AGENDA
WORKSHOP COMMISSION MEETING

5:00 PM - Wednesday, December 15, 2021
Commission Chambers

Page

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ADDITIONS, DELETIONS OR WITHDRAWALS TO THE AGENDA
5. PRESENTATIONS
6. REPORTS OF COMMITTEES AND CITY STAFF

6.1. Broward Sheriff's Office - Captain Coker, Lieutenant Gerard — 5 - 8
BSO 11-21

6.2. Fire Department - Chief Kane — 9 - 19
Fire Oct 2021
Fire Nov 2021 A

7. ATTORNEY DEPARTMENT - TOWN ATTORNEY ANDERSON

7.1. Regional Mutual Aid Agreement for Law Enforcement and Fire/Rescue Services — 20 - 34
AIR-21-276

Approve the Regional Mutual Aid Agreement
Agenda Item Report - AIR-21-276 - Pdf

8. BUILDING DEPARTMENT - BUILDING OFFICIAL NUNEZ

8.1. November 2021 Monthly Report -AIR-21-277 — 35 - 39
Agenda Item Report - AIR-21-277 - Pdf

9. CODE ENFORCEMENT - CHIEF CODE ENFORCEMENT OFFICER RAMIREZ

9.1. Code Enforcement Department Nov 2021 Report — 40 - 76
AIR-21-290
Agenda Item Report - AIR-21-290 - Pdf

10. FINANCE DEPARTMENT - FINANCE DIRECTOR TAUBENFELD

10.1. Business Tax Receipt and Billing Update — 77 - 79
AIR-21-280

None
Billing Division Monthly Report - Pdf

10.2. Waiver Request - Telesphere Solutions 80 - 83
AIR-21-279

Recommend waiving the penalty fee.
Waiver Request - Telesphere Solutions - Pdf

10.3. Bills over $10,000 84
Finance Bills Over $10,000 December 15th 2021

10.4. Fiscal 2021 - PRE Audit Revenue and Expenditures for the fiscal year end 2021 85 - 89
AIR-21-288

None
Agenda Item Report - AIR-21-288 - Pdf

10.5. Budget Amendment - 2 Fiscal 2021 90 - 114
AIR-21-287

Approve Budget Amendment
Agenda Item Report - AIR-21-287 - Pdf

10.6. Police Department Budget - Fiscal 2022 115 - 118
AIR-21-289
Agenda Item Report - AIR-21-289 - Pdf
Finance PP Police Budget History

11. POLICE DEPARTMENT - INTERIM POLICE CHIEF HOWARD

11.1. Florida Incident-Based Reporting System (FIBRS) Implementation grant 119 - 140
AIR-21-270

Staff recommends acceptance of the $91,884 no match grant from the Florida Department of Law Enforcement (FDLE) to defray costs associated with FIBRS compliance mandates.
Agenda Item Report - AIR-21-270 - Pdf

12. TOWN PLANNER SIEGEL, AICP

12.1. Town Planner Monthly Report 141 - 142
AIR-21-281

For informational purposes.
Agenda Item Report - AIR-21-281 - Pdf

13. HUMAN RESOURCES - HR CONSULTANT MENEGAZZO
NONE

14. IT DEPARTMENT - IT DIRECTOR PAKULA

14.1. Recommending disposal of attached list of IT hardware equipment - IT Director Pakula 143 - 146
IT Disposal

ServerDisposal

15. PUBLIC SERVICES DEPARTMENT - PUBLIC SERVICES DIRECTOR CLARK

15.1. John P. Lyons Lane - Public Services Director Clark 147
AIR-21-285

It is our recommendation to make John P. Lyons Lane an one way street.This will be done temporarily during construction for the drainage improvements. Afterwhich, this will be permanent primarily because the street is narrow and has a constant flow of traffic from 18 wheeler trucks.

Agenda Item Report - AIR-21-285 - Pdf

15.2. S.W. 30th Avenue - road repairs 148 - 160
AIR-21-282

We are recommending approval of the lowest bidder. Southern Asphalt Engineering

Agenda Item Report - AIR-21-282 - Pdf

15.3. Sagoma Construction Services - elevated duct work 161 - 180
AIR-21-284

We are recommending approval.

Agenda Item Report - AIR-21-284 - Pdf

15.4. Town Hall Renovations 181 - 186
AIR-21-286

We are recommending approval of the lowest bidder. Tim's Tile
Total cost is $13,647.50 for Planning & Zoning, Public Works, Finance, and the conference room.

Agenda Item Report - AIR-21-286 - Pdf

16. OLD BUSINESS

17. NEW BUSINESS

18. DISCUSSION

18.1. Foreclosure Update - Mayor Jacobs

18.2. Budget Amendment - FY21 - Approved at the last meeting. - Mayor Jacobs 187 - 211

Approval of Budget Amendment

Agenda Item Report - AIR-21-265 - Pdf
Finance 11 22 2021 REVISION 2 Budget Amendment - FY21

18.3. Regular Commission Meetings scheduled for the months of January thru March - Mayor Jacobs

19. TOWN CLERK COMMENTS

19.1. Broward County Property Appraisals Outreach Event 212

2022 Property Appraisal's Outreach Event in the Town of PembrokePark

20. ATTORNEY COMMENTS

21. TOWN MANAGER COMMENTS

22. COMMISSIONER COMMENTS

22.1. Clerk Commissioner Hodgkins
Vice Mayor Dieuveille
Mayor Jacobs

23. ANNOUNCEMENTS
Will be provided at the Special Commission Meeting at 7:00 PM.

24. ADJOURNMENT

IN ACCORDANCE WITH THE PROVISIONS OF F.S. SECTION 286.0105, IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE BOARD, AGENCY, OR COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING OR HEARING, HE OR SHE WILL NEED A RECORD OF THE PROCEEDINGS, AND, FOR SUCH PURPOSE, HE OR SHE MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

ANY PERSON REQUIRING AUXILIARY AIDS AND SERVICES AT THIS MEETING MAY CALL THE TOWN CLERKS OFFICE AT 954-966-4600 AT LEAST TWO CALENDAR DAYS PRIOR TO THE MEETING. IF YOU ARE HEARING OR SPEECH IMPAIRED PLEASE CONTACT THE FLORIDA RELAY SERVICES BY USING THE FOLLOWING NUMBERS: 1-800-955-8770 (VOICE) OR 1-800-955-8771 (TDD)

DECORUM - ALL COMMENTS MUST BE ADDRESSED TO THE COMMISSION AS A BODY AND NOT TO INDIVIDUALS. ANY PERSON MAKING IMPERTINENT OR SLANDEROUS REMARKS, OR WHO BECOMES BOISTEROUS WHILE ADDRESSING THE COMMISSION, SHALL BE BARRED FROM FURTHER AUDIENCE BEFORE THE COMMISSION BY THE PRESIDING OFFICER, UNLESS PERMISSION TO CONTINUE OR AGAIN ADDRESS THE COMMISSION IS GRANTED BY THE MAJORITY VOTE OF THE COMMISSION MEMBERS PRESENT. NO CLAPPING, APPLAUDING, HECKLING OR VERBAL OUTBURSTS IN SUPPORT OR IN OPPOSITION TO A SPEAKER OR HIS/HER REMARKS SHALL BE PERMITTED. NO SIGNS OR PLACARDS SHALL BE ALLOWED IN THE COMMISSION CHAMBERS. PLEASE MUTE OR TURN OFF YOUR CELL PHONE OR PAGER AT THE START OF THE MEETING. FAILURE TO DO SO MAY RESULT IN BEING BARRED FROM THE MEETING. PERSONS EXITING THE CHAMBER SHALL DO SO QUIETLY.

Marlen D. Martell
Town Clerk

Broward County Sheriff's Office

West Park / Pembroke Park
Captain Stephanie Coker
Lieutenant Gerard Charles

PEMBROKE PARK MONTHLY STATISTICS

November 1-30, 2021

CALLS FOR SERVICE:		**630**
A.	NON 911 CALL	147
B.	911 CALL	333
C.	FIELD INITIATED CALL	117
D.	PWT	33
ACCIDENT INVESTIGATION:		**61**
A.	MINOR ACCIDENT	47
B.	ACCIDENT HIGHWAY	03
C.	ACCIDENT WITH INJURIES	10
D.	ACCIDENT ROLLOVER OR EXTRI.	01
CITATIONS:		**33**
A.	CRIMINAL	00
B.	UNIFORM TRAFFIC -	33

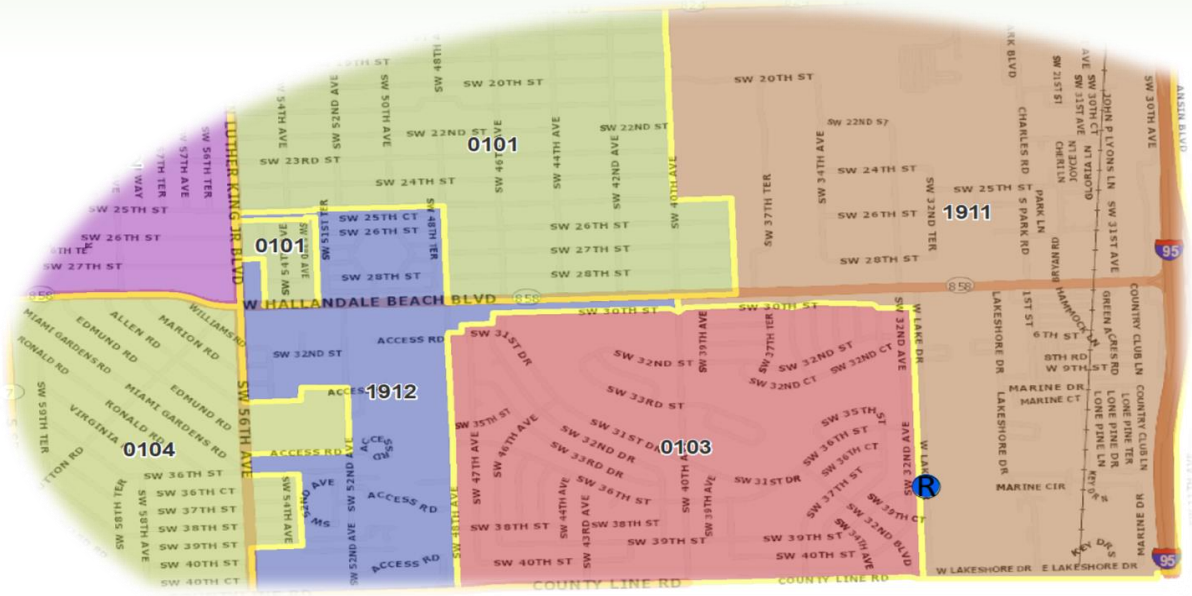
ARRESTS:

CLASSIFICATION	Total
BATTERY-COMMIT DOMESTIC BATTERY BY STRANGULATION	1
DAMAGE PROP-CRIM MISCH-OVER 200 DOLS UNDER 1000 DOLS	1
DRIVE W SUS REV DL HABIT TRAFFIC OFF	1
TOUCH OR STRIKE/BATTERY/DOMESTIC VIOL	2
WARRANT-AGGRAVATED BATTERY (WEAPON/INJURY)	1
WARRANT-GRAND THEFT AUTO-NO BOND	1
WARRANT-RESIST W/O VIOLENCE	1
Grand Total	8

Disclaimer: These are working numbers and are subject to change at any time due to various reasons.

PEMBROKE PARK MOBILE HOMES

November 1-30, 2021



AUTO THEFTS - Other	0
RESIDENTIAL BURGLARIES	1
CONVEYANCE BURGLARIES	0
ROBBERIES	0

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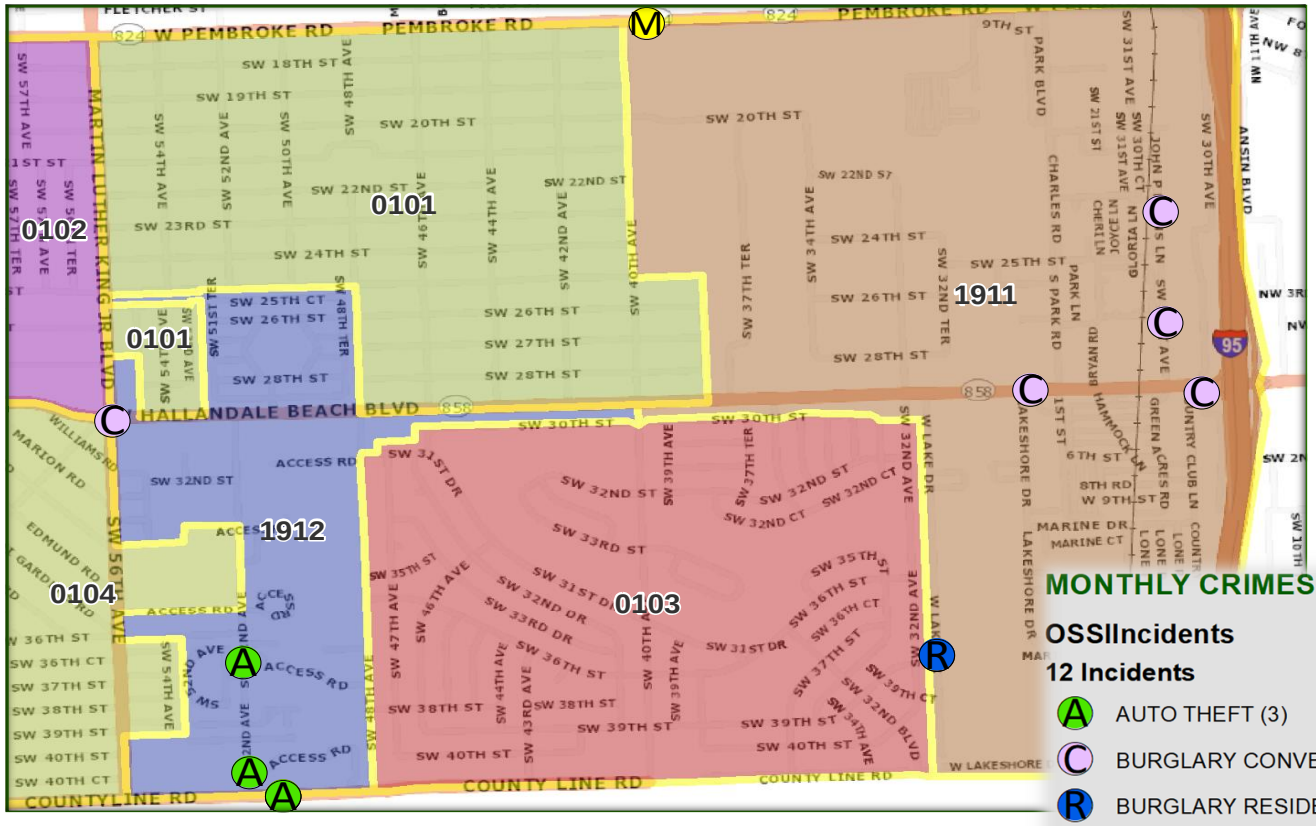
PEMBROKE PARK MONTHLY CRIMES

November 1-30, 2021



MONTHLY CRIMES

OSSIIncidents

12 Incidents

- A — AUTO THEFT (3)
- C — BURGLARY CONVEYANCE (6)
- R — BURGLARY RESIDENCE (1)
- R — ROBBERY (1)
- M — THEFT - MOTOR VEHICLE PARTS (1)

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PEMBROKE PARK MONTHLY CRIMES

November 1-30, 2021

CASE NUMBER	CLASSIFICATION	DATE	ZONE	ADDRESS	CITY	NARRATIVE
192111000144	AUTO THEFT	11/8/2021	1912	4005 SW 52ND AV	PEMBROKE PARK	VEHICLE TAKEN FROM RESIDENCE
192111000008	BURGLARY RESIDENCE	10/28 - 11/01	1911	215 W LAKE DR	PEMBROKE PARK	VACANT RESIDENCE BURGLARIZED - SEVERAL ITEMS TAKEN
192111000021	BURGLARY CONVEYANCE	11/1/2021	1912	5100 SW 41ST ST	PEMBROKE PARK	WALLET TAKEN FROM VEHICLE - VEHICLE LEFT UNLOCKED
192111000461	THEFT - MOTOR VEHICLE PARTS	11/19/2021	1911	3938 PEMBROKE RD	PEMBROKE PARK	LICENSE PLATE TAKEN
192111000594	ROBBERY	11/29/2021	1912	5100 SW 41ST ST	PEMBROKE PARK	ARMED ROBBERY - PURSE AND IPHONE TAKEN FROM VC
192111000469	AUTO THEFT	11/23/2021	1912	3706 SW 52ND AV	PEMBROKE PARK	VEHICLE TAKEN FROM RESIDENCE
192111000591	BURGLARY CONVEYANCE	11/28/2021	1911	3163 W HALLANDALE BEACH BLVD	PEMBROKE PARK	CREDIT CARDS AND DRIVER LICENSE TAKEN FROM VEHICLE - POSSIBLY LEFT UNLOCKED
192111000304	BURGLARY CONVEYANCE	11/12/2021	1911	2401 JOHN P LYONS LN	PEMBROKE PARK	SEVERAL STORAGE UNITS BURGLARIZED
192111000341	BURGLARY CONVEYANCE	11/16/2021	1911	2801 JOHN P LYONS LN	PEMBROKE PARK	PURSE TAKEN FROM VEHICLE - FRONT PASSENGER WINDOW SMASHED
192111000279	BURGLARY CONVEYANCE	11/14/2021	1912	5590 W HALLANDALE BEACH BLVD	PEMBROKE PARK	FIREARM TAKEN FROM VEHICLE WHILE VC SLEPT IN IT - VEHICLE WAS UNLOCKED AND ONE OF THE WINDOWS WAS DOWN
192111000438	BURGLARY CONVEYANCE	11/21/2021	1911	2920 SW 30TH AV	PEMBROKE PARK	SEVERAL ITEMS TAKEN FROM VEHICLE - WINDOW SMASHED
192111000380	AUTO THEFT	11/12/2021	1912	5100 SW 41ST ST	PEMBROKE PARK	VEHICLE TAKEN FROM GUEST PARKING SPACE - HAD BEEN PARKED THERE FOR A MONTH

Disclaimer: These are working numbers and are subject to change at any time due to various reasons.

IncidentNumber	SignalDesc	Zone	CreateTime	DispatchTim	ArrivalTime	ClosedTime	Priority	Signal	PrimaryUnitId
FPK21100800001627	MENTAL IL	27B	10/8/2021	10/8/2021	10/8/2021	10/8/2021	4	S20	R27
FPK21102200001703	MENTAL IL	27A	10/22/2021	10/22/2021	10/22/2021	10/22/2021	4	S20	R27
FPK21100900001632	ELECTRICA	27Y1	10/9/2021	10/9/2021	10/9/2021	10/9/2021	2	S25EH	E27
FPK21101500001672	ELECTRICA	27A	10/15/2021	10/15/2021	10/15/2021	10/15/2021	2	S25EH	E7
FPK21102100001697	ELEVATOR	27B	10/21/2021	10/21/2021	10/21/2021	10/21/2021	4	S25EV	E7
FPK21102900001754	ELEVATOR	27B	10/29/2021	10/29/2021	10/29/2021	10/29/2021	4	S25EV	Q7
FPK21102500001721	FUEL SPILL,	27B	10/25/2021	10/25/2021	10/25/2021	10/25/2021	3	S25FS	E27
FPK21100800001628	MULTIFAM	27A	10/8/2021	10/8/2021	10/8/2021	10/8/2021	1	S25MF	R27
FPK21101700001682	OUTSIDE FI	27A	10/17/2021	10/17/2021	10/17/2021	10/17/2021	1	S25OF	E27
FPK21103000001759	OUTSIDE FI	27Y2	10/30/2021	10/30/2021	10/30/2021	10/30/2021	1	S25OF	E27
FPK21101600001680	RESIDENTI	27A	10/16/2021	10/16/2021	10/16/2021	10/16/2021	1	S25RS	R227
FPK21101200001658	VEHICLE FI	27Y2	10/12/2021	10/12/2021	10/12/2021	10/12/2021	2	S25VF	E27
FPK21101200001659	VEHICLE FI	27Y2	10/12/2021	1/1/0001	1/1/0001	10/12/2021	2	S25VF	
FPK21101200001660	VEHICLE FI	27Y2	10/12/2021	1/1/0001	1/1/0001	10/12/2021	2	S25VF	
FPK21101000001647	SUICIDE TH	27Y1	10/10/2021	10/10/2021	10/10/2021	10/10/2021	3	S32T	R227
FPK21100300001594	SHOOTING	27B	10/3/2021	1/1/0001	1/1/0001	10/3/2021	1	S33	
FPK21100300001593	STABBING	27B	10/3/2021	10/3/2021	10/3/2021	10/3/2021	1	S34	R227
FPK21101500001669	FIGHT	27A	10/15/2021	10/15/2021	1/1/0001	10/15/2021	3	S36IJ	R27
FPK21101900001687	DOMESTIC	27Y2	10/19/2021	10/19/2021	10/19/2021	10/19/2021	3	S38IJ	R27
FPK21102900001753	HIT & RUN	27Y2	10/29/2021	10/29/2021	1/1/0001	10/29/2021	2	S3H	R27
FPK21100800001625	TRAFFIC AC	27B	10/8/2021	10/8/2021	10/8/2021	10/8/2021	4	S4	E27
FPK21100800001624	FIRE ALARM	27A	10/8/2021	10/8/2021	10/8/2021	10/8/2021	3	S49CF	E27
FPK21101500001673	FIRE ALARM	27A	10/15/2021	10/15/2021	10/15/2021	10/15/2021	3	S49CF	E27
FPK21102100001698	FIRE ALARM	27B	10/21/2021	10/21/2021	10/21/2021	10/21/2021	3	S49CF	E27
FPK21102800001741	FIRE ALARM	27B	10/28/2021	10/28/2021	10/28/2021	10/28/2021	3	S49CF	E27
FPK21100600001612	FIRE ALARM	27A	10/6/2021	10/6/2021	10/6/2021	10/6/2021	3	S49HF	E27
FPK21100600001615	FIRE ALARM	27A	10/6/2021	10/6/2021	10/6/2021	10/6/2021	3	S49MF	E27
FPK21100700001617	FIRE ALARM	27A	10/7/2021	10/7/2021	10/7/2021	10/7/2021	3	S49MF	E27
FPK21101300001664	FIRE ALARM	27A	10/13/2021	10/13/2021	1/1/0001	10/13/2021	3	S49MF	E27
FPK21101300001666	FIRE ALARM	27A	10/13/2021	10/13/2021	10/13/2021	10/13/2021	3	S49MF	E27
FPK21100900001633	ACCIDENT	27Y2	10/9/2021	10/9/2021	10/9/2021	10/9/2021	1	S4E	R27
FPK21100100001576	ACCIDENT	27Y1	10/1/2021	10/1/2021	1/1/0001	10/1/2021	2	S4H	R27

FPK21100100001581	ACCIDENT	27Y1	10/1/2021	10/1/2021	10/1/2021	10/1/2021	2	S4H	R90
FPK21100200001584	ACCIDENT	27Y2	10/2/2021	10/2/2021	10/2/2021	10/2/2021	2	S4H	R27
FPK21100200001587	ACCIDENT	27Y2	10/2/2021	10/2/2021	10/2/2021	10/2/2021	2	S4H	R227
FPK21100600001610	ACCIDENT	27Y1	10/6/2021	10/6/2021	1/1/0001	10/6/2021	2	S4H	R27
FPK21100600001613	ACCIDENT	27Y1	10/6/2021	10/6/2021	10/6/2021	10/6/2021	2	S4H	R27
FPK21100600001614	ACCIDENT	27Y2	10/6/2021	10/6/2021	10/6/2021	10/6/2021	2	S4H	R27
FPK21100700001618	ACCIDENT	27Y2	10/7/2021	10/7/2021	10/7/2021	10/7/2021	2	S4H	R27
FPK21100800001622	ACCIDENT	27Y1	10/8/2021	10/8/2021	10/8/2021	10/8/2021	2	S4H	R27
FPK21100900001635	ACCIDENT	27Y1	10/9/2021	10/9/2021	10/9/2021	10/9/2021	2	S4H	R27
FPK21100900001637	ACCIDENT	27Y1	10/9/2021	10/9/2021	10/9/2021	10/9/2021	2	S4H	R27
FPK21100900001638	ACCIDENT	27Y2	10/9/2021	1/1/0001	1/1/0001	10/9/2021	4	S4H	
FPK21100900001639	ACCIDENT	27Y2	10/9/2021	1/1/0001	1/1/0001	10/9/2021	2	S4H	
FPK21101000001644	ACCIDENT	27Y1	10/10/2021	10/10/2021	10/10/2021	10/10/2021	2	S4H	R27
FPK21101100001653	ACCIDENT	27Y1	10/11/2021	10/11/2021	10/11/2021	10/11/2021	2	S4H	R227
FPK21101200001661	ACCIDENT	27Y2	10/12/2021	10/12/2021	10/12/2021	10/12/2021	2	S4H	R27
FPK21101600001677	ACCIDENT	27Y1	10/16/2021	10/16/2021	10/16/2021	10/16/2021	2	S4H	R27
FPK21101600001678	ACCIDENT	27Y1	10/16/2021	10/16/2021	10/16/2021	10/16/2021	2	S4H	R90
FPK21101700001681	ACCIDENT	27Y2	10/17/2021	10/17/2021	10/17/2021	10/17/2021	2	S4H	R27
FPK21102000001694	ACCIDENT	27Y1	10/20/2021	10/20/2021	1/1/0001	10/20/2021	2	S4H	R27
FPK21102200001705	ACCIDENT	27Y2	10/22/2021	10/22/2021	10/22/2021	10/22/2021	2	S4H	R27
FPK21102300001709	ACCIDENT	27Y1	10/23/2021	10/23/2021	10/23/2021	10/23/2021	2	S4H	R27
FPK21102400001710	ACCIDENT	27Y1	10/24/2021	10/24/2021	10/24/2021	10/24/2021	2	S4H	R27
FPK21102400001712	ACCIDENT	27Y2	10/24/2021	10/24/2021	10/24/2021	10/24/2021	2	S4H	R27
FPK21102500001716	ACCIDENT	27Y2	10/25/2021	10/25/2021	10/25/2021	10/25/2021	2	S4H	R27
FPK21102500001719	ACCIDENT	27Y2	10/25/2021	10/25/2021	1/1/0001	10/25/2021	2	S4H	R227
FPK21102700001738	ACCIDENT	27Y1	10/27/2021	10/27/2021	10/27/2021	10/27/2021	2	S4H	R27
FPK21102800001745	ACCIDENT	27Y1	10/28/2021	10/28/2021	10/28/2021	10/28/2021	2	S4H	R27
FPK21102900001747	ACCIDENT	27Y2	10/29/2021	10/29/2021	10/29/2021	10/29/2021	2	S4H	R27
FPK21102900001749	ACCIDENT	27Y1	10/29/2021	10/29/2021	10/29/2021	10/29/2021	2	S4H	R27
FPK21102900001750	ACCIDENT	27Y1	10/29/2021	1/1/0001	1/1/0001	10/29/2021	2	S4H	
FPK21103000001761	ACCIDENT	27Y2	10/30/2021	10/30/2021	10/30/2021	10/30/2021	2	S4H	R27
FPK21103000001762	ACCIDENT	27Y2	10/30/2021	1/1/0001	1/1/0001	10/30/2021	2	S4H	
FPK21100100001582	ACCIDENT	27A	10/1/2021	10/1/2021	10/1/2021	10/1/2021	2	S4I	R27

FPK21100300001592	ACCIDENT '	27B	10/3/2021	10/3/2021	10/3/2021	10/3/2021	2	S4I	R27
FPK21100300001595	ACCIDENT '	27B	10/3/2021	10/3/2021	10/3/2021	10/3/2021	2	S4I	R27
FPK21100600001611	ACCIDENT '	27A	10/6/2021	10/6/2021	1/1/0001	10/6/2021	2	S4I	R27
FPK21101300001667	ACCIDENT '	27B	10/13/2021	10/13/2021	10/13/2021	10/13/2021	2	S4I	R60
FPK21101400001668	ACCIDENT '	27B	10/14/2021	10/14/2021	10/14/2021	10/14/2021	2	S4I	R27
FPK21101500001670	ACCIDENT '	27Y1	10/15/2021	10/15/2021	10/15/2021	10/15/2021	2	S4I	R27
FPK21101500001671	ACCIDENT '	27A	10/15/2021	10/15/2021	10/15/2021	10/15/2021	2	S4I	R27
FPK21101700001683	ACCIDENT '	27A	10/17/2021	10/17/2021	10/17/2021	10/17/2021	2	S4I	R27
FPK21101700001684	ACCIDENT '	27Y1	10/17/2021	1/1/0001	1/1/0001	10/17/2021	2	S4I	
FPK21102000001695	ACCIDENT '	27A	10/20/2021	10/20/2021	10/20/2021	10/20/2021	2	S4I	R27
FPK21102100001699	ACCIDENT '	27B	10/21/2021	10/21/2021	10/21/2021	10/21/2021	2	S4I	R227
FPK21102200001700	ACCIDENT '	27B	10/22/2021	10/22/2021	10/22/2021	10/22/2021	2	S4I	R27
FPK21102200001706	ACCIDENT '	27A	10/22/2021	10/22/2021	10/22/2021	10/22/2021	2	S4I	R27
FPK21102400001714	ACCIDENT '	27A	10/24/2021	10/24/2021	1/1/0001	10/24/2021	2	S4I	R27
FPK21102500001717	ACCIDENT '	27Y1	10/25/2021	1/1/0001	1/1/0001	10/25/2021	2	S4I	
FPK21102600001732	ACCIDENT '	27A	10/26/2021	10/26/2021	10/26/2021	10/26/2021	2	S4I	R27
FPK21102700001736	ACCIDENT '	27B	10/27/2021	10/27/2021	10/27/2021	10/27/2021	2	S4I	R27
FPK21103100001766	ACCIDENT '	27Y1	10/31/2021	10/31/2021	10/31/2021	10/31/2021	2	S4I	R27
FPK21100600001608	ABDOMINA	27B	10/6/2021	10/6/2021	10/6/2021	10/6/2021	2	S67AP	R27
FPK21101000001641	ABDOMINA	27B	10/10/2021	10/10/2021	10/10/2021	10/10/2021	2	S67AP	R27
FPK21102700001737	ABDOMINA	27A	10/27/2021	10/27/2021	10/27/2021	10/27/2021	2	S67AP	R7
FPK21101000001648	BACK PAIN	27A	10/10/2021	10/10/2021	10/10/2021	10/10/2021	3	S67BP	R27
FPK21101900001688	BACK PAIN	27A	10/19/2021	10/19/2021	10/19/2021	10/19/2021	3	S67BP	R27
FPK21101000001645	CHEST PAI	27A	10/10/2021	10/10/2021	1/1/0001	10/10/2021	1	S67CP	R27
FPK21101600001676	CHEST PAI	27Y2	10/16/2021	10/16/2021	10/16/2021	10/16/2021	1	S67CP	R27
FPK21102800001746	CHEST PAI	27A	10/28/2021	10/28/2021	10/28/2021	10/28/2021	1	S67CP	R27
FPK21102900001748	CHEST PAI	27A	10/29/2021	10/29/2021	10/29/2021	10/29/2021	1	S67CP	R27
FPK21103000001760	CHEST PAI	27A	10/30/2021	10/30/2021	10/30/2021	10/30/2021	1	S67CP	R27
FPK21102000001692	DIABETIC	27B	10/20/2021	10/20/2021	10/20/2021	10/20/2021	2	S67DB	R27
FPK21101100001651	FALL NO IN	27B	10/11/2021	10/11/2021	10/11/2021	10/11/2021	4	S67F	E27
FPK21102200001701	FALL NO IN	27A	10/22/2021	10/22/2021	10/22/2021	10/22/2021	4	S67F	Q7
FPK21102700001734	FALL NO IN	27A	10/27/2021	10/27/2021	10/27/2021	10/27/2021	4	S67F	E27
FPK21100100001583	FALL INJUR	27A	10/1/2021	10/1/2021	10/1/2021	10/1/2021	3	S67FI	R27

FPK21100500001601	FALL INJUR	27A	10/5/2021	10/5/2021	10/5/2021	10/5/2021	3	S67FI	R27
FPK21100500001603	FALL INJUR	27A	10/5/2021	10/5/2021	10/5/2021	10/5/2021	3	S67FI	R27
FPK21100700001616	FALL INJUR	27A	10/7/2021	10/7/2021	10/7/2021	10/7/2021	3	S67FI	R27
FPK21100800001626	FALL INJUR	27A	10/8/2021	10/8/2021	10/8/2021	10/8/2021	3	S67FI	R27
FPK21101000001642	FALL INJUR	27A	10/10/2021	10/10/2021	1/1/0001	10/10/2021	3	S67FI	R27
FPK21101000001643	FALL INJUR	27A	10/10/2021	10/10/2021	10/10/2021	10/10/2021	3	S67FI	R27
FPK21101100001649	FALL INJUR	27A	10/11/2021	10/11/2021	10/11/2021	10/11/2021	3	S67FI	R27
FPK21101200001657	FALL INJUR	27A	10/12/2021	10/12/2021	10/12/2021	10/12/2021	3	S67FI	R27
FPK21101600001675	FALL INJUR	27A	10/16/2021	10/16/2021	10/16/2021	10/16/2021	3	S67FI	R27
FPK21102000001691	FALL INJUR	27A	10/20/2021	10/20/2021	10/20/2021	10/20/2021	3	S67FI	R27
FPK21102100001696	FALL INJUR	27A	10/21/2021	10/21/2021	10/21/2021	10/21/2021	3	S67FI	R27
FPK21102300001708	FALL INJUR	27A	10/23/2021	10/23/2021	10/23/2021	10/23/2021	3	S67FI	R27
FPK21102400001711	FALL INJUR	27A	10/24/2021	10/24/2021	10/24/2021	10/24/2021	3	S67FI	R27
FPK21102400001713	FALL INJUR	27A	10/24/2021	10/24/2021	10/24/2021	10/24/2021	3	S67FI	R27
FPK21102600001729	FALL INJUR	27B	10/26/2021	10/26/2021	10/26/2021	10/26/2021	3	S67FI	R27
FPK21102800001739	FALL INJUR	27A	10/28/2021	10/28/2021	10/28/2021	10/28/2021	3	S67FI	R27
FPK21102800001740	FALL INJUR	27A	10/28/2021	10/28/2021	10/28/2021	10/28/2021	3	S67FI	R27
FPK21102800001742	FALL INJUR	27A	10/28/2021	10/28/2021	10/28/2021	10/28/2021	3	S67FI	R27
FPK21102800001743	FALL INJUR	27A	10/28/2021	10/28/2021	10/28/2021	10/28/2021	3	S67FI	R7
FPK21102000001690	HEMORRH/	27A	10/20/2021	10/20/2021	10/20/2021	10/20/2021	2	S67HM	R27
FPK21100900001636	HEART PRC	27A	10/9/2021	10/9/2021	10/9/2021	10/9/2021	2	S67HP	R27
FPK21100900001640	INJURY	27B	10/9/2021	10/9/2021	10/9/2021	10/9/2021	3	S67IJ	R27
FPK21100300001596	OVERDOSE	27A	10/3/2021	10/3/2021	10/3/2021	10/3/2021	2	S67OD	R27
FPK21100100001578	UNCONSCI	27B	10/1/2021	10/1/2021	10/1/2021	10/1/2021	1	S67PO	R60
FPK21100100001580	UNCONSCI	27B	10/1/2021	10/1/2021	1/1/0001	10/1/2021	1	S67PO	R27
FPK21100200001586	UNCONSCI	27B	10/2/2021	10/2/2021	10/2/2021	10/2/2021	1	S67PO	R27
FPK21100200001589	UNCONSCI	27A	10/2/2021	10/2/2021	10/2/2021	10/3/2021	1	S67PO	R27
FPK21100400001600	UNCONSCI	27A	10/4/2021	10/4/2021	10/4/2021	10/4/2021	1	S67PO	R27
FPK21100900001631	UNCONSCI	27B	10/9/2021	10/9/2021	10/9/2021	10/9/2021	1	S67PO	R27
FPK21101100001652	UNCONSCI	27A	10/11/2021	10/11/2021	10/11/2021	10/11/2021	1	S67PO	R27
FPK21101200001654	UNCONSCI	27B	10/12/2021	10/12/2021	10/12/2021	10/12/2021	1	S67PO	R27
FPK21101200001655	UNCONSCI	27A	10/12/2021	10/12/2021	10/12/2021	10/12/2021	1	S67PO	R27
FPK21101300001665	UNCONSCI	27A	10/13/2021	10/13/2021	10/13/2021	10/13/2021	1	S67PO	R27

FPK21101600001674	UNCONSCI	27Y2	10/16/2021	10/16/2021	10/16/2021	10/16/2021	1	S67PO	R27
FPK21102000001689	UNCONSCI	27A	10/20/2021	10/20/2021	10/20/2021	10/20/2021	1	S67PO	R27
FPK21102400001715	UNCONSCI	27B	10/24/2021	10/24/2021	10/24/2021	10/24/2021	1	S67PO	R227
FPK21102500001728	UNCONSCI	27A	10/25/2021	10/25/2021	10/25/2021	10/25/2021	1	S67PO	R27
FPK21102900001751	UNCONSCI	27B	10/29/2021	10/29/2021	10/29/2021	10/29/2021	1	S67PO	R27
FPK21102900001752	UNCONSCI	27A	10/29/2021	10/29/2021	10/29/2021	10/29/2021	1	S67PO	R27
FPK21103000001757	UNCONSCI	27A	10/30/2021	10/30/2021	10/30/2021	10/30/2021	1	S67PO	R27
FPK21100300001597	SICK PERSC	27A	10/3/2021	10/3/2021	10/3/2021	10/3/2021	4	S67SP	R27
FPK21100400001598	SICK PERSC	27A	10/4/2021	10/4/2021	10/4/2021	10/4/2021	4	S67SP	R27
FPK21100400001599	SICK PERSC	27A	10/4/2021	10/4/2021	10/4/2021	10/4/2021	4	S67SP	R227
FPK21100500001604	SICK PERSC	27A	10/5/2021	10/5/2021	10/5/2021	10/5/2021	4	S67SP	R27
FPK21100500001606	SICK PERSC	27B	10/5/2021	1/1/0001	1/1/0001	10/5/2021	4	S67SP	
FPK21100700001619	SICK PERSC	27B	10/7/2021	10/7/2021	10/7/2021	10/7/2021	4	S67SP	R27
FPK21100700001620	SICK PERSC	27A	10/7/2021	10/7/2021	10/7/2021	10/7/2021	4	S67SP	R27
FPK21100800001623	SICK PERSC	27A	10/8/2021	10/8/2021	10/8/2021	10/8/2021	4	S67SP	R27
FPK21100900001630	SICK PERSC	27B	10/9/2021	10/9/2021	10/9/2021	10/9/2021	4	S67SP	R27
FPK21101100001650	SICK PERSC	27A	10/11/2021	10/11/2021	10/11/2021	10/11/2021	4	S67SP	R27
FPK21101300001663	SICK PERSC	27B	10/13/2021	10/13/2021	10/13/2021	10/13/2021	4	S67SP	R227
FPK21101800001685	SICK PERSC	27B	10/18/2021	10/18/2021	10/18/2021	10/18/2021	4	S67SP	R27
FPK21101800001686	SICK PERSC	27B	10/18/2021	10/18/2021	10/18/2021	10/18/2021	4	S67SP	R27
FPK21102200001707	SICK PERSC	27B	10/22/2021	10/22/2021	10/22/2021	10/22/2021	4	S67SP	R27
FPK21102500001718	SICK PERSC	27A	10/25/2021	10/25/2021	10/25/2021	10/25/2021	4	S67SP	R27
FPK21102600001730	SICK PERSC	27A	10/26/2021	10/26/2021	10/26/2021	10/26/2021	4	S67SP	R227
FPK21102800001744	SICK PERSC	27A	10/28/2021	10/28/2021	10/28/2021	10/28/2021	4	S67SP	R27
FPK21103000001756	SICK PERSC	27B	10/30/2021	10/30/2021	10/30/2021	10/30/2021	4	S67SP	R27
FPK21103000001758	SICK PERSC	27A	10/30/2021	10/30/2021	10/30/2021	10/30/2021	4	S67SP	R27
FPK21103100001764	SICK PERSC	27B	10/31/2021	10/31/2021	10/31/2021	10/31/2021	4	S67SP	R27
FPK21100300001591	STROKE	27A	10/3/2021	10/3/2021	10/3/2021	10/3/2021	2	S67ST	R227
FPK21101300001662	STROKE	27B	10/13/2021	10/13/2021	10/13/2021	10/13/2021	2	S67ST	R27
FPK21100100001577	SEIZURE	27A	10/1/2021	10/1/2021	1/1/0001	10/1/2021	2	S67SZ	R27
FPK21100200001590	SEIZURE	27A	10/2/2021	10/2/2021	10/2/2021	10/2/2021	2	S67SZ	R227
FPK21101000001646	SEIZURE	27B	10/10/2021	10/10/2021	10/10/2021	10/10/2021	2	S67SZ	R27
FPK21102000001693	SEIZURE	27B	10/20/2021	10/20/2021	10/20/2021	10/20/2021	2	S67SZ	R27

FPK21100100001579	TROUBLE B	27A	10/1/2021	10/1/2021	10/1/2021	10/1/2021	2	S67TB	R7
FPK21100200001585	TROUBLE B	27A	10/2/2021	10/2/2021	10/2/2021	10/2/2021	2	S67TB	R27
FPK21100500001602	TROUBLE B	27B	10/5/2021	10/5/2021	10/5/2021	10/5/2021	2	S67TB	R27
FPK21100500001605	TROUBLE B	27B	10/5/2021	1/1/0001	1/1/0001	10/5/2021	2	S67TB	
FPK21100900001634	TROUBLE B	27A	10/9/2021	10/9/2021	10/9/2021	10/9/2021	2	S67TB	R27
FPK21101200001656	TROUBLE B	27A	10/12/2021	10/12/2021	10/12/2021	10/12/2021	2	S67TB	R27
FPK21101600001679	TROUBLE B	27A	10/16/2021	10/16/2021	10/16/2021	10/16/2021	2	S67TB	R27
FPK21102500001727	TROUBLE B	27A	10/25/2021	10/25/2021	10/25/2021	10/25/2021	2	S67TB	R27
FPK21102600001731	TROUBLE B	27A	10/26/2021	10/26/2021	10/26/2021	10/26/2021	2	S67TB	R27
FPK21103000001755	TROUBLE B	27B	10/30/2021	10/30/2021	10/30/2021	10/30/2021	2	S67TB	R27
FPK21103000001763	TROUBLE B	27B	10/30/2021	10/30/2021	10/30/2021	10/30/2021	2	S67TB	R27
FPK21103100001765	TROUBLE B	27B	10/31/2021	10/31/2021	10/31/2021	10/31/2021	2	S67TB	R27
FPK21102500001722	UNKNOWN	27A	10/25/2021	10/25/2021	10/25/2021	10/25/2021	3	S67UM	R27
FPK21102500001723	UNKNOWN	27A	10/25/2021	10/25/2021	10/25/2021	10/25/2021	3	S67UM	R27
FPK21102500001724	UNKNOWN	27A	10/25/2021	10/25/2021	10/25/2021	10/25/2021	3	S67UM	E7
FPK21102500001725	UNKNOWN	27A	10/25/2021	10/25/2021	10/25/2021	10/25/2021	3	S67UM	R27
FPK21102500001726	UNKNOWN	27A	10/25/2021	1/1/0001	1/1/0001	10/25/2021	3	S67UM	
FPK21102600001733	UNKNOWN	27Y1	10/26/2021	10/26/2021	10/26/2021	10/26/2021	3	S67UM	R27
FPK21100200001588	FIRE OR ME	27B	10/2/2021	10/2/2021	10/2/2021	10/2/2021	4	S68	E27
FPK21100500001607	FIRE OR ME	27B	10/5/2021	1/1/0001	1/1/0001	10/5/2021	4	S68	
FPK21100600001609	FIRE OR ME	27B	10/6/2021	10/6/2021	10/6/2021	10/6/2021	4	S68	E27
FPK21100700001621	FIRE OR ME	27A	10/7/2021	10/7/2021	10/7/2021	10/7/2021	4	S68	E27
FPK21102200001702	FIRE OR ME	27Y1	10/22/2021	10/22/2021	10/22/2021	10/22/2021	4	S68	E27
FPK21102200001704	FIRE OR ME	27A	10/22/2021	10/22/2021	10/22/2021	10/22/2021	4	S68	E27
FPK21102500001720	FIRE OR ME	27A	10/25/2021	10/25/2021	10/25/2021	10/25/2021	4	S68	E27
FPK21102700001735	FIRE OR ME	27B	10/27/2021	10/27/2021	10/27/2021	10/27/2021	4	S68	R27

S25 FIRE	12
S4 VEHICLE ACCIDENT	54
S49 ALARM	9
S67 MEDICAL	107
S68 SERVICE CALL	8
TOTAL	**190**

IncidentNumber	SignalDesc	Zone	CreateTime	DispatchTim	ArrivalTime	ClosedTime	Priority	Signal	PrimaryUnitId
FPK21110100001767	CHEST PAINS NON-TRAUMAT	27A	11/1/2021	11/1/2021	11/1/2021	11/1/2021	1	S67CP	R27
FPK21110100001768	FALL INJURY	27A	11/1/2021	11/1/2021	11/1/2021	11/1/2021	3	S67FI	R27
FPK21110100001769	SICK PERSON	27A	11/1/2021	11/1/2021	11/1/2021	11/1/2021	4	S67SP	R227
FPK21110100001770	SICK PERSON	27A	11/1/2021	11/1/2021	11/1/2021	11/1/2021	4	S67SP	R27
FPK21110100001771	CHEST PAINS NON-TRAUMAT	27B	11/1/2021	11/1/2021	11/1/2021	11/1/2021	1	S67CP	R227
FPK21110100001772	SICK PERSON	27A	11/1/2021	11/1/2021	11/1/2021	11/1/2021	4	S67SP	R27
FPK21110200001773	FALL INJURY	27A	11/2/2021	11/2/2021	11/2/2021	11/2/2021	3	S67FI	R27
FPK21110200001774	FALL INJURY	27A	11/2/2021	11/2/2021	11/2/2021	11/2/2021	3	S67FI	R27
FPK21110200001775	FIRE ALARM - COMMERCIAL	27A	11/2/2021	11/2/2021	11/2/2021	11/2/2021	3	S49CF	E27
FPK21110300001776	ABDOMINAL PAIN	27A	11/3/2021	11/3/2021	11/3/2021	11/3/2021	2	S67AP	R27
FPK21110300001777	FIRE ALARM - COMMERCIAL	27A	11/3/2021	11/3/2021	11/3/2021	11/3/2021	3	S49CF	E27
FPK21110300001778	HEMORRHAGE OR LACERATI	27A	11/3/2021	11/3/2021	11/3/2021	11/3/2021	2	S67HM	R27
FPK21110300001779	SUICIDE THREAT	27Y1	11/3/2021	11/3/2021	11/3/2021	11/3/2021	3	S32T	R27
FPK21110300001780	ASSAULT	27A	11/3/2021	11/3/2021	11/3/2021	11/3/2021	3	S31IJ	R27
FPK21110300001781	FALL INJURY	27A	11/3/2021	11/3/2021	11/4/2021	11/4/2021	3	S67FI	R27
FPK21110400001782	HIT AND RUN WITH INJURIES	27Y1	11/4/2021	11/4/2021	11/4/2021	11/4/2021	2	S3I	R27
FPK21110400001783	UNKNOWN MEDICAL	27B	11/4/2021	11/4/2021	11/4/2021	11/4/2021	3	S67UM	R27
FPK21110400001784	FIRE ALARM - MULTI-FAMILY	27A	11/4/2021	11/4/2021	11/4/2021	11/4/2021	3	S49MF	E27
FPK21110400001785	SICK PERSON	27A	11/4/2021	11/4/2021	11/4/2021	11/4/2021	4	S67SP	R27
FPK21110500001786	FALL INJURY	27B	11/5/2021	11/5/2021	11/5/2021	11/5/2021	3	S67FI	R27
FPK21110500001787	ACCIDENT HIGHWAY	27Y2	11/5/2021	11/5/2021	11/5/2021	11/5/2021	2	S4H	R27
FPK21110500001788	ACCIDENT HIGHWAY	27Y2	11/5/2021	11/5/2021	11/5/2021	11/5/2021	2	S4H	R27
FPK21110500001789	ACCIDENT WITH INJURIES	27A	11/5/2021	11/5/2021	11/5/2021	11/5/2021	2	S4I	R27
FPK21110500001790	UNCONSCIOUS OR FAINTING	27Y2	11/5/2021	11/5/2021	11/5/2021	11/5/2021	1	S67PO	R27
FPK21110500001791	SICK PERSON	27B	11/5/2021	11/5/2021	11/5/2021	11/5/2021	4	S67SP	R27
FPK21110500001792	ACCIDENT HIGHWAY	27Y2	11/5/2021	11/5/2021	11/5/2021	11/5/2021	2	S4H	R27
FPK21110500001793	ACCIDENT WITH INJURIES	27B	11/5/2021	11/5/2021	1/1/0001	11/5/2021	2	S4I	R227
FPK21110500001794	ACCIDENT WITH INJURIES	27B	11/5/2021	11/5/2021	11/5/2021	11/5/2021	2	S4I	R27
FPK21110500001795	CARDIAC/RESPIRATORY ARR	27B	11/5/2021	11/5/2021	11/5/2021	11/6/2021	1	S67CR	R27
FPK21110600001796	FIRE ALARM - COMMERCIAL	27A	11/6/2021	11/6/2021	11/6/2021	11/6/2021	3	S49CF	E27
FPK21110600001797	FIRE ALARM - COMMERCIAL	27A	11/6/2021	11/6/2021	11/6/2021	11/6/2021	3	S49CF	E27
FPK21110600001798	FIRE ALARM - COMMERCIAL	27A	11/6/2021	11/6/2021	11/6/2021	11/6/2021	3	S49CF	E27
FPK21110600001799	FIRE ALARM - COMMERCIAL	27A	11/6/2021	11/6/2021	11/6/2021	11/6/2021	3	S49CF	E27

