



AGENDA

WORKSHOP COMMISSION MEETING

6:00 PM - Wednesday, February 24, 2021

Page

1. CALL TO ORDER

2. VIRTUAL INSTRUCTIONS

NOTICE IS HEREBY GIVEN that the Town Commission of the Town of Pembroke Park, Florida, will hold a "Virtual" Workshop Commission Meeting utilizing communications media technology ("CMT"), in accordance with Emergency Ordinance 2020-009, dated November 10, 2020, pertaining to conducting local government meetings while under the public health emergency related the spread of Novel Coronavirus Disease 2019 (COVID- 19)

Workshop Commission Meeting

Wednesday, February 24, 2021 6:00 PM - 11:00 PM (EST)

You can dial in using your phone.

United States (Toll Free): 1 (877) 309-2073

United States: +1 (646) 749-3129

Access Code: 875-021-213

Two hours prior to the meeting you can submit a text or voicemail at (954) 707-9820. Any member of the public wishing to comment publicly on any matter, including on items on the agenda, may submit their comments by email to the Town Clerk at townclerk@tppfl.gov.

All comments submitted by email that, if read orally, are three minutes or less shall be read into the record. All comments submitted by email shall be made a part of the public record. If any member of the public requires additional information about this Town Commission Meeting or has any questions about how to submit a public comment at the meeting, please contact:

Marlen D. Martell, Town Clerk
Town of Pembroke Park
3150 SW 52 Avenue
Pembroke Park, FL 33023
954-966-4600, ext: 235

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL

5. ADDITIONS, DELETIONS OR WITHDRAWALS TO THE AGENDA

6. PRESENTATIONS

6.1. Lobbyist - David Siegerson

[Lobby Capital Hill](#)

[Lobby CASGS pg 1](#)

[Lobby CASGS page 2](#)

[Lobby HC](#)

[Lobby Tidewater](#)

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[Lobby Capital Hill Jan Rpts](#)
[Lobby CASGS Jan Rpt](#)
[Lobby HC-Pembroke Park Jan Report](#)
[Lobby Jan Report Tidewater](#)

7. REPORTS OF COMMITTEES AND CITY STAFF

- | | | |
|-------|---|---------|
| 7.1. | Broward Sheriff's Office - Captain Coker
BSO 02 21 2021 | 34 - 37 |
| 7.2. | Fire Department - Chief Kane
Fire Report | 38 - 43 |
| 7.3. | Building Department - Chief Building Official Nunez
Building Agenda Request Form - February 24th 2021
Building Report 02 24 2021
Building Request - CIP 20-08
Building Department Renovation CIP-20-08 - (Selection of Alternates) | 44 - 51 |
| 7.4. | Code Enforcement - Chief Code Enforcement Officer Ramirez
Code Enforcement Report | 52 - 56 |
| 7.5. | Finance Department - Interim Finance Director Taubenfeld
Bills Over \$500
Revenues and Expenditures

BTR/Billing Administrator Grooms

Finance Bills Over \$500 February 24th 2021
Finance January- 2020 Revenue Expenditures-updated
Finance Billing Division Monthly Report - Feb 2021
Finance Waiver Request - Andersons Automotive | 57 - 80 |
| 7.6. | Human Resource Department - HR Menegazzo
NONE | |
| 7.7. | IT Department - IT Director Pakula
Document Shredder
FD 8652CC Quote
Agenda Item Report - AIR-21-014 - Pdf | 81 - 83 |
| 7.8. | Public Services Department February 2021 Report - Interim Public Services Director Jacques
Agenda Item Report - AIR-21-019 - Pdf
Public Services February 2021 Report | 84 - 94 |
| 7.9. | CMU Wall Replacement - S.W. 55th Avenue and S.W. 33rd Street - Interim Public Services Director Jacques
Agenda Item Report - AIR-21-016 - Pdf
0827_001 | 95 - 98 |
| 7.10. | Charter Review Committee - Town Attorney Anderson | |

- 7.11. House Keeping Item two resolutions confirming bid awards - Town Attorney Anderson

RFP's 20-08 Building Department Renovation and 21-02 Professional Engineer Design for SW 25th Street and Drainage - to be placed on March 10th, Regular Commission Meeting under consent agenda

- 7.12. Board Member Discussion - Town Planner Siegel

- 7.13. Monthly Status Report -- Town Planner

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[Town Planner Monthly Report February/March 2021 - Pdf](#)
[Town Planner Monthly Report Jan Feb 2021](#)

8. DISCUSSION

- 8.1. Agro-Eco - Commissioner Clark, Interim Public Services Director Jacques

- 8.2. I-95 Expansion - Commissioner Clark, Town Manager Jimenez, Interim Public Services Director Jacques

9. OLD BUSINESS

10. NEW BUSINESS

- 10.1. Public Services Update - Vice Mayor Cohen

11. ATTORNEY COMMENTS

12. TOWN MANAGER COMMENTS

13. COMMISSIONER COMMENTS

Commissioner Clark
Clerk Commissioner Dieuveille
Vice Mayor Cohen
Mayor Jacobs

14. ANNOUNCEMENTS

Regular Commission Meeting - Wednesday, March 10, 2021 at 7:00 PM
Workshop Commission Meeting - Wednesday, March 24, 2021 at 6:00 PM
Goal and Objective Session - Friday, March 26, 2021 at 10:00 AM

15. ADJOURNMENT

IN ACCORDANCE WITH THE PROVISIONS OF F.S. SECTION 286.0105, IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE BOARD, AGENCY, OR COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING OR HEARING, HE OR SHE WILL NEED A RECORD OF THE PROCEEDINGS, AND, FOR SUCH PURPOSE, HE OR SHE MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

ANY PERSON REQUIRING AUXILIARY AIDS AND SERVICES AT THIS MEETING MAY CALL THE TOWN CLERKS OFFICE AT 954-966-4600 AT LEAST TWO CALENDAR DAYS PRIOR TO THE MEETING. IF YOU ARE HEARING OR SPEECH IMPAIRED PLEASE CONTACT THE FLORIDA RELAY SERVICES BY USING THE FOLLOWING NUMBERS: 1-800-955-8770 (VOICE) OR 1-800-955-8771 (TDD)

DECORUM - ALL COMMENTS MUST BE ADDRESSED TO THE COMMISSION AS A BODY AND NOT TO INDIVIDUALS. ANY PERSON MAKING IMPERTINENT OR SLANDEROUS REMARKS, OR WHO BECOMES BOISTEROUS WHILE ADDRESSING THE COMMISSION, SHALL BE BARRED FROM FURTHER AUDIENCE BEFORE THE COMMISSION BY THE PRESIDING OFFICER, UNLESS PERMISSION TO CONTINUE OR AGAIN ADDRESS THE COMMISSION IS GRANTED BY THE MAJORITY VOTE OF THE COMMISSION MEMBERS PRESENT. NO CLAPPING, APPLAUDING, HECKLING OR VERBAL OUTBURSTS IN SUPPORT OR IN OPPOSITION TO A SPEAKER OR HIS/HER REMARKS SHALL BE PERMITTED. NO SIGNS OR PLACARDS SHALL BE ALLOWED IN THE COMMISSION CHAMBERS. PLEASE MUTE OR TURN OFF YOUR CELL

PHONE OR PAGER AT THE START OF THE MEETING. FAILURE TO DO SO MAY RESULT IN BEING BARRED FROM THE MEETING. PERSONS EXITING THE CHAMBER SHALL DO SO QUIETLY.

CAPITAL HILLS CONSULTANTS
Governmental & Political Consulting

2436 N. Federal Hwy, #483
Lighthouse Point, FL 33064

E-mail: sigersonatlaw@aol.com

Phone: (954) 540-7252
Alt. Ph: (954) 336-3544

M E M O R A N D U M

DATE: Jan. 15, 2020

TO: The Mayor, Vice Mayor and Commissioners

FROM: David K. Sigerson, Jr., Esq. for Capital Hills Consultants
And the Governmental Consulting Team

SUBJECT: Regular Monthly Report for December, 2020

This report covers the Activities of the Town's Lobby & Consultant Team for the Month of December, 2020.

CHC – David Sigerson Activities:

Activities and Meetings. During the month on December with the uptick in Covid-19 Pandemic cases, public access to the Capital tightened (no Senate Office Bldg public access at all). Accordingly, members of the team and I continued to monitor the Legislative web sites for updates, newly filed legislation or notices of interim legislative meetings. No meetings were scheduled for December. In December, committee assignments and chair positions were finalized.

Legislative activity will start up again after the first of the year. The House began accepting bill drafts November 30th, so I anticipate there will be a large number of bills of interest to report on by the end of January.

Myself, as well as some of the other members of the lobby team, attended various Town Commission meetings and workshops online during the month of December, during which time, we worked with the staff and the commission to continue the development the Town's 2020 Legislative Program, especially the Legislative Budget Requests (LBRs).

I have begun to review bills that have been pre-filed during December, but will have a more robust report on 2021 Bills of Interest in the January and February Reports.

Legislation on Annexation: – Annexation of Property

Now that the Florida League of Cities (FLC) has adopted annexation as a priority issue, that changes to some degree our approach to this issue going forward. We are now be in a position to seek the filing a stand-alone bill or as an amendment that would include multiple annexation-related provisions, including our language.

We are also monitoring HB 59 filed in December by Rep. McClain, which is a revival of SB 410 from last Session. This bill contains language we support that prohibits one municipality from annexing part of another municipality without that municipality's agreement.

Pembroke Park Legislative Program.

The Pembroke Park Legislative Program for 2021 was discussed and developed during several Commission workshop meetings and then formally presented to the Commission at the November 28th workshop meeting. The 2021 Pembroke Park Legislative Program essentially consists of three elements: Legislation that impacts municipalities in general; Legislation affecting the Town in particular (for example: mobile home legislation that would force local governments to pay mobile home relocation costs) or legislation that relates to our long-term strategy to protect and preserve the Town (e.g. annexation); and, third, Legislative Budget Requests (LBRs) - as developed from the priority project list as recommended by staff and approved by the Commission. The LBR priority list was approved during the December Commission meeting.

Annexation/De-annexation – West Park:

Little or no legislative activity, other than pre-filing bills and LBRs, and nothing of substance regarding annexation.

I regularly update all of the other team members and consult with them concerning what we need to do going forward to protect the Town from this ongoing potential threat.

As we continue to find ourselves in a defensive position, we must be continuously vigilant. This is why our attempts to pass annexation legislation that provides some protection to the Town was and is deemed to be so very important.

Important Meeting Dates:

Broward Legislative Delegation: The Delegation met on November 9th and elected Sen. Perry Thurston as Chair and Rep. Mike Gottlieb as Vice Chair. As previously mentioned, Chair Thurston announced his intention to hold an Annexation Workshop in January.

<u>Important State</u>	August 1, 2020 – Claims bill deadline (Senate)
<u>Legislative Dates:</u>	November 17, 2020 – Date for the next Organizational Session of the Legislature
	March 2, 2021 – 2021 Regular Session convenes, 12 noon deadline for filing bills
	April 20, 2021 – 50 th day – last day for regularly scheduled committee meetings
	April 30, 2021 – 60 th day – last day of the Regular Session.

Broward Days Tallahassee: Tuesday & Wednesday, March 16 – 17, 2021. Look for more information about the BDT events in future reports or go to BDT website: browarddays.com.

Lobbyist team members reported:

Tidewater - Richard Coates:

Mr. Richard Coates continued to monitor activities and be alert to any news coming out of the Capital during December as the Covid-19 crisis continues. The House and Senate issued their Interim meeting schedules and public access protocols as well as committee chair appointment and member committee assignments. In addition, looking forward, he has provided a list of important Legislative dates for the 2021 Legislative cycle, continues to report on legislative staff changes and his report contains some Covid related information and a list of 2020-passed bills that will become law on January 1, 2021. See Tidewater report attached.

I continue to discuss with Mr. Coates the possibility that last Session's SB 410 which contained our forced de-annexation protection language and which was vetoed on June 30, would be re-filed. As previously reported, Mr. Coates, and I along with Bill Helmich have reviewed the Governor's veto letter and reasons for his veto and we discussed ways in which the bill can be rewritten that will address the Governor's concerns and are in general agreement that there is a pathway forward during the 2021 for us to resurrect our language. Mr. Coates is in contact with last Session's Senate sponsor to see if he is going to re-file his bill.

Also, Mr. Coates is monitoring what other states' legislative meeting plans are going forward given the pandemic and he continues to monitor any other legislative activities at the Capital that might be harmful to the Town. Finally, during an election year, Mr. Coates is very actively involved with legislative races around the state.

The full Tidewater report for is attached.

Helmich Consulting - Bill Helmich:

Mr. Helmich and I discussed our annexation language and the broader annexation bill proposal that was made a priority issue by the Florida League of Cities in November. He has regularly speaks with Governor's staff about our annexation issue. Bill Helmich monitors other Legislative and Executive branch activities at the Capital through his various staff contacts.

Mr. Helmich's written report is attached.

CAS Government Services, LLC - Dale Milita

CAS Government Services and Ms. Vanassche in conjunction with myself and Town staff completed drafts of the House and Senate legislative budget request forms for the priority budget requests identified and approved by the Town Commission: Septic to Sewer, John P. Lyons Lane Stormwater Improvements, County Line Rd Improvements and the Community Garden Solar Safety Lighting Program (these LBRs will be finalized in January). She continues to research grant opportunities. Ms. Vanassche attended the December Commission meetings and workshops (virtually). See CASGS reports attached.

The CASGS report provides copies of the draft LBRs and a list of pre-filed bills. See attached report for details.

The CAS Reports are attached.

DC Strategies - Desinda Wood-Carper

Ms. Wood-Carper has continued to research grant opportunities in areas of need identified by the Town's Commission or Senior Staff. Two in particular: law enforcement related grants in preparation of the Town launching its own police department next spring and Neighborhood Improvement Program grants.

CAS Governmental Services, LLC
Communication Advocacy Specialists

Governmental – Legislative Services – Grants – Special Funding

P.O. Box 35 • Canal Point, Florida 33438-0035
Office: 561.924.7702 • Fax: 866.929.8006

To: Mayor, Vice Mayor and Commissioners

From: Connie Vanassche, Jim Spratt and Dale Milita
CAS (Communication Advocacy Specialists) Governmental Services, LLC

Date: January 6, 2020

Copies To: Town Manager Jimenez
Marlen D. Martell, Town Clerk
David K. Sigerson, Jr., Esq

RE: December Legislative Monthly Report

Communication Advocacy Specialists Governmental Services, LLC (CASGS) appreciates the opportunity to represent the Town of Pembroke Park and to provide the November Legislative activities monthly progress report:

- CASGS coordinated and consulted with Staff regarding the Town's capital improvement projects and the legislative appropriation projects.
- CASGS completed the 2021-2022 House and Senate Legislative Appropriations Project Request forms and submitted to staff for review and input for the following projects:
 - Septic to Sewer Improvements
 - John P. Lyons/I-95 Stormwater Pumping Station Drainage Improvements
 - County Line Road Safety Improvements
 - Community Garden Solar Safety Lighting
- CASGS continued research activities for funding sources that may be appropriate for the Town.
- CASGS continued to assist with on-going grant programs.
- CASGS monitored and participated in the Town's meetings online throughout the reporting period.
- CASGS monitored legislation this has been filed in the House and Senate. Since Jan. 6, there have been 95 House and 189 Senate bills filed.
- House and Senate Chambers have organized and established committees and protocols for Committee Weeks and Legislative Session.

Calendar of Events:

- Committee Weeks:
 - January 11 – 15, 2021
 - January 25 – 29, 2021
 - February 1 – 5, 2021
 - February 8 – 12, 2021
 - February 15 – 19, 2021
- March 2, 2021 - Regular Session convenes
- March 16-17, 2021 - Broward Days Tallahassee
- April 6-8, 2021 - League of Cities Legislative Action Days
- April 17, 2021 - All bills are immediately certified
- April 20, 2021 - 50th day – last day for regularly scheduled committee meetings
- April 30, 2021 - 60th day – last day of Regular Session

Thank you for the opportunity to represent and advocate on behalf of the Town of Pembroke Park. We look forward to representing the Town during the 2021-2022 Legislative Session.

Respectfully Submitted,
Connie C. Vanassche
James R. Spratt
M. Dale Milita

303 Johns Drive, Tallahassee, FL 32301 • (850) 251-3126 • Bill@HelmichConsulting.com

Helmich Consulting, Inc.

MEMORANDUM

To: David Sigerson
From: Helmich Consulting, Inc.
Date: January 18, 2021
RE: Town of Pembroke Park December Report

During the month of December, the attention of most of the legislators turned to their Organizational Session, held November 17, 2020. We are beginning to get a better idea of what the covid-related protocols will look like. We are still not 100% certain of what the final protocols will be.

We are reviewing and discussing the impact of the various committee chair appointments and member assignments. As previously reported, we continue to keep in close contact with incoming leadership and their teams on both sides to lend assistance where needed.

Due to Covid-19 concerns, there will not be any further legislative meetings until January.

I continue to monitor the issue of annexation and periodically discuss it with Mr. Sigerson, but have not heard anything new.

If you have any questions or need anything always feel free to reach out to me at Bill@helmichconsulting.com or 850-251-3126



MEMORANDUM

DATE: December, 2020

TO: The Mayor, Vice Mayor and Commissioners

FROM: Richard E. Coates, President
Tidewater Consulting, Inc.

SUBJECT: Regular Monthly Report for December 2020

This report covers the Month of December 2020.

Tidewater Consulting, Inc. Activities:

Activities and Meetings: We have continuously monitored the situation from Tallahassee involving COVID-19. As we are now in the tenth-month of COVID-10, and moving into committee meetings, this brings us closer to the start date of the 2021 legislative session (see important dates listed below). There is still much uncertainty at this point in time on how this "new norm" will actually affect the legislative process moving forward, but both Senate President Simpson and Speaker Sprowls have put protocols in place for conducting interim committee meetings.

August 1, 2020	Deadline for filing Senate claim bills- Deadline has passed
March 2, 2021	Regular Session convenes
	Noon, deadline for filing bills for introduction
April 17, 2021	All bills are immediately certified
	Motion to reconsider made and considered the same day
April 20, 2021	50th Day rule (Senate)- last day for regularly scheduled committee meetings
April 30, 2021	60th Day- last day of regular Session

As always, we have engaged with varying members to continue talking about the needs of the Town of Pembroke Park on behalf of the Town.

Legislation on Annexation: – Annexation of Property

As previously reported, we felt the best placement for the annexation language was within HB 203/Growth Management (Rep. McClain) and SB 410/Growth Management (Sen. Perry). Both bills dealt with requiring local governments to include a property rights element in their comprehensive plans; providing that certain property owners are not required to consent to development agreement changes under certain circumstances, etc. We were successful in getting the Annexation Language placed in to HB 203 and ultimately SB 410 was amended to match HB 203 and then passed on the next to the last day of the Session.

Pembroke Park Legislative Program:

We are consistently and constantly working with all team members regarding alternative strategies for achieving our legislative objectives and for obtaining legislative funding for future projects, including obtaining grant money.

Background Note:

As previously mentioned, we are a stable office in Tallahassee, Tidewater Consulting, Inc., and are able to monitor the activities of certain legislative movements throughout the year, and listen out for anything that might be beneficial or harmful to the Town. We continuously have public officials and members of the legislature that frequent the Tallahassee area even long after Session has concluded.

Coronavirus Update:

DeSantis: State Could Withhold Vaccine From Facilities that Don't Follow Protocols for Distribution, Allow Line Jumpers The state could consider sending fewer COVID vaccine doses to facilities that ignore protocols for who should get the vaccine first and allow some people to jump the line, Gov. Ron DeSantis said over the weekend. DeSantis said Sunday that facilities that allow people to go ahead of those who should get the vaccine first are "not what we are looking for." [Tampa Bay Times](#)

Scott Presses for Details on Florida Vaccination Plan U.S. Sen. and former Gov. Rick Scott is pressing state health officials for information on the state's vaccination procedures, saying he is hearing from constituents having trouble getting information about how to get vaccinated against COVID-19. "Many are unable to register through provided phone lines or websites, and are faced with extremely long lines to get the vaccine," Scott wrote in a letter to Florida Surgeon General Scott Rivkees. "What efforts are being undertaken to fix these issues and ensure coordination with local partners so Floridians have all the information they need about where to get the vaccine?" [Florida Politics](#)

Numbers:

Four bills have been filed so far for the 2021 session that include the word "COVID." [SB 72](#) and the identical [HB 7](#) seek to limit lawsuits and provide protection to businesses against some litigation related to the pandemic, and [HB 9](#), which will be heard this week in the House's pandemic committee, seeks to ban dissemination of "false or misleading vaccine information." The fourth bill is a resolution ([SR 502](#)) by Sen. Ana Maria Rodriguez, that encourages economic and cultural ties between Florida and Taiwan. The measure proposes in the Whereas clauses that Florida supports Taiwan's bid for observer status in the World Health Assembly to help fight

the COVID pandemic, and that in that fight Taiwan has donated more than 420,000 medical masks to state and local governments in Florida.

Recent Updates:

Legislative Shuffle

House

- **Trina Kramer** is no longer staff director to the **Civil Justice & Property Rights** and **Criminal Justice & Public Safety** Subcommittees.
- **Cheryl Randolph** became administrative lead to the **Health Care** and **Higher Education Appropriations** Subcommittees.
- **Michael Poche** is no longer staff director of the **Pandemics & Public Emergencies** Committee.
- **Leda Kelly** is staff director for the **House Redistricting** Committee.
- **LaRhonda Wimberly** became district secretary to **Rep. James Bush III**.
- **Cheyenne Drews** replaced **Alex Weeden** as legislative assistant to **Rep. Anna Eskamani**.
- **Antione Fields** became legislative assistant to **Rep. Dotie Joseph**.
- **Connor Wojcik** replaced **Juan Carreras** as district secretary to **Rep. Rene Plasencia**.
- **Niama Obas** is no longer district secretary to **Rep. Felicia Robinson**.
- **Tonya Miller** is no longer district secretary to **Rep. Jason Shoaf**.

Senate

- **Katelyn Norman** moved from district secretary to legislative assistant in **Sen. Lorraine Ausley's** office.
- **Hunter Peeler** became district secretary to **Sen. Jennifer Bradley**.
- **Matthew Singer** moved from district secretary to legislative assistant in **Sen. Gary Farmer's** office.
- **Sarah Henriques** became legislative assistant to **Sen. Ileana Garcia**.
- **Marina Braynon-Moore** moved from district secretary to legislative assistant, and **Emily Rodrigues** became district secretary, in **Sen. Shevrin Jones'** office.
- **Luke Strominger** is legislative assistant and **Mark Caraher** and **Arian Monzon** are district secretaries in **Sen. Ana Maria Rodriguez's** office.
- **Beth Labasky** replaced **David Geller** as legislative assistant to **Sen. Annette Taddeo**.

Bills that go into effect January 1, 2021:

2020 Bills That Go into Effect January 1, 2021

[HB 0037](#) School Bus Safety by Zika

[SB 0292](#) Insurance Claims Data by Broxson

[HB 1005](#) **Voting Systems** by Byrd

2019 Bills That Go into Effect January 1, 2021

[HB 0213](#) **Immunization Registry** by Massullo

Passed bills from the 2020 legislative session containing specific provisions that will also take effect January 1, 2021

[HJR 0369](#) **Limitation on Homestead Assessments** by Roth

[HB 0731](#) **Agency for Health Care Administration** by Perez

[HB 1193](#) **Deregulation of Professions and Occupations** by Ingoglia

[HB 1391](#) **Technology Innovation** by Grant (J)

[SB 1392](#) **Courts** by Simmons

[SB 1466](#) **Government Accountability** by Baxley

[HB 5001](#) **General Appropriations Act** by Appropriations Committee

[HB 7097](#) **Taxation** by Ways & Means Committee

Passed bills from the 2019 legislative session containing specific provisions that will also take effect January 1, 2021

[HB 0851](#) **Human Trafficking** by Fitzenhagen

CAPITAL HILLS CONSULTANTS
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M E M O R A N D U M

DATE: February 12, 2021

TO: The Mayor, Vice Mayor and Commissioners

FROM: David K. Sigerson, Jr., Esq. for Capital Hills Consultants
And the Governmental Consulting Team

SUBJECT: Regular Monthly Report for January, 2021

This report covers the Activities of the Town's Lobby & Consultant Team for the Month of January, 2021.

CHC – David Sigerson Activities:

Activities and Meetings. Interim Legislative Committee meetings began the week of January 11th and met again the week of January 25th. As the Covid-19 Pandemic cases continued to be a concern to legislative leaders, the Capital remained virtually locked down (no Senate Office Bldg public access at all). Although, access to House committee meetings was allow to presenters and a small number persons who had to sign up in advance if they were speaking on a bill that was on the agenda. The problem with that is that almost no House Bills were considered during the January Interim Committee meetings – mostly there were just presentations in the House and Senate committee meetings. Accordingly, members of the team and I monitored the Legislative committee meetings online.

I, along with appropriate Team members continued to attend the January Town Commission meetings and workshops online and be available to make presentations or answer questions as we continued to refine the Town's Legislative priorities particularly with respect to the Legislative Budget Requests (LBRs).

During January, I reviewed numerous bills that have been pre-filed, a list of "Bills of Interest" and a short explanation is included below.

Legislation on Annexation: – Annexation of Property

We contacted several legislative offices concerning sponsoring our legislation, but have not heard back from as of this writing. I have consulted with Mr. Coates and Mr. Helmich and we discussed the various legislative strategy options involving annexation. In addition, I have contacted David Cruz, Senior Legislative Advocate or Deputy General Counsel for the FLC and he and I also discussed the annexation bill language options.

We continue to monitor HB 59, a growth management bill by Rep. McClain, which contains language we support that prohibits one municipality from annexing part of another municipality without that municipality's agreement. Senate Bill 496, the companion senate bill, was filed during January, but did not contain the anti-forced annexation language.

Pembroke Park Legislative Program.

The Pembroke Park Legislative Program for 2021 was discussed and developed during several Commission workshop meetings and then formally presented to the Commission at the November 28th workshop meeting. The 2021 Pembroke Park Legislative Program essentially consists of three elements: First, legislation that impacts municipalities in general; Second, legislation affecting the Town in particular (for example: mobile home legislation that would force local governments to pay mobile home relocation costs) or legislation that relates to our long-term strategy to protect and preserve the Town (e.g. annexation); and, Third, Legislative Budget Requests (LBRs) - as developed from the priority project list as recommended by staff and approved by the Commission. The LBR priority list was approved during the December Commission meeting. The LBRs have been submitted to our House and Senate sponsors: Rep. Woodson and Sen. Jones. They are:

1. Septic to Sewer Improvements - SW 30 Avenue
2. John P. Lyons Lane Stormwater Pumping Station
3. Community Garden Solar Safety Lighting

The following contains a Municipal Bills of Interest list. These bills have been reviewed by me and include a brief description of the bill. If you have questions about a bill or just wish to know more about the impact of a particular bill, please contact me and I will provide you with additional information:

2021 BILLS OF INTEREST:

BILLS AFFECTING LOCAL GOVERNMENT

HB 1 by Rep. Fernandez-Barquin/SB 484 by Sen. Burgess – Combating Public Disorder: addresses various civil disorder issues: obstructing traffic, defunding police, municipal failure to protect law enforcement officers, assault and battery on a person or police officer in furtherance of a riot, damaging a memorial, etc.

