FRAME		-5
300-015	STANDARD FRONT TURN SIGNAL LAMPS		
744-1BC	DUAL WEST COAST BRIGHT FINISH HEATED MIRRORS WITH LH AND RH REMOTE		
797-001	DOOR MOUNTED MIRRORS		
796-001	102 INCH EQUIPMENT WIDTH		
743-204	LH AND RH 8 INCH BRIGHT FINISH CONVEX MIRRORS MOUNTED UNDER PRIMARY MIRRORS		
74A-001	RH DOWN VIEW MIRROR		
729-001	STANDARD SIDE/REAR REFLECTORS		
677-016	DUAL LEVEL CAB ENTRY STEPS ON BOTH SIDES		
764-010	COMPOSITE EXTERIOR SUN VISOR	10	
768-998	NO REAR WINDOW	-20	
661-004	TINTED DOOR GLASS LH AND RH WITH TINTED OPERATING WING WINDOWS		
654-011	RH AND LH ELECTRIC POWERED WINDOWS	4	
663-013	1-PIECE SOLAR GREEN GLASS WINDSHIELD		
659-019	2 GALLON WINDSHIELD WASHER RESERVOIR WITHOUT FLUID LEVEL INDICATOR, FRAME MOUNTED		

Cab Interior

055-017	PROFESSIONAL TRIM PACKAGE
707-105	MIST AND CARBON CLOTH INTERIOR "PROFESSIONAL"
70K-016	CARBON WITH BASE BLACK ACCENT
706-013	MOLDED PLASTIC DOOR PANEL
708-013	MOLDED PLASTIC DOOR PANEL
772-006	BLACK MATS WITH SINGLE INSULATION
785-034	ASH CUP AND (1)LIGHTER, (1)12V POWER OUTLET, (1)DASH MTD DUAL USB-C OUTLET
691-001	FORWARD ROOF MOUNTED CONSOLE
693-019	LH AND RH DOOR STORAGE POCKETS INTEGRATED INTO MOLDED DOOR PANELS
738-021	DIGITAL ALARM CLOCK IN DRIVER DISPLAY
742-007	(2) CUP HOLDERS LH AND RH DASH

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Data Code	Description	Weight Front	Weight Rear
680-029	M2/SD DASH		
700-002	HEATER, DEFROSTER AND AIR CONDITIONER		
701-001	STANDARD HVAC DUCTING		
703-005	MAIN HVAC CONTROLS WITH RECIRCULATION SWITCH		
689-111	PREP KIT FOR CUSTOMER INSTALLED AUXILIARY HEATER, PLUMBING FROM ENGINE TO BACK OF CAB WITH SHUTOFF VALVES ON LH	25	
170-015	STANDARD HEATER PLUMBING		
130-043	(1) VALEO HEAVY DUTY AND (1) SANDEN COMPACT REFRIGERANT COMPRESSORS	20	
702-002	BINARY CONTROL, R-134A		
739-034	PREMIUM INSULATION		
285-013	SOLID-STATE CIRCUIT PROTECTION AND FUSES		
280-007	12V NEGATIVE GROUND ELECTRICAL SYSTEM		
324-1B3	STANDARD LED CAB LIGHTING		
787-004	REMOTE KEYLESS ENTRY AND 2 TRANSMITTERS	2	
657-001	DOOR LOCKS AND IGNITION SWITCH KEYED THE SAME		
78G-002	KEY QUANTITY OF 2		
655-005	LH AND RH ELECTRIC DOOR LOCKS		
756-1E7	SEATS INC 911 UNIVERSAL SERIES HIGH BACK AIR SUSPENSION DRIVER SEAT WITH NFPA 1901-2009/2016 COMPLIANT SEAT SENSOR	50	
760-1E7	SEATS INC 911 UNIVERSAL SERIES HIGH BACK AIR SUSPENSION PASSENGER SEAT WITH NFPA 1901-2009/2016 COMPLIANT SEAT SENSOR	40	15
759-005	DUAL DRIVER AND PASSENGER SEAT ARMRESTS	8	
711-004	LH AND RH INTEGRAL DOOR PANEL ARMRESTS		
758-036	VINYL WITH VINYL INSERT DRIVER SEAT		
761-036	VINYL WITH VINYL INSERT PASSENGER SEAT		
763-105	NFPA 1901-2009 HIGH VISIBILITY ORANGE SEAT BELTS		
532-002	ADJUSTABLE TILT AND TELESCOPING STEERING COLUMN	10	
540-044	4-SPOKE 18 INCH (450MM) BLACK STEERING WHEEL WITH SWITCHES		

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Data Code	Description	Weight Front	Weight Rear
765-002	DRIVER AND PASSENGER INTERIOR SUN VISORS		

Instruments & Controls

81B-003	DIGITAL PANEL LAMP DIMMER SWITCH IN DRIVER DISPLAY
732-998	NO INSTRUMENT PANEL-DRIVER
734-024	INTEGRATED UPPER & LOWER STORAGE PANELS
87L-001	ENGINE REMOTE INTERFACE WITH PARK BRAKE INTERLOCK
870-001	BLACK GAUGE BEZELS
486-001	LOW AIR PRESSURE INDICATOR LIGHT AND AUDIBLE ALARM
840-001	DUAL NEEDLE PRIMARY AND SECONDARY AIR PRESSURE GAUGE
198-035	ELECTRONIC AIR RESTRICTION INDICATOR DISPLAYED IN DRIVER DISPLAY
149-015	ELECTRONIC CRUISE CONTROL WITH CONTROLS ON STEERING WHEEL SPOKES
156-007	KEY OPERATED IGNITION SWITCH AND INTEGRAL START POSITION; 4 POSITION OFF/RUN/START/ACCESSORY
811-044	PREMIUM INSTRUMENT CLUSTER WITH 5.0 INCH TFT COLOR DISPLAY
160-038	HEAVY DUTY ONBOARD DIAGNOSTICS INTERFACE CONNECTOR LOCATED BELOW LH DASH
844-001	2 INCH ELECTRIC FUEL GAUGE
148-073	ENGINE REMOTE INTERFACE FOR REMOTE THROTTLE
48H-004	QUICKFIT POWERTRAIN INTERFACE CONNECTOR UNDER CAB WITH BLUNTCUTS
48C-002	QUICKFIT PROGRAMMABLE INTERFACE CONNECTOR(S) BETWEEN SEATS WITH BLUNTCUTS
163-014	ENGINE REMOTE INTERFACE CONNECTOR AT POWERTRAIN INTERFACE CONNECTOR
856-001	ELECTRICAL ENGINE COOLANT TEMPERATURE GAUGE
864-001	2 INCH TRANSMISSION OIL TEMPERATURE GAUGE
867-004	ELECTRONIC OUTSIDE TEMPERATURE SENSOR DISPLAY IN DRIVER MESSAGE CENTER

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Data Code	Description	Weight Front	Weight Rear
830-017	ENGINE AND TRIP HOUR METERS INTEGRAL WITHIN DRIVER DISPLAY		
372-123	PTO CONTROLS FOR ENHANCED VEHICLE ELECTRIC/ELECTRONIC ARCHITECTURE		
852-002	ELECTRIC ENGINE OIL PRESSURE GAUGE		
679-024	LEFTHAND/CENTER/RIGHTHAND OVERHEAD INSTRUMENT PANEL BLANK		
746-135	AM/FM/WB WORLD TUNER RADIO WITH SIRIUSXM, BLUETOOTH, IPOD INTERFACE, USB AND AUXILIARY INPUTS, J1939	10	
747-001	DASH MOUNTED RADIO		
750-002	(2) RADIO SPEAKERS IN CAB		
753-001	AM/FM ANTENNA MOUNTED ON FORWARD LH ROOF		
78C-003	INTEROPERABLE SDAR ANTENNA		
74D-006	STANDARD RADIO WIRING WITH STEERING WHEEL CONTROLS		
810-027	ELECTRONIC MPH SPEEDOMETER WITH SECONDARY KPH SCALE, WITHOUT ODOMETER		
817-001	STANDARD VEHICLE SPEED SENSOR		
812-001	ELECTRONIC 3000 RPM TACHOMETER		
813-1C8	DETROIT CONNECT PLATFORM HARDWARE		
6TS-005	TMC RP1226 ACCESSORY CONNECTOR LOCATED BEHIND PASSENGER SIDE REMOVEABLE DASH PANEL		
162-002	IGNITION SWITCH CONTROLLED ENGINE STOP		
264-028	(2) LH AND RH FOOT SWITCHES WITH DASH SWITCH FOR HORN BUTTON TO CONTROL AIR HORN, DEFAULT TO ELECTRIC <85 PSI		
836-015	DIGITAL VOLTAGE DISPLAY INTEGRAL WITH DRIVER DISPLAY		
660-008	SINGLE ELECTRIC WINDSHIELD WIPER MOTOR WITH DELAY		
304-030	ROTARY HEADLAMP SWITCH, MARKER LIGHTS/HEADLIGHTS SWITCH WITH PULL OUT FOR OPTIONAL FOG/ROAD LAMPS		
27D-004	ALTERNATING FLASHING HEADLAMP SYSTEM WITH BODY BUILDER CONTROLLED ENGAGEMENT		
882-009	ONE VALVE PARKING BRAKE SYSTEM WITH WARNING INDICATOR		

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Data Code	Description	Weight Front	Weight Rear
299-020	SELF CANCELING TURN SIGNAL SWITCH WITH DIMMER, HEADLAMP FLASH, WASH/WIPE/INTERMITTENT		
298-046	INTEGRAL ELECTRONIC TURN SIGNAL FLASHER WITH 40 AMP (20 AMP PER SIDE) TRAILER LAMP CAPACITY		

Design

065-376	PAINT: FTL EMERGENCY-7
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Color

980-5A1	CAB COLOR A: L0001EY BLACK ELITE EY-TBD
981-6D7	CAB COLOR B: L4664EY RED PIERCE #90 ELITE EY-TBD
986-020	BLACK, HIGH SOLIDS POLYURETHANE CHASSIS PAINT
976-995	SUNVISOR PAINTED SAME AS CAB COLOR A
963-003	STANDARD E COAT/UNDERCOATING

Certification / Compliance

996-001	U.S. FMVSS CERTIFICATION, EXCEPT SALES CABS AND GLIDER KITS
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Secondary Factory Options

998-033	CORPORATE PDI CENTER IN-SERVICE AND OPTION INSTALLATION/MODIFICATION
99B-014	SHIP TO FONTAINE (LAREDO, TX) PRIOR TO DELIVERY LIQUID SPRING INSTALLATION PERFORMED AT FONTAINE MODIFICATION IN CHARLOTTE NC. LIQUID SPRING IS NOT A FREIGHTLINER OR DEALER INSTALLED OPTION AND IS NOT COVERED BY FREIGHTLINER WARRANTY, ANY LIQUID SPRING SERVICE NEEDS TO BE PROVIDED BY LIQUID SPRING AND/OR THEIR DEALERS, CUSTOMER MUST ASSUME RESPONSIBILITY FOR ANY CHARGES. ANY ADJUSTMENTS OR CHASSIS DIAGNOSTICS RELATED TO THE REMOVAL OF THE FACTORY SUSPENSION AND/OR HANDLING CHARACTERISTICS ARE NOT COVERED UNDER THE FREIGHTLINER WARRANTY.

TOTAL VEHICLE SUMMARY

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Weight Summary

	Weight Front	Weight Rear	Total Weight
Factory Weight ⁺	6057 lbs	3538 lbs	9595 lbs
Total Weight ⁺	6057 lbs	3538 lbs	9595 lbs

Extended Warranty

WBB-330	TC3: MD MODERATE 5 YEARS/100,000 MILES / 161,000 KM EXTENDED TRUCK COVERAGE. FEX APPLIES
WAG-074	TOWING: TOWING: 1 YEAR/UNLIMITED MILES/KM EXTENDED TOWING COVERAGE \$750 CAP FEX APPLIES

(+) Weights shown are estimates only.

If weight is critical, contact Customer Application Engineering.

(***) All cost increases for major components (Engines, Transmissions, Axles, Front and Rear Tires) and government mandated requirements, tariffs, and raw material surcharges will be passed through and added to factory invoices.



EXHIBIT B

WARRANTY



Emergency Vehicle Limited Warranty

TYPE I & III MODULARS

Subject to limitations, provisions and conditions set forth in this Warranty, Osage Industries, Inc. does hereby warrant to each Original Purchaser Only that each new vehicle conversion is free from defects and workmanship and materials used in the construction of a production model emergency vehicle for a period as follows:

A. PRODUCT CONVERSION WARRANTY

For **THREE 3 years or 36,000 miles**, whichever comes first, from the date of the original purchase. Osage Industries, Inc. will repair or replace, at no cost to purchaser, only those components manufactured by Osage Industries, Inc. for use in a production vehicle and excludes components from other manufacturers used in such conversions; i.e. sirens, inverters, lightbars, oxygen equipment, auto eject, siren drivers and chassis, etc. Individual warranties are covered by those manufacturers included in the Owner's Manual as supplied with the vehicle and shall apply as set forth by said manufacturer. Osage will only reimburse labor up to (3) years on those components with more than a (3) year warranty.

B. ELECTRICAL WARRANTY

For **SIX (6) years or 72,000 miles**, whichever comes first, from the date of the original purchase, Osage Industries, Inc. will cover the cost of labor and material, in the repair or replacement of the electrical systems furnished and installed by Osage Industries, Inc. This warranty shall include switch panels, electrical harnesses (and the installation), printed circuit boards and general design concept used by Osage Industries, Inc. at the time of manufacture. This warranty shall not apply to any electrical equipment furnished and warranted by other manufacturers. All other components are excluded from the coverage of this limited electrical warranty. **Extended Warranty if Purchased:** For up to **Seven 7 years or 100,000 miles** on electrical stated above.

C. ALUMINUM MODULE BODY AND INTERIOR ALUMINUM CABINET STRUCTURE

Lifetime warranted to the original purchaser, on the original chassis. This warranty can be transferred onto a new chassis, providing the remount is performed by Osage. At that time, Osage will thoroughly inspect and repair, if needed. Door Hardware, Cabinet Finish and Latches are warranted for a period of **Three (3) years or 36,000 miles**, whichever comes first from date of original purchase for defects under normal use; this does not include adjustments.

D. PAINT WARRANTY 5 YEARS OR 100,000 MILES

Complete, NON-PRO RATED warranty covers paint finish, corrosion and blistering of the ambulance body. Warranty covers the cost of parts and labor. Unless installed by Osage, lettering and graphics replacement due to paint failure will not be covered. Warranty is dependent on agreement by both parties (purchaser and seller) that failure is due to a manufacturing defect.

E. GRAPHICS WARRANTY 3 YEARS OR 36,000 MILES

Osage warrants its graphics and lettering package to be free from defects in material and workmanship for **three (3) years or 36,000 miles**. Warranty covers cost of parts and labor. Osage will not be liable for more than the amount of the purchase price of the graphics package.

F. BLACK OUT ITEMS - (PARTS SPRAYED WITH SCORPION LINER) 1 year or 12,000 miles

Osage warrants blackout items, for **one 1 year or 12,000 miles**, whichever comes first, against adhesion failure of the scorpion liner to the item sprayed. This excludes fading, chipping, rub marks and scratches.

The above warranties are conditioned upon normal use and reasonable maintenance and do not apply to any components, which have been subject to abuse, accident, alteration, vandalism, and improper or careless use. Any modification of any description made to any components on the conversion, without written approval by Osage Industries, Inc. shall void the warranty of said system and components parts.

Prompt written notice of all defects or claims against Osage shall be forwarded to Osage Industries, Inc., P.O. Box 718, Linn, Missouri (MO) 65051, or by calling at 800-822-3634. No repairs or additions shall be performed without prior approval from Osage Industries, Inc. Osage Industries, Inc. reserves the right to reject unauthorized claims and its decision in these matters shall be final.

If warranty repairs are necessary, all work must be performed by Osage Industries, Inc. or repair center authorized by Osage Industries, Inc. It is the responsibility of the purchaser to transport vehicle to and from Osage Industries, Inc., Linn, Missouri (MO), or repair center authorized by Osage Industries, Inc. for warranty repairs. Osage is not responsible for any loss or damage that may occur during said transportation.

Any expressed warranty not provided herein and any remedy for breach of contract which might arise by implication or operation of law, is hereby excluded and disclaimed. The implied warranties of merchantability and fitness for any particular purpose are expressly limited to the terms stated above. Some states do not allow limitations on how long an implied warranty lasts. Therefore, the above limitations may not apply to you. Osage is not responsible for any loss or damage that may occur during said transportation.

Under no circumstances shall Osage Industries, Inc. be liable to purchaser or any other person for any special or consequential damages, whether arising out of breach of warranty, breach of contract, or otherwise. Some states do not allow the exclusion or limitation of incidental or consequential damages. Therefore, the above limitations or exclusions may not apply to you.

This Warranty gives you specific legal rights, and you may have other rights, which vary, from state to state.

EXHIBIT C

PURCHASING TERMS AND CONDITIONS

PURCHASING TERMS AND CONDITIONS

These Purchasing Terms and Conditions, together with the Equipment Proposal and all attachments (collectively, the “Agreement”) are entered into by and between Ten-8 Fire & Safety, LLC, a Florida company (“Company”) and Customer (as defined in Ten-8 Fire & Safety LLC’s Equipment Proposal document) and is effective as of the date specified in Section 3 of these Purchasing Terms and Conditions. Both Company and Customer may be referred throughout this document individually as a “party” or collectively as the “parties.”

1. Definitions.

- a. **“Acceptance”** has the same meaning set forth in Company’s Equipment Proposal.
- b. **“Company’s Equipment Proposal”** means the Equipment Proposal provided by Company and prepared in response to Customer’s request for proposal for a fire apparatus, associated equipment or an ambulance.
- c. **“Cooperative Purchasing Contract”** means an Agreement between Company and a public authority, including without limitation, a department, division, agency of a municipal, county or state government (“Public Authority”), that adopts or participates in an existing agreement between Company and another non-party customer (including, but not limited to such non-party customer’s equipment proposal, its applicable exhibits, attachments and purchasing terms and conditions), often referred to as a “piggyback arrangement,” which is expressly agreed to, in writing, by Company. Company has sole discretion to determine whether it will agree to such a Cooperative Purchasing Contract.
- d. **“Delivery”** means when Company delivers physical possession of the Product to Customer.
- e. **“Manufacturer”** means the Manufacturer of any Product.
- f. **“Prepayment Discount”** means the prepayment discounts, if any, specified in Company’s Equipment Proposal.
- g. **“Product”** means the fire apparatus and any associated equipment, or ambulance manufactured or furnished for Customer by Company pursuant to the Specifications.
- h. **“Purchase Price”** means the Total price set forth in the Quotation, adjusted for the final net price for the chassis charged by the original equipment manufacturer set forth in the final invoice submitted to the Company by the manufacturer.
- i. **“Purchasing Terms and Conditions”** means these Purchasing Terms and Conditions; however, if the Company’s Equipment Proposal or the Customer’s related Purchase Order states that it is governed by a Cooperative Purchasing Agreement, “Purchasing Terms and Conditions” shall mean those terms and conditions set forth in the applicable Cooperative Purchasing Agreement.
- j. **“Specifications”** means the general specifications, technical specifications, training, and testing requirements for the Product contained in Company’s Equipment Proposal and its Exhibit A (Proposal Option List or for ambulance sales, the Quotation, or Order Form, as applicable), prepared in response to Customer’s request for such a proposal.

2. Purpose. This Agreement sets forth the terms and conditions of Company’s sale of the Product to Customer.

3. Term of Agreement. This Agreement will become effective on the date of Acceptance as defined in Company’s Equipment Proposal (“Effective Date”) and, unless earlier terminated pursuant to the terms of this Agreement, it will terminate upon Delivery and payment in full of the Purchase Price.

4. Purchase and Payment. Customer agrees to pay Company the Purchase Price for the Product(s). The Purchase Price is in U.S. dollars. Where Customer opts for a Prepayment Discount that specifies that Customer will tender one or more prepayments to Company, Customer must provide each prepayment within the time frame specified in the Equipment Proposal in order to receive the Prepayment Discount for that prepayment installment. To the extent permitted by applicable law, Company may in its sole discretion charge a convenience fee if Customer elects to pay the Purchase Price by means of a credit card.

5. Representations and Warranties. Customer hereby represents and warrants to Company that the purchase of the Product(s) has been approved by Customer in accordance with applicable general laws and, as applicable, Customer’s charter, ordinances and other governing documents, and funding for the purchase has been duly budgeted and appropriated.

6. Cancellation/Termination.

- a. Fire Equipment and Apparatus Sales. In the event this Agreement is cancelled or terminated by Customer before completion, Company may charge Customer a cancellation fee. The following charge schedule is based on costs incurred by Manufacturer and Company for the Product, which may be applied and charged to Customer: (a) 12% of the Purchase Price after the order for the Product(s) is accepted and entered into Manufacturer's system by Company; (b) 22% of the Purchase Price after completion of approval drawings by Customer, and; (c) 32% of the Purchase Price upon any material requisition made by the Manufacturer for the Product. The cancellation fee will increase in excess of (c) in this Section 6, accordingly, as additional costs are incurred by Manufacturer and Company as the order progresses through engineering and into the manufacturing process.
- b. Ambulance Sales. This Section 6 for Cancellation/Termination does not apply to Ambulance Sales. An order for an ambulance cannot be cancelled or terminated once Company receives and processes Customer's Acceptance of Company's Equipment Proposal.

7. Delivery. The Product is scheduled to be delivered as specified in the Delivery Timing section of the Equipment Proposal ("Delivery Timing"), which will be F.O.B. Company's facility. The Delivery Timing is an estimate, and Company is not bound to such date unless it otherwise agrees in writing. Company is not responsible for Delivery delays caused by or as the result of actions, omissions or conduct of the Manufacturer, its employees, affiliates, suppliers, contractors, and carriers. All right, title and interest in and to the Product, and risk of loss, shall pass to Customer upon Delivery of the Product(s) to Customer.

8. Standard Warranty. The manufacturer warranties applicable to this Agreement, if any, are attached to Company's Equipment Proposal as Exhibit A and are incorporated herein as part of the Agreement.

- a. Disclaimer. EXCEPT AS OTHERWISE SET FORTH IN THIS AGREEMENT, COMPANY, INCLUDING ITS PARENT COMPANY, AFFILIATES, SUBSIDIARIES, AND THEIR RESPECTIVE OFFICERS, DIRECTORS, EMPLOYEES, SHAREHOLDERS, AGENTS OR REPRESENTATIVES DO NOT MAKE ANY REPRESENTATIONS OR WARRANTIES, EXPRESS OR IMPLIED, WITH RESPECT TO THE PRODUCTS PROVIDED UNDER THIS AGREEMENT, WHETHER ORAL OR WRITTEN, EXPRESS, IMPLIED OR STATUTORY. WITHOUT LIMITING THE FOREGOING DISCLAIMER, ANY IMPLIED WARRANTY OR CONDITION OF MERCHANTABILITY, IMPLIED WARRANTY AGAINST INFRINGEMENT, AND IMPLIED WARRANTY OR CONDITION OF FITNESS FOR A PARTICULAR PURPOSE ARE EXPRESSLY EXCLUDED AND DISCLAIMED. STATEMENTS MADE BY SALES REPRESENTATIVES OR IN PROMOTIONAL MATERIALS DO NOT CONSTITUTE WARRANTIES.

9. Limitation of Liability. COMPANY WILL NOT BE LIABLE FOR ANY INCIDENTAL, CONSEQUENTIAL, INDIRECT, ECONOMIC, PUNITIVE, SPECIAL OR EXEMPLARY DAMAGES ARISING FROM OR IN ANY WAY CONNECTED WITH THIS AGREEMENT WITHOUT REGARD TO THE NATURE OF THE CLAIM OR THE UNDERLYING THEORY OR CAUSE OF ACTION (WHETHER IN CONTRACT, TORT, STRICT LIABILITY, EQUITY OR ANY OTHER THEORY OF LAW) ON WHICH SUCH DAMAGES ARE BASED. COMPANY'S LIMIT OF LIABILITY UNDER THIS AGREEMENT SHALL BE CAPPED AT THE TOTAL AMOUNT OF THE MONIES PAID BY CUSTOMER TO COMPANY UNDER THIS AGREEMENT.

10. Force Majeure. Company shall not be responsible nor deemed to be in default on account of delays in performance due to causes which are beyond Company's control or which make Company's performance impracticable, including but not limited to wars, insurrections, strikes, riots, fires, storms, floods, other acts of nature, explosions, earthquakes, accidents, transportation or delivery delays or losses outside of Company's control, any act of government, inability or delay of Company or manufacture in obtaining necessary labor or adequate or suitable manufacturing components at reasonable prices, allocation regulations or orders affecting materials, equipment, facilities or completed products, failure to obtain any required license or certificates, acts of God or the public enemy, terrorism, epidemics, quarantine restrictions, failure of vendors to perform their contracts or labor troubles of Company or a manufacturer causing cessation, slowdown, or interruption of work.

11. Customer's Obligations. Customer shall provide its timely and best efforts to cooperate with Company and Manufacturer during the manufacturing process to create the Product. Reasonable and timely cooperation includes, without limitation, Customer's providing timely information in response to a request from Manufacturer or Company and Customer's participation in traveling to Manufacturer's facility for inspections and approval of the Product.
12. Default. The occurrence of one or more of the following shall constitute a default under this Agreement: (a) Customer's failure to pay any amounts due under this Agreement or Customer's failure to perform any of its obligations under this Agreement; (b) Company's failure to perform any of its obligations under this Agreement; (c) either party becoming insolvent or becoming subject to bankruptcy or insolvency proceedings; (d) any representation made by either party to induce the other to enter into this Agreement, which is false in any material respect; (e) an action by Customer to dissolve, merge, consolidate or transfer a substantial portion of its property to another entity; or (f) a default or breach by Customer under any other contract or agreement with Company.
13. Manufacturer's Statement of Origin. Company shall retain possession of the manufacturer's statement of origin ("MSO") for the Product until the entire Purchase Price has been paid. If more than one Product is covered by this Agreement, Company shall retain the MSO for each individual Product until the Purchase Price for that Product has been paid in full.
14. Arbitration. Any controversy or claim arising out of or relating to this Agreement, or the breach thereof, shall be settled by arbitration administered by the American Arbitration Association in accordance with its Commercial Arbitration Rules, and judgment on the award rendered by the arbitrator(s) may be entered in any court having jurisdiction thereof. The Arbitration shall take place in Bradenton, Florida.
15. Miscellaneous. The relationship of the parties established under this Agreement is that of independent contractors and neither party is a partner, employee, agent, or joint venture of or with the other. Neither party may assign its rights and obligations under this Agreement without the prior written approval of the other party. This Agreement and all transactions between Ten-8 Fire & Safety, LLC will be governed by and construed in accordance with the laws of the State of Florida. The delivery of signatures to this Agreement may be via facsimile transmission or other electronic means and shall be binding as original signatures. This Agreement shall constitute the entire agreement and supersede any prior agreement between the parties concerning the subject matter of this Agreement. This Agreement may only be modified by an amendment, in writing, signed by duly authorized representatives of both parties with authority to sign such amendments to this Agreement. In the event of a conflict between the Ten-8 Proposal and these Terms and Conditions, the Ten-8 Proposal shall control except in the case of a Cooperative Purchasing Contract as set forth in Section 1(c) and (h) of these Purchasing Terms and Conditions. If any term of this Agreement is determined to be invalid or unenforceable by a competent legal authority, such term will be either reformed or deleted, as the case may be, but only to the extent necessary to comply with the applicable law, regulation, order or rule, and the remaining provisions of the Agreement will remain in full force and effect.

	A	B	C	D	E	F	G
1	INCIDENT NUMBER	INCIDENT TYPE DESCRIPTION	BEAT N	INCIDENT T	AGENCY NAME	ALL DISPOSITION DESCRIPTIONS	OFFICER ID1
2	FPK23100800001723	MENTAL ILLNESS	27B	S20	PEMBROKE PARK FR	NO TRANSPORT REQUIRED	R27
3	FPK23100900001736	MENTAL ILLNESS	27A	S20	PEMBROKE PARK FR	TRANSPORTED BY FIRE RESCUE	R27
4	FPK23102100001802	MENTAL ILLNESS	27B	S20	PEMBROKE PARK FR	CLEAR	R227
5	FPK23102200001805	COMMERCIAL STRUCTURE FIRE	27B	S25CF	PEMBROKE PARK FR	DUPLICATE CALL	R27
6	FPK23100800001724	CONFINED SPACE/STRUCTURE COLLAPSE	27A	S25CSC	PEMBROKE PARK FR	CLEAR	R27
7	FPK23101300001766	GAS LEAK/GAS ODOR	27B	S25GL	PEMBROKE PARK FR	CLEAR	R27
8	FPK23101600001781	HIGH HAZARD STRUCTURE FIRE	27A	S25HH	PEMBROKE PARK FR	CLEAR	R27
9	FPK23102200001804	OUTSIDE FIRE	27B	S25OF	PEMBROKE PARK FR	DUPLICATE CALL	
10	FPK23100500001710	RESIDENTIAL FIRE	27A	S25RS	PEMBROKE PARK FR	CLEAR, CLEAR, CLEAR	R27
11	FPK23100300001702	VEHICLE FIRE	27Y2	S25VF	PEMBROKE PARK FR	UNFOUNDED, UNFOUNDED	E27
12	FPK23103100001863	ASSAULT	27B	S31IJ	PEMBROKE PARK FR	NO TRANSPORT REQUIRED	R27
13	FPK23102900001848	ASSAULT	27B	S31IJ	PEMBROKE PARK FR	CANCELED BY DLE	R227
14	FPK23102300001811	STABBING	27B	S34	PEMBROKE PARK FR	NO TRANSPORT REQUIRED, NO TRANSPORT REQUIRED	R27

	A	B	C	D	E	F	G
15	FPK23102900001849	FIGHT	27B	S36IJ	PEMBROKE PARK FR	NO TRANSPORT REQUIRED, CANCELED BY DLE	R227
16	FPK23101100001750	DOMESTIC DISTURBANCE	27A	S38IJ	PEMBROKE PARK FR	PATIENT REFUSED AMA	R27
17	FPK23102500001825	DOMESTIC DISTURBANCE	27B	S38IJ	PEMBROKE PARK FR	NO TRANSPORT REQUIRED, CANCELED BY CALLER	R27
18	FPK23103100001862	DOMESTIC DISTURBANCE	27B	S38IJ	PEMBROKE PARK FR	NO TRANSPORT REQUIRED	R227
19	FPK23100800001729	HIT & RUN ON HIGHWAY	27Y1	S3H	PEMBROKE PARK FR	DUPLICATE CALL	
20	FPK23101500001771	HIT & RUN ON HIGHWAY	27Y1	S3H	PEMBROKE PARK FR	CLEAR	R27
21	FPK23102600001829	HIT & RUN ON HIGHWAY	27Y1	S3H	PEMBROKE PARK FR	CLEAR	R7
22	FPK23100300001699	FIRE ALARM - COMMERCIAL STRUCTURE	27B	S49CF	PEMBROKE PARK FR	CLEAR	E32
23	FPK23100300001700	FIRE ALARM - COMMERCIAL STRUCTURE	27B	S49CF	PEMBROKE PARK FR	CLEAR	I27
24	FPK23100800001720	FIRE ALARM - COMMERCIAL STRUCTURE	27A	S49CF	PEMBROKE PARK FR	CLEAR	E27
25	FPK23101100001741	FIRE ALARM - COMMERCIAL STRUCTURE	27A	S49CF	PEMBROKE PARK FR	CLEAR	E27
26	FPK23101200001755	FIRE ALARM - COMMERCIAL STRUCTURE	27A	S49CF	PEMBROKE PARK FR	CLEAR	E27
27	FPK23101300001762	FIRE ALARM - COMMERCIAL STRUCTURE	27B	S49CF	PEMBROKE PARK FR	CANCELED ON SCENE	E27
28	FPK23101600001774	FIRE ALARM - COMMERCIAL STRUCTURE	27A	S49CF	PEMBROKE PARK FR	CLEAR	E27
29	FPK23101600001776	FIRE ALARM - COMMERCIAL STRUCTURE	27B	S49CF	PEMBROKE PARK FR	CANCELED BY FIRE DEPT	
30	FPK23101600001777	FIRE ALARM - COMMERCIAL STRUCTURE	27B	S49CF	PEMBROKE PARK FR	CANCELED BY FIRE DEPT	
31	FPK23101700001782	FIRE ALARM - COMMERCIAL STRUCTURE	27B	S49CF	PEMBROKE PARK FR	CLEAR	E27

	A	B	C	D	E	F	G
32	FPK23101700001783	FIRE ALARM - COMMERCIAL STRUCTURE	27B	S49CF	PEMBROKE PARK FR	CANCELED BY FIRE DEPT	
33	FPK23102400001821	FIRE ALARM - COMMERCIAL STRUCTURE	27A	S49CF	PEMBROKE PARK FR	CLEAR	E27
34	FPK23102600001831	FIRE ALARM - COMMERCIAL STRUCTURE	27B	S49CF	PEMBROKE PARK FR	CLEAR	E27
35	FPK23103100001858	FIRE ALARM - COMMERCIAL STRUCTURE	27A	S49CF	PEMBROKE PARK FR	CLEAR	E27
36	FPK23103100001861	FIRE ALARM - COMMERCIAL STRUCTURE	27B	S49CF	PEMBROKE PARK FR	CLEAR	E27
37	FPK23103100001864	FIRE ALARM - COMMERCIAL STRUCTURE	27A	S49CF	PEMBROKE PARK FR	CLEAR	E27
38	FPK23100300001697	FIRE ALARM	27B	S49F	PEMBROKE PARK FR	CANCELED BY FIRE DEPT	
39	FPK23102800001838	FIRE ALARM	27B	S49F	PEMBROKE PARK FR	CLEAR	E27
40	FPK23101900001792	MEDICAL ALARM	27B	S49M	PEMBROKE PARK FR	NO TRANSPORT REQUIRED	R27
41	FPK23102600001830	MEDICAL ALARM	27B	S49M	PEMBROKE PARK FR	CANCELED BY CALLER	R90
42	FPK23100100001689	FIRE ALARM - MULTI-FAMILY	27A	S49MF	PEMBROKE PARK FR	CLEAR	E27
43	FPK23101400001768	FIRE ALARM - MULTI-FAMILY	27A	S49MF	PEMBROKE PARK FR	CLEAR	E27
44	FPK23100400001706	ACCIDENT HIGHWAY	27Y1	S4H	PEMBROKE PARK FR	TRANSPORTED BY FIRE RESCUE	R27
45	FPK23100300001701	ACCIDENT HIGHWAY	27Y1	S4H	PEMBROKE PARK FR	TRANSPORTED BY FIRE RESCUE	R27
46	FPK23100700001715	ACCIDENT HIGHWAY	27Y2	S4H	PEMBROKE PARK FR	CANCELED BY FIRE DEPT, CLEAR, DUPLICATE CALL	R27

	A	B	C	D	E	F	G
47	FPK23100800001728	ACCIDENT HIGHWAY	27Y1	S4H	PEMBROKE PARK FR	CLEAR, NO TRANSPORT REQUIRED, PATIENT REFUSED AMA, PATIENT REFUSED AMA	R227
48	FPK23100700001714	ACCIDENT HIGHWAY	27Y2	S4H	PEMBROKE PARK FR	CLEAR, PATIENT REFUSED AMA, CLEAR	R27
49	FPK23101100001746	ACCIDENT HIGHWAY	27Y2	S4H	PEMBROKE PARK FR	UNFOUNDED	R227
50	FPK23101100001747	ACCIDENT HIGHWAY	27Y1	S4H	PEMBROKE PARK FR	NO TRANSPORT REQUIRED, CLEAR	R27
51	FPK23101100001748	ACCIDENT HIGHWAY	27Y1	S4H	PEMBROKE PARK FR	DUPLICATE CALL	
52	FPK23101300001764	ACCIDENT HIGHWAY	27Y1	S4H	PEMBROKE PARK FR	CLEAR	R27
53	FPK23101300001765	ACCIDENT HIGHWAY	27Y1	S4H	PEMBROKE PARK FR	CLEAR	R27
54	FPK23101300001767	ACCIDENT HIGHWAY	27Y2	S4H	PEMBROKE PARK FR	NO TRANSPORT REQUIRED, NO TRANSPORT REQUIRED	R27
55	FPK23101700001784	ACCIDENT HIGHWAY	27Y1	S4H	PEMBROKE PARK FR	TRANSPORTED BY FIRE RESCUE	R27
56	FPK23101500001773	ACCIDENT HIGHWAY	27Y1	S4H	PEMBROKE PARK FR	PATIENT REFUSED AMA, PATIENT REFUSED AMA	

	A	B	C	D	E	F	G
57	FPK23102100001798	ACCIDENT HIGHWAY	27Y2	S4H	PEMBROKE PARK FR	NO TRANSPORT REQUIRED	R27
58	FPK23101900001791	ACCIDENT HIGHWAY	27Y2	S4H	PEMBROKE PARK FR	PATIENT REFUSED AMA	R27
59	FPK23102400001822	ACCIDENT HIGHWAY	27Y1	S4H	PEMBROKE PARK FR	CLEAR	R17
60	FPK23102700001834	ACCIDENT HIGHWAY	27Y2	S4H	PEMBROKE PARK FR	NO TRANSPORT REQUIRED	R27
61	FPK23102700001836	ACCIDENT HIGHWAY	27Y1	S4H	PEMBROKE PARK FR	CLEAR, NO TRANSPORT REQUIRED	R227
62	FPK23102700001837	ACCIDENT HIGHWAY	27Y1	S4H	PEMBROKE PARK FR	DUPLICATE CALL	
63	FPK23102800001839	ACCIDENT HIGHWAY	27Y2	S4H	PEMBROKE PARK FR	CLEAR, TRANSPORTED BY FIRE RESCUE	R27
64	FPK23102800001842	ACCIDENT HIGHWAY	27Y1	S4H	PEMBROKE PARK FR	CLEAR, CLEAR	R27
65	FPK23102800001843	ACCIDENT HIGHWAY	27Y1	S4H	PEMBROKE PARK FR	DUPLICATE CALL	
66	FPK23102900001853	ACCIDENT HIGHWAY	27Y1	S4H	PEMBROKE PARK FR	CLEAR	R27
67	FPK23100700001716	ACCIDENT HIGHWAY	27Y2	S4H	PEMBROKE PARK FR	CLEAR, TRANSPORTED BY FIRE RESCUE	BC7
68	FPK23103100001859	ACCIDENT HIGHWAY	27Y2	S4H	PEMBROKE PARK FR	CLEAR, CLEAR	R90
69	FPK23100600001713	ACCIDENT WITH INJURIES	27B	S4I	PEMBROKE PARK FR	NO TRANSPORT REQUIRED, NO TRANSPORT REQUIRED	R27

	A	B	C	D	E	F	G
70	FPK23100900001733	ACCIDENT WITH INJURIES	27B	S4I	PEMBROKE PARK FR	TRANSPORTED BY FIRE RESCUE	R27
71	FPK23102200001803	ACCIDENT WITH INJURIES	27B	S4I	PEMBROKE PARK FR	TRANSPORTED BY FIRE RESCUE	R27
72	FPK23102900001856	ACCIDENT WITH INJURIES	27A	S4I	PEMBROKE PARK FR	TRANSPORTED BY FIRE RESCUE	R27
73	FPK23102300001814	ACCIDENT WITH INJURIES	27Y1	S4I	PEMBROKE PARK FR	CLEAR, TRANSPORTED BY FIRE RESCUE	R27
74	FPK23100800001731	ABDOMINAL PAIN	27A	S67AP	PEMBROKE PARK FR	NO TRANSPORT REQUIRED	R27
75	FPK23101200001752	ABDOMINAL PAIN	27A	S67AP	PEMBROKE PARK FR	TRANSPORTED BY FIRE RESCUE	R227
76	FPK23102800001844	ABDOMINAL PAIN	27A	S67AP	PEMBROKE PARK FR	TRANSPORTED BY FIRE RESCUE	R27
77	FPK23103100001860	ABDOMINAL PAIN	27A	S67AP	PEMBROKE PARK FR	CLEAR	R27
78	FPK23102600001826	ALLERGIC REACTION	27Y1	S67AR	PEMBROKE PARK FR	TRANSPORTED BY FIRE RESCUE	R27
79	FPK23100400001704	CHEST PAINS NON-TRAUMATIC	27B	S67CP	PEMBROKE PARK FR	TRANSPORTED BY FIRE RESCUE	R227
80	FPK23100700001718	CHEST PAINS NON-TRAUMATIC	27A	S67CP	PEMBROKE PARK FR	TRANSPORTED BY FIRE RESCUE	R227

