



AGENDA

WORKSHOP COMMISSION MEETING

6:00 PM - Wednesday, May 26, 2021

Council Chambers

	Page
1. CALL TO ORDER	
2. PLEDGE OF ALLEGIANCE	
3. ROLL CALL	
4. ADDITIONS, DELETIONS OR WITHDRAWALS TO THE AGENDA	
5. PRESENTATIONS	
5.1. Lobbyist Sigerson	5 - 23
Lobby Capital -DKS 04-30-2021 April Rpts	
Lobby CASGS 07-2020-21 Pembroke Pk Apr Rpt	
Lobby 2020-21 07 HC-Pembroke Park Apr Report 05-10-21	
Lobby DC Pembroke Park Report March-April 2021 Report	
Tidewater 07 2020-21 Apr Report Tidewater	
6. REPORTS OF COMMITTEES AND CITY STAFF	
6.1. Broward Sheriff's Office - Captain Coker	24 - 27
BSO Pembroke Park Analysis - APRIL 2021	
6.2. Fire Department - Chief Kane	28 - 33
Fire Report	
7. BUILDING DEPARTMENT - BUILDING OFFICIAL NUNEZ	
7.1. Building Department Report	34 - 39
Agenda Item Report - AIR-21-118 - Pdf	
7.2. CRS Recertification	40 - 41
For information only	
Agenda Item Report - AIR-21-120 - Pdf	
8. CODE ENFORCEMENT - CHIEF CODE ENFORCEMENT OFFICER RAMIREZ	
8.1. Code Enforcement Department April 2021 Monthly Status Report	42 - 57
Code Enforcement Dept - April 2021 Monthly Report - Pdf	
9. FINANCE DEPARTMENT - FINANCE DIRECTOR TAUBENFELD	
9.1. Revenue & Expenditures for the Month end April	58 - 72
Informational Only	
Finance April 2021 Revenue Expenditures	

9.2.	Bills over \$500	73
	The finance Department is requesting approval for payment.	
	Finance Bills Over \$500 May 26 2021	
9.3.	Business Tax Receipt and Billing Update - BTR/Billing Administrator Grooms	74 - 76
	None	
	Billing Division Monthly Report - Pdf	
10.	TOWN PLANNER SIEGEL, AICP	
10.1.	Town Planner Monthly Report April / May 2021	77 - 79
	For Informational Purposes.	
	Agenda Item Report - AIR-21-124 - Pdf	
10.2.	Appointment of Planning and Zoning Board Members	80
	Town Commission to appoint members to the Planning and Zoning Board	
	Agenda Item Report - AIR-21-119 - Pdf	
11.	POLICE DEPARTMENT - INTERIM POLICE CHIEF HOWARD	
11.1.	Police Department architectural plan design and build out	81
	Staff recommends moving forward with Keith and Assoc Engineering to obtain a quote for architectural design and buildout of police department.	
	Agenda Item Report - AIR-21-126 - Pdf	
12.	PUBLIC SERVICES DEPARTMENT - INTERIM PUBLIC SERVICES DIRECTOR JACQUES	
12.1.	Easement Agreement - School Board of Broward County	82 - 99
	We recommend approval of said agreement.	
	Agenda Item Report - AIR-21-125 - Pdf	
12.2.	Public Services May 2021 Report - Interim Public Services Director Jacques	100 - 157
	Progress Report and Project Status	
	Agenda Item Report - AIR-21-131 - Pdf	
13.	HUMAN RESOURCES - HR CONSULTANT MENEGAZZO - NONE	
14.	IT DEPARTMENT - IT DIRECTOR PAKULA - NONE	
15.	DISCUSSION	

15.1. BSO Contract - Mayor Jacobs

16. OLD BUSINESS

17. NEW BUSINESS

18. ATTORNEY COMMENTS

Ordinances that will be heard for second reading on June 9th.

18.1. Solid Waste Collection - Town Attorney Anderson

158 - 164

ORDINANCE 2021-005

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA, **REVISING CHAPTER 11, ARTICLE IV, DIVISION 4 “SOLID WASTE COLLECTION” OF THE TOWN’S CODE OF ORDINANCES; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN THE CODE OF ORDINANCES; SUPERSEDING CONFLICTING ORDINANCES AND RESOLUTIONS; AND PROVIDING AN EFFECTIVE DATE.**

Approve revisions to Chapter 11, Article IV, Division 4 “Solid Waste Collection”

[Agenda Item Report - AIR-21-107 - Pdf](#)
[2021-005 solid waste collection ord](#)

18.2. Procurement Code Ordinance - Town Attorney Anderson

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ORDINANCE NO. 2021-006

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA, **AMENDING ARTICLE V “PROCUREMENT” BY DELETING THE EXISTING ARTICLE IN ITS ENTIRETY AND REPLACING IT WITH THE NEW ARTICLE V “PROCUREMENT”**; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN THE CODE OF ORDINANCES; SUPERSEDING CONFLICTING ORDINANCES AND RESOLUTIONS; AND PROVIDING AN EFFECTIVE DATE.

Recommend the Commission approve the Procurement Code Ordinance

[Agenda Item Report - AIR-21-106 - Pdf](#)
[2021-006 PROCUREMENT ENACTING ORDINANCE](#)

19. TOWN MANAGER COMMENTS

Lobbyist - Town Manager Jimenez

20. COMMISSIONER COMMENTS

Commissioner Clark

Clerk Commissioner Dieuveille

Vice Mayor Cohen

Mayor Jacobs

21. ANNOUNCEMENTS

Regular Commission Meeting, Wednesday, June 9th at 7:00 PM

Pfizer Vaccine 2nd dose, Saturday, June 5th from 8:00 AM to 4:00 PM at the Preserves

Special Magistrate Hearing, Tuesday, June 16th at 9:00 AM

22. ADJOURNMENT

IN ACCORDANCE WITH THE PROVISIONS OF F.S. SECTION 286.0105, IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE BOARD, AGENCY, OR COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING OR HEARING, HE OR SHE WILL NEED A RECORD OF THE PROCEEDINGS, AND, FOR SUCH PURPOSE, HE OR SHE MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

ANY PERSON REQUIRING AUXILIARY AIDS AND SERVICES AT THIS MEETING MAY CALL THE TOWN CLERKS OFFICE AT 954-966-4600 AT LEAST TWO CALENDAR DAYS PRIOR TO THE MEETING. IF YOU ARE HEARING OR SPEECH IMPAIRED PLEASE CONTACT THE FLORIDA RELAY SERVICES BY USING THE FOLLOWING NUMBERS: 1-800-955-8770 (VOICE) OR 1-800-955-8771 (TDD)

DECORUM - ALL COMMENTS MUST BE ADDRESSED TO THE COMMISSION AS A BODY AND NOT TO INDIVIDUALS. ANY PERSON MAKING IMPERTINENT OR SLANDEROUS REMARKS, OR WHO BECOMES BOISTEROUS WHILE ADDRESSING THE COMMISSION, SHALL BE BARRED FROM FURTHER AUDIENCE BEFORE THE COMMISSION BY THE PRESIDING OFFICER, UNLESS PERMISSION TO CONTINUE OR AGAIN ADDRESS THE COMMISSION IS GRANTED BY THE MAJORITY VOTE OF THE COMMISSION MEMBERS PRESENT. NO CLAPPING, APPLAUDING, HECKLING OR VERBAL OUTBURSTS IN SUPPORT OR IN OPPOSITION TO A SPEAKER OR HIS/HER REMARKS SHALL BE PERMITTED. NO SIGNS OR PLACARDS SHALL BE ALLOWED IN THE COMMISSION CHAMBERS. PLEASE MUTE OR TURN OFF YOUR CELL PHONE OR PAGER AT THE START OF THE MEETING. FAILURE TO DO SO MAY RESULT IN BEING BARRED FROM THE MEETING. PERSONS EXITING THE CHAMBER SHALL DO SO QUIETLY.

CAPITAL HILLS CONSULTANTS

Governmental & Political Consulting

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M E M O R A N D U M

DATE: May 5, 2021

TO: The Mayor, Vice Mayor and Commissioners

FROM: David K. Sigerson, Jr., Esq. for Capital Hills Consultants
And the Governmental Consulting Team

SUBJECT: Regular Monthly Report for April, 2021

This report covers the Activities of the Town's Lobby & Consultant Team for the Month of April, 2021, in addition, the Report contains a list of Municipal Bills of Interest updated through April 30th (the end of the Regular Session).

CHC – David Sigerson Activities:

Activities and Meetings. Legislative Committee meetings continued into April, but the focus of the Legislature increasingly turned to full Sessions of each chamber, as more and more bills were taken up. The attention of the legislature also turned toward the budget bills, which were passed out of the House and Senate during the first week of April, then later in April to the Budget Conference Committee – appointed to work out the differences between the House and Session budgets. I and the other team members continued to attend (virtually) committee meetings, including the Budget Conference, and the general sessions. Some examples of committees that were attended are listed below:

House and Senate Appropriations (full) and Subcommittees on Agriculture and Natural Resources, Transportation and Economic Development and Criminal & Civil Justice; the House and Senate local government committees and subcommittees (House State Affairs, Local Admin & Vets Affairs and Senate Community Affairs); House and Senate Finance & Tax (Ways & Means in the House) committees; and, Senate Rules Committee.

Ms. Vanassche and I along with other team members reached out to our House and Senate LBR sponsors to urge them to push for our projects during the Budget Conference process. In the end the Town's Community Garden Solar Lighting Project (\$50,000) was funded. Our thanks to our sponsors: Sen. Shevrin Jones and Rep. Marie Woodson for their efforts on the Town's behalf. The GAS report has additional information on the final budget, but it should be noted that the Legislature funded two large programs to the tune of over a billion dollars from which septic to sewer, storm water and other infrastructure projects can be funded. We will monitor the Department of Environmental Regulation (DER) for information on how and when these grant programs will be structured and implemented.

As has been reported, the Covid-19 Pandemic continued to be a concern to legislative leaders during April and the Capital remained virtually locked down (no Senate Office Bldg. public access at all). Access to House committee meetings was allowed to presenters and a small number persons who had to sign up in advance if they were speaking on a particular bill on that committee's agenda. Appointments to see individual House members can be made, but not all members are taking in-person meetings. Alternatively, some members are taking zoom meetings only. I have had legislative appointments in person and using the zoom technology. Members of the team and I monitored Legislative committee meetings and full sessions of the House and Senate online at: myfloridahouse.gov and flsenate.gov.

The appropriate Team members and I continued to attend the April Town Commission meetings and workshops online and were available to make presentations or answer questions regarding the progress of the Legislative Session, particularly with respect to the Legislative budget process and the Town's Legislative Budget Requests (LBRs).

I reviewed numerous bills and updated the "Bills of Interest" list, which has been pared to only those bills that either passed or were fairly close to passage. The list and a short explanation of each bill is included below.

Legislation on Annexation: – Annexation of Property

Although we had contacted several legislative offices concerning sponsoring our legislation, we couldn't find the right House sponsor (we have a Senate sponsor). Having consulted our legislative strategy options with Mr. Coates, Mr. Helmich and Mr. Cruz (of the Florida League of Cities), we began looking for a suitable piece of legislation to serve as a vehicle for an amendment for our (and the FLC's) annexation proposals. In particular, for example, we continued to monitor HB 59, a growth management bill by Rep. McClain and Senate Bill 496, the companion senate bill, as potential amendment vehicles. In the end, the House and Senate sponsors of HB 59 and SB 496 refused to take any amendments. Also, Dave Cruz's (FLC staff) negotiations with an industry group over the possibility of placing our amendment onto a bill proposed by that group broke down, as the base bill was not something that the FLC could support.

Pembroke Park Legislative Program.

The Pembroke Park Legislative Program for 2021 was discussed and developed during several Commission workshop meetings and then formally presented to the Commission at the November 28th workshop meeting. The 2021 Pembroke Park Legislative Program essentially consists of three elements: First, legislation that impacts municipalities in general; Second, legislation affecting the Town in particular (for example: mobile home legislation that would force local governments to pay mobile home relocation costs) or legislation that relates to our long-term strategy to protect and preserve the Town (e.g. annexation); and, Third, Legislative Budget Requests (LBRs) - as developed from the priority project list as recommended by staff and approved by the Commission. The LBR priority list was approved during the December Commission meeting. The LBRs have been submitted to our House and Senate sponsors: Rep. Woodson and Sen. Jones. They are:

1. Septic to Sewer Improvements - SW 30 Avenue
2. John P. Lyons Lane Stormwater Pumping Station
3. Community Garden Solar Safety Lighting – funded.
4. Police Department Startup.

The following contains a list of Municipal Bills of Interest - bills that passed both the House and Senate or were bills that moved through the committee process, i.e. were seriously considered during the Legislative Session. (I have

reviewed dozens of other bills that I determined were not going anywhere this Session, but could resurface during the next Session). Each bill has a brief description. If you have questions about a bill or just wish to know more about the impact of a particular bill, please contact me and I will provide you with additional information. Please also note, that this is by no means a complete list. I will only be able to put that together after a thorough review of the last weeks of the Legislative Session when dozens of bills are passed and numerous amendments are being placed on various bills that were part or all of another bill.

2021 BILLS OF INTEREST AFFECTING LOCAL GOVERNMENT

HB 1 by Rep. Fernandez-Barquin/SB 484 by Sen. Burgess – Combating Public Disorder: addresses various civil disorder issues: obstructing traffic, defunding police, municipal failure to protect law enforcement officers, assault and battery on a person or police officer in furtherance of a riot, damaging a memorial, etc.

HB 1 passed and was signed into law: Ch. 2021-6, Laws Of Florida (LOF).

HB 35 by Rep Fine/SB 402 by Sen Rodrigues - Legal Notice: Provides for website publication of legal notices, requires government agency to provide specified notice to residents concerning alternative methods of receiving legal notices.

HB 35 was passed, signed by the officers (Sen. President & Speaker of the House), and presented to the Governor.

SB 50 by Sen. Gruters/HB 15 by Reps Clemens, LaMarca – Sales and Use Tax: Expands tax to “remote sales” which include sales by means of the internet or other means of communications from outside the state for delivery inside the state.

SB passed by House and Senate, Ch. 2021-2, LOF

SB 60 by Sen Bradley/HB 883 by Rep Overdorf – County & Municipal Code Enforcement: Prohibits city or county code enforcement based upon anonymous complaint.

SB passed House, sent to Senate, ordered enrolled*, HB Laid on Table (LOT).

*Enrolling is the process of verifying and creating the official version of the bill that passed, to be signed by the presiding officers of the Legislature (President and Speaker), to then be presented to the Governor.

SB 64 by Sen Albritton/HB 263 by Rep Maggard – Reclaimed Water: Requiring certain wastewater utilities to submit a plan for eliminating “nonbeneficial” surface water discharge to DEP by certain date.

SB passed, ordered engrossed and enrolled.

SB 266 by Perry/HB 403 by Rep Giallomabardo - Home-based Businesses; Specifying conditions under which a business is considered a home-based business; providing requirements for home-based businesses; authorizing a home-based business to operate in a residential zone under certain circumstances; specifying that home-based businesses are subject to certain business taxes; prohibiting a local government from taking certain actions relating to home-based businesses, etc.

SB LOT, ref to HB 403, which passed both the House & Senate as amended, Ordered Engrossed then Enrolled.

SB 268 by Sen Perry/HB 735 by Rep Harding – Preemption of Local Occupational licensing:

SB LOT, ref to HB 735, which passed both chambers and has been Ordered Enrolled.

S B 284 by Sen Perry/H55 by Rep McClain– Bldg Design: Prohibits local governments from adopting zoning and development regulations that require specific building design elements for single or two-family dwellings, except when: The dwelling is a historic property or a contributing property to a historic district; or The regulations are adopted in order to implement the National Flood Insurance Program; The regulations are adopted pursuant to and meet the building construction standards in

ch. 553, F.S.; The dwelling is located in a community redevelopment area; or The dwelling is located in a pre-existing planned unit development or master planned community.

SB died in Rules, HB died in Sen Rules.

SB 302 by Sen Taddeo/HB 637 by Rep Tant – Small Business Saturday Sales Tax Holiday: Defines small business and provides Saturday sales tax holiday for small businesses.

SB died in Approp., HB died in Ways & Means.

SB 334 by Sen Gruters/HB 239 by Rep Altman – Regulation of Smoking in Public Places: Authorizes local governments to restrict smoking in public places, beaches and parks; prohibits smoking in State Parks.

SB died in Rules, HB died in Envrnmt., Ag & Flooding SubCom.

SB 378 by Sen Bradley/HB 585 by Rep DiCeglie – Payment for Construction Services: criminalizes withholding payment for construction services on public project, increases interest rate for late payments, etc.

SB passed by House and Sen., Ordered Enrolled.

SB 400 by Sen Rodrigues/HB 913 by Rep McClure – Public Records: Prohibits agency from filing action for declaratory relief in response to a request for a record.

SB passed by Senate and House, ordered enrolled/HB LOT, see SB 400.

SB 496 by Sen Perry/HB 59 by Rep McLean – Growth Management: requiring local governments to include a property rights element in their comprehensive plans; providing that the consent of certain property owners is not required for development agreement changes under certain circumstances, etc.

SB LOT, see HB 59 – passed by House and Senate, ordered enrolled.

Also see SB 1274

SB 522 by Sen Diaz/HB 219 by Rep Fischer – Vacation Rentals: Requiring advertising platforms to collect and remit taxes for certain transactions; revising an exemption to the prohibition against certain local regulation of vacation rentals; preempting the regulation of advertising platforms to the state; etc.

SB on Rule agenda – TP'd, HB added to Ways & Means agenda. This bill is very likely dead for this Session.

SB 750 by Gruters/HB 337 (Similar) by Rep DiCeglie – Impact Fees: Requiring local governments and special districts to credit against the collection of impact fees any contribution related to public facilities; providing limitations on impact fee increases; providing for retroactive operation; requiring specified entities to submit an affidavit attesting that impact fees were appropriately collected and expended; requiring school districts to report specified information regarding impact fees, etc.

SB LOT, refer to HB 337 – passed House & Sen., ordered enrolled.

HB 853 by Rep Sirois/no SB – Local Gov. Ethics Reform: requires elected officials of municipalities with more than \$10 Million in revenue for 3 years in a row, to file full financial disclosure (CE Form 6), conflicts of interest to be disclosed prior to matter being discussed, etc.

HB passed the House, died in Senate Rules Cmte.

SB 970 by Sen Hooper/HB 313 - Firefighters' Bill of Rights: Expanding the rights of firefighters to include informal inquiries; prohibiting firefighters from being threatened with transfer, dismissal, or disciplinary action during an interrogation, etc.

SB died in Governmental Oversight and Accountability, HB passed the House, died in Sen. Rules.

SB 1146 by Brodeur/CS/HB 401 by – Florida Building Code: Florida Building Code; Prohibiting the Department of Health from requiring that pools serving assisted living facilities be compliant with rules relating to swimming pool lifeguards; authorizing a substantially affected person to file a petition with the Florida Building Commission to review certain local government regulations, laws, ordinances, policies, amendments, or land use or zoning provisions; prohibiting a local government from requiring certain contracts for the application for or issuance of a building permit, etc.

SB LOT, refer to CS/CS/HB 401 - passed House & Senate, Ordered Engrossed*, then Enrolled.

* Engrossing is the process of redrafting the bill to include the final amendments to the bill.

SB 1382 by Sen Perry/HB HB 667 by Rep Mooney – Building Inspections: Requiring that certain counties allow requests for inspections to be submitted electronically; requiring that local enforcement agencies allow requests for inspections to be submitted electronically; authorizing enforcement agencies to perform virtual inspections, etc.

SB LOT, refer to CS/CS/HB 667, passed House and Senate, ordered enrolled.

CS/SB 1788 by Sen Boyd/HB 1059 by Rep Robinson - Construction Permits: Revising the requirements for when a county may request certain information; authorizing all components of a completed application to be submitted electronically or in person; requiring a local enforcement agency to reduce a building permit fee by a specified percentage for failing to meet certain deadlines; requiring a local government or a local building department, respectively, to reduce a building permit fee or master building permit fee, as applicable, by a specified percentage for failing to meet certain deadlines, etc.

SB LOT, refer to CS/CS/HB 1059 passed both houses, ordered enrolled.

CS/SB 1876 by Sen Albritton/HB 421 by Rep Tuck - Relief from Burdens on Real Property Rights: Relief from Burdens on Real Property Rights; Revising the definitions of the terms “action of a governmental entity” and “real property”; revising notice of claim requirements for property owners; authorizing property owners to bring actions to declare prohibited exactions invalid; revising the definition of the terms “land” or “real property”, etc.

SB LOT, see CS/CS/HBs 421 & 1101 – passed House & Sen., Ordered Engrossed, then Enrolled.

SB 1884 by Sen Rodrigues/HB 1409 Rep Byrd – Preemption of Firearms and Ammunition Regulation: Providing that written or unwritten policies are subject to provisions allowing for recovery of damages if such policies violate specified provisions (State preemption of firearms regulation); providing that a plaintiff challenging a local government regulation concerning firearms is considered a prevailing plaintiff for certain purposes in specified circumstances, etc.

SB passed House & Sen., signed by the Presiding Officers, presented to the Governor.

SB 1924 by Sen Diaz/HB 945 by Rep Rommel - Emergency Management Powers of Political Subdivisions: Specifying that a political subdivision has the burden of proving the proper exercise of its police power in the issuance of certain emergency orders; authorizing the Governor or the Legislature to invalidate emergency measures issued by a political subdivision under specified conditions; providing for the automatic expiration of emergency orders issued by a political subdivision; authorizing the extension of such orders if certain conditions are met; prohibiting a political subdivision from issuing a subsequent order for the same emergency that is substantially similar to the expired order, etc.

SB died in Rules Cmte, HB died in H. State Affairs Cmte.

SB 2500 by Appropriations/HB 5001 (Similar) by House Appropriations – The General Appropriations Act (GAA).

The House & Senate passed their respective bills, a Budget Conference Committee was convened and a final was agreed to by Monday April 26th, the budget was voted upon on the last day of the Session, Friday, April 30th and passed by both chambers of the Legislature.

SB 2512 by Approp/HB 5401 by Rep Tomkow – Documentary Stamp Tax Distribution:

Requires that 1/3 of the Doc Stamp Tax be spent on affordable housing, 1/3 on resiliency, 1/3 septic to sewer conversions.

SB is part of the package of budget bills that were passed on Friday, April 30th.

HB 7047 by Rep Leek/SB 2006 by Burgess – Emergency Management:

Revises & creates emergency management provisions relating to transfer & expenditure of moneys in Emergency Preparedness & Response Fund; state comprehensive emergency management plan; statewide awareness & education programs; personal protection equipment; contracts with providers for care of persons with disabilities or limitations; duration of emergency orders & rules issued by Governor; agency disaster preparedness plans; agency & political subdivision spending plans; significant emergency orders; emergency mitigation studies; DOH public health emergency plan; collection & reporting & publication of information by State Health Officer; & functions of district medical examiners.

HB LOT, see SB 2006, passed by House and Sen., signed by Governor, CH No 2021-8, LOF.

Note: see compare bills: SB 1924 and HB 945.

HB 7051 by Rep Duran* - Law Enforcement and Correctional Officer Practices:

Requires application for employment or appointment as law enforcement or correctional officer to contain specified disclosures; requires background investigation of applicant to include specified information; requires employing agencies to maintain employment information for minimum period; requires establishment of standards for officer training & policies concerning use of force; requires law enforcement agencies to establish policies for specified use of force investigations; requires investigation to include an independent report; requires report to be submitted to state attorney; requires law enforcement agencies to submit specified data to FDLE; prohibits child younger than certain age from being arrested, charged, or adjudicated delinquent for delinquent act or violation of law.

HB passed by House & Senate, Ordered Enrolled.

* Although there was no recognized Senate companion bill, this HB combined and subsumed parts of various other House and Senate Law Enforcement reform bills that were filed for the 2021 Session.

Annexation/De-annexation – West Park:

Nothing new in this area. We will be watching what Sen. Thurston, the Delegation Chair, does after the Legislative Session, when he indicated he intends to hold an Annexation Workshop.

I regularly update all of the other team members and consult with them concerning what we need to do going forward to protect the Town from this ongoing potential threat.

As we continue to find ourselves in a defensive position, we must be continuously vigilant. This is why our attempts to pass annexation legislation that provides some protection to the Town was and is deemed to be so very important.

Important Meeting Dates:

Broward Legislative Delegation: As has been previously reported, the Delegation held a public hearing on January 6, 2021, at which they heard public testimony and also voted on local bills and provided the required public hearing for voluntary annexations. None of these local bills or annexation matters affected the Town. Although no date for a Delegation workshop on annexation has not been set, I anticipate that it will not be in May as the middle of May will likely be taken up with a Special Session on Gaming.

Important State

~~March 2, 2021 – 2021 Regular Session convened – 12 noon deadline for filing bills~~

~~April 20, 2021 – 50th day – last day for regularly scheduled committee meetings~~

~~April 30, 2021 – 60th day – last day of the Regular Session.~~

~~May 17, 2021 – Special Session on Gaming.~~

Fla League of Cities June 11, 2021, 10am – 3pm, Policy Committee Meetings – Hyatt Regency Orlando Airport
July 16, 2021, 10am – 3pm, Policy Committee Meetings – Hyatt Regency Orlando Airport
August 12 – 14, 2021 FLC Annual Conference – Orlando World Center Marriot
November 3-5, 2021 FLC Legislative Policy Conference – Embassy Suites Lake Buena Vista South

Lobbyist team members reported:

Tidewater - Richard Coates:

Mr. Richard Coates monitored committee meetings and general sessions of the Legislature during April as the Legislative Session continued with Covid-19 protocols limiting access to the Capital continuing. In addition, the Tidewater Report gives an excellent summary of the highlights of the final budget that the Legislature passed on April 30th – the last day of the Session, see Tidewater report attached.

Mr. Coates, Mr. Helmich and I continued confer on our annexation issue and were in contact with key legislators who had growth management bills that might be used as a vehicle for the Town's and the FLC supported annexation language. The Tidewater Report includes a list of bills that they have tagged that could affect municipalities in general and the Town in particular – some of which were tagged as potential targets for our annexation language.

Also, Mr. Coates continues to monitor any other legislative activities at the Capital that might be harmful to the Town.

The full Tidewater report for is attached.

Helmich Consulting - Bill Helmich:

Mr. Bill Helmich and I discussed several specific bills that he thought might be targets for amending the annexation language that I had drafted (which was made a priority issue by the Florida League of Cities for 2021) and included our prohibition against forced de-annexation language. Ultimately it was decided that none of the bills would have been suitable for different reasons. He and I periodically discussed the status of the Town's LBRs and he offered his insights on the budget and conference process.

As has been previously reported, he continues to discuss our annexation issue with high level Governor's staff members. Bill Helmich monitors other Legislative and Executive branch activities at the Capital through his various staff contacts and maintains relationships with the House and Senate leadership teams on both sides of the aisle.

Mr. Helmich's written report is attached.

CAS Government Services, LLC - Dale Milita

CAS Government Services and Ms. Vanassche closely monitored the appropriations process, including the Budget Conference Committee meetings, staying in contact with the legislative staff of our LBR sponsors to ensure that they had all the information needed to properly advocate for our projects. Once the Budget Conference began, she and I were in daily contact as well as frequent conference calls involving Ms. Wood-Carper. She also lobbied to fully fund the Dept. of Agriculture and Consumer Services (DACS) Agriculture and Education Facilities Grant

Program, which, if it had been fully funded, would have included the Town's DACS approved grant application. As has been reported, the Community Garden Solar Safety Lighting Project was funded at \$50,000.

The GAS report provides some general information on the budget and a list of the bills that have been presented to the Governor and his action if any on those bills.

In addition to working on Legislative appropriation matters, Ms. Vanassche continues to work with the Team on the Town's other legislative priorities, especially with me and Ms. Wood-Carper on researching and discussing grant opportunities. Ms. Vanassche attended (virtually) and participated, when appropriate, in the April Commission meetings and workshops.

The CAS Report is attached.

DC Strategies - Desinda Wood-Carper

Ms. Wood-Carper has continued to research grant opportunities in areas of need identified by the Town's Commission or Senior Staff. In particular, she monitored the Dept. of Economic Opportunity for grant programs that could be used to address areas of need in the Town, especially with respect to the Neighborhood Improvement Program initiative of the Commission. She also worked the Interim Police Chief on potential grant funding for the various needs of the Town's Police Dept. startup – setting aside time each Friday for regular meetings with the Interim Chief as needed. Her report provides some examples of areas where grant funding is available such as for hiring and training law enforcement personnel. See DC Strategies Report attached.

Ms. Wood-Carper monitored the House and Senate appropriations meetings and the Budget Conference process, conferring regularly during April with Ms. Vanassche and me on the budget process and the Town's LBRs. In addition, she attended virtually (monitored online) the Town's April Commission meetings and workshops and was available to answer questions and advise the Town Commission and senior staff on the various projects for which the Town is seeking funding. Ms. Wood-Carper continues to provide me and other Team members with her invaluable insights into the Legislative process.

The DC Strategies Report for April is attached.

CAS Governmental Services, LLC
Communication Advocacy Specialists

Governmental – Legislative Services – Grants – Special Funding

P.O. Box 35 • Canal Point, Florida 33438-0035
Office: 561.924.7702 • Fax: 866.929.8006

To: Mayor, Vice Mayor and Commissioners

From: Connie Vanassche, Jim Spratt and Dale Milita
CAS (Communication Advocacy Specialists) Governmental Services, LLC

Date: May 1, 2021

Copies To: Town Manager Jimenez
Marlen D. Martell, Town Clerk
David K. Sigerson, Jr., Esq

RE: April 2021 Legislative Monthly Report

Communication Advocacy Specialists Governmental Services, LLC (CASGS) appreciates the opportunity to represent the Town of Pembroke Park and to provide the April Legislative activities monthly progress report, which included:

- US Treasury pre-award requirements to receive funds from the American Recovery Act was shared with Staff on April 16.
- CASGS coordinated with the Team throughout the reporting period regarding the Town's Legislative priorities.
- CASGS monitored the Town's meetings online throughout the month.
- CASGS continued to reach out to Legislators, Committee Chairs and Leadership throughout the reporting period in promotion and support for the Town's Legislative projects and priorities.
- The Legislative Conference process was announced and commenced on April 17th. CASGS continued to advocate for the Town's projects to be included in the budget with Members, Chairs and Leadership. The Community Garden Solar Safety Lighting project was included in the Senate offers and the House accepted the Senate's position the evening of April 23rd Conference meeting for the Senate Agriculture, Environment and General Government Appropriations/House Agriculture & Natural Resources Appropriations budgets.
- The Community Garden Solar Safety Lighting project was successfully funded and is in the 2021-2022 budget on Page 263, which is included with the report.

- CASGS advocated to fund the entire FDACS Agriculture and Education Promotion Facility approved grants and specifically to include the Town’s project with House and Senate Leadership throughout Session and through the Conference process.
- House and Senate Appropriation Subcommittees, Committees and Session meetings were monitored as legislation was placed on agendas, presented and amended.
- Session started out in a massive \$2.5 billion shortfall. As the State’s Economists reviewed the data, doc stamps and sales tax revenue predictions improved each month. The American Recovery Act entered the picture adding \$10.5 billion to the State. The initial budget shortfall picture changed dramatically. Even with the additional sources of revenue the Legislature was still working with less revenue to spend on the recurring State costs. The Legislature is barred by law from spending non-recurring revenue on recurring needs.
- The gaming compact was announced and signed during the Legislative Conference process resulting with the Seminole Tribe of Florida to pay \$500 million per year to the State. The agreement will generate a minimum of \$2.5 billion in new revenue over the next five years and an estimated \$6 billion through 2030.
- The Legislature has scheduled a special session on May 17th to address the Gaming Compact.
- A \$101.5 billion 2021-2022 budget was released on April 27th which includes water quality improvement grant funding programs for flooding, sea level rise, septic to sewer programs.
- Toward the end of the conference process, the Legislature added Federal American Recovery Act funding into various budget silos that addressed key infrastructure priorities for transportation, water quality, reserves, education, and health care programs.
- CASGS continues to advocate for the Town’s water quality projects with the funding agencies regarding the grant programs addressed in the 2021-2022 budget.
- As of April 29th, there were 3,096 bills filed and more than 240 passed both chambers, a listing of the enrolled bills is included with the report. Legislation filed affecting local governments was numerous. Bills that passed include:

HB001 - Combating Public Disorder	HB735 - Preemption of Local
HB35 - Legal Notices	Occupational Licensing
SB44 - Use of Drones by	SB896 - Renewable Energy
Government Agencies	HB919 - Preemption Over Restriction
HB53 - Public Works	of Utility Services
HB59 - Growth Management	HB1059 - Construction Permits
SB60 - County & Municipal Coe	SB1194 - Transportation
Enforcement	HB1239 - Broadband Internet
SB64 - Reclaimed Water	Infrastructure
HB337 - Impact Fees	SB1944 - Utility and Communications
HB378 - Payment of Construction	Poles
Services	

The following is a listing of the legislation submitted to the Governor and signing actions:

Bill	Title	Date Presented	Governor's Deadline	Date Acted Upon	Action
SB 0072	Civil Liability for Damages Relating to COVID-19	3/29/2021	4/5/2021	3/29/2021	Approved
SB 0050	Taxation	4/12/2021	4/19/2021	4/19/2021	Approved
SB 2510	State Agency Law Enforcement Radio System	4/13/2021	4/20/2021	4/19/2021	Approved
SB 7054	Triumph Gulf Coast Trust Fund/Department of Economic Opportunity	4/13/2021	4/20/2021	4/19/2021	Approved
SB 7056	Trust Funds	4/13/2021	4/20/2021	4/19/2021	Approved
HB 0001	Combating Public Disorder	4/16/2021	4/23/2021	4/19/2021	Approved
SB 0088	Farming Operations	4/22/2021	4/29/2021	4/29/2021	Approved
SB2006	Emergency Management	4/30/2021	5/15/2021	5/3/2021	Approved
SB90	Election Administration	5/3/2021	5/18/2021		
HB419	Early Learning and Early Grade Success	5/3/2021	5/18/2021		
HB7011	Student Literacy	5/3/2021	5/18/2021		

Calendar of Events:

- April 30, 2021 - 60th day – last day of Regular Session
- May 17, 2021 – Special Session to address Gaming Compact
- August 12-14, 2021 Florida League of Cities Annual Conference Orlando World Center Marriott

Thank you for the opportunity to represent and advocate on behalf of the Town of Pembroke Park. We enjoy assisting the Town and being part of your Team.

Respectfully Submitted,
Connie C. Vanassche
James R. Spratt
M. Dale Milita

SECTION 5 - NATURAL RESOURCES/ENVIRONMENT/GROWTH MANAGEMENT/TRANSPORTATION

benefits of creating the Office of Outdoor Recreation within the Department of Environmental Protection to coordinate outdoor recreation policy, management, and promotion among state agencies and local government entities in the state. By December 31, 2021, the Department of Environmental Protection shall submit a report to the Governor, the President of the Senate, and the Speaker of the House of Representatives on the findings of the study that: identifies and assesses similar programs in other states; identifies the economic development benefit of coordinated outdoor recreation policy, management, and promotion; identifies initiatives to enhance recreational amenities and experiences in the state, including their interconnection, and helps implement those policies and initiatives; recommends necessary staffing and resource levels; identifies data needed to assess the economic impacts of outdoor recreation in the state; assesses the feasibility and benefit of continuous wildlife corridors; and assesses the method to promote the interconnection of outdoor recreation amenities.

1689	SPECIAL CATEGORIES LAND USE PROCEEDS DISBURSEMENTS FROM STATE PARK TRUST FUND	1,200,538
1690	SPECIAL CATEGORIES TRANSFER TO DEPARTMENT OF MANAGEMENT SERVICES - HUMAN RESOURCES SERVICES PURCHASED PER STATEWIDE CONTRACT FROM LAND ACQUISITION TRUST FUND . . FROM STATE PARK TRUST FUND	210,463 151,057
1691	FIXED CAPITAL OUTLAY STATE PARK FACILITY IMPROVEMENTS FROM INTERNAL IMPROVEMENT TRUST FUND FROM LAND ACQUISITION TRUST FUND . .	7,000,000 43,000,000
1692	GRANTS AND AIDS TO LOCAL GOVERNMENTS AND NONSTATE ENTITIES - FIXED CAPITAL OUTLAY FEDERAL LAND AND WATER CONSERVATION FUND GRANTS FROM FEDERAL GRANTS TRUST FUND . . .	13,762,420
1692A	GRANTS AND AIDS TO LOCAL GOVERNMENTS AND NONSTATE ENTITIES - FIXED CAPITAL OUTLAY FLORIDA RECREATION DEVELOPMENT ASSISTANCE GRANTS FROM FLORIDA FOREVER TRUST FUND . .	1,998,100

The funds in Specific Appropriation 1692A are provided to fund the entire small project priority list for eligible Florida Recreation Development Assistance Program (FRDAP) projects.

1693	GRANTS AND AIDS TO LOCAL GOVERNMENTS AND NONSTATE ENTITIES - FIXED CAPITAL OUTLAY NATIONAL RECREATIONAL TRAIL GRANTS FROM FEDERAL GRANTS TRUST FUND . . .	1,500,000
1693A	GRANTS AND AIDS TO LOCAL GOVERNMENTS AND NONSTATE ENTITIES - FIXED CAPITAL OUTLAY LOCAL PARKS FROM GENERAL REVENUE FUND	4,722,595

The funds in Specific Appropriation 1693A are provided for the following local parks:

Chattahoochee Mountain Bike Trail (Senate Form 1432) (HB 2435).....	50,000
Green Cove Springs Public Safety and River Access Project (Senate Form 1482) (HB 2985).....	300,000
Gulf Breeze Shoreline Park Wetlands Trail Boardwalk (Senate Form 1851) (HB 2113).....	492,595
Gulfport Linear Breakwater Park Project (Senate Form 1472) (HB 2359).....	735,000
Naples Botanical Garden - Horticulture Campus (Senate Form 1064) (HB 2129).....	750,000
Pahokee King Memorial Park Improvements (Senate Form 1959) (HB 2025).....	250,000
Pembroke Park Community Gardens Solar Safety Lighting (Senate Form 1563).....	50,000

Helmich Consulting, Inc.

MEMORANDUM

To: David Sigerson
From: Helmich Consulting, Inc.
Date: May 10, 2021
RE: Town of Pembroke Park April Report

During the month of April the Legislature continued to meet for the 2021 Regular Legislative Session holding committee meetings and general sessions of the House and Senate. The Legislative Session ended on April 30, 2021. However, there will be a Special Session on Gaming May 17 – 21, 2021.

Covid-19 protocols restricting in person contact with legislators continued during April (no contact with Senators, by appointment only with House Members). Thus I monitored the relevant committee meetings online as well as meeting with legislators and staff “off campus.” I continued discuss and work with Mr. Sigerson on the Town’s annexation issue as we reviewed several growth management and other local government related bills to which our annexation language could have been amended. However, we were unable to find a suitable bill this Session. I also monitored the budget conference process with regard to the Town’s LBR’s.

As previously reported, we continue to keep in close contact with the new House and Senate leadership and their teams on both sides to lend assistance where needed as well as staying in contact with Governor’s office staff on our annexation concerns.

If you have any questions or need anything always feel free to reach out to me at Bill@helmichconsulting.com or 850-251-3126



MEMORANDUM

DATE: May 13, 2021

TO: Town of Pembroke Park Commission
Town of Pembroke Park Town Manager
Town of Pembroke Park Town Clerk

FROM: Desinda Wood-Carper
DC Strategies LLC

RE: March – April 2021 Activity Report

DC Strategies LLC continues to provide grant opportunity information and special project coordination for the Town of Pembroke Park and appreciates the opportunity to provide this progress report and monthly activity update.

March – April

- **SESSION (March 2, 2021 – April 30, 2021)**
- DC Strategies LLC assisted the Town's Lobbying team with the monitoring of Legislative Committees specifically those budget meetings addressing Police Department funding.
- Each month, DC Strategies LLC monitored the Town's workshop meetings and Commission meetings via online participation.
- DC Strategies consulted with the Town Police Chief and Staff regarding project funding for the Police Department from State and federally-issued grants.
- DC Strategies LLC has monitored the activity of the Florida Department of Economic Opportunity for departmental funding programs for local governments, i.e. Possible unincumbered funding that could be shifted to accommodate the housing restoration needs of Pembroke Park. This funding could be used to launch the Neighborhood Improvement Program.

P.O. Box 470 Winter Park, FL 32792 (850) 363-3781



- Waiting to see the outcome of the State Appropriations bill after Governor's veto to determine additional State grant availability.
- DC Strategies LLC has discussed the Governors Budget with key staff in the Office of Planning & Budgeting. The Governor supports law enforcement initiatives and an overhaul of Police Bill of Rights initiatives. Support for Law enforcement training and policy reviews are also supported.
- DC Strategies LLC has designated Fridays as time to meet with Police Chief and support staff to share and or update on progress & information from sources impacting police funding.
- DC Strategies LLC continue to research all sources (Federal, State & private sources) to accomplish the funding goals for the Pembroke Park Police Department.
State funding programs targeted include the Florida Department of Law Enforcement: 2 grants
 - ✓ Grant for officer salaries for up to 24 months (**pending outcome of State budget**)
 - ✓ Grant for training (**pending outcome of State budget**)Federal funding programs include programs administered by the Department of Justice and the Department of Homeland Security. There may be a possible appropriation line item submitted at the congressional level with deposit into the DOJ TF.
 - ✓ DOJ COPS Hiring Program (CHP) grant
 - ✓ DOJ School Violence Prevention (SVPP) grant
- Monitoring requirements for Federal Care Act direct fund from the federal government directly to Pembroke Park and forwarding guidelines for Town Manager & Finance Director.

Should you require any additional information, please do not hesitate to contact me at (850) 363-3781

P.O. Box 470 Winter Park, FL 32792 (850) 363-3781



MEMORANDUM

DATE: April, 2021

TO: The Mayor, Vice Mayor and Commissioners

FROM: Richard E. Coates, President
Tidewater Consulting, Inc.

SUBJECT: Regular Monthly Report for April 2021

This report covers the Month of April 2021.

Tidewater Consulting, Inc. Activities:

Activities and Meetings: We have continuously monitored the situation from Tallahassee involving COVID-19. As we are well past the year mark with COVID-19, we moved swiftly into what was the 2021 legislative session. The "new norm" required a lot of adjustment with legislative members and staff, lobbyists, constituents, etc. and affected the legislative process somewhat with regards to the closure of the Capitol building, but both Senate President Simpson and Speaker Sprowls had put protocols in place for conducting interim committee meetings and Session. We are fortunate to have specialized relationships with members, since meetings within the Capitol Building were restricted to legislative members and staff only.

2022 Legislative Session Dates:

August 1, 2021	Deadline for filing Senate claim bills
January 11, 2022	Regular Session convenes 12:00 noon, deadline for filing bills for introduction
February 26, 2022	All bills are immediately certified Motion to reconsider made and considered the same day
March 1, 2022	50th day rule (Senate) - last day for regularly scheduled committee meetings
March 11, 2022	60th day - last day of Regular Session

As always, we have engaged with varying members to continue talking about the needs of the Town of Pembroke Park on behalf of the Town.

Legislation on Annexation: – Annexation of Property

Just as in previous years, we have been in touch with House and Senate members with regards to the annexation language with respect to the Town of Pembroke Park. We will advise of updates and progress if anything should transpire in the coming months. We are constantly monitoring this matter as we know it is of high priority to the Town of Pembroke Park.

We do have a number of bills tagged with regards to other issues that could have impact on the Town of Pembroke Park.

2021 Bills (9)

Number	Title	Sponsor	Last Action	Date Foldered
HB 0053	Public Works	DiCeglie	04/28/21	12/21/20 11:23AM
	04/28/21 - HOUSE Enrolled Text (ER) Filed			
HB 0059	Growth Management	McClain	04/08/21	12/21/20 11:24AM
	04/08/21 - HOUSE Enrolled Text (ER) Filed			
SB 0060	County and Municipal Code Enforcement	Bradley	04/28/21	01/06/21 03:05PM
	04/28/21 - SENATE Enrolled Text (ER) Filed			
SB 0154	Local Government Fiscal Transparency	Diaz	04/30/21	12/21/20 11:31AM
	04/30/21 - SENATE Died in Community Affairs			
HB 0215	Prohibition of Public Funds for Lobbying by Local Governments	Sabatini	04/30/21	01/12/21 11:20AM
	04/30/21 - HOUSE Died in Public Integrity & Elections Committee			
SB 0496	Growth Management	Perry	04/08/21	02/25/21 11:27AM
	04/08/21 - SENATE Read Second Time; Substituted for HB 0059; Laid on Table, Refer to HB 0059			
SB 1274	Growth Management	Perry	04/26/21	02/23/21 10:59AM
	04/26/21 - SENATE Read Second Time; Substituted for HB 0487; Laid on Table, Refer to HB 0487			
HB 1595	Emergency Preparedness and Response Fund	Williamson	04/27/21	03/08/21 11:47AM
	04/27/21 - HOUSE Laid on Table, refer to CS/CS/SB 1892			

SB 1892	Emergency Preparedness and Response Fund	Diaz	04/28/21	03/08/21 11:47AM
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04/28/21 - SENATE Enrolled Text (ER) Filed

Pembroke Park Legislative Program:

We are consistently and constantly working with all team members regarding alternative strategies for achieving our legislative objectives and for obtaining legislative funding for future projects, including securing grant money. Our current project list in the SB 2500 Appropriations for 2021 includes the following bill:

Pembroke Park Community Gardens Solar Safety Lighting 50,000

Background Note:

As previously mentioned, we are a stable office in Tallahassee and are able to monitor the activities of certain legislative movements throughout the year, and listen out for anything that might be beneficial or harmful to the Town. We continuously have public officials and members of the legislature that frequent the Tallahassee area even long after Session has concluded.

Budget Update:

Total Budget: \$101.5 billion [\$36.3 billion GR; \$65 .2 billion TF]

Reserves: \$6 billion

Major Issues- Education Capital Outlay

Total: \$272.8 million [\$29.1 million GR, \$243.7 million PECO TF]

- Charter School Repairs and Maintenance - \$182.9 million [PECO TF]
- Developmental Research School Repairs and Maintenance - \$7.7 million [PECO TF]
- Other Public School Projects - \$9.4 million [PECO TF]
- Florida College System Projects - \$26 million [\$10.6 million GR, \$15.4 million PECO TF]
- State University System Projects - \$37.8 million [\$18.5 million GR, \$19.3 million PECO TF]
- School for the Deaf and Blind Repairs and Maintenance - \$2.7 million [PECO TF]
- Public Broadcasting - Health and Safety Issues - \$6 million [PECO TF]
- Division of Blind Services Repairs and Maintenance - \$315,000 [PECO TF] In addition: \$46 million in authorization for State University System (SUS) Capital Improvement Student Fee Projects

Compensation and Benefits

- Minimum Wage Increase to \$13 per hour for State Employees - \$43 million [\$26 million GR; \$17 million TF]
- State Attorney and Public Defender 10% Pay Increase - \$1.3 million GR
- DCA Judges 10% Pay Increase - \$1.6 million GR
- Florida Retirement System (State Agencies) - \$59 million [\$33 million GR; \$26 million TF]

Department of Transportation

Total: \$10.3 billion TF; 6,175 positions

- Transportation Work Program - \$9.2 billion TF

oCounty Transportation Programs:

- ♣ Small County Road Resurface Assistance Program (SCRAP) - \$38.2 million
- ♣ Small County Outreach Program (SCOP) - \$88.8 million

- oLocal Transportation Initiatives (Road Fund) Projects - \$89.5 million
- Transportation Disadvantaged Program - \$65.9 million TF

Division of Emergency Management

Total: \$1.7 billion [\$15.2 million GR; \$1.7 billion TF]; 175 positions

- Federally Declared Disaster Funding - \$1.6 billion
- oFunding to Communities - \$1.5 billion TF
- oState Operations - \$124 million TF
- Community Recovery and Preparedness Projects - \$5.5 million GR



Broward County Sheriff's Office

West Park / Pembroke Park

3201 W. Hallandale Beach Blvd.

Pembroke Park, Fl. 33009

Captain Stephanie Coker

Phone # (954) 985-1953

PEMBROKE PARK MONTHLY STATISTICS

CALLS FOR SERVICE: 596

A. NON 911 CALL	185
B. 911 CALL	330
C. MDT INITIATED CALL	000
D. FIELD INITIATED CALL	081

ACCIDENT INVESTIGATION: 45

A. MINOR ACCIDENT	33
B. ACCIDENT WITH INJURIES	12

CITATIONS/TRAFFIC STOPS:

A. CITATIONS	26
a. CRIMINAL	00
b. UNIFORM TRAFFIC	26
c. OTHER	00
B. TRAFFIC STOPS	27

ARRESTS:

CLASSIFICATION	TOTAL
AGGRAV ASSLT - WEAPON-W DEADLY WEAPON WITHOUT INTENT TO KILL	1
BURGL-CONVEYANCE UNOCCUPIED/UNARMED	1
DAMAGE PROP-CRIM MISCH-200 DOLS AND UNDER	1
DOMESTIC BATTERY BY STRANGULATION-DATING RELATION	1
LOITERING OR PROWLING	1
OPERATING BUSINESS W/O TAX RECEIPT	1
TRESPASSING-FAIL TO LEAVE PROPERTY UPON ORDER BY OWNER	1
WARRANT - IMPROPER EXHIBITION OF FIREARM OR DANGEROUS WEAPN	1
Grand Total	8

- Disclaimer: These are working numbers and are subject to change at any time due to various reasons.