HB 35 by Fine - Legal Notice: Provides for website publication of legal notices.

SB 50 by Sen. Gruters/HB 15 by Reps Clemens, LaMarca – Sales and Use Tax: Expands tax to “remote sales” which include sales by means of the internet or other means of communications from outside the state for delivery inside the state.

HB 59 by Rep. McClain/SB 496 by Sen. Perry – Growth Management: Requires local governments to include a private property rights element in their comprehensive plan, etc.

SB 60 by Bradley – Prohibits city or county code enforcement based upon anonymous complaint.

SB 64 by Albritton – Reclaimed Water: Requiring certain wastewater utilities to submit a plan for eliminating “nonbeneficial” surface water discharge to DEP by certain date.

HB 115 by Fabricio - Local Licensing: Universal local license; provides local governments disciplinary jurisdiction over licensees, requires DBPR to create local licensing information system.

SB 124 by Hooper - Residential Swimming Pool Safety: provides for additional safety requirements for new pools; requires existing pools to meet safety requirements prior to sale of property, etc.

SB 132 by Hutson - Rental of Homestead Property: revising criteria for renting property without losing tax exemption.

SB 154 by Diaz – Local Government fiscal transparency: Expands Joint Legislative Auditing Committee jurisdiction to include review of local government fiscal transparency rules.

HB 159 by Hawkiner - Affordable Housing Residency Requirements: requires able-bodied person living in affordable housing to participate in job-skills training program and limits tenancy.

SB 266 by Perry - Home-based Businesses: Preempts licensing and regulation of Home-based Businesses to the state.

SB 268 by Perry – Preemption of Local Occupational licensing: Preemption of local occupational licensing to the state.

SB 270 by Perry (HB 21 by Andrade) - Construction Defects: Defines construction defects and requires claim to be submitted to warranty provider before bringing a cause of action.

SB 298 by Taddeo – Electronic Payment of Governmental Fees: Requiring clerks to provide electronic payment option.

SB 302 by Taddeo – Small Business Saturday Sales Tax Holiday: Defines small business and provides Saturday sales tax holiday for small businesses.

SB 334 by Gruters – Regulation of Smoking in Public Places: Authorizes local governments to restrict smoking in public places, beaches and parks; prohibits smoking in State Parks.

SB 378 by Bradley – Payment for Construction Services: criminalizes withholding payment for construction services on public project, increases interest rate for late payments, etc.

SB 400 by Rodriguez - Public Records: Prohibits agency from filing action for declaratory relief in response to a request for a record.

S456 by Bracy – Municipal Law Enforcement Agencies: City Commission discussion of disciplinary provision within proposed law enforcement collective bargaining agreement are subject public meetings requirements.

Annexation/De-annexation – West Park:

Despite the pronouncement of Sen. Thurston, the new Delegation Chair, that he would hold an Annexation Workshop in January, none was held. However, after conferring with the Delegation Executive Director, it appears that such a workshop will be held sometime in the future – most likely after the 2021 Regular Legislative Session.

I regularly update all of the other team members and consult with them concerning what we need to do going forward to protect the Town from this ongoing potential threat.

As we continue to find ourselves in a defensive position, we must be continuously vigilant. This is why our attempts to pass annexation legislation that provides some protection to the Town was and is deemed to be so very important.

Important Meeting Dates:

Broward Legislative Delegation: The Delegation held a public hearing on January 6, 2021, at which they heard public testimony and also voted on local bills and provided the required public hearing for voluntary annexations. None of these local bills or annexation matters affected the Town.

Important State August 1, 2020 – Claims bill deadline (Senate)

Legislative Dates: November 17, 2020 – Date for the next Organizational Session of the Legislature
March 2, 2021 – 2021 Regular Session convenes, 12 noon deadline for filing bills
April 20, 2021 – 50th day – last day for regularly scheduled committee meetings
April 30, 2021 – 60th day – last day of the Regular Session.

Broward Days Tallahassee: Has changed to Monday, March 15, 2021 as a virtual event from Tallahassee. Detail were not available as of this report. Look for more information about the BDT events in future reports or go to BDT website: browarddays.com.

Lobbyist team members reported:

Tidewater - Richard Coates:

Mr. Richard Coates continued to monitor activities and be alert to any news coming out of the Capital during January as the Covid-19 crisis continues. The House and Senate have continued to refine their Interim meeting schedules and public access protocols. In addition, looking forward, the Tidewater Report provides a list of important Legislative dates for the 2021 Legislative cycle, continues to report on legislative and executive branch staff changes, contains some Covid related information and outlines the highlights of the Governor's budget funding priorities. For details, see Tidewater report attached.

Now that HB 59 and SB 496, which contain elements of last session's SB 410 (which had the annexation language we supported), I continue to discuss with Mr. Coates the possibility that these bills can once again host the annexation language that we support (HB 59 already has the language).

Also, Mr. Coates continues to monitor any other legislative activities at the Capital that might be harmful to the Town.

The full Tidewater report for is attached.

Helmich Consulting - Bill Helmich:

Mr. Helmich and I discussed our annexation language and the broader annexation bill proposal that was made a priority issue by the Florida League of Cities in November. In addition, he is monitoring HB 59 and SB 496.

He continues to speak with Governor's staff about our annexation issue. Bill Helmich monitors other Legislative and Executive branch activities at the Capital through his various staff contacts and maintains relationships with the House and Senate leadership teams on both sides of the aisle.

Mr. Helmich's written report is attached.

CAS Government Services, LLC - Dale Milita

CAS Government Services and Ms. Vanassche in conjunction with myself and Town staff completed and submitted the House and Senate legislative budget request (LBRs) forms for the priority budget requests identified and approved by the Town Commission: Septic to Sewer, John P. Lyons Lane Stormwater Improvements, County Line Rd Improvements and the Community Garden Solar Safety Lighting Program. Ms. Vanassche has been in contact with the legislative staffs of our House and Senate sponsors.

GAS reports on the January legislative committee meetings and provides a list of bills of interest.

She continues to research grant opportunities. Ms. Vanassche attended the January Commission meetings and workshops (virtually). See CASGS reports attached.

The CAS Reports are attached.

DC Strategies - Desinda Wood-Carper

Ms. Wood-Carper has continued to research grant opportunities in areas of need identified by the Town's Commission or Senior Staff. Two in particular: law enforcement related grants in preparation of the Town launching its own police department next spring and Neighborhood Improvement Program grants. She has participated in numerous phone call discussions involving the various grant needs and LBR's of the Town with myself, Connie Vanassche and staff. She has also attended and participated in the January Town Commission meetings (online).

Governmental – Legislative Services – Grants – Special Funding

P.O. Box 35 • Canal Point, Florida 33438-0035
Office: 561.924.7702 • Fax: 866.929.8006

To: Mayor, Vice Mayor and Commissioners

From: Connie Vanassche, Jim Spratt and Dale Milita
CAS (Communication Advocacy Specialists) Governmental Services, LLC

Date: February 10, 2021

Copies To: Town Manager Jimenez
Marlen D. Martell, Town Clerk
David K. Sigerson, Jr., Esq

RE: January Legislative Monthly Report

Communication Advocacy Specialists Governmental Services, LLC (CASGS) appreciates the opportunity to represent the Town of Pembroke Park and to provide the January Legislative activities monthly progress report:

- CASGS coordinated and consulted with Staff regarding the Town's capital improvement projects and the legislative appropriation projects.
- CASGS reached out to the Legislative Representatives during the reporting period regarding the Town's Appropriation Project Requests.
- CASGS submitted the Town's 2021-2022 House and Senate Legislative Appropriations Project Requests to Representative Woodson and to Senator Jones for the following projects:
 - Septic to Sewer Improvements – SW 30th Avenue
 - John P. Lyons/I-95 Stormwater Pumping Station Drainage Improvements
 - Community Garden Solar Safety Lighting
- CASGS monitored and participated in the Town's meetings online throughout the reporting period.
- January 11 – 15, 2021 – The first Committee Week has been completed. The Senate and House Committees meeting schedules are attached for reference. Their agendas included presentations from State Agencies, budget workshops, updates on CARES Act/COVID-19.
- January 25 – 29, 2021 – The second Committee Week has been completed. House and Senate Committee meeting activities included more presentations from State Agencies, budget workshops, CARES Act/COVID-19 updates and legislation continued to be filed and referenced to Committees. Bills were placed on Committee agendas. House and Senate calendars are attached.

- CASGS monitored legislation being filed in the House and Senate. At the time of this report, there have been 536 Senate general bills and 445 House general bills and 799 House Appropriations Project Requests filed. The following is a listing of bills filed related to local government:
 - HB 1 – Combating Public Disorder: Authorizes residents of municipality to file an appeal to Administration Commission if municipality makes reduction to budget of municipal law enforcement agency; revises provisions prohibiting obstructing traffic; provides for cause of action against municipality for failing to provide law enforcement protection during riot; revises penalty for assault or battery committed in furtherance of riot or aggravated riot; revises minimum term of imprisonment for battery on law enforcement officer in furtherance of riot; revises prohibition on damaging memorial; revises penalties for burglary or theft during riot & facilitated by riot; revises prohibition on fighting in public place; prohibits specified assemblies from engaging in disorderly & violent conduct; prohibits inciting or encouraging riot; creates affirmative defense to civil action where plaintiff participated in riot or unlawful assembly. Effective Date: July 1, 2021.
 - HB 35 - Legal Notices; Provides for website publication of legal notices; provides criteria for such publication; authorizes fiscally constrained county to use publicly accessible website to publish legally required advertisements & public notices; requires government agency to provide specified notice to residents concerning alternative methods of receiving legal notices. Effective Date: July 1, 2022.
 - HB 53 - Public Works Projects; Revises definition of term "public works project"; prohibits state or any political subdivision that contracts for public works project from requiring specified acts by certain persons engaged in such project or prohibiting certain persons from receiving information about public works opportunities. Effective Date: July 1, 2021.
 - HB 59 -(Similar SB 496) Growth Management; Requires local governments to include property rights element in their comprehensive plans; provides statement of rights that local government may use; requires local government to adopt property rights element by specified date; prohibits local government's property rights element from conflicting with statutorily provided statement of rights; provides that certain property owners are not required to consent to development agreement changes; prohibits municipality from annexing specified areas; requires DOT to afford right of first refusal to certain individuals; provides requirements & procedures for right of first refusal; authorizes certain developments of regional impact agreements to be amended. Effective Date: July 1, 2021.
 - HB 115 - Local Licensing; Authorizes individuals who hold valid, active local licenses to work within scope of such licenses in any local government jurisdiction without needing to meet additional licensing requirements; provides local governments have disciplinary jurisdiction over licensees; requires local governments to forward any disciplinary orders to licensee's original licensing jurisdiction for further action; requires DBPR to create & maintain local licensing information system. Effective Date: October 1, 2021.
 - HB 195 - (Identical SB 506) Transparency in Government Spending; Requires that website maintained by DMS include specified data on salary & benefits of executives, managerial personnel, & board members of certain organizations or entities receiving state funds; requires such organizations & entities to provide salary & benefit data to department on

annual basis; requires any such organization or entity to post salary & benefit data on organization's or entity's own website; provides for withholding of funds for noncompliance. Effective Date: July 1, 2021.

- HB 239 - Regulation of Smoking by Counties and Municipalities: Authorizes counties & municipalities to further restrict smoking within boundaries of public beaches & public parks under certain circumstances. Effective Date: July 1, 2021.
- HB 263 - (Identical SB 64) Reclaimed Water; Requires certain wastewater utilities to submit, implement, & update plans eliminating nonbeneficial surface water discharge; directs DEP to approve plans & make related determinations & submit reports to Legislature; provides administrative & civil penalties; authorizes DEP to convene technical advisory groups; provides that potable reuse is alternative water supply & eligible for expedited permitting & priority funding; directs DEP & water management districts to develop coordinated permit review; requires local governmental entities to authorize use of & provide incentives for graywater technologies; provides that residential graywater systems meet certain water conservation requirements. Effective Date: upon becoming a law.
- HB 287 - Liability of Persons Providing Areas for Public Outdoor Recreational Purposes: Limits liability for persons who enter into written agreements with state agencies to provide areas for public outdoor recreational purposes without charge. Effective Date: July 1, 2021.
- HB 337 - Impact Fees: Specifies instances when local government or special district may collect impact fee; requires local governments & special districts to credit against collection of impact fee any contribution related to public facilities; provides annual limitations on impact fee increases; requires school districts to report specified items regarding impact fees; requires specified entities to file affidavit attesting that impact fees were appropriately collected & expended. Effective Date: July 1, 2021.
- HB 421 - Governmental Actions Affecting Private Property Rights: Revises notice of claim requirements for property owners; creates presumption that certain settlement offers protect public interest; specifies property owners retain option to have court determine awards of compensation; authorizes property owners to bring claims against governmental entities in certain circumstances; authorizes property owners to bring actions to declare prohibited exactions invalid; provides for resolution of disputes concerning comprehensive plan amendments under Florida Land Use & Environmental Dispute Resolution Act. Effective Date: July 1, 2021.
- SB 60 - County and Municipal Code Enforcement; Prohibiting code inspectors designated by boards of county commissioners from initiating investigations of potential violations of codes and ordinances by way of anonymous complaints; prohibiting code inspectors from initiating enforcement proceedings for potential violations of codes and ordinances by way of anonymous complaints; prohibiting code enforcement officers from initiating investigations of potential violations of codes and ordinances by way of anonymous complaints; prohibiting code inspectors designated by governing bodies of municipalities from initiating investigations of potential violations of codes and ordinances by way of anonymous complaints; requiring persons who report potential violations of codes and ordinances to

provide specified information to the governing body before an investigation occurs, etc. Effective Date: 07/01/2021.

- SB 62 - Regional Planning Councils; Revising a requirement for the Executive Office of the Governor to review and consider certain reports, data, and analyses relating to the revision of the state comprehensive plan; eliminating the advisory role of regional planning councils in state comprehensive plan preparation and revision; repealing provisions relating to the Florida Regional Planning Council Act; authorizing local governments to recommend areas of critical state concern to the state land planning agency, etc. Effective Date: 07/01/2021.
- SB 154 - Local Government Fiscal Transparency; Expanding the scope of a Legislative Auditing Committee review to include compliance with local government fiscal transparency requirements; providing procedures for the Auditor General and local governments to comply with the local government fiscal transparency requirements; revising reporting requirements for certain local government economic development incentives; creating the “Local Government Fiscal Transparency Act”; requiring local governments to post certain voting record information on their websites, etc. Effective Date: 07/01/2021.
- SB 220 - Public Records and Public Meetings; Providing an exemption from public records requirements for any personal identifying information of an applicant for president of a state university or a Florida College System institution; specifying that personal identifying information of applicants who are in the final group of applicants is no longer confidential and exempt at a time certain; specifying that certain meetings are not exempt from public meeting requirements; providing for future legislative review and repeal of the exemptions; providing a statement of public necessity, etc. Effective Date: 07/01/2021.
- SB 266 - Home-based Businesses; Providing legislative findings and intent; specifying conditions under which a business is considered a home-based business; authorizing a home-based business to operate in a residential zone under certain circumstances; preempting to the state the ability to regulate or license home-based businesses; prohibiting a local government from certain actions relating to the licensure and regulation of home-based businesses, etc. Effective Date: 7/1/2021.
- SB 268 - Preemption of Local Occupational Licensing; Preempting licensing of occupations to the state; prohibiting local governments from imposing additional licensing requirements or modifying licensing unless specified conditions are met; specifying that certain specialty contractors are not required to register with the Construction Industry Licensing Board; authorizing counties and municipalities to issue certain journeyman licenses, etc. Effective Date: 07/01/2021.
- SB 298 - Electronic Payment of Governmental Fees; Requiring clerks of the circuit court to provide an electronic option for payment of court-related fines and other fees; requiring an agency subject to ch. 119, F.S., to provide an electronic option for payment of fees associated with a public records request, etc. Effective Date: 01/01/2022.
- SB304 - Wage and Employment Benefits Requirements; Repealing provisions relating to restrictions on the establishment of minimum wage and employment benefits requirements by political subdivisions, etc. Effective Date: 7/1/2021.

- SB 334 - Regulation of Smoking in Public Places; Revising a short title; authorizing counties and municipalities to further restrict smoking within the boundaries of public beaches and public parks under certain circumstances; prohibiting smoking within the boundaries of a state park, etc. Effective Date: 07/01/2021.
- SB 344 - Legislative Review of Occupational Regulations; Citing this act as the "Occupational Regulation Sunset Act"; establishing a schedule for the systematic review of occupational regulatory programs; providing for the abolition of personnel positions responsible for repealed programs; requiring the Department of Legal Affairs to prosecute or defend certain pending causes of action, etc. Effective Date: Except as otherwise expressly provided in this act, this act shall take effect upon becoming a law.
- SB 400 - Public Records; Prohibiting an agency that receives a request to inspect or copy a record from responding to such request by filing an action for declaratory relief against the requester, etc. Effective Date: 07/01/2021.
- SB 446 - Citizen Review Boards; Requiring the county commission or other governing body of each county to establish a citizen review board with the authority and ability to independently investigate law enforcement agencies within that county, etc. Effective Date: 07/01/2021.
- SB 496 - Growth Management; Specifying requirements for certain comprehensive plans effective, rather than adopted, after a specified date and for associated land development regulations; requiring local governments to include a property rights element in their comprehensive plans; prohibiting a local government's property rights element from conflicting with the statement of rights contained in the act; providing that the consent of certain property owners is not required for development agreement changes under certain circumstances; requiring the Department of Transportation to afford a right of first refusal to certain individuals under specified circumstances, etc. Effective Date: 07/01/2021.
- SB 810 - Prohibited Governmental Transactions Involving Certain Companies and Products; Prohibiting a state agency or a local governmental entity from purchasing any products that were produced, or that contain a specified percentage of parts that were produced, in China; providing that a contract for the purchase of products by a state agency or a local governmental entity must include a provision authorizing the termination of such contract in certain circumstances; prohibiting a state agency or a local governmental entity from purchasing any product made or sold or service provided by certain technology companies, etc. Effective Date: Except as otherwise provided in this act, this act shall take effect July 1, 2021.

Calendar of Events:

- Committee Weeks:
 - February 1 – 5, 2021 - Governor's Budget Released \$96.6 billion; House Appropriation Deadline
 - February 8 – 12, 2021
 - February 15 – 19, 2021
- March 2, 2021 - Regular Session convenes

- March 16-17, 2021 - Broward Days 2021 Tallahassee
- March 15-19, 2021 - League of Cities Legislative Action Days – *Virtual Event*
- April 17, 2021 - All bills are immediately certified
- April 20, 2021 - 50th day – last day for regularly scheduled committee meetings
- April 30, 2021 - 60th day – last day of Regular Session

Thank you for the opportunity to represent and advocate on behalf of the Town of Pembroke Park. We enjoy assisting the Town and being part of your Team.

Respectfully Submitted,
Connie C. Vanassche
James R. Spratt
M. Dale Milita

AUTHORIZED MEETING SCHEDULE

JANUARY 25, 2021-JANUARY 29, 2021

INTERIM WEEK 2



Committees and subcommittees shall meet only within the dates, times, and locations authorized by the Speaker - Rule 7.8

1st AMENDED

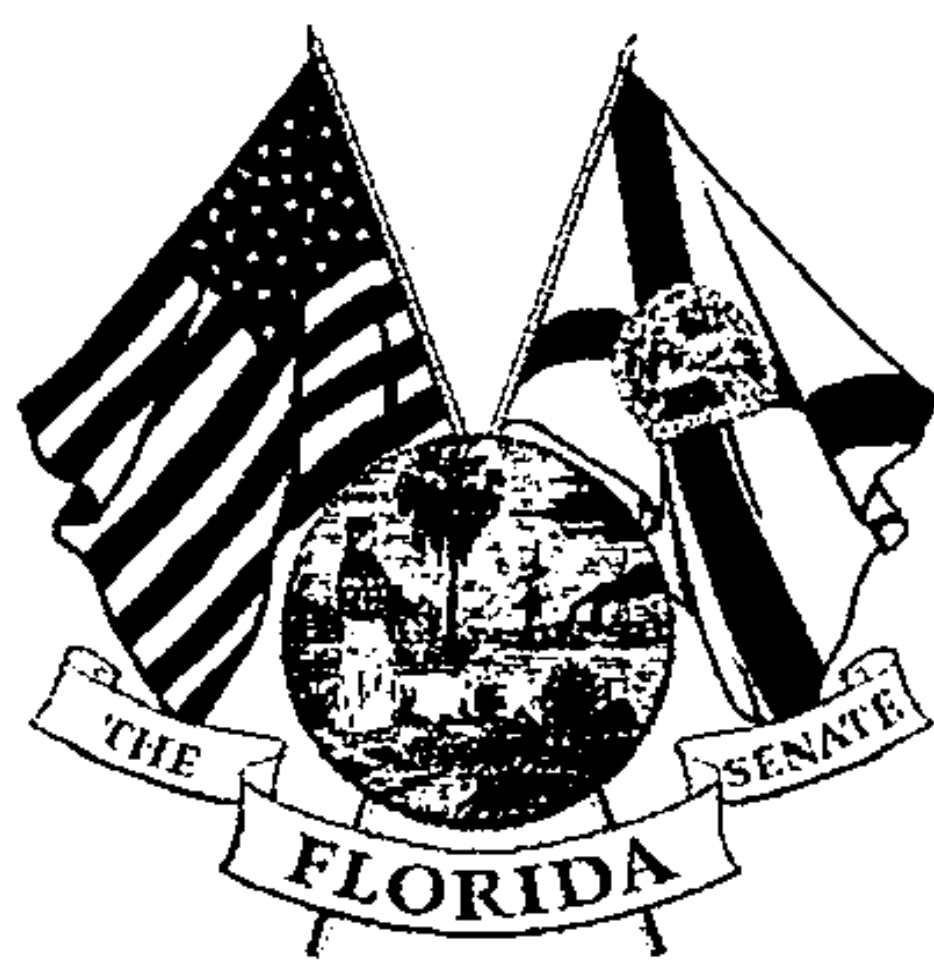
Monday <i>January 25, 2021</i>	
Tuesday <i>January 26, 2021</i> Notice deadline, 4:30 pm January 19, 2021	4:00 pm - 5:00 pm Education & Employment Committee Judiciary Committee State Affairs Committee Reed Hall (102 HOB) Sumner Hall (404 HOB) Webster Hall (212 Knott)
Wednesday <i>January 27, 2021</i> Notice deadline, 4:30 pm January 20, 2021	10:00 am - 11:00 am Agriculture & Natural Resources Appropriations Subcommittee Professions & Public Health Subcommittee Sumner Hall (404 HOB) Webster Hall (212 Knott) 12:00 pm - 1:00 pm Health Care Appropriations Subcommittee Public Integrity & Elections Committee Sumner Hall (404 HOB) Webster Hall (212 Knott) 2:00 pm - 3:00 pm Finance & Facilities Subcommittee Government Operations Subcommittee PreK-12 Appropriations Subcommittee Regulatory Reform Subcommittee Sumner Hall (404 HOB) Reed Hall (102 HOB) Morris Hall (17 HOB) Webster Hall (212 Knott) 4:00 pm - 5:00 pm Post-Secondary Education & Lifelong Learning Subcommittee State Administration & Technology Appropriations Subcommittee Tourism, Infrastructure & Energy Subcommittee Morris Hall (17 HOB) Reed Hall (102 HOB) Sumner Hall (404 HOB) 4:00 pm - 6:00 pm Criminal Justice & Public Safety Subcommittee Webster Hall (212 Knott)
Thursday <i>January 28, 2021</i> Notice deadline, 4:30 pm January 21, 2021	2:00 pm - 4:00 pm Joint Administrative Procedures Committee Joint Legislative Auditing Committee Joint Committee on Public Counsel Oversight Reed Hall (102 HOB) 412 Knott Building 110 SOB
Friday <i>January 29, 2021</i>	

1st AMENDED - Interim Week 2 – January 25 - 29, 2021

Tentative calendar subject to change. Check meeting notices for accurate meeting time. Up to the minute information may be found at <https://www.myfloridahouse.gov/Sections/HouseSchedule/houseschedule.aspx>. When using the web page, select the appropriate date to view meeting schedules. Meetings must be scheduled by notice deadlines above but may be subject to change.

