



AGENDA

WORKSHOP COMMISSION MEETING

6:00 PM - Wednesday, October 26, 2022
VIRTUAL WORKSHOP MEETING

Page

1. VIRTUAL INSTRUCTIONS
Please join my meeting from your computer, tablet, or smartphone.
VIRTUAL WORKSHOP INSTRUCTIONS
<https://meet.goto.com/915469813>

You can also dial in using your phone.
United States (Toll Free): [1 877 309 2073](tel:18773092073)
United States: [+1 \(646\) 749-3129](tel:+16467493129)

Access Code: 915-469-813
2. CALL TO ORDER
3. PLEDGE OF ALLEGIANCE
4. ROLL CALL
5. ADDITIONS, DELETIONS OR WITHDRAWALS TO THE AGENDA
6. PRESENTATIONS
 - 6.1. Pension Plan - Commission Retirement Program - Pension Advisor Rosen 5
[Pension Pembroke Park September 30 2022](#)
7. REPORTS OF COMMITTEES AND CITY STAFF
 - 7.1. Fire Department - Chief Kane 6 - 12
[Fire Copy of pkSEP22](#)
 - 7.2. Lobbyist Update - Lobbyist Sigerson 13 - 29
[Lobby Capital Hill 2022 Legislative Report Update-DKS 10-12-2022 Sep 2022](#)
[Lobby CASGS 10-11-2022 Pembroke Park Sep Report](#)
[Lobby Helmich -Pembroke Park Sep Report 10-10-22](#)
[Lobby Tidewater TPP Sep 2022 Report](#)
8. BUILDING DEPARTMENT - BUILDING OFFICIAL NUNEZ
 - 8.1. Monthly Report (September 2022) 30 - 35

Informational only

[Agenda Item Report - AIR-22-166 - Pdf](#)

- 8.2. Police Department Built-Out Status 36 - 158

Staff recommends approval of the stated process

[Agenda Item Report - AIR-22-170 - Pdf](#)

- 8.3. Building supervisors take home vehicles 159 - 172

Staff recommends approval

[Agenda Item Report - AIR-22-169 - Pdf](#)

[Building Procedure for Take-Home Vehicles \(THV\)](#)

9. CODE ENFORCEMENT - CHIEF CODE ENFORCEMENT OFFICER RAMIREZ

- 9.1. Code Enforcement Dept. Report - Sep 2022 173 - 215

[Code Enforcement Dept. Report - Sep 2022 - Pdf](#)

10. FINANCE DEPARTMENT - FINANCE DIRECTOR BROWN

- 10.1. Fiscal Year 2022 Financial Outlook 216 - 221

[Agenda Item Report - AIR-22-175 - Pdf](#)

11. HUMAN RESOURCES - HR DIRECTOR FRIEDMAN

- 11.1. Human Resources Update 222 - 223

[HR Update - Pdf](#)

- 11.2. Guidance for Formal Investigation 224

[Agenda Item Report - AIR-22-167 - Pdf](#)

12. IT DEPARTMENT - IT DIRECTOR PAKULA
NONE

13. PLANNING CONSULTANT
NONE

14. POLICE DEPARTMENT - POLICE CHIEF HOWARD

- 14.1. Salary increase for Joy Brown due to being placed in a new position. 225 - 226

Previously, the position of Accreditation Manager was added to the Administrative Assistant role.

[Agenda Item Report - AIR-22-168 - Pdf](#)

[Retroactive pay Joy Brown](#)

15. PUBLIC SERVICES DEPARTMENT - PUBLIC SERVICES DIRECTOR CLARK

- 15.1. SW 30th Street Sanitary Sewer Feasibility and Force Main Replacement 227 - 233

Staff Recommends Commission Approval

[Agenda Item Report - AIR-22-173 - Pdf](#)

15.2. Holiday Lighting

234 - 261

[Agenda Item Report - AIR-22-171 - Pdf](#)

16. OLD BUSINESS

17. NEW BUSINESS

18. DISCUSSION

18.1. Mayor Jacobs:

Park Fence

Public Works - performance and private contractors

Storm water/sewer study

Independent audit of Public Works

Storage Unit Alarm

18.2. Vice Mayor Dieuveille

262 - 265

Replacement of fence around the discount auto parts store

[Vice Mayor fence pictures](#)

18.3. Outside Counsel - Clerk Commissioner Hodgkins

18.4. November and December meeting schedule - Town Clerk Martell

19. TOWN CLERK COMMENTS

20. ATTORNEY COMMENTS

21. TOWN MANAGER COMMENTS

22. COMMISSIONER COMMENTS

22.1. Clerk Commissioner Hodgkins

Vice Mayor Dieuveille

Mayor Jacobs

23. ANNOUNCEMENTS

23.1. Veteran's Day - Town Hall Closed, Friday, November 11, 2022

Regular Commission Meeting, November TBA

Special Magistrate Hearing, Wednesday, November 16, 2022 at 9:00 AM

Workshop Commission Meeting, November TBA

24. ADJOURNMENT

IN ACCORDANCE WITH THE PROVISIONS OF F.S. SECTION 286.0105, IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE BOARD, AGENCY, OR COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING OR HEARING, HE OR SHE WILL NEED A RECORD OF THE PROCEEDINGS, AND, FOR SUCH PURPOSE, HE OR SHE MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

ANY PERSON REQUIRING AUXILIARY AIDS AND SERVICES AT THIS MEETING MAY CALL THE TOWN CLERKS OFFICE AT 954-966-4600 AT LEAST TWO CALENDAR DAYS PRIOR TO THE MEETING. IF YOU ARE HEARING OR SPEECH IMPAIRED PLEASE CONTACT THE FLORIDA RELAY SERVICES BY USING THE FOLLOWING NUMBERS: 1-800-955-8770 (VOICE) OR 1-800-955-8771 (TDD)

DECORUM - ALL COMMENTS MUST BE ADDRESSED TO THE COMMISSION AS A BODY AND NOT TO INDIVIDUALS. ANY PERSON MAKING IMPERTINENT OR SLANDEROUS REMARKS, OR WHO BECOMES BOISTEROUS WHILE ADDRESSING THE COMMISSION, SHALL BE BARRED

FROM FURTHER AUDIENCE BEFORE THE COMMISSION BY THE PRESIDING OFFICER, UNLESS PERMISSION TO CONTINUE OR AGAIN ADDRESS THE COMMISSION IS GRANTED BY THE MAJORITY VOTE OF THE COMMISSION MEMBERS PRESENT. NO CLAPPING, APPLAUDING, HECKLING OR VERBAL OUTBURSTS IN SUPPORT OR IN OPPOSITION TO A SPEAKER OR HIS/HER REMARKS SHALL BE PERMITTED. NO SIGNS OR PLACARDS SHALL BE ALLOWED IN THE COMMISSION CHAMBERS. PLEASE MUTE OR TURN OFF YOUR CELL PHONE OR PAGER AT THE START OF THE MEETING. FAILURE TO DO SO MAY RESULT IN BEING BARRED FROM THE MEETING. PERSONS EXITING THE CHAMBER SHALL DO SO QUIETLY.

Marlen D. Martell
Town Clerk

Town of Pembroke Park Commission Supplemental Retirement Plan

NOTES

Presented by: Gloria Rosen

Breakdown of Death Benefits, Cash Values of Life Insurance and Annuity Values
October 1, 2021 to September 30, 2022

		<u>Life Insurance and Annuity Death Benefit</u>		<u>Cash Values Life & Annuity</u>
Ashira Mohammed	Minnesota Life	\$600,000.00		\$36,318.10
Howard Clark	Minnesota Life	\$300,000.00		\$193,141.91
Howard Clark	Jackson National Annuity	<u>\$207,248.84</u>		<u>\$142,455.93</u>
	Howard's Total Death Benefit	\$507,248.84	Howard's Total Cash Value	\$335,597.84
Georgina Cohen	Minnesota Life	\$600,000.00		\$60,944.04
Annette Wexler	Minnesota Life	\$400,000.00		\$94,031.63
Emma Shoaff	Jackson National Annuity	\$0.00		\$0.00
\$586,770.01 transferred to securian 9/19/2022				
<u>Total</u>				
9/30/2022 Valuation Assets	Securian Investment Contract			\$2,777,604.20
	Life Insurance and Annuity cash value			<u>\$862,489.45</u>
			Total	\$3,640,093.65

IncidentNumber	SignalDesc	Zone	CreateTime	DispatchTime	ArrivalTime	ClosedTime	StatusID	Signal
FPK22090500001591	ELECTRICAL UTILITY FIRE	27B	9/5/2022	9/5/2022	9/5/2022	9/6/2022	I	S25EH
FPK22092800001752	ELECTRICAL UTILITY FIRE	27B	9/28/2022	9/28/2022	9/28/2022	9/28/2022	I	S25EH
FPK22091300001630	FUEL SPILL/FUEL ODOR LAND	27Y2	9/13/2022	9/13/2022	9/13/2022	9/13/2022	I	S25FS
FPK22091100001618	OUTSIDE FIRE	27Y1	9/11/2022	9/11/2022	9/11/2022	9/11/2022	I	S25OF
FPK22092100001688	VEHICLE FIRE	27B	9/21/2022	9/21/2022	9/21/2022	9/21/2022	I	S25VF
FPK22092200001696	VEHICLE FIRE	27B	9/22/2022	9/22/2022	9/22/2022	9/22/2022	I	S25VF
FPK22091500001645	ASSAULT	27B	9/15/2022	9/15/2022	9/15/2022	9/15/2022	I	S31IJ
FPK22090100001577	SUICIDE THREAT	27Y1	9/1/2022	9/1/2022	1/1/0001	9/1/2022	I	S32T
FPK22092500001728	HIT & RUN ON HIGHWAY	27Y2	9/25/2022	9/25/2022	9/25/2022	9/25/2022	I	S3H
FPK22092600001734	TRAFFIC ACCIDENT STANDBY	27Y1	9/26/2022	9/26/2022	9/26/2022	9/27/2022	I	S4
FPK22091400001642	FIRE ALARM - COMMERCIAL STRUCTURE	27A	9/14/2022	9/14/2022	9/14/2022	9/14/2022	I	S49CF
FPK22091700001658	FIRE ALARM - COMMERCIAL STRUCTURE	27A	9/17/2022	9/17/2022	9/17/2022	9/17/2022	I	S49CF
FPK22092100001680	FIRE ALARM - COMMERCIAL STRUCTURE	27A	9/21/2022	9/21/2022	9/21/2022	9/21/2022	I	S49CF
FPK22092200001700	FIRE ALARM - COMMERCIAL STRUCTURE	27A	9/22/2022	1/1/0001	1/1/0001	9/22/2022	I	S49CF
FPK22092500001720	FIRE ALARM - COMMERCIAL STRUCTURE	27A	9/25/2022	9/25/2022	9/25/2022	9/25/2022	I	S49CF
FPK22090300001587	FIRE ALARM	27A	9/3/2022	9/3/2022	9/3/2022	9/3/2022	I	S49F
FPK22090700001598	FIRE ALARM	27A	9/7/2022	9/7/2022	9/7/2022	9/7/2022	I	S49F
FPK22090800001605	FIRE ALARM	27A	9/8/2022	9/8/2022	9/8/2022	9/8/2022	I	S49F
FPK22091700001659	FIRE ALARM	27A	9/17/2022	1/1/0001	1/1/0001	9/17/2022	I	S49F
FPK22092300001708	MEDICAL ALARM	27B	9/23/2022	9/23/2022	1/1/0001	9/23/2022	I	S49M
FPK22090900001613	FIRE ALARM - MULTI-FAMILY	27A	9/9/2022	9/9/2022	9/9/2022	9/9/2022	I	S49MF
FPK22091800001666	FIRE ALARM - MULTI-FAMILY	27A	9/18/2022	9/18/2022	1/1/0001	9/18/2022	I	S49MF
FPK22092500001725	FIRE ALARM - MULTI-FAMILY	27A	9/25/2022	9/25/2022	9/25/2022	9/25/2022	I	S49MF
FPK22092700001740	FIRE ALARM - MULTI-FAMILY	27A	9/27/2022	9/27/2022	9/27/2022	9/27/2022	I	S49MF
FPK22092800001746	FIRE ALARM - MULTI-FAMILY	27A	9/28/2022	9/28/2022	9/28/2022	9/28/2022	I	S49MF
FPK22091300001628	ACCIDENT ROLLOVER OR EXTRICATION	27B	9/13/2022	9/13/2022	9/13/2022	9/13/2022	I	S4E
FPK22091300001629	ACCIDENT ROLLOVER OR EXTRICATION	27B	9/13/2022	1/1/0001	1/1/0001	9/13/2022	I	S4E
FPK22091700001661	ACCIDENT ROLLOVER OR EXTRICATION	27Y2	9/17/2022	9/17/2022	9/17/2022	9/17/2022	I	S4E
FPK22092200001706	ACCIDENT ROLLOVER OR EXTRICATION	27B	9/22/2022	9/22/2022	9/22/2022	9/22/2022	I	S4E
FPK22092500001724	ACCIDENT ROLLOVER OR EXTRICATION	27A	9/25/2022	1/1/0001	1/1/0001	9/25/2022	I	S4E
FPK22092900001763	ACCIDENT ROLLOVER OR EXTRICATION	27B	9/29/2022	9/29/2022	9/29/2022	9/29/2022	I	S4E

FPK22090200001582	ACCIDENT HIGHWAY	27Y2	9/2/2022	9/2/2022	9/2/2022	9/2/2022	I	S4H
FPK22090300001586	ACCIDENT HIGHWAY	27Y2	9/3/2022	9/3/2022	9/3/2022	9/3/2022	I	S4H
FPK22090500001590	ACCIDENT HIGHWAY	27Y2	9/5/2022	9/5/2022	9/5/2022	9/5/2022	I	S4H
FPK22090600001594	ACCIDENT HIGHWAY	27Y1	9/6/2022	9/6/2022	9/6/2022	9/6/2022	I	S4H
FPK22090600001595	ACCIDENT HIGHWAY	27Y1	9/6/2022	9/6/2022	9/6/2022	9/6/2022	I	S4H
FPK22090800001602	ACCIDENT HIGHWAY	27Y1	9/8/2022	9/8/2022	9/8/2022	9/8/2022	I	S4H
FPK22090800001606	ACCIDENT HIGHWAY	27Y2	9/8/2022	9/8/2022	9/8/2022	9/8/2022	I	S4H
FPK22090900001607	ACCIDENT HIGHWAY	27Y2	9/9/2022	9/9/2022	9/9/2022	9/9/2022	I	S4H
FPK22091100001619	ACCIDENT HIGHWAY	27Y2	9/11/2022	9/11/2022	9/11/2022	9/11/2022	I	S4H
FPK22091800001662	ACCIDENT HIGHWAY	27Y2	9/18/2022	9/18/2022	9/18/2022	9/18/2022	I	S4H
FPK22091800001663	ACCIDENT HIGHWAY	27Y2	9/18/2022	9/18/2022	9/18/2022	9/18/2022	I	S4H
FPK22091800001664	ACCIDENT HIGHWAY	27Y2	9/18/2022	1/1/0001	1/1/0001	9/18/2022	I	S4H
FPK22091800001667	ACCIDENT HIGHWAY	27Y1	9/18/2022	9/18/2022	9/18/2022	9/18/2022	I	S4H
FPK22091900001670	ACCIDENT HIGHWAY	27Y1	9/19/2022	9/19/2022	9/19/2022	9/19/2022	I	S4H
FPK22092100001682	ACCIDENT HIGHWAY	27Y1	9/21/2022	9/21/2022	9/21/2022	9/21/2022	I	S4H
FPK22092100001689	ACCIDENT HIGHWAY	27Y1	9/21/2022	9/21/2022	1/1/0001	9/21/2022	I	S4H
FPK22092100001692	ACCIDENT HIGHWAY	27Y2	9/21/2022	9/21/2022	9/21/2022	9/21/2022	I	S4H
FPK22092200001703	ACCIDENT HIGHWAY	27Y2	9/22/2022	9/22/2022	9/22/2022	9/22/2022	I	S4H
FPK22092300001710	ACCIDENT HIGHWAY	27Y2	9/23/2022	9/23/2022	9/23/2022	9/23/2022	I	S4H
FPK22092500001721	ACCIDENT HIGHWAY	27Y2	9/25/2022	9/25/2022	1/1/0001	9/25/2022	I	S4H
FPK22092600001731	ACCIDENT HIGHWAY	27Y2	9/26/2022	9/26/2022	1/1/0001	9/26/2022	I	S4H
FPK22092600001733	ACCIDENT HIGHWAY	27Y2	9/26/2022	9/26/2022	9/26/2022	9/26/2022	I	S4H
FPK22092700001735	ACCIDENT HIGHWAY	27Y2	9/27/2022	9/27/2022	9/27/2022	9/27/2022	I	S4H
FPK22092700001741	ACCIDENT HIGHWAY	27Y1	9/27/2022	9/27/2022	1/1/0001	9/27/2022	I	S4H
FPK22092700001742	ACCIDENT HIGHWAY	27Y1	9/27/2022	9/27/2022	9/27/2022	9/27/2022	I	S4H
FPK22092900001757	ACCIDENT HIGHWAY	27Y2	9/29/2022	9/29/2022	9/29/2022	9/29/2022	I	S4H
FPK22092900001758	ACCIDENT HIGHWAY	27Y2	9/29/2022	1/1/0001	1/1/0001	9/29/2022	I	S4H
FPK22090400001589	ACCIDENT WITH INJURIES	27B	9/4/2022	9/4/2022	9/4/2022	9/4/2022	I	S4I
FPK22090700001597	ACCIDENT WITH INJURIES	27B	9/7/2022	9/7/2022	9/7/2022	9/7/2022	I	S4I
FPK22090700001599	ACCIDENT WITH INJURIES	27B	9/7/2022	9/7/2022	9/7/2022	9/7/2022	I	S4I
FPK22090800001601	ACCIDENT WITH INJURIES	27A	9/8/2022	9/8/2022	9/8/2022	9/8/2022	I	S4I
FPK22090800001603	ACCIDENT WITH INJURIES	27B	9/8/2022	9/8/2022	1/1/0001	9/8/2022	I	S4I

FPK22091300001633	ACCIDENT WITH INJURIES	27B	9/13/2022	9/13/2022	9/13/2022	9/13/2022	I	S4I
FPK22091600001650	ACCIDENT WITH INJURIES	27Y2	9/16/2022	9/16/2022	9/16/2022	9/16/2022	I	S4I
FPK22092000001679	ACCIDENT WITH INJURIES	27B	9/20/2022	9/20/2022	9/20/2022	9/20/2022	I	S4I
FPK22092400001719	ACCIDENT WITH INJURIES	27A	9/24/2022	9/24/2022	9/24/2022	9/24/2022	I	S4I
FPK22092500001723	ACCIDENT WITH INJURIES	27A	9/25/2022	9/25/2022	9/25/2022	9/25/2022	I	S4I
FPK22093000001764	ACCIDENT WITH INJURIES	27A	9/30/2022	9/30/2022	9/30/2022	9/30/2022	I	S4I
FPK22091600001653	ACCIDENT WITH FIRE	27A	9/16/2022	9/16/2022	9/16/2022	9/16/2022	I	S4VF
FPK22090100001573	ABDOMINAL PAIN	27A	9/1/2022	9/1/2022	9/1/2022	9/1/2022	I	S67AP
FPK22091400001640	ABDOMINAL PAIN	27B	9/14/2022	9/14/2022	9/14/2022	9/14/2022	I	S67AP
FPK22092100001693	ALLERGIC REACTION	27A	9/21/2022	9/21/2022	9/21/2022	9/21/2022	I	S67AR
FPK22092100001695	ALLERGIC REACTION	27B	9/21/2022	1/1/0001	1/1/0001	9/21/2022	I	S67AR
FPK22091800001668	BACK PAIN	27A	9/18/2022	9/18/2022	9/18/2022	9/18/2022	I	S67BP
FPK22092600001732	BACK PAIN	27A	9/26/2022	9/26/2022	9/26/2022	9/26/2022	I	S67BP
FPK22092300001707	CHOKING	27A	9/23/2022	9/23/2022	9/23/2022	9/23/2022	I	S67CK
FPK22090700001600	CHEST PAINS NON-TRAUMATIC	27B	9/7/2022	9/7/2022	9/7/2022	9/7/2022	I	S67CP
FPK22090900001611	CHEST PAINS NON-TRAUMATIC	27A	9/9/2022	9/9/2022	9/9/2022	9/9/2022	I	S67CP
FPK22091200001623	CHEST PAINS NON-TRAUMATIC	27A	9/12/2022	9/12/2022	9/12/2022	9/12/2022	I	S67CP
FPK22091600001651	CHEST PAINS NON-TRAUMATIC	27A	9/16/2022	9/16/2022	9/16/2022	9/16/2022	I	S67CP
FPK22091900001672	CHEST PAINS NON-TRAUMATIC	27A	9/19/2022	9/19/2022	9/19/2022	9/19/2022	I	S67CP
FPK22091900001676	CHEST PAINS NON-TRAUMATIC	27A	9/19/2022	9/19/2022	9/19/2022	9/19/2022	I	S67CP
FPK22092100001687	CHEST PAINS NON-TRAUMATIC	27B	9/21/2022	9/21/2022	9/21/2022	9/21/2022	I	S67CP
FPK22092200001705	CHEST PAINS NON-TRAUMATIC	27A	9/22/2022	9/22/2022	9/22/2022	9/22/2022	I	S67CP
FPK22092700001736	CHEST PAINS NON-TRAUMATIC	27A	9/27/2022	9/27/2022	9/27/2022	9/27/2022	I	S67CP
FPK22091500001646	DIABETIC	27A	9/15/2022	9/15/2022	9/15/2022	9/15/2022	I	S67DB
FPK22091600001649	DIABETIC	27A	9/16/2022	9/16/2022	9/16/2022	9/16/2022	I	S67DB
FPK22092000001678	DIABETIC	27B	9/20/2022	9/20/2022	9/20/2022	9/20/2022	I	S67DB
FPK22091600001647	FALL NO INJURY	27A	9/16/2022	9/16/2022	9/16/2022	9/16/2022	I	S67F
FPK22090200001583	FALL INJURY	27A	9/2/2022	9/2/2022	9/2/2022	9/2/2022	I	S67FI
FPK22090200001585	FALL INJURY	27A	9/2/2022	9/2/2022	9/2/2022	9/3/2022	I	S67FI
FPK22090600001592	FALL INJURY	27A	9/6/2022	9/6/2022	9/6/2022	9/6/2022	I	S67FI
FPK22090900001608	FALL INJURY	27A	9/9/2022	9/9/2022	9/9/2022	9/9/2022	I	S67FI
FPK22090900001609	FALL INJURY	27A	9/9/2022	9/9/2022	9/9/2022	9/9/2022	I	S67FI

FPK22091200001621	FALL INJURY	27B	9/12/2022	9/12/2022	9/12/2022	9/12/2022	I	S67FI
FPK22091200001625	FALL INJURY	27A	9/12/2022	9/12/2022	9/12/2022	9/12/2022	I	S67FI
FPK22091300001632	FALL INJURY	27A	9/13/2022	9/13/2022	9/13/2022	9/13/2022	I	S67FI
FPK22091400001639	FALL INJURY	27A	9/14/2022	9/14/2022	9/14/2022	9/14/2022	I	S67FI
FPK22091900001673	FALL INJURY	27A	9/19/2022	9/19/2022	9/19/2022	9/19/2022	I	S67FI
FPK22092100001691	FALL INJURY	27A	9/21/2022	9/21/2022	9/21/2022	9/21/2022	I	S67FI
FPK22092400001712	FALL INJURY	27A	9/24/2022	9/24/2022	9/24/2022	9/24/2022	I	S67FI
FPK22092400001713	FALL INJURY	27A	9/24/2022	9/24/2022	1/1/0001	9/24/2022	I	S67FI
FPK22092500001722	FALL INJURY	27A	9/25/2022	9/25/2022	9/25/2022	9/25/2022	I	S67FI
FPK22092500001726	FALL INJURY	27A	9/25/2022	9/25/2022	9/25/2022	9/25/2022	I	S67FI
FPK22092700001739	FALL INJURY	27A	9/27/2022	9/27/2022	9/27/2022	9/27/2022	I	S67FI
FPK22092700001743	FALL INJURY	27B	9/27/2022	9/27/2022	9/27/2022	9/27/2022	I	S67FI
FPK22092900001754	FALL INJURY	27A	9/29/2022	9/29/2022	9/29/2022	9/29/2022	I	S67FI
FPK22092900001760	FALL INJURY	27A	9/29/2022	9/29/2022	9/29/2022	9/29/2022	I	S67FI
FPK22092900001762	FALL INJURY	27B	9/29/2022	9/29/2022	9/29/2022	9/29/2022	I	S67FI
FPK22093000001765	FALL INJURY	27B	9/30/2022	9/30/2022	9/30/2022	9/30/2022	I	S67FI
FPK22090200001580	HEADACHE	27A	9/2/2022	9/2/2022	9/2/2022	9/2/2022	I	S67HE
FPK22092100001684	HEADACHE	27A	9/21/2022	9/21/2022	9/21/2022	9/21/2022	I	S67HE
FPK22091200001627	HEMORRHAGE OR LACERATION	27A	9/12/2022	9/12/2022	9/12/2022	9/12/2022	I	S67HM
FPK22092100001685	HEMORRHAGE OR LACERATION	27A	9/21/2022	9/21/2022	9/21/2022	9/21/2022	I	S67HM
FPK22092800001745	HEMORRHAGE OR LACERATION	27A	9/28/2022	9/28/2022	9/28/2022	9/28/2022	I	S67HM
FPK22092900001755	HEMORRHAGE OR LACERATION	27A	9/29/2022	9/29/2022	9/29/2022	9/29/2022	I	S67HM
FPK22091000001616	INJURY	27A	9/10/2022	9/10/2022	9/10/2022	9/10/2022	I	S67IJ
FPK22092000001677	INJURY	27A	9/20/2022	9/20/2022	9/20/2022	9/20/2022	I	S67IJ
FPK22092200001702	INJURY	27A	9/22/2022	9/22/2022	9/22/2022	9/22/2022	I	S67IJ
FPK22092400001716	INJURY	27A	9/24/2022	9/24/2022	9/24/2022	9/24/2022	I	S67IJ
FPK22092400001718	INJURY	27B	9/24/2022	9/24/2022	9/24/2022	9/24/2022	I	S67IJ
FPK22092600001730	INJURY	27Y2	9/26/2022	9/26/2022	1/1/0001	9/26/2022	I	S67IJ
FPK22092800001751	INJURY	27A	9/28/2022	1/1/0001	1/1/0001	9/28/2022	I	S67IJ
FPK22092800001753	INJURY	27B	9/28/2022	9/28/2022	9/28/2022	9/28/2022	I	S67IJ
FPK22092100001683	OBSTETRICAL/PREGNANCY/CHILDBIRTH	27B	9/21/2022	9/21/2022	9/21/2022	9/21/2022	I	S67OB
FPK22090400001588	OVERDOSE OR POISONING	27B	9/4/2022	9/4/2022	9/4/2022	9/4/2022	I	S67OD

FPK22090900001612	OVERDOSE OR POISONING	27A	9/9/2022	9/9/2022	9/9/2022	9/9/2022	I	S67OD
FPK22091300001631	OVERDOSE OR POISONING	27A	9/13/2022	9/13/2022	9/13/2022	9/13/2022	I	S67OD
FPK22091900001675	OVERDOSE OR POISONING	27A	9/19/2022	9/19/2022	9/19/2022	9/19/2022	I	S67OD
FPK22090100001576	UNCONSCIOUS OR FAINTING	27A	9/1/2022	9/1/2022	9/1/2022	9/1/2022	I	S67PO
FPK22090100001578	UNCONSCIOUS OR FAINTING	27A	9/1/2022	9/1/2022	9/1/2022	9/1/2022	I	S67PO
FPK22090100001579	UNCONSCIOUS OR FAINTING	27B	9/1/2022	9/1/2022	9/1/2022	9/1/2022	I	S67PO
FPK22091000001614	UNCONSCIOUS OR FAINTING	27Y2	9/10/2022	9/10/2022	9/10/2022	9/10/2022	I	S67PO
FPK22091200001622	UNCONSCIOUS OR FAINTING	27A	9/12/2022	9/12/2022	9/12/2022	9/12/2022	I	S67PO
FPK22091600001648	UNCONSCIOUS OR FAINTING	27B	9/16/2022	9/16/2022	9/16/2022	9/16/2022	I	S67PO
FPK22092200001697	UNCONSCIOUS OR FAINTING	27A	9/22/2022	9/22/2022	9/22/2022	9/22/2022	I	S67PO
FPK22092200001699	UNCONSCIOUS OR FAINTING	27A	9/22/2022	9/22/2022	9/22/2022	9/22/2022	I	S67PO
FPK22092500001729	UNCONSCIOUS OR FAINTING	27Y2	9/25/2022	9/25/2022	1/1/0001	9/25/2022	I	S67PO
FPK22092700001744	UNCONSCIOUS OR FAINTING	27A	9/27/2022	9/27/2022	9/27/2022	9/27/2022	I	S67PO
FPK22090100001575	SICK PERSON	27B	9/1/2022	9/1/2022	9/1/2022	9/1/2022	I	S67SP
FPK22090600001593	SICK PERSON	27B	9/6/2022	9/6/2022	9/6/2022	9/6/2022	I	S67SP
FPK22091100001617	SICK PERSON	27A	9/11/2022	9/11/2022	9/11/2022	9/11/2022	I	S67SP
FPK22091200001620	SICK PERSON	27A	9/12/2022	9/12/2022	9/12/2022	9/12/2022	I	S67SP
FPK22091600001654	SICK PERSON	27B	9/16/2022	9/16/2022	1/1/0001	9/16/2022	I	S67SP
FPK22091700001655	SICK PERSON	27B	9/17/2022	9/17/2022	9/17/2022	9/17/2022	I	S67SP
FPK22091700001656	SICK PERSON	27A	9/17/2022	9/17/2022	9/17/2022	9/17/2022	I	S67SP
FPK22091700001657	SICK PERSON	27A	9/17/2022	9/17/2022	9/17/2022	9/17/2022	I	S67SP
FPK22091900001671	SICK PERSON	27A	9/19/2022	9/19/2022	9/19/2022	9/19/2022	I	S67SP
FPK22092300001709	SICK PERSON	27A	9/23/2022	9/23/2022	9/23/2022	9/23/2022	I	S67SP
FPK22092800001747	SICK PERSON	27A	9/28/2022	9/28/2022	9/28/2022	9/28/2022	I	S67SP
FPK22092800001748	SICK PERSON	27A	9/28/2022	9/28/2022	9/28/2022	9/28/2022	I	S67SP
FPK22092800001749	SICK PERSON	27A	9/28/2022	9/28/2022	9/28/2022	9/28/2022	I	S67SP
FPK22092800001750	SICK PERSON	27A	9/28/2022	9/28/2022	9/28/2022	9/28/2022	I	S67SP
FPK22092900001759	SICK PERSON	27A	9/29/2022	9/29/2022	9/29/2022	9/29/2022	I	S67SP
FPK22092100001686	STROKE	27A	9/21/2022	9/21/2022	9/21/2022	9/21/2022	I	S67ST
FPK22092400001714	STROKE	27A	9/24/2022	9/24/2022	9/24/2022	9/24/2022	I	S67ST
FPK22090200001584	SEIZURE	27A	9/2/2022	9/2/2022	9/2/2022	9/2/2022	I	S67SZ
FPK22090600001596	SEIZURE	27A	9/6/2022	9/6/2022	9/6/2022	9/6/2022	I	S67SZ

FPK22092200001701	SEIZURE	27A	9/22/2022	9/22/2022	9/22/2022	9/22/2022	I	S67SZ
FPK22092400001711	SEIZURE	27A	9/24/2022	9/24/2022	9/24/2022	9/24/2022	I	S67SZ
FPK22092700001737	SEIZURE	27A	9/27/2022	9/27/2022	9/27/2022	9/27/2022	I	S67SZ
FPK22090100001574	TROUBLE BREATHING	27A	9/1/2022	9/1/2022	9/1/2022	9/1/2022	I	S67TB
FPK22090200001581	TROUBLE BREATHING	27B	9/2/2022	9/2/2022	9/2/2022	9/2/2022	I	S67TB
FPK22091200001624	TROUBLE BREATHING	27B	9/12/2022	9/12/2022	9/12/2022	9/12/2022	I	S67TB
FPK22091200001626	TROUBLE BREATHING	27B	9/12/2022	9/12/2022	1/1/0001	9/12/2022	I	S67TB
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FPK22091600001652	TROUBLE BREATHING	27A	9/16/2022	9/16/2022	9/16/2022	9/16/2022	I	S67TB
FPK22091800001665	TROUBLE BREATHING	27A	9/18/2022	9/18/2022	1/1/0001	9/18/2022	I	S67TB
FPK22091900001674	TROUBLE BREATHING	27A	9/19/2022	9/19/2022	9/19/2022	9/19/2022	I	S67TB
FPK22092100001690	TROUBLE BREATHING	27A	9/21/2022	9/21/2022	9/21/2022	9/21/2022	I	S67TB
FPK22092200001698	TROUBLE BREATHING	27B	9/22/2022	9/22/2022	9/22/2022	9/22/2022	I	S67TB
FPK22092200001704	TROUBLE BREATHING	27B	9/22/2022	9/22/2022	9/22/2022	9/22/2022	I	S67TB
FPK22092400001717	TROUBLE BREATHING	27B	9/24/2022	9/24/2022	9/24/2022	9/24/2022	I	S67TB
FPK22092500001727	TROUBLE BREATHING	27B	9/25/2022	9/25/2022	9/25/2022	9/25/2022	I	S67TB
FPK22092700001738	TROUBLE BREATHING	27B	9/27/2022	9/27/2022	9/27/2022	9/27/2022	I	S67TB
FPK22092900001756	TROUBLE BREATHING	27B	9/29/2022	9/29/2022	9/29/2022	9/29/2022	I	S67TB
FPK22090100001571	UNKNOWN MEDICAL	27B	9/1/2022	9/1/2022	9/1/2022	9/1/2022	I	S67UM
FPK22090100001572	UNKNOWN MEDICAL	27A	9/1/2022	9/1/2022	9/1/2022	9/1/2022	I	S67UM
FPK22091400001641	UNKNOWN MEDICAL	27Y1	9/14/2022	1/1/0001	1/1/0001	9/14/2022	I	S67UM
FPK22091700001660	UNKNOWN MEDICAL	27B	9/17/2022	9/17/2022	9/17/2022	9/17/2022	I	S67UM
FPK22091900001669	UNKNOWN MEDICAL	27B	9/19/2022	9/19/2022	9/19/2022	9/19/2022	I	S67UM
FPK22092100001681	UNKNOWN MEDICAL	27A	9/21/2022	9/21/2022	9/21/2022	9/21/2022	I	S67UM
FPK22092100001694	UNKNOWN MEDICAL	27B	9/21/2022	9/21/2022	9/21/2022	9/21/2022	I	S67UM
FPK22090800001604	FIRE OR MEDICAL SERVICE CALL	27A	9/8/2022	9/8/2022	9/8/2022	9/8/2022	I	S68
FPK22090900001610	FIRE OR MEDICAL SERVICE CALL	27A	9/9/2022	9/9/2022	9/9/2022	9/9/2022	I	S68
FPK22091000001615	FIRE OR MEDICAL SERVICE CALL	27A	9/10/2022	9/10/2022	9/10/2022	9/10/2022	I	S68
FPK22091400001634	FIRE OR MEDICAL SERVICE CALL	27B	9/14/2022	1/1/0001	1/1/0001	9/14/2022	I	S68
FPK22091400001635	FIRE OR MEDICAL SERVICE CALL	27B	9/14/2022	1/1/0001	1/1/0001	9/14/2022	I	S68
FPK22091400001636	FIRE OR MEDICAL SERVICE CALL	27B	9/14/2022	1/1/0001	1/1/0001	9/14/2022	I	S68

FPK22091400001638	FIRE OR MEDICAL SERVICE CALL	27B	9/14/2022	1/1/0001	1/1/0001	9/14/2022	I	S68
FPK22091400001637	FIRE OR MEDICAL SERVICE CALL	27B	9/14/2022	1/1/0001	1/1/0001	9/14/2022	I	S68
FPK22092400001715	FIRE OR MEDICAL SERVICE CALL	27A	9/24/2022	1/1/0001	1/1/0001	9/24/2022	I	S68
FPK22092900001761	FIRE OR MEDICAL SERVICE CALL	27B	9/29/2022	9/29/2022	9/29/2022	9/29/2022	I	S68
FPK22093000001766	FIRE OR MEDICAL SERVICE CALL	27B	9/30/2022	9/30/2022	1/1/0001	9/30/2022	I	S68
S25 FIRE		6						
S4 VEHICLE ACCIDENT		47						
S49 ALARM		15						
S67 MEDICAL		117						
S68 SERVICE CALL		11						
TOTAL		196						

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MEMORANDUM

DATE: October 12, 2022

TO: The Mayor, Vice Mayor and Commissioners

FROM: David K. Sigerson, Jr., Esq. for Capital Hills Consultants
And the Governmental Consulting Team

SUBJECT: September 2022 Legislative Report Update

This report covers the activities of the Town's Lobby & Consultant Team during the month of September 2022. It provides a summary of each team member's activities and their attached reports.

CHC – David Sigerson Activities:

Activities and Meetings. During the month of September, I continued to review legislation filed last Session affecting municipalities, paying particular attention to the bills that didn't pass, but made significant progress during the Session as these bills are likely to be filed again next Session.

Also during this past month, I monitored the Regular September Commission Meeting online and I attended the September 28th Commission Workshop meeting and delivered a legislative report – Connie Vanassche and Dee Carper were also monitoring both of these meetings and available by phone for questions or comments - as we endeavor to be available to answer questions that might come up during a commission meeting or workshop.

Dee Carper, Connie Vanassche and I continue to discuss grant opportunities, especially in the areas of law enforcement assistance and storm water and septic to sewer. We all continued to work with Town staff on various grant ideas towards developing a list of the Town's needs – including such projects as park and playground improvements and electronic monitoring system and equipment to improve the reliability of the Town's lift stations.

I have included below bills affecting municipalities that did not pass during the last Legislative Session as many of these bills will be re-filed for this upcoming Legislative Session in case the Mayor, Commissioners or Senior Staff want to review once again to see if they have any question or desire more information about a particular bill or bills. I have gone through it and slimmed down the list to the bills I believe are the most significant and eliminated some of the bills that, in my estimation, have little or no chance of passage. See Legislative Program below.

Legislation on Annexation: – Annexation of Property

Despite the annexation issue drawing little legislative interest during the past Regular Legislative Session, Richard Coates, Bill and I have had discussions on this issue so that we may access the legislative attitudes on the issue in an effort to formulate our strategy with respect to potential future annexation legislation – recognizing that the issue

continues to be one of great importance to the Town. I shall endeavor to remain in contact with the Mayor, Commissioners and the Manager to periodically provide updates, analysis and advice on this important issue.

Pembroke Park Legislative Program.

The Town Commission adopted the Legislative Program for 2021-22 following the general framework that we have employed for a number of years. As I explained at the September Workshop meeting, we will continue to use that framework for the 2022-23 Legislative Program. It consists of three elements: First, legislation that impacts municipalities in general; Second, legislation affecting the Town in particular (for example: mobile home legislation that would force local governments to pay mobile home relocation costs) or legislation that relates to our long-term strategy to protect and preserve the Town (e.g. annexation); and, Third, Legislative Budget Requests (LBRs) - as developed from the priority project list as recommended by staff and approved by the Commission.

The following contains a list of Municipal Bills of Interest - Legislation Affecting Municipalities that *didn't* pass. Each bill has a brief description. The reason I include these bills is that, as I mentioned above, many of these bills will likely be refiled for the 2023 Legislative Session.

During September, I have had initial discussions concerning a proposed legislative program with each Team member as mentioned. Finally, as we move into October and November, we will begin the process of developing the 2022-23 Legislative Program recommendations as bills start to get pre-filed (so far only a dozen or so Senate bills have been filed – all claims bills) and as the Florida League of Cities concludes its legislative policy meetings – see important dates below.

2022 Other Legislation Affecting Municipalities - That Did Not Pass

SJR 152: Supermajority Vote for Legislative Preemption

JOINT RESOLUTION by [Farmer](#)

Supermajority Vote for Legislative Preemption; Proposing amendments to the State Constitution to require a supermajority vote of each house to approve a general law preempting a subject of legislation to the state, etc.

Last Action: 3/14/2022 Senate - Died in Community Affairs

HOUSE COMPANION: None was filed.

SB 154: Tax Exemption

GENERAL BILL by [Rodriguez](#) ; (CO-INTRODUCERS) [Ausley](#)

Tax Exemption; Revising the value of property subject to an ad valorem tax exemption; raising from \$500 to \$5,000 the property tax exemption for widows, widowers, blind persons and persons with total and permanent disabilities.

Effective Date: 1/1/2023

Last Action: 3/14/2022 Senate - Died in Community Affairs

HOUSE COMPANION: H 13, by Reps Gottlieb and Morales, Similar
3/14/2022 House - Died in Ways & Means Committee

SB 228: Resiliency Energy Environment Florida Programs

GENERAL BILL by [Rodriguez](#) ; (CO-INTRODUCERS) [Burgess](#) ; [Hutson](#)

Resiliency Energy Environment Florida Programs; Providing that a property owner may apply to a Resiliency Energy Environment Florida (REEF) program for funding to finance a qualifying improvement and may enter into an assessment financing agreement with a local government; authorizing local governments to enter into agreements with program administrators to administer REEF programs; specifying underwriting, financing estimate, disclosure, and confirmation requirements for program administrators relating to residential real property, etc.

Effective Date: 7/1/2022

Last Action: 3/14/2022 Senate - Died on Calendar

HOUSE COMPANION: H 101, by Rep. Fine, Similar
Last Action: 3/14/2022 H Died in Commerce Committee

SB 362: Ad Valorem Tax Exemption for Nonprofit Homes for the Aged

GENERAL BILL by [Rodriguez](#)

Ad Valorem Tax Exemption for Nonprofit Homes for the Aged; Revising ownership entities for nonprofit homes qualifying for an exemption from ad valorem taxation to include certain limited partnerships, etc.

Effective Date: 1/1/2023

Last Action: 3/14/2022 Senate - Died in Appropriations

HOUSE COMPANION: H 401, by Rep. Smith, Similar
Last Action: 3/14/2022 S Died in Appropriations

SB 510: Financial Disclosures for Elected Local Officers

GENERAL BILL by [Brodeur](#)

Financial Disclosures for Elected Local Officers; Requiring specified local officers to file a full and public disclosure of financial interests; revising the definition of the term "local officer", etc.

Effective Date: 7/1/2022

Last Action: 3/14/2022 House - Died in Messages

HOUSE COMPANION: H 301, by Rep. Roach, Similar
Last Action: 3/14/2022 H Died on Second Reading Calendar

SB 512: Vacation Rentals

GENERAL BILL by [Burgess](#)

Vacation Rentals; Requiring advertising platforms to collect and remit taxes for certain transactions; revising the regulated activities of public lodging establishments and public food service establishments preempted to the state to include licensing; expanding the authority of local laws, ordinances, or regulations to include requiring vacation rentals to register with local vacation rental registration programs; authorizing local governments to adopt vacation rental registration programs and impose fines for failure to register; requiring advertising platforms to require that persons placing advertisements for vacation rentals include certain information in the advertisements and attest to certain information, etc.

Effective Date: Except as otherwise expressly provided in this act, this act shall take effect upon becoming a law

Last Action: 3/14/2022 Senate - Died in Appropriations

HOUSE COMPANION: H 325, by Rep. Fischer, Similar

Last Action: 3/14/2022 H Died in Ways & Means Committee

SB 788: Florida Hometown Hero Housing Program

GENERAL BILL by [Hooper](#)

Florida Hometown Hero Housing Program; Creating the Florida Hometown Hero Housing Program; providing the purpose of the program; specifying requirements for loans under the program; authorizing the Florida Housing Finance Corporation to underwrite and make such loans to specified borrowers; specifying ineligible employees, etc.

Effective Date: Upon becoming a law

Last Action: 3/14/2022 Senate - Died in Appropriations

HOUSE COMPANION: None were filed.

SB 800: Economic Development

GENERAL BILL by [Albritton](#)

Economic Development; Authorizing municipalities to exempt by ordinance the public service tax that specified users would pay on electrical energy purchases; providing an exemption from the state tax on sales, use, and other transactions for building materials used in the rehabilitation of real property in an opportunity zone; revising the qualification criteria and tax credit amounts for new and existing businesses under the Rural Job Tax Credit Program; establishing a rural opportunity tax refund program for qualified target industry businesses in rural areas, etc.

Effective Date: 7/1/2022

Last Action: 3/14/2022 Senate - Died in Appropriations

HOUSE COMPANION: H 685, by Rep. Drake, Compare
Last Action: 3/14/2022 H Died on Second Reading Calendar

SB 1056: Rental of Homestead Property

GENERAL BILL by [Hutson](#)

Rental of Homestead Property; Revising criteria under which the rental of homestead property is not considered abandonment for tax exemption purposes; subjecting property to the payment of interest under certain circumstances, etc.

Effective Date: 7/1/2022

Last Action: 3/14/2022 Senate - Died in Community Affairs

HOUSE COMPANION: H 1345 by Rep McFarland
Last Action: 3/14/2022 H Died in Ways & Means Committee

SB 1124: Preemption of Local Government Wage Mandates

GENERAL BILL by [Gruters](#)

Preemption of Local Government Wage Mandates; Creating the "Wage Mandate Preemption Act"; revising prohibitions relating to political subdivisions enacting, maintaining, or enforcing wage mandates in an amount greater than the state minimum wage rate, etc.

Effective Date: Upon becoming a law
Last Action: 3/14/2022 Senate - Died in Commerce and Tourism

HOUSE COMPANION: H 943 by Rep. Harding, Identical
Last Action: 3/14/2022 H Died in State Affairs Committee

SB 1142: Local Districting

GENERAL BILL by [Hutson](#)

Local Districting; Prohibiting the drawing of county districts to favor or disfavor an incumbent county commissioner; prohibiting the consideration of the addresses of certain persons during the district-drawing process; requiring municipalities to fix the boundaries of their districts in a certain manner; prohibiting the drawing of municipal districts to favor or disfavor an incumbent member of the municipality's governing body; prohibiting the drawing of member residence areas of district school boards to favor or disfavor an incumbent district school board member, etc.

Effective Date: 7/1/2022
Last Action: 3/14/2022 Senate - Died in Ethics and Elections

HOUSE COMPANION: H 827, by Rep. Barnaby, Similar
Last Action: 3/14/2022 H Died in Public Integrity & Elections Committee

SB 1150: Tax Exemption for Affordable Housing

GENERAL BILL by Sen. Rodriguez

Tax Exemption for Affordable Housing; Authorizing counties and municipalities to adopt ordinances to grant ad valorem tax exemptions to certain property owners whose properties are used for the governmental or public purpose of providing affordable housing to certain persons or families; providing conditions for such exemptions; specifying procedures that apply to persons if property is transferred for other purposes; specifying that an exemption improperly granted by a property appraiser to a person will not be assessed a penalty or interest, etc.

Effective Date: 7/1/2022
Last Action: 3/14/2022 Senate - Died in Appropriations

HOUSE COMPANION: H 495, by Rep. Rodriguez, Similar
Last Action: 3/14/2022 H Died in Local Administration & Veterans Affairs Subcommittee

SB 1158: Home Kitchen Operations

GENERAL BILL by Sen. Jones

Home Kitchen Operations; Exempting home kitchen operations from food permitting requirements under certain circumstances; specifying requirements for the sale of home kitchen food products; preempting regulation of home kitchen operations to the state; authorizing the Department of Agriculture and Consumer Services to investigate complaints about a home kitchen operation, conduct inspections, and impose disciplinary actions, etc.

Effective Date: Upon becoming a law
Last Action: 3/14/2022 Senate - Died in Appropriations

HOUSE COMPANION: H 707, by Rep. Learned, Identical
Last Action: 3/14/2022 H Died in Agriculture & Natural Resources Appropriations Subcommittee

SB 1162: Infrastructure Project Funding

GENERAL BILL by Sen. Broxson

Infrastructure Project Funding; Prohibiting an administering agency from disbursing funds from any category of the General Appropriations Act for infrastructure projects under certain conditions; requiring a grantee to use the revenues for infrastructure projects for certain activities; prohibiting water management districts from appropriating or disbursing funds to grantees for water-related projects unless certain conditions are met; prohibiting certain entities from applying for water project grant funding, etc.

Effective Date: 7/1/2022

Last Action: 3/14/2022 Senate - Died in Environment and Natural Resources

HOUSE COMPANION: HB 621, by Rep. Fine, Identical

Last Action: 3/14/2022 H Died in Tourism, Infrastructure & Energy Subcommittee

SB 1196: Community Violence Task Force

GENERAL BILL by Sen. Jones

Community Violence Task Force; Creating the task force within the Department of Law Enforcement; requiring state agencies to provide assistance when requested; authorizing the task force to receive exempt or confidential and exempt information and specifying that the information maintains such status; providing for expiration of the task force, etc.

Effective Date: 7/1/2022

Last Action: 3/14/2022 Senate - Died in Governmental Oversight and Accountability

House Companion: H 1093 by Rep. Hunschofsky, Similar

3/14/2022 House - Died in Criminal Justice & Public Safety Subcommittee

SB 1248: Local Government Land Development Actions

GENERAL BILL by Sen. Gruters

Local Government Land Development Actions; Specifying the authority of a county or municipality, respectively, to make additional comments on an application for approval of a development permit or development order; requiring local governments to adopt residential infill development standards by a specified date; specifying guidelines local governments must use in developing residential infill development standards; prohibiting a local government from approving applications with many deficiencies; requiring local governments to amend their development regulations and comprehensive plans to incorporate residential infill developments as a zoning classification and incorporate them as an appropriate land use classification, etc. 3/14/2022 House - Died in Criminal Justice & Public Safety Subcommittee

Effective Date: 7/1/2022

Last Action: 3/14/2022 Senate - Died in Community Affairs

HOUSE COMPANION: H 739, by Rep. Borrero, Similar

Last Action: 3/14/2022 H Died in Commerce Committee

SB 1252: Traffic Offenses

GENERAL BILL by Sen. Baxley

Traffic Offenses; Creating the "Vulnerable Road User Act"; providing criminal penalties for a person who commits a moving violation that causes serious bodily injury to, or the death of, a vulnerable road user; requiring the person who commits the

moving violation to pay a specified fine, serve a minimum period of house arrest, and attend a driver improvement course; requiring the court to revoke the person's driver license for a minimum specified period; defining the term "vulnerable road user", etc.

Effective Date: 10/1/2022

Last Action: 3/14/2022 Senate - Died in Transportation

HOUSE COMPANION: H 743, by Rep. McClain, Similar

Last Action: 3/14/2022 H Died in Criminal Justice & Public Safety Subcommittee

SB 1264: Ad Valorem Taxation

GENERAL BILL by Sen. Brandes

Ad Valorem Taxation; Providing for the periodic increase in the ad valorem taxation exemption on a homestead property's assessed value that exceeds a specified amount, etc.

Effective Date: On the effective date of the amendment to the State Constitution proposed by SJR 1266 or a similar joint resolution having substantially the same specific intent and purpose, if such amendment to the State Constitution is approved at the general election held in November 2022 or at an earlier special election specifically authorized by law for that purpose

Last Action: 3/14/2022 Senate - Died in Community Affairs

House Companion: H 1503 by Rep. Fischer, Identical

3/14/2022 House - Died in Ways & Means Committee

SJR 1266: Homestead Property Exemption

JOINT RESOLUTION by [Brandes](#)

Homestead Property Exemption; Proposing amendments to the State Constitution to provide for the periodic increase of the twenty-five thousand dollar exemption on a homestead property's assessed value that is greater than fifty thousand dollars, etc.

Last Action: 3/14/2022 Senate - Died in Community Affairs

House Companion: H 923 by Rep. Fischer, Similar

Last Action: 3/14/2022 H Died in Ways & Means Committee

SJR 1278: Homestead Property Taxes/Persons Age 65 and Older

JOINT RESOLUTION by [Diaz](#)

Homestead Property Taxes/Persons Age 65 and Older; Proposing amendments to the State Constitution to authorize the Legislature, by general law, to prohibit increases in the assessed value of homestead property held by a low-income senior; to authorize the Legislature, by general law, to allow counties or municipalities to grant an exemption equal to the assessed value of homestead property held by a low-income senior; to provide for a homestead exemption equal to the assessed value of the property, if the just value of the property is less than a certain amount and legal or equitable title to the property is held by certain senior, low-income, long-term residents, to provide for annual adjustment of the just value threshold, and to provide an effective date, etc.

Last Action: 3/14/2022 Senate - Died in Community Affairs

House Companion: H 973 by Rep. Borrero, Similar

Last Action: 3/14/2022 House - Died in State Affairs Committee

SB 1280: Homestead Taxes for Persons Age 65 and Older

GENERAL BILL by Sen. Diaz

Homestead Taxes for Persons Age 65 and Older; Providing a homestead assessment limitation for certain persons who have attained age 65; requiring a property appraiser to serve a notice of intent to record a notice of tax lien against the property upon persons granted but not entitled to the limitation; revising the additional exemptions that may be granted by counties or municipalities to certain senior, low-income, long-term residents receiving a specified homestead exemption; providing for a homestead exemption equal to the assessed value of the property for certain property held by certain senior, low-income, long-term residents, etc.

Effective Date: On the effective date of the amendment to the State Constitution proposed by SJR 1278 or a joint resolution having substantially the same specific intent and purpose, if such amendment to the State Constitution is approved at the general election held in November 2022 or at an earlier special election specifically authorized by law for that purpose.

Last Action: 3/14/2022 Senate - Died in Community Affairs
House Companion: H 975 by Rep. Borrero, Similar
3/14/2022 House - Died in State Affairs Committee

SB 1296: Homeowners' Association Ombudsman

GENERAL BILL by [Burgess](#)

Homeowners' Association Ombudsman; Creating the Office of the Homeowners' Association Ombudsman within the Division of Florida Condominiums, Timeshares, and Mobile Homes of the Department of Business and Professional Regulation; directing the Governor to appoint an ombudsman; requiring the ombudsman to be an attorney admitted to practice before the Florida Supreme Court; prohibiting the ombudsman and officers and full-time employees of the office from holding certain positions, engaging in certain activities, or receiving certain remuneration; providing for the administration of an election monitoring process, etc.

Effective Date: 7/1/2022

Last Action: 3/14/2022 Senate - Died in Regulated Industries

House Companion: H 1033 by Rep. Beltran
Last Action: 3/14/2022 H Died in Civil Justice & Property Rights Subcommittee

CS/CS/SB 1702: Building Safety

GENERAL BILL by Rules ; Regulated Industries ; [Bradley](#) ; (CO-INTRODUCERS) [Rodriguez](#) ; [Garcia](#) ; [Cruz](#)

Building Safety; Defining the term "milestone inspection"; specifying that the purpose of a milestone inspection is not to determine compliance with the Florida Building Code or the firesafety code; requiring certain associations to periodically have a study conducted relating to required reserves after a specified date; requiring associations to provide for the maintenance, repair, and replacement of condominium property; authorizing boards to adopt a special assessment or borrow money for certain reasons without unit owner approval; revising certification and education requirements for directors of association boards, etc.

Effective Date: 7/1/2022

Last Action: 3/10/2022 Senate - Laid on Table, refer to [CS/HB 7069](#)

House Companion: H 7069 By Rep. Perez
Last Action: 3/14/2022 House - Died in returning Messages

CS/CS/SB 1728: Property Insurance

GENERAL BILL by Appropriations ; Banking and Insurance ; [Boyd](#) ; (CO-INTRODUCERS) [Perry](#)

Property Insurance; Deleting obsolete provisions related to eligibility thresholds for personal lines residential coverage with the Citizens Property Insurance Corporation; providing for a required limited annual rate increase for specified policies; providing that eligible surplus lines insurers may participate, in the same manner and on the same terms as an authorized insurer, in depopulation, take-out, or keep-out programs relating to policies removed from Citizens Property Insurance Corporation; revising a prohibition against the issuance of insurance policies containing certain deductible provisions; authorizing insurers to limit roof claim payments to the actual cash value under certain circumstances, etc.

Effective Date: 7/1/2022

Last Action: 3/14/2022 House - Died on Second Reading Calendar

House Companion: H 1307 by Rep. Gregory, Compare
Last Action: 3/14/2022 H Died on Second Reading Calendar

SB 1872: Impeding, Provoking, or Harassing Law Enforcement Officers

GENERAL BILL by [Bean](#)

Impeding, Provoking, or Harassing Law Enforcement Officers; Defining the term “law enforcement officer”; prohibiting persons from approaching a law enforcement officer, or remaining within a specified distance of such officer, with specified intent after receiving a warning not to approach; providing criminal penalties, etc.

Effective Date: 10/1/2022

Last Action: 3/14/2022 Senate - Died in Judiciary

House Companion: H 11 by Rep. Rizo, Identical
Last Action: 3/14/2022 H Died in Criminal Justice & Public Safety Subcommittee

SB 1944: Local Governmental Actions Against Public or Private Waste Entities

GENERAL BILL by [Baxley](#)

Local Governmental Actions Against Public or Private Waste Entities; Prohibiting counties and municipalities from seeking liquidated damages, administrative fees, or other similar charges against certain waste entities during certain declared emergencies; providing for the administration of such damages, fees, or other similar charges against certain waste entities during other times, etc.

Effective Date: 7/1/2022

Last Action: 3/14/2022 Senate - Died in Environment and Natural Resources

House Companion: H 1241 by Rep. Hawkins, Similar
Last Action: 3/14/2022 H Died in State Affairs Committee

Important Meeting Dates:

Broward Legislative Delegation: The Legislative Delegation held a local bill workshop on August 25, 2022. The next meeting of the Broward Legislative Delegation will be held to elect a chair and vice chair - some time shortly after the November 8th General Election.

The deadline to submit a local bill proposal has been set for Friday, December 2nd, 2022, at noon.

State Legislative: 2023 Legislative Session will be held in March, April and early May next year
Interim Committee meetings will not start until after November General Election:
November 22, 2022 Organizational Session of the Florida Legislature – formal election of the presiding officers of the House and Senate
March 7, 2022 Opening Day of the 2023 Legislative Session
May 5, 2022 60th Day of the Legislative Session – Last Day of the Regular Session

Fla League of Cities August 11 – 13, 2022 FLC Annual Conference – Diplomat Beach Resort, Hollywood
September 16, 2022 Policy Committee Meetings, 10am-3pm
October 7, 2022 Policy Committee Meetings, 10am-3pm
Nov 30-Dec 2, 2022 FLC Legislative Policy Conference

Lobbyist team members reported:

Tidewater - Richard Coates:

During the month of September Richard Coates reports that he and his office have conferred with me and other team members on the issues and needs of the Town of Pembroke Park. Specifically, he and I discussed the annexation issue, as he is involved in assessing legislative attitudes on the issue from among the majority party leadership in Tallahassee. He also reports that he has been in contact numerous times with the Mayor regarding the progress of the Pembroke Park Police Department.

Mr. Coates and I have discussed issues for the 2022-23 Proposed Legislative Program and he is specifically engaged in looking out for any legislative initiatives that could be helpful (or harmful) to the Town – as he was during the last Session. He and I had a discussion about adjusting our strategy going forward concerning Legislative Budget Requests.

He continues to monitor any legislative or executive branch activities at the Capital that could be helpful or that might be harmful to the Town. Mr. Coates reports that he has been in touch with various House and Senate members regarding annexation language favored by the Town.

The Tidewater report includes a discussion of the actions of the Legislative Budget Commission to approve the use of \$360 million from the State's Emergency Preparedness and Response Fund and other funds to aid in the recovery efforts from Hurricane Ian. The report details estimated damage from the storm. See Tidewater report, attached, for complete details.

The report also includes a list of important upcoming legislative dates.

Because Tidewater is based in Tallahassee (as is Helmich Consulting), that gives the Town permanent presence in the Capital city that is very important for gaining insight into the political atmosphere in the state, particularly among the state's Governor, Cabinet and legislative leadership.

The full Tidewater written report is attached.

Helmich Consulting - Bill Helmich:

Mr. Bill Helmich reports discussing with me, potential elements for inclusion in the 2022-23 Proposed Pembroke Park Legislative Program, especially annexation and potential future growth management proposals that could either be useful or harmful to the Town's interests.

Mr. Helmich and I discuss the various legislative and state-wide campaigns for the potential impact on the Town's legislative program and long term goals.

He reports that he continues to maintain contact with high level Governor's staff members on our issues, especially the annexation issue and he monitors other Legislative and Executive branch activities at the Capital through his various staff contacts and maintains relationships with the House and Senate leadership teams on both sides of the aisle.

Mr. Helmich's report is attached.

CAS Government Services, LLC - Dale Milita/Connie Vanassche/Jim Spratt

Ms. Vanassche reports that GAS monitored the Commission and Workshop meetings in September.

She reports that on September 3, 2022, she provided an update of and submitted a copy of the Legislative Member Local Support Grant program list of submitted projects – over 800 projects. She reported that on September 9, 2022, the Legislative Budget Commission met and the State's economists presented the long-range financial outlook through 2025-2026 and that 238 Legislative Local Support Grants were adopted. Unfortunately our project was not chosen. When we all get back to Tallahassee, we will be following up with the relevant legislators (those making the decision) as to why we were not chosen – Connie, Dee and I all believed we had a strong grant application. On a further note, however, it would appear from recent news reports that the 238 awardees may not be getting the money after all, as the Governor failed to approve them (as required). Instead the Governor and several key legislators were quoted as suggesting that the \$175M could or should be diverted to aid relief and reconstruction efforts in areas devastated by Hurricane Ian.

Ms. Vanassche reports that she has worked with staff in an effort to develop a Capital Improvements Plan/priority list, which will be helpful with the 2022-23 Legislative Appropriations Funding Requests.

In addition, she continued working closely with me and Ms. Wood-Carper assisting town staff on potential grant opportunities.

As she usually does, she made herself available to provide information to the staff or the commission during the September commission meeting and workshop meeting.

The CAS Reports are attached

DC Strategies - Desinda Wood-Carper

Ms. Wood-Carper continues to research grant opportunities in areas of need identified by the Town's Commission or Senior Staff.

During September, she was available to attend online the Town workshops and commission meetings and answer questions by phone from the Mayor, Commissioners or staff regarding the various grant programs that we are looking into and to advise the senior staff on the details of how to effectuate these grant applications. Ms. Wood-Carper continues work closely with Ms. Vanassche on the Town's grant applications and collaborates with her on researching grant opportunities. She and I discuss various campaigns around the state as she provides me valuable insights into the political landscape and Legislative process.

Ms. Wood-Carper's written report is filed separately.

The DC Strategies written Report has be sent in separately.

Governmental – Legislative Services – Grants – Special Funding

P.O. Box 35 • Canal Point, Florida 33438-0035
Office: 561.924.7702 • Fax: 866.929.8006

**CAS Governmental Services LLC
Town of Pembroke Park
September 2022 Legislative Report**

Communication Advocacy Specialists Governmental Services, LLC (CASGS) is pleased to provide you with our September 2022 Legislative activities:

- On September 3, 2022 CASGS provided an update on the Legislative Local Member Grant program and shared a copy of the projects considered for funding.
- September 9, 2022 the Legislative Budget Commission committee meeting was held where the State's economists presented the State's long-range financial outlook through 2025-2026 and 238 Legislative Local Support Grants were adopted.
- CASGS continued monitoring the Florida Dept. of Environmental Protection Resilient Grant Program for the Town's four grant applications that CASGS submitted.
- CASGS coordinated with Ms. Wood-Carper regarding State/Federal grants and potential funding opportunities that included FDEP's Land and Water Conservation Fund (LWCF) grant.
- CASGS reached out to Staff about establishing and adopting a Capital Improvements Plan/priority project list, which will assist with the 2023-2024 Legislative Appropriation Funding Requests and with seeking funding through grant programs.
- CASGS coordinated with Staff and the Team for preparation of the October Zoom meeting.
- CASGS coordinated with the Team throughout the reporting period.
- CASGS monitored the September Commission and Workshop meetings.

Legislative Update:

Two weeks after the general election, the Legislator will organize in Tallahassee where members are sworn in, officers are elected, rules are adopted and the committee appointment process gets underway. The Town's Legislative priorities should be adopted by the end of November, or early December as Delegation Hearings will be scheduled.

It is anticipated that Committee Weeks will be held in January and February and the House deadline for the Legislative Appropriation Funding Requests may be in mid-January. The Town's adopted funding requests will need to have a sponsor, and the House and Senate budget request forms will need to be completed. CASGS works with Staff to obtain details of each funding request project, i.e., return on investment,

statewide interest, scope of work, cost of the project, matching funds, etc. and with the completion of the Legislative documentation throughout the process.

2023-2024 Legislative Session dates:

- March 7, 2023 regular session convenes
- April 22, 2023 All Bills are certified
- April 25, 2023 – 50th day Senate Rule – last day for regularly scheduled committee meetings
- May 5, 2023 is scheduled to be the last day of Regular Session.

Thank you for the opportunity to be part of your legislative Team representing and advocating on the Town's behalf.

Respectfully Submitted,

Connie C. Vanassche
James R. Spratt
M. Dale Milita

Helmich Consulting, Inc.

MEMORANDUM

To: David Sigerson
From: Helmich Consulting, Inc.
Date: October 10, 2022
RE: Town of Pembroke Park May – September Report

During September, Mr. Sigerson and I discuss the Town Commission meeting and Workshop issues as they might relate to the upcoming Legislative Session. We discussed the items that might be included in a proposed Pembroke Park Legislative Program for 2022-23, in particular, he and I discussed the annexation issue and various strategies for addressing that issue – should it come up during the next Legislative Session, including reviewing growth management bills (potential targets for annexation amendment) that came up during the last legislative session, didn't pass, but might be re-filed.

During this busy campaign season, I am able to provide Mr. Sigerson with a state-wide perspective on the political landscape for its potential impact on the Town's agenda

As previously reported, we continue to keep in close contact with the new House (Speaker Designate Rep. Paul Renner, and Senate (President-Designate Sen. Kathleen Passidomo) leadership and their teams on both sides to lend assistance where needed as well as staying in contact with Governor's office staff on our annexation concerns.

If you have any questions or need anything always feel free to reach out to me at Bill@helmichconsulting.com or 850-251-3126.



MEMORANDUM

DATE: September 2022

TO: The Mayor, Vice Mayor and Commissioners

FROM: Richard E. Coates, President
Tidewater Consulting, Inc.

SUBJECT: Regular Monthly Report for September 2022

This report covers the Month of September 2022.

Tidewater Consulting, Inc. Activities:

Heading in to the last quarter of 2022, we have continued to meet with and have discussions with Town team members, regarding the matters and needs that directly affect the Town. As always, we have engaged with varying members to continue talking about the needs of the Town of Pembroke Park on behalf of the Town, throughout the year. Richard Coates had multiple calls/conversations with Mayor Jacobs with regards to the Pembroke Park Police Department.

2023 Legislative Regular Session Date:

We anticipate that committee meeting dates will be announced sometime shortly after the General Election on Tuesday, November 8th. And, that meetings will begin soon thereafter.

August 1, 2022 Deadline for filing claim bills (Senate Rule 4.81(2))

March 7, 2023 Regular Session convenes (Article III, section 3(b), State Constitution) 12:00 noon, deadline for filing bills for introduction (Senate Rule 3.7(1))

April 22, 2023 Motion to reconsider made and considered the same day (Senate Rule 6.4(4)) All bills are immediately certified (Senate Rule 6.8)

April 25, 2023 50th day – last day for regularly scheduled committee meetings (Senate Rule 2.9(2))

May 5, 2023 60th day – last day of Regular Session (Article III, section 3(d), State Constitution)

Legislation on Annexation: – Annexation of Property

Just as in previous years, we have been in touch with House and Senate members with regards to the annexation language with respect to the Town of Pembroke Park. We will always advise of updates and progress if anything should transpire in the coming months. We are constantly monitoring this matter as we know it is of high priority to the Town of Pembroke Park.

We will have a very busy year ahead of us as we gear up for what will be an exciting election season and session in 2023. Interim committee meetings will more than likely begin sometime in late November/early December 2022- depending on the election cycle. It will be important that we conduct our strategic planning in a timely manner on behalf of the Town.

State Budget:

LBC Expected to Put Emergency Response Money in Place

The Joint Legislative Budget Commission is slated to meet today and is expected to approve the transfer of \$360 million to the state's Emergency Preparedness and Response Fund, which was created earlier this year and currently has a balance of \$500 million. A portion of the additional money will be used to support \$50 million in the Emergency Bridge Loan Program developed to assist small businesses and agricultural producers.

Hurricane Claims Nearing 450K, Losses Over \$4.2B

The Office of Insurance Regulation reported this week that the number of claims from Hurricane Ian was nearing 450,000 and estimated insured losses had topped \$4.2 billion. About 75% of the claims are from residential property owners so far. Fewer than 1,500 private flood insurance claims have been filed.

Pembroke Park Legislative Program:

We are consistently and constantly working with all team members regarding alternative strategies for achieving our legislative objectives and for obtaining legislative funding for future projects, including securing grant money. We will need to prioritize our project list with regards to Appropriations for FY 2023-24. We will want to ensure that our proposed projects enhance a robust economic recovery, support vital services to residents, and continue to support environment, education, and public safety. We look forward to a team meeting prior to the start of legislative committee meetings.

Firm Representation/Background Note:

As previously mentioned, we are a stable office in Tallahassee and are able to monitor the activities of certain legislative movements throughout the year, and listen out for anything that might be beneficial or harmful to the Town. We continuously have public officials and members of the legislature that frequent the Tallahassee area even long after Session has concluded.

Tidewater has created a tradition of exceeding customer expectations. Our passion for providing an excellent customer experience is exemplified in every action of the process from proposal to client service delivery. The firm's members are uniquely qualified to represent clients through proven experience, unrivaled contacts in Florida's government and extensive ties to many areas throughout Florida. Tidewater has enjoyed an excellent relationship with the Town, and representing the needs of the community in both the Florida Legislative and Executive branch.

AGENDA ITEM REPORT



To: Commision Information
Subject: Monthly Report (September 2022)
Meeting: 10 26 2022 VIRTUAL WORKSHOP COMMISSION MEETING - October 26, 2022
Department: Building
Staff Contact: Miguel Nunez, Building Official

RECOMMENDATION:

Informational only

ATTACHMENTS:

[22-022](#)
[Monthly Status Report 092022](#)

JC Jimenez, Town Manager
Marlen Martell, Town Clerk

Status:
Approved - Oct 18 2022
Approved - Oct 17 2022



TOWN OF PEMBROKE PARK
BUILDING DEPARTMENT
3150 SW 52ND Avenue
Pembroke Park, FL 33023
Office 954-966-4600 • Fax 954-966-5310

MEMORANDUM NO.: 22-022

DATE: October 17, 2022
TO: Juan C. Jimenez, Town Manager
FROM: Miguel A. Núñez, Chief Building Official *MN*
RE: **MONTHLY STATUS REPORT – SEPTEMBER 2022**

At this time, I would like to submit the attached Building Department Monthly Status Report for the above referenced period.

As always, if you have further questions or comments, do not hesitate to contact me at your earliest convenience.

Respectfully submitted.

Cc: Marlen Martell, Town Clerk
File.



TOWN OF PEMBROKE PARK

BUILDING DEPARTMENT

3150 SW 52ND Avenue

Pembroke Park, FL 33023

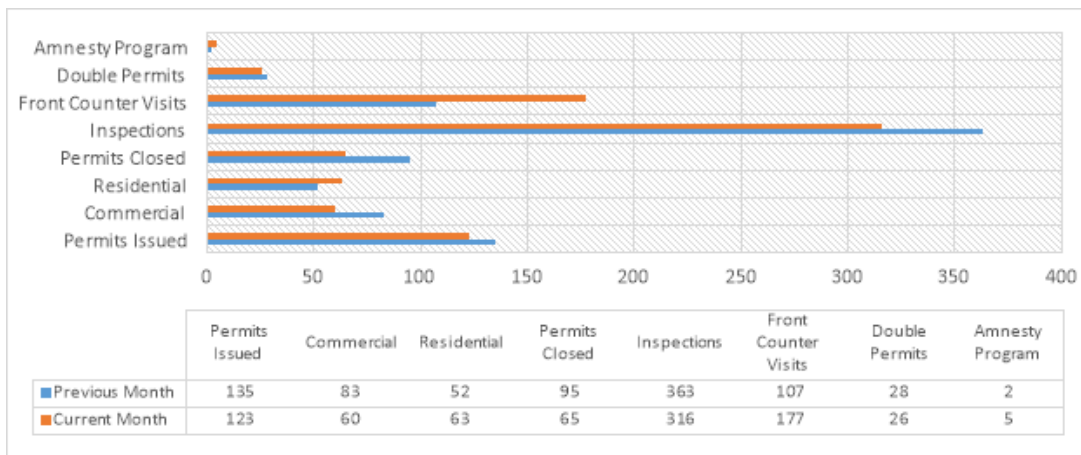
Monthly Status Report

September 2022

Summary:

The Building Department staff continues to excel in our external and internal customer's service.

By the numbers:



As noted above, during this reporting period some categories, have experienced an increased, while others have been reduced, which is a normal fluctuation from month to month, as observed in the above chart. In addition, disciplines inspections were as follows:

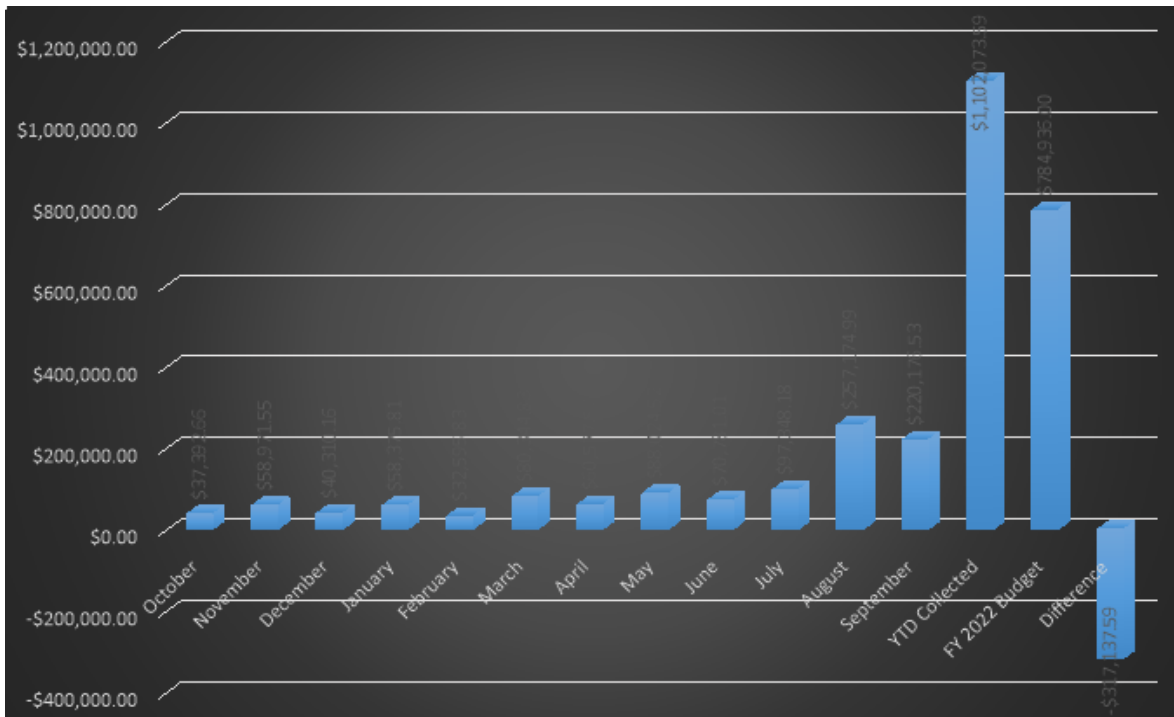
Structural = 165, Mechanical = 101, Electrical = 54, Plumbing = 52: Total of **316 Inspections**.

Further, in this reporting period the Amnesty Program, have received **05 applications** on the reporting period from different areas of the town for a total of 55 applicants. Thus, outreach is continuing for any potential applicant's information about the program. In addition, we processed an additional **02** completed reimbursement request for a total of **\$2,666.03** and distributed as follows:

- 102 David Drive, Pembroke Park, FL 33009 - **\$1,750.00**
- 101 David Drive, Pembroke Park, FL 33009 - **\$916.03**

Revenue:

During this reporting period the Building Department associated disciplines (Structural, Electrical, Plumbing and Mechanical) have collected **\$220,176.53**, and we are glad to report that the Building Department has surpass our current Fiscal Year budget with a slight surplus which is expected to be added to the building department reserved and CIP projects; see chart below for trend graphical information:



Large Construction Projects Summary:

Not Started	In Progress	No Action	Completed
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Status / Commissioner District	Project	Description	Notes
Seneca Town Center			
1	Building 1	Warehouse Building	Building is completely occupied
1	Building 2	Building Shell (Structure)	Work in progress
1	Building 3	Building Shell (Structure)	Work in progress

1	Building 5	Building Shell (Structure)	Application for permit on hold by developer.
Other projects at different areas within the Town			
1	Coca-Cola 3262 Pembroke Road	Various Improvements (Continuous)	Currently under the inspections and additional applications for various permit process.
1	Seneca Town Center 3195 W HBB	Wawa Building	Currently, we have issued the full site work, and currently we have received the Wawa Building for review and waiting for their comment's resubmittal.
		Storage Building	Application for permit was received (Dry-Run) and currently is under disciplines review.
		Hospital Building	Application for permit was received (Dry-Run) and currently is under disciplines review.
4	Magnolia Townhomes 3711-3715 SW 52 Avenue	47 Townhomes	Currently, this project has obtained their Commission approval and ready for permit presentation.
4	Pembroke Oaks SW 52 Avenue and WHBB	7 Buildings (120 Residential units and 5000 SF Commercial)	Currently, in the process of obtaining their Pre-Application Meeting (PAM) and ready to move to the next level (DRC).
5	Pembroke Villas 4945 SW 41 Street	28 Townhomes	Currently, in the process of obtaining their Pre-Application Meeting (PAM) and ready to move to the next level (DRC).
4	Pembroke Plaza 4250 W HBB	Shopping Center Building	Certificate of Completion (CC) Issued, and <u>three</u> Tenants were issued the Certificate of Occupancy (CO). A fourth tenant has submitted plans for a new tenant (Unit 2)
4	Duplex 5500 SW 32 Court	Newest Duplex Residential Building	Completed
4	O'Reilly's	Auto part store	Submitted for Plans Review for

	4700 W HBB		review cycle and waiting for resubmittal after comments were rendered (currently we are waiting for the assigned contractor for permit issuance)
4	Car Wash 3301 W HBB	Automatic Car Wash Building	Permit issued and work in progress

Additional Comments:

In addition to the above reported items, the Building Department has processed numerous additions, renovations, alterations, and accessory structures for the Townhomes (TH); Minor Commercial Tenant Improvements (TI), and Mobile Homes (MH) for repairs, exterior accessories, and new installations.