	A	B	C	D	E	F	G
81	FPK23100600001712	CHEST PAINS NON-TRAUMATIC	27A	S67CP	PEMBROKE PARK FR	TRANSPORTED BY FIRE RESCUE	R90
82	FPK23101200001751	CHEST PAINS NON-TRAUMATIC	27B	S67CP	PEMBROKE PARK FR	NO TRANSPORT REQUIRED	R27
83	FPK23101200001756	CHEST PAINS NON-TRAUMATIC	27B	S67CP	PEMBROKE PARK FR	TRANSPORTED BY FIRE RESCUE	R27
84	FPK23101900001789	CHEST PAINS NON-TRAUMATIC	27B	S67CP	PEMBROKE PARK FR	UNFOUNDED	R27
85	FPK23101900001790	CHEST PAINS NON-TRAUMATIC	27B	S67CP	PEMBROKE PARK FR	CLEAR	R27
86	FPK23102000001794	CHEST PAINS NON-TRAUMATIC	27A	S67CP	PEMBROKE PARK FR	CLEAR	R227
87	FPK23101300001760	CHEST PAINS NON-TRAUMATIC	27A	S67CP	PEMBROKE PARK FR	TRANSPORTED BY FIRE RESCUE	R227
88	FPK23101500001772	CARDIAC/RESPIRATORY ARREST	27B	S67CR	PEMBROKE PARK FR	CLEAR, CLEAR	R27
89	FPK23102900001850	CARDIAC/RESPIRATORY ARREST	27B	S67CR	PEMBROKE PARK FR	TRANSPORTED BY FIRE RESCUE	R27
90	FPK23100200001696	DIABETIC	27A	S67DB	PEMBROKE PARK FR	TRANSPORTED BY FIRE RESCUE	R27
91	FPK23100100001687	DIABETIC	27A	S67DB	PEMBROKE PARK FR	TRANSPORTED BY FIRE RESCUE	R227
92	FPK23100100001688	DIABETIC	27B	S67DB	PEMBROKE PARK FR	CLEAR	R27
93	FPK23101100001745	DIABETIC	27B	S67DB	PEMBROKE PARK FR	TRANSPORTED BY FIRE RESCUE	R27
94	FPK23100800001730	DIABETIC	27B	S67DB	PEMBROKE PARK FR	TRANSPORTED BY FIRE RESCUE	R27

	A	B	C	D	E	F	G
95	FPK23101400001770	DIABETIC	27B	S67DB	PEMBROKE PARK FR	DUPLICATE CALL	
96	FPK23100700001717	FALL NO INJURY	27A	S67F	PEMBROKE PARK FR	CLEAR	R27
97	FPK23100800001727	FALL NO INJURY	27A	S67F	PEMBROKE PARK FR	CLEAR	E7
98	FPK23101600001779	FALL NO INJURY	27B	S67F	PEMBROKE PARK FR	CLEAR	E7
99	FPK23101900001788	FALL NO INJURY	27A	S67F	PEMBROKE PARK FR	CLEAR	E27
100	FPK23102200001807	FALL NO INJURY	27A	S67F	PEMBROKE PARK FR	CLEAR	E27
101	FPK23102200001809	FALL NO INJURY	27B	S67F	PEMBROKE PARK FR	CLEAR	E7
102	FPK23102300001812	FALL NO INJURY	27A	S67F	PEMBROKE PARK FR	CLEAR	E27
103	FPK23100100001686	FALL INJURY	27B	S67FI	PEMBROKE PARK FR	CLEAR	R27
104	FPK23100400001707	FALL INJURY	27A	S67FI	PEMBROKE PARK FR	CLEAR	R27
105	FPK23100500001709	FALL INJURY	27B	S67FI	PEMBROKE PARK FR	NO TRANSPORT REQUIRED	R27
106	FPK23100800001721	FALL INJURY	27A	S67FI	PEMBROKE PARK FR	NO TRANSPORT REQUIRED	R27
107	FPK23100800001726	FALL INJURY	27A	S67FI	PEMBROKE PARK FR	DUPLICATE CALL	
108	FPK23100800001725	FALL INJURY	27A	S67FI	PEMBROKE PARK FR	TRANSPORTED BY FIRE RESCUE	R27
109	FPK23101000001740	FALL INJURY	27A	S67FI	PEMBROKE PARK FR	NO TRANSPORT REQUIRED	R27
110	FPK23101800001785	FALL INJURY	27A	S67FI	PEMBROKE PARK FR	NO TRANSPORT REQUIRED, PATIENT REFUSED AMA	R27
111	FPK23101200001753	FALL INJURY	27A	S67FI	PEMBROKE PARK FR	TRANSPORTED BY FIRE RESCUE	R27

	A	B	C	D	E	F	G
112	FPK23102100001797	FALL INJURY	27A	S67FI	PEMBROKE PARK FR	TRANSPORTED BY FIRE RESCUE	R27
113	FPK23102200001808	FALL INJURY	27A	S67FI	PEMBROKE PARK FR	CLEAR	R227
114	FPK23102100001799	FALL INJURY	27B	S67FI	PEMBROKE PARK FR	TRANSPORTED BY FIRE RESCUE	R27
115	FPK23102300001815	FALL INJURY	27A	S67FI	PEMBROKE PARK FR	NO TRANSPORT REQUIRED, PATIENT REFUSED AMA	R227
116	FPK23102300001816	FALL INJURY	27A	S67FI	PEMBROKE PARK FR	CLEAR	R27
117	FPK23102300001819	FALL INJURY	27A	S67FI	PEMBROKE PARK FR	TRANSPORTED BY FIRE RESCUE	R27
118	FPK23102400001823	FALL INJURY	27A	S67FI	PEMBROKE PARK FR	TRANSPORTED BY FIRE RESCUE	R27
119	FPK23101800001787	FALL INJURY	27A	S67FI	PEMBROKE PARK FR	TRANSPORTED BY FIRE RESCUE	R27
120	FPK23102700001833	FALL INJURY	27A	S67FI	PEMBROKE PARK FR	TRANSPORTED BY FIRE RESCUE	R27
121	FPK23102800001845	FALL INJURY	27A	S67FI	PEMBROKE PARK FR	NO TRANSPORT REQUIRED	R27
122	FPK23101200001757	FALL INJURY	27A	S67FI	PEMBROKE PARK FR	NO TRANSPORT REQUIRED	R27

	A	B	C	D	E	F	G
123	FPK23102500001824	FALL INJURY	27A	S67FI	PEMBROKE PARK FR	TRANSPORTED BY FIRE RESCUE	R27
124	FPK23102900001855	FALL INJURY	27A	S67FI	PEMBROKE PARK FR	PATIENT REFUSED AMA	R227
125	FPK23102900001851	FALL INJURY	27B	S67FI	PEMBROKE PARK FR	DUPLICATE CALL	
126	FPK23102800001840	FALL INJURY	27A	S67FI	PEMBROKE PARK FR	TRANSPORTED BY FIRE RESCUE	R27
127	FPK23102300001813	HEMORRHAGE OR LACERATION	27B	S67HM	PEMBROKE PARK FR	CLEAR	R27
128	FPK23100500001711	HEART PROBLEMS	27B	S67HP	PEMBROKE PARK FR	TRANSPORTED BY FIRE RESCUE, TRANSPORTED BY FIRE RESCUE	R27
129	FPK23100300001698	INJURY	27A	S67IJ	PEMBROKE PARK FR	TRANSPORTED BY FIRE RESCUE	R27
130	FPK23101100001743	INJURY	27B	S67IJ	PEMBROKE PARK FR	TRANSPORTED BY FIRE RESCUE	R27
131	FPK23101100001744	INJURY	27B	S67IJ	PEMBROKE PARK FR	TRANSPORTED BY FIRE RESCUE	R27
132	FPK23100200001695	OVERDOSE OR POISONING	27A	S67OD	PEMBROKE PARK FR	CLEAR	R90
133	FPK23100900001732	OVERDOSE OR POISONING	27A	S67OD	PEMBROKE PARK FR	TRANSPORTED BY FIRE RESCUE	R27
134	FPK23100200001691	UNCONSCIOUS OR FAINTING	27A	S67PO	PEMBROKE PARK FR	TRANSPORTED BY FIRE RESCUE	R227

	A	B	C	D	E	F	G
135	FPK23100200001694	UNCONSCIOUS OR FAINTING	27A	S67PO	PEMBROKE PARK FR	TRANSPORTED BY FIRE RESCUE	R227
136	FPK23101400001769	UNCONSCIOUS OR FAINTING	27B	S67PO	PEMBROKE PARK FR	TRANSPORTED BY FIRE RESCUE	R27
137	FPK23102000001796	UNCONSCIOUS OR FAINTING	27A	S67PO	PEMBROKE PARK FR	NO TRANSPORT REQUIRED	R227
138	FPK23102000001795	UNCONSCIOUS OR FAINTING	27A	S67PO	PEMBROKE PARK FR	TRANSPORTED BY FIRE RESCUE	R227
139	FPK23102900001854	UNCONSCIOUS OR FAINTING	27B	S67PO	PEMBROKE PARK FR	TRANSPORTED BY FIRE RESCUE	R27
140	FPK23103000001857	UNCONSCIOUS OR FAINTING	27A	S67PO	PEMBROKE PARK FR	TRANSPORTED BY FIRE RESCUE	R227
141	FPK23102900001852	UNCONSCIOUS OR FAINTING	27B	S67PO	PEMBROKE PARK FR	TRANSPORTED BY FIRE RESCUE	R27
142	FPK23100200001690	SICK PERSON	27A	S67SP	PEMBROKE PARK FR	CLEAR	R27
143	FPK23100200001692	SICK PERSON	27A	S67SP	PEMBROKE PARK FR	DUPLICATE CALL, DUPLICATE CALL	R90
144	FPK23100200001693	SICK PERSON	27A	S67SP	PEMBROKE PARK FR	CLEAR	R90
145	FPK23100700001719	SICK PERSON	27A	S67SP	PEMBROKE PARK FR	CLEAR	R27
146	FPK23100400001705	SICK PERSON	27A	S67SP	PEMBROKE PARK FR	TRANSPORTED BY FIRE RESCUE	R227
147	FPK23100900001735	SICK PERSON	27B	S67SP	PEMBROKE PARK FR	CLEAR	R27

	A	B	C	D	E	F	G
148	FPK23100900001737	SICK PERSON	27A	S67SP	PEMBROKE PARK FR	TRANSPORTED BY FIRE RESCUE	R27
149	FPK23101000001739	SICK PERSON	27A	S67SP	PEMBROKE PARK FR	TRANSPORTED BY FIRE RESCUE	R227
150	FPK23101200001758	SICK PERSON	27A	S67SP	PEMBROKE PARK FR	NO TRANSPORT REQUIRED	R27
151	FPK23101600001778	SICK PERSON	27B	S67SP	PEMBROKE PARK FR	TRANSPORTED BY FIRE RESCUE	R227
152	FPK23101800001786	SICK PERSON	27A	S67SP	PEMBROKE PARK FR	TRANSPORTED BY FIRE RESCUE	R27
153	FPK23101900001793	SICK PERSON	27A	S67SP	PEMBROKE PARK FR	CLEAR	R27
154	FPK23102100001801	SICK PERSON	27A	S67SP	PEMBROKE PARK FR	TRANSPORTED BY FIRE RESCUE	R27
155	FPK23102300001817	SICK PERSON	27B	S67SP	PEMBROKE PARK FR	NO TRANSPORT REQUIRED	R227
156	FPK23102200001806	SICK PERSON	27A	S67SP	PEMBROKE PARK FR	CLEAR	R27
157	FPK23102200001810	SICK PERSON	27B	S67SP	PEMBROKE PARK FR	CLEAR	R27
158	FPK23102800001841	SICK PERSON	27A	S67SP	PEMBROKE PARK FR	TRANSPORTED BY FIRE RESCUE	R27
159	FPK23101600001780	STROKE	27B	S67ST	PEMBROKE PARK FR	CLEAR	R27
160	FPK23100500001708	SEIZURE	27B	S67SZ	PEMBROKE PARK FR	TRANSPORTED BY FIRE RESCUE	R27

	A	B	C	D	E	F	G
161	FPK23101000001738	SEIZURE	27A	S67SZ	PEMBROKE PARK FR	TRANSPORTED BY FIRE RESCUE	R27
162	FPK23101200001754	SEIZURE	27A	S67SZ	PEMBROKE PARK FR	TRANSPORTED BY FIRE RESCUE	R27
163	FPK23101300001763	SEIZURE	27A	S67SZ	PEMBROKE PARK FR	CLEAR	R27
164	FPK23102300001818	SEIZURE	27A	S67SZ	PEMBROKE PARK FR	CLEAR	R27
165	FPK23102700001835	SEIZURE	27B	S67SZ	PEMBROKE PARK FR	TRANSPORTED BY FIRE RESCUE	R27
166	FPK23100900001734	TROUBLE BREATHING	27A	S67TB	PEMBROKE PARK FR	TRANSPORTED BY FIRE RESCUE	R27
167	FPK23101600001775	TROUBLE BREATHING	27A	S67TB	PEMBROKE PARK FR	TRANSPORTED BY FIRE RESCUE	R227
168	FPK23102600001827	TROUBLE BREATHING	27A	S67TB	PEMBROKE PARK FR	TRANSPORTED BY FIRE RESCUE	R227
169	FPK23102700001832	TROUBLE BREATHING	27A	S67TB	PEMBROKE PARK FR	TRANSPORTED BY FIRE RESCUE	R27
170	FPK23102900001847	TROUBLE BREATHING	27B	S67TB	PEMBROKE PARK FR	TRANSPORTED BY FIRE RESCUE	R27
171	FPK23102400001820	TROUBLE BREATHING	27A	S67TB	PEMBROKE PARK FR	NO TRANSPORT REQUIRED	R27
172	FPK23100800001722	UNKNOWN MEDICAL	27B	S67UM	PEMBROKE PARK FR	CANCELED BY FIRE DEPT	R27
173	FPK23101100001742	UNKNOWN MEDICAL	27A	S67UM	PEMBROKE PARK FR	CLEAR	R27

	A	B	C	D	E	F	G
174	FPK23101100001749	UNKNOWN MEDICAL	27A	S67UM	PEMBROKE PARK FR	DUPLICATE CALL	
175	FPK23101300001759	UNKNOWN MEDICAL	27B	S67UM	PEMBROKE PARK FR	TRANSPORTED BY FIRE RESCUE	R227
176	FPK23101300001761	UNKNOWN MEDICAL	27A	S67UM	PEMBROKE PARK FR	NO TRANSPORT REQUIRED	R27
177	FPK23102600001828	UNKNOWN MEDICAL	27A	S67UM	PEMBROKE PARK FR	NO TRANSPORT REQUIRED	R27
178	FPK23100400001703	FIRE OR MEDICAL SERVICE CALL	27A	S68	PEMBROKE PARK FR	NO TRANSPORT REQUIRED	E27
179	FPK23102100001800	FIRE OR MEDICAL SERVICE CALL	27B	S68	PEMBROKE PARK FR	CLEAR	E27
180	FPK23102900001846	FIRE OR MEDICAL SERVICE CALL	27B	S68	PEMBROKE PARK FR	CLEAR	E27
181							
182	S4 ACCIDENT	28					
183	S25 FIRE	7					
184	S49 ALARM	22					
185	S67 MEDICAL	119					
186	S68 SERVICE CALL	3					
187							
188	TOTAL	179					



TOWN OF PEMBROKE PARK

BUILDING DEPARTMENT

3150 SW 52ND Avenue

Pembroke Park, FL 33023

Monthly Status Report

October 2023

Summary:

The Department is currently working on processes and procedures to identify areas that need attention.

By the Numbers

	Permits Issued	Commercial	Residential	Permits Closed	Inspections	Reviews Completed	Total Fees
October	105	103	33	66	628	227	\$127,041.00
Total	105	103	33	66	628	227	\$127,041.00
Previous Year Totals	1475	1212	1209	1069	6049	3952	\$2,018,716.00
Monthly Average Previous year	122	101	100	89	504	329	\$168,226.00

Commercial numbers remained on the high and residential has started to pick up with residents returning for the season.

By the Numbers

During the reporting period the total fees collected \$127,041.00, the number is smaller than the monthly average for last year due to the small number of residential permits applied for.

Large Construction Projects

District	Project	Description	Notes
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Seneca Town Center			
1	Building 2	Building Shell	Interior Build Outs
1	Building 2	Building Shell	Interior Build Outs

Other Projects			
1	Coca Cola	Various Improvements	At different stages
1	Seneca Town Center	Wawa	C.O.'ed
		Storage Building	Going Vertical
		Hospital Building	Ready to Issue
4	Magnolia Townhomes	47 Townhomes	In review
5	Pembroke Villas	28 Townhomes	In approval stage
4	O'Reilly's	Free standing building	Construction progressing
4	Car Wash	Free standing building	C.O.'ed

AGENDA ITEM REPORT



To:

Subject: Code Compliance Dept. monthly report - October 2023

Meeting:

Department:

Staff Contact:

ATTACHMENTS:

[Code Enforcement Department Detail Report - Oct 2023](#)

[CODE COMPLIANCE SPECIAL MAGISTRATE HEARING - Oct 18 2023 - Minutes](#)

Aleem Ghany, Public Services Director	Status: Pending
Marlen Martell, Town Clerk	Approved - Nov 18 2023



Code Compliance Department Report

Town of Pembroke Park
3150 SW 52 Avenue
Pembroke Park, Florida 33023

From 10/1/2023 to 10/31/2023

Case #	Date Issued	Site Address	Violation Sections	Document Type	Officer Assigned	Delivery
6130	10/2/2023	3140 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33009 #903	Sec 5-103(h). - Exterior maintenance of structures and premises Sec 5-103(j). - Exterior maintenance of structures and premises Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application. Sec. 12-48. - Outdoor storage prohibited Sec. 28-260 (8) - Prohibited uses	Affidavit of Non-Compliance	J. Gustin	Hand
8974	10/5/2023	SW 30 AVE, PEMBROKE PARK, FL 33009	Sec. 12-46. - Failure of owner to comply with notice; assessment for correction by Town Sec. 27-33. - Maintenance Sec 5-103(h). - Exterior maintenance of structures and premises Sec 5-103(i). - Exterior maintenance of structures and premises Sec. 12-61 - Excessive, untended growth deemed public nuisance	Notice of Violation	J. Gustin	Regular Mail
8975	10/5/2023	SW 30 AVE, PEMBROKE PARK, FL 33009	Sec 5-103(h). - Exterior maintenance of structures and premises Sec 5-103(i). - Exterior maintenance of structures and premises Sec. 12-46. - Failure of owner to comply with notice; assessment for correction by Town Sec. 27-33. - Maintenance Sec. 12-61 - Excessive, untended growth deemed public nuisance	Notice of Violation	J. Gustin	Regular Mail



Code Compliance Department Report

Town of Pembroke Park
3150 SW 52 Avenue
Pembroke Park, Florida 33023

From 10/1/2023 to 10/31/2023

Case #	Date Issued	Site Address	Violation Sections	Document Type	Officer Assigned	Delivery
8977	10/6/2023	4100 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33023	Sec. 22-27. - Use of certain grass species. Sec. 22-28. - To be free from shrubs, hedges, rock substances, etc. Sec. 22-29. - Responsibility for maintenance. Sec. 12-61 - Excessive, untended growth deemed public nuisance Sec. 27-33. - Maintenance Sec 5-207. - Graffiti Enforcement Sec. 5-202. - Prohibited.	Notice of Violation	J. Ramirez	Regular Mail
8978	10/6/2023	2250 SW 30 AVE, PEMBROKE PARK, FL 33021	Sec. 28-208.2.(b) - Specific use regulations and limitations. Sec. 13-1. - Definitions Sec. 13-2. - Storage of abandoned property in the open prohibited Sec. 13-3. - Declaration of nuisance.	Notice of Violation	J. Gustin	Regular Mail
8937	10/6/2023	4790 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33023	Sec. 22-28. - To be free from shrubs, hedges, rock substances, etc. Sec. 22-29. - Responsibility for maintenance. Sec 5-103(l). - Exterior maintenance of structures and premises	Affidavit of Compliance	J. Ramirez	Regular Mail
8980	10/10/2023	3272 SW 52 AVE, PEMBROKE PARK, FL 33023 #3214 SW 52 AVE, Pembroke Park, FL 33023	Sec 5-103 (a). - Exterior maintenance of structures and premises Sec 5-103(b). - Exterior maintenance of structures and premises Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application.	Notice of Violation	J. Ramirez	Certified Mail



Code Compliance Department Report

Town of Pembroke Park
3150 SW 52 Avenue
Pembroke Park, Florida 33023

From 10/1/2023 to 10/31/2023

Case #	Date Issued	Site Address	Violation Sections	Document Type	Officer Assigned	Delivery
8980	10/10/2023	3272 SW 52 AVE, PEMBROKE PARK, FL 33023 #3214 SW 52 AVE, Pembroke Park, FL 33023	Sec 5-103 (a). - Exterior maintenance of structures and premises Sec 5-103(b). - Exterior maintenance of structures and premises Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application.	Notice of Formal Hearing	J. Ramirez	Affidavit of Service/Posted to Property Certified Mail
8985	10/12/2023	3196 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33009 #Lot 7	Sec 5-103(h). - Exterior maintenance of structures and premises Sec 5-103(i). - Exterior maintenance of structures and premises Sec. 22-85(a). - Obstructions of public rights-of-way. Sec. 12-61 - Excessive, untended growth deemed public nuisance	Notice of Violation	J. Gustin	Regular Mail
6320	10/13/2023	2701 S PARK RD, PEMBROKE PARK, FL 33009	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application. Sec. 12-48. - Outdoor storage prohibited	Affidavit of Compliance	J. Gustin	Regular Mail
6320	10/13/2023	2701 S PARK RD, PEMBROKE PARK, FL 33009	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application. Sec. 12-48. - Outdoor storage prohibited	Amended Final Order	J. Gustin	
8625	10/16/2023	2301 SW 31 CT, PEMBROKE PARK, FL 33009 ##2304	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application. Sec. 12-76. (c) Nuisances: duty of property owners and tenants to prevent.	Affidavit of Compliance	J. Gustin	Regular Mail



Code Compliance Department Report

Town of Pembroke Park
3150 SW 52 Avenue
Pembroke Park, Florida 33023

From 10/1/2023 to 10/31/2023

Case #	Date Issued	Site Address	Violation Sections	Document Type	Officer Assigned	Delivery
8991	10/16/2023	2250 SW 30 AVE, PEMBROKE PARK, FL 33021	Sec 5-103(h). - Exterior maintenance of structures and premises Sec. 12-41. - Accumulations deemed public nuisance Sec. 12-42. - Responsibility of property owners. Sec. 12-46. - Failure of owner to comply with notice; assessment for correction by Town	Notice of Violation	J. Gustin	Regular Mail
8972	10/16/2023	3841 SW 52 AVE, PEMBROKE PARK, FL 33009 #3881 SW 52 AVE, Unit 104, Pembroke Park, FL 33023	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application. Sec 5-103 (a). - Exterior maintenance of structures and premises Sec. 12-76. (a) Nuisances: duty of property owners and tenants to prevent. Sec. 12-76. (b) Nuisances: duty of property owners and tenants to prevent.	Notice of Violation	J. Ramirez	Regular Mail
8994	10/17/2023	2517 S PARK LN, PEMBROKE PARK, FL 33009	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application.	Notice of Violation	J. Gustin	Regular Mail
6623	10/17/2023	2760 SW 51 TER, PEMBROKE PARK, FL 33023 3-1	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application.	Affidavit of Compliance	J. Ramirez	Regular Mail
8999	10/18/2023	3701 SW 48 AVE, PEMBROKE PARK, FL 33009	Sec 5-103(i). - Exterior maintenance of structures and premises	Courtesy Notice	J. Ramirez	Regular Mail
8991	10/18/2023	2250 SW 30 AVE, PEMBROKE PARK, FL 33021	Sec 5-103(h). - Exterior maintenance of structures and premises Sec. 12-41. - Accumulations deemed public nuisance Sec. 12-42. - Responsibility of property owners. Sec. 12-46. - Failure of owner to comply with notice; assessment for correction by Town	Affidavit of Compliance	J. Gustin	Regular Mail



Code Compliance Department Report

Town of Pembroke Park
3150 SW 52 Avenue
Pembroke Park, Florida 33023

From 10/1/2023 to 10/31/2023

Case #	Date Issued	Site Address	Violation Sections	Document Type	Officer Assigned	Delivery
8993	10/18/2023	2501 S PARK LN, PEMBROKE PARK, FL 33009	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application.	Notice of Violation	J. Gustin	Regular Mail
8787	10/18/2023	CAROLINA ST, PEMBROKE PARK, FL 33009	Sec. 12-61 - Excessive, untended growth deemed public nuisance Sec. 22-29. - Responsibility for maintenance. Sec 5-103(h). - Exterior maintenance of structures and premises Sec 5-103(i). - Exterior maintenance of structures and premises	Affidavit of Compliance	J. Gustin	Regular Mail
8788	10/18/2023	CAROLINA ST, PEMBROKE PARK, FL 33009	Sec. 22-29. - Responsibility for maintenance. Sec. 12-61 - Excessive, untended growth deemed public nuisance Sec 5-103(h). - Exterior maintenance of structures and premises Sec 5-103(i). - Exterior maintenance of structures and premises	Affidavit of Compliance	J. Gustin	Regular Mail
8821	10/18/2023	2801 S PARK RD, PEMBROKE PARK, FL 33009	Sec. 11-42(a) - Disposal of solid waste restricted	Affidavit of Compliance	J. Gustin	Regular Mail
8773	10/18/2023	2940 COUNTRY CLUB LN, PEMBROKE PARK, FL 33009 #2900 COUNTRY CLUB LN	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application.	Final Order	J. Gustin	Certified Mail
8756	10/18/2023	3120 SW 19 ST, PEMBROKE PARK, FL 33009 ##92 - #1160	Sec. 5-17. - Permit application. Sec 5-105. - Repairs and installations	Final Order	J. Gustin	Certified Mail
8713	10/18/2023	2701 S PARK RD, PEMBROKE PARK, FL 33009 #121 David Drive	Sec. 5-17. - Permit application. Sec 5-103(c). - Exterior maintenance of structures and premises	Final Order	J. Gustin	Certified Mail



Code Compliance Department Report

Town of Pembroke Park
3150 SW 52 Avenue
Pembroke Park, Florida 33023

From 10/1/2023 to 10/31/2023

Case #	Date Issued	Site Address	Violation Sections	Document Type	Officer Assigned	Delivery
8678	10/18/2023	3140 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33009 ##Lot 611	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application. Sec. 5-87. - Permit required Sec. 12-48. - Outdoor storage prohibited Sec. 12-76. (a) Nuisances: duty of property owners and tenants to prevent. Sec. 12-76. (b) Nuisances: duty of property owners and tenants to prevent.	Final Order	J. Gustin	Certified Mail
8610	10/18/2023	3030 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33009 #148 Lone Pine Drive	Sec 5-103 (a). - Exterior maintenance of structures and premises Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application.	Final Order	J. Gustin	Certified Mail
7443	10/18/2023	2350 SW 30 AVE, PEMBROKE PARK, FL 33009	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application.	Final Order	J. Gustin	Certified Mail
8711	10/18/2023	2701 S PARK RD, PEMBROKE PARK, FL 33009 #127 Janis Blvd	Sec 5-103 (a). - Exterior maintenance of structures and premises Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application. Sec. 12-48. - Outdoor storage prohibited	Final Order	J. Gustin	Certified Mail
8774	10/18/2023	3140 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33009 #Lot 1423	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application.	Final Order	J. Gustin	Certified Mail
8712	10/18/2023	2701 S PARK RD, PEMBROKE PARK, FL 33009 #106 David Drive	Sec. 5-17. - Permit application. Sec 5-103(l). - Exterior maintenance of structures and premises Sec 5-103 (a). - Exterior maintenance of structures and premises	Final Order	J. Gustin	Certified Mail



Code Compliance Department Report

Town of Pembroke Park
3150 SW 52 Avenue
Pembroke Park, Florida 33023

From 10/1/2023 to 10/31/2023

Case #	Date Issued	Site Address	Violation Sections	Document Type	Officer Assigned	Delivery
5049	10/18/2023	2400 SW 30 AVE, PEMBROKE PARK, FL 33009	Sec. 5-2. - Nonresidential commercial buildings, owner's responsibilities (a) Sec 5-207. - Graffiti Enforcement	Supplemental Order/Claim of Lien	J. Gustin	Certified Mail
5831	10/18/2023	2701 S PARK RD, PEMBROKE PARK, FL 33009 #108 Lori Lane	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application. Sec. 28-272 - Number of occupants per mobile home or recreational vehicle Sec. 12-48. - Outdoor storage prohibited	Supplemental Order/Claim of Lien	J. Gustin	Certified Mail
5014	10/18/2023	3196 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33009	Sec 5-105. - Repairs and installations	Abate Order	J. Ramirez	Certified Mail
5640	10/18/2023	3196 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33009 #134 W Lake Drive	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application. Sec. 5-2. - Nonresidential commercial buildings, owner's responsibilities (b)	Abate Order	J. Ramirez	Certified Mail
6909	10/18/2023	1730 SW 30 AVE, PEMBROKE PARK, FL 33009	Sec. 15-17. - Business Tax Receipt Required. Sec. 15-175. - Certificate of use requirements. Sec. 15-176. - Annual renewal and delinquent renewal penalties. Sec. 15-177. - Initial certificate of use. Sec. 28-215. - Restricted area of use Sec. 22-85(a). - Obstructions of public rights-of-way.	Abate Order	J. Ramirez	Certified Mail Email
8324	10/19/2023	2727 S PARK RD, PEMBROKE PARK, FL 33009	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application.	Affidavit of Compliance	J. Ramirez	Regular Mail



Code Compliance Department Report

Town of Pembroke Park
3150 SW 52 Avenue
Pembroke Park, Florida 33023

From 10/1/2023 to 10/31/2023

Case #	Date Issued	Site Address	Violation Sections	Document Type	Officer Assigned	Delivery
9001	10/19/2023	1805 SW 31 AVE, PEMBROKE PARK, FL 33021 #1811 SW 31 AVE	Sec. 13-1. - Definitions Sec. 13-2. - Storage of abandoned property in the open prohibited Sec. 13-3. - Declaration of nuisance. Sec. 28-208.2.(b) - Specific use regulations and limitations.	Notice of Violation	J. Gustin	Regular Mail
8760	10/19/2023	5210 SW 32 ST, PEMBROKE PARK, FL 33023 #5216 SW 32 ST, Pembroke Park, FL 33023	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application. Sec 5-103(b). - Exterior maintenance of structures and premises Sec 5-103(h). - Exterior maintenance of structures and premises Sec 5-103(k). - Exterior maintenance of structures and premises Sec 5-103(l). - Exterior maintenance of structures and premises Sec. 5-104. - Determination of need for correction Sec. 12-76. (b) Nuisances: duty of property owners and tenants to prevent.	Final Order	J. Ramirez	Certified Mail
8980	10/19/2023	3272 SW 52 AVE, PEMBROKE PARK, FL 33023 #3214 SW 52 AVE, Pembroke Park, FL 33023	Sec 5-103 (a). - Exterior maintenance of structures and premises Sec 5-103(b). - Exterior maintenance of structures and premises Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application.	Final Order	J. Ramirez	Certified Mail
8535	10/19/2023	2301 SW 31 CT, PEMBROKE PARK, FL 33009 #2306 SW 31 Ave	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application.	Amended Final Order	J. Gustin	Certified Mail



Code Compliance Department Report

Town of Pembroke Park
3150 SW 52 Avenue
Pembroke Park, Florida 33023

From 10/1/2023 to 10/31/2023

Case #	Date Issued	Site Address	Violation Sections	Document Type	Officer Assigned	Delivery
6771	10/19/2023	1730 SW 30 AVE, PEMBROKE PARK, FL 33009	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application. Sec. 21-19. - Prohibited signs. Sec. 15-17. - Business Tax Receipt Required. Sec. 28-346 (a) - Portable storage units Sec. 28-346 (f) - Portable storage units	Abate Order	J. Ramirez	Certified Mail Email
9002	10/20/2023	1841 SW 31 AVE, PEMBROKE PARK, FL 33021 #1849 SW 31 Ave	Sec. 5-17. - Permit application. Sec 5-105. - Repairs and installations Sec. 15-17. - Business Tax Receipt Required.	Notice of Violation	J. Gustin	Regular Mail
9003	10/20/2023	3196 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33009 #79 W Lake Drive	Sec. 12-48. - Outdoor storage prohibited Sec 5-103(h). - Exterior maintenance of structures and premises	Courtesy Notice	J. Ramirez	Regular Mail
9004	10/20/2023	5501 SW 33 ST, PEMBROKE PARK, FL 33023 1-2	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application.	Notice of Violation	J. Ramirez	Regular Mail
8939	10/20/2023	1841 SW 31 AVE, PEMBROKE PARK, FL 33021 #1849 SW 31 Ave	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application.	Affidavit of Non-Compliance	J. Gustin	Hand
8823	10/23/2023	2250 SW 30 AVE, PEMBROKE PARK, FL 33021	Sec. 15-17. - Business Tax Receipt Required. Sec 5-105. - Repairs and installations Sec. 15-177. - Initial certificate of use. Sec. 15-40 - Delinquent business tax receipt fees and penalties. Sec. 5-17. - Permit application.	Affidavit of Compliance	J. Gustin	Regular Mail



Code Compliance Department Report

Town of Pembroke Park
3150 SW 52 Avenue
Pembroke Park, Florida 33023

From 10/1/2023 to 10/31/2023

Case #	Date Issued	Site Address	Violation Sections	Document Type	Officer Assigned	Delivery
8978	10/23/2023	2250 SW 30 AVE, PEMBROKE PARK, FL 33021	Sec. 28-208.2.(b) - Specific use regulations and limitations. Sec. 13-1. - Definitions Sec. 13-2. - Storage of abandoned property in the open prohibited Sec. 13-3. - Declaration of nuisance.	Affidavit of Compliance	J. Gustin	Regular Mail
8722	10/23/2023	2950 SW 32 AVE, PEMBROKE PARK, FL 33023	Sec. 21-19. - Prohibited signs. Sec. 11-42(a) - Disposal of solid waste restricted	Affidavit of Non-Compliance	J. Ramirez	Regular Mail
8678	10/24/2023	3140 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33009 ##Lot 611	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application. Sec. 5-87. - Permit required Sec. 12-48. - Outdoor storage prohibited Sec. 12-76. (a) Nuisances: duty of property owners and tenants to prevent. Sec. 12-76. (b) Nuisances: duty of property owners and tenants to prevent.	Affidavit of Non-Compliance	J. Gustin	Regular Mail
8386	10/24/2023	4520 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33023	Sec. 22-27. - Use of certain grass species. Sec. 22-28. - To be free from shrubs, hedges, rock substances, etc. Sec. 22-29. - Responsibility for maintenance. Sec 5-103(l). - Exterior maintenance of structures and premises	Affidavit of Compliance	J. Ramirez	Regular Mail
5526	10/24/2023	4854 SW 25 CT, PEMBROKE PARK, FL 33023 31-2	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application.	Notice of Formal Hearing	J. Ramirez	Affidavit of Service/Posted to Property
9014	10/24/2023	3190 W HALLANDALE BEACH	Sec. 21-19. - Prohibited signs.	Courtesy Notice	J. Ramirez	Regular Mail
9016	10/24/2023	4520 W HALLANDALE BEACH	Sec. 21-19. - Prohibited signs.	Courtesy Notice	J. Ramirez	Regular Mail



Code Compliance Department Report

Town of Pembroke Park
3150 SW 52 Avenue
Pembroke Park, Florida 33023

From 10/1/2023 to 10/31/2023

Case #	Date Issued	Site Address	Violation Sections	Document Type	Officer Assigned	Delivery
8980	10/24/2023	3272 SW 52 AVE, PEMBROKE PARK, FL 33023 #3214 SW 52 AVE, Pembroke Park, FL 33023	Sec 5-103 (a). - Exterior maintenance of structures and premises Sec 5-103(b). - Exterior maintenance of structures and premises Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application.	Notice of Formal Hearing	J. Ramirez	Certified Mail Hand Posted to Property
9018	10/25/2023	3196 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33009 #Lot 30	Sec 5-103 (a). - Exterior maintenance of structures and premises Sec 5-103(c). - Exterior maintenance of structures and premises	Courtesy Notice	J. Gustin	Regular Mail
564	10/25/2023	3153 W HALLANDALE BEACH Blvd PEMBROKE PARK, FL 33009	Sec 5-103. - Exterior maintenance of structures and premises (b) Sec 5-103. - Exterior maintenance of structures and premises (h) Sec 5-103. - Exterior maintenance of structures and premises (k)	Affidavit of Compliance	J. Ramirez	Hand
568	10/25/2023	W HALLANDALE BEACH Blvd PEMBROKE PARK, FL 33009	Sec 5-103. - Exterior maintenance of structures and premises (i)	Affidavit of Compliance	J. Ramirez	Regular Mail
571	10/26/2023	3030 W HALLANDALE BEACH Blvd PEMBROKE PARK, FL 33009	Sec. 11-32 - Overloading Sec. 11-33 - Violations deemed public nuisance Sec 5-103. - Exterior maintenance of structures and premises (h)	Affidavit of Compliance	J. Ramirez	Hand



Code Compliance Department Report

Town of Pembroke Park
3150 SW 52 Avenue
Pembroke Park, Florida 33023

From 10/1/2023 to 10/31/2023

Case #	Date Issued	Site Address	Violation Sections	Document Type	Officer Assigned	Delivery
7273	10/26/2023	2689 S PARK RD, PEMBROKE PARK, FL 33009 #2689-2699 S PARK ROAD, PEMBROKE PARK FL 33009	Sec 5-103 (a). - Exterior maintenance of structures and premises Sec 5-103(k). - Exterior maintenance of structures and premises Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application. Sec. 12-48. - Outdoor storage prohibited 15-40 - Delinquent business tax receipt fees and penalties. Sec. 15-17. - Business Tax Receipt Required. Sec. 15-175. - Certificate of use requirements. Sec. 15-177. - Initial certificate of use.	Notice of Formal Hearing	J. Ramirez	Affidavit of Service/Posted to Property Certified Mail
8969	10/26/2023	3196 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33009 #213 W Lake Drive	Sec. 12-61 - Excessive, untended growth deemed public nuisance Sec. 12-76. (a) Nuisances: duty of property owners and tenants to prevent. Sec. 12-76. (b) Nuisances: duty of property owners and tenants to prevent. Sec 5-103(h). - Exterior maintenance of structures and premises	Notice of Formal Hearing	J. Ramirez	Affidavit of Service/Posted to Property Certified Mail
8969	10/26/2023	3196 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33009 #213 W Lake Drive	Sec. 12-61 - Excessive, untended growth deemed public nuisance Sec. 12-76. (a) Nuisances: duty of property owners and tenants to prevent. Sec. 12-76. (b) Nuisances: duty of property owners and tenants to prevent. Sec 5-103(h). - Exterior maintenance of structures and premises	Affidavit of Non-Compliance	J. Ramirez	Affidavit of Service/Posted to Property Certified Mail



Code Compliance Department Report

Town of Pembroke Park
3150 SW 52 Avenue
Pembroke Park, Florida 33023

From 10/1/2023 to 10/31/2023

Case #	Date Issued	Site Address	Violation Sections	Document Type	Officer Assigned	Delivery
9026	10/27/2023	3140 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33009	553.73 Florida Building Code.— 105.1 Permit Required	Notice of Violation	J. Ramirez	Regular Mail
9031	10/27/2023	3121 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33009 #108	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application. Sec. 15-17. - Business Tax Receipt Required. Sec. 15-175. - Certificate of use requirements. Sec. 15-28. - Display.	Notice of Violation	J. Gustin	Regular Mail
7284	10/27/2023	2500 COMMERCE CENTER WAY, PEMBROKE PARK, FL 33023 #800	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application. Sec. 15-17. - Business Tax Receipt Required. Sec. 15-175. - Certificate of use requirements. Sec. 15-177. - Initial certificate of use. Sec. 15-40 - Delinquent business tax receipt fees and penalties.	Affidavit of Non-Compliance	J. Ramirez	Certified Mail Regular Mail
7284	10/27/2023	2500 COMMERCE CENTER WAY, PEMBROKE PARK, FL 33023 #800	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application. Sec. 15-17. - Business Tax Receipt Required. Sec. 15-175. - Certificate of use requirements. Sec. 15-177. - Initial certificate of use. Sec. 15-40 - Delinquent business tax receipt fees and penalties.	Notice of Formal Hearing	J. Ramirez	Affidavit of Service/Posted to Property Certified Mail
8516	10/27/2023	2500 COMMERCE CENTER WAY, PEMBROKE PARK, FL 33023 #300	Sec. 15-17. - Business Tax Receipt Required. Sec. 15-40 - Delinquent business tax receipt fees and penalties. Sec. 15-175. - Certificate of use requirements.	Affidavit of Non-Compliance	J. Ramirez	Certified Mail



Code Compliance Department Report

Town of Pembroke Park
3150 SW 52 Avenue
Pembroke Park, Florida 33023

From 10/1/2023 to 10/31/2023

Case #	Date Issued	Site Address	Violation Sections	Document Type	Officer Assigned	Delivery
8516	10/27/2023	2500 COMMERCE CENTER WAY, PEMBROKE PARK, FL 33023 #300	Sec. 15-17. - Business Tax Receipt Required. Sec. 15-40 - Delinquent business tax receipt fees and penalties. Sec. 15-175. - Certificate of use requirements.	Notice of Formal Hearing	J. Ramirez	Affidavit of Service/Posted to Property Certified Mail
7005	10/30/2023	3140 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33009 #802	Sec. 12-48. - Outdoor storage prohibited Sec 5-103 (a). - Exterior maintenance of structures and premises Sec 5-103(k). - Exterior maintenance of structures and premises Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application.	Affidavit of Non- Compliance	J. Ramirez	Certified Mail
7005	10/30/2023	3140 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33009 #802	Sec. 12-48. - Outdoor storage prohibited Sec 5-103 (a). - Exterior maintenance of structures and premises Sec 5-103(k). - Exterior maintenance of structures and premises Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application.	Notice of Formal Hearing	J. Ramirez	Affidavit of Service/Posted to Property Certified Mail
6624	10/30/2023	3140 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33009 #Lot 529	Sec 5-103 (a). - Exterior maintenance of structures and premises Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application.	Affidavit of Compliance	J. Ramirez	Regular Mail
9033	10/30/2023	3030 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33009 #147 Lone Pine Lane	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application.	Notice of Violation	J. Gustin	Regular Mail



Code Compliance Department Report

Town of Pembroke Park
3150 SW 52 Avenue
Pembroke Park, Florida 33023

From 10/1/2023 to 10/31/2023

Case #	Date Issued	Site Address	Violation Sections	Document Type	Officer Assigned	Delivery
9043	10/30/2023	2350 SW 30 AVE, PEMBROKE PARK, FL 33009	Sec. 11-42(a) - Disposal of solid waste restricted Sec. 12-48. - Outdoor storage prohibited Sec. 11-16. - Location; placement for collection.	Notice of Violation	J. Gustin	Regular Mail
8977	10/30/2023	4100 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33023	Sec. 22-27. - Use of certain grass species. Sec. 22-28. - To be free from shrubs, hedges, rock substances, etc. Sec. 22-29. - Responsibility for maintenance. Sec. 12-61 - Excessive, untended growth deemed public nuisance Sec. 27-33. - Maintenance Sec 5-207. - Graffiti Enforcement Sec. 5-202. - Prohibited.	Affidavit of Non-Compliance	J. Ramirez	Certified Mail
8977	10/30/2023	4100 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33023	Sec. 22-27. - Use of certain grass species. Sec. 22-28. - To be free from shrubs, hedges, rock substances, etc. Sec. 22-29. - Responsibility for maintenance. Sec. 12-61 - Excessive, untended growth deemed public nuisance Sec. 27-33. - Maintenance Sec 5-207. - Graffiti Enforcement Sec. 5-202. - Prohibited.	Notice of Formal Hearing	J. Ramirez	Affidavit of Service/Posted to Property Certified Mail
8943	10/30/2023	3700 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33023	Sec. 22-28. - To be free from shrubs, hedges, rock substances, etc. Sec. 22-29. - Responsibility for maintenance. Sec. 22-27. - Use of certain grass species.	Affidavit of Non-Compliance	J. Ramirez	Certified Mail



Code Compliance Department Report

Town of Pembroke Park
3150 SW 52 Avenue
Pembroke Park, Florida 33023

From 10/1/2023 to 10/31/2023

Case #	Date Issued	Site Address	Violation Sections	Document Type	Officer Assigned	Delivery
8943	10/30/2023	3700 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33023	Sec. 22-28. - To be free from shrubs, hedges, rock substances, etc. Sec. 22-29. - Responsibility for maintenance. Sec. 22-27. - Use of certain grass species.	Notice of Formal Hearing	J. Ramirez	Affidavit of Service/Posted to Property Certified Mail
9042	10/30/2023	1730 SW 30 AVE, PEMBROKE		Courtesy Notice	J. Gustin	Hand

Summary	
Abate Order	4
Affidavit of Compliance	16
Affidavit of Non-Compliance	10
Amended Final Order	2
Complaint	0
Courtesy Notice	6
Final Order	11
Notice of Formal Hearing	10
Notice of Violation	17
Supplemental Order/Claim of	2
Total	78



MINUTES

CODE COMPLIANCE SPECIAL MAGISTRATE HEARING

9:00 AM - Wednesday, October 18, 2023

Council Chambers

3150 SW 52 AVE, PEMBROKE PARK, FL 33023

Page

1. CALL TO ORDER: 9:00 A.M.

2. SPECIAL MAGISTRATE OPENING STATEMENT

3. ROLL CALL

SPECIAL MAGISTRATE: Harry Hipler.