Senate Interim Calendar

Wilton Simpson
President of the Senate



Aaron Bean
President Pro Tempore

SENATE COMMITTEE MEETING SCHEDULE FOR THE WEEK OF JANUARY 25–29, 2021

(NM)* = Not Meeting and (MC)* = Meeting Cancelled

MONDAY January 25, 2021	TUESDAY January 26, 2021	WEDNESDAY January 27, 2021	THURSDAY January 28, 2021	FRIDAY January 29, 2021
	9:00 – 11:30 a.m. (Group II) Children, Families, & Elder Affairs 37 SB (public testimony A2) Criminal Justice 110 SB (public testimony A1) Education 412 KB (public testimony A3)	9:00 – 11:30 a.m. (Group V) Agriculture 110 SB (public testimony A1) Governmental Oversight & Accountability 37 SB (public testimony A2) Health Policy 412 KB (public testimony A3)	9:00 – 11:00 a.m. (Group VIII) Finance & Tax 110 SB (public testimony A1) Rules (NM)* 11:30 a.m. – 1:30 p.m. (Group XIV) Select Committee on Pandemic Preparedness & Response 412 KB (public testimony A3)	
Lunch & District Office	Lunch & District Office	Lunch & District Office	Lunch & District Office	
1:00 – 2:00 p.m. Procedural Briefing for Committee Chairs & Vice Chairs 412 KB 2:30 – 5:00 p.m. (Group I) Commerce & Tourism 110 SB (public testimony A1) Environment & Natural Resources (NM)* Judiciary 412 KB (public testimony A3)	12:30 – 3:00 p.m. (Group III) Ethics & Elections (NM)* Military & Veterans Affairs, Space, & Domestic Security 37 SB (public testimony A2) Regulated Industries 412 KB (public testimony A3) 3:30 – 6:00 p.m. (Group IV) Banking & Insurance 412 KB (public testimony A3) Community Affairs 37 SB (public testimony A2) Transportation 110 SB (public testimony A1)	12:30 – 3:00 p.m. (Group VI) Appropriations Subs. on: Health & Human Services 412 KB (public testimony A3) Transportation, Tourism, & Economic Development 110 SB (public testimony A1) 3:30 – 6:00 p.m. (Group VII) Appropriations Subs. on: Agriculture, Environment, & General Government 110 SB (public testimony A1) Criminal & Civil Justice 37 SB (public testimony A2) Education (NM)*	2:00 – 4:00 p.m. (Group XIII) Joint Administrative Procedures Reed Hall Joint Committee on Public Counsel Oversight (NM)* Joint Legislative Auditing 412 KB (public testimony A3)	

AUTHORIZED MEETING SCHEDULE

JANUARY 11, 2021-JANUARY 15, 2021

INTERIM WEEK 1



Committees and subcommittees shall meet only within the dates, times, and locations authorized by the Speaker - Rule 7.8

1st AMENDED

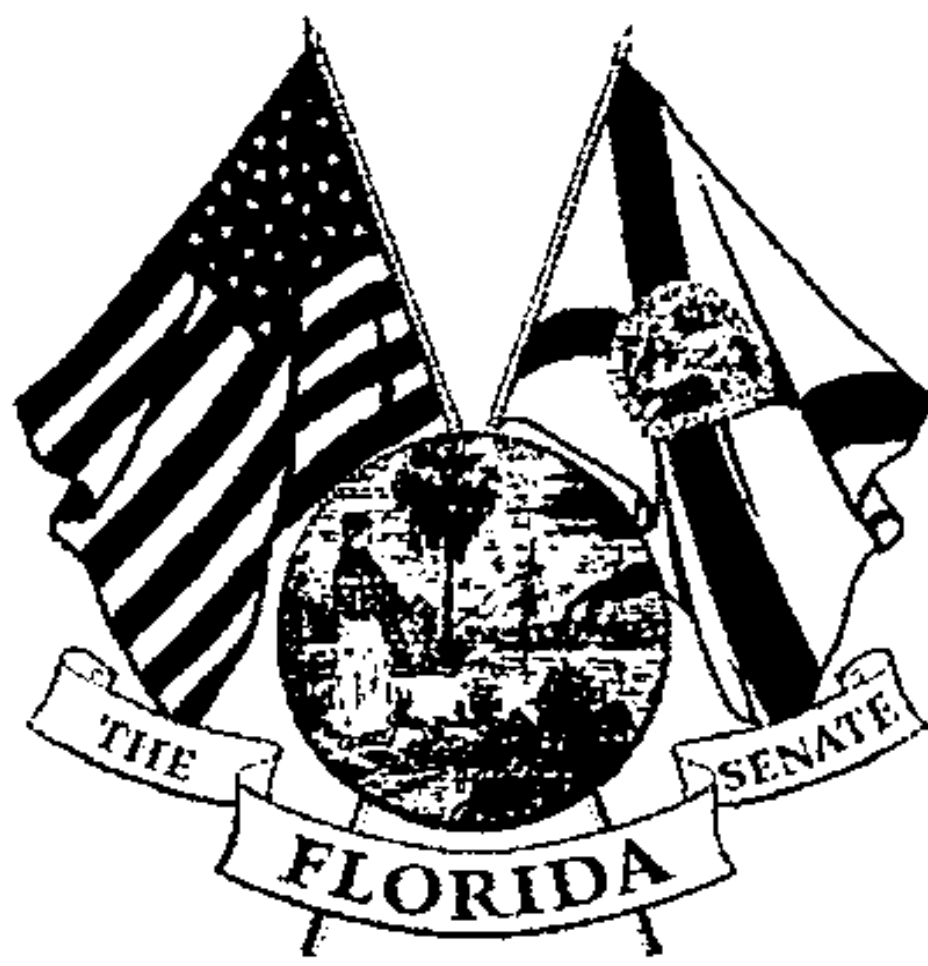
Monday <i>January 11, 2021</i>	
Tuesday <i>January 12, 2021</i>	
Wednesday <i>January 13, 2021</i> Notice deadline, 4:30 pm January 6, 2021	<u>12:00 pm - 1:00 pm</u> Appropriations Committee Webster Hall (212 Knott) Ways & Means Committee Morris Hall (17 HOB) <u>2:00 pm - 3:00 pm</u> Children, Families & Seniors Subcommittee Morris Hall (17 HOB) Environment, Agriculture & Flooding Subcommittee Webster Hall (212 Knott) Higher Education Appropriations Subcommittee Sumner Hall (404 HOB) Justice Appropriations Subcommittee Reed Hall (102 HOB) <u>4:00 pm - 6:00 pm</u> Civil Justice & Property Rights Subcommittee Webster Hall (212 Knott) Infrastructure & Tourism Appropriations Subcommittee Reed Hall (102 HOB) Insurance & Banking Subcommittee Morris Hall (17 HOB) Secondary Education & Career Development Subcommittee Sumner Hall (404 HOB)
Thursday <i>January 14, 2021</i> Notice deadline, 4:30 pm January 7, 2021	<u>9:00 am - 10:00 am</u> Commerce Committee Webster Hall (212 Knott) Health & Human Services Committee Morris Hall (17 HOB) Pandemics & Public Emergencies Committee Sumner Hall (404 HOB) <u>11:00 am - 12:00 pm</u> Early Learning & Elementary Education Subcommittee Webster Hall (212 Knott) Local Administration & Veterans Affairs Subcommittee Sumner Hall (404 HOB) <u>2:00 pm - 4:00 pm</u> Joint Administrative Procedures Committee Reed Hall (102 HOB) Joint Committee on Public Counsel Oversight 110 SOB Joint Legislative Auditing Committee 412 Knott Building
Friday <i>January 15, 2021</i>	

1st AMENDED - Interim Week 1 - January 11 - 15, 2021

Tentative calendar subject to change. Check meeting notices for accurate meeting time. Up to the minute information may be found at <https://www.myfloridahouse.gov/Sections/HouseSchedule/houseschedule.aspx>. When using the web page, select the appropriate date to view meeting schedules. Meetings must be scheduled by notice deadlines above but may be subject to change.

Senate Interim Calendar

Wilton Simpson
President of the Senate



Aaron Bean
President Pro Tempore

SENATE COMMITTEE MEETING SCHEDULE FOR THE WEEK OF JANUARY 11–15, 2021

(NM)* = Not Meeting and (MC)* = Meeting Cancelled

MONDAY January 11, 2021	TUESDAY January 12, 2021	WEDNESDAY January 13, 2021	THURSDAY January 14, 2021	FRIDAY January 15, 2021
	9:00 – 11:30 a.m. (Group II) Children, Families, & Elder Affairs 110 SB Criminal Justice 37 SB Education 412 KB	9:00 – 11:30 a.m. (Group V) Agriculture (NM)* Governmental Oversight & Accountability (NM)* Health Policy 412 KB	9:00 – 11:00 a.m. (Group IX) Appropriations 412 KB 11:30 a.m. – 1:30 p.m. (Group XIV) Select Committee on Pandemic Preparedness & Response 110 SB	
Lunch & District Office	Lunch & District Office	Lunch & District Office	Lunch & District Office	
1:00 – 1:30 p.m. Procedural Briefing for Committee Chairs & Vice Chairs 412 KB 1:45 – 2:15 p.m. Closed Security Briefing 412 KB 2:30 – 5:00 p.m. (Group I) Commerce & Tourism (NM)* Environment & Natural Resources 37 SB Judiciary (NM)*	12:30 – 3:00 p.m. (Group III) Ethics & Elections (NM)* Military & Veterans Affairs, Space, & Domestic Security 37 SB Regulated Industries (NM)* 3:30 – 6:00 p.m. (Group IV) Banking & Insurance 412 KB Community Affairs (NM)* Transportation 110 SB	12:30 – 3:00 p.m. (Group VI) Appropriations Subs. on: Health & Human Services 412 KB Transportation, Tourism, & Economic Development 110 SB 3:30 – 6:00 p.m. (Group VII) Appropriations Subs. on: Agriculture, Environment, & General Government 110 SB Criminal & Civil Justice 37 SB Education 412 KB	2:00 – 4:00 p.m. (Group XIII) Joint Administrative Procedures (NM)* Joint Committee on Public Counsel Oversight (NM)* Joint Legislative Auditing (NM)*	

303 Johns Drive, Tallahassee, FL 32301 • (850) 251-3126 • Bill@HelmichConsulting.com

Helmich Consulting, Inc.

MEMORANDUM

To: David Sigerson
From: Helmich Consulting, Inc.
Date: February 12, 2021
RE: Town of Pembroke Park January Report

During the month of January the Legislature began holding Interim Committee meetings. Covid-restricted public access to the Capital building continues to complicate efforts to reach legislators in person. However, in addition to monitoring the relevant committee meetings online as well as meeting with legislators and staff “off campus,” I continue to monitor the issue of annexation and periodically discuss it with Mr. Sigerson. As a result of those discussions, I added HB 59 and SB 496 (similar to last session’s SB 410 – which had the annexation language in it that we supported) to my watch list of bills.

As previously reported, we continue to keep in close contact with the new House and Senate leadership and their teams on both sides to lend assistance where needed.

If you have any questions or need anything always feel free to reach out to me at Bill@helmichconsulting.com or 850-251-3126



MEMORANDUM

DATE: January, 2021

TO: The Mayor, Vice Mayor and Commissioners

FROM: Richard E. Coates, President
Tidewater Consulting, Inc.

SUBJECT: Regular Monthly Report for January 2021

This report covers the Month of January 2021.

Tidewater Consulting, Inc. Activities:

Activities and Meetings: We have continuously monitored the situation from Tallahassee involving COVID-19. As we are about to embark upon the year mark with COVID-19, and have moved swiftly into committee meetings, we are closer to the start date of the 2021 legislative session (see important dates listed below). The "new norm" is requiring a lot adjustment with legislative members and staff, lobbyists, constituents, etc. and have affected the legislative process moving forward, but both Senate President Simpson and Speaker Sprowls have put protocols in place for conducting interim committee meetings. We are fortunate to have specialized relationships with members, since no meetings are being conducted within the Capitol Building.

August 1, 2020	Deadline for filing Senate claim bills—Deadline has passed
March 2, 2021	Regular Session convenes
	Noon, deadline for filing bills for introduction
April 17, 2021	All bills are immediately certified
	Motion to reconsider made and considered the same day
April 20, 2021	50 th Day rule (Senate)- last day for regularly scheduled committee meetings
April 30, 2021	60 th Day- last day of regular Session

As always, we have engaged with varying members to continue talking about the needs of the Town of Pembroke Park on behalf of the Town.

Legislation on Annexation: – Annexation of Property

Just as in the previous year, we have been in touch with Senator Perry with regards to the annexation language with respect to the Town of Pembroke Park. We will advise of updates and progress as that transpires over the weeks to come.

Pembroke Park Legislative Program:

We are consistently and constantly working with all team members regarding alternative strategies for achieving our legislative objectives and for obtaining legislative funding for future projects, including securing grant money. Our current project list includes the following bills:

HB 3711 Pembroke Park Septic to Sewer Improvements SW 30th Avenue
HB 3753 Pembroke Park John P. Lyons Lane Stormwater Pumping Station
HB 3757 Town of Pembroke Park Police Start Up Program.

Background Note:

As previously mentioned, we are a stable office in Tallahassee and are able to monitor the activities of certain legislative movements throughout the year, and listen out for anything that might be beneficial or harmful to the Town. We continuously have public officials and members of the legislature that frequent the Tallahassee area even long after Session has concluded. We currently have many members that are frequenting our office throughout the committee weeks, since the Capitol is still closed due to COVID-19.

Budget Update:

Governor Ron DeSantis released his “Florida Leads” budget proposal for 2021-22. Despite the pandemic and an estimated deficit of more than \$2.6 billion, the Governor is recommending a total budget of \$96.6 billion—\$4.3 billion *higher* than the current year’s budget. The Florida Legislature has begun hearings on these recommendations which will ultimately result in the passage of the July 1 fiscal year budget.

Highlights of the Florida Leads budget proposal include:

- \$2.6 billion for pandemic response and relief
- \$65 million in proposed tax cuts
- \$625 million for Everglades restoration and the protection of water resources
- \$50 million for Florida Forever land acquisition program
- \$12.9 billion for K-12 education (would be the highest ever)
- \$233 million for workforce and affordable housing programs
- \$50 million for VISIT Florida marketing efforts
- \$178 million to fight the opioid epidemic
- \$9.47 billion for the State Transportation Work Program
- \$6.6 billion in total reserves

Coronavirus Update:

- Cases of coronavirus infection and hospitalizations for COVID-19 continue to drop in Florida, which should mean a drop in deaths in the days ahead, experts say. [WTSP](#)
- But while the number of COVID-19 cases continues its descent, the infection rate still indicates "active and widespread community transmission continuing," in the Tampa Bay area, local officials say. [Tampa Bay Times](#)
- States will get a big boost in coronavirus vaccine doses this week, with 23% more heading to the states than last week, administration officials have told governors. [USA Today](#)
- Jackson Memorial in Miami may soon expand vaccinations to those 55 and up. [Miami Herald](#)
- The Senate Health Policy committee on Wednesday narrowly voted in favor of a bill ([SB 768](#)) that would let pharmacists deliver certain vaccinations. The measure passed 6-4 along party lines with Republicans in favor. [SB 768](#)

Recent Updates:

Industry Shuffle

- The North Broward Hospital District Board of Commissioners [named](#) **Shane Strum** the next president and chief executive officer of **Broward Health**.

Executive Shuffle

- Governor Ron DeSantis [appointed](#) **Jesse Biter** to the **Sarasota Manatee Airport Authority Board**.
- Governor Ron DeSantis [appointed](#) **Dr. Jonathan Weiss** to the **Alzheimer's Disease Advisory Committee**.
- Agriculture Commissioner Nikki Fried [announced](#) the addition of three new communications professionals to the FDACS office of communications: **Natasha Sutherland** will serve as deputy director of communications, **Maria Carolina "Maca" Casado** will serve as director of hispanic media, and **Sarah Solomon** will serve as digital director.
- The **Florida Commission on Ethics** [elected](#) **Joanne Leznoff** as Chair and **John Grant** as Vice Chair.

Legislative Shuffle

House

- **Karen Dearden** became policy chief to the **Pandemics & Public Emergencies Committee**.
- **Amelia Keaton** became legislative assistant to **Rep. Patt Maney**.
- **David Grimes** [became](#) staff director, **Joey Arellano** became deputy communications director, and **Krista Dolan** became an attorney for the **House Democratic Office**.

Senate

- **Katelyn Norman** is no longer serving **Sen. Lorraine Ausley**.
- **Kendra Jefferson** became longer legislative assistant to **Sen. Randolph Bracy**.
- **Jessica Garafola** is no longer legislative assistant to **Sen. Shev Jones**.



Broward County Sheriff's Office

West Park / Pembroke Park

3201 W. Hallandale Beach Blvd.

Pembroke Park, Fl. 33009

Captain Stephanie Coker

Phone # (954) 985-1953

PEMBROKE PARK MONTHLY STATISTICS

CALLS FOR SERVICE: 633

A. NON 911 CALL	186
B. 911 CALL	287
C. MDT INITIATED CALL	014
D. FIELD INITIATED CALL	146

ACCIDENT INVESTIGATION: 29

A. MINOR ACCIDENT	25
B. ACCIDENT WITH INJURIES	04

CITATIONS/TRAFFIC STOPS:

A. CITATIONS	37
a. CRIMINAL	01
b. UNIFORM TRAFFIC	35
c. OTHER	01
B. TRAFFIC STOPS	39

ARRESTS:

CLASSIFICATION	Total
CARRYING CONCEALED WEAPON-FIREARM	1
FRAUD-IMPERSON-FALSE ID GIVEN TO LEO	1
TOUCH OR STRIKE/BATTERY/DOMESTIC VIOL	1
WARRANT- MUNICIPAL ORD/CRIMINAL/CHARGE	1
WARRANT- RESIST/OBSTRUCT W/O VIOLENCE	1
Grand Total	5

- Disclaimer: These are working numbers and are subject to change at any time due to various reasons.

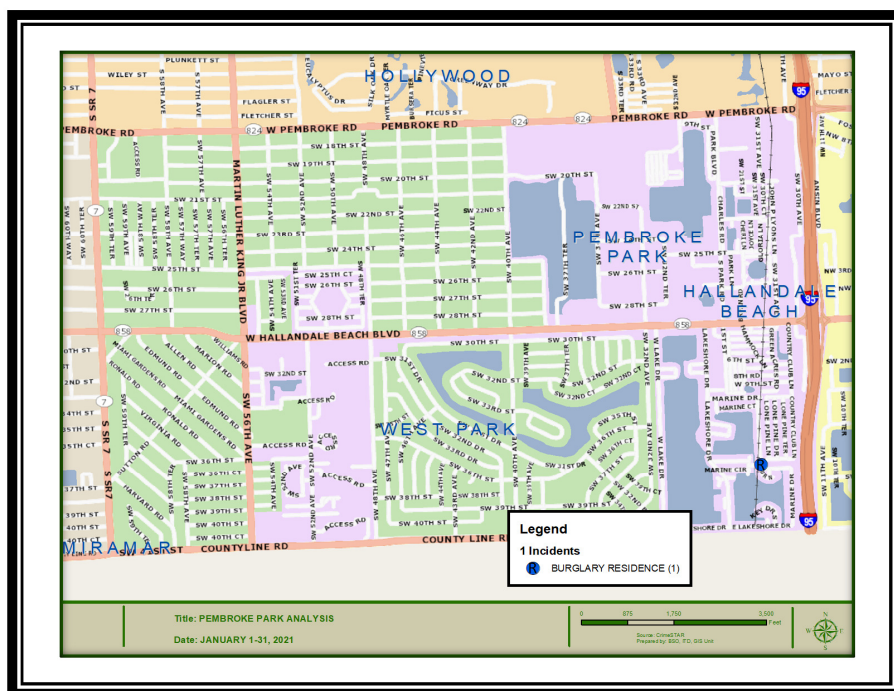


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PEMBROKE PARK MOBILE HOME ANALYSIS

January 1-31, 2021



Mobile Home Community Crimes for the Month of January:

AUTO THEFTS - Other	0
RESIDENTIAL BURGLARIES	1
CONVEYANCE BURGLARIES	0
ROBBERIES	0

- Disclaimer: These are working numbers and are subject to change at any time due to various reasons.

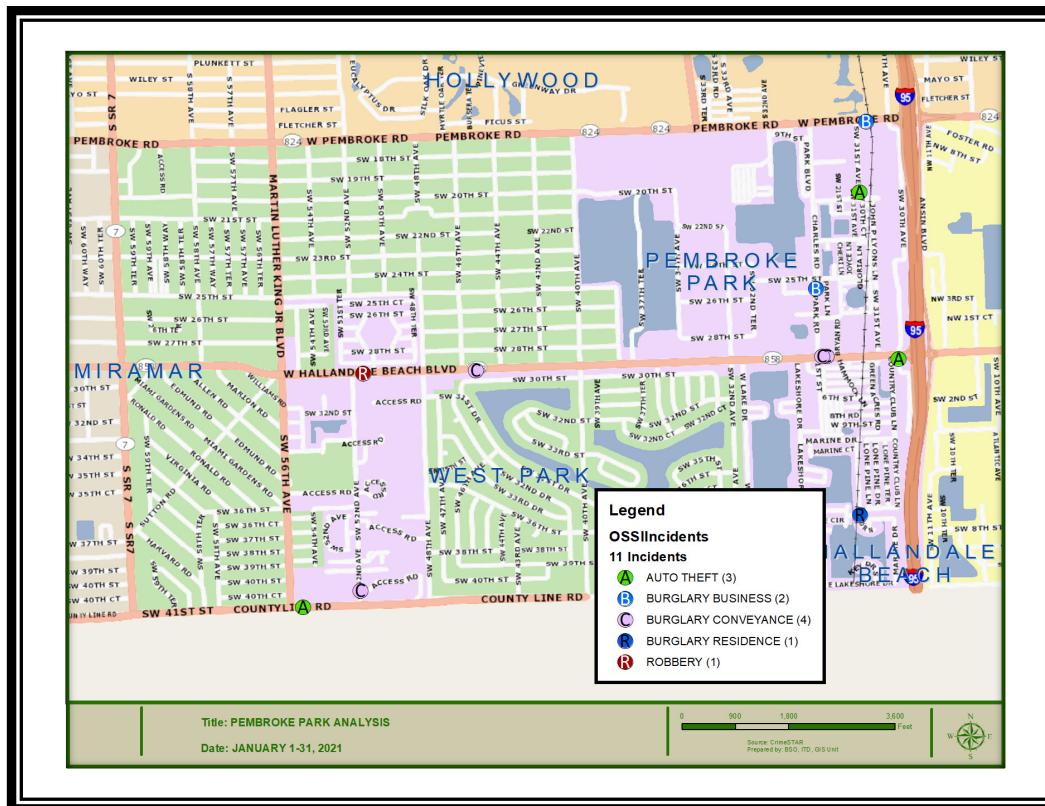


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PEMBROKE PARK ANALYSIS

January 1-31, 2021



- Disclaimer: These are working numbers and are subject to change at any time due to various reasons.



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PEMBROKE PARK ANALYSIS

January 1-31, 2021

CASE NUMBER	CLASSIFICATION	END DATE	DOW	ZONE	ADDRESS	CITY	NARRATIVE
192101000012	ROBBERY	1/1/2021 2:29:00 PM	FRI	1912	5100 W HALLANDALE BEACH BLVD	PEMBROKE PARK	THREW VICTIM IN BUSHES REMOVED
192101000037	BURGLARY CONVEYANCE	1/1/2021 9:00:00 AM	FRI	1911	3151 W HALLANDALE BEACH BLVD	PEMBROKE PARK	WALLET TAKEN FROM UNLOCKED VEHICLE
192101000068	BURGLARY CONVEYANCE	1/3/2021 11:36:25 PM	SUN	1912	4520 W HALLANDALE BEACH BLVD	PEMBROKE PARK	SMASHED WINDOW REMOVED PURSE
192101000182	AUTO THEFT	1/9/2021 10:13:30 AM	SAT	1911	2061 SW 31ST AV	PEMBROKE PARK	2001 FORD ECONOLINE VAN TAKEN
192101000216	BURGLARY CONVEYANCE	1/11/2021 5:57:00 AM	MON	1912	4005 SW 52ND AV	PEMBROKE PARK	VEHICLE BURGLARIZED
192101000334	BURGLARY BUSINESS	1/16/2021 8:23:59 AM	SAT	1911	2550 S PARK RD	PEMBROKE PARK	2020 KIA SORRENTO REMOVED FROM TOW
192101000345	AUTO THEFT	1/16/2021 6:25:34 PM	SAT	1912	5525 SW 41ST ST	PEMBROKE PARK	2015 TOYOTA CAMRY TAKEN
192101000396	AUTO THEFT	1/18/2021 5:30:47 PM	MON	1911	2920 SW 30TH AV	PEMBROKE PARK	2015 CHEVY MALIBU TAKEN
192101000400	BURGLARY CONVEYANCE	1/18/2021 8:30:00 PM	MON	1911	3153 W HALLANDALE BEACH BLVD	PEMBROKE PARK	PURSE TAKEN FROM UNLOCKED VEHICLE
192101000408	BURGLARY RESIDENCE	1/17/2021 11:00:55 AM	UNK	1911	429 MARINE DR	PEMBROKE PARK	POUCH TAKEN FROM COUNTER
192101000431	BURGLARY BUSINESS	1/20/2021 1:45:46 PM	TUE-WED	1911	3080 PEMBROKE RD	PEMBROKE PARK	ITEMS TAKEN FROM STORAGE UNIT

- Disclaimer: These are working numbers and are subject to change at any time due to various reasons.