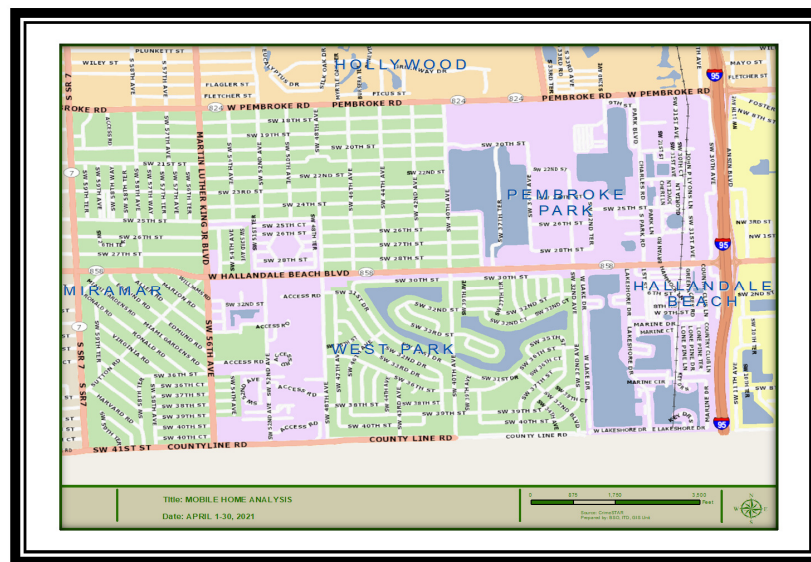


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PEMBROKE PARK MOBILE HOME ANALYSIS

APRIL 1-30, 2021



Mobile Home Community Crimes for the Month of April:

AUTO THEFTS - Other	0
RESIDENTIAL BURGLARIES	0
CONVEYANCE BURGLARIES	0
ROBBERIES	0

- Disclaimer: These are working numbers and are subject to change at any time due to various reasons.

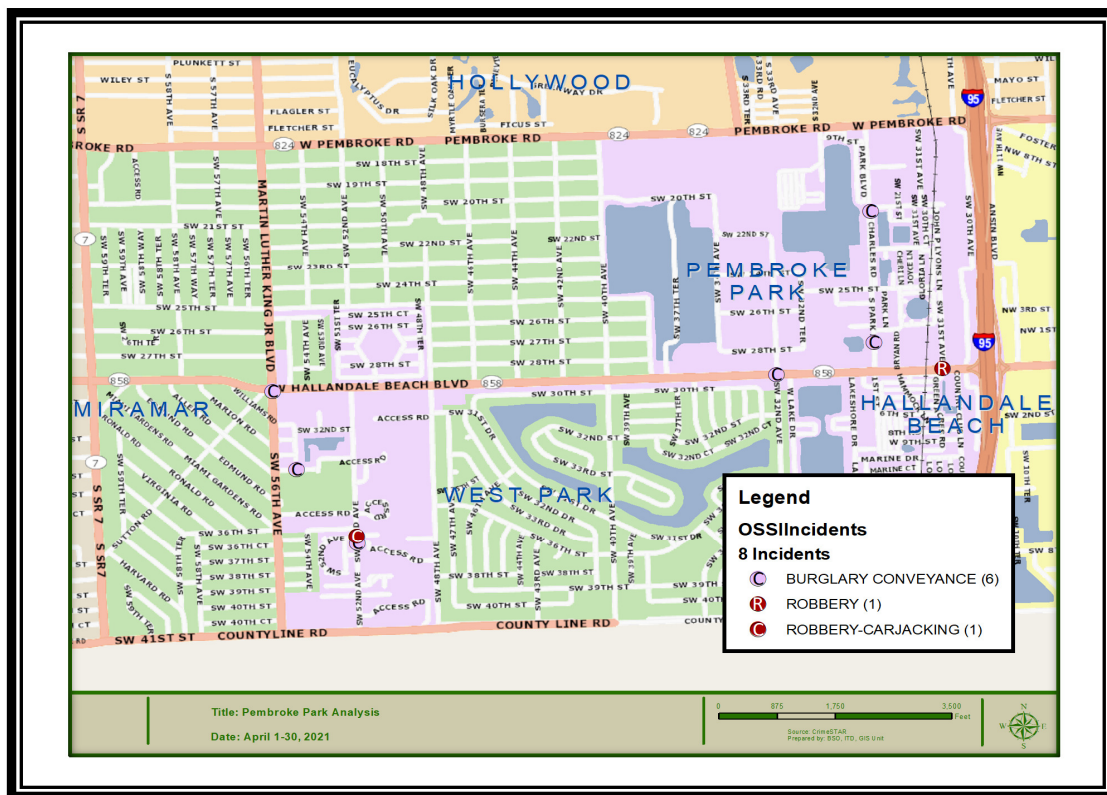


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PEMBROKE PARK ANALYSIS

APRIL 1-30, 2021



- Disclaimer: These are working numbers and are subject to change at any time due to various reasons.



Broward County Sheriff's Office

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PEMBROKE PARK ANALYSIS

April 1-30, 2021

CASE NUMBER	CLASSIFICATION	END DATE	DOW	ZONE	ADDRESS	CITY	NARRATIVE
192104000060	ROBBERY	4/4/2021 4:44:08 AM	SUN	1911	3101 W HALLANDALE BEACH BLVD	PEMBROKE PARK	VICTIMS SITTINGS IN VEHICLE ROBBED AT GUNPOINT
192104000066	BURGLARY CONVEYANCE	4/4/2021 8:15:53 AM	SAT-SUN	1912	5457 SW 34TH ST	PEMBROKE PARK	BROKE WINDOW GUN TAKEN
192104000067	BURGLARY CONVEYANCE	4/4/2021 10:11:00 AM	SAT-SUN	1912	3701 SW 52ND AV	PEMBROKE PARK	BROKE WINDOW WALLET TAKEN
192104000140	ROBBERY-CARJACKING	4/8/2021 5:45:31 PM	THUR	1912	3615 SW 52ND AV	PEMBROKE PARK	CARJACKING
192104000212	BURGLARY CONVEYANCE	4/12/2021 12:44:41 PM	UNK	1911	2760 S PARK RD	PEMBROKE PARK	WORK TRUCK BURGLARIZED
192104000335	BURGLARY CONVEYANCE	4/17/2021 5:30:00 AM	SAT	1912	5590 W HALLANDALE BEACH BLVD	PEMBROKE PARK	VEHICLES BURGLARIZED
192104000340	BURGLARY CONVEYANCE	4/17/2021 1:15:00 PM	SAT	1911	2304 CHARLES RD	PEMBROKE PARK	VEHICLE BURGLARIZED
192104000348	BURGLARY CONVEYANCE	4/17/2021 10:08:00 PM	SAT	1911	3201 W HALLANDALE BEACH BLVD	PEMBROKE PARK	VEHICLES BURGLARIZED

- Disclaimer: These are working numbers and are subject to change at any time due to various reasons.

IncidentNumber	SignalDesc	City	Zone	CreateTime	DispatchTir	ArrivalTime	ClosedTime	Signal
FPK21040300000516	MENTAL ILLNESS	PK	27A	4/3/2021	4/3/2021	4/3/2021	4/3/2021	S20
FPK21042600000647	MENTAL ILLNESS	PK	27A	4/26/2021	4/26/2021	4/26/2021	4/26/2021	S20
FPK21041100000556	ELECTRICAL UTILITY FIRE	PK	27B	4/11/2021	4/11/2021	4/11/2021	4/11/2021	S25EH
FPK21041200000568	HAZ-MAT INCIDENT	PK	27B	4/12/2021	4/12/2021	4/12/2021	4/12/2021	S25HZ
FPK21042300000629	MULTIFAMILY STRUCTURE FIRE (GREATER THAN	PK	27A	4/23/2021	4/23/2021	4/23/2021	4/23/2021	S25MF
FPK21041100000561	OUTSIDE FIRE	PK	27Y2	4/11/2021	4/11/2021	4/11/2021	4/11/2021	S25OF
FPK21041300000575	ODOR (STRANGE/UNKNOWN)	PK	27Y1	4/13/2021	4/13/2021	1/1/0001	4/13/2021	S25OR
FPK21040100000507	VEHICLE FIRE	PK	27B	4/1/2021	4/1/2021	4/1/2021	4/1/2021	S25VF
FPK21040500000527	ASSAULT	PK	27A	4/5/2021	4/5/2021	4/5/2021	4/5/2021	S31IJ
FPK21041300000576	SUICIDE ATTEMPT	PK	27B	4/13/2021	4/13/2021	4/13/2021	4/13/2021	S32
FPK21042600000651	SUICIDE THREAT	PK	27B	4/26/2021	4/26/2021	1/1/0001	4/26/2021	S32T
FPK21042200000624	SHOOTING	PK	27B	4/22/2021	4/22/2021	4/22/2021	4/22/2021	S33
FPK21043000000670	SHOOTING	PK	27A	4/30/2021	4/30/2021	1/1/0001	4/30/2021	S33
FPK21040900000545	DOMESTIC DISTURBANCE	PK	27A	4/9/2021	4/9/2021	4/9/2021	4/9/2021	S38IJ
FPK21042700000652	DOMESTIC DISTURBANCE	PK	27A	4/27/2021	4/27/2021	4/27/2021	4/27/2021	S38IJ
FPK21041100000557	HIT AND RUN WITH INJURIES	PK	27B	4/11/2021	4/11/2021	1/1/0001	4/11/2021	S3I
FPK21040500000525	FIRE ALARM - COMMERCIAL STRUCTURE	PK	27B	4/5/2021	4/5/2021	4/5/2021	4/5/2021	S49CF
FPK21041200000565	FIRE ALARM - COMMERCIAL STRUCTURE	PK	27B	4/12/2021	4/12/2021	4/12/2021	4/12/2021	S49CF
FPK21041300000574	FIRE ALARM - COMMERCIAL STRUCTURE	PK	27A	4/13/2021	4/13/2021	4/13/2021	4/13/2021	S49CF
FPK21041900000606	FIRE ALARM - COMMERCIAL STRUCTURE	PK	27B	4/19/2021	4/19/2021	4/19/2021	4/19/2021	S49CF
FPK21042600000646	FIRE ALARM - COMMERCIAL STRUCTURE	PK	27B	4/26/2021	4/26/2021	4/26/2021	4/26/2021	S49CF
FPK21042500000644	FIRE ALARM - MULTI-FAMILY	PK	27A	4/25/2021	4/25/2021	4/25/2021	4/25/2021	S49MF
FPK21041100000560	FIRE ALARM - RESIDENTIAL	PK	27A	4/11/2021	4/11/2021	4/11/2021	4/11/2021	S49RS
FPK21041500000584	ACCIDENT ROLLOVER OR EXTRICATION	PK	27Y1	4/15/2021	4/15/2021	4/15/2021	4/15/2021	S4E
FPK21042400000636	ACCIDENT ROLLOVER OR EXTRICATION	PK	27B	4/24/2021	4/24/2021	4/24/2021	4/24/2021	S4E
FPK21042400000637	ACCIDENT ROLLOVER OR EXTRICATION	PK	27B	4/24/2021	1/1/0001	1/1/0001	4/24/2021	S4E
FPK21043000000668	ACCIDENT ROLLOVER OR EXTRICATION	PK	27Y1	4/30/2021	4/30/2021	1/1/0001	4/30/2021	S4E
FPK21040300000512	ACCIDENT HIGHWAY	PK	27Y1	4/3/2021	4/3/2021	4/3/2021	4/3/2021	S4H
FPK21040300000517	ACCIDENT HIGHWAY	PK	27Y2	4/3/2021	4/3/2021	4/3/2021	4/3/2021	S4H
FPK21040500000532	ACCIDENT HIGHWAY	PK	27Y2	4/5/2021	4/5/2021	4/5/2021	4/5/2021	S4H
FPK21040900000546	ACCIDENT HIGHWAY	PK	27Y1	4/9/2021	4/9/2021	1/1/0001	4/9/2021	S4H

FPK21041200000566	ACCIDENT HIGHWAY	PK	27Y1	4/12/2021	4/12/2021	4/12/2021	4/12/2021	S4H
FPK21041200000567	ACCIDENT HIGHWAY	PK	27Y2	4/12/2021	1/1/0001	1/1/0001	4/12/2021	S4H
FPK21041400000579	ACCIDENT HIGHWAY	PK	27Y2	4/14/2021	4/14/2021	4/14/2021	4/14/2021	S4H
FPK21041400000581	ACCIDENT HIGHWAY	PK	27Y1	4/14/2021	4/14/2021	4/14/2021	4/14/2021	S4H
FPK21041400000583	ACCIDENT HIGHWAY	PK	27Y1	4/14/2021	4/14/2021	1/1/0001	4/14/2021	S4H
FPK21041500000587	ACCIDENT HIGHWAY	PK	27Y2	4/15/2021	4/15/2021	4/15/2021	4/15/2021	S4H
FPK21041600000591	ACCIDENT HIGHWAY	HW	27Y1	4/16/2021	4/16/2021	4/16/2021	4/16/2021	S4H
FPK21041900000607	ACCIDENT HIGHWAY	PK	27Y2	4/19/2021	4/19/2021	4/19/2021	4/19/2021	S4H
FPK21042000000613	ACCIDENT HIGHWAY	PK	27Y2	4/20/2021	4/20/2021	4/20/2021	4/20/2021	S4H
FPK21042100000621	ACCIDENT HIGHWAY	PK	27Y2	4/21/2021	4/21/2021	4/21/2021	4/21/2021	S4H
FPK21042300000626	ACCIDENT HIGHWAY	PK	27Y2	4/23/2021	4/23/2021	4/23/2021	4/23/2021	S4H
FPK21042900000659	ACCIDENT HIGHWAY	PK	27Y1	4/29/2021	4/29/2021	4/29/2021	4/29/2021	S4H
FPK21040100000503	ACCIDENT WITH INJURIES	PK	27Y2	4/1/2021	4/1/2021	4/1/2021	4/1/2021	S4I
FPK21040100000505	ACCIDENT WITH INJURIES	PK	27B	4/1/2021	4/1/2021	1/1/0001	4/1/2021	S4I
FPK21040100000506	ACCIDENT WITH INJURIES	PK	27B	4/1/2021	4/1/2021	4/1/2021	4/1/2021	S4I
FPK21040400000518	ACCIDENT WITH INJURIES	PK	27B	4/4/2021	4/4/2021	4/4/2021	4/4/2021	S4I
FPK21040400000519	ACCIDENT WITH INJURIES	PK	27B	4/4/2021	1/1/0001	1/1/0001	4/4/2021	S4I
FPK21040400000520	ACCIDENT WITH INJURIES	PK	27B	4/4/2021	4/4/2021	1/1/0001	4/4/2021	S4I
FPK21040900000544	ACCIDENT WITH INJURIES	HD	27B	4/9/2021	1/1/0001	1/1/0001	4/9/2021	S4I
FPK21040900000547	ACCIDENT WITH INJURIES	PK	27B	4/9/2021	4/9/2021	4/9/2021	4/9/2021	S4I
FPK21040900000548	ACCIDENT WITH INJURIES	PK	27Y2	4/9/2021	4/9/2021	4/9/2021	4/9/2021	S4I
FPK21041000000549	ACCIDENT WITH INJURIES	PK	27Y1	4/10/2021	4/10/2021	4/10/2021	4/10/2021	S4I
FPK21041100000564	ACCIDENT WITH INJURIES	PK	27Y2	4/11/2021	4/11/2021	4/11/2021	4/11/2021	S4I
FPK21041300000573	ACCIDENT WITH INJURIES	PK	27B	4/13/2021	4/13/2021	4/13/2021	4/13/2021	S4I
FPK21041400000580	ACCIDENT WITH INJURIES	HW	27B	4/14/2021	4/14/2021	4/14/2021	4/14/2021	S4I
FPK21041800000605	ACCIDENT WITH INJURIES	PK	27A	4/18/2021	4/18/2021	4/18/2021	4/18/2021	S4I
FPK21041900000610	ACCIDENT WITH INJURIES	PK	27A	4/19/2021	4/19/2021	4/19/2021	4/19/2021	S4I
FPK21042100000620	ACCIDENT WITH INJURIES	PK	27Y2	4/21/2021	4/21/2021	4/21/2021	4/21/2021	S4I
FPK21042200000623	ACCIDENT WITH INJURIES	PK	27Y1	4/22/2021	4/22/2021	4/22/2021	4/22/2021	S4I
FPK21042300000627	ACCIDENT WITH INJURIES	PK	27Y2	4/23/2021	1/1/0001	1/1/0001	4/23/2021	S4I
FPK21042300000630	ACCIDENT WITH INJURIES	PK	27B	4/23/2021	4/23/2021	4/23/2021	4/23/2021	S4I
FPK21042700000654	ACCIDENT WITH INJURIES	PK	27Y1	4/27/2021	4/27/2021	4/27/2021	4/27/2021	S4I

FPK21042700000655	ACCIDENT WITH INJURIES	PK	27B	4/27/2021	1/1/0001	1/1/0001	4/27/2021	S4I
FPK21042900000660	ACCIDENT WITH INJURIES	PK	27B	4/29/2021	4/29/2021	4/29/2021	4/29/2021	S4I
FPK21042900000661	ACCIDENT WITH FIRE	PK	27A	4/29/2021	4/29/2021	4/29/2021	4/29/2021	S4VF
FPK21041600000593	ABDOMINAL PAIN	PK	27A	4/16/2021	4/16/2021	4/16/2021	4/16/2021	S67AP
FPK21040200000511	ALLERGIC REACTION	PK	27B	4/2/2021	4/2/2021	4/2/2021	4/2/2021	S67AR
FPK21041100000563	ALLERGIC REACTION	PK	27A	4/11/2021	4/11/2021	4/11/2021	4/11/2021	S67AR
FPK21043000000667	BACK PAIN	PK	27A	4/30/2021	4/30/2021	4/30/2021	4/30/2021	S67BP
FPK21040500000528	CHEST PAINS NON-TRAUMATIC	PK	27B	4/5/2021	4/5/2021	4/5/2021	4/5/2021	S67CP
FPK21042700000653	CHEST PAINS NON-TRAUMATIC	PK	27A	4/27/2021	4/27/2021	4/27/2021	4/27/2021	S67CP
FPK21042800000656	CHEST PAINS NON-TRAUMATIC	PK	27B	4/28/2021	4/28/2021	4/28/2021	4/28/2021	S67CP
FPK21041000000553	CARDIAC/RESPIRATORY ARREST	PK	27A	4/10/2021	4/10/2021	4/10/2021	4/10/2021	S67CR
FPK21042900000662	FALL NO INJURY	PK	27B	4/29/2021	4/29/2021	4/29/2021	4/29/2021	S67F
FPK21042900000664	FALL NO INJURY	PK	27B	4/29/2021	4/29/2021	4/30/2021	4/30/2021	S67F
FPK21040100000504	FALL INJURY	PK	27B	4/1/2021	4/1/2021	4/1/2021	4/1/2021	S67FI
FPK21040100000508	FALL INJURY	PK	27A	4/1/2021	4/1/2021	4/1/2021	4/1/2021	S67FI
FPK21040400000521	FALL INJURY	PK	27A	4/4/2021	4/4/2021	4/4/2021	4/4/2021	S67FI
FPK21040500000531	FALL INJURY	PK	27A	4/5/2021	4/5/2021	4/5/2021	4/5/2021	S67FI
FPK21041900000609	FALL INJURY	PK	27A	4/19/2021	4/19/2021	4/19/2021	4/19/2021	S67FI
FPK21042300000631	FALL INJURY	PK	27A	4/23/2021	4/23/2021	4/23/2021	4/23/2021	S67FI
FPK21042500000640	FALL INJURY	PK	27A	4/25/2021	4/25/2021	4/25/2021	4/25/2021	S67FI
FPK21043000000669	FALL INJURY	PK	27B	4/30/2021	4/30/2021	4/30/2021	4/30/2021	S67FI
FPK21043000000672	FALL INJURY	PK	27A	4/30/2021	4/30/2021	4/30/2021	5/1/2021	S67FI
FPK21042000000615	HEMORRHAGE OR LACERATION	PK	27A	4/20/2021	4/20/2021	4/20/2021	4/20/2021	S67HM
FPK21042400000638	HEMORRHAGE OR LACERATION	PK	27B	4/24/2021	4/24/2021	4/24/2021	4/24/2021	S67HM
FPK21042500000645	HEMORRHAGE OR LACERATION	PK	27B	4/25/2021	4/25/2021	4/25/2021	4/25/2021	S67HM
FPK21040100000502	HEART PROBLEMS	PK	27A	4/1/2021	4/1/2021	4/1/2021	4/1/2021	S67HP
FPK21041500000589	HEART PROBLEMS	PK	27Y2	4/15/2021	4/15/2021	4/15/2021	4/15/2021	S67HP
FPK21042000000612	HEART PROBLEMS	PK	27B	4/20/2021	4/20/2021	4/20/2021	4/20/2021	S67HP
FPK21042400000633	HEART PROBLEMS	PK	27B	4/24/2021	4/24/2021	4/24/2021	4/24/2021	S67HP
FPK21040700000542	INFECTIOUS DISEASE ALPHA LEVEL	PK	27A	4/7/2021	4/7/2021	1/1/0001	4/7/2021	S67IDA
FPK21040800000543	INFECTIOUS DISEASE ALPHA LEVEL	PK	27B	4/8/2021	4/8/2021	4/8/2021	4/8/2021	S67IDA
FPK21041100000558	INFECTIOUS DISEASE ALPHA LEVEL	PK	27A	4/11/2021	4/11/2021	4/11/2021	4/11/2021	S67IDA

FPK21041100000559	INFECTIOUS DISEASE ALPHA LEVEL	PK	27A	4/11/2021	4/11/2021	4/11/2021	4/11/2021	S67IDA
FPK21041200000572	INFECTIOUS DISEASE ALPHA LEVEL	PK	27B	4/12/2021	4/12/2021	4/12/2021	4/12/2021	S67IDA
FPK21041500000586	INFECTIOUS DISEASE ALPHA LEVEL	PK	27B	4/15/2021	4/15/2021	4/15/2021	4/15/2021	S67IDA
FPK21041600000594	INFECTIOUS DISEASE ALPHA LEVEL	PK	27B	4/16/2021	4/16/2021	4/16/2021	4/16/2021	S67IDA
FPK21041600000596	INFECTIOUS DISEASE ALPHA LEVEL	PK	27A	4/16/2021	4/16/2021	4/16/2021	4/16/2021	S67IDA
FPK21042000000614	INFECTIOUS DISEASE ALPHA LEVEL	PK	27A	4/20/2021	4/20/2021	4/20/2021	4/20/2021	S67IDA
FPK21042100000622	INFECTIOUS DISEASE ALPHA LEVEL	PK	27B	4/21/2021	4/21/2021	4/21/2021	4/21/2021	S67IDA
FPK21040100000501	INFECTIOUS DISEASE CHARLIE LEVEL	PK	27A	4/1/2021	4/1/2021	4/1/2021	4/1/2021	S67IDC
FPK21040700000541	INFECTIOUS DISEASE CHARLIE LEVEL	PK	27A	4/7/2021	4/7/2021	4/7/2021	4/7/2021	S67IDC
FPK21041800000603	INFECTIOUS DISEASE CHARLIE LEVEL	WP	27A	4/18/2021	4/18/2021	4/18/2021	4/18/2021	S67IDC
FPK21040200000510	INFECTIOUS DISEASE DELTA LEVEL	PK	27A	4/2/2021	4/2/2021	4/2/2021	4/2/2021	S67IDD
FPK21041400000578	INFECTIOUS DISEASE DELTA LEVEL	PK	27A	4/14/2021	4/14/2021	4/14/2021	4/14/2021	S67IDD
FPK21041900000611	INFECTIOUS DISEASE DELTA LEVEL	PK	27B	4/19/2021	4/19/2021	4/19/2021	4/19/2021	S67IDD
FPK21042100000617	INFECTIOUS DISEASE DELTA LEVEL	PK	27A	4/21/2021	4/21/2021	4/21/2021	4/21/2021	S67IDD
FPK21041500000585	INJURY	PK	27A	4/15/2021	4/15/2021	4/15/2021	4/15/2021	S67IJ
FPK21040300000515	OVERDOSE OR POISONING	PK	27A	4/3/2021	4/3/2021	4/3/2021	4/3/2021	S67OD
FPK21040200000509	UNCONSCIOUS OR FAINTING	PK	27B	4/2/2021	4/2/2021	1/1/0001	4/2/2021	S67PO
FPK21040400000523	UNCONSCIOUS OR FAINTING	PK	27B	4/4/2021	4/4/2021	4/4/2021	4/4/2021	S67PO
FPK21040600000534	UNCONSCIOUS OR FAINTING	PK	27B	4/6/2021	4/6/2021	4/6/2021	4/6/2021	S67PO
FPK21041000000552	UNCONSCIOUS OR FAINTING	PK	27B	4/10/2021	4/10/2021	4/10/2021	4/10/2021	S67PO
FPK21041100000562	UNCONSCIOUS OR FAINTING	PK	27A	4/11/2021	4/11/2021	4/11/2021	4/11/2021	S67PO
FPK21041200000569	UNCONSCIOUS OR FAINTING	PK	27B	4/12/2021	4/12/2021	4/12/2021	4/12/2021	S67PO
FPK21041200000570	UNCONSCIOUS OR FAINTING	PK	27A	4/12/2021	4/12/2021	4/12/2021	4/12/2021	S67PO
FPK21041200000571	UNCONSCIOUS OR FAINTING	PK	27B	4/12/2021	4/12/2021	1/1/0001	4/12/2021	S67PO
FPK21041700000599	UNCONSCIOUS OR FAINTING	PK	27A	4/17/2021	4/17/2021	4/17/2021	4/17/2021	S67PO
FPK21041800000602	UNCONSCIOUS OR FAINTING	PK	27B	4/18/2021	4/18/2021	1/1/0001	4/18/2021	S67PO
FPK21042100000619	UNCONSCIOUS OR FAINTING	PK	27A	4/21/2021	4/21/2021	4/21/2021	4/21/2021	S67PO
FPK21042500000641	UNCONSCIOUS OR FAINTING	PK	27A	4/25/2021	4/25/2021	4/25/2021	4/25/2021	S67PO
FPK21042500000643	UNCONSCIOUS OR FAINTING	PK	27A	4/25/2021	4/25/2021	4/25/2021	4/25/2021	S67PO
FPK21040400000522	SICK PERSON	PK	27A	4/4/2021	4/4/2021	4/4/2021	4/4/2021	S67SP
FPK21040500000529	SICK PERSON	PK	27A	4/5/2021	4/5/2021	4/5/2021	4/5/2021	S67SP
FPK21040500000530	SICK PERSON	PK	27A	4/5/2021	4/5/2021	4/5/2021	4/5/2021	S67SP

FPK21040600000533	SICK PERSON	PK	27A	4/6/2021	4/6/2021	4/6/2021	4/6/2021	S67SP
FPK21040600000535	SICK PERSON	PK	27A	4/6/2021	4/6/2021	4/6/2021	4/6/2021	S67SP
FPK21040600000536	SICK PERSON	PK	27A	4/6/2021	4/6/2021	4/6/2021	4/6/2021	S67SP
FPK21040600000539	SICK PERSON	WP	27A	4/6/2021	4/6/2021	4/6/2021	4/6/2021	S67SP
FPK21041000000554	SICK PERSON	PK	27B	4/10/2021	4/10/2021	4/10/2021	4/10/2021	S67SP
FPK21041000000555	SICK PERSON	PK	27A	4/10/2021	4/10/2021	4/10/2021	4/10/2021	S67SP
FPK21041400000577	SICK PERSON	PK	27B	4/14/2021	4/14/2021	1/1/0001	4/14/2021	S67SP
FPK21041400000582	SICK PERSON	PK	27A	4/14/2021	4/14/2021	4/14/2021	4/14/2021	S67SP
FPK21041700000598	SICK PERSON	PK	27A	4/17/2021	4/17/2021	4/17/2021	4/17/2021	S67SP
FPK21041900000608	SICK PERSON	PK	27A	4/19/2021	4/19/2021	4/19/2021	4/19/2021	S67SP
FPK21042000000616	SICK PERSON	PK	27B	4/20/2021	4/20/2021	4/20/2021	4/20/2021	S67SP
FPK21042100000618	SICK PERSON	PK	27A	4/21/2021	4/21/2021	4/21/2021	4/21/2021	S67SP
FPK21042300000628	SICK PERSON	PK	27B	4/23/2021	4/23/2021	4/23/2021	4/23/2021	S67SP
FPK21042400000634	SICK PERSON	PK	27A	4/24/2021	4/24/2021	4/24/2021	4/24/2021	S67SP
FPK21042400000635	SICK PERSON	PK	27A	4/24/2021	4/24/2021	4/24/2021	4/24/2021	S67SP
FPK21042500000642	SICK PERSON	PK	27A	4/25/2021	4/25/2021	4/25/2021	4/25/2021	S67SP
FPK21042600000649	SICK PERSON	PK	27B	4/26/2021	4/26/2021	4/26/2021	4/26/2021	S67SP
FPK21041500000588	STROKE	PK	27A	4/15/2021	4/15/2021	4/15/2021	4/15/2021	S67ST
FPK21042600000650	STROKE	PK	27B	4/26/2021	4/26/2021	4/26/2021	4/26/2021	S67ST
FPK21040500000526	SEIZURE	PK	27A	4/5/2021	4/5/2021	4/5/2021	4/5/2021	S67SZ
FPK21040600000537	SEIZURE	PK	27B	4/6/2021	4/6/2021	4/6/2021	4/6/2021	S67SZ
FPK21041600000595	SEIZURE	PK	27B	4/16/2021	4/16/2021	4/16/2021	4/16/2021	S67SZ
FPK21041800000604	SEIZURE	PK	27B	4/18/2021	4/18/2021	4/18/2021	4/18/2021	S67SZ
FPK21040300000514	TROUBLE BREATHING	PK	27A	4/3/2021	4/3/2021	4/3/2021	4/3/2021	S67TB
FPK21040700000540	TROUBLE BREATHING	PK	27B	4/7/2021	4/7/2021	4/7/2021	4/7/2021	S67TB
FPK21041000000551	TROUBLE BREATHING	PK	27A	4/10/2021	4/10/2021	1/1/0001	4/10/2021	S67TB
FPK21041700000600	TROUBLE BREATHING	PK	27A	4/17/2021	4/17/2021	4/17/2021	4/17/2021	S67TB
FPK21041700000601	TROUBLE BREATHING	PK	27A	4/17/2021	4/17/2021	4/17/2021	4/17/2021	S67TB
FPK21042300000632	TROUBLE BREATHING	PK	27A	4/23/2021	4/23/2021	4/23/2021	4/23/2021	S67TB
FPK21042400000639	TROUBLE BREATHING	PK	27A	4/24/2021	4/24/2021	4/24/2021	4/24/2021	S67TB
FPK21042600000648	TROUBLE BREATHING	PK	27B	4/26/2021	4/26/2021	4/26/2021	4/26/2021	S67TB
FPK21042800000657	TROUBLE BREATHING	PK	27A	4/28/2021	4/28/2021	4/28/2021	4/28/2021	S67TB

FPK21042900000658	TROUBLE BREATHING	PK	27B	4/29/2021	4/29/2021	1/1/0001	4/29/2021	S67TB
FPK21043000000666	TROUBLE BREATHING	PK	27B	4/30/2021	4/30/2021	4/30/2021	4/30/2021	S67TB
FPK21040300000513	UNKNOWN MEDICAL	PK	27Y1	4/3/2021	4/3/2021	4/3/2021	4/3/2021	S67UM
FPK21040400000524	UNKNOWN MEDICAL	PK	27Y2	4/4/2021	4/4/2021	4/4/2021	4/4/2021	S67UM
FPK21041500000590	UNKNOWN MEDICAL	PK	27A	4/15/2021	4/15/2021	1/1/0001	4/15/2021	S67UM
FPK21043000000671	UNKNOWN MEDICAL	PK	27B	4/30/2021	4/30/2021	4/30/2021	4/30/2021	S67UM
FPK21040600000538	FIRE OR MEDICAL SERVICE CALL	PK	27A	4/6/2021	4/6/2021	4/6/2021	4/6/2021	S68
FPK21041600000592	FIRE OR MEDICAL SERVICE CALL	PK	27B	4/16/2021	4/16/2021	4/16/2021	4/16/2021	S68
FPK21041700000597	FIRE OR MEDICAL SERVICE CALL	PK	27A	4/17/2021	4/17/2021	4/17/2021	4/17/2021	S68
FPK21042200000625	FIRE OR MEDICAL SERVICE CALL	PK	27A	4/22/2021	4/22/2021	4/22/2021	4/22/2021	S68
FPK21043000000665	FIRE OR MEDICAL SERVICE CALL	PK	27A	4/30/2021	4/30/2021	4/30/2021	4/30/2021	S68
S25 FIRE	6							
S4 VEHICLE ACCIDENT	44							
S49 ALARM	7							
S67 MEDICAL	108							
S68 SERVICE CALL	5							
TOTAL	170							

AGENDA ITEM REPORT



To:

Subject: Building Department Report

Meeting: 05 26 2021 DRAFT WORKSHOP COMMISSION MEETING - May 26 2021

Department: Building

Staff Contact:

ATTACHMENTS:

[Building Agenda Request Form - 05-26-2021](#)

[Building memo](#)

[Building Status Report 04 2021](#)

JC Jimenez, Town Manager
Town Clerk, Town Clerk

Status:

None

None



Town of Pembroke Park
3150 SW 52nd Avenue
Pembroke Park, FL 33023

Agenda Request

Meeting Date:	05/26/2021
Subject:	Building Department Monthly Report (April 2021)
Initiated by:	☐ City Commission ☐ City Attorney ☒ City Manager / Staff
Prepared by:	Name & Title: Miguel A. Nunez / Chief Building Official
Reviewed by:	Name & Title: Miguel A. Nunez / Chief Building Official
Approved by Town Manager:	Signature:
Approved by Town Attorney:	Signature:
Attachments:	Memo 21-005 and Monthly Report (April 2021)
Fiscal Impact:	None
Policy Question(s) for Commission Considerations:	None
Summary:	This report is for informational purposes only.
Background:	
Discussion/Analysis:	
Options:	
Advantages:	
Disadvantages:	
Possible action:	
Advantages:	
Disadvantages:	
Staff Recommendations:	
Additional Action Needed:	



TOWN OF PEMBROKE PARK
BUILDING DEPARTMENT
3150 SW 52ND Avenue
Pembroke Park, FL 33023
Office 954-966-4600 • Fax 954-966-5310

MEMORANDUM NO.: 21-005

DATE: May 10, 2021
TO: Juan C. Jimenez, Town Manager
FROM: Miguel A. Núñez, Chief Building Official
RE: **MONTHLY STATUS REPORT – APRIL 2021**

At this time, I would like to submit the attached Building Department Monthly Status Report for the above referenced period.

As always, if you have further questions or comments, do not hesitate to contact me at your earliest convenience.

Respectfully submitted.

Cc: Marlen Martell, Town Clerk
File.



TOWN OF PEMBROKE PARK

BUILDING DEPARTMENT

3150 SW 52ND Avenue

Pembroke Park, FL 33023

Building Department

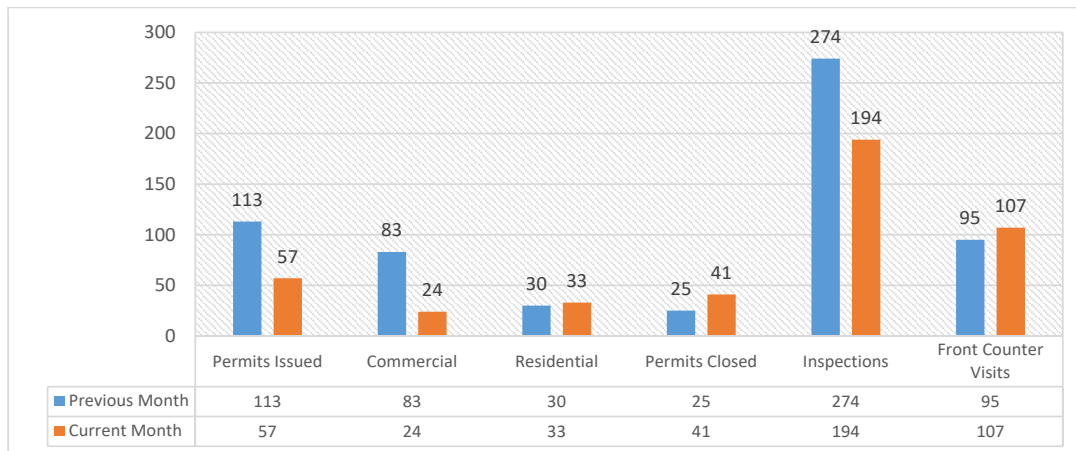
Monthly Status Report

April 2021

Summary:

During this reporting period, the Building Department staff continued our customary non-contact process while servicing our developers, contractors, residents, and internal customers in a personalized manner in the permitting process with transparency, integrity, and equality.

By the Numbers:



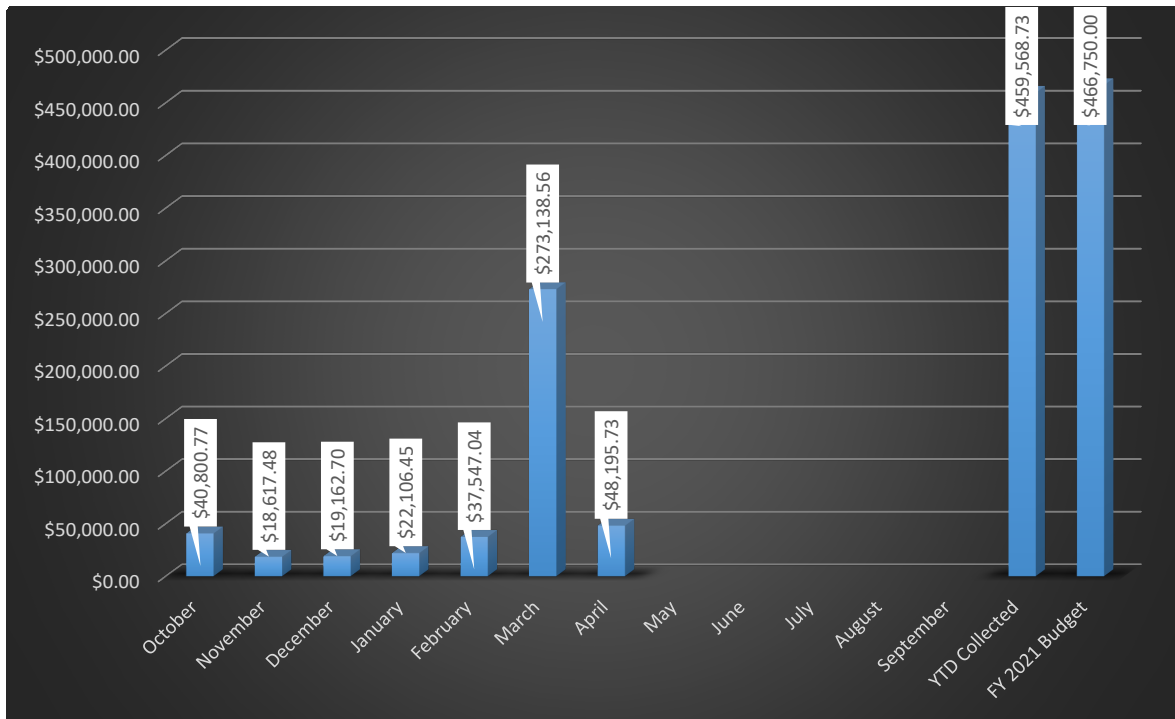
As noted above, during this reporting period the number of permits issued, with the commercial ones were decreased and the residential permits were slightly increase; same for the inspections; however, the counter visits were slightly increased from the previous reported period.

Further, inspections were as follows:

Structural = 108, Mechanical = 24, Electrical = 36 and Plumbing 26 for a total of 194 Inspections.

Revenue:

During this reporting period the Building Department associated disciplines (Structural, Electrical, Plumbing and Mechanical) have collected \$48,195.73, see chart below for graphical information:



Large Construction Projects Summary:

	Not Started	In Progress	No Action	Completed
--	-------------	-------------	-----------	-----------

Status / Commissioner District	Project	Description	Notes
Seneca Town Center			
1	Building 1	Warehouse Building	Building is Partially occupied.
1	Unit 100	Tenant Improvement	Completed.
1	Unit 200	Tenant Improvement	Completed
1	Unit 300	Tenant Improvement	Currently under the inspections
1	Unit 800	Tenant Improvement	Completed

1	Building 2	Building Shell (Structure)	Submitted for Plans Review for first cycle and waiting for resubmittal after comments were rendered.
1	Building 3	Building Shell (Structure)	Submitted for Plans Review for first cycle and waiting for resubmittal after comments were rendered.
1	Building 5	Building Shell (Structure)	Submitted for Plans Review for first cycle and waiting for resubmittal after comments were rendered.
1	Coca-Cola	Various Improvements	Currently under the inspections and additional applications for permit process.
1	Amazon	Warehouse / Distribution	All permits have been and currently this project is under the inspections process.
4	Pembroke Plaza	Shopping Center Building	Permit issued, Construction under inspections process.
4	Car Wash	Car Wash	Currently approved under the "DRC" review process and waiting for permit submittal.

Additional Comments:

In addition to the above reported items, the Building Department has processed numerous additions, renovations, alterations, and accessory structures for the Townhomes (TH); Minor Commercial Tenant Improvements (TI), and Mobile Homes (MH) for repairs, exterior accessories and new installations.

AGENDA ITEM REPORT



To: Miguel A. Nunez
Subject: CRS Recertification
Meeting: 05 26 2021 DRAFT WORKSHOP COMMISSION MEETING - May 26 2021
Department: Building
Staff Contact: Miguel Nunez, Building Official

BACKGROUND INFORMATION:

2021 Community Rating System (CRS) recertification

FINANCIAL IMPACT:

Will maintain our inclusion in the CRS program. no financial impact to the Town

POLICY IMPLICATIONS:

By maintaining its rating, the Town of Pembroke Park, continues to receive a 10% discount on all Flood Policies issued to our property owners and residents.

RECOMMENDATION:

For information only

ALTERNATIVES:

None

ATTACHMENTS:

[CRS Recertification](#)

Marlen Martell, Town Clerk	Status:
JC Jimenez, Town Manager	Pending
	Pending

Miguel Nunez

From: Laporte, Scott <Scott.Laporte@verisk.com>
Sent: Tuesday, May 18, 2021 5:09 PM
To: Miguel Nunez
Cc: Geoffrey Jacobs; Cole, Conn; Moore, Kristabel; Carpenter, Craig
Subject: 2021 CRS Recertification Review Acknowledgment – Town of Pembroke Park, FL # 120052
Attachments: 2021-120052-ECER1.xlsx; 2021-120052-ECRRF1.xlsx

Good Afternoon, Miguel:

Congratulations! I have reviewed your submittal and found everything to be in order. This concludes your annual CRS recertification review.

The review of your construction certificates resulted in a correctness rate of **100%**. Results of the review of your construction certificates are attached. You will find attached two documents:

- 1) the Elevation Certificate Evaluation Report (ECER) which shows errors, freeboard levels and possible non-compliance issues for each EC (and other certificates) we reviewed; and
- 2) the Elevation Certificate Review Results Form (ECRRF), which displays a summary of our review in an easy-to-read format.

Should you have any questions, please do not hesitate to contact me, or your CRS Specialist.

Thank you,

Scott LaPorte
CRS Resource Specialist
ISO, Community Hazard Mitigation
985.272.8009
Scott.LaPorte@Verisk.com
[verisk.com](https://www.verisk.com) | [LinkedIn](#) | [Twitter](#) | [YouTube](#)



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AGENDA ITEM REPORT



To: Town Mayor & Commission
Subject: Code Enforcement Department April 2021 Monthly Status Report
Meeting: 05 26 2021 DRAFT WORKSHOP COMMISSION MEETING - May 26 2021
Department: Code
Staff Contact: Joseline Ramirez, Chief Code Enforcement Officer

BACKGROUND INFORMATION:

The Town's Code Enforcement Department tracks, reviews and maintain records of incidents, complaints and observations regarding the Town Code of Ordinance. This report is providing a summary of monthly occurrences around Town to the Commission.