FPK21110600001800	INJURY	27B	11/6/2021	11/6/2021	11/6/2021	11/6/2021	3	S67IJ	R27
FPK21110600001801	ACCIDENT WITH INJURIES	27B	11/6/2021	11/6/2021	11/6/2021	11/6/2021	2	S4I	R27
FPK21110700001802	UNCONSCIOUS OR FAINTING	27A	11/7/2021	11/7/2021	11/7/2021	11/7/2021	1	S67PO	R27
FPK21110800001803	FALL INJURY	27A	11/8/2021	11/8/2021	11/8/2021	11/8/2021	3	S67FI	R27
FPK21110800001804	HEART PROBLEMS	27B	11/8/2021	11/8/2021	11/8/2021	11/8/2021	2	S67HP	R27
FPK21110800001805	FALL NO INJURY	27A	11/8/2021	11/8/2021	11/8/2021	11/8/2021	4	S67F	E27
FPK21110800001806	UNKNOWN MEDICAL	27B	11/8/2021	11/8/2021	11/8/2021	11/8/2021	3	S67UM	R27
FPK21110900001807	SEIZURE	27A	11/9/2021	11/9/2021	11/9/2021	11/9/2021	2	S67SZ	R27
FPK21110900001808	UNCONSCIOUS OR FAINTING	27A	11/9/2021	11/9/2021	11/9/2021	11/9/2021	1	S67PO	R27
FPK21110900001809	CHEST PAINS NON-TRAUMAT	27A	11/9/2021	11/9/2021	11/9/2021	11/9/2021	1	S67CP	R7
FPK21110900001810	HEADACHE	27A	11/9/2021	11/9/2021	1/1/0001	11/9/2021	3	S67HE	R27
FPK21110900001811	UNKNOWN MEDICAL	27B	11/9/2021	11/9/2021	11/9/2021	11/9/2021	3	S67UM	R27
FPK21110900001812	SEIZURE	27A	11/9/2021	11/9/2021	11/9/2021	11/9/2021	2	S67SZ	R27
FPK21111000001813	SICK PERSON	27B	11/10/2021	11/10/2021	11/10/2021	11/10/2021	4	S67SP	R27
FPK21111000001814	DEAD PERSON	27B	11/10/2021	11/10/2021	11/10/2021	11/10/2021	1	S7	R27
FPK21111000001815	SICK PERSON	27B	11/10/2021	11/10/2021	11/10/2021	11/10/2021	4	S67SP	R27
FPK21111000001816	SHOOTING	27B	11/10/2021	11/10/2021	11/10/2021	11/10/2021	1	S33	R27
FPK21111000001817	ACCIDENT WITH INJURIES	27B	11/10/2021	11/10/2021	11/10/2021	11/10/2021	2	S4I	R227
FPK21111000001818	CHEST PAINS NON-TRAUMAT	27B	11/10/2021	11/10/2021	11/10/2021	11/10/2021	1	S67CP	R27
FPK21111000001819	ACCIDENT HIGHWAY	27Y2	11/10/2021	11/10/2021	11/10/2021	11/10/2021	2	S4H	R7
FPK21111100001820	SICK PERSON	27A	11/11/2021	11/11/2021	11/11/2021	11/11/2021	4	S67SP	R27
FPK21111100001821	TROUBLE BREATHING	27A	11/11/2021	11/11/2021	11/11/2021	11/11/2021	2	S67TB	R27
FPK21111100001822	UNKNOWN MEDICAL	27Y2	11/11/2021	11/11/2021	11/11/2021	11/11/2021	3	S67UM	R7
FPK21111100001823	HEART PROBLEMS	27A	11/11/2021	11/11/2021	11/11/2021	11/11/2021	2	S67HP	R27
FPK21111100001824	ACCIDENT WITH INJURIES	27B	11/11/2021	11/11/2021	11/11/2021	11/11/2021	2	S4I	R27
FPK21111100001825	ACCIDENT WITH INJURIES	27B	11/11/2021	11/11/2021	11/11/2021	11/11/2021	2	S4I	R27
FPK21111100001826	ACCIDENT WITH INJURIES	27B	11/11/2021	11/11/2021	1/1/0001	11/12/2021	2	S4I	R27
FPK21111200001827	ACCIDENT WITH INJURIES	27B	11/12/2021	11/12/2021	11/12/2021	11/12/2021	2	S4I	R27
FPK21111200001828	SICK PERSON	27A	11/12/2021	11/12/2021	11/12/2021	11/12/2021	4	S67SP	R27
FPK21111300001829	OBSTETRICAL/PREGNANCY/C	27B	11/13/2021	11/13/2021	11/13/2021	11/13/2021	2	S67OB	R27
FPK21111300001830	ACCIDENT ROLLOVER OR EXT	27A	11/13/2021	11/13/2021	11/13/2021	11/13/2021	1	S4E	R27
FPK21111300001831	TROUBLE BREATHING	27A	11/13/2021	11/13/2021	11/13/2021	11/13/2021	2	S67TB	R27
FPK21111300001832	HEMORRHAGE OR LACERATI	27A	11/13/2021	11/13/2021	11/13/2021	11/13/2021	2	S67HM	R27
FPK21111300001833	TROUBLE BREATHING	27Y2	11/13/2021	11/13/2021	11/13/2021	11/13/2021	2	S67TB	R27

FPK21111300001834	FIRE OR MEDICAL SERVICE C/	27B	11/13/2021	11/13/2021	11/13/2021	11/13/2021	4	S68	E27
FPK21111400001835	FALL INJURY	27A	11/14/2021	11/14/2021	11/14/2021	11/14/2021	3	S67FI	R27
FPK21111400001836	TROUBLE BREATHING	27A	11/14/2021	11/14/2021	11/14/2021	11/14/2021	2	S67TB	R27
FPK21111500001837	FALL INJURY	27A	11/15/2021	11/15/2021	11/15/2021	11/15/2021	3	S67FI	R27
FPK21111500001838	CHEST PAINS NON-TRAUMAT	27A	11/15/2021	11/15/2021	11/15/2021	11/15/2021	1	S67CP	R7
FPK21111500001839	FIRE ALARM - COMMERCIAL	27A	11/15/2021	11/15/2021	11/15/2021	11/15/2021	3	S49CF	E27
FPK21111500001840	FIRE ALARM - COMMERCIAL	27B	11/15/2021	11/15/2021	11/15/2021	11/15/2021	3	S49CF	E27
FPK21111500001841	FIGHT	27A	11/15/2021	11/15/2021	1/1/0001	11/15/2021	3	S36IJ	R27
FPK21111500001842	ACCIDENT WITH INJURIES	27A	11/15/2021	11/15/2021	11/15/2021	11/15/2021	2	S4I	R27
FPK21111500001843	FALL INJURY	27A	11/15/2021	11/15/2021	1/1/0001	11/15/2021	3	S67FI	R27
FPK21111500001844	HEART PROBLEMS	27B	11/15/2021	11/15/2021	11/15/2021	11/15/2021	2	S67HP	R27
FPK21111700001845	CHEST PAINS NON-TRAUMAT	27A	11/17/2021	11/17/2021	11/17/2021	11/17/2021	1	S67CP	R27
FPK21111700001846	FALL NO INJURY	27A	11/17/2021	11/17/2021	11/17/2021	11/17/2021	4	S67F	E27
FPK21111700001847	SICK PERSON	27A	11/17/2021	11/17/2021	11/17/2021	11/17/2021	4	S67SP	R227
FPK21111700001848	CHEST PAINS NON-TRAUMAT	27B	11/17/2021	11/17/2021	11/17/2021	11/17/2021	1	S67CP	R27
FPK21111700001849	ACCIDENT WITH INJURIES	27Y1	11/17/2021	11/17/2021	11/17/2021	11/17/2021	2	S4I	R27
FPK21111800001850	ACCIDENT WITH INJURIES	27A	11/18/2021	11/18/2021	11/18/2021	11/18/2021	2	S4I	R27
FPK21111800001851	TROUBLE BREATHING	27B	11/18/2021	11/18/2021	11/18/2021	11/18/2021	2	S67TB	R27
FPK21111800001852	SEIZURE	27B	11/18/2021	11/18/2021	11/18/2021	11/18/2021	2	S67SZ	R27
FPK21111800001853	FALL INJURY	27A	11/18/2021	11/18/2021	11/18/2021	11/18/2021	3	S67FI	R27
FPK21111800001854	ACCIDENT HIGHWAY	27Y2	11/18/2021	11/18/2021	1/1/0001	11/18/2021	2	S4H	R227
FPK21111900001855	SICK PERSON	27B	11/19/2021	11/19/2021	11/19/2021	11/19/2021	4	S67SP	R27
FPK21111900001856	FALL INJURY	27A	11/19/2021	11/19/2021	11/19/2021	11/19/2021	3	S67FI	R27
FPK21111900001857	ACCIDENT HIGHWAY	27Y1	11/19/2021	11/19/2021	11/19/2021	11/19/2021	2	S4H	R60
FPK21111900001858	ACCIDENT HIGHWAY	27Y1	11/19/2021	11/19/2021	11/19/2021	11/19/2021	2	S4H	R27
FPK21111900001860	ACCIDENT HIGHWAY	27Y2	11/19/2021	11/19/2021	11/19/2021	11/19/2021	2	S4H	R27
FPK21112000001861	ABDOMINAL PAIN	27B	11/20/2021	11/20/2021	11/20/2021	11/20/2021	2	S67AP	R27
FPK21112000001862	UNKNOWN MEDICAL	27A	11/20/2021	11/20/2021	11/20/2021	11/20/2021	3	S67UM	R27
FPK21112000001863	SICK PERSON	27A	11/20/2021	11/20/2021	11/20/2021	11/20/2021	4	S67SP	R27
FPK21112100001864	SICK PERSON	27B	11/21/2021	11/21/2021	11/21/2021	11/21/2021	4	S67SP	R27
FPK21112100001865	FALL INJURY	27A	11/21/2021	11/21/2021	11/21/2021	11/21/2021	3	S67FI	R27
FPK21112100001866	ACCIDENT WITH INJURIES	27A	11/21/2021	11/21/2021	1/1/0001	11/21/2021	2	S4I	R27
FPK21112100001867	TROUBLE BREATHING	27A	11/21/2021	11/21/2021	11/21/2021	11/21/2021	2	S67TB	R27
FPK21112100001868	RESIDENTIAL FIRE	27B	11/21/2021	11/21/2021	11/21/2021	11/21/2021	1	S25RS	R27

FPK21112100001869	CARDIAC/RESPIRATORY ARRE	27B	11/21/2021	11/21/2021	11/21/2021	11/21/2021	1	S67CR	R27
FPK21112100001870	ACCIDENT HIGHWAY	27Y2	11/21/2021	11/21/2021	11/21/2021	11/21/2021	2	S4H	R227
FPK21112100001871	ACCIDENT WITH INJURIES	27A	11/21/2021	11/21/2021	11/21/2021	11/21/2021	2	S4I	R227
FPK21112100001872	UNCONSCIOUS OR FAINTING	27Y2	11/21/2021	11/21/2021	11/21/2021	11/21/2021	1	S67PO	R27
FPK21112200001873	ACCIDENT HIGHWAY	27Y1	11/22/2021	11/22/2021	11/22/2021	11/22/2021	2	S4H	R27
FPK21112200001874	ACCIDENT WITH INJURIES	27B	11/22/2021	11/22/2021	11/22/2021	11/22/2021	2	S4I	R27
FPK21112200001875	SICK PERSON	27A	11/22/2021	11/22/2021	11/22/2021	11/22/2021	4	S67SP	R27
FPK21112200001876	FIRE OR MEDICAL SERVICE C/	27B	11/22/2021	11/22/2021	11/22/2021	11/22/2021	4	S68	E27
FPK21112200001877	UNCONSCIOUS OR FAINTING	27B	11/22/2021	11/22/2021	11/22/2021	11/22/2021	1	S67PO	R227
FPK21112200001878	ACCIDENT HIGHWAY	27Y1	11/22/2021	11/22/2021	11/22/2021	11/22/2021	2	S4H	R27
FPK21112200001879	UNKNOWN MEDICAL	27A	11/22/2021	11/22/2021	11/22/2021	11/22/2021	3	S67UM	R90
FPK21112200001880	SICK PERSON	27B	11/22/2021	11/22/2021	11/22/2021	11/22/2021	4	S67SP	R17
FPK21112300001881	SICK PERSON	27A	11/23/2021	11/23/2021	11/23/2021	11/23/2021	4	S67SP	R27
FPK21112300001882	SICK PERSON	27B	11/23/2021	11/23/2021	11/23/2021	11/23/2021	4	S67SP	R232
FPK21112300001883	TROUBLE BREATHING	27A	11/23/2021	11/23/2021	11/23/2021	11/23/2021	2	S67TB	R27
FPK21112300001884	UNKNOWN MEDICAL	27A	11/23/2021	11/23/2021	11/23/2021	11/23/2021	3	S67UM	R27
FPK21112300001885	SICK PERSON	27B	11/23/2021	11/23/2021	11/23/2021	11/23/2021	4	S67SP	R27
FPK21112300001886	FALL INJURY	27A	11/23/2021	11/23/2021	11/23/2021	11/24/2021	3	S67FI	R27
FPK21112400001887	CHEST PAINS NON-TRAUMAT	27B	11/24/2021	11/24/2021	11/24/2021	11/24/2021	1	S67CP	R227
FPK21112500001888	HEART PROBLEMS	27B	11/25/2021	11/25/2021	11/25/2021	11/25/2021	2	S67HP	R27
FPK21112500001889	FALL NO INJURY	27A	11/25/2021	11/25/2021	11/25/2021	11/25/2021	4	S67F	E27
FPK21112500001890	ELECTRICAL UTILITY FIRE	27A	11/25/2021	11/25/2021	11/25/2021	11/25/2021	2	S25EH	E27
FPK21112500001891	SICK PERSON	27A	11/25/2021	11/25/2021	11/25/2021	11/25/2021	4	S67SP	R27
FPK21112500001892	FIGHT	27A	11/25/2021	11/25/2021	11/25/2021	11/25/2021	3	S36IJ	R27
FPK21112600001893	FALL INJURY	27A	11/26/2021	11/26/2021	11/26/2021	11/26/2021	3	S67FI	R27
FPK21112600001894	ACCIDENT WITH INJURIES	27B	11/26/2021	11/26/2021	11/26/2021	11/26/2021	2	S4I	R27
FPK21112600001895	SUICIDE THREAT	27A	11/26/2021	11/26/2021	1/1/0001	11/26/2021	3	S32T	R27
FPK21112600001896	SICK PERSON	27A	11/26/2021	11/26/2021	11/26/2021	11/26/2021	4	S67SP	R27
FPK21112600001897	ACCIDENT WITH INJURIES	27B	11/26/2021	11/26/2021	11/26/2021	11/26/2021	2	S4I	R27
FPK21112600001898	SICK PERSON	27A	11/26/2021	11/26/2021	11/26/2021	11/26/2021	4	S67SP	R27
FPK21112600001899	ABDOMINAL PAIN	27A	11/26/2021	11/26/2021	11/26/2021	11/26/2021	2	S67AP	R27
FPK21112700001900	OVERDOSE OR POISONING	27B	11/27/2021	11/27/2021	11/27/2021	11/27/2021	2	S67OD	R27
FPK21112700001901	UNCONSCIOUS OR FAINTING	27B	11/27/2021	11/27/2021	11/27/2021	11/27/2021	1	S67PO	R27
FPK21112800001902	ACCIDENT HIGHWAY	27Y2	11/28/2021	11/28/2021	11/28/2021	11/28/2021	2	S4H	R27

FPK21112800001903	TROUBLE BREATHING	27A	11/28/2021	11/28/2021	11/28/2021	11/28/2021	2	S67TB	R27
FPK21112800001904	FALL INJURY	27B	11/28/2021	11/28/2021	11/28/2021	11/28/2021	3	S67FI	R227
FPK21112800001905	UNKNOWN MEDICAL	27Y2	11/28/2021	11/28/2021	11/28/2021	11/28/2021	3	S67UM	R27
FPK21112800001906	ACCIDENT HIGHWAY	27Y2	11/28/2021	11/28/2021	11/28/2021	11/28/2021	2	S4H	R27
FPK21112800001907	FALL INJURY	27B	11/28/2021	11/28/2021	11/28/2021	11/28/2021	3	S67FI	R27
FPK21112800001908	ACCIDENT HIGHWAY	27Y1	11/28/2021	11/28/2021	11/28/2021	11/28/2021	2	S4H	R27
FPK21112900001909	TROUBLE BREATHING	27A	11/29/2021	11/29/2021	11/29/2021	11/29/2021	2	S67TB	R27
FPK21112900001910	SICK PERSON	27B	11/29/2021	11/29/2021	11/29/2021	11/29/2021	4	S67SP	R27
FPK21112900001911	FALL INJURY	27A	11/29/2021	11/29/2021	11/29/2021	11/29/2021	3	S67FI	R27
FPK21112900001912	HEART PROBLEMS	27A	11/29/2021	11/29/2021	11/29/2021	11/29/2021	2	S67HP	R227
FPK21113000001913	SICK PERSON	27A	11/30/2021	11/30/2021	11/30/2021	11/30/2021	4	S67SP	R227
FPK21113000001914	TROUBLE BREATHING	27B	11/30/2021	11/30/2021	11/30/2021	11/30/2021	2	S67TB	R7
FPK21113000001915	SICK PERSON	27B	11/30/2021	11/30/2021	11/30/2021	11/30/2021	4	S67SP	R227
FPK21113000001916	SICK PERSON	27A	11/30/2021	11/30/2021	11/30/2021	11/30/2021	4	S67SP	R7
FPK21113000001917	ACCIDENT HIGHWAY	27Y1	11/30/2021	11/30/2021	11/30/2021	11/30/2021	2	S4H	R27
FPK21113000001918	UNCONSCIOUS OR FAINTING	27A	11/30/2021	11/30/2021	11/30/2021	11/30/2021	1	S67PO	R27
FPK21113000001919	CHOKING	27A	11/30/2021	11/30/2021	11/30/2021	11/30/2021	1	S67CK	R27
FPK21113000001920	HIT & RUN ON HIGHWAY	27Y1	11/30/2021	11/30/2021	1/1/0001	11/30/2021	2	S3H	R7
FPK21113000001921	ACCIDENT ROLLOVER OR EXT	27A	11/30/2021	11/30/2021	11/30/2021	11/30/2021	1	S4E	R27

AGENDA ITEM REPORT

To:
Subject: Regional Mutual Aid Agreement for Law Enforcement and Fire/Rescue Services.
Meeting:
Department: Legal
Staff Contact: Melissa Anderson, Town Attorney

BACKGROUND INFORMATION:

The purpose of the Agreement is to permit the Parties, individually and collectively, to make the most efficient use of their respective powers, resources, and capabilities by cooperating in the use of their respective powers, resources, and capabilities in regard to fire, rescue, and emergency medical services ("EMS"), on a basis of mutual advantage, to provide services and facilities in a manner most consistent with the geographic, economic, demographic, and other factors influencing their respective needs and the development of their respective and joint communities.

RECOMMENDATION:

Approve the Regional Mutual Aid Agreement

ATTACHMENTS:

police interlocal broward 2021

REGIONAL INTERLOCAL AGREEMENT
FOR COOPERATIVE FIRE, RESCUE, EMERGENCY MEDICAL SERVICES, AND SPECIAL OPERATIONS RESPONSE THROUGH AUTOMATIC AID AND CLOSEST UNIT RESPONSE

This Regional lnterlocal Agreement for Cooperative Fire, Rescue, Emergency Medical Services, and Special Operations Response through Automatic Aid and Closest Unit Response ("Agreement") is entered into between the Municipalities executing this Agreement, the Broward County Sheriff's Office, and Broward County (each a "Party" and collectively referred to as the "Parties").

RECITALS

A. Section 163.01, Florida Statutes, known as the "Florida Interlocal Cooperation Act of 1969," authorizes local governments to make the most efficient use of their powers by enabling them to cooperate with other localities on a basis of mutual advantage and thereby to provide services and facilities that will harmonize geographic, economic, population, and other factors influencing the needs and development of local communities.

B. The design, purpose, and intention of this Agreement is to permit the Parties, individually and collectively, to make the most efficient use of their respective powers, resources, and capabilities by cooperating in the use of their respective powers, resources, and capabilities in regard to fire, rescue, and emergency medical services ("EMS"), on a basis of mutual advantage, to provide services and facilities in a manner most consistent with the geographic, economic, demographic, and other factors influencing their respective needs and the development of their respective and joint communities.

C. Each Party hereto maintains or contracts for the services, which may include paid or volunteer services, of a Fire Rescue Department with apparatus, firefighting equipment, EMS equipment, and firefighting, EMS, and administrative personnel.

D. The Parties acknowledge that incidents that include but are not limited to the requirement for firefighting, rescue, emergency medical services, special operations, and emergency/disaster relief occur without prior warning, without a set pattern or frequency, and without regard to life, limb, or property.

E. The Parties further recognize that there is a mutual advantage in providing automatic aid for closest unit response for life-threatening emergencies and cooperative use of the resources available among the affected Parties in order that lives and property may be saved.

F. In 2002, Broward County residents voted by Charter amendment to provide for the establishment and funding of communications infrastructure for fire and emergency medical services to facilitate closest unit response for life-threatening emergencies and support for regional specialty teams.

G. By and through this Agreement, the Parties intend to provide for automatic aid via closest unit response for life-threatening emergencies as defined herein as part of the normal day-to-day operations of all of the Parties while not providing such aid to subsidize normal day-to-day operations.

NOW, THEREFORE, in consideration of the mutual covenants and promises contained herein and other good and valuable consideration, the receipt and adequacy of which are hereby acknowledged by the Parties, the Parties mutually covenant, promise, and agree as follows:

ARTICLE 1. PURPOSE AND INTENT

1.1. The Parties affirm the Recitals stated above as true and correct and incorporate them herein.

1.2. The stated purpose and intent of this Agreement is for the Parties to cooperate with each other on a basis of mutual advantage and thereby to provide services and facilities that will harmonize geographic, economic, population, and other factors influencing the needs and development of local communities. This will be accomplished by automatic aid via closest unit response, as defined herein, in addition to the Automatic Aid Addendum agreements that allow for automatic aid between two or more Parties and that are above and beyond the parameters outlined by closest unit response.

1.3. Except to the extent inconsistent with this Agreement, nothing in this Agreement shall preclude or otherwise negate any existing sharing or mutual aid agreements, or agreements pertaining to the compensation or shared expenses of same, that may already exist or may be entered into between any of the Parties. The Parties may continue to enter into such sharing agreements and doing so will not constitute a violation or breach of this Agreement. To the extent anything in this Agreement conflicts with the provisions of any such sharing or Automatic Aid Agreements or other agreements pertaining to the compensation or shared expenses, the provisions of this Agreement shall govern.

ARTICLE 2. DEFINITIONS AND IDENTIFICATIONS

2.1 **Automatic Aid** means assistance dispatched automatically for one Party to one or more other Parties to lend assistance across jurisdictional boundaries for a particular incident.

2.2 **Automatic Aid Addendum** or **AAA** means a written agreement for Automatic Aid between two or more Parties to this Agreement.

2.3 **Available Unit** means a unit in an available status and within the specified estimated time of arrival for the applicable call (if any) from the incident as stated below and with the appropriate unit capabilities based upon the incident at issue, provided that if the applicable Automatic Aid Addendum between the applicable Parties in the incident at issue provides a broader definition of Available Unit, that broader definition shall apply for that incident. The

following phases shall proceed in order, commencing with Phase 1, and proceeding to the next phase one calendar year later unless the Fire Chiefs' Association of Broward County (FCABC), Inc. approve in writing an earlier or delayed progression to the next phase.

Phase	ETA to Incident	Dates of Phase
Phase 1	2 Minutes	Commencement until December 31, 2020
Phase 2	4 Minutes	January 1, 2021 until December 31, 2021
Phase 3	8 Minutes	January 1, 2022 until December 31, 2022
Phase 4	No time limitation	January 1, 2023 and thereafter

2.4 **Closest Unit Response** or **CUR** means lending assistance across jurisdictional boundaries by at least one (1) Available Unit to a Life-Threatening Emergency.

2.5 **Coverage** means the provision of fire protection and services, if needed, to another jurisdiction or geographic area.

2.6 **Life-Threatening Emergency** means the designated incident types that constitute a high priority call under the International Academy of Emergency Dispatch System for both medical and fire, as may be amended from time to time (currently, "Delta" and "Echo" calls).

2.7 **Mutual Aid** means assistance dispatched upon request by one Party to one or more other Parties, in which the lending party approves such request to lend assistance across jurisdictional boundaries for a particular incident.

2.8 **Responding Party** means the agency providing assistance to another agency that has declared an emergency incident.

2.9 **Requesting Party** means the agency requesting assistance from another agency to assist in mitigating an emergency incident.

2.10 **Special Operations** means a specialized response that incudes personnel with specific training and knowledge, along with apparatus and equipment, designed to respond to incidents involving hazardous materials, technical rescue, marine, aircraft, water emergency, or other operations that require specialized training and knowledge for mitigation of the incident.

ARTICLE 3. EQUIPMENT AND STAFFING

3.1 Fire Units - Each Party must maintain its fire rescue apparatus, equipment, and accessories in good working order. A fire unit will be considered as the full combination of apparatus, equipment, accessories, and personnel assigned to said unit.

3.2 EMS Units - Each Party must maintain its EMS apparatus, equipment, and accessories in good working order. An EMS unit will be considered as the full combination of apparatus, equipment, accessories, and personnel assigned to said unit.

3.3 EMS Licenses - All EMS transport units must be licensed by the State of Florida and

Broward County as required by applicable law. All EMS units must meet the Advanced Life Support (ALS) requirements as outlined in Florida Administrative Code Section 64J-1.003, as amended from time to time.

3.4 Staffing - Unless otherwise agreed by applicable Parties in an applicable AAA, all responding units shall be staffed as follows, or augmented to be staffed as follows to fulfill the minimum staffing requirements:

(a) Fire service units that consist of a fire engine company or a quintuple combination pumper ("quint") shall have at least three (3) state certified firefighter.

(b) EMS Rescue units shall be staffed, at a minimum, with (i) two (2) state or nationally certified firefighter/paramedics, or (ii) one (1) firefighter/paramedic and one (1) firefighter/emergency medical technician.

(c) EMS Medical units shall be staffed at a minimum with (i) two (2) state or nationally certified paramedics, or (ii) one (1) paramedic and one (1) emergency medical technician.

(d) All other responding specialty apparatus and support units shall have appropriately trained and certified personnel for said unit.

ARTICLE 4. REQUEST FOR AID

4.1 An arrangement for Automatic Aid between two or more Parties to this Agreement shall be memorialized as an Automatic Aid Addendum. Any existing automatic aid agreement between two or more Parties that is in place as of the Effective Date of this Agreement and that provides equal or greater automatic aid than outlined in the parameters of this Agreement shall automatically be considered to be an AAA under this Agreement without further action, unless the Parties to that Automatic Aid Agreement agree otherwise in writing. Each AAA shall, at a minimum, specify the applicable apparatus and personnel to be provided and the designated areas for such aid.

4.2 By execution of this Agreement, each Party consents and commits to accept requests for Closest Unit Response from any applicable public safety answering point (PSAP). For any Life-Threatening Emergency (as defined in Section 2.6) originating from within the geographical boundaries of any Party, that Party shall be deemed the Requesting Party and the applicable PSAP shall dispatch units based upon Closest Unit Response parameters.

ARTICLE 5. RESPONSE TO REQUEST FOR AID

5.1 The Parties agree to provide aid to each other by responding to the fire, rescue situations, EMS calls, special operations emergencies, other emergencies, and disasters as requested by the Requesting Party subject to the terms, conditions, and understandings contained in this Agreement and any applicable agreement(s) between the relevant Parties (subject to Section 1.3 above).

5.2 Any Parties executing an AAA for Automatic Aid further agree to provide Automatic Aid as set forth in such AAA to the Parties to that AAA.

5.3 If a call for service originates from outside the geographical boundaries of a particular Party and that Party has Available Units ("Responding Party"), then the Responding Party shall accept and respond to a dispatch request for Closest Unit Response in the same manner as a call for service within the Responding Party's jurisdiction, except as may otherwise be modified by this Agreement.

5.4 The Parties recognize and agree that if, for any reason beyond the reasonable control of the Responding Party, the Available Unit(s) or other requested resources are unable to respond to the request for aid, the Responding Party shall not be liable or responsible in any regard whatsoever for such inability to respond.

5.5 In the event any Party has twelve (12) or more unjustified incidents of being unable to respond with an Available Unit under the parameters of CUR within a calendar year, upon written approval of the Fire Chiefs for the majority of the municipalities that both share a geographical boundary with that Party and are a Party to this Agreement, the Party demonstrating the failure to respond may be terminated as a Party to this Agreement upon sixty (60) days' prior written notice by any such neighboring municipality that is a Party to this Agreement. Any financial or other liabilities that accrued prior to the effective date of termination shall survive such termination of this Agreement.

5.6 Grounds justifying an inability to respond to a request for CUR include, but are not limited to, the following, provided that upon the resolution or removal of any of these grounds justifying an inability to respond, the Responding Party promptly contacts the PSAP and offers to provide the requested assistance:

(a) The requested unit was inoperative;

(b) The requested unit was dispatched in error and outside the parameters stated in the Broward County Closest Unit Response Project Charter at Section 4, Project/Service Description, as may be amended or otherwise modified by the applicable Broward County governance boards;

(c) The requested unit was being utilized on another emergency call; or

(d) The requested unit is prohibited as matter of federal or state law from providing aid outside the territorial limitations of their jurisdiction.

ARTICLE 6. CONTROL OF FIRE, RESCUE, EMS, AND SPECIAL OPERATIONS,

6.1 The Parties to this Agreement understand and agree that the Incident Command System ("ICS"), as defined by the National Incident Management System ("NIMS"), is the framework for controlling and managing emergency incidents within a given jurisdiction. The Incident Commander ("IC"), as defined within ICS under NIMS, is in charge of the incident and

responsible for tactical coordination of all personnel and equipment used to control an active incident.

6.2 Control of each Responding Party's personnel shall remain with each Responding Party as to the rendition of service, standards of performance, discipline of officers and employees, and other matters incident to the performance of services by the Responding Party's personnel.

6.3 The personnel of the Responding Party shall not be obligated to obey any order that an officer of the Responding Party reasonably believes to be either in violation of the laws of the State of Florida, United States, or the established rules and procedures of the Responding Party. The senior officer of the Responding Party may, in his or her judgment, instruct the personnel of the Responding Party that they are not obligated to comply with any order issued by another Party's personnel that said senior officer believes may result in a likelihood of unreasonable risk of death or bodily injury to the agents, officers, or employees of the Responding Party, or in a significant and substantial loss or damage to the Responding Party's equipment. In the event of said noncompliance, the senior officer will notify the other Party's individual who issued said order, and the senior officer will notify his or her supervisor of the Responding Party.

6.4 Communications at each incident to which a Responding Party is rendering aid shall be in accordance with the National Incident Management System guidelines, unless otherwise agreed by the applicable Parties.

ARTICLE 7. REIMBURSEMENT

7.1 All costs associated with providing aid as defined within this Agreement shall be the responsibility of the Responding Party except as otherwise expressly stated in this Agreement, the applicable AAA (if any), or another written agreement between the applicable Parties, or, for a declared emergency only, the applicable respective funding responsibilities per Federal Emergency Management Agency requirements. Any other agreements relating to payment for fire protection and emergency medical services shall remain in effect.

7.2 Except as otherwise expressly provided in this Agreement, each Party is solely responsible for the wages, salaries, cost of workers' compensation or other insurance premiums and benefits, and retirement and other job benefits to any of its employees or contractors, whether or not said persons provide any services to any other Party under this this Agreement.

7.3 Except as otherwise expressly provided in this Agreement, the Responding Party furnishing any equipment pursuant to this Agreement shall bear the cost of any loss or damage to its equipment, and shall be solely responsible for any expenses incurred in the operation or maintenance of such equipment.

7.4 Any Responding Party that provides transport service may require reimbursement for the transport service from the transported patient to the extent permitted by law. The Responding Party will handle billing, insurance claims, and collection in accordance with their

policies and procedures and any applicable laws and regulations, including the latest federal Medicare guidelines if applicable. The Requesting Party shall receive, upon request to the Responding Party, a copy of any such invoices or other documentation, provided that neither Party shall use or disclose Protected Health Information ("PHI") or Electronic Protected Health Information ("e- PHI") except as permitted by the Health Insurance Portability and Accountability Act or the Health Information Technology for Economic and Clinical Health Act ("HITECH"), each as amended, and the regulations promulgated thereunder (collectively "HIPAA"), and any other applicable laws and regulations, all as may be amended from time to time.

ARTICLE 8. INDEMNIFICATION

8.1 To the extent permitted and as limited by Section 768.28, Florida Statutes, the Parties shall each individually defend any action or proceeding brought against their respective agency and shall be individually responsible for all of its own costs, attorney's fees, expenses, and liabilities incurred as a result of any such claims, demands, suits, actions, damages, and causes of action, including the investigation of the defense thereof and any appellate proceedings, and from and against any orders, judgments, or decrees that may be entered as a result thereof.

8.2 Each Party shall bear its own responsibility and be liable for any claims, demands, suits, actions, damages, and causes of actions arising out of or occurring during travel to or from its own incident or emergency or from an incident or emergency covered by this Agreement.

8.3 The Parties agree that this Agreement does not require any Party to provide, nor entitle any Party to demand, indemnification, defense, or hold harmless relating to any claims, demands, damages, or causes of action that may be brought against any Party pursuant to this Agreement.

8.4 Any existing privileges and immunities, limitations from liability, exemptions from laws, ordinances, and rules, and all pensions, benefits, and other relief, disability, workers' compensation, and other benefits that apply to the officers, agents, or employees of the Parties hereto when performing their respective functions and duties within their respective territorial limits for their respective agencies, shall apply to the same degree and extent to the performance of those functions and duties of such officers, agents, or employees extraterritorially under the provisions of this Agreement.

ARTICLE 9. EFFECTIVE DATE; TERMINATION

9.1 This Agreement shall be effective as to each Party on the first day of the first calendar month after execution of this Agreement by that Party. The effectiveness of this Agreement does not require the execution by all or any minimum number of municipalities, but shall be effective as stated in this Section 9.1 for each executing Party after execution by that Party.

9.2 This Agreement may be terminated by any Party solely as to that Party's participation in this Agreement upon no less than sixty (60) days' prior written notice by the provision of such

written notice to the entities stated in the Notices provision of this Agreement. Upon receipt of any notice of termination, the Fire Chiefs' Association of Broward County shall promptly serve such notice upon all other Parties to this Agreement. The termination by any one Party pursuant to this section shall have no effect upon the continuation of this Agreement as to the other remaining Parties.

ARTICLE 10. GENERAL CONDITIONS

10.1 **No Waiver of Sovereign Immunity.** Nothing herein is intended to serve as a waiver of sovereign immunity or of any rights or limits to liability existing under Section 768.28, Florida Statutes, by any agency or political subdivision to which sovereign immunity or such rights or limitations may be applicable, nor shall nor anything included herein be construed as consent by any Party to be sued by third parties in any matter arising out of or relating to this Agreement. This section shall survive the termination of this Agreement.

10.2 **No Third-Party Beneficiaries.** The Parties do not intend to create or confer any rights or obligations in or upon any third party by this Agreement. None of the Parties intend to directly or substantially benefit a third party by this Agreement. The Parties therefore acknowledge that there are no third-party beneficiaries to this Agreement and that no third party shall be entitled to assert a claim against any of the Parties based upon this Agreement.

10.3 **Independent Contractor.** The Parties to this Agreement shall at all times be acting in the capacity of independent contractors and not as an officer, employee, or agent of one another. No party or any agent, employee, subcontractor, or assignee of any Party may represent to another that it has the authority to bind the other Party unless specifically authorized in writing to do so. No right to any Party's retirement, leave benefits, or any other benefits of a Party's employees shall exist as a result of the performance of any duties or responsibilities under this Agreement. Parties shall not be responsible for social security, withholding taxes, contributions to unemployment compensation funds, or insurance for any other Party or any other Party's officers, employees, agents, subcontractors, or assignees.

10.4 **Equal Opportunity; Discrimination.** The Parties agree that no person shall be subjected to discrimination because of age, race, color, disability, gender identity, gender expression, marital status, national origin, religion, sex, or sexual orientation in the performance of the Parties' respective duties, responsibilities, and obligations under this interagency agreement.

10.5 **Notices.** In order for a notice to a party to be effective under this Agreement, notice must be sent via U.S. first-class mail, hand delivery, or commercial overnight delivery, each with a contemporaneous copy via e-mail, to the addresses listed on the signature pages below, and shall be effective upon mailing or hand delivery (provided the contemporaneous email is also sent). The addresses for notice shall remain as provided in this section unless and until changed by providing notice of such change in accordance with the provisions of this section.

10.6 **Compliance with Law.** Each Party shall comply with all applicable federal and state laws, codes, rules, and regulations in performing its duties, responsibilities, and obligations pursuant

to this Agreement. This Agreement does not and shall not be deemed to relieve any Party of any of its obligations or responsibilities imposed by law except to the extent of the actual and timely performance of those obligations or responsibilities by one or more of the other Parties to this Agreement, in which case performance provided hereunder may be offered in satisfaction of the obligation or responsibility.

10.7 **Governing Law and Venue.** This Agreement shall be interpreted and construed in accordance with and governed by the laws of the State of Florida. The exclusive venue for any lawsuit arising from, related to, or in connection with this Agreement shall be in the state courts of the Seventeenth Judicial Circuit in and for Broward County, Florida. If any claim arising from, related to, or in connection with this Agreement must be litigated in federal court, the exclusive venue for any such lawsuit shall be in the United States District Court or United States Bankruptcy Court for the Southern District of Florida. **BY ENTERING INTO THIS AGREEMENT, EACH OF THE PARTIES HEREBY EXPRESSLY WAIVES ANY RIGHTS THAT PARTY MAY HAVE TO A TRIAL BY JURY OF ANY CIVIL LITIGATION RELATED TO THIS AGREEMENT**.

10.8 **Entirety of Agreement.** Except as to any AAA or other Automatic Aid or Mutual Aid agreement between any of the Parties to this Agreement, this document incorporates and includes all prior negotiations, correspondence, conversations, agreements, and understanding applicable to the matters contained herein, and the Parties agree that there are no commitments, agreements, or understanding concerning the subject matter of this Agreement that are not contained in this document. Accordingly, the Parties agree that no deviation from the terms hereof shall be predicated upon any prior representations or agreements, whether oral or written, unless expressly permitted herein.

10.9 **Severability**. In the event any part of this Agreement is found to be unenforceable by any court of competent jurisdiction, that part shall be deemed severed from this Agreement and the balance of this Agreement shall remain in full force and effect.

10.10 **Assignment.** Neither this Agreement nor any interest herein may be assigned, transferred, or encumbered by any Party. There shall be no partial assignments of this Agreement including, without limitation, the partial assignment of any right to receive payments from any other Party. Any attempt to assign this Agreement or any interest or obligation under this Agreement shall be null and void ab initio.

10.11 **Interpretation.** The titles and headings contained in this Agreement are for reference purposes only and shall not in any way affect the meaning or interpretation of this Agreement. All personal pronouns used in this Agreement shall include the other gender, and the singular shall include the plural, and vice versa, unless the context otherwise requires. Terms such as “herein,” “hereof,” “hereunder,” and “hereinafter” refer to this Agreement as a whole and not to any particular sentence, paragraph, or section where they appear, unless the context otherwise requires. Whenever reference is made to a section or article of this Agreement, such reference is to the section or article as a whole, including all of the subsections of such section, unless the reference is made to a particular subsection or subparagraph of such section or article. Any reference to “days” means calendar days, unless otherwise expressly stated.

10.12 **Preparation of Agreement.** The Parties acknowledge that they have sought and obtained whatever competent advice and counsel as was necessary for them to form a full and complete understanding of all rights and obligations herein and that the preparation of this Agreement has been their joint effort, the language agreed to herein expresses their mutual intent, and the resulting document shall not, solely as a matter of judicial construction, be construed more severely against one of the Parties than the other.

10.13 **Authority.** Each person signing this Agreement on behalf of any Party warrants that he or she has full legal power and authority to execute this Agreement on behalf of that Party.

10.14 **Materiality; Waiver.** Each requirement, duty, and obligation set forth in this Agreement was bargained for at arm's-length and is agreed to by the Parties. Each requirement, duty, and obligation set forth in this Agreement is substantial and important to the formation of this Agreement, and each is, therefore, a material term of this Agreement. A Party's failure to enforce any provision of this Agreement shall not be deemed a waiver of such provision or modification of this Agreement. A waiver of any breach of a provision of this Agreement shall not be deemed a waiver of any subsequent breach and shall not be construed to be a modification of the terms of this Agreement. To be effective, any waiver must be in writing signed by an authorized signatory of the Party.

10.15 **Public Records**. Each Party shall be individually responsible for compliance with the obligations of Chapter 119, Florida Statutes, for any public records made or received by that Party.

10.16 **Priority of Provisions**. If there is a conflict or inconsistency between any term, statement, requirement, or provision of any document, addendum, or exhibit attached to or incorporated in this Agreement and any provision of Articles 1 through 10 of this Agreement, the provisions contained in Articles 1 through 10 shall prevail and be given effect.

10.17 **Amendments**. No modification, amendment, or alteration in the terms or conditions contained in this Agreement shall be effective unless contained in a written document prepared with the same or similar formality as this Agreement and executed by duly authorized representatives of each Party. Any amendment to Automatic Aid Addendums (AAAs) shall require only the written approval by authorized representatives of the Parties to that particular AAA and shall not constitute an amendment to this Agreement.

10.18 **Conflict Resolution.** The Parties mutually agree that it is beneficial to have a conflict resolution policy in place as an incorporated element of this Agreement. If any Party is in conflict as to another Party relating to a dispute arising out of this Agreement or any provision thereof, an executive director/senior manager of each Party in conflict will meet within thirty (30) days after being notified of a conflict. The Parties in conflict will attempt to resolve the conflict at the senior management level without the need for further resolution, unless it is impractical or not feasible to resolve the issue at the negotiations level. If negotiations fail to resolve the issue, upon request by any Party in the conflict, the conflicting Parties shall mediate the issues by a Supreme Court Certified Circuit Civil Mediator in Broward County, Florida. Any

such mediation shall occur within thirty (30) days after the date mediation is requested by a conflicting Party. The Mediator shall be agreed upon by the Parties in conflict by mutual agreement (if the Parties cannot agree, each Party in the conflict shall select one (1) mediator, and the selected mediators shall agree upon the mediator that shall conduct the mediation, which may be any of the selected mediators or a different mediator entirely). The conflicting Parties shall pay the Mediator fees promptly and on an equal basis. Litigation may not be commenced by a Party until after any requested mediation has been (i) declared an impasse by the Mediator, (ii) terminated in writing by one or both of the Parties, or (iii) there is an immediate need for judicial relief of an emergency nature (i.e., the need for a temporary restraining order or preliminary injunction). Nothing in this section is intended to prejudice a Party's right to access the courts to obtain judicial relief or assistance; rather, this provision is created to facilitate resolution before litigation is initiated. Provided an appropriate Resolution has been issued by the governing body of the applicable Party and noticed to the applicable entities in compliance with Section 164.1052(1), Florida Statutes, compliance with the provisions of this section shall be deemed by the conflicting Parties to constitute full compliance with the conflict assessment phase obligations of the Parties under Section 164.1053(1), Florida Statutes. Unless the applicable Parties otherwise agree in writing, nothing in this section alleviates the Parties' obligations to comply with Section 164.1055, Florida Statutes, or any necessary notice obligations under Florida law.

10.19 **Counterparts and Multiple Originals**. This Agreement may be executed in multiple originals, and may be executed in counterparts, each of which shall be deemed to be an original, but all of which, taken together, shall constitute one and the same agreement.

10.20 **Recording.** This Agreement and any subsequent amendments shall be recorded in the Official Records of Broward County.

The remainder of this page is intentionally blank.

REGIONAL INTERLOCAL AGREEMENT
FOR COOPERATIVE FIRE, RESCUE, EMERGENCY MEDICAL SERVICES, AND SPECIAL OPERATIONS
RESPONSE THROUGH AUTOMATIC AID AND CLOSEST UNIT RESPONSE

SHERIFF OF BROWARD COUNTY

By: _____ Date: _____
Sheriff of Broward County

Witnessed: _____

Witnessed: _____

Approved as to form and legal sufficiency:

By: _____ Date: _____
Terrence Lynch, General Counsel
Office of the General Counsel

NOTICE ADDRESS PER § 10.5:
_____
_____
_____
_____
Email address: _____

REGIONAL INTERLOCAL AGREEMENT
FOR COOPERATIVE FIRE, RESCUE, EMERGENCY MEDICAL SERVICES, AND SPECIAL OPERATIONS RESPONSE THROUGH AUTOMATIC AID AND CLOSEST UNIT RESPONSE

MUNICIPALITY

ATTEST:

_____
CITY CLERK, Marlen Martell

Town of Pembroke Park

By: _____
MAYOR

_____
Geoff Jacobs, Mayor

_____ day of _____, 20___

I HEREBY CERTIFY that I have approved this First Amendment as to form and legal sufficiency subject to execution by the Parties:

_____
Town Attorney, Melissa P. Anderson

NOTICE ADDRESS FOR TOWN OF PEMBROKE PARK PER § 10.5:
3150 SW 52 AVE.
PEMBROKE PARK, FL 33023

Email address: townattorney@tppfl.gov

REGIONAL INTERLOCAL AGREEMENT
FOR COOPERATIVE FIRE, RESCUE, EMERGENCY MEDICAL SERVICES, AND SPECIAL OPERATIONS RESPONSE THROUGH AUTOMATIC AID AND CLOSEST UNIT RESPONSE

BROWARD COUNTY

WITNESS:

_____
(Signature)

_____
(Print Name of Witness)

_____
(Signature)

_____
(Print Name of Witness)

BROWARD COUNTY, by and through
its County Administrator

By_____
County Administrator

____ day of _____, 2021

Approved as to form by
Andrew J. Meyers
Broward County Attorney
Governmental Center, Suite 423
115 South Andrews Avenue
Fort Lauderdale, Florida 33301
Telephone: (954) 357-7600

NOTICE ADDRESS PER § 10.5:
Broward County Regional Emergency
Services and Communications
Attn: Director, Tracy Jackson
201 NW 84 Avenue
Plantation, Florida 33324
Fort Lauderdale, Florida 33301
Email address: tjackson@broward.org

By_____
René D. Harrod (Date)
Chief Deputy County Attorney

RDH
2021-09-14 Regional Automatic Aid Agreement
#473096.8

AGENDA ITEM REPORT

To:	TM and Commission
Subject:	November 2021 Monthly Report
Meeting:	12 15 2021 WORKSHOP COMMISSION MEETING - Dec 15 2021
Department:	Building
Staff Contact:	Miguel Nunez, Building Official

ATTACHMENTS:

21-013
Monthly Status Report 112021

TOWN OF PEMBROKE PARK
BUILDING DEPARTMENT
3150 SW 52ND Avenue
Pembroke Park, FL 33023
Office 954-966-4600 ● Fax 954-966-5310

MEMORANDUM NO.: 21-013

DATE: December 07, 2021

TO: Juan C. Jimenez, Town Manager

FROM: Miguel A. Núñez, Chief Building Official MN

RE: MONTHLY STATUS REPORT – NOVEMBER 2021

At this time, I would like to submit the attached Building Department Monthly Status Report for the above referenced period.