AGENDA ITEM REPORT



To: Commision Information
Subject: Police Department Built-Out Status
Meeting: 10 26 2022 VIRTUAL WORKSHOP COMMISSION MEETING - October 26, 2022
Department: Building
Staff Contact: Miguel Nunez, Building Official

RECOMMENDATION:

Staff recommends approval of the stated process

ATTACHMENTS:

[Construction Contract Documents and Specifications PD](#)
[TOPP PD Build-out Bid Plans_2022-10-14](#)
[Demanstar Publication](#)
[22-023](#)

**CONSTRUCTION CONTRACT DOCUMENTS
AND
SPECIFICATIONS**

FOR

BID NO. ITB 22-12

**BUILT OUT IMPROVEMENT FOR THE POLICE
DEPARTMENT**



TOWN OF PEMBROKE PARK
3150 SW 52ND AVENUE
PEMBROKE PARK, FL 33023
(954) 966-4600

TOWN OF PEMBROKE PARK

BID NO. ITB 22-12

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TOC-1

INVITATION TO BID

**TOWN OF PEMBROKE PARK
INVITATION TO BID
BUILT-OUT IMPROVEMENTS FOR THE POLICE DEPARTMENT
BID NO. ITB 22-12**

Notice is hereby given that the Commission of the Town of Pembroke Park, Florida, is advertising for sealed Bids which will be received by the Town Clerk, or designee, until **2:00 P.M. on Thursday, November 10, 2022**, at which time they will be opened and read aloud publicly by the Town Clerk or designee. Any Bids received after the time specified will not be accepted. The Bids shall be for the following project:

**BUILT-OUT IMPROVEMENTS FOR THE POLICE DEPARTMENT
BID No. ITB 22-12**

The Bid shall provide for provision of all material, labor and supervision required for the demolition, and new built out of the Police Department at the NE section first floor of the Town Hall shall be provided.

The specifications and contract documents pertaining thereto which may be examined or obtained from Lucie Manzerolle, Building Manager at the Town of Pembroke Park, 3150 SW 52 Avenue, Pembroke Park, FL 33023.

The Drawings, Specifications and Contract Documents can be downloaded at the following link:

<http://www.tppfl.gov/departments/bid-openings/>

Bidders must confine their Bids to the project in its entirety. Partial Bids will not be accepted. Each Bidder must submit with its Bid evidence that the Bidder is licensed to perform the work and services to complete the project.

The issuance of an addendum(s) is the only official method whereby interpretation, clarification, changes, or additional information may be provided by the Town. It shall be the responsibility of each Bidder, during and prior to Bid submittal, to visit the Town of Pembroke Park link at <http://www.tppfl.gov/departments/bid-openings/> or contact Lucie Manzerolle, Building Manager at 954-966-4600 ext. 301 to determine if addendums were issued to the Bid documents and to obtain such addendums from the online bidding website.

The Town will make every effort to notify registered Bidders by e-mail that an addendum has been made to the Bid documents. The Town, however, shall not be responsible for providing notice of addenda to potential Bidders who receive a Bid package from other sources. Bidders requesting addendums to be sent via U.S. mail or a mail service will be at Bidder's cost.

The Town of Pembroke Park shall not be held responsible for the content of Bid packages obtained from any third-party source.

GENERAL INFORMATION

3150. Pre-Bid Meeting

The Town will hold a **PRE-BID MEETING on October 28, 2022, at 10:00 A.M.** in the Town Hall's Commission Chambers and the Pre-Bid Meeting will be open to all interested parties, at which time Town personnel will be present to answer questions and explain the intent of the Bid Documents. **Attendance at the Pre-Bid Meeting is mandatory for all Bidders.**

2. Site Inspection/Site Visit

Attendance to the site for inspection following the Pre-Bid Meeting is mandatory.

At the site visit, Bidders will be allowed to visually inspect the existing areas where services are to be performed.

A complete and full inspection of the site is each Bidder's responsibility. After the Bid has been awarded, no extra charge or compensation will be allowed to the selected Bid proposal by the Town as a result of differences between the actual materials and labor required to complete the project and the materials and labor used to prepare the Bid.

Site Visit

Immediately following the Pre-Bid Meeting. See Pre-Bid Meeting location and time referenced in item 1 of this section. Site visit will be conducted after Pre-Bid Meeting is concluded. All Bidders are welcome to enter the scope of work area for additional investigation and/or observation.

Any questions a Bidder may have during and/or as a result of the site visit shall be directed to the Town in writing as detailed in Item 1A of the Instructions to Bidders. Any statements made by Town representatives during any site visit are not binding on the Town.

3. Each Bid shall be accompanied by a Bid security in the form of an original surety company Bid bond for the Bidder, issued by a surety authorized to transact business in Florida, or certified check, drawn upon any State or National bank in Florida, payable to the Town of Pembroke Park in an amount not less than five percent (5%) of the amount of the total Bid.

If a Bid bond is submitted on a form other than that provided aforesaid, such submission may result in the Bid being declared non-responsive.

Any Bid received without a valid Bid security will be rejected. Faxed Bid bonds will not be acceptable.

Upon written request of the Bidder, the Bid security will be returned to all Bidders, except the three lowest Bidders, within **ten (10) calendar days** after the opening of Bids, and the remaining Bid securities will be returned upon written request within **ten (10) calendar days** after the Town and the successful Bidder have executed the Contract, or if no Contract has been awarded, **within 90 days** after the date of opening of Bids, or upon demand of Bidder at any time thereafter, so long as the Bidder has not been notified of acceptance of its Bid. Written request for return of Bid security as detailed above shall be submitted to Imanzerolle@tppl.gov. Bid bond will be returned by U.S. mail only upon such written request.

If the successful Bidder does not execute the Contract as contained in the Contract Documents and furnish the required documentation within **fourteen (14) days** of the date of Notice of Award, the Bid security of the successful Bidder shall be paid to and retained by the Town as liquidated

damages. The Bidders agree with the Town that the amount of Bid security fairly and reasonably represents the amount of damages the Town will suffer due to the failure of the Bidder to fulfill its obligations required herein. The Bidder further agrees it will not seek a refund, not claim, controvert, or contest the Town's retention of the Bid security.

4. Bidders will be permitted to withdraw their Bids at any time prior to Bid opening, but not thereafter.
5. The successful Bidder identified on the Signature of Bidder Form shall be required to provide a **Public Construction Bond** in the amount of **one hundred percent (100%)** of the Contract amount. The form of the bond shall be substantially in the form prescribed by Section 255.05, Florida Statutes. The bond is subject to approval by the Town.
6. Bidders shall endeavor to make maximum use of domestic construction materials, and shall comply with OSHA and all federal, state, and local laws, ordinances, rules, and regulations that in any way affect the work.
7. The Town will not award a Bid to any Bidder who cannot prove to the satisfaction of the Town that the Corporation/Partnership/Individual identified on the Signature of Bidder Form has satisfactory written references for work similar to the work being Bid upon. References that are for work performed by a parent corporation or affiliated subsidiary will not be considered by the Town. The Town requires a minimum of three (3) satisfactory references for similar work for this Bid.

The Bidder shall be the Prime contractor for each reference and each reference shall be from the owner of the project. Similar work shall mean:

The Bidder shall have a minimum of three (3) satisfactory references showing that the Bidder's firm, with or without the use of subcontractors, has successfully completed at least three (3) projects involving the illumination upgrade of parks/educational campuses, open spaces, and/or parking lots throughout South Florida.

8. The Town will not award a Bid to any Bidder who cannot provide evidence that the Corporation/Partnership/Individual identified on the Signature of Bidder Form has been in business for a minimum of one (1) year prior to the Bid opening date, excluding any affiliate or parent companies. Evidence of a minimum of one (1) year shall be verified in accordance with filing date by the State of Florida or the Firm's State of Origin of Bidder's firm.
9. The Town will not award a Bid to any Bidder who is not financially able and organized to successfully carry out the Work covered by the Contract Documents in the required time.
10. Bidder identified on the Signature of Bidder Form shall be fully licensed at time of Bid opening for type of work to be performed in order for their Bid to be considered. Copies of all applicable certificates and licenses must be submitted with this Bid and must be in the name of the Bidder shown on the Signature of Bidder Form. Should the Bidder not be fully licensed/certified, the Bid shall be rejected.
11. The Town will not award a Bid to any Bidder who cannot perform a minimum of 20% of the work by the firm identified on the Signature of Bidder Form. Bidder must declare what portion of the project will be subcontracted in the Bid submittal. Minimum work percentage shall be defined as all components of the project with the exception of mobilization, administration, overhead and profit.

12. Sealed Bids shall be addressed to the Town of Pembroke Park and plainly marked “ **BUILT-OUT IMPROVEMENTS FOR THE POLICE DEPARTMENT, BID NO. ITB 22-12**” on the outside of the envelope. The Bidder’s name and address, the date and hour set for the bid opening shall also be included on the outside of the envelope.

Bidders must follow the Town of Pembroke Park visitor security access procedures when hand delivering bids.

1. Enter building through the entrance door (East side of Town Hall Building).
2. Proceed to the receptionist desk.
3. Present bid for official date/time stamp prior to the closing date and time.

Contact Lucie Manzerolle at 954-966-4600 ext. 301, for further information.

INSTRUCTIONS TO BIDDERS

BID NO. ITB 22-12 BUILT-OUT IMPROVEMENTS FOR THE POLICE DEPARTMENT

1. **EXPLANATION TO BIDDERS**

- A. Any explanation desired by a Bidder regarding the meaning or interpretation of the Contract Documents shall be requested in writing at least **five (5)** days prior to the Bid Opening. Inquiries shall clearly address the Bid Number and Bid Title in the Subject line and be addressed to the Town's Building Department at:

TOWN OF PEMBROKE PARK
3150 SW 52nd AVENUE
PEMBROKE PARK, FLORIDA 33023
CONTACT: Lucie Manzerolle
EMAIL: لمانزرولة@تپفل.غو

With copies to the Consulting Engineer of record at:

Calvin, Giordano & Associates, Inc.
1800 Eller Drive #600
Fort Lauderdale, FL 33316
Attn : Jorge R. Cervantes, P.E.
Email: جسرفانتس@جاسولوشنس.كوم

Oral explanation given before the opening of the bid will not be binding. Any interpretation made will be in the form of an addendum. Receipt of all addenda shall be acknowledged by the potential Bidders in their bid submittal. Bidders shall verify addendums issued by visiting the Town of Pembroke Park Purchasing Division Website, Bid-Opening link at www.tppfl.gov/Departments/Bid-Openings/

- B. All bidders shall carefully examine the Contract Documents. Any ambiguities or inconsistencies shall be brought to the attention of the Town through written communication with the Town prior to the opening of Bids; failure to do so, on the part of the Bidder, will constitute an acceptance by the Bidder of any subsequent decision and a waiver of any such ambiguity or inconsistency. The Bidder to whom the bid is awarded shall be required to execute the Contract Documents contained in this bound bid package within **seven (7)** days of bid award.

2. **EXISTING CONDITIONS**

Each bidder is to acquaint himself thoroughly as to the character and nature of the work to be done. Bidder is to visit the site to ascertain pertinent local conditions by inspection and inquiry, such as the location, accessibility, surface and sub-surface conditions and general character of the site, labor conditions and character and extent of existing work within or adjacent thereto, and any other work being performed thereon.

3. **SPECIFICATIONS**

Technical Specifications do not include proprietary, exclusionary or discriminator requirements other than those based upon performance, unless such requirements are necessary to test or demonstrate a specific thing or to provide for necessary interchangeability of parts and equipment. Frequently, for demonstrative purposes, at least one brand name or trade name is listed and is followed by the words "or equal". Omission of the words "or equal" does not preclude the Town's right to accept an alternate item which meets the full requirements of the specified item. The Town, or its authorized representative, further reserves the unqualified right, to determine whether any particular item or items of material, or equipment whatsoever, is an approved equal, and reserves the unqualified right to a final decision regarding the approval or rejection of the same.

4. **PREPARATION OF BIDS**

- A. Each bid shall be legibly written or printed in ink or typed, submitted on the Bid Form, and shall be manually signed in ink by an officer or employee having authority to bind the company or firm. If erasures or other changes appear on the form, each erasure or other change shall be signed or initialed by the person signing the Bid. If initialed, the Town may require the Bidder to identify any alteration so initialed. Bidders are at their own risk when submitting bid forms that have been reproduced/scanned. Bid submittals with reproduced/scanned bid form pages that do not exactly match the original bid document may result in the Town determining that the bid submittal is non-responsive.
- B. The unit price will prevail in the event of extension error(s), and the Bidder's total offer will be corrected accordingly. If there are addition errors, the Bidder's grand total will be corrected accordingly. Bidders must check their bid proposal where applicable. Failure to do so will be at the Bidder's risk. Bids having erasures or corrections must be initialed in ink by the Bidder.
- C. All Bidders shall refer to the Specifications for specific requirements relating to submission of details and other information with their bids.
- D. All blank spaces in the Bid Form for the Contract bid must be filled in. Bids received without all items completed or with changes or modifications to the Bid Form and/or Contract Documents and/or Specifications will be considered non-responsive and may be completely rejected at the Town's sole discretion.

5. **PRE-BID CONFERENCE**

- A. A Pre-Bid Conference will be held by the Town open, to all interested parties, on **the date and location indicated in the Invitation to Bidders** at which time Town personnel will be present to answer questions and explain the intent of the Bid Documents. All interested parties are urged to attend the pre-bid meeting. Attendance is mandatory.
- B. Any conclusions reached at this conference which amend the Bid Documents will be issued in the form of an Addendum.

6. DELIVERY OF BID FORMS

- A. Bid Forms with required information including but not limited to Bid Security, a copy of the required license(s), insurance certificates, and items as noted on bidder's checklist shall be enclosed in a sealed envelope addressed to the Town. The envelope shall be identified on the outside with the Bidder's name and address, the date and hour set for the bid opening and the notation: "**BUILT-OUT IMPROVEMENTS FOR THE POLICE DEPARTMENT, Bid No. ITB 22-12 One (1) original and One (1) electronic copy on USB drive of the bid package are to be submitted for evaluation. Bid submittals via email or fax will not be accepted.**"
- B. Bids shall be deposited at the designated location prior to the time and date for receipt of Bids indicated in the Invitation to Bid and Legal Notice, or the modified time and date as indicated by Addendum.
- C. Bidder shall assume full responsibility for timely delivery at the location designated for receipt of Bids. Bid response may not be submitted electronically.
- D. Oral, facsimile, telephone or telegraph Bids or Bid Security are invalid and will not receive consideration, including faxed bid security (bid/payment/performance bond) documents.
- E. No Bidder shall submit more than one Bid. Multiple Bids under different names will not be accepted from any one firm or association and shall be cause for rejection of all such bids by the Town.

7. PRE-AWARD CONFERENCE

- A. The Town may hold a Pre-Award Conference at a time and place to be designated. The lowest and most responsive bidder shall be prepared to discuss with the Town the manner in which he proposes to conduct his work in compliance with all Contract requirements.
- B. The lowest and most responsive bidder shall supply to the Project Manager at this meeting, or when otherwise requested, pertinent information to substantiate that:
 - 1. Bidder maintains a permanent place of business.
 - 2. Bidder has adequate plant and equipment to do the work properly and expeditiously.
 - 3. Bidder has suitable financial resources to meet the obligations of the work as they come due.

4. Corporation/Partnership/Individual identified on the Signature of Bidder form has been in business for a minimum of one (1) year and has the appropriate substantial, successful contractual and technical experience in similar work.
5. Bidder will perform a minimum of 20% of the work with his own organization and declare what portion he intends to subcontract.

6. The subcontractors proposed for use are qualified to perform the work. A listing of proposed subcontractors must be submitted to the Town for approval. The Town reserves the right to disapprove of proposed subcontractors that are found to be unqualified. In addition, the lowest and most responsive Bidder shall produce satisfactory evidence that he and all subcontractors he proposes to use hold applicable valid state, county and local licenses or certificates of competency covering all operations and all requirements of agencies or boards having jurisdiction over the work of this Contract.
7. Bidder has (and will provide to the Town at this time,) copies of all pertinent licenses, certificates of competency, etc. that have not been previously submitted.
8. Bidder has not supplied false, inaccurate, misleading, or exaggerated information, as such shall cause the Bidder to be disqualified from consideration for award.

8. **AWARD OF BID**

- A. The bid, if awarded, will be awarded to the lowest responsible and responsive bidder whose bid meets the requirements and criteria set forth in this Invitation for Bid. Bid Forms, Bidder qualifications and other factors will be considered. Award recommendations shall be subject to the approval of the Town Manager, Town Manager designee or Town Commission as provided for in the Town's Code of Ordinances. Award recommendations to be posted on the Town of Pembroke Park Notice Board for a period of three business days prior to making the award.
- B. The Town reserves the unqualified right, in the Town's sole and absolute discretion, to reject any and all bids, to re-advertise and resolicit bids for this project, to waive any irregularities, scrivener's errors, technicalities, informalities, or to accept the bid which in the Town's sole and absolute judgment, will under all circumstances, best serve the public interest.
- C. If the bid is awarded, the Town will give the successful bidder a Notice of Award within **thirty (30) days** after the date of the bid opening.
- D. If the Bidder to whom the bid is awarded does not execute the Contract and furnish the required insurance and other required documentation within **seven (7) days** of the date of Notice of Award, the Bidder shall be considered in default and, at the Town's discretion, the Bid Security shall be paid to the Town as damages and the Town shall have the right to award the bid to another Bidder.

9. **CONTRACT AND BOND**

The Bidder to whom an award is made shall, within the time established in the Invitation to Bid, execute the Contract with the Town, and shall simultaneously furnish to the Town an executed **Public Construction Bond** in the amount of **one hundred percent (100%)** of the Contract

amount. Such surety bond shall be in the form included herein which is substantially in the form prescribed by 255.05 Florida Statutes, conditioned on the faithful performance of the Contract and on the payment of all persons supplying labor and furnishing materials for the Work as required by the applicable laws. The Bond shall be maintained in full force for a period of one year after the date of final completion and acceptance, as a guarantee that the Contractor will make good any faults or defects in the work arising from improper or defective workmanship or materials which may appear during the period. The company acting as surety must appear and remain on the Treasury Department's most current list (Circular 570, as amended) during construction, guarantee and warranty periods, and shall be licensed to act as surety in the State of Florida, and shall be subject to the Town's approval. Bond shall be a minimum bond rating of Best's rating of "A" and Best's financial size category of not less than Class VII.

10. SUBMITTALS REQUIRED FROM CONTRACTOR

The following submittals shall be required to be provided by the Contractor to the Town at the time of submittal of the Contract Documents to the Town for further execution:

- A. Original or certified copy of Certificate of Insurance with all required endorsements/stipulations
- B. Public Construction Bond
- C. Cost breakdowns,
- D. Any other required documentation as stated in the Specifications or drawings.

11. FORMATION OF CONTRACT

The Contract shall not become effective unless and until all the precedent conditions as set forth in the Instruction to Bidders have been completed and accepted by the Town and the Form of Contract has been signed and dated by the Mayor as authorized by the Town Commission.

12. NOTICE TO PROCEED

A Notice to Proceed will be issued by the Town within **thirty (30) days** from date of Contract. The date of commencement of work shall be no later than **five days (5)** after the start date as indicated on the Notice to Proceed.

13. PRE-CONSTRUCTION CONFERENCE

- A. A Pre-Construction Conference will be held with the Town, the Engineer, the successful Contractor, and any other interested parties after award of the Contract but before any work is commenced.
- B. The Contractor shall supply to the Town for its written approval a detailed Cost Breakdown (Schedule of Values) of all Lump Sum and Total Prices contained in the bid to be used for invoicing purposes.

14. SAFETY AND HEALTH REGULATIONS

Bidders must comply with all applicable Department of Labor, Safety and Health Regulations for construction promulgated under the Occupational Safety and Health Act of 1970 (PL 91-956) and under Section 107 of the Contract Work Hours and Safety Standard Act (PL 91-54) as amended from time to time.

15. LAWS/ORDINANCES

Bidders shall observe and comply with all Federal, state, county, local and municipal laws, ordinances rules and regulations that would apply to this contract. Further, Bidder acknowledges and without exception or stipulation shall be fully responsible for complying with the provisions of the Immigration Reform and Control Act of 1986 as located at 8 U.S.C. 1324, et seq. and regulations relating thereto, as either may be amended. Failure by the awarded firm(s) to comply with the laws referenced herein shall constitute a breach of the award agreement and the Town shall have the discretion to unilaterally terminate said agreement.

16. DRUG FREE WORKPLACE

Preference shall be given to businesses with Drug-Free Workplace programs. Whenever two or more bids which are equal with respect to price, quality, and service are received by the Town for the procurement of commodities or contractual services, a bid received from a business that completes the attached DFW form certifying that it is a Drug Free Workplace shall be given preference in the award process.

17. PUBLIC ENTITY CRIMES INFORMATION STATEMENT

“A person or affiliate who has been placed on the convicted vendor list following a conviction for public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.”

18. CODE OF ETHICS/CONE OF SILENCE

If any bidder violates or is a party to a violation of the Code of Ethics of the Town of Pembroke Park, Broward County and/or the State of Florida Code of Ethics with respect to this bid, such bidder may be disqualified from performing the work described in this bid or from furnishing the goods or services for which the bid is submitted and shall be further disqualified from bidding on any future bids for work or for goods or services for the Town of Pembroke Park for a minimum period of three (3) years. Copies of the Town and State Ethics Codes are available at the Town of Pembroke Park, 3150 SW 52nd Avenue, Pembroke Park, Florida.

Bidder shall comply with all Florida laws relating to conflicts of interest, including Section 112.313, Florida Statutes and shall under appropriate circumstances, submit Form 3A, Interest in Competitive Bid for Public Businesses. This form may be obtained from the Town of Pembroke Park website at www.tppfl.gov.

19. PROVISION AND MAINTENANCE OF INSURANCE

The Contractor shall purchase and maintain such comprehensive general liability and other insurance as will provide protection from claims set forth below which may arise out of or result from the Contractor's performance of the Work and the Contractor's other obligations under this Contract, whether such performance is by the Contractor, by any subcontractor, by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable.

Contractor agrees, at its sole expense, to maintain on a primary basis during the life of this Contract, or the performance of work hereunder, insurance coverages, limits, and endorsements as required herein. All such insurance shall remain in effect until final payment and at all times thereafter when the Contractor may be correcting, removing, or replacing defective Work in accordance with the Warranty provisions of the Contract.

The Contractor agrees the insurance requirements herein as well as Town of Pembroke Park's review or acknowledgement, is not intended to and shall not in any manner limit or qualify the liabilities and obligations assumed by the Contractor under this Contract.

A. COVERAGE AND MINIMUM LIMITS

1. Commercial General Liability.

Contractor agrees to maintain Commercial General Liability at a limit of liability not less than **\$1,000,000** Each Occurrence, **\$2,000,000** Annual Aggregate. Contractor agrees its coverage will not contain any restrictive endorsement(s) excluding or limiting Product/Completed Operations, Independent Contractors, Broad Form Property Damage, X-C-U Coverage, Contractual Liability, Cross Liability or Separation of Insureds. The Contractor agrees any self-insured retention or deductible shall not exceed \$25,000.

Additional Insured Endorsements.

The Contractor agrees to endorse the Town of Pembroke Park as an Additional Insured on a primary and non-contributory basis on the Commercial General Liability policy with the following, or similar endorsement providing equal or broader Additional Insured coverage, the CG 20 10 04 13 Additional Insured – Owners, Lessees, or Contractors or the CG 20 10 07 04 Additional Insured – Owners, Lessees, or Contractors – Scheduled Person or Organization endorsement, including the additional endorsement of GC 20 37 07 04 Additional Insured – Owners, Lessees, or Contractors – Completed Operations shall be required to provide back coverage for the contractor's "your work" as defined in the policy and liability arising out of the products-completed operations hazard.

Contractor shall maintain such completed operations insurance for at least one (1) year after final payment and furnish Town of Pembroke Park with evidence of continuation of such insurance at final payment and one (1) year thereafter.

2. Business Automobile Liability.

Contractor agrees to maintain Business Automobile Liability at a limit of liability not less than **\$1,000,000** Each Occurrence. Coverage shall include liability for Owned, Non-Owned & Hired automobiles. In the event Contractor does not own automobiles, Contractor agrees to maintain coverage for Hired & Non-Owned Auto Liability, which may be satisfied by way of endorsement to the Commercial General Liability policy or separate Business Auto Liability policy.

3. Commercial Umbrella/Excess Liability

The Contractor agrees to endorse the Town of Pembroke Park as an "Additional Insured" on the Commercial Umbrella/Excess Liability, unless the Commercial Umbrella/Excess Liability provides coverage on a pure/true follow-form basis, or the Town of Pembroke Park is automatically defined as an Additional Protected Person.

4. Worker's Compensation & Employer's Liability.

The Contractor agrees to maintain its own Worker's Compensation & Employers Liability Insurance in compliance with Florida Statute 440. **(NOTE: Elective exemptions or coverage through an employee leasing arrangement will NOT satisfy this requirement).**

B. SUBCONTRACTOR INSURANCE

The Contractor shall agree to cause each subcontractor employed by Contractor to purchase and maintain insurance of the type specified herein, unless the Contractor's insurance provides coverage on behalf of the subcontractor. When requested by the Town of Pembroke Park, the Contractor shall agree to obtain and furnish copies of certificates of insurance evidencing coverage for each subcontractor.

C. DEDUCTIBLES, COINSURANCE PENALTIES & SELF-INSURED RETENTION

The Contractor agrees to be fully and solely responsible for any costs or expenses as a result of a coverage deductible, coinsurance penalty, or self-insured retention; including any loss not covered because of the operation of such deductible, coinsurance penalty, self-insured retention, or coverage exclusion or limitation.

D. WAIVER OF SUBROGATION

The Contractor agrees by entering into this written Contract to a Waiver of Subrogation in favor of the Town of Pembroke Park, Contractor, sub-contractor, architects, or engineers for each required policy providing coverage during the life of this Contract.

When required by the insurer or should a policy condition not permit the Contractor to enter into a pre-loss agreement to waive subrogation without an endorsement, the Contractor agrees to notify the insurer and request the policy be endorsed with a Waiver of Transfer of Rights of Recovery Against Others, or an equivalent endorsement.

This Waiver of Subrogation requirement shall not apply to any policy, which includes a condition that specifically prohibits such an endorsement, or voids coverage should the Contractor enter into such an agreement on a pre-loss basis. The Waiver of Subrogation shall be in accordance with all of the limits, terms and conditions set forth herein.

E. RIGHT TO REVISE OR REJECT

The Contractor agrees the Town of Pembroke Park reserves the right, but not the obligation, to review or revise any insurance requirement, not limited to limits, coverages and endorsements based on insurance market conditions affecting the availability or affordability of coverage; or changes in the scope of work / specifications affecting the applicability of coverage. Additionally, the Town of Pembroke Park reserves the right, but not the obligation, to review and reject any insurance policies failing to meet the criteria stated herein, or any insurer(s) providing coverage due of its poor financial condition or failure to operate legally in the State of Florida. In such events, The Town of Pembroke Park shall provide Contractor written notice of such revisions or rejections.

F. NO REPRESENTATION OF COVERAGE ADEQUACY.

The coverages, limits or endorsements required herein protect the primary interests of the Town of Pembroke Park, and the Contractor agrees in no way should these coverages, limits or endorsements required be relied upon when assessing the extent or determining appropriate types and limits of coverage to protect the Contractor against any loss exposures, whether as a result of the Project or otherwise.

G. REQUIREMENTS OF INSURERS PROVIDING THE INSURANCE

Insurers providing the insurance required by this Contract must meet the following minimum requirements:

(a) Be authorized by subsisting certificates of authority issued to the companies by the Department of Insurance of the State of Florida or be eligible surplus lines insurers under Florida Statute 626.918, and

(b) Must have a current rating of “A-“ or better and a Financial Size Category of “IV” or better according to the most recent rating in effect by the A.M. Best Company.

H. CERTIFICATE OF INSURANCE (COI) AND CANCELLATION/NON-RENEWAL OF COVERAGE

The Contractor agrees to provide Town of Pembroke Park with certificate(s) of insurance that clearly evidences the Contractor’s insurance contains the minimum coverages, limits, and endorsements set forth herein. The Town of Pembroke Park requires an original or electronically transmitted certificate of insurance (COI) on an ACORD-25 form (2010/05) and the required endorsements as specified above.

A minimum thirty (30) day endeavor to notify due to cancellation, non-renewal of coverage shall be identified on each certificate(s) of insurance. If the Contractor receives a non-renewal or cancellation notice from an insurance carrier affording coverage required herein, or receives notice that coverage no longer complies with the insurance requirements herein, Contractor agrees to notify the Town of Pembroke Park project manager and copy the Town’s Risk Manager in writing within (5) business days with a copy of the non-renewal or cancellation notice, or written specifics as to which coverage is no longer in compliance.

In the event the Town of Pembroke Park is notified that a required insurance coverage will cancel or expire during the period of this Contract, the Contractor agrees to furnish the Town of Pembroke Park prior to the expiration of such insurance, a new certificate of insurance evidencing replacement coverage. When notified by the Town of Pembroke Park the Contractor agrees not continue work pursuant to this Contract unless all required insurance remains in effect.

The Town of Pembroke Park shall have the right, but not the obligation, of prohibiting Contractor from entering the Project site until a new certificate of insurance is provided to the Town of Pembroke Park evidencing the replacement coverage. The Contractor agrees the Town of Pembroke Park reserves the right to withhold payment to Contractor until evidence of reinstated or replacement coverage is provided to the Town of Pembroke Park. If the Contractor fails to maintain the insurance as set forth herein, the Contractor agrees the Town of Pembroke Park shall have the right, but not the obligation, to purchase replacement insurance, which the Contractor agrees to reimburse any premiums or expenses incurred by the Town of Pembroke Park.

I. CERTIFICATE OF INSURANCE FORMAT

The Contractor agrees the Certificate(s) of Insurance shall:

1. Clearly indicate the Town is endorsed as an Additional Insured as per requirements herein, Item Insurance Coverage and Minimum Limits.
 2. Clearly indicate the project name and Bid number.
 3. Clearly identify each policy’s limits, flat & percentage deductibles, sub-limits, or self-insured retentions, which exceed the amounts or percentages set forth herein.
 4. Clearly indicate a minimum thirty (30) day endeavor to notify requirement in the event of cancellation or non-renewal of coverage.
 5. Clearly indicate Certificate Holder(s) and Address:
3150. Include the appropriate Endorsement listing the Town of Pembroke Park as an additional Insured. (CG 2010 04 013 or CG2010 07 04 and CG2037 07 04)

Certificate Holder: Town of Pembroke Park
3150 SW 52nd Avenue
Pembroke Park, FL 33023

20. INDEMNIFICATION/HOLD HARMLESS AGREEMENT

To the fullest extent permitted by Chapter 725, Florida Statutes, or may be amended, the Contractor hereby agrees to defend, indemnify and hold harmless the Town of Pembroke Park, its officers, agents, and employees from liabilities, damages, losses, and costs, including, but not limited to reasonable attorney's fees, to the extent caused by the negligence, recklessness, or intentionally wrongful misconduct of the Contractor and persons employed or utilized by the Contractor in the performance of the Contract. This indemnification obligation shall not be limited in any way by any limitation on the amount or type of damages, compensation, or benefits payable by or for the Contractor and/or persons employed or utilized by the Contractor, in the performance of the Contract under any insurance required by the Contract, including, but not limited to workers' compensation acts, disability benefit acts, or other employee benefit acts.

Any costs and expenses, including attorney's fees, appellate, bankruptcy or defense counsel fees incurred by the Town of Pembroke Park to enforce this Indemnification Clause shall be borne by the Contractor. This Indemnification Clause shall continue indefinitely and survive the cancellation, termination, expiration, lapse or suspension of this agreement.

21. GOVERNING LAW / VENUE / WAIVER OF JURY TRIAL

This Contract shall be governed by the laws of the State of Florida. Any and all legal action necessary to enforce the Contract will be held in Broward County. **BY ENTERING INTO THIS CONTRACT, CONTRACTOR AND TOWN OF PEMBROKE PARK HEREBY EXPRESSLY WAIVE ANY RIGHTS EITHER PARTY MAY HAVE TO A TRIAL BY JURY OF ANY CIVIL LITIGATION RELATED TO THIS AGREEMENT.**

SPECIAL INSTRUCTIONS

BID NO. ITB 22-12
BUILT-OUT IMPROVEMENTS FOR THE POLICE DEPARTMENT

1. GENERAL

It is the intent of this Invitation for Bids to enter into a unit priced type Contract with the Contractor for the selling and delivery of all necessary materials, equipment and supplies including the installation of all materials, all labor, securing of permits, taxes, insurance costs, overhead, profit and all miscellaneous costs.

2. CONTRACTOR REGISTRATION WITH THE TOWN

All awarded Contractors shall register with the Town of Pembroke Park Business Tax Office prior to performing the Work, no Town fee required.

3. BUSINESS TAX RECEIPTS: N/A

4. PERMITS

All required permits associated with the scope of work must be secured by the Contractor for this project.

The Town of Pembroke Park permit fees for the aforementioned permits will be waived and/or paid by the Town. However, fines and penalties will be assessed based upon the standard fee structure.

5. EXISTING UTILITY FACILITIES

The Contractor is to investigate by any industry standard method, in order to verify the location of all existing utilities. Any conflicts found are to be brought to the attention of the Town for resolution prior to start of work. Unless otherwise directed, the Contractor is to support or otherwise protect all other utility companies' facilities during construction.

BID FORM

**BID NO. ITB 22-12
BUILT-OUT IMPROVEMENTS FOR THE POLICE DEPARTMENT**

TO: TOWN OF PEMBROKE PARK

PROPOSAL FROM:

(Bidder)

THE UNDERSIGNED BIDDER, having familiarized himself with the work required by the Contract Documents, the site where the work is to be performed, local labor conditions and all laws, regulations, and other factors affecting performance of the work, and having satisfied himself of the expense and difficulties attending performance of the work.

HEREBY PROPOSES and agrees, if this Bid for **Built-Out Improvements For The Police Department, BID NO. ITB 22-12**, is accepted to enter into a Contract in the form attached, to perform all Work, including the assumptions of all obligations, duties and responsibilities necessary to the successful completion of the Contract, and to furnish all materials and equipment required to be incorporated in and form a permanent part of the Work, including tools, equipment, supplies, transportation, facilities, labor, superintendence and services required to perform the Work; all the Work necessary to complete construction in place and ready for use, the disposal of all excess materials, repair or replacement of damaged or destroyed property and the final cleaning up of the Work; and to supply all required bonds, insurance and submittals; all as indicated or specified in the Contract Documents to be performed or furnished by Contractor for the total bid price of:

_____ dollars

(\$ _____)

This bid total is the sum of the extended prices as shown on the final bid form.

Bidder hereby agrees to commence Work under this Contract within **seven (10) days** following the date indicated on the "Notice to Proceed" by the Town and to fully complete the Work within **number of calendar days**, as provided in "Contract Time" section in the Contract between the parties. Bidder further agrees to pay as liquidated damages for each consecutive calendar day thereafter that the Work to be performed is not completed, as provided in "Liquidated Damages" section in the Contract.

Bidder represents and hereby states that he/she and his/her subcontractors are familiar and capable to perform such construction.

In the event of extension error(s), the unit price will prevail, and the bidder's total offer will be corrected accordingly.

BID FORM

**BID NO. ITB 22-12
BUILT-OUT IMPROVEMENTS FOR THE POLICE DEPARTMENT**

The bidder proposes to furnish all labor, tools, material, equipment, and supplies, and to sustain all the expense incurred in doing the work, including installation of all materials, equipment, and supplies furnished, as well as all other labor, warranties, permit fees, taxes, insurance, general and administration and other miscellaneous costs, overhead and profit as set forth below that may be awarded by the Town of Pembroke Park, Florida, through its proper officers, and to do the same strictly in accordance with the drawings and Contract Documents which are referred to below and made a part hereof, at the following prices.

Name of Firm: _____

**SEE ATTACHED EXCEL SPREADSHEET ATTACHED IN THIS BEID
DOCUMENTS**

(MUST BE PROVIDED AND COMPLETED WITH BID)

BID FORM

**BID NO. ITB 22-12
Built-Out Improvements for The Police Department**

CHECKLIST

Is the Schedule of Subcontractor's included in questionnaire? Y ___ N ___

Is the proof of insurance included? Y ___ N ___

Is the questionnaire included? Y ___ N ___

Are financial statements submitted with questionnaire? Y ___ N ___

Is the bid bond included? Y ___ N ___

Is the proof of licensing submitted to perform project submitted? Y ___ N ___

(Current certificate of competency/state license included)

Current Business Tax Receipt? Y ___ N ___

Is the Notarized Signature of Bidder Form page submitted? Y ___ N ___

Is the Drug Free Form submitted? Y ___ N ___

Is the Trench Safety Form submitted? Y ___ N ___

Is the proof provided that shows Bidder's Firm Name is registered with their State of origin and in business for a minimum of one year? Y ___ N ___

Is one original version of bidder's bid package submitted (No Copies of the bid package are required)? Y ___ N ___

The undersigned bidder acknowledges that all files as posted on the Town of Pembroke Park's website for Bid No. ITB 22-12 constitute the documents governing this bid.

NAME OF FIRM: _____

BY: _____

(Typed or printed)

(Date)

Signature: _____

(Signature)

(Title)

Bidder hereby certifies that the only person/persons interested in this Bid/Contract, as principal or principals, is/are named herein and that no other than herein mentioned has any interest in the Bid/Contract to which the work pertains; that this Bid is made without connection or arrangement with any other person, company, or parties making a bid and that the Bid is in all respects fair and made in good faith without collusion or fraud.

The full names and addresses of parties interested in this Bid as principals are as follows:

Name:	Name:
Address:	Address:
City/State/Zip:	City/State/Zip:

Bidder understands that the Owner reserves the right to reject all Bids and to waive any informality in bidding. Bidder agrees that the Owner may reduce or delete any work items as deemed necessary. Such reduction or deletion of work items shall not constitute a basis for withdrawal of this bid.

The Bidder agrees that the Bid shall be good and may not be withdrawn for a period of **ninety (90) calendar days** after Bid Opening.

Bidder hereby acknowledges receipt of the following Addenda:

ADDENDUM ACKNOWLEDGEMENT

ADDENDUM DATE SIGNATURE OF PERSON SIGNING BID

1.			
2.			
3.			
4.			

The Bid Security attached in the sum of _____

_____ (\$ _____) **5% of Bid Price**

is to become the property of the Owner in the event the required Bonds, Insurance and other requested documentation are not provided, and the Contract is not executed within the time above set forth, as liquidated damages for the delay and additional expenses to the Owner caused thereby.

SIGNATURE OF BIDDER FORM
BID NO. ITB 22-12
Built-Out Improvements for The Police Department

This form must be signed in the presence of a Notary Public or other officer authorized to administer oaths and submitted with the bid package on the specified bid opening date. The undersigned bidder certifies that this bid package is submitted in accordance with the specifications in its entirety and with full understanding of the conditions governing this bid. *Bidder must submit proof that their firm name is registered with their State of origin.

SIGNATURE OF BIDDER

If an Individual: _____ / _____ , doing business
Signature Print Name
as _____

If a Partnership: _____
by: _____ / _____ ,
General Partner's Signature Print Name

If a Corporation: _____
Corporate Name
(a _____ Corporation)

by: _____ / _____
Signature Print Name
Title: _____
President or other Authorized Officer
Attest: _____ (SEAL)
Corporate Secretary

Business Address: _____
Street Address (P.O. Box Address is not permitted)

Town, State, Zip

Telephone No. _____ Fax No. _____

Email Address of Authorized Signature: _____

Federal ID. No. _____

State of FL _____ Contractor Certification No.: _____

Broward County Certificate of Competency No: _____

NOTE: All certifications/licenses shall be issued in the Bidder's name.

NOTARY: STATE OF: _____ COUNTY OF: _____

The foregoing instrument was acknowledged before me this _____ day of _____, 20____, by _____ who is (who are) personally known to me or who has produced _____ as identification.

NOTARY PUBLIC SIGNATURE: _____

NOTARY NAME, PRINTED, TYPED OR STAMPED: _____

Commission Number: _____ My Commission Expires: _____

STATEMENT OF NO BID

**BID NO. ITB 22-12
Built-Out Improvements for The Police Department**

If you are not bidding on this service/commodity, please complete and return this form to: Town of
Pembroke Park 3150 SW 52nd Avenue, Pembroke Park, Florida 33023.

COMPANY NAME: _____

ADDRESS: _____

TELEPHONE: _____

SIGNATURE: _____

DATE: _____

We, the undersigned have declined to bid the above subject bid because of the following
reasons:

_____ Insufficient time to respond to the Invitation to Bid

_____ We do not offer this product or an equivalent

_____ Our product schedule would not permit us to perform

_____ Unable to meet specifications

_____ Other (specify below)

REMARKS: _____

CERTIFICATE OF COMPLIANCE WITH THE FLORIDA TRENCH SAFETY ACT

BID NO. ITB 22-12
Built-Out Improvements for The Police Department

Bidder acknowledges that he is solely responsible for complying with the Florida Trench Safety Act (Act) and Occupational Safety and Health Administration's excavation safety standard 29 CFR 1926.650 (Subpart P as amended). Bidder further acknowledges that included in the various items of the proposal and in the Grand Total Base Bid Price are costs for complying with the Florida Trench Safety Act (90-96, Laws of Florida) effective October 1, 1990. The bidder further identifies the costs to be summarized below:

	Trench Safety Method (Description)	Units of Measure (LF,SY)	Unit (Quantity)	Unit Cost	Extended Cost
A.	_____	_____	_____	_____	_____
B.	_____	_____	_____	_____	_____
C.	_____	_____	_____	_____	_____
D.	_____	_____	_____	_____	_____

Failure to complete the above may result in the bid being declared non-responsive. The costs indicated above are provided to comply with the Act and shall not constitute grounds for any additional compensation to that listed for the separate line item of the Bid Form.

By: _____ Date _____
Bidder

Authorized Signature

QUESTIONNAIRE

BID NO. ITB 22-12

The undersigned guarantees the truth and accuracy of all statements and answers herein contained. Failure to fully complete the questionnaire may result in your bid being considered non-responsive.

1. How many years has the bidder identified on Signature of Bidder page been in business?
_____ years.

2. What is the last project of this nature that you have completed? (Identify completion date)

3. Have you ever failed to complete work awarded to you; if so, where, and why?

4. Have you personally inspected the proposed work and have you a complete understanding and plan for its performance?

5. Will you subcontract any part of this work? If so, give details: Name of Sub Work to be Performed

6. What equipment do you own that is available for the work? (Attach additional listing if necessary.)

Name of Bidder: _____

QUESTIONNAIRE

7. What equipment will you purchase for the proposed work?

8. What equipment will you rent for the proposed work?

9. Bidder to submit their Balance Sheet and Income Statement for their most recent year as an attachment to the questionnaire. Period reported on: _____

10. The Town will not award a bid to any bidder who cannot prove to the satisfaction of the Town that the Corporation/Partnership/Individual identified on the Signature of Bidder form has satisfactory written references for work similar to the work being bid upon.

References that are for work performed by a parent corporation or affiliated subsidiary will not be considered by the Town.

The Town requires a minimum of three (3) satisfactory references for similar work for this Bid.

The Bidder shall be the Prime contractor for each reference and each reference shall be for the owner of the project. Similar work shall mean:

The Bidder shall have a minimum of three (3) satisfactory references showing that the Bidder's firm, with or without the use of subcontractors, has successfully completed at least three (3) projects. References shall be within the period of 4-1-2012 through the time of the bid opening.

Additional references may be submitted as an attachment.

A. Owner (Company/Entity) _____

Name): Address _____

Town, State, Zip: _____

Project Manager of Firm: _____ Title: _____

Phone No.: _____ /Email: _____

Project _____ Completion Date of Project: _____

Title: _____ (Within period of 4-1-2012 through time of the bid opening)

Name of Bidder: _____

QUESTIONNAIRE

(References continued)

Summary of Project: _____

B. Owner (Company/Entity Name): _____

Address _____

Town, State, Zip: _____

Project Manager of Firm: _____ Title: _____

Phone No.: _____ /Email: _____

Project Title: _____ Completion Date of Project: _____
(Within period of 4-1-2012 through time of the bid opening)

Summary of Project: _____

C. Owner (Company/Entity Name):

Address: _____

Town, State, Zip: _____

Project Manager of Firm: _____ Title: _____

Phone No.: _____ /Email: _____

Project Title: _____ Completion Date of Project: _____
(Within period of 4-1-2013 through time of the bid opening)

Name of Bidder: _____

QUESTIONNAIRE

(References continued)

Summary of Project: _____

11. State the true, exact, correct, and complete name of the partnership, corporation, or trade names under which you do business, and the address of the place of business. (If a corporation, state the name of the President and Secretary. If a partnership, state the names of all general partners. If a fictitious/trade name, state the names of the individuals who do business under the fictitious/trade name attach compliance with the fictitious name statute. It is absolutely necessary that this information be furnished.)

Correct Name of Bidder
(Correct Name of Bidder shall also appear on Signature of Bidder Form)

- (a) The address of the principal place of business:

- (b) The names of the corporate officers, or general partners, or individuals doing business under a fictitious trade name, are as follows:

Bidder Name

QUESTIONNAIRE

12. Declaration of Work Components Schedule

Minimum of 20% of work to be completed by bidder identified on Signature of Bidder Form.
(Mobilization, administration, overhead and profit may not be included in the work components)

Work Components that make up the above minimum are as follows:

Work Components that will be provided by subcontractors are as follows:

Name of Bidder: _____

DRUG-FREE WORKPLACE FORM

**BID NO. ITB 22-12
Built-Out Improvements for The Police Department**

The undersigned vendor in accordance with Florida Statute 287.087 hereby certifies that
_____ does:

(Name of Business)

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community by, any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

Bidder's Signature

Date

BID BOND

**BID NO. ITB 22-12
Built-Out Improvements for The Police Department**

KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned:

_____, as Principal and
(Name of Bidder)

_____, as Surety, are
(Name of Surety)

hereby held and firmly bound unto the Town of Pembroke Park, Florida, as Obligee, in the sum of:

Dollars (\$) _____) / **5% of Bid Price**

as liquidated damages for payment of which, well and truly to be made, we hereby jointly and severally bind ourselves, our heirs, executors, administrators, successors, and assigns.

The condition of this obligation is such that whereas the principal has submitted to the Town of Pembroke Park a certain Bid attached hereto and made a part hereof, to enter into a contract in writing, hereinafter referenced to as the **BID NO. ITB 22-12 for Built-Out Improvements for The Police Department**

NOW THEREFORE,

- a. If said Bid shall be rejected or withdrawn as provided in the Invitation to Bid and Instructions to Bidders attached hereto or, in the alternative,
- b. If said Bid shall be accepted and the Principal shall duly execute and deliver the Form of Contract attached hereto and shall furnish all insurance requirements, the specified bond for the faithful performance of the Contract and for the payment of labor and materials furnished for the performance of the Contract, then this obligation shall be void, otherwise it shall remain in full force and effect, it being expressly understood and agreed that the liability of the Surety for any and all claims hereunder in no event shall exceed the amount of this obligation.

The Surety, for value received, hereby agrees that the obligations of said Surety and its bond shall be in no way impaired or affected by any extensions of the time within which such Bid may be accepted and said Surety does hereby waive notice of any such extensions.

IN WITNESS WHEREOF, the parties hereto have duly executed this bond on the

_____ day of _____, 20_____.

PRINCIPAL:

By: _____
Signature (Seal)

Name: _____

Title: _____

Address: _____

Telephone: _____

SURETY:

By: _____
(Seal) Signature

Name: _____

Title: _____

Address: _____

WITNESS:

Scaled and delivered in the presence of:

**CERTIFICATION OF FISCAL YEAR 2021-2022 RESTRICTIONS ON THE AWARD OF
CERTAIN CONTRACTS AND SUB-CONTRACTS TO FOREIGN COUNTRIES**

This certification is to verify that the offeror 1) is not a contractor of a foreign country included on the list of countries that discriminate against U.S. firms published by the U.S. Trade Representative (USTR); 2) has not or will not enter into any subcontract with a subcontractor or a foreign country included on the USTR list, and 3) will not provide any product of a country included on the USTR list. These prohibitions also apply to certain products used in these activities, such as affixed equipment, electronics, utilities, and instruments.

Grantees or subgrantees recipients entering into contract for construction, alteration, or repair of any public building or public work project subject to the prohibitions described in this Notice shall include the following provision in all such contracts:

Restriction on Public Building and Public Works Projects.

Definitions

"Component" as used in this clause, means those articles, materials, and supplies incorporated directly into the product.

"Product", as used in this clause, means construction materials - i.e., articles, materials, and supplies brought to the construction site for incorporation into the public works project, including permanently affixed equipment, instruments, utilities, electronic or other devices, but not including vehicles or construction equipment. In determining the origin of a product BROWARD COUNTY will consider a product as product as produced in a foreign country if it has been assembled or manufactured in the foreign country, or if the cost of the components mine, produced, or manufactured in the foreign country exceed 50 percent of the cost of all its components.

"Contractor or subcontractor of a foreign country", as used in this clause, means any contractor or subcontractor that is a citizen or national of a foreign country or is controlled directly or indirectly by citizens or nationals of a foreign country. A contractor or subcontractor shall be considered to be a citizen or national of a foreign country, or controlled directly or indirectly by citizens or nationals of a foreign country:

1. If 50 percent or more of the contractor or subcontractor is owned by a citizen or national of the foreign country.
2. If the title of 50 percent or more of the stock of the contractor or subcontractor is held subject to trust or fiduciary obligation in favor of citizens or nationals of the foreign country.
3. If 50 percent or more of the voting power in the Contractor or subcontractor is vested in or exercisable on behalf of a citizen or national of the foreign country.
4. In the case or partnership, if any general partner is a citizen of the foreign country;

5. In the case of a corporation, if its president or other chief executive officer or the chairman or its board of directors is a citizen of the foreign country or the majority of any number of its directors necessary to constitute a quorum are citizen of the foreign country or the corporation is organized under the laws of the foreign country or any subdivision, territory, or possession thereof; or
6. In the case of a contractor or subcontractor who is a joint venture, if any participation firm is a citizen or national of a foreign country or meets any of the criteria in subparagraphs (a) (1) through (5) of this clause.

Contractor Signature

Date

(a) Restrictions

The Contractor shall not (1) knowingly enter into any subcontract under this contract with a subcontractor of a foreign country included on the list of countries that discriminate against U.S. firms published by the United States Trade Representation (See Paragraph (c) of this clause), or (2) supply any product under this contract of a country included on the list of foreign countries that discriminate against U.S. firms published by the USTR.

(b) USTR List

The USTR published a list in the Federal Register in accordance with section 109(c) of publication L 100-202 where countries can be added or deleted.

(c) Certification

The Contractor may rely upon the certification of a prospective subcontractor that is not a subcontractor of a foreign country included on the list of countries that discriminate against U.S. firms published by the USTR and that products supplied by such subcontractor for use on the Federal public works project under this contract are not products of a foreign country included on the list of foreign countries that discriminate against U.S. firms published by the USTR, unless such Contractor has knowledge that the certification is erroneous.

(d) Subcontracts

The Contractor shall incorporate this clause, modified only for the purpose of properly identifying the parties, in all subcontracts. This paragraph (e) shall also be incorporated in all subcontracts.

For additional information see Federal Register Vol. 53, No. 53, No. 116, Pages 22569-22573.

CERTIFICATION OF BIDDER REGARDING EQUAL EMPLOYMENT OPPORTUNITY

This certification is required pursuant to Executive Order 11246 (30 F.R. 12319-25). The implementing rules and regulations provide that any bids or prospective contractor, or any of their proposed subcontractors, should state as an initial part of the bid or negotiations of the contract whether he has participated in any previous contract or subcontract subject to the equal opportunity clause; and, if so, whether it has filed all compliance reports due under applicable instructions.

Where the Certification indicates that the apparent successful bidder has not filed a compliance report due under applicable instructions, bidder shall submit a compliance report prior to award. NO CONTRACT SHALL BE AWARDED UNLESS SUCH REPORT IS SUBMITTED.

CERTIFICATION BY BIDDER

BIDDER'S NAME: _____

ADDRESS: _____

1. Bidder has participated in a previous contract or subcontract subject to the Equal Opportunity Clause. Yes _____ No _____
2. Compliance reports were required to be filed in connection with such contract or subcontract. Yes _____ No _____
3. Bidder has filed all compliance reports due under applicable instructions, including SF. 100. Yes _____ No _____

If answer to item 3 is "No", please explain in detail on reverse side of this certification.

**CERTIFICATION BY PROPOSED SUBCONTRACTOR REGARDING
EQUAL EMPLOYMENT OPPORTUNITY**

Name of Prime Contractor

Project No. /Project Name

This certification is required pursuant to Executive Order 11246 (30 F.R. 12319-25). The implementing rules and regulations provide that any bids of prospective contractor, or any of their proposed subcontractors, should state as an initial part of the bid or negotiations of the contract whether he has participated in any previous contract or subcontract subject to the equal opportunity clause; and, if so, whether it has filed all compliance reports due under applicable instructions.

Where the Certification indicates that the apparent successful bidder has not filed a compliance report due under applicable instructions, bidder shall submit a compliance report prior to award. NO CONTRACT SHALL BE AWARDED UNLESS SUCH REPORT IS SUBMITTED.

SUBCONTRACTOR'S CERTIFICATION

SUBCONTRACTOR'S NAME: _____

ADDRESS: _____

1. Bidder has participated in a previous contract or subcontract subject to the Equal Opportunity Clause. Yes _____ No _____
2. Compliance reports were required to be filed in connection with such contract or subcontract. Yes _____ No _____
3. Bidder has filed all compliance reports due under applicable instructions, including SF. 100. Yes _____ No _____

If answer to any item is "No", please explain in detail below or attach a piece of paper if needed.

Certification – The information above is true and complete to the best of my knowledge and belief.

Print Name

Signature

Date

**NOTICE TO PROSPECTIVE SUBCONTRACTORS OF REQUIREMENT
FOR CERTIFICATIONS OF NONSEGREGATED FACILITIES**

- a. Certification of Nonsegregated Facilities, as required by the May 1967, order (32 F.R. 7439, May 19, 1967) on Elimination of Segregated Facilities by the Secretary of Labor, must be submitted prior to the award of a federally assisted Construction Contract exceeding \$10,000.00 which is not exempt from the provisions of the Equal Opportunity Clause.
- b. CONTRACTORS receiving subcontract awards exceeding \$10,000.00 which are not exempt from the provision of the Equal Opportunity Clause will be required to provide for the forwarding of this notice to prospective subcontractors for supplies and construction contracts where the subcontracts exceed \$10,000.00 and are not exempt from the provisions of the Equal Opportunity Clause.
- c. A Certification for regarding Equal Employment Opportunity is also enclosed with the Bid Proposal Form and should be submitted by the CONTRACTOR with his bid but must be submitted prior to award.
- d. The Notice to Labor Unions on the following page shall be forwarded by the CONTRACTOR in accordance with Paragraph 3 of Nondiscrimination Provisions to be included in Federally Assisted Construction Contracts.

**NOTICE TO PROSPECTIVE SUBCONTRACTORS OF REQUIREMENTS FOR
CERTIFICATION OF NON-SEGREGATED FACILITIES**

A Certification of Nonsegregated Facilities, as required by the May 9, 1967, Order (32 7439 May 19, 1967) on Elimination of Segregated Facilities by the Secretary of Labor must be submitted prior to the award of a subcontract exceeding \$10,000.00 which is not exempt from the provisions of the Equal Opportunity Clause. The Certification may be submitted either for each subcontractor or for all subcontracts during a period (i.e., quarterly, semiannually, or annually).

NOTE: The penalty for making false statements in offers is prescribed in 18 U.S.C. 1001.

DATE _____

Signature of Bid
Prospective Contractor

ADDRESS (including zip code)

NOTICE TO LABOR UNIONS OR OTHER ORGANIZATIONS OF WORKERS
NONDISCRIMINATION IN EMPLOYMENT

TO: _____
(Name of Union or Organization of Workers)

The undersigned currently holds contract(s) with

(Name of Applicant)

Involving funds or credit of the U.S. Government of (a) subcontract (s) with prime contractor holding such contract(s).

You are advised that under the provisions of the above contract(s) or subcontract(s) and in accordance with Executive Order 11246, dated September 4, 1965, the undersigned is obligated not to discriminate against any employee or applicant for employment because of race, color, creed, or national origin. This obligation not to discriminate includes, but is not limited to the following:

HIRING, PLACEMENT, UPGRADING, TRANSFER OR DEMOTION,
RECRUITMENT, ADVERTISING OR SOLICITATION FOR EMPLOYMENT
TRAINING DURING EMPLOYMENT, RATES OF PAY OR OTHER FORMS OF
COMPENSATION, SELECTION FOR TRAINING INCLUDING APPRENTICESHIP,
LAYOFF OR TERMINATION.

This notice is furnished to you pursuant to the provisions of the above contract(s) and Executive Order 11246.

Copies of this notice will be posted by the undersigned in conspicuous places available to employees or applicants for employment.

(Contractor or Subcontractor)

(Date)

**Certification Regarding
Debarment, Suspension,
And Other Responsibility Matters
Primary Covered Transactions**

- (1) The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:
- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency.
 - (b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
 - (d) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default.
- (2) Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Name

Project Name

Title

Project Number

Firm

Street Address

City, State, Zip

**Certification Regarding
Debarment, Suspension, Ineligibility
And Voluntary Exclusion**

Lower Tier Covered Transactions

- (1) The prospective lower tier participant certifies, by submission of this document, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective lower tier participant is unable to certify to the above statement, the prospective participant shall attach an explanation to this form.

Name

Local Government

Title

CDBG Contract Number

Firm

Street Address

City, State, Zip

Date

CONTRACT

BID NO. ITB 22-12

Built-Out Improvements for The Police Department

Contract for work in and about the Town of Pembroke Park, Florida for Built-Out Improvements for The Police Department Improvement, **BID NO. ITB 22-12** dated _____, 20____,
By _____ and between the Town of Pembroke Park, Florida (hereinafter called the **Owner**) and _____ (hereinafter called the **Contractor**).

WITNESSETH that the Owner and Contractor in consideration of the premises and of the mutual covenants, considerations and agreements contained herein, agree as follows:

1. WORK TO BE PERFORMED

The Contractor shall furnish all plant, labor, services, materials, supplies, equipment, transportation and other facilities and appurtenance necessary or proper for incidental to:

Built-Out Improvements for The Police Department

BID NO. ITB 22-12

in strict and full accordance with the requirements of the Contract Documents and with such further details and instructions as the Engineer may from time-to-time issue for the purposes of insuring the thorough completion of the work.

2. CONTRACT DOCUMENTS

The Contract Documents consist of the following documents. It is understood that all the terms, provisions, conditions, and obligations set forth in the Contract Documents (as defined herein) shall constitute a part of this Contract and are to have the same force and effect as if set forth specifically and at length herein.

Form of Contract including Public Construction Bond and Insurance

Invitation to Bid

Instructions to Bidders

Special Instructions

Bid Form

Certificate of Compliance with FL Trench Safety Act

Questionnaire

Drug-Free Workplace Form

Bid Bond

General Conditions

Special Conditions

Technical Specifications

Addenda

Drawings/Exhibits

Notice of Award

Notice(s) to Proceed

Documentation submitted by Engineer following the Notice to Proceed

Project Forms

Close Out Forms

Change Orders, Field Orders

All provisions required by law to be inserted in this Contract, whether inserted or not, Written

Instructions from the Engineer

Any additional documents the submission of which is required by this Project

CONTRACT

BID NO. ITB 22-12 Built-Out Improvements for The Police Department

3. CONTRACT TIME

3.1 The Work under this Contract shall be commenced promptly and prosecuted with diligence.

In accordance with the General Conditions, the Work shall be:

Substantially Completed on or before the Substantial Completion Date within 120 calendar days after the date provided in the Notice to Proceed, and

Finally Completed on or before the Final Completion Date and ready for final payment in accordance with this Contract within 150 calendar days after the date provided in the Notice to Proceed.

3.2 Owner and Contractor recognize that time is of the essence for the completion of the Work. As such, Owner and Contractor recognize that Owner will suffer direct financial loss if the Work is not completed within the Contract Time, plus any extensions thereof allowed in accordance with the General Conditions. They also recognize the delays, expense and difficulties involved in proving the actual loss suffered by the Owner if the Work is not completed on time. Accordingly, instead of requiring any such proof, Contractor agrees to forfeit and pay Owner as liquidated damages for delay (but not as a penalty) the amount of \$1,000 for each calendar day that expires after the Contract Time for Substantial Completion until the Work is substantially complete. However, if the contractor completes the project 100% before the timeline as established in item 3.1, the owner agrees to compensate the contractor with a \$300 per business day bonus.

After Substantial Completion, if the Contractor shall neglect, refuse, or fail to complete the remaining Work within the Contract Time (Final Completion Date), the Contractor shall pay the Owner \$500 for each calendar day that expires after the time for Final Completion. These amounts represent a reasonable estimate of the Owner's expenses for extended delays and for inspection, engineering services and administrative costs associated with such delay.

3.3 Owner is authorized to deduct liquidated damages from monies due to the Contractor for the Work under this Contract.

4. SUCCESSORS, ASSIGNS AND ASSIGNMENT

The Owner and the Contractor each binds itself, its officers, directors, qualifying agents, partners, successors, assigns and legal representatives to the other party hereto and to the partners, successors, assigns and legal representatives of such other party in respect to all covenants, agreements and obligations contained in the Contract. It is agreed that the Contractor shall not assign, transfer, convey or otherwise dispose of the contract or its right, title, or interest in or to the same or any part thereof, or allow legal action to be brought in its name for the benefit of others, without previous consent of the Owner and concurred to by the sureties.

5. INDEPENDENT CONTRACTOR

Contractor represents that it is fully experienced and properly qualified to perform the class of work provided for herein, and that it is properly licensed, equipped, organized, and financed to perform such work. Contractor shall act as an independent Contractor and not as the agent of Owner in performing the Contract, maintaining complete control over its employees and all its suppliers and subcontractors. Nothing contained in this Contract, or any subcontract awarded by Contractor shall create any contractual relationship between any such supplier or subcontractor and Owner. Contractor shall perform all Work in accordance with its own methods subject to compliance with the Contract.

6. PROVISION AND MAINTENANCE OF BOND

A Surety Bond legally issued, meeting the requirements in the Contract Documents, and approved by the Town shall be maintained by Contractor. If the Surety on any Bond furnished by the CONTRACTOR is declared bankrupt or becomes insolvent or its right to conduct business in the State of Florida is terminated or it ceases to meet the requirements of Surety Bond the CONTRACTOR shall within five (5) days thereafter substitute another Bond and surety, both of which shall be subject to the approval of the TOWN.

7. PROVISION AND MAINTENANCE OF INSURANCE

During the performance of the Work under this Contract, Contractor shall maintain the insurance policies and coverages that are identified in the "Instructions to Bidders" and shall meet all other requirement therein. Contractor shall provide originals or certified copies of all policies, and such coverages shall be written by an insurance company authorized to do business in Florida.

8. COMPENSATION TO BE PAID CONTRACTOR

In consideration of the faithful performance of this Contract by the Contractor, the Owner will pay to the Contractor for the full and entire completion of this Contract and upon acceptance of the work by the Owner in the Amount of \$ _____. This represents the entire cost which the

owner will have to pay the Contractor for acceptable and conforming work, inclusive of all materials, supplies, costs, fees, and is the maximum extent of the owner's obligation to pay Contractor but does not constitute a limitation, of any sort, of the Contractor's obligations to perform the work in accordance with this Contract.

CONTRACT

**BID NO. ITB 22-12
BUILT-OUT IMPROVEMENTS FOR THE POLICE DEPARTMENT**

IN WITNESS WHEREOF, the Town of Pembroke Park, Florida, at a regular meeting thereof, by action of the Town Commission authorizing and directing the foregoing be adopted, has caused these presents to be signed by its Mayor, and its seal to be hereunto affixed, and _____ has executed this Contract all as of the day and year first above written.

TOWN OF PEMBROKE PARK, FLORIDA

Witness:

By: _____
Geoffrey Jacobs, Mayor
(Seal)

Approved by Commission _____, 20____
on

Item _____ Account Number _____

CONTRACTOR:

Attest:

Corporate Secretary
(Affirm Corporate Seal)
By: _____
Signature

Witness: Name: _____

Title: _____
President or other duly authorized
Corporate Officer

CERTIFICATE OF CORPORATE AUTHORITY

**BID NO. ITB 22-12
Built-Out Improvements for The Police Department**

I, _____, certify that I am the **Secretary** of the corporation
named as Contractor in **Bid No. ITB 22-12**; that _____ who signed the
said Contract on behalf of the Contractor, was then _____ of said corporation.

that I know the seal of said corporation; that said seal has been affixed to this Contract; and that
it was so affixed by order of said official of the Corporation; that I know his/her signature, and
such signature hereto is genuine; and that he/she signed this Contract by authority of the
directors of said Corporation.

Dated this _____ day of _____, 20 _____.

Corporate Secretary

(Corporate Seal)

**ACKNOWLEDGEMENT OF CONTRACTOR,
IF A PARTNERSHIP**

**BID NO. ITB 22-12
Built-Out Improvements for The Police Department**

State of _____
County of _____ as:

On this _____ day of _____, 20____, before me personally came and
appeared _____, to me known, and known to me to be one of the
members of the firm of _____ described in and who executed the
foregoing instrument and he/she acknowledged to me that he/she executed the same as and for
the act and deed of said firm and that he/she is duly authorized to bind such firm.

Notary Public

(Seal)

**ACKNOWLEDGMENT OF CONTRACTOR,
IF AN INDIVIDUAL**

State of _____
County of _____ as:

On this _____ day of _____, 20____, before me personally came and
appeared _____, to me known, and known to be to be the
person described in and who executed the foregoing instrument and acknowledged that he/she
executed the same.

Notary Public

(Seal)

**ACKNOWLEDGMENT OF CONTRACTOR,
IF CORPORATION**

**BID NO. ITB 22-12
Built-Out Improvements for The Police Department**

State of _____
as:
County of _____

On this _____ day of _____, 20____, before me personally came and appeared

_____, to me known, who, being by me duly sworn, did depose
and say that he/she resides at

that he/she is the _____
of _____

the corporation described in and which executed the foregoing contract; that he knows the seal
of said corporation; that one of the impressions affixed to said contract is an impression of such
seal; that he is the proper official of said corporation designated to execute such contract, that
he/she has authority so to do, that he/she executed same for and in behalf of said corporation,
and that his/her act is the act and deed of said corporation.

Witness my hand and official notarial seal at _____

the day and year above written.

Notary Public

(Seal)

My Commission Expires: _____
(Seal)

PUBLIC CONSTRUCTION BOND

BY THIS BOND, WE, _____, as Principal and _____ a Corporation, as Surety, are bound to the Town of Pembroke Park, Florida, hereinafter referred to as "Owner", in the sum of \$_____, for payment of which we bind ourselves, our heirs, personal representatives, successors, and assigns, jointly and severally.

THE CONDITION OF THIS BOND is that if Principal:

1. Performs the Contract dated _____, 20 ____ between Principal and Owner for construction of **Built-Out Improvements For The Police Department, Bid No. ITB 22-12**, the Contract being made a part of this bond by reference, in the time and in the manner prescribed in the Contract, and;
2. Promptly makes payment to all claimants, as defined in Section 255.05 (1), Florida Statutes, supplying Principal with labor, materials, and supplies, used directly or indirectly by Principal in the prosecution of the work provided for in the Contract, and.
3. Pays Owner all loss, damages, expenses, costs, and attorney's fees, including appellate proceedings, and including any liquidated damages or actual damage caused by the delay of performance of Contractor, that Owner sustains because of a default by Principal under the Contract, and;
4. Performs the guarantee of all work and materials furnished under the Contract for the time specified in the Contract; then this bond is void; otherwise, it remains in full force. Any changes in or under the Contract Documents and compliance or noncompliance with any formalities connected with the Contract or the changes does not affect Surety's obligation under this bond. Any increase in the total contract amount as authorized by the Owner shall accordingly increase the Surety's obligation by the same dollar amount of said increase. Contractor shall be responsible for notification to Surety of all such changes; subsection (2) of Section 255.05, Florida Statutes as amended for the notice and time limitations for claimants.
5. This Bond is intended to comply with the provisions of Section 255.05, Florida Statutes, and all terms and conditions of said Statutes are incorporated herein by reference thereto. In the event of any conflict, ambiguity or discrepancy between Section 255.05 of the Florida Statutes and this Bond, the Florida Statutes section 255.05 shall control. No right of action shall accrue on this Bond to or for the use of any person or corporation other than the TOWN and those persons or corporations provided for by said Statute, their heirs, executors, administrators, successors, or assigns. All claimants and other parties claiming any interest in this Bond are expressly referred to Section 255.05, including particularly the notice and time limitation provisions of that section.

Dated on _____, 20____.

PRINCIPAL:

ATTEST:

_____	Principal
_____	By: _____
Corporate Secretary	Signature
_____	Title: _____
_____	(Seal)
Witness to Principal	Address _____
_____	_____
(Address)	

SURETY:

ATTEST:

_____	Surety
_____	_____
Surety	Attorney-in-fact
_____	(Seal)
_____	_____
Witness as to Surety	Address _____

	Telephone: (____) _____

NOTE: Date of Bond must not be prior to date of Contract. If Contractor is a Partnership, all partners must execute bond.

IMPORTANT: Surety companies executing bonds **must** appear and remain on the Treasury Department's most current list (Circular 570 as amended) during construction, guarantee and warranty periods, and be authorized to transact business in the State of Florida, and be pre-approved by the Town. Bond shall be a minimum bond rating of Best's rating of "A" and Best's financial size category of not less than Class VII.

FINAL RECEIPT

**BID NO. ITB 22-12
Built-Out Improvements for The Police Department**

Received this _____ day of _____, 20____, of _____ as full and final payment of the cost of all improvements provided for in the foregoing contract the sum of _____ Dollars and _____ Cents, (\$ _____), in cash, being the full amount accruing to the undersigned by virtue of said contract, said cash covering and including full payment for all extra work and material furnished by the undersigned in the construction of said improvements, and all incidentals thereto, and the undersigned hereby releases the said _____ from all claims whatsoever growing out of said contract.

These presents are to certify that all persons doing work upon or furnishing materials or supplies for the said improvements under the foregoing contract have been paid in full.

The undersigned further certifies that all taxes imposed by Chapter 212, Florida Statutes (Sales and Use Tax Act), as amended, have been paid and discharged.

GENERAL CONDITIONS - INDEX

BID NO. ITB 22-12 Built-Out Improvements for The Police Department

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GENERAL CONDITIONS

BID NO. ITB 22-12 Built-Out Improvements for The Police Department

GENERAL CONDITIONS

1. GENERAL:

It is mutually agreed by the parties hereto that this Contract is subject to the provisions of the Constitution of the State of Florida, and of the several acts of the Legislature under which the Owner exists, and of the ordinances and resolutions authorizing this project and under which this project will be constructed, and Federal Laws or Codes; that upon ten (10) day notice, the work under this Contract may, without cost or claim against the Owner, be suspended by the Owner for substantial cause; that this Contract is subject to the additional conditions and stipulations which follow.

2. DEFINITIONS:

The following words and expressions, or pronouns used in their stead, shall wherever they appear in the Contract and the Contract Documents as specifically defined in the Contract, be construed as follows, unless a different meaning is clear from the context:

- A. Owner: The party or parties of the first part hereto. The Town of Pembroke Park, Broward County, Florida.
- B. Town Project Manager: Town Project Manager is the Town Engineer, or his authorized agents.
- C. Contractor: The individual, partnership, or corporation agreeing to perform the work for the owner, the party of the second part of the Contract.
- D. Drawings: The Drawings, or reproductions thereof, prepared by the consulting Engineer, which show the locations, character, dimensions, and details of the work to be done under this Contract. All working drawings submitted by the Contractor and approved by the consulting Engineer become part of the Drawings.
- E. Engineer: Calvin, Giordano & Associates, Inc., and as also may be referred to as Architect/Engineer.
- F. Addendum: A modification of the Contract Documents issued in writing by the Town of Pembroke Park Purchasing Division prior to the opening of bids.
- G. Change Order: A written order issued by the Town Project Manager to the Contractor directing certain changes, additions, or reductions in the work or in the materials or methods to be used.
- H. Notice to Proceed: A written notice executed by the Owner or his agent which shall designate the date upon which work under the Contract shall commence.

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- I. Surety: Shall mean any corporation that executes, as surety, the Contractor's Public Construction Bond securing the payment and performance of this Contract.
- J. The Work: Shall mean everything expressly or implied required to be furnished and done by the Contractor under the Contract and shall include any extra work properly authorized.
- K. Site: Shall mean the area upon or in which the Contractor's operations are carried on and such other areas adjacent thereto as may be designated as such by the Town Project Manager.
- L. Subcontractor: Shall mean any individual, partnership, or corporation other than employees of the Contractor, who or which contracts with the Contractor to furnish, or actually furnishes labor, or labor and materials, or labor and equipment, or labor, materials, and equipment at the site.
- M. Substantial Completion Date: The date on which the work (or specified part thereof), in the opinion of the Engineer, is sufficiently complete, in accordance with the Contract Documents, so that the Work (or a specified portion thereof) can be utilized for the purpose for which it was intended.
- N. Completion Date: Shall mean the date specified in the Notice to Proceed on which all contract work is complete in all respects and no work remains, including cleanup, other than guarantee and maintenance work.
- O. Specifications: All the directions, requirements, standards of performance applying to the work as hereinafter detailed, designated by reference, or which may be stated in an Addendum.

3. CONTRACTOR'S UNDERSTANDING:

The Contractor hereby admits and agrees that he has carefully read and considered the Instructions to Bidders herewith attached, and that he has made his proposal and hereby makes this Contract with full knowledge and acquiescence therein.

4. CONTRACTOR'S RESPONSIBILITY

- A. The Contractor expressly undertakes at his own expense.
 - (1) To take every precaution against injuries to persons or damage to property.
 - (2) To store his apparatus, materials, supplies and equipment in such orderly fashion at the site of the work as will not unduly interfere with the progress of his work or the work of any other contractors.
 - (3) To place upon the work or any part thereof only such loads as are consistent with the safety of that portion of the work.
 - (4) To clean up frequently all refuse, rubbish, scrap materials, and debris caused by his operations, to the end that always the site of the work shall present a neat, orderly, and workmanlike appearance.
 - (5) Before final payment to remove all surplus material, false-work, temporary structures, including foundations thereof, plant or any description and debris of every nature resulting from his operations,

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and to put the site in a neat, orderly condition.

- (6) To affect all curing, fitting, or patching of his work required to make the same to conform to the plans and specifications and, except with the consent of the Town Project Manager, not to cut or otherwise alter the work of any other Contractor.
- B. The Contractor shall accept full responsibility for the work until final acceptance by the Town. He shall protect the work against all loss or damage sustained during the progress of the work, and promptly repair any damage done from any cause whatsoever as described hereinafter.
- (1) Weather Conditions: In the event of temporary suspension of work, or during inclement weather, or whenever the Town Project Manager shall direct, the Contractor will, and will cause his Subcontractor to protect carefully his and their work and materials against damage or injury from the weather. If, in the opinion of the Town Project Manager, any work or materials shall have been damaged or injured by reason of failure on the part of the Contractor or any of his Subcontractors so to protect his work, such materials shall be removed and replaced at the expense of the Contractor.
 - (2) Protection of Work and Property--Emergency: The Contractor shall always safely guard the Owner's property from injury or loss in connection with this Contract. He Shall at all times safely guard and protect his own work, and that of adjacent property from damage. The Contractor shall replace or make good any such damage, loss, or injury.
 - (3) In case of an emergency which threatens loss or injury of property, and/or safety of life, the Contractor will be allowed to act, without previous instructions from the Town Project Manager, in a diligent manner. He shall notify the Town Project Manager immediately thereafter.
 - (4) Where the Contractor has not acted but has notified the Town Project Manager of an emergency threatening injury to persons or damage to the work or any adjoining property, he shall act as instructed or authorized by the Town Project Manager.
 - (5) The amount of reimbursement claimed by the Contractor on account of any emergency action shall be determined in the manner provided in Article 16 and Article 19 of the General Conditions.

5. TIME OF STARTING WORK:

The work embraced in this Contract shall be actively begun within ten (10) calendar days after delivery of a Notice to Proceed at such point or points as the Town Project Manager may authorize. The work shall be carried on regularly and uninterruptedly with sufficient force to insure its completion within the Contract.

6. SCHEDULE OF WORK:

Within two weeks after the execution of the Contract, the Contractor shall submit for approval, a schedule of work consisting of diagrams and written description, describing how he intends to progress with the construction within the Contract limits. If this schedule is not submitted within the prescribed time, the Contractor shall not be permitted to start any construction until said schedule is submitted and

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approved and no extension of time shall be granted because of the Contractor's failure to timely submit the SCHEDULE OF WORK.

7. TIME OF COMPLETION:

Time being an essential condition of this Contract, the entire work shall be completed on or before the time set forth in the Contract and on or before the date specified in the Notice to Proceed.

8. LIQUIDATED DAMAGES:

- A. Upon failure of the Contractor to complete the said Contract within the contract time allowed for completion after the "Notice to Proceed", the Contractor shall pay the Owner the sum or sums set forth in the Contract for each calendar day beyond the date of completion that is required by the Contractor to complete the said Contract, not as a penalty or forfeiture, but as liquidated damages to the Owner because of such default by the Contractor, which damages are hereby fixed and agreed upon between the parties, recognizing the impossibility of precisely ascertaining the amount of damages that will be sustained by the Owner in consequence of such default and both parties desiring to obviate any question of dispute concerning the amount of said damages and the cost and effect of such failure of the Contractor to complete said Contract within the contract time set forth in the Contract.
- B. Regardless of whether or not a single contract is involved, the above stated liquidated damages shall apply separately to each portion of the project for which a time of completion is given.
- C. The Owner is hereby authorized to deduct the designated sums per day from the moneys which may be due or become due from said Contractor for the work under this Contract, or as much thereof as the Owner may, at its own option, deem just and reasonable.

9. REIMBURSEMENT OF EXPENSES:

Should the final completion and acceptance of the work herein embraced, together with any modifications or additions, be delayed beyond the time herein set, it is understood and agreed that, aside from any other damage per day for such delay, from such time until the same is completed and accented as herein provided, all costs of Engineering and Inspection on behalf of the Owner, will be charged to the

Contractor hereunder and deducted from any estimate or payment otherwise due and payable to him from time to time.

10. EXTENSION OF TIME:

The Contractor shall not be entitled to any claim for damages for any hindrances or delay from any cause whatsoever, but such hindrance or delay may entitle him to an extension of time for completing the work. Said extension Shall be, as determined by the Owner, sufficient to compensate for the detention, provided it shall have immediate notice from the Contractor, in writing, of the cause and the probable length of the detention; however, neither an extension of time for any reason beyond the date set herein, nor the acceptance of any work subsequent to said date, shall be deemed a waiver by said Owner of the right to abrogate the Contract for delay.

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11. CONTROL OF THE WORK:

- A. The Town Project Manager, under authority and direction of the Owner, shall have full control and direction of the work in all respects. All explanations, directions, working drawings, sketches, etc., necessary to carry out and complete the work in a manner satisfactory to the Owner shall be given by the Town Project Manager. The Town Project Manager and his authorized assistants shall at all times have the right to inspect the work and materials. The Contractor shall furnish all reasonable facilities for obtaining such information as the Town Project Manager may desire, respecting the quality of the work and materials and the manner of conducting the work. Should the Contractor be directed or permitted to perform night work, or to vary the period which work is ordinarily carried on in the daytime, he shall give ample notice to the Town Project Manager, so that proper and adequate inspection may be provided. Such work shall be done only under such regulations as are furnished in writing by the Town Project Manager, and no extra compensation shall be allowed the Contractor therefor. In the event of night work, the Contractor shall furnish such lights, satisfactory to the Town Project Manager, as will insure the proper inspection. Nothing herein contained shall relieve the Contractor from compliance with any and all County or Town ordinances relating to noise or work during prohibited hours.
- B. The words "supervise" and "inspect" wherever used herein in connection with the duties or activity of the Town Project Manager shall in no way, expressed or implied, relieve the Contractor from his responsibilities for the safety of the workmen, the preservation of the work or proper performance under this Contract. The Town Project Manager shall not be responsible for the safety of the workmen, the safeguarding of the work, or the proper performance of the Contractor.