ATTACHMENTS:

[Code Enforcement Department Report April 2021](#)



Code Enforcement Department Report

From 4/1/2021 to 4/30/2021

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<u>Case #</u>	<u>Date Issued</u>	<u>Site Address</u>	<u>Violation Sections</u>	<u>Document Type</u>	<u>Officer Assigned</u>	<u>Delivery</u>
5713	4/1/2021	2940 COUNTRY CLUB LN, PEMBROKE PARK, FL 33009 #3030 Country Club Lane, Pembroke Park, FL 33009	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application. Sec. 5-2. - Nonresidential commercial buildings, owner's responsibilities(a)(b) Sec. 21-19. - Prohibited signs. Sec. 21-21. (7) - Temporary signs	Notice of Violation	J. Ramirez	Posted to Property Regular Mail
5686	4/5/2021	3457 SW 52 AVE, PEMBROKE PARK, FL 33023	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application. Sec. 5-87. - Permit required	Affidavit of Compliance	T. Malcolm	Hand Regular Mail
5716	4/6/2021	5520 SW 33 ST, PEMBROKE PARK, FL 33023 1-2	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application. Sec. 5-2. - Nonresidential commercial buildings, owner's responsibilities(b) Sec. 11-43 (d) - Frequency and preparation generally	Notice of Violation	J. Ramirez	Regular Mail
4564	4/6/2021	3140 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33009	Sec 5-105. - Repairs and installations	Notice of Formal Hearing	J. Ramirez	Affidavit of Service
5494	4/7/2021	2940 COUNTRY CLUB LN, PEMBROKE PARK, FL 33009	Sec 5-207. - Graffiti Enforcement	Affidavit of Compliance	J. Ramirez	Regular Mail
5717	4/7/2021	5500 SW 32 ST, PEMBROKE PARK, FL 33023 1-2 #1	Sec 5-103. - Exterior maintenance of structures and premises(c)(i)(j)(h) Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application.	Notice of Violation	T. Malcolm	Regular Mail
5679	4/7/2021	5401 SW 41 ST, PEMBROKE PARK, FL 33023	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application. Sec. 5-87. - Permit required	Affidavit of Compliance	T. Malcolm	Regular Mail
5653	4/8/2021	5419 SW 41 ST, PEMBROKE PARK, FL 33023	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application. Sec. 5-87. - Permit required	Affidavit of Compliance	T. Malcolm	Regular Mail
5634	4/8/2021	5445 SW 41 ST, PEMBROKE PARK, FL 33023	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application. Sec. 5-87. - Permit required	Affidavit of Compliance	T. Malcolm	Regular Mail
5636	4/8/2021	5441 SW 41 ST, PEMBROKE PARK, FL 33023	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application. Sec. 5-87. - Permit required	Affidavit of Compliance	T. Malcolm	Regular Mail
5642	4/8/2021	5437 SW 41 ST, PEMBROKE PARK, FL 33023	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application. Sec. 5-87. - Permit required	Affidavit of Compliance	T. Malcolm	Regular Mail
5643	4/8/2021	5435 SW 41 ST, PEMBROKE PARK, FL 33023	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application. Sec. 5-87. - Permit required	Affidavit of Compliance	T. Malcolm	Regular Mail



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5645	4/8/2021	5431 SW 41 ST, PEMBROKE PARK, FL 33023	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application. Sec. 5-87. - Permit required	Affidavit of Compliance	T. Malcolm	Regular Mail
5648	4/9/2021	5427 SW 41 ST, PEMBROKE PARK, FL 33023	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application. Sec. 5-87. - Permit required	Affidavit of Compliance	T. Malcolm	Regular Mail
4734	4/9/2021	2099 S PARK RD, PEMBROKE PARK, FL 33009 #Steet Lighting Equipment	Sec. 12-48. - Outdoor storage prohibited Sec 5-103. - Exterior maintenance of structures and premises(a)	Affidavit of Non-Compliance	J. Louis	
4734	4/9/2021	2099 S PARK RD, PEMBROKE PARK, FL 33009 #Steet Lighting Equipment	Sec. 12-48. - Outdoor storage prohibited Sec 5-103. - Exterior maintenance of structures and premises(a)	Affidavit of Non-Compliance	J. Louis	
5626	4/9/2021	5461 SW 41 ST, PEMBROKE PARK, FL 33023	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application. Sec. 5-87. - Permit required	Affidavit of Compliance	T. Malcolm	Regular Mail
5627	4/9/2021	5459 SW 41 ST, PEMBROKE PARK, FL 33023	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application. Sec. 5-87. - Permit required	Affidavit of Compliance	T. Malcolm	Regular Mail
5628	4/9/2021	5457 SW 41 ST, PEMBROKE PARK, FL 33023	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application. Sec. 5-87. - Permit required	Affidavit of Compliance	T. Malcolm	Regular Mail
5650	4/13/2021	5423 SW 41 ST, PEMBROKE PARK, FL 33023	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application. Sec. 5-87. - Permit required	Affidavit of Compliance	T. Malcolm	Regular Mail
5735	4/14/2021	2301 SW 31 CT, PEMBROKE PARK, FL 33009 #3105 SW 23 ST	Sec 5-103. - Exterior maintenance of structures and premises (i)(j)(h) Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application. Sec. 12-48. - Outdoor storage prohibited	Notice of Violation	T. Malcolm	Hand Regular Mail
5736	4/14/2021	2301 SW 31 CT, PEMBROKE PARK, FL 33009 #2314 SW 31 ST	Sec 5-103. - Exterior maintenance of structures and premises (i)(j)(h) Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application. Sec. 12-48. - Outdoor storage prohibited Sec. 13-2. - Storage of abandoned property in the open prohibited	Notice of Violation	T. Malcolm	Hand Regular Mail
5737	4/14/2021	3252 SW 52 AVE, PEMBROKE PARK, FL 33023	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application. Sec. 12-48. - Outdoor storage prohibited Sec. 13-2. - Storage of abandoned property in the open prohibited	Notice of Violation	T. Malcolm	Regular Mail
5738	4/15/2021	3252 SW 52 AVE, PEMBROKE PARK, FL 33023 #5311 SW 32 ST	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application.	Notice of Violation	T. Malcolm	Hand Regular Mail



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5739	4/15/2021	3252 SW 52 AVE, PEMBROKE PARK, FL 33023 #5213 SW 32 ST	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application.	Notice of Violation	T. Malcolm	Posted to Property
5740	4/15/2021	3252 SW 52 AVE, PEMBROKE PARK, FL 33023 #5225 SW 32 ST	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application.	Notice of Violation	T. Malcolm	Posted to Property
5741	4/15/2021	3252 SW 52 AVE, PEMBROKE PARK, FL 33023 #5227 SW 32 ST	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application.	Notice of Violation	T. Malcolm	Hand Regular Mail
5742	4/15/2021	3252 SW 52 AVE, PEMBROKE PARK, FL 33023 #5237 SW 32 ST	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application.	Notice of Violation	T. Malcolm	Posted to Property
5743	4/15/2021	3252 SW 52 AVE, PEMBROKE PARK, FL 33023 #5323 SW 32 ST	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application.	Notice of Violation	T. Malcolm	Posted to Property
5745	4/15/2021	3252 SW 52 AVE, PEMBROKE PARK, FL 33023 #5321 SW 32 ST	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application.	Notice of Violation	T. Malcolm	Hand
5746	4/15/2021	3252 SW 52 AVE, PEMBROKE PARK, FL 33023 #5325 SW 32 ST	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application.	Notice of Violation	T. Malcolm	Posted to Property
5749	4/15/2021	3744 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33023 1-4	Sec. 11-43 (d) - Frequency and preparation generally Sec. 12-48. - Outdoor storage prohibited	Courtesy Notice	T. Malcolm	Hand
5750	4/15/2021	3900 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33023	Sec. 21-19. - Prohibited signs.	Courtesy Notice	T. Malcolm	Regular Mail
5751	4/19/2021	2301 SW 31 CT, PEMBROKE PARK, FL 33009 #3107 SW 23 ST	Sec 5-103. - Exterior maintenance of structures and premises (j) Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application. Sec. 5-87. - Permit required Sec. 12-48. - Outdoor storage prohibited Sec. 28-272 - Number of occupants per mobile home or recreational vehicle	Notice of Violation	T. Malcolm	Posted to Property Regular Mail
5752	4/19/2021	2791 SW 48 TER, PEMBROKE PARK, FL 33023 2-8	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application.	Notice of Violation	T. Malcolm	Posted to Property
5463	4/21/2021	5510 SW 32 CT, PEMBROKE PARK, FL 33023 1-2	Sec 5-105. - Repairs and installations Sec. 5-2. - Nonresidential commercial buildings, owner's responsibilities (a)(b)(c) Sec 5-103. - Exterior maintenance of structures and premises (h) Sec. 12-48. - Outdoor storage prohibited	Affidavit of Compliance	J. Ramirez	Regular Mail
5754	4/22/2021	3252 SW 52 AVE, PEMBROKE PARK, FL 33023 #5333 SW 32 ST	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application.	Notice of Violation	T. Malcolm	Posted to Property
5755	4/22/2021	3252 SW 52 AVE, PEMBROKE PARK, FL 33023 #3185 SW 32	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application.	Notice of Violation	T. Malcolm	Posted to Property
5756	4/22/2021	3252 SW 52 AVE, PEMBROKE PARK, FL 33023 #3179 SW 32 ST	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application.	Notice of Violation	T. Malcolm	Posted to Property
5757	4/22/2021	3252 SW 52 AVE, PEMBROKE PARK, FL 33023 #3161 SW 54 AVE	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application.	Notice of Violation	T. Malcolm	Hand
5758	4/22/2021	3252 SW 52 AVE, PEMBROKE PARK, FL 33023 #3163 SW 54 AVE	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application.	Notice of Violation	T. Malcolm	Posted to Property



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5770	4/26/2021	2665 S PARK RD, PEMBROKE PARK, FL 33009 #2665-2681 S Park Rd	Sec. 15-17. - Business Tax Receipt Required. Sec. 15-22. - Application. Sec 5-105. - Repairs and installations Sec. 5-2. - Nonresidential commercial buildings, owner's responsibilities (a) Sec. 5-2. - Nonresidential commercial buildings, owner's responsibilities (b) Sec. 12-76. (a) Nuisances: duty of property owners and tenants to prevent. Sec. 12-76. (d) Nuisances: duty of property owners and tenants to prevent. Sec. 12-76. (e) Nuisances: duty of property owners and tenants to prevent.	Notice of Violation	J. Ramirez	Posted to Property Regular Mail
5771	4/26/2021	2641 S PARK RD, PEMBROKE PARK, FL 33009 #2641-2681 S Park Rd	Sec. 12-76. (a) Nuisances: duty of property owners and tenants to prevent. Sec. 12-76. (d) Nuisances: duty of property owners and tenants to prevent. Sec. 12-76. (e) Nuisances: duty of property owners and tenants to prevent. Sec. 15-17. - Business Tax Receipt Required. Sec. 15-22. - Application. Sec 5-105. - Repairs and installations Sec. 5-2. - Nonresidential commercial buildings, owner's responsibilities (a)(b)	Notice of Violation	J. Ramirez	Posted to Property Regular Mail
5622	4/26/2021	2400 SW 30 AVE, PEMBROKE PARK, FL 33009 #Bay C	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application. Sec. 5-2. - Nonresidential commercial buildings, owner's responsibilities (a)(b)	Notice of Formal Hearing	J. Ramirez	Affidavit of Service Certified Mail
5701	4/26/2021	2400 SW 30 AVE, PEMBROKE PARK, FL 33009 #Bay B	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application. Sec. 13-2. - Storage of abandoned property in the open prohibited	Notice of Formal Hearing	T. Malcolm	Affidavit of Service Certified Mail
5702	4/26/2021	2400 SW 30 AVE, PEMBROKE PARK, FL 33009 #Bay A	Sec. 12-48. - Outdoor storage prohibited Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application.	Notice of Formal Hearing	T. Malcolm	Affidavit of Service Certified Mail
5049	4/26/2021	2400 SW 30 AVE, PEMBROKE PARK, FL 33009	Sec. 5-2. - Nonresidential commercial buildings, owner's responsibilities(a) Sec 5-207. - Graffiti Enforcement	Notice of Formal Hearing	J. Louis	Affidavit of Service Posted to Property



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5116	4/26/2021	2400 SW 30 AVE, PEMBROKE PARK, FL 33009 #Bay C - Millwork, LLC	Sec. 15-17. - Business Tax Receipt Required. Sec. 15-31. - Compliance with building and fire codes	Notice of Formal Hearing	J. Louis	Affidavit of Service Certified Mail
5117	4/26/2021	2400 SW 30 AVE, PEMBROKE PARK, FL 33009	Sec. 5-2. - Nonresidential commercial buildings, owner's responsibilities(a)	Notice of Formal Hearing	J. Louis	Affidavit of Service
5637	4/26/2021	2400 SW 30 AVE, PEMBROKE PARK, FL 33009 #Bay B	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application. Sec. 5-2. - Nonresidential commercial buildings, owner's responsibilities (a)(b)	Notice of Formal Hearing	J. Ramirez	Affidavit of Service Certified Mail
5638	4/26/2021	2400 SW 30 AVE, PEMBROKE PARK, FL 33009 #Bay A	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application. Sec. 5-2. - Nonresidential commercial buildings, owner's responsibilities(a)(b)	Notice of Formal Hearing	J. Ramirez	Affidavit of Service Certified Mail
5533	4/26/2021	2400 SW 30 AVE, PEMBROKE PARK, FL 33009	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application. Sec. 5-2. - Nonresidential commercial buildings, owner's responsibilities(a)(b) Sec. 28-301 (a)(1) - Minimum requirements Sec. 28-307 (a) - Marking of spaces Sec 5-207. - Graffiti Enforcement	Notice of Formal Hearing	J. Ramirez	Affidavit of Service Certified Mail
5558	4/26/2021	2301 SW 31 CT, PEMBROKE PARK, FL 33009 #2308 SW 31 CT	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application. Sec. 5-87. - Permit required Sec. 5-2. - Nonresidential commercial buildings, owner's responsibilities(a)(b)	Notice of Formal Hearing	T. Malcolm	Affidavit of Service Certified Mail
4644	4/26/2021	2401 JOHN P LYONS LN, PEMBROKE PARK, FL 33009 #B9-	Sec. 15-17. - Business Tax Receipt Required.	Affidavit of Compliance	J. Ramirez	Regular Mail
4746	4/26/2021	3120 SW 19 ST, PEMBROKE PARK, FL 33009 #154 - #155	Sec. 5-2. - Nonresidential commercial buildings, owner's responsibilities(a)	Supplemental Order/Claim of Lien	J. Ramirez	Certified Mail
4889	4/26/2021	5100 SW 41 ST, PEMBROKE PARK, FL 33023 201 #Alex Hudson	Sec. 4-5. - Keeping of animals.	Supplemental Order/Claim of Lien	J. Ramirez	Certified Mail
4889	4/26/2021	5100 SW 41 ST, PEMBROKE PARK,	Sec. 4-5. - Keeping of animals.	Abate Order	J. Ramirez	Certified Mail
4555	4/26/2021	2701 S PARK RD, PEMBROKE PARK, FL 33009 #Isbel Ruiz - 120 Lori Lane	Sec 5-105. - Repairs and installations	Supplemental Order/Claim of Lien	J. Ramirez	Certified Mail
4773	4/26/2021	2701 S PARK RD, PEMBROKE PARK, FL 33009 #Gladys Duprat-102 David Drive	Sec 5-105. - Repairs and installations Sec. 28-272 - Number of occupants per mobile home or recreational vehicle	Supplemental Order/Claim of Lien	J. Ramirez	Certified Mail
4582	4/26/2021	3100 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33009	Sec 5-105. - Repairs and installations	Supplemental Order/Claim of Lien	J. Ramirez	Certified Mail



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4725	4/26/2021	2727 S PARK RD, PEMBROKE PARK, FL 33009 #Fire Wholesale	Sec. 5-2. - Nonresidential commercial buildings, owner's responsibilities(a) Sec. 28-346 (c)(1) - Portable storage units Sec. 28-346 (c)(3) - Portable storage units. Sec. 28-346 (f) - Portable storage units Sec. 28-262. - Locating mobile homes outside parks.	Supplemental Order/Claim of Lien	J. Ramirez	Certified Mail
4564	4/26/2021	3140 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33009 #Holiday Mobile Home Lot 815	Sec 5-105. - Repairs and installations	Supplemental Order/Claim of Lien	J. Ramirez	Certified Mail
4721	4/26/2021	3196 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33009 #Conrado Munera-211 W Lake Drive	Sec 5-105. - Repairs and installations	Supplemental Order/Claim of Lien	J. Ramirez	Certified Mail
4721	4/26/2021	3196 W HALLANDALE BEACH	Sec 5-105. - Repairs and installations	Abate Order	J. Ramirez	
4724	4/26/2021	3250 PEMBROKE RD, PEMBROKE PARK, FL 33009 #Mobil	Sec. 5-2. - Nonresidential commercial buildings, owner's responsibilities(a)	Supplemental Order/Claim of Lien	J. Ramirez	Certified Mail
4724	4/26/2021	3250 PEMBROKE RD, PEMBROKE PARK, FL 33009 #Mobil	Sec. 5-2. - Nonresidential commercial buildings, owner's responsibilities(a)	Abate Order	J. Ramirez	Certified Mail
4644	4/26/2021	2401 JOHN P LYONS LN, PEMBROKE PARK, FL 33009 #B9-B10 - Peter Meikle	Sec. 15-17. - Business Tax Receipt Required.	Supplemental Order/Claim of Lien	J. Ramirez	Certified Mail
4644	4/26/2021	2401 JOHN P LYONS LN, PEMBROKE PARK, FL 33009 #B9-	Sec. 15-17. - Business Tax Receipt Required.	Abate Order	J. Ramirez	
4578	4/26/2021	5590 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33023	Sec. 13-2. - Storage of abandoned property in the open prohibited	Abate Order	J. Ramirez	Certified Mail
4879	4/27/2021	2550 SW 51 TER, PEMBROKE PARK, FL 33023 33-1	Sec 5-105. - Repairs and installations	Affidavit of Compliance	J. Ramirez	Regular Mail
4945	4/27/2021	4908 SW 36 CT, PEMBROKE PARK, FL 33023	Sec. 15-17. - Business Tax Receipt Required. Sec. 15-24. - Tax payment required to engage in business. Sec 5-105. - Repairs and installations Sec 5-103. - Exterior maintenance of structures and premises(a)(b)(c)(i)(j) Sec. 27-33. - Maintenance Sec. 28-106. - Intent.	Affidavit of Non-Compliance	J. Ramirez	
4945	4/27/2021	4908 SW 36 CT, PEMBROKE PARK, FL 33023	Sec. 15-17. - Business Tax Receipt Required. Sec. 15-24. - Tax payment required to engage in business. Sec 5-105. - Repairs and installations Sec 5-103. - Exterior maintenance of structures and premises(a)(b)(c)(i)(j) Sec. 27-33. - Maintenance Sec. 28-106. - Intent.	Final Order	J. Ramirez	Certified Mail



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4771	4/27/2021	2701 S PARK RD, PEMBROKE PARK, FL 33009 #Bruce Klaiber-24 Traci Terrace W	Sec. 28-272 - Number of occupants per mobile home or recreational vehicle Sec 5-105. - Repairs and installations	Final Order	J. Ramirez	Certified Mail
4862	4/27/2021	3140 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33009 #524	Sec 5-105. - Repairs and installations Sec 5-103. - Exterior maintenance of structures and premises(a)(b)(f)(j)(o) Sec. 28-272 - Number of occupants per mobile home or recreational vehicle	Final Order	J. Ramirez	Certified Mail
4863	4/27/2021	3140 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33009 #525	Sec 5-103. - Exterior maintenance of structures and premises(a)(b) Sec 5-105. - Repairs and installations Sec 5-103. - Exterior maintenance of structures and premises(o) Sec. 12-41. - Accumulations deemed public nuisance Sec. 12-48. - Outdoor storage prohibited	Final Order	J. Ramirez	Certified Mail
4879	4/27/2021	2550 SW 51 TER, PEMBROKE	Sec 5-105. - Repairs and installations	Final Order	J. Ramirez	Certified Mail
4798	4/27/2021	3030 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33009	Sec 5-105. - Repairs and installations Sec. 28-260 (8) - Prohibited uses	Final Order	J. Ramirez	Certified Mail
4934	4/27/2021	2633 S PARK LN, PEMBROKE PARK, FL 33009 #Wholesalers of T-Shirts & Apparel - 2681 S Park Lane	Sec. 28-346 (c)(1) - Portable storage units Sec. 28-346 (c)(2) - Portable storage units Sec. 28-346 (c)(3) - Portable storage units. Sec. 28-346 (c)(4) - Portable storage units Sec. 28-346 (f) - Portable storage units Sec. 15-17. - Business Tax Receipt Required. Sec. 15-24. - Tax payment required to engage in business. Sec. 5-2. - Nonresidential commercial buildings, owner's responsibilities (a)(b)	Final Order	J. Ramirez	Certified Mail
4935	4/27/2021	2633 S PARK LN, PEMBROKE PARK, FL 33009 #AAA Closeout- 2673 S Park Lane	Sec. 5-2. - Nonresidential commercial buildings, owner's responsibilities(a)(b) Sec. 15-17. - Business Tax Receipt Required. Sec. 15-24. - Tax payment required to engage in business. Sec. 28-346 (c)(1) - Portable storage units Sec. 28-346 (c)(2) - Portable storage units Sec. 28-346 (c)(3) - Portable storage units. Sec. 28-346 (c)(4) - Portable storage units Sec. 28-346 (f) - Portable storage units	Final Order	J. Ramirez	Certified Mail
4443	4/27/2021	2701 S PARK RD, PEMBROKE	Sec 5-105. - Repairs and installations	Final Order	J. Louis	Certified Mail



Code Enforcement Department Report

From 4/1/2021 to 4/30/2021

Town of Pembroke Park
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5509	4/28/2021	3715 SW 52 AVE, PEMBROKE PARK, FL 33023	Sec 5-103. - Exterior maintenance of structures and premises (a)(b)(c)(i)(j)(l)(h) Sec 5-105. - Repairs and installations Sec. 5-1. - Address numbers on nonresidential buildings and portions thereof Sec. 5-104. - Determination of need for correction Sec. 5-17. - Permit application. Sec. 5-2. - Nonresidential commercial buildings, owner's responsibilities(a)(b) Sec. 12-41. - Accumulations deemed public nuisance Sec. 12-48. - Outdoor storage prohibited Sec. 12-61 - Excessive, untended growth deemed public nuisance	Notice of Formal Hearing	J. Ramirez	Affidavit of Service Certified Mail
5510	4/28/2021	3711 SW 52 AVE, PEMBROKE PARK, FL 33023	Sec. 12-41. - Accumulations deemed public nuisance Sec. 12-48. - Outdoor storage prohibited Sec. 12-61 - Excessive, untended growth deemed public nuisance Sec 5-103. - Exterior maintenance of structures and premises(a)(b)(c)(f)(i)(h) Sec 5-105. - Repairs and installations Sec. 5-1. - Address numbers on nonresidential buildings and portions thereof Sec. 5-104. - Determination of need for correction Sec. 5-2. - Nonresidential commercial buildings, owner's responsibilities (a)(b) Sec. 5-17. - Permit application.	Notice of Formal Hearing	J. Ramirez	Affidavit of Service Certified Mail
5712	4/28/2021	3715 SW 52 AVE, PEMBROKE PARK, FL 33023 #Current Tenant	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application. Sec. 5-2. - Nonresidential commercial buildings, owner's responsibilities(b) Sec. 28-305. - Location in required front yards.	Notice of Formal Hearing	J. Ramirez	Affidavit of Service Certified Mail
5772	4/28/2021	3300 PEMBROKE RD, PEMBROKE PARK, FL 33021 #Lot 122	Sec 5-105. - Repairs and installations Sec. 5-2. - Nonresidential commercial buildings, owner's responsibilities(a)(b)	Notice of Violation	J. Ramirez	Hand Regular Mail
4635	4/28/2021	2701 S PARK RD, PEMBROKE PARK, FL 33009 #135 Steven Street	Sec 5-105. - Repairs and installations Sec 5-103. - Exterior maintenance of structures and premises (h)	Final Order	J. Louis	Certified Mail



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4734	4/28/2021	2099 S PARK RD, PEMBROKE PARK, FL 33009 #Steet Lighting Equipment	Sec. 12-48. - Outdoor storage prohibited Sec 5-103. - Exterior maintenance of structures and premises(a)	Final Order	J. Louis	Certified Mail
4768	4/28/2021	3195 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33023	Sec 5-103. - Exterior maintenance of structures and premises(i)(h) Sec. 12-41. - Accumulations deemed public nuisance Sec. 12-46. - Failure of owner to comply with notice; assessment for correction by Town	Final Order	J. Louis	Certified Mail
4763	4/28/2021	2701 S PARK RD, PEMBROKE PARK, FL 33009 #Lydia Rodriguez - 115 Lori Lane	Sec 5-105. - Repairs and installations Sec 5-103. - Exterior maintenance of structures and premises(o)	Final Order	J. Louis	Certified Mail
4769	4/28/2021	2701 S PARK RD, PEMBROKE PARK, FL 33009 #Ana Sanchez - 103 David Drive	Sec 5-105. - Repairs and installations	Final Order	J. Louis	Certified Mail
4770	4/28/2021	2701 S PARK RD, PEMBROKE PARK, FL 33009 #Ana Sanchez - 103 David Drive	Sec 5-105. - Repairs and installations Sec. 28-272 - Number of occupants per mobile home or recreational vehicle	Final Order	J. Louis	Certified Mail
4772	4/28/2021	2701 S PARK RD, PEMBROKE PARK, FL 33009 #Jalin Puello - 22 Traci Terr W	Sec 5-105. - Repairs and installations	Final Order	J. Louis	Certified Mail
4791	4/28/2021	2701 S PARK RD, PEMBROKE PARK, FL 33009 #Cristal Villa - 104 David Dr	Sec 5-105. - Repairs and installations	Final Order	J. Louis	Certified Mail
4792	4/28/2021	2701 S PARK RD, PEMBROKE PARK, FL 33009 #Cristal Villa - 104 David Dr	Sec 5-105. - Repairs and installations	Final Order	J. Louis	Certified Mail
4793	4/28/2021	2701 S PARK RD, PEMBROKE PARK, FL 33009 #Cristal Villa - 104 David Dr	Sec 5-105. - Repairs and installations	Final Order	J. Louis	Certified Mail
4795	4/28/2021	2701 S PARK RD, PEMBROKE PARK, FL 33009 #Cristal Villa - 104 David Dr	Sec 5-105. - Repairs and installations Sec 5-103. - Exterior maintenance of structures and premises(a)	Final Order	J. Louis	Certified Mail
4796	4/28/2021	2701 S PARK RD, PEMBROKE PARK, FL 33009 #Cristal Villa - 104 David Dr	Sec 5-105. - Repairs and installations Sec. 28-272 - Number of occupants per mobile home or recreational vehicle	Final Order	J. Louis	Certified Mail
4802	4/28/2021	3030 W HALLANDALE BEACH PARK, FL 33023	Sec 5-105. - Repairs and installations	Final Order	J. Louis	Certified Mail
4985	4/28/2021	2950 SW 32 AVE, PEMBROKE PARK, FL 33023	Sec 5-103. - Exterior maintenance of structures and premises(i)(k)(h) Sec. 5-2. - Nonresidential commercial buildings, owner's responsibilities(a) Sec. 13-2. - Storage of abandoned property in the open prohibited Sec. 15-17. - Business Tax Receipt Required.	Final Order	J. Louis	Certified Mail
4900	4/28/2021	1960 SW 30 AVE, PEMBROKE PARK, FL 33009 #1960 B SW 30 Ave - Cabinets to Go	Sec. 28-346 (c)(3) - Portable storage units. Sec. 28-346 (c)(4) - Portable storage units Sec. 28-346 (f) - Portable storage units Sec. 21-19. - Prohibited signs.	Final Order	J. Louis	Certified Mail
5006	4/28/2021	4100 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33023	Sec 5-103. - Exterior maintenance of structures and premises(c)(i)(h) Sec 5-105. - Repairs and installations Sec 5-207. - Graffiti Enforcement Sec. 12-48. - Outdoor storage prohibited Sec. 21-19. - Prohibited signs.	Final Order	J. Louis	Certified Mail



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4397	4/28/2021	2421 GLORIA LANE ST, PEMBROKE PARK, FL 33009 #2300 Charles Road	Sec 5-105. - Repairs and installations Sec. 28-260 (8) - Prohibited uses	Supplemental Order/Claim of Lien	J. Louis	Certified Mail
5468	4/29/2021	3475 SW 52 AVE, PEMBROKE PARK, FL 33023 38	Sec 5-105. - Repairs and installations Sec. 5-2. - Nonresidential commercial buildings, owner's responsibilities(a) Sec. 5-2. - Nonresidential commercial buildings, owner's responsibilities(b)	Notice of Formal Hearing	J. Ramirez	Affidavit of Service Certified Mail
5470	4/29/2021	2000 SW 30 AVE, PEMBROKE PARK, FL 33009	Sec 5-105. - Repairs and installations Sec 5-207. - Graffiti Enforcement Sec 5-103. - Exterior maintenance of structures and premises(k)(c)(a)(f)	Notice of Formal Hearing	J. Ramirez	Affidavit of Service Certified Mail
5337	4/29/2021	2570 S PARK RD, PEMBROKE PARK, FL 33009	Sec 5-103. - Exterior maintenance of structures and premises(a)(o) Sec 5-105. - Repairs and installations Sec. 28-301 (a)(8) - Minimum requirements Sec. 28-307 (a) - Marking of spaces Sec. 5-2. - Nonresidential commercial buildings, owner's responsibilities(a)(b) Sec. 21-19. - Prohibited signs.	Notice of Formal Hearing	J. Ramirez	Affidavit of Service Certified Mail
5436	4/29/2021	2570 S PARK RD, PEMBROKE PARK, FL 33009	Sec. 15-17. - Business Tax Receipt Required. Sec. 15-24. - Tax payment required to engage in business.	Notice of Formal Hearing	J. Ramirez	Affidavit of Service Certified Mail
5523	4/29/2021	1708 SW 31 AVE, PEMBROKE PARK, FL 33009	Sec. 12-41. - Accumulations deemed public nuisance Sec. 12-42. - Responsibility of property owners. Sec. 12-46. - Failure of owner to comply with notice; assessment for correction by Town Sec. 12-48. - Outdoor storage prohibited Sec. 12-61 - Excessive, untended growth deemed public nuisance Sec. 12-76. (b) Nuisances: duty of property owners and tenants to prevent. Sec. 28-215. - Restricted area of use Sec. 27-33. - Maintenance	Notice of Formal Hearing	J. Ramirez	Affidavit of Service Certified Mail



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5604	4/29/2021	5501 SW 33 ST, PEMBROKE PARK, FL 33023 1-2 # 1-2	Sec 5-103. - Exterior maintenance of structures and premises(a)(c)(i)(h) Sec 5-105. - Repairs and installations Sec. 5-2. - Nonresidential commercial buildings, owner's responsibilities(a) Sec. 5-2. - Nonresidential commercial buildings, owner's responsibilities(b) Sec. 12-41. - Accumulations deemed public nuisance Sec. 12-48. - Outdoor storage prohibited Sec. 13-2. - Storage of abandoned property in the open prohibited Sec. 15-152. - Registration of system. Sec. 15-17. - Business Tax Receipt Required. Sec. 15-24. - Tax payment required to engage in business.	Notice of Formal Hearing	T. Malcolm	Affidavit of Service Certified Mail
5553	4/29/2021	3140 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33009 #1010	Sec. 12-48. - Outdoor storage prohibited Sec. 5-17. - Permit application. Sec. 5-2. - Nonresidential commercial buildings, owner's responsibilities(a) Sec. 5-2. - Nonresidential commercial buildings, owner's responsibilities(b) Sec. 5-87. - Permit required Sec 5-105. - Repairs and installations	Notice of Formal Hearing	T. Malcolm	Affidavit of Service Certified Mail
5554	4/29/2021	3100 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33009 #210	Sec. 12-48. - Outdoor storage prohibited Sec. 5-17. - Permit application. Sec. 5-87. - Permit required Sec 5-105. - Repairs and installations	Notice of Formal Hearing	T. Malcolm	Affidavit of Service Certified Mail
5680	4/29/2021	SW 41 ST, PEMBROKE PARK, FL 33023	Sec 5-103. - Exterior maintenance of structures and premises(a)(b)(c)(g)(i)(j)(l) Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application. Sec. 5-87. - Permit required Sec. 12-48. - Outdoor storage prohibited	Notice of Formal Hearing	T. Malcolm	Affidavit of Service Certified Mail
5684	4/29/2021	5520 SW 32 ST, PEMBROKE PARK, FL 33023 1-2	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application. Sec. 5-87. - Permit required	Notice of Formal Hearing	T. Malcolm	Affidavit of Service Certified Mail
5699	4/29/2021	1820 SW 30 AVE, PEMBROKE PARK, FL 33009	Sec. 12-48. - Outdoor storage prohibited Sec 5-103. - Exterior maintenance of structures and premises(a)(c)(j)(n) Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application. Sec. 5-87. - Permit required	Notice of Formal Hearing	T. Malcolm	Affidavit of Service Certified Mail



Code Enforcement Department Report

From 4/1/2021 to 4/30/2021

Town of Pembroke Park
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5700	4/29/2021	2000 SW 30 AVE, PEMBROKE PARK, FL 33009	Sec 5-103. - Exterior maintenance of structures and premises(a)(e)(m)(n) Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application. Sec. 5-87. - Permit required	Notice of Formal Hearing	T. Malcolm	Affidavit of Service Certified Mail
5278	4/30/2021	2000 SW 30 AVE, PEMBROKE PARK, FL 33009	Sec. 15-17. - Business Tax Receipt Required. Sec. 15-24. - Tax payment required to engage in business. Sec. 21-19. - Prohibited signs. Sec. 13-2. - Storage of abandoned property in the open prohibited	Affidavit of Compliance	J. Ramirez	Hand
5280	4/30/2021	4420 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33023	Sec 5-103. - Exterior maintenance of structures and premises (a)(b)(e)(g)(k)(n)(o) Sec. 5-104. - Determination of need for correction Sec. 13-2. - Storage of abandoned property in the open prohibited	Notice of Formal Hearing	J. Ramirez	Affidavit of Service Certified Mail
5297	4/30/2021	1708 SW 31 AVE, PEMBROKE PARK, FL 33009	Sec 5-103. - Exterior maintenance of structures and premises (a)(c)(h) Sec. 21-19. - Prohibited signs.	Notice of Formal Hearing	J. Ramirez	Affidavit of Service Certified Mail

Summary	
Abate Order	5
Affidavit of Compliance	18
Affidavit of Non-Compliance	3
Courtesy Notice	2
Final Order	25
Notice of Formal Hearing	28
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Supplemental Order/Claim of	11
Total	116

Foreclosures Orders	13
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Code Enforcement Department Report

From 4/1/2021 to 4/30/2021

Town of Pembroke Park
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Pembroke Park, Florida

Complied
Issues

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Before



After



5100 SW 41 Street - Fence Repaired



Code Enforcement Department Report

From 4/1/2021 to 4/30/2021

Town of Pembroke Park
3150 SW 52 Avenue
Pembroke Park, Florida

Before

After



3000 W Hallandale Beach Blvd - New Fence Installed



Code Enforcement Department Report

From 4/1/2021 to 4/30/2021

Town of Pembroke Park
3150 SW 52 Avenue
Pembroke Park, Florida

Before



After



4400 W Hallandale Beach Blvd. - New Fence Installed



Snipe signs removal throughout Town

Meetings & Projects

Special Magistrate Hearing June 16, 2021 at 9am
Town Corridor Assessment
Amnesty Program

**Town of Pembroke Park
Revenue & Expense Summary
Budget Performance
From 10/1/2020 to 4/30/2021**

	Revenue	Expense	Surplus
General Fund	\$ 8,607,329	\$ 6,374,264	\$ 2,233,065
Building Department	438,951	482,306	(43,355)
Sewer	1,416,978	1,605,184	(188,206)
StormWater	685,443	645,296	40,147
Totals	<u>\$ 11,148,702</u>	<u>\$ 9,107,050</u>	<u>\$ 2,041,652</u>

**Town of Pembroke Park
Revenue Summary by Fund
Budget Performance
From 10/1/2020 to 4/30/2021**

GENERAL FUND			Remaining	
	Budget	Actual	\$	%
Ad Valorem	\$ 6,592,457	\$ 6,363,433	\$ 229,024	3.47%
Local Option Tax	100,000	56,321	43,679	43.68%
Utility Tax	1,211,000	609,555	601,445	49.67%
Franchise Fees	874,750	454,240	420,510	48.07%
Licenses & Permits	348,230	102,216	246,014	70.65%
Intergovernmental Revenue	980,324	-	980,324	100.00%
State Shared Revenue	556,500	326,394	230,106	41.35%
Charges for Services	364,400	194,585	169,815	46.60%
Fines & Forfeitures	36,000	1,248	34,752	96.53%
Other Revenue	857,005	499,335	357,670	41.73%
Totals	\$ 11,920,666	\$ 8,607,329	\$ 3,313,337	27.79%
 BUILDING	 \$ 595,225	 \$ 438,951	 \$ 156,274	 26.25%
 SEWER				
Charge for Services	\$ 2,810,000	\$ 1,416,978	\$ 1,393,022	49.57%
Other Revenue	207,929	-	207,929	100.00%
	\$ 3,017,929	\$ 1,416,978	\$ 1,600,951	53.05%
 STORMWATER				
Charge for Services	\$ 1,400,000	\$ 685,443	\$ 714,557	51.04%
Other Revenue	431,350	-	431,350	100.00%
	\$ 1,831,350	\$ 685,443	\$ 1,145,907	62.57%
 Totals	 \$ 17,365,170	 \$ 11,148,702	 \$ 6,216,468	 35.80%

**Town of Pembroke Park
Expense Summary by Fund
Budget Performance
From 10/1/2020 to 4/30/2021**

GENERAL FUND

DEPARTMENT	Budget	Actual	Remaining	
			\$	%
Mayor & Commission	\$ 434,286	\$ 176,744	\$ 257,542	59.30%
Administrative	1,019,575	595,255	424,320	41.62%
Finance	561,053	334,586	226,467	40.36%
Legal	207,500	138,220	69,280	33.39%
Planning	236,000	136,886	99,114	42.00%
Non Departmental	396,860	342,045	54,815	13.81%
Police	3,342,652	1,948,539	1,394,113	41.71%
Fire Rescue	3,525,607	2,023,288	1,502,319	42.61%
Code Enforcement	208,568	70,072	138,496	66.40%
Roads & Streets	456,692	285,366	171,326	37.51%
Parks & Recreation	508,024	206,023	302,001	59.45%
Capital Outlay	1,024,125	115,589	908,536	88.71%
Capital Projects	327,412	1,652	325,761	99.50%
Totals	\$ 12,248,354	\$ 6,374,264	\$ 5,874,090	47.96%
BUILDING	\$ 521,749	\$ 482,306	\$ 39,443	7.56%
SEWER				
Operating Expenses	2,662,264	1,468,355	1,193,909	44.85%
Capital Projects	140,000	11,025	128,975	92.13%
Debt Service	215,665	125,804	89,861	41.67%
Totals	3,017,929	1,605,184	1,412,745	46.81%
STORMWATER				
Operating Expenses	\$ 1,162,013	\$ 639,801	522,212	44.94%
Capital Projects	\$ 360,030	\$ 5,494	354,536	98.47%
	\$ 1,522,043	\$ 645,296	876,747	57.60%
Totals	\$ 17,310,075	\$ 9,107,050	\$ 8,203,025	47.39%

TOWN OF PEMBROKE PARK (1PBPDF)
GL Budget Performance
Revenue and Expense
Percentage Used
From 10/1/2020 to 4/30/2021

Account Number	Description	Budget	Encumbered	Actual	Remaining Dollars	Percent Used
001 - GENERAL FUND						
001-000310-311001-01-0000	Tangible Personal Property Taxes	0.00	0.00	651,390.79	(651,390.79)	100.00%
001-000310-311001-01-0000	Ad Valorem Taxes	6,592,457.00	0.00	5,710,987.90	881,469.10	86.63%
	Tangible Personal Property Taxes - Delinquent	0.00	0.00	1,054.60	(1,054.60)	100.00%
001-000310-312410-00-0000	Local Option Gas Tax	100,000.00	0.00	56,321.47	43,678.53	56.32%
001-000310-314100-00-0000	Electric Utility Tax	790,000.00	0.00	386,924.00	403,076.00	48.98%
001-000310-314200-01-0000	Communication Tax	149,000.00	0.00	79,667.97	69,332.03	53.47%
001-000310-314300-00-0000	Water Utility Tax	260,000.00	0.00	135,581.41	124,418.59	52.15%
001-000310-314400-00-0000	Gas Utility Tax	12,000.00	0.00	7,381.30	4,618.70	61.51%
001-000310-323100-00-0000	Electric Franchise Fee	575,000.00	0.00	269,081.20	305,918.80	46.80%
001-000310-323400-00-0000	Gas Franchise Fee	7,000.00	0.00	3,764.47	3,235.53	53.78%
001-000310-323700-00-0000	Garbage Franchise Fee	275,000.00	0.00	174,632.24	100,367.76	63.50%
001-000310-323901-00-0000	Towing Franchise Fee	10,000.00	0.00	0.00	10,000.00	0.00%
001-000310-323902-00-0000	Bus Stop Shelter Franchise Fee	3,500.00	0.00	2,512.19	987.81	71.78%
001-000310-323903-00-0000	Bus Stop Benches Franchise Fee	4,250.00	0.00	4,250.00	0.00	100.00%
001-000320-316000-00-0000	Business Tax Receipt - Local	127,000.00	0.00	4,528.12	122,471.88	3.57%
001-000320-321200-00-0000	Business Tax - County	2,500.00	0.00	2,078.82	421.18	83.15%
	Electrical Permit - Reinspection Fee	0.00	0.00	1,900.00	(1,900.00)	0.00%
001-000320-329001-00-0000	Certificate of Use Permits	28,000.00	0.00	52.50	27,947.50	0.19%
001-000320-329002-00-0000	Building Inspection Fees	2,000.00	0.00	1,850.00	150.00	92.50%
001-000320-329002-01-0000	Building Reinspection Fee B.T.R.	5,000.00	0.00	8,610.00	(3,610.00)	172.20%
001-000320-329003-00-0000	Fire Inspection Fees Business Tax	10,000.00	0.00	0.00	10,000.00	0.00%
001-000320-329003-01-0000	Fire Inspection Fees Annual Renewals	30,000.00	0.00	875.00	29,125.00	2.92%
001-000320-329003-05-0000	Fire Reinspection Fee B.T.R.	1,000.00	0.00	(85.00)	1,085.00	-8.50%
001-000320-329005-00-0000	Sign Fees	58,000.00	0.00	20,381.68	37,618.32	35.14%
	Zoning Variance Site Plans	0.00	0.00	0.00	0.00	0.00%
001-000320-329008-00-0000	Alarm Registration Fees	2,900.00	0.00	220.00	2,680.00	7.59%
001-000320-329900-00-0000	Other License, Fees, Permits	2,830.00	0.00	0.00	2,830.00	0.00%
001-000330-334800-00-0000	Federal Grants	482,344.00	0.00	0.00	482,344.00	0.00%
001-000330-334800-00-0000	Other Grants	497,980.00	0.00	0.00	497,980.00	0.00%
001-000330-335120-00-0000	Municipal Revenue Sharing Program	170,000.00	0.00	106,720.40	63,279.60	62.78%
001-000330-335140-00-0000	Mobile Home Licenses	6,500.00	0.00	3,449.84	3,050.16	53.07%
001-000330-335150-00-0000	Alcoholic Beverage Licenses	5,000.00	0.00	5,976.41	(976.41)	119.53%
001-000330-335180-00-0000	Half Cent Sales Tax	375,000.00	0.00	210,247.44	164,752.56	56.07%
001-000340-341905-00-0000	Lien Searches	2,500.00	0.00	1,875.00	625.00	75.00%
001-000340-342601-00-0000	EMS Transport Collections	275,000.00	0.00	143,089.90	131,910.10	52.03%
001-000340-347200-02-0000	Park Facility Rental-Preserve	3,000.00	0.00	250.00	2,750.00	8.33%
	Reimbursable Charges - Filing Fees	0.00	0.00	2,900.00	(2,900.00)	#DIV/0!
	Reimbursable Charges - Legal	10,000.00	0.00	3,326.70	6,673.30	0.00%
	Reimbursable Charges - Misc. Late Fees Etc..	0.00	0.00	(1,144.56)	1,144.56	0.00%
	Reimbursable Charges - Planning	25,000.00	0.00	20,130.00	4,870.00	0.00%
001-000350-351001-00-0000	Local Law Enforcement Trust Fund Fines	1,000.00	0.00	1,004.42	(4.42)	100.44%
001-000350-351002-00-0000	Rec. Vehicle Inspection Fee Revenue	2,500.00	0.00	225.00	2,275.00	9.00%
001-000350-351003-00-0000	False Alarm Fees	7,000.00	0.00	3,700.00	3,300.00	52.86%
001-000350-354001-00-0000	Code Enforcement Fines - Per Diem	30,000.00	0.00	0.00	30,000.00	0.00%
001-000350-359001-00-0000	Other Fines and Forfeitures	5,000.00	0.00	244.02	4,755.98	4.88%
001-000360-361100-02-0000	Interest - FL Dept Admin - LGIP Investments	18,000.00	0.00	0.00	18,000.00	0.00%
001-000360-361100-03-0000	Interest/Penalties - Ad Valorem/Tangible Taxes	10,000.00	0.00	13,658.33	(3,658.33)	136.58%
001-000360-361400-00-0000	Penalty and Late Charges	5,000.00	0.00	15,207.63	(10,207.63)	304.15%
001-000360-361500-00-0000	Garbage Collection Fees OES	10,000.00	0.00	5,378.84	4,621.16	53.79%
001-000360-363240-00-0000	Impact Fees - Fire	77,505.00	0.00	0.00	77,505.00	0.00%
001-000360-369001-00-0000	Other Revenue	631,500.00	0.00	330,714.88	300,785.12	52.37%
001-000360-369900-00-0000	Other Miscellaneous (JWL Community Event)	105,000.00	0.00	134,375.68	(29,375.68)	127.98%
	Total Revenue	\$ 11,802,266.00	\$ -	\$ 8,525,290.59	\$ 3,276,975.41	72.23%
				8,209,927.36		

TOWN OF PEMBROKE PARK (1PBPDF)
GL Budget Performance
Revenue and Expense
Percentage Used
From 10/1/2020 to 4/30/2021

Account Number	Description	Budget	Encumbered	Actual	Remaining Dollars	Percent Used
001-510511-110000-00-0000	Salaries	210,000.00	0.00	119,000.00	91,000.00	56.67%
001-510511-210000-00-0000	FICA Taxes Expense	16,065.00	0.00	8,745.72	7,319.28	54.44%
001-510511-220000-00-0000	Employer Contribution Retirement Fund	81,000.00	0.00	0.00	81,000.00	0.00%
001-510511-230001-00-0000	Group Insurance Health	53,831.00	0.00	25,154.80	28,676.20	46.73%
001-510511-230001-01-0000	Dental/Vision Insurance	9,889.00	0.00	5,015.08	4,873.92	50.71%
001-510511-230001-02-0000	Life Insurance (Standard Insur.Co.)	3,673.00	0.00	1,817.65	1,855.35	49.49%
001-510511-230001-03-0000	Long Term Care (John Hancock Co.)	10,076.00	0.00	4,866.05	5,209.95	48.29%
001-510511-230001-05-0000	Life Insurance (John Hancock VUL)	4,059.00	0.00	2,213.18	1,845.82	54.53%
001-510511-240000-00-0000	Workers' Compensation	437.00	0.00	335.75	101.25	76.83%
001-510511-400001-00-0000	Travel	14,000.00	0.00	3.35	13,996.65	0.02%
001-510511-410001-00-0000	Cell Phone	6,000.00	0.00	2,573.07	3,426.93	42.88%
001-510511-441002-00-0000	Lease Expenses - Copiers	1,000.00	0.00	54.03	945.97	5.40%
001-510511-450002-00-0000	Insurance - Property & Liability	756.00	0.00	567.12	188.88	75.02%
001-510511-490006-00-0000	Business Meetings	5,000.00	0.00	264.68	4,735.32	5.29%
001-510511-490900-00-0000	Misc. Charges	3,000.00	0.00	2,861.95	138.05	95.40%
001-510511-540001-00-0000	Memberships	4,500.00	0.00	3,272.00	1,228.00	72.71%
001-510511-540001-01-0000	Education and Training	1,000.00	0.00	0.00	1,000.00	0.00%
001-510511-540002-00-0000	Election Services	10,000.00	0.00	0.00	10,000.00	0.00%
Total Expense Mayor & Commission Department		\$ 434,286.00	\$ -	\$ 176,744.43	\$ 257,541.57	40.70%

TOWN OF PEMBROKE PARK (1PBPDF)
GL Budget Performance
Revenue and Expense
Percentage Used
From 10/1/2020 to 4/30/2021

Account Number	Description	Budget	Encumbered	Actual	Remaining Dollars	Percent Used
001-510512-120000-00-0000	Full Time Salaries	563,730.00	0.00	341,832.48	221,897.52	60.64%
001-510512-140000-00-0000	Overtime	1,500.00	0.00	272.75	1,227.25	18.18%
001-510512-210000-00-0000	FICA Taxes Expense	42,623.00	0.00	24,862.32	17,760.68	58.33%
001-510512-220000-00-0000	Employee Retirement Expense	114,053.00	0.00	75,835.86	38,217.14	66.49%
001-510512-230001-00-0000	Group Insurance	96,895.00	0.00	59,010.58	37,884.42	60.90%
001-510512-230001-01-0000	Dental/Vision Insurance	14,353.00	0.00	7,975.64	6,377.36	55.57%
001-510512-230001-02-0000	Life Insurance (Standard Insur.Co.)	7,345.00	0.00	5,717.26	1,627.74	77.84%
001-510512-230001-05-0000	Life Insurance (John Hancock VUL)	12,343.00	0.00	5,729.52	6,613.48	46.42%
001-510512-240000-00-0000	Workers' Compensation	1,311.00	0.00	1,007.34	303.66	76.84%
001-510512-340006-01-0000	Town Hall-Janitorial Services	3,900.00	0.00	2,275.00	1,625.00	58.33%
001-510512-340007-00-0000	Contractual Services	0.00	0.00	0.00	0.00	#DIV/0!
001-51512-340011-00-0000	Contractual Services - Professional Services	90,000.00	0.00	43,707.65	46,292.35	48.56%
	Contractual Services - Business Tax Structural	5,000.00	0.00	3,625.00	0.00	0.00%
	Travel	7,500.00	0.00	0.00	7,500.00	0.00%
001-510512-400001-00-0000	Cellular Phones	3,600.00	0.00	1,904.35	1,695.65	52.90%
001-510512-441001-00-0000	Lease Expense - Vehicles	6,000.00	0.00	0.00	6,000.00	0.00%
001-510512-441002-00-0000	Lease Expense-Copy Machine	2,000.00	0.00	1,164.78	835.22	58.24%
001-510512-450002-00-0000	General Liability - Property Insurance	5,422.00	0.00	4,066.64	1,355.36	75.00%
001-510512-460010-00-0000	Misc. Maintenance - Car & Buildings	2,000.00	0.00	253.29	1,746.71	12.66%
001-510512-470000-00-0000	Printing	2,000.00	0.00	23.49	1,976.51	1.17%
001-510512-490002-00-0000	Misc. Charges	7,500.00	0.00	5,057.50	2,442.50	67.43%
001-510512-490006-00-0000	Business Meetings/Meals	1,000.00	0.00	200.31	799.69	20.03%
001-510512-510001-00-0000	Office Supplies	9,000.00	0.00	3,679.89	5,320.11	40.89%
001-510512-521001-00-0000	Vehicle Expense - Gasoline	1,000.00	0.00	0.00	1,000.00	0.00%
001-510512-540001-00-0000	Memberships/Subscriptions	3,500.00	0.00	4,721.88	(1,221.88)	134.91%
001-510512-541002-00-0000	Education & Training, Tuition Assistance	10,000.00	0.00	1,456.41	8,543.59	14.56%
001-510512-541900-00-0000	Education & Training, Registration/Books	6,000.00	0.00	875.00	5,125.00	14.58%
	Total Expense Administration Department	\$ 1,019,575.00	\$ -	\$ 595,254.94	\$ 422,945.06	58.38%

TOWN OF PEMBROKE PARK (1PBPDF)
GL Budget Performance
Revenue and Expense
Percentage Used
From 10/1/2020 to 4/30/2021

Account Number	Description	Budget	Encumbered	Actual	Remaining Dollars	Percent Used
001-510513-120000-00-0000	Salaries	337,433.00	0.00	193,102.73	144,330.27	57.23%
001-510513-140000-00-0000	Overtime	2,000.00	0.00	393.66	1,606.34	19.68%
001-510513-210000-00-0000	FICA Taxes Expense	25,814.00	0.00	13,963.47	11,850.53	54.09%
001-510513-220000-00-0000	Employee Retirement Expense	54,581.00	0.00	35,591.09	18,989.91	65.21%
001-510513-230001-00-0000	Group Insurance	53,831.00	0.00	32,163.02	21,667.98	59.75%
001-510513-230001-01-0000	Dental/Vision Insurance	6,745.00	0.00	3,934.56	2,810.44	58.33%
001-510513-230001-02-0000	Life Insurance (Standard Insur.Co.)	5,707.00	0.00	3,481.10	2,225.90	61.00%
	Long Term Care (John Hancock Co.)	2,005.00	0.00	1,169.56	0.00	0.00%
001-510513-230001-05-0000	Life Insurance (John Hancock VUL)	597.00	0.00	348.25	248.75	58.33%
001-510513-240000-00-0000	Workers' Compensation	437.00	0.00	335.79	101.21	76.84%
001-510513-320001-00-0000	Recurring Audit Costs	45,000.00	0.00	36,000.00	9,000.00	80.00%
001-510513-340006-01-0000	Contractual Service	7,000.00	0.00	2,275.00	4,725.00	32.50%
001-510513-340007-00-0000	Contractual Services-Software Maint Fees	6,000.00	0.00	3,790.00	2,210.00	63.17%
001-510513-400001-00-0000	Travel	2,500.00	0.00	0.00	2,500.00	0.00%
001-510513-410001-00-0000	Cellular Phones	1,000.00	0.00	274.06	725.94	27.41%
001-510513-441002-00-0000	Lease Expense-Copiers	1,000.00	0.00	863.50	136.50	86.35%
001-510513-450002-00-0000	General Liability - Property Insurance	2,903.00	0.00	2,176.98	726.02	74.99%
001-510513-460900-00-0000	Maintenance & Repair	500.00	0.00	0.00	500.00	0.00%
001-510513-470000-00-0000	Printing and Forms	1,000.00	0.00	503.16	496.84	50.32%
001-510513-490006-00-0000	Business Meetings/Meals	500.00	0.00	0.00	500.00	0.00%
001-510513-490900-00-0000	Misc. Charges	500.00	0.00	668.60	(168.60)	133.72%
001-510513-510001-00-0000	Office Supplies	2,000.00	0.00	1,103.09	896.91	55.15%
001-510513-540001-00-0000	Memberships	1,000.00	0.00	1,335.83	(335.83)	133.58%
001-510513-541900-00-0000	Education & Training-Registration/Books	1,000.00	0.00	1,113.00	(113.00)	111.30%
Total Expense Finance Department		\$ 561,053.00	\$ -	\$ 334,586.45	\$ 225,631.11	59.64%
001-510514-120000-00-0000	Salaries	0.00	0.00	69,538.39	(69,538.39)	#DIV/0!
001-510514-210000-00-0000	FICA Taxes Expense	0.00	0.00	5,084.09	(5,084.09)	#DIV/0!
001-510514-220000-00-0000	Employee Retirement Expense	0.00	0.00	16,529.83	(16,529.83)	#DIV/0!
001-510514-230001-00-0000	Group Insurance	0.00	0.00	5,766.24	(5,766.24)	#DIV/0!
001-510514-230001-01-0000	Dental/Vision Insurance	0.00	0.00	902.64	(902.64)	#DIV/0!
001-510514-230001-02-0000	Life Insurance (Standard Insur.Co.)	0.00	0.00	1,087.80	(1,087.80)	#DIV/0!
001-510514-230001-03-0000	Long Term Care (John Hancock Co.)	0.00	0.00	1,275.09	(1,275.09)	#DIV/0!
001-510514-230001-05-0000	Life Insurance (John Hancock VUL)	0.00	0.00	0.00	0.00	#DIV/0!
001-510514-240000-00-0000	Workers' Compensation	0.00	0.00	0.00	0.00	#DIV/0!