As always, if you have further questions or comments, do not hesitate to contact me at your earliest convenience.

Respectfully submitted.

Cc: Marlen Martell, Town Clerk
File.

TOWN OF PEMBROKE PARK
BUILDING DEPARTMENT
3150 SW 52ND Avenue
Pembroke Park, FL 33023

Building Department

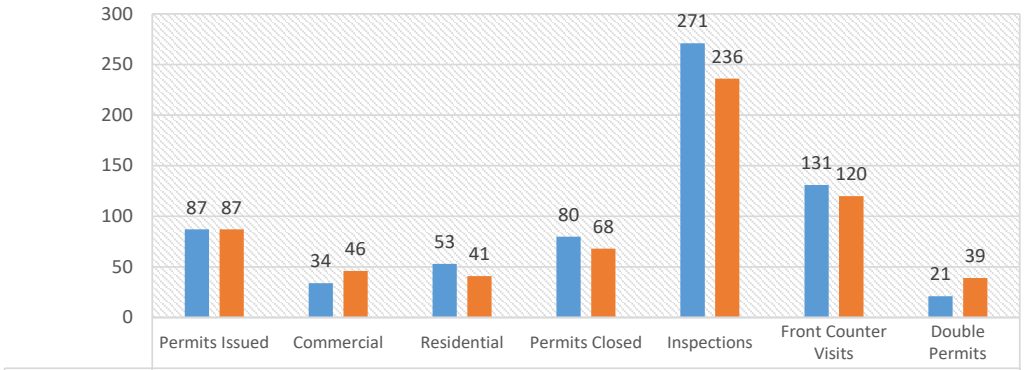
Monthly Status Report

November 2021

Summary:

As we continue the new Fiscal Year; it's the Building Department staff interest to continue the excellence status with the positive and dynamic interaction with our external and internal customers.

By the Numbers:



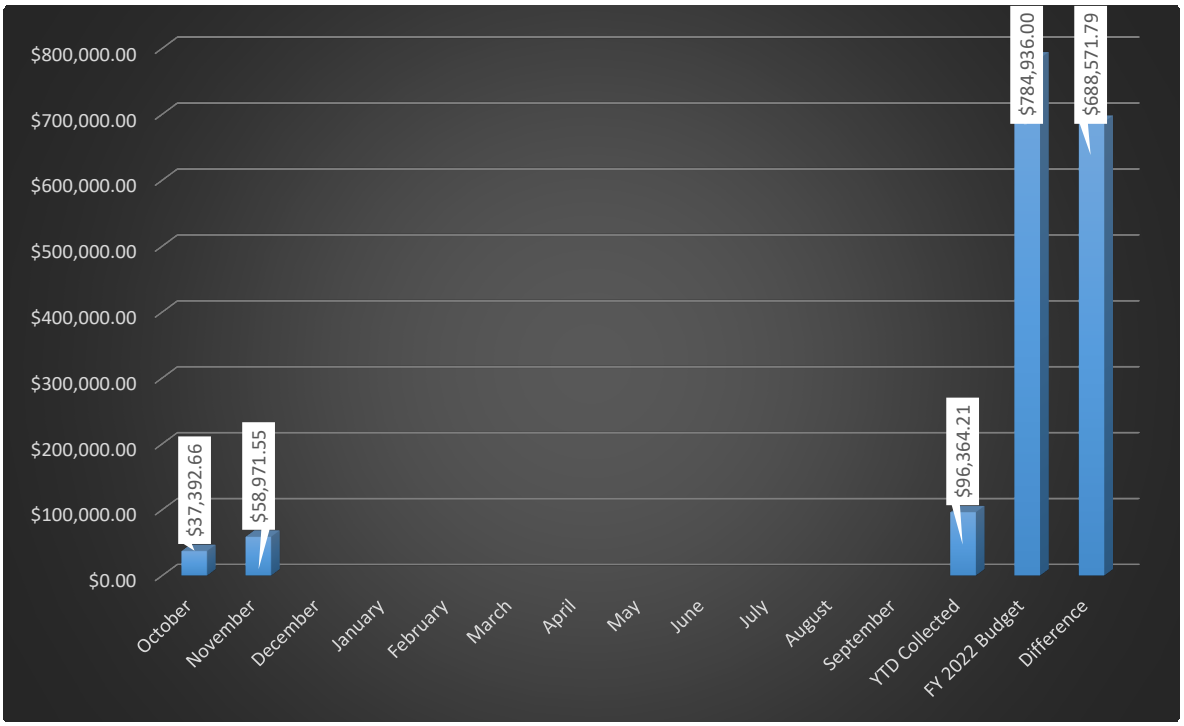
	Permits Issued	Commercial	Residential	Permits Closed	Inspections	Front Counter Visits	Double Permits
Previous Month	87	34	53	80	271	131	21
Current Month	87	46	41	68	236	120	39

As noted above, during this reporting period the number of permits issued, closed and double permits were increased, and the Inspections and counter interaction were decreased. Further as per the Commercial/Residential relationship, we can observe that the residential permits were increased; while for the commercial numbers were decreased.

Further, disciplines inspections were as follows:
Structural = 106, Mechanical = 62, Electrical = 45 and Plumbing = 23 for a total of 236 Inspections.

Revenue:

During this reporting period the Building Department associated disciplines (Structural, Electrical, Plumbing and Mechanical) started the fiscal year collecting $58,971.55, see chart below for trend graphical information:



Large Construction Projects Summary:

	Not Started		In Progress		No Action		Completed

Status / Commissioner District	Project	Description	Notes
Seneca Town Center			
1	**Building 1**	Warehouse Building	Building is Partially occupied.
1	Unit 300	Tenant Improvement	Currently under the inspections and additional applications for permit process.

1	Unit 400	Tenant Improvement	Currently under the inspections and additional applications for permit process.
1	**Building 2**	Building Shell (Structure)	Submitted for Plans Review for first cycle and waiting for resubmittal after comments were rendered.
1	**Building 3**	Building Shell (Structure)	Submitted for Plans Review for first cycle and waiting for resubmittal after comments were rendered.
1	**Building 5**	Building Shell (Structure)	Submitted for Plans Review for first cycle and waiting for resubmittal after comments were rendered.
Other projects at different areas within the Town			
1	**Coca-Cola** 3262 Pembroke Road	Various Improvements	Currently under the inspections and additional applications for permit process.
1	**Amazon** 2301 SW 34 Avenue	Warehouse / Distribution	Currently, under a Temporary Certificate of Occupancy (TCO) for 90 days.
4	**Pembroke Plaza** 4250 W HBB	Shopping Center Building	Permit issued, Construction under inspections process.
4	**Duplex** 5500 SW 32 Court	Newest Duplex Residential Building	Permit issued, Construction under inspections process.
4	**O'Reilly's** 4700 W HBB	Auto part store	Submitted for Plans Review for "Pre-Plan" cycle and waiting for resubmittal after comments were rendered.
4	**Car Wash** 3301 W HBB	Automatic Car Wash Building	Submitted for Plans Review for "Pre-Plan" second review cycle and waiting for resubmittal after comments were rendered.

Additional Comments:

In addition to the above reported items, the Building Department has processed numerous additions, renovations, alterations, and accessory structures for the Townhomes (TH); Minor Commercial Tenant Improvements (TI), and Mobile Homes (MH) for repairs, exterior accessories, and new installations.

AGENDA ITEM REPORT

To:
Subject: Code Enforcement Department Nov 2021 Report
Meeting: 12 15 2021 WORKSHOP COMMISSION MEETING - Dec 15 2021
Department: Code
Staff Contact: Joseline Ramirez, Chief Code Enforcement Officer

BACKGROUND INFORMATION:

Details of Code Enforcement activities

ATTACHMENTS:

Code Enforcement Department Report - Nov 2021
Code Enforcement Month Report - Nov 2021

Code Enforcement Department Report

From 11/1/2021 to 11/30/2021

Town of Pembroke Park
3150 SW 52 Avenue
Pembroke Park, Florida 33023

Case #	Date Issued	Site Address	Violation Sections	Document Type	Officer Assigned	Delivery
6189	11/1/2021	5401 SW 25 CT, PEMBROKE PARK, FL 33023	Sec 5-103 (a)(H)(I). - Exterior maintenance of structures and premises Sec 5-105. - Repairs and installations Sec. 5-104. - Determination of need for correction Sec. 27-33. - Maintenance Sec. 5-17. - Permit application. Sec. 12-48. - Outdoor storage prohibited	Notice of Formal Hearing	J. Ramirez	Affidavit of Service/Posted to Property Certified Mail
6270	11/1/2021	5100 SW 41 ST, PEMBROKE PARK, FL 33023 223	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application.	Affidavit of Compliance	T. Malcolm	Regular Mail
6278	11/1/2021	3744 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33023 1-4 #7	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application. Sec. 5-2(b). - Nonresidential commercial buildings, owner's responsibilities	Notice of Formal Hearing	J. Ramirez	Affidavit of Service/Posted to Property Certified Mail
6487	11/1/2021	4900 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33023	Sec 5-103 (a)(b)(c)(e)(g)(h)(o). - Exterior maintenance of structures and premises Sec. 21-19. - Prohibited signs.	Courtesy Notice	T. Malcolm	Regular Mail
6489	11/2/2021	2570 S PARK RD, PEMBROKE PARK, FL 33009	Sec. 15-17. - Business Tax Receipt Required. Sec. 15-177. - Initial certificate of use. Sec. 15-180. - Sanctions for violation or noncompliance. Sec. 15-22. - Application. Sec. 15-25. - Separate violation for each day of business without business tax receipt. Sec. 12-48. - Outdoor storage prohibited Sec. 22-85(a). - Obstructions of public rights-of-way.	Notice of Violation	J. Ramirez	Certified Mail

Code Enforcement Department Report

From 11/1/2021 to 11/30/2021

Town of Pembroke Park
3150 SW 52 Avenue
Pembroke Park, Florida 33023

Case #	Date Issued	Site Address	Violation Sections	Document Type	Officer Assigned	Delivery
6489	11/2/2021	2570 S PARK RD, PEMBROKE PARK, FL 33009	Sec. 15-17. - Business Tax Receipt Required. Sec. 15-177. - Initial certificate of use. Sec. 15-180. - Sanctions for violation or noncompliance. Sec. 15-22. - Application. Sec. 15-25. - Separate violation for each day of business without business tax receipt. Sec. 12-48. - Outdoor storage prohibited Sec. 22-85(a). - Obstructions of public rights-of-way.	Notice of Formal Hearing	J. Ramirez	Affidavit of Service/Posted to Property Certified Mail
6483	11/2/2021	4008 SW 52 AVE, PEMBROKE PARK, FL 33023	Sec 5-103(h). - Exterior maintenance of structures and premises Sec 5-103(i). - Exterior maintenance	Affidavit of Compliance	J. Ramirez	Regular Mail
6485	11/2/2021	3700 SW 52 AVE, PEMBROKE PARK, FL 33023	Sec 5-103(h). - Exterior maintenance of structures and premises Sec 5-103(i). - Exterior maintenance	Affidavit of Compliance	J. Ramirez	Regular Mail
4768	11/2/2021	3195 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33023	Sec 5-103. - Exterior maintenance of structures and premises (i)(h) Sec. 12-41. - Accumulations deemed public nuisance Sec. 12-46. - Failure of owner to comply with notice; assessment for correction by Town	Notice of Formal Hearing	J. Ramirez	Affidavit of Service/Posted to Property Certified Mail
4768	11/2/2021	3195 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33023	Sec 5-103. - Exterior maintenance of structures and premises (i)(h) Sec. 12-41. - Accumulations deemed public nuisance Sec. 12-46. - Failure of owner to comply with notice; assessment for correction by Town	Notice of Formal Hearing	J. Ramirez	Affidavit of Service/Posted to Property Certified Mail

Code Enforcement Department Report

From 11/1/2021 to 11/30/2021

Town of Pembroke Park
3150 SW 52 Avenue
Pembroke Park, Florida 33023

Case #	Date Issued	Site Address	Violation Sections	Document Type	Officer Assigned	Delivery
4848	11/2/2021	2950 SW 32 AVE, PEMBROKE PARK, FL 33023	Sec. 5-2. - Nonresidential commercial buildings, owner's responsibilities (a)	Notice of Formal Hearing	J. Ramirez	Affidavit of Service/Posted to Property Certified Mail
4900	11/2/2021	1960 SW 30 AVE, PEMBROKE PARK, FL 33009 #1960 B SW 30 Ave - Cabinets to Go	Sec. 28-346 (c)(3) - Portable storage units. Sec. 28-346 (c)(4) - Portable storage units Sec. 28-346 (f) - Portable storage units Sec. 21-19. - Prohibited signs.	Notice of Formal Hearing	J. Ramirez	Certified Mail
4985	11/2/2021	2950 SW 32 AVE, PEMBROKE PARK, FL 33023	Sec 5-103. - Exterior maintenance of structures and premises (i)(k)(h) Sec. 5-2. - Nonresidential commercial buildings, owner's responsibilities (a) Sec. 13-2. - Storage of abandoned property in the open prohibited Sec. 15-17. - Business Tax Receipt Required.	Notice of Formal Hearing	J. Ramirez	Affidavit of Service/Posted to Property Certified Mail
4985	11/3/2021	2950 SW 32 AVE, PEMBROKE PARK, FL 33023	Sec 5-103. - Exterior maintenance of structures and premises (i)(k)(h) Sec. 5-2. - Nonresidential commercial buildings, owner's responsibilities (a) Sec. 13-2. - Storage of abandoned property in the open prohibited Sec. 15-17. - Business Tax Receipt Required.	Affidavit of Non-Compliance	J. Louis	Affidavit of Service/Posted to Property Certified Mail

Code Enforcement Department Report

From 11/1/2021 to 11/30/2021

Town of Pembroke Park
3150 SW 52 Avenue
Pembroke Park, Florida 33023

Case #	Date Issued	Site Address	Violation Sections	Document Type	Officer Assigned	Delivery
5699	11/3/2021	1820 SW 30 AVE, PEMBROKE PARK, FL 33009	Sec. 12-48. - Outdoor storage prohibited Sec 5-103. - Exterior maintenance of structures and premises (a)(c)(i)(n) Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application. Sec. 5-87. - Permit required	Affidavit of Non-Compliance	T. Malcolm	Certified Mail
6301	11/3/2021	2150 SW 30 AVE, PEMBROKE PARK, FL 33009	110.15 Building Safety Inspection Program	Affidavit of Compliance	M. Nunez	Regular Mail
	11/4/2021			Complaint	S. System	
6504	11/5/2021	3201 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33023	Sec 5-103 (a)(h)(i)(k). - Exterior maintenance of structures and premises Sec 5-105. - Repairs and installations	Notice of Violation	J. Ramirez	Regular Mail
6505	11/5/2021	W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33023	Sec 5-103 (a)(c)(h)(i)(k). - Exterior maintenance of structures and premises	Notice of Violation	J. Ramirez	Regular Mail
5293	11/5/2021	3301 SW 56 AVE, PEMBROKE PARK, FL 33023 1-2	Sec 5-103. - Exterior maintenance of structures and premises (a)(c)(h) Sec. 28-313. - Parking or storage of watercraft, watercraft trailers, and golf carts.	Affidavit of Compliance	J. Ramirez	Regular Mail
6125	11/8/2021	3900 SW 52 AVE, PEMBROKE PARK, FL 33023 706	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application.	Affidavit of Compliance	T. Malcolm	Regular Mail
6507	11/8/2021	SW 41 ST, PEMBROKE PARK, FL 33023	Sec 5-103(c)(h). - Exterior maintenance of structures and premises Sec. 12-61 - Excessive, untended growth deemed public nuisance	Notice of Violation	J. Ramirez	Regular Mail
6512	11/8/2021	3500 SW 20 ST, PEMBROKE PARK, FL 33023 #3520 SW 20th Street	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application.	Notice of Violation	J. Ramirez	Regular Mail
6309	11/10/2021	2530 SW 30 AVE, PEMBROKE PARK, FL 33009	110.15 Building Safety Inspection Program	Affidavit of Compliance	M. Nunez	Regular Mail

Code Enforcement Department Report

From 11/1/2021 to 11/30/2021

Town of Pembroke Park
3150 SW 52 Avenue
Pembroke Park, Florida 33023

Case #	Date Issued	Site Address	Violation Sections	Document Type	Officer Assigned	Delivery
5069	11/12/2021	5590 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33023	110.15 Building Safety Inspection Program	Affidavit of Compliance	M. Nunez	Regular Mail
6547	11/12/2021	3911 SW 52 AVE, PEMBROKE PARK, FL 33023 3-5	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application.	Notice of Violation	J. Ramirez	Regular Mail
6521	11/15/2021	3196 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33009 #146 W LAKE DRIVE	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application. Sec. 12-48. - Outdoor storage prohibited	Notice of Violation	T. Malcolm	Regular Mail
6408	11/15/2021	2501 S PARK RD, PEMBROKE PARK, FL 33009	110.15 Building Safety Inspection Program	Affidavit of Compliance	M. Nunez	Regular Mail
6390	11/15/2021	2549 S PARK LN, PEMBROKE PARK, FL 33009	110.15 Building Safety Inspection Program	Affidavit of Compliance	M. Nunez	Regular Mail
6522	11/16/2021	3196 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33009 #142 W LAKE DRIVE	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application.	Notice of Violation	T. Malcolm	Regular Mail
6542	11/16/2021	3181 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33009	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application.	Notice of Violation	J. Ramirez	Hand Regular Mail
5717	11/17/2021	5500 SW 32 ST, PEMBROKE PARK, FL 33023 1-2 #1	Sec 5-103. - Exterior maintenance of structures and premises (c)(i)(j)(h) Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application.	Affidavit of Non-Compliance	T. Malcolm	Certified Mail
5840	11/17/2021	5100 SW 41 ST, PEMBROKE PARK, FL 33023 219	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application. Sec. 12-76. (a) Nuisances: duty of property owners and tenants to prevent.	Affidavit of Non-Compliance	T. Malcolm	Certified Mail
4447	11/17/2021	3196 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33009	Sec 5-105. - Repairs and installations	Affidavit of Non-Compliance	T. Malcolm	Certified Mail
6404	11/17/2021	2727 S PARK RD, PEMBROKE PARK, FL 33009	110.15 Building Safety Inspection Program	Final Order	M. Nunez	Certified Mail
6410	11/17/2021	5301 SW 25 CT, PEMBROKE PARK, FL 33009	110.15 Building Safety Inspection Program	Final Order	M. Nunez	Certified Mail Hand
6406	11/17/2021	2517 S PARK RD, PEMBROKE PARK, FL 33009	110.15 Building Safety Inspection Program	Final Order	M. Nunez	Certified Mail Hand

Code Enforcement Department Report

From 11/1/2021 to 11/30/2021

Town of Pembroke Park
3150 SW 52 Avenue
Pembroke Park, Florida 33023

Case #	Date Issued	Site Address	Violation Sections	Document Type	Officer Assigned	Delivery
6402	11/17/2021	3120 SW 19 ST, PEMBROKE PARK, FL 33009	110.15 Building Safety Inspection Program	Final Order	M. Nunez	Certified Mail
6396	11/17/2021	3150 PEMBROKE RD, PEMBROKE PARK, FL 33009	110.15 Building Safety Inspection Program	Final Order	M. Nunez	Certified Mail
6394	11/17/2021	2000 SW 30 AVE, PEMBROKE PARK, FL 33009	110.15 Building Safety Inspection Program	Final Order	M. Nunez	Certified Mail
5623	11/17/2021	5455 SW 41 ST, PEMBROKE PARK, FL 33023	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application. Sec. 5-87. - Permit required	Final Order	T. Malcolm	Certified Mail
6392	11/17/2021	1960 SW 30 AVE, PEMBROKE PARK, FL 33009	110.15 Building Safety Inspection Program	Final Order	M. Nunez	Certified Mail Hand
6388	11/17/2021	2589 S PARK LN, PEMBROKE PARK, FL 33009	110.15 Building Safety Inspection Program	Final Order	M. Nunez	Certified Mail
5677	11/17/2021	5407 SW 41 ST, PEMBROKE PARK, FL 33023	Sec. 12-48. - Outdoor storage prohibited Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application. Sec. 5-87. - Permit required	Final Order	T. Malcolm	Certified Mail
5644	11/17/2021	5433 SW 41 ST, PEMBROKE PARK, FL 33023	Sec 5-103. - Exterior maintenance of structures and premises (j)(h) Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application. Sec. 5-87. - Permit required	Final Order	T. Malcolm	Certified Mail
5629	11/17/2021	5453 SW 41 ST, PEMBROKE PARK, FL 33023	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application. Sec. 5-87. - Permit required Sec. 12-48. - Outdoor storage prohibited	Final Order	T. Malcolm	Certified Mail
6386	11/17/2021	2565 S PARK LN, PEMBROKE PARK, FL 33009	110.15 Building Safety Inspection Program	Final Order	M. Nunez	Certified Mail
6384	11/17/2021	1751 S PARK RD, PEMBROKE PARK, FL 33009	110.15 Building Safety Inspection Program	Final Order	M. Nunez	Certified Mail Hand
6313	11/17/2021	3215 SW 52 AVE, PEMBROKE PARK, FL 33023 #84	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application.	Final Order	T. Malcolm	Certified Mail

Code Enforcement Department Report

From 11/1/2021 to 11/30/2021

Town of Pembroke Park
3150 SW 52 Avenue
Pembroke Park, Florida 33023

Case #	Date Issued	Site Address	Violation Sections	Document Type	Officer Assigned	Delivery
5630	11/17/2021	5451 SW 41 ST, PEMBROKE PARK, FL 33023	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application. Sec. 5-87. - Permit required	Amended Final Order	T. Malcolm	Certified Mail
5635	11/17/2021	5443 SW 41 ST, PEMBROKE PARK, FL 33023	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application. Sec. 5-87. - Permit required	Final Order	T. Malcolm	Certified Mail
5641	11/17/2021	5439 SW 41 ST, PEMBROKE PARK, FL 33023	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application. Sec. 5-87. - Permit required	Final Order	T. Malcolm	Certified Mail
5927	11/17/2021	3030 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33009	Sec 5-105. - Repairs and installations	Final Order	T. Malcolm	Certified Mail
5905	11/17/2021	3300 PEMBROKE RD, PEMBROKE PARK, FL 33021 #3300 PEMBROKE RD LOT 334	Sec 5-105. - Repairs and installations Sec. 12-48. - Outdoor storage prohibited	Final Order	T. Malcolm	Certified Mail
6164	11/17/2021	4100 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33023	Sec 5-103 (a)(c)(e)(h)(i)(j)(l)(m)(n)(o). - Exterior maintenance of structures and premises Sec 5-105. - Repairs and installations Sec 5-207. - Graffiti Enforcement Sec. 5-104. - Determination of need for correction Sec. 5-17. - Permit application. Sec. 5-2(a). - Nonresidential commercial buildings, owner's responsibilities Sec. 21-21 (1) - Temporary signs	Final Order	T. Malcolm	Certified Mail

Code Enforcement Department Report

From 11/1/2021 to 11/30/2021

Town of Pembroke Park
3150 SW 52 Avenue
Pembroke Park, Florida 33023

Case #	Date Issued	Site Address	Violation Sections	Document Type	Officer Assigned	Delivery
6288	11/17/2021	4790 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33023	Sec 5-103 (a)(b)(c)(e)(h)(i)(j)(l)(m)(n)(o). - Exterior maintenance of structures and premises Sec 5-105. - Repairs and installations Sec 5-207. - Graffiti Enforcement Sec. 5-17. - Permit application. Sec. 5-2(a). - Nonresidential commercial buildings, owner's responsibilities Sec. 28-330 - Minimum standards for fences, walls and hedges Sec. 12-41. - Accumulations deemed public nuisance Sec. 12-43. - Notice to remove accumulations—To be sent to property owner. Sec. 12-48. - Outdoor storage prohibited Sec. 12-76. (b) Nuisances: duty of property owners and tenants to prevent.	Final Order	T. Malcolm	Certified Mail
5840	11/17/2021	5100 SW 41 ST, PEMBROKE PARK, FL 33023 219	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application. Sec. 12-76. (a) Nuisances: duty of property owners and tenants to prevent.	Supplemental Order/Claim of Lien	T. Malcolm	Certified Mail

Code Enforcement Department Report

From 11/1/2021 to 11/30/2021

Town of Pembroke Park
3150 SW 52 Avenue
Pembroke Park, Florida 33023

Case #	Date Issued	Site Address	Violation Sections	Document Type	Officer Assigned	Delivery
5699	11/17/2021	1820 SW 30 AVE, PEMBROKE PARK, FL 33009	Sec. 12-48. - Outdoor storage prohibited Sec 5-103. - Exterior maintenance of structures and premises (a) Sec 5-103. - Exterior maintenance of structures and premises (c) Sec 5-103. - Exterior maintenance of structures and premises (j) Sec 5-103. - Exterior maintenance of structures and premises (n) Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application. Sec. 5-87. - Permit required	Supplemental Order/Claim of Lien	T. Malcolm	Certified Mail
5186	11/17/2021	3196 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33009 #Pembroke Park Lakes	Sec 5-103. - Exterior maintenance of structures and premises (c) Sec. 21-23 (a) - Permit	Abate Order	T. Malcolm	Certified Mail
5186	11/18/2021	3196 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33009 #Pembroke Park Lakes	Sec 5-103. - Exterior maintenance of structures and premises (c) Sec. 21-23 (a) - Permit	Affidavit of Compliance	T. Malcolm	Hand Regular Mail
4768	11/18/2021	3195 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33023	Sec 5-103. - Exterior maintenance of structures and premises (i)(h) Sec. 12-41. - Accumulations deemed public nuisance Sec. 12-46. - Failure of owner to comply with notice; assessment for correction by Town	Affidavit of Compliance	J. Louis	Certified Mail

Code Enforcement Department Report

From 11/1/2021 to 11/30/2021

Town of Pembroke Park
3150 SW 52 Avenue
Pembroke Park, Florida 33023

Case #	Date Issued	Site Address	Violation Sections	Document Type	Officer Assigned	Delivery
6528	11/18/2021	4100 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33023	Sec 5-103(h)(l). - Exterior maintenance of structures and premises Sec. 12-41. - Accumulations deemed public nuisance Sec. 12-46. - Failure of owner to comply with notice; assessment for correction by Town Sec. 12-61 - Excessive, untended growth deemed public nuisance	Notice of Violation	J. Ramirez	Regular Mail
6530	11/18/2021	SW 30 AVE, PEMBROKE PARK, FL 33009	Sec. 12-41. - Accumulations deemed public nuisance Sec. 12-46. - Failure of owner to comply with notice; assessment for correction by Town Sec. 12-61 - Excessive, untended growth deemed public nuisance Sec 5-103(l). - Exterior maintenance of structures and premises Sec. 27-33. - Maintenance	Notice of Violation	J. Ramirez	Regular Mail
5074	11/18/2021	3184 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33009	110.15 Building Safety Inspection Program	Supplemental Order/Claim of Lien	M. Nunez	
5074	11/18/2021	3184 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33009	110.15 Building Safety Inspection Program	Abate Order	M. Nunez	Certified Mail
4768	11/18/2021	3195 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33023	Sec 5-103. - Exterior maintenance of structures and premises (i)(h) Sec. 12-41. - Accumulations deemed public nuisance Sec. 12-46. - Failure of owner to comply with notice; assessment for correction by Town	Supplemental Order/Claim of Lien	J. Louis	Certified Mail
4768	11/18/2021	3195 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33023	Sec 5-103. - Exterior maintenance of structures and premises (i)(h) Sec. 12-41. - Accumulations deemed public nuisance Sec. 12-46. - Failure of owner to comply with notice; assessment for correction by Town	Abate Order	J. Louis	Certified Mail

Code Enforcement Department Report

From 11/1/2021 to 11/30/2021

Town of Pembroke Park
3150 SW 52 Avenue
Pembroke Park, Florida 33023

Case #	Date Issued	Site Address	Violation Sections	Document Type	Officer Assigned	Delivery
6386	11/19/2021	2565 S PARK LN, PEMBROKE PARK, FL 33009	110.15 Building Safety Inspection Program	Affidavit of Compliance	M. Nunez	Regular Mail
6388	11/19/2021	2589 S PARK LN, PEMBROKE PARK, FL 33009	110.15 Building Safety Inspection Program	Affidavit of Compliance	M. Nunez	Regular Mail
6544	11/19/2021	4908 SW 36 CT, PEMBROKE PARK, FL 33023	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application.	Notice of Violation	J. Ramirez	Hand Regular Mail
6545	11/19/2021	2701 S PARK RD, PEMBROKE PARK, FL 33009 #123 Lori Lane	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application.	Notice of Violation	J. Ramirez	Hand Regular Mail
6536	11/22/2021	2350 SW 30 AVE, PEMBROKE PARK, FL 33009	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application.	Notice of Violation	J. Ramirez	Hand Regular Mail
6537	11/22/2021	2830 S PARK RD, PEMBROKE PARK, FL 33009 #2830 S Park Rd, Unit C	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application.	Notice of Violation	J. Ramirez	Posted to Property Regular Mail
5140	11/22/2021	3911 SW 52 AVE, PEMBROKE PARK, FL 33023 5-5 #Park Pointe	Sec 5-105. - Repairs and installations Sec. 5-2. - Nonresidential commercial buildings, owner's responsibilities (a)(b) Sec 5-103. - Exterior maintenance of structures and premises (a)(o)	Affidavit of Compliance	J. Ramirez	Regular Mail

Code Enforcement Department Report

From 11/1/2021 to 11/30/2021

Town of Pembroke Park
3150 SW 52 Avenue
Pembroke Park, Florida 33023

Case #	Date Issued	Site Address	Violation Sections	Document Type	Officer Assigned	Delivery
5652	11/22/2021	3000 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33009 #Advance Auto Parts/Elegant Beauty	Sec 5-105. - Repairs and installations Sec 5-207. - Graffiti Enforcement Sec 5-103. - Exterior maintenance of structures and premises (a)(i)(h)(k) Sec. 5-17. - Permit application. Sec. 5-2. - Nonresidential commercial buildings, owner's responsibilities (b) Sec 5-103. - Exterior maintenance of structures and premises (m) Sec. 28-304 - Surface of parking area Sec. 21-21. (7) - Temporary signs Sec. 21-19. - Prohibited signs.	Final Order	J. Ramirez	Certified Mail
5325	11/22/2021	3400 SW 20 ST, PEMBROKE PARK, FL 33023 #IRBA LLC	Sec 5-105. - Repairs and installations Sec. 5-2. - Nonresidential commercial buildings, owner's responsibilities (a)(b)	Final Order	J. Ramirez	Certified Mail
6110	11/22/2021	4000 W HALLANDALE BEACH	Sec. 21-19. - Prohibited signs.	Final Order	J. Ramirez	Certified Mail
4931	11/22/2021	3080 PEMBROKE RD, PEMBROKE PARK, FL 33009	Sec. 5-2. - Nonresidential commercial buildings, owner's responsibilities (a) Sec. 5-1. - Address numbers on nonresidential buildings and portions thereof Sec. 28-346 (c)(1) - Portable storage units	Final Order	J. Ramirez	Certified Mail

Code Enforcement Department Report

From 11/1/2021 to 11/30/2021

Town of Pembroke Park
3150 SW 52 Avenue
Pembroke Park, Florida 33023

Case #	Date Issued	Site Address	Violation Sections	Document Type	Officer Assigned	Delivery
6189	11/22/2021	5401 SW 25 CT, PEMBROKE PARK, FL 33023	Sec 5-103 (a)(h)(i). - Exterior maintenance of structures and premises Sec 5-105. - Repairs and installations Sec. 5-104. - Determination of need for correction Sec. 27-33. - Maintenance Sec. 5-17. - Permit application. Sec. 12-48. - Outdoor storage prohibited	Amended Final Order	J. Ramirez	Certified Mail Hand
6278	11/22/2021	3744 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33023 1-4 #7	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application. Sec. 5-2(b). - Nonresidential commercial buildings, owner's responsibilities	Final Order	J. Ramirez	Certified Mail
5437	11/22/2021	2350 SW 30 AVE, PEMBROKE PARK, FL 33009	Sec 5-105. - Repairs and installations Sec. 5-2. - Nonresidential commercial buildings, owner's responsibilities (a)(b) Sec. 21-19. - Prohibited signs.	Final Order	J. Ramirez	Certified Mail
6426	11/22/2021	1708 SW 31 AVE, PEMBROKE PARK, FL 33009	Sec. 28-215. - Restricted area of use Sec. 12-48. - Outdoor storage prohibited Sec. 12-41. - Accumulations deemed public nuisance Sec. 22-85(a). - Obstructions of public rights-of-way.	Final Order	J. Ramirez	Certified Mail Hand
5943	11/22/2021	2840 S PARK RD, PEMBROKE PARK, FL 33009 #2840-2886 S PARK ROAD, PEMBROKE PARK FL 33009	Sec 5-103 (a)(o). - Exterior maintenance of structures and premises Sec. 28-307 (a) - Marking of spaces Sec 5-103(k). - Exterior maintenance of structures and	Final Order	J. Ramirez	Certified Mail Hand

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From 11/1/2021 to 11/30/2021

Town of Pembroke Park
3150 SW 52 Avenue
Pembroke Park, Florida 33023

Case #	Date Issued	Site Address	Violation Sections	Document Type	Officer Assigned	Delivery
6489	11/22/2021	2570 S PARK RD, PEMBROKE PARK, FL 33009	Sec. 15-17. - Business Tax Receipt Required. Sec. 15-177. - Initial certificate of use. Sec. 15-180. - Sanctions for violation or noncompliance. Sec. 15-22. - Application. Sec. 15-25. - Separate violation for each day of business without business tax receipt. Sec. 12-48. - Outdoor storage prohibited Sec. 22-85(a). - Obstructions of public rights-of-way.	Final Order	J. Ramirez	Certified Mail Hand
6186	11/22/2021	2503 JOHN P LYONS LN, PEMBROKE PARK, FL 33009	Sec 5-103. - Exterior maintenance of structures and premises (a) Sec 5-207. - Graffiti Enforcement	Amended Final Order	J. Ramirez	Certified Mail Hand
6060	11/22/2021	4400 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33023	Sec. 21-19. - Prohibited signs. Sec. 21-21. (7) - Temporary signs	Final Order	J. Ramirez	Certified Mail
6535	11/24/2021	4100 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33023	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application.	Notice of Violation	J. Ramirez	Hand Regular Mail
6410	11/29/2021	5301 SW 25 CT, PEMBROKE PARK, FL 33009	110.15 Building Safety Inspection Program	Affidavit of Compliance	M. Nunez	Regular Mail
6384	11/29/2021	1751 S PARK RD, PEMBROKE PARK, FL 33009	110.15 Building Safety Inspection Program	Affidavit of Compliance	M. Nunez	Regular Mail
6396	11/29/2021	3150 PEMBROKE RD, PEMBROKE PARK, FL 33009	110.15 Building Safety Inspection Program	Affidavit of Compliance	M. Nunez	Regular Mail
4874	11/29/2021	4050 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33023	Sec 5-103. - Exterior maintenance of structures and premises (h) Sec. 13-2. - Storage of abandoned property in the open prohibited Sec. 28-346 (c)(1) - Portable storage units Sec. 28-346 (c)(3) - Portable storage units. Sec. 21-19. - Prohibited signs.	Affidavit of Compliance	J. Louis	Regular Mail
6060	11/30/2021	4400 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33023	Sec. 21-19. - Prohibited signs. Sec. 21-21. (7) - Temporary signs	Affidavit of Compliance	J. Ramirez	Regular Mail

Code Enforcement Department Report

From 11/1/2021 to 11/30/2021

Town of Pembroke Park
3150 SW 52 Avenue
Pembroke Park, Florida 33023

Case #	Date Issued	Site Address	Violation Sections	Document Type	Officer Assigned	Delivery
6541	11/30/2021	2550 SW 30 AVE, PEMBROKE PARK, FL 33009	Sec. 27-33. - Maintenance Sec 5-103(h). - Exterior maintenance of structures and premises Sec. 15-175. - Certificate of use requirements.	Notice of Violation	J. Ramirez	Regular Mail
6546	11/30/2021	2111 JOHN P LYONS LN, PEMBROKE PARK, FL 33021	Sec 5-105. - Repairs and installations Sec. 5-17. - Permit application.	Notice of Violation	J. Ramirez	Regular Mail
6548	11/30/2021	3500 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33023	Sec 5-103 (a)(c)(e)(f)(h)(i)(k). - Exterior maintenance of structures and premises Sec 5-105. - Repairs and installations Sec. 5-104. - Determination of need for correction Sec. 5-17. - Permit application. Sec. 27-33. - Maintenance	Notice of Violation	J. Ramirez	Regular Mail
5337	11/30/2021	2570 S PARK RD, PEMBROKE PARK, FL 33009	Sec 5-103. - Exterior maintenance of structures and premises (a)(o) Sec 5-105. - Repairs and installations Sec. 28-301 (a)(8) - Minimum requirements Sec. 28-307 (a) - Marking of spaces Sec. 5-2. - Nonresidential commercial buildings, owner's responsibilities (a)(b) Sec. 21-19. - Prohibited signs.	Supplemental Order/Claim of Lien	J. Ramirez	Certified Mail Hand
4863	11/30/2021	3140 W HALLANDALE BEACH BLVD, PEMBROKE PARK, FL 33009 #525	Sec 5-103. - Exterior maintenance of structures and premises (a)(b)(o) Sec 5-105. - Repairs and installations Sec. 12-41. - Accumulations deemed public nuisance Sec. 12-48. - Outdoor storage prohibited	Supplemental Order/Claim of Lien	J. Ramirez	Certified Mail

Code Enforcement Department Report

From 11/1/2021 to 11/30/2021

Town of Pembroke Park
3150 SW 52 Avenue
Pembroke Park, Florida 33023

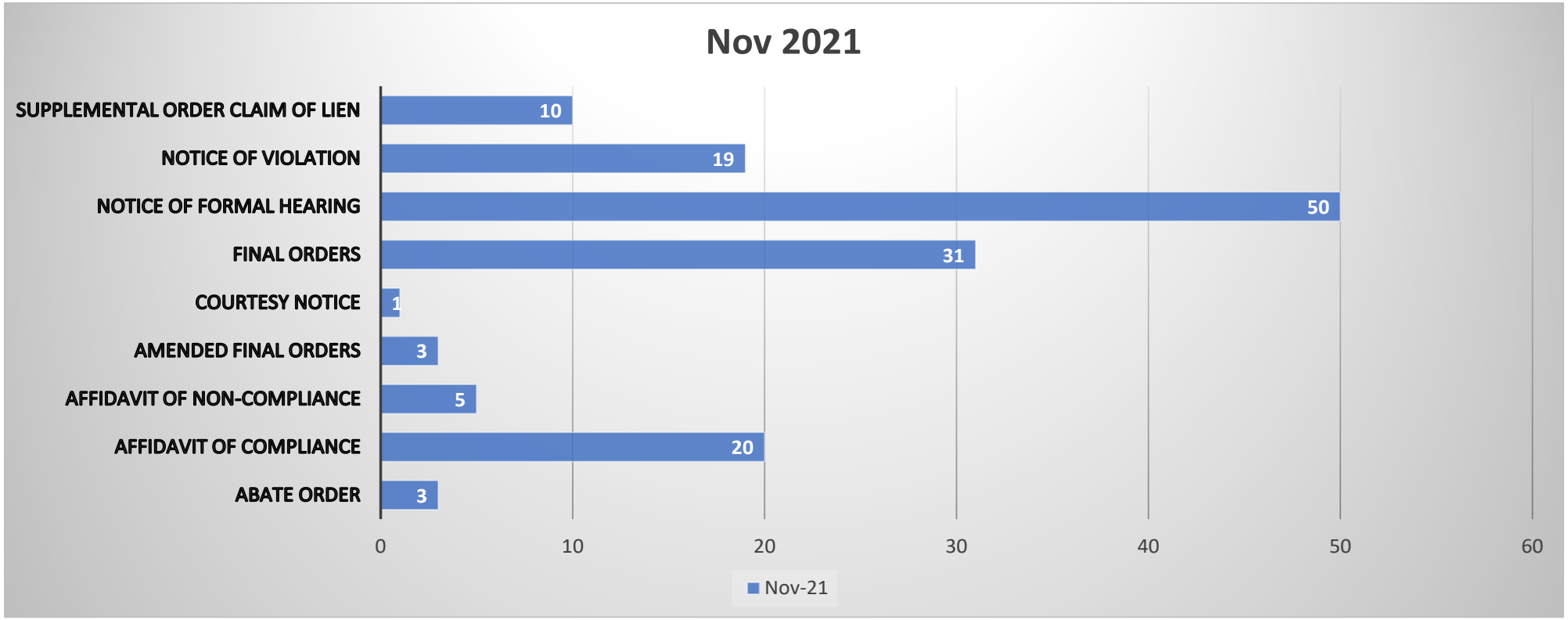
Case #	Date Issued	Site Address	Violation Sections	Document Type	Officer Assigned	Delivery
5436	11/30/2021	2570 S PARK RD, PEMBROKE PARK, FL 33009	Sec. 15-17. - Business Tax Receipt Required. Sec. 15-24. - Tax payment required to engage in business.	Supplemental Order/Claim of Lien	J. Ramirez	Certified Mail Hand
4848	11/30/2021	2950 SW 32 AVE, PEMBROKE PARK, FL 33023	Sec. 5-2. - Nonresidential commercial buildings, owner's responsibilities (a)	Supplemental Order/Claim of Lien	J. Louis	Certified Mail Hand
4985	11/30/2021	2950 SW 32 AVE, PEMBROKE PARK, FL 33023	Sec 5-103. - Exterior maintenance of structures and premises (i)(k)(h) Sec. 5-2. - Nonresidential commercial buildings, owner's responsibilities (a) Sec. 13-2. - Storage of abandoned property in the open prohibited Sec. 15-17. - Business Tax Receipt Required.	Supplemental Order/Claim of Lien	J. Louis	Certified Mail Hand
4900	11/30/2021	1960 SW 30 AVE, PEMBROKE PARK, FL 33009 #1960 B SW 30 Ave - Cabinets to Go	Sec. 28-346 (c)(3) - Portable storage units. Sec. 28-346 (c)(4) - Portable storage units Sec. 28-346 (f) - Portable storage units Sec. 21-19. - Prohibited signs.	Supplemental Order/Claim of Lien	J. Louis	Certified Mail

Summary	
Abate Order	3
Affidavit of Compliance	20
Affidavit of Non-Compliance	5
Amended Final Order	3
Complaint	0
Courtesy Notice	1
Final Order	31
Notice of Formal Hearing	50
Notice of Violation	19
Supplemental Order/Claim of	10
Total	**100**

Code Enforcement Department Monthly Report
November 2021

Chief Code Enforcement Officer
Joseline Ramirez

Summary of Detail Report



Special Magistrate Past & Upcoming Dates

- December – No hearing
- January 19, 2021

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Updates

- GIS System Training was completed
- FDOT Corridors Maintenance
- Town Corridor Assessments
- Interviews this month for potential Code Officer

VIOLATION

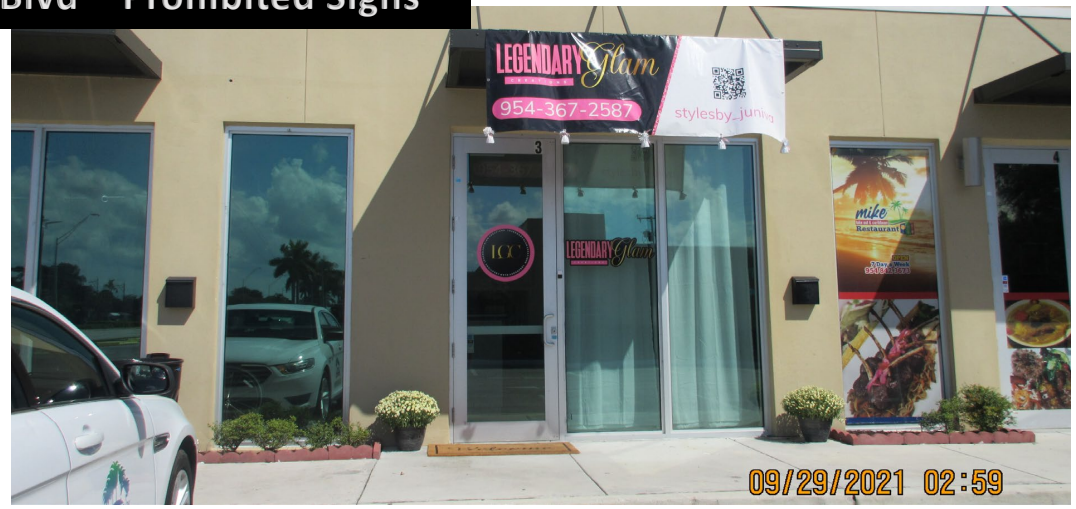
3520 SW 20 ST – Unpermitted installation of A/C Unit

1708 SW 31st AVE – Prohibited Obstruction of Town's Right of Way

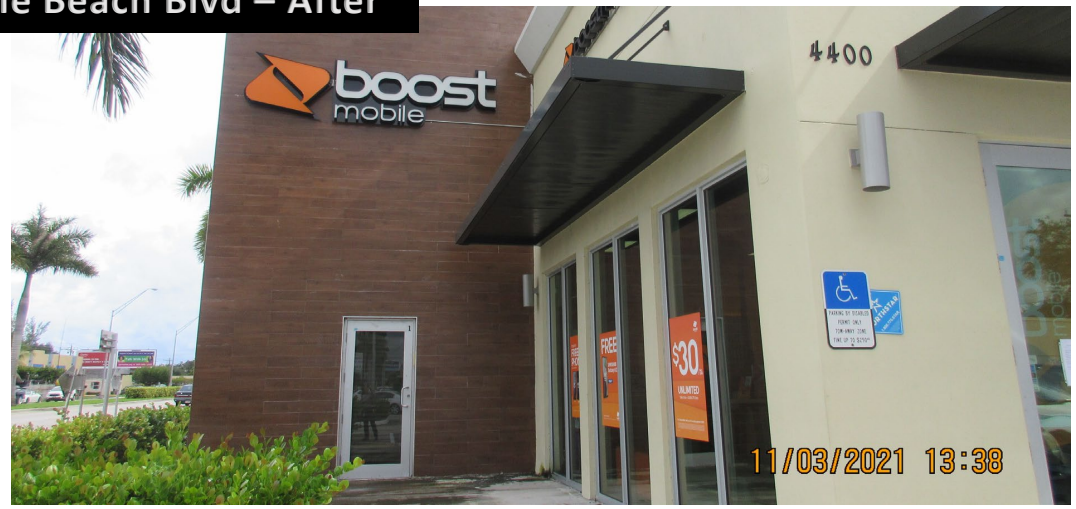
4908 SW 36 CT – Unpermitted Construction

Compliance: Before & After

4400 W Hallandale Beach Blvd – Prohibited Signs



4400 W Hallandale Beach Blvd – After



3192 W HBB – Prohibited Banner, Flag Banner & Sandwich Sign

3192 W HBB – After

4803 SW 41 Street – Overgrown Vegetation

Before

After

Pembroke Rd – Illegal Dumping – Removed by Public Works

2503 John P Lyons Lane – Illegal dumping removed

3250 Pembroke Rd – Blight – Car Accident

3301 SW 56 AVE – Blight – Damaged Fence

After

Questions

AGENDA ITEM REPORT

To:
Subject: Business Tax Receipt and Billing Update
Meeting: AGENDA WORKSHOP COMMISSION MEETING - Dec 15 2021
Department: Finance
Staff Contact: Michelle Grooms, BTR/Billing Administrator

BACKGROUND INFORMATION:

See attachment.