CHIEF CODE COMPLIANCE OFFICER: Joseline Ramirez.

CODE COMPLIANCE OFFICER: Jean Gustin.

BUILDING CLERK: Marycari Paz.

CODE CLERK: Nazly Cardona.

INTERIM TOWN ATTORNEY: Brian Sherman.

4. ADOPTION OF MINUTES

**5. ADOPTION OF AGENDA (DEFERRALS, ADDITIONS,
MODIFICATIONS)**

- Case #8787 – Removed, complied.
- Case #8788 – Removed, complied.
- Case #8721 – Removed, complied
- Case #8535 for an extension of time.

6. PUBLIC HEARING

SWEARING IN OF INTERESTED PARTIES SIGN-IN SHEET: Those who wish to address the Magistrate during the public hearing must legibly record their name and address on the sign-in sheet with their respective case number. The primary purpose of the sign-in sheet is to record the attendance at the meeting and to assist in the accurate recording of the minutes.

7. FORMAL HEARING - CODE OFFICER JEAN GUSTIN

- # 7.1. **CASE 7443-** AMITA DEVELOPMENT LLC - 2350 SW 30 AVE, PEMBROKE PARK, FL 33009 - FORMAL HEARING - SECTION(s) 5-105 - REPAIRS AND INSTALLATIONS; 5-17 - PERMIT APPLICATION - **FIRST OFFENSE** [Case Overview 7443](#)

Respondent or Representative	Final Order Issued	Date to Comply by
- Absent.	90 Days to Comply \$100.00 Per Diem \$100.00 Admin Fee	01/16/2024

- # 7.2. **CASE 8610** - ELLA KOGAN - 148 LONE PINE DRIVE, PEMBROKE PARK, FL 33009 - FORMAL HEARING - SECTION(s) 5-103(a) - EXTERIOR MAINTENANCE OF STRUCTURE AND PREMISES; 5-105 - REPAIRS AND INSTALLATIONS; 5-17 PERMIT APPLICATION - **FIRST OFFENSE** [Case Overview 8610](#)

Respondent or Representative	Final Order Issued	Date to Comply by
- Absent.	60 Days to Comply \$100.00 Per Diem \$100.00 Admin Fee	12/17/2023

- # 7.3. **CASE 8678** - IRENE DEL CARMEN MARTINEZ - 3140 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33009 # LOT 611, PEMBROKE PARK, FL 33009 - FORMAL HEARING - REPAIRS AND INSTALLATIONS; 5-17- PERMIT APPLICATION; 5-87 - PERMIT REQUIRED; 12-48 - OUTDOOR STORAGE PROHIBITED; 12-76(a) - NUISANCES: DUTY OF PROPERTY OWNERS AND TENANTS TO PREVENT; 12-76(b) - NUISANCES: DUTY OF PROPERTY OWNERS AND TENANTS TO PREVENT - **FIRST OFFENSE** [Case Overview 8678](#)

Respondent or Representative	Final Order Issued	Date to Comply by
- Absent	60 Days to Comply \$100.00 Per Diem \$100.00 Admin Fee	12/17/2023

- # 7.4. **CASE 8711** - CHRISTIAN JOSE PENA PUJOIS - 127 JANIS BLVD, PEMBROKE PARK, FL 33009 - FORMAL HEARING - SECTION(s) 5-103(a) - EXTERIOR MAINTENANCE OF STRUCTURES AND PREMISES; 5-105 - REPAIRS AND INSTALLATIONS; 5-17 - PERMIT APPLICATION - **FIRST OFFENSE** [Case Overview 8711](#)

Respondent or Representative	Final Order Issued	Date to Comply by
- Paola Hernandez.	60 Days to Comply \$100.00 Per Diem \$100.00 Admin Fee	12/17/2023

- # 7.5. **CASE 8712**- ARNALDO E NAVAS - 106 DAVID DRIVE, PEMBROKE PARK, FL 33009 - FORMAL HEARING - SECTION(s) 5-103(a)(l) - EXTERIOR MAINTENANCE OF STRUCTURES AND PREMISES; 5-17 - PERMIT APPLICATION - **FIRST OFFENSE** [Case Overview 8712](#)

Respondent or Representative	Final Order Issued	Date to Comply by
- Alex Nova.	60 Days to Comply \$100.00 Per Diem \$100.00 Admin Fee	12/17/2023

- # 7.6. **CASE 8713** - GILDA GRACIELA NIEVA - 121 DAVID DRIVE, PEMBROKE PARK, FL 33009 - FORMAL HEARING - SECTION(s) 5-103(c) EXTERIOR MAINTENANCE OF STRUCTURES AND PREMISES; 5-17 - PERMIT APPLICATION - **FIRST OFFENSE** [Case Overview 8713](#)

Respondent or Representative	Final Order Issued	Date to Comply by
- Absent.	60 Days to Comply \$100.00 Per Diem \$100.00 Admin Fee	12/17/2023

- # 7.7. **CASE 8756** - PEMBROKE PARK WAREHOUSES HOLDING - 3120 SW 19 ST # 92 - # 1160, PEMBROKE PARK, FL 33009 - FORMAL HEARING - SECTION(s) 5-105 - REPAIRS AND INSTALLATIONS; 5-17 - PERMIT APPLICATION - **FIRST OFFENSE** [Case Overview 8756](#)

Respondent or Representative	Final Order Issued	Date to Comply by
- Absent.	30 Days to Comply \$250.00 Per Diem \$100.00 Admin Fee	11/17/2023

- # 7.8. **CASE 8773** - HALLANDALE RETAIL LLC - 2900 COUNTRY CLUB LN, PEMBROKE PARK, FL 33009 - FORMAL HEARING - SECTION(s) 5-105 - REPAIRS AND INSTALLATIONS; 5-17 - PERMIT APPLICATION - **REPEAT OFFENSE** [Case Overview 8773](#)

Respondent or Representative	Final Order Issued	Date to Comply by
- Absent.	30 Days to Comply \$500.00 Per Diem \$100.00 Admin Fee	11/17/2023

- # 7.9. **CASE 8774**- YULIAN LLERENA QUINTERO 3140 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33009 # LOT 1423 - FORMAL HEARING - SECTION(s) 5-105 - REPAIRS AND INSTALLATIONS; 5-17 - PERMIT APPLICATION - **FIRST OFFENSE** [Case Overview 8774](#)

Respondent or Representative	Final Order Issued	Date to Comply by
- Yulian Llerena.	90 Days to Comply \$100.00 Per Diem \$100.00 Admin Fee	01/16/2023

- # 7.10. **CASE 8787** - BROWARD COUNTY BOARD OF COUNTY COMMISSIONERS - CAROLINA ST, PEMBROKE PARK, FL 33009 - FORMAL HEARING - SECTION(s) 5-103(h)(i) - EXTERIOR MAINTENANCE OF STRUCTURE AND PREMISES; 12-61 - EXCESSIVE UNTENDED GROWTH DEEMED PUBLIC NUISANCE; 22-29 - RESPONSIBILITY FOR MAINTENANCE - **FIRST OFFENSE** [Case Overview 8787](#)

Respondent or Representative	Final Order Issued
- Attorney Michael C. Owens.	Complied 10/18/2023.

- # 7.11. **CASE 8788** - FILMORE INVESTORS CORP - CAROLINA ST, PEMBROKE PARK, FL 33009 - FORMAL HEARING - SECTION(s) 5-103(h)(i) - EXTERIOR MAINTENANCE OF STRUCTURE AND PREMISES; 12-61 - EXCESSIVE UNTENDED GROWTH DEEMED PUBLIC NUISANCE; 22-29 - RESPONSIBILITY FOR MAINTENANCE - **FIRST OFFENSE** [Case Overview 8788](#)

Respondent or Representative	Final Order Issued
- Absent.	Complied 10/18/2023.

7.12. **CASE 8821**- BACKBONE HALLANDALE INVESTMENTS CORP - 2801 S PARK RD, PEMBROKE PARK, FL 33009 - FORMAL HEARING - SECTION(s) 11-42(a) DISPOSAL OF SOLID WASTE RESTRICTED - **FIRST OFFENSE**

Respondent or Representative	Final Order Issued
- Absent.	Complied 10/18/2023.

- # 7.13. **CASE 8823-** 2250 WAREHOUSE LLC - 2250 SW 30 AVE, PEMBROKE PARK, FL 33009 - FORMAL HEARING - SECTION(s) 5-105 - REPAIRS AND INSTALLATIONS; 5-17 - PERMIT APPLICATION; 15-17 - BUSINESS TAX RECEIPT REQUIRED; 15-177 - INITIAL CERTIFICATE - **FIRST OFFENSE** [Case Overview 8823](#)

Respondent or Representative	Final Order Issued	Date to Comply by
- Absent.	30 Days to Comply \$250.00 Per Diem \$100.00 Admin Fee	11/17/2023

8. HEARING TO CONFIRM FINE - CODE OFFICER JEAN GUSTIN

- # 8.1. **CASE 5049** - 2400 SW 30 LLC - 2400 SW 30 AVE, PEMBROKE PARK, FL 33009 - HEARING TO CONFIRM FINE - SECTION(s) 5-2(a) NONRESIDENTIAL COMMERCIAL BUILDINGS, OWNER'S RESPONSIBILITIES - **FIRST OFFENSE** [Case Overview 5049](#)

Respondent or Representative	Supplemental Order Code Compliance Lien Issued
- Absent.	Confirmed Fine of \$90,600.00

- # 8.2. **CASE 5831** - ELIZABETH BELAUNDE - 108 LORI LANE, PEMBROKE PARK, FL 33009 - HEARING TO CONFIRM FINE - SECTION(s) 5-105 - REPAIRS AND INSTALLATIONS; 5-17 - PERMIT APPLICATION; 28-272 - NUMBER OF OCCUPANTS PER MOBILE HOME OR RECREATIONAL VEHICLE - **FIRST OFFENSE** [Case Overview 5831](#)

Respondent or Representative	Supplemental Order Code Compliance Lien Issued
- Absent.	Confirmed Fine of \$38,100.00

8.3. HEARING TO EXTEND TIME - CODE OFFICER JEAN GUSTIN

CASE 8535 -LEESY TAYPE - 2306 SW 31 AVE PEMBROKE PARK, FL 33009 - FORMAL HEARING - SECTION(s) 5-17. - PERMIT APPLICATION; 5-105. - REPAIRS AND INSTALLATIONS - **FIRST OFFENSE**
[Case Overview 8535](#)

Respondent or Representative	Amended Final Order Issued	Date to Comply by
- Leesy Taype.	120 Days to Comply \$100.00 Per Diem \$100.00 Admin Fee	02/15/2024

9. FORMAL HEARING - CHIEF CODE OFFICER JOSELINE RAMIREZ

- # 9.1. **CASE 8760** - INFINITY AZURE LLC - 5216 SW 32 ST PEMBROKE PARK, FL 33009 - FORMAL HEARING - SECTION(s) 5-103(b)(h)(k)(l) EXTERIOR MAINTENANCE OF STRUCTURES AND PREMISES; 5-105 - REPAIRS AND INSTALLATIONS; 5-104 - DETERMINATION OF NEED FOR CORRECTION; 5-17 - PERMIT APPLICATION; 12-76(b) NUISANCES DUTY OF PROPERTY OWNERS AND TENANTS TO PREVENT - **FIRST OFFENSE** [Case Overview 8760](#)

Respondent or Representative	Final Order Issued	Date to Comply by
- Absent.	60 Days to Comply \$250.00 Per Diem \$100.00 Admin Fee	12/17/2023

- # 9.2. **CASE 8980** - INFINITY AZURE LLC - 3214 SW 52 AVE, Pembroke Park, FL 33023 - FORMAL HEARING - SECTION(s) 5-103(a)(b) - EXTERIOR MAINTENANCE OF STRUCTURE AND PREMISES; 5-105 - REPAIRS AND INSTALLATIONS; 5-17 - PERMIT APPLICATION - **REPEAT OFFENSE** [Case Overview 8980](#)

Respondent or Representative	Final Order Issued	Date to Comply by
- Tenant Rachel Simpson.	1 Day to Comply \$500.00 Per Diem \$100.00 Admin Fee	10/19/2023

10. HEARING TO ABATE FINE - CHIEF CODE OFFICER JOSELINE RAMIREZ

- # 10.1. **CASE 5014** - YVAN ROLEAU - 134 W LAKE DRIVE, PEMBROKE PARK, FL 33009 - HEARING TO ABATE FINE - SECTION(s) 5-105 REPAIRS AND INSTALLATIONS - **FIRST OFFENSE** [Case Overview 5014](#)

Respondent or Representative	Order of Abatement Issued	Date to Comply by
- Linda Doiron.	Fine Abated to \$1,525.00 Payable in 60 Days or Reverts to \$14,500.00.	12/17/2023.

- # 10.2. **CASE 5640** - YVAN ROLEAU - 134 W LAKE DRIVE, PEMBROKE PARK, FL 33009 - HEARING TO ABATE FINE - SECTION(s) 5-105 REPAIRS AND INSTALLATIONS - **REPEAT OFFENSE** [Case Overview 5640](#)

Respondent or Representative	Order of Abatement Issued	Date to Comply by
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- Linda Doiron.	Fine Abated to \$9,000.00 Payable in 60 Days or Reverts to \$990.00.	12/17/2023
# - # 10.3. CASE 6771 - 1730 PR LLC - 1730 SW 30 AVE, PEMBROKE PARK, FL 33009 - HEARING TO ABATE FINE - SECTION(s) 5-17 - PERMIT APPLICATION; 15-17 -BUSINESS TAX RECEIPT REQUIRED; 21-19 - PROHIBITED SIGNS; 28-346(a)(f) - PORTABLE STORAGE UNITS - FIRST OFFENSE Case Overview 6771		
Respondent or Representative	Order of Abatement Issued	Date to Comply by
- Sholmo Melloul.	Fine Abated to \$10,000.00 Payable in 30 Days or Reverts to \$129,907.00.	11/17/2023
# - # 10.4. CASE 6909 - 1730 PR LLC - 1730 SW 30 AVE, PEMBROKE PARK, FL 33009 - HEARING TO ABATE FINE - SECTION(s) 15-17 - BUSINESS TAX RECEIPT 28-346(a)(f) - PORTABLE STORAGE UNITS; 15-175 - CERTIFICATE OF USE REQUIREMENTS; 15-176 - ANNUAL RENEWAL AND DELINQUENT RENEWAL PENALTIES; 15-177 - INITIAL CERTIFICATE OF USE; 22-85(a) - OBSTRUCTIONS OF PUBLIC RIGHTS-OF-WAY; 28-215 - RESTRICTED AREA OF USE - REPEAT OFFENSE Case Overview 6909		
Respondent or Representative	Order of Abatement Issued	Date to Comply by
- Sholmo Melloul.	Fine Abated to \$10,500.00 Payable in 30 Days or Reverts to \$209,657.00.	11/17/2023
11. ADJOURNMENT: 10:43 A.M.		
IN ACCORDANCE WITH THE PROVISIONS OF F.S. SECTION 286.0105, IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE SPECIAL MAGISTRATE, BOARD, AGENCY, OR COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING OR HEARING, HE OR SHE WILL NEED A RECORD OF THE PROCEEDINGS, AND, FOR SUCH PURPOSE, HE OR SHE MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.		
ANY PERSON REQUIRING AUXILIARY AIDS AND SERVICES AT THIS MEETING MAY CALL THE TOWN CLERKS OFFICE AT 954-966-4600 AT LEAST TWO CALENDAR DAYS PRIOR TO THE MEETING. IF YOU ARE HEARING OR SPEECH IMPAIRED PLEASE CONTACT THE FLORIDA RELAY SERVICES BY USING THE FOLLOWING NUMBERS: 1-800-955-8770 (VOICE) OR 1-800-955-8771 (TDD)		
DECORUM - ALL COMMENTS MUST BE ADDRESSED TO THE SPECIAL MAGISTRATE AND NOT TO INDIVIDUALS. ANY PERSON MAKING IMPERTINENT OR SLANDEROUS REMARKS, OR WHO BECOMES BOISTEROUS WHILE ADDRESSING THE COMMISSION, SHALL BE BARRED FROM FURTHER AUDIENCE BEFORE THE SPECIAL MAGISTRATE BY THE PRESIDING OFFICER, UNLESS PERMISSION TO CONTINUE OR AGAIN ADDRESS THE SPECIAL MAGISTRATE IS GRANTED BY THE MAJORITY VOTE OF THE COMMISSION MEMBERS PRESENT. NO CLAPPING, APPLAUDING, HECKLING OR VERBAL OUTBURSTS IN SUPPORT OR IN OPPOSITION TO A SPEAKER OR HIS/HER REMARKS SHALL BE PERMITTED. NO SIGNS OR PLACARDS SHALL BE ALLOWED IN THE COMMISSION CHAMBERS. PLEASE MUTE OR TURN OFF YOUR CELL PHONE OR PAGER AT THE START OF THE MEETING. FAILURE TO DO SO MAY RESULT IN BEING BARRED FROM THE MEETING. PERSONS EXITING THE CHAMBER SHALL DO SO QUIETLY.		

AGENDA ITEM REPORT



To: IT Department
Subject: Approval for FLGISA Winter Convention
Meeting: 11 27 2023 WORKSHOP COMMISSION MEETING - Nov 27 2023
Department: IT
Staff Contact: Mark Pakula, Information Technology Director

BACKGROUND INFORMATION:

This is my IT Directors convention for the state of FL. January 29th to February 1st

FINANCIAL IMPACT:

This is a budgeted item \$1,500.00

RECOMMENDATION:

Approve Item

	Status:
Aleem Ghany, Public Services Director	Approved - Nov 17 2023
Jacobs Horowitz, Interim Town Attorney	Approved - Nov 17 2023
Christian Noel, Accounts Payable	Approved - Nov 21 2023
Marlen Martell, Town Clerk	Approved - Nov 21 2023

AGENDA ITEM REPORT



To: IT Department
Subject: Upgrade Storage for Town Servers
Meeting: 11 27 2023 WORKSHOP COMMISSION MEETING - Nov 27 2023
Department: IT
Staff Contact: Mark Pakula, Information Technology Director

BACKGROUND INFORMATION:

Provide more storage space for the town.

FINANCIAL IMPACT:

This is a budgeted item. \$25,611.12

This is the State contract from Dell that the drives are being purchased from. Contract No.: 43211500-WSCA-15-ACS

RECOMMENDATION:

Approve Purchase

ATTACHMENTS:

[8468_CQ_DellDrives_TPP_FlaglerTechnologies_10.25.23](#)

	Status:
Christian Noel, Accounts Payable	Approved - Nov 16 2023
Jacobs Horowitz, Interim Town Attorney	Approved - Nov 17 2023
Aleem Ghany, Public Services Director	Pending
Marlen Martell, Town Clerk	None

Town of Pembroke Park- Additional Drives

Quote #008436 v1

Prepared For:

Town of Pembroke Park

Mark Pakula
 3150 Southwest 52nd Avenue
 Pembroke Park, FL 33023

P: (954) 966-4600

E: mpakula@townofpembrokepark.com

Prepared by:

Flagler Technologies, LLC

Haley Minatel
 5295 Town Center Rd
 Suite 201
 Boca Raton, FL 33486

P: (574) 360-8023

E: haley.minatel@flagler.io

Date Issued:

10.26.2023

Expires:

11.24.2023

Hardware

Qty	Manufacturer Part Number	Product Description	Price	Ext. Price
		Contract No.: 43211500-WSCA-15-ACS		
12	345-BBXH	Dell 1.92TB SSD SAS Read Intensive 12Gbps 512e 2.5	\$2,134.26	\$25,611.12
			Subtotal:	\$25,611.12

Quote Summary	Amount
Hardware	\$25,611.12
Total:	\$25,611.12

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

AGENDA ITEM REPORT



To: IT Department
Subject: ClearPoint Strategy software
Meeting: 11 27 2023 WORKSHOP COMMISSION MEETING - Nov 27 2023
Department: IT
Staff Contact: Aleem Ghany, Public Services Director

BACKGROUND INFORMATION:

I found out about this software on Wednesday, November 15th, 2023. This is a house-cleaning item

FINANCIAL IMPACT:

This is not a budgeted item. And there already is a fully executed contract **\$17,001.00**

RECOMMENDATION:

Approve Since the Contract is already signed..

ATTACHMENTS:

[INV-4049](#)

[2023 - New Business - Town of Pembroke Park 6-30-2023 \(2\)](#)

[IT Ascendant Strategy Management Group DBA Clearpoint Strategy \(1\)](#)

[IT Sole Proprietor Justification 2022-04-27](#)

	Status:
Aleem Ghany, Public Services Director	Approved - Nov 17 2023
Jacobs Horowitz, Interim Town Attorney	Approved - Nov 17 2023
Christian Noel, Accounts Payable	Pending
Marlen Martell, Town Clerk	None

Ascendant Strategy Management Group

LLC

PO Box 830949 Dept 4257
Birmingham, AL 35283 US
(866) 568-0590
accounting@ascendantsmg.com



INVOICE

BILL TO

Roy Brown
Town of Pembroke Park, FL
3150 SW 52nd Ave.
Pembroke Park, FL 33023
US

INVOICE # 4049

DATE 07/03/2023

DUE DATE 08/02/2023

TERMS Net 30

ACTIVITY	AMOUNT
2023 Unlimited 100	17,001.00
2023 Unlimited 100, 1 @ USD 17,001.00	

6/30/2023-6/29/2024

BALANCE DUE

USD 17,001.00

PLEASE NOTE NEW EFT/ACH Instructions:

Bank Name: FIRST HORIZON BANK

SWIFT Code: FTBMUS44

ABA/RTN: 084000026

Receiver: Ascendant Strategy Management Group

Account Number: 20002188570

Proposal

for Town of Pembroke Park

Prepared for

Roy Brown
Town of Pembroke Park

Prepared by

Sam Visser
ClearPoint Strategy



A Customized Solution

The ClearPoint Difference

Trusted and Proven

Pricing Overview

Safe and Secure

Sign Here to Subscribe



A Customized Solution

Roy,

Thank you for your time and for considering ClearPoint! I have enjoyed learning about Town of Pembroke Park & your requirements for this project and am confident that we have the best solution for your needs.

Before diving into pricing, here is a brief summary of the project goals we discussed:

- Automating your reporting process to cut down on manual work and rework
- Simplifying data collection from both people and systems
- Unlocking data that exist in silos across the organization
- Aligning your projects, goals, and metrics
- Saving time & increase productivity
- Getting to a “single version of the truth” for all management reports
- Showing clear alignment between projects & strategy
- Building reports that show insights, not just data
- Creating tailored reports based on audience from the same data source

Thanks!

Sam

The ClearPoint Difference



ClearPoint Strategy helps leading organizations around the world automate up to 70% of their manual their strategy reporting process. Only ClearPoint integrates and automates on-premise, SaaS, and manual reporting to save you time and money.

With ClearPoint, organizations can automate their reporting process and eliminate the need for manual data collection and formatting reports. The easy to use interface makes creating dashboards, reports, scorecards and more easy for any end user, regardless of their technical expertise.

Combined with an Award-Winning Customer Success team that is expert in both performance management and technology, you have a partner in ClearPoint Strategy that will help you drive breakthrough results.

Trusted and Proven

Hundreds of companies from around the world choose ClearPoint to power their management reporting. We pride ourselves on building a great product that is backed up by a award-winning Customer Success team.

Award-Winning Strategy Execution and Reporting Software



Winning awards from Mid-Market to Enterprise, and Implementation through Support, ClearPoint continues to dominate the Strategy Execution category of G2.

These awards are entirely based on customer feedback and experience.

Service and Support That Go Above and Beyond

Your process is always changing and improving, and our partnership will too. ClearPoint will support you every step of the way.



Pricing Overview

The pricing below is for a 12 month ClearPoint subscription, starting on 2023-06-30. Access to ClearPoint will begin on the day of contract execution. This pricing is valid until 2023-07-08. Prices are in USD. The pricing below is for the first 12 months of the annual recurring subscription fees plus any one time costs.

Annual Fees

Name	Category	Unit Price	Total Discount
2023 Unlimited 100 This Unlimited Plan is for local governments and has access to all features of ClearPoint. This plan includes unlimited users with unlimited support through email and our support center. One designated Administrator also has Premium Support, which includes phone and live in-app messaging with our award-winning support team. As part of your included onboarding, you'll work directly with an Implementation Specialist during guided calls to get started, and they will provide an Excel template for you to populate that our team will load into ClearPoint to provide setup for your organization. During your first 90 days, our Implementation Team can provide a ½ day of training and build up to 5 key reports and 3 Briefing Books for your organization. You will also be able to select from a variety of templates for your public-facing dashboard.	Recurring	\$22,500.00	-\$5,499.00
Total			\$17,001.00

Price discounted to \$17,001 if signed in June of 2023.

Safe and Secure

Your security is a top priority at ClearPoint. Your business documents contain information that only you and your employees need to see, and we intend to keep it that way. Every day we ensure that our security is parallel with industry standards and compliance.

Amazon Web Services



ClearPoint was designed from the ground up to ensure the safety and security of your important data. Our servers live in secure Amazon Web Services (AWS) locations in Ohio and Oregon, allowing both redundancy and failover capability from both coasts. The ClearPoint network at AWS is not interconnected with the company network, and all admin access is over a two-factor VPN.

Proactive Monitoring & Testing

Our servers are monitored for any emerging security threats nightly, and scanned monthly for all known threats. In addition, we perform a third-party penetration test twice annually to ensure there are no surfaces for attack or data leakage.



SOC 2 Type 2 Certification

ClearPoint has met and maintains the stringent security requirements set forth by the AICPA and CICA for Service Organization Control (SOC) 2, Type 2 certification. This certification demonstrates that an independent accounting and auditing firm has reviewed and examined ClearPoint's control objectives and activities and tested those controls to ensure that they are operating effectively.

Sign Here to Subscribe

By signing below, I hereby acknowledge I am authorized to enter into this contract and that I have read this Proposal and understand and agree to the terms and conditions of the ClearPoint End User License agreement.

Customer Primary Contact

Roy Brown
9549664600
rbrown@tppfl.gov

Customer Billing Contact

Roy Brown
9549664600
rbrown@tppfl.gov

Accepted By (Customer)

Roy Brown

Accepted Date

2023-06-30

Subscription Terms

One time fees are due upon execution of this agreement, paid net-30. The one-time fees will be held as a credit that will be drawn down over the first 6 months of this agreement when used. Annual Recurring Fees will be invoiced in accordance with the Subscription Start Date, paid net-30.

The Initial Term of this Agreement is 12 months.

Thereafter, this Agreement will automatically renew for successive periods of 12 months. Renewal costs may escalate up to 5%. If you cancel ninety (90) days prior to an upcoming renewal date, you will not be charged on the following renewal date and henceforth.

ClearPoint reserves the right to charge Late Fees on any outstanding payments of 30 days or more. Late fees will be the lesser of (1) 1.5% per month or (2) the maximum allowed by law.

Payment Instructions

By Check

ClearPoint Strategy
75 Arlington Street, 5th Floor
Boston, MA 02116

EFT/ACH Instructions

Bank Name: First Horizon Bank
SWIFT Code: FTBMUS44
ABA/RTN: 084000026
Account Number: 20002188570

Credit Card

Payment by credit card available with a 5% convenience fee

Signature Certificate

Reference number: HCGUW-WEF96-NDQEU-EXDRN

Signer

Roy Brown

Email: rbrown@tppl.gov

Shared via link

Sent:

Viewed:

Signed:

Timestamp

08 Jun 2023 18:33:54 UTC

30 Jun 2023 15:37:19 UTC

30 Jun 2023 15:44:43 UTC

Signature



IP address: 50.233.36.214

Location: Hollywood, United States

Document completed by all parties on:

30 Jun 2023 15:44:43 UTC

Page 1 of 1



Signed with PandaDoc

PandaDoc is a document workflow and certified eSignature solution trusted by 40,000+ companies worldwide.



[Client]

ClearPoint Community Dashboard Agreement

Ascendant Strategy Management Group is committed to helping [Client] configure a public facing dashboard to showcase its key measures that can be found in ClearPoint. This document describes the buildout and signoff process for a new community dashboard. There are four steps at which signoff is required from your organization. This will ensure that neither our team nor yours is surprised by large changes at later steps in the process, which increase the scope of the project.

Project Phases

This section of the document describes the project phases, including the work completed, estimated time, and the areas to consider when signing off.

Static Mockups and Additional Features (1-2 weeks elapsed time)

Static Mockups

During this phase of the project, ClearPoint will send a PowerPoint that has a variety of dashboard options. You will be able to choose the components of the dashboard design based on those options.

Using this information, ClearPoint will mock up a landing page, mid-level page, and measure detail page in a static format for the client to review. These will be shared in PowerPoint unless the client requests a Marvel link with limited clickable hotspots. The client will then make revisions to the initial designs and return them to ClearPoint for correction until a design direction is agreed upon.

The time estimate above is based on 3-4 rounds of revisions. The client will need to sign off on the mockups before moving forward with the next phase.

The purpose of signing off on static mockups is to approve the general direction of the dashboard's design and structure. Therefore, signoff indicates approval on the following aspects of the dashboard:

- Header and footer (whether they will be used, color scheme)
- Background (general page structure, color/image scheme)
- Placement of images on page

- Content structure
 - E.g., we will have these specific goals on main page, which will lead to mid-level pages displaying between x and y number of measures, which you can then click on to see measure detail pages
 - Whether or not you will display data tables, as they are not mobile responsive.
- Main page: Structure of goals (slider vs. icons vs. table format, etc.)
- Mid-level page: Structure of measure information (table format vs. boxes vs. list, etc.)
- Measure detail page: Structure of detailed information (tabs vs. accordion vs. paragraph)

Additional Features

Additional features are the features of the dashboard that do not come directly from ClearPoint. This might include the following:

- Google Translation widget
- Subscription or other email forms
- Additional pages (e.g. “About”, “Summary”, “Feedback”, etc.)
- Status legend/key
- Google Analytics tracking
- Custom page animations or other display elements requiring extensive CSS or JavaScript

The time estimate above incorporates any additional time required for any research ClearPoint would need to do on the capabilities and widgets available in WordPress for the additional features requested, as well as any additional static mockups required. Depending on the complexity of any additional coding required for animated display elements, ClearPoint may adjust the time scoped in the proposal.

Signing off on additional features indicates that no additional features or pages will be requested.

WordPress Mockups (2-3 weeks)

During this phase, ClearPoint will take the mockups agreed upon in static form and configure them in a clickable, tablet- and mobile-responsive format in WordPress.

The client will then have the opportunity to review and revise the mockups.

The time estimate above is based on 3 rounds of revisions once the pages are created in WordPress, assuming no changes to the aspects of the dashboard that were already signed off on during the Static Mockup phase.

Signing off on the WordPress mockups is very important as these mockups will become the page templates used to build out the rest of the dashboard. Once signoff is received on the mockups, ClearPoint will begin building out the rest of the dashboard with these templates, meaning that any additional changes will need to be made to several (if not all) webpages, which could cause changes to the scope of the project.

Signoff indicates approval on the following aspects of the dashboard:

- Header & footer
 - Formatting: background color, borders, images & logos (placement & size), font, text size & color, menu placement
 - Content: menu items, functioning hyperlinks, contact information, social media icons, search function, no typos
- Images and icons
 - Formatting: placement, size, margins, quality
 - Content: these are the images and icons the client wants to use and they will not change later
- Colors
 - Hex colors are up to organization standards
 - Verify hex colors used for red/yellow/green statuses for ClearPoint
- Background
 - Images and colors
- Text
 - Font, size, placement, color
- Navigation
 - Content: all necessary breadcrumbs, return links, forward/back arrows, or other navigational features have been incorporated
 - Format: font, size, background color, placement
- Page structure
 - Margins and padding, width, amount of scrolling, size of various components of the screen
 - Areas to consider:
 - Main page
 - Title/subtitle, placement of goals, images, and additional text
 - Mid-level page
 - Title/subtitle, size and padding of boxes/table rows/other structure

- Detail page
 - Title/subtitle, size and placement of chart, placement of measure information
- Mobile responsiveness
 - All fields are properly displayed on mobile and tablet
- Content
 - Phrasing of titles and subtitles
 - Main page:
 - Correct goals and all necessary additional information (introduction/about, descriptions, etc.)
 - Mid-level page:
 - Displays correct types of information about each measure (status icon, status color, reporting period, actual and/or target data, description, name, etc.)
 - Detail page:
 - Displays correct types of information associated with each measure (metric definition, target definition, analysis, status, actual and/or target value, data table, etc.)
- Additional features
 - The features and pages specified under additional features have been successfully incorporated into the dashboard and require no changes to formatting or content.

WordPress Buildout and Final Sign-off (1-2 weeks)

During this phase, ClearPoint creates page templates, widgets, and documentation based off of the completed WordPress mockups. ClearPoint then uses these templates to replicate the mockups for each necessary mid-level page and measure detail page, linking all the necessary information from ClearPoint. **Before ClearPoint can begin building out pages, the client will need to have all elements and fields entered in ClearPoint that will be displayed on the dashboard, and they will provide sufficient information to us on where to find these elements in their account.**

ClearPoint will then let the client know that the dashboard is completed. Both ClearPoint and the client will then verify that each page is displaying the correct information and is properly linked.

Signoff on this phase indicates that the dashboard has been successfully completed in the following ways:

- All specified elements have been included
- All specified information has been included for each element
- The information displayed for each goal and measure is correct

Individuals involved

The following people should plan to sign off at each phase of the project:

Project Manager(s): These are the individuals who are leading the dashboard buildout process. Their signoff not only signifies their approval at each step but also indicates that signoff has been received from *all* necessary individuals.

Communications: These are the individuals from the communications department who need to give their approval on your dashboard as a public-facing document associated with your organization. They will typically verify organizational standards such as hex colors, fonts, icons, and other design components of the dashboard (and would likely be the ones to provide any internal mockups).

Leadership: Whether this is your manager, council, board of directors, or another group of individuals in executive positions, the leadership is the ultimate audience that needs to approve the design and content of the dashboard.

Additional: If there are any additional individuals outside of those described above who need to approve the dashboard, please let us know in the first round of signoff. If we are not informed of the need for approval from additional persons and there are consequently changes in later parts of the process that change the scope of work, additional charges could be incurred.

Project phase	Static Mockups	Additional Features	WordPress Mockups	Buildout and Final Signoff
Time estimate	1-2 weeks	2-3 weeks		1-2 weeks
Project Manager(s)	x	x	x	x
Communications	x	x	x	x

Leadership	x	x	x	X
Additional	x	x	x	X
• “x” indicates that the identified party needs to sign off at each stage of the process.				

Managing the Community Dashboard after completion

After the dashboard has been completed, ClearPoint will provide documentation on maintaining your Community Dashboard and ongoing support based on our agreement.

Documentation will include:

- How to update the reporting period displayed on the dashboard
- How to update individual pages when you have made changes in ClearPoint that you want to display on the dashboard
- Guide to the widgets and templates used for the dashboard
- Instructions on how to use the widgets and templates to create new pages in case the goals or measures displayed were to change

Ongoing support includes:

- Assistance with making updates
- Testing to verify that updates to WordPress, Divi, or the ClearPoint Plugin will not cause issues
- Changes to the display of the pages will be considered based on the amount of additional support time contracted.

Assumptions

- This proposal assumes that the Client wants ClearPoint to build and maintain the public facing community dashboard in a WordPress site hosted by ClearPoint.
 - Building the dashboard includes creating all web pages to the client's specifications (as described in the process above), installing the theme engine, and using the ClearPoint Content Generator and Plugin to ensure that the client's information from ClearPoint is properly linked to the dashboard.
 - Maintenance includes responsibility for uptime, security, backup, and base software upgrades and compatibility. ClearPoint assumes responsibility for troubleshooting any issues that arise resulting from ClearPoint-made changes or

updates. ClearPoint also assumes responsibility for system backups and making backups of previous versions available upon request per the contract.

- Our scope is based on ClearPoint creating a client facing dashboard that has three levels to it, with the following assumptions about content (widgets are the HTML/shortcode templates used to display information about an element in ClearPoint on your WordPress site).
 - Level 1 – This will be one page, with no more than 10 widgets that have no more than 5 characteristics (fields) pulled from ClearPoint.
 - Level 2 – This will be no more than 10 pages with no more than 6 widgets per page, and no more than 6 characteristics associated with each widget.
 - Level 3 – This will be no more than 50 pages (typically highlighting an individual measure on each page). Each page will have no more than 8 characteristics being pulled from ClearPoint.
- ClearPoint is proposing to do the work as stated above, and will maintain this site and minor changes (up to 16 hours' worth of changes) in the years after launch.
- One round of revision is assumed to be a single document compiling changes after one or more meetings **or** 10 individual changes (to copy, color, image, etc.) sent separately.
- ClearPoint assumes that the Client will have the technical skills to use the documentation provided to login to the WordPress site, update the reporting period and clear the cache in order to update the public facing community dashboard with new information on a regular (quarterly, for example) basis.
- If the client is making additional tweaks to the dashboard, a knowledge of WordPress, HTML, and CSS is needed to understand the implications of the changes being made. Any changes that the client makes that need to be "rolled back" may result in additional charges from ClearPoint.