TOWN OF PEMBROKE PARK (1BPBFD)
GL Budget Performance
Revenue and Expense
Percentage Used
From 10/1/2020 to 4/30/2021

Account Number	Description	Budget	Encumbered	Actual	Remaining Dollars	Percent Used
001-510514-303003-00-0000	Misc. Reimbursable Expense	10,000.00	0.00	0.00	10,000.00	0.00%
001-510514-340003-01-0000	Contractual Services-Legal-Retainer	100,000.00	0.00	0.00	100,000.00	0.00%
001-510514-340003-02-0000	Contractual Services-Legal-Non Retainer	90,000.00	0.00	30,142.71	59,857.29	33.49%
001-510514-410001-00-0000	Cell Phone Charges	0.00	0.00	290.30	(290.30)	#DIV/0!
001-510514-441001-00-0000	Auto Allowance	0.00	0.00	3,000.00	(3,000.00)	#DIV/0!
001-510514-480001-00-0000	Advertising	7,500.00	0.00	1,947.70	5,552.30	25.97%
001-50514-490900-00-0000	Misc. Charges	0.00	0.00	1,917.38	(1,917.38)	#DIV/0!
001-510514-540001-00-0000	Memberships/Subscriptions	0.00	0.00	737.50	(737.50)	#DIV/0!
	Total Expense Legal Department	\$ 207,500.00	\$ -	\$ 138,219.67	\$ 71,935.21	66.61%
001-510515-120000-00-0000	Salaries	0.00	0.00	13,076.91	(13,076.91)	#DIV/0!
001-510515-210000-00-0000	FICA Taxes Expense	0.00	0.00	1,091.56	(1,091.56)	#DIV/0!
001-510515-220000-00-0000	Employee Retirement Expense	0.00	0.00	3,568.69	(3,568.69)	#DIV/0!
001-510515-230001-00-0000	Group Insurance	0.00	0.00	1,687.74	(1,687.74)	#DIV/0!
001-510515-230001-01-0000	Dental/Vision Insurance	0.00	0.00	300.88	(300.88)	#DIV/0!
001-510515-230001-02-0000	Life Insurance (Standard Insur.Co.)	0.00	0.00	299.00	(299.00)	#DIV/0!
001-510515-230001-03-0000	Long Term Care (John Hancock Co.)	0.00	0.00	345.54	(345.54)	#DIV/0!
001-510515-230001-05-0000	Life Insurance (John Hancock VUL)	0.00	0.00	0.00	0.00	#DIV/0!
001-510515-240000-00-0000	Workers' Compensation	0.00	0.00	0.00	0.00	#DIV/0!
001-510515-303003-00-0000	Reimbursable Expense	25,000.00	0.00	24,990.40	9.60	99.96%
001-510515-340004-00-0000	Contractual Services-Planning	200,000.00	0.00	85,562.08	114,437.92	42.78%
001-510515-340004-00-3000	Contractual Services-Legis Svcs Planning	10,000.00	0.00	4,999.98	5,000.02	50.00%
001-510515-410001-00-0000	Cell Phone Charges	0.00	0.00	302.50	(302.50)	#DIV/0!
001-510515-490900-00-0000	Misc. Charges	0.00	0.00	660.57	(660.57)	#DIV/0!
001-510515-522001-00-0000	Board Expenses - Planning & Zoning	1,000.00	0.00	0.00	1,000.00	0.00%
	Total Expense Comprehensive Planning Dept.	\$ 236,000.00	\$ -	\$ 136,885.85	\$ 99,114.15	58.00%
001-510519-340004-00-0000	Various Contractual Services	25,000.00	0.00	22,996.10	2,003.90	91.98%
001-510519-340006-05-0000	Contractual Svcs-Town Hall-Pest Control	3,500.00	0.00	795.08	2,704.92	22.72%
001-510519-340007-00-0000	Contractual Svc-Computer Related Service	60,000.00	0.00	36,038.23	23,961.77	60.06%
001-510519-410001-00-0000	Telephone Cost - Cellular	2,500.00	0.00	1,740.77	759.23	69.63%
001-510519-410003-00-0000	Town Hall Line Charge/Internet Connection	37,000.00	0.00	15,297.70	21,702.30	41.35%
001-510519-411003-00-0000	Postage-Shipping-Fed Express	8,000.00	0.00	2,125.02	5,874.98	26.56%
001-510519-430001-00-0000	Electricity-Town Hall	38,000.00	0.00	21,253.52	16,746.48	55.93%
001-510519-431001-00-0000	Water-Town Hall	5,000.00	0.00	5,347.30	(347.30)	106.95%
001-510519-441002-00-0000	Lease Expense-Copy Machine and Other	1,000.00	0.00	641.34	358.66	64.13%
001-510519-450002-00-0000	Insurance Expense - General Liability/Prop.	3,260.00	0.00	2,435.43	824.57	74.71%
001-510519-460010-00-0000	Maintenance & Repair Car Bldg & Equipmnt	17,500.00	0.00	14,946.62	2,553.38	85.41%
001-510519-460011-00-0000	Maintenance and Repair-3RD FLOOR	2,500.00	0.00	0.00	2,500.00	0.00%
001-510519-480003-00-0000	Donations	10,000.00	0.00	3,322.00	6,678.00	33.22%
001-510519-490001-00-0000	Lobbying Expenses	130,600.00	0.00	73,166.64	57,433.36	56.02%
001-510519-490003-00-0000	Misc Charges	50,000.00	0.00	138,093.44	(88,093.44)	276.19%
001-510519-520900-00-0000	Misc. Market Supplies/Office Supplies	3,000.00	0.00	3,845.75	(845.75)	128.19%
	Total Expense Non - Departmental General Gov't	396,860.00	0.00	342,044.94	54,815.06	86.19%

TOWN OF PEMBROKE PARK (1PBPDF)
GL Budget Performance
Revenue and Expense
Percentage Used
From 10/1/2020 to 4/30/2021

Account Number	Description	Budget	Encumbered	Actual	Remaining Dollars	Percent Used
001-520521-120000-00-0000	Salaries	0.00	0.00	17,692.32	(17,692.32)	#DIV/0!
001-520521-210000-00-0000	FICA Taxes Expense	0.00	0.00	1,351.55	(1,351.55)	#DIV/0!
001-520521-220000-00-0000	Employee Retirement Expense	0.00	0.00	1,207.66	(1,207.66)	#DIV/0!
001-520521-230001-00-0000	Group Insurance	0.00	0.00	0.00	0.00	#DIV/0!
001-520521-230001-01-0000	Dental/Vision Insurance	0.00	0.00	150.44	(150.44)	#DIV/0!
001-520521-230001-02-0000	Life Insurance (Standard Insur.Co.)	0.00	0.00	166.98	(166.98)	#DIV/0!
001-520521-230001-03-0000	Long Term Care (John Hancock Co.)	0.00	0.00	0.00	0.00	#DIV/0!
001-520521-230001-05-0000	Life Insurance (John Hancock VUL)	0.00	0.00	0.00	0.00	#DIV/0!
001-520521-240000-00-0000	Workers' Compensation	0.00	0.00	0.00	0.00	#DIV/0!
001-520521-340001-00-0000	Contractual Services-Law Enforcement	3,327,652.00	0.00	1,922,533.69	1,405,118.31	57.77%
001-510515-410001-00-0000	Cell Phone Charges	0.00	0.00	40.48		
001-510515-490900-00-0000	Misc. Charges	0.00	0.00	67.00		
001-520521-520900-01-0000	LLETF - Explorer Program	10,000.00	0.00	4,508.84	5,491.16	45.09%
001-520521-520900-04-0000	BSO - Traffic Enforcement	5,000.00	0.00	0.00	5,000.00	0.00%
001-520521-520900-07-0000	LLETF - Town Hall Security	0.00	0.00	0.00	0.00	#DIV/0!
001-520521-540001-00-0000	Memberships/Subscriptions	0.00	0.00	250.00	(250.00)	#DIV/0!
001-520521-599999-00-0000	Misc. Charges	0.00	0.00	569.91	(569.91)	#DIV/0!
	Total Law Enforcement	3,342,652.00	0.00	1,948,538.87	1,415,359.47	58.29%
001-520522-340002-00-0000	Contractual Services-Fire Rescue	3,525,607.00	0.00	2,023,287.56	1,502,319.44	57.39%
	Total Fire Department	3,525,607.00	0.00	2,023,287.56	1,502,319.44	57.39%

TOWN OF PEMBROKE PARK (1PBPDF)
GL Budget Performance
Revenue and Expense
Percentage Used
From 10/1/2020 to 4/30/2021

Account Number	Description	Budget	Encumbered	Actual	Remaining Dollars	Percent Used
100 - Building Department						
001-000320-322001-00-0000	Building Permits	318,150.00	0.00	198,110.26	120,039.74	62.27%
001-000320-322001-01-0000	Building Permit - Reinspection Fee	5,000.00	0.00	925.00	4,075.00	18.50%
001-000320-322001-02-0000	Building Dept. Reinstatement Fee	500.00	0.00	3,769.80	(3,269.80)	753.96%
001-000320-322001-03-0000	Building Inspection Fee	34,100.00	0.00	19,175.00	14,925.00	56.23%
001-000320-322002-00-0000	Electrical Permits	34,715.00	0.00	70,360.65	(35,645.65)	202.68%
001-000320-322002-01-0000	Electrical Permit-Reinspection Fee	500.00	0.00	275.00	225.00	55.00%
001-000320-322002-03-0000	Electrical Inspection Fee	8,585.00	0.00	13,600.00	(5,015.00)	158.42%
001-000320-322003-00-0000	Mechanical Permits	30,000.00	0.00	32,124.02	(2,124.02)	107.08%
001-000320-322003-01-0000	Mechanical Permit-Reinspection Fee	500.00	0.00	1,025.00	(525.00)	205.00%
001-000320-322003-02-0000	Mechanical Inspection Fee	3,385.00	0.00	4,625.00	(1,240.00)	136.63%
001-000320-322004-00-0000	Plumbing Permits	30,000.00	0.00	13,446.73	16,553.27	44.82%
001-000320-322004-01-0000	Plumbing Permit Reinspection Fee	760.00	0.00	1,025.00	(265.00)	134.87%
001-000320-322004-02-0000	Plumbing Inspection Fee	2,830.00	0.00	4,000.00	(1,170.00)	141.34%
001-000320-329003-04-0000	Fire Inspection Fees Permits	15,000.00	0.00	9,060.00	5,940.00	60.40%
001-000320-329003-06-0000	Fire Reinspection Fee	25,000.00	0.00	22,283.40	2,716.60	89.13%
001-000320-329006-01-0000	Zoning & Variance & Site Plan Fees	30,000.00	0.00	18,255.00	11,745.00	60.85%
001-000320-329007-00-0000	Engineering-Planning Services	5,000.00	0.00	7,075.00	(2,075.00)	141.50%
001-000320-329009-00-0000	Radon Fees - 10% Restricted for Education	4,000.00	0.00	5,131.50	(1,131.50)	128.29%
	Insurance - Registration Fees	0.00	0.00	0.00	0.00	0.00%
001-000320-329014-00-0000	Plan Review	68,680.00	0.00	49,755.00	18,925.00	72.44%
001-000320-329015-00-0000	Processing Fee	52,520.00	0.00	25,086.00	27,434.00	47.76%
001-000340-341903-00-0000	Certificate of Occupancy Fee	5,050.00	0.00	1,519.30	3,530.70	30.09%
001-000340-341903-01-0000	Certificate of Completion	34,350.00	0.00	18,714.00	15,636.00	54.48%
001-000350-351004-00-0000	Code Enforcement Fines	0.00	0.00	0.00	0.00	#DIV/0!
001-000360-369001-01-0000	Other Revenue Building Department	5,000.00	0.00	1,648.78	3,351.22	32.98%
	Total Revenue - Building Department	713,625.00	0.00	520,989.44	192,635.56	73.01%
001-524524-120000-00-0000	Full Time Salaries	183,989.00	0.00	126,986.77	57,002.23	69.02%
001-524524-140000-00-0000	Overtime	4,000.00	0.00	0.00	4,000.00	0.00%
001-524524-210000-00-0000	FICA Taxes Expense	14,075.00	0.00	9,453.62	4,621.38	67.17%
001-524524-220000-00-0000	Employee Retirement Expense	28,773.00	0.00	21,668.41	7,104.59	75.31%
001-524524-230001-00-0000	Group Insurance	32,298.00	0.00	10,564.76	21,733.24	32.71%
001-524524-230001-01-0000	Dental/Vision Insurance	1,319.00	0.00	769.44	549.56	58.34%
001-524524-230001-02-0000	Life Insurance (Standard Insur.Co.)	2,201.00	0.00	1,415.88	785.12	64.33%
	Long Term Care (John Hancock Co.)	1,920.00	0.00	1,140.00	780.00	0.00%
001-524524-230001-05-0000	Life Insurance (John Hancock VUL)	1,500.00	0.00	0.00	1,500.00	0.00%
001-524524-240000-00-0000	Workers' Compensation	1,747.00	0.00	1,343.13	403.87	76.88%
001-524524-340006-01-0000	Contractual Service-Town Hall-Janitorial	4,000.00	0.00	2,275.00	1,725.00	56.88%
001-524524-340007-00-0000	Contractual Services-Software Maint Fees	5,000.00	0.00	0.00	5,000.00	0.00%
001-524524-340012-01-0000	Contractual Services-Bldg Dept Elect	38,000.00	0.00	10,937.50	27,062.50	28.78%
001-524524-340012-02-0000	Contractual Services-Bldg Dept Plumb	13,000.00	0.00	8,475.00	4,525.00	65.19%
001-524524-340012-03-0000	Contractual Services-Bldg Dept Mech	24,000.00	0.00	11,950.00	12,050.00	49.79%
001-524524-340012-99-0000	Contractual Services-Bldg Dept Structural	39,000.00	0.00	4,650.00	34,350.00	0.00%
001-524524-340013-00-0000	Contractual Services-User Fees Ink Force	6,000.00	0.00	2,500.00	3,500.00	41.67%
001-524524-400001-00-0000	Travel	3,000.00	0.00	0.00	3,000.00	0.00%
001-524524-410001-00-0000	Cell Phone	3,700.00	0.00	1,420.07	2,279.93	38.38%
	Vehicle Expense - Interest	0.00	0.00	54.03	(54.03)	0.00%
001-524524-441002-01-0000	Lease Expense-Copier	1,500.00	0.00	270.15	1,229.85	18.01%
001-524524-450002-00-0000	Insurance - Property & Liability	7,017.00	0.00	5,262.78	1,754.22	75.00%
001-524524-460011-00-0000	Maintenance & Repair Car Bldg & Equipmt.	1,000.00	0.00	16.19	983.81	1.62%
001-524524-470000-00-0000	Printing & Forms	1,000.00	0.00	0.00	1,000.00	0.00%
001-524524-490900-00-0000	Misc. Charges	33,960.00	0.00	2,704.73	31,255.27	7.96%
001-524524-510001-00-0000	Office Supplies	2,000.00	0.00	662.01	1,337.99	33.10%
001-524524-520003-00-0000	Uniforms	6,000.00	0.00	40.00	5,960.00	0.67%
001-524524-521001-00-0000	Vehicle Expense-Gasoline Costs	1,000.00	0.00	65.84	934.16	6.58%
001-524524-540001-00-0000	Memberships/Subscription	750.00	0.00	12,462.48	(11,712.48)	1661.66%
001-524524-541900-00-0000	Education & Training-Registration/Books	5,000.00	0.00	0.00	5,000.00	0.00%
	Total Building Department	\$ 466,749.00	\$ -	\$ 237,087.79	\$ 229,661.21	50.80%

TOWN OF PEMBROKE PARK (1PBPDF)
GL Budget Performance
Revenue and Expense
Percentage Used
From 10/1/2020 to 4/30/2021

Account Number	Description	Budget	Encumbered	Actual	Remaining Dollars	Percent Used
001-539539-120000-00-0000	Full Time Salaries	103,985.00	0.00	29,311.55	74,673.45	28.19%
001-539539-140000-00-0000	Overtime	2,000.00	0.00	0.00	2,000.00	0.00%
001-539539-210000-00-0000	FICA Taxes Expense	7,955.00	0.00	2,079.35	5,875.65	26.14%
001-539539-220000-00-0000	Employee Retirement Expense	20,026.00	0.00	3,278.48	16,747.52	16.37%
001-539539-230001-00-0000	Group Insurance	21,532.00	0.00	16,656.93	4,875.07	77.36%
001-539539-230001-01-0000	Dental/Vision Insurance	3,134.00	0.00	1,828.40	1,305.60	58.34%
001-539539-230001-02-0000	Life Insurance (Standard Insur.Co.)	1,866.00	0.00	1,092.01	773.99	58.52%
001-539539-230001-03-0000	Long Term Care (John Hancock Co.)	1,140.00	0.00	645.00	495.00	56.58%
001-539539-230001-05-0000	Life Insurance (John Hancock VUL)	0.00	0.00	0.00	0.00	#DIV/0!
001-539539-240000-00-0000	Workers' Compensation	1,747.00	0.00	1,343.13	403.87	76.88%
001-539539-340006-01-0000	Town Hall-Janitorial	3,900.00	0.00	2,275.00	1,625.00	58.33%
001-539539-340007-00-0000	Contractual Services	5,400.00	0.00	750.00	4,650.00	13.89%
001-539539-400002-00-0000	Travel - Hotel, Airfare, Mileage, Tolls & Meals	2,500.00	0.00	0.00	2,500.00	0.00%
001-539539-410001-00-0000	Cell Phones	4,200.00	0.00	696.14	3,503.86	16.57%
001-539539-441003-00-0000	Lease Expense- Copier	1,000.00	0.00	0.00	1,000.00	0.00%
001-539539-450002-00-0000	Insurance - Property & Liability	6,123.00	0.00	4,592.43	1,530.57	75.00%
001-539539-470000-00-0000	Printing and Forms	2,500.00	0.00	644.60	1,855.40	25.78%
001-539539-490900-00-0000	Misc. Charges	1,500.00	0.00	425.73	1,074.27	28.38%
001-539539-510001-00-0000	Office Supplies	5,000.00	0.00	752.02	4,247.98	15.04%
001-539539-520003-00-0000	Uniform Expense	800.00	0.00	260.00	540.00	32.50%
001-539539-521001-00-0000	Vehicle Expense-Gasoline	3,000.00	0.00	376.76	2,623.24	12.56%
001-539539-521002-00-0000	Vehicle Expense-Maintenance & Repair	1,000.00	0.00	100.21	899.79	10.02%
001-539539-522001-00-0000	Board Expenses-Code & P&Z Boards	4,635.00	0.00	0.00	4,635.00	0.00%
001-539539-540001-00-0000	Memberships	625.00	0.00	2,963.94	(2,338.94)	474.23%
001-539539-541900-00-0000	Education & Training - Other	3,000.00	0.00	0.00	3,000.00	0.00%
	Total Code Enforcement	\$ 208,568.00	\$ -	\$ 70,071.68	\$ 138,496.32	33.60%

TOWN OF PEMBROKE PARK (1PBPDF)
GL Budget Performance
Revenue and Expense
Percentage Used
From 10/1/2020 to 4/30/2021

Account Number	Description	Budget	Encumbered	Actual	Remaining Dollars	Percent Used
001-530541-120000-00-0000	Full Time Employee Salaries	205,192.00	0.00	98,646.90	106,545.10	48.08%
001-530541-140000-00-0000	Overtime	3,500.00	0.00	396.12	3,103.88	11.32%
001-530541-210000-00-0000	FICA Taxes Expense	15,744.00	0.00	6,989.74	8,754.26	44.40%
001-530541-220000-00-0000	Employee Retirement Expense	25,490.00	0.00	12,453.71	13,036.29	48.86%
001-530541-230001-00-0000	Group Insurance	42,865.00	0.00	26,522.52	16,342.48	61.87%
001-530541-230001-01-0000	Dental/Vision Insurance	6,774.00	0.00	3,052.66	3,721.34	45.06%
001-530541-230001-02-0000	Life Insurance (Standard Insur.Co.)	3,071.00	0.00	1,908.67	1,162.33	62.15%
001-530541-230001-03-0000	Long Term Care (John Hancock Co.)	3,240.00	0.00	1,890.00	1,350.00	58.33%
001-530541-230001-05-0000	Life Insurance (John Hancock VUL)	2,702.00	0.00	1,165.35	1,536.65	43.13%
001-530541-240000-00-0000	Workers' Compensation	7,427.00	0.00	5,708.31	1,718.69	76.86%
001-530541-340006-01-0000	Town Hall Janitorial	3,900.00	0.00	2,275.00	1,625.00	58.33%
001-530541-400002-00-0000	Travel	1,000.00	0.00	0.00	1,000.00	0.00%
001-530541-410001-00-0000	Cellular Phones	2,400.00	0.00	1,104.18	1,295.82	46.01%
001-530541-410009-00-0000	Town Hall Line Charge/Internet Connection	0.00	0.00	0.00	0.00	#DIV/0!
001-530541-430009-00-0000	Electricity-Outdoor Lighting	36,000.00	0.00	19,504.00	16,496.00	54.18%
001-530541-431006-00-0000	Water-Public Works	500.00	0.00	(136.99)	636.99	-27.40%
001-530541-440001-00-0000	Rental Expense-Equipment Copier	1,000.00	0.00	324.18	675.82	32.42%
001-530541-450002-00-0000	Insurance Expense Prop - General Liability	26,187.00	0.00	19,640.11	6,546.89	75.00%
001-530541-460060-00-0000	Maintenance & Repair Car Bldg & Equipmnt	40,000.00	0.00	67,976.49	(27,976.49)	169.94%
001-530541-490900-00-0000	Misc. Charges	15,000.00	0.00	6,163.92	8,836.08	41.09%
001-530541-510001-00-0000	Office Supplies	2,000.00	0.00	1,064.56	935.44	53.23%
001-530541-520003-00-0000	Uniform Expense	1,200.00	0.00	387.65	812.35	32.30%
001-530541-521001-00-0000	Vehicle Expense-Gasoline	10,000.00	0.00	4,833.91	5,166.09	48.34%
001-530541-540004-00-0000	Memberships/Subscriptions & Dues	500.00	0.00	2,908.75	(2,408.75)	581.75%
001-530541-541001-00-0000	Education & Training-Registration/Books	1,000.00	0.00	585.77	414.23	58.58%
Total Roads & Streets Department		\$ 456,692.00	\$ -	\$ 285,365.51	\$ 171,326.49	62.49%

TOWN OF PEMBROKE PARK (1BPBFD)
GL Budget Performance
Revenue and Expense
Percentage Used
From 10/1/2020 to 4/30/2021

Account Number	Description	Budget	Encumbered	Actual	Remaining Dollars	Percent Used
001-570572-120000-00-0000	Full Time Salaries	213,057.00	0.00	83,788.18	129,268.82	39.33%
001-570572-140000-00-0000	Overtime	15,000.00	0.00	752.24	14,247.76	5.01%
001-570572-210000-00-0000	FICA Taxes Expense	16,346.00	0.00	6,314.90	10,031.10	38.63%
001-570572-220000-00-0000	Employee Retirement Expense	19,306.00	0.00	8,494.88	10,811.12	44.00%
001-570572-230001-00-0000	Group Insurance	43,065.00	0.00	20,341.44	22,723.56	47.23%
001-570572-230001-01-0000	Dental/Vision Insurance	8,084.00	0.00	3,436.96	4,647.04	42.52%
001-570572-230001-02-0000	Life Insurance (Standard Insur.Co.)	3,451.00	0.00	1,578.40	1,872.60	45.74%
	Long Term Care (John Hancock Co.)	2,424.00	0.00	1,120.00	1,304.00	46.20%
001-570572-230001-05-0000	Life Insurance (John Hancock VUL)	1,500.00	0.00	325.42	1,174.58	21.69%
001-570572-240000-00-0000	Workers' Compensation	6,116.00	0.00	4,700.97	1,415.03	76.86%
001-570572-340006-05-0000	Contractual Services	2,000.00	0.00	1,049.92	950.08	52.50%
001-570572-400000-00-0000	Travel- Hotel, Airfare, Milage, Tolls & Meals	0.00	0.00	0.00	0.00	#DIV/0!
001-570572-410001-00-0000	Cellular Phones & Beepers	1,500.00	0.00	571.14	928.86	38.08%
001-570572-410005-00-0000	Phone Line- Behan Park	3,200.00	0.00	2,688.09	511.91	84.00%
001-570572-410006-00-0000	Phone Line- Oqlesby Preserve	800.00	0.00	3,351.37	(2,551.37)	418.92%
001-570572-430003-00-0000	Electricity	16,000.00	0.00	7,090.82	8,909.18	44.32%
001-570572-431003-00-0000	Water Charges	5,400.00	0.00	2,758.31	2,641.69	51.08%
001-570572-450002-00-0000	Insurance - Property & Liability	14,475.00	0.00	10,856.35	3,618.65	75.00%
001-570572-460900-00-0000	Maintenance & Repair Car Bldg & Equipmt.	25,000.00	0.00	18,514.13	6,485.87	74.06%
001-570572-510001-00-0000	Office Supplies	400.00	0.00	7.85	392.15	1.96%
001-570572-520003-00-0000	Uniform Expense	1,000.00	0.00	208.50	791.50	20.85%
001-570572-520900-00-0000	Misc. Charges	7,500.00	0.00	2,544.21	4,955.79	33.92%
001-570572-521001-00-0000	Gasoline Costs	4,000.00	0.00	1,234.14	2,765.86	30.85%
001-570572-540001-00-0000	Membership, Dues & Subscription	900.00	0.00	0.00	900.00	0.00%
001-570572-541001-00-0000	Education & Training-Registration/Books	1,000.00	0.00	449.99	550.01	45.00%
001-570572-640000-00-9049	Pembroke Park Health Fair Festival	10,000.00	0.00	0.00	10,000.00	0.00%
001-570572-640000-00-9051	Pembroke Park- Eqg Hunt	6,000.00	0.00	2,097.14	3,902.86	34.95%
001-570572-640000-00-9052	Pembroke Park- Toy Drive	4,000.00	0.00	3,899.22	100.78	97.48%
001-570572-640000-00-9053	Pembroke Park- Turkey Drive	6,000.00	0.00	7,740.79	(1,740.79)	129.01%
001-570572-640000-00-9055	Community Garden	24,000.00	0.00	930.57	23,069.43	3.88%
001-570572-640000-00-9056	Maculele Miami Brazalian Arts Institute	2,000.00	0.00	0.00	2,000.00	0.00%
001-570572-640000-00-9057	Relay for Life Event	2,000.00	0.00	0.00	2,000.00	0.00%
001-570572-640000-00-9058	School Supply Drive	3,500.00	0.00	0.00	3,500.00	0.00%
001-570572-640000-00-9059	Church of Christ	1,500.00	0.00	0.00	1,500.00	0.00%
001-570572-640000-00-9060	Newsletter Mailings	10,000.00	0.00	6,758.37	3,241.63	67.58%
001-570572-640000-00-9061	60th Anniversary Celebration	0.00	0.00	0.00	0.00	#DIV/0!
001-570572-640000-00-9062	Food Distribution Farm Share	2,000.00	0.00	0.00	2,000.00	0.00%
001-570572-640000-00-9063	Holiday Party	4,500.00	0.00	2,418.82	2,081.18	53.75%
001-570572-640000-00-9064	Pet Fair	5,000.00	0.00	0.00	5,000.00	0.00%
001-570572-640000-00-9066	Little Library Dispensers	2,000.00	0.00	0.00	2,000.00	0.00%
001-570572-640000-00-9070	Halloween Spectacular Event	2,500.00	0.00	0.00	2,500.00	0.00%
001-570572-640000-00-9071	Club Richelieu	1,000.00	0.00	0.00	1,000.00	0.00%
001-570572-640000-00-9075	Promotions for All Community Events	7,500.00	0.00	0.00	7,500.00	0.00%
001-570572-640000-00-9076	Walk A Thon	1,000.00	0.00	0.00	1,000.00	0.00%
001-570572-640000-00-9079	Fl. Intl. Trade & Commission Expo (FITCE)	2,000.00	0.00	0.00	2,000.00	0.00%
001-570572-640000-00-9080	Focal Point - Walk a thon	0.00	0.00	0.00	0.00	#DIV/0!
001-570572-640000-00-9081	One Blood	0.00	0.00	0.00	0.00	#DIV/0!
	Total Parks Department	508,024.00	0.00	206,023.12	302,000.88	40.55%
001-510512-640003-00-0000	Machinery and Equipment	0.00	0.00	12,307.49	(12,307.49)	#DIV/0!
001-510511-640003-00-0000	Machinery and Equipment	0.00	0.00	6,481.75	(6,481.75)	100.00%
001-510513-640003-00-0000	Machinery and Equipment	0.00	0.00	2,918.12	(2,918.12)	100.00%
001-510514-640003-00-0000	Machinery and Equipment	0.00	0.00	5,054.75	(5,054.75)	100.00%
001-510515-640003-00-0000	Machinery and Equipment	0.00	0.00	448.90	(448.90)	100.00%
001-510519-640003-00-0000	Equipment, Security, Holiday Deco (+250)	10,000.00	0.00	700.00	9,300.00	7.00%
001-570572-640000-00-9069	Community Garden - Irrigation System	10,000.00	0.00	539.86	9,460.14	5.40%
001-570572-640000-00-9073	Park Rec - Concrete Slab	4,000.00	0.00	0.00	4,000.00	0.00%
001-530541-640000-00-9075	Fire & EMS Study Project # 9075	25,000.00	0.00	0.00	25,000.00	0.00%
001-530541-640000-00-9076	Municipal Complex Conceptual Design Project #9076	0.00	0.00	0.00	0.00	#DIV/0!
001-530541-640000-00-9077	Town all Restroom Improvements	0.00	0.00	0.00	0.00	#DIV/0!
001-530541-640000-00-9078	TownHall Hardening Project # 9078	643,125.00	0.00	0.00	643,125.00	0.00%
001-510519-640003-00-9077	Hardware & Software Replacement	48,000.00	0.00	74,494.76	(26,494.76)	155.20%
001-524524-640003-00-0000	Machinery and Equipment	5,000.00	0.00	245,218.22	(240,218.22)	4904.36%
001-524524-640003-00-0001	Vehicle Purchase	50,000.00	0.00	0.00	50,000.00	0.00%
001-530541-640003-00-0000	Capital Outlay-Machinery and Equipment	10,000.00	0.00	9,904.45	95.55	99.04%
	County Line Rd - Bike Bath 52nd and 56th Ave	90,000.00	0.00	0.00	90,000.00	0.00%
	SW 52nd Ave Complete Streets	144,000.00	0.00	0.00	144,000.00	0.00%
	Bike Lane Improvements	30,000.00	0.00	0.00	30,000.00	0.00%
001-539539-640003-00-0000	Machinery & Equipment (over \$250.00)	0.00	0.00	0.00	0.00	#DIV/0!
001-539539-640003-00-0001	Vehicle Purchase	0.00	0.00	0.00	0.00	#DIV/0!
001-570572-640003-00-0000	Machinery and Equipment	10,000.00	0.00	2,739.04	7,260.96	27.39%
	Total Capital Outlay & Equipment	1,079,125.00	0.00	360,807.34	718,317.66	#DIV/0!
001-570572-640000-00-9078	45 Year CDBG Tot Lot OqlesbyProject	105,400.00	0.00	0.00	105,400.00	0.00%
	Ryan Park - Canopy	45,000.00	0.00	0.00	45,000.00	0.00%
	Howard Clark Sr Linear Walkway	12,500.00	0.00	0.00	12,500.00	0.00%
	Oqlesby Preserve Linear Walkway	65,000.00	0.00	0.00	65,000.00	0.00%
001-570572-640000-00-9082	46 Year CDBG ADA Restrooms	99,512.00	0.00	1,651.50	97,860.50	1.66%
	Total Capital Projects	327,412.00	0.00	1,651.50	325,760.50	1.66%
	Total Expenditures - General Fund	\$ 12,770,103.00		\$ 6,856,569.65	\$ 5,935,224.13	53.69%

TOWN OF PEMBROKE PARK (1PBPFD)
GL Budget Performance
Revenue and Expense
Percentage Used
From 10/1/2020 to 4/30/2021

Account Number	Description	Budget	Encumbered	Actual	Remaining Dollars	Percent Used
				\$ 6,374,263.64		
400 - SEWER ENTERPRISE FUND						
400-000340-343501-00-0000	Sewer Service Charges	2,725,000.00	0.00	1,378,977.44	1,346,022.56	50.60%
400-000340-343502-00-0000	Fixture Charges	75,000.00	0.00	36,501.01	38,498.99	48.67%
400-000340-343503-00-0000	Sewer Hookup Fees	10,000.00	0.00	1,500.00	8,500.00	15.00%
400-000360-361100-02-0000	Interest - Revenue- LGIP	20,000.00	0.00	0.00	20,000.00	0.00%
400-000360-363230-00-0000	Impact Fee Physical Environment	187,929.00	0.00	0.00	187,929.00	0.00%
400-000360-369900-00-0000	Other Miscellaneous Revenue	0.00	0.00	0.00	0.00	#DIV/0!
	Total Revenue - Sewer Fund	3,017,929.00	0.00	1,416,978.45	1,600,950.55	46.95%
400-530535-120000-00-0000	Regular Full Time Salary	354,932.00	0.00	163,061.87	191,870.13	45.94%
400-530535-140000-00-0000	Overtime	10,000.00	0.00	2,236.83	7,763.17	22.37%
400-530535-210000-00-0000	FICA Taxes	27,152.00	0.00	12,234.45	14,917.55	45.06%
400-530535-220000-00-0000	Employee Retirement Expense	50,406.00	0.00	24,077.68	26,328.32	47.77%
400-530535-230001-00-0000	Group Insurance - Health	53,831.00	0.00	32,013.22	21,817.78	59.47%
400-530535-230001-01-0000	Group Insurance - Dental & Vision	4,284.00	0.00	3,392.24	891.76	79.18%
400-530535-230001-02-0000	Group Life Insurance (SIC)	4,743.00	0.00	3,454.65	1,288.35	72.84%
400-530535-230001-03-0000	Long Term Care Insurance (JHC)	1,944.00	0.00	1,036.00	908.00	53.29%
400-530535-230001-05-0000	Life Insurance - JHC VUL	3,794.00	0.00	2,045.61	1,748.39	53.92%
400-530535-240000-00-0000	Workers' Compensation	14,854.00	0.00	11,416.62	3,437.38	76.86%
400-530535-303003-00-0000	Reimbursable Expenses-Site Plan	0.00	0.00	0.00	0.00	#DIV/0!
400-530535-310002-00-0000	Professional Services-Engineering	0.00	0.00	0.00	0.00	#DIV/0!
400-530535-340003-02-0000	Retainer	0.00	0.00	0.00	0.00	#DIV/0!
400-530535-340009-01-0000	Sewer Maintenance & Treatment - Hollywood	1,135,000.00	0.00	604,410.04	530,589.96	53.25%
400-530535-340009-02-0000	Misc. Contractual Services-Sewer Department	15,000.00	0.00	5,390.34	9,609.66	35.94%
400-530535-400001-00-0000	Travel	2,000.00	0.00	0.00	2,000.00	0.00%
400-530535-410001-00-0000	Cellular Phones/Beeepers	3,000.00	0.00	1,515.14	1,484.86	50.50%
400-530535-410009-00-0000	Telephone Lines	0.00	0.00	0.00	0.00	#DIV/0!
400-530535-430007-00-0000	Electricity-Sewer Pumps	35,000.00	0.00	21,589.21	13,410.79	61.68%
400-530535-431006-00-0000	Water-Public Works	22,000.00	0.00	13,930.16	8,069.84	63.32%
400-530535-450002-00-0000	Insurance - Property & Liability FLC	42,824.00	0.00	32,636.94	10,187.06	76.21%
400-530535-460050-00-0000	Maintenance-Lift Stations	150,000.00	0.00	79,037.20	70,962.80	52.69%
400-530535-460900-00-0000	Maintenance & Repair Car Bldg & Equipmt.	80,000.00	0.00	47,732.44	32,267.56	59.67%
400-530535-490900-00-0000	Misc. Charges	20,000.00	0.00	10,948.22	9,051.78	54.74%
400-530535-520003-00-0000	Operating Supplies-Uniform Expense	1,000.00	0.00	505.14	494.86	50.51%
400-530535-521001-00-0000	Vehicle Expense-Gasoline	5,000.00	0.00	2,094.08	2,905.92	41.88%
400-530535-540001-00-0000	Memberships	2,000.00	0.00	4,153.45	(2,153.45)	207.67%
400-530535-541001-00-0000	Education & Training-Registration/Books	2,000.00	0.00	1,896.62	103.38	94.83%
400-530535-581000-00-0000	Administrative Services	421,500.00	0.00	212,546.77	208,953.23	50.43%
400-530535-640003-00-0000	New Sewer Truck	0.00	0.00	11,024.81	(11,024.81)	#DIV/0!
400-530535-640003-00-4141	Master Plan Update	40,000.00	0.00	0.00	40,000.00	0.00%
400-530535-710000-00-0000	Debt Service-Principal Payment	39,000.00	0.00	22,750.00	16,250.00	58.33%
400-530535-720000-00-0000	Debt Service- Sinking Fund Interest	89,731.00	0.00	52,343.20	37,387.80	58.33%
400-530535-730000-00-0000	Debt Service Reserve Account	12,912.00	0.00	7,532.00	5,380.00	58.33%
400-530535-730000-01-0000	Debt Service S/T Assets Reserve	74,022.00	0.00	43,179.29	30,842.71	58.33%
400-530535-800000-00-0000	Depreciation/Amortization Expense	300,000.00	0.00	175,000.00	125,000.00	58.33%
	Total Sewer Fund Expenditures	3,017,929.00	0.00	1,605,184.22	1,412,744.78	53.19%
				1,217,637.45		

TOWN OF PEMBROKE PARK (1PBPFD)
GL Budget Performance
Revenue and Expense
Percentage Used
From 10/1/2020 to 4/30/2021

Account Number	Description	Budget	Encumbered	Actual	Remaining Dollars	Percent Used
401 - STORMWATER MANAGEMENT FUND						
401-000340-343801-00-0000	Stormwater Management Utility Fees	1,400,000.00	0.00	685,443.11	714,556.89	48.96%
401-000330-331203-00-0000	FEMA Grant	431,350.00	0.00	0.00	431,350.00	0.00%
	Interest - Revenue- LGIP	0.00	0.00	0.00	0.00	#DIV/0!
401-000360-363230-00-0000	Impact Fee Revenue-Physical Environment	0.00	0.00	0.00	0.00	#DIV/0!
	Total Stormwater Revenue	1,831,350.00	0.00	685,443.11	1,145,906.89	37.43%
401-530538-120000-00-0000	Salaries	203,369.00	0.00	110,910.75	92,458.25	54.54%
401-530538-140000-00-0000	Overtime	10,000.00	0.00	2,392.89	7,607.11	23.93%
401-530538-210000-00-0000	FICA Taxes	15,558.00	0.00	7,759.57	7,798.43	49.88%
401-530538-220000-00-0000	Employee Retirement Expense	20,337.00	0.00	11,284.50	9,052.50	55.49%
401-530538-230001-00-0000	Group Insurance - Health	32,298.00	0.00	12,860.76	19,437.24	39.82%
401-530538-230001-01-0000	Group Insurance - Dental & Vision	5,944.00	0.00	1,912.94	4,031.06	32.18%
401-530538-230001-02-0000	Group Life Insurance - SIC	3,581.00	0.00	1,587.35	1,993.65	44.33%
	Long Term Care Insurance (JHC)	1,680.00	0.00	980.00	700.00	58.33%
401-530538-230001-05-0000	Life Insurance - JHC VUL	2,094.00	0.00	589.36	1,504.64	28.15%
401-530538-240000-00-0000	Workers' Compensation	9,611.00	0.00	7,387.24	2,223.76	76.86%
401-530538-340003-02-0000	Legal/Non Retainer	4,000.00	0.00	0.00	4,000.00	0.00%
401-530538-340005-00-0000	Engineering	5,000.00	0.00	0.00	5,000.00	0.00%
401-530538-340011-00-0000	Professional Services	5,000.00	0.00	0.00	5,000.00	0.00%
401-530538-410001-00-0000	Cell Phones/Beeepers	1,000.00	0.00	750.87	249.13	75.09%
401-530538-430006-00-0000	Electricity-Drainage Pumps	25,000.00	0.00	28,797.67	(3,797.67)	115.19%
401-530538-450001-00-0000	Insurance Expense FLC	0.00	0.00	0.00	0.00	#DIV/0!
401-530538-450002-00-0000	Insurance - Prop & General Liability	38,541.00	0.00	29,251.45	9,289.55	75.90%
401-530538-460900-00-0000	Maintenance & Repair Cars, Building & Other	50,000.00	0.00	10,195.57	39,804.43	20.39%
401-530538-490900-00-0000	Misc. Charges	15,000.00	0.00	13,994.31	1,005.69	93.30%
401-530538-520003-00-0000	Uniform Expense	500.00	0.00	161.45	338.55	32.29%
401-530538-541001-00-0000	Memberships/Subscriptions and Dues	1,000.00	0.00	4,457.25	(3,457.25)	445.73%
401-530538-541002-00-0000	Education & Training,Registration, Books	2,500.00	0.00	44.37	2,455.63	1.77%
401-530538-581000-00-0000	Administrative Services GF Cost Allocation	210,000.00	0.00	102,816.47	107,183.53	48.96%
401-530538-640001-00-0000	Machinery and Equipment New Stormwater Truck	0.00	0.00	5,125.85	(5,125.85)	#DIV/0!
401-530538-800000-00-0000	Depreciation Expense	500,000.00	0.00	291,666.67	208,333.33	58.33%
	Master Plan Update	40,000.00	0.00	0.00	40,000.00	0.00%
401-941002-693200-00-3352	County Line Stormwater & Sidewalk Project # 3353	119,002.00	0.00	0.00	119,002.00	0.00%
401-941002-693200-00-3354	John P. Lyons Phase II Engineering & Design #3354	151,028.00	0.00	0.00	151,028.00	0.00%
401-941002-693200-00-3354	S.W. 25th St. Stormwatr Improvement Phase II #3355	90,000.00	0.00	368.60	89,631.40	0.41%
	Total Stormwater Expenditures	1,562,043.00	0.00	645,295.88	916,747.12	41.31%
				250,812.75		
Total Revenue - ALL FUNDS		\$ 17,365,170.00		\$ 11,148,701.59	\$ 6,216,468.41	64.20%
Total Expenditures - ALL FUNDS		\$ 17,350,075.00		\$ 9,107,049.75	\$ 8,264,716.03	52.49%

**Town of Pembroke Park
Bills Over \$500
May 26th 2021
Workshop**

Payments				
Invoice#	Vendor	Service/Product	Dept.	Amount
12614	Aero Electric Inc.	Service Work Performed at Lift Station on S.W. 24th Street	Sewer/Stormwater	\$ 770.00
5113	Atelecom Inc.	Additional Rewiring for New Camera System	Bldg	\$ 1,470.00
122059427	Comcast Business	Town Hall and Parks Ethernet/Internet (May 2021)	NonDept/Parks	\$ 5,346.65
21139	Imperial Electric Inc.	Repair Street Lighting on Hallandale Beach Blvd. Between 40th & 56th Ave	Roads	\$ 2,323.07
05192021STMT	Rafael Suarez-Rivas Esq.	Code Enforcement Special Magistrate Services Held May 18th, 2021	Legal	\$ 825.00
17839	Russell-Thomas Electric Inc.	Remove & Install (6) 2x4 Fluourescent LED Lights in the IT Office	NonDept	\$ 800.00
17840	Russell-Thomas Electric Inc.	Remove & Install (10) 2x4 Fluourescent LED Lights in the Mayors Office	NonDept	\$ 1,200.00
586854	USA Blue Book	(10) 32' Suspended Float Switch	Sewer	\$ 782.48
Total:				\$13,517.20

Purchase Orders				
		No Purchase Order Requests to Report		0
Total:				\$0.00

Grand Total:	\$13,517.20
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AGENDA ITEM REPORT



To:

Subject: Business Tax Receipt and Billing Update

Meeting: 05 26 2021 DRAFT WORKSHOP COMMISSION MEETING - May 26 2021

Department: Finance

Staff Contact: Michelle Grooms, BTR/Billing Administrator

BACKGROUND INFORMATION:

See attachment.