RECOMMENDATION:

None

ATTACHMENTS:

BTR - Billing Report for Comm Dec 2021

	Status:
JC Jimenez, Town Manager	Approved - Dec 09 2021
Marlen Martell, Town Clerk	Approved - Dec 09 2021

BILLING AND COLLECTIONS FOR 2021-2022

(REIMBURSEABLE EXPENSES, SPECIAL ASSESSMENTS AND OTHER COLLECTABLE FEES)

			Billing FOR 2021/22	Amt Collected or Acct Balance	Amount Pending	Status			Complete
1	ACCT#	**REIMBURSABLE EXPENSES**			(CREDIT)				
2	000200SPEX	5311 PARK PROPERTY - SPEC EX @5311 SW 25 CT	$0.00	$2,190.00	($2,190.00)	BILLING CURRENT - AS OF 10/19/21			
3	048537PK	EAST COAST INVEST (Seneca Town Ctr) - PK REDUCTION ADDITION @ 3195 W HALL BCH BLVD	$0.00	$2,000.00	($2,000.00)	Inactive Acct - Notice sent 5/2021 to closed out account.			X
4	048503S	CORS-AIR - MINOR SITE @ 2865 SW 30 AVE	$0.00	$510.00	($510.00)	BILLING CURRENT - AS OF 10/19/21			
5	*054621S*	COCA COLA BEV. FL LLC - SITE @3350 PEMB RD	$0.00	$1,707.50	($1,707.50)	Inactive Acct - Notice sent 5/2021 to closed out account.			*X*
6	112351SM	RACETRAC - SITE MINOR @ 3996 PEMB RD	$0.00	$0.00	$0.00	BILLING CURRENT - AS OF 10/19/21			
7	133040ZV	WE BRONZE WHOLESALE-ZON VAR@2350 SW 30 AVE	$0.00	$4,165.00	($4,165.00)	BILLING COMPLETE			X
8	133730S	WHEAT CAPITAL -SITE @ 2801 - 2805 J P LYONS LN	$0.00	$1,415.00	($1,415.00)	Inactive Acct - Notice sent 5/2021 to closed out account.			X
9		**DEVELOPMENT APPLICATION FEES (2PLS)**				Billing 10/01/21-12/07/21			
10		**BEVERAGE APPLICATION REVIEWS**							
11		NONE	$0.00	$0.00	$0.00				
12		**OTHER FEES - SPECIAL PERMIT/SPECIAL EXCEPT/VARIANCES**							
13		PREVIOUS BALANCE BILLED -11/16/21	$1,500.00	$1,500.00	$0.00				
14	094052V	MICHELLE E PARKER (VARIANCE)	$300.00	$300.00	$0.00	Billing for Hearing Examiner			
15		**SITE REVIEWS**							
16		PREVIOUS BALANCE BILLED -11/16/21	$15,645.00	$15,645.00	$0.00				
17		**ZONING USE LETTERS**							
18	222222	PREVIOUS BALANCE BILLED -11/16/21	$450.00	$450.00	$0.00				
19		**TOTAL REIMBURSABLE EXPENSES-LINES 2-18**	**$17,895.00**	**$29,882.50**					
20									
21		**ANNUAL RENEWAL BILLING -FISCAL YEAR 2021/2022**	**Billed**	**Amt Collected**	**Pending**			**OOB/ADJUSTMENTS**	**%**
22	OL	BTR	$131,088.25	**$113,907.90**	$13,003.60	9.9%	OUTSTANDING ACCTS	$4,176.75	**3.2%**
23	CU	CERTIFICATE OF USE	$29,644.50	**$24,762.00**	$3,832.50	12.9%	OUTSTANDING ACCTS	$1,050.00	**3.5%**
24	SF**	SIGNS-include Billiboard Billing	$60,782.00	**$39,852.00**	$20,810.00	34.2%	OUTSTANDING ACCTS	$120.00	**0.2%**
25	AL	ALARM REGISTRATION	$3,775.00	**$3,115.00**	$515.00	13.6%	OUTSTANDING ACCTS	$145.00	**3.8%**
26	AN	FIRE INSPECTION FEES- ANNUAL BTR	$117,675.14	**$104,891.14**	$11,219.00	9.5%	OUTSTANDING ACCTS	$1,565.00	**1.3%**
27		**TOTAL BILLED ON ANNUAL RENEWAL STATEMENTS-LINES 22-26**	**$342,964.89**	**$286,528.04**	**$49,380.10**	**14.40%**	**OUTSTANDING ACCTS**	**$7,056.75**	**2.06%**
28				83.54%	**ACCTS COLLECTED AS OF 12/07/21**				
29									
30		**NEW ACCTS - FISCAL YR 2021/2022**	**Billed**	**Amt Collected**	**Projected billing (10% OF BILLING FY 20/21)**			**AMT PENDING**	
31	LC / OL >6/21	BTR	$7,631.25	**$7,158.75**	$13,108.83	58.2%	Projected Amt Reached	$472.50	*
32	CCU/CU >6/21	CERTIFICATE OF USE	$892.50	**$787.50**	--			$105.00	*
33	SF	SIGNS	$90.00	**$0.00**	--			$90.00	*
34	CAL/AL>6/21	ALARM REGISTRATION	$295.00	**$250.00**	$377.50	78.1%	Projected Amt Reached	$45.00	*
35	BIF	BLDG DEPT INSP - NEW/ RE-INSP	$650.00	**$500.00**	--	Billing for 10/01/21-12/7/21		$150.00	
36	FB	FIRE INSPECTIONS- NEW / RE-INSP/ ANNUAL	$2,800.00	**$2,200.00**	--	Billing for 10/01/21-12/7/21		$600.00	
37	AN	FIRE INSPECTION FEES- ANNUAL BTR	$0.00	**$0.00**	--	Billing for 10/01/21-12/7/21		$0.00	
38		**TOTAL NEW ACCT BILLING - LINES 31-37**	**$12,358.75**	**$10,896.25**		***Billing/Collection for 6/21/21-12/7/21**			
39									
40		**ASSESSMENT IN LIEU OF PROPERTY TAXES**	**Billed FY 21/22**	**Amt Collected**	**Amt Pending**				
41	083950B	KOINONIA	$47,691.29	$2,691.29	$45,000.00	NEXT MTHLY PAYMENT DUE 12/10/21			
42	**105800B**	**PEMBROKE PK CHURCH OF CHRIST**	**$15,956.54**	**$0.00**	**$111,651.37**	***Pending= Past Due Bal $95,706.30 Previous Yrs+ FY20/21 billing**			
43		**TOTAL BILLED IN LIEU OF PROPERTY TAXES-LINES 41-42**	**$63,647.83**	**$2,691.29**					
44									
45		**OTHER COLLECTABLE FEES**	**Billed FY 21/22**	**Amt Collected**	**Amt Pending**				
46		BUS BENCHES ADV. - GOLD COAST	$4,250.00	$0.00	$4,250.00	BILLED CURRENT - DUE BY 1/3/2022			
47	002767	CLEAR CHANNEL (Additional fee for LED Billboard)	$0.00	$0.00	$61.68	BAL DUE AS OF 4/21/21- NEXT BILLING 3/1/2022			
48	108306EXS	CORP DONATION - SCARLETT'S/JW LEE	$3,000.00	$3,000.00	$0.00	BILLED MTHLY @ $1000 - NEXT BILL 1/2022			
49		**FDOT-LIGHTING MAINTENANCE (FY 2020-2021)**	**$23,407.80**	**$23,407.80**	**$0.00**	**AMT FOR FY20/21-BILLED ANNUALLY - PAID 10/27/21**			**X**
50		FDOT-LIGHTING MAINTENANCE (FY 2021-2022)	$0.00	$0.00	$0.00	BILLED ANNUALLY - NEXT BILLING 5/2022			
51	112403EX	POLO CLUB - EXTENDED HRS LICENSE	$1,456.00	$0.00	$1,456.00	BILLING CURRENT - Past Due as of 10/11/21			
52	108306EX	SCARLETT'S - EXTENDED HRS LICENSE	$5,000.00	$5,000.00	$0.00	BILLING COMPLETE - NEXT BILLING 9/2022			**X**
53	118907R	SHORELINE FOUNDATION-AGREEMT RT-A-WY	$646.55	$0.00	$646.55	BILLED CURRENT - DUE BY 1/3/2022			

As of 12/8/2021

File Name: BTR - Billing Report for Comm Dec 2021, By: MRG

BILLING AND COLLECTIONS FOR 2021-2022

(REIMBURSEABLE EXPENSES, SPECIAL ASSESSMENTS AND OTHER COLLECTABLE FEES)

	OTHER COLLECTABLE FEES		Billed FY 21/22	Amt Collected	Amt Pending			
54	**FROM DEPTS**						**OOB/ADJUSTMENTS**	**%**
55	PUBLIC WKS	**FALSE ALARM BILLING (FA)**	$2,000.00	$900.00	$1,100.00	AS OF 12/7/21	$0.00	0.0%
56	CODE ENF	PERMANENT RV FEES (RVF)	$0.00	$0.00	$0.00	NEXT BILLING 1/2022 -ESTIMATED BILLING $1,100		
57	PUBLIC WKS	**TEMPORARY SIGN PERMITS (ZF)**						
58	089880	MARINETOP SHOP LLC	$50.00	$50.00	$0.00	2505 SW 31 AVE, A	*BANNER SIGN*	**X**
59	089880	MARINETOP SHOP LLC	$225.00	$225.00	$0.00	2505 SW 31 AVE, A	*BANNER SIGN*	**X**
60	085301	POINT OF GRACE CHRISTIAN SCHOOL	$50.00	$50.00	$0.00	3610 SW 48 AVE	*BANNER SIGN*	**X**
61	013000	ASPEN NURSERY LLC	$250.00	$250.00	$0.00	3900 W HALL BCH BLVD	*BANNER SIGN*	**X**
62	013000	ASPEN NURSERY LLC	$1,200.00	$1,200.00	$0.00	3900 W HALL BCH BLVD	*BANNER SIGN*	**X**
63	**TOTAL BILLED OTHER COLLECTABLES-LINES 46-62**		**$41,535.35**	**$34,082.80**				

As of 12/8/2021

File Name: BTR - Billing Report for Comm Dec 2021, By: MRG

AGENDA ITEM REPORT

To:
Subject: Waiver Request - Telesphere Solutions
Meeting: 12 15 2021 WORKSHOP COMMISSION MEETING - Dec 15 2021
Department: Finance
Staff Contact: Michelle Grooms, BTR/Billing Administrator

BACKGROUND INFORMATION:

See attachment

FINANCIAL IMPACT:

Decrease in revenue for penalty fee.

POLICY IMPLICATIONS:

None

RECOMMENDATION:

Recommend waiving the penalty fee.

ATTACHMENTS:

Waiver Request - Telesphere Solutions

To: Michelle Grooms
Acc # 125700

November 30, 202

Business Tax Active Since: 7/2012

Town of Pembroke Pines

I hope you had a great holiday,
after we spoke over the phone I didn't
come back to the office.
During this year I came to the office
very few days. and the last months
due to Covid and also other people in the
office we didn't come. Therefore I didn't
see and didn't remember about this payment.
Please if possible I would appreciate if
you could forgive me and keep the amount in $315.
as things are very tight.
Kindy Regards and thanks you for your consideration

Elias Benaim
EBenaim@TelesphereSolutions.com
TELESPHERE SOLUTIONS

Town of Pembroke Park

3150 SW 52nd Ave
Pembroke Park, FL, 33023
Phone (954) 966-4600
Fax (954) 966-5310

SALES RECEIPT

Town of Pembroke Park	Sold To	**TELESPHERE SOLUTIONS INC**
3150 SW 52nd Ave		7733 NW 21 DR
Pembroke Park FL, 33023		PEMBROKE PINES, FL 33024
Phone (954) 966-4600 x211		Phone 0000002627
Fax (954) 966-5310		

Transaction #	Payment Method	Amount	Sale Date
24243	Money Order	$315.00	12/1/2021 9:47:56 AM

Date Applied	Application #	Qty	Item	Total
12/1/2021	AP-78281	210.00	Business Tax - Deferred Billing	$210.00
12/1/2021	AP-78281	105.00	Certificate Of Use - Deferred Billing	$105.00
12/1/2021	AP-78281	160.00	Annual Fire Department Inspection	$160.00
12/1/2021	AP-78281	160.00	Credit Annual Fire Dept. Insp.	-$160.00
	Total			**$315.00**

Town Of Pembroke Park
3150 S.W. 52nd Avenue
Pembroke Park, FL 33023-5413
Phone: (954) 966-4600 EXT:214 Fax: (954) 961-4760

TELESPHERE SOLUTIONS
3001 W HALL BCH BLVD, 310
PEMBROKE PARK FL 33009

ANNUAL BILLING STATEMENT

ACCOUNT NO.	***DATE***
125700	***12/1/2021***

BUSINESS DESCRIPTION

PHONE (VOIP) SVC- SALES

BUSINESS ADDRESS
3001 W HALL BCH BLVD, 310

DATE	***DESCRIPTION***	***AMOUNT***
FY 2022	*Penalty Fee / Late Charges*	*31.50*
	- For Oct	
FY 2022	*Penalty Fee / Late Charges*	*15.75*
	- For Nov	

ATTENTION!! IMPORTANT NOTICE: Payments recieved by the Town will first be applied to the oldest outstanding balances due, if any, on your accounts payable to the Town and then to current account balances due. All outstanding account balances due to the Town must be paid in full prior to receiving a Business Tax Receipt renewal.

PAY ALL FEES BY SEPT 30th
TO AVOID THE FOLLOWING PENALTIES!! (F.S. 205.053)
Oct. 1st - 10% Nov. 1st - 15% Dec. 1st - 20% Jan. 1st - 25%
PAST DUE AMOUNT STARTING ON OR AFTER MARCH 1st
an additional penalty of $250.00 will be imposed (P.P. Code 15-40c)

SUB-TOTAL	***$47.25***
PLEASE PAY	***$47.25***

Town of Pembroke Park
Bills Over $1,500
December 15, 2021
Workshop Meeting

Payments				
Invoice#	**Vendor**	**Service/Product**	**Dept.**	**Amount**
COR No. 005	A.C.T. Services Inc.	Additional Items for Permitting in Connection with the 45th Year CDBG ADA Restroom Project	45th Year CDBG	$ 2,804.17
219521	Brinkley Morgan	Professional Matters Relating to the Progressive Waste Solutions vs. Town of Pembroke Park Thru October 31st, 2021	Legal	$ 9,156.70
70033	Johnson, Anselmo, Murdoch, Burke, Piper & Hochman P.A.	Professional Matters Relating to the Progressive Waste Solutions vs. Town of Pembroke Park Thru October 31st,, 2021	Legal	$ 9,661.15
70242	Johnson, Anselmo, Murdoch, Burke, Piper & Hochman P.A.	Professional Matters Relating to the Progressive Waste Solutions vs. Town of Pembroke Park Thru November 30, 2021	Legal	$ 6,170.10
			Total:	**$27,792.12**

Purchase Orders				
305620	Hudson Pump & Equipment	Gorman-Rupp 6" Super T Series Cast Iron Pump with Flange (2 Quotes Provided)	Sewer	$ 7,485.00
305622	Hydra Service Inc	Repair Sulzer Pump at Lift Station #32	Sewer	$ 3,220.65
305626	Guardian Tracking LLC	Employee Performance Management Software for Police Dept	Police	$ 1,562.00
			Total:	**$12,267.65**

Grand Total:	**$40,059.77**

AGENDA ITEM REPORT

To:	commission
Subject:	Fiscal 2021 - PRE Audit Revenue and Expenditures for the fiscal year end 2021
Meeting:	12 15 2021 WORKSHOP COMMISSION MEETING - Dec 15 2021
Department:	Finance
Staff Contact:	Harry Taubenfeld, Finance & Budget Director

BACKGROUND INFORMATION:

Informational Only

RECOMMENDATION:

None

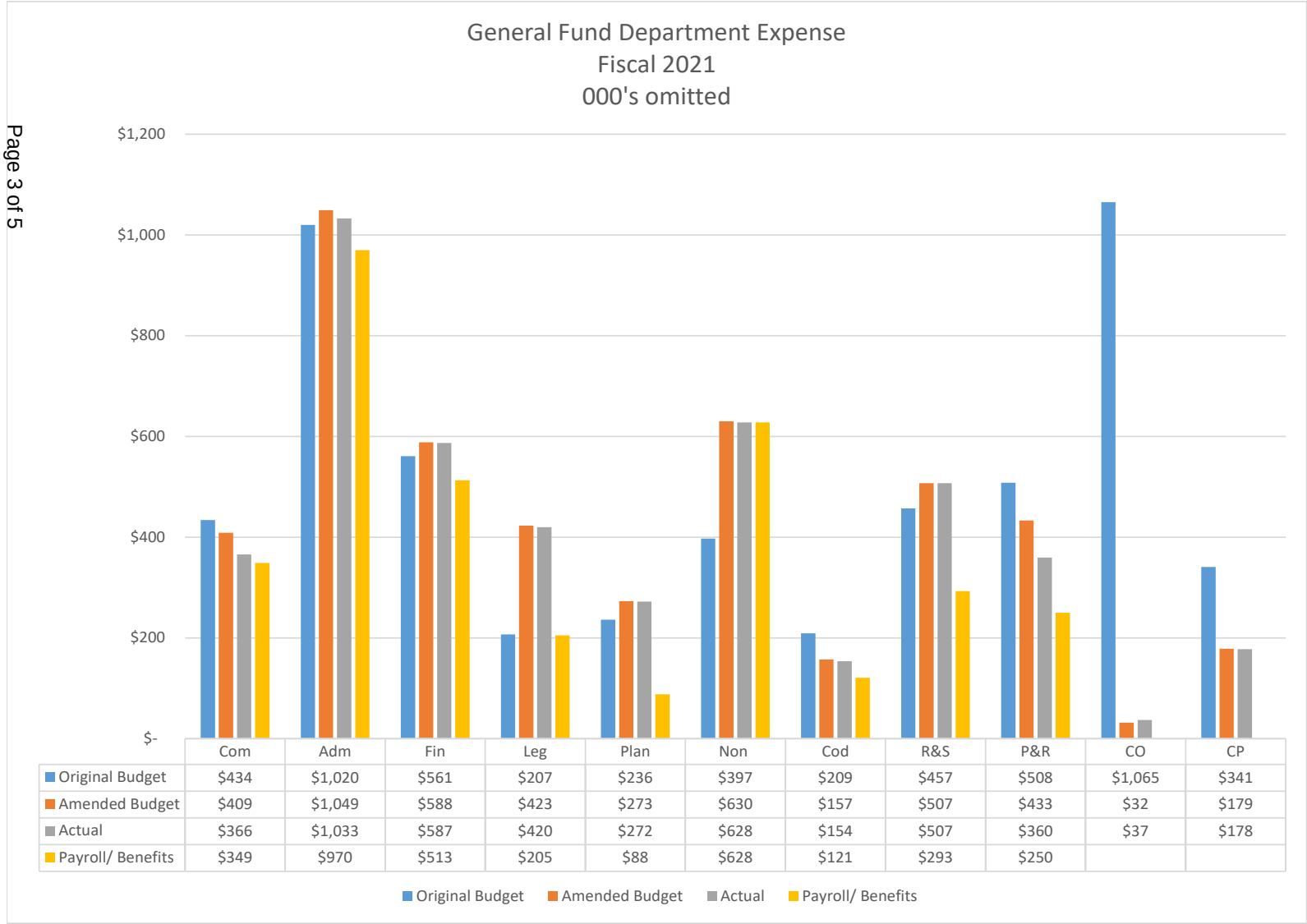
ATTACHMENTS:

Finance FY21 Summmary Revenue Expenditures

	Status:
JC Jimenez, Town Manager	Approved - Dec 09 2021
Marlen Martell, Town Clerk	Approved - Dec 09 2021

Town of Pembroke Park
Revenue & Expense Summary - ACTUAL
Budget Performance
From 10/1/2020 to 9/30/21

	Revenue	Expense	Surplus
General Fund	$ 11,471,700	$ 11,786,796	$ (315,097)
Building Department	802,885	814,464	(11,578)
Sewer	2,584,531	2,890,628	(306,098)
StormWater	1,423,093	1,198,029	225,064
Totals	$ 16,282,209	$ 16,689,918	$ (407,709)



	Com	Adm	Fin	Leg	Plan	Non	Cod	R&S	P&R	CO	CP
Original Budget	$434	$1,020	$561	$207	$236	$397	$209	$457	$508	$1,065	$341
Amended Budget	$409	$1,049	$588	$423	$273	$630	$157	$507	$433	$32	$179
Actual	$366	$1,033	$587	$420	$272	$628	$154	$507	$360	$37	$178
Payroll/ Benefits	$349	$970	$513	$205	$88	$628	$121	$293	$250		

Town of Pembroke Park
Revenue Summary by Fund
Budget Performance
From 10/1/2020 to 9/30/21

GENERAL FUND	Budget	Actual	Remaining $	Remaining %
Ad Valorem	$ 6,592,457	$ 6,635,594	$ (43,137)	-0.65%
Local Option Tac	100,000	102,500	(2,500)	-2.50%
Utility Tax	1,211,000	1,186,350	24,650	2.04%
Franchise Fees	874,750	931,748	(56,998)	-6.52%
Licenses & Permits	303,830	501,033	(197,203)	-64.91%
Intergovernmental Revenue	980,324	66,515	913,809	93.21%
State Shared Revenue	556,500	689,896	(133,396)	-23.97%
Charges for Services	364,400	529,881	(165,481)	-45.41%
Fines & Forfeitures	36,000	6,368	29,632	82.31%
Other Revenue	862,005	821,815	40,190	4.66%
Totals	$ 11,881,266	$ 11,471,700	$ 409,566	3.45%
BUILDING	$ 634,625	$ 802,885	$ (168,260)	-26.51%
SEWER				
Charge for Services	$ 2,810,000	$ 2,548,276	$ 261,724	9.31%
Other Revenue	207,929	36,255	171,674	82.56%
	$ 3,017,929	$ 2,584,531	$ 433,398	14.36%
STORMWATER				
Charge for Services	$ 1,400,000	$ 1,420,926	$ (20,926)	-1.49%
Other Revenue	431,350	2,168	429,182	99.50%
	$ 1,831,350	$ 1,423,093	$ 408,257	22.29%
Totals	$ 17,365,170	$ 16,282,209	$ 1,082,961	6.24%

Town of Pembroke Park
Expense Summary by Fund
Budget Performance
From 10/1/2020 to 9/30/21

GENERAL FUND

DEPARTMENT	Budget	Actual	Remaining $	Remaining %
Mayor & Commission	$ 408,836	$ 365,821	$ 43,015	10.52%
Administrative	1,049,275	1,032,629	16,646	1.59%
Finance	588,253	587,087	1,166	0.20%
Legal	423,011	419,728	3,283	0.78%
Planning	273,000	271,950	1,050	0.38%
Non Departmental	630,210	627,881	2,329	0.37%
Police	3,437,652	3,437,098	554	0.02%
Fire Rescue	3,468,607	3,468,493	114	0.00%
Code Enforcement	157,468	153,764	3,704	2.35%
Roads & Streets	507,091	507,130	(39)	-0.01%
Parks & Recreation	433,344	359,572	73,772	17.02%
Capital Outlay	385,916	378,122	7,794	2.02%
Capital Projects	178,540	177,521	1,019	0.57%
Totals	$ 11,941,203	$ 11,786,796	$ 154,407	1.29%
BUILDING	$ 828,900	$ 814,464	$ 14,436	1.74%
SEWER				
Operating Expenses	2,702,263	2,663,693	38,570	1.43%
Capital Projects	100,000	11,444	88,556	88.56%
Debt Service	215,665	215,491	174	0.08%
Totals	3,017,928	2,890,628	127,300	4.22%
STORMWATER				
Operating Expenses	$ 1,473,679	$ 1,116,835	356,844	24.21%
Capital Projects	$ 357,671	$ 81,195	276,476	77.30%
	$ 1,831,350	$ 1,198,029	633,321	34.58%
Totals	$ 17,619,381	$ 16,689,918	$ 929,463	5.28%

AGENDA ITEM REPORT

To:	commission
Subject:	Budget Amendment - 2 Fiscal 2021
Meeting:	12 15 2021 WORKSHOP COMMISSION MEETING - Dec 15 2021
Department:	Finance
Staff Contact:	Harry Taubenfeld, Finance & Budget Director

BACKGROUND INFORMATION:

Every fiscal year prior to the audit, the Town reallocates unused budgeted funds and reallocates them to accounts that have exceeded the initial budgeted amount.

FINANCIAL IMPACT:

NONE

RECOMMENDATION:

Approve Budget Amendment

ATTACHMENTS:

Budget Amendment .2- FY21

	Status:
Harry Taubenfeld, Finance & Budget Director	Approved - Dec 09 2021
Melissa Anderson, Town Attorney	Approved - Dec 09 2021
JC Jimenez, Town Manager	Approved - Dec 09 2021
Marlen Martell, Town Clerk	Approved - Dec 09 2021

Town of Pembroke Park Florida

Fiscal Year 2021
Budget Amendment - 2
December 15, 2021

TOWN OF PEMBROKE PARK
FISCAL YEAR 2020 - 2021 BUDGET SUMMARY

Description	Adopted Budget 2019-2020	Budget Amendment.2 2020-2021
GENERAL FUND REVENUES		
Ad Valorem	6,592,457	6,592,457
Local Option Gas Tax	100,000	100,000
Utility Tax	1,211,000	1,211,000
Franchise Fees	874,750	874,750
Licenses & Permits	938,455	938,455
Intergovernmental Revenue	980,324	980,324
State Shared Revenue	556,500	556,500
Charges for Services	364,400	364,400
Fines & Forfeitures	36,000	36,000
Other Revenue	862,005	862,005
Fund Balance Reserves	254,213	254,213
TOTAL GENERAL FUND REVENUES	12,770,104	12,770,104
GENERAL FUND EXPENDITURES BY DEPARTMENT		
Mayor & Commission	434,286	408,836
Administration	1,019,575	1,049,275
Finance	561,052	588,253
Legal	207,500	423,012
Comprehensive Planning	236,000	273,000
Non-Departmental	396,860	630,210
Law Enforcement	3,342,652	3,437,652
Fire Rescue	3,525,607	3,468,607
Building	466,750	474,900
Roads & Streets	456,691	507,091
Code Enforcement	208,569	157,469
Parks & Recreation	508,023	433,343
Capital Outlay	1,065,125	739,916
Capital Projects	341,412	178,540
Debt Service	0	0
Contingency	0	0
Use of Fund Balance Reserve	0	0
TOTAL GENERAL FUND EXPENDITURES	12,770,104	12,770,104
NOTE: LAW ENFORCEMENT AND FIRE RESCUE	6,868,259	6,906,259
EXPENDITURES AS A PERCENTAGE OF BUDGET	54%	54%

TOWN OF PEMBROKE PARK
FISCAL YEAR 2020-2021 BUDGET SUMMARY

ENTERPRISE FUNDS Description	Adopted Budget 2020-2021	Budget Amendment.2 2020-2021
Sewer Fund Revenue		
Charges for services	2,810,000	**2,810,000**
Intergovernmental Revenue	0	**0**
Other Revenue/ Impact Fees	207,929	**207,929**
Cash Balance Brought Forward	0	**0**
Total Sewer Fund Revenue	**3,017,929**	**3,017,929**
Sewer Fund Expenses		
Financial & Administrative	238,301	**224,566**
Physical Environment	2,423,962	**2,477,698**
Capital Projects	140,000	**100,000**
Debt Service	215,665	**215,665**
Contingency	0	**0**
Total Sewer Fund Expenses	**3,017,928**	**3,017,929**
DIFFERENCE	**0**	
Stormwater Fund Revenue		
Charges for services	1,400,000	**1,400,000**
Intergovernmental Revenue	0	**0**
Other Revenue/ Impact Fees	431,350	**431,350**
Cash Balance Brought Forward	0	**-**
Total Stormwater Revenue	**1,831,350**	**1,831,350**
Stormwater Fund Expenses		
Financial & Administrative	118,995	**121,113**
Physical Environment	1,043,018	**1,083,259**
Capital Projects	400,030	**357,671**
Contingency	269,307	**269,307**
Total Stormwater Expenses	**1,831,350**	**1,831,350**
DIFFERENCE	**0**	**0**
Combined Enterprise Fund Revenue & Expens		
Enterprise Funds Revenues (Sewer & Stormwa		
Charges for services	4,210,000	4,210,000
Intergovernmental Revenue	0	0
Other Revenue/ Impact Fees	639,279	639,279
Cash Balance Brought Forward	0	-
Total Revenue	**4,849,279**	**4,849,279**
Enterprise Funds Expenses (Sewer & Stormwater)		
Financial & Administrative	357,296	345,679
Physical Environment	3,466,980	3,560,957
Capital Projects	540,030	457,671
Debt Service	215,665	215,665
Contingency	269,307	269,307
Total Enterprise Fund Expenses	**4,849,278**	**4,849,279**
DIFFERENCE	**0**	**0**

Town of Pembroke Park
General Fund Revenue
FY2021

General Ledger Code/Description		FY2021 Approved Budget	FY2021 Budget Amendment
	Ad Valorem		
001-000310-311001-01-0000	Ad Valorem Taxes	6,592,457	6,592,457
	Total Ad Valorem	**6,592,457**	**6,592,457**
001-000310-312410-00-0000	Local Option Fuel Tax	100,000	100,000
	Total Local Option Fuel Tax	**100,000**	**100,000**
	Franchise Fee		
001-000310-323100-00-0000	Electric Franchise Fee	575,000	575,000
001-000310-323400-00-0000	Gas Franchise Fee	7,000	7,000
001-000310-323700-00-0000	Garbage Franchise Fee	275,000	275,000
001-000310-323901-00-0000	Towing Franchise Fee	10,000	10,000
001-000310-323902-00-0000	Bus Stop Shelter Franchise Fee	3,500	3,500
001-000310-323903-00-0000	Bus Stop Benches Franchise Fee	4,250	4,250
	Total Franchise Fee	**874,750**	**874,750**
	Utility Tax		
001-000310-314100-00-0000	Electric Utility Tax	790,000	790,000
001-000310-314200-01-0000	Communication Tax	149,000	149,000
001-000310-314300-00-0000	Water Utility Tax	260,000	260,000
001-000310-314400-00-0000	Gas Utility Tax	12,000	12,000
	Total Utility Tax	**1,211,000**	**1,211,000**
	Licenses & Permits		
001-000320-316000-00-0000	Business Tax Receipts - Local	127,000	127,000
001-000320-321200-00-0000	Business Tax - County	2,500	2,500
100-000320-322001-00-0000	Building Permits	318,150	318,150
100-000320-322001-01-0000	Building Permit - Reinspection Fee	5,000	5,000
100-000320-322001-02-0000	Building Department - Reinstatement Fee	500	500
100-000320-322001-03-0000	Buidling Inspection Fee	34,100	34,100
100-000320-322002-00-0000	Electrical Permits	34,715	34,715
100-000320-322002-01-0000	Electrical Permits - Reinspection Fee	500	500
100-000320-322002-03-0000	Electrical Inspection Fee	8,585	8,585
100-000320-322003-00-0000	Mechanical Permits	30,000	30,000
100-000320-322003-01-0000	Mechanical Permit - Reinspection Fee	500	500
100-000320-322003-02-0000	Mechanical Inspection Fee	3,385	3,385
100-000320-322004-00-0000	Plumbing Permits	30,000	30,000

Town of Pembroke Park
General Fund Revenue
FY2021

General Ledger Code/Description		FY2021 Approved Budget	FY2021 Budget Amendment
100-000320-322004-01-0000	Plumbing Permit Reinspection Fee	760	760
100-000320-322004-02-0000	Plumbing Inspection Fee	2,830	2,830
001-000320-329001-00-0000	Certificate of Use Permits	28,000	28,000
001-000320-329002-00-0000	Building Inspection Fees	2,000	2,000
001-000320-329002-00-0000	Building Reinspection Fee B.T.R.	5,000	5,000
001-000320-329003-00-0000	Fire Inspection Fees - Business Tax	10,000	10,000
001-000320-329003-01-0000	Fire Inspection Fees - Annual Renewals	30,000	30,000
001-000320-329003-04-0000	Fire Inspection Fees - Permits	15,000	15,000
001-000320-329003-05-0000	Fire Reinspection Fee B. T.R.	1,000	1,000
001-000320-329003-06-0000	Fire Reinspection Fee	25,000	25,000
001-000320-329005-00-0000	Sign Fees	58,000	58,000
001-000320-329006-01-0000	Zoning & Variance & Site Plan Fees	30,000	30,000
001-000320-329007-00-0000	Engineering-Planning Services	5,000	5,000
001-000320-329008-00-0000	Alarm Registration Fees	2,900	2,900
001-000320-329009-00-0000	Radon Fees 10% - Restricted for Education	4,000	4,000
100-000320-329014-00-0000	Plan Review	68,680	68,680
100-000320-329015-00-0000	Processing Fee	52,520	52,520
001-000320-329900-00-0000	Other License, Fees, Permits	2,830	2,830
	Total Licenses & Permits	**938,455**	**938,455**
	REVENUES AND RESERVES CONTINUED		
001-000330-335120-00-0000	Municipal Revenue Sharing Program	170,000	170,000
001-000330-335140-00-0000	Mobile Home Licenses	6,500	6,500
001-000330-335150-00-0000	Alcoholic Beverage Licenses	5,000	5,000
001-000330-335180-00-0000	Half Cent Sales Tax	375,000	375,000
	Total State Shared Revenue	**556,500**	**556,500**
	Intergovernmental Revenue		
001-000330-331203-00-0000	Federal Grant	482,344	482,344
001-000330-334800-00-0000	Other Grants	497,980	497,980
	Total Intergovernmental Revenue	**980,324**	**980,324**
	Charges for Services		
100-000340-341903-00-0000	Certificate of Occupancy Fees	5,050	5,050
100-000340-341903-01-0000	Certificate of Completion	34,350	34,350
001-000340-341905-00-0000	Lien Searches	2,500	2,500
001-000340-342601-00-0000	EMS Transport Collections	275,000	275,000
001-000340-347200-02-0000	Park Facility Rental Preserve	3,000	3,000

Town of Pembroke Park
General Fund Revenue
FY2021

General Ledger Code/Description		FY2021 Approved Budget	FY2021 Budget Amendment
001-000340-349001-06-0000	Reimbursable Charges - Legal Services	10,000	10,000
001-000340-349001-08-0000	Reimbusable Charges Planning Services	25,000	25,000
001-000350-351002-00-0000	Rec. Vehicle Inspection Fee Revenue	2,500	2,500
001-000350-351003-00-0000	False Alarm Fees	7,000	7,000
	Total Charges for Services	**364,400**	**364,400**
	Fines & Forfeitures		
001-000350-351001-00-0000	Local Law Enforcement Trust Fund Fines	1,000	1,000
001-000350-351004-00-0000	Code Enforcement Fines	30,000	30,000
001-000350-359001-00-0000	Other Fines and Forfeitures	5,000	5,000
	Total Fines & Forfeitures	**36,000**	**36,000**
	Other Revenue		
001-000360-361100-02-0000	Interest - FL. Dept. Admin. LGIP Investments	18,000	18,000
001-000360-361100-03-0000	Interest/Penalties - Ad Valorem Taxes	10,000	10,000
001-000360-361400-00-0000	Penalty and Late Charges	5,000	5,000
001-000360-361500-00-0000	Garbage Collection Fees OES	10,000	10,000
001-000360-363240-00-0000	Impact Fees - Fire	77,505	77,505
001-000360-369001-00-0000	Other Revenue	631,500	631,500
100-000360-369001-01-0000	Other Revenue Building Department	5,000	5,000
001-000360-369900-00-0000	Other Miscellaneous Revenue	105,000	105,000
	Total Other Revenue	**862,005**	**862,005**
001-000000-284000-00-0000	**Use Of Fund Balance/Unassigned Reserve**	**317,600**	**317,600**
Total General Fund Revenue		**$12,833,491**	**$12,833,491**

Town of Pembroke Park
Mayor & Commission Department
FY2021

General Ledger Code/Description		FY2021 Approved Budget	FY2021 Budget Amendment	FY2021 Budget Amendment #2
	Personal Services			
001-510511-110000-00-0000	Salaries	210,000	**173,000**	173,000
	Total Personal Services	**210,000**	**173,000**	**173,000**
	Payroll Expenditures			
001-510511-210000-00-0000	FICA Taxes Expense	16,065	16,065	16,065
001-510511-230001-00-0000	Group Insurance Health	53,831	**38,831**	38,831
001-510511-220000-00-0000	Employer Contribution - Retirement Fund	81,000	**111,000**	111,000
001-510511-230001-01-0000	Dental/Vision Insurance	9,889	9,889	9,889
001-510511-230001-02-0000	Life Insurance(Standard Insur.Co.)	3,673	3,673	3,673
001-510511-230001-03-0000	Long Term Care(John Hancock Co.)	10,076	10,076	10,076
001-510511-230001-05-0000	Life Insurance(John Hancock VUL)	4,059	4,059	4,059
001-510511-240000-00-0000	Workers' Compensation	437	437	437
	Total Payroll Expenditures	**179,030**	**194,030**	**194,030**
	Operating Expenditures			
001-510511-400001-00-0000	Travel	14,000	14,000	14,000
001-510511-410001-00-0000	Cell Phone	6,000	6,000	6,000
001-510511-441002-00-0000	Lease Expense - Copy Machine	1,000	1,000	1,000
001-510511-450002-00-0000	Insurance - Property & Liability	756	756	756
001-510511-490006-00-0000	Business Meetings	5,000	5,000	5,000
001-510511-490900-00-0000	Misc. Charges	3,000	**3,500**	3,500
001-510511-540001-00-0000	Memberships	4,500	**6,000**	6,000
001-510511-540001-01-0000	Education and Training	1,000	1,000	1,000
001-510511-540002-00-0000	Election Services	10,000	**4,550**	4,550
	Total Operating Expenditures	**45,256**	**41,806**	**41,806**
Total Personal Services	**Total Personal Services**	**$ 210,000**	**$ 173,000**	**$ 173,000**
Total Payroll Expenditures	**Total Payroll Expenditures**	**$ 179,030**	**$ 194,030**	**$ 194,030**
Operating Expenditures	**Total Operating Expenditures**	**$ 45,256**	**$ 41,806**	**$ 41,806**
Total Mayor & Commission	**TOTAL Mayor & Commission**	**$ 434,286**	**$ 408,836**	**$ 408,836**

Town of Pembroke Park
Administration Department
FY2021

General Ledger Code/Description		FY2021 Approved Budget	FY2021 Budget Amendment	FY2021 Budget Amendment #2
	Personal Services			
001-510512-120000-00-0000	Salaries	563,730	**588,730**	588,730
001-510512-140000-00-0000	Overtime	1,500	1,500	1,500
	Total Personal Services	**565,230**	**590,230**	**590,230**
	Payroll Expenditures			
001-510512-210000-00-0000	FICA Taxes Expense	42,623	44,123	44,123
001-510512-220000-00-0000	Employee Retirement Expense	114,053	**126,053**	126,053
001-510512-230001-00-0000	Group Insurance	96,895	96,895	96,895
001-510512-230001-01-0000	Dental/Vision Insurance	14,353	14,353	14,353
001-510512-230001-02-0000	Life Insurance(Standard Insur.Co.)	7,345	**9,845**	9,845
001-510512-230001-05-0000	Life Insurance(John Hancock VUL)	12,343	12,343	12,343
001-510512-240000-00-0000	Workers' Compensation	1,311	1,311	1,311
001-510512-250000-00-0000	Unemployment Compensation Expense			
	Total Payroll Expenditures	**288,923**	**304,923**	**304,923**
	Operating Expenditures			
001-510512-340006-01-0000	Town Hall Janitorial Services	3,900	3,900	3,900
001-510512-340007-00-0000	Contractual Services- BTR Structual	5,000	**8,350**	8,350
001-510512-340011-00-0000	HR Management Services	90,000	90,000	90,000
001-510512-400001-00-0000	Travel	7,500	**3,800**	3,800
001-510512-410001-00-0000	Cellular Phones	3,600	**4,300**	4,300
001-510512-441001-00-0000	Lease Expense - Vehicles	6,000	**-**	**6,000**
001-510512-441002-00-0000	Lease Expense - Copy Machine	2,000	2,000	2,000
001-510512-450002-00-0000	General Liability - Property Insurance	5,422	5,422	5,422
001-510512-460010-00-0000	Misc. Maintenance - Car & Buildings	2,000	500	500
001-510512-470000-00-0000	Printing	2,000	250	250
001-510512-490002-00-0000	Misc. Charges	7,500	**14,000**	14,000
001-510512-490006-00-0000	Business Meetings/Meals	1,000	**2,100**	2,100
001-510512-510001-00-0000	Office Supplies	9,000	**5,500**	5,500
001-510512-521001-00-0000	Vehicle Expense - Gasoline	1,000	**-**	-
001-510512-540001-00-0000	Memberships/Subscriptions	3,500	**5,500**	5,500
001-510512-540003-00-0000	Education and Training	6,000	**1,000**	1,000
001-510512-541002-00-0000	Employee - Tuition Assistance	10,000	**1,500**	1,500
	Total Operating Expenditures	**165,422**	**148,122**	**154,122**
Total Personal Services		**$ 565,230**	**$ 590,230**	**$ 590,230**
Total Payroll Expenditures		**$ 288,923**	**$ 304,923**	**$ 304,923**
Total Operating Expenditures		**$ 165,422**	**$ 148,122**	**$ 154,122**
TOTAL ADMINISTRATION		**$ 1,019,575**	**$ 1,043,275**	**$ 1,049,275**

Town of Pembroke Park
Finance Department
FY2021

General Ledger Code/Description		FY2021 Approved Budget	FY2021 Budget Amendment	FY2021 Budget Amendment #2
	Personal Services			
001-510513-120000-00-0000	Salaries	337,433	353,933	353,933
001-510513-140000-00-0000	Overtime	2,000	1,250	1,250
	Total Personal Services	**339,433**	**355,183**	**355,183**
	Payroll Expenditures			
001-510513-210000-00-0000	FICA Taxes Expense	25,814	25,814	25,814
001-510513-220000-00-0000	Employee Retirement Expense	54,581	63,181	63,181
001-510513-230001-00-0000	Group Insurance	53,831	53,500	53,500
001-510513-230001-01-0000	Dental Insurance/Vision	6,745	6,745	6,745
001-510513-230001-02-0000	Life Insurance(Standard Insur. Co)	5,707	4,988	4,988
001-510513-230001-03-0000	Long Term Care(John Hancock Co.)	2,005	3,000	3,000
001-510513-230001-05-0000	Life Insurance(John Hancock VUL)	597	597	597
001-510513-240000-00-0000	Workers' Compensation	437	437	437
	Total Payroll Expenditures	**149,716**	**158,262**	**158,262**
	Operating Expenditures			
001-510513-320001-00-0000	Recurring Audit Costs	45,000	49,000	49,000
001-510513-340006-01-0000	Contractual Service	7,000	4,000	4,000
001-510513-340007-000000	Contractual Service - Software Maintenance	6,000	6,500	6,500
001-510513-400001-00-0000	Travel	2,500	-	-
001-510513-410001-00-0000	Cellular Phones	1,000	525	525
001-510513-441002-00-0000	Lease Expense-Copiers	1,000	1,475	1,475
001-510513-450002-00-0000	General Liability - Property Insurance	2,903	2,903	2,903
001-510513-460900-00-0000	Maintenance and Repair	500	500	500
001-510513-470000-00-0000	Printing and Forms	1,000	2,300	2,300
001-510513-490006-00-0000	Business Meetings/Meals	500	-	-
001-510513-490900-00-0000	Misc. Charges	500	1,605	1,605
001-510513-510001-00-0000	Office Supplies	2,000	2,800	2,800
001-510513-540001-00-0000	Memberships	1,000	2,000	2,000
001-510513-541900-00-0000	Education and Training/Registration&Books	1,000	1,200	1,200
	Total Operating Expenditures	**71,903**	**74,808**	**74,808**
Total Personal Services		**$ 339,433**	**$ 355,183**	**$ 355,183**
Total Payroll Expenditures		**$ 149,716**	**$ 158,262**	**$ 158,262**
Total Operating Expenditures		**$ 71,903**	**$ 74,808**	**$ 74,808**
TOTAL FINANCE		**$ 561,052**	**$ 588,253**	**$ 588,253**

Town of Pembroke Park
Legal Department
FY2021

General Ledger Code/Description		FY2021 Approved Budget	FY2021 Budget Amendment	FY2021 Budget Amendment #2
	Operating Expenditures			
	Personal Services			
001-510514-120000-00-0000	Salaries	-	**158,034**	158,034
	Total Personal Services	**-**	**158,034**	**158,034**
	Payroll Expenditures			
001-510514-210000-00-0000	FICA Taxes Expense		**11,423**	11,423
001-510514-220000-00-0000	Employee Retirement Expense		**22,128**	22,128
001-510514-230001-00-0000	Group Insurance		**10,571**	10,571
001-510514-230001-01-0000	Dental Insurance/Vision		**1,655**	1,655
001-510514-230001-02-0000	Life Insurance(Standard Insur. Co)		**1,994**	1,994
001-510514-230001-05-0000	Long Term Care(John Hancock Co.)		**2,671**	2,671
	Total Payroll Expenditures	**-**	**50,443**	**50,443**
	Operating Expenditures			
001-510514-303003-00-0000	Misc. Reimbursable Expenses	10,000	-	-
001-510514-340003-01-0000	Contractual Services - Legal-Retainer	100,000	-	-
001-510514-340003-02-0000	Contractual Services - Legal-Non Retainer	90,000	**189,455**	189,455
001-510514-400001-00-0000	Travel		**350**	350
001-510514-410001-00-0000	Cellular Phones		**530**	530
001-510514-441001-00-0000	Lease Expense - Vehicles		**3,000**	**6,000**
001-510514-480001-00-0000	Advertising	7,500	**7,200**	7,200
001-510514-490900-00-0000	Misc. Charges		**7,900**	7,900
001-510514-541900-00-0000	Education and Training/Registration&Books		**700**	700
001-510514-540001-00-0000	Memberships		**2,400**	2,400
	Total Operating Expenditures	**207,500**	**211,535**	**214,535**
Total Personal Services			**$ 158,034**	**$ 158,034**
Total Payroll Expenditures		**$ -**	**$ 50,443**	**$ 50,443**
Total Operating Expenditures		**$ 207,500**	**$ 211,535**	**$ 214,535**
TOTAL LEGAL		**$ 207,500**	**$ 420,012**	**$ 423,012**

Town of Pembroke Park
Planning & Zoning
FY2021

General Ledger Code/Description		FY2021 Approved Budget	FY2021 Budget Amendment	FY2021 Budget Amendment #2
	Operating Expenditures			
	Personal Services			
001-510515-120000-00-0000	Salaries	-	**66,543**	66,543
	Total Personal Services	**-**	**66,543**	**66,543**
	Payroll Expenditures			
001-510515-210000-00-0000	FICA Taxes Expense		**5,174**	5,174
001-510515-220000-00-0000	Employee Retirement Expense		**6,239**	6,239
001-510515-230001-00-0000	Group Insurance		**6,025**	6,025
001-510515-230001-01-0000	Dental Insurance/Vision		**1,055**	1,055
001-510515-230001-02-0000	Life Insurance(Standard Insur. Co)		**1,050**	1,050
001-510515-230001-05-0000	Long Term Care(John Hancock Co.)		**1,500**	1,500
	Total Payroll Expenditures	**-**	**21,043**	**21,043**
	Operating Expenditures			
001-510515-303003-00-0000	Misc. Reimbursable Expenses	25,000	**38,814**	38,814
001-510515-340004-00-0000	Contractual Services - Planning	200,000	**135,000**	135,000
001-510515-340004-00-3000	Contractual Services - Legislative Services	10,000	**9,200**	9,200
001-510515-410001-00-0000	Cellular Phones		**500**	500
001-510515-490900-00-0000	Misc. Expense		**1,700**	1,700
001-510515-510001-00-0000	Office Supplies		**200**	200
001-510515-522001-00-0000	Board Expenses - Planning & Zoning Board	1,000	-	-
	Total Operating Expenditures	**236,000**	**185,414**	**185,414**
Total Personal Services			**$ 66,543**	**$ 66,543**
Total Payroll Expenditures		**$ -**	**$ 21,043**	**$ 21,043**
Total Operating Expenditures		**$ 236,000**	**$ 185,414**	**$ 185,414**
TOTAL PLANNING & ZONING		**$ 236,000**	**$ 273,000**	**$ 273,000**