Blanket Purchase Agreement PA600464

Supplier Details:

Company Ascendant Strategy Management Group DBA Clearpoint Strategy
Contact Amanpreet Kaur
Address 75 Arlington Street, 5th Floor
Boston, MA 02116

Submit your response to:

Company City of Hollywood, FL - Budget and Performance Management
Contact Jean, Laurette
Address 2600 Hollywood Blvd
Hollywood FL 33020
Phone 1-954-921-3206
Fax
E-mail ljean@hollywoodfl.org

Dear Vendor:

This is to inform you that the City of Hollywood, Florida is entering a Blanket Purchase Agreement with your Company based on the following:

Quote Approval Pricing Proposal dtd 1/12/22



Blanket Purchase Agreement PA600464

Agreement	PA600464
Creation Date	31-JAN-2022
Revision	0
Agreement Amount	46,500.00 USD

VENDORS MUST INCLUDE THE CITY'S PURCHASE ORDER NUMBER ON ALL INVOICES. PLEASE SUBMIT ALL INVOICES TO ACCOUNTSPAYABLE@HOLLYWOODFL.ORG.

OR Mail To	City of Hollywood Accounts Payable, Room 119 P.O. Box 229045 Hollywood, FL 33022-9045	Supplier	Ascendant Strategy Management Group DBA Clearpoint Strategy 75 Arlington Street, 5th Floor Boston, MA 02116
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Notes

Customer Account Number	Supplier Number	Payment Terms	Freight Terms	FOB
	102951	Net 30	None	Destination
	Start Date	End Date	Shipping Method	
	01/24/2022	01/23/2024		
Initial Award Term	01/24/2022	01/23/2024		
First Renewal Period	01/24/2024	01/23/2025		
Second Renewal Period				
Third Renewal Period				
Fourth Renewal Period				

Attachments			
Type	File Name or URL	Title	Description
File	OBPM-22-005 Ascendant Strategy Management Group LLC d.b.a ClearPoint Strategy.pdf	OBPM-22-005 Ascendant Strategy	

Line	Item	UOM	Price	Expiration Date
1	Per Pricing and Services on Proposal dtd 1/12/22		0.00	
Attachments				
Type	File Name or URL	Title	Description	

TERMS AND CONDITIONS

The following Terms and Conditions are applicable to this order entered into by and between the City of Hollywood (referred to as Buyer) and Vendor (referred to as Seller).

MODIFICATIONS

This purchase order form and any other document pertaining to this transaction which has been acknowledged in writing by the Director is a complete and exclusive statement of this order. Accordingly no modification or amendment shall be binding upon the Buyer unless signed by the Director. The City Attorney has approved these standard terms and conditions as to form and legality. Accordingly no modification of these terms and conditions shall be binding upon buyer unless they are endorsed and approved by the City Attorney. In the event of a conflict between these terms and conditions and any other document pertaining to the transaction covered by this order, these terms and conditions shall prevail.

ASSIGNMENT

Any assignment of this order or the performance of work hereunder, in whole or in part, is prohibited.

EXCUSABLE DELAYS

The Buyer may grant additional time for any delay or failure to perform hereunder if the delay will not adversely impact the best interests of the Buyer and is due to causes beyond the control of to Seller. Such grant must be in writing and made part of the order.

DEFAULT

In the event of default by the Seller, Buyer may procure the articles or services covered by this order from other sources and hold to Seller responsible for any excess costs occasioned thereby, in addition to all other available remedies at law or equity.

TERMINATION

Buyer, acting through its City Manager or his/her designee, reserves the right to terminate this order In whole or in part for default (a) if Seller fails to perform In accordance with any of the requirements of this order or (b) If Seller becomes insolvent or suspends any of its operations or if any petition is filed or proceeding commenced by or against Seller under any State or Federal Law relating to bankruptcy, reorganization, receivership or assignment for the benefit of creditors. Any such termination will be without liability to Buyer except for completed Items delivered and accepted by the Buyer. Seller, will be liable for excess costs of reprourement.

F.O.B.

In those cases where F O.B. point is not Destination, Seller is required to prepay freight charges and list separately on invoice. Collect shipments will not be accepted.

TERMS

By accepting this order, the Seller agrees that payment terms shall be Net 30 unless otherwise stated.

INVOICING

Seller must render original invoice to the City of Hollywood, Department of Financial Services, P.O. Box 229045, Hollywood, Florida 33022-9045.

TAX

The City of Hollywood is exempt from Federal and State taxes for tangible personal property. Sellers doing business with the City, which are not otherwise exempt, shall not be exempt from paying sales tax to their suppliers for materials to fulfill contractual obligations with the City, nor shall any Seller be authorized to use the City Tax Exemption Number in securing such materials.

RESPONSIBILITY

Responsibility will not be accepted for any goods delivered or services performed unless covered by a duly signed and authorized City of Hollywood order, issued by the Procurement Services Division.

ACCEPTANCE

Seller's acceptance of this order will be presumed unless Seller acknowledges exception, in writing, to Buyer within ten (10) calendar days after date of order.

DELIVERIES

Deliveries are to be made during the hours of 7:30 a.m. to 4:00 p.m. Monday through Friday, excluding holidays, unless otherwise stipulated. Seller shall notify the Buyer of deliveries that require special handling and/or assistance for off-loading. Failure to notify the Buyer concerning this type of delivery will result in the billing to Seller of any add-on redelivery, storage or handling charges.

INSPECTION

All Commodities delivered on this order are subject to inspection upon receipt by a representative of the Buyer. All rejected

commodities shall remain the property of the Seller and will be returned at the Seller's expense.

QUANTITIES

Quantities specified in the order cannot be changed without Buyer approval. Goods shipped in excess of quantity designated may be returned at the Seller's expense.

PAYMENT CHANGES

Payments will be made only to the company and address as set forth on order unless the Seller has requested a change thereto on official company letterhead, signed by an authorized officer of the company.

ANTI-DISCRIMINATION

Sellers doing business with the Buyer are prohibited from discriminating against any employee, applicant or client because of race, creed, color, national origin, sex or age with regard to but not limited to the following: employment practices, rates of pay or other compensations, methods and training selection.

UNIFORM COMMERCIAL CODE

Florida law, including without limitation the Uniform Commercial Code (Chapter 670 – 680, Florida Statutes), shall apply to and supplement the terms and conditions of this order. Venue shall lie in a court of competent jurisdiction in Broward County, Florida.

LEGAL RESPONSIBILITY

By accepting this order, Seller understands and agrees that the items covered herein, or services to be rendered, shall be manufactured, sold or performed in compliance with applicable Federal, State, County and Local laws, ordinances, rules and regulations. Lack of knowledge by the Seller shall in no way be a cause for relief from responsibility.

LIABILITY - COPYRIGHT/PATENT/TRADEMARK

Seller shall save and hold harmless Buyer, its officers, employees and agents from liability for infringement of any United States patent, trademark or copyright for or on account of the use of any product sold to Buyer or used in the performance of this order.

INDEMNIFICATION

Seller shall indemnify, hold harmless and defend Buyer, its officers, employees and agents from and against any and all claims, damages, liability, judgments or causes of action, including costs, expenses and attorney fees, incurred as a result of any error, omission or negligent act by the Seller, its officers, employees, agents, subcontractors or assignees arising out of this order.

OCCUPATIONAL SAFETY AND HEALTH

Seller must comply with requirements under Chapter 442, Florida Statutes, that any toxic substance delivered as a part of this order must be accompanied by a Materials Safety Data Sheet (M.S.D.S.).

REPRESENTATIVE

All parties to this order agree that the representatives named herein are, in fact, bonafide and possess full and complete authority to bind said parties.

PUBLICITY

No endorsement by the City of the product and/or service will be used by Seller in any way, manner or form in product literature or advertising.

INSURANCE

The Seller of services must have secured and maintained the required amount of \$1,000,000 general and \$500,000 automobile liability limits and must list the City as an additional insured of this coverage. The Seller must have worker's compensation coverage as required by law. Any exception to the above stated limits or other requirements must be endorsed and approved by the City of Hollywood Risk Manager.

WARRANTY

For purposes of this order, Seller warrants: (a) the goods shall strictly conform to all specifications, drawings, instructions, advertisements, statements on containers or labels, descriptions and samples; (b) the goods shall be free from defects in workmanship and material and shall be new and of the highest quality; (c) Buyer shall receive title to the goods that is free and clear of any liens, encumbrances and any actual or claimed patent, copyright or trademark infringement; (d) the goods shall be merchantable, safe and fit for the Buyer's intended purposes, which purposes have been communicated to Seller; (e) the goods shall be adequately contained, packaged, marked and labeled; and (f) the goods shall be manufactured in compliance with all applicable federal, state and local laws, regulations or orders, and agency or association standards or other standards applicable to the manufacture, labeling, transporting, licensing, approval or certification, including by way of illustration and not by way of limitation, the Occupational Health and Safety Act, the Fair Labor Standards Act, and any law or order pertaining to discrimination.

In the event that services are provided in connection with the supply of goods, Seller expressly warrants that the services will be performed: (a) with due professional care; (b) in a workmanlike, professional, timely and diligent manner; (c) in accordance with all applicable industry standards and industry best practices; (d) by qualified workers experienced in performing the work specified; (e) in strict conformance with applicable specifications and industry accepted performance criteria; and (f) in strict conformance with this order, including but limited to any statement(s) of work issued, or quote(s) received, by Buyer.

The warranty period shall be 12 months from the date of first use of the goods by Buyer or 12 months from the date of acceptance by Buyer, whichever occurs later, unless otherwise mutually agreed to by the Buyer and Seller.

Notwithstanding the foregoing, Seller agrees to waive the expiration of the warranty period in the event there are failures or defects discovered after the warranty period of a material nature or in a significant portion of the goods, or a defect is discovered which, in Buyer's opinion, constitutes a threat of damage to property or to the health and safety of any person.

Signature: Steve Stewart
Assistant Director, Financial Services for Procurement



Office of Budget & Performance Management
Inter-Office Memorandum

DATE: January 19, 2022 **FILE:** OBPM 22-005

TO: Wazir Ishmael, Ph.D.
City Manager

VIA: Adam Reichbach ^{DS} **AR**
Assistant City Manager for Finance and Administration

VIA: Steve Stewart ^{DS} **SS**
Assistant Director, Financial Services for Procurement

FROM: Laurette Jean *Laurette Jean*
Budget and Performance Management Director

SUBJECT: Recommendation to Approve the Issuance of a Blanket Purchase Agreement to Ascendant Strategy Management Group, LLC d.b.a ClearPoint Strategy for Strategic Planning and Performance Management Software for a two-year total estimate amount of \$46,500.

ISSUE:

The City adopted its Strategic Plan on January 15, 2019. Since that time, we have worked with City staff to develop over 160 performance measures and published four (4) performance report cards which were published in the New Horizons and four (4) performance measurement reports distributed internally to City Commissioners and Directors.

Currently, all the performance measures are tracked in Microsoft Excel and the reports are prepared in Microsoft Word. This method of tracking and reporting is tedious and time-consuming. During the FY 2022 budget process, the Office of Budget and Performance Management submitted a budget request to procure a Strategic Planning and Performance Management Software. The Software is needed to centralize the collection of data, tracking of progress, analysis of trends, and reporting of the City's performance towards meeting its goals, objectives, major initiatives, and performance measures in alignment with the City's strategic plan.

Once the budget was approved, a competitive process was conducted requesting quotes from qualified vendors. Quotes were received from three proposers: Envisio, ClearPoint Strategy, and AchieveIT. Based on staff's thorough review and findings, Ascendant Strategy Management Group, LLC d.b.a ClearPoint Strategy was found to provide the best value while meeting the software needs of the City. In comparison to the other proposers, ClearPoint Strategy offers more functionalities for tracking performance measures; offers enhanced visuals on internal and external reports and dashboards; provides access to governmental benchmarking data from peer

Page two

Memo – OBPM 22-005

Purchase of Strategic Planning & Performance Management software

municipalities that utilize the same software (i.e., Fort Lauderdale, Pompano Beach, Coral Gable, Miami); and its price is the most competitive of the other proposers.

Summary of Quotes:

		<u>Year 1</u>	<u>Year 2</u>	<u>Total</u>
Quote 1	Envisio	\$27,500	\$20,000	\$47,500
Quote 2	ClearPoint Strategy	\$26,500	\$20,000	\$46,500
Quote 3	AchieveIT	\$25,000	\$25,000	\$50,000

AUTHORITY:

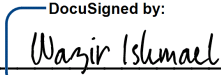
§ 38.38 APPROVAL AUTHORITY.

In general, the CPO will have authority to approve and execute contracts up to \$25,000. The City Manager or designee will have authority to approve and execute contracts up to \$100,000, except for cases of procurement of legal services, for which the City Attorney or designee will have authority to approve and execute contracts up to \$100,000. Contracts in excess of \$100,000 shall require approval by the City Commission

Funding has been provided in the fiscal year 2022 budget for the Budget and Performance Management Office in Account Number 001.116001.51300.564420.000000.000.000.

RECOMMENDATION:

Authorize the issuance of a Blanket Purchase Agreement to Ascendant Strategy Management Group, LLC d.b.a ClearPoint Strategy for Strategic Planning and Performance Management Software for a two-year total estimate amount of \$46,500.

DocuSigned by:

 APPROVED BY: Dr. Wazir Ismael
 City Manager

1/24/2022
 Date:

Attachments: Quote Approval Form, Request for Quote - Pricing Proposal, Approved Certificate of Insurance



CITY OF HOLLYWOOD, FLORIDA

PROCUREMENT SERVICES DIVISION

Quote Approval Form (Use for purchase(s) from \$25,000 - \$50,000)

Date January 06, 2022

Department/Office Budget & Procurement Officer

Division/Area _____

Requestor Beatriz Sandoval

Title Performance Management & Accountability Officer

Phone 954-921-3480

Email bsandoval@hollywoodfl.org

1. Requested Vendor ClearPoint Strategy

Vendor Number _____

Address 1901 N. MOORE STREET, SUITE 502, ARLINGTON, VA 22209

Contact Person Amanpreet Kaur

Title Account Executive

Phone 866-568-0590

Email akaur@clearpointstrategy.com

2. Product/Service being requested (be specific.) Strategic Planning and Performance Management Software

3. Detailed description of the product/service's function and purpose.

- A cloud-based strategic planning and performance management software, accessible via a computer, tablet, and phone, that can centralize the collection, tracking, and reporting of the City's performance towards meeting its goals, departmental objectives, major initiatives or projects, and performance measures in alignment with the City's strategic focus areas.

Please list alternative products/services capable of performing the required function. None

4. Copies of all written quotes are attached (minimum of 3 quotes are required) and valid for at least 30 days from the date in the header of this form.

☒ Yes ☐ No

5. Is the request to purchase from the lowest quote? ☒ Yes ☐ No

If not, please provide detailed justification as to why the lowest quote is not being requested.

6. Requesting approval of:

☐ Purchase Order

☐ X Blanket Purchase Order (quote pricing must be fixed for one year)

(Revised 02/2021)

7. Total cost of the requested product/service? \$26,500

8. Total estimated annual (fiscal year) cost of requested product/service? \$26,500

Account Number(s) 001.116001.51300.564420.000000.000.000

9. Is this product/service covered by a warranty? ☐ Yes ☐ No

If yes, please attach a copy of the warranty details.

REQUESTING DEPARTMENT RECOMMENDATION

Note: By signing and returning this form, you are verifying and acknowledging that you have reviewed all portions (scope, terms, conditions, pricing, etc.) of the requested quote(s)/contract(s) and recommend its/their approval based on compliance with the City's procurement requirements and all applicable laws and regulations to the best of your knowledge.


Requestor's Signature

1/10/22
Date


Director's Signature

1/12/22
Date

(Revised 02/2021)



ClearPoint Strategy Response to City of Hollywood, FL RFQ

Pricing Proposal

ClearPoint Strategy

1901 N. MOORE STREET, SUITE 502
ARLINGTON, VA 22209
866-568-0590
INFO@CLEARPOINTSTRATEGY.COM

**PRICING FORM FOR REQUEST FOR QUOTES – STRATEGIC PLANNING AND PERFORMANCE
MANAGEMENT SOFTWARE**

Description	Cost Year 1	Cost Year 2	Total Cost
Initial Software License Cost (per license) *includes 40 users (20 Administrators and 20 upload-only users) and unlimited view only users.	\$20,000	\$20,000	\$40,000
Implementation & Configuration Services (incl. travel expenses if applicable)	\$4,500 (3 days of set up support)	\$0	\$4,500
Administrator and End-User Training	\$2,000 (1 day of remote training)	\$0	\$2,000
Software Support and Maintenance	\$0	\$0	\$0
Any other costs (please describe in detail what the fees include)	\$0	\$0	\$0
Optional Items		Admin training for \$1,000/per half day	
Price for adding additional licenses in future years, if applicable (specify license metric)	\$120/updater license/per year \$600/full admin license/per year	\$120/updater license/per year \$600/full admin license/per year	
		Grand Total Cost	\$46,500

Name of Firm: Ascendant Strategy Management Group, LLC d.b.a ClearPoint Strategy

Contact Person: Amanpreet Kaur Title: Account Executive Date: 1/12/2021

Signature: Amanpreet Kaur Email: akaur@clearpointstrategy.com Phone: 866-568-0590

We have outlined our pricing charges below in greater detail for the City of Hollywood, FL to review and understand our pricing proposal.

ClearPoint Enterprise Package

Based on the information available in the City's RFQ for a Strategic Planning and Performance Management Software, we believe the ClearPoint Enterprise Plan is the perfect option. The Enterprise Plan includes:

- 40 users
- Unlimited view-only users
- 3 Premium Support Contacts
- Onboarding
- Data Loader Access
- Single Sign-on
- Html Exports
- API Access
- All ClearPoint features including advanced reporting, data visualizations and project management.

Our proposal also includes training and setup to help the City meet the objectives described in the RFP. These options can be adjusted based on the needs of the City:

- 1 day of remote training
- 3 days of scorecard configuration and setup

Enterprise Package Cost Breakdown

The following table includes the proposed deliverables and the pricing for each item included.

Deliverable	Description	Cost Year 1	Cost Year 2	Cost Year 3
ClearPoint Enterprise Package	• 40 Licensed Users • Unlimited view-only users • 3 Premium Support contacts	\$20,000.00	\$20,00.00	\$20,00.00
Training	1 web-based training day	\$2,000.00	N/A	N/A

Scorecard Setup	3 days	\$4,500.00	N/A	N/A
Total		\$26,500.00	\$20,000.00	\$20,000.00

A list of all features included in the Enterprise Package can be found below.

User Licenses

Included in this Enterprise Package are 25 full “Editor/Administrator” users (users that can add, edit, and update information in ClearPoint). Additional “Editor/Administrator” users can be added on a pro-rated basis for \$600/year. Also included are an unlimited number of view-only “Browser” users.

Update-only users (users that can log in and add quantitative and qualitative information each reporting period) can be purchased for \$120/year. This number can be adjusted based on the total number of users the City decides.

This user configuration is typical for organizations of the City’s size getting started with ClearPoint. As the City’s performance management program advances, the City can add more full users and update-only users to their account. The City can scale up to an unlimited number of users as needed.

Support

All users have access to Basic Support, which includes email and online forum support with a 24-hour response time. As a subscriber to the ClearPoint Enterprise Package, the City will also have “Premium Support” which allows three (3) named contacts to request and receive 4-hour priority email and telephone support services from a qualified ClearPoint Engineer throughout the year.

Additional Premium Support named contacts may be added as needed for \$3,300 per year.

Training

Web-based training can be purchased in ½ day increments. Web-based training is \$1,000 for ½ day. Onsite training is also available for \$3,000 per day plus travel expenses.

We have included one day of remote training in this proposal to meet the requirements of the RFP. The City’s ClearPoint Account Manager will work with the City to create a custom training plan to ensure all users have the knowledge they need to use ClearPoint.

Scorecard Setup

The City is responsible for creating and maintaining its scorecards, including categories, objectives, measures, initiatives, and action items. The City is also responsible for meta data

on these elements including information such as descriptions, owner, data source, dates, and any custom fields.

Based on the City's requirements and the information available in the RFP, we have included three days of initial scorecard setup service beyond onboarding. The City can elect the Ascendant team to assist with initial configuration, organizational alignment, report building, and measure setup (including calculations). The City will need to provide all information for setup in Excel or other Microsoft application. All information for setup will need to be provided in advance of scorecard setup so that an accurate project plan can be created. Any information provided after the setup process begins will be considered outside of the scope of initial scorecard setup.

The City can choose to purchase additional scorecard setup time at any point during their use of ClearPoint.

We've answered your additional questions regarding implementation, training, support, and maintenance below.

[Implementation, Training and Support](#)

ClearPoint Strategy will assist with initial configuration, organizational alignment, data entry, structuring Excel and text file data imports and designing custom dashboards. This service is billed by the day and can be completed on-site or remotely. Based on conversations held between ClearPoint staff and the City of Hollywood, we are proposing 3 days of support to assist with the setup process. Based on the information provided by the City of Hollywood in phone calls and emails, we believe that we can substantively complete the setup process.

The ClearPoint Team will work with the City of Hollywood on creating a custom project plan that includes ClearPoint configuration, setup, and training. The ClearPoint Customer Support team will also continue to support the City throughout their entire use of ClearPoint.

We will work with the City to create a project plan based on the City's goals for an implementation timeline. Based on the information provided in the RFQ, we have provided a sample implementation plan based on our experience and Hollywood's requirements.

There are three stages to the implementation plan designed for the City —setup and implementation, training, and continuous support. The length of time that each stage takes depends on the organization of the City's current performance information and the speed at which the City's team can provide feedback to the ClearPoint team. Sometimes implementation happens in less than 30 days.



Setup and implementation

A designated ClearPoint team member will work with the City throughout the entire scope of the project.

Kick-off: The first step during setup and implementation is for the ClearPoint Team to have a kick-off call with Hollywood's team. This meeting will include a review of the City's current performance management program and a discussion of the City's goals and the information to be configured in ClearPoint. Before the meeting, the city will need to provide information about the strategic plan to the ClearPoint Team so the team can obtain a thorough understanding of the City's information and processes.

Plan Development: Together, the teams will create a detailed implementation and project plan specific to the needs and goals of the City. The ClearPoint Team will work with the City to obtain a thorough understanding of the City's current performance management framework, all of the plans that are desired to be set up in the system, current progress reporting processes and any relevant information systems and datasets. The implementation plan will include a schedule for software configuration, setup, and user training.

Throughout the setup and implementation phase, we will provide regular updates to the City's team to ensure that the project is meeting the objectives of the RFQ, and the plan will be tracked in ClearPoint using the software's project management capabilities. Tracking the plan in ClearPoint gives visibility to all parties involved in the project and helps the City gain additional exposure to the new software.

Set-up: Once this plan is defined, the ClearPoint team will work with the City to set up the information in ClearPoint. Throughout the setup process, the City's project manager will provide sign-off on the setup to ensure all information is configured in ClearPoint in a manner consistent with Hollywood's performance management and reporting process.

Implementation: The last step is the implementation phase where we will add all users to Hollywood's account in order to prepare for training. All users will be added to ClearPoint and their permissions configured so they have the correct level of access to information in the account. The ClearPoint Team will consult with the City's team to make sure the user permissions match the needs and requirements for the City's reporting process.

Key Staff During Implementation

The City will have a dedicated account manager from the ClearPoint team throughout the implementation process and their entire time partnering with ClearPoint. If issues arise during the implementation process, the ClearPoint account manager will work with the main project manager at the City to create a process for resolving the issue.

Training

At ClearPoint Strategy, we believe the best way to learn ClearPoint is with your hands on the keyboard. We prefer to get users in a room and show them how to login and then encourage them to login and repeat some simple exercises in ClearPoint with the guidance of expert support. Our team provides all tools and resources necessary to complete successful remote training sessions.

Once the initial setup and implementation phase is complete, the ClearPoint team will provide the initial training to the City's users. The City will need to provide computers or laptops with high-speed internet and a common space or computer lab with a projector screen for the training courses. Training sessions will be interactive and will be led by ClearPoint staff. Updater training, advanced training and administrator training will include the following topics and be customized based on how Hollywood's performance management system is designed.

Updater training will focus on how to quickly and easily make updates in ClearPoint. It includes a tour of the system and an introduction to the organization's strategic plan. Users will log in to ClearPoint and learn where they need to navigate to make their monthly updates. They'll learn how to add quantitative and qualitative information to the elements they are responsible for. Users will also learn how to export pages and reports.

For this training session, we will provide users with study guides that include step-by-step instructions that they can take along and refer to. Any user who is responsible for making monthly updates should attend this training session. They are typically scheduled for one hour with a maximum of 20 attendees.

Advanced Training will focus on how to effectively use ClearPoint to manage strategy and visualize data. It includes an overview of adding objectives, measures, initiatives, and action items, and linking them to organizational goals. Participants will then learn how to create reports and charts to visualize data. This training session also includes everything covered in the updater training.

For this training session, we will provide users with study guides to use during the session that include step-by-step instructions for each exercise so that users can take notes and can have instructions to reference after training. We will also show users the ClearPoint Support Center and provide them with information for contacting the ClearPoint support team with any questions throughout their use of ClearPoint. This training is for power users or department champions and is scheduled for 3.5 hours with a maximum of 10 people.

Administrator Training will focus on how to configure and manage ClearPoint. In addition to the topics covered by the end user training, it includes security, adding and removing users, adding and removing scorecards, and configuring custom fields. We will also discuss best practices for managing ClearPoint as part of the larger reporting process. Administrator training sessions typically take around 2 hours and all account administrators should attend.

The ClearPoint Team will provide the administrators with a template for a ClearPoint reporting guide. This is a document that we recommend our users create to help manage their reporting process. Some organizations may call this a process or governance document. We will review the document during the administrator training session and will continue to work with administrators to build it during their use of ClearPoint.

Updater Training	Advanced Training	Administrator Training
• Navigating ClearPoint • Setting homepage • Updating measures • Updating initiatives • Updating milestones • Updating objectives • Updating from summary reports • Exporting pages • Emailing pages • Briefing Books	• Navigating ClearPoint • Setting homepage • Adding objectives • Adding and linking measures • Calculations • Aggregations • Status evaluations • Customizing charts • Adding and linking initiatives • Adding and editing reports	• Scorecards • Menu and element names • Custom Fields • Field labels • Custom styles and branding • Managing users • Reporting periods and frequencies • Reporting Workflows

Support

ClearPoint is available to support the City both during implementation and after onboarding. We partner with our customers on their performance management journeys to ensure they find both success in the system and in performance management. We’re happy to share more on our award-winning software and customer success team with the City during a demo.

Ongoing Support

Once the City has completed the initial implementation of ClearPoint and is running their performance measurement program through the tool, the ClearPoint Team will work with Hollywood to continuously improve their performance measurement program. We wanted to share with you the benefits of partnering with our Customer Success Team to improve all aspects of your performance management.

Following the setup and implementation process, all users will have access to the ClearPoint Support Center and to the ClearPoint blog. The Support Center includes videos and articles covering all

ClearPoint features, and our team constantly updates our blog with articles about strategy and performance management best practices. All users can also e-mail our support team with any questions (support@clearpointstrategy.com).

The three main administrators for the City will have Premium Support access to the entire ClearPoint support team. This means that the City account administrator can reach out to support via in-app chat, e-mail and phone and can expect a response within 4-hours (although we usually respond within 30 minutes).

ClearPoint Support Options	Basic Support	Premium Support
Who has access?	All Users	Three Designated Contacts
Access to Support Forum	Included	Included
AI Powered Support Bot	Included	Included
Email Support	24-Hour Response	4-Hour Response
Telephone Support		Included
Live in-app messaging		Included
Video Screen-Sharing Support		Included

Additionally, the ClearPoint team member who helps implement ClearPoint at the City will be your account manager. They are available to the organization for high-level guidance on using ClearPoint. Based on the organization's goals and progress, the account manager will partner with the administrators to ensure the City is finding success with ClearPoint and performance management. There will be proactive calls and email check-ins throughout the year to ensure everything is progressing well and to make sure that the City is meeting their goals and objectives for tracking their performance data in ClearPoint.

The ClearPoint Support Team

'ClearPoint is a very user-friendly strategic planning solution with many capabilities. But just as important, [is] the level of service the company delivers. From someone that is in a customer service industry, I expect and recognize service excellence. The ClearPoint team delivers just that. They are incredibly responsive, and truly take an interest in understanding the client's needs and goals. Their drive to help their clients succeed doesn't end with the initial onboarding with the software.' - Regina McNeill, EVP, Market Analytics & Strategic Planning, Origin Bank

Not only have we provided our customers with a software tool, but we have also partnered with them to help create and improve their processes around performance management and strategy execution. Our team members are experts in our ClearPoint software as well as in performance management, and we look forward to working with customers to help them achieve their strategy reporting goals.

The ClearPoint team excels at Customer Support. Our Customer Success team is applauded by our customers, who view us as a partner in their management reporting success. We are a team of experts in the ClearPoint software and experts in performance management, which allows us to help customers with technical questions as well as work closely with them to improve their overall reporting process.

Throughout our partnership, the ClearPoint team will work with Hollywood to create a Management Reporting Guide, a document that describes your entire performance management and reporting process from the creation of your strategic plan to the calendar you report on to the preparation of reports and running of meetings. The organizations that we've seen be the most successful have this document and process defined, so we will work with Hollywood to outline the process and set you up for success.

ClearPoint Support Center

The ClearPoint Support Center is available for all ClearPoint users. It contains hundreds of step-by-step articles, videos, and webinars detailing how to use each of ClearPoint's features. Users can access the Support Center from within ClearPoint by clicking on the help icon. They'll arrive on the article most relevant to the page they were on in ClearPoint and can navigate to other articles by clicking on the links for related articles or searching for keywords. Users can also interact with Donna, the ClearPoint AI Powered Support Bot, from the Support Center or within their ClearPoint account. Donna will provide recommended support articles for the user based on their search query. All support articles provide documentation of step-by-step instructions for how to set up and regularly use the software.

For new users, we have a Getting Started Guide that includes videos and instructions for ClearPoint basics like navigating the tool, adding new elements, and setting up reports. Users can also find our series of User Permission Videos that explain the actions that users can take depending on their level of

access to the scorecards within ClearPoint. The ClearPoint Team releases a new webinar every six weeks as part of the 'I Didn't Know ClearPoint Could Do That?!' webinar series. Each webinar is a deep dive into an area of ClearPoint that our users may not be using, or that's been requested by our customers. As our team adds and changes functionality within ClearPoint, the Support Center is updated with new support articles and videos. Release notes are published before each release so that users can easily find documentation about new features.

You can find our Service Level Agreement in Appendix A below.

Maintenance

Our development team has a documented process for releasing new versions of the ClearPoint software so that users are minimally impacted. Small enhancements are made with zero impact on the customer. If a larger release is planned that may require downtime, the product development team will communicate with clients in advance and all updates will be performed outside of business hours. With each upgrade to ClearPoint, several rounds of testing occur beyond the developer completing the changes in the application. Unit tests, integration tests, and load/stress tests are performed to validate the change. These cover a wide range of use cases, including authentication and authorization. Beyond this, user acceptance testing and quality assurance testing occur later in the process.

Because ClearPoint is a hosted, cloud-based solution, users are automatically upgraded to new software versions whenever these versions are released. Customers do not need to take any action to migrate to a new version of the software. You will have access to see features in advance, and your administrative team will work with our Customer Success team to discuss what features may be used immediately based on your level of use within ClearPoint.

Generally, large updates are made to ClearPoint twice a year. Minor upgrades are typically made monthly and come with no impact to the customer.

Your annual maintenance fee includes access to the software, any upgrades that may come with the software, and access to our support team for any questions that may arise during your use.

Others

The annual support fee is calculated based on the number of premium support contacts and the complexity of your strategic plan within ClearPoint.

Appendix A. ClearPoint Service Level Agreement

Effective Date: January 1, 2021

This ClearPoint Strategy Service Level Agreement ("SLA") is a policy governing the use of the ClearPoint Strategy ("ClearPoint") under the terms of the ClearPoint Strategy End-User Agreement (the "ClearPoint Agreement") between Ascendant Strategy Management Group LLC and its partners ("Ascendant", "us" or "we") and users of Ascendant's services ("you"). This SLA applies separately to each account using ClearPoint. Unless otherwise provided herein, this SLA is subject to the terms of the ClearPoint Agreement and capitalized terms will have the meaning specified in the ClearPoint Agreement. We reserve the right to change the terms of this SLA in accordance with the ClearPoint Agreement.

System Uptime

Service Commitment

Ascendant will use commercially reasonable efforts to make ClearPoint available with a Monthly Uptime Percentage (defined below) of at least 99.7% during any monthly billing cycle (the "Service Commitment"). In the event ClearPoint does not meet the Service Commitment, you will be eligible to receive a Service Credit as described below. Service uptime does not apply to installations at the client site, only to ClearPoint when it is provided in the Ascendant SaaS model. For local installations, the client is responsible for service uptime.

Definitions

"Error Rate" means: (i) the total number of minutes ClearPoint is inaccessible or returns system errors divided by (ii) the total number of minutes in the monthly billing cycle. We will calculate the Error Rate for each ClearPoint account as a percentage for each five minute period in the monthly billing cycle. The calculation of the number of internal server errors will not include errors that arise directly or indirectly as a result of any of the ClearPoint SLA Exclusions (as defined below). "Monthly Uptime Percentage" is calculated by subtracting from 100% the average of the Error Rates from each five minute period in the monthly billing cycle. A "Service Credit" is a dollar credit, calculated as set forth below, that we may credit back to an eligible ClearPoint account.

Service Credits

Service Credits are calculated as a percentage of the total charges paid by you for ClearPoint for the billing cycle in which the error occurred in accordance with the schedule below.

Monthly Uptime Percentage

Service Credit Percentage

Monthly Uptime Percentage	Service Credit Percentage
Equal to or greater than 99% but less than 99.7%	10%

Less than 99%

25%

We will apply any Service Credits only against future ClearPoint payments otherwise due from you; provided that, we may issue the Service Credit to the credit card that you used to pay for ClearPoint for the billing cycle in which the error occurred. Service Credits shall not entitle you to any refund or other payment from Ascendant. A Service Credit will be applicable and issued only if the credit amount for the applicable monthly billing cycle is greater than one dollar (\$1 USD). Service Credits may not be transferred or applied to any other account. Unless otherwise provided in the ClearPoint Agreement, your sole and exclusive remedy for any unavailability or non-performance of ClearPoint or other failure by us to provide ClearPoint is the receipt of a Service Credit (if eligible) in accordance with the terms of this SLA or termination of your use of ClearPoint.

Credit Request and Payment Procedures

To receive a Service Credit, you must submit a request by sending an e-mail message to support@clearpointstrategy.com. To be eligible, the credit request must (i) include your organization's name in the subject of the e-mail message; (ii) include, in the body of the e-mail, the dates and times of each incident of downtime that you claim to have experienced; (iii) include any logs that document the errors and corroborate your claimed outage (any confidential or sensitive information in these logs should be removed or replaced with asterisks); and (iv) be received by us within ten (10) business days after the end of the billing cycle in which the errors occurred. If the Monthly Uptime Percentage applicable to the month of such request is confirmed by us and is less than 99%, then we will issue the Service Credit to you within one billing cycle following the month in which the error occurred. Your failure to provide the request and other information as required above will disqualify you from receiving a Service Credit.

ClearPoint SLA Exclusions

The Service Commitment does not apply to any unavailability, suspension or termination of ClearPoint, or any other ClearPoint performance issues: (i) that result from Service Suspensions described in the ClearPoint Agreement; (ii) caused by factors outside of our reasonable control, including any force majeure event or Internet access or related problems beyond the demarcation point of ClearPoint; (iii) that result from any actions or inactions of you or any third party; (iv) that result from your equipment, software or other technology and/or third party equipment, software or other technology (other than third party equipment within our direct control); or (v) arising from our suspension and termination of your right to use ClearPoint in accordance with the ClearPoint Agreement (collectively, the "ClearPoint SLA Exclusions"). If availability is impacted by factors other than those used in our calculation of the Error Rate, we may issue a Service Credit considering such factors in our sole discretion.

System Errors

Service Commitment

Ascendant and its partners are committed to having an error free application and will use commercially reasonable efforts to be responsive to all reported issues in the application. Any errors or perceived bugs must be submitted to Ascendant and its partners, and upon verification of the issue, Ascendant will categorize the bug/issue and respond according to the table below. Bugs and perceived issues must be reported via support@clearpointstrategy.com to create a ticket.

	Standard	Premium	
Hours of coverage	Standard business hours	Standard business hours (24x7 for Severity 1 and 2)	
Support Channel	Web and email	Web, email, and phone	
Number of Cases	Unlimited	Unlimited	
Response Times	Initial and Ongoing	Initial Response	Ongoing Response
Severity 1	1 business day	4 hours	4 hours or as agreed
Severity 2	2 business days	8 hours	8 hours or as agreed
Severity 3	5 business days	1 business day	2 business days or as agreed
Severity 4	10 business days	2 business days	5 business days or as agreed

In order to provide the responsiveness for premium support, Ascendant requests that organizations identify a primary point of contact who will be available until the issue is resolved.

Definitions

Initial Response: The time it takes from when the initial problem is identified and confirmed to when Ascendant and its partners have communicated to the client what the issue is and when the resolution will take place.

Ongoing Response: As long as the confirmed issue is still not resolved, this is the expected resolution time or maximum time before communication between Ascendant and the client.

Severity 1 (urgent): A problem that severely impacts your use of the software in a production environment (such as loss of access to ClearPoint). The situation halts your business operations and no procedural workaround exists.

Severity 2 (high): A problem where the software is functioning but your use in a production environment is severely reduced. The situation is causing a high impact to portions of your business operations and no procedural workaround exists.

Severity 3 (medium): A problem that involves partial, non-critical loss of use of the software in a production environment or development environment. For production environments, there is a medium-to-low impact on your business, but your business continues to function, including by using a procedural workaround. For development environments, where the situation is causing your project to no longer continue or migrate into production.

Severity 4 (low): A general usage question, reporting of a documentation error, or recommendation for a future product enhancement or modification. For production environments, there is low-to-no impact on your business or the performance or functionality of your system. For development environments, there is a medium-to-low impact on your business, but your business continues to function, including by using a procedural workaround.

PRICING FORM FOR REQUEST FOR QUOTES – STRATEGIC PLANNING AND PERFORMANCE MANAGEMENT SOFTWARE

Option #1: 40 Users & 1 Active Plan

Description	Cost Year 1	Cost Year 2	Total Cost
Initial Software License Cost (per license) *includes 40 users (20 Administrators and 20 upload-only users) and unlimited view only users and 1 Active Plan.	\$ 20,000	\$20,000	\$40,000
Implementation & Configuration Services (incl. travel expenses if applicable)	\$7,500	\$0	\$7,500
Administrator and End-User Training	<i>Included in the Implementation & Configuration Services fee</i>	\$0	\$0
Software Support and Maintenance	<i>Included in the Annual Software License fee</i>	\$0	\$0
Any other costs (please describe in detail what the fees include)	\$0	\$0	\$0
Optional Items	<i>Additional professional services and support can be scoped out and quoted on a case-by-case basis at \$175/per hour.</i>		
Price for adding additional licenses in future years, if applicable (specify license metric)	\$20,000		
		Grand Total Cost: \$47,500	

Option #2: Unlimited Users & Active Plans

Description	Cost Year 1	Cost Year 2	Total Cost
Initial Software License Cost (per license) *includes unlimited administrators, upload-only and view only users.	\$ 30,000	\$30,000	\$60,000
Implementation & Configuration Services (incl. travel expenses if applicable)	\$7,500	\$0	\$7,500
Administrator and End-User Training	<i>Included in the Implementation & Configuration Services fee</i>	\$0	\$0
Software Support and Maintenance	<i>Included in the Annual Software License fee</i>	\$0	\$0
Any other costs (please describe in detail what the fees include)	\$0	\$0	\$0
Optional Items	<i>Additional professional services and support can be scoped out and quoted on a case-by-case basis at \$175/per hour.</i>		
Price for adding additional licenses in future years, if applicable (specify license metric)	\$30,000		
		Grand Total Cost: \$67,500	

Name of Firm: Envisio Solutions Inc.**Contact Person:** Madison Dias **Title:** Director of Sales **Date:** December 13, 2021**Signature:** *Madison Dias* **Email:** mdias@envisio.com **Phone:** 604-370-0760

PRICING FORM FOR REQUEST FOR QUOTES – STRATEGIC PLANNING AND PERFORMANCE MANAGEMENT SOFTWARE

Description	Cost Year 1	Cost Year 2	Total Cost
Initial Software License Cost (per license) *includes 40 users (20 Administrators and 20 upload-only users) and unlimited view only users.	\$960/admin/year \$290/upload user/year View Only Included	\$960/admin/year \$290/upload user/ year View Only Included	\$25,000/year
Implementation & Configuration Services (incl. travel expenses if applicable)	\$0 [included]	\$0 [included]	\$0 [included]
Administrator and End-User Training	\$0 [included]	\$0 [included]	\$0 [included]
Software Support and Maintenance	\$0 [included]	\$0 [included]	\$0 [included]
Any other costs (please describe in detail what the fees include)	\$N/A	\$N/A	\$N/A
Optional Items			
Price for adding additional licenses in future years, if applicable (specify license metric)	\$840/admin/year \$290/upload user/year	\$840/admin/year \$290/upload user/year	
		Grand Total Cost	\$25,000

Name of Firm: AchieveIt Online, LLC

Contact Person: Amanda Cyr Title: State & Local Government Market Director Date: 12/9/2021

Signature:  Email: acyr@achieveit.com Phone: (770) 715-1710

Pricing Form

City of Hollywood. 2600 Hollywood Blvd, Hollywood, FL 33020



ClearPoint Strategy Response to City of Hollywood, FL RFQ

Supplementary Document

ClearPoint Strategy

1901 N. MOORE STREET, SUITE 502
ARLINGTON, VA 22209
866-568-0590
INFO@CLEARPOINTSTRATEGY.COM

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Cover Letter

City of Hollywood, FL
Beatriz Sandoval
Performance Management & Accountability Officer
bsandoval@hollywoodfl.org
954-921-3480

December 9th, 2021

Dear Beatriz Sandoval,

On behalf of Ascendant Strategy Management Group, doing business as ClearPoint Strategy, I am pleased to submit the following proposal to the City of Hollywood, FL (the City) in response to the City's request for a strategic planning and performance management software. Dylan Miyake, my business partner, and I have a **combined 45 years of relevant experience**, and we've worked with more than **300 organizations** on similar efforts. We understand that it is not a small task to track and manage performance data. We are excited for the opportunity to partner with the City to implement a strategic planning and performance management software as you strive to improve your strategy reporting process and share your performance results internally and externally throughout the City.