IncidentNumber	SignalDesc	City	Zone	Create Time	Dispatch Time	Arrival Time	Closed Time	Priority	Signal
FPK21012000000086	MENTAL ILLNESS	PK	27A	1/20	1/1/0001	1/1/0001	1/20	4	S20
FPK21010400000026	FIRE INVESTIGATI	PK	27A	1/4	1/4/2021	1/4/2021	1/4	3	S25FI
FPK21010200000009	FUEL SPILL/FUEL	PK	27B	1/2	1/2/2021	1/2/2021	1/2	3	S25FS
FPK21012400000104	FUEL SPILL/FUEL	PK	27B	1/24	1/24/2021	1/24/2021	1/24	3	S25FS
FPK21011600000069	MULTIFAMILY STRUCTURE	PK	27A	1/16	1/16/2021	1/16/2021	1/16	1	S25MF
FPK21011200000055	OUTSIDE FIRE	PK	27Y2	1/12	1/12/2021	1/12/2021	1/12	1	S25OF
FPK21012100000090	OUTSIDE FIRE	PK	27A	1/21	1/21/2021	1/21/2021	1/21	1	S25OF
FPK21012900000115	OUTSIDE FIRE	PK	27B	1/29	1/29/2021	1/29/2021	1/29	1	S25OF
FPK21011100000053	SMOKE INVESTIGATI	PK	27A	1/11	1/11/2021	1/1/0001	1/11	3	S25SI
FPK21010300000017	ASSAULT	PK	27A	1/3	1/3/2021	1/3/2021	1/3	3	S31IJ
FPK21010700000039	ASSAULT	PK	27B	1/7	1/7/2021	1/1/0001	1/7	3	S31IJ
FPK21012400000102	SUICIDE THREAT	PK	27B	1/24	1/24/2021	1/1/0001	1/24	3	S32T
FPK21012400000103	SUICIDE THREAT	PK	27B	1/24	1/24/2021	1/24/2021	1/24	3	S32T
FPK21010400000028	SHOOTING DOMESTIC	PK	27A	1/4	1/4/2021	1/4/2021	1/4	1	S33
FPK21010500000029	DISTURBANC DOMESTIC	PK	27A	1/5	1/5/2021	1/1/0001	1/5	3	S38IJ
FPK21010700000038	DISTURBANC DOMESTIC	PK	27A	1/7	1/7/2021	1/7/2021	1/7	3	S38IJ
FPK21011700000070	DISTURBANC DOMESTIC	PK	27A	1/17	1/17/2021	1/17/2021	1/17	3	S38IJ
FPK21011700000072	DISTURBANC DOMESTIC	PK	27A	1/17	1/17/2021	1/17/2021	1/17	3	S38IJ
FPK21012100000092	TRAFFIC ACCIDENT	PK	27B	1/21	1/21/2021	1/21/2021	1/21	4	S4
FPK21010100000003	ROBBERY-PERSONAL/B	PK	27A	1/1	1/1/2021	1/1/2021	1/1	3	S41IJ
FPK21012500000112	FIRE ALARM - MULTI-	PK	27A	1/25	1/25/2021	1/25/2021	1/25	3	S49MF
FPK21010200000015	ACCIDENT ROLLOVER	PK	27Y2	1/2	1/2/2021	1/2/2021	1/2	1	S4E
FPK21010200000011	ACCIDENT HIGHWAY	PK	27Y1	1/2	1/2/2021	1/2/2021	1/2	2	S4H

FPK21010200000013	ACCIDENT HIGHWAY	PK	27Y2	1/2	1/2/2021	1/2/2021	1/2	2	S4H
FPK21010200000014	ACCIDENT HIGHWAY	PK	27Y2	1/2	1/1/0001	1/1/0001	1/2	2	S4H
FPK21010300000018	ACCIDENT HIGHWAY	PK	27Y1	1/3	1/3/2021	1/1/0001	1/3	2	S4H
FPK21010400000024	ACCIDENT HIGHWAY	PK	27Y1	1/4	1/4/2021	1/4/2021	1/4	2	S4H
FPK21010400000027	ACCIDENT HIGHWAY	PK	27Y1	1/4	1/4/2021	1/4/2021	1/4	2	S4H
FPK21010700000036	ACCIDENT HIGHWAY	PK	27Y1	1/7	1/7/2021	1/7/2021	1/7	2	S4H
FPK21011000000050	ACCIDENT HIGHWAY	PK	27Y2	1/10	1/10/2021	1/10/2021	1/10	2	S4H
FPK21011300000058	ACCIDENT HIGHWAY	PK	27Y1	1/13	1/13/2021	1/13/2021	1/13	2	S4H
FPK21011500000065	ACCIDENT HIGHWAY	PK	27Y1	1/15	1/15/2021	1/15/2021	1/15	2	S4H
FPK21011600000068	ACCIDENT HIGHWAY	PK	27Y2	1/16	1/16/2021	1/16/2021	1/16	2	S4H
FPK21011800000074	ACCIDENT HIGHWAY	PK	27Y2	1/18	1/18/2021	1/18/2021	1/18	2	S4H
FPK21012000000087	ACCIDENT HIGHWAY	PK	27Y1	1/20	1/20/2021	1/1/0001	1/20	2	S4H
FPK21012700000114	ACCIDENT HIGHWAY	PK	27Y2	1/27	1/27/2021	1/27/2021	1/27	2	S4H
FPK21012900000116	ACCIDENT HIGHWAY	PK	27Y2	1/29	1/29/2021	1/29/2021	1/29	2	S4H
FPK21013100000130	ACCIDENT HIGHWAY	PK	27Y2	1/31	1/31/2021	1/31/2021	1/31	2	S4H
FPK21010300000016	ACCIDENT WITH	PK	27A	1/3	1/3/2021	1/3/2021	1/3	2	S4I
FPK21010700000040	ACCIDENT WITH	PK	27Y2	1/7	1/7/2021	1/7/2021	1/7	2	S4I
FPK21010800000043	ACCIDENT WITH	PK	27Y1	1/8	1/8/2021	1/8/2021	1/8	2	S4I
FPK21010900000044	ACCIDENT WITH	PK	27A	1/9	1/9/2021	1/9/2021	1/9	2	S4I
FPK21011900000078	ACCIDENT WITH	PK	27A	1/19	1/19/2021	1/19/2021	1/19	2	S4I
FPK21011900000079	ACCIDENT WITH	PK	27A	1/19	1/1/0001	1/1/0001	1/19	2	S4I
FPK21012200000096	ACCIDENT WITH	PK	27A	1/22	1/22/2021	1/22/2021	1/22	2	S4I
FPK21013000000119	ACCIDENT WITH	PK	27A	1/30	1/30/2021	1/1/0001	1/30	2	S4I
FPK21010200000010	BACK PAIN	PK	27A	1/2	1/2/2021	1/2/2021	1/2	3	S67BP

FPK21010700000037	BACK PAIN	PK	27A	1/7	1/7/2021	1/7/2021	1/7	3	S67BP
FPK21012500000109	CHEST PAINS NON-	PK	27A	1/25	1/25/2021	1/25/2021	1/25	1	S67CP
FPK21012900000117	CHEST PAINS NON-	PK	27A	1/29	1/29/2021	1/29/2021	1/29	1	S67CP
FPK21013000000122	CHEST PAINS NON-	PK	27A	1/30	1/30/2021	1/30/2021	1/30	1	S67CP
FPK21011900000080	CARDIAC/RES PIRATORY	PK	27B	1/19	1/19/2021	1/19/2021	1/20	1	S67CR
FPK21012200000094	DIABETIC	PK	27A	1/22	1/22/2021	1/22/2021	1/22	2	S67DB
FPK21010100000001	FALL NO INJURY	PK	27A	1/1	1/1/2021	1/1/2021	1/1	4	S67F
FPK21010300000022	FALL INJURY	PK	27A	1/3	1/3/2021	1/3/2021	1/3	3	S67FI
FPK21010400000025	FALL INJURY	PK	27A	1/4	1/4/2021	1/4/2021	1/4	3	S67FI
FPK21010600000032	FALL INJURY	PK	27A	1/6	1/6/2021	1/6/2021	1/6	3	S67FI
FPK21010900000046	FALL INJURY	PK	27A	1/9	1/9/2021	1/9/2021	1/9	3	S67FI
FPK21011200000057	FALL INJURY	PK	27B	1/12	1/12/2021	1/12/2021	1/12	3	S67FI
FPK21011300000059	FALL INJURY	PK	27A	1/13	1/13/2021	1/13/2021	1/13	3	S67FI
FPK21011300000060	FALL INJURY	PK	27A	1/13	1/13/2021	1/13/2021	1/13	3	S67FI
FPK21011800000075	FALL INJURY	PK	27A	1/18	1/18/2021	1/18/2021	1/18	3	S67FI
FPK21011900000077	FALL INJURY	PK	27A	1/19	1/19/2021	1/19/2021	1/19	3	S67FI
FPK21012000000083	FALL INJURY	PK	27A	1/20	1/20/2021	1/20/2021	1/20	3	S67FI
FPK21012300000098	FALL INJURY	PK	27Y2	1/23	1/23/2021	1/23/2021	1/23	3	S67FI
FPK21013000000124	HEADACHE	PK	27A	1/30	1/30/2021	1/30/2021	1/30	3	S67HE
FPK21012200000095	HEMORRHAG E OR	PK	27A	1/22	1/22/2021	1/22/2021	1/22	2	S67HM
FPK21012400000105	HEMORRHAG E OR	PK	27B	1/24	1/24/2021	1/24/2021	1/24	2	S67HM
FPK21013000000121	HEMORRHAG E OR	PK	27A	1/30	1/30/2021	1/30/2021	1/30	2	S67HM
FPK21010100000007	HEART PROBLEMS	PK	27A	1/1	1/1/2021	1/1/2021	1/1	2	S67HP
FPK21011500000066	HEART PROBLEMS	PK	27A	1/15	1/15/2021	1/15/2021	1/15	2	S67HP

FPK21012300000100	HEART PROBLEMS	PK	27A	1/23	1/23/2021	1/23/2021	1/23	2	S67HP
FPK21011100000051	INFECTIOUS DISEASE	PK	27A	1/11	1/11/2021	1/11/2021	1/11	2	S67IDA
FPK21011500000064	INFECTIOUS DISEASE	PK	27B	1/15	1/15/2021	1/15/2021	1/15	2	S67IDA
FPK21011500000067	INFECTIOUS DISEASE	PK	27Y2	1/15	1/15/2021	1/15/2021	1/15	2	S67IDA
FPK21011800000076	INFECTIOUS DISEASE	PK	27A	1/18	1/18/2021	1/18/2021	1/18	2	S67IDA
FPK21010700000035	INFECTIOUS DISEASE	PK	27A	1/7	1/7/2021	1/7/2021	1/7	1	S67IDC
FPK21010800000041	INFECTIOUS DISEASE	PK	27A	1/8	1/8/2021	1/8/2021	1/8	1	S67IDC
FPK21010900000047	INFECTIOUS DISEASE	PK	27A	1/9	1/9/2021	1/9/2021	1/9	1	S67IDC
FPK21011100000052	INFECTIOUS DISEASE	PK	27B	1/11	1/11/2021	1/11/2021	1/11	1	S67IDC
FPK21011200000056	INFECTIOUS DISEASE	PK	27B	1/12	1/12/2021	1/12/2021	1/12	1	S67IDC
FPK21012000000084	INFECTIOUS DISEASE	PK	27A	1/20	1/20/2021	1/1/0001	1/20	1	S67IDC
FPK21010200000008	INFECTIOUS DISEASE	PK	27A	1/2	1/2/2021	1/2/2021	1/2	1	S67IDD
FPK21010500000030	INFECTIOUS DISEASE	PK	27B	1/5	1/5/2021	1/5/2021	1/5	1	S67IDD
FPK21011000000049	INFECTIOUS DISEASE	PK	27A	1/10	1/10/2021	1/10/2021	1/10	1	S67IDD
FPK21012400000107	INJURY	PK	27B	1/24	1/24/2021	1/24/2021	1/24	3	S67IJ
FPK21010100000006	UNCONSCIOUS OR	PK	27B	1/1	1/1/0001	1/1/0001	1/1	1	S67PO
FPK21010900000048	UNCONSCIOUS OR	PK	27A	1/9	1/9/2021	1/9/2021	1/9	1	S67PO
FPK21011700000071	UNCONSCIOUS OR	PK	27Y2	1/17	1/17/2021	1/17/2021	1/17	1	S67PO
FPK21012000000088	UNCONSCIOUS OR	PK	27A	1/20	1/20/2021	1/20/2021	1/20	1	S67PO
FPK21012400000106	UNCONSCIOUS OR	PK	27Y1	1/24	1/24/2021	1/24/2021	1/24	1	S67PO
FPK21012500000110	UNCONSCIOUS OR	PK	27B	1/25	1/25/2021	1/25/2021	1/25	1	S67PO
FPK21012500000111	UNCONSCIOUS OR	PK	27B	1/25	1/25/2021	1/25/2021	1/25	1	S67PO
FPK21013000000120	UNCONSCIOUS OR	PK	27A	1/30	1/30/2021	1/30/2021	1/30	1	S67PO
FPK21013100000127	UNCONSCIOUS OR	PK	27A	1/31	1/31/2021	1/31/2021	1/31	1	S67PO

FPK21013100000129	UNCONSCIOUS OR	PK	27A	1/31	1/31/2021	1/31/2021	1/31	1	S67PO
FPK21010100000005	SICK PERSON	PK	27Y1	1/1	1/1/2021	1/1/2021	1/1	4	S67SP
FPK21010300000019	SICK PERSON	PK	27B	1/3	1/3/2021	1/3/2021	1/3	4	S67SP
FPK21010300000020	SICK PERSON	PK	27B	1/3	1/3/2021	1/3/2021	1/3	4	S67SP
FPK21010400000023	SICK PERSON	PK	27A	1/4	1/4/2021	1/4/2021	1/4	4	S67SP
FPK21010700000034	SICK PERSON	PK	27A	1/7	1/7/2021	1/7/2021	1/7	4	S67SP
FPK21011400000062	SICK PERSON	PK	27A	1/14	1/14/2021	1/14/2021	1/14	4	S67SP
FPK21012300000097	SICK PERSON	PK	27B	1/23	1/23/2021	1/23/2021	1/23	4	S67SP
FPK21012300000099	SICK PERSON	PK	27A	1/23	1/23/2021	1/23/2021	1/23	4	S67SP
FPK21012400000101	SICK PERSON	PK	27B	1/24	1/24/2021	1/24/2021	1/24	4	S67SP
FPK21012400000108	SICK PERSON	PK	27A	1/24	1/25/2021	1/25/2021	1/25	4	S67SP
FPK21012900000118	SICK PERSON	PK	27A	1/29	1/29/2021	1/29/2021	1/29	4	S67SP
FPK21010900000045	STROKE	PK	27B	1/9	1/9/2021	1/9/2021	1/9	3	S67ST
FPK21012000000081	STROKE	PK	27B	1/20	1/20/2021	1/20/2021	1/20	2	S67ST
FPK21012100000091	STROKE	PK	27A	1/21	1/21/2021	1/21/2021	1/21	2	S67ST
FPK21010100000004	TROUBLE BREATHING	PK	27B	1/1	1/1/2021	1/1/2021	1/1	2	S67TB
FPK21010500000031	TROUBLE BREATHING	PK	27A	1/5	1/5/2021	1/5/2021	1/5	2	S67TB
FPK21010600000033	TROUBLE BREATHING	PK	27B	1/6	1/6/2021	1/6/2021	1/6	2	S67TB
FPK21011200000054	TROUBLE BREATHING	PK	27B	1/12	1/12/2021	1/12/2021	1/12	2	S67TB
FPK21011400000061	TROUBLE BREATHING	PK	27A	1/14	1/14/2021	1/14/2021	1/14	2	S67TB
FPK21011500000063	TROUBLE BREATHING	PK	27A	1/15	1/15/2021	1/15/2021	1/15	2	S67TB
FPK21011700000073	TROUBLE BREATHING	PK	27B	1/17	1/17/2021	1/17/2021	1/18	2	S67TB
FPK21012700000113	TROUBLE BREATHING	PK	27A	1/27	1/27/2021	1/27/2021	1/27	2	S67TB
FPK21013000000125	TROUBLE BREATHING	PK	27A	1/30	1/30/2021	1/30/2021	1/30	2	S67TB

FPK21013100000126	TROUBLE BREATHING	PK	27A	1/31	1/31/2021	1/31/2021	1/31	2	S67TB
FPK21010100000002	UNKNOWN MEDICAL	PK	27Y1	1/1	1/1/2021	1/1/2021	1/1	3	S67UM
FPK21010800000042	UNKNOWN MEDICAL	WP	27B	1/8	1/1/0001	1/1/0001	1/8	3	S67UM
FPK21013000000123	UNKNOWN MEDICAL	PK	27Y1	1/30	1/30/2021	1/1/0001	1/30	3	S67UM
FPK21010200000012	FIRE OR MEDICAL	PK	27B	1/2	1/2/2021	1/2/2021	1/2	4	S68
FPK21010300000021	FIRE OR MEDICAL	PK	27Y1	1/3	1/3/2021	1/3/2021	1/3	4	S68
FPK21012000000082	FIRE OR MEDICAL	PK	27A	1/20	1/20/2021	1/20/2021	1/20	4	S68
FPK21012000000085	FIRE OR MEDICAL	PK	27A	1/20	1/20/2021	1/20/2021	1/20	4	S68
FPK21012000000089	FIRE OR MEDICAL	PK	27B	1/20	1/20/2021	1/20/2021	1/20	4	S68
FPK21012100000093	FIRE OR MEDICAL	PK	27A	1/21	1/21/2021	1/21/2021	1/21	4	S68
FPK21013100000128	FIRE OR MEDICAL	PK	27B	1/31	1/31/2021	1/31/2021	1/31	4	S68
S25 FIRE	8		SUSPECTED COVID 13						
S4 VEHICLE ACCIDENT	25								
S49 ALARM	1								
S67 MEDICAL	87								
S68 SERVICE CALL	7								
TOTAL	128								



Town of Pembroke Park
3150 SW 52nd Avenue
Pembroke Park, FL 33023

Agenda Request

Meeting Date:	
Subject:	
Initiated by:	City Council City Attorney City Manager/Staff
Prepared by:	Name & Title:
Reviewed by:	Name & Title:
Approved by Town Manager:	Signature:
Approved by Town Attorney:	Signature:
Attachments:	
Fiscal Impact:	
Policy Question(s) for Council Considerations:	
Summary:	
Background:	
Discussion/Analysis:	
Options:	
Advantages:	
Disadvantages:	
Possible action:	
Advantages:	
Disadvantages:	
Staff Recommendations:	
Additional Action Needed:	



TOWN OF PEMBROKE PARK

BUILDING DEPARTMENT

3150 SW 52ND Avenue

Pembroke Park, FL 33023

Building Department

Monthly Status Report

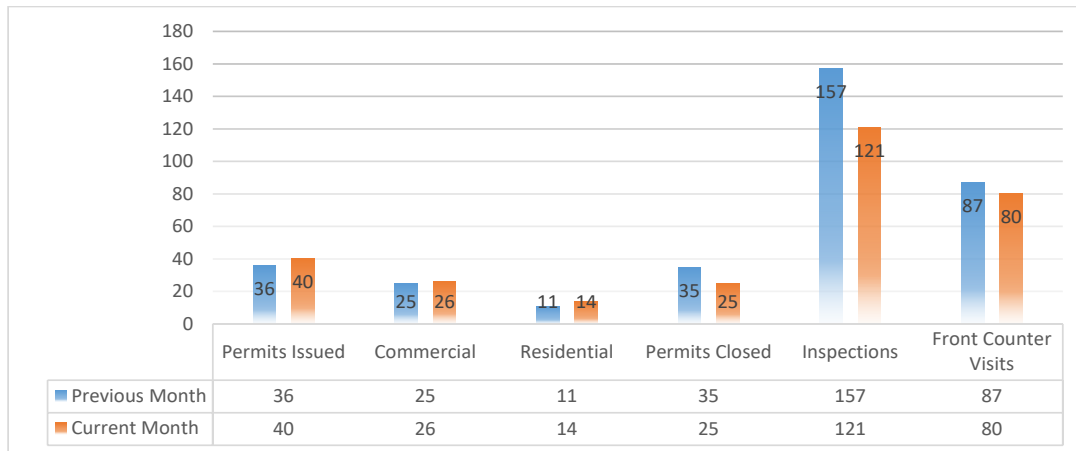
January 2021

Summary:

This reporting period starts the calendar Year 2021, and as customary the Building Department staff continued its exemplary services to our internal and external customers via the unofficial “electronic plans review” for a non-contact approach; also, we are continuing to perform virtual meetings and teleconferences in most of our transactions and Q&A’s.

Furthermore, we have selected and are in the process of the contract approval for the new building department office renovations, which is expected to start in February 2021, and progress updates will be provided during this process.

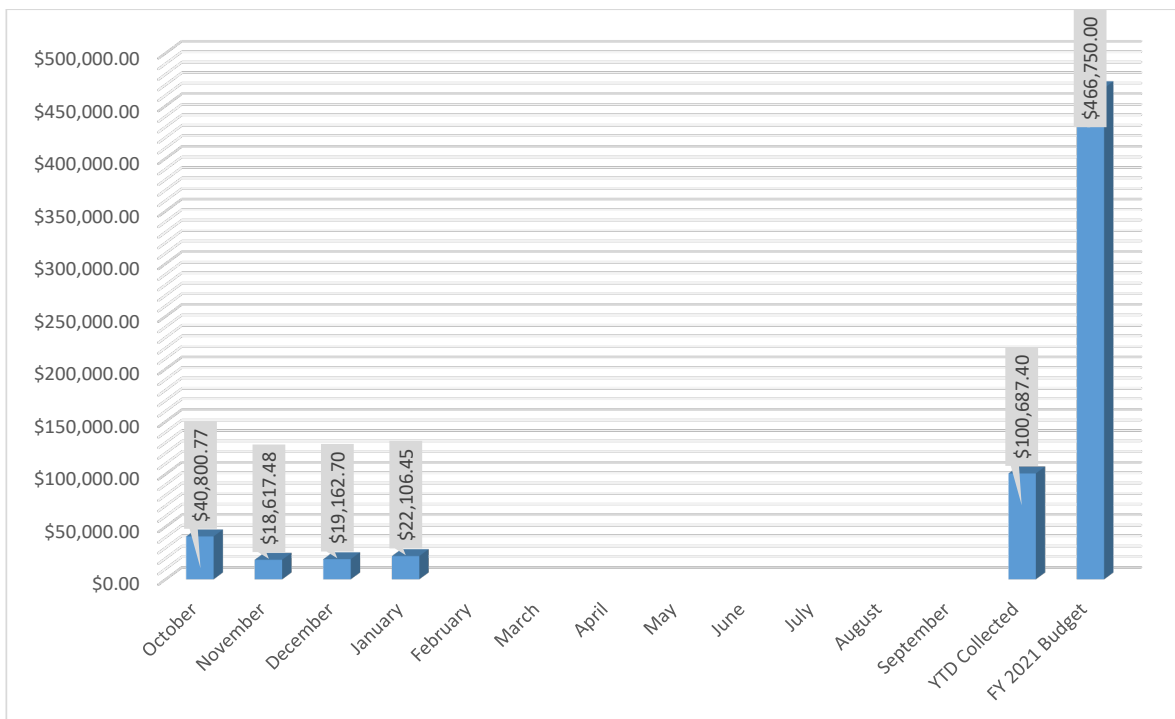
By the Numbers:



During this reporting period the Building Department has increased the number of permits issued, and slightly decreased the inspections, permits closed and front counter visits front last month as follows: Structural = 64, Mechanical = 29, Electrical = 23 and Plumbing 5 for a total of 121 Inspections.

Revenue:

During this reporting period the Building Department disciplines (Structural, Electrical, Plumbing and Mechanical) have collected \$22,106.45; and, while revenues are still down from the beginning of the current fiscal year, there is a small increase from last month revenue; see chart below for graphical information:



Large Construction Projects Summary:

	Not Started	In Progress	No Action	Completed
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Status / Commissioner District	Project	Description	Notes
	Seneca Town Center		

1	Building 1	Warehouse Building	Building is Partially occupied.
1	<i>Unit 100</i>	Tenant Improvement	Completed.
1	<i>Unit 200</i>	Tenant Improvement	Completed
1	<i>Unit 300</i>	Tenant Improvement	Submitted for Plans Review Third cycle and waiting for resubmittal after comments were rendered.
1	<i>Unit 800</i>	Tenant Improvement	Completed
1	Building 2	Building Shell (Structure)	Submitted for Plans Review for first cycle and waiting for resubmittal after comments were rendered.
1	Building 3	Building Shell (Structure)	Submitted for Plans Review for first cycle and waiting for resubmittal after comments were rendered.
1	Building 5	Building Shell (Structure)	Submitted for Plans Review for first cycle and waiting for resubmittal after comments were rendered.
1	Coca-Cola	Various Improvements	Currently under the inspections and additional applications for permit process.
1	Amazon	Warehouse / Distribution	Currently under the demolition inspections and additional applications for permit process.
4	Pembroke Plaza	Shopping Center Building	Permit issued, construction started and under inspections process.
4	O'Reilly's Auto	New Auto Parts Store	Currently under the "Pre-Plan review process and waiting for responses to comments.
4	Car Wash	Car Wash	Currently approved under the "DRC" review process and waiting for permit submittal.

Additional Comments:

In addition to the above reported items, the Building Department has processed its customary number of additions, renovations, alterations for the Townhomes (TH); Minor Commercial Tenant Improvements (TI), and Mobile Homes (MH) for repairs, exterior accessories, and new equipment's installations at all districts.



Town of Pembroke Park
 3150 SW 52nd Avenue
 Pembroke Park, FL 33023

Agenda Request

Meeting Date:	
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Initiated by:	City Commission City Attorney City Manager / Staff
Prepared by:	Name & Title:
Reviewed by:	Name & Title:
Approved by Town Manager:	Signature:
Approved by Town Attorney:	Signature:
Attachments:	
Fiscal Impact:	
Policy Question(s) for Commission Considerations:	
Summary:	
Background:	
Discussion/Analysis:	
Options:	
Advantages:	
Disadvantages:	
Possible action:	
Advantages:	
Disadvantages:	
Staff Recommendations:	
Additional Action Needed:	



FDOT *DBE*
State of Florida *MBE*
Broward County *CBE*
Broward County Public Schools *MBE*
School District of Palm Beach County *MBE, SBE*
Miami-Dade County Public Schools *MBE*
LEED Accredited

Potential Change Order #001

To: Mr. Miguel Nunez
Building Official
Town of Pembroke Park

Fr: Bianca Jarantow

Date: February 19th, 2021

RE: PCO # 001 – Owner's Selection of Alternates

This proposal is being submitted for your review and approval. Owner requested change for added services per selection of Alternates presented in Exhibit "A" (see attached)

Scope of Work:

Alternate #1 : New ACT Grid.....\$2,800 (ADD)
Alternate #2 : New Ceramic Plank Tile Flooring Throughout Offices.....\$10,500 (ADD)

TOTAL.....\$13,300 (ADD)

ACCEPTANCE OF PROPOSAL

Sagoma Construction Services Inc. is pleased to present this Proposal which, unless rescinded earlier, shall remain open for up to 30 days. The scope of work described above supersedes any and all prior communication about this Proposal. By accepting this Proposal, Customer understands that changes to the scope for any reason not controlled by Sagoma Construction may result in additional charges. Invoices for work completed shall be presented at least monthly and shall be due as noted in billing terms.

Client Signature: _____
Date: _____

Sincerely,
Sagoma Construction Services, Inc.

Bianca Jarantow
Pre-construction Manager
File: Active:Town of Pembroke Park/ PCO #001

10032 NW 46th Street, Sunrise, Florida 33351 Ph: 954 636 8560 Fax: 800 905 1873

www.sagomacs.com

info@sagomacs.com

EXHIBIT A



*FDOT DBE
State of Florida MBE
Broward County CBE
Broward County Public Schools MBE
School District of Palm Beach County MBE, SBE
Miami-Dade County Public Schools MBE
LEED Accredited*

Proposal

To: Mr. Miguel Nunez (Building Official)
Town of Pembroke Park

Fr: Bianca Jarantow

Date: December 21, 2020

Re: Town of Pembroke Park Renovation of Existing Offices (CIP Project # 20-08)

Sagoma Construction Services, Inc. proposes to provide construction services for the following work in accordance with bid documents dated August 8th, 2020, pre-bid meeting held on 12/4/2020 as well as RFI #1 (12/9/2020) and RFI #2 (12/18/2020) responses for the subject property listed above.

SCOPE OF WORK:

General Conditions	\$26,000.00
Demolition	\$4,300.00
Concrete & Asphalt Repairs	\$3,300.00
Millwork & Countertops	\$34,500.00
Interior Glazing, Storefront Window & Door	\$18,200.00
Interior Doors & Hardware	\$10,200.00
Drywall	\$13,900.00
ACT	\$7,300.00
Floor Finishes	\$7,300.00
Paint	\$10,400.00
Accessories (Fire Extinguishers)	\$500.00
Modular Cubicles (ALLOWANCE)	\$2,500.00
Plumbing	\$7,600.00
Mechanical/HVAC	\$6,000.00
Electrical	\$36,500.00

Grand Total: \$188,500.00

ALTERNATES:

Alternate #1 – New ACT grid.....\$2,800 ADD

Alternate #2 – New Ceramic Plank Tile Flooring Throughout Offices.....\$10,500 ADD

Alternate #2a – Crack Isolation at Tile Flooring Throughout Offices.....\$2,100 ADD

~~Alternate #3 – Butcher Block w/ Glass Countertops (ALLOWANCE).....\$18,000 ALLOWANCE~~

~~Alternate #4 – Stainless w/ Glass Countertops (ALLOWANCE).....\$30,500 ALLOWANCE~~

10032 NW 46th Sunrise, Florida 33351 Ph: 954 636 8560 Fax: 800 905 1873

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FDOT DBE
State of Florida MBE
Broward County CBE
Broward County Public Schools MBE
School District of Palm Beach County MBE, SBE
Miami-Dade County Public Schools MBE
LEED Accredited

CLARIFICATIONS & ASSUMPTIONS:

1. In preparing the proposal and the project schedule Sagoma has assumed that the construction drawings are fully designed and fully coordinated. Further, it is assumed that these drawings are code compliant and accepted by the appropriate agencies and other applicable parties including the Owner's lenders and insurers and fit for the Owner's purpose.
2. Our schedule and GCs are based on one (1) mobilization.
3. All work is to be performed under normal business hours.
4. Asbestos Survey is included.
5. Dumpsters are included.
6. Bottom Cabinets with doors included in Break Area only where sink is located.
7. Level 1 granite material is included.
8. Laminated wood support legs are included for countertops.
9. Interior wood doors are from Home Depot SKU # 311029046.
10. Ceramic Plank Floor Tiles are from Floor & Décor SKU # 100512250.
11. Painting of existing grid is included in base bid.
12. Modular Cubicle \$2,500 ALLOWANCE is included. Specifications not provided.
13. Test & Balance of project area only is included.
14. Permit fees are not included.
15. Bond is excluded. (Bond rate 2.5%)
16. Builder's Risk is excluded.
17. Pricing is not based on Prevailing Wage.
18. Low Voltage (Data, Phone, CATV, etc.) shall be installed by Owner's vendors.
19. Portalets are excluded. Owner to provide use of restrooms.
20. Office trailer is excluded. Owner to provide temporary office space.
21. Moisture mitigation of slab on grade is excluded.
22. FF&E are excluded. By Owner.
23. Fire Alarm is excluded.
24. Fire Sprinklers are excluded.
25. All work associated with hazardous materials including, but not limited to asbestos, petrochemicals, PCB containing ballasts, arsenic, or any other hazardous material abatement, handling and/or remediation is excluded.