Town of Pembroke Park
Non-Departmental/General Government
FY2021

General Ledger Code/Description		FY2021 Approved Budget	FY2021 Budget Amendment	FY2021 Budget Amendment #2
001-510519-340004-00-0000	Various Contractual Services	25,000	**33,100**	33,100
001-510519-340006-05-0000	Contractual Services/Town Hall-Pest Control	3,500	3,500	3,500
001-510519-340007-00-0000	Contractual Services/Computer Related Service	60,000	**62,200**	**142,200**
001-510519-410001-00-0000	Telephone/cellular	2,500	**3,650**	3,650
001-510519-410003-00-0000	Town Hall Line Charge/Internet Connection	37,000	**42,500**	42,500
001-510519-411003-00-0000	Postage-shipping-FedEx	8,000	**12,100**	12,100
001-510519-430001-00-0000	Electricity Town Hall	38,000	**43,500**	43,500
001-510519-431001-00-0000	Water - Town Hall	5,000	**10,100**	10,100
001-510519-441002-00-0000	Lease Expense - Postage Machine and Other	1,000	1,000	1,000
001-510519-450002-00-0000	Insurance Expense - General Liability/Prop.	3,260	3,260	3,260
001-510519-460010-00-0000	Maintenance & Repair Car, Building, Equipment	17,500	**30,500**	30,500
001-510519-460011-00-0000	Maintenance - Repair-3rd Floor	2,500	**3,300**	3,300
001-510519-480003-00-0000	Donations	10,000	**4,000**	4,000
001-510519-490001-00-0000	Lobbying Expense	130,600	**118,700**	118,700
001-510519-490003-00-0000	Misc. Charges	50,000	**170,600**	170,600
001-510519-520900-00-0000	Misc. Market Supplies/Office Supplies	3,000	**8,200**	8,200
TOTAL NON DEPARTMENTAL		**$ 396,860**	**$ 550,210**	**$ 630,210**

Town of Pembroke Park
Law Enforcement
FY2021

General Ledger Code/Description		FY2021 Approved Budget	FY2021 Budget Amendment	FY2021 Budget Amendment #2
001-520521-120000-00-0000	Salaries	-	**83,896**	83,896
	Total Personal Services	**-**	**83,896**	**83,896**
	Payroll Expenditures			
001-520521-210000-00-0000	FICA Taxes Expense		**6,393**	6,393
001-520521-230001-00-0000	Group Insurance		**11,070**	11,070
001-520521-230001-02-0000	Life Insurance(Standard Insur. Co)		**903**	903
001-520521-230001-03-0000	Long Term Care(John Hancock Co.)		**1,002**	1,002
	Total Payroll Expenditures	**-**	**19,368**	**19,368**
	Operating Expenditures			
001-520521-340001-00-0000	Contractual Services - Law Enforcement	3,327,652	**3,289,650**	3,289,650
001-520521-410001-00-0000	Cellular Phones		**463**	463
001-520521-490900-00-0000	Misc. Charges		**35,675**	**37,675**
001-520521-540001-00-0000	Memberships		**1,600**	1,600
001-520521-520900-01-0000	LLETF - Explorer Program	10,000	**-**	-
001-520521-520900-04-0000	BSO - Traffic Enforcement	5,000	5,000	5,000
Total Operating Expenditures	**-**	**3,342,652**	**3,332,388**	**3,334,388**
Total Personal Services			**$ 83,896**	**$ 83,896**
Total Payroll Expenditures		**$ -**	**$ 19,368**	**$ 19,368**
Total Operating Expenditures		**$ 3,342,652**	**$ 3,332,388**	**$ 3,334,388**
TOTAL POLICE		**$ 3,342,652**	**$ 3,435,652**	**$ 3,437,652**

Town of Pembroke Park
Fire Rescue
FY2021

General Ledger Code/Description		FY2021 Approved Budget	FY2021 Budget Amendment	FY2021 Budget Amendment #2
001-520522-340002-00-0000	Contractual Services - Fire Rescue	3,525,607	**3,468,607**	3,468,607
TOTAL FIRE RESCUE		**$ 3,525,607**	**$ 3,468,607**	**$ 3,468,607**

Town of Pembroke Park
Building Department
FY2021

General Ledger Code/Description		FY2021 Approved Budget	FY2021 Budget Amendment	FY2021 Budget Amendment #2
	Personal Services			
100-524524-120000-00-0000	Full time Salaries	183,989	**247,000**	247,000
100-524524-140000-00-0000	Overtime	4,000	**-**	**-**
	Total Personal Services	**187,989**	**247,000**	**247,000**
	Payroll Expenditures			
100-524524-210000-00-0000	FICA Taxes Expense	14,075	**17,745**	17,745
100-524524-220000-00-0000	Employee Retirement Expense	28,773	**28,500**	28,500
100-524524-230001-00-0000	Group Insurance	32,298	**17,000**	17,000
100-524524-230001-01-0000	Dental/Vision Insurance	1,319	1,319	1,319
100-524524-230001-02-0000	Life Insurance (Standard Insur.Co.)	2,201	**2,500**	2,500
100-524524-230001-03-0000	Long Term Care(John Hancock Co.)	1,920	**2,000**	2,000
100-524524-230001-05-0000	Life Insurance (John Hancock VUL)	1,500	**-**	-
100-524524-240000-00-0000	Workers' Compensation	1,747	**1,800**	1,800
	Total Payroll Expenditures	**83,834**	**70,864**	**70,864**
	Operating Expenditures			
100-524524-340006-01-0000	Contractual Service-Town Hall/Janitorial	4,000	4,000	4,000
100-524524-340007-00-0000	Contractual Service-Software Maint. Fees	5,000		
100-524524-340012-01-0000	Contractual Service-Building Dept Elect	38,000	**28,500**	**36,800**
100-524524-340012-02-0000	Contractual Service-Building Dept Plumb	13,000	**21,500**	21,500
100-524524-340012-03-0000	Contractual Service-Building Dept Mech	24,000	**30,000**	30,000
100-524524-340012-99-0000	Contractual Service-Building Dept Structural	39,000	**20,400**	**14,100**
100-524524-340013-00-0000	Contractual Services-User Fees INK FORCE	6,000	**9,400**	9,400
100-524524-400001-00-0000	Travel	3,000	**-**	-
100-524524-410001-00-0000	Cell Phone	3,700	**2,550**	2,550
100-524524-441002-01-0000	Lease Expense-Copier	1,500	**600**	600
100-524524-450002-00-0000	Insurance- Property & Liability	7,017	7,017	7,017
100-524524-460011-00-0000	Maint. & Car Repair Car Bldg & Equipment	1,000	**100**	100
100-524524-470000-00-0000	Printing and Forms	1,000	**500**	500
100-524524-490900-00-0000	Misc. Charges	33,960	**6,500**	6,500
100-524524-520003-000000	Uniforms	2,000	**3,400**	3,400
100-524524-510001-00-0000	Office Supplies	6,000	**1,319**	1,319
100-524524-521001-00-0000	Vehicle Expense-Gasoline Costs	1,000	**250**	250
100-524524-540001-00-0000	Membership Subscriptions	750	**19,000**	19,000
100-524524-541900-00-0000	Education and Training	5,000	**-**	-
	Total Operating Expenditures	**194,927**	**155,036**	**157,036**
Total Personal Services		**$ 187,989**	**$ 247,000**	**$ 247,000**
Total Payroll Expenditures		**$ 83,834**	**$ 70,864**	**$ 70,864**
Total Operating Expenditures		**$ 194,927**	**$ 155,036**	**$ 157,036**
TOTAL BUILDING		**$ 466,750**	**$ 472,900**	**$ 474,900**

Town of Pembroke Park
Code Enforcement
FY2021

General Ledger Code/Description		FY2021 Approved Budget	FY2021 Budget Amendment	FY2021 Budget Amendment #2
	Personal Services			
001-539539-120000-00-0000	Full time Salaries	103,985	75,431	**75,431**
001-539539-140000-00-0000	Overtime	2,000	-	-
	Total Personal Services	**105,985**	**75,431**	**75,431**
	Payroll Expenditures			
001-539539-210000-00-0000	FICA Taxes Expense	7,955	**5,250**	5,250
001-539539-220000-00-0000	Employee Retirement Expense	20,026	**7,900**	7,900
001-539539-230001-00-0000	Group Insurance	21,532	**27,500**	27,500
001-539539-230001-01-0000	Dental/Vision Insurance	3,134	3,134	3,134
001-539539-230001-02-0000	Life Insurance(Standard Insur. Co)	1,866	1,866	1,866
001-539539-230001-03-0000	Long Term Care(John Hancock Co.)	1,140	1,140	1,140
001-539539-240000-00-0000	Workers' Compensation	1,747	1,747	1,747
	Total Payroll Expenditures	**57,401**	**48,538**	**48,538**
	Operating Expenditures			
001-539539-340006-01-0000	Town Hall - Janitorial	3,900	3,900	3,900
001-539539-340007-00-0000	Contractual Services	5,400	**1,800**	1,800
001-539539-400002-00-0000	Travel - Hotel, Air fare, Mileage, Tolls, Meals	2,500	**500**	500
001-539539-410001-00-0000	Cell Phones	3,000	**1,200**	1,200
001-539539-410003-00-0000	Town Hall Line Charge / Internet Connection	1,200	**-**	-
001-539539-441003-00-0000	Lease Expense - Copier	1,000	**-**	-
001-539539-450002-00-0000	Insurance - Property Liability	6,123	**6,125**	6,125
001-539539-470000-00-0000	Printing and Forms	2,500	**850**	850
001-539539-490900-00-0000	Misc. Charges	1,500	**2,200**	2,200
001-539539-510001-00-0000	Office Supplies	5,000	**2,250**	2,250
001-539539-520003-00-0000	Uniform Expense	800	**1,050**	1,050
001-539539-521001-00-0000	Vehicle Expense - Gasoline	3,000	**1,150**	1,150
001-539539-521002-00-0000	Vehicle Expense - Maintenance & Repair	1,000	**675**	675
001-539539-522001-00-0000	Board Expenses - Code & P& Z Boards	4,635	**700**	700
001-539539-540001-00-0000	Memberships	625	**9,800**	9,800
001-539539-541900-00-0000	Education and Training-Other	3,000	**1,300**	1,300
	Total Operating Expenditures	**45,183**	**33,500**	**33,500**
Total Personal Services		**$ 105,985**	**$ 75,431**	**$ 75,431**
Total Payroll Expenditures		**$ 57,401**	**$ 48,538**	**$ 48,538**
Total Operating Expenditures		**$ 45,183**	**$ 33,500**	**$ 33,500**
TOTAL CODE ENFORCEMENT		**$ 208,569**	**$ 157,469**	**$ 157,469**

Town of Pembroke Park
Roads & Streets Department
FY2021

General Ledger Code/Description		FY2021 Approved Budget	FY2021 Budget Amendment	FY2021 Budget Amendment #2
	Personal Services			
001-530541-120000-00-0000	Full-Time Salaries	205,192	**187,645**	187,645
001-530541-140000-00-0000	Overtime	3,500	**460**	460
	Total Personal Services	**208,692**	**188,105**	**188,105**
	Payroll Expenditures			
001-530541-210000-00-0000	FICA Taxes Expense	15,744	**13,380**	13,380
001-530541-220000-00-0000	Employee Retirement Expense	25,490	**23,790**	23,790
001-530541-230001-00-0000	Group Insurance	42,865	**46,580**	46,580
001-530541-230001-01-0000	Dental/Vision Insurance	6,774	**5,600**	5,600
001-530541-230001-02-0000	Life Insurance(Standard Insur. Co)	3,071	**3,280**	3,280
001-530541-230001-03-0000	Long Term Care(John Hancock Co.)	3,240	3,240	3,240
001-530541-230001-05-0000	Life Insurance(John Hancock VUL)	2,702	**1,915**	1,915
001-530541-240000-00-0000	Workers' Compensation	7,427	**7,565**	7,565
	Total Payroll Expenditures	**107,312**	**105,350**	**105,350**
	Operating Expenditures			
001-530541-340006-01-0000	Town Hall Janitorial	3,900	3,900	3,900
001-530541-400002-00-0000	Travel	1,000	-	-
001-530541-410001-00-0000	Cellular Phones	2,400	**1,925**	1,925
001-530541-430009-00-0000	Electricity - Outdoor Lighting	36,000	**37,944**	37,944
001-530541-431006-00-0000	Water - Public Works	500	**50**	50
001-530541-440001-00-0000	Rental Expense Equipment - copier	1,000	**650**	650
001-530541-450002-00-0000	Insurance Expense Prop-General Liability	26,187	**26,187**	26,187
001-530541-460060-00-0000	Maintenance - Equipment	40,000	**107,220**	107,220
001-530541-490900-00-0000	Misc. Charges	15,000	**8,835**	8,835
001-530541-510001-00-0000	Office Supplies	2,000	**1,555**	1,555
001-530541-520003-00-0000	Uniform Expense	1,200	**1,145**	1,145
001-530541-521001-00-0000	Vehicle Expense - Gasoline	10,000	**11,435**	11,435
001-530541-540004-00-0000	Membership/subscriptions & Dues	500	**11,565**	11,565
001-530541-541001-00-0000	Education/Training	1,000	**1,225**	1,225
	Total Operating Expenditures	**140,687**	**213,636**	**213,636**
Total Personal Services		**$ 208,692**	**$ 188,105**	**$ 188,105**
Total Payroll Expenditures		**$ 107,312**	**$ 105,350**	**$ 105,350**
Total Operating Expenditures		**$ 140,687**	**$ 213,636**	**$ 213,636**
TOTAL ROADS & STREETS		**$ 456,691**	**$ 507,091**	**$ 507,091**

Town of Pembroke Park
Parks & Recreation Department
FY2021

General Ledger Code/Description		FY2021 Approved Budget	FY2021 Budget Amendment	FY2021 Budget Amendment #2
	Personal Services			
001-570572-110000-00-0000	Full time Salaries	213,057	**177,057**	**170,530**
001-570572-140000-00-0000	Overtime	15,000	15,000	**4,847**
	Total Personal Services	**228,057**	**192,057**	**175,377**
	Payroll Expenditures			
001-570572-210000-00-0000	FICA Taxes Expense	16,346	16,346	16,346
001-570572-220000-00-0000	Employee Retirement Expense	19,306	19,306	19,306
001-570572-230001-00-0000	Group Insurance	43,065	43,065	43,065
001-570572-230001-01-0000	Dental/Vision Insurance	8,084	8,084	8,084
001-570572-230001-02-0000	Life Insurance(Standard Insur. Co)	3,451	3,451	3,451
001-570572-230001-03-0000	Long Term Care(John Hancock Co.)	2,424	2,424	2,424
001-570572-230001-05-0000	Life Insurance(John Hancock VUL)	1,500	1,500	1,500
001-570572-240000-00-0000	Workers' Compensation	6,116	**6,241**	6,241
	Total Payroll Expenditures	**100,292**	**100,416**	**100,416**
	Operating Expenditures			
001-570572-340006-05-0000	Contractual Services	2,000	**2,975**	2,975
001-570572-410001-00-0000	Cellular Phones & Beepers	1,500	1,500	1,500
001-570572-410005-00-0000	Phone Line - Behan Park	3,200	3,200	3,200
001-570572-410006-00-0000	Phone Line - Oglesby Preserve	800	**6,000**	6,000
001-570572-430003-00-0000	Electricity	16,000	16,000	16,000
001-570572-431003-00-0000	Water Charge	5,400	5,400	5,400
001-570572-450002-00-0000	Insurance - Property Liability	14,475	14,475	14,475
001-570572-460900-00-0000	Maintenance Repair Cars, Buildings, Equipment	25,000	**25,400**	25,400
001-570572-510001-00-0000	Office Supplies	400	400	400
001-570572-520003-00-0000	Uniform Expense	1,000	1,000	1,000
001-570572-520900-00-0000	Misc. Charge	7,500	7,500	7,500
001-570572-521001-00-0000	Gasoline Costs	4,000	4,000	4,000
001-570572-541001-00-0000	Memberships, dues, and subscriptions	900	900	900
001-570572-541001-00-0000	Education & Training, Registration, Books	1,000	**1,225**	1,225
	Pembroke Park Community Events	37,000	**31,075**	31,075
001-570572-640000-00-9049	Health Fair Festival - $10,000			
001-570572-640000-00-9051	Egg Hunt - $6,000			
001-570572-640000-00-9052	Toy Drive $4,000			
001-570572-640000-00-9053	Turkey Drive - $6,000			
001-570572-640000-00-9076	Walk A Thon - $1,000			
001-570572-640000-00-9070	Kids Day Fall Festival - $2,500			
001-570572-640000-00-9062	Food Distribution Farm Share - $2,000			
001-570572-640000-00-9058	School Supply Drive $3,500			
001-570572-640000-00-9066	Little Library Dispensers -$2,000			
	Agro - Eco Community Garden & Centers	32,500	**9,500**	9,500
001-570572-640000-00-9055	Community Garden - $25,000			
001-570572-640000-00-9056	Maculele Miami Brazilian Arts Institute - $500			
001-570572-640000-00-9057	Relay for Life Event - $2,000			
001-570572-640000-00-9059	Church of Christ - $1,500			
001-570572-640000-00-9071	Club Richelieu - $1,000			
	Florida International Trade & Cultural Expo (FITCE) - $2,500			
001-570572-640000-00-9060	Newsletter Mailings	10,000	10,000	10,000
001-570572-640000-00-9063	Holiday Party	4,500	4,500	4,500
001-570572-640000-00-9064	Pet Fair	5,000	5,000	5,000
001-570572-640000-00-9075	Promotions All Community Events	7,500	7,500	7,500
	Total Operating Expenditures	**179,675**	**157,550**	**157,550**
Total Personal Services		**$ 228,057**	**$ 192,057**	**$ 175,377**
Total Payroll Expenditures		**$ 100,292**	**$ 100,416**	**$ 100,416**
Total Operating Expenditures		**$ 179,675**	**$ 157,550**	**$ 157,550**
TOTAL PARKS		**$ 508,023**	**$ 450,023**	**$ 433,343**

Town of Pembroke Park
Capital Outlay & Equipment
FY2021

General Ledger Code/Description		FY2021 Approved Budget	FY2021 Budget Amendment	FY2021 Budget Amendment #2
	COMMISSION			
001-510511-640003-00-0000	Machinery & Equipment (over 250.00)		**6,482**	6,482
	TOTAL COMMISSION	**-**	**6,482**	**6,482**
	ADMINISTRATION			
001-510512-640003-00-0000	Machinery and Equipment		**22,755**	22,755
001-510512-640003-00-0000	Vehicle Purchase			
	TOTAL ADMINISTRATION	**-**	**22,755**	**22,755**
	FINANCE			
001-510513-640003-00-0000	Machinery & Euipment		**5,125**	5,125
	TOTAL FINANCE	**-**	**5,125**	**5,125**
	LEGAL			
001-510514-640003-00-0000	Machinery & Euipment		**5,315**	5,315
	TOTAL FINANCE	**-**	**5,315**	**5,315**
	PLANNING & ZONING			
001-510515-640003-00-0000	Machinery & Euipment		**450**	**1,850**
	TOTAL FINANCE	**-**	**450**	**1,850**
	NON DEPARTMENTAL			
001-510519-640003-00-0000	Equipment, Security, Holiday Deco (+250)	10,000	**5,415**	5,415
001-530541-640000-00-9075	Fire & EMS Study Project #9075	25,000	-	-
001-530541-640000-00-9078	Town Hall Hardening Project	643,125	**21,225**	-
001-520521-640003-00-0000	Machinery and Equipment - Start up - POLICE		**195,000**	195,000
001-530541-640000-00-9077	Town Hall Restroom Improvements		**27,295**	**31,300**
	Renovation Town Hall - 3rd Floor			
001-510519-640003-00-9077	Hardware and Software Replacement	48,000	**89,000**	89,000
	TOTAL NON DEPARTMENTAL	**726,125**	**337,935**	**320,715**
	BUILDING			
100-524524-640003-00-0000	Machinery and Equipment	5,000	**356,000**	**354,000**
100-524524-640003-00-0000	Vehicle Purchase	50,000	-	-
	TOTAL BUILDING	**55,000**	**356,000**	**354,000**
	ROADS & STREETS			
001-530541-640003-00-0000	Machinery and Equipment	10,000	**14,800**	**14,800**
	County Line Rd Bike Path Sw 52 - SW 56th Ave	90,000	90,000	-
	SW 52nd Ave Complete Streets	144,000	-	-
	Bike Lanes & Sidewalk Improvements	30,000	**18,236**	**236**
	TOTAL ROADS & STREETS	**274,000**	**123,036**	**15,036**
	CODE ENFORCEMENT			
001-539539-640003-00-0000	Machinery & Equipment(over 250.00)		**2,500**	2,500
	TOTAL CODE ENFORCEMENT	**-**	**2,500**	**2,500**
	PARKS & RECREATION			
001-570572-640003-00-0000	Machinery and Equipment Community Garden (irrigation, signage)	10,000	**6,138**	6,138
	TOTAL PARKS AND RECREATION	**10,000**	**6,138**	**6,138**
Total Capital Outlay & Equipment		**$ 1,065,125**	**$ 865,736**	**$ 739,916**

Town of Pembroke Park
Capital Projects
FY2021

General Ledger Code/Description		FY2021 Approved Budget	FY2021 Budget Amendment	FY2021 Budget Amendment #2
	PARKS & RECREATION			
001-570572-640000-00-9069	Community Garden Water Irrigation System Project #9069	10,000	540	**540**
001-570572-640000-00-9073	Parks Recreation Hall Concrete Slab Project #9073	4,000		
	Ryan Park - Canopy	45,000	5,000	
	Howard Clark Sr Linear Walkway	12,500	12,500	
	Olgesby Preserve Linear Walkway	65,000	-	**-**
001-570572-640000-00-9082	45 Year CDBG Tot Lot Playground Project Olgesby Preserve	105,400	111,000	**178,000**
	46 Year CDBG Olgesby Preserve Lighting (II)	99,512	-	**-**
	TOTAL PARKS AND RECREATION	**341,412**	129,040	**178,540**
Total Capital Outlay		**$ 341,412**	**$ 129,040**	**$ 178,540**

Town of Pembroke Park
Sewer Fund Revenue
FY2021

General Ledger Code/Description		FY2021 Approved Budget	FY2021 Budget Amendment
	Operating Revenue		
400-000340-343501-00-0000	Sewer Service Charges	2,725,000	2,725,000
400-000340-343502-00-0000	Fixture Charges	75,000	75,000
400-000340-343503-00-0000	Sewer Hookup Fees	10,000	10,000
400-000360-369900-00-0000	Other Misc. Revenue	-	-
	Total Operating Revenue	**2,810,000**	**2,810,000**
	Non Operating Revenue		
400-000360-361100-02-0000	Interest Revenue LGIP	20,000	20,000
400-000360-363230-00-0000	Impact Fees Physical Environment	187,929	187,929
	Total Non Operating Revenue	**207,929**	**207,929**
	Fund Balance Reserve	**-**	**-**
	Total Operating Revenue	**2,810,000**	**2,810,000**
	Total Non Operating Revenue	**207,929**	**207,929**
	Fund Balance Reserve	**-**	**-**
Total Sewer Fund Revenue		**$ 3,017,929**	**$ 3,017,929**

Town of Pembroke Park
Sewer Fund Expense
FY2021

General Ledger Code/Description		FY2021 Approved Budget	FY2021 Budget Amendment	FY2021 Budget Amendment #2
	Personal Services			
400-530535-120000-00-0000	Regular Full Time Salary	354,932	**276,256**	276,256
400-530535-140000-00-0000	Overtime	10,000	10,000	10,000
	Total Personal Services	**364,932**	**286,256**	**286,256**
	Payroll Expenses			
400-530535-210000-00-0000	FICA Taxes	27,152	27,152	27,152
400-530535-220000-00-0000	Employee Retirement Expense	50,406	50,406	50,406
400-530535-230001-00-0000	Group Insurance - Health	53,831	53,831	53,831
400-530535-230001-01-0000	Group Insurance - Dental & Vision	4,284	4,284	4,284
400-530535-230001-02-0000	Group Life Insuarance - SIC	4,743	4,743	4,743
400-530535-230001-03-0000	Long Term Care Insurance - JHC	1,944	1,944	1,944
400-530535-230001-04-0000	Other Post Employment Benefits			
400-530535-230001-05-0000	Life Insurance - JHC VUL	3,794	3,794	3,794
400-530535-240000-00-0000	Workers' Compensation	14,854	14,854	14,854
	Total Payroll Expenses	**161,007**	**161,007**	**161,007**
	Operating Expenses			
400-530535-310002-00-0000	Professional Services Engineering		**80,000**	80,000
400-530535-340003-02-0000	Contractual Services - Legal Non Retainer		-	-
400-530535-340009-01-0000	Sewer Maintenance & Treatment-Hollywood	1,135,000	**1,157,000**	**1,230,500**
400-530535-340009-02-0000	Misc. Contractual Services - Sewer Dept.	15,000	15,000	15,000
400-530535-400001-00-0000	Travel	2,000	2,000	2,000
400-530535-410001-00-0000	Cellular Phones/ Beepers	3,000	3,000	3,000
400-530535-410009-00-0000	Telephone Lines	-	-	-
400-530535-430007-00-0000	Electricity-Sewer Pumps	35,000	**39,000**	39,000
400-530535-431006-00-0000	Water - Public Works	22,000	**23,000**	23,000
400-530535-450002-00-0000	Insurance - Property & Liability FLC	42,824	**43,500**	43,500
400-530535-460050-00-0000	Maintenance - Lift Stations	50,000	50,000	50,000
400-530535-460900-00-0000	Maintenance and Repair Car Bldg. & Equip.	80,000	80,000	80,000
400-530535-490005-00-0000	Bad Debt Expense		-	-
400-530535-490900-00-0000	Misc. Charges	20,000	**23,000**	23,000
400-530535-520003-00-0000	Operating Supplies - Uniform Expense	1,000	1,000	1,000
400-530535-521001-00-0000	Vehicle Expense - Gasoline	5,000	5,000	5,000
400-530535-540001-00-0000	Memberships	2,000	**9,000**	9,000
400-530535-541001-00-0000	Education & Training, Registration, Books	2,000	**3,000**	3,000
400-530535-581000-00-0000	Administrative Services GF Cost	421,500	421,500	**383,500**
400-530535-800000-00-0000	Depreciation/Amortization Expense	300,000	300,000	300,000
	TOTAL OPERATING EXPENSES	**2,136,324**	**2,255,000**	**2,290,500**
	CAPITAL PROJECTS			
400-530535-460050-00-0000	Maintenance - Lift Stations I&I	100,000	**46,000**	**10,500**
400-530535-640003-00-0000	New Sewer Truck		**14,000**	14,000
	Master Plan Update	40,000	40,000	40,000
400-530535-640005-00-0000	Federal and State Grant Match Funds		-	-
	Total Capital Projects	**140,000**	**100,000**	**64,500**
	Debt Service			
400-530535-710000-00-0000	Debt Service - Principal Payment	39,000	39,000	39,000
400-530535-720000-00-0000	Debt Service - Sinking Fund Interest	89,731	89,731	89,731
400-530538-730000-00-0000	Debt Service - Reserve Account	12,912	12,912	12,912
400-530538-730000-01-0000	Debt Service - S/T Assests Reserve	74,022	74,022	74,022
	Total Debt Service	**215,665**	**215,665**	**215,665**
	Total Personal Services	**$ 364,932**	**$ 286,256**	**$ 286,256**
	Total Payroll Expenses	**$ 161,007**	**$ 161,007**	**$ 161,007**
	Total Operating Expenses	**$ 2,136,324**	**$ 2,255,000**	**$ 2,290,500**
	Total Capital Projects	**$ 140,000**	**$ 100,000**	**$ 64,500**
	Total Debt Service	**$ 215,665**	**$ 215,665**	**$ 215,665**
Total Sewer Fund Expenses		**$ 3,017,929**	**$ 3,017,929**	**$ 3,017,929**

Town of Pembroke Park
Storm Water Fund Revenue
FY2021

General Ledger Code/Description		FY2021 Approved Budget	FY2021 Budget Amendment
	Operating Revenue		
401-000340-343801-00-0000	Stormwater Management Utility Fees	1,400,000	1,400,000
	Total Operating Revenue	**1,400,000**	**1,400,000**
	Non Operating Revenue		
401-000330-331204-00-0000	41st Year CDBG - Phase I-Drainage Improvements for SW 25th Street and Park Road - Project # 3350	-	-
'401-000330-331204-00-0000	42nd Year CDBG - Phase II-Drainage Improvements for SW 25th Street and Park Road - Project # 3351	-	-
'401-000330-331204-00-0000	John P. Lyons Phase II Engineering and Design Project #3354	89,252	89,252
'401-000330-331204-00-0000	S.W. 25th St. Stormwater Improvements Phase III Project #3355	113,271	113,271
	County Line Road Stormwater Connection	90,000	90,000
401-000360-361100-02-0000	Interest Revenue LGIP	20,000	20,000
401-000360-363230-00-0000	Impact Fee Revenue Physical Environment	118,827	118,827
	Total Non Operating Revenue	**431,350**	**431,350**
401-000000-282000-00-0000	**Use of Fund Balance Reserve**		-
401-000000-282000-01-0000	**Use of Unexpended Prior Year Funds Carry Over**	-	-
	Total Operating Revenue	1,400,000	1,400,000
	Total Non Operating Revenue	431,350	431,350
Total Storm Water Fund Revenues		**$ 1,831,350**	**$ 1,831,350**

Town of Pembroke Park
Storm Water Fund Expense
FY2021

General Ledger Code/Description		FY2021 Approved Budget	FY2021 Budget Amendment	FY2021 Budget Amendment #2
	Personal Services			
401-530538-120000-00-0000	Salaries	203,369	**210,269**	210,269
401-530538-140000-00-0000	Overtime	10,000	**3,100**	3,100
	Total Personal Services	**213,369**	**213,369**	**213,369**
	Payroll Expenses			
401-530538-210000-00-0000	FICA Taxes	15,558	15,558	15,558
401-530538-220000-00-0000	Employee Retirement Expense	20,337	**22,000**	22,000
401-530538-230001-00-0000	Group Insurance - Health	32,298	**30,635**	30,635
401-530538-230001-01-0000	Group Insurance - Dental & Vision	5,944	5,944	5,944
401-530538-230001-02-0000	Group Life Insuarance - SIC	3,581	3,581	3,581
401-530538-230001-03-0000	Long Term Care Insurance - JHC	1,680	1,680	1,680
401-530538-230001-04-0000	Other Post Employment Benefits			
401-530538-230001-05-0000	Life Insurance - JHC VUL	2,094	2,094	2,094
401-530538-240000-00-0000	Workers' Compensation	9,611	9,611	9,611
	Total Payroll Expenses	**91,103**	**91,103**	**91,103**
	Operating Expenses			
401-530538-340003-02-0000	Legal/Non Retainer	4,000	4,000	4,000
401-530538-340005-00-0000	Engineering	5,000	**3,500**	3,500
401-530538-340011-00-0000	Professional Services	5,000	5,000	5,000
401-530538-410001-00-0000	Cell phones/Beepers	1,000	**1,200**	1,200
401-530538-430006-00-0000	Electricity - Drainage Pumps	25,000	**38,000**	38,000
401-530538-450001-00-0000	Insurance Expense FLC	-	-	-
401-530538-450002-00-0000	Insurance Expense Prop-General Liability	38,541	**39,000**	39,000
401-530538-460900-00-0000	Maintenance and Repair - Cars, Building & Other	50,000	**63,500**	**64,500**
401-530538-490900-00-0000	Misc. Charges	15,000	**23,500**	23,500
401-530538-520003-00-0000	Uniform Expense	500	500	500
401-530538-541001-00-0000	Memberships, Subscriptions and Dues	1,000	**9,200**	9,200
401-530538-541002-00-0000	Education & Training, Registration, Books	2,500	2,500	**500**
401-530538-581000-00-0000	Administrative Services GF Cost Allocation	210,000	210,000	**211,000**
401-530538-640001-00-9068	Hurricane IRMA		-	-
401-530538-800000-00-0000	Depreciation Expense	500,000	500,000	500,000
	Total Operating Expenses	**857,541**	**899,900**	**899,900**
	Capital Projects		0	0
401-530538-640001-00-0000	Machinery and Equipment New Stormwater Truck		**5,200**	5,200
401-941002-693200-00-3342	Meekins Lake Dredge and Fill Project # 3342		0	0
401-941002-693200-00-3352	County Line Rd. Stormwater and Sidewalk Engineering and Design Project #3353	119,002	119,002	119,002
401-941002-693200-00-3353	S.W. 25th St. Pump Station Project #3353		-	-
401-941002-693200-00-3354	John P. Lyons Phase II Engineering and Design Project #3354		-	-
401-941002-693200-00-3355	S.W. 25th St. Stormwater Improvements Phase III Project #3355	151,028	**143,469**	143,469
	County Line Road Stormwater Connection	90,000	90,000	90,000
	Master Plan Update	40,000	-	-
401-941002-693200-00-0000	Federal and State Grant Match Funds		0	0
	Total Capital Projects	**400,030**	**357,671**	**357,671**
	Total Personal Expenses	**$ 213,369**	**$ 213,369**	**$ 213,369**
	Total Payroll Expenses	**$ 91,103**	**$ 91,103**	**$ 91,103**
	Total Operating Expenses	**$ 857,541**	**$ 899,900**	**$ 899,900**
	Total Capital Projects	**$ 400,030**	**$ 357,671**	**$ 357,671**
Total Storm Water Fund Expenses		**$ 1,562,043**	**$ 1,562,043**	**$ 1,562,043**

AGENDA ITEM REPORT

To:	commission
Subject:	Police Department Budget - Fiscal 2022
Meeting:	12 15 2021 WORKSHOP COMMISSION MEETING - Dec 15 2021
Department:	Finance
Staff Contact:	Harry Taubenfeld, Finance & Budget Director

BACKGROUND INFORMATION:

Historical overview of the Police Budget and anticipated costs for FY22 and start up of Police Department

FINANCIAL IMPACT:

It has been determined that the police department will not be operational by February 10th and it appears, more likely, that the Police department will not begin until Fiscal 2023. This will result in an increase in the police budget of $430K, increasing the total budget from $3,641M to $4,071M.

ATTACHMENTS:

Pembroke Park Budget History

	Status:
JC Jimenez, Town Manager	Approved - Dec 09 2021
Marlen Martell, Town Clerk	Approved - Dec 09 2021

FY 22 Police Budget

In Thousands of dollars

1

	Approved Budget 4/21	Approved Budget 9/21	FY 2022 Budget	Revised FY22 Budget	Revised FY 22 Start – 7/22	Stand – Alone
Payroll	$1,411	$1,494	$1,163	$270	$630	$1,713
Benefits	$906	$976	$712	$104	$345	$1,139
Operating	$433	$485	$1,490	$3,421	$3,013	$410
Debt Service		$276	$276	$276	$276	$276
Totals	$2,750	$3,230	$3,641	$4,071	$4,264	$3,538
FY 22 BSO Contract	$3,371					

Police Budget

Assumptions

	Payroll	Benefits	Operating	Debt Service
Approved Budget 4/21	12 Police Officers (Includes Sergeants)	Benefits amounts will fluctuate They are dependent on the number of police officers and the official start date of the Police department. They include the following: • Payroll Taxes • Pension Plan Contribution • Health Insurance • Dental/Vision Insurance • STD & LTD Insurance • Life Insurance	Expenses Include: Vehicles, Body Cameras Insurance	NONE
Approved Budget 9/21	Updated Recruitment Plan		Professional Service & Maintenance Fees, Body Cameras, Insurance	$2.5M 10year Loan $276 Annually
FY 2022 Budget	Hybrid – Includes 8 Months of Salaries for PP Police		Hybrid – 4 Months of BSO Service & Professional & Maintenance Fees	
BSO – Full Year	Current Staffing Levels		Full Year of Service from BSO	
Pembroke Park Startup – 7/22	Current Staffing Levels and Rollout of New Department on 7/15/22		9 Months of Service from BSO – Start PP department on 7-15.	
Stand - Alone	16 Police Officers (Includes Sergeants)		Professional Service & Maintenance Fees, Body Cameras, Insurance	

AGENDA ITEM REPORT

To:
Subject: Florida Incident-Based Reporting System (FIBRS) Implementation grant
Meeting: REGULAR COMMISSION MEETING - Dec 15 2021
Department: Police Department
Staff Contact: David Howard, Interim Chief of Police

BACKGROUND INFORMATION:

FDLE has mandated that every police department in the state be FIBRS compliant by June 2022. Acceptance of this no match grant will assist greatly with numerous IT related fiscal requirements moving forward.

FINANCIAL IMPACT:

$91,844 realized savings for the Town.

RECOMMENDATION:

Staff recommends acceptance of the $91,884 no match grant from the Florida Department of Law Enforcement (FDLE) to defray costs associated with FIBRS compliance mandates.

ATTACHMENTS:

SFA21 Grant Award Letter - Pembroke Park PD
Application-Budget-Detail-Worksheet (2)
SFA21-FIBRS-Passthrough-Solicitation-and-Applicati.aspx

	Status:
Harry Taubenfeld, Finance & Budget Director	Pending
Melissa Anderson, Town Attorney	None
JC Jimenez, Town Manager	None
Marlen Martell, Town Clerk	None

FDLE

Florida Department of Law Enforcement

Richard L. Swearingen
Commissioner

Criminal Justice Information Services
Post Office Box 1489
Tallahassee, Florida 32302-1489
(850) 410-7100
www.fdle.state.fl.us

Ron DeSantis, *Governor*
Ashley Moody, *Attorney General*
Jimmy Patronis, *Chief Financial Officer*
Nikki Fried, *Commissioner of Agriculture*

November 29, 2021

Mr. David Howard
Chief
Pembroke Park Police Department
3150 SW 52nd Avenue
Pembroke Park, Florida 33023

Re: 2021-FBSFA-F2-004

Dear Chief Howard:

The Florida Department of Law Enforcement (FDLE) is pleased to award the Pembroke Park Police Department a grant for State Financial Assistance in the amount of $91,884.00 for the project entitled, Florida Incident-Based Reporting System (FIBRS) Implementation.

This award is approved for a single non-recurring grant. Funding is allocated for the state fiscal year 2021-2022, with the grant period beginning July 1, 2021 and ending June 30, 2022. The amount awarded will only fund the categories and items outlined in the Grant Award. A copy of the approved award with the grant number, standard conditions, the financial claim report template, and the performance report template will be forthcoming in the coming weeks.

Information from grant awards and performance reports are provided to the Legislature and Governor's Office, as well as to the Department of Financial Services (DFS) via the Florida Accountability Contract Tracking System (FACTS). The grant agreement, all corresponding information, and a copy of the grant document is provided to FACTS to meet requirements under Chapter 2013-54 and 2013-154 Laws of Florida. Please be aware, in the event your agency's submission contains confidential and/or exempt information prohibited from public dissemination under Florida's Public Records Law, Chapter 119, Florida Statutes, your organization bears the responsibility for applying proper redactions. Otherwise, any and all records submitted may be released without redactions.

Should your agency opt to decline the grant award, in whole or in part, notification should be made to the Criminal Justice Information Services (CJIS) Deputy Director on agency letterhead. The notification should be emailed to CJISFunding@fdle.state.fl.us no later than January 10, 2022.

We look forward to working with you on this project. Please contact your grant manager Rebecca Tuttle-Villegas at (850) 410-7100 if you have any questions or we can be of further assistance.

Sincerely,

Kristi Southerland Gordon

Kristi Gordon
Deputy Director

KG/rtv

Service • Integrity • Respect • Quality

FY21 FIBRS Implementation Assistance Program
Application Budget Detail Worksheet

Tabs and Category Definitions

Tab #1:	**Instructions**	Please read the instructions on this page carefully. Applicants must complete and submit this budget detail worksheet with their application. Examples for each budget category are provided on each tab of the worksheet. Totals for each budget category will be automatically calculated based on input from the applicant; these calculations will be automatically added to the Budget Summary page. Figures provided for the examples will NOT be included in an applicant's total.
Tab #2	**Budget Summary**	All applicants must enter the requested information in the shaded boxes of the 'Applicant Information' table on the Budget Summary tab (Tab #2). The Budget Summary Table will be populated and calculated based on information entered in the remaining tabs (#3-8). The Budget Reconciliation section will provide a running total of the allocation amount compared to the budget amounts entered.
Tab #3	**Overtime**	Applicants requesting funding for overtime hours must complete the 'Overtime' tab.
Tab #4	**Travel**	Applicants requesting funding for to support travel costs must complete the 'Travel' tab.
Tab #5	**Equipment**	Applicants purchasing items in excess of their organization's Operating Capital Outlay (inventory) threshold must complete the 'Equipment' tab. This may include items not exceeding the threshold but that is tagged or recorded for inventory.
Tab #6	**Supplies**	Applicants purchasing items with values which fall below their organization's Operating Capital Outlay (OCO) threshold must complete the 'Supplies' tab.
Tab #7	**Consultants/ Contracts**	Applicants entering into any agreement with a third party under this grant must complete the 'Contractual Services' tab.
Tab #8	**Other Costs**	Applicants funding costs that do not belong into other categories (i.e. subscriptions, software, training registrations, etc.) must complete the 'Other Costs' tab.

FY21 FIBRS Implementation Assistance Program
Application Budget Detail Worksheet

State Financial Assistance Budget Detail Worksheet

Complete Applicant Information and continue to Tab 3.

APPLICANT INFORMATION	
All Applicants must enter Applicant Information	
Applicant Organization Name:	Pembroke Park Police Department
County:	Broward
Project Manager Name:	David Howard

This portion of the sheet will be auto-filled and calculated based upon the cost elements entered on tabs 3-8.

BUDGET SUMMARY TABLE	
Budget Category	Totals
Overtime	$12,996.00
Travel	$1,128.00
Equipment	$33,060.00
Supplies	$4,000.00
Consultants/Contracts	$17,500.00
Other Costs	$23,200.00
Total Project Costs	**$91,884.00**

These fields will automatically update as remaining tabs are completed.

FY21 FIBRS Implementation Assistance Program
Application Budget Detail Worksheet

Tab #3 - Overtime

ESTIMATED PERSONNEL NEEDS				ESTIMATED SALARY RATE INFORMATION		
Name or Position Number	**Title**	**Activities to be performed**	**Overtime? Y/N**	**Estimated Avg. Hourly Rate**	**Estimated Number of Hours per Employee**	**Total: Salary and Benefits**
EXAMPLE: J. Edwards	IT Specialist	**EXAMPLE:** Overtime to work with vendor to ensure FIBRS updates go as planned	Y	$ 35.25	200.00	$ 7,050.00
EXAMPLE: E. Smith	UCR Compliance Officer	**EXAMPLE:** Overtime to conduct testing on FIBRS upgrades	Y	$ 43.00	100.00	$ 4,300.00
M. Pakula	IT Specialist	Work with FIBRS and systems	N	$ 79.00	100.00	$ 7,900.00
Sergeant 1	Officer	Initial FIBR training during on boarding	N	$ 49.00	8.00	$ 392.00
Sergeant 2	Officer	Initial FIBR training during on boarding	N	$ 49.00	8.00	$ 392.00
Sergeant 3	Officer	Initial FIBR training during on boarding	N	$ 49.00	8.00	$ 392.00
Sergeant 4	Officer	Initial FIBR training during on boarding	N	$ 49.00	8.00	$ 392.00
Officer 1	Officer	Initial FIBR training during on boarding	N	$ 39.00	8.00	$ 312.00
Officer 2	Officer	Initial FIBR training during on boarding	N	$ 39.00	8.00	$ 312.00
Officer 3	Officer	Initial FIBR training during on boarding	N	$ 39.00	8.00	$ 312.00
Officer 4	Officer	Initial FIBR training during on boarding	N	$ 39.00	8.00	$ 312.00
Officer 5	Officer	Initial FIBR training during on boarding	N	$ 39.00	8.00	$ 312.00
Officer 6	Officer	Initial FIBR training during on boarding	N	$ 39.00	8.00	$ 312.00
Officer 7	Officer	Initial FIBR training during on boarding	N	$ 39.00	8.00	$ 312.00
Officer 8	Officer	Initial FIBR training during on boarding	N	$ 39.00	8.00	$ 312.00
Officer 9	Officer	Initial FIBR training during on boarding	N	$ 39.00	8.00	$ 312.00
Part-Time Officer 1	Officer	Initial FIBR training during on boarding	N	$ 30.00	8.00	$ 240.00
Part-Time Officer 2	Officer	Initial FIBR training during on boarding	N	$ 30.00	8.00	$ 240.00
Part-Time Officer 3	Officer	Initial FIBR training during on boarding	N	$ 30.00	8.00	$ 240.00
						$ -
						$ -
						$ -
						$ -
						$ -
						$ -
						$ -
						$ -
						$ -
						$ -
						$ -
						$ -
						$ -
						$ -
						$ -
					Total Overtime	**$12,996.00**

FY21 FIBRS Implementation Assistance Program
Application Budget Detail Worksheet

Tab #4 - Travel							
Purpose of Travel, Location, and Dates	**Type of Expense (Lodging, Meals, Airfare, etc.)**	**Basis (Per day, per mile, per trip, etc.)**	**Cost**	**Quanity**	**Number of Staff**	**Number of Trips**	**Total Cost**
EXAMPLE: FIBRS Training, FDLE HQ, TBD	Lodging	Per night	$ 150.00	3	2	1	$ 900.00
EXAMPLE: FIBRS Training, FDLE HQ, TBD	Mileage	Per mile	$ 0.48	300	1	1	$ 144.00
Fibrs Training FDLE HQ	Lodging	Per night	$150	3	2	1	$ 900.00
Fibrs Training FDLE HQ	Mileage	per night	$0.48	475	1	1	$ 228.00
							$ -
							$ -
							$ -
							$ -
							$ -
							$ -
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							$ -
						Total Travel	**$1,128.00**

FY21 FIBRS Implementation Assistance Program
Application Budget Detail Worksheet

Tab #5 - Equipment

Item Description	Number of Items	Unit Cost	Total Cost
EXAMPLE: Upgrade servers to support FIBRS implementation	2	$ 10,000.00	$20,000.00
Purchase servers to support FIBRS implementation at new Police Department	1	$15,000.00	$15,000.00
RSA Two-Factor Authentication Fobs	20	$100.00	$2,000.00
Brother, in-car thermal printers/install	20	$500.00	$10,000.00
License (swipe) readers	20	$53.00	$1,060.00
APU for Server protection	2	$2,500.00	$5,000.00
			$0.00
			$0.00
			$0.00
			$0.00
			$0.00
			$0.00
			$0.00
			$0.00
			$0.00
			$0.00
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			$0.00
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			$0.00
			$0.00
			$0.00
			$0.00
			$0.00
			$0.00
			$0.00
			$0.00
		Total Equipment	**$33,060.00**

FY21 FIBRS Implementation Assistance Program
Application Budget Detail Worksheet

Tab #6 - Supplies				
Item Description	**Number of Items**	**Unit Type**	**Unit Cost**	**Total Cost**
EXAMPLE: Network cables	10	1 case of 10	$ 170.00	$ 1,700.00
EXAMPLE: Shipping for servers	2	N/A	$ 150.00	$ 300.00
Thermal Printer Paper for one year	100	cases	$ 40.00	$ 4,000.00
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
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				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
			Total Supplies	**$4,000.00**

FY21 FIBRS Implementation Assistance Program
Application Budget Detail Worksheet

Tab #7 - Consultants/Contracts

Description and Purpose (Item or Service)	Number of Units	Unit Type, if applicable	Cost per Unit	Estimated Total Cost
EXAMPLE: FIBRS Programmer to update current RMS	250	hours	$ 100.00	$ 25,000.00
FIBRS Programmer to initiate New Agency RMS for one year	100	hours	$ 125.00	$ 12,500.00
Electrician to hardwire APU for servers	1	N/A	$ 5,000.00	$ 5,000.00
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
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				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
			Total Contractual Services	**$17,500.00**

FY21 FIBRS Implementation Assistance Program
Application Budget Detail Worksheet

Tab #8 - Other Costs

Item Description	Number of Items	Unit Type	Unit Cost	Total Cost
EXAMPLE: Licensing subscription	1	per year	$ 5,000.00	$ 5,000.00
EXAMPLE: FIBRS training registration	3	per person	$ 100.00	$ 300.00
FIBRS Training Reistration	2	per person	$ 100.00	$ 200.00
Barracuda data backup device	1	annual	$ 15,000.00	$ 15,000.00
Internal Affairs/use of force software tracking (annual and training for first year)	1	annual	$ 8,000.00	$ 8,000.00
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
			Total Other Costs	**$23,200.00**

Florida Department of Law Enforcement
Criminal Justice Information Services
Post Office Box 1489
Tallahassee, Florida 32302-1489
CJISFunding@fdle.state.fl.us

FY2021 – 2022
Fiscal Year 2021-2022
FIBRS Implementation Assistance Program:
Support for Local Law Enforcement Agencies
Applications Due: October 31, 2021

The Florida Department of Law Enforcement (FDLE) received authority to administer an estimated $6 million to Florida law enforcement agencies to assist in the financial burden of transitioning to the technological requirements of the Florida Incident Based Reporting Project.

Funds under this program may be used for activities related to implementing incident-based reporting at your agency. Examples include, but are not limited to:

- Overtime for project staff;
- Equipment or supplies required for system upgrades;
- Training; and/or
- Procurement contracts for services such as data migration, system configuration, and/or consulting.