12. INSPECTION:

No inspector shall have the power to waive the obligations resting upon the contractor to furnish good material and do good work as herein prescribed. Any failure or omission on the part of any Inspector or the Town Project Manager to condemn any defective material or work shall not release the Contractor from the obligation to at once tear out, remove, and properly replace or rebuild the same at any time upon discovery of the defect and upon notice from the Owner or Town Project Manager to do so. All work, all materials, and all methods of construction shall be at all times and places Subject to the inspection of the Town Project Manager who shall be the final judge of the quality and suitability of the work, materials, processes of manufacture, and methods of construction for the purposes for which they are used. Should they fail to meet his approval, they shall be forthwith reconstructed, made good, replaced and/or corrected, as the case may be, by the Contractor at his own expense. Rejected material shall immediately be removed from the site. If, in the opinion of the Town Project Manager, it is undesirable to replace any defective or damaged materials or to reconstruct or correct any portion of the work injured or not performed in accordance with the Contract Documents, the compensation to be paid to the Contractor hereunder shall be reduced by such amount as in the judgment of the Town Project Manager shall be equitable.

13. SUPERINTENDENCE:

When the Contractor is not present on the work, orders will be given to the foremen or superintendents who may have immediate charge thereof and shall be by them received and strictly obeyed. It is understood that such representative shall be acceptable to the Town Project Manager and shall be one who can be continued in that capacity for the particular job involved unless he ceases to be on the Contractor's payroll.

14. SUBCONTRACTORS:

- A. The Contractor may utilize the services of specialty Subcontractors on those parts of the work which, under normal contracting practices, are performed by specialty subcontractors.
- B. The Contractor shall not sublet the whole or any part of the work without the written consent and approval of the Owner. In all cases, the Contractor shall give his personal attention to the work, the subcontractors being considered as foreman employed by the Contractor and liable to be discharged by the Town Project Manager for neglect of duty of incompetence or misconduct.
- C. The Contractor, as soon as practicable after the award of the Bid, and before the Owner shall make any partial payments to the Contractor, shall furnish to the Town Project Manager in writing for acceptance by the owner and Town Project Manager, a list of the names of the subcontractors proposed for the principal portions of the work. The Town Project Manager shall promptly notify the Contractor in writing if either the owner or Town Project Manager, after due investigation, has reasonable objection to any subcontractor on such list and does not accept him. Failure of the Owner or Town Project Manager to make objection within two weeks to any subcontractor on the list shall constitute acceptance of such subcontractor. After acceptance, no subcontractor shall be changed without the written approval of the owner and Town Project Manager.
- D. The Contractor shall be as fully responsible to the Owner for the acts and omissions of his Subcontractors, and of persons either directly or indirectly employed by them, as he is for the acts and omissions of persons directly employed by him.
- E. The Contractor shall cause appropriate provisions to be inserted in all subcontracts, relative to the work to bind Subcontractors to the Contractor by the terms of the General Conditions and other Contract Documents insofar as applicable to the work of Subcontractors and to give the Contractor the same power as regards terminating any subcontract that the Owner may exercise over the Contractor under any provision of the contract documents.

Contractor represents that it shall enter into subcontractor agreements with all of its subcontractors and that all subcontractor agreements entered into shall incorporate by reference the terms and conditions of this Contract such that subcontractor shall have all responsibility and obligations of Contractor as specifically provided in the Contract documents or unless provided otherwise in this Contract document, and further warrants that the Owner is an intended express third party beneficiary of any such subcontract. Except as specifically and expressly provided for herein, no provision of this Contract is intended to, or shall be construed to, create any third-party beneficiary or to provide any rights to any person or entity not a party to this Contract.

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- F. Nothing contained in this Contract shall create any contractual relation between any Subcontractor and the Owner.

15. EMPLOYEES:

None but skilled foremen and workmen shall be employed on work requiring special qualifications. Any person employed on the work who fails, refuses, or neglects to obey the instructions of the Town Project Manager in anything relating to this work, or who appears to the Town Project Manager to be disorderly, insubordinate, unfaithful, or incompetent, shall upon the order of said Town Project Manager, be at once discharged and not again employed on any part of the work. Any interference with, or abusive or threatening conduct toward the Town Project Manager or his assistants by the Contractor or his employee or agents, shall be authority for the Owner to annul the Contract and re-let the work.

16. CHANGES, EXTRA AND OMITTED WORK:

- A. It is mutually agreed that no change involving material change in cost, either to the Owner or Contractor, shall be made except upon written permission of the owner. Extra work shall be paid for as set forth in Article 19 of the General Conditions. Omitted work shall be credited against the money due the Contractor by one of the methods described in said Article 19. The Contractor shall make no claim for extra work unless it has been approved by the Owner in advance of the work except that the Contractor may proceed to meet an emergency condition if the Owner's representative is not available.
- B. The Town Project Manager shall, in all cases of dispute, determine the amount or quantity of the several kinds of work which are to be paid for under this Contract, and shall decide all questions relative to the execution of the same, and such estimates and decisions shall be final and binding.
- C. Any work not herein specified, which may be implied as included in the Contract, of which the Town Project Manager shall judge, shall be done by the Contractor without extra charge.

17. PAYMENTS/RETAINAGE:

- A. The amount of the Contract will be a lump sum price and/or a price obtained by applying fixed unit prices to estimated quantities which are subject to adjustment at completion of the work to reflect actual quantities involved. Wherever the unit of measure is listed as a lump sum, the Contractor is responsible for the determination of the quantities for those items constructed within the authorized plan limits or dimensions. The Owner does not assume any responsibility for any incidental information in the Contract Documents that may be construed as a quantity of work and/or materials. Wherever the estimated quantities of work to be done and materials to be furnished under this contract are shown in any of the documents including the proposal, they are given for use in comparing bids and the right is especially reserved except as herein otherwise specifically limited, to increase or diminish them as may be deemed reasonably necessary or desirable by the Owner to complete the work contemplated by this Contract and such increase or diminution shall in no way vitiate this Contract, nor shall any such increase or diminution give cause for claims or liability for damages. Progress payments on the Contract amount for the value of work completed

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and component material on site will be made upon request at intervals of not less than monthly.

The request must be made through the Town Project Manager on an approved estimate showing the component breakdown of the work totaling the awarded Contract price and the amount of work for each item completed at the time of the request. Except as may be modified in the Special Conditions (if any), ten percent (10%) of all amounts earned will be retained by the Owner until final completion and acceptance of the work.

- B. It is anticipated that payments to the Contractor, based on periodic estimates will be made within twenty-five (25) days after approval and certification to the Owner are given by the Town Project Manager.
- C. All material and work covered by partial payments made shall there upon become the sole property of the Owner, but this provision shall not be construed as relieving the Contractor from the sole responsibility for the care and protection of materials and work upon which payments have been made or the restoration of any damaged work, or as a waiver of the right of the owner to require the fulfillment of all of the terms of the contract.
- D. Owner's Right to Withhold Certain Amounts and Make Application Thereof:

The Contractor agrees that he will indemnify and save the Owner, its officials, and employees harmless from all claims growing out of the lawful demands of subcontractors, laborers, workmen, mechanics, materialmen, and furnishers of machinery and parts thereof, equipment, power tools, and all supplies, including commissary, incurred in the furtherance of the performance of this contract. The Contractor acknowledges he has received separate and distinct consideration from Owner, elsewhere specified herein, for this indemnity. The Contractor shall, at the Owner's request, furnish satisfactory evidence that all obligations of nature herein above designated have been paid, discharged, or waived. If the Contractor fails so to do, then the Owner may, after having served written notice on the said Contractor, either pay unpaid bills, of which the Owner has written notice, direct, or withhold from the Contractor's unpaid compensation a sum of money deemed reasonably sufficient to pay any and all such lawful claims until satisfactory evidence is furnished and all liabilities have been fully discharged whereupon payment to the Contractor shall be resumed, in accordance with the terms of this Contract, but in no event shall the provisions of this sentence be construed to impose any obligations upon the Owner to either the Contractor or his Surety.
- E. In paying any unpaid bills of the Contractor, the Owner shall be deemed the Agent of the Contractor, and any payment so made by the Owner, shall be considered as a payment made under the contract by the Owner to the Contractor, and the Owner shall not be liable to the Contractor for any such payment made in good faith.

18. FINAL PAYMENT:

When all work embraced in this Contract shall have been fully completed agreeable to the specifications and stipulations herein, and to the satisfaction of the Owner, the Contractor shall cause a final estimate to be made of the amount and value of said work according to the prices and terms of this agreement. The

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Contractor shall certify the final estimator to the Owner and Engineer. From the sum total so found shall be deducted, firstly, all previous payments made to the Contractor and secondly, all damages and proper charges under this agreement. The Contractor shall execute a final receipt and release on the form attached hereto and made a part hereof, upon the Owner making the final settlement and payment as aforesaid. The acceptance by the Contractor of final payment shall be and shall operate as a release to the owner of all claims and all liability to the Contractor for all things done or furnished in connection with this work and for every act and neglect of the Owner and others relating to or arising out of this work. No payment, however, final, or otherwise, shall operate to release the Contractor of his/her sureties from any obligations under the Contract Documents, including the Public Construction Bond.

19. EXTRA WORK:

- A. The Owner may, at any time by a written order and without notice to the sureties, require the performance of such extra work as it may find necessary or desirable arising out of the modification of the Specifications or Drawings. All work so ordered must be performed by the Contractor. The amount of compensation to be paid to the Contractor for any work so ordered shall be determined as follows:
- (1) By such applicable unit prices, if any, as are set forth in the Contract; or
 - (2) If no such prices are so set forth, then by a lump sum or other unit prices mutually agreed upon by the Owner and the Contractor; or
 - (3) If no such unit prices are so set forth in the Contract and if the parties cannot agree upon a lump sum or other unit prices, then by the actual net cost in money to the Contractor of the extra work performed and the cost shall be determined as follows:
 - (a) For all labor and foremen in direct charge of the authorized operations the Contractor shall receive the current local rate of wages, to be agreed upon in writing before starting such work, for each hour that said labor and foremen are actually engaged thereon, to which shall be added an amount equal to 15 percent (15%) of the sum thereof which shall be considered and accepted as full compensation for general supervision and the furnishing of small tools and miscellaneous equipment used, such as picks, shovels, hand pumps, and similar items.
 - (b) For all materials used the Contractor shall receive the actual cost of such materials delivered at the site or previously approved delivery point as established by original receipted bills. No percentage shall be added to this cost.
 - (c) For special equipment and machinery such as power-driven pumps, concrete mixers, trucks, and tractors, or other equipment, required for the economic performance of the authorized work, the Contractor shall receive payment based on the agreed rental price for each item of equipment and the actual time of its use on the work. No percentage shall be added to this sum.
 - (d) The Contractor's profit shall be computed by taking ten percent (10%) of the sum of items 3(a) and 3(b) above. The total cost of performing this extra work shall then be the sum of items 3(a),

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3(b), 3(c), and 3(d).

- B. Records of extra work done, if any, shall be reviewed at end of each day by the Contractor or his representative and the Town Project Manager, duplicate copies of accepted records made and signed by both Contractor or his representative and the Town Project Manager, and one copy retained by each.
- C. Claim of payment for extra work shall be submitted by the Contractor upon certified statement supported by receipted bills. Such statements shall be submitted for the current contract payment for the month in which the work was done. No claim for extra work shall be allowed unless the same was ordered, in writing, as aforesaid and the claim presented at the time of the first estimate after the work is completed.

20. OMITTED WORK:

The Owner may, at any time by a written order and without notice to the sureties, require the omission of such Contract work as it may find necessary or desirable. All work so ordered must be omitted by the Contractor. The amount by which the Contract price shall be reduced and shall be determined as follows:

- A. By such applicable unit prices, if any, as set forth in the Contract; or
- B. By the appropriate lump sum price set forth in the Contract; or
- C. By reasonable and fair estimated cost of such omitted work as determined by the Town Project Manager.

21. OWNER'S RIGHT TO TERMINATE CONTRACT:

- A. If in the opinion of the owner, the Contractor shall be improperly performing said work, or shall neglect or refuse to take out or rebuild such work as shall have been rejected by the Town Project Manager as being defective or unsuitable, or if at any time the owner shall be of the opinion that the said work is being unnecessarily delayed and will not be finished within the prescribed time, they shall notify the contractor in writing, and if the contractor shall not within ten (10) calendar days thereafter, take such measures as will, in the judgment of the Owner, insure satisfactory performance, construction, and completion of the work, the Owner may notify the contractor to discontinue all work under this Contract. The Contractor shall immediately respect said notice and stop said work and cease to have any rights in the possession of the ground and shall forfeit his Contract. The Owner may thereupon advertise and re-let a contract for the uncompleted work in the same manner as was followed in the letting of this Contract and charge the cost thereof to the original Contractor upon his Contract; and excess of cost arising therefrom over and above the original Contract price shall be charged against the original Contractor and his surety or sureties who shall be liable, therefore.
- B. If the Contractor shall assign this Contract or any money accruing thereon or approved thereon, or abandon the work, or shall refuse or neglect to comply with the instructions of the Owner or Town Project Manager relative thereto, or shall in any manner fail to comply with the specifications and stipulations herein contained, the Owner shall have the right to annul and cancel this Contract and proceed to advertise and re-let a contract for the unfinished work, and such annulment shall not entitle the Contractor to any claim for

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damages on account thereof, nor shall it affect the right of the Owner to recover damages on account of such failure.

22. PERMITS AND PROTECTION OF PUBLIC:

- A. The Contractor shall procure and pay all permits, licenses, and approvals necessary for the execution of his contract.
- B. The Contractor shall comply with all laws, ordinances, rules, orders, and regulations relating to performance of the work, the protection of adjacent property, and the maintenance of passageways, guard fences or other protective facilities.
- C. The Contractor shall be required to observe all the ordinance in relation to obtaining permits for occupying, excavating or in anywise obstructing the streets, parking lots, and alleys. He shall erect and maintain barricades and sufficient safeguards around all excavations, embankments, or obstructions; he shall place sufficient red lights at or near the work, keep the same burning from sunset to sunrise, employ watchmen and strictly obey all laws and ordinances controlling or limiting those engaged on similar work.
- D. Where there are telephone, telegraph, light, or power poles; water mains, conduits, pipe, or drains; or other construction either public or private; in or on the streets, parking lots, or alleys; the work shall be so conducted that no interruption or delay will be caused in the operation or use of the same. Proper written notice shall be given, and all the facilities afforded the owners of such construction encountered or likely to be encountered, as will enable them to preserve the same from injury.
- E. The Contractor will not be permitted to interfere with public or private travel and convenience by grading or tearing up streets, parking lots, or alleys indiscriminately, but the work of conducting the various items of this Contract shall proceed in an orderly, systematic, and progressive manner.

23. ROYALTIES AND PATENTS:

- A. The Contractor shall hold and save the owner and its officers, agents, servants, and employees harmless from liability of any nature or kind, including cost and expenses for, or on account of, any patented or unpatented invention, process, article, or appliance manufactured or used in the performance of the contract, including its use by the owner, unless otherwise specifically stipulated in the Contract Documents.
- B. License or Royalty Fees: License and/or Royalty Fees for the use of a process which is authorized and incorporated into the project must be paid to the holder of the patent, or his authorized licensee, directly by the Contractor and the cost for such fees included in bid price.
- C. If the Contractor uses any design, device or materials covered by letters, patent, or copyright, he shall provide for such use by suitable agreement with the Owner of such patented or copyrighted design, device, or material. It is mutually agreed and understood, that, without exception, the contract prices shall include all royalties or costs arising from the use of such design, device, or materials, in any way involved in the work. The contractor and/or his Sureties shall indemnify and save harmless the Owner, its officials, and employees, of the project from any and all claims for infringement by reason of the use of such patented or copyrighted design, device or materials or any

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trademark or copyright in connection with work agreed to be performed under this Contract and shall indemnify the Owner for any cost, expense including

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attorneys and appellate fees, or damage which it may be obliged to pay by reason of such infringement at any time during the prosecution of the work or after completion of the work.

24. MATERIALS AND MANUFACTURED ARTICLES:

- A. Whenever a material, article or piece of equipment is identified on the Drawings or in the Specifications by reference to manufacturer's or vendor's names, trade names, catalogue numbers, etc., it is intended merely to establish a standard; and, any material, article, or equipment or other manufacturers and vendors which will perform adequately the duties imposed by the general design will be considered equally acceptable provided the material, article, or equipment so proposed, is, in the opinion of the Town Project Manager, of equal substance and function. It shall not be purchased or installed by the Contractor without the Town Project Manager's written approval. Specific exceptions are explained in the Special Conditions (if any).
- B. If two or more brands, makes of material, manufactured articles, devices, or equipment are shown or specified, each should be regarded as the equal of the other. Any other brand, make of material, manufactured article, device, or equipment which, in the opinion of the Town Project Manager, is the recognized equal of that specified considering quality, workmanship and economy of operation, and is suitable for the purpose intended, may be accepted.
- C. All materials and equipment used in the construction of the project shall be subject to adequate inspection and testing in accordance with accepted standards. The laboratory or inspection agency shall be selected by the Owner.
- D. Materials of construction, particularly those upon which the strength and durability of the structure may depend, shall be subject to inspection and testing to establish conformance with specifications and suitability for uses intended.
- E. All material and workmanship shall in every respect, be in accordance with what, in the opinion of the Town Project Manager, is in conformity with approved modern practice.
- F. Wherever the Drawings, specifications or other Contract Documents, or the directions of the Town Project Manager admit of doubt as to what is permissible and/or fail to note the quality of any work, that interpretation will be made by the Town Project Manager, which is in accordance with approved modern practice, to meet the particular requirements of the Contract.
- G. In all cases, new materials shall be used, unless this provision is waived by notice from the Owner or the Town Project Manager in writing.

25. LIST OF MATERIALS, FIXTURES AND EQUIPMENT:

- A. Within 15 days after receipt of Notice to Proceed and before any materials, fixtures or equipment are purchased, the Contractor shall submit for approval by the Town Project Manager a complete list of these materials, fixtures and equipment shown in the Special Conditions (if any), together with the names and addresses of the manufacturers, and their catalog number and trade

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names. The Contractor shall furnish other detailed information when so directed, under the various items. No consideration will be given to partial lists submitted from time to time except that approval of long delivery items of equipment may be requested individually. Approval of items will be based upon manufacturer's published ratings. Any such items listed which are not in accordance with the Specification requirements may be rejected, and the owner shall then have the right to select fixtures and equipment therefor. The Contractor shall furnish a statement giving a complete description of all points wherein the equipment he proposes to furnish does not comply with the Specifications as well as any exceptions he may take to the Specifications. Failure to furnish such statement will be interpreted to mean that the equipment meets all requirements of the Specifications.

- B. If the Contractor fails to submit for approval within the specified time a list of materials, fixtures, and equipment, in accordance with the preceding paragraph, the Town Project Manager may select a complete line of such items. Selections made by the Town Project Manager shall be final and binding and the items shall be furnished and installed by the Contractor without change in the contract price or time of completion.

26. SHOP DRAWINGS, SUBSTITUTIONS AND LIST OF MATERIALS

- A. Contractor shall comply with Section 01340 Shop Drawings, Working Drawings and Samples and Section 01600 Materials and Equipment of the Technical Specifications. Contractor shall submit Shop Drawings for all equipment, apparatus, machinery, fixtures, piping, wiring, fabricated structures, and manufactured articles. The purpose of the Shop Drawings is to show the suitability, efficacy, technique of manufacture, installation requirements, and details of the item and evidence of its compliance or noncompliance with the Drawings and Specifications.
- B. Within 30 days of the Notice to Proceed or later date identified by the Owner the Contractor shall submit to the Engineer a complete list of preliminary data on items for which Shop Drawings are to be submitted. Approval of this list by the Engineer shall in no way expressed or implied relieve the Contractor from submitting complete Shop Drawings and providing materials, equipment, etc., fully in accordance with the Specifications.
- C. After the approval of the list of items required in Paragraph B, next above, Contractor shall promptly request Shop Drawings from the various manufacturers, fabricators, and suppliers.
- D. Contractor shall thoroughly review and check the Shop Drawings and each and every copy shall show an approval thereon.
- E. If the Shop Drawings show or indicate departures from the Contract requirements, Contractor shall make specific mention thereof in Contractor's letter of transmittal. Failure to so point out such departures shall not relieve Contractor from his responsibility to comply with the Drawings and Specifications.
- F. Approval of the Shop Drawings shall constitute approval of the subject matter thereof only, and not of any structure, material, equipment, or apparatus shown or indicated. The approval of the Shop Drawings will be

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general and shall not relieve the Contractor of responsibility for the accuracy of such Drawings, nor for the proper fitting and construction of the Work, nor for the furnishing of materials or work required by the Contract and not indicated on the Drawings. No work called for by Shop Drawings shall be done until the Engineer has approved the said Drawings. Approval shall not relieve the Contractor from responsibility for errors or omissions of any sort on the Shop Drawings.

- G. No approval will be given to partial submittals of Shop Drawings for items, which interconnect and/or are interdependent. It is the Contractor's responsibility to assemble the Shop Drawings for all such interconnecting and/or interdependent items, check them and then make one submittal to the Engineer along with Engineer's comments as to compliance, non-compliance, or features requiring special attention.
- H. If catalog sheets or prints of manufacturers' standard drawings are submitted as Shop Drawings, any additional information or changes on such drawings shall be typewritten or lettered in black ink.
- I. Contractor shall submit copies as provided in Section 01340 Shop Drawings, Working Drawings and Samples of the Technical Specifications (additional copies may be requested for multi-discipline related items) of each Shop Drawing to the Engineer. Resubmissions of Shop Drawings shall be made in the same quantity until final approval is obtained.
- J. Contractor shall keep one set of Shop Drawings marked with the Engineer's approval at the job Site at all times.
- K. Engineer has been engaged by Owner to review each Shop Drawing submittal and the record drawings up to two times as may be necessary. Should a shop drawing or record drawing not receive final approval from the Engineer after two reviews, the cost of the Engineer's time for subsequent review of the submittal shall be paid by the Contractor. A Change Order shall be prepared to deduct this cost from the final Contract amount.

27. SUPPLEMENTARY DRAWINGS

- A. When, in the opinion of the Engineer, it becomes necessary to explain more fully the work to be done, or to illustrate the work further, or to show any changes which may be required, Drawings, known as supplementary drawings, with specifications pertaining thereto shall be prepared by the Engineer
- B. The supplementary drawings shall be binding upon the Contractor with the same force as the Drawings. Where such supplementary drawings require either less or more than the estimated quantities or work, credit to the Owner or compensations therefor to the Contractor shall be subject to the terms of the agreement.

28. INSURANCE:

The Contractor shall take out and maintain during the life of this Contract such Insurance as stipulated in the "Instructions to Bidders."

29. INDEMNITY

The Contractor shall meet all requirements of item 21 set forth in the "Instruction to Bidders" section, during the life of this contract.

30. Item Not Used

31. Item Not Used

32. Item Not Used

33. PROTECTION OF WORK AND MATERIALS:

Facilities for handling of material and inspecting the work shall at all times be furnished by the Contractor, and all costs due to delays in handling of materials or equipment, and loss or damage, shall be at the expense of the Contractor. The Contractor shall provide suitable and adequate storage for materials and equipment during the progress of the work and be responsible for any loss or damage to the materials furnished him under other contracts, as well as those furnished by him, until the final acceptance of the completed work.

34. SUSPENSION OF WORK DUE TO WEATHER:

During inclement weather, all work which might be damaged or rendered inferior by such weather conditions shall be suspended. The orders and decisions of the Town Project Manager as to suspensions shall be final and binding. During the suspension of the work from any cause, it shall be suitably covered and protected so as to preserve it from injury by the weather or otherwise; and, if the Town Project Manager shall so direct, the rubbish and surplus material shall be removed. If, in the opinion of the Town Project Manager, any work or materials shall have been damaged or injured by reason of failure on the part of the Contractor or any of his subcontractors to so protect his work, such material shall be removed and replaced at the expense of the Contractor.

35. SANITARY REGULATIONS:

Necessary sanitary conveniences for the use of laborers on the work shall be erected and maintained by the Contractor in such manner and at such points as shall be approved by the Town Project Manager. Their use shall be strictly enforced. The Contractor shall supply sufficient drinking water to his employees from such sources as shall be approved by the Town Project Manager and obey and enforce such sanitary regulations and take such precautions against infectious disease as the Town Project Manager may deem necessary. Should any infectious disease occur among his employees, he shall arrange for the immediate removal of the patient from the work and isolation of all persons connected with the work.

36. SHANTIES:

Should the Contractor build shanties, or other structures for housing men, tools, machinery, and supplies, they shall be permitted only at approved places, and their surroundings shall be maintained at all times in a sanitary and satisfactory manner. On or before the completion of the work, all such structures shall be removed together with all rubbish and trash, at the expense of the Contractor.

37. GUARANTEES:

Contractors shall guarantee the equipment, materials, and labor performed under this Contract against any and all failure in proper use and operation for a period of one (1) year from date of final acceptance of the work completed under this Contract. Contractors shall also obtain, warranties from manufacturers for each piece of equipment furnished and/or installed, so that the manufacturer's warranty fully covers the equipment from date of shipment to Contractor through the period of one (1) year after date of final acceptance of the work completed under this Contract. Neither the final certificate of payment nor any provision in the Contract Documents, nor partial or entire occupancy of the premises by the owner, shall constitute an acceptance of work not done in accordance with the Contract Documents or relieve the Contractor of liability in respect to any express warranties or responsibility for faulty materials or workmanship. The Contractor shall remedy any defects in the work and pay for any damage to other work resulting there from, which shall appear within a period of one year from the date of final acceptance of the work unless a longer period is specified. The owner will give notice of observed defects with reasonable promptness.

38. BUILDING PERMITS AND LICENSES:

The Contractor shall obtain all building and construction permits required for the work specified herein from the Town agency or department having jurisdiction over the work. The Contractor shall comply with all applicable codes and regulations and shall schedule and obtain inspections on all items requiring inspection.

39. INTERPRETATION OF DRAWINGS AND SPECIFICATIONS:

The Town Project Manager shall decide all questions concerning the interpretation of the Drawings and Specifications pertaining to the character, quality, amount, and value of any work done and materials furnished under or by reason of this Contract and his estimate and decisions shall be final and conclusive.

40. CONTRACTOR TO CHECK DRAWINGS AND DATA:

- A. The Contractor shall verify all dimensions, quantities and details shown on the Drawings, supplementary drawings, schedules, or other data received from the Town Project Manager or the owner, and shall notify him of all errors, omissions, conflicts, and discrepancies found therein. Failure to discover or correct errors, conflictions, or discrepancies shall not relieve the Contractor of full responsibility for unsatisfactory work, faulty construction, or improper operation resulting therefrom nor from rectifying such condition at his own expense. He will not be allowed to take advantage of any error or omissions, as full instructions will be furnished by the Town Project Manager, should any error or omission be discovered. All schedules are given for the convenience of the Town Project Manager and Contractor and are not guaranteed to be complete.
- B. Should the Contractor encounter sub-surface and/or latent conditions at the site materially differing from those shown on the plans or indicated in the Specifications, he shall immediately give notice to the Town Project Manager of such conditions before they are disturbed. The Town Project Manager will thereupon promptly investigate the conditions, and if he finds that they materially differ from those shown on the Plans or indicated in the Specifications, he will at once make such changes in the Plans and/or

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Specifications as he may find necessary, any increase or decrease of cost resulting from such changes to be adjusted in the manner provided in Article 16 of the General Conditions.

41. DISPUTED WORK:

If the Contractor is of the opinion that any work required, necessitated, or ordered is not within the terms and provisions of this Contract, he must promptly notify the Town Project Manager, in writing, of his contentions with respect thereto and request a final determination thereon. If the Town Project Manager determines that the work in question is Contract work and not extra work, or that the order complained of is proper, he will direct the Contractor to proceed, and the Contractor must promptly comply. Final determination and decisions in case any question shall arise, shall constitute a condition precedent to the right of the Contractor to receive any money therefor, until the matter in question has been determined.

42. NO WAIVER OF LEGAL RIGHTS:

- A. Inspection by the Town Project Manager or by any of his duly authorized representatives, any order, measurement or certificate by the Town Project Manager, any order by the Owner for the payment of money, any payment for or acceptance of any work or any extension of time, or any possession taken by the Owner shall not operate as a waiver of any provision of the Contract or any power therein reserved to the Owner or any right to damages therein provided. Any waiver of any breach of the Contract shall not be held to be a waiver of subsequent breach.
- B. The Owner reserved the right to correct any error that may be discovered in any estimate that may have been paid and to adjust the same to meet requirements of the Contract. The Owner further reserves the right should conclusively proof of defective work on the part of the Contractor be discovered after the final payment has been made to claim and recover by proceeds of the law such sums as may be sufficient to correct the error or make good the defects in the work.
- C. Any waiver of any provision of the Contract Documents shall be specific, shall apply only to the particular item or matter concerned and shall not apply to other similar or dissimilar items or matters.

43. INTENT AND CORRELATION OF DOCUMENTS:

- A. Contract Documents cover, with explicit provisions, all matters relating to the Work which the Contractor undertakes to construct or perform in full compliance with such provisions. It is understood that Contractor has, by personal examination and inquiry, if necessary, satisfied himself as to all local conditions and as to the meaning, requirements, and reservations of the Contract Documents. No deviation will be allowed from the Engineer's interpretation thereof. The intent of the Contract Documents is to include all labor, materials (except as may be specifically designated to be furnished by the Owner) equipment, and transportation necessary for the proper execution of the Work. Contractor shall, in addition, provide all Work and materials not shown in detail but necessary for completion of the project as indicated or specified including a proper and suitable preparation, base or support, and a reasonable finish consistent with adjacent work which is shown or specified. Contractor shall make plural and complete all Work

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which, to avoid needless repetition or for the sake of brevity, has been shown singly or partially indicated. Contractor shall follow the Specifications and Drawings and execute all Work in strict accordance therewith and with the kind and quality of materials indicated and specified. Materials or work described in words which, when so applied, have a well-known technical or trade meaning shall be held to refer to such recognized standards. Any deviation from the Drawings and Specifications, which may be required by the exigencies of construction, shall in all cases conform to written instructions of the Engineer. The applicable provisions of the Contract Documents shall apply with equal force to all Work, including extra Work, performed under this Contract, whether performed either directly by the Contractor or by a Subcontractor.

B. In resolving conflicts resulting from conflicts, errors, or discrepancies in any of the Contract documents, the order of precedence shall be as follows:

- Change Orders
- Contract
- Addenda
- Drawings
- Special Instructions
- Special Conditions
- General Conditions
- Bid Form

The Contract Documents are complementary, and what is called for by any shall be as The Contract Documents are complementary, and what is called for by any shall be as binding as if called for by all.

Contractor shall carefully study and compare all Drawings, Specifications and other instructions and shall test all figures on the Drawings before laying out the work. The following shall apply in regard to drawing specifications:

1. Full size details shall take precedence over scale drawings and large-scale drawings shall take precedence over small scale drawings. Dimensions given in figures shall take precedence over scaled dimensions.
 2. When measurements are affected by conditions already established or where items are to be fitted into constructed conditions it shall be Contractor's responsibility to verify all such dimensions at the Site and the actual job dimensions shall take precedence over scale and figure dimensions on the Drawings.
 3. Wherever a stock size of manufactured item or piece of equipment is specified by its nominal size, it shall be the responsibility of Contractor to determine the actual space requirements for setting and for entrance to the setting space and to make all necessary allowances and adjustments therefore in Contractor's work without additional cost to the Owner.
- C. When resolving conflicts with the Drawings, the entire installation and each part thereof shall be constructed in the position required. The finished surfaces of structures shall conform to the elevation and/ or gradients

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specified, and all part of substructures and superstructures shall be in proper alignment and adjustment. Contractor shall provide all frames, cribbing, false work, scaffolds, shoring, guides, anchors, and temporary structures which may be necessary to obtain these results, although such will not, generally, be shown or noted on the Drawings; and the Contract Price(s) shall include and cover all such work, material, and construction. Any deviation from the Drawings, which may be found necessary or advantageous, will be determined by the Engineer.

44. DEFECTIVE WORK:

- A. If at any time, before final acceptance of the work or materials, defects therein shall be found, the Contractor shall promptly correct such defects, remove, and dispose of all defective or unsatisfactory work or materials, and supply others in accordance with the Contract. Previous construction of such work will not relieve the Contractor of the responsibility for good work or materials, although the defects may have been overlooked by the Town Project Manager or may have been the result of damage from any cause.
- B. Should the Contractor fail or refuse to remove and renew any defective work performed, or to make any necessary repairs in an acceptable manner, and in accordance with the requirements of the Contract within the time indicated in writing, the owner shall have the authority to cause the unacceptable or defective work to be removed or renewed, or such repairs as may be necessary to be made at the Contractor's expense. Any expense incurred by the owner in making these removals, renewals, or repairs, which the Contractor has failed or refused to make, shall be paid for out of any monies due or which may become due the Contractor, or may be charged against the contract bond. Continued failure or refusal on the part of the Contractor to make any or all necessary repairs, promptly, fully, and in an acceptable manner, shall be sufficient cause for the Owner to declare the Contract forfeited, in which case the owner at its option may instruct the Town Project Manager to purchase materials, tools, and equipment and employ labor or may contract with any other individual, firm or corporation, or may proceed with its own forces to perform the work.
- C. All costs and expenses incurred thereby shall be charged against the defaulting Contractor and the amount thereof deducted from any monies due, or which may become due him, or shall be charged against the contract bond. Any special work performed as described herein, shall not relieve the Contractor in any way from his responsibility for the work performed by him.
- D. At the request of the Town Project Manager, the Contractor shall, at any time before final acceptance of the work, remove or uncover such portions of the finished work as may be directed. After examination, the Contractor shall restore said portions of the work to the standard required by the Contract Documents. Should the work thus exposed or examined prove acceptable, the uncovering or removing, and the replacing of the covering or making good of the parts removed, shall be paid for by Change Order, but should the work so exposed or examined prove unacceptable, the uncovering or removing, and the replacing of the covering or making good of the parts removed, shall be at the Contractor's expense.

- E. Failure to reject any defective work or material shall not in any way prevent later rejection when such defect be discovered or obligate the owner to final acceptance.
- F. If, through acts of neglect on the part of the Contractor, any other Contractor or any subcontractor shall suffer loss or damage on the work, the Contractor agrees to settle with such other Contractor or subcontractor by agreement or arbitration if such other Contractor or subcontractor will so settle. If such other Contractor or subcontractor shall assert any claim against the owner on account of any damage alleged to have been sustained, the Owner shall notify the Contractor, who shall indemnify and save harmless the Owner, its officials, and employees, against any such claim.

45. SEPARATE CONTRACT:

- A. The Owner reserves the right to let other contracts in connection with this project. The Contractor shall afford other contractors a reasonable opportunity for the introduction and storage for their materials and the execution of their work and shall properly connect and coordinate his work with theirs.
- B. If any part of the Contractor's work depends for proper execution or results upon the work of any other contractor, the Contractor shall inspect and promptly report to the Town Project Manager any defects in such work that render it unsuitable for such proper execution and results. His failure so to inspect and report shall constitute his acceptance, at his own risk, of the other contractor's work as fit and proper for the reception of his work, except as to defects which may develop in the other contractor's work after the execution of the work under this Contract.
- C. To ensure the proper execution of his subsequent work, the Contractor shall measure work already in place and shall at once report to the Town Project Manager any discrepancy between the executed work and the Drawings.

46. DISTRIBUTION OF WORK:

- A. Arrangement of the Specifications in sections under general titles descriptive of the principal materials or trades covered, is for convenience. This subdivision follows trade practice as far as deems practical without unreasonable complicated or minute breakdown. Under many divisions it has seemed proper to include items of other trades or types of materials, the use of the installation of which is closely related to the principal subject of that division. Such arrangement shall not operate to make the Town Project Manager an arbitrator to establish subcontract or trade limits between Contractor and subcontractor or trades.
- B. Contractor and all subcontractors shall study all of the Drawings and Specifications in sufficient detail to assure that all required items are included. It shall be the Contractor's responsibility to so arrange distribution of the work that all required items are provided by the proper trades and at the proper times, without controversy as to contract obligation, or as to jurisdiction, and he shall make all necessary adjustments to this end.

47. REFERENCE TO STANDARDS:

- A. Wherever reference is made to the furnishing of materials or testing thereof to conform to the standards of any technical society, organization, or body, it shall be construed to mean the latest standard, code, specification, or tentative specification adopted and published at the date of advertisement for bids, even though reference has been made to an earlier standard. The following list of specifications are hereby made a part of the Contract the same as if they were incorporated by reference herein and repeated in full.

In the event of any conflict between any of these specifications, standards, codes, or tentative specifications, and the Specifications, the latter shall govern. In the event that one of the following conflicts with another, the decision as to which shall govern will be decided by the Town Project Manager, whose judgment will be final.

- B. Reference to a technical society, organization, or body may be made in the Specifications by abbreviations, in accordance with the following list:

AASHTO	for American Association of State Highway and Transportation Officials
ACI	for American Concrete Institute
AGMA	for American Gear Manufacturers' Association
IEEE	for Institute of Electrical and Electronic Engineers
AFBMA	for Anti-friction Bearing Manufacturers' Association
AISC	for American Institute of Steel Construction
ASCE	for American Society of Civil Engineers
ASTM	for American Society for Testing Materials
ASME	for American Society of Mechanical Engineers
AWSC	for American Welding Society Code
AWWA	for American Water Works Association
AWPA	for American Wood Preservers Association
CIPRA	for Cast Iron Pipe Research Association Fed. Spec. for Federal Specification
NEC	for National Electric Code
NEMA	for National Electrical Manufacturers Association
NLMA	for National Lumber Manufacturers Association
SAE	for Society of Automotive Engineers Standards
SHBI	for Steel Heating Boiler Institute
DOT	for Florida Department of Transportation
U.L., Inc.	for Underwriters' Laboratories, Inc.
ANSI	for American National Standards Institute
NFPA	National Fire Protection Association
FBC	for Florida Building Code

- C. When no reference is made to a code, standard, or specification, the standard specifications of the ASTM, the ANSI, the ASME, the IEEE, or the NEMA shall govern.

48. STOCKPILED MATERIAL:

No payment will be allowed for stockpiled material to be incorporated in the work unless specifically set forth in the Technical Specifications.

END OF SECTION

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**SPECIAL CONDITIONS
INDEX**

**BID NO. ITB 22-12
Built-Out Improvements for The Police Department**

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SPECIAL CONDITIONS

**BID NO. ITB 22-12
Built-Out Improvements for The Police Department**

1. SCOPE

Work under this Contract includes furnishing all materials, labor, tools, equipment, supervision, and incidentals necessary to construct the improvements as indicated on the Drawings and specified herein, and to perform all repair and replacement work necessary as a result of damages caused during this construction. All work shall be complete in place and ready for continuous operation.

2. GENERAL

The provisions of this Section shall modify and amplify the general requirements of other sections of these Specifications in specific instances and shall have full force and effect as if contained in each section.

3. APPLICABLE LAWS

The Contractor shall obey all applicable Federal, State, and local laws.

4. STANDARDS

Wherever in these Specifications certain standards or regulations are referred to by name and/or number, the applicable publication shall be the latest revision thereof.

5. QUALITY OF ITEMS

All material and equipment furnished for this project shall be new and unused and of domestic manufacture. Any materials or equipment which, in the opinion of the Owner, has become excessively weathered or damaged since manufacture shall not be considered as new.

6. ITEMS SPECIFIED ON DRAWINGS

Items of material, equipment, machinery, and the like may be specified on the Drawings and not in the Specifications. Such items shall be provided by the Contractor in accordance with the Specifications of the Drawings.

7. TIME OF COMPLETION (SCHEDULE)

- A. The work shall begin at the time stated in the "Notice to Proceed" issued to the Contractor and be completed within the allotted contract time set forth in the Contract.

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8. WORK SCHEDULE

As required in Article 6 of the General Conditions, the Contractor shall provide the Project Manager/Owner with a work schedule setting out in detail his/her plan for completing the work within the Completion Schedule. The work schedule shall indicate among other things the time required for ordering, manufacturing, and delivering of pipe and other materials. This work schedule shall be reviewed by the Project Manager/Owner and once approved shall serve as a guide to the progress of construction and the performance of the Contractor. No partial payments shall be approved for payment by the Project Manager/Owner until there is an approved work schedule on hand.

9. COORDINATION OF WORK

The Contractor may expect other construction to occur in the vicinity of this project during the course of the contract. In such instances, the Contractor will be required to cooperate fully so as to eliminate or minimize the creation of conflicts. Adjustments from time to time may be required in the Contractor's work location and/or schedule provided a reasonable notice is given by the Owner.

10. PAYMENT

- A. Payments for partial completion of lump sum items will be determined by the Project Manager/Owner based on the amount of work done.
- B. Payments for unit price items may be subject to a retention based on the amount of work remaining for full completion. It is anticipated that this retainage will primarily represent testing, restoration, etc., and should not exceed approximately ten percent of the unit price for the bid item as applied to the quantity being approved for payment. The percentage amount of this additional retainage will be determined by the Project Manager/Owner based on the amount of work done and is in addition to the retainage discussed in paragraph C. below.
- C. All pay items whether lump sum or unit price are subject to the ten percent retainage for each partial payment as specified in Article 17 of the General Conditions.

11. EXTRA QUANTITIES

Should it become necessary to increase the quantities of materials above those required to complete the work shown on the Drawings or specified herein due to changes in the design or layout of the works, the Contractor shall furnish and install such additional materials or make such additional excavation as ordered by the Owner in writing.

12. BID BREAKDOWN

The Bidder shall furnish a detailed breakdown of the costs used in preparing his/her Bid within thirty (30) days after Contract award. This breakdown, if approved, so furnished by the successful Bidder, shall become the basis for partial payments to be made to the Contractor in accordance with General Conditions. If the cost breakdown appears to be unbalanced, the detailed breakdown may be rejected, or the Owner may make such revisions as may be necessary to balance the various costs in the breakdown to arrive at a realistic cost breakdown.

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13. SALES TAX

The Contractor shall familiarize himself/herself with the requirements of the State of Florida pertaining to the exemption from State Sales Tax as it may apply to the Owner.

14. RESPONSIBILITY FOR MATERIALS

The Contractor shall be responsible for all materials, equipment and supplies sold and delivered to the Owner until final inspection of the work and acceptance thereof by the Owner. In the event any such materials, equipment and supplies are lost, stolen, damaged or destroyed prior to final inspection and acceptance, Contractor shall replace same without cost to the Owner.

15. FINAL BILL OF MATERIALS

The Contractor shall be required to submit a final bill of materials with unit costs for each bid item requiring materials only. This shall be an itemized list of all materials with a unit cost for each material and the total shall agree with unit costs established for each Contract item.

16. INVOICES FOR MATERIAL ON SITE

To receive approval for progress payment on component material on site, the Contractor is required to submit to the Owner copies of the original paid invoices with the monthly estimate for all material to be approved for payment. This requirement applies to both lump sum and unit price items.

17. SALVAGE

Any existing equipment or material, including but not limited to, valves, pipes, fittings, couplings, etc., which is removed or replaced as a result of construction under this project may be designated as salvage by the Owner and if so shall be excavated, if necessary, and delivered to the Owner at a location directed by the Owner. Any equipment or material not worthy of salvaging shall be disposed of by the Contractor at a suitable location.

18. FIELD LAYOUT OF THE WORK

The entire responsibility for establishing and maintaining line and grade in the field lies with the Contractor. The cost of all such field layout and surveying work shall be included in the bid prices for the appropriate items and shall not result in any additional or separate cost to the Owner.

19. CONTRACTOR TO CHECK DRAWINGS AND DATA

The Contractor shall verify all dimensions, quantities, locations, materials, and details shown on the Drawings, supplementary drawings, schedules, or other data received from the Engineer, and shall notify him/her of all errors, omissions, conflicts, and discrepancies found therein. Failure to discover or correct errors, conflicts or discrepancies shall not relieve the Contractor of full responsibility for unsatisfactory work, faulty construction, or improper operation resulting therefrom nor from rectifying such condition at his/her own expense. He/she will not be allowed to take advantage of any error or omissions, as full instructions will be furnished by the Owner, should any error or omissions be discovered.

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All schedules are given for the convenience of the Owner and Contractor and are not guaranteed to be complete.

20. LOCATION AND PROTECTION OF UTILITIES

It shall be the Contractor's responsibility to ascertain the exact location of all utilities prior to construction regardless of information which may be indicated on the Drawings. Utilities shall be located and marked in the field. The Contractor shall take whatever steps are necessary to protect the utilities from damage. Any damages sustained by any utility as a result of operations under this Contract shall be promptly repaired or replaced at the sole expense of the Contractor and no additional money shall be due for this repair or replacement work under this Contract.

21. WORK ADJACENT TO UTILITIES

The attention of the Contractor is drawn to existing utilities in the construction area. The Contractor shall protect all existing utilities throughout the construction and shall contact the offices of Sunshine 811 and various utility companies, if necessary, at least 48 hours prior to the start of any construction.

22. OBSTRUCTIONS

- A. The attention of the Contractor is drawn to the fact that the Town hall is an occupied and under operation building, thus, the contractor must be aware of any adverse actions, which will affect the building operations at all times

23. MAINTENANCE OF OPERATION

- A. The Contractor shall fully cooperate at all times with the Owner in order to maintain the operation of the existing utilities with the least amount of interference and interruption possible. Public health and safety considerations shall exceed all others and the Contractor's schedule, plans and work shall at all times be subject to alteration and revision if necessary for public health and safety considerations. The creation of a public nuisance will not be permitted.
- B. It may be necessary for the Contractor to interrupt the operation of the system. In all cases where the Contractor must cause an interruption, he/she shall prepare and submit and to the Owner seven (7) days prior to commencing the work, a complete description and his/her proposed procedure and a time schedule which he/she will guarantee. At least twenty-four (24) hours prior to the time proposed for starting the work the Contractor will be notified whether or not the work will be permitted as proposed.

- (1) The Owner reserve the right to require the Contractor to work 24 hours per day in all cases where, in their opinion, interference with operation of the system may result in dangerous health hazards or offensive conditions.
- (2) In no case will the Contractor be permitted to interfere with the existing system until all materials, supplies, equipment, tools, and incidentals necessary to complete the work are on the site. Back-up equipment on key equipment items shall be required on work necessitating interference with the existing system.

24. UTILITY (EXISTING & NEW)

The Contractor will plan his/her work and conduct his/her construction operations in cooperation with the various utility companies. The Contractor will use extreme caution where construction is performed in proximity to utilities, and the Owner will be notified when any work may conflict with utilities.

25. TESTING

- A. All testing not otherwise called for in these Specifications shall be directed by the Owner or his/her authorized agent.
- B. Unless otherwise specifically stated in the Drawings or Specifications, all laboratory expenses will be paid by the Contractor.
- C. The Contractor will be required, at his/her expense, to provide samples of materials to be tested, or make available or prepare sites for the testing procedures and supply any necessary equipment to make these tests in the field. The Contractor will be required to pay all expenses including the laboratory fees to ensure all work meets the minimum standards within the specified tolerances set forth in the Specifications.

26. SITE RESTORATION

The Contractor shall remove all excess material and shall clean up and restore the site to its original condition or better. All damage, as a result of work under this Contract, done to existing structures, pavement, driveways, paved areas, curbs and gutters, irrigation systems, sidewalks, shrubbery, grass, trees, utility poles, utility pipelines, conduits, drains, catch basins, flagstones, rocked, graveled, or stabilized areas or driveways and including all obstructions not specifically named herein, shall be repaired, and restored to a condition acceptable to the Owner.

27. ENFORCEMENT OF SPECIFICATIONS

Copies of the Specifications will be placed in the hands of all the assistants to the Owner and Inspectors employed on the work, who shall enforce each and every requirement of the Contract. Such assistants shall have no authority to vary from such requirements.

28. SAFETY AND HEALTH REGULATIONS

The Contractor shall comply with the Department of Labor Safety and Health Regulations for construction promulgated the Occupational Safety and Health Act of 1970 (PL 91596) and under Section 107 of the Contract Work Hours and Safety Standards Act (PL 9154).

29. APPRENTICE AND TRAINEE EMPLOYMENT REQUIREMENTS

The Contractor shall comply with all provisions of Section 446.011, et.seq, Florida Statutes, as promulgated by Chapter 8AA4, Florida Administrative Code, as amended, which requires among other things that all contracts in excess of \$25,000:

- A. The Contractor or supplier agrees to make a diligent effort to hire for the performance of the contract a number of apprentices or trainees in each occupation which bears to the average number of journeymen in that occupation to be employed in the performance of the contract, the ratio of at least one apprentice or trainee to every five journeymen.
- B. The Contractor or supplier agrees, when feasible, to assure that 25 percent of such apprentices or trainees are in their first year of training, except when the number of apprentices or trainees to be to be hired is fewer than four.
- C. The Contractor or supplier agrees to submit, at three-month intervals, to the Bureau of Apprenticeship of the Division of Labor, records of employment by trade of the number of apprentices or trainees employed; race of all apprentices; the number of apprentices or trainees in Their first year of training; and total hours of work of all apprentices, trainees, and journeymen.
- D. The Contractor or supplier agrees to submit to the Bureau of Apprenticeship of the Division of Labor, at three-month intervals, a statement describing steps taken towards making a diligent effort in the hiring of apprentices and trainees and containing a breakdown by craft or hours worked and wages paid for first year apprentices or trainees, other apprentices or trainees and journeymen.

30. WORKING HOURS - HOLIDAYS

Work on the Contract shall not be performed during Sundays and state or Town legal holidays, except in time of emergency and then only under written permission from the project manager. Working hours should normally be restricted to the hours of 8:00 A.M. to 5:00 P.M. Monday through Friday and 8:00 A.M. TO 5:00 P.M. Saturday.

31. STAGING AREA(S)

Contractor shall be permitted to stage work services in areas designated by the Town. Staging area(s)s for dumpster(s), work vehicle(s) and employee parking is identified on Exhibits A, B, C & D (attached).

32. SPECIAL REQUIREMENTS OF BROWARD COUNTY CDBG PROJECTS

The prime contractor shall and shall require each subcontractor to fulfill the county requirements by accepting referrals and interviewing eligible laborers and/or trainees. These eligible laborers and trainees shall fill entry-level positions in the contractor's construction work force and be provided with meaningful training in order to increase the likelihood that they be absorbed into the permanent work force upon completion of the project if the contractor has entry level positions available.

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TOWN OF PEMBROKE PARK

TOWN OF PEMBROKE PARK PROJECT

BID NO. ITB 22-12

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DIVISION 8 - DOORS AND WINDOWS

DIVISION 9 - FINISHES

DIVISION 10 - SPECIALTIES

DIVISION 11 - EQUIPMENT

DIVISION 13 - SPECIAL CONSTRUCTION

DIVISION 14 - CONVEYING SYSTEM

DIVISION 15 - MECHANICAL

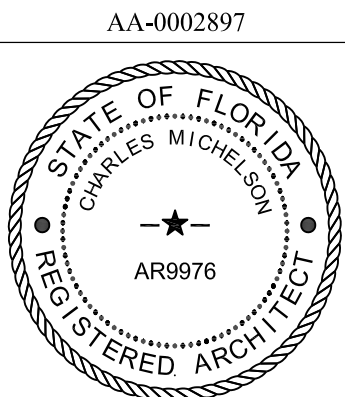
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16195	Electrical Identification
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16500	Lighting



**SALTZ
MICHELSON
ARCHITECTS**

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(954) 266-2700 Fx: (954) 266-2701
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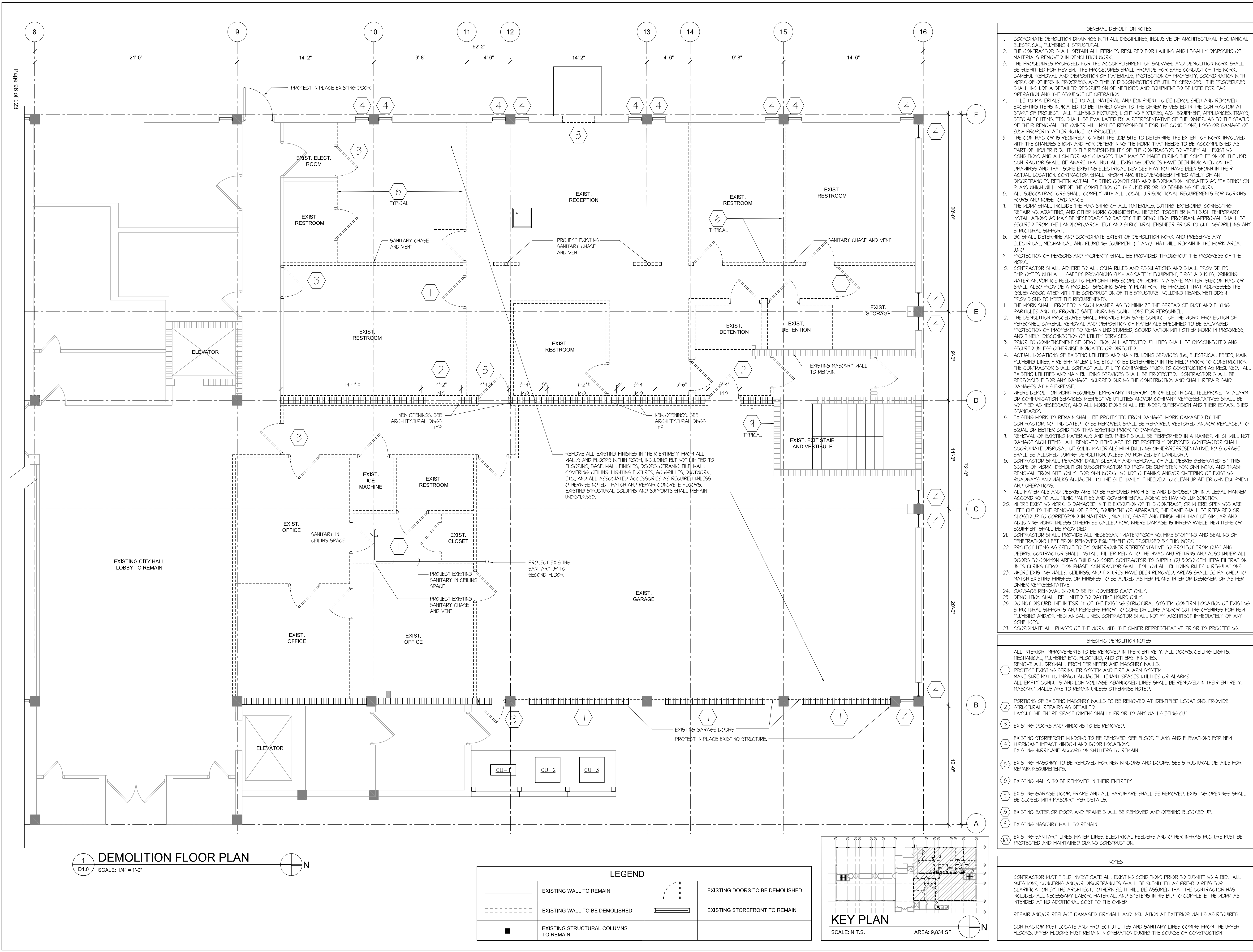
Charles Michelson AR0009976

Project No.:
2022-115
Drawn By:
EQ
Checked By:
CM
Date:
October 6, 2022

REVISIONS

COVER SHEET

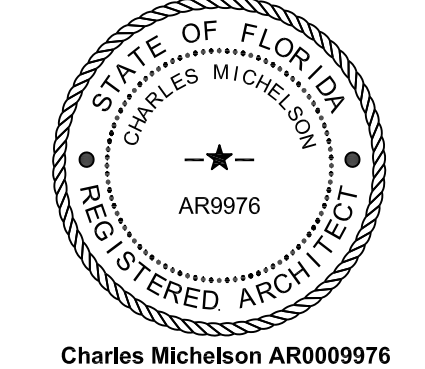
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PEMBROKE PARK POLICE DEPARTMENT
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AA-0002897



Project No.: 2022-115
Drawn By: EQ
Checked By: CM
Date: October 6, 2022

REVISIONS

DEMOLITION PLAN

D.1

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SCOPE OF WORK
INTERIOR RENOVATION FOR POLICE DEPARTMENT AND EXTERIOR MODIFICATIONS FOR REMOVAL OF GARAGE DOORS.

FIRE NOTE
FIRE ALARM SHOP DRAWINGS SHALL BE SUBMITTED TO THE BUILDING DEPARTMENT AFTER THE MASTER PERMIT IS ISSUED.

CLASSIFICATION OF HAZARD OF CONTENTS
THE CONTENTS OF BUSINESS OCCUPANCIES SHALL BE CLASSIFIED AS ORDINARY HAZARD IN ACCORDANCE WITH SECTION 6.2 OF THE FLORIDA FIRE PREVENTION CODE, 2020 EDITION AND NFPA 101 CHAPTER 39 - NEW BUSINESS OCCUPANCIES, 2020 EDITION. THERE ARE NO AREAS WITHIN THIS SUITE HAVING A DEGREE OF HAZARD GREATER THAN ORDINARY FOR A BUSINESS OCCUPANCY. GUNS AND AMMUNITION WILL BE STORED IN A SECURE ROOM.

LIFE SAFETY NOTES

- PROVIDE ONE 2A-10-BC FIRE EXTINGUISHER FOR EACH 3,000 S.F.
MAXIMUM DISTANCE TO FIRE EXTINGUISHER IS 75'-0"
3,951 S.F. / 3,000 = 2 REQUIRED
- REFER TO DETAIL 1/A5.1 FOR TYPE AND FIRE EXTINGUISHER CABINET DETAIL.
- ALL PENETRATIONS IN RATED PARTITIONS SHALL BE PROTECTED PER F.B.C. 2020, SECTION 710.8
- ALL INTERIOR FINISHES SHALL COMPLY WITH THE APPLICABLE CHAPTER(S) AND SECTION(S) OF NFPA 101 (LSC).
- ALL PENETRATIONS IN RATED PARTITIONS SHALL BE PROTECTED PER FBC, 2020 SECTION 713. PENETRATIONS FOR CABLES, CABLES TRAYS, CONDUITS, PIPES, TUBES, COMBUSTION VENTS AND EXHAUST VENTS, WIRES AND SIMILAR ITEMS TO ACCOMMODATE ELECTRICAL, MECHANICAL, PLUMBING, AND COMMUNICATION SYSTEMS THAT PASS THROUGH A WALL, FLOOR, OR FLOOR / CEILING ASSEMBLY CONSTRUCTED AS A FIRE BARRIER SHALL BE PROTECTED BY A FIRE STOP SYSTEM OR DEVICE.

TOILET FIXTURE TABULATION

BUSINESS: 3,951 S.F. / 150 = 27 OCCUPANTS
MALE = 13.5
FEMALE = 13.5

REQUIRED	R.O.D.	PROVIDED
W.C. - 1/25 FOR FIRST 50 OCC. - 13/25 = 1		2
1/50 FOR EXC. 50 OCC. - N/A		
LAV. - 1/40 FOR FIRST 50 - 13/40 = 1		2
1/80 FOR EXC. 80 - N/A		
D.F. - 1/100		1

SECURED EGRESS CRITERIA

1. EGRESS LOCKS SHALL DEACTIVATE UPON LOSS OF POWER.
2. EGRESS LOCKS CAN BE DEACTIVATED AT THE THE FIRE COMMAND CENTER.
3. EGRESS DOORS SHALL NOT PASS THRU MORE THAN THE DELAYED EGRESS.
4. ATTEMPT TO EGRESS SHALL INITIATE AN IRREVERSIBLE PROCESS PER CODE SECTION 1010.1.9.7 (4)
- SEE ELECTRICAL DRAWINGS FOR EGRESS LOCK LOCATION.

LIFE SAFETY LEGEND

FEC	NEW FIRE EXTINGUISHER & CABINET
62'-0" TRAVEL DISTANCE	PATH OF TRAVEL & TRAVEL DISTANCE
SD	SMOKE DETECTOR
NEW EXIT SIGN	NEW EXIT SIGN
EXISTING PARTITION TO REMAIN	EXISTING PARTITION TO REMAIN
NEW PARTITION	NEW PARTITION
NEW 1-HOUR FIRE RATED WALL	NEW 1-HOUR FIRE RATED WALL
EXISTING 1-HOUR FIRE RATED WALL	EXISTING 1-HOUR FIRE RATED WALL
NEW 2-HOUR FIRE RATED WALL	NEW 2-HOUR FIRE RATED WALL
NEW MASONRY PARTITION	NEW MASONRY PARTITION

KEY PLAN

AREA OF WORK

KEY PLAN
N.T.S.

MANUFACTURER'S INSTRUCTIONS:
MANUFACTURER'S INSTRUCTIONS FOR INSTALLATION, APPLICATION, OR METHODS SHALL BE STRICTLY ADHERED TO AND BY REFERENCE ARE MADE A PART OF THESE PLANS AS IF FULLY WRITTEN HEREIN. FAILURE OF THE CONTRACTOR TO OBTAIN MANUFACTURER'S INSTRUCTIONS SHALL NOT RELIEVE HIM FROM PERFORMING ALL OF THE REQUIREMENTS OF THE WORK. CONTRACTOR SHALL CONFIRM ALL EQUIPMENT DIMENSIONS, ELECTRICAL REQUIREMENTS AND UTILITY CONNECTIONS PRIOR TO CONSTRUCTION WITH ACTUAL EQUIPMENT'S MAKE AND MODEL.

PROJECT DATA

APPLICABLE BUILDING CODE:
FLORIDA BUILDING CODE 7th EDITION 2020
FLORIDA BUILDING CODE 7th EDITION 2018, WITH NFPA 18.101
FLORIDA FIRE PREVENTION 7th EDITION 2018, WITH NFPA 18.101

OCCUPANCY GROUP AS PER FBC 7th EDITION
GROUP B - BUSINESS
PER NFPA 101 CHAPTER 39 EXISTING BUSINESS OCCUPANCY

PER NFPA INCLUDED WITHIN THE BUSINESS OCCUPANCY ARE SUB CLASSIFICATIONS OF ASSEMBLY FOR MEETING ROOM, CLASSROOM FOR LEARNING.

TYPE OF CONSTRUCTION:
EXISTING BUILDING - ALTERATION LEVEL 3

TOTAL AREA TO BE RENOVATED = 3,951 SF.

ALLOWABLE HEIGHT AND BUILDING AREAS:
EXISTING BUILDING

FIRE-RESISTANCE RATING REQUIREMENTS FOR BLDG. ELEMENTS:
EXISTING TO REMAIN - NO CHANGE IN FIRE RATING

OCCUPANCY LOAD: FBC TABLE 1004.1.2
MEANS OF EGRESS SIZING, PER FBC SECTION 1005

GROSS AREA = 3,951
BUSINESS = 3,951 / 150 = 27 PEOPLE

EGRESS REQUIREMENTS:

REQUIREMENT	ALLOWED	REQUIRED	PROVIDED
TRAVEL DISTANCE TO EXIT PER FBC, BLDG. TABLE 1017.2	300' MAX.	58'-0" MAX.	
DEAD END DISTANCE IN CORRIDORS PER FBC, BLDG. 1020.4	50' MAX.		
MINIMUM CORRIDOR WIDTH PER FBC, BLDG. 1020.2	44"		60"
NUMBER OF EXITS PER FBC, BLDG. 1006.3.2.2	2		3
EXIT WIDTHS (200 PEOPLE * 0.15") PER FBC, BLDG. 1005.3.2	44"		99"

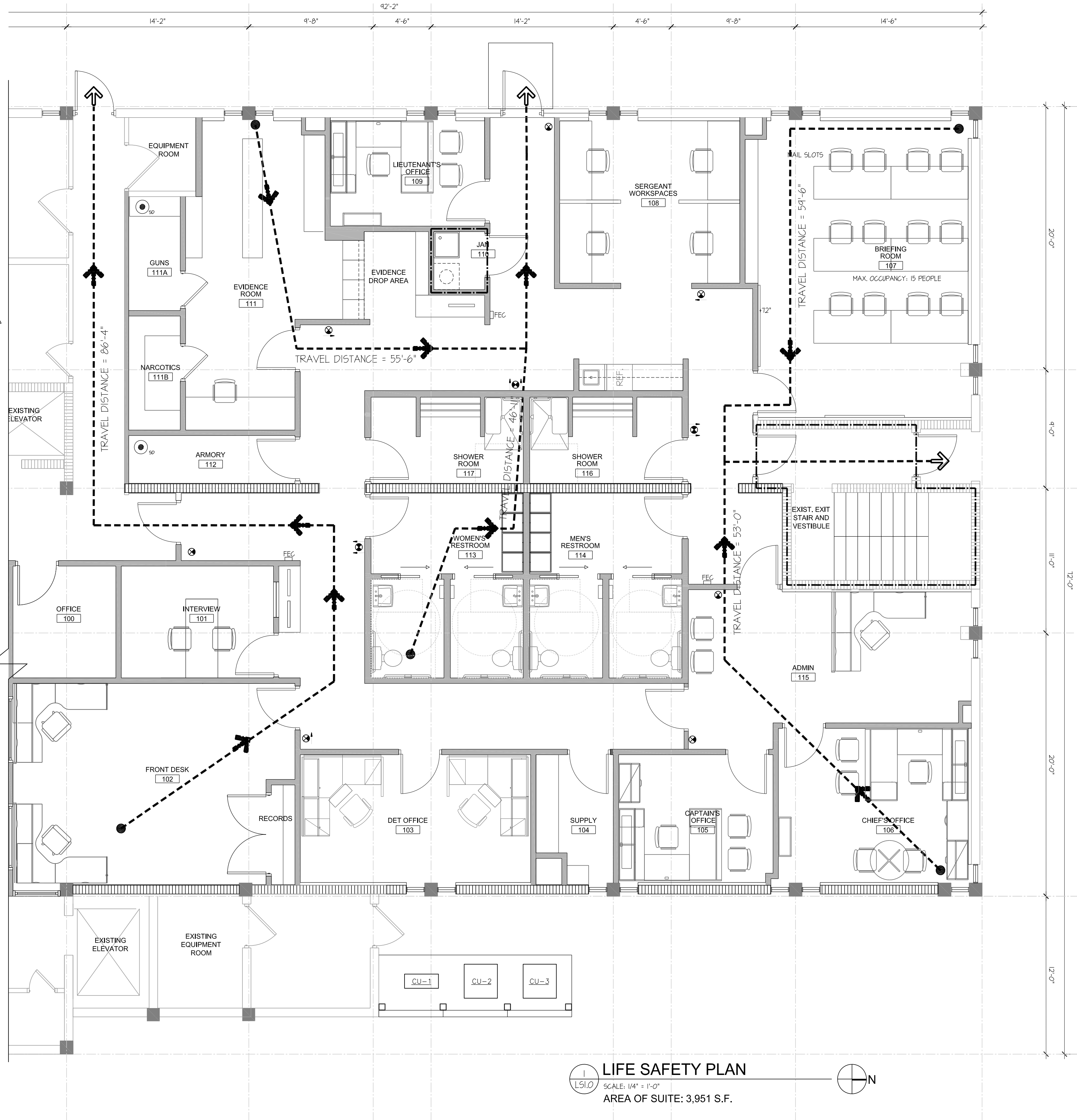
FLAME SPREAD CLASSIFICATIONS:
PER FBC, TABLE 803.9

EXIT ENCLOSURES AND ROOMS AND EXIT PASSAGEWAYS

B	C	ENCLOSED SPACES

NOTES

1. SEE ELECTRICAL DRAWINGS FOR THE LOCATION OF ALARMS, SMOKE DETECTORS, EMERGENCY LIGHTS, SIGNALS, ETC. AND ADDITIONAL INFORMATION.
2. SEE MECHANICAL DRAWINGS FOR LOCATION OF AC GRILLES, FAN COIL UNITS, FIRE DAMPERS, ETC.
3. CEILING HEIGHTS INDICATED THUS (4'-XX" - XX'), REFER TO CEILING PLAN & FINISH SCHEDULE FOR ADDITIONAL INFORMATION.
4. CONFIRM THAT SCHEDULED CEILING HEIGHTS WILL ACCOMMODATE AC EQUIPMENT AND DUCTWORK AT INTENDED LOCATIONS PRIOR TO INSTALLATION. NOTIFY ARCHITECT IMMEDIATELY IF CEILING HEIGHTS NEED TO BE ADJUSTED.
5. ALL CEILINGS, LIGHT FIXTURES, SOFFITS, ETC. INDICATED ARE NEW UNLESS OTHERWISE NOTED.
6. SEE FINISH SCHEDULE FOR FINISH TYPES.
7. PROVIDE MAX. OCCUPANCY SIGNS IN BRIEFING ROOM.
8. KNOX BOX WITH BE PROVIDED AT BOTH ELECTRICAL ROOMS.
9. EMERGENCY AND EXIT LOCATIONS SHALL HAVE 90 MINUTE BATTERY BACK UP FOR ILLUMINATION OF THE MEANS OF EGRESS.
10. THERE IS NO DELAYED LOCKING SYSTEM IN THIS PROJECT.
11. ACCESS CONTROLLED ROOMS ARE SEALED BY AN ELECTRIC STRIKE MECHANISM.
12. ACCESS CONTROL SHOP DRAWINGS SHALL BE PROCESSED BY VENDOR PER THEIR LOW VOLTAGE PERMIT.
13. SEE ELECTRICAL DRAWINGS FOR EMERGENCY LIGHT BACKUP LOCATIONS.



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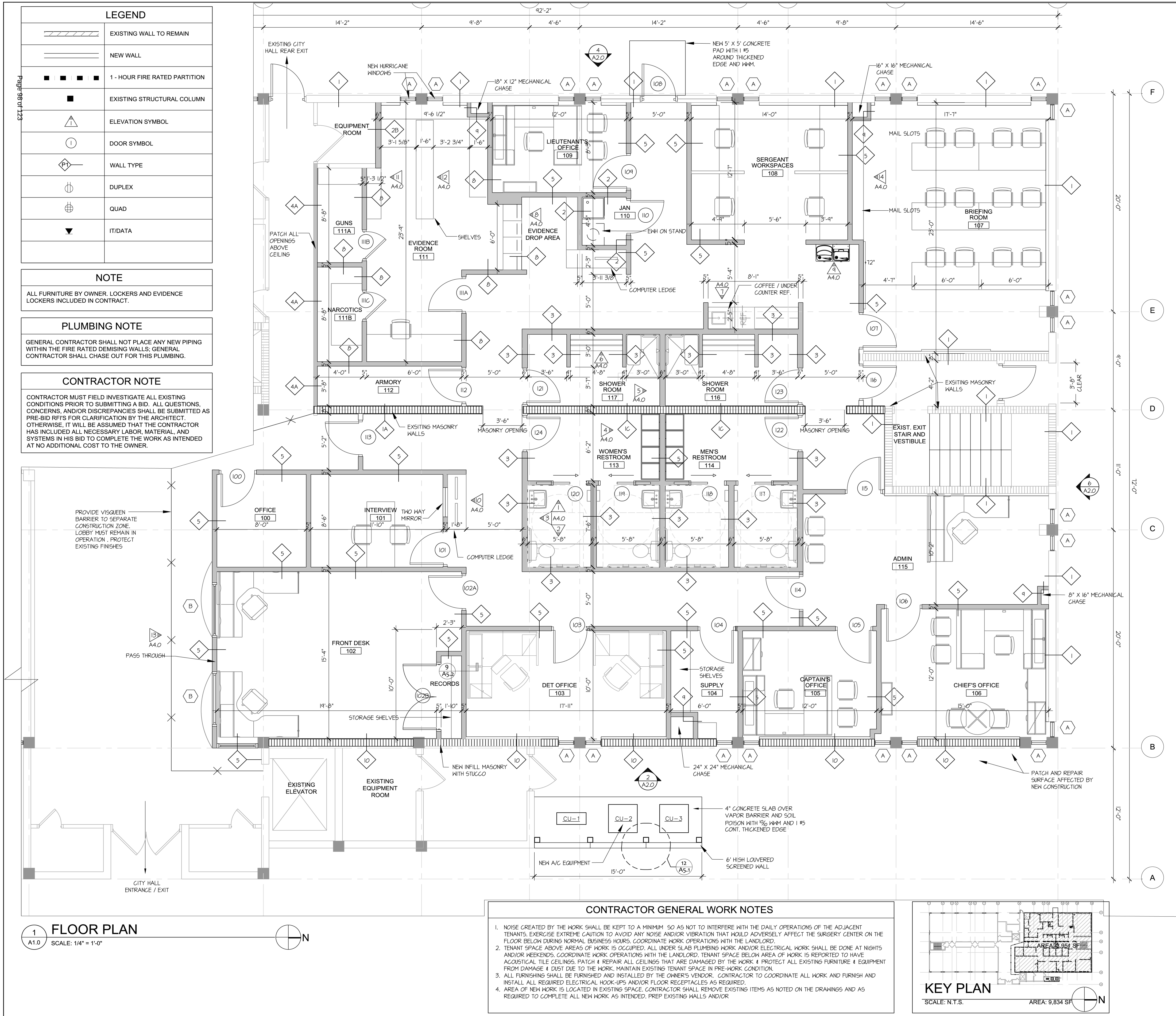
STATE OF FLORIDA
REGISTERED ARCHITECT
CHARLES MICHELSON
AR9976
Charles Michelson AR0009976

Project No.:
2022-115
Drawn By:
EQ
Checked By:
CM
Date:
October 6, 2022

REVISIONS

- PERMIT REVIEW COMMENTS
05-08-2022
- BUILDING DEPARTMENT COMMENT
10-06-2022

LIFE SAFETY PLAN
LS1.0



- GENERAL NOTES
- PRIOR TO SUBMITTING HIS BID, THE CONTRACTOR SHALL VISIT THE SITE OF THE WORK AND EXAMINE THE PLANS AND IT WILL BE ASSUMED THAT THE CONTRACTOR HAS INVESTIGATED AND IS FULLY INFORMED AS TO THE CONDITIONS AND MATERIALS TO BE ENCOUNTERED AS TO CHARACTER, QUALITY AND QUANTITIES OF WORK TO BE PERFORMED AND MATERIALS TO BE FURNISHED AND AS TO THE REQUIREMENTS OF THE PLANS.
 - THE CONTRACTOR TO SECURE AND PAY FOR ALL REQUIRED PERMITS PRIOR TO PROCEEDING WITH THE WORK.
 - ALL DIMENSIONS SHOWN ARE TO BE VERIFIED IN THE FIELD AND ANY DISCREPANCIES SHALL BE BROUGHT TO THE ATTENTION OF THE ARCHITECT BEFORE PROCEEDING WITH THE WORK. DO NOT SCALE PLANS.
 - ALL OUTLETS AND PHONE JACKS AT CABINERY LOCATIONS SHALL BE ABOVE COUNTER AT SPLASH HEIGHT. IF A KNEE SPACE IS PROVIDED, LOCATE THE OUTLETS BELOW THE COUNTER. OUTLETS ON OFFICES SHALL BE LOCATED BELOW THE COUNTER ON OPEN KNEE SPACES.
 - EXTERIOR MASONRY WALLS SHALL BE FURRED OUT AS NECESSARY TO CONCEAL BUILDING SANITARY LINES AND R/L (IF ANY).
 - PROVIDE DRYWALL EXPANSION JOINT IN WALLS ALONG BUILDING.
 - ALL FINISHES SHALL COMPLY WITH NFPA 101 CURRENT EDITION.
 - ALL EXISTING SURFACES SUCH AS WALLS, FLOORS, CEILINGS, BASES, ETC. THAT ARE AFFECTED BY THESE ALTERATIONS ARE TO HAVE NEW MATERIAL AND FINISH AS REQUIRED TO MATCH ALL ADJACENT EXISTING FINISHES.
 - GENERAL CONTRACTOR SHALL DO ALL CUTTING AND PATCHING OF EXISTING CONCRETE SLABS, PARTITIONS, ETC. AS MAY BE REQUIRED FOR ALL TRADES TO ACCOMPLISH ALL WORK REQUIRED BY THESE CONTRACT DOCUMENTS. CONTRACTOR SHALL DO ALL PATCHING AND PROVIDE NEW FINISHES TO MATCH EXISTING SO AS TO MAKE THE "PATCHED AREA" INDISCERNIBLE TO THE EXISTING ADJACENT AREA.
 - IT IS NOT INTENT OF THESE PLANS TO SHOW EVERY MINOR DETAIL OF CONSTRUCTION. THE CONTRACTOR IS EXPECTED TO FURNISH AND INSTALL ALL ITEMS REQUIRED TO COMPLETE THE WORK WITH GOOD WORKMANSHIP AND ASSURE PROPER WORKING ORDER.
 - THIS BUILDING IS FULLY FIRE SPRINKLERED. REFER TO FIRE SPRINKLER DRAWINGS FOR DESIGN CRITERIA. A LICENSED & CERTIFIED FIRE SPRINKLER CONTRACTOR SHALL PROVIDE SHOP DRAWINGS, HYDRAULIC CALCULATIONS AND APPLICATION TO BUILDING DEPARTMENT COMPLYING WITH 2015 EDITION NFPA13 (DEFERRED SUBMITTALS).
 - SEE SHEET A6.0 FOR FINISH & DOOR SCHEDULES.
 - COORDINATE FIRE ALARM DEVICES & PANELS W/ ELECTRICAL DRAWINGS.
 - REFER TO ELECTRICAL DRAWINGS FOR EMERGENCY LIGHT LOCATIONS.
 - PERMANENT, FULL HEIGHT INTERIOR WALLS AND PARTITIONS SHALL BE DESIGNED TO RESIST LATERAL LIVE LOAD OF NOT LESS THAN 5 POUNDS PER SQUARE FOOT WITH A DEFLECTION OF NOT LESS THAN L/240.
 - PROVIDE FIRE SEALANT OR FIRE SAFING AS REQUIRED BETWEEN THE TOP OF WALL AND UNDERSIDE OF STRUCTURE AT FIRE RATED PARTITION LOCATIONS.
 - SET GYPSUM WALL BOARD INTO CONTINUOUS BEAD OF ACOUSTICAL SEALANT ALONG FLANGES OF TOP AND BOTTOM TRACKS, TYP. AT PARTITIONS WITH SOUND ATTENUATION/BATT INSULATION.
 - PROVIDE ACOUSTICAL SEALANT AT ALL OPENINGS AND PENETRATIONS WITH SOUND ATTENUATION/BATT INSULATION TO CREATE SOUND TIGHT CONSTRUCTION.
 - ALL PENETRATIONS IN RATED PARTITIONS SHALL BE PROTECTED PER F.B.C. 2020 SECTION 114. PENETRATIONS FOR CABLES, CABLE TRAYS, CONDUITS, PIPES, TUBES, COMBUSTION VENTS AND EXHAUST VENTS, WIRES, AND SIMILAR ITEMS TO ACCOMMODATE ELECTRICAL, MECHANICAL, PLUMBING, AND COMMUNICATIONS SYSTEMS THAT PASS THROUGH A WALL, FLOOR, OR FLOOR/CEILING ASSEMBLY CONSTRUCTED AS A FIRE BARRIER SHALL BE PROTECTED BY A FIRE STOP SYSTEM OR DEVICE AT NON-RATED WALLS, FILL ALL VOIDS BETWEEN TOP OF PARTITION TRACK AND UNDERSIDE OF DECK OR SLAB WITH INSULATION. AT ALL CORRIDOR WALLS, IN ADDITION TO INSULATION, PROVIDE (2) CONTINUOUS BEADS OF SEALANT TO PREVENT THE PASSAGE OF SMOKE. PROVIDE FIRE DAMPERS IN DUCTWORK THAT PENETRATES FIRE RATED PARTITIONS.
 - PROVIDE FIRE RETARDANT WOOD BLOCKING AS REQUIRED FOR THE ANCHORAGE OF FIXTURES AND ACCESSORIES.
 - FIRE RATINGS DETERMINED BY U.L. FIRE RESISTANCE DIRECTORY, 2015 ED. SEE PARTITION TYPE SCHEDULE AND DETAILS FOR U.L. ASSEMBLY INFORMATION (IF ANY).
 - ALL FIRE RATED WALLS SHALL HAVE 4" HIGH LETTERING 1/2" STROKE IN BRIGHT RED (GLOSS ENAMEL) ON EACH WALL PLANE LOCATED 12" ABOVE CEILING PLANE OR AS OTHERWISE DIRECTED AND AT 5'-0" ON CENTER READINGS AS FOLLOWS: "X" FIRE RATED FIRE AND SMOKE BARRIER - PROTECT ALL OPENINGS. THE "X" SHALL BE SUPPLANTED WITH THE FIRE RESISTIVE TIME RATING OF THE WALL.
 - PROVIDE CONTINUOUS FIRE GULF AT UNDERSIDE OF FLOOR SLABS AT ALL FLOOR/WALL CONNECTION.
 - REVIEW AND APPROVAL BY AHI SHALL NOT RELIEVE APPLICANT FROM RESPONSIBILITY OF COMPLIANCE WITH NFPA 114.1.
 - COORDINATE FINAL EXIT SIGNS & EMERGENCY LIGHT LOCATIONS & QUANTITIES WITH OWNER & FIRE INSPECTOR. ADDITIONAL EXIT SIGNS MAY BE REQUIRED BY FIRE INSPECTOR.
 - NUMERICAL ADDRESS NUMBERS SHALL BE PROVIDED ON ALL EXTERIOR DOORS. NUMBERS SHALL BE WEATHERPROOF AND CONTRASTING 6" NUMBERS.
- SPECIFIC NOTES
- REPAIR AND/OR REPLACE DAMAGED STUCCO DRYWALL AND INSULATION AT EXTERIOR AND INTERIOR WALLS TO REMAIN AS REQUIRED.
 - PROVIDE WINDOW BLINDS AT ALL EXTERIOR WINDOWS AS PER FINISHES SHOWN SHEET A6.0. CONFIRM WITH LANDLORD PRIOR PURCHASE IF THERE ARE BUILDING STANDARDS AND COORDINATE WITH PPPD PM.
 - FUR OUT AT MASONRY WALL AS REQUIRED FOR NEW PLUMBING LINES.
 - FIRE SPRINKLER DESIGN AND SHOP DRAWINGS TO BE INCLUDED UNDER GC. CONTRACT BY A FLORIDA LICENSED FIRE SPRINKLER CONTRACTOR. GENERAL CONTRACTOR SHALL PROVIDE TO ARCHITECT FOR REVIEW AND APPROVAL.
 - FIRE SEAL ALL OPENINGS & PENETRATIONS IN 1-HOUR RATED PARTITIONS. ALL FIRE AND SMOKE WALLS ARE TO BE STENCILED ABOVE CEILING.
 - ALL ACCESSORIES FOR RESTROOM, SHOWER ROOMS, ETC. SHALL BE PROVIDED AND INSTALLED BY GC AS PER FBC STANDARDS.
 - ALL OUTLETS AND PHONE JACKS AT ROOMS, LOUNGE CABINERY LOCATIONS SHALL BE ABOVE COUNTER AT SPLASH HEIGHT, UNLESS SHOWN OTHERWISE ON ELECTRICAL PLAN. OUTLETS IN OFFICES SHALL BE LOCATED BELOW THE COUNTER ON OPEN KNEE SPACES. COMPUTER COUNTER OUTLET @ 12" A.F.F.
 - PROVIDE LOCKABLE COVERS @ ALL THERMOSTATS.