RECOMMENDATION:

None

ATTACHMENTS:

[Billing Division Monthly Report - May 2021](#)

BILLING AND COLLECTIONS FOR 2020-2021
(REIMBURSEABLE EXPENSES, SPECIAL ASSESSMENTS AND OTHER COLLECTABLE FEES)

1 of 2

			Billing FOR 2020/21	Amt Collected or Acct Balance	Amount Pending	Status	Complete	
1	ACCT#	REIMBURSABLE EXPENSES			(CREDIT)			
2	000200SPEX	5311 PARK PROPERTY - SPEC EX @5311 SW 25 CT	\$2,627.50	\$4,817.50	(\$2,190.00)	BILLING CURRENT - AS OF 5/18/21		
3	007470SM	BL COMPANY(AMAZON) - SITE MINOR @3375 SW 24 ST	\$2,945.06	\$2,945.06	\$0.00	BILLING CURRENT - AS OF 5/18/21		
4	024170S	AVI SHLOMO (COMM CTR) - SITE @ 2991 SW 32 AVE	\$360.38	\$0.00	\$5,023.58	\$4,663.20 Past Due as of 10/2020 - Billing as of 5/18/21		
5	042510RZ	COUNTY LINE RESIDENCES - REZONING @SW 41 ST	\$0.00	\$6.25	(\$6.25)	Inactive Acct - Notice sent 5/2021 to closed out account.		
6	048537PK	EAST COAST INVEST (Seneca Town Ctr) - PK REDUCTION ADDITION @ 3195 W HALL BCH BLVD	\$0.00	\$2,000.00	(\$2,000.00)	Inactive Acct - Notice sent 5/2021 to closed out account.		
7	048503S	CORS-AIR - MINOR SITE @ 2865 SW 30 AVE	\$0.00	\$510.00	(\$510.00)	BILLING CURRENT - AS OF 5/18/21		
8	054621S	COCA COLA BEV. FL LLC - SITE @3350 PEMB RD	\$0.00	\$1,707.50	(\$1,707.50)	Inactive Acct - Notice sent 5/2021 to closed out account.		
9	101700S	O'REILLY AUTO STORES-SITE @ 4700 W HALL BCH BLVD	\$3,607.50	\$3,607.50	\$0.00	* Payment for FY 19/20 - Billing Current - As of 12/24/20		
10	112351SM	RACETRAC PETROLEUM INC - SITE MINOR @ 3996 PEMB RD	\$2,351.80	\$2,351.80	\$0.00	BILLING CURRENT - AS OF 5/18/21		
11	112403EXA	POLO CLUB - APP FOR EXT HOURS LICENSE @ 5590 W HALL BCH BLVD	\$854.25	\$854.25	\$0.00	BILLING COMPLETE		X
12	115140ZV	PLANS BY LINDA LLC(ROULEAU)-ZON VAR @ 134 W LAKE DR	\$1,945.00	\$1,862.50	\$82.50	BILLING CURRENT - AS OF 5/18/21		
13	126595S	3441 HALLANDALE LLC (SENECA CARWASH) -SITE @ 3441 W HALL BCH BLVD	\$2,722.50	\$2,722.50	\$0.00	BILLING CURRENT - AS OF 5/18/21		
14	126595SP	3441 HALLANDALE LLC (SENECA CARWASH) -SPECIAL PERMIT @ 3441 W HALL BCH BLVD	\$3,045.00	\$5,000.00	(\$1,955.00)	BILLING CURRENT - AS OF 5/18/21		
15	133040S	AMITA - SITE MINOR @ 2350 SW 30 AVE	\$2,607.50	\$2,607.50	\$0.00	BILLING CURRENT - AS OF 5/18/21		
16	133040ZV	WE BRONZE WHOLESALE-ZON VAR@2350 SW 30 AVE	\$937.50	\$5,102.50	(\$4,165.00)	BILLING CURRENT - AS OF 5/18/21		
17	133707S	SENECA COMM CTR - SITE@ 3799 W HALL BCH BLVD	\$383.20	\$383.20	\$0.00	Credit from Acct 133708P2 apply to bal due		
18	133708F2-2	SENECA COMM CTR (PEMB IND)- FILL @ 3201 W HALL BCH BLVD	\$157.11	\$157.11	\$0.00	Credit from Acct 133708P2 apply to bal due		
19	133730S	WHEAT CAPITAL -SITE @ 2801 - 2805 J P LYONS LN	\$0.00	\$1,415.00	(\$1,415.00)	Inactive Acct - Notice sent 5/2021 to closed out account.		
20		DEVELOPMENT APPLICATION FEES						
21	015925ZL	BH 95 INCESTMENTS - ZONING USE @ 2550 SW 30 AVE	\$150.00	\$150.00	\$0.00	BILLING CURRENT - AS OF 5/18/21		
22	015925ZL	BH 95 INCESTMENTS - ZONING USE @ 2521 SW 30 AVE	\$150.00	\$150.00	\$0.00	BILLING CURRENT - AS OF 5/18/21		
23	015925ZL	BH 95 INCESTMENTS - ZONING USE @ LAND-SW 30 AVE	\$150.00	\$150.00	\$0.00	BILLING CURRENT - AS OF 5/18/21		
24	020702ZR	CODY CARTER - ZONING USE @3252 SW 52 AVE	\$150.00	\$150.00	\$0.00	BILLING CURRENT - AS OF 5/18/21		
25	035705S	CASAS NOVAS TOWNHOMES - SITE @ SW 41 ST/SW 48 AVE	\$3,300.00	\$3,300.00	\$0.00	BILLING CURRENT - AS OF 5/18/21		
26	035755	CBN TAX & MULTISERVICES INC - ALCOHOLIC BEV APP	\$75.00	\$75.00	\$0.00	BILLING CURRENT - AS OF 5/18/21		
27	047758	DRIP LOUNGE LLC - ZONING USE @ 2900 COUNTRY CLUB LN	\$150.00	\$150.00	\$0.00	BILLING CURRENT - AS OF 5/18/21		
28	071701S	HOLIDAY HALLANDALE MHC LLC - SITE @ 3120 W HALL BCH BLVD	\$500.00	\$500.00	\$0.00	BILLING CURRENT - AS OF 5/18/21		
29	112350S	RACETRAC PETROLEUM-SITE @ 3031 W HALL BCH BLVD	\$500.00	\$500.00	\$0.00	BILLING CURRENT - AS OF 5/18/21		
30	117250ZL	SENECA PK BLDG 800 (PROLOGIS) - ZONING USE @ 2500 COMMERCE CTR WAY	\$150.00	\$150.00	\$0.00	BILLING CURRENT - AS OF 5/18/21		
31		SIGN VARIANCES						
32	083299SV	BKI-95 LLC @ 2000 SW 30 AVE	\$700.00	\$700.00	\$0.00	BILLING CURRENT - AS OF 4/1/21		
33		TOTAL REIMBURSABLE EXPENSES-LINES 2-32	\$30,519.30	\$44,025.17				
34								
35		ANNUAL RENEWAL BILLING -FISCAL YEAR 2020/2021	Billed	Amt Collected	Pending	OOB/ADJUSTMENTS %		
36	OL	BTR	\$133,697.50	\$116,333.25	\$7,329.25	5.5%	OUTSTANDING ACCTS	\$10,035.00 7.5%
37	CU	CERTIFICATE OF USE	\$29,802.00	\$25,654.50	\$1,890.00	6.3%	OUTSTANDING ACCTS	\$2,257.50 7.6%
38	SF**	SIGNS	\$61,062.00	\$60,442.00	\$370.00	0.6%	OUTSTANDING ACCTS	\$250.00 0.4%
39	AL	ALARM REGISTRATION	\$3,060.00	\$2,660.00	\$250.00	8.2%	OUTSTANDING ACCTS	\$150.00 4.9%
40	AN	FIRE INSPECTION FEES- ANNUAL BTR	\$40,476.10	\$36,811.10	\$2,535.00	6.3%	OUTSTANDING ACCTS	\$1,130.00 2.8%
41	**Billboard billing included in annual renewal statements : CBS-\$7,500; Clear Channel \$20,000 and Scarletts \$15,000							X
42		TOTAL BILLED ON ANNUAL RENEWAL STATEMENTS-LINES 36-40	\$268,097.60	\$241,900.85	\$12,374.25	4.62%	OUTSTANDING ACCTS	\$13,822.50 5.16%
43				90.23%	ACCTS COLLECTED AS OF 5/18/21			
44								

As of 5/19/2021

File Name: BTR - Billing Report for Comm May 2021, By: MRG

BILLING AND COLLECTIONS FOR 2020-2021
(REIMBURSEABLE EXPENSES, SPECIAL ASSESSMENTS AND OTHER COLLECTABLE FEES)

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Page 3 of 3

45	NEW ACCTS - FISCAL YR 2020/2021	Billed	Amt Collected	Projected billing (10% OF BILLING FY 20/21)	AMT PENDING
46	LC / OL >6/21 BTR	\$12,863.25	\$11,140.75	\$13,369.75	96.2% Projected Amt Reached \$1,722.50
47	CCU/CU >6/21 CERTIFICATE OF USE	\$1,312.50	\$945.00	--	\$367.50
48	SF SIGNS	\$30.00	\$30.00	--	
49	CAL/AL>6/21 ALARM REGISTRATION	\$445.00	\$390.00	\$306.00	Projected Amt Reached \$55.00
50	BIF BLDG DEPT INSP - NEW/ RE-INSP	\$2,250.00	\$2,150.00	--	Billing for 10/01/20-5/18/21 \$100.00
51	FB FIRE INSPECTIONS- NEW / RE-INSP/ ANNUAL	\$9,085.00	\$8,685.00	--	Billing for 10/01/20-5/18/21 \$400.00
52	AN FIRE INSPECTION FEES- ANNUAL BTR	\$2,245.00	\$2,045.00		Billing for 6/22/20-5/18/21 \$200.00
53	TOTAL NEW ACCT BILLING - LINES 46-52	\$28,230.75	\$25,385.75		Billing/Collection for 6/22/20-5/18/21 \$2,845.00
54					
55	ASSESSMENT IN LIEU OF PROPERTY TAXES	Billed FY 20/21	Amt Collected	Amt Pending	
56	083950B KOINONIA	\$47,691.29	\$22,691.29	\$25,000.00	BILLED MTHLY \$5,000 - NEXT BILL 5/2021
57	105800B PEMBROKE PK CHURCH OF CHRIST	\$15,956.54	\$0.00	\$111,651.37	*Pending= Past Due Bal \$95,706.30 Previous Yrs+ FY20/21 billing
58	TOTAL BILLED IN LIEU OF PROPERTY TAXES-LINES 56-57	\$63,647.83	\$22,691.29		
59					
60	OTHER COLLECTABLE FEES	Billed FY 20/21	Amt Collected	Amt Pending	
61	BUS BENCHES ADV. - GOLD COAST	\$4,250.00	\$4,250.00	\$0.00	BILLING COMPLETE - NEXT BILL 12/2021 X
62	BUS SHELTER ADV - CLEAR CHANNEL	\$3,908.35	\$3,908.35	\$0.00	*Write off \$361.65 difference based on the removal of bus shelters (Amount include additional year) X
63	002767 CLEAR CHANNEL (Additional fee for LED Billboard)	\$20,381.68	\$20,320.00	\$61.68	BILLING CURRENT - AS OF 4/21/21
64	108306EXS CORP DONATION - SCARLETT'S/JW LEE	\$8,000.00	\$8,000.00	\$0.00	BILLED MTHLY @ \$1000 - NEXT BILL 6/2021
65	FDOT-LIGHTING MAINTENANCE	\$22,726.08	\$22,726.08	\$0.00	AMT LISTED FOR FY19/20-BILLED ANNUALLY - NEXT BILL 6/2021
66	065100 FPL FIBERNET- RIGHT OF WAY	\$2,000.00	\$2,000.00	\$0.00	BILLING COMPLETE - NEXT BILL 12/2021 X
67	112403EX POLO CLUB - EXTENDED HRS LICENSE	\$7,736.00	\$7,736.00	\$0.00	BILLING COMPLETE - NEXT BILL 9/2021 X
68	108306EX SCARLETT'S - EXTENDED HRS LICENSE	\$5,000.00	\$5,000.00	\$0.00	*BILLING COMPLETE (PAYMENT REC'D IN FY 19/20) X
69	118907R SHORELINE FOUNDATION-AGREEMT RT-A-WY	\$633.87	\$633.87	\$0.00	BILLING COMPLETE - NEXT BILL 12/2021 X
70	MAC'S TOWING	\$10,000.00	\$10,000.00	\$0.00	BILLING CURRENT - AS OF 5/18/21
71					
72	FROM DEPTS				OOB/ADJUSTMENTS %
73	PUBLIC WKS FALSE ALARM BILLING (FA)	\$3,550.00	\$2,150.00	\$1,400.00	AS OF 5/18/2021 \$0.00 0.0%
74	CODE ENF PERMANENT RV FEES (RVF)	\$225.00	\$200.00	\$25.00	ESTIMATED BILLING \$1,300-Billing accts
75	PUBLIC WKS TEMPORARY SIGN PERMITS (ZF)				
76	012010 ARTISAN FURNITURE INC.	\$50.00	\$50.00	\$0.00	LOCATION: 1960 SW 30 AVE BANNER SIGN
77	017350 BATH & DESIGN	\$50.00	\$50.00	\$0.00	LOCATION: 2940 SW 30 AVE, 5 BANNER SIGN
78	112351 RACETRAC #102	\$50.00	\$50.00	\$0.00	LOCATION: 3996 PEMB RD BANNER SIGN
79	TOTAL BILLED OTHER COLLECTABLES-LINES 61-78	\$88,560.98	\$87,074.30		

As of 5/19/2021

File Name: BTR - Billing Report for Comm May 2021, By: MRG

AGENDA ITEM REPORT



To: Town Commission
Subject: Town Planner Monthly Report April / May 2021
Meeting: 05 26 2021 DRAFT WORKSHOP COMMISSION MEETING - May 26 2021
Department: Planning and Zoning
Staff Contact: Heidi Siegel, Town Planner

BACKGROUND INFORMATION:

Please see attached report.

RECOMMENDATION:

For Informational Purposes.

ATTACHMENTS:

[Town Planner Monthly Report April May 2021](#)

	Status:
Melissa Anderson, Town Attorney	Approved - May 20 2021
JC Jimenez, Town Manager	Approved - May 20 2021
Marlen Martell, Town Clerk	Approved - May 21 2021



Town Planner Monthly Update April / May 2021

Potential Development Application Meetings

- Trinity MHP redevelopment
- Met with potential developer of vacant lot on Hallandale Beach Blvd regarding development criteria.
- Six-acre Seneca site on Hallandale Beach Blvd

Department Administration

- Reviewed proposed Amnesty Program for Code and met internally with team.
- Reviewed Adult Uses Zoning Code with Town Attorney based on a zoning inquiry.
- Drafted amendments to T-1 Zoning District related to sanitary sewer maintenance.
- Collaborated with Finance, Code Compliance, Building, and Public Works on various projects.
- Researched grants for Planning and Zoning programs.
- Reviewed BTR process with Finance.
- Worked with Town Attorney, Code and Building regarding an outstanding unsafe structure issue.
- Met with former Town Engineer regarding historical background on Town's utility programs.
- Held kick-off meeting for Impact Fee Study. Gathered requested data for Town's consultant. Held meeting for Impact Fee Study with consultant and Public Works.
- Met with traffic consultant regarding recycling facility.
- Purchase Order training.
- Reviewed various ongoing projects including possible revisions to Seneca Car Wash, 6-acre site, new building on Park Road, and mobile home improvements.
- Reviewed 2021 Legislative Session outcomes and shared with team.
- Met with Town's GIS consultant to review progress. Researched Town Boundaries for GIS implementation.
- Collaborated with Finance, Code Compliance, Building, and Public Works on various projects.
- Continued to identify improvements and standard operating procedures for Planning Department.



Town Planner Monthly Update April / May 2021

Development Boards

- Development Review Committee (DRC) – Administrative
 - Review of exterior changes to the Hallandale Beach Boulevard Racetrac.
 - Additional mobile home sites in Holiday Mobile Home Park.

Outside Agency Coordination

- Updated applications based on feedback from Broward County Office of Economic and Small Business Development for Town's 3 surtax projects. This is the first step, small business goal assignment, prior to the drafting of RFPs for design services.
- Coordinated with Broward Property appraiser and Town's GIS consultant regarding Town boundaries.

Zoning

Zoning Inquiries	36
Building Permit Reviews (Zoning)	104
Building Permit Inspections (Zoning)	19
Business Tax Receipt Reviews (Zoning)	8
Special Event Permits	1

AGENDA ITEM REPORT



To: Town Commission
Subject: Appointment of Planning and Zoning Board Members
Meeting: 05 26 2021 DRAFT WORKSHOP COMMISSION MEETING - May 26 2021
Department: Planning and Zoning
Staff Contact: Heidi Siegel, Town Planner

BACKGROUND INFORMATION:

Town Code of Ordinances Sec. 28-401(a) states that the the Planning and Zoning Board (PZB) shall consist of five (5) individuals who are residents of the Town over the age of eighteen (18) years. The board members shall be appointed by resolution of the Town Commission.

Due to recent resignations and appointment of PZB members to the Charter Review Committee, the PZB has two active members. Additionally, the Town Planner has been working with potential applicants on submittals that will require PZB review.

Staff is requesting that the Town Commission appoint three additional members to the PZB at its June 9, 2021 meeting.

POLICY IMPLICATIONS:

The Planning and Zoning Board is an integral part of the Town's governance and is required for future development to take place.

RECOMMENDATION:

Town Commission to appoint members to the Planning and Zoning Board

AGENDA ITEM REPORT



To:

Subject: Police Department architectural plan design and buildout

Meeting: PUBLIC NOTICE - Workshop Commission Meeting on May 26, 2021

Department: Police Department

Staff Contact: Joy Brown, Administrative Assistant

FINANCIAL IMPACT:

Unknown

RECOMMENDATION:

Staff recommends moving forward with Keith and Assoc Engineering to obtain a quote for architectural design and buildout of police department.

AGENDA ITEM REPORT



To:

Subject: Easement Agreement - School Board of Broward County

Meeting: 05 26 2021 DRAFT WORKSHOP COMMISSION MEETING - May 26 2021

Department: Public Works

Staff Contact: Myriam Jacques, Interim Public Services Director

BACKGROUND INFORMATION:

The Town is requesting an utility easement to connect to the sewer at Lake Forest Elementary for the installation of the ADA restrooms (CDBG 45th Year)

RECOMMENDATION:

We recommend approval of said agreement.

ATTACHMENTS:

[Lake Forest Easement Agreement with tcc mods to Lake Forest Easement Agreement- and RM Mark Ups 5.17.21 REVISED](#)

[Exhibit A](#)

[Exhibit C](#)

[Exhibit D Lake Forest Aerial](#)

	Status:
Myriam Jacques, Interim Public Services Director	Pending
Harry Taubenfeld, Finance & Budget Director	None
Melissa Anderson, Town Attorney	None
JC Jimenez, Town Manager	None
Marlen Martell, Town Clerk	None

EASEMENT AGREEMENT

THIS AGREEMENT is made and entered into as of this ____ day of _____, 2021, by and between

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

(hereinafter referred to as "SBBC"),
a body corporate and political subdivision of the State of Florida,
whose principal place of business is
600 Southeast Third Avenue, Fort Lauderdale, Florida 33301

and

Town of Pembroke Park ("GRANTEE"),
whose principal place of business is
3150 SW 52nd Avenue, Pembroke Park, FL 33023

WHEREAS, SBBC is the owner of certain real property located at 3550 SW 48th Avenue, Pembroke Park, Florida 33023 (the "Property"); and

WHEREAS, the GRANTEE is requesting to install a prefabricated 2-cabin unisex restroom building inside the Raymond P. Oglesby Preserve Park ("Park"), located at 3115 SW 52nd Avenue, Pembroke Park, Florida 33023, which is located adjacent to the Property; and

WHEREAS, the GRANTEE is planning to use Community Development Block Grant Funds for the project, and which the installed prefabricated 2-cabin unisex restroom building is to benefit the community; and

WHEREAS, the GRANTEE is requesting an easement from SBBC to enable construction and installation of a 4-inch sewer pipeline connection from the proposed restroom building to the existing wet well lift station located on the Property at no expense to the SBBC; and

WHEREAS, SBBC is willing to grant the easement to GRANTEE upon the terms herein.

NOW, THEREFORE, in consideration of the premises and of the mutual covenants contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties hereby agree as follows:

ARTICLE 1 - RECITALS

1.01 **Recitals.** The parties agree that the foregoing recitals are true and correct and that such recitals are incorporated herein by reference.

ARTICLE 2 – SPECIAL CONDITIONS

2.01 **Ownership.** GRANTEE acknowledges that SBBC is the owner of the Property, as more particularly depicted in **Exhibit A**.

2.02 **Grant of Easement.** SBBC hereby grants unto GRANTEE an easement on a portion of the Property, as more particularly described in **Exhibit B**, which is attached and incorporated hereto (“Easement Area”), in accordance with the terms of this Easement Agreement (Agreement). The easement allows GRANTEE to install, access, and maintain approximately 40 linear feet of 4-inch PVC sanitary sewer pipeline (“Improvements”) of which, 23.10 linear feet are located within the Easement Area of the Property, to enable discharge for the proposed 2-cabin unisex concrete restrooms to be located at the Park.

2.03 **Ingress and Egress.** This Agreement includes the right of ingress and egress over the Property and Easement Area for the purposes outlined herein for the construction of the Improvements.

2.04 **Right of Entry and Construction.** Prior to the commencement of the Improvements, the GRANTEE will provide the project’s construction schedule to the SBBC Executive Director or designee, Office of Capital Programs, with a copy to the School Principal or designee, of Lake Forest Elementary School (“School”). Thereafter, the Executive Director or designee, Office of Capital Programs, shall work with the GRANTEE, take the lead, and coordinate with the School Principal or designee regarding granting the GRANTEE access to the Property to install the Improvements. This requirement is to prevent and mitigate any potential conflict and interference with the operations of the School.

2.05 **Access For Construction.**

- (a) **Connection to Lift Station** - GRANTEE, its authorized agents, representatives, or employees shall be permitted to access the Easement Area from the North side of the existing chain link fence between the Parties’ respective properties, by temporarily removing a section of the existing fence line located at SBBC’s lift station, and as specifically identified in **Exhibit C**, to install and connect a 4” PVC sewer line to the SBBC’s lift station. GRANTEE agrees to replace the existing fence after completion of construction.
- (b) **Placement of Precast Restroom** - GRANTEE shall coordinate with the Principal of Lake Forest Elementary School to schedule a date and time when no students are present on the Property to permit heavy equipment access to the Property to deliver and place the prefabricated restroom building onto the Park. SBBC acknowledges and agrees that the use of a crane, excavator, loader, grader, paver machine and other

earth moving and related equipment and/or vehicles (collectively, the “Equipment”) may be necessary to accomplish placement of the prefabricated restroom building in the Park, and SBBC agrees that the right of entry granted herein includes the right of the GRANTEE, its employees, contractors, and assigns to bring the Equipment onto the Property for the purposes described herein. Access shall be granted on the Property for the Equipment only in the area more particularly identified in **Exhibit D**. GRANTEE shall not access the Property for any purposes other than those stated above.

2.06 **SBBC’s Use.** SBBC retains the right to engage in any activities on, over, across or below the Easement Area and shall, for its own purposes, utilize the Property in any manner that does not unreasonably interfere with the Easement Area.

2.07 **GRANTEE’s Use of Easement Area.**

(a) This Agreement allows GRANTEE, its authorized agents, representatives, or employees to install, access, and maintain the Improvements, on, over, across, and through the Easement Area, which includes access to the Easement Area for regular maintenance and repair by GRANTEE.

(b) GRANTEE shall, at its sole expense, properly and appropriately maintain and repair the Improvements within the Easement Area, as necessary. Any and all costs and expenses associated with the construction and operation of this the Easement Area, to include, but not be limited to, liability insurance, maintenance, repair, refurbishment, replacement, and the like, shall be the sole responsibility of GRANTEE.

2.08 **Security:** GRANTEE shall keep and maintain the existing fencing as a secure construction barrier around the Easement Area at all times during construction of the Improvements as shown in **Exhibit C**. Upon conclusion of construction of the Improvements, the GRANTEE shall replace and restore the existing fence to its original condition.

2.09 **No Obstructions of Property.** The Property shall at no time be obstructed by any object that would prohibit access, ingress or egress, or in any manner, interfere with the operations of the School other than for the purpose of this Agreement.

2.10 **Environmentally Hazardous Material.** GRANTEE hereby acknowledges that SBBC prohibits the storage or leakage of Environmentally Hazardous material on SBBC’s property at any and all times. GRANTEE agrees not to store or leak any Environmentally Hazardous materials on SBBC’s property and understands that violation of this stipulation will result in SBBC’s immediate termination of this Agreement and GRANTEE will restore and return the property to the same condition that it was in on the date hereof.

2.11 **Inspection of GRANTEE’s Records by SBBC.** GRANTEE shall establish and maintain books, records and documents (including electronic storage media) related to this Agreement. All of GRANTEE’s Records, regardless of the form in which they are kept, shall be open to inspection and subject to audit, inspection, examination, evaluation and/or reproduction,

during normal working hours, by SBBC agent or its authorized representative. For the purpose of such audits, inspections, examinations, evaluations and/or reproductions, SBBC's agent or authorized representative shall have access to GRANTEE's Records from the effective date of this Agreement, for the duration of the term of the Agreement, and until the later of five (5) years after the termination of this Agreement or five (5) years after the date of final payment by SBBC to GRANTEE pursuant to this Agreement. SBBC's agent or its authorized representative shall provide GRANTEE with reasonable advance notice (not to exceed two (2) weeks) of any intended audit, inspection, examination, evaluation and or reproduction. SBBC's agent or its authorized representative shall have access to the GRANTEE's facilities and to any and all records related to the Agreement, and shall be provided adequate and appropriate workspace in order to exercise the rights permitted under this section. GRANTEE shall comply and cooperate immediately with any inspections, reviews, investigations, or audits deemed necessary by the Florida Office of the Inspector General or by any other state or federal officials.

2.12 **Notice.** When any of the parties desire to give notice to the other, such notice must be in writing, sent by U.S. Mail, postage prepaid, addressed to the party for whom it is intended at the place last specified; the place for giving notice shall remain such until it is changed by written notice in compliance with the provisions of this paragraph. For the present, the Parties designate the following as the respective places for giving notice:

To SBBC: Superintendent of Schools
The School Board of Broward County, Florida
600 Southeast Third Avenue
Fort Lauderdale, Florida 33301

With a Copy to: Director of Facility Planning & Real Estate
The School Board of Broward County, Florida
600 SE 3rd Avenue, 8th Floor
Fort Lauderdale, Florida 33301

To GRANTEE: Public Services Director
The Town of Pembroke Park
3150 SW 52nd Avenue
Pembroke Park, Florida 33023

With a Copy to: Project Manager, Public Services Department
The Town of Pembroke Park
3150 SW 52nd Avenue
Pembroke Park, Florida 33023

2.13 **Background Screening.** GRANTEE agrees to comply with all requirements of Sections 1012.32 and 1012.465, Florida Statutes, and all of its personnel who (1) are to be permitted access to school grounds when students are present, (2) will have direct contact with students, or (3) have access or control of school funds, will successfully complete the

background screening required by the referenced statutes and meet the standards established by the statutes. This background screening will be conducted by SBBC in advance of GRANTEE or its personnel providing any services under the conditions described in the previous sentence. GRANTEE shall bear the cost of acquiring the background screening required by Section 1012.32, Florida Statutes, and any fee imposed by the Florida Department of Law Enforcement to maintain the fingerprints provided with respect to GRANTEE and its personnel. The parties agree that the failure of GRANTEE to perform any of the duties described in this section shall constitute a material breach of this Agreement entitling SBBC to terminate immediately with no further responsibilities or duties to perform under this Agreement. To the extent permitted by law, GRANTEE agrees to indemnify and hold harmless SBBC, its officers and employees from any liability in the form of physical or mental injury, death or property damage resulting from GRANTEE's failure to comply with the requirements of this section or with Sections 1012.32 and 1012.465, Florida Statutes. Nothing herein shall be construed as a waiver by SBBC or GRANTEE of sovereign immunity or of any rights or limits to liability existing under Section 768.28, Florida Statutes.

2.14 Public Records. Both parties are required to (a) keep and maintain available for public inspection any records that pertain to services rendered under this Easement; (b) provide the public with access to public records on the same terms and conditions that SBBC would provide such records and at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes or as otherwise provided by law; (c) ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law; and (d) meet all requirements for retaining public records and transfer, at no cost to the other party, all public records in that party's possession upon termination of this Easement and destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All of such party's records stored electronically must be provided to the other party in a format that is compatible with the other party's information technology systems. Each party shall maintain its own respective records and documents associated with this Easement in accordance with the records retention requirements applicable to public records. Each party shall be responsible for compliance with any public documents request served upon it pursuant to Section 119.07, Florida Statutes, and any resultant award of attorney's fees for non-compliance with that law. Each party acknowledges that this Easement and all attachments thereto are public records and do not constitute trade secrets.

2.15 Indemnification. Each party agrees to be fully responsible for its acts of negligence, or its employees' acts of negligence when acting within the scope of their employment and agrees to be liable for any damages resulting from said negligence. This section shall survive the termination of all performance or obligations under this Agreement and shall be fully binding until such time as any proceeding brought on account of this Agreement is barred by any applicable statute of limitations.

2.16 Insurance Requirements.

- (a) Each party acknowledges without waiving its right of sovereign immunity as provided by Section 768.28, Florida Statutes that each party is self-insured for general liability under state law with coverage limits of \$200,000 per person and \$300,000

per occurrence, or such monetary waiver limits that may change and be set forth by the Florida Legislature. Self-insurance and/or insurance requirements shall not relieve or limit the liability of either party, except to the extent provided by Section 768.28, Florida Statutes.

- (b) At the time of any Work performed on the Easement Area, Grantee shall require any and its authorized agents, representatives, independent contractors, and consultants to maintain insurance. All liability insurance shall be maintained throughout the course of the Work. Claims Made policies, shall be maintained an additional one (1) year thereafter, in order to protect Grantor from any covered liability, claims, damages, losses or expenses arising from or out of or in any way connected with the Work.

2.17 **Restore:** GRANTEE covenants and agrees that if any portion of the Property and Easement Area is disturbed, damaged, or destroyed by GRANTEE, at any time, GRANTEE shall, at its sole expense, promptly restore the disturbed, damaged, or destroyed portion of the Property to its original condition to allow for SBBC's use. The aforementioned damage specifically includes, but is not limited to ground settlement or upheaval, cracking and/or delamination of stucco, cracking and/or upheaval of asphalt and/or concrete paving or sidewalks, damage to curbs, wheel stops, fences, utility lines and sprinklers, etc., which has been caused or worsened by construction or demolition activities of GRANTEE and its contractors. Prior to commencement of GRANTEE's project, SBBC shall inspect and document the existing condition of the Property and provide copies of such documentation to GRANTEE.

2.18 **Equal Opportunity Provision.** The parties agree that no person shall be subjected to discrimination because of age, race, color, disability, gender identity, gender expression, marital status, national origin, religion, sex or sexual orientation in the performance of the parties' respective duties, responsibilities and obligations under this Agreement.

2.19 **Annual Appropriation.** The performance and obligations of SBBC under this Agreement shall be contingent upon an annual budgetary appropriation by its governing body. If SBBC does not allocate funds for the payment of services or products to be provided under this Agreement, this Agreement may be terminated by SBBC at the end of the period for which funds have been allocated. SBBC shall notify the other party at the earliest possible time before such termination. No penalty shall accrue to SBBC in the event this provision is exercised, and SBBC shall not be obligated or liable for any future payments due or any damages as a result of termination under this section.

2.20 **Cost Sharing.**

- (a) GRANTEE shall pay SBBC the yearly amount of Three Hundred Seventy-Five dollars (\$375.00) as reimbursement of SBBC's sewer and operating expenses. Sewer and operating expenses shall be evaluated yearly by SBBC, and if such expenses have increased over the prior year, GRANTEE shall contribute an amount equal to two percent (2%) of any such increase.

- (b) GRANTEE shall also contribute an amount equal to two percent (2%) of any future repair costs to the lift station; however, if it is determined that GRANTEE'S outflow was the cause for the need for such repairs, then GRANTEE shall pay one hundred percent (100%) of the cost of the repairs.
- (c) SBBC shall invoice GRANTEE annually, no later than January 10th of each calendar year, for all expenses. SBBC shall also provide to GRANTEE, supporting documentation to identify the total cost of the prior year's operations and maintenance. GRANTEE, upon receipt of the invoice, shall pay the amount due to SBBC in one lump no than later thirty (30) days of receipt of the invoice. GRANTEE shall ensure to transmit payment of the amount due to the appropriate SBBC department noted in the invoice. In the event the total annual payment for utilities is not received by the due date, SBBC shall be entitled, in addition to any other remedy that may be available, a daily late charge of five percent (5%) of the amount of the total payment due.
- (d) GRANTEE obligations as set forth herein above shall continue for as long as GRANTEE continues use of SBBC's lift station.

2.21 **Excess Funds.** Any party receiving funds paid by SBBC under this Agreement agrees to promptly notify SBBC of any funds erroneously received from SBBC upon the discovery of such erroneous payment or overpayment. Any such excess funds shall be refunded to SBBC.

2.22 **Permits.** GRANTEE is responsible to apply for and obtain any and all required permits regarding the Improvements.

2.23 **Incorporation by Reference.** Exhibits "A", "B", "C" and "D" attached hereto and referenced herein shall be deemed to be incorporated into this Agreement by reference.

ARTICLE 3 – GENERAL CONDITIONS

3.01 **No Waiver of Sovereign Immunity.** Nothing herein is intended to serve as a waiver of sovereign immunity by any agency or political subdivision to which sovereign immunity may be applicable or of any rights or limits to liability existing under Section 768.28, Florida Statutes. This section shall survive the termination of all performance or obligations under this Agreement and shall be fully binding until such time as any proceeding brought on account of this Agreement is barred by any applicable statute of limitations.

3.02 **No Third-Party Beneficiaries.** The parties expressly acknowledge that it is not their intent to create or confer any rights or obligations in or upon any third person or entity under this Agreement. None of the parties intend to directly or substantially benefit a third party by this Agreement. The parties agree that there are no third-party beneficiaries to this Agreement and that no third party shall be entitled to assert a claim against any of the parties based upon this Agreement. Nothing herein shall be construed as consent by an agency or

political subdivision of the State of Florida to be sued by third parties in any matter arising out of any Agreement.

3.03 **Independent Contractor.** The parties to this Agreement shall at all times be acting in the capacity of independent contractors and not as an officer, employee or agent of one another. Neither party or its respective agents, employees, subcontractors or assignees shall represent to others that it has the authority to bind the other party unless specifically authorized in writing to do so. No right to SBBC retirement, leave benefits or any other benefits of SBBC employees shall exist as a result of the performance of any duties or responsibilities under this Agreement. SBBC shall not be responsible for social security, withholding taxes, contributions to unemployment compensation funds or insurance for the other party or the other party's officers, employees, agents, subcontractors or assignees.

3.04 **Default.** The parties agree that, in the event that either party is in default of its obligations under this Agreement, the non-defaulting party shall provide to the defaulting party (30) days written notice to cure the default. However, in the event said default cannot be cured within said thirty (30) day period and the defaulting party is diligently attempting in good faith to cure same, the time period shall be reasonably extended to allow the defaulting party additional cure time. Upon the occurrence of a default that is not cured during the applicable cure period, this Agreement may be terminated by the non-defaulting party upon thirty (30) days' notice. This remedy is not intended to be exclusive of any other remedy, and each and every such remedy shall be cumulative and shall be in addition to every other remedy now or hereafter existing at law or in equity or by statute or otherwise. No single or partial exercise by any party of any right, power, or remedy hereunder shall preclude any other or future exercise thereof. Nothing in this section shall be construed to preclude termination for convenience pursuant to Section 3.05.

3.05 **Abandonment.** If GRANTEE abandons (does not otherwise use) the Easement Area or any portion thereof for the purposes outlined herein for one hundred eighty (180) days or this Agreement is terminated, then SBBC shall rescind this Easement Agreement by written instrument, duly executed, acknowledged, and recorded in the public records of Broward County, Florida at the GRANTEE's expense. Thereafter, GRANTEE shall, at its sole expense, remove the Improvements and appurtenances or parts thereof, within one hundred eighty (180) days, from the Easement Area and restore the Easement Area and any affected portion of the Property to its original condition to allow for SBBC's use of the Property.

3.06 **Termination.** This Agreement may be canceled with or without cause by either party during the term hereof upon thirty (30) days written notice to the other party of its desire to terminate this Agreement. SBBC shall have no liability for any property left on SBBC's property by any party to this Agreement after the termination of this Agreement. Any party contracting with SBBC under this Agreement agrees that any of its property placed upon SBBC's property pursuant to this Agreement shall be removed within ten (10) business days following the termination, conclusion or cancellation of this Agreement and that any such property remaining upon SBBC's Property and Easement Area after that time shall be deemed to be abandoned, title to such property shall pass to SBBC, and SBBC may use or dispose of such property as SBBC deems fit and appropriate.

3.07 **Recording of Easement.** GRANTEE, at its own expense, shall record this fully executed Agreement in its entirety in the public records of Broward County, Florida, within fourteen (14) days after receipt and shall provide to SBBC within ten (10) days following recordation a copy of the recorded Easement in its entirety which contains Official Records Book and Pages at which the Easement is recorded.

3.08 **Compliance with Laws.** Each party shall comply with all applicable federal, state and local laws, SBBC policies, codes, rules and regulations in performing its duties, responsibilities and obligations pursuant to this Agreement.

3.09 **Place of Performance.** All obligations of SBBC under the terms of this Agreement are reasonably susceptible of being performed in Broward County, Florida and shall be payable and performable in Broward County, Florida.

3.10 **Governing Law and Venue.** This Agreement shall be interpreted and construed in accordance with and governed by the laws of the State of Florida. Any controversies or legal problems arising out of this Agreement and any action involving the enforcement or interpretation of any rights hereunder shall be submitted exclusively to the jurisdiction of the State courts of the Seventeenth Judicial Circuit of Broward County, Florida or to the jurisdiction of the United States District Court for the Southern District of Florida. Each party agrees and admits that the state courts of the Seventeenth Judicial Circuit of Broward County, Florida or the United States District Court for the Southern District of Florida shall have jurisdiction over it for any dispute arising under this Agreement.

3.11 **Entirety of Agreement.** This document incorporates and includes all prior negotiations, correspondence, conversations, agreements and understandings applicable to the matters contained herein and the parties agree that there are no commitments, agreements or understandings concerning the subject matter of this Agreement that are not contained in this document. Accordingly, the parties agree that no deviation from the terms hereof shall be predicated upon any prior representations or agreements, whether oral or written.

3.12 **Binding Effect.** This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns.

3.13 **Assignment.** Neither this Agreement nor any interest herein may be assigned, transferred or encumbered by any party without the prior written consent of the other party. There shall be no partial assignments of this Agreement including, without limitation, the partial assignment of any right to receive payments from SBBC.

3.14 **Captions.** The captions, section designations, section numbers, article numbers, titles and headings appearing in this Agreement are inserted only as a matter of convenience, have no substantive meaning, and in no way define, limit, construe or describe the scope or intent of such articles or sections of this Agreement, nor in any way affect this Agreement and shall not be construed to create a conflict with the provisions of this Agreement.

3.15 **Severability.** In the event that any one or more of the sections, paragraphs, sentences, clauses or provisions contained in this Agreement is held by a court of competent jurisdiction to be invalid, illegal, unlawful, unenforceable or void in any respect, such shall not affect the remaining portions of this Agreement and the same shall remain in full force and effect as if such invalid, illegal, unlawful, unenforceable or void sections, paragraphs, sentences, clauses or provisions had never been included herein.

3.16 **Preparation of Agreement.** The parties acknowledge that they have sought and obtained whatever competent advice and counsel as was necessary for them to form a full and complete understanding of all rights and obligations herein and that the preparation of this Agreement has been their joint effort. The language agreed to herein expresses their mutual intent and the resulting document shall not, solely as a matter of judicial construction, be construed more severely against one of the parties than the other.

3.17 **Amendments.** No modification, amendment, or alteration in the terms or conditions contained herein shall be effective unless contained in a written document prepared with the same or similar formality as this Agreement and executed by each party hereto.

3.18 **Waiver.** The parties agree that each requirement, duty and obligation set forth herein is substantial and important to the formation of this Agreement and, therefore, is a material term hereof. Any party's failure to enforce any provision of this Agreement shall not be deemed a waiver of such provision or modification of this Agreement unless the waiver is in writing and signed by the party waiving such provision. A written waiver shall only be effective as to the specific instance for which it is obtained and shall not be deemed a continuing or future waiver.

3.19 **Force Majeure.** Neither party shall be obligated to perform any duty, requirement or obligation under this Agreement if such performance is prevented by fire, hurricane, earthquake, explosion, wars, sabotage, accident, flood, acts of God, strikes, or other labor disputes, riot or civil commotions, epidemics, pandemics, government regulations, and the issuance or extension of existing government orders of the United States, the State of Florida, or local county and municipal governing bodies, or by reason of any other matter or condition beyond the control of either party, and which cannot be overcome by reasonable diligence and without unusual expense ("Force Majeure"). In no event shall a lack of funds on the part of either party be deemed Force Majeure.

3.20 **Survival.** All representations and warranties made herein, indemnification obligations, obligations to reimburse SBBC, obligations to maintain and allow inspection and audit of records and property, obligations to maintain the confidentiality of records, reporting requirements, and obligations to return public funds shall survive the termination of this Agreement.

3.21 **Agreement Administration.** SBBC has delegated authority to the Superintendent of Schools or his/her designee to take any actions necessary to implement and administer this Agreement.

3.22 **Counterparts and Multiple Originals.** This Agreement may be executed in multiple originals, and may be executed in counterparts, each of which shall be deemed to be an original, but all of which, taken together, shall constitute one and the same Agreement.

3.23 **Authority.** Each person signing this Agreement on behalf of either party individually warrants that he or she has full legal power to execute this Agreement on behalf of the party for whom he or she is signing, and to bind and obligate such party with respect to all provisions contained in this Agreement.

IN WITNESS WHEREOF, the Parties hereto have made and executed this Agreement on the date first above written.

[THIS SPACE INTENTIONALLY LEFT BLANK; SIGNATURE PAGES FOLLOW]

DRAFT

FOR SBBC:

(Corporate Seal)

The School Board of Broward County, Florida

By: _____
Dr. Rosalind Osgood, Chair

ATTEST

Robert W. Runcie, Superintendent of Schools

Approved as to Form and Legal Content:

Office of the General Counsel

[THIS SPACE INTENTIONALLY LEFT BLANK; SIGNATURE PAGES FOLLOW]

FOR GRANTEE:

FOR THE TOWN OF PEMBROKE PARK:

(Corporate Seal)

ATTEST:

Town of Pembroke Park

By _____

Marlen D. Martel, Town Clerk
-or-

Myriam Jacques, LEED-AP
Interim Public Services Director

Witness

Witness

**The Following Notarization is Required for Every Agreement Without Regard to
Whether the Party Chose to Use a Secretary's Attestation or Two (2) Witnesses.**

STATE OF _____

COUNTY OF _____

The foregoing instrument was acknowledged before me this _____ day of
_____, 2021 by Myriam Jacques, Interim Public Services Director on behalf
of the Town of Pembroke Park.

He/She is personally known to me or produced _____ as
identification and did/did not first take an oath. _____ Type of Identification

My Commission Expires:

Signature – Notary Public

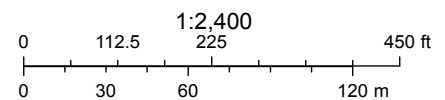
(SEAL)

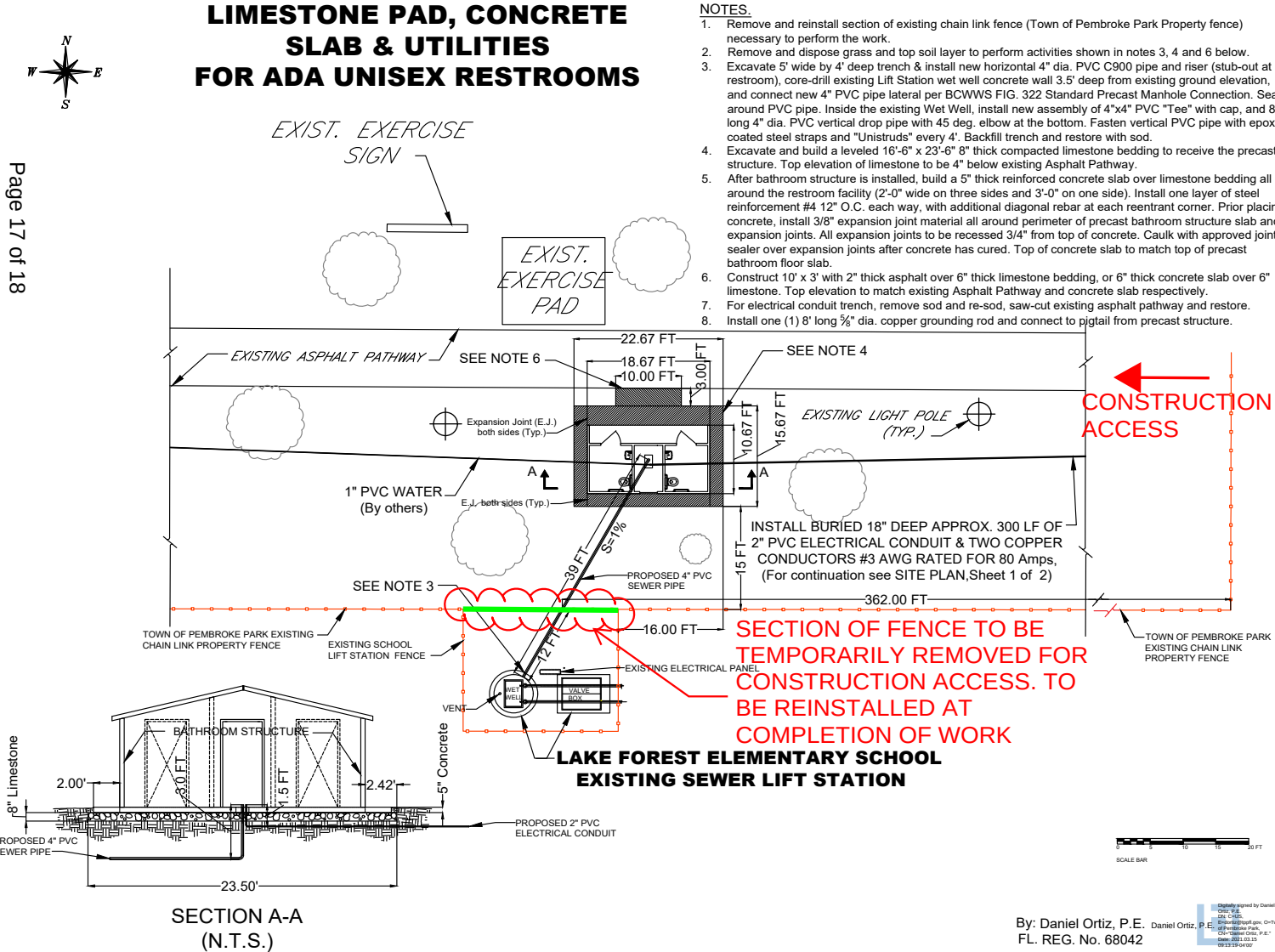
Printed Name of Notary

Notary's Commission No.