Instructions

The completed application packet and budget workbook must be emailed to CJISfunding@fdle.state.fl.us by October 31, 2021 to be considered for funding. Applications will be reviewed and scored using the evaluation tool located as Appendix B in the application packet. After the deadline, awards will be determined.

Eligibility

FDLE welcomes applications from any Florida law enforcement agency, applications from third-party entities supporting the transition of eligible agencies, and multiple entity applications.

Note: Special consideration may be given to applications from agencies not already submitting FIBRS or Use-of-Force data; from multiple agencies or an entity representing multiple agencies; and for agencies transitioning to the Statewide RMS system (SWRMS).

Project Period

Grants are awarded for the state fiscal year period, beginning July 1, 2021 and ending June 30, 2022. These awards cannot be extended. Any unused funds after June 30, 2022 will be reverted to the state. Extension of awards is contingent upon legislative approval for continuation of program funding into the next state fiscal year.

State Transparency

Section 215.985, F.S., makes the Department of Financial Services (DFS) responsible for the development and maintenance of a contract reporting system, the Florida Accountability Contract Tracking System (FACTS). State law requires all agreements (contracts, purchase orders and grants for state or federal financial assistance) to be entered in this transparency system and made available for public access.

FDLE provides all state financial assistance grant agreements to the Florida Accountability and Contract Tracking (FACTS) system, including original contract and amendment document images and payment information. Agreements containing information statutorily exempt from public records could qualify for partial or complete exemption from FACTS. Please contact CJIS for additional information, to determine whether an agreement would be exempt, and to obtain instructions on the requirements for requesting an exemption.

Reporting Requirements

Performance

Performance reports must be submitted within **15 days** of the end of each month. Failure to submit reports by the deadline will delay reimbursement of funds.

Financial

Financial reports are due monthly within **30 days** after the end of each month. The final financial report is due by Thursday, July 30, 2022. Final reconciliation and closeout of the agreement must be completed by both parties within forty-five (45) days of the end of the grant period.

Payments

Grant funds are distributed on a cost-reimbursement basis for eligible activities. The final approved grant agreement details all invoicing and documentation requirements. The recipient shall provide a monthly claim report to FDLE detailing all grant related expenditures. The claim reports serve as the request for payment. Only expenditures in the approved grant budget may be paid from the agreement.

Payments are processed in conjunction with the receipt and review of programmatic performance reports and supporting documentation. Additionally, the request and any corresponding supporting documentation must evidence the completion of all tasks required to be performed for the associated deliverable, including minimum performance standards established in the agreement.

Monitoring

Recipients of FDLE grant funds are required to establish and maintain effective internal control over the award that provides reasonable assurance the recipient is managing the award in compliance with statutes, regulations, and the terms and conditions of the grant agreement. The recipient must maintain effective control over all funds, property, and assets, and assure they are used solely for authorized purposes.

Contact Information

Contact CJISFunding@fdle.state.fl.us with any questions or for additional assistance.

FY2021 FIBRS Implementation Assistance Application

Instructions: Prospective applicants should review the program solicitation in its entirety prior to beginning their application. In order to receive funding, eligible applicants must complete and submit this questionnaire and the risk assessment to CJISFunding@fdle.state.fl.us.

Part I: Overview

Applicant Agency Name (Recipient): Pembroke Park Police Department

Amount Requested: $ 91,844.00

Are you currently submitting FIBRS data? **Yes** ☐ **No** ☑

Is this application for multiple agencies (partnership/contract agencies)? **Yes** ☐ **No** ☑

If yes, please list the partnership agencies. N/A

Part II: Problem Identification

Describe your agency's current capabilities to submit incident-based reporting.

The Town of Pembroke Park has decided to end a 41 Law Enforcement services contract with the Broward Sheriff's Office. In its place, Pembroke Park has embarked on creating its full-service agency to provide police services. Currently, this bold initiative is scheduled to begin in January 2022. The Broward County Regional Dispatch consortium is dictating the January date.

Pembroke Park Police would like to meet or exceed the mandatory reporting as soon as we begin policing, and with that objective in mind, it is our goal to onboard 16 full-time and as many as 10 part-time and Auxiliary officers in December of 2021 and provide each with this training expectation. If the officers are provided with this expectation from day one, it will be easier to maintain compliance moving forward.

Currently, we are evaluating with three records management software (RMS) solutions. The first is TRACS, a free RMS program through the state of Florida. The second is a solution (SMARTCOP) we just discovered and will be attending training on October 11, 2021. Additionally, the Florida Department of Law Enforcement is sponsoring SMARTCOP and both TRACS and SMARTCOP are currently FIBR compliant. The third and final RMS software under consideration is Taylor, and if we pursue this application, we are looking at an 18-month implementation in conjunction with Davie Police.

Lastly, Pembroke Park Police is also in need of a use of force tracking tool. The selection of this software application will be directly related to ease of migration with our RMS suite and FIBRS reporting requirements.

FY2021 FIBRS Implementation Assistance Application

Briefly describe your agency's transition plan for incident-based reporting. Include planned activities, milestones, deliverables, and timeline.

Pembroke Park Police (PPPD) will not require a transition plan moving forward as we will be in compliance simultaneously with start of police activities. Since we are a new agency, this will be our initial RMS solution.
Step one: Entire network setup, Step two: Network testing, Step three: Connection to CJNET and FDLE Step four: Ensure CJIS Policy Compliance before moving forward with RMS setup, Step five: Finalize RMS CJIS agreements and Policies, Procedures, Step six: Equipment issuing and RMS configurations and set up & RMS and NIBRS/FIBRS training, Step seven: Additional NIBRS/FIBRS training for Records employees
Milestones:Network up and running, Agency Training, Deploying RMS agency wide, Submission of NIBRS/FIBRS data.
Timeline: six months from STEP four. or eight months total.

Briefly describe any anticipated project constraints or obstacles and how you plan to overcome them.

The Pembroke Park Police Department has surpassed all obstacles and project constraints thus far and we are confident that we will continue to do so. Our IT structure is under constant review and with the addition of an outside subject matter expert, we are confident that we have surpassed any and all requirements of the State. The only constraints we anticipate now are completing our connection with FDLE and begin uploading compliance data in a timely manner. To this end, we are diligently working on state compliant policy while simultaneously ensuring these same policy and procedures and subsequent practices mirror the state requirements.

FY2021 FIBRS Implementation Assistance Application

Part III: Scope of Work

Explanations provided below must relate directly to implementing incident-based reporting. The explanations should be generic and explain the activity's correlation to a successful transition. Specific line items will be detailed on the budget worksheet.

Does your agency intend to use funds for:

a) Personnel Overtime? **Yes** ☐ **No** ☑

Amount Allocated: $ 5,480.00

If yes, explain correlation to incident-based reporting.

Pembroke Park Police is not requesting any overtime for this project. However, we are requesting assistance with training our new officers and sergeants during the on boarding process, which is listed under the training tab (below). In addition, it is listed on the #3 overtime tab on the budget sheet.

b) Equipment? **Yes** ☑ **No** ☐

Amount Allocated: $ 63,060.00

If yes, explain correlation to incident-based reporting.

Items requested are current budget restrictions and associated with starting an agency. If granted, it will ensure current and future compliance with FIBRE initiatives by the Pembroke Park Police Department. Individual "Roughbooks" will enhance our reporting to minimize equipment downtime by providing officers their own computer. In-car printers are needed due to the vehicle and related equipment availability shortages at the time of order to meet our January 2022 opening. FOBS, backup, and Swipe readers are critical to system integrity, as well as, APU's.

c) Procurement Contracts? **Yes** ☑ **No** ☐

Amount Allocated: $ 17,500.00

If yes, explain correlation to incident-based reporting and the spending plan.

As a brand new Police Department, we must proceed with caution. Particular attention must be considered for FDLE and the many moving components that this encompasses. In our ongoing effort to ensure our agency does everything correctly the first time, we have established a relationship with Cybertech Analytics to assist us in building the information technology (IT) infrastructure. Their role will ensure compliance with FDLE mandates now and moving forward. Additionally, we will need to retain an electrician to properly hardwire the two APU's requested in our server room to protect our sensitive servers.

d) Supplies? Yes ✔ No ☐

Amount Allocated: $ 19,000.00

If yes, explain correlation to incident-based reporting.

Backing up data is critical in today's policing environment. Pembroke Park Police believes that monthly data submission will ensure continued compliance with the grant authority. To this end, critical infrastructure is imperative to protect the integrity of our computers, databases, and, ultimately, our data. Barracuda Data Backup is highly regarded for data integrity. Officers will also be required to print in their vehicles, and in-car printers with thermal paper are mandatory in today's policing role. The request for in-car thermal printers will significantly enhance our community outreach while minimizing the start-up cost of a brand new agency.

e) Training? Yes ✔ No ☐

Amount Allocated: $ 5,408.00

If yes, explain correlation to incident-based reporting.

Newly hired officers require training as part of the on boarding process. Therefore, the total of Officers and Sergeants has been budgeted for this grant period. This training will be conducted as part of their duty day so that no overtime will be required.

f) Travel? Yes ✔ No ☐

Amount Allocated: $ 1,128.00

If yes, explain correlation to incident-based reporting.

State-sanctioned FIBRS training will be attended by our IT and our UCR/FIBRS compliance officer during the grant period to ensure compliance with state and federal mandates.
We understand that this training is being conducted throughout the State. Therefore, we will utilize the closest geographical location to satisfy this training but use FDLE Headquarters to submit the grant request.

g) Other? Yes ✔ No ☐

Amount Allocated: $ 5,000.00

If yes, explain correlation to incident-based reporting.

Part of this initiative will be the reporting of various forms of "Use of Force." It is of critical importance that this agency always provide accurate and timely data. The best way to ensure compliance with this ideal; is to purchase specific software that will monitor officer actions; this data will be used to ensure policy compliance and accreditation ideals. Additionally, the software will be focused on officer/public incidents while requiring review throughout the agency chain of command

FY2021 FIBRS Implementation Assistance Application

Part IV: Performance

As a recipient of state funding, subgrantees must report specific data to FDLE on a monthly basis as indicated in the final subgrant agreement. **Failure to submit the performance report by the deadline will result in a withholding of funds on the subaward**. Data to be collected may include, but not be limited to:

- Amount of funding spent on each activity during the reporting period.
- Number of overtime hours used during the reporting period (if applicable).
- Amount of equipment and/or supplies purchased with funding (if applicable).
- Amount of test transactions submitted.
- Number of trainings conducted, including dates and amount of attendees (if applicable)

By checking this box, applicant acknowledges the monthly performance reporting requirement. ☑

Part V: Grant Contacts and Officials

Applicants for FIBRS funding must identify key officials in order to approve a subaward contract.

Note: A chief official or chief financial officer may delegate their authority to sign and execute agreements and reports to another individual. However, this action **requires** the submission of a delegation letter signed by the chief official or chief financial officer, as applicable, be emailed to CJISFunding@fdle.state.fl.us.

Chief Official

Name: Jc Jiminez Title: Town Manager

Address: 3150 SW 52nd Ave, Pembroke Park, Fl., 33023

Phone: 954-966-4600 Email: jcjimenez@tppfl.gov

Contract / Grant Manager

Name: David Howard Title: Chief of Police

Address: 3150 SW 52nd Ave, Pembroke Park, Fl., 33023

Phone: 954-966-4600 Email: dhoward@pdtppfl.gov

Programmatic Contact

Name: Mark Pukula Title: IT Director

Address: 3150 SW 52nd Ave, Pembroke Park, Fl., 33023

Phone: 954-966-4600 Email: mpakula@tppfl.gov

Chief Financial Officer

Name: Harry Taubenfeld Title: CFO

Address: 3150 SW 52nd Ave, Pembroke Park, Fl., 33023

Phone: 954-966-4600 Email: htaubenfeld@tppfl.gov

Official Payee

Name: Harry Taubenfeld Title: CFO

Address: 3150 SW 52nd Ave, Pembroke Park, Fl., 33023

Phone: 954-966-4600 Email: htaubenfeld@tppfl.gov

FEID: 59-0968454

FY2021 FIBRS Implementation Assistance Application

Part VI: Additional Information and Forms

What is the agency's operating capital outlay threshold? $ 250.00

This is the threshold for tagging a purchased item for inventory.

Describe the agency's procurement methods for items detailed in the Procurement Contracts section of the budget narrative.

- Zero to $5000 requires Town Manager approval,
- $5001 - $10,000 requires two quotes and City Commission approval,
- $10,000 - $25,000 requires three quotes and City Commission approval,
- More then $25,000 requires and RFP and City Commission approval.

FY2021 FIBRS Implementation Assistance Application

Appendix A: Pre-Award Risk Assessment

1. **How many years has your agency received awards from FDLE?** 0-1

2. **List the Project Director for this award and years of services in this role.**

David Howard, Chief of Police - one year

If your agency has received an award in the last five years, please answer the following questions.

3. **Describe the results of your most recent Single Audit.**
   Examples include: Findings, Questioned Costs, Deficiencies, Weaknesses

N/A

4. **Describe the results of your two previous years' audits.**
   Examples include: No complaints, recommendations only, findings of noncompliance

N/A

5. In the past two years, has your agency received a grant extension?

☐ **Yes** ☑ **No** **If yes, please describe the circumstances.**

N/A

6. In the past two years, has your agency met all previous award program objectives?

☑ **Yes** ☐ **No** **If no, please describe the circumstances.**

No previous award programs awarded.

7. Does your agency have any outstanding conditions from previous awards?

☐ **Yes** ☑ **No** **If yes, please describe the circumstances.**

N/A

Scored By: **Total Score:**

FY2021 FIBRS Subgrant Scoresheet

Applicant: **Amount Requested:**

General Application (A "no" response, places application in rejection pool.)	**Points**
Application packet and budget detail worksheet were received before the deadline	2
All required forms are included (Risk Assessment)	2
TOTAL	**4**
Priority	**Points**
Applicant currently not submitting FIBRS incident-based data	10
Application is for more than one agency (includes partnerships or contracted agencies)	10
Applicant indicates transition to new Statewide Records Management System (SWRMS)	5
TOTAL	**25**
Overview & Problem Identification	**Points**
A subrecipient agency name is provided	2
The amount requested is consistent with the total on the budget detail worksheet	2
Clearly describes current capabilities for submitting incident-based reporting	2
Clearly describes plan to implement incident-based reporting	2
• Does plan include a list of activities & milestones?	2
• Does plan include timeline with deliverable dates within defined project period?	2
• Does plan include testing transactions with FDLE?	2
Clearly describes possible obstacles and constraints and a plan to overcome them	2
TOTAL	**16**
Scope of Work	**Points**
Budget narrative clearly describes every funding activity listed in the Budget Detail Worksheet	5
Budget narrative provides specific detail outlining the relevancy of each expenditure	5
Provides a clear spend plan for procurement contract deliverables	5
TOTAL	**15**
Performance	**Points**
Applicant acknowledges the monthly performance reporting requirements	5
TOTAL	**5**
Grant Contacts and Officials	**Points**
Contact information for Subgrant Chief Official, Subgrant Chief Financial Officer, Project Director, and Application Manager is provided	10
TOTAL	**10**
Budget Detail Worksheet	**Points**
Applicant information is correctly filled out and consistent with the information in the application narrative	10
All budget line items clearly tied to eligible activities provided in the solicitation	15
TOTAL	**25**

AGENDA ITEM REPORT

To:	Town Commission
Subject:	Town Planner Monthly Report
Meeting:	12 15 2021 WORKSHOP COMMISSION MEETING - Dec 15 2021
Department:	Planning and Zoning
Staff Contact:	Heidi Siegel, Town Planner

RECOMMENDATION:

For informational purposes.

ATTACHMENTS:

Town Planner Monthly Report November December 2021

Town Planner
Monthly Update
November 17th – December 8, 2021

Potential Development Application Meetings

- Continued to coordinate with representatives of the six-acre Seneca site on Hallandale Beach Blvd (Wawa Station, Fast Food, Office, and Self-Storage).
- Met with planners representing the Trinity Lakes Land Use Plan Amendment application. Application is expected to be submitted in January.
- Met with applicant regarding sports complex business on Hallandale Beach Blvd.
- Met with representatives from ProLogis and Town Attorney regarding a re-plat of the Seneca Commerce Center.

Department Administration

- Researched and wrote staff report for an after-the-fact variance for an accessory structure at 3804 SW 52 Avenue. The Hearing Examiner meeting is scheduled for December 16.
- Meeting regarding Progressive Settlement with Town Attorney and Commission Hodgkins.
- Coordinated with Broward MPO on Commissioner Hodgkins appointment.
- Chaired evaluation committee for Market Study RFQ. 3 of the 4 proposers have been invited to present to the committee on December 14.
- Attended GIS Training
- Coordinated with Public Works Director on various projects.
- Collaborated with Finance, Code Compliance, Building, and Public Works on various projects.
- Continued to identify improvements and standard operating procedures for Planning Department.

Development Boards

- None

Zoning

October 20th - November 16th, 2021

Zoning Inquiries	15
Building Permit Reviews (Zoning)	20
Building Permit Inspections (Zoning)	13
Business Tax Receipt Reviews (Zoning)	2
Special Event Permits	0

Prepared by: Heidi Siegel, AICP
December 8, 2021

DELL	OPTIPLEX	Desktop	1946	N/A	N/A	N/A	B7H9DX1	24396860341	3RD FL	IT Storage	IN	
DELL	OPTIPLEX	Desktop	1962	N/A	N/A	N/A	3GX5FZ1	7553487133	3RD FL	IT Storage	IN	
DELL	OPTIPLEX	Desktop	1935	N/A	N/A	N/A	5GZWVV1	1191691341	3RD FL	IT Storage	IN	
DELL	OPTIPLEX	Desktop	1930	N/A	N/A	N/A	HC3CKS1	37736519473	3RD FL	IT Storage	IN	MGROOMS
DELL	OPTIPLEX	Desktop	1820	N/A	N/A	N/A	G1J78C1	34921233649	3RD FL	IT Storage	IN	
DELL	OPTIPLEX	Desktop	N/A	N/A	N/A	N/A	HGLTN81	38009413585	3RD FL	IT Storage	IN	
EPSON	Stylus color	Printer	N/A	AZN1239865	N/A	N/A	N/A	N/A	3RD FL	IT Storage	IN	
BROTHER	INTELLIFAX	Printer	N/A	U63274J6J33	N/A	N/A	N/A	N/A	3RD FL	IT Storage	IN	FAX
BROTHER	MFC-7220	Printer	N/A	N/A	N/A	N/A	N/A	N/A	3RD FL	IT Storage	IN	FAX
HP	DesignJet	Printer	N/A	ESA4701430	N/A	N/A	N/A	N/A	3RD FL	IT Storage	IN	
LEXMARK	Z611	Printer	N/A	9376663535	N/A	N/A	N/A	N/A	3RD FL	IT Storage	IN	NO POWER
EPSON	STYLUS	Printer	N/A	EPVY011351	N/A	N/A	N/A	N/A	3RD FL	IT Storage	IN	NO POWER
HP	Color	Printer	2028	CNHC7DM3K	N/A	N/A	N/A	N/A	3RD FL	IT Storage	IN	
EPSON	LQ-570+	Printer	N/A	1F7E166528	N/A	N/A	N/A	N/A	3RD FL	IT Storage	IN	
DELL	1905FP	Monitor	N/A	CN0T611671	N/A	NO	N/A	N/A	3RD FL	IT Storage	IN	
DELL	P2419H	Monitor	CN0V5	N/A			HY9PZR2	39077478974	2ND FL	IT MDF	IN	
DELL	1905FP	Monitor	N/A	CN0T611671	N/A	YES	N/A	N/A	3RD FL	IT Storage	IN	
DELL	1905FP	Monitor	N/A	CN0T611671	N/A	YES	N/A	N/A	3RD FL	IT Storage	IN	
DELL	1905FP	Monitor	N/A	CN0T611671	N/A	YES	N/A	N/A	3RD FL	IT Storage	IN	
NEC	ASLCD92V-BK	Monitor	N/A	4X104346NA	N/A	YES	N/A	N/A	3RD FL	IT Storage	IN	
BENQ	Q7T3	Monitor	N/A	99L8372HBA	N/A	YES	N/A	N/A	3RD FL	IT Storage	IN	
DELL	2407WFPb	Monitor	MX0G	1845	YES	N/A	N/A	2ND FL	IT MDF	IN	Old	
DELL	1905FP	Monitor	CN0T6	N/A	YES	N/A	N/A	2ND FL	IT MDF	IN	Old	
KDS	VS-7i	Monitor	N/A	1745BAB140	N/A	YES	N/A	N/A	3RD FL	IT Storage	IN	
CREATIVE	SBS VIVID 80	SPEAKERS	N/A	CYMF152554	N/A	N/A	N/A	N/A	2ND FL	IT	IN	
BROTHER	ML300	MISC	N/A	E3K327474	N/A	N/A	N/A	N/A	3RD FL	IT Storage	IN	TYPEWRITER
NUANCE	N/A	MISC	N/A	N/A	N/A	N/A	N/A	N/A	3RD FL	IT Storage	IN	NUANCE
KODAK	STARMATE	MISC	N/A	N/A	N/A	N/A	N/A	N/A	3RD FL	IT Storage	IN	MICROFICHE
MAGTEK	21079802	MISC	N/A	B38BB07	N/A	N/A	N/A	N/A	3RD FL	IT Storage	IN	CREDIT CARD
MAGTEK	21079802	MISC	N/A	B38BB10	N/A	N/A	N/A	N/A	3RD FL	IT Storage	IN	CREDIT CARD
COLORAD	JUMBO 250	MISC	N/A	N/A	N/A	N/A	N/A	N/A	3RD FL	IT Storage	IN	INTERNAL
COLORAD	JUMBO 250	MISC		S0834317A	N/A	N/A	N/A	N/A	3RD FL	IT Storage	IN	INTERNAL
BROTHER	FAX-575	MISC	N/A	N/A	N/A	N/A	N/A	N/A	3RD FL	IT Storage	IN	PERSONAL
XEROX	DOCUMATE	MISC	N/A	27TAU50058	N/A	N/A	N/A	N/A	3RD FL	IT Storage	IN	COPIER

DELL	Latitude	Laptop	1577	N/A	N/A	N/A	5QL6S71	12491620669	3RD FL	IT Storage	IN	
NEC	DSX 22B	PHONE	N/A	BH05899058	6630	N/A	N/A	N/A	3RD FL	IT Storage	IN	
NEC	DSX 22B	PHONE	N/A	BH05505760	6611	N/A	N/A	N/A	3RD FL	IT Storage	IN	
NEC	DSX 22B	PHONE	N/A	BH05505678	6611	N/A	N/A	N/A	3RD FL	IT Storage	IN	
NEC	DXS 34B	PHONE	N/A	BH05456769	6610	N/A	N/A	N/A	3RD FL	IT Storage	IN	
NEC	DXS 34B	PHONE	N/A	BH05356556	6610	N/A	N/A	N/A	3RD FL	IT Storage	IN	
NEC	DSX 22B	PHONE	N/A	BHT0429750	6620	N/A	N/A	N/A	3RD FL	IT Storage	IN	
NEC	DXS 34B	PHONE	N/A	BH04963351	####	N/A	N/A	N/A	3RD FL	IT Storage	IN	
NEC	DXS 34B	PHONE	N/A	BH05495099	6610	N/A	N/A	N/A	3RD FL	IT Storage	IN	
NEC	DXS 34B	PHONE	N/A	BH05494523	6610	N/A	N/A	N/A	3RD FL	IT Storage	IN	
NEC	DXS 34B	PHONE	N/A	BH05495047	6610	N/A	N/A	N/A	3RD FL	IT Storage	IN	
NEC	DXS 34B	PHONE	N/A	BH04877134	####	N/A	N/A	N/A	3RD FL	IT Storage	IN	
NEC	DSX 22B	PHONE	N/A	BHT0429758	6620	N/A	N/A	N/A	3RD FL	IT Storage	IN	
NEC	DXS 34B	PHONE	N/A	BH05494954	6610	N/A	N/A	N/A	3RD FL	IT Storage	IN	
NEC	DSX 22B	PHONE	N/A	BH05505681	6611	N/A	N/A	N/A	3RD FL	IT Storage	IN	
NEC	DXS 34B	PHONE	N/A	BH05356641	6610	N/A	N/A	N/A	3RD FL	IT Storage	IN	
NEC	DXS 34B	PHONE	N/A	BH05428857	6610	N/A	N/A	N/A	3RD FL	IT Storage	IN	
NEC	DSX 22B	PHONE	N/A	BH06278392	6631	N/A	N/A	N/A	3RD FL	IT Storage	IN	
NEC	DXS 34B	PHONE	N/A	BH05456770	6610	N/A	N/A	N/A	3RD FL	IT Storage	IN	
NEC	DSX 22B	PHONE	N/A	BH05993596	6630	N/A	N/A	N/A	3RD FL	IT Storage	IN	
NEC	DSX 22B	PHONE	N/A	BH05643386	6620	N/A	N/A	N/A	3RD FL	IT Storage	IN	
NEC	DSX 22B	PHONE	N/A	BH05871870	6630	N/A	N/A	N/A	3RD FL	IT Storage	IN	
NEC	DXS 34B	PHONE	N/A	BH05356617	6610	N/A	N/A	N/A	3RD FL	IT Storage	IN	
NEC	DXS 34B	PHONE	N/A	BH05495197	6610	N/A	N/A	N/A	3RD FL	IT Storage	IN	
NEC	DXS 34B	PHONE	N/A	BH05494591	6610	N/A	N/A	N/A	3RD FL	IT Storage	IN	
NEC	DSX 22B	PHONE	N/A	BH05505683	6611	N/A	N/A	N/A	3RD FL	IT Storage	IN	
NEC	DXS 34B	PHONE	N/A	BH05592264	6620	N/A	N/A	N/A	3RD FL	IT Storage	IN	
NEC	DXS 34B	PHONE	N/A	BH06130692	6630	N/A	N/A	N/A	2ND FL	TELECOM	IN	
APC	CS-350	BATTERY	N/A	BB04030326	N/A	N/A	N/A	N/A	3RD FL	IT Storage	IN	
APC	CS-350	BATTERY	N/A	BB03080135	N/A	N/A	N/A	N/A	3RD FL	IT Storage	IN	
APC	Back-UPS ES	BATTERY	3B091	N/A	N/A	N/A	N/A	N/A	2ND FL	IT MDF	IN	Old Finance
SMC	EZ HUB	SWITCHES	N/A	T192000827	N/A	N/A	N/A	N/A	3RD FL	IT Storage	IN	
SPRINT	KYOCERA	PHONES	TEN	DURAXT					2ND FL	IT Storage		

DELL	PowerVault NF500	SERVER	N/A	
DELL	PowerEdge 2850	SERVER	N/A	
DELL	PowerEdge 2900	SERVER	N/A	
DELL	PowerVault MD1200	SERVER		2013
DELL	PowerEdge R320	SERVER		2012
DELL	PowerEdge R730	SERVER		2011

N/A	1JF5TG1	3351105361
N/A	1HF6J91	3230206453
N/A	98378C1	20080146673
N/A	4J4JR52	9863953382
N/A	56MPR52	11284861862
CN00CMMN4294551T00PSA00	534VR52	

AGENDA ITEM REPORT

To:
Subject: John P. Lyons Lane
Meeting: 12 15 2021 WORKSHOP COMMISSION MEETING - Dec 15 2021
Department: Public Works
Staff Contact: Robert Clark, Public Services Director

BACKGROUND INFORMATION:

We can conduct a study but it is my understanding that we have the authority to make this decision through Commission Approval.

RECOMMENDATION:

It is our recommendation to make John P. Lyons Lane an one way street.This will be done temporarily during construction for the drainage improvements. Afterwhich, this will be permanent primarily because the street is narrow and has a constant flow of traffic from 18 wheeler trucks.

	Status:
Myriam Jacques, Interim Public Services Director	Approved - Dec 08 2021
Robert Clark, Public Services Director	Approved - Dec 09 2021
Harry Taubenfeld, Finance & Budget Director	Approved - Dec 09 2021
Melissa Anderson, Town Attorney	Approved - Dec 09 2021
JC Jimenez, Town Manager	Approved - Dec 09 2021
Marlen Martell, Town Clerk	Approved - Dec 09 2021

AGENDA ITEM REPORT

To:
Subject: S.W. 30th Avenue - road repairs
Meeting: 12 15 2021 WORKSHOP COMMISSION MEETING - Dec 15 2021
Department: Public Works
Staff Contact: Robert Clark, Public Services Director

BACKGROUND INFORMATION:

The road is in bad shape with several potholes. Powerpoint presentation to follow.

RECOMMENDATION:

We are recommending approval of the lowest bidder. Southern Asphalt Engineering

ATTACHMENTS:

30th Ave. road repair
1287_001
1288_001

	Status:
Harry Taubenfeld, Finance & Budget Director	Pending
Melissa Anderson, Town Attorney	None
JC Jimenez, Town Manager	None
Marlen Martell, Town Clerk	None

SAE | SOUTHERN ASPHALT ENGINEERING, INC.
Your Partners in Asphalt Restoration & Maintenance.

1430 NW 108th Ave. Suite 200 Miami, FL. 33172
Ph: 305-667-8390 / Fax: 305-667-0396
Licensed & Insured Dade E981900 Broward 06-3B-12901X
www.southernasphaltengineering.com

11/5/2021 20211505

Town of Pembroke Parks
Attn: Robert Clark
T: 954 684.2039
E: rclark@tppfl.gov

2512 SW 30th Ave. Pembroke Park
Asphalt resurfacing of approximately
675 LF x 22.6 width of the road.

We hereby submit specifications to furnish labor material & equipment for the following work as requested:

Robert,

Based on our meeting at the perimeter road along the RR tracks just north of Halladale Beach Blvd/Pembroke road., this proposal covers the milling of various areas of high asphalt erosion, filling in with lime rock low laying areas that flood or pond water and potholes. Approximately 675 LF x the width of the road to be resurfaced with a 1" finished S-III hot asphalt overlay. In addition repair of 1 pothole near the exit on to Pembroke road.

Asphalt Paving approximately 15,187 sq. ft. (675' x 22.6')

1- Preparation of pavement area for asphalt paving.
2- Saw Cut and or milling, Removal & Disposal of a 2' perimeter around drain inlets, manhole covers and abutting edges to doors, sidewalks, walkways, etc.
3- Clean entire existing asphalt area to be overlayed using power air blowers and manual push brooms.
4- Application of SS-1h Tack Coat to promote adhesion between prepared surface and preceding asphalt surface.
5- Filling in and rolling of low-lying asphalt areas prior to asphalt overlay.
6- Pave prepared areas using asphalt plant hot mix (S-111) at +/-1-1/2" thickness.
7- Rolling and compaction of spread asphalt using a 4-5 ton vibratory roller.

-SAE will put forth maximum effort to eliminate or improve existing drainage of overlaid areas. No guarantee or drainage or standing water. Work proposed is dependent of existent contours, slopes, elevations, depressions and uneven pavement surfaces.
-SAE will not be held liable for water ponding when grading and or compaction of existing base was performed by others.
-Reflective cracking may appear in time thru newly paved surfaces.
- New Asphalt pavement requires 3 to six months to properly cure. During this period, new asphalt pavement will remain flexible enough to develop depressions and tire marks from both the vehicle traffic, motorcycle stands and high heeled shoes. This situation will be most noticeable on hot dry days and cannot be avoided but, the tracking marks will disappear in time.
-Vehicular traffic and dry grinding of vehicles upon freshly patched surfaces will cause tire marks on newly paved surfaces which will disappear in time.
-SAE will not be responsible for any damaged caused by any municipal or utility trucks causing damage to paved areas.
-SAE will not be responsible for any underground utilities such as irrigation lines buried utility service lines that are not properly set to required depths or closely adjoining areas of proposed work area and are to be re-located or removed by others prior to the commencement of work.
-Asphalt over-run will be billed at a rate of $125.00 per ton
-Any car-stop which breaks due to handling in preparation for overlay will be replaced on a per unit basis and will be an added charge to contracted work.
-It will be the property owner or association's property management company responsibility for properly informing tenants and or residents of intended work areas and the removal of such vehicles in such area.

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11/5/2021 20211505

Town of Pembroke Parks
Attn: Robert Clark
T: 954 684.2039
E: rclark@tppfl.gov

2512 SW 30th Ave. Pembroke Park
Asphalt resurfacing of approximately
675 LF x 22.6 width of the road.

We hereby submit specifications to furnish labor material & equipment for the following work as requested:

No Sales Agent, or any other Employee of SAE Inc., customer or customer representative shall have the authority to waive or modify any terms and conditions of this agreement nor deviate from the specifications and terms set forth herein. No verbal representations expressed or implied can be relied on and will not supersede the terms and conditions of the written specifications set forth. Any change, alteration, or deviation from the specifications as set forth in the proposal, which involve additional charge or cost, will only be permitted upon written confirmation via Change Order which will be completed at an additional cost and payable upon execution thereof.
This proposal excludes the following unless otherwise stated in the proposal:
As-Built, Surveys, Architectural Drawings & Engineer Site Plans, Permits, Staking, Material Testing, Manhole/Catch Basin/Gate Valve adjustments or repairs, Sod Restoration & Landscaping vegetation removal, are not included. ID Badges, Biometrics, background checks, and special pay wages are not included. Should they be required it will be an added charge. Hiring party is responsible for blueprints, plans, engineering, layout, testing, bond requirements and as-built as may be required unless expressly stated.
SAE is not responsible for damage to irrigation systems when not properly marked by client. Customer will be notified when work is to be performed. It is the customers responsibility to make sure the irrigation systems are shut off as to not cause damage to the work performed. SAE will not be responsible for damage to underground utilities in areas of construction as applicable.
This proposal including all terms and conditions shall become a legally binding attachment to any contract entered into and between SAE and the financially responsible company for which the work is being performed. All provided terms will not to be excluded or superseded by any other contract or riders.
SAE recommends a Civil Engineer be retained for ADA upgrades Unless expressly noted within this agreement. SAE makes no claim to the local, state, or federal guidelines on ADA compliance of any or all ADA elements present within the property boundary.
All prices quoted are valid for 30 days from the date of this proposal. Due to price fluctuations on material costs this contractor reserves the right to withdraw the proposal at any time prior to the commencement of work
This proposal price is based on work being completed during the hours of 7AM & 6PM Monday thru Friday excluding holidays. Additional fees may apply if work is required to be completed at night or on weekends.
All work is performed weather permitting

WITH PAYMENTS TO BE MADE AS FOLLOWS: 100% Upon Completion TOTAL $18,987.00

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11/5/2021 20211505

Town of Pembroke Parks
Attn: Robert Clark
T: 954 684.2039
E: rclark@tppfl.gov

2512 SW 30th Ave. Pembroke Park
Asphalt resurfacing of approximately
675 LF x 22.6 width of the road.

We hereby submit specifications to furnish labor material & equipment for the following work as requested:

Permit and procurement fees are not included; additional work required by such permit may be an additional charge aside from contract price. Permit Costs are due upon receiving Invoice for Permit Fees and Expediting Services of issued permits. Permit Costs and Fees are due immediately upon receipt.
Owner or Association management will provide 2 copies of site plans for permitting purposes. Provided surveys or site plans are to be up to date and matching existing conditions of pavement area.

NOTE: This Proposal may be withdrawn by us if not accepted within 30 Days.

The above price, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. A monthly service charge of 1-1/2% will be added if payment is not received under the terms of the contract.

Respectfully Submitted: Steven Zabielinsky / North Regional Account Manager/Project Estimator

Accepted by _____ _____ _____ _____
Name Signature Title Date

PLEASE EMAIL ACCEPTED PROPOSAL TO CONTRACTS@SOUTHERNASPHALTENGINEERING.COM OR FAX TO (305) 667-0396

In any dispute, associated with this agreement between client and Southern Asphalt Engineering, the prevailing party shall be entitled to reasonable attorney's fees and costs. Venue shall be Dade County, Florida.

DADE COUNTY ASPHALT
PARKING LOT SPECIALISTS

1007 N. Federal Hwy. • Ft. Lauderdale, FL 33305
305-216-4161 • 1-800-PAVE-IT-4
dadecountyasphalt.com

PARKING LOTS • PRIVATE ROADS • DRIVEWAYS

SERVING SOUTH FLORIDA FOR 3 GENERATIONS

NAME:		JOB NAME:	
STREET: 30 Ave		STREET: Sam	
CITY: Pembroke	STATE: Fl	CITY:	STATE: E
JOB DESCRIPTION: Resurface Road		START DATE:	COMPLETION DATE:

The undersigned proposal to furnish all material and labor necessary to complete all the work described below:

1. CUTTING OUT		Cut out weed growth and/or loose base material
2. DISPOSAL		Debris from prep work to be graded out on site. Removed from property to a dump site.
3. GRADING		Grade with motor grader to proper grade; skid loader may be used on small areas not available to grader.
4. LIMEROCK		Put down _____ inches of Base Material.
5. COMPACTION		Roll sub-base and limerock using vibratory roller and a wacker compacting plate for small areas.
6. HERBICIDE		Apply herbicide for prevention of weed growth .
7. ASPHALT	✓	Pave with road paver laying and average matt thickness of 1.5 inches of state approved asphalt. Small areas where paver cannot get to will be raked by hand and will have a slightly different texture.
8. ROLLING ASPHALT	✓	Vibratory power roller and finished rolled in two stages

NOTES/SPECIAL INSTRUCTIONS: Power Broom Debris.
Shim cont area being paved 675 x 20.
Resurface Road 1.5" ~~to~~

Work above to be completed for total sum of $ 19,500 Materials _____

Deposit Ø Payment Schedule / Details: Upon Completion

ALL WORK GUARANTEED FOR ONE YEAR

Dade County Asphalt (DCA) guarantees work stated above against cracking, settling, and defective material. DCA cannot be responsible for weed grown, tire marks, damage from sharp objects or oil spills. Guarantee is void if sealcoated by other company other than DCA.

ACCEPTANCE

We are hereby authorized to furnish material and labor to complete the work mentioned in the above proposal.

Date: _____ X _____
Customer

Date: _____ X _____
Contractor

Pavement Maintenance Proposal

Town Of Pembroke Park

Stephanie Woodbury

Project:

SW 30th Ave
2512 SW 30th Ave
Pembroke Park, Florida 33009

ATLANTICSOUTHERN
PAVING AND SEALCOATING

Jason Steves
Account Manager

Your Pavement Contractor

Company Info

Atlantic Southern Paving and Sealcoating
6301 W Sunrise Blvd
Sunrise, FL 33313

P: 954-581-5805
F: 954-581-0465
http://www.atlanticsouthernpaving.com

Contact Person

Jason Steves
Account Manager
jason@atlanticsouthernpaving.com
Cell: 954-298-0293
Office 954-581-5805 Ext 206

About Us

We Solve Problems and Make Complicated Simple!

We understand that as a manager, owner or investor of properties all over the United States, you need a partner to develop a strategic plan that will preserve your investment for the long term for the least amount of money.

Atlantic Southern Paving & Sealcoating provides pavement design, maintenance & construction services to the residential, commercial, recreational and industrial markets throughout the United States.

Please find the enclosed proposal and do not hesitate to call us with any questions.

Watch a Video About Us: CLICK HERE

FDOT Certified Contractor

Proposal: SW 30th Ave

ATLANTICSOUTHERN
PAVING AND SEALCOATING

Mill and Pave

1. The area under consideration for milling comprises of approximately 15,187 square feet at an average depth of 1.5 inch(es).
2. The area under consideration for paving comprises of approximately 15,187 square feet.
3. All surfaces to be paved will be cleaned of all loose materials, dirt etc.
4. Sawcut or bump mill a 1" perimeter of asphalt around all edges to sidewalks, walkways, storm drain frames, manholes, etc, in areas to be overlaid.
5. Removal and disposal of all excavated material.
6. Apply a DOT approved tack coat to promote adhesion between existing asphalt base and the new pavement surface we are installing.
7. **New Pavement Installation:** Apply S-III hot mix asphalt at 1.75 inches compacted to an average of 1.5 inch.
8. **New Pavement Installation:** Apply S-III hot mix asphalt compacted to an average of 1.5 inch(es).
9. **Compaction:** Rolling and compaction of asphalt using 3-5 ton Vibratory Roller.
10. **Compaction:** Rolling of entire new asphalt pavement with Rubber Tire Traffic Roller.
11. **Barricading**: All areas will be barricaded before, during and after the project. It is the owners responsibility to make sure all barricades remain effective after our crews leave the jobsite.
12. **Mobilization(s):** This project includes 1 mobilization(s).

Total Price: $38,969.00

Pricing includes MOT

Proposal: SW 30th Ave

ATLANTICSOUTHERN
PAVING AND SEALCOATING

Work Area

Notes:

Price Breakdown: SW 30th Ave

ATLANTICSOUTHERN PAVING AND SEALCOATING

Please find the following breakdown of all services we have provided in this proposal.

This proposal originated on December 07, 2021.

Item	Description		Cost
1.	Mill and Pave		$38,969.00
		Total:	**$38,969.00**

Authorization to Proceed & Contract

The above prices, specifications and conditions are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined. When signed, this document becomes a contract. E&OE

We understand that if any additional work is required different than what is stated in this proposal/contract, it must be in a new contract or added to this contract.

Please see all attachments for special conditions that may pertain to aspects of this project.

This proposal is good for a period of up to 30 days from the date of the proposal.

Acceptance

We agree to pay the total sum or balance in full upon completion of this project.

40% deposit upon contract.

(A signed proposal and deposit are required prior to scheduling of the work)

Date: _____

Stephanie Woodbury | Project Manager
Town Of Pembroke Park
3150 SW 52nd Ave
Pembroke Park, Florida 33023
swoodbury@tppfl.gov
C: .
O: 954-966-4600

Jason Steves | Account Manager
Atlantic Southern Paving and Sealcoating
6301 W Sunrise Blvd
Sunrise, FL 33313
E: jason@atlanticsouthernpaving.com
C: 954-298-0293
P: 954-581-5805 Ext 206
F: 954-581-0465
http://www.atlanticsouthernpaving.com

Contract Terms & Conditions

1. The owner is responsible to notify all landscapers and garbage companies to not show on the area of work the day we are performing work. In the event of a reschedule due to unforeseen conditions, you are required to let all service providers know about the change.
2. 90% of contract amount and change orders must be paid prior to completing punch list items and/or any changes for additional work required by cities or municipalities.
3. It is understood and agreed that all work is performed "weather permitting".
4. Towing fees, if necessary, billed as actual. Any vehicles left in the construction area at commencement of the work will be relocated on site and billed to the Owner/Authorized Agent
5. Permit fees billed as actual. Processing fees billed in addition to the cost of permit: $510

   This proposal does not include the cost of permit fees, inspection fees or impact fees which may be required from the various agencies or municipalities having jurisdiction. If Owner/Authorized Agent directs this work to be completed without required permitting, all costs including, but not limited to, fees, expediting and fines are the responsibility of the Owner/Authorized Agent.
6. Change orders, additions or extras requested by Owner, Contractor or Municipality will be invoiced as an addition to the contract and shall not delay payment of the original contract sum. All Change Orders must be approved and signed by Management/Board President/Building Owner (whichever applies.)
7. **Asphalt Repairs/Paving:** If the actual asphalt is determined to be thicker than the proposed depth once the area(s) are excavated, ASP will provide photo documentation showing the additional depth and a change order will be sent to ownership for the additional material.
8. Additional mobilization(s) to be billed at $5,000 each for **Paving.** This charge may be billed due to, but not limited to: site unavailability for commencement of the work due to vehicles encroaching on the work area, change of schedule by Owner/Authorized Agent without prior consent of contractor or repairs to work caused by trespassing. Atlantic Southern Paving will provide a schedule to be approved by Owner prior to any additional mobilizations
9. Atlantic Southern Paving & Sealcoating, LLC cannot guarantee 100% drainage in areas where the design grade is less than 1% fall.
10. Owner agrees to pay asphalt over-runs at $125.00 per ton.
11. All underground utilities including electrical, plumbing and irrigation lines if damaged or broken are the responsibilityof the owner and not Atlantic Southern paving. If Atlantic Southern Paving needs to repair damages, the costs will be billed to the owner as a change order.
12. Atlantic Southern Paving and Sealcoating, LLC will not be responsible for trafficking, paint tracking or damage to cars or persons trespassing in designated construction areas.
13. Plans, engineering, layout, testing, bonds and as-builts by others.
14. The prices used in this proposal are based on the condition that all work quoted will be accepted in total.
15. This proposal, including all terms and conditions, shall become a legally binding attachment to any contract entered into between Atlantic Southern Paving & Sealcoating, LLC and the financially responsible company for which the work will be performed.
16. In the event of a dispute regarding this contract, the prevailing party agrees to pay reasonable attorney fees, collection costs and all related costs incurred until such dispute is settled.
17. Atlantic Southern Paving & Sealcoating, LLC will add a 1½% finance charge to any unpaid invoice past due at least (30) thirty days.
18. This proposal is based on work being completed during the hours of 8:00AM and 5:00PM, Monday through Thursday, excluding Friday, holidays and weekends.
19. **Asphalt Price Index:** Proposal is based on the current price of liquid asphalt. If there is a price increase in liquid asphalt, there will be additional charge for the difference.
20. No warranties are honored unless payment is made in full. Atlantic Southern Paving and Sealcoating will provide a one (1) year warranty, starting on last day of substantial completion, on materials and workmanship. Normal wear and tear is not covered under this warranty.

Paving Commercial | Owner Responsibility & Conditions

1. **Barricaded Parking Lot:** It is vital that all vehicles are removed from our area of work no later than 7:15 am, unless otherwise agreed. As you can imagine, our project costs are based on the property having all cars, people and objects off the area of work. Tow Trucks need to be arranged 5 days prior to the start of any work and must be on call to remove cars from the scheduled work zone. If any cars are left on the area of work, we cannot be held responsible for any damage to the vehicles. ***There will be additional costs if we are unable to access the work area billed at a minimum of ($5,000 for Paving)***
2. **Site Services:** The property is responsible to notify all landscapers and garbage companies to not show on the area of work the day we are performing work. In the event of a reschedule due to unforseen conditions, you are required to let all service providors know about the change.
3. **Rain:** If it's raining the day of scheduled service, assume we aren't coming and we will contact you to reschedule as soon as possible. If it rains after our installation, please contact your representative. We monitor the weather closely and can generally predict this very well. In the event that an unexpected storm happens, we will touch up any areas where sealer has not bonded.
4. **Sprinklers:** should be off 24 hours prior until 48 hours after service. Avoid lawn cutting during this same period of time. The surface must be dry for our arrival. Areas where the newly sealed pavement is wet may wear prematurely.
5. **Drainage:** Atlantic Southern Paving and Sealcoating cannot guarantee 100% drainage in areas where the design grade is less than 1% fall.
6. **Asphalt Over-Runs:** will be billed to owner at $125.00 per ton.
7. Pricing does not include asphalt leveling unless stated otherwise in the original scope of work. Owners agrees to leveling at $185.00 per ton.
8. **Reflective Cracking:** Atlantic Southern Paving and Sealcoating will not accept responsibility for reflective cracking of new asphalt overlay due to the cracked condition of the existing asphalt pavement
9. **Asphalt Price Index:** Proposal is based on the current price of liquid asphalt. If there is a price increase in liquid asphalt, there will be additional charge for the difference.
10. De-mucking and removal of unsuitable materials not included.
11. **Driving on Surface:** Once you start driving on paved/sealed surface, avoid turning your wheels unless your car is moving. We understand this may be difficult to do, but understand that when wheels are turned on a freshly paved/sealed asphalt surface, scuffing and turn marks wil be evident, ***no worries in time they will blend in with surrounding surface.***

Attachments

Please click any of the links below to view and print all documents.

Company Attachments

COI 2022

AGENDA ITEM REPORT

To:
Subject: Sagoma Construction Services - elevated duct work
Meeting:
Department: Public Works
Staff Contact: Myriam Jacques, Interim Public Services Director

RECOMMENDATION:

We are recommending approval.

ATTACHMENTS:

Elevated AC Duct Sagoma Proposal Revised
Elevated AC Agreement_Sagoma Construction

	Status:
Myriam Jacques, Interim Public Services Director	Pending
Robert Clark, Public Services Director	None
Harry Taubenfeld, Finance & Budget Director	None
Melissa Anderson, Town Attorney	None
JC Jimenez, Town Manager	None
Marlen Martell, Town Clerk	None

EXHIBIT A

TOWN HALL FIRST FLOOR
ELEVATED AIR CONDITIONING DUCT

PROVIDER'S PROPOSAL
(REVISED)

Elevation of AC Duct on First Floor

SAGOMA
CONSTRUCTION SERVICES, INC

FL License # CGC 1511575

FDOT DBE
State of Florida MBE
Broward County CBE
Broward County Public Schools MBE
School District of Palm Beach County MBE, SBE
Miami-Dade County Public Schools MBE
LEED Accredited

Revised Proposal

To: Mr. Miguel Nunez (Building Official)
Town of Pembroke Park

Fr: Chris Silburn

Date: November 12th, 2021

Re: Town of Pembroke Park Low Ceiling Corridor

Sagoma Construction Services, Inc. proposes to provide construction services as per Owner's request from meeting held Friday June 4th with Owner and Engineer. This proposal includes but is not limited to, selective demolition, modification and raising existing main ductwork, rerouting electrical conduits and wires, rerouting fire alarm conduit and wires, minor concrete repair, drywall repairs and paint.