ACCEPTANCE OF PROPOSAL

Sagoma Construction Services Inc. is pleased to present this Proposal which, unless rescinded earlier, shall remain open for up to 30 days. The scope of work described above supersedes any and all prior communication about this Proposal. By accepting this Proposal, Customer understands that changes to the scope for any reason not controlled by Sagoma Construction may result in additional charges. Invoices for work completed shall be presented at least monthly and shall be due as noted in billing terms.

Client Signature: _____ Date: _____

SAGOMA CONSTRUCTION SERVICES, INC.

Bianca Jarantow

Preconstruction Manager
 File: Precon/Town of Pembroke Park

10032 NW 46th Sunrise, Florida 33351 Ph: 954 636 8560 Fax: 800 905 1873

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Town of Pembroke Park
3150 SW 52nd Avenue
Pembroke Park, FL 33023

Agenda Request

Meeting Date:	
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Initiated by:	City Commission City Attorney City Manager / Staff
Prepared by:	Name & Title:
Reviewed by:	Name & Title:
Approved by Town Manager:	Signature:
Approved by Town Attorney:	Signature:
Attachments:	
Fiscal Impact:	
Policy Question(s) for Commission Considerations:	
Summary:	
Background:	
Discussion/Analysis:	
Options:	
Advantages:	
Disadvantages:	
Possible action:	
Advantages:	
Disadvantages:	
Staff Recommendations:	
Additional Action Needed:	

**Status Report for department of Code enforcement
For the month of 01/01/2021 to 01/31/2020**

Status update of Code Enforcement Cases

Code Enforcement Case #	Address	Doc.Type	Assigned	Created	Type
845	2250 SW 30 AVE, PEMBROKE PARK, FL 33021	Affidavit of Compliance	J. Louis	1/4/2021	Regular Mail
854	2250 SW 30 AVE, PEMBROKE PARK, FL 33021	Affidavit of Compliance	J. Louis	1/4/2021	Regular Mail
5135	3700 SW 52 AVE, PEMBROKE PARK, FL 33023	Affidavit of Compliance	J. Ramirez	1/9/2021	Regular Mail
5473	1806 SW 31 AVE, PEMBROKE PARK, FL 33009	Affidavit of Compliance	J. Ramirez	1/8/2021	Regular Mail
5498	3125 JOHN P CURCI DR, PEMBROKE PARK, FL 33009 #Bay 5	NOV	J. Ramirez	1/6/2021	Regular Mail
5499	3125 JOHN P CURCI DR, PEMBROKE PARK, FL 33009 #Bay 6	NOV	J. Ramirez	1/6/2021	Regular Mail
5500	3125 JOHN P CURCI DR, PEMBROKE PARK, FL 33009 #3149 John P Curci Drive, Bay 4	NOV	J. Ramirez	1/6/2021	Regular Mail
5501	3125 JOHN P CURCI DR, PEMBROKE PARK, FL 33009 #Bay 7	NOV	J. Ramirez	1/21/2021	Regular Mail
5506	2940 SW 30 AVE, PEMBROKE PARK, FL 33009 #Bay 5	NOV	J. Ramirez	1/8/2021	Hand
5507	2701 S PARK RD, PEMBROKE PARK, FL 33009 #115 Lori lane	NOV	J. Ramirez	1/8/2021	Hand
5508	2701 S PARK RD, PEMBROKE PARK, FL 33009 #108 David Drive	NOV	J. Ramirez	1/8/2021	Regular Mail
5509	3715 SW 52 AVE, PEMBROKE PARK, FL 33023	NOV	J. Ramirez	1/11/2021	Regular Mail
5510	3711 SW 52 AVE, PEMBROKE PARK, FL 33023	NOV	J. Ramirez	1/11/2021	Regular Mail
5512	2500 S PARK RD, PEMBROKE PARK, FL 33009 #2-3	NOV	J. Ramirez	1/14/2021	Regular Mail
5513	1804 SW 31 AVE, PEMBROKE PARK, FL 33009 #1804A SW 31 AVE	NOV	J. Ramirez	1/19/2021	Hand
5514	2550 SW 30 AVE, PEMBROKE PARK, FL 33009	NOV	J. Ramirez	1/19/2021	Hand
5516	3125 JOHN P CURCI DR, PEMBROKE PARK, FL 33009 #Bay 6	NOV	J. Ramirez	1/21/2021	Hand
5517	3140 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33009 #722/821-812-911.	NOV	J. Ramirez	1/22/2021	Regular Mail
5518	2300 S PARK RD, PEMBROKE PARK, FL 33009	NOV	J. Ramirez	1/25/2021	Regular Mail
21010001	4050 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33023	Courtesy	J. Ramirez	1/5/2021	Regular Mail
21010002	2600 SW 32 AVE, PEMBROKE PARK, FL 33023 #2798 SW 32 AVE	Courtesy	J. Ramirez	1/8/2021	Hand
21010003	2600 SW 32 AVE, PEMBROKE PARK, FL 33023	Courtesy	J. Ramirez	1/8/2021	Hand
21010004	3375 SW 24 ST, PEMBROKE PARK, FL 33023 #2500 SW 32 AVE , Unit 1-2	Courtesy	J. Ramirez	1/12/2021	Regular Mail
21010005	3250 S 31 WAY, PEMBROKE PARK, FL 33009	Courtesy	J. Ramirez	1/29/2021	Hand

Affidavit of Compliance 4
 Notice of Violation 14
 Courtesy 5

Complied Issues

Before and after



2600 SW 32 Ave - Portable Container was removed from site



4700 W Hallandale Beach Blvd - Weed trimmed



5100 SW 41 Street - Overloaded dumpsters - Trash removed



1812 SW 31 AVE - Abandon vehicles removed

Meetings

- 1 No schedule Code Enforcement Hearings for January 2021

Projects

- 1 Clearing past Code Office on 2nd Floor
- 2 Town Corridor's Assesment
- 3 Graffiti removal on SW 31 Avenue Corridors
- 4 Training new Code Enforcement Officer Malcom

**Town of Pembroke Park
Bills Over \$500
February 24th 2021
Workshop**

Payments				
Invoice#	Vendor	Service/Product	Dept.	Amount
2021-0786.01.exp	CAS Governmental Services LLC	Tallahassee Legislative Travel Expenses for Legislative Committee Week 2020-2021 (January 10th-15th 2021 and January 24th - 29th 2021)	Legislative	\$ 1,517.74
19/20FinalAudit-FMIT	Florida Municipal Insurance Trust	2019/2020 Final Audit Installment Owed for Town Insurance	Various	\$ 813.01
170400	National League of Cities	Annual Membership Dues Fiscal Year 2021	Admin	\$ 1,172.00
Total:				\$3,502.75

Purchase Orders				
305526	Shirts R Us	Town Shirts with New Logo for Town Manager, Attorney, Planner, IT Director and Asst. to Public Svc Director	Various	\$ 652.25
305527	Insight Public Sector	(5) SonicWall Capture Client Advanced Subscription Licenses (3 Years)	IT	\$ 521.10
Total:				\$1,173.35

Grand Total:	\$4,676.10
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**Town of Pembroke Park
Revenue Summary by Fund
Budget Performance
From 10/1/2020 to 1/31/2021**

GENERAL FUND			Remaining	
	Budget	Actual	\$	%
Ad Valorem	\$ 6,592,457	\$ 6,057,170	\$ 535,287	8.12%
Local Option Tax	100,000	32,225	67,775	67.77%
Utility Tax	1,211,000	344,889	866,111	71.52%
Franchise Fees	874,750	244,015	630,735	72.10%
Licenses & Permits	348,230	26,699	321,531	92.33%
Intergovernmental Revenue	980,324	-	980,324	100.00%
State Shared Revenue	556,500	166,188	390,312	70.14%
Charges for Services	364,400	94,521	269,879	74.06%
Fines & Forfeitures	36,000	1,395	34,605	96.12%
Other Revenue	857,005	298,115	558,890	65.21%
Totals	\$ 11,920,666	\$ 7,265,218	\$ 4,655,448	39.05%
 BUILDING	 \$ 595,225	 \$ 99,422	 \$ 495,803	 83.30%
 SEWER				
Charge for Services	\$ 2,810,000	\$ 926,368	\$ 1,883,632	67.03%
Other Revenue	207,929	-	207,929	100.00%
	\$ 3,017,929	\$ 926,368	\$ 2,091,561	69.30%
 STORMWATER				
Charge for Services	\$ 1,400,000	\$ 468,684	\$ 931,316	66.52%
Other Revenue	431,350	-	431,350	100.00%
	\$ 1,831,350	\$ 468,684	\$ 1,362,666	74.41%
 Totals	 \$ 17,365,170	 \$ 8,759,693	 \$ 8,605,477	 49.56%

**Town of Pembroke Park
Expense Summary by Fund
Budget Performance
From 10/1/2020 to 1/31/2021**

GENERAL FUND			Remaining	
	Budget	Actual	\$	%
Mayor & Commission	\$ 434,286	\$ 119,328	\$ 314,958	72.52%
Administrative	1,019,575	409,364	610,211	59.85%
Finance	561,053	199,224	361,829	64.49%
Legal	207,500	9,922	197,578	95.22%
Planning	236,000	65,687	170,313	72.17%
Non Departmental	396,860	144,477	252,383	63.60%
Police	3,342,652	1,098,591	2,244,061	67.13%
Fire Rescue	3,525,607	1,156,164	2,369,443	67.21%
Code Enforcement	208,568	60,827	147,741	70.84%
Roads & Streets	456,692	140,350	316,342	69.27%
Parks & Recreation	508,024	112,409	395,615	77.87%
Capital Outlay	1,079,125	97,462	981,663	90.97%
Capital Projects	327,412	-	327,412	100.00%
Totals	\$ 12,303,354	\$ 3,613,804	\$ 8,689,550	70.63%
BUILDING	\$ 466,749	\$ 113,010	\$ 353,739	75.79%
SEWER				
Operating Expenses	2,662,264	962,564	1,699,700	63.84%
Capital Projects	140,000	9,110	130,890	93.49%
Debt Service	215,665	71,888	143,777	66.67%
Totals	3,017,929	1,043,562	1,974,367	65.42%
STORMWATER				
Operating Expenses	\$ 1,162,013	\$ 387,095	774,918	66.69%
Capital Projects	\$ 360,030	\$ 666	359,364	99.81%
	\$ 1,522,043	\$ 387,762	1,134,281	74.52%
Totals	\$ 17,310,075	\$ 5,158,137	\$ 12,151,938	70.20%

**Town of Pembroke Park
Revenue & Expense Summary
Budget Performance
From 10/1/2020 to 1/31/2021**

	Revenue	Expense	Surplus
General Fund	\$ 7,265,218	\$ 3,574,575	\$ 3,690,643
Building Department	99,422	152,239	(52,817)
Sewer	926,368	1,043,562	(117,194)
StormWater	468,684	387,762	80,923
Totals	<u>\$ 8,759,693</u>	<u>\$ 5,158,137</u>	<u>\$ 3,601,555</u>

TOWN OF PEMBROKE PARK (1PBPFD)
GL Budget Performance
Revenue and Expense
Percentage Used
From 10/1/2020 to 1/31/2021

Account Number	Description	Budget	Encumbered	Actual	Remaining	Percent
	001 - GENERAL FUND					
001-000310-311001-01-0000	Tangible Personal Property Taxes	0.00	0.00	627,820.73	(627,820.73)	100.00%
001-000310-311001-01-0000	Ad Valorem Taxes	6,592,457.00	0.00	5,428,192.03	1,164,264.97	82.34%
	Tangible Personal Property Taxes - Delinquent	0.00	0.00	1,157.11	(1,157.11)	100.00%
001-000310-312410-00-0000	Local Option Gas Tax	100,000.00	0.00	32,225.41	67,774.59	32.23%
001-000310-314100-00-0000	Electric Utility Tax	790,000.00	0.00	206,801.02	583,198.98	26.18%
001-000310-314200-01-0000	Communication Tax	149,000.00	0.00	45,844.54	103,155.46	30.77%
001-000310-314300-00-0000	Water Utility Tax	260,000.00	0.00	88,547.53	171,452.47	34.06%
001-000310-314400-00-0000	Gas Utility Tax	12,000.00	0.00	3,696.25	8,303.75	30.80%
001-000310-323100-00-0000	Electric Franchise Fee	575,000.00	0.00	149,526.25	425,473.75	26.00%
001-000310-323400-00-0000	Gas Franchise Fee	7,000.00	0.00	1,724.52	5,275.48	24.64%
001-000310-323700-00-0000	Garbage Franchise Fee	275,000.00	0.00	84,605.72	190,394.28	30.77%
001-000310-323901-00-0000	Towing Franchise Fee	10,000.00	0.00	0.00	10,000.00	0.00%
001-000310-323902-00-0000	Bus Stop Shelter Franchise Fee	3,500.00	0.00	3,908.35	(408.35)	111.67%
001-000310-323903-00-0000	Bus Stop Benches Franchise Fee	4,250.00	0.00	4,250.00	0.00	100.00%
001-000320-316000-00-0000	Business Tax Receipt - Local	127,000.00	0.00	1,575.00	125,425.00	1.24%
001-000320-321200-00-0000	Business Tax - County	2,500.00	0.00	1,178.15	1,321.85	47.13%
	Electrical Permit - Reinspection Fee	0.00	0.00	550.00	(550.00)	0.00%
001-000320-329001-00-0000	Certificate of Use Permits	28,000.00	0.00	52.50	27,947.50	0.19%
001-000320-329002-00-0000	Building Inspection Fees	2,000.00	0.00	1,100.00	900.00	55.00%
001-000320-329002-01-0000	Building Reinspection Fee B.T.R.	5,000.00	0.00	(75.00)	5,075.00	-1.50%
001-000320-329003-00-0000	Fire Inspection Fees Business Tax	10,000.00	0.00	4,485.00	5,515.00	44.85%
001-000320-329003-01-0000	Fire Inspection Fees Annual Renewals	30,000.00	0.00	960.00	29,040.00	3.20%
001-000320-329003-05-0000	Fire Reinspection Fee B.T.R.	1,000.00	0.00	0.00	1,000.00	0.00%
001-000320-329005-00-0000	Sign Fees	58,000.00	0.00	0.00	58,000.00	0.00%
	Zoning Variance Site Plans	0.00	0.00	100.00	(100.00)	0.00%
001-000320-329008-00-0000	Alarm Registration Fees	2,900.00	0.00	80.00	2,820.00	2.76%
001-000320-329900-00-0000	Other License, Fees, Permits	2,830.00	0.00	0.00	2,830.00	0.00%
001-000330-334800-00-0000	Federal Grants	482,344.00	0.00	0.00	482,344.00	0.00%
001-000330-334800-00-0000	Other Grants	497,980.00	0.00	0.00	497,980.00	0.00%
001-000330-335120-00-0000	Municipal Revenue Sharing Program	170,000.00	0.00	60,983.08	109,016.92	35.87%
001-000330-335140-00-0000	Mobile Home Licenses	6,500.00	0.00	2,956.72	3,543.28	45.49%
001-000330-335150-00-0000	Alcoholic Beverage Licenses	5,000.00	0.00	1,947.27	3,052.73	38.95%
001-000330-335180-00-0000	Half Cent Sales Tax	375,000.00	0.00	100,301.22	274,698.78	26.75%
001-000340-341905-00-0000	Lien Searches	2,500.00	0.00	875.00	1,625.00	35.00%
001-000340-342601-00-0000	EMS Transport Collections	275,000.00	0.00	75,478.40	199,521.60	27.45%
001-000340-347200-02-0000	Park Facility Rental-Preserve	3,000.00	0.00	0.00	3,000.00	0.00%
	Reimbursable Charges - Filing Fees	0.00	0.00	2,900.00	(2,900.00)	#DIV/0!
	Reimbursable Charges - Legal	10,000.00	0.00	1,676.70	8,323.30	0.00%
	Reimbursable Charges - Misc, Late Fees Etc..	0.00	0.00	335.50	(335.50)	0.00%
	Reimbursable Charges - Planning	25,000.00	0.00	9,665.00	15,335.00	0.00%
001-000350-351001-00-0000	Local Law Enforcement Trust Fund Fines	1,000.00	0.00	983.61	16.39	98.36%
001-000350-351002-00-0000	Rec. Vehicle Inspection Fee Revenue	2,500.00	0.00	125.00	2,375.00	5.00%
001-000350-351003-00-0000	False Alarm Fees	7,000.00	0.00	1,500.00	5,500.00	21.43%
001-000350-354001-00-0000	Code Enforcement Fines - Per Diem	30,000.00	0.00	0.00	30,000.00	0.00%
001-000350-359001-00-0000	Other Fines and Forfeitures	5,000.00	0.00	411.55	4,588.45	8.23%
001-000360-361100-02-0000	Interest - FL Dept Admin - LGIP Investments	18,000.00	0.00	0.00	18,000.00	0.00%
001-000360-361100-03-0000	Interest/Penalties - Ad Valorem/Tangible Taxes	10,000.00	0.00	12,615.70	(2,615.70)	126.16%
001-000360-361400-00-0000	Penalty and Late Charges	5,000.00	0.00	6,622.96	(1,622.96)	132.46%
001-000360-361500-00-0000	Garbage Collection Fees OES	10,000.00	0.00	3,663.88	6,336.12	36.64%
001-000360-363240-00-0000	Impact Fees - Fire	77,505.00	0.00	0.00	77,505.00	0.00%
001-000360-369001-00-0000	Other Revenue	631,500.00	0.00	219,755.85	411,744.15	34.80%
001-000360-369900-00-0000	Other Miscellaneous (JWL Community Event)	105,000.00	0.00	55,456.94	49,543.06	52.82%
	Total Revenue	\$ 11,802,266.00	\$ -	\$ 7,246,559.49	\$ 4,555,706.51	61.40%
				7,037,301.62		

TOWN OF PEMBROKE PARK (1PBPDF)
GL Budget Performance
Revenue and Expense
Percentage Used
From 10/1/2020 to 1/31/2021

<u>Account Number</u>	<u>Description</u>	<u>Budget</u>	<u>Encumbered</u>	<u>Actual</u>	<u>Remaining</u>	<u>Percent</u>
001-510511-110000-00-0000	Salaries	210,000.00	0.00	77,000.00	133,000.00	36.67%
001-510511-210000-00-0000	FICA Taxes Expense	16,065.00	0.00	5,661.15	10,403.85	35.24%
001-510511-220000-00-0000	Employer Contribution Retirement Fund	81,000.00	0.00	0.00	81,000.00	0.00%
001-510511-230001-00-0000	Group Insurance Health	53,831.00	0.00	19,132.76	34,698.24	35.54%
001-510511-230001-01-0000	Dental/Vision Insurance	9,889.00	0.00	3,714.52	6,174.48	37.56%
001-510511-230001-02-0000	Life Insurance (Standard Insur.Co.)	3,673.00	0.00	1,335.43	2,337.57	36.36%
001-510511-230001-03-0000	Long Term Care (John Hancock Co.)	10,076.00	0.00	3,512.37	6,563.63	34.86%
001-510511-230001-05-0000	Life Insurance (John Hancock VUL)	4,059.00	0.00	1,691.25	2,367.75	41.67%
001-510511-240000-00-0000	Workers' Compensation	437.00	0.00	218.41	218.59	49.98%
001-510511-400001-00-0000	Travel	14,000.00	0.00	0.00	14,000.00	0.00%
001-510511-410001-00-0000	Cell Phone	6,000.00	0.00	1,495.19	4,504.81	24.92%
001-510511-441002-00-0000	Lease Expenses - Copiers	1,000.00	0.00	54.03	945.97	5.40%
001-510511-450002-00-0000	Insurance - Property & Liability	756.00	0.00	378.08	377.92	50.01%
001-510511-490006-00-0000	Business Meetings	5,000.00	0.00	56.01	4,943.99	1.12%
001-510511-490900-00-0000	Misc. Charges	3,000.00	0.00	2,201.40	798.60	73.38%
001-510511-540001-00-0000	Memberships	4,500.00	0.00	2,877.00	1,623.00	63.93%
001-510511-540001-01-0000	Education and Training	1,000.00	0.00	0.00	1,000.00	0.00%
001-510511-540002-00-0000	Election Services	10,000.00	0.00	0.00	10,000.00	0.00%
Total Expense Mayor & Commission Department		\$ 434,286.00	\$ -	\$ 119,327.60	\$ 314,958.40	27.48%

TOWN OF PEMBROKE PARK (1PBPDF)
GL Budget Performance
Revenue and Expense
Percentage Used
From 10/1/2020 to 1/31/2021

Account Number	Description	Budget	Encumbered	Actual	Remaining	Percent
001-510512-120000-00-0000	Full Time Salaries	563,730.00	0.00	234,355.67	329,374.33	41.57%
001-510512-140000-00-0000	Overtime	1,500.00	0.00	272.75	1,227.25	18.18%
001-510512-210000-00-0000	FICA Taxes Expense	42,623.00	0.00	16,875.91	25,747.09	39.59%
001-510512-220000-00-0000	Employee Retirement Expense	114,053.00	0.00	52,421.78	61,631.22	45.96%
001-510512-230001-00-0000	Group Insurance	96,895.00	0.00	47,179.58	49,715.42	48.69%
001-510512-230001-01-0000	Dental/Vision Insurance	14,353.00	0.00	6,330.96	8,022.04	44.11%
001-510512-230001-02-0000	Life Insurance (Standard Insur.Co.)	7,345.00	0.00	4,808.96	2,536.04	65.47%
001-510512-230001-05-0000	Life Insurance (John Hancock VUL)	12,343.00	0.00	4,888.89	7,454.11	39.61%
001-510512-240000-00-0000	Workers' Compensation	1,311.00	0.00	655.30	655.70	49.98%
001-510512-340006-01-0000	Town Hall-Janitorial Services	3,900.00	0.00	1,300.00	2,600.00	33.33%
001-510512-340007-00-0000	Contractual Services	0.00	0.00	0.00	0.00	#DIV/0!
001-51512-340011-00-0000	Contractual Services - Professional Services	90,000.00	0.00	20,958.01	69,041.99	23.29%
	Contractual Services - Business Tax Structural	5,000.00	0.00	1,025.00	0.00	0.00%
001-510512-400001-00-0000	Travel	7,500.00	0.00	0.00	7,500.00	0.00%
001-510512-410001-00-0000	Cellular Phones	3,600.00	0.00	1,125.84	2,474.16	31.27%
001-510512-441001-00-0000	Lease Expense - Vehicles	6,000.00	0.00	0.00	6,000.00	0.00%
001-510512-441002-00-0000	Lease Expense-Copy Machine	2,000.00	0.00	948.72	1,051.28	47.44%
001-510512-450002-00-0000	General Liability - Property Insurance	5,422.00	0.00	2,711.09	2,710.91	50.00%
001-510512-460010-00-0000	Misc. Maintenance - Car & Buildings	2,000.00	0.00	0.00	2,000.00	0.00%
001-510512-470000-00-0000	Printing	2,000.00	0.00	0.00	2,000.00	0.00%
001-510512-490002-00-0000	Misc. Charges	7,500.00	0.00	5,248.90	2,251.10	69.99%
001-510512-490006-00-0000	Business Meetings/Meals	1,000.00	0.00	0.00	1,000.00	0.00%
001-510512-510001-00-0000	Office Supplies	9,000.00	0.00	3,203.98	5,796.02	35.60%
001-510512-521001-00-0000	Vehicle Expense - Gasoline	1,000.00	0.00	0.00	1,000.00	0.00%
001-510512-540001-00-0000	Memberships/Subscriptions	3,500.00	0.00	2,995.94	504.06	85.60%
001-510512-541002-00-0000	Education & Training, Tuition Assistance	10,000.00	0.00	1,456.41	8,543.59	14.56%
001-510512-541900-00-0000	Education & Training, Registration/Books	6,000.00	0.00	600.00	5,400.00	10.00%
Total Expense Administration Department		\$ 1,019,575.00	\$ -	\$ 409,363.69	\$ 606,236.31	40.15%

TOWN OF PEMBROKE PARK (1PBPDF)
GL Budget Performance
Revenue and Expense
Percentage Used
From 10/1/2020 to 1/31/2021

<u>Account Number</u>	<u>Description</u>	<u>Budget</u>	<u>Encumbered</u>	<u>Actual</u>	<u>Remaining</u>	<u>Percent</u>
001-510513-120000-00-0000	Salaries	337,433.00	0.00	111,963.58	225,469.42	33.18%
001-510513-140000-00-0000	Overtime	2,000.00	0.00	172.36	1,827.64	8.62%
001-510513-210000-00-0000	FICA Taxes Expense	25,814.00	0.00	8,013.32	17,800.68	31.04%
001-510513-220000-00-0000	Employee Retirement Expense	54,581.00	0.00	22,354.36	32,226.64	40.96%
001-510513-230001-00-0000	Group Insurance	53,831.00	0.00	23,659.30	30,171.70	43.95%
001-510513-230001-01-0000	Dental/Vision Insurance	6,745.00	0.00	2,810.40	3,934.60	41.67%
001-510513-230001-02-0000	Life Insurance (Standard Insur.Co.)	5,707.00	0.00	2,486.50	3,220.50	43.57%
	Long Term Care (John Hancock Co.)	2,005.00	0.00	835.40	0.00	0.00%
001-510513-230001-05-0000	Life Insurance (John Hancock VUL)	597.00	0.00	248.75	348.25	41.67%
001-510513-240000-00-0000	Workers' Compensation	437.00	0.00	218.44	218.56	49.99%
001-510513-320001-00-0000	Recurring Audit Costs	45,000.00	0.00	16,000.00	29,000.00	35.56%
001-510513-340006-01-0000	Contractual Service	7,000.00	0.00	1,300.00	5,700.00	18.57%
001-510513-340007-00-0000	Contractual Services-Software Maint Fees	6,000.00	0.00	3,490.00	2,510.00	58.17%
001-510513-400001-00-0000	Travel	2,500.00	0.00	0.00	2,500.00	0.00%
001-510513-410001-00-0000	Cellular Phones	1,000.00	0.00	137.62	862.38	13.76%
001-510513-441002-00-0000	Lease Expense-Copiers	1,000.00	0.00	755.44	244.56	75.54%
001-510513-450002-00-0000	General Liability - Property Insurance	2,903.00	0.00	1,451.32	1,451.68	49.99%
001-510513-460900-00-0000	Maintenance & Repair	500.00	0.00	0.00	500.00	0.00%
001-510513-470000-00-0000	Printing and Forms	1,000.00	0.00	273.16	726.84	27.32%
001-510513-490006-00-0000	Business Meetings/Meals	500.00	0.00	0.00	500.00	0.00%
001-510513-490900-00-0000	Misc. Charges	500.00	0.00	133.32	366.68	26.66%
001-510513-510001-00-0000	Office Supplies	2,000.00	0.00	947.24	1,052.76	47.36%
001-510513-540001-00-0000	Memberships	1,000.00	0.00	1,120.83	(120.83)	112.08%
001-510513-541900-00-0000	Education & Training-Registration/Books	1,000.00	0.00	853.00	147.00	85.30%
	Total Expense Finance Department	\$ 561,053.00	\$ -	\$ 199,224.34	\$ 360,659.06	35.51%