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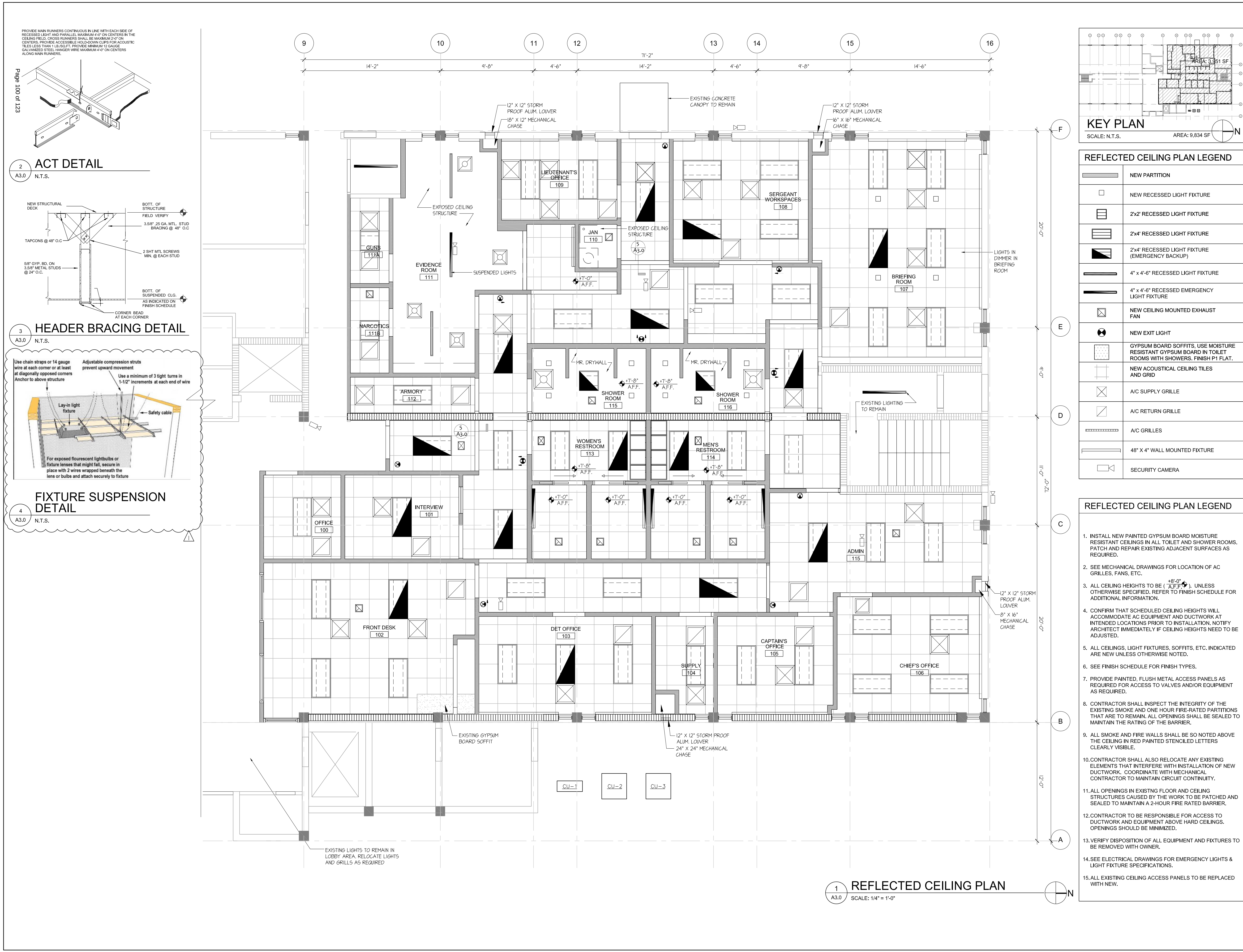
STATE OF FLORIDA
REGISTERED ARCHITECT
CHARLES MICHELSON
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Charles Michelson AR0009976

Project No.: 2022-115
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Checked By: CM
Date: October 6, 2022

REVISIONS

FLOOR PLAN
A1.0



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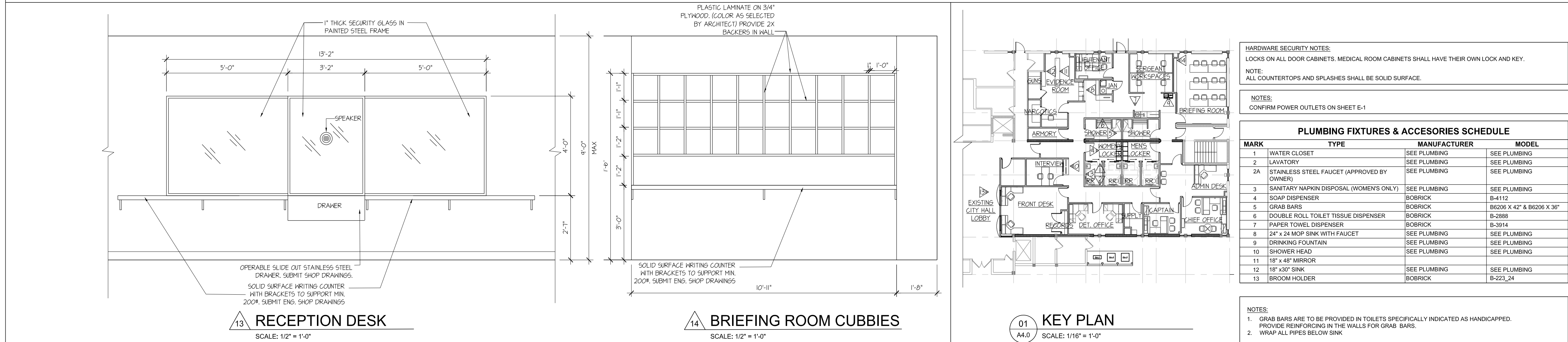
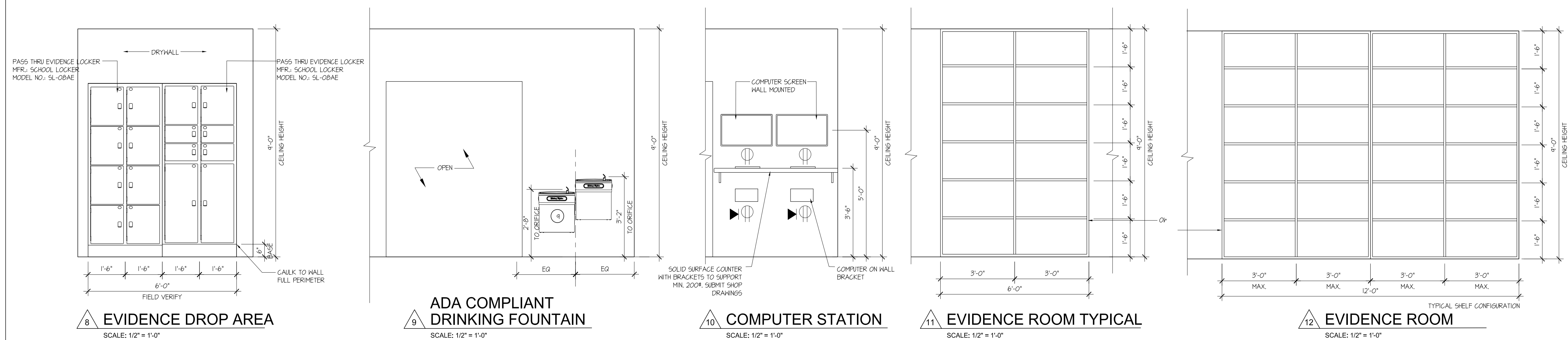
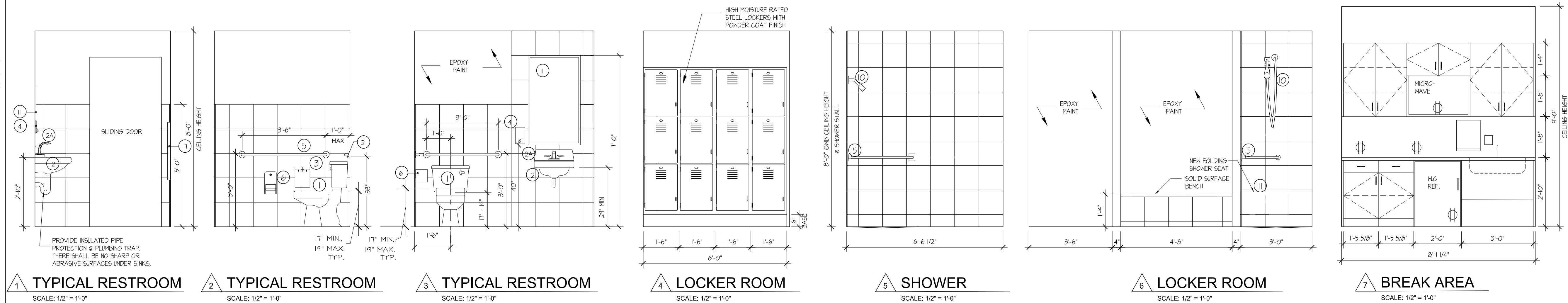
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CHARLES MICHELSON
REGISTERED ARCHITECT
AR9976

Project No.: 2022-115
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REVISIONS
BUILDING DEPARTMENT COMMENT
10-06-2022

REFLECTED CEILING PLAN
A3.0



GENERAL NOTES

1. COMPLY WITH ALL PUBLISHED ADA REQUIREMENTS.
2. SINK SHALL BE MOUNTED WITH THE COUNTER OR RIM NO HIGHER THAN 34" A.F.F.
3. KNEE CLEARANCE THAT IS AT LEAST 19" D. SHALL BE PROVIDED UNDERNEATH SINK.
4. FAUCETS SHALL COMPLY WITH SECTION 309.4 OF THE CURRENT FLORIDA ACCESSIBILITY CODE FOR BUILDING CONSTRUCTION.
5. PROVIDE MIN. CLEAR FLOOR SPACE OF 30"x48". EXTEND A MIN. OF 19" UNDERNEATH THE SINK.
6. BOTTOM OF GLASS PORTION OF MIRROR TO BE 3'-4" A.F.F. MAXIMUM.
7. ALL TOILET ROOM ACCESSORIES AND FIXTURES SHALL BE INSTALLED IN ACCORDANCE WITH THE CURRENT FLORIDA ACCESSIBILITY CODE FOR BUILDING CONSTRUCTION.

8. INSTALL ALL BACKING AS REQUIRED FOR ALL TOILET ROOM ACCESSORIES.
9. COLOR OF COUNTERTOPS AND SINKS AS SELECTED BY THE ARCHITECT.
10. FIELD VERIFY ALL DIMENSIONS AND LAYOUT. CONFIRM THAT ALL REQUIRED ADA CLEARANCES ARE PROVIDED PRIOR TO INSTALLATION OF NEW PARTITIONS AND FINISHES.
11. SEE PLUMBING DRAWINGS FOR PLUMBING FIXTURES.
12. ALL TOILET FIXTURE CLEAR FLOOR SPACES AND ACCESSORY REQUIREMENTS MUST COMPLY WITH THE CURRENT FLORIDA ACCESSIBILITY CODE AND THE FLORIDA PLUMBING CODE.

HARDWARE SECURITY NOTES:

LOCKS ON ALL DOOR CABINETS, MEDICAL ROOM CABINETS SHALL HAVE THEIR OWN LOCK AND KEY.

NOTE:
ALL COUNTERTOPS AND SPLASHES SHALL BE SOLID SURFACE.

NOTES:
CONFIRM POWER OUTLETS ON SHEET E-1

PLUMBING FIXTURES & ACCESSORIES SCHEDULE

MARK	TYPE	MANUFACTURER	MODEL
1	WATER CLOSET	SEE PLUMBING	SEE PLUMBING
2	LAVATORY	SEE PLUMBING	SEE PLUMBING
2A	STAINLESS STEEL FAUCET (APPROVED BY OWNER)	SEE PLUMBING	SEE PLUMBING
3	SANITARY NAPKIN DISPOSAL (WOMEN'S ONLY)	SEE PLUMBING	SEE PLUMBING
4	SOAP DISPENSER	BOBRICK	B-4112
5	GRAB BARS	BOBRICK	B6206 X 42" & B6206 X 36"
6	DOUBLE ROLL TOILET TISSUE DISPENSER	BOBRICK	B-2668
7	PAPER TOWEL DISPENSER	BOBRICK	B-3914
8	24" x 24" MOP SINK WITH FAUCET	SEE PLUMBING	SEE PLUMBING
9	DRINKING FOUNTAIN	SEE PLUMBING	SEE PLUMBING
10	SHOWER HEAD	SEE PLUMBING	SEE PLUMBING
11	18" x 48" MIRROR	SEE PLUMBING	SEE PLUMBING
12	18" x 30" SINK	SEE PLUMBING	SEE PLUMBING
13	BROOM HOLDER	BOBRICK	B-223_24

NOTES:

1. GRAB BARS ARE TO BE PROVIDED IN TOILETS SPECIFICALLY INDICATED AS HANDICAPPED. PROVIDE REINFORCING IN THE WALLS FOR GRAB BARS.
2. WRAP ALL PIPES BELOW SINK.

SPECIFIC NOTES FOR SINKS:

1. SINK SHALL BE MOUNTED WITH THE COUNTER OR RIM NO HIGHER THAN 34" A.F.F., 2 KNEE CLEARANCE THAT IS AT LEAST 19" D. SHALL BE PROVIDED UNDERNEATH SINK.
2. FAUCETS SHALL COMPLY WITH 11-4.27.4 OF THE FLORIDA BUILDING CODE.
3. PROVIDE MIN. CLEAR FLOOR SPACE OF 30"x48". EXTEND A MIN. OF 19" UNDERNEATH THE SINK.
4. BOTTOM OF GLASS PARTITION OF MIRROR TO BE 3'-4" A.F.F. MA.
5. ALL NEW SINK/LAV CABINETS TO BE CONSTRUCTED TO ACCEPT 250 LB. LIVE LOAD.

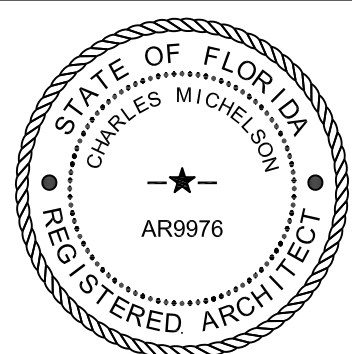
ALL RESTROOM ACCESSORIES TO BE PROVIDED BY AND INSTALLED BY THE G.C.

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REVISIONS

INTERIOR
ELEVATIONS

A4.0

WALL TYPE	TYPICAL EXTERNAL WALL	FIRE RATING	WALL TYPE	STC-48 - 2 STC-52 - 2A UL # U419 - 2B	FIRE RATING	WALL TYPE	TOILET GENERAL 3&3A (ONLY)	FIRE RATING	WALL TYPE	EXISTING DEMISING PARTITION	FIRE RATING	WALL TYPE	TYPICAL PARTITION	FIRE RATING	WALL TYPE	TYPICAL PARTITION	FIRE RATING
1A			2A 2B 2C		2B 1 HR	3A			4A		4 - 1HR	5A		NR	6		NR
1. EXISTING MASONRY WALL 2. INSULATION- 2" POLYSOCIANURATED RIGID BOARD, R-13 TO UNDERSIDE OF FLOOR OR ROOF DECK ABOVE. 3. STEEL STUDS- 1-5/8" in. @ 16 INCH O.C. EXTEND STUDS TO FLOOR OR ROOF DECK ABOVE. 4. GYPSUM BOARD - 5/8" THICK, 1 LAYER TO FLOOR OR ROOF DECK ABOVE. 5. CEILING AS SCHEDULED 6. 2" GALV. METAL CLIP ANGLE @ 48" O.C. VERTICALLY, FASTEN TO EACH STUD TO CMU. 7. EXTERIOR FINISH- TO REMAIN-PATCH/PAINT AS REQUIRED FOR NEW SCOPE 8. LEAD AT EVIDENCE AND ARMORY ROOM ONLY SEAL ALL JOINTS TOP, BOTTOM & PENETRATIONS 1A RESTROOMS AND JANITOR'S CLOSET: USE SHEETROCK MOLD TOUGH AR TYPE WITH CERAMIC TILE FINISH ONE SIDE 1B INTERIOR COLUMNS: OMIT 2" INSULATION 1C RESTROOM: USE SHEETROCK MOLD TOUGH AR TYPE WITH CERAMIC TILE FINISH ON BOTH SIDES	1. FLOOR AND CEILING RUNNERS- CHANNEL SHAPED RUNNERS, 3-5/8" INCH DEEP (MIN), 1-1/4 INCH LEGS, MIN NO 25 MSG GALVANIZED STEEL, ATTACHED TO FLOOR AND CONCRETE ABOVE WITH FASTENERS SPACED 16 INCHES O.C. 2. STEEL STUDS- CHANNEL SHAPED 3-5/8" INCH DEEP (MIN), 20 GA MSG GALVANIZED STEEL, ATTACHED TO FLOOR AND CONCRETE ABOVE WITH FASTENERS SPACED 16 INCHES O.C. AS REQUIRED 3. BATTS AND BLANKETS- R-11 FIBERGLASS SOUND BAT, COMPLETELY FILLING STUD CAVITY. 4. SHEETROCK FIRECODE CORE OR ULTRALIGHT FIRECODE X PANELS - (1) LAYER OF 5/8" THICK, 4FT WIDE, ATTACHED TO STEEL STUDS AND FLOORS AND CEILING TRACK WITH 1" LONG TYPE S-12 SCREWS 8" O.C. ON EDGES & 12" O.C. FIELD JOINTS ORIENTED VERTICALLY AND STAGGERED ON OPPOSITE SIDES OF THE ASSEMBLY. USE ABUSE RESISTANT GYPSUM BOARD WHERE SCHEDULED 5. JOINT AND TAPE COMPOUND- VINYL, DRY OR PREMIXED JOINT COMPOUND, APPLIED IN TWO COATS TO JOINTS AND SCREW HEAD-PAPER TAPE, 2 INCH WIDE, EMBEDDED IN FIRST LAYER OF COMPOUND OVER ALL JOINTS. 6. CEILING AS SCHEDULE SEAL ALL JOINTS TOP, BOTTOM & PENETRATIONS 2A>STC-52, TEST RAL-TL-11-071 USE R-11 FIBERGLASS BAT AND RESILIENT CHANNEL 1/2" AT 16" O.C. VERTICALLY ON 1 SIDE OF STUD 2C>NON-RATED CHASE WALL, TYPE 1 WALL WITH FINISH ON ONE SIDE ONLY.	2B 1 HR	1. FLOOR AND CEILING RUNNERS- CHANNEL SHAPED RUNNERS, 3-5/8" INCH DEEP (MIN), 1-1/4 INCH LEGS, FORMED FROM MIN NO 25 MSG GALVANIZED STEEL, ATTACHED TO FLOOR AND 6" ABOVE CEILING WITH FASTENERS SPACED 24 INCHES O.C. 2. STEEL STUDS- CHANNEL SHAPED, 3-5/8" or 6" INCH DEEP (MIN), FORMED FROM NO 20 GA STEEL SPACED AT 16 INCH O.C. MAX. STUDS TO BE CUT 3/4 INCH LESS THAN ASSEMBLY HEIGHT. WIDER STUDS WHERE SHOWN ON PLANS. 6" STUDS AT PLUMBING WALLS 3. BATTS AND BLANKETS- 3" GLASS FIBER BATTS. 4. SHEETROCK-5/8" THICK, ATTACHED TO STEEL STUDS AND FLOORS AND CEILING TRACK WITH 1 INCH LONG TYPE S STEEL SCREWS SPACES 8 INCH O.C. ALONG EDGES OF BOARD AND 12 INCHES O.C. IN THE FIELD OF THE BOARD. USE ABUSE RESISTANT GYPSUM BOARD WHERE SCHEDULED TO SLAB ABOVE. 5. JOINT AND TAPE COMPOUND- VINYL, DRY OR PREMIXED JOINT COMPOUND, APPLIED IN TWO COATS TO JOINTS AND SCREW HEAD-PAPER TAPE, 2 INCH WIDE, EMBEDDED IN FIRST LAYER OF COMPOUND OVER ALL JOINTS. 6. SHEETROCK MOLD TOUGH AR TYPE - (1) LAYER OF 5/8" THICK, 4FT WIDE, ATTACHED TO STEEL STUDS AND FLOORS AND CEILING TRACK WITH 1 INCH LONG TYPE S STEEL SCREWS SPACES 8 INCH O.C. ALONG EDGES OF BOARD AND 12 INCHES O.C. IN THE FIELD OF THE BOARD. JOINTS ORIENTED VERTICALLY AND STAGGERED ON OPPOSITE SIDES OF THE ASSEMBLY TO SLAB ABOVE. 7. CERAMIC TILE FINISH ON TILE BACKER BOARD 5/8" THICK ON ONE OR BOTH SIDES. SEE FLOOR PLAN 8. CEILING- AS SCHEDULED SEAL ALL JOINTS TOP, BOTTOM & PENETRATIONS	1. EXISTING ONE HOUR DEMISING PARTITION 2. NEW BLOWN IN SOUND INSULATION 3. NEW ACOUSTICAL TILE CEILING PER SCHEDULE 4. NEW RESILIENT CHANNEL ON EXISTING DRYWALL - ATTACH TO EXISTING STUDS @ 16" O.C. VERTICALLY FLOOR TO ROOF DECK. 5. NEW 1/2" TYPE X DRYWALL 6. LEAD DRYWALL AT EVIDENCE AND ARMORY WALL ONLY SEAL ALL JOINTS TOP, BOTTOM & PENETRATIONS 4A. EXISTING DEMISING PARTITION WITH NEW LEAD DRYWALL ON EVIDENCE SIDE PATCH AND REPAIR ALL EXISTING OPENINGS	4 - 1HR	1. FLOOR AND CEILING RUNNERS- CHANNEL SHAPED RUNNERS, 3-5/8" INCH DEEP (MIN), 1-1/4 INCH LEGS, FORMED FROM MIN NO 25 MSG GALVANIZED STEEL, ATTACHED TO FLOOR AND CONCRETE ABOVE WITH FASTENERS SPACED 16 INCHES O.C. 2. STEEL STUDS- CHANNEL SHAPED 3-5/8" INCH DEEP (MIN), FORMED FROM NO 20 GA/STRUCTURAL MSG GALVANIZED STEEL SPACED AT 16 INCH O.C. MAX 3. BATTS AND BLANKETS- 3" GLASS FIBER BATTS. 4. SHEETROCK 5/8" THICK, LAYER OF 5/8" THICK, 4FT WIDE, ATTACHED TO STEEL STUDS AND FLOORS AND CEILING TRACK WITH 1 INCH LONG TYPE S STEEL SCREWS SPACED 8 INCH O.C. ALONG EDGES OF BOARD AND 12 INCHES O.C. IN THE FIELD OF THE BOARD. 5. JOINT AND TAPE COMPOUND- VINYL, DRY OR PREMIXED JOINT COMPOUND, APPLIED IN TWO COATS TO JOINTS AND SCREW HEAD-PAPER TAPE, 2 INCH WIDE, EMBEDDED IN FIRST LAYER OF COMPOUND OVER ALL JOINTS. SEAL ALL JOINTS TOP, BOTTOM & PENETRATIONS STC RATING: TEST HSA, 870717 49 5A>SIMILAR - WITHOUT INSULATION	NR	1. ABOVE CEILING-BRACE AT 45° @ 48" O.C TO DECK ABOVE. 2. FLOOR AND CEILING RUNNERS- CHANNEL SHAPED RUNNERS, 3-5/8" INCH DEEP (MIN), 1-1/4 INCH LEGS, FORMED FROM MIN NO 25 MSG GALVANIZED STEEL, ATTACHED TO FLOOR AND CEILING ABOVE WITH FASTENERS SPACED 16 INCHES O.C. 3. STEEL STUDS- CHANNEL SHAPED 3-5/8" INCH DEEP (MIN), FORMED FROM NO 20 GA/STRUCTURAL MSG GALVANIZED STEEL SPACED AT 16 INCH O.C. MAX 4. BATTS AND BLANKETS- 3" GLASS FIBER BATTS. 5. SHEETROCK 5/8" THICK, LAYER OF 5/8" THICK, 4FT WIDE, ATTACHED TO STEEL STUDS AND FLOORS AND CEILING TRACK WITH 1 INCH LONG TYPE S STEEL SCREWS SPACED 8 INCH O.C. ALONG EDGES OF BOARD AND 12 INCHES O.C. IN THE FIELD OF THE BOARD. 6. JOINT AND TAPE COMPOUND- VINYL, DRY OR PREMIXED JOINT COMPOUND, APPLIED IN TWO COATS TO JOINTS AND SCREW HEAD-PAPER TAPE, 2 INCH WIDE, EMBEDDED IN FIRST LAYER OF COMPOUND OVER ALL JOINTS. SEAL ALL JOINTS TOP, BOTTOM & PENETRATIONS * USE 5/8" MOISTURE RESISTANT GYPSUM BOARD AT WET LOCATIONS	NR								
1. FLOOR, SIDE AND CEILING RUNNERS - "J" SHAPED RUNNER, MIN 2-1/2" DEEP WITH UNEQUAL LEGS OF 1" AND 2", 24 GAUGE MIN. RUNNERS POSITIONED WITH SHORT LEG TOWARD FINISHED SIDE OF WALL. RUNNER ATTACHED TO STRUCTURAL SUPPORTS WITH STEEL FASTENERS LOCATED NOT GREATER THAN 2" FROM ENDS AND NOT GREATER THAN 24" O.C. 2. C-H STUDS - 3-5/8" C-H STUDS, 25 GAUGE MIN., GALVANIZED STEEL, 24" O.C. 3. GYPSUM BOARD - GYPSUM LINER PANELS, (1) LAYER, 1" THICK, 24" WIDE. 4. GYPSUM BOARD - FIRECODE CORE GYPSUM PANELS - (1) LAYER, 5/8" THICK 5. JOINT AND TAPE COMPOUND- VINYL, DRY OR PREMIXED JOINT COMPOUND, APPLIED IN TWO COATS TO JOINTS AND SCREW HEAD-PAPER TAPE, 2 INCH WIDE, EMBEDDED IN FIRST LAYER OF COMPOUND OVER ALL JOINTS. 6. CEILING AS SCHEDULE SEAL ALL JOINTS TOP, BOTTOM & PENETRATIONS 7A>2-HOUR RATED SHAFT WALL, ADD (1) LAYER OF ITEM 4 AT SHAFT SIDE SEE DETAIL 5/A5.0	UL # U415 1-HOUR SHAFT WALL NON-LOAD BEARING	1 HR	1. FLOOR AND CEILING RUNNERS- CHANNEL SHAPED RUNNERS, 3-5/8" INCH DEEP (MIN), 1-1/4 INCH LEGS, FORMED FROM MIN NO 25 MSG GALVANIZED STEEL, ATTACHED TO FLOOR AND CONCRETE ABOVE WITH FASTENERS SPACED 16 INCHES O.C. 2. STEEL STUDS- CHANNEL SHAPED 3-5/8" INCH DEEP (MIN), 18 GA MSG GALVANIZED STEEL, ATTACHED TO FLOOR AND CONCRETE ABOVE WITH FASTENERS SPACED 16 INCHES O.C. MAX. STUDS TO BE CUT 3/4 INCH LESS THAN ASSEMBLY HEIGHT. WIDER STUDS @ 16" O.C. AS REQUIRED 3. SHEETROCK-5/8" THICK, ATTACHED TO STEEL STUDS AND FLOORS AND CEILING TRACK WITH 1 INCH LONG TYPE S STEEL SCREWS SPACES 8 INCH O.C. ALONG EDGES OF BOARD AND 12 INCHES O.C. IN THE FIELD OF THE BOARD. USE ABUSE RESISTANT GYPSUM BOARD WHERE SCHEDULED TO SLAB ABOVE. 4. GYPSUM BOARD - 5/8" LEADED LINED GYPSUM BOARD ON ROOM SIDE WITH MINIMUM 1/16" THICK LEAD LINING CONFIRM LEADED LINED REQUIREMENTS WITH PHYSICIST. 5. JOINT AND TAPE COMPOUND- VINYL, DRY OR PREMIXED JOINT COMPOUND, APPLIED IN TWO COATS TO JOINTS AND SCREW HEAD-PAPER TAPE, 2 INCH WIDE, EMBEDDED IN FIRST LAYER OF COMPOUND OVER ALL JOINTS. 6. CEILING AS SCHEDULE 7. BATTS AND BLANKETS- R-11 FIBERGLASS SOUND BATTS COMPLETELY FILLING STUD CAVITY. 8A>PROVIDE 6" DEEP STUD IN LIEU OF 3 5/8" SEAL ALL JOINTS TOP, BOTTOM & PENETRATIONS	LEAD DRYWALL ROOM NON-LOAD BEARING	1 HR	1. FLOOR AND CEILING RUNNERS- CHANNEL SHAPED RUNNERS, 3-5/8" INCH DEEP (MIN), 1-1/4 INCH LEGS, FORMED FROM MIN NO 25 MSG GALVANIZED STEEL, ATTACHED TO FLOOR AND CONCRETE ABOVE WITH FASTENERS SPACED 16 INCHES O.C. 2. STEEL STUDS- CHANNEL SHAPED 3-5/8" INCH DEEP (MIN), FORMED FROM NO 20 GA/STRUCTURAL MSG GALVANIZED STEEL SPACED AT 16 INCH O.C. MAX 3. BATTS AND BLANKETS- 3" GLASS FIBER BATTS. 4. SHEETROCK 5/8" THICK, LAYER OF 5/8" THICK, 4FT WIDE, ATTACHED TO STEEL STUDS AND FLOORS AND CEILING TRACK WITH 1 INCH LONG TYPE S STEEL SCREWS SPACES 8 INCH O.C. ALONG EDGES OF BOARD AND 12 INCHES O.C. IN THE FIELD OF THE BOARD. 5. JOINT AND TAPE COMPOUND- VINYL, DRY OR PREMIXED JOINT COMPOUND, APPLIED IN TWO COATS TO JOINTS AND SCREW HEAD-PAPER TAPE, 2 INCH WIDE, EMBEDDED IN FIRST LAYER OF COMPOUND OVER ALL JOINTS. SEAL ALL JOINTS TOP, BOTTOM & PENETRATIONS STC RATING: TEST HSA, 870717 49 9A>SIMILAR - WITHOUT INSULATION	CHASE WALL	NR	1. NEW MASONRY WALL 2. INSULATION- 2" POLYSOCIANURATED RIGID BOARD, R-13 TO UNDERSIDE OF FLOOR OR ROOF DECK ABOVE. 3. STEEL STUDS- 1-5/8" in. @ 16 INCH O.C. EXTEND STUDS TO FLOOR OR ROOF DECK ABOVE. 4. GYPSUM BOARD - 5/8" THICK, 1 LAYER TO FLOOR OR ROOF DECK. USE ABUSE RESISTANT GYPSUM BOARD WHERE SCHEDULED 5. CEILING AS SCHEDULED 6. 2" GALV. METAL CLIP ANGLE @ 48" O.C. VERTICALLY, FASTEN TO EACH STUD TO CMU. 7. EXTERIOR FINISH- NEW STUCCO TO MATCH ADJACENT 8. LEAD AT EVIDENCE ROOM ONLY SEAL ALL JOINTS TOP, BOTTOM & PENETRATIONS	TYPICAL EXTERNAL WALL	NR						

IF ANY PIPES ARE TO BE INSULATED, DO NOT RUN INSULATION THROUGH A WALL.

AFTER PACKING GAP AROUND PIPE THROUGH THE WALL WITH SAFING INSULATION AND DRYWALL MUD, FLARE INSULATION ONTO FACE OF WALL AROUND PIPE ON BOTH SIDES OF WALL, AND SEAL TO FACE OF WALL WITH INSULATION MASTIC.

3
A5.0 N.T.S.

PIPE PENETRATION DETAIL-TYPICAL

WALL PRIORITY DETAIL

1
A5.0 N.T.S.

PARTITION NOTES

INTERIOR **METAL STUD** ALLOWABLE FOR PARTITION HEIGHTS:

STUD WIDTH	STUD SPACING	PARTITION HEIGHT	MINIMUM GAUGE
1 5/8"	16"	UP TO 8'-0"	22 GA.
3 5/8"	16"	UP TO 10'-0"	20 GA.
6"	16"	UP TO 14'-0"	20 GA.
		UP TO 15'-0"	20 GA.
		UP TO 18'-0"	20 GA.
		UP TO 19'-0"	20 GA.

METAL STUD SIZES

NOMINAL SIZE	ACTUAL SIZE
2"	1 5/8" STUD
4"	3 5/8" STUD
6"	6" STUD

NOTES

1. PARTITION TYPE DESCRIPTIONS ARE NOT TO BE INTERPRETED AS COMPLETE ASSEMBLY INSTRUCTIONS. CONTRACTOR SHALL CONSTRUCT PARTITIONS ACCORDING TO THE COMPLETE ASSEMBLY REQUIREMENTS AS LISTED IN THE REFERENCED TESTING LABORATORY MANUALS.

2. ALL PENETRATIONS IN FIRE RATED WALL OR PARTITION ASSEMBLIES, SHALL MAINTAIN THE INTEGRITY OF THE FIRE RATING.

3. CONTRACTOR SHALL INSTALL THESE ASSEMBLIES IN ACCORDANCE WITH THE GYPSUM ASSOCIATION, AND PROVIDE FOR A LATERAL LIVE LOAD OF 5 LB PER SQUARE FOOT AND A DEFLECTION OF L/240.

PARTITION NOTES

A. PARTITIONS ARE TYPE "2" UNLESS NOTED OTHERWISE.

B. SEE SHEET A7.0 FOR PARTITION TYPES.

C. ABUSE RESISTANT GYPSUM BOARD (ARGB) LOCATIONS:

1. 1ST FLOOR - INSTALL "ARGB" TO 4 FEET HIGH WITH REGULAR GYPSUM BOARD ABOVE IN THE FOLLOWING SPACES:

a. LOBBY, ENTRY, AND ALL CORRIDORS (HALLWAYS)

b. TRIAGE AREA ROOMS

c. WAITING ROOMS

d. TESTING TOILETS

e. MAIL ROOM

U415 FIRE RATED WALL SHAFT DETAIL

5
A5.0 N.T.S.

FIRE STOP PENETRATION-TYPICAL

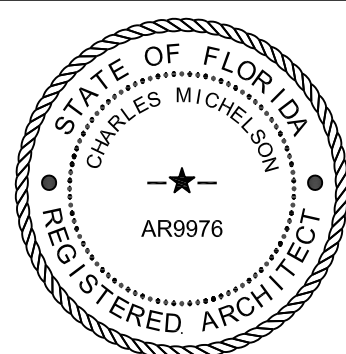
4
A5.0 N.T.S.

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Charles Michelson AR0009976

Project No.: 2022-115
Drawn By: EQ
Checked By: CM
Date: October 6, 2022

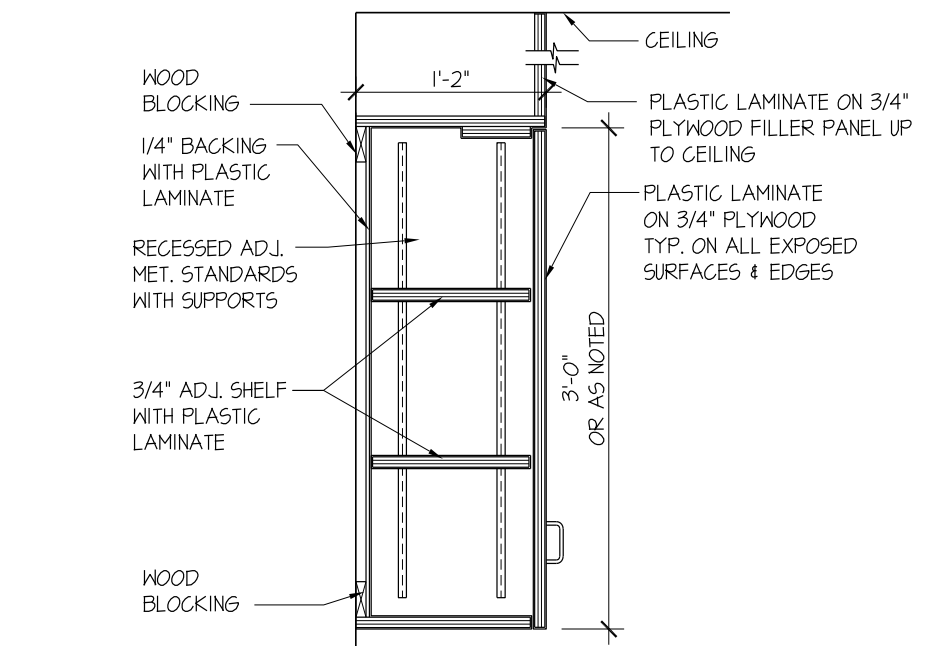
REVISIONS

- PERMIT REVIEW COMMENTS 04-28-2022
- BUILDING DEPARTMENT COMMENTS 10-06-2022

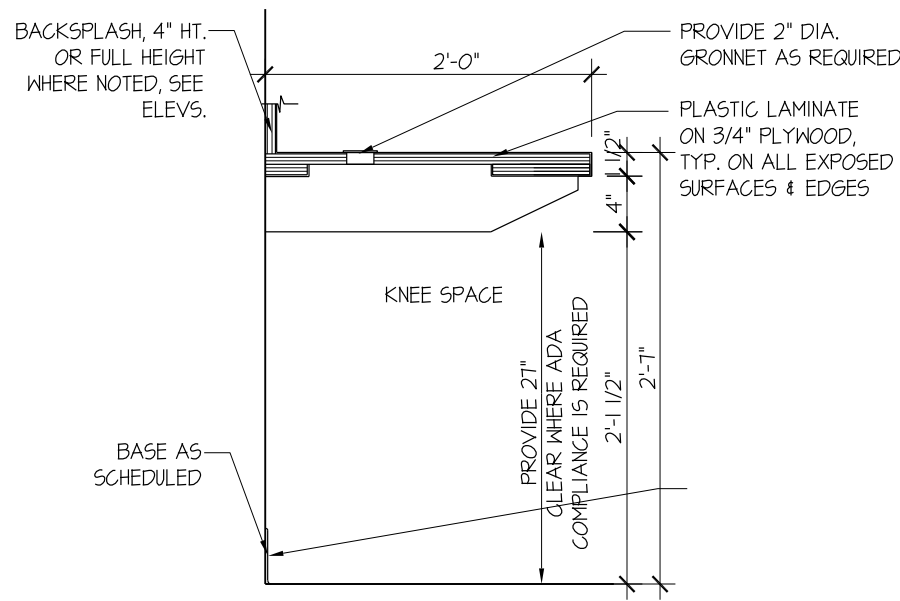
WALL TYPES & DETAILS

A5.0

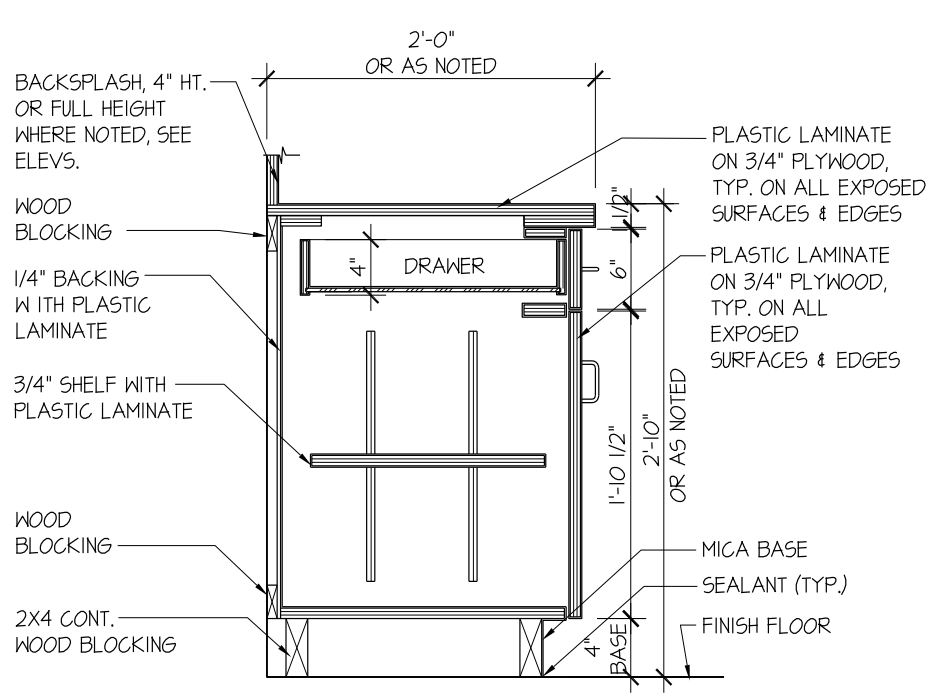
TYPICAL CABINETRY DETAILS: (NOTE: DETAILS ON THIS SHEET ARE TYPICAL AND MAY NOT BE REFERENCED ON THE PLANS AND/OR SPECIFIC TO THE WORK. APPLY DETAILS AS REQUIRED TO ACCOMMODATE CONDITIONS ENCOUNTERED AT THE SITE IN ORDER TO COMPLETE THE WORK AS INTENDED.)



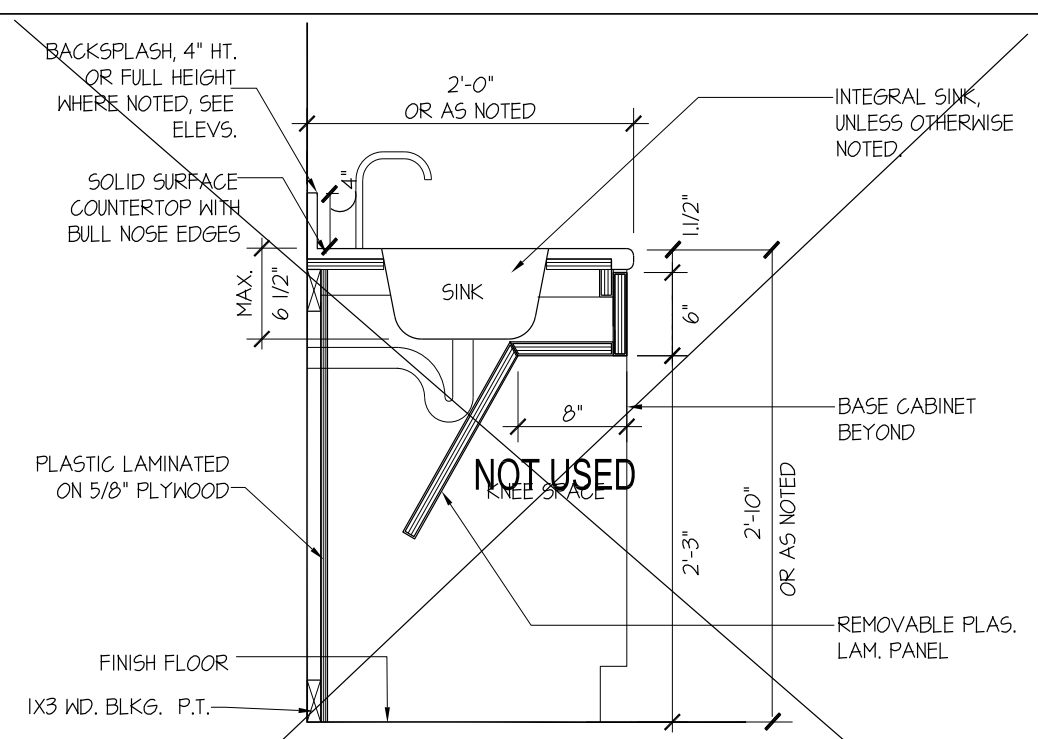
1 TYP. UPPER CABINET DETAIL
A5.2 N.T.S.



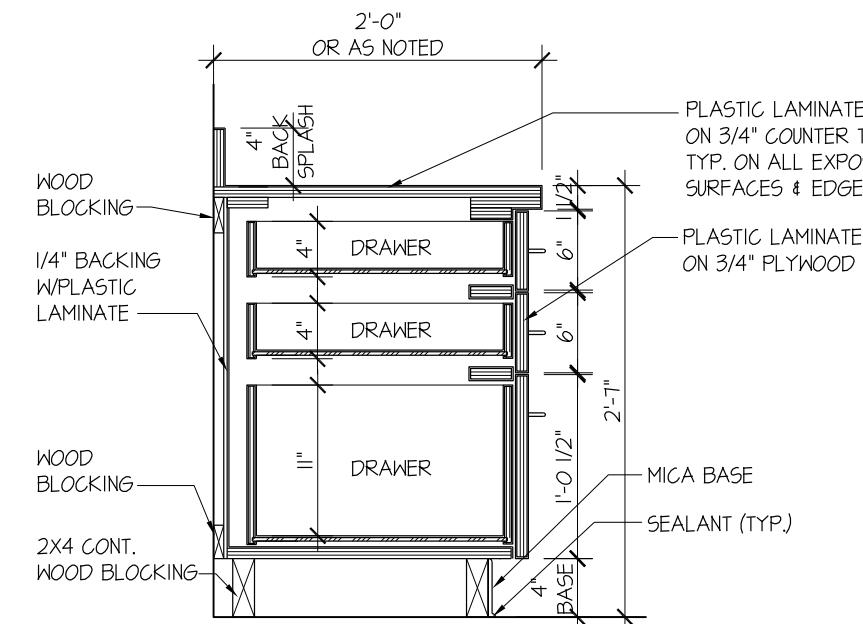
2 TYP. WORK STATION/
COUNTER DETAIL
A5.2 N.T.S.



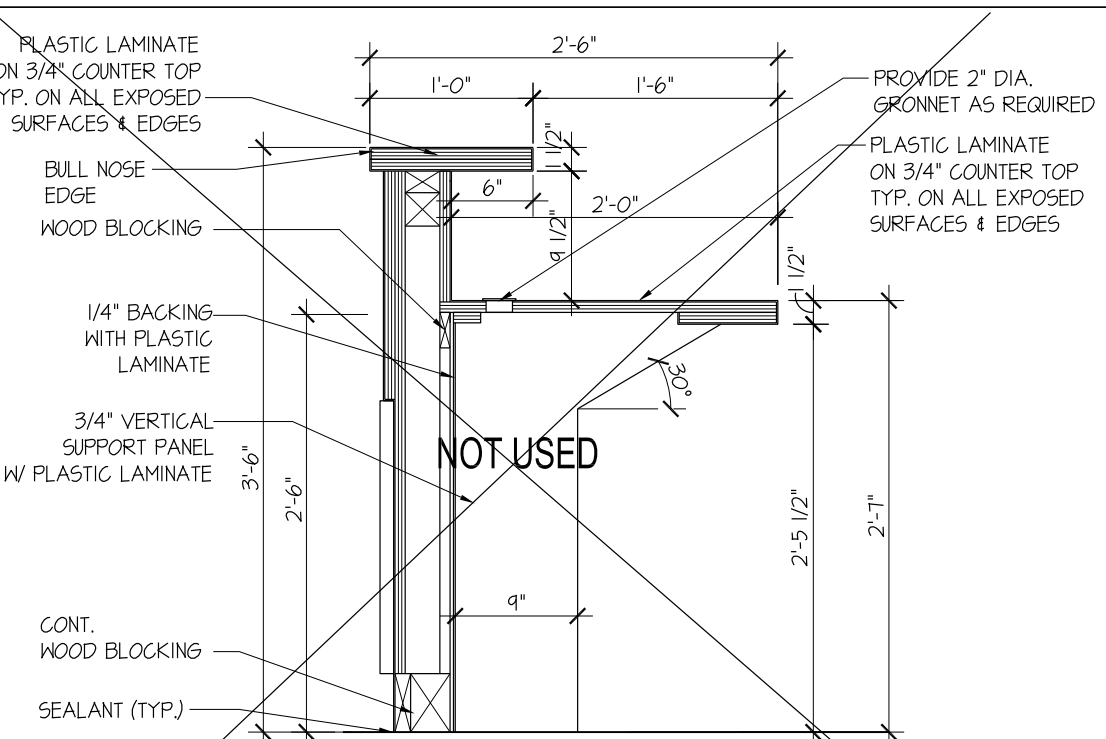
3 TYP. BASE CABINET DETAIL
A5.2 N.T.S.



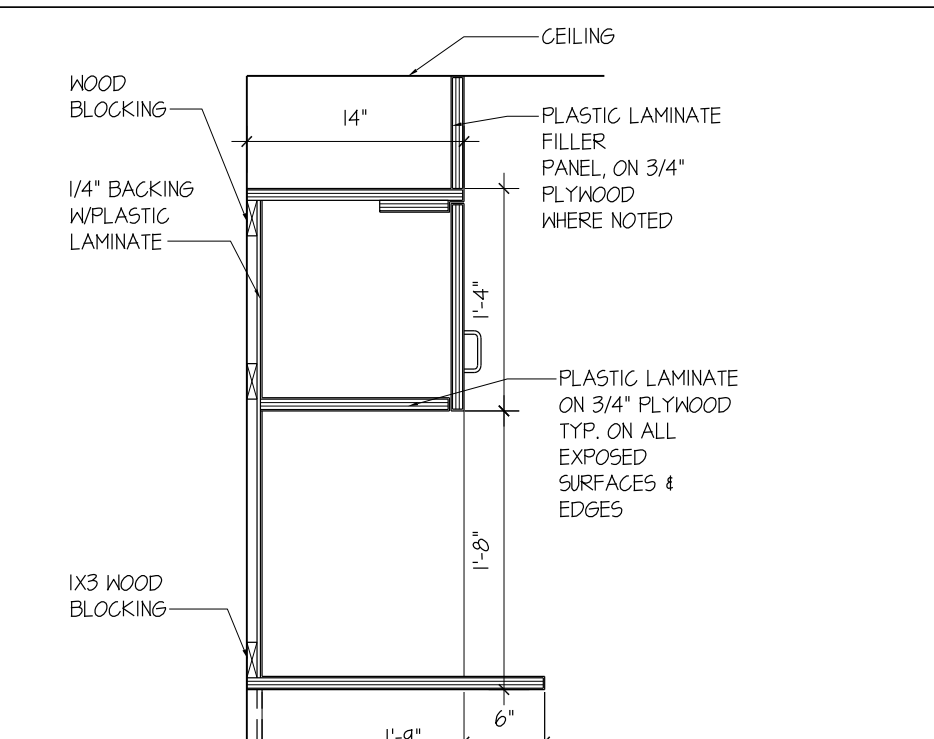
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A5.2 N.T.S.



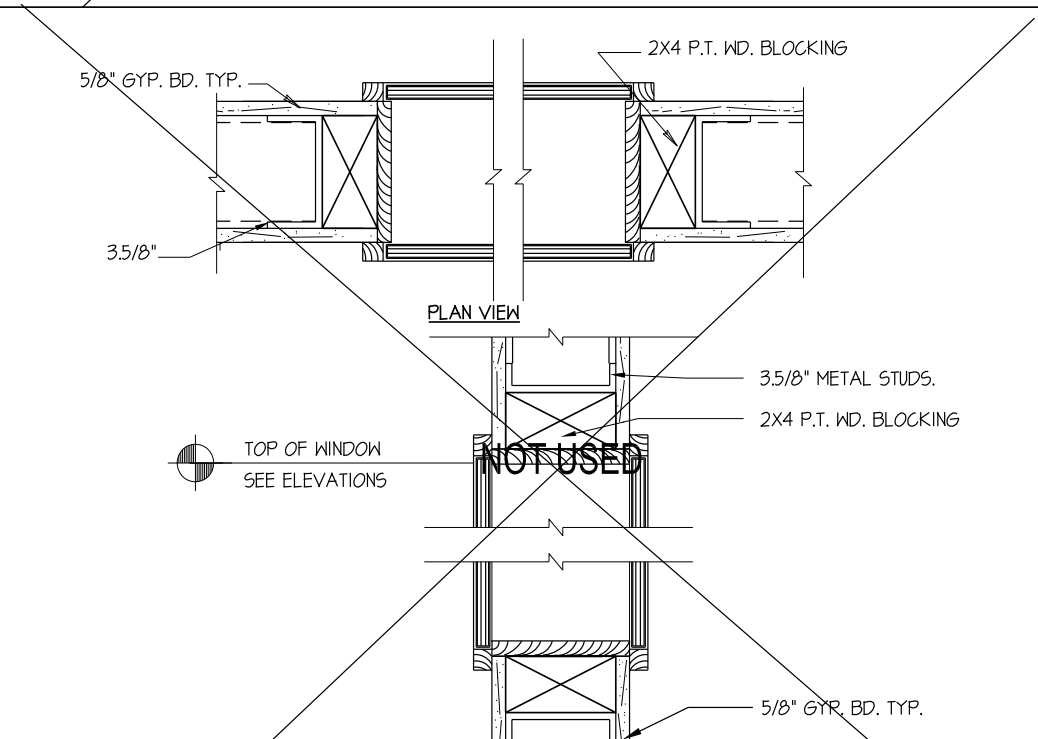
5 TYP. BASE CABINET DETAIL
A5.2 N.T.S.



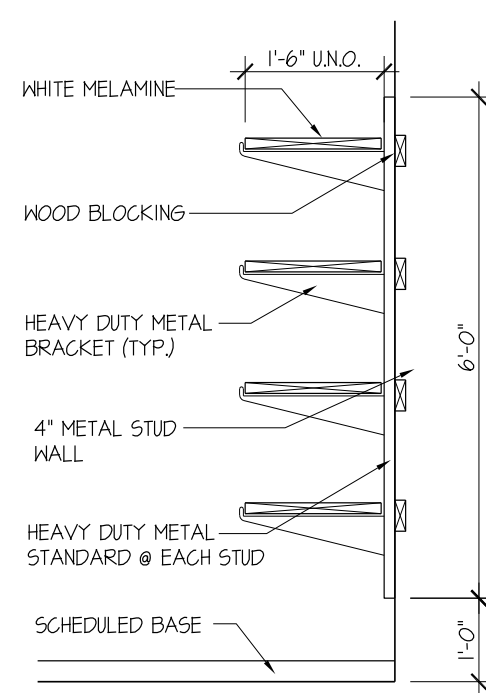
6 TYP. RECEPTION COUNTER/
BASE CABINET DETAIL
A5.2 N.T.S.



7 UPPER CABINET-MICROWAVE
A5.2 SCALE: 1" = 1'-0"

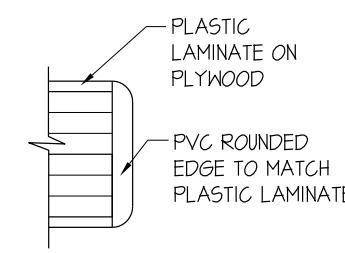


8 PASS-THRU DETAILS
A5.2 N.T.S.

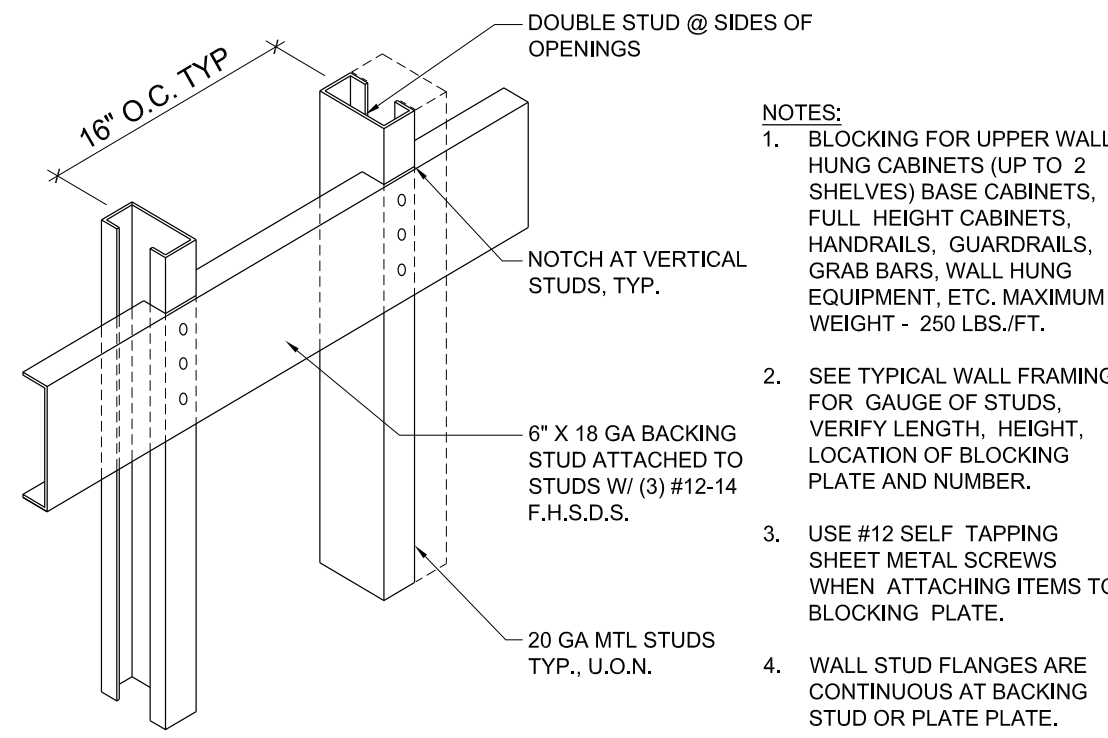


9 TYP. CLOSET SHELF DETAIL
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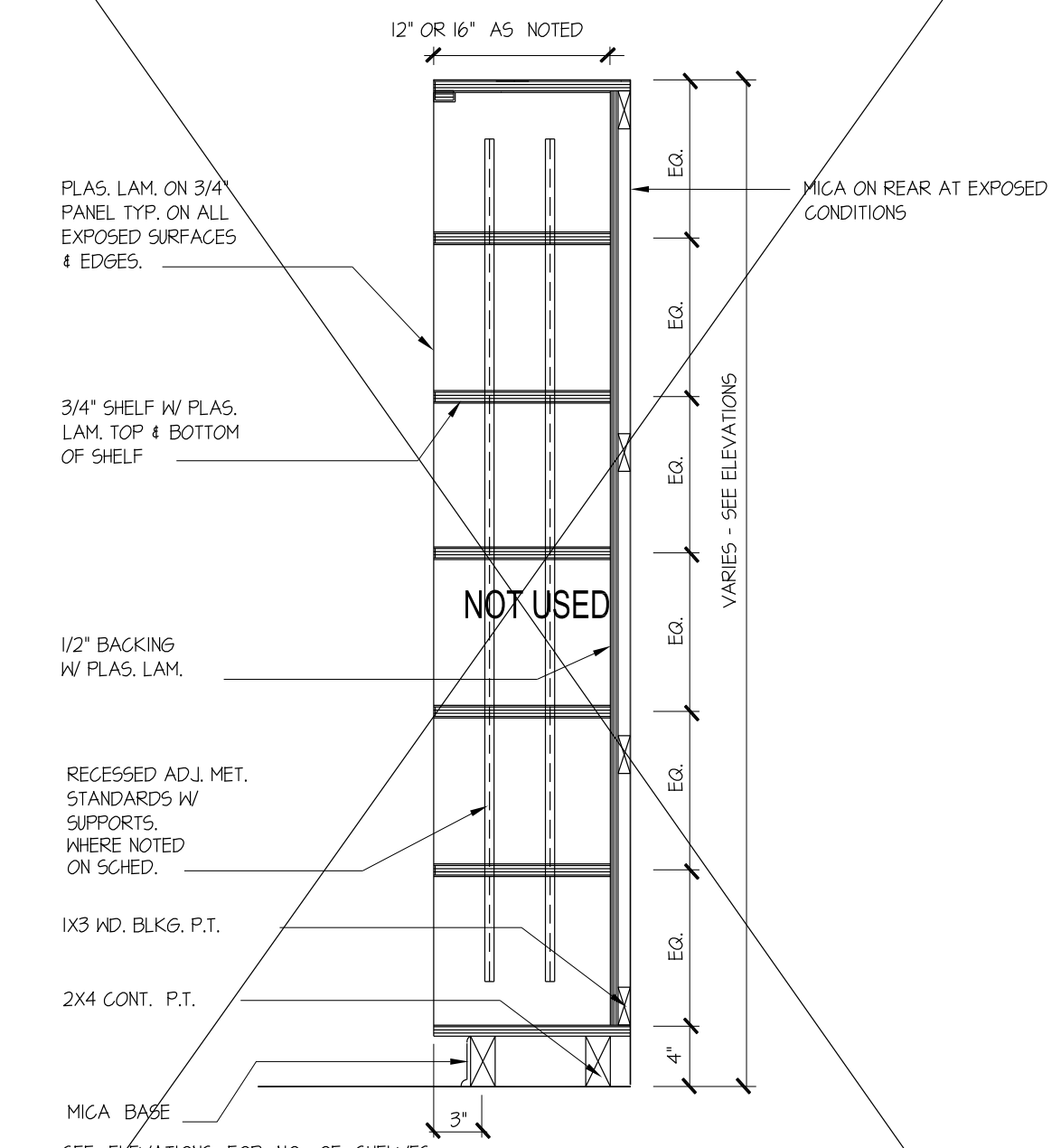
CABINETRY DETAILS:
ALL EXPOSED EDGES OF THE CASEWORK MUST BE FINISHED WITH A PVC ROUNDED EDGE.



10 PVC EDGE DETAIL
A5.2 SCALE: 6" = 1'-0"



11 TYPICAL HEAVY DUTY BACKING DETAIL
A5.2 N.T.S.



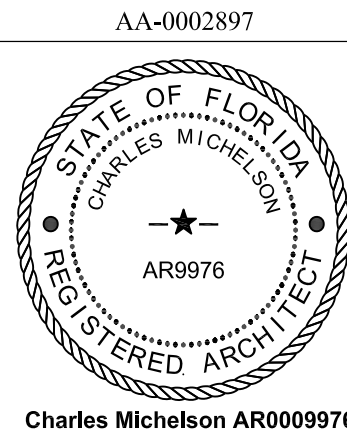
12 BOOKCASE DETAIL
A5.2 N.T.S.

TYPICAL CABINETRY NOTES	
1-	THE CABINET MANUFACTURER SHALL FIELD VERIFY ALL DIMENSIONS PRIOR TO MANUFACTURING. ANY DISCREPANCY SHALL BE BROUGHT TO THE ATTENTION OF THE ARCHITECT.
2-	ALL MILLWORK SHALL BE CONSTRUCTED IN ACCORDANCE WITH "PREMIUM GRADE" STANDARDS AS ESTABLISHED BY THE LATEST EDITION OF THE "ARCHITECTURAL WOODWORK INSTITUTE".
3-	THE CABINET MANUFACTURER SHALL PROVIDE COMPLETE SHOP DRAWINGS TO THE ARCHITECT FOR REVIEW AND APPROVAL.
4-	CONTRACTOR SHALL PROVIDE WOOD BLOCKING AS REQUIRED FOR ALL UPPER AND LOWER CABINETRY. COORDINATE HEIGHTS AND LOCATIONS IN THE FIELD.
5-	PROVIDE MICA ON ALL EXPOSED SURFACES, CAULK JOINTS AND SPLASHES AS REQUIRED. PROVIDE MICA SAMPLES FOR TENANTS TO CHOOSE COLORS.
6-	ALL SHELVES, INTERIOR FACES OF THE CABINETS, AND DRAWER INTERIORS TO BE FINISHED WITH PLASTIC LAMINATE.
7-	ALL DOOR HINGES TO BE CONCEALED, EUROPEAN HINGES
8-	ALL DRAWERS TO BE ON HEAVY DUTY COMMERCIAL GRADE GALVANIZED METAL TRACKS AND GLIDES
9-	ALL CABINET CONTRUCTION SHALL BE PLYWOOD
10-	CABINET STYLE SHALL BE FLUSH OVERLAY.
11-	ALL CABINETS SEAMS AT WALLS AND FLOOR SHALL BE SEALED.
12-	PROVIDE GROMMETS IN COUNTERTOPS AT COMPUTER/FAX/PRINTER LOCATIONS, COORDINATE LOCATIONS WITH OWNER'S REPRESENTATIVE.
13-	COORDINATE LOCATION OF OUTLETS WITH OPEN KNEE UNDER THE CABINETRY.
14-	CONTRACTOR TO COORDINATE LOCKING OF CABINETS WITH OWNER'S REPRESENTATIVE.
15-	ALL EXPOSED COUNTERTOP EDGES SHALL BE RADUSED 2" MINIMUM.

TYPICAL CABINET HARDWARE NOTES	
1. FULL EXTENSION DRAWER SLIDES	*KNAPES 4 VOST" - #1429
2. HEAVY DUTY HINGE	BLUM-CLIP 125
3. CLOSET STANDARD	*KNAPES 4 VOST" - #81 EXTRA HEAVY DUTY
4. BRACKETS	*KNAPES 4 VOST" - #81 EXTRA HEAVY DUTY
5. RECESSED ADJ. SHELF STANDARD	*KNAPES 4 VOST" - #255 4 SHELF CLIP #256
6. PULLS	RECESSED CHROME FINISH
7. CONTRACTOR TO COORDINATE LOCKING OF CABINETS WITH OWNER'S REPRESENTATIVE.	

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Project No.: 2022-115
Drawn By: EQ
Checked By: CM
Date: October 6, 2022

REVISIONS

CABINETRY
DETAILS

A5.2

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 Layout Name: A60
 Plotted by: amc4111
 Plotted on: Oct 06, 2022 - 2:55pm

GENERAL NOTES & SPECIFICATIONS

(NOTE: NOTES ON THIS SHEET ARE TYPICAL AND MAY NOT BE REFERENCED ON THE PLANS AND/OR SPECIFIC TO THE WORK. APPLY NOTES AS REQUIRED TO ACCOMMODATE CONDITIONS ENCOUNTERED AT THE SITE IN ORDER TO COMPLETE THE WORK AS INTENDED.)

MINIMUM STANDARDS:
THESE CONSTRUCTION DOCUMENTS MIGHT REQUIRE LARGER SIZES, GREATER QUANTITIES, MORE PROTECTION AND REQUIREMENTS THAN THE GOVERNING BUILDING CODES. THE CONTRACTOR IS RESPONSIBLE FOR CARRYING OUT ALL OF THE PROVISIONS AND REQUIREMENTS INCLUDED IN THESE PLANS AND SPECIFICATIONS. SUBSTITUTIONS, ALTERNATES OR CHANGES REQUESTED TO MATCH LOWER STANDARDS PERMITTED BY THE BUILDING CODE WILL NOT BE ACCEPTED. NO ADDITIONAL PAYMENTS SHALL BE MADE TO THE CONTRACTOR TO CORRECT WORK THAT DOES NOT MEET ALL THE REQUIREMENTS SET FORTH IN THESE CONSTRUCTION DOCUMENTS.

A.I.A. DOCUMENT A-201:
THE LATEST EDITION OF THE "GENERAL CONDITIONS OF THE CONTRACT FOR CONSTRUCTION", AIA DOCUMENT A-201, IS HEREBY MADE A PART OF THESE PLANS AND SPECIFICATIONS. COPIES ARE AVAILABLE FOR INSPECTION AT THE ARCHITECT'S OFFICE. THESE GENERAL NOTES AND SPECIFICATIONS SHALL NOT BE CONSTRUED TO VOID ANY PORTION OF AIA DOCUMENT A-201.

CONSTRUCTION DOCUMENTS:
THESE BOUND PLANS AND SPECIFICATIONS FORM A COMPLETE SET OF CONSTRUCTION DOCUMENTS AND SHOULD NOT BE SEPARATED FOR USE BY VARIOUS SUB-TRADES EMPLOYED TO PROVIDE BID PROPOSALS OR EXECUTE THIS PROJECT. A COMPLETE SET OF CONSTRUCTION DOCUMENTS IS REQUIRED SO THAT EACH TRADE CAN COORDINATE THEIR BIDS AND WORK WITH THE TOTAL PROJECT. CONSTRUCTION DOCUMENTS STAMPED "NOT FOR CONSTRUCTION" SHALL NOT BE USED FOR BIDDING OR CONSTRUCTION AND ARE NOT PERMITTED ON THE JOB SITE. DO NOT SCALE DRAWINGS.

THE CONTRACTOR SHALL MAINTAIN A COMPLETE UP TO DATE SET OF CONSTRUCTION DOCUMENTS AND SHOP DRAWINGS ON THE JOB SITE AT ALL TIMES DURING THE CONSTRUCTION PERIOD. THESE DOCUMENTS SHALL BE SECURED AGAINST ALL FORMS OF DAMAGE OR THEFT.

CONSTRUCTION DOCUMENT REPRODUCTIONS:
THESE PLANS ARE THE PROPERTY OF THE ARCHITECT. NO PORTION OF THESE CONSTRUCTION DOCUMENTS MAY BE REPRODUCED BY ANY MEANS OR METHODS WITHOUT THE EXPRESS PRIOR AUTHORIZATION OF SALTZ MICHELSON ARCHITECTS. COPIES OF THE PLANS AND SPECIFICATIONS ARE AVAILABLE FROM THE ARCHITECT. UNAUTHORIZED COPIES OF THESE PLANS MAY NOT PROVIDE CURRENT PROJECT INFORMATION AND MAY RESULT IN BID OR CONSTRUCTION DEFICIENCIES.

SITE VISIT:
PRIOR TO BIDDING OR SUBMITTING ANY PROPOSAL, THE GENERAL CONTRACTOR AND EACH SUBCONTRACTOR SHALL VISIT THE JOB SITE AND VERIFY ALL OF THE CONDITIONS UNDER WHICH THIS WORK WILL BE PERFORMED. THE CONTRACTOR SHALL EXAMINE THE PLANS AND IT WILL BE ASSUMED THAT THE CONTRACTOR HAS INVESTIGATED AND IS FULLY INFORMED AS TO THE CONDITIONS AND MATERIALS TO BE INCORPORATED AS TO CHARACTER, QUALITY AND QUANTITIES OF WORK TO BE PERFORMED AND MATERIALS TO BE FURNISHED AND AS TO THE REQUIREMENTS OF THE PLANS.

SUBSTITUTIONS:
SUBSTITUTIONS OR DEVIATIONS FROM THE PLANS AND SPECIFICATIONS DURING BIDDING OR CONSTRUCTION ARE NOT PERMITTED WITHOUT PRIOR WRITTEN AUTHORIZATION FROM THE OWNER AND/OR ARCHITECT. FAILURE TO COMPLY WITH THIS PROVISION WILL RESULT IN THE REJECTION OF THE WORK IN QUESTION. THE CONTRACTOR WILL NOT BE COMPENSATED FOR UNAUTHORIZED SUBSTITUTIONS. THE CONTRACTOR SHALL MAINTAIN AND WILL HAVE TO TAKE CORRECTIVE MEASURES AT HIS OWN EXPENSE.

ALTERNATES:
REQUESTS FOR PRODUCT ALTERNATES OR SUBSTITUTIONS WILL ONLY BE CONSIDERED BY THE ARCHITECT WHEN SUBMITTED WITH A LETTER OF EXPLANATION, WHEN APPLICABLE THE REQUEST SHALL INCLUDE: A COST COMPARISON, AVAILABILITY, TIME SCHEDULE COMPARISON, DRAWINGS AND/OR BROCHURE OUT SHEETS DEMONSTRATING THAT THE SUBSTITUTION OR ALTERNATE MEETS THE INTENDED PERFORMANCE AND QUALITY OF THE ORIGINAL SPECIFICATION.

CHANGE ORDERS:
ALL CHANGE ORDERS SHALL BE SIGNED BY THE OWNER PRIOR TO COMMENCEMENT OF THE WORK TO BE CHANGED.

REQUEST FOR PAYMENT:
THE CONTRACTORS' REQUEST FOR PAYMENT SHALL INCLUDE RELEASES OF LIEN FROM ALL MATERIAL SUPPLIERS AND SUBCONTRACTORS FOR SUPPLIES AND WORK RELATING TO THE REQUEST FOR PAYMENT.

NOTICE OF COMMENCEMENT:
THE CONTRACTOR SHALL NOTIFY THE OWNER IN THE PREPARATION AND FILING OF A NOTICE OF COMMENCEMENT. HE SHALL INSURE THAT SAID NOTICE IS PROMINENTLY POSTED ON THE PROPERTY AND PROTECTED FROM ALL FORMS OF DAMAGE. ALL SUBCONTRACTORS AND MATERIAL SUPPLIERS SHALL BE MADE AWARE OF THIS DOCUMENT AND THE CONTRACTOR AND ARE REQUIRED TO SUBMIT A NOTICE TO OWNER BY CERTIFIED MAIL.

HIDDEN CONDITIONS:
EXISTING UNDISCOVERABLE COVERED, BURIED OR OTHERWISE HIDDEN CONDITIONS WHERE IN CONFLICT WITH THE CONSTRUCTION DOCUMENTS SHALL BE REPORTED TO THE ARCHITECT AS SOON AS THEY ARE UNCOVERED. ADDITIONAL COSTS OR MODIFICATIONS OF THE WORK TO ACCOMMODATE THESE CONDITIONS SHALL BE APPROVED BY THE OWNER AND/OR ARCHITECT PRIOR TO PERFORMANCE OF THIS WORK. WHEN HIDDEN CONDITIONS ARE FOUND TO BE IN VIOLATION OF ANY GOVERNING CODE IN FORCE AT THE TIME OF CONSTRUCTION THE CONTRACTOR SHALL NOTIFY THE ARCHITECT AND/OR OWNER, CORRECTION OF EXISTING HIDDEN CODE VIOLATIONS SHALL BE APPROVED AND PAID FOR BY THE OWNER.

DISCREPANCIES:
THE CONTRACTOR SHALL FIELD CHECK AND VERIFY ALL DIMENSIONS AND CONDITIONS AND BE RESPONSIBLE FOR SAME. WHEN IN THE OPINION OF THE CONTRACTOR A DISCREPANCY EXISTS, HE SHALL PROMPTLY REPORT IT IN WRITING TO THE ARCHITECT PRIOR TO THE COMMENCEMENT OF THE WORK IN THE AREA OF QUESTION. NO ADDITIONAL PAYMENT SHALL BE MADE FOR THE CONTRACTOR'S FAILURE TO CORRECT CONFLICTING FIELD CONDITIONS.

SAFETY AND SECURITY:
THE CONTRACTOR SHALL TAKE ALL PRECAUTIONS TO ENSURE THE SAFETY OF THE WORK FORCE AND PUBLIC EXPOSED TO THE CONSTRUCTION PERFORMED UNDER THIS CONTRACT. HE SHALL SECURE THE WORK SITE AGAINST UNAUTHORIZED ENTRY AND MAINTAIN ALL SAFETY AND SECURITY MEASURES THROUGHOUT THE DURATION OF THE WORK.

SAFEGUARDS:
THE GENERAL CONTRACTOR SHALL PROVIDE GUARDRAILS, HANDRAILS, AND COVERS FOR ALL FLOOR, ROOF AND WALL OPENINGS. HE SHALL MAINTAIN AND RELOCATE ALL SAFEGUARDS AND PROTECTIVE FACILITIES AS REQUIRED BY SUBCONTRACTORS OR JOB.

CONSTRUCTION MEANS AND METHODS:
SALTZ MICHELSON ARCHITECTS AND/OR ENGINEERS' SHALL NOT HAVE CHARGE, CONTROL, OR BE RESPONSIBLE FOR CONSTRUCTION MEANS, METHODS, SEQUENCES, PROCEDURES OR FOR SAFETY PRECAUTIONS AND PROGRAMS.

IT IS UNDERSTOOD AND AGREED THAT THE ARCHITECT HAS NO CONSTRUCTIVE USE OF THE OWNER'S SITE; HAS NO CONTROL OR AUTHORITY OVER THE MEANS, METHODS, AND SEQUENCES OF CONSTRUCTION; AND THEREFORE HAS NO ONGOING RESPONSIBILITY WHATSOEVER FOR CONSTRUCTION SITE SAFETY. A RESPONSIBILITY THAT HAS BEEN WHOLLY VESTED IN THE GENERAL CONTRACTOR.

NOTWITHSTANDING THE ABOVE, THE ARCHITECT HAS A DUTY TO PRESERVE AND PROTECT PUBLIC HEALTH, SAFETY, AND WELFARE. ACCORDINGLY, IT IS SALTZ MICHELSON ARCHITECTS' PROFESSIONAL RESPONSIBILITY TO TAKE WHAT HE BELIEVES ARE PRUDENT MEASURES SHOULD THE ARCHITECT ENCOUNTER SITUATIONS THAT HE BELIEVES CREATE A DANGER TO PUBLIC HEALTH, SAFETY, OR WELFARE. THE CLIENT/OWNER UNDERSTANDS THIS CONTRACTOR'S OBLIGATION TO DEFEND SALTZ MICHELSON ARCHITECTS AND HOLD THE ARCHITECT HARMLESS FROM CLAIMS ARISING FROM THE ARCHITECT'S EXERCISE OF PROFESSIONAL RESPONSIBILITY IN THIS REGARD.