SCOPE OF WORK:

No.	COST SUMMARY	UNIT	QTY	UNIT COST	TOTAL
1	General Requirement - (15% Overhead & Profit)	LS	1	$2,552.25	$2,552.25
2	Onsite Supervision	MH	12	$35.00	$420.00
3	Direct Cost to perform added work	LS	1	$17,015.75	$17,015.75
	TOTAL COST SUMMARY				$19,988.00

No.	SUBCONTRACTOR COST	UNIT	QTY	UNIT COST	TOTAL
1	GC's cost for safety, setup and cleanup	LS	1	$500.00	$500.00
2	Demo / concrete cutting and removal	LS	1	$1,313.25	$1,313.25
3	Concrete restoration / Epoxy coating over exposed rebar	LS	1	$1,250.00	$1,250.00
4	Furnish and install metal plates and bolts	LS	1	$2,472.50	$2,472.50
5	Skim, patch, finish and paint walls at elevated ceiling	LS	1	$3,200.00	$3,200.00
6	Modification of existing ductwork	LS	1	$4,200.00	$4,200.00
7	Reroute existing F/A conduit and wiring	LS	1	$380.00	$380.00
8	Reroute existing low voltage wiring (Allowance)	LS	1	$1,500.00	$1,500.00
9	Reroute existing electrical conduit (Allowance)	LS	1	$2,200.00	$2,200.00
	TOTAL SUBCONTRACTOR COST				$17,015.75

Grand Total: $ 19,988.00

EXCLUSIONS / CLARIFICATIONS:

1. Pricing is not based on Prevailing Wage.
2. Schedule is based on Two (2) weeks with One (1) mobilizations.
3. Dust control and protection is included.
4. Protection of existing walls and floors is included.

10032 NW 46th Sunrise, Florida 33351 Ph: 954 636 8560 Fax: 800 905 1873

www.sagomacs.com *info@sagomacs.com*

5. Working outside of normal working hours is excluded.
6. Concrete imaging (GPR) is excluded.
7. Material removed for Owner Salvage is excluded.
8. Storage of salvage items is excluded.
9. Hazardous material abatement is excluded.
10. All engineering cost is excluded.
11. Final design that deviates from what was discussed is excluded.
12. All shoring and structural support are excluded.
13. Any additional work resulting from unforeseen conditions is excluded.
14. All MEP Work not specifically mentioned in the scope above is excluded.
15. Permitting is excluded.
16. Any work not listed in the scope of work above is excluded.

Customer will convey to Sagoma all rights to, title to and interest in all building contents and/or salvageable materials

ACCEPTANCE OF PROPOSAL

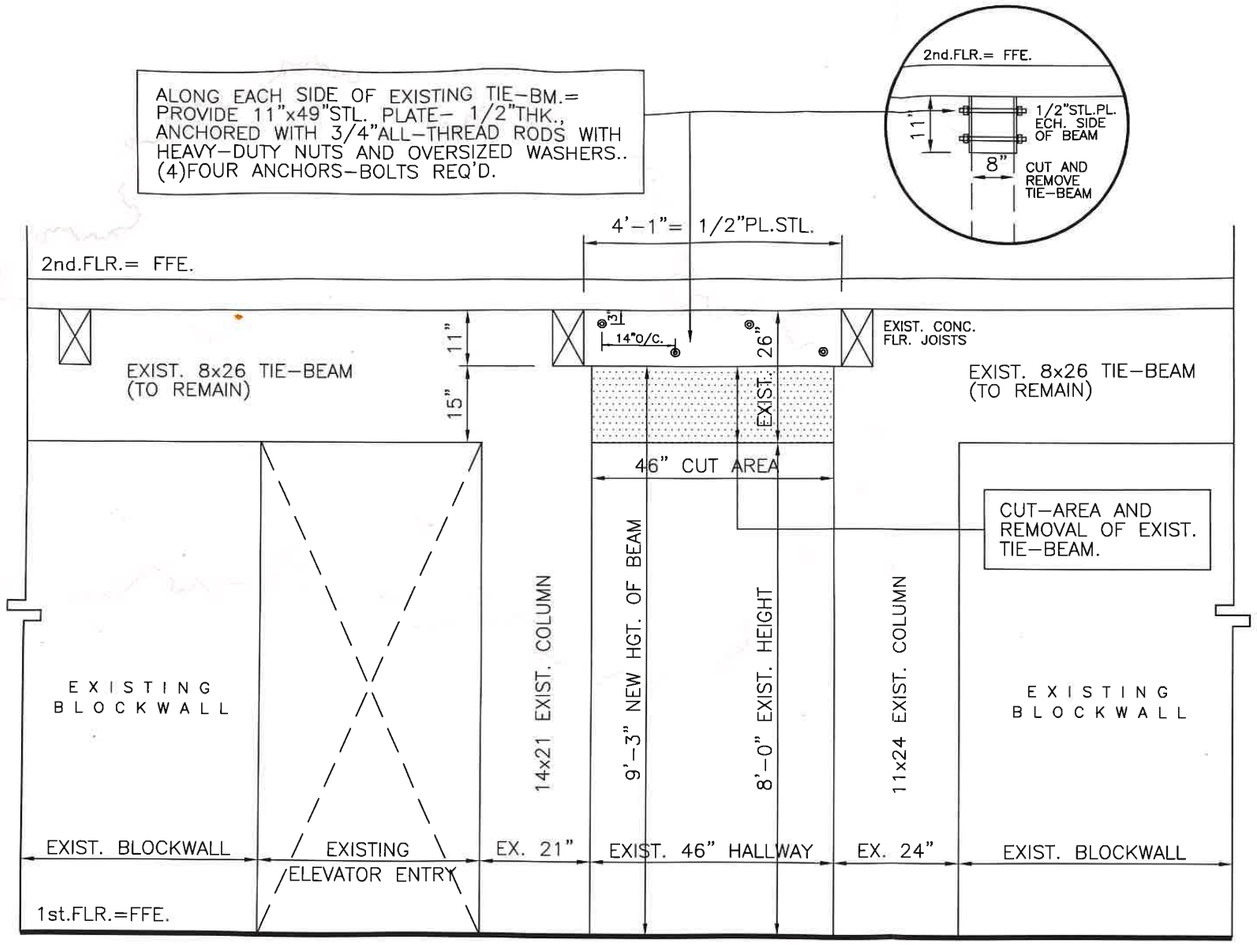
Sagoma Construction Services Inc. is pleased to present this Proposal which, unless rescinded earlier, shall remain open for up to 30 days. The scope of work described above supersedes any and all prior communication about this Proposal. By accepting this Proposal, Customer understands that changes to the scope for any reason not controlled by Sagoma Construction may result in additional charges. Invoices for work completed shall be presented at least monthly and shall be due as noted in billing terms.

Client Signature: _____ Date: _____

SAGOMA CONSTRUCTION SERVICES, INC.

Jason Bertram
Project Engineer

File: Precon/Town of Pembroke Park (REV. 11.12.2021)



CLASSIFICATION OF WORK :
ALTERATION, LEVEL-2, EXISTING CONCRETE TIE-BEAM IMPROVEMENTS.. CUT-TIE-BEAM & INSTALLED PLATE STL.

TIE - BM. IMPROVEMENTS = 1st. FLR.

SCALE: 1/2"=1'-0"

GENERAL NOTES :

1. UNLESS OTHERWISE NOTED, ALL MATERIALS, WORKMANSHIP & PRACTICES SHALL MEET THE REQUIREMENTS OF THE FOLLOWING :
   - THE 2020 FLORIDA BUILDING CODE, 7th. EDITION., RESIDENTIAL, CHAPTER 3 & CHAPTER 44 HVHZ., ASCE 7-16.
2. THE LOCATION OF EXIST. UTILITIES & STRUCTURES HAS BEEN PREPARED FROM THE MOST RELIABLE INFORMATION AVAILABLE TO THE ENGINEER.
3. THE CONTRACTOR SHALL VISIT SITE & VERIFY ALL EXIST. CONDITIONS PRIOR TO CONSTRUCTION & BRING ALL CONFLICTS TO THE ATTENTION OF THE ENGINEER.

REVISIONS	BY

PROJECT:
TIE-BEAM IMPROVEMENTS
TOWN OF PEMBROKE PARK
3150 SW. 52nd. AVENUE
PEMB. PARK, FLORIDA 33023

Charles O. Buckalew
Consulting Engineering Services, Inc.
801 South Ocean Drive, Suite 201
Hollywood , Florida 33019
C.O.A. Number: 6255
Tele. : (954)558-1189 Fax. : (954)929-8988

7/29/21
CHARLES O. BUCKALEW
FLORIDA REG. NO. 24842

DATE	JULY, 2021
SCALE	1/2"=1'-0"
BY	CW.
JOB	JU-2186
SHT	S-1

QUIK CUT CONCRETE CUTTING
800 NE 45TH ST, SUITE C
FORT LAUDERDALE FL 33334
954-776-5188 1-800-680-8404
FAX 954-776-4775 quikcut@bellsouth.net
CGC1517645 www.quikcutconcrete.com

ESTIMATE

DATE	ESTIMATE #
6/7/2021	60722

KENNY

OFFICE USE ONLY:

RECEIVED:

START DATE:

SQ FT VER:
YARDS:

CUSTOMER

SAGOMA CONSTRUCTION

WORK TO BE PERFORMED AT:
OFFICE
3150 SW 52 AVE
PEMBROKE PARK FL

DESCRIPTION OF WORK

CUT OUT SECTION FROM BEAM 4'x18"x8" THK

INCLUDES SECOND MAN TO WET VAC & ASSIST & (1) TIER BAKER SCAFFOLD $ 1,275.00

3% FUEL CHARGE $ 38.25

CUSTOMER MUST ADVISE OF DISCREPANCIES BETWEEN PLANS OR SCOPE DESCRIBED AND THIS ESTIMATE
DOES NOT INCLUDE PERMITS, ENGINEERING, SOIL TEST & TREATMENT, CONCRETE TESTING, OR INSPECTION ISSUES OR SCHEDULING. UNLESS INDICATED, PRICES APPLY WHEN ALL WORK DONE IN (1) MOVE IN.
PRICE IS FOR WORK DONE MON - FRI, 7 AM - 5 PM

PAYMENT TERMS:

PRESSURE CLEAN UP IS CUSTOMER'S RESPONSIBILITY. NO GUARANTEES MADE ABOUT JOB DURATION.

PLEASE READ MESSAGES BELOW, SIGN & DATE TO ACCEPT, & SEND BACK:

Signature ►

TOTAL: $ 1,313.25

PRICES SUBJECT TO CHANGE IF CONDITIONS ON JOB VARY FROM QUOTE. QUOTE VALID FOR 30 DAYS. CUSTOMER IS RESPONSIBLE FOR PERMITS & LAYOUT PRIOR TO QC ARRIVAL UNLESS OTHERWISE NOTED. QUIK CUT IS NOT RESPONSIBLE FOR BURIED UTILITIES OR SAFETY PROTECTION OF JOB SITE. WATER IS USED: CUSTOMER MUST PROTECT AREA AS NEEDED. STANDBY TIME THROUGH NO FAULT OF QUIK CUT WILL BE BILLED AT $125/HR. ALL JOB RELATED ISSUES SHOULD BE COMMUNICATED TO QUIK CUT OFFICE, AND NOT TO OPERATOR ON SITE. IF WORK IS NOT PAID FOR WITHIN 30 DAYS OF BILLING DATE, CUSTOMER AGREES TO PAY FINANCE CHARGES OF 1.5% PER MONTH. IF ACTION OR SUIT IS BROUGHT BY QUIK CUT TO COLLECT UNPAID BILLS, CUSTOMER AGREES TO PAY ALL COSTS INCLUDING REASONABLE ATTORNEY'S FEES. BY ALLOWING US ON JOBSITE, CUSTOMER AGREES THAT QUIK CUT'S INSURANCE COVERAGES ARE ACCEPTABLE. CUSTOMER'S OWN CONTRACT, IF CUSTOMER REQUIRES, MUST BE PROVIDED TO QUIK CUT FOR APPROVAL BEFORE START OF JOB. QUIK CUT IS NOT RESPONSIBLE FOR ANY AIR TESTING FOR SILICA OR OTHER REASONS. QUIK CUT WILL REMOVE ANY TRASH PLACED IN CONCRETE DUMPSTERS QUIK CUT IS NOT RESPONSIBLE FOR TAKING PHOTOS. THIS ESTIMATE BECOMES THE CONTRACT IF NONE PROVIDED.

Master Fabricators Inc.
10325 SW 111 ST
miami, FL 33176
+1 7865377440
Bianca@MasterFabricatorsInc.com

Proposal

ADDRESS

Jason Bertram
Sagoma Construction Services, Inc
10032 NW 46th Street
Sunrise, Fl 33351

PROPOSAL # 2010
DATE 06/07/2021
EXPIRATION DATE 06/11/2021

P.O. NUMBER
Plates - Pembroke Park

DESCRIPTION	AMOUNT
Fabricate & install, as per attached PDF: Primed steel as follows: * Plates 1/2" x 10 = 48-3/4" Long (Quantity - 2 pcs) with 3/4" threaded rods, with washers & nuts.	2,150.00
Lead time. 3-5 days from deposit date.	
Initial Payment: 50% due upon acceptance of proposal Final Payment: 50% due on Installation day	0.00

TOTAL **$2,150.00**

- Price subject to change upon review of final engineered shop drawings.
- Excludes engineering calculations and shop drawings.
- Demolition not included.
- Excludes any concrete work, unless otherwise noted.

All proper payments and charges due Master Fabricators, Inc. shall bear interest in the highest legal rate if not promptly paid within ten (10) days after same became due. Master Fabricators, Inc. shall be further entitled to recover all costs of collection and reasonable attorney's fees if this matter is turned over to an attorney for collection or in the event of any litigation (including appeals) involving the enforcement of interpretation of this agreement.

Add 15% price escalation

$2,472.50

Accepted By

Accepted Date

Air Zone Systems LLC
7546 W, Mc Nab Rd, Sute B26
North Lauderdale, FL 33068
PH : 954-720-1114. 954-347-4042.

Page No. 1 of 1

PROPOSAL

PROPOSAL SUBMITTED TO		TODAY'S DATE	DATE OF PLANS/PAGE #'S
Sagoma Costruction Services		11/12/2021	06/07/2021
PHONE NUMBER	FAX NUMBER	JOB NAME	
9546167936		Remove & Replace Duct Work	
ADDRESS, CITY, STATE, ZIP		JOB LOCATION	
10032 NW 46th St, Sunrise FL 33351		3150 SW 52nd Ave, Pembroke Park, FL 33023	

We propose hereby to furnish material and labor necessary for the completion of:

To Remove Existing Fiberglass Rectunglar Duct and Replace with New Fiberglass Rectunglar Duct
The Duct Work are Located in the Hallway Only and will connected to the existing branch duct work
The Size of Existing Duct : 43" X 13" ID.
The Size of New Duct : 36" X 15" ID.
Duct approximately 25' - 30'
Install (2) New 24" X 24" Perf Grills with 8" Flex Duct and fittings.

We propose hereby to furnish material and labor – complete in accordance with above specifications for the sum of:
Four Thousand Two Hundred dollars ($ $4,200.00)

Payment as follows: _____

All material is guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to specifications submitted, per standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance. If either party commences legal action to enforce its rights pursuant to this agreement, the prevailing party in said legal action shall be entitled to recover its reasonable attorney's fees and costs of litigation relating to said legal action, as determined by a court of competent jurisdiction.

Authorized Signature _____

Note: this proposal may be withdrawn by us if not accepted within 20 days.

ACCEPTANCE OF PROPOSAL The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____
Signature _____
Date of Acceptance _____

www.TheContractorsGroup.com / Monk and DBug, LLC / Diane Forster-Dennis © 2000-2015 *prop-003.pdf rev 10/15*

Port. FED18-000056 Sys. FED18-000057

From	**CITY FIRE, INC.** 5708 SW 25TH STREET HOLLYWOOD FL 33023-4011 954-987-1338

Quote No.	**1736313**
Type	Repair
Prepared By	KELLY KRUIZENGA
Created On	06/07/2021
Valid Until	06/30/2021

Quote For	**TOWN OF PEMBROKE PARK** 3150 SW 52ND AVENUE PEMBROKE PARK FL 33023 954-966-4600

Description of Work

FIRE ALARM CONDUIT REPAIR DUE TO AC WORK DURING RENOVATION

- Please read the narratives in this quote. There may be additional details and fees to consider beyond the pricing on this quote.

This quote is to re-route fire alarm conduit to make way for air conditioning duct work that is to move. It is necessary to make this change so that there will be no fire alarm wiring and/or conduit on the concrete that is being cut.

- Labor
- Conduit box
- Fittings
- Misc. materials
- Wire
- All work is above ceiling

TERMS

Balance due at time of completion

Additional notes/exclusions

City Fire is not responsible for any drywall repairs, patching or painting. We do make an effort to be as careful as possible to avoid any unnecessary repairs. If there is any digging, chipping, hammering, excavating or trenching. We will backfill. We will not repair, grow or replace grass, bushes or landscaping unless specified in this quote.

Ceiling tiles may be effected and will need replacement. City Fire is not responsible for ceiling tile replacements.

- An approved change order will be needed if there are requests beyond this quote. Additionally, This quote is itemized and if the item in question is not on this quote, it is not covered. Work may stop until change order is approved.
- Job site conditions or unforeseen building issues could effect this quote pricing. The local Fire department may request changes or additional devices to be added. If so, additional charges may apply.
- City Fire Inc. is not a licensed mechanical contractor. We do not perform any mechanical / air condition work. Including installation of any new duct smoke detectors, new sample tubes or new ac shut down wiring. We also will not connect any wiring or devices to any air handlers or any associated air condition components / control panels/boards. If such work is required, please contact a Licensed mechanical contractor. City Fire will not assume any responsibility for any issues related to the air condition systems.

WARRANTY COVERAGE

The period of warranty is 1 year from the city acceptance date/project end date. EXCLUSIONS: City Fire Inc. will not have any liability or obligation under this limited warranty, in case of, 1. Any defect caused by misuse or abuse of the product. 2. Damage caused by natural disasters. 3. Damage caused by unauthorized modification.

SERVICE CALLS

Weekdays: Monday through Friday, 8am-5pm; $95.00+tax per hour

After hours: Monday through Friday, 5pm-9pm $142.50+tax, 9pm-8am, Weekends and Holidays.$190.00+tax per hour.

Services to be completed

[Alarm Systems] Location - Building

FIRE ALARM REPAIR

Parts, labor, and fees	Quantity	Unit Price	Total
LABOR RATE, FIRE ALARM, REGULAR	4	$95.00	$380.00
		GRAND TOTAL	**$380.00**

By my signature below, I authorize work to begin and agree to pay the Grand Total.

Name: _____ Date: _____

Signature: _____

Town of PembrokePark
3150 SW52nd Avenue • Pembroke Park, Florida 33023
954.966.4600 • www.tppfl.gov

CONSTRUCTION SERVICES AGREEMENT

Town Procurement: 31-22-1020 – Town Hall First Floor Elevated Air Conditioning Duct

Provider Name: Sagoma Construction Services, Inc., a Florida Corporation

Provider Address: 10032 NW 46th Avenue
Sunrise, FL 33351

Email: info@sagomacs.com

Telephone: (954) 636-8560

GC #: 1511575 **FEI/EIN #:** 27-2939416

Project: Provider shall provide all labor, materials, equipment, construction and other services necessary for the Town Hall First Floor Elevated Air Conditioning Duct ("Project"). The Project is described in Provider's cost proposal in the attached Exhibit A, which is incorporated by reference herein. The Project includes but is not limited to, selective demolition, modification and raising of existing main ductwork, rerouting of electrical conduits and wires, rerouting of fire alarm conduit and wires, minor concrete repair, drywall repairs and paint.

THIS AGREEMENT ("Agreement") is made by and between Sagoma Construction Services, Inc. ("Provider") identified above and the Town of Pembroke Park ("Town"), located at 3150 SW 52nd Ave., Pembroke Park, FL 33023.

In consideration of the mutual covenants and conditions set forth herein, Provider and Town agree as follows:

1. Services. For the purpose of this Agreement, Services shall mean the labor, materials, equipment, and other services necessary for the completion of the Project. Provider shall render the Services in a diligent, careful and thorough manner consistent with good business practice.

2. Fee. Town shall pay Provider the sum of Nineteen Thousand Nine Hundred Eighty Eight Dollars ($19,988.00) ("Fee") for the services to complete the Project. The Fee shall be the sole compensation paid to Provider in connection with the rendition of the Services and the performance of any and all of its other obligations under this Agreement and shall include any out-of-pocket or other expenses, including travel expenses, incurred by Provider.

3. **Invoices.** Invoices shall be submitted to: Town of Pembroke Park Finance and Budget Department, 3150 SW 52nd Ave., Pembroke Park, FL 33023. Invoices shall show the nature of the service and dates(s) of service. Provider shall provide W-9 or FEIN# to Town with first invoice.

4. **Payment**. The Fee shall be paid based on receipt of a proper invoice in accordance with the invoice schedule indicated above. Payment will be made within 30 days of receipt of a proper invoice in accordance with the Local Government Prompt Payment Act, Section 218.70, et al., Florida Statutes.

5. **Term**. Provider agrees to complete the project work within one hundred sixty (60) days after issuance of Notice to Proceed (NTP) unless the completion date is extended by mutual written agreement of the parties.

6. Representations, Warranties and Covenants of Provider.

6.1. **Authority.** Provider hereby represents and warrants to the Town that it has full power and authority to enter into and fully perform its obligations under this Agreement without the need for any further corporate or governmental consents or approvals, and that the persons executing this Agreement are authorized to execute and deliver it.

6.2. **Duly Licensed.** Provider represents that it is duly licensed to perform the Services under this Agreement and that it will continue to maintain all licenses and approvals required to conduct its business.

6.3. **No Contingency.** Provider warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for Provider, to solicit or secure this Agreement and that it has not paid or agreed to pay any person, company, corporation, individual, or firm, other than a bona fide employee working solely for Provider, any fee, commission, percentage, gift, or any other consideration contingent upon or resulting from the award or making of this Agreement. In the event of a breach or violation of this provision by Provider, the Town shall have the right to terminate the Agreement without liability.

7. **Standard of Care.** The standard of care for all Services performed or furnished by Provider under this Agreement will be consistent with the care and skill ordinarily used by members of Provider's profession practicing under similar circumstances or at the same time and in the same locality**.**

8. **Compliance with Laws.** In the conduct of the Services under this Agreement, Provider shall comply in all material respects with all applicable federal and state laws and regulations and all applicable county and Town ordinances and regulations, including ethics and procurement requirements.

9. **Independent Contractor.** It is specifically understood that Provider is an independent contractor. Provider acknowledges (i) that its employees will not be covered by the Town's workers' compensation insurance; (ii) Provider shall be responsible for social security, unemployment and disability taxes and all other payroll taxes due with respect to Provider's employees who provide Services under this Agreement; (iii) Provider shall have no authority to

bind Town to any contractual or other obligation whatsoever; (iv) Provider shall be responsible to the Town for all negligent performance of work or services performed by Provider, its employees, agents, or subcontractors under this Agreement.

10. **Indemnity.** Provider agrees to indemnify, defend, save and hold harmless the Town, its officers, agents and employees, from any third party claim, demand, suit, loss, cost or expense for any damages that may be asserted, claimed or recovered against or from Town, its commissioners, officials, employees or agents to the extent arising out of Provider's negligent performance of the Services or to the extent caused by or arising out of (a) any negligent act or omission or willful misconduct of Provider in the provision of the Services under this Agreement; (b) property damage or personal injury, which damage, injury or death arises out Provider's negligent execution of Services under this Agreement; or (c) the violation of applicable federal, state, county or municipal laws, ordinances or regulations by Provider. This indemnification includes, but is not limited to, the negligent performance of this Agreement by Provider or any negligent act or omission of Provider, its agents, servants, contractors, patrons, guests or invitees and includes any costs, reasonable attorneys' fees, expenses and liabilities incurred in the defense of any such claims or the investigation thereof. Provider agrees to pay all such claims and losses and shall defend all such suits, in the name of the Town, its employees, and officers, including but not limited to appellate proceedings, and shall pay all costs, judgments and reasonable attorneys' fees which may issue thereon. This indemnification agreement is separate and apart from, and in no way limited by, any insurance provided pursuant to this Agreement or otherwise. This paragraph shall not be construed to require Provider to indemnify the Town for Town's own negligence, or intentional acts of the Town, its agents or employees. Nothing in this Agreement shall be deemed to affect the rights, privileges and sovereign immunities of the Town as set forth in Section 768.28, Florida Statutes. This clause shall survive the expiration or termination of this Agreement.

11. **Property Rights.** [INTENTIONALLY OMITTED]

12. **Notices.** Notices required hereunder shall be given by written notice sent by registered U.S. mail, return receipt requested, or by electronic transmission producing a written record, if to the Town, to 3150 SW 52nd Ave., Pembroke Park, FL, 33023, Attention: Finance Director, and if to Provider, to 10032 NW 46th Street, Sunrise, Florida 33351.

13. **Insurance.** Insurance shall be required as stated in RFP 20-08.

14. **Termination.** [INTENTIONALLY OMITTED]

15. **Availability of Funds.** [INTENTIONALLY OMITTED]

16. **Taxes.** Town is exempt from the requirement for the payment of sales tax on goods and services purchased by Town.

17. **Force Majeure.** Any deadline provided for in this Agreement may be extended, as provided in this paragraph, if the deadline is not met because of one of the following conditions occurring with respect to that particular project or parcel: fire, strike, explosion, power blackout, earthquake, volcanic action, flood, war, civil disturbances, terrorist acts, hurricanes and acts of God. When one of the foregoing conditions interferes with contract performance,

then the party affected may be excused from performance on a day-for-day basis to the extent such party's obligations relate to the performance so interfered with; provided, the party so affected shall use reasonable efforts to remedy or remove such causes of non-performance. The party so affected shall not be entitled to any additional compensation by reason of any day-for-day extension hereunder.

18. **Right to Audit.** Provider shall maintain adequate records for the Services performed under this Agreement for five (5) years following completion of the Services, or conclusion of any litigation regarding this Agreement. The Town shall have the right to audit Provider's books and records, at the Town's expense, upon prior notice, with regard to the Services provided to the Town under this Agreement. Provider shall allow the Town or its representative to interview all current or former employees to discuss matters pertinent to this Agreement. If an audit inspection in accordance with this section discloses overpricing or overcharges (of any nature) by Provider to the Town in excess of one- half of one percent (.5%) of the total contract billings, (1) the reasonable costs of the Town's Internal Audit department shall be reimbursed to the Town by the Provider and (2) a 15% penalty of the overpricing or overcharges shall be assessed. Any adjustments and/or payments which must be made as a result of the audit inspection, including any interest, audit costs and penalties shall be made by the Provider within 45 days from presentation of Town's findings to Provider. Failure by Provider to permit such audit shall be grounds for termination of this Agreement by the Town.

19. **Inspector General.** Provider is aware that the Inspector General of Broward County has the authority to investigate and audit matters relating to the negotiation and performance of this Agreement, and may demand and obtain records and testimony from Provider and its subcontractors and lower tier subcontractors. Provider understands and agrees that in addition to all other remedies and consequences provided by law, the failure of Provider or its subcontractor or lower tier subcontractors to fully cooperate with the Inspector General when requested may be deemed by the Town to be a material breach of this Agreement justifying its termination.

20. **Ethics; Conflict of Interest.**

20.1. Provider represents that it has not given or accepted a kickback in relation to this Agreement and has not solicited this Agreement by payment or acceptance of a gratuity or offer of employment.

20.2. Provider represents that it has not solicited this Agreement by payment of a gift or gratuity or offer of employment to any official, employee of the Town or any Town agency or selection committee.

20.3. Provider represents that, to the best of its knowledge, it does not employ, directly or indirectly, the mayor, members of the Town commission or any official, department director, head of any Town agency, or member of any board, committee, or agency of the Town.

20.4. Provider represents that, to the best of its knowledge, it does not employ, directly or indirectly, any official of the Town.

20.5. Provider represents that it has not knowingly and unlawfully given, directly or indirectly, any gift with a value greater than $100 in the aggregate in any calendar year to the mayor, members of the Town commission, any department director or head of any Town agency, any employee of the Town or any Town agency, or any member of a board that provides regulation, oversight, management or policy-setting recommendations regarding Provider or its business.

20.6. Provider represents that, to the best of its knowledge, it presently has no interest and shall acquire no interest, either direct or indirect, which would conflict in any manner with its performance under this Agreement.

20.7. In the event Provider is permitted to utilize subcontractors to perform any services required by this Agreement, Provider agrees to prohibit such subcontractors, by written contract, from having any conflicts as within the meaning of this section.

21. <u>Scrutinized Companies. Certification Regarding Scrutinized Companies.</u> The Contractor hereby certifies that, pursuant to Section 287.135, Florida Statutes, it is not listed on the Scrutinized Companies that Boycott Israel and is not participating in a boycott of Israel. The Contractor understands that pursuant to Section 287.135, Florida Statutes, the submission of a false certification may subject it to civil penalties, attorneys' fees, and costs. The Contractor further understands that any contract with the Town for goods or services may be terminated at the option of the Town if the Contractor is found to have submitted a false certification or has been listed on the Scrutinized Companies that Boycott Israel list or is participating in a boycott of Israel. For purchases of $1 million or more: By submitting a response to any solicitation, the Contractor hereby certifies that, pursuant to Section 287.135, Florida Statutes, it is not listed on the Scrutinized Companies with activities in the Iran Petroleum Energy Sector List, or the Scrutinized Companies with Activities in Sudan List, is not listed on the Scrutinized Companies that Boycott Israel and is not participating in a boycott of Israel, and is not engaged in business operations in Cuba or Syria. The Contractor understands that pursuant to Section 287.135, Florida Statutes, the submission of a false certification may subject it to civil penalties, attorneys' fees, and costs. The Contractor further understands that any contract with the Town for goods or services of $1 million or more may be terminated at the option of the Town if the Contractor is found to have submitted a false certification or has been listed on the Scrutinized Companies with activities in the Iran Petroleum Energy Sector List or the Scrutinized Companies with Activities in Sudan List, is listed on the Scrutinized Companies that Boycott Israel list or is participating in a boycott of Israel, or is engaged in business operations in Cuba or Syria.

22. **Public Entity Crimes Act.** Provider represents that the execution of this Agreement will not violate the applicable provisions of the Public Entity Crimes Act (Section 287.133, Florida Statutes), and certifies that Provider and its subcontractors under this Agreement have not been placed on the convicted vendor list maintained by the State of Florida Department of Management Services within 36 months from the date of submitting a proposal for this Agreement or entering into this Agreement. Violation of this section may result in termination of this Agreement and may result in debarment from Town's competitive procurement activities.

23. **Lobbying Certification.** Provider certifies to the best of its knowledge and belief that no funds or other resources received from the State in connection with this Agreement will be used directly or indirectly to influence legislation or any other official action by the Florida Legislature or any state agency.**Severability.** In the event that any term or provision of this shall to any extent be held invalid or unenforceable, it is agreed that the remainder of this Agreement, or the application of such terms or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected and every other term and provision of this Agreement shall be deemed valid and enforceable to the maximum extent permitted by law.

25. **Governing Law.** This Agreement shall be construed and interpreted, and the rights of the parties hereto determined, in accordance with Florida law without regard to conflicts of law provisions. The Town and Provider submit to the jurisdiction of Florida courts and federal courts located in Florida. The parties agree that proper venue for any suit concerning this Agreement shall be Broward County, Florida, or the Federal Southern District of Florida. Provider agrees to waive all defenses to any suit filed in Florida based upon improper venue or forum nonconveniens. TO ENCOURAGE PROMPT AND EQUITABLE RESOLUTION OF ANY LITIGATION, EACH PARTY HEREBY WAIVES ITS RIGHTS TO A TRIAL BY JURY IN ANY LITIGATION RELATED TO THIS AGREEMENT.

26. **Waiver.** Any waiver by either party hereto of any one or more of the covenants, conditions, or provisions of this Agreement, shall not be construed to be a waiver of any subsequent or other breach of the same or any covenant, condition or provision of this Agreement.

27. **Headings.** The headings contained in this Agreement are provided for convenience only and shall not be considered in construing, interpreting or enforcing this Agreement.

28. **Controlling Provisions.** Except as otherwise specifically provided herein, in the event of any conflict between the specific provisions of this Agreement and the requirements or provisions of the Procurement Solicitation and/or Proposal, the provisions shall be given precedence in the following order: (1) this Agreement, (2) the Procurement Solicitation; and (3) the Proposal. Wherever possible, the provisions of the documents shall be construed in such manner as to avoid conflicts between provisions of the various documents.

29. **Joint Preparation.** Preparation of this Agreement has been a joint effort of the parties, and the resulting document shall not, solely as a matter of judicial construction, be construed more severely against one of the parties that the other.

30. **Small Business Requirements.** [INTENTIONALLY OMITTED]

31. **Public Records Law.** Provider shall comply with Chapter 119, Florida Statutes, regarding public records, which includes the following:

31.1. Keep and maintain public records that ordinarily and necessarily would be required by the Town in order to perform the service.

31.2. Upon request from the Town's custodian of public records, provide the Town with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes (2018), as may be amended or revised, or as otherwise provided by law.

31.3. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the Agreement term and following completion of this Agreement if the Provider does not transfer the records to the Town.

31.4. Upon completion of the Agreement, transfer, at no cost, to the Town all public records in possession of the Provider or keep and maintain public records required by the Town to perform the service. If the Provider transfers all public records to the Town upon completion of the Agreement, the Provider shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Provider keeps and maintains public records upon completion of the Agreement, the Provider shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the Town, upon request from the Town's custodian of public records, in a format that is compatible with the information technology systems of the Town.

IF THE PROVIDER HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE PROVIDER'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE TOWN CLERK, WHO IS THE TOWN'S CUSTODIAN OF PUBLIC RECORDS AT:

Office of the Town Clerk
Town of Pembroke Park
3150 SW 52nd Ave.
Pembroke Park, FL 33023
954-466-4600
townclerk@tppfl.gov

32. **Non-Discrimination.** Provider shall not discriminate against any person because of race, color, religion, sex, gender identity or expression, genetic information, national origin, age, disability, familial status, marital status, or sexual orientation.

33. **Further Assurance.** Provider and Town agree to execute, acknowledge, deliver, and cause to be done, executed, acknowledged, and delivered all such further documents and perform such acts as shall reasonably be requested of it to carry out this Agreement and give effect hereto. Accordingly, without in any manner limiting the specific rights and obligations set forth in this Agreement, the parties declare their intention to cooperate with each other in effecting the terms of this Agreement.

34. **Entire Agreement; Exhibits; Amendment.** Any Exhibits attached to this Agreement are incorporated into the terms and conditions of this Agreement. In the event of any conflict between this Agreement and any Exhibits, this Agreement governs. This Agreement embodies the entire agreement and understanding of the parties with respect to the subject matter of this Agreement and supersedes all prior and contemporaneous agreements and understandings, oral or written, relating to the subject matter. This Agreement may only be modified by written amendment executed by the Town and Provider.

35. **Counterparts.** This Agreement may be executed in one or more counterparts, use of which shall be deemed to be an original, but all of which shall constitute one and the same agreement.

36. **Assignment.** This Agreement requires the skills and experience of Provider and the responsibility to complete the project may not be assigned by Provider. This Agreement shall be binding upon and inure to the benefit of the parties hereto, their successors and permitted assigns.

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement on the respective dates under each signature below.

SAGOMA CONSTRUCTION SERVICES, LLC

By: _____

Print Name: _____
Authorized Representative

Date: _____

TOWN OF PEMBROKE PARK

By: _____
Geoffrey Jacobs, Mayor

Attest: _____
Marlen Martell, Town Clerk

Date: _____

TOWN ATTORNEY'S OFFICE
Approved as to form and legality:

By: _____

AGENDA ITEM REPORT

To:
Subject: Town Hall Renovations
Meeting: 12 15 2021 WORKSHOP COMMISSION MEETING - Dec 15 2021
Department: Public Works
Staff Contact: Robert Clark, Public Services Director

RECOMMENDATION:

We are recommending approval of the lowest bidder. Tim's Tile
Total cost is $13,647.50 for Planning & Zoning, Public Works, Finance, and the conference room.

ATTACHMENTS:

1286_001

Mr. Tims Tile of Hollywood

ESTIMATE FOR TILE INSTALATION JOB AT TOWN OF PEMBROKE PARK

Description	Square Footage	Price Per Ft.
CONFERENCE ROOM		
Installation of 6x18 tile on concrete floor Baseboard installation	410 s/f	$3.75 x 410= $1537.50 $240.00 = $1,777.50
PUBLIC WORKS AREAS		
Installation of 6x18 tile on concrete floor Baseboard installation	1600 s/f	$3.75 x 1600= $6000.00 $780.00 = $6,780.00
FINANCE DEPT.		
Installation of 6x18 tile on concrete floor Baseboard installation	600 s/f	$3.75 x 600= $2250.00 $575.00 = $2,825.00
PLANNING DEPT.		
Installation of 6x18 tile on concrete floor Baseboard installation	480 s/f	$3.75 x 480= $1800.00 $465.00 = $2,265.00
RECREATION BUILDING Total! $13,647.50		
Size of tile was not discussed; quote is given based on tile remaining		
Consistent with other areas	2350 s/f	$3.75 x 2350= $8812.50

NOTE: Prices are for LABOR ONLY! ALL Materials shall be supplied by the tenant. Materials will only be purchased by the Installer with the consent of the owner/manager of the property. For further questions call: 954-465-5317

Handy Fella

MASTER BUILDER

7460 SW 10th Street, Unit 201c
North Lauderdale, FL 33068
(954)200-4639

Con

Invoice

Submitted on 11/13/2021

Invoice for	**Payable to**	**Invoice #**
Tim Lightbourne	Sherman W. Smith	48
	Project	**Due Date**
Phone:	**Baseboard Installaton**	****Quote****
Email:		

Description	**Qty**	**Unit price**	**Total price**
Planning Offices' Baseboard Install	1	$465.00	$465.00
Conference Room Baseboard Install	1	$240.00	$240.00
Public Works Offices' Baseboard Install	1	$780.00	$780.00
Finance Offices' Baseboard Install	1	$575.00	$575.00

Notes:
Quote for installation of baseboard install for office.
Quote does not include materials. Labor Only.

Subtotal **$2,060.00**

50% Deposit required before project production. **$1,030.00**

Balance due after project completion. $1,030.00

Total **$ 2,060.00**

PROPOSAL

JO-C BUILDERS, INC.
LICENSED & INSURED CB-C058830 / CR-C057200
4308 PEMBROKE RD., STE. 4, WEST PARK, FL 33021-8131
OFFICE (954) 964-1070 FAX (954) 966-7615
E-MAIL: JOCBUILDERSINC@YAHOO.COM / WEBSITE: WWWJOCBUILDERSINC.COM

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PROPOSAL SUBMITTED TO: **City of Pembroke Park**	DATE: **October 26, 2021**
ADDRESS: **3150 SW 52nd Avenue Pembroke Park, FL**	PHONE: **(954) 966-4600**
JOB ADDRESS:	JOB NAME: **Office Renovation**

We hereby submit specifications and estimates for:

All labor and material necessary to renovate office building

Plans Room

Remove carpet and tack strip = 238sqft x $5.00 per sqft = $1,190.00
Install mill point Carson gray wood plank ceramic tile = 238 sqft x $12.00 per sqft = $2,856.00
Remove and install 3'- 0" x 6' – 8" door = $2,688.00

SUB TOTAL: $6,734.00 + 10% ($673.40) = $7,407.40 +11% ($814.81) = $8,222.21

TOTAL COST: $8,222.21

Plans Room #2

Remove carpet and tack strip = 224sqft x $5.00 per sqft = $1,120.00
Install mill point Carson gray wood plank ceramic tile = 224 sqft x $12.00 per sqft = $2,688.00
Remove and install 3'- 0" x 6' – 8" door = $2,688.00

SUB TOTAL: $6,496.00 + 10% ($649.60) = $7,145.60 +11% ($786.01) = $7,931.61

TOTAL COST: $7,931.61

Conference Room

Remove carpet and tack strip = 375sqft x $5.00 per sqft = $1,875.00
Install mill point Carson gray wood plank ceramic tile = 375 sqft x $12.00 per sqft = $4,500.00
Remove and 3'- 0" x 6' – 8" left hand door & install new door = $2,688.00

SUB TOTAL: $9,063.00 + 10% ($906.30) = $9,969.30 +11% ($1,096.62) = $11,065.92

TOTAL COST: $11,065.92

PROPOSAL

JO-C BUILDERS, INC.
LICENSED & INSURED CB-C058830 / CR-C057200
4308 PEMBROKE RD., STE. 4, WEST PARK, FL 33021-8131
OFFICE (954) 964-1070 FAX (954) 966-7615
E-MAIL: JOCBUILDERSINC@YAHOO.COM / WEBSITE: WWWJOCBUILDERSINC.COM

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Public Works Room

Remove carpet and tack strip = 911sqft x $5.00 per sqft = $4,555.00
Install mill point Carson gray wood plank ceramic tile = 911 sqft. X $12.00 per sqft = $10,932.00
Remove and 3'- 0" x 6' – 8" left hand door & install new door = $2,688.00

SUB TOTAL: $18,175.00 + 10% ($1,817.50) = $19,992.50 +11% ($2,199.17) = $22,191.67

TOTAL COST: $22,191.67

Finance Room

Remove carpet and tack strip = 624sqft x $5.00 per sqft = $3,120.00
Install mill point Carson gray wood plank ceramic tile = 624 sqft x $12.00 per sqft = $7,488.00
Remove old A/C unit = $750.00

SUB TOTAL: $11,358.00 + 10% ($1,135.80) = $12,493.80 +11% ($1,374.31) = $13,868.11

TOTAL COST: $13,868.11

NOTE: Cost does not include permit or any other fees.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workers' Compensation Insurance.

ACCORDING TO FLORIDA'S CONSTRUCTION LIEN LAW (SECTIONS 713.001-713.37, FLORIDA STATUTES), THOSE WHO WORK ON YOUR PROPERTY OR PROVIDE MATERIALS AND ARE NOT PAID IN FULL HAVE A RIGHT TO ENFORCE THEIR CLAIM FOR PAYMENT AGAINST YOUR PROPERTY. THIS CLAIM IS KNOWN AS A CONSTRUCTION LIEN. IF YOUR CONTRACTOR OR A SUBCONTRACTOR FAILS TO PAY SUBCONTRACTORS, SUB-SUBCONTRACTORS, OR MATERIAL SUPPLIERS OR NEGLECTS TO MAKE OTHER

PROPOSAL

JO-C BUILDERS, INC.
LICENSED & INSURED CB-C058830 / CR-C057200
4308 PEMBROKE RD., STE. 4, WEST PARK, FL 33021-8131
OFFICE (954) 964-1070 FAX (954) 966-7615
E-MAIL: JOCBUILDERSINC@YAHOO.COM / WEBSITE: WWWJOCBUILDERSINC.COM

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LEGALLY REQUIRED PAYMENTS, THE PEOPLE WHO ARE OWED MONEY MAY LOOK TO YOUR PROPERTY FOR PAYMENT, EVEN IF YOU HAVE PAID YOUR CONTRACTOR IN FULL. IF YOU FAIL TO PAY YOUR CONTRACTOR, YOUR CONTRACTOR MAY ALSO HAVE A LIEN ON YOUR PROPERTY. THIS MEANS IF A LIEN IS FILED YOUR PROPERTY COULD BE SOLD AGAINST YOUR WILL TO PAY FOR LABOR, MATERIALS, OR OTHER SERVICES THAT YOUR CONTRACTOR OR A SUBCONTRACTOR MAY HAVE FAILED TO PAY. FLORIDA'S CONSTRUCTION LIEN LAW IS COMPLEX AND IT IS RECOMMENDED THAT WHENEVER A SPECIFIC PROBLEM ARISES, YOU CONSULT AN ATTORNEY.

Contractor's Signature: _____

NOTE: This proposal may be withdrawn by us if not accepted within __30__ days.