TOWN OF PEMBROKE PARK (1PBPDF)
GL Budget Performance
Revenue and Expense
Percentage Used
From 10/1/2020 to 1/31/2021

Account Number	Description	Budget	Encumbered	Actual	Remaining	Percent
001-510514-303003-00-0000	Misc. Reimbursable Expense	10,000.00	0.00	0.00	10,000.00	0.00%
001-510514-340003-01-0000	Contractual Services-Legal-Retainer	100,000.00	0.00	0.00	100,000.00	0.00%
001-510514-340003-02-0000	Contractual Services-Legal-Non Retainer	90,000.00	0.00	8,619.49	81,380.51	9.58%
001-510514-480001-00-0000	Advertising	7,500.00	0.00	1,302.50	6,197.50	17.37%
	Total Expense Legal Department	\$ 207,500.00	\$ -	\$ 9,921.99	\$ 197,578.01	4.78%
001-510515-303003-00-0000	Reimbursable Expense	25,000.00	0.00	13,570.00	11,430.00	54.28%
001-510515-340004-00-0000	Contractual Services-Planning	200,000.00	0.00	49,617.10	150,382.90	24.81%
001-510515-340004-00-3000	Contractual Services-Legis Svcs Planning	10,000.00	0.00	2,499.99	7,500.01	25.00%
001-510515-522001-00-0000	Board Expenses - Planning & Zoning	1,000.00	0.00	0.00	1,000.00	0.00%
	Total Expense Comprehensive Planning Dept.	\$ 236,000.00	\$ -	\$ 65,687.09	\$ 170,312.91	27.83%
001-510519-340004-00-0000	Various Contractual Services	25,000.00	0.00	16,697.10	8,302.90	66.79%
001-510519-340006-05-0000	Contractual Svcs-Town Hall-Pest Control	3,500.00	0.00	476.72	3,023.28	13.62%
001-510519-340007-00-0000	Contractual Svc-Computer Related Service	60,000.00	0.00	22,192.63	37,807.37	36.99%
001-510519-410001-00-0000	Telephone Cost - Cellular	2,500.00	0.00	796.62	1,703.38	31.86%
001-510519-410003-00-0000	Town Hall Line Charge/Internet Connection	37,000.00	0.00	4,996.27	32,003.73	13.50%
001-510519-411003-00-0000	Postage-Shipping-Fed Express	8,000.00	0.00	1,566.05	6,433.95	19.58%
001-510519-430001-00-0000	Electricity-Town Hall	38,000.00	0.00	11,367.72	26,632.28	29.92%
001-510519-431001-00-0000	Water-Town Hall	5,000.00	0.00	3,809.97	1,190.03	76.20%
001-510519-441002-00-0000	Lease Expense-Copy Machine and Other	1,000.00	0.00	427.56	572.44	42.76%
001-510519-450002-00-0000	Insurance Expense - General Liability/Prop.	3,260.00	0.00	1,623.62	1,636.38	49.80%
001-510519-460010-00-0000	Maintenance & Repair Car Bldg & Equipmnt	17,500.00	0.00	9,208.03	8,291.97	52.62%
001-510519-460011-00-0000	Maintenance and Repair-3RD FLOOR	2,500.00	0.00	0.00	2,500.00	0.00%
001-510519-480003-00-0000	Donations	10,000.00	0.00	3,322.00	6,678.00	33.22%
001-510519-490001-00-0000	Lobbying Expenses	130,600.00	0.00	39,249.98	91,350.02	30.05%
001-510519-490003-00-0000	Misc Charges	50,000.00	0.00	26,754.14	23,245.86	53.51%
001-510519-520900-00-0000	Misc. Market Supplies/Office Supplies	3,000.00	0.00	1,988.41	1,011.59	66.28%
	Total Expense Non - Departmental General Gov't	396,860.00	0.00	144,476.82	252,383.18	36.40%

TOWN OF PEMBROKE PARK (1PBPDF)
 GL Budget Performance
 Revenue and Expense
 Percentage Used
 From 10/1/2020 to 1/31/2021

Account Number	Description	Budget	Encumbered	Actual	Remaining	Percent
001-520521-340001-00-0000	Contractual Services-Law Enforcement	3,327,652.00	0.00	1,098,590.68	2,229,061.32	33.01%
001-520521-520900-01-0000	LLETF - Explorer Program	10,000.00	0.00	0.00	10,000.00	0.00%
001-520521-520900-04-0000	BSO - Traffic Enforcement	5,000.00	0.00	0.00	5,000.00	0.00%
001-520521-520900-07-0000	LLETF Town Hall Security	0.00	0.00	0.00	0.00	#DIV/0!
	Total Law Enforcement	<u>3,342,652.00</u>	<u>0.00</u>	<u>1,098,590.68</u>	<u>2,244,061.32</u>	<u>32.87%</u>
001-520522-340002-00-0000	Contractual Services-Fire Rescue	3,525,607.00	0.00	1,156,164.32	2,369,442.68	32.79%
	Total Fire Department	<u>3,525,607.00</u>	<u>0.00</u>	<u>1,156,164.32</u>	<u>2,369,442.68</u>	<u>32.79%</u>

TOWN OF PEMBROKE PARK (1BPFPD)
GL Budget Performance
Revenue and Expense
Percentage Used
From 10/1/2020 to 1/31/2021

Account Number	Description	Budget	Encumbered	Actual	Remaining	Percent
100 - Building Department						
001-000320-322001-00-0000	Building Permits	318,150.00	0.00	27,350.10	290,799.90	8.60%
001-000320-322001-01-0000	Building Permit - Reinspection Fee	5,000.00	0.00	675.00	4,325.00	13.50%
001-000320-322001-02-0000	Building Dept. Reinstatement Fee	500.00	0.00	2,200.00	(1,700.00)	440.00%
001-000320-322001-03-0000	Building Inspection Fee	34,100.00	0.00	5,300.00	28,800.00	15.54%
001-000320-322002-00-0000	Electrical Permits	34,715.00	0.00	14,828.97	19,886.03	42.72%
001-000320-322002-01-0000	Electrical Permit-Reinspection Fee	500.00	0.00	75.00	425.00	15.00%
001-000320-322002-03-0000	Electrical Inspection Fee	8,585.00	0.00	2,300.00	6,285.00	26.79%
001-000320-322003-00-0000	Mechanical Permits	30,000.00	0.00	12,274.20	17,725.80	40.91%
001-000320-322003-01-0000	Mechanical Permit-Reinspection Fee	500.00	0.00	825.00	(325.00)	165.00%
001-000320-322003-02-0000	Mechanical Inspection Fee	3,385.00	0.00	625.00	2,760.00	18.46%
001-000320-322004-00-0000	Plumbing Permits	30,000.00	0.00	1,571.33	28,428.67	5.24%
001-000320-322004-01-0000	Plumbing Permit Reinspection Fee	760.00	0.00	425.00	335.00	55.92%
001-000320-322004-02-0000	Plumbing Inspection Fee	2,830.00	0.00	550.00	2,280.00	19.43%
001-000320-329003-04-0000	Fire Inspection Fees Permits	15,000.00	0.00	4,100.00	10,900.00	27.33%
001-000320-329003-06-0000	Fire Reinspection Fee	25,000.00	0.00	4,710.50	20,289.50	18.84%
001-000320-329006-01-0000	Zoning & Variance & Site Plan Fees	30,000.00	0.00	7,440.00	22,560.00	24.80%
001-000320-329007-00-0000	Engineering-Planning Services	5,000.00	0.00	0.00	5,000.00	0.00%
001-000320-329009-00-0000	Radon Fees - 10% Restricted for Education	4,000.00	0.00	442.89	3,557.11	11.07%
	Insurance - Registration Fees	0.00	0.00	0.00	0.00	0.00%
001-000320-329014-00-0000	Plan Review	68,680.00	0.00	18,830.00	49,850.00	27.42%
001-000320-329015-00-0000	Processing Fee	52,520.00	0.00	10,875.00	41,645.00	20.71%
001-000340-341903-00-0000	Certificate of Occupancy Fee	5,050.00	0.00	75.00	4,975.00	1.49%
001-000340-341903-01-0000	Certificate of Completion	34,350.00	0.00	1,890.30	32,459.70	5.50%
001-000350-351004-00-0000	Code Enforcement Fines	0.00	0.00	0.00	0.00	#DIV/0!
001-000360-369001-01-0000	Other Revenue Building Department	5,000.00	0.00	717.53	4,282.47	14.35%
	Total Revenue - Building Department	713,625.00	0.00	118,080.82	595,544.18	16.55%
001-524524-120000-00-0000	Full Time Salaries	183,989.00	0.00	55,128.34	128,860.66	29.96%
001-524524-140000-00-0000	Overtime	4,000.00	0.00	0.00	4,000.00	0.00%
001-524524-210000-00-0000	FICA Taxes Expense	14,075.00	0.00	4,116.17	9,958.83	29.24%
001-524524-220000-00-0000	Employee Retirement Expense	28,773.00	0.00	8,614.42	20,158.58	29.94%
001-524524-230001-00-0000	Group Insurance	32,298.00	0.00	8,003.40	24,294.60	24.78%
001-524524-230001-01-0000	Dental/Vision Insurance	1,319.00	0.00	549.60	769.40	41.67%
001-524524-230001-02-0000	Life Insurance (Standard Insur.Co.)	2,201.00	0.00	985.90	1,215.10	44.79%
	Long Term Care (John Hancock Co.)	1,920.00	0.00	800.00	1,120.00	0.00%
001-524524-230001-05-0000	Life Insurance (John Hancock VUL)	1,500.00	0.00	0.00	1,500.00	0.00%
001-524524-240000-00-0000	Workers' Compensation	1,747.00	0.00	873.74	873.26	50.01%
001-524524-340006-01-0000	Contractual Service-Town Hall-Janitorial	4,000.00	0.00	1,300.00	2,700.00	32.50%
001-524524-340007-00-0000	Contractual Services-Software Maint Fees	5,000.00	0.00	0.00	5,000.00	0.00%
001-524524-340012-01-0000	Contractual Services-Bldg Dept Elect	38,000.00	0.00	4,712.50	33,287.50	12.40%
001-524524-340012-02-0000	Contractual Services-Bldg Dept Plumb	13,000.00	0.00	4,175.00	8,825.00	32.12%
001-524524-340012-03-0000	Contractual Services-Bldg Dept Mech	24,000.00	0.00	4,100.00	19,900.00	17.08%
001-524524-340012-99-0000	Contractual Services-Bldg Dept Structural	39,000.00	0.00	2,550.00	36,450.00	0.00%
001-524524-340013-00-0000	Contractual Services-User Fees Ink Force	6,000.00	0.00	1,500.00	4,500.00	25.00%
001-524524-400001-00-0000	Travel	3,000.00	0.00	0.00	3,000.00	0.00%
001-524524-410001-00-0000	Cell Phone	3,700.00	0.00	639.11	3,060.89	17.27%
	Vehicle Expense - Interest	0.00	0.00	54.03	(54.03)	0.00%
001-524524-441002-01-0000	Lease Expense-Copier	1,500.00	0.00	162.09	1,337.91	10.81%
001-524524-450002-00-0000	Insurance - Property & Liability	7,017.00	0.00	3,508.52	3,508.48	50.00%
001-524524-460011-00-0000	Maintenance & Repair Car Bldg & Equipmt.	1,000.00	0.00	0.00	1,000.00	0.00%
001-524524-470000-00-0000	Printing & Forms	1,000.00	0.00	0.00	1,000.00	0.00%
001-524524-490900-00-0000	Misc. Charges	33,960.00	0.00	150.96	33,809.04	0.44%
001-524524-510001-00-0000	Office Supplies	2,000.00	0.00	583.01	1,416.99	29.15%
001-524524-520003-00-0000	Uniforms	6,000.00	0.00	40.00	5,960.00	0.67%
001-524524-521001-00-0000	Vehicle Expense-Gasoline Costs	1,000.00	0.00	30.43	969.57	3.04%
001-524524-540001-00-0000	Memberships/Subscriptions	750.00	0.00	10,432.48	(9,682.48)	1391.00%
001-524524-541900-00-0000	Education & Training-Registration/Books	5,000.00	0.00	0.00	5,000.00	0.00%
	Total Building Department	\$ 466,749.00	\$ -	\$ 113,009.70	\$ 353,739.30	24.21%

TOWN OF PEMBROKE PARK (1PBPDF)
GL Budget Performance
Revenue and Expense
Percentage Used
From 10/1/2020 to 1/31/2021

<u>Account Number</u>	<u>Description</u>	<u>Budget</u>	<u>Encumbered</u>	<u>Actual</u>	<u>Remaining</u>	<u>Percent</u>
001-539539-120000-00-0000	Full Time Salaries	103,985.00	0.00	29,198.05	74,786.95	28.08%
001-539539-140000-00-0000	Overtime	2,000.00	0.00	0.00	2,000.00	0.00%
001-539539-210000-00-0000	FICA Taxes Expense	7,955.00	0.00	2,035.05	5,919.95	25.58%
001-539539-220000-00-0000	Employee Retirement Expense	20,026.00	0.00	6,514.58	13,511.42	32.53%
001-539539-230001-00-0000	Group Insurance	21,532.00	0.00	12,354.95	9,177.05	57.38%
001-539539-230001-01-0000	Dental/Vision Insurance	3,134.00	0.00	1,306.00	1,828.00	41.67%
001-539539-230001-02-0000	Life Insurance (Standard Insur.Co.)	1,866.00	0.00	805.45	1,060.55	43.16%
001-539539-230001-03-0000	Long Term Care (John Hancock Co.)	1,140.00	0.00	475.00	665.00	41.67%
001-539539-230001-05-0000	Life Insurance (John Hancock VUL)	0.00	0.00	0.00	0.00	#DIV/0!
001-539539-240000-00-0000	Workers' Compensation	1,747.00	0.00	873.74	873.26	50.01%
001-539539-340006-01-0000	Town Hall-Janitorial	3,900.00	0.00	1,300.00	2,600.00	33.33%
001-539539-340007-00-0000	Contractual Services	5,400.00	0.00	450.00	4,950.00	8.33%
001-539539-400002-00-0000	Travel - Hotel, Airfare, Mileage, Tolls & Meals	2,500.00	0.00	0.00	2,500.00	0.00%
001-539539-410001-00-0000	Cell Phones	4,200.00	0.00	272.58	3,927.42	6.49%
001-539539-441003-00-0000	Lease Expense- Copier	1,000.00	0.00	0.00	1,000.00	0.00%
001-539539-450002-00-0000	Insurance - Property & Liability	6,123.00	0.00	3,061.62	3,061.38	50.00%
001-539539-470000-00-0000	Printing and Forms	2,500.00	0.00	235.00	2,265.00	9.40%
001-539539-490900-00-0000	Misc. Charges	1,500.00	0.00	122.64	1,377.36	8.18%
001-539539-510001-00-0000	Office Supplies	5,000.00	0.00	567.07	4,432.93	11.34%
001-539539-520003-00-0000	Uniform Expense	800.00	0.00	140.00	660.00	17.50%
001-539539-521001-00-0000	Vehicle Expense-Gasoline	3,000.00	0.00	113.21	2,886.79	3.77%
001-539539-521002-00-0000	Vehicle Expense-Maintenance & Repair	1,000.00	0.00	100.21	899.79	10.02%
001-539539-522001-00-0000	Board Expenses-Code & P&Z Boards	4,635.00	0.00	0.00	4,635.00	0.00%
001-539539-540001-00-0000	Memberships	625.00	0.00	901.97	(276.97)	144.32%
001-539539-541900-00-0000	Education & Training - Other	3,000.00	0.00	0.00	3,000.00	0.00%
	Total Code Enforcement	\$ 208,568.00	\$ -	\$ 60,827.12	\$ 147,740.88	29.16%

TOWN OF PEMBROKE PARK (1PBPDF)
GL Budget Performance
Revenue and Expense
Percentage Used
From 10/1/2020 to 1/31/2021

<u>Account Number</u>	<u>Description</u>	<u>Budget</u>	<u>Encumbered</u>	<u>Actual</u>	<u>Remaining</u>	<u>Percent</u>
001-530541-120000-00-0000	Full Time Employee Salaries	205,192.00	0.00	56,922.90	148,269.10	27.74%
001-530541-140000-00-0000	Overtime	3,500.00	0.00	159.93	3,340.07	4.57%
001-530541-210000-00-0000	FICA Taxes Expense	15,744.00	0.00	3,998.76	11,745.24	25.40%
001-530541-220000-00-0000	Employee Retirement Expense	25,490.00	0.00	7,304.32	18,185.68	28.66%
001-530541-230001-00-0000	Group Insurance	42,865.00	0.00	18,544.08	24,320.92	43.26%
001-530541-230001-01-0000	Dental/Vision Insurance	6,774.00	0.00	2,035.34	4,738.66	30.05%
001-530541-230001-02-0000	Life Insurance (Standard Insur.Co.)	3,071.00	0.00	1,358.55	1,712.45	44.24%
001-530541-230001-03-0000	Long Term Care (John Hancock Co.)	3,240.00	0.00	1,350.00	1,890.00	41.67%
001-530541-230001-05-0000	Life Insurance (John Hancock VUL)	2,702.00	0.00	866.07	1,835.93	32.05%
001-530541-240000-00-0000	Workers' Compensation	7,427.00	0.00	3,713.40	3,713.60	50.00%
001-530541-340006-01-0000	Town Hall Janitorial	3,900.00	0.00	1,300.00	2,600.00	33.33%
001-530541-400002-00-0000	Travel	1,000.00	0.00	0.00	1,000.00	0.00%
001-530541-410001-00-0000	Cellular Phones	2,400.00	0.00	591.81	1,808.19	24.66%
001-530541-410009-00-0000	Town Hall Line Charge/Internet Connection	0.00	0.00	0.00	0.00	#DIV/0!
001-530541-430009-00-0000	Electricity-Outdoor Lighting	36,000.00	0.00	10,134.38	25,865.62	28.15%
001-530541-431006-00-0000	Water-Public Works	500.00	0.00	677.97	(177.97)	135.59%
001-530541-440001-00-0000	Rental Expense-Equipment Copier	1,000.00	0.00	216.12	783.88	21.61%
001-530541-450002-00-0000	Insurance Expense Prop - General Liability	26,187.00	0.00	13,093.41	13,093.59	50.00%
001-530541-460060-00-0000	Maintenance & Repair Car Bldg & Equipmnt	40,000.00	0.00	11,084.02	28,915.98	27.71%
001-530541-490900-00-0000	Misc. Charges	15,000.00	0.00	3,700.79	11,299.21	24.67%
001-530541-510001-00-0000	Office Supplies	2,000.00	0.00	915.88	1,084.12	45.79%
001-530541-520003-00-0000	Uniform Expense	1,200.00	0.00	312.78	887.22	26.07%
001-530541-521001-00-0000	Vehicle Expense-Gasoline	10,000.00	0.00	1,846.20	8,153.80	18.46%
001-530541-540004-00-0000	Memberships/Subscriptions & Dues	500.00	0.00	8.75	491.25	1.75%
001-530541-541001-00-0000	Education & Training-Registration/Books	1,000.00	0.00	214.34	785.66	21.43%
Total Roads & Streets Department		\$ 456,692.00	\$ -	\$ 140,349.80	\$ 316,342.20	30.73%

TOWN OF PEMBROKE PARK (1PBPFD)
GL Budget Performance
Revenue and Expense
Percentage Used
From 10/1/2020 to 1/31/2021

Account Number	Description	Budget	Encumbered	Actual	Remaining	Percent
001-570572-120000-00-0000	Full Time Salaries	213,057.00	0.00	43,242.85	169,814.15	20.30%
001-570572-140000-00-0000	Overtime	15,000.00	0.00	406.21	14,593.79	2.71%
001-570572-210000-00-0000	FICA Taxes Expense	16,346.00	0.00	3,200.64	13,145.36	19.58%
001-570572-220000-00-0000	Employee Retirement Expense	19,306.00	0.00	4,427.68	14,878.32	22.93%
001-570572-230001-00-0000	Group Insurance	43,065.00	0.00	13,927.28	29,137.72	32.34%
001-570572-230001-01-0000	Dental/Vision Insurance	8,084.00	0.00	2,392.16	5,691.84	29.59%
001-570572-230001-02-0000	Life Insurance (Standard Insur.Co.)	3,451.00	0.00	1,063.84	2,387.16	30.83%
	Long Term Care (John Hancock Co.)	2,424.00	0.00	800.00	1,624.00	33.00%
001-570572-230001-05-0000	Life Insurance (John Hancock VUL)	1,500.00	0.00	143.76	1,356.24	9.58%
001-570572-240000-00-0000	Workers' Compensation	6,116.00	0.00	3,058.10	3,057.90	50.00%
001-570572-340006-05-0000	Contractual Services	2,000.00	0.00	682.28	1,317.72	34.11%
001-570572-400000-00-0000	Travel- Hotel, Airfare, Milage, Tolls & Meals	0.00	0.00	0.00	0.00	#DIV/0!
001-570572-410001-00-0000	Cellular Phones & Beepers	1,500.00	0.00	358.26	1,141.74	23.88%
001-570572-410005-00-0000	Phone Line-Behan Park	3,200.00	0.00	1,767.83	1,432.17	55.24%
001-570572-410006-00-0000	Phone Line- Oglesby Preserve	800.00	0.00	2,013.27	(1,213.27)	251.66%
001-570572-430003-00-0000	Electricity	16,000.00	0.00	3,913.40	12,086.60	24.46%
001-570572-431003-00-0000	Water Charges	5,400.00	0.00	1,968.42	3,431.58	36.45%
001-570572-450002-00-0000	Insurance - Property & Liability	14,475.00	0.00	7,237.57	7,237.43	50.00%
001-570572-460900-00-0000	Maintenance & Repair Car Bldg & Equipmt.	25,000.00	0.00	3,530.63	21,469.37	14.12%
001-570572-510001-00-0000	Office Supplies	400.00	0.00	0.00	400.00	0.00%
001-570572-520003-00-0000	Uniform Expense	1,000.00	0.00	208.50	791.50	20.85%
001-570572-520900-00-0000	Misc. Charges	7,500.00	0.00	932.29	6,567.71	12.43%
001-570572-521001-00-0000	Gasoline Costs	4,000.00	0.00	441.04	3,558.96	11.03%
001-570572-540001-00-0000	Membership, Dues & Subscription	900.00	0.00	0.00	900.00	0.00%
001-570572-541001-00-0000	Education & Training-Registration/Books	1,000.00	0.00	133.33	866.67	13.33%
001-570572-640000-00-9049	Pembroke Park Health Fair Festival	10,000.00	0.00	0.00	10,000.00	0.00%
001-570572-640000-00-9051	Pembroke Park- Eqg Hunt	6,000.00	0.00	0.00	6,000.00	0.00%
001-570572-640000-00-9052	Pembroke Park- Toy Drive	4,000.00	0.00	3,899.22	100.78	97.48%
001-570572-640000-00-9053	Pembroke Park- Turkey Drive	6,000.00	0.00	7,740.79	(1,740.79)	129.01%
001-570572-640000-00-9055	Community Garden	24,000.00	0.00	259.14	23,740.86	1.08%
001-570572-640000-00-9056	Maculele Miami Brazalian Arts Institute	2,000.00	0.00	0.00	2,000.00	0.00%
001-570572-640000-00-9057	Relay for Life Event	2,000.00	0.00	0.00	2,000.00	0.00%
001-570572-640000-00-9058	School Supply Drive	3,500.00	0.00	0.00	3,500.00	0.00%
001-570572-640000-00-9059	Church of Christ	1,500.00	0.00	0.00	1,500.00	0.00%
001-570572-640000-00-9060	Newsletter Mailings	10,000.00	0.00	2,000.00	8,000.00	20.00%
001-570572-640000-00-9061	60th Anniversary Celebration	0.00	0.00	0.00	0.00	#DIV/0!
001-570572-640000-00-9062	Food Distribution Farm Share	2,000.00	0.00	0.00	2,000.00	0.00%
001-570572-640000-00-9063	Holiday Party	4,500.00	0.00	2,660.50	1,839.50	59.12%
001-570572-640000-00-9064	Pet Fair	5,000.00	0.00	0.00	5,000.00	0.00%
001-570572-640000-00-9066	Little Library Dispensers	2,000.00	0.00	0.00	2,000.00	0.00%
001-570572-640000-00-9070	Halloween Spectacular Event	2,500.00	0.00	0.00	2,500.00	0.00%
001-570572-640000-00-9071	Club Richelieu	1,000.00	0.00	0.00	1,000.00	0.00%
001-570572-640000-00-9075	Promotions for All Community Events	7,500.00	0.00	0.00	7,500.00	0.00%
001-570572-640000-00-9076	Walk A Thon	1,000.00	0.00	0.00	1,000.00	0.00%
001-570572-640000-00-9079	Fl. Intl. Trade & Commission Expo (FITCE)	2,000.00	0.00	0.00	2,000.00	0.00%
001-570572-640000-00-9080	Focal Point - Walk a thon	0.00	0.00	0.00	0.00	#DIV/0!
001-570572-640000-00-9081	One Blood	0.00	0.00	0.00	0.00	#DIV/0!
	Total Parks Department	508,024.00	0.00	112,408.99	395,615.01	22.13%
001-510512-640003-00-0000	Machinery and Equipment	0.00	0.00	10,899.42	(10,899.42)	#DIV/0!
001-510511-640003-00-0000	Machinery and Equipment	0.00	0.00	6,152.75	(6,152.75)	100.00%
001-510513-640003-00-0000	Machinery and Equipment	0.00	0.00	0.00	0.00	100.00%
001-510519-640003-00-0000	Equipment, Security, Holiday Deco (+250)	10,000.00	0.00	0.00	10,000.00	0.00%
001-570572-640000-00-9069	Community Garden - Irrigation System	10,000.00	0.00	539.86	9,460.14	5.40%
001-570572-640000-00-9073	Park Rec - Concrete Slab	4,000.00	0.00	0.00	4,000.00	0.00%
001-530541-640000-00-9075	Fire & EMS Study Project # 9075	25,000.00	0.00	0.00	25,000.00	0.00%
001-530541-640000-00-9076	Municipal Complex Conceptual Design Project #9076	0.00	0.00	0.00	0.00	#DIV/0!
001-530541-640000-00-9077	Town all Restroom Improvements	0.00	0.00	0.00	0.00	#DIV/0!
001-530541-640000-00-9078	TownHall Hardening Project # 9078	643,125.00	0.00	0.00	643,125.00	0.00%
001-510519-640003-00-9077	Hardware & Software Replacement	48,000.00	0.00	36,651.86	11,348.14	76.36%
001-524524-640003-00-0000	Machinery and Equipment	5,000.00	0.00	39,229.40	(34,229.40)	784.59%
001-524524-640003-00-0001	Vehicle Purchase	50,000.00	0.00	0.00	50,000.00	0.00%
001-530541-640003-00-0000	Capital Outlay-Machinery and Equipment	10,000.00	0.00	3,546.12	6,453.88	35.46%
	County Line Rd - Bike Bath 52nd and 56th Ave	90,000.00	0.00	0.00	90,000.00	0.00%
	SW 52nd Ave Complete Streets	144,000.00	0.00	0.00	144,000.00	0.00%
	Bike Lane Improvements	30,000.00	0.00	0.00	30,000.00	0.00%
001-539539-640003-00-0000	Machinery & Equipment (over \$250.00)	0.00	0.00	0.00	0.00	#DIV/0!
001-539539-640003-00-0001	Vehicle Purchase	0.00	0.00	0.00	0.00	#DIV/0!
001-570572-640003-00-0000	Machinery and Equipment	10,000.00	0.00	442.39	9,557.61	4.42%
	Total Capital Outlay & Equipment	1,079,125.00	0.00	97,461.80	981,663.20	#DIV/0!
001-570572-640000-00-9078	45 Year CDBG Tot Lot OlqesbyProject	105,400.00	0.00	0.00	105,400.00	0.00%
	Ryan Park - Canopy	45,000.00	0.00	0.00	45,000.00	0.00%
	Howard Clark Sr Linear Walkway	12,500.00	0.00	0.00	12,500.00	0.00%
	Olqesby Preserve Linear Walkway	65,000.00	0.00	0.00	65,000.00	0.00%
001-570572-640000-00-9082	46 Year CDBG ADA Restrooms	99,512.00	0.00	0.00	99,512.00	0.00%
	Total Capital Projects	327,412.00	0.00	0.00	327,412.00	0.00%
	Total Expenditures - General Fund	\$ 12,770,103.00		\$ 3,726,813.94	\$ 9,038,144.46	29.18%