The ClearPoint team has helped many organizations in the United States and Canada to move from multiple reporting systems, including other software tools, Excel spreadsheets and home-grown solutions, to our strategy reporting software, ClearPoint. Within local government alone, we have established a strong community of ClearPoint users such as City of Miami, FL, Dallas County, TX, City of Raleigh, NC, City of Durham, NC, City of Germantown, TN, City of Fort Collins, CO, City of Arvada, CO, City of Baytown, TX, City of Aurora, CO, and City of Sugar Land, TX. We also have several community members in the greater Florida area including City of Coral Springs, City of Miami, City of Lauderdale Lakes, St. Lucie County, City of Tamarac, City of Fort Lauderdale, Sarasota County, and City of Pompano Beach. We are excited for the City of Hollywood, FL to join the ClearPoint Community – working towards improving their performance and sharing their progress.

ClearPoint is a cloud-based application, available from computers, tablets and phones, which will allow the City to improve the collection and management of strategic data and information. The ClearPoint tool is designed for end-users with a versatile, intuitive and flexible user interface. Your team can input data, setup automation and share reports without the help of your IT team. The information that you track and the reports that you create can change, so ClearPoint is flexible to change with you as an organization.

As your partner in strategy reporting, we will work with you to create a system for tracking and managing your strategic plan at the organizational level, aggregating information and data from department level specific plans. The system will integrate performance metrics for both departments and organization-wide to enable greater visibility into the City's overall performance and provide

insights into where improvements should be made. The City will be able to easily share selected data both internally and externally through a variety of dashboards and reports, each customized for the appropriate audience.

Our team is excited to work with the City and your dedicated ClearPoint account manager will ensure that you are kicked off and trained successfully and will work closely with you throughout your entire use of ClearPoint. We are passionate about your success and will continue to increase the tool's functionality based on customer feedback and strategy reporting best practices.

This proposal contains an overview of the features and functionality of ClearPoint. It is not a full representation of all features and reporting capabilities. We are happy to provide a more in-depth presentation when it suits the City.

Please feel free to reach out to me with any questions or to schedule a live (or virtual) demonstration. You can contact me at (866) 568-0590 or tjackson@clearpointstrategy.com. We're looking forward to the opportunity to partner with you to provide a strategic planning and performance management software solution for the City of Hollywood, FL.

Best Regards,



Ted Jackson
Founder and Managing Partner
ClearPoint Strategy

Background

Ascendant Strategy Management Group, LLC was founded 13 years ago, in April of 2008, by Dylan Miyake and Ted Jackson, who had worked together for the previous nine years at Balanced Scorecard Collaborative and Palladium, firms founded by Drs. Kaplan and Norton, creators of the Balanced Scorecard concept. Ascendant has consulted on strategy reporting programs for some of the premier mission-driven organizations in North America and around the world, including the World Bank, the U.S. Office of Management and Budget, New York Power, Catholic Charities, Brother Canada, and Atlanta Public Schools.

Our mission is to help organizations demonstrate and increase their impact by developing strategies and strategy reporting systems that enable organizations to better achieve their own mission. Ascendant's principals have extensive experience with agencies, cities, counties, healthcare organizations, banks, utilities, state-owned enterprises, and leading manufacturing organizations. We have worked with local governments, non-profit, and for-profit organizations to establish a change approach –based on the proven Balanced Scorecard model –that ensures a strong linkage between activities and strategy outcomes. We leverage best practices from extensive experience to manage effective change in each environment.

Our clients receive a high return on their investment, as well as new intellectual content and solutions that work. Our principals are actively involved in every engagement. Ascendant is known for its ability to provide practical, concrete recommendations and support clients through implementation. We do this in an environment that encourages a working partnership between Ascendant and our clients.

Proposed Software

ClearPoint Strategy, developed by Ascendant Strategy Management Group, is a web-based Strategy Reporting Software solution. With the online interface, users can easily manage strategic plans at any level, strategy maps, measures, initiatives, and dashboards - tools that leadership teams rely on to make more accurate decisions and use to ensure accountability and follow-through. Many of our customers leverage ClearPoint in their strategic reporting process, track the overall effectiveness of their objectives, and collect and analyze data. Because it is cloud-based, you only need a modern internet browser to access the software.

ClearPoint is secure, cost effective, and offers a reliable US based support team that is ready to help you get started. ClearPoint Strategy was initially launched in early 2009, and we have been enhancing the software based on industry trends and customer needs ever since. The customer base and use of ClearPoint has grown consistently since 2009, and the application is the most highly customizable, cost-effective, and comprehensive cloud-based software suite on the market. We are responsible for 100% of the development of the application.

We understand that your team doesn't want to spend time using software, but instead enable decision making across the organization. ClearPoint is designed as an 'out-of-box' solution so that your team can focus on improving performance and results rather than creating reports. With ClearPoint, the City can

easily input performance measures, view how department measures impact the organization-wide strategic plan, and share results both internally and externally. We will provide your team with the tool, training and continued support necessary so that you can achieve these goals.

Most of our customers leverage ClearPoint to effectively track and manage all elements of their strategy reporting process, including high level objectives, performance measures, and a wide range of initiatives. Most of these customers leverage ClearPoint to track their organizational strategy and projects and to produce easy to comprehend reports that encourage data-driven decision making. Our team has helped transform many complex Excel worksheets into manageable strategy scorecards.

Strategy Reporting Experience

Not only do we provide our customers with a software tool, but we also partner with them to help create and improve their processes around strategy reporting. Our team members are experts in our ClearPoint software as well as in strategy reporting, and we look forward to working with customers to help them achieve their strategy reporting goals. Because our team excels at customer support and strategy reporting, we can help customers with technical questions as well as work closely with them to improve their overall reporting process.

We've responded to each individual requirement within the Excel sheet regarding the technical capabilities of the software tool and believe that ClearPoint is a perfect match for the City's goals and requirements. Our team of qualified and experienced consultants will advise the City's team and stakeholders on the best way to configure ClearPoint so that your strategy reporting process runs smoothly and (mostly) automatically.

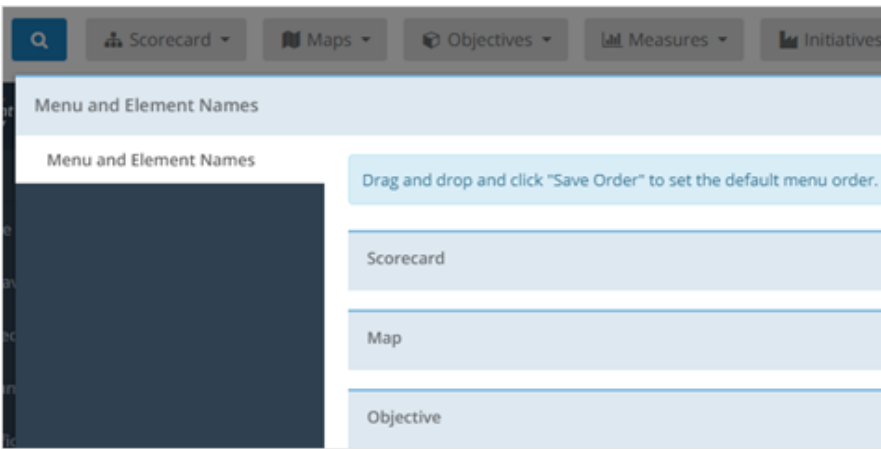
Below, we've expanded on the strength of our software and features. We're happy to hop on a demonstration to answer any additional questions when it suits the City.

Picture ClearPoint Supporting Your Process

To help you imagine a future with ClearPoint, we’ve used this section to envision the future of how you can take advantage of all ClearPoint has to offer. While your journey may be a little different, we’d like you to be able to picture ClearPoint supporting your efforts to execute strategy and manage performance.

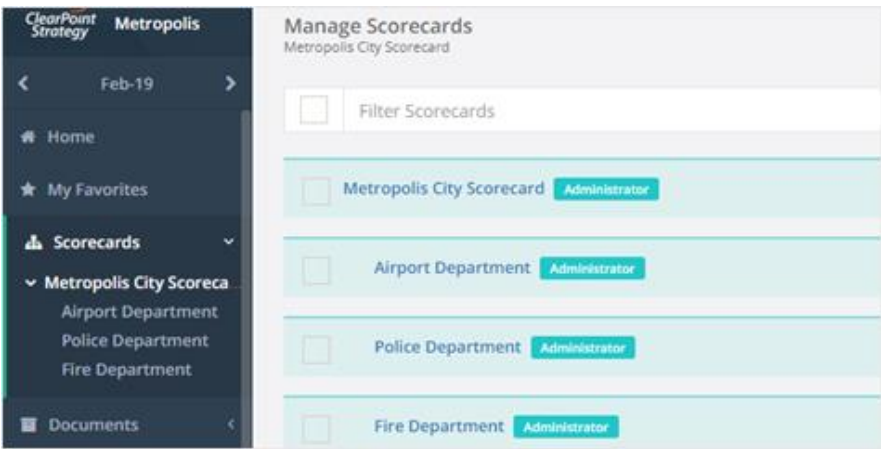
Quick Setup

You already have a framework that you use for your process, so you can set your language in ClearPoint to match your existing plans. If you use different language for your departments than you do for your strategic plan, you can customize ClearPoint by scorecard. If you need help thinking through this or any aspect of strategy reporting, just reach out and we’ll guide you on the best way to manage your strategy.



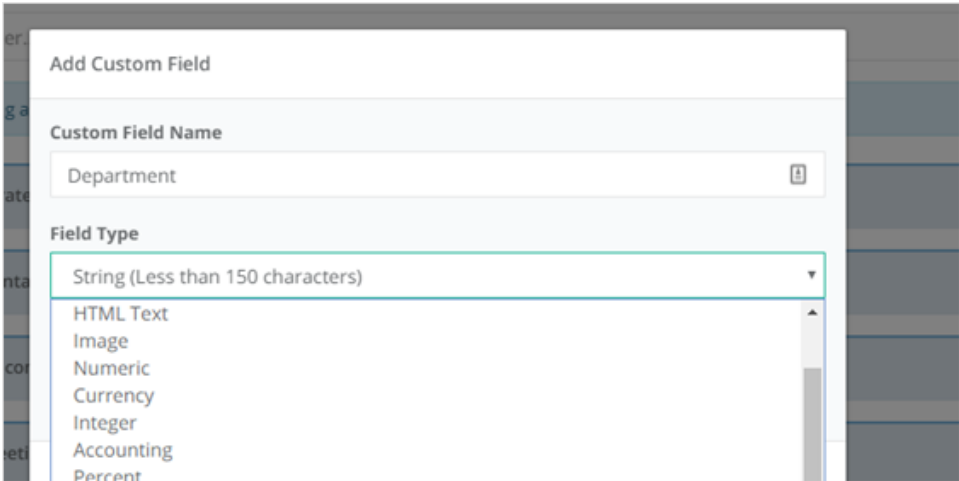
Scorecards

Scorecards allow you to keep your account organized so that your users can always find the information they are looking for. Set up parent/child relationships to show the hierarchy between scorecards and assign users permission to view or edit only the scorecards that they should have access to.



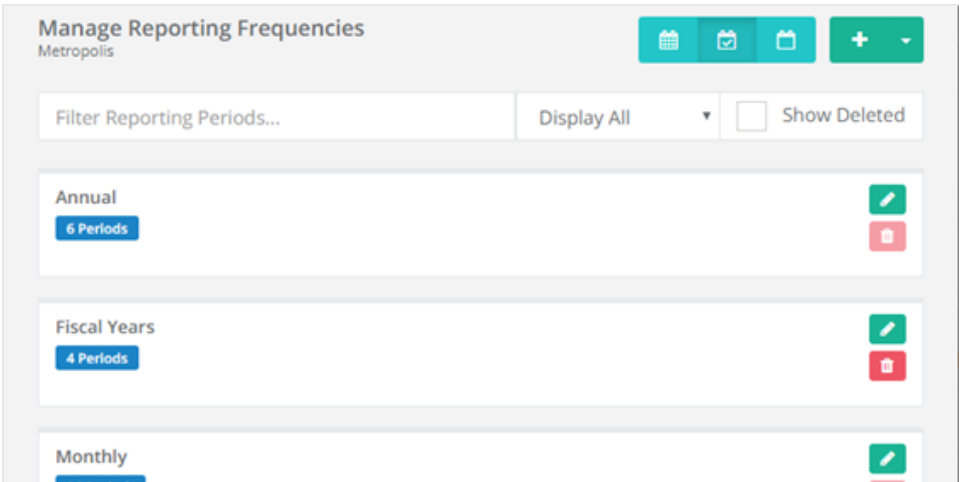
Customize

There are a lot of ways to customize the information that you’re tracking in ClearPoint. Add custom fields to track data owner, department, or contact information. These can be picklists, free text fields, or even require a specific number format. Leverage templates to set the series that are added to new measures and the layout of new pages that are added to the system. The combination of customization and template options allows you to create an environment that works best for your process and ensures consistency throughout.



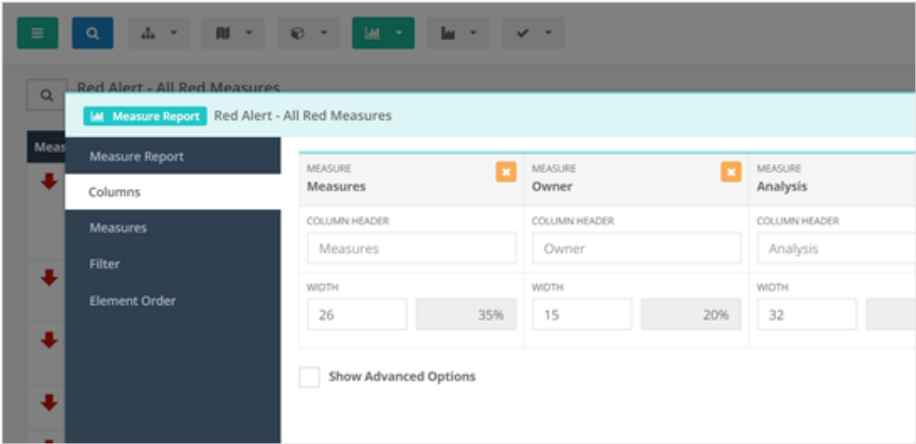
Manage Time (reporting frequency)

We make it easy to manage time in ClearPoint. You have monthly or quarterly meetings, but sometimes different data is best gathered or displayed annually, quarterly, or monthly. No problem, we can manage it all, including calculations and fiscal years.



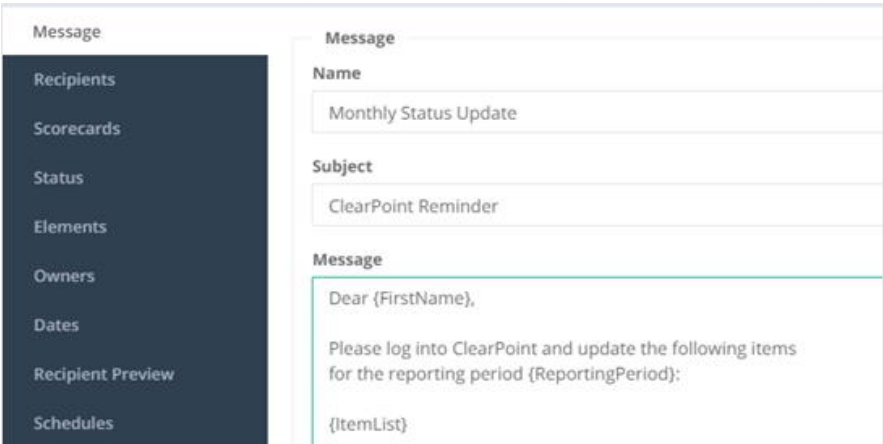
Reports

ClearPoint includes default reports, and you can create custom ones with information from any element like objectives, measures, initiatives, and measure data, or create reports that highlight one area of your process, like an initiative report with owners, milestones, due dates, budget information, and monthly updates. These reports can be filtered by any criteria with no limits to the number of reports or filters. The City can track all quantitative and qualitative performance measurement information for goals, departmental objectives, major initiatives or projects, and performance measures in ClearPoint and include them in internal and external reports as needed.



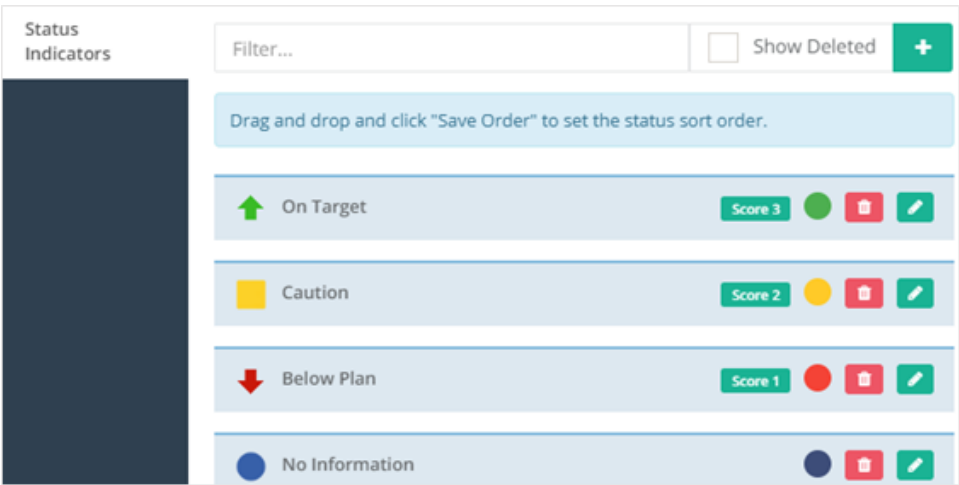
Load Data

ClearPoint has a Data Loader to help you automate the regular import of data from Excel spreadsheets, CSV files, and databases that can be queried with SQL. There are also Direct Connections to tools like QuickBooks, Asana, and HubSpot available within the tool. As soon as the data is in ClearPoint, your calculations will run, charts will update, and status icons will evaluate so that your team has the information they need to provide insightful analysis. Speaking of your team, they'll get a reminder letting them know that it's time to enter their analysis, with links directly to the elements that they are responsible for.



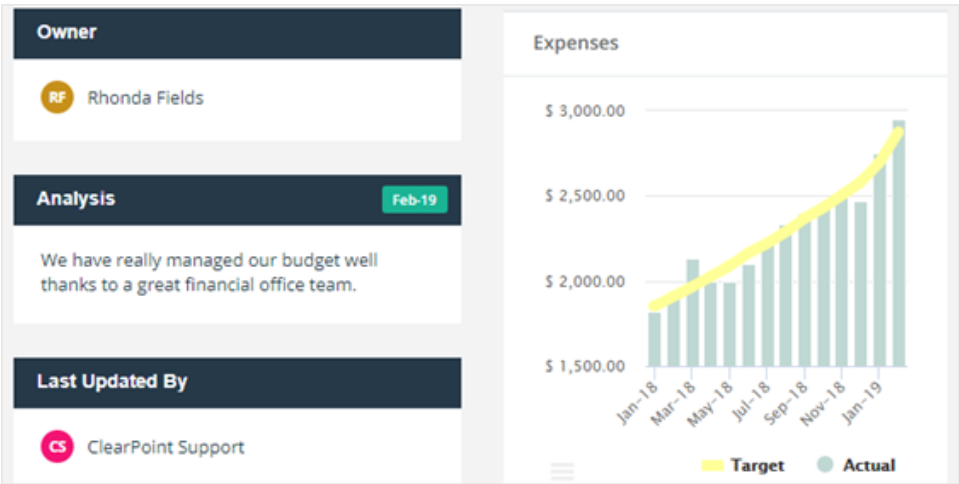
Status Indicators

Most organizations assign status indicators to objectives, measures and initiatives to quickly show how each element is performing. If you operate on simple terms, just leave them alone and have Green, Yellow, Red and Blue, with blue meaning there is no information for the reporting period. You can customize these by adding your own icons and selecting custom colors. All plan elements can be automatically evaluated based on associated elements or data so that the City can quickly see overall progress on any of their projects and performance measures. Objectives can be evaluated based on the progress of measures and initiatives that are linked to it. Performance is determined by percent complete, adherence to budget, or any other data point that is tracked for the project.



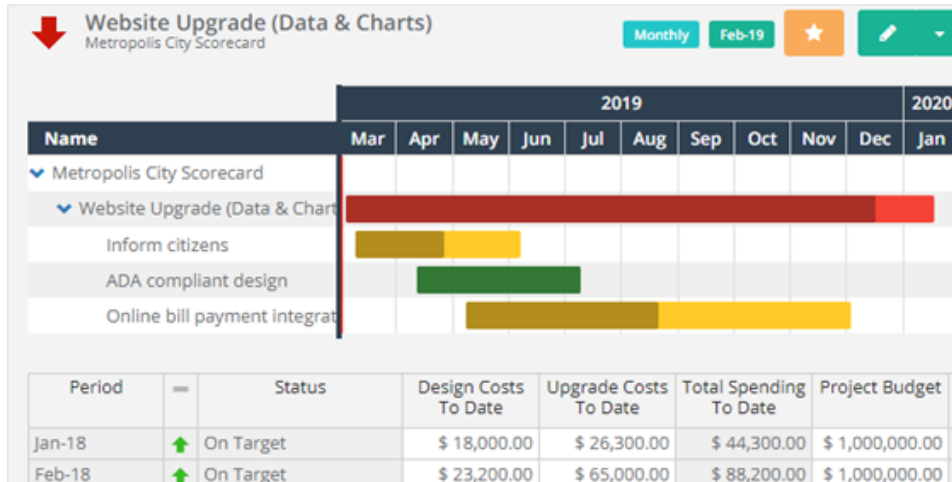
Page Layouts

ClearPoint has some great default layouts, but most organizations choose to create custom fields, change the layout on the page, and create custom charts to make their reports look just the way they want. You can do the same, and for increased transparency, you can choose to show who last updated the measure right on your measure detail page, or dive into the measure’s revision history to see more details.



Project Management

You get the same level of customization with projects, including showing your progress within the Gantt charts. All the fields can be updated by just double clicking on the page and adding your information, including the Gantt chart. For your complex project tracking, you can track project data like budget alongside your project updates.



Manage Updates

Automate the monthly reporting process with Reporting Workflows. Send reminder emails to users so they log in and add their information. Their custom dashboard shows exactly what they need to update and they can mark each element complete as they go. The administrator dashboard shows you which users are done with their updates, and who may need an extra reminder (and you can send that reminder right from ClearPoint).

My Updates
ClearPoint Support

Filter My Updates... Show All Workflows

Q3 Strategy Updates Starts 10/1/20 0 of 3 Tasks Completed

Instructions
Your Q3 data is ready to go! Please add your analysis for Q3 2020 in preparation of our quarterly strategy meeting.

✓	Expedite recruitment process for new engineers Upward Airlines Corporate	Owner	Sep-20	Task Completed
	Standard Fleet Upward Airlines Corporate	Owner	Sep-20	Task Completed
	Flexible Union Contracts Upward Airlines Corporate	Owner	Sep-20	Task Completed

Data Entry and Updates

As your users update their information, it will populate reports across ClearPoint. Red alert reports will show measures that are below plan, heat maps will show the status of each element, and your project dashboards will show whether you’re on track or falling behind. Users will receive notifications that they’ve set up, alerting them of changes to their elements (like if a measure is falling behind or an initiative due date is approaching).

Measure	Series Status	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19
 Revenue Lance Cummins	Actual	\$ 2,500.00	\$ 2,604.00	\$ 2,740.00	\$ 2,812.00	\$ 2,900.00
	Target	\$ 2,493.00	\$ 2,559.00	\$ 2,637.00	\$ 2,718.00	\$ 2,840.00
 Expenses Rhonda Fields	Actual	\$ 2,400.00	\$ 2,440.00	\$ 2,500.00	\$ 2,472.00	\$ 2,750.00
	Target	\$ 2,368.35	\$ 2,431.05	\$ 2,505.15	\$ 2,582.10	\$ 2,698.00
 Budget Surplus Rhonda Fields	Actual	17.54%	12.53%	14.12%	15.72%	13.90%
	Target	8.11%	8.11%	8.11%	8.11%	8.11%
 City-wide Overhead Cost (Aggregate) Richard Grayson	Actual	\$ 22,525.00	\$ 22,910.00	\$ 23,205.00	\$ 23,300.00	\$ 23,030.00
	Target	\$ 22,500.00	\$ 22,500.00	\$ 22,500.00	\$ 22,500.00	\$ 22,500.00

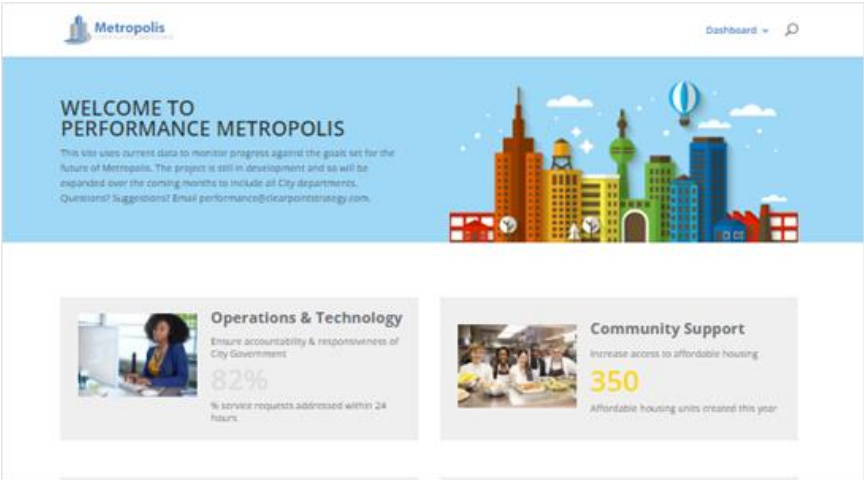
Meeting Preparation

ClearPoint can lock reporting periods and automatically create and email out reports prior to meetings occurring. When everyone shows up at the meeting, they have the same version of the report with consistent data so that you can discuss your plans for making improvements and don’t need to question the integrity of your data.



Sharing Information

Once you’ve approved the data that’s in the system, you’ll push updates to your public facing reports (or reports to your intranet for your employees to see). Now, your citizens (or broader staff) can see your progress, celebrate your successes, and know how you plan to improve any results that are below target.



Benchmark with Peers

know how important benchmarking with peers and leaders is to our local government community, so we strive to make the data sharing process as easy as possible, removing boundaries that you face to compare performance. Throughout our partnership, you’ll have access to the ClearPoint Measure Library where you can see the measures that your local government peers are sharing, their performance, and even pull the data into your own ClearPoint account so that you can compare your results on your own detail pages. You no longer have to wait for reports from your benchmarking group (that are probably already outdated) or reach out to your contact each month to see if they’re willing to share their report. If they’ve shared their data with you, you’ll have it in real time.

Canada Local Gov Measure Library	
Metropolis	
▼	Search Measure Library...
2.1 Number of Residential and ICI Building Permits Issued in the Fiscal Year	
Contributed By MBN Canada, Last Updated 6 months ago	
2.2 New Residential Units Created per 100,000 Population	
Contributed By MBN Canada, Last Updated 6 months ago	
2.3 Operating Cost of Building Permits and Inspection Services per \$1,000 of Residential and ICI (Industrial, Commercial and Institutional) Construction Value	
Contributed By MBN Canada, Last Updated 6 months ago	
19.1 Number of Taxi Driver Licenses Issued per 100,000 Population	
Contributed By MBN Canada, Last Updated a year ago	
19.2 Number of Taxi Plate-Holder Licenses Issued per 100,000 Population	
Contributed By MBN Canada, Last Updated a year ago	
19.3 Total Cost for Taxi (Driver and Plate-Holder) Licensing per 100,000 Population	
Contributed By MBN Canada, Last Updated a year ago	
19.4 Total Cost for Taxi (Driver and Plate-Holder) Licensing per License Issued	
Contributed By MBN Canada, Last Updated a year ago	

Security

Of course, we take security very seriously at ClearPoint so that your data is always secure. Your organization can choose to increase security by leveraging our security features like password complexity, Two Factor Authentication, forced password resets, whitelisted (or blacklisted) IP addresses, and single sign on. You can also customize the access level for each of your users. You can assign permissions by role, department, or other groups that you use to manage your process.

Security

Licensing

Password Validation Regular Expression

For example, (?=^.{8,}\$)(?=.*d)(?=.*[!@#%&*])(?![\.\n])(?=[A-Z])(?=.*[a-z]).*\$<

^(?=.*[^\d_].*?\d)\w{10,15}([!@#%\$%]){5,50}

Password Validation Message

For example, "Passwords must be at least 8 characters, contain 1 or more uppercase characters, contain one or more numeric characters, and contain one or more special characters"

Passwords must be at least six characters long, can not start with a

☐ Require Two-Factor Authentication

☐ Prevent Multiple Logins

☐ Expire Passwords Every 90 Days

☐ Reset All Passwords

Audit Logs

Revision History provides your administrator with visibility into the changes that are made throughout your account. All actions are user, date and time stamped and you can search revision history to see actions by element, user, time, etc. You can even undo updates right from the revision history menu if needed. We also have a recycle bin for items that are accidentally deleted.

▼ Search Revision History... 43635 matching records Search

Measure Series 3496108 (YTD) edited by ClearPoint Support on 11/12/19 at 10:15 am
Metropolis City Scorecard

Revision History

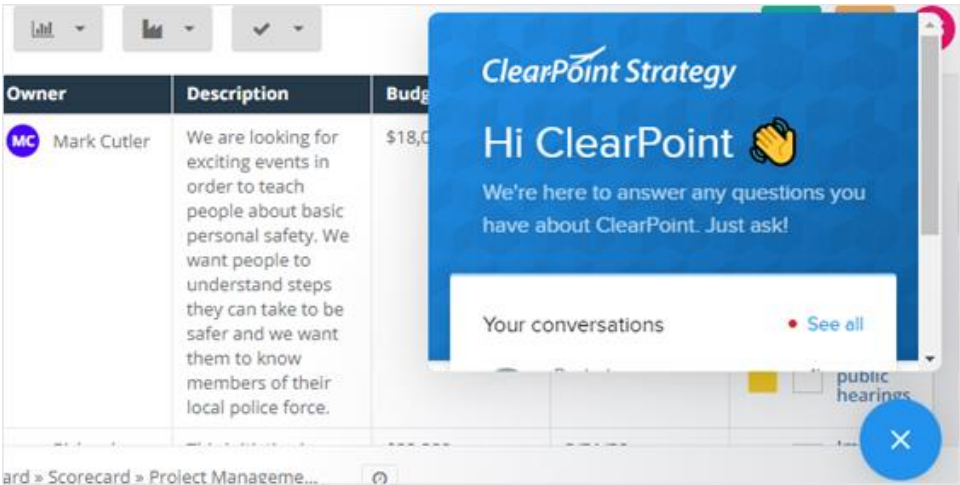
YTD
Metropolis City Scorecard

Undo Change View Page

Activity Date	November 12th 2019, 10:15:10 am	
Activity	Measure Series 3496108 (YTD) edited by ClearPoint Support on 11/12/19 at 10:15 am	
Field	Before Save	After Save

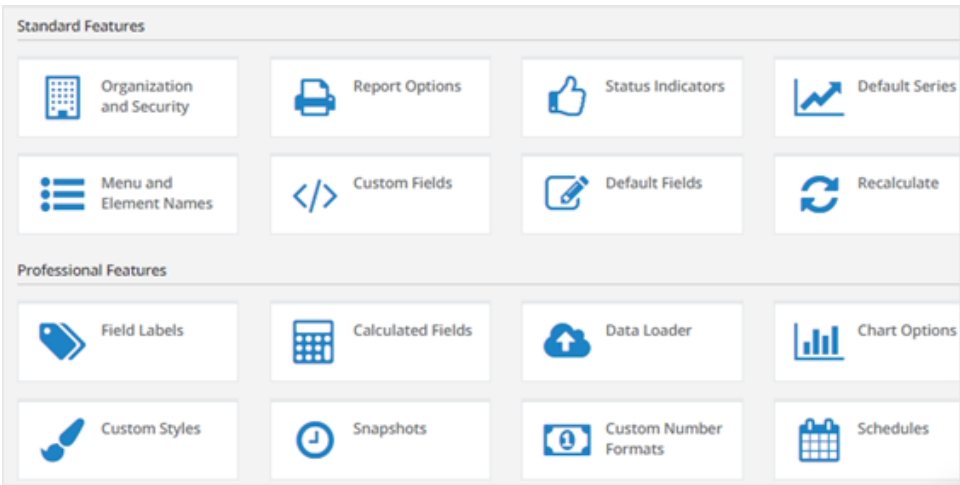
Support

If your users need help, they can access our Support Center by clicking on the help icon within ClearPoint. They can reach out to our team via email if they aren't able to find the information in our help documentation. Your administrators have Premium Support and can live chat with our team and will have regular proactive phone calls.



Administration

Your administrator will have access to all of the tools you need to make the system your own, customizing ClearPoint for the way your organization manages.



We know there's a lot in ClearPoint, and we're excited to partner with you to make you successful. Your ClearPoint Account Manager will work side by side with your team to ensure that ClearPoint works for your process, saving your team time so that you can focus on executing on your initiatives rather than creating reports to make decisions.

Reporting in ClearPoint

Reports, charts, graphs, and dashboards can be created easily in ClearPoint. End users without technical knowledge can create and build dashboards, making it easy for everyone to see and analyze the information that they need. Dashboards can include any combination of information for strategic elements including commentary and discussion, files and attachments, and analysis and updates on progress for elements.

There are many different visualization options for performance data. Once data is in ClearPoint, users can create charts and graphs including pie, bar, column, spider, gauge, line, area, etc. There are default charts that users can choose that will automatically show the data they select. These can be customized with the City's branding and colors. As new data is entered in the system, charts will automatically update to include that data. Date-based elements like projects and initiatives can also be visualized in a Gantt chart that is automatically built in the tool as projects are added and updated.

The City can create internal facing dashboards that automatically populate with the current quantitative and qualitative data that has been entered in ClearPoint. Users can choose what information to display in each dashboard, can create an unlimited number of dashboards, and can customize the dashboards with custom colors and styles as desired. There are several default reports and dashboards available in ClearPoint as well that we've built based on best practices in strategy and performance management that the City can leverage if they'd like. Departments will have dashboards that show them the information relevant to their initiatives and programs. These dashboards are ADA compliant through our plug-in, AccessiBe.

The City can also create dashboards that combine information from the departments into one holistic picture of how the organization is progressing on the strategic plan. These dashboards all enable organization-wide collaboration and sharing of information. Any page from ClearPoint, including dashboards or other views, can be exported to various formats including PDF, Excel, PowerPoint, and public facing HTML export. There is no limit to the number of reports or dashboards that can be exported from the system. Individual pages in ClearPoint can be emailed or exported to PDF and grid-style reports and information can also be exported to Excel. Charts can be exported to Excel or PowerPoint. The City can also easily compile any pages in ClearPoint together into a Briefing Book. Individual charts can also be embedded into other webpages.

Sample Reports

There are so many reporting options available in ClearPoint and the City will have the ability to customize them for all of their reporting needs. We've provided a few screenshots below of our favorite reports and will share more during our product demonstration.

Balanced Scorecard reports give a high-level overview of the entire strategic plan including objectives, measures and initiatives.

BSC View
Upward Airlines Corporate

Categories	Objectives	Measures	Initiatives
Financial	Increase Shareholder Value (Automatic Eval)	Revenue	Purchase 5 new planes
		Expenses	Build a business class program
		Net Profit	
Customer	Frequent Reliable Departures (Automatic Eval)	Average Number of Daily departures per route	
		Comparable To Other Travel	Build a business class program
		Very Low Ticket Prices	
Internal Processes	Fast Ground Turnaround	Total amount of time at gate	Airport Traffic (Milestone Roll Up) Eastern Division
			Create new Employee Training
	Good Locations	% of population served within 25 miles	
	Direct Routes	% of tickets with direct routes	
	Fun Experience	# customer complaints per 1,000 tickets	
	No Elites	% of customer airline travel with us	
	No Frills	Internal cost per flight (Department Aggregate/MM)	Find new food service provider
	Standard Fleet	Maintenance cost per 100K miles	
	High Utilization	% utilization	
	High Compensation	Average Wage	Redesign Employee Satisfaction Survey

25+ rows per page

Administrator Upward Airlines Corporate » Scorecards » BSC View

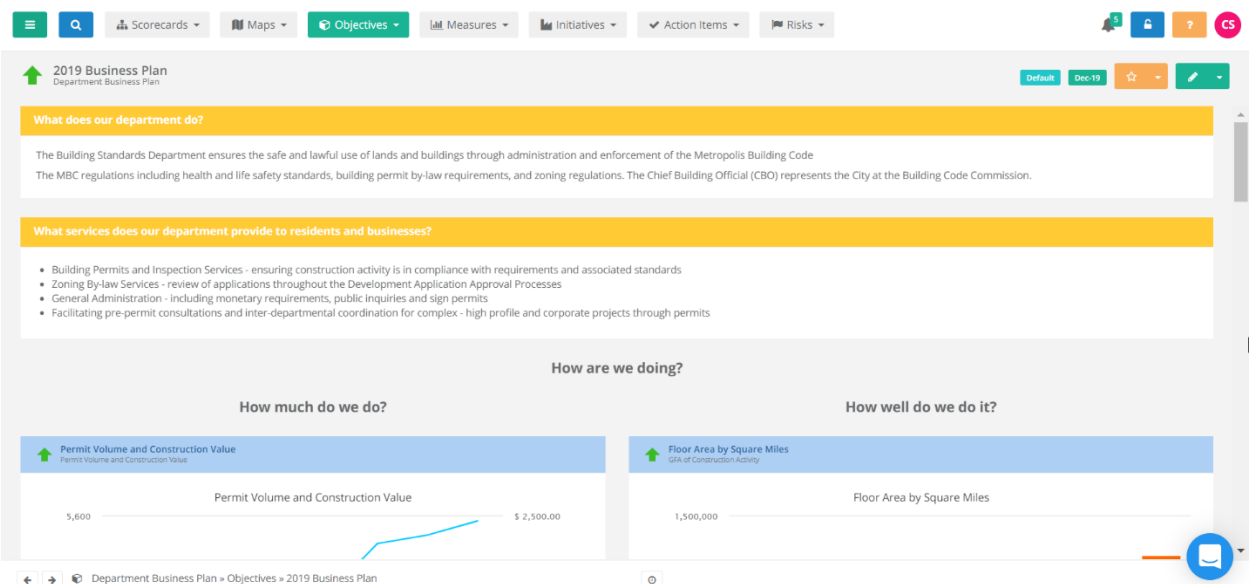
The Matrix report shows data over time and is a great way to quickly see how measures are performing.

Matrix
Upward Airlines Corporate

Measures	Reporting Frequency	Owner	Series Name	Series Status						
				Mar-20	Apr-20	May-20	Jun-20			
OBJECTIVES										
Increase Shareholder Value (Automatic Eval)										
DESCRIPTION										
We want to ensure that our financial priorities are in check, and that our revenue is always exceeding our expenses.										
Revenue James Crockett	Monthly	James Crockett	Actual	\$ 2,675.00	\$ 2,780.00	\$ 2,900.00	\$ 2,980.00			
			Target	\$ 2,637.00	\$ 2,718.00	\$ 2,840.00	\$ 3,025.00			
Expenses Lawrence Zito	Monthly	Lawrence Zito	Actual	\$ 2,500.00	\$ 2,472.00	\$ 2,750.00	\$ 2,900.00			
			Target	\$ 2,505.15	\$ 2,582.10	\$ 2,698.00	\$ 2,873.75			
Net Profit James Crockett	Monthly	James Crockett	Actual	7.00%	12.46%	5.45%	2.76%			
			Target	5.26%	5.26%	5.26%	5.26%			
OBJECTIVES										
Frequent Reliable Departures (Automatic Eval)										
DESCRIPTION										
One negative flight experience can have a major impact on customer brand loyalty. As such, we need to ensure that we are providing our customers with multiple daily flight options and these flights must be prompt.										
Average Number of Daily departures per route Trudy Joplin	Monthly	Trudy Joplin	Actual	6.60	7.10	7.30	7.50			
			Target	7.00	7.00	7.00	7.00			
			% of Target	94.29%	101.43%	104.29%	107.14%			

Owner/Collaborator Report		
Metropolis City Scorecard		
Initiatives	Owner	Collaborators
 Redesign Employee Satisfaction Survey	 James Crockett	 Grover Cleveland  Glenn Matthews  Elliot Reid
 Create new Employee Training	 James Crockett	 Grover Cleveland  Perry Cox  James Madison
 Find new food service provider	 J.D. Dorian	 James Crockett  Bob Kelso
 Airport Traffic (Milestone Roll Up) Eastern Division	 Andrew Jackson	 James Crockett
 Construct new airplane seats (Data & Charts)	 James Crockett	 Perry Cox
 Create new HR hiring process	 Grover Cleveland	 James Crockett
 Research 1st class consumer base	 James Madison	 James Crockett

Business Plan Report provides a high-level overview on the business plan for different departments within the City. This allows all to easily see department goals and measures.