April 22, 2021



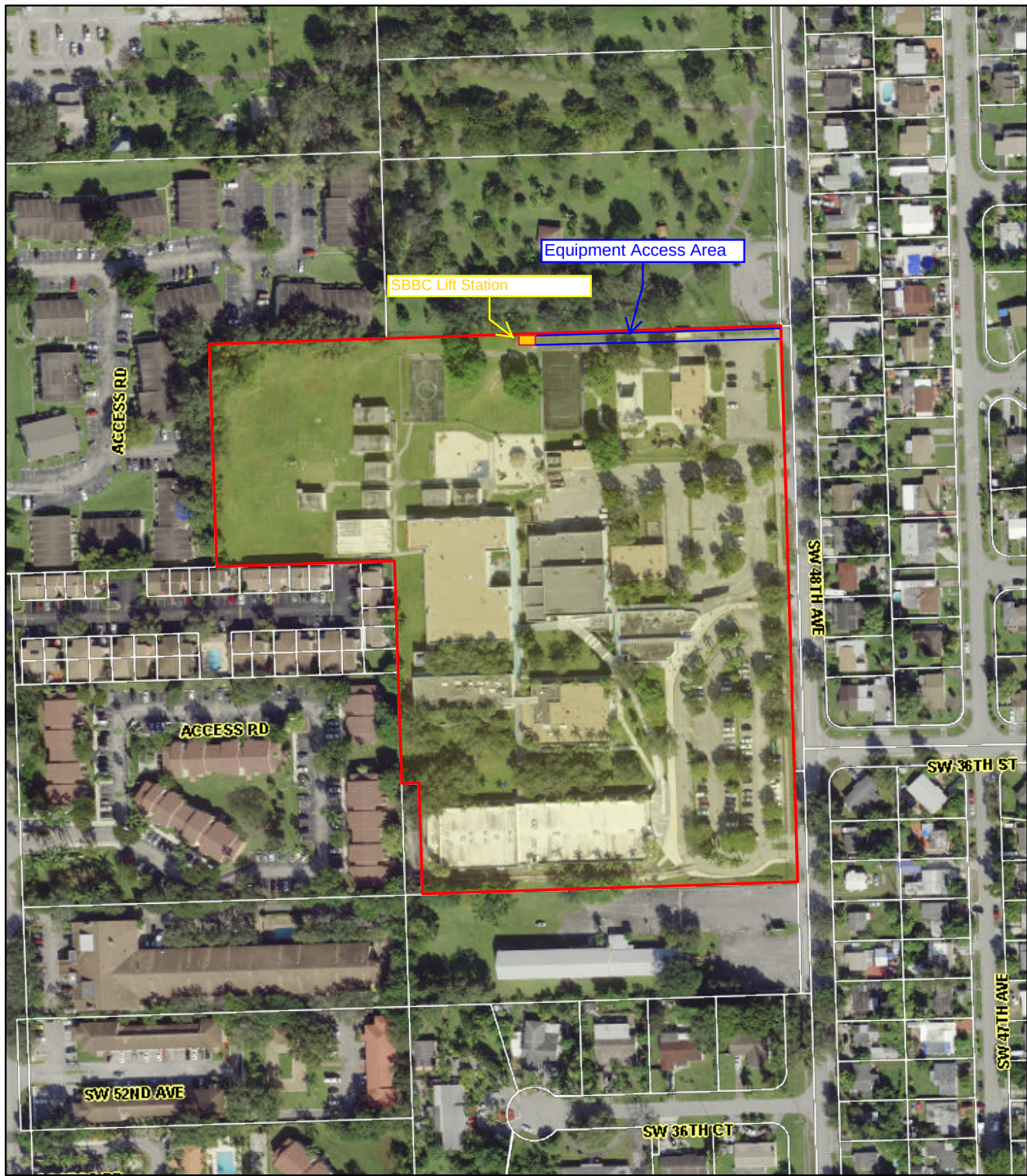


**TOWN OF PEMBRKE PARK
ADA UNISEX RESTROOMS
LIMESTONE PAD, CONCRETE SLAB
& UTILITIES**

General Notes		
No.	Revision/Issue	Date
Firm Name and Address  TOWN OF PEMBRKE PARK The Small Town that Means Big Results		
Project Name and Address ADA UNISEX RESTROOMS OGLESBY PARK PEMBROKE PARK, FL		
Project 03/15/2021		Sheet 2 of 2

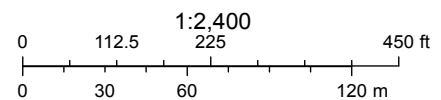
Property Id: 514230130400

Exhibit D



April 22, 2021

Prepared By: Facility Planning and Real Estate Department



AGENDA ITEM REPORT



To: Town Commission
Subject: Public Services May 2021 Report
Meeting: PUBLIC NOTICE - Workshop Commission Meeting on May 26, 2021
Department: Public Works
Staff Contact: Myriam Jacques, Interim Public Services Director

BACKGROUND INFORMATION:

work undergone in Public Services: Roads & Streets; Wastewater & Stormwater; Parks

RECOMMENDATION:

Progress Report and Project Status

ATTACHMENTS:

[Public Services May 2021 Report](#)
[Artistic Holiday Designs 2020 Catalog](#)
[Proposal - Town of Pembroke Park 021521](#)



TOWN OF PEMBROKE PARK

3150 S.W. 52ND AVENUE PEMBROKE PARK, FLORIDA 33023 BROWARD (954) 966-4600 FAX (954) 966-5186

Geoffrey Jacobs
Mayor

Georgina Cohen
Vice Mayor

Reynold Dieuveille
Clerk-Commissioner

Howard P. Clark
Commissioner

Commissioner

J.C. Jimenez
Town Manager

Melissa P. Anderson
Town Attorney

Marlen D. Martell
Town Clerk

Public Services Department May 2021 Report

The Public Services Department is responsible for maintenance of Facilities (Town Hall); maintenance of roads and streets; maintenance of all stormwater, drainage, and sewer systems; management of Town parks; and management of all capital improvement and special projects. Listed below is a summary of the major works and projects completed and ongoing at the Town of Pembroke Park.

Work Orders (WO) Summary

Number of WOs created to-date	471
Number of Facilities WOs	185
Number of Roads & Streets WOs	142
Number of Wastewater WOs	128
Others	16

Facilities (Town Hall)

General Maintenance & Inspections:

Staff Level: Varies

Air Conditioning (AC) Units	Completed by service contract
AC Air Filters Air Filters	Ok, HEPA MERV10 for construction dust only on 1 st floor
Air Vents	66 ok
Emergency Exit Lights	Ok
Defibrillator Unit	Ok
Elevators	Completed by service contract
Roof	226 sq ft ok
Janitorial & Cleaning Service	Completed by service contract
Doors and Windows	Completed by service contract

Upcoming Facilities (Town Hall) Work/Projects

- ❖ Parking Paving
- ❖ Town Hall Hardening and Generator Upgrade



TOWN OF PEMBROKE PARK

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Roads & Streets

Maintenance Activities:

Staff Level: 4

Conversion of metal halides and high-pressure sodium fixtures to LED fixture.	52% complete
Holiday decorations	See attached
Landscaping maintenance	Town Hall & 6.8 miles right-of-ways (ROW)
Pothole roadways repairs	2
Wrapping of solar panel boxes	Prices vary depending on box size per box; need approval from C, FDOT, and FPL
Litter bags collected	36
Inspection and cleaning of Hallandale Beach Blvd bus shelters	6
Assessment of FPL power and light poles	3 poles to be replaced
Collection of dumping	Multiple sites
Repair of trucks	3
Recycling pick-up on residential properties	SW 52nd, 48 th Ave, 36 th Ct, Dale Village, Green Acres, Lone Pine, and Bamboo
Transfer of recycling material to Pompano Beach's Coastal Waste & Recycling, Inc collection site	4

Upcoming Roads & Streets Work/Projects

- ❖ Assessment of bringing sidewalks into ADA compliance (trip hazard repair) 191 trip hazards; \$15,920
- ❖ MOT training - June 24-25

Stormwater & Sewer

Stormwater Maintenance Activities:

Staff Level: 1 (Hiring process in progress for a crew member)

Behan and Bamboo lake elevations	Below 2.0 feet
Meekins Lake level elevation	2.5 feet (current)
Lube modification & overhaul of 3 Carolina Street MWI vertical pumps	Pump #1 done, pump #2 underway. Pump to be back in service in 2 weeks (week of May 3 rd)
Inspection of pumps and valves, emergency generators	stormwater pump stations 1, 2, 3, 4, and 5. Repaired generator's transfer switch
I-95 pump station operation & maintenance	Completed by City of Hallandale Beach



TOWN OF PEMBROKE PARK

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Sewer Maintenance Activities:

Staff Level: 1 (same staff as above)

Inspection and maintenance of lift stations	25
Lift station LS #37	Broken pump bracket
RFP for replacement of lift station #15	Posted 4/26; bids due May 18
Service calls during business hours / after business hours	1

Upcoming or Proposed Stormwater & Sewer Work/Projects

- ❖ Replacement of 6-inch asbestos (ACP) force main
- ❖ Replacement of 8-inch cast iron force main
- ❖ Septic tanks to sewer conversion

Parks & Recreation

Parks Activities - Ryan Park & Preserve, Behan Parks, and Howard P. Clark Walkway:

Staff Level: 4

Cut grass	24.8 acres
Weed killer applications	4 gallons
Tree trimming	6
Inspection of playground equipment	No repair; Covid-cleaned twice per shift
Game area maintenance	No repair
Inspection of exercise equipment	26; 2 damaged; Covid-cleaned twice per shift
Dumpster pickup	2
Pavilion rentals	Preserve (2); Behan (2)
Picnic areas	Repaired and painted 3 picnic tables
Building maintenance and repair	No repair
Rec Hall maintenance and repair	No repair
Restroom's maintenance and repair	no repair; Covid-cleaned twice per shift
Howard P Clark Walkway	Added 1 picnic table and 3 benches
Fence repairs	Preserve (2); Ryan (1); Behan (1)
Events setup	2 (vaccination POD and Magistrate Hearing)
Prohibited activities	0
Vandalism activities	0

Community Garden/Food Forest

Volunteers	56
Special Events	1

Upcoming Parks & Recreation Work/Projects

- ❖ Upgrade of Park Kid's library
- ❖ Magistrate Hearing – June 17th
- ❖ Renewal of Certifications: backhoe, fertilizer application
- ❖ Paving of Behan Park walkway



TOWN OF PEMBROKE PARK

3150 S.W. 52ND AVENUE PEMBROKE PARK, FLORIDA 33023 BROWARD (954) 966-4600 FAX (954) 966-5186

Permits and Inspections

Activity:	Quantity
Plan reviews	3
Inspections	3
Impact fee review	1
Pre-construction Meetings	2

Miscellaneous

False Alarms	Violations	Warnings	Late Fees
	10	20	15

Ongoing Grant Projects

CDBG ADA Restrooms	Pre-construction activities underway
SW 25 th Street and Vicinity Drainage Improvement	Map of specific survey (27% complete)
John P Lyons Lane Drainage Improvement	RFP review ongoing
Wind Retrofit and Generator	To be completed by Keith and Associates
FRDAP Agro-Eco Trail and Picnic Facility	Awaiting notice to proceed from FRDAP

Upcoming Grant Projects

Educational Center, Staging Area and Parking Resurfacing at the Agro-Eco Gardens & Centers	Pending legislative approval
CSLIP Park Road and SW 52 nd Avenue	Pending MPO agreement

Services, Functions, and Activities:

The Public Services Department provides for the effective management and maintenance of the Town's roadways, infrastructure systems, and facilities as well as the coordination of the solid waste collection operation and the management and supervision of the stormwater and sewer utilities. The department also responds to and assists other Town departments in emergencies and instances of severe weather preparation and recovery. The Department is directly responsible for several specialized divisions: public works – administration, capital improvement plan management, general maintenance, facilities maintenance and street maintenance, solid waste, sewer, and stormwater.

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Holiday Designs

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Artistic Holiday Designs delivers immersive experiences utilizing custom décor for any property or space. We began as a design and installation firm seeking to evolve holiday decor and partnered with Leblanc Illuminations as their sole distributor for the US market. Our creativity combined with their mastery of products allows us to be a force in the world of holiday lighting, creating dynamic experiences.

Our goal on every illumination project is to design a destination that creates and captures an audience. We are able to meet this goal by providing innovative decor, reliable technical products, exceptional service, and a revolutionary team of individuals focused on achieving magical lighting experiences.

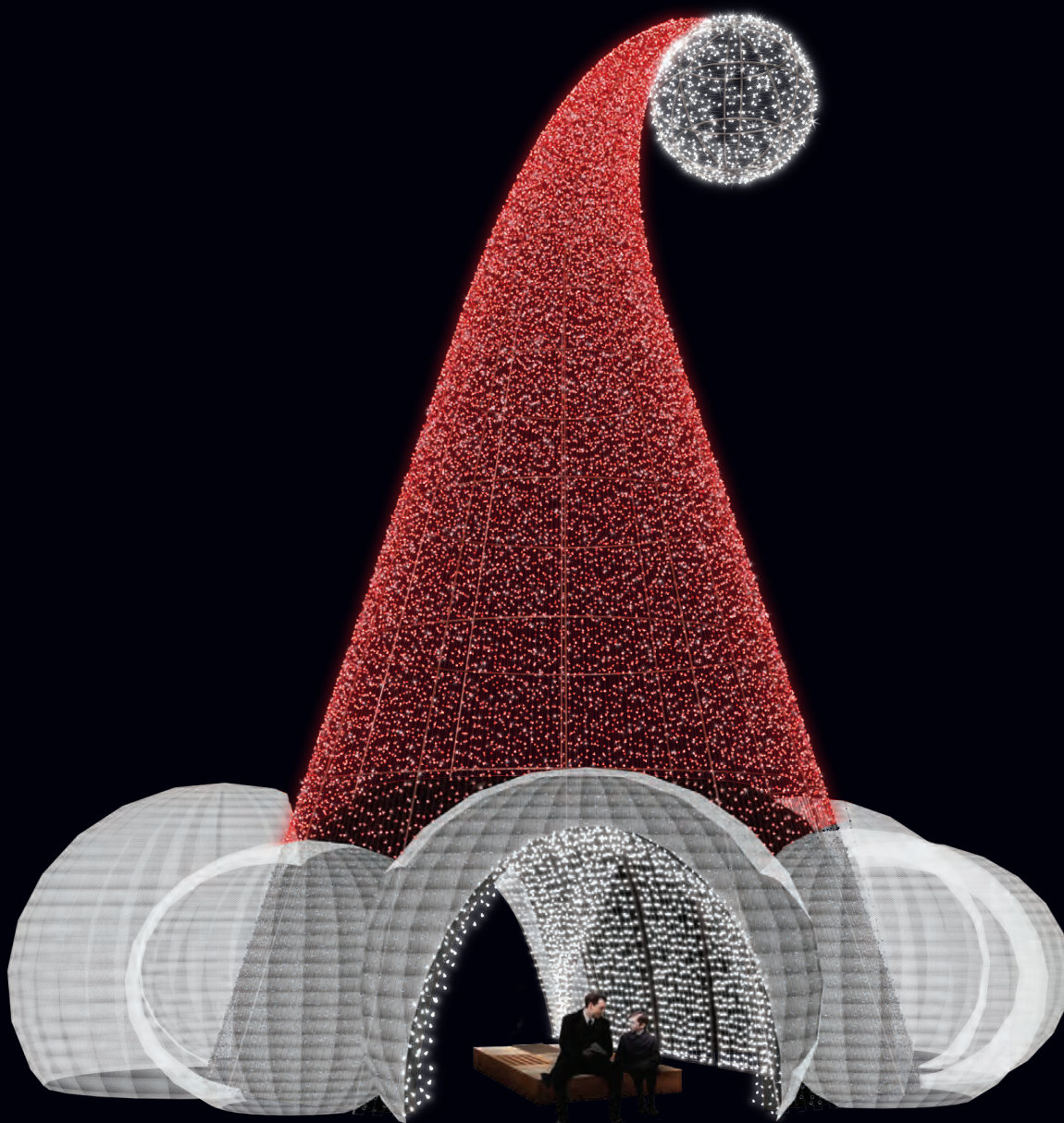
UNITY DISPLAYS

As businesses and commercial properties are carefully reopened, togetherness creates a positive environment for patrons. Our rendering examples show unique display ideas for reopening America.



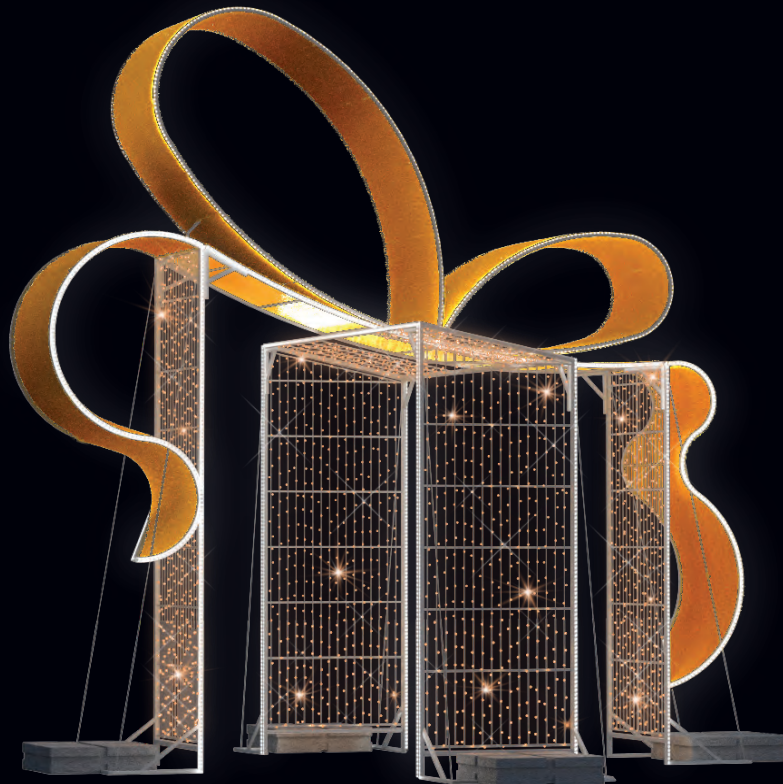
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IMMERSIVE DISPLAYS



Walk thru Santa Hat
H 32.8ft x W 26.24ft x D 26.24ft

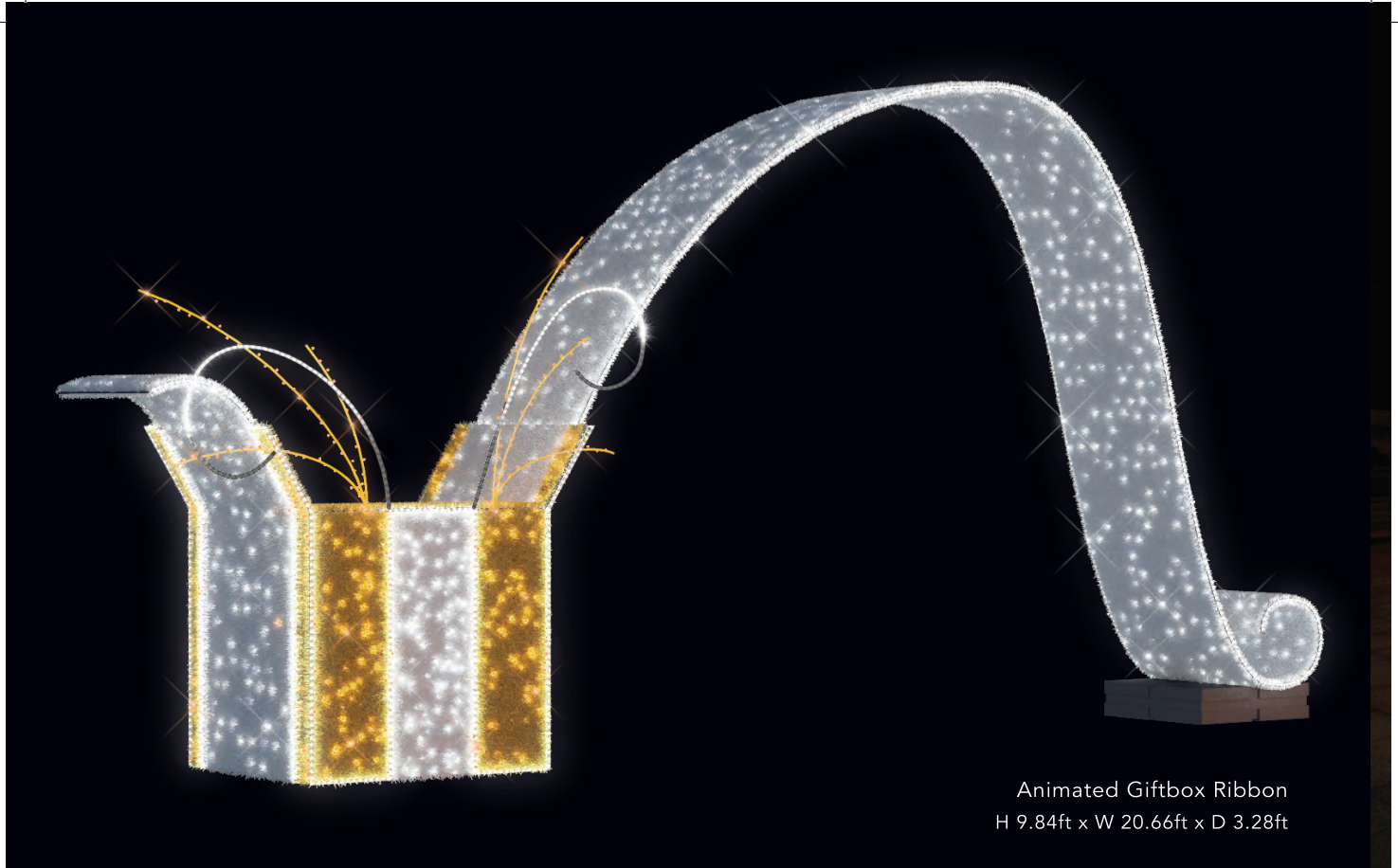
Walk thru Giftbox
H 16.4ft x W 15ft x D 10.16ft



Animated Walk thru Giftbox
H 17.06ft x W 20.66ft x D 12.30ft



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Animated Sylma
H 19.68ft x W 36.08ft x D 23.94ft



3D Starbust
H 19ft x W 36ft

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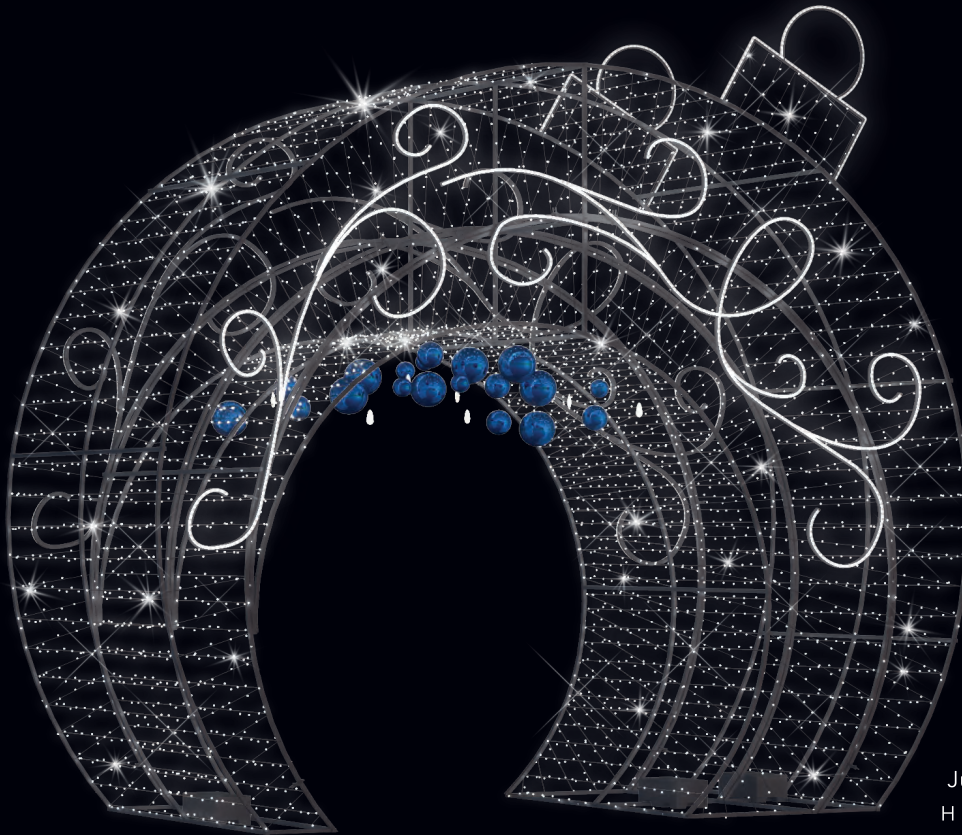


Walk thru Ornament
with gold glittering interior
H 14.43ft x W 15.74ft x D 14.60ft

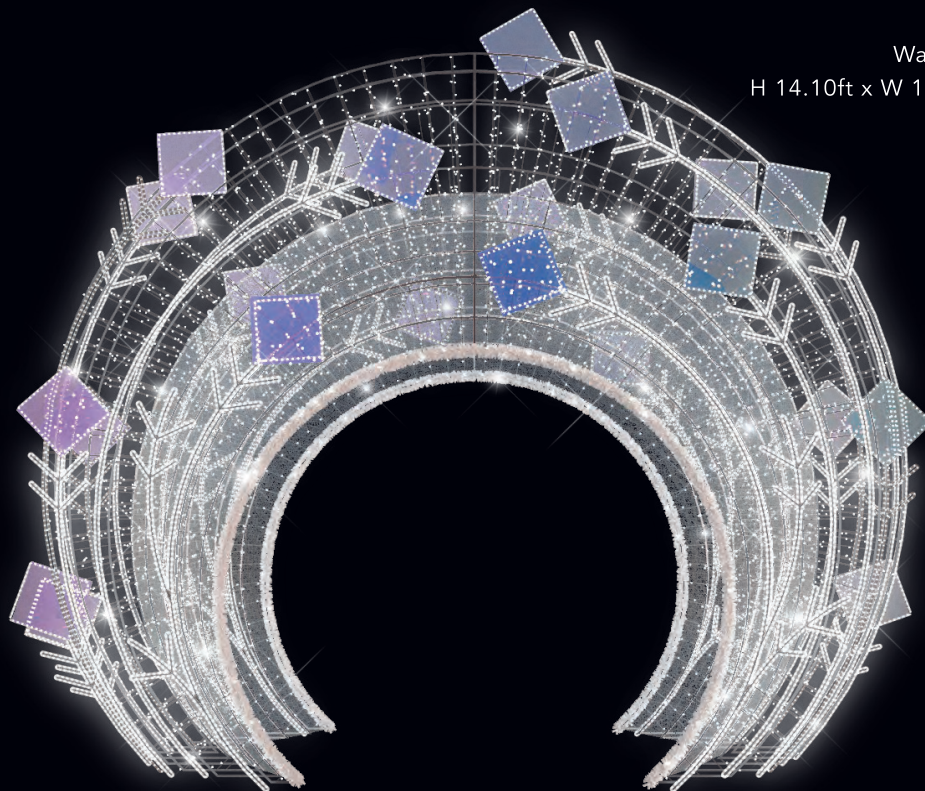


Walk thru Passage
H 13.77ft x W 15.08ft x D 6.56ft

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Jubilee Walk thru Ornament
H 14.43ft x W 15.74ft x D 6.56ft



Walk thru Snowball
H 14.10ft x W 16.4ft x D 14.76ft

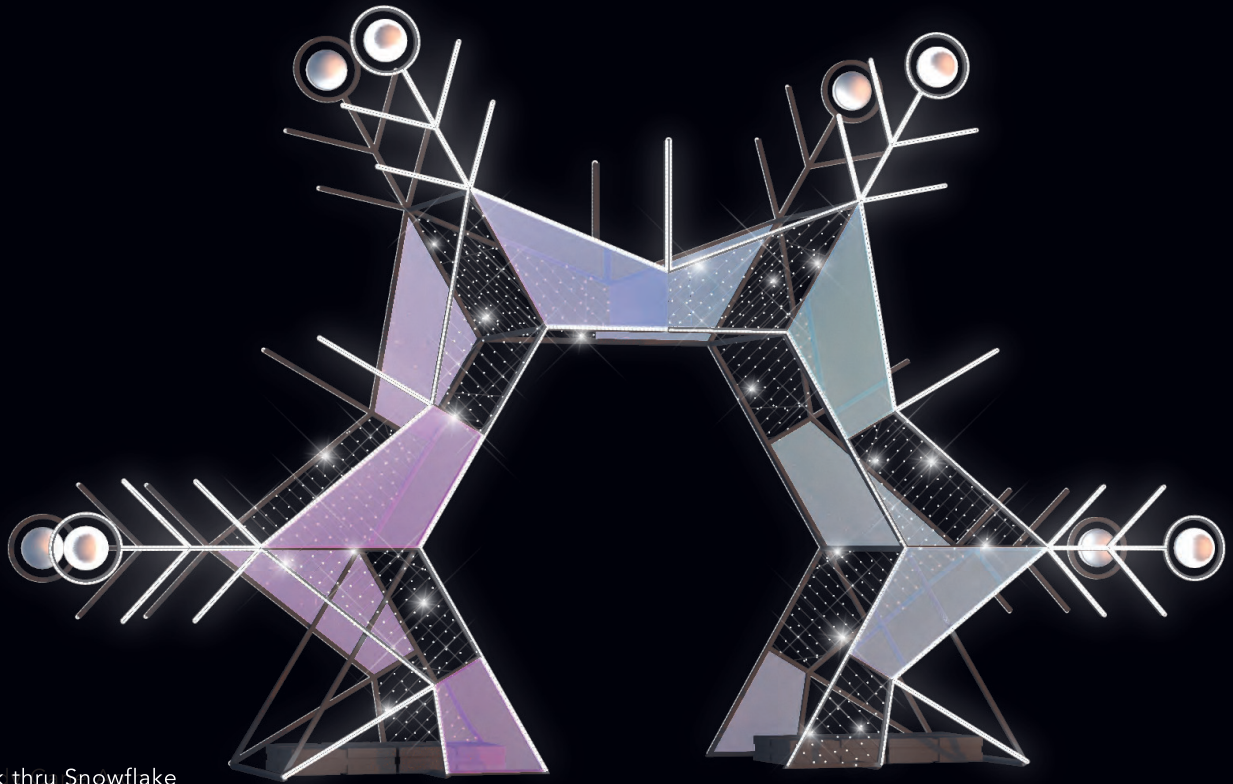




Carousel
H 9.84ft x D 8.2ft

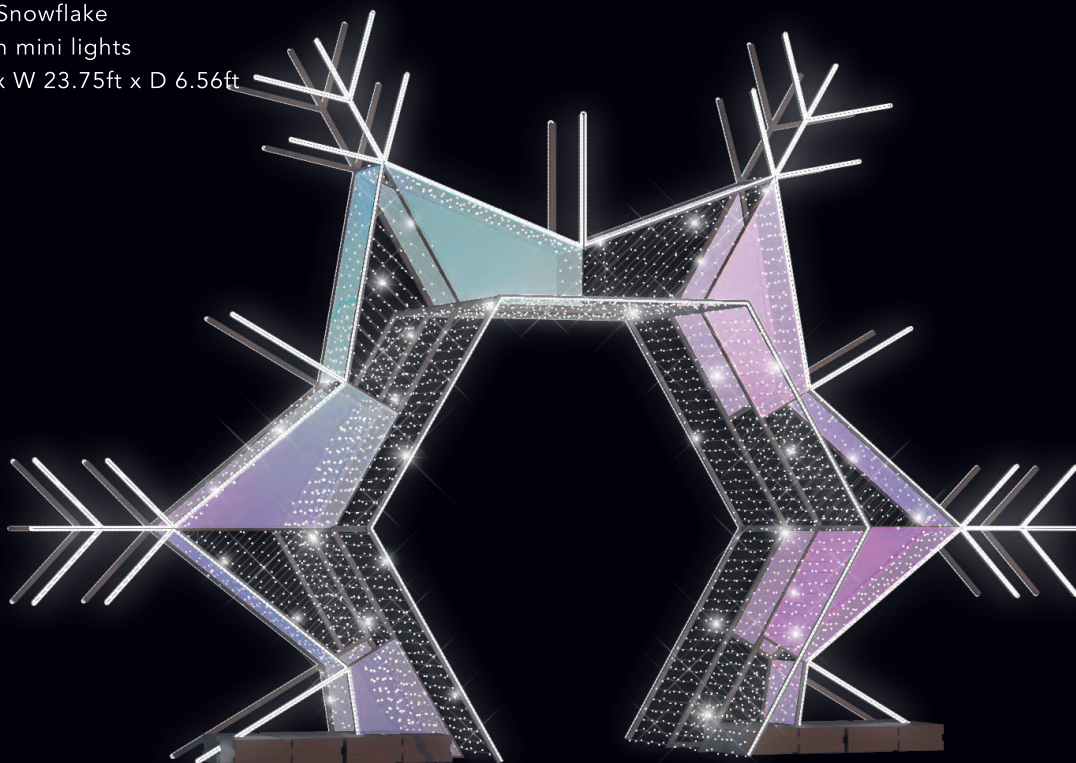


Theatre
H 11.64ft x W 16.4ft x D 13.12ft



Walk thru Snowflake
H 16.4ft x W 26.54ft x D 6.56ft

Walk thru Snowflake
wrapped in mini lights
H 15.84ft x W 23.75ft x D 6.56ft



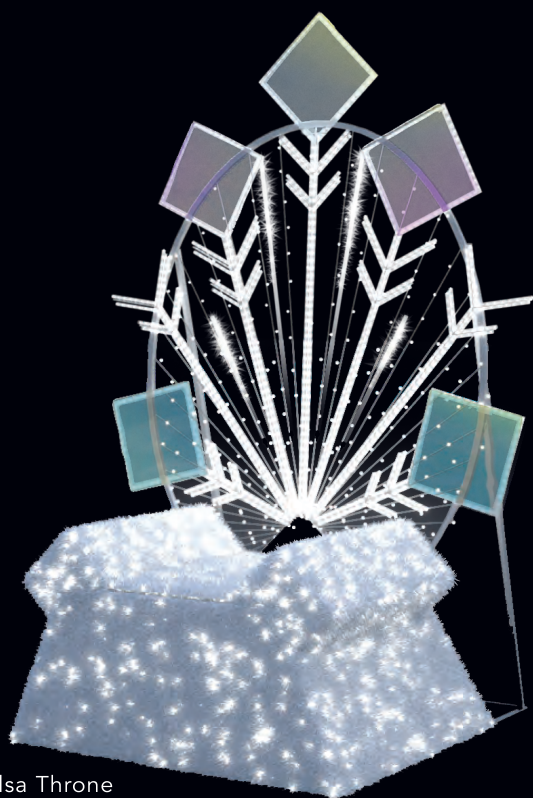
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Fairytale Arch
H 8.2ft x W 22.96ft x D 5.25ft



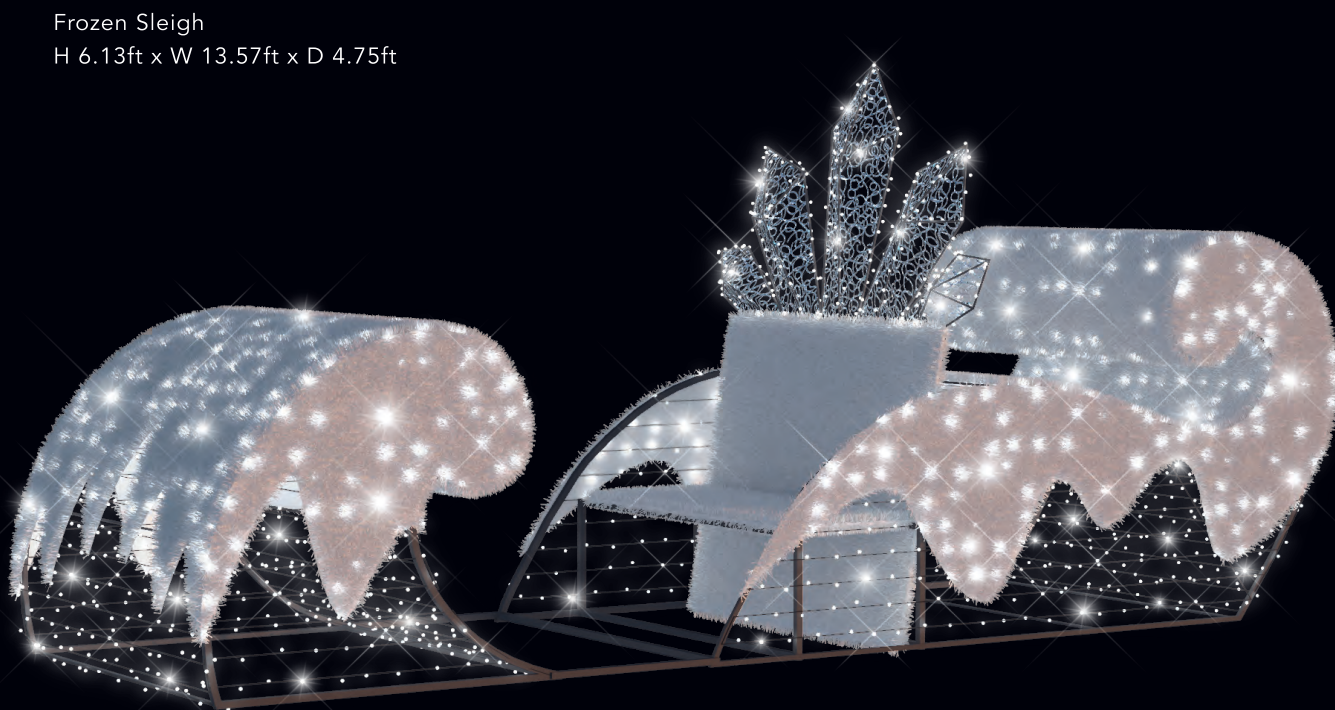
Candy Cane Arch
H 11.15ft x W 19.68ft x D 3.94ft



Elsa Throne
H 8.53ft x W 5.41ft x D 3.93ft



Frozen Reindeer
H 6.56ft x W 4.88ft x D 2.06ft



Frozen Sleigh
H 6.13ft x W 13.57ft x D 4.75ft

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Macaron Carousel
H 14.43ft x W 13.12ft x D 13.12ft



Gold Reindeer
H 6.56ft x W 4.88ft x D 2.06ft



Gold Sleigh
H 6.06ft x W 13.57ft x D 4.75ft



Cocoa Mug
H 14.76ft x W 17.06ft



Gingerbread House
H 16.4ft x W 19.68ft x D 3.28ft



Walk thru Cake
H 14.76ft x W 13.94ft x D 13.45ft



Walk thru Cupcake
H 19.68ft x W 18.79ft x D 18.79ft

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SCULPTURAL DISPLAYS



3D Angel
H 6.56ft W 2.62ft x D 4.42ft/
H 9.8ft W 4.10ft x D 6.56ft



Willow Reindeer
H 19.68ft x W 17.06ft x D 14.10ft



3D Stag
H 16.10ft x W 14.59ft x D 7.34ft



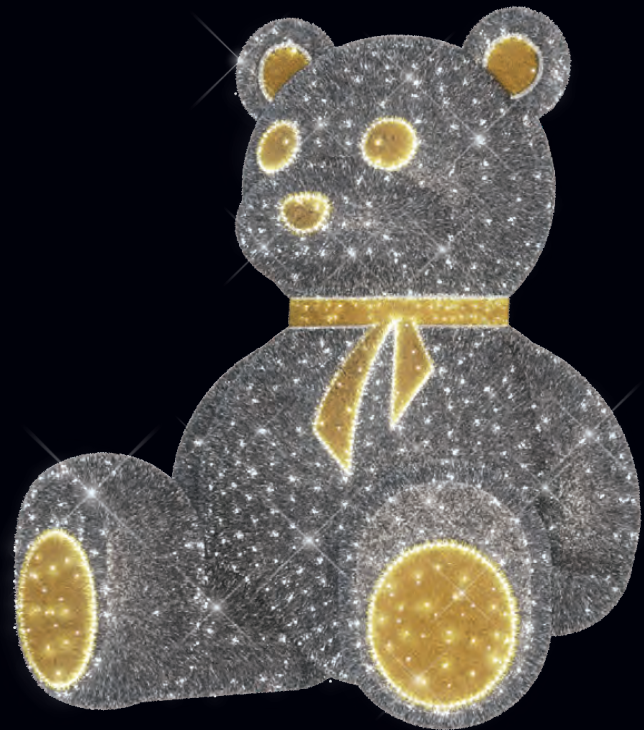
Reindeer
(gold with gold spangles/
white with silver spangles)
H 9.84ft x W 6.23ft x D 2.62ft



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3D Snowman (white/silver)
H 10.49ft x W 7.54ft x D 7.54ft



3D Teddy (white/silver)
H 9.84ft x W 7.54ft x D 7.54ft



3D Big Teddy
H 16.4ft x W 13.12ft x D 12.63ft



3D Rudolph
H 11.48ft x W 7.54ft x D 7.54ft



3D Santa
H 11.15ft x W 8.36ft x D 7.87ft



3D Penguin
H 9.84ft x W 7.21ft x D 6.56ft

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HOLIDAY TREES

22

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Ribbon Tree in Glittering (gold)
H 28ft x W 20.99 x D 20.99ft





Ribbon Tree in Glittering (white/green)
H 28ft x W 20.99 x D 20.99ft



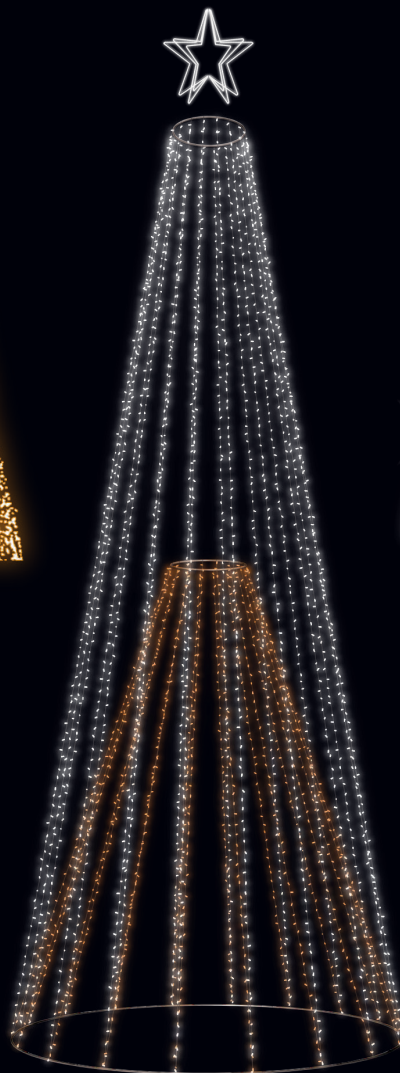
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Willow Tree
H 32.8ft x W 41.98ft x D 41.98ft





Double Cone (warm/warm)
H 32.80ft x W 13.12ft x D 13.12ft



Double Cone (pure/pure)
H 32.80ft x W 13.12ft x D 13.12ft



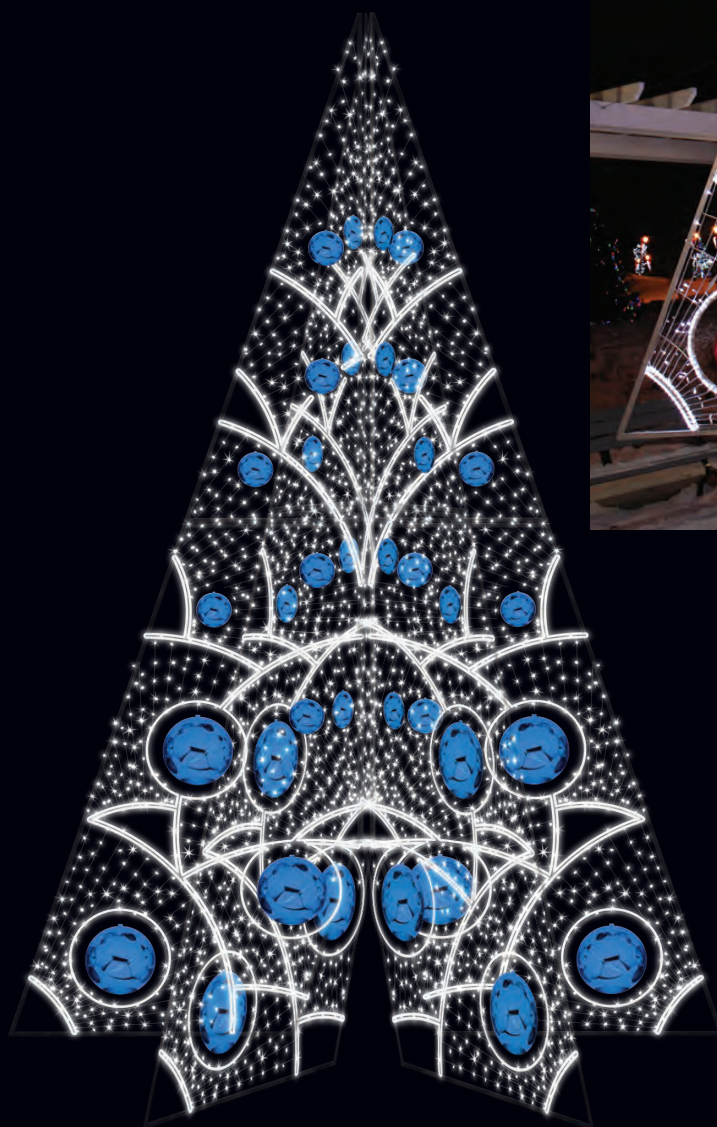
Double Cone (warm/pure)
H 32.80ft x W 13.12ft x D 13.12ft

DESIGN. CREATE. EXPERIENCE.