TOWN OF PEMBROKE PARK (1PBPFD)
GL Budget Performance
Revenue and Expense
Percentage Used
From 10/1/2020 to 1/31/2021

Account Number	Description	Budget	Encumbered	Actual	Remaining	Percent
				\$ 3,574,574.84		
400 - SEWER ENTERPRISE FUND						
400-000340-343501-00-0000	Sewer Service Charges	2,725,000.00	0.00	901,914.21	1,823,085.79	33.10%
400-000340-343502-00-0000	Fixture Charges	75,000.00	0.00	24,453.92	50,546.08	32.61%
400-000340-343503-00-0000	Sewer Hookup Fees	10,000.00	0.00	0.00	10,000.00	0.00%
400-000360-361100-02-0000	Interest - Revenue- LGIP	20,000.00	0.00	0.00	20,000.00	0.00%
400-000360-363230-00-0000	Impact Fee Physical Environment	187,929.00	0.00	0.00	187,929.00	0.00%
400-000360-369900-00-0000	Other Miscellaneous Revenue	0.00	0.00	0.00	0.00	#DIV/0!
Total Revenue - Sewer Fund		3,017,929.00	0.00	926,368.13	2,091,560.87	30.70%
400-530535-120000-00-0000	Regular Full Time Salary	354,932.00	0.00	97,810.02	257,121.98	27.56%
400-530535-140000-00-0000	Overtime	10,000.00	0.00	1,507.77	8,492.23	15.08%
400-530535-210000-00-0000	FICA Taxes	27,152.00	0.00	7,200.73	19,951.27	26.52%
400-530535-220000-00-0000	Employee Retirement Expense	50,406.00	0.00	14,619.47	35,786.53	29.00%
400-530535-230001-00-0000	Group Insurance - Health	53,831.00	0.00	25,091.54	28,739.46	46.61%
400-530535-230001-01-0000	Group Insurance - Dental & Vision	4,284.00	0.00	2,568.40	1,715.60	59.95%
400-530535-230001-02-0000	Group Life Insurance (SIC)	4,743.00	0.00	2,482.19	2,260.81	52.33%
400-530535-230001-03-0000	Long Term Care Insurance (JHC)	1,944.00	0.00	740.00	1,204.00	38.07%
400-530535-230001-05-0000	Life Insurance - JHC VUL	3,794.00	0.00	1,427.47	2,366.53	37.62%
400-530535-240000-00-0000	Workers' Compensation	14,854.00	0.00	7,426.80	7,427.20	50.00%
400-530535-303003-00-0000	Reimbursable Expenses-Site Plan	0.00	0.00	0.00	0.00	#DIV/0!
400-530535-310002-00-0000	Professional Services-Engineering	0.00	0.00	0.00	0.00	#DIV/0!
400-530535-340003-02-0000	Retainer	0.00	0.00	0.00	0.00	#DIV/0!
400-530535-340009-01-0000	Sewer Maintenance & Treatment - Hollywood	1,135,000.00	0.00	434,586.02	700,413.98	38.29%
400-530535-340009-02-0000	Misc. Contractual Services-Sewer Department	15,000.00	0.00	1,993.13	13,006.87	13.29%
400-530535-400001-00-0000	Travel	2,000.00	0.00	0.00	2,000.00	0.00%
400-530535-410001-00-0000	Cellular Phones/Beepers	3,000.00	0.00	788.08	2,211.92	26.27%
400-530535-410009-00-0000	Telephone Lines	0.00	0.00	0.00	0.00	#DIV/0!
400-530535-430007-00-0000	Electricity-Sewer Pumps	35,000.00	0.00	13,103.05	21,896.95	37.44%
400-530535-431006-00-0000	Water-Public Works	22,000.00	0.00	8,801.12	13,198.88	40.01%
400-530535-450002-00-0000	Insurance - Property & Liability FLC	42,824.00	0.00	21,411.96	21,412.04	50.00%
400-530535-460050-00-0000	Maintenance-Lift Stations	150,000.00	0.00	33,074.52	116,925.48	22.05%
400-530535-460900-00-0000	Maintenance & Repair Car Bldg & Equipmt.	80,000.00	0.00	37,956.35	42,043.65	47.45%
400-530535-490900-00-0000	Misc. Charges	20,000.00	0.00	6,887.75	13,112.25	34.44%
400-530535-520003-00-0000	Operating Supplies-Uniform Expense	1,000.00	0.00	394.14	605.86	39.41%
400-530535-521001-00-0000	Vehicle Expense-Gasoline	5,000.00	0.00	980.03	4,019.97	19.60%
400-530535-540001-00-0000	Memberships	2,000.00	0.00	2,381.48	(381.48)	119.07%
400-530535-541001-00-0000	Education & Training-Registration/Books	2,000.00	0.00	376.33	1,623.67	18.82%
400-530535-581000-00-0000	Administrative Services	421,500.00	0.00	138,955.22	282,544.78	32.97%
400-530535-640003-00-0000	New Sewer Truck	0.00	0.00	9,110.01	(9,110.01)	#DIV/0!
400-530535-640003-00-4141	Master Plan Update	40,000.00	0.00	0.00	40,000.00	0.00%
400-530535-710000-00-0000	Debt Service-Principal Payment	39,000.00	0.00	13,000.00	26,000.00	33.33%
400-530535-720000-00-0000	Debt Service- Sinking Fund Interest	89,731.00	0.00	29,910.40	59,820.60	33.33%
400-530535-730000-00-0000	Debt Service Reserve Account	12,912.00	0.00	4,304.00	8,608.00	33.33%
400-530535-730000-01-0000	Debt Service S/T Assets Reserve	74,022.00	0.00	24,673.88	49,348.12	33.33%
400-530535-800000-00-0000	Depreciation/Amortization Expense	300,000.00	0.00	100,000.00	200,000.00	33.33%
Total Sewer Fund Expenditures		3,017,929.00	0.00	1,043,561.86	1,974,367.14	34.58%
				804,606.64		

TOWN OF PEMBROKE PARK (1PBPDF)
GL Budget Performance
Revenue and Expense
Percentage Used
From 10/1/2020 to 1/31/2021

Account Number	Description	Budget	Encumbered	Actual	Remaining	Percent
401 - STORMWATER MANAGEMENT FUND						
401-000340-343801-00-0000	Stormwater Management Utility Fees	1,400,000.00	0.00	468,684.33	931,315.67	33.48%
401-000330-331203-00-0000	FEMA Grant	431,350.00	0.00	0.00	431,350.00	0.00%
	Interest - Revenue- LGIP	0.00	0.00	0.00	0.00	#DIV/0!
401-000360-363230-00-0000	Impact Fee Revenue-Physical Environment	0.00	0.00	0.00	0.00	#DIV/0!
	Total Stormwater Revenue	1,831,350.00	0.00	468,684.33	1,362,665.67	25.59%
401-530538-120000-00-0000	Salaries	203,369.00	0.00	63,008.02	140,360.98	30.98%
401-530538-140000-00-0000	Overtime	10,000.00	0.00	1,715.10	8,284.90	17.15%
401-530538-210000-00-0000	FICA Taxes	15,568.00	0.00	4,109.13	11,448.87	26.41%
401-530538-220000-00-0000	Employee Retirement Expense	20,337.00	0.00	6,426.44	13,910.56	31.60%
401-530538-230001-00-0000	Group Insurance - Health	32,298.00	0.00	9,295.08	23,002.92	28.78%
401-530538-230001-01-0000	Group Insurance - Dental & Vision	5,944.00	0.00	1,334.74	4,609.26	22.46%
401-530538-230001-02-0000	Group Life Insurance - SIC	3,581.00	0.00	1,087.11	2,493.89	30.36%
	Long Term Care Insurance (JHC)	1,680.00	0.00	700.00	980.00	41.67%
401-530538-230001-05-0000	Life Insurance - JHC VUL	2,094.00	0.00	353.62	1,740.38	16.89%
401-530538-240000-00-0000	Workers' Compensation	9,611.00	0.00	4,805.58	4,805.42	50.00%
401-530538-340003-02-0000	Legal/Non Retainer	4,000.00	0.00	0.00	4,000.00	0.00%
401-530538-340005-00-0000	Engineering	5,000.00	0.00	0.00	5,000.00	0.00%
401-530538-340011-00-0000	Professional Services	5,000.00	0.00	0.00	5,000.00	0.00%
401-530538-410001-00-0000	Cell Phones/Beeepers	1,000.00	0.00	301.25	698.75	30.13%
401-530538-430006-00-0000	Electricity-Drainage Pumps	25,000.00	0.00	20,842.66	4,157.34	83.37%
401-530538-450001-00-0000	Insurance Expense FLC	0.00	0.00	0.00	0.00	#DIV/0!
401-530538-450002-00-0000	Insurance - Prop & General Liability	38,541.00	0.00	19,270.30	19,270.70	50.00%
401-530538-460900-00-0000	Maintenance & Repair Cars, Building & Other	50,000.00	0.00	4,865.22	45,134.78	9.73%
401-530538-490900-00-0000	Misc. Charges	15,000.00	0.00	8,954.63	6,045.37	59.70%
401-530538-520003-00-0000	Uniform Expense	500.00	0.00	119.75	380.25	23.95%
401-530538-541001-00-0000	Memberships/Subscriptions and Dues	1,000.00	0.00	2,937.25	(1,937.25)	293.73%
401-530538-541002-00-0000	Education & Training,Registration, Books	2,500.00	0.00	0.00	2,500.00	0.00%
401-530538-581000-00-0000	Administrative Services GF Cost Allocation	210,000.00	0.00	70,302.65	139,697.35	33.48%
401-530538-640001-00-0000	Machinery and Equipment New Stormwater Truck	0.00	0.00	666.48	(666.48)	#DIV/0!
401-530538-800000-00-0000	Depreciation Expense	500,000.00	0.00	166,666.67	333,333.33	33.33%
	Master Plan Update	40,000.00	0.00	0.00	40,000.00	0.00%
401-941002-693200-00-3352	County Line Stormwater & Sidewalk Project # 3353	119,002.00	0.00	0.00	119,002.00	0.00%
401-941002-693200-00-3354	John P. Lyons Phase II Engineering & Design #3354	151,028.00	0.00	0.00	151,028.00	0.00%
401-941002-693200-00-3354	S.W. 25th St. Stormwatr Improvement Phase II #3355	90,000.00	0.00	0.00	90,000.00	0.00%
	Total Stormwater Expenditures	1,562,043.00	0.00	387,761.68	1,174,281.32	24.82%
				150,792.36		
Total Revenue - ALL FUNDS		\$ 17,365,170.00		\$ 8,759,692.77	\$ 8,605,477.23	50.44%
Total Expenditures - ALL FUNDS		\$ 17,350,075.00		\$ 5,158,137.48	\$ 12,186,792.92	29.73%

AGENDA ITEM REPORT



To:

Subject: Business Tax Receipt and Billing Update

Meeting: DRAFT WORKSHOP COMMISSION MEETING - Feb 24 2021

Department: Finance

Staff Contact: Michelle Grooms,

BACKGROUND INFORMATION:

See attachment.

RECOMMENDATION:

None

ATTACHMENTS:

[Billing Division Monthly Report - Feb 2021](#)

BILLING AND COLLECTIONS FOR 2020-2021
(REIMBURSEABLE EXPENSES, SPECIAL ASSESSMENTS AND OTHER COLLECTABLE FEES)

1 of 2

Page 2 of 3

			Billing FOR 2020/21	Amt Collected or Acct Balance	Amount Pending	Status	Complete
1	ACCT#	REIMBURSABLE EXPENSES			(CREDIT)		
2	000200SPEX	5311 PARK PROPERTY - SPEC EX @5311 SW 25 CT	\$922.50	\$4,817.50	(\$3,895.00)	NEXT BILLING - 2/26/21	
3	007470SM	BL COMPANY(AMAZON) - SITE MINOR @3375 SW 24 ST	\$2,887.50	\$1,750.00	\$1,137.50	Past Due as of 1/29/21- Next Billing 2/26/21	
4	024170S	AVI SHLOMO (COMM CTR) - SITE @ 2991 SW 32 AVE	\$213.00	\$0.00	\$4,876.20	Past Due as of 10/23/20	
5	042510RZ	COUNTY LINE RESIDENCES - REZONING @SW 41 ST	\$0.00	\$6.25	(\$6.25)	NEXT BILLING - 2/26/21	
6	048537PK	EAST COAST INVEST (Seneca Town Ctr) - PK REDUCTION ADDITION @ 3195 W HALL BCH BLVD	\$0.00	\$2,000.00	(\$2,000.00)	NON ACTIVE ACCT	
7	048503S	CORS-AIR - MINOR SITE @ 2865 SW 30 AVE	\$0.00	\$510.00	(\$510.00)	NEXT BILLING - 2/26/21	
8	048600SP	J.C. STEVEN PEMBROKE PARK - SPECIAL PERMIT @ 5301 SW 25 CT	\$0.00	\$3,598.00	(\$3,598.00)	BILLING CURRENT - AS OF 2/18/21	
9	048600SPEX	J.C. STEVEN PEMBROKE PARK - SPECIAL EXCEPTION @ 5301 SW 25 CT	\$0.00	\$1,600.00	(\$1,600.00)	BILLING CURRENT - AS OF 2/18/21	
10	054621S	COCA COLA BEV. FL LLC - SITE @3350 PEMB RD	\$0.00	\$1,707.50	(\$1,707.50)	BILLING CURRENT - AS OF 2/18/21	
11	101700S	O'REILLY AUTO STORES-SITE @ 4700 W HALL BCH BLVD	\$3,607.50	\$3,607.50	\$0.00	* Payment for FY 19/20 - Billing Current - As of 12/24/20	
12	112351SM	RACETRAC PETROLEUM INC - SITE MINOR @ PEMB RD 3996	\$2,340.00	\$1,750.00	\$590.00	Past Due as of 1/29/21- Next Billing 2/26/21	
13	112403EXA	POLO CLUB - APP FOR EXT HOURS LICENSE @ 5590 W HALL BCH BLVD	\$0.00	\$0.00	\$854.25	Past Due as of 9/30/20	
14	115140ZV	PLANS BY LINDA LLC(ROULEAU)-ZON VAR @ 134 W LAKE DR	\$200.00	\$700.00	(\$500.00)	NEXT BILLING - 2/26/21	
15	126595S	3441 HALLANDALE LLC (SENECA CARWASH) -SITE @ 3441 W HALL BCH BLVD	\$2,570.00	\$1,407.50	\$1,162.50	NEXT BILLING - 2/26/21	
16	126595SP	3441 HALLANDALE LLC (SENECA CARWASH) -SPECIAL PERMIT @ 3441 W HALL BCH BLVD	\$500.00	\$5,000.00	(\$4,500.00)	NEXT BILLING - 2/26/21	
17	133040S	AMITA - SITE MINOR @ 2350 SW 30 AVE	\$2,607.50	\$1,750.00	\$857.50	NEXT BILLING - 2/26/21	
18	133040ZV	WE BRONZE WHOLESALE-ZON VAR@2350 SW 30 AVE	\$152.50	\$4,960.00	(\$4,807.50)	NEXT BILLING - 2/26/21	
19	133707S	SENECA COMM CTR - SITE@ 3799 W HALL BCH BLVD	\$10.00	\$0.00	\$383.20	+Previous Billing of \$373.20 - Past Due as of 1/29/21	
20	133708F2-2	SENECA COMM CTR (PEMB IND) - FILL @ 3201 W HALL BCH BLVD	\$0.00	\$0.00	\$157.11	Past Due as of 10/23/20	
21	133730S	WHEAT CAPITAL -SITE @ 2801 - 2805 J P LYONS LN	\$0.00	\$1,415.00	(\$1,415.00)	BILLING CURRENT - AS OF 2/18/21	
22		SIGN VARIANCES					
23	043531SV	INTERSTATE SIGN (PUBLIC STORAGE)@1781 S PK RD	\$0.00	\$150.00	(\$150.00)	BILLING CURRENT - AS OF 12/24/20	
24	083299SV	BKI-95 LLC @ 2000 SW 30 AVE	\$200.00	\$700.00	(\$500.00)	BILLING CURRENT - AS OF 12/24/20	
25		TOTAL REIMBURSABLE EXPENSES-LINES 2-24	\$16,210.50	\$37,429.25			
26							
27							
28		ANNUAL RENEWAL BILLING -FISCAL YEAR 2020/2021	Billed	Amt Collected	Pending	OOB/ADJUSTMENTS	
29	OL	BTR	\$133,697.50	\$115,650.75	\$9,374.25	7.0% OUTSTANDING ACCTS	\$8,672.50 6.5%
30	CU	CERTIFICATE OF USE	\$29,802.00	\$25,339.50	\$2,625.00	8.8% OUTSTANDING ACCTS	\$1,837.50 6.2%
31	SF**	SIGNS	\$61,062.00	\$60,412.00	\$400.00	0.7% OUTSTANDING ACCTS	\$250.00 0.4%
32	AL	ALARM REGISTRATION	\$3,060.00	\$2,640.00	\$310.00	10.1% OUTSTANDING ACCTS	\$110.00 3.6%
33	AN	FIRE INSPECTION FEES- ANNUAL BTR	\$40,476.10	\$36,726.10	\$3,100.00	7.7% OUTSTANDING ACCTS	\$650.00 1.6%
34	**Billboard billing included in annual renewal statements : CBS-\$7,500; Clear Channel \$20,000 and Scarletts \$15,000						X
35		TOTAL BILLED ON ANNUAL RENEWAL STATEMENTS-LINES 29-33	\$268,097.60	\$240,768.35	\$15,809.25	5.90% OUTSTANDING ACCTS	\$11,520.00 4.30%
36				89.81%	ACCTS COLLECTED AS OF 1/20/2021		
37							
38		NEW ACCTS - FISCAL YR 2020/2021	Billed	Amt Collected	Projected billing (10% OF BILLING FY 20/21) AMT PENDING		
39	LC / OL >6/21	BTR	\$10,868.25	\$9,040.75	\$13,369.75	81.3% Projected Amt Reached	\$1,827.50
40	CCU/CU >6/21	CERTIFICATE OF USE	\$1,260.00	\$892.50	--		\$367.50
41	SF	SIGNS	\$30.00	\$30.00	--		
42	CAL/AL>6/21	ALARM REGISTRATION	\$375.00	\$320.00	\$306.00	Projected Amt Reached	\$55.00
43	BIF	BLDG DEPT INSP - NEW/ RE-INSP	\$1,250.00	\$1,200.00	--	Billing for 10/01/20-1/20/21	\$50.00
44	FB	FIRE INSPECTIONS- NEW / RE-INSP/ ANNUAL	\$5,085.00	\$4,885.00	--	Billing for 10/01/20-1/20/21	\$200.00
45	AN	FIRE INSPECTION FEES- ANNUAL BTR	\$2,045.00	\$1,680.00	--	Billing for 6/22/20-1/20/21	\$365.00
46		TOTAL NEW ACCT BILLING - LINES 39-45	\$20,913.25	\$18,048.25		Billing/Collection for 6/22/20-1/20/21	\$2,865.00

As of 2/18/2021

File Name: BTR - Billing Report for Comm Feb 2021, By: MRG

BILLING AND COLLECTIONS FOR 2020-2021
(REIMBURSEABLE EXPENSES, SPECIAL ASSESSMENTS AND OTHER COLLECTABLE FEES)

2 of 2

47						
48	ASSESSMENT IN LIEU OF PROPERTY TAXES	Billed FY 20/21	Amt Collected	Amt Pending		
49	083950B KOINONIA	\$47,691.29	\$7,691.29	40,000.00	BILLED MTHLY \$5,000 - NEXT BILL 2/2021	
50	105800B PEMBROKE PK CHURCH OF CHRIST	\$15,945.07	\$0.00	\$111,651.37	*Pending= Past Due Bal \$95,706.30 Previous Yrs+ FY20/21 billing	
51	TOTAL BILLED IN LIEU OF PROPERTY TAXES-LINES 49-50	\$63,636.36	\$7,691.29			
52						
53	OTHER COLLECTABLE FEES	Billed FY 20/21	Amt Collected	Amt Pending		
54	BUS BENCHES ADV. - GOLD COAST	\$4,250.00	\$4,250.00	0.00	BILLING COMPLETE - NEXT BILL 12/2021	X
55	BUS SHELTER ADV - CLEAR CHANNEL	\$4,270.00	\$3,908.35	361.65	*Write off difference based on the removal of bus shelters (Amount include additional year)	X
56	002767 CLEAR CHANNEL (Additional fee for LED Billboard)	\$0.00	\$0.00	0.00	BILLED ANNUALLY - NEXT BILL 4/2021	
57	108306EXS CORP DONATION - SCARLETT'S/JW LEE	\$5,000.00	\$5,000.00	0.00	BILLED MTHLY @ \$1000 - NEXT BILL 3/2021	
58	FDOT-LIGHTING MAINTENANCE	\$22,726.08	\$22,726.08	0.00	AMT LISTED FOR FY19/20-BILLED ANNUALLY - NEXT BILL 6/2021	
59	065100 FPL FIBERNET- RIGHT OF WAY	\$2,000.00	\$2,000.00	0.00	BILLING COMPLETE - NEXT BILL 12/2021	X
60	112403EX POLO CLUB - EXTENDED HRS LICENSE	\$1,456.00	\$0.00	7,736.00*	*New Rate recalculated - include Past due \$6,280.00	
61	108306EX SCARLETT'S - EXTENDED HRS LICENSE	\$5,000.00	\$5,000.00	0.00	*BILLING COMPLETE (PAYMENT REC'D IN FY 19/20)	X
62	118907R SHORELINE FOUNDATION-AGREEMT RT-A-WY	\$633.87	\$633.87	0.00	BILLING COMPLETE - NEXT BILL 12/2021	X
63	MAC'S TOWING	\$0.00	\$0.00	0.00	BILLING ANNUALLY - NEXT BILL 5/2021	
64						
65	FROM DEPTS				OOB/ADJUSTMENTS	%
66	PUBLIC WKS FALSE ALARM BILLING (FA)	\$2,100.00	\$925.00	\$1,175.00	AS OF 1/17/2021	\$0.00 0.0%
67	CODE ENF PERMANENT RV FEES (RVF)	\$125.00	\$125.00	\$0.00	ESTIMATED BILLING \$1,300-Billing accts Jan-Mar 2021	
68	PUBLIC WKS TEMPORARY SIGN PERMITS (ZF)					
69	012010 ARTISAN FURNITURE INC.	\$50.00	\$50.00	\$0.00	LOCATION: 1960 SW 30 AVE	BANNER SIGN
70	017350 BATH & DESIGN	\$50.00	\$50.00	\$0.00	LOCATION: 2940 SW 30 AVE, 5	BANNER SIGN
71	TOTAL BILLED OTHER COLLECTABLES-LINES 54-70	\$47,660.95	\$44,668.30			

Page 3 of 3

AGENDA ITEM REPORT



To:

Subject: Waiver Request - Anderson Automotive

Meeting: DRAFT WORKSHOP COMMISSION MEETING - Feb 24 2021

Department: Finance

Staff Contact: Michelle Grooms,

BACKGROUND INFORMATION:

See attachment

FINANCIAL IMPACT:

Decrease in revenue for penalty fee.

POLICY IMPLICATIONS:

None

RECOMMENDATION:

Recommend waiving the penalty fee.

ATTACHMENTS:

[Waiver Request - Andersons Automotive](#)

Mail body: FW: Derick Anderson Penalty reduction

Sent from Mail for Windows 10

From: [REDACTED]
Sent: Friday, February 12, 2021 4:03 PM
To: mrgrooms@tpgfl.gov
Subject: Derick Anderson Penalty reduction

Good afternoon Ms. Michelle , my name is Derick Anderson I am a self employed owner and only employee of Anderson Automotive in Pembroke Park fl. Due to a injury accident that I had suffered in 2018 I had to reluctantly close my business for about one year. Furthermore, the effect of covid-19 and the percussions I had to take, my business has seen a dramatic reduction in revenue for quite some time. In closing, I am asking if you can please adjust my penalty charges to reflect a reduction or elimination of what I owe. Thank you for your immediate response to this matter.

PS. My corresponding email address is: Dande2000@gmail.com ph#954-986-6998, thank you again.

Sent from Mail for Windows 10

Initial Business Tax in the Town issued 2/1/1995.
Verified by the Billing Division.