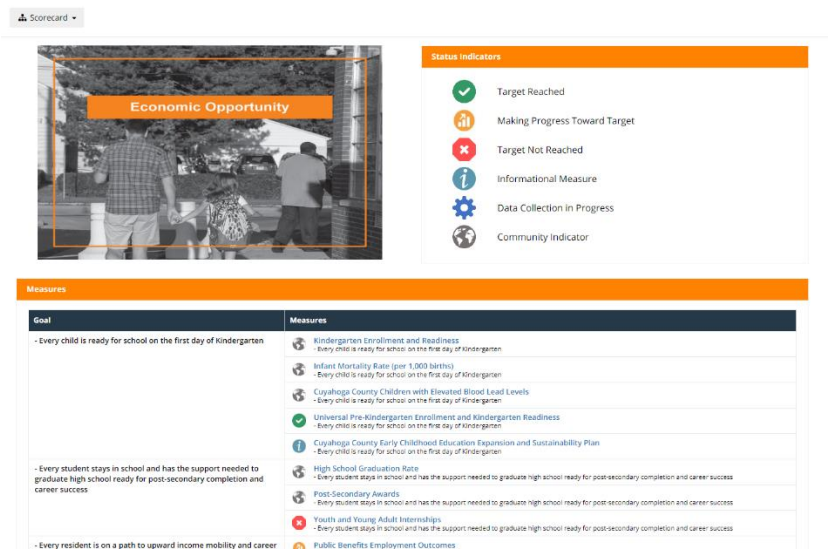


HTML Reports

All pages can be exported from ClearPoint as HTML reports. You can post them to your public facing website, link to them from your intranet site, or send the link out in an email as a meeting pre-read. You can schedule your HTML reports to update each month or quarter as data is updated, and you can even send an automated reminder email from ClearPoint to your users to read the report.

As seen from the screenshots of Cuyahoga’s HTML reports below, these reports are interactive and will allow stakeholders to drill down into specific measures and initiatives to learn more about why the goals are progressing as they are.

Cuyahoga County shares their strategic plan on their website by leveraging ClearPoint’s HTML reports.



Scorecard ▾



Status Indicators

- Target Reached
- Making Progress Toward Target
- Target Not Reached
- Informational Measure
- Data Collection in Progress
- Community Indicator

Measures

Goal	Measures
- Drive collaboration among regional partners	- Shared services - Drive collaboration among regional partners - Regional approaches to public safety and law enforcement project updates - Drive collaboration among regional partners
- Co-create systems-level solutions	- Cuyahoga County External Communication Plan - Co-create systems-level solutions - Social Media Outreach - Co-create systems-level solutions - Cuyahoga County Strategic Plan Legislative Update - Co-create systems-level solutions
- Make a difference in everything we do	- Outcome-Based Contracting Updates - Make a difference in everything we do - Number of Cuyahoga Performance Metrics Tracked - Make a difference in everything we do

Scorecard ▾

Measures ▾



Shared services

- Drive collaboration among regional partners

Strategic Priorities

- 10.1 Expand shared services to build capacity and support effectiveness of regional partn...
- Drive collaboration among regional partners

About this measure

Measures on this page provide an overview of the number and type of shared services offered by Cuyahoga County departments and the number of municipalities and outside agencies who are taking advantage of these shared services.

Data are reported by the Cuyahoga County Office of Innovation and Performance on an annual basis.

Why is this important?

Financial, human, and capital resources and expertise are finite. By making a number of shared services available, Cuyahoga County can drive collaboration among regional partners while supporting the local community and area municipalities.

How are we making an impact?

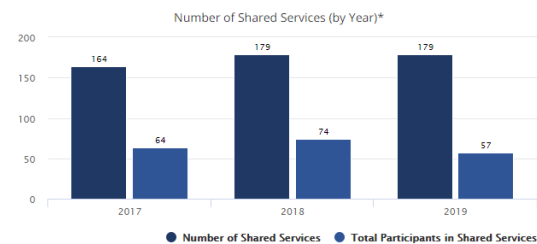
2019

In 2019, the Department of Regional collaboration held meetings with every newly elected official to review current shared services and to expand services in the areas of public works, public safety, information technology, and others.

Performance Target

This is an informational measure. It is included to provide additional details related to core County programs and services. Measure performance is impacted by a number of factors, including funding levels, strategic priorities, community need, and policy decisions made at the federal, state, and local level. Targets are not set for informational measures, but timely reporting of updates is important.

Number of Shared Services - Annual Performance



Data Source

Cuyahoga County Office of Innovation and Performance

While data is reported by the Cuyahoga County Office of Innovation & Performance, the following departments supporting data collection:

- Cuyahoga County Department of Public Works
- Cuyahoga County Department of Information Technology
- Cuyahoga County Department of Public Safety & Justice Services
- Cuyahoga County Planning Commission
- Cuyahoga County Sheriff's Department

*2019 data is preliminary and only includes municipalities in Cuyahoga County. This data will be updated as more information is received.

Prior Experience

Our team has worked with many public-sector organizations such as cities, counties and state departments. While all of these organizations manage in different ways, the ClearPoint team works closely with each organization to create a personalized plan of action and a performance management system to track and report on their strategic plans. Our partnership allows these organizations to have informed discussions and make data-driven decisions.

Many of our public-sector customers are also sharing selections of their information publicly with citizens to increase transparency. We've provided short project descriptions of the work we've done with several of our customers below. We are happy to talk with you in more depth about any of our partnerships or to provide contact information for their users.

Cuyahoga County, OH



Cuyahoga County, OH is the second most populous county in the state of Ohio as it encompasses Cleveland. In 2018, the County implemented Cuyahoga Performance. The County created Cuyahoga Performance as their strategic plan, using data to identify where the County is making progress toward goal achievement and where opportunities for improvement exist. Cuyahoga Performance is also a platform for telling the story behind County programs.

The County started using ClearPoint in early 2019 and by April they had users in the tool and making updates, as well as a public facing dashboard. The quarterly reports produced from ClearPoint and published on their website increase transparency, showing the impact of county programs. They also engage the community in conversations about how they can come together to achieve positive results for our community. In 2020, the County began using ClearPoint to closely track projects related to state grants and public safety. They also use ClearPoint to benchmark their metrics with surrounding counties in Ohio.

***'What I like best about ClearPoint is the ability to customize the software to meet your needs, its user-friendliness with respect to all types of users for the product, as well as ClearPoint's amazing customer service. We contact them often with questions, and they're always there to lend a helping hand and solve the issues that we have.'** - Becky Eby, Innovation Manager, Cuyahoga County, OH*

Johnson County, KS, Department of Mental Health



Johnson County is the most populous county located in Kansas.

Johnson County Mental Health Department began using ClearPoint in early 2016 in order to better manage their Strategic Plan's short- and long-term goals, in addition to measure tracking and project management. The Mental Health department sees the benefits of ClearPoint through external publishing of their most important KPIs to the public. Additionally, the County leverages the Data Loader by setting up Excel documents and SQL

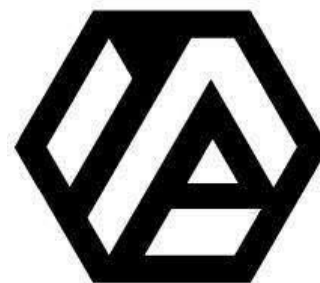
queries that pull data from other sources in order to bulk update data in ClearPoint.

Since starting in the Mental Health department, the County has expanded ClearPoint to its Developmental Supports and Emergency Management and Communications divisions. The County benefits from participating in the Kansas City Regional Benchmarking Initiative that is managed in ClearPoint and allows for participating organizations to automatically see a calculation of the KC RBI average for each measure, as well as be able to browse the results of all participating local governments in one place.

Johnson County Mental Health first started using ClearPoint in 2016. Their initial implementation was on budget and on schedule. The ClearPoint team worked with Mental Health on the initial setup of scorecards, and Mental Health finished the setup after an in-person training session. They were up and running in 8 weeks. Since the initial implementation, the ClearPoint team has provided training and some additional setup help to Mental Health, Developmental Supports and Emergency Management.

City of Arvada, CO

The City of Arvada is located in Jefferson and Adams counties, Colorado, and is part of the Denver–Aurora–Lakewood, CO Metropolitan Statistical Area. The City began using ClearPoint in the spring of 2016 to manage performance measures across their departments. They moved from a previous software solution to ClearPoint as they found ClearPoint easier to use and more customizable. They also appreciated ClearPoint's superior charting options and that the software allows the City to import data directly from existing City databases like Oracle.



'Implementing ClearPoint allows us to incorporate a robust method of tracking service performance and sharing meaningful information with our citizens, highlighting the value we deliver. The ease-of-use and availability of the system at all levels within the City provides opportunities for our employees to focus on process improvement and innovation.'

Mark Devan, City Manager, City of Arvada, CO

After several years using ClearPoint with a traditional department scorecard approach, the City moved to a Work Systems approach in ClearPoint. This shift encouraged interdepartmental sharing and collaboration across their entire organization. Because Arvada already had all their performance data in ClearPoint, it was easy to switch frameworks without having to reenter information.

Currently, the City uses ClearPoint each month during their strategy review meetings for each department to quickly and easily review measures that need improvement. City management can view progress across their five Work Systems. They also published a public-facing online community dashboard that leverages the ClearPoint API to provide current information in a responsive website for residents of the city.

City of Germantown, TN

The City of Germantown, TN, a suburb of Memphis, developed a strategic plan called Forward 2030. Led by their City Manager, a steering committee took input from citizens, stakeholders, and staff to create

nine key performance areas over a twelve-month period. Within each area, they created objectives, key performance indicators, and action plans. They chose ClearPoint to help them share their progress online with citizens and also track their strategic plan internally.



The City wanted to move quickly to have the public dashboard and internal system live in one month. The ClearPoint Team worked with the City to structure all the information in ClearPoint. They decided to build scorecards for all the key performance areas as well as the departments. Meanwhile, the dashboard design process began so a design could be approved and ready for the information to be synced once ClearPoint setup was complete. Within one month, both systems went live and ClearPoint staff trained all the appropriate City staff. Now the City makes updates quarterly in ClearPoint and regularly publishes updates to their website for citizens to view.

ASCESTR-01

NAGESHPRAKASH



CERTIFICATE OF LIABILITY INSURANCE

 DATE (MM/DD/YYYY)
 1/11/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER NFP Property & Casualty Services, Inc. 141 Longwater Drive Suite 101 Norwell, MA 02061	CONTACT NAME: Karra LaPointe PHONE (A/C, No, Ext): (617) 405-1547 E-MAIL: karra.lapointe@nfp.com ADDRESS: INSURER(S) AFFORDING COVERAGE INSURER A: Sentinel Insurance Company Ltd INSURER B: Underwriters Lloyds London INSURER C: INSURER D: INSURER E: INSURER F:	FAX (A/C, No): NAIC # 11000 32727
INSURED Ascendant Strategy Management Group 75 Arlington Street 5th Floor Boston, MA 02116		

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADOL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC OTHER:	X	08SBAIL4224	3/15/2021	3/15/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY ANY AUTO OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ ☒ HIRED AUTOS ONLY ☒ NON-OWNED AUTOS ONLY ☐	X	08SBAIL4224	3/15/2021	3/15/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED ☒ RETENTION \$ 10,000		08SBAIL4224	3/15/2021	3/15/2022	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/A				PER STATUTE ☐ OTH-ER ☐ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
B	Cyber Liability		H21TG30678-00	3/15/2021	3/15/2022	Occurrence/Aggregate 2,000,000
A	Professional Liabil		08SBAIL4224	3/15/2021	3/15/2022	Limit 10,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 City of Hollywood, FL is named Additional insured as respects to General Liability and Auto Liability so long as a written contract or agreement to such exists with the named insured prior to a loss.

CERTIFICATE HOLDER

CANCELLATION

City of Hollywood, FL 2600 Hollywood Boulevard Hollywood, FL 33020	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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ACORD 25 (2016/03)

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DATE (MM/DD/YYYY)

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PRODUCER Mary Storti c/o Paychex Insurance Agency, Inc. 150 Sawgrass Drive Rochester, NY 14620	CONTACT NAME: PHONE (A/C, No, Ext): (877) 266-6850 FAX (A/C, No): E-MAIL ADDRESS: pbscerts@paychex.com INSURER(S) AFFORDING COVERAGE INSURER A: American Zurich Insurance Company NAIC # 40142 INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:
INSURED Paychex Business Solutions, LLC Alt. Emp: Ascendant Strategy Management Group LLC 911 Panorama Trail South Rochester, NY 14625	

COVERAGES **CERTIFICATE NUMBER:** 21FL0951019442 **REVISION NUMBER:**

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INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☐ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC OTHER:					EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED ☐ RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N ☒ N ☐ N/A	WC 12-68-329-01	06/01/2021	06/01/2022	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 2,000,000 E.L. DISEASE - EA EMPLOYEE \$ 2,000,000 E.L. DISEASE - POLICY LIMIT \$ 2,000,000
			Location Coverage Period:	06/01/2021	06/01/2022	Client# 20010375-VA

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Coverage is provided for only those co-employees of, but not subcontractors to:
 Ascendant Strategy Management Group LLC
 1901 N Moore St SUITE 502
 Arlington, VA 22209

CERTIFICATE HOLDER

CANCELLATION

City of Hollywood, FL 2600 Hollywood Boulevard Hollywood, FL 33020	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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From: [Tanya Bouloy](#)
To: [Beatriz Sandoval](#)
Cc: [Horace McLarty](#); [Tami Thornton](#); [Shannon O'Neil](#); [Robert Lowery](#)
Subject: FW: [EXT]RE: Request for Quote award notification - City Of Hollywood ClearPoint COI
Date: Tuesday, January 11, 2022 4:38:45 PM
Attachments: [COI Hollywood 2022-01-11v2.pdf](#)
[COI Hollywood 2022-01-11.pdf](#)
[RFQ - Performance Management Software.doc](#)
[ClearPoint Pricing Form ClearPoint Strategy 01.05.22.pdf](#)

Both certificates are acceptable

From: Horace McLarty <HMCLARTY@hollywoodfl.org>
Sent: Tuesday, January 11, 2022 3:35 PM
To: Tanya Bouloy <TBouloy@hollywoodfl.org>
Subject: FW: [EXT]RE: Request for Quote award notification - City Of Hollywood

[For your review](#)

From: Beatriz Sandoval
Sent: Tuesday, January 11, 2022 3:09 PM
To: Horace McLarty <[HMCLARTY@hollywoodfl.org](#)>
Cc: Robert Lowery <[RLOWERY@hollywoodfl.org](#)>
Subject: FW: [EXT]RE: Request for Quote award notification - City Of Hollywood

Hi Horace,

We have the winner of a RFQ. The name of the Company is ClearPoint Strategy. The total price of the Performance Management software including configuration and training is \$26,500. See the attached "ClearPoint Pricing Form" and the Request for Quote "RFQ"

Robert told me to ask the vendor for the insurance documentation and ask for approval from your Risk Management Team. The insurance documents are attached.

It would be appreciated if you could review this documentation for us and confirm if you need any additional information?

Best Regards

Beatriz Sandoval
Performance and Accountability Officer
2600 Hollywood Boulevard
Hollywood, FL 33020
954-921-3480
bsandoval@hollywoodfl.org



From: Aman Kaur <akaur@clearpointstrategy.com>
Sent: Tuesday, January 11, 2022 2:49 PM
To: Beatriz Sandoval <BSANDOVAL@hollywoodfl.org>
Subject: [EXT]RE: Request for Quote award notification - City Of Hollywood

Hi Beatriz,

Here is the requested insurance info. Let me know how to proceed next.

Best,
Aman

On Mon, Jan 10, 2022 at 4:49 PM, Aman Kaur <akaur@clearpointstrategy.com> wrote:

Hi Beatriz,

That's great news and we're so excited to have you on board! We've reached out to our insurance company for the required documents and should have those your way by tomorrow.

Best,
Aman

Aman Kaur

Account Executive | ClearPoint Strategy | [Schedule Meeting](#)
akaur@clearpointstrategy.com | 866-568-0590

From: Beatriz Sandoval <BSANDOVAL@hollywoodfl.org>
Sent: Monday, January 10, 2022 3:58 PM
To: Aman Kaur <akaur@clearpointstrategy.com>
Subject: Request for Quote award notification - City Of Hollywood

[EXTERNAL EMAIL] DO NOT CLICK links or open attachments unless you recognize the sender and know the content is safe.

Dear Aman,

We wish to thank you for the interest you have shown in the Strategic Planning and Performance management software project, and the time spent compiling your Request for Quote (RFQ).

After carefully examining the submitted RFQ, we are glad to inform you that Clear Point Strategy proposal was selected.

Please submit proof of the required insurance described in the RFQ as soon as possible. This document needs to be approved by our Risk Management team before proceeding with the next steps.

We look forward to working successfully with Clear Point Strategy on this project.

Best Regards

Beatriz Sandoval
Performance and Accountability Officer
2600 Hollywood Boulevard
Hollywood, FL 33020
954-921-3480
bsandoval@hollywoodfl.org



Beatriz Sandoval
Performance and Accountability Officer
City of Hollywood
Office of Budget & Performance Management

P.O. Box 229045
Hollywood, FL 33022-9045
Office: 954-921-3480
E-mail: BSANDOVAL@hollywoodfl.org

[Redacted]

Notice: Florida has a broad public records law. All correspondence sent to the City of Hollywood via e-mail may be subject to disclosure as a matter of public record.

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.



REQUEST FOR QUOTES

Strategic Planning and Performance Management Software

Issued: November 23, 2021

PURPOSE:

The City of Hollywood Office of Budget and Performance Management is seeking quotes for a cloud-based strategic planning and performance management software that will meet present and future City's needs. Demonstration of qualifications, prior experience, approach to the scope, and the price will be the basis for selection.

CONTRACT TERM:

The term shall be for an initial two (2) year period. The City may renew this contract for one (1) additional one (1) year period subject to vendor acceptance, satisfactory performance, and determination that renewal will be in the best interest of the City.

WORK TO BE PERFORMED AND SPECIFICATIONS:

This section details the scope of work to be performed and the requirements of the City of Hollywood. Please respond to the five itemized requirements in an attached excel document format. Any additional materials, documentation can be referenced and attached with your quotation.

1. Software Functionalities

- A cloud-based strategic planning and performance management software, accessible via a computer, tablet, and phone, that can centralize the collection, tracking, and reporting of the City's performance towards meeting its goals, departmental objectives, major initiatives or projects, and performance measures in alignment with the City's strategic focus areas.
- Ability to structure permissions according to plans, level of plans, departments, goals, objectives or performance measures, and user groups (system administrators, upload users, view-only users).
- Ability to assign weights to performance measures: The application should automatically determine the status (i.e., red/yellow/green) that can be easily understood by City staff to follow the projects and performance measures progress to date.
- Ability to set automated emails or reminders in outlook to remind staff to submit progress updates when info is due (Interface with Outlook).

2.-Reports/Visuals

- Ability to produce customized reports, charts, graphs, multiple dashboarding components, and multiple output formats in real-time for different audiences (i.e., aggregate/roll-up, drill data into areas of interest). Please provide examples. Allow comparison of progress of each performance measure between previous years, actual and target, and allow to add comments to charts, performance measures, and individual data points to provide context for readers. Allow both qualitative and quantitative values for progress updates and performance measures (Example: Yes or Not values). Ability to export reports and dashboards to Excel, Word, PowerPoint, and PDF. Ability to make public facing dashboards fully ADA compliant.

3. Data Upload

- Ability to integrate the software with existing systems (i.e., Oracle and Kronos) to automatically collect data or provide a manual data loading option.

4. System Access/Data Security

- Ability to provide user's view, update, and edit restraints and provides an audit trail with user ID and date/time for adds/changes/deletes made to application elements such as projects updates, objectives, performance measures values, etc.

5. Additional functionalities

- Ability to provide the City with access to governmental benchmarking data.

PROJECT SITE:

The location of Hollywood City Hall is contained in the attached Pricing Form. By submitting a quote, the vendor acknowledges that they are familiar with the location and the services to be performed.

MINIMUM QUALIFICATIONS:

The selected software must be a commercially available off-the-shelf that has been successfully implemented in at least three (3) government agencies within the past three (3) years. These agencies should be similar in requirements and function to the City of Hollywood.

PRICING:

The cost of the software shall be itemized to correspond with the list of items contained in the Pricing Form.

Additional Information to be included in the Pricing Section:

- **Implementation:** Provide a full description of the services and processes that will be undertaken to implement the Performance Management Software in the most efficient, timely, and comprehensive manner.
- **Training:** Provide information regarding end-user and administrator training, including training materials and documentation.

- **Support:** Provide information on accessibility of support (i.e., email, phone, etc.), hours of availability, and average response time for support. Additionally, explain what support services are included in the quote, what services are non-chargeable, and how is the City's data backed up. Finally, include the Service Level Agreements for service availability and time to restoration.
- **Maintenance:** Describe the process and frequency for providing upgrades and patches for the software.
- **Others:** Explain how are annual support, maintenance, and/or subscription price increase determined (i.e., locked in at purchase, tied to an index such as CPI, etc.).

Only quotes submitted using the attached Pricing Form will be accepted. The Form must be signed by an authorized representative of the responding firm.

PAYMENT:

Payment for services rendered shall be processed upon presentation of an original signed invoice listing the services provided, along with the applicable itemized costs and the overall total cost. Payment shall be processed by the City's established payment policy.

INSURANCE REQUIREMENTS:

The City of Hollywood is diligent about enforcing insurance requirements listed in all contracts. BEFORE submitting your company quote, confirm with your insurance carrier that your company can meet the insurance requirements published in the solicitation.

If the work is done off-site only professional liability is needed. If both on/off site all of the insurance below is needed.

- General Liability – \$1,000,000, minimum, City listed as Additional Insured
- Auto Liability – \$300,000 minimum, Combined Single Limit, City listed as Additional Insured
- Workers Compensation – Statutory limits of 500,000/500,000/500,000
- Professional Liability - \$1,000,000, minimum, City listed as certificate holder.

Any sub-contractor used by the contractor shall supply such similar insurance required of the contractor. Such certificates shall name the City as an Additional Insured.

Before award, the firm submitting the lowest responsible, responsive quote shall submit proof of the required insurances described herein.

SUBMITTING QUESTIONS AND QUOTES:

Questions about this solicitation must be submitted via email to bsandoval@hollywoodfl.org no later than **5:00 p.m. on December 6, 2021**. Quotes shall be submitted via email to bsandoval@hollywoodfl.org **5:00 p.m. on December 13, 2021**.

4/27/2022

To Whom It May Concern,

Sole Proprietor Justification

Ascendant Strategy Management Group, LLC (doing business as ClearPoint Strategy) is the creator of the ClearPoint Strategy Software. Ascendant Strategy Management Group owns all the code for the proprietary software, ClearPoint Strategy. Additionally, Ascendant Strategy Management Group is the only qualified organization to purchase licenses to ClearPoint from as well as the only qualified organization to implement and support the ClearPoint Strategy software in the United States.

Please reach out if you have any questions.

Regards,



Ted K. Jackson

Cofounder and Managing Partner

tjackson@clearpointstrategy.com

866-568-0590

AGENDA ITEM REPORT



To:

Subject: SonicWall renewal for WIFI

Meeting: 11 27 2023 WORKSHOP COMMISSION MEETING - Nov 27 2023

Department: IT

Staff Contact: Mark Pakula, Information Technology Director

BACKGROUND INFORMATION:

This will renew our support licensing for three years and reconfigure our backend security with our WIFI system.

FINANCIAL IMPACT:

This is a budgeted item. The total cost is \$5,570.00. I would ask that it not exceed \$6,500.00.

RECOMMENDATION:

Approve item.

ATTACHMENTS:

[OTM Town of Pembroke Park SW quote](#)

[CSPI SonicWall Quote 0380-15016](#)

[VTECH 231117 CAWQ29898 - Town of Pembroke Park - SonicWall](#)

Jacobs Horowitz, Interim Town Attorney	Status: Pending
Aleem Ghany, Public Services Director	None
Marlen Martell, Town Clerk	None



**1856 N. Nob Hill Rd. #213
Plantation, FL 33322**

Date	Estimate #
11/20/2023	30791

Name / Address
Town of Pembroke Park 3150 SW 52nd Ave Pembroke Park, FL 33023

Project

[illegible]

Phone #	Fax #	E-mail	Customer Signature _____
(954) 441-6211	(954) 441-6577	gary@otmgm.com	

Modcomp, Inc.

DBA CSPI Technology Solutions

1182 East Newport Center Drive
Deerfield Beach FL 33442
Phone: (800) 940-1111 Ph/Ext: 4600

Quote

0380-15016

Date: 11/20/2023

Customer

SonicWall		Customer Purchase Order:
Representative: Alia Strukel (Alia.Strukel@cspi.com)		Project Name: SonicWall Quote
End User Registration Details:		FOB:
Name:		
Phone:		
Email:		
Billing Address		Shipping Address
Contact:		Contact:
Phone: (000)000-0000		Phone: (000)000-0000
County:		County:

Terms NET 30

Items

No.	Qty	Item No.	Description	Unit Price	Ext. Price
1	2	02-SSC-4727	SONICWALL INC:24X7 SUP FOR SWCH SWS14-24FPOE 3YR	\$254.59	\$509.18
2	10	SONW-01-SSC-2472	SONICWALL INC:SONICWAVE 3YR ACTIVATION AND 24X7 SUP	\$235.00	\$2,350.00
3	9	SONW-02-SSC-1990	SONICWALL INC:200 SER SECURE CLD WLS MGMT SUP 1AP-3YR	\$156.67	\$1,410.03
4	3	SONW-02-SSC-4578	SONICWALL INC:REM IMPLEMENTATION CLD SVC CC OR CSC/NSM	\$593.57	\$1,780.71
				Sub Total:	\$6,049.92
				Shipping:	TBD
				Tax:	\$0.00
				Total:	\$6,049.92

Partial orders and quotes over 30 days from issuance are subject to price change.

CSPI Technology Solutions is your single source for IT Solutions. We are an authorized partner for Juniper, Cisco, Dell/EMC, Palo Alto, HPE/Aruba, VMWare, Nutanix, Microsoft, Citrix, Fortinet and many more.

MODCOMP, Inc. DBA CSPI Technology Solutions is an affirmative action/equal opportunity employer.

All sales are subject to CSPI terms and conditions unless specifically stated otherwise on the quote or if Customer has executed a separate Purchase agreement with CSPI, then the terms of that agreement shall govern.

http://www.cspi.com/wp-content/uploads/2016/07/CSPI_TS_modcomp_TC.pdf



EIN: 31-1758837

Quoted: Nov 16, 2023

Expires: Dec 16, 2023

Prepared For:	Ship To:	Presented By:
Town of Pembroke Park Mark Pakula 3150 S.W. 52nd Ave Pembroke Park, FL 33023 United States Phone (954) 701-4345 Email mpakula@townofpembrokepark.com	Town of Pembroke Park Mark Pakula 3150 S.W. 52nd Ave Pembroke Park, FL 33023 United States	Kevin Kaufman Kevin.Kaufman@vtechio.com (407) 784-9561 To accept this proposal, sign here and return: Date: _____ Customer Purchase Order Number: _____

Please review quote for shipping address and accuracy of each item BEFORE placing order.

Terms: Net 30 Days

Line #	Description	Product #	Unit Price	Qty	Ext. Price
1	WIRELESS NETWORK MANAGEMENT AND SUPPORT FOR SONICWALL SWITCH SWS14-24FPOE 3YR	02-SSC-4727	\$272.19	2	\$544.38
2	SONICWAVE 400 SERIES SECURE WIRELESS NETWORK MANAGEMENT AND SUPPORT 1AP-3YR	01-SSC-2472	\$251.25	10	\$2,512.50
3	SONICWAVE 200 SERIES SECURE WIRELESS NETWORK MANAGEMENT AND SUPPORT 1AP-3YR	02-SSC-1990	\$167.50	9	\$1,507.50
4	SONICWALL REMOTE IMPLEMENTATION CLOUD SERVICES (CC OR NSM OR WNM OR CAS OR CE)	02-SSC-4578	\$585.82	3	\$1,757.46

Recurring :

Your investment in addition to the Grand Total:

\$0.00 Billed Monthly
\$0.00 Billed Quarterly
\$0.00 Billed Annually

www.vTECHio.com**Totals :**

Subtotal	\$6,321.84
Tax	\$0.00
Shipping	\$0.00
Grand Total	\$6,321.84

Pricing, Taxes, and Additional Information

All product, pricing, and other information is valid for U.S. customers and U.S. addresses only, and is based on the latest information available and may be subject to change. vTechio reserves the right to cancel quotes and orders arising from pricing or other errors. Sales tax on products shipped is based on your "Ship To" address. Please indicate any tax-exempt status on your PO, and email your exemption certificate to DJ.peterson@vtechio.com. Note: All tax quoted above is an estimate; final taxes will be listed on the invoice. If you have any questions regarding tax please send an e-mail to DJ.peterson@vtechio.com

For certain products shipped to end-users in California, a State Environmental Fee will be applied to your invoice.*** A 3.5% convenience fee will be charged for credit card purchases*** By signing this quote you acknowledge having read and agree to be bound by such terms.

AGENDA ITEM REPORT



To:

Subject: Town's Social Media Automation

Meeting: 11 27 2023 WORKSHOP COMMISSION MEETING - Nov 27 2023

Department: IT

Staff Contact: Mark Pakula, Information Technology Director

BACKGROUND INFORMATION:

This is to clean up and automate the Town's and Police's social media.

FINANCIAL IMPACT:

This is a budgeted item. Thrive Cost will be \$2,750.00 for the rebuild. Hootsuite is \$2,988.00 for the first year of automation licensing. I would ask not to exceed \$7,000.00

RECOMMENDATION:

Approve Item

ATTACHMENTS:

[Town of Pembroke Park Social Media Rebuild](#)

[Proposal 1055336 Town Of Pembroke Park](#)

[SOCIAL MEDIA MARKETING CONTRACT TOWN OF PEMBROKE PARK](#)

Status:

Christian Noel, Accounts Payable None

Jacobs Horowitz, Interim Town None

Attorney

Aleem Ghany, Public Services None

Director

Marlen Martell, Town Clerk None



[Click To Sign](#)

Proposal for Town of Pembroke Park Florida

Prepared by: Kevin Kluge

My Introduction

Thank you for taking the time to discuss the social media needs for the Town of Pembroke Park Florida. Thrive is a great fit to help you grow, and I am excited about working with you. Thrive's team of hundreds of experts is committed to operating with integrity and transparency so we can give you the results you are looking for.

As your Marketing Consultant, my mission is to design an initial strategy that is fully aligned with your unique needs. In this proposal, you will find a scope of relevant services, pricing, and terms. If you feel that there is anything missing, please don't hesitate to let me know.

Everything we do is driven by our mission: **Relationships and Results.**

Let's get to work!

Kevin Kluge
Marketing Consultant


[Click To Sign](#)

Executive Summary

Your Goal

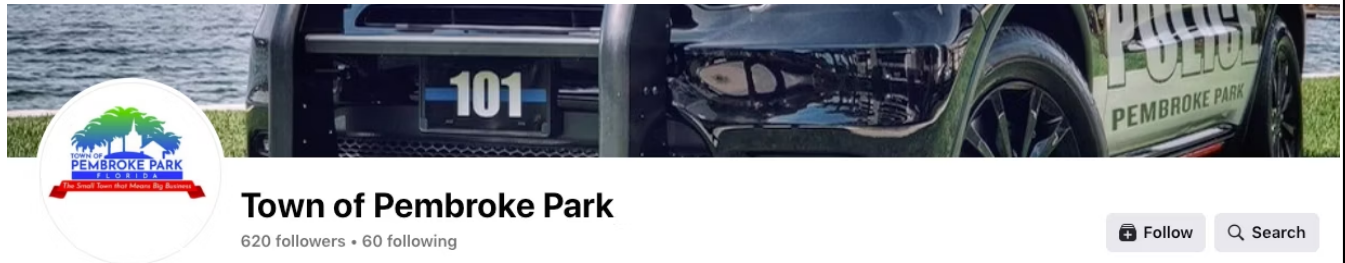
Untangle the mess of official/unofficial social media profiles for the Town and Police Departments. Create a clean page hierarchy that allows for automated updates across platforms. Remove old passwords and set up controls to manage/remove posts that do not follow community guidelines.

Our Understanding

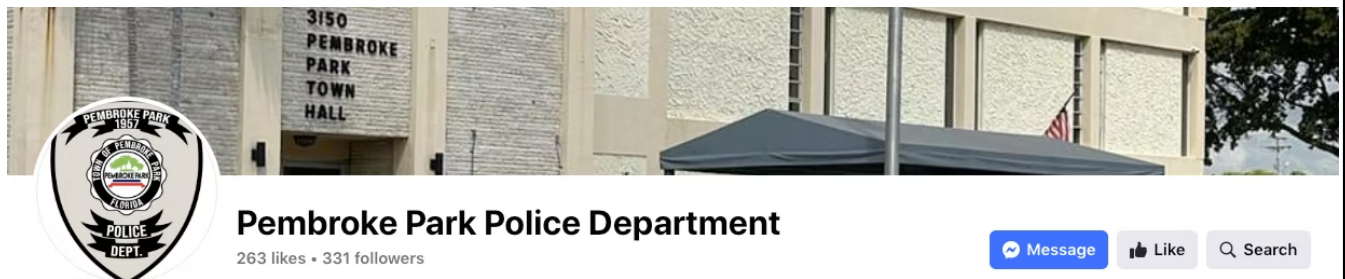
- Set up new profiles as official government pages vs. individual accounts
- Thrive will perform initial set up and development and ongoing maintenance on a retainer basis.

Analysis & Opportunity

Your Situation



Determine which pages are active and if any should be consolidated (delete zombie profiles).



Page will expire in 5 days [×](#)

[Click To Sign](#)

Town of Pembroke Park

The Small Town that means Big Business!

Government Administration - Pembroke Park, Florida · 208 followers · 16 employees

[+ Follow](#)[Visit website](#)[More](#)

Posting Automation Tool: Hootsuite



Grow your reach and get more business with social media.

Hootsuite makes it easy.

Hootsuite social media management software designed to help you create more engaging content, get more followers, and make your business shine online

[Start your free 30-day trial](#)

**All your social networks.
One tool.**



“ This is such an easy and helpful solution for social media planning. I am the only team member that consistently works on our posts and Hootsuite makes my life so much easier! ”



Alison Barrick

Marketing Communications Manager
Ronald McDonald House Charities

Click To Sign

Most popular

Professional Plan

\$99 /mo*

Free 30-Day Trial

or [Skip trial, get 20% off](#)

1 User

10 Social accounts

✓ \$500 ad spend for social boosts

✓ Discover the best time to publish

✓ Access messages in one inbox

✓ Schedule in bulk

✓ Access to free integrations

✓ Live in-dash chat support

Team Plan

\$249 /mo*

Free 30-Day Trial

or [Skip trial, get 20% off](#)

3 Users

20 Social Accounts

✓ \$2,000 ad spend for social boosts

✓ Analytics and Reports

✓ Access messages in one inbox

✓ Schedule in bulk

✓ Access to free integrations

✓ Live in-dash chat support

Enterprise Plan

Custom

Book a Demo

5+ Users

50 Social Accounts

✓ Publishing approvals

✓ Employee advocacy

✓ Social advertising

✓ Social customer care

✓ App directory with 150+ tools

✓ Priority support and training



Your Plan & Pricing

Custom Social Media Cleanup

8 hours/month for 3 months. Renews on a month to month basis following initial 3 months.

ONE-TIME INVESTMENT

\$2,988

MONTHLY

\$1,000

✓ Selected

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Page 5 of 32

Page 192 of 266

https://plan.thriveagency.com/Town-of-Pembroke-Park-Social-Media-Rebuild-6SV5LA2hTVSF

4/24

Step 2: Sign the proposal below.

Click To Sign

Click To Sign

Appendix

Why Choose Thrive?

Page will expire in 5 days

We have won 84 awards in the last 5 years.

Below we have highlighted a few and many more can be found [linked here.](#)



[Click To Sign](#)



[Click To Sign](#)

FEATURED IN

Forbes

THE
HUFFINGTON
POST

Inc.  **Medium**

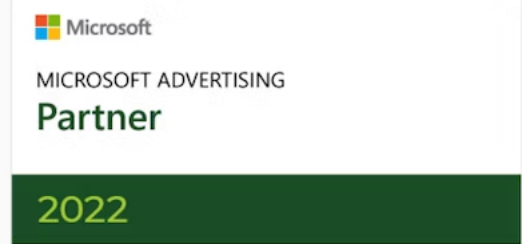
SEJ Search Engine[®]
Journal

MOZ

yahoo! **FAST@MPANY**

[Click To Sign](#)

OUR CERTIFICATIONS





[Click To Sign](#)



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[Click To Sign](#)

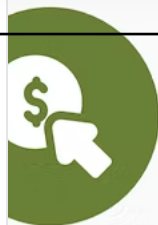
nc. 5000 List 5 Years in a Row

ur team is thrilled to have been included in the **Inc. 5000** list of the fastest-growing companies in **merica** for the **sixth consecutive year**.

le credit our growth to our **95.4% client retention rate**. For every 20 clients that work with us, 19 clients decide to continue our partnership together.

Looking back just one year

What our team accomplished for our clients

[Click To Sign](#)**PPC**

Thrive managed over **\$32,000,000** in
ad spend

That led to **29,000,000** website clicks

With **1,200,000** conversions and
1,800,000,000 impressions

[Click To Sign](#)

SEO

28,000 keywords ranked in the **top 5** for our clients

31,000,000 website visitors from SEO-related keywords

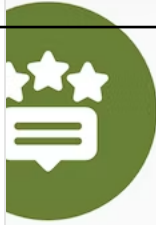
2,500,000 tracked conversions through SEO efforts

[Click To Sign](#)

Social Media

We gained **5,400,000** new followers
for our clients

We **managed 332** accounts across
multiple platforms

[Click To Sign](#)

Reputation Management

95.4% retention rate for the whole year

60,000+ positive reviews generated

225+ THRIVERS
(10 Countries + 34 States)



🕒 Page will expire in 5 days [×](#)


[Click To Sign](#)

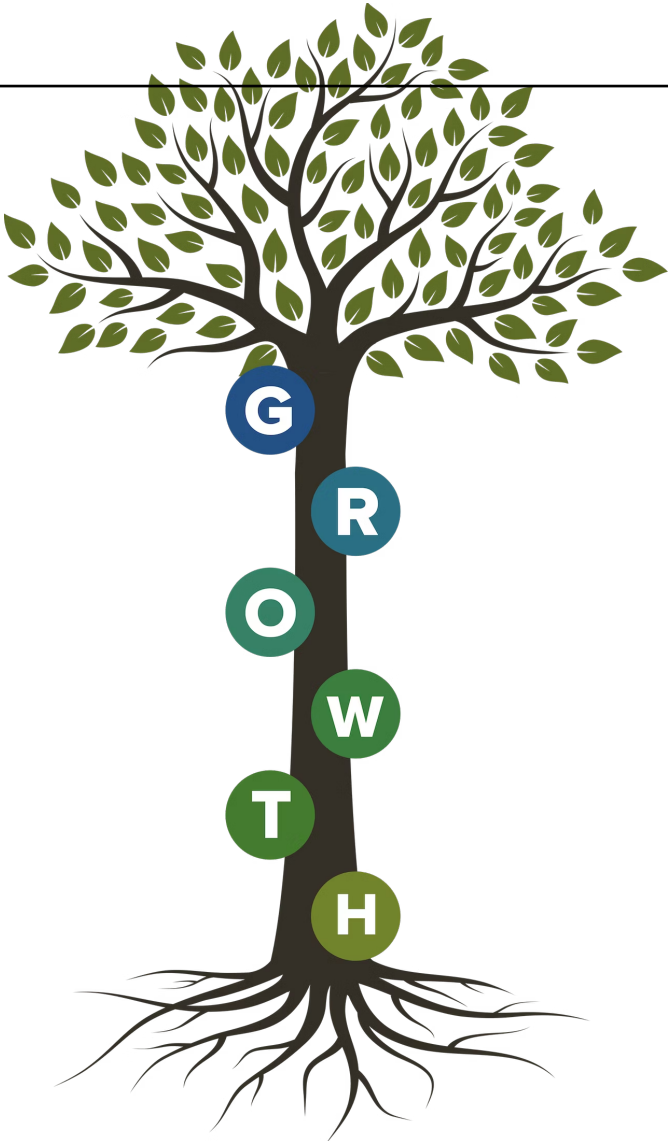

— **1 for 1** —

In 2022 we donated almost \$500,000 to charity. In addition, for every business that works with Thrive, we give a micro-loan to a striving entrepreneur who cannot qualify for a traditional loan through Kiva to help them grow and succeed.