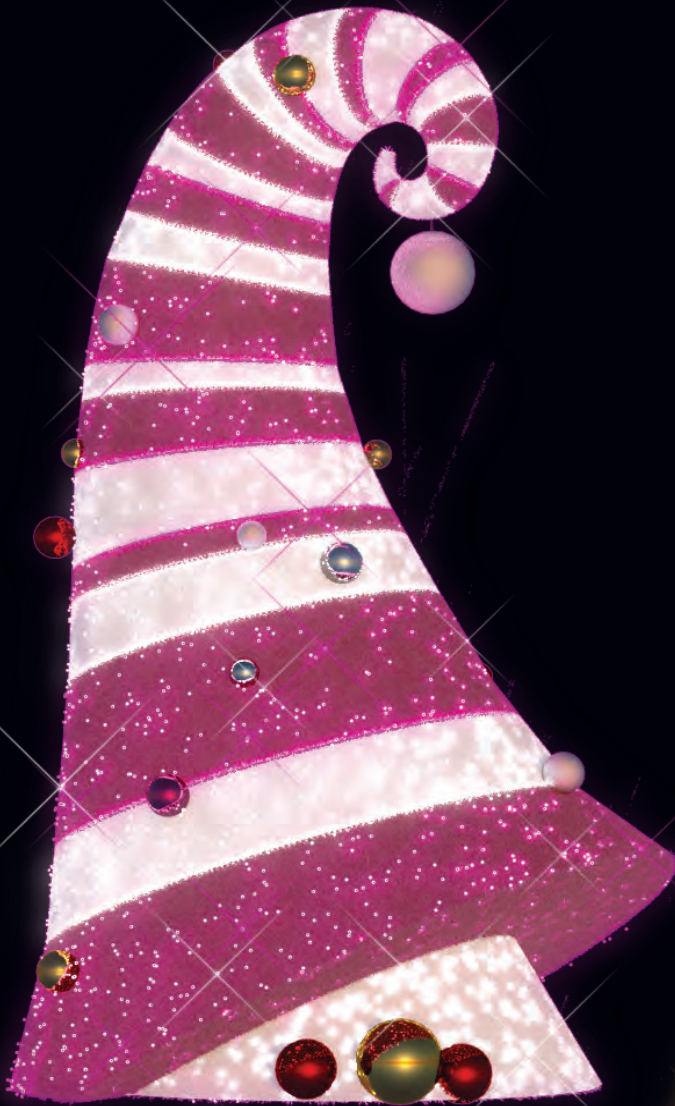
Perle Tree (gold/green)
H 19.68ft x W 11.97ft x D 11.97ft



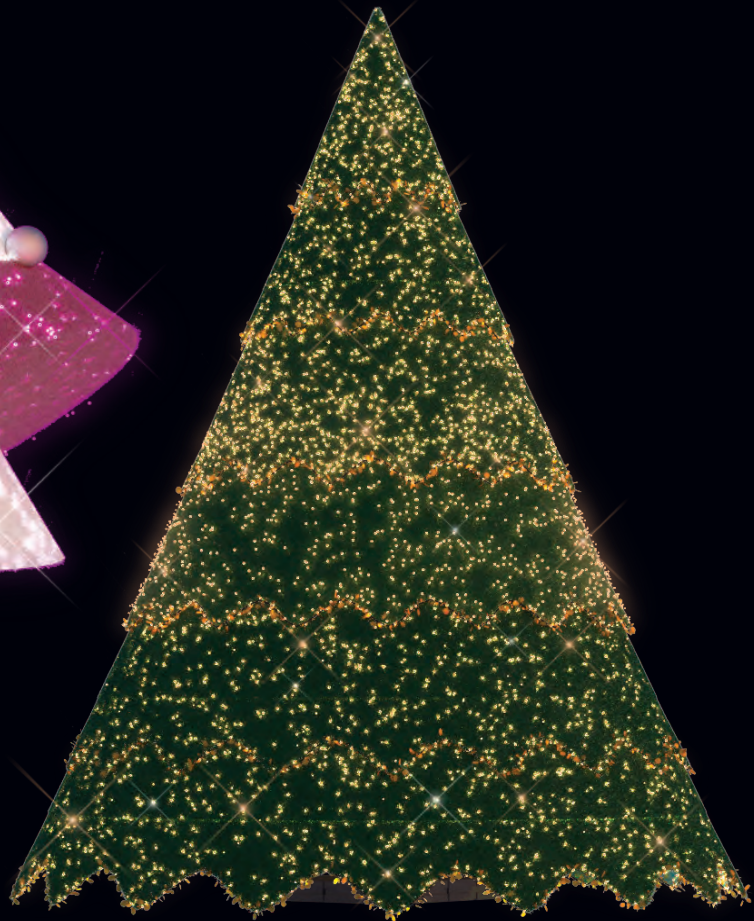


Manon Tree (blue/red 3D ornaments)
H 19.68ft x W 6.56ft x D 6.56ft

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Sugar Tree
H 17.06ft x W 9.84ft x D 9.84ft



Grand Sylvestre
H 24.11ft x D 19.02ft



Prism Tree
H 22.8ft x W 15.42ft x D 15.42ft



Tadd Tree
H 19.68ft x W 9.84ft x D 9.84ft

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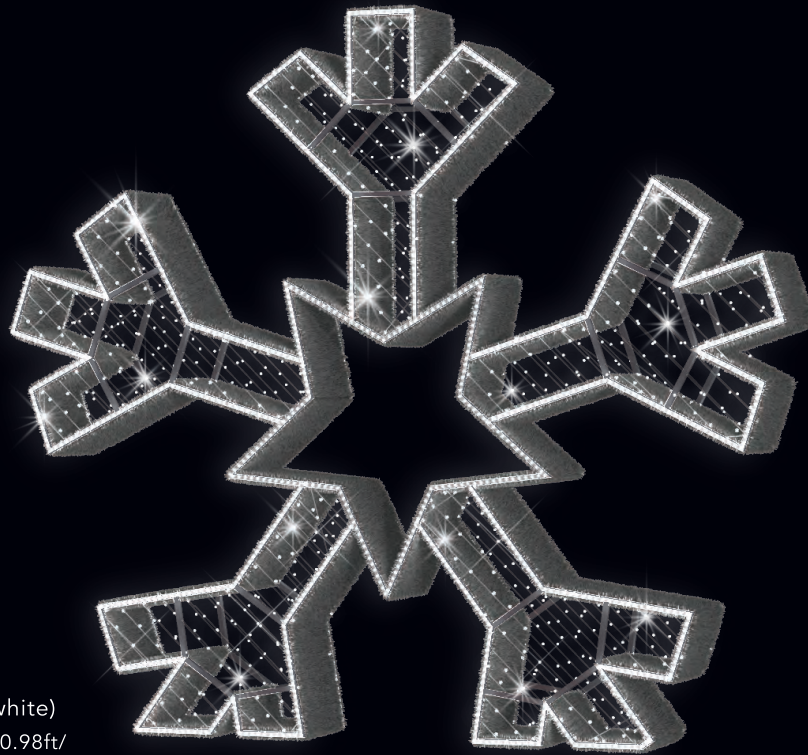
Polygon Tree
H 32.8ft x W 28.63ft x D 28.63ft



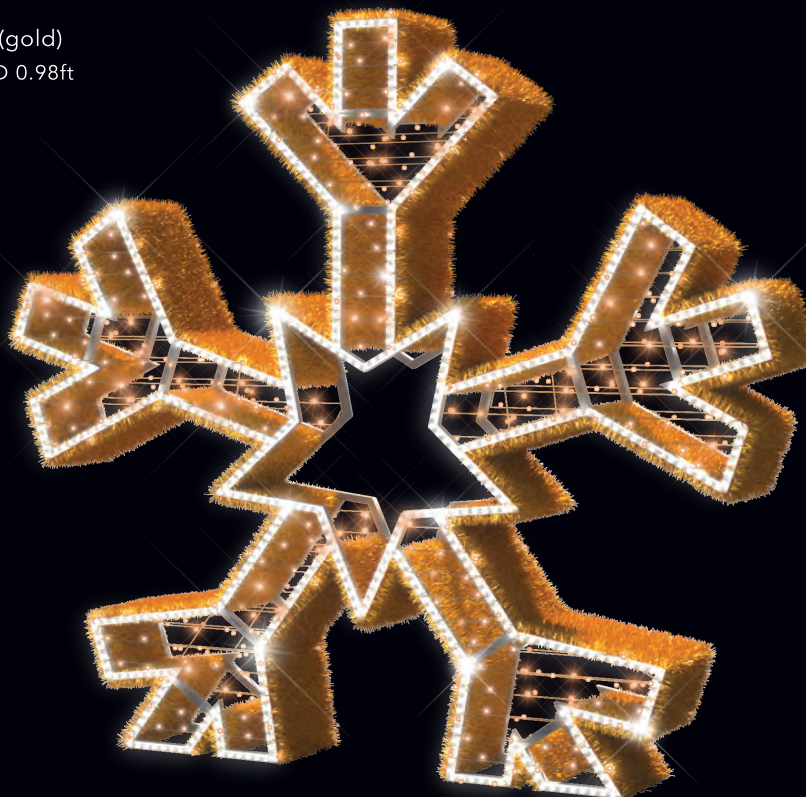
Polygon Tree with RGB Animation
H 32.8ft x W 28.63ft x D 28.63ft

SPARKLE
DTLA

MAJESTIC LIGHT DISPLAYS



Majestic Snowflake (white)
H 6.56ft x W 7.87ft x D 0.98ft/
H 9.84ft x W 10.82ft x D 1.64ft



Majestic Snowflake (gold)
H 6.56ft x W 7.87ft x D 0.98ft

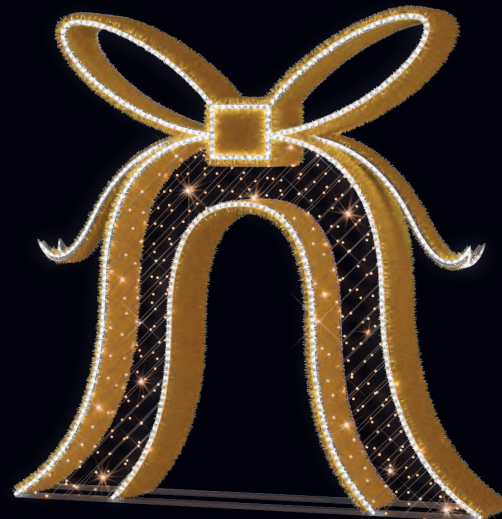
DESIGN. CREATE. EXPERIENCE.



Majestic Deer
H 6.4ft x W 4.59ft x D 0.98ft



Majestic Tree
H 6.56ft x W 6.56ft x D 0.98ft



Majestic Bell
H 6.56ft x W 6.56ft x D 0.98ft



Majestic Angel
H 6.4ft x W 4.92ft x D 0.98ft



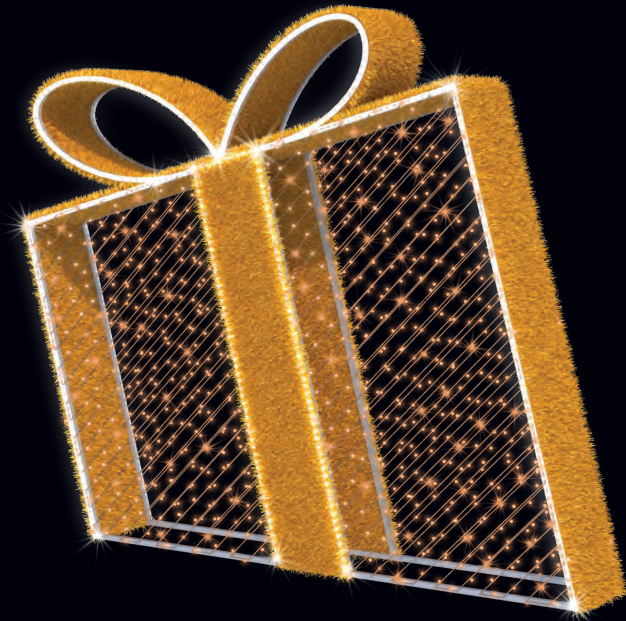
Majestic Heart
H 5.57ft x W 7.21ft D 0.98ft



Majestic Star (gold/white)
H 5.9ft x W 7.87ft x D 0.98ft/
H 9.84ft x W 13.34ft x D 1.64ft



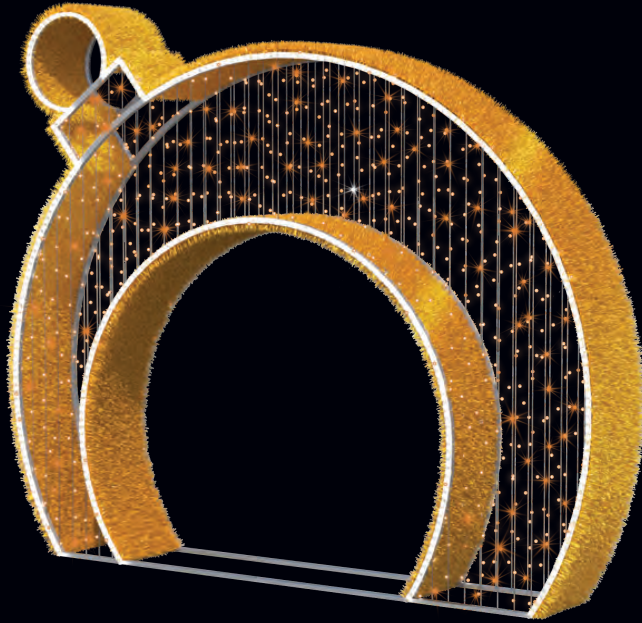
Majestic Giftbox (gold)
H 6.56ft x W 5.9ft x D 0.98ft/
H 9.84ft x W 8.85ft x D 1.64ft



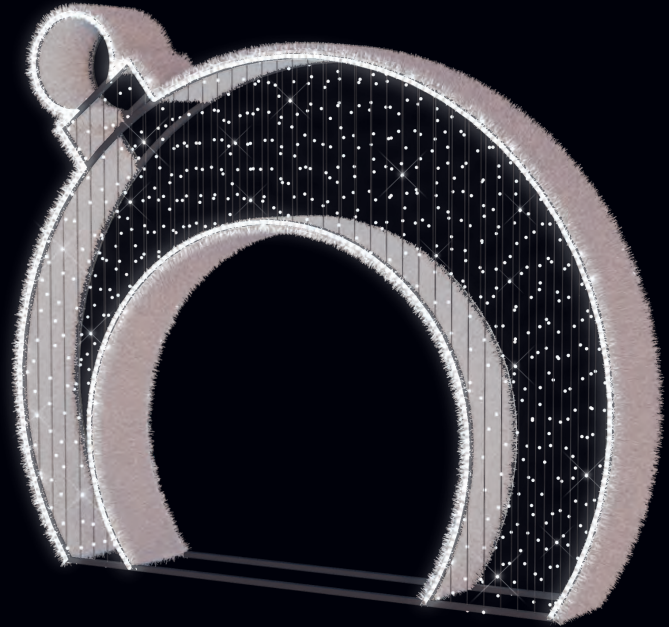
Majestic Giftbox (white)
H 6.56ft x W 5.9ft x D 0.98ft



DESIGN. CREATE. EXPERIENCE.



Majestic Ornament (gold)
 H 6.56ft x W 7.54ft x D 0.98ft/
 H 9.84ft x W 11.48ft x D 1.64ft

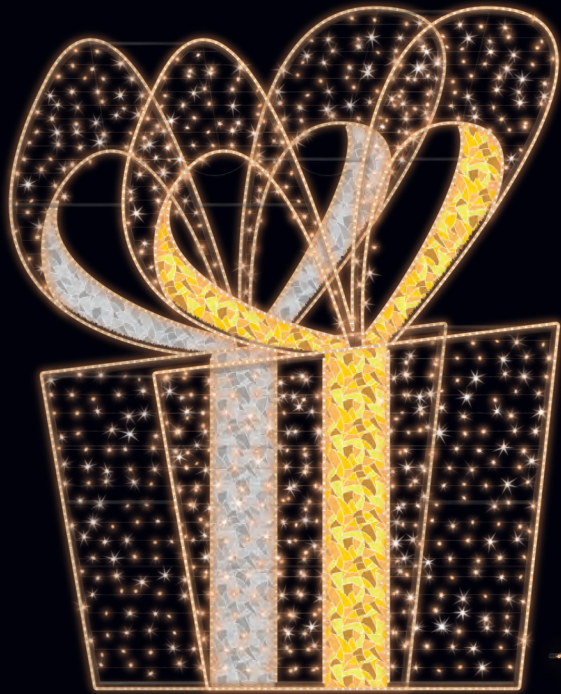


Majestic Ornament
 H 6.56ft x W 7.54ft x D 0.98ft

Majestic Candy Cane (gold/red)
 H 6.3ft x W 7.22ft x D 0.98ft/
 H 9.84ft x W 10.8ft x D 1.64ft

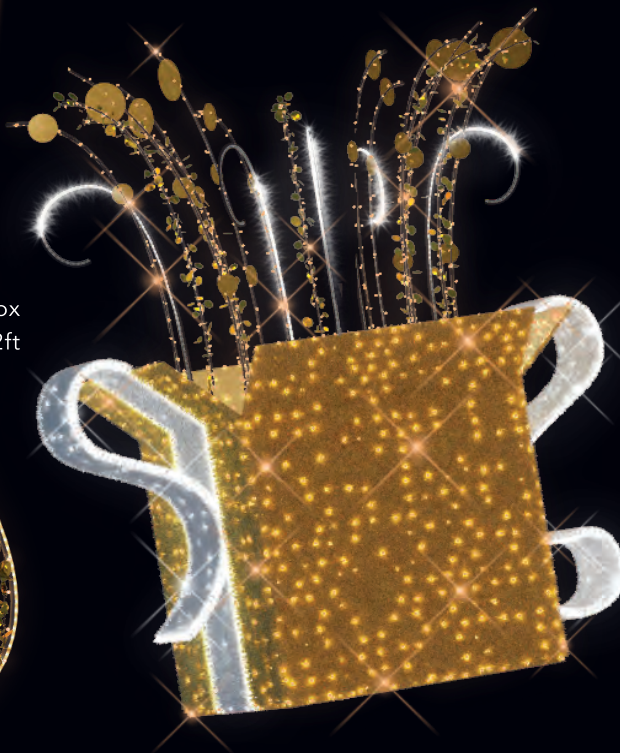


ACCENT DISPLAYS



3D Animated Giftbox (gold)
H 11.48ft x W 9.67ft x D 6.88ft

2D/3D Enchanted Giftbox
H 9.84ft x W 7.22ft x D 2.62ft



2D/3D Radiant Spangle Giftbox (gold)
H 6.56ft x W 4.72ft x D 1.64ft

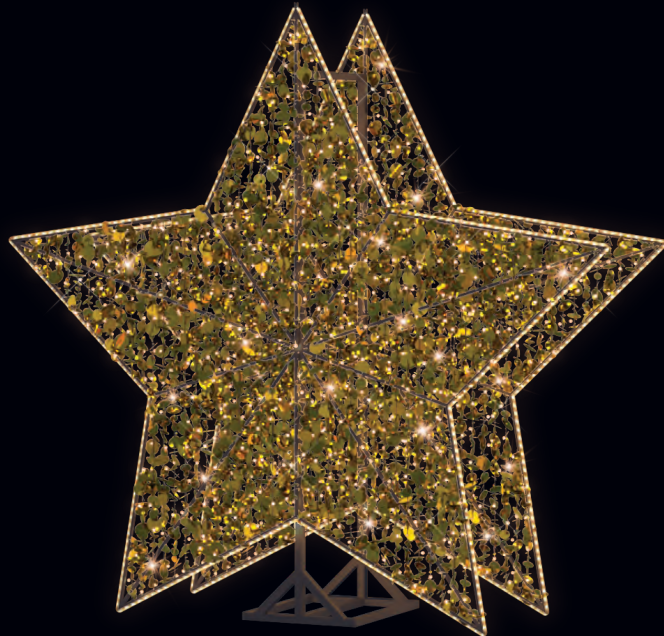
DESIGN. CREATE. EXPERIENCE.



3D Animated Star
H 9.84ft x W 9.84ft x D 9.84ft



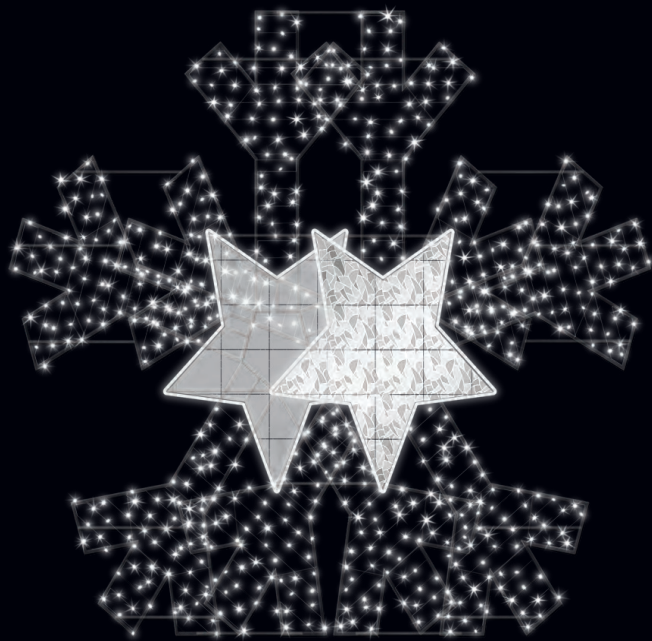
2D/3D Enchanted Star
H 10.5ft x W 9.84ft x D 2.62ft



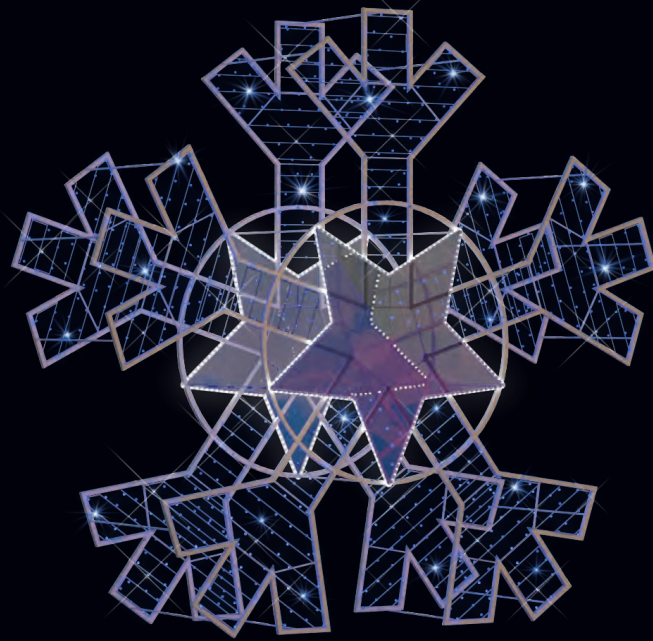
2D/3D Radiant Gold Spangle Star
H 6.56ft x W 6.88ft x D 1.64ft



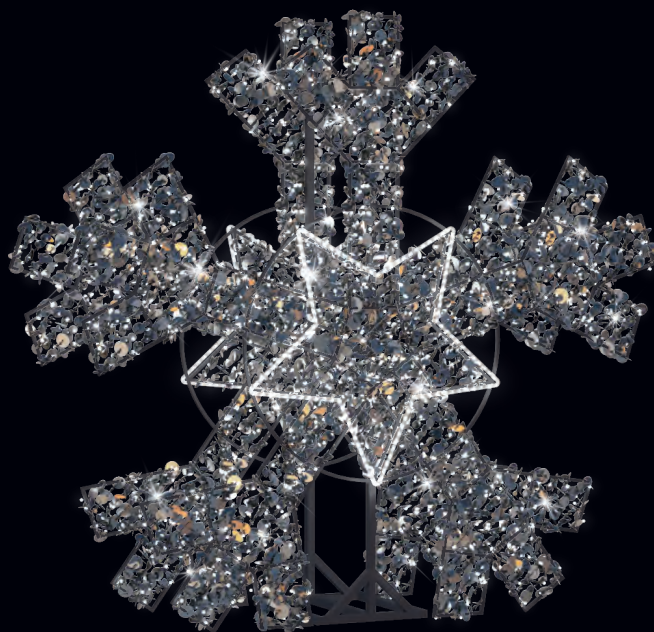
2D Gold Animated Pandora Flake
H 4.26ft x W 4.26ft



2D/3D Enchanted Snowflake (pure/blue)
H 9.84ft x W 9.8ft x D 2.62ft



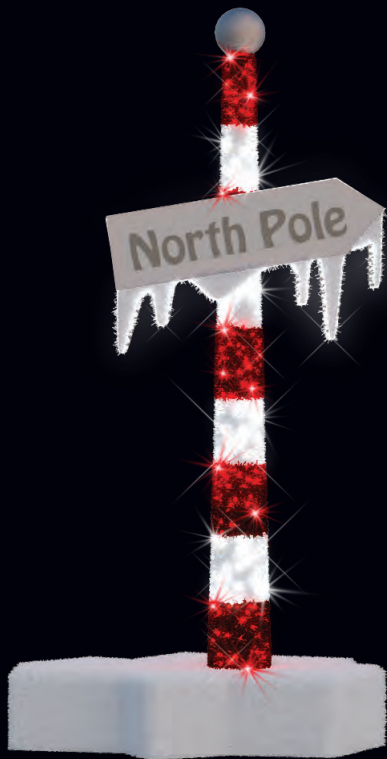
2D/3D Radiant Spangle Snowflake (silver)
H 6.56ft x W 6.88ft x D 1.64ft



2D Animated Pandora Flake
H 7.54ft x W 6.56ft



DESIGN. CREATE. EXPERIENCE.



3D North Pole Sign
H 9.84ft x W 4.26ft x D 4.75ft



Letters to Santa Mailbox Sleigh
H 5.9ft x W 6.89ft x D 3.60ft

Sit in Ornament Chair
H 5.9ft x W 6.88ft x D 8.52ft



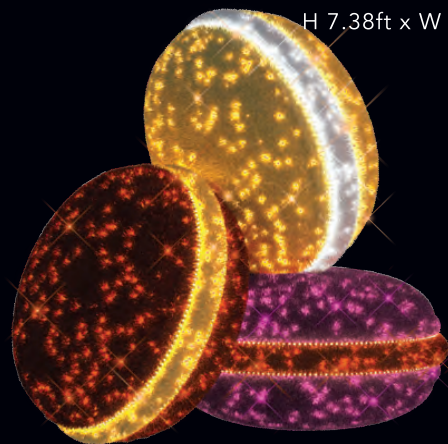
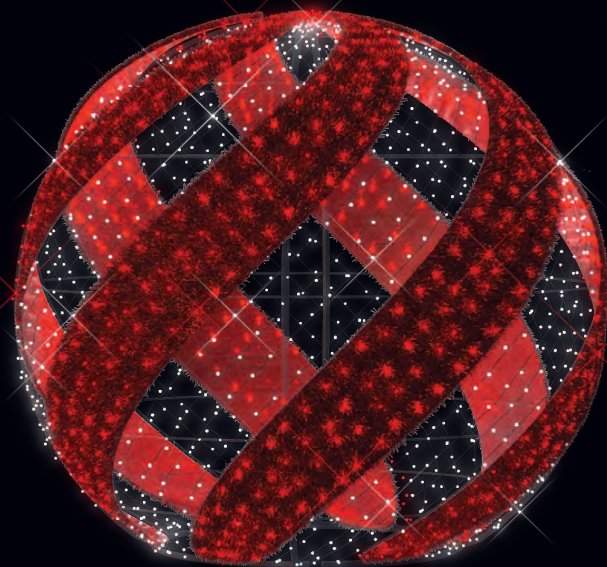
Sit in Giftbox Chair
H 3.28ft x W 3.94ft x D 3.94ft



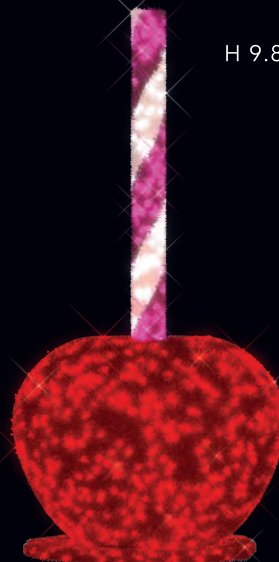


3D Pink Swirl Candy
H 5.57ft x W 5.9ft x D 5.9ft

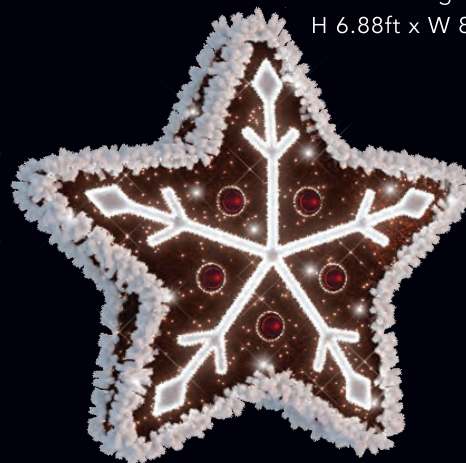
3D Red Swirl Candy
H 7.05ft x W 7.54ft x D 7.54ft



3D French Macarons Display
H 7.38ft x W 7.7ft x D 4.92ft

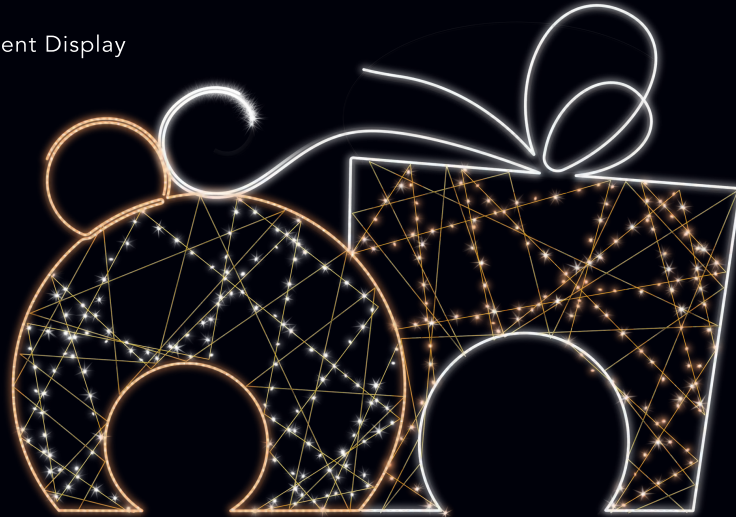


3D Candy Apple Display
H 9.84ft x W 4.92ft x D 4.92ft



3D Gingerbread Cookie
H 6.88ft x W 8.2ft x D 2.62ft

2D Giftbox with Ornament Display
H 8.2ft x W 11.48ft



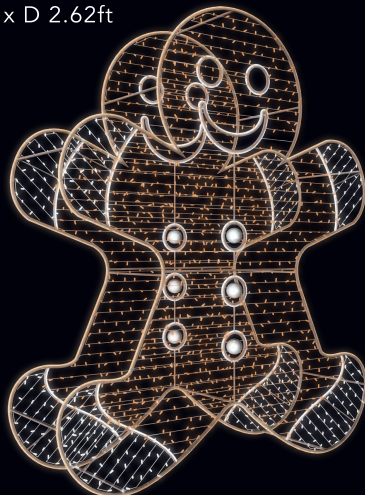
2D/3D Santa
H 9.84ft x W 7.54ft x D 2.62ft



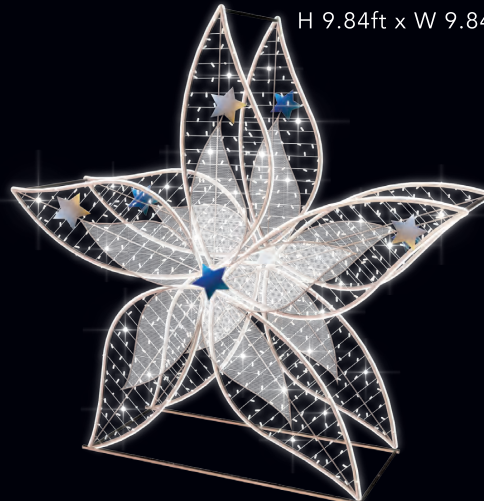
2D/3D Snowman
H 9.84ft x W 8.86ft x D 2.62ft



2D/3D Gingerbread Man
H 9.84ft x W 8.2ft x D 2.62ft

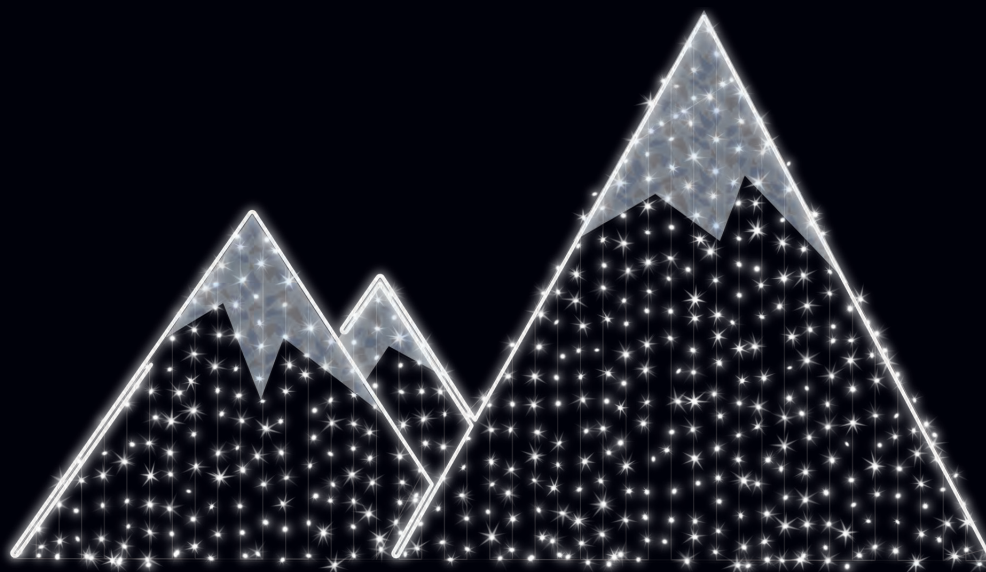


2D/3D Edelweiss)
H 9.84ft x W 9.84ft x D 2.62ft





Sparkle Cone Tree (silver/gold)
H 10.82ft x W 10.82ft x D 4.92ft



2D Snowy Mountain Display
H 6.56ft x W 11.48ft

DESIGN. CREATE. EXPERIENCE.



2D/3D USA Illuminated Sign
H 6.5ft x W 15ft x D 2.62ft



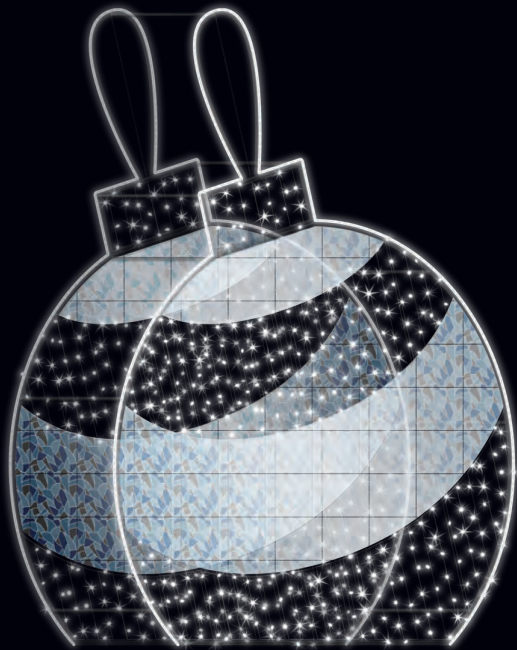
3D Silly Elf Legs Giftbox
H 5.90ft x W 4.75ft x D 2.62ft



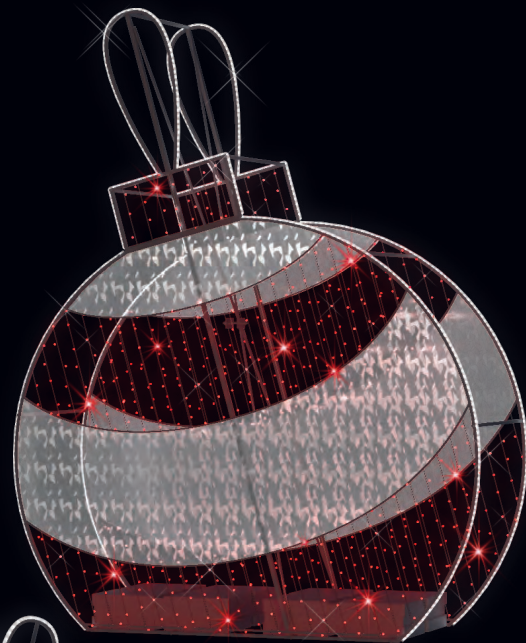
3D Silly Elf Giftbox
H 6.56ft x W 6.56ft x D 3.28ft



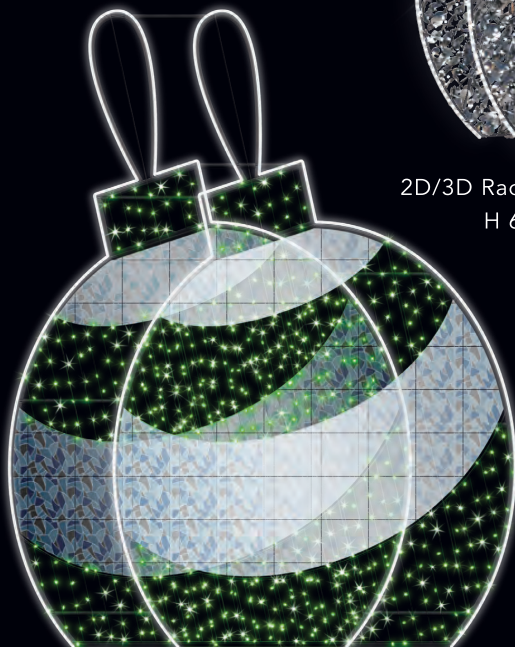
2D Silly Elf in Tree
H 10ft x W 5.5ft



2D/3D Enchanted Ornament
(pure/red/green/blue)
H 9.84ft x W 7.54ft x D 2.62ft



2D/3D Radiant Spangle Ornament (silver)
H 6.56 x W 4.92 x D 1.64ft



DESIGN. CREATE. EXPERIENCE.

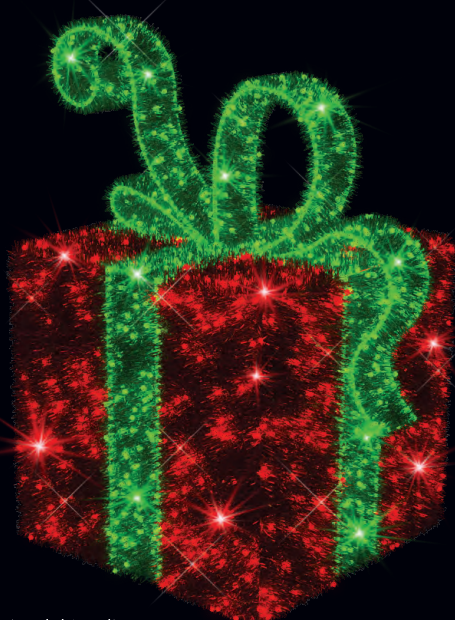


3D Ornament (red/green/blue)
H 7.87ft x W 6.89ft x D 6.89ft/
H 4.6ft x W 3.94ft x D 3.94ft



3D Ornament (gold)
H 11.15ft x W 9.51ft x D 9.51ft

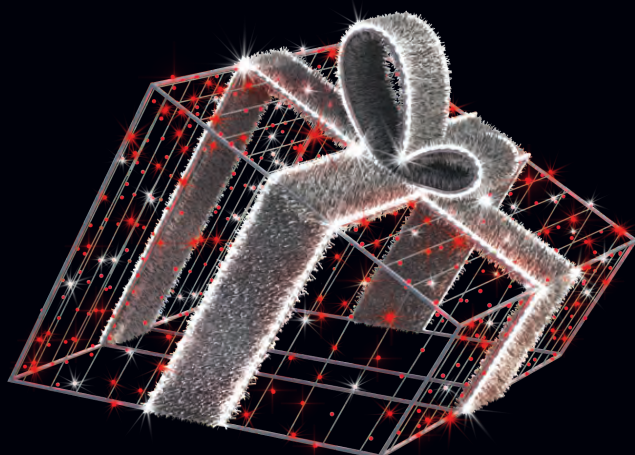




3D Small Giftbox (gold/red)
H 3.94ft x W 3.28ft x D 2.3ft



3D Giftbox (gold, pure, red, green)
H 3.28ft x W 4.43ft x D 3.28ft



DESIGN. CREATE. EXPERIENCE.





DESIGN. CREATE. EXPERIENCE.

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Artistic

Holiday Designs

202 Stephen Street
Lemont, IL 60439

ArtisticHolidayDesigns.com



Page 53 of 58



February 15, 2021

Town of Pembroke Park
3150 SW 52nd Ave
Pembroke Park, FL 33023
Myriam Jacques 954-275-2350
mjacques@tppfl.gov

SIDEWALK SAFETY EVALUATION



Florida Sidewalk Solutions
Prepared by Tom Sweeting

Tom@FloridaSidewalkSolutions.com

FloridaSidewalkSolutions.com
Office # (954) 514-7218
Cell # (954) 803-4956



February 15, 2021

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SIDEWALK SURVEY RESULTS

Complete Survey Results :

- Trip Hazards Identified: **191**
- Miles Surveyed: **5.076**
- Inch Feet (Concrete Removed): **558.63**
- Contract Cost Per Inch Foot: **\$28.50**
- Lineal Feet of Corrections: **982**
- **Estimate Repair Cost: \$15,920.96**

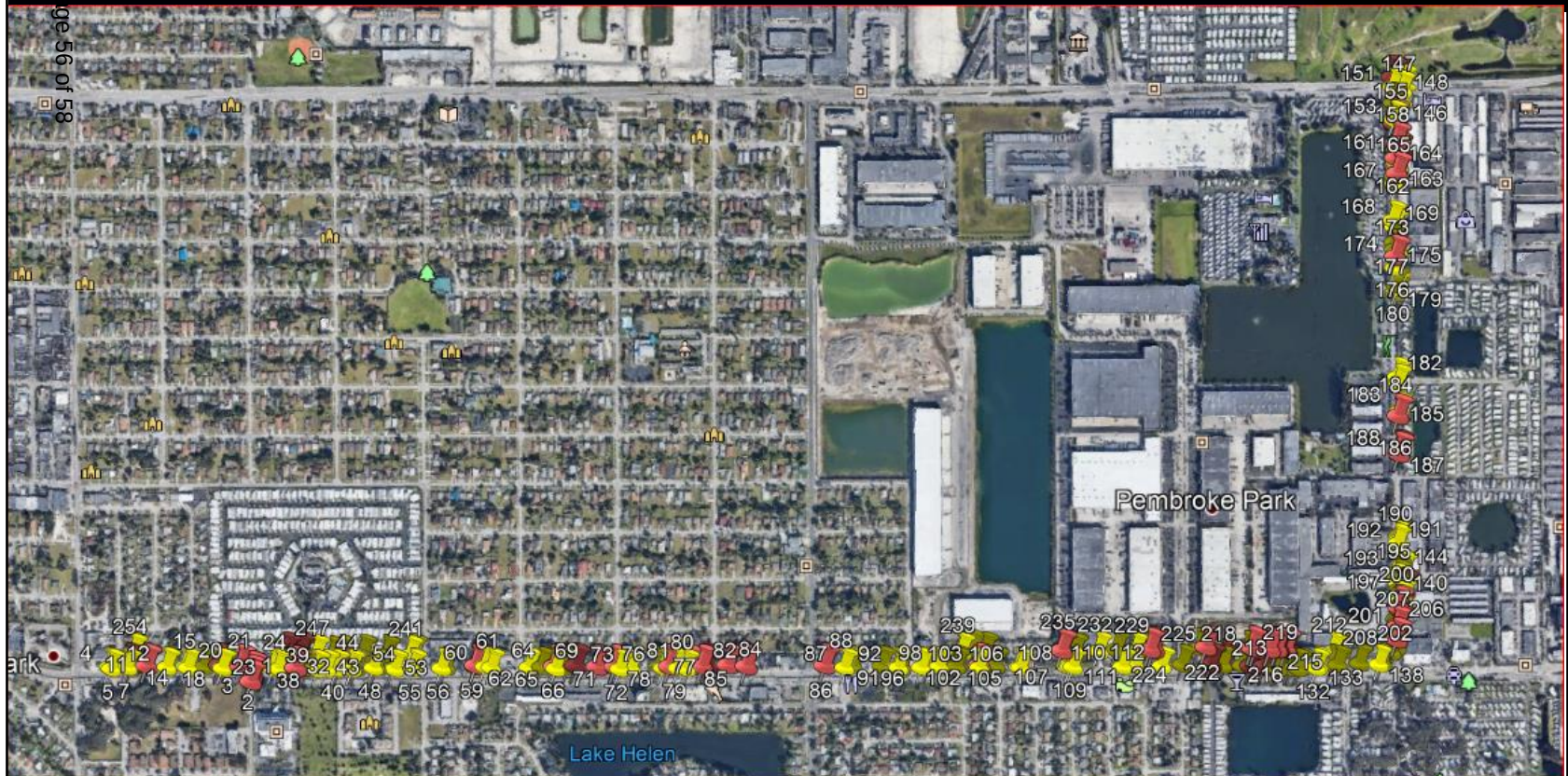


The information in this summary is confidential and proprietary. This document is exempt from release under the Freedom of Information Act and may not be distributed under any circumstances.



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TRIP HAZARD REPAIR MAP



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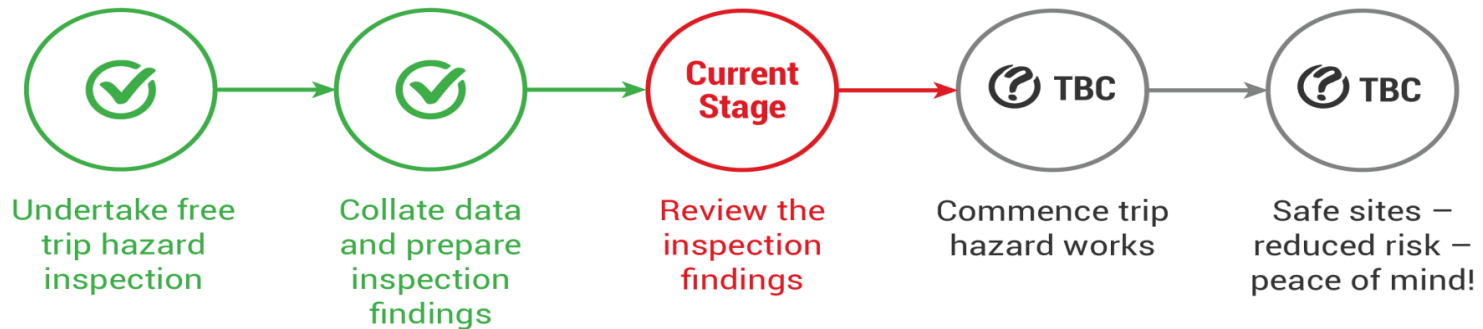


Town of Pembroke Park
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mjacques@tppl.gov

WHAT'S NEXT

Where are we at?

Inspection delivered - Recommendations Made – Awaiting Approval



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Town of Pembroke Park
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Pembroke Park, FL 33023
Myriam Jacques 954-275-2350
mjacques@tppfl.gov

Florida Sidewalk Solutions

ABOUT OUR WORK:

- Please note this survey in no way constitutes or guarantees the identification of every trip hazard on site. Therefore, the final determination of the work to be performed shall be the sole responsibility of the customer. Florida Sidewalk Solutions (FSS) removes only those trip hazards specifically requested by customers and therefore makes no guarantee or representation that the property is free of trip hazards after the project is completed.
- ALL jobs require a Florida Sidewalk Solutions signed Notice to Proceed / Contract for Patented – Saw Cutting Trip Hazard Removal in order to be scheduled. Any changes or additions are subject to contract document legal fees.
- Our work requires the use of generators; therefore, we cannot work in rainy conditions or with wet concrete.
- Florida Sidewalk Solutions does not remove or replace sidewalks. The site map has **63 red pinpoint locations** that are beyond our scope of work and in need of replacement. Areas noted for replacement are recommendations only and are not included in this proposal. Replacements are the sole responsibility of the customer.
- Town of Davie Occupational license: #41998 /Broward County Occupational license: #329-30464
- Miami-Dade County Occupational license: #607999-0 /Certificate of Competency: E0600786 / Federal Tax ID: #56-2520955
- Certificate of Liability includes: General Liability=\$2,000,000/General Aggregate=\$2,000,000 / Automobile=\$1,000,000/ Worker's Comp=\$1,000,000 / Please let us know in advance if you need to be listed as a *Certificate Holder* on our policy.

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AGENDA ITEM REPORT



To:

Subject: AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA, REVISING CHAPTER 11, ARTICLE IV, DIVISION 4 "SOLID WASTE COLLECTION" OF THE TOWN'S CODE OF ORDINANCES; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN THE CODE OF ORDINANCES; SUPERSEDING CONFLICTING ORDINANCES AND RESOLUTIONS; AND PROVIDING AN EFFECTIVE DATE.

Meeting:

Department: Legal

Staff Contact: Town Attorney, Town Attorney

BACKGROUND INFORMATION:

The Town of Pembroke Park finds it in the best interest of the Town to revise Chapter 11, Article IV, Division 4 "Solid Waste Collection" of the Code of Ordinances in order to streamline and delineate solid waste collection procedures and fees and to ensure compliance with local, state and federal regulations.

FINANCIAL IMPACT:

none

POLICY IMPLICATIONS:

none

RECOMMENDATION:

Approve revisions to Chapter 11, Article IV, Division 4 "Solid Waste Collection"

	Status:
Harry Taubenfeld, Finance & Budget Director	Approved - May 06 2021
JC Jimenez, Town Manager	Approved - May 07 2021

(strikethrough = deletion; underline = addition)

ORDINANCE NO. 2021-005

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA, REVISING CHAPTER 11, ARTICLE IV, DIVISION 4 "SOLID WASTE COLLECTION" OF THE TOWN'S CODE OF ORDINANCES; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN THE CODE OF ORDINANCES; SUPERSEDING CONFLICTING ORDINANCES AND RESOLUTIONS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Article VIII, Section 2, Florida Constitution, grants municipalities the power to conduct municipal government, perform municipal functions and render municipal services; and

WHEREAS, Section 166.021, Florida Statutes, referred to as the Municipal Home Rule Powers Act, grants all municipalities the expansive home rule power contemplated by the Florida Constitution; and

WHEREAS, the Town of Pembroke Park (the "Town") finds it in the best interest of the Town to revise Chapter 11, Article IV, Division 4 "Solid Waste Collection" of the Code of Ordinances in order to streamline and delineate solid waste collection procedures and fees and to ensure compliance with local, state and federal regulations.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA:

Section 1: Chapter 11, Article IV, Division 4 of the Code of Ordinances shall be revised as follows:

DIVISION 4. - SOLID WASTE COLLECTION

Sec. 11-61. - Permit required.

No person, partnership, association or corporation shall collect, convey, or dispose of any solid waste accumulated in the Town without first having obtained a permit ~~from the Administrative Assistant to the Mayor~~. A permit shall be issued only upon the criteria set forth in this division.