Town of Pembroke Park

3150 SW 52nd Ave
Pembroke Park, FL, 33023
Phone (954) 966-4600
Fax (954) 966-5310



SALES RECEIPT

Town of Pembroke Park

3150 SW 52nd Ave
Pembroke Park FL, 33023
Phone (954) 966-4600 x211
Fax (954) 966-5310

Sold To **ANDERSON AUTOMOTIVE**

5507 SW 25 CT
WEST PK, FL 33023
Phone 0000006279

Transaction #	Payment Method	Amount	Sale Date
22442	Money Order	\$872.50	2/1/2021 10:04:19 AM

Date Applied	Application #	Qty	Item	Total
2/1/2021	AP-77593	10.00	Alarm Registration - Deferred Billing	\$10.00
2/1/2021	AP-77593	52.50	Certificate Of Use - Deferred Billing	\$52.50
2/1/2021	AP-77593	105.00	Business Tax - Deferred Billing	\$105.00
2/1/2021	AP-77593	35.00	Sign Fee - Deferred Billing	\$35.00
2/1/2021	AP-77593	35.00	Sign Fee - Deferred Billing	\$35.00
2/1/2021	AP-77593	105.00	Business Tax - Deferred Billing	\$105.00
2/1/2021	AP-77593	10.00	Alarm Registration - Deferred Billing	\$10.00
2/1/2021	AP-77593	52.50	Certificate Of Use - Deferred Billing	\$52.50
2/1/2021	AP-77593	35.00	Sign Fee - Deferred Billing	\$35.00
2/1/2021	AP-77593	35.00	Sign Fee - Deferred Billing	\$35.00
2/1/2021	AP-77593	160.00	Annual Fire Department Inspection	\$160.00
2/1/2021	AP-77593	105.00	Business Tax - Deferred Billing	\$105.00
2/1/2021	AP-77593	10.00	Alarm Registration - Deferred Billing	\$10.00
2/1/2021	AP-77593	52.50	Certificate Of Use - Deferred Billing	\$52.50
2/1/2021	AP-77593	35.00	Sign Fee - Deferred Billing	\$35.00
2/1/2021	AP-77593	35.00	Sign Fee - Deferred Billing	\$35.00
	Total			\$872.50

Town Of Pembroke Park
3150 S.W. 52nd Avenue
Pembroke Park, FL 33023-5413
Phone: (954) 966-4600 EXT:214 Fax: (954) 966-5186



ANNUAL BILLING STATEMENT

ANDERSONS AUTOMOTIVE
DERRICK L. ANDERSON
5507 SW 25 CT
PEMBROKE PARK FL 33023

ACCOUNT NO.
009515

DATE
2/16/2021

BUSINESS DESCRIPTION

AUTO REPAIR SHOP
(NO OUTDOOR STORAGE/REPAIR)

BUSINESS ADDRESS
5507 SW 25 CT

DATE	DESCRIPTION	AMOUNT
FY 2019	Annual Fire Department Inspection	85.00
	- Re-Insp Fee	
FY 2019	Penalty Fee / Late Charges	55.53
	- Del. Penalty-Jan. 1	
FY 2019	Penalty Fee / Late Charges	250.00
	- Mar 1-Penalty Fee(Town Code 15-40c)	
FY 2020	Penalty Fee / Late Charges	68.72
	- Penalty-Jan 1	
FY 2020	Penalty Fee / Late Charges	250.00
	- Mar 1-Penalty(Town Code 15-40c)	
FY 2021	Penalty Fee / Late Charges	16.75
	- Del. Penalty-Oct	
FY 2021	Penalty Fee / Late Charges	28.29
	- Misc Penalty-Oct	
FY 2021	Penalty Fee / Late Charges	8.38
	- Del. Penalty-Nov	
FY 2021	Penalty Fee / Late Charges	21.63
	- Misc Penalty-Nov	

ATTENTION!! IMPORTANT NOTICE: Payments recieved by the Town will first be applied to the oldest outstanding balances due, if any, on your accounts payable to the Town and then to current account balances due. All outstanding account balances due to the Town must be paid in full prior to receiving a Business Tax Receipt renewal.

PAY ALL FEES BY SEPT 30th

TO AVOID THE FOLLOWING PENALTIES!! (F.S. 205.053)

Oct. 1st - 10% Nov. 1st - 15% Dec. 1st - 20% Jan. 1st - 25%

PAST DUE AMOUNT STARTING ON OR AFTER MARCH 1st

an additional penalty of \$250.00 will be imposed (P.P. Code 15-40c)

SUB-TOTAL **\$845.31**

PLEASE PAY **\$845.31**

Town Of Pembroke Park
3150 S.W. 52nd Avenue
Pembroke Park, FL 33023-5413
Phone: (954) 966-4600 EXT:214 Fax: (954) 966-5186



FY 2021	Penalty Fee / Late Charges	8.37
	- Del Penalty-Dec	
FY 2021	Penalty Fee / Late Charges	21.97
	- Misc Penalty-Dec	
FY 2021	Penalty Fee / Late Charges	8.38
	- Del Penalty-Jan	
FY 2021	Penalty Fee / Late Charges	22.29
	- Misc Penalty-Jan	

ATTENTION!! IMPORTANT NOTICE: Payments recieved by the Town will first be applied to the oldest outstanding balances due, if any, on your accounts payable to the Town and then to current account balances due. All outstanding account balances due to the Town must be paid in full prior to receiving a Business Tax Receipt renewal.

PAY ALL FEES BY SEPT 30th	SUB-TOTAL	\$845.31
TO AVOID THE FOLLOWING PENALTIES!! (F.S. 205.053)		
Oct. 1st - 10% Nov. 1st - 15% Dec. 1st - 20% Jan. 1st - 25%		
<u>PAST DUE AMOUNT STARTING ON OR AFTER MARCH 1st</u>	PLEASE PAY	\$845.31
<u>an additional penalty of \$250.00 will be imposed (P.P. Code 15-40c)</u>		

info@machineshark.com
833-767-4275
Contact: Dana Friedman
www.machineshark.com

DATE	1/15/21

Formax

Mark Pakula
954-701-4345.
mpakula@tpopf.gov

Comments or Special Instructions

SUBTOTAL	\$4,613.00
Shipping	-
Tax	-
	-
TOTAL	\$4,613.00

AGENDA ITEM REPORT



To:

Subject: Document Shredder

Meeting: WORKSHOP COMMISSION MEETING - Feb 24 2021

Department: Clerk

Staff Contact: Mark Pakula, Information Technology Director

BACKGROUND INFORMATION:

Formax **GSA Contract Number (Paper Handling Products): GS-25F-0072N**

FINANCIAL IMPACT:

The Total cost is \$4,613.00

RECOMMENDATION:

To Purchase Formax Auto Shredder FD 8652CC from Machine Shark

ATTACHMENTS:

[FD 8652CC Quote](#)

Harry Taubenfeld, Finance &
Budget Director
JC Jimenez, Town Manager

Status:

None

None

info@machineshark.com
833-767-4275
Contact: Dana Friedman
www.machineshark.com

DATE	1/15/21

Formax

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mpakula@tppf.gov

Comments or Special Instructions

SUBTOTAL	\$4,613.00
Shipping	-
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	-
TOTAL	\$4,613.00

AGENDA ITEM REPORT



To: Town Commission
Subject: Public Services Department February 2021 Report

Meeting: PUBLIC NOTICE - Workshop Commission Meeting - February 24, 2021
Department: Public Works
Staff Contact: Myriam Jacques, Public Service Interim Director

BACKGROUND INFORMATION:

Summary of the major works and projects completed and ongoing at the Town of Pembroke Park

FINANCIAL IMPACT:

None

POLICY IMPLICATIONS:

None

RECOMMENDATION:

Discussion

ATTACHMENTS:

[Public Services February 2021 Report](#)



TOWN OF PEMBROKE PARK

3150 S.W. 52ND AVENUE PEMBROKE PARK, FLORIDA 33023 BROWARD (954) 966-4600 FAX (954) 966-5186

Geoffrey Jacobs
Mayor

Georgina Cohen
Vice Mayor

Reynold Dieuveille
Clerk-Commissioner

Howard P. Clark
Commissioner

Commissioner

J.C. Jimenez
Town Manager

Melissa P. Anderson
Town Attorney

Marlen D. Martell
Town Clerk

Public Services Department February 2021 Report

The Public Services Department is responsible for maintenance of Facilities (Town Hall); maintenance of roads and streets; maintenance of all stormwater, drainage, and sewer systems; management of Town parks; and management of all capital improvement and special projects. Listed below is a summary of the major works and projects completed and ongoing at the Town of Pembroke Park.

Facilities (Town Hall)

Maintenance Inspections:

Staff Level: Varies

Air Conditioning (AC) Units	Completed by service contract
Air Filters	changed 18; ok
Air Vents	66 ok
Emergency Exit Lights	Ok (1 changed)
Defibrillator Unit	ok
Elevators	Completed by service contract
Roof	226 sq ft ok
Janitorial & Cleaning Service	Completed by service contract
Doors and Windows	Completed by service contract

Work Requests completed: 12

Upcoming Facilities (Town Hall) Work/Projects

- ❖ Parking Paving
- ❖ Town Hall Hardening and Generator Upgrade

Roads & Streets

Maintenance Activities:

Staff Level: 4

Pressure cleaned sidewalks and medians curbs	4.4 miles by contractor
Purchase of arrow board	1
Assessment of roadways to be fully resurfaced	4
Assessment of bringing sidewalks into ADA compliance (trip hazard repair)	191 trip hazards; \$15,920
Landscaping maintenance	Town Hall & 6.8 miles right-of-ways (ROW)



TOWN OF PEMBROKE PARK

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Pothole roadways repairs	5
Wrapping of solar panel boxes	\$400 per box and approval from Broward County
Town vehicles logo replacement	18
Inspection and cleaning of Hallandale Beach Blvd bus shelters	6; removed 1 damaged shelter
Assessment of FPL power and light poles	4 poles to be replaced
Repair of damaged irrigation pump station	Median #9
Collection of dumping	Multiple sites
Repair of recycling truck	
Cost estimate for wall repair on SW 55 th Avenue	\$7,960
Cost estimate office & storage space	\$30,899
Recycling pick-up on residential properties	SW 52nd, 48 th Ave, 36 th Ct, Dale Village, Green Acres, Lone Pine, and Bamboo
Transfer of recycling material to Pompano Beach's Coastal Waste & Recycling, Inc collection site	1

Upcoming Roads & Streets Work/Projects

- ❖ Conversion of metal halides and high-pressure sodium fixtures to LED fixtures.
- ❖ CPR training
- ❖ MOT training

Stormwater & Sewer

Stormwater Maintenance Activities:

Staff Level: 2

Behan and Bamboo lake elevations	Below 2.5 feet
Meekins Lake level elevation	3.5 feet (current)
Inspection of pumps and valves, emergency generators	stormwater pump stations 1, 2, 3, 4
I-95 pump station operation & maintenance	with City of Hallandale Beach

Sewer Maintenance Activities:

Staff Level: 2 (same staff as above)

Inspection and maintenance of lift stations	25
RFP for replacement of lift station #15	underway
Service calls during business hours and after business hours	1

Upcoming Stormwater & Sewer Work/Projects

- ❖ Asphalt repair of sinkhole SW 52nd Avenue
- ❖ Re-installation of MWI portable emergency pump at Bamboo Lakes
- ❖ Replacement of 6-inch asbestos (ACP) force main



TOWN OF PEMBROKE PARK

3150 S.W. 52ND AVENUE PEMBROKE PARK, FLORIDA 33023 BROWARD (954) 966-4600 FAX (954) 966-5186

- ❖ Replacement of 8-inch cast iron force main
- ❖ Septic tanks to sewer conversion
- ❖ Lube modification & overhaul of 3 Carolina Street MWI vertical pumps

Parks & Recreation

Parks Activities - Ryan Park & Preserve, Behan Parks, and Howard P. Clark Walkway:

Staff Level: 4

Cut grass	24.8 acres
Weed killer applications	4 gallons
Tree trimming	
Inspection and maintenance of sprinklers	no repair
Inspection of playground equipment	no repair
Game area maintenance	3; no repair
Inspection of exercise equipment	26; no repair
Dumpster pickup	2
Grill cleaning	pressure cleaned area
Pavilion rentals	0
Pavilion maintenance and repair	changed outlets
Building maintenance and repair	no repair
Rec Hall maintenance and repair	pressure cleaned walls
Restrooms maintenance and repair	no repair
Paving of Howard P. Clark walkway	completed
Fence inspections	no repair
Events setup	0
Prohibited activities	0
Vandalism activities	0

Community Garden/Food Forest

Volunteers	64
Special Events	0

Upcoming Parks & Recreation Work/Projects

- ❖ Renewal of Certifications: backhoe, tree trimming, fertilizer application
- ❖ Paving of Behan Park walkway
- ❖ Plans to reopen parks facilities

Permits and Inspections

Activity:	Quantity
Plan reviews	2
Inspections	2
Pre-construction Meetings	0



TOWN OF PEMBROKE PARK

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Miscellaneous

False Alarms	24* violations	20* warnings

Ongoing Grant Projects

CDBG ADA Restrooms	Bids due February 24 th
SW 25 th Street and Vicinity Drainage Improvement	Contract negotiation with CAS underway
John P Lyons Lane Drainage Improvement	RFP solicitation preparation ongoing
Wind Retrofit and Generator	Invitation to Bid solicitation preparation
FRDAP Agro-Eco Walkway	Invitation to Bid solicitation preparation

Upcoming Grant Projects

MPO Surtax County Line Stormwater Connection	Received award letter from the
MPO Surtax 52nd Avenue Complete Streets	Received award letter from the MPO
Bike Lanes and Sidewalks Improvement Project	Received award letter from the MPO
MPO Surtax SW 52nd Avenue and South Park Rd Sidewalks, Bike Lanes and Drainage	Received award letter from the MPO
Educational Center, Staging Area and Parking Resurfacing at the Agro-Eco Gardens & Centers	



TOWN OF PEMBROKE PARK

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Appendix

Services, Functions, and Activities:

The Public Services Department provides for the effective management and maintenance of the Town's roadways, infrastructure systems, and facilities as well as the coordination of the solid waste collection operation and the management and supervision of the stormwater and sewer utilities. The department also responds to and assists other Town departments in emergencies and instances of severe weather preparation and recovery. The Department is directly responsible for several specialized divisions: public works – administration, capital improvement plan management, general maintenance, facilities maintenance and street maintenance, solid waste, sewer, and stormwater.

Administration: The Public Services Director is responsible for all administrative activity for the Department such as management of all day-to-day field operations, personnel management, departmental records management, agenda preparation, research, customer service, and all related managerial responsibilities.

Capital Improvement Plan Management: This area of responsibility includes coordination, planning, and management of infrastructure related improvements within the Town. An example of current projects includes the expansion of drainage and lift stations. Contract management related to capital improvement projects rests with the Public Services Department.

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Solid Waste: Public Services provides scheduling and pick up of recycling as well oversight of contractual services for garbage, and yard waste and disposal services for our residential accounts and commercial accounts.

Stormwater Division: The division is responsible for all stormwater drainage in the Town and is focused on providing functional, well maintained drainage to minimize flooding. The division plans and manages improvements, maintains efficient stormwater collection, routing and pumping systems, repairs stormwater infrastructure and is responsible for maintaining permitting compliance under the National Pollutant Discharge Elimination System (NPDES) permit.

Sewer Division: This division provides sanitary sewer systems pipelines, valves, manholes, and sewer pump stations maintenance and monitoring.



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Public Services Department February 2021 Report

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Roof	226 sq ft ok
Janitorial & Cleaning Service	Completed by service contract
Doors and Windows	Completed by service contract

Work Requests completed: 12

Upcoming Facilities (Town Hall) Work/Projects

- ❖ Parking Paving
- ❖ Town Hall Hardening and Generator Upgrade

Roads & Streets

Maintenance Activities:

Staff Level: 4

Pressure cleaned sidewalks and medians curbs	4.4 miles by contractor
Purchase of arrow board	1
Assessment of roadways to be fully resurfaced	4
Assessment of bringing sidewalks into ADA compliance (trip hazard repair)	191 trip hazards; \$15,920
Landscaping maintenance	Town Hall & 6.8 miles right-of-ways (ROW)



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Pothole roadways repairs	5
Wrapping of solar panel boxes	\$400 per box and approval from Broward County
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Transfer of recycling material to Pompano Beach's Coastal Waste & Recycling, Inc collection site	1

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- ❖ Renewal of Certifications: backhoe, tree trimming, fertilizer application
- ❖ Paving of Behan Park walkway
- ❖ Plans to reopen parks facilities

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Activity:	Quantity
Plan reviews	2
Inspections	2
Pre-construction Meetings	0



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Educational Center, Staging Area and Parking Resurfacing at the Agro-Eco Gardens & Centers	



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Sewer Division: This division provides sanitary sewer systems pipelines, valves, manholes, and sewer pump stations maintenance and monitoring.

AGENDA ITEM REPORT



To:

Subject: CMU Wall Replacement - S.W. 55th Avenue and S.W. 33rd Street

Meeting: WORKSHOP COMMISSION MEETING - Feb 24 2021

Department: Public Works

Staff Contact: Myriam Jacques, Public Service Interim Director

BACKGROUND INFORMATION:

We received (3) quotes to repair the concrete wall on S.W. 55th Avenue and S.W. 33rd Street

C&I Construction - \$7,860.00

FDCM - \$7,900.00

Emerald Construction Corp. - \$9,277.26



General Contractor
14031 SW 143rd Court, Miami, Florida 33186
Phone: (305) 255-6067 Fax: (305) 430-1747
Email: info@cicdinc.com

PROPOSAL

Proposal Submitted To: Daniel Ortiz, P.E. Town of Pembroke Park	Job: Replace CMU wall	Date: February 9/2021
Attention:	Phone:	Cell Phone:
		Fax #

Reference: CMU Wall replacement at SW 55 Avenue and SW 33 Street	
--	--

Scope of Work We hereby propose to furnish labor, equipment, tools and material to complete reference work and include the following: Mobilization
- Remove damaged existing (20'4") section of the concrete wall block wall 9" concrete lintel w/ one rebar #4 - Fill entire CMU block cell with concrete on each side of the cut - Apply 1/4 cementitious stucco - Vertical Rebars @ 32" on center & fill concrete block cell with concrete - Paint

Exclusion:
-All Permits Fees

We propose hereby to furnish material and labor complete in accordance with above specifications, for the sum of:	
\$ 7,860.00	Authorized Signature:
Seven Thousand Eight Hundred Sixty and 00/100 Dollars	Carlos Maldonado Note: This proposal may be withdrawn by us if not accepted within 30 days.
All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specification involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.	Acceptance of Proposal
	The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.
	Signature _____
	Date of acceptance _____



A GENERAL CONTRACTING COMPANY CGC 052760

February 4th, 2021

Town of Pembroke Park
Engineering Department
Attn: Daniel Ortiz

QUOTE CMU WALL

1. Demolish approx. 120 Sf of CMU fence wall
2. Prepare new side columns to receive new CMU fence wall structure
3. Install new tie downs (every 32 inches or as needed)
4. Install new concrete blocks
5. Install one line of Bond Beam
6. Pour Concrete on new side columns, fill cells and bond beam along approx. 20 feet
7. Remove construction debris from site
8. Apply Stucco finish on both sides matching existing stucco wall
9. Paint is not included, it will be the responsibility of The Town of Pembroke Park
10. Completion of work 10 business days
11. City permit fees not included, if any professional drawing is required Town of Pembroke Park will cover the cost

Total: Seven thousand nine hundred and 00/100 Dollars (\$7,900.00)

I have read and agreed to the terms and conditions:

TOPP:

CONTRACTOR:

FORMULA DEVELOPMENT AND
CONSTRUCTION MANAGEMENT INC

By: _____

Daniel Ortiz

By: _____

Alejandro Sorgente

Quote

Emerald Construction Corp.

1211 Stirling Rd Suite 106
 Dania Beach, FL 33004
 PH: 954-241-2583
 FX: 954-241-2586
 CCG# 1518475

To: Gary Nereus - Superintendent

Town of Pembroke Park, FL
 3150 SW 52nd Ave
 Pembroke Park, FL 33023

Estimator	Project Name/#	Address/Location	Quote #	DATE
Ramiro Gamez	55th Ave Wall Repair	SW 32 Street and SW 55th Ave Pembroke Park, FL	B20064	30-Dec-20
ITEM #	DESCRIPTION	Units	LINE TOTAL	
Schedule of Values				
0	Exterior Door Replacement			
1				
2	Setup Area for Demolition, Layout, and Protection	LS	\$	300.00
3	Concrete Saw-Cutting Masonry wall from Grade to Top of Wall	LS	\$	430.00
4	Demolition of 151LNFT of Wall from Grade to Top of Wall; Haul Away and Dispose Debris	LS	\$	1,200.00
5	New Masonry Wall (Drill and Dowel into Existing Foundation, Fill Cells every 16"OC, Bond Beam)	LS	\$	2,700.00
6	Restore Finishes (Stucco 5/8, and Paint Wall; 2 sides)	LS	\$	1,104.00
7	Restore Sod on 55th Ave Only	LS	\$	300.00
8	Supervision/Management	\$	\$	1,875.00
9				
10				
11				
12	Insurance		2% \$	158.18
13	Overhead & Profit		15% \$	1,210.08
14			Total \$	9,277.26
Qualifications				
1	Work will be performed from from Friday to Sunday, will require access from 5pm Friday to Completion on Sunday			
2	ECC will furnish all Labor, Material, and Equipment. Inclusive of protection and clean-up			
3	Work to commence within 5 days of permit approval.			
4	Payment shall be Net 30 days with No Retainage from completion.			
5	ECC will provide 1 year warranty for all work performed from date of acceptance.			
Options				
1	Add- Stucco Repair/Paint with Loxon XP Waterproofers/Stucco Sealer - 3 Sides (Includes Top)	509 LNFT	\$	26,802.03
2	Deduct - Patch and Repair Masonry Wall, Fill In-Openings, and Repair Stucco (Not Structural, No Warranty on Failure)	15 LNFT	\$	(4,200.00)



Approved By: _____

Signature: _____

Date: _____

AGENDA ITEM REPORT



To: Town Commission
Subject: Monthly Status Report -- Town Planner
Meeting: 03 24 2021 DRAFT WORKSHOP COMMISSION MEETING - Mar 24 2021
Department: Planning and Zoning
Staff Contact: Town Planner, Town Planner

BACKGROUND INFORMATION:

Monthly Status Report - February/March 2021

ATTACHMENTS:

[Town Planner Monthly Report Feb March 2021](#)

	Status:
Harry Taubenfeld, Finance & Budget Director	None
JC Jimenez, Town Manager	None



Town Planner Monthly Update February / March 2021

Department Administration

- Created Town Planner page for new Town website
- Reviewed and updated the United States Census Boundary and Annexation Survey (BAS) Annual Response/Contact Update Form
- Met with Code Compliance regarding graffiti, parking in right-of-way, and unpermitted structures
- Internal Meeting regarding future Special Magistrate
- Attended Webinar: The Economics of Development in Florida
- Identified and wrote AARP Community Challenge and Bloomberg Asphalt Art grant applications
- Reviewed GIS Project Scope
- Reviewed Town Alcohol ordinance and distance separation requirements
- Finalized research on Town Impact Fees, created public user-friendly document, researched contracts for an impact fee consultant
- Reviewed Progressive Waste Settlement
- Updated Town Planner website
- Coordinated with Public Works on various issues, including the wall on SW 55th, sanitary sewer lines, and best practices
- Continued to identify improvements and standard operating procedures for Planning Department Zoning
- Coordinated with Michael Miller Planning Associates
- Updated Town Development Board request applications

Development Boards

- Planning and Zoning Board – February 18, 2021 (Virtual)
 - Site Plan for Seneca Car Wash 3441 West Hallandale Beach Blvd
 - PZB Approval 3-0
 - Public Hearing at Town Commission March 24, 2021 Special Meeting
 - Special Permit Seneca Car Wash 3441 West Hallandale Beach Blvd
 - PZB Approval 3-0
 - Public Hearing at Town Commission March 24, 2021 Special Meeting
- Development Review Committee (DRC) – March 31, 2021
 - Site Plan review for a 16-unit townhouse development on 1.03+/- acres located in the general location of SW 41 Street and SW 48 Avenue



Town Planner Monthly Update February / March 2021

Potential Development Application Meetings

- Holiday Mobile Home Park Improvements
- Various discussions regarding vacant sites and buildings including RaceTrac, ProLogis, future townhomes on SW 41 Street, and vacant Hallandale Beach Blvd lots

Outside Agency Coordination

- Broward County Planning Director monthly roundtable (virtual)
- Coordinated with Broward County regarding a tree removal request in Town.

Zoning

Zoning Inquiries	22
Building Permit Reviews (Zoning)	53
Building Permit Inspections (Zoning)	19
Business Tax Receipt Reviews (Zoning)	7



Town Planner Monthly Update January / February 2021

Department Administration

- Updated Town Development Applications Fee Schedule and associated Code of Ordinances language.
 - Fee schedule approved by Town Commission February 10, 2021
 - Second Reading of Code of Ordinances amendments March 10, 2021
- Attended virtual training for Asset Essentials and iCompass.
- Had a meet and greet virtual call with Harry Hipler, Hearing Examiner
- Addressed Planning and Zoning Board membership
- Coordinated with Michael Miller Planning Associates
- Updated Town Development Board request applications
- Formatted Comprehensive Plan into one concise document
- Participated in RFP 21-02 Evaluation Meeting
- Created Town Planner page for new Town website

Development Boards

- Hearing Examiner – February 18, 2021(Virtual)
 - Variance for a patio on 134 W. Lake Drive
 - Hearing Examiner Approved with Conditions
 - Public Hearing anticipated at Town Commission March 10, 2021 meeting
- Planning and Zoning Board – February 18, 2021 (Virtual)
 - Site Plan for Seneca Car Wash 3441 West Hallandale Beach Blvd
 - PZB Approval 3-0
 - Public Hearing anticipated at Town Commission March 10, 2021 meeting
 - Special Permit Seneca Car Wash 3441 West Hallandale Beach Blvd
 - PZB Approval 3-0
 - Public Hearing anticipated at Town Commission April 14, 2021 meeting due to advertising requirements
 - Special Exception 5311 SW 25 Court
 - PZB Approval 3-0
 - Public Hearing anticipated at Town Commission March 10, 2021 meeting

Potential Development Application Meetings

- Coca Cola -- Parking improvements.
- Trinity Broadcast Network properties
- Potential development on Hallandale Beach Blvd.
- 56th Avenue/Countyline Road – Tom Thumb Gas Station



**Town Planner
Monthly Update
January / February 2021**

Outside Agency Coordination

- Broward County Transit (BCT) -- New bus shelters.
- Florida Department of Transportation (FDOT) -- PD&E study for Hallandale Beach Blvd and I-95
- MPO/FDOT projects – With Commissioner Clark and Myriam Jacques

Zoning

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