LICENSES AND PERMITS:
THE GENERAL CONTRACTOR AND ALL SUBCONTRACTORS SHALL SECURE THE REQUIRED CITY, COUNTY, STATE LICENSES OR PERMITS AND SPECIAL PERMITS, WHEN REQUIRED, PRIOR TO COMMENCING ANY WORK ON THIS PROJECT. PERMITS SHALL BE PROTECTED AND DISPLAYED IN ACCORDANCE WITH THE LOCAL GOVERNING AGENCY REQUIREMENTS.

PERMIT FEES:
IT SHALL BE THE CONTRACTOR'S RESPONSIBILITY TO PAY FOR ALL BUILDING PERMITS REQUIRED BY LOCAL CODE OR ORDINANCE.

PERMANENT UTILITY FEES:
IMPACT FEES, WATER AND SEWER CONNECTION FEES AND DEPOSITS FOR PERMANENT UTILITY SERVICES SHALL BE PAID FOR BY THE OWNER. THE CONTRACTOR SHALL NOTIFY THE ARCHITECT AND/OR OWNER WHEN THESE FEES APPLY PRIOR TO THE START OF CONSTRUCTION.

TEMPORARY UTILITY FEES:
FEES FOR TEMPORARY CONSTRUCTION RELATED USE OF UTILITY SERVICES SUCH AS WATER, ELECTRIC, TRASH DISPOSAL, PORTABLE TOILETS, JOB SITE PHONES AND OTHER SUCH SERVICES THAT ARE PRIMARILY UTILIZED BY THE CONTRACTOR IN PERFORMANCE OF THE WORK UNDER THIS CONTRACT SHALL BE INCLUDED IN THE COST OF THE JOB AND PAID BY THE CONTRACTOR.

INSURANCE:
THE CONTRACTOR SHALL PROVIDE ALL REQUIRED INSURANCE FOR PROTECTION AGAINST PUBLIC LIABILITY AND PROPERTY DAMAGE FOR THE DURATION OF THE WORK. PROOF OF INSURANCE SHALL BE SUBMITTED TO THE OWNER PRIOR TO COMMENCEMENT OF WORK. THE CONTRACTOR AND HIS SUBCONTRACTORS ARE NOT TO COMMENCE WORK UNDER THIS CONTRACT UNTIL REQUIRED INSURANCE IS OBTAINED AND APPROVAL RECEIVED FROM THE OWNER.

INSURANCE TYPE	MINIMUM LIMITS OF LIABILITY
WORKMAN'S COMPENSATION	STATUTORY
CONTRACTOR'S PUBLIC LIABILITY: BODILY INJURY	\$100,000 EACH PERSON \$300,000 EACH ACCIDENT \$10,000 EACH ACCIDENT \$25,000 AGGREGATE
PROPERTY DAMAGES	
CONTRACTOR'S LIABILITY FOR SUBCONTRACTOR'S BODILY INJURY	\$100,000 EACH PERSON \$300,000 EACH ACCIDENT \$10,000 EACH ACCIDENT \$25,000 AGGREGATE
PROPERTY DAMAGES	
AUTOMOBILE PUBLIC LIABILITY: BODILY INJURY	\$100,000 EACH PERSON \$300,000 EACH ACCIDENT \$10,000 EACH ACCIDENT
PROPERTY DAMAGES	

INDEMNITY:
CONTRACTOR SHALL PROTECT, DEFEND, SAVE HARMLESS AND INDEMNIFY OWNER, ITS EMPLOYEES, AGENTS AND PUBLIC FROM CLAIMS, DEMANDS OR EXPENSE ON ACCOUNT OF INJURY TO PERSON OR DAMAGE TO PROPERTY, ALLEGED OR REAL, ARISING FROM ANYTHING DONE OR NOT DONE UNDER THIS AGREEMENT BY CONTRACTOR, SUBCONTRACTOR, OR ANYONE DIRECTLY EMPLOYED BY EITHER.

GUARANTEE:
THE CONTRACTOR SHALL GUARANTEE ALL WORK UNDER THIS CONTRACT TO BE FREE FROM DEFECTS IN MATERIAL OR WORKSMANSHIP FOR A PERIOD OF ONE YEAR FROM THE DATE OF FINAL ACCEPTANCE OR CERTIFICATE OF OCCUPANCY. HE SHALL REPLACE ANY WORK THAT FAILS TO CONFORM TO THE DRAWINGS OR DETAILS AS SHOWN IN THESE CONSTRUCTION DOCUMENTS. HE SHALL DELIVER TO THE OWNER ALL WRITTEN WARRANTIES OR GUARANTEES OFFERED BY THE MANUFACTURERS FOR ALL COMPONENTS, EQUIPMENT AND FIXTURES, COPIES OF INVOICES, BILLS OF MATERIALS, ORDERS SHALL BE GIVEN TO THE OWNER WHEN REQUIRED TO ENFORCE GUARANTEES AND WARRANTIES. THESE PROVISIONS SHALL APPLY TO ALL VENDORS OR OTHERS WHO MAY BE EMPLOYED BY THE CONTRACTOR IN PRODUCING THIS WORK.

COORDINATION OF THE TRADES:
THE GENERAL CONTRACTOR SHALL BE RESPONSIBLE FOR THE COORDINATION OF EVERY ASPECT OF THE WORK AS DESCRIBED IN THE CONTRACT FOR CONSTRUCTION INCLUDING ALL OF THE REQUIREMENTS OF THE "GENERAL CONDITIONS OF THE CONTRACT FOR CONSTRUCTION", AIA DOCUMENT A-201. HE SHALL VERIFY ALL DRAWINGS AND COORDINATE THE WORK OF ALL TRADES AT THE TIME THE WORK IS PERFORMED ON THIS STRUCTURE. NO ADDITIONAL PAYMENTS SHALL BE MADE FOR THE CONTRACTOR'S FAILURE TO COORDINATE THE WORK AND CORRECT CONFLICTING FIELD CONDITIONS.

GENERAL CONTRACTOR SHALL DO ALL CUTTING AND PATCHING OF EXISTING CONCRETE SLABS, PARTITIONS, ETC. IN ACCORDANCE WITH STRUCTURAL ENGINEERS' INSTRUCTIONS AS MAY BE REQUIRED FOR ALL TRADES TO ACCOMPLISH ALL WORK REQUIRED BY THESE CONTRACT DOCUMENTS. CONTRACTOR SHALL DO ALL PATCHING AND PROVIDE NEW FINISHES TO MATCH EXISTING SO AS TO MAKE THE "PATCHED AREA" INDISCERNIBLE TO THE EXISTING ADJACENT AREA. ALL EXISTING SURFACES SUCH AS WALLS, FLOORS, CEILINGS, BASES, ETC. THAT ARE AFFECTED BY THESE ALTERATIONS ARE TO HAVE NEW MATERIAL AND FINISH AS REQUIRED TO MATCH ALL ADJACENT EXISTING FINISHES.

DEMOLITION:
TITLE TO MATERIALS, TITLE TO ALL MATERIAL AND EQUIPMENT TO BE DEMOLISHED AND REMOVED EXCEPTING ITEMS INDICATED TO BE TURNED OVER TO THE OWNER IS VESTED IN THE CONTRACTOR AT START OF PROJECT.

REMOVE ALL SPECIFIC ITEMS INDICATED ON THESE DRAWINGS AND ALSO REMOVE ANY OTHER ITEMS OR CONSTRUCTION AS REQUIRED TO ACCOMPLISH ALL NEW WORK TO AREAS SHOWN.

ALL REMOVED ITEMS SHALL BECOME THE PROPERTY OF THE CONTRACTOR WITH THE APPROVAL OF THE OWNER AND SHALL BE REMOVED FROM THE SITE.

THE AMOUNT OF DUST RESULTING FROM DEMOLITION SHALL BE CONTROLLED TO PREVENT THE SPREAD OF DUST TO AVOID CREATION OF A NUISANCE IN THE SURROUNDING AREA. USE OF WATER WILL NOT BE PERMITTED WHEN IT WILL RESULT IN, OR CREATE, HAZARDOUS OR OBSTRUCTIONAL CONDITIONS SUCH AS FLOODING, LEAKING TO FLOOR BELOW AND POLLUTION.

MANUFACTURER'S INSTRUCTIONS:
MANUFACTURER'S INSTRUCTIONS FOR INSTALLATION, APPLICATION, OR METHODS SHALL BE STRICTLY ADHERED TO AND BY REFERENCE ARE MADE A PART OF THESE PLANS AS IF FULLY WRITTEN HEREIN. FAILURE OF THE CONTRACTOR TO OBTAIN MANUFACTURER'S INSTRUCTIONS SHALL NOT RELIEVE HIM FROM PERFORMING ALL OF THE REQUIREMENTS OF THE WORK. CONTRACTOR SHALL COORDINATE ALL EQUIPMENT DEMANDS, ELECTRICAL REQUIREMENTS AND UTILITY CONNECTIONS PRIOR TO CONSTRUCTION WITH ACTUAL EQUIPMENTS MAKE AND MODEL.

WORKMANSHIP:
ALL WORK SHALL BE PERFORMED IN A FIRST CLASS WORKMAN LIKE MANNER IN ACCORDANCE WITH THESE PLANS AND SPECIFICATIONS, THE BUILDING CODE AND THE STATE ENERGY EFFICIENCY CODE. WORKMANSHIP APPLICABLE NATIONAL, STATE AND LOCAL CODES, ORDINANCES AND RULES.

MATERIALS:
UNLESS SPECIFIED OTHERWISE, ALL CONTRACTOR SUPPLIED MATERIALS, FIXTURES, FITTINGS, SPACES, IN AND AROUND THE SITE AGAINST DAMAGE DURING THE MANUFACTURERS ORIGINAL SEALED CARTONS OR PACKAGING.

SHOP DRAWINGS:
THE CONTRACTOR SHALL OBTAIN ARCHITECTS OR OWNER'S WRITTEN APPROVAL OF SHOP DRAWINGS PRIOR TO FABRICATION. SAMPLES SHALL BE SUBMITTED UPON REQUEST. WHERE INSTALLATIONS REQUIRING SHOP DRAWINGS HAVE BEEN MADE WITHOUT APPROVED DOCUMENTS THE OWNER AND/OR ARCHITECT MAY REJECT THE WORK. REPLACEMENT ADDITIONS OR MODIFICATIONS TO ALL SUCH WORK SHALL BE MADE AT THE CONTRACTORS EXPENSE. THE CONTRACTOR SHALL SUBMIT SHOP DRAWINGS FOR ALL PREFABRICATED ITEMS OF THE WORK.

ACTIVE SERVICES:
EXISTING ACTIVE SERVICES: WATER, GAS, SEWER, ELECTRIC, ETC., WHEN ENCOUNTERED, SHALL BE PROTECTED AGAINST DAMAGE. DO NOT PREVENT OR DISTURB OPERATION OF ACTIVE SERVICES WHICH ARE TO REMAIN. IF ACTIVE SERVICES ARE ENCOUNTERED WHICH REQUIRE RELOCATION, MAKE REQUEST TO AUTHORITIES WITH JURISDICTION FOR DETERMINATION OF PROCEDURES. WHERE EXISTING SERVICES ARE TO BE ABANDONED, THEY SHALL BE TERMINATED ON CONFORMANCE WITH REQUIREMENTS OF THE LANDLORD, OWNER, SPECIFICATIONS, UTILITY COMPANIES AND/OR GOVERNING AGENCIES HAVING JURISDICTION.

DAMAGE:
THE CONTRACTOR SHALL BE RESPONSIBLE FOR PROTECTING ALL AREAS, INCLUDING OPEN SPACES, IN AND AROUND THE SITE AGAINST DAMAGE DURING THE CONSTRUCTION PROCESS. DAMAGE TO ANY AREA SHALL BE REPAIRED TO THE SATISFACTION OF THE OWNER AND LANDLORD AT THE CONTRACTORS EXPENSE.

SANITATION FACILITIES:
THE GENERAL CONTRACTOR SHALL BE RESPONSIBLE FOR PROVIDING ADEQUATE TEMPORARY TOILET FACILITIES ON THE JOB SITE.

DRINKING WATER:
THE GENERAL CONTRACTOR SHALL PROVIDE PORTABLE DRINKING WATER FOR THE USE OF ALL TRADESMEN. THE WATER SUPPLY SHALL BE FREE OF CHARGE, CONVENIENTLY LOCATED AND MAINTAINED THROUGHOUT THE DURATION OF THE WORK.

FIRE PROTECTION:
THE CONTRACTOR SHALL PROVIDE GENERAL FIRE PROTECTION THROUGHOUT THE JOB DURING THE DURATION OF THE WORK. THE CONTRACTOR SHALL BE RESPONSIBLE FOR PROVIDING FIRE PROTECTION FOR THEIR OWN SPECIALTY.

OPERATING INSTRUCTIONS:
THE OWNER SHALL BE FURNISHED WITH THE ORIGINAL OPERATING INSTRUCTIONS, REPAIR AND MAINTENANCE MANUALS AS SUPPLIED BY THE MANUFACTURER FOR ALL EQUIPMENT INSTALLED UNDER THE CONTRACTOR'S SUPERVISION.

FINAL CLEANING:
THE CONTRACTOR SHALL BE RESPONSIBLE FOR FINAL CONSTRUCTION CLEAN-UP INCLUDING THE REMOVAL OF ALL TEMPORARY CONSTRUCTION, SUPPORTS, LIGHTING, BARRIERS, BARRICADES, ETC. USING MANUFACTURERS RECOMMENDED CLEANING AGENTS THE CONTRACTOR SHALL CLEAN AND POLISH ALL GLASS SURFACES, FINISH HARDWARE, CERAMIC AND VINYL TILE FLOORING, MIRRORS, WOODWORK, BASEBOARDS AND WALL SURFACES. REMOVE ALL FINGERPRINTS, STAINS, MARKINGS, DIRT, DIRT, PUTTY AND OVER PAINTING IN PREPARATION FOR USE AND OCCUPANCY.

SITE CLEAN-UP:
GARBAGE RECEPTACLES SHALL BE ON SITE AT ALL TIMES. THE JOB SITE SHALL BE KEPT FREE OF ACCUMULATED TRASH AND WASTE MATERIALS WHICH SHALL BE REMOVED WEEKLY. "BROOM CLEANING" SHALL BE DONE ON AN AS NEEDED OR DAILY BASIS FOR THE DURATION OF CONSTRUCTION. THE CONTRACTOR SHALL CLEAN ALL AREAS OF THE WORK AFTER CONSTRUCTION IS COMPLETED. ALL TRASH, DEBRIS, IMPLEMENTS AND SURPLUS MATERIALS SHALL BE REMOVED FROM THE JOB SITE AT THE CONTRACTORS EXPENSE. ALL WASTE SHALL BE LEGALLY DISPOSED OF AT PUBLIC OR PRIVATE DUMPING FACILITIES.

FINAL INSPECTION:
THE OWNER AND CONTRACTOR SHALL PERFORM A FINAL "WALK THROUGH" INSPECTION OF THE WORK PRIOR TO THE OWNER'S FINAL ACCEPTANCE. THE CONTRACTOR SHALL PREPARE AND SUBMIT A WRITTEN "PUNCH LIST" TO THE OWNER OF THE ITEMS OF THE WORK THAT REQUIRE ADJUSTMENT, CORRECTION OR REPLACEMENT. PUNCH LISTED EQUIPMENT, FEATURES OR FINISHES SHALL BE REPAIRED TO THE OWNER'S SATISFACTION WITHIN FIVE WORKING DAYS.

FINAL ACCEPTANCE:
THE CONTRACTOR SHALL DEMONSTRATE TO THE OWNER THE USE AND VERIFY THE PROPER FUNCTION OF ALL OPERATING FEATURES INCORPORATED INTO THE PROJECT. THE OWNER SHALL REVIEW, VERIFY AND APPROVE THE COMPLETENESS OF ALL "PUNCH LIST" WORK.

CERTIFICATE OF OCCUPANCY:
UPON FINAL ACCEPTANCE AND COMPLETION THE CONTRACTOR SHALL OBTAIN AND DELIVER TO THE OWNER OR OWNER'S AGENT A "CERTIFICATE OF OCCUPANCY" OR "CERTIFICATE OF USE" FROM THE LOCAL GOVERNING AGENCY.

PERMANENT ELECTRIC SERVICE:
A "CERTIFICATE OF OCCUPANCY" OR "CERTIFICATE OF COMPLETION" IS A PREREQUISITE TO OBTAINING AN ELECTRIC METER AND/OR PERMANENT ELECTRIC SERVICE THE CONTRACTOR SHALL HAVE THE LOCAL ELECTRIC UTILITY INSTALL ALL THE REQUIRED COMPONENTS TO PROVIDE THE ELECTRIC SERVICE SPECIFIED IN THE PLANS. THEREAFTER HE SHALL TEST AND DEMONSTRATE TO THE OWNER THE USE AND VERIFY THE PROPER FUNCTION OF ALL COMPONENTS AND OPERATING FEATURES OF THE ELECTRICAL SYSTEM.

TESTING:
ALL REQUIRED TESTS SHALL BE PERFORMED BY AN APPROVED TESTING LABORATORY AT THE CONTRACTORS EXPENSE. TEST RESULTS SHALL BE SUBMITTED TO ARCHITECT, AND/OR ENGINEER.

THE FOLLOWING GUIDELINES SPECIFICATIONS ARE INTENDED FOR GENERAL INFORMATION AND SUPPLEMENT THE REQUIREMENTS SHOWN ON THE DRAWINGS. THESE SPECIFICATIONS ARE NOT A FULL COMPREHENSIVE CONSTRUCTION SPECIFICATIONS AND SHOULD NOT BE USED AS SUCH. THE GENERAL CONTRACTOR IS RESPONSIBLE TO PROVIDE ALL MATERIALS AND LABOR REQUIRED TO ACHIEVE THE INTENT OF THESE SPECIFICATIONS AND DRAWINGS.

ARCHITECTURAL WOODWORK:
A. GENERAL: PROVIDE MATERIALS THAT COMPLY WITH REQUIREMENTS OF THE AIA QUALITY STANDARD FOR EACH TYPE OF WOODWORK AND QUALITY OF THE FINISH. WHERE THE FOLLOWING PRODUCTS ARE PART OF INTERIOR WOODWORK, WITH REQUIREMENTS OF THE REFERENCED PRODUCT STANDARDS THAT APPLY TO PRODUCT CHARACTERISTICS INDICATED.

B. HARDWARE COORDINATION: DISTRIBUTE COPIES OF APPROVED SCHEDULE FOR CABINET HARDWARE SPECIFIED IN DIVISION 8 SECTION "DOOR HARDWARE" TO FABRICATOR OF ARCHITECTURAL WOODWORK; COORDINATE CABINET SHOP DRAWINGS AND FABRICATION WITH HARDWARE REQUIREMENTS.

C. INTERIOR STANDING AND RUNNING TRIM FOR TRANSPARENT FINISH.

1. QUALITY STANDARD: COMPLY WITH AIA SECTION 300.

A. GRADE: CUSTOM.

D. INTERIOR FRAMES AND JAMBS FOR OPAQUE FINISH.

1. QUALITY STANDARD: COMPLY WITH AIA SECTION 900.

A. GRADE: CUSTOM.

E. INSTALLATION QUALITY STANDARD: INSTALL WOODWORK TO COMPLY WITH AIA SECTION 1700 FOR THE SAME GRADE SPECIFIED IN PART 2 OF THIS SECTION FOR TYPE OF WOODWORK INVOLVED.

F. STANDING AND RUNNING TRIM: INSTALL WITH MINIMUM NUMBER OF JOINTS POSSIBLE, USING FULL-LENGTH PIECES (FROM MAXIMUM LENGTH OF LUMBER AVAILABLE) TO THE GREATEST EXTENT POSSIBLE. DO NOT USE PIECES LESS THAN 36 INCHES (900 MM) LONG, EXCEPT WHERE NECESSARY, STAGGER JOINTS IN ADJACENT AND RELATED MEMBERS. FILL GAPS, IF ANY, BETWEEN TOP OF BASE AND WALL WITH PLASTIC WOOD FILLER, SAND SMOOTH, AND FINISH SAME AS WOOD BASE, IF FINISHED.

1. INSTALL STANDING AND RUNNING TRIM WITH NO MORE THAN 1/8 INCH IN 96-INCH (3 MM IN 2400-MM) VARIATION FROM A STRAIGHT LINE.

LAMINATE CLAD CABINETS:
A. QUALITY STANDARD: COMPLY WITH AIA SECTION 400 AND ITS DIVISION 400B "LAMINATE CLAD CABINETS."

B. GRADE: CUSTOM.

C. AIA TYPE OF CABINET CONSTRUCTION: FLUSH OVERLAY.

D. LAMINATE CLADDING: HIGH PRESSURE DECORATIVE LAMINATE COMPLYING WITH THE FOLLOWING REQUIREMENTS:

1. COLORS, PATTERNS, AND FINISHES: PROVIDE MATERIALS AND PRODUCTS THAT RESULT IN COLORS AND TEXTURES OF EXPOSED LAMINATE SURFACES COMPLYING WITH THE FOLLOWING REQUIREMENTS:

a. PLASTIC LAMINATE FINISHES AS SELECTED BY ARCHITECT.

b. ALL PLASTIC LAMINATES TO BE MINIMUM 1/16" THICK.

E. HARDWARE STANDARD: COMPLY WITH ANSI/BHMA A156.8 "AMERICAN NATIONAL STANDARD FOR CABINET HARDWARE" FOR ITEMS INDICATED BY REFERENCE TO BHMA NUMBERS OR REFERENCED TO THIS STANDARD.

F. EXPOSED HARDWARE FINISHES: FOR EXPOSED HARDWARE, PROVIDE FINISH THAT COMPLIES WITH ANSI/BHMA A156.15 FOR BHMA CODE NUMBER INDICATED.

1. SATIN CHROMIUM PLATED, STEEL BASE: BHMA 652.

G. INSTALLATION QUALITY STANDARD: INSTALL WOODWORK TO COMPLY WITH AIA SECTION 1700 FOR THE SAME GRADE SPECIFIED IN PART 2 OF THIS SECTION FOR TYPE OF WOODWORK INVOLVED.

ARCHITECTURAL CABINET TOPS (COUNTERTOPS):
A. QUALITY STANDARD: COMPLY WITH AIA SECTION 400C:

1. EDGE TREATMENT: SAME AS LAMINATE CLADDING ON HORIZONTAL SURFACES - MINIMUM 1/16" THICKNESS.

B. CABINET TOPS: INSTALL WITH MINIMUM NUMBER OF JOINTS POSSIBLE, LEVEL AND PLUMB. ANCHOR TOPS TO BASE UNITS FROM BELOW USING APPROPRIATE SCREWS.

HARDWARE REQUIREMENTS FOR SYSTEMS:
A. PROVIDE MANUFACTURER'S STANDARD HARDWARE UNLESS OTHERWISE INDICATED.

FIRE STOPPING PERFORMANCE REQUIREMENTS:
A. GENERAL: PROVIDE A COMPLETE FIRESTOPPING SYSTEMS THAT ARE PRODUCED AND INSTALLED TO RESIST THE SPREAD OF FIRE, ACCORDING TO REQUIREMENTS INDICATED, AND THE PASSAGE OF SMOKE AND OTHER GASES.

B. F-RATED THROUGH-PENETRATION FIRESTOP SYSTEMS: PROVIDE THROUGH-PENETRATION FIRESTOP SYSTEMS WITH F RATINGS INDICATED, AS DETERMINED PER ASTM E 814, BUT NOT LESS THAN THAT EQUALING OR EXCEEDING THE FIRE-RESISTANCE RATING OF THE CONSTRUCTIONS PENETRATED.

C. T-RATED THROUGH-PENETRATION FIRESTOP SYSTEMS: PROVIDE THROUGH-PENETRATION FIRESTOP SYSTEMS WITH T RATINGS, IN ADDITION TO F RATINGS, AS DETERMINED PER ASTM E 814, WHERE INDICATED AND WHERE SYSTEMS PROTECT PENETRATING ITEMS EXPOSED TO CONTACT WITH ADJACENT MATERIALS IN OCCUPYABLE FLOOR AREAS. T-RATED ASSEMBLIES ARE REQUIRED WHERE THE FOLLOWING CONDITIONS EXIST:

1. WHERE FIRESTOP SYSTEMS PROTECT PENETRATIONS LOCATED OUTSIDE OF WALL CAVITIES.

2. WHERE FIRESTOP SYSTEMS PROTECT PENETRATIONS LOCATED OUTSIDE FIRE-RESISTIVE SHAFT ENCLOSURES.

3. WHERE FIRESTOP SYSTEMS PROTECT PENETRATIONS LOCATED IN CONSTRUCTION CONTAINING DOORS REQUIRED TO HAVE A TEMPERATURE-RISE RATING.

4. WHERE FIRESTOP SYSTEMS PROTECT PENETRATING ITEMS LARGER THAN 4-INCH DIAMETER NOMINAL PIPE OR 16 SO. IN. IN OVERALL CROSS-SECTIONAL AREA.

D. FIRE-RESISTIVE JOINT SEALANTS: PROVIDE JOINT SEALANTS WITH FIRE-RESISTANCE RATINGS INDICATED, AS DETERMINED PER ASTM E 119, BUT NOT LESS THAN THAT EQUALING OR EXCEEDING THE FIRE-RESISTANCE RATING OF THE CONSTRUCTION IN WHICH THE JOINT OCCURS.

E. FOR FIRESTOPPING EXPOSED TO VIEW, TRAFFIC, MOISTURE, AND PHYSICAL DAMAGE, PROVIDE PRODUCTS THAT DO NOT DEGRADATE WHEN EXPOSED TO THESE CONDITIONS.

1. FOR PIPING PENETRATIONS FOR PLUMBING AND WET-PIPE SPRINKLER SYSTEMS, PROVIDE MOISTURE-RESISTANT THROUGH-PENETRATION FIRESTOP SYSTEMS.

F. FOR FIRESTOPPING EXPOSED TO VIEW, PROVIDE PRODUCTS WITH FLAME-SPREAD VALUES OF LESS THAN 25 AND SMOKE-DEVELOPED VALUES OF LESS THAN 450, AS DETERMINED PER ASTM E84.

G. PROVIDE CERTIFICATION BY FIRESTOPPING MANUFACTURER THAT PRODUCTS SUPPLIED COMPLY WITH THE FLORIDA BUILDING CODE, CONTROLLING USE OF VOLATILE ORGANIC COMPOUNDS (VOC'S) AND ARE NON TOXIC TO BUILDING OCCUPANTS.

H. PROVIDE GYPSUM BOARD WALL ASSEMBLIES AS INDICATED ON DRAWINGS OR AS REFERENCED BY U.L. DESIGN NO. PROVIDE MATERIALS AND CONSTRUCTION IDENTICAL TO ASSEMBLIES TESTED ACCORDING TO ASTM E119 BY UNDERWRITERS LABORATORIES OR OTHER ACCEPTABLE INDEPENDENT TESTING AGENCY ACCEPTABLE TO BUILDING DEPARTMENT.

1. USE MOISTURE RESISTANT GYPSUM BOARD BEHIND ALL TILE WALLS EXCEPT AT SHOWERS.

2. CONSTRUCT GYPSUM BOARD ASSEMBLIES IN ACCORDANCE WITH THE FLORIDA BUILDING CODE, AND ASTM C645, C640 AND C754.

C. FINISH GYPSUM PANELS IN COMPLIANCE WITH ASTM C640 AND C64216.

D. SIZE AND THICKNESS OF GYPSUM BOARD IS SHOWN ON DRAWINGS.

E. PROVIDE 5/8" DENS-SHIELD TILE BACKER BOARD.

PAINTING:
A. PAINTING MATERIALS AND SYSTEM: PROVIDE THE MANUFACTURER'S BEST QUALITY COMMERCIAL GRADE PAINT MATERIAL FOR THE VARIOUS COATING SURFACES REQUIRED IN A THREE (3) COAT PAINTING SYSTEM (PRIME, 1ST COAT AND 2ND COAT).

B. PREPARE ALL SURFACES TO BE PAINTED IN ACCORDANCE TO PAINTING MANUFACTURER'S WRITTEN INSTRUCTIONS FOR A COMPLETE SYSTEM APPLICATION REQUIREMENT.

C. MINIMUM COATING THICKNESS: APPLY MATERIAL AT NOT LESS THAN THE MANUFACTURER'S RECOMMENDED SPREAD RATE. PROVIDE A TOTAL DRY FILM THICKNESS OF THE ENTIRE SYSTEM AS RECOMMENDED BY THE MANUFACTURER.

D. ACCEPTABLE MANUFACTURERS:

1. SHERWIN WILLIAMS

2. ICI PAINTS

3. BENJAMIN MOORE

E. PAINT SCHEDULE:

1. GENERAL: PROVIDE THE FOLLOWING PAINT SYSTEMS FOR THE VARIOUS SUBSTRATES INDICATED.

a. GYPSUM BOARD (EPOXY FINISH): AT ALL TOILET WALLS ABOVE WAINSCOT AND JANITOR'S ROOMS.

1) PRIMER: PREP RITE CLASSIC PRIMER B28 WIDD 1.4 MIL.

2) FIRST COAT: WATER BASED CATALYZED EPOXY B70/B60V15 SEMI-GLOSS 3.0 MIL.

3) SECOND COAT: WATER BASED CATALYZED EPOXY B70/B60V15 SEMI-GLOSS 3.0 MIL.

b. GYPSUM BOARD (SEMI-GLOSS): TYPICAL ALL OFFICES AND COMMON AREAS

1) PRIMER: PROMAR 1.0 MIL.

2) FIRST COAT: 1.0 MIL.

3) SECOND COAT: 1.0 MIL.

c. GYPSUM BOARD GELING: TYPICAL AT AREAS INDICATED WITH GYPSUM CEILING.

1) PRIMER: PROMAR 1.0 MIL.

2) FIRST COAT: 1.0 MIL.

3) SECOND COAT: 1.0 MIL.

d. PRE PRIME FERROUS METAL, DOORS & FRAMES:

1) PRIMER: PREP RITE CLASSIC ACRYLIC PRIMER B28W10D 3.0 MIL.

2) FIRST COAT: PRO CLASSIC WATERBORNE ACRYLIC S/G B31 SERIES 1.3 MIL.

3) SECOND COAT: PRO CLASSIC WATERBORNE ACRYLIC S/G B31 SERIES 1.3 MIL.

e. GYPSUM BOARD (PREP FOR WALL COVERING):

1) PRIMER: ZINSSER'S SHIELDS PRIMER.

2) SECOND COAT: ZINSSER'S SHIELDS PRIMER.

F. FINISH: PREP RITE CLASSIC ACRYLIC PRIMER B28W10D 3.0 MIL.

G. FINISH: PREP RITE CLASSIC ACRYLIC PRIMER B28W10D 3.0 MIL.

H. FINISH: PREP RITE CLASSIC ACRYLIC PRIMER B28W10D 3.0 MIL.

I. FINISH: PREP RITE CLASSIC ACRYLIC PRIMER B28W10D 3.0 MIL.

J. FINISH: PREP RITE CLASSIC ACRYLIC PRIMER B28W10D 3.0 MIL.

K. FINISH: PREP RITE CLASSIC ACRYLIC PRIMER B28W10D 3.0 MIL.

L. FINISH: PREP RITE CLASSIC ACRYLIC PRIMER B28W10D 3.0 MIL.

M. FINISH: PREP RITE CLASSIC ACRYLIC PRIMER B28W10D 3.0 MIL.

N. FINISH: PREP RITE CLASSIC ACRYLIC PRIMER B28W10D 3.0 MIL.

O. FINISH: PREP RITE CLASSIC ACRYLIC PRIMER B28W10D 3.0 MIL.

P. FINISH: PREP RITE CLASSIC ACRYLIC PRIMER B28W10D 3.0 MIL.

Q. FINISH: PREP RITE CLASSIC ACRYLIC PRIMER B28W10D 3.0 MIL.

R. FINISH: PREP RITE CLASSIC ACRYLIC PRIMER B28W10D 3.0 MIL.

S. FINISH: PREP RITE CLASSIC ACRYLIC PRIMER B28W10D 3.0 MIL.

T. FINISH: PREP RITE CLASSIC ACRYLIC PRIMER B28W10D 3.0 MIL.

GENERAL STRUCTURAL NOTES

DESIGN CRITERIA

- D1 ALL WORK SHALL CONFORM TO AT LEAST THE MINIMUM STANDARDS OF THE FLORIDA BUILDING CODE, 2020 SEVENTH EDITION.
- D2 DESIGN LOADS PER FLORIDA BLDG. CODE, SEE SHEET S2.1 FOR ROOF DESIGN LOADS
WIND DESIGN PER ASCE 7-16
V(ult.)=170 MPH V(ASD)=132 MPH
qh(ult.)=62.4 PSF qh(ASD)=37.4 PSF
RISK CATEGORY= II EXPOSURE C
Kd=0.85 ENCLOSED BUILDING
- D3 FOUNDATION DESIGN VALUES: 1500 PSF BASED ON EXISTING PLANS.
- D4 TO THE BEST OF THE ENGINEER'S KNOWLEDGE, THE STRUCTURAL PLANS AND SPECIFICATIONS HAVE BEEN DESIGNED IN ACCORDANCE WITH THE FLORIDA BUILDING CODE LATEST EDITION.

GENERAL

- G1 PREPARATION OF THE STRUCTURAL DOCUMENTS ASSUMES THE GENERAL CONTRACTOR HAS A MINIMUM OF 5 YEARS EXPERIENCE IN SIMILAR TYPE METHOD OF CONSTRUCTION. PRIOR TO START OF CONSTRUCTION, ANY NOTES OR DETAILS THAT ARE NOT FULLY UNDERSTOOD SHALL BE BROUGHT TO THE A/E FIRM IN WRITING FOR CLARIFICATION.
- G2 THE GENERAL CONTRACTOR SHALL REVIEW AND DETERMINE THAT DIMENSIONS ARE COORDINATED BETWEEN ARCHITECTURAL AND STRUCTURAL DRAWINGS PRIOR TO FABRICATION OR START OF CONSTRUCTION.
- G3 THE GENERAL CONTRACTOR SHALL PROVIDE ALL MEASURES NECESSARY TO PROTECT THE STRUCTURE, THE WORK PERSONS, AND OTHER PEOPLE DURING CONSTRUCTION. HE SHALL SUPERVISE AND DIRECT THE WORK AND BE RESPONSIBLE FOR ALL CONSTRUCTION.
- G4 NO STRUCTURAL MEMBER SHALL BE CUT, NOTCHED OR OTHERWISE REDUCED IN STRENGTH.
- G5 THE GENERAL CONTRACTOR SHALL COORDINATE ARCHITECTURAL, MECHANICAL, AND ELECTRICAL DRAWINGS FOR ANCHORED EMBEDDED, SUPPORTED ITEMS WHICH AFFECT THE STRUCTURAL DRAWINGS AND NOTIFY THE ARCHITECT/ENGINEER OF ANY DISCREPANCIES.
- G6 NO PAPER SHOP DRAWINGS WILL BE REVIEWED BY THIS OFFICE. ALL SUBMITTALS MUST BE IN ELECTRONIC FORM. SIGNED AND SEALED PAPER SHOP DRAWINGS WILL BE STAMPED BY THIS OFFICE AFTER ALL COMMENTS HAVE BEEN INCORPORATED INTO THE DRAWINGS AND CALCULATIONS.

SLAB ON GRADE

- SG1 UNLESS NOTED OTHERWISE IN THE GEOTECHNICAL REPORT REFERENCED ABOVE, COMPACT INTERIOR FILL TO 95% OF MODIFIED PROCTOR MAXIMUM DRY DENSITY (ASTM D1557). SOIL COMPACTION SHALL BE FIELD CONTROLLED BY REPRESENTATIVE TECHNICIAN OF QUALIFIED LABORATORY. EACH LAYER OF FILL SHALL NOT EXCEED 12" THICK AND SHALL BE COMPACTED PRIOR TO PLACEMENT OF NEXT LAYER.
- SG2 MINIMUM PLACEMENT OF CONTROL JOINTS SHALL BE AS SET IN THE TABLE BELOW. JOINTS OCCUR IN EACH DIRECTION.

SLAB THK IN.	COLUMN SPACING (FT.)			
	15'-0" OR LESS	15'-1" TO 32'-11"	32'-12" TO 48'-0"	48'-1" TO 60'-0"
4"	AT COL. GRID	AT COL. GRID & 1/2 WAY BTWN (2 EQ.)	AT COL. GRID & 1/3 POINTS (3 EQ.)	AT COL. GRID & 1/4 POINTS (4 EQ.)
5"	AT COL. GRID	AT COL. GRID & 1/2 WAY BTWN (2 EQ.)	AT COL. GRID & 1/3 POINTS (3 EQ.)	AT COL. GRID & 1/4 POINTS (4 EQ.)
6"	AT COL. GRID	AT COL. GRID & 1/2 WAY BTWN (2 EQ.)	AT COL. GRID & 1/3 POINTS (3 EQ.)	AT COL. GRID & 1/4 POINTS (4 EQ.)

CONCRETE AND REINFORCING

- C1 CONCRETE WORK SHALL CONFORM TO ACI CODE REQUIREMENTS FOR REINFORCED CONCRETE (ACI 318-14).
- C2 ALL CONCRETE SHALL HAVE A MINIMUM 28 DAY STRENGTH & PROPERTIES AS FOLLOWS:
- | | | | |
|---------------|----------|------------|----------------|
| FOUNDATIONS | 3000 PSI | SLUMP 6±1" | WATER/CMT 0.58 |
| SLAB ON GRADE | | | |
| FILLED CELLS | 3000 PSI | 9±1" | 0.62 |
- C3 CONCRETE MIX DESIGN SUBMITTALS MUST INCLUDE THE AREA IN WHICH THE CONCRETE IS TO BE PLACED (e.g. FOUNDATIONS, SLAB-ON-GRADE, FILLED CELLS, COLUMNS, etc.). FAILURE TO DO SO WILL CAUSE DELAY AND/OR REJECTION OF SUBMITTALS.
- C4 REBARS SHALL CONFORM TO ASTM-615 GRADE 60. WELDED WIRE FABRIC SHALL CONFORM TO ASTM A-185.
- C5 MINIMUM COVER FOR REINFORCING SHALL BE AS FOLLOWS UNLESS OTHERWISE NOTED.
- | | |
|----------------|------------------|
| FOOTINGS | 3" |
| SLABS ON GRADE | 1 1/2" FROM TOP |
| BEAMS | 1 1/2" (ON TIES) |
| COLUMNS | 1 1/2" (ON TIES) |

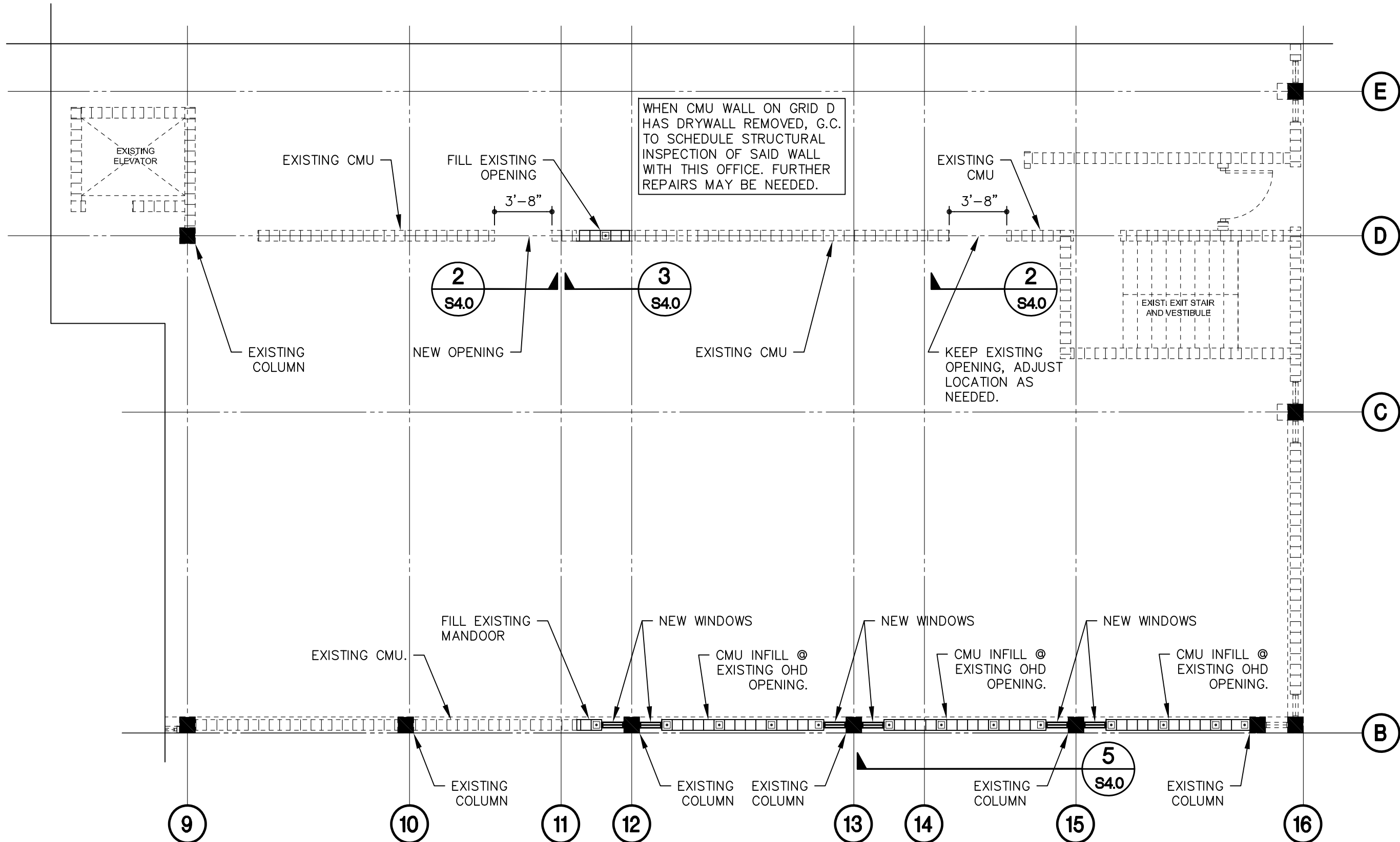
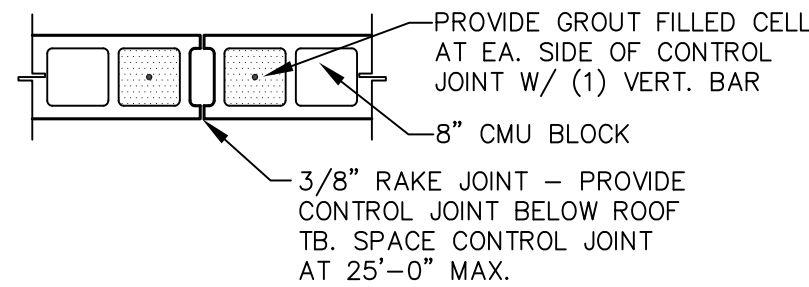
- C6 SPLICES AND ANCHORAGE OF REINFORCING SHALL BE AS FOLLOWS UNLESS OTHERWISE NOTED.
- WELDED WIRE FABRIC 6" 36 DIA. (12" MIN)
ALL OTHER
- C7 REINFORCEMENT IN WALLS, FOOTINGS AND BEAMS SHALL BE CONTINUOUS AND LAPPED 36" BAR DIA. AT SPLICE UNLESS OTHERWISE NOTED. HOOK AND LAP ALL CORNER AND INTERSECTING BARS. (SEE TYPICAL DETAILS)
- C8 TERMINATE ALL DISCONTINUED ELEVATED SLAB TOP BARS WITH A 180 DEGREE STANDARD HOOK UNLESS OTHERWISE NOTED.
- C9 CONTINUOUS TOP BARS SHALL BE SPLICED AT MIDSPAN. CONTINUOUS BOTTOM BARS SHALL BE SPLICED AT CENTER-LINE OF SUPPORTS (OR AS SHOWN ON TYPICAL DETAILS).
- C10 AT CHANGES IN DIRECTION OF CONCRETE WALLS, STRIP FOOTINGS AND GRADE BEAMS PROVIDE CORNER BARS AT SAME SIZE AND SPACING AS HORIZONTAL BARS. (REFER TO B/S4.0)

MASONRY

- M1 MASONRY CONSTRUCTION SHALL CONFORM TO ACI STANDARD BUILDING CODE REQUIREMENTS FOR CONCRETE MASONRY STRUCTURES (ACI 530-05/ASCE 5-05/TMS 402-05). SPECIFICATIONS FOR MASONRY STRUCTURES (ACI 530.1-05 /ASCE 6-05/TMS 602-05) ASTM C476, ASTM C1019, AND NCMA TEK 107.
- M2 CONCRETE BLOCKS SHALL CONFORM TO ASTM C-90. (f'm = 2000 PSI)
- M3 MORTAR SHALL COMPLY WITH ASTM C270, TYPE M OR S. (COMPRESSIVE STRENGTH = 2500 PSI AND 1800 PSI, RESPECTIVELY. SITE TESTED MORTAR CUBES SHALL ACHIEVE A MINIMUM OF 80% OF THE DESIGN COMPRESSIVE STRENGTH)
- M4 BLOCK SHALL NOT BE MOISTENED BEFORE GROUTING.
- M5 ALL MASONRY CROSS WEBS SHALL BE FULLY BEDDED IN MORTAR AROUND CELLS TO BE GROUTED.
- M6 THE MINIMUM CONTINUOUS UNOBSTRUCTED CELL AREA IN CELL TO RECEIVE GROUT MUST BE NOT LESS THAN 2"x3". MORTAR FINIS MUST BE REMOVED AS BLOCK PLACEMENT PROCEEDS. MORTAR DROPPINGS MUST BE KEPT OUT OF CELLS WHICH ARE TO BE GROUTED.
- M7 REINFORCE WALLS WITH LADDER TYPE (ASTM A-82, #9 GAGE WIRE) REINFORCEMENT EQUAL TO DURO-WALL IN BED JOINTS AT 16" OC UNO, MEASURED VERTICALLY PLACE PER MFR INSTR. LAP ALL HORIZONTAL JOINT REINFORCING 8", MIN. EXTEND HORIZONTAL REINFORCEMENT 4 INCHES INTO CONC. COLS. OR TIE COLS.
- M8 WHERE SHOWN, CELLS OF BLOCK MASONRY SHALL BE FILLED WITH GROUT WITH MINIMUM COMPRESSIVE STRENGTH OF 3000 PSI AT 28 DAYS, AND MEET ASTM C476. GROUT SHALL BE PROVIDED BY CONCRETE SUPPLIER FROM THEIR BATCH PLANT WITH A SLUMP OF 8" TO 10". JOB SITE MIXING OF GROUT SHALL NOT BE PERMITTED. TESTING SHALL CONFORM TO ASTM C1019.

- M9 GROUT FOR FILLED CELLS SHALL BE POURED OR PUMPED IN LIFTS NOT TO EXCEED FOUR (4) FEET IN HEIGHT, AND A MAX POUR OF 12 FT. FILLED CELLS SHALL BE CONSOLIDATED AT TIME OF POURING BY RODDING OR VIBRATING BETWEEN LIFTS.
- M10 PROVIDE KNOCK-OUT CMU AT BASE OF EACH FILLED CELL TO ALLOW VISUAL VERIFICATION OF COMPLETE GROUT PENETRATION (FOR LIFTS OF 5'-0" OR LESS, A KNOCK-OUT AT BASE OF LIFT WILL NOT BE REQUIRED).
- M11 VERTICAL REINFORCING MUST HAVE A MINIMUM CLEARANCE OF 1/2" TO INSIDE FACE. MIN VERTICAL BAR LAP = 48 x BAR DIAMETER. VERTICAL REINFORCEMENT IN WALLS SHALL BE SECURED AND Laterally SUPPORTED AGAINST DISPLACEMENT AT INTERVALS NOT EXCEEDING 192 x BAR DIAMETER NOR 10 FT.
- M12 GROUT PLACEMENT STOPPED FOR (1) HOUR OR MORE SHOULD BE STOPPED (1 1/2") BELOW THE TOP OF THE MASONRY UNIT TO PROVIDE A KEY FOR SUBSEQUENT GROUTING.
- M13 SEE FOUNDATION PLANS FOR ALL VERT REINFORCING. TYP VERTICAL REINFORCING SIZE & SPACING SHALL BE ABOVE AND BELOW ALL WALL OPENINGS.
- M14 TEMPORARY BRACING AND SHORING OF WALLS TO PROVIDE STABILITY DURING CONSTRUCTION TO BE THE RESPONSIBILITY OF THE CONTRACTOR.
- M15 MASONRY CONSTRUCTION MATERIALS AND INSPECTIONS SHALL CONFORM TO ALL REQUIREMENTS OF "SPECIFICATIONS FOR MASONRY STRUCTURES (ACI-ASCE 530.1)" EXCEPT AS MODIFIED BY THE REQUIREMENTS OF THESE DOCUMENTS.
- M16 PROVIDE FILLED PRECAST U-UNTELS WITH (1) #5 CONT AT ALL OPENINGS WHERE CONCRETE BEAMS ARE NOT SHOWN OR NOTED. MINIMUM UNFILLED UNTEL CAPACITY = 400 lb/LF FOR SPAN INDICATED.

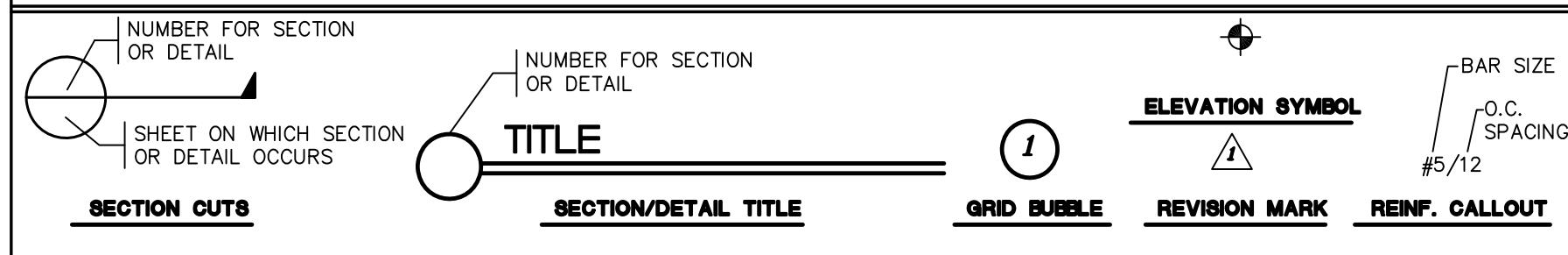
- M17 STOPPING AND RESUMING WORK: RACK BACK 1/2-UNIT LENGTH IN EACH COURSE. DO NOT TOOTH. CLEAN EXPOSED SURFACES OF SET MASONRY WET UNITS LIGHTLY (IF REQ'D) AND REMOVE LOOSE MAS UNITS AND MORTAR PRIOR TO LAYING FRESH MASONRY.
- M18 REINFORCE MASONRY OPENINGS GREATER THAN 1'-0" WIDE, WITH HORIZ JT REINF PLACED IN (2) HORIZ JTS APPROXIMATELY 8" APART, IMMEDIATELY ABOVE THE UNTEL AND IMMEDIATELY BELOW THE SILL. EXTEND REINFORCING A MINIMUM OF 2'-0" BEYOND JAMBS OF THE OPENING EXCEPT AT CONTROL JOINTS. SEE PLAN FOR ADDITIONAL REQUIREMENTS.
- M19 DO NOT APPLY UNIFORM LOADS TO MASONRY WALLS FOR (3) DAYS.
- M20 DO NOT APPLY CONCENTRATED LOADS TO MASONRY WALLS FOR (7) DAYS.
- M21 EXTEND ALL VERTICAL WALL REINFORCEMENT TO WITHIN 2" OF TOP OF WALL OR BEAM UNLESS NOTED OTHERWISE. TERMINATE REIN- FORCING WITH STANDARD ACI HOOK.
- M22 CONTROL JOINT DETAIL



GROUND FLOOR PLAN

SCALE: 3/16"=1'-0"

SYMBOL LEGEND



STRUCTURAL ABBREVIATIONS

AB	ANCHOR BOLT	KO	KNOCK OUT
ABV	ABOVE	LG	LONG
A.C.I.	AMERICAN CONCRETE INSTITUTE	LL	LIVE LOAD
ADD'L	ADDITIONAL	LLH	LONG LEG HORIZONTAL
AFF	ABOVE FINISH FLOOR	LLV	LONG LEG VERTICAL
AGGR	AGGREGATE	UNTL	UNTEL
A.I.S.C.	AMERICAN INSTITUTE OF STEEL CONSTRUCTION	USL	LONG SLOTTED HOLES
A.I.S.I.	ALUMINUM	LP	LONGITUDINAL
AL	ALTERNATE	MAS	LOW POINT
ALT	ARCHITECT(URAL)	MFR	MASONRY
ARCH	AMERICAN SOCIETY OF TESTING MATERIALS	WB	MAXIMUM
A.S.T.M.	AMERICAN WELDING SOCIETY	MC	METAL BUILDING MFR
A.W.S.	AMERICAN WELDING SOCIETY	MCU	MOMENT CONNECTION
B/	BOTTOM OF	MECH	MASONRY CONTROL JT
BB	BOND BEAM	MEZZ	MECHANICAL
BLDG	BUILDING	MFR	MEZZANINE
BLW	BELOW	MIN	MANUFACTURE(ER)
BM	BEAM	MO	MINIMUM
BOT	BOTTOM	MS	MASONRY OPENING
BP	BASE PLATE	MTL	METAL STUD
BRDG	BRIDGING	NS	NEAR SIDE
BRG	BEARING	NTS	NOT TO SCALE
BRK	BRICK	OA	OVERALL
BS	BOTH SIDES	OC	ON CENTER
BTJ	BOLTED TIE JOIST	OD	OUTSIDE DIA.
BTWN	BETWEEN	OF	OUTSIDE FACE
C/C	CENTER TO CENTER	OPNG	OPENING
CANT	CANTILEVER	OPP	OPPOSITE
CB	CONCRETE BEAM	PAF	POWDER ACTUATED
CC	CONCRETE COL	PERP	PERPENDICULAR
CF	CAST IN PLACE	PC	PRECAST
CJ	CONSTRUCTION JOINT OR CONTROL JOINT	PL	PLATE
CL	CENTERLINE	PLYWD	PLYWOOD
CLR	CLEAR(ANCE)	PNL	PANEL
CMU	CONCRETE MASONRY UNIT	PSF	POUNDS PER SQUARE FOOT
COL	COLUMN	PSI	POUNDS PER SQUARE INCH
CONC	CONCRETE	PTN	PARTITION
CONN	CONNECTION	REF	RADIUS
CONT	CONTINUOUS	REIN	REFERENCE
CONTR	CONTRACTOR	REINF	REINFORCE(D) (ING)
CSK	COUNTER SINK	REQ	REQUIRED
CTR	CENTER	REQ'D	REQUIRED
CTR'D	CENTERED	RF	ROOF
DIA	DIAMETER	RTN	RETURN
DL	DEAD LOAD	RW	RETAINING WALL
DN	DOWN	SCH	SCHEDULE
DTL	DETAIL	SE	SLAB EDGE
DWG	DRAWING	SECT	SECTION
DWL	DOWEL	SHT	SHEET
EA	EACH	SIM	SIMILAR
EE	EACH END	SJ	SAWCUT JOINT
EF	EACH FACE	SL	STEEL JOIST
EJ	EXPANSION JOINT	SJ	STEEL JOIST
ENG	ENGINEER	SL	STEEL JOIST
EL	ELEVATION	STD	STANDARD
EQ	EQUAL	STL	STEEL
EQ	EQUAL SPACE(S) (ING)	STR	STRENGTH
ES	EACH SIDE	STR	STRUCTURAL
EW	EACH WAY	SW	SHEAR WALL
EXT	EXTERIOR	SYMM	SYMMETRICAL
F/	FACE OF	SYN	SOUTHERN
FD	FLOOR DRAIN	SYN	SOUTHERN
FDN	FOUNDATION	TB	TIE BEAM
FIN	FINISH	T&B	TOP & BOTTOM
FLG	FLOOR	TC	TIE COLUMN
FLG	FLANGE	TDS	TURN DOWN
FS	FAR SIDE		
FT	FOOT		
FTG	FOOTING		
GA	GAGE, GAUGE	TEMP	TEMPERATURE
GALV	GALVANIZE	THK	THICK
GB	GRADE BEAM	THNS	THICKEN SLAB
GC	GENERAL CONTRACTOR	TOP'G	TOPPING
GLB	GLU-LAM BEAM	TYP	TYPICAL
GR	GRADE	T/	TOP OF
HC	HOLLOW CORE	UNO	UNLESS NOTED OTHERWISE
HK	HOOK	VERT	VERTICAL
HORIZ	HORIZONTAL	WF	WALL FOOTING
HP	HIGH POINT	WO	WINDOW OPENING (MASONRY)
HS	HEADED STUD	WP	WORKING POINT
ID	INSIDE DIAMETER	WS	WATERSTOP
IF	INSIDE FACE	WWF	WELDED WIRE
INT	INTERIOR		FABRIC
JST	JOIST	W/	WITH
K	KIP		

WALL - SERVICE WIND PRESSURES

AREA (FT^2)	ZONE 4 (PSF)	ZONE 5 (PSF)
10	±43.8 PSF	±53.9 PSF
50	±39.7 PSF	±45.6 PSF
75	±38.6 PSF	±43.5 PSF
100	±37.9 PSF	±42.0 PSF
300	±35.0 PSF	±36.3 PSF
500	±33.7 PSF	±33.7 PSF

- NOTE 1: WIND PRESSURE SHOWN ARE SERVICE PRESSURES
- NOTE 2: a = 6'-0" (WITHIN 'a' DISTANCE FROM BUILDING OUTSIDE CORNERS USE ZONE 5, EVERYWHERE USE ZONE 4)

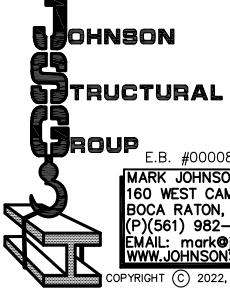
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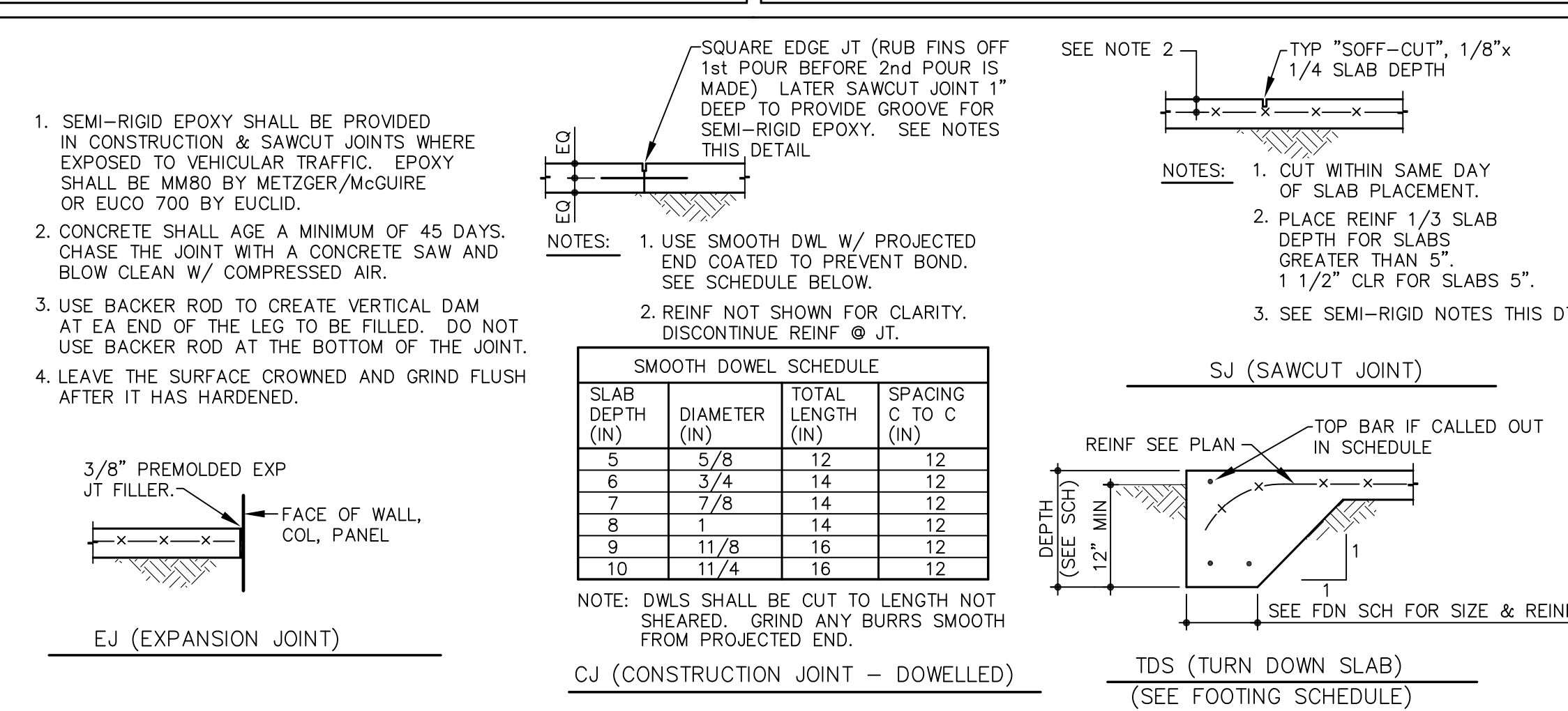
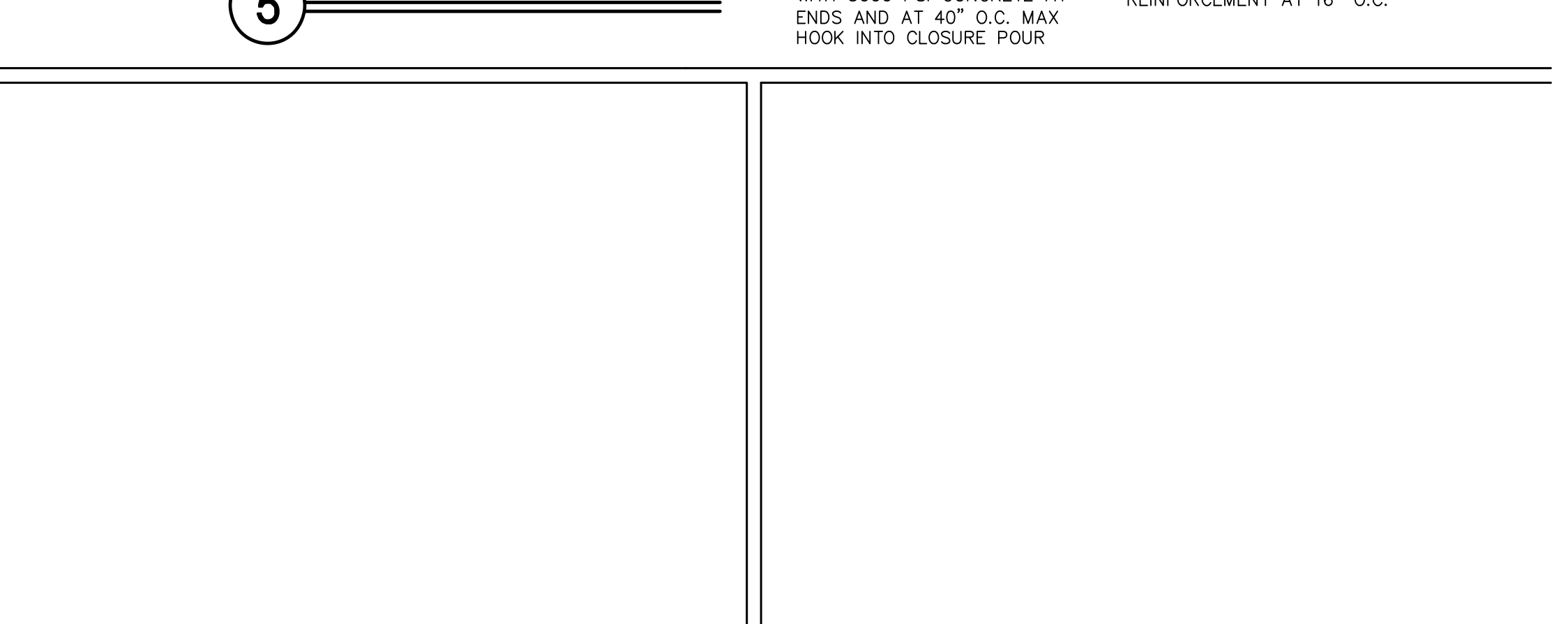
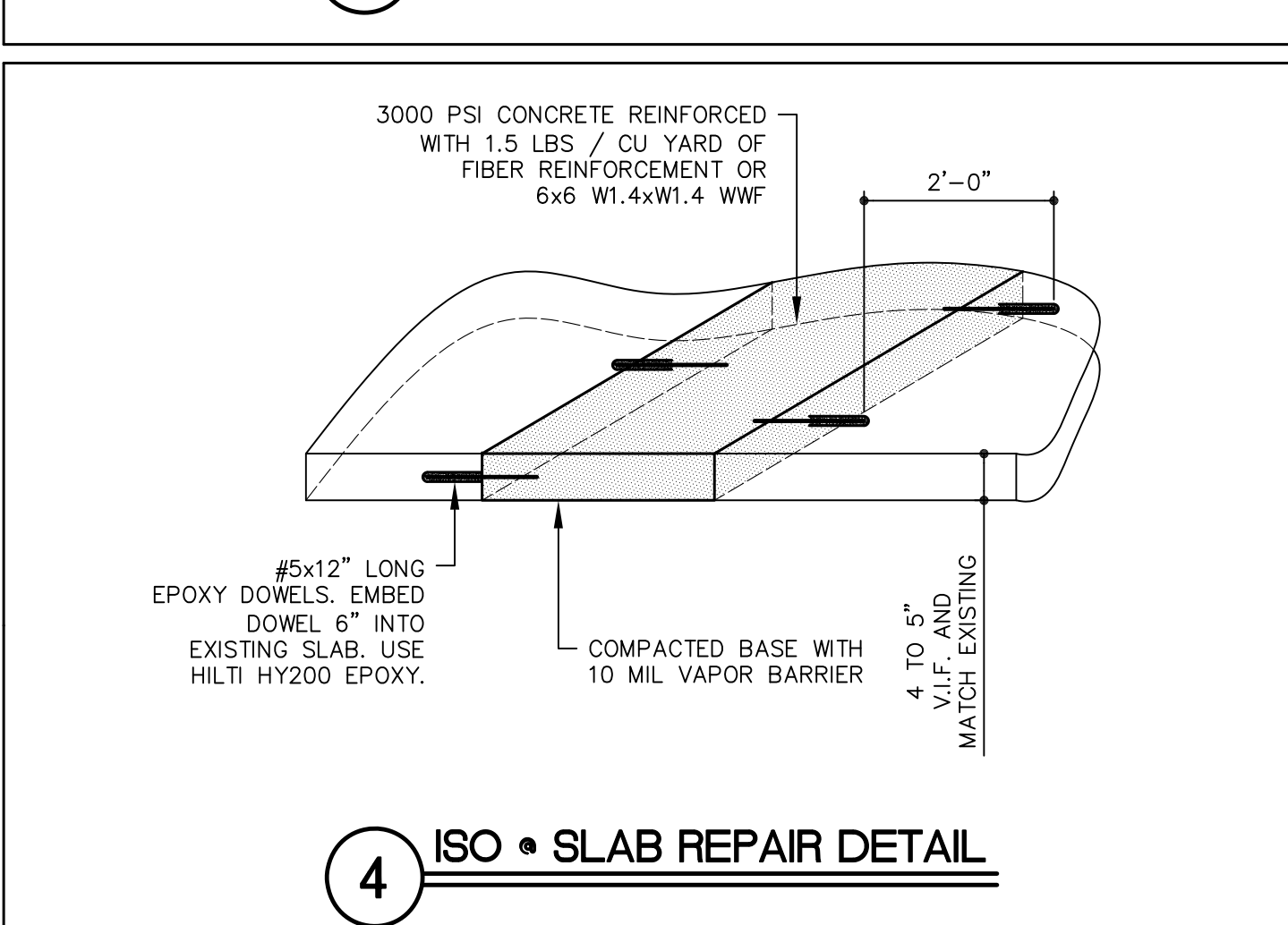
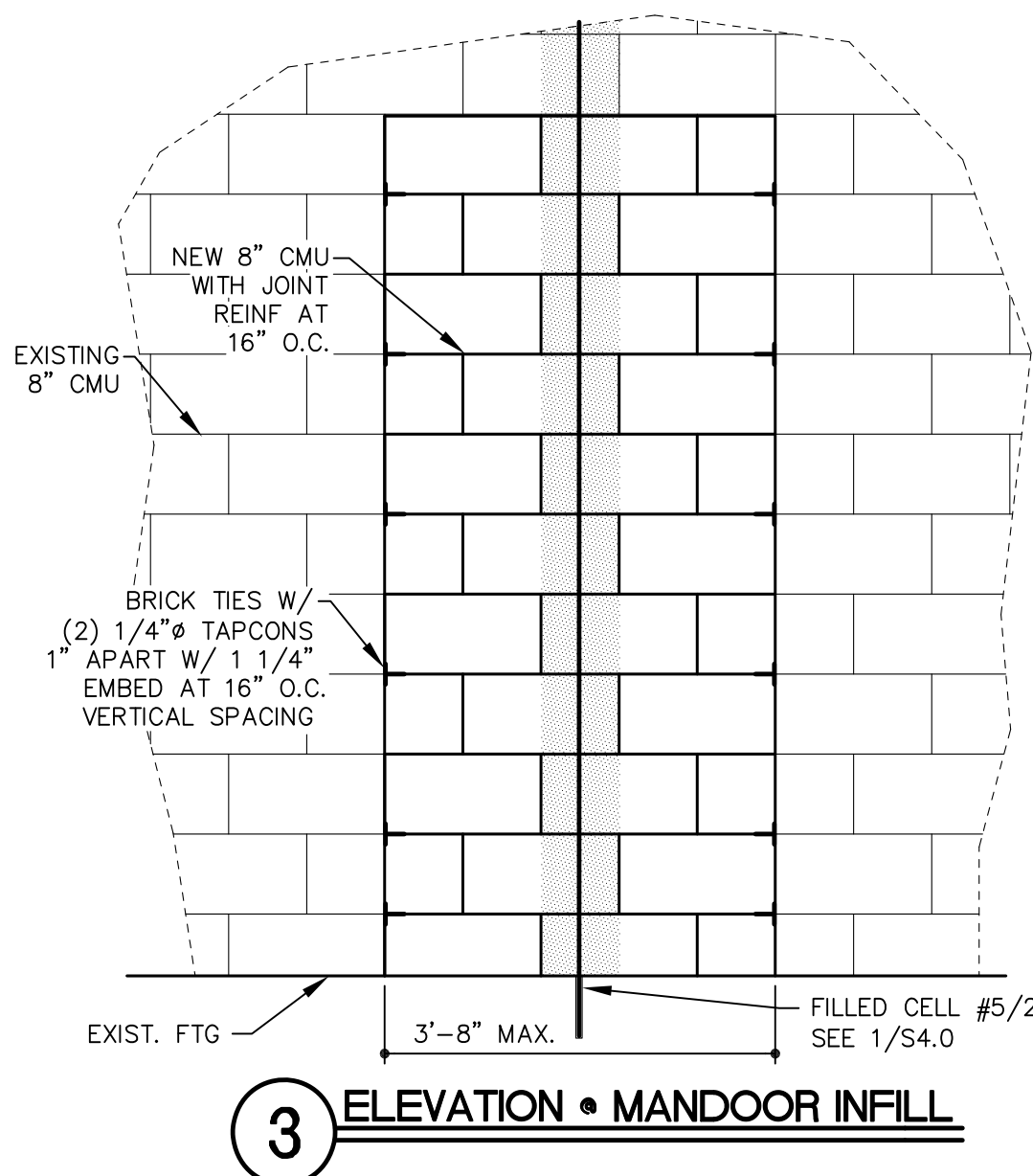
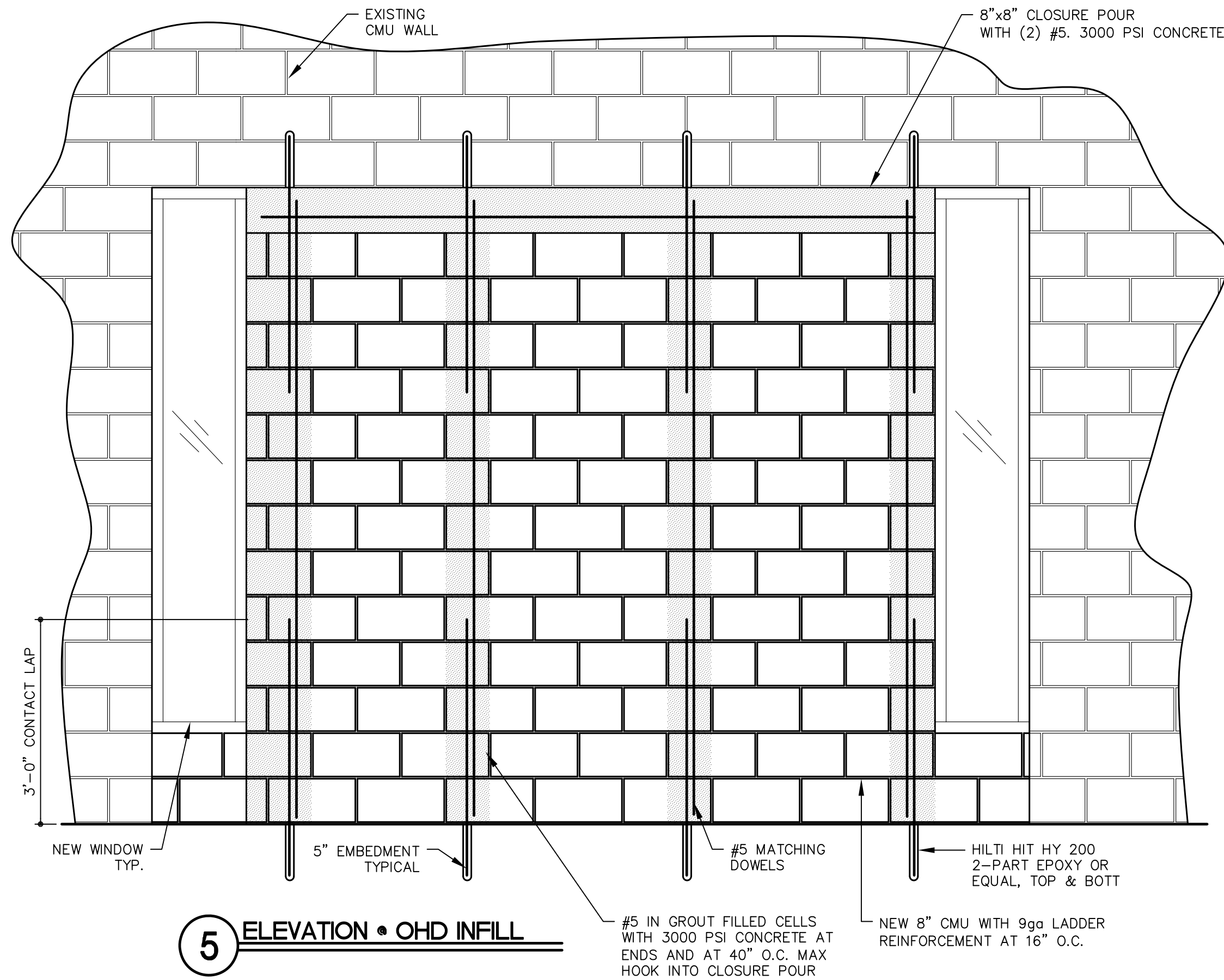
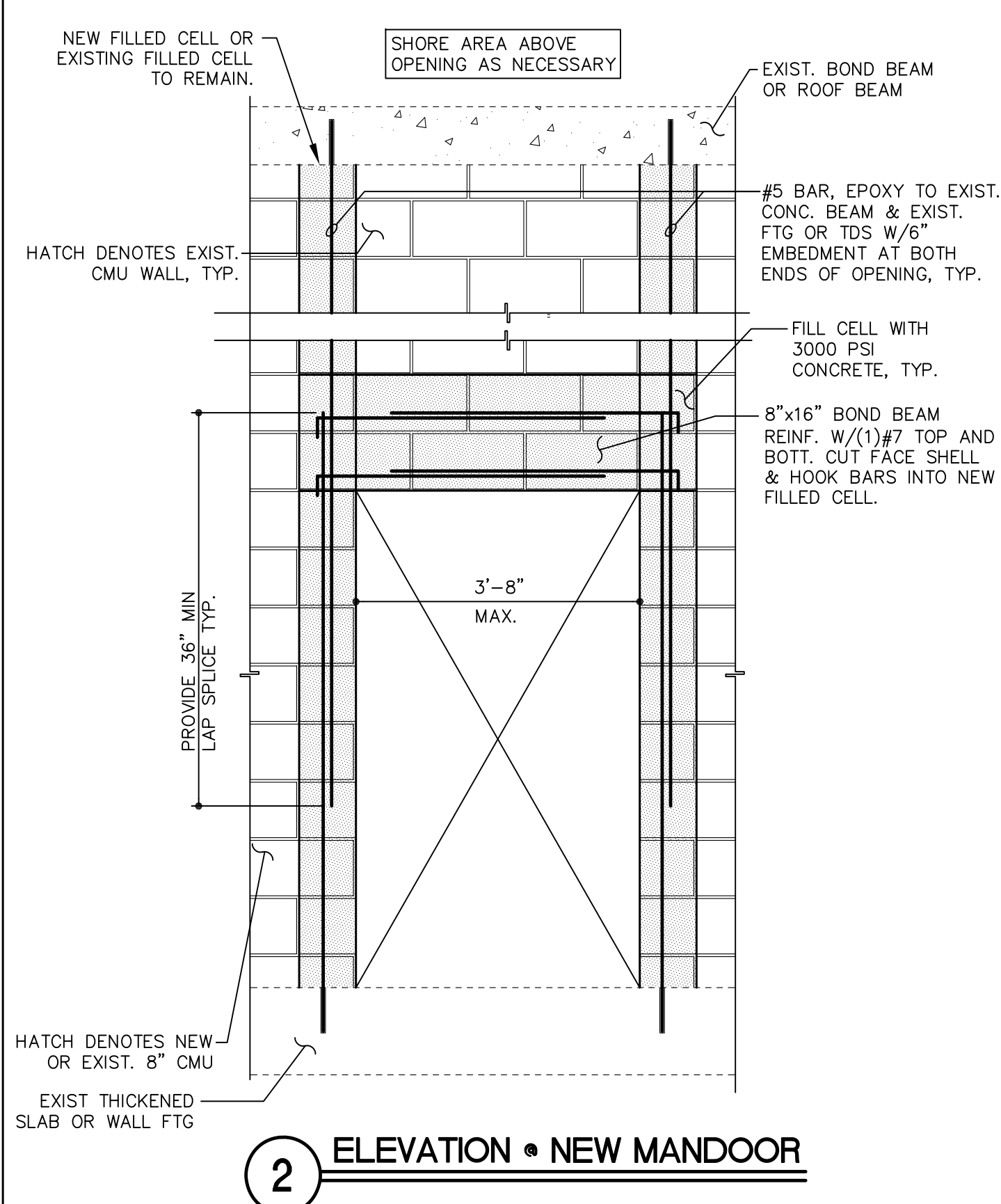
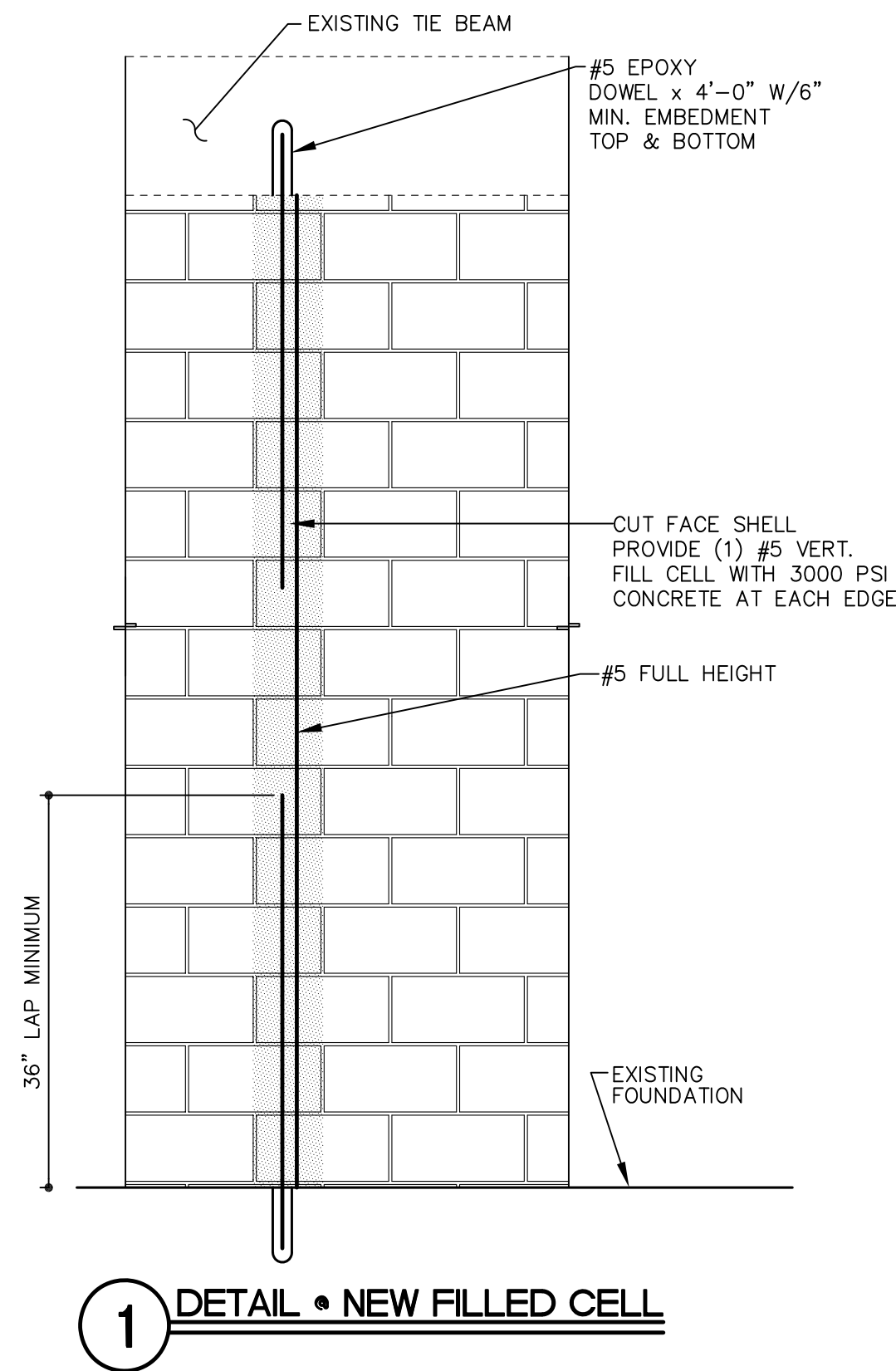
DATE: 07-27-2022

REVISIONS

STRUCTURAL NOTES AND SCHEDULES

SCALE: AS NOTED

S1.0



A SLAB ON GRADE DETAILS

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Project no.: 22059

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Checked by: E.B.