Sec. 11-62. - Application for permit.

(strikethrough = deletion; underline = addition)

~~Any person, partnership, association or corporation who wishes to obtain a~~ A ~~permit must be obtained prior to collecting, conveying or dispose~~ disposing of any solid waste accumulated in the Town ~~must first make application to the Administrative Assistant to the Mayor. The application shall include a cashier's check or certified in the amount of five hundred fifty dollars (\$550.00) or two hundred seventy-five dollars (\$275.00), as applicable under section 11-64 hereof. Each applicant shall submit in writing a list of its qualifications for a solid waste permit. The permit application and the requisite fee, which shall be set by resolution by the Town Commission. Such list shall include the following:~~

- (1) Evidence of adequate number of trucks to provide service and backup level to properly service the number of customers' accounts; including one (1) backup truck for every five (5) trucks in service.
- (2) Certification of proper and adequate insurance coverage of not less than one million three hundred thousand dollars (\$300,000.00~~1,000,000)~~ public liability insurance.
- (3) Demonstration that the permit applicant owns and maintains in good condition the various types of trucks, equipment and compaction units to provide the level of service desired by the Town.
- (4) Evidence of sufficient maintenance ability to meet the service needs of the number of trucks and equipment to be used by permittee.
- (5) Demonstration that a local business office with a local telephone number will be operated to provide adequate response to customer inquiries or complaints. The office must be in Dade or Broward County. ~~The telephone number must be a toll-free call from the Town.~~
- ~~(6) Agreement that hours of service will be limited to the hours of 7:00 a.m. to 9:00 p.m.~~
- ~~(7) Agreement that all pickup of food and other putrescents shall be at least twice a week, regardless of the size of the container.~~
- ~~(8) Agreement that service will not be discontinued unless written notice is delivered to the address receiving the service ten (10) days prior to the discontinuance of service, with a copy of the notice being sent at the same time to the Administrative Assistant to the Mayor.~~
- ~~(96)~~ Name, address and telephone number of the person to be contacted by the Town with reference to the operation of this section.
- ~~(107)~~ Name and addresses of the owners of the company making the application. If the applicant is a corporation, this includes a list of all stockholders who own more than five (5) per cent of the voting shares of the corporation and all officers and directors. If the applicant is a partnership this includes a list of all partners.
- ~~(118)~~ The application shall provide a list of all convictions within the past ten (10) years in federal court, or the court of any state of violation of antitrust, anticompetitive, racketeering or fraudulent practice laws with a brief description of the circumstances. The applicant shall also list any and all indictments, informations, charges or investigations against the company within the past ten (10) years pertaining to the above referenced matters with a brief description of the circumstances. This paragraph also applies to all individuals listed in paragraph (j) above.
- ~~(129)~~ The applicant shall list any and all cities and counties from which the applicant has voluntarily or involuntarily withdrawn service during the five-year period immediately preceding the date of the application. The applicant shall also list any and all franchises issued to the applicant which have been voluntarily or involuntarily withdrawn, suspended, revoked or abandoned by either the issuing governmental entity or the applicant for the five-year period immediately preceding the date of the application with a brief description of the reason for such withdrawal. The applicant may also provide a list of cities and counties where it is currently or has in the past provided service.

Sec. 11-63. - ~~Considerations for issuance of p~~Permit issuance; permit conditions and fees.

(strikethrough = deletion; underline = addition)

- (a) In determining whether to issue a permit, the ~~Administrative Assistant to the Mayor~~ Town shall consider the information provided by the applicant under section 11-62 hereof. The Town ~~Administrative Assistant to the Mayor~~ shall determine, based on these criteria, whether the applicant has sufficient experience, ability and expertise to allow the applicant to successfully operate within the Town in accordance with all applicable laws and regulations.
- (b) In analyzing the information provided pursuant to section 11-62(11) and (12) hereof, the ~~Administrative Assistant to the Mayor~~ Town shall consider the number and seriousness of the specific incidents listed and whether any penalty imposed has been satisfied.
- (c) Standard permit conditions:
- i. hours of service will be limited to the hours of 7:00 a.m. to 9:00 p.m.; and
 - ii. all pickup of food and other putrescents shall be at least twice a week, regardless of the size of the container; and
 - iii. service will not be discontinued unless written notice is delivered to the address receiving the service ten (10) days prior to the discontinuance of service, with a copy of the notice being sent to the Town Manager's Office.

~~Sec. 11-64. - Application and permit fees.~~

(d) The fee for a permit shall be set by resolution by the Town Commission. five hundred fifty dollars (\$550.00) in addition to an application fee of fifty dollars (\$50.00). All permits shall expire each October 1st. However, if a permit is granted for a period of less than six (6) months, the fee shall be two hundred seventy-five dollars (\$275.00) in addition to an application fee of fifty dollars (\$50.00). A new application and fee are required for each permit.

~~Sec. 11-65. - Permit fee an operational expense.~~

~~It is understood and agreed that the license fee paid pursuant to this division shall not be added on as a separate item on the trash collection bills, but rather shall be considered as an operational expense of the waste hauler. WHY?~~

~~Sec. 11-66. - License fee rebate.~~

~~The waste hauler may produce audited billing evidence satisfactory to the Town ~~Administrative Assistant to the Mayor~~ and in order to receive the difference between the license fee paid and seven (7) per cent of the waste hauler's billings for the preceding license period in the Town of Pembroke Park as a rebate.~~

~~Sec. 11-67. - Filing and updating customer list.~~

~~All persons who hold a current permit or license for solid waste collection must file a current customer list with the Town ~~Administrative Assistant to the Mayor~~ and must update such list with the ~~Administrative Assistant to the Mayor~~ on a semi-annual basis.~~

~~Sec. 11-68. - Reporting account changes.~~

~~All changes in accounts, whether additions or deletions, shall be reported in writing to the Town ~~Administrative Assistant to the Mayor~~ within three (3) days of such change.~~

~~Sec. 11-69. - Appeal of permit refusal.~~

~~Any person who applies for a permit for solid waste collection and is refused such a permit may appeal directly to the Town Commission for a review of the decision of the ~~Administrative Assistant to the Mayor~~.~~

(strikethrough = deletion; underline = addition)

Sec. 11-70. - Contents of appeal.

The appeal shall be forwarded in writing to the Clerk-Commissioner for placement on the Commission agenda and shall state:

- (1) The grounds for appeal, with specificity.
- (2) Why, in the opinion of the applicant, the ~~Administrative Assistant to the Mayor~~ Town erred in not issuing a permit to the applicant.

Sec. 11-71. - Denial of permit, refund of permit fee.

If a permit application is denied and no appeal is taken under sections 11-69 and 11-70, or if the Town Commission upholds the ~~Administrative Assistant to the Mayor's~~ denial of a permit, the ~~Town Administrative Assistant to the Mayor~~ shall refund the money submitted under section 11-64, less fifty dollars (\$50.00), which is to be retained as the application fee.

Sec. 11-72. ~~Violation of division; r~~Revocation of permit; review.

Should any person who holds a permit for solid waste collection violate any of the provisions of this division or fail to do a required act by this division, ~~he~~ Solid waste permits shall be subject to the following:

- (1) Should the ~~Town Administrative Assistant to the Mayor~~ determine that a permittee is operating in a manner harmful to the health, safety or welfare of the citizens of the Town public, the Town shall revoke the permit or place the permit holder in a probationary period, as set forth herein based upon the requirements of section 11-62, 11-63, 11-64, 11-67 or 11-68 herein, or in violation of any of said requirements, he shall notify the Clerk-Commissioner of that fact in writing. If the Clerk-Commissioner concurs with the determination of the Administrative Assistant to the Mayor, the Clerk-Commissioner shall place on the Town Commission agenda the matter of revoking the permit for collection of solid waste. The determination as to permit revocation shall be made by the Town Commission.
- (2) Such agenda item shall be publicly advertised in a newspaper of local circulation and written notice of the charges against the permittee shall be sent to it at least fourteen (14) days in advance and shall also contain the date, time and place of such agenda item.
- (3) After consideration of the matter, and allowing the permittee to be heard, the Town Commission may shall revoke the solid waste permit or shall place the permit holder on a time certain probationary period with enumerated conditions regarding what the permit holder must do to in order for the probation to be abated. The Town Commission may only allow the solid waste permit holder to continue to operate during the probationary period if the permit holder can ensure the health, safety and welfare of the public during the probationary period. If at the end of the probationary period, the permit holder has not met the conditions enumerated in the probation, the permit shall be revoked. The criteria to be used by the Town Commission shall be the criteria set forth in sections 11-2, 11-3, 11-4, 11-7 and 11-8.
- (4) ~~Should the permit be revoked, the former permittee may seek review of such action before the Town Commission within three (3) months of the date of revocation. The Town Commission may then reverse or refuse to reverse its action. Only one (1) such review shall be given within a twelve-month period.~~

Sec. 11-73. - Solid waste defined; processable waste, unprocessable waste; unacceptable waste.

For the purpose of this division, solid waste shall mean "processable waste" and "unprocessable waste" as herein defined:

- (1) Processable waste shall mean that portion of the solid waste stream which is capable of being processed in a mass burn resource recovery facility, including, but not be limited to, all forms of household and other garbage, trash, rubbish, refuse, combustible agricultural, commercial and light industrial waste, commercial waste, leaves and brush, paper and cardboard, plastics, wood

(strikethrough = deletion; underline = addition)

and lumber, rags, carpeting, occasional tires, wood furniture, mattresses, stumps, wood pallets, timber, tree limbs, ties and logs, not separated and recycled at the source of generation, but excluding unacceptable waste and unprocessable waste, except, to the extent consistent with the regulatory and permit requirements applicable to the processing of waste by a mass burn resource recovery facility, such minor amounts of such waste (other than hazardous waste) as may be contained in the normal processable waste stream.

- (2) Unprocessable waste shall mean that portion of the solid waste stream that is predominantly noncombustible and therefore, should not be processed in a mass burn resource recovery system. Unprocessable waste shall include, but not be limited to, metal furniture and appliances, concrete rubble, mixed roofing materials, noncombustible building debris, rock, gravel and other earthen materials, equipment, wire and cable, and any item of solid waste exceeding six (6) feet in any one of its dimensions or being in whole or in part a solid mass, the solid mass portion of which has dimensions such that a sphere with a diameter of eight (8) inches could be contained within such solid mass portion, and processable waste (to the extent that it is contained in the normal unprocessable waste stream). This term excludes unacceptable waste.
- (3) Unacceptable waste shall mean motor vehicles, trailers, comparable bulky items of machinery or equipment, highly inflammable substances, hazardous waste, sludges, pathological and biological wastes, liquid wastes, sewage, manure, explosives and ordinance materials, and radioactive materials. Unacceptable waste shall also include any other material not permitted by law or regulation to be disposed of at a landfill unless such landfill is specifically designed, constructed and licensed or permitted to receive such material. None of such material shall constitute either processable or unprocessable waste.

Sec. 11-74. - Penalty for violation.

Any individual, firm or corporation that shall violate any of the provisions of this division shall, ~~upon conviction thereof, be punished by a fine not to exceed five hundred dollars (\$500.00) or~~ as allowed by law. Each day any violation of any provision of this division shall continue shall constitute a separate offense. ~~In addition, any person, firm or corporation violating the provisions of this division shall be subject to the jurisdiction of the Town of Pembroke Park Code Enforcement Board as heretofore established.~~

Section 2: That the provisions of this Ordinance are to be severable and if any section, sentence, clause or phrase of this Ordinance shall, for any reason, be held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining sections, sentences, clauses, and phrases of this Ordinance but shall remain in effect, it being the legislative intent that this Ordinance shall stand notwithstanding the invalidity of any part.

Section 3: That it is the intention of the Commission of the Town of Pembroke Park that the provisions of this Ordinance shall be included in the Pembroke Park Code of Ordinances, and the sections may be renumbered, or re-lettered, ordinance may be changed to "section", "article" or such other appropriate word or phrase in order to accomplish such intentions.

(strikethrough = deletion; underline = addition)

Section 4: That all Ordinances, parts of Ordinances, Resolutions or parts of Resolutions, in conflict herewith be and the same are hereby superseded to the extent of such conflict.

Section 5: That this Ordinance shall be in force and take effect as provided by law.

PASSED AND ADOPTED on First Reading this ____ day of _____, 2021.

PASSED AND ADOPTED on Second Reading this ____ day of _____, 2021.

ATTEST:

GEOFFREY JACOBS
Mayor Commissioner

MARLEN D. MARTELL
Town Clerk

Approved as to form and legal sufficiency:

MELISSA P. ANDERSON, ESQ
Town Attorney

AGENDA ITEM REPORT



To:

Subject: Procurement Code Ordinance

Meeting: 10 13 2021 DRAFT REGULAR COMMISSION MEETING - Oct 13 2021

Department: Legal

Staff Contact: Melissa Anderson, Town Attorney

BACKGROUND INFORMATION:

The Town of Pembroke Park finds it in the best interest of the Town to revise its Procurement Code in order to streamline and delineate procurement procedures and to ensure that the Procurement code is up to date and in compliance with local, state and federal regulations.

FINANCIAL IMPACT:

Increases the amount of spending requiring Commission approval to \$10,000 or more.

POLICY IMPLICATIONS:

Allows Town Manager to approve spending on goods and services for \$10,000 or less.

RECOMMENDATION:

Recommend the Commission approve the Procurement Code Ordinance

Harry Taubenfeld, Finance &
Budget Director
JC Jimenez, Town Manager

Status:

Approved - May 06 2021

Approved - May 07 2021

ORDINANCE NO. 2021-006

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA, AMENDING ARTICLE V "PROCUREMENT" BY DELETING THE EXISTING ARTICLE IN ITS ENTIRETY AND REPLACING IT WITH THE NEW ARTICLE V "PROCUREMENT"; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN THE CODE OF ORDINANCES; SUPERSEDING CONFLICTING ORDINANCES AND RESOLUTIONS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Article VIII, Section 2, Florida Constitution, grants municipalities the power to conduct municipal government, perform municipal functions and render municipal services; and

WHEREAS, Section 166.021, Florida Statutes, referred to as the Municipal Home Rule Powers Act, grants all municipalities the expansive home rule power contemplated by the Florida Constitution; and

WHEREAS, the Town of Pembroke Park (the "Town") finds it in the best interest of the Town to revise its Procurement Code in order to streamline and delineate procurement procedures and to ensure that the Procurement code is up to date and in compliance with local, state and federal regulations.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COMMISSION OF THE TOWN OF PEMBROKE PARK, FLORIDA:

Section 1: Article V "Procurement" shall be deleted in its entirety (attached hereto as Attachment A is a strikethrough of the deleted code) and shall be replaced as follows:

ARTICLE V. – PROCUREMENT

Sec. 2-120. – Purpose. The Town wishes to provide for the purchase of the highest quality and best value of goods and services at fair and reasonable cost, and ensure equitable treatment of entities doing business with the Town. The Town's procurement code shall:

- (a) Establish policies governing all purchases and contracts;
- (b) Encourage and promote fair and equal opportunity for all entities doing business with the Town;
- (c) Obtain goods and services of good quality and appropriate quantity at fair and reasonable cost for the Town;
- (d) Permit the continued development of procurement policies and procedures through the promulgation of internal procedures (Procurement Manual), containing administrative regulations and internal processes of procurement;
- (e) Foster effective broad-based competition within the free enterprise system; and,
- (f) Provide safeguards for the maintenance of a procurement system of quality and integrity.

Sec. 2-121. Definitions. The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Agreement. See Contract.

Award. The selection of a bidder, proposer, or offeror prior to issuance of a purchase order or contract.

Best interest of the Town. A term which grants the Town manager or Town manager's designee the discretion to take the most advantageous action on behalf of the Town.

Best value. A procurement method that emphasizes value as much as, or more than, price. Best value may be based on, but not be limited to the following: the competitive solicitation evaluation criteria, subsequent discussions, presentations, demonstrations, negotiations, past performance, project management experience, prime contractor qualifications, sub-contractor qualifications, similar project's completed, adequacy of facilities or equipment, technology, location, sustainability, diversity, contract terms and conditions, project completion time, technical solutions, and pricing.

Bid. A formal written price offer by a vendor offering to furnish specific goods or services to the Town in response to an invitation to bid.

Business. See Firm.

Chief procurement officer (CPO). The procurement and contracts manager, who is the individual in charge of and responsible for centralized procurement for the Town.

Competitive solicitation. Competitive procurement via any of the following procurement solicitation methods: invitation to bid, request for information, request for proposals, request for qualifications, invitation to negotiate, or any other methodology which may be used to competitively select vendors to perform the delivery of goods and services to the Town.

Construction services. means all labor, services, and materials provided in connection with the construction, alteration, repair, demolition, reconstruction, or any other improvements to real property.

Consultant. A firm providing professional services for the Town.

Consultants' Competitive Negotiation Act (CCNA). F.S. § 287.055, pertaining to the acquisition of architects, engineers, land surveyors, landscape architects, and mapping services.

Contract. All types of agreements, including purchase orders, for procurement of supplies, services, and construction, regardless of what these agreements may be called.

Contractor. Any firm having a contract with the Town. Also referred to as a "Vendor".

Contractual services. Any services provided to the Town through contract, and includes, but shall not be limited to, security, maintenance and cleaning services; and the repair or maintenance of equipment and machinery or other Town-owned personal property.

Cooperative procurement. The action taken when two (2) or more public entities combine their requirements to obtain advantages of volume purchases including administrative savings and other benefits; a variety of arrangements whereby two (2) or more public entities purchase from the same supplier or multiple suppliers using a single solicitation. Cooperative procurement efforts may result in contracts that other public entities may "piggyback".

Debarment. Permanent prohibition of a vendor or contractor engaging in future procurement actions with the Town.

Design-build contract. A single contract with a design-build firm for the design and construction of a Town construction project.

Designee. An authorized representative of a person holding a position of authority.

Emergency purchase. A purchase made due to an unexpected and urgent request where health and safety or the conservation of public resources is at risk.

Firm. Any corporation, partnership, individual, sole proprietorship, limited liability company, joint stock company, joint venture, governmental body or other legal entity.

Goods. Anything purchased other than services or real property.

Internal procedures of procurement. Those appropriately promulgated directives having general or particular applicability designed to implement or interpret this article, or describing organization, procedure, processes, or practice requirements as prescribed by the chief procurement officer. Such directives shall be included in the Town's Procurement Manual.

Invitation to bid (ITB). The solicitation document used for soliciting competitive sealed bids for goods or services.

Invitation to negotiate (ITN). All solicitation documents, regardless of medium, whether attached to or incorporated by reference in solicitations for responses from firms that invite proposals from interested and qualified firms so the Town may enter into negotiations with the firm(s) determined most capable of providing the required goods or services.

Piggyback. A form of intergovernmental purchasing in which the Town will be extended the pricing, terms, or conditions of a competitively solicited contract entered into by another public entity; also referred to as accessing another public entity's contract.

Procurement. All functions pertaining to buying, purchasing, renting, leasing, contracting for, or otherwise acquiring any goods, supplies, services, professional services, capital improvement and construction projects, including description of requirements, solicitation and selection of sources, negotiations, preparation, award and execution of contracts and orders. Procurement may also include the combined functions of purchasing, inventory control, transportation, receiving, inspection, storekeeping, salvage and disposal operations.

Procurement Manual. The administrative regulations which implement this article and the internal procedures of procurement services and describes rules, regulations, policies and procedures to be followed by procurement services and the departments it serves.

Professional services. Services, the value of which is substantially measured by the professional competence of the person performing them, and which are not susceptible to realistic competition by cost of services alone, rendered by members of a recognized profession or possessing a special skill. Such services are generally acquired to obtain information, advice, training, or direct assistance. Professional services shall include, but not be limited to, services customarily rendered by architects, engineers, surveyors, certified public accountants, financial experts, attorneys, planners, lobbyists, and consultants.

Proposal. The response to a competitive solicitation that addresses a proposer's experience, qualifications, approach and other factors that may be required by the Town in the solicitation documents.

Public entity. A county or municipal government, school board, school district, authority, special taxing district, other political subdivision, or any office, board, bureau, commission, department, branch, division, or institution thereof.

Purchase order (PO). A document, including electronic document, by which the Town acquires goods and services at a stated price, specifying all the terms and conditions of a proposed transaction, such as a description of the requested items, delivery schedule, terms of payment, and transportation.

Request for information (RFI). A non-binding method whereby the Town publishes its need for input from interested parties for an upcoming solicitation. A procurement practice used to obtain comments, feedback or reactions from potential suppliers (contractors) prior to the issuing of a solicitation. Generally, price or cost is not required. Feedback may include best practices, industry standards, technology options, preferred timeframes, innovative approaches, or other related criteria.

Request for proposals (RFP). A solicitation method used for soliciting competitive sealed proposals to determine the best value among proposals for goods or services for which price may or may not be the prevailing factor in award of the contract, or the scope of work, specifications or contract terms and conditions may be difficult to define. Such solicitation will consider the qualifications of the proposers along with evaluation of each proposal using identified and generally weighted evaluation criteria. RFPs shall include price criteria.

Request for qualifications (RFQ). A solicitation method used for requesting statements of qualifications in order to determine the most qualified proposer for professional services.

Responsible vendor, bidder, offeror, or respondent. A firm who is fully capable of meeting all requirements of the solicitation and subsequent contract. The respondent must possess the full capability, including financial and technical, ability, business judgment, experience, qualifications, facilities, equipment, integrity, capability, and reliability, in all respects to perform fully the contract requirements and assure good faith performance as determined by the Town.

Responsive vendor, bidder, offeror, or respondent. A firm who has submitted a bid, offer, quote, or response which conforms in all material respects to the competitive solicitation document and all of its requirements.

Services. The furnishing of labor, time, skill, expertise, or effort by a consultant or a contractor rather than providing specific goods and commodities. Such services may include, but not be limited to: general consultations, construction, operation, repairs, maintenance, studies, reports, and technical and social services. This term shall not include employment agreements or collective bargaining agreements for purposes of this article.

Sole source. An item that is the only one (1) that will produce the desired results, or fulfill the specific need, and the item is available from only one (1) source of supply.

Specifications. A precise description of the physical or functional characteristics of a good, service, or construction item. It may include a description of any requirement for inspecting, testing, or preparing a supply or service for delivery. It may also include a reference to a specific name brand name, model, or equal.

Supplies. All tangible items purchased or consumed by the Town.

Suspension. The temporary prohibition of a vendor or contractor from doing business with the Town for a period not to exceed two (2) years.

Unauthorized purchase. Any item(s) or service(s) that is purchased in a manner that is inconsistent with this article or the Procurement Manual, including any item or service that is: (a) Purchased without sufficient funds as determined by finance, or (b) Splitting orders of the same or like materials/requirements into two (2) or more individual purchases with the intention of circumventing the competitive solicitation requirements.

Vendor or supplier. A supplier of goods or services.

Sec. 2-122.Chief Purchasing Officer.

The Town Manager, or his or her designee, shall be the Town's Chief Purchasing Officer ("CPO"). The CPO shall serve as the principal officer for the contracting and/or purchase of goods and services and shall have the authority to approve all purchases, contracts, change orders, and purchase orders for the purchase of goods and services, provided they are in conformance with the Procurement Manual, the law, and all applicable rules and regulations. The chief procurement officer may delegate rights, powers, and authority vested in the CPO to subordinate procurement services employees, or other Town staff, when deemed necessary by the chief procurement officer, provided such staff shall comply with all applicable laws, ordinances, resolutions, rules and procedures established by the Town. The CPO shall have the authority to do as follows:

- (a) Purchase or lease or contract for the purchase or lease of commodities or services required for or by the Town, in accordance with purchasing procedures prescribed in this article and in accordance with such administrative policies and procedures as the Town may prescribe for internal management and operation of the purchasing office;
- (b) Negotiate and recommend execution of contracts for the purchase of commodities or services;
- (c) Act to procure for the Town the needed quality in commodities or services at the least expense;
- (d) Encourage uniform bidding and full and open competition on all purchases;
- (e) Prepare revisions and amendments to the purchasing regulations set forth herein, as necessary, and recommend such revisions and amendments to the Town Commission;
- (f) Prepare policies and procedures governing the purchase of commodities or services for the Town;
- (g) Keep informed of current developments in the field of purchasing, prices, market conditions and new projects;
- (h) Prescribe and maintain such forms as may be reasonably necessary to the operation as well as other rules and regulations;
- (i) Supervise the inspection of all commodities and services purchased to ensure conformance with specifications;
- (j) Transfer surplus commodities between Town departments as needed;
- (k) Maintain a vendors' list, vendors' catalog file and records needed for the efficient operation of the purchasing office;
- (l) Conduct all sales of surplus property that the Town Commission may authorize to be sold as having become unnecessary or unfit for the Town's use;
- (m) Upon direction by the Town Commission, the CPO shall have the power to negotiate options on real property for consideration by the Town commission so long as any good faith deposit money does not exceed the purchasing limits contained in this Article; however, the CPO may not purchase or close on the purchase of real property without the direct authorization of Town commission. All statutory requirements governing the purchase of real property by a municipality shall be complied with. This section does not authorize the CPO to borrow any money on the Town's behalf, including the financing of any purchases that may be made pursuant to this article, without the direct authorization of the Town commission.

2-123. Applicable Laws; County Ethics Ordinance. The Town shall comply with all applicable federal, state and local laws. In the event of a conflict between the provisions of this Article and the County Ethics Ordinance, the County Ethics Ordinance shall control.

2-124. Requirement of good faith. The provisions of this article require all parties involved in the procurement of good or services and the issuance of contracts for the Town to act in good faith.

2-125. Application and Exclusions.

(a) Unauthorized purchases. No officer of the Town shall, except in cases of emergency as specified herein, issue any oral or written purchase order, contract, or conduct open market purchases in any manner unless specifically authorized by this article. The Town shall not be bound by purchases made without proper authorization or in any unauthorized manner. Except as provided in this division, it shall be unlawful for any Town officer or employee under the supervision of the Town manager to order the purchase of any materials or supplies or make any contract for municipal materials or supplies or services within the purview of this division other than through the central purchasing organization, and the Town shall not be bound by any purchase order or contract made contrary to the provisions of this division.

(b) Prohibition against subdivision. No contract or purchase shall be subdivided to avoid the requirements of this article and the Procurement Manual.

(c) Competitive solicitation and selection. The competitive solicitation and selection process provisions of this article shall apply to every purchase by the Town commission and the departments that are under the control of the Town commission, regardless of their fund source, including state and federal assistance monies and grants, except as otherwise specified in this article, or by federal, state or local laws or grant terms and conditions, or as follows:

- (1) Emergency procurements as defined herein.
- (2) Sole source and proprietary procurements as defined herein.
- (3) Real property (land or buildings) purchase, lease or rental.
- (4) Insurance and insurance-related products.
- (5) Works of art for public places.
- (6) Goods and/or services accepted by the Town via grant, gift, or bequest.

(d) Exclusions. The mandatory commission approval amount and the competitive solicitation and selection processes set forth in this article shall not apply to the following:

- (1) Contracts with, and purchases from, other public entities, i.e.: public state colleges, public state universities, federal government agencies, state governments, county governments, Town governments, government school boards, county sheriff's offices, and other government entities.
- (2) Utilities, including water, wastewater, sewer, gas, electric, or other utilities as defined by law.
- (3) Cable and satellite television services.
- (4) Magazine subscriptions, periodicals, and publications.
- (5) Membership dues for trade or professional organizations.
- (6) Travel and training expenses for employees.
- (7) Items purchased for resale.
- (8) Advertisement: radio, newspapers, magazines, professional organizations, trade shows, television, and any other related media.
- (9) Shipping services, including postage, overnight delivery, and courier services.
- (10) Copyrighted materials or patented works, including books, maps, periodicals, testing or instructional materials.
- (11) Governmental fees.
- (12) Regulatory or government licenses and permits.
- (13) Real estate transaction-related costs, including closing/processing fees, abstracts of titles, title insurance.
- (14) Durable medical equipment (DME).
- (15) Professional services, including:
 - a. Court reporter services.
 - b. Medical services, including wellness activities and pharmacy services.
 - c. Animal services, including veterinary services and the acquisition or training of animals.

- d. Legal services.
- e. Expert witnesses.
- f. Entertainers.
- g. Teaching, training and specialized services.
- h. Recreational program instructors.
- i. Professional services when used by the Town in the settlement and administration of workers' compensation and liability claims, such as:
 - 1. Private investigators and workplace investigators.
 - 2. Claim adjusting services.
- (16) On-going maintenance and support of existing software/hardware.
- (17) Purchases of goods or services for which the provisions of this article are waived by the Town commission by resolution.
- (18) Direct material purchases. Purchases of materials, equipment, prefabricated elements and components, appliances, fixtures, and other goods, pursuant to a program contained in a construction contract that has been awarded in accordance with any provision of this article, whereby the Town makes such purchases directly.
- (19) Services provided by, or in partnership with, institutions of higher learning, not-for-profit organizations, state sponsored institutions, and other governmental and public agencies.
- (20) Purchases from contracts established by local, state, or national cooperative procurement organizations, Federal General Services Administration, and the State of Florida contracts.
- (21) Purchase for services and facilities at hotels, motels, restaurants and similar facilities for Town sponsored events.
- (22) Products purchased from the blind, and other severely impaired persons (RESPECT) in accordance with F.S. §§ 413.032, 413.033 and 413.036.
- (23) Products purchased from the Prison Rehabilitative Industries and Diversified Enterprises, Inc. (PRIDE), in accordance with F.S. § 946.515.
- (24) Publications from publishers or exclusive distributors of such publications.
- (25) Media such as movies, slides, videos, and similar forms of media.

2-126. Purchasing and related transactions.

- (a) Except as otherwise exempted or provided herein, or by state or federal law, the procurement of all goods, supplies, material, equipment, services and combinations of goods and services by or on behalf of the Town, including those transactions through which the Town shall receive revenue, in an amount equal to or in excess of the mandatory commission approval amount, shall be solicited by a competitive selection process, such as: the competitive sealed bidding (ITB) process, competitive sealed proposal (RFP) process, the request for qualifications (RFQ) process, or the competitive negotiations (ITN) process, or other methods, as determined by the CPO.
- (b) The use of electronic media, including acceptance of electronic signatures, is authorized consistent with F.S. Ch. 668, as may be amended, for use of such media, when practical or appropriate.
- (c) Evaluation and negotiation teams shall be considered dissolved upon award or rejection by the Town for any specific competitive solicitation.
- (d) The Town manager is delegated the authority to execute contracts for purchases that have been approved by the Town commission.

2-127. Administrative authority to issue change order.

- (a) The Town manager or the Town manager's designee is authorized to issue a change order or multiple change orders increasing the adjusted contract price of any contract awarded by the Town commission up to a cumulative maximum amount of ten percent (10%) of the adjusted contract value. For purposes herein, "adjusted contract value" means the original contract value or the contract value resulting from Town commission-approved change orders or contract amendments.

(b) The Town manager or the Town manager's designee is authorized to issue a change order increasing the value of a contract awarded by the Town commission in excess of the amount set forth in (a) of this section where the increase is necessary to effect emergency repairs or replacements, due to exigent circumstances encountered during the performance of the contract, or to prevent increased costs due to reasonable delay claims by the contractor. A full report of change orders exceeding the amount set forth in subsection (a) of this section shall be submitted to the Town commission at the earliest available commission meeting.

2-128. Procurement in an amount less than \$25,000.00.

(a) The Town Manager, or designee, or designee of the Town Commission, may authorize the purchase of services or commodities in an amount less than \$5,000 (Five Thousand Dollars) without the approval of the Town Commission.

(b) The purchase of services or commodities in the amount of \$5,000.00 (Five Thousand Dollars) or greater, requires the prior approval of the Town Commission at a regular or special meeting, except as may otherwise be provided in this article.

(c) The purchase of services or commodities in the amount of five thousand dollars (\$5,000.00) or greater shall be permitted only after written competitive proposals from at least two (2) different sources are received by the Town Commission for consideration, and the Town Commission approves the most responsible and responsive proposal.

(d) The purchase of services or commodities in the amount of ten thousand dollars (\$10,000.00) or greater shall be permitted only after written competitive proposals from at least three (3) different sources are received by the Town Commission for consideration, and the Town Commission approves the most responsible and responsive proposal.

2.129. Methods of procurement.

The CPO shall determine the appropriate method of source selection for each procurement, including but not limited to the following:

(a) *Competitive sealed bid process.*

(1) Invitation to bid. The invitation to bid ("ITB") solicitation document shall include the specifications and all contractual terms and conditions applicable to the procurement.

(2) ITBs may include pricing for the life cycle cost of items and shall be awarded to the lowest responsive and responsible bidder, considering all pertinent qualifications of the recommended awardee.

(b) *Competitive sealed proposal process/Request for Proposal.* The Town may use a request for proposal ("RFP"), when it is determined by the CPO that the use of competitive sealed bidding is either not practical, not advantageous to the Town due to the technical or specialized nature of the goods and/or services sought, or best value procurement will result in selection of the best qualified vendor/contractor at a reasonable price.

(c) *Request for qualifications ("RFQ") process.*

(1) The services of professional architects, engineers, landscape architect, surveyors, and mapping services shall be acquired in accordance with F.S. § 287.055, and as further delineated in the Procurement Manual.

(2) Continuing contracts for these services may be solicited and entered into on a rotational basis between at least three (3) firms, in accordance with F.S. § 287.055(2)(g), as may be amended, and as further delineated in the Procurement Manual.

(d) *Competitive negotiations process.*

(1) When the CPO determines that the use of competitive negotiations is advantageous to the Town, the competitive negotiations process may be used. An invitation to negotiate ("ITN") may be the solicitation method.

(2) The goal of an ITN is to obtain proposals from interested and qualified firms so that the Town may enter into negotiations with the firm or firms determined most capable of providing the required supplies and services.

(3) The ITN document will supply the firms with information necessary to understand the need; however, the terms, scope of work, price, method of delivery, conditions of performance, and approaches of the project may be open to consideration and negotiations, including simultaneous negotiations with the most qualified firms.

(4) ITNs may not be used for procuring professional services addressed by F.S. Ch. 287.055 (the "Consultants' Competitive Negotiation Act").

(e) *Request for information process.* When it is considered impractical to prepare a purchase description to support an award based on price or detailed scope of work, any competitive solicitation may be preceded by a request for information ("RFI") requesting the submission of unpriced submittals, which will provide input for the specifications or scope of work to be included in a subsequent competitive solicitation.

(f) *Late competitive responses.* Bids and responses received after the time and date specified in the solicitation document shall not be opened, but will be reported to the Town manager. Only the Town manager may authorize the opening of a late bid or proposal.

(g) *Alternative source selection.*

(1) Small purchases. Any purchase for an amount less than the mandatory commission approval amount shall be made in accordance with those procedures promulgated in the Procurement Manual, provided, however, no purchase shall be artificially divided so as to constitute a small purchase under this section.

(2) Sole source purchases. The CPO may make or authorize the procurement of goods and/or services, subject to the mandatory commission approval level stipulated in this article, without competitive solicitation when the director of the client department has documented in writing that such good or service is the only item that meets the need and is available through only one (1) source of supply, or when the intent to award through sole source is posted on the Town's website for a reasonable time period, or when a documented research effort by the CPO or designee fails to identify further competing sources of the goods or services. Such written determinations and supporting documentation shall be retained by the CPO for public inspection and auditing purposes. The sole source process shall be further delineated in the Procurement Manual.

(3) Proprietary purchases. The CPO may make or authorize the procurement of goods and/or services, subject to the mandatory commission approval level stipulated in this article, without competitive solicitation when the director of the client department has documented in writing that such goods and/or services is proprietary in nature. Such written determination and supporting documentation shall be retained by the CPO for public inspection and auditing purposes. The proprietary purchase process shall be further delineated in the Procurement Manual.

(4) Emergency purchases. The Town manager and/or designee may make or authorize emergency purchases as defined herein.

a. In the event of an emergency, such as an equipment failure, catastrophic damage to Town property, or other similar unexpected event, all normal procurement procedures and requirements directly related to such emergency shall be suspended; and with the approval of the Town manager or designee, the head of any department may purchase any required emergency supplies,

materials, equipment or services. The head of such department shall send to the CPO, a requisition and copy of the delivery record together with a full justification and circumstances of the emergency.

b. Records of emergency purchases shall be maintained by the CPO. A full report of emergency purchases exceeding the mandatory commission approval amount shall be submitted to the Town commission at the earliest available commission meeting. The emergency purchase process shall be further delineated in the Procurement Manual.

(5) Cooperative purchases.

a. The Town may purchase from any cooperative contract, including but not limited to, term contracts by the State of Florida, Federal General Services Administration, and other governmental or public entity and entities within and outside the State of Florida provided that the cooperative contract is established in compliance with the procurement procedures and requirements of the issuing body, entity, authority, or cooperative. If such other governmental or cooperative contract is utilized, the public notice requirements and the need to utilize the methods of selection processes included in this article and the Procurement Manual are obviated.

b. The Town may purchase from (piggyback) a contract entered into by another governmental or public entity and a provider of supplies or services required by the Town, if the CPO determines that it is practicable and advantageous for the Town to employ this method of procurement. If such other governmental or public entity contract is utilized, the public notice requirements and the need to use the methods of selection processes included in this article and the Procurement Manual are obviated.

c. The cooperative and piggyback procurement processes shall be further delineated in the Procurement Manual.

(6) Design-build services.

a. In accordance with Florida Statutes, the Town may use a competitive solicitation process to establish a design-build contract.

b. The design-build process shall be further delineated in the Procurement Manual which implements this section.

c. Prohibition against contingent fees. Each contract for design-build services shall contain a prohibition against contingent fees as required by Florida Statute.

(7) Capital improvement and construction services. Construction services shall be acquired in accordance with the competitive selection process as determined by the CPO. Performance bonds and payment bonds shall be as stipulated in F.S. § 255.05, as may be amended. Public notice for competitive solicitations related to construction and capital improvement projects shall be in accordance with F.S. § 255.0525(2), as may be amended. The capital improvement and construction procurement process shall be further delineated in the Procurement Manual.

(h) Matters applicable to all competitive solicitations.

(1) Notice inviting competitive solicitations. Notices inviting competitive solicitations shall be published at least one time in a newspaper of general circulation within the county or posted electronically on a centralized Internet website designated by the Town for this purpose, and shall include a general description of the commodities or services to be purchased, a statement of where competitive solicitations may be obtained, and the date, time, and place of the public opening of competitive solicitations. The notice shall be published in accordance with state statutes, but in no event shall the notice be published less than ten calendar days before the bid opening date.

(2) Security (bid bonds). When the estimated cost of a public works contract is \$150,000.00 or higher, or when otherwise deemed necessary by the Town administrator or designee, security in the form of a bid bond issued by a surety company licensed to do business in the state or a cash bond in an amount equal to ten percent of the bid shall be prescribed in the public notices inviting

competitive solicitations. A vendor shall forfeit a bid security upon a refusal or failure to execute the contract within ten days after the notice of award of contract has been mailed, unless the Town is solely responsible for the delay in executing the contract.

(3) Next lowest vendor. The Town commission may, upon the refusal or failure of the successful vendor to execute the contract, award the contract to the next lowest vendor.

(4) Bid opening procedures. Sealed written bids shall be returned to the Town and identified as bids on the envelope, together with other information as may be specified in the invitation to bid. Bids shall be opened in public on the date and at the time and place stated in the public notices. A tabulation of all bids received shall be made available to the public within ten days of bid opening.

(5) Rejection of bids. The Town commission may authorize the Town administrator or designee to: (1) Reject all bids; (2) Reject all bids and re-advertise for bids, pursuant to the procedure prescribed in this section; or (3) Reject all bids and direct that the project or service in question be performed by the Town upon determining that such activities are in the best interest of the Town.

(6) Performance and payment bonds. A performance bond and a payment bond, or a "contract bond" combining the elements of a performance and a payment bond, issued by a surety company licensed to do business in the state, may be required before entering into a contract, in an amount at least equal to the contract price or such higher amount as may be found reasonably necessary to protect the best interests of the Town except, in limited circumstances, such as incremental services contracts or blanket purchase orders, where it has been determined by the department director that the potential liability resulting from the performance or payment under the contract is an amount less than the full contract price. The department director, or other authorized person, shall obtain the approval of the Town administrator or designee to require a bond for less than the full contract price before proceeding with the bid process. If such bond is required, the form and amount of the bond shall be described in the notice inviting bids. Bonds required hereunder shall be subject to all other provisions of this section.

(7) Security in lieu of performance and payment bonds. In lieu of the bond required by this section, a contractor may file with the Town, an alternative form of security in the form of cash, a money order, a certified check, a cashier's check, an irrevocable letter of credit, or a security of a type listed in F.S. ch. 625, pt. II (F.S. § 625.50 et seq.). Any such alternative form of security shall be for the same purpose and be subject to the same conditions as those applicable to the bond required hereunder. The appropriate representative of the Town shall make the determination of the value of the alternative form of security.

2-130. Protests of solicitations.

(a) *Applicability.* This section shall apply to protests of specifications contained in solicitations for the purchase of goods, supplies, equipment, or services.

(b) *Procedure.*

(1) Any person may protest the specifications contained in a solicitation issued by the Town by delivering a letter of specification protest to the CPO between the date of the electronic release of the solicitation and five (5) days prior to the date the bids or proposals are due, excluding Saturdays, Sundays, and holidays observed by the Town. The date on which the letter of protest is received in the office of the CPO shall constitute the date of delivery.

(2) The written protest shall state with particularity the specific facts and any law or ordinance on which it is based, and shall include any and all pertinent documents and evidence.

(c) *Authority to resolve protests.*

(1) The CPO shall first have the authority to settle and resolve any written protest within seven (7) days from receipt of a timely written protest by sending a written decision to the protesting party by mail or email upholding or denying the protest or staying the award process for further investigation.

(2) The protesting party may appeal to the Town manager a decision by the CPO denying the protest by delivering a notice of appeal to the CPO within three (3) days from the protesting party's receipt of the CPO's decision. Upon receipt of a timely notice of appeal the CPO will forward the protest to the Town manager for consideration. The Town manager may affirm, reverse, or modify the CPO's decision.

(3) The Town's consideration of a timely written protest shall not necessarily stay the solicitation process, as may be in the best interest of the Town. The CPO may recommend to the Town manager to render moot any written protest that is overtaken by events, in which case such protest may be abated and dismissed as determined by the Town manager.

(d) *Timely submittal of a protest or appeal required.* Failure of a person to submit timely a written protest or a notice of appeal to the CPO within the time provided in this section shall constitute a waiver of such person's right to do so.

(e) *Computation of days.* In computing any period of time prescribed or allowed by this protest policy, the day of the act or event from which the designated period of time begins to run shall not be included. The last day of the period so computed shall be included unless it is a Saturday, Sunday or holiday observed by the Town, in which event the period shall run until the end of the next business day which is neither a Saturday nor Sunday, nor a holiday observed by the Town. Service of a protest or a notice of appeal by mail or courier shall not expand the time period allowed for delivery.

(f) *Costs.* Any and all costs incurred by a protesting party in connection with a protest pursuant to this section shall be the sole responsibility of the protesting party.

2-131. Preference to businesses with drug-free workplace programs. The Town hereby adopts by reference F.S. § 287.087, as amended, regarding bidding preferences for businesses with drug-free workplace programs. Whenever two (2) or more bids which are equal with respect to price, quality and service are received by the Town for the procurement of commodities or services, a bid received from a business that certifies that it has implemented a drug-free workplace program shall be given a preference, provided that the drug-free workplace program complies with F.S. § 287.087, and any other applicable state law. An announcement of this preference shall be included in the bid documents.

2-132. Non-discrimination. Contractors shall not discriminate against any person in its operations, activities or delivery of services. Contractors shall affirmatively comply with all applicable provisions of federal, state and local equal employment laws and shall not engage in or commit any discriminatory practice against any person based on race, age, religion, color, gender, pregnancy, sexual orientation, gender identity and expression, national origin, marital status, physical or mental disability, political affiliation or any other factor which cannot be lawfully used as a basis for service delivery.

2-133. Non-collusion. A bidder shall not collude, conspire, connive or agree, directly or indirectly, with any other bidder, firm or person to submit a collusive or sham bid in connection with the service or commodities for which the bid has been submitted. A bidder shall refrain from bidding in connection with such service or commodities and shall not have in any manner, directly or indirectly, sought by person to fix the price or prices in the bid or of any other bidder, or to fix any overhead profit, or cost elements of the bid price or the bid price of any other bidder, or to secure through any collusion,

conspiracy, connivance, or unlawful agreement any advantage against any other bidder, or any person interested in providing the proposed service or commodities.

2-134. Applicability to salaries, benefits. The provisions in this article should not apply to the payment of salaries or other employment benefits to officers or employees of the Town.

2-135. Adoption of Procurement Procedures Manual. The Town Commission shall adopt a Procurement Procedure Manual by resolution to be used by the Town's staff setting forth the policies and rules for billing of accounts due, processing payments received by the Town, purchase orders for procurement of goods or services and such other matters as are necessary for orderly operation of the financial affairs of the Town.

2-136. Debarment and suspensions.

(a) Authority and requirement to debar and suspend. After reasonable notice to an actual or prospective contractual party, and after reasonable opportunity for such party to be heard, the Town Commission, after consultation with the Town Attorney or Town staff, shall have the authority to debar a person or entity for the causes listed in this section from consideration for award of Town contracts. The debarment shall be for a period of not fewer than three (3) years. The Town Manager, the Chief Procurement Officer or the Using Department shall also each have the authority to suspend a contractor from consideration for award of Town contracts when there is probable cause for debarment pending the debarment determination by the Town Commission.

(b) Causes for debarment or suspension. Causes for debarment or suspension include the following:

(1) Conviction of a criminal offense incident to obtaining or attempting to obtain a public or private contractor, subcontract, or incident to the performance of such contract or subcontract;

(2) Conviction under state or federal statutes of embezzlement, theft, forgery, bribery, falsification or destruction of records, receiving stolen property, or any other offense indicating a lack of business integrity or business honesty;

(3) Conviction under state or federal antitrust statutes arising out of the submission of bids or proposals;

(4) Violation of Town's contract provisions, which violation is regarded by the Chief Procurement Officer or Using Department to be indicative of non-responsibility. Such violation may include failure without good cause to perform in accordance with the terms and conditions of a Town contract or to perform within the time limits provided in the Town contract, provided that failure to perform caused by acts beyond the control of a party shall not be considered a basis for debarment or suspension;

(5) Debarment or suspension of the person or entity by any federal, state, or other governmental entity; or

(6) Any other cause judged by the Town Commission to be so serious and compelling as to affect the responsibility of the person or entity performing Town contracts.

(c) Debarment and suspension decisions. Subject to the provisions of this section the Town Attorney shall render a written decision stating the reasons for the debarment or suspension. A copy of the decision shall be provided promptly to the debarred or suspended party.

2-137. Surplus property.

(a) Disposal of surplus property. The Town may sell, trade or otherwise dispose of surplus and obsolete personal property belonging to the Town either by sale, barter or exchange, by competitive

sealed bid, public auction, cannibalization, trade in or any other means of disposal as may be appropriate and in the best interests of the Town. Disposal of surplus or obsolete personal property requires prior approval by the Town Commission. No employee may purchase any such property without Town Commission approval.

(b) Donation of surplus property. Surplus property may be donated by Town Commission approval, in any manner as the Town Commission deems fit.

* * *

Section 2: That the provisions of this Ordinance are to be severable and if any section, sentence, clause or phrase of this Ordinance shall, for any reason, be held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining sections, sentences, clauses, and phrases of this Ordinance but shall remain in effect, it being the legislative intent that this Ordinance shall stand notwithstanding the invalidity of any part.

Section 3: That it is the intention of the Commission of the Town of Pembroke Park that the provisions of this Ordinance shall be included in the Pembroke Park Code of Ordinances, and the sections may be renumbered, or re-lettered, ordinance may be changed to “section”, “article” or such other appropriate word or phrase in order to accomplish such intentions.

Section 4: That all Ordinances, parts of Ordinances, Resolutions or parts of Resolutions, in conflict herewith be and the same are hereby superseded to the extent of such conflict.

Section 5: That this Ordinance shall be in force and take effect as provided by law.

PASSED AND ADOPTED on First Reading this ____ day of _____, 2021.

PASSED AND ADOPTED on Second Reading this ____ day of _____, 2021.

ATTEST:

GEOFFREY JACOBS
Mayor Commissioner

MARLEN D. MARTELL
Town Clerk

Approved as to form and legal sufficiency:

MELISSA P. ANDERSON, ESQ
Town Attorney

Approved as to form and legal sufficiency

Melissa P. Anderson
Town Attorney