Thrive's Core Values



[Click To Sign](#)



⌚ Page will expire in 5 days ✕

[Click To Sign](#)

Gratitude

We lead with an attitude of thankfulness and humility and find ways to express our gratitude to those around us every day. We embrace giving back, impacting the world for a greater good.

Respect

We operate with positive assumptions and give the benefit of the doubt, choosing to see the best in ourselves and others. We will respect others at all times and refrain from gossip or reacting with anger.

Ownership

We take personal responsibility for our actions and commit to responsible stewardship over company and client resources. We apologize when we make mistakes and work to make things right. We can do hard things.

Work Ethic

We give our best effort and have high-performance expectations. We are organized, proactive and work with a sense of urgency. We emphasize a work-life balance where we work hard during business hours but prioritize our time off for our own well-being.

Think Bigger

We strive for continuous improvement and believe that better never stops! We don't take the easy way out. We embrace change, adapt and overcome.

Honesty

We seek to build trust and mutual respect by acting with integrity and doing the right thing no matter how difficult.



[Click To Sign](#)



150+ Reviews



50+ Reviews



50+ Reviews

[Click To Sign](#)

“We’re impressed with their level of professionalism, and knowledge about what we do, what we need, and how to best serve us.”

5.0 ★★★★★

Quality:

Schedule:

Cost:

Willing to refer:

FEEDBACK SUMMARY:

Thrive doubled the client’s gross income. They were responsive to the company’s needs with kindness and a high level of knowledge. **The team’s professionalism** made the process seem easy.

[Click To Sign](#)

“They fully understand our business and where we want to go.”

5.0 ★★★★★

Quality:

Schedule:

Cost:

Willing to refer:

FEEDBACK SUMMARY:

Thanks to Thrive Internet Marketing Agency, the client has seen the **increase in their revenue** and an improvement in their site’s conversion ratio. The team leads effective SEO initiatives that allow the client to gain traction in their desired markets. They are **organized and transparent.**

[Click To Sign](#)

“Their commitment to customer service is impressive.”

5.0 ★★★★★

Quality:

Schedule:

Cost:

Willing to refer:

FEEDBACK SUMMARY:

The client is satisfied with Thrive Internet Marketing Agency's services. They lead a highly efficient workflow that contributes to the project goals. Their **customer service is also excellent.**

[Click To Sign](#)

**“Thrive has, 100%,
without a doubt,
made me believe in
SEO again.”**

5.0 ★★★★★

Quality:

Schedule:

Cost:

Willing to refer:

FEEDBACK SUMMARY:

The SEO and PPC efforts by Thrive Internet Marketing Agency have increased the client's site traffic and **grown leads by 45%** incoming leads are 75% more qualified. They've improved the site's UX, which has led to **users spending 200% more time** on the site. The team is transparent and meets via Zoom.

Date: 11/20/23

Acct# 4600

Quote # 1055336

1 of 1



For:

Town Of Pembroke Park

C/O Mark Pakula (IT Director)

3150 SW 52nd Ave

Pembroke Park Florida, 33023

954-966-4600

mpakula@tppl.gov

7 Day Quote

Production time is 7 to 10 business days, once proof is approve.

Qty	Description	Price ea.	Extended	Final
1	Social Media Maintenance			\$2,450.00
	Training, Support			
Note: Due to industry-supply chain disruptions and labor shortages EA Business Solutions may experience production delays.			Sub	\$2,450.00
			Misc	
			Sub Tototal	\$2,450.00
A Florida Sale Tax Exempt Certificate must be on file for exception.			Tax	\$0.00
			Total	\$2,450.00

Scope Of Work (SOW)

A) EABS shall implement social media plans and strategies that help the Town of Pembroke Park perform maintenance of current platforms (FB, IG, LI, Twtr,) re-organizing & archive posts no longer needed. Backend process/**administration authorization needed.**

B) EABS shall conduct all current updates/refresh of any outdated bios, URL's and or usernames, that will allow new users to engage with the platform more easily.

C) EABS shall interact with management and administration to deactivate or delete unused accounts and or products that have no movement/**administration authorization needed.**

D) EABS shall update all passwords and centralize them to 1 or 2 prime users in efforts to maintain stability of platforms. (Limits the people who have administrative use).

E) EABS shall clean up friend/follow list, clean up previous content, and change topics (if applicable to the platform) to re-engage with different users to maintain brand consistency, designing post for engagement 2x per week on platforms (FB, IG, LI, Twtr,), for the duration contract.

F) EABS will deliver suggestions on content optimization of platforms (FB, IG, LI, Twtr,) and hold a meeting with administration on more direction and progress of the Development Contract, in efforts to extend contract beyond its limited 30 days.

G)EABS will train & support current active users on any and all processes to assist on the stability of Platforms (FB, IG, LI, Twtr,).

Continues

Date: 11/20/23

Acct# 4600

Quote # 1055336

1 of 1



For:

Town Of Pembroke Park
C/O Mark Pakula (IT Director)
3150 SW 52nd Ave
Pembroke Park Florida, 33023
954-966-4600
mpakula@tppl.gov

7 Day Quote

PAYMENT: Town Of Pembroke Park will pay EABS for the Services based on a one-time fee of \$2,450.00. This fee shall be payable within 30 of conclusion of this contract on January 30th, 2024, unless otherwise extended under the new contract.

EXPENSE REIMBURSEMENT: EABS shall be entitled to reimbursement from the Town of Pembroke Park for all "out of pocket" expenses including and not limited to registrations fees, enhancements, digital upgrades, application updates, extensions of apps (if any) to current DM (Digital Media). Any out-of-pocket expenses must be approved by the Town of Pembroke Park.

Services End: These services shall terminate automatically on January 30th, 2024/ Either party may terminate this agreement at any time, without cause, upon not less than 30 days written notice to the other party.

Print Name (Authorized Representative)

Signature (Authorized Representative)

Date

Multimedia/Social Media Development Contract

This Social Media Marketing Contract (the "Contract") is made effective as of June 01, 2023, by and between Town of Pembroke Park, of 3150 SW 52nd Avenue, Pembroke Park, Florida 33023, and EA Business Solutions ("EABS"), of 30 west 62nd street, Hialeah, Florida 33012.

EABS has a background in social media marketing, development, design and is willing to provide services to the Town of Pembroke Park, based on this background.

Key Assumptions

Approve any content, advertising, etc. in a timely manner to adhere to schedule.
Inform EABS (EA Business Solutions) of all current domain names, social media accounts, technical setup, and any other material information regarding the technical infrastructure which may affect the services. Client must provide logins & passwords for all multi-media & social media platforms currently used by client.

Town of Pembroke Park desires to have services provided by EABS.
Therefore, the parties agree as follows:

1. DESCRIPTION OF SERVICES.

Beginning on June 01, 2023, EABS will provide the following services until July 01, 2023 (collectively, the "Services"):

2. SCOPE OF WORK (SOW).

- a. EABS shall implement social media plans and strategies that help the Town of Pembroke Park perform maintenance of current platforms (FB, IG, LI, Twtr,) re-organizing & archive posts no longer needed. backend process
- b. EABS shall conduct all current updates/refresh of any outdated bios, URL's and or usernames, that will allow the users to engage with the platform more easily.
- c. EABS shall interact with management, administration, to deactivate or delete unused accounts and or products that have no movement.
- d. EABS shall update all passwords and centralize them to 1 or 2 prime users in efforts to maintain stability of platforms. (Limits the people who have administrative use).
- e. EABS shall clean up friend/follow list, clean up previous content, and change topics (if applicable to the platform) to re-engage with different users to maintain brand consistency.

Multimedia/Social Media Development Contract continues:

d. EABS will deliver suggestions on content optimization of platforms (FB, IG, LI, Twtr,) and hold meeting with administration on more direction and progress of the Development Contract.

3. PAYMENT. Town Of Pembroke Park will pay EABS for the Services based on a one-time fee of \$2,450.00. This fee shall be payable within 30 days of the start of this contract July 1st.

4. EXPENSE REIMBURSEMENT. EABS shall be entitled to reimbursement from the Town of Pembroke Park for all "out of pocket "expenses including and not limited to registrations fees, enhancements, digital upgrades, application updates, extensions of apps (if any) to current DM (Digital Media). Any out-of-pocket expenses must be approved by the Town of Pembroke Park.

5. SUPPORT SERVICES. The Town of Pembroke Park will not provide support services, including office space and secretarial services, for the benefit of EABS.

6. TERM/TERMINATION. This Contract shall terminate automatically on July 01, 2023/ Either party may terminate this agreement at any time, without cause upon not less than 30 days written notice to the other party.

7. RELATIONSHIP OF PARTIES. It is understood by the parties that EABS is an independent contractor with respect to the Town of Pembroke Park, and not an employee of the Town of Pembroke Park will not provide fringe benefits, including health insurance benefits, paid vacation, or any other employee benefit, for the benefit of EABS.

8. EMPLOYEES. EABS's employees, if any, who perform services for the Town of Pembroke Park under this Contract shall also be bound by the provisions of this Contract.

Edward Andrade (CEO)

Heidy Solares (Branding Lead/Multimedia 1)

Mya Andrade (Director of Marketing Research)

Alejandra Dos Santos (Designer/Multimedia 2 & Copy

9. INJURIES. EABS acknowledges EABS's obligation to obtain appropriate insurance coverage for the benefit of EABS (and EABS's employees, if any). EABS waives any rights to recovery from the Town of Pembroke Park for any injuries that EABS (and/or EABS's employees) may sustain while performing services under this Contract and that are a result of the negligence of EABS or EABS's employees.

10. INDEMNIFICATION. EABS agrees to indemnify and hold harmless the Town of Pembroke Park from all claims, losses, expenses, fees including attorney fees, costs, and judgments that may be asserted against the Town of Pembroke Park that result from the acts or omissions of EABS, EABS's employees, if any, and EABS's agents.

11. NOTICES. All notices required or permitted under this Contract shall be in writing and shall be deemed delivered when delivered in person or deposited in the United States mail, postage prepaid, addressed as follows:

IF for Town of Pembroke Park:
Town of Pembroke Park
Mark Pakula
IT Director
3150 SW 52nd Avenue
Pembroke Park, Florida 33023

IF for EABS:
EA Business Solutions
Edward Andrade
CEO
30 west 62nd street
Hialeah, Florida 33012

Such address may be changed from time to time by either party by providing written notice to the other in the manner set forth above.

12. ENTIRE CONTRACT. This Contract contains the entire contract of the parties and there are no other promises or conditions in any other contract whether oral or written. This Contract supersedes any prior written or oral contracts between the parties.

13. AMENDMENT. This Contract may be modified or amended if the amendment is made in writing and is signed by both parties.

14. APPLICABLE LAW. This Contract shall be governed by the laws of the State of Florida.

15. FORCE MAJEURE. If performance of this Contract or any obligation under this Contract is prevented, restricted, or interfered with by causes beyond either party's reasonable control ("Force Majeure"), and if the party unable to carry out its obligations gives the other party prompt written notice of such event, then the obligations of the party invoking this provision shall be suspended to the extent necessary by such event. The term Force Majeure shall, without limitation, acts of God, plague, epidemic, pandemic, outbreaks of include infectious disease or any other public health crisis, including quarantine or other employee restrictions, fire,

explosion, vandalism, storm or other similar occurrence, orders or acts of military or civil authority, or by national emergencies, insurrections, riots, or wars, or strikes, lockouts, work stoppages or other labor disputes, or supplier failures. The excused party shall use reasonable efforts under the circumstances to avoid or remove such causes of non-performance and shall proceed to perform with reasonable dispatch whenever such causes are removed or ceased.

16. SIGNATORIES. This Contract shall be signed on behalf of the Town of Pembroke Park by IT Director, Mark Pakula and on behalf of EA Business Solutions by Edward Andrade, CEO and effective as of the date first written above.

Party Receiving Services:
Town of Pembroke Park

By: _____ Date: _____

Mark Pakula
IT Director

Party Providing Services:
EA Business Solutions

By: _____ Date: _____

Edward Andrade
CEO

AGENDA ITEM REPORT



To: Commission Meeting
Subject: October Stats
Meeting: 11 27 2023 WORKSHOP COMMISSION MEETING - Nov 27 2023
Department: Police Department
Staff Contact: Ra Shana Dabney-Donovan, Police Chief

BACKGROUND INFORMATION:

N/A

FINANCIAL IMPACT:

N/A

POLICY IMPLICATIONS:

N/A

RECOMMENDATION:

Statistics for the month of October 2023

ALTERNATIVES:

N/A

ATTACHMENTS:

[October Stats](#)

CFS - Calls Resulting in Dispatch				Percentage Change
INCIDENT TYPE	BREAKDOWN	SEPTEMBER	OCTOBER	
ACCIDENTS	Hit and Run (3)	6	9	50%
	Regular (4)	31	31	0%
	Rollover (4E)	1	0	-100%
	With Injuries (4I)	4	3	-25%
	TOTAL ACCIDENTS	42	43	2%
ALARM CALLS (49A, 49H, 49S)	CALLS	51	37	-27%
ARRESTS	Felony	3	5	67%
	Misdemeanor	2	5	150%
	TOTAL ARRESTS	5	10	100%
BURGLARY	Attempt (21A)	0	0	0%
	Commercial (21C)	0	4	0%
	Residential (21R)	0	0	0%
	Vehicle (21V)	5	12	140%
	TOTAL BURGLARIES	5	16	220%
DOMESTIC VIOLENCE (38)		4	6	50%
INFORMATION (14)		31	37	19%
LARCENY (30)		6	4	-33%
MISSING PERSON (8)		0	0	0%
PARKING COMPLAINTS (73)		36	40	11%
STOLEN VEHICLE (10)		2	1	-50%
STOLEN VEHICLE RECOVERED (10R)		5	8	60%
STOLEN TAG (9)		1	1	0%
VANDALISM (40)		5	3	-40%
		90	100	11%
TRAFFIC STOP (10-50)		26	44	69%
CITATIONS		55	35	-36%
WARNINGS		1	11	1000%
	TOTAL CITATIONS	56	46	-18%
REPORTS (FIBRS AND CRASH)		130	135	4%
TOTAL CALLS FOR SERVICE		405	431	6%

--	--	--	--

AGENDA ITEM REPORT



To: Commission Meeting
Subject: CSA Vehicle Revision
Meeting: 11 27 2023 WORKSHOP COMMISSION MEETING - Nov 27 2023
Department: Police Department
Staff Contact: Ra Shana Dabney-Donovan, Police Chief

BACKGROUND INFORMATION:

On May 10, 2023, commission approved the police department for the purchase of two Ford Mavericks, not to exceed \$75,000.00 for the two CSAs. It is important to note: there are no Ford Mavericks (see attachment from Enterprise) and both CSAs are currently on the road, driving in one borrowed vehicle, on one shift. As field training nears its end, they need to be on separate shifts, each with her own vehicle.

FINANCIAL IMPACT:

Staff is asking for an additional "not to exceed" ask of \$5,000.00. The total ask will be "not to exceed" \$80,000.00. These additional funds are to cover any current increased/updated quotes received for vehicle prices and outfitting.

POLICY IMPLICATIONS:

N/A

RECOMMENDATION:

Staff recommends a revision to the May 10, 2023 approval of two CSA Vehicles. Staff recommends taking two Ford Explorers already in our fleet and having them outfitted for CSA vehicles (attached are two quotes under \$10,000.00 Manager Threshold). Additionally, Staff is asking for the purchase of two additional vehicles in lieu of CSA vehicles, to be determined according to personnel, time and cost at a later date, not to exceed \$80,000.00

ALTERNATIVES:

N/A

ATTACHMENTS:

[Estimate \(No. 3400\) from HG2 Emergency Lighting](#)
[PPARK VIA EFLEET 2023 EXPLORER CSA AR 1 REV 1 42486](#)
[PD vehicle availability](#)



Estimate

HG2 Emergency Lighting
20962 Sheridan St
Fort Lauderdale FL 33332

Date	Estimate No.
08/28/23	3400

407-426-7700
sales@hg2lighting.com

407-426-7700
www.hg2lighting.com

Name/Address
Town of Pembroke Park Police Chief Dabney-Donovan 3150 SW 52nd Ave Pembroke Park, FL 33023

Ship To

Project	P.O. No.	Terms	Due Date	REP
			08/25/23	

Item	Description	Quantity	Cost	Total
Misc	Red/Amber 54" Lightbar with Takedowns and Traffic Advisor	1	1,999.00	1,999.00
Misc	Light and Siren Contorller	1	0.00	0.00
Misc	100 Watt Speaker	1	0.00	0.00
Rear Visor	Rear Visor	1	399.00	399.00
Misc	Arges Spot Light with Controller and Vehicle Mount	1	680.00	680.00
HG2STB	4 Corner Strobe Lights Red/Amber	1	349.00	349.00
Misc	Quarter Winodw Lights Red/Amber Pair	1	499.00	499.00
Misc	License Plate Lights Red/Amber Pair	1	199.00	199.00
Misc	Pedestal Mount Computer Stand with Universal Cradle	1	775.00	775.00
Misc	Printer Mount for Pocketjet 8 Series with mounting Arm Shelf	1	159.00	159.00
Misc	LIND DE2045-1320 Laptop Adapter Charger	1	139.00	139.00
Misc	Brother Jet PocketJet Series 8	1	429.00	429.00
Misc	USB Cable for Pocketjet Pritner	1	42.00	42.00
Labor	Labor/Installation	1	1,500.00	1,500.00
HG22PC62RW	Red/Amber 62" Runner Klt Pair	1	599.00	599.00
Misc	Graphics Package Pembroke Park Police	1	650.00	650.00
	Sales Tax		0.00%	0.00
			Total	\$8,418.00



STROBES-R-US

Official Estimate

POMPANO BEACH LOCATION

2681 HAMMONDVILLE RD POMPANO BEACH, FL 33069

JUPITER LOCATION

15335 PARK OF COMMERCE BLVD JUPITER, FL 33478

TENNESSEE LOCATION

933 CARTHAGE HWY LEBANON, TN 37087

Date

Estimate #

11/6/2023

42486

STROBESRUS

Bill To:

ENTERPRISE FLEET MANAGEMENT
VEHICLE ACQUISITION DEPARTMENT
TRACEYANN FENNELL
5105 JOHNSON ROAD
COCONUT CREEK, FL 33073

Ship To:

ENTERPRISE FLEET MANAGEMENT
VEHICLE ACQUISITION DEPARTMENT
TRACEYANN FENNELL
5105 JOHNSON ROAD
COCONUT CREEK, FL 33073

Reference	2022 EXPLORER CIVI CSA AR *M/1				
Product	Description	Qty	Cust. Price	Total	
183-0008	Circuit breaker, 80 amp thermal with manual reset, surface mount	1	52.00	52.00	
IW2AR-FSA	LIBERTY II WC 54" A/A/R/R PREMIUM FSA VERSION WITH LED TAKEDOWNS LED ALLEYS, ARROWS, CRUISE, MOUNTING KIT, STRAP KIT, AND FULLY PROGRAMMABLE WECAN	1	1,379.24	1,379.24	
HHS4200	WHELEN HAND-HELD SIREN SYSTEM. SAME AS HHS3200, BUT WITH WeCan Port that Supports the Inner Edge FST, XLP and RST Series, WeCan Lightbars, and a WeCan External Amplifier (Not for Use with the CANEM16 Expansion Module)	1	481.98	481.98	
SA315P	SA315P SPEAKER, BLACK PLASTIC	1	169.70	169.70	
SAK1	SA-315 MOUNT KIT UNIVERSAL "L" BRACKET	1	0.00	0.00	
COMMANDERELITE6-3R 3A	DUO 6 POD COMMANDER ELITE WARNING AND DIRECTIONAL PODS THAT GO ALL WHITE FOR SCENE 3 RED 3 AMBER PODS	1	408.00	408.00	
ARGES1	Arges Series 360° Remote Control Spotlight, Black Housing, 5° Spot Light with Proclera Silicone Optic	1	434.42	434.42	
ARGCH1	Control Head for Arges Spotlight	1	193.72	193.72	
ARG50D	2020 FORD POLICE INTERCEPTOR UTILITY, Driver Side Fender Mounting	1	63.22	63.22	
HERO-A	HIDEAWAY LED W/AMBER INDICATOR LEDS/ R,B,A,W Warning LEDS (*Must use vehicle adaptor bezel for proper installation)	2	99.90	199.80	
HERO-ADAPTER5	HIDEAWAY LED ADAPTER FOR: 2020 INTRCEPTOR UTILITY REVERSE, 2019 F-150 REAR 3 CHAMBER STT	2	11.40	22.80	
VTX9K	VERTEX SUPER-LED DUO AMB/RED	2	82.36	164.72	
AVC21RA	DUAL AVENGER II SOLO WITH CORD 2 SINGLE COLOR PODS LEFT	2	246.50	493.00	
TLIK	ION T-SERIES LINEAR SPLIT R/A	2	94.54	189.08	
COMMANDERPLUS6-3R 3A	6 POD COMMANDER PLUS WARNING AND DIRECTIONAL STICK WITH 3 RED AND 3 AMBER PODS	1	323.40	323.40	
SRUS-L-3	"L" BRACKET FOR ARROW STICK 3"	2	11.75	23.50	
PKG-PSM-3006	2020 PREMIUM PASSENGER SIDE MOUNT FOR INTERCEPTOR UTILITY AND EXPLORER 2020 AND NEWER	1	544.05	544.05	
UT-1006	Universal Rugged Cradle for approximately 11"-14" Computing Devices. This kit includes BOTH tall and short fingers in order to be compatible with all laptop sizes	1	242.30	242.30	
				Sales Tax (7.00%)	
				\$0.00	
Phone #		Fax #		E-mail	
954-946-9955		954-946-9677		SALES@SRUS.COM	
				Web Site	
				WWW.STROBES-R-US.COM	



STROBES-R-US

Official Estimate

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Date

Estimate #

11/6/2023

42486

STROBESRUS

Bill To:

ENTERPRISE FLEET MANAGEMENT
VEHICLE ACQUISITION DEPARTMENT
TRACEYANN FENNELL
5105 JOHNSON ROAD
COCONUT CREEK, FL 33073

Ship To:

ENTERPRISE FLEET MANAGEMENT
VEHICLE ACQUISITION DEPARTMENT
TRACEYANN FENNELL
5105 JOHNSON ROAD
COCONUT CREEK, FL 33073

Reference	2022 EXPLORER CIVI CSA AR *M/1				
Product	Description	Qty	Cust. Price	Total	
C-PM-1001	Printer Mount With Top Paper Feed for Brother PocketJet Printer	1	105.45	105.45	
C-HDM-403	Heavy duty removable shelf for C-HDM-200 Series	1	52.00	52.00	
DE2045-1320	The Lind DE2045-1320 DC/DC Power Adapter provides a regulated DC output to power Dell-compatible laptops and peripherals from a 11-16 VDC power source. The adapter supplies current and voltage levels as required by the laptop. - Cig. Plug 18" Input Cab	1	142.50	142.50	
PJ-822	BROTHER PENTEX POCKETJET 8 PRINTER 200 DPI	1	435.00	435.00	
LB3692-003	POWER CABLE FOR BROTHER PENTAX PRINTER	1	31.00	31.00	
LBX126 NEW USBC	NEW USBC CABLE FOR NEW 800 SERIES BROTHER PRINTER	1	49.99	49.99	
CABLE	PJ-822 ***NEED TO QUOTE & ORDER POWER CABLE LB3692-003***				
INSTALL	CUSTOM INSTALLATION PER HOUR	27	69.00	1,863.00	
Sales Tax (7.00%)				\$0.00	
Phone #	Fax #	E-mail	Web Site		
954-946-9955	954-946-9677	SALES@SRUS.COM	WWW.STROBES-R-US.COM		



STROBES-R-US

Official Estimate

STROBESRUS

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Ship To:

ENTERPRISE FLEET MANAGEMENT
VEHICLE ACQUISITION DEPARTMENT
TRACEYANN FENNELL
5105 JOHNSON ROAD
COCONUT CREEK, FL 33073

Reference	2022 EXPLORER CIVI CSA AR *M/1				
Product	Description	Qty	Cust. Price	Total	
GRAPHICS	PREPARE AND RUN WIRE HARNESSSES *A/R VEHICLE* ***NO SPOTLIGHT, A WHELEN ARGES SPOTLIGHT WAS ADDED TO ESTIMATE*** GRAPHICS BY GDI NO TINT 1 X BREAKER (183-0008) 1 X 55 INCH A/R LIGHT BAR WITH TAKE DOWNS AND ALLEYS (IW8AR-FSA) 1 X HANDLED SIREN SYSTEM, SINGLE SPEAKER WITH BRACKET (HHS4200, SA315P, SAK1) 1 X 6- POD R/A/R/A/R/A STICK IN GRILL WITH WHITE OVERRIDE SCENE (COMEL6) 1 X ARGES SPOTLIGHT - DRIVER SIDE WITH CONTROLLER MOUNTED IN CABIN (ARGES1, ARGCH1, ARG50D)) 2 X AMBER LED'S FRONT HEADLIGHT ASSEMBLY WITH ADAPTER (HA, A5) *ONLY PLACEMENT IS WITH AMBER HOUSING* 2 X AMBER/RED LED'S HIDDEN FRONT LIGHT HOUSING **IF POSSIBLE**(VTX9K) 2 X RED/AMBER LED'S SIDE CARGO WINDOWS (AVC21RA) 2 X RED/AMBER LED'S REAR VERTICAL SIDES OF TAG (TLIK) 1 X 6-POD R/A/R/A/R/A STICK IN REAR WINDOW HATCH WARNING ONLY WITH BRACKETS (COM+6, SRUS-L-3) 1 X COMPUTER STAND WITH UNIVERSAL TRAY (PKG-PSM-3006, UT-1006) 1 X PRINTER HOUSING WITH A SHELF ATTACHED TO THE COMPUTER MOUNT (C-PM-1001, C-HDM-403) 1 X LIND ADAPTER PER CUSTOMER PROVIDED INFO (DE2045-1320) 1 X PRINTER WITH USBC CABLE FOR POWER AND CONNECTION (PJ-822, LB3692-003, LBX126) GRAPHICS DONE BY GDI	1	650.00	650.00	
Due to the constantly changing cost of raw materials and updates to manufacturer list prices quotes are valid as follows: EMERGENCY VEHICLE DIVISION QUOTES VALID 30 DAYS SPECIALTY VEHICLE DIVISION QUOTES VALID 10 DAYS		Subtotal		\$8,713.87	
		Sales Tax (7.00%)		\$0.00	
		Total		\$8,713.87	
Phone #	Fax #	E-mail	Web Site		
954-946-9955	954-946-9677	SALES@SRUS.COM	WWW.STROBES-R-US.COM		

From: Manning, Abeo A <Abeo.A.Manning@efleets.com>

Sent: Monday, November 13, 2023 1:32 PM

To: Ra Shana Dabney-Donovan <rdabneydonovan@pdtppfl.gov>; Horace Vickers
<hvickers@pdtppfl.gov>

Subject: RE: Vehicle Quotes

Good afternoon Chief,

Per our conversation, the Mavericks that were approved by the commission earlier this year with a \$70k budget, are not available (they also were not available when the commission approved them). Another option would be to outfit 2 Explorers that the city already has available as CSA vehicles.

Additionally, the Durango Pursuit is one option for a Chief's vehicle. An estimate on this vehicle is approximately \$50k. I am also searching out is tock for an Explorer XLT. At this time, I would estimate \$55k-\$60k for an Explorer. We do not have the ability to order those at factory invoice pricing right now.

Please let me know if you have any questions.

Abeo Manning

Client Strategy Manager
Enterprise Fleet Management, Inc.
(305) 781-1290 direct
Abeo.A.Manning@efleets.com

AGENDA ITEM REPORT



To:

Subject: Purchase of new shed for Public Services

Meeting: AGENDA WORKSHOP COMMISSION MEETING - Nov 27 2023

Department: Public Works

Staff Contact: Aleem Ghany, Public Services Director

BACKGROUND INFORMATION:

The current shed was used as office space for Public Works but has been damaged and taken over by termites. This structure is currently unsafe.

FINANCIAL IMPACT:

12 x 20 - \$8,484.00

Additional quotes are \$13,753.00 and \$10,989.95

14 x 24 - \$13,372.00

RECOMMENDATION:

We are recommending approval.

ATTACHMENTS:

[12 x 20 SL Town of Pembroke Park](#)

[14x24 SL Town of Pembroke Park](#)

[2210_001](#)

[2209_001](#)

	Status:
Jacobs Horowitz, Interim Town Attorney	Denied - Nov 21 2023
Christian Noel, Accounts Payable	None
Aleem Ghany, Public Services Director	None
Marlen Martell, Town Clerk	None



SHEDS-N-MORE

November 8, 2023

To: Town of Pembroke Park
Attn: Misael Flores
Phone: 954-540-5903
Email: mflores@tppfl.gov

Aluminum Exterior- Smithbilt Shed Quote

Smithbilt Shed

Standard sheds have an aluminum exterior on the roof and sides with a choice of baked-on enamel colors. Wood Frame built of Yellow Pine with 24" Separations studs between frames. Floor-to-ground has fully Pressure-treated wood 3/4" Tongue and Groove connected to 2"x 6" Floor joist/frame. 6 ft side walls standard height with the possible upgrade to 7ft walls. All Smithbilt sheds meet current building codes. Hurricane Zone Rating Built to Florida Building Code Specifications. Including engineer plans as needed for building permits.

Features Include:

- 8' x 7' Roll Up Door
- 48" Door
- Electric
- Escort fee (sheds over 12' wide)



Note: picture to show shed style only; your shed features may differ. Crane fee not included.

The regular payment deposit is 50%, and the balance is due one day before delivery.

**12 x 20 Streamline Style
 Shed
 \$ 8,484.00**

Standard Delivery and Set Up are included (**access required**)

Crane service, if needed, will be an extra charge.

Delivery Time: Approx.

Estimate Valid for

Permit, Contractor fees, and permit fees are not included.

Thank you.

Otavio Jancowski



SHEDS-N-MORE

November 8, 2023

To: Town of Pembroke Park
Attn: Misael Flores
Phone: 954-540-5903
Email: mflores@tppfl.gov

Aluminum Exterior- Smithbilt Shed Quote

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Features Include:

- 8' x 7' Roll Up Door
- 48" Door
- Electric
- Escort fee (sheds over 12' wide)



Note: picture to show shed style only; your shed features may differ. Crane fee not included.

The regular payment deposit is 50%, and the balance is due one day before delivery.

**14 x 24 Streamline Style
 Shed
 \$ 13,372.00**

Standard Delivery and Set Up are included (**access required**)

Crane service, if needed, will be an extra charge.

Delivery Time: Approx.

Estimate Valid for

Permit, Contractor fees, and permit fees are not included.

Thank you.

Otavio Jancowski

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OPEN 24/7 - CALL NOW - 1-866-606-3991

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12' x 20' x 8' Steel Frame Shed Garage Building Kit

[Click Here](#)

4.8★★★★ 2671 reviews

[More Info](#)[Return & Refund Policy](#)[TRACKING INFO? CLICK HERE](#)[Support & Customer Service](#)

LOOKING
TO BUY
TODAY?

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- [Product Support Videos](#)
- [Contact Us](#)
- [Customer Reviews](#)
- [Terms & Conditions](#)
- [Return & Refund Policy](#)

[Make An Offer](#)

LIST PRICE: \$11,189.95

REGULAR PRICE: \$10,989.95

CYBER MONDAY SALE: \$10,779.95

You save \$410.00!

Sale Ends in

01 : 12 : 25

Product Code: VSL-330937265482

Choose Color: [Brite Red](#)Choose Shipping [Regular Shipping \(Call For Quote\)](#)

Method*:

- Delivery Type ☐ Business Delivery [Add \$0.00]
☐ Residential Delivery [Add \$75.00]

Terms & Conditions ☐ I Agree To Terms & Cond.[ADD TO CART](#)[LARGE PURCHASE FINANCING
CLICK HERE](#)

Description

12' x 20'

Garage Building Kit

Motorcycle ATV Carport Cover
Building



These prefabricated steel buildings are perfect for use as metal garages to store your boat or cars. If you are looking to build a new steel auto garage, then look no further.

Our metal garages and building kits are a cost effective solution to traditional wood frame garages. Inexpensive to purchase, extremely simple to erect, and absolutely zero maintenance are just a few key factors that make our steel garages and building kits the most popular in the industry.

**ORDER ONLINE NOW OR
CALL 1-866-606-3991**

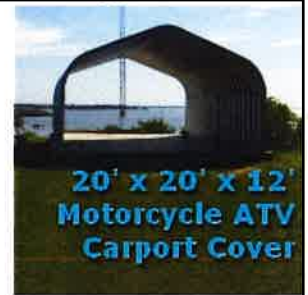


Our metal garages are designed to withstand the harshest elements on Earth. Hurricanes, tornadoes, earthquakes, our buildings have been tested and withstood them all! Unsurpassed strength and longevity will give your steel garage the ability to protect your valuables without breaking the bank. With such superior materials and design, our metal garage packages will outlast any wood structure on the planet.

Steel garages don't burn, are not susceptible to termites, are rodent proof, cost less to insure, and will increase your property value! Not to mention they look great! The benefits are numerous!

CYBER MONDAY SALE: \$9,622.95

Add ☐



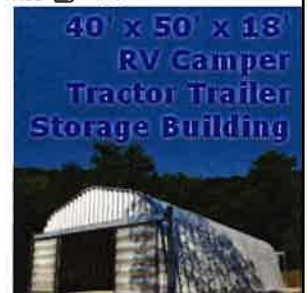
50' x 100' x 17' Metal Arch Farm
Dome Building
CYBER MONDAY SALE: \$50,298.95

Add ☐



40' x 50' x 18' Metal RV Camper
Tractor Trailer Storage Building
CYBER MONDAY SALE: \$29,819.95

Add ☐



25' x 30' x 12' Steel Frame Gambrel
Arch Equipment Storage Building
CYBER MONDAY SALE: \$10,768.95

Add ☐



40' x 100' x 18' Metal Tractor Trailer
Storage Building
CYBER MONDAY SALE: \$49,648.95

CYBER MON. COUPONS! TAP!



≡ MENU

SALE!

10% Off The Base Price Of In-Stock Sheds, Garages, And Porches!*

7% Off The Base Price Of Custom Sheds, Garages, And Porches!*

Sale Ends November 30th!

**Additional options on stock buildings, custom buildings, and delivery are not included in the promotion. Greenhouses, animal shelters, and deer blinds are excluded from the promotion*

[VIEW INVENTORY](#)

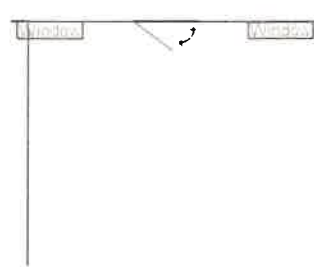
[DESIGN A SHED](#)

Please Enter Your location to see accurate prices

Address...

[UPDATE](#)





12'x20' Ranch Style Metal Garage

~~\$15,156.00~~ **\$13,753.00**

Siding Color: Charcoal

Roofing Color: Black

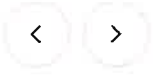
Features & Options:

- 29 Gauge Tuff Rib Metal Siding
- 40 Year Metal Siding
- Metal Trim – Black
- 40 Year Metal Roof
- One 36" NoWin Prehung Entry Door w/4Ever Frame – White
- 9'x7' Insulated Garage Door – White \$60
- Two 24"x36" Windows and 2 Vents – White \$170
- 7/16" OSB Roof & Wall Sheathing
- 2"x6" Treated Floor Joists 12" OC
- 3/4" T&G Plywood Roseburg RigidCoat® Floor
- One 2'x12' Shelf \$144
- One 4'x12' Loft \$156
- One 4' IMR Adjustable Wood Ramps \$308

- Metal Wainscot – Black \$96

Delivery Fee \$199

Estimated Rent-to-Own Price: \$683.06/mo



1 in stock

Pay a deposit

\$500.00

RESERVE WITH DOWN PAYMENT

REQUEST INFO

APPLY FOR RENT TO OWN

PLEASE NOTE: This is a down payment. Additionally, there will be a Sales Tax charge and Shipping charge. If you have questions on what these other charges will be, please "Request Info" before giving your down payment. If you are buying with Rent-to-Own or Financing, please use "Request Info" instead of reserving with a down payment.

SKU: 47461

Category: **Ranch Garage**

Tag: **12x20**

**On-Display At Our Williston, ND (South of TNT
Fireworks) Shed Lot:**

ORDINANCE NO. 2023-019

AN ORDINANCE OF THE TOWN OF PEMBROKE PARK, FLORIDA AMENDING CHAPTER 2 ENTITLED “ADMINISTRATION,” ARTICLE V “PROCUREMENT,” BY CREATING SECTION 2-138 OF THE TOWN’S CODE OF ORDINANCES, ENTITLED “LOCAL BUSINESS PREFERENCE”; PROVIDING FOR CODIFICATION; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town Commission of the Town of Pembroke Park, in response to the recent report by the Office of the Inspector General, adopted new Procurement procedures to address form, functionality and operational best practices for procurement in the Town; and

WHEREAS, the Town has a significant base of businesses within the corporate/Town Limits of the Town of Pembroke Park that employ many residents of the Town and surrounding sister cities in the Broward County metropolitan area; and

WHEREAS, the Town annually spends significant amounts on purchasing personal property, materials, and contractual services and in constructing improvements to real property or to existing structures; and

WHEREAS, the dollars used in making those purchases are derived, in large part, from taxes, fees, and utility revenues derived from local businesses in the corporate/Town Limits of the Town of Pembroke Park, and the Town Commission has determined that funds generated in and from the Pembroke Park community and from those businesses in our sister cities in the Broward County metropolitan area should, to the extent possible, be placed back into the local Pembroke Park economy; and

WHEREAS, the Town Commission is supportive of business with specific ties to the Town of Pembroke Park and the greater Broward County metropolitan area; and

WHEREAS, The Town Commission of the Town of Pembroke Park, Florida, has determined that amending the Pembroke Park Procurement Code to include a local business preference is in the best interests of the individual and corporate citizens of the Town of Pembroke Park.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA, THAT:

Section 1. The foregoing "WHEREAS" clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Ordinance.

Section 2. Chapter 2, Section 2-138 of the Town's Code of Ordinances, is created as follows:

ARTICLE XII. – LOCAL BIDDING PREFERENCE AND PROCEDURES

Sec. 2-138. Local Business Preference.

(A) For the purpose of this section, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

BROWARD COUNTY CERTIFIED SMALL DISADVANTAGE BUSINESS ENTERPRISE. A Broward County Certified Small Business entity must be certified by the Broward County Office of Economic and Small Business Development, and provide proof of such certification to the town as part of any solicitation response. The entity must show that it has maintained a permanent place of business with full-time employees within the Broward County limits for a minimum of one year prior to the date of issuance of a bid or proposal solicitation. The permanent place of business may not be a post office box. The business location must actually distribute goods or services from that location. In addition, the business must have a current business tax receipt from the Broward County or the city within Broward County where the business resides.

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LOCAL PEMBROKE PARK VENDOR. A business entity which has maintained a permanent place of business with full-time employees within the town limits for a minimum of one year prior to the date of issuance of a bid or proposal solicitation. The permanent place of business may not be a post office box. The business location must actually distribute goods or services from that location. In addition, the business must have a current business tax receipt from the Town of Pembroke Park.

(B) Process.