DATE: 07-27-2022

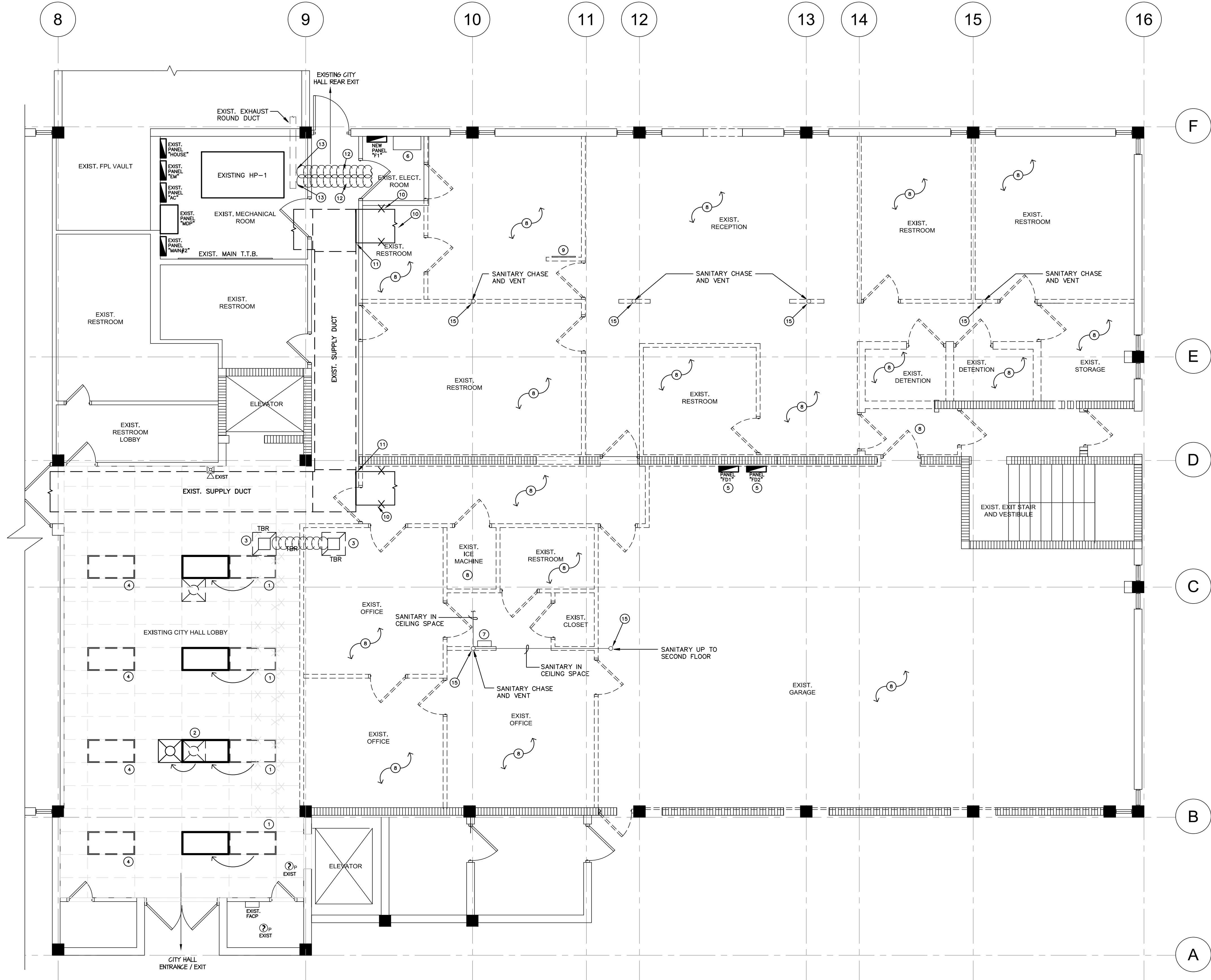
REVISIONS

STRUCTURAL DETAILS

SCALE: 3/4" = 1'-0"

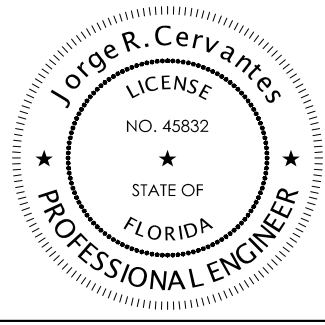
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- FLOOR PLAN NOTES:**
- EXISTING LIGHT FIXTURE TO BE RELOCATED WHERE SHOWN. PROVIDE ALL REQUIRED HARDWARE, CONNECTIONS AND MODIFICATIONS TO EXISTING CIRCUIT. LIGHT SHALL MAINTAIN EXISTING SWITCHING CONTROL.
 - EXISTING SUPPLY AIR DIFFUSER TO BE RELOCATED BY MECHANICAL CONTRACTOR.
 - EXISTING AIR RETURN TRANSFER AND DUCT TO BE REMOVED BY MECHANICAL CONTRACTOR.
 - EXISTING LIGHT FIXTURE TO REMAIN WHERE SHOWN. SWITCHING CONTROL OF LIGHTS SHALL REMAIN AS IS.
 - EXISTING PANEL TO BE REMOVED. CONTRACTOR SHALL PROVIDE AS PART OF THE SCOPE OF WORK THE RELOCATION AND MODIFICATION OF EXISTING CIRCUITS REQUIRING TO STAY ENERGIZED OUTSIDE THE AREA OF WORK. THIS PANEL SERVES OTHER AREAS OF THE BUILDING, AS-BUILT INFORMATION IS NOT AVAILABLE. CIRCUITS SHALL BE RELOCATED AS REQUIRED TO NEW PANEL "F1" PRIOR TO DEMOLITION OF THIS PANEL.
 - EXISTING AUTOMATIC TRANSFER SWITCH (ATS) TO REMAIN.
 - EXISTING FIRE ALARM PATCH PANEL TO BE REMOVED. CONTRACTOR SHALL PROVIDE AS PART OF THE SCOPE OF WORK THE REQUIRED MODIFICATIONS
 - CONTRACTOR SHALL REMOVE ALL EXISTING LIGHTS, RECEPTACLES, CONDUITS, WIRING, ETC. WITH IN THE AREA OF WORK THAT WILL NOT AFFECT OTHER AREAS OF THE BUILDING.
 - EXISTING TELEPHONE BOARD TO BE REMOVED.
 - EXISTING SUPPLY DUCTWORK AND ASSOCIATES DOWNSTREAM DUCTS, DIFFUSERS, FLX DUCT, ETC. WITHIN THE AREA OF RENOVATION SHALL BE REMOVED.
 - PATCH AND SEAL EXISTING SUPPLY DUCTWORK AS REQUIRED.
 - EXISTING EXHAUST DUCT AND ASSOCIATES DOWNSTREAM DUCTS, EXHAUST FANS, ETC. WITHIN THE AREA OF RENOVATION SHALL BE REMOVED.
 - PATCH AND SEAL EXISTING EXHAUST DUCT AS REQUIRED.
 - CONTRACTOR MUST REFER TO MECHANICAL AND PLUMBING DRAWINGS FOR ANY ADDITIONAL WORK, CHANGES, MODIFICATIONS, ETC. NOT SHOWN ON THIS PLAN.
 - REFER TO PLUMBING DRAWINGS FOR MODIFICATION OF THE EXISTING SANITARY AND VENT SYSTEMS.

DEMOLITION PLAN NOTE:
THIS PLAN MUST BE PROVIDED TO THE GENERAL CONTRACTOR AND ALL SUB-CONTRACTORS AS PART OF THE BIDDING AND SCOPE OF WORK. FAILURE TO COMPLY, IMPLIES THE GENERAL CONTRACTOR AND SUB-CONTRACTORS WILL BE RESPONSIBLE FOR ALL THE REQUIRED WORK WITHOUT ADDITIONAL CHARGES TO THE CONSTRUCTION COST. EACH TRADE CONTRACTOR IS RESPONSIBLE FOR THE TRADE SCOPE OF WORK SHOWN HEREIN.



JORGE R. CERVANTES, STATE OF FLORIDA, PROFESSIONAL ENGINEER, LICENSE NO. 45832.
THIS ITEM HAS BEEN DIGITALLY SIGNED AND SEALED BY JORGE R. CERVANTES, P.E. ON THE DATE INDICATED HERE.
PRINTED COPIES OF THIS DOCUMENT ARE NOT CONSIDERED SIGNED AND SEALED AND THE SIGNATURE MUST BE VERIFIED ON ANY ELECTRONIC COPIES.

NOTICE TO BIDDERS
A. CONTRACTOR RESPONSIBILITY AND CONTRACT REQUIREMENT:
THE CONTRACTOR SHALL INCLUDE IN HIS BID PROPOSAL THE FOLLOWING "LINE ITEM" AND, ALTERED FOR EACH OF THE FOLLOWING:
1. AS BUILT CERTIFICATION DOCUMENTING ALL, PRIOR TO INSTALLATION, APPROVAL AND CONFIRMED INSTALLATION OF ANY INSTALLATION VARIATIONS FROM APPROVED INITIAL AND/OR REVISED PERMIT DOCUMENTS.
2. POST PERMIT PERMIT REQUIREMENTS, COMPLIANCE REPORTS, ADDITIONAL DOCUMENTATION, ETC. PER FBC (2020) ENERGY CONSERVATION, CHAPTER 4.
B. CONTRACTOR SUBMISSION OF BID PROPOSAL ACKNOWLEDGES THAT THE ENGINEERS OF RECORD FOR THE INITIAL PERMIT ARE NOT OBLIGED TO PARTICIPATE IN ANY POST PERMIT PERMIT CERTIFICATE OF OCCUPANCY AND/OR CERTIFICATE OF COMPLETION REQUIREMENTS.

DRY RUN
NOT FOR CONSTRUCTION

MEP DEMOLITION PLAN

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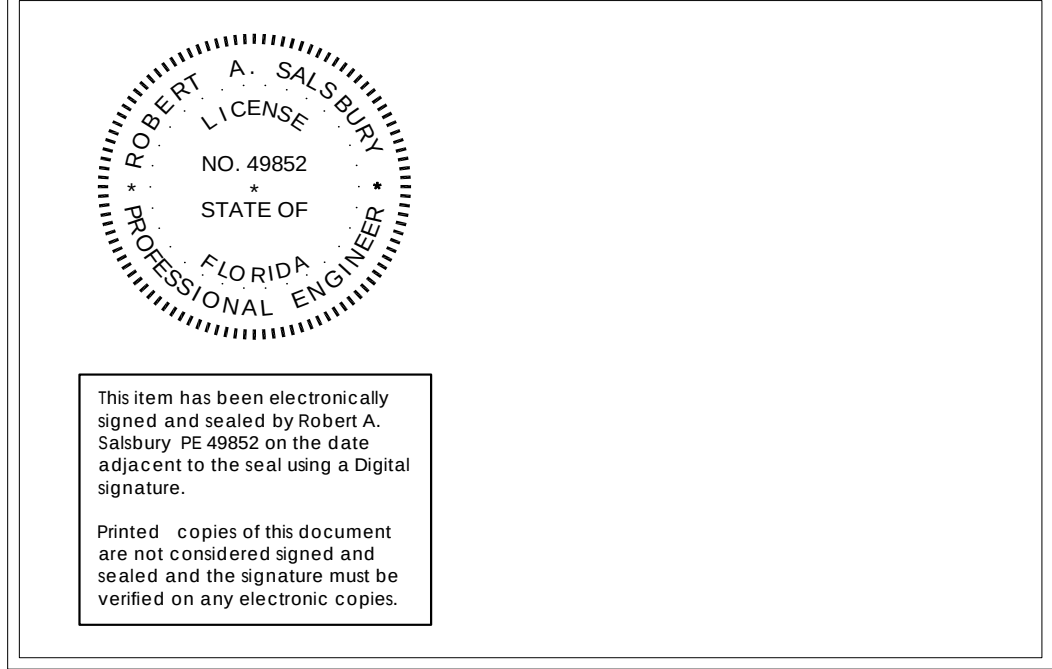
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Project No.:
2022-115
Drawn By:
JRC
Checked By:
JRC
Date:
July 25, 2022

REVISIONS

D1



PEMBROKE PARK POLICE DEPARTMENT

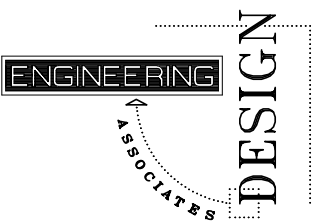
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Project No.:

E-164

Drawn By:

EDA

Checked By:
MLC

MLS

Date: _____

08/23/22

REVISIONS

M-1

MECHANICAL FLOOR PLAN

SCALE: 1/4" = 1'-0"

GRILLE SCHEDULE		
MARK	MANUFACTURER/MODEL	NECK SIZE
(A)	TITUS OMNI AA	8"
(B)	TITUS OMNI AA	10"
(C)	TITUS 300-FL	6"x4"
(D)	TITUS 300-FL	6"x6"
(E)	TITUS 350-FL	10"x8"
(F)	TITUS 350-FL	6"x4"
(G)	TITUS 350-FFI	6"x6"
(H)	TITUS 350-FL	10"x8"
(I)	TITUS 350-FL	10"x6"
(J)	TITUS 350-FL	14"x8"
(K)	TITUS 350-FL	14"x10"

AIR CONDITIONING LEGEND			
	DIA. OF NECK OF CEILING DIFFUSER & DIA. OF FLEX DUCT SERVING THE DIFFUSER		THERMOSTAT, ELEC. PROG., WITH REMOTE SENSOR
	C.F.M. OF CONDITIONED AIR THRU THE DIFFUSER		n=INTEGER, (UNIT DESIGNATION)
	NECK SIZE		REMOTE AUTO VISUAL, KEYED TEST STATION, n=INTEGER (UNIT DESIGNATION)
	C.F.M. OF CONDITIONED AIR THRU THE DIFFUSER		REMOTE SENSOR, TEMPERATURE n=INTEGER, (UNIT DESIGNATION)
	DUCT UNDER POSITIVE PRESSURE		SMOKE DETECTOR
	DUCT UNDER NEGATIVE PRESSURE		U.C. UNDERCUT
	SUPPLY AIR CEILING DIFFUSER		S/A SUPPLY AIR
	RETURN AIR CEILING DIFFUSER		R/A RETURN AIR
	SUPPLY AIR CEILING DIFFUSER WITH PLASTER FRAME & MVD		F/A FRESH AIR
	RETURN AIR CEILING DIFFUSER WITH PLASTER FRAME & MVD		O/A OUTSIDE AIR
	FIBERGLASS DUCTWORK, R=6.0		C.D. CEILING DIFFUSER
	CLASS 1 FLEXIBLE DUCT		REG. REGISTER
	ROUND METAL EXHAUST DUCTWORK		GR. GRILL
	MANUAL VOLUME DAMPER		U/C UNDERCUT
	MOTORIZED DAMPER, INTERLOCK WITH AHU FAN		L.D. LOUVER DOOR
	BACK DRAFT DAMPER (BDD) W/ NEOPRENE SEALS		F.D. FIRE DAMPER
	1" DOOR UNDERCUT AIR QUANTITY THRU DOOR UNDERCUT		A/P ACCESS PANEL
	EXHAUST FAN		E.R. EXHAUST REGISTER
	MOTORIZED DAMPER TO OPEN WHEN FAN IS ACTIVATED		E.F. EXHAUST FAN
			4W.C.D. FOUR WAY CEILING DIFFUSER
			M.V.D. MANUAL VOLUME DAMPER
			C.F.M. CUBIC FEET PER MINUTE
			T.D.L. TOTAL DEVELOPED LENGTH
			F.D. FIRE DAMPER
			F.S.D. FIRE SMOKE DAMPER
			--- CHILLED WATER SUPPLY LINE, CWS
			--- CHILLED WATER RETURN LINE, CWR
			--- CHILLED WATER SUPPLY LINE, CWS
			--- CHILLED WATER RETURN LINE, CWR
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A/C UNIT

2" X 2" X 3/4" INSULATED PAD

MOUNTING DETAIL @ BASE

(4) SHEET METAL SCREWS

(4) LAG BOLT ANCHORS

1/16" X 1" X 12" 16 GAUGE METAL STRAP, ONE ON EVERY CORNER OF CONDENSER.

N.T.S.

CONDENSING UNIT

6" MINIMUM

CONCRETE BASE

W/ 6" X 6" - 10/10 R.W.B.

1/16" X 1" X 12" 16 GAUGE METAL STRAP, ONE ON EVERY CORNER OF CONDENSER.

6" MINIMUM

POWER AND CONTROL CONNECTIONS

6" MIN.

6" MIN.

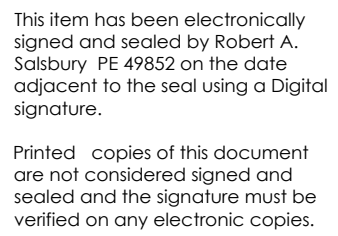
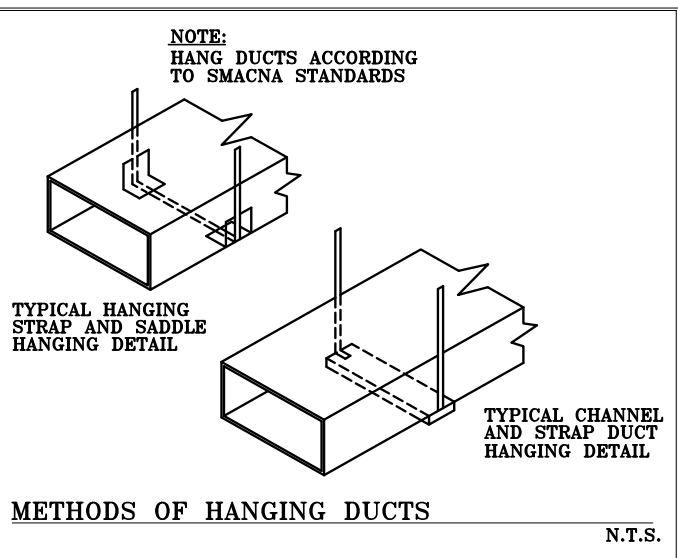
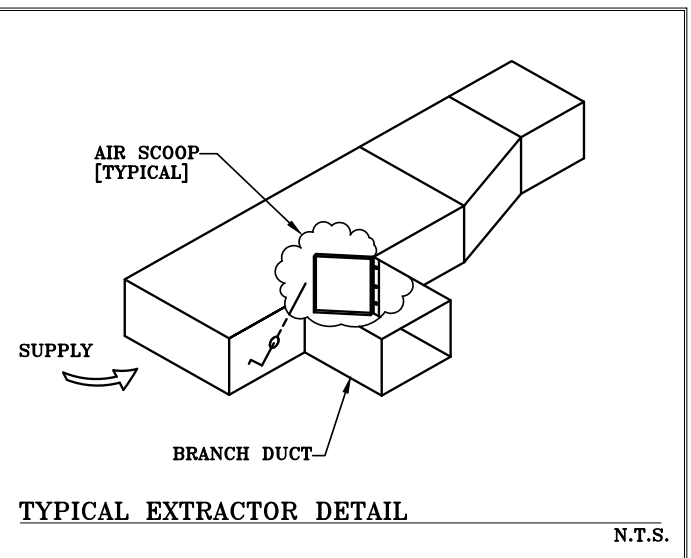
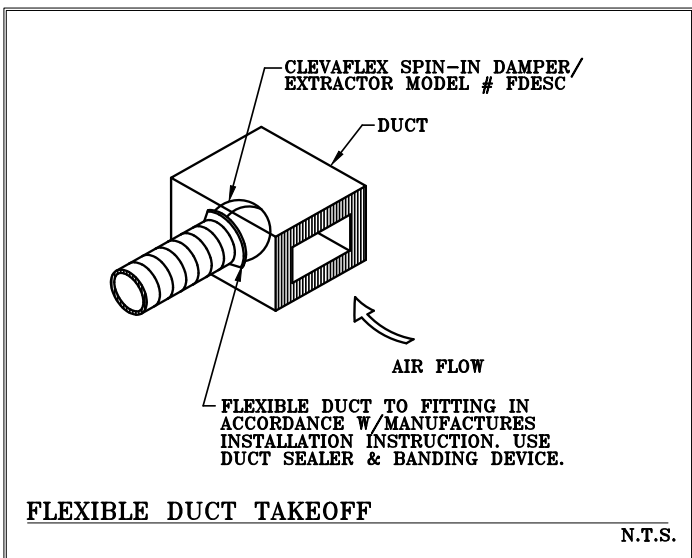
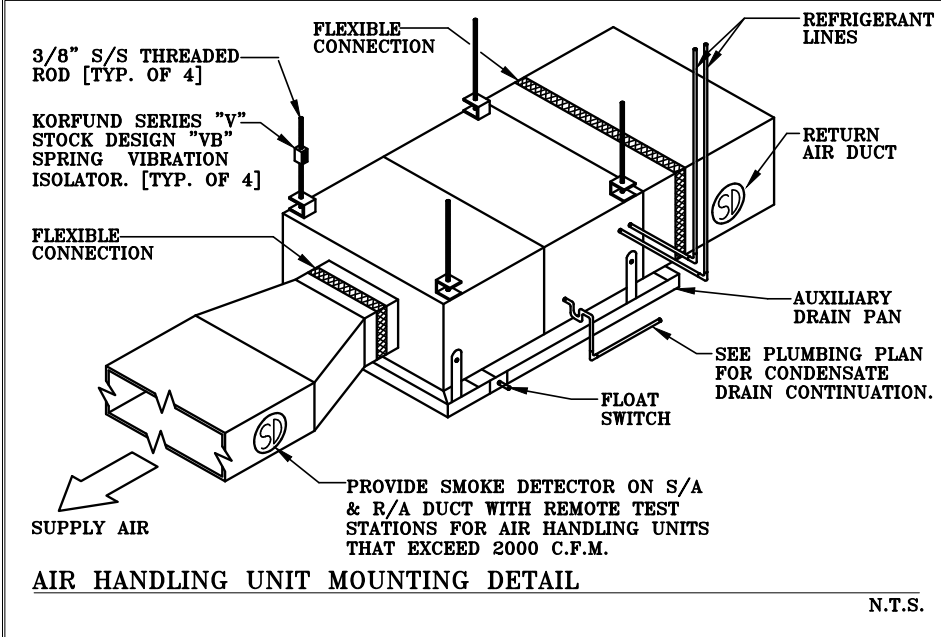
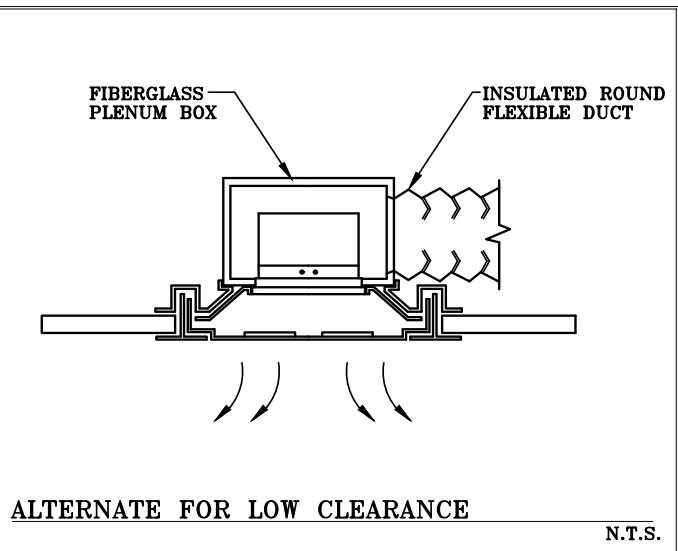
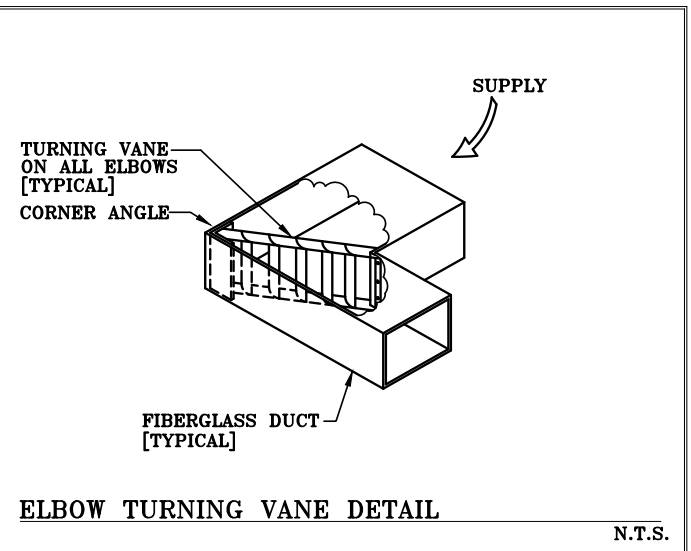
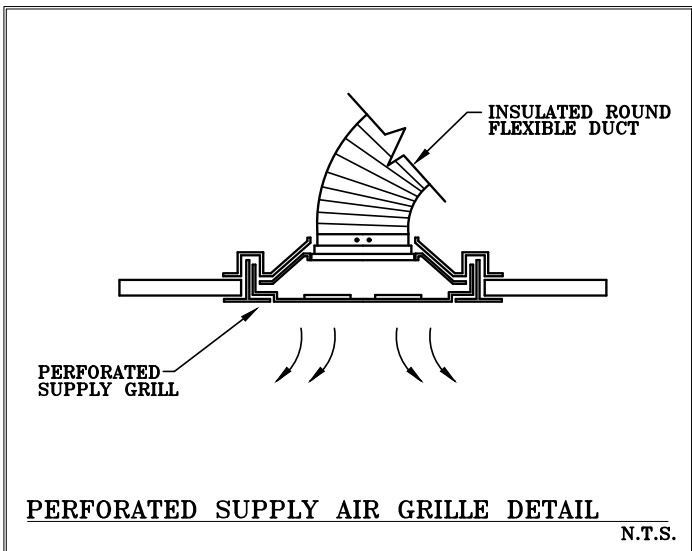
LIQUID LINE WITH OUT INSULATION

4" SCH. 40 P.S.C. PIPE

SUCTION LINE WITH 3/4" ARMPIRE INSULATION AND VAPOUR BARRIER

CONDENSING UNIT MOUNTING DETAIL

N.T.S.

[illegible]

4. **INSTALL MATERIALS AND EQUIPMENT IN A NEAT AND FIRST CLASS WORKMANLIKE MANNER. THE OWNER RESERVES THE RIGHT TO REQUIRE THE REPLACEMENT OF ITEMS OR REPAIRS IN HIS OPINION. DO NOT PRESENT A NEAT AND WORKMANLIKE APPEARANCE. REMOVAL AND REPLACEMENT IS TO BE DONE IMMEDIATELY WHEN DIRECTED BY THE OWNER. IN WRITING.**
5. **START OF WORK BY CONTRACTOR SHALL BE CONSIDERED AS ACCEPTANCE BY HIM OF ALL CLAIMS OR QUESTIONS AS TO SUITABILITY OF THE WORK OF OTHER TRADES OR CONTRACTORS. CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROTECTION, MAINTENANCE AND REPLACEMENT OF THE WORK OF OTHER TRADES. CONTRACTOR SHALL REMOVE AND REPLACE, AT HIS EXPENSE, ALL AIR CONDITIONING WORK WHICH MAY HAVE TO BE REMOVED BECAUSE OF DAMAGE TO OTHER TRADES.**
6. **THIS CONTRACTOR SHALL OBTAIN AND PAY ALL INSURANCE, FEES, PERMITS ASSOCIATION DUES, ROYALTIES, AND TAXES OF WHATEVER NATURE SHALL APPLY TO THIS WORK. HE SHALL ALSO PAY ALL INSPECTION FEES AS MAY BE REQUIRED BY LAW OR ORDINANCE. FULLY REFRIGERANT LINES OF THE CONTRACTING TRADES AND EXPENSE ARISING FROM ANY VIOLATION OF THE LAWS, RULES OR ORDINANCES.**
7. **THE WORD "AIR CONDITIONING" MEANS HEATING, VENTILATION, AIR CONDITIONING, DUCT WORK, PIPING, REFRIGERANT LINES OF THE CONTRACTING TRADES, AND FIRE DAMPERS ETC.**
8. **PROVIDE MEANS "FURNISH AND INSTALL".**
9. **DO A COMPLETE JOB, EVERYTHING CONNECTED, READY FOR USE.**
10. **SHOP DRAWINGS. THIS CONTRACTOR SHALL FURNISH THE ENGINEER WITH SHOP DRAWINGS OF EQUIPMENT TO BE INSTALLED.**
11. **AT COMPLETION OF JOB THE HVAC CONTRACTOR SHALL GIVE THE OWNER AN AS-BUILT SET OF DRAWINGS SHOWING THE EXACT HVAC INSTALLATION, AS-BUILT. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE CONTRACTOR PREPARING WORK. THE ENGINEER OF RECORD'S OFFICE TO PRODUCE CHANGES RETURNED PERMITTING THE CONTRACTOR IN THE FORM OF AS-BUILT CONDITIONS. IT WILL BE NECESSARY TO DIRECTLY CONTACT FOR SERVICES, CALL OR EMAIL TO REQUEST QUOTE.**
12. **(a) HVAC CONTRACTOR SHALL TEST AND BALANCE TO THE AIR QUANTITIES ON THE CONTRACT. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE TESTING AND BALANCING STANDARDS, SIGNED AND SEALED BY A REGISTERED FLORIDA ENGINEER.**
(b) (PROVIDE) COMFORT BALANCE 2 WEEKS AFTER OCCUPANCY, CONTRACTOR PROVIDING SERVICES TO WORK WITH FACILITY'S MANAGER TO ADJUST SYSTEM TO MAXIMUM COMFORT LEVELS.
13. **ALL DUCT SIZES ARE CLEAR INSIDE DIMENSIONS.**
14. **THE HVAC CONTRACTOR SHALL WARRANT ALL WORKSMANSHIP AND MATERIALS FOR ONE YEAR FROM THE DATE OF FINAL WORK ACCEPTANCE BY OWNER. ANY BREAKDOWN OR FAILURE OF THE SYSTEMS OR EQUIPMENT, INCLUDING EXPENSE TO THE OWNER, THE COMPRESSOR(S) SHALL HAVE A FIVE YEAR WARRANTY.**
15. **MOUNT ALL EQUIPMENT FOR WIND LOADS AND MOUNTING HEIGHTS AS REQUIRED BY LOCAL CODES.**
16. **MATERIALS:**
 - a. **AIR CONDITIONING RIGID DUCTWORK SHALL BE CONSTRUCTED OF 1" THICK BOARD DUCT WITH 1" THICK BOARD PLANKFORM REINFORCED ALUMINUM FACED COVER IN ACCORDANCE WITH S.M.C.N.A. AS MANUFACTURED BY Owens-Corning. DUCTWORK SHALL BE FABRICATED AND INSTALLED IN ACCORDANCE WITH MANUFACTURER'S INSTRUCTIONS. INSTALL AIR VOLUME EXTRACTORS AT EACH DUCT TAP.**
 - b. **FLEXIBLE DUCTWORK SHALL BE CLASS 1 AIR DUCT, U.L. LISTED AS FLEXIBLE DUCTWORK. MANUFACTURER'S INSTRUCTIONS SHALL BE R-4.2. INSTALL PER LATEST S.M.C.N.A. STANDARDS AND MANUFACTURER'S RECOMMENDATIONS. DUCTWORK SHALL NOT BE COMPRESSED TO COVER 20% OF EACH SECTIONAL AREA.**
 - c. **TOILET EXHAUST DUCTWORK SHALL BE OF SPUN ALUMINUM THERMOFLEX DUCT INSTALLED IN ACCORDANCE WITH ASPHRA AND MANUFACTURER'S INSTRUCTIONS AND MANUFACTURER'S INSTRUCTIONS.**
 - d. **ALL AIR DEVICES SHALL BE OF ALUMINUM CONSTRUCTION, TITUS, METALAIR OR AS APPROVED BY ENGINEER.**
 - e. **CONDENSATE DRAIN-PIPING SHALL BE INSULATED WITH 3/4" THICK ARMAFLEX, U.V. PROTECTIVE FINISH REQUIRED.**
 - f. **FILTER SHALL BE DISPOSABLE TYPE AND HAVE CLEAN PRESSURE DROP OF 0.15" PROVIDE TWO FILTERS, ONE DURING CONSTRUCTION AND ONE FOR USE AFTER OCCUPANCY.**
 - g. **DUCTWORK OUTSIDE THE BUILDING INSULATION ENVELOPE SHALL BE R-8.0. ABOUT 10% OF THE DUCTWORK SHALL BE R-10.0. DUCTWORK SHALL BE R-4.2. SHALL BE R-6. DUCTWORK IN AIR CONDITIONED SPACE SHALL BE R-4.2.**

**SALTZ
MICHELSON
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ENGINEERING

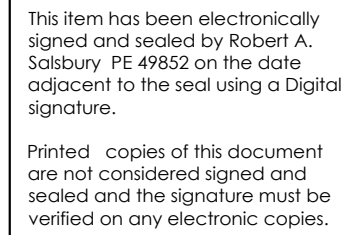
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ROBERT A. SALGADO
P.E. LICENSE # 406

REVISIONS

M-2



FLORIDA
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ROBERT A. SALSBU

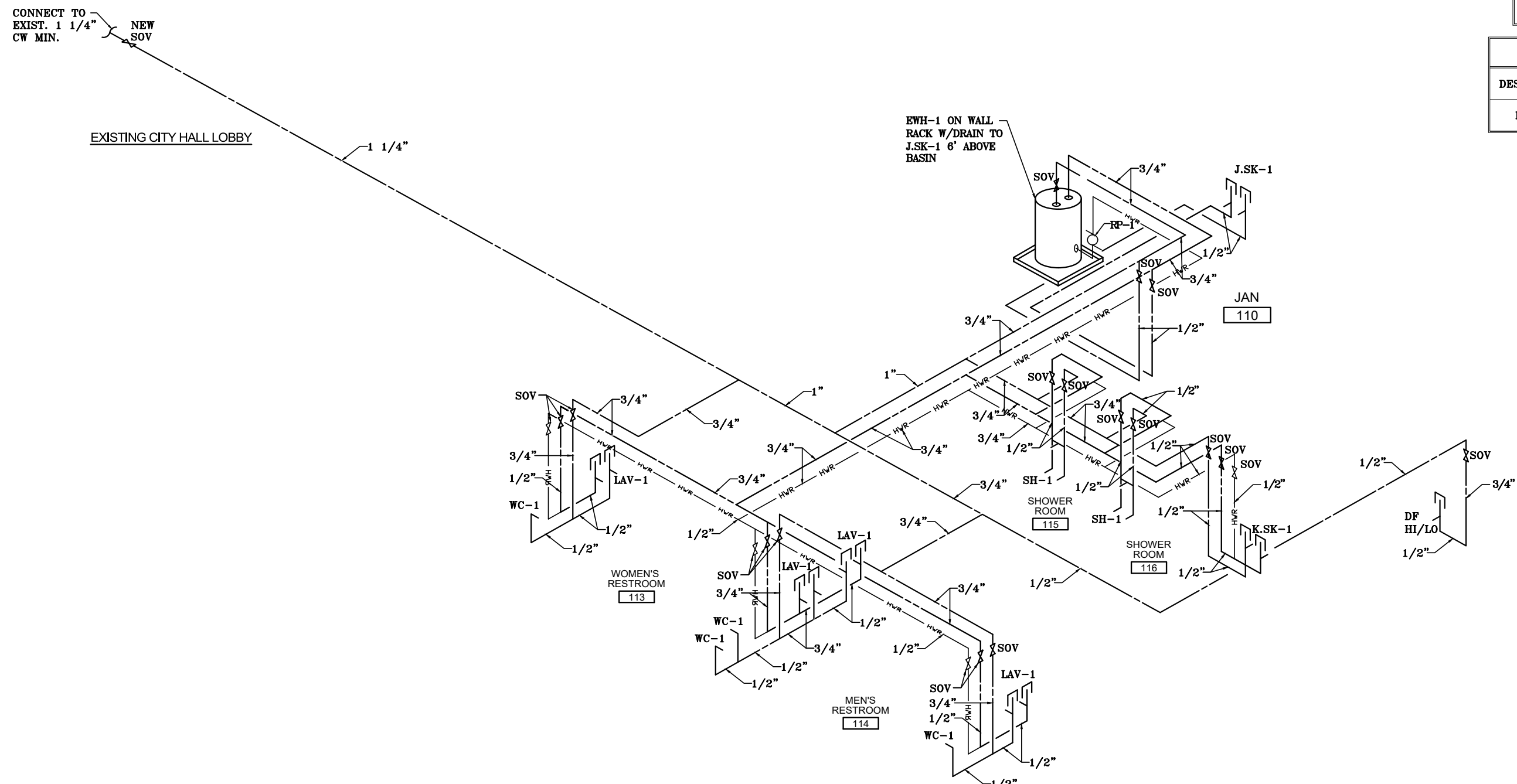
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08/23/22

REVISIONS

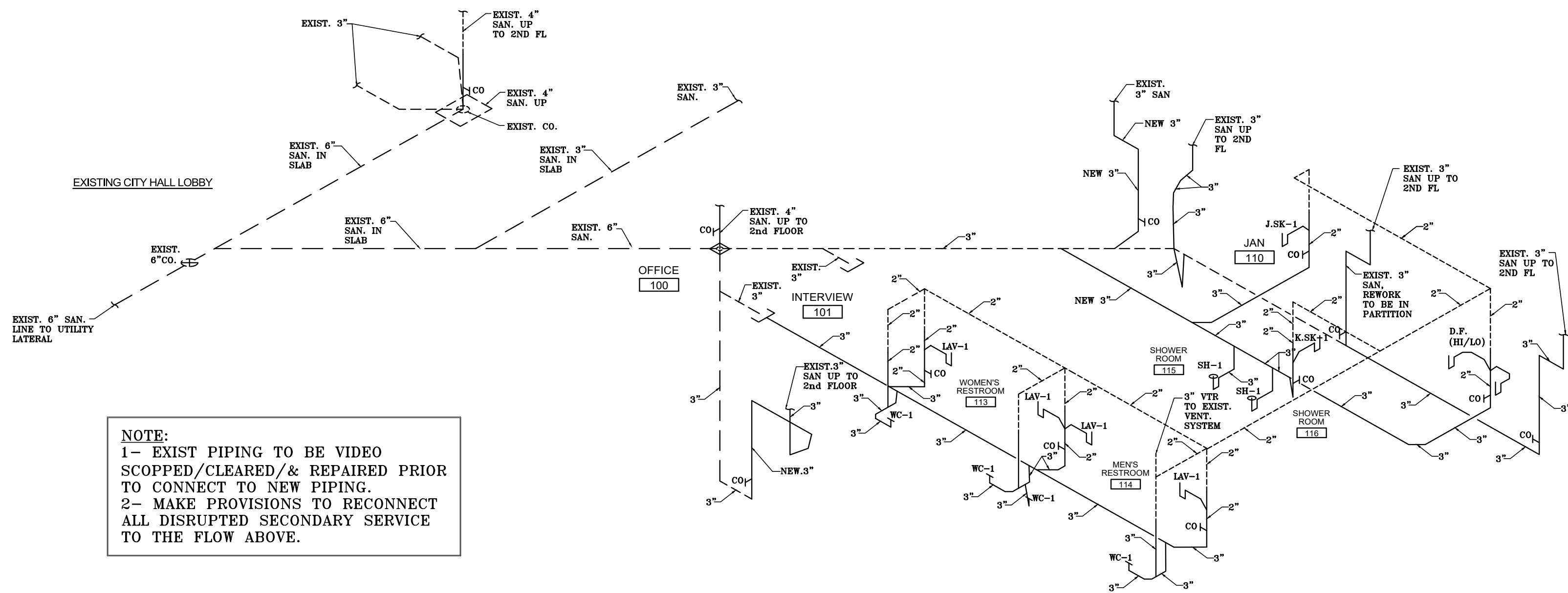
P-1

PLUMBING FLOOR PLAN



WATER RISER DIAGRAM

N.T.S.



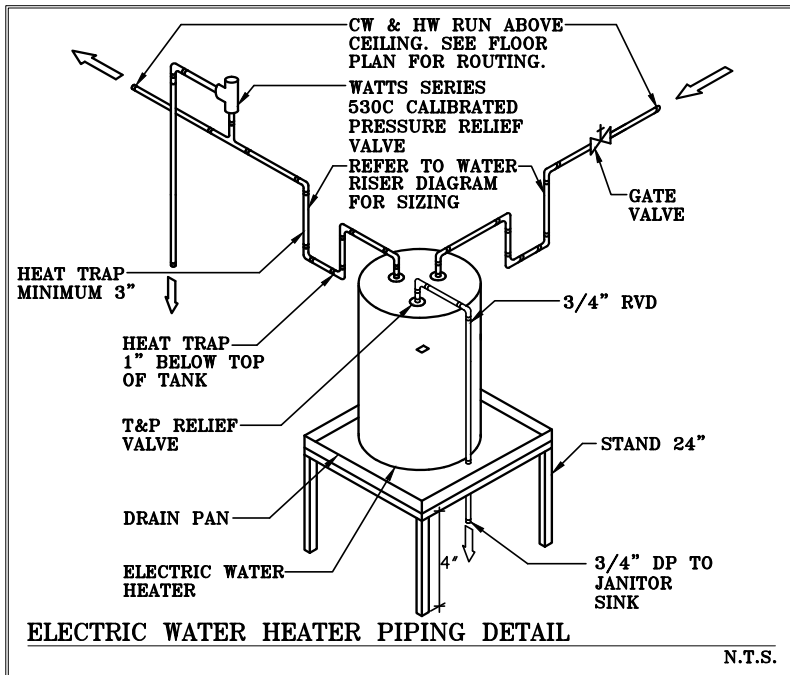
SANITARY RISER DIAGRAM

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CONDENSATE PUMP SCHEDULE		
CP-1,2,3		LITTLE GIANT

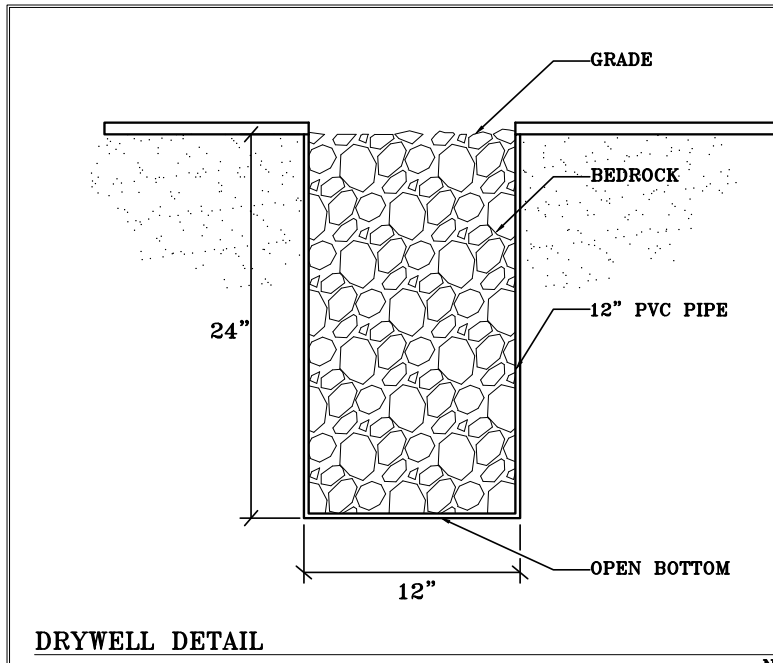
RECIRCULATING PUMP SCHEDULE			
DESIG.	MANUFACTURER	MODEL #	DESCRIPTION
RP-1	TACO OR EQUAL	00EVR3462	120V, 2.5AMP 3GPM@20' W/ AQUA STAT CONTROL

ELECTRIC WATER HEATER SCHEDULE			
DESIGNATION	KW	CAPACITY	COMMENTS
EWH-1	4.5	50 GALLON	A.O. SMITH EF-50-94 DEL-90 COMMERCIAL WATER HEATER 208V, LOW BOY



N.T.S.

FIXTURE CONNECTION					
ITEM	C.W. CONN	H.W. TRAP SIZE	P.U. COUNT		REMARKS
LAVATORY/EXAM SINK	1/2"	1/2"	1-1/4"	1	0.5 GPM @ 60 PSI
BATH TUB	1/2"	1/2"	1-1/2"	2	
SHOWER	1/2"	1/2"	2"	2	
WATER CLOSET (TANK)	1/2"	-	3"	4	1.6 GPF
KITCHEN SINK	1/2"	1/2"	1-1/2"	2	1.5 GPM @ 60 PSI
WASHING MACHINE	1/2"	1/2"	2"	3	
HOSE BIB	1/2"	-	-	-	VACUUM BKR & VALVE IN THE VERTICAL
DISHWASHER	-	1/2"	1-1/2"	2	
FLOOR DRAIN	-	-	3" O.D.	3	PROVIDE TRAP RESEALER
URINAL	3/4"	-	2"	4	WALL MOUNTED 1 GPF
WATER CLOSET (FLUSH VALVE)	1"	-	4"	8	1.6 GPF
DRINKING FOUNTAIN	3/8"	-	1-1/4"	1/2	SEE PLANS FOR LOCATION

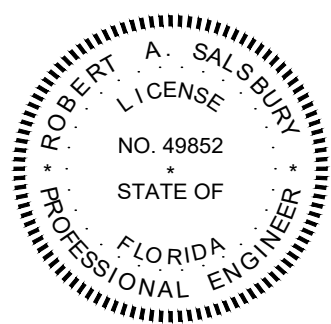


N.T.S.

PLUMBING SCHEDULE

PLUMBING LEGEND			
LAV	LAVATORY	FU	FIXTURE UNITS
WC	WATER CLOSET	RYD	RELIEF VALVE DISCHARGE
SK	SINK	C.D.	CONDENSATE DRAIN
W.H.	WATER HEATER		SOIL OR WASTE LINE
VTR	VENT-THRU-ROOF	-----	VENT LINE
HW	HOT WATER	--- ---	GREASE LINE
CW	COLD WATER	---	COLD WATER LINE
CO	FLUSH CLEANOUT	---	HOT WATER LINE
H.B.	HOSE BIB W/BACK-FLOW PREVENTER	---G---	GAS LINE
D.F.	DRINKING FOUNTAIN	---	EXISTING GREASE LINE
W.M.	WATER MAIN	---	EXISTING COLD WATER LINE
F.D.	FLOOR DRAIN	---	EXISTING SANITARY LINE
F.S.	FLOOR SINK	---	CONDENSATE DRAIN
SOV	SHUT OFF VALVE	RYD	RELIEF VALVE DISCHARGE LINE
AAV	AIR ADMITTANCE VALVES	--- ---	GATE VALVE
S.S.K.	SERVICE SINK	---	HOSE BIB W/BACK FLOW PREVENTER
F.C.O.	FLOOR CLEANOUT	---	FIXTURE VALVE & WATER HAMMER ARRESTER, WATT SERIES 05
UR	URINAL	---	CHECK VALVE
BFP	BACK FLOW PREVENTER	---	
D.F.U.	DRAINAGE FIXTURE UNIT	---	

NOTES:
2" MIN. SIZE UNDER SLAB DRAIN.
2" OR LESS DRAIN @ 1/4" DROP.
3" @ 1/8"
4" @ 1/4"
ALL WATER PIPING OVERHEAD.
NO JOINTS UNDERGROUND FOR COPPER.
PLUMBING FIXTURES SHALL COMPLY WITH FBC 604. CONTRACTOR TO PROVIDE TEMPERING VALVE FOR TUBS/SH. WATER HAMMER ARRESTORS AS PER FBC P-604.9.



This item has been electronically signed and sealed by Robert A. Salsbury PE 49852 on the date adjacent to the seal using a digital signature.
Printed copies of this document are not considered signed and sealed and the signature must be verified on any electronic copies.

GENERAL PLUMBING NOTES

1. ALL WORK SHALL CONFORM WITH ALL LOCAL, STATE, FEDERAL ORDINANCES AND FBC-P-6020 WHICH GOVERNS THE INSTALLATION OF THE PLUMBING SYSTEM. IF WORK AS LAID OUT, INDICATED OR SPECIFIED IS CONTRARY TO OR CONFLICTS WITH LOCAL ORDINANCES, BUILDING CODES AND REGULATIONS, THE CONTRACTOR SHALL REPORT IN WRITING TO THE ARCHITECT/ENGINEER BEFORE SUBMITTING A BID. THE ARCHITECT/ENGINEER WILL THEN ISSUE INSTRUCTIONS AS HOW TO PROCEED.
2. THE DRAWINGS ARE TO BE CONSIDERED DIAGRAMMATIC, NOT NECESSARILY SHOWING IN DETAIL OR TO SCALE ALL OF THE MINOR ITEMS. UNLESS SPECIFIC DIMENSIONS ARE SHOWN, THE STRUCTURAL, ARCHITECTURAL AND SITE CONDITIONS SHALL GOVERN THE EXACT LOCATIONS. CONTRACTOR SHALL FOLLOW DRAWINGS IN LAYING OUT WORK. CHECK DRAWINGS OF ALL TRADES TO VERIFY SPACES IN WHICH WORK WILL BE INSTALLED AND MAINTAIN MAXIMUM HEAD ROOM AND SPACE CONDITIONS AT ALL POINTS. WHERE HEAD ROOM, OR SPACE CONDITIONS APPEAR INADEQUATE, ARCHITECT/ENGINEER SHALL BE NOTIFIED BEFORE PROCEEDING WITH INSTALLATION. THIS CONTRACTOR SHALL, WITHOUT EXTRA CHARGE, MAKE FIELD MODIFICATIONS IN LAYOUT AS NEEDED TO PREVENT CONFLICT WITH WORK OF VARIOUS TRADES OR FOR PROPER EXECUTION OF THE WORK.
3. EXAMINE ALL DRAWINGS CAREFULLY PRIOR TO SUBMITTING A BID. CONTRACTOR WILL BE REQUIRED TO FURNISH, INSTALL AND/OR CONNECT WITH APPROPRIATE SERVICES ALL PLUMBING ITEMS SHOWN ON ANY OF THE ARCHITECTURAL, AIR CONDITIONING, ELECTRICAL AND SPRINKLER DRAWINGS WITHOUT ADDITIONAL EXPENSE TO THE OWNER. IF DISCREPANCIES, CONFLICTS, INTERFERENCES OR OMISSIONS OCCUR BETWEEN DRAWINGS, NOTIFY IN WRITING THE ARCHITECT/ENGINEER IN AMPLE TIME TO PERMIT REVISIONS BEFORE THE BIDS ARE SUBMITTED.
4. INSTALL MATERIALS AND EQUIPMENT IN A NEAT AND FIRST CLASS WORKMANLIKE MANNER. THE OWNER RESERVES THE RIGHT TO DIRECT REMOVAL AND REPLACEMENT OF ITEMS OF WHICH, IN HIS OPINION, DO NOT PRESENT A NEAT AND WORKMANLIKE APPEARANCE. REMOVAL AND REPLACEMENT IS TO BE DONE IMMEDIATELY WHEN DIRECTED BY THE OWNER IN WRITING, AT THE SOLE EXPENSE OF THE CONTRACTOR.
5. START OF WORK BY CONTRACTOR SHALL BE CONSIDERED AS ACCEPTANCE BY HIM OF ALL CLAIMS OR QUESTIONS AS TO SUITABILITY OF THE WORK OF OTHER TRADES OR OTHER CONTRACTORS TO RECEIVE HIS WORK. THIS CONTRACTOR SHALL REMOVE AND REPLACE, AT HIS EXPENSE, ALL PLUMBING WORK WHICH MAY HAVE TO BE REMOVED BECAUSE OF INTERFERENCES WITH OTHER TRADES.
6. THIS CONTRACTOR SHALL OBTAIN AND PAY ALL INSURANCE, FEES, PERMITS, ASSOCIATION DUES, ROYALTIES, AND TAXES OF WHATEVER NATURE SHALL APPLY TO THIS WORK. HE SHALL ALSO PAY ALL INSPECTOR FEES AS MAY BE REQUIRED BY LAW OR ORDINANCE AND SHALL KEEP THE OWNER HARMLESS FROM ANY DAMAGE AND EXPENSE ARISING FROM ANY VIOLATION OF THE LAWS, RULES OR ORDINANCES.
7. PROVIDE MEANS "FURNISHED AND INSTALL".
8. DO A COMPLETE JOB, EVERYTHING CONNECTED, READY FOR USE.
9. SHOP DRAWINGS: THIS CONTRACTOR SHALL FURNISH THE ENGINEER WITH SHOP DRAWINGS OF EQUIPMENT PRIOR TO PURCHASE FOR APPROVAL.
10. AT COMPLETION OF JOB THE PLUMBING CONTRACTOR SHALL GIVE THE OWNER AN AS-BUILT SET OF PDF FILES SHOWING THE EXACT PLUMBING. INSTALLATION, AS-BUILT DRAWING ARE THE SOLE RESPONSIBILITY OF THE CONTRACTOR PERFORMING WORK. IF THE CONTRACTOR PERFORMING WORK CHOOSES ENGINEERING OF RECORD'S OFFICE TO PRODUCE CHANGES BEYOND PERMIT ISSUANCE IN THE FORM OF AS-BUILT CONDITIONS, IT WILL BE NECESSARY TO DIRECTLY CONTRACT FOR SERVICES. CALL OR EMAIL TO REQUEST QUOTE.
11. PLUMBING CONTRACTOR SHALL PRESSURE TEST ALL PIPING AS REQUIRED BY CODE. TEST SHALL BE WITNESSED AND APPROVED BY PROPER AUTHORITIES.
12. THE PLUMBING CONTRACTOR SHALL WARRANT ALL WORKMANSHIP AND MATERIALS FOR ONE YEAR FROM THE DATE OF FINAL WORK ACCEPTANCE BY OWNER. ANY BREAKDOWN OCCURRING IN FIRST YEAR SHALL BE REPAIRED AT NO EXPENSE TO THE OWNER.
13. PROVIDE BATHROOM FIXTURES AS SPECIFIED BY ARCHITECT.
14. PROVIDE SHUT-OFF VALVE FOR EACH FIXTURE.
15. WHEREVER DISSIMILAR METALS ARE TO JOINED, A DI-ELECTRIC FITTING SHALL BE PROVIDED TO CONNECT BOTH TYPES OF PIPES.
16. PLUMBING CONTRACTOR SHALL PROVIDE AIR CONDITIONING CONDENSATE DRAIN AND TRAP, SEE AIR CONDITIONING OR PLUMBING PLANS FOR LOCATION OF UNITS AND DRAINS.
17. MATERIALS:
 - A. COLD WATER PIPING DOWNSTREAM OF WATER METER SHALL BE TYPE "L" COPPER BELOW GROUND AND TYPE "M" COPPER ABOVE GROUND.
 - B. COLD WATER PIPES INSIDE OF SLAB SHALL BE TYPE "K" OR "L" SOFT COPPER. INSTALL INSIDE POLYETHYLENE CONDUIT. NO JOINTS PERMITTED INSIDE OF SLAB.
 - C. SANITARY WASTE AND VENT 4" AND SMALLER SHALL BE CAST IRON HUBLESS SOIL PIPE OR PVC SOIL PIPE AND FITTING (SCHEDULE 40 OR HEAVIER SOLID WALL) WHERE PERMITTED BY CODE.
 - D. STORM LINES INSIDE BUILDING SHALL BE CAST IRON HUBLESS SOIL PIPE OR PVC SOIL PIPE AND FITTING WHERE PERMITTED BY CODE. STORM LINES OUTSIDE BUILDING IN PARKING AREA SHALL BE CORRUGATED PIPE.
 - E. CONDENSATE DRAIN PIPE SHALL BE 40' PVC PIPE AND FITTING.
 - F. WATER HEATER RELIEF LINE SHALL BE TYPE "L" COPPER.
 - G. ANY PIPING INTENDED TO WASTE WATER OVER 120°F SHALL BE METAL PIPING SHALL BE BROKEN BY 1" AIR GAP OR 8'-0" OF PIPE RUN.

PEMBROKE PARK POLICE DEPARTMENT

FLORIDA

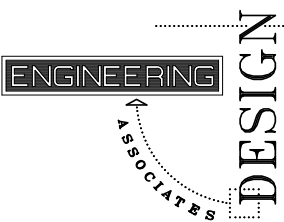


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AA-0002897

PLUMBING

Robert A. Salsbury PE# 49852



OTHER COUNTRIES: BOARD
PROFESSIONAL SEAL
REGISTERED PROFESSIONAL ENGINEER
P.E. # 49852

Project No.:

E-164

Drawn By:

EDA

Checked By:

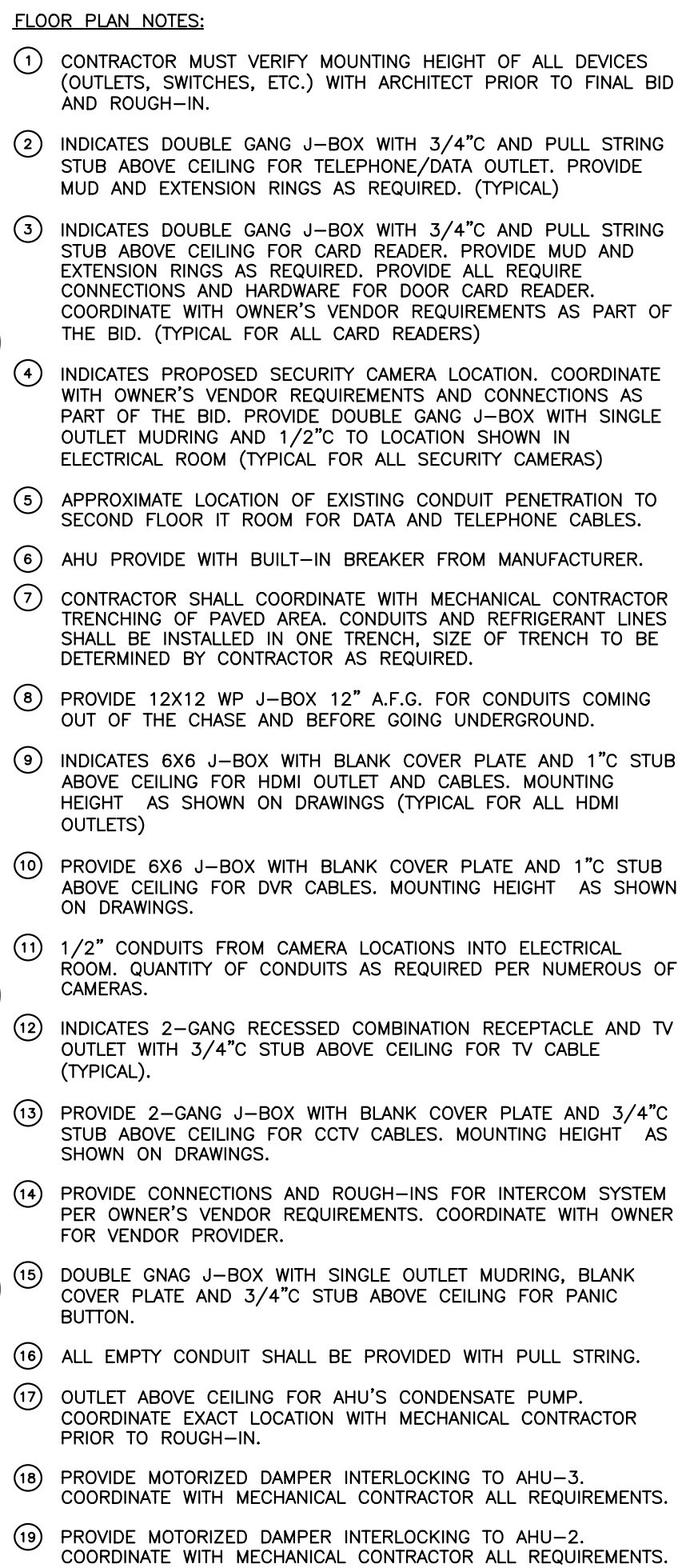
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Date:

08/23/22

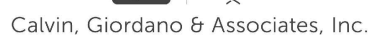
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P-2



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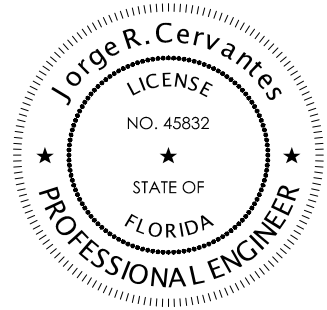
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Project No.:
2022-115
Drawn By:
JRC
Checked By:
JRC
Date:
July 25, 2022

REVISIONS



JORGE R. CERVANTES, STATE OF FLORIDA, PROFESSIONAL ENGINEER, LICENSE NO. 45832.
THIS ITEM HAS BEEN DIGITALLY SIGNED AND SEALED BY JORGE R. CERVANTES, P.E. ON
THE DATE INDICATED HERE.
PRINTED COPIES OF THIS DOCUMENT ARE NOT CONSIDERED SIGNED AND SEALED AND THE
SIGNATURE MUST BE VERIFIED ON ANY ELECTRONIC COPIES.

E2

SCALE: 1/4" = 1'-0"

NOTICE TO BIDDERS

A. CONTRACTOR'S RESPONSIBILITY AND CONTRACT REQUIREMENTS:

THE CONTRACTOR SHALL INCLUDE IN HIS BID PROPOSAL THE FOLLOWING "LINE ITEM ADD, ALTERNATES FOR EACH OF THE FOLLOWING:

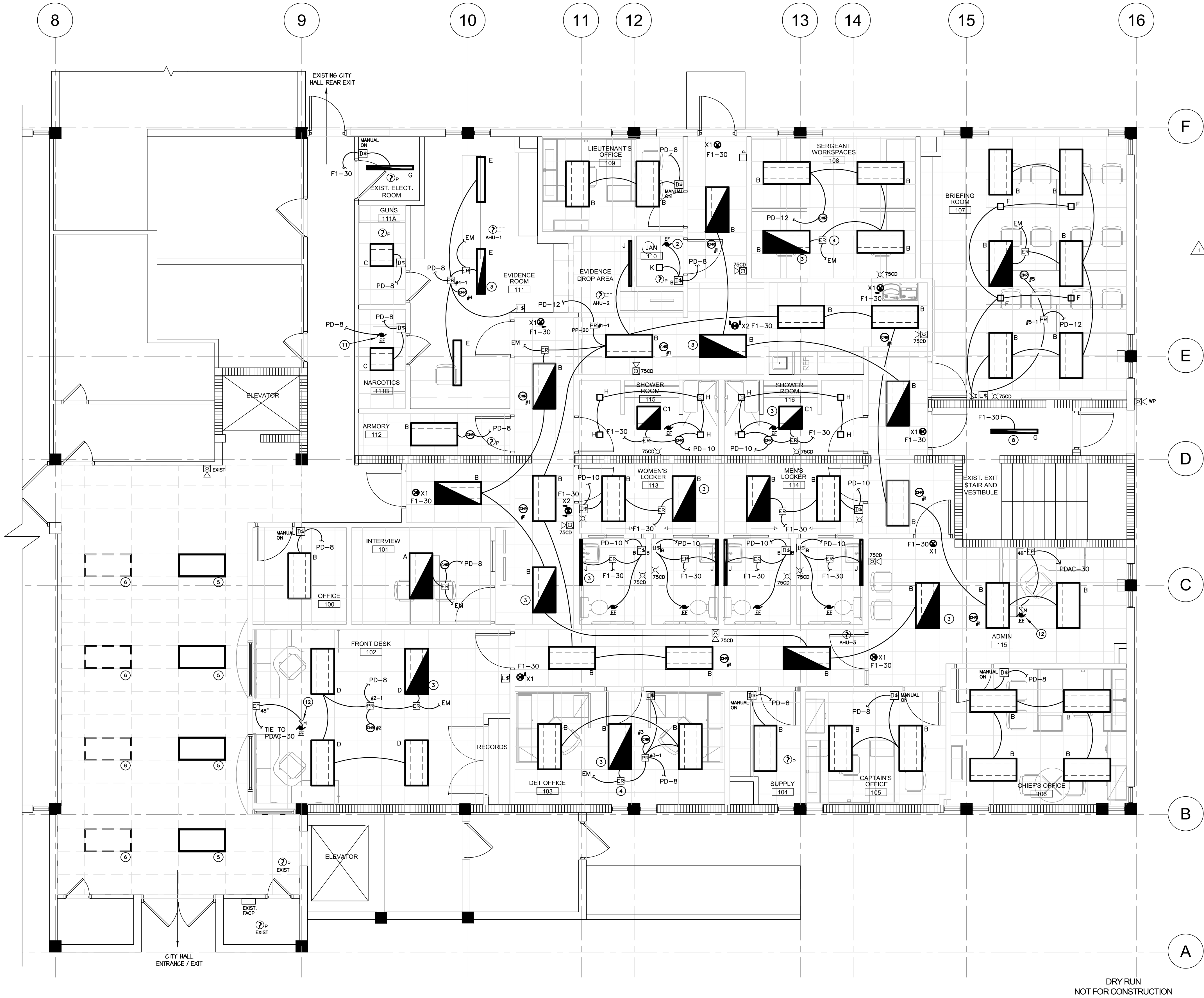
1. AS BUILT CERTIFICATION DOCUMENTING ALL, PRIOR TO INSTALLATION, APPROVAL, AND CONFIRMED INSTALLATION OF ANY INSTALLATION VARIATIONS FROM APPROVED INITIAL AND/OR REVISED PERMIT DOCUMENTS.
2. POST INITIAL PERMIT REQUIREMENTS, COMPLIANCE RECORDS, ADDITIONAL DOCUMENTATION, ETC. SEE EBC (3/20/01) ENERGY CONSERVATION, CHAPTER 4

SECTION C406 TOTAL BUILDING PERFORMANCE, THAT MAY BE REQUIRED BY THE AUTHORITY HAVING JURISDICTION AS A PRE-REQUISITE FOR A CERTIFICATE OF OCCUPANCY AND/OR CERTIFICATE OF COMPLETION.

CONTRACTOR SUBMISSION OF BID PROPOSAL ACKNOWLEDGES THAT THE ENGINEER OF RECORD FOR THE INITIAL PERMIT ARE NOT OBLIGED TO PARTICIPATE IN ANY POST INITIAL PERMIT CERTIFICATE OF OCCUPANCY AND/OR CERTIFICATE OF COMPLETION REQUIREMENTS.

DRY RUN
NOT FOR CONSTRUCTION

ELECTRICAL PLAN



MOTION SENSOR LEGEND

- DSW-301 (120/277V) (48" AFF TO CENTER UNLESS NOTED OTHERWISE)(AUTO ON U.N.O.)
- DT-305 (120/277V)(CEILING MTD.)
- LVS-101 (LOW VOLTAGE) (48" AFF TO CENTER UNLESS NOTED OTHERWISE) FOR CONTROL OF POWER PACK
- DT-305 (LOW VOLTAGE) FOR CONTROL OF POWER PACK (CEILING MTD.) (I.E. ZONE #1: #1)
- PP-20 POWER PACK (120/277V) MODEL AS INDICATED (I.E. MODEL # BZ-150) (I.E. ZONE #1: POWER PACK #1: #1-1)
- DSW-302 (120/277V) (48" AFF TO CENTER UNLESS NOTED OTHERWISE)(AUTO ON U.N.O.)

NOTE: MOTION SENSOR SWITCHES AND CONTROLS ARE BASED ON WATTSTOPPER MANUFACTURER. CONTRACTOR SHALL COORDINATE ALL REQUIREMENTS WITH MANUFACTURER. PROVIDE ALL REQUIRE HARDWARE AND CONNECTIONS. EQUAL MFR. ACCEPTABLE. MOTION SENSOR MFR. SHALL REVIEW DEVICES SHOWN AND PROVIDE ANY ADDITIONAL HARDWARE REQUIREMENTS.

LIGHTING CONTROLS NOTE: LIGHTING CONTROL DESIGN MEETS PERFORMANCE CRITERIA OF SECTION C405 AND THE CONTRACTOR MUST PROVIDE OPERATIONAL AND MAINTENANCE MANUALS TO THE OWNER WITHIN 90 DAYS OF COMPLETION.

- FLOOR PLAN NOTES:**
- ALL EMERGENCY LIGHT AND EXIT SIGNS SHALL BE CONNECTED AHEAD OF ANY SWITCHING ON CIRCUIT SHOWN U.N.O..
 - SWITCH FAN WITH ROOM LIGHTS. (TYPICAL).
 - INDICATES FIXTURE TO BE PROVIDED WITH MINIMUM 12 WATTS BATTERY PACK. EMERGENCY SIDE OF FIXTURE SHALL BE SWITCHED. (TYPICAL FOR 2x2 AND 2x4).
 - FIXTURE SHALL BE SWITCHED, EMERGENCY LIGHT UPON LOST OF POWER ONLY.
 - INDICATES EMERGENCY RELAY. SEE DETAIL FOR REQUIREMENTS. (TYPICAL).
 - RELOCATED LIGHTS PER ELECTRICAL DEMOLITION PLAN DIRECTIVE. EXISTING LIGHT TO REMAIN AS IS.
 - ALL NEW FIRE ALARM STROBES SHOWN SHALL BE 75 CANDELA U.N.O.
 - PROVIDE NEW LIGHT FIXTURE SHOWN. CONNECT TO EMERGENCY CIRCUIT SHOWN AHEAD OF ANY SWITCHING.
 - PROVIDE MOTOR RATED SWITCH FOR ALL EXHAUST FANS SHOWN.
 - EXIT SIGNS SHALL BE CONNECTED AHEAD ANY SWITCHING ON CIRCUIT SHOWN.
 - EXHAUST FAN SHALL BE INTERLOCKED TO AHU-1. COORDINATE WITH MECHANICAL CONTRACTOR REQUIREMENTS.
 - EVAC FAN WITH EMERGENCY PUSH BUTTON ON WALL. COORDINATE WITH MECHANICAL CONTRACTOR REQUIREMENTS.

PEMBROKE PARK POLICE DEPARTMENT
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PEMBROKE PARK, FLORIDA 33023

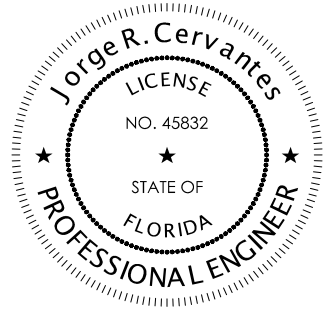
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(954) 266-2700 Ex: (954) 266-2701
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AA-0002897

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A SARENS COMPANY
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Project No.: 2022-115
Drawn By: JRC
Checked By: JRC
Date: July 25, 2022

REVISIONS
BLDG. DEPT. COMMENTS
9-21-2022



JORGE R. CERVANTES, STATE OF FLORIDA, PROFESSIONAL ENGINEER, LICENSE NO. 45832.
THIS ITEM HAS BEEN DIGITALLY SIGNED AND SEALED BY JORGE R. CERVANTES, P.E. ON THE DATE INDICATED HERE.
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E3

FLOOR PLAN - LIGHTING / FIRE ALARM
SCALE: 1/4" = 1'-0"

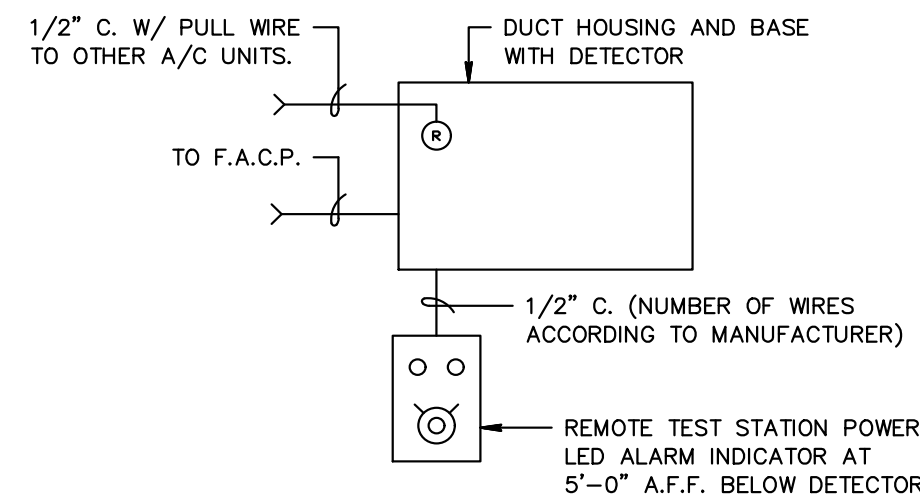
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DRY RUN
NOT FOR CONSTRUCTION

LIGHTING PLAN

ELECTRICAL SYMBOL LEGEND

- LED 1'x4' LIGHT FIXTURE
- LED 2'x4' LIGHT FIXTURE
- LED DOWN LIGHT
- WALL MOUNTED LED LIGHT FIXTURE
- LED STRIP
- EXIT LIGHT WITH BATTERY PACK U.N.O.
- EMERGENCY LIGHT WITH BATTERY PACK
- LED LIGHT FIXTURE WITH EMERGENCY BATTERY PACK
- TP DUPLEX RECEPT – 20 AMP (18" A.F.F.)
- TP DUPLEX RECEPT CONTROLLED (NEC 406.3(E))– 20 AMP (18" A.F.F.)
- TP DUPLEX RECEPT, MOUNTED ABOVE COUNTER – 20 AMP (42" A.F.F.)
- TP DUPLEX RECEPT FLOOR MOUNTED – 20 AMP (POKE–THRU TYPE)
- SINGLE POLE SWITCH – 20 AMP (48" A.F.F.)
- THREE WAY SWITCH – 20 AMP (48" A.F.F.)
- FOUR WAY SWITCH – 20 AMP (48" A.F.F.)
- DIMMER SWITCH 2000 WATTS 48" A.F.F.)
- MOTOR RATED SWITCH – 20 AMP
- JUNCTION BOX
- CONTACTOR OR STARTER
- FUSIBLE DISCONNECT(SWITCH POLES, RATED AMPS AND FUSES PER MFR.)
- FUSE PER MANUFACTURER'S RECOMMENDATION
- ELECTRICAL PANELBOARD
- THERMOSTAT
- TRANSFORMER
- GROUNDING ELECTRODE & CONDUCTOR SYSTEM
- TELEVISION OUTLET (18" A.F.F.)
- TELEPHONE OUTLET (18" A.F.F.)
- TELEPHONE OUTLET – FLOOR MOUNTED (POKE–THRU TYPE)
- DATA OUTLET (18" A.F.F.)
- DATA/TELEPHONE OUTLET (18" A.F.F.)
- SPEAKER – CEILING MOUNTED



NOTE:

ELECTRICAL CONTRACTOR SHALL COORDINATE A/C SHUT DOWN WITH MECHANICAL CONTRACTOR. DUCT DETECTORS SHALL FUNCTION SUCH THAT UPON AN ALARM ALL A/C UNITS WILL SHUT DOWN.