Acceptance of Proposal - The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature_____

Signature_____

Date of acceptance: _____

AGENDA ITEM REPORT

To: commission
Subject: Budget Amendment - FY21
Meeting: 11 23 2021 DRAFT WORKSHOP COMMISSION MEETING - Nov 23 2021
Department: Finance
Staff Contact: Harry Taubenfeld, Finance & Budget Director

FINANCIAL IMPACT:

None

RECOMMENDATION:

Approval of Budget Amendment

Town of Pembroke Park Florida

Fiscal Year 2021

Budget Amendment

November 23, 2021

TOWN OF PEMBROKE PARK
FISCAL YEAR 2020 - 2021 BUDGET SUMMARY

Description	Adopted Budget 2019-2020	Budget Amendment 2020-2021
GENERAL FUND REVENUES		
Ad Valorem	6,592,457	6,592,457
Local Option Gas Tax	100,000	100,000
Utility Tax	1,211,000	1,211,000
Franchise Fees	874,750	874,750
Licenses & Permits	938,455	938,455
Intergovernmental Revenue	980,324	980,324
State Shared Revenue	556,500	556,500
Charges for Services	364,400	364,400
Fines & Forfeitures	36,000	36,000
Other Revenue	862,005	862,005
Fund Balance Reserves	254,213	254,213
TOTAL GENERAL FUND REVENUES	12,770,104	12,770,104
GENERAL FUND EXPENDITURES BY DEPARTMENT		
Mayor & Commission	434,286	408,836
Administration	1,019,575	1,043,275
Finance	561,052	588,253
Legal	207,500	420,012
Comprehensive Planning	236,000	273,000
Non-Departmental	396,860	550,210
Law Enforcement	3,342,652	3,435,652
Fire Rescue	3,525,607	3,468,607
Building	466,750	472,900
Roads & Streets	456,691	507,091
Code Enforcement	208,569	157,469
Parks & Recreation	508,023	450,023
Capital Outlay	1,065,125	865,736
Capital Projects	341,412	129,040
Debt Service	0	0
Contingency	0	0
Use of Fund Balance Reserve	0	0
TOTAL GENERAL FUND EXPENDITURES	12,770,104	12,770,104
NOTE: LAW ENFORCEMENT AND FIRE RESCUE	6,868,259	6,904,259
EXPENDITURES AS A PERCENTAGE OF BUDGET	54%	54%

TOWN OF PEMBROKE PARK
FISCAL YEAR 2020-2021 BUDGET SUMMARY

ENTERPRISE FUNDS Description	Adopted Budget 2020-2021	Budget Amendment 2020-2021
Sewer Fund Revenue		
Charges for services	2,810,000	**2,810,000**
Intergovernmental Revenue	0	**0**
Other Revenue/ Impact Fees	207,929	**207,929**
Cash Balance Brought Forward	0	**0**
Total Sewer Fund Revenue	**3,017,929**	**3,017,929**
Sewer Fund Expenses		
Financial & Administrative	238,301	**224,566**
Physical Environment	2,423,962	**2,477,698**
Capital Projects	140,000	**100,000**
Debt Service	215,665	**215,665**
Contingency	0	**0**
Total Sewer Fund Expenses	**3,017,928**	**3,017,929**
DIFFERENCE	**0**	
Stormwater Fund Revenue		
Charges for services	1,400,000	**1,400,000**
Intergovernmental Revenue	0	**0**
Other Revenue/ Impact Fees	431,350	**431,350**
Cash Balance Brought Forward	0	**-**
Total Stormwater Revenue	**1,831,350**	**1,831,350**
Stormwater Fund Expenses		
Financial & Administrative	118,995	**121,113**
Physical Environment	1,043,018	**1,083,259**
Capital Projects	400,030	**357,671**
Contingency	269,307	**269,307**
Total Stormwater Expenses	**1,831,350**	**1,831,350**
DIFFERENCE	**0**	**0**
Combined Enterprise Fund Revenue & Expens		
Enterprise Funds Revenues (Sewer & Stormwa		
Charges for services	4,210,000	4,210,000
Intergovernmental Revenue	0	0
Other Revenue/ Impact Fees	639,279	639,279
Cash Balance Brought Forward	0	-
Total Revenue	**4,849,279**	**4,849,279**
Enterprise Funds Expenses (Sewer & Stormwater)		
Financial & Administrative	357,296	345,679
Physical Environment	3,466,980	3,560,957
Capital Projects	540,030	457,671
Debt Service	215,665	215,665
Contingency	269,307	269,307
Total Enterprise Fund Expenses	**4,849,278**	**4,849,279**
DIFFERENCE	**0**	**0**

Town of Pembroke Park
General Fund Revenue
FY2021

General Ledger Code/Description		FY2021 Approved Budget	FY2021 Budget Amendment
	Ad Valorem		
001-000310-311001-01-0000	Ad Valorem Taxes	6,592,457	6,592,457
	Total Ad Valorem	**6,592,457**	**6,592,457**
001-000310-312410-00-0000	Local Option Fuel Tax	100,000	100,000
	Total Local Option Fuel Tax	**100,000**	**100,000**
	Franchise Fee		
001-000310-323100-00-0000	Electric Franchise Fee	575,000	575,000
001-000310-323400-00-0000	Gas Franchise Fee	7,000	7,000
001-000310-323700-00-0000	Garbage Franchise Fee	275,000	275,000
001-000310-323901-00-0000	Towing Franchise Fee	10,000	10,000
001-000310-323902-00-0000	Bus Stop Shelter Franchise Fee	3,500	3,500
001-000310-323903-00-0000	Bus Stop Benches Franchise Fee	4,250	4,250
	Total Franchise Fee	**874,750**	**874,750**
	Utility Tax		
001-000310-314100-00-0000	Electric Utility Tax	790,000	790,000
001-000310-314200-01-0000	Communication Tax	149,000	149,000
001-000310-314300-00-0000	Water Utility Tax	260,000	260,000
001-000310-314400-00-0000	Gas Utility Tax	12,000	12,000
	Total Utility Tax	**1,211,000**	**1,211,000**
	Licenses & Permits		
001-000320-316000-00-0000	Business Tax Receipts - Local	127,000	127,000
001-000320-321200-00-0000	Business Tax - County	2,500	2,500
100-000320-322001-00-0000	Building Permits	318,150	318,150
100-000320-322001-01-0000	Building Permit - Reinspection Fee	5,000	5,000
100-000320-322001-02-0000	Building Department - Reinstatement Fee	500	500
100-000320-322001-03-0000	Buidling Inspection Fee	34,100	34,100
100-000320-322002-00-0000	Electrical Permits	34,715	34,715
100-000320-322002-01-0000	Electrical Permits - Reinspection Fee	500	500
100-000320-322002-03-0000	Electrical Inspection Fee	8,585	8,585
100-000320-322003-00-0000	Mechanical Permits	30,000	30,000
100-000320-322003-01-0000	Mechanical Permit - Reinspection Fee	500	500
100-000320-322003-02-0000	Mechanical Inspection Fee	3,385	3,385
100-000320-322004-00-0000	Plumbing Permits	30,000	30,000

Town of Pembroke Park
General Fund Revenue
FY2021

General Ledger Code/Description		FY2021 Approved Budget	FY2021 Budget Amendment
100-000320-322004-01-0000	Plumbing Permit Reinspection Fee	760	760
100-000320-322004-02-0000	Plumbing Inspection Fee	2,830	2,830
001-000320-329001-00-0000	Certificate of Use Permits	28,000	28,000
001-000320-329002-00-0000	Building Inspection Fees	2,000	2,000
001-000320-329002-00-0000	Building Reinspection Fee B.T.R.	5,000	5,000
001-000320-329003-00-0000	Fire Inspection Fees - Business Tax	10,000	10,000
001-000320-329003-01-0000	Fire Inspection Fees - Annual Renewals	30,000	30,000
001-000320-329003-04-0000	Fire Inspection Fees - Permits	15,000	15,000
001-000320-329003-05-0000	Fire Reinspection Fee B. T.R.	1,000	1,000
001-000320-329003-06-0000	Fire Reinspection Fee	25,000	25,000
001-000320-329005-00-0000	Sign Fees	58,000	58,000
001-000320-329006-01-0000	Zoning & Variance & Site Plan Fees	30,000	30,000
001-000320-329007-00-0000	Engineering-Planning Services	5,000	5,000
001-000320-329008-00-0000	Alarm Registration Fees	2,900	2,900
001-000320-329009-00-0000	Radon Fees 10% - Restricted for Education	4,000	4,000
100-000320-329014-00-0000	Plan Review	68,680	68,680
100-000320-329015-00-0000	Processing Fee	52,520	52,520
001-000320-329900-00-0000	Other License, Fees, Permits	2,830	2,830
	Total Licenses & Permits	**938,455**	**938,455**
	REVENUES AND RESERVES CONTINUED		
001-000330-335120-00-0000	Municipal Revenue Sharing Program	170,000	170,000
001-000330-335140-00-0000	Mobile Home Licenses	6,500	6,500
001-000330-335150-00-0000	Alcoholic Beverage Licenses	5,000	5,000
001-000330-335180-00-0000	Half Cent Sales Tax	375,000	375,000
	Total State Shared Revenue	**556,500**	**556,500**
	Intergovernmental Revenue		
001-000330-331203-00-0000	Federal Grant	482,344	482,344
001-000330-334800-00-0000	Other Grants	497,980	497,980
	Total Intergovernmental Revenue	**980,324**	**980,324**
	Charges for Services		
100-000340-341903-00-0000	Certificate of Occupancy Fees	5,050	5,050
100-000340-341903-01-0000	Certificate of Completion	34,350	34,350
001-000340-341905-00-0000	Lien Searches	2,500	2,500
001-000340-342601-00-0000	EMS Transport Collections	275,000	275,000
001-000340-347200-02-0000	Park Facility Rental Preserve	3,000	3,000

Town of Pembroke Park
General Fund Revenue
FY2021

General Ledger Code/Description		FY2021 Approved Budget	FY2021 Budget Amendment
001-000340-349001-06-0000	Reimbursable Charges - Legal Services	10,000	10,000
001-000340-349001-08-0000	Reimbusable Charges Planning Services	25,000	25,000
001-000350-351002-00-0000	Rec. Vehicle Inspection Fee Revenue	2,500	2,500
001-000350-351003-00-0000	False Alarm Fees	7,000	7,000
	Total Charges for Services	**364,400**	**364,400**
	Fines & Forfeitures		
001-000350-351001-00-0000	Local Law Enforcement Trust Fund Fines	1,000	1,000
001-000350-351004-00-0000	Code Enforcement Fines	30,000	30,000
001-000350-359001-00-0000	Other Fines and Forfeitures	5,000	5,000
	Total Fines & Forfeitures	**36,000**	**36,000**
	Other Revenue		
001-000360-361100-02-0000	Interest - FL. Dept. Admin. LGIP Investments	18,000	18,000
001-000360-361100-03-0000	Interest/Penalties - Ad Valorem Taxes	10,000	10,000
001-000360-361400-00-0000	Penalty and Late Charges	5,000	5,000
001-000360-361500-00-0000	Garbage Collection Fees OES	10,000	10,000
001-000360-363240-00-0000	Impact Fees - Fire	77,505	77,505
001-000360-369001-00-0000	Other Revenue	631,500	631,500
001-000360-369001-01-0000	Other Revenue Building Department	5,000	5,000
001-000360-369900-00-0000	Other Miscellaneous Revenue	105,000	105,000
	Total Other Revenue	**862,005**	**862,005**
001-000000-284000-00-0000	**Use Of Fund Balance/Unassigned Reserve**	**317,600**	**317,600**
Total General Fund Revenue		**$12,833,491**	**$12,833,491**

Town of Pembroke Park
Mayor & Commission Department
FY2021

General Ledger Code/Description		FY2021 Approved Budget	FY2021 Budget Amendment
	Personal Services		
001-510511-110000-00-0000	Salaries	210,000	**173,000**
	Total Personal Services	**210,000**	**173,000**
	Payroll Expenditures		
001-510511-210000-00-0000	FICA Taxes Expense	16,065	16,065
001-510511-230001-00-0000	Group Insurance Health	53,831	**38,831**
001-510511-220000-00-0000	Employer Contribution - Retirement Fund	81,000	**111,000**
001-510511-230001-01-0000	Dental/Vision Insurance	9,889	9,889
001-510511-230001-02-0000	Life Insurance(Standard Insur.Co.)	3,673	3,673
001-510511-230001-03-0000	Long Term Care(John Hancock Co.)	10,076	10,076
001-510511-230001-05-0000	Life Insurance(John Hancock VUL)	4,059	4,059
001-510511-240000-00-0000	Workers' Compensation	437	437
	Total Payroll Expenditures	**179,030**	**194,030**
	Operating Expenditures		
001-510511-400001-00-0000	Travel	14,000	14,000
001-510511-410001-00-0000	Cell Phone	6,000	6,000
001-510512-441002-00-0000	Lease Expense - Copy Machine	1,000	1,000
001-510511-450002-00-0000	Insurance - Property & Liability	756	756
001-510511-490006-00-0000	Business Meetings	5,000	5,000
001-510511-490900-00-0000	Misc. Charges	3,000	**3,500**
001-510511-540001-00-0000	Memberships	4,500	**6,000**
001-510511-540001-01-0000	Education and Training	1,000	1,000
001-510511-540002-00-0000	Election Services	10,000	**4,550**
	Total Operating Expenditures	**45,256**	**41,806**
Total Personal Services	**Total Personal Services**	**$ 210,000**	**$ 173,000**
Total Payroll Expenditures	**Total Payroll Expenditures**	**$ 179,030**	**$ 194,030**
Operating Expenditures	**Total Operating Expenditures**	**$ 45,256**	**$ 41,806**
Total Mayor & Commission	**TOTAL Mayor & Commission**	**$ 434,286**	**$ 408,836**

Town of Pembroke Park
Administration Department
FY2021

General Ledger Code/Description		FY2021 Approved Budget	FY2021 Budget Amendment
	Personal Services		
001-510512-120000-00-0000	Salaries	563,730	588,730
001-510512-140000-00-0000	Overtime	1,500	1,500
	Total Personal Services	**565,230**	**590,230**
	Payroll Expenditures		
001-510512-210000-00-0000	FICA Taxes Expense	42,623	44,123
001-510512-220000-00-0000	Employee Retirement Expense	114,053	126,053
001-510512-230001-00-0000	Group Insurance	96,895	96,895
001-510512-230001-01-0000	Dental/Vision Insurance	14,353	14,353
001-510512-230001-02-0000	Life Insurance(Standard Insur.Co.)	7,345	9,845
001-510512-230001-05-0000	Life Insurance(John Hancock VUL)	12,343	12,343
001-510512-240000-00-0000	Workers' Compensation	1,311	1,311
001-510512-250000-00-0000	Unemployment Compensation Expense		
	Total Payroll Expenditures	**288,923**	**304,923**
	Operating Expenditures		
001-510512-340006-01-0000	Town Hall Janitorial Services	3,900	3,900
001-510512-340007-00-0000	Contractual Services- BTR Structual	5,000	8,350
001-510512-340011-00-0000	HR Management Services	90,000	90,000
001-510512-400001-00-0000	Travel	7,500	3,800
001-510512-410001-00-0000	Cellular Phones	3,600	4,300
001-510512-441001-00-0000	Lease Expense - Vehicles	6,000	-
001-510512-441002-00-0000	Lease Expense - Copy Machine	2,000	2,000
001-510512-450002-00-0000	General Liability - Property Insurance	5,422	5,422
001-510512-460010-00-0000	Misc. Maintenance - Car & Buildings	2,000	500
001-510512-470000-00-0000	Printing	2,000	250
001-510512-490002-00-0000	Misc. Charges	7,500	14,000
001-510512-490006-00-0000	Business Meetings/Meals	1,000	2,100
001-510512-510001-00-0000	Office Supplies	9,000	5,500
001-510512-521001-00-0000	Vehicle Expense - Gasoline	1,000	-
001-510512-540001-00-0000	Memberships/Subscriptions	3,500	5,500
001-510512-540003-00-0000	Education and Training	6,000	1,000
001-510512-541002-00-0000	Employee - Tuition Assistance	10,000	1,500
	Total Operating Expenditures	**165,422**	**148,122**
Total Personal Services		**$ 565,230**	**$ 590,230**
Total Payroll Expenditures		**$ 288,923**	**$ 304,923**
Total Operating Expenditures		**$ 165,422**	**$ 148,122**
TOTAL ADMINISTRATION		**$ 1,019,575**	**$ 1,043,275**

Town of Pembroke Park
Finance Department
FY2021

General Ledger Code/Description		FY2021 Approved Budget	FY2021 Budget Amendment
	Personal Services		
001-510513-120000-00-0000	Salaries	337,433	353,933
001-510513-140000-00-0000	Overtime	2,000	1,250
	Total Personal Services	**339,433**	**355,183**
	Payroll Expenditures		
001-510513-210000-00-0000	FICA Taxes Expense	25,814	25,814
001-510513-220000-00-0000	Employee Retirement Expense	54,581	63,181
001-510513-230001-00-0000	Group Insurance	53,831	53,500
001-510513-230001-01-0000	Dental Insurance/Vision	6,745	6,745
001-510513-230001-02-0000	Life Insurance(Standard Insur. Co)	5,707	4,988
001-510513-230001-03-0000	Long Term Care(John Hancock Co.)	2,005	3,000
001-510513-230001-05-0000	Life Insurance(John Hancock VUL)	597	597
001-510513-240000-00-0000	Workers' Compensation	437	437
	Total Payroll Expenditures	**149,716**	**158,262**
	Operating Expenditures		
001-510513-320001-00-0000	Recurring Audit Costs	45,000	49,000
001-510513-340006-01-0000	Contractual Service	7,000	4,000
001-510513-340007-000000	Contractual Service - Software Maintenance	6,000	6,500
001-510513-400001-00-0000	Travel	2,500	-
001-510513-410001-00-0000	Cellular Phones	1,000	525
001-510513-441002-00-0000	Lease Expense-Copiers	1,000	1,475
001-510513-450002-00-0000	General Liability - Property Insurance	2,903	2,903
001-510513-460900-00-0000	Maintenance and Repair	500	500
001-510513-470000-00-0000	Printing and Forms	1,000	2,300
001-510513-490006-00-0000	Business Meetings/Meals	500	-
001-510513-490900-00-0000	Misc. Charges	500	1,605
001-510513-510001-00-0000	Office Supplies	2,000	2,800
001-510513-540001-00-0000	Memberships	1,000	2,000
001-510513-541900-00-0000	Education and Training/Registration&Books	1,000	1,200
	Total Operating Expenditures	**71,903**	**74,808**
Total Personal Services		**$ 339,433**	**$ 355,183**
Total Payroll Expenditures		**$ 149,716**	**$ 158,262**
Total Operating Expenditures		**$ 71,903**	**$ 74,808**
TOTAL FINANCE		**$ 561,052**	**$ 588,253**

Town of Pembroke Park
Legal Department
FY2021

General Ledger Code/Description		FY2021 Approved Budget	FY2021 Budget Amendment
	Operating Expenditures		
	Personal Services		
001-510514-120000-00-0000	Salaries	-	158,034
	Total Personal Services	**-**	**158,034**
	Payroll Expenditures		
001-510514-210000-00-0000	FICA Taxes Expense		11,423
001-510514-220000-00-0000	Employee Retirement Expense		22,128
001-510514-230001-00-0000	Group Insurance		10,571
001-510514-230001-01-0000	Dental Insurance/Vision		1,655
001-510514-230001-02-0000	Life Insurance(Standard Insur. Co)		1,994
001-510514-230001-05-0000	Long Term Care(John Hancock Co.)		2,671
	Total Payroll Expenditures	**-**	**50,443**
	Operating Expenditures		
001-510514-303003-00-0000	Misc. Reimbursable Expenses	10,000	-
001-510514-340003-01-0000	Contractual Services - Legal-Retainer	100,000	-
001-510514-340003-02-0000	Contractual Services - Legal-Non Retainer	90,000	189,455
001-510514-400001-00-0000	Travel		350
001-510514-410001-00-0000	Cellular Phones		530
001-510514-441001-00-0000	Lease Expense - Vehicles		3,000
001-510514-480001-00-0000	Advertising	7,500	7,200
001-510514-490900-00-0000	Misc. Charges		7,900
001-510514-541900-00-0000	Education and Training/Registration&Books		700
001-510514-540001-00-0000	Memberships		2,400
	Total Operating Expenditures	**207,500**	**211,535**
Total Personal Services			**$ 158,034**
Total Payroll Expenditures		**$ -**	**$ 50,443**
Total Operating Expenditures		**$ 207,500**	**$ 211,535**
TOTAL LEGAL		**$ 207,500**	**$ 420,012**

Town of Pembroke Park
Planning & Zoning
FY2021

General Ledger Code/Description		FY2021 Approved Budget	FY2021 Budget Amendment
	Operating Expenditures		
	Personal Services		
001-510515-120000-00-0000	Salaries	-	66,543
	Total Personal Services	**-**	**66,543**
	Payroll Expenditures		
001-510515-210000-00-0000	FICA Taxes Expense		5,174
001-510515-220000-00-0000	Employee Retirement Expense		6,239
001-510515-230001-00-0000	Group Insurance		6,025
001-510515-230001-01-0000	Dental Insurance/Vision		1,055
001-510515-230001-02-0000	Life Insurance(Standard Insur. Co)		1,050
001-510515-230001-05-0000	Long Term Care(John Hancock Co.)		1,500
	Total Payroll Expenditures	**-**	**21,043**
	Operating Expenditures		
001-510515-303003-00-0000	Misc. Reimbursable Expenses	25,000	38,814
001-510515-340004-00-0000	Contractual Services - Planning	200,000	135,000
001-510515-340004-00-3000	Contractual Services - Legislative Services	10,000	9,200
001-510515-410001-00-0000	Cellular Phones		500
001-510515-490900-00-0000	Misc. Expense		1,700
001-510515-510001-00-0000	Office Supplies		200
001-510515-522001-00-0000	Board Expenses - Planning & Zoning Board	1,000	-
	Total Operating Expenditures	**236,000**	**185,414**
Total Personal Services			**$ 66,543**
Total Payroll Expenditures		**$ -**	**$ 21,043**
Total Operating Expenditures		**$ 236,000**	**$ 185,414**
TOTAL PLANNING & ZONING		**$ 236,000**	**$ 273,000**

Town of Pembroke Park
Non-Departmental/General Government
FY2021

General Ledger Code/Description		FY2021 Approved Budget	FY2021 Budget Amendment
001-510519-340004-00-0000	Various Contractual Services	25,000	33,100
001-510519-340006-05-0000	Contractual Services/Town Hall-Pest Control	3,500	3,500
001-510519-340007-00-0000	Contractual Services/Computer Related Service	60,000	62,200
001-510519-410001-00-0000	Telephone/cellular	2,500	3,650
001-510519-410003-00-0000	Town Hall Line Charge/Internet Connection	37,000	42,500
001-510519-411003-00-0000	Postage-shipping-FedEx	8,000	12,100
001-510519-430001-00-0000	Electricity Town Hall	38,000	43,500
001-510519-431001-00-0000	Water - Town Hall	5,000	10,100
001-510519-441002-00-0000	Lease Expense - Postage Machine and Other	1,000	1,000
001-510519-450002-00-0000	Insurance Expense - General Liability/Prop.	3,260	3,260
001-510519-460010-00-0000	Maintenance & Repair Car, Building, Equipment	17,500	30,500
001-510519-460011-00-0000	Maintenance - Repair-3rd Floor	2,500	3,300
001-510519-480003-00-0000	Donations	10,000	4,000
001-510519-490001-00-0000	Lobbying Expense	130,600	118,700
001-510519-490003-00-0000	Misc. Charges	50,000	170,600
001-510519-520900-00-0000	Misc. Market Supplies/Office Supplies	3,000	8,200
TOTAL NON DEPARTMENTAL		**$ 396,860**	**$ 550,210**

Town of Pembroke Park
Law Enforcement
FY2021

General Ledger Code/Description		FY2021 Approved Budget	FY2021 Budget Amendment
001-520521-120000-00-0000	Salaries	-	83,896
	Total Personal Services	**-**	**83,896**
	Payroll Expenditures		
001-520521-210000-00-0000	FICA Taxes Expense		6,393
001-520521-230001-00-0000	Group Insurance		11,070
001-520521-230001-02-0000	Life Insurance(Standard Insur. Co)		903
001-520521-230001-03-0000	Long Term Care(John Hancock Co.)		1,002
	Total Payroll Expenditures	**-**	**19,368**
	Operating Expenditures		
001-520521-340001-00-0000	Contractual Services - Law Enforcement	3,327,652	3,289,650
001-520521-410001-00-0000	Cellular Phones		463
001-520521-490900-00-0000	Misc. Charges		35,675
001-520521-540001-00-0000	Memberships		1,600
001-520521-520900-01-0000	LLETF - Explorer Program	10,000	-
001-520521-520900-04-0000	BSO - Traffic Enforcement	5,000	5,000
Total Operating Expenditures	**-**	**3,342,652**	**3,332,388**
Total Personal Services			**$ 83,896**
Total Payroll Expenditures		**$ -**	**$ 19,368**
Total Operating Expenditures		**$ 3,342,652**	**$ 3,332,388**
TOTAL POLICE		**$ 3,342,652**	**$ 3,435,652**

Town of Pembroke Park
Fire Rescue
FY2021

General Ledger Code/Description		FY2021 Approved Budget	FY2021 Budget Amendment
001-520522-340002-00-0000	Contractual Services - Fire Rescue	3,525,607	3,468,607
TOTAL FIRE RESCUE		$ 3,525,607	$ 3,468,607

Town of Pembroke Park
Building Department
FY2021

General Ledger Code/Description		FY2021 Approved Budget	FY2021 Budget Amendment
	Personal Services		
100-524524-120000-00-0000	Full time Salaries	183,989	247,000
100-524524-140000-00-0000	Overtime	4,000	-
	Total Personal Services	**187,989**	**247,000**
	Payroll Expenditures		
100-524524-210000-00-0000	FICA Taxes Expense	14,075	17,745
100-524524-220000-00-0000	Employee Retirement Expense	28,773	28,500
100-524524-230001-00-0000	Group Insurance	32,298	17,000
100-524524-230001-01-0000	Dental/Vision Insurance	1,319	1,319
100-524524-230001-02-0000	Life Insurance (Standard Insur.Co.)	2,201	2,500
100-524524-230001-03-0000	Long Term Care(John Hancock Co.)	1,920	2,000
100-524524-230001-05-0000	Life Insurance (John Hancock VUL)	1,500	-
100-524524-240000-00-0000	Workers' Compensation	1,747	1,800
	Total Payroll Expenditures	**83,834**	**70,864**
	Operating Expenditures		
100-524524-340006-01-0000	Contractual Service-Town Hall/Janitorial	4,000	4,000
100-524524-340007-00-0000	Contractual Service-Software Maint. Fees	5,000	
100-524524-340012-01-0000	Contractual Service-Building Dept Elect	38,000	28,500
100-524524-340012-02-0000	Contractual Service-Building Dept Plumb	13,000	21,500
100-524524-340012-03-0000	Contractual Service-Building Dept Mech	24,000	30,000
100-524524-340012-99-0000	Contractual Service-Building Dept Structural	39,000	20,400
100-524524-340013-00-0000	Contractual Services-User Fees INK FORCE	6,000	9,400
100-524524-400001-00-0000	Travel	3,000	-
100-524524-410001-00-0000	Cell Phone	3,700	2,550
100-524524-441002-01-0000	Lease Expense-Copier	1,500	600
100-524524-450002-00-0000	Insurance- Property & Liability	7,017	7,017
100-524524-460011-00-0000	Maint. & Car Repair Car Bldg & Equipment	1,000	100
100-524524-470000-00-0000	Printing and Forms	1,000	500
100-524524-490900-00-0000	Misc. Charges	33,960	6,500
100-524524-520003-000000	Uniforms	2,000	3,400
100-524524-510001-00-0000	Office Supplies	6,000	1,319
100-524524-521001-00-0000	Vehicle Expense-Gasoline Costs	1,000	250
100-524524-540001-00-0000	Membership Subscriptions	750	19,000
100-524524-541900-00-0000	Education and Training	5,000	-
	Total Operating Expenditures	**194,927**	**155,036**
Total Personal Services		**$ 187,989**	**$ 247,000**
Total Payroll Expenditures		**$ 83,834**	**$ 70,864**
Total Operating Expenditures		**$ 194,927**	**$ 155,036**
TOTAL BUILDING		**$ 466,750**	**$ 472,900**

Town of Pembroke Park
Code Enforcement
FY2021

General Ledger Code/Description		FY2021 Approved Budget	FY2021 Budget Amendment
	Personal Services		
001-539539-120000-00-0000	Full time Salaries	103,985	75,431
001-539539-140000-00-0000	Overtime	2,000	-
	Total Personal Services	**105,985**	**75,431**
	Payroll Expenditures		
001-539539-210000-00-0000	FICA Taxes Expense	7,955	**5,250**
001-539539-220000-00-0000	Employee Retirement Expense	20,026	**7,900**
001-539539-230001-00-0000	Group Insurance	21,532	**27,500**
001-539539-230001-01-0000	Dental/Vision Insurance	3,134	3,134
001-539539-230001-02-0000	Life Insurance(Standard Insur. Co)	1,866	1,866
001-539539-230001-03-0000	Long Term Care(John Hancock Co.)	1,140	1,140
001-539539-240000-00-0000	Workers' Compensation	1,747	1,747
	Total Payroll Expenditures	**57,401**	**48,538**
	Operating Expenditures		
001-539539-340006-01-0000	Town Hall - Janitorial	3,900	3,900
001-539539-340007-00-0000	Contractual Services	5,400	**1,800**
001-539539-400002-00-0000	Travel - Hotel, Air fare, Mileage, Tolls, Meals	2,500	**500**
001-539539-410001-00-0000	Cell Phones	3,000	**1,200**
001-539539-410003-00-0000	Town Hall Line Charge / Internet Connection	1,200	**-**
001-539539-441003-00-0000	Lease Expense - Copier	1,000	**-**
001-539539-450002-00-0000	Insurance - Property Liability	6,123	**6,125**
001-539539-470000-00-0000	Printing and Forms	2,500	**850**
001-539539-490900-00-0000	Misc. Charges	1,500	**2,200**
001-539539-510001-00-0000	Office Supplies	5,000	**2,250**
001-539539-520003-00-0000	Uniform Expense	800	**1,050**
001-539539-521001-00-0000	Vehicle Expense - Gasoline	3,000	**1,150**
001-539539-521002-00-0000	Vehicle Expense - Maintenance & Repair	1,000	**675**
001-539539-522001-00-0000	Board Expenses - Code & P& Z Boards	4,635	**700**
001-539539-540001-00-0000	Memberships	625	**9,800**
001-539539-541900-00-0000	Education and Training-Other	3,000	**1,300**
	Total Operating Expenditures	**45,183**	**33,500**
Total Personal Services		**$ 105,985**	**$ 75,431**
Total Payroll Expenditures		**$ 57,401**	**$ 48,538**
Total Operating Expenditures		**$ 45,183**	**$ 33,500**
TOTAL CODE ENFORCEMENT		**$ 208,569**	**$ 157,469**

Town of Pembroke Park
Roads & Streets Department
FY2021

General Ledger Code/Description		FY2021 Approved Budget	FY2021 Budget Amendment
	Personal Services		
001-530541-120000-00-0000	Full-Time Salaries	205,192	187,645
001-530541-140000-00-0000	Overtime	3,500	460
	Total Personal Services	**208,692**	**188,105**
	Payroll Expenditures		
001-530541-210000-00-0000	FICA Taxes Expense	15,744	13,380
001-530541-220000-00-0000	Employee Retirement Expense	25,490	23,790
001-530541-230001-00-0000	Group Insurance	42,865	46,580
001-530541-230001-01-0000	Dental/Vision Insurance	6,774	5,600
001-530541-230001-02-0000	Life Insurance(Standard Insur. Co)	3,071	3,280
001-530541-230001-03-0000	Long Term Care(John Hancock Co.)	3,240	3,240
001-530541-230001-05-0000	Life Insurance(John Hancock VUL)	2,702	1,915
001-530541-240000-00-0000	Workers' Compensation	7,427	7,565
	Total Payroll Expenditures	**107,312**	**105,350**
	Operating Expenditures		
001-530541-340006-01-0000	Town Hall Janitorial	3,900	3,900
001-530541-400002-00-0000	Travel	1,000	-
001-530541-410001-00-0000	Cellular Phones	2,400	1,925
001-530541-430009-00-0000	Electricity - Outdoor Lighting	36,000	37,944
001-530541-431006-00-0000	Water - Public Works	500	50
001-530541-440001-00-0000	Rental Expense Equipment - copier	1,000	650
001-530541-450002-00-0000	Insurance Expense Prop-General Liability	26,187	26,187
001-530541-460060-00-0000	Maintenance - Equipment	40,000	107,220
001-530541-490900-00-0000	Misc. Charges	15,000	8,835
001-530541-510001-00-0000	Office Supplies	2,000	1,555
001-530541-520003-00-0000	Uniform Expense	1,200	1,145
001-530541-521001-00-0000	Vehicle Expense - Gasoline	10,000	11,435
001-530541-540004-00-0000	Membership/subscriptions & Dues	500	11,565
001-530541-541001-00-0000	Education/Training	1,000	1,225
	Total Operating Expenditures	**140,687**	**213,636**
Total Personal Services		**$ 208,692**	**$ 188,105**
Total Payroll Expenditures		**$ 107,312**	**$ 105,350**
Total Operating Expenditures		**$ 140,687**	**$ 213,636**
TOTAL ROADS & STREETS		**$ 456,691**	**$ 507,091**

Town of Pembroke Park
Parks & Recreation Department
FY2021

General Ledger Code/Description		FY2021 Approved Budget	FY2021 Budget Amendment
	Personal Services		
001-570572-110000-00-0000	Full time Salaries	213,057	177,057
001-570572-140000-00-0000	Overtime	15,000	15,000
	Total Personal Services	**228,057**	**192,057**
	Payroll Expenditures		
001-570572-210000-00-0000	FICA Taxes Expense	16,346	16,346
001-570572-220000-00-0000	Employee Retirement Expense	19,306	19,306
001-570572-230001-00-0000	Group Insurance	43,065	43,065
001-570572-230001-01-0000	Dental/Vision Insurance	8,084	8,084
001-570572-230001-02-0000	Life Insurance(Standard Insur. Co)	3,451	3,451
001-570572-230001-03-0000	Long Term Care(John Hancock Co.)	2,424	2,424
001-570572-230001-05-0000	Life Insurance(John Hancock VUL)	1,500	1,500
001-570572-240000-00-0000	Workers' Compensation	6,116	6,241
	Total Payroll Expenditures	**100,292**	**100,416**
	Operating Expenditures		
001-570572-340006-05-0000	Contractual Services	2,000	2,975
001-570572-410001-00-0000	Cellular Phones & Beepers	1,500	1,500
001-570572-410005-00-0000	Phone Line - Behan Park	3,200	3,200
001-570572-410006-00-0000	Phone Line - Oglesby Preserve	800	6,000
001-570572-430003-00-0000	Electricity	16,000	16,000
001-570572-431003-00-0000	Water Charge	5,400	5,400
001-570572-450002-00-0000	Insurance - Property Liability	14,475	14,475
001-570572-460900-00-0000	Maintenance Repair Cars, Buildings, Equipment	25,000	25,400
001-570572-510001-00-0000	Office Supplies	400	400
001-570572-520003-00-0000	Uniform Expense	1,000	1,000
001-570572-520900-00-0000	Misc. Charge	7,500	7,500
001-570572-521001-00-0000	Gasoline Costs	4,000	4,000
001-570572-541001-00-0000	Memberships, dues, and subscriptions	900	900
001-570572-541001-00-0000	Education & Training, Registration, Books	1,000	1,225
	Pembroke Park Community Events	37,000	31,075
001-570572-640000-00-9049	Health Fair Festival - $10,000		
001-570572-640000-00-9051	Egg Hunt - $6,000		
001-570572-640000-00-9052	Toy Drive $4,000		
001-570572-640000-00-9053	Turkey Drive - $6,000		
001-570572-640000-00-9076	Walk A Thon - $1,000		
001-570572-640000-00-9070	Kids Day Fall Festival - $2,500		
001-570572-640000-00-9062	Food Distribution Farm Share - $2,000		
001-570572-640000-00-9058	School Supply Drive $3,500		
001-570572-640000-00-9066	Little Library Dispensers -$2,000		
	Agro - Eco Community Garden & Centers	32,500	9,500
001-570572-640000-00-9055	Community Garden - $25,000		
001-570572-640000-00-9056	Maculele Miami Brazilian Arts Institute - $500		
001-570572-640000-00-9057	Relay for Life Event - $2,000		
001-570572-640000-00-9059	Church of Christ - $1,500		
001-570572-640000-00-9071	Club Richelieu - $1,000		
	Florida International Trade & Cultural Expo (FITCE) - $2,500		
001-570572-640000-00-9060	Newsletter Mailings	10,000	10,000
001-570572-640000-00-9063	Holiday Party	4,500	4,500
001-570572-640000-00-9064	Pet Fair	5,000	5,000
001-570572-640000-00-9075	Promotions All Community Events	7,500	7,500
	Total Operating Expenditures	**179,675**	**157,550**
Total Personal Services		**$ 228,057**	**$ 192,057**
Total Payroll Expenditures		**$ 100,292**	**$ 100,416**
Total Operating Expenditures		**$ 179,675**	**$ 157,550**
TOTAL PARKS		**$ 508,023**	**$ 450,023**

Town of Pembroke Park
Capital Outlay & Equipment
FY2021

General Ledger Code/Description		FY2021 Approved Budget	FY2021 Budget Amendment
	COMMISSION		
001-510511-640003-00-0000	Machinery & Equipment (over 250.00)		6,482
	TOTAL COMMISSION	-	**6,482**
	ADMINISTRATION		
001-510512-640003-00-0000	Machinery and Equipment		22,755
001-510512-640003-00-0000	Vehicle Purchase		
	TOTAL ADMINISTRATION	-	**22,755**
	FINANCE		
001-510514-640003-00-0000	Machinery & Euipment		5,125
	TOTAL FINANCE	-	**5,125**
	LEGAL		
001-510515-640003-00-0000	Machinery & Euipment		5,315
	TOTAL FINANCE	-	**5,315**
	PLANNING & ZONING		
001-510513-640003-00-0000	Machinery & Euipment		450
	TOTAL FINANCE	-	**450**
	NON DEPARTMENTAL		
001-510519-640003-00-0000	Equipment, Security, Holiday Deco (+250)	10,000	5,415
001-530541-640000-00-9075	Fire & EMS Study Project #9075	25,000	-
001-530541-640000-00-9078	Town Hall Hardening Project	643,125	21,225
001-520521-640003-00-0000	Machinery and Equipment - Start up - POLICE		195,000
001-530541-640000-00-9077	Town Hall Restroom Improvements		27,295
	Renovation Town Hall - 3rd Floor		
001-510519-640003-00-9077	Hardware and Software Replacement	48,000	89,000
	TOTAL NON DEPARTMENTAL	**726,125**	**337,935**
	BUILDING		
001-524524-640003-00-0000	Machinery and Equipment	5,000	356,000
001-524524-640003-00-0000	Vehicle Purchase	50,000	-
	TOTAL BUILDING	**55,000**	**356,000**
	ROADS & STREETS		
001-530541-640003-00-0000	Machinery and Equipment	10,000	14,800
	County Line Rd Bike Path Sw 52 - SW 56th Ave	90,000	90,000
	SW 52nd Ave Complete Streets	144,000	-
	Bike Lanes & Sidewalk Improvements	30,000	18,236
	TOTAL ROADS & STREETS	**274,000**	**123,036**
	CODE ENFORCEMENT		
001-539539-640003-00-0000	Machinery & Equipment(over 250.00)		2,500
	TOTAL CODE ENFORCEMENT	-	**2,500**
	PARKS & RECREATION		
001-570572-640003-00-0000	Machinery and Equipment Community Garden (irrigation, signage)	10,000	6,138
	TOTAL PARKS AND RECREATION	**10,000**	**6,138**
Total Capital Outlay & Equipment		**$ 1,065,125**	**$ 865,736**

Town of Pembroke Park
Capital Projects
FY2021

General Ledger Code/Description		FY2021 Approved Budget	FY2021 Budget Amendment
	PARKS & RECREATION		
001-570572-640000-00-9069	Community Garden Water Irrigation System Project #9069	10,000	**540**
001-570572-640000-00-9073	Parks Recreation Hall Concrete Slab Project #9073	4,000	
	Ryan Park - Canopy	45,000	**5,000**
	Howard Clark Sr Linear Walkway	12,500	12,500
	Olgesby Preserve Linear Walkway	65,000	**-**
001-570572-640000-00-9082	45 Year CDBG Tot Lot Playground Project Olgesby Preserve	105,400	**111,000**
	46 Year CDBG Olgesby Preserve Lighting (II)	99,512	**-**
	TOTAL PARKS AND RECREATION	**341,412**	**129,040**
Total Capital Outlay		**$ 341,412**	**$ 129,040**

Town of Pembroke Park
Sewer Fund Revenue
FY2021

General Ledger Code/Description		FY2021 Approved Budget	FY2021 Budget Amendment
	Operating Revenue		
400-000340-343501-00-0000	Sewer Service Charges	2,725,000	2,725,000
400-000340-343502-00-0000	Fixture Charges	75,000	75,000
400-000340-343503-00-0000	Sewer Hookup Fees	10,000	10,000
400-000360-369900-00-0000	Other Misc. Revenue	-	-
	Total Operating Revenue	**2,810,000**	**2,810,000**
	Non Operating Revenue		
400-000360-361100-02-0000	Interest Revenue LGIP	20,000	20,000
400-000360-363230-00-0000	Impact Fees Physical Environment	187,929	187,929
	Total Non Operating Revenue	**207,929**	**207,929**
	Fund Balance Reserve	**-**	**-**
	Total Operating Revenue	**2,810,000**	**2,810,000**
	Total Non Operating Revenue	**207,929**	**207,929**
	Fund Balance Reserve	**-**	**-**
Total Sewer Fund Revenue		**$ 3,017,929**	**$ 3,017,929**

Town of Pembroke Park
Sewer Fund Expense
FY2021

General Ledger Code/Description		FY2021 Approved Budget	FY2021 Budget Amendment
	Personal Services		
400-530535-120000-00-0000	Regular Full Time Salary	354,932	276,256
400-530535-140000-00-0000	Overtime	10,000	10,000
	Total Personal Services	**364,932**	**286,256**
	Payroll Expenses		
400-530535-210000-00-0000	FICA Taxes	27,152	27,152
400-530535-220000-00-0000	Employee Retirement Expense	50,406	50,406
400-530535-230001-00-0000	Group Insurance - Health	53,831	53,831
400-530535-230001-01-0000	Group Insurance - Dental & Vision	4,284	4,284
400-530535-230001-02-0000	Group Life Insuarance - SIC	4,743	4,743
400-530535-230001-03-0000	Long Term Care Insurance - JHC	1,944	1,944
400-530535-230001-04-0000	Other Post Employment Benefits		
400-530535-230001-05-0000	Life Insurance - JHC VUL	3,794	3,794
400-530535-240000-00-0000	Workers' Compensation	14,854	14,854
	Total Payroll Expenses	**161,007**	**161,007**
	Operating Expenses		
400-530535-310002-00-0000	Professional Services Engineering		80,000
400-530535-340003-02-0000	Contractual Services - Legal Non Retainer		-
400-530535-340009-01-0000	Sewer Maintenance & Treatment-Hollywood	1,135,000	1,157,000
400-530535-340009-02-0000	Misc. Contractual Services - Sewer Dept.	15,000	15,000
400-530535-400001-00-0000	Travel	2,000	2,000
400-530535-410001-00-0000	Cellular Phones/ Beepers	3,000	3,000
400-530535-410009-00-0000	Telephone Lines	-	-
400-530535-430007-00-0000	Electricity-Sewer Pumps	35,000	39,000
400-530535-431006-00-0000	Water - Public Works	22,000	23,000
400-530535-450002-00-0000	Insurance - Property & Liability FLC	42,824	43,500
400-530535-460050-00-0000	Maintenance - Lift Stations	50,000	50,000
400-530535-460900-00-0000	Maintenance and Repair Car Bldg. & Equip.	80,000	80,000
400-530535-490005-00-0000	Bad Debt Expense		-
400-530535-490900-00-0000	Misc. Charges	20,000	23,000
400-530535-520003-00-0000	Operating Supplies - Uniform Expense	1,000	1,000
400-530535-521001-00-0000	Vehicle Expense - Gasoline	5,000	5,000
400-530535-540001-00-0000	Memberships	2,000	9,000
400-530535-541001-00-0000	Education & Training, Registration, Books	2,000	3,000
400-530535-581000-00-0000	Administrative Services GF Cost	421,500	421,500
400-530535-800000-00-0000	Depreciation/Amortization Expense	300,000	300,000
	TOTAL OPERATING EXPENSES	**2,136,324**	**2,255,000**
	CAPITAL PROJECTS		
400-530535-460050-00-0000	Maintenance - Lift Stations I&I	100,000	46,000
400-530535-640003-00-0000	New Sewer Truck		14,000
	Master Plan Update	40,000	40,000
400-530535-640005-00-0000	Federal and State Grant Match Funds		-
	Total Capital Projects	**140,000**	**100,000**
	Debt Service		
400-530535-710000-00-0000	Debt Service - Principal Payment	39,000	39,000
400-530535-720000-00-0000	Debt Service - Sinking Fund Interest	89,731	89,731
400-530538-730000-00-0000	Debt Service - Reserve Account	12,912	12,912
400-530538-730000-01-0000	Debt Service - S/T Assests Reserve	74,022	74,022
	Total Debt Service	**215,665**	**215,665**
	Total Personal Services	**$ 364,932**	**$ 286,256**
	Total Payroll Expenses	**$ 161,007**	**$ 161,007**
	Total Operating Expenses	**$ 2,136,324**	**$ 2,255,000**
	Total Capital Projects	**$ 140,000**	**$ 100,000**
	Total Debt Service	**$ 215,665**	**$ 215,665**
Total Sewer Fund Expenses		**$ 3,017,929**	**$ 3,017,929**

Town of Pembroke Park
Storm Water Fund Revenue
FY2021

General Ledger Code/Description		FY2021 Approved Budget	FY2021 Budget Amendment
	Operating Revenue		
401-000340-343801-00-0000	Stormwater Management Utility Fees	1,400,000	1,400,000
	Total Operating Revenue	**1,400,000**	**1,400,000**
	Non Operating Revenue		
401-000330-331204-00-0000	41st Year CDBG - Phase I-Drainage Improvements for SW 25th Street and Park Road - Project # 3350	-	-
'401-000330-331204-00-0000	42nd Year CDBG - Phase II-Drainage Improvements for SW 25th Street and Park Road - Project # 3351	-	-
'401-000330-331204-00-0000	John P. Lyons Phase II Engineering and Design Project #3354	89,252	89,252
'401-000330-331204-00-0000	S.W. 25th St. Stormwater Improvements Phase III Project #3355	113,271	113,271
	County Line Road Stormwater Connection	90,000	90,000
401-000360-361100-02-0000	Interest Revenue LGIP	20,000	20,000
401-000360-363230-00-0000	Impact Fee Revenue Physical Environment	118,827	118,827
	Total Non Operating Revenue	**431,350**	**431,350**
401-000000-282000-00-0000	**Use of Fund Balance Reserve**		-
401-000000-282000-01-0000	**Use of Unexpended Prior Year Funds Carry Over**	-	-
	Total Operating Revenue	1,400,000	1,400,000
	Total Non Operating Revenue	431,350	431,350
Total Storm Water Fund Revenues		**$ 1,831,350**	**$ 1,831,350**

Town of Pembroke Park
Storm Water Fund Expense
FY2021

General Ledger Code/Description		FY2021 Approved Budget	FY2021 Budget Amendment
	Personal Services		
401-530538-120000-00-0000	Salaries	203,369	210,269
401-530538-140000-00-0000	Overtime	10,000	3,100
	Total Personal Services	**213,369**	**213,369**
	Payroll Expenses		
401-530538-210000-00-0000	FICA Taxes	15,558	15,558
401-530538-220000-00-0000	Employee Retirement Expense	20,337	22,000
401-530538-230001-00-0000	Group Insurance - Health	32,298	30,635
401-530538-230001-01-0000	Group Insurance - Dental & Vision	5,944	5,944
401-530538-230001-02-0000	Group Life Insuarance - SIC	3,581	3,581
401-530538-230001-03-0000	Long Term Care Insurance - JHC	1,680	1,680
401-530538-230001-04-0000	Other Post Employment Benefits		
401-530538-230001-05-0000	Life Insurance - JHC VUL	2,094	2,094
401-530538-240000-00-0000	Workers' Compensation	9,611	9,611
	Total Payroll Expenses	**91,103**	**91,103**
	Operating Expenses		
401-530538-340003-02-0000	Legal/Non Retainer	4,000	4,000
401-530538-340005-00-0000	Engineering	5,000	3,500
401-530538-340011-00-0000	Professional Services	5,000	5,000
401-530538-410001-00-0000	Cell phones/Beepers	1,000	1,200
401-530538-430006-00-0000	Electricity - Drainage Pumps	25,000	38,000
401-530538-450001-00-0000	Insurance Expense FLC	-	-
401-530538-450002-00-0000	Insurance Expense Prop-General Liability	38,541	39,000
401-530538-460900-00-0000	Maintenance and Repair - Cars, Building & Other	50,000	63,500
401-530538-490900-00-0000	Misc. Charges	15,000	23,500
401-530538-520003-00-0000	Uniform Expense	500	500
401-530538-541001-00-0000	Memberships, Subscriptions and Dues	1,000	9,200
401-530538-541002-00-0000	Education & Training, Registration, Books	2,500	2,500
401-530538-581000-00-0000	Administrative Services GF Cost Allocation	210,000	210,000
401-530538-640001-00-9068	Hurricane IRMA		-
401-530538-800000-00-0000	Depreciation Expense	500,000	500,000
	Total Operating Expenses	**857,541**	**899,900**
	Capital Projects		0
401-530538-640001-00-0000	Machinery and Equipment New Stormwater Truck		5,200
401-941002-693200-00-3342	Meekins Lake Dredge and Fill Project # 3342		0
401-941002-693200-00-3352	County Line Rd. Stormwater and Sidewalk Engineering and Design Project #3353	119,002	119,002
401-941002-693200-00-3353	S.W. 25th St. Pump Station Project #3353		-
401-941002-693200-00-3354	John P. Lyons Phase II Engineering and Design Project #3354		-
401-941002-693200-00-3355	S.W. 25th St. Stormwater Improvements Phase III Project #3355	151,028	143,469
	County Line Road Stormwater Connection	90,000	90,000
	Master Plan Update	40,000	-
401-941002-693200-00-0000	Federal and State Grant Match Funds		0
	Total Capital Projects	**400,030**	**357,671**
	Total Personal Expenses	**$ 213,369**	**$ 213,369**
	Total Payroll Expenses	**$ 91,103**	**$ 91,103**
	Total Operating Expenses	**$ 857,541**	**$ 899,900**
	Total Capital Projects	**$ 400,030**	**$ 357,671**
Total Storm Water Fund Expenses		**$ 1,562,043**	**$ 1,562,043**

MARTY KIAR
BROWARD COUNTY
PROPERTY APPRAISER

WE'RE COMING to Town of Pembroke Park

TO APPLY FOR A HOMESTEAD EXEMPTION, YOU MUST HAVE COPIES OF THE FOLLOWING DOCUMENTS:

For All Applicants:
☑ A valid Florida Drivers License OR Florida I.D. Card; AND
☑ Broward Voter Registration OR a Declaration of Domicile; AND
☑ Social Security Numbers of ALL owners.

For Resident Aliens:
☑ Permanent Resident "Green Card," OR proof of asylum, OR your INS I-485 letter showing that application to convert to permanent resident status is complete.

ADDITIONAL TAX EXEMPTIONS ALSO AVAILABLE

- **Widow/Widower Exemption:** Bring a copy of your spouse's death certificate, newspaper obituary, or memorial card.
- **Disability/Veteran's Disability Exemption:** Ask us about the filing requirements for these exemptions.
- **Senior/Low-Income Exemption:** Requires at least one owner be 65 as of January 1, 2022. Note: Husband or wife may file on behalf of both. *(call for info on required documents)*
- **See more exemptions listed at www.bcpa.net.**

Property Appraiser M.E.E.T. staff will be taking Exemption Applications at:
Town of Pembroke Park
Third Tuesday, every second month, 11:30AM—1:00PM
(commencing January ending in November)

For more information, please contact the M.E.E.T. Department at 954.357.5579 or visit us online at www.bcpa.net.