- (1) Competitive sealed bid. For bid evaluation purposes, vendors that meet the definition of local Pembroke Park vendor, as defined herein, shall be given a 15% evaluation credit. This shall mean that if a responsive and responsible local Pembroke Park vendor submits a bid/quote that is within 15% of the lowest price submitted by any responsive and responsible vendor, the local Pembroke Park vendor shall have an option to submit a best and final offer (BAFO) which is at least 1% lower than the lowest bid/quote. If the local Pembroke Park vendor submits a bid which is at least 1% lower than that lowest responsive bid/quote, then the award will go to the local Pembroke Park vendor. If not, the award will be made to the responsible vendor that submits the lowest responsive bid/quote. If the lowest responsive and responsible bidder is a local Pembroke Park vendor, the award will be made to that vendor and no other bidders will be given an opportunity to submit additional bids as described herein.
- (2) For bid evaluation purposes, vendors that meet the definition of Broward County Certified Small Disadvantage Business Enterprise, as detailed herein, shall be given a 5% evaluation credit. This shall mean that if a responsive and responsible Broward County Certified Small Disadvantage Business Enterprise submits a bid/quote that is within 5% of the lowest price submitted by any responsive and responsible vendor, the Broward County Certified Small Disadvantage Business Enterprise shall have an option to submit a BAFO which is at least 1% lower than the lowest bid/quote. If the Broward County Certified Small Disadvantage Business Enterprise submits a bid which is at least 1% lower than that lowest responsive bid/quote, then the award will go to the Broward County Certified Small Disadvantage Business Enterprise. If not, the award will be made to the responsible vendor that submits the lowest responsive bid/quote. If the lowest responsive and responsible bidder is a local Pembroke Park vendor, the award will be made to that vendor and no other bidders will be given an opportunity to submit additional bids as described herein.
- (3) If there is a local Pembroke Park vendor and a Broward County Certified Small Disadvantage Business Enterprise participating in the same bid solicitation and both vendors qualify to submit a second bid as detailed above, the local Pembroke Park vendor will be given first option. If the local Pembroke Park vendor cannot beat the pricing for the lowest, responsive bid received by at least 1%, an opportunity will be

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- given to the Broward County Certified Small Disadvantage Business Enterprise. If the Broward County Certified Small Disadvantage Business Enterprise cannot beat the pricing for the lowest, responsive bid by at least 1%, then the bid will be awarded to the lowest, responsive and responsible bidder regardless of geographic location of the business.
- (4) If multiple local Pembroke Park vendors submit bids/quotes which are within 5% of the lowest, responsive bid/quote, then all responsible, responsive vendors will be asked to submit a BAFO. The award will be made to the local Pembroke Park vendor submitting the lowest BAFO providing that that BAFO is at least 1% lower than the lowest bid/quote received in the original solicitation. If no local Pembroke Park vendor can beat the pricing for the lowest, responsive bid/quote by at least 1%, then the process will be repeated with all responsible Broward County Certified Small Disadvantage Business Enterprise who have submitted a responsive bid/quote which is within 5% of the lowest bid/quote. If no local Pembroke Park vendor and no Broward County Certified Small Disadvantage Business Enterprise can submit a BAFO that is at least 1% lower than the lowest bid/quote submitted in the original solicitation, the award will be made to the lowest, responsive and responsible bidder regardless of geographic location of the business.
- (C) Competitive sealed proposals (request for proposals). For evaluation purposes, local Pembroke Park and Broward County Certified Small Disadvantage Business Enterprise shall be a criterion for award in any Request for Proposal unless specifically exempted by the Town Manager or the Town Commission. A vendor located outside of the Town of Pembroke Park limits is considered equivalent to a Pembroke Park vendor and accorded the same preference if its proposal includes the utilization of subcontracts of at least fifty percent of the scope of work provided for in the proposal for identifiable and verifiable local Pembroke Park Vendor(s) as defined herein.
- (D) The vendor seeking the local business preference has the burden to show that it qualifies for the preference, to the satisfaction of the Town. Any vendor that qualifies or fails to qualify as a Local Pembroke Park Vendor or a Broward County Certified Small Disadvantage Business Enterprise may not protest any competitive solicitation solely on the basis of qualifying or failing to qualify as a Local Pembroke Park Vendor or a Broward County Certified Small Disadvantage Business Enterprise.
- (E) Exceptions.
- (1) No local vendor preference will be included in any competitive solicitation where the town is the lead agency for the Southeast Florida Cooperative Purchasing Group or other recognized consortium or cooperative group to which the town may be a member;

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- (2) Utilization of a state or other agency contract;
- (3) State or federal law prohibits the use of local preference;
- (4) The work is funded in whole or in part by a governmental entity where the laws, rules, regulations or policies prohibit the use of local preferences;
- (5) Sole source or single source purchases;
- (6) The local vendor is either non-responsive or non-responsible;
- (7) All bids submitted exceed the budget amount for the project;
- (8) Emergency purchases;
- (9) The Town Manager and/or the Town Commission may exempt any competitive solicitation from the local vendor preference at any point prior to award of contract by the Town Commission.

Section 3. It is the intention of the Town Commission of the Town of Pembroke Park that the provisions of this Ordinance shall become and be made a part of the Code of Ordinances of the Town of Pembroke Park, Florida, and that the Sections of this ordinance may be renumbered, re-lettered and the word "Ordinance" may be changed to "Section", "Article" or such other word or phrase in order to accomplish such intention.

Section 4. All Ordinances or parts of Ordinances, Resolutions or parts of Resolutions in conflict herewith be and the same are hereby repealed to the extent of such conflict.

Section 5. If any clause, section, or other part or application of this Ordinance shall be held by any court of competent jurisdiction to be unconstitutional or invalid, such unconstitutional or invalid part or application shall be considered as eliminated and so not affecting the remaining portions or applications remaining in full force and effect.

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Section 6. This Ordinance shall become effective upon passage and adoption.

THE REST OF THIS PAGE HAS BEEN INTENTIONALLY LEFT BLANK.

**PASSED AND ADOPTED BY THE TOWN COMMISSION OF THE TOWN OF
PEMBROKE PARK, FLORIDA, ON THE FIRST READING, THIS ____ DAY OF
_____, 2023.**

**PASSED ADOPTED BY THE TOWN COMMISSION OF THE TOWN OF PEMBROKE
PARK, FLORIDA, ON THE SECOND AND FINAL READING, THIS ____ DAY OF
_____, 2023.**

ATTEST:

MAYOR ASHIRA MOHAMMED

MARLEN D. MARTELL
Town Clerk

Approved as to form and legal sufficiency:

Jacob G. Horowitz
Interim Town Attorney

VOTE

ASHIRA MOHAMMED

GEOFFREY JACOBS

MUSFIKA KASHEM

WILLIAM R. HODGKINS

ERIK MORRISSETTE

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Page 6 of 6

CODING:

Words in ~~strike-through~~ type are deletions from existing law;
Words in underlined type are additions.

PART VII. - CERTIFICATION OF SMALL DISADVANTAGED BUSINESS ENTERPRISES

19.50. - Repeal.

Resolution No. 84-744 defining Small Disadvantaged Business Enterprises and providing for a determination of Small Disadvantaged Business Enterprises qualification during a bid protest pending award of bid is hereby repealed.

(AdmCd Oct87)

19.51. - Purpose.

The purpose of this Resolution is to implement the policy of the Broward County Board of County Commissioners of increasing the participation of Small Disadvantaged Business Enterprises in County procurement activity by providing a mechanism to certify Small Disadvantaged Business Enterprises.

(AdmCd Oct87)

19.52. - Certification of Eligibility.

- a. Each business wishing to participate as a Small Disadvantaged Business Enterprise in County procurement activity shall complete and submit an application for certification. Each business wishing to participate as a joint venture Small Disadvantaged Business Enterprise shall, in addition complete and submit an application for joint venture eligibility to the Office of Small-Minority Business Affairs.
- b. The Office of Small-Minority Business Affairs shall review the certification application or the joint venture application to determine the eligibility of the application based on the following standards.
 1. Whether the small business concern is at least 51 percent beneficially owned and routinely managed by one or more disadvantaged individuals of the following classifications:
 - (a) "African Americans," which includes persons having origins in any of the black racial groups of Africa;
 - (b) "Hispanic Americans," which includes persons of Mexican, Puerto Rican, Cuban, Central or South American or other Spanish culture or origin, regardless of race;
 - (c) "Asian-Pacific Americans," which includes persons whose origins are from Japan, China, Taiwan, Korea, Vietnam, Laos, Cambodia, the Philippines, Samoa, Guam, the United States Trust Territories of the Pacific and the Northwest Marianas;
 - (d) "Native Americans," which includes persons who are American Indians, Eskimos,

Aleuts, or Native Hawaiians;

- (e) "Asian-Indian Americans," which includes persons whose origins are from India, Pakistan, and Bangladesh;
 - (f) Any individual found to be socially and economically disadvantaged by the Small Business Administration; and
 - (g) Any women not included in 1(a) through 1(f) above.
2. Whether the individuals concerned are socially disadvantaged in accordance with the following standards:
- (a) The individuals' social disadvantage must stem from their color, national origin, gender, physical handicap, long-term residence in an environment isolated from the mainstream of society, or other similar cause beyond the individuals' control.
 - (b) The individuals must demonstrate that they have personally suffered disadvantage and do not merely claim membership in a nondesignated group which could be considered socially disadvantaged.
 - (c) The individuals' social disadvantage must be rooted in treatment which they received in American society, not in other countries.
 - (d) The individuals' social disadvantage must be chronic, long-standing, and substantial, and not fleeting or insignificant.
 - (e) The individuals' social disadvantage must have negatively affected their entry into, and-or advancement in, the business world.
3. Whether the individuals concerned are economically disadvantaged shall be determined if their ability to compete in the free enterprise system has been impaired due to diminished capital and credit opportunities, as compared to others in the same or similar line of business and competitive market area who are not socially disadvantaged.
4. Whether the small business concern is in fact small shall be determined in accordance with the following standards:
- (a) Suppliers of manufactured goods: The firm, including affiliates, must have not more than five hundred (500) employees.
 - (b) Construction trade subcontractors: The firm must have had average annual receipts in the preceding three (3) fiscal years of Five Million Dollars (\$5,000,000.00) or less.
 - (c) Construction trade general contracts: The firm must have had average annual receipts in the preceding three (3) fiscal years of Twelve Million Dollars (\$12,000,000.00) or less.
 - (d) Service contractors. The firm must have had average annual receipts in the preceding three (3) fiscal years equal to or less than the following amounts:

(1) Engineering: Seven Million Five Hundred Thousand Dollars (\$7,500,000.00).

(2) Janitorial and Custodial: Four Million Five Hundred Thousand Dollars (\$4,500,000.00).

(3) Computer programming or Data processing: Four Million Dollars (\$4,000,000.00).

(4) Computer maintenance: Seven Million Dollars (\$7,000,000.00).

(5) Protective services: Four Million Five Hundred Thousand Dollars (\$4,500,000.00).

(6) Other: Two Million Dollars (\$2,000,000.00).

c. Once certified, a Small Disadvantaged Business Enterprise shall update its submission annually by submitting a new application or certifying that the application is still accurate. At any time that there is a change in ownership or control, the Small Disadvantaged Business Enterprise shall submit a new application.

d. Except as provided in Section 19.44 the denial of a certification shall be final.

(AdmCd Oct87; 1987-3570, 10-27-87; 1989-4125, 11-28-89)

19.53. - Appeals of Denials.

- a. Any small business concern which believes it has been wrongly denied certification as a Small Disadvantaged Business Enterprise or joint venture may file an appeal in writing, signed and dated, with the Director of the Office of Small/Minority Business Affairs.
- b. The Director of the Office of Small/Minority Business Affairs shall ensure that a prompt investigation is made, including a complete review of the eligibility standards as they apply to the business appealing the denial of certification.
- c. The Director shall make one of the following determinations and inform the business appealing the denial of certification in writing of this determination:
 1. The Small Disadvantaged Business Enterprise or joint venture is certified; or
 2. The Small Disadvantaged Business Enterprise or joint venture is not eligible to be certified and is denied eligibility to participate in the County's procurement system as a Small Disadvantaged Business Enterprise.
- d. The decision of the Director of the Office of Small/Minority Business Affairs is final unless the business files an appeal in writing, signed and dated with the Broward County Administrator.
- e. In an appeal not concerning a solicitation or pending award of a particular contract, the County Administrator or his designee, with the advice of the Office of County Attorney, shall review the documentation relied upon by the Director of the Office of Small/Minority Business Affairs and any additional documentation submitted by the small business concern. The County Administrator or his designee shall make his decision with the advice of the Office of

County Attorney, based upon all relevant documentation provided to him.

- f. In an appeal which does concern the solicitation or pending award of a particular contract, the County Administrator or his designee and the Director of the Purchasing Division, with the advice of the Office of County Attorney, shall review the documentation in the same manner as set forth above. The designee of the County Administrator in this subsection shall not be from the using division.
- g. The County Administrator shall notify the small business concern in writing of his decision and shall:
 - 1. State the reason for his decision.
 - 2. Inform the small business concern appealing the denial of certification the right to commence an appropriate legal action.
- h. The decision of the County Administrator or his designee is final unless any person adversely affected by the decision commences an appropriate legal action.

(AdmCd Oct87; 1987-3570, 10-27-87; 1992-1005, 7-1-92)

19.54. - Use of Terms.

It is noted that the rules and regulations of grantor agencies refer to small businesses owned and operated by socially and disadvantaged persons in various ways, with the predominant term being "Minority Business Enterprise (MBE)." It is the sense of the Board of County Commissioners that their definition of "Minority Business Enterprise (MBE)" is in essence the same as the definition of "Small Disadvantaged Business Enterprise (SDBE)" stated herein, with the latter being more explicit concerning the state of disadvantage which must accrue to the enterprise concerned. Therefore, the former term may be used in lieu of the latter as necessary to meet grantor requirements concerning any contract.

(AdmCd Oct87)

19.55—19.57. - Reserved.

AGENDA ITEM REPORT



To:

Subject: Implementation of Enhanced Security Measures at Town Hall

Meeting: 11 27 2023 WORKSHOP COMMISSION MEETING - Nov 27 2023

Department: Administrative

Staff Contact: Geoffrey Jacobs, Commissioner

BACKGROUND INFORMATION:

Current Situation:

In light of increasing concerns about public safety and the need to ensure a secure environment for both the public and employees at the Pembroke Park Town Hall, this proposal outlines the necessity, scope, and potential implementation of enhanced security measures. The Municipal Government Building, as the epicenter of local governance and public service, is a hub for a wide range of activities, including public meetings, administrative functions, and community events. While this facilitates a dynamic civic environment, it also presents security challenges. The current security protocols are not adequately address the diverse and evolving risks associated with public buildings.

Proposed Security Enhancements:

- **Entry Point Security:** Installation of metal detectors at all public entrances to screen for weapons and other prohibited items.
- **Surveillance Systems Upgrade:** Enhancing existing CCTV systems with modern digital surveillance technology, enabling wider and more detailed coverage.
- **Security Personnel:** Employing trained security personnel to monitor entry points and conduct patrols within the building.
- **Emergency Response Protocols:** Developing and regularly updating emergency response plans, including active shooter scenarios, natural disasters, and medical emergencies.
- **Public Awareness and Training:** Conducting regular security awareness programs for staff and visitors, and holding emergency drills.
- **Coordination with the Towns Law Enforcement:** Establishing a direct line of communication and collaboration with police for rapid response and support.

Benefits:

- **Enhanced Public Safety:** Increased security measures will ensure the safety of citizens, employees, and officials within the building.

- Deterrence of Criminal Activities: Visible security measures serve as a deterrent to potential criminal or disruptive actions.
- Emergency Preparedness: Improved readiness to respond to emergencies effectively.
- Public Confidence: Enhanced security will instill greater public trust in their safety when visiting the municipal building.

The proposed enhancements to the security infrastructure of the Pembroke Park Town Hall are crucial for safeguarding our community's well-being and maintaining public trust in local governance. Your support in this initiative will be a significant step toward ensuring a safer and more secure environment for all.

FINANCIAL IMPACT:

The initial cost of implementing these security measures will require an investment in equipment, personnel, and training. Funding options can include municipal funds, state or federal grants, and public-private partnerships.

RECOMMENDATION:

Implementation of Enhanced Security Measures at Town Hall

From: [Suzi Reutlinger](#)
To: [Town Clerk](#)
Subject: FW: McDowell Housing Partners - Text Amendment Proposal
Date: Monday, November 6, 2023 2:18:21 PM
Attachments: [image001.png](#)

From: Scarlett Perez <sperez@mcdhousing.com>
Sent: Wednesday, October 25, 2023 2:54 PM
To: Ashira Mohammed <amohammed@tppl.gov>
Cc: Suzi Reutlinger <sreutlinger@tppl.gov>; Nik Echeverria <necheverria@mcdhousing.com>; Bill Zunamon <bzunamon@mcdhousing.com>; Chris Shear <cshear@mcdhousing.com>; ekoffsmo@gmail.com; marianokarner@gmail.com
Subject: McDowell Housing Partners - Text Amendment Proposal

Good Afternoon, Mayor Mohammed,

We appreciate you taking the time to meet with us last month. We understand and are fully committed to the fact that the communities' best interests must be considered when beginning any development process.

The initially proposed text amendment sought a reduction in the Front & Side Street setback requirements from 25 feet to 0 feet. We would like to propose a compromise that balances our development goals with the town's requirements. We are considering a 5'-0" front setback in lieu of the originally proposed reduction. Furthermore, we are proposing unit square footages of 520 SF. We understand your reservations regarding the unit square footage, and we want to be clear that our intention behind the smaller units is to be able to maximize the number of units available to an elderly population without a compromising the quality. As mentioned, although there may be a minimum established unit area permitted, we are currently contemplating units closer to 600sf based on the \$9.75M Broward County funding that is committed to the development and our long-term ownership stake in the development.

The committed county funds allow us to apply for Florida Housing tax credits. The Florida Housing application is due December 20th. The hope is that we can bring the amendment in front of your council before then. We would appreciate the opportunity to meet again and further discuss any additional feedback in advance.

We look forward to hearing from you.

Respectfully,

Scarlett Perez
Development Associate
McDowell Housing Partners

777 Brickell Avenue, Suite 1300 | Miami, FL 33131

Cell (786) 246-2653

www.mcdprop.com



WARNING: This email originated from outside of the Town of Pembroke Park Organization. Do not click links/images or open attachments unless you recognize the sender and know the content is safe.

Town of Pembroke Park

3150 SW 52nd Avenue • Pembroke Park, Florida 33023

954.966.4600 • www.tppfl.gov



November 17, 2023

To: Mayor & Town Commission

Thru: Aleem Ghany, Acting Town Manager
Marlen Martell, Town Clerk
Jacob Horowitz, Consultant Town Attorney

From: Mike Vonder Meulen, AICP, Consultant Town Planner, KEITH

RE: Proposed Code Text Amendment – B-1 Mixed-Use Regulations

Recommendation:

The Consultant Town Planner recommends that the Town Commission not move forward with the proposed text amendment. The proposed increased intensities may not be considered compatible with the Town or the surrounding City of West Park.

The Town Planning and Zoning Board recommended approval of the proposed text amendments on June 1, 2023.

Background:

In December of 2022, KEITH was requested to research potential amendments to the B-1 Mixed Use Zoning Regulations. On May 24, 2023, A Town Commission Workshop was held to discuss the proposed amendments. On June 1, 2023, A Public Hearing was held by the Planning and Zoning Board on the proposed amendments. On September 13, 2023, A Public Hearing was held by the Town Commission. The item was tabled due to concerns about the reduced setbacks, reduced bedroom size and increased height.

Attached for the Town Commission consideration are amendments to the Town Land Development Code including Sections 28-187.01 and 28-194-1 modifying the Town's mixed-use requirements in the B-1 zoning district.

Below is a synopsis of the amendments to the B-1 Mixed-use regulations:

- A mixed-use (commercial and residential) project in B-1 would continue to remain a special exception under the Town Code which requires approval by the Town Commission.
- If a property is 10 acres or less in size, a project can be a freestanding residential building (with no commercial component) or a mixed-use building. If the project is mixed-use, the commercial component must be a minimum of 5,000 square feet as specified in the Town's Comprehensive Plan.
- The ordinance proposes increasing the permitted density from 25 dwelling units per acre to 50 dwelling units per acre and creates an allowance for affordable housing density bonuses of an additional 50 dwelling units per acre.
- The front setback is proposed to be reduced from 25 feet to 5 feet in order to push the building closer to the street to encourage pedestrian activation of the street.

- A new section of the code would also require 30% of the building façade to active uses. ie commercial frontage, residential lobbies, residential amenity space.
- The size of one-bedroom units is proposed to be reduced by 50 square feet.
- The pervious area is proposed to be reduced to accommodate more intense buildings.
- Height is proposed to be increased from 100 feet to 150 feet to accommodate the proposed higher density.

Comprehensive Plan:

If the Town Commission prefers not to move forward with the proposed amendment the Consultant Town Planner finds that the proposed text amendment would not be consistent and compatible with the following Goals, Objectives and Policies of the Town of Pembroke Park Comprehensive Plan including:

GOAL I: Encourage the private and public sectors to adhere to the patterns of planned development in the Town which shall promote environmental protection, strive to meet the Town's social and economic needs and contribute to the health, welfare, and safety of its residents.

OBJECTIVE #1.1: Future growth and development will be managed through land development regulations which incorporate a review process for assessing adequacy of public services and facilities consistent with the Town's Capital Improvement Element and providing for both the timely completion and regular maintenance of all required capital improvements and amenities including the annual monitoring of same.

OBJECTIVE #1.2: Future planning decisions shall be consistent with sound planning principles, and promote protection of existing and planned residential areas by utilizing innovative land use regulations and considering the individual and cumulative impacts of land use plan amendments on the existing and planned transportation facilities. Innovative land use regulations shall promote neighborhoods, especially mobile home parks that are attractive, well-maintained and contribute to the health, safety and welfare of neighborhood and mobile home park residents and protected from disruptive land uses and nuisances.

POLICY #1.2.1: The Town shall periodically review its present buffering and setback requirement to ensure that there is sufficient horizontal separation and/or physical barriers in order to protect the residential quality of lifestyle and mobile home park lifestyle and provide visual separation form all other adjacent land uses and intensities.

POLICY #1.5.34.1: The Town shall continue to review its land development regulations to analyze land development activities to discourage the proliferation of Urban Sprawl and to ensure that mobile home parks continue to be preserved, promoted, and protected.

If the Town Commission desires to move forward with the proposed text amendment, the Consultant Town Planner finds that the proposed text amendment could be consistent and compatible with the following Goals, Objectives and Policies of the Town of Pembroke Park Comprehensive Plan including:

GOAL I: Encourage the private and public sectors to adhere to the patterns of planned development in the Town which shall promote environmental protection, strive to meet the Town's social and economic needs and contribute to the health, welfare, and safety of its residents.

OBJECTIVE #1.2: Future planning decisions shall be consistent with sound planning principles, and promote protection of existing and planned residential areas by utilizing innovative land use regulations and considering the individual and cumulative impacts of land use plan amendments on the existing and planned transportation facilities. Innovative land use regulations shall promote neighborhoods, especially mobile home parks that are attractive, well-maintained and contribute to the health, safety and welfare of neighborhood and mobile home park residents and protected from disruptive land uses and nuisances.

POLICY #1.2.3: The Town shall continue to implement programs to encourage integration of mixed land uses by utilizing innovative zoning techniques such as planned Commercial / Office development with Residential where suitable.

POLICY #1.3.3: PERMITTED USES IN FUTURE LAND USE CATEGORIES:

B. COMMERCIAL USE

9. Residential uses are permitted in the same structure and/or parcel of land as a commercial use without the need to amend the Town's Comprehensive Plan provided that the Town applies flexibility or reserve units to the parcel land;

OBJECTIVE 3.3: The Town shall continue to provide adequate sites for affordable housing opportunities necessary to accommodate the present and future very low, low and moderate income families living in the Town. The Town shall attempt to increase the appraised value of housing stock while maintaining no less than 1,500 affordable housing units.

POLICY 3.3.1: Continue to permit affordable housing opportunities located in proximity to major employment centers.

Sec. 28-187.01. - Special exception; designation.

The following primary uses shall be designated as special exceptions for the purpose of issuance of building permits and/or granting of a business tax receipt and certificates of use and shall be permitted as a special exception only after public hearing and approval by the Town Commission:

(a) Religious establishments and ancillary uses, including but not limited to, religious education related to the use on site, social services related to the use on site, counseling and office uses.

(b) Mixed Use Residential Development according to Section 28-194.1 ~~Multiple-family residential use up to twenty-five (25) units per net acre of site area (or the density specified in the Future Land Use Element, whichever is less) as a part of a commercial structure provided that a minimum of five thousand (5,000) square feet of commercial use is provided onsite.~~

Sec. 28-194.1. - Mixed-use residential developments.

~~Following~~ The following is the minimum criteria for mixed-use residential uses in the B-1 Business District:

(a) (a) Applicability. Properties which are ten (10) acres or less in area which are master-planned as integrated mixed-use projects. Properties must be a minimum of seven and one-half (7.5) acres in size to qualify for such development use. designated commercial on the Pembroke Park Future Land Use Plan Map. Freestanding multi-family residential uses are permitted on a parcel 10 acres or less in area. Any mixed-use development, other than the freestanding multi-family residential use, must contain a minimum of 5,000 square feet of commercial use.

(b) Density. Subject to allocation of Flexibility and/or Reserve Dwelling units by the Town Commission, but not to exceed the number of units permitted by the Future Land Use Element of the Town's Comprehensive Plan. The maximum base density in B-1 Business District is 50 dwelling units per gross acre and an affordable housing density bonus to a maximum of 100 units per gross acre if affordable housing is provided pursuant to Policies 2.16.3 and 2.16.4 of the Broward County Comprehensive Plan.

(c) Setbacks.

(1) Front and street side: Buildings shall be set back a minimum of ~~twenty-five (25)~~five (5) feet from adjacent roadways.

(2) Side: Minimum ~~fifteen (15)~~ten (10) feet.

(3) Rear: Minimum ~~twenty (20)~~ten (10) feet.

(d) Maximum building length. Maximum two hundred fifty (250) feet length for residential buildings.

(e) Minimum floor areas.

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- (1) Efficiency 400 square feet Efficiencies 500 square feet or less are counted as 0.5 of a dwelling unit for density calculations.
- (2) One (1) bedroom ~~600-550~~ square feet
- (3) Two (2) bedrooms 800 square feet
- (4) Add one hundred fifty (150) square feet for each bedroom greater than two (2).
- (f) Pervious area. A minimum of ~~thirty (30)~~fifteen (15) percent of the total lot area.
- (g) Building height. ~~The same as the underlying B-1 Business District (o~~One hundred and fifty ~~(100150)~~ feet permitted).
- (h) Active ground level uses. A minimum of 30% of the primary front façade shall be activated with residential uses, accessory residential use (lobby, leasing office, fitness center, etc.) and or commercial uses. Parking spaces. Each automobile parking space for residential uses shall be a minimum of nine (9) feet in width by nineteen (19) feet in depth, and each automobile parking space for nonresidential uses shall be a minimum of ten (10) feet in width by twenty (20) feet in depth.
- (i) Allocation and expiration of flexibility and/or reserve dwelling units.
- (1) The Town may allocate available flexibility and/or reserve dwelling units and affordable housing bonus density to property located in the B-1 Business District upon receipt of an application from the property owner or property owner's authorized agent.
- (2) The allocation of flexibility and/or reserve dwelling units and affordable housing bonus density will be based on review criteria established by Resolution of the Town Commission and consistent with the Town's Adopted Comprehensive Plan. The Town is not mandated to allocate units flexibility and/or reserve dwelling units to an applicant, even when unallocated flexibility and/or reserve dwelling units and affordable housing bonus density are available.
- (3) The Town Commission will conduct a public hearing to consider the application for flexibility and/or reserve dwelling units. The number of flexibility and/or reserve dwelling units allocated to an applicant, if any, will be set forth in a Resolution adopted by the Town Commission.
- (4) Flexibility and/or reserve dwelling units and affordable housing bonus density may only be allocated concurrently with the approval of a site development plan for the property, and said ~~allocation is valid only for a specified period of time.~~
- ~~(5) All allocations~~ of flexibility and/or reserve dwelling units and affordable housing bonus density shall have an expiration date that coincides with the expiration date of the site development plan issued concurrently with the flexibility and/or reserve dwelling unit allocation.
- ~~(56) The allocation of flexibility and/or reserve dwelling units shall expire in the event building permits for a principal building on the property incorporating the allocated flexibility and/or reserve dwelling units are not obtained prior to the allocation expiration date.~~ All flexibility and/or reserve dwelling units and affordable housing

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Words in underlined type are additions.

bonus density which expire or are not utilized by the expiration date shall revert back to the Town.

DRAFT

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Words in underlined type are additions.

ORDINANCE NO. 2023-013

AN ORDINANCE OF THE TOWN OF PEMBROKE PARK, FLORIDA AMENDING CHAPTER 28 OF THE TOWN'S CODE OF ORDINANCES, ENTITLED "ZONING;" AMENDING ARTICLE III, ENTITLED "DISTRICT REGULATIONS" BY AMENDING DIVISION 5, ENTITLED "B-1 BUSINESS DISTRICT"; AMENDING SECTION 28-187.01 ENTITLED "SPECIAL EXCEPTION DESIGNATION;" PROVIDING FOR NEW REQUIREMENTS FOR MIXED USE RESIDENTIAL DEVELOPMENTS; AMENDING SECTION 28-194.1, ENTITLED "MIXED USE RESIDENTIAL DEVELOPMENTS;" MODIFYING THE MINIMUM DEVELOPMENT CRITERIA FOR MIXED-USE RESIDENTIAL USES IN THE B-1 BUSINESS DISTRICT; PROVIDING FOR CODIFICATION; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town of Pembroke Park ("Town") continues to grow and attract interest from potential residents and business owners alike; and

WHEREAS, the Town is aware of the ever-present and growing need from residents for additional affordable housing development; and

WHEREAS, the Town has received interest from the development community in developing vacant parcels located throughout the Town; and

WHEREAS, The Town Commission finds that it is in the best interest of the City's residents to amend the Town's Code of Ordinance to address the need for affordable housing development, promote urban infill, and to encourage additional commercial uses for the Town's residents and visitors.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA, THAT:

Section 1. The foregoing "WHEREAS" clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Ordinance.

Section 2. Chapter 28 of the Town's Code of Ordinances, entitled "Zoning," is amended by specifically amending Section 28-187.01 entitled "Special Exception Designation," under Article III entitled "District Regulations", Division 5 entitled "B-1 Business District" as follows:

Sec. 28-187.01. - Special exception; designation.

The following primary uses shall be designated as special exceptions for the purpose of issuance of building permits and/or granting of a business tax receipt and certificates of use and shall be permitted as a special exception only after public hearing and approval by the Town Commission:

(a) Religious establishments and ancillary uses, including but not limited to, religious education related to the use on site, social services related to the use on site, counseling and office uses.

(b) Mixed Use Residential Development according to Section 28-194.1 ~~Multiple-family residential use up to twenty-five (25) units per net acre of site area (or the density specified in the Future Land Use Element, whichever is less) as a part of a commercial structure provided that a minimum of five thousand (5,000) square feet of commercial use is provided onsite.~~

Section 3. Chapter 28 of the Town's Code of Ordinances, entitled "Zoning," is amended by specifically amending Section 28-194.1 entitled "Mixed-use residential developments," under Article III entitled "District Regulations", Division 5 entitled "B-1 Business District" as follows:

Sec. 28-194.1. - Mixed-use residential developments.

~~Following~~ The following is the minimum criteria for mixed-use residential uses in the B-1 Business District:

(a) ~~(a)~~ Applicability. Properties which are ten (10) acres or less in area ~~which are master-planned as integrated mixed-use projects. Properties must be a minimum of seven and one-half (7.5) acres in size to qualify for such development use, and have an underlying land use designation of "commercial" on the Pembroke Park Future Land Use Plan Map.~~

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existing law;

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Freestanding multi-family residential uses are permitted on a parcel ten (10) acres or less in area. Any mixed-use development, other than the freestanding multi-family residential use, must contain a minimum of 5,000 square feet of commercial use.

- (b) Density. ~~Subject to allocation of Flexibility and/or Reserve Dwelling units by the Town Commission, but not to exceed the number of units permitted by the Future Land Use Element of the Town's Comprehensive Plan. The maximum base density in B-1 Business District is 50 dwelling units per gross acre and an affordable housing density bonus up to a maximum of 100 units per gross acre if affordable housing is provided pursuant to Policies 2.16.3 and 2.16.4 of the Broward County Comprehensive Plan.~~

(c) Setbacks.

- (1) Front and street side: Buildings shall be set back a minimum of ~~twenty-five (25)~~five (5) feet from adjacent roadways.
- (2) Side: Minimum ~~fifteen (15)~~ten (10) feet.
- (3) Rear: Minimum ~~twenty (20)~~ten (10) feet.

- (d) Maximum building length. Maximum two hundred fifty (250) feet length for residential buildings.

(e) Minimum floor areas.

- (1) Efficiency 400 square feet; Efficiencies 500 square feet or less are counted as 0.5 of a dwelling unit for density calculations.
- (2) One (1) bedroom ~~600~~550 square feet
- (3) Two (2) bedrooms 800 square feet
- (4) Add one hundred fifty (150) square feet for each bedroom greater than two (2).

- (f) Pervious area. A minimum of ~~thirty (30)~~fifteen (15) percent of the total lot area.

- (g) Building height. ~~The same as the underlying B-1 Business District (o~~ A maximum building height of up to One hundred and fifty (100/150)-feet is permitted).

- (h) Active ground level uses. A minimum of 30% of the primary front façade shall be activated with residential uses, accessory residential use (lobby, leasing office, fitness center, etc.) and/ or commercial uses. Parking spaces. Each automobile parking space for residential uses shall be a minimum of nine (9) feet in width by nineteen (19) feet in depth, and each automobile parking space for nonresidential uses shall be a minimum of ten (10) feet in width by twenty (20) feet in depth.

- (i) Allocation and expiration of flexibility and/or reserve dwelling units.

- (1) The Town may allocate available flexibility and/or reserve dwelling units and affordable housing bonus density to property located in the B-1 Business District upon receipt of an application from the property owner or property owner's authorized agent.

- (2) The allocation of flexibility and/or reserve dwelling units and affordable housing bonus density will be based on review criteria established by Resolution of the Town Commission and consistent with the Town's Adopted Comprehensive Plan. The Town is not mandated to allocate ~~units flexibility and/or reserve dwelling units~~ to an applicant, even when unallocated flexibility and/or reserve dwelling units and affordable housing bonus density are available.
- (3) The Town Commission will conduct a public hearing to consider the application for flexibility and/or reserve dwelling units. The number of flexibility and/or reserve dwelling units allocated to an applicant, if any, will be set forth in a Resolution adopted by the Town Commission.
- (4) Flexibility and/or reserve dwelling units and affordable housing bonus density may only be allocated concurrently with the approval of a site development plan for the property, ~~and said allocation is valid only for a specified period of time.~~
- ~~(5) All a~~Allocations of flexibility and/or reserve dwelling units and affordable housing bonus density shall have an expiration date that coincides with the expiration date of the site development plan issued concurrently with the flexibility and/or reserve dwelling unit allocation.
- ~~(56) The allocation of flexibility and/or reserve dwelling units shall expire in the event building permits for a principal building on the property incorporating the allocated flexibility and/or reserve dwelling units are not obtained prior to the allocation expiration date.~~ All flexibility and/or reserve dwelling units and affordable housing density bonuses which expire or are not utilized by the expiration date shall revert back to the Town.

Section 4. It is the intention of the Town Commission of the Town of Pembroke Park that the provisions of this Ordinance shall become and be made a part of the Code of Ordinances of the Town of Pembroke Park, Florida, and that the Sections of this ordinance may be renumbered, re-lettered and the word "Ordinance" may be changed to "Section", "Article" or such other word or phrase in order to accomplish such intention.

Section 5. All Ordinances or parts of Ordinances, Resolutions or parts of Resolutions in conflict herewith be and the same are hereby repealed to the extent of such conflict.

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existing law;

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Section 6. If any clause, section, or other part or application of this Ordinance shall be held by any court of competent jurisdiction to be unconstitutional or invalid, such unconstitutional or invalid part or application shall be considered as eliminated and so not affecting the remaining portions or applications remaining in full force and effect.

Section 7. This Ordinance shall become effective upon passage and adoption.

PASSED AND ADOPTED BY THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA, ON THE FIRST READING, THIS ____ DAY OF _____, 2023.

PASSED ADOPTED BY THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA, ON THE SECOND AND FINAL READING, THIS ____ DAY OF _____, 2023.

ATTEST:

MAYOR ASHIRA MOHAMMED

MARLEN D. MARTELL
Town Clerk

Approved as to form and legal sufficiency:

Jacob G. Horowitz
Interim Town Attorney

VOTE

ASHIRA MOHAMMED

GEOFFREY JACOBS

MUSFIKA KASHEM

WILLIAM R. HODGKINS

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ERIK MORRISSETTE

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Town of Pembroke Park

3150 SW 52nd Avenue • Pembroke Park, Florida 33023

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August 23, 2023

To: Mayor & Town Commission

Thru: Marlen Martell, Town Clerk
Jacob Horowitz, Consultant Town Attorney

From: Mike Vonder Meulen, AICP, Consultant Town Planner, KEITH

RE: Proposed Code Text Amendment – B-1 Mixed-Use Regulations

Recommendation:

The Town Planning and Zoning Board recommended approval of the proposed text amendments on June 1, 2023. The Consultant Town Planner recommends approval of the proposed text amendments.

Background: Attached for the Town Commission consideration are amendments to the Town Land Development Code including Sections 28-187.01 and 28-194-1 modifying the Town's mixed-use requirements in the B-1 zoning district. Town staff initiated the application to amend the Mixed-use development regulations in B-1 to encourage redevelopment and address affordable housing needs. There has been interest by numerous parties to redevelop vacant parcels within the Town. The attached ordinance attempts to encourage the development of those vacant parcels and allow for the redevelopment of other parcels within the B-1 zoning district.

Below is a synopsis of the amendments to the B-1 Mixed-use regulations:

- If a property is 10 acres or less, a project can be a freestanding residential building or a mixed-use building. If the project is mixed-use, the commercial component must be a minimum of 5,000 square feet as specified in the Town's Comprehensive Plan.
- Increasing permitted density and creating allowance for affordable housing density bonuses.
- Setbacks have been reduced to push the building closer to the street. This should also help activate the street with pedestrians.
- Bedroom sizes have been adjusted as well as identify other county policies in terms of density calculation.
- Pervious area has been reduced to allow for the higher density of residential.
- Height has been increased to allow for higher density developments.
- Minimum ground level active uses. Again, to activate the street and front façade of the building.
- Identifying the affordable housing density bonuses available through Broward County.

The text amendment was presented to the Town Commission at the May 24th Commission Workshop.

Consistency with the Comprehensive Plan: The Consultant Town Planner finds that the proposed text amendments are consistent and compatible with the following Goals, Objectives and Policies of the Town of Pembroke Park Comprehensive Plan including:

GOAL I: Encourage the private and public sectors to adhere to the patterns of planned development in the Town which shall promote environmental protection, strive to meet the Town's social and economic needs and contribute to the health, welfare, and safety of its residents.

OBJECTIVE #1.1: Future growth and development will be managed through land development regulations which incorporate a review process for assessing adequacy of public services and facilities consistent with the Town's Capital Improvement Element and providing for both the timely completion and regular maintenance of all required capital improvements and amenities including the annual monitoring of same.

OBJECTIVE #1.2: Future planning decisions shall be consistent with sound planning principles, and promote protection of existing and planned residential areas by utilizing innovative land use regulations and considering the individual and cumulative impacts of land use plan amendments on the existing and planned transportation facilities. Innovative land use regulations shall promote neighborhoods, especially mobile home parks that are attractive, well-maintained and contribute to the health, safety and welfare of neighborhood and mobile home park residents and protected from disruptive land uses and nuisances.

POLICY #1.3.3: PERMITTED USES IN FUTURE LAND USE CATEGORIES:

B. COMMERCIAL USE

9. Residential uses are permitted in the same structure and/or parcel of land as a commercial use without the need to amend the Town's Comprehensive Plan provided that the Town applies flexibility or reserve units to the parcel land;

OBJECTIVE 3.3: The Town shall continue to provide adequate sites for affordable housing opportunities necessary to accommodate the present and future very low, low and moderate income families living in the Town. The Town shall attempt to increase the appraised value of housing stock while maintaining no less than 1,500 affordable housing units.

POLICY 3.3.1: Continue to permit affordable housing opportunities located in proximity to major employment centers.

Town of Pembroke Park

3150 SW 52nd Avenue • Pembroke Park, Florida 33023
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November 15, 2023

Lynne Cramer, Grant Specialist B: FCCM
Office of Criminal Justice Grants
Florida Department of Law Enforcement
2331 Phillips Road, R
Tallahassee, Florida 32308

RE: **Request for Rescission of JAG Award 3B175**

Dear Ms. Cramer:

Pursuant to your email request, I am providing you with the required statement requesting rescission of the JAG Award grant (3B175) in the amount of \$102,772.00. At the time of notification of the award, the Town of Pembroke Park was without a Police Chief and unable to fulfill the purchasing process within the award's designated timeframe.

This is very disappointing, as our fiscal needs remain vital to the survival of our police department. We have secured a full time Police Chief who is adapting and managing the backlog of administrative tasks. Please look to a more effusive response from our Police Chief and the Town of Pembroke Park in the future.

I assure you that the Town of Pembroke Park will remain a good steward of our current grants and look forward to future fiscal opportunities administered by the FL Department of Law Enforcement. I thank you and please do not hesitate to contact me with any additional concerns.

Respectfully,

DocuSigned by:
Ashira Mohammed

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The Honorable Ashira A. Mohammed, Mayor
Town of Pembroke Park

AGENDA ITEM REPORT



To:

Subject: Staff Meetings - Update

Meeting: 11 27 2023 WORKSHOP COMMISSION MEETING - Nov 27 2023

Department: Administrative

Staff Contact: Geoffrey Jacobs, Commissioner

BACKGROUND INFORMATION:

I must clarify a previous statement where I referred to them as "Free for all Fridays"; this was an error on my part. These meetings, as organized by the Town of Pembroke Park, were officially known as "Staff Meetings" and took place on Fridays. Attendees typically included supervisors, managers, directors, and an IT contractor. Expenses for these meetings were charged to either the former town clerk's or the former town manager's purchase card, as evident from the card statements. Venues for these "Staff Meetings" varied, with TGI Fridays and El Tamarendo in Hallandale Beach being among the locations used. It's important to note that the information previously provided to the commission contradicts these facts and you should take the time to seek the truth for yourselves.

FINANCIAL IMPACT:

Undetermined

POLICY IMPLICATIONS:

Fraud, Waste, and Abuse, Internal Mismanagement

RECOMMENDATION:

Internal Policy Changes - Discussion Item

Jacobs Horowitz, Interim Town Attorney	Status: Approved - Nov 17 2023
Aleem Ghany, Public Services Director	Pending
Marlen Martell, Town Clerk	None