DUCT DETECTOR DETAIL

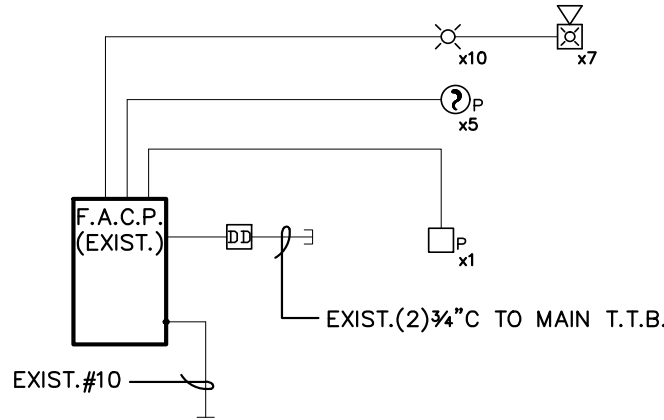
NO SCALE

SYM.	DESCRIPTION	MODEL
[F.A.A.P.]	FIRE ALARM ANNUNCIATOR PANEL	EXISTING
[F.A.C.P.]	FIRE ALARM CONTROL PANEL	EXISTING/RELITE MS-SUD
[E.V.E.C.P.]	EMERGENCY VOICE EVACUATION CONTROL PANEL	EXISTING
[DD]	FIRE ALARM DIGITAL DIALER	EXISTING
[H/R/F]	HEAT DETECTOR 135° FT/RDR	MATCH EXISTING
[P]	PHOTOELECTRIC DETECTOR W/ RELAY BASE	MATCH EXISTING
[S]	DUCT SMOKE DETECTOR WITH RELAY MODULE	MATCH EXISTING
[M.P.S.]	MANUAL PULL STATION	MATCH EXISTING
[S]	FIRE ALARM STROBE	MATCH EXISTING
[H/S]	FIRE ALARM HORN/STROBE	MATCH EXISTING
[W.P.H/S]	WEATHERPROOF FIRE ALARM HORN/STROBE	MATCH EXISTING
[H]	FIRE ALARM HORN	MATCH EXISTING
[S-T]	FIRE SPRINKLER TAMPER SWITCH	N/A
[S-F]	FIRE SPRINKLER FLOW SWITCH	N/A

NOTE: CONTRACTOR SHALL VISIT THE JOB SITE DURING BIDDING AND FAMILIARIZE HIM/HER SELF WITH THE EXISTING SYSTEM. ALL NEW DEVICES SHALL MATCH EXISTING.

FIRE ALARM RISER NOTES:

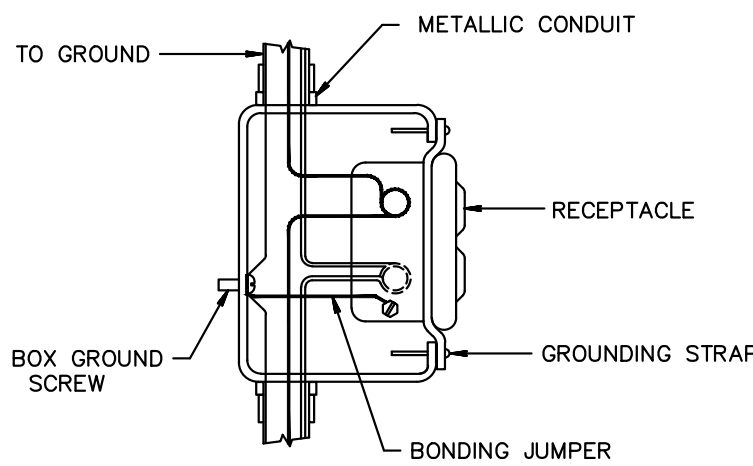
- REFER TO FIRE ALARM AND LIGHTING/ELECTRICAL DRAWINGS FOR EXACT QUANTITIES, CANDELA OUTPUT AND TYPE OF DEVICES.
- CONTRACTOR SHALL BID F.A. SYSTEM TO MATCH EXISTING MANUFACTURER, NO SUBSTITUTIONS ALLOWED.
- HORNS/SPEAKER SHALL BE TEMPORAL TO MATCH EXISTING.
- STROBES SHALL BE SYNCHRONIZED. STROBES SHALL BE 75 CANDELA MINIMUM.
- NUMBER ADJACENT TO STROBES AND HORN/STROBES IS RECOMMENDED CANDELA OUTPUT OF DEVICE.
- CONTRACTOR IS RESPONSIBLE TO PROVIDE SHOP DRAWINGS, BATTERY CALCULATIONS, MOUNTING DETAILS, ETC. AS REQUIRED BY FIRE MARSHALL. SHOP DRAWINGS SHALL BE SIGNED AND SEALED BY A FLORIDA REGISTERED DELEGATED ENGINEER. CONTRACTOR SHALL PROVIDE ALLOWANCE ACCORDINGLY.
- CONTRACTOR IS RESPONSIBLE FOR ANY REQUIRE CHANGES, HARDWARE, WIRING, POWER MODULES, BATTERIES, ETC. IN ORDER TO PROVIDE A FULLY OPERATIONAL FIRE ALARM SYSTEM.
- REUSE EXISTING DEVICES IF POSSIBLE. CONFIRM DURING BID AND NOTED AS PART OF THE BID.
- EXISTING ADDRESSABLE F.A.C.P. IS FIRELITE MS–SUD.



GROUND FLOOR

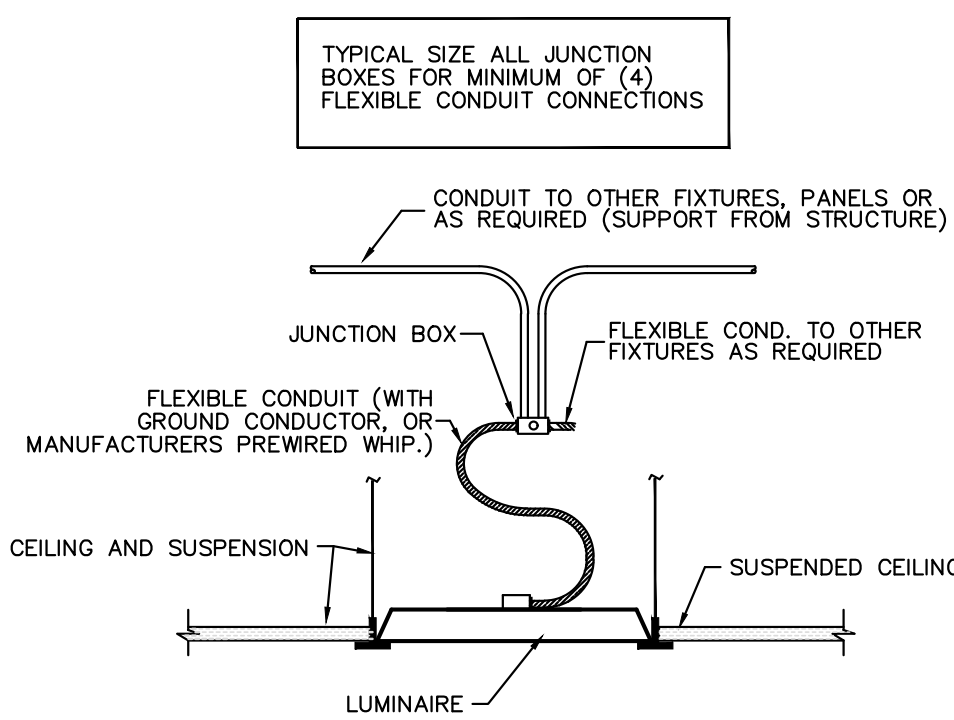
PARTIAL FIRE ALARM RISER

NO SCALE



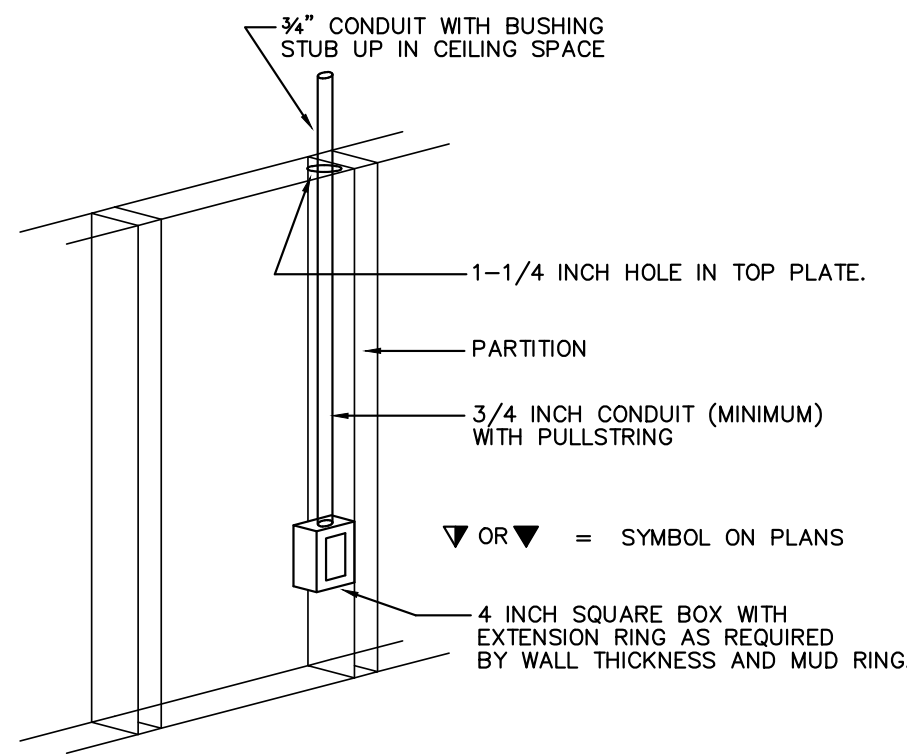
ELECTRICAL BOX GROUNDING DETAIL

NO SCALE



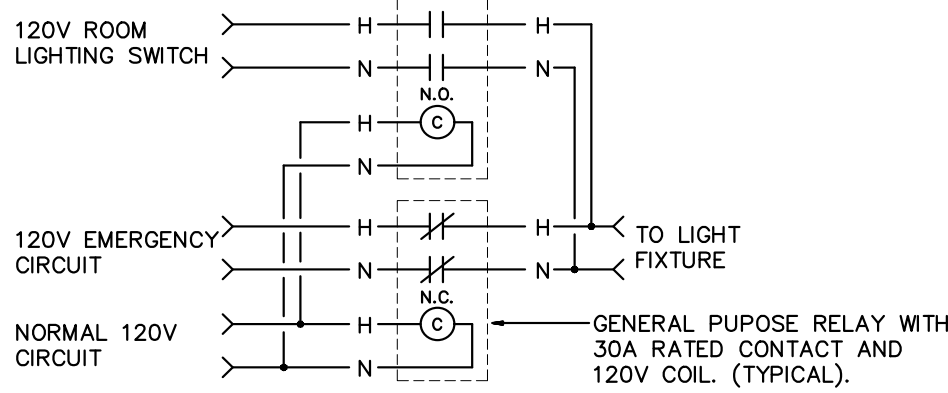
RECESSED FIXTURE DETAIL

NO SCALE



COMMUNICATION OUTLET IN PARTITION WALL

NO SCALE



NOTE: DURING NORMAL OPERATION, THE NORMAL RELAY SHALL BE CLOSED AND EMERGENCY RELAY OPEN. UPON LOSS OF POWER, THE NORMAL RELAY OPENS AND EMERGENCY RELAY CLOSSES. PROVIDE J–BOXES AND ENCLOSURES AS REQUIRED.

EMERGENCY RELAY DETAIL

NO SCALE

PEMBROKE PARK POLICE DEPARTMENT
3501 SW 52ND AVENUE
PEMBROKE PARK, FLORIDA 33023



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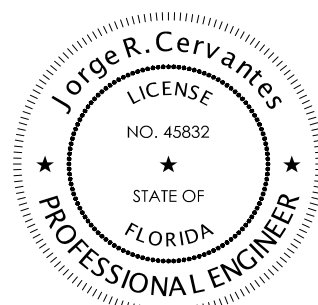
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Calvin, Giordano & Associates, Inc.
A SAFETYJULIE COMPANY
1800 Eller Drive, Suite 600
Fort Lauderdale, FL 33316
Phone: 954.921.7781 • Fax: 954.921.8807

Project No.:
2022-115
Drawn By:
JRC
Checked By:
JRC
Date:
July 25, 2022

REVISIONS



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E4

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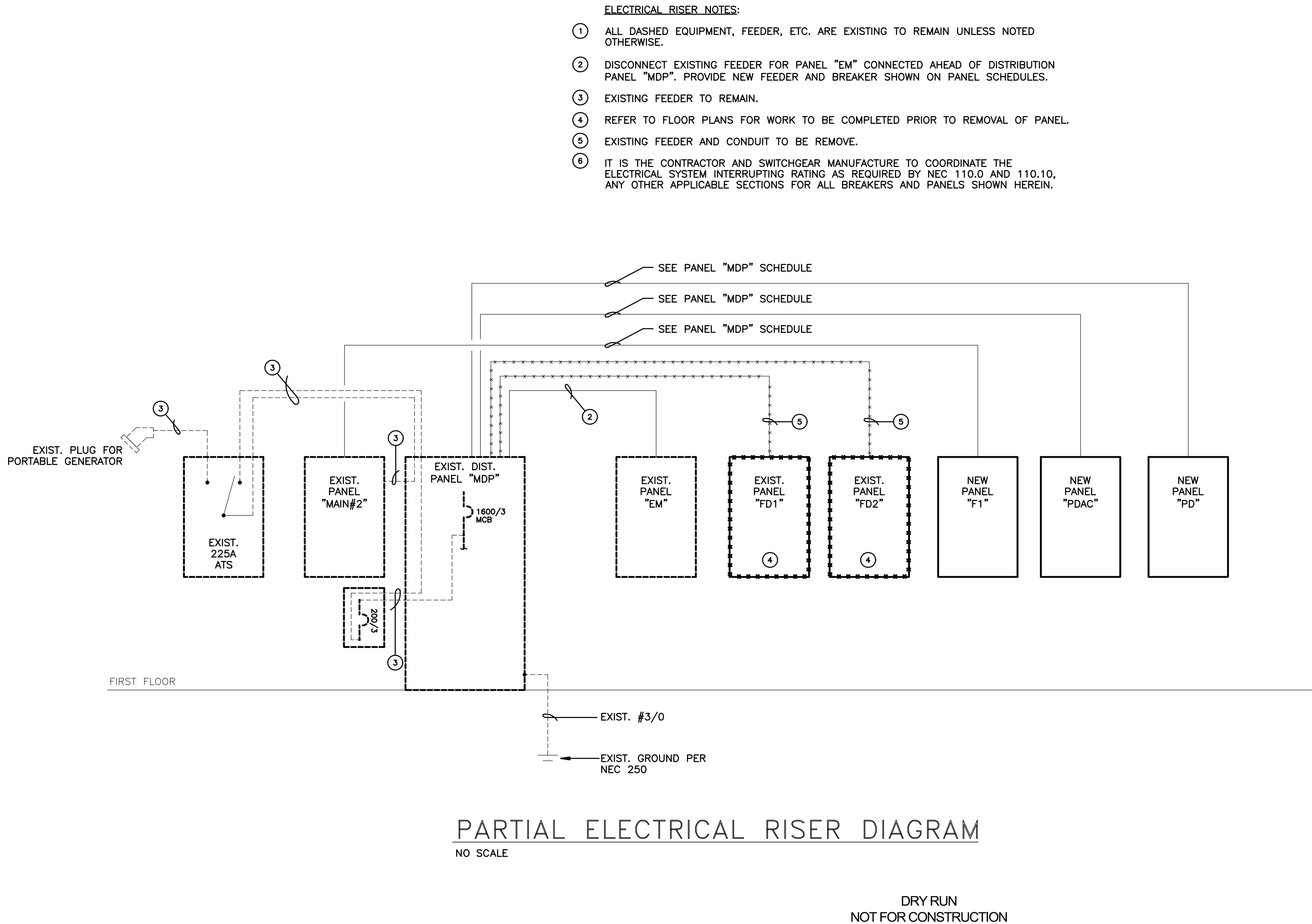
DRY RUN
NOT FOR CONSTRUCTION

DETAILS

DISTRIBUTION PANEL: MDP							MAIN BUS: 1600 AMP	
TYPE: EXISTING							NEUTRAL: 100 AMP	
PHASE-TO-N VOLTAGE:		120	3-PHASE, 4-WIRE DELTA		GFI: NO		MAIN BREAKER: 1600 AMP	
PHASE-TO-PHASE VOLTAGE:		240	MOUNTING: FLOOR		A.I.C.:		(1) K	
CKT	LOAD	AØ(A)	BØ(A)	CØ(A)	POLES	BREAKER	WIRE AND CONDUIT	
(5) 1	PANEL "EM"	59.00		59.00	2	100	NEW (3)#3 & #6GND IN 1½" C	
(5) 2	NEW PANEL "PD"	81.23		89.68	2	100	NEW (3)#3 & #6GND IN 1½" C	
3	SPACE				3			
4	SPACE				3			
5	SPACE				3			
6	SPACE				3			
(3) 7	1ST FLR. S. COOR.PNL.	60.00		60.00	3	200	EXISTING WIRING TO REMAIN AS IS	
(3) 8	COOLING TOWER	60.00	60.00	60.00	3	100	EXISTING WIRING TO REMAIN AS IS	
(3) 9	OUTSIDE GARAGE	80.00		80.00	2	100	EXISTING WIRING TO REMAIN AS IS	
(3) 10	RANGE	33.33		33.33	2	60	EXISTING WIRING TO REMAIN AS IS	
(3) 11	2nd FLOOR IT ROOM	100.00		100.00	2	125	EXISTING WIRING TO REMAIN AS IS	
(3) 12	SURGE SUPPRESSOR	0.00	0.00	0.00	3	100	EXISTING WIRING TO REMAIN AS IS	
(3) 13	HOUSE PANEL	26.67		29.50	3	100	EXISTING WIRING TO REMAIN AS IS	
(5) 14	NEW PANEL "PDAC"	144.83		152.58	2	200	NEW (3)#3/0 & #6GND IN 2" C	
(2)(4) 15	PANEL "MAIN #2"	145.49		140.47	3	200	EXISTING WIRING TO REMAIN AS IS	
CONN. LOAD(KVA):		198.61 KVA		A-PHASE TOTAL CONNECTED LOAD:		790.55 AMPS		
CONN. LOAD(AMP):		477.79 AMPS		B-PHASE TOTAL CONNECTED LOAD:		60.00 AMPS		
				C-PHASE TOTAL CONNECTED LOAD:		804.56 AMPS		
(1) 65KAIC U.L. LISTED SERIES RATED.								
(2) LOAD UPDATED AS PER PANEL SCHEDULES.								
(3) EXISTING LOAD SHOWN FOR REFERENCE.								
(4) THIS BREAKER IS TAPPED INTO PANEL BUSBAR AFTER DISTRIBUTION PANEL MAIN BREAKER.								
(5) PROVIDE NEW BREAKER IN PANEL TO MATCH EXISTING BREAKERS TYPE IN PANEL. INSTALL NEW FEEDER SHOWN.								

PANEL NAME: MAIN#2										MAIN BUS:						225 AMP				
TYPE: EXISTING										NEUTRAL:						100 %				
Ø-TO-N VOLTAGE: 120										MAIN BREAKER:						N/A AMP				
Ø-TO-Ø VOLTAGE: 240										A.I.C.:						10 K				
1-PHASE, 3-WIRE																				
MOUNTING: SURFACE																				
KVA	C.B.	COND.	Ø	NEU.	GND.	FEET	%VD	LOAD	CKT	CKT	LOAD	%VD	FEET	GND.	NEU.	Ø	COND.	C.B.	KVA	
(1) 1.29	100-2	1½"	3	3	8	200	0.44	3rd FLOOR PANEL "H2"	1	2	2nd FLOOR PANEL "H2"	0.44	200	8	3	3	1½"	100-2	1.29	(1)
(1) 1.29									3	4									1.29	(1)
(1) 1.29	100-2	1½"	3	3	8	200	0.44	3rd FLOOR PANEL "H1"	5	6	2nd FLOOR PANEL "H1"	0.44	200	8	3	3	1½"	100-2	1.29	(1)
(1) 1.29									7	8									1.29	(1)
(1) 1.29	100-2	1½"	3	3	8	200	0.44	3rd FLOOR PANEL "H3"	9	10	2nd FLOOR PANEL "H3"	0.44	200	8	3	3	1½"	100-2	1.29	(1)
(1) 1.29									11	12									1.29	(1)
(1) (1.29)	100-2	1½"	3	3	8	200	(0.44)	1st FLOOR PANEL "H1"	13	14	SPARE	(0.44)	200	8	3	3	1½"	100-2	(1.29)	(2)
(1) (1.29)									15	16	(REMOVED PANEL "FD2")								(1.29)	(2)
(2) 1.29	100-2	1½"	3	3	8	200	0.44	SPARE	17	18	1st FLOOR PANEL "H1"	0.44	200	8	3	3	1½"	100-2	1.29	(1)
(2) 1.29								(REMOVED PANEL "FD1")	19	20									1.29	(1)
(1) 1.29	100-2	1½"	3	3	8	200	0.44	2nd FLOOR PANEL "H4"	21	22	ELEVATOR	0.44	200	8	3	3	1½"	100-2	1.29	(4)
(1) 1.29									23	24									1.29	(4)
(3) 3.27	100-2	1½"	3	3	8	50	0.28	NEW PANEL "F1"	25	26	3rd FLOOR PANEL"H4"	0.44	200	8	3	3	1½"	100-2	1.29	(1)
(3) 2.67									27	28									1.29	(1)
								SPACE	29	30	SPACE									
PANEL LOAD(KVA): 34.31 KVA										A-PHASE TOTAL CONNECTED LOAD: 145.49 AMPS										
PANEL LOAD(AMP): 142.98 AMPS										B-PHASE TOTAL CONNECTED LOAD: 140.47 AMPS										
(1) EXISTING LOAD SHOWN ON CIRCUITS IS THE MAXIMUM READING PANEL PHASE LOAD OBTAINED IN THE FIELD AND DIVIDED EQUALLY.																				
(2) EXISTING LOAD OF THIS PANEL IS COMBINED FOR THE LOAD ON THE NEW PANEL "F1".																				
(3) PROVIDE NEW BREAKER TO MATCH EXISTING TYPE BREAKERS IN PANEL																				
(4) PER FIELD MEASUREMENTS, THIS ELEVATOR DOES NOT APPEAR TO BE OPERATIONAL.																				

LIGHTING FIXTURE (LUMINAIRE) SCHEDULE				
TYPE	MOUNTING	LAMP	VOLT/WATT	DESCRIPTION/MANUFACTURER
A	RECESSED	LED - 3500K	120/62.8	WHITER FORMED STEEL HOUSING, CLEAR LENS ENCLOSURE, FROSTED INTERNAL LENS, ACRYLIC DIFFUSER. WILLIAMS # DILG-S24-189/835-AD-DIM-UNV.
B	RECESSED	LED - 3500K	120/37.7	WHITER FORMED STEEL HOUSING, CLEAR LENS ENCLOSURE, FROSTED INTERNAL LENS, ACRYLIC DIFFUSER. WILLIAMS # DILG-S24-151/835-AD-DIM-UNV.
C	RECESSED	LED - 3500K	120/31.2	WHITER FORMED STEEL HOUSING, CLEAR LENS ENCLOSURE, FROSTED INTERNAL LENS, ACRYLIC DIFFUSER. WILLIAMS # DILG-S22-L45/835-AD-DIM-UNV.
C1	RECESSED	LED - 3500K	120/31.2	WHITER FORMED STEEL HOUSING, CLEAR LENS ENCLOSURE, FROSTED INTERNAL LENS, ACRYLIC DIFFUSER. WILLIAMS # DILF-S22-L45/835-AD-DIM-UNV.
D	RECESSED	LED - 3500K	120/48.0	WHITER FORMED STEEL HOUSING, CLEAR LENS ENCLOSURE, FROSTED INTERNAL LENS, ACRYLIC DIFFUSER. WILLIAMS # DILG-S24-L64/835-AD-DIM-UNV.
E	SUSPENDED	LED - 3500K	120/86.9	4" SUSPENDED LUMINAIRE FROST INNER LENS & WHITE PERFORATED BTM w/FROST OVERLAY. WILLIAMS # A13P33-4-L27/835-AC/S-DIM-UNV.
F	RECESSED	LED - 3500K	120/23.5	4" TALL HEATSINK 4"SQ FORMED HOUSING DOWNLIGHT 4" CAST SHALLOW WHITE FLUSH TRIM w/SOLITE LENS. WILLIAMS # 4PS-L20-835-DIM-UNV-LW-OF-WH.
G	SURFACE	LED - 3500K	120/38.0	4" LED SURFACE STRIP LUMINAIRE WHITE REFLECTOR w/RADIAL RIBBED FROST ACRYLIC LENS. WILLIAMS # 76R-4-L72-835-DIM-UNV.
H	RECESSED	LED - 3500K	120/38.5	4" RECESSED DEAD FRONT SHOWER LED FIXTURE WITH PRISMATIC GLASS LENS. WILLIAMS # H4BLRDFS-20-35K-80-PG-F.
J	RECESSED	LED - 3500K	120/36.0	4" 4"LED SLIMLINE ARCHITECTURAL LUMINAIRE WITH FROSTED ACRYLIC LENS. WILLIAMS # SL-4-L10/835-RD-SM-DIM-UNV.
K	SURFACE	LED - 3500K	120/23.2	10" ROUND SLIMSURFACE. LIGHTOLIER # S10R-8-35K-22-W.
X1	UNIVERSAL	LED	120/3.0	EXIT LIGHT WITH RED LETTERS, WHITE HOUSING L.E.D. LAMPS AND 1.5 HRS. BATTERY PACK. BEGHELLI #OL2-SA-LR-1-C-W/S.
X2	UNIVERSAL	LED	120/3.0	EXIT LIGHT WITH RED LETTERS, WHITE HOUSING L.E.D. LAMPS AND 1.5 HRS. BATTERY PACK. BEGHELLI #OL2-SA-LR-2-C-W/S.
LIGHTING FIXTURE NOTE: CONTRACTOR SHALL BID THE JOB AS SPECIFIED UNLESS AUTHORIZED BY THE ENGINEER IN WRITING. ENGINEER RESERVES THE RIGHT TO ACCEPT FIXTURE MANUFACTURER SUBSTITUTION REQUEST. PHOTOMETRIC PLAN PRINTOUTS OF FIXTURE SUBSTITUTIONS MUST BE ATTACHED WITH SUBMITTALS. THE OWNER RESERVES THE RIGHT TO ACCEPT FIXTURE SUBSTITUTIONS PROVIDING THE CONTRACTOR SUBMITS IN WRITING TO THE OWNER THE SAVINGS FROM SPECIFIED FIXTURES TO PROPOSED FIXTURE SUBSTITUTIONS, A COPY OF THE LETTER STATING THE SAVINGS MUST BE INCLUDED WITH THE FIXTURE SUBSTITUTION SUBMITTALS. A MINIMUM OF 90% OF THE LAMPS IN PERMANENTLY INSTALLED LIGHTING FIXTURES SHALL BE HIGH EFFICIENCY.				



PARTIAL ELECTRICAL RISER DIAGRAM
NO SCALE

DRY RUN
NOT FOR CONSTRUCTION

NOTICE TO BIDDERS A. CONTRACTOR'S RESPONSIBILITY AND CONTRACT REQUIREMENT: THE CONTRACTOR SHALL INCLUDE IN HIS BID PROPOSAL THE FOLLOWING "LINE ITEM" ADD, ALTERNATES FOR EACH OF THE FOLLOWING: 1. AS BUILT CERTIFICATION DOCUMENTING ALL, PRIOR TO INSTALLATION, APPROVAL, AND CONFIRMED INSTALLATION OF ANY INSTALLATION VARIATIONS FROM APPROVED PERMITS, AND/OR REVISED PERMIT DOCUMENTS. 2. POST INSTALL PERMIT REQUIREMENTS: COMPLIANCE REPORTS, ADDITIONAL DOCUMENTATION, ETC. PER FBC (2020) ENERGY CONSERVATION, CHAPTER 4. B. CONTRACTOR SUBMISSION OF BID PROPOSAL ACKNOWLEDGES THAT THE ENGINEERS OF RECORD FOR THE PERMIT PERMIT ARE NOT OBLIGED TO PARTICIPATE IN ANY POST PERMIT PERMIT REQUIREMENTS: COMPLIANCE REPORTS, ADDITIONAL DOCUMENTATION, ETC. PER FBC (2020) ENERGY CONSERVATION, CHAPTER 4.		RISER AND PANEL SCHEDULE		JORGE R. CERVANTES, STATE OF FLORIDA, PROFESSIONAL ENGINEER, LICENSE NO. 49832. THIS ITEM HAS BEEN DIGITALLY SIGNED AND SEALED BY JORGE R. CERVANTES, P.E. ON THE DATE INDICATED HERE. PRINTED COPIES OF THIS DOCUMENT ARE NOT CONSIDERED SIGNED AND SEALED AND THE SIGNATURE MUST BE VERIFIED ON ANY ELECTRONIC COPIES.
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E5

PEMBROKE PARK POLICE DEPARTMENT
350 SW 52ND AVENUE
PEMBROKE PARK, FLORIDA 33023

SALTZ MICHELSON ARCHITECTS
3501 Griffin Road
Ft. Lauderdale, FL 33312
(954) 266-2700 Fx: (954) 266-2701
sma@saltzmichelson.com

AA-0002897

GA 95
Calvin, Giordano & Associates, Inc.
A SAFELIFE COMPANY
1800 Eller Drive, Suite 600
Fort Lauderdale, FL 33315
Phone: 954-921-7781 • Fax: 954-921-8807

Project No.:
2022-115
Drawn By:
JRC
Checked By:
JRC
Date:
July 25, 2022

REVISIONS
BLDG. DEPT. COMMENTS
9-23-2022

Jorge R. Cervantes
LICENSE
NO. 49832
STATE OF
FLORIDA
PROFESSIONAL ENGINEER

PANEL NAME: FD2																MAIN BUS: 100 AMP					
TYPE: EXISTING																NEUTRAL: 100 AMP					
Ø-TO-N VOLTAGE: 120																MAIN BREAKER: N/A AMP					
Ø-TO-Ø VOLTAGE: 240		1-PHASE, 3-WIRE														10 AMP					
		MOUNTING: FLUSH																			
	KVA	C.B.	COND.	Ø	NEU.	GND.	FEET	%VD	LOAD	CKT	CKT	LOAD	%VD	FEET	GND.	NEU.	Ø	COND.	C.B.	KVA	
(1)	0.22	20-1	1/2"	12	12	12	200	1.18	BLDG. DEPT. REC.	1	2	EAST RECEPT.	1.18	200	12	12	12	1/2"	20-1	0.22	(1)
(1)	0.22	20-1	1/2"	12	12	12	200	1.18	GENERAL REC.	3	4	BATHROOM	1.18	200	12	12	12	1/2"	20-1	0.22	(1)
(1)	0.22	20-1	1/2"	12	12	12	200	1.18	GARAGE REC.	5	6	GARAGE DOOR	0.00	200	12	12	12	1/2"	20-1		(2)
(1)	0.22	20-1	1/2"	12	12	12	200	1.18	N.E. LOBBY	7	8	GENERAL REC.	1.18	200	12	12	12	1/2"	20-1	0.22	(1)
(1)	0.22	20-1	1/2"	12	12	12	200	1.18	N. END HALL LIGHTS	9	10	GENERAL REC.	1.18	200	12	12	12	1/2"	20-1	0.22	(1)
(1)	0.22	20-1	1/2"	12	12	12	200	1.18	FRONT DOOR LIGHTS	11	12	GENERAL REC.	1.18	200	12	12	12	1/2"	20-1	0.22	(1)
(1)	0.22	20-1	1/2"	12	12	12	200	1.18	GENERAL REC.	13	14	GARAGE EXHAUST	0.00	200	12	12	12	1/2"	20-1		(2)
(2)		20-1	1/2"	12	12	12	200	0.00	GENERAL REC.	15	16	FAN	0.00	200	12	12	12	1/2"	20-1		(2)
									SPACE	17	18	SPACE									
									SPACE	19	20	SPACE									
PANEL LOAD(KVA):		2.58 KVA										A-BASE TOTAL CONNECTED LOAD:		10.75 AMPS							
PANEL LOAD(AMP):		10.75 AMPS										B-BASE TOTAL CONNECTED LOAD:		10.75 AMPS							
(1) CIRCUIT TO BE RELOCATED TO PANEL "F1". PROVIDE ALL REQUIRED HARDWARE AND WIRING CHANGES AS REQUIRED.																					
(2) REMOVE CIRCUIT. VERIFY CIRCUIT SERVES THE AREA OF WORK. RELOCATE CIRCUIT TO PANEL "F1" IF REQUIRED.																					

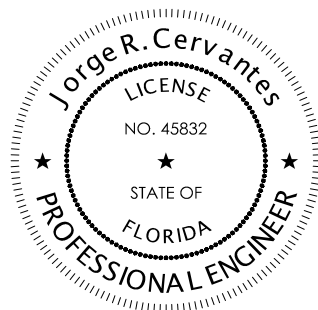
(1) RELOCATED CIRCUIT FROM REMOVED PANEL "FD1"
(2) RELOCATED CIRCUIT FROM REMOVED PANEL "FD2"

PANEL NAME: PD (NEW)														MAIN BUS:				100 AMP			
TYPE: ITE/SIEMENS														NEUTRAL:				100 AMP			
Ø-TO-N VOLTAGE: 120														MAIN BREAKER:				N/A AMP			
Ø-TO-Ø VOLTAGE: 240														A.I.C.:				10 K			
1-PHASE, 3-WIRE MOUNTING: SURFACE																					
KVA	C.B.	COND.	Ø	NEU.	GND.	FEET	%VD	LOAD	CKT	1	CKT	LOAD	%VD	FEET	GND.	NEU.	Ø	COND.	C.B.	KVA	
1.08	20-1	1/2"	12	12	12	100	2.96	101 REC.	1	2	RECEPTACLE		0.49	25	12	12	1/2"	20-1	0.72		
1.08	20-1	1/2"	12	12	12	100	2.96	100/102 REC.	3	4	107 REC.		0.49	25	12	12	1/2"	20-1	0.72		
0.54	20-1	1/2"	12	12	12	100	1.48	103 REC.	5	6	102 REC.		0.37	25	12	12	1/2"	20-1	0.54		
0.50	20-1	1/2"	12	12	12	100	1.37	INTERCOM/DVR	8	9	LIGHTS		1.73	100	10	10	1/2"	20-1	1.00		
0.90	20-1	1/2"	12	12	12	100	2.47	103 REC.	9	10	SHOWER/RESTROOM LIG		2.55	100	12	12	1/2"	20-1	0.93		
1.26	20-1	1/2"	12	12	12	100	3.46	104/105 REC.	11	12	LIGHTS		2.00	100	10	10	1/2"	20-1	1.16		
1.08	20-1	1/2"	12	12	12	100	2.96	106 REC.	13	14	SPACE										
0.90	20-1	1/2"	12	12	12	100	2.47	115 REC.	15	16	SPACE										
0.36	20-1	1/2"	12	12	12	100	0.99	WOMEN'S REST.	17	18	SPACE										
0.18	20-1	1/2"	12	12	12	100	0.49	WOMEN'S REST.	19	20	SPACE										
0.18	20-1	1/2"	12	12	12	100	0.49	MEN'S REST.	21	22	SPACE										
0.36	20-1	1/2"	12	12	12	100	0.99	MEN'S REST.	23	24	SPACE										
0.72	20-1	1/2"	12	12	12	100	1.98	ELEC. RM./111 REC.	25	26	SPACE										
1.44	20-1	1/2"	12	12	12	100	3.95	111 REC.	27	28	SPACE										
1.08	20-1	1/2"	12	12	12	100	2.96	109 REC.	29	30	SPACE										
0.90	20-1	1/2"	12	12	12	100	2.47	108 REC.	31	32	SPACE										
0.90	20-1	1/2"	12	12	12	100	2.47	108 REC.	33	34	SPACE										
0.54	20-1	1/2"	12	12	12	100	1.48	107 REC.	35	36	SPACE										
0.72	20-1	1/2"	12	12	12	100	1.98	107 REC.	37	38	SPACE										
0.72	20-1	1/2"	12	12	12	100	1.98	107 REC.	39	40	SPACE										
								SPACE	41	42	SPACE										
PANEL LOAD(KVA):				20.51 KVA				A-PHASE TOTAL CONNECTED LOAD:										81.23 AMPS			
PANEL LOAD(AMP):				85.46 AMPS				B-PHASE TOTAL CONNECTED LOAD:										89.68 AMPS			

(1) EXISTING LOAD SHOWN FOR REFERENCE.

PANEL SCHEDULES

E6



SECTION C406 TOTAL BUILDING PERFORMANCE, THAT MAY BE REQUIRED BY THE AUTHORITY HAVING JURISDICTION AS A PRE REQUISITE FOR A CERTIFICATE OF OCCUPANCY AND/OR CERTIFICATE OF COMPLETION.

B. CONTRACTOR SUBMISSION OF BID PROPOSAL ACKNOWLEDGES THAT THE ENGINEER'S RECORD FOR THE INITIAL PERMIT ARE NOT OBLIGED TO PARTICIPATE IN ANY POST INITIAL PERMIT CERTIFICATE OF OCCUPANCY AND/OR CERTIFICATE OF COMPLETION REQUIREMENTS.

Miguel Nunez

From: Myriam Jacques
Sent: Tuesday, October 18, 2022 3:23 PM
To: Miguel Nunez; Lucie Manzerolle
Cc: JC Jimenez; David Howard; Joy Brown; Jorge Cervantes; Robert Clark; Town Clerk; Town Attorney
Subject: FW: DemandStar: Bid - ITB-ITB 22-12-0-2022/LM Submitted for Broadcast

For your records



Myriam Jacques, LEED AP
Deputy Public Services Director, Town of Pembroke Park
[954.966.4600](tel:954.966.4600) ext. 200. | mjacques@tppfl.gov
[Direct: 754.232.1630](tel:754.232.1630)
www.tppfl.gov
3150 SW 52nd Ave Pembroke Park, FL 33023

From: DemandStar <agency-services@demandstar.com>
Sent: Tuesday, October 18, 2022 3:17 PM
To: Myriam Jacques <mjacques@tppfl.gov>; Lucie Manzerolle <lmanzerolle@tppfl.gov>
Subject: DemandStar: Bid - ITB-ITB 22-12-0-2022/LM Submitted for Broadcast

Bid Submitted on DemandStar

The following bid has been successfully submitted for broadcasting.

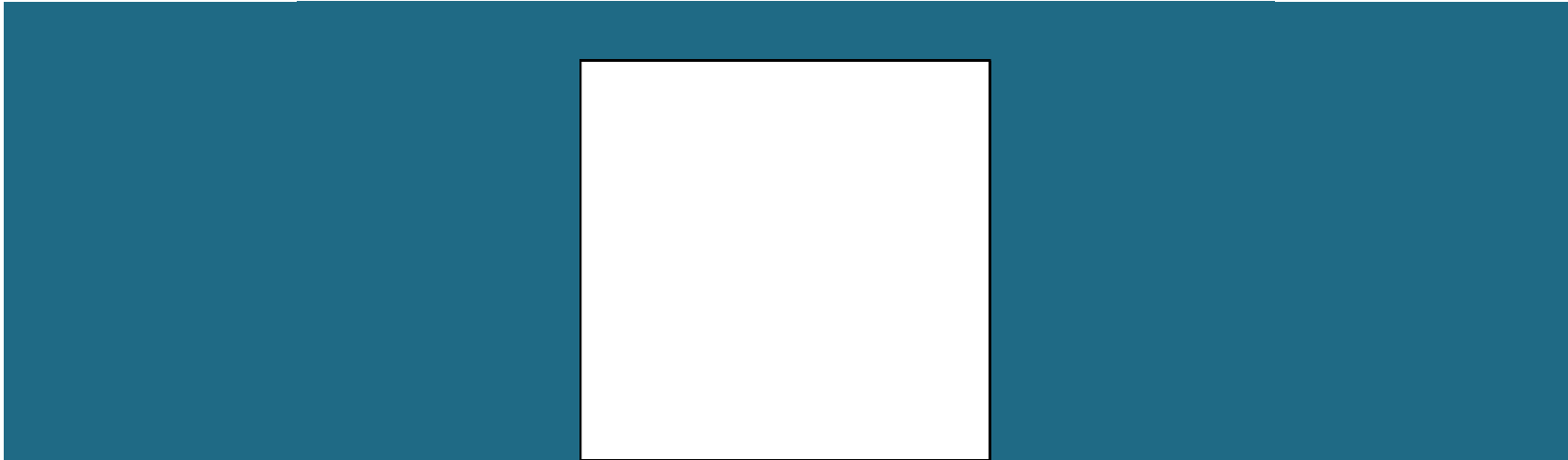
Bid Identifier: ITB-ITB 22-12-0-2022/LM

Bid Name: Built Out Improvement For The Police
Department
Due Date: 11/10/2022 2:00 PM Eastern
Broadcast Date: 10/18/2022 3:22 PM Eastern
Bid Writer: Lucie Manzerolle
Bid Submitted by: Myriam Jacques

You may update your Bid information up until broadcast.

[You can update your bid details here](#) or by going to the "Bids" tab, until the bid is broadcast, which is currently scheduled for 10/18/2022 3:22 PM Eastern.

Sincerely,
The DemandStar team





■
WARNING: This email originated from outside of the Town of Pembroke Park Organization. Do not click links/images or open attachments unless you recognize the sender and know the content is safe.



TOWN OF PEMBROKE PARK
BUILDING DEPARTMENT
3150 SW 52ND Avenue
Pembroke Park, FL 33023
Office 954-966-4600 ● Fax 954-966-5310

MEMORANDUM NO.: 22-023

TO: Hon. Geoffrey Jacobs, Mayor
Hon. Ray Dieuville, Vice-Mayor
Hon. William Hodgkins, Clerk-Commissioner

VIA: Juan Carlos (JC) Jimenez, Town Manager

VIA: Melissa Anderson, Esq., Town Attorney

VIA: Roy Brown, Finance Director

FROM: Miguel A. Núñez, Building Official *MN*

RE: POLICE DEPARTMENT OFFICES BUILT-OUT

At this time, I would like to submit the attached documents for the Police Department Offices Built-Out, initial procurement; therefore, I am asking permission to open the bids, rank them and issue the required contracts (as needed); and later bring the results and the information to the commission body, with the intent to reduce the start time for the above referenced work.

As always, if you have further questions or comments, do not hesitate to contact me at your earliest convenience.

Respectfully submitted.

Cc: Marlen Martell, Town Clerk
File.

[https://tppfl-my.sharepoint.com/personal/mnunez_tppfl_gov/documents/building official/topp-man/pp documents/memos/2022/22-023.docx](https://tppfl-my.sharepoint.com/personal/mnunez_tppfl_gov/documents/building%20official/topp-man/pp%20documents/memos/2022/22-023.docx)

AGENDA ITEM REPORT



To: Commission Information
Subject: Building supervisors take home vehicles
Meeting: AGENDA VIRTUAL WORKSHOP COMMISSION MEETING - October 26, 2022
Department: Building
Staff Contact: Miguel Nunez, Building Official

RECOMMENDATION:

Staff recommends approval

ATTACHMENTS:

[Building Take Home Vehicles Revised](#)
[Building Procedure for Take-Home Vehicles Revised](#)

	Status:
Miguel Nunez, Building Official	Approved - Oct 19 2022
Roy Brown, Finance & Budget Director	Approved - Oct 20 2022
Melissa Anderson, Town Attorney	Approved - Oct 20 2022
JC Jimenez, Town Manager	Approved - Oct 21 2022
Marlen Martell, Town Clerk	Approved - Oct 21 2022



TOWN OF PEMBROKE PARK
BUILDING DEPARTMENT
3150 SW 52ND Avenue
Pembroke Park, FL 33023
Office 954-966-4600 • Fax 954-966-5310

MEMORANDUM NO.: 22-024

DATE: October 31, 2022

TO: Hon. Geoffrey Jacobs, Mayor
Hon. Ray Dieuville, Vice-Mayor
Hon. William Hodgkins, Clerk-Commissioner

VIA: Juan Carlos (JC) Jimenez, Town Manager

VIA: Babette Friedman, HR Director

FROM: Miguel A. Núñez, Building Official *MN*

RE: **PROPOSED TAKE HOME VEHICLES FOR ESSENTIAL STAFF (Revised)**

At this time, I would like to submit the previously discussed Building Department and associated agencies Take-Home-Vehicle Program, This program has been modified as per the questions and suggestions provided by Vice-Mayor Ray Dieuville, as discussed in the Virtual Commission Workshop on October 26, 2022 at 6:00 PM. Where a discussion ensued for the outside Corporate County Limits of the Pembroke Park area take-home and events vehicles; therefore, the following was changed as attached:

Take-Home Vehicles Program Section:

- Section "A" was removed in its entirety and marked as reserved.
- Section "G" was removed the section of the Town manager Approval and only left to the Building Official or Designee.

As always, if you have further questions or comments, do not hesitate to contact me at your earliest convenience.

Respectfully submitted.

Cc: File.

[https://tppfl-my.sharepoint.com/personal/mnunez_tppfl_gov/documents/building official/topp-man/pp documents/memos/2022/22-024.docx](https://tppfl-my.sharepoint.com/personal/mnunez_tppfl_gov/documents/building%20official/topp-man/pp%20documents/memos/2022/22-024.docx)



TOWN OF PEMBROKE PARK
BUILDING DEPARTMENT

POLICY AND PROCEDURES

PROCEDURE FOR TAKE-HOME VEHICLES (THV)

RE: Take-Home Vehicle Policy POLICY: 2022.0202
EFFECTIVE DATE #: November 15, 2022 UPDATED:

Policy:

The policy of the Town of Pembroke Park and Pembroke Park Building Department is to assign Department vehicles to full time employees whose job function requires the use of a department vehicle. All employees will follow procedures pursuant to the following guidelines and procedures.

Purpose:

This procedure is intended to be a guide to facilitate and to provide uniformity with the rules and expectations for the assigned personnel with a take-home vehicle from the Building Department.

Definitions:

Automated Vehicle Locator (AVL) System – A means for automatically determining and transmitting the geographic location of a vehicle. This data, from one or more vehicles with Global Positioning Satellite (GPS) equipment installed, then may be collected by a vehicle tracking system for a record of vehicle travel.

Department Vehicle – any motor vehicle as defined by Florida statutes that is owned, rented, or leased by the Town of Pembroke Park and assigned to the Building Department for its use.

Take-Home Vehicle Program – a program for staff who live within the corporate County limits who are assigned a building department vehicle for use in accordance with Departmental policies and procedures.

Threshold Alert – an automatic notification generated by the AVL system when a department vehicle exceeds a pre-determined speed or geographic limit.

Employee Accountability:

- A. All employees will operate Department vehicles safely and are held accountable for damage to Department property.
- B. Only authorized persons shall operate Department vehicles.
- C. Operators of vehicles will not violate traffic laws, nor shall they permit a passenger to violate

[https://tppfl-my.sharepoint.com/personal/mnunez_tppfl_gov/documents/building official/topp-man/pp documents/procedures/building/procedure for take-home vehicles r.docx](https://tppfl-my.sharepoint.com/personal/mnunez_tppfl_gov/documents/building%20official/topp-man/pp%20documents/procedures/building/procedure%20for%20take-home%20vehicles%20r.docx)

1

the law.

- D. Supervisors have a responsibility to notify employees of any violations of conduct observed or brought to their attention and will document any corrective action.
- E. Employees will not consume any intoxicants for eight hours before using a department vehicle.
- F. While operating a department vehicle, employees are prohibited from patronizing bars or any establishments that would result in public criticism.
- G. Employees who are taking prescription or non-prescription drugs that may affect their ability to operate a motor vehicle will not drive a department vehicle.
- H. Department vehicles are not used for transporting any items not related to the performance of the employee's duties unless otherwise approved by the Building Official or his or her designee.

Inspections:

- A. Before operating Department vehicles, employees will examine the interior and exterior of the vehicle for any missing items, damage to the vehicle, and or items not belonging to the vehicle. Any damage or operational defect will be reported to a supervisor and documented.
- B. The supervisor will be responsible for an inspection of vehicles within their area of responsibility or employees under their supervision to be conducted at least once a month for cleanliness, supplies, operation of equipment and recent damage.
- C. It is the inspecting supervisor's responsibility to correct any deficiencies or address any policy violations.
- D. Failure to maintain an issued vehicle (mechanical needs, supply, or cleanliness) will result in the employee forfeiting seniority consideration in the assignment of vehicles.

Modifications, Maintenance and Repairs:

- A. Employees are responsible for the proper care of any Department vehicle under their operation. Modifications to vehicles are strictly forbidden except by authorized personnel. This includes both permanent and temporary modifications.
- B. Modifications include any changes to the physical condition of the vehicle or actions that result in exceeding the manufacturer's specifications for normal intended use. This includes but is not limited to removing, installing, disabling, or altering any vehicle components such as body panels, interior trim panels, dashboard, consoles, seats, visors, or any computer or technology system.
- C. Alterations include but are not limited to drilling holes, mounting, or anchoring items using hook and loop material such as Velcro, adhesives, and magnets. Temporary modifications

include but are not limited to using “Y” connectors that allow multiple devices to plug into a single power port.

- D.** Computer technology systems include but are not limited to laptop computers and their docking mounts, camera systems, wired and wireless communications systems, lights, and their associated wiring and/or cabling including electrical power, grounding, voice and data cabling and antennas.
- E.** All requests must be approved by the Building Official or his/her designee. Approved devices must be secured and/or anchored to avoid injury in the event of an accident and installed by authorized vendors or staff. Fans and other motorized equipment are prohibited. Devices that cool and/or heat are prohibited.
- F.** No stickers or other material will be affixed to the exterior or interior of the vehicle.
- G.** Vehicles exterior are to be washed regularly and interiors are to be kept neat and clean by the employee.
- H.** Employees will check the fluid levels of the vehicles and ensure the vehicles have adequate fuel to complete his or her assignments and shift responsibilities.
- I.** When mechanical vehicle repairs are needed the requestor will:
 - 1) Call the supervisor for direction on the vendor to assess and complete the repairs.
 - 2) Send email with the problem description to the supervisor identifying the needed repairs and the location of the vehicle.
 - 3) Upon approval, the vehicle will be repaired at the authorized vendor.
- J.** Preventive Maintenance (PM) will be scheduled by the assigned staff at a designated vendor and the employee will be notified.
- K.** Repairs will be made at the designated vendor, unless emergency repairs are necessary during Department sponsored travel, and with supervisory approval.
- L.** Use or introduction of any fuel, oil, lubricant, or other additive other than those supplied by designated vendor(s) is prohibited unless necessary while on Department authorized travel.
- M.** Once a vehicle is identified to need a repair or is due for service, and has been delivered to the designated vendor, no one is to remove or operate the vehicle until repairs have been completed.
- N.** Physical damage repairs from crash or other incident will be coordinated through the supervisor to ensure proper notification to the Town Manager and the Human Resources Director.

Automated Vehicle Locator (AVL) System: (GIS)

- A. Employees shall not tamper with the GPS receiver, antenna, wiring, software, or attempt to hinder the system's designed performance. Violations shall result in disciplinary action.
- B. When a known problem occurs with the AVL system the employee must immediately notify the supervisor and report the problems to the IT Director.

Fuel Credit Card Usage:

- A. All authorized drivers will use the Fuel Card for fuel that goes into Pembroke Park Building Department vehicles. The Fuel Card should stay in the vehicle and is only authorized for the purchase of fuel.
 - 1. The cards are assigned to the specific vehicles and may not be used for any other vehicle.
- B. All authorized drivers will receive a Driver ID Number (DID) from the Fleet Coordinator. This number identifies you as an authorized Pembroke Park Building Department driver. Unless you misplace or forget it, your DID number should not change. You should not share your DID number with any other person/employee.
- C. For the majority of stations with self-service (pay at the pump), you will insert the card into the pump, follow the instructions and you will be prompted for the following:
 - 1. Driver ID Number (DID).
 - 2. Current odometer (no tenths of miles) enters the odometer reading accurately.
 - 3. Once this information is entered, you will be able to pump your fuel.
- D. All authorized drivers are expected to use regular fuel and select the lowest fuel prices. Some vehicles may require mid-grade to premium fuel, but many recent models actually run more efficiently on regular fuel. All premium and mid-grade purchases must be approved by the employee Supervisor.
- E. A lost or stolen card must be reported immediately to the first available opportunity to the employee supervisor or to the Building Official, to facilitate immediate cancellation of the card. The Finance Director and the Town manager or their designee must also be notified, and a lost/stolen property report should be completed.

Take-Home Vehicle Program:

- ~~A. Resident Employee Take Home Vehicle Program provides an employee vehicle, assigned to an employee for use. To be assigned such a vehicle, an employee must:~~
 - ~~1. Reside within the corporate county limits of the Town of Pembroke Park.~~

~~2. Any employee who moves within the corporate county limits of the Town of Pembroke Park is eligible to participate in the take-home vehicle program and will be assigned a vehicle as soon as one is available once the employee becomes a resident.~~

~~3. When an employee who participates in the take-home vehicle program ends their residency in the corporate county limits of the Town of Pembroke Park, such employee must immediately notify the Building Official or its designee of the change and turn in the vehicle. **Reserved.**~~

B. The following rules apply to those employees who participate in the Take-Home Program:

1. Employees may use the vehicle to conduct personal business within County limits.
2. Employees will not transport non-departmental personnel in the vehicles.

C. Employees will dress appropriately when using the vehicle.

D. Employees will not wear short-shorts, tank tops, flip flops, etc., unless authorized by their immediate supervisor or the Building Official.

1. Employees will equip themselves with at minimum town identification.

E. Any employee on annual leave, earned personal leave, compensatory time, earned leave equal to or exceeding one work week (40 hours) will not keep possession of the take-home vehicle during such extended leave.

1. Assigned take-home vehicles will be left at the Town Hall Parking Lot at the end of the last work location preceding the start of leave.

F. All employees participating in the take-home car program will make their vehicle available for scheduled maintenance; failure to do so will result in loss of vehicle take-home privileges.

2. First violation, a 30-day suspension of take-home privileges.

3. Second violation, time to be determined by the Building Official.

G. Nothing in this policy will prohibit the Building Official or its designee from authorizing any member the use of a take-home vehicle ~~for a limited period of time~~ to address any identified need, such as commuting to another workplace in or out of the corporate county of the Town of Pembroke Park ~~after prior approval in writing by the Town Manager.~~

Seat belts Use and Responsibility:

A. All Department employees occupying a Town owned vehicle will use seat belts/restraining devices unless specifically exempted.

- B.** Seat belt usage is mandatory for citizens who are passengers in Town owned vehicles.
- C.** Child restraint device usage is mandatory while transporting a child in a Town owned Vehicle. FSS 316.613.
- D.** Procedures for seat belt use:
 - 1. Exceptions to the wearing of seat belts will be granted for a specific incident or special operation by the Human Resources Director, The Town Manager, or the Town Attorney and in accordance with the town available policy or to their discretion as per the specific incident.
 - 2. No person will operate a Town vehicle in which the driver's seat belt is inoperable. No person will be transported in the front passenger seat if the seatbelt is inoperable.
 - 3. No person will disable or circumvent any seatbelt, supplemental restraint system, or restraint system warning device, either by disconnection, damage, or any other means.

DISCIPLINE:

- A.** Failure to comply with this policy may result in discipline up to and including termination of employment as determined by the Town manager, the HR Director and/or their designee.

Approved:

Juan Carlos (JC) Jimenez, Town Manager

Date



TOWN OF PEMBROKE PARK
BUILDING DEPARTMENT

POLICY AND PROCEDURES

PROCEDURE FOR TAKE-HOME VEHICLES (THV)

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- B. Only authorized persons shall operate Department vehicles.
- C. Operators of vehicles will not violate traffic laws, nor shall they permit a passenger to violate

[https://tppfl-my.sharepoint.com/personal/mnunez_tppfl_gov/documents/building official/topp-man/pp documents/procedures/building/procedure for take-home vehicles.docx](https://tppfl-my.sharepoint.com/personal/mnunez_tppfl_gov/documents/building%20official/topp-man/pp%20documents/procedures/building/procedure%20for%20take-home%20vehicles.docx)

1

the law.

- D. Supervisors have a responsibility to notify employees of any violations of conduct observed or brought to their attention and will document any corrective action.
- E. Employees will not consume any intoxicants for eight hours before using a department vehicle.
- F. While operating a department vehicle, employees are prohibited from patronizing bars or any establishments that would result in public criticism.
- G. Employees who are taking prescription or non-prescription drugs that may affect their ability to operate a motor vehicle will not drive a department vehicle.
- H. Department vehicles are not used for transporting any items not related to the performance of the employee's duties unless otherwise approved by the Building Official or his or her designee.

Inspections:

- A. Before operating Department vehicles, employees will examine the interior and exterior of the vehicle for any missing items, damage to the vehicle, and or items not belonging to the vehicle. Any damage or operational defect will be reported to a supervisor and documented.
- B. The supervisor will be responsible for an inspection of vehicles within their area of responsibility or employees under their supervision to be conducted at least once a month for cleanliness, supplies, operation of equipment and recent damage.
- C. It is the inspecting supervisor's responsibility to correct any deficiencies or address any policy violations.
- D. Failure to maintain an issued vehicle (mechanical needs, supply, or cleanliness) will result in the employee forfeiting seniority consideration in the assignment of vehicles.

Modifications, Maintenance and Repairs:

- A. Employees are responsible for the proper care of any Department vehicle under their operation. Modifications to vehicles are strictly forbidden except by authorized personnel. This includes both permanent and temporary modifications.
- B. Modifications include any changes to the physical condition of the vehicle or actions that result in exceeding the manufacturer's specifications for normal intended use. This includes but is not limited to removing, installing, disabling, or altering any vehicle components such as body panels, interior trim panels, dashboard, consoles, seats, visors, or any computer or technology system.
- C. Alterations include but are not limited to drilling holes, mounting, or anchoring items using hook and loop material such as Velcro, adhesives, and magnets. Temporary modifications

include but are not limited to using “Y” connectors that allow multiple devices to plug into a single power port.

- D.** Computer technology systems include but are not limited to laptop computers and their docking mounts, camera systems, wired and wireless communications systems, lights, and their associated wiring and/or cabling including electrical power, grounding, voice and data cabling and antennas.
- E.** All requests must be approved by the Building Official or his/her designee. Approved devices must be secured and/or anchored to avoid injury in the event of an accident and installed by authorized vendors or staff. Fans and other motorized equipment are prohibited. Devices that cool and/or heat are prohibited.
- F.** No stickers or other material will be affixed to the exterior or interior of the vehicle.
- G.** Vehicles exterior are to be washed regularly and interiors are to be kept neat and clean by the employee.
- H.** Employees will check the fluid levels of the vehicles and ensure the vehicles have adequate fuel to complete his or her assignments and shift responsibilities.
- I.** When mechanical vehicle repairs are needed the requestor will:
 - 1) Call the supervisor for direction on the vendor to assess and complete the repairs.
 - 2) Send email with the problem description to the supervisor identifying the needed repairs and the location of the vehicle.
 - 3) Upon approval, the vehicle will be repaired at the authorized vendor.
- J.** Preventive Maintenance (PM) will be scheduled by the assigned staff at a designated vendor and the employee will be notified.
- K.** Repairs will be made at the designated vendor, unless emergency repairs are necessary during Department sponsored travel, and with supervisory approval.
- L.** Use or introduction of any fuel, oil, lubricant, or other additive other than those supplied by designated vendor(s) is prohibited unless necessary while on Department authorized travel.
- M.** Once a vehicle is identified to need a repair or is due for service, and has been delivered to the designated vendor, no one is to remove or operate the vehicle until repairs have been completed.
- N.** Physical damage repairs from crash or other incident will be coordinated through the supervisor to ensure proper notification to the Town Manager and the Human Resources Director.

Automated Vehicle Locator (AVL) System: (GIS)

- A. Employees shall not tamper with the GPS receiver, antenna, wiring, software, or attempt to hinder the system's designed performance. Violations shall result in disciplinary action.
- B. When a known problem occurs with the AVL system the employee must immediately notify the supervisor and report the problems to the IT Director.

Fuel Credit Card Usage:

- A. All authorized drivers will use the Fuel Card for fuel that goes into Pembroke Park Building Department vehicles. The Fuel Card should stay in the vehicle and is only authorized for the purchase of fuel.
 - 1. The cards are assigned to the specific vehicles and may not be used for any other vehicle.
- B. All authorized drivers will receive a Driver ID Number (DID) from the Fleet Coordinator. This number identifies you as an authorized Pembroke Park Building Department driver. Unless you misplace or forget it, your DID number should not change. You should not share your DID number with any other person/employee.
- C. For the majority of stations with self-service (pay at the pump), you will insert the card into the pump, follow the instructions and you will be prompted for the following:
 - 1. Driver ID Number (DID).
 - 2. Current odometer (no tenths of miles) enters the odometer reading accurately.
 - 3. Once this information is entered, you will be able to pump your fuel.
- D. All authorized drivers are expected to use regular fuel and select the lowest fuel prices. Some vehicles may require mid-grade to premium fuel, but many recent models actually run more efficiently on regular fuel. All premium and mid-grade purchases must be approved by the employee Supervisor.
- E. A lost or stolen card must be reported immediately to the first available opportunity to the employee supervisor or to the Building Official, to facilitate immediate cancellation of the card. The Finance Director and the Town manager or their designee must also be notified, and a lost/stolen property report should be completed.

Take-Home Vehicle Program:

- A. Resident Employee Take-Home Vehicle Program provides an employee vehicle, assigned to an employee for use. To be assigned such a vehicle, an employee must:
 - 1. Reside within the corporate county limits of the Town of Pembroke Park.

2. Any employee who moves within the corporate county limits of the Town of Pembroke Park is eligible to participate in the take-home vehicle program and will be assigned a vehicle as soon as one is available once the employee becomes a resident.
 3. When an employee who participates in the take-home vehicle program ends their residency in the corporate county limits of the Town of Pembroke Park, such employee must immediately notify the Building Official or its designee of the change and turn in the vehicle.
- B.** The following rules apply to those employees who participate in the Take-Home Program:
1. Employees may use the vehicle to conduct personal business within County limits.
 2. Employees will not transport non-departmental personnel in the vehicles.
- C.** Employees will dress appropriately when using the vehicle.
- D.** Employees will not wear short-shorts, tank tops, flip flops, etc., unless authorized by their immediate supervisor or the Building Official.
1. Employees will equip themselves with at minimum town identification.
- E.** Any employee on annual leave, earned personal leave, compensatory time, earned leave equal to or exceeding one work week (40 hours) will not keep possession of the take-home vehicle during such extended leave.
1. Assigned take-home vehicles will be left at the Town Hall Parking Lot at the end of the last work location preceding the start of leave.
- F.** All employees participating in the take-home car program will make their vehicle available for scheduled maintenance; failure to do so will result in loss of vehicle take-home privileges.
2. First violation, a 30-day suspension of take-home privileges.
 3. Second violation, time to be determined by the Building Official.
- G.** Nothing in this policy will prohibit the Building Official or its designee from authorizing any member the use of a take-home vehicle for a limited period of time to address any identified need, such as commuting to another workplace in or out of the corporate county of the Town of Pembroke Park after prior approval in writing by the Town Manager.

Seat belts Use and Responsibility:

- A.** All Department employees occupying a Town owned vehicle will use seat belts/restraining devices unless specifically exempted.

- B.** Seat belt usage is mandatory for citizens who are passengers in Town owned vehicles.
- C.** Child restraint device usage is mandatory while transporting a child in a Town owned Vehicle. FSS 316.613.
- D.** Procedures for seat belt use:
 - 1. Exceptions to the wearing of seat belts will be granted for a specific incident or special operation by the Human Resources Director, The Town Manager, or the Town Attorney and in accordance with the town available policy or to their discretion as per the specific incident.
 - 2. No person will operate a Town vehicle in which the driver's seat belt is inoperable. No person will be transported in the front passenger seat if the seatbelt is inoperable.
 - 3. No person will disable or circumvent any seatbelt, supplemental restraint system, or restraint system warning device, either by disconnection, damage, or any other means.

DISCIPLINE:

- A.** Failure to comply with this policy may result in discipline up to and including termination of employment as determined by the Town manager, the HR Director and/or their designee.

Approved:

Juan Carlos (JC) Jimenez, Town Manager

Date

AGENDA ITEM REPORT



To:

Subject: Code Enforcement Dept. Report - Sep 2022

Meeting: AGENDA VIRTUAL WORKSHOP COMMISSION MEETING - October 26, 2022

Department: Code

Staff Contact: Joseline Ramirez, Chief Code Enforcement Officer

ATTACHMENTS:

[Code Enforcement Dept Detail Report - Sep 2022](#)

[Code Enforcement Dept. Monthly Report - Sep 2022](#)

JC Jimenez, Town Manager

Marlen Martell, Town Clerk

Status:

Approved - Oct 21 2022

Approved - Oct 20 2022



Code Enforcement Department Report

From 9/1/2022 to 9/30/2022

Town of Pembroke Park
3150 SW 52 Avenue
Pembroke Park, Florida 33023

Case #	Date Issued	Site Address	Violation Sections	Document Type	Officer Assigned	Delivery
6722	9/1/2022	4400 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33023	Sec. 21-19. - Prohibited signs. Sec. 21-21. (7) - Temporary signs	Affidavit of Compliance	E. Richwagen	Regular Mail
7531	9/1/2022	3100 W HALLANDALE BEACH		Notice of Violation	E. Richwagen	Hand
6896	9/2/2022	2401 JOHN P LYONS LN, PEMBROKE PARK, FL 33009 #F13-F16	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application.	Affidavit of Compliance	E. Richwagen	Regular Mail
6902	9/2/2022	2800 SW 51 TER, PEMBROKE PARK, FL 33023 14-12	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application.	Affidavit of Compliance	E. Richwagen	Regular Mail
5829	9/2/2022	2801 JOHN P LYONS LN, PEMBROKE PARK, FL 33009	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application. Sec. 5-2. - Nonresidential commercial buildings, owner's responsibilities (a) Sec. 5-2. - Nonresidential commercial buildings, owner's responsibilities (b) Sec. 15-17. - Business Tax Receipt Required. Sec. 15-175. - Certificate of use requirements.	Affidavit of Compliance	J. Ramirez	Regular Mail

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Code Enforcement Department Report

From 9/1/2022 to 9/30/2022

Town of Pembroke Park
3150 SW 52 Avenue
Pembroke Park, Florida 33023

Case #	Date Issued	Site Address	Violation Sections	Document Type	Officer Assigned	Delivery
5652	9/6/2022	3000 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33009 #Advance Auto Parts/Elegant Beauty	Sec 5-103. - Exterior maintenance of structures and premises (k) Sec 5-105. - Repairs and installations Sec 5-207. - Graffiti Enforcement Sec 5-103. - Exterior maintenance of structures and premises (a) Sec 5-103. - Exterior maintenance of structures and premises (i) Sec 5-103. - Exterior maintenance of structures and premises (h) Sec. 5-17. - Permit application. Sec. 5-2. - Nonresidential commercial buildings, owner's responsibilities (b) Sec 5-103. - Exterior maintenance of structures and premises (m) Sec. 28-304 - Surface of parking area Sec. 21-21. (7) - Temporary signs Sec. 21-19. - Prohibited signs.	Affidavit of Compliance	J. Ramirez	Hand
6428	9/6/2022	4800 SW 36 CT, PEMBROKE PARK, FL 33023	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application.	Affidavit of Compliance	E. Richwagen	Hand
1065	9/6/2022	3101 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33009	Sec. 21-19. - Prohibited signs.	Affidavit of Compliance	J. Ramirez	
5309	9/6/2022	3107 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33009 #3101 W. Hallandale Beach Blvd	Sec 5-103. - Exterior maintenance of structures and premises (l)	Affidavit of Compliance	J. Ramirez	



Code Enforcement Department Report

From 9/1/2022 to 9/30/2022

Town of Pembroke Park
3150 SW 52 Avenue
Pembroke Park, Florida 33023

Case #	Date Issued	Site Address	Violation Sections	Document Type	Officer Assigned	Delivery
5479	9/6/2022	3707 SW 56 AVE, PEMBROKE PARK, FL 33023	Sec 5-103. - Exterior maintenance of structures and premises (a) Sec 5-103. - Exterior maintenance of structures and premises (c) Sec 5-103. - Exterior maintenance of structures and premises (g) Sec 5-103. - Exterior maintenance of structures and premises (i) Sec. 27-33. - Maintenance	Affidavit of Compliance	J. Ramirez	Regular Mail
7587	9/6/2022	2301 SW 31 CT, PEMBROKE PARK, FL 33009 #2307 SW 31 COURT	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application. Sec 5-103 (a). - Exterior maintenance of structures and premises Sec 5-103(h). - Exterior maintenance of structures and premises Sec. 12-48. - Outdoor storage prohibited	Notice of Violation	J. Ramirez	Hand
6740	9/7/2022	5501 SW 32 CT, PEMBROKE PARK, FL 33023 1-2	Sec 5-103(h). - Exterior maintenance of structures and premises Sec 5-103(i). - Exterior maintenance of structures and premises Sec. 12-61 - Excessive, untended growth deemed public nuisance Sec 5-105. - Repairs and installations Sec. 12-48. - Outdoor storage prohibited	Affidavit of Compliance	E. Richwagen	Regular Mail



Code Enforcement Department Report

From 9/1/2022 to 9/30/2022

Town of Pembroke Park
3150 SW 52 Avenue
Pembroke Park, Florida 33023

Case #	Date Issued	Site Address	Violation Sections	Document Type	Officer Assigned	Delivery
6892	9/8/2022	3100 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33009	Sec. 28-285.5. - Tie-down requirements for permanent location status vehicles. Sec. 28-264. - Recreational vehicle site dimensions. Sec. 28-267. - Distance between structures. Sec. 28-285. - Attachment of structures, additions, appurtenances to recreational vehicle prohibited. Sec. 28-285.1. - Size restrictions for parking on recreational vehicle lot. Sec. 28-285.3. - Minimum space between vehicles. Sec. 28-285.4. - Permanent location application and fee.	Notice of Formal Hearing	E. Richwagen	Affidavit of Service/Posted to Property Certified Mail
6893	9/8/2022	3140 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33009	Sec. 28-264. - Recreational vehicle site dimensions. Sec. 28-267. - Distance between structures. Sec. 28-285. - Attachment of structures, additions, appurtenances to recreational vehicle prohibited. Sec. 28-285.1. - Size restrictions for parking on recreational vehicle lot. Sec. 28-285.3. - Minimum space between vehicles. Sec. 28-285.4. - Permanent location application and fee. Sec. 28-285.5. - Tie-down requirements for permanent location status vehicles.	Notice of Formal Hearing	E. Richwagen	Affidavit of Service/Posted to Property Certified Mail
5657	9/8/2022	3196 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33009 #208 W Lake Drive	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application. Sec. 5-87. - Permit required	Affidavit of Compliance	E. Richwagen	Regular Mail
6394	9/8/2022	2000 SW 30 AVE, PEMBROKE PARK, FL 33009	110.15 Building Safety Inspection Program	Notice of Formal Hearing	J. Ramirez	Affidavit of Service/Posted



Code Enforcement Department Report

From 9/1/2022 to 9/30/2022

Town of Pembroke Park
3150 SW 52 Avenue
Pembroke Park, Florida 33023

Case #	Date Issued	Site Address	Violation Sections	Document Type	Officer Assigned	Delivery
6394	9/8/2022	2000 SW 30 AVE, PEMBROKE PARK, FL 33009	110.15 Building Safety Inspection Program	Affidavit of Compliance	M. Nunez	Hand
7359	9/8/2022	3520 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33023	Sec 5-103 (a). - Exterior maintenance of structures and premises Sec 5-103(e). - Exterior maintenance of structures and premises Sec 5-103(h). - Exterior maintenance of structures and premises Sec 5-103(i). - Exterior maintenance of structures and premises Sec 5-103(k). - Exterior maintenance of structures and premises Sec 5-103(m). - Exterior maintenance of structures and premises Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application. Sec. 27-33. - Maintenance	Notice of Formal Hearing	J. Ramirez	Affidavit of Service/Posted to Property Certified Mail
7356	9/9/2022	3150 SW 52 AVE, PEMBROKE PARK, FL 33023	110.15 Building Safety Inspection Program	Notice of Formal Hearing	M. Nunez	Affidavit of Service/Posted
5195	9/9/2022	3181 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33009 #Sundrift Apartments	Sec 5-103. - Exterior maintenance of structures and premises (a) Sec 5-103. - Exterior maintenance of structures and premises (i) Sec. 5-2. - Nonresidential commercial buildings, owner's responsibilities (a)	Affidavit of Compliance	J. Ramirez	Regular Mail
5049	9/9/2022	2400 SW 30 AVE, PEMBROKE PARK, FL 33009	Sec. 5-2. - Nonresidential commercial buildings, owner's responsibilities (a) Sec 5-207. - Graffiti Enforcement	Affidavit of Non-Compliance	E. Richwagen	Regular Mail

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Code Enforcement Department Report

From 9/1/2022 to 9/30/2022

Town of Pembroke Park
3150 SW 52 Avenue
Pembroke Park, Florida 33023

Case #	Date Issued	Site Address	Violation Sections	Document Type	Officer Assigned	Delivery
6042	9/12/2022	2781 SW 56 AVE, PEMBROKE PARK, FL 33023	Sec. 27-33. - Maintenance	Affidavit of Compliance	J. Ramirez	Regular Mail
5699	9/12/2022	1820 SW 30 AVE, PEMBROKE PARK, FL 33009	Sec. 12-48. - Outdoor storage prohibited Sec 5-103. - Exterior maintenance of structures and premises (a) Sec 5-103. - Exterior maintenance of structures and premises (c) Sec 5-103. - Exterior maintenance of structures and premises (j) Sec 5-103. - Exterior maintenance of structures and premises (n) Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application. Sec. 5-87. - Permit required	Affidavit of Compliance	E. Richwagen	Regular Mail
7563	9/14/2022	SW 31 AVE, PEMBROKE PARK, FL 33009	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application. Sec 5-103(k). - Exterior maintenance of structures and premises Sec 5-103(m). - Exterior maintenance of structures and premises Sec 5-103(h). - Exterior maintenance of structures and premises Sec. 27-33. - Maintenance Sec 5-207. - Graffiti Enforcement Sec 5-103(g). - Exterior maintenance of structures and premises	Notice of Violation	J. Ramirez	Hand

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Code Enforcement Department Report

From 9/1/2022 to 9/30/2022

Town of Pembroke Park
3150 SW 52 Avenue
Pembroke Park, Florida 33023

Case #	Date Issued	Site Address	Violation Sections	Document Type	Officer Assigned	Delivery
7222	9/15/2022	3300 PEMBROKE RD, PEMBROKE PARK, FL 33021	Sec. 5-17. - Permit application. Sec 5-103(h). - Exterior maintenance of structures and premises Sec 5-103(k). - Exterior maintenance of structures and premises Sec 5-105. - Repairs and installations	Affidavit of Compliance	E. Richwagen	Hand
4311	9/15/2022	3300 PEMBROKE RD, PEMBROKE PARK, FL 33021 #446Lakeside	Sec 5-105. - Repairs and installations	Affidavit of Compliance	J. Ramirez	Regular Mail
4403	9/15/2022	3300 PEMBROKE RD, PEMBROKE PARK, FL 33021 #Lot 13	Sec 5-105. - Repairs and installations	Affidavit of Compliance	J. Ramirez	Regular Mail
7222	9/15/2022	3300 PEMBROKE RD, PEMBROKE PARK, FL 33021	Sec. 5-17. - Permit application. Sec 5-103(h). - Exterior maintenance of structures and premises Sec 5-103(k). - Exterior maintenance of structures and premises Sec 5-105. - Repairs and installations	Final Order	E. Richwagen	Certified Mail
7001	9/15/2022	2430 CHARLES RD, PEMBROKE PARK, FL 33009 #2316	Sec 5-103 (a). - Exterior maintenance of structures and premises Sec 5-103(h). - Exterior maintenance of structures and premises Sec 5-103(i). - Exterior maintenance of structures and premises	Final Order	E. Richwagen	

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Code Enforcement Department Report

From 9/1/2022 to 9/30/2022

Town of Pembroke Park
3150 SW 52 Avenue
Pembroke Park, Florida 33023

Case #	Date Issued	Site Address	Violation Sections	Document Type	Officer Assigned	Delivery
7388	9/16/2022	3820 SW 52 AVE, PEMBROKE PARK, FL 33023	Sec 5-103 (a). - Exterior maintenance of structures and premises Sec 5-103(b). - Exterior maintenance of structures and premises Sec 5-103(c). - Exterior maintenance of structures and premises Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application.	Affidavit of Compliance	J. Ramirez	Regular Mail
7595	9/16/2022	3184 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33009	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application.	Notice of Violation	J. Ramirez	Regular Mail
586	9/16/2022	3000 W HALLANDALE BEACH Blvd PEMBROKE PARK, FL 33009	Sec 5-103. - Exterior maintenance of structures and premises (h)	Affidavit of Compliance	J. Ramirez	Regular Mail
1182	9/19/2022	4520 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33023 #Cricket Wireless	Sec. 21-19. - Prohibited signs. Sec 5-103. - Exterior maintenance of structures and premises (g)	Affidavit of Compliance	J. Louis	Regular Mail
4905	9/19/2022	4520 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33023	Sec. 21-19. - Prohibited signs.	Affidavit of Compliance	J. Louis	Regular Mail
4907	9/19/2022	4520 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33023	Sec. 21-19. - Prohibited signs.	Affidavit of Compliance	J. Louis	Regular Mail
5374	9/19/2022	4520 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33023	Sec 5-103. - Exterior maintenance of structures and premises (a) Sec 5-103. - Exterior maintenance of structures and premises (c) Sec 5-103. - Exterior maintenance of structures and premises (e) Sec 5-103. - Exterior maintenance of structures and premises (g) Sec 5-103. - Exterior maintenance of structures and premises (i)	Affidavit of Compliance	J. Ramirez	Regular Mail

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Code Enforcement Department Report

From 9/1/2022 to 9/30/2022

Town of Pembroke Park
3150 SW 52 Avenue
Pembroke Park, Florida 33023

Case #	Date Issued	Site Address	Violation Sections	Document Type	Officer Assigned	Delivery
5540	9/19/2022	2250 SW 30 AVE, PEMBROKE PARK, FL 33021	Sec. 12-48. - Outdoor storage prohibited Sec. 5-17. - Permit application.	Affidavit of Compliance	J. Ramirez	Regular Mail
5697	9/19/2022	2250 SW 30 AVE, PEMBROKE PARK, FL 33021 #2250	Sec. 28-262. - Locating mobile homes outside parks.	Affidavit of Compliance	J. Ramirez	Regular Mail
5195	9/20/2022	3181 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33009 #Sundrift Apartments	Sec 5-103. - Exterior maintenance of structures and premises (a) Sec 5-103. - Exterior maintenance of structures and premises (i) Sec. 5-2. - Nonresidential commercial buildings, owner's responsibilities (a)	Notice of Formal Hearing	J. Ramirez	Hand
4725	9/20/2022	2727 S PARK RD, PEMBROKE PARK, FL 33009 #Fire Wholesale	Sec. 5-2. - Nonresidential commercial buildings, owner's responsibilities (a) Sec. 28-346 (c)(1) - Portable storage units Sec. 28-346 (c)(3) - Portable storage units. Sec. 28-346 (f) - Portable storage units Sec. 28-262. - Locating mobile homes outside parks.	Notice of Formal Hearing	J. Ramirez	Hand
6392	9/21/2022	1960 SW 30 AVE, PEMBROKE PARK, FL 33009	110.15 Building Safety Inspection Program	Affidavit of Compliance	M. Nunez	Hand
4725	9/21/2022	2727 S PARK RD, PEMBROKE PARK, FL 33009 #Fire Wholesale	Sec. 5-2. - Nonresidential commercial buildings, owner's responsibilities (a) Sec. 28-346 (c)(1) - Portable storage units Sec. 28-346 (c)(3) - Portable storage units. Sec. 28-346 (f) - Portable storage units Sec. 28-262. - Locating mobile homes outside parks.	Abate Order	J. Ramirez	Certified Mail Hand

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Code Enforcement Department Report

From 9/1/2022 to 9/30/2022

Town of Pembroke Park
3150 SW 52 Avenue
Pembroke Park, Florida 33023

Case #	Date Issued	Site Address	Violation Sections	Document Type	Officer Assigned	Delivery
6394	9/21/2022	2000 SW 30 AVE, PEMBROKE PARK, FL 33009	110.15 Building Safety Inspection Program	Abate Order	M. Nunez	
5325	9/21/2022	3400 SW 20 ST, PEMBROKE PARK, FL 33023	Sec 5-105. - Repairs and installations Sec. 5-2. - Nonresidential commercial buildings, owner's responsibilities (a) Sec. 5-2. - Nonresidential commercial buildings, owner's responsibilities (b)	Abate Order	J. Ramirez	Certified Mail Hand
5049	9/21/2022	2400 SW 30 AVE, PEMBROKE PARK, FL 33009	Sec. 5-2. - Nonresidential commercial buildings, owner's responsibilities (a) Sec 5-207. - Graffiti Enforcement	Final Order	E. Richwagen	Certified Mail
6429	9/21/2022	3140 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33009 #903	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application.	Supplemental Order/Claim of Lien	E. Richwagen	Certified Mail
7594	9/22/2022	3930 PEMBROKE RD, PEMBROKE PARK, FL 33021	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application. Sec. 21-19. - Prohibited signs.	Notice of Violation	J. Ramirez	Regular Mail

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Code Enforcement Department Report

From 9/1/2022 to 9/30/2022

Town of Pembroke Park
3150 SW 52 Avenue
Pembroke Park, Florida 33023

Case #	Date Issued	Site Address	Violation Sections	Document Type	Officer Assigned	Delivery
6288	9/22/2022	4790 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33023	Sec 5-103 (a). - Exterior maintenance of structures and premises Sec 5-103(b). - Exterior maintenance of structures and premises Sec 5-103(c). - Exterior maintenance of structures and premises Sec 5-103(e). - Exterior maintenance of structures and premises Sec 5-103(h). - Exterior maintenance of structures and premises Sec 5-103(i). - Exterior maintenance of structures and premises Sec 5-103(j). - Exterior maintenance of structures and premises Sec 5-103(l). - Exterior maintenance of structures and premises Sec 5-103(m). - Exterior maintenance of structures and premises Sec 5-103(n). - Exterior maintenance of structures and premises Sec 5-103(o). - Exterior maintenance of structures and premises Sec 5-105. - Repairs and installations	Supplemental Order/Claim of Lien	E. Richwagen	Certified Mail



Code Enforcement Department Report

From 9/1/2022 to 9/30/2022

Town of Pembroke Park
3150 SW 52 Avenue
Pembroke Park, Florida 33023

Case #	Date Issued	Site Address	Violation Sections	Document Type	Officer Assigned	Delivery
6743	9/22/2022	3898 PEMBROKE RD, PEMBROKE PARK, FL 33021	Sec 5-103(p). - Exterior maintenance of structures and premises Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application. Sec. 15-22. - Application. Sec. 15-23. - Separate business tax receipt for each business location, for each business advertised publicly. Sec. 15-25. - Separate violation for each day of business without business tax receipt. Sec. 15-26. - Duties of officers, agents of corporations. Sec. 15-40 - Delinquent business tax receipt fees and penalties.	Final Order	E. Richwagen	Certified Mail
6892	9/22/2022	3100 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33009	Sec. 28-285.5. - Tie-down requirements for permanent location status vehicles. Sec. 28-264. - Recreational vehicle site dimensions. Sec. 28-267. - Distance between structures. Sec. 28-285. - Attachment of structures, additions, appurtenances to recreational vehicle prohibited. Sec. 28-285.1. - Size restrictions for parking on recreational vehicle lot. Sec. 28-285.3. - Minimum space between vehicles. Sec. 28-285.4. - Permanent location application and fee.	Amended Final Order	E. Richwagen	Certified Mail



Code Enforcement Department Report

From 9/1/2022 to 9/30/2022

Town of Pembroke Park
3150 SW 52 Avenue
Pembroke Park, Florida 33023

Case #	Date Issued	Site Address	Violation Sections	Document Type	Officer Assigned	Delivery
6893	9/22/2022	3140 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33009	Sec. 28-264. - Recreational vehicle site dimensions. Sec. 28-267. - Distance between structures. Sec. 28-285. - Attachment of structures, additions, appurtenances to recreational vehicle prohibited. Sec. 28-285.1. - Size restrictions for parking on recreational vehicle lot. Sec. 28-285.3. - Minimum space between vehicles. Sec. 28-285.4. - Permanent location application and fee. Sec. 28-285.5. - Tie-down requirements for permanent location status vehicles.	Amended Final Order	E. Richwagen	Certified Mail
7520	9/22/2022	4420 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33023	Sec. 21-21 (1) - Temporary signs Sec. 21-21. (7) - Temporary signs	Final Order	E. Richwagen	Certified Mail
5610	9/22/2022	4420 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33023 #4480	Sec. 5-17. - Permit application. Sec. 21-21. (7) - Temporary signs Sec. 21-23 (a) - Permit	Supplemental Order/Claim of Lien	E. Richwagen	Certified Mail
5609	9/22/2022	4420 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33023 #4500 W Hallandale Beach Blvd	Sec. 21-21. (7) - Temporary signs Sec. 5-17. - Permit application. Sec. 21-23 (a) - Permit	Final Order	E. Richwagen	Certified Mail
5542	9/22/2022	4420 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33023	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application. Sec 5-103. - Exterior maintenance of structures and premises (g)	Final Order	E. Richwagen	Certified Mail
6122	9/22/2022	614 LAKE SHORE DR, PEMBROKE PARK, FL 33009 117	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application.	Final Order	E. Richwagen	Certified Mail
6014	9/22/2022	3196 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33009 #34 W LAKE CT	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application.	Final Order	E. Richwagen	Certified Mail
6047	9/22/2022	3140 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33009 #LOT 523	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application.	Final Order	E. Richwagen	Certified Mail



Code Enforcement Department Report

From 9/1/2022 to 9/30/2022

Town of Pembroke Park
3150 SW 52 Avenue
Pembroke Park, Florida 33023

Case #	Date Issued	Site Address	Violation Sections	Document Type	Officer Assigned	Delivery
5996	9/22/2022	3140 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33009 #718	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application.	Supplemental Order/Claim of Lien	E. Richwagen	Certified Mail
6639	9/22/2022	112 MARINE CT, PEMBROKE PARK, FL 33009 502 #502	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application.	Supplemental Order/Claim of Lien	E. Richwagen	Certified Mail
6722	9/22/2022	4400 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33023	Sec. 21-19. - Prohibited signs. Sec. 21-21. (7) - Temporary signs	Supplemental Order/Claim of Lien	E. Richwagen	Certified Mail
6970	9/22/2022	3196 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33009 #42 W LAKE CT	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application.	Final Order	E. Richwagen	Certified Mail
7122	9/22/2022	3700 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33023	Sec 5-103 (a). - Exterior maintenance of structures and premises Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application.	Final Order	J. Ramirez	Certified Mail Hand
7393	9/22/2022	5210 SW 32 ST, PEMBROKE PARK, FL 33023 #5325 SW 32 STREET, PEMBROKE PARK, FL 33023	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application.	Final Order	J. Ramirez	Certified Mail Hand
5471	9/22/2022	4420 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33023 #4444 W Hallandale Beach Blvd	Sec 5-105. - Repairs and installations Sec. 5-2. - Nonresidential commercial buildings, owner's responsibilities (a) Sec. 5-2. - Nonresidential commercial buildings, owner's responsibilities (b) Sec. 15-17. - Business Tax Receipt Required. Sec. 15-24. - Tax payment required to engage in business. Sec. 15-22. - Application.	Final Order	J. Ramirez	Certified Mail Hand
6399	9/22/2022	4420 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33023 #4420 W Hallandale Beach Blvd	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application. Sec. 15-17. - Business Tax Receipt Required.	Final Order	J. Ramirez	Certified Mail Hand

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Code Enforcement Department Report

From 9/1/2022 to 9/30/2022

Town of Pembroke Park
3150 SW 52 Avenue
Pembroke Park, Florida 33023

Case #	Date Issued	Site Address	Violation Sections	Document Type	Officer Assigned	Delivery
5280	9/22/2022	4420 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33023	Sec 5-103. - Exterior maintenance of structures and premises (a) Sec 5-103. - Exterior maintenance of structures and premises (b) Sec 5-103. - Exterior maintenance of structures and premises (e) Sec 5-103. - Exterior maintenance of structures and premises (g) Sec 5-103. - Exterior maintenance of structures and premises (k) Sec 5-103. - Exterior maintenance of structures and premises (n) Sec 5-103. - Exterior maintenance of structures and premises (o) Sec. 5-104. - Determination of need for correction Sec. 13-2. - Storage of abandoned property in the open prohibited	Supplemental Order/Claim of Lien	J. Ramirez	Certified Mail Hand
6567	9/22/2022	1730 SW 30 AVE, PEMBROKE PARK, FL 33009	Sec. 21-19. - Prohibited signs. Sec. 21-21 (1) - Temporary signs	Supplemental Order/Claim of Lien	J. Ramirez	Certified Mail Hand
6909	9/22/2022	1730 SW 30 AVE, PEMBROKE PARK, FL 33009	Sec. 15-17. - Business Tax Receipt Required. Sec. 15-175. - Certificate of use requirements. Sec. 15-176. - Annual renewal and delinquent renewal penalties. Sec. 15-177. - Initial certificate of use. Sec. 28-215. - Restricted area of use Sec. 22-85(a). - Obstructions of public rights-of-way.	Supplemental Order/Claim of Lien	J. Ramirez	Certified Mail Hand



Code Enforcement Department Report

From 9/1/2022 to 9/30/2022

Town of Pembroke Park
3150 SW 52 Avenue
Pembroke Park, Florida 33023

Case #	Date Issued	Site Address	Violation Sections	Document Type	Officer Assigned	Delivery
6771	9/22/2022	1730 SW 30 AVE, PEMBROKE PARK, FL 33009	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application. Sec. 21-19. - Prohibited signs. Sec. 15-17. - Business Tax Receipt Required. Sec. 28-346 (a) - Portable storage units Sec. 28-346 (f) - Portable storage units	Supplemental Order/Claim of Lien	J. Ramirez	Certified Mail Hand
7112	9/22/2022	1730 SW 30 AVE, PEMBROKE PARK, FL 33009	111.1 Certificate of Occupancy Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application.	Final Order	M. Nunez	Certified Mail Hand
5706	9/22/2022	3181 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33009 #105	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application. Sec. 5-87. - Permit required Sec. 12-76. (b) Nuisances: duty of property owners and tenants to prevent.	Abate Order	J. Ramirez	Certified Mail Hand
7396	9/22/2022	3201 W HALLANDALE BEACH	Sec. 21-19. - Prohibited signs.	Final Order	J. Ramirez	Certified Mail
7382	9/22/2022	3911 SW 52 AVE, PEMBROKE PARK, FL 33023 4-5	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application.	Final Order	J. Ramirez	Certified Mail
7182	9/22/2022	4400 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33023 #4	Sec. 15-17. - Business Tax Receipt Required. Sec. 15-175. - Certificate of use requirements. Sec. 15-22. - Application. Sec. 15-28. - Display.	Final Order	J. Ramirez	Certified Mail



Code Enforcement Department Report

From 9/1/2022 to 9/30/2022

Town of Pembroke Park
3150 SW 52 Avenue
Pembroke Park, Florida 33023

Case #	Date Issued	Site Address	Violation Sections	Document Type	Officer Assigned	Delivery
6504	9/22/2022	3201 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33023	Sec 5-103 (a). - Exterior maintenance of structures and premises Sec 5-103(h). - Exterior maintenance of structures and premises Sec 5-103(i). - Exterior maintenance of structures and premises Sec 5-103(k). - Exterior maintenance of structures and premises Sec 5-105. - Repairs and installations	Final Order	J. Ramirez	Certified Mail
5487	9/22/2022	3196 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33009 #148	Sec 5-105. - Repairs and installations Sec. 5-2. - Nonresidential commercial buildings, owner's responsibilities (a) Sec. 5-2. - Nonresidential commercial buildings, owner's responsibilities (b)	Final Order	J. Ramirez	Certified Mail
7380	9/22/2022	4790 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33023	Sec. 28-346 (f) - Portable storage units Sec. 21-19. - Prohibited signs. Sec 5-103(h). - Exterior maintenance of structures and premises Sec. 27-33. - Maintenance Sec 5-103(l). - Exterior maintenance of structures and premises Sec 5-103(c). - Exterior maintenance of structures and premises Sec 5-105. - Repairs and installations	Final Order	J. Ramirez	Certified Mail Hand



Code Enforcement Department Report

From 9/1/2022 to 9/30/2022

Town of Pembroke Park
3150 SW 52 Avenue
Pembroke Park, Florida 33023

Case #	Date Issued	Site Address	Violation Sections	Document Type	Officer Assigned	Delivery
4947	9/22/2022	5100 SW 41 ST, PEMBROKE PARK, FL 33023 309	Sec 5-105. - Repairs and installations Sec. 5-2. - Nonresidential commercial buildings, owner's responsibilities (a)	Supplemental Order/Claim of Lien	J. Ramirez	Certified Mail Hand
6009	9/22/2022	2329 JOHN P LYONS LN, PEMBROKE PARK, FL 33009	Sec 5-103 (a). - Exterior maintenance of structures and premises Sec 5-103(c). - Exterior maintenance of structures and premises Sec 5-103(f). - Exterior maintenance of structures and premises Sec 5-103(h). - Exterior maintenance of structures and premises Sec. 13-1. - Definitions Sec. 13-2. - Storage of abandoned property in the open prohibited Sec. 28-304 - Surface of parking area Sec. 28-307 (a) - Marking of spaces Sec. 12-48. - Outdoor storage prohibited Sec. 12-41. - Accumulations deemed public nuisance Sec 5-207. - Graffiti Enforcement Sec. 5-2(a). - Nonresidential commercial buildings, owner's responsibilities Sec. 5-2(b). - Nonresidential commercial buildings, owner's responsibilities Sec 5-103(k). - Exterior maintenance of structures and premises	Final Order	J. Ramirez	Certified Mail Hand

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Code Enforcement Department Report

From 9/1/2022 to 9/30/2022

Town of Pembroke Park
3150 SW 52 Avenue
Pembroke Park, Florida 33023

Case #	Date Issued	Site Address	Violation Sections	Document Type	Officer Assigned	Delivery
7359	9/22/2022	3520 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33023	Sec 5-103 (a). - Exterior maintenance of structures and premises Sec 5-103(e). - Exterior maintenance of structures and premises Sec 5-103(h). - Exterior maintenance of structures and premises Sec 5-103(i). - Exterior maintenance of structures and premises Sec 5-103(k). - Exterior maintenance of structures and premises Sec 5-103(m). - Exterior maintenance of structures and premises Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application. Sec. 27-33. - Maintenance	Amended Final Order	J. Ramirez	



Code Enforcement Department Report

From 9/1/2022 to 9/30/2022

Town of Pembroke Park
3150 SW 52 Avenue
Pembroke Park, Florida 33023

Case #	Date Issued	Site Address	Violation Sections	Document Type	Officer Assigned	Delivery
7157	9/22/2022	2940 COUNTRY CLUB LN, PEMBROKE PARK, FL 33009	Sec 5-105. - Repairs and installations Sec 5-103 (a). - Exterior maintenance of structures and premises Sec 5-103(g). - Exterior maintenance of structures and premises Sec 5-103(h). - Exterior maintenance of structures and premises Sec 5-103(k). - Exterior maintenance of structures and premises Sec 5-103(l). - Exterior maintenance of structures and premises Sec 5-103(m). - Exterior maintenance of structures and premises Sec 5-103(n). - Exterior maintenance of structures and premises Sec. 5-17. - Permit application.	Final Order	J. Ramirez	Certified Mail Hand



Code Enforcement Department Report

From 9/1/2022 to 9/30/2022

Town of Pembroke Park
3150 SW 52 Avenue
Pembroke Park, Florida 33023

Case #	Date Issued	Site Address	Violation Sections	Document Type	Officer Assigned	Delivery
5770	9/22/2022	2665 S PARK RD, PEMBROKE PARK, FL 33009 #2665-2681 S Park Rd	Sec. 15-17. - Business Tax Receipt Required. Sec. 15-22. - Application. Sec 5-105. - Repairs and installations Sec. 5-2. - Nonresidential commercial buildings, owner's responsibilities (a) Sec. 5-2. - Nonresidential commercial buildings, owner's responsibilities (b) Sec. 12-76. (a) Nuisances: duty of property owners and tenants to prevent. Sec. 12-76. (d) Nuisances: duty of property owners and tenants to prevent. Sec. 12-76. (e) Nuisances: duty of property owners and tenants to prevent.	Supplemental Order/Claim of Lien	J. Ramirez	



Code Enforcement Department Report

From 9/1/2022 to 9/30/2022

Town of Pembroke Park
3150 SW 52 Avenue
Pembroke Park, Florida 33023

Case #	Date Issued	Site Address	Violation Sections	Document Type	Officer Assigned	Delivery
5770	9/22/2022	2665 S PARK RD, PEMBROKE PARK, FL 33009 #2665-2681 S Park Rd	Sec. 15-17. - Business Tax Receipt Required. Sec. 15-22. - Application. Sec 5-105. - Repairs and installations Sec. 5-2. - Nonresidential commercial buildings, owner's responsibilities (a) Sec. 5-2. - Nonresidential commercial buildings, owner's responsibilities (b) Sec. 12-76. (a) Nuisances: duty of property owners and tenants to prevent. Sec. 12-76. (d) Nuisances: duty of property owners and tenants to prevent. Sec. 12-76. (e) Nuisances: duty of property owners and tenants to prevent.	Abate Order	J. Ramirez	Certified Mail Hand
5641	9/22/2022	5439 SW 41 ST, PEMBROKE PARK, FL 33023	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application. Sec. 5-87. - Permit required	Supplemental Order/Claim of Lien	J. Ramirez	
5641	9/22/2022	5439 SW 41 ST, PEMBROKE PARK, FL 33023	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application. Sec. 5-87. - Permit required	Abate Order	J. Ramirez	Certified Mail Hand



Code Enforcement Department Report

From 9/1/2022 to 9/30/2022

Town of Pembroke Park
3150 SW 52 Avenue
Pembroke Park, Florida 33023

Case #	Date Issued	Site Address	Violation Sections	Document Type	Officer Assigned	Delivery
5513	9/22/2022	1804 SW 31 AVE, PEMBROKE PARK, FL 33009 #1804A SW 31 AVE	Sec 5-105. - Repairs and installations Sec. 5-2. - Nonresidential commercial buildings, owner's responsibilities (a) Sec. 5-2. - Nonresidential commercial buildings, owner's responsibilities (b) Sec. 9-99. - Duties of bureau officers. Sec. 15-17. - Business Tax Receipt Required. Sec. 15-23. - Separate business tax receipt for each business location, for each business advertised publicly. Sec. 21-19. - Prohibited signs.	Supplemental Order/Claim of Lien	J. Ramirez	
5513	9/22/2022	1804 SW 31 AVE, PEMBROKE PARK, FL 33009 #1804A SW 31 AVE	Sec 5-105. - Repairs and installations Sec. 5-2. - Nonresidential commercial buildings, owner's responsibilities (a) Sec. 5-2. - Nonresidential commercial buildings, owner's responsibilities (b) Sec. 9-99. - Duties of bureau officers. Sec. 15-17. - Business Tax Receipt Required. Sec. 15-23. - Separate business tax receipt for each business location, for each business advertised publicly. Sec. 21-19. - Prohibited signs.	Abate Order	J. Ramirez	Certified Mail



Code Enforcement Department Report

From 9/1/2022 to 9/30/2022

Town of Pembroke Park
3150 SW 52 Avenue
Pembroke Park, Florida 33023

Case #	Date Issued	Site Address	Violation Sections	Document Type	Officer Assigned	Delivery
5506	9/22/2022	2940 SW 30 AVE, PEMBROKE PARK, FL 33009 #Bay 5	Sec 5-105. - Repairs and installations Sec. 5-2. - Nonresidential commercial buildings, owner's responsibilities (a) Sec. 5-2. - Nonresidential commercial buildings, owner's responsibilities (b)	Supplemental Order/Claim of Lien	J. Ramirez	
5506	9/22/2022	2940 SW 30 AVE, PEMBROKE PARK, FL 33009 #Bay 5	Sec 5-105. - Repairs and installations Sec. 5-2. - Nonresidential commercial buildings, owner's responsibilities (a) Sec. 5-2. - Nonresidential commercial buildings, owner's responsibilities (b)	Abate Order	J. Ramirez	Certified Mail
5195	9/22/2022	3181 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33009 #Sundrift Apartments	Sec 5-103. - Exterior maintenance of structures and premises (a) Sec 5-103. - Exterior maintenance of structures and premises (i) Sec. 5-2. - Nonresidential commercial buildings, owner's responsibilities (a)	Abate Order	J. Ramirez	Certified Mail
4640	9/23/2022	3107 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33009 #Bay 103 - Team Marketing Group	Sec. 15-17. - Business Tax Receipt Required. Sec. 15-40 - Delinquent business tax receipt fees and penalties.	Notice of Formal Hearing	L. Cannon	Affidavit of Service/Posted to Property Certified Mail
7597	9/26/2022	4901 SW 27 AVE, PEMBROKE PARK, FL 33023	Sec 5-103(c). - Exterior maintenance of structures and premises Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application.	Notice of Violation	E. Richwagen	Regular Mail
7599	9/26/2022	3301 W HALLANDALE BEACH		Notice of Violation	E. Richwagen	Regular Mail



Code Enforcement Department Report

From 9/1/2022 to 9/30/2022

Town of Pembroke Park
3150 SW 52 Avenue
Pembroke Park, Florida 33023

Case #	Date Issued	Site Address	Violation Sections	Document Type	Officer Assigned	Delivery
7603	9/27/2022	5511 SW 34 ST, PEMBROKE PARK, FL 33023 1-2	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application.	Notice of Violation	J. Ramirez	Hand
5683	9/27/2022	5511 SW 34 ST, PEMBROKE PARK, FL 33023 1-2	Sec. 12-48. - Outdoor storage prohibited Sec 5-103. - Exterior maintenance of structures and premises (h)	Affidavit of Compliance	J. Ramirez	Regular Mail
5610	9/28/2022	4420 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33023 #4480	Sec. 5-17. - Permit application. Sec. 21-21. (7) - Temporary signs Sec. 21-23 (a) - Permit	Affidavit of Non-Compliance	J. Ramirez	Hand
7396	9/29/2022	3201 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33023	Sec. 21-19. - Prohibited signs.	Affidavit of Compliance	E. Richwagen	Regular Mail
1037	9/30/2022	4420 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33023 #4444 W Hallandale Beach Blvd	Sec. 5-2. - Nonresidential commercial buildings, owner's responsibilities (a)	Affidavit of Compliance	J. Louis	Hand

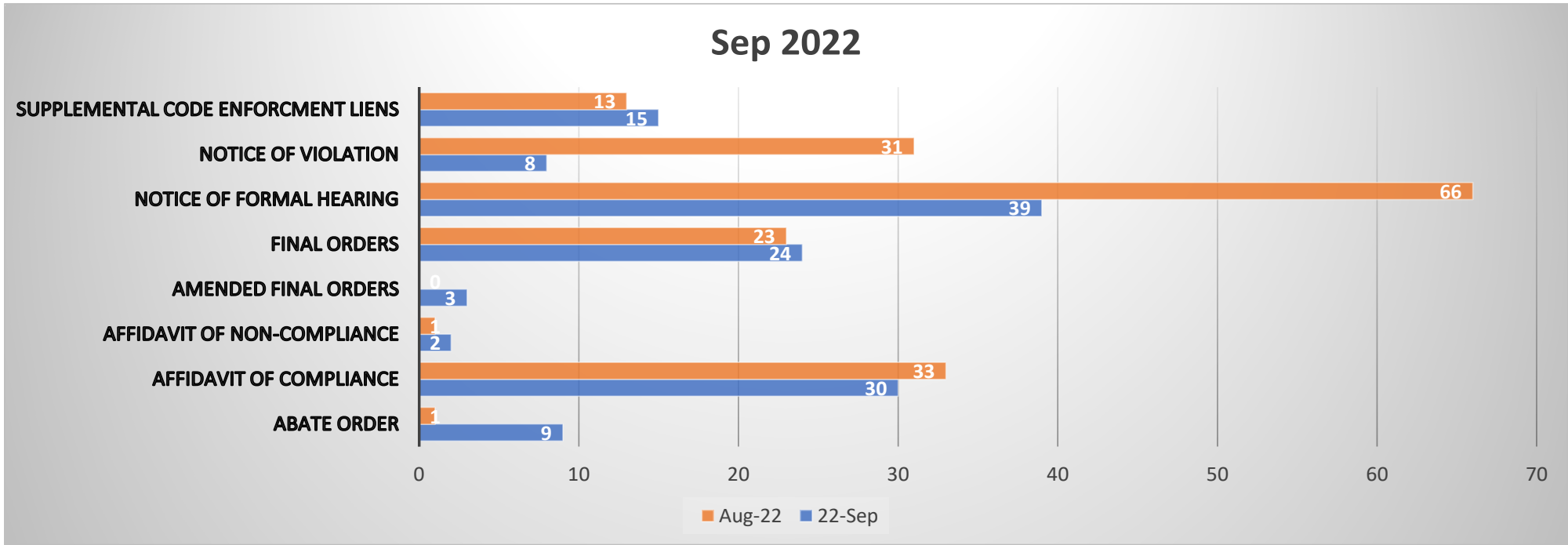
Summary	
Abate Order	9
Affidavit of Compliance	30
Affidavit of Non-Compliance	2
Amended Final Order	3
Final Order	24
Notice of Formal Hearing	8
Notice of Violation	8
Supplemental Order/Claim of	15
Total	99

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Code Enforcement Department Monthly Report September 2022

Chief Code Enforcement Officer Joseline Ramirez



Summary of Detail Report

Special Magistrate Past & Upcoming Dates

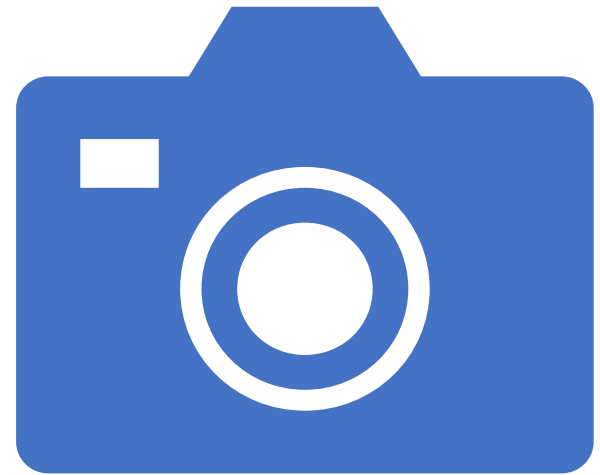
1. Oct 19, 2022 - Executed
19 Formal Hearings
10 Hearing to Confirm Fine
7 Hearing to Abate Fine
3 Hearing to Extend Time
Total: 39 Cases

2. Nov 16 at 9am – Scheduled



This Photo by Unknown Author is licensed under [CC BY-NC](#)

Compliance: Before & After Photos



4500 W HBB - Before



4500 W HBB - After



4486 W HBB - Before





4480 W HBB - Before

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08/02/2021 21:20

4480 W HBB - After

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2801 S Park Rd - Before



2801 S Park Rd - After



2801 John P. Lyons Lane - Before



2801 S Park Rd - After







3300 Pembroke Rd - After



Questions



AGENDA ITEM REPORT



To: Commission
Subject: Fiscal Year 2022 Financial Outlook
Meeting: AGENDA VIRTUAL WORKSHOP COMMISSION MEETING - October 26, 2022
Department: Finance
Staff Contact: Roy Brown, Finance & Budget Director

BACKGROUND INFORMATION:

Financial Update

POLICY IMPLICATIONS:

N/A

RECOMMENDATION:

N/A

ALTERNATIVES:

N/A

ATTACHMENTS:

[TPP EOY Workshop Report 10-21-22](#)

Town of Pembroke Park 2022 Year-End Report

Budget and Finance



General Fund Year-End

Revenue Category	2020 Actual	2021 Actual	2022 Adopted Budget	2022 Actuals 10/21/2022	2022 Projection	2023 Budget
Total Cash Balances Brought Forward	1,099,056	609,964	3,582,039		3,582,039	3,009,369
Estimated Revenues:						
Taxes:						
Ad Valorem Taxes - Operating	6,031,078	6,635,594	7,063,000	7,132,721	7,134,250	7,638,189
Sales and Use Tax	390,014	456,537	427,139	483,507	483,507	446,036
Franchise Fees	888,057	931,748	896,250	861,921	954,171	941,250
Utility Service Taxes	1,188,522	1,151,253	1,158,841	1,233,328	1,236,831	1,199,531
Communications Services Tax	157,333	137,597	136,251	123,435	123,435	140,000
License and Permits	304,840	378,065	280,730	366,169	625,347	482,400
Intergovernmental	273,155	3,675,016	857,652	2,037,295	349,589	1,366,064
Charges For Services	374,202	524,360	380,500	458,098	463,833	445,500
Fines and Forfeitures	858,747	830,003	864,000	406,710	838,441	833,305
Miscellaneous & Other	-	-	-	-	-	136,480
Total Revenues	10,465,948	14,720,174	12,064,363	13,103,185	12,209,404	13,628,755
Transfers and Other Sources			316,384			
Restricted						
Total Resources Available	10,465,948	14,720,174	12,380,747	13,103,185	12,209,404	13,628,755
Proposed Appropriations by Department:						
Mayor & Commission	398,833	371,671	350,725	205,194	310,776	514,976
Administration	995,975	1,054,940	958,899	938,386	958,321	950,332
Finance	440,630	592,211	493,646	506,036	516,793	457,609
Legal	281,780	424,157	346,222	315,451	324,045	424,523
Planning	265,318	274,565	241,774	214,434	230,714	284,556
Information Technology	-	-	-	-	-	442,421
Non-Departmental	626,615	747,112	571,646	639,536	770,871	1,938,712
Police	3,299,347	3,632,406	3,614,385	4,738,534	4,791,040	3,441,976
Fire	3,545,340	3,468,493	3,631,375	3,652,284	3,652,284	3,847,980
Roads & Streets	435,576	521,923	1,281,663	498,171	578,980	572,632
Code Compliance	188,882	156,252	206,799	200,377	210,084	313,729
Parks & Recreation	476,744	544,233	683,613	414,888	438,168	439,308
Total Appropriations for Operational Expenses	10,955,040	11,787,963	12,380,747	12,323,292	12,782,074	13,628,755
Projected Balances and Reserves:						
Anticipated Year End Balance	609,964	3,582,039	3,582,039	779,893	3,009,369	3,009,370
Revenues Less Expenditures	(489,092)	2,932,211	-	779,893	(572,670)	

- General Fund Revenues to-date = \$13,103,185
- General Fund Expenses to-date = \$12,323,292

- General Fund Revenue Projections = \$12,209,404
- General Fund Expense Projections = \$12,782,074

Year-end projections for expenditures exceed revenue because ARPA revenue was already recorded in FY 2021. Although we received a check of \$1.6m in August of 2022, you can't recognize revenue twice.

Building Dept. Fund Year-End

Revenue Category	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2022 Actuals 10/21/2022	FY 2022 Projection	2023 Proposed Budget
Beg Fund Balance	668,614				788,623	1,081,877
Revenues:						
License and Permits	893,180	829,536	829,536	1,049,880	1,055,206	845,154
Charges For Services	28,777	39,400	39,400	33,992	33,991	39,400
Fines and Forfeitures	3,700	-	-	-	-	-
Other	9,015	-	-	27,801	27,801	-
Subtotal Revenues	934,672	868,936	868,936	1,111,673	1,116,998	884,554
Transfers and Other Sources						
Restricted						
Total Revenues	934,672	868,936	868,936	1,111,673	1,116,998	884,554
Appropriations and Other Resources Allocated:						
Mayor & Commission						
Administration						
Finance						
Legal						
Planning						
Information Technology						
Non-Departmental						
Police						
Fire						
Roads & Streets						
Building	814,664	794,936	794,936	790,459	823,744	884,554
Code Compliance						
Parks & Recreation						
Total Expenditures	814,664	794,936	794,936	790,459	823,744	884,554
Ending Fund Balance	788,623			321,214	1,081,877	
Revenues Less Expenditures	120,008	74,000	74,000	321,214	293,254	

- Building Fund Revenues to-date = \$1,111,673
- Building Fund Expenses to-date = \$790,459
- Building EOY revenue projections = \$1,116,998
- Building Fund EOY expense projections = \$823,744
- Estimated EOY fund balance = \$1,081,877

Sewer Fund Year-End

Revenue Category	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2022 Actuals 10/21/2022	FY 2022 Projection	2023 Proposed Budget
Beg Fund Balance	4,908,429				5,030,178	5,252,909
Revenues						
Charges For Services	2,838,745	2,795,000	2,795,000	2,868,567	2,868,567	2,825,000
Fines and Forfeitures						
Other	36,255	177,790	177,790	141,288	141,288	42,000
Subtotal Revenues	2,875,000	2,972,790	2,972,790	3,009,855	3,009,855	2,867,000
Transfers and Other Sources						
Restricted						
Total Revenues	2,875,000	2,972,790	2,972,790	3,009,855	3,009,855	2,867,000
Appropriations and Other Resources Allocated:						
Sewer	2,753,250	2,972,790	2,972,790	2,190,526	2,787,124	2,867,000
Total Expenditures	2,753,250	2,972,790	2,972,790	2,190,526	2,787,124	2,867,000
Ending Fund Balance	5,030,178			819,329	5,252,909	
Revenues less expenditures	121,749				222,731	

- Sewer Fund Revenues to-date = \$3,009,855
- Sewer Fund Expenses to-date = \$2,190,526
- Sewer Fund EOY Revenue projections = \$3,009,855
- Sewer Fund EOY Expenses projections= \$2,787,124

Stormwater Fund Year-End

Revenue Category	2021 Actual	2022 Adopted Budget	2022 Amended Budget	2022 Actuals 10/21/2022	FY 2022 Projection	2023 Proposed Budget
Beg Fund Balance	8,158,959				8,465,218	8,842,431
Revenues						
Intergovernmental	-	1,165,115	1,165,115	-	-	987,906
Charges For Services	1,420,926	1,415,600	1,415,600	1,279,580	1,414,555	1,435,135
Fines and Forfeitures						
Other	2,168	117,320	117,320	161,460	161,460	118,000
Subtotal Revenues	1,423,093	2,698,035	2,698,035	1,441,040	1,576,015	2,541,041
Transfers and Other Sources						
Restricted						
Total Revenues	1,423,093	2,698,035	2,698,035	1,441,040	1,576,015	2,541,041
Appropriations and Other Resources Allocated:						
Stormwater	1,116,835	2,698,035	2,698,035	747,830	1,198,802	2,541,041
Total Expenditures	1,116,835	2,698,035	2,698,035	747,830	1,198,802	2,541,041
Ending Fund Balance	8,465,218				8,842,431	
Revenues less expenditures	306,259				377,213	

- Stormwater Fund Revenues to-date = \$1,441,040
- Stormwater Fund Expenses to-date = \$747,830
- Stormwater Fund EOY Revenue projections = \$1,576,015
- Stormwater Fund EOY Expenses projections= \$1,198,802

AGENDA ITEM REPORT



To:

Subject: Human Resources Update

Meeting: 10 26 2022 VIRTUAL WORKSHOP COMMISSION MEETING - October 26, 2022

Department: Administrative

Staff Contact: Babette Friedman, HR Director

BACKGROUND INFORMATION:

Providing Town Commission an update on HR items.

ATTACHMENTS:

[HR Update- meetings](#)

JC Jimenez, Town Manager
Marlen Martell, Town Clerk

Status:

Approved - Oct 21 2022

Approved - Oct 20 2022



Human Resources Update

Recruitment Update

Maintenance Worker – Parks:	88 applications received. Interviews set for 10/21/2022.
Maintenance Worker – Stormwater	Maintenance Worker – Stormwater: 3 applications received. Interviewed 2 candidates. Department was not satisfied with candidates.
Planner I:	38 applications received. No qualified applicants so far.
Paralegal (internal posting):	Paralegal (internal posting): Closes: 10/21/2022. 1 applicant
Executive Assistant to Town Clerk:	111 applications received. Interviews are pending

Policies and Procedures Update

Employee handbook changes will be submitted to the Town Manager and Town Attorney by November 4, 2022.

Recruitment Manual – Submitted to Town Manager for review.

Performance Awards Program - Submitted to Town Manager and Town Attorney for review.

Volunteer Leave Program - Submitted to Town Manager and Town Attorney for review.

Other Updates:

2 employee investigations are pending review from the Town Manager.

Employee Pumpkin Carving Contest Wednesday, October 26th.

Performance evaluations have been completed for all staff excluding Directors.

AGENDA ITEM REPORT



To:

Subject: Guidance for Formal Investigation

Meeting: 10 26 2022 VIRTUAL WORKSHOP COMMISSION MEETING - October 26, 2022

Department: Administrative

Staff Contact: Babette Friedman, HR Director

RECOMMENDATION:

Requesting guidance from the Town Commission on whether to move forward with a formal investigation to be completed by outside legal counsel. The complaint was filed by Mayor Jacobs against Town Attorney Anderson alleging a hostile work environment.

Status:

Melissa Anderson, Town Attorney	Approved - Oct 18 2022
JC Jimenez, Town Manager	Approved - Oct 19 2022
Marlen Martell, Town Clerk	Approved - Oct 19 2022

AGENDA ITEM REPORT



To:

Subject: Salary increase for Joy Brown due to being placed in a new position. Previously approved by the Commission in July 2022.

Meeting: PUBLIC NOTICE VIRTUAL WORKSHOP COMMISSION MEETING - October 26, 2022

Department: Police Department

Staff Contact: David Howard, Interim Chief of Police

BACKGROUND INFORMATION:

Accreditation Managers typically garner \$50 - \$70K throughout South Florida. This role is in addition to her current role as Executive Assistant, which starts in the \$50K range per the latest peppy report.

FINANCIAL IMPACT:

\$28,000 per annum

RECOMMENDATION:

Previously, the position of Accreditation Manager was added to the Administrative Assistant role.

PEMBROKE PARK POLICE DEPARTMENT



3150 SW 52nd Avenue • Pembroke Park, Florida

Email: dhoward@tppfl.gov
Tel. 954.966.4600 • Fax 954.961.4760

TO: Town Commission

From: Chief Howard #001

SUBJ: Retroactive Pay for Mrs Joy Brown

DATE: 7/27/2022

Since October 2021, Joy Brown has been additionally tasked with many responsibilities within the newly created Police Department. However, she is still charged with work in her previous positions as Events Coordinator and the Administrative Assistant to the Town Commission.

In her many roles, Mrs. Brown has been working, on average, 20 additional hours per week to maintain a high level of service within her three current positions. I have taken this average of time and compiled the following payment:

Based on her previous annual salary of \$50,000 as the Events Coordinator and Administrative Assistant to the Commission, her hourly rate would be \$24.04.

I believe that Ms. Brown should receive retroactive pay which is currently \$21,155.20. This figure is based on \$24.04 per hour at 20 hours per week which is \$480.80. The Town is in it's 44th week for this fiscal year. I believe that Ms. Brown should continue to receive the additional compensation until the end of the fiscal year when the position for Events Coordinator and Administrative Assistant to the Commission is expected to be filled.

The cost for compensation would \$3,846.40 (\$961.60 per pay period for the four remaining pay periods). Total compensation for her additional duties would be approximately \$25,001.60 for fiscal year 2021-2022.

It is hoped that the Town will onboard a new Administrative Assistant/Events Coordinator by October 2022; however, Mrs. Brown will always be available to assist wherever her skills are required.

AGENDA ITEM REPORT



To: Town Commission
Subject: SW 30th Street Sanitary Sewer Feasibility and Force Main Replacement
Meeting: PUBLIC NOTICE VIRTUAL WORKSHOP COMMISSION MEETING - October 26, 2022
Department: Public Works
Staff Contact: Myriam Jacques, Deputy Public Services Director

BACKGROUND INFORMATION:

This project is to replace an aging force main on SW 30th Street. KEITH Team had submitted an previous proposal using the pipe busting method. Unfortunately, this method is no longer acceptable by EPA standards. This proposal is to replace the force main with another sewer pipeline along the north side in the Town's right-of-way.

FINANCIAL IMPACT:

\$72,250 using the sewer funds

RECOMMENDATION:

Staff Recommends Commission Approval

ATTACHMENTS:

[09630.14-CA#1 Feasibility & Pipe Replacement - Open Cut-2022-10-05](#)



CONTRACT ADDENDUM

September 15, 2022

Robert Clark
Town of Pembroke Park
3150 SW 52nd Avenue
Pembroke Park, FL 33023
Phone: (954) 466 – 4600
E-mail: rclark@tppfl.gov

Project Name: SW 30th Street Sanitary Sewer
Feasibility and Force Main
Replacement
Project Location: SW 30th Street from SW 33rd
Avenue to SW 46th Avenue
Pembroke Park, FL, 33023
KEITH Project Number: 09630.14
Contract Addendum: 01
Project Manager: Carlos Morales

PROJECT UNDERSTANDING

The TOWN has requested the CONSULTANT (KEITH) perform an initial due diligence to determine the feasibility to allow the Town two options for sanitary sewer service to the commercial properties along the south side of Hallandale Beach Blvd. currently served by the Town's four (4) existing public pump stations.

Option #1 – Town updating their four (4) public pump stations and reconnect to their new proposed force main along SW 30th Street

Option #2 - Disconnect those properties from the Town's Service Area and reconnect them via gravity to the BCWWS sanitary sewer gravity main along SW 30th Street.

The feasibility will include meeting with agencies BCWWS and BCEPGMD to determine their willingness and/or conditions to allow these sites to be disconnected from the Town's Service Area and connecting them into BCWWS. In addition, KEITH will prepare a cost analysis comparison between these two options.

Based on the results on this initial due diligence and cost analysis comparison, the Town will direct KEITH to provide additional professional services associated with the design of a new direct buried/open trench 6-inch sanitary sewer force main along SW 30th Street at a different location that currently exists.

The project site location is along SW 30th Street from SW 33rd Avenue to SW 46th Avenue, within the City of West Park.

The professional additional services provided by KEITH will include the following: Topographic Survey, Subsurface Utility Engineering (SUE), and Civil Engineering Services.

The project will consist of the design of approximately 5,750 LF of 6-inch direct buried/open trench sanitary sewer force main with the reconnection of the existing services. The existing 6-inch Sanitary Sewer ACP force main will be grouted and abandoned in place.

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Project Areas – Site Map



DESCRIPTION OF ADDITIONAL SERVICES

FEASIBILITY SERVICES

Task 001 Feasibility & Cost Comparison Analysis

KEITH will perform an initial due diligence to determine the feasibility to allow the Town two options for sanitary sewer service to the commercial properties along the south side of Hallandale Beach Blvd. currently served by the Town's four (4) existing public pump stations.

Option #1 – Town updating their four (4) public pump stations and reconnect to their new proposed force main along SW 30th Street

Option #2 - Disconnect those properties from the Town's Service Area and reconnect them via gravity to the BCWWS sanitary sewer gravity main along SW 30th Street.

The feasibility will include meeting with agencies BCWWS and BCEPGMD to determine their willingness and/or conditions to allow these sites to be disconnected from the Town's Service Area and connecting them into BCWWS.

In addition, KEITH will prepare a cost analysis comparison between these two options.

Deliverables

1. Feasibility Letter Report and Cost Comparison Analysis.

SURVEY SERVICES

Task 102 Additional Topographic Survey

KEITH shall prepare a Topographic Survey of the new limits of the project (approx. 5000' linear feet of roadway). Survey shall show the boundary lines, as provided by the Broward County GIS, together with surface improvements such as roadways, pavement, sidewalks, traffic striping, walls, fences, surface utilities, etc. from the apparent Right of Way to apparent Right of Way. Survey to also include paint marking for utilities as designated under task 202 shown hereon. Trees shall be noted by common name and trunk diameter. Storm and Sanitary structures shall be noted with the pipe invert elevation, diameter, material, and direction. Survey shall be referenced to the Florida State Plane Coordinate System (NAD83/11) and the



North American Vertical Datum of 1988 (NAVD88). Elevations shall be shown at an interval of approximately 50 feet, including intermediate changes in grade.

SUBSURFACE UTILITY ENGINEERING (SUE) SERVICES

KEITH will follow ASCE Standard 38-02 – “Standard Guidelines for the Collection and Depiction of Existing Subsurface Utility Data” during the field and office operations for this project. The quality levels discussed below are defined within the standard. KEITH is to provide professional services associated with designating utilities within the depicted orange highlighted area (approximately 4500’ long area along SW 30th Street to include the full right of way) on the attached exhibit and locating up to twenty (20) test holes as requested by the designer. Gravity systems, service laterals, irrigation or overhead facilities are not included in this investigation.

Task 202 Horizontal Designation Services

KEITH will horizontally mark any known tone able and non-tone able underground utilities that are represented on as-built plans, above ground appurtenances, and other miscellaneous utility records (to be provided by CLIENT). Conductive utilities will be marked on the surface utilizing active geophysical prospecting techniques in conjunction with electromagnetic equipment utilizing passive radio and audio frequencies. Known non-conductive utilities and/or structures will be marked on the surface utilizing Ground Penetrating Radar (GPR), above ground features, professional judgment, utility plats and/or as-builts. This task does not include identifying gravity systems, service laterals, irrigation, or overhead facilities unless specifically requested by the CLIENT and included in the scope of services.

Task 203 Additional Location Services

KEITH will perform up to twenty (20) test holes at specific sites requested by the design engineer. Test holes will be utilized to expose utilities to minimize any potential for damage. Test holes performed will be of minimum size (usually 1’ by 1’). Backfill of test holes will be performed utilizing the removed material, if suitable. Areas will be restored back as close as possible to their original condition. Installation of an identifiable above ground marker will be performed at each test hole location. Field markers will consist of a nail and disk in asphalt, or an iron rod and cap with survey stake in grassed areas. Test holes performed in the street will be patched using cold patch. The test hole number and utility will be identified on the ground or on the stake, as appropriate. A test hole summary report will be created providing depth of cover, type, size, and material if applicable.

Subsurface Utility Engineering Conditions and Understandings

CLIENT is required by law to contract Sunshine State One Call of Florida forty-eight (48) hours in advance of any CLIENT excavation. KEITH will not access confined spaces. If confined spaces need to be accessed for locating purposes, then the client will be notified, and further arrangements will be made for said access. Additional fees may be applicable. If additional MOT is required beyond the capability of KEITHS standard MOT operations, KEITH will notify the client. Additional requests outside the scope of services, when requested by client and/or client’s representative, will be invoiced on an hourly basis. This proposal assumes site access is available and work can be performed between the hours of 7:30 AM and 5:00 PM Monday through Friday.

Task 204 Utility Mapping

KEITH will perform surveying services to collect the surface markings completed in 203 that mark the underground utilities. Survey of said markings will be based on Real-Time Kinematic (RTK) GPS observations and referenced to the Florida State Plane Coordinate System (NAD83/11) and the North American Vertical Datum of 1988 (NAVD88). Survey of Horizontal Designations will be delivered in a geo-referenced (NAD83/11) AutoCAD file. Survey of Location Services (Test Holes) will be delivered in Excel in PNEZD format.



CIVIL ENGINEERING SERVICES

Task 403 Construction Documents Modification

Sanitary Sewer Plans

KEITH will prepare sanitary sewer system plans for the design of a new direct buried/open trench 6-inch force main along SW 30th Street to replace the existing force main.

It is anticipated that all existing utility infrastructure is adequate to provide the required sanitary sewer services to the existing developments. These engineering services do not include the extension/replacement and/or upsizing of any water and/or sanitary sewer services to the surrounding properties. Services associated with designing; and permitting any existing and/or proposed new services will be addressed as additional services.

KEITH will include all available existing utility information on the plans. KEITH will not identify the means and methods on how the contractor is to reconnect all existing sanitary sewer services to the new force main and/or maintain temporary service.

Pavement Marking & Signing Plans

The CONSULTANT will prepare a signing and pavement marking plan for the project that meets the requirements of the regulatory agencies. This plan will include standard details and notes.

Deliverables

1. Construction Documents (60% and Final Construction Documents) for above referenced Plans.
2. Specifications – For above referenced Design Elements (specifications may be included in the plan sheets or a separate document for inclusion in the Contract Document Specification book.)
3. Meetings and Team Coordination – During the specified duration in the project schedule, the KEITH team will attend all required meetings and coordination. It is assumed all meetings will be in South Florida.

Task 404 Engineering Permitting

KEITH will attend required pre-application meetings with agencies having jurisdiction over the facilities designed by KEITH, and prepare and submit the permit applications for the construction of the following improvements and process them through the following regulatory agencies:

Sanitary Sewer System

- Town of Pembroke Park Public Works – Sanitary Sewer.
- Broward County Water & Wastewater Services– Sanitary Sewer.
- Florida Department of Environmental Protection (FDEP) –Sanitary Sewer.

Roadway Restoration / Right-of-Way

- Town of West Park Public Works.
- Town of Pembroke Park Public Works.
- Broward County Traffic Engineering Division (Pavement Markings and Signage)

If additional permits are required, KEITH will process them and the fees for these additional services will be submitted to CLIENT as additional services under a contract addendum if required.

Deliverables

1. Permit applications and submittal documents required for above listed regulatory agencies for the listed project improvements.



CONSTRUCTION / PROJECT MANAGEMENT SERVICES

Task 802 Additional Construction Observation for Engineering Certification

*KEITH will provide additional construction engineering services in order to ensure the integrity of the design intent and certify to the CLIENT and other jurisdictional agencies that the construction work has been completed in substantial compliance with the approved documents and permits. Services included are described in the original proposal and are anticipated to take **an additional three (3) months (total of 6 months)**:*

SCHEDULE

FEASIBILITY SERVICES

Task 001 Feasibility & Cost Comparison Analysis 1 Month

SURVEY SERVICES

Task 102 Additional Topographic Survey 8-10 weeks

SUE SERVICES

Task 202 Horizontal Designation Services 3-4 weeks

Task 203 Additional Location Services 6-8 weeks

Task 204 Mapping Services concurrently with task 203

CIVIL ENGINEERING SERVICES

Task 403 Construction Documents Modification 2 Months

Task 404 Engineering Permitting 2 Months

CONSTRUCTION/PROGRAM MANAGEMENT SERVICES

Task 802 Additional Construction Observation Additional 3 Months

Schedule Disclaimer:

Considering the ongoing outbreak of the Coronavirus 2019 (COVID-19), KEITH remains fully committed to pursuing the completion of our work in a safe, diligent, and reasonable manner under the current circumstances based on the schedule provided. It is possible that we will encounter certain delays because of this pandemic. Potential impacts may include, but are not limited to, labor shortages due to mandated quarantine regulations, material shortages and significant delays in lead times because of factory closings across the globe. We will continue to monitor the situation and advise of any delays resulting from the impacts of the current worldwide health scenario.



COMPENSATION

FEASIBILITY SERVICES

Task 001 Feasibility & Cost Comparison Analysis \$5,000 (Hourly/NTE)*

SURVEY SERVICES

Task 102 Additional Topographic Survey \$19,250 (Lump Sum)

SUE SERVICES

Task 202 Horizontal Designation Services \$8,500 (Lump Sum)

Task 203 Additional Location Services (20 @ \$500 per test hole) \$10,000 (Lump Sum)

Task 204 Utility Mapping \$2,000 (Lump Sum)

CIVIL ENGINEERING SERVICES

Task 403 Construction Documents Modification \$14,000 (Lump Sum)

Task 404 Engineering Permitting \$8,300 (Lump Sum)

CONSTRUCTION/PROGRAM MANAGEMENT SERVICES

Task 802 Additional Construction Observation \$5,200 (Hourly/NTE)*

Total Fee \$72,250 + reimbursables

The CLIENT is required to execute this Addendum and return it to the CONSULTANT prior to commencement of the additional services described herein. All items, terms, and conditions of the original Agreement (as amended to include the scope defined herein) remain unchanged and in full force and effect.

IN WITNESS WHEREOF, CONSULTANT and CLIENT have executed this agreement the day and year indicated below.

As to CONSULTANT

KEITH



STEPHEN D WILLIAMS
2022.10.05
08:52:05-04'00'

Stephen D. Williams

Vice President

DATED: 10/5/2022

As to CLIENT

Town of Pembroke Park

Signature: _____

Print Name: _____

Title: _____

DATED: _____



AGENDA ITEM REPORT



To:

Subject: Holiday Lighting

Meeting: 10 26 2022 VIRTUAL WORKSHOP COMMISSION MEETING - October 26, 2022

Department: Public Works

Staff Contact: Robert Clark, Public Services Director

BACKGROUND INFORMATION:

In 2021 the Town entered an agreement with Artistic Holiday Designs for the holiday lighting in the medians on Hallandale Beach Blvd. This year we will have to pay \$5,500.00 for the install, take down and storage of the lights.

To add lights at the Preserve the options are as follows....

option 1: \$63,829.58 (This includes the purchase of a carousel, candy cane display, gingerbread cookie, gingerbread man, swirl candy, sugar tree, cupcake, double cone tree, lighted tunnel and tree lighting inside the park. Plus install, take down and storage)

option 2: \$48,304.58 (This includes the purchase of a carousel, candy cane display, gingerbread cookie, gingerbread man, swirl candy, sugar tree, cupcake, double cone tree, and lighted tunnel. Plus install, take down and storage)

option 3: \$15,525.00 (This includes tree lighting inside the park. Plus install, take down and storage)

FINANCIAL IMPACT:

Christmas Designers Florida: \$23,858.00

Brittenites: \$30,288.64

Noel Christmas Lights: \$31,805.00

This pricing is for the park only.

ATTACHMENTS:

[1742 001](#)

[1743 001](#)

[1744 001](#)

[1745 001](#)

Artistic

Holiday Designs

2022 HOLIDAY LIGHTING PEMBROKE PARK, FL





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Hallandale Beach Blvd 1

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Hallandale Beach Blvd 2

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Pembroke Park Preserve 1

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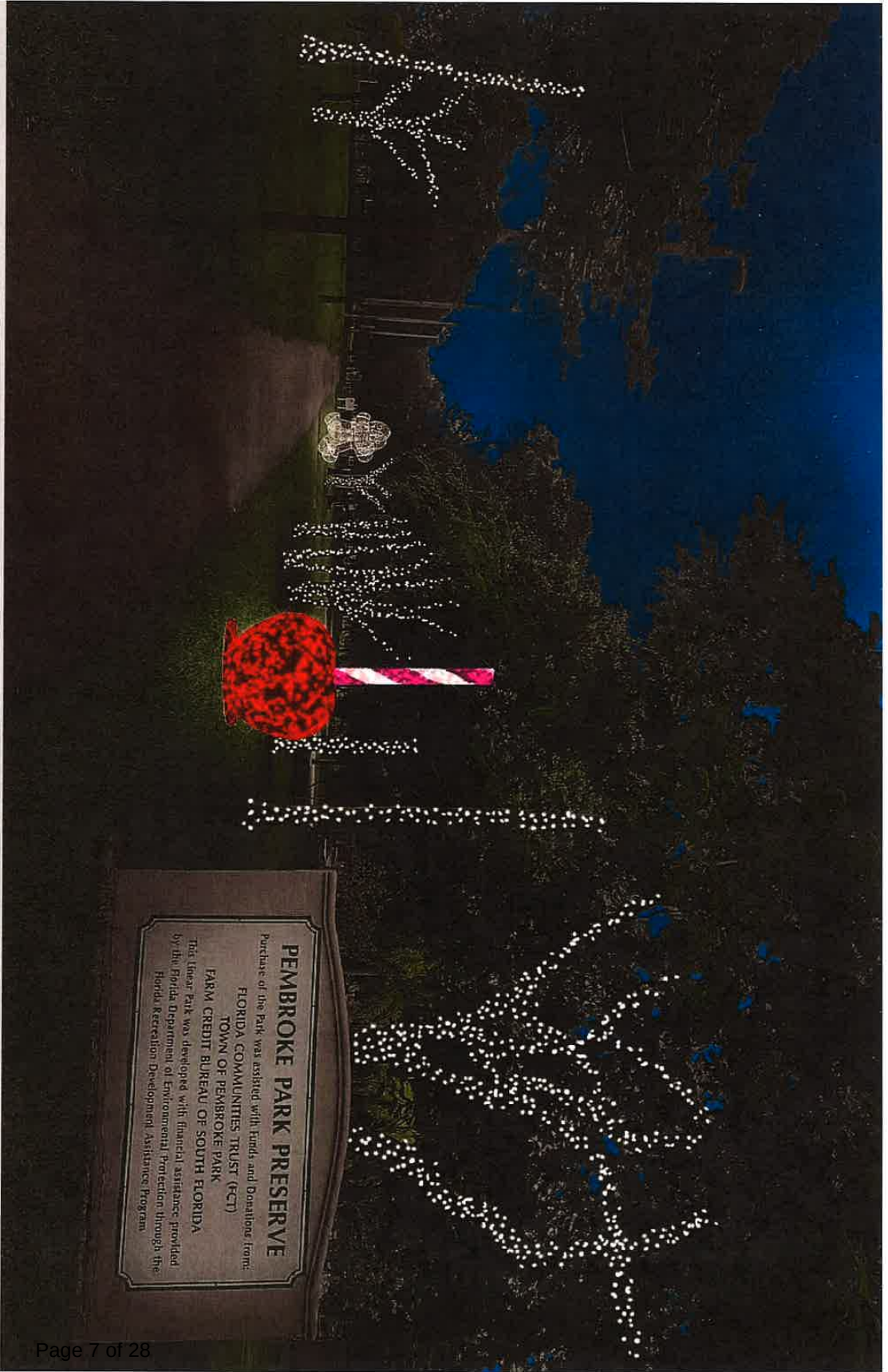
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Holiday Designs



Pembroke Park Preserve 2

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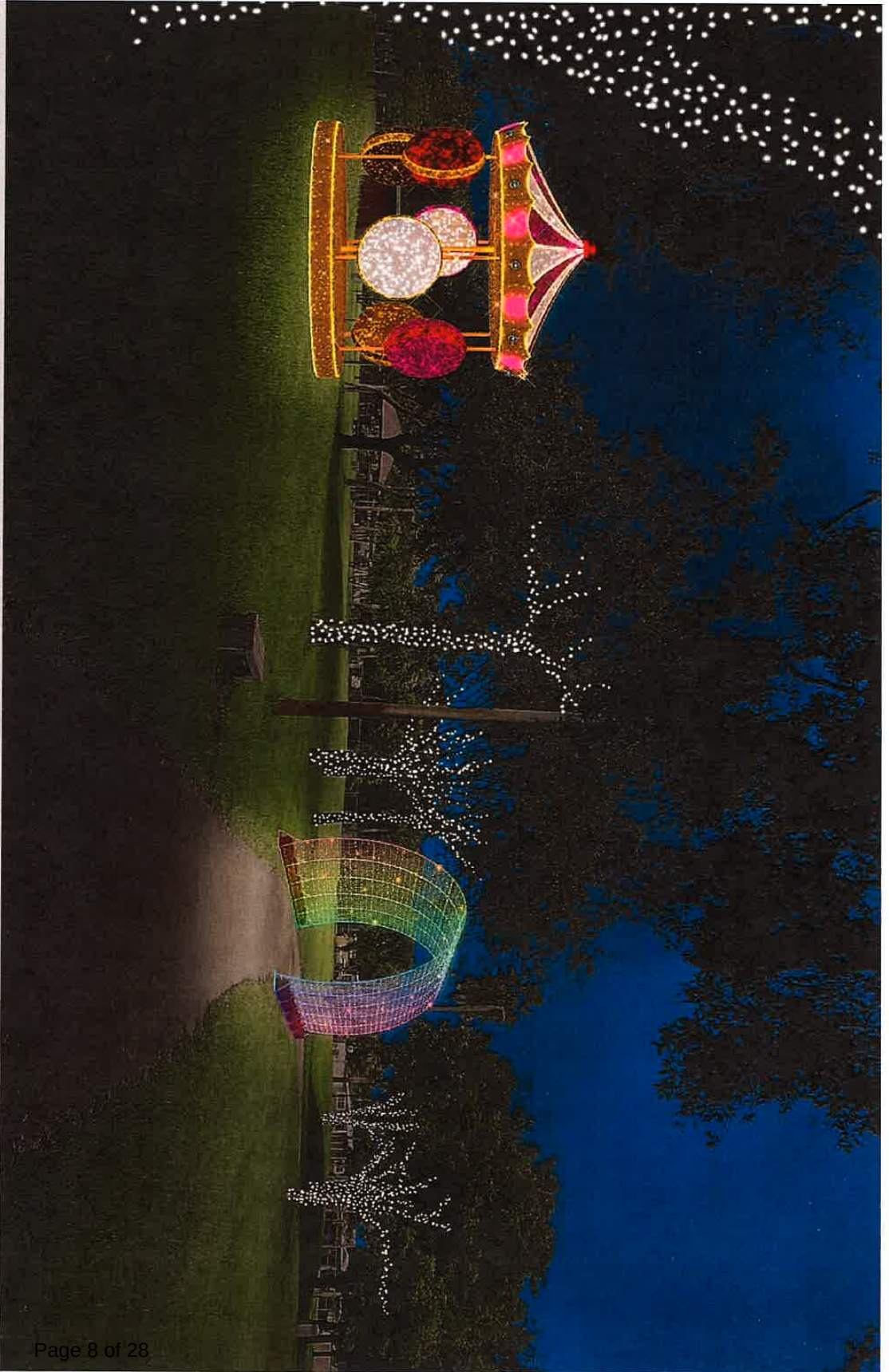
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Pembroke Park Preserve 3

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Pembroke Park Preserve 5

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Holiday Designs

PRICING PER ITEM

Part #/Product

Dimensions

Quantity

Lease x Qty

BEST

PARK

412124 Macaron Carousel	H 14.43ft x W 13.12ft x D 13.12ft	1	\$11,059.89
412126 3D Candy Apple Display	H 9.84ft x W 4.92ft x D 4.92ft	1	\$3,808.88
203271 3D Gingerbread Cookie	H 6.88ft x W 8.2ft x D 2.62ft	1	\$3,273.87
202057 2D/3D Gingerbread Man	H 9.84ft x W 8.2ft x D 2.62ft	1	\$3,455.50
412135 3D Pink Swirl Candy	H 5.57ft x W 5.9ft x D 5.9ft	1	\$1,779.30
412134 3D Red Swirl Candy	H 7.05ft x W 7.54ft x D 7.54ft	1	\$2,183.23
413562 2D Pink Sugar Tree	H 4.9ft x W 4.5ft	1	\$1,207.69
413563 2D Cupcake	H 4.9ft x W 4.2ft	1	\$1,071.97
201621 Double Cone Tree	H 32.8ft x W 13.12ft x D 13.12ft	1	\$3,714.24
30' tunnel with animated color change lights.		1	\$5,000.00
Tree Lighting - Leased Pure White mini lights or other color preference		30	\$15,525.00
Field Services - Install, Service, Take down, Storage, Logistics		1	\$11,750.00
TOTAL PARK			\$63,829.58
MEDIANS			
Existing Owned Decor			
Tree Lighting - Leased Pure White mini lights or other color preference		24	\$5,720.00
Field Services - Install, Service, Take down, Storage, Logistics of existing owned product		1	\$5,500.00
TOTAL MEDIAN			\$11,220.00
BEST TOTAL			\$71,335.34

PRICING PER ITEM

Part #/Product

Dimensions

Quantity

Lease x Qty

BETTER

PARK

412124 Macaron Carousel	H 14.43ft x W 13.12ft x D 13.12ft	1	\$11,059.89
412126 3D Candy Apple Display	H 9.84ft x W 4.92ft x D 4.92ft	1	\$3,808.88
203271 3D Gingerbread Cookie	H 6.88ft x W 8.2ft x D 2.62ft	1	\$3,273.87
202057 2D/3D Gingerbread Man	H 9.84ft x W 8.2ft x D 2.62ft	1	\$3,455.50
412136 3D Pink Swirl Candy	H 5.57ft x W 5.9ft x D 5.9ft	1	\$1,779.30
412134 3D Red Swirl Candy	H 7.05ft x W 7.54ft x D 7.54ft	1	\$2,183.23
413562 2D Pink Sugar Tree	H 4.9ft x W 4.5ft	1	\$1,207.69
413563 2D Cupcake	H 4.9ft x W 4.2ft	1	\$1,071.97
201621 Double Cone Tree	H 32.8ft x W 13.12ft x D 13.12ft	1	\$3,714.24
30' tunnel with animated color change lights.		1	\$5,000.00

Field Services - Install, Service, Take down, Storage, Logistics

1

\$11,750.00

TOTAL PARK \$48,304.58

MEDIANS

Existing Owned Decor

Field Services - Install, Service, Take down, Storage, Logistics of existing owned product

1

\$5,500.00

TOTAL MEDIAN \$5,500.00

BETTER TOTAL \$53,804.58

PRICING PER ITEM

Part #/Product

Dimensions

Quantity

Lease x Qty

GOOD

PARK

Tree Lighting - Leased Pure White mini lights or other color preference

30

\$15,525.00

TOTAL PARK

\$15,525.00

MEDIANS

Existing Owned Decor

Field Services - Install, Service, Take down, Storage, Logistics of existing owned product

1

\$5,500.00

TOTAL MEDIAN

\$5,500.00

GOOD TOTAL

\$21,025.00

Artistic
Holiday Designs

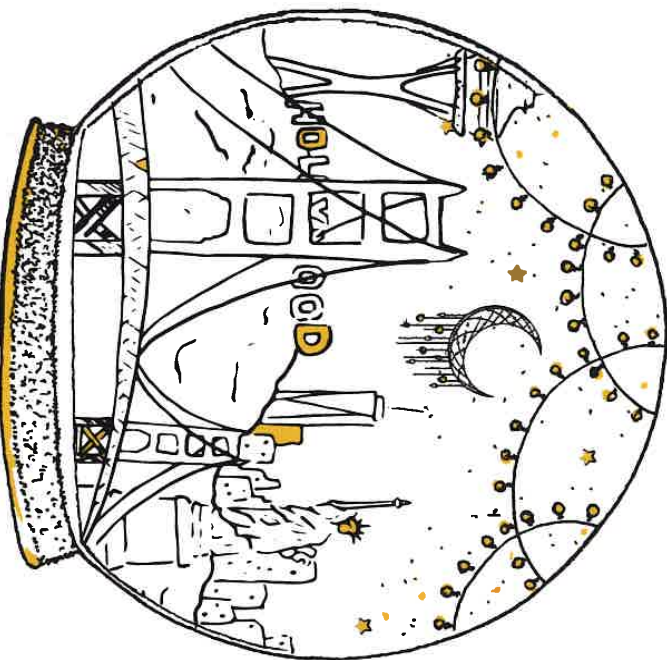
Thank You

Thank you for allowing Artistic Holiday Designs
the opportunity to present our ideas.

www.ArtisticHolidayDesigns.com

Mary Zaller

MaryZ@ArtisticHolidayDesigns.com





HOLIDAY PROGRAM 2022-2024 TOWN OF PEMBROKE PARK

ADDRESS: 3115 SW 52nd Ave, Pembroke Park FL 33023

August 31, 2022

Stephanie Woodbury
Project Manager

3150 SW 52nd Avenue, Pembroke Park, FL 33023

Phone: 954-966-4600 ext. 238

Email: swoodbury@tppfl.gov

Dear Stephanie:

Please find enclosed Christmas Designers Florida revised proposal for the holiday program at
Town of Pembroke Park's 2022-2024 Holiday Seasons.

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ELECTRICAL SPECIFICATIONS	8

Should you have any questions after you review the enclosed, please contact us at (800) 432-5139.

If everything meets with your approval, please sign the Cost Recap sheet and e-mail or fax this back to us
within (30) days. A 50% deposit invoice will be generated and once receiving payment, Town of
Pembroke Park will be added to our installation schedule.

We look forward to being of service to you this upcoming Holiday Season.

Sincerely,

Joe Campbell

Joe Campbell

Together with the team of elves at Christmas Designers Florida

www.ChristmasDesigners-FL.com

o: 3124 NW 16th Terrace, Pompano Beach FL 33064 p: (954) 973-4225 f: (954) 301-5770

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1613-223-1RG2 BR11 JC/CM 8.31.2022

Christmas Designers Florida

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Town of Pembroke Park Proposal

Pompano Beach, FL

HOLIDAY PROGRAM 2022-2024



TOWN OF PEMBROKE PARK

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Town of Pembroke Park Proposal

Christmas Designers Florida

Pompano Beach, FL

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LEGEND

Explanation of symbols
on General Terms page

PROPOSAL

TOWN OF PEMBROKE PARK Holiday Program 2022-2024

AREA 1 – ENTRANCE

Total 8.35 Amps



Above is a rendering – not actual picture

By the Hedge, we will install one (1) 9'6"H x 5'10"W LED Flamingo Display.
For each of the ten (10) Oak Trees, located at the Entrance, we will wrap up into the foliage with twenty (20) Warm White Commercial-grade LED light sets.

1	9'6"H x 5'10"W LED Glitter Mesh Flamingo – Leg Up	\$ 950.00
200	Commercial-grade LED light sets Warm White	\$ 6,800.00
	Equipment Charge	\$ 500.00

TOTAL AREA 1

\$ 8,250.00

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Town of Pembroke Park Proposal

Christmas Designers Florida
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Pompano Beach, FL

AREA 2 – PARK PATHWAY

Total 17.91 Amps



Above is a rendering – not actual picture



By the Entrance Sign, we will install one (1) 9'6"H x 5'10"W LED Flamingo Display.

1	9'6"H x 5'10"W LED Glitter Mesh Flamingo - Standing Straight	\$	950.00
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For each of the thirty-one (31) Oak Trees, located along the park pathway, we will wrap up into the foliage with ten (10) Warm White Commercial-grade LED light sets.

310	Commercial-grade LED light sets Warm White	\$	10,540.00
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Town of Pembroke Park Proposal

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Pompano Beach, FL

For each of the five (5) Gumbo Limbo Trees, we will wrap up into the foliage with ten (10) Warm White Commercial-grade LED light sets.

50	Commercial-grade LED light sets Warm White	\$ 1,700.00
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For each of the three (3) Rain Trees, we will wrap up into the foliage with fifteen (15) Warm White Commercial-grade LED light sets.

45	Commercial-grade LED light sets Warm White	\$ 1,530.00
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For each of the eight (8) Christmas Palms, we will wrap the trunks up to the boot with two (2) Warm White Commercial-grade LED light sets.

16	Commercial-grade LED light sets Warm White	\$ 512.00
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For each of the two (2) Foxtail Palms, we will wrap the trunks up to the boot with four (4) Warm White Commercial-grade LED light sets.

8	Commercial-grade LED light sets Warm White	\$ 256.00
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TOTAL AREA 2		\$ 15,488.00
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Town of Pembroke Park Proposal

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Pompano Beach, FL

GENERAL TERMS

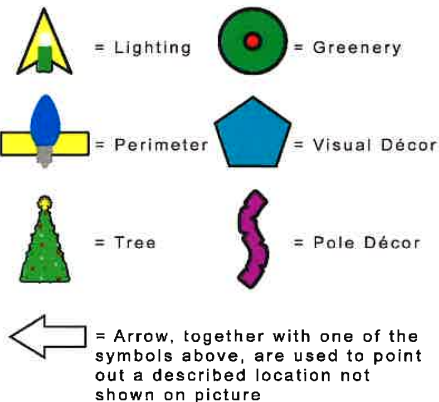
TOWN OF PEMBROKE PARK

Holiday Program 2022-2024

- ▶ No power cords will be run on the ground where there is pedestrian access, Customer is responsible for providing functioning outlets within twenty-five (25') of areas to be lit, **Please note; Customer is responsible for turning power on during installation and service.**
- ▶ All tree trimming to be completed by the 1st week in September and hedges by November 1st. *If not completed at time of installation, additional charge may incur.*
- ▶ If your proposal includes an exterior artificial Tree, Christmas Designers Florida always recommends the usage of a fence around the tree to avoid unauthorized access. If your proposal does not include a fence, please talk to our sales team.
- ① Lighting installation may begin the 2nd week of September with other jobs in the area.
- ① All visual decorations will be installed when lighting is turned on or no later than December 1st of each season under contract unless other arrangements have been made.
- ① All lighting will be serviced throughout the season from "turn on" through December 31st.
- ① All lighting will be disconnected the 1st week of January of each season under contract (not actual removal of the lights). To keep the lights lit for an extended period, please talk to our sales team as it may incur additional charges.
- ① Removal of holiday lighting will begin the 1st week of January and be completed by the 2nd week of February.
- ① All visual decorations will be removed no later than January 15th of each season.

LEGEND

Explanation of symbols



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Town of Pembroke Park Proposal

Christmas Designers Florida
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Pompano Beach, FL

COST RECAP

TOWN OF PEMBROKE PARK

Holiday Program 2022-2024

Area 1 – Entrance	\$ 8,250.00
Area 2 – Park Pathway	\$ 15,488.00
Service of Lights – Light up through December 31 st per season	NO CHARGE
Transportation/Fuel Surcharge**	\$ 120.00
TOTAL TOWN OF PEMBROKE PARK PER SEASON	\$ 23,858.00

By signing the proposed Multi-Year Agreement, prices are guaranteed for the Term of the contract.*

LEASE TERM: Contract Term is three (3) season commencing August 15, 2022 to December 31, 2024.

Revisions requested during this Term may incur an administration fee. *Labor and equipment may be subject to inflation.

** Transportation/Fuel Surcharge is due on current gas price surge and insufficient truck availability causing rental increases.

PAYMENTS: Deposit payments of 50% due prior to September 1st, to be placed on installation schedule, final 50% payment due upon completion of installation of each season under contract.

Balances over 30 days will incur a 1.5% finance charge per month.

Use of Payment Services will incur related surcharges. Use of any Credit Card will incur 3.5% surcharge.

Sales Tax is calculated to the best of proposer's knowledge. Accurate Sales Tax and County Tax will be applied on Final Invoice, unless a Tax-Exempt Certificate is provided beforehand.

ACCEPTANCE: All material is guaranteed to be as specified. All work to be completed in a workman like manner according to standard practices. Any alteration or deviation from the above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above this contract. All agreements contingent upon strikes, accidents, any acts of God or delays beyond our control. Property Owner will carry fire, tornado, hurricane (wind) and other necessary insurance.

Our workers are fully covered by Worker's Compensation.

The above prices, specifications, terms and conditions are satisfactory and hereby accepted.

You are authorized to do the work as specified. Payment will be made as outlined above.

Once this Agreement is signed by both parties it becomes a contract.

This proposal may be withdrawn if not accepted within 30 days.

CUSTOMER:

By signing this agreement customer is acknowledging receipt of

[General Terms](#)

[Customer Awareness Information Sheet](#)

[Electrical Specifications – GFCI Responsibility](#)

Requested Light-Up Date*

* Christmas Designers Florida will work to accommodate Requested Light-Up Date; it is however not guaranteed. Installation schedule will need to be determined by Christmas Designers Florida in order to reach the date, and deposit invoiced must be paid in full.

Authorized Signature

Printed Name - Title

Date

BILLING INFORMATION/E-MAIL: _____

CHRISTMAS DESIGNERS FLORIDA:

Authorized Signature

Printed Name - Title

Date

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Town of Pembroke Park Proposal

Christmas Designers Florida

Pompano Beach, FL

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ELECTRICAL SPECIFICATIONS

TOWN OF PEMBROKE PARK Holiday Program 2022-2024

- ① 110-120 Constant voltage under load **REQUIRED**.
- ① All Amperage quoted at actual draw.
- ① **CUSTOMER** is responsible for providing 115 VAC power outlets within **twenty-five (25')** of lighting area and/or lighted décor.
- ① Reasonable hardware and power cords up to twenty-five (25') are **included**.
- ① Christmas Designers Florida is **NOT RESPONSIBLE** for outages due to ground fault interrupters (GFCI) or INSUFFICIENT ELECTRICAL REQUIREMENTS.

AREA 1 – ENTRANCE

TOTAL AMPS AREA 1

8.35 amps

AREA 2 – PARK PATHWAY

TOTAL AMPS AREA 2

17.91 amps

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Town of Pembroke Park Proposal

Christmas Designers Florida
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Pompano Beach, FL





QUOTE

Town of Pembroke park
3115 SW 52nd Ave Pembroke Park Florida 33023 United States

Date
Oct 17, 2022

Expiry
Oct 21, 2022

Quote Number
QU-0203

Reference
1900238

NOEL CHRISTMAS
LIGHTS PROFESSIONAL
INC.
P.O. BOX 610372
North Miami FL 33261
Tax Number: 812683691
Lighting and Decor
Specialists
24/7 FULL MAINTENANCE
SERVICES
1(888)-217-7413

Description	Quantity	Unit Price	Tax	Amount USD
ENTRANCE: Spiral Wrap (10) Oak trees using (300) sets of 5mm Commercial Grade LED Lights	300.00	27.00	Tax Exempt	8,100.00
ROOFLINE: (280) C7 Commercial Grade LED Lighting	280.00	8.00	Tax Exempt	2,240.00
RIGHT TREE: (that starts off the park by a sign) Use (45) sets of 5mm Commercial Grade LED Lights	45.00	27.00	Tax Exempt	1,215.00
WALK WAY OAK TREE: Spiral wrap using (50) trees using (15) sets of 5mm Commercial Grade LED Lights	750.00	27.00	Tax Exempt	20,250.00
Subtotal				31,805.00
TOTAL USD				31,805.00

Terms

Thank you for your business.

Check out our other services below!

INSTALLATION-DESIGN-DECOR
(YOUR AMBIANCE CREATORS)

. SERVICE - WE ARE A 24/HOUR SERVICE WITH FULL MAINTENANCE SERVICE.

. PERMANENT & TEMPORARY INSTALL

Registered Office: 4662 Hiatus Rd, Sunrise, FL, 33351, United States of America.

britenites.com
info@britenites.com



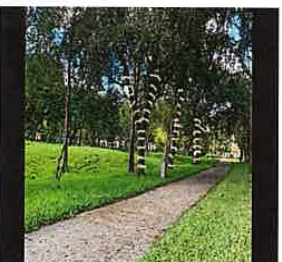
(888) 615-7996

HOLIDAY LIGHTING ESTIMATE

Park Pembroke
3115 Southwest 52nd Avenue
Pembroke Park, FL 33023

Date: 10/18/2022
Email: swoodbury@tppfl.gov
Cell: (954) 684-2039
Estimate #: E-22-011648

Picture	Package Name	Description	Price
	3 trees left side of walkway	Trees Lease Trees/Bushes LED Warm White	\$2,499.75
	3 trees continued left side walkway	Trees Lease Trees/Bushes LED Warm White	\$2,499.75
	6 trees both sides walkway towards end	Trees Lease Trees/Bushes LED Warm White	\$4,721.75

Picture	Package Name	Description	Price
	3 trees right side end	Trees Lease Trees/Bushes LED Warm White	\$2,222.00
	4 trees right side mid walkway	Trees Lease Trees/Bushes LED Warm White	\$2,499.75
	3 trees mid walkway right	Trees Lease Trees/Bushes LED Warm White	\$1,999.80
	3 Trees right side	Trees Lease Trees/Bushes LED Warm White	\$3,333.00
	4 trees walkway entrance	Trees Lease Trees/Bushes LED Warm White	\$4,721.75

Picture	Package Name	Description	Price
	5 trees entrance walkway	Trees Lease Trees/Bushes LED Warm White	\$6,388.25
	3 trees center	Trees Lease Trees/Bushes LED Warm White	\$2,499.75
	4 trees center near building	Trees Lease Trees/Bushes LED Warm White	\$3,666.30
	3 trees center near building	Trees Lease Trees/Bushes LED Warm White	\$3,333.00

Install Date:

Turn On Date:

Take Down Date:

Timers:

OK to work after 9pm:

Price	\$40,384.85
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Discount	\$10,096.21
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Total	\$30,288.64
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Less Deposit	\$0.00
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BALANCE	(\$30,288.64)
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due upon installation

Company Representative

Jesse Miami

10/18/2022

This estimate provided only for information purposes. This document does not require any payment.







